



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/1/5

2024-11-27

NOTICE OF THE 27TH MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY WEDNESDAY, 2024-11-27 AT 10:00

TO

The Speaker, Cllr Q Smit [Chairperson]
The Executive Mayor, Ald GMM Van Deventer
The Deputy Executive Mayor, Cllr JS Fasser
The Council Whip, Cllr P Crawley

COUNCILLORS

RA Adams	XL Mdemka
J Andrews	NM Mkhontwana
Ald JC Anthony	NR Ndalasi
ZJ Dalling	L Nkamisa
MM Danana	M Nkopane
JA Davids	N Ntsunguzi
I De Taillerfer	N Olayi
R Du Toit	GA Petersen
A Ferns	WC Petersen
E Groenewald	RO Pheiffer
AJ Hanekom	WF Pietersen
RB Hendrikse	MG Rataza
SC Heneke	Ald JP Serdyn
J Joon	MJ Slabbert
O Jooste	SR Schäfer
X Kalipa	A Tomose
TO Kumm	RB Van Rooyen
N Mananga-Gugushe	M Van Stade
C Manuel	E Vermeulen
EP Masimini	J Williams
NE Mcombring	

Notice is hereby given in terms of Section 29, read with Section 18(2) of the *Local Government: Municipal Structures Act, 117 of 1998*, as amended, that the **27TH MEETING** of the **COUNCIL** of **STELLENBOSCH MUNICIPALITY** will be held in the **COUNCIL CHAMBER, PLEIN STREET, STELLENBOSCH** on **WEDNESDAY, 27 NOVEMBER 2024** at **10:00** to consider the items on the Agenda.

SPEAKER
CLLR Q SMIT

A G E N D A
27TH MEETING OF COUNCIL
OF STELLENBOSCH MUNICIPALITY
2024-11-27

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	(SEE PINK DOCUMENTATION)	

7.	CONFIRMATION OF THE MINUTES OF PREVIOUS MEETING/S
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7.1	26 TH COUNCIL MEETING: 2024-10-30
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The minutes of the 26th Council meeting: 2024-10-30 is attached as **APPENDIX 1**.

FOR CONFIRMATION

KINDLY NOTE: THE MINUTES OF THE 26TH COUNCIL MEETING DATED 2024-10-30 IS DISTRIBUTED UNDER SEPARATE COVER.

8.	STATUTORY MATTERS
8.1	INTEGRATED DEVELOPMENT PLAN (IDP) COMMUNITY INPUTS AND COMMENTS SUBMITTED WITHIN THE PUBLIC PARTICIPATION PERIOD IN 09 – 30 SEPTEMBER 2024

Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 21 November 2024 and 27 November 2024

1. SUBJECT: INTEGRATED DEVELOPMENT PLAN (IDP) COMMUNITY INPUTS AND COMMENTS SUBMITTED WITHIN THE PUBLIC PARTICIPATION PERIOD IN 09 – 30 SEPTEMBER 2024

2. PURPOSE

To submit the following to the Council for notification the IDP community inputs and comments submitted within the public participation period of 09 – 30 September 2024 for the 3rd review of the 5th Generation Integrated Development Plan (IDP) 2022 – 2027, attached as **ANNEXURE A**.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

In terms of legislation, a municipality is required to conduct a public participation process to solicit community input and comments in preparation for the review of the IDP and budget for the new financial year. In preparation for the drafting of the 3rd review of the 5th Generation IDP 2022 – 2027, open days and a stakeholder engagement were held.

The public participation period commenced on 09 September 2024 and concluded for input and comments on 30 September 2024 at 16:30. The public participation open days occurred at designated venues from 10 - 16 September 2024. A stakeholder engagement was held on 25 September 2024.

The community input and comments will be submitted to the ward councillors to discuss with their respective ward committees and to review (if so required) their ward priorities for the 2025/26 financial year and / or outer financial years in line with the community inputs received.

In addition, the community input and comments will also be submitted to the various directorates for consideration in their respective strategies, projects, programmes, and master plans.

A copy of the combined IDP input and comments are herewith submitted to the Council and are attached as **ANNEXURE A**. As noted above, the due date for submission(s) was 30 September 2024 @ 16:30, however, the municipality received late submissions until 02 October 2024. The table below lists the late submissions:

No.	Surname	Initial	Organisation	Date Submission received	Description
1.	Crawford	G	Resident	01 Oct 2024 (late submission: Tuesday, 01 October 2024 07:23)	Objection to Wildebosch extension
2.	Williams	J	Ward Councillor	02 Oct 2024 (late submission: Wednesday, 02 October 2024 11:23)	Include Vaaldraai/ Elsenburg within the Urban Edge of WCO24
3.	Coetzee	A	Resident	02 Oct 2024 (late submission: Monday, 30 September 2024 at 22:59:48)	Smart City Precinct include Farms 1515, RE/ 742, 26/32, RE24/32 and 27/32.
4.	Coetzee	A	Resident	02 Oct 2024 (late submission: Tuesday, 01 October 2024 00:02)	Development of Portion 1 of Farm 1151 including industrial and agro-industrial
6.	van Zyl	D	Resident	02 Oct 2024 (late submission: Tuesday, 01 October 2024 09:53)	Inclusion of a portion of Ptn 33 of Farm 748, into the Klappmuts Urban Edge
7.	Crawford	G	Resident	01 Oct 2024 (late submission: Tuesday, 01 October 2024 07:23)	Objection to Wildebosch extension

5. RECOMMENDATIONS

- (a) that the Council **takes note** of the community inputs and comments received during 09 – 30 September 2024 public participation process, attached as **ANNEXURE A**;
- (b) that the Council **takes note** that the ward councillor will, in consultation with the ward committee, review the ward priorities of the respective ward; and
- (c) that the Council **takes note** that the [re]prioritised ward priorities and community inputs will be considered by the municipality for implementation in the 2025/26 and / or outer financial years.

6. DISCUSSION

Background

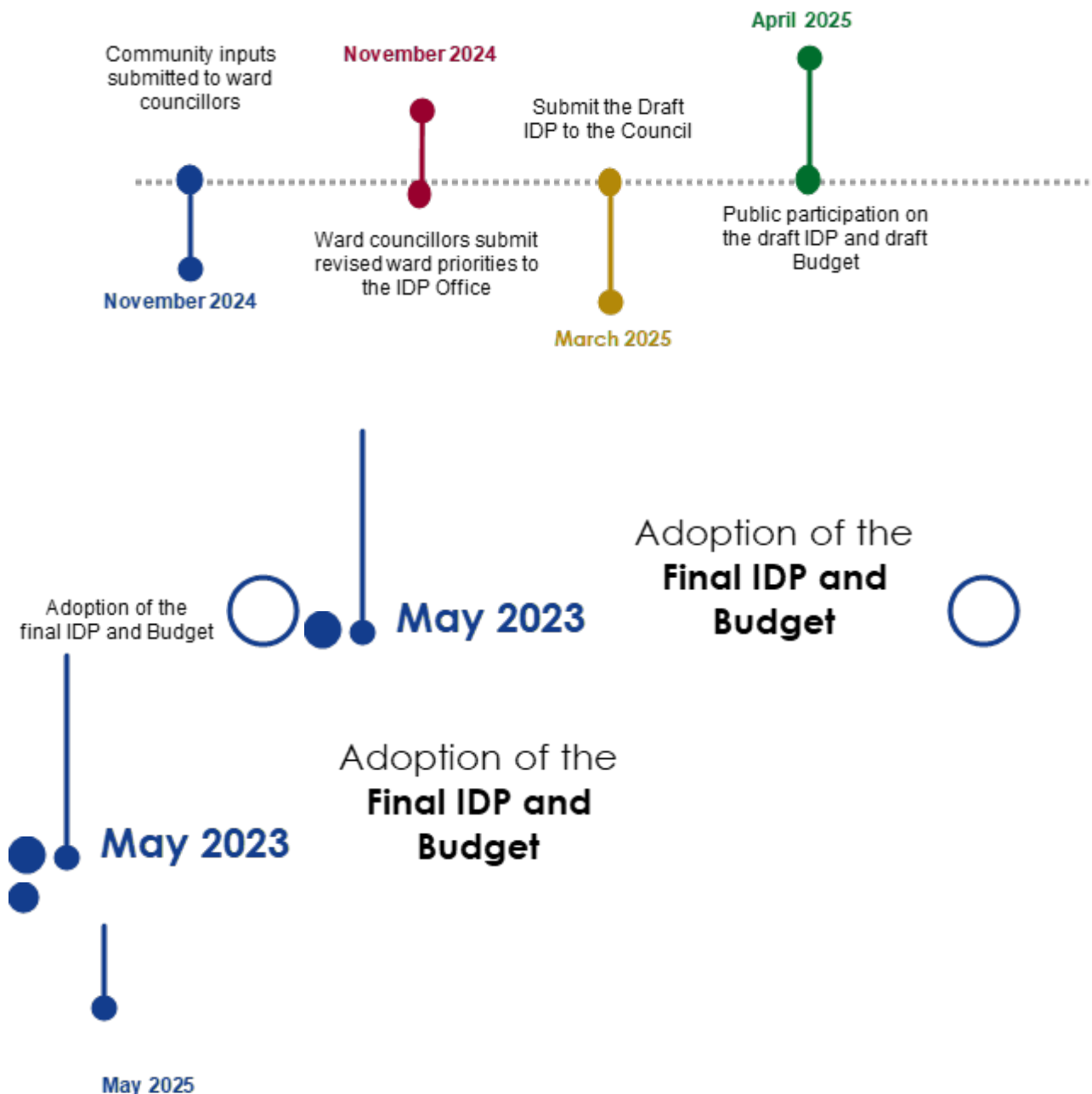
In terms of Section 17 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), a municipality must establish appropriate mechanisms, processes, and procedures to enable the local community to participate in the affairs of the municipality. The Council approved the IDP Public Participation Open Days on 23 August 2023 as a method of public participation to fulfill this legislated mandate.

A total of eight (8) open days were held from 09 – 16 September 2024 at the specific venues. The municipality advertised a public notice in the local newspaper, on the municipal website, broadcast it on WhatsApp, and published it on Facebook and X.

The municipality also facilitated a stakeholder engagement on 25 September 2024, inviting stakeholders to attend and submit their input. The sectoral organisations had the chance to provide verbal inputs and comments, which the municipality included in **ANNEXURE A**.

The below diagram illustrates how the municipality will process the inputs and comments received during the period 09 – 30 September 2024 until May 2025, when the final 3rd review of the 5th Generation IDP 2022 – 2027 will be submitted to the Council for consideration and adoption.

Figure 1: 3rd review of the 5th Generation IDP 2022 – 2027 inputs timeline



2. Financial Implications

Public Participation -Sept 2022

- Inputs and comments were captured and forwarded to ward councillors for consideration.

There are no financial implications beyond that which was approved in the 2024/25 MTREF Budget.

6.3 Legal Implications

Section 16 (1) of the MSA states that:

A municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance, and must for this purpose—

- a. encourage, and create conditions for, the local community to participate in the affairs of the municipality, including in—
 - i. the preparation, implementation and review of its integrated development plan in terms of Chapter 5;
 - ii. the establishment, implementation and review of its performance management system in terms of Chapter 6;
 - iii. the monitoring and review of its performance, including the outcomes and impact of such performance;
 - iv. the preparation of its budget; and
 - v. strategic decisions relating to the provision of municipal services in terms of Chapter 8;
- b. contribute to building the capacity of—
 - i. the local community to enable it to participate in the affairs of the municipality; and
 - ii. councillors and staff to foster community participation; and
- c. use its resources, and annually allocate funds in its budget, as may be appropriate for implementing paragraphs (a) and (b).

Section 17(2) of the MSA further specifies that:

A municipality must establish appropriate mechanisms, processes and procedures to enable the local community to participate in the affairs of the municipality, and must provide for -

- a. the receipt, processing and consideration of petitions and complaints lodged by members of the local community;
- b. notification and public comment procedures, when appropriate;
- c. public meetings and hearings by the municipal council and other political structures and political office bearers of the municipality, when appropriate;
- d. consultative sessions with locally recognised community organisations and, where appropriate, traditional authorities; and
- e. report back to the local community.

6.4 Staff Implications

This report has no additional staff implications for the municipality.

6.5 Risk Implication

This report has no direct risk implications for the municipality.

6.6. Previous / Relevant Council Resolutions

None.

7. Comments from Senior Management

7.1 Director: Community and Protection Services

Supported.

7.2 Chief Financial Officer

Supported.

7.3 Director: Infrastructure Services

Supported.

7.4 Director: Corporate Services

Supported.

7.5 Director: Planning and Economic Development

Supported.

7.6 Municipal Manager

Supported.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 6.1

- (a) that the Council takes note of the community inputs and comments received during 09 – 30 September 2024 public participation process, attached as **ANNEXURE A**;
- (b) that the Council takes note that the ward councillor will, in consultation with the ward committee, review the ward priorities of the respective ward; and
- (c) that the Council takes note that the [re]prioritised ward priorities and community inputs will be considered by the municipality for implementation in the 2025/26 and / or outer financial years.

ANNEXURES

Annexure A: IDP Public Participation Community and Stakeholder Inputs and Comments: September 2024

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Office of the Municipal Manager
CONTACT NUMBERS	021 – 808 8025
E-MAIL ADDRESS	Geraldine.Mettler@ Stellenbosch.gov.za
REPORT DATE	01 November 2024

ANNEXURE A

List of written submissions received via email

IDP Public Participation – September 2024 – List of Written Submissions

No.	Surname	Name	Organisation	Date Submission received	Description	Email address	Responsible Manager
1.	Schäfer	Siegfried	Councillor	11 Sept 2024	Ward 1 IDP	siegfried.schafer@gmail.com	Clayton Hendricks Johan Fullard Albert van der Merwe Nombulelo Zwane
2.	Davids	Isaac	Wemmershoek Community	11 Sept 2024	Ward 3 Projects and Budget	wemmershoekcommunity@gmail.com	Monique Steyl
3.	Harley	Jade	Resident	21 Sept 2024	Objection: Eastern Link Rd	jadeharley.pvt@gmail.com	Johan Fullard
4.	Lutjeharms	Maria	Resident	21 Sep 2024	Objection: Eastern Link Rd	mlutjeharms@mweb.co.za	Johan Fullard
5.	Channell	Marietha	Resident	23 Sept 2024	Objection: Eastern Link Rd	mariethachannell@gmail.com	Johan Fullard
6.	Baptiste	Trevor	Resident	23 Sept 2024	Eastern Link Rd and Farm Brandwacht No1049	tb@oceansfc.com	Johan Fullard Stiaan Carstens
7.	Mcombring	Nateshia	Ward Councillor	26 Sept 2024	IDP Inputs - Ward 6	Nateshia.Mcombring@ Stellenbosch.gov.za	Albert van der Merwe Nombulelo Zwane Johan Fullard Charl Kitching Lesley van Gensen
8.	Fick	Acama	Resident	25 Sept 2024	Objection: Eastern Link Rd	acama68@gmail.com	Johan Fullard
9.	Heys	Clifford	TV3 PROJECTS (PTY) LTD	27 Sept 2024	Brandwacht No 1049 and Wildebosch Extension	Clifford@tv3.co.za	Stiaan Carstens Johan Fullard
10.	Eksteen	Adriaan	Resident	30 Sept 2024	Objection: Eastern Link Rd	adriaan_e@yahoo.co.uk	Johan Fullard
11.	Joubert	Andre	Resident	30 Sept 2024	Objection: Eastern Link Rd	joubertaw@gmail.com	Johan Fullard

No.	Surname	Name	Organisation	Date Submission received	Description	Email address	Responsible Manager
12.	Anton	Lotz	Anton Lotz Town and Regional Planning	30 Sept 2024	Adjustment: Klipmuts Urban Edge	alotz@iafrica.com	Jeremy Benjamin
13.	Anton	Lotz	Anton Lotz Town and Regional Planning	30 Sept 2024	Adjustment: Lynedoch Urban Edge	alotz@iafrica.com	Jeremy Benjamin
14.	Hayes	Berta	Stellenbosch Interest Group	30 Sept 2024	Libertas Farm and Eastern Link Rd	interestgroupstellenbosch@gmail.com	Stiaan Carstens Johan Fullard Jeremy Benjamin
15.	Shepherd	Brian	Paradyskloof Neighbourhood Watch	30 Sept 2024	Objection: Eastern Link Rd	bshepherd.log@gmail.com	Johan Fullard
16.	Mette	Claus-Peter	Brandwacht Action Group (BRAG)	30 Sept 2024	Objection: Eastern Link Rd	cp@mettesauto.co.za	Johan Fullard
17.	Basson	Daniel	EDEN HOMEOWNERS ASSOCIATION (EHOA)	30 Sept 2024	Objection: Eastern Link Rd	danielbasson2@gmail.com	Johan Fullard
18.	Algotsson	Emma	Brandwacht Action Group (BRAG)	30 Sept 2024	Objection: Eastern Link Rd	emma@kompost-it.co.za	Johan Fullard
19.	Serdyn	Johanna	Ward Councillor	30 Sept 2024	Ward 11 IDP Input	johanna.serdyn@stellenbosch.gov.za	Albert van der Merwe Johan Fullard
20.	von der Heyden	Sophie	Resident	30 Sept 2024	Objection Eastern Link road, and 'Trumali road extension' Stellenbosch	svdh@sun.ac.za	Johan Fullard Stiaan Carstens Jeremy Benjamin
21.	Wilson	Simon	Stellenbosch Ratepayers Association	30 Sept 2024	CITP and Eastern Link Rd	simon@landsgate.co.za	Johan Fullard Jeremy Benjamin
22.	Baptiste	Trevor	Resident	30 Sept 2024	Objection: Eastern Link Rd and Brandwacht No 1049	tb@oceansfc.com	Johan Fullard Jeremy Benjamin Stiaan Carstens
23.	Crawford	Graham	Resident	01 Oct 2024 (late submission: Tuesday, 01 October 2024 07:23)	Objection to Wildebosch extension	crawfg@gmail.com	Johan Fullard

No.	Surname	Name	Organisation	Date Submission received	Description	Email address	Responsible Manager
24.	Williams	James	Ward Councillor	02 Oct 2024 (late submission: Wednesday, 02 October 2024 11:23)	Include Vaaldraai/ Elsenburg within the Urban Edge of WCO24	James.Williams@ Stellenbosch.gov.za	Jeremy Benjamin
25.	Coetzee	Anelia	Resident	02 Oct 2024 (late submission: Monday, 30 September 2024 at 22:59:48)	Smart City Precinct include Farms 1515, RE/ 742, 26/32, RE24/32 and 27/32.	anelia@rumboll.co.za	Jeremy Benjamin
26.	Coetzee	Anelia	Resident	02 Oct 2024 (late submission: Tuesday, 01 October 2024 00:02)	Development of Portion 1 of Farm 1151 including industrial and agro-industrial	anelia@rumboll.co.za	Jeremy Benjamin
27.	van Zyl	Deon	Resident	02 Oct 2024 (late submission: Tuesday, 01 October 2024 09:53)	Inclusion of a portion of Ptn 33 of Farm 748, into the Klapmuts Urban Edge	deon@al-a.co.za	Jeremy Benjamin

Siegfried Schäfer

Catherine Muller

From: Siegfried Schäfer <siegfried.schafer@gmail.com>
Sent: Wednesday, 11 September 2024 08:17
To: idp
Subject: [EX] Ward 1 IDP contributions

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

Herewith some contributions to the Ward 1 IDP:

1. Streetlights: Even when reported via Let's Fix It, it takes weeks for street lights to be repaired in Franschhoek. This is not acceptable. It might help if the municipality has a dedicated team repairing streetlights.
2. Rubbish Bins: There appears to be no obvious schedule when it comes to cleaning out overflowing rubbish bins. I keep reporting the same ones month after month yet no attempt appears to be made to empty the problematic ones more often.
3. Dog Poo Bins: Two dog poo bins were removed in Fhk (a corner of the Patrysfontein Reservoir and on the corner of Lambrechts and Nerina St. Please can they be replaced?
4. Bushes at Bowls Club: The overgrown bushes around the perimeter of the Bowls Club are a security and health hazard. Vagrants are sleeping under the bushes and people are using them as public toilets.
5. Franschhoek Town Hall: The grounds around the town hall are in a very bad state: Paving is breaking up all over, there are mismatched bollards, gutters are blocked, rain water pipes & gullies are blocked and broken, there's a broken notice board next to La Rochelle St, I could go on...
6. Mont Rochelle Entrance Road: The entrance road to the Mont Rochelle Nature Reserve needs serious intervention – more than just an application of laterite. It's washed out to the bedrock and a permanent solution such as paving is required.
7. Half-dead Roses: The three or four half-dead rose bushes on the corner of Huguenot Rd and Excelsior Rd should be removed. It will look much better if there is only lawn there instead of these sad specimens.
8. Hand-painted Road Names: There are a number of places along Dirkie Uys and Akademie St where the names of Berg and La Rochelle Streets have been hand painted on the kerb. It looks terrible. Proper cast streetnames should be installed in the kerbs.
9. Problematic / Dangerous Intersection: There is a deep dip in the intersection of Dirkie Uys & La Rochelle Streets – heading towards the school in Akademie St. Cars can't cross straight over the intersection without scraping their noses. This results in drivers undertaking dangerous manoeuvres in the face of oncoming traffic to avoid damage to their cars. A pipe needs to be installed under this intersection so the dip can be flattened out.
10. Patrysfontein Stream: The section of this stream running past the reservoir is still problematic when heavy rains fall. Not only are there large boulders in the upper section, but also at least 5 trees of varying sizes that are growing right in the middle of the streambed. Debris is already accumulating against them and it will only get worse as the trees get even bigger. These trees should be removed and new trees planted in appropriate positions on the streambanks to stabilise them.

11. Short-term Rentals: Short-term rentals, particularly where entire dwelling units are used as STRs, are out of control in Fhk. There are numerous street blocks with only one or two permanent residents. Using entire dwelling units as STRs should be banned completely. The municipality has a duty to protect our community.

Kind regards | Vriendelijke groete
Siegfried Schäfer
siegfried.schafer@gmail.com | 0823915327

Wemmershoek Community

Nwabisa Jozana

From: Wemmershoek Community <wemmershoekcommunity@gmail.com>
Sent: Wednesday, 11 September 2024 09:19
To: idp
Subject: [EX] Ward 3 Budget & Projects Allocated

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning

We would like to know what the Ward budget of the above is?

Secondly what projects was allocated towards that Ward Budget please.

The meeting of yesterday doesn't do any presentation like other IDP meetings.

Waiting for your reply

Kind regards
Isaac Davids

Jade Harley

Nwabisa Jozana

From: Jade Harley <jadeharley.pvt@gmail.com>
Sent: Saturday, 21 September 2024 17:05
To: idp
Subject: [EX] OBJECTION to Wildebosch Ext./Eastern Link Road

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To whom it may concern.

I cannot believe that Stellenbosch Municipality is even considering this extension be built through such an intruding part of Stellenbosch.

This will pose many degrading issues to the areas of Paradyskloof, Brandwacht, Dalsig and surrounds for where the proposed road is to run through. Issues primarily as safety come to mind as a priority concern, and following that road noise, lowering of property value, and more.

I OBJECT to this project going ahead, in agreement with many other local residents and home owners, their families and those whom work for them.

Why not focus on maintaining the town as is, and focus energies on all new developing areas on the outskirts of the town. Everyone knows there is no place for new developments along the proposed route.

Regards.

Jade Harley

Maria Lutjeharms

Nwabisa Jozana

From: mlutjeharms <mlutjeharms@mweb.co.za>
Sent: Saturday, 21 September 2024 20:06
To: idp
Subject: [EX] Wildebosch verlenging

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Aan wie dit mag aangaan.

Stellenbosch en omgewing bars uit sy nate met nuwe ontwikkeling.

Dit veroorsaak soveel meer motors op die paaie en al hoe stadiger verkeer.

Kan ons nie die dorp behou vir die nageslag nie.
Kan dit nie ñ pragtige dorp bly ipv ñ probeer stad nie.

Los die nuwe paaie en klompe uitbreidings.

Groete Maria Lutjeharms

Sent from my Galaxy

Marietha Channell

Nwabisa Jozana

From: Marietha Channell <mariethachannell@gmail.com>
Sent: Monday, 23 September 2024 14:54
To: idp
Subject: [EX] Eastern Link Road

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To whom it may concern.

It should be obvious to the planners in the Department of Road Infrastructure of the Stellenbosch Municipality, that it is not feasible to execute a plan that was conceived 56 years ago in 1968.

What was conceived as the Eastern Bypass is no longer possible. In 1968 that was rural area, allowing for a bypass. That is no longer the case. It is now a densely populated residential area. To build a multi lane road in Wildebosch will have dire consequences for the residents.

Not only will it impact extremely negatively on the property prices, but also the quality of life of the residents will be affected by noise and car fume pollution.

The fact that the original plan will now only be completed as far as Trumali Rd indicates the folly of the exercise. To change the name from the Eastern Bypass to the Eastern Link Road, does not address the problem. What was originally conceptualised can no longer be executed.

As a long term ratepayer, I trust that Stellenbosch Municipality will take the interest of ratepayers into consideration and reject this project.

Regards
Marietha Channell
Longifolia Street 14
Stellenbosch.

Trevor Baptiste

Nwabisa Jozana

From: Trevor Baptiste <tb@oceansfc.com>
Sent: Monday, 23 September 2024 08:50
To: idp
Cc: emma@kompost-it.co.za
Subject: [EX] Eastern Link Road ("Wildebosch Extension")_OBJECTION
Attachments: 240923_Objection Form_Baptiste.pdf; Annexure A_220926_Objection Form_Baptiste.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good day

Please find attached my objection.

Kind regards,

Trevor Baptiste
tb@oceansfc.com [+27 82 773 8042](tel:+27827738042)



www.oceansfc.com

Eastern Link Road ("Wildebosch Extension")

STELLENBOSCH

OBJECTION

ldp@stellenbosch.gov.za

Stellenbosch

To whom it may concern

23 September 2024

OBJECTION

I'm objecting to the intended construction of parts of the Eastern Link Road ("Wildebosch Extension") which is to be completed by June 2026.

The two segments to be built very soon are from the R44/Techno Park intersection to the south end of Wildebosch, and from the north end of Wildebosch across the vineyards to Trumali Road.

The new road just stops at Trumali Rd and does not continue to Brandwacht and Coetzenburg. This new road will therefore serve no purpose and is irrational. It is paid for by Stellenbosch ratepayers' money.

Please also find support for my objection attached as Annexure A.

The real but unstated purpose of the road construction is threefold:

Yours faithfully,

Trevor Baptiste

Trevor Baptiste

**REMAINDER OF THE FARM BRANDWACHT No. 1049,
TRUMALI ROAD, STELLENBOSCH
OBJECTION TO APPLICATION REFERENCE: LU/13953**

Mr Clifford Heys

TV3 Projects (Pty) Ltd

97 Dorp Street

Stellenbosch

7600 clifford@tv3.co.za

Mr Stiaan Carstens

Senior Manager; Development Management

Planning and Economic Development

Stellenbosch Municipality Stiaan.Carstens@ Stellenbosch.gov.za

27 September 2022

Dear Mr Heys

APPLICATION IN TERMS OF SECTION 15.2 (a) OF THE STELLENBOSCH MUNICIPALITY LAND USE PLANNING BY-LAW, 2015 FOR THE REZONING OF THE REMAINDER OF THE FARM BRANDWACHT NO. 1049 FROM AGRICULTURE AND RURAL ZONE TO SUBDIVISIONAL AREA TO PERMIT A VARIETY OF URBAN LAND USES: OBJECTION TO THE APPROVAL OF THE APPLICATION

1 INTRODUCTION

- 1.1 TV3 Projects (Pty) Ltd (under brief from Brandwacht Land Development (Pty) Ltd – the registered owner) has applied for rezoning and deviation from the Stellenbosch Municipality's Spatial Development Framework in respect of Remainder of the Subject Matter Farm Brandwacht No. 1049, in the division of Stellenbosch, Province of the Western Cape (**"the Subject Matter Farm"**).
- 1.2 The Application has been submitted to the Stellenbosch Municipality for consideration under Application Reference: LU/13953 (Rezoning and deviation from the Spatial Development Framework) (**"the Application"**).

- 1.3 In summary, the Application states: ***“The aim of this land use planning application report is to provide the Stellenbosch Municipality with sufficient information to approve a site specific deviation from the Stellenbosch Municipality’s Spatial Development Framework to initiate an urban infill development outside the approved urban edge of Stellenbosch, and to approve the rezoning of the subject property from Agriculture and Rural Zone to Subdivisional Area.”***
- 1.4 Whilst the Application is not for approval of the development of the Subject Matter Farm, one cannot ignore the concept development plan and ultimate desired development on the Subject Matter Farm were the Application successful.
- 1.5 My details are set out below:

<u>RESIDENTIAL ADDRESS</u>	<u>E-MAIL</u>	<u>TEL/CEL</u>
Erf 16163, Nr 7, Twaalfde Slot, Brandwacht Aan Rivier, Stellenbosch, 7600	trevor@mergon.co.za chantelleb@fairtree.com	082 773 8042 082 344 5922

- 1.6 As a resident of Brandwacht Aan Rivier, I have an interest in the subject Application as my rights and legitimate expectations may be affected by the approval of the Application.
- 1.7 I wish to object to the Application and express my strong opposition thereto for the reasons set out herein.

2 OBJECTION

- 2.1 I urge the Municipality to disapprove and reject the Application for the various reasons referred to below, including:
- 2.1.1 the Application is in direct conflict with the Municipality’s stated and adopted position in, inter alia, its Spatial Development Framework, as well as the Constitution and other national, provincial and local legal frameworks within which the Municipality must act;
- 2.1.2 the urban edge cannot and should not be amended based on draft ideas and visions of the Applicant;
- 2.1.3 the approval of this Application would result in a piecemeal, inefficient and disjointed approach, contrary to the fundamental principle that the IDP/SDF and its application should be based on sustainable development and long-term sustainability considered in the Greater Stellenbosch context;
- 2.1.4 the Application does not fit within the concept of an infill-development – it falls squarely within the concept of urban sprawl and if allowed will set an undesirable precedent for further development outside of the urban edge;

- 2.1.5 were the Application successful, and the envisioned development thereon be ultimately permitted, the Eastern Link Road will almost certainly be required to manage the additional traffic between the proposed development and Stellenbosch. The Eastern Link Road is a flawed concept from the 1960s that is no longer feasible or viable for Stellenbosch in 2022. Amongst the many technical reasons, including legal and land-use issues, transport planning considerations and financial considerations. These needs to be assessed separately from the Application to ensure that the Eastern Link Road is not forced upon the Municipality, with the concomitant legal and financial consequences for the municipality, as an aftermath of approving the Application. The Eastern Link Road is vigorously opposed and requires public participation;
- 2.1.6 should this Application be considered, thus amending the urban edge of Stellenbosch and rezoning Agricultural and Rural land, this process requires a comprehensive public participatory and consultative process;
- 2.1.7 Attached as annexure A (Letter from the Minister for local government, environmental affairs and development planning dated 30 April 2009 and stamped by Stellenbosch Municipality on 11 May 2009 states (in particular clause 3.11) that the remainder of farm 1049 must be retained for agricultural purposes and that no further urban development be allowed. This is also the reason why we recently purchased our home at erf 16163, nr 7, Twaalfde Slot, Brandwacht Aan Rivier for a substantial premium.
- 2.1.8 with reference to the Applicant's summary of facts and motivation, I comment as follows quoting their assertions:
- 2.1.8.1 *"The farm's agricultural potential is limited"* – this has been inadequately assessed and its veracity is contested. This especially considering the Applicant, contrary to conditions imposed on the existing Brandwacht aan Rivier development, has failed to farm the land to demonstrate its viability or lack thereof, and never had any intention of farming the land;
- 2.1.8.2 *"The proposed urban development will generally support the municipal spatial planning policies"* – this statement is false and the Application should be rejected on the basis that it does not support the Municipality's spatial planning policies;
- 2.1.8.3 *"The proposed development of the application property for urban development purposes is compatible with the character of the immediate surrounding area"* – this statement is false as the proposed urban development is in no way compatible with the character of the immediate surrounding area, including the foothills of the mountain behind it, the vineyards alongside it and the "sense of space" of Stellenbosch;
- 2.1.8.4 *"It will not lead to a loss of a critical biodiversity area"* – the Subject Matter Farm falls within The Cape Winelands Biosphere Reserve that has been included in the world Network of Biosphere Reserves. Known for its uniqueness and high species diversity, the renosterveld of the Stellenbosch Mountain is already under serious

under threat with only 5% of its original extent remaining and further urban sprawl into the fynbos biome is undesirable;

- 2.1.8.5 *"It will have a limited impact on heritage resources"* – the Subject Matter Farm is close to and visible from a "Scenic Route" of the Winelands, and is part of the heritage resources of Stellenbosch. Stellenbosch has a unique combination of mountain scenery and rural landscape that makes this area a prime tourist destination of critical importance to the economy of the region. The heritage value of Stellenbosch is under great threat of fragmentation through creeping urbanization and the Application ignores this;
- 2.1.8.6 *"It will have a limited visual impact"* – there is medium to high visual impact of including the Subject Matter Farm inside the urban edge and the consequent development thereon will destroy the beauty of Stellenbosch for which it is known and admired. Without the view of the mountains, including the Stellenbosch Mountain, without the vineyards and fynbos close to our urban areas, it is simply not Stellenbosch;
- 2.1.8.7 *"It will have significant socio-economic benefits for Stellenbosch town (e.g. it will create new employment opportunities)"* – this statement is false as there is no evidence of any socio-economic assessment being done that supports this sweeping statement. The short-term job creation benefits of a development such as this must be offset against the long-term impact on the infrastructure and cost of the municipality, the nature of the town, the historic and biodiversity value of the winelands, its tourism potential and various other factors that undermine economic growth and prosperity. There is no evidence that this has been considered and it is my contention that the development will have long-lasting negative impacts associated with its urban sprawl, its impact on already strained existing municipal infrastructure (roads, water supply and sewerage, electricity, stormwater management, etc), on the provision of school and hospital facilities, along with the impact on biodiversity, heritage and tourism value;
- 2.1.8.8 *"It will increase the municipal tax base"* – the factual accuracy of this statement should be interrogated further and should be tested before the Application is approved. The increased long-term cost and financial risk to the municipality arising from this development must be carefully considered against any possible increased municipal tax revenue. In addition, the financial risks of individual residents in Stellenbosch, and the associated risk and impact for the Municipality, must be investigated as there is an imminent risk for a decline in house prices, at least for the landowner adjacent to the Subject Matter Farm, as well as an increased burden on residences outside of the proposed residential estate to cross-subsidise municipal tariffs;
- 2.1.8.9 *"The resulting traffic impact will be limited"* – this statement is false, even based on the information included in the Application. The traffic impact will be substantial and will compound the significant congestion and traffic challenges that

Stellenbosch already faces. Should the Application result in the Eastern Link Road being progressed through, there is no doubt it will result in increased traffic through the quiet suburb and over the beautiful reserve leading to Coetzenburg. As stated elsewhere, the technical, financial, legal and operational viability of this Link Road is strongly in doubt and there is no evidence that the Link Road will alleviate the congestion and traffic issues of Stellenbosch nor the additional burden that the proposed development imposes. It is clear that contrary to the statement in the application, the proposed development will lead to additional congestion of Stellenbosch roads, with all the concomitant impacts;

2.2 I thus object to the approval of:

- 2.2.1 the site-specific deviation from the Stellenbosch Municipality's Spatial Development Framework to initiate an urban infill development outside the approved urban edge of Stellenbosch on the Subject Matter Farm; and
- 2.2.2 the rezoning of the Subject Matter Farm from Agriculture and Rural Zone to Subdivisional Area.

Yours faithfully

Trevor Baptiste

Trevor Baptiste

Chantelle Baptiste

Cllr Nateshia Mcombring

Nwabisa Jozana

From: Nateshia Mcombring
Sent: Thursday, 26 September 2024 11:42
To: idp
Subject: IDP Inputs - Ward 6
Attachments: 2024 - 2027 IDP (September 2024).docx

FYA



Vriendelike groete, Kind regards,
Nateshia Mcombring
Councilor/Raadslid:
Corporate Services

T: +27 21 808 8150 C: +27 72 539 6257
Idas' Valley Ward Office, Idas' Valley
Stellenbosch 7600

Safety and Security

- ❖ Installation of Close Circuit Camera on Old Helshoogte Park in Old Helshoogte Road
- ❖ Installation of an LPR Camera at the Main Road 5 (Traffic lights on the corner of Helshoogte Road and R44)
- ❖ New camara installation on the corner of Rustenburg Road and Sonnebloem Street
- ❖ Use of building at the Community Market as a Satellite Police Station
- ❖ Cleaning and fencing (Clearview of Betafence) of all Electricity Boxes in the ward. (Hotspots Electricity Box in front of Idas Valley Primary in Bloekom Avenue; Miniature substation between Old Helshoogte Road and Helshoogte Road opposite Beltane; Madrassa in Protea Street and on the corner of Weber Street and Old Helshoogte Road.
- ❖ More visibility and regular patrols of the Police and Law Enforcement officials in all roads, the Sport Ground, and farms in the area. If the budget allows using neighbourhood watches and give them a stipend.
- ❖ Regular pruning of tress hanging over electricity wires in the roads of Ward 6, as the need requires,
- ❖ Removal of the trees between the back of the houses in Botmanskop Road and Helshoogte Road

Infrastructure

- ❖ Construct of pavements or sidewalks for Weber Street, Erasmussmith Street, Bakker Street, Botmanskop Road, Dahlia Street and Speler Street
- ❖ Tar the Public parking area next to Idas Valley Library and the Ward Office.
- ❖ Upgrading and resealing of roads and potholes as required in the ward.
- ❖ More regular basis cutting of the grass on the parks and on all pavements in Ward 6. As well as on Helshoogte Road and R44. Not only the 6 weeks cycle as currently implemented for the Main Roads
- ❖ Request traffic lights on the turn-off from Kromme Rhee Road in the direction of Koelenhoff and turn-off from Elsenburg (near Kanonkop)
- ❖ PWarning sign board indicating pupils/people crossing the R44 near the second entrance of Cloetesville near Nietvoorbij in the direction of Klapmuts
- ❖ Warning sign board indication pupils/people crossing the R44 near Timerlea Farm (Blue Jay) in the direction of town.
- ❖ Warning sign boards indication pupils/people rossing the R44 on both sides near Remhoogte and Lavinir
- ❖ Pedestrian Traffic light on Helshoogte Road near Spar in the direction of Stellenbosch Primary and High School
- ❖ Replacement of current outdated sewerage and water pumps as needed in the ward
- ❖ Parking Embayment in front of Old Apostolic Church in Luckhoff Street to help ease the parking problem of dropping and picking up pupils of Idas Valley Primary School.
- ❖ Parking Embayment in front of the New Apostolic Church in Hahn Street
- ❖ Paint the Bus shelters in the ward which is covered by graffiti.
- ❖ Regular cleaning of the drains to prevent overflowing during rainy conditions.
- ❖ Regular maintenance and repairs of all street lights in Ward 6.

LED Planning

- ❖ Request waterproof covers for the Community Market to allow residents to use the facility as a hall and through all weather conditions.
- ❖ Support and funding for Tourism/Running/Cycling/Walking
- ❖ Support and funding for Skills Development (Arts and Crafts), Reading and other Soft Skills Programs (First Aid, Learners), ect.

Recreation and Sport

- ❖ Replacement of the vibrance wall with a solid wall or clear view fencing on the Sport Grounds
- ❖ Conduct a feasibility study for the planning of a new rugby clubhouse.
- ❖ Conduct regular maintenance of the facilities of the sport field in Idas Valley
- ❖ Tar the entrances of Idas Valley Sportsground
- ❖ Upgrade of the lights on the Rugby Fields
- ❖ Upgrade seating in the stadium with recycling chairs or wooden panels.
- ❖ Upgrade of BMX Track and clear view fencing around it
- ❖ Purchase of BMX Bicycles
- ❖ Request First Aid equipment set and a stretcher per sport code.
- ❖ 5 x 65 cm Large Garden Chessboards Sets with nylon chess board bag and storage bag for the ward for skills development and recreational purposes.

Human Settlements

- ❖ Conduct a need and cost analysis for a Frail Care Centre in WCO23

Acama Fick

Nwabisa Jozana

From: Acama Fick <acama68@gmail.com>
Sent: Thursday, 26 September 2024 19:13
To: idp
Subject: [EX] Eastern link road

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: acama68@gmail.com>
 Date: Mon, 25 Sept 2024
 Subject: Eastern Link Road

To whom it may concern.

When, in 1968, I arrived in Stellenbosch to begin my teaching/lecturing/music conducting career I wasn't yet 24 years old. That was 56 years ago. I had a premonition that I would die in this idyllic, historic South African small town. I recently became 80 and realised clearly that Stellenbosch is not an idyllic living - or working - space anymore. It has become a semi-nightmare already. Stellenbosch seems to be striving to become a kind of metropolis while the glaringly simple **geographical fact** is: it can not.

How can the planners in the Department of Road Infrastructure of the Stellenbosch Municipality think that it is feasible to execute a plan that was conceived 56 years ago in 1968 - (when I, for one, arrived here 😊)?

What was conceived then as the "Eastern Bypass" is no longer possible. In 1968 the area where I/we now live was a rural area, allowing for a bypass. That is no longer the case. It is now a densely populated residential area. To construct a multi lane road in Wildebosch Street will have dire consequences for most/all the residents.

For instance:

1. Property devaluation to a high degree.
2. Constant noise, even screaming ambulances on its way to the new hospital.
3. Raising of psychological stress levels which impact the quality of one's "daily job" to provide for the family, or even for the lone self, without becoming a total burden on "the state" or your neighbours.
4. Constant inhaling of car fumes - and we have babies and young kids of all "skin colours" in our area.

**Re: the problem of Overberg/ Somerset - West commuters:
 Couldn't railroad travelling be a new possibility?**

We all trust and pray that Stellenbosch Municipality - and the entire Western Cape - will retain a serious sense of the history of this town, its international fame as a place of great pastoral beauty and civilized but un-ostentatious culture. To repeat: Stellenbosch

is geographically not an area designed by the Creator to evolve to a mini-metropolis. It already has far too many inhabitants including "instreamers" from other African countries seeking jobs. And - NB - the University has expanded beyond the capacity of this town in terms of student population.

Please reject this new project.
History will one day judge us harshly if this madness continues.

Thank you and regards.

Acama Fick
24 Anesta
Paradyskloof. Stellenbosch



AntwoordStuur aan
Voeg reaksie by

TV3 Projects (PTY) LTD

Nwabisa Jozana

From: Clifford Heys <Clifford@tv3.co.za>
Sent: Friday, 27 September 2024 14:44
To: idp
Subject: [EX] STELLENBOSCH INTEGRATED DEVELOPMENT PLAN 2025/26: PUBLIC PARTICIPATION
Attachments: TV3 letter [2024-09-25][34].pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear sir/madam

See attached letter.

Clifford Heys

Pr Pln (TRP SA), B Econ, M (T&RP), MSAPI
DIRECTOR • TOWN PLANNING
Cell: +27 (0)83 309 9770
[Directions](#)



Our Reference: 3504-P

27 September 2024

Municipal Manager
Stellenbosch Municipality
Town House
7600 STELLENBOSCH

FIRST FLOOR
LA GRATITUDE
OFFICE BUILDING
97 DORP STREET
STELLENBOSCH 7600
TEL 021 861 3800

Attention: Ms. Geraldine Mettler

Madam

STELLENBOSCH INTEGRATED DEVELOPMENT PLAN 2025/26: PUBLIC PARTICIPATION PROCESS

1. We refer to the draft Integrated Development Plan and the invitation to interested and affected parties in the *Eikestad* of 29 August 2024 to give an input thereon. This letter is addressed to you on the instructions of Brandwacht Land Development (Pty) Ltd, the owner of the Remaining Extent of the farm Brandwacht No 1049, Stellenbosch. Brandwacht Farm is situated adjacent to Trumali Road. The draft IPD provides for the construction of an extension of Wildebosch Road that will connect Trumali Road with the recently constructed Schuilplaats Road.
2. The owners of Brandwacht farm are in the process of preparing the necessary applications for planning permission to undertake a residential development on the farm. The owners are not in convinced of the need for the proposed extension of Wildebosch Road, as described in the draft Integrated Development Plan, or that any need that might be found to exist will justify the construction cost thereof. The extension is not necessary for the proposed residential development on Brandwacht farm, and the owners do not back it. The proposed development on Brandwacht farm can proceed without it.

3. The owners received from Zantè Eberhardt, environmental specialist on behalf of Zutari, notice of an application, *inter alia* for an environmental authorisation of a proposed Wildebosch Road extension to Trumali Street, as required under the National Environmental Management Act 1998. Insofar as the owners may consider it necessary, they will participate therein. We submit that, despite its inclusion in the Integrated Development Plan, the construction of the extension should be guided by the outcome of the environmental impact assessment.

Yours faithfully



CLIFFORD HEYS

TV3 PROJECTS (PTY) LTD

Adriaan Eksteen

Nwabisa Jozana

From: Adriaan Eksteen <adriaan_e@yahoo.co.uk>
Sent: Monday, 30 September 2024 16:55
To: idp
Subject: [EX] Objection to Eastern Link Road

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Objection to the building of the Eastern link road (Wilderbosch extention) as proposed in the Stellenbosch IDP plan and budget

I wish to object to the building of the above and express my strong opposition thereto.

As an opening comment I wish for the Municipality to take note and appreciate the immense feelings of frustration and anger amongst the citizens and rate payers of Stellenbosch to the way the Municipality continues to pursue the spatial development projects at odds with the wishes of most of the residents of the town.

A few recent developments spring to mind:

- * The opposition to and sheer disgust of The Botmaskop development speaks for itself
- * The Parking garage in the centre of town that will lead to more, not less, congestion and to which the Municipality have not been able to argue a case that this will not be so
- * Various gated developments in and on the outskirts of Stellenbosch, changing the character of the town and surely also leading to insurmountable traffic problems

The Eastern link road does not make any logical sense if indeed the intention is not to, with time, continue this road over the Brandwacht area and down into Stellenbosch. The opposition from residents to this project is absolutely clear, and the Municipality must not underestimate the level of anger to this proposal. If ever a situation is ripe for a rate payers revolt, this is it. Also, it would be nice to hear an explanation of why the link to Trumali is ending so high up on Trumali road, cutting across vineyards and disturbing the peace of residents all along its route.

The Municipality and Mayor seem to be beholden to the wishes of Developers, to the detriment of the residents of Stellenbosch.

We are also seeing the character and nature of the town constantly being further eroded. Tourists come here to experience the vineyards and nature of the town. And a town that is quickly starting to resemble the Northern suburbs of Johannesburg will surely slowly kill off the goose that lays the golden egg, namely tourism.

Adriaan Eksteen

23 Le Sueur Road, Brandwacht.

Andre Joubert

Nwabisa Jozana

From: Andre Joubert <joubertaw@gmail.com>
Sent: Monday, 30 September 2024 17:42
To: idp
Subject: [EX] Objection Eastern Link Road
Attachments: Objection Eastern link road.docx

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi

Please find attached objection to the proposed Eastern Link Road

Regards
Andre Joubert

OBJECTION TO THE EASTERN LINK ROAD (“WILDEBOSCH EXTENSION”) AS PROPOSED IN STELLENBOSCH IDP PLAN AND BUDGET

Date: 30 September 2024

idp@ Stellenbosch.gov.za

Objection

On 24 October 2022, the Brandwacht Action Group (BRAG) submitted an objection to developing the remainder of the farm Brandwacht no 1049, attached as annexure A. The objection was submitted on behalf of 753 residents of Brandwacht, Bo Dalsig, Dalsig, Welgelegen, Paradyskloof, Brandwacht aan Rivier, and beyond, who stand to be affected by the wider consequences of development in the area.

Whilst the objection to the development was not for approval of the traffic management measures, the residents objected to the construction of the Eastern Link Road. The concern was that the Eastern Link Road would almost certainly be required to manage the additional traffic between the proposed development and Stellenbosch. In this regard, the residents noted that the Traffic Impact Study in the application concluded that the Eastern Link Road, along with other traffic upgrades, would be required to address the traffic impacts of the proposed development. The development application was therefore not divisible from the construction of the Eastern Link Road.

The intended construction of parts of the Eastern Link Road (“Wildebosch Extension”), is likewise not divisible from future developments in the area. It is essential that the needs of the entire Eastern Link Road be assessed to ensure that the construction of the road is not forced upon the Municipality and its residents by prospective developments, with the concomitant legal and financial consequences for the Municipality, as an aftermath.

The Wildebosch extension, which stops at Trumali road, does not continue through Brandwacht, Dalsig, and Welgevallen Proefplaas. However, it is noted that the Wildebosch - Trumali segment opens up the opportunity for further development, including the proposed development on farm Brandwacht 1049, and for future construction of the Eastern Link Road all the way to Coetzenburg. The Wildebosch extension serves no purpose if not extended and is an irrational and wasteful expenditure of Stellenbosch ratepayers' money.

I, as resident in 11 Linnes Road, Brandwacht, further objects to the Eastern Link Road for the following reasons:

- 1.1 The Eastern Link Road is a flawed concept from the 1960s that is no longer feasible or viable for Stellenbosch in 2022 and will serve very little purpose in relieving traffic;
- 1.2 The viability of the Eastern Link Road is in question for various reasons, including the availability of land for road reserve; feeder and distribution access to the link road which is inadequate to accommodate any more traffic than is currently carried; the environmental, social and economic impact of such a substantial road development; and the financial impact of such mega-infrastructure on the municipal financial

resources and standing; amongst others. There is no indication that the municipality has undertaken an adequate technical, financial and legal feasibility assessment of the Eastern Link Road, and therefore approval of the Application, which is reliant on the Eastern Link Road, is non-sensical.

- 1.3 The Eastern Link Road will do much aesthetic and environmental damage, especially over Brandwacht and Coetzenburg, over the Eerste Rivier and through Boland College;
- 1.4 The Eastern Link Road is vigorously opposed, including by several Ward Committees in affected areas of Stellenbosch, and for a project with such potential irrevocable negative impacts (possibly the most destructive act committed by the Municipality to date), a thorough public participation process and input from professionals on its impacts on town and transport planning, urban design, the natural environment, and heritage is required.
- 1.5 I also question the investment in this road as opposed to the investment needed in our poorer communities including Kayamandi and Cloetesville. For example the street lights installed at the taxi rank before the bridge has not work for more than 2 months and the taxi rank has no roof for commuters so they not protected from the elements. The priority of investment of the council into this road does not make rational sense given the lack of infrastructure investment in poorer communities of Stellenbosch.

In addition, I object to the timing of the deadline to submit comments on the IDP process which falls within the school holidays. Revisions of the IDP are matters of fundamental importance to the sustainable development of Stellenbosch and its environments and should not be allowed to be pushed through as a consequence of a rushed public participation process.

Regards,

Andre Joubert

Anton Lotz
Town and Regional Planning

Nwabisa Jozana

From: Anton Lotz <alotz@iafrica.com>
Sent: Monday, 30 September 2024 15:39
To: idp
Cc: mm; JC Anthony
Subject: [EX] Klapmuts IDP Input
Attachments: IDP Input 29-09-24.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon

Attached, please find our input into the current IDP process currently underway.

Kind regards
Anton



083 4877 869



P O Box 51799 Waterfront 8002
Cellphone + 27 (0)83 487 7869
Email: alotz@iafrica.com

29 September 2024

Our Ref: 2015 908

The Manager: IDP
Stellenbosch Municipality
PO Box 17
Stellenbosch
7599

INPUT TO IDP UPDATE

This comment is submitted on behalf of Stellenbosch Bridge (Pty) Ltd, the developers of the The Bridge project located to the west of the existing town of Klapmuts on Farms 744/2, 742/5, 742 Remainder and 1515 (Refer to **Figure 1** below).

The implementation of The Bridge is underway with the first infrastructure being completed and construction of the first development site progressing. The development will combine a range of residential, business, industrial and institutional uses in an integrated mixed-use development. It is anticipated that this project will have a significant catalytic impact on Klapmuts through socio-economic development, skills development, job creation and business opportunities.

The 2019 Stellenbosch SDF, under Catalytic Initiatives (Section 6.9.2 & Figure 56) recognise The Bridge as a catalytic project and Figure 56 includes the urban edge that is proposed as part of the development of the project (Refer to **Figure 2**). The urban edge incorporates the proposed development areas on Remainder Farm 742 (which excludes the conservation-worthy vegetation areas) as well as the eastern sections of Farm 1515 for which a land use application still needs to be submitted. Further to environmental and visual assessment inputs during the approval of the land use application for Farm 742/5, the ridgeline of the Bridge will be protected as a green open space, which has resulted in an update of the Bridge Master Plan (Refer to **Figure 3**) but still located within the urban edge as included into the Stellenbosch SDF as Figure 56.

Figure 4 shows the discrepancy between the Klapmuts urban edge (blue line) indicated on Figure 30 and The Bridge's urban edge as indicated on Figure 56 (Red line). To avoid any uncertainty we request that as part of the IDP update an adjustment to the Klapmuts urban edge be made to follow the alignment of the Bridge's urban edge (red line) to allow the full development proposal as per the Master Plan.

Please contact me should you require further information.

Yours sincerely

Anton Lotz

Figure 1: Contextual Plan

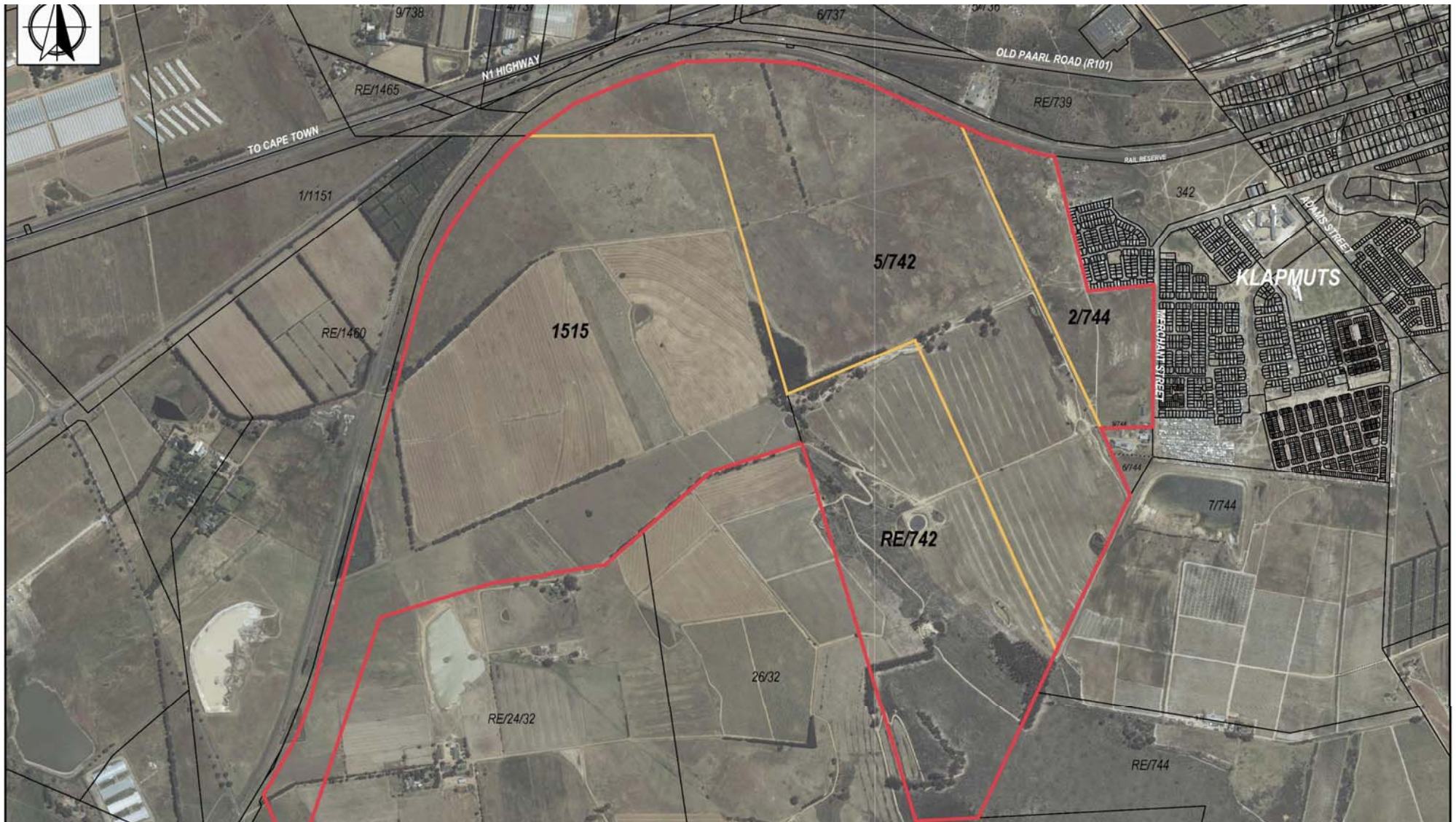


Figure 2: Klapmuts Innovation Precinct

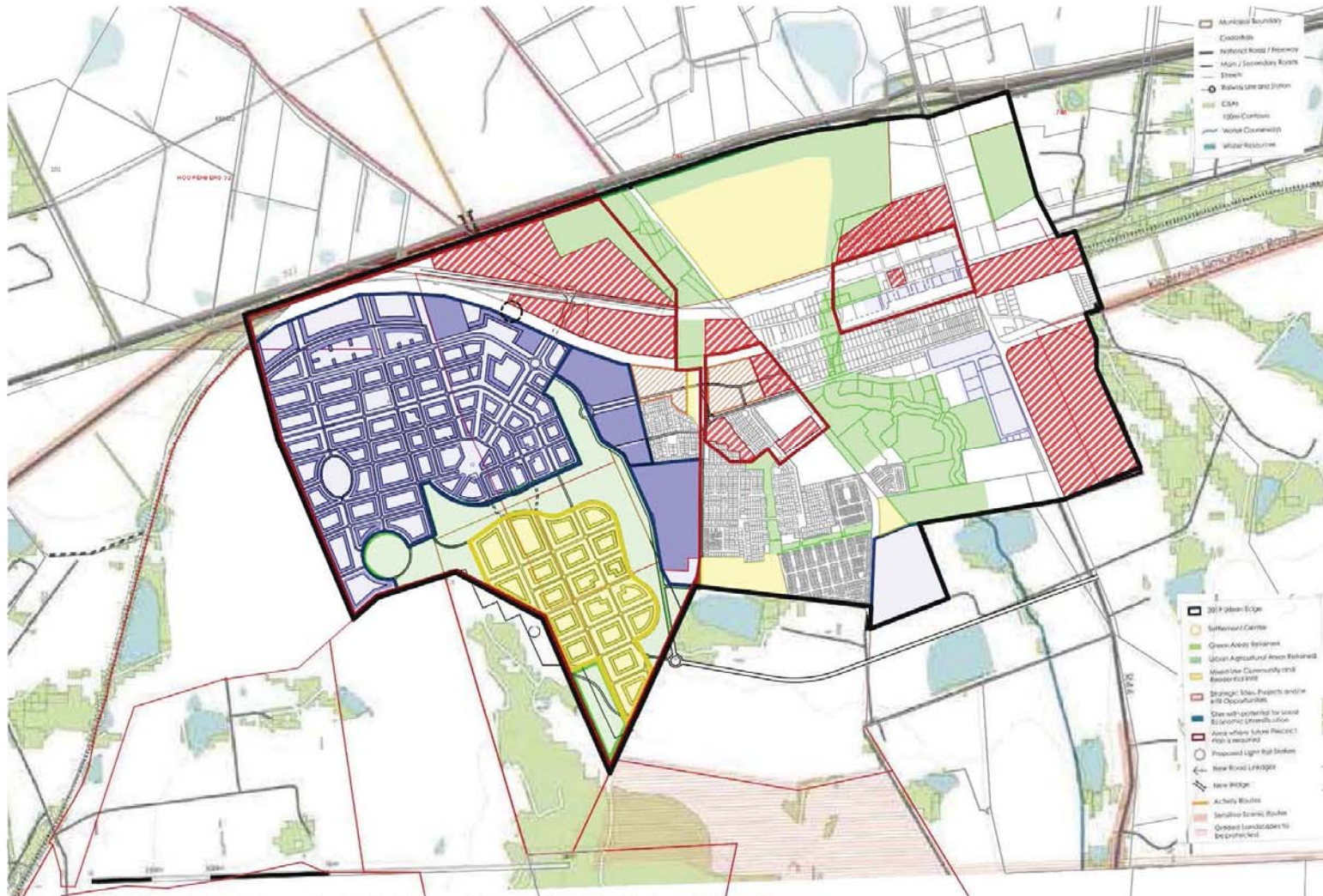
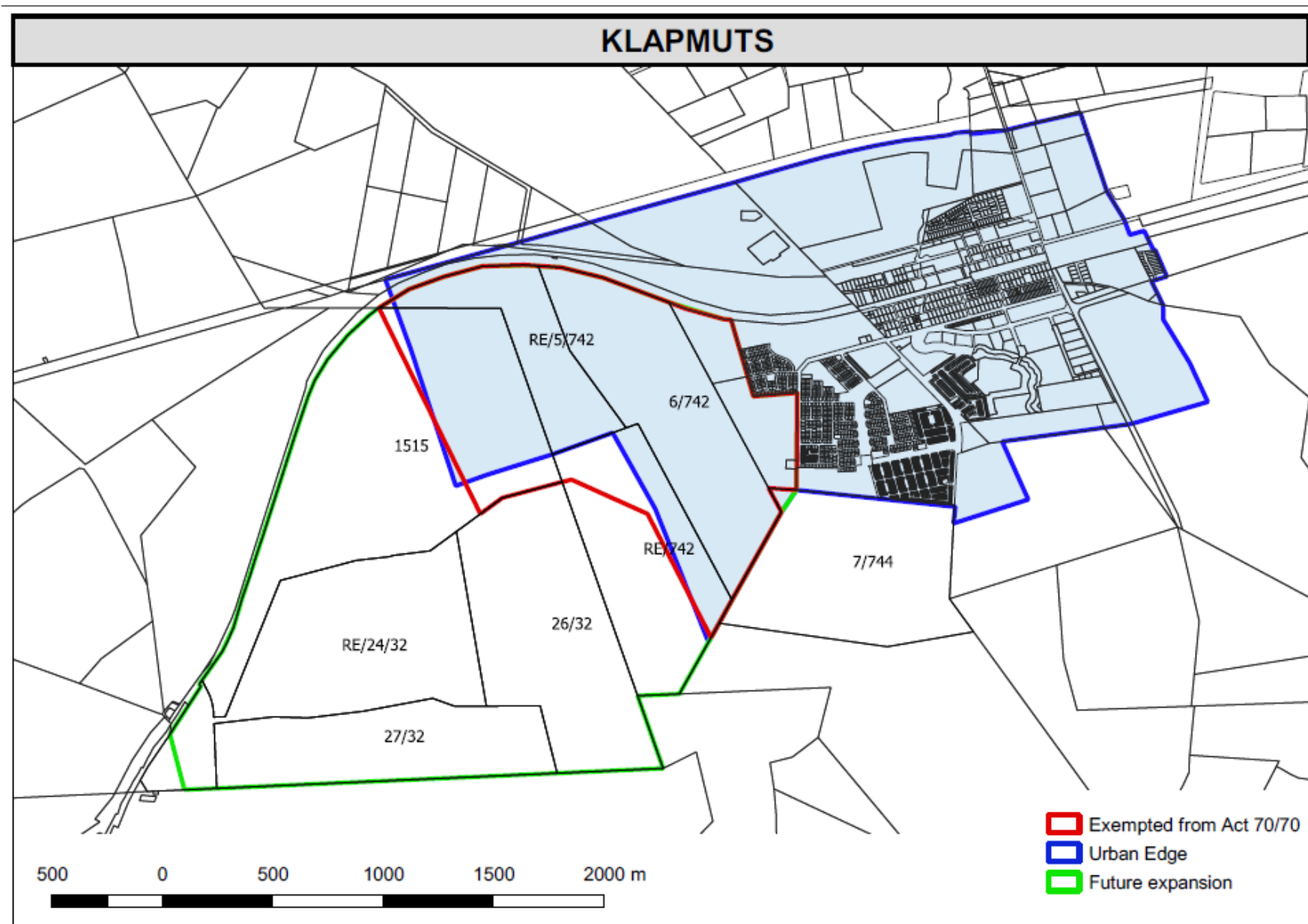


Figure 56. The proposed Klapmuts "Innovation Precinct" Concept (Osmond Lange Architects and Planners)

Figure 3: The Bridge Master Plan



Figure 4: Urban Edge Options



Anton Lotz
Town and Regional Planning

Nwabisa Jozana

From: Anton Lotz <alotz@iafrica.com>
Sent: Monday, 30 September 2024 17:11
To: idp
Subject: [EX] Lynedoch Input
Attachments: IDP Input 30-09-24.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon

Please find our input on the Lynedoch node.

Regards
Anton



AntonLotz
TOWN & REGIONAL PLANNING

083 4877 869



AntonLotz
TOWN & REGIONAL PLANNING

P O Box 51799 Waterfront 8002
Cellphone + 27 (0)83 487 7869
Email: alotz@iafrica.com

30 September 2024

Our Ref: 2015 908

The Manager: IDP
Stellenbosch Municipality
PO Box 17
Stellenbosch
7599

INPUT TO IDP UPDATE - LYNEDOCH

This comment is submitted on behalf of The Billy Visser Trust (IT 5284/1996), the owner of Remainder of Ptn 27 of the Farm Welmoed 468 located to the east of Baden Powell Drive (R310) in the Lynedoch area (Refer to **Figure 1** below).

Figure 1: The Property

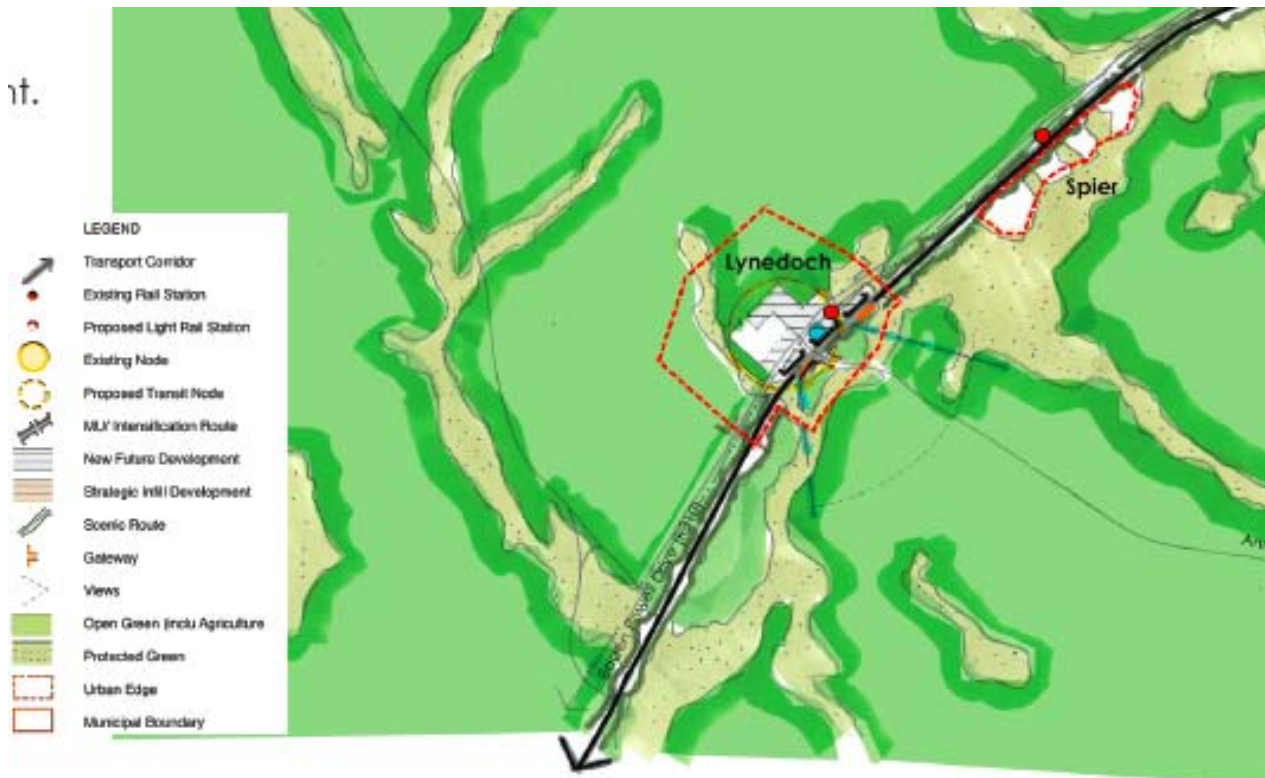


As per the concept for Lynedoch included as Figure 45 of the Stellenbosch SDF, 2019 (Refer to **Figure 2** below) parts of Ptn 27 on either side of the Annandale Road intersection with Baden Powell could be incorporated into the Lynedoch urban edge as an opportunity to expand the commercial value and socio-economic benefit that this location could offer.

It is understood that the potential impact of the Eerste River floodlines and access considerations were reasons why the land was excluded.

A floodline study of the Eerste River conducted by AED has confirmed that large areas of this land, particularly the sites north and south of Annandale Road are not affected by the 100 yr floodline (Refer to **Figure 3** below).

Traffic engineers, UDS have determined that both site areas could be accessed from Annandale Road via vehicular access points that would conform to authority standards.

Figure 2: Lynedoch concept**Figure 45. Vloffenburg - Spier - Lynedoch Concept**

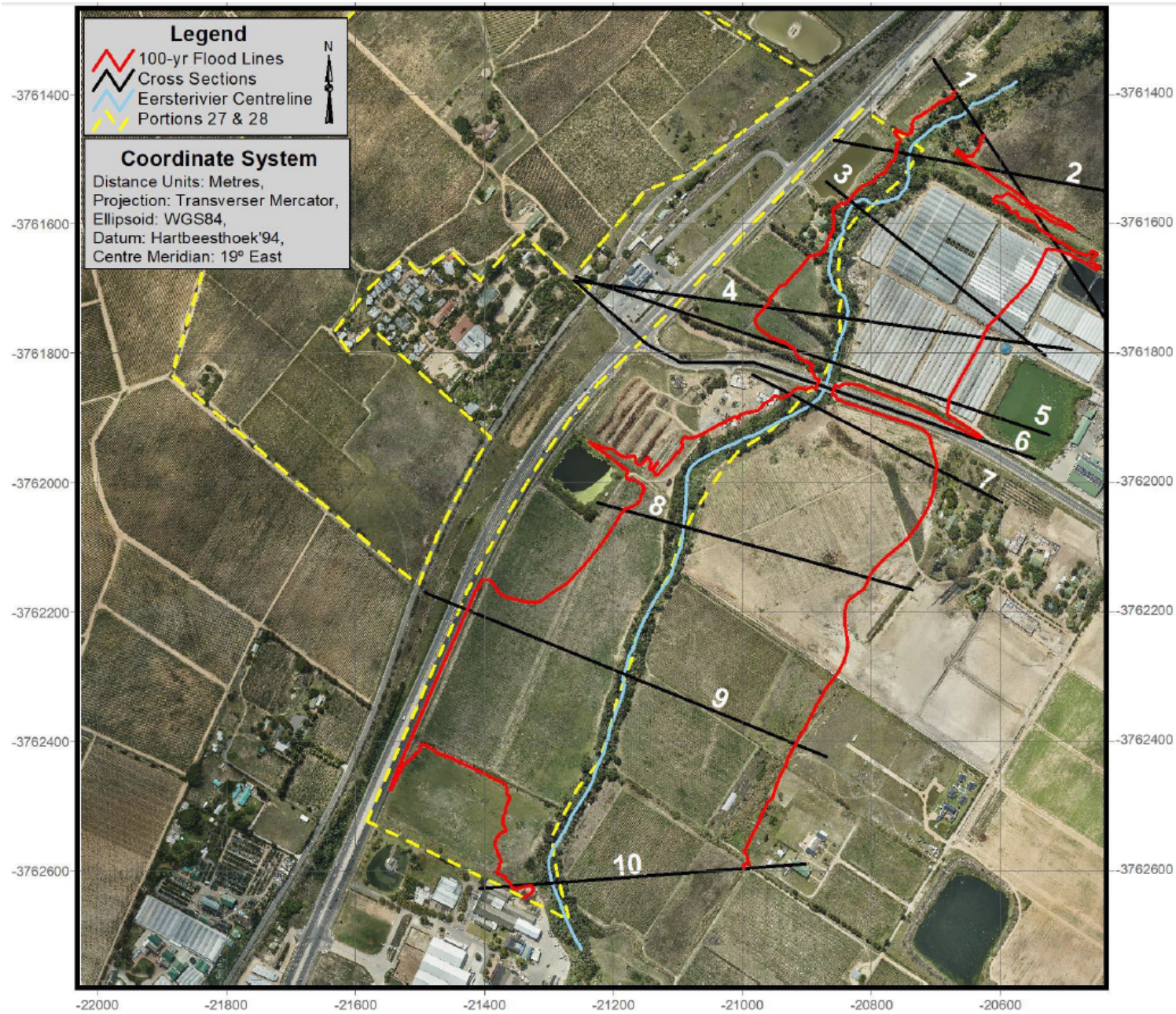
We request consideration of amendment of the Lynedoch urban edge to incorporate these areas of Ptn 27 as shown in Figure 45 of the SDF as a opportunity to expand the socio-economic value of the node and benefit from this property's location at an important intersection.

Please contact me should you require further information.

Yours sincerely

Anton Lotz

Figure 3: Farm 468/27 - 100yr Flood Lines



Stellenbosch Interest Group

Nwabisa Jozana

From: Stellenbosch Interest Group <interestgroupstellenbosch@gmail.com>
Sent: Monday, 30 September 2024 16:28
To: idp
Cc: Annalene De Beer; Shane Chandaka; Donaldson, Ronnie, Prof [rdonaldson@sun.ac.za]; claire.louise.erasmus
Subject: [EX] Comment on the IDP
Attachments: IDP STAKEHOLDER ENGAGEMENT - SIG Comment.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Attached please find comment by the Stellenbosch Interest Group.
Please acknowledge receipt

Kind regards
Berta Hayes



Belangegroep Stellenbosch Interest Group

30 September 2024

idp@stellenbosch.gov.za

Ms Annalene de Beer Annalene.deBeer@stellenbosch.gov.za
Director, Corporate Services, Stellenbosch Municipality

Mr Shane Chandaka Shane.Chandaka@stellenbosch.gov.za
Director, Infrastructure Services, Stellenbosch Municipality

Mr Anthony Barnes Anthony.Barnes@stellenbosch.gov.za
Director, Planning and Economic Development, Stellenbosch Municipality

Dear Ms De Beer, Mr Barnes and Mr Chandaka

INTEGRATED DEVELOPMNET PLAN (IDP): STAKEHOLDER ENGAGEMENT MEETING, STELLENBOSCH TOWN HALL: 25 SEPTEMBER 2024: NEED TO REACH CONSENSUS AND TAKE COLLECTIVE OWNERSHIP OF A SHARED VISION FOR THE DEVELOPMENT OF STELLENBOSCH

1. I refer to the above-mentioned meeting, chaired by Ms De Beer and attended, *inter alia* by several members of the Stellenbosch Interest Group (SIG). In the introduction it was mentioned that the challenges facing the Municipality were being addressed by the Municipality against the background of, **“Stellenbosch as a place or destination of choice,”** which suggests a bias favouring development.

2. A developer friendly, private motor car-oriented bias unfortunately stands in sharp contrast to the policy contained in the 1988 Statutory Guide Plan for Stellenbosch. The 1988 document states that; “Because of the existing restraints as regards the potential of Stellenbosch for long-term physical expansion, the **urban development that does take place should, (1) be qualitative rather than quantitative** and a compact urban structure with higher residential densities should be aimed at, and (2) The protection of the area’s good agricultural land should enjoy priority at all times.”

3. Because the challenges facing Stellenbosch today are similar to those faced in 1988, a developer friendly bias is exacerbating rather than ameliorating current problems. The commitment to a bottom-up rather than a top-down approach to addressing issues is laudable but it is not helped by statements made by the Provincial Minister of Environmental Affairs and Development Planning, that Stellenbosch will simply have to accommodate another hundred thousand residents in the next ten years.

4. As a result of the developer friendly bias displayed by the Municipality, the SIG is not surprised that scant attention is often paid to inputs made by the SIG and other interest groups who align themselves with policy guidelines for development contained in the 2019 Municipal Spatial Development Framework (MSDF) which to a great extent echo the 1988 guidelines . **There is accordingly an urgent need for the Municipality and interest groups to agree on a shared vision for Stellenbosch or the current conflict will continue**, to the detriment of the broader community. To cite one example, during the discussions the Municipal Manager strongly supported the development of a “bulk parking facility” north of the town hall, based on a perception that motorists drive around the historic core looking for parking. In terms of the needs of the broader community this is, however, not a justifiable reason and requires a change in mindset, especially where and when the focus needs to be on non-motorised and public transport, not to mention safeguarding the heritage of the town.

5. To focus on specific inputs into the IDP document, Mr Jeremy Benjamin, Senior Manager, Spatial Management, indicated that in addition to a site-specific application to amend the urban edge to include the **historic Libertas Farm**, submitted more than a year ago, the applicant has also submitted a similar application in terms of the current revision of the IDP. The SIG, in conjunction with other interest groups, submitted comprehensive reasons during June 2023 why the application should not be approved. It is accordingly trusted that neither of the applications will be approved. This is especially important in the light of the emphasis at the meeting, placed on the need to focus on the development of the Adam Tas Corridor.

6. It is trusted that you will recall that during October 2023 various interest groups submitted comprehensive comments on the IDP pointing out the serious mismatch between the MSDF and the Comprehensive Integrated Transport Plan (CITP). Instead of taking the comments into account, the Municipality has gone ahead and approved the CITP and now apparently intends to push ahead, implementing irrational projects contained in the CITP. The result of this approach will lead to increased congestion on the road network because it is impossible to provide additional road capacity in the historic core of Stellenbosch. The SIG specifically requests that the following issues be revisited and reconsidered by the Municipality:

- 6.1 The proposed construction of the Trumali Link Road, extending from the Technopark/R44 intersection to Trumali Road as this project appears to be irrational. (The traffic modelling in the Roads Master Plan diagram shows that traffic on such an “extension” would be minimal.)
- 6.2 The need to provide a commitment that bulk parking facilities in the historic core will not be permitted as there is extremely limited road capacity to serve such facilities. There is also an urgent need to reduce the carbon footprint, protect agricultural land and the rural/agricultural landscape which is unique to the wider municipal area (WC024). As part of this process attention needs to be given to the protection of indigenous flora and the eradication of alien vegetation.
- 6.3 The need to provide peripheral parking areas linked to park and ride facilities to limit the need to cater for private parking in the historic core and to provide for efficient inter-town public transport.

- 6.4 The need to shift budget priorities to provide for non-motorised transport (NMT) and efficient public transport rather than widening existing roads or building new roads.
- 6.5 The need to safeguard the urban edge between Metropolitan Cape Town and Stellenbosch to prevent overspill development from encroaching on the Winelands.
- 6.6 To draft policies to limit gentrification development especially in settlements such as Jamestown, Pniel and Raithby. As indicated on the approved MSDF the introduction of gated villages in these and other settlements should not be permitted.

7. As indicated during the discussions on 25 September 2024, the SIG urgently requests that the Municipality reconsider its vision for Stellenbosch, accept that there are rational restraints to expanding the urban edge, and give priority to non-motorised and public transport. Unlocking further agricultural land for residential development and attempting to cater for private motor-vehicle transport should not be permitted as this will lead to increased congestion.

8. Please note that the above inputs and comments are based on the guidelines contained in **the approved June 2023 Municipal Spatial Development Framework (MSDF)** which are repeated below. Development which does not conform with these guidelines will simply not be sustainable.

“Even if difficult, it is a matter of now or never. We cannot behave and live like before. We cannot afford to lose more nature and agricultural land and prioritise building roads for private cars more than public transport. If we do that, the system will fail. Material wealth will not assist.”

“Containing settlement footprints by curtailing the further development of peripheral dormitory housing projects.”

“Containment of settlements to protect nature/ agricultural areas and enable public and non-motorized transport and movement.”

“A focus on public and non-motorized transport and movement.”

9. For the Municipality to deviate from its own guidelines is hardly conducive to good governance.

Kind regards

Ronnie Donaldson
Chairperson

Brian Shepherd

Nwabisa Jozana

From: Brian Shepherd <bshepherd.log@gmail.com>
Sent: Monday, 30 September 2024 15:01
To: danielbasson2@gmail.com
Cc: idp; Annemi Van Zyl; Henry de Ruyter; krynauwvanvuuren@gmail.com; Lasni Millar; Cjteunissen@gmail.com
Subject: [EX] Re: Eastern Link Road ("Wildebosch Extension")

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

All,

As Chairman of the Paradyskloof Neighbourhood Watch I am totally in agreement with the letter sent by our Chairman of our EHOA. Over the years we as residents have lived with criminals coming into our suburb. With a great deal of expense to our residents we have 2 security companies contracted to patrol our suburb, security cameras installed on the current two entrances into our neighbourhood as well as residents doing regular patrols of our own. This has resulted in our neighbourhood crime dramatically reduced.

If the proposal to develop the road system to allow additional access into our suburb goes ahead it will increase not only the traffic going through our suburb but allow criminals to access and leave our suburb a lot easier.

I am proposing that our Paradyskloof residents representative committee be officially consulted and our concerns be heard.

Please respond to this email.

Thank you,

Brian Shepherd
Chairman Paradyskloof NW.

On Mon, Sep 30, 2024 at 2:08 PM <danielbasson2@gmail.com> wrote:

To Whom It May Concern

I write this note as the Chairperson of the EDEN HOMEOWNERS ASSOCIATION.

Eden neighbourhood has a Northern border that borders Wildebosch Road. Eden forms part of Paradyskloof and if anyone may wonder about the names of the area there is nothing more befitting as the area is quiet, it has fantastic wildlife and birdlife, and it has walking trails and bicycle routes.

The area is also very popular due to low crime excellent value for properties and the proximity to town, schools and hospitals.

It is also a fact that Stellenbosch residents have placed the office bearers and officials of the Municipality in place through their collective votes.

This does not mean that we gave officials a license to run over the citizens and allow development in the Stellenbosch district without proper consideration of the pleas of the affected neighbourhoods. We ask that we be heard in our plea to stop this Road Extension of the Wildebosch Road.

This road will not only destroy our way of living, but it will destroy the whole ecosystem of Paradyskloof. The road will also not stop the traffic problems in Stellenbosch as the town itself is not extended and is not able to handle the inflow into town with the present street network in town. This extension will only re-route traffic from the R44 to Trumali Rd which means the traffic will just flow into the R44 again which is congested. Thus it begs the question of why the expenditure of taxpayers' money for an extension which does not solve the problem?! Furthermore, it will bring a flow of traffic to a neighbourhood which is unnecessary and illogical as it changes the flow of traffic without any real relief to the existing problem.

I believe that there is more to this development than we are led to believe. Blauwklippen, Grondves, Stellenrust etc. I call on the Stellenbosch Municipal Board to act in good faith and listen to the citizens they are supposed to serve. It seems that there is an urge to develop Stellenbosch into a mega city without any effort to preserve our precious agricultural land, ecosystems and heritage.

Why must a neighbourhood pay the price for this neverending development drive that further frustrates the traffic problems in Stellenbosch? Most of these developments are in Central Town and the entrances to town Groenvlei, Bothmaskop, and Kyamandi which further frustrate the flow of traffic in and around Stellenbosch, something which will not be alleviated by the proposed extension of the Wildebosch Road.

Paradyskloof will become vulnerable due to the quick access and exit this will create for crime and housebreaking.

There will be a significant impact on the property values along Wildebosch Road.

The quiet ecosystem will be disturbed and the natural wildlife will be detrimentally affected.

The road leading to the Medi Clinic Hospital will be congested and will bring risk to those who need instant care and attention.

The noise factor will increase.

The flow of traffic will remain at the current levels as the extension flows back into the R44.

No matter where such an extension will be flowing into Stellenbosch Town the town streets are limited and thus the flow will not improve as the town will always be limited to the street capacity in town.

The EDEN HOMEOWNERS COMMITTEE ask that this extension be scrapped and that the money be used for more fruitful projects.

I hope regard will be had to our plea.

Kind regards

Daniel Basson

Chairperson EHOA

2 Pison Street

EDEN

Paradyskloof

Stellenbosch

7600

e-mail: danielbasson2@gmail.com

Cell: 0824117728

Claus-Peter Mette

Nwabisa Jozana

From: cp@mettesauto.co.za
Sent: Monday, 30 September 2024 18:12
To: idp
Subject: [EX] OBJECTION TO THE EASTERN LINK ROAD ("WILDEBOSCH EXTENSION") AS PROPOSED IN STELLENBOSCH IDP PLAN AND BUDGET

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OBJECTION TO THE EASTERN LINK ROAD ("WILDEBOSCH EXTENSION") AS PROPOSED IN STELLENBOSCH IDP PLAN AND BUDGET

I herewith give my objection against the proposed Eastern Link road.

Objection

On 24 October 2022, the Brandwacht Action Group (BRAG) submitted an objection to developing the remainder of the farm Brandwacht no 1049. The objection was submitted on behalf of 753 residents of Brandwacht, Bo Dalsig, Dalsig, Welgelegen, Paradyskloof, Brandwacht aan Rivier, and beyond, who stand to be affected by the wider consequences of development in the area.

Whilst the objection to the development was not for approval of the traffic management measures, the residents objected to the construction of the Eastern Link Road. The concern was that the Eastern Link Road would almost certainly be required to manage the additional traffic between the proposed development and Stellenbosch. In this regard, the residents noted that the Traffic Impact Study in the application concluded that the Eastern Link Road, along with other traffic upgrades, would be required to address the traffic impacts of the proposed development. The development application was therefore not divisible from the construction of the Eastern Link Road.

The intended construction of parts of the Eastern Link Road ("Wildebosch Extension"), is likewise not divisible from future developments in the area. It is essential that the needs of the entire Eastern Link Road be assessed to ensure that the construction of the road is not forced upon the Municipality and its residents by prospective developments, with the concomitant legal and financial consequences for the Municipality, as an aftermath.

The Wildebosch extension, which stops at Trumali road, does not continue through Brandwacht, Dalsig, and Welgevallen Proefplaas. However, it is noted that the Wildebosch -Trumali segment opens up the opportunity for further development, including the proposed development on farm Brandwacht 1049, and for future construction of the Eastern Link Road all the way to Coetzenburg. The Wildebosch extension serves no purpose if not extended and is an irrational and wasteful expenditure of Stellenbosch ratepayers' money.

BRAG, on behalf of the residents in Brandwacht, Bo Dalsig, Dalsig, Welgelegen, Paradyskloof, Brandwacht aan Rivier further objects to the Eastern Link Road for the following reasons:

The Eastern Link Road is a flawed concept from the 1960s that is no longer feasible or viable for Stellenbosch in 2024 and will serve very little purpose in relieving traffic;

The viability of the Eastern Link Road is in question for various reasons, including the availability of land for road reserve; feeder and distribution access to the link road which is inadequate to accommodate any more traffic than is currently carried; the environmental, social and economic impact of such a substantial road development; and the financial impact of such mega-infrastructure on the municipal financial resources and standing; amongst others. There is no indication that the municipality has undertaken an adequate technical, financial and legal feasibility assessment of the Eastern Link Road, and therefore approval of the Application, which is reliant on the Eastern Link Road, is non-sensical.

The Eastern Link Road will do much aesthetic and environmental damage, especially over Brandwacht and Coetzenburg, over the Eerste Rivier and through Boland College;

The Eastern Link Road is vigorously opposed, including by several Ward Committees in affected areas of Stellenbosch, and for a project with such potential irrevocable negative impacts (possibly the most destructive act committed by the Municipality to date), a thorough public participation process and input from professionals on its impacts on town and transport planning, urban design, the natural environment, and heritage is required. In addition, BRAG is objects to the timing of the deadline to submit comments on the IDP process which falls within the school holidays. Revisions of the IDP are matters of fundamental importance to the sustainable development of Stellenbosch and its environments and should not be allowed to be pushed through as a consequence of a rushed public participation process.

Please don't take the mountain and nature from us and what it offers to residents of Stellenbosch.

Yours sincerely

Claus-Peter Mette
Welgelegen resident

Daniel Basson

Nwabisa Jozana

From: danielbasson2@gmail.com
Sent: Monday, 30 September 2024 14:08
To: idp
Cc: 'Annemi Van Zyl'; Henry de Ruyter; krynauwvanvuuren@gmail.com; 'Lasni Millar'; Cjteunissen@gmail.com
Subject: [EX] Eastern Link Road ("Wildebosch Extension")
Attachments: 221123-rmp-fig6-13-elr-001.png; 231129-council-citp-wildebosch-extension.pdf; 240900-idp-ward21-presentation-wildebosch-extension.pdf; stb-south-bk-erfnos.png
Importance: High

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To Whom It May Concern

I write this note as the Chairperson of the EDEN HOMEOWNERS ASSOCIATION.

Eden neighbourhood has a Northern border that borders Wildebosch Road. Eden forms part of Paradyskloof and if anyone may wonder about the names of the area there is nothing more befitting as the area is quiet, it has fantastic wildlife and birdlife, and it has walking trails and bicycle routes.

The area is also very popular due to low crime excellent value for properties and the proximity to town, schools and hospitals.

It is also a fact that Stellenbosch residents have placed the office bearers and officials of the Municipality in place through their collective votes.

This does not mean that we gave officials a license to run over the citizens and allow development in the Stellenbosch district without proper consideration of the pleas of the affected neighbourhoods. We ask that we be heard in our plea to stop this Road Extension of the Wildebosch Road.

This road will not only destroy our way of living, but it will destroy the whole ecosystem of Paradyskloof. The road will also not stop the traffic problems in Stellenbosch as the town itself is not extended and is not able to handle the inflow into town with the present street network in town. This extension will only re-route traffic from the R44 to Trumali Rd which means the traffic will just flow into the R44 again which is congested. Thus it begs the question of why the expenditure of taxpayers' money for an extension which does not solve the problem?!! Furthermore, it will bring a flow of traffic to a neighbourhood which is unnecessary and illogical as it changes the flow of traffic without any real relief to the existing problem.

I believe that there is more to this development than we are led to believe. Blauwklippen, Grondves, Stellenrust etc. I call on the Stellenbosch Municipal Board to act in good faith and listen to the citizens they are supposed to serve. It seems that there is an urge to develop Stellenbosch into a mega city without any effort to preserve our precious agricultural land, ecosystems and heritage.

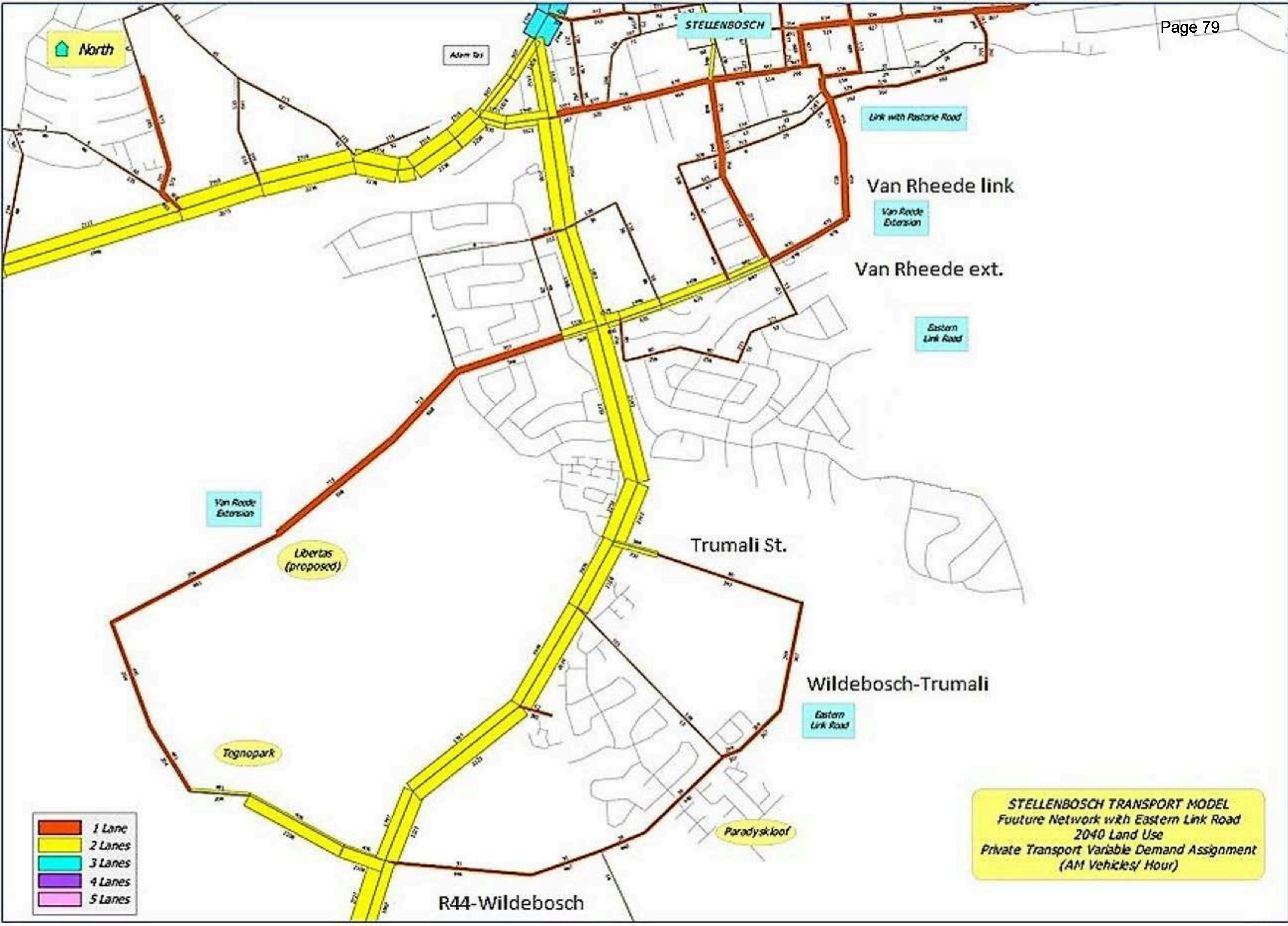
Why must a neighbourhood pay the price for this neverending development drive that further frustrates the traffic problems in Stellenbosch? Most of these developments are in Central Town and the entrances to town Groenvlei, Bothmaskop, and Kyamandi which further frustrate the flow of traffic in and around Stellenbosch, something which will not be alleviated by the proposed extension of the Wildebosch Road.

Paradyskloof will become vulnerable due to the quick access and exit this will create for crime and housebreaking.

There will be a significant impact on the property values along Wildebosch Road.

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The noise factor will increase.

The flow of traffic will remain at the current levels as the extension flows back into the R44.

No matter where such an extension will be flowing into Stellenbosch Town the town streets are limited and thus the flow will not improve as the town will always be limited to the street capacity in town.

The EDEN HOMEOWNERS COMMITTEE ask that this extension be scrapped and that the money be used for more fruitful projects.

I hope regard will be had to our plea.

Kind regards

Daniel Basson

Chairperson EHOA

2 Pison Street

EDEN

Paradyskloof

Stellenbosch

7600

e-mail: danielbasson2@gmail.com

Cell: 0824117728

THE EASTERN LINK ROAD

The Eastern Link Road (previously incorrectly referred to as the Eastern Bypass) has been contemplated for a long time but has never been formally adopted due to public and environmental concerns. The road was first proclaimed by the Provincial Government in 1968, however, portions along the initial alignment have since been impacted upon. Near the Central Business District (CBD) developments that were previously approved and implemented, Boland College is located on the alignment of the Eastern Link Road, the alignment also crosses the Coetzenburg Sports Ground. In addition, the environmentally sensitive area between Trumali Road proclaimed and Van Rhee de Road is also a concern. Thus, these portions of the proclaimed path will be omitted, pending further analysis of the feasibility of the entire proclaimed alignment. Therefore, only the following portions are proposed for further assessment, refer to Figure 7-1.

- Wilderbosch Extension North to Trumali as the first priority.
- Wilderbosch Extension South to Technopark as the second priority.

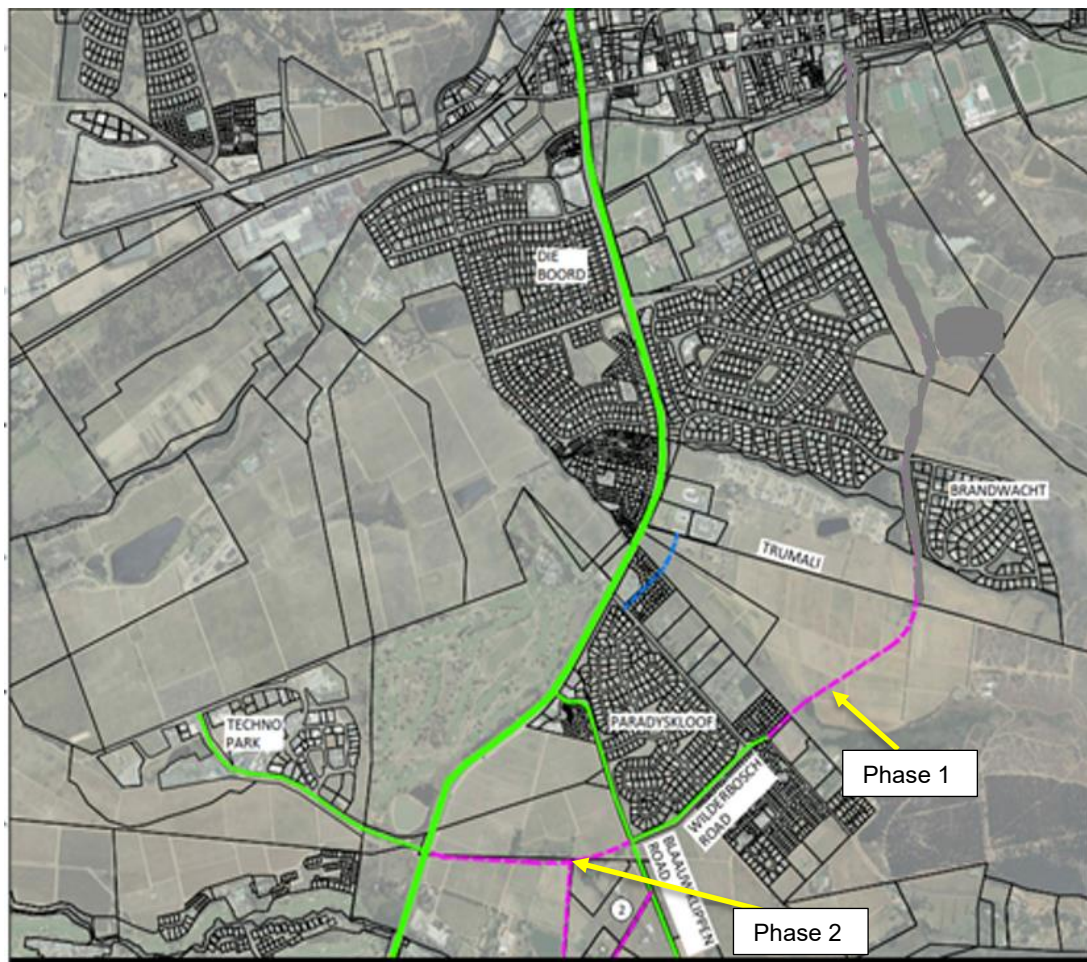


Figure 7-1: Portions of the Proposed Eastern Link Road allowed for in the 10 year budget

Western Bypass - Stellenbosch is known as a destination, as many commuters that study and work in Stellenbosch, travels from outside its borders. Geographically Stellenbosch does play an important role in North/South Regional mobility. A key role of the R44 is to serve as a north/south (regional mobility) route connecting Strand, Somerset West, Helderberg and Overstrand regions with areas to the north such as Paarl, Wellington and Malmesbury. In the Stellenbosch area, especially in the vicinity of Jamestown, it also serves as a commuter route bringing workers from the southern suburbs and Somerset West to employment opportunities in Stellenbosch and to regions in the north. This dual function leads to the R44 probably being the most congested road in the Stellenbosch area.

One of the solutions for this is to construct a parallel route on the western side past Stellenbosch which can then serve the longer distance traffic. Such a route will be highly sensitive to environmental concerns - investigations into this have been commissioned. The 2019 Stellenbosch Roads Master Plan referred to the 2012 RMP's description of the three preliminary road alignments for such a route:



Priority 4: Roads and Transport

Description

Departmental Comment

Wilderbosch Extension



The project is expected to be completed by the 30 June 2026.

Priority 5: Parks

Upgrading of play park equipment with benches and fencing



New play park equipment has been installed.

On der
Papegaaiberg

Page 83

Coetzenburg
Sports Ground

US Coetzenburg
Campus

Sport Eerste

Die Boord

Kleingeluk

Brandwacht

Stellenbosch
Golf Club

Paradyskloof

Technopark

1457

510/837

369/17

Blouklip

De Zalze
Golf Course

Jamestown

527/3

Emma Algotsson

Nwabisa Jozana

From: Emma Algotsson <emma@kompost-it.co.za>
Sent: Saturday, 28 September 2024 11:03
To: idp
Subject: [EX] Eastern Link Road objection
Attachments: Annexure A.pdf; Objection ELR.docx

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To whom it may concern,

On behalf of the Brandwacht Action Group (BRAG) I am hereby submitting an objection to the Eastern Link Road (Wildebosch Extension) as proposed in the Stellenbosch IDP Plan and budget.

With kind regards,

Emma Algotsson

OBJECTION TO THE EASTERN LINK ROAD (“WILDEBOSCH EXTENSION”) AS PROPOSED IN STELLENBOSCH IDP PLAN AND BUDGET

Date: 28 September 2024

idp@ Stellenbosch.gov.za

Objection

On 24 October 2022, the Brandwacht Action Group (BRAG) submitted an objection to developing the remainder of the farm Brandwacht no 1049, attached as annexure A. The objection was submitted on behalf of 753 residents of Brandwacht, Bo Dalsig, Dalsig, Welgelegen, Paradyskloof, Brandwacht aan Rivier, and beyond, who stand to be affected by the wider consequences of development in the area.

Whilst the objection to the development was not for approval of the traffic management measures, the residents objected to the construction of the Eastern Link Road. The concern was that the Eastern Link Road would almost certainly be required to manage the additional traffic between the proposed development and Stellenbosch. In this regard, the residents noted that the Traffic Impact Study in the application concluded that the Eastern Link Road, along with other traffic upgrades, would be required to address the traffic impacts of the proposed development. The development application was therefore not divisible from the construction of the Eastern Link Road.

The intended construction of parts of the Eastern Link Road (“Wildebosch Extension”), is likewise not divisible from future developments in the area. It is essential that the needs of the entire Eastern Link Road be assessed to ensure that the construction of the road is not forced upon the Municipality and its residents by prospective developments, with the concomitant legal and financial consequences for the Municipality, as an aftermath.

The Wildebosch extension, which stops at Trumali road, does not continue through Brandwacht, Dalsig, and Welgevallen Proefplaas. However, it is noted that the Wildebosch - Trumali segment opens up the opportunity for further development, including the proposed development on farm Brandwacht 1049, and for future construction of the Eastern Link Road all the way to Coetzenburg. The Wildebosch extension serves no purpose if not extended and is an irrational and wasteful expenditure of Stellenbosch ratepayers’ money.

BRAG, on behalf of the residents in Brandwacht, Bo Dalsig, Dalsig, Welgelegen, Paradyskloof, Brandwacht aan Rivier further objects to the Eastern Link Road for the following reasons:

- 1.1 The Eastern Link Road is a flawed concept from the 1960s that is no longer feasible or viable for Stellenbosch in 2022 and will serve very little purpose in relieving traffic;
- 1.2 The viability of the Eastern Link Road is in question for various reasons, including the availability of land for road reserve; feeder and distribution access to the link road which is inadequate to accommodate any more traffic than is currently carried; the environmental, social and economic impact of such a substantial road development; and the financial impact of such mega-infrastructure on the municipal financial

resources and standing; amongst others. There is no indication that the municipality has undertaken an adequate technical, financial and legal feasibility assessment of the Eastern Link Road, and therefore approval of the Application, which is reliant on the Eastern Link Road, is non-sensical.

- 1.3 The Eastern Link Road will do much aesthetic and environmental damage, especially over Brandwacht and Coetzenburg, over the Eerste Rivier and through Boland College;
- 1.4 The Eastern Link Road is vigorously opposed, including by several Ward Committees in affected areas of Stellenbosch, and for a project with such potential irrevocable negative impacts (possibly the most destructive act committed by the Municipality to date), a thorough public participation process and input from professionals on its impacts on town and transport planning, urban design, the natural environment, and heritage is required.

In addition, BRAG is objects to the timing of the deadline to submit comments on the IDP process which falls within the school holidays. Revisions of the IDP are matters of fundamental importance to the sustainable development of Stellenbosch and its environments and should not be allowed to be pushed through as a consequence of a rushed public participation process.

On behalf of BRAG,

Emma Algotsson

**REMAINDER OF THE FARM BRANDWACHT No. 1049,
TRUMALI ROAD, STELLENBOSCH
GROUP OBJECTION AND PETITION TO APPLICATION
REFERENCE: LU/13953**

Mr. Clifford Heys
TV3 Projects (Pty) Ltd
97 Dorp Street
Stellenbosch
7600 clifford@tv3.co.za

Mr. Stiaan Carstens
Senior Manager, Development Management
Planning and Economic Development
Stellenbosch Municipality Stiaan.Carstens@stellenbosch.gov.za

Date: 24 October 2022

Dear Mr. Heys

APPLICATION IN TERMS OF SECTION 15.2 (a) OF THE STELLENBOSCH MUNICIPALITY LAND USE PLANNING BY-LAW, 2015 FOR THE REZONING OF THE REMAINDER OF THE FARM BRANDWACHT NO. 1049 FROM AGRICULTURE AND RURAL ZONE TO SUBDIVISIONAL AREA TO PERMIT A VARIETY OF URBAN LAND USES: GROUP OBJECTION AND PETITION AGAINST THE APPROVAL OF THE APPLICATION

1 INTRODUCTION

- 1.1 TV3 Projects (Pty) Ltd (under brief from Brandwacht Land Development (Pty) Ltd – “the registered owner”) has applied for rezoning and deviation from the Stellenbosch Municipality’s Spatial Development Framework in respect of Remainder of the Subject Matter Farm Brandwacht No. 1049, in the division of Stellenbosch, Province of the Western Cape (“the Subject Matter Farm”).
- 1.2 The Application has been submitted to the Stellenbosch Municipality for consideration under Application Reference: LU/13953 (Rezoning and deviation from the Spatial Development Framework) (“the Application”).
- 1.3 In summary, the Application states: *“The aim of this land use planning application report is to provide the Stellenbosch Municipality with sufficient information to approve a site-specific deviation from the Stellenbosch Municipality’s Spatial Development Framework to initiate an urban infill development outside the approved urban edge of Stellenbosch, and to approve the rezoning of the subject property from Agriculture and Rural Zone to Subdivisional Area.”*
- 1.4 Whilst the Application is not for the approval of the development of the Subject Matter Farm, one cannot ignore the concept development plan and ultimate desired development on the Subject Matter Farm were the Application successful.
- 1.5 Similarly, whilst the Application is not for the approval of the traffic management measures, including notably the Eastern Link Road, one cannot ignore that rezoning and development of the size and extent proposed in the Application is contingent on the implementation of substantial traffic management measures, including the building of the Eastern Link Road
- 1.6 We, the residents of Brandwacht, Bo Dalsig, Dalsig, Welgelegen, Die Boord, Paradyskloof, Brandwacht aan Rivier, and beyond, stand to be affected by the wider consequences of the subject Application and submit this petition as a group of residents whose rights and legitimate expectations may be affected by the approval of the Application.



- 1.7 As a group, we object to the Application and express our strong opposition thereto for the reasons set out herein.
- 1.8 This group objection and the petition are being submitted by the authorized representative, Emma Algotsson, 9 Linnes Street, Stellenbosch, emmaa@mweb.co.za, on behalf of objectors 1-753 as attached.

2 OBJECTIONS

- 2.1 We urge the Municipality to disapprove and reject the Application for the various reasons referred to below, including:
 - 2.1.1 the Application does not comply with sections 35, 45, and 47 of the Stellenbosch Municipality Land Use Planning By-Law (2015) as the Applicant **failed to serve a notice of the Application for rezoning "on every owner of land adjoining the land concerned"**, which makes the application incomplete, and the Municipality should on that basis refuse to accept the Application as a whole;
 - 2.1.2 **the timing of the Application**, which requires the amendment of the Municipal Spatial Development Framework (MSDF), to coincide with the Integrated Development Plan (IDP) public participation **process is deliberate and mischievous**. Revisions of the IDP and SDF are matters of fundamental importance to the sustainable development of Stellenbosch and its environments and should not be allowed to be pushed through as a consequence of a rushed public participation process. While we appreciate the extension that was granted for the submission of comments, this extension was only provided after extensive pressure from residents and only for those who were informed about the requirement to individually request for the extension. September is exam time and includes a public holiday; parents are occupied with their children's studies and preparations for very important record exams and cannot be expected to pay due attention to the IDP, SDF, and related Application during this time;
 - 2.1.3 the Application has been **rejected by several Ward Committees** in affected areas of Stellenbosch. Ward committees have an important role to play in actively taking part and determining the core municipal process. Ward committees further allow for members of the community to influence municipal planning in a manner that best addresses their needs. The rejection of the Application by these Ward committees demonstrates strong residential objection to the rezoning and proposed development and should guide the Municipality in its rejection of the Application;
 - 2.1.4 the Application fails to make mention of condition 3.11 of the Amendment of the Stellenbosch Urban Structure Plan (Guide Plan), and the Rezoning of a portion of the farm, Brandwacht No 1049, Stellenbosch, 11 May 2009 which states that **"the remainder of the property must be retained for agricultural purposes and no further urban development be allowed"**. The imposition of condition 3.11 aligned the planning decision to the Environmental Authorization and served to reinforce the application proposal for the development of Brandwacht aan Rivier. On this basis alone the Application must be rejected, as it contravenes a stated municipal condition which is municipal policy. The condition has not been revoked or repealed and there is no rational reason to revoke or repeal the condition, nor has the due process been followed in this regard. It is of great concern that the condition has not been enforced by the Municipality through amendment of the title deeds, formation of servitude, or similar measures to ensure that the agricultural nature of the land is retained and legally enshrined. However, municipal failure to enforce this municipal condition should not be in the Applicant's favor as the farm has been neglected for the sole purpose of demonstrating the lack of viability of the agricultural potentials of the farm and with the intention of future development, in clear contravention of the municipal condition and as demonstrated by the Application that we now have in front of us;
 - 2.1.5 Contrary to the strategic planning processes of the Municipality, which are underpinned by evidence-based and normative urban and regional planning and seek to organize, coordinate and integrate how the economy, society, and the built environment operate in space and over time, the Application constitutes **development driven change to existing spatial and legal frameworks**, including the Municipal Spatial Development Plan (MSDP).

- 2.1.5.1 the Application proposed an unjustifiable deviation from the MSDF and it fails to provide a rationale for the proposed rezoning and consequential diversion of the current urban edge, and if allowed, will set an undesirable precedent for further development-driven development outside of the urban edge;
- 2.1.5.2 the subject matter farm is excluded from urban development in the MSDF (2019) with the arguments that its inclusion would negatively impact agricultural land, nature areas, historically significant precincts, and "choice" lower-density residential areas;
- 2.1.5.3 the subject matter farm is excluded from New Development Action as per the Amended MSDF (May 2022). The Application does not fit within the concept of an infill development as it is outside the urban edge and the use of this infill argument in the Application is mischievous and deliberately misleading. The Application falls squarely within the concept of urban sprawl, which is strongly contrary to municipal planning policy and practice;
- 2.1.5.4 the Application is in contradiction to the core principles of the MSDF which are 'to maintain and grow our natural assets, to respect and grow our cultural heritage, and to direct growth to areas of less natural and cultural significance;
- 2.1.5.5 at this point in time, the Adam Tas Corridor, which is a municipality driven and approved development project, should be a priority for the Municipality;
- 2.1.6 were the Application successful, and the envisioned development thereon be ultimately permitted, the Eastern Link Road will almost certainly be required to manage the additional traffic between the proposed development and Stellenbosch. In this regard, it is important to note that the Traffic Impact Study concludes that the Eastern Link Road, along with other traffic upgrades, will be required to address the traffic impacts of the proposed development. The development application is therefore not divisible from the construction of the Eastern Link Road and other road upgrades to service the proposed development.
 - 2.1.6.1 the Eastern Link Road is a flawed concept from the 1960s that is no longer feasible or viable for Stellenbosch in 2022 and will serve very little purpose to relieve traffic;
 - 2.1.6.2 the viability of the Eastern Link Road is in question for various reasons, including the availability of land for road reserve; feeder and distribution access to the link road which is inadequate to accommodate any more traffic than is currently carried; the environmental, social and economic impact of such a substantial road development; and the financial impact of such mega-infrastructure on the municipal financial resources and standing; amongst others. There is no indication that the municipality has undertaken an adequate technical, financial, and legal feasibility assessment of the Eastern Link Road, and therefore approval of the Application, which is reliant on the Eastern Link Road, is non-sensical.
 - 2.1.6.3 the Eastern Link Road will do much aesthetic and environmental damage, especially over Brandwacht and Coetzenburg, over the Eerste Rivier, and through Boland College;
 - 2.1.6.4 the needs of the Eastern Link Road must be assessed separately from the Application. This is to ensure that the Eastern Link Road is not forced upon the Municipality, with the concomitant legal and financial consequences for the Municipality, as an aftermath of approving the Application;
 - 2.1.6.5 the Eastern Link Road is vigorously opposed and for a project with such potential irrevocable negative impacts (possibly the most destructive act committed by the Municipality to date), a thorough public participation process and input from professionals on its impacts on the town and transport planning, urban design, the natural environment, and heritage is required;
- 2.1.7 The Application is contrary to the Heritage Inventory, which is municipal policy and is a requirement of the National Heritage Resources Act (NHRA), Act 25 of 1999, which clearly states that *"...heritage informants are an obligatory component of current and future proposals for any amendments to urban settlement and development planning*

instruments, spatial development frameworks, transportation plans and the like." The Stellenbosch Inventory of Heritage Resources categorizes the affected area as having Very High Significance. The Application is contrary to the stated intent to maintain and maximize heritage value in the Stellenbosch municipal area and based on the **heritage impact of the proposed rezoning and its contravention of the Heritage Inventory** alone the Application should be rejected.

- 2.1.8 It is noted with concern that the application **does not include a comprehensive Environmental Impact Assessment**, which would presumably have considered many of the aspects raised above, particularly noting the sensitive nature of some of the areas that the Application impacts and the associated development, Eastern Link Road and other indivisible considerations of the Application. On this basis alone the Application must be rejected, as it does not adequately consider the impacts of the proposals contained in the Application and required or implied by the Application.

3 COMMENTS ON APPLICANT'S MOTIVATIONS

- 3.1 regarding the Applicant's summary of facts and motivation, we comment as follows quoting their assertions:

- 3.1.1 *"The farm's agricultural potential is limited"* – this has been inadequately assessed and its veracity is contested. This especially considering the Applicant, contrary to conditions imposed on the existing Brandwacht aan Rivier development, has failed to farm the land to demonstrate its viability or lack thereof, and never had any intention of farming the land;

- 3.1.1.1 the agricultural potential of wine farms is typically determined by the soil type, availability of water, climate conditions, appropriate vine cultivars planted, the size of the farm, etc. Quite contrary to claims made by the Applicant and the findings of the Agricultural Impact Assessment, we contest that all these conditions are present on the subject matter farm. This claim is supported by senior management at KWV and VINPRO (VINPRO holds the current lease of Grondves farm) – both hold that the slopes of Stellenbosch Mountain are of extreme agricultural potential and so are the vineyards and grapes produced by it. The Applicant fails to prove why the farming potentials (soil type and climate) at Brandwacht farm are of any less quality than the neighboring Grondves farm. Notably, in conversation with the parties named above, they have expressed an interest in leasing the Brandwacht Farm for vine cultivation, disproving the assertion that it is uneconomic to farm the land and indicating that farming of the land is not only viable but that there is significant potential and interest in doing so;

- 3.1.1.2 geological surveys suggest that there is plenty of water on the upper parts of Brandwacht farm and that the area is suitable for drilling. Brandwacht Farm further has the water rights to the dam at Brandwacht aan Rivier. This dam should have sufficient water for the remaining vineyards because vineyards only require water for certain times of the year and to assist the vines under extreme heat conditions. We have information that the Applicant never applied for water use rights from Theewaterskloof and contest that the Applicant must prove that such application was submitted and subsequently rejected;

- 3.1.1.3 in the documentation from Pierre Uys, ANC Minister of Agriculture in the Western Cape in 2009, it was submitted that the soil of Brandwacht aan Rivier is of lower quality, approved for development then, but that the remainder of the farm should remain as agricultural land and be farmed. By implication, this means that the soils of the remainder of Brandwacht farm are of high quality, and suitable for grape production. The Application has failed to prove otherwise;

- 3.1.1.4 based on the above, one would have expected that the Agricultural Potential Impact Assessment includes a financial viability study (number of ha, yields per ton, cultivar split per ha, and production costs). However, the impact assessment fails to address any of these important considerations, but

chooses to focus on the Brandwacht aan Rivier and how this development has defined the farm's future to be part of urban use;

- 3.1.1.5 it serves to remind the Applicant that the sole reason for the farm being stripped of its agricultural potential is the owner's rezoning and development of 18.5 ha of the farm in 2009. That the remainder of the farm is now only 30ha should have been considered by the owner before commencing with the development at Brandwacht aan Rivier. This is especially so since condition 3.11 compelled the owner to continue with farming operations on the remainder of the farm. The owner of the farm further could have investigated the possible merging of farming activities on Grondves and Brandwacht farms or the sale of the farm for agricultural purposes and has failed to do so;
- 3.1.1.6 instead, the farmer has since the development of Brandwacht aan Rivier deliberately neglected the farm and its vineyard and thus purposely sought to undermine or destroy the agricultural viability of the farm. The purpose of this has been to demonstrate the lack of viable agricultural potentials of the farm and for the short-term financial benefit of the owner. Not only are these actions in direct contravention of condition 3.11, but a disingenuous and mischievous attempt to obtain approval for the rezoning. Had the landowner complied with condition 3.11, and the farm had been retained for agricultural purposes, Western Cape Agricultural Department in their decision not to object to the rezoning application, would very likely have come to a different conclusion as should the Municipality when assessing this Application;
- 3.1.1.7 the Application fails to present approval from the National Department of Agriculture. All documents and underlying assumptions that were presented to the Western Cape Agricultural Department as well as the application to the National Department of Agriculture must be made public;
- 3.1.1.8 the Applicant further by neglecting to mention condition 3.11 in the Application, fails to provide any rationale as to why condition 3.11 is now being departed from or any reasoning why it should be removed as a condition on the 2009 development at Brandwacht aan Rivier;
- 3.1.1.9 senior management at both KVV and VINPRO categorically denies any knowledge of KVV or VINPRO requesting that no vine farming take place on the subject property farm.
- 3.1.2 *"It will have a limited impact on heritage resources"* – this statement is not only disingenuous but a misrepresentation of Stellenbosch and its surrounding as a significant heritage resource;
 - 3.1.2.1 a detailed heritage evaluation was carried out by a heritage consultant for the Brandwacht farm in 2003 (SRK Consultants). In terms of this assessment, the consultants concluded that Brandwacht farm should be classified as a Provincial Heritage Site. This opinion was based on the farm's location, its history, aesthetics, and own character, as well as the visual context and the farm's cultural contributions;
 - 3.1.2.2 the heritage report of 2003 further suggested that some of the proceeds generated from the development of Brandwacht aan Rivier be applied for the rehabilitation of the river and the re-establishment of the vineyards on the remainder of the farm. These recommendations however were simply ignored;
 - 3.1.2.3 the importance of protecting the terrain from the adverse visual impact of potential development on the Subject Matter Farm is discussed at length in chapter 5 of the report. If compromised, this would severely impact the environment in terms of a 'sense of place' and the 'rural character' of Stellenbosch in general;
 - 3.1.2.4 from an aesthetic perspective, the heritage value of the Subject Matter Farm is of critical importance for the whole of Stellenbosch. Stellenbosch has a unique combination of mountain scenery and rural landscape that makes this area a prime tourist destination of critical importance to the economy of the

region. The farm is close to and visible from a "Scenic Route" of the Winelands and is part of the heritage resources of Stellenbosch;

- 3.1.2.5 the heritage value of Stellenbosch is under great threat of fragmentation through creeping urbanization;
- 3.1.2.6 the Application fails to disclose that the Subject Matter Farm is classified as Very High Significance in the Stellenbosch Heritage Inventory (pg 44) and thus give a substantial rationale for departure from the policy;
- 3.1.2.7 the Application fails to present approval from Heritage Western Cape, given the stated heritage importance of the affected area and the heritage impact of the Application;
- 3.1.2.8 the original Brandwacht Manor House remains intact and is a significant heritage resource along with the remainder of the Brandwacht Farm. The current owner of the Brandwacht Manor House is strongly opposed to the proposed rezoning and development;
- 3.1.3 *"It will have a limited visual impact"* – The Application proposes the development of a high-density residential area on one of Stellenbosch's most known and admired mountain slopes. The Application suggests that the proposed development will have medium to high visual impact, especially on the high-lying areas of the farm, and present mitigating actions (development rules, residential densities, erf sizes, building form, style and colour, and landscaping) to lessen the impact of the development;
 - 3.1.3.1 the Application however fails to consider the heritage right to a view. Existing erven in Brandwacht have unobstructed views of Stellenbosch, Helderberg, and Table mountains and well beyond False Bay and Bottellary hills. Also, from a large distance outside of Stellenbosch there are unobstructed views of the farm. Any development will be clearly seen at distances up to 50 km and will be a deviation from the heritage value of a view of Stellenbosch and its vineyards;
 - 3.1.3.2 when the development of Brandwacht aan Rivier was under construction, the visual impact of the proposed development was a very important consideration, but because this development would be below the 160 m contour, the development was eventually approved. The addendums to the Application suggest that the proposed development would be well above the very important general 240 m contour guideline, which would make it the highest development in Stellenbosch. Given the fact that even the Brandwacht aan Rivier development was highly contentious, the current Application for rezoning and development on the remainder of the farm, on much higher slopes, is incomprehensible;
 - 3.1.3.3 while South African courts generally are reluctant to attribute value to an existing view, courts have further held that the loss of a view and the potential effect that a proposed development may have on the value of surrounding properties must be investigated and considered when assessing a development application. The Application has failed to properly investigate any of these aspects. The fact that this Application is for re-zoning and not for development makes this argument even more compelling as the farm, which is situated outside of the urban edge, does not have a right in its own to obscure views;
- 3.1.4 *"Brandwacht Farm has already succumbed to urban development"* – this statement is disingenuous and misleading. This is especially misleading considering condition 3.11 of the Brandwacht aan Rivier development, which clearly states that 'no further urban development be allowed.
 - 3.1.4.1 the Application is proposing to develop a large-scale development that has the potential of significantly altering the appearance of the area as well as the perceived amenity value of the neighborhood. Evidence from elsewhere shows that large scale-residential developments such as the one proposed have a significant negative effect on neighboring properties and especially on nearby detached properties. The Applicant fails to demonstrate any evidence

of pre-existing property trends in the neighborhood and what measures will be implemented to mitigate or compensate for the significant risk of a decline of property prices in nearby neighborhoods;

- 3.1.4.2 the Application is not compatible with the characters of the immediate surrounding area, which is situated at the foothill of Stellenbosch mountain, with vineyards alongside it and the 'sense of space' of Stellenbosch;
- 3.1.4.3 it is further not aligned with the important viticulture practices on the adjacent Grondves farm. VINPRO has expressed opposition to the Application and the diversion of the urban edge closer to their farming operations;
- 3.1.5 *"The property is not an environmentally sensitive area and there will be no loss of a critical biodiversity area"*—this statement is not substantiated and the Application does not include an Environmental Impact Assessment (EIA). An independent EIA is an essential part of any rezoning application, and the finding of the EIA needs to be carefully considered by the Municipality when assessing the Application and the site-specific biodiversity conservation and management constraints and requirements.
 - 3.1.5.1 Contrary to claims by the Applicant, the loss of open space to urban uses will have an impact on the biodiversity of the surrounding area. The Subject Matter Farm falls within The Cape Winelands Biosphere Reserve that has been included in the world Network of Biosphere Reserves. Known for its uniqueness and high species diversity, the renosterveld of the Stellenbosch Mountain is already under serious threat with only 5% of its original extent remaining, and further urban sprawl into the fynbos biome is undesirable.
 - 3.1.5.2 The Application is further a threat to the nomination of the Cape Wineland as a World Heritage Site.
- 3.1.6 *"It will have significant socio-economic benefits for Stellenbosch town (e.g. it will create new employment opportunities)"* – this statement is false as there is no evidence of any socio-economic assessment being done that supports such a sweeping statement.
 - 3.1.6.1 the short-term job creation benefits of this must be offset against the long-term impact on the infrastructure and cost of the municipality, the nature of the town, the historic and biodiversity value of the Winelands, its tourism potential, and various other factors that undermine economic growth and prosperity;
 - 3.1.6.2 there is no evidence that this has been considered and we contend that the development will have long-lasting negative impacts associated with its urban sprawl, its impact on already strained existing municipal infrastructure (roads, water supply, sewerage, electricity, stormwater management, etc), on the provision of school and hospital facilities, along with the impact on biodiversity, heritage, and tourism value;
 - 3.1.6.3 in addition, the Application conveniently fails to detail the financial risks of severely compromising the municipal value of properties based in the Dalsig/Brandwacht areas and thus inadvertently decreasing the tax base for the municipality;
- 3.1.7 *"The resulting traffic impact will be limited"* – this statement is false, even when considering the information included in the Application.
 - 3.1.7.1 the traffic impact of the proposed development will be substantial and will compound the significant congestion and traffic challenges that Stellenbosch already faces. Should the Application result in the Eastern Link Road being implemented, which the Application's own Transport Impact Study concludes is a requirement of the proposed development, there is no doubt it will result in increased traffic through these quiet suburbs and over the beautiful reserve leading to Coetzenburg;
 - 3.1.7.2 as stated elsewhere, the technical, financial, legal, and operational viability of Eastern Link Road is strongly in doubt and there is no evidence that the road will alleviate the congestion and traffic issues of Stellenbosch nor the

additional burden that the proposed development imposes. It is clear that contrary to the statement in the application, the proposed development will lead to additional congestion of Stellenbosch roads, with all the concomitant impacts;

- 3.1.7.3 the Applicant's Transport Impact Study is fatally flawed and extremely disingenuous – it wrongfully assesses the impact on the number of units that are mentioned in the Application and not on the number of units the rezoning would actually allow. Also, the Applicants make the hugely underestimated assumption that each unit will have one car.
- 3.1.8 *"The development provides for different housing typologies"* – the Application attempts to suggest that the proposed development would benefit the broader cross-section of the community and therefore allow a broad-based typology;
 - 3.1.8.1 the Application fails to address how it will benefit the lower end of the housing market and how the increased need for lower-income houses will be addressed. It has been demonstrated elsewhere that the development of higher-income residents, as proposed in the Application, will lead to an increased need for settlements that accommodate a labor force (comprised of domestic workers, gardeners, painters, plumbers, bricklayers, etc).
 - 3.1.8.2 The Application mentions just under 300 units in the development plan while the approval sought would actually allow for up to 1000 units.
- 3.1.9 *The application will have no impact on bulk services* - the Application has failed to prove that bulk services are available to accommodate the new proposed land use as required by the Stellenbosch zoning scheme by-law, 2019, s.13(9).
 - 3.1.9.1 It is common knowledge that the current sewage capacity in the area in question is severely overextended and it is highly likely that the proposed development will exacerbate the infrastructural backlog in Stellenbosch;
- 3.1.10 *A transparent application* – the Application fails to mention whether the Applicant has had any pre-application meetings with the Municipality and the outcome of these meetings as required by Stellenbosch zoning scheme by-law, 2019, s. 38(1).
 - 3.1.10.1 Minutes of these meetings should be made public to ensure a transparent process and for the public to understand whether pre-application financial or otherwise agreements have been reached between the Applicant and the Municipality. This is of utmost importance considering the history of developers and their agents attempting to escape public surveillance and input by making behind-the-door agreements with the Municipality;

4 CONCLUSION

- 4.1 In conclusion, we categorically object to the approval of:
 - 4.1.1 the site-specific deviation from the Stellenbosch Municipality's Spatial Development Framework to initiate an urban infill development outside the approved urban edge of Stellenbosch on the Subject Matter Farm; and
 - 4.1.2 the rezoning of the Subject Matter Farm from an Agriculture and Rural Zone to a Subdivisional Area.

Signed at Stellenbosch on 24 October 2022


Emma Algotsson

Cllr Johanna Serdyn

Nwabisa Jozana

From: Johanna Serdyn
Sent: Monday, 30 September 2024 20:30
To: idp
Subject: Ward 11

Good Day .

Here by we want to request to add the following needs in Ward 11 TO IDP .

- 1) TO plant more trees in the ward special Onderpapegaaiberg area and also in the lower ares of Dorp street where the trees damage in the winter storm.
- 2) The beautification of the circle on the new road to Devonvally.
- 3) To paint the road lines ,stop signs and speed bumps more regular
- 4) Neighborhood sign boards in area of Ward 11
- 5) Regards
- 6) Ald Serdyn

Regard
Ald Serdyn

Prof. Sophie von der Heyden

Nwabisa Jozana

From: Von der Heyden, S, Prof [svdh@sun.ac.za] <svdh@sun.ac.za>
Sent: Monday, 30 September 2024 10:31
To: idp; Emma Algotsson
Subject: [EX] Objection to Eastern Link Road
Attachments: Objection to development of farm_Sophie von der Heyden_30Sept2024.docx

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Stellenbosch Municipality, attached my individual objection to the development of the Eastern Link Road, in addition to the 'Trumali Road' extension. Please acknowledge receipt.

Regards,

Prof. Sophie von der Heyden

Professor | Marine Genomics and Conservation
Department of Botany and Zoology &
School for Climate Studies
University of Stellenbosch
South Africa

Web: www.vonderHeydenlab.com

Facebook: www.facebook.com/vonderheydenlab

ORCID: orcid.org/0000-0001-9166-976X

Whatever you do in life, always give 100%. Except when you are donating blood (anon)

Save the earth! It is the only planet with chocolate... (anon)

The integrity and confidentiality of this email are governed by these terms. [Disclaimer](#)

Die integriteit en vertroulikheid van hierdie e-pos word deur die volgende bepalinge bereël. [Vrywaringsklousule](#)

OBJECTION to potential Eastern Link Road, and 'Trumali Road extension' STELLENBOSCH

Mr Stiaan Carstens / Stellenbosch Municipality

Senior Manager; Development Management

Planning and Economic Development

Stellenbosch Municipality Stiaan.Carstens@ Stellenbosch.gov.za / [idp@ Stellenbosch.gov.za](mailto: idp@ Stellenbosch.gov.za)

Date: 30 September 2024

Dear Sir / Madam,

In addition to many other residents of Stellenbosch that will see their natural heritage irrevocably damaged, I am extremely concerned regarding the above application and hereby detail again my strongest objection to the Eastern Link Road, as well as the proposed non-sensical 'Trumali Road extension'. As such, I urge the Municipality to disapprove and reject the application for the various reasons referred to below. I have broken down my objection into three broad sections that highlight the impacts not only on 1. the Brandwacht/Dalsig community, including non-residents who use the mountain, hiking and cycling trails, but also 2. for the residents of Stellenbosch, and 3. the continued well-being of the natural heritage and natural capital of Stellenbosch mountain. **In particular I wish to draw your attention to point 3, given that points 1 and 2 will have been extensively highlighted. With ongoing climatic changes, it is the responsibility of Stellenbosch municipality to safeguard the natural heritage of Stellenbosch mountain into the future and to put the long-term ecological and nature-based-solution capital of the mountain before short-term economic gains.**

Brandwacht community

- Loss of opportunities to access **mountain**
- Increasing **noise and light pollution**
- **Increased traffic** into an already over-crowded road system
- **Decreasing access to quality education** at primary and secondary level
- **Loss of sense of community** in an established suburb

Stellenbosch community, including the municipality

- Loss of opportunities to access mountain
- **Increased traffic** into an already over-crowded road system, leading to increasing challenges of accessing Stellenbosch town centre
- Decreasing access to quality primary and secondary education
- **Impacts on natural and biodiversity capital** that draws visitors to Stellenbosch
- **Loss of heritage** of Stellenbosch through urban sprawl and continuing developments
- **Loss of trust** by community members that the municipality works in their best, and not developers, best interest
- **Devastating impacts** on municipal efforts as guardians of the Cape Biosphere reserve

Stellenbosch mountain

- Accelerated **biodiversity impacts** on fauna and flora through light, noise and traffic pollution
- **Increasing human-wildlife conflict**, including 'harvesting' of natural resources
- **Loss of an urban buffer zone** through existing urban edge
- Accelerated effects of **climate change** through construction of additional houses and roads

1. BRANDWACHT and DALSIG COMMUNITY

Brandwacht and Dalsig are well established suburbs of Stellenbosch, with many community members having called these suburbs their home for many years; in fact, there are families that have lived in the area since its establishment in the 70s. We have been lucky enough to call Brandwacht our home since 2007 and to think that it could be destroyed through the greed and small-mindedness of a development company is unthinkable. In the past ten years the suburbs have seen significant changes in traffic and development as transitions between older home owners and younger families have occurred. The most noticeable change has been in traffic volume and speed of road users, including heavy trucks, which has meant that the municipality has implemented several traffic calming measures, such as speed bumps and stop streets. The roads are generally narrow and the layout is supportive of a neighbourhood that supports families to utilize the streets. One disastrous aspect of the proposed development and the Eastern Link Road (the latter an outdated concept that cannot seriously be under consideration from anyone who understands traffic flow in Stellenbosch), would be unthinkable additional traffic volumes through Brandwacht and Dalsig in order to access Stellenbosch town centre. Every additional car that is added to this system will add to the already strained road system, which is just not designed to handle even current traffic volumes. With users from the new development, as well as people from outside that will use the Eastern Link road to circumvent the traffic chaos of the R44 (between Stellenbosch Gold Club and the R44/Bird Street intersection), the traffic situation in a family suburb, will become unsustainable. How will this Eastern Link road fit with the already crowded road capacity in central Stellenbosch, where the roads are narrow and have no ability to absorb additional traffic? Where will its inhabitants go to exercise and enjoy the outdoors? And how will it current homeowners access Stellenbosch, which is already challenging? The simple answer to this problem is that Stellenbosch municipality *needs to stop adding roads and cars, but look into a car-free options, that allow access to*

Stellenbosch and its opportunities beyond those privileged few that own personalized transport. As such, adding yet another high-end development and opening the potential for more developments between Brandwacht and Paradyskloof in future risks beyond another 2000+ cars just from the area. This is disastrous.

In addition to the traffic disaster that granting the development of Farm 1049 would allow, are additional pressures, which include an already over-subscribed education system, resulting in a **lack of access to quality primary and secondary education**, increasing **pressures on medical facilities** (even with the new MediClinic development taken into consideration), **increasing crime and other transgressions** such as road traffic infringements, which the municipality is already failing to address. Many of these issues will have been taken up in other objections, so I do not provide further details here, but urge the municipality to include these objectives into their decision-making. Finally, Stellenbosch mountain is a special place for many of the residents in this community; adding the proposed development impacts on access to Eden Forest, with the proposed Eastern Link Road ensuring loss of access to Stellenbosch mountain and one of the main reasons for investing in Brandwacht suburb. In addition, there will be extensive noise and light pollution from the housing development, as well as the road.

2. STELLENBOSCH COMMUNITY and impact on the loss of trust in Stellenbosch Municipality

Many of the reasons provided above extend to the community of Stellenbosch in terms of traffic chaos and negative impacts on education opportunities, so I will not expand on these here. However, a very large impact of the proposed development and the Eastern Link Road is through adding significantly to **climate change**, particularly through the use of unsophisticated building materials such as **concrete**. The latter has been estimated to contribute between 4-8% of all CO₂ emissions globally¹, which will not differ for Stellenbosch Municipality, which however prides itself on its natural capital² and is well aware of the fragile and unique environment that surrounds the town. The municipality cannot seriously pride itself on a green and sustainable municipality, when allowing for the proposed development to go ahead. In addition, the water consumption of concrete and building, as well as the urban heat island effect³ from additional concrete structures and the road, will accelerate the effects of climate change in Stellenbosch, making it harder for all residents to adapt to an already changing climate. As such, the municipality needs to consider *how to adapt to climate change ensuring long-term and sustainable solutions for all its residents, rather than adding to the climate load and endangering the lives of the town's residents and the persistence of biodiversity*. Planting a few trees as the municipality has been doing through initiatives such as Arbor week, will not in any way contribute to the massive climate and environmental impact that the proposed development will have. **Planned developments have to be in the best interest of Stellenbosch town and its inhabitants, across all economic backgrounds and not serve private interests that only benefit a few.**

The proposed development also falls outside of the current urban edge, which is a safe-guard against urban sprawl such as the proposed development. The municipality's own Environmental Management Framework², highlights that one of the greatest threats to biodiversity and agriculture comes through development and

recognises the utmost importance of maintaining agricultural land; *High potential agricultural land in close proximity to settlements are often subjected to non-agricultural development pressure, while negative social impacts associated with such settlements often have a significant detrimental impact on the production potential of such land. It is therefore imperative that the highest priority be given to the protection of high potential agricultural land and that measures be instituted to create and maintain circumstances conducive to sustainable agriculture*, such as that on the remaining portion of the farm 1049. The EMF states that *'high potential agricultural land must be excluded from non-agricultural development and must be appropriately used in accordance with sustainable agriculture principles'*. The return of Renosterbos, *Dicerothermus rhinocerotis*, is an excellent indicator of fertile soils and highlights the potential of the farm for agriculture, which will be lost if planning permission is provided to TV3 developers. THE EMF must be followed in this regard, in order to continue access to quality agricultural land in the face of climate change.

Finally, the proposed development and Eastern Link Road will decimate the many years of hard-work and commitment that groups like the Stellenbosch Trail fund have put into building world-class hiking, running and mountain bike routes. These are a major draw to Stellenbosch and their loss would be catastrophic for the town's image as a leader in outdoor facilities and healthy living, as well as losing the associated economic benefits of visitors to Stellenbosch. There are no alternatives when the trails are lost due to building of the Eastern Link Road.

3. Impact on the most beautiful mountain in South Africa, STELLENBOSCH MOUNTAIN

Stellenbosch mountain and the surrounding peaks are iconic to the town. Not only is the mountain responsible for ecosystem services such as clean water and clean air, but it provides additional benefits for human wellbeing through access to and interaction with nature, as well as being an enormous draw for tourists. Hiking up to the cross (and beyond) is a very popular past time; imagine standing at this remarkable spot only to see a busy road directly below. This will seriously detract from the nature capital of the mountain and people coming to visit it, as well as spending money in the region from such a visit. The mountain is already experiencing extensive anthropogenic pressures through invasive species, climate change and human disturbance. As such, the urban buffer that is created by Brandwacht and Paradyskloof are crucial in delineating the town from the mountain. Adding another development impacts a wonderful wetland created by mountain run-off, as well as habitat for species such as Aardwolf, Black-backed jackal, Blue cranes (that are increasingly spotted on the farm and flying to their nesting site above Paradyskloof), various species of antelope, as well as over-looked species such as many reptiles, amphibians and invertebrate species that use the wetland on Farm 1049, as well as below Brandwacht Road (site of proposed Eastern Link road throughfare). In a world of accelerated biodiversity loss, developing this property is another nail in the coffin for healthy ecosystems that provide refuge to many species.

Away from the site of the housing development, the building of the Eastern Link Road above Brandwacht is a potential biodiversity catastrophe. This section of the mountain is currently recovering Renosterveld, where numerous plant species are making a comeback; it is an excellent example of biodiversity

recovery. In addition, there are many animal species that rely on this area for movement and foraging and we have seen porcupine, caracal, numerous species of antelope, birds of prey (including specialist species such as Black sparrowhawk that have successfully reared a chick in August/October 2024), Blue Crane (our national bird), at least fifty species of birds (including many at the range edge of their distribution and highly endemic species such as Olive woodpecker, Cape sugarbird and Orange-breasted sunbird), at least five species of snake and incredible diversity of insects just in this small area. Building a road through this paradise will threaten the existence of all of these, through direct impacts from traffic, increasing the access for harvesting (for both flora from 'bush doctors' and fauna – we have seen evidence of hunting of porcupines), but also through **noise and light pollution**, that are unintended and under-estimated impacts from additional roads. As an example, light pollution^{4,5} is a major threat to natural systems, because it can change the way that species breed by impacting circadian rhythms and how individuals move through and interact with their habitats. Brandwacht suburb is an excellent buffer that ensures that the biodiversity of Stellenbosch mountain and the town's residents are able to co-exist. *The existing urban edge has to be maintained to ensure long-term and sustainable patterns of unique biodiversity of Stellenbosch mountain.*

Above I have highlighted just a few of the impacts that developing the remainder of Farm 1049 and the construction of the Eastern Link Road would have on the citizens of Brandwacht/Dalsig and Stellenbosch, as well as on the iconic biodiversity of Stellenbosch mountain. As such, I thus object to the approval of:

1. the site-specific deviation from the Stellenbosch Municipality's Spatial Development Framework to initiate an urban infill development outside the approved urban edge of Stellenbosch on the Subject Matter Farm; and
2. the rezoning of the Subject Matter Farm from Agriculture and Rural Zone to Subdivisional Area.
3. The construction of the Eastern Link Road.



Professor Sophie von der Heyden

58 Brandwacht Road, Stellenbosch, 7600; Email: svdh@sun.ac.za; Telephone: +27 833890940

References:

1. <https://www.nature.com/articles/d41586-021-02612-5>
2. <https:// Stellenbosch.gov.za/download/stellenbosch-environmental-management-framework-june-2014/?ind=1604581405610&filename=Stellenbosch%20Environmental%20Management%20Framework%20June%202014.pdf&wpdmdl=8174&refresh=633a8049135801664778313:> Stellenbosch Municipality Environmental Management Framework
3. <https://www.sciencedirect.com/science/article/pii/S0301479717303201>
4. <https://www.wits.ac.za/news/latest-news/opinion/2019/2019-04/light-pollution-the-dark-side-of-keeping-the-lights-on.html>
5. <https://www.sciencedirect.com/science/article/pii/S0959378021000972?via%3Dihub>

Stellenbosch Ratepayers' Association

Nwabisa Jozana

From: mm
Sent: Monday, 30 September 2024 18:07
To: simon@landsgate.co.za
Cc: idp; Nomie Tshefu; mm
Subject: RE: [EX] FW: SRA COMMENT ON CIP 2024 - IDP MEETING COMMENT & FEEDBACK (25th September 2025)

Good afternoon

I herewith acknowledge receipt of your correspondence.



Groete/Kind regards,

Annelene Rooifontein

Senior Clerk: Risk Management

Department: Governance

Office of the Municipal Manager

T: +27 21 808 8752

3rd Floor, Townhouse, 17 Plein Street,

Stellenbosch, 7600

www.stellenbosch.gov.za



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http://www.stellenbosch.gov.za/main_pages/disclaimerpage.htm

From: Simon Wilson <simon@landsgate.co.za>
Sent: Monday, 30 September 2024 15:40
To: Anthony Barnes <Anthony.Barnes@stellenbosch.gov.za>; Shane Chandaka <Shane.Chandaka@stellenbosch.gov.za>
Cc: mm <Municipal.Manager@stellenbosch.gov.za>; Annalene De Beer <Annalene.DeBeer@stellenbosch.gov.za>
Subject: [EX] FW: SRA COMMENT ON CIP 2024 - IDP MEETING COMMENT & FEEDBACK (25th September 2025)

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon, Mr Barnes, Mr Chandaka, Ms Mettler & Ms de Beer,

I hope this find you well. We appreciate your effort in arranging the IDP discussion last week.

Please find the attached letter for your consideration, as per the comment on the CIP 2024, from the Stellenbosch Ratepayers Association (SRA). While I am sure you are aware of the effort and opinion that goes

into this preparation, from many Ratepayers and the Mayor, some acknowledgement of these after our input would be much appreciated.

We look forward to hearing from you.

Please acknowledge receipt by return.

Kind regards

Mr Simon Wilson
Chairman of the SRZ

Stellenbosse Belastingbetalersvereniging *Stellenbosch Ratepayers' Association*

✉ 399 Stellenbosch 7599 • info@stellenboschratedpayers.org

20 October 2023

Mr Shane Chandaka Shane.Chandaka@stellenbosch.gov.za
Director: Infrastructure Services
Stellenbosch Municipality

Dear Mr Chandaka

STELLENBOSCH INTEGRATED DEVELOPMENT PLAN 2023 – 2024: OPEN DAY BRIEFING HELD IN THE TOWN HALL ON 13 SEPTEMBER 2023: CONCERN ABOUT THE LACK OF ALIGNMENT BETWEEN LAND USE (SPATIAL) AND TRANSPORT PLANNING AS CONTAINED IN THE DRAFT COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP)

1. Thank you for providing the Ward Committee for Ward 22 with a searchable copy of the 3rd final draft CITP document. As you are aware the Stellenbosch Ratepayer's Association (SRA) is most concerned about the mismatch between the MSDF and the CITP, especially in terms of the impact this may have on the quality of life currently enjoyed by residents of Ward 22. I am accordingly writing to you as a member of both the Ward Committee for Ward 22 and of the SRA.

2. For the record, the concerns that the SRA has about the shortcomings of the draft CITP are shared by, Friends of Stellenbosch Mountain (FSM), the Stellenbosch Interest Group (SIG), the Boord Belangegroep (BBG) and residents of Ward 22, all of whom have made representations to the Consultants (who drafted the CITP document) and to the Municipality. Unfortunately, virtually none of the concerns have been addressed by the Municipality or the Consultant to date, and it appears that the Municipality intends to continue with an outdated and discredited approach of building additional roads at the expense of addressing public transport issues.

3. Please note that the 3rd final draft of the CITP conflicts with the following five key principles contained in the approved June 2023 MSDF:

"Even if difficult, it is a matter of now or never. We cannot behave and live like before. We cannot afford to lose more nature and agricultural land and prioritise building roads for private cars more than public transport. If we do that, the system will fail. Material wealth will not assist."

"Containing settlement footprints by curtailing the further development of peripheral dormitory housing projects."

"Containment of settlements to protect nature/ agricultural areas and enable public and non-motorized transport and movement."

“A focus on public and non-motorized transport and movement.”

“Allow future opportunity to build on existing infrastructure investment.”

Stellenbosch simply cannot afford the capital required to build the road links contained in the CITP.

4. Of pressing or immediate concern are the proposals to build sections of the so-called Eastern and Western Link Roads. The caption to fig. 7.3 (western link road) on page 106 of the draft CITP, namely, **“Alignment of link road currently being designed between R44 and R310”**, is particularly problematic and disturbing. This is so because the proposal is currently the subject of an EIA process, and **it is imperative that alternatives (to provide a second access road to the Thecno Park) should be workshopped** and considered with IAP’s before any detailed design should commence.

5. The proposed **construction of a section of Eastern link road between Paradyskloof and Trumali Avenue (SRMP053) also appears to be irrational**. It accordingly needs to be determined whether this is part of a salami-slice strategy by the Municipality to eventually extend the “link road” through Brandwacht and Dalsig in Ward 22. If no such strategy exists, it makes no sense to build the road now.

6. Please note that the most recent draft CITP has been met with well-founded resistance! While the principles in the CITP tick all the right boxes of sustainability, the implementation proposals are in direct conflict with a sustainable solution to the transport problems of Stellenbosch (building more Roads for private car use)! New Roads are not part of the priority list of the IDP and not part of the MSDF. This fact is highlighted in the concept below:

Updated Stellenbosch CITP Concept, Key Strategies, Proposals

- Using existing infrastructure as efficiently as possible;
- Reduce demand for car use;
- Reduce environmental impact of private transport;
- Support investment in public transport, and
- Support investment in NMT.

Three categories of TDM strategies have been identified:

1. Improving travel options for residents and visitors – Address safety of people walking and cycling and ensure that future growth and urban design support these modes;
2. Reduce need for investment in large-scale public infrastructure – create significant shifts in travel behaviour to reduce the need for new road capacity, and
3. Increase revenue to finance infrastructure – Consider tolls, congestion pricing, parking pricing and development charges as financing strategies available to manage demand.

Stated that Traffic Demand Management (TDM) contributes directly to the seven key development principles of the 2019 SDF, namely:

- Provide public transport for all;
- Create walkable neighbourhoods;
- Grow economy to create jobs;
- Make wise use of land;
- Conserve, restore and regenerate resources;
- Grow more food for ourselves, and
- Care for our heritage.

7. The issues referred to in paragraphs 4 and 5 above have been raised in comments on the draft CITP during May 2023 and again at the IDP meeting held in the Town Hall on 13 September 2023. It is accordingly important, in the interest of democracy, that IAP's meet with you on an urgent basis to determine the best way forward. To order the discussion, the recommendations contained in the letter of the FSM dated May 2023 are copied below for ease of reference.

“10. Section 7 of the 12 May 2023 FSM comments sketch what SM and Western Cape Government could still achieve if they act now. Some of our recommendations are:

- **Cancel the draft CITP and begin a new CITP process.**
- **Drastically reduce new road building.**
- **Revise draft 2023/24 MTREF to reflect these realities.**
- **Give budget priority to funding sustainable infrastructure such as the Adam Tas Corridor, public transport, NMT, the railway station, bringing the taxi industry into the fold etc.**
- **Stellenbosch must get serious about Travel Demand Management, i.e. changing peoples' behaviour and mindset.**
- **Future transport/mobility budgets must be aligned with SPLUMA and the MSDF in pushing for densification rather than opening up rural land for further road-driven urban sprawl.**

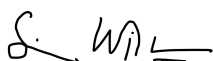
11. Also, Western Cape Government grants allocated to Stellenbosch should be re-aligned to reflect stated provincial and national transport priorities; see Appendix C below.

12. The new CITP and revised MTREF must comply with the following sections of the National Land Transport Act not only as tickbox but in terms of actual funding:

- **section 11(1)(c)(xi) on promotion of public transport**
- **section 11(1)(c)(xvi) on traffic management techniques aimed at improving road traffic movement;**
- **section 11(1)(c)(xxii) on applying travel demand management.”**

8. I trust that you will agree with the necessity of meeting with members of the SRA, the Ward Committee for Ward 22 and other IAP's to decide on the best way forward. I accordingly look forward to hearing from you in this regard.

Kind regards



Simon Wilson (Chairman of the SRA)

Cc Adv Gesie van Deventer, Executive Mayor, Stellenbosch Municipality
[Mayor@Stellenbosch.gov.za](mailto:Mayor@ Stellenbosch.gov.za)

Cllr Carli van Wyk, Chairperson of the Planning and Economic Development portfolio
carli.vanwyk@ Stellenbosch.gov.za

Cllr Peter Johnson. Chairman of the Infrastructure Development portfolio
Peter.Johnson@ Stellenbosch.gov.za

Cllr Esther Groenewald, Ward Councillor for Ward 22
Esther.Groenewald@ Stellenbosch.gov.za

Ms Geraldine Mettler, Municipal Manager, Stellenbosch Municipality
Municipal.Manager@ Stellenbosch.gov.za

Mr Anthony Barnes, Director of Planning and Economic Development
Anthony.Barnes@ Stellenbosch.gov.za

Trevor Baptiste

Nwabisa Jozana

From: Trevor Baptiste <tb@oceansfc.com>
Sent: Monday, 30 September 2024 16:12
To: idp
Subject: [EX] Objection_ELRL
Attachments: 240930 Objection ELR.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good day

Please find attached my objection.

Kind regards,

Trevor Baptiste
tb@oceansfc.com [+27 82 773 8042](tel:+27827738042)



www.oceansfc.com

OBJECTION TO THE EASTERN LINK ROAD ("WILDEBOSCH EXTENSION") AS PROPOSED IN
STELLENBOSCH IDP PLAN AND BUDGET

Date: 30 September 2024

idp@ Stellenbosch.gov.za

Objection

On 24 October 2022, the Brandwacht Action Group (BRAG) submitted an objection to developing the remainder of the farm Brandwacht no 1049, attached as annexure A. The objection was submitted on behalf of 753 residents of Brandwacht, Bo Dalsig, Dalsig, Welgelegen, Paradyskloof, Brandwacht aan Rivier, and beyond, who stand to be affected by the wider consequences of development in the area.

Whilst the objection to the development was not for approval of the traffic management measures, the residents objected to the construction of the Eastern Link Road. The concern was that the Eastern Link Road would almost certainly be required to manage the additional traffic between the proposed development and Stellenbosch. In this regard, the residents noted that the Traffic Impact Study in the application concluded that the Eastern Link Road, along with other traffic upgrades, would be required to address the traffic impacts of the proposed development. The development application was therefore not divisible from the construction of the Eastern Link Road.

The intended construction of parts of the Eastern Link Road ("Wildebosch Extension"), is likewise not divisible from future developments in the area. It is essential that the needs of the entire Eastern Link Road be assessed to ensure that the construction of the road is not forced upon the Municipality and its residents by prospective developments, with the concomitant legal and financial consequences for the Municipality, as an aftermath.

The Wildebosch extension, which stops at Trumali road, does not continue through Brandwacht, Dalsig, and Welgevallen Proefplaas. However, it is noted that the Wildebosch - Trumali segment opens up the opportunity for further development, including the proposed development on farm Brandwacht 1049, and for future construction of the Eastern Link Road all the way to Coetzenburg. The Wildebosch extension serves no purpose if not extended and is an irrational and wasteful expenditure of Stellenbosch ratepayers' money.

I further object to the Eastern Link Road for the following reasons:

- 1.1 The Eastern Link Road is a flawed concept from the 1960s that is no longer feasible or viable for Stellenbosch in 2022 and will serve very little purpose in relieving traffic;
- 1.2 The viability of the Eastern Link Road is in question for various reasons, including the availability of land for road reserve; feeder and distribution access to the link road

which is inadequate to accommodate any more traffic than is currently carried; the environmental, social and economic impact of such a substantial road development; and the financial impact of such mega-infrastructure on the municipal financial resources and standing; amongst others. There is no indication that the municipality has undertaken an adequate technical, financial and legal feasibility assessment of the Eastern Link Road, and therefore approval of the Application, which is reliant on the Eastern Link Road, is non-sensical.

- 1.3 The Eastern Link Road will do much aesthetic and environmental damage, especially over Brandwacht and Coetzenburg, over the Eerste Rivier and through Boland College;
- 1.4 The Eastern Link Road is vigorously opposed, including by several Ward Committees in affected areas of Stellenbosch, and for a project with such potential irrevocable negative impacts (possibly the most destructive act committed by the Municipality to date), a thorough public participation process and input from professionals on its impacts on town and transport planning, urban design, the natural environment, and heritage is required.

In addition, I object to the timing of the deadline to submit comments on the IDP process which falls within the school holidays. Revisions of the IDP are matters of fundamental importance to the sustainable development of Stellenbosch and its environments and should not be allowed to be pushed through as a consequence of a rushed public participation process.

Kind regards,

Trevor Baptiste

Trevor Baptiste

Late Submission Received
after 30 September 2024

Graham Crawford

Nwabisa Jozana

From: Graham Crawford <crawfg@gmail.com>
Sent: Tuesday, 01 October 2024 07:23
To: idp
Subject: [EX] Objection to Wildebosch extension

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Sir, Madam

Please note my objection to the proposed Wilderbosch extension / Eastern link road.

I am a Stellenbosch rate payer (Red Dragon Trust).

Please reach out to me should you require further information.

Best regards
Graham Crawford

Stellenbosch Smart City

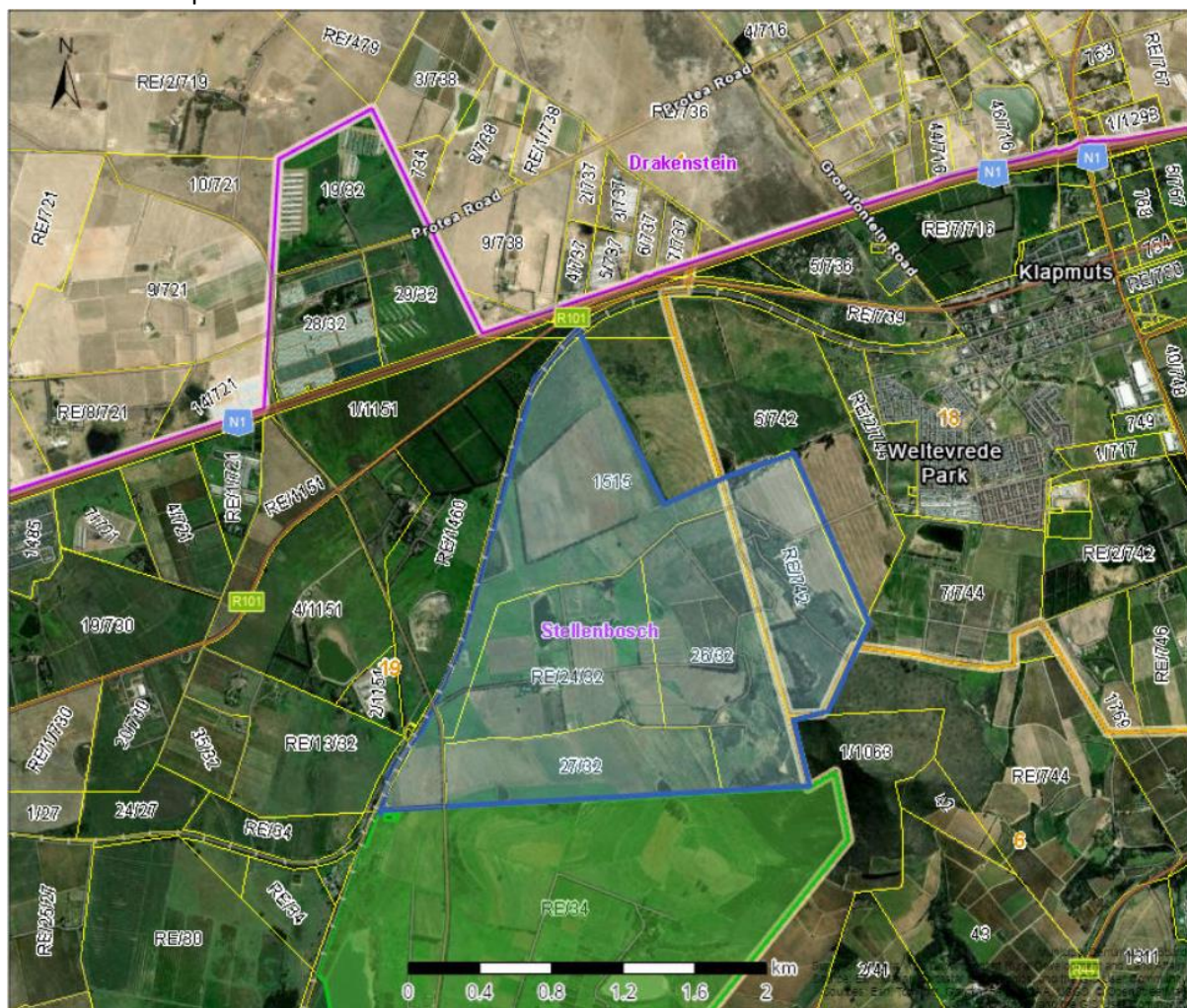
Submission to Stellenbosch SDF review public participation process ending 30 September 2024, for Ward 18 and 19.

The submission is made as part of the Stellenbosch Municipal IDP review public participation process on behalf of Stellenbosch Smart City Pty Ltd.

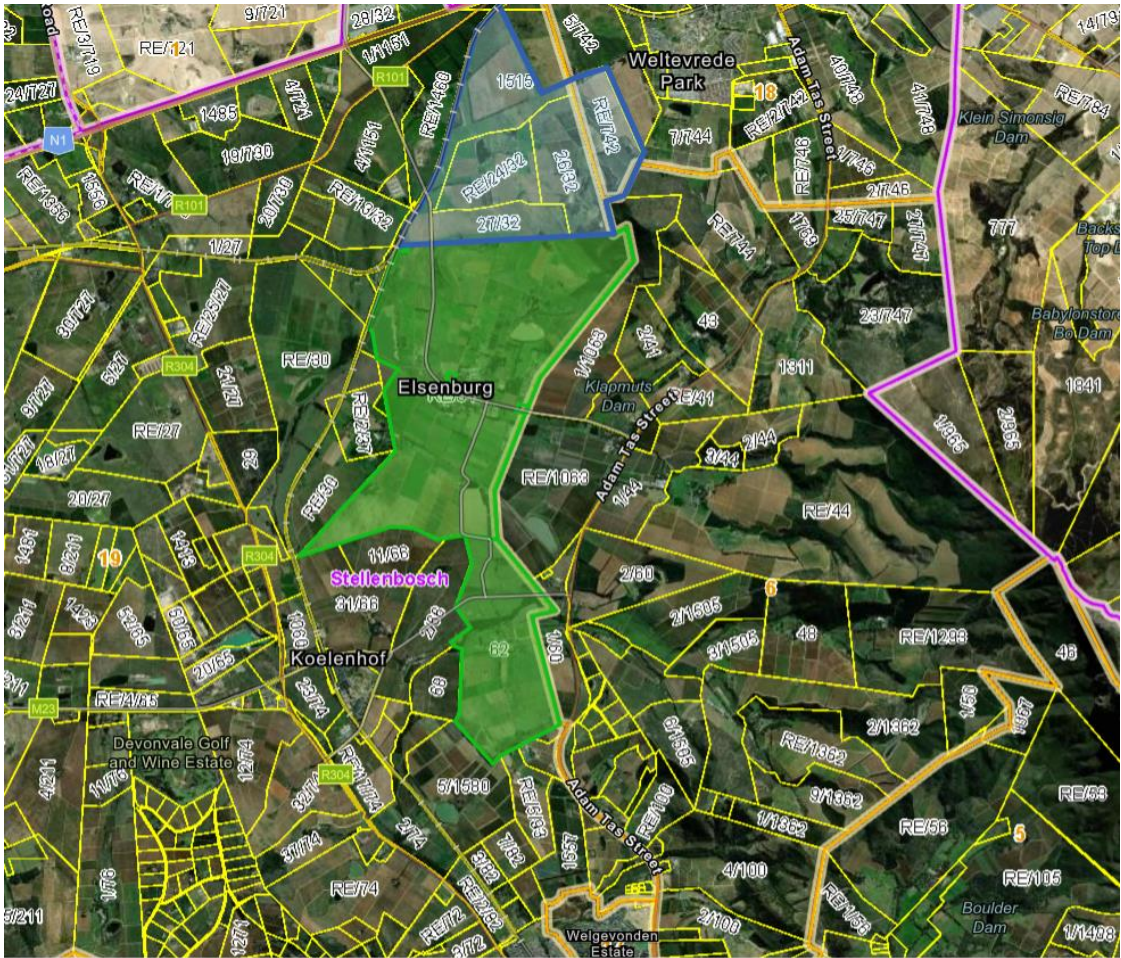
The Smart City Precinct includes Farms 1515, RE/ 742, 26/32, RE24/32 and 27/32. It stretches from the western boundary of Klapmuts along the railway line and ends at Muldersvlei.

Context of the proposed Smart City Precinct support the development of the Smart City Precinct:

- a) In its immediate surroundings, the proposed precinct has **training and education facilities on its southern boundary such as the Elsenburg campus and the Kromme Rhee training centre** which is in close proximity of Stellenbosch and the University of Stellenbosch (See map 1 and 2). The precinct itself provides for tertiary facilities of which one is public and one is a private tertiary education provider.



Map 1: Elsenburg Campus south of Stellenbosch Smart City



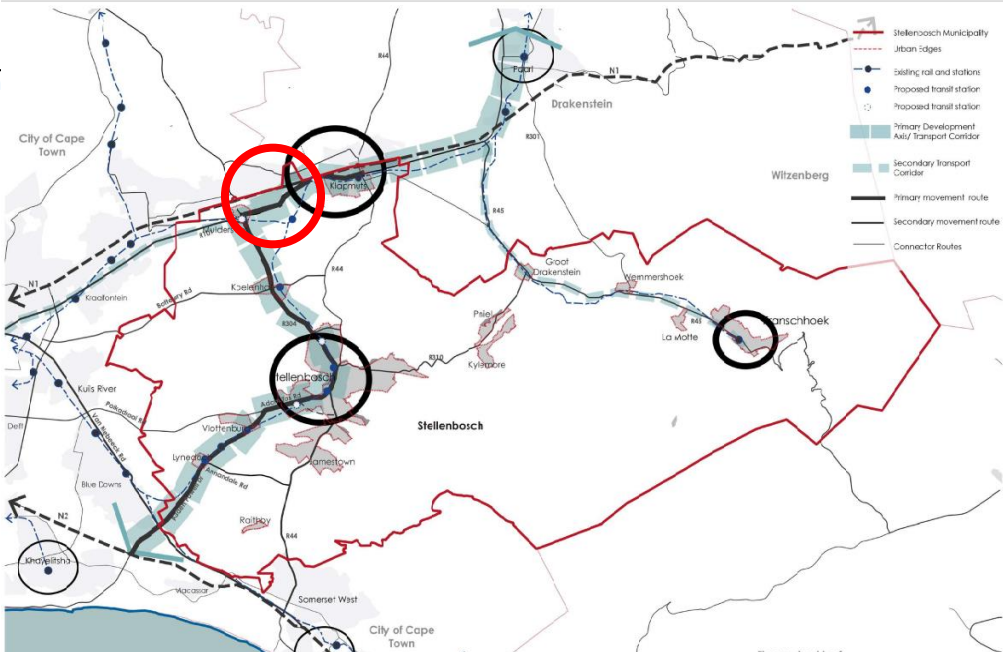
Map 2: Kromme Rhee located south of Elsenburg and in close proximity of Stellenbosch.

- b) The settlement node within the precinct is according to the Stellenbosch MSDF, viewed as a **development link between Muldersvlei and Koelenhof along the R304 corridor**, that should accommodate more growth. As a long term proposal, it requires private sector led institutional arrangements and support to enable planning and development.

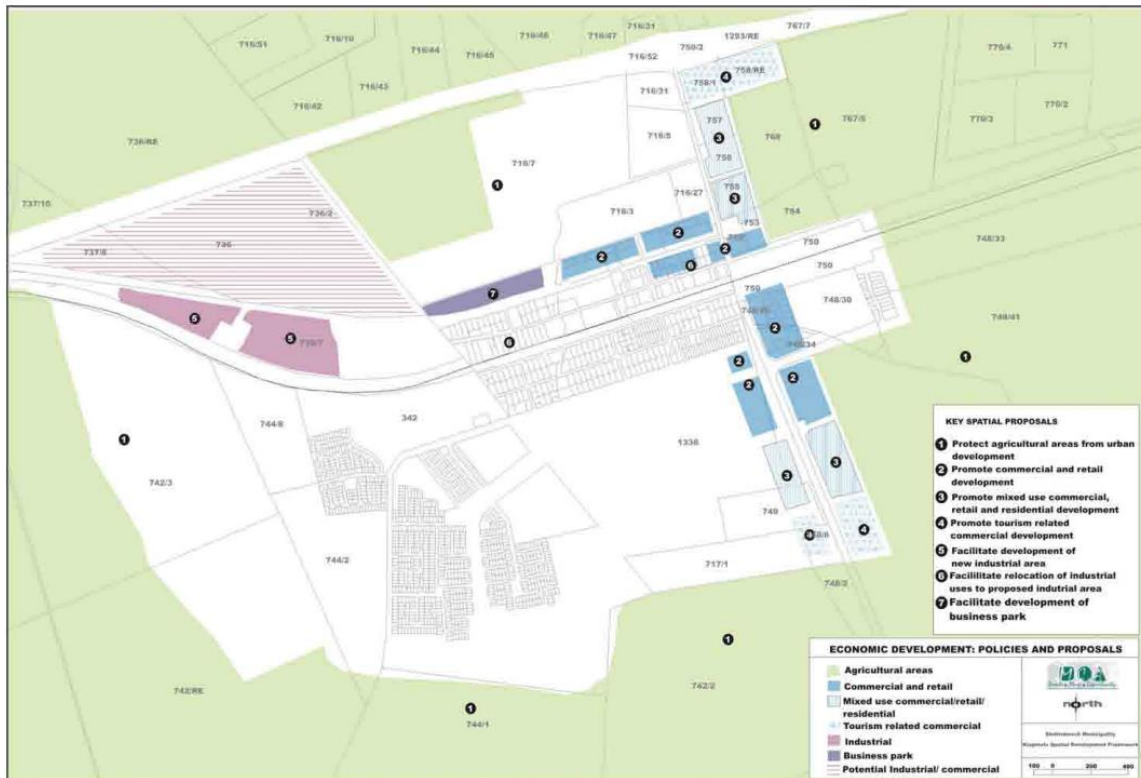
- From MSDF 20223

NEW DEVELOPMENT ACTIONS	SIGNIFICANT NEW MIXED USE DEVELOPMENT	<p>Over the longer term, Muldersvlei and Koelenhof along the R304 corridor could possibly accommodate more growth, and be established as inclusive settlements offering a range of opportunities. However, these settlements are not prioritised for development at this stage.</p> <p>Explore the feasibility of changing/complementing the rail service along the Baden Powell Drive-Adam Tas-R304 corridor to a system providing a more frequent, flexible service better integrated into the urban realm.. Alternatively, a regular bus service should be explored serving the same route.</p>	<p>Support private sector led institutional arrangements to enable joint planning and development.</p>
	SIGNIFICANT NEW RESIDENTIAL DEVELOPMENT		
	SIGNIFICANT CHANGE TO ACCESS AND MOBILITY PROVISION		

Table 26: Plan Elements and Proposa



- c) According to the MSDF, the **proposed business and industrial development within Klapmuts is limited and the socio-economic environment of the municipal area beckoning**, as the settlement has a high unemployment rate 15,2% (SEP 2022) of and low levels of income, whilst the link between the R304 Corridor and Muldersvlei and indirectly to Klapmuts is being earmarked as a longer-term solution with private led initiatives which is what the Stellenbosch Smart City intend to achieve.



Plan 24: Klapmuts Spatial Development Framework: Economic Development

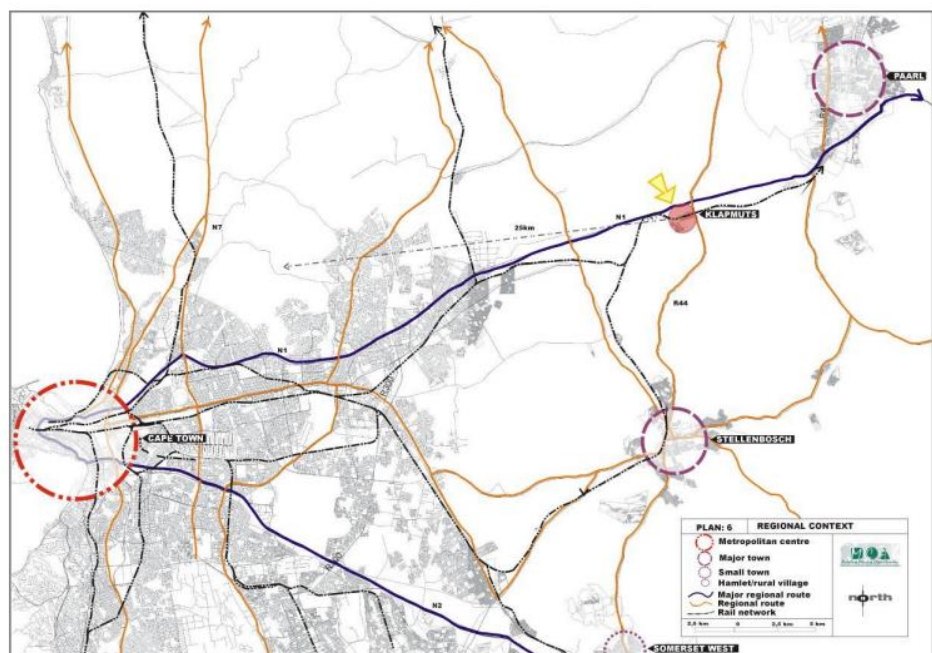
Klapmuts Spatial Development Framework
Stellenbosch Municipality
September 2007



84

- d) CoCT MSDF supports linkages to **Klapmuts and its role as a settlement in the regional context** as

- Firstly, its proximity and linkages to significant economic activities and markets, and
- Secondly, the challenges being faced in Cape Town functional region.



Plan 6: Regional context

- d) CoC MSDF, promotes **development corridors, nodes** and Transit Accessible Precincts: Development corridors are broadly defined as **urban areas of high-intensity** (i.e. dense and diverse nodal or 'strip' development **focussed around (a combination of)** rail (Belville Paarl line and beyond), **high-capacity roads** (N1, R44, R304 and R101) and **trunk bus routes** (R304). They are characterised by a dynamic, mutually supporting relationship between land use the movement system. Klapmuts is located along such a corridor that connects and includes Cape Town CBD, Belville and Brackenfell.

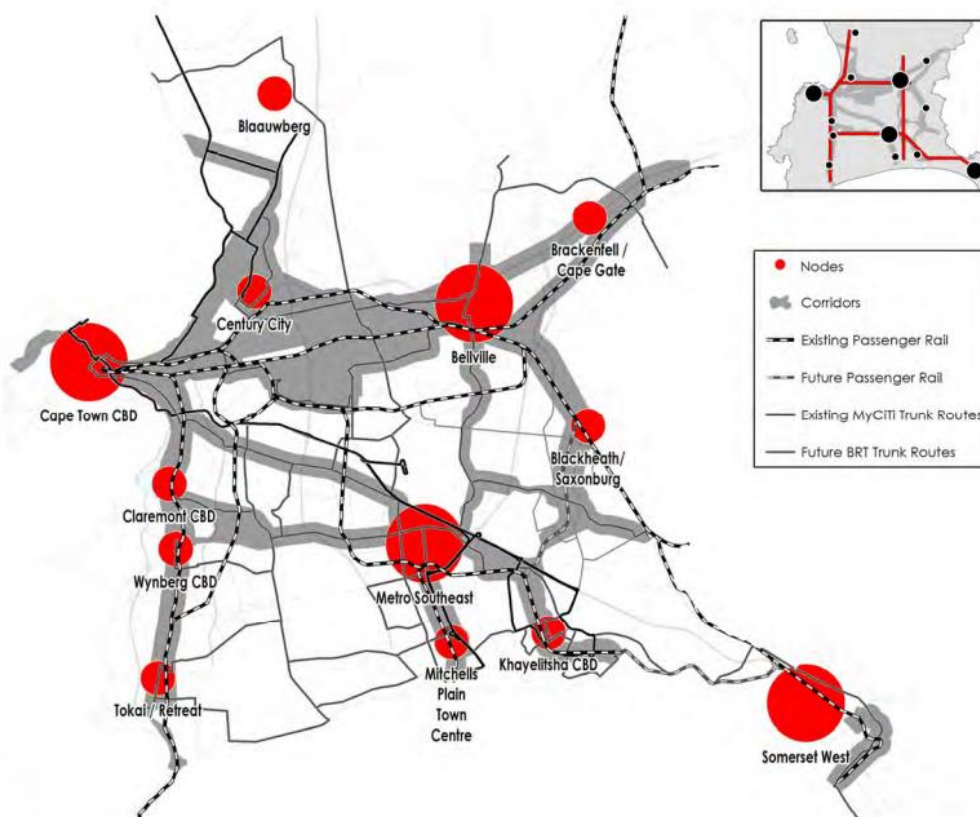
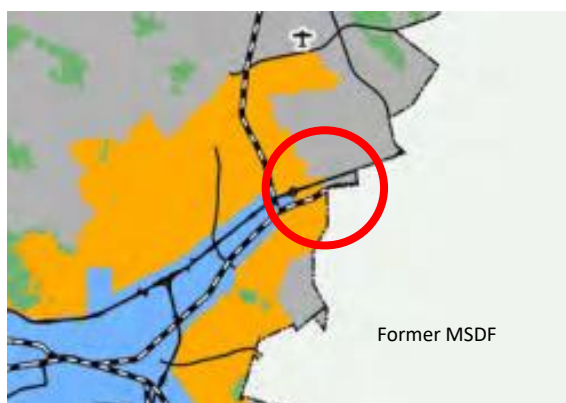
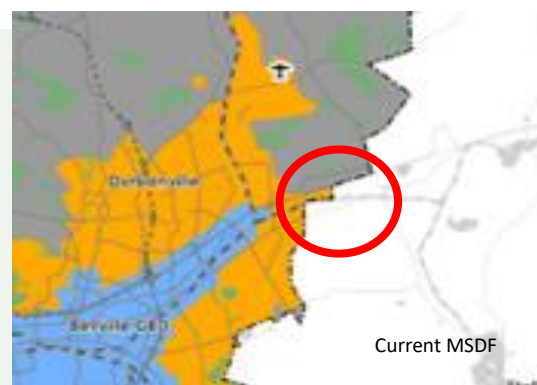


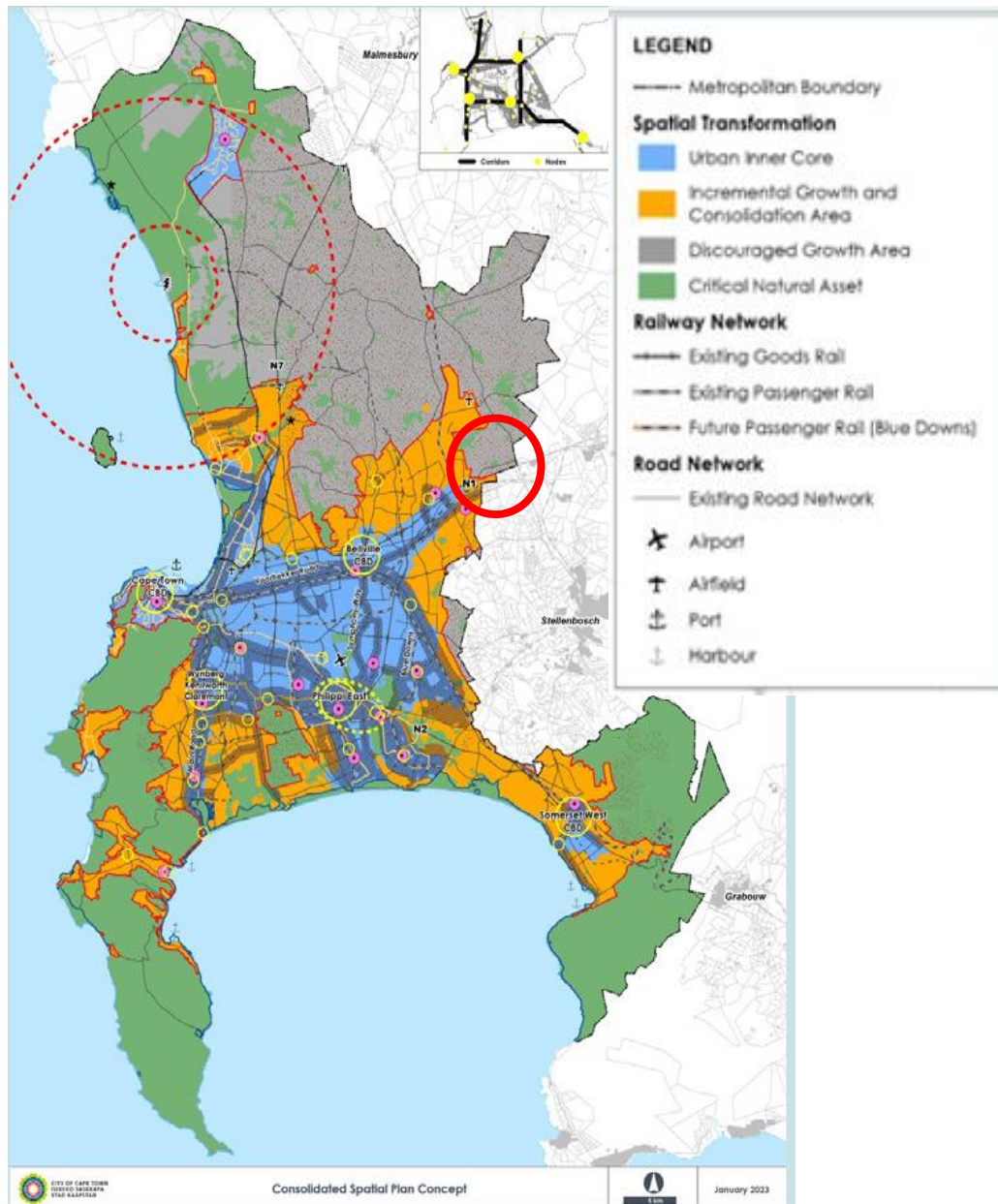
Diagram 20: Conceptual development corridors and existing and emerging urban nodes

- e) The **development corridors** from Brackenfell in the direction to Klapmuts is once again portrayed as a new development that is subject to capacity and particularly as **Incremental Growth and consolidation areas**. For such development Investment Partnerships are a requirement. Such a partnership between the City and the private sector will attend to the bulk infrastructure and will be implemented as condition of approval.



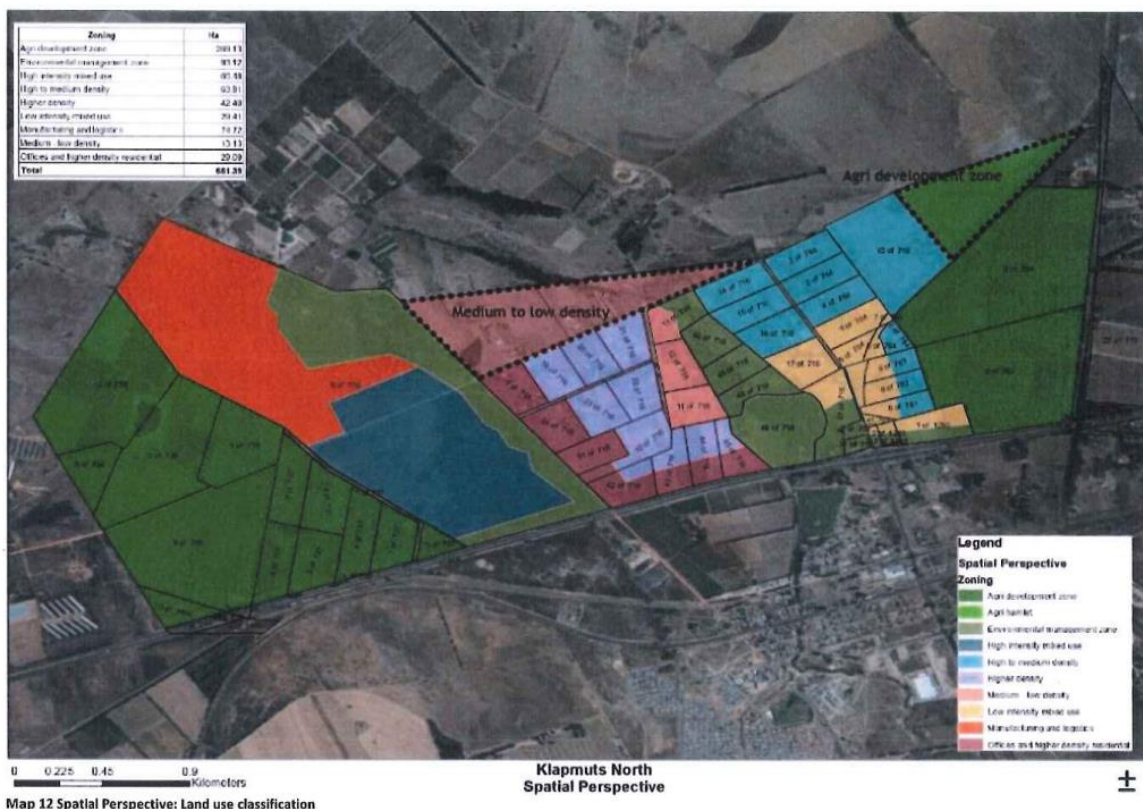
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- g) **Incremental development is further promoted by routes and roads fulfilling a mobility function for people and goods, but that do not permit direct access to abutting land uses** (freeways/ primary roads). The high connectivity provided by direct freeway/ expressway connection trends to attract manufacturing, warehousing, major retail and industrial uses. These opportunities tend to be realized around key intersections or off-ramps and on roads running parallel to, or linked to, freeways. In the case of Klapmuts, the R101 runs parallel to the N1 and there are several connections where access off the N1 can be obtained.
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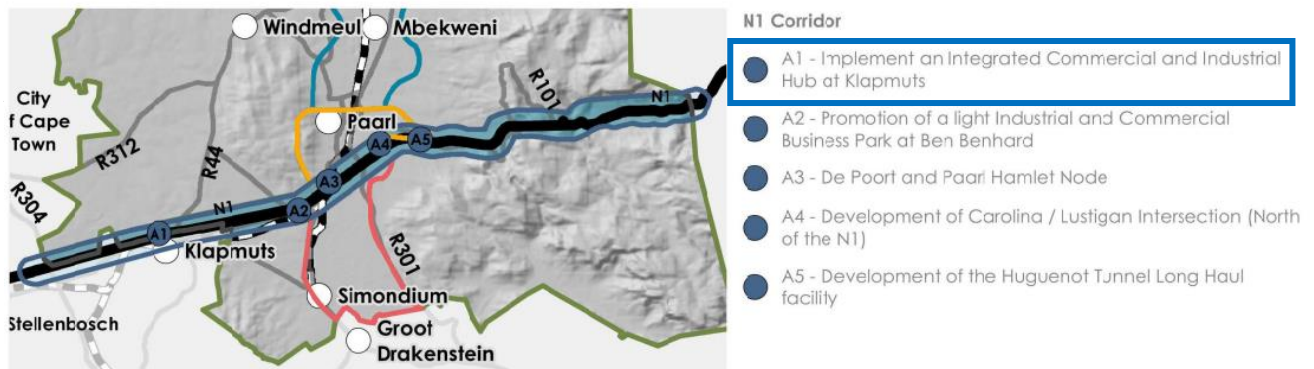
- Enhancing the **role and potentials of existing settlement nodes** based on the capacity of existing infrastructure to accommodate change and growth.
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 - the economic generative opportunities associated with Klappmuts and current development pressure of settlements on the periphery in the SM:
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 - And as per the proposed Agri-industrial node at Muldersvlei station and proposed Agri-industrial precinct between Muldersvlei and Klappmuts.
- Support **New Industrial Developments**:
 - Such as the Proposed Distell Development – Klappmuts is a light industrial and commercial node that has the potential to grow into a sub-regional growth node in the medium to long-term.



- And the identification for land for investment purposes, e.g. having the Fisantekraal airport development being implemented that is in close proximity of Klappmuts.

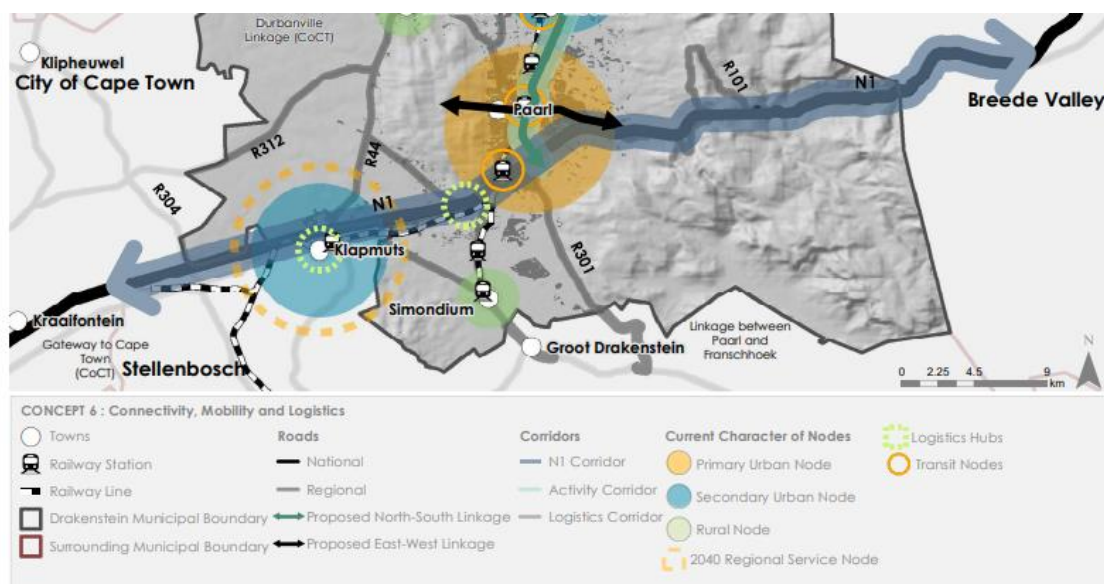
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- Implement an Integrated Commercial and Industrial Hub at Klapmuts
- Promotion of a Light Industrial and Commercial Business Hun at Ben Bernhard
- Development of De Poort and Paarl Hamlet node
- Development of Carolina / Lustigan Intersection Area (North of the N1)
- Development of the Huguenot Tunnel Long Haul Facility



Map 4.7: Drakenstein N1 Corridor indicating proposed Big Moves

Taking advantage of the favourable location of the N1 Corridor (between Klapmuts and Paarl) and the associated ease of access and visibility. Specifically, Ben Bernhard has already started attracting significant investment and new development. Using this momentum, it is critical that the Drakenstein Municipality takes a strong leading role in guiding this development in a sustainable and desirable way. This also involves the addressing the shortage of bulk services specifically water, electricity and sewerage in this area



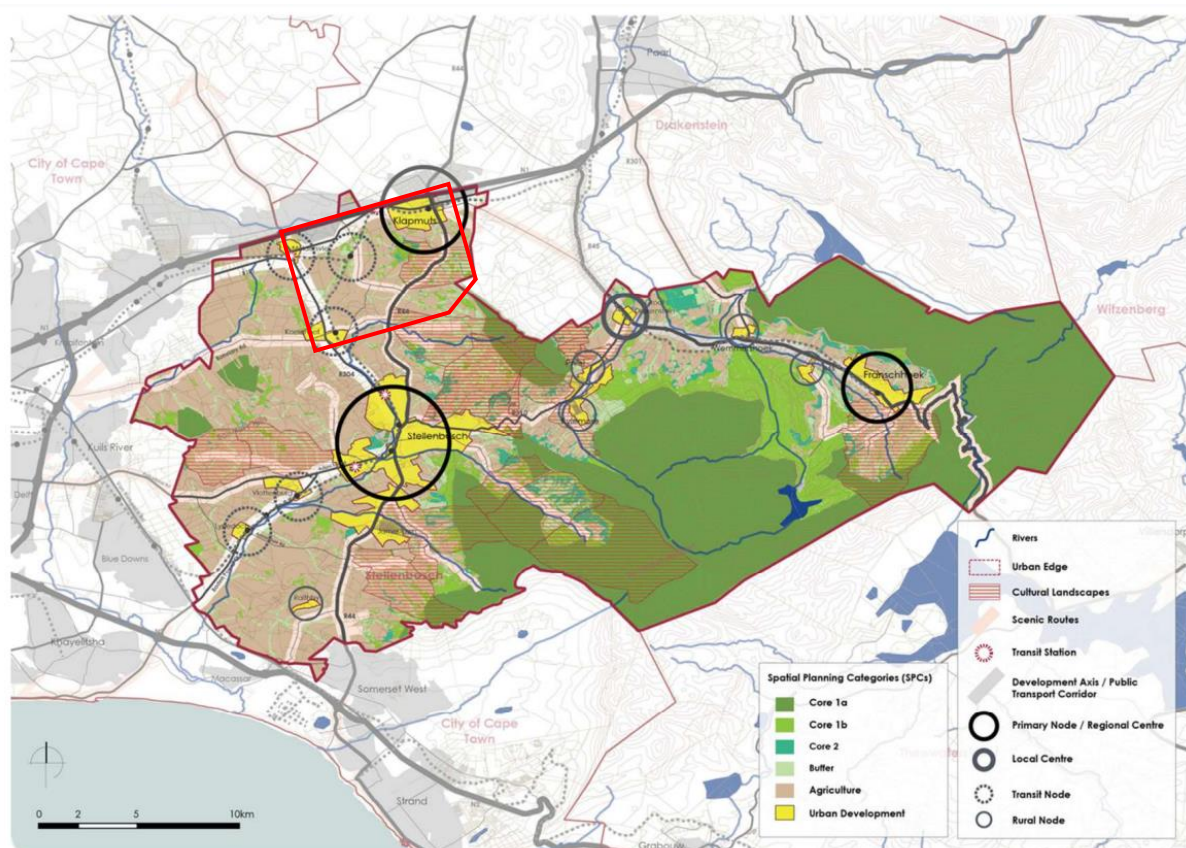
Map 4.12: Concept 6 - Promoting Connectivity, Mobility and Logistics Corridors

The N1 Corridor

- Promotes Connectivity, Mobility and Logistics Corridoes.

- Promotes Spatial Transformation toward resilient, inclusive, smart and sustainable settlements
- Advances “Gateway”, “Infill Development”, “Proposed Industrial”, and “Business/ Commercial” and establish
- Connections with the Cape Metro and serving as “Mobility Route”

The above directives firmly locate the **Smart City precinct within a rural corridor** that links Klapmuts in the east and the R304 (Joostenberg) in the west including the Muldersvlei station and Elsenburg to the south and the N1, to the north, including Old Paarl Road. **The corridor will be referred to as the Klapmuts N1 Muldersvlei Rural Corridor.** The corridor support the SDF vision of “being a valley of opportunity and innovation” and “being a valley of dignified living”





Such a rural development corridor should be delineated with its own edge and its own development parameters that promote the following uses:

- Agri-industry,
- alternative energy,
- educational facilities (institutions that are linked to tertiary education and can become community facilities)
- some residential node development and
- some industrial development particularly along the N1, in support of the Agri- industry and agricultural activities.

The Stellenbosch Smart City enhance the development of an Agri-industrial and development precinct and supports a development zone to link Klappmuts and Muldersvlei Station and include the development of Muldersvlei station as an Agri-industrial hub supporting Klappmuts.

The proposed development should be similar in intensity and not in use per se to Koelenhof station as to optimally utilize the existing mobility networks. Whilst Koelenhof provides for residential development, Muldersvlei station should provide for a farmstall, a farmers' market and Agri-processing units whilst Muldersvlei precinct should provide for a Park, a Golf academy, sites for tertiary education, a wine center, upgrading of an existing village, a solar facility (green alternative energy) and space for a Tiny House Zone, a Residential Estate and an a community development coordinating agency (Ranyaka).

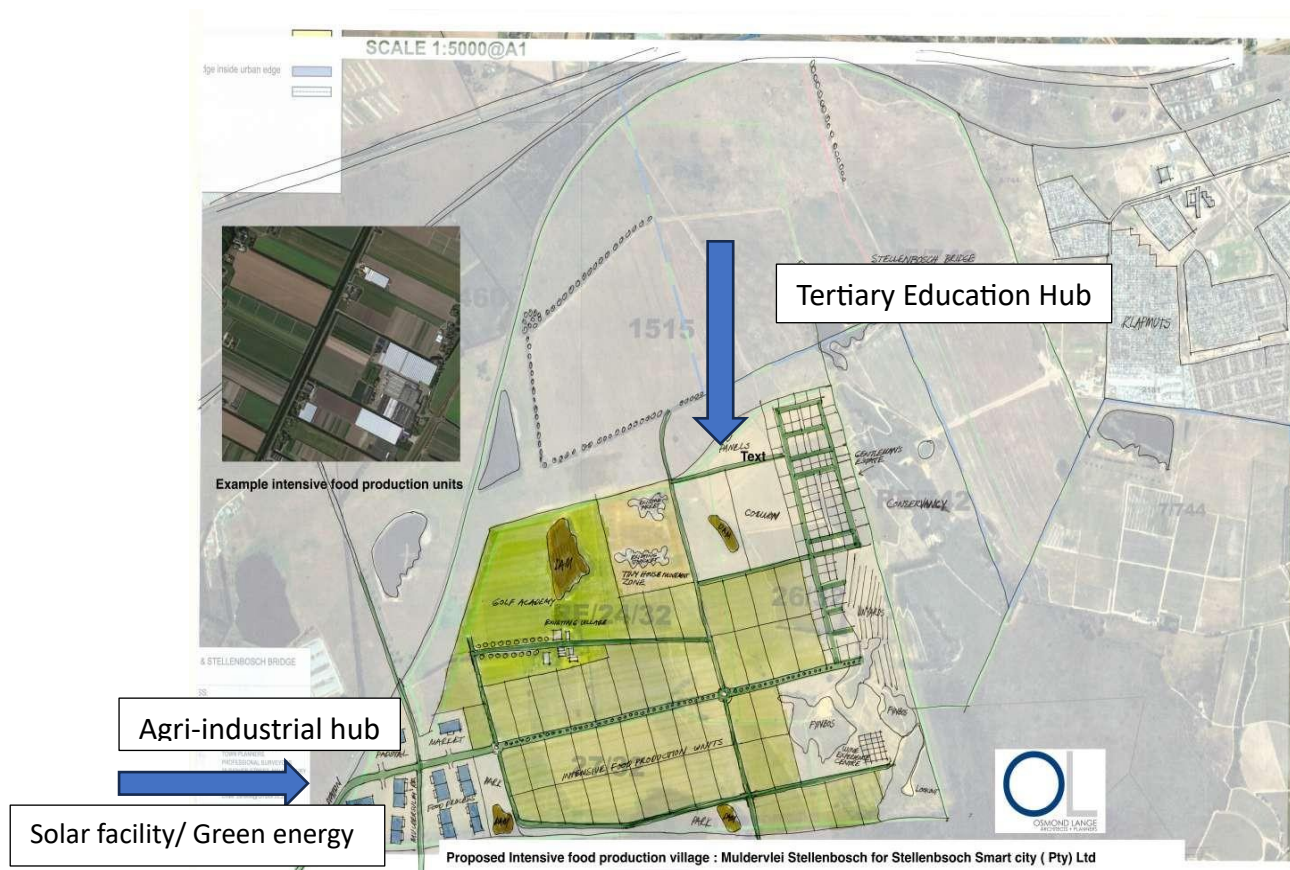
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Agri- industry Hub
Solar facility/ Green energy

Such a node should be supportive to a future intensive Agri-industry and rural development corridor along Old Paarl Road between Klappmuts, Muldersvlei station and Muldersvlei with the N1 as the northern boundary. As such the proposed Agri- and Agri-processing facilities should enhance the Stellenbosch municipal vision “being a valley of opportunity and innovation”.

In summary,

- Muldersvlei Station should be developed as agri-business hub.
 - As employment opportunities are in close proximity of Klapmuts
- Muldersvlei Station node should promote development of similar intensity (not use) to Koelenhof station and
 - The optimal use of mobility networks.
 - Promote Muldersvlei as an Agri-hub that include a farmstall, farmer's market and Agri-processing.
- Stellenbosch Smart City precinct provides for
 - Tertiary education: two tertiary institutions (Stellenbosch and private)
 - a Golf Academy,
 - a wine centre,
 - an existing village, Tiny House zone and
 - a Residential Estate.
 - Alternative Green Energy facility
 - A community development coordinating agency (Ranyaka)



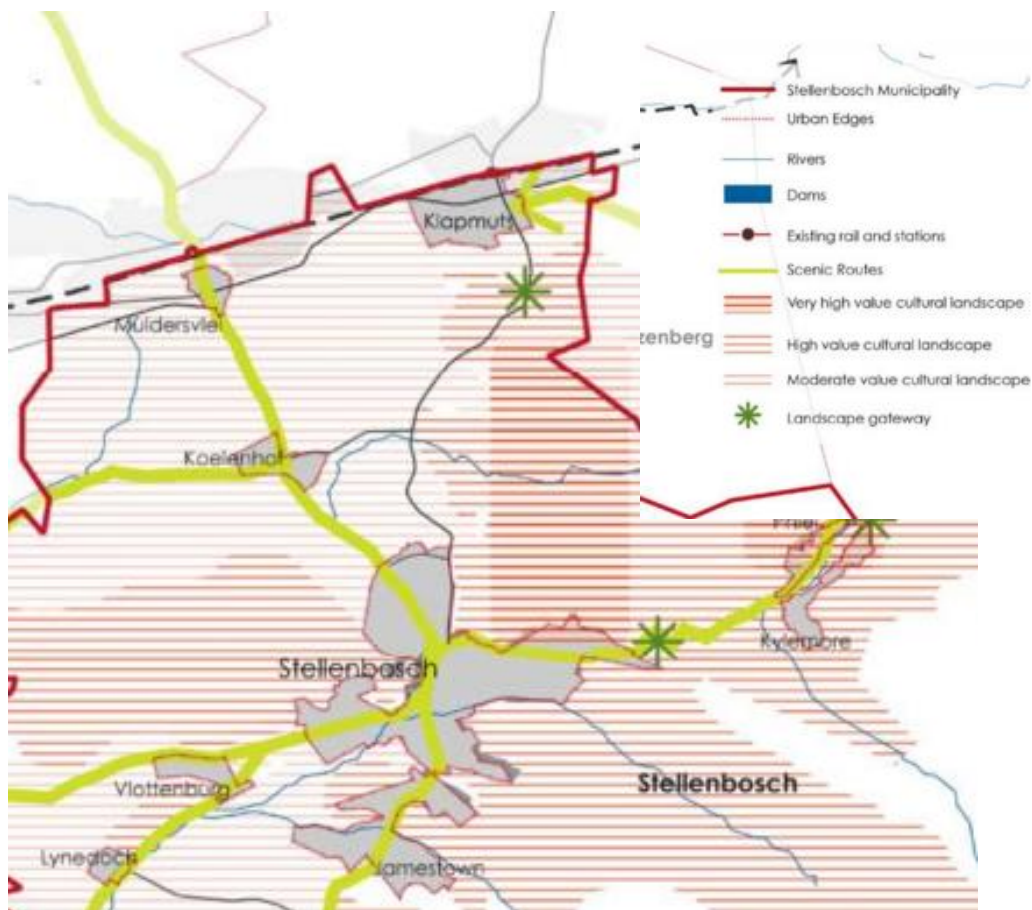
The development of such an Agri-industrial and development precinct should contribute to:

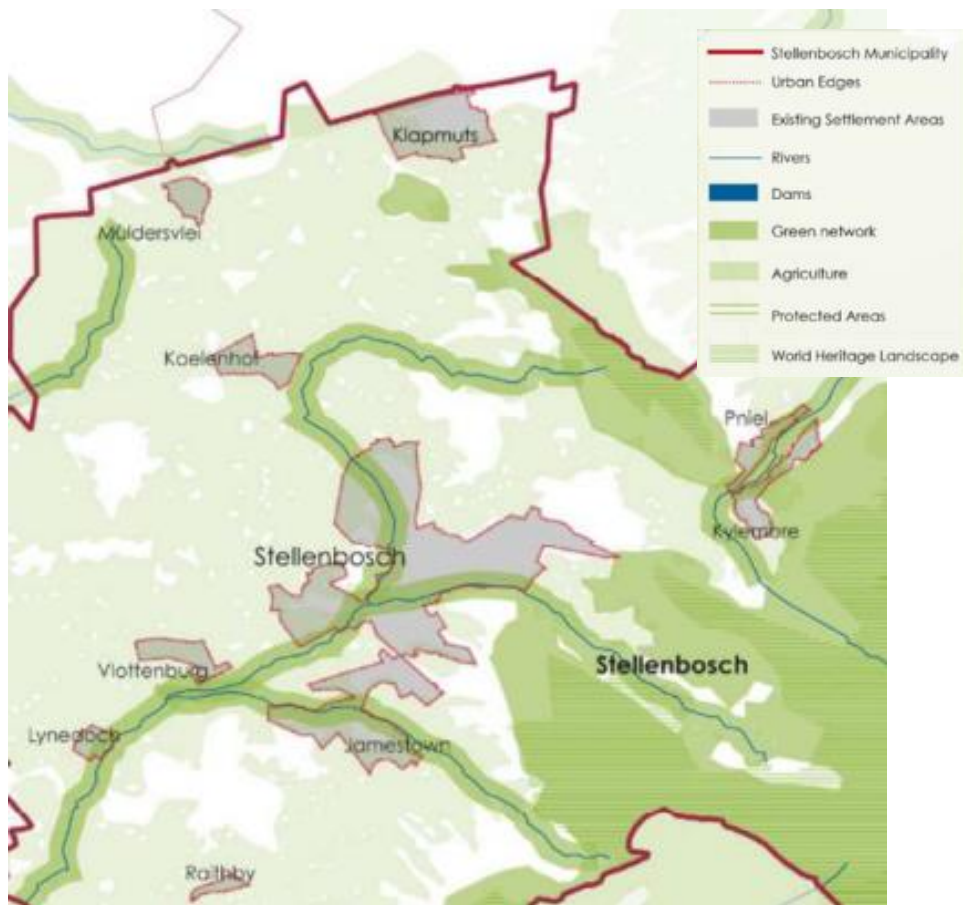
a) *Economic development and employment opportunities*

- addressing the socio-economic challenges of having one of the highest Gini-Coefficients in South Africa, having 53% of households classified as low-income, with 20% of these having no registered income, having an unemployment rate of 20% in 2011, which continues to rise particularly in low and semi-skilled sectors and having almost 23% of the population being under 15 years in age who will be entering the labor market in the next two decades.
- In a sustainable form: as the precinct and corridor integrates with the natural and productive landscapes and is linked to other settlements by means of public transport. The proposed node and precinct provide for a range of citizens from all walks of life, with significant choice in place of work and residence.
- directing growth to areas of lesser natural and cultural significance as well as movement opportunity. The proposed precinct and corridor are not located in a graded landscape to be protected yet sensitive scenic routes (links between R44 and Old Paarl Road) dissect some of the land units.

b) *Directing growth to areas of lesser natural and cultural significance:*

Both the node and precinct are not located in a graded landscape to protect sensitive scenic routes (links between R44 and Old Paarl Road).





c) *Mobility and transportation*

- as 60% of households do not have access to a car, and are dependent on unsupported informal public transport or travel on foot. Hence mobility and the development of
- transport systems and approaches that serve the most effective and sustainable movement of people and goods should be a priority. The transport infrastructure, Muldersvlei railway station provides access to public transport. It is easily accessible from the N1 and R304 and R44.
- And explore the feasibility of changing/ complementing the rail service along the Baden Powell Drive-Adam Tas-R304 corridor to a system providing a more frequent, flexible service that is better integrated into the urban realm. Alternatively, a regular bus service should be explored serving the same route.

d) *Private public partnerships*

- enabling joint planning of new development actions led by private sector.
- the eastward extension of the proposed R304 corridor towards Klapmuts (and ultimate link to Paarl) and in addition contribute to the 2019 approved Stellenbosch Spatial Development Framework's long term planning framework that earmarked Muldersvlei and Koelenhof being part of the R304 corridor to possibly accommodate more growth, and be established as inclusive settlements offering a range of opportunities.

e) *Regional Development Nodes*

- Enhancing Klapmuts as a significant new regional economic node within the metropolitan area and spatial target for developing a "consolidated platform for export

of processed agri-food products (e.g., inland packaging and “containerization port”) and “an inter-municipal growth management priority”.

- Utilizing existing infrastructure in the area (i.e., N1, R101, R44 and the Paarl-Bellville railway line and station), which dictate the location of certain transport, modal change or break-of-bulk land uses as being encouraged by both the SDF and RSIF
- addressing service needs in cluster developments (Agri-industrial, industrial and alternative energy corridor and supportive settlement nodes inclusive of training and tertiary institutions and facilities) and in this way improving mixed use and enhancing economic opportunities.
- Enhancing the role and potentials of existing settlement nodes based on the capacity of existing infrastructure to accommodate change and growth of activities in space. i.e., railway infrastructure that guides how other sectors, services, or functional areas, should adjust their focus and work to support the change and growth.
- addressing the challenge to restructure Stellenbosch town having manufacturing concerns leaving Stellenbosch town in search of better locations such as the economic generative opportunities associated with Klapmuts and as per Figure 17.
- Current development pressure of settlement on the periphery in the SM, p45 and as per the proposed Agri-industrial node Muldersvlei station and Agri-industrial precinct between Muldersvlei and Klapmuts.

To conclude, the establishment of the Smart City Precinct does:

- Enable joint planning of new development actions led by private sector.
and
- Klapmuts be established as inclusive settlements offering a range of opportunities.
- Enhance Klapmuts as
 - a significant new regional economic node within the metropolitan area
 - spatial target for developing a “consolidated platform for export of processed agri-food products (e.g., inland packaging and “containerization port”)
 - “an inter-municipal growth management priority”.
 - Anchor on the eastward extension of proposed R304 development and movement corridor and ultimate link to Paarl (SMSDF long term planning framework) to accommodate growth,
- Utilize existing infrastructure in the area (i.e., N1, R101, R44 and the Paarl-Bellville railway line and station),
 - dictating the location of certain transport, modal change or break-of-bulk land uses as being encouraged by both the SDF and RSIF
- address service needs in cluster developments (Agri-industrial corridor and settlement nodes) and in this way improving mixed use and enhancing economic opportunities.

At a regional scale the establishment of such a corridor, precinct and node is facilitated as both City of Cape Town and Drakenstein MSDFs promote corridor development

As the proposed node and precinct development supports the Stellenbosch SDF vision and regional proposals, and address the challenge to restructure Stellenbosch town by relocating industries to better locations such Klapmuts, Muldersvlei station and surroundings, the proposal should be considered and should be included and illustrated as an Agri-industry and rural development corridor delineated by its own development edge, in the revised SDF. The Stellenbosch Smart City proposal includes farms the following farms in the Stellenbosch Registration District: Remainder of Farm 1515

not included in the urban edge, Remainder of Portion 24 of Farm 32, Portions 26 and 27 of Farm 32, and Remainder of Farm 742, Paarl Registration Division not included in the urban edge.

Going forward, the DEA&DP, DoA and DEDAT need to collectively assess the need for the development of a rural development corridor regional implementation framework, or if there are perhaps other means to better support the sustainable economic development and growth of these regions, such as the development of an infrastructure plan.

In Conclusion

- The proposed node and precinct development
 - supports Stellenbosch SDF vision and regional proposals
 - Address challenges to restructure Stellenbosch town through relocation of industries to better locations (Klapmuts, Muldersvlei station and surroundings)
- Proposal to be considered and included in MSDF are: Area should be delineated with a rural corridor edge to allow for educational institution and Agri-industry, related industry development and residential development all being part of rural development corridor in revised MSDF.

Addendum A:

Stellenbosch Smart City properties include:

- Stellenbosch Registration Division:
 - Farm 1515
 - Remainder Ptn 24 Farm 32
 - Portion 26 Farm 32
 - Portion 27 Farm 32
- Paarl Registration Division:
 - Remainder Farm 742



Addendum B

Properties included in Rural Corridor

Name	Size (ha)
RE/1/730 Kleinjoostenberg	136.49
14/730 Kleinjoostenberg	5.61
18/730 Kleinjoostenberg	13.39
19/730 Kleinjoostenberg	87.28
20/730 Kleinjoostenberg	31.02
1485 ESKOM	24.53
7/721	21.68
4/721 Weltevreden	32.22
RE/1/721 Weltevreden	18.43
RE/1151	46.12
4/1151	66.18
2/1151	9.93
1/1151	43.18
RE/1460 Deltameer	83.36
1515	144.59
RE/742 Klapmuts Rivier	64.93
26/32 Hoopenberg	85.45
RE/24/32 Hoopenberg	92.91
27/32 Hoopenberg	57.79
RE/13/32	61.21
35/32 Hoopenberg	18.69
RE/34 Elsenburg A	20.02
24/27	18.60
1/27	20.96

CK Rumboll and Partners

Nwabisa Jozana

From: Michelle Maluqua
Sent: Wednesday, 02 October 2024 13:06
To: Nwabisa Jozana
Subject: FW: [EX] Development of Ptn 1 of Farm 1151, Stellenbosch
Attachments: Stellenbosch Ptn 1_1151 - IDP submission.pdf



Kind regards / Vriendelike groete

Michelle Maluqua
 Ward Administrator 18

T: +2721 808 8243
Michelle.maluqua@ Stellenbosch.gov.za
 Klapmuts Community Multi-Purpose
 Centre, Merchant Street
 Klapmuts, 7625
www.stellenbosch.gov.za

From: JC Anthony <JC.Anthony@stellenbosch.gov.za>
Sent: Tuesday, 01 October 2024 11:07
To: Michelle Maluqua <Michelle.Maluqua@stellenbosch.gov.za>
Subject: FW: [EX] Development of Ptn 1 of Farm 1151, Stellenbosch

Hierdie een ook asb



Kind regards / Vriendelike groete

Ald JC Anthony
 Ward Councillor
Ward 18

T: +27 21 808 8238 | F: +27 79 338
 8451
 Merchant Str, Klapmuts, 7625
www.stellenbosch.gov.za

From: Anelia Coetzee <anelia@rumboll.co.za>
Sent: Tuesday, 01 October 2024 00:02
To: JC Anthony <JC.Anthony@ Stellenbosch.gov.za>; Michelle Maluqua <Michelle.Maluqua@ Stellenbosch.gov.za>;
 James Williams <James.Williams@ Stellenbosch.gov.za>; Candace Wesso <Candace.Wesso@ Stellenbosch.gov.za>
Subject: [EX] Development of Ptn 1 of Farm 1151, Stellenbosch

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good evening Clr JC Anthony and J Williams

Find attached a contribution to the IDP review for the development of Portion 1 of Farm 1151 and the amendment of the MSDF.

Kind regards
Anelia

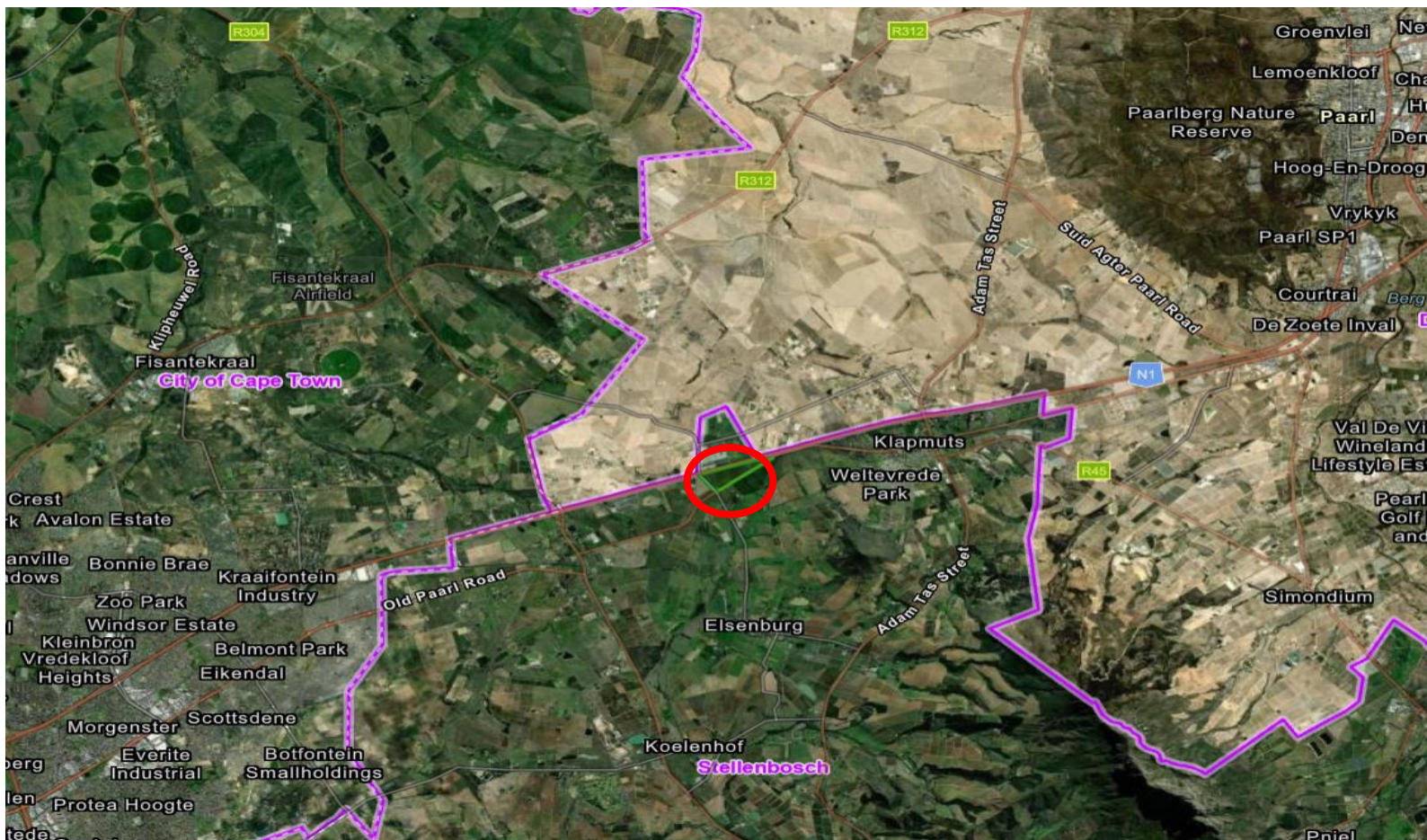
CK Rumboll and Partners
16 Rainier Street, Malmesbury
022 482 1845
anelia@rumboll.co.za



Submission to Stellenbosch IDP and SDF review public participation process ending 30 September 2024, for Ward 18 and 19.

The submission is made as part of the Stellenbosch Municipal IDP review public participation process on behalf of the owners of Portion 1 of Farm 1151, Stellenbosch.

Portion 1 of Farm 1151, Stellenbosch is located south and along the N1 between Klapmuts and Joostenberg.



Context of proposed development of Portion 1 of Farm 1151, Stellenbosch:

- a) Portion 1 of Farm 1151, Stellenbosch could be part of a **development link between Muldersvlei and Koelenhof along the R304 corridor**, as promoted by the Stellenbosch MSDF that should accommodate more growth. As a long term proposal, it requires private sector led institutional arrangements and support to enable planning and development.

- From MSDF 20223

NEW DEVELOPMENT ACTIONS	SIGNIFICANT NEW MIXED USE DEVELOPMENT	Over the longer term, Muldersvlei and Koelenhof along the R304 corridor could possibly accommodate more growth, and be established as inclusive settlements offering a range of opportunities. However, these settlements are not prioritised for development at this stage.	Support private sector led institutional arrangements to enable joint planning and development.
	SIGNIFICANT NEW RESIDENTIAL DEVELOPMENT	Explore the feasibility of changing/complementing the rail service along the Baden Powell Drive-Adam Tas-R304 corridor to a system providing a more frequent, flexible service better integrated into the urban realm.. Alternatively, a regular bus service should be explored serving the same route.	
	SIGNIFICANT CHANGE TO ACCESS AND MOBILITY PROVISION		

Table 26: Plan Elements and Proposa

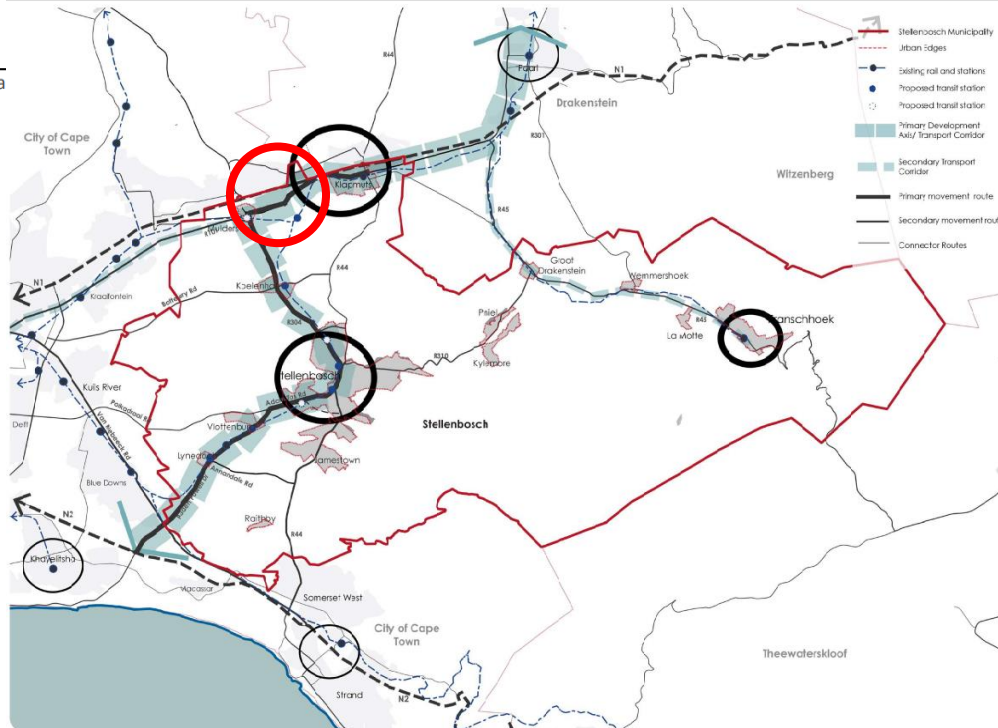
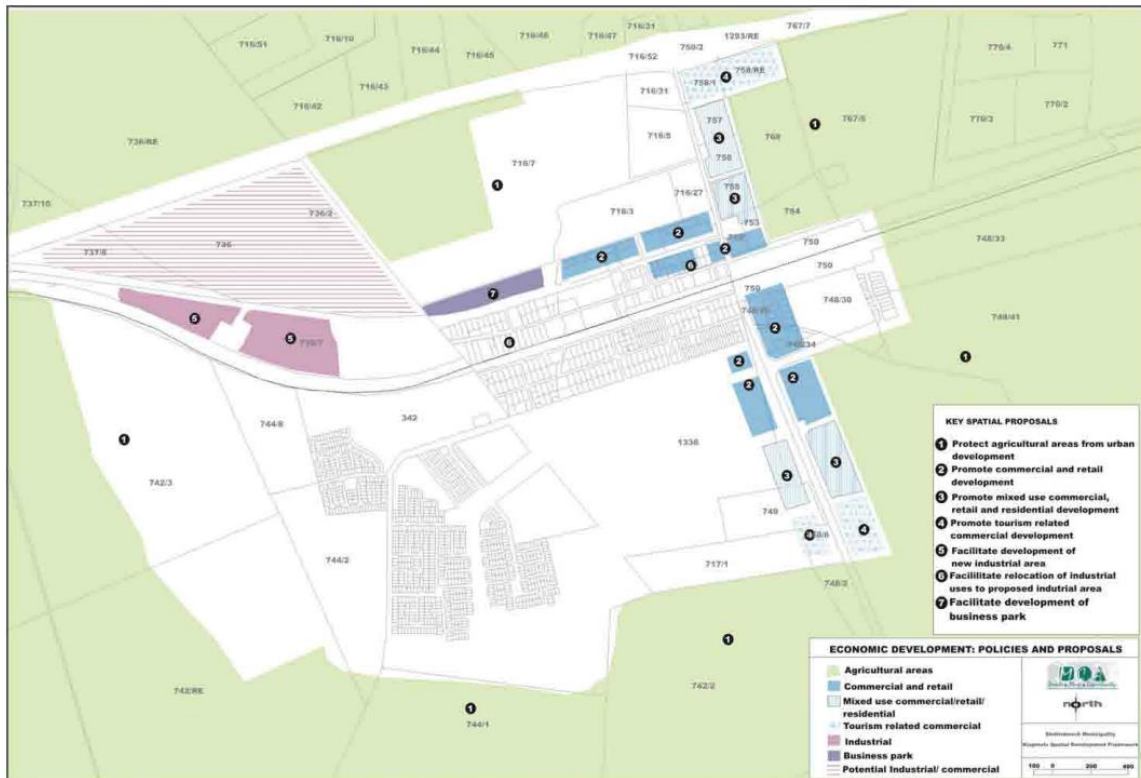


Figure 20. Concept 3 - Direct growth to areas of lesser natural and cultural significance as well as movement opportunity SMSDF,

- b) According to the MSDF, the **proposed business and industrial development within Klapmuts is limited and the socio-economic environment of the municipal area beckoning**, as the settlement has a high unemployment rate 15,2% (SEP 2022) of and low levels of income, whilst the link between the R304 Corridor and Muldersvlei and indirectly to Klapmuts is being earmarked as a longer-term solution with private led initiatives which is what the development of Portion 1 of Farm 1151 intend to achieve.



Plan 24: Klapmuts Spatial Development Framework: Economic Development

Klapmuts Spatial Development Framework
Stellenbosch Municipality
September 2007

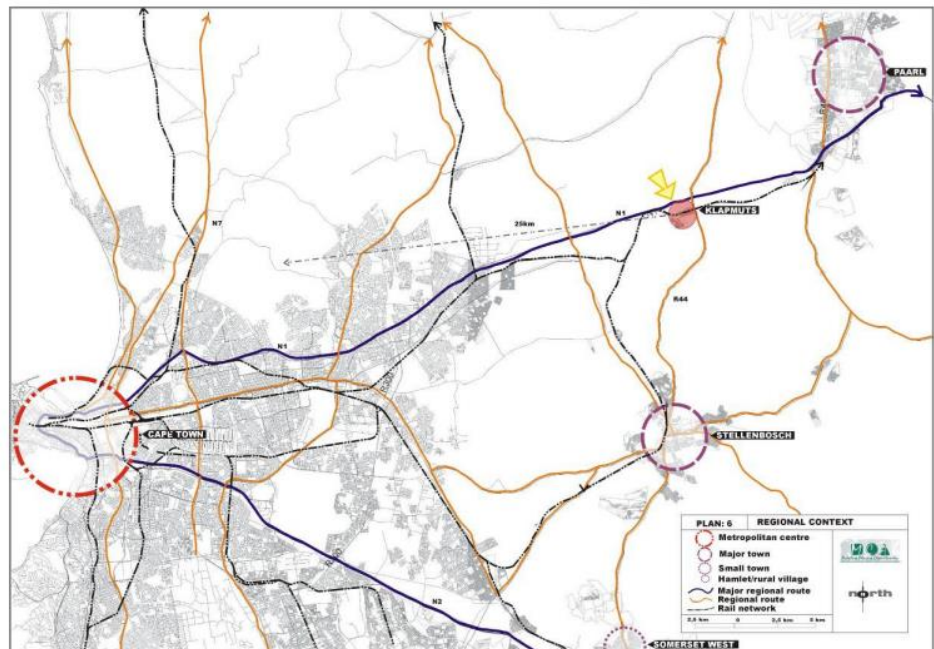


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Plan 6: Regional context

and Transit Accessible Precincts: Development corridors are broadly defined as **urban areas of high-intensity** (i.e. dense and diverse nodal or 'strip' development **focussed around (a combination of)** rail (Belville Paarl line and beyond), **high-capacity roads** (N1, R44, R304 and R101) and **trunk bus routes** (R304). They are characterised by a dynamic, mutually supporting

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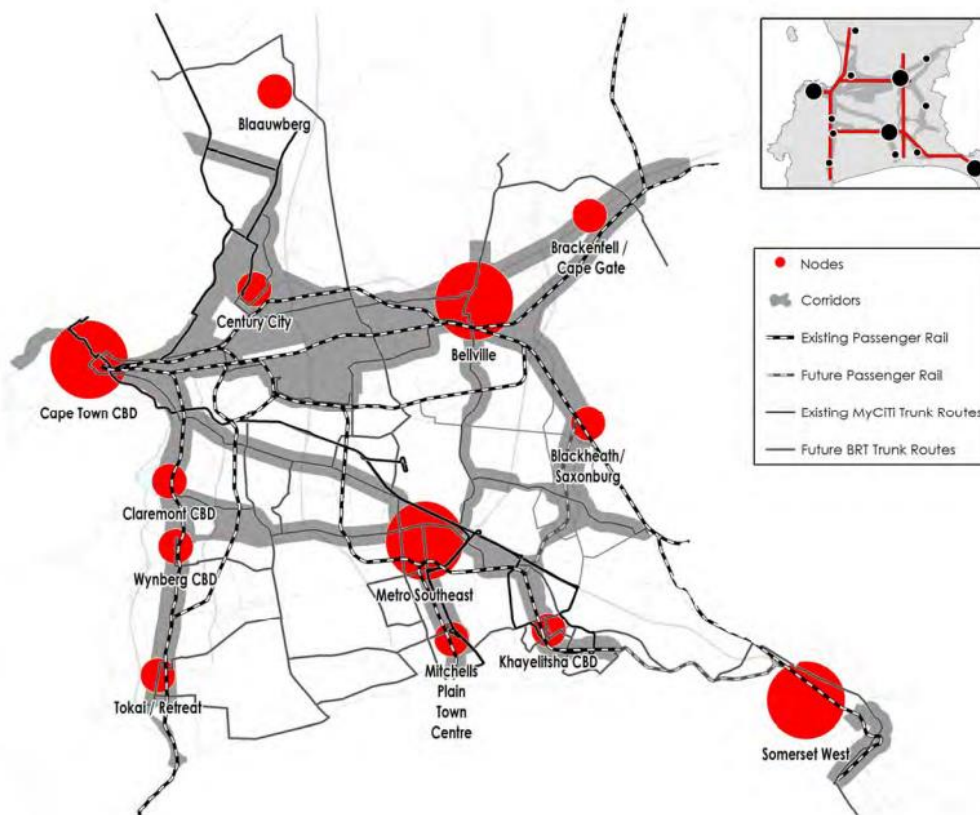
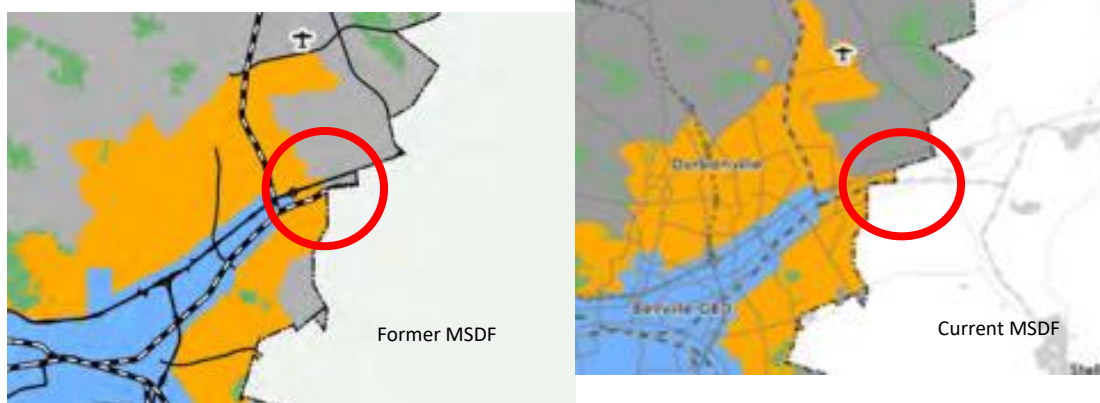
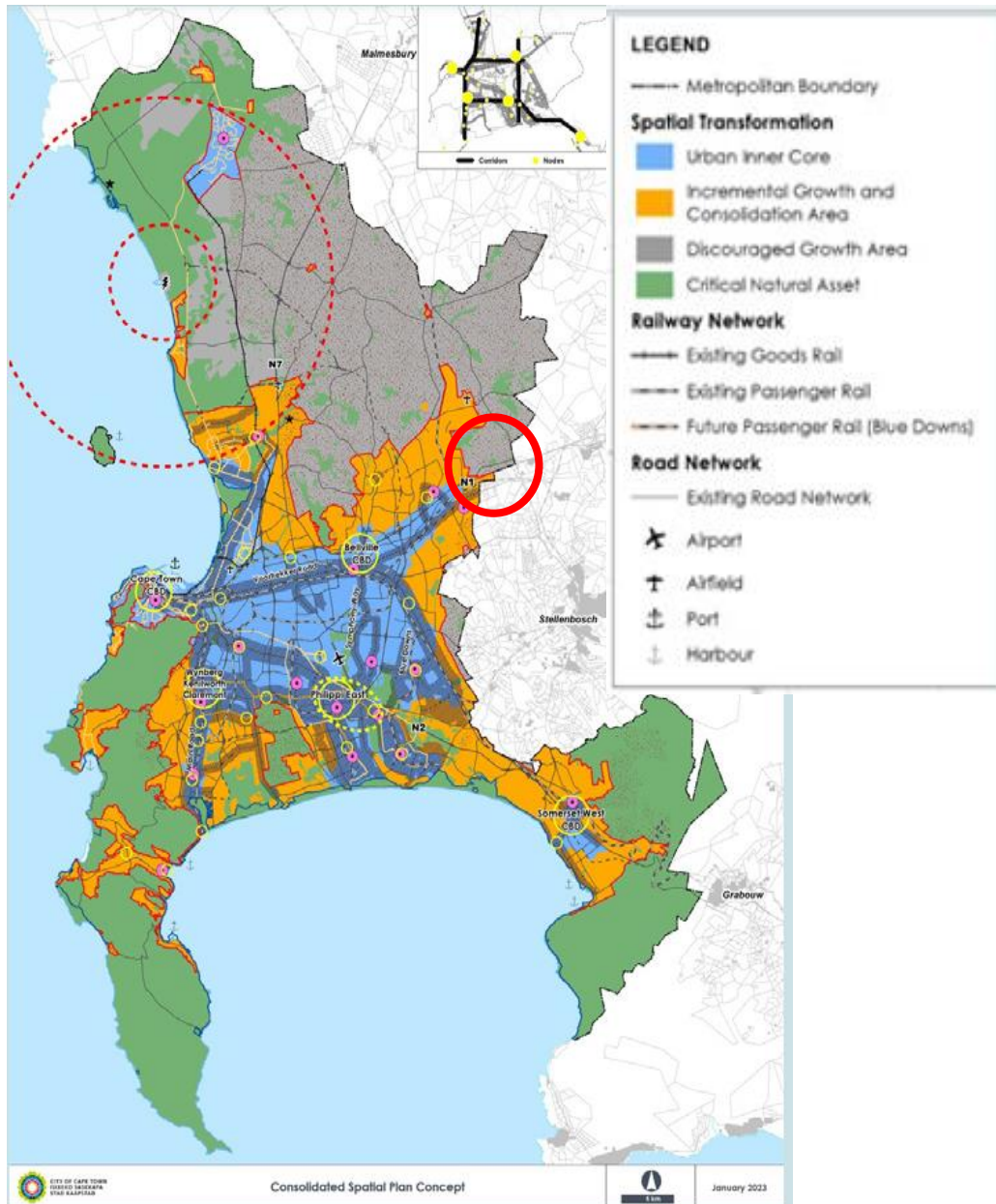


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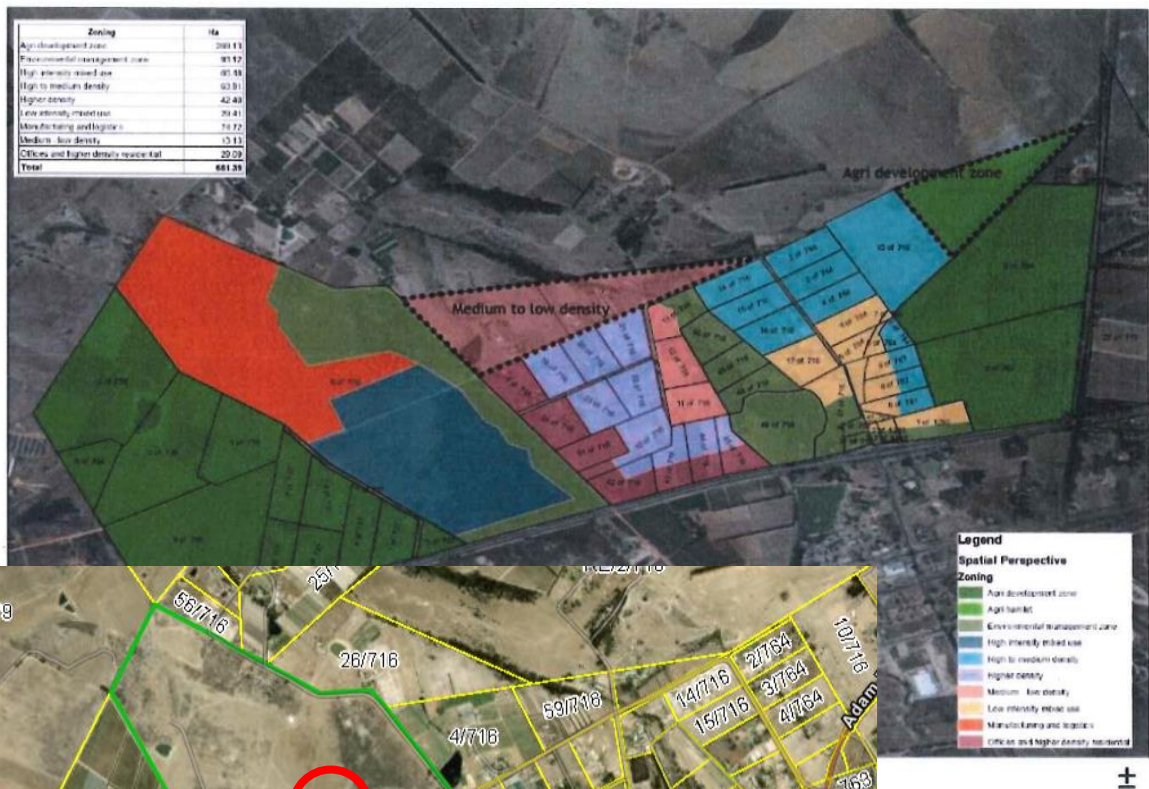


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 - incremental upgrading where applicable

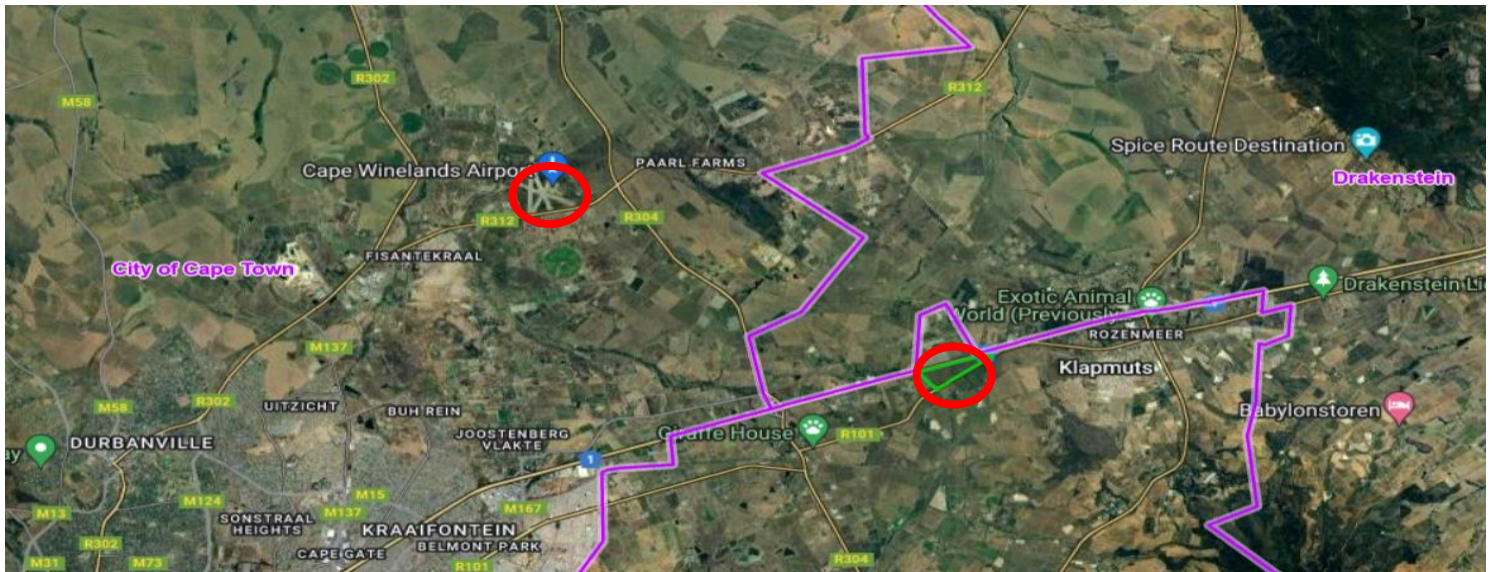


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 - i.e., railway infrastructure that guides how other sectors, services, or functional areas, should adjust their focus and work to support change and growth.
 - address the **challenge to restructure Stellenbosch town** having manufacturing concerns leaving Stellenbosch town in search of better locations such as

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 - Distell has made the decision to consolidate its operations, and relocate to Farm 736/RE, which is located north of the N1 road. These operations include: beverage production, bottling, warehousing and a distribution facility. The total area of the farm is approximately 200ha, but the Distell operations would only comprise approximately 53ha of the site. The proposed development is located on land which is not environmentally sensitive and which, in turn, will provide opportunities for other businesses, suppliers and industries to co-locate to the area (Stellenbosch SDF, 2019).
- And as per the proposed industrial and Agri-industrial node on Portion 1 of Farm 1151.
- **Support New Industrial Developments:**
 - Such as the Proposed Distell Development – Klapmuts is a light industrial and commercial node that has the potential to grow into a sub-regional growth node in the medium to long-term. Portion 1 of Farm 1151 is located diagonally across the N1 and in close proximity of the relocation site purchased by Distell.

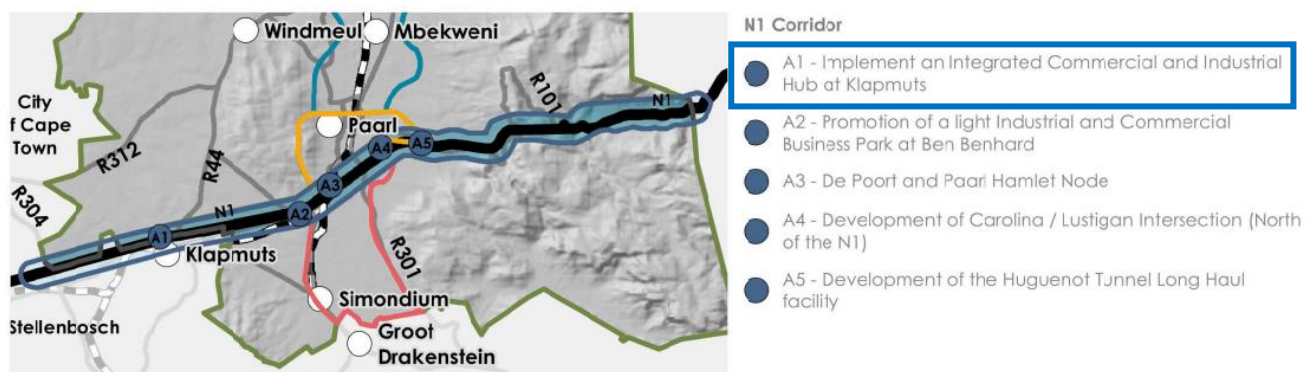


- And the identification for land for investment purposes, e.g. having the Fisantekraal airport development being implemented that is in close proximity of Klapmuts.



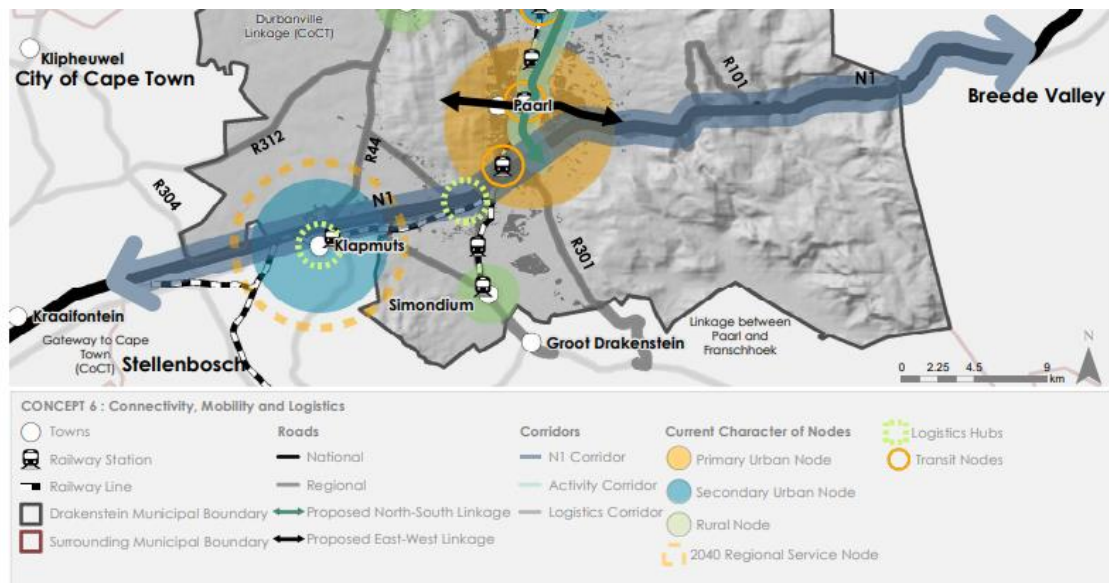
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- Implement an Integrated Commercial and Industrial Hub at Klapmuts
- Promotion of a Light Industrial and Commercial Business Hun at Ben Bernhard
- Development of De Poort and Paarl Hamlet node
- Development of Carolina / Lustigan Intersection Area (North of the N1)
- Development of the Hugenot Tunnel Long Haul Facility



Map 4.7: Drakenstein N1 Corridor indicating proposed Big Moves

Taking advantage of the favourable location of the N1 Corridor (between Klapmuts and Paarl) and the associated ease of access and visibility. Specifically, Ben Bernhard has already started attracting significant investment and new development. Using this momentum, it is critical that the Drakenstein Municipality takes a strong leading role in guiding this development in a sustainable and desirable way. This also involves the addressing the shortage of bulk services specifically water, electricity and sewerage in this area

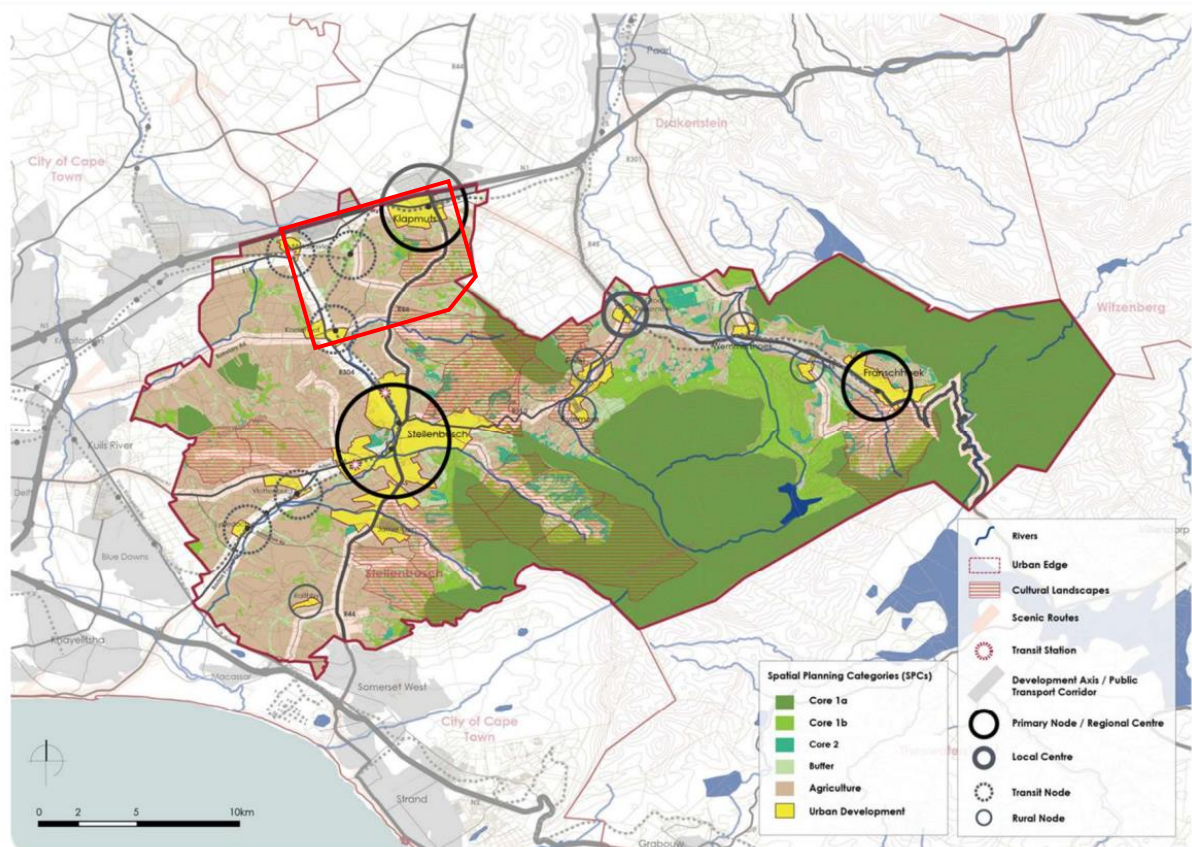


Map 4.12: Concept 6 - Promoting Connectivity, Mobility and Logistics Corridors

The N1 Corridor

- Promotes Connectivity, Mobility and Logistics Corridors.
- Promotes Spatial Transformation toward resilient, inclusive, smart and sustainable settlements
- Advances “Gateway”, “Infill Development”, “Proposed Industrial”, and “Business/ Commercial” and establish
- Connections with the Cape Metro and serving as “Mobility Route”

The above directives firmly locate the development of Portion 1 of Farm 1151 **within a rural corridor** that links Klapmuts in the east and the R304 (Joostenberg) in the west including the Muldersvlei station and Elsenburg to the south and the N1, to the north, including Old Paarl Road. **The corridor will be referred to as the Klapmuts N1 Muldersvlei Rural Corridor.** The corridor support the SDF vision of “being a valley of opportunity and innovation” and “being a valley of dignified living”



Such a rural development corridor should be delineated with its own edge and its own development parameters that promote the following uses:

- Agri-industry,
- alternative energy,
- educational facilities (institutions that are linked to tertiary education and can become community facilities)

- some residential node development and
- some industrial development particularly along the N1, in support of the Agri- industry and agricultural activities.

The development of Portion 1 of Farm 1151 supports Agri-industry and industry and a development zone to link Klipmuts to the R304 corridor. The proposed development should promote industry and Agri-industry as it has ease of access onto minor road crossing the N1 and linking onto the R304 and the R45. Portion 1 of Farm 1151 is located approximately 1,5km from the Eskom substation. The area along the N1 is thus ideal to promote alternative energy.



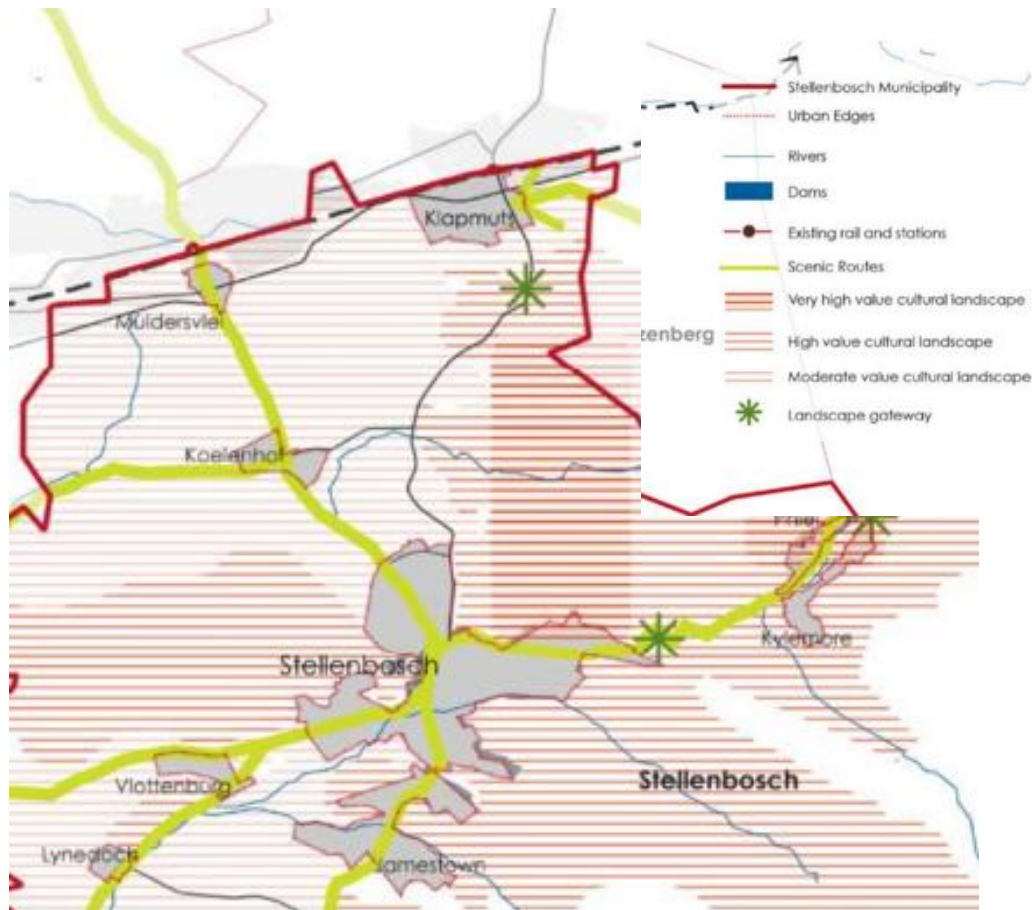
The development of such an industrial and Agri-industrial precinct should contribute to:

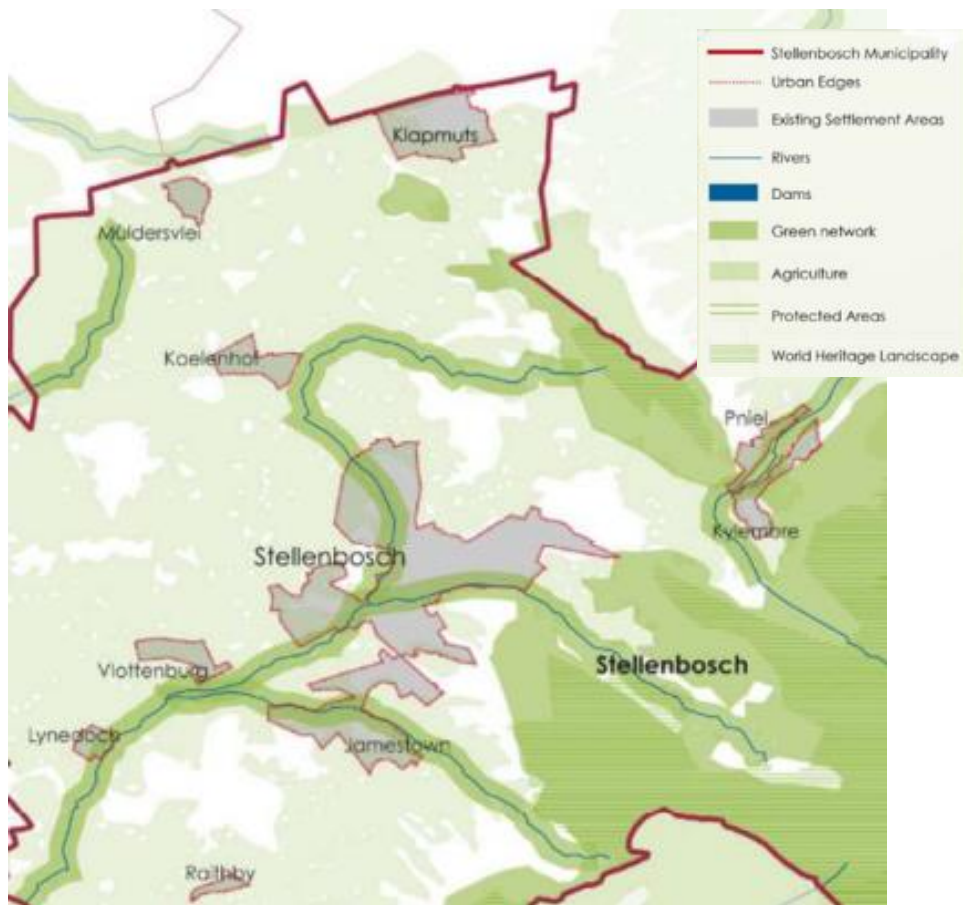
a) Economic development and employment opportunities

- addressing the socio-economic challenges of having one of the highest Gini-Coefficients in South Africa, having 53% of households classified as low-income, with 20% of these having no registered income, having an unemployment rate of 20% in 2011, which continues to rise particularly in low and semi-skilled sectors and having almost 23% of the population being under 15 years in age who will be entering the labor market in the next two decades.
- In a sustainable form: as the property integrates with the corridor and the natural and productive landscapes. The proposed development provide for a range of citizens from all walks of life, a significant choice in place of work.
- directing growth to areas of lesser natural and cultural significance as well as movement opportunity. Being located within the corridor ensure that placement within a graded landscape was avoided yet being adjacent to sensitive scenic routes (links between R44 and Old Paarl Road)

b) Directing growth to areas of lesser natural and cultural significance:

Both the node and precinct are not located in a graded landscape to protect sensitive scenic routes (links between R44 and Old Paarl Road).





c) *Mobility and transportation*

- as 60% of households do not have access to a car, and are dependent on unsupported informal public transport or travel on foot. Hence mobility and the development of
- transport systems and approaches that serve the most effective and sustainable movement of people and goods should be a priority. The transport infrastructure, Muldersvlei railway station provides access to public transport. It is easily accessible from the N1 and R304 and R44.
- And explore the feasibility of changing/ complementing the rail service along the Baden Powell Drive-Adam Tas-R304 corridor to a system providing a more frequent, flexible service that is better integrated into the urban realm. Alternatively, a regular bus service should be explored serving the same route.

d) *Private public partnerships*

- enabling joint planning of new development actions led by private sector.
- the eastward extension of the proposed R304 corridor towards Klapmuts (and ultimate link to Paarl) and in addition contribute to the 2019 approved Stellenbosch Spatial Development Framework's long term planning framework that earmarked Muldersvlei and Koelenhof being part of the R304 corridor to possibly accommodate more growth, and be established as inclusive settlements offering a range of opportunities.

e) *Regional Development Nodes*

- Enhancing Klapmuts as a significant new regional economic node within the metropolitan area and spatial target for developing a "consolidated platform for export

of processed agri-food products (e.g., inland packaging and “containerization port”) and “an inter-municipal growth management priority”.

- Utilizing existing infrastructure in the area (i.e., N1, R101, R44 and the Paarl-Bellville railway line and station), which dictate the location of certain transport, modal change or break-of-bulk land uses as being encouraged by both the SDF and RSIF
- addressing service needs in cluster developments (a Agri-industrial, industrial and alternative energy corridor) and in this way improving mixed use and enhancing economic opportunities.
- Enhancing the role and potentials of existing settlement nodes based on the capacity of existing infrastructure to accommodate change and growth of activities in space. i.e., railway infrastructure that guides how other sectors, services, or functional areas, should adjust their focus and work to support the change and growth.
- addressing the challenge to restructure Stellenbosch town having manufacturing concerns leaving Stellenbosch town in search of better locations such as the economic generative opportunities associated with Klapmuts.
- Current development pressure of settlement on the periphery in the SM, and as per the proposed Agri-industrial node Muldersvlei station and Agri-industrial precinct between Muldersvlei and Klapmuts being envisaged by private sector led development initiatives.

To conclude, the development of Portion 1 of Farm 1151 including industrial and agro-industrial uses does:

- Enable joint planning of new development actions led by private sector.
and
- Klapmuts be established as inclusive settlements offering a range of opportunities.
- Enhance Klapmuts as
 - a significant new regional economic node within the metropolitan area
 - spatial target for developing a “consolidated platform for export of processed agri-food products (e.g., inland packaging and “containerization port”)
 - “an inter-municipal growth management priority”.
 - Anchor on the eastward extension of proposed R304 development and movement corridor and ultimate link to Paarl (SMSDF long term planning framework) to accommodate growth,
- Utilize existing infrastructure in the area (i.e., N1, R101, R44 and the Paarl-Bellville railway line and station),
 - dictating the location of certain transport, modal change or break-of-bulk land uses as being encouraged by both the SDF and RSIF
- address service needs in cluster developments (Agri-industrial corridor and settlement nodes) and in this way improving mixed use and enhancing economic opportunities.

At a regional scale the establishment of a rural development and industrial corridor, precinct and node is facilitated as both City of Cape Town and Drakenstein MSDFs promote corridor development

As the proposed node and precinct development supports the Stellenbosch SDF vision and regional proposals, and address the challenge to restructure Stellenbosch town by relocating industries to better locations such Klapmuts, Muldersvlei station and surroundings, the proposal should be considered and should be included and illustrated as an Agri-industry, industry and rural development corridor delineated by its own development edge, in the revised SDF.

Going forward, the DEA&DP, DoA and DEDAT need to collectively assess the need for the development of a rural development corridor regional implementation framework, or if there are perhaps other means to better support the sustainable economic development and growth of these regions, such as the development of an infrastructure plan.

In Conclusion

- The proposed development of Portion 1 of Farm 1151:
 - supports Stellenbosch SDF vision and regional proposals
 - Address challenges to restructure Stellenbosch town through relocation of industries to better locations (along the N1, at Klapmuts, Muldersvlei station and surroundings)
- Proposal to be considered and included in MSDF are: Area should be delineated with an industrial and rural corridor edge to allow for Agri-industry, related industry development and educational institution development all being part of rural development corridor..

Addendum B**Properties included in Rural Corridor**

Name	Size (ha)
RE/1/730 Kleinjoostenberg	136.49
14/730 Kleinjoostenberg	5.61
18/730 Kleinjoostenberg	13.39
19/730 Kleinjoostenberg	87.28
20/730 Kleinjoostenberg	31.02
1485 ESKOM	24.53
7/721	21.68
4/721 Weltevreden	32.22
RE/1/721 Weltevreden	18.43
RE/1151	46.12
4/1151	66.18
2/1151	9.93
1/1151	43.18
RE/1460 Deltameer	83.36
1515	144.59
RE/742 Klapmuts Rivier	64.93
26/32 Hoopenberg	85.45
RE/24/32 Hoopenberg	92.91
27/32 Hoopenberg	57.79
RE/13/32	61.21
35/32 Hoopenberg	18.69
RE/34 Elsenburg A	20.02
24/27	18.60
1/27	20.96

Deon Van Zyl

Nwabisa Jozana

From: Michelle Maluqua
Sent: Wednesday, 02 October 2024 13:07
To: Nwabisa Jozana
Subject: FW: Stellenbosch IDP Review: Motivation for Inclusion of a portion of Ptn 33 of Farm 748, into the Klapmuts Urban Edge & associated amendment of SDF
Attachments: 190423 SIGNED Klapmuts SDF Inputs Final Draft 23 April 2019.pdf; Proposed Klapmuts Zoning Framework Plan 2019.pdf; 2406 - La Vita Concept - September 2024-1_240925_152608.pdf



Kind regards / Vriendelike groete

Michelle Maluqua
 Ward Administrator 18

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[Michelle.maluqua@Stellenbosch.gov.za](mailto:Michelle.maluqua@ Stellenbosch.gov.za)
 Klapmuts Community Multi-Purpose
 Centre, Merchant Street
 Klapmuts, 7625
www.stellenbosch.gov.za

From: JC Anthony <JC.Anthony@stellenbosch.gov.za>
Sent: Tuesday, 01 October 2024 09:53
To: Michelle Maluqua <Michelle.Maluqua@stellenbosch.gov.za>
Subject: FW: Stellenbosch IDP Review: Motivation for Inclusion of a portion of Ptn 33 of Farm 748, into the Klapmuts Urban Edge & associated amendment of SDF



Kind regards / Vriendelike groete

Ald JC Anthony
 Ward Councillor
 Ward 18

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 Merchant Str, Klapmuts, 7625
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From: Deon van Zyl <deon@al-a.co.za>
Sent: Monday, 30 September 2024 12:10
To: Jeremy Benjamin <Jeremy.Benjamin@stellenbosch.gov.za>; Bernabe De La Bat <Bernabe.DeLaBat@stellenbosch.gov.za>
Cc: Michael Back <michael@abackus.co.za>; JC Anthony <JC.Anthony@stellenbosch.gov.za>; Simon Beamish

<simon@sibane.co.za>

Subject: [EX] Stellenbosch IDP Review: Motivation for Inclusion of a portion of Ptn 33 of Farm 748, into the Klapmuts Urban Edge & associated amendment of SDF

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Jeremy and Bernabe

(Cc. Councillor JC Anthony)

Stellenbosch IDP Review: Motivation for Inclusion of a portion of Ptn 33 of Farm 748, into the Klapmuts Urban Edge

Thank you for the meeting of 28 August 2024 and the constructive discussion regarding the development vision for an Agri-Estate on Ptn 30 & 33 of Farm 748 Klapmuts. Following your recommendation in the meeting we have been requested by the landowner (Mr Michael Back) to submit a formal motivation for a portion of Ptn 33 Farm 748 to be included into the Klapmuts Urban Edge as part of the Stellenbosch IDP Review that is currently underway. Your consideration of the following will be greatly appreciated.

1. Background to Ptn 33 Farm 748:

- i. In 1995 Ptn 33 of Farm 748 (±39 Ha in extent) was purchased by the Backsberg Trust for agriculture purposes.
- ii. Initially the farm was utilised for in situ vineyards that formed part of the greater Backsberg Wine Estate. However, ±15 years ago blueberry tunnels were constructed on the property which is a more viable crop than grapes.
- iii. 5 years ago, a Canadian Investor constructed a ±6 500m² state of the art cannabis product facility on a portion of the property, but this operator subsequently withdrew from the country and the facility now stands vacant.
- iv. Due to the lack of electricity and water storage facilities on the property only the portion which is currently under tunnels is considered viable for agriculture. Accordingly in 2018 the landowner participated in the '**Klapmuts Spatial Development Area Economic Feasibility Study**' (as drafted by Beal Africa on behalf of Stellenbosch Municipality). This study assessed the potential to maximise the socio-economic opportunities within Klapmuts. The findings of the study were a '**Zoning Framework for Klapmuts**', completed in 2019. This plan formed the basis of the local community stakeholders' groups **inputs into the Metropolitan Spatial Development Framework** (MSDF) which was being advertised at the time – see attached documents.
- v. The 2019 Zoning Frameworks Plan for Klapmuts also motivated for the extension of a residential zone over a portion of Ptn 33 of Farm 748, and for an associated minor amendment / rounding off of the eastern urban edge of Klapmuts, This would then have aligned with the approved urban development of Anura and the natural watershed running through the middle of Ptn 33 Farm 748 which also aligns with the historic provincial road and railway line boundary to the north of the property.
- vi. Unfortunately, these recommendations were not adopted in the 2019 Approved **Spatial Development Framework for Klapmuts**. In May 2023, the landowner provided further motivation for the amendment of the urban edge in public submissions on the Draft Stellenbosch MSDF.

2. Development Vision for an Agric-Estate on Ptn 30 & 33 of Farm 748 Klapmuts

- i. Failing further Municipal feedback for the proposals listed above and considering the lapsed development rights on the adjacent ±4,8Ha property (Ptn 30 Farm 748), the

landowner undertook a holistic reassessment of their land holding and agriculture position in the area. The outcome of this assessment proposed the following:

- A new development application is now required for Ptn 30 of Farm 748 to reinstate the lapsed or alternative development rights;
 - With water / electrical capacities limiting expansion of any form of extensive agriculture activity on Ptn 33 of Farm 748 and noting the availability of the high-tech unutilised 6500m² cannabis facility, there is now an ideal opportunity to modernise the agriculture component on the property to account for new markets and the latest waterwise high tech agriculture technologies.
 - The future of agriculture
- ii. The proposed **‘La Vita Agri-Estate’** as presented to you last month (see attached Plan) is the conceptual outcome of this reassessment in that:
- Careful consideration has been given to the location and nature of the urban edge on the property (which is arguably the gateway to the Franschhoek Wine Route) whereby the intent of any redevelopment is for the realigned urban interface to add market value and sustainability to the agricultural component of the property and likewise the agricultural component to enhance the lifestyle of the urban component of the property.
 - Rather than a single stand-alone Residential Development (as was proposed in the 2019 ‘Zoning Framework for Klappmuts’), careful thought and design has gone into now ensuring a mix of sequentially compatible land uses that transition from urban to agriculture as follows:
 - higher density urban zone (lifestyle units) adjacent to the existing ‘Freedom Road’ farm worker cottages;
 - an urban park and associated early childhood development centre serving as a buffer to a low density residential estate;
 - a boutique retail & commercial convenience centre will then in turn buffers the residential estate zone from the boutique agriculture zone (intended for organic & lifestyle compatible crops that will be consumed by the in-estate market). The Convenience Centre will capitalise on the significant local demand from passing traffic arising from the upgrading of the Simondium Road;
 - the intent is that the urban “edge” be drawn at the interface between the convenience centre and the boutique agriculture zone i.e. everything to the west of the convenience centre will be urban and the area to the east will be agriculture – noting that both will form part of the integrated Agri-Estate;
 - In so doing the boutique agriculture zone will integrate into an Agri-Hotel facility which will look to draw more overnight tourism to the area;
 - This hotel facility will back onto the high-tech 6 500m² greenhouse facility which will look at modern hydroponic farming technologies and as well as training facilities.
 - A Regional Farmers Market showcasing local produce from the Valley is planned in the existing 500m² shed.
 - The most eastern portion of the property will be set aside for ±6 HA of intensive commercial farming which will supply the local market and Estate

3. Benefits to the Local Klappmuts Community and Stellenbosch Municipality

- i. An informal meeting took place with the Ward Councillor to obtain inputs into the development vision and to obtain advice on the process to amend the SDF. He advised

the landowner to first obtain input from the Spatial Development team as well as the Ward Committee.

- ii. The meeting with yourselves took place on 28 August 2024. We appreciate the advice provided.
- iii. This Ward Committee presentation, on 16 September 2024, went very well. The community representatives expressed the view that unlike another residential estate that would only provide limited jobs and training during construction and future occupation, it was envisaged that the Agi-Estate could generate significantly more long-term jobs and training as per the following initial estimates:
 - a. Estimated capital investment – **R960 mil**
 - b. Permanent employment opportunities (direct and indirect) after completion of total project – **710 new permanent jobs**
 - c. Construction job value – **R260 mil**
 - d. Construction jobs (annual for development period) – **1,440**
- iv. Further it is proposed to explore on-site training facilities in agriculture / hospitality / artisan crafts and cooking skills
- v. The Expected Rates & Taxes = **R6.28 mil** (excluding utility costs)

We trust that you will consider the information provided. Kindly advise on any additional information that you may require to consider the possible inclusion of Ptn 33 of Farm 748 in the urban edge.

Vriendelike Groete | Warm Regards | Iminqweno Emihle

Deon Van Zyl

Director

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DEVELOPMENT FORUM

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Date: 23 April 2019

The Manager
Spatial Planning, Heritage and Environment
Stellenbosch Municipality
PO Box 17
Stellenbosch
7599

Attention: Mr B. de La Batt / Me B. Henning

Sir / Madam

COMMENT STELLENBOSCH 2019 DRAFT MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK

We refer to your notice dated 6 March 2018 with reference to the drafting of the Stellenbosch Municipal Spatial Development Framework (MSDF) for the WC024 area in terms of Sections 28(3) and 29 of the Municipal Systems Act, 2000 (Act 32 of 2000), Section 20 of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013), Chapter 3 of the Western Cape Land Use Planning Act, 2014 (Act 3 of 2014) and Chapter 2 of the Stellenbosch Land Use Planning By-Law (October 2015).

Further to your notice above we confirm that we are submitting the following comment in response to the Draft Stellenbosch MSDF (2019) on behalf of the following parties / land owners:

John Cornelius Anthony – on behalf of Klapmuts Community
Paul Novak - Arra Wines
Tymen Bouma - Anura
Klaus Göbel - Stellenbosch Wine Country Estate
Etienne du Toit - Braemar
Gielie du Toit - Duvelop
Michael Back - Backsberg
J Engelbercht – Klapmuts Small Business

Commenting Premise

The principle premise of our commenting relates to the apparent omission in our view from the Draft Stellenbosch SDF, the findings and recommendations of the **Klapmuts Special Development Area Economic Feasibility Study** as drafted by Beal Africa on behalf of the Stellenbosch Municipality. Accordingly, no or limited alignment exists between the proposed **Klapmuts Zoning Framework** (*copy attached as annexure A*) proposed as part of the Klapmuts Special Development Area Economic Feasibility Study and the Draft Stellenbosch SDF as published for comment. The implication of the above would be that if the Draft Stellenbosch SDF in respect of the Klapmuts node is to be adopted in

its current format, then any number of the provisions / proposals contained in, or as proposed as part of the Klapmuts Special Development Area Economic Feasibility Study, will not be able to be implemented as technically it would be considered to be inconsistent with the Stellenbosch SDF to be adopted in terms of the Municipal Systems Act (Act 32 of 2000).

Background to the drafting Klapmuts Special Development Area Economic Feasibility Study

Beal Africa was appointed by the Stellenbosch Municipality during 2017 to draft an Economic Feasibility Study to underpin the establishment of the Klapmuts Special Development Area with the specific purpose to:

- Firstly, investigate the development of an innovation hub which serves the region (Drakenstein Municipality and City of Cape Town included) and which attracts unique commercial and high technology (clean) industrial development that could in future qualify for the establishment of a SEZ (special economic zone). The Terms of Reference (ToR), highlighted that the focus of the development in the area should consider facilities for agriculture and veterinary research, development and educational facilities on the western side of the area; intensive agriculture activities in the centre, with a long-term reform focus on the eastern side on waste recovery and re-use facilities to complement the Drakenstein initiative and/or agriculture related industry; and
- Secondly, the purpose of the feasibility study was to develop a road map for the development and growth of Klapmuts based on a VISION that would inspire and motivate all role players towards an agreed upon future.

Confirmation of Klapmuts SDA Report Drafting Process

The above appointment and brief resulted in an exhaustive drafting process the key dates (milestones) of which are listed below. These milestones are also reflected in the broader Stellenbosch MSDF Process Plan a copy of which is attached hereto as *annexure B* for your reference.

Inter-Governmental Steering Committee Meetings (IGSC)

- 28th July 2017 - BEAL 1st Presentation of the Klapmuts SDA to the IGSC
- 4th August 2017 - BEAL 2nd Presentation of the Klapmuts SDA to the IGSC

Feedback received during and in response to the above presentations made to the IGSC was positive and in support of the recommendations as contained in the report.

Mayoral Meeting

- 31st July 2017 - BEAL Presentation of the Klapmuts SDA to the Mayor

Feedback received during and in response to the above presentation made to the Mayor was positive and in support of the recommendations as contained in the report.

The above process resulted in a **Klapmuts Status Quo Report** and the **Klapmuts SDA Draft Report** which was published by the Municipality for comment on the 25th August 2017, comments were required before the 25th October 2017.

The subsequent responses received in response to the above publishing for comment of the Draft Report were all in support of the proposals as contained in the report.

In addition to the above the **Klapmuts SDA Draft Report** was the subject of a further round of public participation conducted as part of the Stellenbosch Municipality's broader SDF process as set out below

Public Participation Meetings

- 8th Nov 2017 – Stellenbosch
- 9th Nov 2017 – Klapmuts
- 15th Nov 2017 – Franschhoek
- 16th Nov 2017 – Jamestown

In summary, the above illustrates that the **Klapmuts SDA Draft Report** and the proposed zoning framework proposes as part thereof, was the result of a detailed and exhaustive drafting process which resulted in a 91-page document which, based on the commenting received was generally well received and widely supported.

2019 Draft Stellenbosch Municipal SDF provisions and context

With above mentioned in mind our broad line comment on the current MSDF as it specifically relates to the Klapmuts node is as follows:

- The **Klapmuts Plan** labelled as Figure 30 (*attached hereto as annexure C*) in the MSDF Report clearly contains erroneous allocation of “green areas” to be contained, as it includes land portions with existing approved and established development rights as well as land portions which have in fact been developed.
- The MSDF refers to Klapmuts as a significant new regional economic node yet the land budget consideration only speaks to land required primarily for indigent housing and give no indication of allocation land to actually realise the “vision” for the establishment a significant new regional economic node. In the latter regard the MSDF spatial proposals from an economic perspective seems to focus on Re Farm 736 located to the north of the N1 for the proposed relocation of Distell whilst there is single statement require Klapmuts south of the N1 to provide for a range of housing opportunities. This clearly does not align with stated purpose of, nor the range of alternative land uses proposed with the **Klapmuts SDA Zoning Framework**.

- Following on the above it is noted that one of the Stellenbosch MSDF consultant firms, Built Environment Partnership is also the consultant for the individual development application specifically for the proposed relocation of Distell to Re Farm 736. This does raise the question of a potential conflict of interest that may arise from their involvement in this regard and how it in turn relates to their involvement with the drafting of the Stellenbosch MSDF with specific reference to the Klapmuts node.
- A further significant spatial consideration that is not reflected in the 2019 Stellenbosch Draft MSDF relates to the recent signing of a MOU between the Stellenbosch University and Stellenbosch Wine & Country Estate (Pty) Ltd which allows for the donation of approximately 30ha of land to the University as part of the Stellenbosch Smart City Development initiative. The latter allows for the develop of the donated 30ha for tertiary instruction; facilities supporting tertiary instruction; sports and recreational facilities; facilities supporting the commercialisation of any knowledge and/or know-how owned or co-owned by SU or licensed to SU; arts and culture, such as an amphitheatre; and relevant and appropriate supporting infrastructure. This initiative as amongst others provided for in the **Klapmuts SDA Zoning Framework** referred to above, represents a significant opportunity for the future development of Klapmuts. Due to the lack of integration of the **Klapmuts SDA** proposals within the 2019 Stellenbosch Draft MSDF, this particular initiative is as a result effectively spatially not provided for in the Klapmuts node. This particular consequence further strengthens the argument for duly adopting / integrating the **Klapmuts SDA** proposals within the 2019 Stellenbosch Draft MSDF. A copy of the MOU Public Press Release made by the Stellenbosch University on 25/03/2109 referred to above is attached as annexure D for your information and perusal.

In summary the spatial concept input with specific reference to the Klapmuts node has effectively been reduced to a 4-page section within the MSDF. It should be evident that this input cannot and should for all intents and purposes not replace or supersede the extensive 91-page **Klapmuts SDA Report** as drafted.

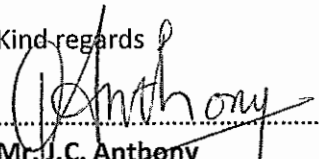
Conclusion and recourse sought

Following from the input received at a Klapmuts Ward Councillor Community held on 4 April 2019 as well as the subsequent Stellenbosch IDP Budget input meeting of 11 April 2019, it was decided the following recommendations be put forwarded as part of this comment ins response to the proposed Draft Stellenbosch 2019 MSDF:

- The Klapmuts Broader Community including the business fraternity take note of the proposals as contained in the Draft Stellenbosch 2019 MSDF;
- The Klapmuts SDA Report be adopted as it is considered to be significantly more detailed in content and process than the current Stellenbosch MSDF Report and should accordingly represent the basis for the spatial planning proposals to be contained in and to be approved as part of the 2019 Stellenbosch MSDF;
- Suitable land be identified for a cemetery; and
- In addition to land for subsidy/ indigent housing land should also be identified for affordable and GAP Housing development in the broader Klapmuts area.

We trust you will give the above comment and input the necessary consideration in the finalisation of the 2019 Stellenbosch MSDF.

Kind regards


.....
Mr. J.C. Anthony
(On behalf of the Klaphuts Community)

ANNEXURE A
KLAPMUTS SDA PROPOSED ZONING FRAMEWORK

ANNEXURE B
STELLENBOSCH MSDF PROCESS PLAN

STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Department Planning and Development



PROCESS PLAN		
ACTIVITY	DEADLINES and TIME FRAMES	NOTES
ANALYSIS PHASE		
Rural Area Plan Inception Report	July 2015	Report submitted
Inception Report for Heritage Inventory and Management Plan (Phase 1)	April 2016	Report submitted
Rural area Plan Status Quo Report (1 st draft)	August 2016	Report submitted
Heritage Inventory and Management Plan (Phase 2a)	February 2017	Report submitted
1 st Intergovernmental Steering Committee meeting	17 February 2107	Meeting held
Road - Investigation into alternative route alignments with basic input from specialists - <i>completed</i>		
Road- - First consultation with the various property owners directly affected - <i>completed</i>		
Rural Area Plan Status Quo Report (Final)	May 2017	Report submitted
2 nd Intergovernmental Steering Committee meeting	5 May 2017	Meeting held
Urban Development Strategy Status Quo Report	31 May 2017	Report submitted
Klapmuts Economic Development Strategy (draft report)	June 2017	Report submitted
Transit Orientated Development Report	June 2017	Report submitted
Western By-pass	June 2017	Report submitted
Paradyskloof study		Report submitted
Dennesig study		Report submitted

Road - Consultation with various authorities concerned, i.e. PGWC, various departments within municipality, etc.		In process
Traffic modelling based on existing data	14 July 20-17	
Further refinement to the possible route alignment based on the above and investigation into various types of intersection control	1 September 2017	
Submit MSDF Process Plan to Council	31 July 2017	Agenda item
1 st Klapmuts Intergovernmental Steering Committee Meeting	28 July 2017	Meeting Scheduled

STRATEGY PHASE		
Rural Area Plan Strategy Meeting	2 August 2017	Meeting scheduled
3 rd Intergovernmental Steering Committee Meeting	4 August 2017	Meeting Scheduled
Road - Second PMT-meeting	Week of 11 September 2017	
Road - Third PMT-meeting	Week of 6 November 2017	
Road - Fourth PMT-meeting	Week of 15 January 2017	
Drafting of Heritage Inventory database and report.	29 September 2017	Submit to HWC
Roads- Public Open Day	Week of 5 February 2018	
Heritage Inventory: 4 th Public Participation Meeting	2 March 2018	
Preparation of Heritage Management Plan Report	30 April 2018	Submit to HWC
UDS Strategy Formulation	April 2017 - November 2017	
Heritage Inventory Database System Training	25 June 2018	Departmental Training
4 th Intergovernmental Steering Committee meeting	1 st week of October 2017	
Draft UDS report	November 2017	
Compile Final UDS/MSDF	November 2017 – October 2017	
Submit draft UDS report	November 2017	
Public participation Area 1	1 st week of November 2017	
Public participation Area 2	1st November 2017	
Public participation Area 3	2nd November 2017	
Public participation Area 4	2nd November 2017	
5 th Intergovernmental Steering Committee Meeting	1 st week of February 2018	

MSDF Advertisements	17 November 2017 – 2 February 2018	11 weeks including December holiday
Roads - Fifth PMT-meeting	Week of 5 March 2018	
Public participation for UDS	March 2018 – April 2018	
Roads - Submit final Scoping Report to DEA&DP	Week of 12 March 2018	
Final Intergovernmental Steering Committee Meeting	1 st week of April 2018	
Final UDS submission	May 2018	
Final RAP submission	May 2018	
Roads - -Comment from DEA&DP as input into MSDF	Week of 14 May 2018	
Roads - Sixth PMT-meeting	Week of 4 June 2018	
Final Heritage Management Plan and Training submission	June 2018	
MAYCO Meeting	Mei 2018	Tabling of MSDF
COUNCIL Meeting	May 2018	Tabling of MSDF
Roads - Submit Specialist Reports and EIR Report for comment from public	Week of 23 July 2018	
SDF Notice to MEC	14 July 2018	14 days after final adoption
7 th PMT-meeting	Week of 3 September 2018	
Roads - Submit final documentation to DEADP	Week of 17 September 2018	
Roads - Submit final documentation to DEADP	Week of 17 September 2018	
Roads - Environmental Authorization	December 2018	

ANNEXURE C
KLAPMUTS MSDF PLAN (FIG 30)

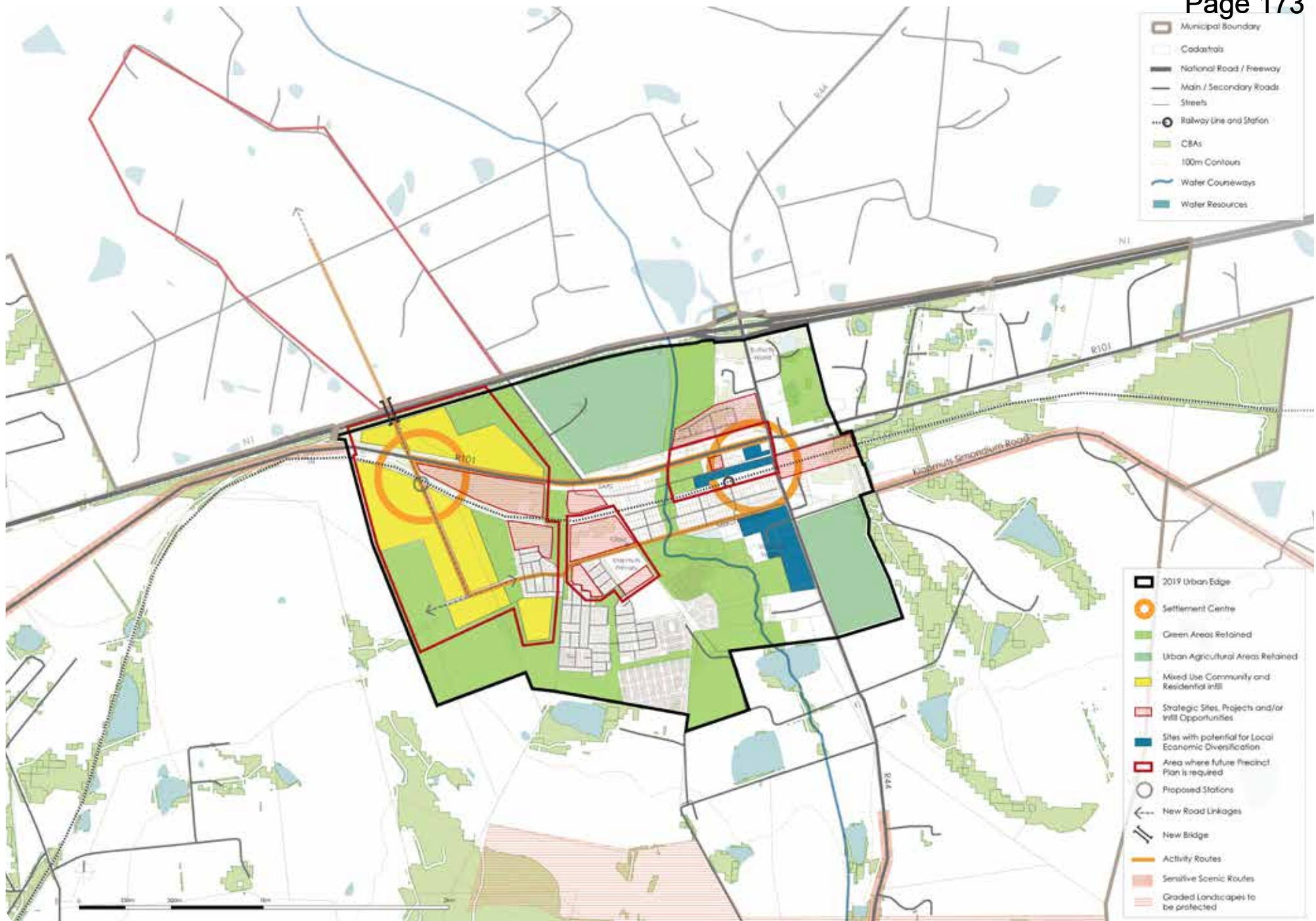


Figure 30. Klipmuts Plan

ANNEXURE D
STELLENBOSCH UNIVERSITY PUBLIC PRESS RELEASE
DATED 25 MARCH 2019

Stellenbosch University plans to expand Innovus within Stellenbosch Smart City

Innovation takes centre stage as Stellenbosch University enters its second century.

Stellenbosch University's vision to be Africa's leading research-intensive university, globally recognised as excellent, inclusive and innovative, a place where knowledge is advanced in service of society, is set to receive a major boost. This is thanks to a new world-class innovation hub to be established on 30 hectares of land that were recently donated to the University by the Stellenbosch Wine and Country Estate (Pty) Ltd.

The land donated is located in the Cape Winelands region of Klapmuts and forms part of 253 hectares of land owned by the Stellenbosch Wine and Country Estate; this land will be the site for the newly planned Stellenbosch Smart City development. Mr Jaap du Toit, in his capacity as chairperson and shareholder of the Stellenbosch Wine and Country Estate (the developer of this Smart City), was instrumental in making this donation possible. Du Toit, who graduated with a BAcc degree from SU in 1976, is also one of the founders of the investment management company the PSG Group and PSG Konsult.

The Stellenbosch Municipality sees the Klapmuts area as an important development node for the region over the next few decades.

"This wonderful gesture by the Stellenbosch Wine and Country Estate is testament to the trust that is placed in the future of Maties as we enter our second century as a university," SU Rector and Vice-Chancellor Prof Wim de Villiers said.

"We are particularly pleased about this donation as it is in line with our recently adopted Strategic Framework. It will help us to build a thriving Stellenbosch University and offer a transformative student experience, among other things.

"Mr Du Toit is a loyal alumnus of the University, and this is both a magnificent and magnanimous gift to his alma mater. We appreciate it deeply and are very excited about the possibilities that it has opened up."

According to a memorandum of understanding between the University and the Stellenbosch Wine and Country Estate, SU may develop the area for tertiary instruction; facilities supporting tertiary instruction; sports and recreational facilities; facilities supporting the commercialisation of any knowledge and/or know-how owned or co-owned by SU or licensed to SU; arts and culture, such as an amphitheatre; and relevant and appropriate supporting infrastructure.

Ms Anita Nel, Chief Director of Innovation at SU and Director of Innovus, said that although projects to utilise this area were still in the planning stages, the first order of business was likely to be to establish an innovation hub with conference facilities. "We aim to offer alternative space on the designated SU land for the startups outgrowing the space within the University's LaunchLab business incubator."

The [Nedbank-Stellenbosch University LaunchLab](#), a subsidiary company of [Innovus](#), is a startup incubator that aims to build a thriving ecosystem for entrepreneurs in Africa.

“Our focus is on the entrepreneurs themselves and helping them to build a viable business through coaching and mentorship programmes. We support new businesses and foster a culture of entrepreneurship to entrepreneurs wishing to grow their businesses,” Nel added.

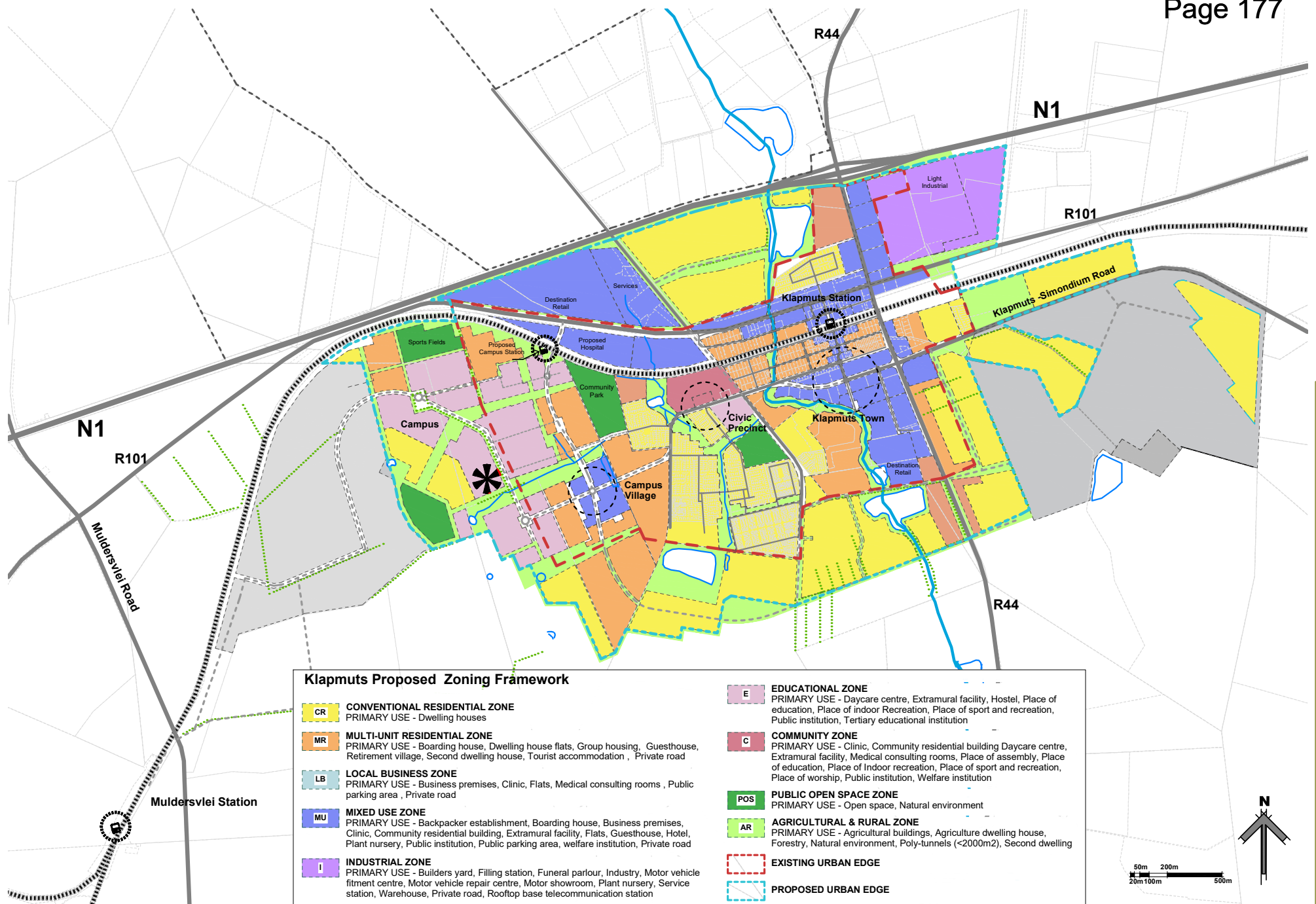
Said Du Toit: “Stellenbosch University started 100 years ago with a donation by Jan H Marais. In line with history, we believe and trust that this donation will give SU the opportunity to grow for the next 100 years and further expand tertiary education.

“The University is bursting at its seams on its Stellenbosch campus, and an innovation satellite node will make a wonderful contribution. We believe that this donation will put the University on a path to establish a world-class node of innovation, which over time will also be able to serve more students.”

The Stellenbosch Wine and Country Estate will elaborate and provide more details regarding its vision for the Stellenbosch Smart City in a follow-up media announcement.

Media enquiries

- Stellenbosch University: Prof Stan du Plessis, Chief Operating Officer (stan@sun.ac.za; 021 808 2600)
- Stellenbosch Wine and Country Estate: Mr Klaus-Gustav Göbel, Chief Executive Officer (082 464 8700)



Lifestyle / Senior Living
130 Sites - Averaging 220m² each

Admin & Day Clinic
1 100m²

Farm Worker Cottages
Exisitng on 1.25 Hectare site

Admin & Ameneties
580m²

Single Residential Sites
90 Sites - Averaging 850m² each

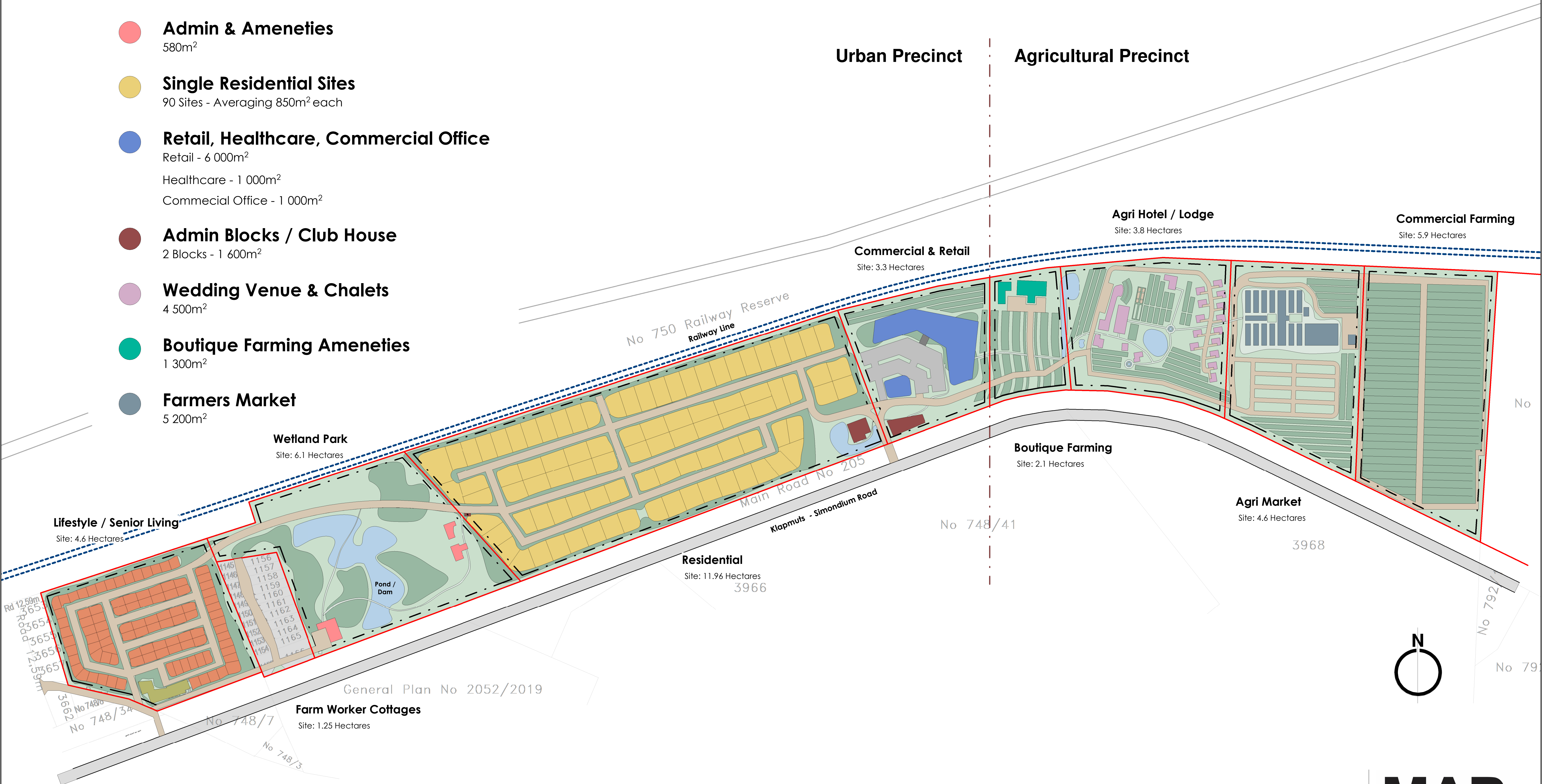
Retail, Healthcare, Commercial Office
Retail - 6 000m²
Healthcare - 1 000m²
Commecial Office - 1 000m²

Admin Blocks / Club House
2 Blocks - 1 600m²

Wedding Venue & Chalets
4 500m²

Boutique Farming Ameneties
1 300m²

Farmers Market
5 200m²



Cllr James Williams

Nwabisa Jozana

From: Candace Wesso
Sent: Wednesday, 02 October 2024 11:23
To: Gurswin Cain
Cc: Catherine Muller; Nwabisa Jozana
Subject: FW: WARD 19- IDP INPUT.

FYI

From: James Williams <James.Williams@ Stellenbosch.gov.za>
Sent: Wednesday, 02 October 2024 11:16
To: Candace Wesso <Candace.Wesso@ Stellenbosch.gov.za>
Cc: Jacqueline Beerwinkel (CouncilS) <Jacqueline.Beerwinkel@ Stellenbosch.gov.za>
Subject: WARD 19- IDP INPUT.

Good morning Candace.

As discussed, herewith the the information.

URGENT REQUEST:- Include Vaaldraai/ Elsenburg within the Urban Edge of WCO24.

Thank you.



Kind regards,

James Williams
Councillor: Ward 19

Mayoral Committee Member:
Rural and Environmental Management

T: +27 21 808 8032
T: +27 21 808 8027
C: +27 78 078 6949
2nd Floor, Main Building, Plein Street,
Stellenbosch, 7600
www.stellenbosch.gov.za

**Community input receive via
WhatsApp, Have Your Say
forms, IDP Open days, at Ward
Offices, and other**

3rd Review of the 5th Generation IDP 2022 - 2027: IDP and Budget Comments and Inputs: September 2024												
Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information						
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department	
1	Email	Ward 1	Cllr. Reginald Pheiffer	Land Use Management and Building	Franschhoek IDP Public Open Day - Enquiry about the subdivision of Erf 144 LaMotte	Jou navrae tydens die Franscchoek Publieke ope dag rakende die moontlikheid vir die onderverdeling van Erf 144 La Motte het betrekking. Die betrokke erf is 398m² groot. Alle ander erwe in La Motte is dieselfde grootte, of in sekere gevalle groter. Onderverdeling kan slegs gesteun word indien dit nie die bestaande karakter van die area sal verander nie. Omrede die erf dieselfde grootte is as wat algemeen voorkom, is dit dus onwaarskynlik dat so 'n aansoek gesteun sal word wat sal afwyk vanaf die huidige karakter van La Motte. Dit is egter wel moontlik om 'n tweede wooneenheid op die betrokke eiendom op te rig, wat ook sal vereis dat so 'n aansoek gedoen word vir toestemming. Indien die voorgestelde tweede wooneenheid binne die boulyne opgerig sal word wat sal verhoed dat daar verdere afwykings sal wees, kan so aansoek na verwagting gesteun word. Sou jy wel wou voortgaan om 'n aansoek vir onderverdeling te doen, sal die koste R 5200 wees. Sou 'n aansoek vir addisionele gebruik vir 'n tweede woning gedoen word, sal die koste R 2600 wees. Geen toegewing sal vir hierdie tariewe oorweeg kan word nie.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local		
2	Email	Ward 1	Cllr. Reginald Pheiffer	Land Use Management and Building	Development Cr R44 Roberts Rd	Good day Mr. van Hoesslin. Your enquiry on the status of the above matter refers. I have established that the subject development is a historic approval. A building plan was subsequently approved within the validity period of the land use approval and the foundations for same commenced during the validity period of the building plan approval. Due to the timeous commencement of the subject building works in accordance with the approved building plan at the time, the building plan did not lapse, and they are entitled to continue with the building works. Due to the commencement of the building works, the subject land use approval consequently also vested accordingly.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local		
3	Email	Ward 1	Cllr. Reginald Pheiffer	Electrical Services	Appointment of a dedicated team to repair streetlights in Franschhoek		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local		
4	Email	Ward 1	Cllr. Reginald Pheiffer	Waste Management	Develop a schedule to clean out overflowing rubbish bins in Franschhoek		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local		
5	Email	Ward 1	Cllr. Reginald Pheiffer	Parks and Open Spaces	Replacement of the two dog poo bins that were removed in Franschhoek at the corners of Patryfontein Reservoir and Lambrechts and Nerina Street		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local		
6	Email	Ward 1	Cllr. Reginald Pheiffer	Recreation and Sport	Removal of overgrown bushes around the perimeter of the Bowls Club in Franschhoek		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local		
7	Email	Ward 1	Cllr. Reginald Pheiffer	Facilities	Repairing and maintenance of paving, mismatched bollards, blocked gutters, rainwater pipes, and blocked and broken gullies around the Franschhoek Town Hall		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local		

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
8	Email	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Repairing of the broken notice board next to La Rochelle Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
9	Email	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Installation of paving at the entrance road to the Mont Rochelle Nature Reserve		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
10	Email	Ward 1	Cllr. Reginald Pheiffer	Parks and Open Spaces	The three or four half-dead rosebushes on the corner of Huguenot Rd and Excelsior Rd in Franschoek need to be removed		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
11	Email	Ward 1	Cllr. Reginald Pheiffer	Parks and Open Spaces	Installation lawn instead of the sad specimens on the corner of Huguenot Rd and Excelsior Rd in Franschoek		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
12	Email	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Installation of street names in the kerbs instead of hand-painted road names along Dirkie Uys and Akademie Street and Berg and La Rochelle Streets		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
13	Email	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Installation of pipes under the intersection to flatten the dip at the intersection of Dirkie Uys and La Rochelle Streets towards the school in Akademie St in Franschoek		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
14	Email	Ward 1	Cllr. Reginald Pheiffer	Environmental Management	Removal of trees at Patryfontein Stream and new trees planted in appropriate positions on the streambanks in Franschoek		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
15	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Electrical Services	Provide clarity on whether backyarders can apply for their own electrical meter	The owner must provide permission. An application can be done at Stellenbosch Municipality offices, and a cost will be applicable	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
16	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Electrical Services	Verification of the client on the database. The client applied for electricity to be installed but was not at home when the installations were done in K59 Franschoek	The department will follow up and inform the client	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
17	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Electrical Services	Verification of the database if the client's name is on the list for new connection at K12 in Franschoek	The department will check on the database and provide feedback to the client	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
18	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Safety and Security	Increase visibility of law enforcement to address crime and kidnapping in Franschoek, residents are scared to go hiking	All complaints must be reported to the control room. Law Enforcement core function is bylaw enforcement, and it will react to any bylaw complaints. SAPS deals with crime-related matters, law enforcement renders support	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
19	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Safety and Security	Address Mafoko Security, workers are not paid correctly. The subcontractor claims that the main contractor does not pay accordingly	Mafoko is being paid according to the PSIRA rate. Ms Felix requests that Mr Khwela set up a meeting and bring evidence as proof of allegations made that Mafoko Security does not pay the workers what they are supposed to get paid	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
20	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Waste Management	Provision of a wheelie bin at M55 Mooiwater Skool Street		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
21	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Waste Management	Provision of a wheelie bin at M58 Mooiwater Skool Street		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
22	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Waste Management	Provide clarity on why EPWP has not been cleaning the streets in Franschhoek for three months		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
23	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Repairing of the pothole between Daisey Street and Leu Bekkie Street in Mooiwater		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
24	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Development	Provision of housing opportunities in Langrug, Franschhoek		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
25	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Repairing of blocked ablution facilities in Langrug informal settlements		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
26	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Cleaning of the dirty water running on the streets in Langrug informal settlements		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
27	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Repairing of blocked toilets at M14, Skool Street in Mooiwater		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
28	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Electrical Services	Installation of electricity in Langrug informal settlement		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
29	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Electrical Services	Repairing of 3 streetlights at M57 Plakkerskamp in Mooiwater		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
30	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Electrical Services	Assistance with applying for an electricity box at M27 in Mooiwater		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
31	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Electrical Services	Repairing of the electric box at M14 Skool Street in Mooiwater		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
32	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Repairing of regular blocking of drains in the yard at M27 Skool Street in Mooiwater		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
33	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Installation of water and ablution facilities at Riverside informal settlement in Mooiwater		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
34	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Repairing of the stormwater issue at the corridor / passage across the playpark at M56 Klein in Mooiwater	The department will investigate by October 2024 and provide feedback to residents on the conclusion of the investigation	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
35	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Electrical Services	Installation of electrical cable and pavement reinstated at the Upper Lea Smith side road in Franschhoek		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
36	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Land Use Management and Building	Provision of information on the hotel development next to Hey Joe's Brewery (Robertsvei Road R45), how it was approved, and lapsing clause	The department has requested the records to ascertain the accurate status of the approvals and will revert to you once I have had the opportunity to consult the same.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
37	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Local Economic Development and Tourism	Provision of EPWP employment as his name has been on the EPWP database (Sandile Mavuso) but he never got a contract for employment to work on roads while those who applied after him were selected	The department will check why the person was not selected to qualify for a job on the R45 road, but others who applied with him were selected. One of two reasons is they required fewer people than what is on the database, and he was the unsuccessful candidate who did not meet the criteria.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
38	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Waste Management	A wheelie bin has been placed at M550 School Street, Mooiwater.	Application to be lodged	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
39	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Development	Seek clarification on the current status of erf – 284 that was allocated for housing development in Franschhoek area		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
40	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Development	Seek clarification on the current status of erf – 284 that was allocated for housing development in Franschhoek area		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
41	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Development	Arrangement of a meeting to provide an update on the current status of erf – 284 that was allocated for housing development		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
42	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Provide a progress report on eviction cases	The client was advised to visit Andrea Lawrence for feedback on this matter	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
43	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Administration	Provision of assistance to register on the housing database or waiting list	The client was advised on the process of the waiting list and to visit their local ward office to enquire on their status or to update any information on their application. Also explained the process of roadshows, which happen yearly in all the municipal areas	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
44	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Seek permission to demolish and erect a new structure at Klein Mooiwater for a person who was allocated an RDP	A meeting will be scheduled to discuss these matters with the residents	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
45	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Administration	See clarification on the client's pending housing application as informed by the ward office	The client was advised on the process of the waiting list and to visit their local ward office to enquire on their status or to update any information on their application. Also explained the process of roadshows, which happen yearly in all the municipal areas	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
46	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Repairing of the structure, roof, and windows that were damaged by the cutting of trees at M12, Klein Mooiwater		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
47	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Repairing of the ablution facility that is out of order at Klein Mooiwater		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

3rd Review of the 5th Generation IDP 2022 - 2027: IDP and Budget Comments and Inputs: September 2024											
Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
48	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Seek permission to demolish the dilapidated structure and rebuild at Klein Mooiwater structure M28	The Department will engage with the community to determine the extent of the matter and a plan to address situation	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
49	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Repairing of leaking roofs and broken doors at structure 16 in Riverside Mooiwater	The Department will engage with the community to determine the extent of the matter and a plan to address situation	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
50	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Development	Provision of housing opportunities in Franschhoek area		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
51	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Seek permission to fix a dilapidated municipal windy house in Klein Mooiwater	The Department will engage with the community to determine the extent of the matter and a plan to address situation	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
52	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Administration	Provision of assistance with registering on the housing database	The client was advised on the process of the waiting list and to visit their local ward office to enquire on their status or to update any information on their application. Also explained the process of roadshows, which happen yearly in all the municipal areas	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
53	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Administration	Provision of assistance with registering on the housing database	The client was provided with the application form to complete	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
54	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Repairing of the dilapidated municipal windy house in Klein Mooiwater	Meeting will be conducted to discuss issues the same as Klein Mooiwater	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
55	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Seek permission to fix a dilapidated municipal windy house in Klein Mooiwater	The Department will engage with the community to determine the extent of the matter and a plan to address situation	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
56	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Income and Expenditure	Reviewing of unsuccessful Indigent application	The client was contacted by the Indigent Office and informed that her current salary is above the R7 000.00 income threshold. She also informed that the household must use the water sparingly and fix any leaks on the property.	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
57	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Income and Expenditure	Provision of assistance with Indigent application process	The client was contacted by the Indigent Office and informed that her current salary is below the R7 000.00 income threshold and she must visit the Franschhoek Mun Office. She was also informed that the household must use the water sparingly and fix any leaks on the property	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
58	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Administration	Provision of assistance with registration on the housing demand database	The department checked on the Western Cape Housing database, Registration number 688344, Registration Date 2018/10/10. The client was given an application form to update her information and explained which documents were needed	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
59	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Administration	Provision of assistance with registration on the housing demand database	The department checked on the Western Cape Housing data base registration number 729445, registration date 2019/09/25. The client is up to date on the waiting list	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
60	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Administration	Provision of assistance with registration on the housing demand database	The client was provided with the application form (first-time applicant) and explained which documents were needed	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
61	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Administration	Verification of registration on the housing database	The department checked, and the client was not on the waiting list, although he provided proof of registration. Further investigation will be conducted	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
62	Online Form	Ward 1	Cllr. Reginald Pheiffer	Recreation and Sport	<p>The condition of the rugby and soccer field on Groendal Sports Ground is really horrible. 90% of the field does not even have grass or is covered with dead grass with many holes all over the field. These 2 fields are used by almost all of the schools in the community and it is really disappointing to see that no attempt is made to maintain these fields. Both the community Rugby and soccer teams are playing in top Leagues but have to play and practice on such poor fields. The majority of the rugby and soccer players are young people from the community who needs these activities to keep them away from doing bad things in their free time. Sports keep them busy and active and teach them self-discipline to be good citizens. The facilities that go with the rugby and soccer field are just as poor. Toilets that are broken and running over at every tournament at the Sports Ground are really bad. We as Franschhoek citizens are shy to refer visitors to these toilets as they are in such a poor condition. I don't think maintenance of these toilets on a monthly basis would be so expensive. Remember, hundreds of people have to use 2 toilets on a Saturday, it is bound to be broken every Saturday as it is impossible to expect 2 toilets to service so many people. The municipality can also look at the broken windows in the Hall/Club House on the field premises. These windows have been broken for years. Fixing it up once a year or once every second year wouldn't cost that much money. I don't think it has been fixed with the last hall upgrade as for as long as I can remember it has been broken.</p> <p>The security can also be addressed as most of the time they are sleeping, whether it is day or night. The other parties who share the sports grounds like the school and SCORE, should be informed of the purpose of the security, are they only there for the sports facilities and fields, so all parties are on the same page as to whom to approach should there be trouble on the grounds or at the school or at SCORE. With all the vandalism still going on, the</p>		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	

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63	Online Form	Ward 1	Cllr. Reginald Pheiffer	Recreation and Sport	<p>There is an open piece of land in the middle of La Motte Village (White City), Bosbou, La Motte.</p> <p>I would urge the Municipality to do some recreation. there As it is tempting to become a dumping site. We do ask people to remove their rubbish but it would be nice if the land is being used proactively instead of just laying there. We do have lots of kids in Bosbou and White City who play soccer and it would be nice if the piece of land could be recreated into a turf soccer field. Enclosed of course to prevent people from going and sit on the field and using it for a hangout spot. One of the community people can maybe get a key and control access to the field. If some signs can be put up at the parky and soccer field if we do get one, that say "right of admission reserved by the community of La Motte Village", this would give those who live their permission to remove people or ask them to leave if we do see people who are using the facilities for the wrong reasons. We are very proud of where we live and would like to preserve it for future generations. We can only achieve that by working together with the municipality.</p> <p>Some positive feedback would be appreciated.</p>		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
64	Online Form	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	<p>Langrug community struggles to receive services in certain areas, as informal structures have been erected in the access roadways. Surely the owners of these illegal structures can be forced to relocate in the interests of community safety? (Or do squatting rules apply, even though the dwelling is located within a 'planned settlement')</p>		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
65	Online Form	Ward 1	Cllr. Reginald Pheiffer	Land Use Management and Building	<p>I would like to know where the council stands on the Skytram issue, which has divided the small Franschhoek community (with most of the community AGAINST the proposed development)</p>		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
66	Online Form	Ward 1	Cllr. Reginald Pheiffer	Land Use Management and Building	<p>I would also like to know how the Lion's Rest development (whose development application was revoked) who now reportedly has a new developer, is going to manage to develop a luxury estate next to Domaine des Anges, with only one tiny road (Dirkie Uys Str) as access (which also travels past a primary school)??</p>		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
67	Online Form	Ward 1	Cllr. Reginald Pheiffer	Safety and Security	<p>Franschhoek community is none the wiser regarding the recent spate of kidnappings on the Pass. When do we get feedback as to whether our valley is safe for outdoor activities or not? Summer season brings hordes of international tourists who are totally unaware of the safety issues in our valley.</p>		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
68	Online Form	Ward 1	Cllr. Reginald Pheiffer	Safety and Security	<p>What is required from us to highlight to the council, the amount of petty crime that exists in the village, as well as the extent of emergency health issues, both of which are dealt with by private community service providers (e.g. Kurt Maske) - individual community members pay to keep security wardens on our main road - should SAPS not be doing foot patrols? Do local structures know what "Rent-a-Cop" is, and is this feasible for a village like Franschhoek?</p>		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
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69	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Traffic calming measures are needed at the busy intersections leading from Franschhoek village to R45 e.g., Uitkyk Street, DeVilliers Street, Louis Botha Street, Reservoir Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	Department of Infrastructure
70	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	The R45 sidewalk from Groendal thru to De Villiers Street needs ongoing maintenance and sweeping, as it carries a lot of pedestrians and scholars, and more often than not it is covered in sand or overflowing water/sewerage spill (currently on the Ferme Chantelle portion of the sidewalk - this occurs every winter with NO permanent solution)		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
71	Online Form	Ward 1	Cllr. Reginald Pheiffer	Land Use Management and Building	Franschhoek village is losing it's sense of community, with many homes standing empty for up to 9 months of the year (some have zero garden or sidewalk maintenance in this period, lowering the aesthetic of an residential street) - should there not be regulations regarding exterior aesthetics of properties?		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
72	Online Form	Ward 1	Cllr. Reginald Pheiffer	Land Use Management and Building	Control and limit the use of private homes and flats for short-term rental in Franschhoek village - if homeowners do NOT re-zone their homes, who is any the wiser, and then the few permanent residents have to contend with poor behaviour of weekend and summer visitors - once again, this adds to the loss of community spirit in the Franschhoek village and also stops genuine prospective homeowners from purchasing in Franschhoek village, as it becomes unaffordable.		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
73	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Development	Provision of feedback about the housing project in Franschhoek	The HAD is in process to negotiate with NDoPW&I regarding the transfer and POA and a meeting needs to be arranged with Jonkershoek community to provide feedback	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
74	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity at E83, Langrug after fire disasters on 19 April 2024	The municipality explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it was still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
75	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2024	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it was still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
76	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2024	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it is still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
77	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2024	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it is still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
78	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2024	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it is still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	

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79	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2024	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it is still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
80	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2024	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it is still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
81	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2024	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it is still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
82	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2024	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it is still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
83	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2024	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it is still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
84	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2024	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it is still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
85	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2024	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it is still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
86	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2024	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it is still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
87	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2024	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it is still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
88	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2024	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it is still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
89	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Reconnection of electricity in Langrug after fire disasters on 19 April 2026	The department explained that the disaster report was received in May 2024. All SCM processes had to be followed, and it is still in the process of appointing a contractor before work commences	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department	
90	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Safety and Security	Increase visibility of law enforcement in the business areas in Franschhoek	All complaints must be reported to the control room. Law enforcement's core function is bylaw enforcement and will react to any bylaw complaints. SAPS deals with crime-related matters, Law Enforcement renders support	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local		
91	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Safety and Security	Enforcement of the bylaw on individuals drinking in public in Franschhoek	All complaints must be reported to the control room. Law enforcement's core function is bylaw enforcement and will react to any bylaw complaints. SAPS deals with crime-related matters, Law Enforcement renders support	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local		
92	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Safety and Security	Deployment of law enforcement officers in Groendal playparks for people smoking and drinking in the park and learners sitting in the park during school hours	The client was informed to contact control for bylaw-related complaints	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local		
93	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of a safety gate at the Groendal Playpark for individuals smoking and drinking in the park and learners sitting in the park during school hours		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local		
94	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Roads, Transport and Stormwater	Management of stormwater at the La Motte Bridge	The department will forward the complaint to the District Roads Engineer (D.R.E.) by 20 September 2024, and provide feedback to residents on confirmation of repair works to the carried out by D.R.E.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		
95	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	Replacement of stolen bins in Langrug		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local		
96	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	Regular cleanup and collection of refuse bins in Langrug		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local		
97	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	Regular removal / emptying of skips in Langrug		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local		
98	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Placement of benches on the playpark at La Motte, Village		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local		
99	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of a playpark in Langrug		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local		
100	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Construction of public toilets at the playpark (Stiebeuel) next to the clinic in Groendal		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local		
101	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Safety and Security	Deployment of law enforcement officers to address young children smoking marijuana after school between 15:00 - 16:00 next to the hall in La Motte		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local		
102	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Safety and Security	Deployment of law enforcement officers to deal with people gambling on the roads of La Motte		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local		

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103	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Safety and Security	Increase visibility of law enforcement to prevent beer bottles that are intentionally being broken on the playpark over weekends in La Motte		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
104	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Construction of a swimming pool in Franschoek (Bosbou)		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
105	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Construction of tennis courts in Groendal		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
106	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Establishment of a picnic park in Groendal		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
107	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Land Use Management and Building	Provision of cost to subdivide Erf 144 in La Motte	The plot in question is 398m² in size. All other plots in La Motte are the same size, or in some cases larger. Subdivision can only be supported if it will not change the existing character of the area. Because the plot is the same size as is generally found, it is therefore unlikely that such an application will be supported, which would deviate from the current character of La Motte. However, it is possible to erect a second dwelling unit on the property in question, which will also require that such an application be made for permission. If the proposed second dwelling unit will be erected within the building lines, which will prevent further deviations, such an application can be expected to be supported. Should you wish to continue to make an application for subdivision, the cost will be R5 200. Should an application for additional use be made for a second home, the cost will be R2 600. No concession will be considered for these rates.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
108	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Local Economic Development and Tourism	Provision of a piece of agricultural land (5000m²) for livestock farming (pigs) and vegetable gardens in La Motte	The municipality will investigate the ownership of the land, normally, the land belongs to the National or Provisional Department of Public works	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
109	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	The skips were placed in the Bosbou area of White City, near the river.	The department will investigate and identify need	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
110	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	Clean and address the illegal dumping at Bosbou area, White City, near the river	The department will investigate the matter of illegal dumping	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
111	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	Pest control in Bosbou area, White City, near the river	The department will investigate and identify need	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
112	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	Placement of additional street bins in the business and industrial districts of the entire area.	Current street bins to be quantified and placed based on need	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	

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113	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Human Resource Management	Provision of information on what is the process for applying for work at the municipality	All posts are advertised on the municipal website and on the notice boards. The municipality also informs the ward administrators. On our WhatsApp number, the advertisements are also indicated. Application forms are available online and must be sent after completion to the email that is linked to the post	Directorate: Corporate Services	Department: Human Resources Management	Corporate Services	Local	
114	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Verification of ID 6312056095089 is on the housing database or waiting list		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
115	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Informal Settlements	Seek permission to extend wendy house structure (family of 7; structure size 5x6m)	The issue will be investigated and reported back once management has taken a decision.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
116	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of assistance to backyarders with landlord switching off electricity at times requesting the tenant to leave	The client was advised to go to legal aid for advice on this matter.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
117	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Informal Settlements	Provision of assistance to siblings being evicted by family from mother's property	The client was advised to go to legal aid for advice on this matter.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
118	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Budget	Budget allocation for wards must be reviewed and properly budgeted		Directorate: Financial Services	Department: Financial Management Services	Financial Services	Local	
119	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Supply Chain Management	Consideration of Franschoek people in supply chain management matters		Directorate: Financial Services	Department: Supply Chain Management	Financial Services	Local	
120	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Human Resource Management	Consideration of Franschoek people in human resource management matters		Directorate: Corporate Services	Department: Human Resources Management	Corporate Services	Local	
121	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Supply Chain Management	Consideration of supply chain management to cut the RED TAPE and create a user-friendly CSD		Directorate: Financial Services	Department: Supply Chain Management	Financial Services	Local	
122	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of assistance with registration on the housing demand database	The department checked on the Western Cape Housing data base registration number 662382, registration date 2017/03/09. The client was given an application form to update his information and explained which documents were needed	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
123	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of assistance with registration on the housing demand database	The department checked on the Western Cape Housing database, registration number 554848, registration date 2008/07/28. The client is up to date on the waiting list	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
124	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of assistance with registration on the housing demand database	The client was provided with the application form (first-time applicant) and explained which documents were needed	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
125	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of assistance with registration on the housing demand database	The department checked on the Western Cape Housing database, Registration number 735593, registration date 202/03/22. The client is up to date on the waiting list	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
126	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of assistance with registration on the housing demand database	The client was provided with the application form (first-time applicant) and explained which documents were needed	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
127	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of assistance with registration on the housing demand database	The department checked on the Western Cape Housing database, registration number 552764, registration date 2004/06/17. The client is up to date on the waiting list	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
128	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of assistance with registration on the housing demand database	The department checked on the Western Cape Housing data base registration number 735601, registration date 2023/04/18. The client is up to date on the waiting list	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
129	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of assistance with registration on the housing demand database	The department checked on the Western Cape Housing database; the client got two registration numbers: 737648/710660 (two applications); further investigation will be conducted	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
130	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	Address Amandla Construction that has been seen dumping builders' rubble at La Motte, Old Forestry Area (Bosbou)		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
131	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Identification of land for housing development in Franschoek area		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
132	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Allocation of the empty houses at 2 Park Street to municipal officials		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
133	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Utilisation of the open space at Keerom Street, Boonzaaier Road and behind Groendal sports ground for housing development		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
134	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Facilities	Maintenance of municipal facilities in La Motte		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
135	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Identification of land at Phases 412, 366, and 3229 ; behind Kabouterland ECD; and behind Groendal Library for religious purposes		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
136	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Water Services	Repairing of the water running from the yard at the corner of Dahlia and Le Roux Road		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
137	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	Installation of more bins in the business area in Franschoek		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
138	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Roads, Transport and Stormwater	Cleaning and repairing of drainage system in La Motte		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
139	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Area Cleaning	Recruitment of more EPWP cleaners in Franschoek area		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
140	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Construction of skills development centre in Franschoek area		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
141	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Local Economic Development and Tourism	Provision of support to small business entrepreneurs in Franschhoek		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
142	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Cleaning of Rivers	Cleaning of Stiebeuel River		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
143	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of benches in La Motte Village playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
144	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Upgrading of Langrug Playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
145	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Upgrading of Keerom Street Playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
146	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of a ablution facility at the park next to Groendal clinic		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
147	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Safety and Security	Increased visibility of law enforcement in business area in Franschhoek		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
148	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Identification of land for housing development in Franschhoek area		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
149	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Allocation of the empty houses at 2 Park Street to municipal officials		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
150	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Utilisation of the open space at Keerom Street, Boonzaaier Road and behind Groendal Sportsground for housing development		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
151	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Facilities	Maintenance of municipal facilities in La Motte		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
152	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Identification of land at Phases 412, 366, and 3229 ; behind Kabouterland ECD; and behind Groendal Library for religious purposes		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
153	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Water Services	Repairing of the water running from the yard at the corner of Dahlia and Le Roux Road		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
154	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	Installation of more bins in the business area in Franschhoek		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
155	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Roads, Transport and Stormwater	Cleaning and repairing of drainage system in La Motte		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
156	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Area Cleaning	Recruitment of more EPWP cleaners in Franschhoek area		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	

3rd Review of the 5th Generation IDP 2022 - 2027: IDP and Budget Comments and Inputs: September 2024											
Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
157	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Construction of skills development centre in Franschoek area		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
158	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Local Economic Development and Tourism	Provision of support to small business entrepreneurs in Franschoek		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
159	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Cleaning of Rivers	Cleaning of Stiebeuel River		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
160	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of benches in La Motte Village playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
161	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Upgrading of Langrug Playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
162	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Upgrading of Keerom Street Playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
163	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of ablution facility at the park next to Groendal clinic		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
164	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Safety and Security	Increased visibility of law enforcement in business area in Franschoek		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
165	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Identification of land for housing development in Franschoek area		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
166	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Allocation of the empty houses at 2 Park Street to municipal officials		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
167	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Utilisation of the open space at Keerom Street, Boonzaaier Road and behind Groendal Sports Ground for housing development		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
168	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Facilities	Maintenance of municipal facilities in La Motte		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
169	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Identification of land at Phases 412, 366, and 3229 ; behind Kabouterland ECD; and behind Groendal Library for religious purposes		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
170	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Water Services	Repairing of the water running from the yard at the corner of Dahlia and Le Roux Road		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
171	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	Installation of more bins in the business area in Franschoek		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
172	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Roads, Transport and Stormwater	Cleaning and repairing of drainage system in La Motte		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

3rd Review of the 5th Generation IDP 2022 - 2027: IDP and Budget Comments and Inputs: September 2024											
Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
173	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Area Cleaning	Recruitment of more EPWP cleaners in Franschoek area		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
174	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Construction of skills development centre in Franschoek area		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
175	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Local Economic Development and Tourism	Provision of support to small business entrepreneurs in Franschoek		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
176	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Cleaning of Rivers	Cleaning of Stiebeuel River		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
177	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of benches in La Motte Village Playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
178	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Upgrading of Langrug Playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
179	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Upgrading of Keerom Street Playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
180	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of ablution facility at the park next to Groendal Clinic		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
181	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Safety and Security	Increased visibility of law enforcement in business area in Franschoek		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
182	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Identification of land for housing development in Franschoek area		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
183	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Allocation of the empty houses at 2 Park Street to municipal officials		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
184	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Utilisation of the open space at Keerom Street, Boonzaier Road and behind Groendal sports ground for housing development		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
185	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Facilities	Maintenance of municipal facilities in La Motte		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
186	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Identification of land at Phases 412, 366, and 3229 ; behind Kabouterland ECD; and behind Groendal Library for religious purposes		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
187	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Water Services	Repairing of the water running from the yard at the corner of Dahlia and Le Roux Road		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
188	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	Installation of additional bins in the business area in Franschoek		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
189	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Roads, Transport and Stormwater	Cleaning and repairing of drainage system in La Motte		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

3rd Review of the 5th Generation IDP 2022 - 2027: IDP and Budget Comments and Inputs: September 2024											
Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
190	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Area Cleaning	Recruitment of more EPWP cleaners in Franschhoek area		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
191	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Construction of skills development centre in Franschhoek area		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
192	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Local Economic Development and Tourism	Provision of support to small business entrepreneurs in Franschhoek		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
193	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Cleaning of Rivers	Cleaning of Stiebeuel River		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
194	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of benches in La Motte Village Playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
195	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Upgrading of Langrug Playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
196	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Upgrading of Keerom Street Playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
197	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of ablution facility at the park next to Groendal Clinic		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
198	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Safety and Security	Increased visibility of law enforcement in business area in Franschhoek		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
199	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Identification of land for housing development in Franschhoek area		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
200	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Allocation of the empty houses at 2 Park Street to municipal officials		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
201	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Utilisation of the open space at Kerem Street, Boonzaaier Road and behind Groendal Sportsground for housing development		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
202	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Facilities	Maintenance of municipal facilities in La Motte		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
203	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Identification of land at Phases 412, 366, and 3229 ; behind Kabouterland ECD; and behind Groendal Library for religious purposes		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
204	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Water Services	Repairing of the water running from the yard at the corner of Dahlia and Le Roux Road		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
205	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	Installation of more bins in the business area in Franschoek		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
206	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Roads, Transport and Stormwater	Cleaning and repairing of drainage system in La Motte		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
207	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Area Cleaning	Recruitment of additional EPWP cleaners in Franschoek area		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
208	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Construction of a skills development centre in Franschoek area		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
209	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Local Economic Development and Tourism	Provision of support to small business entrepreneurs in Franschoek		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
210	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Cleaning of Rivers	Cleaning of Stiebeuel River		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
211	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of benches in La Motte Village playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
212	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Upgrading of Langrug Playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
213	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Upgrading of Keerom Street Playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
214	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of ablution facility at the park next to Groendal Clinic		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
215	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Safety and Security	Increased visibility of law enforcement in business area in Franschoek		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
216	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Local Economic Development and Tourism	Construction of the business Hubs at the long distance taxi rank in Franschoek		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
217	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Housing need as people reside in slams in Langrug, Franschoek		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	Department of Infrastructure
218	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Access to Basic Services	Access to clean running water in Langrug, Franschoek		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
219	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Access to Basic Services	Access to sanitation facilities in Langrug, Franschoek		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
220	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Provision of housing opportunities in La Motte		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	Department of Infrastructure
221	Email	Ward 3	Cllr. Charles Manuel	Budget	Ward 3 Projects and Budget		Directorate: Financial Services	Department: Financial Management Services	Financial Services	Local	
222	IDP Open Day	Ward 3	Cllr. Charles Manuel	Parks and Open Spaces	Repairing of the stonewall at the playpark that was destroyed at Suikerbos/Wild Clover Street in Lanquedoc		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
223	IDP Open Day	Ward 3	Cllr. Charles Manuel	Parks and Open Spaces	Repairing of the destroyed fence at the playpark at Suikerbos/Wild Clover Street in Lanquedoc		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
224	IDP Open Day	Ward 3	Cllr. Charles Manuel	Water Services	Removal or repair of the sewer drain on the erve at 3 Leeu Bekkie Street in Wemmershoek		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
225	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Repairing of streetlights at Wemmershoek the entrance of Prince Africa Drive, Protea Street, and Petunia Street		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
226	IDP Open Day	Ward 3	Cllr. Charles Manuel	Informal Settlements	Installation of water and ablution facilities at Sandvlei informal settlement in Wemmershoek		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
227	IDP Open Day	Ward 3	Cllr. Charles Manuel	Supply Chain Management	We are providing guidance on the process to register businesses on the SCM tender database.	The supplier database process was explained to the client. CSD database registration details to the client; CSD is a self-registration process, but an SCM official (Nicolene Hamilton) is available for any database assistance or inquiries	Directorate: Financial Services	Department: Supply Chain Management	Financial Services	Local	
228	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Replacement of the electric pole at No. 8 Protea Street in Wemmershoek		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
229	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Request Stellenbosch Municipality to supply electricity to Wemmershoek		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
230	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Provision of electricity for Ou Jim Fouche Park, KoiSan Kraal, Paramount Chief Christoffel Van Wyngaard, and the House of San community of SA National and International		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
231	IDP Open Day	Ward 3	Cllr. Charles Manuel	Water Services	Provision of water for Ou Jim Fouche Park, KoiSan Kraal, Paramount Chief Christoffel Van Wyngaard, and the House of San community of SA National and International		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
232	IDP Open Day	Ward 3	Cllr. Charles Manuel	Informal Settlements	Initiating and installation of an electricity application for Riemvasmaak Informal Settlement in Wemmershoek	Informal settlements to initiate electrical applications with beneficiary list	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
233	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Remove Eskom pole in driveway	Escalate to Eskom customer services who can attend	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
234	IDP Open Day	Ward 3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Construction of tarred walkways from Wemmershoek along R301 to Wemmershoek Primary for scholars		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Provincial	Department of Infrastructure
235	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Installation of streetlights at the bus stop along the R45 (close to Wemmershoek)		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
236	IDP Open Day	Ward 3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Installation of a formalised footpath from Wemmershoek to the bus stop		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
237	IDP Open Day	Ward 3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Installation of speedhumps at Akker Street in Lanquedoc		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
238	IDP Open Day	Ward 3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Installation or erection of a mirror at 8 Protea Street in Wemmershoek		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
239	IDP Open Day	Ward 3	Cllr. Charles Manuel	Community Development	Provision of information on municipal support services available for Wemmershoek Elderly Club	Provide access to facilities where they can meet on a weekly basis and have activities. Capacity Building: formalisation of the club, development of the constitution, election of board. Awareness: Elderly abuse, access to other support services (DSD), how to write a will. Golden Games training and participation. Grant in Aid: Explained about the next call for proposals, which will be advertised on 19 September in the Eikestad News and on the municipal Facebook page. Requested Mr September to attend the workshop for them to apply for funding. All the above services are already rendered to the Wemmershoek Elderly Club. They further require assistance with financial management and confirmed that the official responsible for elderly services has already connected them with a person who might assist	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
240	IDP Open Day	Ward 3	Cllr. Charles Manuel	Property Management	Construction of a formal Thusong Centre to be built in Lanquedoc	Current MTREF does not make provision for an additional multipurpose facility	Directorate: Corporate Services	Office of the Director Corporate Services	Corporate Services	Provincial	Department of Local Government
241	IDP Open Day	Ward 3	Cllr. Charles Manuel	Area Cleaning	Monitoring of the illegal dumping in Wemmershoek		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
242	IDP Open Day	Ward 3	Cllr. Charles Manuel	Waste Management	Placement of skips in Wemmershoek		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
243	IDP Open Day	Ward 3	Cllr. Charles Manuel	Area Cleaning	Installation of no illegal dumping signage in Wemmershoek		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
244	IDP Open Day	Ward 3	Cllr. Charles Manuel	Environmental Management	Planting of trees in Wemmershoek		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
245	IDP Open Day	Ward 3	Cllr. Charles Manuel	Beautification	Beautification of the Wemmershoek town		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
246	IDP Open Day	Ward 3	Cllr. Charles Manuel	Area Cleaning	Monitoring of the illegal dumping sites on the edges of the Wemmershoek town		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
247	IDP Open Day	Ward 3	Cllr. Charles Manuel	Waste Management	Conduct an assessment to determine the best areas for the placement of skips in Wemmershoek		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
248	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Development	Provision of housing development opportunities in Wemmershoek	The municipality will prioritise the housing needs in Wemmershoek. A study to investigate the availability of land for housing development will be conducted. Currently, there is no land on the Housing Pipeline for housing development in Wemmershoek	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
249	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Repairing of the electricity problem at Wendy in Riemvasmaak		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
250	IDP Open Day	Ward 3	Cllr. Charles Manuel	Property Management	The municipality to give clarity whether ERF 5 is going on public tender process		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
251	IDP Open Day	Ward 3	Cllr. Charles Manuel	Facilities	Review the hiring price of hall facilities		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
252	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Development	Arrangement of a meeting to explain the future of housing development in Wemmershoek		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
253	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Development	Follow a public participation process when transferring land from DoPW&I to the municipality		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
254	IDP Open Day	Ward 3	Cllr. Charles Manuel	Property Management	Provision of feedback on the promise to transfer land to Bosbou residents		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
255	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Development	Utilisation of the land next to the municipal buildings for housing in Wemmershoek		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
256	IDP Open Day	Ward 3	Cllr. Charles Manuel	Community Development	Provision of information to apply for GiA funding to Wemmershoek Buurtweg	The department explained the next call for proposals to be advertised on 19 Sept in the Eikestad News. The prepared person for the compulsory clarification meetings and all supporting documents required are a business plan with a budget, an NPO certificate, the latest financial statements, an approved constitution, and confirmation of bank details. Mr Fischer indicated that he understood and that he would attend the compulsory meetings	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
257	IDP Open Day	Ward 3	Cllr. Charles Manuel	Local Economic Development and Tourism	Provision of EPWP employment to residents that have been on the database for 5 years in Wemmershoek	EPWP: Senior Officer to make contact with the resident to provide feedback on the above	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	

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258	IDP Open Day	Ward 3	Cllr. Charles Manuel	Local Economic Development and Tourism	Provision of EPWP pipeline work opportunities for Wemmershoek people	EPWP: Senior Officer to make contact with the resident to provide feedback on the above	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
259	IDP Open Day	Ward 3	Cllr. Charles Manuel	Local Economic Development and Tourism	Provision of funding to Living Lamds organisation; and CAM Bushman Kraal and Paramount Chief (DANAB) for the restoration of Jim Fouche Park, which they are living at	The Jim Fouche land they are currently occupying is not Stellenbosch Municipality land. The resident noted that the land is Public Works land, and therefore the resident was informed that they would need to get in touch with public works	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
260	IDP Open Day	Ward 3	Cllr. Charles Manuel	Local Economic Development and Tourism	Provision of SMME Training to business owners in Wemmershoek	The resident was informed about the current free municipal StartUp Tribe programme. The programme has been created to assist SMMEs with getting their businesses on par in order for them to become compliant. Shared the details with the SMME officer at LED to make contact with the resident and notify him of all future training events	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
261	IDP Open Day	Ward 3	Cllr. Charles Manuel	Property Management	Leasing of the abandoned building on ERF 6 next to the Wemmershoek Community Hall to be utilised by Wemmershoek Neighbourhood Watch as control room and office space		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
262	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Monitoring of the abandoned building at the Wemmershoek sport ground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
263	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Increased safety awareness (road and fire) at schools in Wemmershoek	The municipality does awareness campaigns all over WC024, but the request can be discussed with the relevant departments to do more safety awareness at schools	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
264	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Closure of the illegal tavern at 8 Protea Street in Lanquedoc	The Department of Law Enforcement can only deal with the by-law transgressions but can render support to the police to execute a search warrant	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Provincial	Department of Police Oversight and Community Safety
265	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Closure of the illegal tavern at house number 8 behind Protea Street in Lanquedoc	The Department of Law Enforcement can only deal with the by-law transgressions but can render support to the police to execute a search warrant	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Provincial	Department of Police Oversight and Community Safety
266	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Monitoring of children playing loud music at the park in Lanquedoc and vandalism of buildings	The law enforcement officers will follow up and do patrols to enforce the bylaws	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
267	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Increase the visibility of law enforcement to monitor motorists revving and spinning their vehicles when coming from the shebeens in Lanquedoc		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
268	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised on the process of the waiting list and that clients should visit their local ward office to enquire about their status or if they would like to update any information on their application. The department also explained the process of roadshows, which happen yearly in all the municipal areas	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
269	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised on the process of the waiting list and that clients should visit their local ward office to enquire about their status or if they would like to update any information on their application. The department also explained the process of roadshows, which happen yearly in all the municipal areas	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
270	IDP Open Day	Ward 3	Cllr. Charles Manuel	Land Use Management and Building	Request assistance with the supply of a Wendy House		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
271	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised on the process of the waiting list and that clients should visit their local ward office to enquire about their status or if they would like to update any information on their application. The department also explained the process of roadshows, which happen yearly in all the municipal areas	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
272	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Administration	Provision of update on the housing database	The client was advised on the process of the waiting list and that clients should visit their local ward office to enquire about their status or if they would like to update any information on their application. The department also explained the process of roadshows, which happen yearly in all the municipal areas	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
273	IDP Open Day	Ward 3	Cllr. Charles Manuel	Libraries	Construction of a library in Wemmershoek		Directorate: Corporate Services	Office of the Director Corporate Services	Corporate Services	Provincial	Western Cape Education Department
274	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Construction of a change room at Wemmershoek Sport Grounds		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
275	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Installation of ablution facilities at Wemmershoek Sport Grounds		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
276	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Construction of clubhouse at Wemmershoek Sport Grounds		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
277	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Installation of cricket nets at Wemmershoek Sport Grounds		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
278	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Repairing of cricket pitch at Wemmershoek Sport Grounds		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
279	Have Your Say	Ward 3	Cllr. Charles Manuel	Parks and Open Spaces	Cutting of grass in Wemmershoek		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
280	Have Your Say	Ward 3	Cllr. Charles Manuel	Health	Provision of the room separating screen for the mobile clinic for privacy in the Wemmershoek Hall	The department will look into getting the screen for the clinic	Directorate: Community and Protection Services	Section: Community Development	Community Services	Provincial	Western Cape Government Health and Wellness
281	Have Your Say	Ward 3	Cllr. Charles Manuel	Health	Provision of the homebased care in Wemmershoek	To access home-based care the client was advised to visit her nearest clinic	Directorate: Community and Protection Services	Section: Community Development	Community Services	Provincial	Western Cape Government Health and Wellness
282	Have Your Say	Ward 3	Cllr. Charles Manuel	Health	Building of clinic and provision of healthcare services in Lanquedoc	Lanquedoc will not have a full-time clinic. There is a long term plan to build a satellite clinic at the turn off to Lanquedoc. There is also a satellite clinic that will open at Pniël in October 2024	Directorate: Corporate Services	Office of the Director Corporate Services	Corporate Services	Provincial	Western Cape Government Health and Wellness
283	Have Your Say	Ward 3	Cllr. Charles Manuel	Health	Build a clinic in Wemmershoek	There is a mobile clinic every Tuesday in Wemmershoek for other problems residents are encouraged to visit Groendal clinic which is 6,8 km away. The population of Wemmershoek is not big enough for a clinic of its own	Directorate: Corporate Services	Office of the Director Corporate Services	Corporate Services	Provincial	Western Cape Government Health and Wellness

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284	Have Your Say	Ward 3	Cllr. Charles Manuel	Health	Build a clinic in Wemmershoek	There is a mobile clinic every Tuesday in Wemmershoek for other problems residents are encouraged to visit Groendal clinic which is 6,8 km away. The population of Wemmershoek is not big enough for a clinic of its own	Directorate: Corporate Services	Office of the Director Corporate Services	Corporate Services	Provincial	Western Cape Government Health and Wellness
285	Have Your Say	Ward 3	Cllr. Charles Manuel	Health	Provision of transfer from Groendal clinic to Simondium clinic because Groendal is always full and restrooms are dirty	The client was advised to complain at Groendal clinic whenever there are concerns. The matter will also be reported to the clinic manager at Groendal	Directorate: Community and Protection Services	Section: Community Development	Community Services	Provincial	Western Cape Government Health and Wellness
286	Have Your Say	Ward 3	Cllr. Charles Manuel	Health	Building of clinic and provision of healthcare services in Lanquedoc	Lanquedoc will not have a full-time clinic. There is a long term plan to build a satellite clinic at the turn off to Lanquedoc. There is also a satellite clinic that will open at Pniël in October 2024	Directorate: Corporate Services	Office of the Director Corporate Services	Corporate Services	Provincial	Western Cape Government Health and Wellness
287	Online Form	Ward 3	Cllr. Charles Manuel	Housing Development	Provision of housing for residents in Lanquedoc		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	Department of Infrastructure
288	Online Form	Ward 3	Cllr. Charles Manuel	Health	Sick elderly persons must travel to Kylemore for a clinic. Lanquedoc is big enough to have a clinic					Provincial	Western Cape Government Health and Wellness
289	Online Form	Ward 3	Cllr. Charles Manuel	Community Development	We as NPOs would like to apply for Grand in - Aid to assist our community with various projects, Like the feeding scheme currently operational and needs funding. Secondly for food hampers ext.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
290	Online Form	Ward 3	Cllr. Charles Manuel	Housing Development	Many people struggle to find housing and continue living as backyarders (Wemmershoek)		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	Department of Infrastructure
291	Online Form	Ward 3	Cllr. Charles Manuel	Area Cleaning	We in Wemmershoek lives near an open field/bush where the kids need to go through to get to school. The grass is extremely long and it's dirty with rubble laying everywhere and with summer approaching the grass needs to be cut.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
292	Online Form	Ward 3	Cllr. Charles Manuel	Health	The white building adjacent to the La Motte Community Hall should be utilized / to be developed as a clinic					Provincial	Western Cape Government Health and Wellness
293	Online Form	Ward 3	Cllr. Charles Manuel	Property Management	The white building next to the La Motte community hall to be utilized as educational centre towards our youth in community, driven by Wemmershoek Ratepayers Association.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
294	Online Form	Ward 3	Cllr. Charles Manuel	Housing Development	Housing opportunities for backyard dwellers in Ida's Valley		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	Department of Infrastructure
295	Online Form	Ward 3	Cllr. Charles Manuel	Safety and Security	There's no need for a container towards our Neighbourhood Watch as it is not operational and visible. DOCS said will not allocate funds towards the neighbourhood watch as R10k went stolen and that that case is still continuing. We are in discussions with DOCS to establish a functional Neighbourhood Watch which includes everything organisation in our Community. (Wemmershoek)		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	Department of Police Oversight and Community Safety
296	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Housing Development	Provision of status update of Erf 64 in Kylemore		Directorate: PED	Department: Integrated Human Settlements	Human Settlements		

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No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
297	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised on the process of the waiting list and that clients should visit their local ward office to enquire about their status or if they would like to update any information on their application. The department also explained the process of roadshows, which happen yearly in all the municipal areas	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
298	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised on the process of the waiting list and that clients should visit their local ward office to enquire about their status or if they would like to update any information on their application. The department also explained the process of roadshows, which happen yearly in all the municipal areas	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
299	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised on the process of the waiting list and that clients should visit their local ward office to enquire about their status or if they would like to update any information on their application. The department also explained the process of roadshows, which happen yearly in all the municipal areas	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
300	Online Form	Ward 4	Cllr. Ralphton Adams	Facilities	The issue of burial land comes a long way. We have lobby with the Municipality since 2007 for an extension of the current graveyard. Land was made available through Boschendal Treasury Trust today known as Dwarsrivier Development Trust. I hope that negotiations could be picked up and a commitment be made to the crisis of our burial site		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
301	Online Form	Ward 4	Cllr. Ralphton Adams	Access to Basic Services	We thought moving Drakenstein Municipality to Stellenbosch Municipality with our electricity would bring some relief in terms of unscheduled power cuts. However it seems that Stellenbosch took over the administration of our electricity bills. The problem remains in terms of unscheduled power cuts.		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
302	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Housing Development	Request for updated feedback on Kylemore Erf 64	The Department is in planning process	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
303	Have Your Say	Ward 5	Cllr. Roy Van Rooyen	Electrical Services	Reduction of electricity costs or rates		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
304	Have Your Say	Ward 5	Cllr. Roy Van Rooyen	Electrical Services	Reduction of electricity costs or rates		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
305	Have Your Say	Ward 5	Cllr. Roy Van Rooyen	Housing Development	Provision of low-cots or GAP housing development opportunities in Ida's Valley		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
306	Have Your Say	Ward 5	Cllr. Roy Van Rooyen	Electrical Services	Reduction of electricity costs or rates		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
307	Online Form	Ward 5	Cllr. Roy Van Rooyen	Property Management	As a driving instructor, we have had multiple struggles with getting a safe and big enough space to prepare students for their driving test. The aim is to have a communal K53 practice yard/area. Consider having more than one area if the space is limited		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	

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308	Online Form	Ward 5	Cllr. Roy Van Rooyen	Local Economic Development and Tourism	K53 Communal Practice Yard		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
309	Online Form	Ward 5	Cllr. Roy Van Rooyen	Property Management	Through my junior soccer club and giving out hot meals in the afternoons and porridge in the morning before school. To the children, elderly and disabled. I got to know many household's situations and struggles. I will then help in anyway I can. There is many elderly people, and are forced to take care of their grandchildren. For reasons that the mom is on drugs, unemployed, died or just doesn't care for their children. A Multi-Purpose Centre would be the most meaningful building for old and young. Centre where the elderly can come for help with enquiries on municipal accounts, finding a rehabilitation centre for their child, or any problem or issues they struggle with. Due to, old age and can't go into town, or no transport, or no one trustworthy to help them. It can be a learning hub, for learners. Where they can get away from home where there is always, arguing and fighting and can't concentrate on their homework or studies. A place where matriculants can come study peacefully. Where I can go on running my food project from there, so basically. A place where the community children can study, get a meal, get encouraged and motivated to work hard, study and not lose focus on what they want to achieve.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
310	Online Form	Ward 5	Cllr. Roy Van Rooyen	Community Development	Educating community on recycling. How they can use empty cans to make toothbrush holders or holders for spoons or anything. How to use old clothes to make bags, doormats, and so many other things. Then we take them to open markets to sell their products, made from recycled materials, by their own hands. That money they make they then can use for their household. Help parents find high school bursaries for their children if they are maybe good in a specific sport, or academically do great. There are many ways to educate young and old on creating something from scratch and by doing so creating a small income for themselves.		Directorate: Community and Protection Services	Section: Community Development	Youth, Sport and Culture	Local	
311	Online Form	Ward 5	Cllr. Roy Van Rooyen	Property Management	Through my junior soccer club and giving out hot meals in the afternoons and porridge in the morning before school. To the children, elderly and disabled. I got to know many household's situations and struggles. I will then help in anyway I can. There is many elderly people, and are forced to take care of their grandchildren. For reasons that the mom is on drugs, unemployed, died or just doesn't care for their children. A Multi-Purpose Centre would be the most meaningful building for old and young. Centre where the elderly can come for help with enquiries on municipal accounts, finding a rehabilitation centre for their child, or any problem or issues they struggle with. Due to, old age and can't go into town, or no transport, or no one trustworthy to help them. It can be a learning hub, for learners. Where they can get away from home where there is always, arguing and fighting and can't concentrate on their homework or studies. A place where matriculants can come study peacefully. Where I can go on running my food project from there, so basically. A place where the community children can study, get a meal, get encouraged and motivated to work hard, study and not lose focus on what they want to achieve.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	

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312	Online Form	Ward 5	Cllr. Roy Van Rooyen	Property Management	Through my junior soccer club and giving out hot meals in the afternoons and porridge in the morning before school. To the children, elderly and disabled. I got to know many household's situations and struggles. I will then help in anyway I can. There is many elderly people, and are forced to take care of their grandchildren. For reasons that the mom is on drugs, unemployed, died or just doesn't care for their children. A Multi-Purpose Centre would be the most meaningful building for old and young. Centre where the elderly can come for help with enquiries on municipal accounts, finding a rehabilitation centre for their child, or any problem or issues they struggle with. Due to, old age and can't go into town, or no transport, or no one trustworthy to help them. It can be a learning hub, for learners. Where they can get away from home where there is always, arguing and fighting and can't concentrate on their homework or studies. A place where matriculants can come study peacefully. Where I can go on running my food project from there, so basically. A place where the community children can study, get a meal, get encouraged and motivated to work hard, study and not lose focus on what they want to achieve.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
313	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Water Services	Repairing the continuous overflow of sewage on the corner of Peckham Street and Lindida Drive	The Department will investigate the incident.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
314	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Water Services	Repairing the sewerage running at the mid-block sewer at 2 Coridon Street into the residents yard in Ida's Valley	The Department will investigate the incident.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
315	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Land Use Management and Building	Provision of information on processes of street naming in Hillside Village (development) Helderberg Street.	The Planning Department to explain the process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
316	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Electrical Services	Repairing and reposition of electrical box in Bloekomlaan 104	Need application to generate quote	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
317	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Housing Development	Inquiring about the commencement date of the housing projects in Ida's Valley	The Department will investigate the proses.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
318	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Area Cleaning	Regular Street cleaning at Martin Street in Ida's Valley	The Department will investigate and schedule will be confirmed.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
319	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Cutting of grass on Martins Street sidewalks and beyond in Ida's Valley	The Department will investigate and schedule will be confirmed.	Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
320	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Cleaning and maintenance of stormwater drains in Martin Street in Ida's Valley	The Department will investigate and schedule will be confirmed.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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321	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Area Cleaning	Cleaning of sidewalks at 13 Suurbessie Single, The Ridge in Ida's Valley	Request to put through to area cleaning for cleaning and check/update current schedule.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
322	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Waste Management	Collection and disposal of bulk waste at 13 Suurbessie Single, The Ridge in Ida's Valley	A free service is offered for the disposal of bulky waste at the Landfill site.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
323	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Waste Management	Placement of Skips at 13 Suurbessie Single, The Ridge in Ida's Valley	Investigate if skips are really needed. Refuse collection active already in area.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
324	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Waste Management	Establishment of recycling business operating on municipal grounds in Jonkershoek	Further details required on the basis of investigation. Client will send email.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
325	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Environmental Management	Provision of information regarding Business/person under investigation by Environmental Management for non-compliance due to neighbour dispute/complaint (noise, pests, waste) in Jonkershoek	Liaise internally to gather insight into the matter.	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
326	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Property Management	Provision of assistance in Jonkershoek Matter which had escalated to court, hearing/meeting scheduled 23 September	Client offers service to reduce waste to landfill and will further liaise with Mark Harris	Directorate: PED	Section: Municipal Court	Corporate Services	Local	
327	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Waste Management	Submitted forms to the waste management department in hopes of complying with regulations	Liaise with all the role players around the table to address the matter further.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
328	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Property Management	Provision of assistance to lease municipal land for a specific purpose.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
329	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Housing Development	Indicate the timeframes for the commencement of the construction of the promised 60 flats in Hillside Village	The Department will investigate 60 flats and are await funding to implement project	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
330	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Housing Development	Construction of houses on the vacant erven in Ida's Valley	The Department is in process to investigate vacant erven for possible housing opportunities	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
331	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Housing Development	Indicate the timeframes for the commencement of the construction of the promised 60 flats in Hillside Village	The Department will investigate 60 flats and are await funding to implement project	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
332	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Housing Development	Provision of updates on Bergplaas earmark for housing development projects	Engaged with ward councillor to take the matter up with Council	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
333	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Housing Development	Provision of housing development opportunities in Ida's Valley	There are opportunities for the development of 60 flats. Housing opportunities are also available in the Northern Extension during the planning phase	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
334	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Housing Development	Provision of housing development opportunities for backyarders in Ida's Valley	Farms 81/2 and 81/9 – Social Housing project for Rental opportunities	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
335	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Housing Development	Indicate timeframes for the commencement of the construction of the 60 flats in Hillside Village as promised	The Department will investigate 60 Flats and are await funding to implement project	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
336	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Maintenance of the sink-hole at the Corner of Langveld and Davi Street (Agriculture Park)	Escalate to the superintendent of Roads and Stormwater.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
337	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Maintenance of the Sink Hole at Maryly Crescent 79 in Ida's Valley	Escalate to the superintendent of Roads and Stormwater.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
338	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Installation of additional speedbump at Willgerbroom Road in OAK Tree Village	To escalated to Head of Traffic Engineer Mr. Nigell Winter. Tender to construction is not active at this stage.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
339	IDP Open Day	Ward 5	Cllr. Nateshia Mcombring	Housing Development	Provision of information about the open space that were zoned for housing development behind Hillside Village	The Department will investigate the zoning of the plot at planning/Housing. Find out what the plans are for the plot at housing.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
340	IDP Open Day	Ward 5	Cllr. Nateshia Mcombring	Parks and Open Spaces	Resident of Hillside village wants to inquire about a playground on site and outside gym and vegetable garden - community project.	Community services - concerned about the possibility of a playground and outside gym. Community Services/Community Development – vegetable garden project investigation.	Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
341	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	House no 15 at Maroela Street, people are causing a lot of noise and disturbing the peace. And, illegal building is happening there.	The planning/building department have been notified previously. The applicable complaints form will be delivered to Mrs Coetzee to lodge and official complaint to the relevant department. For any loud noise, law enforcement can attend to.	Directorate: Community and Protection Services	Directorate: Community and Protection Services	Deputy Mayor and Protection Services	Local	
342	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Installation or erection of the playpark or open-air gym on the open space in Hillside Village	Will forward the request to parks.	Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
343	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Community Development	Establishment of vegetable community garden on the open space in Hillside Village		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
344	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Would like to congratulate the control room for always responding to WhatsApp complaints. The WhatsApp line makes it a lot easier to submit community issues and feedback is always provided for each complaint.	Will convey the message to the relevant personnel.	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
345	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Income and Expenditure	Client has an arrangement on their municipal account and wants to know how far she is with her arrangement.	I have mailed the client her consolidated statement this morning 12.09.2024	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
346	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Income and Expenditure	Reviewing of the R7000 threshold on the Indigent policy	The issue of Indigent amount it must be forwarded to Revenue Senior Manager for consideration.	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
347	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Income and Expenditure	Provision of Indigent Criteria	I have mailed the criteria as promised to the client this morning 12.09.2024	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
348	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Income and Expenditure	Father is Deceased and she stays with her siblings the account is in arrears and they no longer receive the indigent subsidy and she would appreciate being contacted by indigent office	The department will scan this information to that section so that they can assist the client.	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
349	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Maintenance and cleaning of stormwater drains at Oaktree Village in Ida's Valley	The department will investigate the matter.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
350	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Local Economic Development and Tourism	Reviewing and reduction of the wood permit prices	The department will investigate the matter.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	

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351	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Local Economic Development and Tourism	The provision for the purchasing of an open permit (for example, R2000 permit, valid for a week/month, no limit of loads attached to it).	The department will investigate the matter.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
352	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Local Economic Development and Tourism	Amendment of permit times, not enough time provided to cut wood	The department will investigate the matter.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
353	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Installation of a playpark at the open space at Hillside Village and not houses	The department will investigate the matter and the Parks Department to give feedback.	Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
354	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Installation of the playpark on the open space at the corner of Starkling Street, Oak Tree Village, Lindida	The department will investigate the matter and the Parks Department to give feedback.	Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
355	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Installation of a playpark at the open space at Hillside Village in Ida's Valley	The Parks Section will investigate the matter	Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
356	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Community Development	Provision of assistance to start a food garden at the open space at Hillside Village in Ida's Valley		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
357	WhatsApp	Ward 6	Cllr. Nateshia Mcombring	Local Economic Development and Tourism	Provision of assistance to install businesses advertising billboards in front of the flea market in Rustenburg Street		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
358	WhatsApp	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Removal of the thoroughfare from Helshoogte to Dr Malan Street as it causes a high volume of traffic		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
359	Email	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Installation of Close Circuit Camera on Old Helshoogte Park in Old Helshoogte Road		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
360	Email	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Installation of an LPR camera at Main Road 5 at traffic lights on the corner of Helshoogte Road and R44		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
361	Email	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Installation of a new camera on the corner of Rustenburg Road and Sonnebloem Street		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
362	Email	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Utilisation of the building at the Community Market as a Satellite Police Station		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
363	Email	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	More visibility and regular patrols of the police and law enforcement officials on all roads, the sports grounds, and farms in Ward 6. If the budget allows using neighbourhood watches and giving them a stipend		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
364	Email	Ward 6	Cllr. Nateshia Mcombring	Environmental Management	Regular pruning of trees hanging over electricity wires in the roads in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
365	Email	Ward 6	Cllr. Nateshia Mcombring	Environmental Management	Removal of the trees between the back of the houses in Botmanskop Road and Helshoogte Road		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	

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366	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Construct of pavements or sidewalks for Weber Street, Erasmussmith Street, Bakker Street, Botmanskop Road, Dahlia Street, and Speler Street in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
367	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of tar in the public parking area next to Ida's Valley Library and the Ward Office		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
368	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Upgrading and resealing of roads and potholes as required in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
369	Email	Ward 6	Cllr. Nateshia Mcombring	Parks and Open Spaces	More regular basis cutting of the grass on the playparks and all pavements in Ida's Valley, on Helshoogte Road and R44. Besides the six-week cycle as currently implemented for the Main Roads		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
370	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of traffic lights on the turn-off from Kromme Rhee Road in the direction of Koelenhoff and the turn-off from Elsenburg (near Kanonkop)		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Provincial	Department of Infrastructure
371	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of a warning sign board indicating pupils / people crossing the R44 near the second entrance of Cloetesville near Nietvoorbij in the direction of Klapmuts		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Provincial	Department of Infrastructure
372	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of a warning sign board indication pupils / people crossing the R44 near Timberlea Farm (Blue Jay) in the direction of town.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Provincial	Department of Infrastructure
373	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of a warning sign board indicating pupils/people crossing the R44 on both sides near Remhoogte and Lavinir		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Provincial	Department of Infrastructure
374	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of the pedestrian traffic light on Helshoogte Road near Spar in the direction of Stellenbosch Primary and High School		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Provincial	Department of Infrastructure
375	Email	Ward 6	Cllr. Nateshia Mcombring	Water Services	Replacement of current outdated sewerage and water pumps as needed in Ida's Valley		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
376	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of a parking embayment in front of Old Apostolic Church in Luckhoff Street to help ease the parking problem of dropping and picking up pupils of Ida's Valley Primary School		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
377	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of parking embayment in front of the New Apostolic Church on Hahn Street in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
378	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Paint the graffiti-covered bus shelters in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
379	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Regular cleaning of the drains to prevent overflowing during rainy conditions		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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380	Email	Ward 6	Cllr. Nateshia Mcombring	Electrical Services	Regular maintenance and repairs of all street lights in Ida's Valley		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
381	Email	Ward 6	Cllr. Nateshia Mcombring	Local Economic Development and Tourism	Installation of waterproof covers for the Ida's Valley Community Market to allow residents to use the facility as a hall and through all weather conditions		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
382	Email	Ward 6	Cllr. Nateshia Mcombring	Local Economic Development and Tourism	Support and funding for tourism / running/ cycling / walking in Ida's Valley		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
383	Email	Ward 6	Cllr. Nateshia Mcombring	Community Development	Support and funding for skills development (arts and crafts), reading, and other soft skills programmes (first aid, learners), etc. in Ida's Valley		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
384	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Replacement of the vibricate wall with a solid wall or clear view fencing on the Sport Grounds in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
385	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Conduct a feasibility study for the planning of a new rugby clubhouse in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
386	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Conduct regular maintenance of the facilities on the sport field in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
387	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Installation of tar at the entrances of Ida's Valley Sportsground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
388	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Upgrade of the lights on the Rugby Fields in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
389	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Upgrade seating in the stadium with recycling chairs or wooden panels in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
390	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Upgrade of BMX Track and clear view fencing around it in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
391	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Purchase of BMX bicycles for Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
392	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Provision of first aid equipment and a stretcher per sport code in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
393	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Provision of 5 x 65 cm Large Garden Chessboards Sets with nylon chessboard bag and storage bag for Ward 6 in Ida's Valley for skills development and recreational purposes		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
394	Email	Ward 6	Cllr. Nateshia Mcombring	Community Development	Conduct a need and cost analysis for a frail care centre in WCO23		Directorate: Community and Protection Services	Section: Community Development	Community Services	Provincial	Department of Social Development
395	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Land Use Management and Building	Provide an update on the status of the deal with Botmanskop	Land Use Management will update Mr. Meyer	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	

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396	Online Form	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Derelict house: in 52 Hann Street there is a broken-down house known as the 'Broken Palace'. This house is a gathering place for every drug addict in Ida's Valley. The municipal by-law relating to problem properties is not being enforced by the building department. They are constantly referring the matter to Law.		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
397	Online Form	Ward 6	Cllr. Nateshia Mcombring	Education	The fence of Luckhoff High School facing Bloekom Avenue needs upgrading.					Provincial	Western Cape Education Department
398	Online Form	Ward 6	Cllr. Nateshia Mcombring	Property Management	Request for a K53 parking test yard		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
399	Online Form	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Upgrade the sports fields in the communities and have proper security day and night		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
400	Online Form	Ward 6	Cllr. Nateshia Mcombring	Health	Construction of a canopy (afdak) by the clinic					Provincial	Western Cape Government Health and Wellness
401	Online Form	Ward 6	Cllr. Nateshia Mcombring	Property Management	The municipality sells our land e.g. Botmaskop development, privately developed		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
402	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Water Services	Replacement of water pipes in Baker Street and Erasmus Streets. The pipe replacement has been reported in 2022 already	The Department will investigate the sewer and water network to see how they can fast track the project.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
403	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Electrical Services	Repairing of the streetlights at Helshoogte Road and R44 between Timberlea and Welgevonden	The Department will give feedback via councillor Mcombring	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Provincial	
404	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Supply Chain Management	Seek clarification on the tender application for the management of the LED hub in Ida's Valley	The Department will investigate the proses.	Directorate: Financial Services	Department: Supply Chain Management	Deputy Mayor and Financial Services	Local	
405	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Community Development	Seek clarification of Grant in Aid applications	The Department will investigate the proses.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
406	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Installation of floodlights on Ida's Valley Sport Ground	The floodlights are on the Departments budget projects.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
407	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Provision of timeframe for the repairs of Ida's Valley Sports Ground Club House	The restoration of our clubhouse. A structural engineer will be appointed to assess the condition of the building and determine whether it should be preserved or demolished.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
408	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Housing Development	Provision housing development opportunities in Botmaskop	Specialist studies completed	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
409	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Community Development	Request assistance with Youth Centre for the youth in Ida's Valley and if Community Services can assist with way forward	The Department will investigate the matter and contact Michelle Aalbers to contact Mr Gideons on 0838778047 for assistance	Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
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410	Have Your Say	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Investigation and repairing of the stormwater pipe crossing Maroela Crescent no.61 from Helshoogte Road is causing huge flooding. The matter was escalated and reported to Cape Winelands and RTS department in Stellenbosch Municipality. Johan Fullard did attend on-site inspection meeting according to the Cllr.	Escalate to the senior manager and identify the status of previous investigations conducted by the department. (J.F)	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
411	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Seek clarification about stormwater flooding	Escalate to the superintendent in Beltana, to investigation and inspection to be conducted.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
412	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Parks and Open Spaces	Cutting of grass in streets, all streets in Ida's Valley	Grass cutting matter has been resolved by the management. It will be done by Parks- Tammy and Maindren.	Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
413	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Construction and maintenance of speed bumps to the right standard in Ida's Valley	Speed Bumps problems to be escalated to Nigel Winter for inspection and considerations.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
414	Have Your Say	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Repairing of the visible potholes on the road at Bakker Street in Ida's Valley	Technician and superintendent to conduct inspection and give recommendations. when civils tender is in place a contractor shall be appointed by roads and stormwater dept	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
415	Have Your Say	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Resealing of the damaged roads at Lellie Street to Erasmus and Connection/link road in Ida's Valley	Technician and superintendent to conduct inspection and give recommendations. When the civil tender is in place a contractor shall be appointed by Department: Roads and Stormwater	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
416	Have Your Say	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Cleaning and repairing of blocked drainage system at Bakker Street in Ida's Valley	Technician and superintendent to conduct inspection and give recommendations. when civil tender is in place a contractor shall be appointed by the Department: Roads and Stormwater	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
417	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Request an investigation of the suspected drug activities taking place at 21 Moses Street in Ida's Valley	The request will be submitted to SAPS to apply for a search warrant on information received. Law Enforcement to render support.	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Provincial	Department of Police Oversight and Community Safety
418	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	At house Noah in Rustenburg Road, people driving up to the petrol garage (puma) and causes peace disturbance with their cars by excessive revving. Are there any cameras to determine who the culprits are and to put a stop to this activity?	Advice that an affidavit to be submitted to the office of manager traffic and Law Enforcement and to incorporate enforcement in a joint venture with Law Enforcement, Traffic and SAPS.	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
419	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Installation and monitoring of CCTV cameras next to the open space on Ou Helshoogte Road in Ida's Valley to prevent crime	The department is waiting is busy with drafting a new cctv tender and any new cctv installations will be based off saps crime statistics in the specified ward/area. Physical crime prevention can be done by SAPS and Law Enforcement	Directorate: Community and Protection Services	Directorate: Community and Protection Services	Deputy Mayor and Protection Services	Local	
420	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Investigation and closure of the illegal tavern at No 15 Botmaskop Street	The Department will follow up with SAPS and plan accordingly to address the matter	Directorate: Community and Protection Services	Directorate: Community and Protection Services	Deputy Mayor and Protection Services	Local	
421	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	About 2 months ago, his fish tank was stolen and was reported to Saps. Spoke to principal inspector Thorpe regarding cameras in the vicinity and installation of additional cameras in the vicinity.	Waiting on tender process to appoint service provider for installation.	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
422	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	When submitting complaints through to SAPS Cloeteville, they take an extensive period to respond	The matter must be addressed with the station Commander, Lt. Col Fortuin.	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Provincial	Department of Police Oversight and Community Safety

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423	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Land Use Management and Building	2 Demolished houses next to Methodist church, Hahn Street – live electricity must be disconnected	Complaints registered with lets fix it and sent to the relevant departments	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
424	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Cleaning of drains in Hahn Street in Ida's Valley	Complaints registered with lets fix it and sent to the relevant departments	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
425	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Repairing of the hole in ground close to VGK Church, Erasmus Smit Street in Ida's Valley	Complaints registered with lets fix it and sent to the relevant departments	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
426	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Libraries	Maintenance and painting of Ida's Valley Library needs maintenance – painting, grass cutting etc.	Complaints registered with lets fix it and sent to the relevant departments	Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
427	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Parks and Open Spaces	Cutting of grass at Ida's Valley Library		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
428	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Water Services	Repairing of the leaking Water meter at 20 Hahn Street in Ida's Valley	Complaints registered with lets fix it and sent to the relevant departments	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
429	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Supply Chain Management	Client has challenges on registering on the CSD	The department will investigate the matter.	Directorate: Financial Services	Department: Supply Chain Management	Financial Services	Local	
430	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Income and Expenditure	Huis Ebenezer applied for relief with Tariff for NGO's	Email client will authorise the Tariff Book	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
431	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Water Services	Wants his water meter to be checked.	Will submit a request to the water department	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
432	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Installation of floodlights at Ida's Valley	The department will investigate the matter.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
433	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Community Development	He has been applying for Grant In aid and has never received it.	The department will investigate the matter.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
434	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Parks and Open Spaces	Installation of fence at Speelkring playpark in Ida's Valley	The Urban Forestry Department will investigate the matter and Parks Department will investigate the situation.	Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
435	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Parks and Open Spaces	Replacement of play equipment at Speelkring playpark in Ida's Valley	The Urban Forestry Department and Parks Department will investigate the situation.	Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
436	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Parks and Open Spaces	Deployment of security at Speelkring playpark in Ida's Valley	The Urban Forestry Department will investigate the matter and Parks Department will investigate the situation.	Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
437	Have Your Say	Ward 6	Cllr. Nateshia Mcombring	Environmental Management	Cutting or removal of dangerous gum trees at nr 49 Rustenburg Road in Ida's Valley	Trees are on private property. Owner of the property is responsible for the maintenance of the trees.	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
438	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Environmental Management	Cutting or removal of trees in Luckhoff, Kahler and Rustenburg Road in Ida's Valley	The Department is waiting on the approval of the tree tender. Contractor will be appointed to attend to the complaints.	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
439	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Environmental Management	Cutting of trees at the back of Botmaskopweg in Ida's Valley	The Department is waiting on the approval of the tree tender. Contractor will be appointed to attend to the complaints	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	

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440	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Water Services	Installation of the sewer connection at an erf at 1 Oranje Avenue	The matter has been escalated to the director's level.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
441	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Water Services	Plead with the neighbour to allow the owner of 1 Oranje Avenue to use the sewer line in the neighbour's property	The matter has been escalated to the director's level.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
442	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Water Services	Grant permission to the owner to install the sewer connection at an erf at 1 Oranje Avenue	The matter has been escalated to the director's level.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
443	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Land Use Management and Building	Investigation of the neighbour at 1 Oranje Avenue the fence is outside the building line		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
444	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Land Use Management and Building	Submission of Land Use Complaint Form: Student accommodation in a residential zoned area at Schoongezicht Street, Simonswyk	Complaint Form will be sent to the Land Use Inspectors	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
445	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Environmental Management	Removal of dead trees at Rosendal and Provinsielaan		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
446	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Environmental Management	Amendment of the Noticeboards at Botmaskop Nature Area prohibition of the use of motorbikes and 4x4s in the nature area		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
447	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Facilities	Repairing of the lights at the Mandela statue in front of the Stellenbosch Town Hall		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
448	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Facilities	Repairing of LED strip lights at Stellenbosch Town Hall		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
449	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Facilities	Repairing of the side of flower bowls lights that illuminate the Stellenbosch Town Hall		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
450	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Property Management	Eviction of people living in front of the building or Voorgelegen	The matter has been taken to court to evict the illegal residents who were allowed to stay there by the museum. The neglect of the building is being addressed via a current approved tender	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
451	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Roads, Transport and Stormwater	Avail the parking next to the Stellenbosch Town hall during weekends to public	Parking is currently allocated to Councillors and staff who have access to these bays over weekends and when they need to work overtime. The request to open the parking in front of town hall and next to town hall will be referred to the department for investigation	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
452	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Roads, Transport and Stormwater	Automate the parking next to the Stellenbosch Town Hall	The option of automation of access control requires an accurate and detailed specification to ensure long term sustainability and being fit for purpose	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
453	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Electrical Services	Repairing of the broken streetlights in front of the house at 9 Louw Street in Stellenbosch CBD		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	

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454	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Electrical Services	Repairing of streetlights at the 1st, 5th and 7th in Ryneveld Street		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
455	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Electrical Services	Repairing of streetlights in Merriman and Victoria Streets the streetlights are on during the day		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
456	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Electrical Services	Open erf in Bosman Street with electrical cables are being trashed with the cutting of the branches		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
457	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Roads, Transport and Stormwater	Objection of the construction of a parking garage at the Eikestad parking due to the already traffic congestion and difficulties to drive into Dorp Street	The parking garage is the solution the Municipality came up with to try and clear the congestion caused by all the cars in our town. Also, will fix the issue of cars parking on road reserve which causes roads to be too narrow	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
458	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Roads, Transport and Stormwater	The extension of Noordwal to Piet Retief Street is too narrow with the cars parking on the side of the road	The Municipality has more plans to create sufficient parking in and around the WC024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
459	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Roads, Transport and Stormwater	Establishment of mobility transport for students to decrease traffic congestion and Stellenbosch University is taking no responsibility for parking	Clearing the roads of the cars parked on the side of the road can create an opportunity to create safe bike lanes for bikers	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
460	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Roads, Transport and Stormwater	What is the regulation between the Municipality and the GoNow Scooters	The Municipality agreed to a trial period to see how beneficial the scooters would be for the residents and the students of Stellenbosch	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
461	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Roads, Transport and Stormwater	Monitoring the scooters that park on the sidewalk and side of the road as this endangers the disabled and elderly using the sidewalks	The legislation wants to move forward with legalising it, currently is can only legally be driven of Stellenbosch University property	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
462	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Safety and Security	Issuing of fines for the Checkers 60/60 motorbikes for urinating in public and wash their motorbikes in public in Stellenbosch CBD	Law enforcement will address by-law offences. Checkers management to address sanitation issue	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
463	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Roads, Transport and Stormwater	Installation of mobile toilets for the Checkers 60/60 motorbikes in Stellenbosch CBD		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
464	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Safety and Security	Issuing of fine for the loud noise at the gym at PJ Oliver building in Stellenbosch CBD		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
465	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Roads, Transport and Stormwater	Installation of an additional stop street or sign on the corner of Church and Andringa Streets		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
466	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Roads, Transport and Stormwater	Installation of a circle sign at the circle coming from Paul Roos going in the direction of Mill House		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
467	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Environmental Management	Cutting or pruning of dangerous tree branches at nr 164, 166 Dorp Street		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
468	IDP Open Day	Ward 9	Cllr. Zelda Dalling	Waste Management	Placement of Tamper proof bins in Ward 9 because homeless people open the bins and mess up		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
469	Email	Ward 10	Cllr. Nateshia Mcombring	Electrical Services	Cleaning and fencing (Clearview of Betafence) of all electricity boxes in Ward 6. (Hotspots Electricity Box in front of Ida's Valley Primary in Bloekom Avenue; Miniature substation between Old Helshoogte Road and Helshoogte Road opposite Beltane; Madrasa in Protea Street and on the corner of Weber Street and Old Helshoogte Road		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	

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470	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Water Services	Provision of clarity of urge increase of water usage account from R3000 pm to R24 000 at Madeliefie Street Nr. 49 in Tennantville	For the increase in municipal account, it was recommended that the resident log a call with the Infrastructure Services department as well (in order for them to send out an official to check if there might be a leakage or if the meter is faulty, etc.)	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
471	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Safety and Security	Monitoring of response time of law enforcement for noise complaints in Cloeteville		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
472	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Safety and Security	Assist La Colline NHW with equipment such as torches and warm jackets	Requests regarding NHW equipment will be given through to the NHW coordinator	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
473	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Safety and Security	Provision of kiosk for La Colline NHW	NHW must request a Kiosk through the ward councillor	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
474	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Parks and Open Spaces	Installation of fence at the playpark at Tennantville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
475	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Parks and Open Spaces	Servicing and maintenance of the playpark on Madeliefie Street in Tennantville. The playpark has not been serviced and maintained for a long time. There is a detached wheel that is a danger and taking up space.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
476	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Parks and Open Spaces	Removal of the wheel on the playpark on Madeliefie Street in Tennantville for children to be able to play soccer or netball with mobile poles.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
477	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Parks and Open Spaces	Upgrading of turf at the playpark on Madeliefie Street in Tennantville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
478	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Parks and Open Spaces	People drinking on the playpark on Madeliefie Street in Tennantville is a huge problem.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
479	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Parks and Open Spaces	Levelling the ground at the playpark on Madeliefie Street in Tennantville.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
480	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Parks and Open Spaces	Repairing of the deep holes on the playpark on Madeliefie Street in Tennantville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
481	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Parks and Open Spaces	Request sand to do gardening on Madeliefie Street in Tennantville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
482	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Parks and Open Spaces	Tubruk Park: The park is not being cleaned regularly, only when there is a complaint		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
483	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Parks and Open Spaces	Cutting of grass on Tubrukpark and remove / cut the grass around the trees		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
484	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Environmental Management	Removal or cutting of branches of trees overhanging on the pavement at Daan Pienaar Street		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
485	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Parks and Open Spaces	We maintain the garden at Daan Pienaar Street to prevent people from using it as a hiding place.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
486	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Parks and Open Spaces	Maintenance of Die Rand Park		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
487	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Environmental Management	Trimming of trees obstructing streetlights at Ryneveld Street, which leads to the mugging of students		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
488	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Parks and Open Spaces	Installation of the spotlight on the open space in Ward 10		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
489	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Environmental Management	Removal of dangerous trees alongside Belleriver. The fence of the flat was damaged during the storms		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
490	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Installation of the raised intersection at Curry Road and Lang Street South		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
491	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Safety and Security	Installation of security cameras that watch over Tennantville Park/Lang Street Park, including Lakay Road.		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
492	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Safety and Security	Installation of security cameras at Conde Road and Dan Pienaar Road		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
493	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Cleaning of the catch pits at 39 Madeliefie Road in Tennantville as it floods when it rains		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
494	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Electrical Services	New electrical boxes will be installed. Will the old one be replaced, and how does this process work		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
495	IDP Open Day	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Investigation or removal of the arrow on the road on R310 and R44 Road, Tennantville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Provincial	Department of Infrastructure
496	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Integrated development planning and public participation	Use of Afrikaans language for IDP open day in Cloeteville over 90% community is Afrikaans speaking		Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local	
497	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Traffic Enforcement	Issuing of fines to drivers who do not adhere to stop signs ant the intersection at Curry, Long and South Streets 3-way stop		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
498	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Electrical Services	Fencing of the electric kiosk opposite ward 10 office		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
499	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Installation of race intersection at Curry and Langstraat-Suid in Tennantville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
500	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Safety and Security	Repairing of cameras at Tennantville robots		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
501	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Installation of race intersection at Curry and Langstraat-Suid in Tennantville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
502	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Installation of race intersection at Curry and Langstraat-Suid in Tennantville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
503	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Safety and Security	Repairing of cameras at Tennantville robots		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
504	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Installation of race intersection at Curry and Langstraat-Suid in Tennantville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
505	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Objection of the construction of an thoroughfere past the creche to Dr Malan Street. This will cuause traffic conjection. Residents are not in favours of the proposal		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
506	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Integrated development planning and public participation	It is not safe to conduct IDP meeting in Cloetesville due to gang violence and car brea-ins		Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local	
507	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Integrated development planning and public participation	Review the times of the IDP meetings these times excludes working people.		Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local	
508	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Integrated development planning and public participation	IDP minutes need to be distributed in IDP meetings and published in the Eikestard Nuus		Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local	
509	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Environmental Management	Removal or pruning of Jakaranda trees in Dan Pienaar Street		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
510	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Environmental Management	The "Blommer and Bessie" of trees are a health risk to the people		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
511	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Rehabilitation of street walks near SAPS garage and HelshoogteRd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
512	Email	Ward 11	Alderman Johannie Serdyn	Environmental Management	Plant additional trees in Onderpapegaaiberg area and in the lower areas of Dorp Street		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
513	Email	Ward 11	Alderman Johannie Serdyn	Beautification	Beautification of the circle on the new road to Devon Valley		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
514	Email	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Paint the road lines, stop signs, and speed bumps more regularly in Ward 11		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
515	Email	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Installation of Neighbourhood sign boards in area of Ward 11		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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516	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Housing Development	Provision of housing development opportunities in Devonvalley	The Housing Manager explained that the Municipal Manager submitted a revised item to council NDOPW&I during March 2024 to consider alienating portion 35 of farm No 183, portion 8 of Vredenburg Farm no 283 of Droëdyke for mixed use development. If approved this will address the housing challenges to the south of the town. The residents of Devonvalley must ensure that they are on the waiting list. As soon as the new minister approves the land, the Municipality can start the process	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
517	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Land Use Management and Building	Demolish the wall of the house on the corner at the Millstream corridor	The court case to overturn the approval of the wall is underway. Papers should be filed in the next few weeks	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
518	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Provision of plans for the bridge over the Millstream corridor	The bridge can only be demolished with the approval of Western Cape Heritage as it is older than 60 years. Will follow-up on how far that process is	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
519	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Repairing of the tar in Dorp Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
520	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Electrical Services	Repairing of streetlights in Dorp Street		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
521	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Repairing of the overgrown pavement at the corner of Flamingo and Bokmakierie road Pappagaaiberg		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
522	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Lower Dorp Street needs to be made wider	The Municipality needs funding for the lower Dorp Street issue. Plans have not been implemented due to studies that still need to be done on what would be the best way to move forward. The road was declared a Heritage zone which did delay plans further, however, heritage approval has been received	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
523	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Provide information on whether the Western bypass road will still be continued	The Techno Park upgrade has been completed but it was decided that it would not be feasible to do the Western bypass road as one full project.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
524	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Waste Management	Fitting of the wheelie bins with tags at Du Toit Street to address the stealing of bins		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
525	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Safety and Security	Increased visibility of law enforcement to patrol and monitor people stealing wheelie bins on selected trash days at Du Toit Street	The law enforcement can be requested to assist on the selected days and check for people walking with wheelie bins not belonging to them	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
526	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Safety and Security	Implementation of cloud storage to address the insufficient server capacity of CCTV	The department is waiting on CCTV tender to be approved. The only service provider currently dealing with CCTV issues only deals with network related issues and downtime. ICT department must implement cloud storage as the network is run via Microsoft cloud	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	

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527	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Construction of a parking area on the open space in front of the municipal court to address parking issues at Harold Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
528	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Traffic Enforcement	Issuing of fines for people parking on red line in front of Ya Ya Café	The Department: Traffic Services to address parking violations	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
529	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Traffic Enforcement	Issuing of fines for taxi drivers for parking across from the Stellenbosch station and wash their vehicles/taxis, urinate in public	The Department: Law Enforcement and Department: Traffic Services can address the issue in a joint operation	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
530	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Area Cleaning	Inspection of the food prepared around where people urinate and wash vehicles in public by the illegal taxi rank at Stellenbosch station as this is a health risk		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
531	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Re-installation of the stop sign that was removed on the corner of Alexander and Pappegaaie Streets		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
532	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Water Services	Replacement of all old waterpipes at Du Toit Street to address water leaks		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
533	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Water Services	Investigation of the sewer that regularly blocks alongside the river opposite Timbuild in Plankenbrug. The sewer runs into the river		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
534	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Provision of the working hours for the contractor in Paul Kruger Street. The contractor works until very late	The department will check and provide feedback as to when the Contractor is allowed to work in the evenings. The client was informed that consultants may apply to work later than the normal working hours	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
535	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Provision of the guidelines that allow contractors to close road at Hoffman Street	Dennesig str is currently closed and will reopen in December then the traffic will be better	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
536	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Objection of the double road on the R44	The final approval not yet completed	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Provincial	Department of Infrastructure
537	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Removal or issuing of fines for the illegal taxi rank opposite Stellenbosch train station	The municipality is currently working with Prasa, for alternative ground for taxis to stand. A request was sent to Prasa to give the municipality property for the taxis to move to. The client was informed that there is a demand for service which the province regulates and the taxis cannot be banned from standing at the property	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
538	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Area Cleaning	Inspection of the food prepared around where people urinate and wash vehicles in public by the illegal taxi rank at Stellenbosch station as this is a health risk		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
539	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Environmental Management	Removal of the squatters living in Onder-Pappegaaiberg		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
540	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Environmental Management	Installation of a big gate at Onder Pappegaaiberg		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	

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541	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Environmental Management	Removal and cutting of trees at Donkerbos. The area also needs to be cleaned		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
542	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Parks and Open Spaces	Cleaning at Donkerbos		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
543	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Parks and Open Spaces	Installation of high fencing at all the entrances on Bridge Road in Plankenburg Industrial Area		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
544	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Safety and Security	Installation of Security Camera's at Onder-Pappegaaiberg Reservoir		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
545	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Environmental Management	Re-install big gate at the Reservoir in Onder-Pappegaaiberg and close it with a safety lock		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
546	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Environmental Management	Installation of fire paths at Onder-Pappegaaiberg Reserve and Lourie Street		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
547	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Waste Management	Address the stealing of wheelie bins by informal pickers/homeless people and cross the road to Plankenburg River and take what they want, dump what they do not need next to the river		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
548	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Area Cleaning	Cleaning of the illegal dumping on the open space at Plankenburg Industrial Road		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
549	WhatsApp	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Repairing and maintenance of roads in Enkanini		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
550	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Construction of the Nkanini pedestrian bridge, crossing the stream		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
551	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Provision of updated progress of the construction of the Nkanini Bridge; children are struggling to cross the stream when going to school		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
552	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Maintenance of all roads in Nkanini in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
553	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit the housing administration office in relation to the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
554	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure

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555	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit the housing administration office in relation to the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
556	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
557	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Informal Settlements	The relocation of residents from Zone O to TRA in Watergang. The residents are having a problem with a meter number as they can't purchase electricity tokens		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
558	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Construction of roads at Nkanini in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
559	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Installation and repair of streetlights at Nkanini in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
560	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Water Services	Construction of more ablution facilities at Nkanini in Kayamandi		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
561	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Repair streetlight next to the toilet at Bassie Street in Kayamandi ever since there was fire it never worked again		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
562	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Water Services	Construction of more ablution facilities at Bassie Street in Kayamandi its been 3 years		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
563	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Waste Management	Re-installation of the skip that was removed at Bassie Street in Kayamandi or regular distribution of black bags as promised		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
564	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Installation of a streetlight next to the Themba shop in Kayamandi and 864 6th Street		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
565	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Construction of a road in between the shacks in Phase 2, ward 15 in Kayamandi. The ambulance can not reach the people		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
566	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Repairing of the streetlight at Fire Street and 864 6th Avenue in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
567	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	The municipal Let's Fix It team is delaying especially when it comes to electricity. They like to work after hours. The streetlights next to 864 6th Avenue in Kayamandi are out of order		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
568	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Repair the streetlight next to the toilet at Bassie Street in Kayamandi. Ever since there was fire it never worked again		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	

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569	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Water Services	Construction of additional ablution facilities at Bassie Street in Kayamandi its been 3 years		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
570	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Waste Management	Re-installation of the skip that was removed at Bassie Street in Kayamandi or regular distribution of black bags as promised		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
571	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Relocate the community to open or expand the road at Bassie Street in Kayamandi for emergency vehicles		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
572	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Repairing of the electric box at No 4 at 10th Avenue in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
573	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Waste Management	Installation of skips and address illegal dumping at Nkanini in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
574	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Informal Settlements	Construction of new toilets at Nkanini, Section A in Kayamandi	The department (ISD) have funding from province but we still looking or allocating the space	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
575	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Housing Development	Provision of housing development in Nkanini in Kayamandi	Nkanini housing depends on the success of the Northen extension as a dissenting site is needed to develop Nkanini	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
576	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
577	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Water Services	Repairing of the existing Kayamandi reservoir leakage	To be investigated by the water / Bulk services department	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
578	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Parks and Open Spaces	Development of playpark in Thubelitha opposite Main Road in Vuyo Street in Kayamandi.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
579	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Waste Management	Placement of the second skip at the entrance of Nkanini as the skip fills quickly	Skips are emptied frequently; the issue is at times access to the skip due to parked vehicles. The department will investigate if second skip may be placed	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
580	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Housing Administration	How long should one be on the housing waiting list to get house?	A person needs to be at least 3 years on the housing waiting list to be selected on a new housing development, however, to be a beneficiary of a IRDP house one needs to meet the criteria set by government.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
581	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Housing Administration	Housing application status and personal information update on the waiting list	It was explained that the current housing projects that the municipality is busy with in Kayamandi for this financial year and further explained that each financial year new developments are introduced according to approval from province. Most importantly I encouraged her to update her details on the waiting yearly	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
582	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Housing Administration	Housing application status and personal information update on the waiting list	It was explained that the current housing projects that the municipality is busy with in Kayamandi for this financial year and further explained that each financial year new developments are introduced according to approval from province. Most importantly I encouraged her to update her details on the waiting yearly	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
583	Have Your Say	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Complete electrification of Nkanini		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
584	Have Your Say	Ward 12	Cllr. Ayanda Tomose	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
585	Have Your Say	Ward 12	Cllr. Ayanda Tomose	Recreation and Sport	Construction of a swimming pool in Kayamandi		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
586	Have Your Say	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Reduction of electricity costs or rates		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
587	Have Your Say	Ward 12	Cllr. Ayanda Tomose	Income and Expenditure	Reduction of rates and taxes to be affordable		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
588	Have Your Say	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Repairing of potholes in ward 12 in Kayamandi Streets		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
589	Have Your Say	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Installation of speedbumps in ward 12 in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
590	Have Your Say	Ward 12	Cllr. Ayanda Tomose	Area Cleaning	Regular cleaning of streets in ward 12 in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
591	Online Form	Ward 12	Cllr. Ayanda Tomose	Roads and Transport	Repair of roads in Nkanini and Azania The Roads need channels for the water to run through the channels that will lower the chances of damaging the road.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
592	Online Form	Ward 12	Cllr. Ayanda Tomose	Property Management	Upgrade Makupula Hall and Strong Yard Hall for the community to have activities at the Hall, such as youth activities, organisational activities, SASSA, Labour.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
593	Online Form	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Repair of potholes in the ward. After the winter season, the roads are full of potholes in the whole ward that need be fixed.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
594	Online Form	Ward 12	Cllr. Ayanda Tomose	Land Use Management and Building	Naming of streets in Watergang and Snakevalley. Naming of the streets is very important because currently the streets are without names and our deliveries are getting lost due to no street names.		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
595	Online Form	Ward 12	Cllr. Ayanda Tomose	Spatial Planning	Urban Planning: design our town for land use transportation and infrastructure, sustainable communities and mixed-use development		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
596	Online Form	Ward 12	Cllr. Ayanda Tomose	Environmental Management	Preservation of natural resources such as water and energy. Reducing fossil fuels and waste. Measures to mitigate climate change.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
597	Online Form	Ward 12	Cllr. Ayanda Tomose	Health	Building of a new clinic in Kayamandi: We need a new clinic as the community of Kayamandi because the one that is available is too small and doesn't accommodate the community anymore people are complaining. I think as a black community we are being neglected as per coloured community Cloeteville and Ida's Valley clinic are big and they are functioning so well. Cloeteville clinic has been renovated and all the patients that were going there were evicted					Provincial	Western Cape Government Health and Wellness
598	Online Form	Ward 12	Cllr. Ayanda Tomose	Education	The education department doesn't care about the black community. It has been 18 years since Kayamandi Primary School was established but there's no proper structure while coloured schools haven't been built and been renovated					Provincial	Western Cape Education Department
599	Online Form	Ward 12	Cllr. Ayanda Tomose	Housing Administration	Upgrade of Municipal flats		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
600	Online Form	Ward 12	Cllr. Ayanda Tomose	Cleaning of Rivers	Cleaning of Enkanini River		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
601	Online Form	Ward 12	Alderman Johannie Serdyn	Beautification	Cleanup of the entrance to Devon Valley Rd and beautifying the area. This is the entrance to the neighbourhood and a lot of tourist travels this road on their way to wine farms. The entrance to Devon Valley looks really trashy and unkept		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
602	Online Form	Ward 12	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Closure of Nagtegaal Road as discussed and asked before		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
603	WhatsApp	Ward 13	Cllr. Ayanda Tomose	Informal Settlements	Repairing of ablution facilities in Section A in Enkanini		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
604	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Roads, Transport and Stormwater	Repairing of the stormwater drain that is frequently at Ndumela Street Zone J in Kayamandi	Superintendent to inform the team. Deploy Jetvac truck	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
605	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Roads, Transport and Stormwater	Repairing of the damaged road from Bassi to Ndumela Street in Kayamandi	Superintendent to inform the team. Deploy Jetvac truck	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
606	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Parks and Open Spaces	There is a grass cutting next to the road at Masithandane Street in Kayamandi.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
607	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Parks and Open Spaces	Recently, grass was not properly trimmed. Complainants suggest that the municipality uses poison for vegetation control		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
608	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Property Management	Action or sell open plots or land in Kayamandi to youth to build their houses	The client was advised to visit Property Management to find out more.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
609	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Housing Administration	According to housing in Eastern Cape, the client already has a house in Stellenbosch of which the client doesn't own any house		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
610	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Water Services	Repairing of the sewer that frequently blocked (every 3 days) at 20 Sisela Street in Kayamandi. The manhole is inside the yard	Sewer services will investigate why the sewer blockage is happening frequently	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
611	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Water Services	Repairing of the sewer drain outside the yard that blocks frequently at 23 Masithandane Street in Kayamandi	Investigate leak and possible repairs (IKAPA). Finance department to confirm if the client is paying the municipal account	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
612	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Water Services	Repairing of water leakage in the Bathroom at 23 Masithandane Street in Kayamandi	Investigate leak and possible repairs (IKAPA). Finance department to confirm if the client is paying the municipal account	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
613	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Water Services	Increase water on WMD	Increase demand if paying customer	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
614	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Income and Expenditure	The client needs to look at the water usage and to visit the indigent office to renew their subsidy	The client needs to look at the water usage and to visit the indigent office to renew their subsidy	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
615	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Income and Expenditure	The client needs to check balance of account Acc 10178638 and to visit the indigent office to renew their subsidy		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
616	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Facilities	Repairing of the wall near Kayamandi Library in Kayamandi		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
617	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Housing Administration	Replacement of the leaking roof at Hostel C141 in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
618	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Local Economic Development and Tourism	Provision of vacant land to place container for small business in Kayamandi		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
619	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Property Management	Provision of vacant land to buy for housing development in Kayamandi		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
620	Have Your Say	Ward 13	Cllr. Mary Nkopane	Housing Development	Provision of housing development opportunities for backyarders in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
621	Have Your Say	Ward 13	Cllr. Mary Nkopane	Parks and Open Spaces	Construction of a playpark in Ward 13 in Kayamandi		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
622	Have Your Say	Ward 13	Cllr. Mary Nkopane	Area Cleaning	Recruitment or selection of the Ward 13 residents to clean the streets in ward 13 in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
623	Have Your Say	Ward 13	Cllr. Mary Nkopane	Electrical Services	Reduction of electricity costs or rates		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
624	Have Your Say	Ward 13	Cllr. Mary Nkopane	Informal Settlements	Maintenance and repairing of ablution facilities ; and installation of more taps in ward 13 informal settlements in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
625	WhatsApp	Ward 14	Cllr. Ayanda Tomose	Informal Settlements	Installation of additional ablution facilities in Section A in Enkanini		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
626	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Cleaning of blocked stormwater drains at Zone P in Kayamandi	Superintendent to follow up regarding the team performance	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
627	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Cleaning or removal of the waste after cleaning the stormwater drains	Superintendent to follow up regarding the team performance	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
628	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Kill or poison the rats from stormwater drains / catchpit which eventually go to houses at Street No. 7 Esheshumi	The superintendent will investigate	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
629	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Electrical Services	Repairing of the meter number as a resident is unable to purchase an electricity token at TRA in Watergang in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
630	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit the housing administration office in relation to the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
631	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Repairing of the stormwater drains at Watergang TRA 1 that burst during the rainy season		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
632	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
633	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Relocation or removal of the drain from inside the yard. The drain smells and is affecting the family (kids) and caused the owner to have TB in 2015.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
634	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Supply Chain Management	Make provision for construction tender possibilities to businesses from Kayamandi		Directorate: Financial Services	Department: Supply Chain Management	Financial Services	Local	
635	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Cleaning of drain blockages regularly in Strong Yard in Kayamandi. The people residing in Strong Yard always get diagnosed with TB due to dirty drains.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
636	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Facilities	Provision of clarity on the Strong Yard Community Hall in Kayamandi, it has been vandalized and crimes (robberies) are committed by the people sleeping in the Hall		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
637	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Electrical Services	Repairing of streetlights in Strong Yard in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
638	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Community Development	Provision of shelter or relocation of children with disabilities from Kayamandi		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
639	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Facilities	Maintenance and expansion/enlarge Makapula Hall	Property Management is busy appointing service providers to renovate the hall. Directors (Corporate Services, Planning and Halls) must provide feedback on hall expansion.	Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
640	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Human Resource Management	Provision of municipal job opportunities to graduates from Kayamandi	The Municipality has the EPWP programme, where unemployed people are getting short-term jobs. She must visit the ward office/ HR and find out how this works. Jobs are also advertised on the Municipal website, she must visit the website and apply for the jobs.	Directorate: Corporate Services	Department: Human Resources Management	Corporate Services	Local	
641	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Area Cleaning	Cleaning of streets in Zone P 9th Avenue in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
642	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Electrical Services	Repairing of streetlights at Watergang in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
643	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Safety and Security	Installation of CCTV cameras at Watergang in Kayamandi as promised by the Municipality		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
644	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Cleaning of drains at Watergang in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
645	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Area Cleaning	Cleaning of the streets at Watergang in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
646	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Water Services	Repairing of the blocked toilets at Watergang in Kayamandi		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
647	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Waste Management	Installation of bins at Watergang in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
648	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Electrical Services	Repairing the Meter problem, can not punch in token, display faulty		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information						
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department	
649	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Electrical Services	Repairing of the 3 streetlights which is out of order in Zone I in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local		
650	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local		
651	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development in Zone P in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure	
652	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local		
653	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Construction of the road between the structures in Zone O in Kayamandi for emergencies and vehicles		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		
654	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Housing Administration	Maintenance of Zone P Hostels in Kayamandi	The housing department is responsible for maintenance of rental stock an assessment needs to take place	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local		
655	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Community Development	Ward 14 ward committee members want to start a soup kitchen for elderly ladies and persons with disability. Provision of a place to run soup kitchen and the equipment that is needed	One or 2 ways are suggested: 1.Link up with existing NGO who support local women to implement soup kitchens by providing equipment and food stuffs for them to cook. Feeding in Action. Contact details provided to person making the enquiry. This option is preferable to start with as it does not require governance-related issues needed for Grant in Aid application. Contact	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local		
656	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Parks and Open Spaces	Maintenance of the playpark and repairing of broken play equipment in Costa Land in Kayamandi- close to Baptist church		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local		
657	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Parks and Open Spaces	Fencing around the playpark in Costa Land in Kayamandi		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local		
658	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Parks and Open Spaces	Deployment of playpark wardens to safeguard playparks in Kayamandi		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local		
659	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Community Development	Provision of assistance to start a soup kitchen in ward 14 in Kayamandi		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local		
660	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Environmental Management	Removal of tree stumps in Zone I at I145 Swart Close Street in Kayamandi.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local		
661	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Environmental Management	Pruning of trees in Zone O in Kayamandi		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local		
662	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Environmental Management	Removal of tree roots damaging houses in Costa Land, Kayamandi and the back of the boundary hall		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local		
663	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Parks and Open Spaces	Fencing around playpark in Kayamandi		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local		

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664	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Parks and Open Spaces	Installation of additional play equipment and additional outdoor gym equipment in playpark in Kayamandi		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local		
665	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Environmental Management	Cutting or pruning of dangerous trees in Zone P in Kayamandi		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local		
666	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Facilities	Construction of the community hall in Consta Land and Zone I in Kayamandi to be utilise for funerals and other events		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local		
667	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Area Cleaning	Regular and thorough street sweeping in Luyolo Street, Majola in Kayamandi	Complaint to be provided to the team	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local		
668	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Area Cleaning	Recruited worker for street sweeping must clean their areas or streets	Recruitment done per ward not per street	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local		
669	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Area Cleaning	Sweeping of 9th Avenue as it Zone O Street sweepers do not sweep 9th Avenue in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local		
670	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Area Cleaning	Street sweepers claim they were not instructed to clean 9th Avenue in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local		
671	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Waste Management	Distribution of waste bags in 9th Avenue in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local		
672	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Informal Settlements	Replacement of doors on the public toilet at Zone I in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local		
673	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Informal Settlements	Fencing behind the toilets at Zone I in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local		
674	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Electrical Services	Repairing of the streetlights at Zone I in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local		
675	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities at Zone I in Kayamandi	It was explained that the current housing projects that the municipality is busy with in Kayamandi for this financial year and further explained that each financial year new developments are introduced according to approval from province. Most importantly resident need to update personal information on the waiting list on an annual basis	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure	
676	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Land Use Management and Building	Provision of information of house pins end at 10 Sesishumi Street, Coastland in Kayamandi		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local		
677	Have Your Say	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure	
678	Have Your Say	Ward 14	Cllr. Maxwell Danana	Electrical Services	Installation of more streetlights in ward 14 in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local		
679	Have Your Say	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities for Zone I in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
680	Have Your Say	Ward 14	Cllr. Maxwell Danana	Informal Settlements	Repairing of doors and roofs of the ablution facilities in Zone I in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
681	Have Your Say	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities for Zone I in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
682	Have Your Say	Ward 14	Cllr. Maxwell Danana	Human Resource Management	Provision of job opportunities for youth in Kayamandi		Directorate: Corporate Services	Department: Human Resources Management	Corporate Services	Local	
683	Have Your Say	Ward 14	Cllr. Maxwell Danana	Facilities	Extension of Kayamandi Hall by removing the informal house close to the hall		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
684	Have Your Say	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
685	Have Your Say	Ward 14	Cllr. Maxwell Danana	Facilities	Extension of Kayamandi Hall by removing the informal house close to the hall		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
686	Have Your Say	Ward 14	Cllr. Maxwell Danana	Informal Settlements	Repairing of doors and roofs of the ablution facilities in Zone I in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
687	Have Your Say	Ward 14	Cllr. Maxwell Danana	Informal Settlements	Repairing of doors and roofs of the ablution facilities in Zone I in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
688	Have Your Say	Ward 14	Cllr. Maxwell Danana	Informal Settlements	Repairing of doors and roofs of the ablution facilities in Zone I in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
689	Have Your Say	Ward 14	Cllr. Maxwell Danana	Facilities	Extension of Kayamandi Hall by removing the informal house close to the hall		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
690	Have Your Say	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
691	Have Your Say	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
692	Have Your Say	Ward 14	Cllr. Maxwell Danana	Informal Settlements	Repairing of doors and roofs of the ablution facilities in Zone I in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
693	Have Your Say	Ward 14	Cllr. Maxwell Danana	Facilities	Extension of Kayamandi Hall by removing the informal house close to the hall		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
694	Have Your Say	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
695	Have Your Say	Ward 14	Cllr. Maxwell Danana	Facilities	Extension of Kayamandi Hall by removing the informal house close to the hall		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
696	Have Your Say	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
697	Have Your Say	Ward 14	Cllr. Maxwell Danana	Local Economic Development and Tourism	Consideration of people from 50 - 60 years on EPWP employment in Kyamandi		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
698	Have Your Say	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
699	Have Your Say	Ward 14	Cllr. Maxwell Danana	Health	Building of a second clinic in Kayamandi		Directorate: Corporate Services	Office of the Director Corporate Services	Corporate Services	Provincial	Western Cape Government Health and Wellness
700	Have Your Say	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
701	Have Your Say	Ward 14	Cllr. Maxwell Danana	Electrical Services	Installation of streetlights in ward 14 in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
702	Have Your Say	Ward 14	Cllr. Maxwell Danana	Safety and Security	Increased visibility of law enforcement in Kayamandi		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
703	Have Your Say	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
704	Have Your Say	Ward 14	Cllr. Maxwell Danana	Facilities	Extension of Kayamandi Hall by removing the informal house close to the hall		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
705	Have Your Say	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
706	Have Your Say	Ward 14	Cllr. Maxwell Danana	Electrical Services	Installation of streetlights in ward 14 in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
707	Have Your Say	Ward 14	Cllr. Maxwell Danana	Informal Settlements	Repairing of doors and roofs of the ablution facilities in Zone I in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
708	Have Your Say	Ward 14	Cllr. Maxwell Danana	Informal Settlements	Repairing of doors and roofs of the ablution facilities in Zone I in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
709	Have Your Say	Ward 14	Cllr. Maxwell Danana	Facilities	Extension of the Kayamandi Hall by removing the informal house close to the hall		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
710	Have Your Say	Ward 14	Cllr. Maxwell Danana	Facilities	Extension of the Kayamandi Hall by removing the informal house close to the hall		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
711	Have Your Say	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
712	Have Your Say	Ward 14	Cllr. Maxwell Danana	Health	Building of a second clinic in Kayamandi		Directorate: Corporate Services	Office of the Director Corporate Services	Corporate Services	Provincial	Western Cape Government Health and Wellness
713	Have Your Say	Ward 14	Cllr. Maxwell Danana	Facilities	Extension of the Kayamandi Hall by removing the informal house close to the hall		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
714	Have Your Say	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
715	Online Form	Ward 14	Cllr. Maxwell Danana	Recreation and Sport	Upgrading of Strong Yard Hall. The Hall is useful by churches, organisations, and for youth activities. The community needs a hall for departments like SASSA, UIF, Labour and other departments. If the Hall can be upgraded it would mean the community has achieved a lot because, as community, we don't have any hall currently to accommodate activities of the community.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
716	Online Form	Ward 14	Cllr. Maxwell Danana	Area Cleaning	Area Cleaning: To clean the streets and also provide plastic bags for each household to avoid illegal dumping.		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
717	Online Form	Ward 14	Cllr. Maxwell Danana	Safety and Security	Safety and security at the StrongYard Hall. My priority is the StrongYard Hall. I'd be very pleased if we could get assistance due to the criminals sleeping in the hall and no one can pass there at night, especially people that comes to work and need to use that road.		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
718	Online Form	Ward 14	Cllr. Maxwell Danana	Housing Development	Provision of housing opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Planning, LED and Tourism	Local	Department of Infrastructure
719	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Property Management	What happened to the plots that were advertised and withdrawn in 2014. The plots that belong to the Municipality are becoming dumping sites. What is the way forward, what is the Municipality doing to discard the plots. The same with the plots that were sold in the 1990's, nothing has been build and the plots are used for dumping.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
720	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Electrical Services	Repairing of streetlights at Bassie Street in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
721	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Roads, Transport and Stormwater	Repairing of the damaged road by the heavy rains at Bassie Street in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
722	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Water Services	Repairing and maintenance of leaking toilets and the water flood in front of people's houses at Bassie Street in Kayamandi		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
723	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Waste Management	Regular collection of bins and emptying of skips at Kayamandi Streets		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
724	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Waste Management	Distribution of refuse black bags at Bassie Street in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
725	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Area Cleaning	Monitoring of selection of the same people from the database for street sweep in Kayamandi. Suggests that the ward committees to be involved in the selection process		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
726	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Roads, Transport and Stormwater	Cleaning of the blocked drain in front of the houses on Setona Street, Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
727	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Electrical Services	Repairing of the faulty meter box. The plugs do not work at J5 10th Street in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
728	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Community Development	Require support and information relating to the elderly and persons with disabilities portfolios in ward committee of ward 15 especially in relation to disability as it is still under prejudice in the community	Elderly = Portia Jansen (02) 808 8423, portia.jansen@ Stellenbosch.gov.za); Capacity Building for elderly groups. Works with Nomzamo Elderly group- writing a constitution for the group, how to form a committee, roles and responsibilities of the committee members, awareness (elderly abuse, how to write a will) and Golden Games. (Lungelwa wants to work with the existing elderly group to first learn about the programmes and what the groups can do and then maybe start a group for Ward 15.). Disability = Priscilla Napoleon (021) 808 -----, priscilla.napoleon@ Stellenbosch.gov.za); Works with disability organisations like ChangeAbility running peer support programmes in Kayamandi. Suggest that Lungelwa link up with the existing peer support programme. (The same principle exists to work through all ward reps for disability to learn together.)	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
729	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Water Services	Construction of ablution facilities for the people that were moved to Zone L from Zone K due to fire disasters	The department will investigate if there is a need for another ablution block	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
730	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Water Services	Repairing of the sewer that block every week in Zone J. Dumela Street Close to Dutch Church in Kayamandi	To be investigated by the sewer department	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
731	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Housing Administration	Housing application status and personal information update on the waiting list	it was explained that the current housing projects that the municipality is busy with in Kayamandi for this financial year and further explained that each financial year new developments are introduced according to approval from province. Most	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
732	Have Your Say	Ward 15	Cllr. Elliot Masimini	Property Management	Construction of a community Hall in Kayamandi		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
733	Have Your Say	Ward 15	Cllr. Elliot Masimini	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
734	Have Your Say	Ward 15	Cllr. Elliot Masimini	Community Development	Provision of buildings or accommodation for creches in Kayamandi		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
735	Have Your Say	Ward 15	Cllr. Elliot Masimini	Human Resource Management	Provision of learnerships and trainings in Kayamandi		Directorate: Corporate Services	Department: Human Resources Management	Corporate Services	Local	
736	Have Your Say	Ward 15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Consideration of youth from Kayamandi that are registered on the EPWP database		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
737	Have Your Say	Ward 15	Cllr. Elliot Masimini	Safety and Security	Increased visibility of law enforcement in Kayamandi		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
738	Online Form	Ward 15	Cllr. Elliot Masimini	Housing Development	As a young professional, I do not qualify for government housing and I can't afford a bond in Stellenbosch. There are no plots or houses available for sale in Kayamandi. I'm currently staying with my parents still		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	Department of Infrastructure
739	Online Form	Ward 15	Cllr. Elliot Masimini	Community Development	Not much happening when it comes to community development what are the plans for Kayamandi and is the community being engaged regarding those plans		Directorate: Community and Protection Services	Section: Community Development	Youth, Sport and Culture	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
740	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Electrical Services	Replacement of the stolen electric supply cable feeding the neighbourhood watch container in Cloeteville	The container used by the neighbourhood watch was connected temporarily. A service connection application is required	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
741	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Electrical Services	Fence and lock the White City kiosk at 3 Pearce Street in Cloeteville	Kiosk refers to lines and cables	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
742	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Upgrade lighting at the playparks in Cloeteville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
743	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Electrical Services	Repairing of the power meter buttons at No. 3 Last Rd in Cloeteville		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
744	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Repairing of the lead water ditch at 24 Pine Street in Cloeteville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
745	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Cleaning and maintenance of the sloop" in Cloeteville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
746	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Installation of the sewer manhole lid on the property at 24 Pine Street in Cloeteville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
747	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Installation of traffic congestion measures in Lang Street and allow vehicles to exit driveways in Lang Street in Cloeteville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
748	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Installation of a raised intersection with pedestrian crossing at the TEE intersection of Curry Street and Lang Street in Cloeteville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
749	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Cleaning of the sloop in Pine Street in Cloeteville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
750	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Inspections of the operational hours of the liquor shop opposite the VGK Church in Cloeteville	Liquor inspections are conducted at liquor trading places.	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Provincial	Department of Police Oversight and Community Safety
751	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Increase visibility of law enforcement to reduce robberies during the day in Cloeteville	Regular joint operations conducted with SAPS	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
752	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Installation of CCTV cameras in the Cloeteville area (hotspots)	CCTV tender is in process.	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
753	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Installation of a panic button at the ward office in Cloeteville	Request to be submitted via the ward councillor	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
754	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Provision of housing development opportunities in Cloeteville	Housing opportunities in Northern Extension; Social Housing, Farms 81/2 and 81/9; and Soekmekaar, Erf 7001 Cloeteville	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
755	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Provision of housing development opportunities in Cloeteville	Housing opportunities in Soekmekaar, Northern Extension and Farms 81/2 and 81/9, Social Housing	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
756	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Area Cleaning	Resolve and clean the continuous illegal dumping at Vredelust Street (open space) in Cloeteville		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	

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757	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Property Management	Provision of assistance to lease the land (open space) at Vredelust Street in Cloeteville for community garden		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
758	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Removal of the large tree stump that has been lying on the playpark in Cloeteville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
759	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Stump is a danger to children who utilise the playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
760	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Turf needs to be upgraded due to wind damages at Cloeteville playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
761	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	People of Vredelust Street in Cloeteville took ownership of the open space. Erected a wall with stones to beautify the open space		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
762	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Installation of two benches at the open space at Vredelust Street in Cloeteville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
763	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	People of Vredelust Street in Cloeteville to make a table for the open space using cane that they will provide themselves but request 4 poles from the Municipality		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
764	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Environmental Management	Removal of three (3) dangerous trees on the pavement at Gabriel Street in Cloeteville		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
765	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Environmental Management	Removal of tree roots growing inside the drain, which is dangerous at Gabriel Street in Cloeteville		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
766	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Electrical Services	Installation of streetlights on Gabriel Street in Cloeteville		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
767	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Repairing of the stormwater catch pit possible leakage causing sinkhole at 25 Last Street in Cloeteville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
768	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Water Services	Possible illegal water connection at house 23 Last Street in Cloeteville		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
769	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Land Use Management and Building	Erection of an illegal boundary wall at house 23 Last Street in Cloeteville		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
770	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Water Services	Conduct an investigation and repair the groundwater emanating from the property at 26 Pine Street in Cloeteville		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
771	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Repairing of the damaged asbestos roof resulting in water leaking into the kitchen at 26 Pine Street in Cloeteville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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772	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Water Services	Fill up the ground area to make it flat that was damaged during sewer repairs by the municipal team at 25 North End Road in Cloeteville		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
773	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Water Services	White City's community needs to know why when a burst pipe happens and the municipality water truck supplies water, when it is empty, it goes away and does not return with more water for the community		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
774	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Construction of a dropped kerb for the driveway at house No. 34 Davidse Street in Cloeteville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
775	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Provision of housing opportunities in Cloeteville	Housing opportunities in Soekmekaar, Northern Extension and Farms 81/2 and 81/9, Social Housing	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
776	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Provision of housing opportunities in Cloeteville	Housing opportunities in Soekmekaar, Northern Extension and Farms 81/2 and 81/9, Social Housing	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
777	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Provision of title deeds in Cloeteville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
778	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Provision of title deeds in Cloeteville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
779	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Provision of title deeds in Cloeteville	Collect from office	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
780	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	The house that she is residing in was allocated to her uncle at 46 Pine Street, Cloeteville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
781	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Housing application status and personal information update on the waiting list		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
782	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Housing application status and personal information update on the waiting list	The client was registered on 2021/02/01 and Reg No. 714241. The client was provided with an application form to update information. Explained what documents to bring	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
783	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Housing application status and personal information update on the waiting list	The client was registered on 2021/07/30 and Reg No. 729093. The client was provided with an application form to update information. Explained what documents to bring	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
784	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Housing application status and personal information update on the waiting list	The client was registered on 2012/11/19 and Reg no: 552193. The client was provided with an application form to update information. Explained what documents to bring	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
785	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Provision of wheelie bins at Block B in Cloeteville	The process of receiving new wheelie bins was explained. The department is looking into the installation of Moloks	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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786	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Agriculture	Provision of land for agriculture for the establishment of community vegetable gardens in Cloeteville	The client was advised that there will be portions of land advertised for agriculture in the near future on media platforms	Directorate: PED	Department: Development Planning	Rural Management and Environment	Local	
787	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Construction	Investigate sewer blockage at Curry Street N0.50 in Cloeteville. Deploy a team to examine the plastic toilet and explore the feasibility of installing a formal toilet.	PMU to investigate and determine if a permanent toilet is financially feasible and if there is enough capacity in the network.	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local	
788	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Construction	Replacement of the leaking pipe that connects the toilet pot to the wall at No. 3 Curry Street		Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local	
789	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Construction	Repairing of the leaking roof due to a faulty geyser at No. 3 Curry Street		Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local	
790	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Construction	Replacement of the plugs that are not working at No. 3 Curry Street		Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local	
791	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Property Management	The request is for an unused municipal space / facility in Ward 16 to host youth projects as Stellenbosch FC wants to partner with the community for sport development in Cloeteville		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
792	Have Your Say	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Installation of CCTV cameras in Cloeteville		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
793	Have Your Say	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Increase visibility of police in Cloeteville		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Provincial	Department of Police Oversight and Community Safety
794	Have Your Say	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Provision of low-cots or GAP housing development opportunities in Cloeteville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
795	Have Your Say	Ward 16	Cllr. Elsabe Vermeulen	Electrical Services	Reduction of electricity costs or rates		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
796	Have Your Say	Ward 16	Cllr. Elsabe Vermeulen	Water Services	Reduction of water costs		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
797	Have Your Say	Ward 16	Cllr. Elsabe Vermeulen	Electrical Services	Reduction of electricity costs or rates		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
798	Have Your Say	Ward 16	Cllr. Elsabe Vermeulen	Income and Expenditure	Reduction of rates and taxes to be affordable		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
799	Have Your Say	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Installation of CCTV cameras in Cloeteville		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
800	Have Your Say	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Increase visibility of police in Cloeteville		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Provincial	Department of Police Oversight and Community Safety
801	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Property Management	In need of driving school, K53 facilities		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	

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802	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Local Economic Development and Tourism	Provision of Driving School K53 facilities		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
803	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Land for housing development: Cloeteville is breeding lawlessness and crime because we are cramped to capacity. Cloeteville needs to expand. So that our people can live in dignity. Land for housing needs to be identify.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	Department of Infrastructure
804	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Income and Expenditure	Provision of clarity of increase of account from R200 pm to R600 for indigent registered citizen at Monteray W/S 13 in Cloeteville	The resident's municipal account was checked, and it was noted that the resident was registered for indigent. It was also noted that the increase was due to the water usage increasing from 27kl to 33kl. Treasury municipal official advised resident to go to the municipal office and make an arrangement to pay off the arrears on the account.	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
805	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Water Services	Provision of clarity of urge increase of water usage account from R200 pm to R600 at Monteray W/S 13 in Cloeteville		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
806	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Replacement of kitchen and porch lights at Municipal flats in Cloeteville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
807	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Parks and Open Spaces	Relocation of the spotlights on Tobruk playpark to lighten the playpark area and not the road in Cloeteville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
808	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Electrical Services	Repairing of streetlights at Gabriel Street has been problematic since the upgrade overhead to underground the lights behind Pieter Langeveldt and Stellita Park in Cloeteville	The supply line was removed during the overhead to underground project, the temporary line was deemed unsafe. The supply line needs to be reinstated / installed safely.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
809	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Electrical Services	Provision of assistance with the application for a new split pp meter, currently common base prepaid installed	The metering department to investigate the condition of the meter	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
810	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Roads, Transport and Stormwater	Installation of speed bumps at King Street in Cloeteville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
811	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Roads, Transport and Stormwater	Cleaning of the stormwater drain in Tobruk Park Street in Cloeteville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
812	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Environmental Management	Cutting off three streets at Gabriels Road, just past Stellita Park entrance in Cloeteville		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
813	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Safety and Security	Increase the visibility of law enforcement for kids fighting after school in Cloeteville	Law enforcement to patrol at school	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
814	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Safety and Security	Request for a proper response from SAPS for complaints in Cloeteville		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Provincial	Department of Police Oversight and Community Safety
815	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Safety and Security	Law enforcement responded to loud music complaints in Cloeteville.	The matter will be addressed with law enforcement	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
816	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Safety and Security	Increase visibility of law enforcement to reduce student robberies in Cloeteville	Regular patrols and joint operations with SAPS as per SSP agreement to address robberies	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	

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817	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	Repairing of the broken fence at the tennis courts in Cloetesville	It was explained that the project is split into two phases, of which the civil part has been completed. We have appointed a contractor to complete the remaining works, but prior to starting construction, we need to fence the courts. Await the approval of the fencing tender to appoint a contractor to fence the courts. The project is planned to be finished end December 2024	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local		
818	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	Provision of assistance to apply for the usage of the tennis courts for the "dropouts" programmes in Cloetesville	The client was advised to work through the councillor of the ward	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local		
819	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	Availability of the Cloetesville Sportsground to be utilised by the youth		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local		
820	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	Construction of a netball court in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local		
821	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	Resurfacing of the existing courts in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local		
822	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	Construction of a multi-purpose court with cloakrooms, toilets, and an office for admin staff in Cloetesville	It was explained that a feasibility study needs to be done and funding must be requested for this project. It is suggested that the Cloetesville Sport Council send a letter to the Sport office requesting this need	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local		
823	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	Renovation or development of the toilets at the rugby clubhouse in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local		
824	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	Provision of a constitution, and what is the period for someone to serve on the Cloetesville sport council	The client was advised to report these concerns to the SSRA and the MMC for Sport. The Section: Recreation and Sport will also discuss this with the Director since their User Agreement must be reviewed	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local		
825	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	People who serve on the Cloetesville Sports Council take advantage of it for their own gain	The client was advised to report these concerns to the SSRA and the MMC for Sport. The Section: Recreation and Sport will also discuss this with the Director since their User Agreement must be reviewed	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local		
826	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	A certain family collects entrance fees at the gates in Cloetesville	The client was advised to report these concerns to the SSRA and the MMC for Sport. The Section: Recreation and Sport will also discuss this with the Director since their User Agreement must be reviewed	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local		
827	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	The secretary at Cloetesville Sports Council has more power than the chairperson of the Sports Council	The client was advised to report these concerns to the SSRA and the MMC for Sport. The Section: Recreation and Sport will also discuss this with the Director since their User Agreement must be reviewed	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local		
828	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	Accessibility of the field at Cloetesville Sportsground to children from the community	The client was advised to report these concerns to the SSRA and the MMC for Sport. The Section: Recreation and Sport will also discuss this with the Director since their User Agreement must be reviewed	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local		

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829	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	Currently a function/tournament is being planned between Cloeteville and Ida's Valley sport councils and the role players are politically connected. A derby between Cloeteville and Luckhoff took place 3 weeks ago and it was suggested that the event be held at Van Der Stel Sports Ground due to Cloeteville being a hotspot. Many parents were unhappy because they could not attend	The client was advised to report these concerns to the SSRA and the MMC for Sport. The Section: Recreation and Sport will also discuss this with the Director since their User Agreement must be reviewed	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
830	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	Repairing of the tennis courts in Cloeteville	It was explained that the project is split into two phases, of which the civil part has been completed. A contractor has been appointed to finalise the remaining works, but before construction can commence, the courts need to be fenced first. Await the approval of the fencing tender to appoint a contractor to fence the courts. The project is planned to be finished end December 2024	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
831	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Community Development	Driver's license program: Ms Du Toit and her husband started a program to help youth get sponsors to pay their fees for driver's licenses. Request for assistance from the municipality. They request that the Community Development section liaise with Ms. Du Toit		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
832	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Roads, Transport and Stormwater	Improvement of stormwater ground channels at the back of the open field at Stellita Park in Cloeteville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
833	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Roads, Transport and Stormwater	In Cloeteville, speed humps have been installed on Lang Road (between Kloof Street and Lang Street) to slow down vehicle movement as children cross the road.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
834	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Housing application status and personal information update on the waiting list		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
835	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Housing application status and personal information update on the waiting list	The client was registered on 1998/09/07 and Reg no: 532493. The client was provided with an application form to update information. Explained what documents to bring	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
836	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Local Economic Development and Tourism	The NPO Organisation (Transform Cloeteville Together) submitted a proposal in 2023 to manage the market in Cloeteville. Enquired on why their proposal was unsuccessful	Provided feedback to the community member on the shortcomings of their proposal	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
837	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Repairing of the broken toilet pot at 1 Monte Christo Flats, Rhode Street. The owner is old and sick to report himself		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
838	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Electrical Services	Behind the stadium at the Cloeteville Sportsground parking area, the cables are removed from the ground. The ground must be filled to avoid possible injuries		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
839	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Repairing of the leaking roof during the rainy season and repairing of the ceiling at No. 13 Monteray Flats in Cloeteville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
840	IDP Open Day	Ward 17	Vacant	Safety and Security	Installation of security cameras at the back of William Street, Cloeteville (Open Space next to Rietbosch Primary).	The Department will investigate the matter.	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
841	Email	Ward 18	Alderman JC Anthony	Spatial Planning	Adjustment: Klapmuts Urban Edge		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	

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842	Email	Ward 18	Alderman JC Anthony	Spatial Planning	Smart City Precinct includes Farms 1515, RE/ 742, 26/32, RE24/32 and 27/32.		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
843	Email	Ward 18	Alderman JC Anthony	Spatial Planning	Development of Portion 1 of Farm 1151 including industrial and agro-industrial		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
844	Email	Ward 18	Alderman JC Anthony	Spatial Planning	Inclusion of a portion of Ptn 33 of Farm 748, into the Klapmuts Urban Edge		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
845	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Administration	Provision of assistance with registering on the housing database	The client was advised on the process of the waiting list and to visit their local ward office to enquire on their status or to update any information on their application. Also explained the process of roadshows, which happen yearly in all the municipal areas	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
846	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Development	Provision of housing opportunities for backyard dwellers in Klapmuts	The department is still in the process of investigating proper land for a new project	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
847	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Administration	Provision of assistance with registering on the housing database	The client was advised on the process of the waiting list and to visit their local ward office to enquire on their status or to update any information on their application. Also explained the process of roadshows, which happen yearly in all the municipal areas	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
848	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Development	Provision of housing opportunities in Klapmuts	The department is still in the process of investigating proper land for a new project	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
849	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Development	Seek clarity why the municipality does not use the available municipal land for housing development in Klapmuts		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
850	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Development	Provision of housing opportunities in Klapmuts	The department is still in the process of investigating proper land for a new project	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
851	IDP Open Day	Ward 18	Alderman JC Anthony	Property Management	Municipal land to be sold to black people, not only white people in Klapmuts		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
852	IDP Open Day	Ward 18	Alderman JC Anthony	Local Economic Development and Tourism	Provision of land for small business in Klapmuts		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
853	IDP Open Day	Ward 18	Alderman JC Anthony	Income and Expenditure	The resident indicated that the water meter was stolen during the night, and this caused major water losses. Water usage was approximately 31 kilolitres. The resident lodged a complaint and a case at the police station and alerted the municipality. The municipality came out and replaced the meter. However, the municipal account is very high, and resident will not be able to pay the account as is at Jacobs Street 2 in Klapmuts	Resident's accounts were looked at and it was verified that the account was high. Recommend resident to visit the municipal office and apply for indigent and to arrange for the payment of the arrears. Resident acknowledged the above and indicated that she will visit the municipal offices in Klapmuts and apply for indigent and follow required credit control and debt collection procedures in terms of payment of arrears.	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
854	IDP Open Day	Ward 18	Alderman JC Anthony	Income and Expenditure	Provision of feedback on the Indigent application of Jojo Street NR38 (ERF 927)	Resident's municipal account was checked on the system and it was noted that her indigent was successful. It was explained to her that the only requirement is that the difference be paid between the free water they receive and the total usage. Official also asked the total household members due to the water usage. Resident indicated that including herself, they were currently 7 people residing within the home	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	

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855	IDP Open Day	Ward 18	Alderman JC Anthony	Income and Expenditure	Investigation of the newly installed water meters by the municipality to assist unemployed residents to manage water usage which seems to result to resident paying more for water than previously	Resident's municipal account was viewed, and it was noted that the water usage is the same as per the previous older water meter. However, it was noted that the account was currently in arrears. It was recommended to the resident to visit the municipal offices and apply for indigent. This would assist in making the payment of the municipal account more affordable	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
856	IDP Open Day	Ward 18	Alderman JC Anthony	Income and Expenditure	An investigation of a house or erf in which the resident's parents got a water bill before residing there ten years ago. The resident wanted to know how long the municipality archives its accounting records.	It was indicated to the resident that the records are still there even if a property are sold to another owner. The historical record of all property is still on the municipal system. The resident however could not provide the relevant information to check if said erf or house does exist. He was advised that unfortunately cannot discuss the particulars of the account (if he had any credible information) as the account is not in his name and can only be discussed with the account holder/ registered owner. Resident were accepting of this information	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
857	IDP Open Day	Ward 18	Alderman JC Anthony	Supply Chain Management	Explain the SCM processes and procedures for selecting small contractors services providers	The resident was advised that all SCM processes and procedures are transparent and open and that all policies are available on our municipal website	Directorate: Financial Services	Department: Supply Chain Management	Financial Services	Local	
858	IDP Open Day	Ward 18	Alderman JC Anthony	Supply Chain Management	Make provision for a fair SCM selection process for small service providers to rotate tenders among different service providers		Directorate: Financial Services	Department: Supply Chain Management	Financial Services	Local	
859	IDP Open Day	Ward 18	Alderman JC Anthony	Supply Chain Management	Investigation of SCM officials who give tenders to their families or relatives	In terms of the allegation, it was advised that he address a formal complaint to the accounting officer via the whistle blowers programme and submit all related evidence, etc with the formal complaint.	Directorate: Financial Services	Department: Supply Chain Management	Financial Services	Local	
860	IDP Open Day	Ward 18	Alderman JC Anthony	Electrical Services	Repairing of the streetlight in front of 27 Moses Street in Klappmuts		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
861	IDP Open Day	Ward 18	Alderman JC Anthony	Electrical Services	Provision of the electric meter box for the house at 20 Anthony Street in Klappmuts		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
862	IDP Open Day	Ward 18	Alderman JC Anthony	Property Management	Explain the procedures of churches to apply for land	To visit property management and enquire about vacant land. Town planning, infrastructure, economic development	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
863	IDP Open Day	Ward 18	Alderman JC Anthony	Local Economic Development and Tourism	Provision of land to relocate the communal pig farmers / small scale pig farmers in Klappmuts		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
864	IDP Open Day	Ward 18	Alderman JC Anthony	Property Management	Provision of land to build churches in Klappmuts	There is demarcated land in Klappmuts for certain type of activities to take place. The member can visit the property management office. Municipality also sells land on the open market when available	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
865	IDP Open Day	Ward 18	Alderman JC Anthony	Property Management	Provision of land to build churches in Klappmuts	There is demarcated land in Klappmuts for certain type of activities to take place. The member can visit the property management office. Municipality also sells land on the open market when available	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
866	IDP Open Day	Ward 18	Alderman JC Anthony	Facilities	Repairing of the roof leaking; 3 broken doors could not open, and the oven that is not working; and provision of more tables Klappmuts MPC		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
867	IDP Open Day	Ward 18	Alderman JC Anthony	Roads, Transport and Stormwater	Installation of tar road on the part where the sewer connection was made across Blossom Street between Mandela City and the new housing scheme and the section where pipes are installed in Klapmuts		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
868	IDP Open Day	Ward 18	Alderman JC Anthony	Roads, Transport and Stormwater	Repairing of all potholes on streets in Klapmuts		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
869	IDP Open Day	Ward 18	Alderman JC Anthony	Roads, Transport and Stormwater	Repairing of potholes at Gone Street in Klapmuts		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
870	IDP Open Day	Ward 18	Alderman JC Anthony	Roads, Transport and Stormwater	Installation of the mirror at the corner of Cloete and Cornelius Street in Klapmuts		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
871	IDP Open Day	Ward 18	Alderman JC Anthony	Roads, Transport and Stormwater	Installation of the speedhump at both approaches of the corner of Cloete and Cornelius Street in Klapmuts		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
872	IDP Open Day	Ward 18	Alderman JC Anthony	Safety and Security	Installation of CCTV cameras at Klapmuts sports field to monitor people breaking the fence	CCTV tender not yet in place	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
873	IDP Open Day	Ward 18	Alderman JC Anthony	Safety and Security	Increase visibility of law enforcement for people making fires against the fence of the Klapmuts sports field at night	The department will request Law Enforcement to do patrols at night	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
874	IDP Open Day	Ward 18	Alderman JC Anthony	Safety and Security	Enforcement of by-law for people praying day and night on the field and making fire at Merchant Street	The department will request Law Enforcement to do patrols at night	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
875	IDP Open Day	Ward 18	Alderman JC Anthony	Informal Settlements	Installation of water and sanitation services in La Rochelle Informal Settlement	There's an ablution facility in La Rochelle informal settlement that is being managed/ maintained by the Municipality	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
876	IDP Open Day	Ward 18	Alderman JC Anthony	Water Services	Investigation of stopcock leak	Reported with Reference: WN_000042518	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
877	IDP Open Day	Ward 18	Alderman JC Anthony	Water Services	Investigation of water running constantly since before the winter in Klapmuts	Water services to investigate	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
878	IDP Open Day	Ward 18	Alderman JC Anthony	Income and Expenditure	Investigation of the water bill is +/- R25000 a month at 2 Jacobs Street Klapmuts, Erf 62 in Klapmuts. The client also reported that her water meter was stolen last year November 2023 and the Municipality repaired and replaced the water meter		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
879	IDP Open Day	Ward 18	Alderman JC Anthony	Community Development	Provision of assistance to Klapmuts Unemployment Services organisation for youth unemployment and skills development with Funding of NGO; Capacity Building information; Access to DCAS with specific focus on music development afternoon programme; and Skills Development for youth	Grant in Aid programme explained to: 19 Sept Call for proposals with clarification workshops for which you have to RSVP. Contact details provided. Financial Management Workshop: 4 Oct at Klapmuts Community Hall. Provided RSVP details to participate. DCAS: Contact details to link with DCAS on possibly Drama Festival and music programme if they have. Will request P Jansen to make contact with Mr Ntsasa to put him in contact. Provided contact for Stellempley to ensure that they access skills development programmes. The department will also provide access to municipal skills development programmes when they become available	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
880	IDP Open Day	Ward 18	Alderman JC Anthony	Local Economic Development and Tourism	Provision of assistance to Klapmuts Unemployment Services organisation for youth unemployment and skills development with Jobseekers Database		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
881	IDP Open Day	Ward 18	Alderman JC Anthony	Community Development	Provision of information about GiA processes and requirements are needed to apply	Explained the following: 19 Sept new call for proposals with dates of 3 compulsory clarification meetings. Must RSVP to attend one of the meetings to access latest policy, application form and information on process. Submit application by closing day (end Nov). Access Draft outcome during April 2025 comment period. Access final outcome after final approval of draft budget. Successful applicants sign MOA's during June 2025. Payment of donations towards end of July 2025, beginning Aug 2025	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
882	IDP Open Day	Ward 18	Alderman JC Anthony	Waste Management	Inspection of the illegal dumping occurring behind the premises at 3024 Cornation Street in Klapmuts	Inspection to be conducted on 12/09/2024. We will contact the community	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
883	IDP Open Day	Ward 18	Alderman JC Anthony	Informal Settlements	Provision of toilets and water inside the structures in La Rochelle just like the TRA's in Mandela City	La Rochelle community already have access to public toilets and taps with clean running water just like all the other informal settlements areas in Stellenbosch.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
884	IDP Open Day	Ward 18	Alderman JC Anthony	Informal Settlements	Provision of information if people at the TRA's have ownership of the TRA's	TRA's are structures owned by the Municipality and they are managed by Housing Administration, individuals occupying the TRA's does not own the structures, they put the temporarily until they are allocated a formal structure of plot if qualify	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
885	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Administration	Provision of information if the housing waiting list gets audited? If so, how can he get access to the audit outcomes	The housing waiting list does get audited, however, the is a process to be followed to get that type of information	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
886	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Development	Utilisation of the available land at the Multipurpose Centre up to Mandela City to build houses in Klapmuts		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
887	IDP Open Day	Ward 18	Alderman JC Anthony	Local Economic Development and Tourism	Investigation of the unemployment database selecting the same people repeatedly for the projects in Klapmuts		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
888	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities in Klapmuts		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
889	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
890	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
891	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities for backyarders in Klapmuts	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
892	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
893	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Development	Indicate a timeline for the housing development plan in Klapmuts	The first step is for an individual to ensure they are registered on the Housing waiting list. At the moment the department is still in the process of searching for suitable land	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
894	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
895	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Administration	Provision registration on housing database information for residents earning above R3500	The client was advised he can apply for GAP housing	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
896	IDP Open Day	Ward 18	Alderman JC Anthony	Recreation and Sport	Installation of lights on Klappmuts Sports field		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
897	IDP Open Day	Ward 18	Alderman JC Anthony	Recreation and Sport	Fencing around Klappmuts Sports field for access control during events.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
898	IDP Open Day	Ward 18	Alderman JC Anthony	Recreation and Sport	Repairing of filling of the holes on Klappmuts Sport field		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
899	IDP Open Day	Ward 18	Alderman JC Anthony	Recreation and Sport	Renovation of Klappmuts Clubhouse.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
900	IDP Open Day	Ward 18	Alderman JC Anthony	Recreation and Sport	Regularly maintenance of the existing sports field in Klappmuts		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
901	IDP Open Day	Ward 18	Alderman JC Anthony	Parks and Open Spaces	Construction of the new playpark at the entrance of Klappmuts		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
902	IDP Open Day	Ward 18	Alderman JC Anthony	Parks and Open Spaces	Identification of a space/ facility in Klappmuts or utilise the Multipurpose Centre for playing pool		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
903	IDP Open Day	Ward 18	Alderman JC Anthony	Parks and Open Spaces	Maintenance of the playpark in Merchant Street in Klappmuts		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
904	IDP Open Day	Ward 18	Alderman JC Anthony	Parks and Open Spaces	Maintenance and fencing of the playpark in Gordons Street in Klappmuts		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
905	Have Your Say	Ward 18	Alderman JC Anthony	Community Development	Establishment of youth programmes such as dance classes, majorance, youth workshops, anti drug campaigns and drug awareness; and emotional abuse in Klappmuts		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
906	Have Your Say	Ward 18	Alderman JC Anthony	Local Economic Development and Tourism	Identification of land for small businesses in Klappmuts		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
907	Have Your Say	Ward 18	Alderman JC Anthony	Recreation and Sport	Construction of a swimming pool in Klappmuts		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
908	Have Your Say	Ward 18	Alderman JC Anthony	Community Development	Establishment of an elderly care centre for retired pensioners in Klappmuts		Directorate: Community and Protection Services	Section: Community Development	Community Services	Provincial	Department of Social Development
909	Have Your Say	Ward 18	Alderman JC Anthony	Electrical Services	Repairing of burnt electric boxes in Klappmuts		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
910	Have Your Say	Ward 18	Alderman JC Anthony	Electrical Services	Reduction of electricity costs or rates		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
911	Email	Ward 19	Cllr. James Williams	Spatial Planning	Inclusion of Vaaldraci / Elsenburg within the Urban Edge of WCO24		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
912	IDP Open Day	Ward 19	Cllr. James Williams	Traffic Enforcement	Installation of a speed camera on R44 (Kanonkop)		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
913	IDP Open Day	Ward 19	Cllr. James Williams	Safety and Security	Investigation of astray horses causing accidents at De Novo		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
914	IDP Open Day	Ward 19	Cllr. James Williams	Safety and Security	Installation of LPR cameras at De Novo and Koelenhof Road	New CCTV Tender in process	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
915	IDP Open Day	Ward 19	Cllr. James Williams	Safety and Security	Installation of Safety Monitors in Cloetesville		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
916	IDP Open Day	Ward 19	Cllr. James Williams	Safety and Security	Increase visibility of Law Enforcement in Cloetesville and Koelenhof		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
917	IDP Open Day	Ward 19	Cllr. James Williams	Traffic Enforcement	Installation of a speeding camera on Muldersvlei road students are speeding		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
918	IDP Open Day	Ward 19	Cllr. James Williams	Recreation and Sport	Establishment of sport activities in De Novo		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
919	Email	Ward 20	Cllr. Joseph Joon	Spatial Planning	Adjustment: Lynedoch Urban Edge		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
920	IDP Open Day	Ward 20	Cllr. Joseph Joon	Electrical Services	Installation of streetlights in Raithby road, the area is too dark		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
921	IDP Open Day	Ward 20	Cllr. Joseph Joon	Electrical Services	Checking of all the streetlights in Raithby Park, in Hendrick Street, streetlight are falling over		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
922	IDP Open Day	Ward 20	Cllr. Joseph Joon	Electrical Services	Repairing of streetlights in Watson Way. They were damaged during the storm. It was reported in February and 10 June 2024 but there was no response		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
923	IDP Open Day	Ward 20	Cllr. Joseph Joon	Electrical Services	Repairing of streetlights at Sampson Street streetlights are not working and rather never worked		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
924	IDP Open Day	Ward 20	Cllr. Joseph Joon	Electrical Services	Repairing of the damaged streetlight Kiosk in Sampson Street, Wagner and Watson Way		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
925	IDP Open Day	Ward 20	Cllr. Joseph Joon	Electrical Services	Repairing of streetlights at Newlands Street and the end of Watson Way streetlights are also not working		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
926	IDP Open Day	Ward 20	Cllr. Joseph Joon	Electrical Services	Repairing of the streetlight pole in front of 54 Watson was skew, it was damaged during the storm		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
927	IDP Open Day	Ward 20	Cllr. Joseph Joon	Electrical Services	Removal or relocate the electric box in Digteby Street it is located in a high accident area		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
928	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Construction of sidewalks on both sides of the road along the Raithby Rd from Winery Rd to the Raithby-Annandale Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
929	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Cleaning of the open stormwater channels on both sides of the road at Raithby Rd from Winery Rd to Raithby-Annandale Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
930	IDP Open Day	Ward 20	Cllr. Joseph Joon	Water Services	Replacement of the old asbestos waterpipes in Raithby		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
931	IDP Open Day	Ward 20	Cllr. Joseph Joon	Water Services	Replacement of the damaged roof of old water reservoir in Shaw Street this structure must to be demolished		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
932	IDP Open Day	Ward 20	Cllr. Joseph Joon	Water Services	Relocate the Raithby Heights water meter located at Shaw Street to the entrance gate of the housing development		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
933	IDP Open Day	Ward 20	Cllr. Joseph Joon	Waste Management	Removal of old recycling sign and poles along Raithby Rd just after Raithby Vine Estate access		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
934	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Repainting all road-marking and straightened all traffic sign posts, and replace where needed in Raithby		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
935	IDP Open Day	Ward 20	Cllr. Joseph Joon	Area Cleaning	Provision of supervision and distribution of recycling bags to EPWP worker to pick-up litter and shovelling\removing weeds on the sidewalk in Raithby		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
936	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Investigation and repairing of the stormwater dam at Raithby Height discharge water onto the rugby field and to the surrounding house. Raithby Rate payers association is concern about the structural strength of the dam.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
937	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Cleaning of all stormwater systems including pipes, catchpits, manholes, kerb inlets, and open channels to prevent any floods in Raithby		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
938	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Repairing of potholes at Watson Way		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
939	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of drain covers in Raithby area		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
940	IDP Open Day	Ward 20	Cllr. Joseph Joon	Environmental Management	Cleaning of Moddergat river		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
941	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of traffic signals and\or Traffic calming at R44/Winery Rd intersection		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Provincial	Department of Infrastructure
942	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of speedhumps for Digteby		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
943	IDP Open Day	Ward 20	Cllr. Joseph Joon	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
944	IDP Open Day	Ward 20	Cllr. Joseph Joon	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
945	IDP Open Day	Ward 20	Cllr. Joseph Joon	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
946	IDP Open Day	Ward 20	Cllr. Joseph Joon	Local Economic Development and Tourism	Provision of information regarding registering on Job Seekers Database	Requirement and where the client can register were explained to him	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	

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947	IDP Open Day	Ward 20	Cllr. Joseph Joon	Housing Development	Provision of the housing development opportunities in Vloffenburg		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
948	IDP Open Day	Ward 20	Cllr. Joseph Joon	Property Management	Provision of land to build churches in Longlands		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
949	IDP Open Day	Ward 20	Cllr. Joseph Joon	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
950	IDP Open Day	Ward 20	Cllr. Joseph Joon	Housing Administration	Provision of assistance to register on housing database or waiting list		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
951	IDP Open Day	Ward 20	Cllr. Joseph Joon	Housing Administration	Provision of information regarding qualifying for housing and the criteria		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
952	IDP Open Day	Ward 20	Cllr. Joseph Joon	Environmental Management	Pruning of alien eradication in Raithby		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
953	IDP Open Day	Ward 20	Cllr. Joseph Joon	Environmental Management	Pruning and removal of alien vegetation (Penny gum trees) between Winery Road and Raithby Road		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
954	IDP Open Day	Ward 20	Cllr. Joseph Joon	Environmental Management	Removal or cutting of trees obstructing power lines in Annandale Road and Raithby		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
955	IDP Open Day	Ward 20	Cllr. Joseph Joon	Recreation and Sport	Development of a sports field and hall in Vloffenburg.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
956	IDP Open Day	Ward 20	Cllr. Joseph Joon	Parks and Open Spaces	Development of a playpark in Longlands on the plots that have been identified for a play park		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
957	IDP Open Day	Ward 20	Cllr. Joseph Joon	Parks and Open Spaces	Maintenance of the park in Digteby		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
958	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of visible road signs in Raithby, especially when entering town and near Copper Cattle Restaurant		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
959	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Reinstallation of signs to indicate vehicle weight at Raithby. The previous signs were removed		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
960	IDP Open Day	Ward 20	Cllr. Joseph Joon	Cleaning of Rivers	Cleaning of Moddergat river		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
961	IDP Open Day	Ward 20	Cllr. Joseph Joon	Parks and Open Spaces	Cutting of grass at Samson Street and playpark area		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
962	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of the pedestrian crossing on the new road at Kompanjiesdrift		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
963	IDP Open Day	Ward 20	Cllr. Joseph Joon	Electrical Services	Installation of streetlights at Kompanjiesdrift		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
964	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Cleaning of drains in Vloffenburg		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
965	IDP Open Day	Ward 20	Cllr. Joseph Joon	Electrical Services	Repairing of faulty streetlights from Vloffenburg Station to the Stop		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
966	IDP Open Day	Ward 20	Cllr. Joseph Joon	Safety and Security	Issuing of warning letter to the owner of more than 2 dogs on a premises at Vloffenburg (Klein Digteby)	The department will arrange an awareness session with Law Enforcement and hand out pamphlets	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
967	IDP Open Day	Ward 20	Cllr. Joseph Joon	Safety and Security	Provision of assistance with safety equipment for the Vloffenburg NHW		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
968	IDP Open Day	Ward 20	Cllr. Joseph Joon	Traffic Enforcement	Installation of speeding camera at Baden Powell R310 (opposite the garage) and Vloffenburg		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
969	IDP Open Day	Ward 20	Cllr. Joseph Joon	Safety and Security	Investigation of the cable theft in Vloffenburg between 00h00 and 02h00 at night	Complaints to be reported to the Control room and crime related complaints like theft needs to be given to SAPS	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Provincial	Department of Police Oversight and Community Safety
970	Have Your Say	Ward 20	Cllr. Joseph Joon	Agriculture	Provision of financial support to Faure Wine Farm to keep the farm operating and providing jobs to the community		Directorate: PED	Department: Development Planning	Rural Management and Environment	Local	
971	Have Your Say	Ward 20	Cllr. Joseph Joon	Housing Development	Provision of housing development opportunities for Faure Wine Farm community		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
972	Have Your Say	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Yearly maintenance and repairing of the gravel road at Faure Wine Farm community		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
973	Have Your Say	Ward 20	Cllr. Joseph Joon	Education	Construction of a high school for Faure Wine Farm community					Provincial	Western Cape Education Department
974	Have Your Say	Ward 20	Cllr. Joseph Joon	Education	Repairing and maintenance of the primary school in Faure Wine Farm community					Provincial	Western Cape Education Department
975	Have Your Say	Ward 20	Cllr. Joseph Joon	Libraries	Construction of libraries with computer facilities in Faure Wine Farm community		Directorate: Corporate Services	Office of the Director Corporate Services	Corporate Services	Provincial	Western Cape Education Department
976	Have Your Say	Ward 20	Cllr. Joseph Joon	Electrical Services	Installation of electricity in Faure Wine Farm community		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
977	Have Your Say	Ward 20	Cllr. Joseph Joon	Local Economic Development and Tourism	Provision of support to establish a telecommunication business in the Faure Wine Farm community		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
978	Have Your Say	Ward 20	Cllr. Joseph Joon	Water Services	Installation of ablution facilities in Faure Wine Farm community		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
979	Have Your Say	Ward 20	Cllr. Joseph Joon	Water Services	Provision of water services in Faure Wine Farm community		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
980	Online Form	Ward 20	Cllr. Joseph Joon	Property Management	Multi-Purpose Centre: This should be a place to conduct community activities, after-school support and evening adult education and other services like health monitoring, gym exercises etc		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
981	Online Form	Ward 20	Cllr. Joseph Joon	Recreation and Sport	These facilities should support activities like BMX, skateboarding, basketball and other modern sports. Also a park for young children.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
982	Have Your Say	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Repairing the stormwater pipes in Digteby area, Vloffenburg.	The Roads and Stormwater Department will investigate	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
983	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Objection: Eastern Link Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
984	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Objection: Eastern Link Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
985	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Objection: Eastern Link Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
986	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Objection: Eastern Link Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
987	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Objection: Eastern Link Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
988	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Objection: Eastern Link Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
989	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Objection: Eastern Link Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
990	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Objection: Eastern Link Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
991	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Objection: Eastern Link Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
992	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Objection: Eastern Link Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
993	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Objection to Wildebosch extension		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
994	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Objection: Eastern Link Rd and Brandwacht No 1049		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
995	Email	Ward 21	Cllr. Mynard Slabbert	Spatial Planning	Objection: Eastern Link Rd and Brandwacht No 1050		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
996	Email	Ward 21	Cllr. Mynard Slabbert	Land Use Management and Building	Objection: Eastern Link Rd and Brandwacht No 1051		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
997	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	CITP and Eastern Link Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
998	Email	Ward 21	Cllr. Mynard Slabbert	Spatial Planning	CITP and Eastern Link Rd		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
999	Email	Ward 21	Cllr. Mynard Slabbert	Spatial Planning	Objection Eastern Link road, and 'Trumali road extension' Stellenbosch		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
1000	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Objection Eastern Link road, and 'Trumali road extension' Stellenbosch		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1001	Email	Ward 21	Cllr. Mynard Slabbert	Land Use Management and Building	Objection Eastern Link road, and 'Trumali road extension' Stellenbosch		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
1002	Email	Ward 21	Cllr. Mynard Slabbert	Land Use Management and Building	Libertas Farm and Eastern Link Rd		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
1003	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Libertas Farm and Eastern Link Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1004	Email	Ward 21	Cllr. Mynard Slabbert	Spatial Planning	Libertas Farm and Eastern Link Rd		Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
1005	Email	Ward 21	Cllr. Mynard Slabbert	Land Use Management and Building	Brandwacht No 1049 and Wildebosch Extension		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
1006	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Brandwacht No 1049 and Wildebosch Extension		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1007	Email	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Eastern Link Rd and Farm Brandwacht No1049		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1008	Email	Ward 21	Cllr. Mynard Slabbert	Land Use Management and Building	Eastern Link Rd and Farm Brandwacht No1050		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
1009	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Installation of a mini-circle at the Serruria Rd and Nana Rd in Paradyskloof		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1010	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Repainting of chevron and road marking in the neighbourhood in Jamestown		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1011	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Repairing of potholes at 41 Parfaite Street, Jamestown		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1012	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Expected start date would be from June 2025. This is when the funds will be available. Groundworks will only start in September 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1013	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Expected start date would be from June 2025. This is when the funds will be available. Groundworks will only start in September 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1014	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Expected start date would be from June 2025. This is when the funds will be available. Groundworks will only start in September 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1015	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1016	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Provision of assistance with registration on the housing demand database	The client was provided with the application form (first time applicant) and explained which documents were needed	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1017	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Expected start date would be from June 2025. This is when the funds will be available. Groundworks will only start in September 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
1018	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Informal Settlements	Provision of assistance with the eviction case from the farmer	The client was advised to visit Andrea Lawrence at Informal Settlements regarding the eviction	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1019	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Expected start date would be from June 2025. This is when the funds will be available. Groundworks will only start in September 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1020	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Expected start date would be from June 2025. This is when the funds will be available. Groundworks will only start in September 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1021	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Provision of assistance with registration on the housing demand database	The client was provided with the application form (first time applicant) and explained which documents were needed	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1022	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Expected start date would be from June 2025. This is when the funds will be available. Groundworks will only start in September 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1023	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1024	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Expected start date would be from June 2025. This is when the funds will be available. Groundworks will only start in September 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1025	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Expected start date would be from June 2025. This is when the funds will be available. Groundworks will only start in September 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1026	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1027	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1028	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Expected start date would be from June 2025. This is when the funds will be available. Groundworks will only start in September 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1029	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Income and Expenditure	Provision of assistance with payment arrangement for the outstanding municipal account	The procedure for payment arrangement was explained by and Ms Cyster was advised to visit municipal offices and discuss a payment arrangement if possible	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
1030	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Income and Expenditure	Provision of information regarding the indigent subsidy and thresholds and the qualifying		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
1031	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Expected start date would be from June 2025. This is when the funds will be available. Groundworks will only start in September 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
1032	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Expected start date would be from June 2025. This is when the funds will be available. Groundworks will only start in September 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1033	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Expected start date would be from June 2025. This is when the funds will be available. Groundworks will only start in September 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1034	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Expected start date would be from June 2025. This is when the funds will be available. Groundworks will only start in September 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1035	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1036	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1037	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1038	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1039	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1040	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
1041	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1042	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1043	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1044	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1045	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1046	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1047	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Provision of information if phase 4 of the Jamestown housing project has approved plot and plans		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1048	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Provision of information regarding qualifying for housing and the criteria		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1049	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Provision of housing development opportunities for people that are staying in Jamestown in Wendy Houses		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1050	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Informal Settlements	Installation of electricity for residents residing in Jamestown's in the Wendy Houses		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1051	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Informal Settlements	Installation of electricity for residents residing in Jamestown's in the Wendy Houses		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1052	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
1053	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1054	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1055	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1056	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Community Development	Provision of assistance to the Jamestown organisation to support families with Gender-based violence; Divorce; fatherless homes and teenage-led households; and building of healthy households		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1057	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1058	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1059	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1060	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	The owner of Klein Wood Farm built houses for farm workers and registered the houses on his trust. The farmworker would like to know what will happen to the ownership of the houses when they are no longer working for the farm		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1061	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Provision of information regarding qualifying criteria and requirements to register for RDP housing		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1062	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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Community and Stakeholder Needs						Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
1063	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1064	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Housing application status and personal information update on the waiting list	The client was advised to visit housing administration office in relation of the housing waiting list and the importance of updating the application by coming to check your status on the database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1065	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Electrical Services	Provision of progress with electrification for Mountain View		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
1066	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1067	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Provision of information regarding qualifying for housing and the criteria		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1068	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Indicate a timeline for the housing development plan in Jamestown	Funding will be available in the 2025/26 FY to install services. The Municipality will go out on tender by July 2025 and it is expected that the contractors will be on-site during September 2025	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1069	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Informal Settlements	Installation of electricity for people that are staying in Jamestown in wendy houses		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1070	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Informal Settlements	Repairing of the leaking roof of the wendy house in Jamestown		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1071	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Informal Settlements	Provision of permission to extend the wendy house in Jamestown	Not permitted to extend municipal Wendy houses	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1072	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Informal Settlements	Provision of ablution facilities and electricity for people that were moved from High School (tops) to Mountainview, 7 months ago		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1073	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Community Development	Provision of funding for community development projects in the Jamestown community		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1074	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Cemeteries	Deployment of security at Jamestown Cemetery public vandalises the cemetery and fencing has been removed		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
1075	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Cemeteries	Installation of new fencing around Jamestown cemetery		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
1076	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Allow utilisation of the existing bridge at Blaauwklippen as a pathway to the Stellenbosch Square Mall. Security is currently stationed at the bridge for no access		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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1077	Online Form	Ward 21	Cllr. Mynard Slabbert	Housing Development	Waiting for a housing opportunity		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	Department of Infrastructure
1078	Online Form	Ward 21	Cllr. Mynard Slabbert	Electrical Services	Electricity tariffs are excessively high		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
1079	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Request for an update on progress / feedback on the Jamestown phase 2 and 3 development	Housing Pipeline approved. Implementation to commence.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure
1080	IDP Open Day	Ward 22	Cllr. Esther Groenewald	Land Use Management and Building	Provision of the status (process) with the Libertas Development as well as the density and size of the Development	Land Use Management will update Mr. Meyer	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
1081	Online Form	Ward 22	Cllr. Esther Groenewald	Safety and Security	Primary role of the Municipality is to share information (especially relating to cameras) with private security firms (Brandwacht)		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
1082	Online Form	Ward 22	Cllr. Esther Groenewald	Access to Basic Services	Ensure prompt response to street lighting, etc. Currently very good		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
1083	Online Form	Ward 22	Cllr. Esther Groenewald	Access to Basic Services	Ensure prompt response to potholes etc. Currently very good.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1084	Online Form	Ward 22	Cllr. Esther Groenewald	Access to Basic Services	Ensure prompt response to burst pipes etc. Currently very good.		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
1085	IDP Open Day	Ward 23	Cllr. Lwando Nkamisa	Roads, Transport and Stormwater	Implementation of traffic measures regarding the traffic congestion in lower / middle Dorp Street Central	The Municipality is looking to create a raised intersection in Dorp Street in the next 3 years	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1086	IDP Open Day	Ward 23	Cllr. Lwando Nkamisa	Roads, Transport and Stormwater	Installation of the missing arrow at the new intersection on Banghoek Road	Complaint will be checked on Municipal Complains Portal and actioned accordingly	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1087	IDP Open Day	Ward 23	Cllr. Lwando Nkamisa	Traffic Enforcement	Issuing of fines for parking on red line at Schroeder and Herte Street	The complaint will be forwarded to traffic services for enforcement	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
1088	IDP Open Day	Ward 23	Cllr. Lwando Nkamisa	Safety and Security	Increased visibility of law enforcement to curb theft on motor vehicles in Stellenbosch CBD	SAPS is aware of the on-going theft out of motor vehicles and law enforcement is assisting saps in crime prevention on a daily basis	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	

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1089	IDP Open Day	Ward 23	Cllr. Lwando Nkamisa	Safety and Security	Eviction of the homeless people around Voorgelegen Park	Law enforcement will conduct regular patrols do address the issue	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local		
1090	IDP Open Day	Ward 23	Cllr. Lwando Nkamisa	Parks and Open Spaces	Regular cleaning of Voorgelegen Park		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local		
1091	Stakeholder Engagement	Whole Municipal Area: All		Environmental Management	Maintenance of the Eikestad and Eerste Rivers damaged down the river from the biodiversity perspective	The Municipality is in the process of the maintenance of trees in the Eerste River.	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local		
1092	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	Bottelary road putting all the water down the side of the road into black pipes removing quite considerable biodiversity opportunities		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		
1093	Stakeholder Engagement	Whole Municipal Area: All		Environmental Management	Landslides in Franschhoek and other areas in Stellenbosch should be addressed and investigate people who are harvesting and transporting those rocks	Request the residents to provide details on the removal of rocks – report this to control room for action.	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local		
1094	Stakeholder Engagement	Whole Municipal Area: All		Environmental Management	Investigate the invasion of trees that need to be removed along the Eerste River and from Jonkershoek to Macassar as these trees are consuming a lot of water		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local		
1095	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	Municipality should make a survey on the river to protect the antique life of rivers and use stronger gabions to protect the rivers	RTS is responsible for the maintenance of the rivers.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		
1096	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	Municipality should make a survey on the river to protect the antique life of rivers and use stronger gabions to protect the rivers	RTS is responsible for the maintenance of the rivers.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		
1097	Stakeholder Engagement	Whole Municipal Area: All		Water Services	Ida's Valley dam is a concern, the walls have cracks that need inspections as it is dangerous at fault	Ida's Valley Dam – officials were sent to investigate the sides around the dam were high due to floods and water was flowing in the different directions. The dam is still in a fine condition	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local		
1098	Stakeholder Engagement	Whole Municipal Area: All		Water Services	Jonkershoek is not municipal land, the company managing the land there is dumping sewerage water that goes to the stream and people downstream will use the water for drinking and farming purposes, the municipality should conduct an investigation	Community members are encouraged to use the WhatsApp number to report the illegal dumping of sewerage for the municipality to take action	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local		
1099	Stakeholder Engagement	Whole Municipal Area: All		Recreation and Sport	Kayamandi Swimming Pool – Update as it was on the previous IDP. Will the Municipality construct a swimming pool for Kayamandi	There is no space for the construction of a swimming pool in Kayamandi. There is a private organisation that constructed a private swimming pool but does not accommodate the community of Kayamandi. There could be the possibility of open space in Northern Extension once completed	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local		
1100	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	Provision of an update on the construction of the crossing bridge from Kayamandi to Cloetesville is required	Kayamandi Bridge is on the budget. The tender rates were higher than the expected budget/cost, and as a result, the project has been retendered	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		

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No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
1101	Stakeholder Engagement	Whole Municipal Area: All		Land Use Management and Building	Provision of building plans for the ECDs as this is a prerequisite to register		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
1102	Stakeholder Engagement	Whole Municipal Area: All		Safety and Security	Building of the police station in Cloetesville due to the high crime rate	Suitable sites have been identified for SAPS, the municipality is waiting for SAPS feedback	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
1103	Stakeholder Engagement	Whole Municipal Area: All		Safety and Security	Consider Cloetesville when giving attention to the CCTV cameras	The hotspot for the installation of CCTV cameras in Cloetesville has been identified and once the new tender is implemented the installation will start	Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
1104	Stakeholder Engagement	Whole Municipal Area: All		Environmental Management	Municipality has one budget for all nature areas, request that the budget be split and allocated to different areas	The Department: Community Services will investigate and discuss with the CFO for the possibility of splitting the budget for nature areas	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1105	Stakeholder Engagement	Whole Municipal Area: All		Community Development	What is Municipality doing to address homelessness in Stellenbosch Town	Homelessness is a problem for the municipality as in other towns we need to come up with actions to address that. The Municipality has the Give Responsible Campaigns to assist in curbing the problem. Encourage people to give coupons instead of money to homeless people	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1106	Stakeholder Engagement	Whole Municipal Area: All		Community Development	ECD is the municipal function according to Children's Act and the Municipal Systems Act: Municipal planning and the provision of land and basic services such as water and electricity for ECDs	The Municipality is facing some obstacles with the upgrading and maintenance of ECDs programmes. Once building plans are approved the Municipality can have the discussion.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1107	Stakeholder Engagement	Whole Municipal Area: All		Housing Development	ECD is the municipal function according to Children's Act and the Municipal Systems Act: Make provision for ECD facilities on new housing developments.	When a housing development is planned, various land uses are taken into consideration dependant on the size of the potential site that must be developed. This is done by taking the Planning and Design Guidelines of CSIR into consideration. Thereby the layouts are measured against the CSIR Planning and Design principles which incorporates care facilities. It should be noted that care facilities are not a municipal function and thereby the budgeting to build such a facility would be the responsibility of a different sphere of government or entity.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1108	Stakeholder Engagement	Whole Municipal Area: All		Community Development	ECD is the municipal function according to Children's Act and the Municipal Systems Act: Municipality must develop by-law and If ECD does not comply municipality must do something as most people see ECD as a business opportunity not to develop the child	The Department: Education is responsible for the registration of ECDs and sets requirements and rules. Therefore the Municipality cannot do anything. The Municipality implements processes regarding fire safety, provides guidance and issues fire certificates to comply	Directorate: Community and Protection Services	Section: Community Development	Community Services	Provincial	Western Cape Education Department
1109	Stakeholder Engagement	Whole Municipal Area: All		Community Development	ECD is the municipal function according to Children's Act and the Municipal Systems Act: Enforcement of Municipal by-law on the EDC	The Department: Education is responsible for the registration of ECDs and sets requirements and rules. Therefore the Municipality cannot do anything. The Municipality implements processes regarding fire safety, provides guidance and issues fire certificates to comply	Directorate: Community and Protection Services	Section: Community Development	Community Services	Provincial	Western Cape Education Department

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1110	Stakeholder Engagement	Whole Municipal Area: All		Land Use Management and Building	ECD is the municipal function according to Children's Act and the Municipal Systems Act: Scrutiny fees and Zoning fees must be minimised for the ECDs as these reduce registration	Zoning Fees are guided by by-laws to ensure the safety of the building and the safety of children.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
1111	Stakeholder Engagement	Whole Municipal Area: All		Community Development	ECD is the municipal function according to Children's Act and the Municipal Systems Act: Provision of assistance to 124 unregistered facilities in Stellenbosch		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1112	Stakeholder Engagement	Whole Municipal Area: All		Traffic Enforcement	Removal of cars that are standing and damaging the historic core and the character of the town		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
1113	Stakeholder Engagement	Whole Municipal Area: All		Traffic Enforcement	Establish mechanisms to address illegal parking on the walkways/pavements.		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local	
1114	Stakeholder Engagement	Whole Municipal Area: All		Spatial Planning	In the Inclusionary housing policy: Does the municipality have an estimated target that the Municipality is expected to deliver	Inclusionary policy is to address special injustices of the past, developers must make a certain percentage in their development for inclusionary housing. In Adams Tas – it is 30% of units for inclusionary outside the Adam Tas it is 20% of units for inclusionary. Inclusionary housing policy is a Zoning requirement for all the developments within Stellenbosch.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
1115	Stakeholder Engagement	Whole Municipal Area: All		Spatial Planning	In the Inclusionary housing policy: Will the units be within the urban edge or hamlets or areas surrounding Stellenbosch	Inclusionary policy is to address special injustices of the past, developers must make a certain percentage in their development for inclusionary housing. In Adams Tas – it is 30% of units for inclusionary outside the Adam Tas it is 20% of units for inclusionary. Inclusionary housing policy is a Zoning requirement for all the developments within Stellenbosch.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	
1116	Stakeholder Engagement	Whole Municipal Area: All		Land Use Management and Building	Has the municipality made provision for playparks and ECD centres on the new housing developments	The municipality advises and assists where it can to assist with land availability for schools and ECDs. Has identified sites for new urban schools around Stellenbosch. The municipality will not build the schools, this is a function of the Department: Education including the operation of the schools	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local	
1117	Stakeholder Engagement	Whole Municipal Area: All		Community Development	If you look at Kayamandi it's only 12 registered creches out of 62 unregistered creches		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1118	Stakeholder Engagement	Whole Municipal Area: All		Integrated development planning and public participation	Does the Municipality have a policy on Public Participation and where one can have it? How?	The municipality has a draft of the PP Policy that must still go to the Council. It will be advertised before it goes to the final process	Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local	
1119	Stakeholder Engagement	Whole Municipal Area: All		Spatial Planning	How will the municipality deal with developers wanting to develop in certain areas without incorporating inclusionary housing?	The inclusionary housing policy seeks to engage private developers to assist with dealing with and addressing the issue of a gap market as most people cannot afford to buy houses around Stellenbosch. The Inclusionary housing policy is an open is to look at the gap market and Stellenbosch residents who cannot afford housing. Inclusionary housing policy is implemented across the board	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local	

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1120	Stakeholder Engagement	Whole Municipal Area: All		Spatial Planning	The developments continue as is without developers incorporating inclusionary housing if it's not by-law	The inclusionary housing policy seeks to engage private developers to assist with dealing with and addressing the issue of a gap market as most people cannot afford to buy houses around Stellenbosch. The Inclusionary housing policy is an open is to look at the gap market and Stellenbosch residents who cannot afford housing. Inclusionary housing policy is implemented across the board	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local		
1121	Stakeholder Engagement	Whole Municipal Area: All		Informal Settlements	Housing or informal settlements are creeping on the mountain in Franschhoek there are a lot of areas that have been identified for housing development in the area	The Municipality is doing all in its power to curb the increase of Informal Settlements in Stellenbosch using Law Enforcement. The Municipality is engaging the Minister of Public Works to unlock the land issue and develop houses. There are a number of identified sites in Franschhoek for housing developments that still need to be unlocked	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local		
1122	Stakeholder Engagement	Whole Municipal Area: All		Informal Settlements	Is the Municipality allowing informal settlements to further or any plans to address	The Municipality is doing all in its power to curb the increase of Informal Settlements in Stellenbosch using Law Enforcement. The Municipality is engaging the Minister of Public Works to unlock the land issue and develop houses. There are a number of identified sites in Franschhoek for housing developments that still need to be unlocked	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local		
1123	Stakeholder Engagement	Whole Municipal Area: All		Education	On the new development, what is the interaction to cater for education facilitates (schools) in the new developments	These are Education and Health functions in which the Municipality only provides land. The Municipality has identified a few sites/needs for schools in Stellenbosch.	Directorate: PED	Office of the Director Planning and Economic Development	Planning, LED and Tourism	Provincial	Western Cape Education Department	
1124	Stakeholder Engagement	Whole Municipal Area: All		Health	On the new development, what is the interaction to cater for health facilities in the new developments	This is a Health functions in which the Municipality only provides land. The Municipality has identified a few sites/needs for schools in Stellenbosch	Directorate: PED	Office of the Director Planning and Economic Development	Planning, LED and Tourism	Provincial	Western Cape Government Health and Wellness	
1125	Stakeholder Engagement	Whole Municipal Area: All		Housing Development	What happened to the Housing Development Plan and budget that was allocated for Jonkershoek people since 1999 as Jonkershoek does not appear in the budget and programmes anymore?	The Municipality is struggling because the land belongs to Public Works and involves an Agency to assist the Municipality. Mayor has organised a meeting with the Minister of Public Works to find a way forward for land that belongs to Public Works around Stellenbosch. MFMA does not allow the Municipality to budget for those lands unless there is an agreement or power of attorney	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Provincial	Department of Infrastructure	
1126	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	The multi-storey parking had tremendous outcry – the municipality needs to prove that referred parking is the answer	The Municipality is aware of the outcry but there is also positive support for it. Assessments and feasibility studies have been conducted which shows the need for parking and it will reduce traffic conjunction. Parking is in the process of a feasibility study which must go for Public Participation. The municipality is planning a 2.5 parking garage not multiple-story as said. The Municipality is planning to pedestrianise some of the roads which will require the construction of more parking	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		
1127	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	Building a parking garage attracts more traffic congestion with more problems	The Municipality is aware of the outcry but there is also positive support for it. Assessments and feasibility studies have been conducted which shows the need for parking and it will reduce traffic conjunction. Parking is in the process of a feasibility study which must go for Public Participation. The municipality is planning a 2.5 parking garage not multiple-story as said. The Municipality is planning to pedestrianise some of the roads which will require the construction of more parking	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		

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No.	Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department	
1128	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	Franschhoek Road and two bridges Academia Street and Dirkie Street were planned to be completed by June 2024 are still undergoing. This trouble with mobility from one side to the other.	The first flood happened in June 2023 last year and the second in September 2023. The grant was only received in February 2024 and was required to be utilised by June 2024 which was unfair considering the processes the Municipality must follow. The municipality had first to appoint designers to design the bridge, advertise the project for tender, and other processes it was not possible to utilise the funds by June 2024. The Municipality is applying for a rollover budget	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		
1129	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	Request progress on the bridges at Academia Street and Dirkie Street as they were initially planned to be completed by June 2024 and now it's October	The first flood happened in June 2023 last year and the second in September 2023. The grant was only received in February 2024 and was required to be utilised by June 2024 which was unfair considering the processes the Municipality must follow. The municipality had first to appoint designers to design the bridge, advertise the project for tender, and other processes it was not possible to utilise the funds by June 2024. The Municipality is applying for a rollover budget	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		
1130	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	All roads have been identified except for R304, not sure if it is a Provincial Road or shared responsibility. This road is a problem.	The projects identified on the presentation are implementable projects. The R304 is also in the planning and designing phase and is underway. The municipal Capital Expenditure Framework has identified all the roads to be upgraded and timeframes	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Provincial	Department of Infrastructure	
1131	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	It appears there is overlapping on the local economic development thinking and Mobility Masterplan – are these overlaps being addressed and incorporated into the thinking around making mobility an improvement plan that local economic development can address	To address overlapping the Department: Roads, Transport and Stormwater look at both SDF and Local Economic Development Masterplan to see how mobility is considered in enabling both plans as obligated by both by-law and municipality planning processes.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		
1132	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	There are contradictions in the CIP that need to be addressed which needs to be conceptualised in more detail	To address overlapping the Department: Roads, Transport and Stormwater look at both SDF and Local Economic Development Masterplan to see how mobility is considered in enabling both plans as obligated by both by-law and municipality planning processes.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		
1133	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	More roads and more parking increase traffic congestion		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		
1134	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	The municipality must consider the use of public transport and non-motorized transport		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		
1135	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	Need to identify the target market for these roads/parking. The Administration needs to reformulated questions		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		
1136	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	The municipality should look at public rights and public transport priorities in the IDP in Stellenbosch.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local		
1137	Stakeholder Engagement	Whole Municipal Area: All		Traffic Enforcement	The cars that park on the sidewalks, by-laws must be enforced		Directorate: Community and Protection Services	Department: Protection Services	Deputy Mayor and Protection Services	Local		

8.2	MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR OCTOBER 2024
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Collaborator No:

IDP KPA Ref No:

Good Governance and Compliance

Meeting Date:

21 November 2024 and 27 November 2024

1. SUBJECT:MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR OCTOBER 2024

2. PURPOSE

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2024/2025 to report the deviations to the Council.

3. DELEGATED AUTHORITY

Council

For noting.

4. EXECUTIVE SUMMARY

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2024/2025) stipulate that SCM deviations be reported to the Council. In compliance thereto, this report presents to the Council the SCM deviations that occurred during October 2024.

5. RECOMMENDATION

that the Council notes with the deviations approved for the month of October 2024.

6. DISCUSSION / CONTENTS

6.1. Background/Legislative Framework

The regulation applicable is as follows:

GNR.868 of 30 May 2005: Municipal Supply Chain Management Regulations

Deviation from and ratification of minor breaches of, procurement processes

36. (1) A supply chain management policy may allow the accounting officer.

(a) To **dispense with the official procurement processes** established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only

(i) in an emergency.

(ii) if such goods or services are produced or available from a single provider only.

(iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile.

(iv) acquisition of animals for zoos; or

(v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes; and

(b) to ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

(2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and **report them to the next meeting of the council**, or board of directors in the case of a municipal entity and include as a note to the annual financial statements.

6.2. Discussion

Reporting the deviations as approved by the Accounting Officer for October 2024:

The following deviations were approved as indicated below:

DEVIATION NUMBER	CONTRACT DATE	NAME OF CONTRACTOR	CONTRACT DESCRIPTION	REASON	SUBSTANTIATION WHY SCM PROCESS COULD NOT BE FOLLOWED	TOTAL CONTRACT PRICE R
D/SM 9/25	2024/10/01	Hypower Heavy Current Maintenance (Pty) Ltd	Repairs of a 66/11kV transformer no.2 and the onload tap changer at Franschhoek 66kV substation	Emergency	The SCM process cannot be followed because of the urgency to have transformer number Tx2 and the On Load Tap Changer (OLTC) repairs done immediately following transformer Tx1 that is unable to handle the current load which is because of the vandalized Groendal substation for a deviation for repairs has been submitted to SCM for consideration but is still pending approval. To prevent further damages to Transformer Tx1 because of overloading (all the load in Groendal is currently not balanced) and to further minimize the impact of power outages which will affect all residents of Franschhoek should transformer Tx1 also fails, it is important to mitigate the risks for potential fire hazards, electrical shock, and environmental contamination by repairing transformer immediately	R 474 382,51 incl. VAT
D/SM10/25	2024/10/11	Lilliput Treatment technologies Int. cc	Replacement of Klappmuts Multi-Purpose Centre Lilliput SBC6000 treatment works clarifier	Goods and services are produced or available from a single provider.	Lilliput Treatment Technology is the sole supplier for the treatment process of domestic sewage effluent in terms of Internationally General Accepted Influent Parameters. The clarifier continuously leaked; hence its replacement became critical.	R 121 900,00 incl. VAT

6.4 Legal Implications

The regulation applicable is:

GNR.868 of 30 May 2005: Municipal Supply Chain Management Regulations: Deviations from and ratification of minor breaches of, procurement processes.

6.5 Staff Implications:

No staff implications.

6.6 Previous / Relevant Council Resolutions:

None.

6.7 Risk Implications

That the market may not be tested.

The measures in place to deal with deviations mitigate the risk to an acceptable level.
The auditor general also audit the deviations during the yearly audit.

6.8 Comments from Senior Management:

The item was not circulated for comment except to Municipal Manager.

6.8.1 Municipal Manager

Supports the recommendations.

**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE
EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 6.2**

that the Council notes with the deviations approved for the month of October 2024.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Dalleel Jacobs</i>
POSITION	<i>Senior Manager SCM</i>
DIRECTORATE	<i>Finance</i>
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E-MAIL ADDRESS	<i>Dalleel.Jacobs@ Stellenbosch.gov.za</i>
REPORT DATE	<i>04 November 2024</i>

8.3	GRANTS ADJUSTMENTS BUDGET 2024/2025
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Collaborator No:

IDP KPA Ref No:

Good Governance and Compliance

Meeting Date:

21 November 2024 and 27 November 2024

1. SUBJECT: GRANTS ADJUSTMENTS BUDGET 2024/2025**2. PURPOSE**

Is to table the adjustments budget for the 2024/2025 financial year to Council for approval. The adjustments budget emanates from the approval letter received, dated 29 October 2024, from Western Cape Provincial Government for the roll-over of the unspent portion of the conditional Community Library Service Grant for the 2023/2024 financial year.

3. DELEGATED AUTHORITY

FOR APPROVAL BY MUNICIPAL COUNCIL

4. EXECUTIVE SUMMARY

Approval was granted for the roll-over of the unspent conditional Community Library Service Grant relating to the 2023/2024 financial year. Attached as **APPENDIX 1** is an executive summary by the Accounting Officer.

5. RECOMMENDATIONS

It is recommended to Council,

- (a) that the Adjustments Budget for 2024/2025 as set out in **APPENDIX 1-5**, be approved;
- (b) that the Adjustments Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDIX 3**, be approved; and
- (c) that the Service Delivery and Budget Implementation Plan be adjusted accordingly inclusive of the non-financial information (performance measurement).

6. DISCUSSION / CONTENTS**6.1 Background/ Legislative Framework****In terms of section 28 (2) of the Municipal Finance Management Act:**

“(2) An adjustments budget—

(b) may appropriate additional revenues that have become available over and above those anticipated in the annual budget...;

(e) may authorise the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current budget were approved by the council....”

According to regulation 23 (3) of the Municipal Budget and Reporting Regulations:

“23. (3) If a national or provincial adjustments budget allocates or transfers additional revenues to a municipality, the mayor of the municipality must, at the next available council meeting, but within 60 days of the approval of the relevant national or provincial adjustments budget, table an adjustments budget referred to in section 25(2)(b) of the Act in the municipal council to appropriate these additional revenues”

6.2 Discussion

This adjustments budget addresses the approved grant roll-over request for the unspent conditional Community Library Services Grant received from Western Cape Provincial Government.

Capital Adjustments Budget

Council approved an amended Capital Budget (grants) for the 2024/2025 financial year amounting to R 651 807 465 in October 2024. These adjustments budget effectively changes the approved grants adjustments budget by means of the increase in the capital budget which emanates from the approved conditional grant roll-over of the unspent Community Library Services Grant from the 2023/2024 financial year. Details of the proposed adjustments are reflected in **APPENDIX 2**.

Operating Revenue Adjustments Budget

The approved amended Operating Revenue Budget for the 2024/2025 financial year amounted to R2 650 969 267 in October 2024. These adjustments budget effectively changes the approved amended revenue budget by means of an increase in grant revenue/ transfer and subsidies (capital) for the 2024/2025 financial year, which emanates from the roll-over approval of the unspent portion of the conditional Community Library Services Grant from the 2023/2024 financial year. Details of the proposed adjustments are reflected in **APPENDIX 2**.

Operating Expenditure Adjustments Budget

The approved amended Operating Expenditure Budget for the 2024/2025 financial year amounted to R2 511 293 732 in October 2024. No adjustments were made regarding the Operational Expenditure Budget.

Details of the proposed adjustments are reflected in **APPENDIX 2**.

6.3 Financial Implications

Financial impact is reflected in the appendices.

6.4 External Loans

None.

6.5 Legal Implications

The item is compliant with the relevant legislative framework.

6.6 Staff Implications

None

6.7 Previous / Relevant Council Resolutions:

26th Council Meeting on 30th October 2024 - Item 8.3

6.8 Risk Implications

None.

6.9 Comments from Senior Management:

The item was not circulated for comment except to the Municipal Manager

6.9.1 Municipal Manager:

Supports the recommendations.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 6.3

- (a) that the Adjustments Budget for 2024/2025 as set out in **APPENDIX 1-5**, be approved;
- (b) that the Adjustments Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDIX 3**, be approved; and
- (c) that the Service Delivery and Budget Implementation Plan be adjusted accordingly inclusive of the non-financial information (performance measurement).

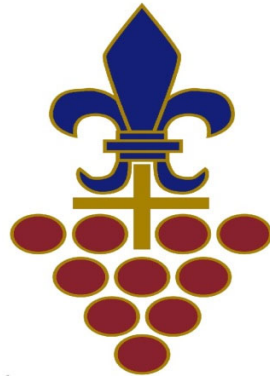
ANNEXURES

Appendix 1: Executive Summary
Appendix 2: Adjustments Budget: Detail Projects
Appendix 3: Adjustments Budget Tables (Schedule B)
Appendix 4: Adjustments Budget Supporting Schedules
Appendix 5: Municipal Manager's Quality Certification

FOR FURTHER DETAILS CONTACT:

NAME	MONIQUE STEYL
POSITION	SENIOR MANAGER: FINANCIAL MANGEMENT SERVICES
DIRECTORATE	FINANCIAL SERVICES
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REPORT DATE	15 November 2024

ANNEXURE A



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STELLENBOSCH MUNICIPALITY

GRANTS ADJUSTMENTS BUDGET DOCUMENTATION

NOVEMBER 2024

GRANTS ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2024 – 2025
NOVEMBER 2024

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3. Appendix 3: Adjustments Budget Tables (Schedule B).....11

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Executive Summary

Overview

This adjustments budget emanates from the conditional grant roll-over approval received from the Western Cape Provincial Government.

Provincial government issued an official letter of approval dated 30 October 2024, granted in terms of Section 10 (2) of the Western Cape Appropriation Act, 2023 (Act No. 2 of 2023), to roll-over the unspent amount of the conditional Community Library Service Grant.

The amendments in funds have been adjusted in terms of section 28 of the Municipal Finance Management Act (Act 56 of 2003) and regulation 23 (1) of the Municipal Budget & Reporting Regulations (Government gazette No. 32141 dated 17 April 2009).

Community Library Service Grant

The breakdown in the conditional grant roll-over is as follow:

Grants	Type	Approved Budget	Grant adjustments	Adjustments Budget
Community Library Service Grant	Capital	-	4 136 048	4 136 048
		-	4 136 048	4 136 048

GRANTS ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2024 – 2025
NOVEMBER 2024

Capital Adjustments Budget for 2024/2025

	2024/2025 Approved Budget	2024/2025 Adjustments Budget	%
Capital Budget	651 807 465	655 943 513	0.006 %

Adjustments to Funding

The funding sources to the capital budget are as follows:

<u>Funding</u>	2024/2025 Approved Budget	%	2024/2025 Adjustments Budget	%
Own Funding				
Capital Replacement Reserve	280 944 412	43%	280 944 412	43%
Development Contribution	42 306 722	6%	42 306 722	6%
External Funding				
External Loans	209 300 060	32%	209 300 060	32%
National Grants	89 715 522	14%	89 715 522	14%
Provincial Grants	29 540 749	5%	33 676 797	5%
	651 807 465		655 943 513	

Adjustments to Capital Expenditure

The capital budget per directorate is as follows:

Directorate	Total Approved Budget (R)	%	Total Adjustments Budget (R)	%
Municipal Manager	40 000	0%	40 000	0%
Planning and Economic Development	21 923 845	3%	21 923 845	3%
Infrastructure Services	494 711 555	76%	494 711 555	75%
Corporate Services	60 688 523	9%	60 688 523	9%
Community and Protection Services	73 043 542	11%	77 179 590	12%
Financial Services	1 400 000	0%	1 400 000	0%
TOTALS	651 807 465		655 943 513	

GRANTS ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2024 – 2025
NOVEMBER 2024

Adjustments to Operating Revenue

The operating revenue budget per directorate is as follows:

Directorate	Total Approved Budget (R)	%	Total Adjustments Budget (R)	%
Municipal Manager	-	0%	-	0%
Planning and Economic Development	35 583 102	1%	35 583 102	1%
Infrastructure Services	1 766 101 964	67%	1 766 101 964	67%
Corporate Services	12 642 310	0%	12 642 310	0%
Community and Protection Services	199 917 110	8%	204 053 158	8%
Financial Services	636 724 781	24%	636 724 781	24%
TOTALS	2 650 969 267		2 655 105 315	

Adjustments to Operating Expenditure

The operating expenditure budget per directorate is as follows:

Directorate	Total Approved Budget (R)	%	Total Adjustments Budget (R)	%
Municipal Manager	17 202 891	1%	17 202 891	1%
Planning and Economic Development	98 091 073	4%	98 091 073	4%
Infrastructure Services	1 541 342 009	61%	1 541 342 009	61%
Corporate Services	216 623 591	9%	216 623 591	9%
Community and Protection Services	510 981 472	20%	510 981 472	20%
Financial Services	127 052 696	5%	127 052 696	5%
TOTALS	2 511 293 732		2 511 293 732	

GRANTS ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2024 – 2025
NOVEMBER 2024

High Level Adjustments Budget Summary for 2024/2025

The total budget is summarized as follows:

Directorate	Operating Revenue Budget	Operating Expenditure Budget	Capital Budget	Total Budget
Municipal Manager	-	17 202 891	40 000	17 242 891
Planning & Economic Development	35 583 102	98 091 073	21 923 845	120 014 918
Infrastructure Services	1 766 101 964	1 541 342 009	494 711 555	2 036 053 564
Corporate Services	12 642 310	216 623 591	60 688 523	277 312 114
Community and Protection Services	204 053 158	510 981 472	77 179 590	588 161 062
Financial Services	636 724 781	127 052 696	1 400 000	128 452 696
Total Budget	2 655 105 315	2 511 293 732	655 943 513	3 167 237 245

GRANTS ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2024 – 2025
NOVEMBER 2024

APPENDIX 2

Capital Adjustments Budget for 2024/2025

The following funds per directorate are to be adjusted:

Directorate	Approved Budget	Grant adjustments	Adjustments Budget
Municipal Manager	40 000	-	40 000
Planning and Economic Development	21 923 845	-	21 923 845
Infrastructure Services	494 711 555	-	494 711 555
Corporate Services	60 688 523	-	60 688 523
Community and Protection Services	73 043 542	4 136 048	77 179 590
Financial Services	1 400 000	-	1 400 000
TOTALS	651 807 465	4 136 048	655 943 513

GRANTS ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2024 – 2025
NOVEMBER 2024

The Capital projects to be adjusted are as follows:

Projects	Fund	Approved Budget	Grant adjustments	Adjustments Budget	Motivation
Community and Protection Services		-	4 136 048	4 136 048	
Community Services: Library Services		-	4 136 048	4 136 048	
Upgrade Stellenbosch Library	LS Grant	-	4 136 048	4 136 048	Roll-over of the unspent amounts for Community Library Service Grant
TOTAL - Capital		-	4 136 048	4 136 048	

GRANTS ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2024 – 2025
NOVEMBER 2024

Adjustments to Operational Expenditure

The revised operating expenditure budget per Directorate is as follows:

Directorate	Approved Budget	Grant adjustments	Adjustments Budget
Municipal Manager	17 202 891	-	17 202 891
Planning and Economic Development	98 091 073	-	98 091 073
Infrastructure Services	1 541 342 009	-	1 541 342 009
Corporate Services	216 623 591	-	216 623 591
Community and Protection Services	510 981 472	-	510 981 472
Financial Services	127 052 696	-	127 052 696
Total Expenditure	2 511 293 732	-	2 511 293 732

No adjustments were made to the operating expenditure budget.

GRANTS ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2024 – 2025
NOVEMBER 2024

Adjustments to Operational Revenue

The revised operating income budget per Directorate is as follows:

Directorate	Approved Budget	Grant adjustments	Adjustments Budget
Municipal Manager	-	-	-
Planning and Economic Development	35 583 102	-	35 583 102
Infrastructure Services	1 766 101 964	-	1 766 101 964
Corporate Services	12 642 310	-	12 642 310
Community and Protection Services	199 917 110	4 136 048	204 053 158
Financial Services	636 724 781	-	636 724 781
Total Revenue	2 650 969 267	4 136 048	2 655 105 315

The detailed list of the adjustments made is as follows:

Department	Description	Fund	Approved Budget	Grant Adjustments	Adjusted Budget	Motivation
Community and Protection Services						
Library: Plein Street	Transfers and Subsidies: Capital: Monetary Allocations: Provincial Governments: Western Cape: Capacity Building and Other: Community Library Service Grant	LS Grant	-	4 136 048	4 136 048	Revenue Recognition of roll-over of the unspent conditional grant amount of R4 136 048 for Community Library Service Grant (LS Grant)
Sub Total: Community and Protection Services			-	4 136 048	4 136 048	
TOTAL - Operational Revenue			-	4 136 048	4 136 048	

GRANTS ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2024 – 2025
NOVEMBER 2024

APPENDIX 3

Adjustments Budget Tables

In accordance with the Budget and Reporting Regulations, the following compulsory schedules are attached (Appendix 3) reflecting the composition and detail of the adjustments budget:

Table name	Table
Adjustments Budget Summary	B1
Adjustments Budget Financial Performance by standard	B2
Adjustments Budget Financial Performance by vote	B3
Adjustments Budget Financial Performance	B4
Adjustments Budget Capital Expenditure by vote and funding	B5
Adjustments Budget Financial Position	B6
Adjustments Budget Cash Flows	B7
Cash backed reserves/ Accumulated surplus reconciliation	B8
Asset Management	B9
Basic Service Delivery Measurement	B10

Supporting schedules (SB1 – SB20) are attached on Appendix 4.

WC024 Stellenbosch - Table B1 Adjustments Budget Summary - 21/11/2024

Description	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
	Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjus.	Total Adjus.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	A	1 A1	2 B	3 C	4 D	5 E	6 F	7 G	8 H		
Financial Performance											
Property rates	509 116	509 116	–	–	–	–	–	–	509 116	539 663	572 043
Service charges	1 450 081	1 450 081	–	–	–	–	–	–	1 450 081	1 592 062	1 748 493
Investment revenue	44 232	44 232	–	–	–	–	–	–	44 232	44 674	45 121
Transfers recognised - operational	245 638	245 198	–	–	–	–	–	–	245 198	283 230	340 093
Other own revenue	283 086	283 086	–	–	–	–	–	–	283 086	292 692	305 860
contributions)	2 532 153	2 531 713	–	–	–	–	–	–	2 531 713	2 752 322	3 011 611
Employee costs	656 455	655 497	–	–	–	–	–	–	655 497	671 808	713 731
Remuneration of councillors	23 422	23 422	–	–	–	–	–	–	23 422	24 828	26 317
Depreciation & asset impairment	249 408	249 408	–	–	–	–	–	–	249 408	259 395	269 782
Interest	71 259	71 259	–	–	–	–	–	–	71 259	84 773	97 687
Inventory consumed and bulk purchases	827 038	827 024	–	–	–	–	–	–	827 024	924 476	1 033 896
Transfers and subsidies	20 739	20 739	–	–	–	–	–	–	20 739	21 493	22 276
Other expenditure	663 413	663 945	–	–	–	–	–	–	663 945	688 064	753 368
Total Expenditure	2 511 734	2 511 294	–	–	–	–	–	–	2 511 294	2 674 837	2 917 058
Surplus/(Deficit)	20 419	20 419	–	–	–	–	–	–	20 419	77 484	94 553
Transfers and subsidies - capital (monetary allocations)	99 123	119 256	–	–	–	–	4 136	4 136	123 392	113 777	122 172
Transfers and subsidies - capital (in-kind - all)	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & Share of surplus/ (deficit) of associate	119 542	139 676	–	–	–	–	4 136	4 136	143 812	191 261	216 725
Surplus/ (Deficit) for the year	119 542	139 676	–	–	–	–	4 136	4 136	143 812	191 261	216 725
Capital expenditure & funds sources											
Capital expenditure	599 345	651 807	–	–	–	–	4 136	4 136	655 944	586 442	562 080
Transfers recognised - capital	137 551	161 563	–	–	–	–	4 136	4 136	165 699	147 277	134 372
Borrowing	200 000	209 300	–	–	–	–	–	–	209 300	200 000	200 000
Internally generated funds	261 795	280 944	–	–	–	–	–	–	280 944	239 165	227 708
Total sources of capital funds	599 345	651 807	–	–	–	–	4 136	4 136	655 944	586 442	562 080
Financial position											
Total current assets	894 865	840 223	–	–	–	–	(4 136)	(4 136)	836 087	910 604	969 862
Total non current assets	6 680 375	6 732 837	–	–	–	–	4 136	4 136	6 736 973	7 007 421	7 299 719
Total current liabilities	486 366	464 053	–	–	–	–	(4 136)	(4 136)	459 917	480 400	474 394
Total non current liabilities	1 076 572	1 076 572	–	–	–	–	–	–	1 076 572	1 234 062	1 374 900
Community wealth/Equity	6 012 302	6 032 436	–	–	–	–	4 136	4 136	6 036 572	6 203 563	6 420 288
Cash flows											
Net cash from (used) operating	461 634	459 440	–	–	–	–	–	–	459 440	543 947	572 235
Net cash from (used) investing	(689 247)	(749 579)	–	–	–	–	(4 756)	(4 756)	(754 335)	(674 408)	(646 392)
Net cash from (used) financing	136 080	136 080	–	–	–	–	–	–	136 080	122 388	104 095
Cash/cash equivalents at the year end	529 941	467 415	–	–	–	–	(4 756)	(4 756)	462 659	521 868	669 827
Cash backing/surplus reconciliation											
Cash and investments available	529 941	467 415	–	–	–	–	(4 756)	(4 756)	462 659	521 868	669 827
Application of cash and investments	103 493	73 380	–	–	–	–	(4 825)	(4 825)	68 555	(154 637)	158 301
Balance - surplus (shortfall)	426 447	394 035	–	–	–	–	69	69	394 104	676 505	511 526
Asset Management											
Asset register summary (WDV)	6 675 776	6 728 238	–	–	–	–	4 136	4 136	6 732 374	7 002 823	7 295 121
Depreciation	249 408	249 408	–	–	–	–	–	–	249 408	259 395	269 782
Renewal and Upgrading of Existing Assets	344 932	374 039	–	–	–	–	4 136	4 136	378 175	319 930	254 518
Repairs and Maintenance	120 048	120 225	–	–	–	–	–	–	120 225	128 918	143 108
Free services											
Cost of Free Basic Services provided	124 007	124 007	–	–	–	–	–	–	124 007	135 908	148 998
Revenue cost of free services provided	48 315	48 315	–	–	–	–	–	–	48 315	51 214	54 287
Households below minimum service level											
Water:	1	1	–	–	–	–	–	–	1	1	1
Sanitation/sewerage:	1	1	–	–	–	–	–	–	1	1	1
Energy:	2	2	–	–	–	–	–	–	2	1	1
Refuse:	4	4	–	–	–	–	–	–	4	4	3

WC024 Stellenbosch - Table B2 Adjustments Budget Financial Performance (functional classification) - 21/11/2024

Standard Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		5 A	6 A1	7 B	8 C	9 D	10 E	11 F	12 G	13 H	14 I	15 J
R thousands	1, 4	A	A1	B	C	D	E	F	G	H	I	J
Revenue - Functional												
<i>Governance and administration</i>		649 367	649 367	-	-	-	-	-	-	649 367	686 241	726 452
Executive and council		987	987	-	-	-	-	-	-	987	692	725
Finance and administration		648 380	648 380	-	-	-	-	-	-	648 380	685 549	725 727
Internal audit		-	-	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		220 431	222 111	-	-	-	-	4 136	4 136	226 247	248 111	263 415
Community and social services		17 872	17 872	-	-	-	-	4 136	4 136	22 008	18 150	18 968
Sport and recreation		257	257	-	-	-	-	-	-	257	269	281
Public safety		180 261	180 261	-	-	-	-	-	-	180 261	188 337	196 776
Housing		22 041	23 721	-	-	-	-	-	-	23 721	41 354	47 389
Health		-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		120 984	133 697	-	-	-	-	-	-	133 697	127 290	169 860
Planning and development		106 067	104 667	-	-	-	-	-	-	104 667	112 141	154 044
Road transport		13 422	27 535	-	-	-	-	-	-	27 535	13 586	14 180
Environmental protection		1 494	1 494	-	-	-	-	-	-	1 494	1 563	1 635
<i>Trading services</i>		1 640 495	1 645 795	-	-	-	-	-	-	1 645 795	1 804 456	1 974 056
Energy sources		1 122 237	1 122 237	-	-	-	-	-	-	1 122 237	1 251 119	1 382 988
Water management		215 225	215 225	-	-	-	-	-	-	215 225	228 114	241 800
Waste water management		159 519	164 819	-	-	-	-	-	-	164 819	171 841	185 157
Waste management		143 514	143 514	-	-	-	-	-	-	143 514	153 383	164 112
<i>Other</i>		-	-	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	2 631 276	2 650 969	-	-	-	-	4 136	4 136	2 655 105	2 866 098	3 133 783
Expenditure - Functional												
<i>Governance and administration</i>		353 721	353 721	-	-	-	-	-	-	353 721	367 549	385 614
Executive and council		33 196	33 196	-	-	-	-	-	-	33 196	34 627	36 494
Finance and administration		314 934	314 934	-	-	-	-	-	-	314 934	327 145	343 018
Internal audit		5 591	5 591	-	-	-	-	-	-	5 591	5 777	6 102
<i>Community and public safety</i>		518 969	518 993	-	-	-	-	-	-	518 993	536 170	563 678
Community and social services		55 692	56 040	-	-	-	-	-	-	56 040	56 001	58 708
Sport and recreation		75 133	74 975	-	-	-	-	-	-	74 975	79 247	83 596
Public safety		345 534	345 344	-	-	-	-	-	-	345 344	355 555	366 387
Housing		42 611	42 635	-	-	-	-	-	-	42 635	45 367	54 988
Health		-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		228 743	228 279	-	-	-	-	-	-	228 279	252 418	302 158
Planning and development		84 954	84 489	-	-	-	-	-	-	84 489	111 506	154 424
Road transport		124 698	124 698	-	-	-	-	-	-	124 698	120 857	126 643
Environmental protection		19 092	19 092	-	-	-	-	-	-	19 092	20 056	21 090
<i>Trading services</i>		1 410 302	1 410 302	-	-	-	-	-	-	1 410 302	1 518 700	1 665 607
Energy sources		839 839	840 159	-	-	-	-	-	-	840 159	945 869	1 064 003
Water management		178 797	178 687	-	-	-	-	-	-	178 687	191 890	202 608
Waste water management		230 551	230 341	-	-	-	-	-	-	230 341	243 910	256 276
Waste management		161 114	161 114	-	-	-	-	-	-	161 114	137 031	142 720
<i>Other</i>		-	-	-	-	-	-	-	-	-	-	-
Total Expenditure - Functional	3	2 511 734	2 511 294	-	-	-	-	-	-	2 511 294	2 674 837	2 917 058
Surplus/ (Deficit) for the year		119 542	139 676	-	-	-	-	4 136	4 136	143 812	191 261	216 725

WC024 Stellenbosch - Table B2 Adjustments Budget Financial Performance (functional classification) - B - 21/11/2024

Standard Classification Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousand	1	A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
Revenue - Functional												
Municipal governance and administration		649 367	649 367	-	-	-	-	-	-	649 367	686 241	726 452
Executive and council		987	987	-	-	-	-	-	-	987	692	725
Mayor and Council		987	987	-	-	-	-	-	-	987	692	725
Municipal Manager, Town Secretary and Chief Executive		-	-	-	-	-	-	-	-	-	-	-
Finance and administration		648 380	648 380	-	-	-	-	-	-	648 380	685 549	725 727
Administrative and Corporate Support		29	29	-	-	-	-	-	-	29	30	32
Asset Management		-	-	-	-	-	-	-	-	-	-	-
Finance		636 404	636 404	-	-	-	-	-	-	636 404	673 009	712 599
Fleet Management		152	152	-	-	-	-	-	-	152	159	167
Human Resources		1 041	1 041	-	-	-	-	-	-	1 041	1 090	1 141
Information Technology		-	-	-	-	-	-	-	-	-	-	-
Legal Services		30	30	-	-	-	-	-	-	30	31	33
Marketing, Customer Relations, Publicity and Media Co-		-	-	-	-	-	-	-	-	-	-	-
Property Services		10 556	10 556	-	-	-	-	-	-	10 556	11 052	11 572
Risk Management		-	-	-	-	-	-	-	-	-	-	-
Security Services		-	-	-	-	-	-	-	-	-	-	-
Supply Chain Management		168	168	-	-	-	-	-	-	168	176	185
Valuation Service		-	-	-	-	-	-	-	-	-	-	-
Internal audit		-	-	-	-	-	-	-	-	-	-	-
Governance Function		-	-	-	-	-	-	-	-	-	-	-
Community and public safety		220 431	222 111	-	-	-	-	4 136	4 136	226 247	248 111	263 415
Community and social services		17 872	17 872	-	-	-	-	4 136	4 136	22 008	18 150	18 968
Aged Care		-	-	-	-	-	-	-	-	-	-	-
Agricultural		-	-	-	-	-	-	-	-	-	-	-
Animal Care and Diseases		-	-	-	-	-	-	-	-	-	-	-
Cemeteries, Funeral Parlours and Crematoriums		1 220	1 220	-	-	-	-	-	-	1 220	1 274	1 332
Child Care Facilities		-	-	-	-	-	-	-	-	-	-	-
Community Halls and Facilities		5 132	5 132	-	-	-	-	-	-	5 132	5 368	5 614
Consumer Protection		-	-	-	-	-	-	-	-	-	-	-
Cultural Matters		-	-	-	-	-	-	-	-	-	-	-
Disaster Management		-	-	-	-	-	-	-	-	-	-	-
Education		-	-	-	-	-	-	-	-	-	-	-
Indigenous and Customary Law		-	-	-	-	-	-	-	-	-	-	-
Industrial Promotion		-	-	-	-	-	-	-	-	-	-	-
Language Policy		-	-	-	-	-	-	-	-	-	-	-
Libraries and Archives		11 439	11 439	-	-	-	-	4 136	4 136	15 575	11 470	11 984
Literacy Programmes		-	-	-	-	-	-	-	-	-	-	-
Media Services		-	-	-	-	-	-	-	-	-	-	-
Museums and Art Galleries		-	-	-	-	-	-	-	-	-	-	-
Population Development		81	81	-	-	-	-	-	-	81	38	38
Provincial Cultural Matters		-	-	-	-	-	-	-	-	-	-	-
Theatres		-	-	-	-	-	-	-	-	-	-	-
Zoo's		-	-	-	-	-	-	-	-	-	-	-
Sport and recreation		257	257	-	-	-	-	-	-	257	269	281
Beaches and Jetties		-	-	-	-	-	-	-	-	-	-	-
Casinos, Racing, Gambling, Wagering		-	-	-	-	-	-	-	-	-	-	-
Community Parks (including Nurseries)		147	147	-	-	-	-	-	-	147	154	161
Recreational Facilities		110	110	-	-	-	-	-	-	110	115	121
Sports Grounds and Stadiums		-	-	-	-	-	-	-	-	-	-	-
Public safety		180 261	180 261	-	-	-	-	-	-	180 261	188 337	196 776
Civil Defence		35	35	-	-	-	-	-	-	35	36	37
Cleansing		-	-	-	-	-	-	-	-	-	-	-
Control of Public Nuisances		-	-	-	-	-	-	-	-	-	-	-
Fencing and Fences		-	-	-	-	-	-	-	-	-	-	-
Fire Fighting and Protection		201	201	-	-	-	-	-	-	201	210	220
Licensing and Control of Animals		-	-	-	-	-	-	-	-	-	-	-
Police Forces, Traffic and Street Parking Control		180 024	180 024	-	-	-	-	-	-	180 024	188 091	196 519
Pounds		-	-	-	-	-	-	-	-	-	-	-
Housing		22 041	23 721	-	-	-	-	-	-	23 721	41 354	47 389
Housing		22 041	23 721	-	-	-	-	-	-	23 721	41 354	47 389
Informal Settlements		-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-
Ambulance		-	-	-	-	-	-	-	-	-	-	-
Health Services		-	-	-	-	-	-	-	-	-	-	-
Laboratory Services		-	-	-	-	-	-	-	-	-	-	-
Food Control		-	-	-	-	-	-	-	-	-	-	-
Health Surveillance and Prevention of Communicable		-	-	-	-	-	-	-	-	-	-	-
Vector Control		-	-	-	-	-	-	-	-	-	-	-
Chemical Safety		-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		120 984	133 697	-	-	-	-	-	-	133 697	127 290	169 860
Planning and development		106 067	104 667	-	-	-	-	-	-	104 667	112 141	154 044
Billboards		-	-	-	-	-	-	-	-	-	-	-
Corporate Wide Strategic Planning (IDPs, LEDS)		2 687	2 687	-	-	-	-	-	-	2 687	185	194
Central City Improvement District		-	-	-	-	-	-	-	-	-	-	-
Development Facilitation		-	-	-	-	-	-	-	-	-	-	-
Economic Development/Planning		-	-	-	-	-	-	-	-	-	-	-
Regional Planning and Development		-	-	-	-	-	-	-	-	-	-	-
Town Planning, Building Regulations and Enforcement,		9 175	9 175	-	-	-	-	-	-	9 175	9 583	10 012
Project Management Unit		94 205	92 804	-	-	-	-	-	-	92 804	102 373	143 836
Provincial Planning		-	-	-	-	-	-	-	-	-	-	-
Support to Local Municipalities		-	-	-	-	-	-	-	-	-	-	-
Road transport		13 422	27 535	-	-	-	-	-	-	27 535	13 586	14 180
Public Transport		-	-	-	-	-	-	-	-	-	-	-
Road and Traffic Regulation		33	33	-	-	-	-	-	-	33	34	36
Roads		13 390	27 503	-	-	-	-	-	-	27 503	13 551	14 144
Taxi Ranks		-	-	-	-	-	-	-	-	-	-	-
Environmental protection		1 494	1 494	-	-	-	-	-	-	1 494	1 563	1 635
Biodiversity and Landscape		1 439	1 439	-	-	-	-	-	-	1 439	1 506	1 575
Coastal Protection		-	-	-	-	-	-	-	-	-	-	-
Indigenous Forests		-	-	-	-	-	-	-	-	-	-	-
Nature Conservation		55	55	-	-	-	-	-	-	55	58	60
Pollution Control		-	-	-	-	-	-	-	-	-	-	-
Soil Conservation		-	-	-	-	-	-	-	-	-	-	-
Trading services		1 640 495	1 645 795	-	-	-	-	-	-	1 645 795	1 804 456	1 974 056
Energy sources		1 122 237	1 122 237	-	-	-	-	-	-	1 122 237	1 251 119	1 382 988
Electricity		1 122 237	1 122 237	-	-	-	-	-	-	1 122 237	1 251 119	1 382 988
Street Lighting and Signal Systems		-	-	-	-	-	-	-	-	-	-	-
Nonelectric Energy		-	-	-	-	-	-	-	-	-	-	-
Water management		215 225	215 225	-	-	-	-	-	-	215 225	228 114	241 800
Water Treatment		-	-	-	-	-	-	-	-	-	-	-
Water Distribution		215 225	215 225	-	-	-	-	-	-	215 225	228 114	241 800
Water Storage		-	-	-	-	-	-	-	-	-	-	-
Waste water management		159 519	164 819	-	-	-	-	-	-	164 819	171 841	185 157
Public Toilets		9 207	9 207	-	-	-	-	-	-	9 207	9 934	10 728
Sewerage		67 861	73 161	-	-	-	-	-	-	73 161	73 024	78 587
Storm Water Management		1 782	1 782	-	-	-	-	-	-	1 782	1 864	1 950
Waste Water Treatment		80 669	80 669	-	-	-	-	-	-	80 669	87 019	93 891

Standard Classification Description	Ref	Budget Year 2024/25										Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget		
R thousand	1	A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H			
Waste management		143 514	143 514	-	-	-	-	-	-	143 514	153 383	164 112	
Recycling		-	-	-	-	-	-	-	-	-	-	-	
Solid Waste Disposal (Landfill Sites)		3 400	3 400	-	-	-	-	-	-	3 400	3 634	3 885	
Solid Waste Removal		140 115	140 115	-	-	-	-	-	-	140 115	149 749	160 227	
Street Cleaning		-	-	-	-	-	-	-	-	-	-	-	
Other		-	-	-	-	-	-	-	-	-	-	-	
Abattoirs		-	-	-	-	-	-	-	-	-	-	-	
Air Transport		-	-	-	-	-	-	-	-	-	-	-	
Forestry		-	-	-	-	-	-	-	-	-	-	-	
Licensing and Regulation		-	-	-	-	-	-	-	-	-	-	-	
Markets		-	-	-	-	-	-	-	-	-	-	-	
Tourism		-	-	-	-	-	-	-	-	-	-	-	
Total Revenue - Functional		2	2 631 276	2 650 969	-	-	-	-	4 136	4 136	2 655 105	2 866 098	3 133 783
Expenditure - Functional													
Municipal governance and administration			353 721	353 721	-	-	-	-	-	-	353 721	367 549	385 614
Executive and council		33 196	33 196	-	-	-	-	-	-	33 196	34 627	36 494	
Mayor and Council		28 693	28 693	-	-	-	-	-	-	28 693	29 861	31 446	
Municipal Manager, Town Secretary and Chief Executive		4 504	4 504	-	-	-	-	-	-	4 504	4 766	5 048	
Finance and administration		314 934	314 934	-	-	-	-	-	-	314 934	327 145	343 018	
Administrative and Corporate Support		20 416	20 411	-	-	-	-	-	-	20 411	21 626	22 910	
Asset Management		-	-	-	-	-	-	-	-	-	-	-	
Finance		114 750	114 750	-	-	-	-	-	-	114 750	117 693	123 780	
Fleet Management		2 633	2 633	-	-	-	-	-	-	2 633	2 726	2 823	
Human Resources		73 272	73 277	-	-	-	-	-	-	73 277	76 917	80 771	
Information Technology		50 360	50 360	-	-	-	-	-	-	50 360	52 009	53 726	
Legal Services		7 344	7 344	-	-	-	-	-	-	7 344	7 709	8 092	
Marketing, Customer Relations, Publicity and Media Co-		3 169	3 169	-	-	-	-	-	-	3 169	3 335	3 526	
Property Services		29 613	29 613	-	-	-	-	-	-	29 613	30 937	32 329	
Risk Management		-	-	-	-	-	-	-	-	-	-	-	
Security Services		-	-	-	-	-	-	-	-	-	-	-	
Supply Chain Management		13 376	13 376	-	-	-	-	-	-	13 376	14 194	15 061	
Valuation Service		-	-	-	-	-	-	-	-	-	-	-	
Internal audit		5 591	5 591	-	-	-	-	-	-	5 591	5 777	6 102	
Governance Function		5 591	5 591	-	-	-	-	-	-	5 591	5 777	6 102	
Community and public safety		518 969	518 993	-	-	-	-	-	-	518 993	536 170	563 678	
Community and social services		55 692	56 040	-	-	-	-	-	-	56 040	56 001	58 708	
Aged Care		-	-	-	-	-	-	-	-	-	-	-	
Agricultural		-	-	-	-	-	-	-	-	-	-	-	
Animal Care and Diseases		-	-	-	-	-	-	-	-	-	-	-	
Cemeteries, Funeral Parlours and Crematoriums		6 264	6 612	-	-	-	-	-	-	6 612	6 608	6 973	
Child Care Facilities		-	-	-	-	-	-	-	-	-	-	-	
Community Halls and Facilities		7 290	7 290	-	-	-	-	-	-	7 290	7 779	8 291	
Consumer Protection		-	-	-	-	-	-	-	-	-	-	-	
Cultural Matters		-	-	-	-	-	-	-	-	-	-	-	
Disaster Management		7 606	7 606	-	-	-	-	-	-	7 606	7 995	8 404	
Education		-	-	-	-	-	-	-	-	-	-	-	
Indigenous and Customary Law		-	-	-	-	-	-	-	-	-	-	-	
Industrial Promotion		-	-	-	-	-	-	-	-	-	-	-	
Language Policy		-	-	-	-	-	-	-	-	-	-	-	
Libraries and Archives		13 520	13 520	-	-	-	-	-	-	13 520	13 688	14 349	
Literacy Programmes		-	-	-	-	-	-	-	-	-	-	-	
Media Services		-	-	-	-	-	-	-	-	-	-	-	
Museums and Art Galleries		-	-	-	-	-	-	-	-	-	-	-	
Population Development		21 011	21 011	-	-	-	-	-	-	21 011	19 931	20 691	
Provincial Cultural Matters		-	-	-	-	-	-	-	-	-	-	-	
Theatres		-	-	-	-	-	-	-	-	-	-	-	
Zoo's		-	-	-	-	-	-	-	-	-	-	-	
Sport and recreation		75 133	74 975	-	-	-	-	-	-	74 975	79 247	83 596	
Beaches and Jetties		-	-	-	-	-	-	-	-	-	-	-	
Casinos, Racing, Gambling, Wagering		-	-	-	-	-	-	-	-	-	-	-	
Community Parks (including Nurseries)		52 195	51 287	-	-	-	-	-	-	51 287	54 775	57 712	
Recreational Facilities		2 882	2 881	-	-	-	-	-	-	2 881	3 260	3 454	
Sports Grounds and Stadiums		20 055	20 806	-	-	-	-	-	-	20 806	21 213	22 430	
Public safety		345 534	345 344	-	-	-	-	-	-	345 344	355 555	366 387	
Civil Defence		104 266	104 236	-	-	-	-	-	-	104 236	102 391	100 708	
Cleansing		-	-	-	-	-	-	-	-	-	-	-	
Control of Public Nuisances		-	-	-	-	-	-	-	-	-	-	-	
Fencing and Fences		-	-	-	-	-	-	-	-	-	-	-	
Fire Fighting and Protection		43 825	43 665	-	-	-	-	-	-	43 665	46 465	49 271	
Licensing and Control of Animals		-	-	-	-	-	-	-	-	-	-	-	
Police Forces, Traffic and Street Parking Control		197 443	197 443	-	-	-	-	-	-	197 443	206 699	216 408	
Pounds		-	-	-	-	-	-	-	-	-	-	-	
Housing		42 611	42 635	-	-	-	-	-	-	42 635	45 367	54 988	
Housing		26 686	26 708	-	-	-	-	-	-	26 708	27 545	28 686	
Informal Settlements		15 925	15 927	-	-	-	-	-	-	15 927	17 822	26 302	
Health		-	-	-	-	-	-	-	-	-	-	-	
Ambulance		-	-	-	-	-	-	-	-	-	-	-	
Health Services		-	-	-	-	-	-	-	-	-	-	-	
Laboratory Services		-	-	-	-	-	-	-	-	-	-	-	
Food Control		-	-	-	-	-	-	-	-	-	-	-	
Health Surveillance and Prevention of Communicable		-	-	-	-	-	-	-	-	-	-	-	
Vector Control		-	-	-	-	-	-	-	-	-	-	-	
Chemical Safety		-	-	-	-	-	-	-	-	-	-	-	
Economic and environmental services		228 743	228 279	-	-	-	-	-	-	228 279	252 418	302 158	
Planning and development		84 954	84 489	-	-	-	-	-	-	84 489	111 506	154 424	
Billboards		-	-	-	-	-	-	-	-	-	-	-	
Corporate Wide Strategic Planning (IDPs, LEDS)		20 771	20 771	-	-	-	-	-	-	20 771	20 570	21 417	
Central City Improvement District		-	-	-	-	-	-	-	-	-	-	-	
Development Facilitation		-	-	-	-	-	-	-	-	-	-	-	
Economic Development/Planning		-	-	-	-	-	-	-	-	-	-	-	
Regional Planning and Development		-	-	-	-	-	-	-	-	-	-	-	
Town Planning, Building Regulations and Enforcement,		40 432	40 408	-	-	-	-	-	-	40 408	43 293	46 754	
Project Management Unit		23 750	23 310	-	-	-	-	-	-	23 310	47 643	86 253	
Provincial Planning		-	-	-	-	-	-	-	-	-	-	-	
Support to Local Municipalities		-	-	-	-	-	-	-	-	-	-	-	
Road transport		124 698	124 698	-	-	-	-	-	-	124 698	120 857	126 643	
Public Transport		-	-	-	-	-	-	-	-	-	-	-	
Road and Traffic Regulation		15 615	15 615	-	-	-	-	-	-	15 615	7 117	7 552	
Roads		109 083	109 083	-	-	-	-	-	-	109 083	113 740	119 091	
Taxi Ranks		-	-	-	-	-	-	-	-	-	-	-	
Environmental protection		19 092	19 092	-	-	-	-	-	-	19 092	20 056	21 090	
Biodiversity and Landscape		17 391	17 477	-	-	-	-	-	-	17 477	18 267	19 208	
Coastal Protection		-	-	-	-	-	-	-	-	-	-	-	
Indigenous Forests		-	-	-	-	-	-	-	-	-	-	-	
Nature Conservation		1 701	1 614	-	-	-	-	-	-	1 614	1 789	1 882	
Pollution Control		-	-	-	-	-	-	-	-	-	-	-	
Soil Conservation		-	-	-	-	-	-	-	-	-	-	-	

Standard Classification Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
R thousand	1	1 410 302	1 410 302	–	–	–	–	–	–	1 410 302	1 518 700	1 665 607
Trading services												
Energy sources		839 839	840 159	–	–	–	–	–	–	840 159	945 869	1 064 003
Electricity		839 839	840 159	–	–	–	–	–	–	840 159	945 869	1 064 003
Street Lighting and Signal Systems		–	–	–	–	–	–	–	–	–	–	–
Nonelectric Energy		–	–	–	–	–	–	–	–	–	–	–
Water management		178 797	178 687	–	–	–	–	–	–	178 687	191 890	202 608
Water Treatment		18 922	18 922	–	–	–	–	–	–	18 922	19 916	20 968
Water Distribution		150 207	150 097	–	–	–	–	–	–	150 097	161 783	170 898
Water Storage		9 668	9 668	–	–	–	–	–	–	9 668	10 191	10 743
Waste water management		230 551	230 341	–	–	–	–	–	–	230 341	243 910	256 276
Public Toilets		10 065	10 065	–	–	–	–	–	–	10 065	12 386	12 984
Sewerage		109 601	109 491	–	–	–	–	–	–	109 491	114 117	118 829
Storm Water Management		22 387	22 387	–	–	–	–	–	–	22 387	23 389	24 445
Waste Water Treatment		88 498	88 398	–	–	–	–	–	–	88 398	94 018	100 017
Waste management		161 114	161 114	–	–	–	–	–	–	161 114	137 031	142 720
Recycling		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Disposal (Landfill Sites)		79 013	79 013	–	–	–	–	–	–	79 013	62 655	64 451
Solid Waste Removal		61 099	61 099	–	–	–	–	–	–	61 099	64 318	67 869
Street Cleaning		21 002	21 002	–	–	–	–	–	–	21 002	10 057	10 400
Other		–	–	–	–	–	–	–	–	–	–	–
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Air Transport		–	–	–	–	–	–	–	–	–	–	–
Forestry		–	–	–	–	–	–	–	–	–	–	–
Licensing and Regulation		–	–	–	–	–	–	–	–	–	–	–
Markets		–	–	–	–	–	–	–	–	–	–	–
Tourism		–	–	–	–	–	–	–	–	–	–	–
Total Expenditure - Functional	3	2 511 734	2 511 294	–	–	–	–	–	–	2 511 294	2 674 837	2 917 058
Surplus/ (Deficit) for the year		119 542	139 676	–	–	–	–	4 136	4 136	143 812	191 261	216 725

WC024 Stellenbosch - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - 21/11/2024

Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
Revenue by Vote	1											
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		–	–	–	–	–	–	–	–	–	–	–
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		33 903	35 583	–	–	–	–	–	–	35 583	51 123	57 595
Vote 3 - INFRASTRUCTURE SERVICES		1 748 089	1 766 102	–	–	–	–	–	–	1 766 102	1 920 380	2 132 039
Vote 4 - COMMUNITY AND PROTECTION SERVICES		199 917	199 917	–	–	–	–	4 136	4 136	204 053	208 354	217 696
Vote 5 - CORPORATE SERVICES		12 642	12 642	–	–	–	–	–	–	12 642	12 896	13 502
Vote 6 - FINANCIAL SERVICES		636 725	636 725	–	–	–	–	–	–	636 725	673 345	712 950
Total Revenue by Vote	2	2 631 276	2 650 969	–	–	–	–	4 136	4 136	2 655 105	2 866 098	3 133 783
Expenditure by Vote	1											
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		17 203	17 203	–	–	–	–	–	–	17 203	18 018	19 029
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		98 091	98 091	–	–	–	–	–	–	98 091	103 225	116 856
Vote 3 - INFRASTRUCTURE SERVICES		1 541 782	1 541 342	–	–	–	–	–	–	1 541 342	1 678 709	1 869 557
Vote 4 - COMMUNITY AND PROTECTION SERVICES		510 981	510 981	–	–	–	–	–	–	510 981	517 885	537 233
Vote 5 - CORPORATE SERVICES		216 624	216 624	–	–	–	–	–	–	216 624	226 265	236 773
Vote 6 - FINANCIAL SERVICES		127 053	127 053	–	–	–	–	–	–	127 053	130 736	137 609
Total Expenditure by Vote	2	2 511 734	2 511 294	–	–	–	–	–	–	2 511 294	2 674 837	2 917 058
Surplus/ (Deficit) for the year	2	119 542	139 676	–	–	–	–	4 136	4 136	143 812	191 261	216 725

WC024 Stellenbosch - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - B - 21/11/2024

Vote Description [Insert departmental structure etc]	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
Revenue by Vote	1											
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-	-	-
1.1 - 1100 MUNICIPAL MANAGER 1		-	-	-	-	-	-	-	-	-	-	-
1.2 - 1105 INTERNAL AUDIT 2		-	-	-	-	-	-	-	-	-	-	-
1.3 - 1106 AUDIT COMMITTEE 2		-	-	-	-	-	-	-	-	-	-	-
1.4 - 1111 LIAISON EXECUTIVE 2		-	-	-	-	-	-	-	-	-	-	-
1.5 - 7770 COMMUNICATION SERVICES		-	-	-	-	-	-	-	-	-	-	-
1.6 - 8110 IDP AND STRATEGIC PROGRAMS 88-89		-	-	-	-	-	-	-	-	-	-	-
1.7 - 8116 PUBLIC PARTICIPATION		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		33 903	35 583	-	-	-	-	-	-	35 583	51 123	57 595
2.1 - 2200 PLANNING AND DEVELOPMENT: GENERAL 3		9 077	9 077	-	-	-	-	-	-	9 077	9 486	9 913
2.2 - 2205 BUILDING CONTROL 4		96	96	-	-	-	-	-	-	96	97	99
2.3 - 2210 TOWN PLANNING 4 - 5		-	-	-	-	-	-	-	-	-	-	-
2.4 - 2230 TOWN DEVELOPMENT 5		2	2	-	-	-	-	-	-	2	-	-
2.5 - 8120 LOCAL ECONOMIC DEVELOPMENT 6 - 7		2 687	2 687	-	-	-	-	-	-	2 687	185	194
2.6 - 3780 HUMAN SETTLEMENTS: GENERAL 8		-	-	-	-	-	-	-	-	-	-	-
2.7 - 3781 HOUSING ADMINISTRATION 9-10		9 652	9 652	-	-	-	-	-	-	9 652	9 354	9 389
2.8 - 3783 NEW HOUSING 10		12 389	14 069	-	-	-	-	-	-	14 069	32 000	38 000
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
Vote 3 - INFRASTRUCTURE SERVICES		1 748 089	1 766 102	-	-	-	-	-	-	1 766 102	1 920 380	2 132 039
3.1 - 6600 ENGINEERING SERVICES GENERAL		-	-	-	-	-	-	-	-	-	-	-
3.2 - 4400 ELECTRICAL ENGINEERING SERVICES 56-58		1 122 237	1 122 237	-	-	-	-	-	-	1 122 237	1 251 119	1 382 988
3.3 - 6530 REFUSE REMOVAL 60-61		152 721	152 721	-	-	-	-	-	-	152 721	163 317	174 841
3.4 - 6620 ROADS		15 172	29 285	-	-	-	-	-	-	29 285	15 415	16 094
3.5 - 6606 SEWERAGE NETWORK		148 530	153 830	-	-	-	-	-	-	153 830	160 043	172 478
3.6 - 6650 WATER NETWORK		215 225	215 225	-	-	-	-	-	-	215 225	228 114	241 800
3.7 - 4410 ELECTRICAL ENG. CLIENT SERVICES		-	-	-	-	-	-	-	-	-	-	-
3.8 - 4420 ELECTRICAL ENG. SYSTEM OPERATIONS		-	-	-	-	-	-	-	-	-	-	-
3.9 - 2245 DEVELOP SERVICES & PROJECT MANAGEMENT		94 205	92 804	-	-	-	-	-	-	92 804	102 373	143 838
3.10 - 6540 CLEANING OF STREETS		-	-	-	-	-	-	-	-	-	-	-
Vote 4 - COMMUNITY AND PROTECTION SERVICES		199 917	199 917	-	-	-	-	4 136	4 136	204 053	208 354	217 696
4.1 - 5111 COMMUNITY AND PROTECTION: GENERAL 20		5 250	5 250	-	-	-	-	-	-	5 250	5 490	5 742
4.2 - 5120 FIRE SERVICES 20-22		201	201	-	-	-	-	-	-	201	210	220
4.3 - 5140 TRAFFIC SERVICES: LICENCING 22-23		180 057	180 057	-	-	-	-	-	-	180 057	188 125	196 555
4.4 - 5705 DISASTER MANAGEMENT 25-26		-	-	-	-	-	-	-	-	-	-	-
4.5 - 5710 LAW ENFORCEMENT 26-27		35	35	-	-	-	-	-	-	35	36	37
4.6 - 3300 FORESTRY		1 635	1 635	-	-	-	-	-	-	1 635	1 710	1 788
4.7 - 3340 SPORTS GROUNDS: VAN DER STEL 35-36		-	-	-	-	-	-	-	-	-	-	-
4.8 - 3545 CEMETRY: STELLENBOSCH 43-44		1 220	1 220	-	-	-	-	-	-	1 220	1 274	1 332
4.9 - 3750 LIBRARY: PLEIN STREET 46-47		11 439	11 439	-	-	-	-	4 136	4 136	15 575	11 470	11 984
4.10 - 3113 COMMUNITY DEVELOPMENT 5 - 6		81	81	-	-	-	-	-	-	81	38	38

Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
Vote 5 - CORPORATE SERVICES		12 642	12 642	-	-	-	-	-	-	12 642	12 896	13 502
5.1 - 7111 CORPORATE SERVICES: GENERAL 80-81		29	29	-	-	-	-	-	-	29	30	32
5.2 - 7180 HUMAN RESOURCES SERVICES 81-82		1 041	1 041	-	-	-	-	-	-	1 041	1 090	1 141
5.3 - 5715 OCCUPATIONAL SAFETY 82		-	-	-	-	-	-	-	-	-	-	-
5.4 - 7700 DOCUMENTATION AND ARCHIVES 82-83		-	-	-	-	-	-	-	-	-	-	-
5.5 - 7720 LEGAL SERVICES 84		30	30	-	-	-	-	-	-	30	31	33
5.6 - 7800 COUNCIL: GENERAL EXPENSES 85-86		987	987	-	-	-	-	-	-	987	692	725
5.7 - 9910 INFORMATION TECHNOLOGY 90-91		-	-	-	-	-	-	-	-	-	-	-
5.8 - 2235 PROPERTY MANAGEMENT 11-12		10 556	10 556	-	-	-	-	-	-	10 556	11 052	11 572
5.9 - 6220 MUNICIPAL BUILDINGS AND STRUCTURES 12-13		-	-	-	-	-	-	-	-	-	-	-
Vote 6 - FINANCIAL SERVICES		636 725	636 725	-	-	-	-	-	-	636 725	673 345	712 950
6.1 - 9900 FINANCIAL SERVICES: GENERAL 92-93		636 404	636 404	-	-	-	-	-	-	636 404	673 009	712 599
6.2 - 9920 FINANCIAL SERVICES: STORES 94		168	168	-	-	-	-	-	-	168	176	185
6.3 - 9921 FINANCIAL SERVICES: SCM 94		-	-	-	-	-	-	-	-	-	-	-
6.4 - 5130 LOGISTICS AND FLEET MANAGEMENT 22		152	152	-	-	-	-	-	-	152	159	167
		-	-	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	2 631 276	2 650 969	-	-	-	-	4 136	4 136	2 655 105	2 866 098	3 133 783
Expenditure by Vote	1											
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		17 203	17 203	-	-	-	-	-	-	17 203	18 018	19 029
1.1 - 1100 MUNICIPAL MANAGER 1		6 010	6 010	-	-	-	-	-	-	6 010	6 355	6 726
1.2 - 1105 INTERNAL AUDIT 2		4 068	4 068	-	-	-	-	-	-	4 068	4 170	4 406
1.3 - 1106 AUDIT COMMITTEE 2		-	-	-	-	-	-	-	-	-	-	-
1.4 - 1111 LIAISON EXECUTIVE 2		-	-	-	-	-	-	-	-	-	-	-
1.5 - 7770 COMMUNICATION SERVICES		3 169	3 169	-	-	-	-	-	-	3 169	3 335	3 526
1.6 - 8110 IDP AND STRATEGIC PROGRAMS 88-89		3 794	3 794	-	-	-	-	-	-	3 794	3 991	4 199
1.7 - 8116 PUBLIC PARTICIPATION		162	162	-	-	-	-	-	-	162	167	172
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		98 091	98 091	-	-	-	-	-	-	98 091	103 225	116 856
2.1 - 2200 PLANNING AND DEVELOPMENT: GENERAL 3		10 825	10 803	-	-	-	-	-	-	10 803	11 898	13 466
2.2 - 2205 BUILDING CONTROL 4		10 745	10 745	-	-	-	-	-	-	10 745	11 401	12 097
2.3 - 2210 TOWN PLANNING 4 - 5		11 160	11 160	-	-	-	-	-	-	11 160	11 826	12 529
2.4 - 2230 TOWN DEVELOPMENT 5		7 702	7 700	-	-	-	-	-	-	7 700	8 168	8 662
2.5 - 8120 LOCAL ECONOMIC DEVELOPMENT 6 - 7		16 815	16 815	-	-	-	-	-	-	16 815	16 413	17 047
2.6 - 3780 HUMAN SETTLEMENTS: GENERAL 8		43	43	-	-	-	-	-	-	43	45	46
2.7 - 3781 HOUSING ADMINISTRATION 9-10		24 170	24 177	-	-	-	-	-	-	24 177	24 800	25 818
2.8 - 3783 NEW HOUSING 10		16 632	16 648	-	-	-	-	-	-	16 648	18 675	27 191
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
Vote 3 - INFRASTRUCTURE SERVICES		1 541 782	1 541 342	-	-	-	-	-	-	1 541 342	1 678 709	1 869 557
3.1 - 6600 ENGINEERING SERVICES GENERAL		9 555	9 975	-	-	-	-	-	-	9 975	10 089	10 654
3.2 - 4400 ELECTRICAL ENGINEERING SERVICES 56-58		809 166	810 147	-	-	-	-	-	-	810 147	913 693	1 030 176
3.3 - 6530 REFUSE REMOVAL 60-61		143 359	143 359	-	-	-	-	-	-	143 359	132 268	137 929
3.4 - 6620 ROADS		131 470	131 470	-	-	-	-	-	-	131 470	137 129	143 536
3.5 - 6606 SEWERAGE NETWORK		198 100	197 890	-	-	-	-	-	-	197 890	208 135	218 847
3.6 - 6650 WATER NETWORK		178 797	178 687	-	-	-	-	-	-	178 687	191 890	202 608

Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
3.7 - 4410 ELECTRICAL ENG. CLIENT SERVICES		7 175	7 245	-	-	-	-	-	-	7 245	7 476	7 793
3.8 - 4420 ELECTRICAL ENG. SYSTEM OPERATIONS		13 935	12 784	-	-	-	-	-	-	12 784	14 603	15 372
3.9 - 2245 DEVELOP SERVICES & PROJECT MANAGEMENT		23 750	23 310	-	-	-	-	-	-	23 310	47 643	86 253
3.10 - 6540 CLEANING OF STREETS		26 475	26 475	-	-	-	-	-	-	26 475	15 782	16 389
Vote 4 - COMMUNITY AND PROTECTION SERVICES		510 981	510 981	-	-	-	-	-	-	510 981	517 885	537 233
4.1 - 5111 COMMUNITY AND PROTECTION: GENERAL 20		17 569	17 667	-	-	-	-	-	-	17 667	18 654	19 799
4.2 - 5120 FIRE SERVICES 20-22		43 825	43 665	-	-	-	-	-	-	43 665	46 465	49 271
4.3 - 5140 TRAFFIC SERVICES: LICENCING 22-23		212 958	212 958	-	-	-	-	-	-	212 958	213 707	223 843
4.4 - 5705 DISASTER MANAGEMENT 25-26		7 606	7 606	-	-	-	-	-	-	7 606	7 995	8 404
4.5 - 5710 LAW ENFORCEMENT 26-27		104 266	104 236	-	-	-	-	-	-	104 236	102 391	100 708
4.6 - 3300 FORESTRY		63 890	62 883	-	-	-	-	-	-	62 883	67 215	70 749
4.7 - 3340 SPORTS GROUNDS: VAN DER STEL 35-36		20 055	20 806	-	-	-	-	-	-	20 806	21 213	22 430
4.8 - 3545 CEMETRY: STELLENBOSCH 43-44		6 264	6 612	-	-	-	-	-	-	6 612	6 608	6 973
4.9 - 3750 LIBRARY: PLEIN STREET 46-47		13 520	13 520	-	-	-	-	-	-	13 520	13 688	14 349
4.10 - 3113 COMMUNITY DEVELOPMENT 5 - 6		21 028	21 028	-	-	-	-	-	-	21 028	19 948	20 709
Vote 5 - CORPORATE SERVICES		216 624	216 624	-	-	-	-	-	-	216 624	226 265	236 773
5.1 - 7111 CORPORATE SERVICES: GENERAL 80-81		4 035	4 030	-	-	-	-	-	-	4 030	4 254	4 485
5.2 - 7180 HUMAN RESOURCES SERVICES 81-82		67 565	67 570	-	-	-	-	-	-	67 570	70 847	74 314
5.3 - 5715 OCCUPATIONAL SAFETY 82		5 719	5 719	-	-	-	-	-	-	5 719	6 082	6 469
5.4 - 7700 DOCUMENTATION AND ARCHIVES 82-83		16 370	16 370	-	-	-	-	-	-	16 370	17 360	18 413
5.5 - 7720 LEGAL SERVICES 84		7 444	7 444	-	-	-	-	-	-	7 444	7 817	8 209
5.6 - 7800 COUNCIL: GENERAL EXPENSES 85-86		28 693	28 693	-	-	-	-	-	-	28 693	29 861	31 446
5.7 - 9910 INFORMATION TECHNOLOGY 90-91		50 360	50 360	-	-	-	-	-	-	50 360	52 009	53 726
5.8 - 2235 PROPERTY MANAGEMENT 11-12		16 412	16 412	-	-	-	-	-	-	16 412	17 067	17 754
5.9 - 6220 MUNICIPAL BUILDINGS AND STRUCTURES 12-13		20 027	20 027	-	-	-	-	-	-	20 027	20 968	21 957
		-	-	-	-	-	-	-	-	-	-	-
Vote 6 - FINANCIAL SERVICES		127 053	127 053	-	-	-	-	-	-	127 053	130 736	137 609
6.1 - 9900 FINANCIAL SERVICES: GENERAL 92-93		111 043	111 043	-	-	-	-	-	-	111 043	113 816	119 725
6.2 - 9920 FINANCIAL SERVICES: STORES 94		1 946	1 946	-	-	-	-	-	-	1 946	2 063	2 186
6.3 - 9921 FINANCIAL SERVICES: SCM 94		11 430	11 430	-	-	-	-	-	-	11 430	12 131	12 875
6.4 - 5130 LOGISTICS AND FLEET MANAGEMENT 22		2 633	2 633	-	-	-	-	-	-	2 633	2 726	2 823
		-	-	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	2 511 734	2 511 294	-	-	-	-	-	-	2 511 294	2 674 837	2 917 058
Surplus/ (Deficit) for the year	2	119 542	139 676	-	-	-	-	4 136	4 136	143 812	191 261	216 725

WC024 Stellenbosch - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 21/11/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted 3 A1	Accum. Funds 4 B	Multi-year capital 5 C	Unfore. Unavoid. 6 D	Nat. or Prov. Govt 7 E	Other Adjusts. 8 F	Total Adjusts. 9 G	Adjusted Budget 10 H	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H		
R thousands	1											
Revenue												
Exchange Revenue												
Service charges - Electricity	2	1 029 705	1 029 705	-	-	-	-	-	-	1 029 705	1 142 973	1 268 700
Service charges - Water	2	182 522	182 522	-	-	-	-	-	-	182 522	193 474	205 082
Service charges - Waste Water Management	2	122 772	122 772	-	-	-	-	-	-	122 772	132 593	143 201
Service charges - Waste Management	2	115 082	115 082	-	-	-	-	-	-	115 082	123 022	131 511
Sale of Goods and Rendering of Services		24 654	24 654	-	-	-	-	-	-	24 654	25 775	26 953
Agency services		3 794	3 794	-	-	-	-	-	-	3 794	3 965	4 144
Interest		-	-	-	-	-	-	-	-	-	-	-
Interest earned from Receivables		18 173	18 173	-	-	-	-	-	-	18 173	18 990	19 845
Interest earned from Current and Non Current Assets		44 232	44 232	-	-	-	-	-	-	44 232	44 674	45 121
Dividends		-	-	-	-	-	-	-	-	-	-	-
Rent on Land		-	-	-	-	-	-	-	-	-	-	-
Rental from Fixed Assets		13 649	13 649	-	-	-	-	-	-	13 649	14 272	14 924
Licence and permits		8 386	8 386	-	-	-	-	-	-	8 386	8 763	9 157
Operational Revenue		47 692	47 692	-	-	-	-	-	-	47 692	46 806	48 914
Non-Exchange Revenue												
Property rates		509 116	509 116	-	-	-	-	-	-	509 116	539 663	572 043
Surcharges and Taxes		-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		163 380	163 380	-	-	-	-	-	-	163 380	170 694	178 337
Licences or permits		-	-	-	-	-	-	-	-	-	-	-
Transfer and subsidies - Operational		245 638	245 198	-	-	-	-	-	-	245 198	283 230	340 093
Interest		3 359	3 359	-	-	-	-	-	-	3 359	3 426	3 587
Fuel Levy		-	-	-	-	-	-	-	-	-	-	-
Operational Revenue		-	-	-	-	-	-	-	-	-	-	-
Gains on disposal of Assets		-	-	-	-	-	-	-	-	-	-	-
Other Gains		-	-	-	-	-	-	-	-	-	-	-
Discontinued Operations		-	-	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and expenditure)		2 532 153	2 531 713	-	-	-	-	-	-	2 531 713	2 752 322	3 011 611
Expenditure By Type												
Employee related costs		656 455	655 497	-	-	-	-	-	-	655 497	671 808	713 731
Remuneration of councillors		23 422	23 422	-	-	-	-	-	-	23 422	24 828	26 317
Bulk purchases - electricity		714 397	714 397	-	-	-	-	-	-	714 397	805 126	907 377
Inventory consumed		112 641	112 627	-	-	-	-	-	-	112 627	119 350	126 520
Debt impairment		74 031	74 031	-	-	-	-	-	-	74 031	77 629	81 395
Depreciation and amortisation		249 408	249 408	-	-	-	-	-	-	249 408	259 395	269 782
Interest		71 259	71 259	-	-	-	-	-	-	71 259	84 773	97 687
Contracted services		297 434	296 168	-	-	-	-	-	-	296 168	306 001	366 515
Transfers and subsidies		20 739	20 739	-	-	-	-	-	-	20 739	21 493	22 276
Irrecoverable debts written off		121 383	121 383	-	-	-	-	-	-	121 383	126 845	132 553
Operational costs		169 885	171 682	-	-	-	-	-	-	171 682	176 959	182 325
Losses on disposal of Assets		-	-	-	-	-	-	-	-	-	-	-
Other Losses		680	680	-	-	-	-	-	-	680	630	580
Total Expenditure		2 511 734	2 511 294	-	-	-	-	-	-	2 511 294	2 674 837	2 917 058
Surplus/(Deficit)		20 419	20 419	-	-	-	-	-	-	20 419	77 484	94 553
Transfers and subsidies - capital (monetary allocations)		99 123	119 256	-	-	-	-	4 136	4 136	123 392	113 777	122 172
Transfers and subsidies - capital (in-kind)		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		119 542	139 676	-	-	-	-	4 136	4 136	143 812	191 261	216 725
Income Tax		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after income tax		119 542	139 676	-	-	-	-	4 136	4 136	143 812	191 261	216 725
Share of Surplus/Deficit attributable to Joint Venture		-	-	-	-	-	-	-	-	-	-	-
Share of Surplus/Deficit attributable to Minorities		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		119 542	139 676	-	-	-	-	4 136	4 136	143 812	191 261	216 725
Share of Surplus/Deficit attributable to Associate		-	-	-	-	-	-	-	-	-	-	-
Intercompany/Parent subsidiary transactions		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) for the year		119 542	139 676	-	-	-	-	4 136	4 136	143 812	191 261	216 725

WC024 Stellenbosch - Table B5 Adjustments Capital Expenditure Budget by vote and funding - 21/11/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
R thousands												
Capital expenditure - Vote												
Multi-year expenditure to be adjusted												
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER	2	40	40	-	-	-	-	-	-	40	40	50
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		18 294	19 714	-	-	-	-	-	-	19 714	53 470	60 015
Vote 3 - INFRASTRUCTURE SERVICES		444 684	486 991	-	-	-	-	-	-	486 991	408 931	458 035
Vote 4 - COMMUNITY AND PROTECTION SERVICES		54 148	55 708	-	-	-	-	-	-	55 708	61 271	7 750
Vote 5 - CORPORATE SERVICES		56 420	60 609	-	-	-	-	-	-	60 609	50 970	12 550
Vote 6 - FINANCIAL SERVICES		100	100	-	-	-	-	-	-	100	100	100
Capital multi-year expenditure sub-total	3	573 686	623 161	-	-	-	-	-	-	623 161	574 782	538 500
Single-year expenditure to be adjusted												
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER	2	-	-	-	-	-	-	-	-	-	-	-
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		1 950	2 210	-	-	-	-	-	-	2 210	1 300	1 330
Vote 3 - INFRASTRUCTURE SERVICES		4 800	7 721	-	-	-	-	-	-	7 721	4 200	7 400
Vote 4 - COMMUNITY AND PROTECTION SERVICES		17 609	17 336	-	-	-	-	4 136	4 136	21 472	4 860	13 550
Vote 5 - CORPORATE SERVICES		-	80	-	-	-	-	-	-	80	-	-
Vote 6 - FINANCIAL SERVICES		1 300	1 300	-	-	-	-	-	-	1 300	1 300	1 300
Capital single-year expenditure sub-total		25 659	28 646	-	-	-	-	4 136	4 136	32 782	11 660	23 580
Total Capital Expenditure - Vote		599 345	651 807	-	-	-	-	4 136	4 136	655 944	586 442	562 080
Capital Expenditure - Functional												
Governance and administration		57 860	62 129	-	-	-	-	-	-	62 129	52 410	14 000
Executive and council		40	40	-	-	-	-	-	-	40	40	50
Finance and administration		57 820	62 089	-	-	-	-	-	-	62 089	52 370	13 950
Internal audit		-	-	-	-	-	-	-	-	-	-	-
Community and public safety		82 931	86 610	-	-	-	-	4 136	4 136	90 746	117 291	81 040
Community and social services		39 069	39 252	-	-	-	-	4 136	4 136	43 388	44 481	8 750
Sport and recreation		13 800	15 125	-	-	-	-	-	-	15 125	6 900	7 350
Public safety		11 943	12 435	-	-	-	-	-	-	12 435	12 500	5 000
Housing		18 119	19 799	-	-	-	-	-	-	19 799	53 410	59 940
Health		-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		106 734	131 735	-	-	-	-	-	-	131 735	105 185	76 221
Planning and development		18 131	24 040	-	-	-	-	-	-	24 040	9 785	9 915
Road transport		85 953	105 097	-	-	-	-	-	-	105 097	95 150	66 106
Environmental protection		2 650	2 598	-	-	-	-	-	-	2 598	250	200
Trading services		351 820	371 335	-	-	-	-	-	-	371 335	311 556	390 819
Energy sources		87 035	87 400	-	-	-	-	-	-	87 400	131 256	196 219
Water management		156 882	159 555	-	-	-	-	-	-	159 555	86 450	73 950
Waste water management		77 504	83 255	-	-	-	-	-	-	83 255	67 300	93 900
Waste management		30 400	41 124	-	-	-	-	-	-	41 124	26 550	26 750
Other		-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional	3	599 345	651 807	-	-	-	-	4 136	4 136	655 944	586 442	562 080
Funded by:												
National Government		72 056	89 716	-	-	-	-	-	-	89 716	56 821	59 216
Provincial Government		27 067	29 541	-	-	-	-	4 136	4 136	33 677	56 956	62 956
District Municipality		-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		38 428	42 307	-	-	-	-	-	-	42 307	33 500	12 200
Transfers recognised - capital	4	137 551	161 563	-	-	-	-	4 136	4 136	165 699	147 277	134 372
Borrowing		200 000	209 300	-	-	-	-	-	-	209 300	200 000	200 000
Internally generated funds		261 795	280 944	-	-	-	-	-	-	280 944	239 165	227 078
Total Capital Funding		599 345	651 807	-	-	-	-	4 136	4 136	655 944	586 442	562 080

WC024 Stellenbosch - Table B5 Adjustments Capital Expenditure Budget by vote and funding - B - 21/11/2024

Vote Description	Ref	Budget Year 2024/25									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
Capital expenditure - Municipal Vote	2											
Multi-year expenditure appropriation												
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		40	40	-	-	-	-	-	-	40	40	50
1.1 - 1100 MUNICIPAL MANAGER 1		40	40							40	40	50
1.2 - 1105 INTERNAL AUDIT 2		-	-							-	-	-
1.3 - 1106 AUDIT COMMITTEE 2	-	-							-	-	-	
1.4 - 1111 LIAISON EXECUTIVE 2	-	-							-	-	-	
1.5 - 7770 COMMUNICATION SERVICES	-	-							-	-	-	
1.6 - 8110 IDP AND STRATEGIC PROGRAMS 38-89	-	-							-	-	-	
1.7 - 8116 PUBLIC PARTICIPATION	-	-							-	-	-	
	-	-							-	-	-	
	-	-							-	-	-	
	-	-							-	-	-	
Vote 2 - PLANNING AND DEVELOPMENT SERVICES	18 294	19 714							19 714	53 470	60 015	
2.1 - 2200 PLANNING AND DEVELOPMENT: GENERAL	-	-							-	-	-	
2.2 - 2205 BUILDING CONTROL 4	100	100							100	125	150	
2.3 - 2210 TOWN PLANNING 4 - 5	75	75							75	85	95	
2.4 - 2230 TOWN DEVELOPMENT 5	-	-							-	-	-	
2.5 - 8120 LOCAL ECONOMIC DEVELOPMENT 6 - 7	1 800	1 800							1 800	1 000	1 000	
2.6 - 3780 HUMAN SETTLEMENTS: GENERAL 8	-	-							-	-	-	
2.7 - 3781 HOUSING ADMINISTRATION 9-10	1 000	740							740	1 000	1 000	
2.8 - 3783 NEW HOUSING 10	15 319	16 999							16 999	51 260	57 770	
	-	-							-	-	-	
	-	-							-	-	-	
Vote 3 - INFRASTRUCTURE SERVICES	444 684	486 991							486 991	408 931	458 035	
3.1 - 6600 ENGINEERING SERVICES GENERAL	85	85							85	80	65	
3.2 - 4400 ELECTRICAL ENGINEERING SERVICES 56-6	85 950	86 315							86 315	129 676	190 154	
3.3 - 6530 REFUSE REMOVAL 60-61	30 400	41 124							41 124	26 250	26 750	
3.4 - 6620 ROADS	78 158	95 041							95 041	91 150	65 106	
3.5 - 6606 SEWERAGE NETWORK	77 204	82 955							82 955	66 900	93 500	
3.6 - 6650 WATER NETWORK	156 682	159 555							159 555	86 450	73 950	
3.7 - 4410 ELECTRICAL ENG. CLIENT SERVICES	-	-							-	-	-	
3.8 - 4420 ELECTRICAL ENG. SYSTEM OPERATIONS	-	-							-	-	-	
3.9 - 2245 DEVELOP SERVICES & PROJECT MANAGE	16 006	21 915							21 915	8 425	8 510	
3.10 - 6540 CLEANING OF STREETS	-	-							-	-	-	
Vote 4 - COMMUNITY AND PROTECTION SERVICES	54 148	55 708							55 708	61 271	7 750	
4.1 - 5111 COMMUNITY AND PROTECTION: GENERAL	250	285							285	500	500	
4.2 - 5120 FIRE SERVICES 20-22	4 700	4 700							4 700	8 000	500	
4.3 - 5140 TRAFFIC SERVICES: LICENCING 22-23	45	45							45	-	-	
4.4 - 5705 DISASTER MANAGEMENT 25-26	-	-							-	-	-	
4.5 - 5710 LAW ENFORCEMENT 26-27	6 243	6 735							6 735	3 500	3 500	
4.6 - 3300 FORESTRY	8 850	8 510							8 510	3 000	2 200	
4.7 - 3340 SPORTS GROUNDS: VAN DER STEL 35-36	2 800	3 732							3 732	3 000	1 000	
4.8 - 3545 CEMETRY: STELLENBOSCH 43-44	30 000	30 000							30 000	42 321	-	
4.9 - 3750 LIBRARY: PLEIN STREET 46-47	850	1 090							1 090	400	-	
4.10 - 3113 COMMUNITY DEVELOPMENT 5 - 6	410	612							612	550	50	
Vote 5 - CORPORATE SERVICES	56 420	60 609							60 609	50 970	12 550	
5.1 - 7111 CORPORATE SERVICES: GENERAL 80-81	-	-							-	-	-	
5.2 - 7180 HUMAN RESOURCES SERVICES 81-82	-	-							-	-	-	
5.3 - 5715 OCCUPATIONAL SAFETY 82	-	-							-	-	-	
5.4 - 7700 DOCUMENTATION AND ARCHIVES 82-83	-	-							-	-	-	
5.5 - 7720 LEGAL SERVICES 84	-	-							-	-	-	
5.6 - 7800 COUNCIL: GENERAL EXPENSES 85-86	-	-							-	-	-	
5.7 - 9910 INFORMATION TECHNOLOGY 90-91	9 270	9 720							9 720	10 270	9 250	
5.8 - 2235 PROPERTY MANAGEMENT 11-12	-	-							-	-	-	
5.9 - 6220 MUNICIPAL BUILDINGS AND STRUCTURES	47 150	50 888							50 888	40 700	3 300	
	-	-							-	-	-	
Vote 6 - FINANCIAL SERVICES	100	100							100	100	100	
6.1 - 9900 FINANCIAL SERVICES: GENERAL 92-93	-	-							-	-	-	
6.2 - 9920 FINANCIAL SERVICES: STORES 94	-	-							-	-	-	
6.3 - 9921 FINANCIAL SERVICES: SCM 94	-	-							-	-	-	
6.4 - 5130 LOGISTICS AND FLEET MANAGEMENT 22	100	100							100	100	100	
	-	-							-	-	-	
Capital multi-year expenditure sub-total		573 686	623 161							623 161	574 782	538 500
Capital expenditure - Municipal Vote	2											
Single-year expenditure appropriation												
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		-	-							-	-	-
1.1 - 1100 MUNICIPAL MANAGER 1		-	-							-	-	-
1.2 - 1105 INTERNAL AUDIT 2		-	-							-	-	-
1.3 - 1106 AUDIT COMMITTEE 2	-	-							-	-	-	
1.4 - 1111 LIAISON EXECUTIVE 2	-	-							-	-	-	
1.5 - 7770 COMMUNICATION SERVICES	-	-							-	-	-	
1.6 - 8110 IDP AND STRATEGIC PROGRAMS 38-89	-	-							-	-	-	
1.7 - 8116 PUBLIC PARTICIPATION	-	-							-	-	-	
	-	-							-	-	-	
	-	-							-	-	-	
	-	-							-	-	-	
Vote 2 - PLANNING AND DEVELOPMENT SERVICES	1 950	2 210							2 210	1 300	1 330	
2.1 - 2200 PLANNING AND DEVELOPMENT: GENERAL	-	-							-	-	-	
2.2 - 2205 BUILDING CONTROL 4	-	-							-	-	-	
2.3 - 2210 TOWN PLANNING 4 - 5	-	-							-	-	-	
2.4 - 2230 TOWN DEVELOPMENT 5	75	75							75	75	80	
2.5 - 8120 LOCAL ECONOMIC DEVELOPMENT 6 - 7	75	75							75	75	80	
2.6 - 3780 HUMAN SETTLEMENTS: GENERAL 8	-	-							-	-	-	
2.7 - 3781 HOUSING ADMINISTRATION 9-10	1 800	2 060							2 060	1 150	1 170	
2.8 - 3783 NEW HOUSING 10	-	-							-	-	-	
	-	-							-	-	-	
	-	-							-	-	-	
Vote 3 - INFRASTRUCTURE SERVICES	4 800	7 721							7 721	4 200	7 400	
3.1 - 6600 ENGINEERING SERVICES GENERAL	-	-							-	-	-	
3.2 - 4400 ELECTRICAL ENGINEERING SERVICES 56-6	1 000	1 000							1 000	1 500	6 000	
3.3 - 6530 REFUSE REMOVAL 60-61	-	-							-	300	-	
3.4 - 6620 ROADS	3 500	6 421							6 421	2 000	1 000	
3.5 - 6606 SEWERAGE NETWORK	300	300							300	400	400	
3.6 - 6650 WATER NETWORK	-	-							-	-	-	
3.7 - 4410 ELECTRICAL ENG. CLIENT SERVICES	-	-							-	-	-	
3.8 - 4420 ELECTRICAL ENG. SYSTEM OPERATIONS	-	-							-	-	-	
3.9 - 2245 DEVELOP SERVICES & PROJECT MANAGE	-	-							-	-	-	
3.10 - 6540 CLEANING OF STREETS	-	-							-	-	-	
Vote 4 - COMMUNITY AND PROTECTION SERVICES	17 609	17 336					4 136	4 136	21 472	4 860	13 550	
4.1 - 5111 COMMUNITY AND PROTECTION: GENERAL	-	-					-	-	-	-	-	
4.2 - 5120 FIRE SERVICES 20-22	1 000	1 000					-	-	1 000	1 000	1 000	
4.3 - 5140 TRAFFIC SERVICES: LICENCING 22-23	4 250	3 590					-	-	3 590	2 000	-	
4.4 - 5705 DISASTER MANAGEMENT 25-26	-	-					-	-	-	600	1 000	
4.5 - 5710 LAW ENFORCEMENT 26-27	-	-					-	-	-	-	-	

Vote Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
4.6 - 3300 FORESTRY		1 100	1 429	-	-	-	-	-	-	1 429	350	4 100
4.7 - 3340 SPORTS GROUNDS: VAN DER STEL 35-36		3 700	4 052	-	-	-	-	-	-	4 052	200	250
4.8 - 3545 CEMETRY: STELLENBOSCH 43-44		500	500	-	-	-	-	-	-	500	-	1 000
4.9 - 3750 LIBRARY: PLEIN STREET 46-47		730	1 190	-	-	-	-	4 136	4 136	5 326	710	200
4.10 - 3113 COMMUNITY DEVELOPMENT 5 - 6		6 329	5 575	-	-	-	-	-	-	5 575	-	6 000
Vote 5 - CORPORATE SERVICES		-	80	-	-	-	-	-	-	80	-	-
5.1 - 7111 CORPORATE SERVICES: GENERAL 80-81		-	-	-	-	-	-	-	-	-	-	-
5.2 - 7180 HUMAN RESOURCES SERVICES 81-82		-	-	-	-	-	-	-	-	-	-	-
5.3 - 5715 OCCUPATIONAL SAFETY 82		-	-	-	-	-	-	-	-	-	-	-
5.4 - 7700 DOCUMENTATION AND ARCHIVES 82-83		-	-	-	-	-	-	-	-	-	-	-
5.5 - 7720 LEGAL SERVICES 84		-	-	-	-	-	-	-	-	-	-	-
5.6 - 7800 COUNCIL: GENERAL EXPENSES 85-86		-	-	-	-	-	-	-	-	-	-	-
5.7 - 9910 INFORMATION TECHNOLOGY 90-91		-	-	-	-	-	-	-	-	-	-	-
5.8 - 2235 PROPERTY MANAGEMENT 11-12		-	-	-	-	-	-	-	-	-	-	-
5.9 - 6220 MUNICIPAL BUILDINGS AND STRUCTURES		-	80	-	-	-	-	-	-	80	-	-
		-	-	-	-	-	-	-	-	-	-	-
Vote 6 - FINANCIAL SERVICES		1 300	1 300	-	-	-	-	-	-	1 300	1 300	1 300
6.1 - 9900 FINANCIAL SERVICES: GENERAL 92-93		1 150	1 150	-	-	-	-	-	-	1 150	1 150	1 150
6.2 - 9920 FINANCIAL SERVICES: STORES 94		-	-	-	-	-	-	-	-	-	-	-
6.3 - 9921 FINANCIAL SERVICES: SCM 94		150	150	-	-	-	-	-	-	150	150	150
6.4 - 5130 LOGISTICS AND FLEET MANAGEMENT 22		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total		25 659	28 646	-	-	-	-	4 136	4 136	32 782	11 660	23 580
Total Capital Expenditure		599 345	651 807	-	-	-	-	4 136	4 136	655 944	586 442	562 080

WC024 Stellenbosch - Table B6 Adjustments Budget Financial Position - 21/11/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
ASSETS												
Current assets												
Cash and cash equivalents		529 941	467 415	-	-	-	-	(4 756)	(4 756)	462 659	521 868	669 827
Trade and other receivables from exchange transactions	1	283 068	283 068	-	-	-	-	-	-	283 068	317 772	240 204
Receivables from non-exchange transactions	1	27 565	27 565	-	-	-	-	-	-	27 565	16 927	5 955
Current portion of non-current receivables		-	-	-	-	-	-	-	-	-	-	-
Inventory		36 429	36 443	-	-	-	-	-	-	36 443	35 799	35 219
VAT		11 901	19 770	-	-	-	-	620	620	20 390	12 276	12 696
Other current assets		5 961	5 961	-	-	-	-	-	-	5 961	5 961	5 961
Total current assets		894 865	840 223	-	-	-	-	(4 136)	(4 136)	836 087	910 604	969 862
Non current assets												
Investments		-	-	-	-	-	-	-	-	-	-	-
Investment property		426 452	426 452	-	-	-	-	-	-	426 452	425 994	425 518
Property, plant and equipment		6 238 418	6 290 746	-	-	-	-	4 136	4 136	6 294 882	6 567 115	6 861 130
Biological assets		5 743	5 877	-	-	-	-	-	-	5 877	5 743	5 743
Living and non-living resources	1	-	-	-	-	-	-	-	-	-	-	-
Heritage assets		1 313	1 313	-	-	-	-	-	-	1 313	1 312	1 312
Intangible assets		3 850	3 850	-	-	-	-	-	-	3 850	2 658	1 418
Trade and other receivables from exchange transactions		4 582	4 582	-	-	-	-	-	-	4 582	4 582	4 582
Non-current receivables from non-exchange transactions		17	17	-	-	-	-	-	-	17	17	17
Other non-current assets		-	-	-	-	-	-	-	-	-	-	-
Total non current assets		6 680 375	6 732 837	-	-	-	-	4 136	4 136	6 736 973	7 007 421	7 299 719
TOTAL ASSETS		7 575 239	7 573 060	-	-	-	-	-	-	7 573 060	7 918 025	8 269 582
LIABILITIES												
Current liabilities												
Bank overdraft		-	-	-	-	-	-	-	-	-	-	-
Financial liabilities		62 457	62 457	-	-	-	-	-	-	62 457	62 457	62 457
Consumer deposits		23 689	23 689	-	-	-	-	-	-	23 689	23 689	23 689
Trade and other payables from exchange transactions		308 387	307 961	-	-	-	-	-	-	307 961	293 914	270 141
Trade and other payables from non-exchange transactions		21 235	(652)	-	-	-	-	(4 136)	(4 136)	(4 788)	21 235	20 726
Provisions		59 899	59 899	-	-	-	-	-	-	59 899	61 635	72 415
VAT		10 699	10 699	-	-	-	-	-	-	10 699	17 471	24 966
Other current liabilities		-	-	-	-	-	-	-	-	-	-	-
Total current liabilities		486 366	464 053	-	-	-	-	(4 136)	(4 136)	459 917	480 400	474 394
Non current liabilities												
Financial Liabilities	1	720 635	720 635	-	-	-	-	-	-	720 635	843 023	947 118
Provisions	1	355 936	355 936	-	-	-	-	-	-	355 936	391 039	427 782
Long term portion of trade payables		-	-	-	-	-	-	-	-	-	-	-
Other non-current liabilities		-	-	-	-	-	-	-	-	-	-	-
Total non current liabilities		1 076 572	1 076 572	-	-	-	-	-	-	1 076 572	1 234 062	1 374 900
TOTAL LIABILITIES		1 562 937	1 540 624	-	-	-	-	(4 136)	(4 136)	1 536 488	1 714 462	1 849 293

NET ASSETS	2	6 012 302	6 032 436	-	-	-	-	4 136	4 136	6 036 572	6 203 563	6 420 288
COMMUNITY WEALTH/EQUITY												
Accumulated Surplus/(Deficit)		5 967 595	5 987 729	-	-	-	-	4 136	4 136	5 991 865	6 385 565	6 375 581
Funds and Reserves		44 707	44 707	-	-	-	-	-	-	44 707	(182 001)	44 707
Other		-	-	-	-	-	-	-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY		6 012 302	6 032 436	-	-	-	-	4 136	4 136	6 036 572	6 203 563	6 420 288

WC024 Stellenbosch - Table B7 Adjustments Budget Cash Flows - 21/11/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
CASH FLOW FROM OPERATING ACTIVITIES												
Receipts												
Property rates	1 1	488 755	488 755	-	-	-	-	-	-	488 755	518 080	549 165
Service charges		1 608 400	1 608 400	-	-	-	-	-	-	1 608 400	1 770 737	1 943 635
Other revenue		210 077	210 077	-	-	-	-	-	-	210 077	207 372	211 831
Transfers and Subsidies - Operational		245 638	245 198	-	-	-	-	-	-	245 198	283 230	339 584
Transfers and Subsidies - Capital		99 123	97 369	-	-	-	-	-	-	97 369	113 777	122 172
Interest		44 232	44 232	-	-	-	-	-	-	44 232	44 674	45 121
Dividends		-	-	-	-	-	-	-	-	-	-	-
Payments												
Suppliers and employees	1	(2 156 820)	(2 156 820)	-	-	-	-	-	-	(2 156 820)	(2 302 169)	(2 534 113)
Finance charges		(57 032)	(57 032)	-	-	-	-	-	-	(57 032)	(70 261)	(82 885)
Transfers and Grants		(20 739)	(20 739)	-	-	-	-	-	-	(20 739)	(21 493)	(22 276)
NET CASH FROM/(USED) OPERATING ACTIVITIES		461 634	459 440	-	-	-	-	-	-	459 440	543 947	572 235
CASH FLOWS FROM INVESTING ACTIVITIES												
Receipts												
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-
Payments												
Capital assets		(689 247)	(749 579)	-	-	-	-	(4 756)	(4 756)	(754 335)	(674 408)	(646 392)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(689 247)	(749 579)	-	-	-	-	(4 756)	(4 756)	(754 335)	(674 408)	(646 392)
CASH FLOWS FROM FINANCING ACTIVITIES												
Receipts												
Short term loans		-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		200 000	200 000	-	-	-	-	-	-	200 000	200 000	200 000
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-	-	-
Payments												
Repayment of borrowing		(63 920)	(63 920)	-	-	-	-	-	-	(63 920)	(77 612)	(95 905)
NET CASH FROM/(USED) FINANCING ACTIVITIES		136 080	136 080	-	-	-	-	-	-	136 080	122 388	104 095
NET INCREASE/ (DECREASE) IN CASH HELD												
	2 2	(91 533)	(154 058)	-	-	-	-	(4 756)	(4 756)	(158 815)	(8 073)	29 938
Cash/cash equivalents at the year begin:		621 473	621 473	-	-	-	-	-	-	621 473	529 941	639 889
Cash/cash equivalents at the year end:		529 941	467 415	-	-	-	-	(4 756)	(4 756)	462 659	521 868	669 827

WC024 Stellenbosch - Table B8 Cash backed reserves/accumulated surplus reconciliation - 21/11/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
Cash and investments available												
Cash/cash equivalents at the year end	1	529 941	467 415	–	–	–	–	(4 756)	(4 756)	462 659	521 868	669 827
Other current investments > 90 days		–	–	–	–	–	–	–	–	–	–	–
Non current assets - Investments	1	–	–	–	–	–	–	–	–	–	–	–
Cash and investments available:		529 941	467 415	–	–	–	–	(4 756)	(4 756)	462 659	521 868	669 827
Applications of cash and investments												
Unspent conditional transfers		21 332	(555)	–	–	–	–	(4 136)	(4 136)	(4 691)	21 332	20 823
Unspent borrowing		–	–	–	–	–	–	–	–	–	–	–
Statutory requirements		(1 202)	(9 071)	–	–	–	–	(620)	(620)	(9 691)	5 195	12 270
Other working capital requirements	2	(21 243)	(21 600)	–	–	–	–	(69)	(69)	(21 669)	(60 797)	8 086
Other provisions		59 899	59 899	–	–	–	–	–	–	59 899	61 635	72 415
Long term investments committed		–	–	–	–	–	–	–	–	–	–	–
Reserves to be backed by cash/investments		44 707	44 707	–	–	–	–	–	–	44 707	(182 001)	44 707
Total Application of cash and investments:		103 493	73 380	–	–	–	–	(4 825)	(4 825)	68 555	(154 637)	158 301
Surplus(shortfall)		426 447	394 035	–	–	–	–	69	69	394 104	676 505	511 526
References												
1. Must reconcile with the Adjustments Budget Cash Flow and Adjustments Budget Financial Position												
2. Council approval for policy required - include sufficient working capital (e.g. allowing for a % of current debtors > 90 days as uncollectable)												
3. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.												
4. Additional cash-backed accumulated funds/unspent funds (MFMA section 18(1)(b) and section 28(2)(e)) identified after the Original Budget approved and after annual financial statements audited (note: only where underspending could not												
5. Increases of funds approved under MFMA section 31												
6. Adjustments approved in accordance with MFMA section 29												
7. Adjustments to transfers from National or Provincial Government												
8. Adjusts. = 'Other' Adjustments proposed to be approved; including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error												
9. G = B + C + D + E + F												
10. Adjusted Budget H = (A or A1/2 etc) + G												
Other working capital requirements												
Debtors		329 533	329 533							329 533	354 711	262 055
Creditors due		308 290	307 933							307 864	293 914	270 141
Total Other working capital requirements		21 243	21 600							21 669	60 797	(8 086)
Debtors collection assumptions:												
Balance outstanding - debtors		315 232	315 232							315 232	339 298	250 758
Estimate of debtors collection rate		104.54%	104.54%							104.54%	104.54%	104.50%
Long term investments committed												
Balance (Insert description; eg sinking fund)												
Bankers Acceptance Certificate		–	–							–	–	–
Deposit Taking Institutions		–	–							–	–	–
Bank Repurchase Agreements		–	–							–	–	–
Derivative Financial Assets		–	–							–	–	–
Guaranteed Endowment Policies (Sinking)		–	–							–	–	–
Listed/Unlisted Bonds and Stocks		–	–							–	–	–
Municipal Bonds		–	–							–	–	–
National Government Securities		–	–							–	–	–
Negotiable Certificate of Deposits: Banks		–	–							–	–	–
Unamortised Debt Expense		–	–							–	–	–
Unamortised Preference Share Expense		–	–							–	–	–
Interest Rate Swaps		–	–							–	–	–
Total Long term investments committed		–	–							–	–	–
Reserves to be backed by cash/investments												
Housing Development Fund		9 396	9 396							9 396	9 396	9 396
Capital replacement		(185 760)	(185 760)							(185 760)	(412 468)	(185 760)
Self-insurance		9 885	9 885							9 885	9 885	9 885
Compensation for Occupational Injuries and Diseases		–	–							–	–	–
Employee Benefit		–	–							–	–	–
Non-current Provisions		–	–							–	–	–
Valuation		–	–							–	–	–
Investment in associate account		–	–							–	–	–
Capitalisation		211 185	211 185							211 185	211 185	211 185
Total Reserves to be backed by cash/investments		44 707	44 707							44 707	(182 001)	44 707

WC024 Stellenbosch - Table B9 Asset Management - 21/11/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted 7 A1	Accum. Funds 8 B	Multi-year capital 9 C	Unfore. Unavoid. 10 D	Nat. or Prov. Govt 11 E	Other Adjusts. 12 F	Total Adjusts. 13 G	Adjusted Budget 14 H	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H		
R thousands												
CAPITAL EXPENDITURE												
Total New Assets to be adjusted	1	254 413	277 769	-	-	-	-	-	-	277 769	266 511	307 562
Roads Infrastructure		35 050	48 630	-	-	-	-	-	-	48 630	38 550	25 600
Storm water Infrastructure		4 000	7 375	-	-	-	-	-	-	7 375	2 600	-
Electrical Infrastructure		53 170	53 535	-	-	-	-	-	-	53 535	93 493	130 291
Water Supply Infrastructure		77 833	72 460	-	-	-	-	-	-	72 460	58 460	99 520
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		27 600	38 055	-	-	-	-	-	-	38 055	25 700	26 500
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		4 000	4 000	-	-	-	-	-	-	4 000	4 000	2 000
Infrastructure		201 653	224 054	-	-	-	-	-	-	224 054	222 803	283 911
Community Facilities		1 500	1 500	-	-	-	-	-	-	1 500	-	-
Sport and Recreation Facilities		200	200	-	-	-	-	-	-	200	2 000	-
Community Assets		1 700	1 700	-	-	-	-	-	-	1 700	2 000	-
Heritage Assets		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		2 150	2 150	-	-	-	-	-	-	2 150	8 500	500
Housing		-	-	-	-	-	-	-	-	-	-	-
Other Assets	6	2 150	2 150	-	-	-	-	-	-	2 150	8 500	500
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		4 270	4 720	-	-	-	-	-	-	4 720	5 270	3 500
Furniture and Office Equipment		1 910	2 076	-	-	-	-	-	-	2 076	1 825	1 365
Machinery and Equipment		22 730	22 654	-	-	-	-	-	-	22 654	14 613	7 686
Transport Assets		20 000	20 415	-	-	-	-	-	-	20 415	11 500	10 600
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-	-	-
Living Resources		-	-	-	-	-	-	-	-	-	-	-
Total Renewal of Existing Assets to be adjusted	2	40 520	48 726	-	-	-	-	-	-	48 726	54 460	78 812
Roads Infrastructure		8 000	13 281	-	-	-	-	-	-	13 281	11 800	8 000
Storm water Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Electrical Infrastructure		20 670	20 670	-	-	-	-	-	-	20 670	30 660	56 562
Water Supply Infrastructure		6 000	6 000	-	-	-	-	-	-	6 000	6 000	8 000
Sanitation Infrastructure		5 750	8 250	-	-	-	-	-	-	8 250	6 000	6 000
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Infrastructure		40 420	48 202	-	-	-	-	-	-	48 202	54 460	78 562
Community Facilities		50	202	-	-	-	-	-	-	202	-	-
Sport and Recreation Facilities		50	322	-	-	-	-	-	-	322	-	250
Community Assets		100	524	-	-	-	-	-	-	524	-	250
Heritage Assets		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		-	-	-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-
Other Assets	6	-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-	-	-
Living Resources		-	-	-	-	-	-	-	-	-	-	-
Total Upgrading of Existing Assets to be adjusted	2a	304 412	325 313	-	-	-	-	4 136	4 136	329 449	265 471	175 706
Roads Infrastructure		30 808	28 703	-	-	-	-	-	-	28 703	38 450	32 656
Storm water Infrastructure		50	50	-	-	-	-	-	-	50	200	300
Electrical Infrastructure		9 953	9 953	-	-	-	-	-	-	9 953	6 250	6 250
Water Supply Infrastructure		101 368	116 968	-	-	-	-	-	-	116 968	73 750	30 250
Sanitation Infrastructure		62 354	65 605	-	-	-	-	-	-	65 605	54 900	87 500
Solid Waste Infrastructure		2 500	2 769	-	-	-	-	-	-	2 769	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		2 500	2 500	-	-	-	-	-	-	2 500	2 500	2 750
Infrastructure		209 533	226 549	-	-	-	-	-	-	226 549	176 050	159 706
Community Facilities		47 679	47 061	-	-	-	-	4 136	4 136	51 197	44 421	8 400
Sport and Recreation Facilities		4 650	5 582	-	-	-	-	-	-	5 582	1 200	1 000
Community Assets		52 329	52 643	-	-	-	-	4 136	4 136	56 779	45 621	9 400
Heritage Assets		-	2 472	-	-	-	-	-	-	2 472	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		38 150	39 375	-	-	-	-	-	-	39 375	40 300	2 600
Housing		3 650	3 390	-	-	-	-	-	-	3 390	3 000	3 000
Other Assets	6	41 800	42 765	-	-	-	-	-	-	42 765	43 300	5 600
Biological or Cultivated Assets		250	384	-	-	-	-	-	-	384	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		500	500	-	-	-	-	-	-	500	500	1 000
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-	-	-
Living Resources		-	-	-	-	-	-	-	-	-	-	-

Description	Ref	Budget Year 2024/25									Budget Year	Budget Year
											+1 2025/26	+2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H				
R thousands												
<u>Total Capital Expenditure to be adjusted</u>	4											
Roads Infrastructure		73 858	90 614	-	-	-	-	-	90 614	88 800	66 256	
Storm water Infrastructure		4 050	7 425	-	-	-	-	-	7 425	2 800	300	
Electrical Infrastructure		83 793	84 158	-	-	-	-	-	84 158	130 403	193 104	
Water Supply Infrastructure		185 202	195 428	-	-	-	-	-	195 428	138 210	137 770	
Sanitation Infrastructure		68 104	73 855	-	-	-	-	-	73 855	60 900	93 500	
Solid Waste Infrastructure		30 100	40 824	-	-	-	-	-	40 824	25 700	26 500	
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	
Information and Communication Infrastructure		6 500	6 500	-	-	-	-	-	6 500	6 500	4 750	
Infrastructure		451 606	498 805	-	-	-	-	-	498 805	453 313	522 180	
Community Facilities		49 229	48 764	-	-	-	4 136	4 136	52 900	44 421	8 400	
Sport and Recreation Facilities		4 900	6 103	-	-	-	-	-	6 103	3 200	1 250	
Community Assets		54 129	54 867	-	-	-	4 136	4 136	59 003	47 621	9 650	
Heritage Assets		-	2 472	-	-	-	-	-	2 472	-	-	
Revenue Generating		-	-	-	-	-	-	-	-	-	-	
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	
Investment properties		-	-	-	-	-	-	-	-	-	-	
Operational Buildings		40 300	41 525	-	-	-	-	-	41 525	48 800	3 100	
Housing		3 650	3 390	-	-	-	-	-	3 390	3 000	3 000	
Other Assets		43 950	44 915	-	-	-	-	-	44 915	51 800	6 100	
Biological or Cultivated Assets		250	384	-	-	-	-	-	384	-	-	
Servitudes		-	-	-	-	-	-	-	-	-	-	
Licences and Rights		-	-	-	-	-	-	-	-	-	-	
Intangible Assets		-	-	-	-	-	-	-	-	-	-	
Computer Equipment		4 770	5 220	-	-	-	-	-	5 220	5 770	4 500	
Furniture and Office Equipment		1 910	2 076	-	-	-	-	-	2 076	1 825	1 365	
Machinery and Equipment		22 730	22 654	-	-	-	-	-	22 654	14 613	7 686	
Transport Assets		20 000	20 415	-	-	-	-	-	20 415	11 500	10 600	
Land		-	-	-	-	-	-	-	-	-	-	
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	
Mature		-	-	-	-	-	-	-	-	-	-	
Immature		-	-	-	-	-	-	-	-	-	-	
Living Resources		-	-	-	-	-	-	-	-	-	-	
TOTAL CAPITAL EXPENDITURE to be adjusted	4	599 345	651 807	-	-	-	-	4 136	4 136	655 944	586 442	562 080
ASSET REGISTER SUMMARY - PPE (WDV)	5											
Roads Infrastructure		908 343	925 100	-	-	-	-	-	925 100	939 350	946 229	
Storm water Infrastructure		44 270	47 645	-	-	-	-	-	47 645	45 921	45 025	
Electrical Infrastructure		1 109 561	1 109 926	-	-	-	-	-	1 109 926	1 204 044	1 359 791	
Water Supply Infrastructure		1 586 721	1 596 948	-	-	-	-	-	1 596 948	1 669 417	1 749 452	
Sanitation Infrastructure		1 076 465	1 082 217	-	-	-	-	-	1 082 217	1 099 149	1 152 905	
Solid Waste Infrastructure		170 689	181 413	-	-	-	-	-	181 413	193 850	217 709	
Rail Infrastructure		6 251	6 251	-	-	-	-	-	6 251	6 251	6 251	
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	
Information and Communication Infrastructure		20 662	21 112	-	-	-	-	-	21 112	28 540	34 643	
Infrastructure		4 922 963	4 970 612	-	-	-	-	-	4 970 612	5 186 522	5 512 006	
Community Assets		206 076	206 814	-	-	-	-	4 136	210 950	247 465	250 675	
Heritage Assets		1 313	1 313	-	-	-	-	-	1 313	1 312	1 312	
Revenue Generating		-	-	-	-	-	-	-	-	-	-	
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	
Investment properties		426 452	426 452	-	-	-	-	-	426 452	425 994	425 518	
Operational Buildings		-	-	-	-	-	-	-	-	-	-	
Housing		-	-	-	-	-	-	-	-	-	-	
Other Assets		500 601	504 038	-	-	-	-	-	504 038	532 219	525 650	
Biological or Cultivated Assets		5 743	5 877	-	-	-	-	-	5 877	5 743	5 743	
Servitudes		-	-	-	-	-	-	-	-	-	-	
Licences and Rights		-	-	-	-	-	-	-	-	-	-	
Intangible Assets		3 850	3 850	-	-	-	-	-	3 850	2 658	1 418	
Computer Equipment		12 624	12 624	-	-	-	-	-	12 624	3 758	(4 803)	
Furniture and Office Equipment		9 634	10 200	-	-	-	-	-	10 200	4 651	(1 066)	
Machinery and Equipment		35 130	34 654	-	-	-	-	-	34 654	45 358	38 084	
Transport Assets		89 819	90 234	-	-	-	-	-	90 234	85 570	79 012	
Land		461 571	461 571	-	-	-	-	-	461 571	461 571	461 571	
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	
Living Resources		-	-	-	-	-	-	-	-	-	-	
TOTAL ASSET REGISTER SUMMARY - PPE (WDV)	5	6 675 776	6 728 238	-	-	-	-	4 136	4 136	6 732 374	7 002 823	7 295 121
EXPENDITURE OTHER ITEMS												
Depreciation & asset impairment		249 408	249 408	-	-	-	-	-	249 408	259 395	269 782	
Repairs and Maintenance by asset class	3	120 048	120 225	-	-	-	-	-	120 225	128 918	143 108	
Roads Infrastructure		25 042	25 042	-	-	-	-	-	25 042	25 859	26 725	
Storm water Infrastructure		968	968	-	-	-	-	-	968	1 026	1 088	
Electrical Infrastructure		12 624	11 473	-	-	-	-	-	11 473	13 145	13 693	
Water Supply Infrastructure		15 171	15 171	-	-	-	-	-	15 171	15 925	16 721	
Sanitation Infrastructure		22 316	22 316	-	-	-	-	-	22 316	24 007	25 938	
Solid Waste Infrastructure		6 800	6 800	-	-	-	-	-	6 800	7 128	7 474	
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	
Information and Communication Infrastructure		2 756	2 756	-	-	-	-	-	2 756	2 920	3 094	
Infrastructure		85 677	84 526	-	-	-	-	-	84 526	90 010	94 734	
Community Facilities		6 289	6 101	-	-	-	-	-	6 101	8 404	8 783	
Sport and Recreation Facilities		15	15	-	-	-	-	-	15	15	16	
Community Assets		6 304	6 116	-	-	-	-	-	6 116	8 419	8 799	
Heritage Assets		-	-	-	-	-	-	-	-	-	-	
Revenue Generating		-	-	-	-	-	-	-	-	-	-	
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	
Investment properties		-	-	-	-	-	-	-	-	-	-	
Operational Buildings		14 292	15 820	-	-	-	-	-	15 820	16 075	24 495	
Housing		226	326	-	-	-	-	-	326	232	240	
Other Assets		14 518	16 146	-	-	-	-	-	16 146	16 308	24 735	
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	
Servitudes		-	-	-	-	-	-	-	-	-	-	
Licences and Rights		-	-	-	-	-	-	-	-	-	-	
Intangible Assets		-	-	-	-	-	-	-	-	-	-	
Computer Equipment		-	-	-	-	-	-	-	-	-	-	
Furniture and Office Equipment		2 473	2 362	-	-	-	-	-	2 362	2 627	2 783	
Machinery and Equipment		834	834	-	-	-	-	-	834	885	938	
Transport Assets		10 241	10 241	-	-	-	-	-	10 241	10 670	11 121	
Land		-	-	-	-	-	-	-	-	-	-	
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	
Mature		-	-	-	-	-	-	-	-	-	-	
Immature		-	-	-	-	-	-	-	-	-	-	
Living Resources		-	-	-	-	-	-	-	-	-	-	
TOTAL EXPENDITURE OTHER ITEMS to be adjusted	6	369 455	369 633	-	-	-	-	-	369 633	388 313	412 891	

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
R thousands												
Renewal and upgrading of Existing Assets as % of total capex		57.6%	57.4%							57.7%	54.6%	45.3%
Renewal and upgrading of Existing Assets as % of deprecn"		138.3%	150.0%							151.6%	123.3%	94.3%
R&M as a % of PPE		1.8%	1.8%							1.8%	1.8%	2.0%
Renewal and upgrading and R&M as a % of PPE		7.0%	7.3%							7.4%	6.4%	5.5%

WC024 Stellenbosch - Table B10 Basic service delivery measurement - 21/11/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Household service targets	1											
Water:												
Piped water inside dwelling		40 626	40 626	-	-	-	-	-	-	41	40 776	40 826
Piped water inside yard (but not in dwelling)		4 461	4 461	-	-	-	-	-	-	4	4 769	4 876
Using public tap (at least min.service level)	2	4 778	4 778	-	-	-	-	-	-	5	5 084	5 191
Other water supply (at least min.service level)		684	684	-	-	-	-	-	-	1	1 240	1 512
<i>Minimum Service Level and Above sub-total</i>		51	51	-	-	-	-	-	-	51	52	52
Using public tap (< min.service level)	3	1 170	1 170	-	-	-	-	-	-	1	896	820
Other water supply (< min.service level)	3.4	-	-	-	-	-	-	-	-	-	-	-
No water supply		207	207	-	-	-	-	-	-	0	90	68
<i>Below Minimum Service Level sub-total</i>		1	1	-	-	-	-	-	-	1	1	1
Total number of households	5	52	52	-	-	-	-	-	-	52	53	53
Sanitation/sewerage:												
Flush toilet (connected to sewerage)		46 256	46 256	-	-	-	-	-	-	46 256	46 406	46 456
Flush toilet (with septic tank)		2 165	2 165	-	-	-	-	-	-	2 165	2 480	2 595
Chemical toilet		407	407	-	-	-	-	-	-	407	446	460
Pit toilet (ventilated)		50	50	-	-	-	-	-	-	50	-	-
Other toilet provisions (> min.service level)		1 898	1 898	-	-	-	-	-	-	1 898	3 101	3 652
<i>Minimum Service Level and Above sub-total</i>		50 777	50 777	-	-	-	-	-	-	50 777	52 433	53 163
Bucket toilet		800	800	-	-	-	-	-	-	800	537	470
Other toilet provisions (< min.service level)		50	50	-	-	-	-	-	-	50	-	-
No toilet provisions		300	300	-	-	-	-	-	-	300	173	144
<i>Below Minimum Service Level sub-total</i>		1 150	1 150	-	-	-	-	-	-	1 150	710	614
Total number of households	5	51 927	51 927	-	-	-	-	-	-	51 927	53 143	53 777
Energy:												
Electricity (at least min. service level)		14 821	14 821	-	-	-	-	-	-	14 821	15 583	15 846
Electricity - prepaid (> min.service level)		35 003	35 003	-	-	-	-	-	-	35 003	35 759	36 014
<i>Minimum Service Level and Above sub-total</i>		49 824	49 824	-	-	-	-	-	-	49 824	51 342	51 860
Electricity (< min.service level)		150	150	-	-	-	-	-	-	150	150	150
Electricity - prepaid (< min. service level)		-	-	-	-	-	-	-	-	-	-	-
Other energy sources		1 953	1 953	-	-	-	-	-	-	1 953	1 295	1 129
<i>Below Minimum Service Level sub-total</i>		2 103	2 103	-	-	-	-	-	-	2 103	1 445	1 279
Total number of households	5	51 927	51 927	-	-	-	-	-	-	51 927	52 787	53 140
Refuse:												
Removed at least once a week (min.service)		47 649	47 649	-	-	-	-	-	-	47 649	49 164	49 680
<i>Minimum Service Level and Above sub-total</i>		47 649	47 649	-	-	-	-	-	-	47 649	49 164	49 680
Removed less frequently than once a week		-	-	-	-	-	-	-	-	-	-	-
Using communal refuse dump		1 028	1 028	-	-	-	-	-	-	1 028	885	841
Using own refuse dump		2 100	2 100	-	-	-	-	-	-	2 100	1 815	1 728
Other rubbish disposal		750	750	-	-	-	-	-	-	750	609	568
No rubbish disposal		400	400	-	-	-	-	-	-	400	268	234
<i>Below Minimum Service Level sub-total</i>		4 278	4 278	-	-	-	-	-	-	4 278	3 576	3 372
Total number of households	5	51 927	51 927	-	-	-	-	-	-	51 927	52 740	53 052
Households receiving Free Basic Service	15											
Water (6 kilolitres per household per month)		9 439 487	9 439 487	-	-	-	-	-	-	9 439 487	10 005 856	10 606 208
Sanitation (free minimum level service)		10 851 278	10 851 278	-	-	-	-	-	-	10 851 278	11 719 380	12 656 930
Electricity/other energy (50kwh per household per month)		80 732 020	80 732 020	-	-	-	-	-	-	80 732 020	89 612 542	99 469 922
Refuse (removed at least once a week)		22 983 923	22 983 923	-	-	-	-	-	-	22 983 923	24 569 814	26 265 131
Informal Settlements		-	-	-	-	-	-	-	-	-	-	-
Cost of Free Basic Services provided (R'000)	16											
Water (6 kilolitres per indigent household per month)		9 439	9 439	-	-	-	-	-	-	9 439	10 006	10 606
Sanitation (free sanitation service to indigent households)		10 851	10 851	-	-	-	-	-	-	10 851	11 719	12 657
Electricity/other energy (50kwh per indigent household per month)		80 732	80 732	-	-	-	-	-	-	80 732	89 613	99 470
Refuse (removed once a week for indigent households)		22 984	22 984	-	-	-	-	-	-	22 984	24 570	26 265
Cost of Free Basic Services provided - Informal Formal Settlements (R'000)		-	-	-	-	-	-	-	-	-	-	-
Total cost of FBS provided		124 007	124 007	-	-	-	-	-	-	124 007	135 908	148 998
Highest level of free service provided												
Property rates (R'000 value threshold)		-	-	-	-	-	-	-	-	-	-	-
Water (kilolitres per household per month)		-	-	-	-	-	-	-	-	-	-	-
Sanitation (kilolitres per household per month)		-	-	-	-	-	-	-	-	-	-	-
Sanitation (Rand per household per month)		-	-	-	-	-	-	-	-	-	-	-
Electricity (kw per household per month)		-	-	-	-	-	-	-	-	-	-	-
Refuse (average litres per week)		-	-	-	-	-	-	-	-	-	-	-
Revenue cost of free services provided (R'000)	17											
Property rates (tariff adjustment) (impermissible values per section 17 of MPRA)		-	-	-	-	-	-	-	-	-	-	-
Property rates exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA		48 315	48 315	-	-	-	-	-	-	48 315	51 214	54 287
Water (in excess of 6 kilolitres per indigent household per month)		-	-	-	-	-	-	-	-	-	-	-
Sanitation (in excess of free sanitation service to indigent households)		-	-	-	-	-	-	-	-	-	-	-
Electricity/other energy (in excess of 50 kwh per indigent household per month)		-	-	-	-	-	-	-	-	-	-	-
Refuse (in excess of one removal a week for indigent households)		-	-	-	-	-	-	-	-	-	-	-
Municipal Housing - rental rebates		-	-	-	-	-	-	-	-	-	-	-
Housing - top structure subsidies		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
Total revenue cost of subsidised services provided	6	48 315	48 315	-	-	-	-	-	-	48 315	51 214	54 287

GRANTS ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2024 – 2025
NOVEMBER 2024

APPENDIX 4

Other supporting documentation (Supporting Schedules)

WC024 Stellenbosch - Supporting Table SB1 Supporting detail to 'Budgeted Financial Performance' - 21/11/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget A	Prior Adjusted 6 A1	Accum. Funds 7 B	Multi-year capital 8 C	Unfore. Unavoid. 9 D	Nat. or Prov. Govt 10 E	Other Adjusts. 11 F	Total Adjusts. 12 G	Adjusted Budget 13 H	Adjusted Budget	Adjusted Budget
R thousands												
REVENUE ITEMS:												
Non-exchange revenue by source												
Property rates												
Total Property Rates		557 432	557 432	–	–	–	–	–	–	557 432	590 877	626 330
less Revenue Foregone (exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA)		48 315	48 315	–	–	–	–	–	–	48 315	51 214	54 287
Net Property Rates		509 116	509 116	–	–	–	–	–	–	509 116	539 663	572 043
Exchange revenue service charges												
Service charges - Electricity												
Total Service charges - Electricity		1 110 437	1 110 437	–	–	–	–	–	–	1 110 437	1 232 585	1 368 170
less Revenue Foregone (in excess of 50 kwh per indigent household per month)		–	–	–	–	–	–	–	–	–	–	–
less Cost of Free Basic Services (50 kwh per indigent household per month)		80 732	80 732	–	–	–	–	–	–	80 732	89 613	99 470
Net Service charges - Electricity		1 029 705	1 029 705	–	–	–	–	–	–	1 029 705	1 142 973	1 268 700
Service charges - Water												
Total Service charges - Water		191 962	191 962	–	–	–	–	–	–	191 962	203 479	215 688
less Revenue Foregone (in excess of 6 kilolitres per indigent household per month)		–	–	–	–	–	–	–	–	–	–	–
less Cost of Free Basic Services (6 kilolitres per indigent household per month)		9 439	9 439	–	–	–	–	–	–	9 439	10 006	10 606
Net Service charges - Water		182 522	182 522	–	–	–	–	–	–	182 522	193 474	205 082
Service charges - Waste Water Management												
Total Service charges - Waste Water Management		133 623	133 623	–	–	–	–	–	–	133 623	144 313	155 858
less Revenue Foregone (in excess of free sanitation service to indigent households)		–	–	–	–	–	–	–	–	–	–	–
less Cost of Free Basic Services (free sanitation service to indigent households)		10 851	10 851	–	–	–	–	–	–	10 851	11 719	12 657
Net Service charges - Waste Water Management		122 772	122 772	–	–	–	–	–	–	122 772	132 593	143 201
Service charges - Waste Management												
Total refuse removal revenue		132 659	132 659	–	–	–	–	–	–	132 659	141 813	151 598
Total landfill revenue		5 406	5 406	–	–	–	–	–	–	5 406	5 779	6 178
less Revenue Foregone (in excess of one removal a week to indigent households)		–	–	–	–	–	–	–	–	–	–	–
less Cost of Free Basic Services (removed once a week to indigent households)		22 984	22 984	–	–	–	–	–	–	22 984	24 570	26 265
Net Service charges - Waste Management		115 082	115 082	–	–	–	–	–	–	115 082	123 022	131 511
EXPENDITURE ITEMS												
Employee related costs												
Basic Salaries and Wages		380 411	379 453	–	–	–	–	–	–	379 453	378 650	402 396
Pension and UIF Contributions		72 236	72 236	–	–	–	–	–	–	72 236	76 722	81 485
Medical Aid Contributions		32 421	32 421	–	–	–	–	–	–	32 421	34 430	36 565
Overtime		50 904	50 904	–	–	–	–	–	–	50 904	54 060	57 411
Performance Bonus		33 176	33 176	–	–	–	–	–	–	33 176	35 229	37 410
Motor Vehicle Allowance		13 636	13 636	–	–	–	–	–	–	13 636	14 479	15 375
Cellphone Allowance		3 175	3 175	–	–	–	–	–	–	3 175	3 371	3 580
Housing Allowances		3 433	3 433	–	–	–	–	–	–	3 433	3 645	3 871
Other benefits and allowances		26 549	26 549	–	–	–	–	–	–	26 549	28 194	29 942
Payments in lieu of leave		–	–	–	–	–	–	–	–	–	–	–
Long service awards		2 551	2 551	–	–	–	–	–	–	2 551	2 709	2 877
Post-retirement benefit obligations		35 448	35 448	–	–	–	–	–	–	35 448	37 646	39 980
Entertainment		–	–	–	–	–	–	–	–	–	–	–
Scarcity		1 612	1 612	–	–	–	–	–	–	1 612	1 712	1 818
Acting and post related allowance		905	905	–	–	–	–	–	–	905	961	1 021
In kind benefits		–	–	–	–	–	–	–	–	–	–	–
sub-total	4	656 455	655 497	–	–	–	–	–	–	655 497	671 808	713 731
Less: Employees costs capitalised to PPE		–	–	–	–	–	–	–	–	–	–	–
Total Employee related costs	1	656 455	655 497	–	–	–	–	–	–	655 497	671 808	713 731
Depreciation & asset impairment												
Depreciation of Property, Plant & Equipment		246 369	246 369	–	–	–	–	–	–	246 369	256 224	266 472
Lease amortisation		1 222	1 222	–	–	–	–	–	–	1 222	1 271	1 322
Capital asset impairment		1 816	1 816	–	–	–	–	–	–	1 816	1 900	1 987
Total Depreciation & asset impairment	1	249 408	249 408	–	–	–	–	–	–	249 408	259 395	269 782
Bulk purchases												
Electricity Bulk Purchases		714 397	714 397	–	–	–	–	–	–	714 397	805 126	907 377
Total bulk purchases	1	714 397	714 397	–	–	–	–	–	–	714 397	805 126	907 377
Transfers and grants												
Cash transfers and grants		15 833	15 833	–	–	–	–	–	–	15 833	16 370	16 928
Non-cash transfers and grants		4 906	4 906	–	–	–	–	–	–	4 906	5 123	5 347
Total transfers and grants		20 739	20 739	–	–	–	–	–	–	20 739	21 493	22 276
Contracted services												
Outsourced Services		138 318	139 024	–	–	–	–	–	–	139 024	116 704	114 258
Consultants and Professional Services		35 930	34 247	–	–	–	–	–	–	34 247	57 414	96 210
Contractors		123 185	122 897	–	–	–	–	–	–	122 897	131 882	146 047
Total contracted services		297 434	296 168	–	–	–	–	–	–	296 168	306 001	356 515
Operational Costs												
Collection costs		3 857	3 857	–	–	–	–	–	–	3 857	4 050	4 252
Contributions to 'other' provisions		2 845	2 845	–	–	–	–	–	–	2 845	2 845	2 845
Audit fees		9 439	9 439	–	–	–	–	–	–	9 439	9 628	9 820
Other Operational Costs												
Operating Leases		11 447	11 859	–	–	–	–	–	–	11 859	12 084	12 774
Operational Cost		142 297	143 680	–	–	–	–	2	2	143 682	148 352	152 634
Statutory Payments other than Income Taxes		–	–	–	–	–	–	–	–	–	–	–
Discontinued Operations		–	–	–	–	–	–	–	–	–	–	–
Total Operational Costs	1	169 885	171 680	–	–	–	–	2	2	171 682	176 959	182 325
Repairs and Maintenance by Expenditure Item												
Employee related costs	14	–	–	–	–	–	–	–	–	–	–	–
Inventory Consumed (Project Maintenance)		31 035	30 923	–	–	–	–	–	–	30 923	32 094	33 195
Contracted Services		89 013	89 303	–	–	–	–	–	–	89 303	96 824	109 913
Other Expenditure		–	–	–	–	–	–	–	–	–	–	–
Total Repairs and Maintenance Expenditure	15	120 048	120 225	–	–	–	–	–	–	120 225	128 918	143 108
Inventory Consumed												
Inventory Consumed - Water		42 054	42 054	–	–	–	–	–	–	42 054	44 577	47 251
Inventory Consumed - Other		70 588	70 573	–	–	–	–	–	–	70 573	74 774	79 268
Total Inventory Consumed & Other Material		112 641	112 627	–	–	–	–	–	–	112 627	119 350	126 520

WC024 Stellenbosch - Supporting Table SB2 Supporting detail to 'Financial Position Budget' - 21/11/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	4 A1	5 B	6 C	7 D	8 E	9 F	10 G	11 H		
R thousands												
ASSETS												
Trade and other receivables from exchange transactions												
Electricity		249 649	249 649	-	-	-	-	-	-	249 649	307 507	260 466
Water		160 164	160 164	-	-	-	-	-	-	160 164	165 485	171 209
Waste		51 946	51 946	-	-	-	-	-	-	51 946	57 135	55 964
Waste Water		54 116	54 116	-	-	-	-	-	-	54 116	59 193	64 710
Other trade receivables from exchange transactions		68 358	68 358	-	-	-	-	-	-	68 358	62 691	56 761
Gross: Trade and other receivables from exchange transactions		584 233	584 233	-	-	-	-	-	-	584 233	652 013	609 109
Less: Impairment for debt	1	(301 165)	(301 165)	-	-	-	-	-	-	(301 165)	(334 241)	(368 905)
Impairment for Electricity		(15 636)	(15 636)	-	-	-	-	-	-	(15 636)	(16 690)	(17 793)
Impairment for Water		(129 987)	(129 987)	-	-	-	-	-	-	(129 987)	(139 446)	(149 407)
Impairment for Waste		(60 094)	(60 094)	-	-	-	-	-	-	(60 094)	(71 252)	(82 924)
Impairment for Waste Water		(46 126)	(46 126)	-	-	-	-	-	-	(46 126)	(54 335)	(62 921)
Impairment for other trade receivables from exchange transactions		(49 321)	(49 321)	-	-	-	-	-	-	(49 321)	(52 517)	(55 860)
Total net Trade and other receivables from Exchange Transactions		283 068	283 068	-	-	-	-	-	-	283 068	317 772	240 204
Receivables from non-exchange transactions												
Property rates		71 149	71 149	-	-	-	-	-	-	71 149	93 359	116 898
Less: Impairment of Property rates		(36 176)	(36 176)	-	-	-	-	-	-	(36 176)	(37 246)	(38 365)
Net Property rates		34 973	34 973	-	-	-	-	-	-	34 973	56 113	78 534
Other receivables from non-exchange transactions		270 065	270 065	-	-	-	-	-	-	270 065	282 082	294 613
Impairment for other receivables from non-exchange transactions		(277 473)	(277 473)	-	-	-	-	-	-	(277 473)	(321 267)	(367 192)
Net other receivables from non-exchange transactions		(7 407)	(7 407)	-	-	-	-	-	-	(7 407)	(39 155)	(72 579)
Total net Receivables from non-exchange transactions	1	27 565	27 565	-	-	-	-	-	-	27 565	16 927	5 955
Inventory												
Water												
Opening Balance		4 138	4 138	-	-	-	-	-	-	4 138	3 458	2 828
System Input Volume		42 054	42 054	-	-	-	-	-	-	42 054	44 577	47 251
Water Treatment Works		-	-	-	-	-	-	-	-	-	-	-
Bulk Purchases		42 054	42 054	-	-	-	-	-	-	42 054	44 577	47 251
Natural Sources		-	-	-	-	-	-	-	-	-	-	-
Authorised Consumption	12	(42 054)	(42 054)	-	-	-	-	-	-	(42 054)	(44 577)	(47 251)
Billed Authorised Consumption		(42 054)	(42 054)	-	-	-	-	-	-	(42 054)	(44 577)	(47 251)
Billed Metered Consumption		(42 054)	(42 054)	-	-	-	-	-	-	(42 054)	(44 577)	(47 251)
Free Basic Water		-	-	-	-	-	-	-	-	-	-	-
Subsidised Water		-	-	-	-	-	-	-	-	-	-	-
Revenue Water		(42 054)	(42 054)	-	-	-	-	-	-	(42 054)	(44 577)	(47 251)
Billed Unmetered Consumption		-	-	-	-	-	-	-	-	-	-	-
Free Basic Water		-	-	-	-	-	-	-	-	-	-	-
Subsidised Water		-	-	-	-	-	-	-	-	-	-	-
Revenue Water		-	-	-	-	-	-	-	-	-	-	-
Unbilled Authorised Consumption		-	-	-	-	-	-	-	-	-	-	-
Unbilled Metered Consumption		-	-	-	-	-	-	-	-	-	-	-
Unbilled Unmetered Consumption		-	-	-	-	-	-	-	-	-	-	-
Water Losses		(680)	(680)	-	-	-	-	-	-	(680)	(630)	(580)
Apparent losses		-	-	-	-	-	-	-	-	-	-	-
Unauthorised Consumption		-	-	-	-	-	-	-	-	-	-	-
Customer Meter Inaccuracies		-	-	-	-	-	-	-	-	-	-	-
Real losses		(680)	(680)	-	-	-	-	-	-	(680)	(630)	(580)
Leakage on Transmission and Distribution Mains		-	-	-	-	-	-	-	-	-	-	-
Leakage and Overflows at Storage Tanks/Reservoirs		-	-	-	-	-	-	-	-	-	-	-
Leakage on Service Connections up to the point of Customer Meter		-	-	-	-	-	-	-	-	-	-	-
Data Transfer and Management Errors		-	-	-	-	-	-	-	-	-	-	-
Unavoidable Annual Real Losses		(680)	(680)	-	-	-	-	-	-	(680)	(630)	(580)
Non-revenue Water		(680)	(680)	-	-	-	-	-	-	(680)	(630)	(580)
Closing Balance Water		3 458	3 458	-	-	-	-	-	-	3 458	2 828	2 248
Agricultural												
Opening Balance		-	-	-	-	-	-	-	-	-	-	-
Acquisitions		-	-	-	-	-	-	-	-	-	-	-
Issues		-	-	-	-	-	-	-	-	-	-	-
Adjustments	13	-	-	-	-	-	-	-	-	-	-	-
Write-offs	14	-	-	-	-	-	-	-	-	-	-	-
Closing balance - Agricultural	15	-	-	-	-	-	-	-	-	-	-	-
Consumables												
Standard Rated												
Opening Balance		978	978	-	-	-	-	-	-	978	978	978
Acquisitions		5 382	5 382	-	-	-	-	-	-	5 382	5 530	5 683
Issues		(5 382)	(5 587)	-	-	-	-	-	-	(5 587)	(5 530)	(5 683)
Adjustments	13	-	-	-	-	-	-	-	-	-	-	-
Write-offs	14	-	-	-	-	-	-	-	-	-	-	-
Closing balance - Consumables Standard Rated	15	978	774	-	-	-	-	-	-	774	978	978
Zero Rated												
Opening Balance		(12)	(12)	-	-	-	-	-	-	(12)	(12)	(12)
Acquisitions		31 560	31 560	-	-	-	-	-	-	31 560	34 432	37 565
Issues		(31 560)	(31 568)	-	-	-	-	-	-	(31 568)	(34 432)	(37 565)
Adjustments	13	-	-	-	-	-	-	-	-	-	-	-
Write-offs	14	-	-	-	-	-	-	-	-	-	-	-
Closing balance - Consumables Zero Rated	15	(12)	(20)	-	-	-	-	-	-	(20)	(12)	(12)
Finished Goods												
Opening Balance		-	-	-	-	-	-	-	-	-	-	-
Acquisitions		-	-	-	-	-	-	-	-	-	-	-
Issues		-	-	-	-	-	-	-	-	-	-	-
Adjustments	13	-	-	-	-	-	-	-	-	-	-	-
Write-offs	14	-	-	-	-	-	-	-	-	-	-	-
Closing balance - Finished Goods	15	-	-	-	-	-	-	-	-	-	-	-
Materials and Supplies												
Opening Balance		8 758	8 758	-	-	-	-	-	-	8 758	8 758	8 758
Acquisitions		33 645	33 645	-	-	-	-	-	-	33 645	34 812	36 020
Issues		(33 645)	(33 418)	-	-	-	-	-	-	(33 418)	(34 812)	(36 020)
Adjustments	13	-	-	-	-	-	-	-	-	-	-	-
Write-offs	14	-	-	-	-	-	-	-	-	-	-	-
Closing balance - Materials and Supplies	15	8 758	8 985	-	-	-	-	-	-	8 985	8 758	8 758
Work-in-progress												

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted 4 A1	Accum. Funds 5 B	Multi-year capital 6 C	Unfore. Unavoid. 7 D	Nat. or Prov. Govt 8 E	Other Adjusts. 9 F	Total Adjusts. 10 G	Adjusted Budget 11 H	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H		
R thousands												
Opening Balance		-	-	-	-	-	-	-	-	-	-	-
Materials		-	-	-	-	-	-	-	-	-	-	-
Transfers		-	-	-	-	-	-	-	-	-	-	-
Closing balance - Work-in-progress		-	-	-	-	-	-	-	-	-	-	-
Housing Stock												
Opening Balance		9 100	9 100	-	-	-	-	-	-	9 100	9 100	9 100
Acquisitions		-	-	-	-	-	-	-	-	-	-	-
Transfers		-	-	-	-	-	-	-	-	-	-	-
Sales		-	-	-	-	-	-	-	-	-	-	-
Closing Balance - Housing Stock		9 100	9 100	-	-	-	-	-	-	9 100	9 100	9 100
Land												
Opening Balance		14 147	14 147	-	-	-	-	-	-	14 147	14 147	14 147
Acquisitions		-	-	-	-	-	-	-	-	-	-	-
Sales		-	-	-	-	-	-	-	-	-	-	-
Adjustments		-	-	-	-	-	-	-	-	-	-	-
Correction of Prior period errors		-	-	-	-	-	-	-	-	-	-	-
Closing Balance - Land		14 147	14 147	-	-	-	-	-	-	14 147	14 147	14 147
Closing Balance - Inventory & Consumables		36 429	36 443	-	-	-	-	-	-	36 443	35 799	35 219
Property, plant & equipment												
PPE at cost/valuation (excl. finance leases)		8 977 860	9 030 189	-	-	-	-	4 136	4 136	9 034 325	9 562 402	10 122 495
Leases recognised as PPE		-	-	-	-	-	-	-	-	-	-	-
Less: Accumulated depreciation		(2 739 442)	(2 739 442)	-	-	-	-	-	-	(2 739 442)	(2 995 287)	(3 261 365)
Total Property, plant & equipment	1	6 238 418	6 290 746	-	-	-	-	4 136	4 136	6 294 882	6 567 115	6 861 130
LIABILITIES												
Current liabilities - Borrowing												
Short term loans (other than bank overdraft)		-	-	-	-	-	-	-	-	-	-	-
Current portion of long-term liabilities		62 457	62 457	-	-	-	-	-	-	62 457	62 457	62 457
Total Current liabilities - Borrowing		62 457	62 457	-	-	-	-	-	-	62 457	62 457	62 457
Trade and other payables												
Trade and other payables from exchange transactions		306 387	307 961	-	-	-	-	-	-	307 961	293 914	270 141
Other trade payables from exchange transactions		-	-	-	-	-	-	-	-	-	-	-
Trade payables from Non-exchange transactions: Unspent conditions		21 332	(555)	-	-	-	-	(4 136)	(4 136)	(4 691)	21 332	20 823
Trade payables from Non-exchange transactions: Other		(97)	(97)	-	-	-	-	-	-	(97)	(97)	(97)
VAT		10 699	10 699	-	-	-	-	-	-	10 699	17 471	24 966
Total Trade and other payables	1	340 320	318 008	-	-	-	-	(4 136)	(4 136)	313 872	332 620	315 833
Non current liabilities - Financial liabilities												
Borrowing	3	719 941	719 941	-	-	-	-	-	-	719 941	842 328	946 423
Other financial liabilities		695	695	-	-	-	-	-	-	695	695	695
Total Non current liabilities - Financial liabilities		720 635	720 635	-	-	-	-	-	-	720 635	843 023	947 118
Non current liabilities - Long Term portion of trade payables												
Electricity Bulk Purchases		-	-	-	-	-	-	-	-	-	-	-
Payables and Accruals - General		-	-	-	-	-	-	-	-	-	-	-
Water Bulk Purchases		-	-	-	-	-	-	-	-	-	-	-
Municipal Debt Relief		-	-	-	-	-	-	-	-	-	-	-
Total Non current liabilities - Long Term portion of trade payable		-	-	-	-	-	-	-	-	-	-	-
Provisions - non current												
Retirement benefits		207 202	207 202	-	-	-	-	-	-	207 202	229 528	253 238
List other major items		-	-	-	-	-	-	-	-	-	-	-
Refuse landfill site rehabilitation		123 918	123 918	-	-	-	-	-	-	123 918	136 695	149 728
Other		24 816	24 816	-	-	-	-	-	-	24 816	24 816	24 816
Total Provisions - non current		355 936	355 936	-	-	-	-	-	-	355 936	391 039	427 782
CHANGES IN NET ASSETS												
Accumulated surplus/(Deficit)												
Accumulated surplus/(Deficit) - opening balance		5 573 258	5 573 258	-	-	-	-	-	-	5 573 258	5 967 595	6 385 565
GRAP adjustments		-	-	-	-	-	-	-	-	-	-	-
Restated balance		5 573 258	5 573 258	-	-	-	-	-	-	5 573 258	5 967 595	6 385 565
Surplus/(Deficit)		119 542	139 676	-	-	-	-	4 136	4 136	143 812	191 261	216 725
Transfers to/from Reserves		274 795	274 795	-	-	-	-	-	-	274 795	226 708	(226 708)
Depreciation offsets		-	-	-	-	-	-	-	-	-	-	-
Other adjustments		-	-	-	-	-	-	-	-	-	-	-
Accumulated Surplus/(Deficit)	1	5 967 595	5 987 729	-	-	-	-	4 136	4 136	5 991 865	6 385 565	6 375 581
Reserves												
Housing Development Fund		9 396	9 396	-	-	-	-	-	-	9 396	9 396	9 396
Capital replacement		(185 760)	(185 760)	-	-	-	-	-	-	(185 760)	(412 468)	(185 760)
Self-insurance		9 885	9 885	-	-	-	-	-	-	9 885	9 885	9 885
Other reserves		211 185	211 185	-	-	-	-	-	-	211 185	211 185	211 185
Revaluation		-	-	-	-	-	-	-	-	-	-	-
Total Reserves	2	44 707	44 707	-	-	-	-	-	-	44 707	(182 001)	44 707
TOTAL COMMUNITY WEALTH/EQUITY	2	6 012 302	6 032 436	-	-	-	-	4 136	4 136	6 036 572	6 203 563	6 420 288

WC024 Stellenbosch - Supporting Table SB3 Adjustments to the SDBIP - performance objectives - 21/11/2024

Description	Unit of measurement	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H		
Vote 1 - Municipal Manager												
Function 1 - Budget Performance												
Sub-function 1 - Capital Expenditure		40 000	40 000	-	-	-	-	-	-	40	80	80
Insert measure/s description												
Sub-function 2 - Operational Expenditure		17 202 891	17 202 891	-	-	-	-	-	-	17 203	34 406	34 406
Insert measure/s description												
Sub-function 3 - Operational Revenue		-	-	-	-	-	-	-	-	-	-	-
Insert measure/s description												
Vote 2 - Planning and Economic Development												
Function 1 - Budget Performance												
Sub-function 1 - Capital Expenditure		20 244 000	21 923 845	-	-	-	-	-	-	21 924	43 848	43 848
Insert measure/s description												
Sub-function 2 - Operational Expenditure		98 091 073	98 091 073	-	-	-	-	-	-	98 091	196 182	196 182
Insert measure/s description												
Sub-function 3 - Operational Revenue		33 903 257	35 583 102	-	-	-	-	-	-	35 583	71 166	71 166
Insert measure/s description												
Vote 3 - Community & Protection												
Function 1 - Budget Performance												
Sub-function 1 - Capital Expenditure		71 757 329	73 043 542	-	-	-	4 136	-	4 136	77 180	146 841	146 841
Insert measure/s description												
Sub-function 2 - Operational Expenditure		510 981 472	510 981 472	-	-	-	-	-	-	510 981	1 021 963	1 021 963
Insert measure/s description												
Sub-function 3 - Operational Revenue		199 917 110	199 917 110	-	-	-	4 136	-	4 136	204 053	399 834	399 834
Insert measure/s description												
Vote 4 - Infrastructure services												
Function 1 - Budget Performance												
Sub-function 1 - Capital Expenditure		449 483 974	494 711 555	-	-	-	-	-	-	494 712	951 597	951 597
Insert measure/s description												
Sub-function 2 - Operational Expenditure		1 541 782 409	1 541 342 009	-	-	-	-	-	-	1 541 342	3 083 124	3 083 124
Insert measure/s description												
Sub-function 3 - Operational Revenue		1 748 088 938	1 766 101 964	-	-	-	-	-	-	1 766 102	3 495 572	3 495 572
Insert measure/s description												
Vote 5 - Corporate Services												
Function 1 - Budget Performance												
Sub-function 1 - Capital Expenditure		56 420 000	60 688 523	-	-	-	-	-	-	60 689	121 377	121 377
Insert measure/s description												
Sub-function 2 - Operational Expenditure		216 623 591	216 623 591	-	-	-	-	-	-	216 624	433 247	433 247
Insert measure/s description												
Sub-function 3 - Operational Revenue		12 642 310	12 642 310	-	-	-	-	-	-	12 642	25 285	25 285
Insert measure/s description												
Vote 6 - Financial services												
Function 1 - Budget Performance												
Sub-function 1 - Capital Expenditure		1 400 000	1 400 000	-	-	-	-	-	-	1 400	2 800	2 800
Insert measure/s description												
Sub-function 2 - Operational Expenditure		127 052 696	127 052 696	-	-	-	-	-	-	127 053	254 105	254 105
Insert measure/s description												
Sub-function 3 - Operational Revenue		636 724 781	636 724 781	-	-	-	-	-	-	636 725	1 273 450	1 273 450
Insert measure/s description												
And so on for the rest of the Votes										-	-	-

WC024 Stellenbosch - Supporting Table SB4 Adjustments to budgeted performance indicators and benchmarks - 21/11/2021

Worksheet: Stellenbosch - Supporting Table 04: Adjustments to budgeted performance indicators and benchmarks - 21/11/2022									
Description of financial indicator	Basis of calculation	2021/22	2022/23	2023/24	Budget Year 2024/25			Budget Year +1 2025/26	Budget Year +2 2026/27
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Adjusted Budget	Adjusted Budget
<u>Borrowing Management</u>									
Credit Rating	Short term/long term rating								
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	13.2%	11.9%	12.5%	5.4%	5.4%	5.4%	6.1%	6.6%
Capital Charges to Own Revenue	Finance charges & Repayment of borrowing /Own Revenue	16.7%	14.1%	16.0%	5.3%	5.3%	5.3%	5.9%	6.4%
Borrowed funding of 'own' capital expenditure	Borrowing/Capital expenditure excl. transfers and grants	58.7%	0.0%	59.5%	43.3%	42.7%	41.1%	44.2%	35.6%
<u>Safety of Capital</u>									
Gearing	Long Term Borrowing/ Funds & Reserves	249.6%	260.4%	183.0%	1611.9%	1611.9%	1611.9%	-463.2%	2118.5%
<u>Liquidity</u>									
Current Ratio	Current assets/current liabilities	174.2%	191.6%	195.2%	184.0%	181.1%	181.8%	189.6%	204.4%
Current Ratio adjusted for aged debtors	Current assets/current liabilities less debtors > 90 days/current liabilities	174.2%	191.6%	195.2%	184.0%	181.1%	0.0%	0.0%	0.0%
Liquidity Ratio	Monetary Assets/Current Liabilities	146.2%	167.6%	176.3%	1.7	1.6	1.6	1.7	1.9
<u>Revenue Management</u>					114.6%	106.7%	106.6%	112.2%	142.5%
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Current Debtors Collection Rate (Cash receipts % of Ratepayer & Other revenue)		196.5%	187.0%	147.7%	142.2%	142.2%	142.2%	141.5%	140.4%
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue	5.0%	4.8%	3.2%	13.9%	13.9%	13.9%	13.6%	9.5%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<u>Creditors Management</u>									
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))	98.0%	98.0%	98.0%	98.0%	98.0%	98.0%	98.0%	98.0%
Creditors to Cash and Investments					64.2%	68.0%	67.8%	63.7%	47.2%
<u>Other Indicators</u>									
Electricity Distribution Losses (2)	Total Volume Losses (kW)	383 146 654	386 978 121	390 847 902	390 847 902	390 847 902	390 847 902	390 847 902	390 847 902
	Total Volume Losses (kW) non technical								
	Total Cost of Losses (Rand '000)	27	27	27	27	27	27	27	28
Water Distribution Losses (2)	% Volume (units purchased and generated less units sold)/units purchased and generated	-	-	-	-	-	-	-	-
	Bulk Purchase								
	Water treatment works								
Employee costs	Natural sources								
	Total Volume Losses (kℓ)	9 233	9 325	9 418	9 418	9 418	9 418	9 418	9 512
	Total Cost of Losses (Rand '000)	2 031	2 051	2 072	2 072	2 072	2 072	2 072	2 093
Remuneration	% Volume (units purchased and generated less units sold)/units purchased and generated	-	-	-	-	-	-	-	-
	Employee costs/(Total Revenue - capital revenue)	28.2%	25.8%	26.9%	25.9%	25.9%	25.9%	24.4%	23.7%
	Total remuneration/(Total Revenue - capital revenue)	29.2%	26.9%	27.8%					
Repairs & Maintenance	R&M/(Total Revenue excluding capital revenue)	3.3%	4.0%	5.6%	4.7%	4.7%	4.7%	4.7%	4.8%
Finance charges & Depreciation	FC&D/(Total Revenue - capital revenue)	11.4%	14.5%	13.4%	7.3%	7.3%	7.3%	7.4%	7.4%
<u>IDP regulation financial viability indicators</u>									
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	0.0%	17.0	18.1	0.0%	0.0%	0.0%	0.0%	0.0%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	8.7%	8.6%	5.6%	1.1%	1.1%	1.1%	0.6%	0.2%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	1100.0%	1910.0%	380.0%	3.0	2.7	2.6	2.8	3.3

WC024 Stellenbosch - Supporting Table SB5 Adjustments Budget - social, economic and demographic statistics and assumptions - 21/11/2024

W024 Statistics - Supporting Table GDP Adjustments Budget - Social, Economic and Demographic Statistics and Assumptions - 2017-18-24										
Description of economic indicator	Ref.	Basis of calculation	2001 Census	2007 Survey	2011 Census	2021/22	2022/23	2023/24	Budget Year 2024/25	Budget Year 2024/25
						Outcome	Outcome	Outcome	Original Budget	Actual
Demographics										
Population		Statistics South Africa	200 524	155 718	170 654	195	207	207	207	-
Females aged 5 - 14		Statistics South Africa	17 865	11 020	12 077	14	15	15	15	-
Males aged 5 - 14		Statistics South Africa	16 352	11 092	12 157	14	15	15	15	-
Females aged 15 - 34		Statistics South Africa	38 791	33 191	36 374	42	45	45	45	-
Males aged 15 - 34		Statistics South Africa	41 919	32 718	35 856	42	44	44	44	-
Unemployment		Statistics South Africa	16	10	11	13	14	14	14	-
Monthly household income (no. of households)										
No income	1, 12	Statistics South Africa, regional economic growth	3 557	8 961	9 820	11 375	12 058	12 299	12 545	-
R1 - R1 600		Statistics South Africa, regional economic growth	245	914	2 065	2 352	2 493	2 543	2 594	-
R1 601 - R3 200		Statistics South Africa, regional economic growth	1 126	1 517	1 614	1 872	1 984	2 024	2 065	-
R3 201 - R6 400		Statistics South Africa, regional economic growth	3 728	4 415	4 699	5 448	5 775	5 891	6 009	-
R6 401 - R12 800		Statistics South Africa, regional economic growth	4 484	7 160	7 620	8 836	9 366	9 553	9 744	-
R12 801 - R25 600		Statistics South Africa, regional economic growth	6 463	6 742	7 176	8 321	8 821	8 997	9 177	-
R25 601 - R51 200		Statistics South Africa, regional economic growth	4 144	4 994	5 316	6 164	6 534	6 665	6 799	-
R52 201 - R102 400		Statistics South Africa, regional economic growth	2 578	3 671	3 907	4 530	4 802	4 898	4 996	-
R102 401 - R204 800		Statistics South Africa, regional economic growth	1 680	2 874	3 058	3 546	3 759	3 834	3 911	-
R204 801 - R409 600		Statistics South Africa, regional economic growth	69	1 432	1 523	1 766	1 872	1 910	1 948	-
R409 601 - R819 200		Statistics South Africa, regional economic growth	242	430	458	531	563	575	587	-
> R819 200		Statistics South Africa, regional economic growth	245	305	325	376	399	407	415	-
Poverty profiles (no. of households)										
< R2 060 per household per month	13	0	8 656	15 807	16 824	19 508	20 678	21 256	21 850	-
	2	0	-	-	<R1600	<R1600	<R1600	<R1600	<R1600	-
Household/demographics (000)										
Number of people in municipal area		Statistics South Africa, regional population growth rate	200 524	155 718	170 654	198	210	210	210	-
Number of poor people in municipal area		Statistics South Africa, regional population growth rate	-	-	-	-	-	-	-	-
Number of households in municipal area		Statistics South Africa, regional population growth rate	36 413	43 417	47 582	55	58	58	58	-
Number of poor households in municipal area		Statistics South Africa, regional population growth rate	8 656	15 807	17 323	20	21	21	21	-
Definition of poor household (R per month)		0	-	-	<R1600	<R1600	<R1600	<R1600	<R1600	-
Housing statistics										
Formal	3	0	32 918	32 620	35 749	41 413	43 897	46 531	49 323	-
Informal		0	3	11	12	13 707	14 529	15 401	16 325	-
Total number of households			36 413	43 417	47 581	55 119	58 426	61 932	65 648	-
Dwellings provided by municipality	4	0	-	-	-	-	-	-	-	-
Dwellings provided by province/s		0	-	-	-	-	-	-	-	-
Dwellings provided by private sector	5	0	-	-	-	-	-	-	-	-
Total new housing dwellings			-	-	-	-	-	-	-	-
Economic										
Inflation/inflation outlook (CPIX)	6					4.6%	4.0%	4.4%	4.9%	0.0%
Interest rate - borrowing						10.5%	0.0%	0.0%	0.0%	0.0%
Interest rate - investment						8.5%	0.0%	0.0%	0.0%	0.0%
Remuneration increases						7.0%	7.3%	6.9%	7.0%	0.0%
Consumption growth (electricity)						1.0%	1.0%	1.0%	1.0%	0.0%
Consumption growth (water)						1.0%	1.0%	1.0%	1.0%	0.0%
Collection rates										
Property tax/service charges	7					96.0%	96.0%	96.0%	96.0%	0.0%
Rental of facilities & equipment						97.0%	97.0%	97.0%	97.0%	0.0%
Interest - external investments						100.0%	100.0%	100.0%	100.0%	0.0%

Interest - debtors					96.0%	96.0%	96.0%	96.0%	0.0%
Revenue from agency services					100.0%	100.0%	100.0%	100.0%	0.0%

Detail on the provision of municipal services for A10

Total municipal services	Ref.		2021/22	2022/23	2023/24	Budget Year 2024/25			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
		Water:									
		Piped water inside dwelling	40 626	40 626	–	–	–	–	–	40 776	40 826
		Piped water inside yard (but not in dwelling)	4 461	4 461	–	–	–	–	–	4 769	4 876
		Using public tap (at least min.service level)	4 778	4 778	–	–	–	–	–	5 084	5 191
		Other water supply (at least min.service level)	684	684	–	–	–	–	–	1 240	1 512
		<i>Minimum Service Level and Above sub-total</i>	50 550	50 550	–	–	–	–	–	51 869	52 404
		Using public tap (< min.service level)	1 170	1 170	–	–	–	–	–	896	820
		Other water supply (< min.service level)	–	–	–	–	–	–	–	–	–
		No water supply	207	207	–	–	–	–	–	90	68
		<i>Below Minimum Service Level sub-total</i>	1 377	1 377	–	–	–	–	–	986	888
		Total number of households	51 927	51 927	–	–	–	–	–	52 855	53 292
		Sanitation/sewerage:									
		Flush toilet (connected to sewerage)	46 256	46 256	–	–	–	–	–	46 406	46 456
		Flush toilet (with septic tank)	2 165	2 165	–	–	–	–	–	2 480	2 595
		Chemical toilet	407	407	–	–	–	–	–	446	460
		Pit toilet (ventilated)	50	50	–	–	–	–	–	–	–
		Other toilet provisions (> min.service level)	1 898	1 898	–	–	–	–	–	3 101	3 652
		<i>Minimum Service Level and Above sub-total</i>	50 777	50 777	–	–	–	–	–	52 433	53 163
		Bucket toilet	800	800	–	–	–	–	–	537	470
		Other toilet provisions (< min.service level)	50	50	–	–	–	–	–	–	–
		No toilet provisions	300	300	–	–	–	–	–	173	144
		<i>Below Minimum Service Level sub-total</i>	1 150	1 150	–	–	–	–	–	710	614
		Total number of households	51 927	51 927	–	–	–	–	–	53 143	53 777
		Energy:									
		Electricity (at least min.service level)	14 821	14 821	–	–	–	–	–	15 583	15 846
		Electricity - prepaid (min.service level)	35 003	35 003	–	–	–	–	–	35 759	36 014
		<i>Minimum Service Level and Above sub-total</i>	49 824	49 824	–	–	–	–	–	51 342	51 860
		Electricity (< min.service level)	150	150	–	–	–	–	–	150	150
		Electricity - prepaid (< min. service level)	–	–	–	–	–	–	–	–	–
		Other energy sources	1 953	1 953	–	–	–	–	–	1 295	1 129
		<i>Below Minimum Service Level sub-total</i>	2 103	2 103	–	–	–	–	–	1 445	1 279
		Total number of households	51 927	51 927	–	–	–	–	–	52 787	53 140
		Refuse:									
		Removed at least once a week	47 649	47 649	–	–	–	–	–	49 164	49 680
		<i>Minimum Service Level and Above sub-total</i>	47 649	47 649	–	–	–	–	–	49 164	49 680
		Removed less frequently than once a week	–	–	–	–	–	–	–	–	–
		Using communal refuse dump	1 028	1 028	–	–	–	–	–	885	841
		Using own refuse dump	2 100	2 100	–	–	–	–	–	1 815	1 728
		Other rubbish disposal	750	750	–	–	–	–	–	609	568
		No rubbish disposal	400	400	–	–	–	–	–	268	234
		<i>Below Minimum Service Level sub-total</i>	4 278	4 278	–	–	–	–	–	3 576	3 372
		Total number of households	51 927	51 927	–	–	–	–	–	52 740	53 052
Municipal in-house services	Ref.		2021/22	2022/23	2023/24	Budget Year 2024/25			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
		Water:									
		Piped water inside dwelling	40 626	40 626	–	–	–	–	–	40 776	40 826
		Piped water inside yard (but not in dwelling)	4 461	4 461	–	–	–	–	–	4 769	4 876

8 10 9 10	Using public tap (at least min.service level)	4 778	4 778	-	-	-	-	-	5 084	5 191	
	Other water supply (at least min.service level)	684	684	-	-	-	-	-	1 240	1 512	
	Minimum Service Level and Above sub-total	50 550	50 550	-	-	-	-	-	51 869	52 404	
	9	Using public tap (< min.service level)	1 170	1 170	-	-	-	-	896	820	
	10	Other water supply (< min.service level)	-	-	-	-	-	-	-	-	
	No water supply	207	207	-	-	-	-	-	90	68	
	Below Minimum Service Level sub-total	1 377	1 377	-	-	-	-	-	986	888	
	Total number of households	51 927	51 927	-	-	-	-	-	52 855	53 292	
	Sanitation/sewerage:										
	Flush toilet (connected to sewerage)	46 256	46 256	-	-	-	-	-	46 406	46 456	
	Flush toilet (with septic tank)	2 165	2 165	-	-	-	-	-	2 480	2 595	
	Chemical toilet	407	407	-	-	-	-	-	446	460	
	Pit toilet (ventilated)	50	50	-	-	-	-	-	-	-	
	Other toilet provisions (> min.service level)	1 898	1 898	-	-	-	-	-	3 101	3 652	
	Minimum Service Level and Above sub-total	50 777	50 777	-	-	-	-	-	52 433	53 163	
	Bucket toilet	800	800	-	-	-	-	-	537	470	
	Other toilet provisions (< min.service level)	50	50	-	-	-	-	-	-	-	
	No toilet provisions	300	300	-	-	-	-	-	173	144	
	Below Minimum Service Level sub-total	1 150	1 150	-	-	-	-	-	710	614	
	Total number of households	51 927	51 927	-	-	-	-	-	53 143	53 777	
	Energy:										
	Electricity (at least min.service level)	14 821	14 821	-	-	-	-	-	15 583	15 846	
	Electricity - prepaid (min.service level)	35 003	35 003	-	-	-	-	-	35 759	36 014	
	Minimum Service Level and Above sub-total	49 824	49 824	-	-	-	-	-	51 342	51 860	
	Electricity (< min.service level)	150	150	-	-	-	-	-	150	150	
	Electricity - prepaid (< min. service level)	-	-	-	-	-	-	-	-	-	
	Other energy sources	1 953	1 953	-	-	-	-	-	1 295	1 129	
	Below Minimum Service Level sub-total	2 103	2 103	-	-	-	-	-	1 445	1 279	
	Total number of households	51 927	51 927	-	-	-	-	-	52 787	53 140	
	Refuse:										
	Removed at least once a week	47 649	47 649	-	-	-	-	-	49 164	49 680	
	Minimum Service Level and Above sub-total	47 649	47 649	-	-	-	-	-	49 164	49 680	
	Removed less frequently than once a week	-	-	-	-	-	-	-	-	-	
Using communal refuse dump	1 028	1 028	-	-	-	-	-	885	841		
Using own refuse dump	2 100	2 100	-	-	-	-	-	1 815	1 728		
Other rubbish disposal	750	750	-	-	-	-	-	609	568		
No rubbish disposal	400	400	-	-	-	-	-	268	234		
Below Minimum Service Level sub-total	4 278	4 278	-	-	-	-	-	3 576	3 372		
Total number of households	51 927	51 927	-	-	-	-	-	52 740	53 052		
Municipal entity services		Ref.	2021/22	2022/23	2023/24	Budget Year 2024/25			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Name of municipal entity			Household service targets (000)								
			Water:								
			-	-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	-	
8	Using public tap (at least min.service level)		-	-	-	-	-	-	-	-	
10	Other water supply (at least min.service level)		-	-	-	-	-	-	-	-	
	Minimum Service Level and Above sub-total		-	-	-	-	-	-	-	-	
9	Using public tap (< min.service level)		-	-	-	-	-	-	-	-	
10	Other water supply (< min.service level)		-	-	-	-	-	-	-	-	
	No water supply		-	-	-	-	-	-	-	-	
	Below Minimum Service Level sub-total		-	-	-	-	-	-	-	-	
	Total number of households		-	-	-	-	-	-	-	-	
Name of municipal entity			Sanitation/sewerage:								
			-	-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	-	

		Other toilet provisions (> min.service level) <i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-
		Bucket toilet	-	-	-	-	-	-	-	-	-
		Other toilet provisions (< min.service level)	-	-	-	-	-	-	-	-	-
		No toilet provisions <i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-
Name of municipal entity		Total number of households	-	-	-	-	-	-	-	-	-
		Energy:									
		Electricity (at least min.service level)	-	-	-	-	-	-	-	-	-
		Electricity - prepaid (min.service level) <i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-
		Electricity (< min.service level)	-	-	-	-	-	-	-	-	-
		Electricity - prepaid (< min. service level)	-	-	-	-	-	-	-	-	-
		Other energy sources <i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-
Name of municipal entity		Total number of households	-	-	-	-	-	-	-	-	-
		Refuse:									
		Removed at least once a week <i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-
		Removed less frequently than once a week	-	-	-	-	-	-	-	-	-
		Using communal refuse dump	-	-	-	-	-	-	-	-	-
		Using own refuse dump	-	-	-	-	-	-	-	-	-
		Other rubbish disposal	-	-	-	-	-	-	-	-	-
		No rubbish disposal <i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-
		Total number of households	-	-	-	-	-	-	-	-	-
Services provided by 'external mechanisms'	Ref.		2021/22	2022/23	2023/24	Budget Year 2024/25			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Names of service providers		Household service targets (000)									
		Water:									
		Piped water inside dwelling	-	-	-	-	-	-	-	-	-
		Piped water inside yard (but not in dwelling)	-	-	-	-	-	-	-	-	-
	8	Using public tap (at least min.service level)	-	-	-	-	-	-	-	-	-
	10	Other water supply (at least min.service level) <i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-
	9	Using public tap (< min.service level)	-	-	-	-	-	-	-	-	-
	10	Other water supply (< min.service level)	-	-	-	-	-	-	-	-	-
		No water supply <i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-
Names of service providers		Total number of households	-	-	-	-	-	-	-	-	-
		Sanitation/sewerage:									
		Flush toilet (connected to sewerage)	-	-	-	-	-	-	-	-	-
		Flush toilet (with septic tank)	-	-	-	-	-	-	-	-	-
		Chemical toilet	-	-	-	-	-	-	-	-	-
		Pit toilet (ventilated)	-	-	-	-	-	-	-	-	-
		Other toilet provisions (> min.service level) <i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-
		Bucket toilet	-	-	-	-	-	-	-	-	-
		Other toilet provisions (< min.service level)	-	-	-	-	-	-	-	-	-
		No toilet provisions <i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-
Names of service providers		Total number of households	-	-	-	-	-	-	-	-	-
		Energy:									
		Electricity (at least min.service level)	-	-	-	-	-	-	-	-	-
		Electricity - prepaid (min.service level) <i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-
		Electricity (< min.service level)	-	-	-	-	-	-	-	-	-
		Electricity - prepaid (< min. service level)	-	-	-	-	-	-	-	-	-

	Other energy sources	-	-	-	-	-	-	-	-	-	-	-
	<i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-	-	-
Names of service providers	Total number of households	-	-	-	-	-	-	-	-	-	-	-
	Refuse:	-	-	-	-	-	-	-	-	-	-	-
	Removed at least once a week	-	-	-	-	-	-	-	-	-	-	-
	<i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-	-	-
	Removed less frequently than once a week	-	-	-	-	-	-	-	-	-	-	-
	Using communal refuse dump	-	-	-	-	-	-	-	-	-	-	-
	Using own refuse dump	-	-	-	-	-	-	-	-	-	-	-
	Other rubbish disposal	-	-	-	-	-	-	-	-	-	-	-
	No rubbish disposal	-	-	-	-	-	-	-	-	-	-	-
	<i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-	-	-
	Total number of households	-	-	-	-	-	-	-	-	-	-	-
Detail of Free Basic Services (FBS) provided		Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
Electricity	Ref. Location of households for each type of FBS											
List type of FBS service	Formal settlements - (50 kwh per indigent household per month Rands)	80 732 020	80 732 020	-	-	-	-	-	-	80 732	89 612 542	99 469 922
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Informal settlements (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Informal settlements targeted for upgrading (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Living in informal backyard rental agreement (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Other (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Total cost of FBS - Electricity for informal settlements	-	-	-	-	-	-	-	-	-	-	-
Water	Ref. Location of households for each type of FBS											
List type of FBS service	Formal settlements - (6 kilolitre per indigent household per month Rands)	9 439 487	9 439 487	-	-	-	-	-	-	9 439	10 005 856	10 606 208
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Informal settlements (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Informal settlements targeted for upgrading (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Living in informal backyard rental agreement (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Other (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Total cost of FBS - Water for informal settlements	-	-	-	-	-	-	-	-	-	-	-
Sanitation	Ref. Location of households for each type of FBS											
List type of FBS service	Formal settlements - (free sanitation service to indigent households)	10 851 278	10 851 278	-	-	-	-	-	-	10 851	11 719 380	12 656 930
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Informal settlements (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Informal settlements targeted for upgrading (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Living in informal backyard rental agreement (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Other (Rands)	-	-	-	-	-	-	-	-	-	-	-

		Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-
		Total cost of FBS - Sanitation for informal settlements	-	-	-	-	-	-	-	-	-	-
Refuse Removal	Ref.	Location of households for each type of FBS										
List type of FBS service		Formal settlements - (removed once a week to indigent households)	22 983 923	22 983 923	-	-	-	-	-	22 984	24 569 814	26 265 131
		Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-
		Informal settlements (Rands)	-	-	-	-	-	-	-	-	-	-
		Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-
		Informal settlements targeted for upgrading (Rands)	-	-	-	-	-	-	-	-	-	-
		Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-
		Living in informal backyard rental agreement (Rands)	-	-	-	-	-	-	-	-	-	-
		Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-
		Other (Rands)	-	-	-	-	-	-	-	-	-	-
		Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-
		Total cost of FBS - Refuse Removal for informal settlements	-	-	-	-	-	-	-	-	-	-

WC024 Stellenbosch - Supporting Table SB6 Adjustments Budget - funding measurement - 21/11/2024

Description	Ref	MFMA section	2021/22	2022/23	2023/24	Medium Term Revenue and Expenditure Framework				
			Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Budget Year +1 2025/26	Budget Year +2 2026/27
R thousands										
Funding measures										
Cash/cash equivalents at the year end - R'000	1	18(1)b	1 533 578	2 702 229	621 473	529 941	467 415	462 659	521 868	669 827
Cash + investments at the yr end less applications - R'000	2	18(1)b	238 927	380 759	631 516	426 447	394 035	394 104	676 505	511 526
Cash year end/monthly employee/supplier payments	3	18(1)b	0	0	3.8	0	0	0	0	0
Surplus/(Deficit) excluding depreciation offsets: R'000	4	18(1)	–	–	–	119 542	139 676	–	–	–
Service charge rev % change - macro CPIX target exclusive	5	18(1)a,(2)	7.95%	-0.81%	-6.49%	0.0%	0.0%	0.0%	0.0%	0.0%
Cash receipts % of Ratepayer & Other revenue	6	18(1)a,(2)	131.2%	124.5%	108.3%	91.2%	91.3%	0.0%	0.0%	0.0%
Debt impairment expense as a % of total billable revenue	7	18(1)a,(2)	5.0%	5.5%	5.7%	3.7%	3.7%	3.7%	3.6%	3.5%
Capital payments % of capital expenditure	8	18(1)c;19	71.3%	92.5%	114.5%	115.0%	115.0%	0.0%	0.0%	0.0%
Borrowing receipts % of capital expenditure (excl. transfers)	9	18(1)c	58.7%	0.0%	59.5%	43.3%	42.7%	41.1%	44.2%	35.6%
Grants % of Govt. legislated/gazetted allocations	10	18(1)a				100.2%	32.8%	33.5%	28.7%	26.4%
Current consumer debtors % change - incr(decr)	11	18(1)a	-13.1%	4.1%	0.0%	-14.6%	-14.6%	-14.6%	-17.6%	-21.9%
Long term receivables % change - incr(decr)	12	18(1)a	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
R&M % of Property Plant & Equipment	13	20(1)(vi)	1.1%	1.5%	2.2%	1.8%	1.8%	1.8%	1.8%	2.0%
Asset renewal % of capital budget	14	20(1)(vi)	12.0%	6.9%	10.5%	6.8%	7.5%	7.4%	9.3%	14.0%

References

1. Positive cash balances indicative of minimum compliance - subject to 2
2. Deduct applications (defined) from cash balances
3. Indicative of sufficient liquidity to meet average monthly operating payments
4. Indicative of funded operational requirements
5. Indicative of adherence to macro-economic targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)
6. Realistic average cash collection forecasts as % of annual billed revenue
7. Realistic average increase in doubtful debt provision
8. Indicative of planned capital expenditure level & cash payment timing
9. Indicative of compliance with borrowing 'only' for the capital budget - should not exceed 100% unless refinancing
10. Substantiation of National/Province allocations included in budget
11. Indicative of realistic current arrear debtor collection targets (prior to 2003/04 revenue not available for high cap municipalities and later for other capacity classifications)
12. Indicative of realistic long term arrear debtor collection targets (prior to 2003/04 revenue not available for high cap municipalities and later for other capacity classifications)
13. Indicative of a credible allowance for repairs & maintenance of assets
14. Indicative of a credible allowance for asset renewal (requires analysis of asset renewal projects as % of total capital projects - detailed capital plan)

Macro CPIX target

	6%	6%	6%	6%	6%
Total service charge revenue	2 119 777	2 119 777	-	-	-
Total service charge revenue - previous year			-	-	-
Provincial government gazetted allocations	50 335	52 809	56 945	103 721	147 688
National government DoRA allocations	293 776	310 995	310 995	293 286	314 577
Cash receipts from ratepayers	2 197 361	2 213 755	2 142 527	2 307 232	2 307 232
Ratepayer & Other revenue	1 674 761	1 778 303	1 978 068	2 528 795	2 528 354
Change in debtors	24 330	55 736	(48 843)	(170 776)	(170 776)
				14 850	(89 177)

WC024 Stellenbosch - Supporting Table SB7 Adjustments Budget - transfers and grant receipts - 21/11/2024

Description	Ref	Budget Year 2024/25							Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F		
R thousands										
RECEIPTS:	1, 2									
Operating Transfers and Grants										
National Government:		221 720	221 280	-	-	-	-	221 280	236 465	255 361
Operational Revenue/General Revenue/Equitable Share		215 604	215 604	-	-	-	-	215 604	232 617	251 231
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		2 021	2 021	-	-	-	-	2 021	-	-
Local Government Financial Management Grant [Schedule 5B]		1 600	1 600	-	-	-	-	1 600	1 700	1 800
Integrated Urban Development Grant		2 495	2 055	-	-	-	-	2 055	2 148	2 330
Provincial Government:		23 268	23 268	-	-	-	-	23 268	46 765	84 732
Library Services: Conditional Grant		11 333	11 333	-	-	-	-	11 333	11 359	11 868
Municipal Accreditation and Capacity Building Grant		249	249	-	-	-	-	249	249	260
Financial Management Capacity Building Grant		-	-	-	-	-	-	-	-	-
Title Deeds Restoration Grant		803	803	-	-	-	-	803	369	-
Community Development Workers Operational Support Grant		38	38	-	-	-	-	38	38	38
Maintenance and Construction of Transport Infrastructure		345	345	-	-	-	-	345	350	366
Western Cape Municipal Energy Resilience Grant (WC MER Grant)		-	-	-	-	-	-	-	-	-
HUMAN SETTLEMENTS DEVELOPMENT GRANT		10 500	10 500	-	-	-	-	10 500	34 400	72 200
Library Services: Replacement Funding for Most Vulnerable B3 Municipalities		-	-	-	-	-	-	-	-	-
Municipal Library Support Grant		-	-	-	-	-	-	-	-	-
WC Financial Management Support Grant		-	-	-	-	-	-	-	-	-
Local Government Public Employment Support Grant		-	-	-	-	-	-	-	-	-
Financial Management Capability Building Grant		-	-	-	-	-	-	-	-	-
LG Graduate Internship Grant		-	-	-	-	-	-	-	-	-
Housing consumer education		-	-	-	-	-	-	-	-	-
District Municipality:		650	650	-	-	-	-	650	-	-
Cape Winelands District Grant		500	500	-	-	-	-	500	-	-
Safety Initiative Implementation-whole of society approach (WOSA)		-	-	-	-	-	-	-	-	-
Cape Winelands District Municipality Grant Capacity and support		150	150	-	-	-	-	150	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
LG SETA Discretionary grant		-	-	-	-	-	-	-	-	-
DBSA		-	-	-	-	-	-	-	-	-
Households		-	-	-	-	-	-	-	-	-
Non-Profit Institutions		-	-	-	-	-	-	-	-	-
Private Enterprises		-	-	-	-	-	-	-	-	-
Public Corporations		-	-	-	-	-	-	-	-	-
Higher Educational Institutions		-	-	-	-	-	-	-	-	-
Parent Municipality / Entity		-	-	-	-	-	-	-	-	-
Total Operating Transfers and Grants	6	245 638	245 198	-	-	-	-	245 198	283 230	340 093
Capital Transfers and Grants										
National Government:		72 056	70 302	-	-	-	-	70 302	56 821	59 216
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		5 056	5 056	-	-	-	-	5 056	11 000	9 943
Municipal Disaster Recovery Grant [Schedule 4B]		-	-	-	-	-	-	-	-	-
Energy Efficiency and Demand Side Management Grant		5 000	5 000	-	-	-	-	5 000	5 000	5 000
Integrated Urban Development Grant		62 000	60 246	-	-	-	-	60 246	40 821	44 273
Provincial Government:		27 067	29 541	-	-	-	-	29 541	56 956	62 956
EMERGENCY MUNICIPAL LOAD SHEDDING RELIEF GRANT		-	-	-	-	-	-	-	-	-
Integrated Transport Planning		628	628	-	-	-	-	628	656	656
HUMAN SETTLEMENTS DEVELOPMENT GRANT		6 389	8 069	-	-	-	-	8 069	40 300	46 300
Development of Sport and Recreational Facilities		-	-	-	-	-	-	-	-	-
Informal Settlements Upgrading Partnership Grant: Provinces (Beneficiaries)		18 550	19 344	-	-	-	-	19 344	16 000	16 000
Library Services: Conditional Grant		-	-	-	-	-	-	-	-	-
RSEP		1 500	1 500	-	-	-	-	1 500	-	-
Western Cape Municipal Energy Resilience Grant (WC MER Grant)		-	-	-	-	-	-	-	-	-
Public Transport		-	-	-	-	-	-	-	-	-
Road Infrastructure		-	-	-	-	-	-	-	-	-
Sports and Recreation		-	-	-	-	-	-	-	-	-
Waste Water Infrastructure		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
Cape Winelands District Municipality Grant Capacity and support		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
Departmental Agencies and Accounts		-	-	-	-	-	-	-	-	-
Foreign Government and International Organisations		-	-	-	-	-	-	-	-	-
Households		-	-	-	-	-	-	-	-	-
Non-Profit Institutions		-	-	-	-	-	-	-	-	-
Private Enterprises		-	-	-	-	-	-	-	-	-
Public Corporations		-	-	-	-	-	-	-	-	-
Higher Educational Institutions		-	-	-	-	-	-	-	-	-
Parent Municipality / Entity		-	-	-	-	-	-	-	-	-
Transfer from Operational Revenue		-	-	-	-	-	-	-	-	-
Total Capital Transfers and Grants	6	99 123	99 843	-	-	-	-	99 843	113 777	122 172
TOTAL RECEIPTS OF TRANSFERS & GRANTS		344 761	345 041	-	-	-	-	345 041	397 007	462 265

WC024 Stellenbosch - Supporting Table SB8 Adjustments Budget - expenditure on transfers and grant programme - 21/11/2024

Description	Ref	Budget Year 2024/25							Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	2 A1	3 B	4 C	5 D	6 E	7 F		
R thousands										
EXPENDITURE ON TRANSFERS AND GRANT PROGRAM:	1									
Operating expenditure of Transfers and Grants										
National Government:		221 720	221 280	–	–	–	–	221 280	236 465	255 361
Operational Revenue: General Revenue: Equitable Share		215 604	215 604	–	–	–	–	215 604	232 617	251 231
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		2 021	2 021	–	–	–	–	2 021	–	–
Local Government Financial Management Grant [Schedule 5B]		1 600	1 600	–	–	–	–	1 600	1 700	1 800
Integrated Urban Development Grant		2 495	2 055	–	–	–	–	2 055	2 148	2 330
Provincial Government:		23 268	23 268	–	–	–	–	23 268	46 765	84 732
Library Services: Conditional Grant		11 333	11 333	–	–	–	–	11 333	11 359	11 868
Municipal Accreditation and Capacity Building Grant		249	249	–	–	–	–	249	249	260
Financial Management Capacity Building Grant		–	–	–	–	–	–	–	–	–
Title Deeds Restoration Grant		803	803	–	–	–	–	803	369	–
Community Development Workers Operational Support Grant		38	38	–	–	–	–	38	38	38
Maintenance and Construction of Transport Infrastructure		345	345	–	–	–	–	345	350	366
Western Cape Municipal Energy Resilience Grant (WC MER Grant)		–	–	–	–	–	–	–	–	–
HUMAN SETTLEMENTS DEVELOPMENT GRANT		10 500	10 500	–	–	–	–	10 500	34 400	72 200
Library Services: Replacement Funding for Most Vulnerable B3 Municipalities		–	–	–	–	–	–	–	–	–
Municipal Library Support Grant		–	–	–	–	–	–	–	–	–
WC Financial Management Support Grant		–	–	–	–	–	–	–	–	–
Local Government Public Employment Support Grant		–	–	–	–	–	–	–	–	–
Financial Management Capability Building Grant		–	–	–	–	–	–	–	–	–
LG Graduate Internship Grant		–	–	–	–	–	–	–	–	–
Housing consumer education		–	–	–	–	–	–	–	–	–
District Municipality:		650	650	–	–	–	–	650	–	–
Cape Winelands District Grant		500	500	–	–	–	–	500	–	–
Safety Initiative Implementation-whole of society approach (WOSA)		–	–	–	–	–	–	–	–	–
Cape Winelands District Municipality Grant Capacity and support		150	150	–	–	–	–	150	–	–
Other grant providers:		–	–	–	–	–	–	–	–	–
LG SETA Discretionary grant		–	–	–	–	–	–	–	–	–
DBSA		–	–	–	–	–	–	–	–	–
Households		–	–	–	–	–	–	–	–	–
Non-Profit Institutions		–	–	–	–	–	–	–	–	–
Private Enterprises		–	–	–	–	–	–	–	–	–
Public Corporations		–	–	–	–	–	–	–	–	–
Higher Educational Institutions		–	–	–	–	–	–	–	–	–
Parent Municipality / Entity		–	–	–	–	–	–	–	–	–
Total Operating Transfers and Grants	6	245 638	245 198	–	–	–	–	245 198	283 230	340 093
Capital Transfers and Grants										
National Government:		72 056	89 716	–	–	–	–	89 716	56 821	59 216
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		5 056	5 056	–	–	–	–	5 056	11 000	9 943
Energy Efficiency and Demand Side Management Grant		5 000	5 000	–	–	–	–	5 000	5 000	5 000
Municipal Disaster Relief Grant		–	19 413	–	–	–	–	19 413	–	–
Integrated Urban Development Grant		62 000	60 246	–	–	–	–	60 246	40 821	44 273
Provincial Government:		27 067	29 541	–	–	4 136	4 136	33 677	56 956	62 956
EMERGENCY MUNICIPAL LOAD SHEDDING RELIEF GRANT		–	–	–	–	–	–	–	–	–
Integrated Transport Planning		628	628	–	–	–	–	628	656	656
HUMAN SETTLEMENTS DEVELOPMENT GRANT		6 389	8 069	–	–	–	–	8 069	40 300	46 300
Development of Sport and Recreational Facilities		–	–	–	–	–	–	–	–	–
Informal Settlements Upgrading Partnership Grant: Provinces (Beneficiaries)		18 550	19 344	–	–	–	–	19 344	16 000	16 000
Library Services: Conditional Grant		–	–	–	–	4 136	4 136	4 136	–	–
RSEP		1 500	1 500	–	–	–	–	1 500	–	–
Western Cape Municipal Energy Resilience Grant (WC MER Grant)		–	–	–	–	–	–	–	–	–
Public Transport		–	–	–	–	–	–	–	–	–
Road Infrastructure		–	–	–	–	–	–	–	–	–
Sports and Recreation		–	–	–	–	–	–	–	–	–
Waste Water Infrastructure		–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		–	–	–	–	–	–	–	–	–
District Municipality:		–	–	–	–	–	–	–	–	–
Cape Winelands District Municipality Grant Capacity and support		–	–	–	–	–	–	–	–	–
Other grant providers:		–	–	–	–	–	–	–	–	–
Departmental Agencies and Accounts		–	–	–	–	–	–	–	–	–
Foreign Government and International Organisations		–	–	–	–	–	–	–	–	–
Households		–	–	–	–	–	–	–	–	–
Non-Profit Institutions		–	–	–	–	–	–	–	–	–
Private Enterprises		–	–	–	–	–	–	–	–	–
Public Corporations		–	–	–	–	–	–	–	–	–
Higher Educational Institutions		–	–	–	–	–	–	–	–	–
Parent Municipality / Entity		–	–	–	–	–	–	–	–	–
Transfer from Operational Revenue		–	–	–	–	–	–	–	–	–
Total Capital Transfers and Grants	6	99 123	119 256	–	–	4 136	4 136	123 392	113 777	122 172
TOTAL EXPENDITURE OF TRANSFERS & GRANTS		344 761	364 454	–	–	4 136	4 136	368 590	397 007	462 265

WC024 Stellenbosch - Supporting Table SB9 Adjustments Budget - reconciliation of transfers, grant receipts, and unspent funds - 21/11/202

Description	Ref	Budget Year 2024/25							Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	2 A1	3 B	4 C	5 D	6 E	7 F		
R thousands										
Operating transfers and grants:										
National Government										
Balance unspent at beginning of the year		(1 000)	(1 000)	–	–	–	–	(1 000)	(1 000)	(1 000)
Current year receipts		(6 116)	(5 676)	–	–	–	–	(5 676)	(3 848)	(4 130)
Conditions met - transferred to revenue		6 116	5 676	–	–	–	–	5 676	3 848	4 130
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Closing Balance		(1 000)	(1 000)	–	–	–	–	(1 000)	(1 000)	(1 000)
Provincial Government:										
Balance unspent at beginning of the year		(7 608)	(7 608)	–	–	–	–	(7 608)	(7 608)	(7 608)
Current year receipts		(23 268)	(23 268)	–	–	–	–	(23 268)	(46 765)	(84 223)
Conditions met - transferred to revenue		23 268	23 268	–	–	–	–	23 268	46 765	84 732
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Closing Balance		(7 608)	(7 608)	–	–	–	–	(7 608)	(7 608)	(7 099)
District Municipality:										
Balance unspent at beginning of the year		(200)	(200)	–	–	–	–	(200)	(200)	(200)
Current year receipts		(650)	(650)	–	–	–	–	(650)	–	–
Conditions met - transferred to revenue		650	650	–	–	–	–	650	–	–
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Closing Balance		(200)	(200)	–	–	–	–	(200)	(200)	(200)
Other grant providers:										
Balance unspent at beginning of the year		(7 937)	(7 937)	–	–	–	–	(7 937)	(7 937)	(7 937)
Current year receipts		–	–	–	–	–	–	–	–	–
Conditions met - transferred to revenue		–	–	–	–	–	–	–	–	–
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Closing Balance		(7 937)	(7 937)	–	–	–	–	(7 937)	(7 937)	(7 937)
Total operating transfers and grants revenue		30 034	29 594	–	–	–	–	29 594	50 613	88 862
Total operating transfers and grants - CTBM	2	(16 746)	(16 746)	–	–	–	–	(16 746)	(16 746)	(16 237)
Capital transfers and grants:										
National Government										
Balance unspent at beginning of the year		(38 162)	(38 162)	–	–	–	–	(38 162)	1 184	1 184
Current year receipts		(72 056)	(70 302)	–	–	–	–	(70 302)	(56 821)	(59 216)
Conditions met - transferred to revenue		72 056	70 302	–	–	–	–	70 302	56 821	59 216
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Closing Balance		(38 162)	(38 162)	–	–	–	–	(38 162)	1 184	1 184
Provincial Government:										
Balance unspent at beginning of the year		34 164	34 164	–	–	–	–	34 164	(5 182)	(5 182)
Current year receipts		(27 067)	(27 067)	–	–	–	–	(27 067)	(56 956)	(62 956)
Conditions met - transferred to revenue		27 067	48 954	–	–	4 136	4 136	53 090	56 956	62 956
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Closing Balance		34 164	56 051	–	–	4 136	4 136	60 187	(5 182)	(5 182)
District Municipality:										
Balance unspent at beginning of the year		(147)	(147)	–	–	–	–	(147)	(147)	(147)
Current year receipts		–	–	–	–	–	–	–	–	–
Conditions met - transferred to revenue		–	–	–	–	–	–	–	–	–
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Closing Balance		(147)	(147)	–	–	–	–	(147)	(147)	(147)
Other grant providers:										
Balance unspent at beginning of the year		(440)	(440)	–	–	–	–	(440)	(440)	(440)
Current year receipts		–	–	–	–	–	–	–	–	–
Conditions met - transferred to revenue		–	–	–	–	–	–	–	–	–
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Closing Balance		(440)	(440)	–	–	–	–	(440)	(440)	(440)
Total capital transfers and grants revenue		99 123	119 256	–	–	4 136	4 136	123 392	113 777	122 172
Total capital transfers and grants - CTBM		(4 586)	17 301	–	–	4 136	4 136	21 437	(4 586)	(4 586)
TOTAL TRANSFERS AND GRANTS REVENUE		129 157	148 850	–	–	4 136	4 136	152 986	164 390	211 034
TOTAL TRANSFERS AND GRANTS - CTBM		(21 332)	555	–	–	4 136	4 136	4 691	(21 332)	(20 823)

WC024 Stellenbosch - Supporting Table SB10 Adjustments Budget - transfers and grants made by the municipality - 21/11/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget A	Prior Adjusted 6 A1	Accum. Funds 7 B	Multi-year capital 8 C	Unfore. Unavoid. 9 D	Nat. or Prov. Govt 10 E	Other Adjusts. 11 F	Total Adjusts. 12 G	Adjusted Budget 13 H	Adjusted Budget	Adjusted Budget
R thousands												
Cash transfers to other municipalities												
Operational	1	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Municipalities:		-	-	-	-	-	-	-	-	-	-	-
Cash transfers to Entities/Other External Mechanisms												
Operational	2	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Entities/Ems'		-	-	-	-	-	-	-	-	-	-	-
Cash transfers to other Organs of State												
Operational	3	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Other Organs Of State:		-	-	-	-	-	-	-	-	-	-	-
Cash transfers to other Organisations												
Operational	4	8 833	8 833	-	-	-	-	-	-	8 833	9 230	9 645
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Organisations		8 833	8 833	-	-	-	-	-	-	8 833	9 230	9 645
Cash Transfers to Groups of Individuals												
Operational	4	7 000	7 000	-	-	-	-	-	-	7 000	7 140	7 283
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Groups Of Individuals:		7 000	7 000	-	-	-	-	-	-	7 000	7 140	7 283
TOTAL CASH TRANSFERS AND GRANTS	5	15 833	15 833	-	-	-	-	-	-	15 833	16 370	16 928
Non-cash transfers to other municipalities												
Operational	1	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Non-Cash Transfers To Municipalities:		-	-	-	-	-	-	-	-	-	-	-
Non-cash transfers to Entities/Other External Mechanisms												
Operational	2	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Non-Cash Transfers To Entities/Ems'		-	-	-	-	-	-	-	-	-	-	-
Non-cash transfers to other Organs of State												
Operational	3	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Non-Cash Transfers To Other Organs Of State:		-	-	-	-	-	-	-	-	-	-	-
Non-cash transfers to other Organisations												
Operational	4	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-CASH TRANSFERS TO OTHER ORGANISATIONS:		-	-	-	-	-	-	-	-	-	-	-
Non-cash transfers to Groups of Individuals												
Operational	4	4 906	4 906	-	-	-	-	-	-	4 906	5 123	5 347
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Non-Cash Grants To Groups Of Individuals:		4 906	4 906	-	-	-	-	-	-	4 906	5 123	5 347
TOTAL NON-CASH TRANSFERS AND GRANTS	5	4 906	4 906	-	-	-	-	-	-	4 906	5 123	5 347
TOTAL TRANSFERS AND GRANTS		20 739	20 739	-	-	-	-	-	-	20 739	21 493	22 276

WC024 Stellenbosch - Supporting Table SB11 Adjustments Budget - councillor and staff benefits - 21/11/2024

Summary of remuneration	Ref	Budget Year 2024/25										% change
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget		
R thousands		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
Councillors (Political Office Bearers plus Other)												
Basic Salaries and Wages		19 884	19 884			-		-	-	19 884	0.0%	
Pension and UIF Contributions		525	525			-		-	-	525	0.0%	
Medical Aid Contributions		141	141			-		-	-	141	0.0%	
Motor Vehicle Allowance		809	809			-		-	-	809	0.0%	
Cellphone Allowance		2 063	2 063			-		-	-	2 063	0.0%	
Housing Allowances		-	-			-		-	-	-	0.0%	
Other benefits and allowances		-	-			-		-	-	-	0.0%	
Sub Total - Councillors		23 422	23 422			-		-	-	23 422		
% increase			0.0%								0.0%	
Senior Managers of the Municipality												
Basic Salaries and Wages		8 702	8 702	-		-		-	-	8 702	0.0%	
Pension and UIF Contributions		-	-	-		-		-	-	-	0.0%	
Medical Aid Contributions		-	-	-		-		-	-	-	0.0%	
Overtime		-	-	-		-		-	-	-	0.0%	
Performance Bonus		1 618	1 618	-		-		-	-	1 618	0.0%	
Motor Vehicle Allowance		-	-	-		-		-	-	-	0.0%	
Cellphone Allowance		179	179	-		-		-	-	179	0.0%	
Housing Allowances		-	-	-		-		-	-	-	0.0%	
Other benefits and allowances		2 678	2 678	-		-		-	-	2 678	0.0%	
Payments in lieu of leave		-	-	-		-		-	-	-	0.0%	
Long service awards		-	-	-		-		-	-	-	0.0%	
Post-retirement benefit obligations		-	-	-		-		-	-	-	0.0%	
Entertainment		-	-	-		-		-	-	-	0.0%	
Scarcity		-	-	-		-		-	-	-	0.0%	
Acting and post related allowance		-	-	-		-		-	-	-	0.0%	
In kind benefits		-	-	-		-		-	-	-	0.0%	
Sub Total - Senior Managers of Municipality	5	13 178	13 178	-		-		-	-	13 178		
% increase			0.0%								0.0%	
Other Municipal Staff												
Basic Salaries and Wages		371 358	370 400	-		-		-	-	370 400	-0.3%	
Pension and UIF Contributions		71 416	71 416	-		-		-	-	71 416	0.0%	
Medical Aid Contributions		32 277	32 277	-		-		-	-	32 277	0.0%	
Overtime		50 904	50 904	-		-		-	-	50 904	0.0%	
Performance Bonus		31 418	31 418	-		-		-	-	31 418	0.0%	
Motor Vehicle Allowance		12 974	12 974	-		-		-	-	12 974	0.0%	
Cellphone Allowance		2 996	2 996	-		-		-	-	2 996	0.0%	
Housing Allowances		3 411	3 411	-		-		-	-	3 411	0.0%	
Other benefits and allowances		26 433	26 433	-		-		-	-	26 433	0.0%	
Payments in lieu of leave		-	-	-		-		-	-	-	0.0%	
Long service awards		-	-	-		-		-	-	-	0.0%	
Post-retirement benefit obligations		37 999	37 999	-		-		-	-	37 999	0.0%	
Entertainment		-	-	-		-		-	-	-	0.0%	
Scarcity		1 612	1 612	-		-		-	-	1 612	0.0%	
Acting and post related allowance		905	905	-		-		-	-	905	0.0%	
In kind benefits		-	-	-		-		-	-	-	0.0%	
Sub Total - Other Municipal Staff	5	643 703	642 745	-		-		-	-	642 745		
% increase			-0.1%								0.0%	
Total Parent Municipality		680 304	679 346	-		-		-	-	679 346	0.0%	
Board Members of Entities												
Basic Salaries and Wages		-	-	-		-		-	-	-	0.0%	
Pension and UIF Contributions		-	-	-		-		-	-	-	0.0%	
Medical Aid Contributions		-	-	-		-		-	-	-	0.0%	
Overtime		-	-	-		-		-	-	-	0.0%	
Performance Bonus		-	-	-		-		-	-	-	0.0%	
Motor Vehicle Allowance		-	-	-		-		-	-	-	0.0%	
Cellphone Allowance		-	-	-		-		-	-	-	0.0%	
Housing Allowances		-	-	-		-		-	-	-	0.0%	
Other benefits and allowances		-	-	-		-		-	-	-	0.0%	
Board Fees		-	-	-		-		-	-	-	0.0%	
Payments in lieu of leave		-	-	-		-		-	-	-	0.0%	
Long service awards		-	-	-		-		-	-	-	0.0%	
Post-retirement benefit obligations		-	-	-		-		-	-	-	0.0%	
Entertainment		-	-	-		-		-	-	-	0.0%	
Scarcity		-	-	-		-		-	-	-	0.0%	
Acting and post related allowance		-	-	-		-		-	-	-	0.0%	
In kind benefits		-	-	-		-		-	-	-	0.0%	
Sub Total - Board Members of Entities	5	-	0.0%	-		-		-	-	-	0.0%	
% increase			0.0%								0.0%	
Senior Managers of Entities												
Basic Salaries and Wages		-	-	-		-		-	-	-	0.0%	
Pension and UIF Contributions		-	-	-		-		-	-	-	0.0%	
Medical Aid Contributions		-	-	-		-		-	-	-	0.0%	
Overtime		-	-	-		-		-	-	-	0.0%	
Performance Bonus		-	-	-		-		-	-	-	0.0%	
Motor Vehicle Allowance		-	-	-		-		-	-	-	0.0%	
Cellphone Allowance		-	-	-		-		-	-	-	0.0%	
Housing Allowances		-	-	-		-		-	-	-	0.0%	
Other benefits and allowances		-	-	-		-		-	-	-	0.0%	
Payments in lieu of leave		-	-	-		-		-	-	-	0.0%	
Long service awards		-	-	-		-		-	-	-	0.0%	
Post-retirement benefit obligations		-	-	-		-		-	-	-	0.0%	
Entertainment		-	-	-		-		-	-	-	0.0%	
Scarcity		-	-	-		-		-	-	-	0.0%	
Acting and post related allowance		-	-	-		-		-	-	-	0.0%	
In kind benefits		-	-	-		-		-	-	-	0.0%	
Sub Total - Senior Managers of Entities	5	-	0.0%	-		-		-	-	-	0.0%	
% increase			0.0%								0.0%	

Summary of remuneration	Ref	Budget Year 2024/25										% change
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget		
		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
R thousands		A	A1	B	C	D	E	F	G	H		
Other Staff of Entities												
Basic Salaries and Wages		-	-	-		-		-	-	-	0.0%	
Pension and UIF Contributions		-	-	-		-		-	-	-	0.0%	
Medical Aid Contributions		-	-	-		-		-	-	-	0.0%	
Overtime		-	-	-		-		-	-	-	0.0%	
Performance Bonus		-	-	-		-		-	-	-	0.0%	
Motor Vehicle Allowance		-	-	-		-		-	-	-	0.0%	
Cellphone Allowance		-	-	-		-		-	-	-	0.0%	
Housing Allowances		-	-	-		-		-	-	-	0.0%	
Other benefits and allowances		-	-	-		-		-	-	-	0.0%	
Payments in lieu of leave		-	-	-		-		-	-	-	0.0%	
Long service awards		-	-	-		-		-	-	-	0.0%	
Post-retirement benefit obligations		-	-	-		-		-	-	-	0.0%	
Entertainment		-	-	-		-		-	-	-	0.0%	
Scarcity		-	-	-		-		-	-	-	0.0%	
Acting and post related allowance		-	-	-		-		-	-	-	0.0%	
In kind benefits		-	-	-		-		-	-	-	0.0%	
Sub Total - Other Staff of Entities	5	-	-	-		-		-	-	-		
% increase			0.0%								0.0%	
Total Municipal Entities		-	-	-		-		-	-	-	0.0%	
TOTAL SALARY, ALLOWANCES & BENEFITS		680 304	679 346	-		-		-	-	679 346		
% increase			-0.1%								0.0%	
TOTAL MANAGERS AND STAFF		656 881	655 924	-		-		-	-	655 924	-0.1%	

WC024 Stellenbosch - Supporting Table SB12 Adjustments Budget - monthly revenue and expenditure (municipal vote) - 21/11/2024

Description	Ref	Budget Year 2024/25												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
		Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue by Vote																
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		1 655	1 557	1 412	2 322	2 615	1 915	2 668	4 215	3 998	4 349	4 452	4 425	35 583	51 123	57 595
Vote 3 - INFRASTRUCTURE SERVICES		196 956	144 728	147 442	123 100	117 497	133 749	103 901	122 587	144 499	139 207	106 852	285 586	1 766 102	1 920 380	2 132 039
Vote 4 - COMMUNITY AND PROTECTION SERVICES		1 293	2 799	1 731	2 287	3 526	1 774	1 602	56 875	15 027	14 982	14 371	87 786	204 053	208 354	217 696
Vote 5 - CORPORATE SERVICES		1 621	838	675	1 041	599	625	1 021	636	885	880	880	2 941	12 642	12 896	13 502
Vote 6 - FINANCIAL SERVICES		148 913	43 987	42 879	46 967	39 388	52 735	39 508	3 717	11 299	11 180	11 180	184 973	636 725	673 345	712 950
Total Revenue by Vote		350 438	193 909	194 140	175 718	163 625	190 797	148 698	188 029	175 708	170 598	137 735	565 711	2 655 105	2 866 098	3 133 783
Expenditure by Vote																
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		24	223	112	218	2 775	1 157	1 352	1 132	1 362	1 087	1 079	6 680	17 203	18 018	19 029
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		261	5 850	1 345	7 870	10 965	8 248	6 638	6 450	7 233	6 433	6 442	30 357	98 091	103 225	116 856
Vote 3 - INFRASTRUCTURE SERVICES		1 417	151 524	120 308	111 196	114 270	128 700	98 170	98 862	97 858	93 207	91 677	434 155	1 541 342	1 678 709	1 869 557
Vote 4 - COMMUNITY AND PROTECTION SERVICES		1 392	9 641	9 837	11 482	40 464	25 735	28 681	27 812	26 419	25 332	20 363	283 823	510 981	517 885	537 233
Vote 5 - CORPORATE SERVICES		1 875	10 452	6 137	10 086	15 589	11 902	13 670	16 548	10 501	10 458	10 449	98 957	216 624	226 265	236 773
Vote 6 - FINANCIAL SERVICES		9 892	3 954	2 752	5 461	14 787	11 151	8 942	8 545	8 305	7 973	7 972	37 319	127 053	130 736	137 609
Total Expenditure by Vote		14 861	181 644	140 491	146 314	198 849	186 892	157 454	159 348	151 677	144 491	137 983	891 291	2 511 294	2 674 837	2 917 058
Surplus/ (Deficit)		335 577	12 265	53 649	29 405	(35 224)	3 905	(8 755)	28 681	24 031	26 107	(248)	(325 580)	143 812	191 261	216 725

WC024 Stellenbosch - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) - 21/11/2024

Description - Standard classification	Ref	Budget Year 2024/25												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
		Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue - Functional																
Governance and administration		150 534	44 825	43 554	48 008	39 987	53 360	40 528	4 353	12 183	12 060	12 060	187 914	649 367	686 241	726 452
Executive and council		55	3	29	121	32	55	33	39	104	104	104	308	987	692	725
Finance and administration		150 479	44 823	43 526	47 887	39 955	53 305	40 496	4 314	12 079	11 956	11 956	187 606	648 380	685 549	725 727
Internal audit		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Community and public safety		1 892	3 357	2 310	2 728	4 584	2 709	3 315	60 127	18 036	18 368	17 834	90 985	226 247	248 111	263 415
Community and social services		731	1 224	265	202	1 426	1 493	1 099	2 603	2 133	2 130	1 691	7 010	22 008	18 150	18 968
Sport and recreation		—	5	20	—	3	1	—	2	40	4	4	177	257	269	281
Public safety		548	1 499	1 403	1 878	2 083	276	499	54 257	12 843	12 838	12 665	79 472	180 261	188 337	196 776
Housing		613	629	622	648	1 071	938	1 717	3 264	3 020	3 397	3 474	4 327	23 721	41 354	47 389
Health		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Economic and environmental services		1 619	4 154	2 778	6 186	16 416	14 813	6 758	11 491	14 984	10 791	10 678	33 030	133 697	127 290	169 860
Planning and development		1 108	2 852	2 734	5 953	9 517	9 129	3 163	9 964	13 402	9 211	9 156	28 476	104 667	112 141	154 044
Road transport		497	1 232	—	25	6 886	5 680	3 591	1 515	1 571	1 569	1 511	3 459	27 535	13 586	14 180
Environmental protection		14	71	43	207	13	4	4	12	10	10	10	1 095	1 494	1 563	1 635
Trading services		196 393	141 573	145 498	118 796	102 638	119 915	98 097	112 058	130 504	129 379	97 163	253 781	1 645 795	1 804 456	1 974 056
Energy sources		121 760	109 492	110 274	84 319	69 087	79 246	60 708	67 454	92 365	91 240	59 398	176 893	1 122 237	1 251 119	1 382 988
Water management		21 732	13 409	15 502	16 080	14 038	18 825	19 625	27 218	17 272	17 272	17 272	16 981	215 225	228 114	241 800
Waste water management		26 028	10 291	11 443	10 216	11 904	14 190	10 221	9 830	10 810	10 810	10 643	28 433	164 819	171 841	185 157
Waste management		26 873	8 380	8 278	8 182	7 608	7 654	7 543	7 556	10 057	10 057	9 850	31 474	143 514	153 383	164 112
Other		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Total Revenue - Functional		350 438	193 909	194 140	175 718	163 625	190 797	148 698	188 029	175 708	170 598	137 735	565 711	2 655 105	2 866 098	3 133 783
Expenditure - Functional																
Governance and administration		11 783	13 360	8 903	14 390	32 552	23 985	23 632	25 970	19 725	19 295	19 278	140 848	353 721	367 549	385 614
Executive and council		59	176	49	667	3 195	2 873	2 903	2 606	2 533	2 536	2 528	13 070	33 196	34 627	36 494
Finance and administration		11 706	13 055	8 850	13 714	28 477	20 726	20 264	22 996	16 822	16 390	16 381	125 553	314 934	327 145	343 018
Internal audit		18	129	4	9	879	385	465	369	370	369	369	2 225	5 591	5 777	6 102
Community and public safety		1 525	18 713	10 692	19 860	41 175	26 181	29 340	28 242	27 122	26 053	21 036	269 053	518 993	536 170	563 678
Community and social services		1 136	1 177	961	1 579	5 899	4 198	4 123	4 039	5 024	4 017	4 173	19 713	56 040	56 001	58 708
Sport and recreation		84	1 908	926	2 389	8 098	4 931	5 215	5 500	4 981	4 922	4 819	31 201	74 975	79 247	83 596
Public safety		93	12 977	7 543	13 474	22 740	13 934	16 888	15 512	13 881	13 862	8 862	205 576	345 344	355 555	366 387
Housing		212	2 652	1 261	2 419	4 438	3 117	3 114	3 190	3 236	3 251	3 181	12 563	42 635	45 367	54 988
Health		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Economic and environmental services		469	5 408	3 010	9 388	18 304	13 145	11 350	11 909	14 520	12 490	11 852	116 433	228 279	252 418	302 158
Planning and development		53	3 647	209	6 052	8 375	6 235	4 650	4 326	6 137	5 102	5 179	34 525	84 489	111 506	154 424
Road transport		328	1 251	2 396	2 620	7 783	5 501	5 504	6 133	7 112	6 119	5 426	74 525	124 698	120 857	126 643
Environmental protection		87	510	406	715	2 146	1 410	1 196	1 451	1 272	1 269	1 247	7 383	19 092	20 056	21 090
Trading services		1 084	144 163	117 886	102 675	106 818	123 580	93 131	93 226	90 310	86 654	85 817	364 957	1 410 302	1 518 700	1 665 607
Energy sources		553	118 898	102 054	66 111	68 031	70 326	65 459	66 009	64 899	64 846	64 543	88 431	840 159	945 869	1 064 003
Water management		224	7 834	4 746	10 449	11 691	15 772	8 654	8 656	8 641	8 641	8 621	84 758	178 687	191 890	202 608
Waste water management		229	12 764	3 438	14 248	15 006	22 145	11 177	10 506	10 011	8 796	8 283	113 738	230 341	243 910	256 276
Waste management		78	4 667	7 648	11 868	12 090	15 338	7 841	8 055	6 758	4 370	4 370	78 030	161 114	137 031	142 720
Other		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Total Expenditure - Functional		14 861	181 644	140 491	146 314	198 849	186 892	157 454	159 348	151 677	144 491	137 983	891 291	2 511 294	2 674 837	2 917 058
Surplus/ (Deficit) 1.		335 577	12 265	53 649	29 405	(35 224)	3 905	(8 755)	28 681	24 031	26 107	(248)	(325 580)	143 812	191 261	216 725

WC024 Stellenbosch - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 21/11/2024

Description	Ref	Budget Year 2024/25												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
		Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue By Source																
Exchange Revenue																
Service charges - Electricity		92 258	104 168	110 012	81 166	67 880	68 183	60 336	65 913	87 179	87 179	54 714	150 717	1 029 705	1 142 973	1 268 700
Service charges - Water		14 537	11 372	13 967	14 936	13 015	17 453	18 631	26 036	16 242	16 242	16 242	3 849	182 522	193 474	205 082
Service charges - Waste Water Management		15 490	9 141	11 152	9 908	9 250	9 240	8 633	9 368	9 597	9 597	9 597	11 799	122 772	132 593	143 201
Service charges - Waste Management		16 774	7 757	7 898	7 762	7 131	7 192	7 184	7 141	9 779	9 779	9 779	16 907	115 082	123 022	131 511
Sale of Goods and Rendering of Services		2 644	2 362	2 076	3 190	2 346	1 315	1 453	2 272	1 858	1 821	1 821	1 497	24 654	25 775	26 953
Agency services		116	331	371	386	427	38	—	—	293	293	293	1 246	3 794	3 965	4 144
Interest		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Interest earned from Receivables		2 007	2 121	2 081	2 159	1 664	1 686	1 730	1 756	1 310	1 310	936	(586)	18 173	18 990	19 845
Interest earned from Current and Non Current Assets		4 694	5 473	5 124	5 552	3 686	3 686	3 686	3 686	3 686	3 686	3 686	(2 414)	44 232	44 674	45 121
Dividends		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Rent on Land		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Rental from Fixed Assets		970	844	736	816	807	797	822	915	954	929	929	4 130	13 649	14 272	14 924
Licence and permits		201	713	588	1 045	1 048	250	397	346	687	679	506	1 926	8 386	8 763	9 157
Operational Revenue		2 371	9 433	643	6 587	2 294	2 655	684	2 654	2 519	2 519	2 517	12 816	47 692	46 806	48 914
Non-Exchange Revenue																
Property rates		113 040	37 929	37 209	37 360	35 204	27 339	35 369	(1 032)	(6)	—	—	186 703	509 116	539 663	572 043
Surcharges and Taxes		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Fines, penalties and forfeits		25	19	38	37	225	20	9	53 908	11 464	11 462	11 462	74 711	163 380	170 694	178 337
Licences or permits		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Transfer and subsidies - Operational		84 945	—	—	109	1 535	34 782	1 402	1 402	13 762	13 633	13 220	80 407	245 198	283 230	340 093
Interest		343	352	362	469	367	343	366	71	280	280	280	(154)	3 359	3 426	3 587
Fuel Levy		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Operational Revenue		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Gains on disposal of Assets		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Other Gains		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Discontinued Operations		(499)	(9)	(38)	(23)	—	—	—	—	—	—	—	568	—	—	—
Total Revenue		349 915	192 007	192 220	171 460	146 880	174 978	140 700	174 436	159 603	159 409	125 982	544 122	2 531 713	2 752 322	3 011 611
Expenditure By Type																
Employee related costs		—	—	—	(14)	84 626	51 894	51 894	51 894	51 894	51 884	51 884	259 543	655 497	671 808	713 731
Remuneration of councillors		—	—	—	—	1 952	1 952	1 952	1 952	1 952	1 952	1 952	9 759	23 422	24 828	26 317
Bulk purchases - electricity		—	98 733	99 860	56 604	59 533	59 533	59 533	59 533	59 533	59 533	59 533	42 468	714 397	805 126	907 377
Inventory consumed		1 328	3 179	8 589	7 979	9 228	8 887	9 105	9 986	9 157	8 875	8 268	28 045	112 627	119 350	126 520
Debt impairment		—	—	—	—	—	—	—	—	—	—	—	74 031	74 031	77 629	81 395
Depreciation and amortisation		—	36 638	—	35 446	0	0	0	0	0	0	—	177 325	249 408	259 395	269 782
Interest		—	—	—	—	—	28 516	—	—	103	103	103	42 434	71 259	84 773	97 687
Contracted services		166	11 420	20 550	24 244	29 049	23 603	24 389	20 853	22 123	16 300	10 471	93 000	296 168	306 001	356 515
Transfers and subsidies		1 080	3 003	468	5 443	852	852	852	852	852	852	1 052	4 579	20 739	21 493	22 276
Irrecoverable debts written off		—	16 140	156	294	2	3	11	0	17	17	17	104 726	121 383	126 845	132 553
Operational costs		11 789	12 522	10 829	16 294	13 607	11 653	9 717	14 278	6 045	4 975	4 702	55 270	171 682	176 959	182 325
Losses on disposal of Assets		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Other Losses		—	—	—	—	—	—	—	—	—	—	—	680	680	630	580
Total Expenditure		14 362	181 635	140 453	146 290	198 849	186 892	157 454	159 348	151 677	144 491	137 983	891 860	2 511 294	2 674 837	2 917 058

Description	Ref	Budget Year 2024/25												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
		Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Surplus/(Deficit)		335 553	10 372	51 767	25 170	(51 969)	(11 914)	(16 754)	15 089	7 926	14 918	(12 000)	(347 738)	20 419	77 484	94 553
Transfers and subsidies - capital (monetary allocations)		(24)	(1 894)	(1 882)	(4 235)	(16 745)	(15 819)	(7 999)	(13 593)	(16 105)	(11 189)	(11 752)	224 627	123 392	113 777	122 172
Transfers and subsidies - capital (in-kind)		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions		335 529	8 478	49 885	20 935	(68 714)	(27 733)	(24 753)	1 496	(8 179)	3 729	(23 753)	(123 110)	143 812	191 261	216 725
Income Tax		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after income tax		335 529	8 478	49 885	20 935	(68 714)	(27 733)	(24 753)	1 496	(8 179)	3 729	(23 753)	(123 110)	143 812	191 261	216 725
Share of Surplus/Deficit attributable to Joint Venture		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Share of Surplus/Deficit attributable to Minorities		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) attributable to municipality		335 529	8 478	49 885	20 935	(68 714)	(27 733)	(24 753)	1 496	(8 179)	3 729	(23 753)	(123 110)	143 812	191 261	216 725
Share of Surplus/Deficit attributable to Associate		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Intercompany/Parent subsidiary transactions		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions		335 529	8 478	49 885	20 935	(68 714)	(27 733)	(24 753)	1 496	(8 179)	3 729	(23 753)	(123 110)	143 812	191 261	216 725

WC024 Stellenbosch - Supporting Table SB15 Adjustments Budget - monthly cash flow - 21/11/2024

Monthly cash flows	Ref	Budget Year 2024/25												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
		Outcome	Outcome	Outcome	Outcome	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted
R thousands																
Cash Receipts By Source	1															
Property rates		164 697	93 415	90 242	91 464	40 729	40 729	40 729	40 733	40 729	40 729	40 729	(236 171)	488 755	518 080	549 165
Service charges - electricity revenue		79 337	105 678	104 918	125 961	73 549	74 020	65 020	71 635	95 553	95 553	60 128	177 502	1 128 853	1 258 834	1 397 149
Service charges - water revenue		-	-	-	0	15 298	20 101	21 449	29 552	18 615	18 615	18 615	69 061	211 305	223 809	237 056
Service charges - sanitation revenue		9 489	12 066	10 612	11 175	10 495	10 485	9 822	10 630	10 784	10 784	10 599	21 397	138 337	149 308	161 154
Service charges - refuse		7 898	11 425	9 354	10 440	8 215	8 283	8 280	8 237	10 977	10 977	10 748	25 073	129 905	138 786	148 277
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		29	27	25	24	1 002	979	1 033	1 228	1 310	1 258	1 258	12 184	20 357	21 293	22 271
Interest earned - external investments		738	1 219	1 013	1 020	3 686	3 686	3 686	3 686	3 686	3 686	3 686	14 440	44 232	44 674	45 121
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		6	3	6	4	3 498	3 408	3 402	3 411	3 402	3 400	3 400	17 043	40 982	42 814	44 728
Licences and permits		40	92	42	87	1 048	250	397	346	687	679	506	4 213	8 386	8 763	9 157
Agency services		-	-	-	-	427	38	-	-	293	293	293	2 450	3 794	3 965	4 144
Transfer receipts - operational		-	1 600	-	-	1 535	34 782	1 402	1 402	13 762	13 633	13 220	163 861	245 198	283 230	339 584
Other revenue		13 801	11 805	4 697	11 170	11 256	10 988	5 468	9 929	15 721	12 602	16 228	12 892	136 557	130 537	131 531
Cash Receipts by Source		276 034	237 329	220 908	251 344	170 739	207 750	160 688	180 789	215 518	212 208	179 410	283 944	2 596 661	2 824 094	3 089 336
Other Cash Flows by Source																
Transfers receipts - capital		2 000	-	-	-	9 245	8 525	2 507	11 992	15 105	10 189	10 752	27 055	97 369	113 777	122 172
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Short term loans		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	16 667	16 667	16 667	16 667	16 667	16 667	16 667	83 333	200 000	200 000	200 000
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
VAT Control (receipts)		(2 720)	1 058	2 769	6 086	6 622	7 018	3 334	5 024	11 353	8 270	11 898	3 590	64 302	58 052	55 764
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Receipts by Source		275 314	238 387	223 678	257 430	203 273	239 960	183 196	214 471	258 642	247 333	218 727	397 922	2 958 333	3 195 922	3 467 272
Cash Payments by Type																
Employee related costs		132	177	200	11	83 346	50 613	50 613	50 613	50 613	50 350	49 934	253 628	640 232	654 378	695 014
Remuneration of councillors		-	-	-	-	1 952	1 952	1 952	1 952	1 952	1 952	1 952	9 759	23 422	24 828	26 317
Finance charges		-	-	-	-	-	28 516	-	-	-	-	-	28 516	57 032	70 261	82 885
Bulk purchases - Electricity		-	-	-	-	68 463	68 463	68 463	68 463	68 463	68 463	68 463	342 315	821 557	925 894	1 043 483
Acquisitions - water & other inventory		-	-	-	-	10 003	9 606	9 858	10 720	9 908	9 257	8 333	57 119	124 803	132 088	139 863
Contracted services		-	-	-	-	28 504	28 504	28 504	28 504	28 504	28 504	28 504	142 520	342 049	351 901	409 992
Transfers and grants - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and grants - other		-	-	-	-	852	852	852	852	852	852	852	14 774	20 739	21 493	22 276
Other expenditure		160 559	153 575	158 260	120 019	17 269	16 130	11 545	16 408	6 807	5 566	5 319	(466 700)	204 757	213 080	219 443
Cash Payments by Type		160 691	153 752	158 460	120 030	210 389	204 636	171 788	177 513	167 099	164 945	163 357	381 931	2 234 590	2 393 923	2 639 273
Other Cash Flows/Payments by Type																
Capital assets		-	-	-	-	62 861	62 861	62 861	62 861	62 861	62 861	62 861	314 306	754 335	674 408	646 392
Repayment of borrowing		-	-	-	-	5 327	5 327	5 327	5 327	5 327	5 327	5 327	26 633	63 920	77 612	95 905
Other Cash Flows/Payments		(25)	(4)	(4)	(6)	-	-	-	-	-	-	-	39	-	-	-
Total Cash Payments by Type		160 666	153 747	158 456	120 024	278 577	272 824	239 976	245 701	235 287	233 133	231 545	722 910	3 052 845	3 145 943	3 381 570
NET INCREASE/(DECREASE) IN CASH HELD		114 648	84 640	65 222	137 406	(75 304)	(32 864)	(56 780)	(31 230)	23 355	14 200	(12 818)	(324 988)	(94 512)	49 979	85 702
Cash/cash equivalents at the month/year beginning:		621 473	736 122	820 762	885 984	1 023 390	948 086	915 222	858 442	827 213	850 567	864 767	851 949	621 473	526 961	576 940
Cash/cash equivalents at the month/year end:		736 122	820 762	885 984	1 023 390	948 086	915 222	858 442	827 213	850 567	864 767	851 949	526 961	526 961	576 940	662 642

WC024 Stellenbosch - Supporting Table SB16 Adjustments Budget - monthly capital expenditure (municipal vote) - 21/11/2024

Budget Year 2024/25														Medium Term Revenue and Expenditure Framework		
Description - Municipal Vote	Ref	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
		Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Multi-year expenditure appropriation	1															
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		-	5	3	0	11	1	1	-	-	-	-	18	40	40	50
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		-	-	400	90	815	710	1 214	3 256	2 867	3 213	3 401	3 748	19 714	53 470	60 015
Vote 3 - INFRASTRUCTURE SERVICES		2 112	4 617	18 599	18 539	31 273	36 946	26 798	38 746	78 723	71 155	71 246	88 236	486 991	408 931	458 035
Vote 4 - COMMUNITY AND PROTECTION SERVICES		-	239	326	125	5 530	11 137	746	6 609	5 813	3 173	4 467	17 544	55 708	61 271	7 750
Vote 5 - CORPORATE SERVICES		-	26	21	1 497	760	1 480	725	4 513	11 344	11 703	11 663	16 878	60 609	50 970	12 550
Vote 6 - FINANCIAL SERVICES		-	-	55	13	20	-	20	-	18	18	4	(48)	100	100	100
Capital Multi-year expenditure sub-total	3	2 112	4 887	19 403	20 265	38 409	50 275	29 504	53 123	98 764	89 262	90 781	126 377	623 161	574 782	538 500
Single-year expenditure appropriation																
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		-	8	94	103	250	89	-	250	64	364	34	955	2 210	1 300	1 330
Vote 3 - INFRASTRUCTURE SERVICES		-	-	-	639	900	757	150	250	2 483	460	210	1 872	7 721	4 200	7 400
Vote 4 - COMMUNITY AND PROTECTION SERVICES		-	87	723	539	2 152	4 071	100	777	4 896	2 173	2 780	3 173	21 472	4 860	13 550
Vote 5 - CORPORATE SERVICES		-	-	-	-	-	80	-	-	-	-	-	-	80	-	-
Vote 6 - FINANCIAL SERVICES		-	-	28	73	40	-	40	113	149	150	151	557	1 300	1 300	1 300
Capital single-year expenditure sub-total	3	-	95	845	1 353	3 342	4 997	290	1 389	7 592	3 147	3 175	6 556	32 782	11 660	23 580
Total Capital Expenditure	2	2 112	4 982	20 248	21 618	41 751	55 271	29 794	54 513	106 356	92 409	93 956	132 933	655 944	586 442	562 080

WC024 Stellenbosch - Supporting Table SB17 Adjustments Budget - monthly capital expenditure (functional classification) - 21/11/2024

Description	Ref	Budget Year 2024/25												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
		Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Capital Expenditure - Functional																
Governance and administration		-	-	-	-	831	1 561	787	4 625	11 511	11 870	11 818	19 126	62 129	52 410	14 000
Executive and council		-	-	-	-	11	1	1	-	-	-	-	26	40	40	50
Finance and administration		-	-	-	-	820	1 560	785	4 625	11 511	11 870	11 818	19 100	62 089	52 370	13 950
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community and public safety		-	-	-	-	7 719	12 694	1 810	10 425	11 513	8 725	10 513	27 348	90 746	117 291	81 040
Community and social services		-	-	-	-	5 335	6 919	405	2 770	4 546	4 298	4 000	15 115	43 388	44 481	8 750
Sport and recreation		-	-	-	-	1 515	3 671	291	3 303	3 300	748	528	1 769	15 125	6 900	7 350
Public safety		-	-	-	-	60	1 548	50	1 006	940	275	2 719	5 836	12 435	12 500	5 000
Housing		-	-	-	-	810	555	1 064	3 346	2 727	3 403	3 266	4 628	19 799	53 410	59 940
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		-	-	-	-	20 556	19 876	11 316	12 925	17 687	7 476	5 627	36 272	131 735	105 185	76 221
Planning and development		-	-	-	-	3 466	3 649	3 193	2 318	847	598	312	9 658	24 040	9 785	9 915
Road transport		-	-	-	-	16 318	14 984	8 023	10 300	16 715	6 853	5 315	26 589	105 097	95 150	66 106
Environmental protection		-	-	-	-	773	1 243	100	307	125	25	-	25	2 598	250	200
Trading services		-	-	-	-	12 644	21 140	15 882	26 537	65 645	64 338	65 999	99 149	371 335	311 556	390 819
Energy sources		-	-	-	-	6 962	5 372	5 507	9 172	9 818	8 941	10 882	30 746	87 400	131 256	196 219
Water management		-	-	-	-	458	2 019	465	5 046	37 598	37 598	37 598	38 773	159 555	86 450	73 950
Waste water management		-	-	-	-	2 010	6 860	6 415	8 520	14 630	14 630	15 561	83 255	67 300	93 900	93 900
Waste management		-	-	-	-	3 214	6 890	3 494	3 799	3 599	3 169	2 889	14 069	41 124	26 550	26 750
Other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional		-	-	-	-	41 751	55 271	29 794	54 513	106 356	92 409	93 956	181 894	655 944	586 442	562 080

WC024 Stellenbosch - Supporting Table SB18a Adjustments Budget - capital expenditure on new assets by asset class - 21/11/2024

Description	Ref	Budget Year 2024/25									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
R thousands												
Capital expenditure on new assets by Asset Class/Sub-class												
Infrastructure		201 653	224 054	-	-	-	-	-	-	224 054	222 803	283 911
Roads Infrastructure		35 050	48 630	-	-	-	-	-	-	48 630	38 550	25 600
Roads		3 000	3 000	-	-	-	-	-	-	3 000	5 000	3 000
Road Structures		31 100	44 680	-	-	-	-	-	-	44 680	32 700	21 300
Road Furniture		950	950	-	-	-	-	-	-	950	850	1 300
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Storm water Infrastructure		4 000	7 375	-	-	-	-	-	-	7 375	2 600	-
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		3 500	7 275	-	-	-	-	-	-	7 275	2 100	-
Attenuation		500	100	-	-	-	-	-	-	100	500	-
Electrical Infrastructure		53 170	53 535	-	-	-	-	-	-	53 535	93 493	130 291
Power Plants		20 000	20 000	-	-	-	-	-	-	20 000	24 500	26 995
HV Substations		16 347	16 347	-	-	-	-	-	-	16 347	42 571	79 992
HV Switching Station		-	-	-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-	400	-
MV Substations		226	226	-	-	-	-	-	-	226	-	-
MV Switching Stations		-	-	-	-	-	-	-	-	-	-	-
MV Networks		8 347	8 347	-	-	-	-	-	-	8 347	16 772	15 265
LV Networks		8 000	8 365	-	-	-	-	-	-	8 365	9 000	7 790
Capital Spares		250	250	-	-	-	-	-	-	250	250	250
Water Supply Infrastructure		77 833	72 460	-	-	-	-	-	-	72 460	58 460	99 520
Dams and Weirs		-	-	-	-	-	-	-	-	-	-	-
Boreholes		-	-	-	-	-	-	-	-	-	-	-
Reservoirs		48 613	37 751	-	-	-	-	-	-	37 751	6 500	41 000
Pump Stations		-	-	-	-	-	-	-	-	-	-	-
Water Treatment Works		500	500	-	-	-	-	-	-	500	500	500
Bulk Mains		11 739	13 419	-	-	-	-	-	-	13 419	22 460	29 020
Distribution		16 981	20 790	-	-	-	-	-	-	20 790	29 000	29 000
Distribution Points		-	-	-	-	-	-	-	-	-	-	-
PRV Stations		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Pump Station		-	-	-	-	-	-	-	-	-	-	-
Reticulation		-	-	-	-	-	-	-	-	-	-	-
Waste Water Treatment Works		-	-	-	-	-	-	-	-	-	-	-
Outfall Sewers		-	-	-	-	-	-	-	-	-	-	-
Toilet Facilities		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		27 600	38 055	-	-	-	-	-	-	38 055	25 700	26 500
Landfill Sites		3 000	4 915	-	-	-	-	-	-	4 915	16 000	1 000
Waste Transfer Stations		2 500	3 260	-	-	-	-	-	-	3 260	3 500	4 000
Waste Processing Facilities		-	-	-	-	-	-	-	-	-	-	-
Waste Drop-off Points		5 300	6 248	-	-	-	-	-	-	6 248	5 200	4 500
Waste Separation Facilities		800	1 000	-	-	-	-	-	-	1 000	500	-
Electricity Generation Facilities		16 000	22 632	-	-	-	-	-	-	22 632	500	17 000
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Rail Lines		-	-	-	-	-	-	-	-	-	-	-
Rail Structures		-	-	-	-	-	-	-	-	-	-	-
Rail Furniture		-	-	-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Sand Pumps		-	-	-	-	-	-	-	-	-	-	-
Piers		-	-	-	-	-	-	-	-	-	-	-
Revetments		-	-	-	-	-	-	-	-	-	-	-
Promenades		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		4 000	4 000	-	-	-	-	-	-	4 000	4 000	2 000
Data Centres		-	-	-	-	-	-	-	-	-	-	-
Core Layers		-	-	-	-	-	-	-	-	-	-	-
Distribution Layers		4 000	4 000	-	-	-	-	-	-	4 000	4 000	2 000
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Community Assets		1 700	1 700	-	-	-	-	-	-	1 700	2 000	-
Community Facilities		1 500	1 500	-	-	-	-	-	-	1 500	-	-
Halls		-	-	-	-	-	-	-	-	-	-	-
Centres		-	-	-	-	-	-	-	-	-	-	-
Crèches		-	-	-	-	-	-	-	-	-	-	-
Clinics/Care Centres		-	-	-	-	-	-	-	-	-	-	-
Fire/Ambulance Stations		-	-	-	-	-	-	-	-	-	-	-
Testing Stations		-	-	-	-	-	-	-	-	-	-	-
Museums		-	-	-	-	-	-	-	-	-	-	-
Galleries		-	-	-	-	-	-	-	-	-	-	-
Theatres		-	-	-	-	-	-	-	-	-	-	-
Libraries		-	-	-	-	-	-	-	-	-	-	-
Cemeteries/Crematoria		-	-	-	-	-	-	-	-	-	-	-
Police		-	-	-	-	-	-	-	-	-	-	-
Parks		-	-	-	-	-	-	-	-	-	-	-
Public Open Space		-	-	-	-	-	-	-	-	-	-	-
Nature Reserves		-	-	-	-	-	-	-	-	-	-	-
Public Ablution Facilities		-	-	-	-	-	-	-	-	-	-	-
Markets		-	-	-	-	-	-	-	-	-	-	-
Stalls		1 500	1 500	-	-	-	-	-	-	1 500	-	-
Abattoirs		-	-	-	-	-	-	-	-	-	-	-
Airports		-	-	-	-	-	-	-	-	-	-	-
Taxi Ranks/Bus Terminals		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		200	200	-	-	-	-	-	-	200	2 000	-
Indoor Facilities		-	-	-	-	-	-	-	-	-	-	-
Outdoor Facilities		200	200	-	-	-	-	-	-	200	2 000	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-	-	-
Monuments		-	-	-	-	-	-	-	-	-	-	-
Historic Buildings		-	-	-	-	-	-	-	-	-	-	-
Works of Art		-	-	-	-	-	-	-	-	-	-	-
Conservation Areas		-	-	-	-	-	-	-	-	-	-	-
Other Heritage		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
R thousands												
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Other assets		2 150	2 150	-	-	-	-	-	-	2 150	8 500	500
Operational Buildings		2 150	2 150	-	-	-	-	-	-	2 150	8 500	500
Municipal Offices		1 000	1 000	-	-	-	-	-	-	1 000	500	500
Pay/Enquiry Points		-	-	-	-	-	-	-	-	-	-	-
Building Plan Offices		-	-	-	-	-	-	-	-	-	-	-
Workshops		-	-	-	-	-	-	-	-	-	-	-
Yards		-	-	-	-	-	-	-	-	-	-	-
Stores		-	-	-	-	-	-	-	-	-	-	-
Laboratories		-	-	-	-	-	-	-	-	-	-	-
Training Centres		-	-	-	-	-	-	-	-	-	-	-
Manufacturing Plant		-	-	-	-	-	-	-	-	-	-	-
Depots		1 150	1 150	-	-	-	-	-	-	1 150	8 000	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-
Staff Housing		-	-	-	-	-	-	-	-	-	-	-
Social Housing		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Water Rights		-	-	-	-	-	-	-	-	-	-	-
Effluent Licenses		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Licenses		-	-	-	-	-	-	-	-	-	-	-
Computer Software and Applications		-	-	-	-	-	-	-	-	-	-	-
Local Settlement Software Applications		-	-	-	-	-	-	-	-	-	-	-
Unspecified		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		4 270	4 720	-	-	-	-	-	-	4 720	5 270	3 500
Computer Equipment		4 270	4 720	-	-	-	-	-	-	4 720	5 270	3 500
Furniture and Office Equipment		1 910	2 076	-	-	-	-	-	-	2 076	1 825	1 365
Furniture and Office Equipment		1 910	2 076	-	-	-	-	-	-	2 076	1 825	1 365
Machinery and Equipment		22 730	22 654	-	-	-	-	-	-	22 654	14 613	7 686
Machinery and Equipment		22 730	22 654	-	-	-	-	-	-	22 654	14 613	7 686
Transport Assets		20 000	20 415	-	-	-	-	-	-	20 415	11 500	10 600
Transport Assets		20 000	20 415	-	-	-	-	-	-	20 415	11 500	10 600
Land		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Living resources		-	-	-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-	-	-
Policing and Protection		-	-	-	-	-	-	-	-	-	-	-
Zoological plants and animals		-	-	-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-	-	-
Policing and Protection		-	-	-	-	-	-	-	-	-	-	-
Zoological plants and animals		-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure on new assets to be adjusted	1	254 413	277 769	-	-	-	-	-	-	277 769	266 511	307 562

WC024 Stellenbosch - Supporting Table SB18b Adjustments Budget - capital expenditure on renewal of existing assets by asset class - 21/11/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7	8	9	10	11	12	13	14		
R thousands												
Capital expenditure on renewal of existing assets by Asset Class/Sub-class												
Infrastructure		40 420	48 202	-	-	-	-	-	-	48 202	54 460	78 562
Roads Infrastructure		8 000	13 281	-	-	-	-	-	-	13 281	11 800	8 000
Roads		8 000	13 281	-	-	-	-	-	-	13 281	11 800	8 000
Road Structures		-	-	-	-	-	-	-	-	-	-	-
Road Furniture		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-	-	-
Electrical Infrastructure		20 670	20 670	-	-	-	-	-	-	20 670	30 660	56 562
Power Plants		-	-	-	-	-	-	-	-	-	-	-
HV Substations		2 546	2 546	-	-	-	-	-	-	2 546	5 604	6 694
HV Switching Station		-	-	-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-	-	-
MV Substations		3 960	3 960	-	-	-	-	-	-	3 960	4 356	4 792
MV Switching Stations		-	-	-	-	-	-	-	-	-	-	-
MV Networks		14 164	14 164	-	-	-	-	-	-	14 164	20 700	45 077
LV Networks		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		6 000	6 000	-	-	-	-	-	-	6 000	6 000	8 000
Dams and Weirs		-	-	-	-	-	-	-	-	-	-	-
Boreholes		-	-	-	-	-	-	-	-	-	-	-
Reservoirs		-	-	-	-	-	-	-	-	-	-	-
Pump Stations		-	-	-	-	-	-	-	-	-	-	-
Water Treatment Works		-	-	-	-	-	-	-	-	-	-	-
Bulk Mains		-	-	-	-	-	-	-	-	-	-	-
Distribution		6 000	6 000	-	-	-	-	-	-	6 000	6 000	8 000
Distribution Points		-	-	-	-	-	-	-	-	-	-	-
PRV Stations		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		5 750	8 250	-	-	-	-	-	-	8 250	6 000	6 000
Pump Station		-	-	-	-	-	-	-	-	-	-	-
Reticulation		-	-	-	-	-	-	-	-	-	-	-
Waste Water Treatment Works		-	-	-	-	-	-	-	-	-	-	-
Outfall Sewers		5 750	8 250	-	-	-	-	-	-	8 250	6 000	6 000
Toilet Facilities		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Landfill Sites		-	-	-	-	-	-	-	-	-	-	-
Waste Transfer Stations		-	-	-	-	-	-	-	-	-	-	-
Waste Processing Facilities		-	-	-	-	-	-	-	-	-	-	-
Waste Drop-off Points		-	-	-	-	-	-	-	-	-	-	-
Waste Separation Facilities		-	-	-	-	-	-	-	-	-	-	-
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Rail Lines		-	-	-	-	-	-	-	-	-	-	-
Rail Structures		-	-	-	-	-	-	-	-	-	-	-
Rail Furniture		-	-	-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Sand Pumps		-	-	-	-	-	-	-	-	-	-	-
Piers		-	-	-	-	-	-	-	-	-	-	-
Revetments		-	-	-	-	-	-	-	-	-	-	-
Promenades		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Data Centres		-	-	-	-	-	-	-	-	-	-	-
Core Layers		-	-	-	-	-	-	-	-	-	-	-
Distribution Layers		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Community Assets		100	524	-	-	-	-	-	-	524	-	250
Community Facilities		50	202	-	-	-	-	-	-	202	-	-
Halls		50	122	-	-	-	-	-	-	122	-	-
Centres		-	80	-	-	-	-	-	-	80	-	-
Crèches		-	-	-	-	-	-	-	-	-	-	-
Clinics/Care Centres		-	-	-	-	-	-	-	-	-	-	-
Fire/Ambulance Stations		-	-	-	-	-	-	-	-	-	-	-
Testing Stations		-	-	-	-	-	-	-	-	-	-	-
Museums		-	-	-	-	-	-	-	-	-	-	-
Galleries		-	-	-	-	-	-	-	-	-	-	-
Theatres		-	-	-	-	-	-	-	-	-	-	-
Libraries		-	-	-	-	-	-	-	-	-	-	-
Cemeteries/Crematoria		-	-	-	-	-	-	-	-	-	-	-
Police		-	-	-	-	-	-	-	-	-	-	-
Parks		-	-	-	-	-	-	-	-	-	-	-
Public Open Space		-	-	-	-	-	-	-	-	-	-	-
Nature Reserves		-	-	-	-	-	-	-	-	-	-	-
Public Ablution Facilities		-	-	-	-	-	-	-	-	-	-	-
Markets		-	-	-	-	-	-	-	-	-	-	-
Stalls		-	-	-	-	-	-	-	-	-	-	-
Abattoirs		-	-	-	-	-	-	-	-	-	-	-
Airports		-	-	-	-	-	-	-	-	-	-	-
Taxi Ranks/Bus Terminals		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		50	322	-	-	-	-	-	-	322	-	250
Indoor Facilities		-	-	-	-	-	-	-	-	-	-	-
Outdoor Facilities		50	322	-	-	-	-	-	-	322	-	250
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-	-	-
Monuments		-	-	-	-	-	-	-	-	-	-	-
Historic Buildings		-	-	-	-	-	-	-	-	-	-	-
Works of Art		-	-	-	-	-	-	-	-	-	-	-
Conservation Areas		-	-	-	-	-	-	-	-	-	-	-
Other Heritage		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted 7	Accum. Funds 8	Multi-year capital 9	Unfore. Unavoid. 10	Nat. or Prov. Govt 11	Other Adjusts. 12	Total Adjusts. 13	Adjusted Budget 14	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H		
R thousands												
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Other assets		-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		-	-	-	-	-	-	-	-	-	-	-
Municipal Offices		-	-	-	-	-	-	-	-	-	-	-
Pay/Enquiry Points		-	-	-	-	-	-	-	-	-	-	-
Building Plan Offices		-	-	-	-	-	-	-	-	-	-	-
Workshops		-	-	-	-	-	-	-	-	-	-	-
Yards		-	-	-	-	-	-	-	-	-	-	-
Stores		-	-	-	-	-	-	-	-	-	-	-
Laboratories		-	-	-	-	-	-	-	-	-	-	-
Training Centres		-	-	-	-	-	-	-	-	-	-	-
Manufacturing Plant		-	-	-	-	-	-	-	-	-	-	-
Depots		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-
Staff Housing		-	-	-	-	-	-	-	-	-	-	-
Social Housing		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Water Rights		-	-	-	-	-	-	-	-	-	-	-
Effluent Licences		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Licences		-	-	-	-	-	-	-	-	-	-	-
Computer Software and Applications		-	-	-	-	-	-	-	-	-	-	-
Local Settlement Software Applications		-	-	-	-	-	-	-	-	-	-	-
Unspecified		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Living resources		-	-	-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-	-	-
Policing and Protection		-	-	-	-	-	-	-	-	-	-	-
Zoological plants and animals		-	-	-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-	-	-
Policing and Protection		-	-	-	-	-	-	-	-	-	-	-
Zoological plants and animals		-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure on renewal of existing assets to be adjusted	1	40 520	48 726	-	-	-	-	-	-	48 726	54 460	78 812

WC024 Stellenbosch - Supporting Table SB18c Adjustments Budget - expenditure on repairs and maintenance by asset class - 21/11/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7	8	9	10	11	12	13	14		
R thousands												
Repairs and maintenance expenditure by Asset Class/Sub-class												
Infrastructure		85 677	84 526	-	-	-	-	-	-	84 526	90 010	94 734
Roads Infrastructure		25 042	25 042	-	-	-	-	-	-	25 042	25 859	26 725
Roads		20 068	19 568	-	-	-	-	-	-	19 568	20 767	21 508
Road Structures		3 000	3 000	-	-	-	-	-	-	3 000	3 000	3 000
Road Furniture		1 974	2 474	-	-	-	-	-	-	2 474	2 092	2 217
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Storm water Infrastructure		968	968	-	-	-	-	-	-	968	1 026	1 088
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	-
Attenuation		968	968	-	-	-	-	-	-	968	1 026	1 088
Electrical Infrastructure		12 624	11 473	-	-	-	-	-	-	11 473	13 145	13 693
Power Plants		-	-	-	-	-	-	-	-	-	-	-
HV Substations		12 624	11 473	-	-	-	-	-	-	11 473	13 145	13 693
HV Switching Station		-	-	-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-	-	-
MV Switching Stations		-	-	-	-	-	-	-	-	-	-	-
MV Networks		-	-	-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		15 171	15 171	-	-	-	-	-	-	15 171	15 925	16 721
Dams and Weirs		-	-	-	-	-	-	-	-	-	-	-
Boreholes		-	-	-	-	-	-	-	-	-	-	-
Reservoirs		-	-	-	-	-	-	-	-	-	-	-
Pump Stations		-	-	-	-	-	-	-	-	-	-	-
Water Treatment Works		10 339	10 339	-	-	-	-	-	-	10 339	10 804	11 293
Bulk Mains		4 831	4 831	-	-	-	-	-	-	4 831	5 121	5 429
Distribution		-	-	-	-	-	-	-	-	-	-	-
Distribution Points		-	-	-	-	-	-	-	-	-	-	-
PRV Stations		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		22 316	22 316	-	-	-	-	-	-	22 316	24 007	25 938
Pump Station		-	-	-	-	-	-	-	-	-	-	-
Retiulation		-	-	-	-	-	-	-	-	-	-	-
Waste Water Treatment Works		17 891	17 891	-	-	-	-	-	-	17 891	19 357	21 050
Outfall Sewers		4 425	4 425	-	-	-	-	-	-	4 425	4 650	4 888
Toilet Facilities		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		6 800	6 800	-	-	-	-	-	-	6 800	7 128	7 474
Landfill Sites		-	-	-	-	-	-	-	-	-	-	-
Waste Transfer Stations		-	-	-	-	-	-	-	-	-	-	-
Waste Processing Facilities		-	-	-	-	-	-	-	-	-	-	-
Waste Drop-off Points		6 800	6 800	-	-	-	-	-	-	6 800	7 128	7 474
Waste Separation Facilities		-	-	-	-	-	-	-	-	-	-	-
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Rail Lines		-	-	-	-	-	-	-	-	-	-	-
Rail Structures		-	-	-	-	-	-	-	-	-	-	-
Rail Furniture		-	-	-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Sand Pumps		-	-	-	-	-	-	-	-	-	-	-
Piers		-	-	-	-	-	-	-	-	-	-	-
Revetments		-	-	-	-	-	-	-	-	-	-	-
Promenades		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		2 756	2 756	-	-	-	-	-	-	2 756	2 920	3 094
Data Centres		-	-	-	-	-	-	-	-	-	-	-
Core Layers		2 652	2 652	-	-	-	-	-	-	2 652	2 811	2 980
Distribution Layers		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		105	105	-	-	-	-	-	-	105	109	114
Community Assets		6 304	6 116	-	-	-	-	-	-	6 116	8 419	8 799
Community Facilities		6 289	6 101	-	-	-	-	-	-	6 101	8 404	8 783
Halls		-	-	-	-	-	-	-	-	-	-	-
Centres		-	-	-	-	-	-	-	-	-	-	-
Crèches		-	-	-	-	-	-	-	-	-	-	-
Clinics/Care Centres		-	-	-	-	-	-	-	-	-	-	-
Fire/Ambulance Stations		-	-	-	-	-	-	-	-	-	-	-
Testing Stations		-	-	-	-	-	-	-	-	-	-	-
Museums		-	-	-	-	-	-	-	-	-	-	-
Galleries		-	-	-	-	-	-	-	-	-	-	-
Theatres		-	-	-	-	-	-	-	-	-	-	-
Libraries		3	3	-	-	-	-	-	-	3	3	3
Cemeteries/Crematoria		-	-	-	-	-	-	-	-	-	-	-
Police		-	-	-	-	-	-	-	-	-	-	-
Parks		270	82	-	-	-	-	-	-	82	275	281
Public Open Space		-	-	-	-	-	-	-	-	-	-	-
Nature Reserves		-	-	-	-	-	-	-	-	-	-	-
Public Ablution Facilities		6 016	6 016	-	-	-	-	-	-	6 016	8 125	8 499
Markets		-	-	-	-	-	-	-	-	-	-	-
Stalls		-	-	-	-	-	-	-	-	-	-	-
Abattoirs		-	-	-	-	-	-	-	-	-	-	-
Airports		-	-	-	-	-	-	-	-	-	-	-
Taxi Ranks/Bus Terminals		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		15	15	-	-	-	-	-	-	15	15	16
Indoor Facilities		-	-	-	-	-	-	-	-	-	-	-
Outdoor Facilities		15	15	-	-	-	-	-	-	15	15	16
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-	-	-
Monuments		-	-	-	-	-	-	-	-	-	-	-
Historic Buildings		-	-	-	-	-	-	-	-	-	-	-
Works of Art		-	-	-	-	-	-	-	-	-	-	-
Conservation Areas		-	-	-	-	-	-	-	-	-	-	-
Other Heritage		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
R thousands												
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Other assets		14 518	16 146	-	-	-	-	-	-	16 146	16 308	24 735
Operational Buildings		14 292	15 820	-	-	-	-	-	-	15 820	16 075	24 495
Municipal Offices		14 292	15 820	-	-	-	-	-	-	15 820	16 075	24 495
Pay/Enquiry Points		-	-	-	-	-	-	-	-	-	-	-
Building Plan Offices		-	-	-	-	-	-	-	-	-	-	-
Workshops		-	-	-	-	-	-	-	-	-	-	-
Yards		-	-	-	-	-	-	-	-	-	-	-
Stores		-	-	-	-	-	-	-	-	-	-	-
Laboratories		-	-	-	-	-	-	-	-	-	-	-
Training Centres		-	-	-	-	-	-	-	-	-	-	-
Manufacturing Plant		-	-	-	-	-	-	-	-	-	-	-
Depots		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Housing		226	326	-	-	-	-	-	-	326	232	240
Staff Housing		-	-	-	-	-	-	-	-	-	-	-
Social Housing		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		226	326	-	-	-	-	-	-	326	232	240
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Water Rights		-	-	-	-	-	-	-	-	-	-	-
Effluent Licences		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Licences		-	-	-	-	-	-	-	-	-	-	-
Computer Software and Applications		-	-	-	-	-	-	-	-	-	-	-
Local Settlement Software Applications		-	-	-	-	-	-	-	-	-	-	-
Unspecified		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		2 473	2 362	-	-	-	-	-	-	2 362	2 627	2 783
Furniture and Office Equipment		2 473	2 362	-	-	-	-	-	-	2 362	2 627	2 783
Machinery and Equipment		834	834	-	-	-	-	-	-	834	885	938
Machinery and Equipment		834	834	-	-	-	-	-	-	834	885	938
Transport Assets		10 241	10 241	-	-	-	-	-	-	10 241	10 670	11 121
Transport Assets		10 241	10 241	-	-	-	-	-	-	10 241	10 670	11 121
Land		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Living resources		-	-	-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-	-	-
Policing and Protection		-	-	-	-	-	-	-	-	-	-	-
Zoological plants and animals		-	-	-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-	-	-
Policing and Protection		-	-	-	-	-	-	-	-	-	-	-
Zoological plants and animals		-	-	-	-	-	-	-	-	-	-	-
Total Repairs and Maintenance Expenditure to be adjusted	1	120 048	120 225	-	-	-	-	-	-	120 225	128 918	143 108

WC024 Stellenbosch - Supporting Table SB18d Adjustments Budget - depreciation by asset class - 21/11/2024

Description		Ref	Budget Year 2024/25									Budget Year +1	Budget Year +2
			Original	Prior Adjusted	Accum. Funds	Multi-year	Unfore.	Nat. or Prov.	Other Adjusts.	Total Adjusts.	Adjusted	Adjusted	
			Budget			capital	Unavoid.	Govt			Budget	Budget	
			7	8		9	10	11	12	13	14		
			A1	B		C	D	E	F	G	H		
R thousands			A	B		C	D	E	F	G	H		
Depreciation by Asset Class/Sub-class													
Infrastructure			183 705	183 705	-	-	-	-	-	-	183 705	191 054	198 896
Roads Infrastructure			54 897	54 897	-	-	-	-	-	-	54 897	57 093	59 377
Roads			43 021	43 021	-	-	-	-	-	-	43 021	44 742	46 532
Road Structures			7 987	7 987	-	-	-	-	-	-	7 987	8 306	8 639
Road Furniture			3 889	3 889	-	-	-	-	-	-	3 889	4 045	4 207
Capital Spares			-	-	-	-	-	-	-	-	-	-	-
Storm water Infrastructure			1 105	1 105	-	-	-	-	-	-	1 105	1 150	1 196
Drainage Collection			1 105	1 105	-	-	-	-	-	-	1 105	1 150	1 196
Storm water Conveyance			-	-	-	-	-	-	-	-	-	-	-
Attenuation			-	-	-	-	-	-	-	-	-	-	-
Electrical Infrastructure			34 538	34 538	-	-	-	-	-	-	34 538	35 920	37 357
Power Plants			11 506	11 506	-	-	-	-	-	-	11 506	11 966	12 445
HV Substations			3 079	3 079	-	-	-	-	-	-	3 079	3 203	3 331
HV Switching Station			33	33	-	-	-	-	-	-	33	34	36
HV Transmission Conductors			-	-	-	-	-	-	-	-	-	-	-
MV Substations			57	57	-	-	-	-	-	-	57	59	62
MV Switching Stations			7 903	7 903	-	-	-	-	-	-	7 903	8 219	8 547
MV Networks			335	335	-	-	-	-	-	-	335	348	362
LV Networks			10 509	10 509	-	-	-	-	-	-	10 509	10 930	11 367
Capital Spares			1 116	1 116	-	-	-	-	-	-	1 116	1 161	1 207
Water Supply Infrastructure			53 379	53 379	-	-	-	-	-	-	53 379	55 514	57 735
Dams and Weirs			-	-	-	-	-	-	-	-	-	-	-
Boreholes			6 107	6 107	-	-	-	-	-	-	6 107	6 351	6 605
Reservoirs			4 661	4 661	-	-	-	-	-	-	4 661	4 847	5 041
Pump Stations			126	126	-	-	-	-	-	-	126	131	136
Water Treatment Works			4 489	4 489	-	-	-	-	-	-	4 489	4 668	4 855
Bulk Mains			6 164	6 164	-	-	-	-	-	-	6 164	6 411	6 667
Distribution			31 830	31 830	-	-	-	-	-	-	31 830	33 103	34 427
Distribution Points			2	2	-	-	-	-	-	-	2	3	3
PRV Stations			-	-	-	-	-	-	-	-	-	-	-
Capital Spares			-	-	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure			36 746	36 746	-	-	-	-	-	-	36 746	38 216	39 744
Pump Station			935	935	-	-	-	-	-	-	935	972	1 011
Reticulation			24 479	24 479	-	-	-	-	-	-	24 479	25 458	26 477
Waste Water Treatment Works			4 601	4 601	-	-	-	-	-	-	4 601	4 785	4 977
Outfall Sewers			6 688	6 688	-	-	-	-	-	-	6 688	6 955	7 233
Toilet Facilities			43	43	-	-	-	-	-	-	43	45	47
Capital Spares			-	-	-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure			2 441	2 441	-	-	-	-	-	-	2 441	2 539	2 641
Landfill Sites			337	337	-	-	-	-	-	-	337	350	364
Waste Transfer Stations			13	13	-	-	-	-	-	-	13	14	14
Waste Processing Facilities			-	-	-	-	-	-	-	-	-	-	-
Waste Drop-off Points			2 091	2 091	-	-	-	-	-	-	2 091	2 175	2 262
Waste Separation Facilities			-	-	-	-	-	-	-	-	-	-	-
Electricity Generation Facilities			-	-	-	-	-	-	-	-	-	-	-
Capital Spares			-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure			-	-	-	-	-	-	-	-	-	-	-
Rail Lines			-	-	-	-	-	-	-	-	-	-	-
Rail Structures			-	-	-	-	-	-	-	-	-	-	-
Rail Furniture			-	-	-	-	-	-	-	-	-	-	-
Drainage Collection			-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance			-	-	-	-	-	-	-	-	-	-	-
Attenuation			-	-	-	-	-	-	-	-	-	-	-
MV Substations			-	-	-	-	-	-	-	-	-	-	-
LV Networks			-	-	-	-	-	-	-	-	-	-	-
Capital Spares			-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure			-	-	-	-	-	-	-	-	-	-	-
Sand Pumps			-	-	-	-	-	-	-	-	-	-	-
Piers			-	-	-	-	-	-	-	-	-	-	-
Revetments			-	-	-	-	-	-	-	-	-	-	-
Promenades			-	-	-	-	-	-	-	-	-	-	-
Capital Spares			-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure			598	598	-	-	-	-	-	-	598	622	647
Data Centres			0	0	-	-	-	-	-	-	0	0	0
Core Layers			-	-	-	-	-	-	-	-	-	-	-
Distribution Layers			598	598	-	-	-	-	-	-	598	622	647
Capital Spares			-	-	-	-	-	-	-	-	-	-	-
Community Assets			5 053	5 053	-	-	-	-	-	-	5 053	5 255	5 465
Community Facilities			3 855	3 855	-	-	-	-	-	-	3 855	4 009	4 169
Halls			30	30	-	-	-	-	-	-	30	32	33
Centres			767	767	-	-	-	-	-	-	767	798	830
Crèches			-	-	-	-	-	-	-	-	-	-	-
Clinics/Care Centres			12	12	-	-	-	-	-	-	12	12	13
Fire/Ambulance Stations			171	171	-	-	-	-	-	-	171	178	185
Testing Stations			3	3	-	-	-	-	-	-	3	3	3
Museums			-	-	-	-	-	-	-	-	-	-	-
Galleries			-	-	-	-	-	-	-	-	-	-	-
Theatres			15	15	-	-	-	-	-	-	15	16	17
Libraries			387	387	-	-	-	-	-	-	387	403	419
Cemeteries/Crematoria			76	76	-	-	-	-	-	-	76	79	83
Police			-	-	-	-	-	-	-	-	-	-	-
Parks			27	27	-	-	-	-	-	-	27	28	29
Public Open Space			763	763	-	-	-	-	-	-	763	794	826
Nature Reserves			392	392	-	-	-	-	-	-	392	408	424
Public Ablution Facilities			821	821	-	-	-	-	-	-	821	854	888
Markets			390	390	-	-	-	-	-	-	390	405	421
Stalls			-	-	-	-	-	-	-	-	-	-	-
Abattoirs			-	-	-	-	-	-	-	-	-	-	-
Airports			-	-	-	-	-	-	-	-	-	-	-
Taxi Ranks/Bus Terminals			-	-	-	-	-	-	-	-	-	-	-
Capital Spares			-	-	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities			1 198	1 198	-	-	-	-	-	-	1 198	1 246	1 296
Indoor Facilities			3	3	-	-	-	-	-	-	3	3	3
Outdoor Facilities			1 195	1 195	-	-	-	-	-	-	1 195	1 243	1 292
Capital Spares			-	-	-	-	-	-	-	-	-	-	-
Heritage assets			0	0	-	-	-	-	-	-	0	0	0
Monuments			-	-	-	-	-	-	-	-	-	-	-
Historic Buildings			0	0	-	-	-	-	-	-	0	0	0
Works of Art			0	0	-	-	-	-	-	-	0	0	0
Conservation Areas			-	-	-	-	-	-	-	-	-	-	-
Other Heritage			-	-	-	-	-	-	-	-	-	-	-
Investment properties			441	441	-	-	-	-	-	-	441	458	476
Revenue Generating			441	441	-	-	-	-	-	-	441	458	476
Improved Property			441	441	-	-	-	-	-	-	441	458	476
Unimproved Property			-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating			-	-	-	-	-	-	-	-	-	-	-

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
R thousands												
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Other assets		11 690	11 690	-	-	-	-	-	-	11 690	12 158	12 644
Operational Buildings		7 640	7 640	-	-	-	-	-	-	7 640	7 946	8 264
Municipal Offices		7 640	7 640	-	-	-	-	-	-	7 640	7 946	8 264
Pay/Enquiry Points		-	-	-	-	-	-	-	-	-	-	-
Building Plan Offices		-	-	-	-	-	-	-	-	-	-	-
Workshops		-	-	-	-	-	-	-	-	-	-	-
Yards		-	-	-	-	-	-	-	-	-	-	-
Stores		-	-	-	-	-	-	-	-	-	-	-
Laboratories		-	-	-	-	-	-	-	-	-	-	-
Training Centres		-	-	-	-	-	-	-	-	-	-	-
Manufacturing Plant		-	-	-	-	-	-	-	-	-	-	-
Depots		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Housing		4 050	4 050	-	-	-	-	-	-	4 050	4 212	4 380
Staff Housing		-	-	-	-	-	-	-	-	-	-	-
Social Housing		4 050	4 050	-	-	-	-	-	-	4 050	4 212	4 380
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		1 222	1 222	-	-	-	-	-	-	1 222	1 271	1 322
Servitudes		1 146	1 146	-	-	-	-	-	-	1 146	1 192	1 240
Licences and Rights		76	76	-	-	-	-	-	-	76	79	82
Water Rights		-	-	-	-	-	-	-	-	-	-	-
Effluent Licences		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Licences		-	-	-	-	-	-	-	-	-	-	-
Computer Software and Applications		76	76	-	-	-	-	-	-	76	79	82
Local Settlement Software Applications		-	-	-	-	-	-	-	-	-	-	-
Unspecified		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		10 151	10 151	-	-	-	-	-	-	10 151	10 557	10 979
Computer Equipment		10 151	10 151	-	-	-	-	-	-	10 151	10 557	10 979
Furniture and Office Equipment		6 566	6 566	-	-	-	-	-	-	6 566	6 828	7 102
Furniture and Office Equipment		6 566	6 566	-	-	-	-	-	-	6 566	6 828	7 102
Machinery and Equipment		13 812	13 812	-	-	-	-	-	-	13 812	14 365	14 939
Machinery and Equipment		13 812	13 812	-	-	-	-	-	-	13 812	14 365	14 939
Transport Assets		16 767	16 767	-	-	-	-	-	-	16 767	17 449	18 158
Transport Assets		16 767	16 767	-	-	-	-	-	-	16 767	17 449	18 158
Land		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Living resources		-	-	-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-	-	-
Policing and Protection		-	-	-	-	-	-	-	-	-	-	-
Zoological plants and animals		-	-	-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-	-	-
Policing and Protection		-	-	-	-	-	-	-	-	-	-	-
Zoological plants and animals		-	-	-	-	-	-	-	-	-	-	-
Total Depreciation to be adjusted	1	249 408	249 408	-	-	-	-	-	-	249 408	259 395	269 782

WC024 Stellenbosch - Adjustments Budget - capital expenditure on upgrading of existing assets by asset class - 21/11/2024

Description	Ref	Budget Year 2024/25									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
R thousands												
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class												
Infrastructure		209 533	226 549	-	-	-	-	-	-	226 549	176 050	159 706
Roads Infrastructure		30 808	28 703	-	-	-	-	-	-	28 703	38 450	32 656
Roads		29 808	24 455	-	-	-	-	-	-	24 455	37 450	31 656
Road Structures		-	-	-	-	-	-	-	-	-	-	-
Road Furniture		1 000	4 248	-	-	-	-	-	-	4 248	1 000	1 000
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Storm water Infrastructure		50	50	-	-	-	-	-	-	50	200	300
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		50	50	-	-	-	-	-	-	50	200	300
Attenuation		-	-	-	-	-	-	-	-	-	-	-
Electrical Infrastructure		9 953	9 953	-	-	-	-	-	-	9 953	6 250	6 250
Power Plants		-	-	-	-	-	-	-	-	-	-	-
HV Substations		2 360	2 360	-	-	-	-	-	-	2 360	-	-
HV Switching Station		-	-	-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-	-	-
MV Switching Stations		-	-	-	-	-	-	-	-	-	-	-
MV Networks		7 343	7 343	-	-	-	-	-	-	7 343	6 000	6 000
LV Networks		250	250	-	-	-	-	-	-	250	250	250
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		101 368	116 968	-	-	-	-	-	-	116 968	73 750	30 250
Dams and Weirs		-	-	-	-	-	-	-	-	-	-	-
Boreholes		-	-	-	-	-	-	-	-	-	-	-
Reservoirs		75 298	88 798	-	-	-	-	-	-	88 798	50 000	3 000
Pump Stations		1 500	1 500	-	-	-	-	-	-	1 500	1 500	-
Water Treatment Works		-	-	-	-	-	-	-	-	-	-	-
Bulk Mains		-	-	-	-	-	-	-	-	-	-	-
Distribution		24 570	26 670	-	-	-	-	-	-	26 670	22 250	27 250
Distribution Points		-	-	-	-	-	-	-	-	-	-	-
PRV Stations		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		62 354	65 605	-	-	-	-	-	-	65 605	54 900	87 500
Pump Station		1 500	1 500	-	-	-	-	-	-	1 500	1 500	1 500
Reticulation		300	300	-	-	-	-	-	-	300	400	400
Waste Water Treatment Works		40 500	44 452	-	-	-	-	-	-	44 452	52 500	85 000
Outfall Sewers		20 054	19 354	-	-	-	-	-	-	19 354	500	600
Toilet Facilities		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		2 500	2 769	-	-	-	-	-	-	2 769	-	-
Landfill Sites		-	-	-	-	-	-	-	-	-	-	-
Waste Transfer Stations		-	-	-	-	-	-	-	-	-	-	-
Waste Processing Facilities		-	-	-	-	-	-	-	-	-	-	-
Waste Drop-off Points		500	769	-	-	-	-	-	-	769	-	-
Waste Separation Facilities		2 000	2 000	-	-	-	-	-	-	2 000	-	-
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Rail Lines		-	-	-	-	-	-	-	-	-	-	-
Rail Structures		-	-	-	-	-	-	-	-	-	-	-
Rail Furniture		-	-	-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Sand Pumps		-	-	-	-	-	-	-	-	-	-	-
Piers		-	-	-	-	-	-	-	-	-	-	-
Revetments		-	-	-	-	-	-	-	-	-	-	-
Promenades		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		2 500	2 500	-	-	-	-	-	-	2 500	2 500	2 750
Data Centres		1 000	1 000	-	-	-	-	-	-	1 000	1 000	2 000
Core Layers		-	-	-	-	-	-	-	-	-	-	-
Distribution Layers		1 500	1 500	-	-	-	-	-	-	1 500	1 500	750
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Community Assets		52 329	52 643	-	-	-	-	4 136	4 136	56 779	45 621	9 400
Community Facilities		47 679	47 061	-	-	-	-	4 136	4 136	51 197	44 421	8 400
Halls		3 800	3 841	-	-	-	-	-	-	3 841	-	-
Centres		-	-	-	-	-	-	-	-	-	-	-
Crèches		6 329	5 575	-	-	-	-	-	-	5 575	-	6 000
Clinics/Care Centres		-	-	-	-	-	-	-	-	-	-	-
Fire/Ambulance Stations		-	-	-	-	-	-	-	-	-	-	-
Testing Stations		-	-	-	-	-	-	-	-	-	-	-
Museums		-	-	-	-	-	-	-	-	-	-	-
Galleries		-	-	-	-	-	-	-	-	-	-	-
Theatres		-	-	-	-	-	-	-	-	-	-	-
Libraries		4 350	4 445	-	-	-	-	-	-	8 581	-	-
Cemeteries/Crematoria		30 000	30 000	-	-	-	-	-	-	30 000	42 321	-
Police		-	-	-	-	-	-	-	-	-	-	-
Parks		2 300	2 300	-	-	-	-	-	-	2 300	1 100	1 200
Public Open Space		900	900	-	-	-	-	-	-	900	1 000	1 200
Nature Reserves		-	-	-	-	-	-	-	-	-	-	-
Public Ablution Facilities		-	-	-	-	-	-	-	-	-	-	-
Markets		-	-	-	-	-	-	-	-	-	-	-
Stalls		-	-	-	-	-	-	-	-	-	-	-
Abattoirs		-	-	-	-	-	-	-	-	-	-	-
Airports		-	-	-	-	-	-	-	-	-	-	-
Taxi Ranks/Bus Terminals		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		4 650	5 582	-	-	-	-	-	-	5 582	1 200	1 000
Indoor Facilities		-	-	-	-	-	-	-	-	-	-	-
Outdoor Facilities		4 650	5 582	-	-	-	-	-	-	5 582	1 200	1 000
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Heritage assets		-	2 472	-	-	-	-	-	-	2 472	-	-
Monuments		-	-	-	-	-	-	-	-	-	-	-
Historic Buildings		-	2 472	-	-	-	-	-	-	2 472	-	-
Works of Art		-	-	-	-	-	-	-	-	-	-	-
Conservation Areas		-	-	-	-	-	-	-	-	-	-	-
Other Heritage		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
R thousands												
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Other assets		41 800	42 765	-	-	-	-	-	-	42 765	43 300	5 600
Operational Buildings		38 150	39 375	-	-	-	-	-	-	39 375	40 300	2 600
Municipal Offices		12 500	13 725	-	-	-	-	-	-	13 725	5 000	2 600
Pay/Enquiry Points		-	-	-	-	-	-	-	-	-	-	-
Building Plan Offices		-	-	-	-	-	-	-	-	-	-	-
Workshops		-	-	-	-	-	-	-	-	-	-	-
Yards		650	650	-	-	-	-	-	-	650	-	-
Stores		25 000	25 000	-	-	-	-	-	-	25 000	35 000	-
Laboratories		-	-	-	-	-	-	-	-	-	-	-
Training Centres		-	-	-	-	-	-	-	-	-	-	-
Manufacturing Plant		-	-	-	-	-	-	-	-	-	-	-
Depots		-	-	-	-	-	-	-	-	-	300	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Housing		3 650	3 390	-	-	-	-	-	-	3 390	3 000	3 000
Staff Housing		-	-	-	-	-	-	-	-	-	-	-
Social Housing		3 650	3 390	-	-	-	-	-	-	3 390	3 000	3 000
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		250	384	-	-	-	-	-	-	384	-	-
Biological or Cultivated Assets		250	384	-	-	-	-	-	-	384	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Water Rights		-	-	-	-	-	-	-	-	-	-	-
Effluent Licences		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Licences		-	-	-	-	-	-	-	-	-	-	-
Computer Software and Applications		-	-	-	-	-	-	-	-	-	-	-
Load Settlement Software Applications		-	-	-	-	-	-	-	-	-	-	-
Unspecified		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		500	500	-	-	-	-	-	-	500	500	1 000
Computer Equipment		500	500	-	-	-	-	-	-	500	500	1 000
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Living resources		-	-	-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-	-	-
Policing and Protection		-	-	-	-	-	-	-	-	-	-	-
Zoological plants and animals		-	-	-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-	-	-
Policing and Protection		-	-	-	-	-	-	-	-	-	-	-
Zoological plants and animals		-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure on upgrading of existing assets to be adjusted	1	304 412	325 313	-	-	-	-	4 136	4 136	329 449	265 471	175 706

WC024 Stellenbosch - Supporting Table SB19 List of capital programmes and projects affected by Adjustments Budget - 21/11/2024

Municipal Vote/Capital project R thousand	Program/Project description	Project number	IDP Goal Code 3	Medium Term Revenue and Expenditure Framework					
				Budget Year 2024/25		Budget Year +1 2025/26		Budget Year +2 2026/27	
				Original Budget	Adjusted Budget	Original Budget	Adjusted Budget	Original Budget	Adjusted Budget
Parent municipality: <i>List all capital programs/projects grouped by Municipal Vote</i>									
Community Services: Library Services	Upgrade Stellenbosch Library	PC_0300	Dignified Living	–	4 136	–	–	–	–
Entities: <i>List all capital programs/projects grouped by Municipal Entity</i>									
Entity Name <i>Project name</i>									

WC024 Stellenbosch - Supporting Table SB20 Not required - 21/11/2024

[illegible]

GRANTS ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2024 – 2025
NOVEMBER 2024

APPENDIX 5

Municipal Manager's Quality Certification

The quality certificate signed by the Accounting Officer is attached on Appendix 5.

APPENDIX 5

QUALITY CERTIFICATE

I, Annalene de Beer, acting municipal manager of Stellenbosch Municipality, hereby certify that the adjustments budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the adjustments budget and supporting documentation are consistent with the Integrated Development Plan of the Municipality.

Name: Annalene de Beer

Acting Municipal Manager of Stellenbosch Municipality

Signature

A handwritten signature in black ink, appearing to read 'Annalene de Beer', is written over a horizontal line.

Date:

22/11/2024

9.	ITEMS FOR NOTING
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9.1	REPORT/S BY THE EXECUTIVE MAYOR
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NONE

9.2	REPORT/S BY THE SPEAKER
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NONE

9.3	REPORT/S BY THE MUNICIPAL MANAGER [MS G METTLER]
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NONE

10.	CONSIDERATION OF ITEMS BY THE EXECUTIVE MAYOR: [ALD G VAN DEVENTER]
10.1	PROTECTION SERVICES: [PC: CLLR J FASSER]
10.1.1	REVIEW OF STELLENBOSCH MUNICIPALITY CLOSED CIRCUIT TELEVISION (CCTV) POLICY

Collaborator No: 776637
IDP KPA Ref No: Safe Valley
Meeting Date: 21 November 2024 and 27 November 2024

1. **SUBJECT:REVIEW OF STELLENBOSCH MUNICIPALITY CLOSED CIRCUIT TELEVISION (CCTV) POLICY**

2. **PURPOSE**

To submit the reviewed Stellenbosch Municipality Closed Circuit Television (CCTV) Policy to Council for approval.

3. **DELEGATED AUTHORITY**

Council

4. **EXECUTIVE SUMMARY**

The Policy on Stellenbosch Municipality Closed Circuit Television (CCTV) was approved by Council on the 29th of May 2019. The review of the policy is to remain abreast of changing technology and risks with regards to safety.

The reviewed policy addresses the shortcomings identified by the department.

5. **RECOMMENDATION**

That Council considers and approves the reviewed policy on Closed Circuit Television (CCTV).

6. **DISCUSSION**

6.1 **Background**

The reviewed policy is attached as **ANNEXURE A**.

6.2 **Discussion**

This policy applies to all employees of Stellenbosch Municipality, Councillors, Municipal Contractors and general public who may enter the areas covered by Stellenbosch Municipal cameras.

6.3 **Financial Implications**

The department has sufficient budget and forms part of the annual budget of Council.

6.4 Legal Implications

The policy adheres to all relevant legislation

6.4 Staff Implications

None.

6.5 Previous / Relevant Council Resolutions

None

6.6 Risk Implications

None

6.7 Comments from Senior Management:

This report has no risk implications to the municipality

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.1.1

that Council considers and approves the reviewed Policy on Closed Circuit Television (CCTV).

ANNEXURES

Annexure A: Reviewed Stellenbosch Municipality Closed Circuit Television Policy

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	Manager: Traffic and Law Enforcement
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	021- 808 8441
E-MAIL ADDRESS	Joan.Felix@ Stellenbosch.gov.za
REPORT DATE	8 November 2024

ANNEXURE A



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

CCTV MANAGEMENT AND CONTROL POLICY FOR STELLENBOSCH MUNICIPALITY

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	<i>Annexure 11.8.2</i>	
	<i>Annexure 11.9</i>	

DEFINITIONS AND ABBREVIATIONS

Term	Definition
Applicant	means a registered organisation, body or person applying to Stellenbosch Municipality to register a CCTV system, camera, equipment or a CCTV camera on privately owned property of which the projection plane covers any public street or public land
Camera Housing	means the cover or container on a camera designed and used to protect such a camera from all weather conditions.
CCTV Section	means the section which falls within the Law Enforcement Department of the Stellenbosch Municipality, responsible, among others, for the implementation and monitoring of this policy.
Council	means the Municipal Council of Stellenbosch
Infrastructure	means any land, building or fixture attached to it, any pole, fence, wall, bridge, sign, cabling, tree, tower or fixture attached to it;
Management Team	means management team of Protection Services, Law Enforcement Department
Municipality	means the Stellenbosch Municipality established in terms of section 4 of this Schedule;
Municipal Manager	means the person appointed as Municipal Manager in terms of section 82 of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998)
Municipal Property	means land, structures and infrastructure owned by Stellenbosch Municipality
Person	means a natural or juristic person.
Public place	includes a public road and any parking area, square, park, recreation ground, sports ground, sanitary lane, open space, beach, shopping Centre on municipal land, unused or vacant municipal land or cemetery which has at any time been reserved, dedicated or set apart for use by the public.
Register	means a process whereby an applicant submits full details of their camera system, as per the attached annexures.
Stellenbosch Municipality	Stellenbosch Local Municipality is part of Cape Winelands District Municipality, WC024
Stellenbosch Safety Partners	Registered Partners with the Stellenbosch Municipality as a collaborative partnership in combating crime
Structure/s	means an item or items made up of a number of parts that are held or put together in a particular way,
Temporary installation	means the short-term installation of a CCTV camera or system on Municipality land or infrastructure, not exceeding thirty (30) days and includes a trailer adapted to be a roving mobile CCTV camera device.

Acronym	Definition
ANPR	Automatic Number-plate Recognition
CCTV	Closed-Circuit Television
IDP	Integrated Development Plan
LE	Law Enforcement
LPR	License Plate Recognition
LPR-UG	License Plate Recognition-User Group
POPI Act	Protection of Personal Information Act, Act No. 4 of 2013
PSIRA	Private Security Industry Regulatory Authority
SAPS	South African Police Services
SM	Stellenbosch Municipality, a municipality in terms of the Local Government Municipal Structures Act, 1998, or any structure or employee of the Municipality acting in terms of delegated authority
SOP	Standard Operating Procedure
SRA	Special Rates Area
NHW	An Accredited and registered Neighbourhood watch
SSP	Stellenbosch Safety Partners

1 PROBLEM STATEMENT

The Stellenbosch Municipality has experienced an increase of privately-owned CCTV cameras viewing municipal- owned land, installed on municipal property and infrastructure or private property viewing municipal public spaces, without due authorization. Some of the installations damage and clutter municipal structures, while also duplicating the purpose of existing cameras monitoring a specific area. As such, Stellenbosch Municipality Closed Circuit Television Policy, 2019, was approved which stipulated a specific application process for recognised organisations or persons to register their CCTV system with the Municipality. Additionally, the policy provided an effective way to ascertain the ownership of a CCTV camera installed on municipal land, which greatly assisted investigation processes by the South African Police Services and information gathering by the Municipality's Law Enforcement Services. This policy is a revision of the 2019 approved policy.

2 INTRODUCTION

This policy has been created to ensure that Stellenbosch Municipality, its employees and contractors comply with good practice, transparency and accountability in respect of the requirements of The Protection of Personal Information Act, Act No.4 of 2013 when operating Council CCTV and LPR cameras. It also outlines the process for managing access to CCTV and LPR data, the delegated authorities of Municipal staff and Municipal obligations with regard to CCTV and LPR data storage, security and signage.

3 PURPOSE

Stellenbosch Municipality (SM) endeavours to provide a safe and secure environment to protect its staff, councillors, public and the interests of our ratepayers. Closed Circuit Television (CCTV) and License Plate Recognition (LPR) cameras are installed and operated for one or more of the following purposes:

- 3.1 Facilitate public safety.
- 3.2 Facilitate staff and councillor's safety.
- 3.3 Improve security and deter criminal activity in public places including Council premises and recreational facilities.
- 3.4 Monitor traffic movements.
- 3.5 Monitor trespass on Council facilities.
- 3.6 Monitor compliance with Council bylaws.
- 3.7 Capture information that could be used to investigate crime, a health and safety environment and/ or staff incidents.
- 3.8 Monitor behaviour around Council objects.
- 3.9 Manage council assets and infrastructure.

4 DESIRED OUTCOME

- 4.1 The aim of this policy is to regulate all CCTV and LPR/ANPR cameras installed on municipal property, or which records / covers municipal property, while promoting the use of CCTV cameras and similar technologies, as mechanisms to deter crime and promote a safer municipality.
- 4.2 The policy establishes a uniform and comprehensive set of standards and assessment criteria to assist in the control, development and installation of CCTV and LPR/ANPR infrastructure on municipal structures. A written agreement in this regard, between the Stellenbosch

Municipality and the applicant, will be entered into once the application is approved.

- 4.3 The policy will enable the registration of all CCTV and LPR/ANPR cameras installed on municipal structures, infrastructure and land and those cameras on private property which views municipal property.
- 4.4 The policy shall allow for improved security by providing for reasonable connection mechanisms i.e. either by physical or via fixed or non-fixed line when required, to allow the Law Enforcement Department access into the applicant's CCTV system (feed), to view the public place via CCTV.
 - 4.4.1 If there is benefit of a private and external CCTV or LPR/ANPR camera to the Law Enforcement Department, the municipality would consider the subsidization of the monthly electricity usage for each individual third-party camera.
 - 4.4.2 The municipality may consider the installation of CCTV cameras on municipal property by municipal approved Special Rating Areas or registered and accredited Neighbourhood Watches. The approval of placement of such cameras will be in line with the municipality's camera masterplan and based on consultation with SAPS and relevant stakeholders. The installation of cameras must be linked to a control room of the SRA or NHW and have a direct feed to the municipality's control room.
 - 4.4.3 The municipality may consider the possibility of paying, in full, or part thereof, the installation fees for municipal approved Special Rating Areas, or duly registered and accredited Neighbourhood Watches of the actual cost involved to install a pole for one or more cameras. This may include the electrical connection to such pole (or on any other existing municipal owned infrastructure), as well as the monthly electrical tariff, upon considering a written submission made by such entity, which will include proof of funding limitations suffered by such entity or any other relevant factor which the municipality could consider.
 - 4.4.4 The municipality may consider installing additional poles for the sole purpose of CCTV or LPR/ANPR surveillance if there is no existing municipal-owned pole that can be used. Where a pole for CCTV purposes has been installed, the sharing of infrastructure must be considered by all parties involved.
 - 4.4.5 The municipality will welcome cross-subsidization of systems, from third party applicants, for impoverished areas. A written agreement will be entered into between the donor party and the Stellenbosch Municipality, or the receiving party.
- 4.5 The policy seeks to build public trust in the CCTV or LPR/ANPR ecosystem in Stellenbosch Municipality by defining the key balance between privacy and community safety needs.
- 4.6 The policy seeks to regulate the back-end activities associated with CCTV or LPR/ANPR surveillance. This includes the storage, processing and the usage of data records of such cameras.

5 POLICY PARAMETERS

- 5.1 This policy applies to private and external CCTV and LPR/ANPR cameras, installed on municipal land.
- 5.2 Infrastructure, including such cameras installed on private property, monitoring the municipality's public places and those CCTV and LPR/ANPR cameras, which form part of a broader CCTV network. No CCTV or LPR camera may be installed on private property where the projection plane on to municipalities public place is greater than 20%.

- 5.3 This policy is intended to regulate, and not restrict, the erecting of CCTV and LPR/ANPR camera infrastructure on municipal-owned structures.
- 5.4 This policy is applicable within the boundaries of the Stellenbosch Municipality WC024.
- 5.5 This policy has transversal implications, as it affects various departments responsible for the structures, where CCTV and LPR/ANPR systems will be installed.
- 5.6 Municipal departments are not required to follow the application process stipulated in this policy, but merely register the locations of the CCTV cameras with the Law Enforcement Department, for documentation and database recording purposes, using Annexure 9.9.

6 ROLE PLAYERS AND STAKEHOLDERS

6.1 The Stellenbosch Protection Services, Law Enforcement Department:

- 6.1.1 The CCTV section of the Stellenbosch Law Enforcement Department is responsible for the implementation and monitoring of this policy.
- 6.1.2 The CCTV section shall coordinate and review all applications as received and processed within two weeks from receipt by the CCTV section.
- 6.1.3 All applications shall be submitted to the Law Enforcement Chief in order to facilitate the smooth application and registration process of CCTV and LPR/ANPR cameras as set out in this Policy.
- 6.1.4 The CCTV section shall maintain a central database of CCTV and LPR/ANPR cameras in the Stellenbosch Municipality.

6.2 Infrastructure Services Stellenbosch Municipality:

The Infrastructure Services of Stellenbosch Municipality is responsible for advising on the wayleave process. This includes where an application is made to place third-party structures on Municipal property, considering the placement of the CCTV and LPR/ANPR cameras and associated equipment on a municipal structure or public place, and to verify that the technical aspect of the application meets the structural and durability tolerances within the necessary limits.

- 6.2.1 The Electricity Department will be responsible for advising on the wayleave process for electrical supply issues and to verify that an electricity pole or light pole will meet the structural and durability tolerances within the necessary limits, to accommodate CCTV and LPR/ANPR and related equipment.
- 6.2.2 Obtain wayleaves / work permits from the Directorate: Infrastructure Services prior to any excavation / construction work on municipal land or within 3,0m from municipal services located on private property.
- 6.2.3 Where approval is required, relevant engineering design and drawings must be submitted.
- 6.2.4 NB. It will remain the applicant's responsibility to obtain wayleaves from any other authorities/service provider's whose services may be affected e.g., Eskom.

6.3 Information and Communication Technology (ICT) Stellenbosch Municipality

The Information and Communication Technology (ICT) department of Stellenbosch Municipality is to advise on availability of communication infrastructure to support the application. This will include a site assessment to establish the nearest available piece of Municipal land to commission supporting communication infrastructure with electrical power availability and/or to commission a new communication site.

- 6.3.1 The Information and Communication Technology (ICT) Department will advise on the process of adding the applicant's camera service onto that of the Stellenbosch Municipality's CCTV and LPR/APNR system using the ICT communication Infrastructure.

7 REGULATORY CONTEXT

7.1 The CCTV and LPR/ANPR system that is envisaged for installation by a successful applicant may not infringe on any rights enshrined in, or provisions included in, the following:

- 7.1.1 The Constitution of the Republic of South Africa, 1996;
- 7.1.2 Promotion of Access to Information Act, 2000 (Act 2 of 2000);
- 7.1.3 Telecommunications Act, 1996 (Act 103 of 1996);
- 7.1.4 The Computer Evidence Act No 57 of 1983;
- 7.1.5 Protection of Information Act, 1982 (Act 84 of 1982);
- 7.1.6 Electronic Communications Act, 2005 (Act 36 of 2005);
- 7.1.7 Criminal Procedure Act 51 of 1977
- 7.1.8 Provincial Archives and Records Service of the Western Cape Act, 2005 (Act 3 of 2005); and
- 7.1.9 Protection of Personal Information Act, 2013 (Act 4 of 2013).

7.2 This Policy should also be read in line with the following:

- 7.2.1 Stellenbosch Municipality: Electricity Supply By-law;
 - 7.2.2 Stellenbosch Municipality: Outdoor Advertising and Signage By-law;
 - 7.2.3 The Stellenbosch Municipality CCTV Masterplan; and
 - 7.2.4 Stellenbosch Municipality Street Bylaw
- 7.3 Reference to the applicable legislation must be made in the applicant's business plan. Applicants in contravention of any law whilst in operation will have to cease operations immediately and take remedial action.

8 POLICY DIRECTIVES

8.1 Mandatory criteria required in an application for a new installation:

- 8.1.1 An application for permission to install a new CCTV or LPR/ANPR system on a Municipal

structure, or public places, must provide written motivation in the form of an application to the Law Enforcement Chief, align with 6.1.1, 6.1.2 & 6.1.3 of this Policy.

8.1.2 All applicable annexures must be duly completed and submitted with the application.

8.1.3 Installation of LPR Cameras on Municipal property will be allowed by a 3rd party as a donation to the municipality with access only to the municipal control room operators on duty.

8.2 Criteria for possible subsidization:

8.2.1 The applicant must be a registered Neighbourhood Watch, or an SRA and the camera system registered and linked to the Municipalities Protection Services control room.

8.2.2 The CCTV or LPR/ANPR system must be used for safety and security purposes, i.e. crime, traffic and fire incidents as well as by-law enforcement.

8.2.3 The final location of a subsidised CCTV or LPR/ANPR camera will be selected and approved by the Municipality.

8.2.4 The CCTV or LPR/ANPR system camera must record as per the set timeframe(s) set out in the policy.

8.2.5 CCTV cameras must be monitored at all times.

8.2.6 The municipality reserves the right to cancel the subsidised imbursement for the electrical supply to the CCTV or LPR/ANPR camera site, should such camera, equipment or site not be properly maintained or if no access to the camera system is granted to the municipality.

8.3 Submission of application:

The following items will form the core of an application to install a new CCTV or LPR/ANPR system:

8.3.1 Applicant's business plan:

A complete written motivation in the form of a business plan is required, with reasons as to why the system or camera is required, and such reasons must be supported with proof. A funding and operational cost sustainability strategy is also to be provided. The application form is attached in **Annexure 11.1.1**

8.3.2 Proof of consultation with relevant external groups and bodies:

Proof of consultation with relevant and interested authorities is required, to process the application. These bodies must include the local branch of the South African Police Service, and may also include a community police forum, a registered Neighbourhood Watch, street committees or any other relevant body, in the area where the cameras will be installed.

8.3.3 Background reference of applicant:

A letter of the organisation's registration, proof of address and location of CCTV control room must be submitted with the business plan.

8.3.4 System specifications:

Specifications of the camera system must be submitted in the application, with relevant contact numbers. The CCTV system must have the ability for the Law Enforcement Department's CCTV

section to connect to the system at any time and view the imagery if live viewing or monitoring is required.

8.3.5 Third-party Infrastructure:

The geographical camera layout in the form of a map and the schematics of the following must be submitted with an application:

- 8.3.5.1 Wireless Network layout inclusive of antennae and transmission equipment;
 - 8.3.5.2 Fixed line layout of fixed solid cable linked to two or more devices;
 - 8.3.5.3 The main communications network carrier related to the camera imagery being communicated;
 - 8.3.5.4 Typical camera installation layout (one or more if different);
 - 8.3.5.5 Control Room layout where CCTV images are monitored, recorded and stored; and
 - 8.3.5.6 How the Law Enforcement Department will be enabled to connect to the system. Provision and installation of link
- 8.3.6 Monitoring specifications:
- The location of the control room or monitoring center and the names and contact details of the persons or company contracted to conduct the monitoring must be provided. Any changes to such information must be forwarded to the Law Enforcement Chief in writing, thirty (30) days in advance of such changes.
- 8.3.7 Pre-and post- on-site inspection and acceptance:
- Pre- and post-on-site installation inspections will be done by authorized officials, assigned by the Law Enforcement Chief.

8.4 The application process:

- 8.4.1 Once the applicant submits the application as set **out in point 6.1**, the application will be considered for approval.
- 8.4.2 The Law Enforcement Chief shall receive and scrutinize the application for completeness and correctness before onward submission to the relevant departments for comments.
- 8.4.3 It shall be the responsibility of the relevant Municipal Department, whose structure the applicant applies to utilise, to verify that the technical aspect of the application meets the structural and durability tolerances within the necessary limits.
- 8.4.4 If the Municipal Department responsible for this structure is satisfied with the load test and tolerances, the Manager Traffic and Law Enforcement Services will be advised that approval could be considered.
- 8.4.5 If the application is rejected by the Manager Traffic and Law Enforcement Services, the applicant can object to such decision via the office of the Senior Manager Protection Services within 7 days.
- 8.4.6 If the municipal structure is not a viable option, the applicant will have to consider another placement option, such as applying for a wayleave to install a pole on municipal property.
- 8.4.7 The successful applicant shall be required to adhere to any rules, regulations and limitations

set out by the Law Enforcement Management Team or Municipal Departments in the approval.

8.4.8 The applicant shall be bound to all written agreements relating to this policy and any agreements by Municipal Departments or municipal legislation.

8.4.9 Final approval of applications will be signed off by the Senior Manager Protection Services on recommendation from the Manager Traffic and Law Enforcement Services.

8.5 Registration of Municipal-owned CCTV or LPR/ANPR cameras:

8.5.1 All existing municipal-owned CCTV cameras monitoring outdoor public areas are required to be registered with the Law Enforcement Department and reflect on the Camera Master Plan.

8.5.2 Municipal departments are to follow the registration process as per the applicable Annexures of this Policy.

8.6 LPR / ANPR cameras

8.6.1 Installation and monitoring of LPR cameras on municipal-owned roads is the responsibility of the municipality.

8.6.2 Installation of LPR cameras by a 3rd party will only be allowed if the LPR cameras are donated to the municipality and the donation approval is signed before installation of the LPR cameras.

8.6.3 Access to the LPR platforms will be restricted to selected municipal protection services officials and approved permanent SAPS officials (full time employment).

8.6.4 All LPR alerts will be shared with SSP partners or approved members via the municipal control room on the municipal LPR WhatsApp group.

8.7 Areas requiring special approval for third-party installations:

The installation of CCTV or LPR/ANPR cameras on the following structures will require special approval from the Municipality:

- Stellenbosch Municipal Buildings
- Main Routes
- Near any or on a municipal camera, serving a similar purpose
- Bridges
- Signboards
- Traffic Signals
- Information Boards
- Any other structure/property belonging to the Municipality

8.8 Temporary cameras:

8.8.1 An applicant who would like to install a temporary CCTV or LPR/ANPR camera for a period not exceeding thirty (30) days, needs to complete only **Annexures 11.4**

8.8.2 Such an application must be submitted to the Law Enforcement Chief for processing and obtaining approval before the temporary installation takes place by the applicant.

8.9 Unregistered CCTV or LPR/ANPR equipment and cameras:

- 8.9.1 Should any camera, equipment, system or part thereof not be registered in accordance with this policy, a notice will be issued by attaching the notice to the relevant structure, to register the camera. The first notice is attached in **Annexure 11.8.1**

- 8.9.2 After fourteen (14) days, if no contact is made with the Law Enforcement Chief or municipal official whose details appear on the first notice, a second notice will be issued (**Annexure 11.8.2**) and the system may be switched-off and removed (in the case of a camera).
- 8.9.3 If contact is made with the municipal official for the camera registration, the applicant will be permitted to operate the system, on condition that an application for the camera registration is made pending the approval or not. If not approved, the camera must be removed within 24 hours by the person responsible for the camera, failing the municipality will remove such and hold the responsible person liable for costs.
- 8.9.4 The application to register the camera or equipment must be submitted to the Law Enforcement Chief within one (1) month from the date that contact is made with the municipal official, whose name appears on **Annexure 11.8.1**. If the application is rejected by the Manager Traffic and Law Enforcement Services, the applicant can object to such a decision via the office of the Senior Manager of Protection Services within seven (7) days.
- 8.9.5 If no objection is made by the applicant or the objection is unsuccessful, all the CCTV camera and related equipment must forthwith be removed from municipal property within 24 hours.
- 8.9.6 If this notice is not adhered to, the Stellenbosch Municipality will remove the camera system completely and keep it in a safe place for ninety (90) days, whereafter, if not collected, the municipality shall auction off the equipment.,
- 8.10 Third -party inspections:**
 - 8.10.1 All third-party applicants must ensure that proper records of their camera system is kept, as well as who accessed footage and the reasons for them accessing such information.
 - 8.10.2 Inspections will be carried out by a person appointed by the Law Enforcement Chief for compliance with this Policy, and may include inspections related to:
 - 8.10.2.1 List of cameras operated by the organization;
 - 8.10.2.2 Who has access to the camera system or its records;
 - 8.10.2.3 Which records or information were requested and the reason for such request;
 - 8.10.2.4 Video footage, photos or any other data that was retrieved from the system; or
 - 8.10.2.5 South African Police Services case numbers provided, linked to footage requests.
- 8.11 Acceptance of costs and liability:**
 - 8.11.1 Initial costs to set-up, install and maintain the system will be borne by the applicant.
 - 8.11.2 All liability related to camera installations or camera footage will be borne by the applicant.
 - 8.11.3 The municipality will be exempt from all liability arising from an application, the installation of a system or damages arising during the operation thereof.
 - 8.11.4 Any damage to the applicant's system is for their own expense and the Municipality will not be liable for any costs relating to repair, except where such damage is caused due to negligence on the part of a municipal department.
 - 8.11.5 Any damage or unauthorized modification to the municipality's infrastructure must be repaired or corrected at the cost of the applicant within an agreed upon time.

8.11.6 Camera systems must be insured against personal liability and damage by the applicant.

8.12 Installations on structures other than those belonging to the Municipality:

8.12.1 CCTV installations on private property, that does not primarily view public places and that do not form part of a broader CCTV network i.e. transmitted and recorded off-site, do not require the authorization of the Municipality, accept where the projection of the camera covers 60% of the public spaces

8.12.2 The location of the cameras and reasons for the installation must however be submitted to the Law Enforcement Management Team. This is to ensure that all cameras, viewing public places, including a road, are used for legitimate policing efforts, which are in the broader community's interest and not for any illegal activities or purpose and used in compliance with the privacy rights of a person.

8.12.3 A database of all third-party cameras viewing municipal property or public places shall be kept by the Stellenbosch Law Enforcement Department.

8.12.4 If an offence is committed on private or municipal property and any CCTV cameras are located and found to be pointing in the direction of municipal space i.e. road, field, etc. (property not belonging to the owner other than the municipality) such person in charge of the dwelling to be instructed to immediately remove such CCTV cameras. Failing to remove or reinstalling of removed CCTV cameras, will result in the camera equipment being removed by the municipality at the cost of the property owner, and liable to a fine. Confiscated cameras will be kept for a period not exceeding 3 months, after which it shall be auctioned. Fines will be imposed on policy contraventions.

8.12.5 The Municipality holds the right to use the public place as necessity dictates and takes precedent above the camera installations, existing or new.

8.13 Structure and equipment specifications:

8.13.1 Relevant specifications shall be set out by the respective municipal line departments and Law Enforcement CCTV section. This includes the height of the camera and associated equipment.

8.13.2 The applicant must ensure that municipal infrastructure is not damaged or modified in such a way that it does not serve its original purpose.

8.14 Handling of evidence and recordings:

8.14.1 Each camera should record and have footage available up to a minimum of twenty-one (21) days.

8.14.2 Systems that are unable to meet this requirement, requires a measure to be put in place, in order for the relevant imagery to be removed and stored by the relevant CCTV control center in a safe place, until such time that it can be utilized for investigation or court purposes by an investigating officer.

8.14.3 The person downloading such evidence onto a movable media source will be required to provide a statement to a court of law or attest to it if required, confirming that they have done such transfer, without altering or manipulating any data thereon.

8.14.4 All camera footage or imagery of recorded incidents, that require further investigation, must be stored in a safe place; preferably, a locked steel safe with a removal register, tracking such removal.

- 8.14.5 All CCTV footage must be treated as confidential evidence and be handled in that manner.
- 8.14.6 Footage should only be released to the South African Police Service or to the Law Enforcement Department, by signing it out, in order to track such footage removal.
- 8.14.7 All CCTV cameras and camera footage of public places, including a road, must be used for legitimate policing efforts, which are in the broader community's interest and may not be used for any illegal activities or for any commercial purpose without the consent of the person appearing on the camera footage.
- 8.14.8 Approval of any footage to be released, to be approved in line with this policy and authorised by the Senior Manager: Protection Services

8.15 Camera Locations

- 8.15.1 CCTV cameras are situated in locations which are clearly linked with the camera's specific purpose. All new external camera systems and/ or replacement systems are to be approved by the Senior Manager: Protection Services in consultation with SAPS.
- 8.15.2 Covert systems may be used for municipality's internal purposes in exceptional circumstances subject to approval from the Municipal Manager.

Exceptional circumstances where applicable;

- 8.15.2.1 may include where there is a strong suspicion of criminal activity or misconduct which;
- 8.15.2.2 breach Council bylaws, policies or may give rise to a health and safety risk to any person or Council damage to the environment, and which cannot be detected by other means.

8.16 Monitoring

- 8.16.1 The recording devices/ servers for CCTV cameras are to be installed in a secure location as agreed upon with the Chief: Law Enforcement in conjunction with ICT.
- 8.16.2 All footage is kept for a minimum period of three (3) weeks and then the data is overwritten as part of the recording process, unless it is exported for evidential purposes.
- 8.16.3 Live streaming camera monitoring is restricted to designated SM employees and approved contractors. (Username and password linked in order to know who is on the CCTV system)
- 8.16.4 LPR used for the purpose of traffic monitoring is live streamed and recorded.
- 8.16.5 Relevant authorized officials reserve the right to have remote access to live footage created by Council owned CCTV cameras.
- 8.16.6 Where cameras are monitored via a mobile device (such as a smartphone, tablet or similar device) a CCTV or LPR administrator or CCTV high level user shall ensure that no unauthorised person has the ability to view the device.
- 8.16.7 General public viewing of the CCTV imagery, only as stipulated in **section 8.23.4** of this policy will be allowed.

8.17 User Access

DESIGNATION	DESCRIPTION OF FUNCTIONS	DELEGATED AUTHORITY
CCTV Administrator	Full System Access to all CCTV & LPR Camera features and programming	Senior Manager Protection Services and designated staff or CCTV Contractor
CCTV High Level User	Full System Access to all CCTV and LPR Camera features and programming for maintenance purposes	Senior Manager Protection Services and designated staff
CCTV Operator	Majority system access for all CCTV cameras on their site and live view	Delegated suitably trained M Control room operators and Supervisory staff.
CCTV View Only	Live View, (no export)	Delegated suitably trained SM staff

8.18 The CCTV and LPR Administrator are responsible for:

- 8.18.1 Understanding their responsibilities under the POPI Act which determines that they operate with efficiency, impartiality and integrity.
- 8.18.2 Ensuring that the installation and maintenance of equipment is sufficient.
- 8.18.3 Undertaking an annual review of the use of all SM CCTV cameras. Organising the training and authorising of CCTV Operators.
- 8.18.4 Ensuring all new installations are GIS mapped, insured and operational.
- 8.18.5 Referring all public requests for footage (other than that from Police as per clause below) to the SM Legal Service Department.
- 8.18.6 Responsible for the establishment, oversight and accuracy of SM's CCTV Access Log.
- 8.18.7 Responsibility for the on-going maintenance and accuracy of the SM CCTV & LPR camera inventory and related service provider agreements.

8.19 Control and operation of cameras

All SM facilities, premises and public areas within its jurisdictional area may at some point in time be monitored by CCTV and LPR Cameras, the exceptions being listed below:

- 8.19.1 CCTV coverage will not include private areas within public spaces and facilities (e.g. changing rooms).
- 8.19.2 CCTV coverage will not be directed at private property except unavoidably as part of a wide angle or long shot while panning past.

8.20 CCTV High Level Users are responsible for:

- 8.20.1 Understanding their responsibilities under the POPI Act and with respect to the Privacy Principles which determines that they operate with efficiency, impartiality and integrity.
- 8.20.2 Implementing all maintenance of the CCTV system as and when required. This includes security level access for designated SM staff.
- 8.20.3 Maintaining a record of all released or viewed footage in SM's CCTV Access Log.
- 8.20.4 Maintain confidentiality in regard to duties and observations and will be required to adhere to a confidentiality agreement in terms of the Protection of Information Act 4 of 2013.

8.21 CCTV Operators are responsible for:

- 8.21.1 Understanding their responsibilities under the POPI Act, and with respect to the Privacy Principles which determines that they operate with efficiency, impartiality and integrity
- 8.21.2 Referring all requests for footage (other than from a Police officer) to the Chief of Law Enforcement for onward submission and approval by the Senior Manager Protection Services and in instances where required in consultation with SM Legal Service Department.
- 8.21.3 Maintain security of the monitors and footage (drives, disks, memory storage devices etc.)
- 8.21.4 Ensuring signage is in place and in accordance with this policy.
- 8.21.5 Maintain confidentiality with regard to duties and observations.
- 8.21.6 As per the POPI Act Privacy Principles, and with regard to the listed exceptions in the Principles, information collected by the cameras can only be used for the purpose for which it was collected.

8.22 CCTV & LPR information access, the Police and other authorised law enforcement agencies

- 8.22.1 SAPS or other authorised law enforcement agencies may access footage on short notice for viewing purposes related to crime detection and prevention to assist with investigating the crime.
- 8.22.2 The requester is required to hand a subpoena or Section 205 of the Criminal Procedure Act, Act 51 of 1977 to the Municipality prior to the release of footage relating to the subpoena or in the case of the SAPS Investigating officer, a case number.
- 8.22.3 All footage released to SAPS or other authorised law enforcement agencies at their request, or when criminal activity is suspected, will be recorded in the CCTV Access Log detailing:
 - 8.22.3.1 Case numbers;
 - 8.22.3.2 Investigating officer's name and staff number;
 - 8.22.3.3 Case number and incident;
 - 8.22.3.4 Sign out all evidence accordingly; and
 - 8.22.3.5 any other information, as deemed necessary by SM.

8.23 CCTV information access by individuals

- 8.23.1 All footage released to SAPS or other authorised law enforcement agencies at their request, or when criminal activity is suspected, will be recorded in the CCTV Access Log detailing;
- 8.23.2 Recorded footage is confidential to SM. All requests to have a copy of footage relating to individuals will be referred to the Legal Service Department for consideration. Where a case has been registered with the SAPS, please refer to **section 8.22**.
- 8.23.3 The Legal Service Department may recommend to the Senior Manager Protection Services that the request that data may be disclosed be approved or not approved.
- 8.23.4 A request by the public to have a copy of footage that contains information relating to other individuals or themselves;
- 8.23.4.1 Must be via completing the Promotion of Access to Information Act (PAIA) form in writing and will be dealt with as either a matter to be referred to the Police or SM Legal Service. The applicant will pay the relevant fee set by SM Legal Service as per approved tariff structure of Council for the application and the releasing of such footage.
- 8.23.4.2 The request will be dealt with in accordance with the POPI Act.
- 8.23.4.3 Any request to view footage will be limited by the ease of access to the footage and by the need to protect other people's privacy. No general public viewing, only by those directly affected by the incident.
- 8.23.4.4 If a request to view the footage is unable to be granted without unreasonably breaching other's privacy, a written description may be provided by the CCTV Administrator or SM Legal Service of the contents within the footage. Any such requests will be responded to within 30 days and are subject to review by a SM's Legal Service Department.

8.24 CCTV information or requests to have a copy of footage by Council personnel

- 8.24.1 Such requests will be forwarded and approved by the Senior Manager Protection Services .

8.25 CCTV and Council Staff

- 8.25.1 The Municipality will investigate any suspected breach of the use of SM's CCTV and LPR by any;
- 8.25.1.1 Municipal employment contracts, SM's Code of Conduct.
- 8.25.1.2 Any staff incidents or misconduct detected by CCTV and LPR will be handled in accordance with and CCTV personnel will be protected in accordance with the relevant Witness Protection Act.

8.26 CCTV & LPR Contractors

- 8.26.1 The Municipality will appoint contractors for the installation and maintenance of the CCTV & LPR System.
- 8.26.2 Appointed contractors and all contractors' staff must have PSIRA Certification.
- 8.26.3 Contractors or sub-contractors responsible for non-security related operations (i.e. Data Transmission links etc.) must be certified by their appropriate organisation.
- 8.26.4 All contractors and sub-contractors must be familiar with and adhere to the POPI Act.

8.27 CCTV Signage

- 8.27.1 Stellenbosch Municipality will have signage indicating that municipality makes use of CCTV cameras to monitor Public space.

8.28 CCTV Staff Training

8.28.1 Operators

- 8.28.1.1 All CCTV Staff operators will be required to undergo the necessary CCTV & LPR System Operator training.

- 8.28.1.2 If SM opt to use Security staff for surveillance the minimum requirements will be:

- Grade C Security graded
- At least 21 years of age
- Undergoing clearance check
- Have good cognitive abilities.

8.29 Privately owned CCTV Camera

- 8.29.1 CCTV cameras installed on privately-owned property/ premises do not require to be registered with Stellenbosch Municipality unless these cameras cover any section or portion of a public place or street within the jurisdiction of Stellenbosch Municipality of which the Municipality or the South African Police will have the right to footage obtained through these cameras which might be linked to a criminal incident or offence.

- 8.29.2 Registration of privately owned CCTV cameras as per **section 8.29** will require the owner of these cameras to provide the name of the owner/s of the premises/ erf, the type of camera used and the connectivity status of the CCTV cameras, as well as the projection plane of the public areas the cameras cover.

9 IMPLEMENTATION PROGRAMME

- 9.1 All CCTV or LPR/ANPR cameras on private property, forming part of a broader CCTV network of an organisation, monitoring a public place are to be registered with the Stellenbosch Municipality.

- 9.2 All private CCTV or LPR/ANPR cameras on private property, monitoring a public place, but not forming part of a broader CCTV network i.e. recorded and transmitted off-site, are to be registered with reasons why the camera is viewing the public space. The location of the camera will be a benefit to police investigators and the community can be contented that the camera is being used in their interest, which is safety and security.

- 9.3 All new CCTV or LPR/ANPR camera installations are to follow this policy and process.

10 MONITORING, EVALUATION AND REVIEW OF POLICY

- 10.1 It is the responsibility of the Stellenbosch Municipality Law Enforcement Department to maintain the database of registered CCTV cameras on municipal structures and property.

- 10.2 The success of the policy will be measured in terms of the number of CCTV or LPR/ANPR cameras

that are registered with the Municipality and how many new applications are received.

10.3 This policy will be evaluated every two years or when there is a change in any law, affecting this policy.

10.4 All entities that operate CCTV or LPR/ANPR cameras viewing public streets and roadways need to review their submissions when changes are made to their camera systems, or when new organisations or entities take control of these systems.

11 ANNEXURES

11.1 Application forms

11.1.1 Application Form to install CCTV Cameras on Stellenbosch Municipal Property

11.1.2 Application Form to install LPR Cameras on Stellenbosch Municipal Property

11.2 Camera Registration form

11.3 Application checklist

11.4 Temporary application form

11.5 Structure specifications

11.6 Application for new or modified electricity services

11.7 CCTV cameras on private property, monitoring public area.

11.8 Notices

11.8.1 Notice of impending removal of CCTV equipment on Stellenbosch Municipal property

11.8.2 Notice of removal of CCTV equipment on Stellenbosch municipal property

11.9 CCTV cameras installed on public roads by municipal departments.

 APPLICATION FORM TO INSTALL CCTV CAMERAS ON STELLENBOSCH MUNICIPAL PROPERTY		
Name of organisation		
Representative Name		
Address of Organisation		
Tel of Organisation		
Tel of Representative		
E-mail address of Org		
E-mail address of Rep		
Please submit the following details		
Reason for application	Full Motivation with factual info and complete understandings	
Approvals	Letter of acknowledgment from the South African Police Area Station Commander, Community Police Forum, or Neighbourhood Watch	
Business Plan	Short-, Medium- and Long-Term plan for CCTV System	
CCTV Monitoring Centre		
CCTV Locations	Complete Annexure 11.2	
CCTV Cam GPS Co-ordinates		
Schematics and Diagrams	Separate page, preferably to scale, with all dimensions given.	
Envisaged Start Date		
Completion Date		
Date Application received:		

 APPLICATION FORM TO INSTALL LPR CAMERAS ON STELLENBOSCH MUNICIPAL PROPERTY AND DONATION TO STELLENBOSCH MUNICIPALITY		
Name of organisation		
Representative Name		
Address of Organisation		
Tel of Organisation		
Tel of Representative		
E-mail address of Org		
E-mail address of Rep		
Please submit the following details		
Reason for application	Full Motivation with factual info and complete understanding, with donation letter to the municipality	
LPR Monitoring Centre	Stellenbosch Municipality	
LPR Location Request	Complete Annexure 9.2	
LPR Cam GPS Co-ordinates		
Schematics and Diagrams	Separate page, preferably to scale, with all dimensions given.	
Envisaged Start Date		
Completion Date		
Date Application received:		

 STELLENBOSCH MUNICIPALITY CCTV / LPR CAMERA REGISTRATION FORM				
INFORMATION REQUIRED FOR CCTV/ LPR DATABASE				
No	Location	At intersection or between which roads	Purpose	PTZ or Static
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
Cctv.Network@ Stellenbosch.gov.za				

 CCTV / LPR APPLICATION CHECK LIST BEFORE SUBMISSION	
ITEM	TICK BOX
a) Application Form	
b) Full motivation with factual information & complete understandings	
c) Approval- letter from Area Station Commissioner	
d) Approval- letter from Community Police Forum, or Neighbourhood Watch	
e) Approval from all relevant bodies in the CCTV / LPR Project area	
f) Business Plan- Short-, Medium- and Long-Term Plan	
g) Geographical area for the CCTV / LPR Project	
h) CCTV / LPR Locations List	
i) CCTV / LPR Locations GPS Co-ordinates	
j) CCTV / LPR System Specifications	
k) CCTV Monitoring Specifications	
l) CCTV Monitoring Centre	
m) Schematics and diagrams	
n) References of Installers	
o) Acknowledgement and Acceptance of costs & liability.	
p) Approval for Special Areas (if any)	
q) Donation letter to the municipality of LPR/ANPR camera	

APPLICATION PROCESS FLOW

1.	Receive application
2.	Check application for all necessary requirements
3.	Acceptance that application meets initial requirements
4.	Distributed to respective line departments.
5.	Comments from line department
6.	Approval / Rejection of application

 APPLICATION TO INSTALL CCTV CAMERAS ON STELLENBOSCH MUNICIPALITY PROPERTY FOR 30 DAYS OR LESS	
Name of organization	
Representative Name	
ID Number	
Address of Organisation	
Tel of Organisation	
Tel of Representative	
E-mail address of Org	
E-mail address of Rep	
Please submit the following details	
Reason for application	
CCTV Monitoring Location	
CCTV Locations	Annexure 9.2 to be attached to this application
CCTV Cam GPS Co-ordinates	
Schematics and Diagrams	Installation.
Envisaged Start Date	
Completion Date	
Date Application Received:	

Add in all safety requirements is for the attention of the applicant.

Annexure 11.5



STELLENBOSCH MUNICIPALITY STRUCTURE SPECIFICATIONS

Electricity Services

Infrastructure Cameras and Connection Boxes will be allowed on:

- Low Voltage Distribution Mains Poles only, i.e. only electricity poles that have mains wires on and that form part of the Low Voltage Overhead Line Network.
- No cameras or connection boxes for cameras are allowed on streetlight poles or standalone distribution poles.
- Only two cameras allowed on any such pole.
- Wireless antennas are not allowed to encroach on the minimum clearances as listed below and must be aesthetically pleasing.

Installation allowed on LV Distribution Mains Poles.

- The electrical connection from the mains wires will have to be done by the relevant Construction Section of the affected Distribution District. Cost to be determined by District System Development. It will be a fixed rate tariff, no meter.
- The camera installation is to be SANS 0142 compliant and a Certificate of Compliance to be issued by the contractor installing the electrical connection box prior to switch on.
- The camera installation to be at least 1m below any streetlight luminaire, where there is no streetlight luminaire, the camera installation to be 1m below the overhead line conductors.
- All cable and wire used to be UV rated and properly terminated via a gland.
- If deemed necessary there shall be earth leakage provided by the installer of the camera equipment.

Installation of Cameras and Connection Boxes other than on Distribution Mains Poles.

- In areas where the Low Voltage Network is underground and only streetlight poles exist, no cameras or connection boxes will be allowed to be mounted on the streetlight poles.
- In this case the requestor will have to provide and install a suitable pole as per the industry standard and install the equipment on it. A maximum of two cameras allowed per pole.
- The cable should run internally in the pole and no cables to be visible on the outside.
- The requestor is to provide and install the supply cable up to the allocated mains kiosk and leave enough slack/spare for the cable to be terminated in the kiosk. No joints allowed.
- Connection fee and fixed rate tariff to be provided by District System Development. All work to be in accordance with Electricity By-Laws and SANS 0142. A Certificate of Compliance is to be provided prior to switching on.

- All way leaves and the necessary permits to be obtained by the contractor installing the cable and pole/s.

Reasons for not installing on streetlight poles

- It is not acceptable practice to have two separate supplies on one pole.
- The streetlight poles are not designed to carry boxes and cameras on them
- The maximum bending ratings of streetlight poles are not the same.
- Streetlights are not designed to support ladders for maintenance purposes.

Other Comments

- Camera weights and dimensions to be provided.
- Connection boxes to be standard and the same color as existing boxes on Electrical Services infrastructure.
- Electricity Services not responsible for cleaning and maintaining cameras.
- No Electricity Services Aerial Platform may be used by the contractor for installation, maintenance or servicing of the camera.
- All requests to be treated as projects run by District System Development and Construction in the three Areas and twelve Districts.
- No cameras or other CCTV equipment to be installed on Medium or High Voltage Overhead line networks.
- Camera casing to include permanent display of contact details such as telephone number of the responsible person to be contacted with respect to the camera installation.
- Electricity Services shall not be held responsible for any damage as a result of the pole getting damaged, the camera equipment being vandalized or the camera malfunctioning as a result as of any supply related problems.



APPLICATION FOR THE SUPPLY OF ELECTRICITY SERVICES

[REF: I1]

PLEASE NOTE:		FOR OFFICE USE ONLY
1.	Only fully completed applications will be considered. (4 Pages)	
2.	The Applicant/Customer is the responsible person for the Account/Development and Deposit payable.	
3.	A copy of Identification needs to be submitted with the application.	
4.	Energy saving measures needs to be submitted with this application.	
5.	<i>R500.00 Quotation deposit payable excluding second pre-paid meter applications, if quotation not accepted deposit will be forfeited.</i>	

☐ New Connection	☐ Upgrade	☐ Application Time of use Tariff	☐ Temporary Connection	☐ Relocation of Kiosk
☐ Informal Housing	☐ Convert to Pre-Paid Meter	☐ Overhead to Underground	☐ Relocation of Streetlight Pole	☐ Subdivision

Applicant/Customer Title:

Customer's preferred form of address

Applicant/Customer's Initials:

As per Identity document

Surname/Company Name:

Full First Names:

As per Identity Document

Identity No:

Per RSA ID Doc/Passport

Telephone 1/Cell:

Customer's Contact No. Dialing Code Tel. Number

Telephone 2/Cell:

Customer's Contact No. Dialing Code Telephone Number

Fax:

Dialing Code Fax/Telephone Number

E-Mail Address:

For on-line Customers

Customer's Physical Address:

Code:

Customer's Personal Physical Address (if NOT the same as the Supply Address)

Supply Address:

Erf No:

Code:

Address where electrical supply is requested

FORWARD THE QUOTATION TO:

☐ Developer	☐ Consultant	☐ Owner	☐ Applicant/Customer
------------------------------------	-------------------------------------	--------------------------------	---

Contact Person:

Company Name:

Postal Address:

Telephone:**Code**

E-Mail Address:

For on-line Customers

1st Floor

Ecclesia Building
71 Plein Street
Stellenbosch

P O Box 17
Stellenbosch
7599

Tel: +27 21 808-8343 / 021 808 8215
E-mail: Engineering.Services@stellenbosch.gov.za

SERVICE DETAILS:

Approximate date when supply will be required:

SELECT APPROPRIATE:☐

Single Phase

☐Three
Phase**Purpose for which premises are to be used:**☐

Domestic

☐

Commercial

☐

Industrial

Existing notified demand

Ampere

Additional notified demand

Ampere

Total notified demand

Type of metering Required:

Ampere

☐

Individual Conventional

☐

Individual Pre-payment

☐

Bulk

IMPORTANT NOTE:

As per Council's policy all new connections up to three phase 80 amperes are compelled to install a prepayment meter, as well as, for upgrades from single to three phase. Separate application forms shall be completed for each domestic erf/unit/flat/shop/office and the relevant fees can be paid at the Department: Financial Services.

DEVELOPMENT DETAILS:

Proposed name of new building:

Provide the number of units/erven for the development

Domestic single phase 60A

Domestic three phase 60A

General supply single phase

NMD

A

General supply three phase

NMD

A

Commercial (Group per Ampere)

Single phase supply

NMD

A

Single phase supply

NMD

A

Single phase supply

NMD

A

Three phase supply

NMD

A

Three phase supply

NMD

A

Three phase supply

NMD

A

DECLARATION:

I/We hereby declare as follows:

That the information as supplied in this application is, according to my/our recollection, accurate and correct. That I/We have read, understood, and agree to comply with the conditions of supply (Page 5). That I/We are the person(s) responsible and accountable for the payment of the applicable amounts.

PRINT NAME & SURNAME:

DATE:

SIGNATURE:

HANDELSVERWYSINGS/ TRADE REFERENCES

1. NAAM/NAME
ADRES/ADDRESS
TELEFOONNOMMER/ TELEPHONE NUMBER EPOS ADRES/E-MAIL ADDRESS
2. NAAM /NAME ADRES/ADDRESS
TELEFOONNOMMER/TELEPHONE NUMBER EPOS ADRES/E-MAIL ADDRESS

OOREENKOMS/AGREEMENT

Ek die ondergetekende, doen hiermee aansoek vir die lewering van die dienste soos uiteengesit in hierdie aansoek vanaf en verklaar dat alle inligting in hierdie aansoek waar en juis is.

Ek aanvaar die voorwaardes vir die lewering van die gemelde dienste soos vervat in die Munisipale Verordeninge/Beleide van die Raad van die Stellenbosch Munisipaliteit. Ek onderneem verder om : (a) alle rekeninge en kostes, wat Prokureurs-en kliënte koste insluit, asook rente of enige ander koste wat mag ontstaan as gevolg van (1) die nie-nakoming van enige voorwaardes of bepalinge van die verordeninge/beleid en (2) die nie-betaling van rekeninge, ten volle te vereffen, en (b) enige veranderings ten opsigte van die bogenoemde inligting skriftelik aan die Raad te rapporteer.

Geteken op hierdie.....dag van20.....

Handtekening.....Hoedanigheid.....

I, the undersigned, herewith apply for the supply of the services as set out in this application from and declare that all information furnished in this application is true and correct.

I accept the conditions for the supply of the mentioned services as stipulated in the By-laws/Policies of the Council of the Municipality of Stellenbosch. I further undertake to : (a) settle all accounts and costs, including attorneys and client costs, interest or any other cost that may occur due to (1) the non compliance of any conditions or stipulations of the By-laws/Policies and (2) the non payment of accounts and (b) inform Council in writing of any changes of above mentioned information

Signed on this.....day of20.....

Signature.....Capacity.....

SLEGS VIR KANTOOR GEBRUIK/OFFICE USE ONLY

AANSLUITINGSFOOI: R _____ KWIT.NO. _____ DATUM _____

CONNECTION FEE: _____ REC. NR. _____ DATE _____

GROOTMAAT BYDRAE: R _____ KWIT.NO. _____ DATUM _____

BULK CONTRIBUTION: _____ REC. NR. _____ DATE _____

METERS: R _____ KWIT.NO. _____ DATUM _____

METERING: _____ REC. NR. _____ DATE _____

NAGESIEN DEUR: _____

CHECKED BY : _____ DATUM: _____

1. GENERAL

- 1.1 Applications shall be addressed to the Electricity Services Department and submitted by hand, fax, or email to the listed details mentioned on the first page only.
- 1.2 All work shall comply with the Electricity Supply By-Laws of Stellenbosch Municipality (dated 17 June 2005) and the latest version of the Electricity Services Directive.
- 1.3 all applications shall have to be accompanied by a schedule demonstrating what measures will be employed to reduce the dependency on electrical energy, before an estimate of cost will be calculated and issued.
- 1.4 these measures should include but will not be limited to solar water heating, energy efficient lighting, double glazed windows etc.
- 1.5 a copy of identification should be submitted with this application.
- 1.6 only fully completed applications will be considered.
- 1.7 ***R500 QUOTATION DEPOSIT PAYABLE PER QUOTATION REQUEST EXCLUDING SECOND PRE-PAID METER APPLICATIONS-(1) THE DEPOSIT WILL BE DEDUCTED FROM THE QUOTED AMOUNT ON ACCEPTANCE AND PAYMENT OF THE QUOTATION PROVIDED BY THE ELECTRICITY DEPARTMENT***

(2) IF THE QUOTATION IS NOT ACCEPTED THE DEPOSIT AMOUNT PAID WILL BE FORFEITED.

2. THE DEVELOPER/OWNER's RESPONSIBILITY

- 2.1 Shall complete the appropriate application forms in full.
- 2.2 Shall appoint a consultant, registered with ECSA, when the total notified demand is equal to or exceeding 100kVA/or when a sub-division or new development is 5 or less single residential connections.
- 2.3 Shall provide for a mini-substation on the plot on the erf boundary when the notified demand exceeds 160kVA or the development necessitates the installation of an additional mini-substation.
- 2.4 Shall order a mini-substation or transformer at least 6 months before supply is required.
- 2.5 Shall provide 24-hour vehicular access to all Municipal equipment as specified. NO EXCEPTIONS.
- 2.6 Shall ensure that mini sub is on street level (NOT IN BASEMENT) and its position as agreed to by the Electricity Services Department.
- 2.7 Shall be responsible for the payment of all relevant costs (pro-rata, connection fees and deposits, etc) before any construction works by the Municipality commences.

3. HOT WATER INSTALLATIONS

- 3.1 Where electric hot water systems are used, they shall comply with the requirements of SANS 151 (up to a capacity of 450L) and SANS 10252-1 and shall be installed in accordance with SANS 10254 and SANS10252-1.
- 3.2 Solar Water heating systems shall be installed, unless it can be proved by a competent person that it is not technically feasible. Solar water heaters shall comply with the requirements of SANS 1307 and shall be installed in accordance with SANS 10106. The hot water services for all new buildings shall be heated using devices and equipment which provide a minimum of 50% of the heating energy requirement via solar energy.

- 3.3 If it is certified by the competent person that it is technically not feasible to comply with one above, then the solar heating shortfall may be made by alternative heating solutions such as waste heat recovery and reverse cycle heat pumps.

4. VERIFICATION OF COMPLIANCE

- 4.1 The responsible person shall provide a certificate of compliance to the local authority as part of the requirements for obtaining an occupancy certificate.

5. OWNERSHIP

- 5.1 All equipment in the distribution system up to and including the tariff metering equipment shall be the Council's property and the Council shall be responsible for maintaining the equipment.
- 5.2 The exception is the service cable from the erf boundary to the metering equipment, the electrical installation of the building and the wiring to the metering equipment (inside the building) for which the client will take responsibility.
- 5.3 In the case of an upgrading, the transformer and the mini substation shall remain the Municipality's property irrespective of the type of upgrading.

6. LEAD TIMES

The applicant shall allow for the following lead times.		
6.1	Quotations (fully completed application from day of receipt)	25 Working Days
6.2	Construction work (after receipt of all payments)	6-8 Weeks
6.3	Tax Certificate	6-8 Weeks after Construction is completed

 CCTV CAMERAS ON PRIVATE PROPERTY MONITORING PUBLIC SPACES	
Owner of Property	
Owner contact number	
Erf Number	
Address	
Organisation monitoring the camera or private camera	
Contact number	
Responsible Person	If different from owner
E-mail address of Org	If different from owner
E-mail address of Owner	
Please submit the following details	
What is the camera viewing / Purpose of the camera	
CCTV Monitoring Centre	
CCTV Cam GPS Locations	
*Attach Map for reference**	
Submitted by:	
Date:	
Cctv.Network@ Stellenbosch.gov.za	

Annexure 11.8.1



NOTICE OF IMPENDING REMOVAL OF CCTV EQUIPMENT ON STELLENBOSCH MUNICIPAL PROPERTY

**PLEASE BE INFORMED THAT THIS EQUIPMENT IS INSTALLED
ILLEGALLY ON STELLENBOSCH MUNICIPAL PROPERTY AND
WILL BE REMOVED AFTER 14 DAYS OF THIS NOTICE, IF NO
CONTACT IS MADE WITH THE OFFICIAL BELOW TO REGISTER:**

FOR FURTHER DETAILS PLEASE CONTACT:

NAME:

CONTACT NUMBER:

DATE OF NOTICE:

Annexure11.8.2



NOTICE OF REMOVAL OF CCTV EQUIPMENT ON STELLENBOSCH MUNICIPAL PROPERTY

**PLEASE BE INFORMED THAT THIS EQUIPMENT WAS INSTALLED ILLEGALLY
ON STELLENBOSCH MUNICIPAL PROPERTY AND HAS BEEN REMOVED. IF
EQUIPMENT IS NOT COLLECTED WITHIN 90 DAYS, THE MUNICIPALITY
SHALL AUCTION OFF THE EQUIPMENT.**

FOR FURTHER DETAILS PLEASE CONTACT OFFICIAL:

NAME:

CONTACT NUMBER:

DATE OF REMOVAL:



CCTV CAMERAS INSTALLED ON PUBLIC ROADS BY STELLENBOSCH MUNICIPAL DEPARTMENTS

This is for registration and database information only

Stellenbosch Municipality				
Line Manager				
Project Manager				
Department Address				
E-mail address of Line Manager				
E-mail address of Project Manager				
Brief description of the CCTV Project				
CCTV Monitoring Centre				
Submitted by:				
Date:				
No	Location	At intersection or between which roads	Purpose	PTZ or Static
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Please e-mail to Cctv.Network@ Stellenbosch.gov.za				

10.1.2	NANSANA MUNICIPALITY, UGANDA TRAINING INTERVENTION 12-16 AUGUST 2024: FEEDBACK ON THE IMPLEMENTATION OF NEIGHBOURHOOD WATCH AND COMMUNITY SAFETY PROGRAMS
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Collaborator No: 776636

IDP KPA Ref No: Safe Valley

Meeting Date: 21 November 2024 and 27 November 2024

1. SUBJECT: NANSANA MUNICIPALITY, UGANDA TRAINING INTERVENTION 12-16 AUGUST 2024: FEEDBACK ON THE IMPLEMENTATION OF NEIGHBOURHOOD WATCH AND COMMUNITY SAFETY PROGRAMS

2. PURPOSE

Progress report on the implementation of Neighbourhood Watches and further training provided to the communities of the Nansana Municipality, Uganda.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Stellenbosch Municipality was accepted as a Strong Cities Network member on 25 July 2023. Since then, three knowledge-sharing engagements took place whereby information was shared with partnering cities on various crime prevention initiatives. An engagement was held in Cape Town in December 2023 where much interest was shown in Stellenbosch's Neighbourhood Watch support programs and safety initiatives, particularly the safety monitors (eyes and ears) project.

An invitation was received from the Mayor of Nansana Municipality, Ms Regina Bakitte, via the Strong Cities Network platform. Mr Gary Boshoff, Mr Charl Kitching and Ms Joan Felix were invited to provide input, training, sharing of policies, implementation plans, support plans etc. of safety initiatives, especially those related to the establishment of Neighbourhood Watches and similar safety projects. Stellenbosch Municipality was identified as a leader in the design, development and implementation of local safety projects with Neighbourhood Watches as the main pillar of such programs and projects. The municipality was therefore invited to share its knowledge and expertise with the other partner cities of the Strong Cities Network.

Training was conducted in Uganda from 13 – 15 May 2024. A subsequent request to return and deliver practical advice and follow up interventions was received, and Director Boshoff and Mr Kitching was invited to Uganda from 12 – 16 August 2024.

Positive feedback was received from the participants and the leadership of Nansana Municipality. This resulted in the strengthening of the partnership and agreement to roll the program out to other areas in the Nansana Municipality. The local leaders requested Stellenbosch Municipality to possibly assist with the supply of reflective vests, torches and whistles. A follow up visit will be scheduled in April or May 2025 to continue with the training and to increase the do a handover of the items and assist with further roll out of the Neighborhood Watch Program in Nansana Municipality.

5. RECOMMENDATIONS

- (a) that Council notes the report on progress made with Neighborhood Watch training in the Nansana Municipality, Uganda;
- (b) that Council supports the sourcing of Neighborhood Watch equipment to Neighborhood Watches established in the Nansana Municipality; and
- (c) that Council permits the Protection Services Department to approach potential donors who could support the Nansana Municipality with the provision of basic Neighborhood Watch equipment.

6. DISCUSSION**6.5 Background**

An invitation was sent to Stellenbosch Municipality based on previous engagements with various Strong City Network partners. During the 12-16 August 2024 training intervention held in Uganda, we were met by the Mayor of Nansana Municipality, Town Clerk and Senior Municipal Officials, who briefed on what has transpired since our last visit, and the program for the week.

The field visit was conducted within the areas of Neighbourhood Watches establishments, where meetings were held to discuss challenges experienced by the teams. Attached is a comprehensive feedback report on the engagements.

The Mayor of Nansana expressed her desire and was looking forward to meeting Stellenbosch municipality and to the signing and entering into the twinning agreement between Stellenbosch Municipality and Nansana Municipality. This will be taking place at the upcoming Fifth Stronger Cities Network Global Summit scheduled for 3 – 5 December 2024 at the CTICC, Cape Town.

The Mayor of Nansana has requested ongoing and continuous support from Stellenbosch municipality with training interventions and roll-out of the Neighbourhood Watch training to other areas of the municipality.

This initiative is good for Stellenbosch Municipality in that the municipality is recognised as a leader in localised, community-based safety initiatives. Through the Stronger Cities Network the municipality has already been linked to potential future knowledge-sharing partnerships with other municipalities and cities in Africa, Europe and the rest of the world.

This partnership will be ongoing and rolled out to other areas within Nansana municipality and to other cities in Africa upon request and approval by Stellenbosch Municipality.

6.6 Financial Implications

None

6.7 Legal Implications

None.

6.4 Staff Implications

None.

6.5 Previous / Relevant Council Resolutions

Approval granted to Director Gary Boshoff, Mr. Charl Kitching (Senior Manager) and Ms. Joan Felix (Manager) to attend and facilitate the Neighbourhood Watch training project in Nansana Municipality, Uganda. (approved by council dated: 25/04/2024)

Feedback report on Nansana visit (approved by council dated: 30/07/2024)

Approval granted to Director Gary Boshoff and Mr. Charl Kitching (Senior Manager) to attend and facilitate the Neighbourhood Watch training project in Nansana Municipality, Uganda. (approved by council dated: 14/08/2024)

6.6 Risk Implications

None.

6.7 Comments from Senior Management:

None.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.1.2

- (a) that Council notes the report on progress made with Neighborhood Watch training in the Nansana Municipality, Uganda;
- (b) that Council supports the sourcing of Neighborhood Watch equipment to Neighborhood Watches established in the Nansana Municipality; and
- (c) that Council permits the Protection Services Department to approach potential donors who could support the Nansana Municipality with the provision of basic Neighborhood Watch equipment.

ANNEXURES

Feedback report on field visit

FOR FURTHER DETAILS CONTACT:

NAME	Charl Kitching
POSITION	Senior Manager
DIRECTORATE	Protection Services
CONTACT NUMBERS	021- 808 8815
E-MAIL ADDRESS	Charl.kitching@ Stellenbosch.gov.za
REPORT DATE	28 October 2024

ANNEXURE A

Report on the Neighborhood Watch Program Meeting and field visit in Nansana Municipality

Preamble

The Neighborhood Watch (NHW) program has emerged as a crucial initiative in ensuring the security and safety of Nansana Municipality. This report captures the key discussions, feedback, and proposed actions from a recent meeting held and field visits to assess and enhance the NHW program. This brought together various stakeholders, including municipal leaders, local leaders, representatives from the Strong Cities Network, and participants from the community, with the aim of addressing security challenges and strengthening NHW efforts.

Background

Nansana Municipality, located near Kampala, faces significant security challenges due to its proximity to the capital city. This unique position increases susceptibility to criminal activity and other security issues. Recognizing the need to safeguard the community, the municipal leadership, in partnership with the Strong Cities Network and delegates from Stellenbosch, South Africa, have taken proactive steps to support and develop the NHW program. This program not only aims to tackle crime but also to foster a sense of community resilience and cooperation.

Objectives

The meeting sought to:

1. Evaluate the progress and impact of the NHW program on Nansana's security.
2. Identify challenges facing NHW members and propose sustainable solutions.
3. Strengthening the collaboration between NHW members, the police, local authorities, and international partners.
4. Promote community involvement and awareness of the NHW initiative.
5. Outline actionable steps to improve NHW resources, training, and overall effectiveness.

Self-Introduction

All attendees introduced themselves, stating their names, roles, and affiliations. This fostered a collaborative atmosphere and ensured familiarity among participants.

Remarks from the Town Clerk

The Town Clerk expressed gratitude to the South African members for sharing their experiences, especially regarding the NHW program. He stressed the significance of the NHW initiative for

Nansana due to security challenges posed by its proximity to Kampala and acknowledged the Mayor's ongoing efforts to prioritize municipal security.

Key Points from TC's Remarks:

Importance of NHW: Security challenges in Nansana make NHW crucial.

Insecurity Concerns: The ease of movement between Kampala and Nansana increases security risks.

Appreciation: Acknowledgment of support from the Mayor, the Strong Cities Network, and Stellenbosch.

Remarks from the Mayor

She expressed her sincere gratitude to the members of Strong Cities for their ongoing support and dedication to the development and security efforts within Nansana Municipality. She warmly welcomed Mr. Ochieng, a representative from Kisumu Kenya, and the delegation from Stellenbosch, emphasizing the importance of cross-border collaboration and shared goals in strengthening community resilience. This gesture of inclusion and regional partnership highlighted her commitment to learning from regional allies, aiming to incorporate best practices from across borders to boost Nansana's progress.

She then recognized and thanked the Local Council (LC) I and II chairpersons present, alongside the Women and Youth Secretaries, for their active engagement and dedication. These leaders, she noted, play a pivotal role in representing local community voices and are essential partners in the municipality's initiatives aimed at nurturing security, inclusivity, and sustainable development. Acknowledging the Town Clerk specifically, she emphasized his continual support and cooperation across all municipal programs, emphasizing how effective collaboration among municipal officers has been instrumental in driving forward the community's agenda.

Highlighting recent progress, she informed the attendees about the achievements of local youth groups, who have successfully secured funding under the Youth Climate Change initiative. She attributed this success to Strong Cities, recalling a recent security meeting held in Nairobi, where members were urged to define and pursue a legacy goal. For her, supporting youth groups committed to combating climate change aligns with this goal, providing them with financial resources and guidance to address environmental challenges while building leadership skills within the younger generation.

The mayor shared insights from the recently completed census, which revealed a demographic shift with youth now constituting 70% of the population. This significant statistic, she explained, emphasizes the critical need for targeted youth development programs. She advocated for a

comprehensive approach that will empower young people with skills, opportunities, and community support structures to adopt their growth and positive involvement in municipal affairs. The substantial youth population, she noted, presents both opportunities and challenges, making it vital for municipal leaders to implement strategies that harness this demographic strength for the community's benefit.

In line with these efforts, she announced plans to conduct field visits to Gombe and Nabweru, with the aim of assessing the work and progress of local committees there. These visits, she explained, are part of a broader initiative to ensure active monitoring and support for municipal programs across different zones within Nansana Municipality. She expressed a strong commitment to ongoing collaboration with community committees, security teams, and municipal departments, emphasizing that a unified approach is essential to reduce insecurity and promote a stable environment for all residents.

She also encouraged attendees to prioritize tax payments, emphasizing how this funding is crucial to the municipality's development. She explained that tax contributions allow the council to provide necessary services and support various community projects. By supporting tax compliance, residents contribute directly to local advancements and improved services, creating a more robust foundation for ongoing initiatives.

Concluding her address, she extended special recognition to Mr. Mukibi for his efforts in mobilizing leaders whenever needed. She acknowledged his role as indispensable to the success of numerous municipal engagements and expressed gratitude for his reliability and dedication. She concluded by committing to compile a comprehensive report that captures the council's progress and recent developments, which she plans to present at the upcoming Strong Cities meeting in Cape Town this December. This report, she noted, will showcase Nansana Municipality's commitment to security, community development, and regional collaboration, demonstrating the impact of Strong Cities' initiatives.

Key Points from the Mayor's Remarks:

Youth Empowerment: Support is essential, especially with youth comprising 70% of the population.

Site Visits: Plans to assess committee functions in Gombe and Nabweru.

Security Initiatives: Commitment to collaborate with stakeholders to reduce insecurity.

Tax Contribution: Encouragement for continued community tax compliance.

Support for NHW: Proposal to present NHW progress at an upcoming Strong Cities conference in Cape Town.

Remarks from Madam Gertrude.

The Secretary-General of Strong Cities, began by expressing her gratitude to the Town Clerk and the Mayor, commending their dedication and professionalism. She noted that the Strong Cities delegation has consistently been met with a serious and committed approach whenever they engage with Nansana Municipal Council (MC). This dedication, she remarked, demonstrates Nansana's steadfast commitment to the partnership, raising an environment where collaborative initiatives can thrive.

Reflecting on the NHW initiative, Madam Gertrude shared that even after the Strong Cities team had concluded their initial support phase, they continued to receive positive reports from Nansana. These updates reflect the Municipality's proactive engagement with the NHW initiative, as well as its capacity to drive impactful results. She expressed pride in Nansana's progress and eagerness to see how the municipality sustains and builds on these achievements over time.

She then posed an essential question to the members: "Where do you start, and what do we need to do next?" This inquiry highlighted her emphasis on strategic planning, continuity, and seeking feedback from the council. She expressed the importance of receiving regular updates and feedback from Nansana Municipal Council to better align Strong Cities' support with local needs. This open channel of communication, she explained, is critical for addressing any challenges and adapting the program as necessary to ensure it continues to meet the municipality's evolving goals.

Further asked if the members fully understood the guidelines sent to them as part of the initiative, emphasizing that clarity on the program's framework is essential for its successful implementation. She encouraged members to raise any questions or concerns regarding the guidelines, reiterating Strong Cities' commitment to providing necessary clarifications and support. This proactive approach, she noted, aims to empower Nansana MC to implement the NHW initiative with confidence and precision.

She expressed her confidence in the transformative potential of this initiative, sharing her vision for Nansana MC to emerge as a model of excellence and a learning hub for municipalities across the country. She remarked that the successful execution of this initiative would not only enhance Nansana's standing within Uganda but also establish it as a center of learning for innovative practices in municipal management and community development. Her remarks concluded on a note of optimism, anticipating that Nansana's achievements would inspire similar progress across other regions.

Feedback from Participants

Mukibi began by expressing heartfelt gratitude to the Strong Cities team for their ongoing support and dedication. He acknowledged the positive impact their guidance has had on preparing the team in matters of security, especially as Nansana continues to face various safety challenges. Mukibi shared a personal experience, explaining that he himself has been a victim of insecurity, having been

attacked by an assailant using a paving stone. This experience, he noted, has only strengthened his resolve to work toward a safer community for everyone.

Addressing some of the challenges they face, Mukibi explained that many members of their team work as volunteers, which can sometimes limit the level of commitment. Due to the voluntary nature of their work, it's often challenging to find individuals who can dedicate themselves fully to the cause. He emphasized that, while there is a strong willingness within the community to contribute, the lack of formal compensation limits the number of people who can commit fully to the initiatives, thus affecting the sustainability of their efforts.

He further highlighted that while their committees have been established, there is a significant shortage of necessary equipment and resources. Mukibi explained that basic items like jackets, which would help identify committee members during community activities, are not available. Additionally, he noted a lack of training for committee members, which has created hesitation among some members who feel unprepared for the demands of the role. Basic training on security protocols and community engagement, he suggested, would empower the committee members, making them feel better equipped to address issues within their community.

Mukibi also underlined the importance of community sensitization in making the NHW initiative successful. He explained that while the team is eager to educate the public, more support is needed to help the community fully understand how NHW works and how they can actively participate. He emphasized that fostering a sense of ownership among residents would be essential for the long-term success of the NHW initiative, as community awareness and involvement are key to its effective implementation.

He reflected on the broader impact of initiatives like NHW, highlighting that this approach addresses more than just security concerns. He observed that through previous initiatives, they have seen the program's ability to touch on other vital issues, such as gender-based violence (GBV) and other social challenges. These experiences have underscored the interconnected nature of security and community well-being, affirming the importance of a holistic approach to addressing local issues. Mukibi concluded by expressing his hope that with continued support and training, their teams would be better equipped to handle the various dimensions of security and community welfare.

Norah began by expressing her gratitude to the Mayor for the opportunity to serve as part of the defense and security team. She acknowledged the trust placed in herself and her colleagues, recognizing the significance of their role in promoting safety within the community. She highlighted the commitment of the team, noting that they are always prepared to respond to any security concerns that arise, a responsibility they carry with pride and dedication.

However, Norah also addressed some challenges faced by the security team, starting with the need for constant communication resources. She explained that the nature of their work requires them to always be available, with their phones always on to respond swiftly to any emergencies. However,

they often lack sufficient airtime, which hinders their ability to communicate effectively, especially during urgent situations. Norah suggested that providing the team with airtime would greatly improve their responsiveness and overall efficiency.

She then discussed the personal sacrifices made by the women on the security team. Many, including herself, have spouses who express concerns about the demanding nature of their roles. This situation, she explained, often leads to household pressures, as their husbands question the long hours and continuous availability required by the security duties. Norah emphasized that, as women in security, they face unique challenges, balancing family expectations with their work responsibilities, a balancing act that often goes unsupported and unacknowledged.

Norah further highlighted the need for essential equipment to carry out their roles safely and effectively. Basic items such as gumboots and jackets are unavailable, leaving the team vulnerable, especially in harsh weather or challenging conditions. She explained that such equipment would not only protect them physically but also make them more identifiable as security officers in the community. This visibility would help residents recognize and approach them with confidence, reinforcing trust in the security team's presence.

She talked of a significant concern regarding their safety as security officers. She explained that, due to their visibility in the community, they are easily identifiable by individuals who may have ill intentions, putting them at a heightened risk of retaliation. She shared that many security team members are marked by face, which creates a constant feeling of vulnerability. Norah stressed the need for additional protective measures to ensure the safety of the officers themselves, noting that without such precautions, their commitment to serving the community often comes at a personal risk.

Gumisiliza Majidu, a dedicated member of the security team, began by reflecting on his experiences in the role, particularly noting a concerning trend of young boys becoming involved in theft and other criminal activities. He emphasized that addressing youth involvement in crime is a pressing issue, as it threatens the safety and stability of the community. Majidu stressed the need for intervention programs to redirect young people away from crime and toward more constructive paths. He expressed hope that with the right resources and support, they could help mitigate this trend and offer alternative opportunities for the youth.

Highlighting the lack of essential resources, Majidu explained that the team currently operates without proper jackets, which would help identify them as official security personnel. This lack of visibility equipment, he noted, not only makes it harder for community members to recognize them but also diminishes their authority in situations that require quick action. He shared that a uniform or official attire, such as jackets, would improve their presence and reinforce their role in maintaining public order.

Majidu also pointed out the communication challenges faced by the team. He emphasized that effective communication is crucial for a security team, especially when coordinating responses to

incidents. Currently, they rely on personal phones, which are neither reliable nor practical in high-stress situations. He suggested that providing the team with walkie-talkies would streamline communication and enable faster, more coordinated responses to emergencies. Additionally, he expressed the need for reliable means of transportation, which would allow them to cover larger areas more effectively and respond to incidents more swiftly.

Addressing another critical issue, Majidu mentioned the need for flashlights (torches), as they often operate in poorly lit areas. Without proper lighting equipment, the security team is at a disadvantage when patrolling, particularly in darker areas where criminals might hide. This lack of lighting makes it harder for them to perform their duties effectively and poses a safety risk to the team members themselves.

He then highlighted specific areas of concern within the community, noting the presence of “dark spots,” particularly in East One A, where inadequate street lighting creates hiding places for criminals. Majidu emphasized that installing lights in these areas would not only deter criminal activity but also improve the overall sense of security for residents. He pointed out that, at times, they are at a disadvantage compared to the criminals, who are often better equipped, and that the absence of street lighting contributes to this vulnerability. He expressed that this puts the team at the mercy of the criminals, who, in some cases, are armed and capable of posing significant risks to the security team.

Majidu shared that the team is eager to receive further training and skill development opportunities. He emphasized that equipping the team with additional skills would enhance their ability to handle diverse security challenges and respond to incidents more effectively. This training, he noted, would not only benefit the team members but also contribute to the overall safety and resilience of the community. He concluded by expressing optimism about future support and training from the municipality to strengthen their efforts in maintaining public safety.

Lutakome, a representative from Nabweru South and a member of the defense team, began by highlighting the security challenges they face in addressing crime within the community. He explained that the presence of thieves, both during the day and night, stretches their limited resources and forces them to prioritize. Unfortunately, this often means neglecting daytime security issues due to the small size of their team. He noted that, ideally, their security work should be a full-time job to ensure consistent coverage, but the current limitations prevent them from providing around-the-clock protection.

He further described the unique challenge posed by criminals from neighboring areas, particularly from Kampala, who infiltrate Nansana. Lutakome observed that these criminals are often more experienced and harder to manage, as they operate with different methods unfamiliar to the local team. This has created added pressure on the defense team, as they sometimes lack the training to handle such seasoned criminals effectively.

Another concern was the tension that occasionally arises between the security team and certain members of the community. He mentioned that, while most community members appreciate the work they do, some harbor resentment towards the security team. This animosity can make their job harder, as they rely on cooperation from residents to ensure the safety of the neighborhood.

He also highlighted the financial burden on the team members, who often need airtime for effective communication and rely on their own business income to cover these costs. He pointed out that, as many team members are young and not salaried, they struggle to sustain the expenses associated with their security responsibilities. He proposed that the team could benefit from additional financial support, especially in covering necessary operational costs like airtime.

Lutakome also shared a suggestion to further support the team: he proposed creating a SACCO (Savings and Credit Cooperative Organization) for the NHW members. This SACCO would allow the team to pool resources, which could then be used to assist members financially. He expressed optimism that by involving the whole team in this cooperative effort, they could create a self-sustaining fund that would support not only their operational needs but also provide financial security for the youth involved in the program.

Reflecting on their recent achievements, Lutakome shared his pride in having been part of an operation that apprehended individuals involved in violent crimes. Despite this success, he noted that they faced significant obstacles due to a lack of proper security materials, which made their efforts more challenging. He emphasized the importance of being equipped with the necessary tools and protective gear, especially during potentially dangerous operations.

Lutakome also pointed out the need for a dress code that would clearly identify them as members of the security team. Having distinct uniforms would enhance their authority, make them easily recognizable by the community, and allow other security agencies to distinguish them as legitimate defenders of public safety. In addition to uniforms, he mentioned the importance of providing basic protective equipment, such as gumboots and durable desert shoes, which would improve their comfort and mobility during patrols and operations.

He emphasized the value of fostering strong relationships with community members. He encouraged his colleagues to maintain open communication with residents and to approach their duties with empathy and understanding. By learning how to effectively engage with people, he believed they could foster a safer and more cooperative environment, ultimately enhancing the success of the NHW initiative.

Nakonde Lydia emphasized the importance of time commitment in security work, noting that effective security requires substantial dedication from team members. However, she acknowledged that this commitment is difficult to achieve without financial compensation. She pointed out that if members received a salary, they would be more likely to commit themselves fully to the role, allowing for consistent and reliable security coverage. Without this support, it becomes challenging for the

team to balance their responsibilities with personal obligations, especially as many members also hold other jobs to sustain themselves.

Highlighting the difficulties they face during operations, Nakonde shared that the team is often forced to rely on basic equipment, such as sticks, to confront criminals. In contrast, many of the individuals they encounter are armed with more dangerous weapons, placing the security team at a disadvantage. Additionally, since criminals can easily recognize them, the team members often feel vulnerable, knowing that they lack the proper resources for self-protection. Nakonde advocated for the provision of uniforms, jackets, flashlights, and airtime to improve the team's efficiency and sense of security. Uniforms and jackets, she noted, would help identify them as legitimate members of the security team, while flashlights and airtime would enable them to patrol more effectively and communicate seamlessly during emergencies.

She also raised a unique challenge faced by female members of the security team. She explained that their spouses often become frustrated with their nighttime duties, as working through the night places a strain on family relationships. This frustration, she noted, leads to additional pressures on female team members, who must balance their commitment to public safety with their roles as partners and family members. It suggested that more structured support for the team could alleviate some of these pressures, helping to maintain both the security of the community and the well-being of the team members and their families.

Frank Ssendyowa began by providing an overview of the evolution of the security committees, explaining that the initial team consisted of only 6-7 members. However, as the demand for security grew, they expanded their committees to include more members. This expansion has been essential in responding to the increasing security needs of the community, yet challenges persist. He shared that the local police are often called for support, but they sometimes fail to respond promptly, and when they do, it is typically after significant delays. This lack of timely police support has placed the burden of maintaining security on the local security team, underscoring their critical role in safeguarding the community.

Frank acknowledged the rapid development of Uganda and the challenges that accompany it, particularly around public safety. He stressed that, given the country's growth, the security team has become a vital resource for maintaining peace and order in the community. However, he expressed disappointment that the contributions of the security team have yet to be recognized by some local authorities, particularly the local chairpersons. He appealed to the municipal authorities to acknowledge the team's work by providing financial support in the form of a salary. Compensation, he explained, would incentivize members to continue dedicating their time and effort to community security.

Additionally, Frank emphasized the need for formal training to enhance the team's skills and effectiveness. He proposed that the municipality organize training sessions, which would not only equip the team with new skills but also improve their confidence when handling security issues. To

this end, he suggested utilizing the expertise of Kayira, an army instructor, who could conduct tailored training sessions for the security team. This training, Frank explained, would provide the members with the necessary knowledge and techniques to manage a range of security situations effectively.

He expressed his hope that with the right support from the municipality, the security team could continue to grow and improve. By addressing their needs for compensation, training, and equipment, he believed the municipality could strengthen the team's ability to maintain a secure environment for all community members.

Charl's Response

Charl began by expressing his gratitude to all the NHW (Neighborhood Watch) members for their dedication and the concerns they raised during the discussion. He acknowledged the importance of the issues shared and assured the members that their voices were heard. Charl mentioned that some of the requests and concerns raised could be addressed, although certain challenges would require gradual action and collaboration.

He reminded the NHW members of an essential principle: the NHW's role does not involve putting members' lives at risk. Instead, they serve as the "eyes and ears" of the community, observing and reporting to the authorities. He emphasized that while self-defense skills can be beneficial, members should not engage in dangerous situations. He encouraged NHW members to prioritize safety and to act as a bridge between the community and law enforcement rather than as frontline responders.

Charl stressed the importance of a close working relationship between the police and NHW members. He suggested that NHW teams strive to have at least one police officer accompany them on their rounds whenever possible. Such partnerships, he explained, would ensure the safety of NHW members and reinforce their role as supportive partners to the police rather than replacements. He encouraged the Mayor and Town Clerk to engage with the police leadership, so they understood that the NHW's purpose is to assist and enhance local safety efforts.

Acknowledging the need for better equipment, Charl stated that he would take these concerns back to the municipality for consideration. Although he could not make any promises, he expressed optimism about finding ways to sponsor the NHW with essential items. In terms of communication, Charl proposed that two-way radios (walkie-talkies) could be a valuable tool for the NHW members, as they would enable quick and efficient communication during patrols. He suggested exploring local business partnerships in Nansana to contribute to the support and sustainability of the NHW. Charl also mentioned the possibility of reaching out to major telecommunications companies like MTN and Airtel to provide airtime support, which would be invaluable for NHW members.

For issues specific to female members of the NHW, Charl recognized the unique challenges they face. He highlighted the importance of providing all NHW members, including women, with additional training and requested the municipality to issue official IDs for identification. IDs, he

explained, would enhance the credibility of NHW members and help ensure their recognition and cooperation with other security bodies. Charl also suggested that, wherever possible, NHW members should be assigned to serve in their areas of residence, as familiarity with the neighborhood could improve both security and comfort for members.

Regarding compensation, Charl acknowledged that it might not be feasible to provide salaries to every NHW member, given budget limitations. However, he proposed exploring the possibility of community contributions to support the NHW team. He suggested that residents within the NHW's jurisdiction could make voluntary donations to cover operational expenses. Additionally, he recommended that the NHW's work be considered in ward budget allocations, allowing for local support through the municipal budgeting process. Finally, Charl encouraged continued discussions between the municipality and the central government to consider including the NHW in future government budgets, emphasizing the long-term sustainability of the NHW initiative.

Gary's Response

Gary began by highlighting the significance of volunteerism, commending the NHW members for their dedication to the safety and well-being of their community. He noted that volunteering for NHW initiatives goes beyond personal responsibility, as it extends to protecting one's family, children, and fellow community members. This commitment, he emphasized, brings peace to the community, as residents can feel secure knowing that NHW members are actively working to maintain public safety.

Gary shared insights from his own experience in South Africa, where Women's Month celebrations bring the community closer to recognize the contributions of women. This celebration, he explained, serves as a powerful example of unity and dedication and underscores the importance of creating supportive environments for all community members, including women. He encouraged NHW members to work closely with their local councilors, who serve as their representatives in government, to stand up for the needs of the community. By collaborating with councilors and other local leaders, Gary believed that the NHW and the broader community could form a strong, united front capable of achieving their safety and development goals.

Gary reiterated that the NHW's role is not to put themselves in harm's way. Rather, their responsibility is to "see and hear" on behalf of the community, reporting concerns to the proper authorities, specifically the police. In his view, the police and other security agencies bear the accountability for addressing security threats directly, while the NHW acts as a communication channel that connects the community with the police. This partnership, Gary explained, ensures accountability for both parties, allowing the NHW to gather and relay information without taking unnecessary risks. He emphasized that the NHW's role is essential but supportive, serving as a link between the community and the police to foster a safer and more responsive security network.

Closing remarks from the Town Clerk

The Town Clerk began by emphasizing the significance of community-driven projects in enhancing the quality of life for residents and improving security within the municipality. He acknowledged the tremendous work already being done by the Neighborhood Watch (NHW) members and other local security initiatives. Recognizing the financial and logistical challenges faced by these efforts, he suggested that the municipality actively seek support from large companies and sponsors within Nansana and surrounding areas. According to the Town Clerk, partnerships with prominent businesses could lead to much-needed resources, such as uniforms, communication devices, and even financial support. Such sponsorships, he noted, would not only alleviate the burden on NHW members but also create goodwill and shared responsibility among businesses in promoting local safety and development.

The Town Clerk continued by underscoring the necessity of consistent community engagement. He stressed that meaningful collaboration between community members, local leaders, and national agencies was essential for sustainable security efforts. By fostering open communication channels, he argued, the municipality could ensure that security initiatives align with the unique needs and concerns of the community. The Town Clerk encouraged NHW members to continue engaging with the residents they protect, as this would strengthen trust and community cohesion, making residents more likely to participate in and support local security efforts.

Additionally, the Town Clerk highlighted the importance of working alongside national agencies to bolster local security. He explained that issues such as crime and safety are often complex and extend beyond the capabilities of local resources alone. By collaborating with national security agencies, the municipality could gain access to specialized expertise, resources, and training opportunities for NHW members. This alignment, he argued, would strengthen the NHW's effectiveness and enhance the municipality's overall security infrastructure. The Town Clerk concluded by reaffirming his commitment to supporting the NHW initiative and expressed hope that, through ongoing collaboration with various stakeholders, they could build a safer and more resilient community.

Mayor's closing Remarks

The Mayor began by addressing the Neighborhood Watch (NHW) members, affirming that the NHW could indeed operate as a SACCO (Savings and Credit Cooperative Organization), as suggested by one of the members. He expressed his support for this idea, emphasizing that establishing an official SACCO could provide NHW members with financial benefits, group savings opportunities, and even access to small loans for personal or operational needs. This structure, he explained, would enable the NHW to strengthen its financial independence and sustainability. Recognizing the importance of accessible and affordable financial services, the Mayor pledged that the NHW SACCO registration process would be free of charge, allowing members to formalize the organization without incurring extra costs.

The Mayor then encouraged NHW members to make the most of their association, particularly considering the municipality's ambitious goals. He acknowledged that many Local Council (LC)

officials currently operate with minimal resources receiving only UGX 50,000 as a stipend. In this context, he highlighted the NHW's potential to play a significant role in helping the municipality reach its broader targets, including enhancing security, improving community cohesion, and promoting development initiatives. By leveraging the NHW's strong community presence, the Mayor believed they could drive meaningful change at the grassroots level, ultimately benefiting both the community and municipal governance.

Turning to future development plans, the Mayor shared an exciting update: the municipality owns 20 acres of land in Busukuma, which would be used to build a treatment plant. She clarified that this facility would not serve as a dumping site but as a treatment plant designed to handle waste sustainably and responsibly. This project, she noted, reflects the municipality's commitment to environmental management and the health of Nansana's residents. The Mayor emphasized that the NHW could play a valuable role in educating the community about the treatment plant, fostering awareness, and ensuring that residents understand the importance of this initiative for public health and environmental protection.

Concluding, the Mayor emphasized the value of teamwork, explaining that municipal progress relies on collaboration between leaders and community members. She assured NHW members that they are not working in isolation and encouraged them to continue registering their groups. By formalizing their organization, NHW members would not only strengthen their structure but also ensure that they could access resources and support from the municipality. The Mayor reiterated her commitment to working closely with the NHW, local leaders, and the community at large to build a safer, more prosperous Nansana.

Field findings

DPC Bitambo, Nansana Police Station

DPC Bitambo began by highlighting the essential role of the police in building relationships with local communities, explaining that strong partnerships between law enforcement and residents are crucial to creating safer neighborhoods. He noted that each police station has a designated Community Liaison Officer whose primary duty is to bridge the gap between the police and the public, facilitating open communication and cooperative efforts. This role, he explained, is vital to establishing trust and understanding, which are foundational for effective community-based policing.

The discussion touched on the importance of Neighborhood Watch (NHW) initiatives, with Gertrude specifically inquiring whether the DPC was aware of the community's active involvement in NHW activities. DPC Bitambo confirmed that the police were indeed aware and supportive of these efforts, acknowledging that the NHW concept aligns well with the police's own community engagement strategies. He explained that the police regularly mobilize community members, encouraging them to familiarize themselves with their neighbors and be vigilant about activities within their

neighborhoods. This approach, he noted, is similar to the NHW's mission of fostering a safer community through mutual awareness and vigilance.

DPC Bitambo emphasized the importance of maintaining active communication channels among residents, the NHW, and police personnel. He shared that the police encourage community members to exchange contact information with neighbors and NHW members, and they also utilize WhatsApp groups as a means to stay connected. These platforms provide residents with a direct link to the security team, making it easier to report incidents, share safety tips, and discuss security concerns. DPC Bitambo stressed that this open communication contributes to a more responsive and interconnected security network.

He also underscored the need for a robust and trusting relationship between the police, NHW members, and the wider community. This collaboration, he argued, is essential for effective crime prevention and response. To further strengthen this connection, he suggested that a monthly community safety program be implemented at the divisional level. Such a program would provide an opportunity for the police and NHW to assess security concerns, set priorities, and determine specific areas of focus each month. This regular engagement would not only keep security efforts on track but also ensure that community members remain actively involved.

DPC Bitambo concluded by reiterating that successful security initiatives require the support of all stakeholders. He acknowledged that, at times, the police may need additional resources to effectively address security challenges and that the NHW could play a valuable role in advocating for these resources. Regarding training, he suggested that skill-building workshops for NHW members be coordinated through the police's National Recruitment and Development (NRD) program, which is managed by police headquarters. By equipping NHW members with essential skills, the police could help enhance the effectiveness of community-based security measures, ultimately creating a safer environment for all.

CLO Mohamad Ssebiliba

CLO Mohamad Ssebiliba began by expressing the importance of a close partnership between the community and the police, emphasizing that such a collaboration brings numerous benefits. When the police work closely with the community, he noted, it fosters a stronger sense of trust and mutual understanding. This connection helps to break down barriers, making the police more accessible and familiar with the people they serve. As a result, residents feel more comfortable reaching out for support, while officers gain valuable insights into the unique needs and concerns of the community.

CLO Ssebiliba highlighted the Greater Kampala Metropolitan Area (GKMA) initiative, through which the police actively engage with residents to address local issues and enhance safety. The Community Liaison Officer (CLO) program plays a significant role in bridging the gap between law

enforcement and community members. This program allows the police to reach deeper into neighborhoods and speak directly with residents about their needs, challenges, and concerns. He explained that by creating these direct lines of communication, the police can respond more effectively and with greater sensitivity to local issues, ultimately creating a safer and more cohesive community.

He also noted the critical role of Local Council (LC) chairpersons in these efforts. Collaborating closely with LC chairpersons, the police leverage their strong ties with local residents to mobilize community participation in safety initiatives. LC leaders are instrumental in organizing community meetings, spreading important safety information, and encouraging residents to report suspicious activities. This partnership between the police and LC chairpersons strengthens the reach and impact of the CLO program, making it easier to foster a proactive community culture that prioritizes security.

CLO Ssebiliba concluded by reiterating that the collaboration between the police and community leaders is essential for achieving a safer environment. He emphasized that the police are committed to working alongside LC chairpersons to ensure that all community members feel protected and supported. By maintaining open lines of communication and continuing to engage directly with residents, the CLO program is able to build a strong foundation of trust, making it a valuable asset in the ongoing efforts to improve safety and security across the municipality.

Nansana East I A Zone Update

Representatives from Nansana East I A Zone provided an update on their community organization efforts, highlighting their commitment to security and proactive measures within the zone. They explained that the community holds regular monthly meetings, which serve as a platform for discussing security matters, sharing insights, and coordinating efforts to ensure the safety and well-being of residents. The consistent monthly gatherings help to keep all members aligned with the community's security objectives and address emerging issues as a team.

Nansana East I A Zone is composed of five distinct zones, with each zone overseen by a team of three dedicated community members. These individuals are responsible for coordinating security efforts, reporting concerns, and working alongside the police to address any issues within their respective areas. The assignment of three people to each zone ensures that security responsibilities are distributed, providing comprehensive coverage and increasing the likelihood of timely responses to incidents. This structure also strengthens accountability, as each team works closely with local law enforcement to maintain a secure environment.

The zone representatives shared plans to expand their security teams by increasing the number of members assigned to each zone. They believe that having additional personnel will allow for more efficient monitoring and response to security challenges. The proposal to deploy more officers reflects a proactive approach to improving coverage and safety measures, ensuring that each zone has adequate resources to manage potential risks effectively.

In addition to in-person meetings and deployments, Nansana East I A Zone has leveraged digital tools to enhance communication and coordination. They have established a WhatsApp forum that includes 145 members, allowing for swift information sharing, real-time updates, and the rapid dissemination of security alerts. The forum has proven to be a valuable tool for the community, enabling members to stay informed and engage actively in security matters. Through this platform, residents can report suspicious activity, coordinate on-the-ground responses, and provide mutual support as they work collectively toward a safer neighborhood.

Assistant Deputy RDC's Remarks

The Assistant Deputy Resident District Commissioner (RDC) expressed his appreciation for the ongoing security efforts in Nansana Municipality, commending the commitment shown by the community in addressing local safety concerns. He noted that, for any external office to effectively support the municipality's security initiatives, it is essential for the community itself to first demonstrate strong self-reliance and active participation. According to the Assistant Deputy RDC, the community's proactive involvement is a vital foundation that will enable local authorities and partner organizations to build upon existing efforts.

Recognizing the complexity of coordinating security efforts across such a densely populated area, he suggested the establishment of a more systematic approach to manage and organize the community's 1,000 residents who are involved in security initiatives. A structured system would streamline communication, ensure coordinated responses, and enhance the overall effectiveness of security measures. By introducing a robust framework, the municipality can better monitor progress, allocate resources, and address challenges that arise within these initiatives.

The Assistant Deputy RDC further recommended that the municipality compile a comprehensive report detailing the progress and structure of the Neighborhood Watch (NHW) model currently implemented in Nansana. This report, he explained, would provide valuable insights into the challenges, successes, and lessons learned within the NHW framework. It would also serve as a resource for other communities looking to implement similar initiatives. With security being a broad and multifaceted issue, he emphasized the importance of a model that not only addresses immediate safety concerns but also builds a sustainable, community-led security culture.

He highlighted the need to maintain a clear distinction between the NHW and the formal security committees. He clarified that while both are instrumental in fostering safety, they serve different functions and should not be conflated. The NHW, primarily comprised of residents, acts as a supportive community network focused on vigilance and reporting, while the security committees involve more formalized security personnel and governance structures. By keeping these roles separate, the municipality can avoid overlaps in responsibilities and ensure that each group operates within its intended scope, ultimately strengthening the effectiveness of both.

West II A Zone Security Framework

The West II A Zone has established a well-structured community security framework that encompasses both organized committees and a Neighborhood Watch (NHW) initiative. With a population exceeding 2,000 residents, this framework is essential in maintaining security and ensuring a cohesive response to safety concerns within the community.

The zone's security structure is led by a **Security Committee**, composed of four key individuals who coordinate security efforts and manage communication between the broader community and local security agencies. Each committee member has a specific role in overseeing activities, ensuring that security concerns are addressed promptly and effectively.

Supporting the committee are **11 designated community security personnel** who work in tandem with the NHW, which comprises **40 active members**. These NHW members are selected residents who have shown a strong commitment to the safety and well-being of their community. While they are not formally trained, these members are empowered through regular briefings and are encouraged to report any suspicious or potentially harmful activities within the zone.

To streamline communication, West II A has a dedicated WhatsApp group with over 200 active participants. This platform serves as a critical tool for real-time information exchange on any security-related developments and is also used to mobilize community members in urgent situations. The WhatsApp group includes representatives from key security offices, such as the **Resident District Commissioner (RDC)**, the **Gombolola Internal Security Officer (GISO)**, and the **District Police Commander (DPC)**. The involvement of these officials enhances the community's security network, facilitating rapid responses and ensuring that residents' concerns are taken seriously.

The **Community Liaison Officer (CLO)** plays an integral role in West II A's security operations by bridging the gap between community members and law enforcement. The CLO is particularly valuable in engaging with residents who may be hesitant or resistant to participate in NHW initiatives. By attending community meetings and addressing any concerns, the CLO fosters a more trusting relationship between residents and security agencies, thereby improving cooperation across the community.

The NHW members receive support and empowerment from the security team, often referred to as the "defense team," which provides them with essential information and guidance. Although NHW members do not have formal training, they are encouraged to work closely with the security committee and law enforcement representatives, acting as the "eyes and ears" of the community. The emphasis on collaboration and community vigilance enhances security efforts, helping mitigate the risks associated with their lack of formal training.

In a bid to improve resident identification and maintain an up-to-date record of community members, West II A has implemented a **resident registration system**. Each resident is issued an ID, which is systematically updated upon expiration. This initiative helps maintain accurate records, ensures accountability, and enables NHW and security members to verify identities efficiently. The

registration system also aids law enforcement in quickly identifying residents during security operations or community events.

To optimize resource allocation and enhance security monitoring, West II A is divided into **six sub-zones**. This division allows the NHW and Security Committee to manage smaller groups of residents more effectively, tailoring responses and interventions to the specific needs of each sub-zone. It also simplifies the process of organizing meetings, disseminating information, and carrying out patrols, making the security framework in West II A more responsive and adaptable to different challenges within the community.

GISO's Remarks on Enhancing Community Security through Sub-Zones

The **Gombolola Internal Security Officer (GISO)** addressed the audience, emphasizing the need for a coordinated approach to security at the grassroots level. He began by referencing a comprehensive document he drafted in 2019, where he advised on the formation of **sub-zones within communities** to facilitate more efficient security monitoring and responsiveness. This strategic subdivision allows for closer surveillance, faster response to incidents, and more effective collaboration among community members.

The GISO highlighted a prevalent challenge in his work: the tendency for some residents to prioritize financial compensation over civic duty. He noted that when approached for community security roles, many individuals quickly inquire about payment rather than focusing on the critical importance of neighborhood safety. This "money-first" mindset, he pointed out, can hinder the growth of a proactive and self-sufficient community security framework.

Additionally, the GISO expressed concern over a common misconception held by some community members—that the responsibility for security rests solely with high-level officials, including the **Resident District Commissioner (RDC)**, the **Mayor**, and other formal security entities. He explained that this perception places undue pressure on officials while diminishing the role that local residents can play in safeguarding their neighborhoods. True, sustainable security, he emphasized, “begins with each one of us.” He advocated for residents to take an active role in their own security efforts, underscoring that every individual has a responsibility to contribute to the safety and stability of their community.

The GISO was optimistic about the role of the **Neighborhood Watch (NHW)**, which he believes will be pivotal in shifting this mindset. By encouraging residents to take ownership of their security, the NHW initiative aims to foster a culture of collective responsibility. However, the GISO cautioned that this shift will not happen overnight; it will require sustained and **intensive sensitization efforts**. To truly alter the way residents view their role in security, he proposed regular community awareness campaigns that would highlight the benefits of NHW involvement, educate residents on their duties, and dispel the notion that security is solely the job of formal agencies.

The GISO concluded his remarks by pledging his continued support for the NHW program. He stressed the importance of community unity, urging residents to work hand-in-hand with local officials and security committees. With time, he believes that fostering this sense of shared responsibility will not only improve security but also create a stronger, more resilient community that looks out for one another.

Nabweru South Cell III Community Security and Collaborative Efforts

Nabweru South Cell III has been structured into three main sub-zones—**Soweto, Kiwanuka, and Zamzam**—to enhance localized security management. Each sub-zone has a dedicated team of **three defense personnel**, ensuring consistent oversight and response within each area. This setup also allows residents to develop closer relationships with security representatives, building trust and communication. Alongside the defense personnel, there is a robust **Neighborhood Watch (NHW)** initiative with over **100 active members per zone**, contributing to a collective total of **500 NHW members** across the sub-zones. This sizable volunteer force supports the defense teams, helping to deter potential security threats and promoting vigilance within the neighborhoods.

The community has set up a **WhatsApp group** with **100 participants** comprising NHW members, local leaders, and key stakeholders. This platform facilitates rapid information sharing and real-time coordination among residents. It also allows for updates on security-related matters, reports on suspicious activities, and notifications for community meetings, strengthening neighborhood communication and connectivity.

Mumbejja, the NHW members engage in various projects to foster unity and provide mutual aid. One of the primary projects is **briquette making**, which not only contributes to local economic empowerment but also provides an eco-friendly energy source for residents. This initiative enables members to learn practical skills and generate additional income, enhancing their commitment to the community. In cases of personal emergencies or hardships, community members contribute **UGX 100,000** to provide financial assistance, demonstrating the community's dedication to mutual support and solidarity.

To maintain and strengthen security measures, Nabweru South Cell III collaborates closely with the **local police and the Community Liaison Officer (CLO)**. Every **three months**, the community meets with police representatives and the CLO to discuss emerging issues, receive guidance, and assess the effectiveness of ongoing security strategies. This partnership allows the community to benefit from professional insights, improve their response tactics, and establish a consistent relationship with official security bodies.

Challenges Faced by the Community
While Nabweru South Cell III has made significant strides in community security, they face several

challenges. A primary issue is the **lack of reliable transportation, and social safeguard materials**, which hinders the defense personnel and NHW members from adequately supervising the area, especially in the more remote parts of the sub-zones. Without proper means of transport, it becomes difficult to conduct timely patrols, attend to incidents promptly, and ensure thorough coverage across the villages. The community is exploring potential solutions, including reaching out to local authorities and sponsors, to secure transportation resources that will aid in efficient and effective security management.

Buwambo Community

In Buwambo, bringing the community together under a unified security initiative has been challenging. Many residents initially questioned the personal benefits they would gain from participating, reflecting a need for greater awareness of collective security's long-term value. Despite these challenges, local leaders and community mobilizers have made substantial progress in creating a stronger, more cohesive neighborhood watch structure.

Buwambo has organized its neighborhood into **five zones**, with each zone consisting of **10 active NHW members**. This structure allows for effective coverage across the area, with each team closely monitoring their respective zones. This zone-based approach has enhanced security and made it easier to address local issues swiftly and directly, ensuring that each zone is represented and supervised.

Several pressing issues impact the Buwambo community, including **child neglect** and the **influx of new residents** who often bring additional social challenges. Cattle raiding is also a significant security concern in Buwambo, with reports of thieves armed with guns targeting livestock. This escalation in violence has heightened residents' concerns and emphasized the need for strengthened community defense strategies.

What's App group was established for improved communication and information-sharing among NHW members. Through this group, residents and leaders can quickly relay information on any security issues, coordinate responses, and stay connected. The **Officer in Charge (OC)** remains closely involved with the team, and the response to incidents has been notably efficient due to this partnership. However, a major limitation is that many residents lack smartphones and therefore cannot access the WhatsApp group, hindering broader participation in digital communication.

The youth in Buwambo have taken proactive steps to uplift themselves economically. A group of young leaders runs a **brick-laying project** that provides them with a stable income source. This

project not only helps youth stay engaged but also fosters skills development and financial independence, which strengthens their role in the community.

Women's involvement in the Neighborhood Watch has faced some resistance. Some husbands are reluctant to allow their wives to participate in night patrols or security-related activities, limiting the number of women who can contribute actively to the NHW. This challenge has sparked discussions on the importance of gender inclusion in community security.

To support ongoing security efforts, the **security leaders collect UGX 2,000 from each community member**. These funds are used to address immediate security needs, such as equipment for patrolling or supporting volunteers. This modest financial contribution has been critical in sustaining security activities within Buwambo, allowing the NHW team to respond promptly and effectively to incidents.

One specific issue affecting community safety is the construction of **high fences** around some properties. These fences obstruct visibility, making it difficult for NHW members and residents to see inside and potentially identify security risks. This has been an area of concern, as it limits surveillance and presents a barrier to community-wide monitoring.

In an effort to promote financial sustainability, Buwambo's Local Council (L.C.) is planning to start a **SACCO**. Currently, the community has been saving **UGX 4,000**, which is distributed to members at the end of the year as a shared benefit. This SACCO would provide a formalized structure to sustain community initiatives, including security efforts, and ensure ongoing support for local council activities.

The **Uganda People's Defence Force (UPDF)** collaborates closely with Buwambo's security team, regularly joining them on patrols to increase security in the area. This partnership with the UPDF has been beneficial, providing NHW members with additional support and reinforcing their efforts to maintain safety and order within the community.

Jamidah's in Buwambo

Jamidah emphasized the importance of effective **communication** within Buwambo's security network, particularly to enhance collaboration among various stakeholders in the community. Here's a detailed look at her initiatives and recommendations.

According to Jamidah, communication is crucial for the success of Buwambo's Neighborhood Watch (NHW) and community safety initiatives. Clear and consistent communication among NHW

members, local council leaders, and residents ensures that any security concerns or incidents are promptly reported and addressed. This flow of information allows for timely interventions and strengthens community trust in the NHW's effectiveness.

Jamidah advocated for stronger connections between **Local Councils (LCs)**, particularly in Buwambo and its surrounding areas. By fostering regular communication and cooperation among LC members, the community can address issues collectively and streamline responses to security threats. This approach also encourages a sense of unity across different zones, making it easier to implement coordinated security measures.

Jamidah acknowledged the financial limitations that community members and leaders face but encouraged everyone to contribute “the little they can.” Even modest financial or material support can significantly boost the morale of NHW volunteers and help cover essential resources, such as airtime for communication, transportation for patrols, or basic safety gear. Jamidah’s message highlighted that a collective effort could make a meaningful difference, even with limited individual contributions.

To enhance the visibility and awareness of the NHW, Jamidah suggested **putting up posters** in key areas around Buwambo. These posters would inform residents about the NHW’s presence, its role in community security, and how they can get involved or support the initiative. Additionally, these posters would serve as a deterrent to potential criminals, reminding them that Buwambo is vigilant and organized in its approach to security.

Kilyamuli Community’s Security Measures and Initiatives

The Kilyamuli community has implemented a range of measures to enhance local security and foster collaboration among community members. Below is a detailed breakdown of their efforts:

Kilyamuli has established a **community register** where members are documented to foster a sense of belonging and responsibility within the neighborhood. This register enables community leaders to keep track of the residents, identify newcomers, and promote a cohesive approach to security. By maintaining updated records, the community can better manage its resources and ensure that members are accountable to each other.

Community members are actively encouraged to **work closely with the police** and provide mutual support within the neighborhood. This collaboration not only strengthens the relationship between law enforcement and residents but also reassures community members that they have reliable support

in times of need. Residents are trained to report suspicious activities to the authorities and to be proactive in looking out for each other's safety.

The community has adopted a policy of **increased vigilance**, emphasizing the importance of everyone remaining aware and cautious. This practice aims to deter criminal activities by projecting a message of alertness and readiness, as the community has collectively decided to prioritize security and always stay vigilant.

Kilyamuli has involved local **youth in its security initiatives** to instill a sense of responsibility in the younger generation. The community has taken steps to provide airtime for some members, allowing them to communicate effectively in emergencies. They also plan to supply data in the future to improve real-time communication, which would be especially useful for remote coordination and information sharing.

Kilyamuli has divided its area into **four Local Council (LC) zones** to enhance local oversight. They have ensured that only those originally from the area, known as the “born of the area,” are involved in these zones, given the high influx of people coming to the area for employment. This approach promotes a sense of ownership and familiarity within each zone, allowing security efforts to be more targeted and effective.

The community primarily uses **phone calls for quick coordination** during emergencies. This simple yet effective communication method ensures that community members can promptly report any issues, thus improving response times for addressing security concerns.

The **Community Liaison Officer (CLO)** regularly attends village meetings to foster a direct link between the police and residents. This approach helps to bridge any gaps in communication, allowing the community to convey their needs and feedback directly to law enforcement, which in turn builds trust between the police and the residents.

The community has noted some **limitations in police response** and a lack of essential equipment such as phones, jackets, gumboots, and raincoats. These items are especially needed in dark areas, where visibility and safety are compromised. Kilyamuli's leaders are advocating for better resource allocation to meet these needs and improve the overall effectiveness of the security team.

The community has divided the Kibugo area into **four sub-zones**: Sindo, Kibungo, Kikomera, and

Jomayi. They have also taken steps to interpret the **NHW constitution into Luganda**, ensuring that all members, regardless of literacy level or language proficiency, can understand and adhere to the Neighborhood Watch guidelines.

Kilyamuli residents contribute **2,000 to 3,000 Ugandan shillings per month** to help sustain the security initiatives. This fund is used to purchase essential supplies, cover communication expenses, and support other security-related needs. This monthly contribution also strengthens commitment to the program and ensures a steady source of resources for ongoing activities.

Kilyamuli has implemented a system for submitting a **monthly security report** to assess the progress and challenges of their security efforts. This reporting system allows for continuous evaluation, enabling community leaders to adjust their strategies as needed and to maintain transparency with the residents on how resources are being used.

Matugga Community Security and Development Initiatives

The Matugga community, comprising seven Local Councils (LCs), is one of the most densely populated areas in the region, presenting both opportunities and challenges for effective security management. Below is a comprehensive overview of their current efforts, needs, and challenges:

Matugga is divided into **four zones** for better management and coordination of security activities. Each zone has at least one member of the security committee responsible for liaising with community members and addressing security issues within their designated area. However, organizing and reaching all residents, especially those living within fenced properties, remains a challenge due to limited access.

To overcome the challenges in quick coordination, the community has implemented a dual strategy for communication during emergencies:

- **Whistles** are used as a signaling tool, enabling residents to quickly alert others to any immediate threats or issues.
- **Phone calls** are another primary method for reporting incidents and staying connected with other community members. **What's App group** further supports effective communication and helps residents stay informed on local happenings, security concerns, and updates on neighborhood watch initiatives.

The **Community Liaison Officer (CLO)** and **Officer in Charge (OC)** from the local police frequently attend village meetings to engage directly with residents. These sessions provide valuable opportunities for the police to understand the community's security needs and concerns, and for

residents to voice their issues. This partnership is essential for building trust and ensuring that both law enforcement and the community work together toward shared security goals.

One of Matugga's key concerns is a **dark spot area known as Geyena**, which is difficult to monitor and a potential hotspot for crime. Efforts are underway to engage the local residents of Geyena to encourage them to take part in neighborhood security activities, foster a sense of responsibility, and participate in community policing efforts.

The community has identified several materials needs to improve their security efforts:

- **Phones, jackets, and gumboots** are needed for members of the neighborhood watch and security volunteers, enabling them to perform their duties in all weather conditions and across different terrains.
- **Security lights**, particularly at **key junctions and dark areas**, are a high priority to improve visibility and deter criminal activities. Enhanced lighting would reduce the risks associated with poorly lit areas and make it easier for residents and security personnel to patrol.

There is a call for **more community radios** to be made available to support communication in Matugga. Community radios could serve as a platform for disseminating safety information, updates on neighborhood watch activities, and awareness programs. This access to localized information would ensure that residents stay informed and engaged in the community's security initiatives.

The community recognizes the need to build partnerships with various stakeholders to address social issues impacting security, such as **unemployment and drug abuse**. By collaborating with NGOs, local businesses, and government bodies, the community aims to reduce these issues, which are often root causes of crime. They hope to establish initiatives that would provide job opportunities, especially for the youth, and offer rehabilitation programs for those struggling with substance abuse.

Given that some women in the community are **housewives** with a strong presence in the neighborhood, they serve as key whistleblowers. They are vigilant in identifying and reporting any unfamiliar individuals in the area, helping to maintain a level of oversight and awareness in the community. This informal surveillance network plays an essential role in supporting overall security efforts, as these women can act quickly to raise alerts when necessary.

Compiled by

Nansukusa Gertrude

Senior Human Resource Officer

Nansana Municipal Council

Pictorial moments for the field visit









10.1.3	FIRE MANAGEMENT PLAN (OCTOBER 2024)
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Collaborator No: 776252

IDP KPA Ref No: Safe Valley

Meeting Date: 21 November 2024 and 27 November 2024

1. SUBJECT: FIRE MANAGEMENT PLAN (OCTOBER 2024)**2. PURPOSE**

Stellenbosch Municipality (the Municipality), like the rest of the Western Cape, continue to be threatened by veld fires. During 2019 Council adopted its first Stellenbosch Municipality Integrated Fire Management Plan (SFMP, January 2019). 5 Year since the latter document was approved it has now been reviewed and updated.

3. DELEGATED AUTHORITY

For decision by the Council of Stellenbosch Municipality.

4. EXECUTIVE SUMMARY

The SFMP (2024) (**ANNEXURE A**) has been prepared as update and 5-year review of the plan adopted by Council in 2019. The purpose of the document is to provide the necessary information for sound veld fire management with an emphasis on the Municipality's legal obligations as landowner. As stated above the Municipality continues to be threatened by veld fires. The dominant vegetation type within the region is both fire-prone and fire-dependent. This is exacerbated by the expansion of urban areas, infestations of alien vegetation and windy, hot and dry summer periods typical of the region. The primary goal of the SFMP is to ensure that veld fires are able to serve greater good than harm. It aims to eliminate loss of life, human injury, economic and environmental losses as a result of veld fires.

5. RECOMMENDATION

that Council adopts the Stellenbosch Municipality Integrated Fire Management Plan (October 2024) as its 2nd Generation Integrated Fire Management Plan.

6. DISCUSSION / CONTENTS**6.1 Background**

Apart from having to react to the threat of veld fires the Municipality is a landowner itself. The Municipality not only have to act in the interest of its communities by protecting everyone's the right to an environment that is not harmful to their health or well-being but, as landowner, have a number of direct responsibilities as prescribed by the legislation listed in #6.4 below.

6.2 Discussion

The SFMP lists overarching fire management goals, namely:

- Protect life and property.
- Protect natural and cultural resources from undesirable effects of fire.
- Suppress unwanted fire.
- Allow fire to assume its natural role in ecosystems.
- Manage fire cooperatively with neighbouring agencies and private landowners as well as other stakeholders.

In order to fulfil the objectives listed above the SFMP makes provision for the following three components in the approach to the management of veld fires:

a) Awareness

The majority of unwanted fires are caused by human intervention. Proper training and education will promote awareness of risks and the ability to make the right decisions in situations that demand quick and efficient response. It is essential to know where danger areas are, which season present the biggest risks and understand the local conditions which are conducive to fire inception and spread.

b) Prevention and preparedness

Prevention is always better than the cure. After awareness, prevention and control are the secondary steps in fire management. The SFMP puts forward measures to achieve the objectives of fire prevention.

d) Response

All fires start small, thus, detection at the earliest possible stage is critical and is therefore also regarded as being as important a part of preparedness as it is for ensuring an appropriate response.

6.3 **Financial Implications**

Although not always sufficiently so, most of the functions covered in the SFMP is already provided for in the Municipality's annual budget. These functions include that of internal training, fire prevention and -reaction capabilities, alien clearing and the preparation of firebreaks on municipal owned land.

6.4 **Legal Implications**

Numerous pieces of legislation impact on fire management and set out mandates for different stakeholders. This legislation stipulates that various government departments, spheres of government and landowners are mandated to deal with various aspects of fire management responsibilities. The most relevant legislation is listed under Chapter 2 of the SFMP and include the Constitution of the Republic Of South Africa (Act 108 of 1996), the National Environmental Management Act (107 of 1998), the Fire Brigade Services Act (99 of 1987) and the National Veld Fire Act (101 of 1998).

6.5 **Staff Implications**

This report has no staff implications to the Municipality.

6.6 **Previous / Relevant Council Resolutions:**

31ST Council Meeting: 2019-09-25: Item 11.1.1

RESOLVED (majority vote with abstentions)

- (a) that Council adopts the Stellenbosch Municipality Integrated Fire Management Plan (January 2019) to guide fire management within the WC024 area.

6.7 **Risk Implications**

The SFMP addresses a number of risks to the Municipality associated with veld fires. The purpose of this item is to address the risk of non-compliance to legislation listed under #6.4 above.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.1.3

- (a) that Council adopts the Stellenbosch Municipality Integrated Fire Management Plan (October 2024) as its 2nd Generation Integrated Fire Management Plan; and
- (b) that continuous communication be done with the communities regarding the risk of fires.

ANNEXURES**Annexure A:**

Stellenbosch Municipality Integrated Fire Management Plan (October 2024)

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REPORT DATE	11 October 2024

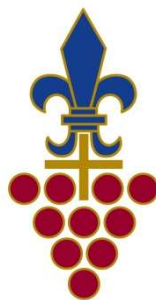
ANNEXURE A

STELLENBOSCH MUNICIPALITY

2ND GENERATION

INTEGRATED FIRE MANAGEMENT PLAN

October 2024



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

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1. INTRODUCTION

Stellenbosch Municipality (the Municipality), like the rest of the Western Cape, continue to be threatened by veld fires. The dominant vegetation type within the region is both fire-prone and fire-dependent. This is exacerbated by expansion of urban areas, alien vegetation and windy, hot and dry summer periods typical of the province.

The Stellenbosch Municipality Integrated Fire Management Plan (from hereon referred to as the Fire Management Plan or SFMP) serves to provide the necessary information for sound veld fire management with an emphasis on Stellenbosch Municipality's legal obligations as landowner. Stellenbosch Municipality's 1st SFMP was developed and approved by Council in 2019. This document serves as the Municipality's 5-year review and update of the latter.

1.1 CONTEXT

Stellenbosch Municipality forms part of the Cape Winelands District Municipality of the Western Cape Province (refer to Figure 1). The Municipality adjoins the Cape Metropolitan Area to the west and the Breede Valley, Drakenstein and Theewaterskloof Municipalities to the east, south and north respectively.

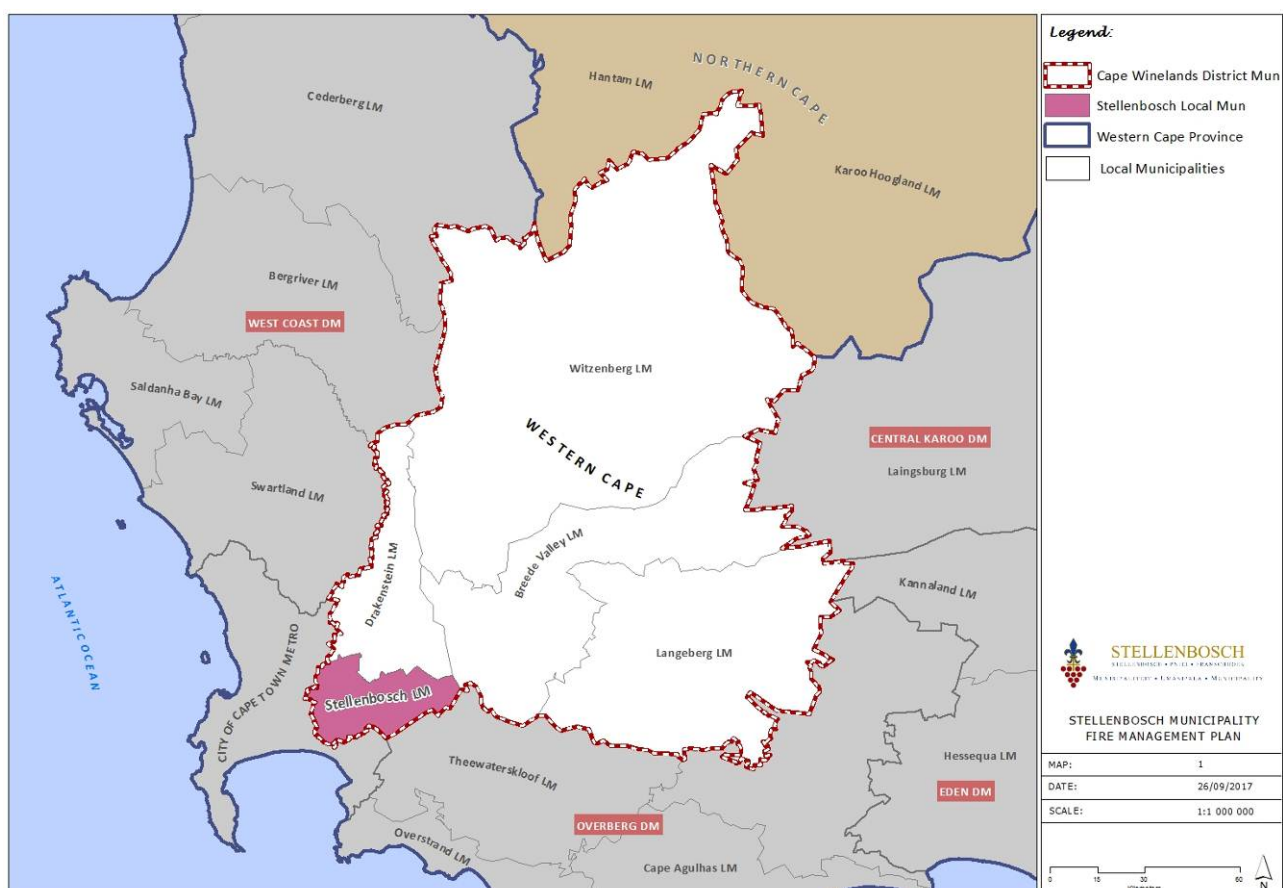


Figure 1: Location and context of Stellenbosch Municipality.

Various biophysical and biological characteristics of the Municipality, specifically related to the regions climate, topographical nature and vegetation, plays a major role in an increased risk of veld fires occurring in the area. These aspects are described under Section 3 below.

1.2 GOALS AND OBJECTIVES

The primary purpose of the SFMP is to ensure that veld fires are able to serve greater good than harm. It aims to eliminate loss of life, human injury, economic- and environmental losses as a result of veld fires. Furthermore, the overarching fire management goals (*italics*) and objectives (*bulleted*) as it pertains to Stellenbosch Municipality are the following:

Protect life and property.

- Minimise fire risks.
- Provide for the safety of residents, visitors, fire-fighters and staff.
- Directly protect personal property from the effects of fire.
- Achieve full compliance with the National Veld Fire Act (101 of 1998).
- Reduce fuels with prescribed fire and thinning in places where wildfire is a threat to people and property.
- Implement programs to prevent unplanned human-caused ignitions and reduce human-caused wildfires.
- Ensure organized, professional and coordinated response to fires.
- Strive to meet health and safety standards that relate to fire, particularly for air quality and on-the-job safety.

Protect natural and cultural resources from undesirable effects of fire and suppression.

- Reduce fuels with prescribed fire and thinning in places where fire would adversely affect estate resources.
- Avoid negative effects to sensitive areas.
- Employ minimum impact suppression tactics, particularly in ecologically sensitive areas.

Suppress unwanted fire.

- Ensure Stellenbosch Municipality is adequately prepared to suppress unwanted wildfires.
- Suppress human-caused fire.
- Prevent unwanted fire from spreading onto neighbouring land.

Allow fire to assume its natural role in ecosystems.

- Determine fire-related data needs relative to natural resources.
- Attempt to determine range of natural variation related to fire (in time, space and intensity), role of fire and fire effects.
- Promote research relative to data needs.

Manage fire cooperatively with neighbouring agencies and private land owners as well as other stakeholders.

- Maintain open lines of communication.
- Collaboratively plan and implement fire operations.
- Improve fire awareness.

The management approach as it relates to risk involved with veld fires is summarized in the table below. These aspects are addressed in the document.

Table 1: List of specific risk management options.

Management options	Descriptors
Avoid the risk	By deciding not to proceed with the activity likely to generate the veld fire risk. For example, prohibiting certain types of actions in areas prone to wildfires.
Reduce the hazard and the likelihood of exposure	Programs to reduce the level of fuel available to burn in a veld fire and improve the degree to which assets are protected. For example, the preparation of firebreaks or manual clearing of fire hazards as well as regular inspections.
Reduce ignitions	Programs to reduce the number of deliberate and accidental ignitions of human origin. For example, education and awareness programmes, fire bans and reduction in activities during high-risk season or periods.
Reduce consequences	This option includes various measures to reduce the consequence of wildfires, such as preparedness and contingency plans, wildfire recovery plans, community education programs for self-protection (lives and property), building restrictions and standards for areas prone to veld fires.

1.3 DOCUMENT STRUCTURE

In order to fulfil the objectives listed above the SFMP is structured to make provision for the following three components in the approach to the occurrence of veld fires (Figure 2):



Figure 2: Document structure.

a) Awareness

The majority of unwanted fires are caused by human intervention. Proper training and education will promote awareness of risks and the ability to make the right decisions in situations that demand quick and efficient response. It is essential to know where danger areas are, which season present the biggest risks and understand the local conditions which are conducive to fire inception and spread. It is essential for residence to be aware of what is going on around their property and in their immediate vicinity.

b) Prevention and preparedness

Prevention is always better than the cure. After awareness, prevention and control are the secondary steps in wildfire management. The SFMP puts forward measures to achieve the objectives of fire prevention.

Nature is in a constant state of flux and is significantly influenced by fluctuating and variable rainfall cycles. Whilst proper prevention techniques will significantly reduce the likelihood of spreading veld fires it needs to be accepted that, despite any effort made, we will never be able to control natural forces to the extent we may wish to. It is therefore equally necessary to be prepared for the inevitable in this regard.

Stellenbosch Municipality is committed to complying with the provisions of the National Veld Fire Act, i.e. being sufficiently prepared to react to fire, creating and maintaining adequate fire breaks, clearing municipal property of excess plant material that might fuel a fire, removing invasive alien plants, etc.

d) Response

All fires start small, thus, detection at the earliest possible stage is critical and is therefore also regarded as being as important a part of preparedness as it is for ensuring an appropriate response.

2 APPLICABLE LEGISLATION

Various pieces of legislation impact on fire management and set out mandates for different stakeholders. This legislation stipulates that various government departments, spheres of government and private sector are mandated to deal with aspects of fire management. The most relevant responsibilities are listed below.

2.1 THE CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA (ACT 108 OF 1996)

Section 24 of the Constitution provides that *everyone has the right to an environment that is not harmful to their health or well-being; and to have the environment protected, for the benefit of present and future generations, through reasonable legislative and other measures that prevent pollution and ecological degradation; promote conservation; and secure ecologically sustainable development and use of natural resources while promoting justifiable economic and social development.*

2.2 NATIONAL ENVIRONMENTAL MANAGEMENT ACT (NEMA) (107 OF 1998)

Section 28 of NEMA creates a general duty of care on every person to *take reasonable measures to prevent significant pollution or degradation of the environment from occurring, continuing or recurring, or, in so far as such harm to the environment is authorised by law or cannot reasonably be avoided or stopped, to minimise and rectify such pollution or degradation of the environment.*

2.3 DISASTER MANAGEMENT ACT (57 OF 2002)

The Department of Cooperative Government and Traditional Affairs administers the Disaster Management Act. The Act provides for an integrated and coordinated disaster management policy that focuses on preventing or reducing the risk of disasters, mitigating the severity of disasters, emergency preparedness, rapid and effective response to disasters, and post-disaster recovery amongst others. Fires, including wildfires, are a major hazard to the country and are regarded as one of the potential disaster areas. The Act requires each sphere of government to prepare a disaster management plan and mandates provinces and districts to respond to such disasters.

Section 42 of the Act states that the district municipality must establish a disaster management strategy. Section 32 states that a disaster management centre must promote an integrated and coordinated approach to disaster management in the municipal area, with special emphasis on prevention and mitigation, and coordinate other spheres of government and role-players. Section 30(1)(b) creates an obligation on the service to adopt proactive mitigation, which would include mitigation of wildfires. The Act gives the executive of the province the overarching control of a provincial disaster, with powers that override those of the Chief Fire Officer of a service within an affected municipality.

The executive of the province, in adopting proactive mitigation steps designed to minimise the likelihood or impact of severe wildfires, therefore may set certain requirements for district and local authorities and other stakeholders. The Disaster Management Act thus provides for the establishment of the framework within which Integrated Fire Management must take place.

2.4 FIRE BRIGADE SERVICES ACT (99 OF 1987)

The Department of Cooperative Government and Traditional Affairs administers the Fire Brigade Services Act. The Act is the primary piece of legislation regulating fire services and seeks to provide for the establishment, maintenance, employment, coordination, and standardisation of fire brigade services. In terms of the Act, district and local municipalities are required to establish a fire fighting service. The Act also provides for the Minister to designate fire fighting services. Further, it provides for the appointment of a Chief Fire Officer, the introduction of fees for the service, and the conclusion of agreements with other fire services so as to render a more efficient fire service.

2.5 NATIONAL VELD FIRE ACT (101 OF 1998)

Veld fires in South Africa are dealt with under the National Veld Fire Act. The purpose of the National Veld Fire Act is *to prevent and combat veld, forest and mountain fires throughout the Republic*.

The Act places the duty on land owners to make provision for the management of veld fires on their own land. Failure to do so may result in penalties being enforced (refer to Section 24 and 25 of the above Act) and claims lodged against a landowner if the above Act's requirements were not met.

In terms of the National Veld Fire Act the following responsibilities apply to landowners:

- The landowner on whose land a fire may start, or from whose land it may spread across boundaries, must prepare and maintain a firebreak on his or her side of the boundary between his or her land and any adjoining land. Owners of adjoining land may agree to position a common firebreak away from the boundary.
- The landowner on whose land a fire may start, or from whose land it may spread across boundaries, must have in place:
 - Such equipment, protective clothing and trained personnel required to extinguishing such fire as may occur as prescribed in the FPA (Fire Protection Association) regulations.
 - If there are no regulations applicable, then as reasonably required in the circumstances.

- Take all reasonable steps to notify the Fire Protection Officer (FPO) of the local FPA should a fire break out.
 - Do everything in their reasonable power to stop the spread of the fire.
- The Act requires that should the owner be absent, a known and identified other person responsible needs to be present on or near this land to:
 - Extinguish a fire if one breaks out, or assist or instruct others to do so.
 - Take all reasonable steps to alert the neighbours and the FPO.
 - The owner may appoint an agent to act on his or her behalf to perform these duties.

The Act compels a municipality, state-owned enterprise, public entity or other organ of state which owns land to join the local FPA.

SECTION A: AWARENESS**SECTION SYNOPSIS**

This section describes the main characteristics of Stellenbosch Municipality that makes the area susceptible to the occurrence of veld fires and ways to increase awareness about the risk of fire, as well as measures to increase general awareness of staff and the public in this regard.

3 STELLENBOSCH MUNICIPALITY AND FIRE**3.1 CLIMATE**

Stellenbosch Municipality has a Mediterranean climate characterised by warm, dry summers and cold, wet winters. Summers are generally hot with temperatures averaging between 25° and 30°C. Heat waves lasting a few days occur reasonably frequently in summer. The *Status Quo report on the climate change in the Western Cape* (June 2005)¹ states that the future climate of the Western Cape is likely to be warmer and drier than at present, according to a number of current model projections. In support of these projections, recent temperatures trends reveal appreciable warming in the Western Cape over the past three decades. Rainfall trends are not as clearly identifiable. A future that is warmer, and possibly drier, will encompass increase in already high risk of wildfires occurring within the region.

Stellenbosch Municipality is located within the winter rainfall area. The Municipality receives approximately 80% of its annual rainfall in the winter months typically as cyclonic rain from cold fronts, and 20% during its summer months (Elsenburg, 1990). Most areas in the Municipality have moderate to low rainfall, except for the mountain areas, which have been known to receive some of the highest levels of rainfalls in the country. These high rainfall areas, however, constitute only a very small part of the Municipality. Rainfall across the Municipality varies from 200 mm to 3 000 mm per year, in the higher peaks of the Groot Drakenstein mountain range, decreasing to the west away from the influence of the mountains.

3.2 TOPOGRAPHY

Stellenbosch Municipality is characterised by a diversity of topographical features from gently rolling hills to wide open plains, high impressive mountains and secluded valleys (see Figure 3). As stated above, the most defining feature of the Municipality is its mountain ranges, which give shape and a magnificent backdrop to its fertile agricultural valleys. The central part of the Municipality is characterised by steep valleys and high peaks, i.e. Simonsberg, Jonkershoek Mountains and Groot Drakenstein Mountains. The topography of the area makes access and the management of a large part of the region challenging.

¹ Department of Environmental Affairs and Development Planning (DEA&DP) 2005: *A Status Quo, vulnerability and adaptation assessment of the physical and socio-economic effects of climate change in the Western Cape*. CSIR Environmentek: Stellenbosch. Report No. ENV-S-C 2005-073

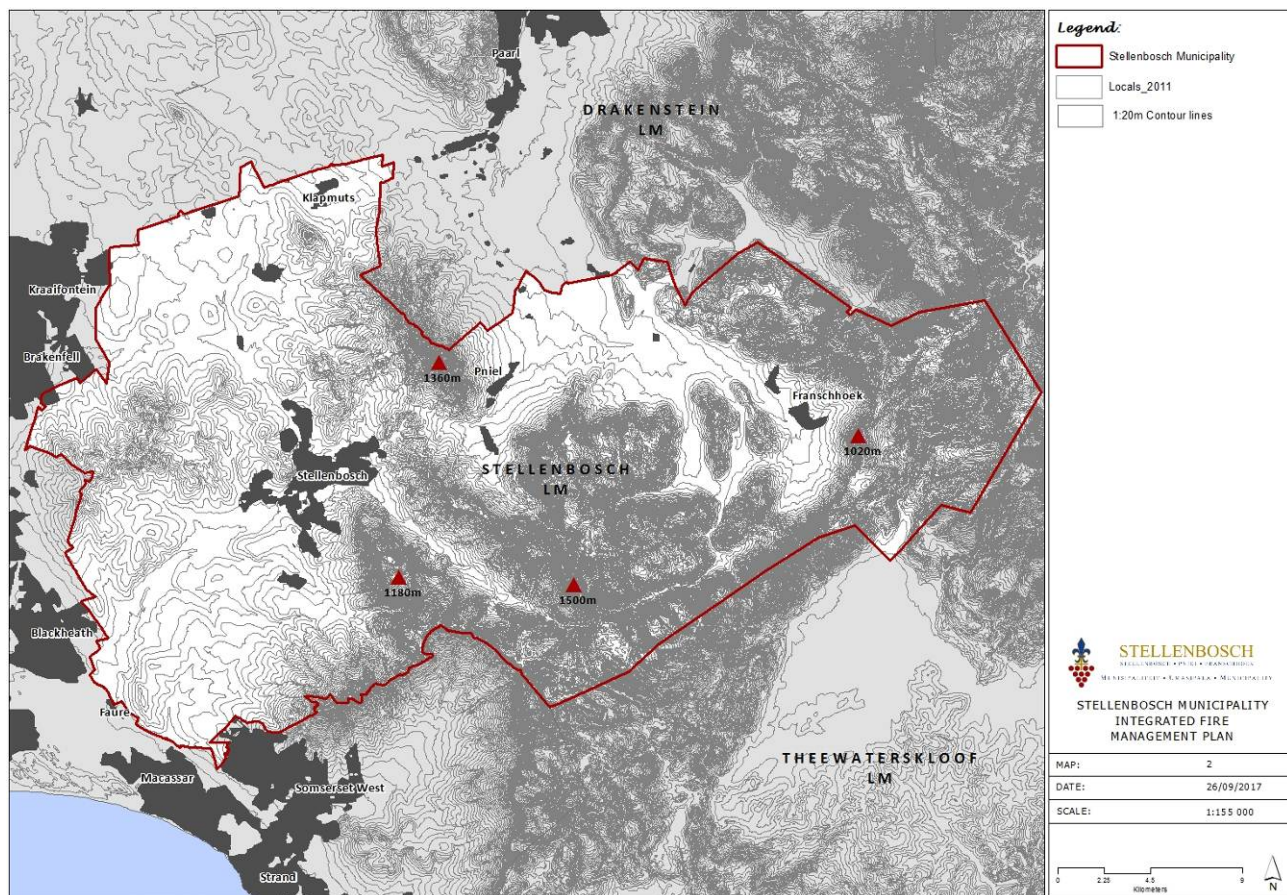


Figure 3: Topography of Stellenbosch Municipality.

3.3 ECOLOGY

Stellenbosch Municipality is wholly located within the fynbos biome (Figure 4). When planning for fire management within the fynbos biome it is important to understand the relationship between fire and fynbos.

Fynbos is fire-adapted vegetation that requires regular burning for its persistence. In the absence of fire, fynbos is gradually replaced by thicket species. It thrives in infertile soils and fire is the mechanism that recycles precious nutrients from old moribund growth into the soil. Fire in fynbos is far from a disaster, but rather a crucial trigger that resets the fynbos 'successional clock'. It provides the stimulus for dormant seeds to germinate and the opportunity for many annuals, short-lived perennials and bulbs to grow, flower and seed during times of abundant nutrients and sunlight. They complete their short life cycles, returning to the soil as the larger shrubs overwhelm them, and remain dormant until the next fire. The optimal fire cycle for fynbos is 10-14 years. Shorter fire cycles can wipe out slow maturing species, while species start dying when intervals become too long².

Fire season is predominately during the months of November to April when the fire risk is at its highest.

² <http://www.fynboshub.co.za/fynbos-and-fire/>

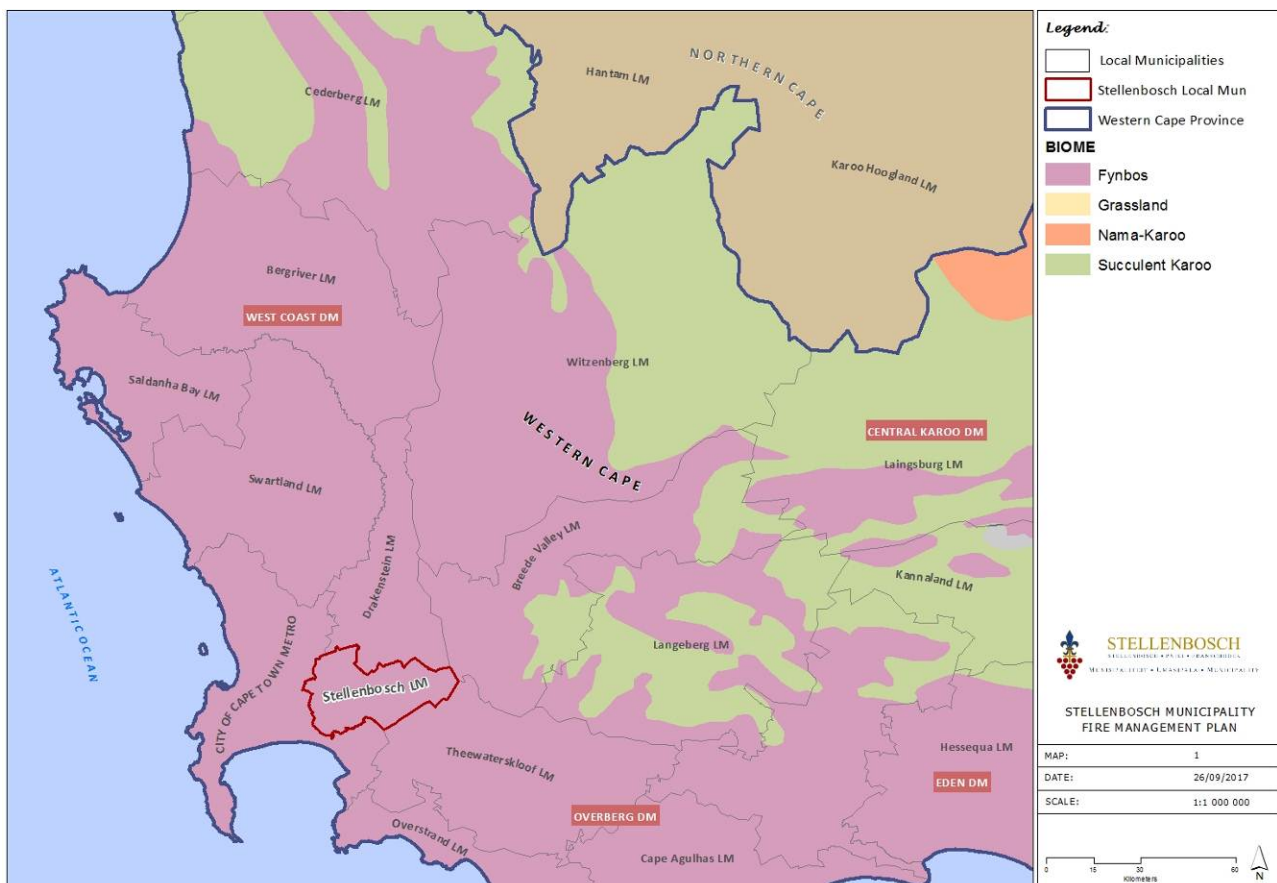


Figure 4: The Fynbos Biome.

3.4 VELD FIRE HISTORY

Figure 5 depicts veld fires that occurred in and around Stellenbosch Municipality since 1970 until 2015. During this period there were ± 275 fire recorded (BGIS). From the information provided in Figure 5 it is important to note that the major fires that occurred in an around Stellenbosch Municipality in recent history are closely associated with the natural areas. Awareness, prevention and preparedness strategies should therefore be focussed and geared to manage fire in and from these areas.

3.5 RISK ASSESSMENT FOR STELLENBOSCH MUNICIPALITY

Veld fires are listed as a risk or hazard in the Disaster Hazard, Vulnerability and Risk Assessment for Stellenbosch Municipality. The areas identified as being High Risk areas (Figure 6) coincides with the information provided in paragraph 3.4 above and depicted in Figure 5, i.e. natural, high lying areas. Other areas listed a risk areas include those associated with:

- transport routes,
- powerlines and
- informal settlements.

In terms of the above assessment all settlements within the Municipality are at medium risk with regards to fire. The northern section of Franschhoek town is within 100 meter of a high fire hazard area.

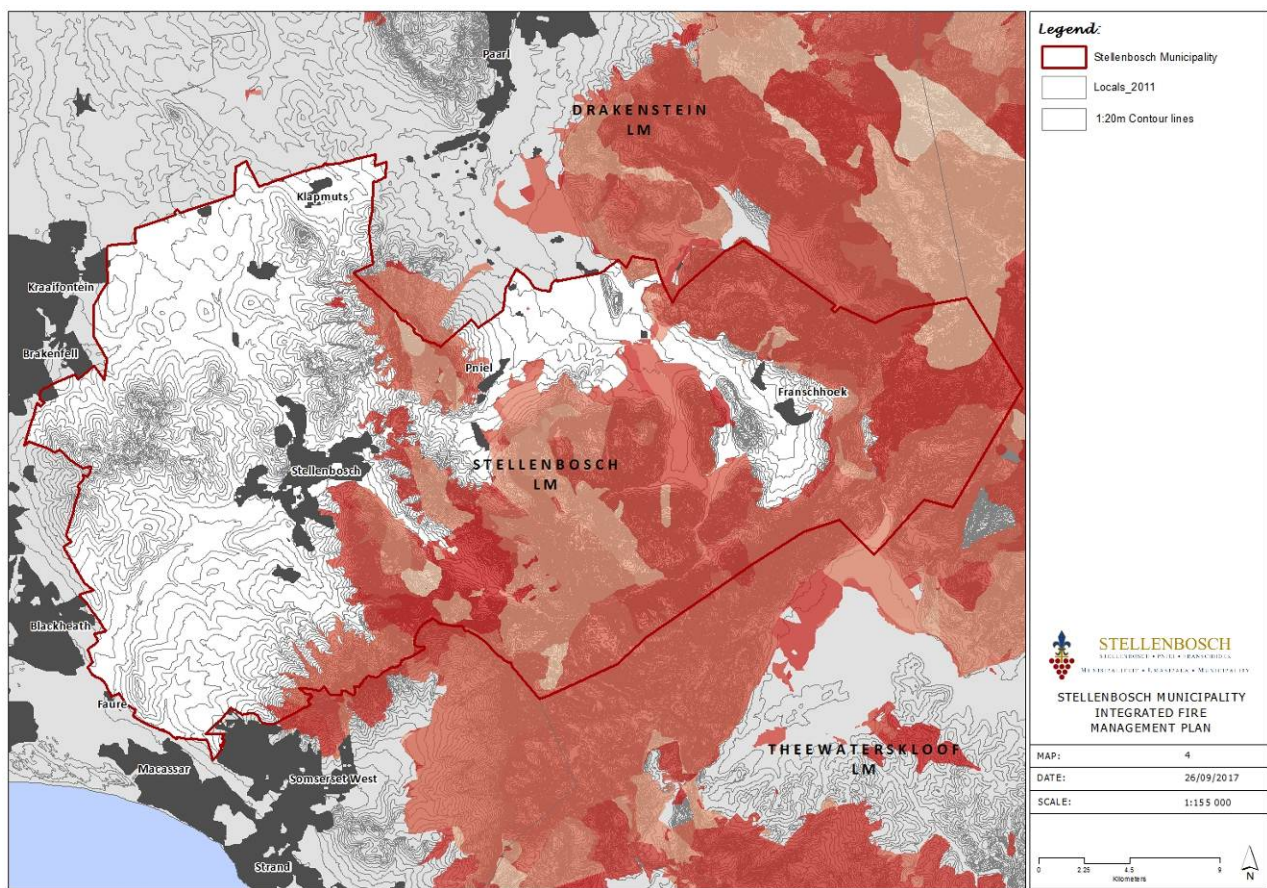


Figure 5: Veld Fire History.

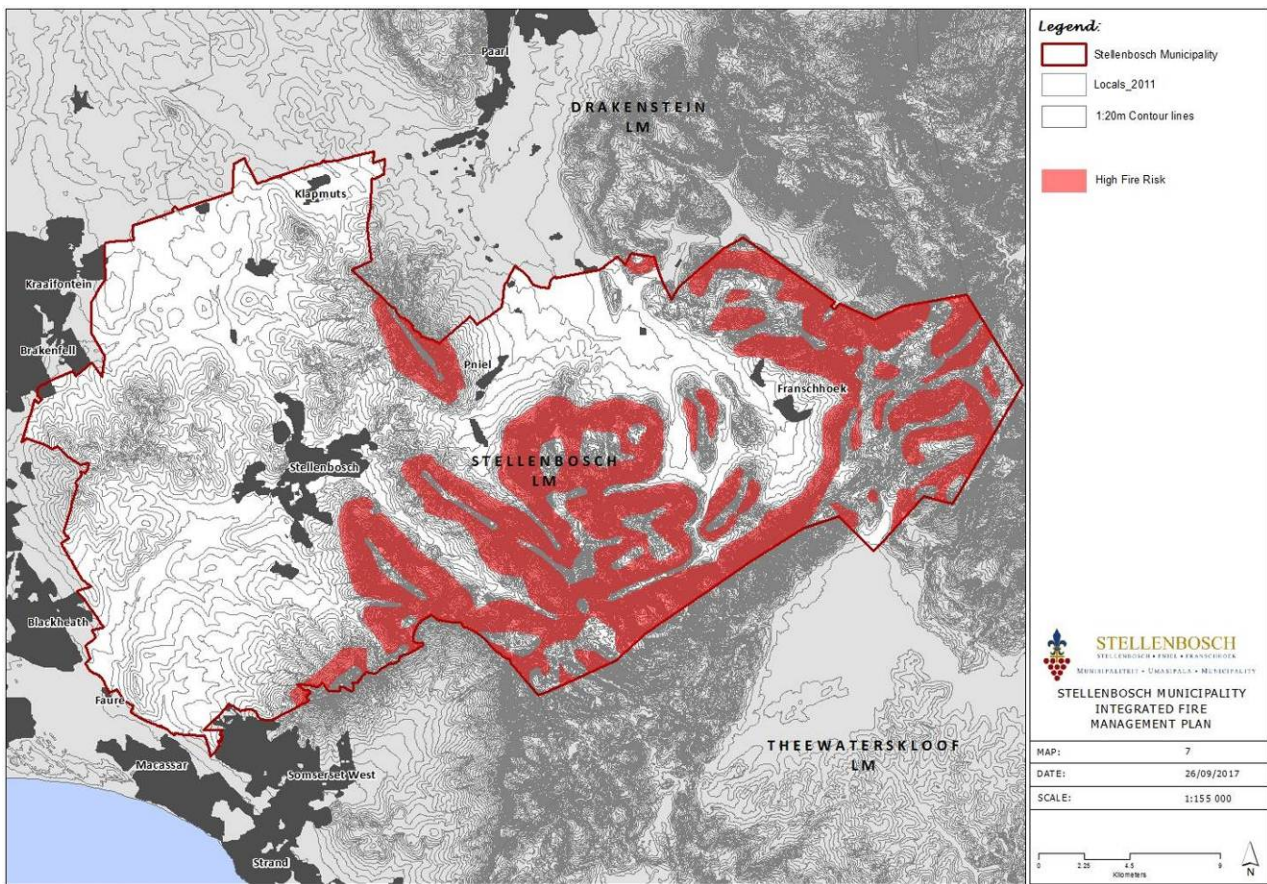


Figure 6: High Risk Areas for veld fires.

Further areas of risk to the Municipality include:

- **Sufficient funding** to administer effective alien clearing and prepare firebreaks on all municipal owned land.
- **Council liability** in terms of the National Veld Fire Act for the potential origin or spread of fire from municipal land under lease agreement.
- **Coordination** between other agencies for the implementation and maintenance of fire prevention measures on land not owned by the Municipality but identified in the Disaster Hazard, Vulnerability and Risk Assessment. These areas include vacant (municipal owned) areas, areas along transport routes, powerlines, the urban fringe, open (recreational) areas and informal settlements.
- **Old forestry areas** with limited access control used for recreational purposes.

4 LANDOWNERS AND FIRE

The National Veld Fire Act impose a number of landowner duties intended to reduce the harm from wildfires. These are:

- You may not start a wildfire (Section 18(1)).
- You may only start a fire, including a cooking or braai fire, in a designated area.
- You must have equipment available to fight wildfires (Section 17(1)).
- You must have trained personnel available to fight wildfires (Section 17(1)).
- You must have a person on the property who keeps a lookout for fires (Section 17(2)).
- You must establish a system of firebreaks (Section 12).
- You may not burn firebreaks or carry out controlled burns when the Fire Danger Index is high or the FPA has objected to such burning taking place.
- You must manage the fuel load on land under your control. This means that you must remove invasive alien vegetation from the land, as well as other vegetation that creates unwanted fuel loads.

Section 34 of the National Veld Fire Act creates a presumption of negligence in relation to wildfires. If a person bringing a civil claim against a landowner proves that he or she suffered loss, the loss was caused by a wildfire and the wildfire started on or spread from land owned by the landowner. The landowner against whom the claim is made is presumed to have acted negligently in relation to the wildfire unless the landowner proves that he or she was not negligent or the landowner is a member of an FPA in the area where the fire occurred, in which case the person bringing the claim must prove that he or she was negligent.

5 AWARENESS PROGRAMS

Communication and awareness must be focussed to be effective, and so, to be effective we need to know *WHO* we want to raise awareness with and *HOW* does one do this.

Target audiences (who) would include groups such as:

- Staff
- Neighbouring landowners
- Community
- Schools

Different types of media (how) have different needs. The most suitable types of media include:

- Print
- Television
- Radio
- Website
- Posters and notice boards
- Public Relations Consultants

The principles of a communication strategy are who is the target audience, what message will they be given and when will the message be given? There are four steps to implementing this strategy:

- Step 1:** Understand your audiences and the wildfire prevention problems that have to be addressed. Focus on the problem issues.
- Step 2:** Determine the people who can help solve the problem, as this is the target audience. Then decide what they need to know about veldfire – that's your message.
- Step 3:** Establish what newspapers or magazines your target audience read, what radio stations they listen to and what TV channels they watch – the media you need to work with.
- Step 4:** Determine the best time to deliver your message to the target audiences. And remember that wildfire messages can be linked to a number of other events such as Heritage Day (24th September). Heritage Day also coincides roughly with the beginning of the fire season on the Cape Peninsula.

A further means to communicate the risk of fire is through a Fire Danger Index. The Minister prepares and maintains a fire danger rating system for the entire country in consultation with the South African Weather Bureau and the FPAs. The Minister must communicate the rating to the fire protection associations in the region and must publish warnings when the fire danger rating is high in any region. This must be published in newspapers and television channels. When the minister has published a warning, no person may light, use or maintain a fire in the open air in the region where the fire danger is high.

The Fire Department may collate a fire danger index daily rating and to communicate such to staff and the public. A simple but effective fire danger rating can be applied within the Municipality (refer to Table 2). Fire danger ratings must be assessed weekly during the fire season. The fire danger rating system must take into account the following factors:

- (i) topography,
- (ii) type of vegetation in the area,
- (iii) seasonal climatic cycle,
- (iv) typical weather conditions,
- (v) recent weather conditions,
- (vi) current weather conditions,
- (vii) forecasted weather conditions, and
- (viii) any other relevant matter.

The fire danger rating system must show the rating in a clear format identifying what activities are dangerous and what precautions should be taken for each rating.

Table 2: Fire Danger Index.

Fire Index	Danger	Fire Conditions	Fire management preparation
	Safe		<ul style="list-style-type: none"> • Basic minimum fire fighting preparedness apply
	Moderate to safe		<ul style="list-style-type: none"> • Standby operational on a roster basis • Proactive fire management measures undertaken as planned
	Moderate to high		<ul style="list-style-type: none"> • Standby operational on a roster basis • Limited/no proactive burning interventions • Open fires only permitted in authorised fireplaces
	High		<ul style="list-style-type: none"> • Standby operational on a roster basis • Open fires only permitted in authorised fireplaces • Designated management staff available for wildfire response
	Very high to extreme		<ul style="list-style-type: none"> • Standby fully operational • No open fires • Fire response team (proto-team) working close to fire-fighting equipment • Test fire-fighting equipment • Deploy field staff in safe areas only

6 DIFFERENT TYPES OF FIRES

Specific terminology describes the types of fires and burning conditions. Some of these are listed below.

Table 3: Terminology to describe the types of fires and burning conditions.

Term	Description
Arson fire	An uncontrolled fire wilfully ignited by anyone to burn or spread to vegetation or property without consent of the owner or his/her agent.
Block burn	A prescribed burn in a pre-determined and specified land area.
Brush fire	A fire burning in vegetation that is predominantly shrubs, brush, and scrub growth.
Catastrophic fire	A fire that causes unrecoverable damage to property, loss of life and limb. In plantations, the area is more than 100 ha (250 acres).
Controlled fire	A fire that is subject to a line of control around a fire, any spot fire from it, and any interior island to be saved, effectively preventing any unplanned spread.
Crown fire	A fire that burns in and advances through the top leaves or the crown of trees or shrubs.

Debris burning fire	A fire spreading from any fire originally ignited to clear land or burn rubbish, garbage, crop stubble, or meadows (excluding incendiary fires).
Ecological burn	A form of prescribed burning involving the treatment of vegetation by burning it in predetermined areas to achieve specified ecological objectives.
Forest fire	A fire burning mainly in a forest and/or woodland.
Fuel reduction burn	The planned application of fire to reduce hazardous fuel quantities, and undertaken in prescribed environmental conditions within defined boundaries.
Ground fire	A fire that is burning below the surface of the ground in roots, peat, coal, decaying plant material, etc.
Human-caused fire	Any fire caused directly or indirectly by a person.
Mega fire	A wildfire or concurrent series of wildfires that is in the upper percentile of the fire regime.
Open burn	Burning of wastes in the open or in an open dump.
Out-of-control fire	A fire that has reached the intensity where no attempt is or can be made to stop the head of the fire using a direct attack. Only the flanks can be attacked.
Prescribed burn	The controlled application of fire under specified environmental conditions to a predetermined area and at the time, intensity, and rate of spread required to attain planned resource management objectives. It is undertaken in specified environmental conditions. Generally, it requires the specific authorisation of the fire management authority.
Prescribed fire	Any fire ignited by management actions to meet specific objectives. A written, approved burn plan must exist, and approving agency requirements (where applicable) must be met, prior to ignition.
Spot fire	Isolated fire started ahead of the main fire by sparks, embers or other ignited material, sometimes to a distance of several kilometres.
Structural fire	A fire originating in or burning any part or all of a building or shelter.
Surface fire	Fire that moves through combustible material located on the ground.
Uncontrolled fire	Any fire that threatens to destroy life, property, or natural resources, and (a) is not burning within the confines of firebreaks, or (b) is burning with such intensity that it could not be readily extinguished with ordinary, commonly available tools.
Veldfire	Described in the NVFFA as “a veld, forest, or mountain fire”. A vegetation fire outside the urban-rural interface; a general term to describe fire in vegetation. In this context these forms of fire are collectively referred to as “wildfires”.
Wildfire	A vegetation fire accidentally or deliberately ignited but burning out of control, including veld and forest fires.
Wildfires	A fire burning outside the urban areas, either as a prescribed burn or as a wildfire.

7 MANAGEMENT ACTIONS

The following management actions must be implemented to in an effort to increase awareness among all role-players within the Municipality as it pertains to the management of veldfires.

Table 4: Awareness – Management Actions.

Action	Responsible Department	Timeframe
Educate staff on the characteristics that makes the municipal area conducive to veld fires.	Fire Department Env. Management	Immediate & ongoing
Communicate to management the legal requirements as per the National Veld Fire Act applicable to the Municipality.	Env. Management	Immediate
Communicate to lessees renting farm- and other land from the Municipality as to their legal requirements as per the National Veld Fire Act.	Property Management	Immediate
Include fire awarens in the existing educational and awareness programs presented.	Fire Department Env. Management	Immediate & ongoing
Develop a fire danger rating system.	Fire Department Fire protection Association	Immediate & ongoing
Communicate fire danger rating to the public.	Fire Department Fire protection Association	Immediate & ongoing

SECTION B: PREVENTION AND PREPAREDNESS**SECTION SYNOPSIS**

This section describes activities to reduce or mitigate the risk or effect of veld fires. These include:

- a) Alien clearing
- b) Firebreaks
- c) Preparedness

8 STELLENBOSCH MUNICIPALITY FIRE FIGHTING CAPACTIY

Stellenbosch Municipality's fire fighting capability and responsibility vests with its Fire Department.

8.1 FACILITIESNational Veld Fire Act (101 of 1998)

In terms of section 17(1)(a) every owner on whose land a veldfire may start or burn, or from whose land it may spread must have equipment, protective clothing and trained personnel for extinguishing fires.

Occupational Health & Safety Act (85 of 1993)

This Act specifies that employees need to provide and maintain a safe working environment for their staff. In terms of section 8: 1 & 2 (a-j) every employer shall provide and maintain, as far as is reasonably practicable, a working environment that is safe and without risk to the health of its employees without derogating from the generality of an employer's duties under subsection (1), the matters to which those duties refer include in particular – the provision and maintenance of systems of work, plant and machinery that, as far as is reasonably practicable, are safe and without risks to health.

Stellenbosch Municipality has three fire stations. One is located in Stellenbosch, one in La Motte (near Franschhoek) and the third in Klapmuts (Figure 7). Cape Winelands District Municipality has a fire station located in Stellenbosch. Environmental Management, a section operating under the Directorate: Community and Protection Services, has limited fire-fighting capability with facilities and equipment situated in Stellenbosch and Franschhoek.

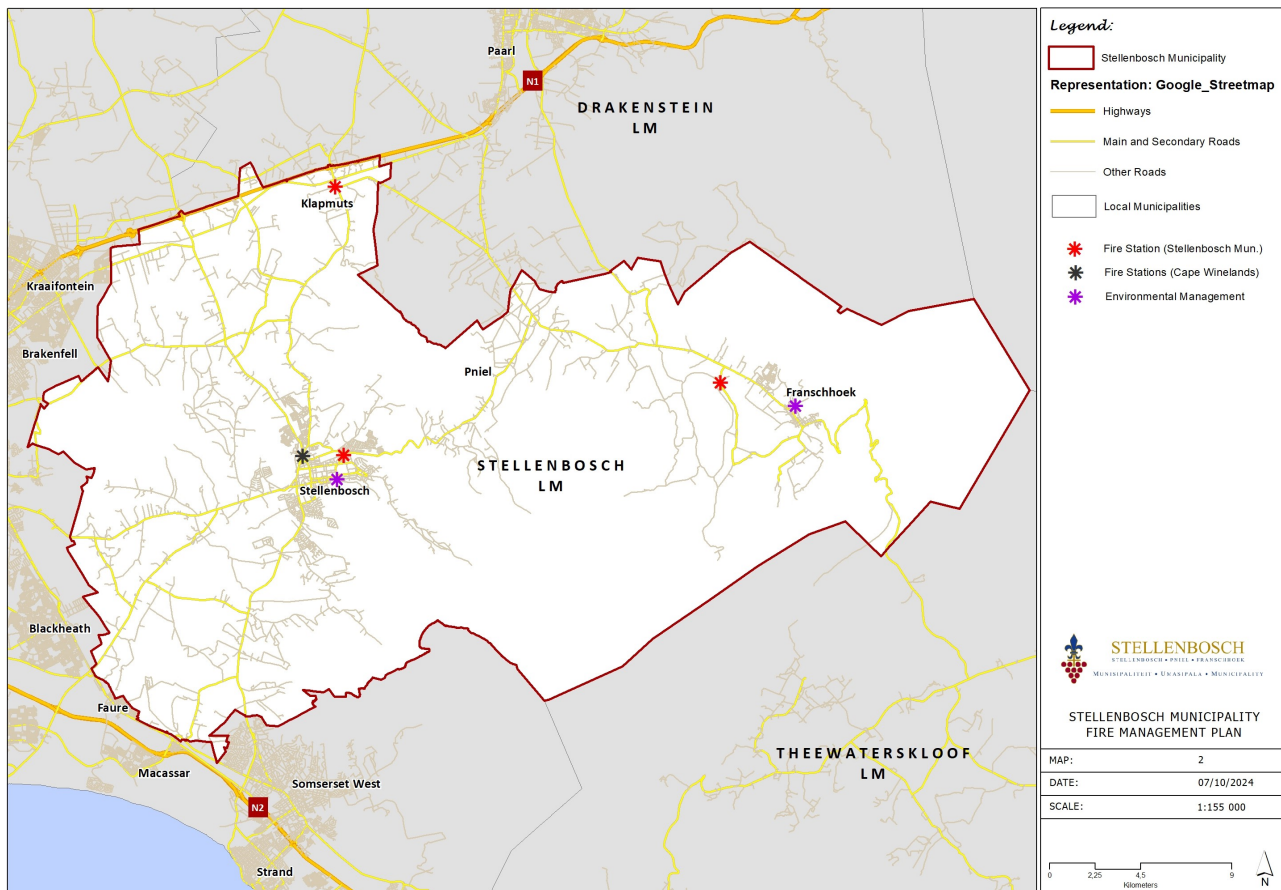


Figure 7: Stellenbosch Municipality Fire Stations and fire suppression facilities.

8.2 EQUIPMENT

The following fire fighting equipment is available to the respective departments directly involved in fire prevention and response:

8.2.1 Fire Department

Vehicles

The Fire Department has the following equipment:

- 3 x Land Cruiser rapid response units (500l tanks)
- 5 x Medium-pumpers (2500l tanks)
- 3 x Water tanker (5 000l, 6 000l and 12 000l tanks)
- 3 x Major-pumpers (3000l tanks)
- 3 x Skids

Two (2) of the medium pumpers are located at the La Motte station, one (1) major pumper in Klappmuts whilst the rest are located in Stellenbosch.

8.2.2 Environmental Management

Vehicles

Environmental Management 2 x Rapid response units (500l tanks). Both units are located in Stellenbosch.

Tools

Environmental Management has the following tools:

- 15 x *Brandplakke*
- 5 x Rake-hoes

8.3 STAFF**8.3.1 Fire Department**

The Fire Department has a total of 20 staff members available on a 24/7 basis. 12 Of these staff members are located in the Stellenbosch station, 4 in La Motte and 4 in Klapmuts.

8.3.2 Environmental Management

Environmental Management has in the order of 15 staff members that work on alien clearing and firebreak preparation. These personnel can react to fire. They are on duty during office hours (7:30 – 16:15).

Table 5: Stellenbosch Municipality fire fighting capacity.

	Staff (basis)	Vehicles	Tools
Fire Department (Stellenb)	12 (24/7)	3 x Rapid response units (500l)	
		1 x Med-pumper (2 500l)	
		1 x Water tanker (4 500l)	
		2 x Major-pumpers (3 000l)	
Fire Department (La Motte)	4 (24/7)	1 x Medium-pumpers	
		1 x Skid Unit	
Fire Department (Klapmuts)	4 (24/7)	1 x Major-pumpers (3 000l)	
Environmental Management (Stellenb)	15 (7:30-16:15)	2 x Rapid response units (500l)	15 x <i>Brandplakke</i>
			5 x Rake-hoes

Importantly, Environmental Management staff will be under the supervision and command of the Fire Department in the event that they are required and called out to assist with the control of a fire.

The Fire Department strive to manage and maintain its equipment according to SANS 10090 standards.

8.4 PREPAREDNESS

The level of preparedness during the fire season should be based on the Fire Danger Rating. However, basic preparedness levels that should be maintained throughout the fire season are:

- Vehicles to be used for firefighting must be equipped with basic veldfire response tools.
- Tools to be checked once a week and checklists signed.
- Motorised, electrical or mechanical equipment must be checked daily.
- Any defects or damage to vehicles or equipment must be reported and repaired.
- Standby crews must, at all times, be ready to depart immediately in event of a reported veldfire.

- On the alarm being given all crew must immediately proceed to the point of assembly with their respective equipment.
- Where there are radio blind-spots measures must be taken to ensure that fire crews are in contact with the Control Room.
- A standby crew should be maintained after hours throughout the fire season. When fire danger is exceptionally high crews of volunteers may also be kept on standby.

8.5 STRUCTURE, ROLES AND RESPONSIBILITIES

As stated above Stellenbosch Municipality's firefighting capability and responsibility vests with the Fire Department, with limited fire-fighting capability and support from Environmental Management. Whilst the Fire Department primary purpose is to respond to incidents, Environmental Management's role is geared towards to fuel load reduction and, therefore, the prevention of fires.



9 FUEL LOAD REDUCTION

It is important to understand the basics of fire before preparation can be made for efficient control thereof. It is essential to note that three environmental components are required for a fire to occur. These are oxygen, heat and fuel (refer to Figure 8). Whilst the atmosphere contains 21% oxygen, only 16% oxygen needs to be in the air for a fire to start. Fuel is any living or dead material that will burn. If ignition occurs in the situation or environment where all three elements are present combustion will result and a fire will continue to burn until one of the three elements are removed.

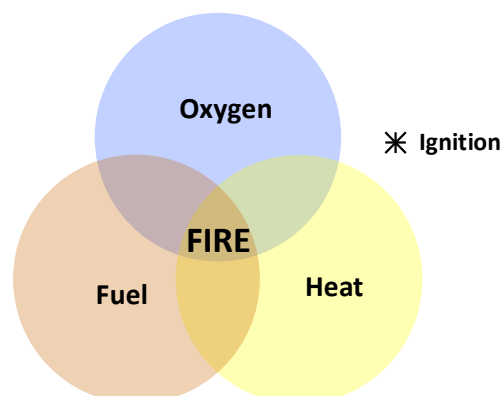


Figure 8: Basic elements of fire.

It is difficult to exclude oxygen from fires. Heat is considered a constant. However, a reduction in fuel will reduce the total energy output (refer to Figure 9). Fuel, or more specifically the amount of fuel, is the aspect that can be influenced most. It therefore becomes the most critical factor in the prevention and control of fire.

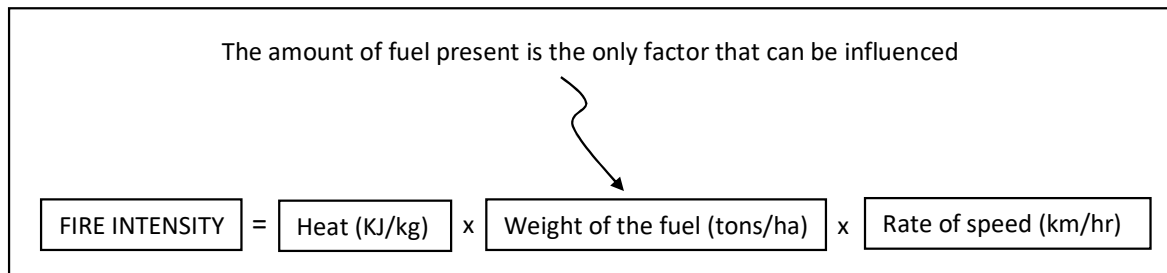


Figure 9: The factors determining the intensity of fire.

Two ways of reducing the fuel load are alien vegetation clearing or control and the establishment and maintenance of firebreaks.

9.1 ALIEN CLEARING

Invasive alien plants (IAP) are plant species that have been introduced, either intentionally or unintentionally, to South Africa. They can reproduce rapidly in their new environments and tend to out-compete indigenous plants. The result usually includes a variety of negative ecological, social, and economic impacts. Invasive alien species pose the biggest threat to biodiversity after direct habitat destruction.

Approximately 8 750 alien species have been introduced into South Africa, 161 of which are seriously invasive species, and is estimated to cover over 10 million hectares (almost 8%) of South Africa's land surface. Expectations are that the impact will double every fifteen years if they are left un-managed³. Known for its renowned fynbos biome, the Western Cape is the most severely invaded province, with the wetter catchments of the coastal mountain ranges and the broad coastal lowlands being the most effected regions. The invasion of AIPs within the fynbos biome has called for elevated levels alarm since the early decades of this century⁴. Invasive plant species such as the *Acacia saligna* (Port Jackson), *Acacia mearnsii* (Blackwattle) and *Pinus pinaster* (Cluster Pines) are found in the fynbos introduced to enhance the value of the Cape's resources, pines originated from Europe while the *Acacias* are originally from Australia. Although many of these species still support several industries, their negative impact are becoming more prominent, leading to a urgent need to protect our natural resources.

IAPs are characterised by being able to reproduce rapidly in their new environments, and this is usually due to a combination of factors, including:

- A lack of natural enemies in the new environment
- Resistance to local diseases and other plant pathogens
- Highly competitive growth and colonising strategies that provide them with a competitive edge, and an ability to out-grow local indigenous plants

IAPs can significantly alter the composition, structure and functionality of ecosystems. As a result, they degrade the productive potential of the land, intensify the damage caused by veld fires and flooding, increase soil erosion, and impact on the health of rivers and estuaries. Indigenous species may be reduced in numbers/coverage, or may be lost as a result of IAP infestations, posing a threat to South Africa's natural heritage in sensitive locations.

³ Schonegeval 2001; Versfeld, Maitre and Chapman, 1998.

⁴ Macdonals *et al.* 1985.

The National Environmental Management Biodiversity Act (10 of 2004) (NEMBA), Section 76, states that all organs of state are required to draw up an invasive and alien monitoring, control and eradication plan for the land under their control. In terms of Section 4(2)(a) of the NEMBA all municipalities are required to manage and conserve biological diversity. This includes taking steps to control and eradicate Invasive Alien Plants (IAP) in areas that they own or manage.

Conservation of Agricultural Resources Act, 43 of 1983

In terms of the amendments to the regulations under the Conservation of Agricultural Resources Act, 43 of 1983 (CARA), all declared aliens must be controlled. Landowners are legally responsible for the control of invasive alien plants on their property. In terms of the above act alien invasive plants are described to one of the following categories:

- Category 1: Prohibited and must be controlled.
- Category 2: May be grown in demarcated areas provided that there is a permit in place and steps taken to prevent spread.
- Category 3: May no longer be planted. Existing plants may be retained as long as all reasonable steps are taken to prevent spread, except within the flood line of watercourses and wetlands.

National Environmental Management: Biodiversity Act, 10 of 2004

National Environmental Management: Biodiversity Act, 10 of 2004 (NEMBA), regulates all invasive organisms in South Africa. Regulations have been published in Government Notices R.506, R.507, R.508 and R.509 of 2013 under NEMBA. According to this act and the regulations any species designated under Section 70 cannot be propagated, grown, bought or sold without a permit. Categories listed are:

- Category 1a: Invasive species requiring compulsory control. Any specimen of a Category 1a listed species must, by law, be eradicated.
- Category 1b: Invasive species requiring compulsory control as part of an invasive species control program. These species must be removed and destroyed.
- Category 2: Invasive species regulated by area. A demarcation permit is required to import, possess, grow, breed, move, sell, buy or accept as gift any plants listed as Category 2 plants. No permits will be issued for Category 2 plants to exist in riparian zones.
- Category 3: Invasive species regulated by activity. An individual plant permit is required to undertake any of the following restricted activities: import, possess, grow, breed, move, sell, buy or accept as gift. No permits will be issued for Category 3 plants to exist in riparian zones.

Aliens that are regulated in terms of CARA as weeds and invader plants are exempted from NEMBA. This implies that the provisions of the CARA in respect of listed weeds and invader plants supersede those of the NEMBA.

Stellenbosch Municipality has prepared and adopted the Stellenbosch Municipality Invasive Alien Management Plan (April, 2017 – reviewed in 2022). The purpose of this document is to respond to this obligation and to coordinate the Municipality's approach in this regard in order to reduce future IAP control costs and improve the integrity of the natural areas and ecosystems in Stellenbosch Municipality. This plan addresses invasive alien control in the nature areas owned and maintained by the municipality itself. These properties include:

- Papegaaiberg Nature Reserve
- Paradyskloof, including the areas of Stellenboschberg and Brandwacht
- Ida's Valley Dam Area

- Botmaskop
- Louwsbos Plantation (Raithby Critical Biodiversity Area)
- Jan Marais Park
- Mont Rochelle Nature Reserve
- Wemmershoek Wetland Area
- Purgatory Outspan

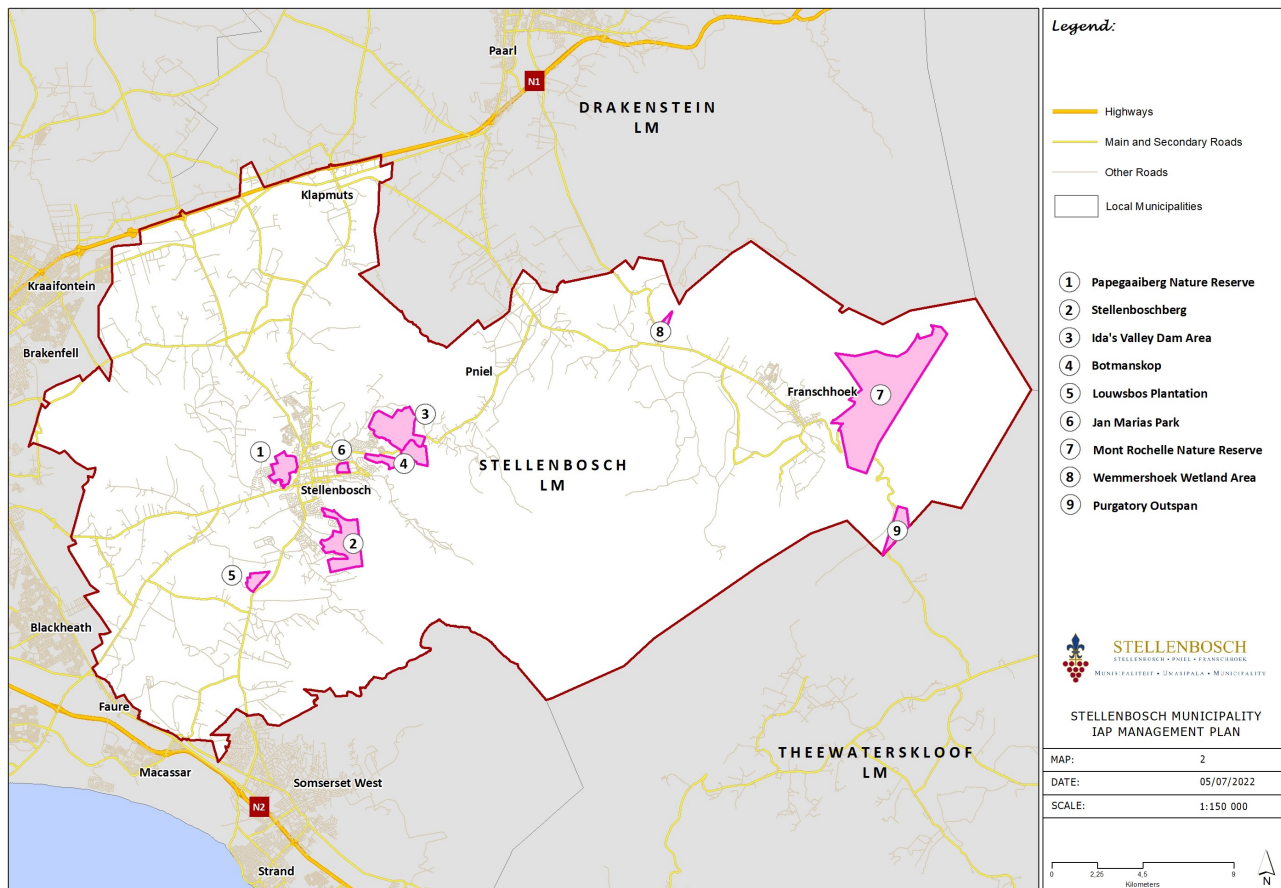


Figure 10: Stellenbosch Municipality properties that are the subject of the Stellenbosch Municipality Invasive Alien Plant Management Plan (2022).

In terms of planning, the Stellenbosch Municipality Invasive Alien Management Plan states that species and areas has to be prioritized and cleared according to their impact on natural resources and their potential for spreading to non-invaded areas⁵. Considerations in this regard include IAPs that pose a fire risk to houses or infrastructure should be targeted as a priority. Creating an effective fire break is important where woody/fire prone IAPs are located in dense stands near settlements, power lines etc.

9.2 FIREBREAKS

Fire breaks are cleared paths which will prevent the spread of fire by removing the fuel from the fire path. Section 12 of the National Veld Fire Act *stipulates that every owner on whose land a veldfire may start or burn or from whose land it may spread must prepare and maintain a firebreak on his or her boundary between his or her land and any adjoining land*. In terms of Section 13 of

⁵ Schonegevel, 2001.

the Act above a landowner is obliged to prepare and maintain a firebreak, with due regard to the weather, climate, terrain and vegetation. The firebreak must:

- be wide enough and long enough to have a reasonable chance of preventing a veldfire from spreading to or from the neighbouring land,
- not cause soil erosion, and must
- be reasonably free of inflammable material capable of carrying a veldfire across it.

In terms of Section 16 of the National Veld Fire Act the right or duty to prepare and maintain a firebreak prevails over any other prohibition in any other law on the cutting, disturbance, damage, destruction or removal of any plant or tree, except the owner must:

- where possible, transplant any plant which is protected in terms of any law; or
- where it is safe and feasible, position the firebreak so as to avoid such plant or tree.

A fire break is a means of access for personnel and equipment, to serve as a control line and to serve as a line from where a fire can be attacked from, for example by setting a backburn. The firebreaks are to be linked to access roads, thereby reducing the areas requiring preparation and increasing accessibility to the various sites.

9.2.1 Location

The provisions of the National Veld and Forest Fire Act that specify in Section 12(1) that a firebreak must be prepared on the boundary of the property. Preparation of firebreaks must be done annually between September and November. Firebreaks need to be well positioned and regularly maintained to be effective. Specific considerations with respect to firebreak preparation and maintenance are:

Ecological considerations:

- Avoid known populations of rare and endangered plants.
- Align firebreaks to avoid sensitive habitats such as wetlands.
- Firebreaks should not be aligned along ridges which are favourable habitats of rare and endangered plants.
- The firebreak must not cause erosion.
- Extensive use of brush-cut breaks because the preparation of breaks by burning is a hazardous operation that has often been the source of wildfire.

Planning considerations:

- A decision as to what firebreaks to maintain in any particular year should be taken in the early autumn of each year.
- Information on the spatial distribution of fire hazard should be used in prioritising the preparation and maintenance of firebreaks.
- Maintain costs at a reasonable level without jeopardizing good veldfire management and protection.
- Placement of firebreaks on a slope must be determined by access to the break and by topography.

Design considerations:

- Advantage of preparing brush cut breaks is that unlike rotation of firebreaks of the past, a single break, typically 15m wide, will be maintained in a permanent position.

- 15m width for firebreaks should be used as a guide and in circumstances of high-risk consideration should be given to creating wider firebreaks.
- Breaks should have significantly reduced fuel loads, and the height of vegetation within the break must be kept as low as possible.
- Waste material from firebreak preparation must be disposed of into the veld on the municipality's side of the firebreak.
- Use existing features of the landscape where possible, such as cliffs, sand dunes, tracks and roads as control lines.

9.2.2 Preparation and Maintenance

Locations where firebreaks are required vary. Individual circumstances will determine what type, width and length will be applicable. When constructing firebreaks it is important that all vegetation cover is removed and that only rocks and soil (minerals) are exposed. A fire can travel very slowly through the grass roots or decayed vegetation and great care must be taken to ensure that mineral earth is exposed throughout the length and width of the break.

The following factors must be taken into account with the construction of firebreaks.

- Access: The placement of firebreaks on a slope must be determined by access to the break.
- Slope: Slope is the steepness of the land and has the greatest influence on fire behaviour. The steepness of the slope affects both the rate and direction of the fire spread. Fires usually move faster uphill than downhill and the steeper the slope, the faster the fire will move. This is because:
 - on the uphill side, the flames are closer to the fuel;
 - the fuels become drier and ignite more quickly than if on the level ground;
 - wind currents are normally uphill and this tends to push heat flames into new fuels;
 - convected heat rises along the slope causes a draft which further increases the rate of spread; and
 - burning embers and chunks of fuel may roll downhill into unburned fuels, increasing spread and starting new fires.
- Aspect: Aspect is the direction the land faces - north, south, east or west. The aspect of a slope influences a fire's behaviour in several ways:
 - southern aspects receive more direct heat from the sun, drying both the soil and the vegetation;
 - fuels are usually drier and less dense on southern slopes than fuels on northern slopes;
 - heating by the sun also causes earlier and stronger slope winds; and
 - on south-facing slopes, there will normally be higher temperatures, stronger winds, lower humidity and lower fuel moistures.

These are all the conditions needed for quick starts and a rapid rate of fire spread.

- Terrain: *Terrain* or special land features may control wind flow in a relatively large area. Wind flows like water in a stream and will try to follow the path of least resistance. Ridges, trees, and rocks may alter wind flow and cause turbulence or eddies to form on the windward side of obstructions. Also, when wind flows through a restriction, such as a narrow canyon, it increases in strength. Wind movement can be critical in chutes or steep v-drainages. These terrain features create a chimney effect, causing a forced draft, as in a stove chimney. Fires in these chutes or drainages spread quickly and are dangerous.

- Elevation.
- Vegetation type and moisture content.
- Size and shape of material.
- Volume and area covered.
- Fuel content (breaks alignment should avoid heavy fuel concentrations and be situated in areas with the lightest fuels loads possible).
- Wind direction (internal belts should as far a possible run parallel with the prevailing winds).
- Spotting distance.
- Firebreaks should be anchored, iether to a natural barrier, road or another firebreak.
- Natural or existing barriers like roads, paths, streams, lakes, vleis, rivers, rock outcrops, or any other break in fuel should be utilise as far as possible.

There are four methods of preparing a firebreak and proper consideration should be given to each before commencing the preparation of a firebreak.

1. **Manual:** Preparing a firebreak manually involves the utilisation of a team of workers working in a planned manner using manual tools.
2. **Burning:** After deciding where the belt is to go, an adequate tracer is cut around the entire belt, and then the belt itself is burnt. This is the most common form of preparing a firebreak.
3. **Ploughing/brush-cutting:** Ploughing/brush-cutting with a tractor is a common method of constructing breaks where the vegetation is low or has been previously removed. The positive thing with brush-cutting is that the roots are not destroyed and this will assist in reducing erosion on these breaks. Bushcut material should be removed two months after cutting, and mulched at a organic dump.
4. **Application of herbicide:** With this method herbicide is used to kill off all the plant growth in the firebreak. The indiscriminate use of herbicides can cause long-term environmental damage.

Winelands Firebreak Guidelines:

Land Type	Prescribed Width (meters)	Recommended method
Stubble Land / Fallow Land	2m	Cultivate (Crop)
Fynbos / Natural Veld	Width – 2.5 x height (min. 5m)	Crop / <u>Brusch</u> Cut / Hoeing on slopes less than 30° only
Road Verge	3m On either side	Crop / Brush Cut/ Hoe / Burn
Alien infestation	Width – 2.5 x height (min. 5m)	Crop / Brush Cut/ Hoe
Labor Cottages / Farm Infrastructure / Homesteads	10m	Crop / Brush Cut/ Hoe

9.2.3 Stellenbosch Municipality Firebreaks

Stellenbosch Municipality maintain a system of firebreaks in accordance with the provisions of the Veld Fire Act. The current positions of the firebreak network in and around municipal property are depicted in the figures below. The majority of these firebreaks have been maintained from October 2017. The firebreaks across the above 9 areas are depicted in Figures 12-16 below.

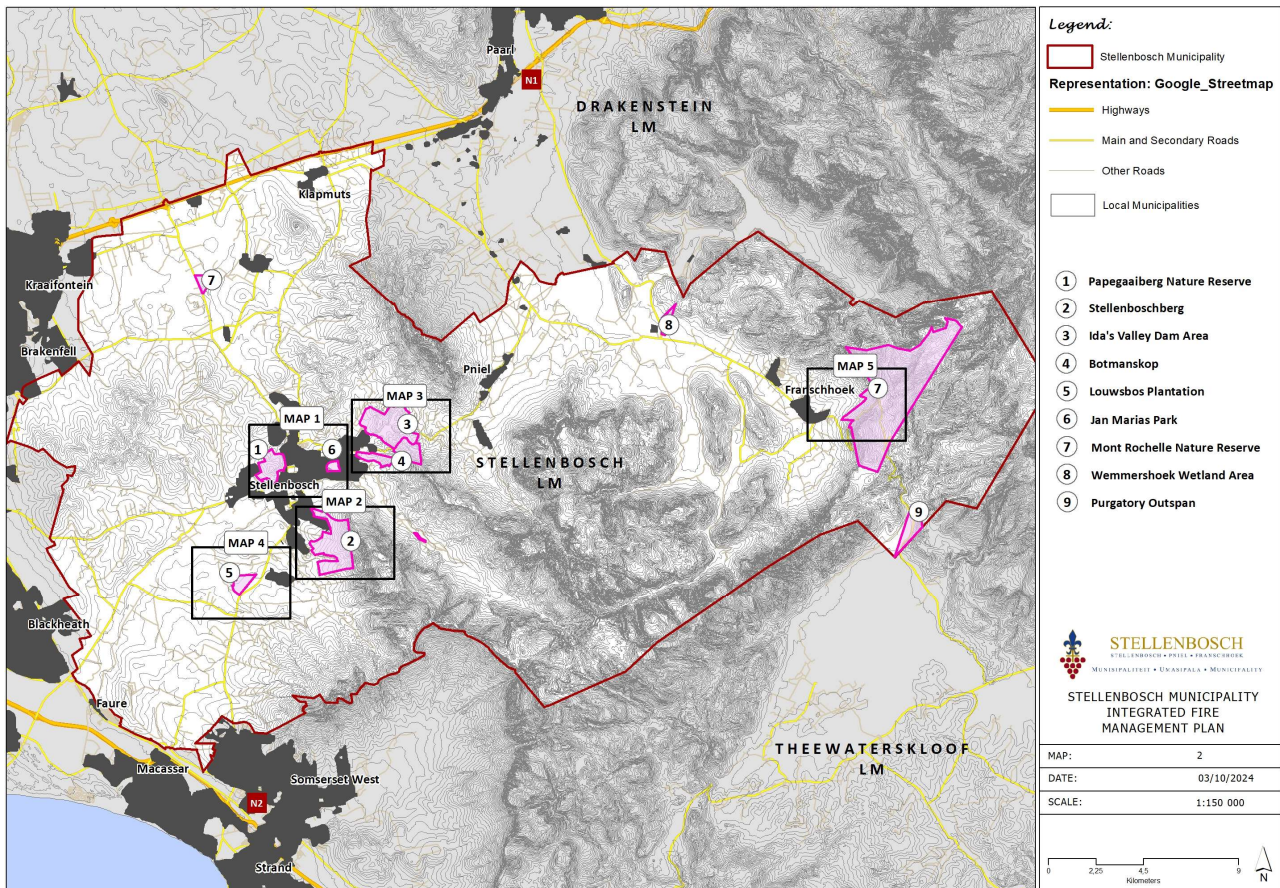


Figure 11: Firebreaks in and around Stellenbosch Municipal property.

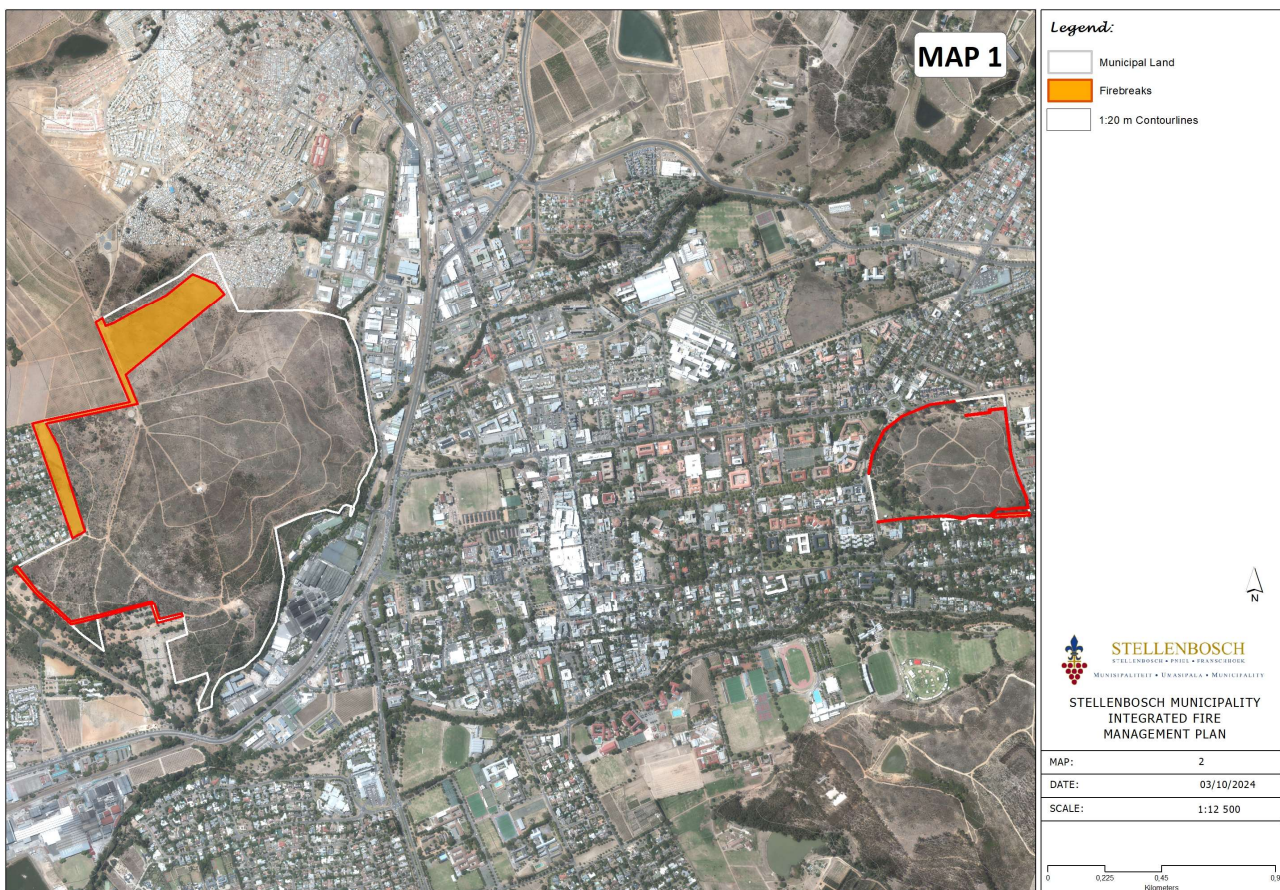


Figure 12: Firebreaks – Jan Marais Park / Papegaaiberg.

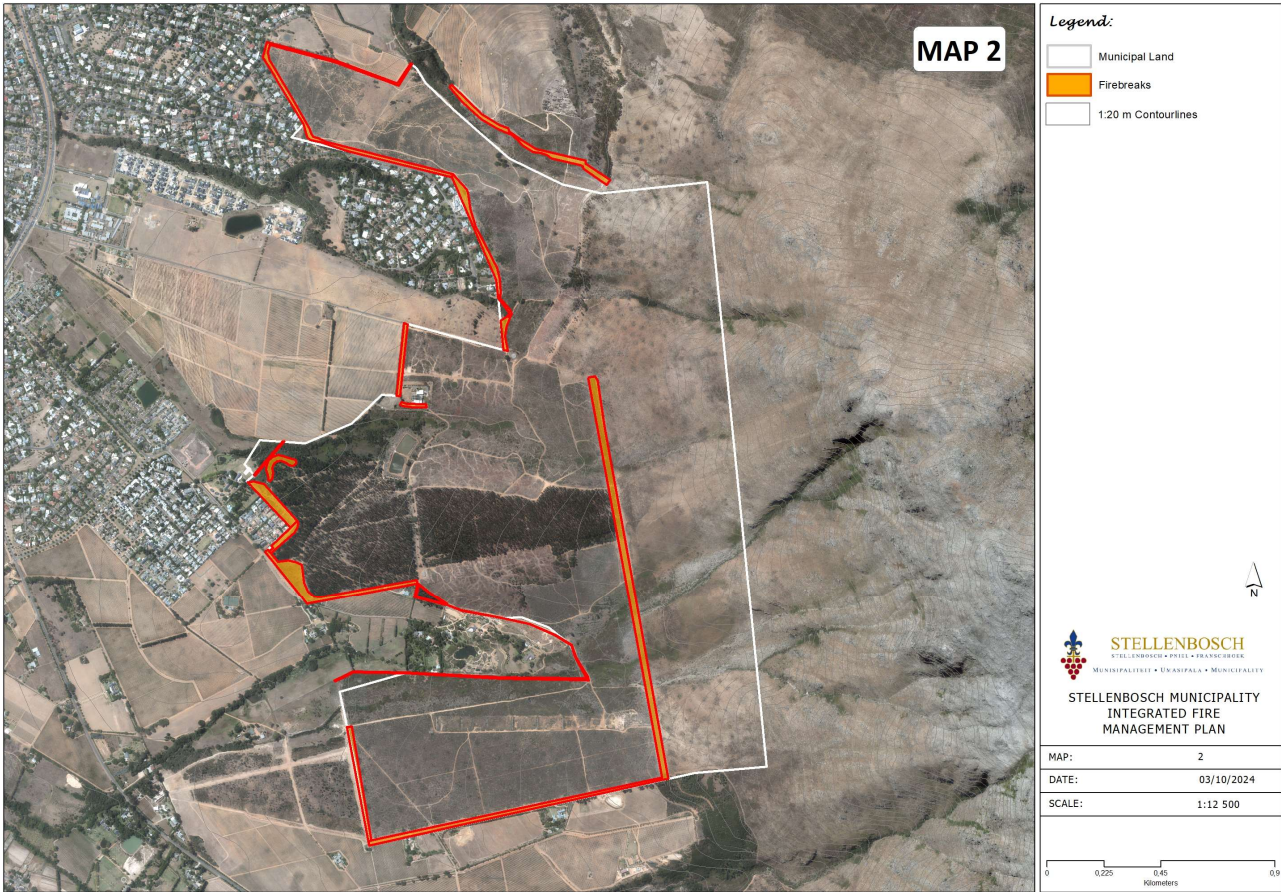


Figure 13: Firebreaks – Paradyskloof / Brandwag.

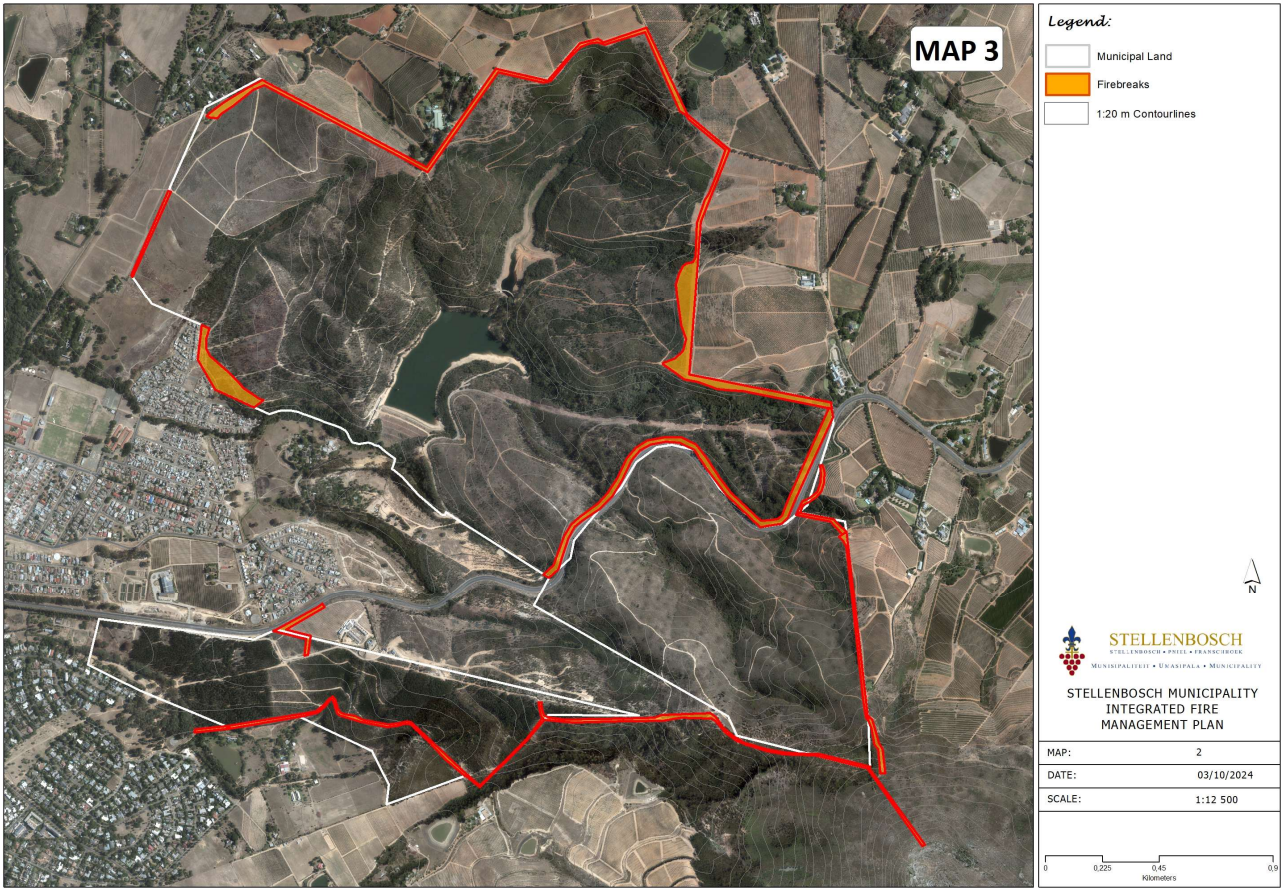


Figure 14: Firebreaks – Idas Valley Dam / Botmaskop.

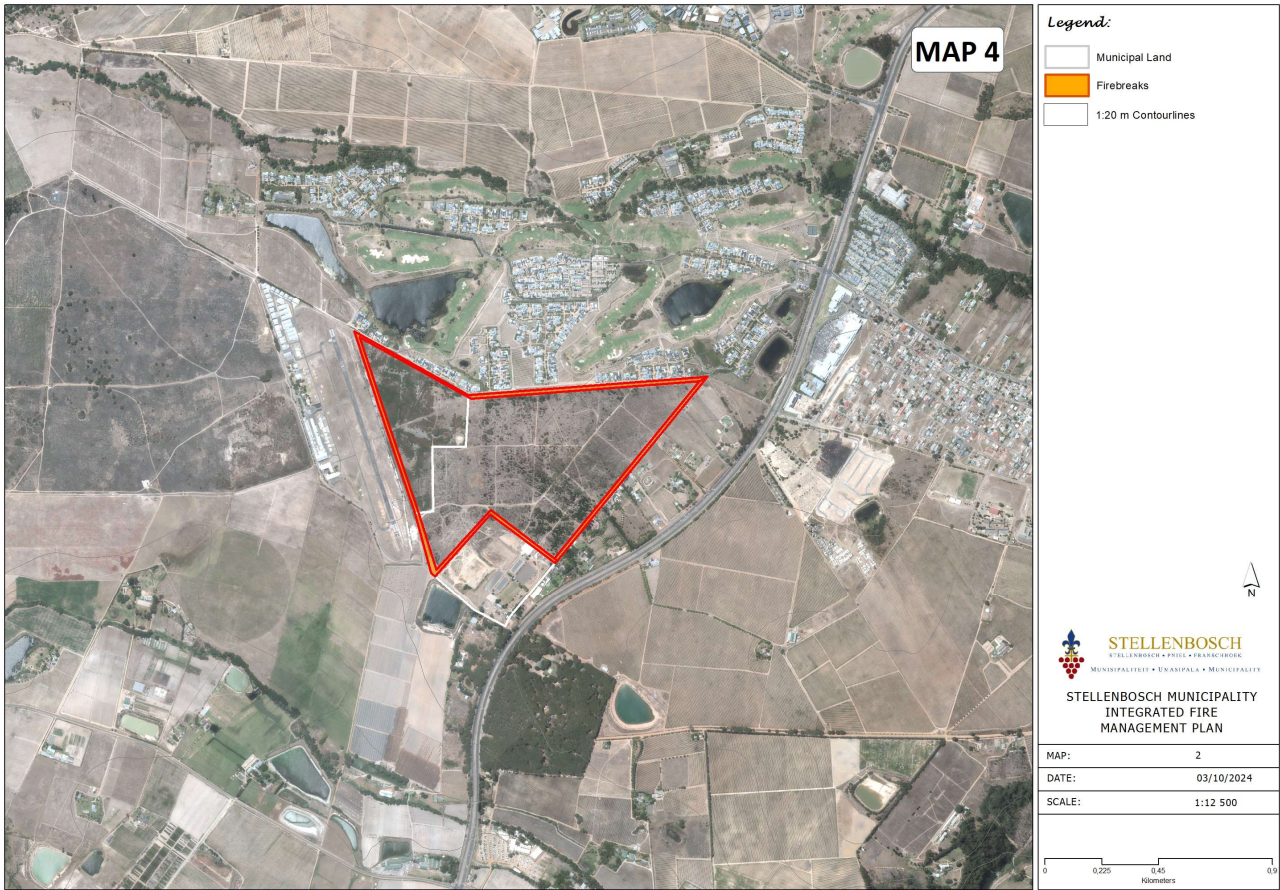


Figure 15: Firebreaks – Louw’s Bos.

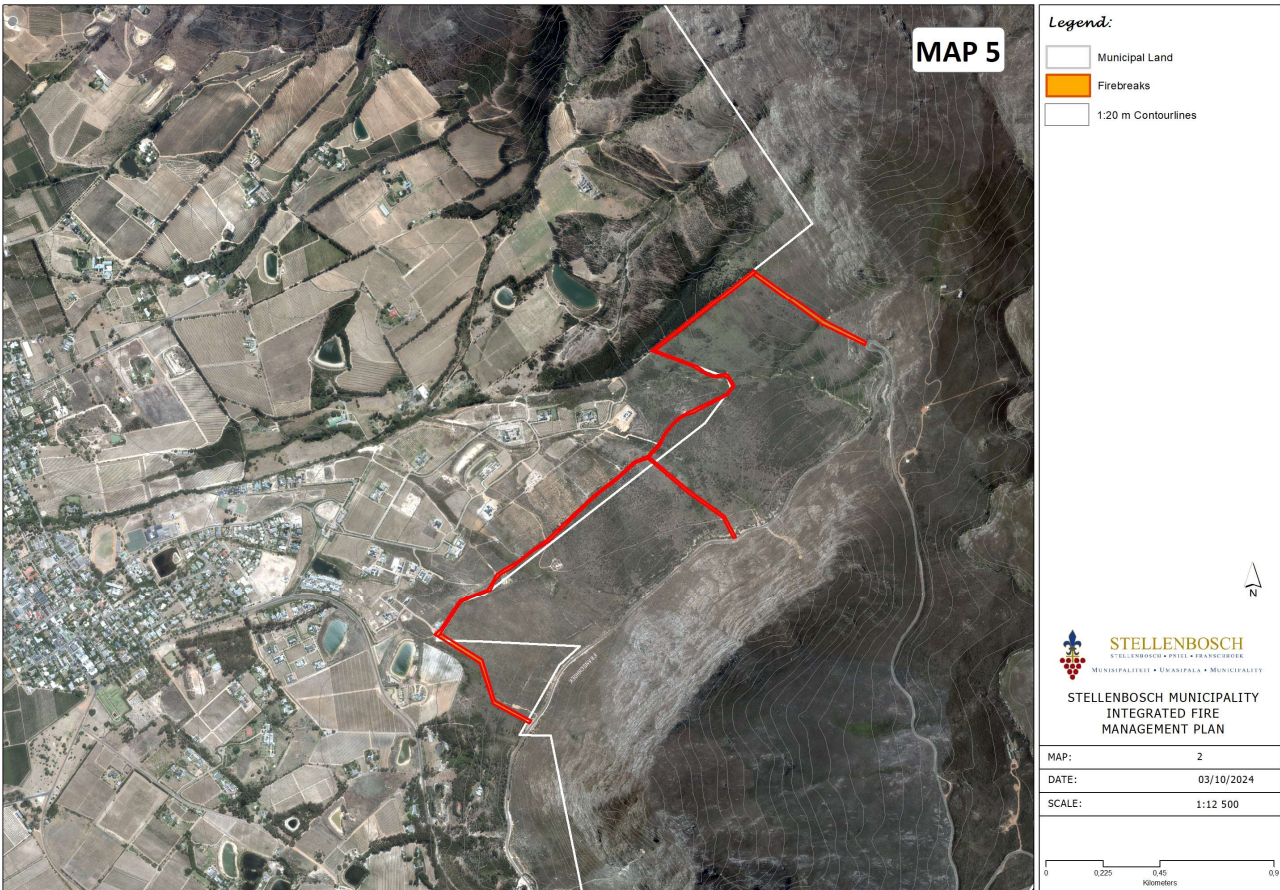


Figure 16: Firebreaks – Mont Rochelle.

9.3 PRESCRIBED BURNING / STACK BURNING

Prescribed burning, or ecological burning, may be considered and implemented as a option to address fuel loads on identified municipal land. In addition, stack-burning, following alien clearing efforts, may be implemented where chipping is deemed not feasible. Both prescribed burning aswell as stack burning must be done in consultation with, and the approval of, the FPA.

10 ACCESS MAINTENANCE

Roads must be inspected regularly to:

- Remove obstacles such as fallen trees.
- Make sure roads can accommodate fire tenders.
- Key locks on access gates alike and ensure that vehicles carry tools (e.g. bolt cutters and saws).

It is important to make sure than access to municipal land allows for fire brigade vehicle (trucks 4m high, 8m long and 3.5m wide) access. This includes:

- Roads being minimum 4m in width.
- Planned 10m wide road sections where 90° turns are required.
- 4.5m Height clearance.
- Person / contacts available to unlock gates and disable electric fences.

11 MANAGEMENT ACTIONS

Table 6: Prevention & Preparedness – Management Actions.

Action	Responsible Department	Timeframe
Renew the Municipality's membership to the FPA	Env. Management	Annually
Maintain fire fighting equipment in good working condition and in accordance with SANS 10090 standards.	Fire Department Env. Management	Immediate & ongoing
Control and remove invasive alien vegetation from municipal land.	Env. Management	Immediate
Maintain firebreaks around municipal land.	Env. Management	Sep-Nov annually
Maintain firebreaks around areas of high risk as identified in the Disaster Management Plan.	Env. Management	Sep-Nov annually
Maintain access roads to nature reserves / nature areas.	Env. Management	Immediate & ongoing
Training to be provided for all personnel required to respond to fire.	Fire Department Env. Management	Annually

SECTION C: RESPONSE**SECTION SYNOPSIS**

This section describes the response to fires within Stellenbosch Municipality as well as the actions following such an incident.

All fires start small, thus, detection at the earliest possible stage is critical and is therefore also regarded as being as important a part of preparedness as it is for ensuring an appropriate response.

12 FIRE DETECTION

The Fire Department will have to rely on its staff members and the public for fire detection. Emergency telephone numbers must be boldly displayed in strategic positions across the Municipality.

13 FIRE SUPPRESSION**13.1 FIRE FIGHTING SAFETY RULES**

Along with fire prevention the safety of all personnel during fire fighting operations is the most important component of fire management. The most important rules in this regard are the following:

- Keep informed of fire weather conditions and forecasts
- Know what your veldfire is doing at all times
- Base all actions on the current and expected veldfire behaviour
- Plan and make known escape routes for everyone on the ground and in the air
- Post a lookout for danger and safety aspects
- Be alert, keep calm, think clearly, make clear decisions and act decisively
- Maintain prompt communications with the Fire Boss, Sector Bosses, crew leaders and fire fighters under your control
- Give clear instructions and have them repeated to ensure that they are understood
- Maintain control of your men and fire fighting operations
- Fight fires aggressively but put the safety of fire fighters first

13.2 COMMAND STRUCTURE

Regardless of the size of the veldfire, certain basic management actions are required to establish rapid and efficient control, and minimise risk, damage and costs. To meet this requirement, it is essential to set up positive and clear lines of authority quickly, and launch a dependable and rapid response to instructions.

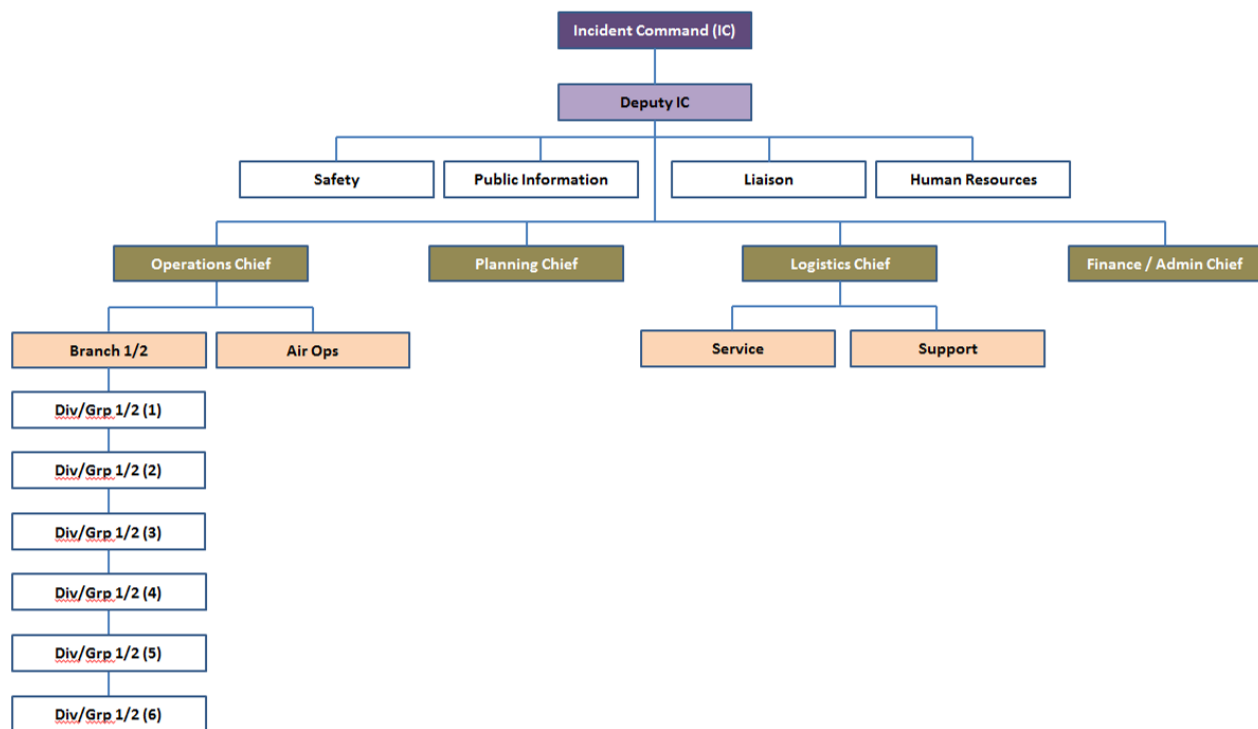


Figure 17: Basic command structure for fire suppression.

Table 7: Roles and responsibilities of the various personnel in the command structure

Position	Responsibility
Incident Commander	Assumes overall control of a fire
Fire Boss	In control of fire fighters equipment within a specific sector or flank of a veldfire. In the case of small veldfires it could be the Crew Leader at initial response, but who would be replaced if a veldfire increased in size or severity.
Crew Leader	In control of a fire control crew that could consist of a team of beaters, a tanker crew or a mopping-up crew. The Crew Leader serves as supervisor on the actual fire line, and is responsible for suppression of the veldfire on a particular line.
Logistics Section Chief	Generally positioned on larger veldfires, the Logistics Officer is Responsible for ensuring that the supply of equipment and other resources (including rations) arrive on site, on time.
Planning Section Chief	Uses weather, terrain, veld age and other parameters to develop plans of attack; propose future control lines, and estimate potential veldfire size.
Operations Section Chief	Responsible for all suppression activities at a large fire and reports to the Incident Commander.
Air Attack Boss	Responsible for the tactical operations of all aircraft assigned to a veldfire including their logistical support.

13.3 PROCEDURES TO BE UNDERTAKEN IN THE EVENT OF A FIRE

The following procedures has to be undertaken in the event of a fire:

- The person who has discovered the fire must immediately report the fire to the Fire Department.
- The following information must be transferred to the relevant authority.
 - Name of the caller

- Location of the fire
 - Type of fire
 - Seriousness of fire
 - Injuries or casualties
- c. Raise the fire alarm by activating the fire alarm siren. If the fire is during the day, the telephone operator must notify key personnel.
 - d. Rapid deployment of fire fighting resources within the structure of pre-planned Emergency Procedures.
 - e. Shut off all air and power (fuel supplies).
 - f. Depending on where the fire is, evacuate building or premise immediately.
 - g. Emergency medical resources should be placed on standby.

14 VELDFIRE BEHAVIOUR

Personnel must exercise extreme caution when:

- working downwind of a veldfire
- working up-slope of a veldfire
- fighting a veldfire on a slope
- working near heavy fuels, or where there is un-burnt fuel between you and the veldfire
- terrain or vegetation impedes travel

The behaviour of a veldfire is governed by fuel, topography and weather. Small variations in any of these factors can lead to significant changes in veldfire behaviour.

14.1 FUELS

Knowledge of fuels is fundamental to understanding veldfire behaviour. The important elements are:

- Fuel type (e.g. grasslands, fynbos, plantations)
- Fuel quantity – Increases in the amount of fuel influences:
 - Rate of spread
 - Rate of energy release
 - Flame lengths
- Fuel moisture content – The moisture content of fuels affects:
 - Ease of combustion
 - Combustion rates
 - Rate of spread
 - Radiation efficiency of flames
 - Probability of spotting

14.2 WEATHER

Weather factors that have a major influence on veldfire behaviour include temperature, relative humidity, wind speed and wind direction. Weather and veldfire behaviour in general:

- Strong and gusty, hot, dry winds generally precede a cold front. Such conditions favour the spread of veldfires.
- Under unstable atmospheric conditions:
 - Veldfires will develop strong convection columns

- Longer spotting distances may occur
- Winds tend to be gusty which make veldfire behaviour erratic
- Thunderstorms may develop and the resultant lightning could start more veldfires

14.3 PREDICTION

The ability to predict veldfire behaviour is vital in the planning of wildfire suppression, and the application of prescribed burning.

Veldfire behaviour (in general):

- Spread faster uphill than downhill
- Spread with the wind rather than against it
- Spread faster where the vegetation contains quantities of dead plant material
- Spread faster in fine fuels
- Spread faster where the vegetation canopy is intertwined
- Doubling the fuel load will double the rate of spread, resulting in the intensity of the veldfire increasing fourfold.
- Halving the fuel load will decrease the rate of spread fourfold.

15 POST FIRE RECOVERY

15.1 CHECKLIST FOR ACTIONS TO BE TAKEN IMMEDIATELY AFTER VELD FIRES

There are a number of procedures that need to be adhered to after a prescribed or wildfire has been extinguished. The following procedures should take place as quickly as possible after the end of a fire:

- After a fire has been brought under control, patrolling and inspections should continue until the Fire Boss is satisfied that the fire has been extinguished. Veldfires are only really considered to be “under control” once they are extinguished.
- The extent of a veldfire should be mapped and a Fire Report completed.
- During the patrolling phase, hazardous situations where a fire could most likely reignite should be identified.
- The frequency of patrolling the perimeter should be decided by the Fire Boss, and could decrease over time. Weather forecasts should be obtained and carefully studied.
- Once a fire has been extinguished, all equipment should be returned to the correct storage facilities and inspected.
- All infrastructure within the perimeter of the fire should be inspected for damage and reported/repaired if necessary.
- Restrict public access to the recently burnt areas if dangerous or ecologically sensitive.

15.2 CHECKLIST FOR ACTIONS THREE MONTHS AFTER VELDFIRES

- The secondary effects of removal of vegetation by intense fires can pose a danger to people, infrastructure and vegetation situated down slope, and include:
 - increased danger of rock and mudslides
 - blocked storm water drains
 - loose sand on roads, and
 - increased erosion

- The burnt area should be inspected and assessed in terms of these effects and contingency plans made to deal with these issues, if necessary.
- After all major fires a formal debriefing should be held involving all relevant agencies. At this debriefing, the cause of the fire should be identified and the discussion should focus on the cooperation of all relevant agencies in the extinguishing of the fire.
- Post-fire issues need to be addressed through checking and corrective action, and through a management review. This regular review will ensure that the management plan remains relevant and appropriate to changing conditions and experience.

Wildfires are often a source of opportunity, the fire managers need to be aware of the following:

- The occurrence of a wildfire often stimulates the flowering of geophytes and represents a significant opportunity to raise awareness amongst the public of the role and importance of fire in the ecology of the area.
- Wildfires could result in the removal of large stands of dense alien plants, but equally this could stimulate mass germination of a large number of seedlings.
- Many plant species flower only within the first year or two after a veldfire. These post-fire blooms represent rare opportunities to expand knowledge on the occurrence and distribution of such plant species.
- The occurrence of veldfires also offers the opportunity for initiating research investigations to increase the understanding of the role of veldfires in the dynamics and conservation of the area's ecosystem.

15.3 VELDFIRE REPORTING

It is essential that during any fire, an accurate chronological record of the fire, weather and actions be maintained. This will ensure that the Municipality has a record of the deployment of the resources, it facilitates debriefing and can be of major importance in the event of legal action after a fire.

EMERGENCY CONTACT NUMBERS

Emergency Centre - Control Room

021 808 8888

Head: Disaster Management

082 050 4834

Chief: Fire and Disaster

071 443 7337

10.2	SPORTS, YOUTH AND CULTURE: [ACTING PC: CLLR J FASSER]
10.2.1	RETURN ITEM: CONSIDERATION OF IN PRINCIPLE DISPOSAL OF VAN DER STEL SPORTS FACILITY TO THE PREFERRED BIDDER IN THE TENDER PROCESS AND APPROVAL OF INFORMATION STATEMENT FOR PUBLIC COMMENT ON THE 30-YEAR LEASE AGREEMENT

Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 21 November 2024 and 27 November 2024

1. SUBJECT: RETURN ITEM: CONSIDERATION OF IN PRINCIPLE DISPOSAL OF VAN DER STEL SPORTS FACILITY TO THE PREFERRED BIDDER IN THE TENDER PROCESS AND APPROVAL OF INFORMATION STATEMENT FOR PUBLIC COMMENT ON THE 30-YEAR LEASE AGREEMENT

2. PURPOSE

To inform Council that the tender process for the lease of the van der Stel Sports Facility to manage the facility for a period of 3 years has run its course, and a preferred bidder was identified through this process. The tender award is subject to a final decision by council, to dispose of the property through a long-term lease of 30 years, in terms of the Asset Transfer Regulations. Council must consider and approve the information statement and consider in-principal decision to confer long term rights on the property (a 30-year lease). The views of National and Provincial Treasury also needs to be solicited before a final decision to lease the property can be made. The allocation of the tender for the management of the facility and capital investment by the successful bidder and the Accounting Officer's acceptance of the recommendations of the Bid Adjudication Committee will become null and void if Council does not make a final decision after the public participation process and after considering the comments received in the process. The award is "subject to" Council's approval of the lease agreement and the clause suspends the decision award by the accounting officer until Council makes a final resolution.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Stellenbosch Municipality is the owner of Erf 235 on which Van Der Stel Sport Complex is situated.

Stellenbosch Municipality is currently managing the facility. The facility is fully fenced and consists of two (2) rugby fields, one (1) soccer field, two (2) cricket fields, one (1) hockey field and one (1) swimming pool. Other facilities on the premises include a pavilion with a seating capacity of 1250, toilets, cloak rooms, function rooms, clubhouse, storeroom, and a demarcated parking area.

Also situated on Erf 235 is Stellenbosch Bowling Club as well as Stellenbosch Tennis and Squash Clubs and other facilities such as the taxi rank, parking area and other buildings. This information statement is only relevant to the sport complex, excluding the Stellenbosch Bowling Club, Tennis Club and the facilities mentioned above.

A public participation process was followed to get the input/comments from the public. After receiving the public comments, a decision was taken to follow the route of a tender process to appoint a service provider to manage the facility and invest capital

into the Van der Stel Sport complex over a period of 30 years to improve and maintain the facility.

The tender was advertised, but no compliant bidders tendered. The tender was re-advertised and only one bid was received from STELLENBOSCH FOOTBALL CLUB.

The bidder submitted a bid with a proposed capital investment amount of R395m which amount represents the estimated capital outlay which will form part of the upgrade to capital assets which will remain Council property. It also includes all maintenance of the facility over the next 30 years as part of their responsibility to manage the property. This amount was used for bid evaluation purposes after the responsiveness was evaluated, in terms of the tender specifications. The bidder indicated that the bidder would spend the full amount within the first five years after awarding the tender. A lease agreement must be entered into with the bidder in which all the provisions of the capital spending will be included.

5. RECOMMENDATIONS

- (a) that Council in principle approves a 30 (thirty year) lease of the van der Stel Sports grounds to STELLENBOSCH FOOTBALL CLUB for the management and development of Erf 235;
- (b) that Council notes that although the following three entities are situated on erf 235 namely World Tennis Foundation, Van der Stel Bowling Club, and parking for Medi-Clinic, these entities are excluded from the lease agreement;
- (c) that Council notes that the views of National and Provincial Treasury needs to be solicited before a final decision to the awarding of the tender can be made;
- (d) that Council approves the Information statement attached as **APPENDIX A** for public participation process; and
- (e) that the item return to Council after the public participation process and the views from National and Provincial treasury has been solicited for consideration before a final resolution by Council.

6. DISCUSSION

6.1 Background

Stellenbosch Municipality is the owner of Erf 235 on which Van Der Stel Sport Complex is situated. Stellenbosch Municipality is currently managing the facility. The facility is fully fenced and consists of 2 rugby fields, 1 soccer field, 2 cricket fields, 1 hockey field and 1 swimming pool. Other facilities on the premises include a pavilion with a seating capacity of 1250, toilets, cloak rooms, function rooms, clubhouse, storeroom, and a demarcated parking area.

Also situated on Erf 235 is Stellenbosch Bowling Club as well as Stellenbosch Tennis and Squash Clubs and other facilities such as the taxi rank, parking area and other buildings. This information statement is only relevant to the sport complex, excluding the Stellenbosch Bowling Club, Tennis Club and the facilities mentioned above.

A public participation process was followed to get the input/comments from the public. A tender was published but no compliant bids were received. The tender was re-advertised and only one bid was received.

6.2 Discussion

6.2.1 General

After re-advertising only one bid was received. The bid was submitted by STELLENBOSCH FOOTBALL CLUB.

The tender of STELLENBOSCH FOOTBALL CLUB was found to be compliant with the specifications for the management and upgrading of the Van der Stel Sport Complex. The bidder indicated that they would need help from the municipality in relocating the current sporting codes that is using the Van der Stel Sports Complex.

If Council in principle approves the lease to STELLENBOSCH FOOTBALL CLUB for a period of 30 years for the managing and upgrading of Erf 235, a Service Level Agreement will be compiled and signed by both the managing company and Stellenbosch municipality. A process in terms of the Municipal Finance Management Act needs to be followed before a final decision can be made.

The managing and upgrading of the facility by the successful bidder will put Stellenbosch municipality in a position to use our own funding allocated for the maintenance of sports facilities at other municipal sport facilities.

6.2.2 Ownership

The ownership of the property vests in Stellenbosch Municipality. Stellenbosch Municipality will remain the owner of the property. The successful bidder will only manage the property/facility on behalf of Stellenbosch municipality.

6.2.3 General Compliance of the Tender

- Upgrades, Facility and Maintenance management.
- The Municipality will oversee the management of the successful bidder.
- Any structural upgrades of the Roads and Stormwater on the facility must be approved by Stellenbosch Municipality.
- Any maintenance requirements on roads and stormwater facilities must be carried out by the successful bidder only once the Stellenbosch Municipality has granted approval.
- Revenue for water consumption will be collected by Financial Services from the successful bidder.
- Water: Any upgrades first need to be discussed with the Water and Wastewater Services Department to confirm capacity availability or required infrastructure upgrades where applicable. In an event that infrastructure upgrade is required to cater for additional capacity, the successful bidder is responsible for all costs associated with the required upgrades (bulk levy contributions, connection fees, metering fees).
- Any structural upgrades to the water infrastructure at the facility must be commissioned and approved by the Municipality, in accordance with Department Water and Wastewater services standards and then applicable municipal by-laws.
- Upgrade the existing hall to accommodate various sporting codes, where applicable/viable.
- Conduct maintenance and repairs of all buildings.

-
- Compliance to all existing land use rights and processes.
 - Construct additional seating/pavilion to accommodate a minimum of five thousand (5000) seated spectators.
 - Electrical Services: Any upgrades first need to be discussed to confirm capacity availability or required infrastructure upgrades where applicable. In an event that infrastructure upgrade is required to cater for additional capacity, Facilities Management is responsible for all cost associated with the required upgrades (bulk levy contributions, connection fees, metering fees).
 - Electrical Services: Any additional installations (temporary or fixed installations) are for the successful bidder. No connections will be entertained without a proper application.
 - Parking Facilities: The successful bidder may wish to upgrade the current parking facilities or invest in additional parking infrastructure at the facility. Any proposed upgrades or additional parking infrastructure must be approved by the Stellenbosch Municipality.
 - The existing swimming pool must be upgraded to full working condition, or it can be relocated to alternative location. (Mark as Annexure A.)
 - With the employment of staff for day-to-day functions or upgrading projects, unskilled staff must be employed from WCO24.
 - The successful bidder must establish an office within WCO24.

6.2.4 Safety, Security and Compliance:

Commitment to safety protocols and compliance with relevant regulations.

Electrical Services: Any electricity wiring and or installations related alterations on the premises, must be compliant with all applicable Electricity Regulations, By-laws, and standards.

Water: Installations must be compliant with all applicable Water Regulations, By-Laws, policies, and standards.

Procedures for handling emergencies and security measures.

Responsible for 24-hour security of the hole premises.

All fences must be maintained.

Damaged panels must be replaced within 7 working days.

Must comply with all building regulations.

6.2.5 Innovation and Technology

Adoption of modern technologies for facility management, such as booking systems, security systems, and maintenance tracking.

Plans for staying up to date with industry trends and innovations.

6.2.6 Existing Sport Council

Acknowledge and accommodate the existing sporting codes and the elected representative structure namely, the Van der Stel Sport Council.

If relocation of sport codes is required approval and support are needed from the affected sport codes and Van der Stel Sport Council, in oversight with the Stellenbosch Municipality.

Submission of the relocation plan to be submitted upon the successful award of this bid within 6 months.

6.2.7 The pre qualifications of the tender include the following:

References and bidders experience:

A minimum of (2) two written references/ testimonials with contact details confirming successful facility management for the last 10 years. (May include partners).

6.2.8 Financial Stability:

Proof of a bank guarantee to the value of your tender amount must be attached as proof of your financial backing. The proposal must include a plan of spending 50% of the tendered amount within first 5 years after awarding of tender. The rest of the funding must be spent within the next 5 years. Proof must be provided of a sustainable capital investment of a minimum of 50 million rand on the upgrade at The Van Der Stel Complex.

6.2.9 Management Plan

A detailed management plan must be provided, outlining how the bidder plans to manage the existing facilities/buildings at the complex.

Use the guideline found at –

<https://www.dlgsc.wa.gov.au/departments/publications/publication/management-plan-guide> as a guide to structure your Management Plan which must be submitted along with the bid.

The plan must include the following three (3) key components:

- a. Customer Service Plan
- b. Asset Management Plan and
- c. Future Considerations

An annual facility maintenance plan must be included in the tender. Will be captured in the Service Level Agreement.

6.3 Financial Implications

The successful bidder will invest a capital amount R395m into the facility over the next 5 to 10 years. All maintenance to the buildings and area will not be at the cost for the municipality. All rights and developments will be for the cost of the management company.

6.4 Legal Implications

In terms of Regulation 34, a municipality may grant a right to use, control or manage a capital asset only after:

"1)a) The accounting officer has, in terms of Regulation 35, concluded a public participation process regarding the proposed granting of the right; and

b) The municipal Council has approved in principle that the right may be granted.

-
- 2) *Sub-regulation (1)(a) must be complied with only if:*
- a) the capital asset in respect of which the proposed right is to be granted has a value in excess of R10m; and*
 - b) a long-term right is proposed".*
- "3) *a) Only a Municipal Council may authorise the public participation process referred to in sub-regulation (a)*
- b) a request to the Municipal Council for the authorisation of a public participation process must be accompanied by an Information Statement*, stating:*
- i) the reason for the proposal to grant a long term right to use, control or manage the relevant capital asset.*
 - ii) any expected benefit to the municipality that may result from the granting of the right.*
 - iii) any expected proceeds to be received by the municipality from the granting of the right; and*
 - iv) any expected gain or loss that will be realised or incurred by the municipality arising from the granting of the right".*

6.5 Staff Implications

The current municipal staff that maintain the facility will be deployed at other municipal sport facilities. This will also reduce the shortage of staff at the municipal sport facilities.

6.6 Previous / Relevant Council Resolutions

At the **29TH COUNCIL MEETING: 2019-07-24** a resolution was taken that Council notes that the Community Services Department will commence with the process to develop an alternative management model for the Van Der Stel Sport facility.

During the **8TH COUNCIL MEETING: 2022-10-26 OF STELLENBOSCH MUNICIPALITY**, Council approved the information statement for public inputs in respect of Erf 235, known as VAN DER STEL SPORT COMPLEX, Stellenbosch.

6.7 Risk Implications

The risks of non-performance by the successful bidder will be addressed in the Service Level Agreement that will be drawn up by the Municipal Legal department.

6.8 Comments from Senior Management

The item was not distributed for comments.

6.8.1 Municipal Manager

Supports the recommendations.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.2.1

That Council considers the item.

ANNEXURES:

Appendix A: The information statement in relation to erf 235, currently known as Van der Stel Sport Complex, Stellenbosch, for the public participation process

FOR FURTHER DETAILS CONTACT:

NAME	Albert van der Merwe
POSITION	Senior Manager Community Services
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	021-8088165
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REPORT DATE	20 November 2024

APPENDIX A



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 MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

INFORMATION STATEMENT IN RELATION TO A LONG-TERM APPOINTING OF A MANAGEMENT COMPANY (30 YEARS) OF PART OF ERF 235, (VAN DER STEL SPORT COMPLEX) TO MANAGE THE FACILITY ON BEHALF OF STELLENBOSCH

1. PURPOSE

The purpose of this statement is to provide the prescribed information in terms of regulation 34 and 35 of the Asset Transfer Regulations, published in terms of Section 168 of the Local Government: Municipal Finance Act (R878, 22 August 2008), to the public to provide input on during the public participation process. Council intends to lease the properties for 30 years to Stellenbosch Football Club who will manage and invest a capital amount of R395 million into the facility during this period.

2. BACKGROUND

Stellenbosch Municipality is the owner of Erf 235 on which Van Der Stel Sport Complex is situated.

Stellenbosch Municipality is currently managing the facility. The facility is fully fenced and consists of 2 rugby fields, 1 soccer field, 2 cricket fields, 1 hockey field and 1 swimming pool. Other facilities on the premises include a pavilion with a seating capacity of 1250, toilets, cloak rooms, function rooms, clubhouse, storeroom, and a demarcated parking area.

Also situated on Erf 235 is Stellenbosch Bowling Club as well as Stellenbosch Tennis and Squash Clubs. This would not form part of the lease agreement.

3. DISCUSSION

3.1 Public Participation Process

Before the Council can make a final decision whether to confer long term rights to municipal property can be transferred, the Municipal Manager must first conduct a public participation process in terms of the Asset Transfer Regulations, Regulation 35.

3.2 Information Statement

In terms of regulation 35, the Municipal Manager, when making public the proposal to grant the relevant long term right(s), must also make available the Information Statement referred to in regulation 34.

In terms of regulation 34 an Information Statement must consist of the following:

- i. the reason for the proposal to grant a long-term right to use, control or manage the relevant capital asset.
- ii. any expected benefit to the municipality that may result from the granting of the right.
- iii. Any expected proceeds to be received by the municipality from the granting of right; and
- iv. Any expected gain or loss that will be realised or incurred by the municipality arising from the granting of the right.

3.2.1 Reason(s) for proposal to grant a long term right to use, control or manage the relevant capital asset:

The Van der Stel complex has long been regarded as ideal opportunity to breathe some economic upliftment of the area. It is situated in the centre of the historic area in Stellenbosch and the need for some tourist accommodation and other tourist attractions will benefit the greater Stellenbosch town.

3.2.2 Expected benefits to the municipality that may result from the granting of the right.

- a) The management and development of the Van der Stel Sports facility will result in savings on maintenance costs and staff, while at the same time providing the broader Stellenbosch Community with a world class sport facility.
- b) The optimal utilization of the properties may produce additional income for the municipality which may enable the municipality to repair and maintain the properties to an acceptable standard.
- c) The professional management of this facility may attract potential investors.
- d) A capital investment of R395 million over the next 5 to ten years will improve the facility and raise the service offerings to potential customers.
- e) The facility will be managed professionally.
- f) The facility will have the ability to attract world class sportsmen and women.
- g) A facility of international standard will attract more sport tourists to Stellenbosch.

3.2.3 Expected proceeds to be received by the Municipality form the granting of the right.

- a) Negotiate an agreement on the use of the facility for the municipality's own needs.
- b) Community-based sport will have guaranteed access to the improved sport infrastructure at Van der Stel.
- c) Economic activities will be encouraged and stimulated.
- d) There will be an opportunity to stimulate sport tourism.
- e) Linkages with facilities in other less fortunate areas.
- f) The municipality will receive an income from other (non-sporting) events hosted at the facility.

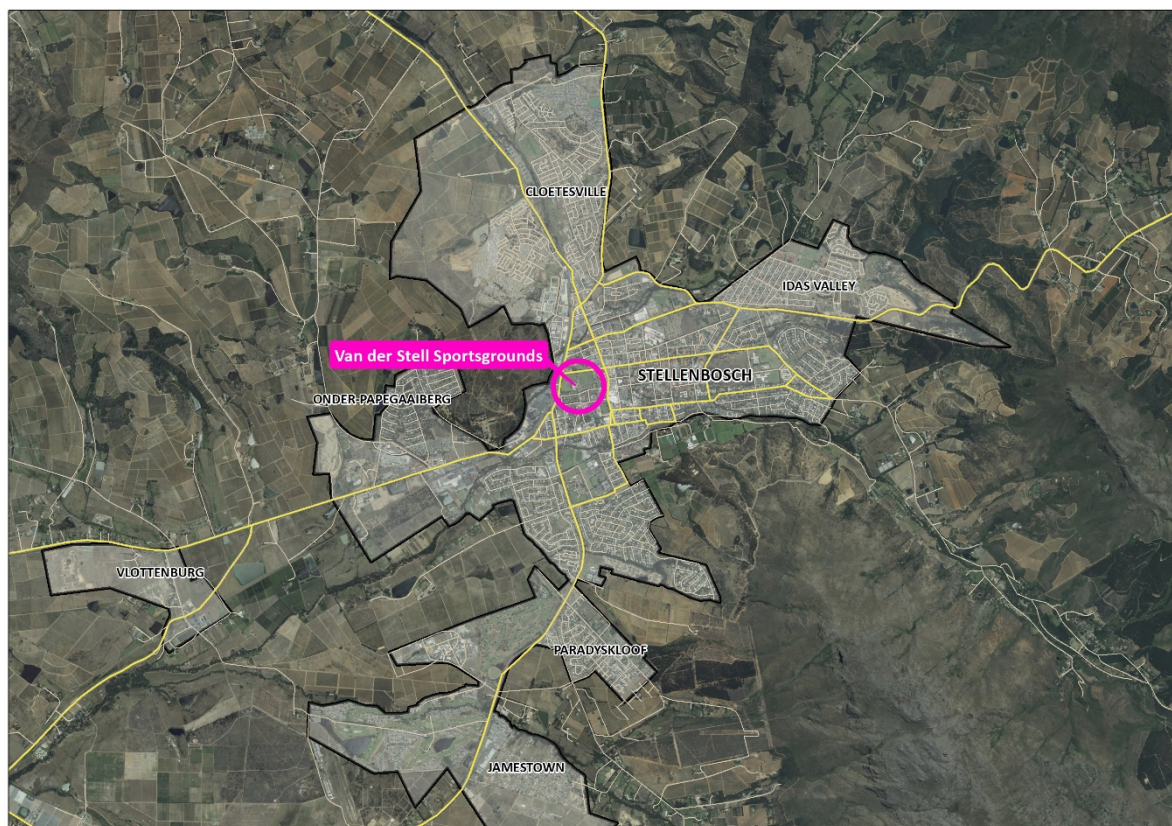
3.2.4 Expected gain or loss that will be realised or incurred by the municipality arising from the granting of the right.

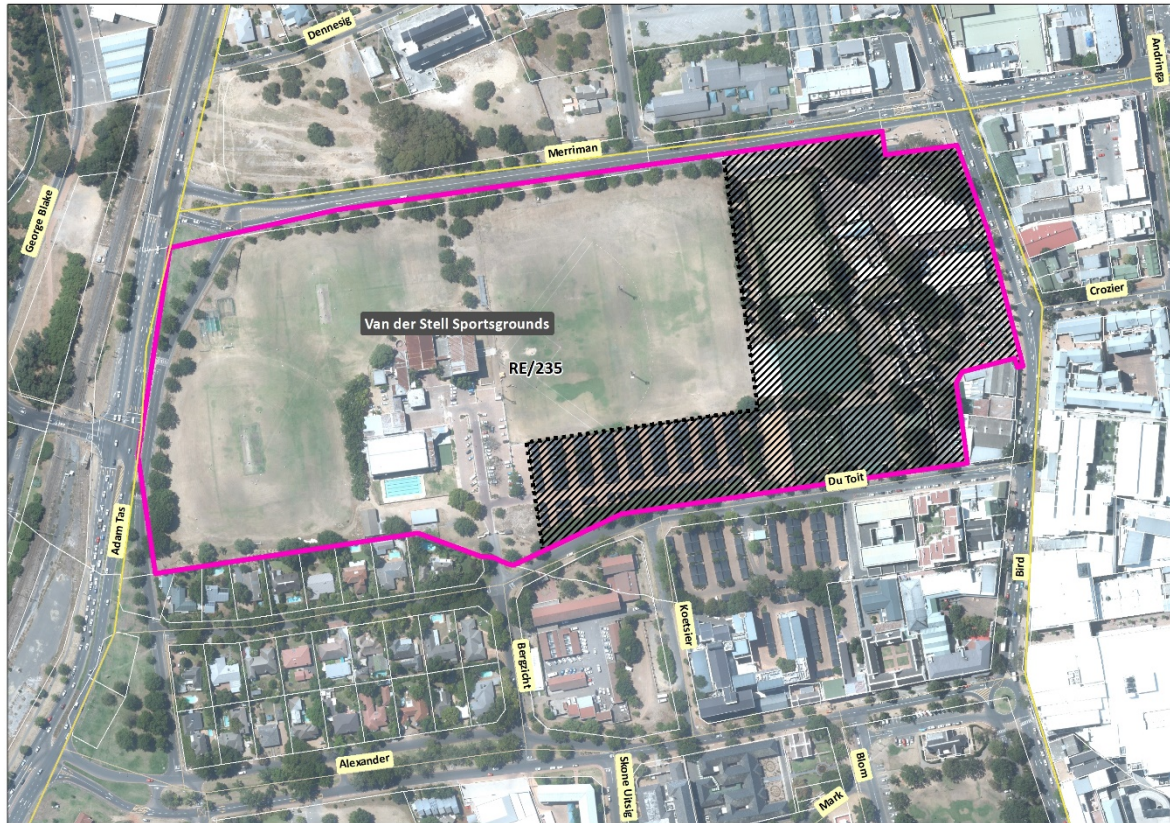
- a) Valuable assets in the ownership of the municipality will be upgraded at no or a reduced cost to the municipality.
- b) The buildings will be properly and adequately maintained in accordance with acceptable standards, at no cost to the municipality.
- c) Less financial pressure on the municipality's capital and operating budgets.
- d) Stimulus of economic activities for the sport community.

3.3 Current Status

The current sport codes that utilized the Van der Stel Sports facility will retain their rights to use the facility and/or be allocated alternative facilities to practise their sport.

Location and context





3.2 Public comment invited

The public are invited to provide input/comment to the municipality on the intend to enter into a 30-year agreement with Stellenbosch Football Club for the management and capital investment of the Van der Stel Sport Complex for the primary function of Sport but also for other events with the aim and optimal use of the buildings on site.

Comment must reach the offices of the Municipality on or before 31 January 2025 and must be addressed to the Municipal Manager. Comments can be sent via email to Municipal.Manager@stellenbosch.gov.za or delivered to the 3rd Floor, Main Office Building, 17 Plein Street, Stellenbosch.

Any queries can be directed to Mr Albert van der Merwe at (021) 808 8164 or via email at Albert.vandermerwe@stellenbosch.gov.za.

GERALDINE METTLER
MUNICIPAL MANAGER: STELLENBOSCH MUNICIPALITY

DATE:

10.3	CORPORATE SERVICES: (PC: CLLR L NKAMISA)
10.3.1	CLOSURE OF MUNICIPAL OFFICES DURING THE FESTIVE SEASON

Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 21 November 2024 and 27 November 2024

1. **SUBJECT: CLOSURE OF MUNICIPAL OFFICES DURING THE FESTIVE SEASON**

2. **PURPOSE**

To request Council's approval to close the Municipal Offices during the 2024/2025 festive season.

3. **DELEGATED AUTHORITY**

Council.

4. **EXECUTIVE SUMMARY**

Over the years there have been numerous decisions by Council with regard to the closure of the municipal offices. In 2020 the Council resolved to close the offices between Christmas and New year. The 2024/2025 festive season therefore will see offices close between midday on 24 December 2024 until 08h00 on Thursday 2 January 2025 in terms of the standing Council resolution.

Management has received a vast number of requests from employees for annual leave for 2 and 3 January 2025. In the light of these leave applications, Council is therefore requested to extend the office closure until 08h00 on 6 January 2025. The previously agreed guidelines attached as **APPENDIX 1** will also apply to the extra two days for the 2024/2025 festive period.

5. **RECOMMENDATIONS**

- (a) that Council approves the closure of the Municipal Offices from 13h00 on 24 December 2024 until 6 January 2025 at 08h00;
- (b) that employees be informed that annual leave must be submitted on the dates the offices are closed;
- (c) that no additional leave be granted to staff;
- (d) that the Municipal Manager ensures that the operations of the municipality continue through inter alia the attached guidelines; and
- (e) that the Council resolution of 25 November 2020 remain in place for future years.

6. **DISCUSSION / CONTENTS**

6.1 **Background**

Over the years there have been various decisions by Council in regard to the closure of the municipal offices. Council resolved during November 2020 to annually close offices between 24 December and the first working day after 1 January. The matter was discussed at the LLF and the guidelines attached as **APPENDIX 1** have been

agreed upon by both unions in 2020 and have been used to ensure service delivery over the festive period.

6.2 Discussion

The Main Collective Agreement determines that each employee is entitled to 24 or 27 workdays leave per year of which at least 16 or 19 days must be taken in a calendar year. Whilst offices are closed, the days will be regarded as part of the compulsory leave each employee must take in a calendar year. The municipality cannot grant additional leave to employees during this period unless exemption is requested and granted by the SALGBC. The employer struggles each year to ensure that employees take their compulsory leave, especially those employees that are not essential workers. It is therefore important that employees take compulsory leave during the time that offices are closed.

Essential operations of the municipality will continue through the guidelines as attached. In 2020 the Council resolved to close the offices between Christmas and New year. The 2024/2025 festive season therefore will see offices close between midday on 24 December 2024 until 08h00 on Thursday 2 January 2025 in terms of the standing Council resolution.

Management has received a vast number of requests from employees for annual leave for 2 and 3 January 2025. In the light of these leave applications, Council is therefore requested to extend the office closure until 08h00 on 6 January 2025. The previously agreed guidelines attached as **APPENDIX 1** will also apply to the extra two days for the 2024/2025 festive period.

It should also be noted that various account payment options are available to the Community of Stellenbosch. Electricity purchases can also be made at numerous outlets.

6.3 Financial Implications

None.

6.4 Legal Implications

The recommendations are in line with legislation and the collective agreements applicable.

6.5 Staff Implications

Employees who do not perform the functions as indicated in the attached guidelines will have to submit annual leave for the office closure period.

6.6 Previous / Relevant Council Resolutions:

Previous Council resolutions dealt with the ad hoc closure on an yearly basis.

39TH COUNCIL MEETING: 2020-11-25: ITEM 11.2.1

RESOLVED (nem con)

- (a) *that Council approves the annual closure of the Municipal Offices between 13h00 on 24 December and 02 January at 08h00;*
- (b) *that should 02 January be regarded as a public holiday due to 01 January falling on a Sunday, the offices will reopen on the first working day after the public holiday at 08h00;*

- (c) *that employees will have to put in leave on the dates the offices are closed, and no additional leave will be granted to staff; and*
- (d) *that the Municipal Manager will ensure that the operations of the municipality continue through, inter alia, the attached guidelines.*

6.7 **Risk Implications**

Risks are addressed in the item.

6.8 **Comments from Senior Management:**

The comments from management have been incorporated in the draft guidelines

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.3.3

- (a) that Council approves the closure of the Municipal Offices from 13h00 on 24 December 2024 until 6 January 2025 at 08h00;
- (b) that employees be informed that annual leave must be submitted on the dates the offices are closed;
- (c) that no additional leave be granted to staff;
- (d) that the Municipal Manager ensures that the operations of the municipality continue through inter alia the attached guidelines;
- (e) that the Council resolution of 25 November 2020 remain in place for future years; and
- (f) that proper communication with the community be done to inform them that all essential services will continue during this period and inform them of how to get hold of the essential services. That this is not additional leave to staff, but part of the normal leave compliment be emphasised.

ANNEXURES

Annexure 1: Guidelines: Closure of offices

FOR FURTHER DETAILS CONTACT:

NAME	<i>Annalene De Beer</i>
POSITION	<i>Director Corporate Services</i>
DIRECTORATE	<i>Corporate Services</i>
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REPORT DATE	<i>12 November 2024</i>

ANNEXURE 1



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GUIDELINES : CLOSURE OF OFFICES: 2024/25 FESTIVE SEASON

1. All municipal offices in the Stellenbosch Municipal Area will close for business over the period between 24 December from 13:00 to 6 January 08h00.
2. During the period of closure of the offices, all essential staff will be on standby to deal with operational service delivery complaints and perform essential services as and when needed.
3. Payment for standby and overtime for services performed will continue as usual.
4. Uniform staff (Traffic / Fire and Law Enforcement Including the control room) will continue with their operations as per the shift rosters.
5. All essential services like;
 - a. Municipal Court
 - b. Water Treatment Plants
 - c. Waste Water Plants
 - d. Disposal Sites
 - e. Refuse Removal / Collections / Area Cleaning
 - f. Emergency Services
 - g. Water & Sewer Operations (Reticulation)

will continue operations as usual.

6. Employees who does not fall under identified services in 4 and 5 above must put in annual leave for the period of the closure of the offices. These closure days will not be granted as additional leave.
 7. Staff regarded as essential under 4 and 5 above must be granted their annual leave as per a plan to ensure operations yet complying with the Main Collective Agreement.
-

10.3.2	ERF 13246, STELLENBOSCH: DUTCH REFORM CHURCH: WELGELEGEN: APPLICATION TO ENFORCE FALL-BACK CLAUSE: WAY FORWARD
--------	---

Collaborator No:

IDP KPA Ref No:

Good Governance

Meeting Date:

21 November 2024 and 27 November 2024

1. SUBJECT: ERF 13246, STELLENBOSCH: DUTCH REFORM CHURCH: WELGELEGEN: APPLICATION TO ENFORCE FALL-BACK CLAUSE: WAY FORWARD

2. PURPOSE

The item is returned to Council for consideration.

3. DELEGATED AUTHORITY

Council must consider the matter.

4. EXECUTIVE SUMMARY

Stellenbosch Municipality and the Dutch Reform Church: Welgelegen concluded an Exchange of Land Agreement in 1995 in terms whereof erf 13246, Stellenbosch (municipal land) was exchanged for two residential erven in Die Boord, being erven 12758 and 12759 (church land) on an equal in value basis. The Agreement, however, has a fall-back clause, indicating that the land must be transferred back to the Municipality should it no longer needed for church purposes. Seeing that the Dutch Reform Church: Welgelegen does not want to use the property for church purposes they have requested that the fall-back clause be enforced, as per the Agreement. An agreement must be reached on the value at which the property is bought back, as per the Agreement.

On 24 February 2021 Council considered the matter and, *inter alia*, decided to mandate the Municipal Manager “to negotiate a mutually agreed price to buy back erf 13246, Stellenbosch from the Dutch Reform Church, Welgelegen” The council resolution *inter alia* mandated the Municipal Manager to negotiate an agreed price with the church.

Following the above decision, a formal offer was made to the Dutch Reform church, based on the current municipal valuation. Following the above offer, the Dutch Reform Church as submitted a counteroffer, based on a valuation obtained by them. In terms of the council resolution the Municipal Manager is now reporting back on the negotiations.

The item served again before Council in May 2021 and was referred back to the administration for further discussion. The Municipal Manager met with the church on 15 February 2022 where the fall-back clause was discussed and the necessary history pertaining the transaction was obtained. Options, as well as an updated counteroffer, approved by the Church’s Council, was submitted after the meeting (**APPENDIX 1**). At the Mayco meeting on 23 March 2022 the item a was again referred back for further discussion. An agreement that Council should consider the way forward as the municipal manager was not able to reach agreement with the church on the value at which the buyback must be done.

We have not been able to reach any consensus with the church. Council should make the church a final offer for the erf, if they do not want to accept it the erf will remain in their possession and the municipality will have to institute legal action should they want to sell it otherwise as the parties were not able to reach an agreement on the re-purchase of the erf. The item served before Mayco in April 2022 and was referred back

for legal input. The item was resubmitted for consideration in July 2023 but referred back for legal input.

We received a legal opinion (it is not attached due to the confidentiality thereof) indicating that due to the fact that the value of the property cannot be determined from the agreement the enforcement of the fall-back clause may be problematic.

The municipality received a letter from the attorneys (**Appendix**) of the church requesting a response to indicate whether the municipality is going to buy the erf back or renounce the buyback right and allow the church to deal with it as they wish. Further discussions with the church took place and it was alluded that they may want to use the property to build an old age home and correspondence would have been sent in this regard. We however received an email to which the same letter on April 2024 was attached demanding that we denounce on the fall back clause and attaching a legal opinion indicating they are not bound by the buyback clause and can deal with it as they please.

5. RECOMMENDATION

For consideration

6. DISCUSSION / CONTENT

6.1 Background

During 1995 Stellenbosch Municipality and the Dutch Reform Church: Welgelegen concluded an Exchange of Land Agreement, in terms whereof erf 13246, Stellenbosch (municipal owned land at the time) was exchanged for two residential erven (church land) in Die Boord on an equal in value basis.

6.1.1 Application to enforce buy-back clause

During 2019 the Dutch Reform Church: Welgelegen requested the enforcement of the buy-back clause, as provided for in the Exchange of Land Agreement.

6.1.2 Council Resolution

On 24 February Council considered the matter, and resolved as follows:

- a) *that Council invokes the buy-back clause;*
- b) ***that the Municipal Manager be mandated to negotiate a mutually agreed price to buy back erf 13246, Stellenbosch, from Dutch Reform Church: Welgelegen; and***
- c) ***that the Municipal Manager reports back to Council on the price before a final decision is made and the sale agreement is signed***".

A copy of the agenda item is attached as **APPENDIX 2**.

6.1.3 Offer to Dutch Reform Church

Following the above Council-resolution, the Municipal Manager formally submitted a written offer to the Dutch Reform Church, based on the current municipal valuation of R2 700 000.00. A copy of the Municipal Manager's offer dated 21 March 2021 is attached as **APPENDIX 3**.

6.1.4 Counteroffer received from the Dutch Reform Church: Welgelegen

Please find hereto attached as **APPENDIX 4** a counteroffer dated 22 April 2021 received from the Dutch Reform Church, based on a valuation obtained by them.

Following the above, the Municipal Manager has requested that the offer be put to Council for their consideration.

6.2 Discussion**6.2.1 Location and context**

Erven 12758 and 12759 is situated in Rhodes-North Road, Die Boord, as indicated on Fig 1 and 2, below.



Fig 1: Location and context: Erven 12758 and 12759



Fig 2: Extent: Erven 12758 and 12759

Erf 13246 is located off Wildebosch Road, Paradyskloof, as indicated on Fig 3 and 4, below.



Fig 3: Location and context: erf 13246



Fig 4: Extent Erf 13246

6.2.2 Property description and Ownership

Erf 13246, measuring 9000m² in extent, is registered in the name of the Dutch Reform Church: Welgelegen, by virtue of Title Deed T4376/2001. Although erf 13246 was rezoned to Religious Purposes, this rezoning has lapsed. The zoning has therefor reverted back to Agricultural Use.

Erven 12758 and 12759 measuring 767m² and 720m² in extent respectively, are registered in the name of Stellenbosch Municipality by virtue of Title Deeds T4375/2001. The properties are zone single residential but is used for an early childhood development centre in term of a Lease Agreement (undetermined period).

6.2.3 Contractual situation

In terms of clause 1 of the Exchange of Land Agreement (Ruilooreenkoms) the parties agreed that the properties which were the subject of the exchange, are equal in value.

In terms of clause 13, should erf 13246 not be used for religious purposes by the church, it will be transported back to the Municipality at an amount to be agreed upon by the parties.

6.2.4 Valuation

In terms of valuations obtained from Pendo Property Valuers and DDP, they valued the property at R5 100 000.00 and R4 500 000, respectively. The weighted average is R4 800 000.00.

6.7 Financial Implications

The financial implications are directly linked to the agreed price. In terms of valuations obtained from Pendo Property Valuers and DDP, they valued the property at R5 100 000.00 and R4 500 000, respectively. The weighted average is R4 800 000.00. The valuation report also formed part of the item that served before council on 24 February 2021. The municipal valuation was R2 700 000.00.

6.8 Staff Implications

No additional staff implications.

6.9 Previous / Relevant Council Resolutions

SPECIAL COUNCIL MEETING: 2021-02-24: ITEM 8.1

RESOLVED (majority vote)

- (a) that Council invokes the buy-back clause;
- (b) that the Municipal Manager be mandated to negotiate a mutually agreed price to buy back erf 13246, Stellenbosch, from the Dutch Reform Church: Welgelegen; and
- (c) that the Municipal Manager reports back to Council on the price before a final decision is made and the sale agreement is signed.

The following Councillors requested that their votes of dissent be minuted:

Cllr G Cele (Ms); FT Bangani-Menziwe (Ms); N Mananga-Gugushe (Ms); C Moses (Ms); RS Nalumango (Ms); N Sinkinya (Ms); P Sitshoti (Ms) and LL Stander.

EXECUTIVE MAYORAL COMMITTEE: 2021-05-19: ITEM 9.1**RESOLVED**

that this item be referred back to administration for further discussions.

EXECUTIVE MAYORAL COMMITTEE: 2022-03-23: ITEM 7.2.8**RESOLVED**

that the item be referred back to the administration for further refinement and discussion.

EXECUTIVE MAYORAL COMMITTEE: 2022-04-19: ITEM 7.2.1**RESOLVED**

that this matter be referred back to Administration for legal input.

6.10 Risk Implications

This may lead to litigation from the church, or the municipality will have to interdict the church from selling the property if the church follow their legal advice.

6.11 Comments from Senior Management

No comments were requested.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.3.5

That Council considers the item.

ANNEXURES:

- Appendix 1: Letter from Church
Appendix 2: A copy of the Municipal Manager's offer
Appendix 3: A counteroffer received from the Dutch Reform Church
Appendix 4: Letter from Mr Feenstra

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	Director: Corporate Services
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021-8088750
E-MAIL ADDRESS	Annalene.deBeer@ Stellenbosch.gov.za
REPORT DATE	12 November 2024

APPENDIX 1



STELLENBOSCH
WELGELEGEN
NG Gemeente

Buitekringweg 6
Dalsig, 7600
021 886 5975
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www.stelwel.co.za

25 Februarie 2022

Die Munisipale Bestuurder
Stellenbosch Munisipaliteit
Posbus 17
STELLENBOSCH
7599

Geagte Me Metler

NGK GROND: ERF 13246, PARADYSKLOOF

Ons verwys na Raadsbesluite in die verlede asook na samesprekings met uself op 15 Februarie 2022.

Soos bespreek, gee ons hiermee verdere toeligting t.o.v die agtergrond asook die Kerk se voorstel oor die finalisering van die aangeleentheid.

1. AGTERGROND T.O.V GRONDTRANSAKSIES

Daar het in die verlede moontlike mispersepsies bestaan oor die voorafgaande transaksies en veral t.o.v of dit op 'n kommersiële basis geskied het al dan nie. Soos hieronder uiteengesit, het alle vorige transaksies streng volgens kommersiële en markwaarde beginsels geskied en het geen skenkings van die munisipaliteit se kant af plaasgevind nie.

- 1.1. Gedurende 1981 koop die Kerk teen markwaarde Erwe 5908 - 5914 in die Boord (sien Liggingsplan aangeheg) vanaf die ontwikkelaar, Libertas Ontwikkelings Edms Beperk (sien Bylaag 1_Aankoop van Erwe). Die doel was om 1 of 2 pastorie wonings asook 'n kerk/saal daar op te rig. Die ligging het later bewys as ongeskik a.g.v. die besware van eienaars van omliggende residensiële eiendomme.
- 1.2. Gedurende 1985, na onderhandelinge met die Munisipaliteit, word die 7 erwe van die Kerk geruil (met beginsel van gelykop waarde) vir 1ha grond (erf 5339) ook in Die Boord geleë (sien Liggingsplan aangeheg asook Bylaag 2_Ruiloooreenkoms 1985).

Die Kerk het hierna erf 5339 in 1994/1995 ontwikkel vir 'n pastorie asook enkelwoon erwe wat verkoop is om die pastorie te bou.

- 1.3. Gedurende 1995 en op inisiatief van die Munisipaliteit, het onderhandelinge plaasgevind dat erwe 12758 en 12759 wat binne die gedeelte van die grond van die Kerk geleë was, en waarop 'n bestaande kleuterskool gebou was en wat die Munisipaliteit wou behou, geruil word vir 0,9ha grond (nou erf 13246) in Paradyskloof - ook op 'n gelyke markwaarde grondslag.

Daar was egter 'n terugkoop klousule in die ruilkontrakte opgeneem sou die Kerk die grond nie vir bededoeleindes gebruik nie.

Die ruilkontrak bepaling was dat die Munisipaliteit dan die grond teen 'n prys soos deur beide partye ooreengekom, sou koop. Gegewe die transaksie basis en beginsel soos per par. 1 hierbo uiteengesit, moet dit na die Kerk se opinie op 'n markwaarde beginsel plaasvind.

2. MARKWAARDE EN TERUGKOOP PRYS

Nadat die Stadsraad besluit het dat die kontrakbepaling van die terugkoop, uitgevoer moet word, is die verskeie waardasies gedoen.

2.1. TWEE WAARDASIES WAT MUNISIPALITEIT AANGEVRA HET.

- | | |
|--------------|---------------|
| 2.1.1. Pendo | : R 5 100 000 |
| 2.1.2. DDP | : R 4 500 000 |

2.2. TWEE EVALUERINGS WAARDASIES DEUR KERK AANGEVRA

- | | |
|--|---------------|
| 2.3. Real Direct (Bylaag 3_Waardasies aangeheg) | : R 10 - 12m |
| 2.4. Anna Basson Eiendomme (Bylaag 3_Waardasies aangeheg) | : R 7 - 8m |
| 2.5. Aanbod vanaf Munisipaliteit
(Munisipale waardasie) | : R 2 700 000 |

2.6. SONERINGSREGTE AS BASIS VIR WAARDASIE

Na die Kerk se mening het die twee Munisipale waardasies 'n belangrike tekortkoming deurdat die huidige soneringsregte en parameters van erf 13246 nie in berekening geneem is nie.

Erf 13246 is gesoneer vir Landboudoeleindes waarop twee residensiële wonings van 600m² elk gebou kan word. Dit het 'n wesenlike invloed op die markwaardasie soos in die Kerk se twee waardasies uitgespel word.

Verder is dit belangrik om in ag te neem dat as deel van die Raadsbesluit van 1995, die voorwaarde van die beskikbaarheid van dienssteaansluitings vir erf 13246 opgelê is, maar op koste van die Kerk.

2.7. GEWEEGDE GEMIDDELD VAN WAARDASIES (BTW UITGESLUIT)

- Twee Munisipale waardasies : R4,8m
- Twee Kerk Waardasies : R9,0m
- Al vier Waardasies : R8,1m

3. OPSIES VIR OORWEGING DEUR DIE STADSRAAD

3.1 Opsie 1

Gegronnd op die kommersiële basis waarop alle transaksies vanaf 1981 geskied het, is ons van mening dat die beginsel van 'n terugval/koop transaksie nie van toepassing behoort te wees nie.

Die Kerk is derhalwe ook bereid om die opsie te aanvaar dat dié klousule deur die Munisipaliteit opgehef word en dat die Kerk dan vry is om na goeddunke met die eiendom te handel, op voorwaarde dat Munisipale dienste aansluitings en toegang vanuit Wildeboschstraat deur die Stadsraad beskikbaar gestel word op koste van die Kerk.

3.2 Opsie 2

Gegronnd op al die bostaande inligting, is die Kerk van mening dat 'n terugkoop prys van R8,0m (BTW uitgesluit) 'n billike terugkoop prys sou wees. Hierdie bedrag is die geweegde gemiddelde van die ontvangde waardasies.

Die opsies vir die Stadsraad hierbo uiteengesit, word in die goeie gees van die onderhandelinge gedoen en dank ons u vir die Stadsraad se oorweging.



Ds Monty Sahd

Namens Kerkraad, NG Gemeente Stellenbosch-Welgelegen

GEROEP GEWILLIG GESTUUR

1981: AANKOOP VAN ERWE 5908 - 5914

JDEW/ma
1981.09.16

Die Saakgelastigde
Nederduitse Gereformeerde Kerk
Posbus 144
KAAPSTAD
8000

Meneer

TRANSPORT LIBERTAS ONTWIKKELINGS EDMS BEPERK : N G GEMEENTE
WELGELEGEN
VERBAND N G GEMEENTE WELGELEGEN : SAAKGELASTIGDE VAN DIE
NEDERDUITSE GEREFORMEERDE KERK IN KAAPLAND

Ons verwys graag na die brief van 2 deser aan u gerig deur dr D J Hattingh in sy hoedanigheid as Voorsitter van die Kerkraad van die Nederduitse Gereformeerde Gemeente Welgelegen te Stellenbosch, waarin hy u namens die Kerkraad in kennis gestel het dat hulle die lening van R90 000,00 aanvaar vir die aankoop van die ondergemelde erwe geleë in die Boord, Stellenbosch, naamlik: Nos 5908, 5909, 5910, 5911, 5912, 5913 en 5914.

* Ons ageer in hierdie aangeleentheid namens ons kliënte, die Kerkraad van die N G Gemeente Welgelegen en aangesien kliënte aanspreeklik sal wees vir betaling van rente teen 11,75% p j op die totale koopprys van R100 000,00 vanaf 1 November 1981 indien registrasie van transport tot na daardie datum deur hulle toedoen vertrap sal word, sal ons dit waardeer as u as 'n saak van dringendheid opdrag sal geenaan u prokureurs, wat ons aanvaar mnre D P de Klerk en van Gend sal wees, vir registrasie van gemelde verbandlening.

Ons verkry graag u bevestiging hieromtrent.

Die uwe
CLUVER & MARKOTTER

PER

J A L DE WAAL

1985 RUILOOREENKOMS:
TRANSPORTAKTE

117

VIR ENDOSSEMENTE KYK BLADSY
FOR ENDORSEMENTS SEE PAGE 5 ET SEQ.

20/6/00
Ontvangs aken
[Signature]

CLUVER MARKOTTER INC/ING.
Prokurêurs / Attorney's
Posbus / P.O. Box 12 Tel: 808 5600
Stellenbosch

2000

T 20474/85

TRANSPORTAKTE

JDEW:MA

CLUVER EN MARKOTTER
PROKUREURS
STELLENBOSCH

Opgesê deur my

J A L DE WAAL,

Aktebesorger.

HIERBY WORD BEKEND GEMAAK

DAT JACOBUS ADRIAAN LOUW DE WAAL

Aktebesorger, voor my, Registrateur van Aktes in Kaapstad, verskyn het, behoorlik daartoe
gemagtig deur 'n volmag geteken te STELLENBOSCH

van MAART 19 85 op die 27ste dag
en aan hom verteen deur GERHARDUS
MATTHYS STRYDOM in sy hoedanigheid as Stadsklerk van

DIE MUNISIPALITEIT STELLENBOSCH

EN /

-2-

NADEMAAL die grond beskrywe as

ERF 5339 (n gedeelte van Erf 5652) STELLENBOSCH in die
Munisipaliteit en Afdeling Stellenbosch

GROOT 1,0000 (EEN) hektaar

op naam van die MUNISIPALITEIT STELLENBOSCH geregistreer is uit
hoofde van Transportakte No T 20472/85

EN NADEMAAL die grond beskrywe as

1. ERF 5908 STELLENBOSCH in die Munisipaliteit en Afdeling
Stellenbosch
GROOT 910 (NEGEHONDERD EN TIEN) vierkante meter
2. ERF 5909 STELLENBOSCH in die Munisipaliteit en Afdeling
Stellenbosch
GROOT 1116 (EENDUISEND EENHONDERD EN SESTIEN) vierkante
meter
3. ERF 5910 STELLENBOSCH in die Munisipaliteit en Afdeling
Stellenbosch
GROOT 1072 (EENDUISEND TWEE EN SEWENTIG) vierkante meter
4. ERF 5911 STELLENBOSCH in die Munisipaliteit en Afdeling
Stellenbosch
GROOT 1123 (EENDUISEND EENHONDERD DRIE EN TWINTIG) vier-
kante meter
5. ERF /

-3-

5. ERF 5912 STELLENBOSCH in die Munisipaliteit en Afdeling Stellenbosch

GROOT 804 (AGTHONDERD EN VIER) vierkante meter

6. ERF 5913 STELLENBOSCH in die Munisipaliteit en Afdeling Stellenbosch

GROOT 966 (NEGEHONDERD SES EN SESTIG) vierkante meter

7. ERF 5914 STELLENBOSCH in die Munisipaliteit en Afdeling Stellenbosch

GROOT 878 (AGTHONDERD AGT EN SEWENTIG) vierkante meter

op naam van die NEDERDUITSE GEREFORMEERDE GEMEENTE WELGELEGEN TE STELLENBOSCH geregistreer is uit hoofde van Transportakte No T47597/1981;

EN NADEMAAL DIE MUNISIPALITEIT STELLENBOSCH en die NEDERDUITSE GEREFORMEERDE GEMEENTE WELGELEGEN TE STELLENBOSCH op 27 Maart 1985 met mekaar ooreengekom het om voormelde stukke grond uit te ruil;

NOU DERHALWE sedeer en transporteer ek in my voormelde hoedanigheid aan en ten gunste van

NEDERDUITSE GEREFORMEERDE GEMEENTE WELGELEGEN TE STELLENBOSCH of Regverkrygendes

Blanke Groep

*Regimeel NE 100 met 10000 m²
area (2500 m²) tot 10000 m²
begrensd deur die omliggende land
vanaf 1100.*

*Enkele Partee 2 252 m² ERF / 1100 m² + 100
deur die 1100 m².*

-4-

ERF 5339 (n gedeelte van Erf 5652) STELLENBOSCH in die
Munisipaliteit en Afdeling Stellenbosch

GROOT 1,0000 (EEN) hektaar

SOOS aangedui op die aangehegte Kaart L.G. No 6106/84 en gehou
kragsens Transportakte No 20472/85

I. Wat betref die figuur a f g e:

A. ONDERHEWIG aan die voorwaardes waarna verwys word in Trans-
portakte No 11199/1970.

B. GEREKTIG op die voordeel van die Serwituut waarna verwys word
in die volgende aantekening gedateer 7 Februarie 1905 op
Transportakte No 2582 gedateer 21 Maart 1902, naamlik:

"Registration of Servitude.

By Deed of 30th Novr 1904 the owner of the land hereby conveyed
has been granted a right of way and the right to lay certain
water pipes over the land conveyed by Trfr. 5455 d/d 27 July
1901. As will more fully appear on reference to the copy
annexed hereto."

II. Wat betref die figuur f b c d g:

ONDERHEWIG aan die voorwaardes waarna verwys word in
Transportakte No 11199 gedateer 30 April 1970.

WESHALWE / ...

WESHALWE die Komparant, q.q., afstand doen van al die regte en titel wat die bogenoemde
DIE MUNISIPALITEIT STELLENBOSCH

voorheen op genoemde eiendom gehad het en gevolglik ook erken dat DIE MUNISIPALITEIT
geheel en al van die besit daarvan onthef is en nie meer daarop geregtig is nie, en dat, STELLENBOSCH
krachtens hierdie Akte bogenoemde

NEDERDUITSE GEREFORMEERDE GEMEENTE WELGELEGEN TE STELLENBOSCH
of Regverkrygendes

tans en voortaan daarop geregtig is, ooreenkomstig plaaslike gebruik, behoudens die regte
van die Staat; en ten slotte verklaar hy dat die billike markwaarde van die eiendom
vasgestel is op R210 000,00 (TWEEHONDERD EN TIEN DUISEND RAND).

TEN BEWYSE waarvan ek, die genoemde Registrateur van Aktes, tesame met die
Komparant, q.q., hierdie Akte onderteken en met die Ampseël bekragtig het.

ALDUS GEDOEN en geteken op die Kantoor van die Registrateur
van Aktes in Kaapstad, Provinsie van die Kaap die Goeie Hoop,
op die 10de

dag van die maand Junie
in die jaar van onse Heer Eenduisend
Nogehonderd VYF EN TAGTIG (1985)

In my teenwoordigheid,

Registrateur van Aktes.

Geregistreer in die Register van

Folio

v.d.Stel

Klerk.

ENDORSEMENT IN TERMS OF SECTION 46 OF ACT 47/37 (AS AMENDED)
 EN DOSSEMENT KRAGTENS ARTIKEL 46 WET 47/37 (SOOS GEWYSIG)

The land herein described has been subdivided.
 Die grond hierin beskryf is onderverdeel.

in accordance with General Plan No.
 in ooreenstemming met Algemene Plan Nr. 709/1994

approved by the Surveyor General on
 goedgekeur deur die Landmeter-Generaal op 15/3/94

into erven numbers .. 12753 — 12764
 in erwe genommer

Public place numbers
 Openbare Plekke genommer

and Thoroughfares.
 en Strate.

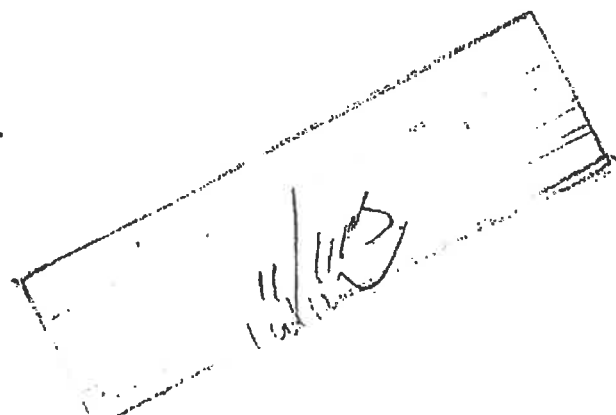
Application filed as BC 66174 94
 Aansoek geliasseer by BC

In terms of Ordinance: 15/85
 In terme van Ordonnansie:

REGISTRAR OF DEEDS
 REGISTRATEUR VAN AKTES

DEEDS OFFICE
 AKTEKANTOOR
 CAPE TOWN
 KAAPSTAD

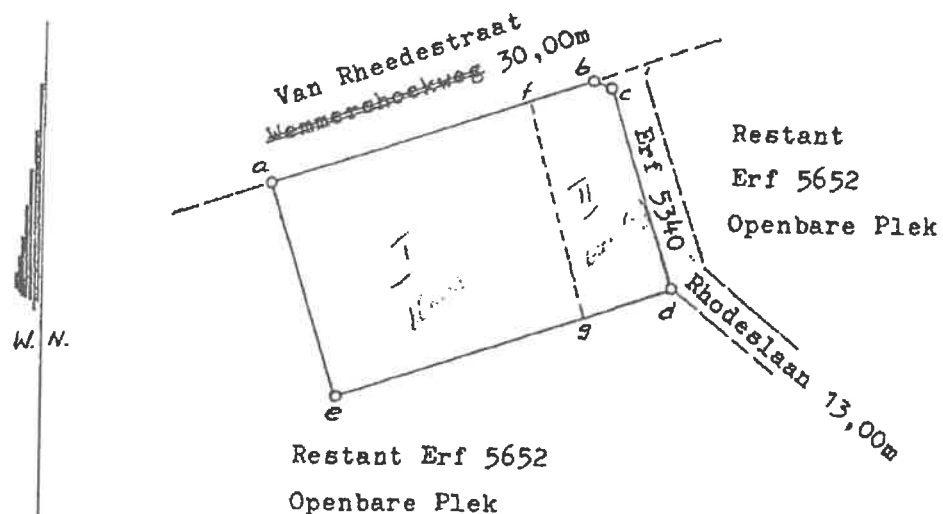
.....19.....



SYE METER		RIGTINGS- HOEKE		KOÖRDINATE			L.G. No.
				Y	Stelsel	Lo. 19° X	
					0,00	+3700000,00	6106-84 Goedgekeur  n. Landmeter-generaal 1984 -08-24
ab	120,16	251 44 10	a	+ 13 684,88	+ 57 757,17		
bc	7,07	296 44 10	b	+ 13 570,78	+ 57 719,52		
cd	75,00	341 44 10	c	+ 13 564,46	+ 57 722,70		
de	125,16	71 44 10	d	+ 13 540,96	+ 57 793,92		
ea	80,00	161 44 10	e	+ 13 659,81	+ 57 833,14		
		39+ Libertas	Δ	+ 14 057,59	+ 58 372,93		
		40+ Paradys	Δ	+ 10 120,28	+ 59 264,21		

Bakenbeskrywing:

a,b,c,d,e : 12mm ysterpen



Skaal 1: 2500

Die figuur a b c d e

stel voor 1,0000 hektaar

grond, synde

ERF 5339 (n gedeelte van Erf 5652) STELLENBOSCH

geleë in Stellenbosch Dorp Uitbreiding 18 in die Munisipaliteit en

Administratiewe Distrik Stellenbosch

Provinsie Kaap die Goeie Hoop.

Opgemeet in Mei, Junie 1984

deur my,

[Signature]
LandmeterHierdie kaart is geheg aan
TRANSPORTAKTE
No. T

gedateer 20474/85

l.g.v. N G GEMEENTE WELGE-
LEGEN TE STELLENBOSCH

Registrateur van Aktes

Die oorspronklike kaart is.

No. 6108/84 geheg aan

Transport/Grondbrief

No. T 20474/85

Lêer No. Stel. 294.

M.S. No. E 1724/84

Komp.BHSZ-1473(M2765)

BH-8DC/V53 (1502)

LIGGINGSPLAN

Erf 5339

ERVEN 12758
& 12759

Erven 5908 - 5914

Erf 13246

KERK EVALUERINGS WAARDASIES



15 April 2021

CLUVER MARKOTTER PROKUREURS
1ste vloer
Cluver Markotter gebou
Meulstraat
STELLENBOSCH
7600

Ons verwysing:
RD20210407
Aandag
Arend de Waal

AANGAANDE: KRITIESE EVALUERING VAN WAARDASIES VAN ERF 13246, STELLENBOSCH

U opdrag gedateer 29 Maart 2021, verwys

Aangeheg vind die nodige dokumentasie en let asb daarop dat die verslag nie n opemark waardasie van die eiendom is nie en slegs n evaluering van die twee verslae soos aan ons voorsien.

Laat weet gerus indien jul 'n ten volle gemotiveerde verslag verlang om ons bevindinge meer breedvoerig te vervat,

Enige navrae kan gerig word aan my,

Baie dankle en groete

Jean Marais

PROFESSIONELE GEASSOSIEERDE WAARDEERDER

Nasionale Diploma in Eiendomswaardasies
MBA

Geregistreerd met die Suid-Afrikaanse Raad vir die Eiendomswaardasie Professie (SACPVP)

Erik Marais

PROFESSIONELE WAARDEERDER

Nasionale Diploma in Eiendomswaardasies

Geregistreerd met die Suid-Afrikaanse Raad vir die Eiendomswaardasie Professie (SACPVP)

Geregistreerd met die Suid-Afrikaanse Raad van Waardeerders (SA)



- 1.1 Opdrag is ontvang van *Arend de Waal van Cluver Markotter Prokureurs*, namens die *Nederduitse Gereformeerde Kerk, Stellenbosch Welgelegen* om 'n evaluering te doen op vorige opemark waardasies wat op Erf 13246, Stellenbosch gedoen is.
- 1.2 Die inligting vervat in hierdie verslag na my wete korrek en is baseer op inligting ontvang van die opdraggewer en/of sy verteenwoordiger asook eksterne bronne.
- 1.3 Die menings uitgespreek en gevolgtrekkings gemaak, is gedoen na deeglike verifiëring en oorweging van die inligting.

REAL DIRECT



PROPERTY VALUATIONS | BUSINESS VALUATIONS | SURVEYING | ACCOUNTING

EVALUERING VAN WAARDASIE VERSLAG



1. Aannames deur waardeerder

Die waardasies is gebaseer op die aanname dat die eiendom is geleë buite die huidige stedelike raamwerk val. Dit is deur ons ondersoek bevestig. Derhalwe word enige moontlike ontwikkelingspotensiaal buite rekening gelaat. Dit is redelik en korrek volgens ons.

2. Metodiek

Die voorgestelde *Vergelykbare Transaksie-metode* is die aanvaarde en mees geskikte metode.

3. Markondersoek

Die 10x transaksies wat gebruik is het die volgende gevolgtrekkings gehad, volgens die verslag, en word soos volg deur ons bespreek:

Transaksies #1, #8, #9 en #10.

Sales 1, 8 and 9 represent small holdings located in the Welgevonden and Jamestown nodes respectively. These sales are considered indicative of similar sized small holdings, but the location of the subject property is deemed superior which suggests an upward adjustment would be justified for the subject property. Sale 10 represents a similar sized tract of agricultural land located in a comparable node. This sale serves as a good indication of the rate to be applied to the subject property, with an upward adjustment justified for the efflux of time.

- Die waardeerder se gevolgtrekking is aanvaarbaar en ons stem saam met die vergelyking dat die onderwerpeiendom se ligging hom onderskei van hierdie eiendomme. *Transaksie #10*, alhoewel die mees vergelykbare eiendom, is n enkele transaksie in Franschoek en kan nie verteenwoordigend wees van n marknorm mbt die onderwerp perseel nie.

Transaksies #2, #4, #5 en #6.

Sales 2, 4 and 5 represent smaller tracts of residential land located in prime residential estates. These properties are not considered directly comparable, but were included to illustrate the premium paid for prime residential land with concomitant lifestyle appeal. These sales ranged between R 5 460 000 and R 12 000 000 which is considered indicative of the opportunity value of a prime lifestyle opportunity in this node. It must however be borne in mind that these properties are located in secured villages. Sale 6 a vacant residential stand located in the immediate vicinity of the subject property, was included to illustrate the higher prices paid for small holdings (Sales 8 and 9) vis a vis vacant residential land in the same area.

- Ons stem saam dat hierdie persele uit die oogpunt van ligging uitstekend is maar dat weens die grootte die vergelyking volgens n per-vierkante-meter basis nie redelik en vergelykbaar is nie. In hierdie opsig moet dit genoem word dat die onderskeie kooppryse van R 5,460,000 en R5,990,000 vir twee persele van onderskeidelik 901m² en 1,099m² in die aanliggende residuesiële node beslis n aanwyser van die basiswaarde te wees.

Transaksies #3 en #7

"Sales 3 and 7 represent development sites, with development rights in place at the date of sale. The location of these properties is considered inferior, but the sales were included for comparison with larger tracts of land in demand due to the lifestyle appeal".

- Daar word saamgestem met die waardeerder se aanname aangesien hierdie potensiaal reeds in die vroeë stadium van die verslag buite rekening gelaat is.

Addisionele markinligting

Aangesien die onderwerp perseel oor n landbou sonering beskik, behoort dit, uit n potensiele benuttings oogpunt, addisionele waarde te skep. Die onderwerp eiendom kan in terme van die sonering benut word vir twee wooneenhede (daarteenoor laat die sonering van n enkel residuesiële gesoneerde perseel slegs een woonhuis toe).

Hierdie voordeel sal beslis die bemerkbaarheid van die onderwerp eiendom aansienlik verhoog in die opemark, na ons mening.

Die volgende transaksies is goeie markaanwysings van die geleentheidswaarde wat landbou sonering bied:

Gedeelte 1 van Plaas 1480, Stellenbosch

Koopprys: R26,000,000 (18 September 2009) – 4x geleenthede teen R 6,500,000 elk op datum van transaksie (en ongeveer R13,000,000/ geleentheid in 2021)



4. Gevolgtrekking

Alhoewel die waardasie verslag voldoen aan al die vereistes, is ons tog van mening dat in die toepassing van die finale waarde, die geleentheidswaarde wat die landbou sonering van die onderwerpperseel bied, nie beklemtoon word nie.

Gegewe hierdie voordeel tesame die uitstekende en unieke ligging, sal die onderwerpperseel heelwaarskynlik in die **R10,000,000 tot R12,000,000** prysklas tans verhandel, in ons opinie.

REAL DIRECT



PROPERTY VALUATIONS | BUSINESS VALUATIONS | SURVEYING | ACCOUNTING

EVALUERING VAN WAARDASIE VERSLAG



1. Aannames deur waardeerder

Die waardasies is gebasseer op die volgende aannames:

- Die eiendom is geleë buite die huidige stedelike raamwerk val. Dit is deur ons ondersoek en bevestig.
- Derhalwe word enige moontlike ontwikkelingspotensiaal buite rekening gelaat. Dit is redelik en korrek volgens ons.

2. Metodiek

- Die voorgestelde *Vergelykbare Transaksie-metode* is die aanvaarde en mees geskikte metode.

3. Markondersoek

Die 8x transaksies wat gebruik is het die volgende gevolgtrekkings gehad, volgens die verslag, en word soos volg deur ons bespreek:

"By analysing all the comparable transactions, we have concluded that Comparable sale 1 is not necessarily considered as the best comparable due to the larger extent of the property and the agricultural nature of the immediate surroundings. Comparables sales 2 and 3 are smaller in extent compared to the subject property, however considered more comparable to the subject property in terms of the highest and best use of the subject property i.e. a lifestyle opportunity. Comparable sales 4 to 8 comprise of upmarket residential zoned stands that are fully serviced and that fall within the urban edge of Stellenbosch. These comparable sales are far smaller compared to the subject property and range between 975m² and 4 124 m² in extent.

Furthermore, portion 9 of the farm Edgbaston no.104 (1.16ha) was listed earlier this year for R3 250 000 (R2 801 724/ha) as vacant agricultural land. This property forms part of the same small estate where Comparable 3 is situated. However, this property has since been rezoned to offer 45 development opportunities. This listing is currently at R10 950 000, which equates to a rate of R243 333 / opportunity".

Transaksies #1 en #2.

Hierdie eiendomme verteenwoordig 'n perseel as deel van 'n groter produktiewe landbou entiteit. Eiendomme landelik geleë en nie vergelykbaar nie.

Transaksies #4, #2 en #6

Enkel residuesiële eenhede (met slegs een toelaatbare eenheid), baie kleiner erwe en geleë binne gevestigde buurte met beboude persele reg rondom. Nie vergelykbaar nie.

Transaksies #7 en #8.

Transaksie #7 is "outlier" en waarde heeltemal buitensporig en nie in-lyn met marknorme nie. Klein erf binne gevestigde node.

Koopsom van R23,510,000 vir Transaksie #8 verteenwoordig vakante grond binne die hartjie van Stellenbosch en die koper sal (as gekyk word na die omliggende eiendomme) heelwaarskynlik waarde toevoeg tot die eiendom deur te onderverdeel/ ontwikkel – gegewe die premie wat betaal is vir daardie potensiaal. Nie vergelykbaar nie na ons mening.

Transaksies #3

Hoogs vergelykbare eiendom. Soos die onderwerpeiendom beskik die perseel oor n Landbou-sonering (2x eenhede)en alhoewel ietwat kleiner, is die eiendom, soos die onderwerp perseel, ook op die rand van die stedelike raamwerk.

Die afskaling van die onderwerpeiendom se waarde met betrekking tot dat die transaksie se ligging binne n sekuriteits ontwikkeling, kan afgespeel word teen die meer eksklusiewe ligging van die onderwerpeiendom (in vergelyking met Transaksie #3).

Die aangepaste kwantum van ongeveer R11,000,000/ hektaar op die datum van waardasie is realisties en direk vergelykbaar met die norm van die onderwerpeiendom.

Vir Aandag: Gys de Klerk

21 Mei 2021

Goeiedag Gys,

KRITIESE EVALUERING VAN ERF 13246, STELLENBOSCH

Ek het die waardeerder (Real Direct) se opinie deurgelees en ondersteun die beginsels en besprekings wat hy opper – Ek is egter van mening dat 'n prys van R11m/ha nie tans behaal sal word nie.

Erf 13246 (Die eiendom) is volgens munisipale rekords gesoneer as Landbou. Die munisipale waardasies is dus gebaseer op landbou waarde. Aanpassing sou gemaak word vir ligging ens. Die munisipale waardasie sal dus veel laer wees as potensiële markwaarde in die ope mark. Na my mening is die eiendom 'n "baie" groot erf met Lanbousonering en moet daar na die geleentheidskoste gekyk word.

1. Die eiendom is geleë net langs die stedelike grens, wat beteken hoofdienste is reeds beskikbaar en slegs interne aansluitings hoef gedoen te word.
2. Die huidige sonering (Landbou) laat 2 woonhuise van 600m² toe. Hierdie is dus 'n unieke geleentheid vir 2 families om eiendom op aandeelblokskema te bekom. Daar is ook 'n mark vir eienaars wat leefstyl eiendomme soek maar nie die bedryf van landbou wil doen nie. Die wingerd kan maklik deur 'n wynmaker bestuur word en 'n eie etiket is altyd 'n trekpleister.
3. Die eiendom lê nie in die middel van nêrens en kan maklik aansluit by reeds beskikbare veiligheidsdienste – dit is dus 'n voordeel om langs die ontwikkelde eiendomme geleë te wees (maar tog ook deel van die landelike gebied).

Gegewe die beskikbare markinligting en tendense is my mening dat daar wel vraag sal wees vir die unieke eiendom en die eiendom behoort in die opemark tussen R7,0 en R8m te haal.

Met vriendelike groete



Deon Carstens
072 906 2717

APPENDIX 2



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

KANTOOR VAN DIE MUNISIPALE BESTUURDER

Ons verw.: Erf 13246 St/Bosch

Navrae: Piet Smith

Epos: piet.smith@stellenbosch.gov.za

Datum: 30 Maart 2021

Die Voorsitter: NG Gemeente Stellenbosch-Welgelegen

Buitekringweg 6

Dalsig

7600

Geagte Ds Monty Sahd

TERUGKOOP KLOUSULE: ERF 13246, STELLENBOSCH

U skrywe gedateer 04 Oktober 2018, verwys.

Neem asseblief kennis dat die Raad op 27 Februarie 2021, hierdie aangeleenthied oorweeg het. Na oorweging, is die volgende besluit geneem:

"RESOLVED (majority vote)

- a) *that Council invokes the buy-back clause;*
- b) *that the Municipal Manager be mandated to negotiate a mutually agreed price to buy back erf 13246, Stellenbosch, from the Dutch Reform Church: Welgelegen; and*
- c) *that the Municipal Manager report back to Council on the price before a final decision is made and the sale agreement is signed".*

Ek het intussen die agtergrond inligting bestudeer, insluitende die twee kwotasies wat in hierdie verband verkry is.

Na oorweging van al die relevante inligting tot my beskikking, insluitende die huidige munisipale waardasie, is ek van mening dat 'n billike koopsom vir die betrokke eiendom R2 700 000.00 is.

Gemelde prys is gebaseer op die jongste munisipale waardasie (2021).

Om my in staat te stel om terugvoering aan die Raad te gee, verneem ek graag of u genoemde aanbod aanvaar, onderhewig daaraan dat die Munisipale Raad dit so aanvaar.

Ek verneem graag van u.

Die uwe,

Geraldine Mettler
Munisipale Bestuurder

APPENDIX 3

U verw: Erf 13246 Stellenbosch
Datum: 22 April 2021

Die Kantoor van die Munisipale Bestuurder
Stellenbosch Munisipaliteit
Pleinstraat 3
Stellenbosch
7600

Geagte me Mettler

TERUGKOOP KLOUSULE: ERF 13246 STELLENBOSCH

Ons verwys na u skrywe van 30 Maart 2021, waarop ons ontvangs erken het in ons skrywe van 19 April 2021.

Die Kerkraad het hierdie aangeleentheid nou behoorlik oorweeg aan die hand van 'n verslag wat ons laat opstel het deur 'n onafhanklike waardeerder, mnr Jean Marais van Real Direct.

Ons is van mening dat die koopprys van hierdie eiendom slegs bepaal kan word aan die hand van die huidige billike markwaarde daarvan. Ons het dus 'n kundige waardeerder geraadpleeg hieroor, wie van mening is dat die huidige billike markwaarde van hierdie eiendom tussen R10 000 000,00 en R12 000 000,00 is. Sy motivering hiervoor word volledig uiteengesit in die aangehegte verslag.

Ons verskil dus met respek van u mening dat die bedrag van R2 700 000,00 'n billike koopprys vir hierdie eiendom is. Hierdie bedrag is in ieder geval wesenlik minder as die onafhanklike waardasies wat u ten opsigte van die eiendom laat doen het.

U is in terme van u Raad se besluit gemagtig om met ons te onderhandel in 'n poging om ooreen te kom op 'n koopprys wat vir beide partye aanvaarbaar is.

Ons glo dat dit bewerkstellig kan word en sal graag met u wil vergader hieroor.

Ons verneem vriendelik wanneer dit vir u geleë sal wees om ons te woord te staan hieroor.

Vriendelik die uwe



Ds Monty Sahd namens NGK Stellenbosch-Welgelegen

REAL DIRECT



PROPERTY VALUATIONS | BUSINESS VALUATIONS | SURVEYING | ACCOUNTING

15 April 2021

CLUVER MARKOTTER PROKUREURS
1ste vloer
Cluver Markotter gebou
Meulstraat
STELLENBOSCH
7600

Ons verwysing:
RD20210407
Aandag
Arend de Waal

AANGAANDE: KRITIESE EVALUERING VAN WAARDASIES VAN ERF 13246, STELLENBOSCH

U opdrag gedateer 29 Maart 2021, verwys

Aangeheg vind die nodige dokumentasie en let asb daarop dat die verslag nie n opemark waardasie van die eiendom is nie en slegs n evaluering van die twee verslae soos aan ons voorsien.

Laat weet gerus indien jul 'n ten volle gemotiveerde verslag verlang om ons bevindinge meer breedvoerig te vervat,

Enige navrae kan gerig word aan my,

Baie dankie en groete

Jean Marais

PROFESSIONELE GEASSOSIEERDE WAARDEERDER

Nasionale Diploma in Eiendomswaardasies

MBA

Geregistreerd met die Suid-Afrikaanse Raad vir die Eiendomswaardasie Professie (SACPVP)

Erik Marais

PROFESSIONELE WAARDEERDER

Nasionale Diploma in Eiendomswaardasies

Geregistreerd met die Suid-Afrikaanse Raad vir die Eiendomswaardasie Professie (SACPVP)

Geregistreerd met die Suid-Afrikaanse Raad van Waardeerders (SA)

REAL DIRECT



PROPERTY VALUATIONS | BUSINESS VALUATIONS | SURVEYING | ACCOUNTING

- 1.1 Opdrag is ontvang van *Arend de Waal van Cluver Markotter Prokureurs*, namens die *Nederduitse Gereformeerde Kerk, Stellenbosch Welgelegen* om 'n evaluering te doen op vorige opemark waardasies wat op Erf 13246, Stellenbosch gedoen is.
- 1.2 Die inligting vervat in hierdie verslag na my wete korrek en is baseer op inligting ontvang van die opdraggewer en/of sy verteenwoordiger asook eksterne bronne.
- 1.3 Die menings uitgespreek en gevolgtrekkings gemaak, is gedoen na deeglike verifiëring en oorweging van die inligting.

REAL DIRECT



PROPERTY VALUATIONS | BUSINESS VALUATIONS | SURVEYING | ACCOUNTING

EVALUERING VAN WAARDASIE VERSLAG



1. Aannames deur waardeerder

Die waardasies is gebaseer op die aanname dat die eiendom is geleë buite die huidige stedelike raamwerk val. Dit is deur ons ondersoek bevestig. Derhalwe word enige moontlike ontwikkelingspotensiaal buite rekening gelaat. Dit is redelik en korrek volgens ons.

2. Metodiek

Die voorgestelde *Vergelykbare Transaksie-metode* is die aanvaarde en mees geskikte metode.

3. Markondersoek

Die 10x transaksies wat gebruik is het die volgende gevolgtrekkings gehad, volgens die verslag, en word soos volg deur ons bespreek:

Transaksies #1, #8, #9 en #10.

Sales 1, 8 and 9 represent small holdings located in the Welgevonden and Jamestown nodes respectively. These sales are considered indicative of similar sized small holdings, but the location of the subject property is deemed superior which suggests an upward adjustment would be justified for the subject property. Sale 10 represents a similar sized tract of agricultural land located in a comparable node. This sale serves as a good indication of the rate to be applied to the subject property, with an upward adjustment justified for the efflux of time.

- Die waardeerder se gevolgtrekking is aanvaarbaar en ons stem saam met die vergelyking dat die onderwerpeienendom se ligging hom onderskei van hierdie eiendomme. *Transaksie #10*, alhoewel die mees vergelykbare eiendom, is n enkele transaksie in Franschoek en kan nie verteenwoordigend wees van n marknorm mbt die onderwerp perseel nie.

Transaksies #2, #4, #5 en #6.

Sales 2, 4 and 5 represent smaller tracts of residential land located in prime residential estates. These properties are not considered directly comparable, but were included to illustrate the premium paid for prime residential land with concomitant lifestyle appeal. These sales ranged between R 5 460 000 and R 12 000 000 which is considered indicative of the opportunity value of a prime lifestyle opportunity in this node. It must however be borne in mind that these properties as located in secured villages. Sale 6, a vacant residential stand located in the immediate vicinity of the subject property, was included to illustrate the higher prices paid for small holdings (Sales 8 and 9) vis a vis vacant residential land in the same area.

- Ons stem saam dat hierdie persele uit die oogpunt van ligging uitstekend is maar dat weens die grootte die vergelyking volgens n per-vierkante-meter basis nie redelik en vergelykbaar is nie. In hierdie opsig moet dit genoem word dat die onderskeie kooppryse van R 5,460,000 en R5,990,000 vir twee persele van onderskeidelik 901m² en 1,099m² in die aanliggende residiële node beslis n aanwyser van die basiswaarde te wees.

Transaksies #3 en #7

“Sales 3 and 7 represent development sites, with development rights in place at the date of sale. The location of these properties is considered inferior, but the sales were included for comparison with larger tracts of land in demand due to the lifestyle appeal”.

- Daar word saamgestem met die waardeerder se aanname aangesien hierdie potensiaal reeds in die vroeë stadium van die verslag buite rekening gelaat is.

Addisionele markinligting

Aangesien die onderwerp perseel oor n landbou sonering beskik, behoort dit, uit n potensiele benuttings oogpunt, addisionele waarde te skep. Die onderwerp eiendom kan in terme van die sonering benut word vir twee wooneenhede (daarteenoor laat die sonering van n enkel residiële gesoneerde perseel slegs een woonhuis toe).

Hierdie voordeel sal beslis die bemarkbaarheid van die onderwerp eiendom aansienlik verhoog in die opemark, na ons mening.

Die volgende transaksies is goeie markaanwysings van die geleentheidswaarde wat landbou sonering bied:

Gedeelte 1 van Plaas 1480, Stellenbosch

Koopprys: R26,000,000 (18 September 2009) – 4x geleentheid teen R 6,500,000 elk op datum van transaksie (en ongeveer R13,000,000/ geleentheid in 2021)



4. Gevolgtrekking

Alhoewel die waardasie verslag voldoen aan al die vereistes, is ons tog van mening dat in die toepassing van die finale waarde, die geleentheidswaarde wat die landbou sonering van die onderwerpperseel bied, nie beklemtoon word nie.

Gegewe hierdie voordeel tesame die uitstekende en unieke ligging, sal die onderwerpperseel heelwaarskynlik in die **R10,000,000 tot R12,000,000** prysklas tans verhandel, in ons opinie.

REAL DIRECT



PROPERTY VALUATIONS | BUSINESS VALUATIONS | SURVEYING | ACCOUNTING

EVALUERING VAN WAARDASIE VERSLAG



1. Aannames deur waardeerder

Die waardasies is gebasseer op die volgende aannames:

- Die eiendom is geleë buite die huidige stedelike raamwerk val. Dit is deur ons ondersoek en bevestig.
- Derhalwe word enige moontlike ontwikkelingspotensiaal buite rekening gelaat. Dit is redelik en korrek volgens ons.

2. Metodiek

- Die voorgestelde *Vergelykbare Transaksie-metode* is die aanvaarde en mees geskikte metode.

3. Markondersoek

Die 8x transaksies wat gebruik is het die volgende gevolgtrekkings gehad, volgens die verslag, en word soos volg deur ons bespreek:

“By analysing all the comparable transactions, we have concluded that Comparable sale 1 is not necessarily considered as the best comparable due to the larger extent of the property and the agricultural nature of the immediate surroundings. Comparables sales 2 and 3 are smaller in extent compared to the subject property, however considered more comparable to the subject property in terms of the highest and best use of the subject property i.e. a lifestyle opportunity. Comparable sales 4 to 8 comprise of upmarket residential zoned stands that are fully serviced and that fall within the urban edge of Stellenbosch. These comparable sales are far smaller compared to the subject property and range between 975m² and 4 124 m² in extent.

Furthermore, portion 9 of the farm Edgbaston no.104 (1.16ha) was listed earlier this year for R3 250 000 (R2 801 724/ha) as vacant agricultural land. This property forms part of the same small estate where Comparable 3 is situated. However, this property has since been rezoned to offer 45 development opportunities. This listing is currently at R10 950 000, which equates to a rate of R243 333 / opportunity”.

Transaksies #1 en #2.

Hierdie eiendomme verteenwoordig 'n perseel as deel van 'n groter produktiewe landbou entiteit. Eiendomme landelik geleë en nie vergelykbaar nie.

Transaksies #4, #2 en #6

Enkel residuesiële eenhede (met slegs een toelaatbare eenheid), baie kleiner erwe en geleë binne gevestigde buurte met beboude persele reg rondom. Nie vergelykbaar nie.

Transaksies #7 en #8.

Transaksie #7 is "outlier" en waarde heeltemal buitensporig en nie in-lyn met marknorme nie. Klein erf binne gevestigde node.

Koopsom van R23,510,000 vir Transaksie #8 verteenwoordig vakante grond binne die hartjie van Stellenbosch en die koper sal (as gekyk word na die omliggende eiendomme) heelwaarskynlik waarde toevoeg tot die eiendom deur te onderverdeel/ ontwikkel – gegewe die premie wat betaal is vir daardie potensiaal. Nie vergelykbaar nie na ons mening.

Transaksies #3

Hoogs vergelykbare eiendom. Soos die onderwerpeiendom beskik die perseel oor n Landbou-sonering (2x eenhede) en alhoewel ietwat kleiner, is die eiendom, soos die onderwerp perseel, ook op die rand van die stedelike raamwerk.

Die afskaling van die onderwerpeiendom se waarde met betrekking tot dat die transaksie se ligging binne n sekuriteits ontwikkeling, kan afgespeel word teen die meer eksklusiewe ligging van die onderwerpeiendom (in vergelyking met Transaksie #3).

Die aangepaste kwantum van ongeveer R11,000,000/ hektaar op die datum van waardasie is realisties en direk vergelykbaar met die norm van die onderwerpeiendom.

APPENDIX 4

THE MUNICIPALITY OF STELLENBOSCH

Pleinstreet
Stellenbosch
7600

Ref: Geraldine Mettler Municipal.manager@ Stellenbosch.gov.za
Yolande van den Berg Yolande.vandenberg@ Stellenbosch.gov.za
Annelene de Beer Annelene.debeer@ Stellenbosch.gov.za

Prokureurs, Transportbesorgers En Notarisse

Attorney's Conveyances And Notaries

Dorpstraat 6 / Street Stellenbosch 7600
Posbus / PO Box 1029 Stellenbosch 7599

Tel: 021 883 8012

Email: roelof@reenstrainc.co.za

conveyancing@feenstrainc.co.za

12 March 2024

Dear Madam

RE: WELGELEGEN DUTCH REFORMED CHURCH ERF 13241 STELLENBOSCH: TERUGVALSREG

We refer to previous correspondence in terms of which the Municipality was invited in writing on the 29th May 2023 to exercise its "terugvalsreg" referred to in clause 13 of the Exchange Agreement dated the 12th May 1995 entered into between the Church and the Municipality and incorporated as condition F in Deed of Transfer T4376/2001 at a market related price, to which invitation no formal reply was received.

Our client in the interim obtained an opinion from Professor Gerhard Lubbe of the Law faculty of the University of Stellenbosch on the legal implications of said clause 13. A copy of Professor Lubbe's opinion is attached hereto of which the conclusion is self-explanatory.

Our instructions are to request the Municipality to sign and provide the attached waiver of its "terugvalsreg" to us before the 31st May 2024. For the sake of clarity, the waiver is only required for the Registrar of Deeds requirements in the event the Municipality does not exercise its aforesaid "terugvalsreg". In this regard it is recorded that in terms of Professor Lubbe's opinion our client is not bound to clause 13 and consequently does not have to honour the "terugvalsreg" (as it is not binding) but is at liberty to sell the property to whom they wish.

Kindly acknowledge receipt.

Regards

RJ FEENSTRA

10.3.3	REPORT TO COUNCIL ON FARM 1653 LA MOTTE
--------	--

Collaborator No:

IDP KPA Ref No:

Good Governance

Meeting Date:

21 November 2024 and 27 November 2024

1. SUBJECT: REPORT TO COUNCIL ON FARM 1653 LA MOTTE**2. PURPOSE**

To provide a feedback report to Council regarding Erf 1653 La Motte.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

In February 2024 Property Management Section was requested to conducted an investigation regarding the different uses on this erf. It is one of the large properties with different uses on the property, most of which, is not accommodated in terms of zoning or sub- division. It was resolved that the property must be subdivided and resolutions taken on those parts of the property that is not used for municipal services.

An investigation was conducted on the uses of the property and herewith the information found. The property was donated to the Stellenbosch Municipality by the Cape Winelands Municipality and registered in the name of the Stellenbosch Municipality in 2017.

It is the department's suggestion that:

- a) those properties required for Municipal Services be subdivided from the bigger property;
- b) it be noted that the property donated to WC Province for a school, is already in the process of been subdivided from the bigger property and transferred to the department of education;
- c) that those properties Council are prepared to lease be subdivided from the bigger property and legalised through lease agreements;
- d) that a decision is made what the future of the rest of the property before any further subdivisions are made.
- e) that the zoning of the properties in a) and b) be brought in line with the usage after subdivision.

The current zoning is Agriculture. The Letter to the Education department was not send off as they are waiting for the subdivision for them to register the property in their name. The notices to the occupiers of the houses have been delivered recently. A update report will be provided in February 2025. In the meantime it is recommended that council consider the subdivision of the properties that the municipality are using.

Herewith a map of the entire farm with numbers allocated to each property, that will be discussed later in the item:



5. RECOMMENDATION:

For consideration:

- a) those properties required for Municipal Services be subdivided from the bigger property (marked as building 1, 6 and 7 below) and be retained as they are required for municipal use;
- b) it be noted that the property donated to WC Province, for a school (marked as 5 below), is already in the process of been subdivided from the bigger property and transferred to the department of education;
- c) Eviction proceedings be instituted against people who live in properties and who do not vacate the properties after given notice to vacate.

6. DISCUSSION / CONTENT

6.1 Background

6.1.1 Donation from Cape Winelands:

The property was initially donated to the Stellenbosch Municipality by the Cape Winelands Municipality and registered in the name of Stellenbosch Municipality during 2017. Most of the structures and properties currently on Farm 1653 La Motte were already there and in use when the property was transferred to the Stellenbosch Municipality.

6.1.2 Council's request for a report

In February 2024 one of the properties on Farm 1653 La Motte was before Council for consideration of using same as offices for the Infrastructure Department. Council resolved, *inter alia*, that an investigation be done by the Property Management Department into the use of the remainder of the properties on the Farm and a report be brought back to Council.

6.2 DISCUSSION**6.2.1 Location and context**

The property under discussion is Farm 1653 La Motte, which is situated close to Franschhoek.



Fig 1: Location and context

6.2.2 Different properties situated on Farm 1653 La Motte

There are 11 properties or portions of land on Farm 1653 La Motte. Each will be discussed with a photograph and summary of who is currently making use of the property or what the future plans are for the specific portion of land.

None of the properties receive accounts for electricity and those who receive any municipal accounts only pay for water.

BUILDING 1:

This property, previously referred to as La Refuge, has been allocated by Council to the Infrastructure Department for use as offices. The Infrastructure department has already taken occupation of this property.

BUILDING 2:

This is a residential and business property currently occupied by Mr Adam Cloete who runs a security business from the premises. Mr Cloete has been in the property for over 15 years and has no lease agreement in place with the municipality. Mr Cloete does not receive or pay a municipal account. The Cape Winelands municipality has no record of the property ever being allocated to Mr Cloete and also no lease agreement on file. His occupation is therefore regarded as illegal and unapproved.

BUILDING 3:

This property is being used by Mr Fred Simons as a residential property with an office at the back. According to Cape Winelands municipality Mr Simons moved into the property in 2003 and they have no agreement with him. Mr Simons also does not have a lease agreement with the Stellenbosch Municipality. There is no record of Mr Simons receiving or paying a municipal account. His occupation are therefore regarded as illegal and unapproved.

BUILDING 4:

This is a residential property occupied by Manfred Paulsen. He has no lease agreement with Stellenbosch Municipality and also didn't have a lease agreement with Cape Winelands municipality. Cape Winelands Municipality indicated that Mr Paulse worked on the Work for Water Project and it is possible that he received permission from SAFCOL to move in without a formal lease agreement. Stellenbosch Municipality has not been provided with any official documentation from SAFCOL or any other body that may have had he rights to provide legal occupancy. For that reason the occupation is regarded as illegal and unapproved.

PORTION 5

This portion of the farm was donated by the Stellenbosch Municipality to the Western Cape Government with the intention for them to build a new school for the La Motte and Wemmershoek areas. The sub-division as well as registration of this portion in the name of the Western Cape Government is currently underway.

BUILDING 6

The recycling depot component is currently not being used by the Stellenbosch Municipality. There is a woman who uses the space illegally and there is currently legal action to evict her from the property in process. The municipality cannot use the space due to the illegal occupant. The municipality has appointed a consultant to build a depot as soon as the eviction has taken place.

A part of the buildings on the property is used by the Roads and Stormwater department as well as Water Services as a depot.

BUILDING 7

This is the current fire station from which the services are delivered for the area. An upgrade/maintenance on this building is also in process after the roof was repaired.

BUILDING 8

This property is known as the “ou-opleidings-sentrum” and there are three different families occupying the property. The identity of all occupants on this property is not clear and there are no lease agreements in place for this property. The occupants are also not receiving municipal accounts. Their occupation is therefore seen as illegal and unapproved.

BUILDING 9

This is a residential property occupied by Mary Arendse. She has been residing in the property for over 15 years. There is no lease agreement between the Stellenbosch Municipality and Mrs. Arendse. She does receive and pay a municipal account. The Cape Winelands Municipality has no record of an agreement with Mrs. Arendse allowing her to take occupation of the property. The occupation is therefore seen as illegal and unapproved.

BUILDING 10

This is a residential property occupied by Mr. Eddie Cloete. Mr. Cloete was allocated the property by SAFCOL however he has no lease agreement with the Stellenbosch Municipality. The Cape Winelands District Municipality confirmed the allocation by SAFCOL in a letter. Mr Cloete receives and pays a municipal account.

BUILDING 11

This property is known as the “Sop-kombuis” and is occupied by Sylvia Bell. The Cape Winelands Municipality confirmed in a letter in 2004 that she took illegal occupation of the property and there was no agreement with Mrs. Bell when she took occupation of the property in 2003. She also does not have a lease agreement with the Stellenbosch Municipality. She receives a municipal account on a monthly basis for water, which she pays. The occupation is therefore regarded as illegal and unapproved.

Fig 1 amplified indicating the different properties referred to above.



6.3 Financial implication

The occupants are not paying rent for the use of the properties and most of them are also not receiving or paying municipal accounts. The electricity is provided by Eskom and the Infrastructure Directorate has been requested to put in prepaid electricity meters. The occupants of the houses was given notices to vacate the properties and if they refuse evictions will have to be carried out.

6.4 Legal requirements

Subdivisions of the properties council is using for services should be completed. Eviction proceedings will have to be instituted if the illegal occupiers do not vacate the properties after the notices was delivered.

6.5 STAFF IMPLICATIONS

No additional staff implications at this stage. Both the Fire Department and Waste Management has staff members in the two buildings used by the municipality for services.

6.6 RISK IMPLICATIONS

The risks are addressed in the content of the item.

6.7 PREVIOUS COUNCIL RESOLUTIONS:

20TH COUNCIL MEETING: 2024-02-21: ITEM 11.3.2

RESOLVED

- (a) that the use of the property for Infrastructure Services be approved;
- (b) that the Council resolution dated 2023-03-22, be reviewed and rescinded; and
- (c) that the use of the rest of the property be investigated and a report be brought back to Council.

EXECUTIVE MAYORAL COMMITTEE: 2024-05-22: ITEM 7.3.2**RESOLVED**

that this item be referred to the Administration for site inspection, whereafter the same be resubmitted to the June 2024 Mayoral Committee Meeting.

EXECUTIVE MAYORAL COMMITTEE: 2024-07-24: ITEM 7.3.10**RESOLVED**

- (a) that this item be referred back for confirmation of zoning,
- (b) that a letter must be sent to the Western Cape Education department to find out when will the transfer of the property will be done;
- (c) that a notice be given to the people in these properties to vacate the properties and take appropriate legal action where required; and
- (d) that a Status report on these properties must submitted every second month.

6.8 COMMENTS FROM SENIOR MANAGEMENT**6.8.1 Municipal Manager:**

The municipality will have to start with eviction processes against the illegal occupiers who do not vacate the properties after the notices. The houses are needed for accommodation for some of our staff in infrastructure that are required to work on the waste water treatment plants and electricity sub stations. They currently reside in town in property earmarked for local economic development given its location.

Sub- division of the property needs to be finalised.

6.8.2 Director Planning and Economic Development;

The property currently has a split zoning: Agriculture and Rural Zone as base zone and Utility Services Zone (existing fire station yard).

The recommendation in paragraph 5 of the item is supported. The intended land uses must be confirmed in order to complete and / or initiate the appropriate land use applications to obtain the required land use rights.

It should also be noted that the Housing Development Section has started with the process of looking into the feasibility of providing some form of housing development on a portion of the property.

6.8.3 Director Infrastructure Services

We confirm that the site on which Building 6 is, is utilised by Infrastructure Services as a Roads and Water Services Depot.

We agree for the Municipality to proceed with the eviction process.

Comments from Corporate Services: *The legal action to evict the illegal user has started some time ago already and is in process.*

6.8.4 Director Community and Protection Services

Supported

6.8.5 CFO

Supports the recommendations.

**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION
WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-10-16: ITEM
7.3.6****RECOMMENDATIONS FOR CONSIDERATION:**

- (a) that those properties required for Municipal Services be subdivided from the bigger property (marked as building 1, 6 and 7) and be retained as they are required for municipal use;
- (b) that it be noted that the property donated to WC Province, for a school (marked as 5), is already in the process of been subdivided from the bigger property and transferred to the department of education; and
- (c) that eviction proceedings be instituted against people who live in properties and who do not vacate the properties after given notice to vacate.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Annalene de Beer</i>
POSITION	<i>Director: Corporate Services</i>
DIRECTORATE	<i>Corporate Services</i>
CONTACT NUMBERS	<i>021-8088018</i>
E-MAIL ADDRESS	<i>annalene.debeer@ Stellenbosch.gov.za</i>
REPORT DATE	<i>2024-11-12</i>

10.3.4	REPORT BACK ON THE REMOVAL OF RESTRICTIVE CONDITIONS AND FALLBACK CLAUSE: ERF 6128, STELLENBOSCH
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Collaborator No:

IDP KPA Ref No:

Good Governance

Meeting Date:

21 November 2024 and 27 November 2024

1. SUBJECT: REPORT BACK ON THE REMOVAL OF RESTRICTIVE CONDITIONS AND FALLBACK CLAUSE: ERF 6128, STELLENBOSCH**2. PURPOSE**

To report back on the stale mate regarding the development of erf 6128.

3. DELEGATED AUTHORITY

The Municipal Council must consider the matter.

4. EXECUTIVE SUMMARY

The current owners of erf 6128, Stellenbosch bought the property in 2013 for an amount of R12 000 000. The property was registered in their name on 3 March 2014.

They have subsequently demolished the existing buildings, with the view of redeveloping the site for retail shops and offices which will service the community and upgrade the visual impact of the entrance to Stellenbosch.

With the submission of their building plans, they were, however informed that the property must first be rezoned from Light Industrial to General Business Zone to accommodate the proposed development. They subsequently submitted a rezoning application, together with an application for the relaxation of the restrictive title deed conditions B.1 and 2, i.e. that the property may only be used for industrial purposes, failing which the property shall revert to the Municipality, subject to certain conditions. It should also be noted that the restriction on the title deed condition in terms of the fall-back clause is only applicable on a portion of the property. The proposed development also is in line with the Municipalities SDF.

The Planning and Development Department has requested that Council consider the matter, i.e. whether they are going to enforce the title deed conditions (buy back the property) or whether the conditions can be removed from the title deed of the erf.

Council at a Special In-Committee meeting of 2021-09-29 item 12.4.2 mandated the Municipal Manager to enter into discussions with landowners to facilitate an amicable solution given by the buy-back clause. The Municipal Manager subsequently met with the owner on 10 March 2022. An agreement, subject to council approval, was reached that an item will be re-submitted to Council to request Council to approve that the restrictive conditions contained in paragraph 2.B.1 and 2.B.2 of the title Deed T10083/2014, as set out in paragraph 6.2.1, be removed, subject thereto that the necessary processes set out in Section 33(4) of the Stellenbosch Land-use Planning By-law be followed.

Council resolved on 25 May 2022

- (a) that council agrees not to invoke the fallback condition provided that a written agreement is reached that: the development applied for (**APPENDIX 2**) is completed within a period of 24 months and in accordance with the prevailing planning provisions; and
- (b) that should the property be sold prior to the development as per (b) above the fallback clause will be invoked and the property will fall back to the municipality as per the existing restrictive condition in the title deed.

The owners withdrew the application for rezoning on 18 March 2024 and indicated that they will retain the Light Industrial Zoning will retain. The property has not been developed within the two years provided.

The municipality wrote a letter to the owners that given that the provision as resolved on in May 2022 has not been completed by the owners the item will return to Council for re-consideration (**Appendix A**). The owner responded to the letter (**Appendix B**). The allegations against the municipality are denied. The owners had all the opportunities but are not making any progress.

A portion of the property is needed for the dualling of Bird Street as was reported in 2022 already. Following further discussions, it was established and confirmed by both Infrastructure Services as well as die Developer's Consultant in its Site Development Plan that the planned dualling of Bird Street was taken into consideration. See **Appendix C**, page 5/11 **Diagram 1: Bird Street dualling with Tennant Road link – extract of Conceptual Design**.

5. RECOMMENDATION

For Consideration

6. DISCUSSION / CONTENT

6.1 BACKGROUND

6.1.1 Acquisition of erf 6128

During 2013 Lorax Property Investment (Pty) Ltd acquired erf 6128 at a purchase price of R12 000 000. The property was registered in their name on 2014.03.03.

6.1.2 Demolition of buildings

During 2018 the owner demolished the buildings on the site, due to vandalism, security as well as with the view of re-developing the site for retail shops and offices.

6.1.3 Building plan

Following the demolition of the buildings, building plans were submitted, with the view of redeveloping the site which will service the community and upgrade the visual impact of the entrance to Stellenbosch. The owner, however, was informed that they must first submit a rezoning application, allowing for retail shops and offices.

6.1.4 Rezoning application

During January 2019 the owner submitted a rezoning application to enable them to do the redevelopment.

6.1.5 Restrictive conditions

Following the submission of the rezoning application, it became evident that there are specific restrictive title deed conditions prohibiting the rezoning of the property.

There are 2 title conditions:

1. Servitudes registered for access in favour of properties that does not belong to the municipality and does not exist anymore;
2. Land use restriction that indicates that the property may only be used for light industrial purposes. The planning department confirms that this restriction is a land use matter and will and can be dealt with through the normal rezoning application;
3. A fallback clause that if the zoning is changed then council may exercise its rights to reclaim the land.

For this reason, the Planning Department has decided not to consider the Land-use application until such time as the restrictive conditions have been removed.

On legal advice it is recommended not to remove the fallback clause as that protect Council's right. If Council is however happy with the proposed development, Council can, by agreement, allow the process to continue and not invoke the fallback provision. Should the owners not proceed as agreed Council can then invoke the clause as it is contained in the title deed.

6.2 DISCUSSION

6.2.1 Locality and context

Erf 6128 is situated off Bird Street, as indicated on Fig 1 and 2 below.



Fig 1: Location and regional context



Fig 2: Erf 6128

6.2.2 Restrictive title deed conditions

As indicated above, there are restrictive conditions registered against the title deed of the property, prohibiting it from being utilised/ developed as a General Business site, allowing for retail shops and offices, as set out in more detail below:

2.B.1 "That the said land shall be solely used for industrial purposes, provided that the Transferee and his successors in title shall have the right to erect on dwelling house on a portion thereof as a residence for the present and future owner, his manager or representative"

2.B.2 "In the event of the land being no longer used by the Transferee or his successors in title for industrial purpose and such transferee fails to dispose of land to some Company, person or persons for industrial purposes within six months thereafter, then the said land shall revert to the said Municipality, who shall have the right to dispose of same against payment to the then registered owner of the value of the buildings erected thereon, such value to be fixed by two independent Sworn Appraisers, who shall have due regard to the state of the market at the same time of making the appraisal, the purpose for which the intending purchaser requires such buildings, also any other circumstances which may detrimentally affect the value thereof"

It should also be noted that the conditions as contained in the Deed of Transfer Number T5999 dated 5 June 1942 is only applicable on a portion of the property.

6.3 FINANCIAL IMPLICATIONS

To determine the value of the fallback provision is challenging as the buildings that was on the property has been demolished and the value of the fallback provision was dependant on that.

6.4 LEGAL IMPLICATIONS

In terms of Section 33 of the Stellenbosch Municipal Land-use By-law:

- "33. (1) The Municipality may, on its own initiative or on application in terms of section 15(2), remove, suspend or amend a restrictive condition.*
- (2) the Municipality may remove, suspend or amend a restrictive condition—*
- (a) permanently;*
 - (b) for a period specified in the approval; or*
 - (c) subject to conditions of approval.*
- (3) In addition to the procedures set out in Chapter IV, the owner must□*
- (a) submit a copy of the relevant title deed to the Municipality; and*
 - (b) where applicable, submit the bondholder's consent to the application.*
- (4) The Municipality must cause a notice of an application in terms of subsection (1) to be served on□*
- (a) all organs of state that may have an interest in the restrictive condition;*
 - (b) a person whose rights or legitimate expectations will be affected by the approval of the application; and*
 - (c) all persons mentioned in the title deed for whose benefit the restrictive condition applies.*
- (5) When the Municipality considers the removal, suspension or amendment of a restrictive condition, the Municipality must have regard to the following:*
- (a) the financial or other value of the rights in terms of the restrictive condition enjoyed by a person or entity, irrespective of whether these rights are personal or vest in the person as the owner of a dominant tenement;*
 - (b) the personal benefits which accrue to the holder of rights in terms of the restrictive condition;*
 - (c) the personal benefits which will accrue to the person seeking the removal, suspension or amendment of the restrictive condition if it is amended, suspended or removed;*

- (d) *the social benefit of the restrictive condition remaining in place in its existing form;*
 - (e) *the social benefit of the removal, suspension or amendment of the restrictive condition; and*
 - (f) *whether the removal, suspension or amendment of the restrictive condition will completely remove all rights enjoyed by the beneficiary or only some of those rights.*
- (6) *An approval to remove, suspend or amend a restrictive condition comes into operation—*
 - (a) *if no appeal has been lodged, after the expiry of the period contemplated in section 79(2) within which an appeal must be lodged; or*
 - (b) *if an appeal has been lodged, when the Appeal Authority has decided on the appeal.*
- (7) *The Municipality must cause a notice of the decision to remove, suspend or amend a restrictive condition to be published in the Provincial Gazette after the decision comes into operation as contemplated in subsection (6) and notify the Registrar of the decision."*

6.5 STAFF IMPLICATIONS

This report has no additional staff implications to the Municipality.

6.6 PREVIOUS / RELEVANT COUNCIL RESOLUTIONS

In-Committee meeting of Special meeting of Council: 2021-09-29 item 12.4.2.

Mayoral Committee: 2022-04-19 item 7.2.2.

EXECUTIVE MAYORAL COMMITTEE: 2022-04-19: ITEM 7.2.2

RESOLVED

that the item be referred back for input from Infrastructure Services and then be referred to Council.

4th Council Meeting: 2022-04-26 item 10.2.1. **4TH COUNCIL MEETING: 2022-04-26: ITEM 10.2.1**

RESOLVED

that this matter be referred back to the Administration for further discussions.

5th COUNCIL MEETING: 2022-05-25: ITEM 11.11.1

RESOLVED (majority vote)

- (c) that Council notes the feedback from the Municipal Manager;
- (d) that council agrees not to invoke the fallback condition provided that a written agreement is reached that: the development applied for (APPENDIX 2) is completed within a period of 24 months and in accordance with the prevailing planning provisions; and
- (e) that should the property be sold prior to the development as per (b) above the fallback clause will be invoked and the property will fall back to the municipality as per the existing restrictive condition in the title deed.

The following Councillors requested that their votes of dissent be minuted:

Cllrs MM Danana; EP Masimini; RS Nalumango (Ms); M Nkopane (Ms); N Ntsunguzi (Ms); MG Rataza; and A Tomose.

6.7 RISK IMPLICATIONS

The risks have been addressed in the item.

6.8 COMMENTS FROM SENIOR MANAGEMENT

The comments from Planning and the Municipal Manager were incorporated in the item.

INPUT FROM INFRASTRUCTURE SERVICES:

The site development plans, building plans ect. compiled by the developer must make adequate provision for future road widening on Bird Steet, also taking into account restrictions on turning movements. Pedestrian movements along Bird Street must also be adequately accommodated. Provisions for the road widening on Bird Street will be dealt with through the planning approval process and all Municipal conditions stipulated must be met to the satisfaction of the Municipality. These provisions do not have to form part of any decision by Council now as it will be dealt with in the planning approvals.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-10-16: ITEM 7.3.7

That Council considers the item.

ANNEXURES:

Appendix A: Letter to owner
Appendix B: Response from owner
Appendix C: Site Development Plan

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	Director Corporate Services
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021 808 8018
E-MAIL ADDRESS	Annalene.deBeer@ Stellenbosch.gov.za
REPORT DATE	2024- 11-15

ANNEXURE A



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

OFFICE OF THE MUNICIPAL MANAGER

Email: municipal.manager@ Stellenbosch.gov.za

Contact no.: 021 808 8025

1 November 2024

LORAX PROPERTY INVESTMENTS (PTY) LTD

BY EMAIL: [REDACTED]

[REDACTED]

Dear Sir / Madam

**NOTICE TO INVOKE FALLBACK CLAUSE AND RESTRICTIVE CONDITIONS: ERF
6128 STELLENBOSCH**

We refer to the abovementioned matter as well as your Land Use application for Rezoning and subsequent Appeal.

Your company acquired said property during 2013 and same was registered in your name on 3 March 2014. During 2018 you demolished the buildings on the property and submitted building plans to the Stellenbosch Municipality indicating the intention to redevelop the site for retail shops and offices.

With the submission of your building plans, you were informed that the property must first be rezoned from Light Industrial to General Business Zone in order to accommodate the proposed development.

We wish to note the following conditions as set out in the Deed of Transfer for Erf 6128 Stellenbosch:

“2.B.1 That the said land shall be solely used for industrial purposes, provided that the Transferee and his successors in title shall have the right to erect one dwelling house on a portion thereof as a residence for the present and future owner, his manager or representative.

2.B.2 In the event of the land being no longer used by the Transferee or his successor in title for industrial purpose and such transferee fails to dispose of land to some Company, person or persons for industrial purposes within six months thereafter, then the said land shall revert to the said Municipality, who shall have the right to dispose of same against payment to the then registered owner of the value of the buildings erected thereon, such value to be fixed by two independent Sworn Appraisers, who shall have due regard to the state of the market at the same time of making the appraisalment, the purpose for which the intending purchaser requires such buildings, also any other circumstances which may detrimentally affect the value thereof.”

As a result, your company submitted a Land Use application with the Municipality for the rezoning of the property as well as a letter requesting that the restrictive conditions in the Title Deed be removed. It is important to note that what your company has deemed restrictive conditions in the Title Deed, is in actual fact a fallback clause by which the property shall revert to the Municipality, subject to certain conditions if no longer used or sold for light industry purposes.

An item was prepared for consideration by Council on whether or not Council should invoke the fallback condition.

We confirm that on 25 May 2022 Council resolved as follows:

- “(a) that Council notes the feedback from the Municipal Manager;*
- (b) that Council agrees not to invoke the fallback condition provided that a written agreement is reached that the development applied for (APPENDIX*

2) is completed within a period of 24 months and in accordance with the prevailing provisions; and

(c) that should the property be sold prior to the development as per (b) above the fallback clause will be invoked and the property will fall back to the municipality as per the existing restrictive condition in the title deed."

We place on record that it has now been over two years since the Council resolution and no written agreement has been reached between you and the Municipality to complete the development within two years. Although there has been a rezoning application which resulted in an appeal, we have not been able to reach a final agreement.

On 18 March 2024 we received a letter from Viridus Works, acting on your behalf, indicating that your company no longer intends pursuing the rezoning of the property for purposes of a retail development with a Local Business or Mixed-Use Zone. The letter further states that the existing development rights in terms of the industrial zoning of the property will instead be retained.

We therefore write this letter to you to give notice of our intention to take the matter back to Council in November, with the intention to invoke the fallback conditions contained in the Title Deed, wherein the property should have been used for industrial purposes within six months after the property is registered in your name. Although the property has been registered in your name for several years there has been no development and therefore no use of the land for industrial purposes. The suspensive condition as per the Council resolution of 25 May 2022 has also not been complied with.

Yours faithfully,



Geraldine Mettler

MUNICIPAL MANAGER

T: +27 21 808 8025

Town House, Plein Street, Stellenbosch, 7600 • PO Box 17, Stellenbosch, 7599
www.stellenbosch.gov.za

ANNEXURE B

Yolande van den Berg

From: Rose Jordaan [REDACTED]
Sent: Wednesday, 06 November 2024 16:32
To: Annelene Rooifontein; [REDACTED]; Dupré Lombaard (Virdus Works)
Cc: mm; Geraldine Mettler; Annalene De Beer; Nomie Tshefu; Yolande van den Berg; Stiaan Carstens; Anthony Barnes; Rozeeta Petersen
Subject: [EX] Re: Erf 6128 Notice to invoke fallback clause
Attachments: Erf 6128 Notice to invoke fallback clause.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Annelene,

Thank you for your letter which now finally clarifies the intent of the municipality and explains the malicious approach by the municipality to our attempted development of Erf 6128.

For your information we have been engaging with the municipality's approved consultant Traffic Engineers and municipal roads department regarding the requirement of Erf 6128 for the extension and upgrading of the R304. Due to the ongoing negotiations, and the slow response from the municipality, it is not possible to submit any development plans currently. It is suggested you follow up with your own departments.

We believe that the attached letter has been served in bad faith by the municipality and that it has been the municipality's intention all along to destroy the viability of our project which would have created over 100 jobs, so that the municipality could expropriate the property. This is documented in the outrageous and inexplicable delays over the last 3 years caused by the Municipal Manager, Geraldine Mettler, as well as the exorbitant and irrational requirements to simply change the zoning of this Erf so we could go forward with a wonderful development that would benefit the town.

The extortionary attempt to steal land that was legally purchased by ourselves is noted and we reserve our rights in this matter. We will defend our rights and our land vehemently.

It seems that the municipality only takes the media seriously and we are very comfortable to let this be aired in the court of public opinion.

Kind regards,

Rose Jordaan

T- [REDACTED]

W www.plaisir.co.za, www.bartinney.co.za, www.noblesavage.co.za

10.3.5	APPROVAL OF THE INFORMATION STATEMENT. PORTION OF FARM 528 AND PORTION OF FARM 529C ALSO FORMERLY KNOWN AS MOUNTAIN BREEZE CARAVAN PARK
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Collaborator No:

IDP KPA Ref No:

Good Governance

Meeting Date:

21 November 2024 and 27 November 2024

1. SUBJECT: APPROVAL OF THE INFORMATION STATEMENT. PORTION OF FARM 528 AND PORTION OF FARM 529C ALSO FORMERLY KNOWN AS MOUNTAIN BREEZE CARAVAN PARK

2. PURPOSE

The purpose of this report is for Council to approve the information statement regarding a possible sale on auction of the property as per the Council Resolution on 30 October 2024.

3. DELEGATED AUTHORITY

Council must consider the matter.

4. EXECUTIVE SUMMARY

At the Council meeting held on 28 July 2021, Council decided to provide an opportunity for the public to submit written inputs on the most possible future use of the facility, before deciding on a way forward. The public notice requested inputs on/before 3 September 2021. Various written submissions were received. Council resolved on 30 March 2022:

- (a) that Council take note of all the proposals received;
- (b) that Council identifies Portions 528 and 529C, Stellenbosch as not currently needed for minimum municipal services;
- (c) that a call for proposal for development of the facilities for Cycling, hiking groups, an Eco-education and Adventure centre for school groups along with overnight facilities be advertised;
- (d) that the existing buildings and infrastructure be use for the above purpose;
- (e) that the facility to be leased for a period of 5 years; and
- (f) that successful lessee enter into a rental agreement with the municipality and be responsible for the security, maintenance and the payment of all services of the facility.

The administration reported to council in October 2024 that there are several challenges to implement the Council resolution as intended on 30 March 2022. Council reviewed and rescinded the decision of 30 March 2022 and took a new decision:

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.3.2

RESOLVED (majority vote with 3 abstentions)

- (a) that the Council resolutions taken on 2022-07-27 be reviewed and rescinded;

-
- (b) that Portions 528 and 529C, Stellenbosch (also known as Mountain Breeze Caravan Park) be identified as land not needed for basic Municipal Services;
 - (c) that an information statement be prepared for approval by council to indicate Council's intention to sell the property on auction to the highest bidder and that the item and information statement returns to Council for approval of the information statement;
 - (d) that provision be made for a fall-back clause if the buyer wants to sell the property within 10 years;
 - (e) that the property must be used as per the current zoning and will be sold voetstoots; and
 - (f) that an updated property valuation report be obtained before the item be resubmitted to Council.

The combined municipal valuation for the land is R16,7 million and a further valuation will be obtained during the public participation process that must now again be followed. The current zoning is agricultural and rural, and it had a consent use for a camping site. The latter expires after 5 years and cannot be renewed. It is situated in a mainly agricultural area and the airfield. It is also situated outside the urban edge and therefore in terms of current zoning and location cannot be developed for housing.

Council must approve a new information statement in line with the abovementioned resolution.

5. RECOMMENDATIONS for consideration:

- (a) that Council approves the Information statement for public participation; and
- (b) that it be noted that the item will return to Council for the consideration of an in-principle decision after the public participation process.

6. DISCUSSION

6.1 Background

At the Council meeting held on 28 July 2021, Council decided to provide an opportunity for the public to submit written inputs on the most possible future use of the facility, before deciding on a way forward. The public notice requested inputs on/before 3 September 2021. Various written submissions were received. Council resolved on 30 March 2022:

- (a) that Council take note of all the proposals received;
- (b) that Council identifies Portions 528 and 529C, Stellenbosch as not currently needed for minimum municipal services;
- (c) that a call for proposal for development of the facilities for Cycling, hiking groups, an Eco-education and Adventure centre for school groups along with overnight facilities be advertised;
- (d) that the existing buildings and infrastructure be use for the above purpose;
- (e) that the facility to be leased for a period of 5 years; and

- (f) that successful lessee enter into a rental agreement with the municipality and be responsible for the security, maintenance and the payment of all services of the facility.

The administration reported to council in October 2024 that there are several challenges to implement the Council resolution as intended on 30 March 2022. Council reviewed and rescinded the decision of 30 March 2022.

6.2 Discussion

A new decision was taken on 30 October 2024:

- (a) that the Council resolutions taken on 2022-07-27 be reviewed and rescinded;
- (b) that Portions 528 and 529C, Stellenbosch (also known as Mountain Breeze Caravan Park) be identified as land not needed for basic Municipal Services;
- (c) that an information statement be prepared for approval by council to indicate Council's intention to sell the property on auction to the highest bidder and that the item and information statement returns to Council for approval of the information statement;
- (d) that provision be made for a fall-back clause if the buyer wants to sell the property within 10 years;
- (e) that the property must be used as per the current zoning and will be sold voetstoots; and
- (f) that an updated property valuation report be obtained before the item be resubmitted to Council.

The combined municipal valuation for the land is R16,7 million and a further valuation will be obtained during the public participation process that must now again be followed. The current zoning is agricultural and rural, and it had a consent use for a camping site. The latter expires after 5 years and cannot be renewed. It is situated in a mainly agricultural area and the airfield. It is also situated outside the urban edge and therefore in terms of current zoning and location cannot be developed for housing.

Council must approve a new information statement (**APPENDIX 1**) in line with the abovementioned resolution.

6.2.1 Locality and context

Mountain Breeze Caravan Park is situated on Lease Portions 528 and 529C, measuring 20.3ha in size, as indicated on Fig 1 and 2 below.

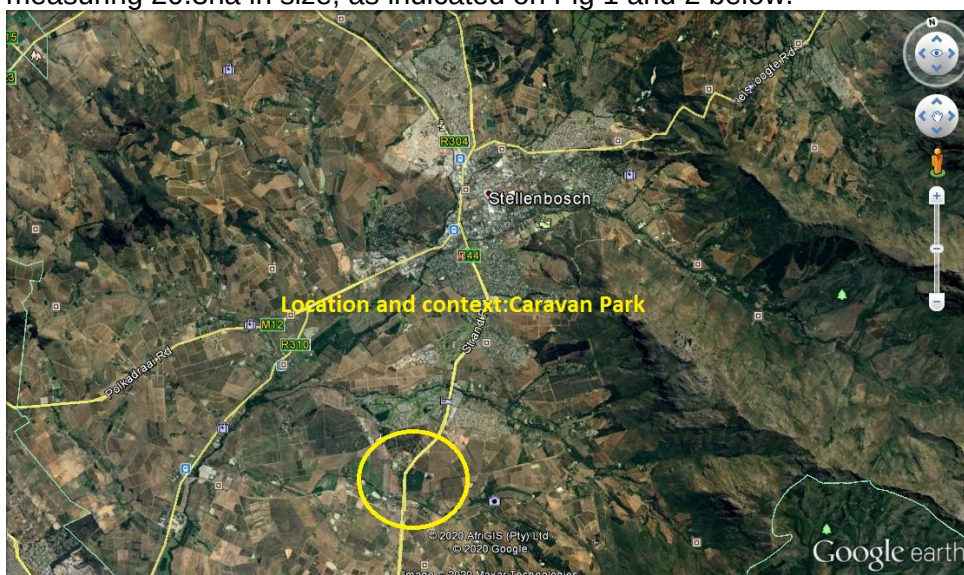


Fig 1: Location and regional context



Fig 2: Extent of property(s)

6.2.2 Ownership

The ownership of the two properties vests in Stellenbosch Municipality by virtue of Title Deeds STFH-891 and STFH6-4/1890, respectively.

6.2.3 Access

Access to the property is *via* a registered servitude access off the R44, over a portion of Farm 1166, Stellenbosch as shown on Fig 3, below.

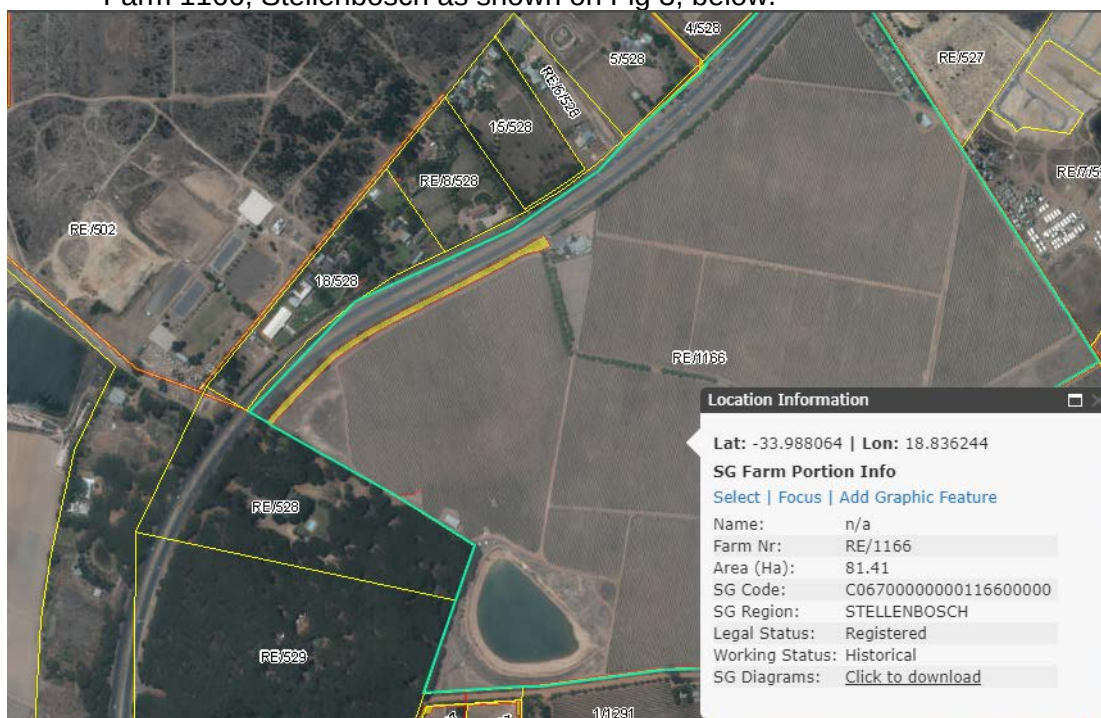


Fig 3: Access road

The servitude was registered at the Surveyor General in 1985, LG Diagram 8786/83.

6.2.4 Access to services

The property has access to irrigation water (Theewaterskloof) and is getting drinking water from a borehole situated on the neighbouring farm 1166 (Zettlers). Electricity is supplied by Eskom.

6.2.5 Improvements

There are various building and amenities on the site including some chalets, a swimming pool and a hall with a kitchen.

6.3 Financial Implications

The combined municipal valuation for the land is R16,7 million and the current zoning agricultural and rural and it had a consent use for a camping site. The latter expires after 5 years and cannot be renewed.

6.4 Legal Implications

In terms of Regulation 34, a municipality may grant a right to use, control or manage a capital asset only after:

- "1) a) *The accounting officer has, in terms of Regulation 35, concluded a public participation process regarding the proposed granting of the right; and*
- b) *The municipal Council has approved in principle that the right may be granted.*
- 2) *Sub-regulation (1)(a) must be complied with only if:*
- a) *the capital asset in respect of which the proposed right is to be granted has a value in excess of R10m; and*
- b) *a long-term right is proposed".*
- "3) a) *Only a Municipal Council may authorise the public participation process referred to in sub-regulation (a)*
- b) *a request to the Municipal Council for the authorisation of a public participation process must be accompanied by an Information Statement*, stating:*
- i) *the reason for the proposal to grant a long term right to use, control or manage the relevant capital asset;*
- ii) *any expected benefit to the municipality that may result from the granting of the right;*
- iii) *any expected proceeds to be received by the municipality from the granting of the right; and*
- iv) *any expected gain or loss that will be realised or incurred by the municipality arising from the granting of the right".*

If Council resolved to sell the property the item will be returned to council after the process for another process in terms of section 32,33,34 of the Asset transfer regulations during which the views of National and provincial treasury needs to be followed. After the second process only, Council can take a final decision on the selling of the property.

6.5 Staff Implications

There are currently four staff members employed on short term contracts until a final decision is taken. They ensure maintenance, including cleaning of the ablution facilities and access control. Their contracts are subject to the finalisation of the tender process. The municipality has also appointed a security firm to deploy a security guard on a night shift to the property.

6.6 Previous / Relevant Council Resolutions**3RD COUNCIL MEETING: 2022-03-30: ITEM 11.2.2****RESOLVED** (nem con)

that Council take note of all the proposals received;

that Council identifies Portions 528 and 529C, Stellenbosch as not currently needed for minimum municipal services;

that a call for proposal for development of the facilities for Cycling, hiking groups, an Eco-education and Adventure center for school groups along with overnight facilities be advertised;

that the existing buildings and infrastructure be use for the above purpose;

that the facility to be leased for a period of 5 years; and

that successful lessee enter into a rental agreement with the municipality and be responsible for the security, maintenance and the payment of all services of the facility.

5TH COUNCIL MEETING: 2022-05-25: ITEM 13.3**RESOLVED** (nem con)

that Council approves the Information Statement for publication.

6TH COUNCIL MEETING: 2022-07-27: ITEM 11.3.2**RESOLVED** (majority vote with abstentions)

(a) that Council considered the input received on the Information Statement;

(b) that Council confirms the decision to identify Portions 528 and 529C, Stellenbosch as

land not needed for municipal services;

(c) that a call for proposal for development of the facilities for Cycling, hiking groups, an

Eco-education and Adventure centre for school groups along with overnight facilities be advertised;

(d) that the existing buildings and infrastructure be used for the above purpose;

(e) that the existing facility be leased for a period up to 9 years; and

(f) the successful lessee must enter into a rental agreement with the municipality and be responsible for the security, maintenance and the payment of all services of the facility.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.3.2**RESOLVED** (majority vote with 3 abstentions)

(g) that the Council resolutions taken on 2022-07-27 be reviewed and rescinded;

- (h) that Portions 528 and 529C, Stellenbosch (also known as Mountain Breeze Caravan Park) be identified as land not needed for basic Municipal Services;
- (i) that an information statement be prepared for approval by council to indicate Council's intention to sell the property on auction to the highest bidder and that the item and information statement returns to Council for approval of the information statement;
- (j) that provision be made for a fall back clause if the buyer wants to sell the property within 10 years;
- (k) that the property must be used as per the current zoning and will be sold voetstoots; and
- (l) that an updated property valuation report be obtained before the item be resubmitted to Council.

The following Councillors requested their votes of dissent be minuted:

Cllrs J Andrews; MM Danana; JA Davids; RB Hendrikse; N Mananga-Gugushe; EP Masimini; M Nkopane; N Ntsunguzi; GA Petersen; MG Rataza; A Tomose and M van Stade.

6.7 Risk Implications

Risks are addressed in the item content.

6.8 Comments from Senior Management

The item was not circulated for comments at this stage.

6.8.1 Municipal Manager

Supports the recommendations.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-10-16: ITEM 7.3.8

- (a) that Council approves the Information statement for public participation; and
- (b) that it be noted that the item will return to Council for the consideration of an in-principle decision after the public participation process.

ANNEXURES:

Appendix 1: Information statement

NAME	Annalene de Beer
POSITION	Director
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021-8088018
E-MAIL ADDRESS	Annalene.deBeer@ Stellenbosch.gov.za
REPORT DATE	2022 – 07-11

APPENDIX 1



INFORMATION STATEMENT IN RELATION TO INTENDED DISPOSAL OF PORTIONS OF 528 AND 529c CURRENTLY KNOWN AS MOUNTAIN BREEZE CARAVAN PARK, STELLENBOSCH

1. PURPOSE

The purpose of this statement is to provide the prescribed information in terms of regulation 32, 33, 34 and 35 of the Asset Transfer Regulations, published in terms of Section 168 of the Local Government: Municipal Finance Act (R878, 22 August 2008), to the public to provide input on during the public participation process.

2. BACKGROUND

2.1 Existing Contractual arrangements

Stellenbosch Municipality and **Stellenbosch Caravan Park cc** (Malan) concluded a long term Lease Agreement during 1992 for a period of 30 years (1 April 1991-31 March 2021)

This Lease Agreement was later ceded to the **Mountain Breeze Caravan Park cc** (Visser). The lease Agreement expired on 31 March 2021 but was extended on a month to month basis until council was in a position to make an informed decision on the future use of the property. The lessee terminated the extension from 30 June 2021. Council then took over the day -to-day upkeep of the property, but closed it to the public. Council went through an extensive process to determine what the future of the properties should be. Council decided to provide an opportunity for the public to submit written inputs on the most possible future use of the facility, before deciding on a way forward. At the Council meeting of 30 March 2022 Council resolved that they intend to call for proposals to use the existing facilities for Cycling, hiking groups, eco education and adventure centre for school groups with overnight facilities. The administration reported back in October 2024 that there are various challenges with the implementation of council resolution especially due to the services to the property and the zoning. Council resolved to review and rescind the 2022 resolution to lease the property. He intention for a disposal of the property by auction was indicated which triggered a public participation process in terms of the MFMA through the publication of an information statement.

3. DISCUSSION

3.1 Public Participation Process

Council resolved to review and rescind the previous 2022 resolution and has resolved to advertise its intention to sell the property voetstoots at an auction to the highest bidder. The bidder to use the property within the current zoning of agriculture.

In terms of the Asset Transfer Regulations, before Council can make an in principle decision dispose of Municipal property, the Municipal Manager must first conduct a public participation process in terms of the provisions of the MFMA.

3.2 Information Statement

In terms of regulation 35, the Municipal Manager, when making public the proposal to dispose of the property, must also make available the Information Statement referred to in regulation 34.

In terms of regulation 34 an Information Statement must consist of the following:

- i) the reason for the proposal to dispose of the relevant capital asset;
- ii) any expected benefit to the municipality that may result from the granting of the right;
- iii) Any expected proceeds to be received by the municipality from the granting of right; and
- iv) Any expected gain or loss that will be realised or incurred by the municipality arising from the granting of the right.

3.2.1 Reason(s) for proposal to grant a long term right to use, control or manage the relevant capital asset

The Stellenbosch Council solicited the views of the public on what uses the property can serve the public, Council does not intend to run the Caravan Park any longer as it is not a core function of Council and if Council make it available for a third party Council wanted to be sure what kind of activities should the area serve. From the public participation process Council selected the activities of Cycling, hiking, eco education and adventure and also specifically targeting the youth. There will be overnight facilities as the park currently have such facilities available as well as ablution facilities. As this is not a core function of Council, Council wanted to make it available at a fee to a third party to provide these facilities on the site and lease the property. In preparation of the tender it became clear that the property is not suitable for the uses intended as the services and access to the property will be a huge challenge when rezoning is required to use the property as intended. Council resolved on 30 October 2024 to review and rescind the resolution on 27 July 2022 and resolved inter alia:

- (c) *that an information statement be prepared for approval by council to indicate Council's intention to sell the property on auction to the highest bidder and that the item and information statement returns to Council for approval of the information statement;*
- (d) *that provision be made for a fall back clause if the buyer wants to sell the property within 10 years;*
- (e) *that the property must be used as per the current zoning and will be sold voetstoots; and*
- (f) *that an updated property valuation report be obtained before the item be resubmitted to Council.*

3.2.2 Expected benefits to the municipality that may result from the granting of the right

The disposal of the property will bring in revenue that Council can use for other purposes. The facility is currently not used optimally and if disposed of and used within the Zoning rights approved can enhance the agricultural usages around it. The people that are currently illegally occupying the land will have to be removed by the new owner.

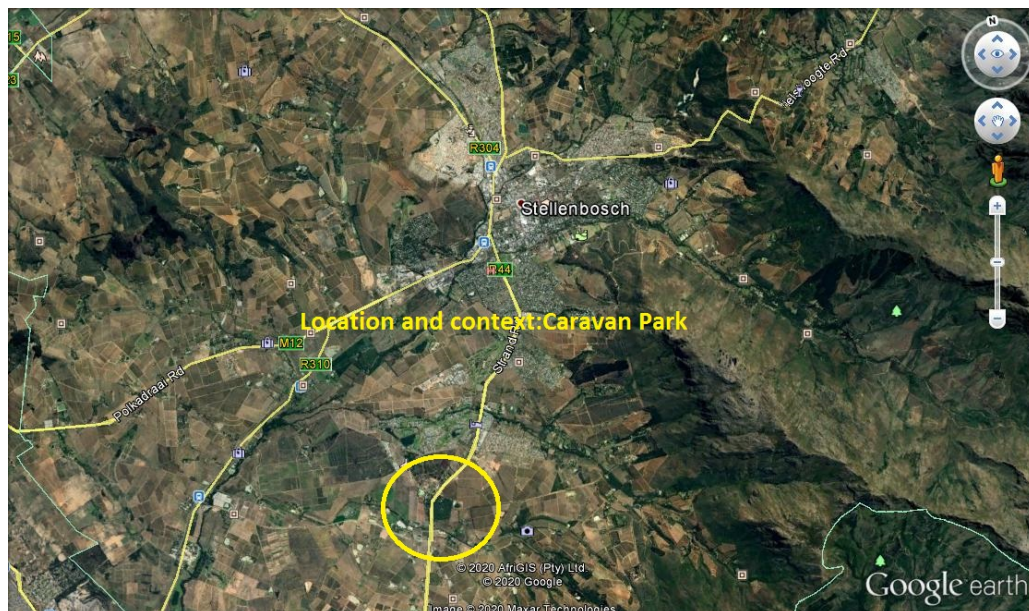
3.2.3 Expected proceeds to be received by the Municipality form the granting of the right

The land will be sold on auction and the municipality will set a reserve price that will not be less than the Municipal Value of the property. As this will be an open bidding process the highest price will encourage competition. A final decision by council will be taken after the auction to dispose of the property and council may at that stage decide that the price is too low and then not dispose of the property.

3.2.4 Expected gain or loss that will be realised or incurred by the municipality arising from the granting of the right.

The aim of the disposal is to get revenue from a piece of land that is currently not used optimally.

3.3 Location and context





3.4 Public Comment invited:

The public are herewith invited to provide input/comment/alternative proposals to the municipality on the proposal to enter into a lease agreement with a to be determined third party to use the current facilities for cycling, hiking, eco-education and overnight facilities linked to these activities. Comment must reach the offices of the Municipality on or before 7 July 2022 and must be addressed to the Municipal Manager via email at Municipal.Manager@stellenbosch.gov.za or 3rd Floor, Main Office Building, 17 Plein street, Stellenbosch. Any queries can be directed to Me Yolande van den Berg (021) 808 8073 or Yolande.vandenBerg@stellenbosch.gov.za.

10.4	FINANCIAL SERVICES: (PC: ALD JC ANTHONY)
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10.4.1	WRITE-OFF OF IRRECOVERABLE DEBT IN RESPECT OF SPORT GROUNDS
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Collaborator No:

IDP KPA Ref No:

Good Governance and Compliance

Meeting Date:

21 November 2024 and 27 November 2024

1. SUBJECT: WRITE-OFF OF IRRECOVERABLE DEBT IN RESPECT OF SPORT GROUNDS

2. PURPOSE

To gain approval from Council to write-off the balance of the long outstanding accumulated debts of all sport codes / Councils and to ensure the finalization of all the various lease agreements with the Sport Councils.

This will give the Council the opportunity to build conditions that will benefit the whole of the community, whilst it will free up the Clubs to maintain the leased properties more effectively and that Revenue be managed properly and effectively by Finance.

3. DELEGATED AUTHORITY

Council to approve in terms of Par 1 and 3 of the Irrecoverable Debt Policy and MFMA.

4. EXECUTIVE SUMMARY

This report contains all information in respect of sport grounds which outstanding debt has prescribed due to various reasons and circumstances and is therefore, according to legislation, no longer recoverable and/or it will be no longer financially viable to continue with further litigation to recover this outstanding debt due to the lack of sign agreements/contracts.

To prevent the municipality from incurring further expenditure that may be regarded as wasteful and fruitless, it is recommended that the outstanding balances as per this report, plus any further costs and interest levy after date of this report, be written off as irrecoverable. It is further recommended that all levies after date of this report be for the account of Council through the Internal Billing processes till finalization and sign of all contracts/agreements with Sport Councils and that the Municipal Manager be instructed to sign, as a matter of urgency, all agreements/contracts to ensure effective management of revenue to the municipality.

5. RECOMMENDATIONS

- (a) that the outstanding balances as per this report, plus any further costs and interest levied after the date of this report, be written off as irrecoverable;
- (b) that all levies after date of this report be for the account of Council through the Internal Billing processes till finalization and sign of all contracts/agreements with Sport Councils and,
- (c) that the Municipal Manager be authorised to sign all agreements/contracts to ensure effective management of revenue to the municipality.

6. DISCUSSION / CONTENTS

6.1 Background

Currently various sports clubs are in arrears regarding their financial responsibilities towards Stellenbosch Municipality. All the contracts have lapses since before 2010 and the Department of Community and Protection Services is in the process of signing new lease agreements with all the sports councils.

This item is to inform the Council of the current situation and to seek permission that these outstanding accounts be written off due to the lack of current signed agreements.

6.2 Discussion

The diverse histories and motivations of why sports clubs must pay services and rent to the municipality, and why arrears must be written off, have been debated for many years since before 2010. Due to the latter, no credit control measures could be implemented, especially due to the lack of signing new contracts.

All sport-clubs and- councils are multi-racial sport facilities owned by Stellenbosch Municipality and caters for the sports community of the Greater Stellenbosch.

The absence of lease agreements impedes the ability to generate revenue and sustain their daily operations. Sports Councils are dependent on the operational running budget of the Municipality.

The renegotiations of contracts with the sport councils have at their roots the intention to level the playing fields with regards to access to facilities for the less fortunate, but also to transfer responsibility of the maintenance of municipal properties to the users thereof.

The following table indicates the outstanding numbers of sports clubs. It must be noted that the levies paid by the municipality and the ESCOM account are not regarded as outstanding debt but have been paid by the municipality.

SPORT COUNCIL	OUTSTANDING DEBT (13/11/2024)
Cloetesville Account Number 10409596 – Rental Note: Rates exempted, and all services paid by Council	R 1 035.31
Klapmuts Account Number 10498307 – Rental Note: Rates exempted, and all services paid by Council	R 1 380.96
Jamestown Account Number 10498297 – Rental Note: Rates exempted, and all services paid by Council	R 1 471.84
Kylemore Account Number 10409565 – Rental & Sewerage Clearance Note: Rates exempted, and all services paid by Council	R 7 107.85
Kayamandi Account Number 10409541 – Water & Electricity Note: Rates exempted, and other services paid by Council	R 3 897 059.77
Ida's Valley Account Number 10409589 – Rental Note: Rates exempted, and all services paid by Council	R 1 380.90
Pniel Account Number 10409558 – Rental Note: Rates exempted, and all services paid by Council	R 1 020.45

Franshoek Groendal Account Number 10409613 – Water & Electricity Note: Rates exempted, and all other services paid by Council	R 2 853 552.19
Groendal Account Number 32896 – Water Note: Rates exempted, and all services paid by Council	R 9 179.26
Raithby Account Number 10409572 – Water & Rent Note: Rates exempted, and all services paid by Council	R 223 755.14
Raithby Account Number 10409572 – Water & Rent Account Number 519001322 – Rates, Refuse & Sewerage Note: Rates not exempted, and all other services not paid by Council	R 484 641.94
Total Amount for Write-off	<u>R 7 481 585.61</u>

6.3 Financial Implications

Irrecoverable debt of R 7 481 585.61 has been provided for in the Provision for Bad Debts, hence there is no real loss for the municipality.

6.4 Legal Implications

None. Write-off is done in terms of the Irrecoverable Debt Policy.

6.5 Staff Implications

None.

6.6 Previous / Relevant Council Resolutions:

None.

6.7 Risk Implications

None.

6.8 Comments from Senior Management:**6.8.1 Director: Corporate Services:****6.8.1 Chief Financial Officer:**

Paragraph 1 of the Irrecoverable Debt Policy read as follows:

“All applicable actions must have been executed/implemented before any debt, owed to Stellenbosch Municipality will be considered for writing-off.

However, in special cases where all applicable actions were impossible/impractical to implement, the administration must motivate such write-off for consideration.

The irrecoverable debt of registered indigent consumers may be written-off on an annual basis by Council.

The abovementioned applicable actions are those as contained in the approved Credit Control and Debt Collection Policy of Stellenbosch Municipality."

It needs to be made very clear that the prescribed processes cannot be followed mainly due to the lack of valid contracts since before 2010 with legal entities. As such, credit control and debt collection procedures have proved to be ineffective.

With reference to the latter, the writing-off of these debts is generally supported by Finance, but subject to the following.

- That the outstanding debt be written off plus any additional interest/cost but that the relevant department ensure that valid contracts have been concluded and entered with all the relevant Sports Bodies before a date as determined by the Council.
- That Council approves the principle of writing off all outstanding debt on date of this report, including of any further interest and costs, as these amounts increase on a regular basis due to additional interest and costs being added. The actual amount outstanding on the date of writing off will then be written off to ensure a zero balance.
- Any levies after this report will be for the account of Council through the Internal Billing processes
- That Council determines a date by which all new contracts have been entered and legally signed by all the sports bodies and the Municipal Manager.
- Contracts must be entered into with a legal entity to ensure that if required, the municipality will have proper legal recourse. All sports bodies must ensure that a legal entity is created for this purpose. Under no circumstances should contracts be entered into with individuals acting on behalf of the sports body.
- The Contracts must be very specific on the matter of rates and municipal services in the sense that it must clearly make clear which aspects are exempted and which will be payable by the sports bodies.
- The newly created legal entities must complete the formal application for services forms to ensure that relevant services are provided, and accounts are rendered to the correct entity liable for payment thereof.
- In addition, the Finance Department must be provided with a clear diagram indicating the location of all water and electricity meters, the confirmation of any sewage and refurbishment to ensure that the correct services are properly linked and billed to the relevant Sports Body.

6.8.2 Municipal Manager:

Supports the item.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-10-16: ITEM 7.4.1

- (a) that the outstanding balances as per this report, plus any further costs and interest levied after the date of this report, only be written off as irrecoverable, after the following conditions has been complied with:
 - (i) that the new contracts with the sport clubs are firstly signed before 31 January 2025 for implementation on 1 February 2025;

-
- (ii) that the new contracts with the sport clubs clearly indicates that the Sport Clubs are responsible for Property Rates and Service Charges (Water, Electricity, Refuse and Sewerage or any Sundry charges) and are paying such regularly;
 - (iii) that the sport clubs are informed about their responsibility for the payment of future municipal accounts from the February 2025 accounts, for services that are rendered to them;
 - (iv) that all Eskom accounts paid by the Municipality, be recovered from the sport clubs effectively from the February 2025 accounts;
 - (v) that all levies after date of this report be for the account of Council through the Internal Billing processes till finalization and sign of all contracts/agreements with Sport Councils; and
 - (vi) that the Municipal Manager be authorised to sign all agreements/contracts to ensure effective management of revenue to the municipality.

FOR FURTHER DETAILS CONTACT:

NAME	JP WAGENER
POSITION	Manager Revenue
DIRECTORATE	Finance
CONTACT NUMBERS	021 808 8531
E-MAIL ADDRESS	pieter.wagener@ Stellenbosch.gov.za
REPORT DATE	13 November 2024

10.5	HUMAN SETTLEMENTS: (PC: CLLR R DU TOIT)
10.5.1	APPROVAL OF THE DRAFT LAND AVAILABILITY AGREEMENT BETWEEN THE STELLENBOSCH MUNICIPALITY AND CROWIE PROPERTY GROUP (PTY) LTD FOR THE DEVELOPMENT OF FARMS 81/2 AND 81/9, STELLENBOSCH FOR SOCIAL HOUSING

Collaborator No:

IDP KPA Ref No:

Good Governance and Compliance

Meeting Date:

21 November 2024 and 27 November 2024

1. SUBJECT: APPROVAL OF THE DRAFT LAND AVAILABILITY AGREEMENT BETWEEN THE STELLENBOSCH MUNICIPALITY AND CROWIE PROPERTY GROUP (PTY) LTD FOR THE DEVELOPMENT OF FARMS 81/2 AND 81/9, STELLENBOSCH FOR SOCIAL HOUSING

2. PURPOSE

To seek Council's approval to enter into a Land Availability Agreement (LAA) with Crowie Property Group (Pty) Ltd, the developer selected through the Municipality's tender process, to develop and manage the social housing project envisioned on Farms 81/2 and 81/9, Stellenbosch.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The Western Cape Provincial Administration has designated Stellenbosch Municipality as a "Leader Town" with the capacity to participate in the Social Housing Programme. This initiative aims to provide high-quality, well-managed rental housing for low- and moderate-income households in well-located areas of the Municipality.

As part of this program, Stellenbosch Municipality has leased two specific sites, Farm 81/2 and Farm 81/9, Stellenbosch on a 40-year lease. This decision followed a public consultation process and was approved by the Council on July 29, 2020. The Municipality is responsible for facilitating these developments under the National Social Housing Programme, guided by the Social Housing Act (2008).

The Council now needs to agree to the signing of the specific LAA between the Municipality and Crowie Property Group (Pty) Ltd. Included in the agreement is a set of municipal incentives that will assist in creating a financially viable project. These incentives have been agreed by the Municipality's senior management team and are in line with existing capital incentives for government financed housing projects as well as operational incentives linked to the Municipality's indigency policy.

5. RECOMMENDATIONS

- (a) that Council approves the draft Land Availability Agreement (LAA) between Crowie Property Group (Pty) Ltd and the Stellenbosch Municipality;
- (b) that Crowie Property Group (Pty) Ltd prepares a detailed project plan for approval by Council before the rights to the land on a 40-year leasehold basis is entered into;

- (c) that Council endorses the capital and operational incentives contained in the draft LAA as per **ANNEXURE 2**;
- (d) that the Municipal Manager be authorised to sign the draft LAA and negotiation minimum amendments if required and submit to Council for condonation; and
- (e) that the Municipal Manager be authorized to sign any additional information or documentation required as may be necessary to ensure compliance with regulatory requirements and to facilitate the effective implementation of the project.

6. DISCUSSION / CONTENTS

6.1 Background

The Council has approved the development and implementation of a Social Housing programme in the Municipality. The intention is provide well located, good quality and well managed rental housing opportunities affordable low- and moderate-income households. This is to be achieved through the National Social Housing programme governed by the Social Housing Act (2008) and its linked policy and procedures. The national responsibility for the overall management of the national programme rests with the Social Housing Regulatory Authority (SHRA) established in terms of the Social Housing Act. In terms of the legislation the Municipality is responsible for the facilitation of such development in among other ways in the release of municipal land at a price that makes such projects financially viable and other incentives within its authority.

The Council has already agreed to the rollout of the Social Housing programme in Stellenbosch and the initial release of land for the first three projects. The release of the first of these sites Farms 81/2 and 81/9, Stellenbosch was agreed by Council after public consultation on its plans to dispose of the land. This was followed by a procurement process for eligible entities to apply for the development and long-term management of the site based on a 40-year lease. After adjudication of the submissions, through the Municipality's procurement process, Crowie Property Group (Pty) Ltd was chosen as the preferred bidder. Crowie Property Group (Pty) Ltd now need to finalise a detailed Project Plan before the signing of the draft Land Availability Agreement (LAA).

The draft Land Availability Agreement (as **ANNEXURE 1**) provides a contractual framework that permits Crowie Property Group (Pty) Ltd to prepare such a Project Plan with the assurance that if it meets the Municipality's requirements while giving surety to the developer, that as long as they produce a financially viable detailed plan in line with the municipal intent and their submitted tender proposal, that the Municipality will sign the draft LAA.

The draft Land Availability Agreement also outlines to the developer the key incentives that the Municipality will provide in terms of relevant development charges and access to indigency relief for eligible tenants. These incentives were workshopped with senior management team, and which are mainly in line with existing Council policies.

The advantage for the Municipality is the development of units to meet its commitment to a more economically and racially integrated town as well as the extra financing from government for part of the development cost which would otherwise not be available to the Municipality.

6.2 Discussion

Having undertaken public consultation on the release of Farm 81/2 and Farm 81/9, Stellenbosch for this purpose, the Municipality followed a procurement process to Call for Proposals to develop and undertake the long-term management of the development in accordance with the Social Housing Regulations.

As a result of this Crowie Property Group (Pty) Ltd was selected as the preferred bidder. However, before signing the final contract awarding the land, it is necessary that Crowie Property Group (Pty) Ltd prepares a detailed Project Plan for formal approval by Council. The Project Plan involves a detailed description of the project, its financing and a timetable for delivery that meets the requirements of the award. For this Crowie Property Group (Pty) Ltd are required to invest financial and human resources. To best protect the interest of both the Municipality and the developer it is necessary to have a signed Land Availability agreement between the Municipality and Crowie Property Group (Pty) Ltd. Council has already agreed in principle to enter into such agreements with Social Housing Institutions and/or Other Development Agencies.

The draft Land Availability Agreement (LAA) provides both Stellenbosch Municipality and Crowie Property Group (Pty) Ltd with the necessary protections to allocate resources effectively prior to finalizing the long-term lease. Through this agreement, Crowie Property Group (Pty) Ltd is granted the assurance to develop a detailed Project Plan that meets the Municipality's requirements, with the confidence that, upon compliance, the Council will grant a 40-year leasehold right.

In return, the Municipality will receive a comprehensive development and financing plan for review and approval, ensuring alignment with Council's objectives and regulatory standards.

6.3 Financial Implications

There are no substantive financial implications should the recommendations as set out in the report be accepted. The financial implication for the Municipality is in the price of the disposal of the land on a 40-year leasehold basis, based on the final Project Plan and its linked implementation. When this is prepared it will then be tabled to the Council for its final approval.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has limited staff implications to the Municipality. These require time from the Department: Integrated Human Settlement staff to liaise with Crowie Property Group (Pty) Ltd to ensure preparation of the Project Plan in line with the Municipality's requirements.

6.6 Previous / Relevant Council Resolutions:

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2020-03-20: ITEM 7.4.2

- “(a) that the land in question, remainder of Erf 2149, Stellenbosch (Lapland flats), Remainder of Farm 180 (open spaces near Teen-die-Bult flats) and Erf 81/2 and Erf 81/9 Stellenbosch, be identified as land parcels **not needed for the Municipality's own use** during the period for which the right is to be granted;*
- (b) that Council, **in principle**, approve the Municipality's entering into **Land Availability Agreements** with SHIs and ODAs successful in the Public Competitive Process (with SHIs and ODAs successful in the Public Competitive Process in terms of Regulation 34(1) (b) of the Asset Transfer Regulation (ATR), read with paragraph 9.2.2.1 (l) of the Policy on the Management of Council owned property, subject to the following conditions:*

- (i) that **Council's intention** so to act, i.e. the awarding of rights on a private treaty agreement basis, **be advertised** for public comments;
 - (ii) that, simultaneously, the **public participation** process envisaged in Regulation 35 of the ATR **be followed**;
 - (iii) that Lease Agreement be concluded, based on a **40-year term** based on applicable tariffs;
 - (iv) that the Lease Agreement provide for **review/revision**, should the need arise for further development/redevelopment of the area; and
- (c) that, following the public participation process referred to above, a report be submitted to Council in order for Council to give a mandate to the Administration to proceed with the Public Competitive Process that will result in the awarding of the long-term use rights."

35TH COUNCIL MEETING: 2020-02-26: ITEM 11.4.1

RESOLVED (majority vote)

- "(a) that the progress report be noted;
- (b) that Council approves in principle the development proposal as set out in the draft feasibility study;
- (c) that the Municipal Manager is authorised to undertake a process towards entering into Land Availability Agreements with competent Social Housing Institutions (SHIs) or Other Development Agencies (ODAs);
- (d) that a Smart Partnership and a Land Availability Agreement be entered into with the successful accredited Social Housing Institution (SHI) or Other Development Agency (ODA); and
- (e) that the proposed base criteria which need to be met by a viable Social Housing Institution, be noted."

The following Councillors requested that their votes of dissent be minuted:

FT Bangani-Menziwa (Ms); DA Hendrickse; N Mananga-Gugushe (Ms); C Moses (Ms); N Sinkinya (Ms); P Sitshoti (Ms) and LL Stander.

6.6 Risk Implications

There are no substantial risks for the Council other than the failure of Crowie Property Group (Pty) Ltd to produce an acceptable plan for the Municipality. In such a case the award becomes null, and void and the Municipality would need to restart a process for the awarding of the site.

6.8 Comments from Senior Management:

The proposed incentives were submitted to Senior Management for approval (see attached as **ANNEXURE 2**).

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.5.1

- (a) that Council approves the draft Land Availability Agreement (LAA) between Crowie Property Group (Pty) Ltd and the Stellenbosch Municipality;
- (b) that Crowie Property Group (Pty) Ltd prepares a detailed project plan for approval by Council before the rights to the land on a 40-year leasehold basis is entered into;

-
- (c) that Council endorses the capital and operational incentives contained in the draft LAA as per **ANNEXURE 2**;
- (d) that the Municipal Manager be authorised to sign the draft LAA and negotiation minimum amendments if required and submit to Council for condonation; and
- (e) that the Municipal Manager be authorized to sign any additional information or documentation required as may be necessary to ensure compliance with regulatory requirements and to facilitate the effective implementation of the project.

ANNEXURES

Annexure 1: Copy of the draft Land Availability Agreement (LAA) for signing between the Stellenbosch Municipality and Crowie Property Group (Pty) Ltd

Annexure 2: Proposed incentives

FOR FURTHER DETAILS CONTACT:

NAME	Lester van Stavel
POSITION	<i>Manager: Housing Development</i>
DIRECTORATE	<i>Planning & Economic Development</i>
CONTACT NUMBERS	<i>021 808 8462</i>
E-MAIL ADDRESS	<i>Lester.vanstavel@ Stellenbosch.gov.za</i>
REPORT DATE	

ANNEXURE 1

LAND AVAILABILITY AGREEMENT (LAA)

Entered into by and between



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Duly represented by Ms Geraldine Mettler, in her capacity as the Municipality Manager

AND

Crowie Property Group (Pty) Ltd (Pty) Ltd

Registration number:

Duly represented by

In his capacity as the Chief Executive Officer and duly authorized to sign this Agreement

In relation to

FARM 81/2 AND FARM 81/9, STELLENBOSCH

Part of the Stellenbosch Municipality Social Housing Programme

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1. DEFINITIONS AND INTERPRETATION

In this Agreement, unless otherwise required or indicated by the context, the singular shall include the plural and vice versa, words indicating any one gender shall include the other genders, words indicating natural persons shall include juristic persons and bodies corporate and vice versa. The following words or phrases shall bear the following special meaning assigned to them below, and shall be interpreted as such for this Agreement, even if such interpretation is contrary to the ordinary grammatical meaning of the words and phrases

The following terms shall have the meanings respectively assigned to them hereunder, namely:

- | | | |
|------|------------------------|---|
| 1.1 | "Anchor Business Plan" | Shows the project's financial viability. It includes a working financial model in Excel electronic format. It is based on approved density and buildable gross floor area (GFA) for the entire site and individual buildings as applicable; |
| 1.2 | "Agreement" | means this agreement contained herein including all annexures thereto; |
| 1.3 | "Municipality" | means Stellenbosch Municipality listed on page 1 duly represented herein by Geraldine Mettler ; |
| 1.4 | "Commencement Date" | means the date from which the partner is entitled to exercise its right to land for the duration of this land availability agreement; |
| 1.5 | "Inception Date" | means the date on which the lease is signed by both parties and becomes legally binding; |
| 1.6 | "Contract" | means this Agreement and the Project Agreement and the Land lease agreement read together; |
| 1.7 | "Calls for Proposals" | means the original Calls for Proposals; |
| 1.8. | "Parties" | means the Municipality and the Partner; |
| 1.9 | "Partner" | means Crowie Property Group (Pty) Ltd ; |

- 1.10 "Project Agreement" means any agreement entered between the Municipality and the Partner that established the terms under which the project will be executed;
- 1.11 "Pre-Feasibility and Financial Project Proposal (PFF)" The Pre-Feasibility and Financial Project Proposal is the project's initial development concept and preliminary financial viability model as presented by the Partner to the Municipality in response to the municipal Request for Proposal call on the Land. It has to be negotiated and approved by the Municipality prior to consideration and inclusion in the Land Availability Agreement;
- 1.12 "Programme Manager" means an employee of the Municipality or any person nominated in writing by the Municipality responsible for the coordination of the Municipality's Social Housing Programme, whose details shall be communicated to the partner;
- 1.13 "Project Manager" means an employee of the Municipality, or such other person as may be nominated in writing by the Municipality;
- 1.15 "Project" means the proposed development on the allocated land identified in this agreement for planning of the social housing development by the partner;
- 1.16 "Social Programme" refers to the development of affordable rental stock for low-moderate income households in terms of the Social Housing policy, legislation and regulations;
- 1.17 "SHRA" means the Social Housing Regulatory Authority as established by Social Housing Act 16 of 2008;

- 1.18 "Social Housing Subsidy/ies" means public funding, inclusive of institutional and consolidated capital grant funding, provided by the SHRA or any other organ of state defined in section 239 of the Constitution of the Republic of South Africa of 1996, utilised for the creation of housing stock for social housing purposes;
- 1.19 "SHI or ODA" An SHI (Social Housing Institution) is a non-profit entity registered and accredited by the SHRA under the Social Housing Act 16 of 2008, and an ODA (Other Delivery Agent) is a for-profit company that can implement a social housing subject to project-specific accreditation from the SHRA;
- 1.20 "Municipal grants" means public funds by the municipality, inclusive of Municipal Infrastructure grants, Urban settlements development grants or others that are allocated by Stellenbosch municipality to support the proposed social housing development.

2. RECORDAL

- 2.1 The Municipality wishes to establish a Social Housing Programme to create well-located and well-managed affordable rental social housing schemes on land made available solely for social housing with or without other complementary land use approved by the Municipality.
- 2.2 The partner is an ODA, **Crowie Property Group (Pty) Ltd**, chosen through a Request for Proposal tender procurement process to allocate the subject land, which will be awarded for social housing development.
- 2.3 The Municipality wishes to agree on granting the lessee, **Crowie Property Group (Pty) Ltd**, the right to use, develop and occupy the subject land identified in this agreement to the partner based on an **Approved Pre-Feasibility and Financial Project Proposal (PFF)** included as **Appendix 1**, that meets the conditions outlined in this agreement or any changes to it agreed by parties in the process of the planning linked to this agreement and its subsequent binding Project Agreement.
- 2.4 The land lease agreement allows **Crowie Property Group (Pty) Ltd** to use the land for 40 years.
- 2.5 **Crowie Property Group (Pty) Ltd** will pay the Municipality a determined value yearly.
- 2.6 The Parties wish to conclude this Agreement in writing.

3. AGREEMENT

- 3.1 The Municipality and the Partner hereby agree that the terms and conditions of this Land Availability Agreement (LAA) shall link contractually to the Project Agreement to be signed between the parties, together with any future project agreement addendums that govern their relationship in respect of all services provided by the partner currently or at any time in the future in respect of this social housing in Stellenbosch Municipality.
- 3.2 This LAA establishes a framework for preliminary arrangements for making land available on a leasehold basis for a social housing project, specifying the conditions under which Stellenbosch Municipality agrees to offer the subject land for social housing to **Crowie Property Group (Pty) Ltd** and ensures it with exclusive rights on the subject land to the partner to continue

project packaging and financing process within agreed municipal conditions, performance compliance and mile stone completion targets for the proposed social housing project.

4. OBJECTIVES

4.1 The objectives of this Agreement are as follows:

- 4.2 A systems approach to establishing strong, mutually beneficial contractual arrangements between the Municipality and the appointed social housing implementation company Crowie Property Group (Pty) Ltd as its “partner” on the Social Housing Programme.
- 4.3 To guarantee that the identified land will be leased to the partner provided they meet the development conditions and requirements outlined in this agreement, subsequent project contracts, and any other agreed upon by the partners in planning this site’s development.
- 4.4 To preserve the opportunity for the Partner to obtain the rights to develop land of the Municipality within a framework that protects the Municipality’s land investment and resources to achieve their socio-economic housing program objectives.
- 4.5 Within this contracting agreement framework, the Parties will conclude a linked Project Agreement. The Project Agreement will be finalized once the project is more clearly defined and the partner submits a detailed execution plan.

5. INCEPTION AND COMMENCEMENT DATE

- 5.1 The inception date of this agreement shall be the date on which this agreement is signed by both Parties or on any other date as the Parties may mutually agree in writing.
- 5.2 From the Inception date, the partner shall have the right to commence due diligence activities on the land, including, but not limited to, conducting site inspections and advance feasibility studies to determine the development concept and financial proposal precisely.
- 5.3 This Agreement shall commence on the (insert date) subject to such earlier termination as provided for in clause 13, it shall continue in force and effect for two (2) years, with a possible extension of one (1) additional year not

exceeding a total LAA period of three (3) years.

- 5.3 Should both parties agree on an extension, it will be negotiated six (6) months before the expiry of the first term of the LAA.

6. LAND FOR DEVELOPMENT TRANSACTION TERMS

The Municipality offers the land to the partner under the following terms:

6.1 A long-term lease agreement for a period of forty (40) years, subject to the following terms and conditions;

- a) An detailed development plan linked to financing proposal and project delivery schedule formally agreed by the municipality in terms of the partner's submitted proposal.
- b) The land lease payments (financial offer) in Rand value made by Crowie Property Group (Pty) Ltd in the initial project proposal.
- c) Payment is paid monthly in arrears over the lease agreement term.

7. PROPERTY DESCRIPTION OF LAND FOR DEVELOPMENT

The land subject of this agreement is defined as follows;

Erf numbers: FARM 81/2 AND FARM 81/9 STELLENBOSCH

Street Address: Insert

Co-ordinates: Insert

Extent (Area in sqm): Insert

The cadastral details are contained in **APPENDIX 2** of this agreement.

8. CONDITIONS FOR THE DEVELOPMENT OF THE LAND

8.1 The following general conditions apply to the site its development:

- 8.1.1 Maximization of the development potential of the site and the Municipality's social housing development objectives.
- 8.1.2 Social and economic neighbourhood integration with the surrounding areas.
- 8.1.3 Access to adequate rental housing for low- and moderate-income

households in well-managed urban environments.

8.2 The Municipality sets the following specific conditions.

8.2.1 Number of Social Housing Units: The target is 800 units.

8.2.2 Three to four-story walk-up buildings with diverse housing typologies to accommodate different family sizes.

8.2.3 Comply with the Social Housing Policy and the SHRA's general norms and standards regarding project design, income targeting, and unit mix for internal cross-subsidization.

8.2.4 Integrate green spaces and gardens within the project, providing residents with recreational areas that enhance social interaction and well-being.

9. CONSIDERATION OF DEVELOPMENT INCENTIVES

9.1 To promote investment and reduce the risk of developing sustainable social housing, The municipality has decided to guarantee the following municipal incentives for this project.

9.1.1 Exemption from paying development charges;

9.1.2 Exemption from Planning Scrutiny charges;

9.1.3 Exemption from Building plan approval charges;

9.1.4 Rates reduction charged at the residential base level;

9.1.5 Apply indigency policy to the project, benefiting qualifying tenants subject to means testing.

The project manager will support **Crowie Property Group (Pty) Ltd** in negotiating the approval of the following additional concessions,

9.1.6 Reduced parking ratio for social housing

The following site reports that will reduce the project capital costs will be provided to the Crowie Property Group (Pty) Ltd;

9.1.7 Topographical surveys

9.1.8 Geotechnical study

9.1.9 Traffic impact assessment

9.1.10 Flood line report

9.1.11 Town planning rezoning application

9.2 Should the development trigger any upgrades which does not form part of the Municipality's Capital Expenditure Framework then the developer will be held liable for any charges connected therewith.

10. OUTPUT OF THE LAND AVAILABILITY AGREEMENT PROJECT AGREEMENT

The terms and conditions and the process of the planning undertaken during the Land Availability Agreement period should result in a 'Property Development Plan' with an "Anchor Business Plan" agreed upon by both partners that will guide the development of the land. The output of the Land Availability Agreement will conclude with the execution of a linked Project Agreement. The Project Agreement, at a minimum, will cover the following:

- 10.1 The Project Agreements will detail project-specific details and define terms and conditions for executing the project development.
- 10.2 The Project Agreements shall address the following sections but are not exclusively limited to the same.
 - 10.2.1 The agreed property development plan contains the specific terms and conditions for the project development, development process, and post-construction property management details.
 - 10.2.2 The Anchor Business Plan, with all funding sources shown
 - 10.2.3 The development schedule with the development time frame and milestones
 - 10.2.4 The phasing plan of the project and performance management completion
 - 10.2.5 The material contribution of the Partners.
 - 10.2.6 The system and procedures of monitoring the agreement in coordination and collaboration with the relevant stakeholders, municipality, province, SHRA, and the SHRA mandatory reporting and performance monitoring procedures.

11. OVERALL ROLES OF THE PARTIES

The Municipality undertakes to:

- 11.1 Grant the partner a 40-year lease agreement, provided that the proposed project development proposal aligns with the municipal vision articulated in this agreement.
- 11.2 Provide access to information that affects the site available to the Municipality, which can assist in the property development planning and packaging process right through to the tenancing and property management phase.
- 11.3 Actively participate in discussions with the partner at different stages in the planning, implementation and operational process; and
- 11.4 Give due consideration to additional incentives where there is a proven leverage to achieve the socio-economic and urban development vision.

The Partner undertakes to:

- 11.5 Carry out the Pre-Feasibility and Financial Project Proposal in response to the municipal request for proposal (RFP) on the land
- 11.6 Carry out the planning process for the development of the site and/or building in accordance with the Land Availability Agreement and the subsequent Project Agreement to be executed with the Municipality.
- 11.7 To provide the proper opportunities to engage with the Municipality expediently on progress and content throughout the planning process in accordance with an agreed timetable.

Collaboration and Communication:

- 11.8 The parties agree to convene monthly progress meetings to discuss the project's progress made by the Partner regarding the work assigned to them in terms of the Project Agreement.
- 11.9 Including any other matter relevant to the project as a whole that may affect the proper and timely completion of any aspect of the project.
- 11.10 Each meeting shall include representatives from the Municipality and the partner and detailed minutes shall be recorded and distributed to all parties within five working business days following each meeting.

12. CONDUCT OF SERVICES AND TIMETABLE FOR DELIVERY

- 12.1 The Partner shall provide those services as per an agreed Time Schedule and Completion Milestones as outlined in **Appendix 3** of this agreement and subsequently as per the Project Agreement.
- 12.2 To ensure that the services provided comply with all the relevant prescript
- 12.3 That they timeously advise of any deviation variation to schedule or any completion milestone changes, and which shall be agreed to by both parties before the original contract expiry.

13. ACTION FOR NON-PERFORMANCE IN TERMS OF THE CONTRACT

- 13.1 In the event that the Partner fails to complete the work within the schedule or any agreed variations on this, the Municipality has the right to terminate this agreement and withdraw rights to the land from the Partner.
- 13.2 To implement condition 13.1, the Municipality must show that it has timely undertaken its responsibilities under this agreement.
- 13.3 In the event that the Municipality terminates the contract for non-performance, the Municipality has no liability to the partner and, therefore, is not responsible for reimbursement to the partner for any work done to date unless there is a previous agreement to do this to use for further work on the site.
- 13.4 The municipality reserves the right to recover all costs, losses or damages incurred or suffered by it due to non-performance.
- 13.5 If non-performance is due to malicious conduct, the municipality can report the partner to the Province, CIPC and the SHRA developer database, advocating a restriction (blacklisting) on the partner from obtaining social housing business from the municipality, the province and the SHRA.

14. MANNER OF RENDERING SERVICES

- 14.1 All products developed and services performed by the Partner shall be of a standard and quality consistent with the Social Housing program standards. The Partner shall further exercise all reasonable skill, care and diligence in performing any such services and shall carry out all its responsibilities and duties following the recognized professional standards and in any manner and of a standard acceptable to the Municipality.

15. TERMINATION

The municipality reserves the right to terminate the provisions of any services relating to the project should:

15.1. The partner must remedy a failure in the performance of the services within 30 (Thirty) business days of receipt of such notice or within such further period as the Municipality may approve in writing.

15.2. The partner fails, in the absence of any review or appeal proceedings, to comply with any final decision reached as a result of any legal or arbitration proceedings.

15.3. The partner has engaged in corrupt or fraudulent practices in competing for or executing the Agreement. For purposes of this clause-

“corrupt practice”

means the offering, giving, receiving or soliciting of anything of value to influence the action of an official in the selection process or contract execution.

“fraudulent practice”

means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of the Municipality, and includes collusive practice among parties (before or after submission of proposals), designed to establish prices at artificial, non-competitive levels and to deprive the Municipality of the benefits of free and open competition.

15.4 The Municipality reserves the right to cancel this Agreement with the Partner in the event of the Partner being placed under liquidation. This will be dealt with as per the prescripts of the relevant section of the Social Housing policy and regulations if such liquidation results in the Partner not being able to render such services as agreed upon in this Agreement.

16. CONFIDENTIALITY

The Partner shall not, without the prior written consent of the Municipality, disclose to any third party any information of any nature disclosed to it, acquired by the Partner or its employees, or developed during the services rendered in accordance with this Agreement without the prior written consent of the Municipality having been obtained.

17. BREACH

In the event that either Party ("the defaulting party") to this Agreement breaches any material term of this Agreement and fails to remedy such breach within 30 ~~7~~ (seven Thirty) days of the date of receipt of a written notice from the other Party ("the aggrieved party") requiring such breach to be remedied, the aggrieved party will be entitled immediately to cancel this Agreement by written notice to the defaulting party, which cancellation will be without prejudice to any other rights which the aggrieved party may at law enjoy arising out of such breach and/or cancellation.

18. DISPUTE RESOLUTION

Any disagreement or dispute arising between the parties about the implementation, application, interpretation or breach of the Agreement shall be settled as follows;

18.1 A disagreement or dispute must be in writing.

18.2 The Parties must initially make a reasonable effort to settle any such difference or dispute through consultation and negotiations.

18.2.1 If the parties fail to reach an agreement, the dispute shall be referred to a single arbitrator agreed on by the parties. Ruling is not automatically binding unless the parties agree to give effect to the Ruling in writing before the Arbitration.

18.2.2 If the parties cannot agree on a nomination of who the Arbitrator shall be, the following criteria shall be used for the following disputes:

18.2.3 For an accounting matter, an independent practicing-chartered accountant who has been in practice for not less than Fifteen (15) years and who shall be nominated by the Chairman, for the time being, of the local Society of Chartered Accountants;

18.2.4 For primarily a legal matter, a Senior practicing Advocate of the local Bar or Attorney who has been in practice for not less than Ten (10) years and who shall be nominated by the local Bar Association.

18.2.5 any other matter, an independent and suitably qualified person; as may be agreed upon between the Parties.

18.3 To decide the dispute according to what he/she considers just and equitable in the circumstances.

- 18.4 To investigate or cause to be investigated any matter, fact or thing which he considers necessary or desirable in connection with the dispute and for the purpose shall have the widest powers of investigating all the books and records of members of any party to the dispute and have the right to take copies and make extract there from the right have them produced or delivered at any reasonable place required by him for the purposes above.
- 18.5 To make such award, including an award for specific performance, an interdict, damages or a penalty or otherwise as he in his discretion may deem fit and appropriate.
- 18.6 The arbitration shall be held as quickly as possible after it is demanded, with a view to completion within thirty (30) days after it has been so demanded. The period of 30 days can be extended by written consent of the parties.
- 18.7 Immediately after the arbitrator has been agreed upon or nominated in terms of clauses 18.3.1 to 18.3.3, any of the parties to the dispute shall be entitled to call upon the arbitrator to fix a date and place when and where the arbitration proceedings shall be held and to set the procedure and manner in which the arbitration proceedings will be held.
- 18.8 Such arbitration proceedings shall be conducted informally and as inexpensive and expeditiously as possible wherever the arbitrator may consider shall suit the balance of convenience under the circumstances.
- 18.9 Each Party consents, in terms of (insert section of the Magistrates' Court and Act, to the jurisdiction of local Magistrates) Court regarding any proceedings on this Agreement.

19. DOMICILIUM AND NOTICES

- 19.1 The Parties hereto choose *domicilia citandi et executandi* for all purposes of and in connection with this Agreement as follows:

The Municipality	_____

Facsimile No.	_____

the Partner	_____

Facsimile No.	_____

- 19.2 Any Party hereto shall be entitled to change its *domicilium* from time to time, provided that any new *domicilium* selected by it shall be a street address and any such change shall only be effective upon receipt of notice in writing by the other Parties of such change.
- 19.3 Any notice given by or to either party in terms of this Agreement shall be given in writing and shall be delivered by hand to a responsible person present at or sent by prepaid registered post or facsimile transmission to the *domicilium* chosen by the addressee in terms of this Agreement.
- 19.4 A notice sent by one Party to another Party shall be deemed to be received:
- 19.4.1 on the date of delivery, if delivered by hand;
- 19.4.2 on the fourth day after posting, if sent by prepaid registered mail;
- 19.4.3 on the date sent if forwarded by facsimile transmission.
- 19.4.4 on the date sent or forwarded by the email
- 19.5 Notwithstanding anything to the contrary herein contained a written notice or communication actually received by a Party shall be an adequate written notice or communication to it notwithstanding that it was not sent to or delivered at its chosen *domicilium citandi et executandi*.

20. WHOLE AGREEMENT

This agreement constitutes the entire agreement between the Parties regarding the subject matter hereof. No agreements, guarantees or representations, whether verbal or in writing, have been concluded, issued or made, upon which either party is relying in concluding this Agreement, save to the extent set out herein.

21. NO WAIVER

No waiver or indulgence of whatsoever nature shall be of any force of effect, including a waiver or indulgence in respect of this clause 2149, unless it is reduced to writing and signed by and on behalf of the Parties.

22. NO INDULGENCE

No indulgence, leniency or extension of time which a party (the "grantor") may grant or show to the other, will in any way prejudice the grantor or preclude the grantor from exercising any of his rights in the future.

23. SEVERABILITY

If any particular provision and/or term of this Agreement is found to be defective or unenforceable or is cancelled for any reason (whether by any competent Court or otherwise) then the remaining provisions and/or terms shall continue to be of full force and effect. Each provision and/or term of this Agreement shall accordingly be construed as entirely separate and separately enforceable in the widest sense from the other provisions and/or terms hereof.

24. NO CESSION OR ASSIGNMENT

Neither party hereto shall be entitled to cede or assign any of its rights, or delegate any of its obligations hereunder without the prior written consent of the other first being obtained.

25. NO VARIATION

No variation, suspension, deletion, amendment or modification of this agreement is of any force or effect, unless recorded ~~reduced to~~ in writing and signed by the

Parties, and is effective only in the specific instance and for the purpose and to the extent set out.

26. EXECUTION/SIGNATURES

IN WITNESS WHEREOF;

The Parties have expressly executed this Agreement on the date of last signature herein under:

FOR THE STELLENBOSCH MUNICIPALITY

SIGNED ATON THIS THEDAY OF2024.

AS WITNESSES:

1.

2.

Municipal Manager that is duly authorised

FOR THE CROWIE PROPERTY GROUP (PTY) LTD

SIGNED ATON THIS THEDAY OF2024.

AS WITNESSES:

3.

4.

**Chief Executive Officer of the SHI
(Duly authorised thereto)**

Appendix

Appendix 1: Approved Pre-Feasibility and Financial Project Proposal (PFF)

Appendix 2: Cadastral details

Appendix 3: Time Schedule and Completion Milestones

ANNEXURE 2

STELLENBOSCH SOCIAL HOUSING PROGRAMME

INCENTIVES FOR SOCIAL HOUSING

1. CAPITAL INCENTIVES

The following capital incentives are proposed and agreed upon by the relevant departments.

Development Contributions: It is agreed by the relevant department that these are waived as per other government-financed housing schemes.

Town Planning and Building Fees: Full exemption in line with other government-financed housing schemes.

Bulk Infrastructures Upgrades: Full exemption if budgeted on CEF, Social Housing Institution will be responsible for infrastructure upgrades should the Municipality not make provision for it on the budget in line with other government financed housing schemes.

Parking ratios: The parking ratio that has been proposed by Senior Management is 0.75 per unit.

2. OPERATIONAL INCENTIVES BASIC SERVICE: SH TARIFFS AND RATES

The principle agreed is that the Municipality's indigency policy applies to Social Housing tenants meeting the income requirement. A special category for Social Housing in Indigent Policy will be created to regulate and simplify the incentives for indigent families. Below find a table that provides operational incentives.

BASIC SERVICE	SH TARIFFS AND RATES	COMMENTS
Electricity	100 units per SH unit	Every tenant has it's own prepaid meter box
Water	6000 litres per SH unit	For administrative purposes the following approach is suggested: On each SH project it is regulated that 30% of rentals are affordable to households with monthly incomes up to R7 500. Of these 10% must be affordable to households with incomes of R5 500 or less. The SHIs are required to do thorough income checks in allocating units. They must also report regularly to the SHRA on allocations. It would be more administratively simple to give the SHI the benefits of indigencies for 30% of the tenants and permit the SHI to manage the allocations to the relevant tenants.
Sanitation services	A service subsidy not exceeding the cost of one sewerage service unit supplied to residential properties with a maximum area of 250m ² – The units will not exceed 250m ² and the qualifying households will receive the indigent subsidy for sanitation services	
Refuse collection	Refuse removal once a week	For example 30% of the entire municipal account that deals with water, sanitation, refuse removal and rates will be managed in this manner It should be noted that this requires a policy change and therefore suggested to be dealt with through the LAA. Council may or may not approve it.
Rates	Rebate of R250 000 on the property valuation in line with the Municipality's Rates Policy.	

10.6	INFRASTRUCTURE SERVICES : (PC : R PHEIFFER)
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10.6.1	STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME – NOVEMBER 2024
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Collaborator No: 776792
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 21 November 2024

1. SUBJECT: STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME – NOVEMBER 2024

2. PURPOSE

For Council to note the progress of the Municipality's as well as Provincial Government initiatives regarding the Alternative Energy Programme projects which are underway at present.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

- 4.1** The draft application for load curtailment was submitted to Eskom on 07 March 2024 and is due to serve at the Eskom Loadshedding Committee. Though the indication from Eskom was that this application would serve at the April 2024 Loadshedding Committee, confirmation has been received from Eskom that the application has not yet served. At the meeting held on 31 July 2024, further proposals were provided by Eskom for the Municipality to amend the current application so that Eskom's Loadshedding Committee can take it into consideration. A revised application was submitted to Eskom on 22 August 2024. The Stellenbosch Load Curtailment Application Finalization meeting with Eskom was held on 15 October 2024 to finalize the load curtailment application. Eskom will respond in writing to the Municipal request submitted previously.

Given the considerable amount of time, effort and resources put into this Application, and the fact that Eskom has changed their advice to the Municipality on multiple occasions and has not formally responded to the submitted applications, the Municipality is now considering making the Load-Shedding mitigation aspect of the AEG programme a secondary objective. The primary objective now is to mitigate the rising cost of Electricity from Eskom, especially since Loadshedding has not returned for more than 200 days.

- 4.2** A tender for the purchase of 20MW of electricity from an Independent Power Producer (IPP), was conditionally approved by the BAC on 16th September 2024. Consultation with the successful bidder to conclude the Power Purchase Agreement (PPA) will commence after the 21-day appeal period. A kick-off meeting was held with the winning bidder on 25 October 2024. The initial award was subject to appeal which has now lapsed. No appeals were received, and the contract is now conditionally awarded.

- 4.3** The Supervisory Control and Data Acquisition (SCADA) project is on track with the implementation of remote viewing at six of the seven main substations completed under Phase 1 of the project in the 2023/2024 financial year. Phase 2 of the project commenced in October 2024 and will include the complete plant to master station verification/testing and implementation of remote switching at Gholf-, Jan Marais-, Markotter, Suidwal- and Cloeteville substations as well as the installation of the SCADA system and implementation of remote viewing and remote switching at Franschoek substation, which could not be completed in Phase 1.

The two remaining main substations (Main and University) can only be completed once the project to replace the 66kV switchgear at the two substations are completed. According to the project programme for implementing the 66kV switchgear at Main- and University substations, the project is planned to be completed in March 2025.

4.4 All municipal buildings that require alternative energy supplies are being investigated as part of the AEG initiatives. The municipality has successfully applied for grant funding of R5 million from DMRE Energy Efficiency Demand Side Management for 2024/25 financial year. This funding will be utilized for the installation of energy efficient lighting in Municipal offices and buildings, retrofitting of LED streetlights and the installation of two PV installations on critical plant buildings. These initiatives are driven by the South African National Energy Development Institute (SANEDI) & Department Mineral Resources and Energy (DMRE). This grant funding will also be utilized to ensure compliance to energy performance certificates (EPC's). The EPC have been completed and is registered on the SANEDI website.

4.5 The contract for the Stellenbosch Fire Station battery storage system is in construction with a contractual completion date of end November 2024. The Main (Neethling Huis Building) and NPK buildings have been earmarked for Business Continuity Initiatives, which entails the installation of BESS, Hybrid Inverters and PV, investigations are currently underway. An assessment report including estimated costs to establish the feasibility of the implementation of the projects was prepared on the 26 August 2024.

- There were certain recommendations made by the user department which will be submitted to the AEG Committee. The revised report for the NPK building is being reviewed by the user department before submitting to the AEG committee. A meeting with the Department: Electrical Services was held on 17 October to consider the options tabled. The Department must decide which option to implement.

4.6 Provincial Initiatives

4.6.1 Provincial Initiative to Establish a 50MW Solar Plant:

- Feasibility Study for the 50 MW MIPPP item was approved by Council in August 2024.
- The Transactional Advisory (TA) Team met with Stellenbosch Municipality and Eskom to determine the next procurement steps. An Expression of Interest has been advertised on the 7th of September 2024.
- On the 24th of July 2024 the office of the Premier sent a letter to Eskom regarding the MIPPP projects in the province and the Eskom areas of concern. Eskom acknowledged the letter from the Premier's office but did not adequately address any of the issues, however agreed to an engagement with the Western Cape Government. The TA team met with the Municipality to scrutinize the Eskom response in detail and there was cause for concern regarding the response from Eskom. Very little detailed responses were provided by Eskom, and they (Eskom) suggested that the Municipality cannot be treated as a load curtailment customer. The Premier's letter request was for a clear written response from Eskom.
- At a follow up meeting with the TA team, Provincial Government officials and the Municipality, the different steps (technical, financial and legal) were discussed and considered. A risk assessment was suggested, which includes legal and finance elements to assist in the drafting of the Request for Proposal (RFP). At this meeting the CFO recommended that the formal SCM processes and BSC will be followed. The RFP document is planned to be completed by January 2025.

- Eskom's stance is a concern for the TA team and further engagements with Eskom are planned to unpack wheeling generation capacity. All the risks indicated in the letter from Eskom will be prepared by the TA team which will be served in the next Council's Alternative Energy Generation Programme item.
- An extreme concern is that there are no decisive answers from Eskom. The Council must be informed that the project cannot be supported without clear answers, because the Provincial Government is expending costs on the Transaction Advisor and Project Management firm consultancy fees. Updates on the project are crucial to keep Council informed. The Provincial Government colleagues were requested to intervene with Eskom on behalf of the Municipality as well.

4.6.2 Provincial Project: Municipal Pooled Buying initiative

Following Stellenbosch's and the City of Cape Town's input after reviewing the Pool Buying report, it was indicated by Province that this project has been put on hold until further notice. A further workshop was held with the Finance colleagues regarding the World Bank financing platform for municipalities.

5. RECOMMENDATION

that Council notes the Alternative Energy Generation project updates identified by the AEG Committee and the latest progress with the Alternative Energy Generation projects in implementation at present.

6. DISCUSSION / CONTENTS

6.1 Background

The Constitution did not allow Local Government to enter into the generation of electricity and the Electricity Regulation Act did not allow municipalities to purchase electricity from any company other than Eskom. Through the promulgation of Electricity Regulation Act Regulations, on 16 October 2020, this changed, and municipalities are now allowed to generate electricity and purchase electricity from other electricity providers other than Eskom.

6.2 Discussion

Progress to date on the various initiatives are as follows:

6.2.1 Outcome of Eskom Engagements

The draft application for load curtailment was submitted to Eskom on 07 March 2024 and is due to serve at the Eskom Loadshedding Committee. Eskom's initial indications was that this application would serve at the April 2024 Loadshedding Committee, however confirmation has been received from Eskom that the application has not served yet. At the meeting held on 31 July 2024, further proposals were provided by Eskom for the Municipality to amend the current application so they Eskom's Loadshedding Committee can take it into consideration. A revised application was submitted to Eskom on 22 August 2024. Stellenbosch Municipality's Load Curtailment Application finalization meeting with Eskom was held on 15 October 2024 to finalize the load curtailment application. Eskom will respond in writing to the Municipality's request submitted previously.

6.2.2 Proposed Load Curtailment Strategy

Taking the above into consideration the following load shedding mitigation strategies are being facilitated in Item 6.2.3:

6.2.3 Municipal Initiatives

6.2.3.1 Appointment of Alternative Energy Independent Power Producers (IPP's)

A tender for the purchase of 20MW of electricity from an Independent Power Producer (IPP), was conditionally approved by the BAC on 16h September 2024. Consultation with the successful bidder to conclude the Power Purchase Agreement

(PPA) will commence after the 21-day appeal period. An initial award was subject to appeal which has now lapsed. No appeals were received and the contract is now conditionally awarded to Energy Partners. The 20MW kick-off meeting was held with the winning bidder on 25 October.

Possible second tender: Three sites were identified by Stellenbosch Municipality with the view to establishing the IPP's. The Municipality is continuing to facilitate a possible separate tender process to procure IPP's as follows:

- Erf RE/119 Idas Valley for possible Biomass.
- Erf 181/0 Stellenbosch (below reservoir) for possible photovoltaic site.
- Erf 279/0 Stellenbosch (Droëdyke site opposite the landfill) for a possible photovoltaic site.

As a result of extensive investigations that are still required to be conducted to ensure that the tender specifications adhere to the Municipality's needs and ensure the responsiveness of bidders, this tender will be the second tender to be issued. The Municipality is continuously engaging with other Municipalities who are also following the same process to learn from their experiences, but a decision on this tender will only be taken once the conclusion of the 20 MW IPP tender appointment process has been finalized.

6.2.3.2 Implementation of Supervisory Control and Data Acquisition (SCADA)

The Supervisory Control and Data Acquisition (SCADA) project is on track with the implementation and the fitting of main substations with the additional equipment to enable remote monitoring (Phase 1). Six main substations have been brought online i.e. Main 11 kV, Golf 66 kV & 11 kV, Jan Marais 11 kV, Markotter 66 kV & 11 kV, Suidwal 66 kV & 11 kV, University 11 kV and Cloeteville 66 kV & 11 kV substations.

Franschhoek substation will only come online in 2024-2025 financial year. Main, Markotter and University 66 kV substations' remote viewing are scheduled for completion in the 2024/2025 financial year pending the completion of the 66 kV circuit breaker replacement. The 66kV circuit breaker upgrade project is planned to be completed in March 2025. The primary purpose for the SCADA upgrade was for the safe operation of the electricity network and meeting statutory requirements

6.2.3.3 Municipal Critical Buildings and Plants

All municipal buildings that require alternative energy supplies are being investigated as part of the AEG initiatives. The municipality has successfully applied for grant funding of R5 million from DMRE Energy Efficiency Demand Side Management for 2024/25 financial year. This funding will be utilized for the installation of energy efficient lighting in Municipal offices and buildings, retrofitting of LED streetlights and the installation of two PV installations on critical plant buildings. These initiatives are driven by the South African National Energy Development Institute (SANEDI) & Department Mineral Resources and Energy (DMRE). This grant funding will also be utilized to ensure compliance to energy performance certificates (EPC's). The EPC have been completed and registered on the SANEDI website.

The investigation for the most suitable alternative energy for the key infrastructure (water- and wastewater plants) is underway, to ensure continued service delivery.

The progress on the four municipal buildings identified for business continuity is:

- Fire Station The tender for the Stellenbosch Fire Station battery storage system as awarded and construction work will be completed by 30 June 2025.
- NPK Building – Investigation for the most feasible option is underway. An assessment report including estimated costs to establish the feasibility of the implementation of the projects was prepared on the 26 August 2024. There

were certain recommendations made by the user department which is being added to the proposal before submission to the AEG Committee. The revised report is being reviewed by the user department before submitting it to the AEG committee.

- Main Building (Neethling Huis) – Site visits have been conducted and the Department is in the process of procuring contractors to conduct repairs as well as to ensure compliance with EPC's. Electricity compliancy inspections as well as a fire compliance inspection have been completed. A report with recommendations has been submitted. The municipality has successfully applied for grant funding of R5 million from DMRE Energy Efficiency Demand Side Management for 2024/25 financial year. This funding will be utilized for the installation of energy efficient lighting, retrofitting of LED streetlights and the installation of two PV installations on critical plant buildings. Energy performance certification - Energy specialist company EMVS assigned who will drive the process. Building registration was done. Building information inspection documentation has been completed and registered on the SANEDI website.

A report with proposals on four Wastewater Treatment Plants and two Water Treatment Plants which will benefit the most from batteries and PV submitted by consultant on 30 of September for consideration.

6.3 Financial Implications

This report has further financial implications to the municipality than what has been mentioned in this report, but the exact impact will only become known once all the investigations have been concluded. R20 million in the 2024/2025 financial year has been budgeted for the implementation of the Alternative Energy initiatives to ensure that upgrades to the electrical network are conducted enabling Alternative Energy initiatives.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

A minimum of 4 staff members will be required to operate a Remote Switching control room which is required to enable self loadshedding, should it be required in future.

Further to the above, specialized technical staff would be required to facilitate and implement the loadshedding initiatives. The department has identified vacancies that are required for the implementation of Alternative Energy initiatives and presented the same to Management for consideration and approval.

6.6. Previous / Relevant Council Resolutions

23RD COUNCIL MEETING: 2024-06-14: ITEM 10.6.1

NOTED

The Alternative Energy Generation project updates identified by the AEG Committee and the latest progress with the Alternative Energy Generation projects in implementation at present.

“40TH COUNCIL MEETING: 2021-01-27: ITEM 11.5.1**RESOLVED** (nem con)

- (a) that Council approves the investigation into alternate methods of electricity generation and purchases.
- (b) that Council approves the joint investigation to be done by University of Stellenbosch, Council for Scientific and Industrial Research (CSIR), and the Western Cape Government.
- (c) that Council accepts the initiating of the following processes as may be required:
 - i. Municipal Systems Act, Section 78(1) processes
 - ii. Municipal Finance Management Act, Section 33 investigation processes
 - iii. Electricity Regulation Act, Section 13; and
- (d) that Council considers the funding of such investigations and implementation of completed investigations within the determination of the 2021/22 budget process.

16TH COUNCIL MEETING: 2023-08-23: ITEM 11.6.3**NOTED**

The progress of the Alternate Energy Generation initiatives and studies.

20TH COUNCIL MEETING: 2024-02-21: ITEM 11.6.1**NOTED**

The Alternative Energy Generation strategies identified by the AEG Committee and the progress with the Alternative Energy Generation projects initiated.

6.7 Risks / Challenges: Implications and Mitigation:

- With both initiatives (Municipal 20 MW tender and Provincial 50 MW proposed tender) currently underway, Provincial Government has raised concerns about the Municipal 20 MW tender which has been conditionally awarded. The PGWC were requested to submit their concerns in writing to the Municipality.
- Various engagements were held between the Municipal specialist service provider, municipal officials, Provincial Government Transactional Advisory consortium and the Provincial Government's Project Manager to mitigate the possible conflict between the two projects.
- The implementation of the load shedding mitigation strategies is still subject to the approval of the municipality's load curtailment application by Eskom's Load Shedding Committee. Regular follow-up engagements are being held with Eskom and the Municipality's revised application is being interrogated by Eskom at present. Of concern, is Eskom's response to the Premier's letter where it was stated that the Municipality cannot be considered as a Load-Curtailment customer.
- The capital upgrades costs is being implemented by the Department in phases as the upgrades to the electrical network and has budgeted accordingly.

- The identified resources (vacancies and equipped operational control room) will be budgeted for the strategies and initiatives to be realised.
- The existing ICT network infrastructure needs to be upgraded, but it will be a phased in approach over time, so that the existing bandwidth of the ICT network is sufficient to deal with the volume of the SCADA traffic. The ICT Department is investigating solutions to enable a functioning SCADA on the ICT network.
- The preliminary simulations investigation that was conducted by the Municipality revealed that the maximum suitable size for a solar plant without batteries that can be absorbed into the Stellenbosch network is 20MW at the Stellenbosch Main substation.
- The feasibility study revealed that the maximum capacity that the Stellenbosch Electrical network can accommodate is up to 50 MW.

6.8 Comments from Senior Management:**6.8.1 Director: Corporate Services**

The ICT department is part of the planning regarding the SCADA monitoring project. Additional staff must be appointed once the project of SCADA installation is completed to monitor the equipment. The organogram will have to be amended for this process.

6.8.2 Municipal Manager

Requested item on agenda.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.6.1

that Council notes the Alternative Energy Generation project updates identified by the AEG Committee and the latest progress with the Alternative Energy Generation projects in implementation at present.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Nombulelo Zwane / Rendani Makungo</i>
POSITION	<i>Senior Manager: Electrical Services</i>
DIRECTORATE	<i>Infrastructure Services</i>
CONTACT NUMBERS	<i>021 808 8770/ 021 808 8333</i>
E-MAIL ADDRESS	<i>nombulelo.zwane@ Stellenbosch.gov.za / rendani.makungo@ Stellenbosch.gov.za</i>
REPORT DATE	<i>08 November 2024</i>

10.6.2	SPECIAL PEDESTRIAN ROUTES PROGRAM
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Collaborator No:

IDP KPA Ref No: Good Governance & Compliance

Meeting Date: 27 November 2024

1. SUBJECT: SPECIAL PEDESTRIAN ROUTES PROGRAM

2 PURPOSE

For Council to note and to support the roll-out of the Special Pedestrian Routes Program.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

The Municipality has decided to embark on a Special Pedestrian Routes program, in the interests of public safety. Taking into account the importance of a safer environment, the municipality is embarking on an investigation to make certain earmarked routes safer for vulnerable pedestrians and cyclists who use key arterial routes and roadways.

The Municipality has consulted members of the public as well as students and taken their opinions on board. The earmarked routes may include:

- increased lighting to improve visibility,
- possible camera and closed circuit television (CCTV) installations,
- the option of panic buttons installed en-route,
- the cutting back of some tree branches in accordance with the applicable Municipal By-Laws, to allow the streetlight to filter through more clearly,
- the deployment of more officials to the Municipality's Control Room to monitor the additional CCTV;
- the possible payment of stipends for additional contract staff and / or neighbourhood watches, to improve responsiveness and oversight. This will boost job creation and skills transfer as well.
- the clear mapping, marking and signage of the routes.
- Cutting back of foliage and grass verges to improve visibility en-route.

The primary strategy is to create an environment for all who live, work in and visit Stellenbosch which has improved visibility, and has a safer look and feel through urban design elements.

The Municipality has proceeded with the identification of routes used by pedestrians and cyclists travelling within Stellenbosch Central area. The Provincial Department has assisted with the use of their GIS system. The identified routes will form the basis of the Special Pedestrian Routes Program.

See attached **Annexure A:** Diagrams of Proposed Special Routes to Stellenbosch Town Centre (A1 – A10).

If in-principle approved by Council, the Municipality will compile a detailed plan with budget estimations and resources from the various Directorates which would detail a phased rollout of routes. This would also be circulated for public participation first and then return to Council. If approved, it is proposed that the first route to be implemented will be in Borchard's Street, and it is proposed to be named "The Jesse Route" in honour of the student, Jesse Mitchell, who was passed away during October 2024.

This will be confirmed after the public participation process is concluded and all comments received from the public.

To further aid implementation of the program, its objectives are to be listed as Agenda items on existing engagement platforms such as the:

- Community Safety Forum (CSF)
- NMT Working Group
- Joint Meetings between the University and the Municipality.

5. RECOMMENDATIONS

- (a) that Council notes the need for, and roll-out of, the Special Pedestrian Routes Program;
- (b) that Council supports the Special Pedestrian Routes Program in principle;
- (c) that a plan detailing the budget, resources and phased roll-out must be compiled and the feasibility of expanding the Program to other areas in the WC024 be investigated;
- (d) that the Special Pedestrian Routes Program be advertised for public comment; and
- (e) that upon the completion of the public participation process, together with any comments/objections, the item be resubmitted to Council for final approval and adoption.

6. DISCUSSION / CONTENTS

6.1 Background

The Municipality has decided to embark on a Special Pedestrian Routes program, in the interests of public safety. Taking into account the importance of a safer environment, the municipality is embarking on an investigation to make certain earmarked routes safer for vulnerable pedestrians and cyclists who use key arterial routes and roadways.

6.2 Discussion

The Municipality has consulted some public members as well as students and taken their opinions on board to date. The earmarked routes may include:

- increased lighting to improve visibility,
- possible camera and closed circuit television (CCTV) installations,
- the option of panic buttons installed en-route,
- the cutting back of some tree branches to allow the streetlight to filter through more clearly,
- the deployment of more officials to the Municipality's Control Room to monitor the additional CCTV;
- the possible payment of stipends to additional contract staff and / or neighborhood watches to improve responsiveness and oversight. This will boost job creation and skills transfer as well.
- the clear mapping, marking and signage of the routes.
- Cutting back of foliage and grass verges to improve visibility en-route.

The primary strategy is to create an environment for all who live, work in and visit Stellenbosch which has improved visibility, and has a safer look and feel through urban design elements.

The Municipality has proceeded with the identification of routes used by pedestrians and cyclists travelling within Stellenbosch Central area. The Provincial Department has assisted with the use of their GIS system. The identified routes will form the basis of the Special Pedestrian Routes Program.

See attached Annexure A: Diagrams of Proposed Special Routes to Stellenbosch Town Centre (A1 – A10).

If approved in-principle by Council, the Municipality will compile a detailed plan with budget estimations and resources from the various Directorates which would detail a phased rollout of routes. This would also be circulated for public participation first and then return to Council.

To further aid implementation of the program, its objectives are to be listed as Agenda items on existing engagement platforms such as the:

- Community Safety Forum (CSF)
- NMT Working Group
- Joint Meetings between the University and the Municipality.

The Special Pedestrian Routes Program has the following objectives:

- **Creating awareness to road users:**
Hot spots along pedestrian routes are to be designated with appropriate signage informing pedestrians and other road users of potential dangers.
- **Grass cutting and vegetation control:**
Cutting back vegetation to remove obstruction. Vegetation on sidewalks may obstruct drivers' sight distances and impede pedestrian movements, creating safer conditions.
- **Improved visibility:**
The identification and implementation of appropriate street and sidewalk lighting along pedestrian routes and roadways.
- **Improved safety:**
The identification of locations where cameras are needed, and the implementation thereof. Increased presence of Law Enforcement and increase in patrols by SAPS, Campus Security, and Neighbourhood Watch Organizations.

To commence the roll-out of the Program, a plan detailing the phased roll-out must be compiled. To further aid implementation of the program, its objectives are to be listed as agenda items on existing engagement platforms such as the:

- Community Safety Forum (CSF)
- NMT Working Group
- Joint Meetings between the University and the Municipality

6.3. **Financial Implications**

To be determined and costed for the security infrastructure installations, as well as estimates for increased staff to the Control Room.

6.4. **Legal Implications**

Possible servitude agreements for the CCTV cameras and panic button infrastructure. The Municipality must ensure equity among the neighborhood watches if stipends are made available to some, and this must be included in the consultation and public participation processes.

6.5. **Staff Implications**

Increased staff members for the Control Room on rotational shifts.

6.6. **Previous / Relevant Council Resolutions:**

None

6.7 Risk Implications

This report has no risk implications for the Municipality.

6.8 Comments from Senior Management:

The item was not circulated for comments.

6.8.4 Chief Financial Officer (Acting):

Supports the proposals therein.

6.8.5 Municipal Manager:

Agree with the recommendations.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.6.2

- (a) that Council notes the need for, and roll-out of, the Special Pedestrian Routes Program;
- (b) that the Council supports the Special Pedestrian Routes Program in principle;
- (c) that a plan detailing the phased roll-out must be compiled and the feasibility of expanding the Program to other areas in the WC024 be investigated;
- (d) that Special Pedestrian Routes Program be advertised for public comment; and
- (e) that upon the completion of the public participation process, together with any comments/objections, the item be resubmitted to Council for final approval and adoption.

ANNEXURES**ANNEXURE A: Diagrams of Proposed Special Routes to Stellenbosch Town Centre**

Annexure A1:	Ward 7 to Town Centre - Special Routes
Annexure A2:	Ward 8 to Town Centre - Special Routes
Annexure A3:	Ward 9 to Town Centre - Special Routes
Annexure A4:	Ward 10 to Town Centre - Special Routes
Annexure A5:	Ward 11 to Town Centre - Special Routes
Annexure A6:	Ward 22 to Town Centre - Special Routes
Annexure A7:	Ward 23 to Town Centre - Special Routes
Annexure A8:	Kayamandi to Town Centre - Special Routes
Annexure A9:	Idas Valley to Town Centre - Special Routes
Annexure A10:	Cloetesville to Town Centre - Special Routes

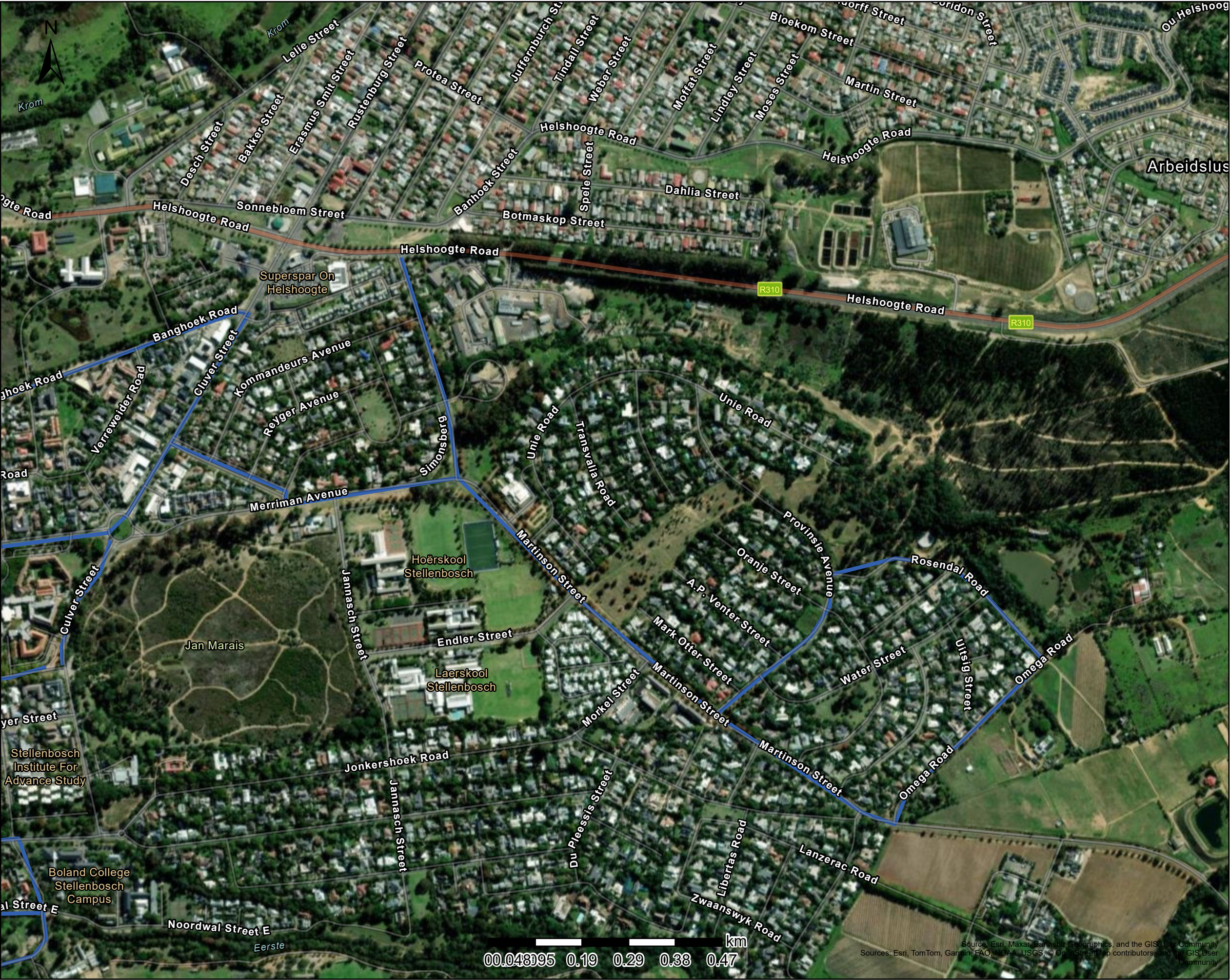
FOR FURTHER DETAILS CONTACT:

Name	Shane Chandaka
Position	Director
Directorate	Infrastructure Services
Contact Numbers	021 808 8213
E-mail Address	Shane.Chandaka@ Stellenbosch.gov.za
Report Date	22 November 2024

ANNEXURE A
DIAGRAMS:
SPECIAL PEDESTRIAN ROUTES TO
STELLENBOSCH TOWN CENTRE

Ward 7 to Town Centre Special Pedestrian Routes

Annexure A1



Map Center: Lon: 18°53'5.5"E
Lat: 33°55'47.5"S

Scale: 1:9,028
Date created: 2024/11/11



Western Cape
Government
FOR YOU

Sources: Esri, Maxar, Earthstar, GeoGraphics, and the GIS User Community
Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Ward 8 to Town Centre Special Pedestrian Routes

Annexure A2



Map Center: Lon: 18°52'8.7"E
Lat: 33°56'13.1"S

Scale: 1:4,514
Date created: 2024/11/11



Western Cape
Government
FOR YOU

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community
Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Ward 9 To Town Centre Special Pedestrian Routes

Annexure A3



Map Center: Lon: 18°51'50.3"E
Lat: 33°56'14.8"S

Scale: 1:4,514
Date created: 2024/11/11



Western Cape
Government
FOR YOU

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community
Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Ward 10 to Town Centre Special Pedestrian Routes

Annexure A4



Map Center: Lon: 18°51'14.5"E
Lat: 33°55'38.8"S

Scale: 1:9,028

Date created: 2024/11/11



**Western Cape
Government**
FOR YOU

Ward 11 to Town Centre Special Pedestrian Routes



Annexure A5

Map Center: Lon: 18°50'47.3"E
Lat: 33°56'26.5"S
Scale: 1:9,028
Date created: November 11, 2024

Ward 22 to Town Centre Special Pedestrian Routes

Annexure A6



Map Center: Lon: 18°51'38.7"E
Lat: 33°56'37.9"S

Scale: 1:9,028
Date created: 2024/11/11



Western Cape
Government
FOR YOU

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community
Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Ward 23 to Town Centre Special Pedestrian Routes

Annexure A7



Map Center: Lon: 18°51'23.7"E
Lat: 33°55'46.9"S

Scale: 1:9,028

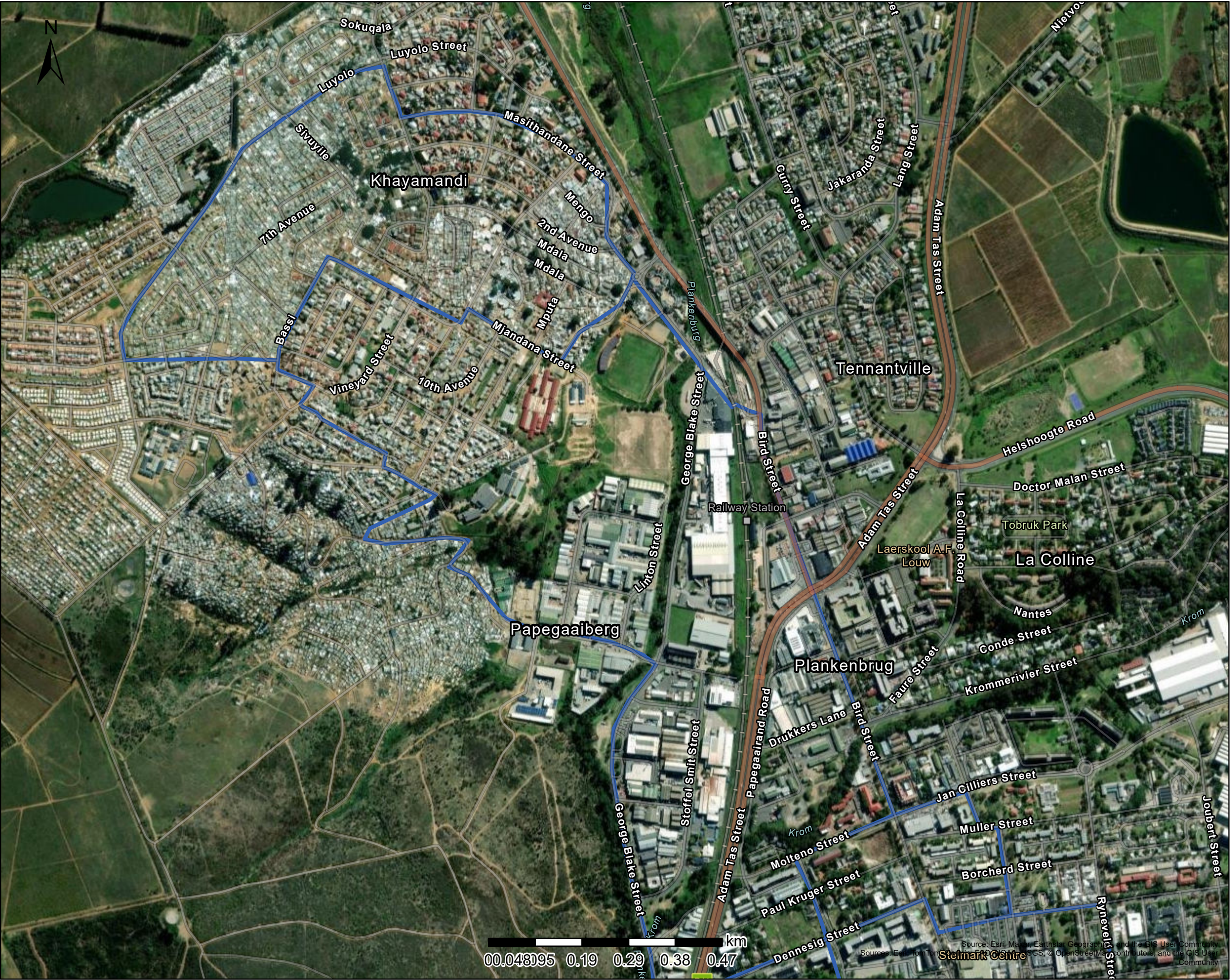
Date created: 2024/11/11



**Western Cape
Government**
FOR YOU

Kayamandi to Town Centre Special Pedestrian Routes

Annexure A8



Map Center: Lon: 18°51'4.1"E
Lat: 33°55'22.8"S
Scale: 1:9,028
Date created: 2024/11/11

Idas Valley to Town Centre Special Pedestrian Routes



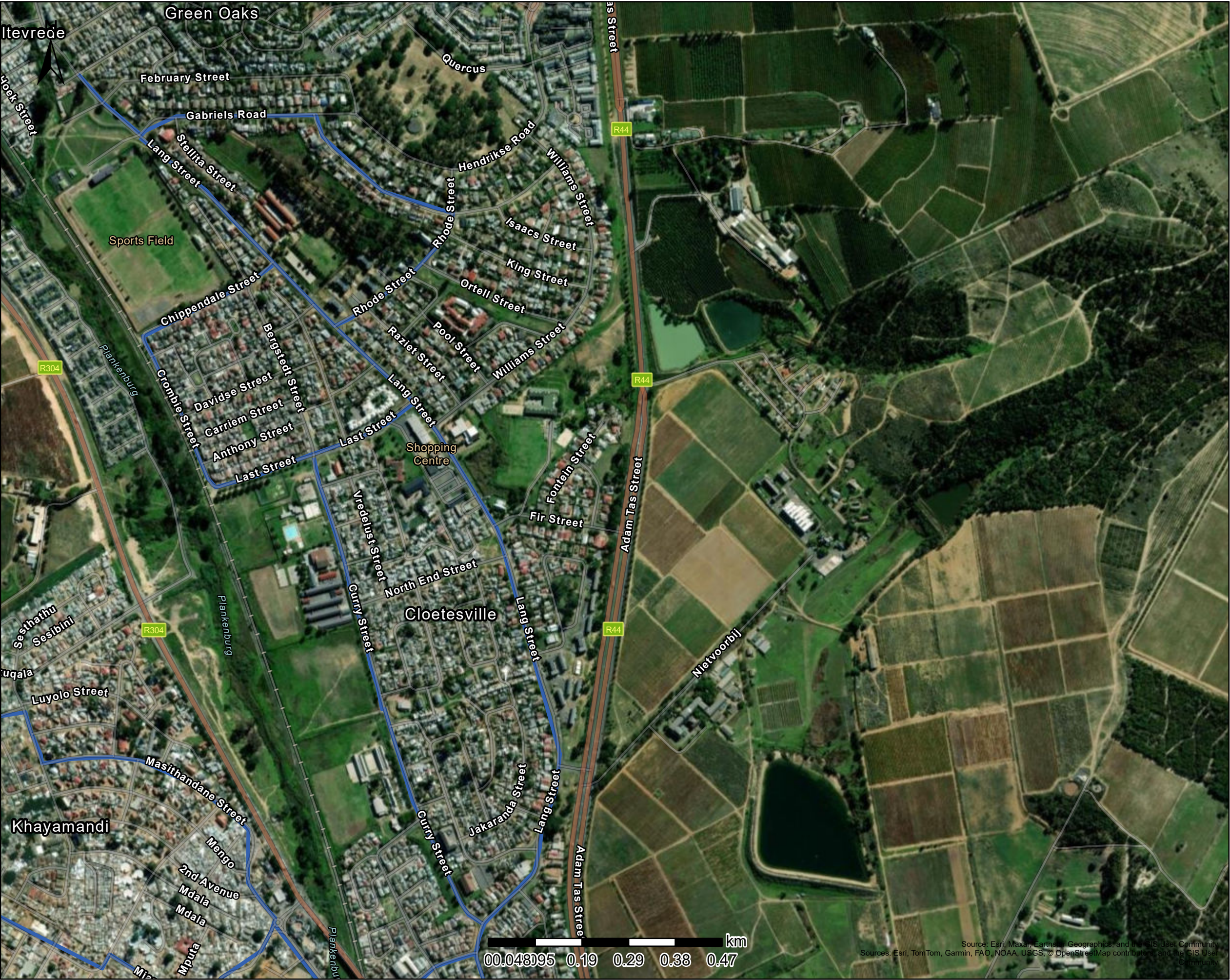
Annexure A9

Map Center: Lon: 18°53'16.1"E
Lat: 33°55'13.9"S

Scale: 1:9,028
Date created: 2024/11/11

Cloetesville to Town Centre Special Pedestrian Routes

Annexure A10



Western Cape
Government
FOR YOU

10.6.3	REQUEST FOR THE CLOSURE OF NAGTEGAAL ROAD, ONDER-PAPEGAAIBERG
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 21 November 2024 and 27 November 2024

1. SUBJECT: REQUEST FOR THE CLOSURE OF NAGTEGAAL ROAD, ONDER-PAPEGAAIBERG

2. PURPOSE

That Council takes note of this report and approves the proposals contained herein.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

The Municipality had received requests from the public, for the permanent closure of Nagtegaal Road, at its intersection with Devon Valley Road, Onder-Papegaaiberg.

Nagtegaal Road is a narrow access road, 130m long, connecting the Devon Valley Road to Hoepe-Hoep Road. The road provides access to 38 erven but is being used as a “short cut” link between Devon Valley Road and the residential area. Nagtegaal Road has not been designed, and is therefore not suited, to accommodate the cut-through traffic.

In March 2024, the Municipality commissioned a detailed Traffic Impact Study (Annexure A) to confirm the nature and extent of the traffic impacts. The outcomes of the Traffic Impact Study supported the closure of Nagtegaal Road thus the Infrastructure Directorate has no objection to the proposed closure of the road.

Furthermore, the closure of the road would have negligible impact on the mobility of traffic through the area as well as current traffic patterns. Due the nature of proposed closure of the road as well as the impact of the residents in Nagtegaal Road and Hoep Hoep Road, it is proposed that a public participation process be followed first, after which the Item will return to Council for approval.

5. RECOMMENDATIONS

- (a) that the contents of this report, and its **ANNEXURE** be noted;
- (b) that the Proposed Nagtegaal Road Closure be duly advertised for public comment; and
- (c) that upon the completion of the public participation process, together with any comments/objections, the item be resubmitted to Council for final approval and adoption.

6. DISCUSSION / CONTENTS

6.1 Background

The Municipality had received requests from the public, for the permanent closure of Nagtegaal Road, at its intersection with Devon Valley Road in Onder-Papegaaiberg.

Requests received, dating back to 2020, comprises a report and a signed petition submitted to the Municipality by members of the community. Several submissions through the public participation processes of the Municipality's Integrated Development Plan (IDP) were also received.

6.2 Discussion

Nagtegaal Road is a narrow access road, 130m long connecting Devon Valley Road to Hoepe-Hoep Road. The road provides access to 38 erven but is used as a "short cut" link between Devon Valley Road and the residential area. Nagtegaal Road has not been designed, and is therefore not suited, to accommodate the cut through traffic.

In March 2024 the Municipality commissioned a detailed Traffic Impact Study (**Annexure A**) to confirm the nature and extent of the traffic impacts. The Traffic Impact Study recommended that:

- Nagtegaal Road be closed for the following reasons:
 - o To stop all cut through traffic.
 - o To reduce vehicle operating speeds on Nagtegaal Road.
 - o To improve traffic safety on Nagtegaal Road.

Due to the impact that the closure would have on current traffic patterns as well as residents in Nagtegaal Road and Hoepe-Hoep Road, it is proposed that a public participation process be followed.

It should be noted that the closed off section at the bottom of the road must be able to accommodate a turnaround point for fire truck/emergency and refuse vehicles. Therefore, on final approval, budget must be allocated to design and implement the closure and turnaround point. See Locality Plan below:



Fig 1: Locality Plan

6.3 Financial Implications

If final approval is obtained, an estimated cost for implementation is R500 000.

6.4 Legal Implications

Complies with legislative requirements

6.5 Staff Implications

No additional staff implications

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The road is not designed to receive cross cutting traffic and is therefore unsafe if used in that manner.

6.8 Comments from Senior Management

Not circulated for comment.

6.8.1 Municipal Manager

Agree with the recommendations.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.6.3

- (a) that the contents of this report, and its ANNEXURE be noted;
- (b) that the Proposed Nagtegaal Road Closure be duly advertised for public comment; and
- (c) that upon the completion of the public participation process, together with any comments/objections, the item be resubmitted to Council for final approval and adoption.

Annexure A: - Traffic Impact Study

FOR FURTHER DETAILS CONTACT:

Name	Shane Chandaka
Position	Director
Directorate	Infrastructure Services
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Report Date	13 November 2024

ANNEXURE A



CONTRACT NO.: BSM 50/23-TT.3

NAGTEGAAL ROAD CLOSURE

TRAFFIC IMPACT STUDY
STELLENBOSCH MUNICIPALITY
ELECTRONIC SUBMISSION

R00001176/TP-2/WP-2/00

28/06/2024



“It always seems impossible, until it is done.”

Nelson Mandela

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Report QMS

Revision	Date	Originator	Reviewer	Sign off	Description
Rev 00 – Draft 1	20 June 2024	Zenzile Mhlangu	Nick Platte	Christoff Krogscheepers	For Internal Review
Rev 00 – Final Draft	28 June 2024	Zenzile Mhlangu	Nick Platte	Christoff Krogscheepers	For Client Comments

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1 INTRODUCTION

Stellenbosch Municipality commissioned the study to evaluate the closure of Nagtegaal Road as part of the BSM 50/23-TT.3 appointment. Nagtegaal Road is within in a residential area, to the north of Adam Tas Road (R310) and Devon Valley Road and to the south of Onder-Papegaaiberg. Refer to Figure 1 for a locality map.

The study was initiated to respond to requests from the public to close the road into the neighbourhood from Devon Valley Road. Concerns from the residents have been raised regarding high traffic volumes and vehicle speeds along the road.

The site was observed, and traffic volumes were collected to understand the existing situation. These were used to support the recommendations to Council. The findings of the data collection, impact of the closure and recommendations of the assessment are provided herein.



Figure 1: Locality Map

2 ACCESS SPACING

According to the *Stellenbosch Municipality Roads Master Plan Road Infrastructure*, Devon Valley Road is classified as a Class 4 Collector and Nagtegaal Road is a Class 5 Local Street. Refer to Figure 2 for an extract of the road classification.

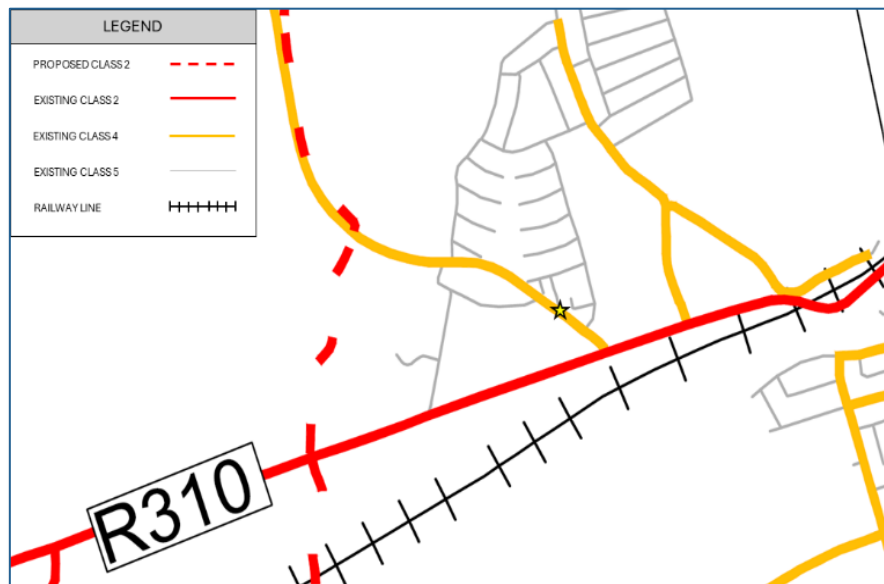


Figure 2: Functional Road Classification

In accordance with the *WCG AMG guidelines Figure 12-13: Class 4 minimum spacing distances*, the spacing requirements between a full unsignalised intersection and a low-volume driveway (Nagtegaal Road) should be a minimum of 115m within the existing roadside development environment of the area (suburban). The Nagtegaal Road intersection is located approximately 30m north of the Winery Road/Tarentaal Road/ Devon Valley Road roundabout. Accordingly, the spacing of the intersections is significantly less than the recommended minimum spacing contained within the latest provincial guidelines.

3 DATA COLLECTION

3.1 EXISTING TRAFFIC VOLUMES

Peak period intersection turning movement counts were done on Friday, 26 April 2024 from 06:30 to 08:30 and 16:00 to 18:00. The surveys were performed at the three nearby intersections of the neighbourhood, namely Devon Valley Road/Nagtegaal Road, Winery Road/Tarentaal Road/ Devon Valley Road and Tarentaal Road/ Hoep-Hoep Road. Refer to Figure 3 and Figure 4 for a summary of the existing turning movement volumes during the weekday AM and PM peak hours at the intersections. Based on the data collected it can be concluded that at most between 15 and 30 vehicles per hour use Nagtegaal Road during the commuter peaks during a typical weekday. Around 80% of the traffic entering and exiting the area use the Nagtegaal Road/Devon Valley Road intersection to access the neighbourhood.

Annexure A contains the detailed traffic count sheets.

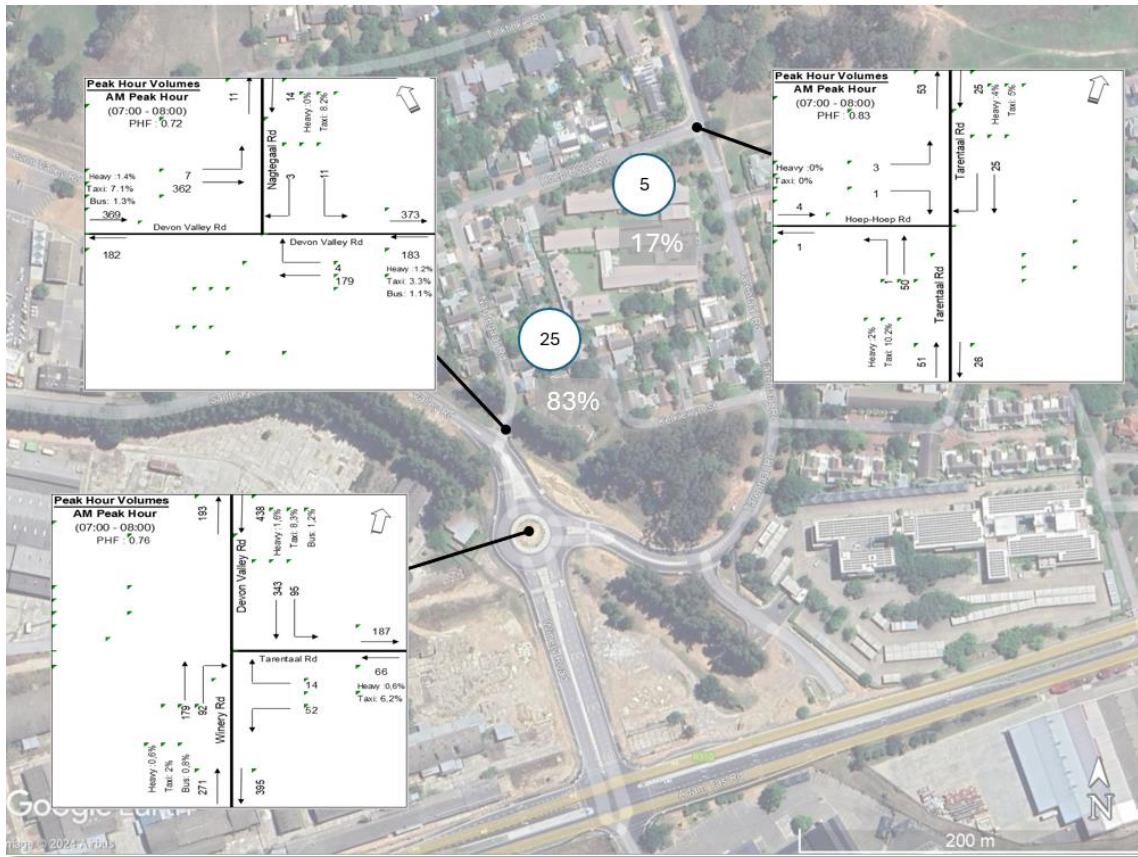


Figure 3: Existing Weekday AM Peak Hour Traffic Counts

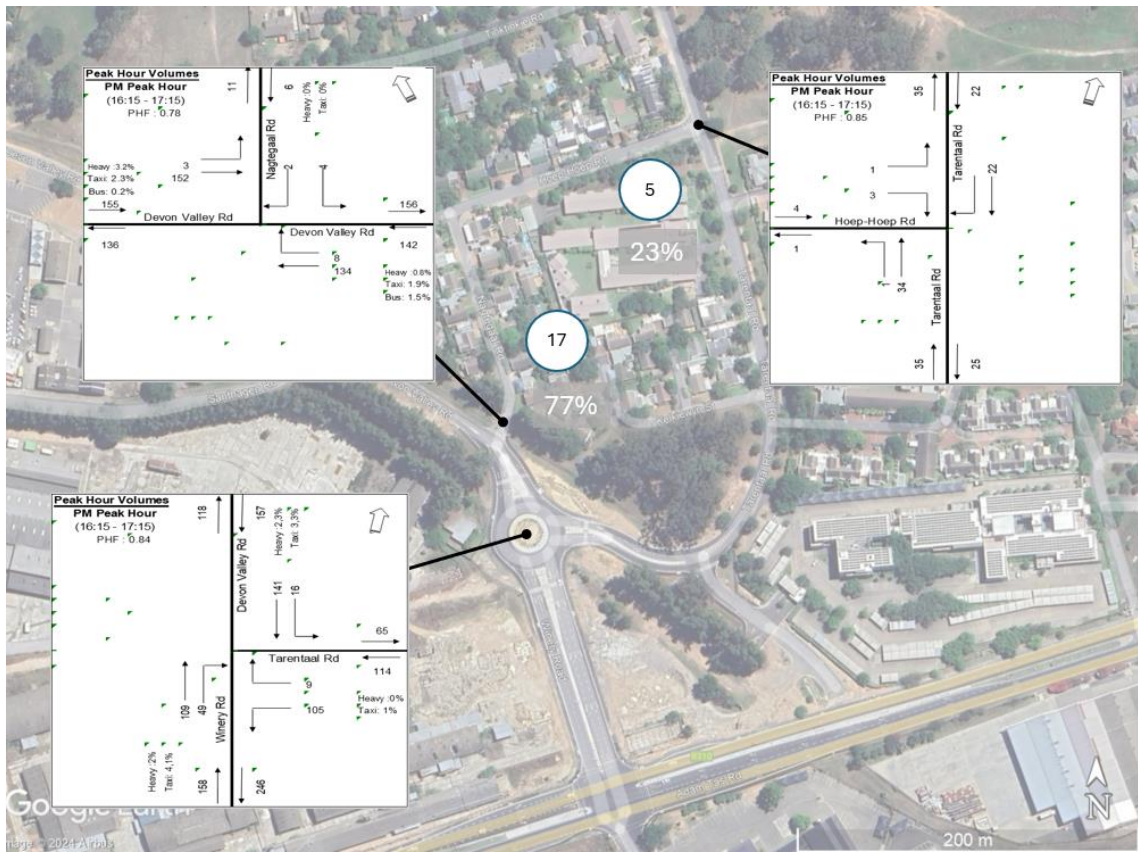


Figure 4: Existing Weekday PM Peak Hour Traffic Counts

3.2 PROBE DATA ASSESSMENT

In addition to the intersection turning movement counts, anonymised vehicle probe data associated with vehicles with tracking devices were assessed to provide additional understanding of the vehicle travel patterns and speed profiles.

3.2.1 Origin-destinations

Origin-destination patterns were evaluated with a representation of the vehicle paths along the network illustrated in Figure 5. Over the course of a full day, the data indicates traffic 15% of the traffic from Devon Vallei Road (to/from the west) use Nagtegaal and Hoep-Hoep roads to access Tarentaal Road. The remaining 85% of the traffic originate and are destined within the neighbourhood. The assessment confirms the shorter route is used by users familiar with the area or potentially directed by navigational applications.

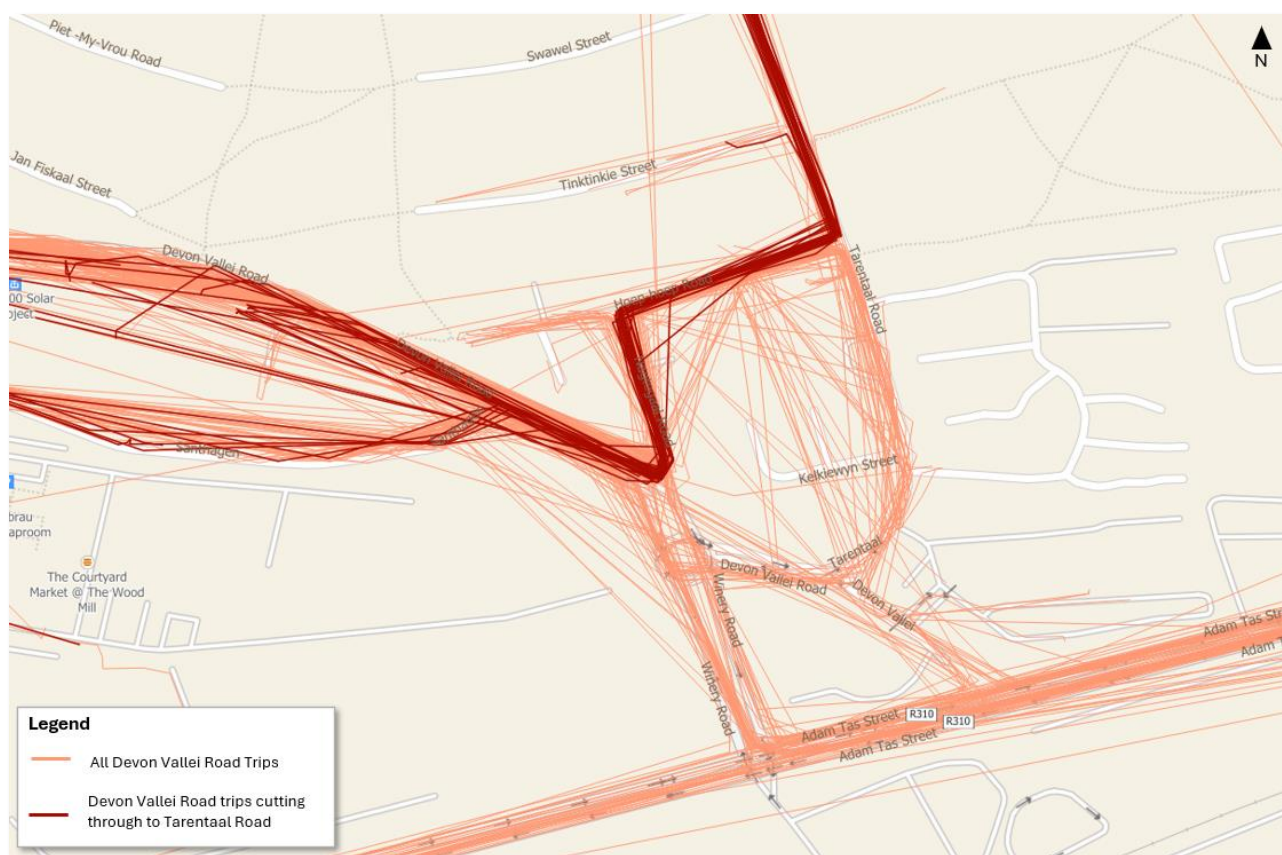


Figure 5: Devon Valley Road - Nagtegaal Cut Through Traffic

3.2.2 Vehicle Speeds

Nagtegaal Road was visited by the authors of the report, and it was determined that vehicle speeds can easily reach 40km/h if intended. The vehicle probe speed data as summarised in Figure 6 confirmed these observations. However, the average speeds of the traffic that forms part of the data set is 20km/h.

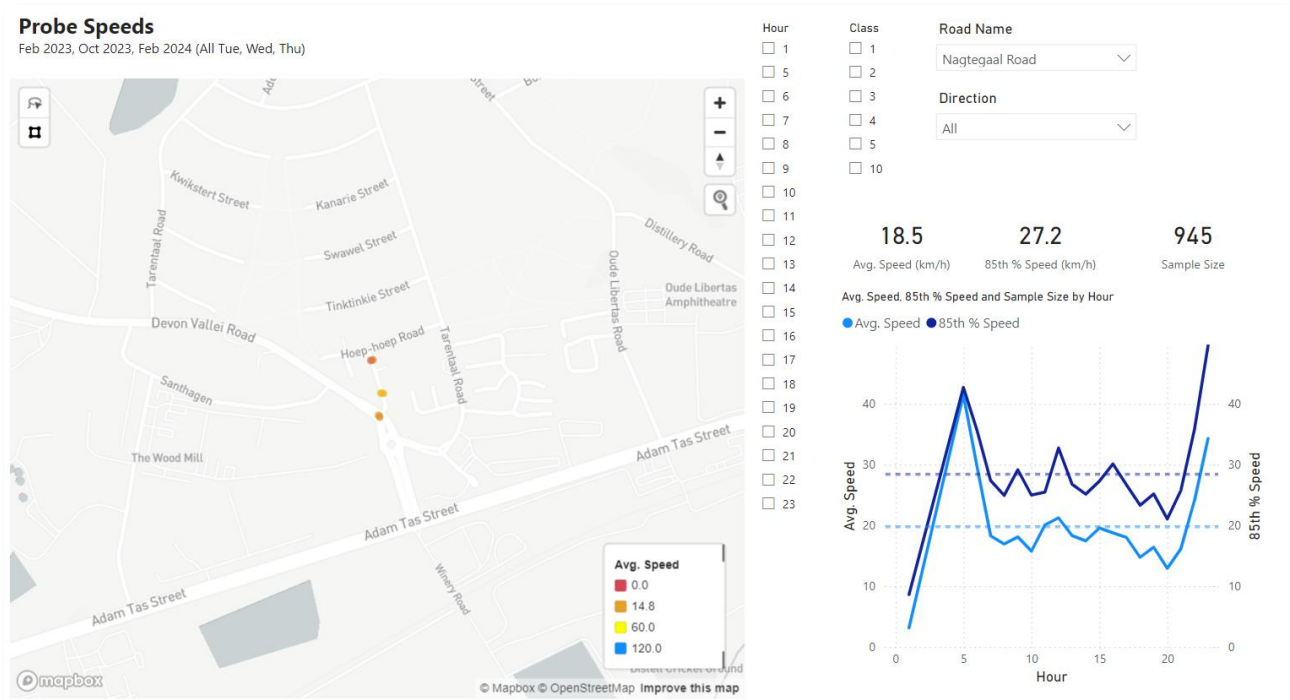


Figure 6: Vehicle Speed Data Summary

4 IMPACT OF CLOSURE

4.1 TRAFFIC VOLUMES AND INTERSECTION OPERATIONS

Based on the survey results, a total traffic volume of 25 and 17 total trips were observed during the weekday AM and PM peak hours respectively at the Devon Valley Road/ Nagtegaal Road intersection. Five (5) trips were observed for both the AM and PM peak hours at Hoep-Hoep Road/Tarentaal Road intersection. Thus, the majority (approximately 80 percent) of the traffic flows through the Nagtegaal Road/ Devon Valley Road intersection in comparison with the Hoep-Hoep Road/ Tarentaal Road intersection. The 25 vehicles per hour are considered low. The closure of the Nagtegaal Road access point to the neighbourhood is therefore expected to have negligible impact on traffic operations at the roundabout and at the Hoep-Hoep Road/ Tarentaal Road intersection based on the rerouting of the existing traffic. On average, residents will be required to travel an additional 500m per direction because of closing the access point from Devon Valley Road.

5 FINDINGS AND RECOMMENDATIONS

5.1 FINDINGS:

Based on the assessment provided herein, the findings are summarised below.

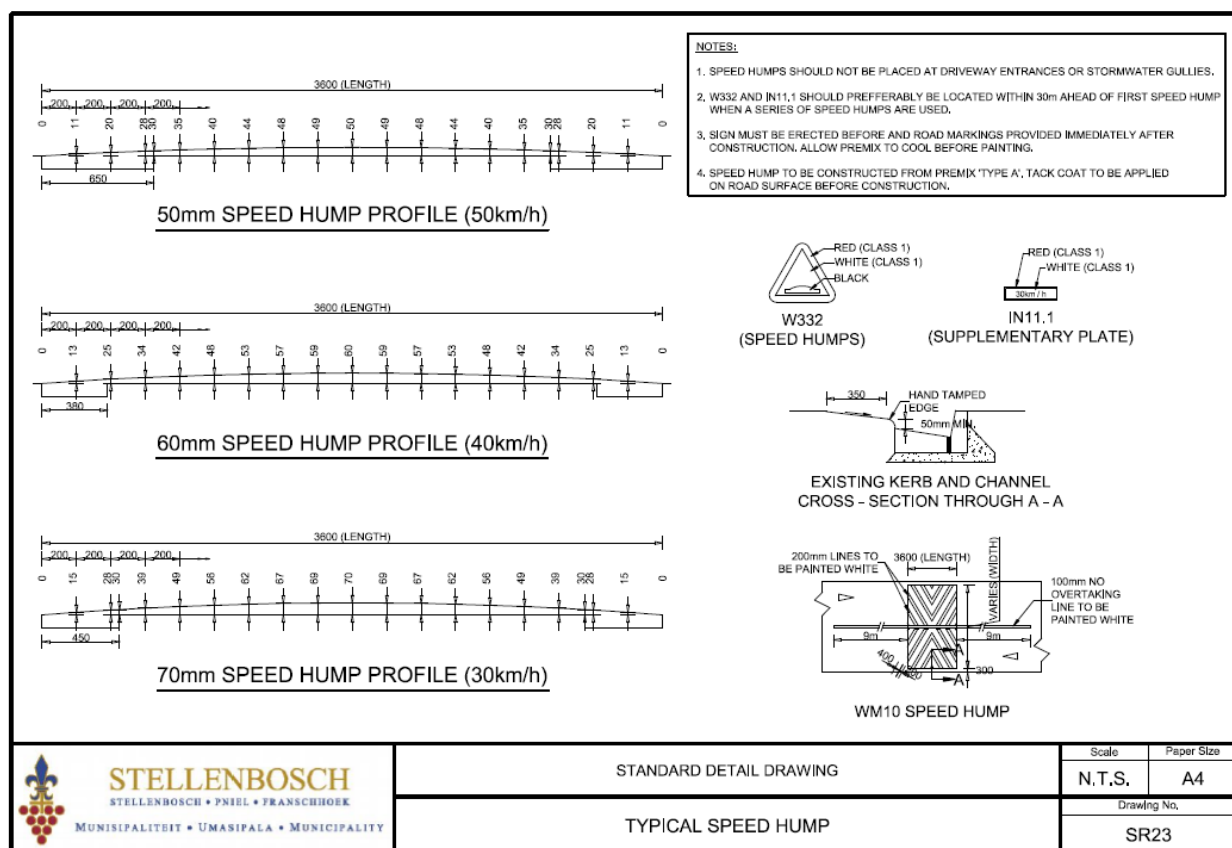
- The current access spacing between the Nagtegaal Road/Devon Valley Road intersection and Winery Road/ Tarentaal Road roundabout is not in accordance with the latest provincial intersection spacing guidelines.
- The existing traffic volumes are low and diverting the trips will have negligible impact on the traffic operations at the Hoep-Hoep Road/ Tarentaal Road intersection and the Winery Road/ Tarentaal Road roundabout.
- Residents that live in Nagtegaal Road and Hope-Hoep Road will have to travel an additional 500 meters to exit the residential area if the Devon Valley Road/Nagtegaal Road is closed.
- Origin-destination data indicates that not all traffic that uses Nagtegaal Road begin or end their trip within the immediate neighbourhood. The Nagtegaal Road access point is therefore used as a cut through road for access between Devon Valley Road and Tarentaal Road.

- Vehicle speeds on average are 20km/h. However, there are cases where speeds exceed 40km/h. Although this is still within the legal speed limit of the residential road, the operating speeds should be limited in the environment.

5.2 RECOMMENDATIONS:

Subject to Municipal approval, it is recommended the Nagtegaal Road be closed to stop all cut through traffic and reduce vehicle operating speeds. The closure will also be beneficial from a safety and security perspective. This closure will need to follow a public participation process, designed and budgeted for. The closed off section at the bottom of the road must be able to accommodate a turnaround point for fire truck/emergency and refuse vehicles.

An alternative is to consider installing a speed hump in accordance with the Municipal standards (30km/h – per detail below). This is considered a short term and interim measure to the perceived problem of unacceptable speeds.



Source: Stellenbosch Municipality, Design Guidelines and Minimum Standards for Civil Engineering Services.

REFERENCES

1. Western Cape Government, Access Management Guidelines, 2020.
2. Stellenbosch Municipality, Stellenbosch Municipality Roads Master Plan 2018 Update, 30 August 2019.
3. Stellenbosch Municipality, Design Guidelines and Minimum Standards for Civil Engineering Services, Revision 0, June 2015.

ANNEXURE A. TRAFFIC COUNT SHEETS

TRAFFIC COUNT

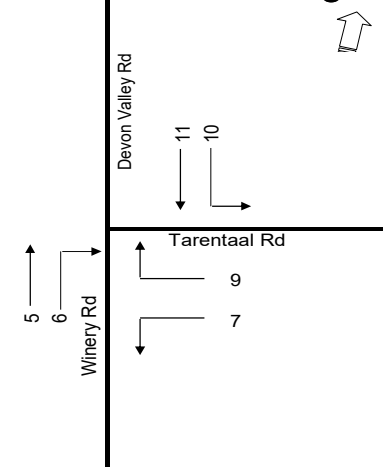
INTERSECTION: /Tarentaal Rd/Devon Valley Rd
 PERIOD: 2 Hrs AM, 2 Hrs PM
 DATE: 26-Apr-24

Intersection ID: 4538

Area: Stellenbosch

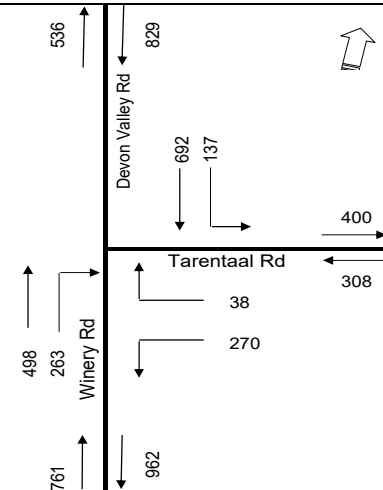
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TIME		Traffic Movements												Total	Totals
Start	End	1	2	3	4	5	6	7	8	9	10	11	12		
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06:15	06:30														
06:30	06:45					23	20	10		1	1	15		70	
06:45	07:00					34	9	16		2	3	52		116	
07:00	07:15					34	15	16		3	16	105		189	
07:15	07:30					48	11	8		3	43	141		254	629
07:30	07:45					52	28	16		1	24	70		191	750
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16:45	17:00					29	15	27		5	3	28		107	404
17:00	17:15					22	11	43		1	5	45		127	429
17:15	17:30					20	11	10		3	1	24		69	398
17:30	17:45					20	15	11		2		19		67	370
17:45	18:00					21	7	12				8		48	311
18:00	18:15														
18:15	18:30														
18:30	18:45														
18:45	19:00														
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EST. 24 HR						598	316	324		46	164	830		2278	

Key Plan

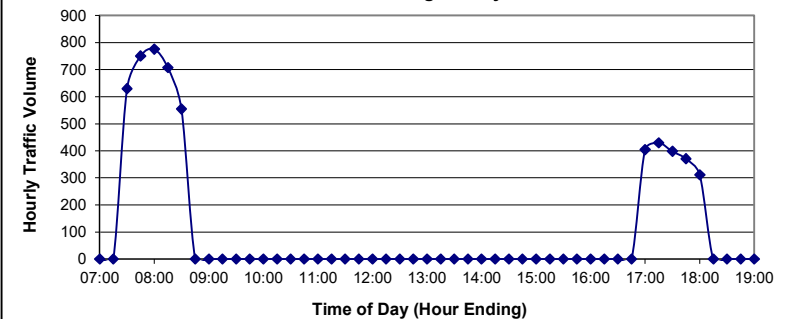


Traffic Volume Survey Period (06:00 - 19:00)

Heavies: 1.3%
 Taxis: 4.1%
 Buses: 0.9%



Traffic Variation during Survey Period



Note: Zero values indicate time periods not counted.

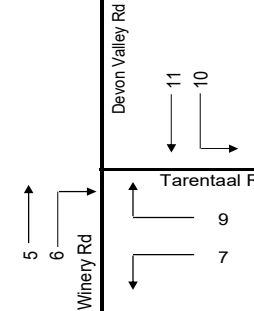
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 PERIOD: **2 Hrs AM, 2 Hrs PM**
 DATE: **26-Apr-24**

Intersection ID: **4538**

Area: **Stellenbosch**

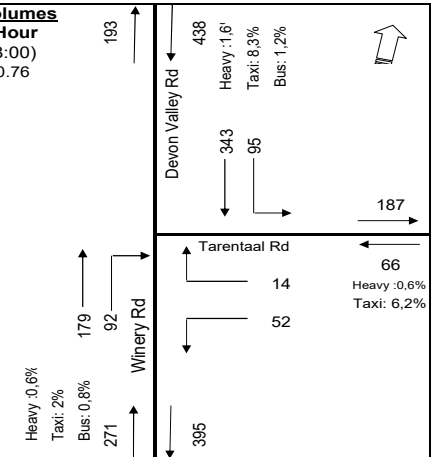
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07:00	07:15					34	15	16		3	16	105		189	375	
07:15	07:30					48	11	8		3	43	141		254	629	
07:30	07:45					52	28	16		1	24	70		191	750	
07:45	08:00					45	38	12		7	12	27		141	775	
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17:30	17:45					20	15	11		2		19		67	370	
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18:15	18:30														115	
18:30	18:45														48	
18:45	19:00															
TOTAL						498	263	270		38	137	692		1898		
EST. 24 HR																

Key Plan



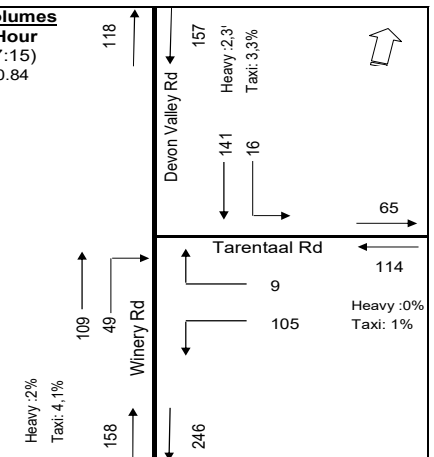
Peak Hour Volumes

AM Peak Hour
 (07:00 - 08:00)
 PHF : 0.76



Peak Hour Volumes

PM Peak Hour
 (16:15 - 17:15)
 PHF : 0.84



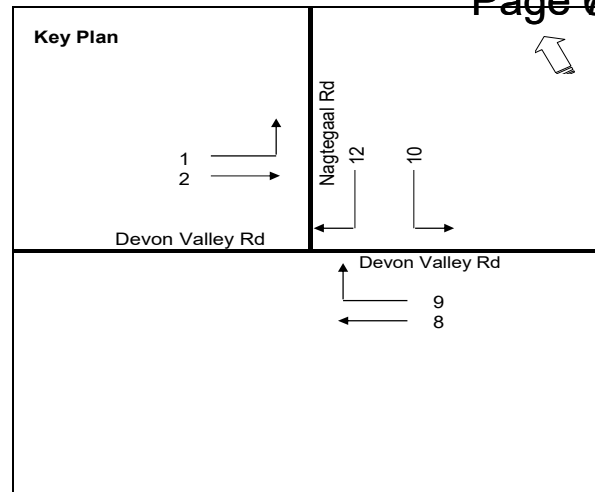
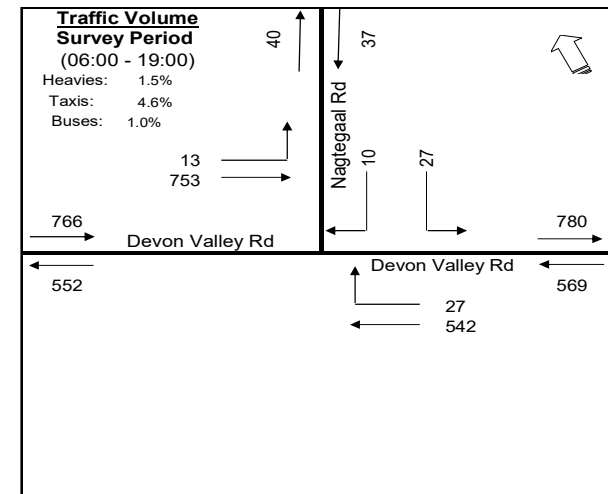
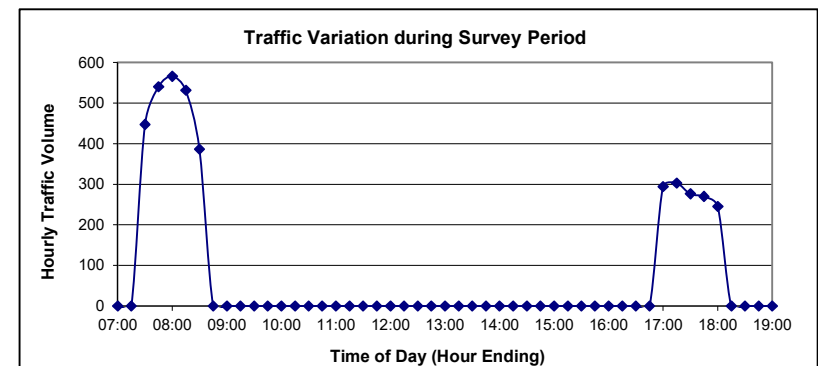
TRAFFIC COUNT

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 PERIOD: **2 Hrs AM, 2Hrs PM**
 DATE: **26-Apr-24**

Intersection ID: **4536**

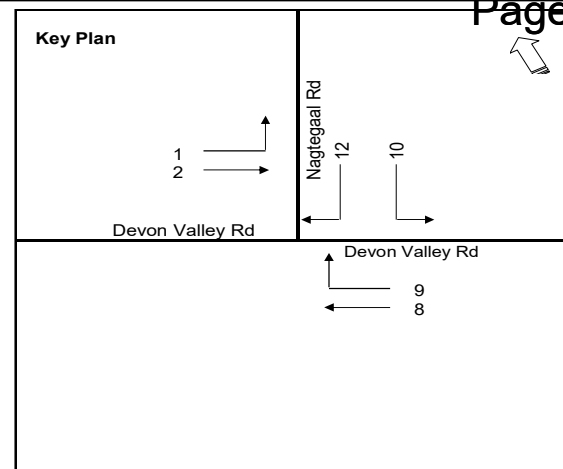
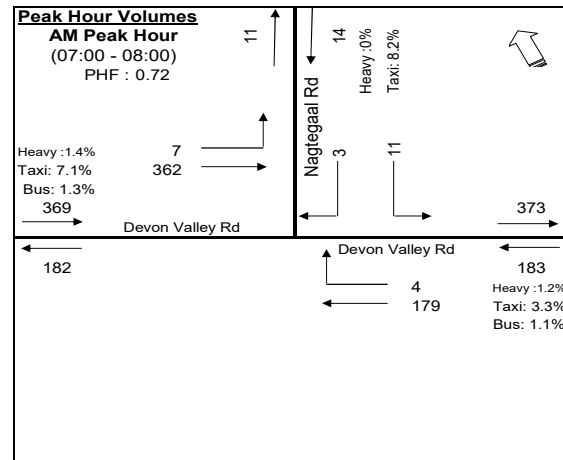
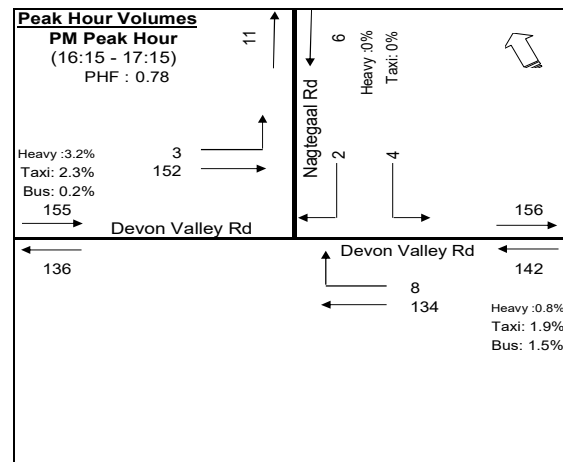
Area: Stellenbosch

Total Traffic															Hourly
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06:30	06:45		13						20		2		2	37	
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18:30	18:45														
18:45	19:00														
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EST. 24 HR		16	904						650	32	32		12	1646	



INTERSECTION: **Devon Valley Rd//Nagtegaal Rd** Intersection ID: **4536**
 PERIOD: **2 Hrs AM, 2Hrs PM**
 DATE: **26-Apr-24** Area: Stellenbosch

Total Traffic															Hourly	
TIME		Traffic Movements													Total	Hourly Totals
Start	End	1	2	3	4	5	6	7	8	9	10	11	12			
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07:15	07:30	1	153						41		1			196	447	
07:30	07:45	2	79						45	1	3			130	540	
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16:45	17:00		29						38	2				69	294	
17:00	17:15		68						27	1			1	97	303	
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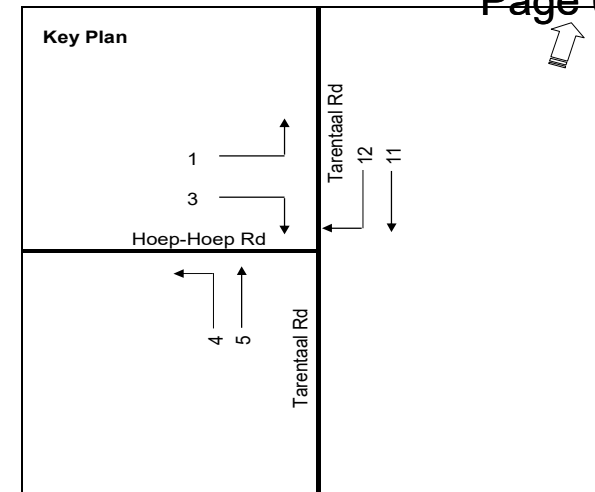
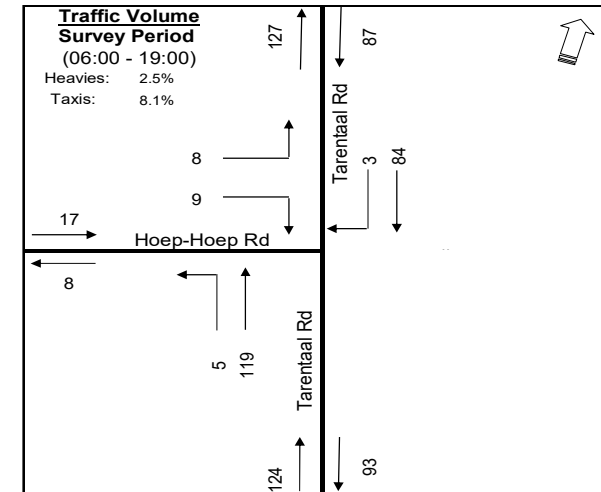
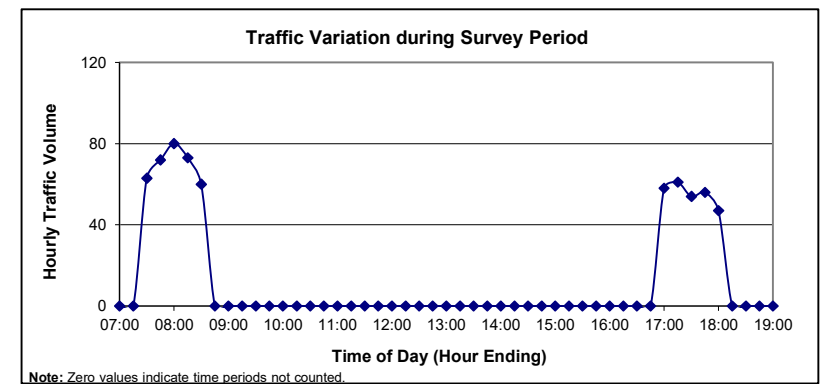
TRAFFIC COUNT

INTERSECTION: **Hoep-Hoep Rd//Tarentaal Rd**
 PERIOD: **2 Hrs Am, 2 Hrs Pm**
 DATE: **26-Apr-24**

Intersection ID: **4537**

Area: **Stellenbosch**

Total Traffic															Hourly
TIME		Traffic Movements												Total	Totals
Start	End	1	2	3	4	5	6	7	8	9	10	11	12		
06:00	06:15														
06:15	06:30														
06:30	06:45											3		3	
06:45	07:00			4		2						7	1	14	
07:00	07:15					16						8		24	
07:15	07:30					15						7		22	63
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07:45	08:00	3			1	11						7		22	80
08:00	08:15	1				7						7	2	17	73
08:15	08:30				1	2						6		9	60
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TOTAL		8		9	5	119						84	3	228	
EST. 24 HR		10		11	6	143						101	4	274	



INTERSECTION:

Hoep-Hoep Rd//Tarentaal Rd

PERIOD:

2 Hrs Am, 2 Hrs Pm

DATE:

26-Apr-24

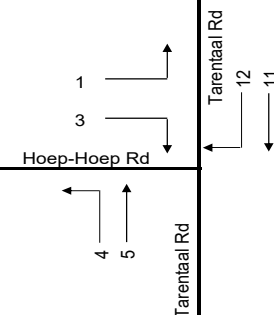
Intersection ID:

4537

Area: Stellenbosch

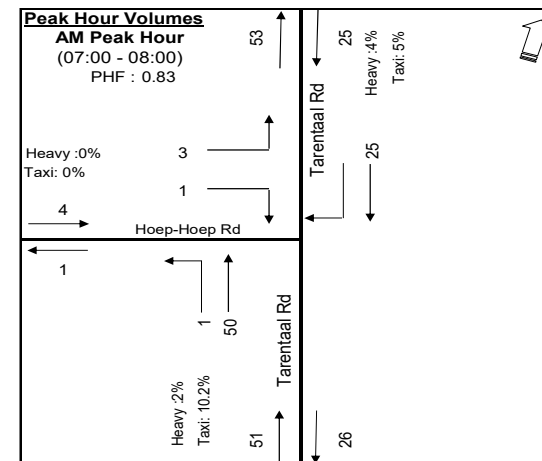
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TIME		Traffic Movements												Total	
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18:00	18:15														29
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18:45	19:00														
TOTAL		8		9	5	119						84	3	228	
EST. 24 HR															

Key Plan



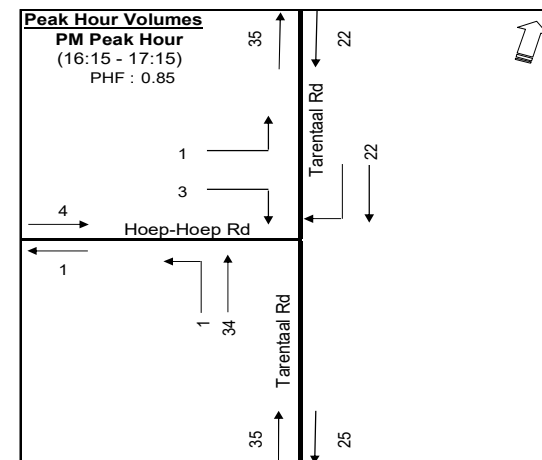
Peak Hour Volumes

AM Peak Hour
(07:00 - 08:00)
PHF : 0.83



Peak Hour Volumes

PM Peak Hour
(16:15 - 17:15)
PHF : 0.85





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10.6.4	STELLENBOSCH STATION PARKING AREA PROGRESS REPORT
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Collaborator No:

IDP KPA Ref No:

Good Governance and Compliance

Meeting Date:

21 November 2024 and 27 November 2024

1. SUBJECT: STELLENBOSCH STATION PARKING AREA PROGRESS REPORT**2. PURPOSE**

To inform Council of the progress made as per the Council Resolution taken in November 2023 regarding the Stellenbosch Station Parking Area as well as a new site to be leased for public transport facilities.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

A Council Resolution taken in November 2023 regarding the Stellenbosch Station Parking Area (Erf 393), states that the Municipality must commence and make provision for the relocation of the public transport vehicles currently utilizing the parking area. Council also recommended that assessments be undertaken to determine the most appropriate parking management model for the Stellenbosch Station parking area, after the public transport operations would have been relocated.

The Municipality appointed a consultant to identify and analyse alternative public transport sites and the following are outcomes of the analysis:

- Bergzicht Public Transport Interchange was considered not suitable since it will not be able to accommodate the large volumes of public transport vehicles which need to be relocated.
- The PRASA property next to the railway line (Erf RE265) was considered suitable and pursued further by the Municipality. PRASA has agreed to lease the site to the Municipality in principle, and a Lease Agreement with PRASA is currently in the process of being concluded (see Locality Plan below).

Once the Lease Agreement is finalized, the process to relocate the public transport operators to the new facility will commence.

- The current Stellenbosch Station parking area can then be re-established as a parking area.
- It was agreed that the Municipality will manage the parking area.
- The perimeter of the parking area will be secured with fencing and access control will be implemented.
- The area could also be utilised for possible future e-hailing as well as tourist buses parking in the interim.



5. RECOMMENDATION

that Council notes the progress made to date and the status of both the current Stellenbosch Station Parking Area as well as the new Public Transport Interchange area to be leased from PRASA.

6. DISCUSSION / CONTENTS

6.1 Background

A Council Resolution taken in November 2023 regarding the Stellenbosch Station Parking Area, states that the Municipality must commence and make provision for the relocation of the public transport vehicles currently utilizing the parking area. Council also recommended that assessments be undertaken to determine the most appropriate parking management model for the Stellenbosch Station parking area once the public transport operations have been relocated.

6.2 Discussion

The Municipality appointed a consultant to identify and analyse alternative public transport sites. The following are outcomes of the analysis:

The Bergzicht Public Transport Interchange, outcomes indicate that it was not suitable as an alternative site. Despite upgrades currently underway, the Bergzicht Public Transport Interchange will not be able to accommodate the large volumes of public transport operators that need to be relocated. It is also preferable for competing public transport associations to operate from separate facilities.

The PRASA property next to the railway line was also previously identified as a feasible option however the area initially identified could only accommodate a limited number of public transport operators. Discussions were held with PRASA and the leasing of a larger portion of unused PRASA land, was identified and pursued. PRASA has indicated that they have no objection to the leasing of this land for transport purposes, for a period of 10 years.

Processes to conclude the lease agreement have commenced. The Lease Agreement was signed by the Municipal Manager and submitted to PRASA, with all the required supporting information. Once the lease agreement is in place, some construction activities will be required to make provision for public transport operations. See Locality Plan below:



Once the Lease Agreement is finalized, the process to relocate the public transport operators to the new facility will commence.

Stellenbosch Station parking area can then be re-established as a parking area. Internal discussions were held, and it was agreed that the Municipality will manage the parking area. It is envisaged that the parking area will function partly as a Park-and-Ride facility when train services resume, therefore provision will be made for commuters who wish to park for the full day. The perimeter of the parking area will be secured with fencing and access control will be implemented.

6.4. Financial Implications

Once the lease agreement has been concluded, an estimated R2.5 million over a period of 2 financial years should be budgeted for to make provision for public transport operations at the new location.

6.4 Legal Implications

None

6.5 Staff Implications

This report has no staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions**18TH COUNCIL MEETING 2023-11-29: ITEM 11.6.1 STELLENBOSCH STATION PARKING AREA****RECOMMENDATIONS:**

- a) *That Council makes provision for the implementation of an adequate relocation facility at the Bergzicht Taxi Rank Site.*
- b) *That Council makes provision for assessments to determine the most appropriate parking management model for the Stellenbosch Station parking area, and implement the model once the taxi operators have been relocated.*

6.7 Risk Implications

This report has no risk implications for the Municipality.

6.8 Comments from Senior Management:

No comments were requested from directors.

6.8.1 Municipal Manager:

Agree with the recommendations

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.6.4

that Council notes the progress made to date and the status of the Stellenbosch Public Transport Interchange Area.

FOR FURTHER DETAILS CONTACT:

Name	Shane Chandaka
Position	Director
Directorate	Infrastructure Services
Contact Numbers	021 808 8213
E-mail Address	Shane.Chandaka@ Stellenbosch.gov.za
Report Date	22 November 2024

10.7	PARKS AND OPEN SPACES: [PC: CLLR N OLAYI]
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NONE

10.8	PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM: [PC: CLLR M SLABBERT]
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10.8.1	PERMISSION TO ALLOW FOR AN EXTENSION OF MOBILE UNITS TO TRADE AT PRE-DETERMINED SITES WITHIN THE WC024 AREA
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

21 November 2024

1. SUBJECT: PERMISSION TO ALLOW FOR AN EXTENSION OF MOBILE UNITS TO TRADE AT PRE-DETERMINED SITES WITHIN THE WC024 AREA

2. PURPOSE

Is to request approval for the extension of the pilot for mobile trucks / kiosks, e.g. food trucks & coffee carts, etc. for a period of one (1) year.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Mobile traders, often referred to as street vendors or food trucks, offer several benefits in cities. These mobile businesses have become increasingly popular and have a significant impact on urban areas. Some of the benefits are accessibility to the community, promotion of entrepreneurship. It acts as stimulus for local economic development and growth. Council approved a pilot for one year in pre-determined areas, the department would like to extend this period

5. RECOMMENDATION

that Council approve the extension of the Mobile Trading Pilot for another year.

6. DISCUSSION / CONTENTS

6.1 Background

Mobile traders, often referred to as street vendors or food trucks, offer several benefits in cities. These mobile businesses have become increasingly popular and have a significant impact on urban areas. Some of the benefits as listed below are:

- **Accessibility:** Mobile traders bring goods and services closer to residents, making it more convenient for people to access a variety of products and services without having to travel far from their homes or workplaces.
- **Entrepreneurship:** Mobile trading provides opportunities for entrepreneurs to start small businesses with relatively low initial capital compared to traditional brick-and-mortar stores. This encourages economic growth and job creation.

- Revitalisation of Public Spaces: Mobile traders can revitalise underutilised or neglected public spaces by attracting foot traffic and creating a more vibrant urban environment.
- Increased Tourism: In many cities, mobile traders contribute to the appeal of tourist destinations, drawing visitors and enhancing the overall tourism experience.

As a Municipality, we commend innovative ways of doing business that stimulates our economy. The emerging trend of mobile businesses offering services from vehicles and trailers is an example of such innovation as they can move to where there is demand.

However, it is important to note that mobile trading also raises regulatory and urban planning challenges related to issues such as health and safety regulations, parking and congestion, competition with traditional businesses, and ensuring equitable access to these opportunities for all entrepreneurs.

The Section Economic Development & Tourism, who is tasked to enable economic activity to have also issued 7 temporary permits within informal trading areas, which have significantly assisted with granting residents the opportunity to trade, to generate much needed income.

One of the key reasons for the extension of the pilot study is the initial slow uptake of the opportunity. Further hereto, the extension is needed to obtain the required key data for the determination of the primary outcome and project feasibility.

6.2 Financial Implications

There are no financial applications that relate to the operations of the pilot mobile trading, should the recommendations as set out in the report be accepted.

6.3 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.4 Staff Implications

The department will need to put the necessary mechanisms in place for the continuous monitoring of these permits to ensure adherence to the terms and conditions.

6.5 Previous / Relevant Council Resolutions:

The 17th Council meeting: 2014-01-16: Item 7.7 resolved

a) that Council support the initiative to amend the by-laws for the Supervision and Control of the Carrying on of Business of Street Vendor, Pedlar or Hawker;

b) that the decision to amend the above-mentioned By-law be advertised for public comment (internally and externally) before the final decision is made by Council.

On the 9th Council Meeting dated 2022-11-23: ITEM 11.9.1 Council resolved as follows:

- a) that Council approves the request of the Directorate: Planning & Economic Development for the pilot period of one (1) year in order to issue permits to informal traders using mobile units to trade within pre-determined areas in accordance with the terms and conditions;

- b) that Council approve that such mobile informal trading also be allowed on the premises of the Stellenbosch Municipality's Traffic Department (Stellenbosch), Jan Marais Park, or any other identified municipal property, with approval from the user Department of such property; and
- c) that the Section: Economic Development & Tourism in consultation with the Director: Community & Safety Services and Directorate: Infrastructure Services allocate such trading bays and areas within the premises of the Traffic Department (Stellenbosch) or on any other pre-determined areas.

18TH COUNCIL MEETING: 2023-11-29: ITEM 11.8.6**RESOLVED** (nem con)

That Council approves the extension of the Mobile Trading Pilot as approved in Council on 23 November 2022 for another year.

6.6 Risk Implications

The risk relates to the weak monitoring of these permits to ensure adherence to the terms and conditions applicable for these types of permits.

6.7 Comments from Senior Management:**6.7.1 Director: Planning and Economic Development**

Agree with the recommendations

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.8.2

- (a) that Council approves the extension of the Mobile Trading Pilot for another year; and
- (b) that a progress report be provided every 3 months on implementation to Mayco and Council.

FOR FURTHER DETAILS CONTACT:

NAME	Carmen Saville
POSITION	Local Economic Development Officer: LED & Tourism
DIRECTORATE	Planning & Economic Development
CONTACT NUMBERS	021 808 8151
E-MAIL ADDRESS	Carmen.saville@ Stellenbosch.gov.za
REPORT DATE	04 November 2024

10.9	COMMUNITY SERVICES: [PC: CLLR X KALIPA]
10.9.1	APPROVAL OF THE GRANT IN AID POLICY REVIEW

Collaborator No: 776174
IDP KPA Ref No: Dignified Living
Meeting Date: 21 November 2024

1. SUBJECT: APPROVAL OF THE GRANT IN AID POLICY REVIEW

2. PURPOSE

To obtain Council approval for the reviewed Grant in Aid Policy.

3. DELEGATED AUTHORITY

For approval by Council.

4. EXECUTIVE SUMMARY

The Grant in Aid Policy aims to provide a framework for Grant-in-Aid to non-governmental organisations (NGOs), community-based organisations (CBOs), non-profit organisations (NPOs) or non-profit companies (NPC), Public Benefit Organisations (PBO's) in so far as to alleviate the burden on municipal cemeteries and bodies that are used by government as an agency to serve the poor, marginalised or otherwise vulnerable as envisaged by Sections 17 and 67 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).

MFMA and audit requirements are strict in terms of mechanisms to ensure sound governance and financial practices are applied when donating public funds. Only 30 organisations complied with the requirements and the Department reviewed the policy to determine where changes can make it easier for organisations to comply whilst staying within the margins provided by the MFMA.

The revised Grant in Aid Policy attached as **ANNEXURE A** served at the Section 80 Committee meeting for Community Services where the following was resolved in the draft minutes **ANNEXURE B**:

COMMUNITY DEVELOPMENT COMMITTEE MEETING: 2024-10-03: ITEM 5.2.5

RESOLVED

that the Grant in Aid Policy Review is supported to serve to Mayco before going to Council meeting.

5. RECOMMENDATIONS

- (a) that MayCo support the revised Grant in Aid Policy for submission to Council;
- (b) that the revised Grant in Aid Policy be approved in principle for public comment; and
- (c) that the policy be brought back to council for consideration after the public participation process.

6. DISCUSSION / CONTENTS**6.1 Background**

The Grant in Aid policy is reviewed annually as part of the suite of policies with financial implications. The intention of this review is to:

- assist more organisations to participate and comply with policy requirements, by relaxing some of the requirements;
- to align the content of the policy document to that of the appendices to the policy;
- address budgetary risks resulting from unforeseen expenses linked to damages incurred during disasters;
- to make provision for Neighbourhood Watches to apply for funding;
- to make provision for Sport Councils to apply for funding;
- to refer to correct wording as it appears in the IDP;
- to correct grammatical errors; and
- to clarify the requirement to apply for and report on the impact of the initiatives as it relates to WCO24 citizens and the different reporting requirements for Cat A vs B applications.

6.2 Discussion

The proposed changes constituting this review of the policy are contained in track changes in **ANNEXURE A** to this item and include the following:

Reference	Change	Reason
Page 3, paragraph 10 under Definitions	Reference two additional appendices (B and C) covering the Grant in Aid Feedback Report template and the Grant in Aid Memorandum of Agreement.	To ensure all appendices are listed
Page 6, paragraph 5.1.4	Remove the requirement to RSVP in order to attend the compulsory clarification meeting.	Makes it easier for prospective applicants to participate in the programme.
Page 6, paragraph 5.1.5	Changes the content of the Grant in Aid's Call for Proposals to one where it is compulsory to indicate the right of Council not to make an award.	To protect council in situations where it is required to re-allocate budget to make provision for unexpected expenditure that might result from unforeseen events such as disasters.
Page 6, paragraph 5.2	Add sentence: "Incomplete applications will not be considered" to align with same stipulation on the application form.	The application form is designed to make provision for all information required by the MFMA. Incomplete applications makes the application non-compliant with the MFMA. This provision serve to remind applicants of the requirement to provide all information requested.
Page 7, paragraph 6.1.4 (viii)	Reiterates circumstances under which application will not be considered under general guidelines to align with same stipulation on the application form by adding the words "are incomplete and/or".	The application form is designed to make provision for all information required by the MFMA. Incomplete applications makes the application non-compliant with the MFMA. This provision serve to remind applicants of the requirement to

		provide all information requested.
Page 9, paragraph 6.2.4 (xiii)	Add programmes which promote the general safety of communities.	To make provision for Neighbourhood Watches to apply for Grant in Aid funding.
Page 11, paragraph 6.2.7	Changes made to the wording of Stellenbosch Municipalities' strategic pillars.	To align wording with that which is reflected in the current IDP.
Page 11 paragraph 6.2.8	Add additional category to Cat B applications to include Sport Development through Sport Associations	To make provision for the development of local sport structures and active participation in local sport development.
Page 12, paragraph 7.3	Addition of "or" to the requirement of founding documents to include either a constitution or a certificate of incorporation.	The change correctly differentiate between the different ways of registration available to organisations which influence the type of founding document available to it.
Page 12, paragraph 7.13	Include the words "is made" with reference to budgetary provision	Corrected sentence structure
Page 13, paragraph 8.2	Differentiate between the reporting requirements for Cat A and B donations and indicate the requirement to report on beneficiaries from WC024.	Clarifies the reporting requirements for the different types of applications, making it easier for smaller organisations to comply.
Page 13, paragraph 9.3	Add the words "automatically lead to receiving a grant again, even if the applicant complies with all application requirements.	To lessen expectations with organisations thus preventing reliance on council for funding by clearly indicating the right of the municipality to not repeat a donation to a previous recipient .
APP A, Page 1 Heading	Add "and/or late" to align with the content of the policy.	The application form is designed to make provision for all information required by the MFMA. Incomplete applications makes the application non-compliant with the MFMA. This provision serve to remind applicants of the requirement to provide all information requested.
APP A, Page 5, Section J	Changes made to the wording of Stellenbosch Municipalities' strategic pillars.	To align the wording with what is reflected in the current IDP.
APP A, Page 5, Section K3	Include "from WC024"	To clarify the requirement to benefit local people through the Grant in Aid funding received.
APP A, Page 5, Section 4	Remove the requirement to submit a signed and stamped creditor control form as confirmation of bank details.	Some financial institutions do not want to complete the creditor control form of the municipality.
APP B, Page 1	Add "WC024" to the description of GiA beneficiaries.	Clarifies the feedback requirement for organisations serving across Stellenbosch Municipality boundaries.
APP C, Page 1 paragraph (a)(iii)	Add "Cat B" descriptive to the requirement for monthly reporting.	To clarify the different reporting requirement for a Cat A vs Cat B applications.
APP C, page 3, paragraph 2.3	Add "Cat B" descriptive to the requirement for monthly reporting.	To clarify the different reporting requirement for a Cat A vs a Cat B application.

6.3 Financial Implications

Financial implications as per approved budget.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

SPECIAL COUNCIL MEETING: 2024-05-31: ITEM 7.2 RESOLVED (majority vote)

- (a) that the Draft High Level Budget Summary, as set out in **APPENDIX 1 – PART 1 – SECTION C**; be approved;
- (b) that the Annual Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDIX 1 – PART 1 – SECTION D**, be approved;
- (c) that the Grants-In-Aid allocations as set out in **APPENDIX 1 – PART 2 – SECTION J**, be approved;
- (d) that the three-year Capital Budget for 2024/2025, 2025/2026 and 2026/2027, as set out in **APPENDIX 1 – PART 2 – SECTION N**, be approved;
- (e) that the proposed draft rates on properties in WCO24, tariffs, tariff structures and service charges for water, electricity, refuse, sewerage and other municipal services, as set out in APPENDIX 3, be approved;
- (f) that the proposed amendments to existing budget related policies and other policies as set out in APPENDICES 4 - 34, be approved;
- (g) that Council specifically note and consider the need to take up an external loan, needed for investment in income generating infrastructure to the amount of R600 million of which R200 million will be required in year one, R200 million in year two and R200 million in year three (refer to Section G: High Level Budget Overview and Table A1 Budget Summary) and confirm approval of same;
- (h) that Council specifically take note of the fact that the proposed electricity charges and tariff structure is subject to NERSA approval that could change materially;
- (i) that Council takes note of MFMA circulars 126 and 128 that was published to guide the MTREF for 2024/2025 to 2026/2027 as set out in **APPENDICES 35 – 36**;
- (j) that Council takes note of the Long-Term Financial Plan that contains the financial management principles for sound financial management that was considered with the compilation of the final budget as set out in **APPENDIX 37**;
- (k) that Council takes note of the Capital Investment Plan as set out in **APPENDIX 38**; and
- (l) that Council takes note that the public comments and submissions were considered with the compilation of the final budget.

6.7 Risk Implications

Risks are addressed through the content of the report.

6.8 Comments from Senior Management:**6.8.1 Director Community and Protection Services:**

Support the item.

6.8.2 Chief Financial Officer:

Support the item.

6.8.3 Director Corporate Services:

- a. Changes made to the wording of the recommendations as reflected in this item.
- b. Recommend that the RSVP requirement remains in the policy but has been removed to make the application process more accessible.
- c. Recommend that the Creditor Control form not be removed from the policy requirement. The control for beneficiary bank details is still part of the policy through an electronically produced confirmation of bank details as accepted by the Creditors Department of Stellenbosch Municipality.

6.8.3 Municipal Manager:

Support the item.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.9.1

- (a) that the revised Grant in Aid Policy be approved in principle for public comment; and
- (b) that the Policy be brought back to Council for consideration after the public participation process

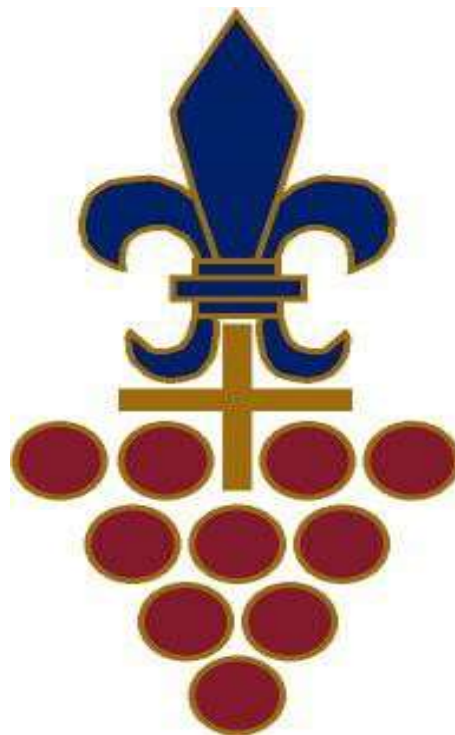
ANNEXURES

Annexure A: Grant in Aid Policy Review

Annexure B: Community Services Portfolio Committee 2024-10-03 draft minutes

ANNEXURE A

STELLENBOSCH MUNICIPALITY



GRANT-IN-AID POLICY

2024/2025



STELLENBOSCH MUNICIPALITY

GRANT-IN-AID POLICY

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1. DEFINITIONS

“Appendix A” means the application form for Grant-in-Aid, detailed more fully below, and provided for in clause 5.2.

“Appendix B” refers to the template for feedback reporting, and provided for in clause 8.2.

“Appendix C” refers to the memorandum of agreement (MOA), detailed more fully below, and provided for in clause 10.

“Capacity building” Capacity building refers to a process which enables human beings to realize their potential, build self-confidence and lead lives of dignity and fulfillment.

“Community Based Organization (CBO)” are nonprofit groups that work at a local level to improve life for residents. The focus is to build equality across society in all streams including, but not limited to – health care, environment, quality of education, access to technology, access to spaces and information.

“Early Childhood Development (“ECD”) Facility” means any place, building or premises, including a private residence, maintained or used partly or exclusively, for the reception, protection and temporary or partial care of more than six children that shall be registered, managed and maintained in terms of the Children’s Amendment Act, 38 of 2005.

“Emerging Organisations” are organisations which have been established within the past five years of the application in question.

“Grant-in-aid” means a grant-in-aid or allocation, as referred to in Section 12, 17 (3) (j) (iv) of the MFMA, made by the municipality to any organisation or body referred to in Section 67(1) and to be utilised to assist the municipality in fulfilling the Constitutional mandates including social developmental and arts and culture programmes as set out therein.

“Local Agenda 21” means the international program, adopted by South Africa to put sustainable development into practice.

“Memorandum of agreement (MOA)” means the agreement entered into between the municipality and any organisation or body which receives a Grant-in-Aid in terms of this Policy and **Appendix A, B and C**.

“Non-governmental organisation (NGO)” means a non-governmental organisation (NGO) that is a legally constituted non-profit organisation that operates independently from any form of government.

“Non-profit company (NPC)” means a company whose Memorandum of Incorporation must set out at least one object of the company and each such object must be either a public benefit object or object relating to one or more cultural or social activities, or communal or group interests as required by Item 1(1) of Schedule 1 of the Companies Act, 71 of 2008.

“Non-profit organisation (NPO)” means a non-profit organisation registered in terms of Section 13 of the NPO Act, 71 of 1997, established for public purpose and which income and

property thereof is not distributable to its members or office-bearers, except as reasonable compensation for services rendered.

“Public Benefit Organisations (PBO’s)” refers to organisations approved in terms of section 30 of the Income Tax Act, 28 of 1997 and established as

- a non-profit company which has a memorandum of incorporation as a founding document
- a trust which has a trust deed as a founding document or
- an association of persons which has a constitution as a founding document.

“Stellenbosch Environmental Management Framework (SEMF)” means legal and moral obligations of Stellenbosch Municipality as it relates to the environment, and provides a dynamic vision, goals and objectives, and spatial and strategic directives towards giving effect to such obligations.

“Seriousness of discrepancies” means that the following not exclusive matters will be taken into consideration when council exercise their prerogative to determine the level of sanction:

- The level of perceived misguidance and misrepresentation
- The level of perceived premeditation linked to the discrepancy
- The discrepancy is criminal in nature

2. PURPOSE, AIMS AND OBJECTIVES

- 2.1. This policy aims to provide a framework for Grant-in-Aid to non-governmental organisations (NGOs), community-based organisations (CBOs), non-profit organisations (NPOs) or non-profit companies (NPC), Public Benefit Organisations (PBO’s) in so far as to alleviate the burden on municipal cemeteries and bodies that are used by government as an agency to serve the poor, marginalised or otherwise vulnerable as envisaged by Sections 12, 17 and 67 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).
- 2.2. The purpose of the Grant-in-Aid Policy is to complement the goals, objectives, programmes and actions of the Stellenbosch Municipality’s Integrated Development Plan (IDP), in order to create a sustainable, credible and caring municipality by empowering and building communities and enhancing growth and sharing through partnerships. Priority ward needs as identified through Council’s IDP MUST be the guiding factor in developing these partnerships.
- 2.3. Grant-in-Aid should not duplicate services already provided for by Council or which falls within the geographical jurisdiction in which Council operates, being WC024.
- 2.4. Grant-in-Aid should improve the opportunity for Council to elicit the support of external organisations to deliver those services to communities which fall within the Council’s area of responsibility in a way that allows the Stellenbosch community and town to create an enabling environment for community development.

3. LEGAL FRAMEWORK

All transfers of funds in terms of this policy shall comply with the: Constitution of the Republic of South Africa, 1996 as amended (Constitution); Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) as amended (MSA); Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA); and any other applicable legislation, regulations and policies that may govern the transfer of municipal funds and that are not in contradiction to the above.

4. RESTRICTIONS

- 4.1. The Policy applies to all transfers of grants made by the Municipality towards support of services for the poor, marginalized or otherwise vulnerable people. Individuals may not apply for Grant-in-Aid and no payment may be made under this policy to individuals. Council may however set aside a specific amount from which the Municipal Manager, after consultation with the Executive Mayor, may, at his/her discretion, make donations to support individual, meritorious cases in order to assist and/or recognise individual excellence in whichever field. Bursaries to individuals are treated according to the Council's Bursary Policy.
- 4.2. The total expenditure on grants may not exceed 1% of the operational budget of the Municipality.
- 4.3. Grants will only be made for services rendered in the WCO24.
- 4.4. Transfers made to categories A and B
 - 4.4.1. Transfers provided for those listed in Category A below may be made to a maximum of R40 000-00 per organisation or body per annum.
 - 4.4.2. Transfers in Category B may exceed this amount where funding relates to services for homeless persons or addresses specific ward priorities identified and specified through the ward priorities in the IDP and upon proper motivation contained in a business plan to address said issue. Consideration for grants larger than R 40 000, 00 requires audited financial statements, schedule of annual costs linked to a business plan as provided for in 6 below. The decision to grant an amount more than R 40 000,00 is solely at the discretion of council and subject to available funds.
- 4.5. Grant-in-Aid transfers/payments shall be restricted to deserving organisations and bodies serving, especially those working with the poor/aged/youth/disabled/women/children, as per the eligible categories in 6.2, provided that such organisations or bodies:
 - 4.5.1. Operate as a separate legal entity and are recognised as such by South African legislation;
 - 4.5.2. Are governed by their constitutions, have regular meetings with their membership and subscribe to sound accounting practices; and

- 4.5.3. Serve communities and individuals who are most in need within the jurisdiction of the Municipality.
- 4.6. No Grant-in-Aid may be made to any political body, rate payers association or for any religious purposes.
- 4.7. No grant will be allocated, under this policy, to organisations or bodies in cases where a member of Council, an official of Stellenbosch Municipality or close relatives of said individuals receive any financial or other gain.
- 4.8. Funds may only be transferred to an organisation or body if provision has been made for the expenditure on the budget or appropriations budget.
- 4.9. An organisation or body is only entitled to one allocation per financial year, but disbursements can be made more often.

5. PUBLIC ADVERTISEMENT

- 5.1. The advertisements must meet the following requirements:
 - 5.1.1. The Municipal Manager must, place a public advert in local newspapers distributed in the Stellenbosch Municipal area, calling for proposals.
 - 5.1.2. This advert must be placed in time to complete all relevant processes prior to the approval of the annual draft budget or any adjustment budget in order to invite public comment on the proposed donations prior to the approval of the final or adjustment budget.
 - 5.1.3. Advertisements should clearly specify the categories for which proposals are called, the closing date for applications, who the proposal should be addressed to, and where and how to obtain the relevant documentation pertaining to such applications/proposals, including the prescribed forms.
 - 5.1.4. Advertisements must clearly specify the dates, times and venues of the compulsory briefing sessions as well as the RSVP dates for these sessions. ~~Only organisations who responded to the advertisement by confirming their interest to attend will be accommodated in the compulsory sessions.~~
 - 5.1.5. Advertisements ~~must~~should also clearly reflect the Municipality's right not to make an award, as well as the fact that awards will not be made to organisations that have received funds in the previous year but have not submitted a final report on the projects or previous expenditure.
 - 5.1.6. The advertisement should also clearly state that final approval is reliant on the approval of the budget and that **no late submissions will be considered.**
- 5.2. Only applications made on the prescribed form, being **Appendix A**, may be considered. Incomplete application forms will not be considered.

- 5.3. Funds may not be transferred to any organisation or body that has not submitted a proposal in response to a public advertisement and after the attendance of a compulsory briefing session and that have not signed a Memorandum of Agreement with the Municipality.

6. GENERAL GUIDELINES AND CATEGORIES

6.1. General Guidelines

Funding of applications shall proceed on the basis listed below in response to an advertisement issued after the expiry of the relevant period associated with the specific category and after a compulsory workshop explaining the policy, application process and the required documentation has been attended by the applicants. Subject to the MOA provided for in clause 10, all funding is unrequited, provided there is compliance with said MOA. Funding of application in –

6.1.1. Category A will be considered on an annual basis ; and

6.1.2. Category B shall be considered on a three year basis subject to a monthly review at the discretion of the Municipality which may result in early termination for unsatisfactory and reckless expenditure. Note that although a Category B application is approved for a period of three years, the application MUST be renewed through repeated annual applications to ensure provision is made in the budget of subsequent financial years.

6.1.3. Council in 6.1.1 and 6.1.2 reserve the right not to fund an organisation for two periods in succession and to cancel said funding in accordance with the MOA concluded.

6.1.4. Funding applications however will not be considered in the following instances:

- (i) Where a project or organisation is already receiving funds from Council in terms of Council's functions. Applicants are required to disclose other sources of funding;
- (ii) Where in Council's opinion, an organisation receives sufficient funds from other sources to sustain its activities or the project applied for. For this purpose, organisations must submit financial statements and a budget for the ensuing financial year;
- (iii) Where only an individual will benefit;
- (iv) For political or ratepayers organisations/groupings or religious purposes;
- (v) Projects outside the boundaries of the Municipality;
- (vi) Where expenses have already been incurred,
- (vii) Where an applicant did not attend the compulsory clarification session as advertised, and
- (viii) Where applications are incomplete and/or were received after the due date and time for submissions.

6.1.5. Funding of projects and to organisations shall exclude travel costs, subsistence, accommodation, food or entertainment expenses of any kind, staff salaries, bursaries, payments in lieu of rates or other municipal charges

except for where the transport and nutrition is intended for beneficiaries/participants in the projects in question. The Municipality may also exercise their discretion to allow funding to extend to the above costs on a needs basis for the organisation or body clearly motivated for in the application.

- 6.1.6. Subsequent requests from applicants to cover overspending on projects will not be considered.

6.2. Categories Eligible for Grant-in-Aid

The following categories currently apply. Cognisance should be taken that these categories are not exhaustive. Other than the general guidelines and conditions set out above, categories now indicated may require specific criteria applicable to its projects/programmes:

Category A

6.2.1. Health

Projects/programmes include the following but are not limited to:

- (i) Public Health interventions inclusive of TB, STDs and HIV/Aids;
- (ii) Preventable lifestyle diseases e.g. drug/alcohol abuse, tobacco related illnesses; and
- (iii) Promotive and preventative services to infants, children and women.
- (iv) Counseling for mental health issues experienced in poorer communities and/or schools.

6.2.2. Environment

Purpose: To stimulate the development of sustainable leisure, aesthetic and environmental projects within the municipal area; to increase the awareness of the environment by promoting “Greening of the City”; to promote swimming skills and water safety.

Projects/programmes include the following but are not limited to:

- (i) Voluntary rescue organisations;
- (ii) Facilities created to alleviate the burden on municipal cemeteries
- (iii) Lifesaving clubs and swimming organisations;
- (iv) Environmental groups/organisations; and
- (v) Organisations promoting community involvement as a means of sustaining leisure, aesthetic or environmental projects.
- (vi) Projects which further the Council’s aims and the strategies of SEMF (Strategic Environmental Management Framework) and including but not limited to the sustainable management of:
 - Riverine corridors;
 - Biodiversity;
 - Natural and built environment;
 - Heritage resources;
 - Quality urban spaces;
 - Ecological conservation areas;

- Urban agricultural complexes;
- Bioregional planning;
- Nature area management;
- Wetlands;
- Local Agenda 21 projects

6.2.3. Solid Waste (Cleansing)

Purpose: Waste Reduction and awareness. Projects/programmes include the following but are not limited to:

- (i) Waste reduction and awareness;
- (ii) Educational programmes/projects addressing litter and waste handling; and
- (iii) Waste minimisation solutions.

6.2.4. Social Development

Purpose: The promotion of projects/programmes which stimulates the Stellenbosch Municipality's Integrated Development Plan (IDP) focusing especially on the needs of the most marginalised sectors in the greater Stellenbosch as identified in the ward priorities.

Projects/programmes include the following but are not limited to:

- (i) Poverty alleviation;
- (ii) Urban renewal;
- (iii) Capacity building of communities;
- (iv) Youth development;
- (v) Women and gender development;
- (vi) Early childhood development where an organization is registered with the Department of Social Development ~~of~~ Education as a functional ECD facility;
- (vii) Early childhood development where an organization is registered as an NPO, but **not registered with the Department of Social Development or Education** then only regarding application content that will contribute towards compliance with registration requirements. In these cases, also up to a maximum of three years by when said organization must be able to illustrate successful registration;
- (viii) Street people programmes;
- (ix) Arts and culture programmes
- (x) Facilitation of public participation processes; arts and culture programmes
- (xi) Development of disabled persons, and
- ~~(xii)~~ Development of elderly people
- ~~(xii)(xiii)~~ Programmes that promote the general safety of communities

6.2.5. Sports and Recreation

Purpose: To stimulate the development of sustainable Sport and Recreation infrastructure and programmes within the municipal area especially targeting disadvantaged communities; encourage creativity and self-reliance on the part of grassroots sport and recreation bodies or groups; to increase participation in sport and recreation programmes and activities.

Projects/programmes include the following but are not limited to:

- (i) Local sport and recreation clubs;
- (ii) School sport teams
- (iii) Local sport and recreation councils or associations
- (iv) Informal sport and recreation groups; and
- (v) Community and non-government organisations.

Category B

6.2.6. Services for persons living on the street

Purpose: Provision of shelter and other services for vulnerable individuals living on the street, without homes, in the need of assistance. The Municipality aims to reduce the number of people living on the streets of Stellenbosch and as such the organisation or body's goals should align with this vision. Further the Municipality aims to reduce the socio-economic effects of poverty on the community of Stellenbosch. The organisation or body must therefore present to Council a clear business plan with a comprehensive response to the prevention, reduction, outreach and stabilisation of street people. Organisations or bodies that provide a continuum of services and that collaborate with businesses, government departments and other organisations are preferred.

Projects/programmes must include the following but are not limited to:

- (i) Provision of basic services (overnight facility, shower, morning and evening meals
- (ii) Provision of social work services inclusive of referrals
- (iii) Provision of social relief and healthy living, trauma, mental and substance support, job rehabilitation, skills development, job creation, readiness and placement services specifically for persons on the streets
- (iv) Family re-integration services
- (v) Social support
- (vi) Community work programmes
- (vii) Facility maintenance (Infrastructure and operational equipment)

6.2.7. Projects aligned to the strategic objectives of the municipality as described through the ward priorities in the IDP

Purpose: The promotion of projects/programmes which stimulates the Stellenbosch Municipality's Integrated Development Plan (IDP) focusing on the strategic objectives of the Municipality and identified ward priorities. The organisation must therefore present to Council not only a clear business plan detailing how they intend to address the specific issue but how they intend to partner with other organisations to achieve a unified approach to that particular challenge. Organisations or bodies that provide a continuum of services and that collaborate with businesses, government departments and other organisations are preferred.

Projects/programmes include the following strategic objectives but are not limited to:

Those listed in Category A that address specific ward priorities identified and specified in the IDP and upon proper motivation contained in a potential plan to address said issue.

- (i) Valley of Opportunities and Possibilities
- (ii) Green and Sustainable Valley
- (iii) Dignified Living
- (iv) Safety and Security-Valley
- (v) Good Governance and Compliance

6.2.8 Municipal approved sport associations

Purpose: To assist the municipality to capacitate and enable local municipal approved sporting associations that have signed a valid Memorandum of Understanding with the municipality to focus on community participation in sport and recreation through existing sporting structures operating on municipal sport facilities.

Active sport structures contribute to ensure the following:

- (i) Youth sport development;
- (ii) Leadership development to ensure youth participation in future sport development and management;
- (iii) To promote participation in sport and recreation by initiating and implementing targeted campaigns;
- (iv) To develop and capacitate sport structures to implement sound governance and financial management strategies to ensure sustainable local sport development;
- (v) To improve the health and well-being of communities;
- (vi) To ensure that sport and recreation is supported by adequate and well-maintained municipal facilities;
- (vii) That sport structures and or associations are capacitated to assist in ensuring that municipal sport facilities are optimally used for sporting activities.
- (viii) To ensure that all sport councils/ structures receive training in applying for available funding sources.
- (ix) To procure any secretarial tools, needs and material needed for functioning purposes.
- (x) Community sporting programmes;
- (xi) Capacity building of communities and community-based clubs;
- (xii) Urban renewal;
- (xiii) Assisting local sport and recreation sport councils and clubs to function effectively;

7. APPLICATION PROCEDURE

Applications and proposals for Grant-in-Aid must be on the prescribed form stated in 5.2 above, a copy of which is attached hereto as **Appendix A for Category A and B**. Applications must be accompanied by a covering letter on the letterhead of the organisation or body, signed by the head of the organisation or body and must include the following information.

- 7.1. The applicant's legal name and a brief description of the applicant organisation's or body's business;
- 7.2. if the applicant claims to be a non-profit organisation, the registration number and the certificate;
- 7.3. the date of establishment, details of the applicant's member founding documents, including constitution and/or certificates of incorporation;
- 7.4. a contact name, full street address, telephone number and an e-mail address;
- 7.5. if funding is required for a specific project, a brief description of the project what it aims to achieve, as well as the detailed budget for and duration of the project;
- 7.6. a description on how the project aligns with the needs identified in the community through the IDP process and which ward priorities will be addressed through the project;
- 7.7. if the request is for general support, the organisation's or body's overall budget must be included;
- 7.8. references, independent of the applicant and its executive;
- 7.9. most recent audited financial statements (subject to MFMA, section 67(4)) statements; or at least statements signed off by the treasurer and chairperson of the organization in the case of emerging organizations;
- 7.10. a summary of past achievements;
- 7.11. a declaration by the head of the organization to the satisfaction of the Municipal Manager, that the organisation or body implements effective, efficient and transparent financial management and internal control mechanisms to guard against fraud, theft and financial mismanagement and has in the past complied with requirements for similar transfers of funds; and
- 7.12. Applications for Category B must include a schedule of annual costs for a three year period, a three year business plan and audited financial statements. Note that although a Category B application is approved for a period of three years, the application MUST be renewed through repeated annual applications to ensure provision is made in the budget of subsequent financial years.
- 7.13. notwithstanding the application requirements, the CFO after considering the merits of an application not complying with the minimum application criteria and after consulting the Municipal Manager, may for the purpose of this policy approve a deviation from the norm;

8. OBLIGATIONS OF THE APPLICANT

- 8.1. The head of the organisation or body must acknowledge in writing to the Municipal Manager that the money was received in its bank account and that the amount is/will be utilised to the benefit and in accordance with the role of the organisation or body in society. The funds must be used as outlined in the application form.
- 8.2. The organisation or body shall report, monthly (Cat B)~~if and when required~~ but at least once a year (Cat A), to the Municipal Manager regarding the activities conducted, the ward within which activities are conducted, as well as the number of people from WC024 benefiting from the activities on the prescribed template **(Appendix B)**.
- 8.3. The applicant must attend a compulsory workshop on the Grant-in-Aid policy and application procedure prior to submission of the application.
- 8.4. The applicant is responsible to confirm the outcome of the application after the approval of the draft budget and lodge an appeal prior to the closing date for comments on the budget if they are of the opinion that the municipality has made a mistake with the assessment of the application. Applicants cannot lodge appeals based on their own mistakes during the application process.
- 8.5. If successful with the application, the applicant must spend funds according to the approved Grant-in-Aid funding request. Should the need change over the funding period, written consent needs to be obtained from the municipality prior to spending the funds on alternative needs. Failure to spend funding on approved projects will result in the applicant being required to return the funding and/or (at the discretion of the municipality depending on the nature and seriousness of the discrepancy) the applicant being excluded from future applications for a period of up to 5 (five) years.

9. RIGHTS OF THE MUNICIPALITY

- 9.1. The Municipality shall be entitled, from time-to-time, to verify and inspect the existence and activities of the organisation or body. The municipality will therefore have the right to physically visit the premises where the organisation, or the funded project, is based; to peruse the budgets and any progress reports related to the project (in contract).
- 9.2. The Municipality shall manage contracts entered into with organisations or bodies by receiving reports and doing the necessary site visits and inspections to ensure that this policy and contract are being complied with.
- 9.3. The Municipality has the right not to give a Grant-in-Aid to any or all organisations applying for grants. Having been awarded a grant previously does not automatically lead to give an applicant the right to receive~~ing~~ a grant again, even if the applicant complies with all application requirements.

- 9.4. The Municipality will run proposed donations through a public participation process before final awards are made.

10. AGREEMENT

Before any funds are transferred to an organisation an agreement (**Appendix C**) must be concluded by the Municipal Manager with the beneficiary to protect the interest of the Municipality.

11. DEVIATION

This policy constitutes the entire framework for Grant-in-Aid and no deviation will be entertained.

12. COMMENCEMENT

This Policy takes effect on the date on which it is adopted by the Council of Stellenbosch Municipality.

**APPLICATION FOR GRANT-IN-AID: 2025/26****NOTE: ATTENDANCE OF THE GRANT-IN-AID WORKSHOP IS COMPULSORY**

PLEASE COMPLETE THE FOLLOWING (Incomplete <u>and/or late</u> applications <u>forms</u> will not be considered.)			
A	REGISTERED NAME OF ORGANISATION		
B	DATE AND YEAR IN WHICH THE ORGANISATION WAS FOUNDED: (include a brief description of the business or activities of the organization)		
C	ADDRESS OF REGISTERED ORGANISATION		
	PHYSICAL ADDRESS	POSTAL ADDRESS	
	CODE:		CODE:
D	CONTACT DETAILS (Details of the person to contact regarding this GIA application)		
	NAME & SURNAME:		
	POSITION:		
	TEL:	()	
	MOBILE:		ALTERNATIVE:
	EMAIL ADDRESS:		

E REGISTRATION:				
	Is the organization registered as a NP/NG Organisation / NPC / PBO?		YES	NO
	If YES, please provide the Registration Number: (Attach a copy of the registration certificate or proof of other affiliation where applicable)			
F BOARD/COMMITTEE MEMBERS OF THE ORGANISATION: (List ALL Board/Committee Members of the Organisation) Insert a separate page if the space is not enough).				
1	NAME & SURNAME:			
	POSITION:			
	ADDRESS:			
	CONTACT NUMBER:			
2	NAME & SURNAME:			
	POSITION:			
	ADDRESS:			
	CONTACT NUMBER:			
3	NAME & SURNAME:			
	POSITION:			
	ADDRESS:			
	CONTACT NUMBER:			
4	NAME & SURNAME:			
	POSITION:			
	ADDRESS:			
	CONTACT NUMBER:			

5	NAME & SURNAME:		
	POSITION:		
	ADDRESS:		
	CONTACT NUMBER:		
6	NAME & SURNAME:		
	POSITION:		
	ADDRESS:		
	CONTACT NUMBER:		
7	NAME & SURNAME:		
	POSITION:		
	ADDRESS:		
	CONTACT NUMBER:		
8	NAME & SURNAME:		
	POSITION:		
	ADDRESS:		
	CONTACT NUMBER:		
9	NAME & SURNAME:		
	POSITION:		
	ADDRESS:		
	CONTACT NUMBER:		

10	NAME & SURNAME:						
	POSITION:						
	ADDRESS:						
	CONTACT NUMBER:						
G PREVIOUS FUNDING:							
	Have you successfully applied and received Stellenbosch Municipal Grant-In-Aid funding previously?						
	If yes for which financial year?						
	What amount was received?						
	Did you submit Financial Reports for the funds received?						
	Do you receive any other sources of funding? (If YES please provide details)						
H CATEGORY A:							
For more information refer to the Grant-In-Aid Policy for general guidelines and categories (Please categorize your application by marking the appropriate category with X)							
	HEALTH						
	ENVIRONMENT						
	SOLID WASTE						
	SOCIAL DEVELOPMENT						
	SPORTS & RECREATION						
	CATEGORY B:						
	For more information refer to the Grant-In-Aid Policy for general guidelines and categories (Please categorize your application by marking the appropriate category with X)						
	STREET PEOPLE SERVICES						
	PROJECTS RELATED TO WARD PRIORITIES IN THE IDP (Please specify)						
I REQUEST FOR FUNDING:							
	Is funding required for the ensuing year?			YES		NO	
	Is funding required for a specific project? (If YES attach details separately)			YES		NO	
	Is funding required for general support? (If YES, attach a copy of the Organisation's Overall Budget)			YES		NO	
	Budgeted amount requested						
	Duration of project?						

If Category B Application						
Total amount requested for 3 year period						
Annual amounts requested:	Year 1		Year 2		Year 3	
J	SERVICE FOCUS					
	Ward number/s in which services are delivered:					
	Which Ward Priority/ies are addressed through the service: (Please provide details below)					
	Describe the services for which funds are requested:					
	Which Municipal Strategic Goal/s is linked to the services: (Please mark with a X)					
	Valley of <u>Opportunities and Possibilities</u>					
	Safety and Security Valley					
	Dignified Living					
	Good Governance and Compliance					
	Green and Sustainable Valley					
K	THE FOLLOWING MUST BE ATTACHED TO THIS APPLICATION: (Category A and B applications) (Please use this form as a check-list, to ensure that you comply to the specified requirements)					
1	AUDITED FINANCIAL STATEMENTS (A copy of the latest audited financial statements. Should the organization be classified as an emerging organization, the financial statements MUST be dated and signed by the Treasurer and Chairperson and MUST include a monthly income and expense statement for the months that the organization has been in existence or for the last 12 months)					
2	ORGANISATIONAL CONSTITUTION (A signed and dated copy of the Organisation's Constitution, as well as a signed copy of the Minutes of the AGM/Special Meeting , to verify the acceptance of the Constitution.)					
3	PROJECT PROGRAMME/BUSINESS PLAN (A copy of the project/program description and/or a business plan for the ensuing financial year. Please ensure that the following is included in the project/program and or business plan, by using the below mentioned bullet points as a guide). ❖ Full details of the proposal/project/business plan including objectives; ❖ The number of people <u>from WC024</u> who will benefit and how the project/program will contribute or enhance the strategic objectives of Stellenbosch Municipality; ❖ The project/program commencement and completion dates; ❖ Information on the total costs of the project/program budget; ❖ A breakdown of costs and an outline of any contributions by fundraising and / or own contributions; ❖ A list of all other sources of funding together with the assessments; ❖ A summary of past achievements; ❖ Reference independent of the applicant and its executive/board or committee members.					
4	<u>SIGNED AND STAMPED CREDITOR CONTROL FORM</u> <u>CONFIRMATION OF BANK DETAILS</u> (An original signed copy of a correctly completed Creditors Control form of the Stellenbosch Municipality or a An electronic generated confirmation of bank details created through online banking)					
5	ACCOUNT ON EXPENDITURE FOR PRECEDING FUNDING (If you have received funding from Stellenbosch Municipality previously, expenditure of the funds received needs to be accounted for with this new application). Please refer to Section M for the format.					
6	PROOF OF REGISTRATION/AFFILIATION (Attach a copy of the organisation's Registration Certificate of Affiliation)					

L	REQUIREMENTS CATEGORY B APPLICATIONS (Please note that Category B applications MUST adhere to the following requirements and those listed under section K, except where indicated otherwise.)
1	AUDITED FINANCIAL STATEMENTS A copy of the latest audited financial statements must be included in the application. Category B applications MUST submit their latest audited financial statements. Statements signed off by the treasurer, chairperson or other delegated party will not be accepted.
2	THREE YEAR BUSINESS PLAN See the requirements for the business plan as listed under section K as guideline. NOTE: Category B applications MUST provide a clear proposal for a period of three years. Each year must be indicated separately and be costed per annum indicating all expenditure against the projected measurable outcomes. Outcomes must be listed to how they will be reported on and measured on a monthly basis.
M	FORMAT FOR FEEDBACK REPORT
1	Narrative report on the project including numbers reached, outcomes reached, evaluation of the project indicating successes and failures/lessons learned.
2	Pictures of the project/program.
3	Financial report on expenditure regarding previous donation separate from the annual financial statements. (Attach proof of expenditure).
N	THE FOLLOWING SHALL APPLY:
1	The allocation of Grant-In-Aid will only be considered if the application document has been fully completed and signed and is accompanied by the required and supporting documentation referred to therein.
2	An applicant who has been registered as a NPC, NGO, NPO or PBO with the necessary proof thereof, submitted together with this application.
3	Applicants must in their submission clearly indicate/specify and motivate what the funds will be utilized for.
4	The Grant-In-Aid must be exclusively utilized for the purpose defined and the successful applicant must submit the necessary undertaking to this effect.
5	Applicants must in their submission satisfy the Council of their ability to execute the project successfully.
6	Organisations who have already received financial or other assistance from the Council during the previous financial year MUST specify same in their application.
7	No funding will be considered for political groupings, ratepayers organisations or for religious purposes..
8	No funding will be considered where only an individual will benefit or where a member of Council or an official of Stellenbosch Municipality will receive any financial or other gain.
9	Projects outside the boundaries of the Council will not be considered.
10	Expenditure that will not be funded includes: travel costs (unless it is for the transport of beneficiaries), subsistence, accommodation, food (unless intended for the beneficiaries) or entertainment expenses of any kind, staff salaries including bonuses, bursaries and payments in lieu of rates or other municipal charges.
11	Subsequent requests from the applicants to cover overspending on projects will not be considered.
12	Successful applicants must at all times comply with the provisions of Section 67(1) of the Municipal Finance Management Act no. 56 of 2003 which inter alia stipulates that the organization or body has to:-
	❖ Enter into and comply with a Memorandum of Agreement with the Municipality as well as with all reporting financial management and auditing requirements as may be contained in such an agreement. This memorandum of agreement will bind the successful applicant to deliver on what the application speaks to, but also to commit to become involved with municipal programs of the community where it functions. The Memorandum of Agreement will be made available to successful applicants for completion.
	❖ Report at least once a year on the actual expenditure of the amount allocated to it. Should monthly allocations be made, monthly reports will be required.
13	The Council reserves the right not to give a Grant-In-Aid to any organization applying for grants. Having been awarded a grant previously does not give an applicant the right to receive a grant again.
14	Funding will not be considered where a project or organization is already receiving funds from Council in terms of Council's functions. Applicants are required to disclose other sources of funding, failing which such applicant will be disqualified.
15	Funding will not be considered where in Council's opinion, an organization received sufficient funds from other sources to sustain its activities or the project applied for. For this purpose, organisations must submit financial statements and budget for the ensuing financial year.
16	Organisations having received funding from Stellenbosch Municipality during the previous financial year, are required to attach to any new application, a copy of the financial statements relating to the year in which the funding was received from Council, as required in terms of Section 17 of the Non-profit Organisation Act, 1997 and Section 67(1) of the Municipal Finance Management Act, 2003 (MFMA).
17	Funding will not be considered where expenses have already been incurred on a project by the applicant. (The Council's Grant-In-Aid Policy must be consulted for the sake of completeness).

O DECLARATION OF INTEREST:

The beneficiary declares that the following municipal employees and/or councillors have a vested interest in the business of the beneficiary. However, they do not benefit directly from this donation and were not part of the decision making process in the allocation of the donations:

Name & Surname:

Designation:

Name & Surname:

Designation:

P UNDERTAKING:

I/We hereby verify that the information provided in this application is true and correct and that the conditions applicable to the allocation of a Grant-in-Aid as set out above and in the GIA Policy have been read and is understood and will be complied with.

I/We also declare that the organization implements effective, efficient and transparent financial management and internal control mechanisms to guard against fraud, theft and financial mismanagement and has in the past complied with requirements for similar transfer(s) of funds.

Thus completed and signed at Stellenbosch on this ____ day of _____
20 ____ .

Chairperson/Authorised Representative

Secretary/Duly Authorised Signatory

PLEASE TAKE NOTE:

(Completed application forms, together with all the required supporting documentation must be posted to):

**The Director: Community and Protection
Services
P O Box 17
Stellenbosch
7599**

Or hand delivered to:

**The Manager: Community Development
21 Simonsberg Road
Stellenbosch
7600**

The submission of applications closes at 13H00 on the closing date as per the advertisement.



STELLENBOSCH MUNICIPALITY GRANT IN AID FEEDBACK REPORT

FOR FUNDING RECEIVED FOR THE PERIOD:

20____ / 20____

ORGANISATION NAME _____

TOTAL AMOUNT AWARDED

R

DATE OF RECEIPT

WAS THE MONEY USED FOR THE REASON STATED IN APPLICATION

YES

NO

please tick box

If NO please provide the reasons below and attach proof of permission to deviate:

Please describe how the Grant funding was used by your organisation AND indicate the number of WC024 beneficiaries and the benefit gained by the community/beneficiaries.

[illegible]

PROOF OF EXPENDITURE LIST

[illegible]

TOTAL EXPENSES

R

	PRINT NAME	SIGNATURE	DATE
COMPILED BY TREASURER			
APPROVED BY CHAIRPERSON			

- ATTACH COPIES OF PROOF OF ALL EXPENDITURE LISTED ABOVE
- ATTACH COPIES OF PICTURES DEPICTING THE ITEMS/ACTIVITIES FOR WHICH FUNDING WAS USED



STELLENBOSCH

STELLEN BOSCH • PN I E L • FR ANSC HHOE K

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

MEMORANDUM OF AGREEMENT

Entered into and between

STELLENBOSCH MUNICIPALITY

(hereafter called the "**MUNICIPALITY**")

Herein represented by **Geraldine Mettler**, in her capacity as **Municipal Manager**, being duly authorised

and

(hereafter called the "**BENEFICIARY**")

Herein represented by _____ in his/her capacity as _____,
being duly authorised.

WHEREAS Section 67(1) of the Local Government: Municipal Finance Management Act, Act 56 of 2003 (MFMA) oblige the Accounting Officer of a **MUNICIPALITY** to satisfy himself that, before transferring funds of the **MUNICIPALITY** to an organisation or body outside any sphere of government otherwise than in compliance with a commercial or other business transaction, that such organisation or body:-

- (a) has the capacity and has agreed-
 - (i) to comply with any agreement with the **MUNICIPALITY**;
 - (ii) for the period of the agreement to comply with all reporting, financial management and auditing requirements as may be stipulated in the agreement;
 - (iii) to report at least monthly (Cat B) to the Accounting Officer on actual expenditure against such transfer (whereshould transfers beare done on a monthly basis); and

- (b) implements effective, efficient and transparent financial management and internal control systems to guard against fraud, theft and financial mismanagement; and
- (c) has in respect of previous similar transfers complied with all the requirements as set out above; and
- (d) give permission to site visits done by the **MUNICIPALITY**.

WHEREAS the **MUNICIPALITY** has approved a Grants-in-Aid Policy, in terms whereof applications are considered;

WHEREAS the **BENEFICIARY** has applied for a grant-in-aid as per the official grant-in-aid application form; and

WHEREAS the **MUNICIPALITY** has approved such application, subject to certain conditions;

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. TRANSFER OF FUNDS

1.1 The **MUNICIPALITY** hereby undertakes to transfer an all-inclusive amount of

R..... (.....), being a donation for the period **01 July 20...** to **30 June 20...** to the **BENEFICIARY**.

1.2 Bank Account details: (The following are confirmed through a correctly completed Creditors Control Form.)

Account number	:	_____
Name of financial institution	:	_____
Name of account holder	:	_____
Branch code	:	_____
Type of account	:	_____

1.3 The all-inclusive amount will be transferred in equal amounts on the following dates (if applicable):

2. OBLIGATIONS OF BENEFICIARY

- 2.1 The **BENEFICIARY** must acknowledge in writing to the Municipal Manager that the amount(s) was(were) received in its bank account.
- 2.2 The **BENEFICIARY** hereby certifies that the money will be utilised in accordance with the role of the organisation or society, to the benefit of the community and in accordance with the project(s) / programme(s) as indicated in the application form.
- 2.3 The **BENEFICIARY** undertakes to regularly report on a monthly basis (Cat B) to the Municipal Manager regarding the activities conducted, actual expenditure against such transferred funds, as well as the number of people benefiting from the activities should monthly payments be made. If not, an annual report compliant with the reporting requirements will be submitted.

3. SPECIFIC CONDITIONS

- 3.1 The parties specifically agree on the following:

That the organization will commit to active involvement in any programme run by the municipality in the area of operation of the organization when such a programme is active in the community.

Other conditions:

4. DECLARATION OF INTEREST

The beneficiary declares that the following municipal employees and/or councillors have a vested interest in the business of the beneficiary. However, they do not benefit directly from this donation and were not part of the decision making process in the allocation of the donations: (Name and designation)

5. ACQUISITION OF ASSETS

- 5.1 Should the **BENEFICIARY** wish to acquire any moveable or immovable assets with the money donated in terms of this Agreement, the **BENEFICIARY** hereby undertakes to:-
- 5.1.1 adhere to the principles as per the **MUNICIPALITY'S** Supply Chain Management Policy, and
- 5.1.2 take all reasonable steps to ensure that such assets are maintained and that a system of internal control of such assets is in place.

6. RIGHTS OF THE MUNICIPALITY

- 6.1 The **MUNICIPALITY** shall be entitled, from time to time, to verify the existence and to inspect the activities of the **BENEFICIARY**, having regards for its right to privacy as entrenched in terms of the Constitution of the Republic of South Africa.
- 6.2 The **MUNICIPALITY** shall further be entitled to peruse the budgets and any progress reports related to the project / programme as per this Agreement.

7. FAILURE TO COMPLY

- 7.1 Failure by the **BENEFICIARY** to comply with the obligations as set out in Clause 2 of this Agreement, may lead to the cancellation of this Agreement, in which case the **MUNICIPALITY** may demand that the organisation pays back any unspent funds as per this Agreement. The **MUNICIPALITY** may even, depending on the circumstances leading to the non-compliance by the **BENEFICIARY**, demand that the organisation pays back the full amount paid to the **BENEFICIARY**. Failure to comply may result in not considering applications for grants from the **BENEFICIARY** for a period of 5 years.

8. INDEMNIFICATION

- 8.1 The **BENEFICIARY** hereby acknowledges that it receives the grant voluntarily and that it shall keep the **MUNICIPALITY** indemnified at all times against any loss, cost, damage, injury or liability suffered by the **MUNICIPALITY** resulting from any action, proceeding or claim made by any person (including themselves) against the **MUNICIPALITY** caused directly or indirectly by the use/spending of the grant.

9. DISPUTE RESOLUTION

- 9.1 Any dispute arising from this Agreement shall be mediated between the Parties by a mutually agreed upon and suitably skilled mediator. Should the mediator be unsuccessful and the Parties fail to reach agreement, the dispute may be referred by the aggrieved Party to the arbitration of a single arbitrator, to be agreed upon between the Parties, or failing agreement, to be nominated on the application of any Party, by the President for the time being of the South African Association of Arbitrators. The decision of the single arbitrator shall be final and binding on the Parties.

10. NOTICES AND DOMICILIA

- 10.1 The parties choose as their *domicilia citandi et executandi* their respective addresses as set out in this clause for all purposes arising out of or in connection with the agreement at which addresses all processes and notices arising out of or in connection with this Agreement, its breach or termination, may validly be served upon or delivered to the Parties.

- 10.2 For purposes of this Agreement the Parties' respective addresses shall be:

10.2.1 The **MUNICIPALITY**:

Town House
Plein Street
Stellenbosch
7600

10.2.2 The **BENEFICIARY**:

or at such other address of which the Party concerned may notify the other(s) in writing provided that no street address mentioned in this sub-clause shall be changed to a post office box or poste restante.

10.3 Any notice given in terms of this Agreement shall be in writing and shall-

10.3.1 if delivered by hand be deemed to have been duly received by the addressee on the date of delivery;

10.3.2 if posted by prepaid registered post be deemed to have been received by the addressee on the 8th (eighth) day following the date of such posting;

10.3.3 if transmitted by facsimile/ electronic mail be deemed to have been received by the addressee on the day following the date of dispatch;

10.4 Notwithstanding anything to the contrary contained or implied in this Agreement, a written notice or communication actually received by one of the Parties from another, including by way of facsimile transmission/ electronic mail, shall be adequate written notice or communication to such party.

11. ENTIRE AGREEMENT

This Agreement, including the **Grant-in-Aid policy and application form**, reflects the entire Agreement between the Parties and no variation, amendment or addendum shall be of any force and effect between the Parties unless contained in writing, signed and agreed on by both Parties.

Signed at Stellenbosch on this _____ day of _____ 20....

.....
for the **MUNICIPALITY**

WITNESS: 1.
2.

Signed at Stellenbosch on this _____ day of _____ 20....

.....
for the **BENEFICIARY**

WITNESS: 1.
2.

ANNEXURE B

MINUTES COMMUNITY DEVELOPMENT COMMITTEE MEETING 2024-10-03

5.2	DELEGATED MATTERS
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5.2.5	GRANT IN AID POLICY REVIEW
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Collaborator No: 762712

IDP KPA Ref No: Dignified Living: Municipal Focus Area 21

Meeting Date: 03 October 2024

File Plan: 8/1/4/2/3

1. SUBJECT: GRANT IN AID POLICY REVIEW**2. PURPOSE**

To obtain council approval for the reviewed Grant in Aid Policy.

3. DELEGATED AUTHORITY

For approval by Council.

4. EXECUTIVE SUMMARY

The Grant in Aid Policy aims to provide a framework for Grant-in-Aid to non-governmental organisations (NGOs), community-based organisations (CBOs), non-profit organisations (NPOs) or non-profit companies (NPC), Public Benefit Organisations (PBO's) in so far as to alleviate the burden on municipal cemeteries and bodies that are used by government as an agency to serve the poor, marginalised or otherwise vulnerable as envisaged by Sections 17 and 67 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).

MFMA and audit requirements are strict in terms of mechanisms to ensure sound governance and financial practices are applied when donating public funds. Only 30 organisations complied with the requirements and the Department reviewed the policy to determine where changes can make it easier for organisations to comply whilst staying within the margins provided by the MFMA.

COMMUNITY DEVELOPMENT COMMITTEE MEETING: 2024-10-03: ITEM 5.2.5**RESOLVED**

that the Grant in Aid Policy Review is supported to serve to Mayco before going to Council meeting.

10.9.2	FEEDBACK RECEIVED FROM TWO 2021-2022 GRANT IN AID (GIA) RECIPIENTS INDICATING CONTRAVENTIONS OF THE APPROVED GIA POLICY AND SIGNED MOA'S
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Collaborator No: 775728

IDP KPA Ref No: Dignified Living

Meeting Date: 21 November 2024 and 27 November 2024

1. SUBJECT: FEEDBACK RECEIVED FROM TWO 2021-2022 GRANT IN AID (GIA) RECIPIENTS INDICATING CONTRAVENTIONS OF THE APPROVED GIA POLICY AND SIGNED MOA'S

2. PURPOSE

To consider and discuss the feedback received in response to the communication sent to Grant in Aid recipients resulting from the Stellenbosch Council Meeting on 23 November 2022.

3. DELEGATED AUTHORITY

GiA donations are approved by council as part of the budget documents.

4. EXECUTIVE SUMMARY

Three grant receiving organisations were found to be in contravention of the Grant in Aid policy and signed MOA as discovered from their feedback reports. The discovery was documented and served at the Grants Committee on 15-08-2022 where it was supported and again on 14-11-2022 where the committee recommended that the decision relating to Smart Mission Entertainment and Ubuntu Hiking to be barred from participating in the Grant in Aid Programme stands and that more information must be requested from Franschhoek Rugby Club. On 23-11-2022 the item served at the Stellenbosch Council meeting where the recommendations were upheld and the Department was mandated to communicate the results of the Council decision to the applicable organisations. The circulated communication to the organisations is attached as **ANNEXURE 1-3**. Written responses were received from Franschhoek Rugby Club and Ubuntu Hiking.

At the Grants Committee meeting of 23-11-2023 it was recommended that the item be discussed with the Portfolio Councillor and Executive Mayor. On 28/11/2023 the item was discussed with the MMC, Cllr X Kalipa who in turn discussed the item with the Executive Mayor. Both the MMC and the Executive Mayor acknowledged the item without additional comment by signing the route form (**ANNEXURE 15**).

At the Grants Committee meeting of 30-01-2024 the recommendations were approved for submission to the Mayoral Committee. (**ANNEXURE 16**) The Executive Mayoral Committee resolved on 20-03-2024 (**ANNEXURE 17**) that the item is withdrawn and referred back for refinement and will be considered after the new policy was approved.

The new Grant in Aid Policy was approved on 21-02-2024 (**ANNEXURE 18**).

5. RECOMMENDATIONS

- (a) that the communication sent to all three applicants, and the written responses received from Ubuntu Hiking and Franschhoek Rugby Club, be noted;
- (b) that Ubuntu Hiking be instructed to pay back the amount of R 1 481.00, and be barred from participating in the Grant in Aid Donation Programme for a period of five years (2022-2023 to 2027-2028) as per the stipulations of the Grant in Aid Policy paragraph 8.5;

- (c) that the Franschhoek Rugby Club be instructed to pay back the amount of R 40 000,00, and be barred from participating in the Grant in Aid Donation Programme for a period of five years (2022-2023 to 2027-2028) as per the stipulations of the Grant in Aid policy paragraph 8.5; and,
- (d) that these two organisations be informed of the decision.

6. DISCUSSION / CONTENTS

6.1 Background

The GiA Policy (**ANNEXURE 4**) clearly states the following:

Paragraph 6.15 "Funding of projects and to organisations shall exclude travel costs, subsistence, accommodation, food or entertainment expenses of any kind, staff salaries, bursaries, payments in lieu of rates or other municipal charges except for where the transport and nutrition is intended for beneficiaries/participants in the projects in question. The Municipality may also exercise their discretion to allow funding to extend to the above costs on a needs basis for the organisation or body clearly motivated for in the application."

1 Section 8: OBLIGATIONS OF THE APPLICANT

- 8.1. *The head of the organisation or body must acknowledge in writing to the Municipal Manager that the money was received in its bank account and that the amount is/will be utilized to the benefit and in accordance with the role of the organisation or body in society. The funds should be used as outlined in the application form.*
- 8.2. *The organisation or body shall regularly report, if and when required but at least once a year, to the Municipal Manager regarding the activities conducted, the ward within which activities are conducted, as well as the number of people benefiting from the activities.*
- 8.3. *If funding is required for a specific project, a brief description of the project and what it aims to achieve, as well as the detailed budget for and duration of the project.*
- 8.4. *The applicant must attend a compulsory workshop on the Grant-in-Aid policy and application procedure prior to submission of the application.*
- 8.5. *If successful with the application, the applicant must spend funds according to the approved Grant-in-Aid funding request. Should the need change over the funding period, written consent needs to be obtained from the municipality prior to spending the funds on alternative needs. Failure to spend funding on approved projects can result in the applicant being required to return the funding and/or the applicant being excluded from future applications for a period of 5 years.*

Further to the above, the Memorandum of Agreement (MOA) with the municipality and signed by the applicants prior to the transfer of funds stipulates the following:

WHEREAS Section 67(1) of the Local Government: Municipal Finance Management Act, Act 56 of 2003 (MFMA) oblige the Accounting Officer of a **MUNICIPALITY** to satisfy himself that, before transferring funds of the **MUNICIPALITY** to an organisation or body outside any sphere of government otherwise than in compliance with a commercial or other business transaction, that such organisation or body: -

-
- (a) *has the capacity and has agreed-*
- (i) *to comply with any agreement with the **MUNICIPALITY**;*
- (ii) *for the period of the agreement to comply with all reporting, financial management and auditing requirements as may be stipulated in the agreement; and*
- (b) *implements effective, efficient, and transparent financial management and internal control systems to guard against fraud, theft and financial mismanagement; and*
- (c) *has in respect of previous similar transfers complied with all the requirements as set out above; and*

6.2 Discussion

Ubuntu Hiking:

Feedback received (12-12-2022) attached as **ANNEXURE 5** can be summarized as follow:

1. The organization holds the opinion that the expense was approved as part of their application under "Volunteers and Board Meetings" to the value of R 2 000,00. The purpose of the expense was listed as "Materials, Refreshments and Transport".

The referred to line item in the application was approved on the premise that:

- Expenditure relating to volunteers is permissible, but expenses to board meetings is not.
- Similarly, expenses towards materials is permissible, but expenditure relating to refreshments and transport is only permissible as it relates to the beneficiaries/participants of the programme and not to board members.

Paragraph 6.15 of the GiA Policy is clear on "Funding of projects and to organisations shall exclude travel costs, subsistence, accommodation, food or entertainment expenses of any kind... except for where the transport and nutrition is intended for beneficiaries/participants in the projects in question."

As the applicant signed the MOA with the municipality stipulating adherence to the policy, the department was of the opinion that the applicant was fully informed of the stipulations relating to expenditure on food and entertainment.

- 6 In the response letter, the applicant indicated that they were of the opinion that a meeting for the board members at Bossa Restaurant was in order as they went through a hard and challenging time during Covid lockdown. They indicate that they now understand it to be wrong and that the expense should have been for the board members own expense.
3. Ubuntu Hiking apologised for what they indicate was a misunderstanding and offers to pay back the amount of R 1 481,00 used for the board meeting and Bossa Restaurant.
4. Ubuntu Hiking further request that Stellenbosch Council consider to rescind the decision to exclude Ubuntu Hiking from applying for Grant in Aid for a period of five years as they have complied with GiA requirements with all previous applications and indicate that the expenditure on entertainment was a misunderstanding.

Opting to recuperate the funds can be considered as an outcome as it is compliant with the Grant in Aid Policy (paragraph 8.5). Rescinding the decision to exclude Ubuntu Hiking from applying for a period of five years can be considered keeping in mind the provisions of the **MFMA 56 of 2003 section 67(2)**. *See Legal implications paragraph 6.4.*

Franschhoek Rugby Club

Background: During initial assessments of the funding feedback reports, it was found that the club did not spend the funds in line with the application. Although the club indicated that they submitted a general application, no overall budget was included for a general application as prescribed by the GiA Policy. Due to this, the application was not approved as a general application. The club did however, include a specific list of items with pictures and quotations for rugby equipment (balls, jerseys, practice equipment and socks). On these grounds, the application was approved as a specific application. The Grant in Aid Policy provides for deviations from the approved application content, but clearly states that permission for such deviation must be requested from the municipality prior to spending the funds on alternative needs.

For clarity the below table depict the detailed items for which the GiA funding to Franschhoek Rugby Club was approved as per their application attached as **(ANNEXURE 19)** vs the items on which the funding was spent as per the feedback report **(ANNEXURE 20)** received.

Funding Proposal (Request)	Expenditure of funds (Feedback Reports)
<ol style="list-style-type: none"> 1. Transport to the value of R12 000 and 2. Sport equipment to the value of R 28 000. <ol style="list-style-type: none"> a. Headstart Soccer Ball Bag b. Marking cones (Flat) c. Marking cones (Traffic) d. Training bibs e. Ball pump f. Agility ladder g. Hurdles h. Tackle bag i. Contact Shield j. Rugby balls k. Training agility poles l. Gilbert rugby ball 	<ol style="list-style-type: none"> 2. Frame for deceased player (R150) 3. Flowers and Sympathy card for deceased player (R137.49) 4. Physio Therapist - outstanding account (R 920) 5. Accountant - outstanding account (R5 000) 6. Medic – outstanding account (R 2 500) 7. Referees (R 800) 8. Coke (R 5 470) 9. Shop Shop (Cooldrink, chips, chocolates, cleaning materials) (R 1 400.20) 10. Float and Ad Hoc ? (R 2 500) 11. Accountant – outstanding account (R 2 500) 12. Rolls and Wors (R 1 985.86) 13. Medic (R 900) 14. After Function Food (R300) 15. Referees (R 1 600) 16. Coke (R 2 447) 17. Shop Shop (Chips and Cooldrink) (R 976.20) 18. Wors and Rolls (R 804.99) 19. Samsung Tablet (R 2 988) 20. Engen Fuel (R 300) – to Macro to purchase items 20 and 21. 21. 2 Way Radio (R 1 872.80) 22. Projector and Mini Video Camera (R4 057)

As resolved by Council in November 2022, the communication to Franschhoek Rugby Club requested the following further information and documents:

1. A full set of Financial Statements
2. A list of all funding sources and expenditure
3. Detail on The Tax Shop explaining who they are and what their relation is to the organization.
4. An asset register for the equipment procured.
5. More detail for the expenditure line times labelled "Municipal Fund Transactions for the period 1 August 2021 to 31 August 2022".

The following was received from Franschhoek Rugby Club on 13-01-2023:

1. A cover letter (ANNEXURE 6) confirming the content of the response and stating that the Franschhoek Rugby Club has suffered reputational damage resulting from an erroneous article in the Franschhoek Tattler of January 2023 indicating that the club has already been blacklisted by Stellenbosch Municipality. This article caused material damage to the club and they request leniency in the matter and that any future decisions by the Stellenbosch Municipal Council be deferred to afford an opportunity to the club to reflect a clean audit.

Regarding the request for Stellenbosch Municipality Council to defer any further decisions note the list of access to information and opportunities to state their case to date:

- (i) Franschhoek Rugby Club attended a compulsory clarification meeting (03-11-2020) where the policy, application process and feedback requirements for the 2021/22 funding cycle were explained to the club representative.
- (ii) The club received a Grant in Aid donation of R 40 000,00 on 6 August 2021. Prior to receiving the funds, an agreement was signed (**ANNEXURE 7**) where the organisation committed to compliance with the policy and agreement requirements.
- (iii) In December 2021 with a subsequent application, the club indicated that they were not yet in a position to provide feedback as they were unable to spend the funds due to Covid. They, however, committed to provide feedback by the end of March 2022. This communication did not include a request to change what the grant can be spent on.
- (iv) Feedback was received on 26/04/2022 indicating that the club was unable to play games due to the pandemic and that they used the funds to pay outstanding accounts, referee fees and stock bought for their shop to use the proceeds to feed their players after the game. They further indicated that they were still waiting on a quote to buy ties for the players with the remaining funds.

The following are matters of concern relating to the feedback received on 26/04/2023:

No pictures were provided.

No narrative report was submitted.

Proof of expenditure was not submitted for all listed expenditure in the club ledger labelled "Municipal Fund Transactions 1 August 2021 to 31 July 2022". The ledger contained the following notes of concern:

- Not all supporting documents are proof of expenditure
- Discrepancy between a cash withdrawal and cost of item as per the electronic order.
- Payment for expenditure already incurred.
- Electronic Payment to a creditor for an amount larger than the receipt.
- Expenditure on the ledger for which no supporting documents were submitted.

Total expenditure according to ledger: R 39 609.54

Total expenditure according to documents submitted (inclusive of all documents):
R 34 624.54

- (v) Further feedback on funding was received on 23/08/2022 inclusive of expenditure for a two way radio and video camera. The stated evidence (photo's and proof of payment) was not included. The accompanying list of transactions (Municipality Fund Transactions 1 August 2021 to 31 August 2022 indicated the additional expenditure on fuel and equipment. Again the funds were spent on items not included in the original application without obtaining prior approval.
- (vi) In the unsigned letter dated 2022-10-25 (**ANNEXURE 8**) addressed to the Municipal Manager, Franschhoek Rugby Club acknowledge receipt of a notice of the Council discussion in respect of this matter. They proceed to express the following:
- The club has experienced significant financial challenges since 2022; and were unable to consult an attorney on this matter as the time to apprise the attorney of the full details was insufficient.
 - That the club regret the perception that the GiA funds were misused and wishes to resolve the matter without incurring a sanction
 - That the club made the application for general use and did not note specific prohibitions in the Memorandum of Agreement (MOA) with the Municipality.
 - That the club is willing to repay these funds to the Municipality as a gesture of good faith to settle the matter amicably; and
 - That the club wish to avoid a lengthy process of appeal and request an extension of one week for the submission of a representation – in which time they will collate documentation and take advice on the matter.

This brings the number of opportunities for Franschhoek Rugby Club to access information and communicate with the municipality on the requirements of the Grant in Aid Policy and feedback to a total of 7 of which none was used to request for a change in the business plan.

2. Financial Statements for the period ending December 2021 dated 21 April 2022. (**ANNEXURE 9**) was received. **A disjuncture relating to the reporting period is noted between the accountant confirmation letter and the actual AFS submitted.** It must be noted that the AFS provided are not audited and that the appointed accountant did not verify the accuracy of completeness of the information provided by the club.

A high-level review of the AFS was completed by the municipal AFS Unit to which certain concerns were noted. As the AFS are unaudited the unit is not in a position to express an accounting opinion. Franschhoek Rugby Club further complied with a request for a full set of bank statements from which the municipal AFS unit can only note the following:

- (a) The financial statements were prepared on the historical cost basis. It is not clear if this method is based on an accrual basis of accounting or on a cash basis? An assumption was made that this is an accrual basis as the balance sheet indicates that there are accounts payable?
- (b) There is also no prescribed basis of preparation according to accounting standards that are mentioned in the policy, hence multiple assumptions must be deduced.
- (c) The financial statements have not been audited, hence we cannot place reliance on the figures provided in the AFS so assumptions will be prevalent throughout the analysis.
- (d) We have noted that there is no property, plant and equipment disclosed due to all assets being expensed in the year it was purchased (tablet etc). The useful life of these assets have been set at 1 year, which may be questionable? (annexure 12). The tablet was recorded in the chairman's name.

-
- (e) They have not disclosed any game income for 2021? This would imply that no games were played in this period?
 - (f) The bank charges had significantly decreased from 2020? Is this due to them transacting less?
 - (g) The club also has long outstanding debt to the accountant (over 90 days included) indicating they are struggling to pay their creditors.
 - (h) The club is also trading at a loss and seems to be in financial distress as the equity of the club shows signs that the club is not sustaining itself, i.e. its debt exceeds its asset base.
 - (i) The payables balance has increased from the prior year indicating that they have taken on further debt, however it seems to be related to funds received but not yet recognised as income. This could be due to the conditions of the funds received not being met, however this cannot be concluded in the absence of an accounting policy that speaks directly to this.
 - (j) The club has generated more funds in income in this year in comparison to the prior year (mainly donations) even though no game income was generated in the current year. With the increase in income from the prior year, the club still traded at a loss.
 - (k) The major contributors to the clubs current poor financial situation is that they have purchased new equipment and apparel however, there is no return on this investment as no game income was recognised.
 - (l) The club also spent significant funding on covid-19 compliance which was not prevalent in the prior year 2020.
 - (m) The profit and loss for 2022 has been provided (annexure 10) which shows signs of improvement to the financial status on the club, and showing it is more profitable as opposed to the 2021 financial year.
3. A list of funding sources and expenditure for the period August 2021 to July 2022. **(ANNEXURE 10):**
- The list covers the period of the Grant in Aid funding under discussion and not the financial year of the club. It reflects the donation income received from the municipality at R 39 609.54 whereas the amount donated was R 40 000.00. It further indicates gate fees to the amount of R 110 806.00 where they previously indicated that they were not in a position to spend the funds according to the application as they did not play any games.
4. A letter from The Tax Shop **(ANNEXURE 11)**
The letter received indicates that the Tax Shop provides an accounting function to the Franschhoek Rugby Club NPC and that it is not involved in the day to day operations or management and administration.
5. An asset schedule **(ANNEXURE 12)**
The asset register provided does not include the two-way radio indicated as equipment purchased through Grant in Aid funding.
6. More detail on expenditure labelled "Municipal Fund Transactions" 1 July 2021 to 31 July 2022 **(ANNEXURE 13 and 14).**
More details is provided in an additional column on Annexure 13. A second set of expenditure supporting documents was included for a new ledger labelled "Municipal Fund Transactions for the period 1 August 2021 to 31 July 2022 was also provided.
- Two explanations appear to be mistakenly reflected against each other's lines and is not material.
 - Reference is made to the purchasing of the two way radio which does not reflect on the asset register.
 - Expenditure listed on 9 February 2022 as "float and adhoc" is explained to be for the tuck shop and the gate. A float cannot be deemed an expense.

Franschhoek provided feedback as was requested from them. The feedback led to further anomalies into proof of expenditure and possible payments larger than the charged amounts. Notwithstanding the above detail provided, expenditure was still spent on items not approved as part of the application without requesting permission for the changes.

Opting to recuperate the funds can be considered as an outcome as it is compliant with the Grant in Aid Policy (paragraph 8.5). Based on the opinion of the municipal AFS unit, this however does not seem to be possible due to the financial situation they are in. Rescinding the decision to exclude Franschhoek Rugby Club from applying for a period of five years can be considered keeping in mind the provisions of the **MFMA 56 of 2003 section 67(2)**. See ***Legal implications paragraph 6.4.***

Additional information for the sake of clarity.

6.3. **Financial Implications**

This report has the following financial implications.

Transfers of funds for the three organisations were approved and donated to the amount of R 40 000,00 each.

Responding to the offer of both organisations to pay back the money and thus activating paragraph 8.5 with the intent to recuperate the funds will result in the municipality receiving R 41 481.00 back.

6.4 **Legal Implications**

MFMA 56 of 2003 section 67(2) Funds transferred to organisations and bodies outside government reads as follow:

If there has been a failure by an organisation or body to comply with the requirements of subsection (1) in respect of a previous transfer, the municipality may despite subsection (1)(c) make a further transfer to that organisation or body provided that-

(a) subsection (1)(a) and (b) is complied with; and

(b) the relevant provincial treasury has approved the transfer.

The recommendations in this report comply with Council's policies.

6.5 **Staff Implications**

This report has no staff implications to the Municipality.

6.6 **Previous / Relevant Resolutions:**

43RD COUNCIL MEETING: 2021-05-26: ITEM 8.3

RESOLVED (majority vote)

- (a) that the High-Level Budget Summary, as set out in **APPENDIX 1 – PART 1 – SECTION C**; be approved;
- (b) that the Annual Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDIX 1 – PART 1 – SECTION D**, be approved;
- (c) that the proposed Grants-In-Aid allocations as set out in **APPENDIX 1 – PART 2 – SECTION J**, be approved;

8TH COUNCIL MEETING: 2022-10-26: ITEM 13.1

The Speaker RULED that this matter be withdrawn.

9TH COUNCIL MEETING: 2022-11-23: ITEM 13.3**RESOLVED** (majority vote)

- (a) that the Grants Committee stands by the decision for Ubuntu Hiking and Smart Mission Entertainment; and
- (b) that in terms of the Franschhoek Rugby Club, the Committee requires additional information such as:
 - a full set of Financial Statements; and
 - all funding sources and expenditure, for consideration; and
- (c) that Council mandates the department to inform the three organisations of the decision.

EXECUTIVE MAYORAL COMMITTEE: 2024-03-20: ITEM 7.9.1**RESOLVED**

that the item is withdrawn and referred back for refinement and will be considered after the new policy was approved.

20TH COUNCIL MEETING: 2024-02-21: ITEM 11.9.1**RESOLVED** (majority vote with 1 abstention)

that the revised Grant in Aid Policy be adopted and approved by Council with the amendment of paragraph 8.5 on page 12 of the Grants in Aid Policy to read "a period of up to 5 (five) years.

EXECUTIVE MAYORAL COMMITTEE: 2024-09-26: ITEM 7.11.1**RESOLVED**

that this item be referred back to the Administration for further discussions.

6.7 Risk Implications

The report contains risk to the reputation of the municipality in that the decision taken by council will determine the perception about Stellenbosch Municipality's seriousness re addressing non-compliance with policies and the need to address possible corruption/fraudulent behaviour.

6.8 Comments from Senior Management:**6.8.1 Director: Protection and Community Services:**

Agree with the recommendations.

6.8.2 Chief Financial Officer:

Agree with the recommendations

6.8.3 Municipal Manager:

Agree with the recommendations

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.9.2

- (a) that the communication sent to all three applicants, and the written responses received from Ubuntu Hiking and Franschhoek Rugby Club, be noted;
- (b) that Ubuntu Hiking be instructed to pay back the amount of R 1 481.00;
- (c) that Council consider to change the period to be barred from participating in the Grant in Aid Donation Programme for a period of 12 months despite the stipulations of the Grant in Aid Policy paragraph 8.5;
- (d) that the Franschhoek Rugby Club be instructed to pay back the amount of R 40 000,00;
- (e) that Council consider to change the period to be barred from participating in the Grant in Aid Donation Programme for a period of 12 months despite the stipulations of the Grant in Aid Policy paragraph 8.5; and
- (f) that these two Organisations be informed of the decision.

ANNEXURES

- Annexure 1: Council Resolution Communicated to Ubuntu Hiking
- Annexure 2: Council Resolution Communicated to Franschhoek Rugby Club
- Annexure 3: Council Resolution communicated to Smart Mission Entertainment
- Annexure 4: Approved Grant in Aid Policy
- Annexure 5: Feedback received from Ubuntu Hiking dated 12-12-2022
- Annexure 6: Franschhoek Rugby Club Cover Letter dated 13-01-2023
- Annexure 7: Franschhoek Rugby Club Signed GiA MOA
- Annexure 8: Franschhoek Rugby Club letter dated 25-10-2022
- Annexure 9: Franschhoek Rugby Club AFS ending December 2021
- Annexure 10: Franschhoek Rugby Club List of Funding Sources
- Annexure 11: Franschhoek Rugby Club Letter from Tax Shop
- Annexure 12: Franschhoek Rugby Club Schedule of Assets
- Annexure 13: Requested details labelled Municipal Fund Transactions
- Annexure 14: Requested details labelled Municipal Fund Transactions
- Annexure 15: Route Form signed by MMC X Kalipa and Executive Mayor van Deventer
- Annexure 16: Grants Committee Meeting 30-01-2024 minutes
- Annexure 17: Mayoral Committee Meeting 20-03-2024 minutes
- Annexure 18: 20th Council Meeting 21-02-2024 minutes
- Annexure 19: Franschhoek Rugby 21_22 Approved GiA Proposal
- Annexure 20: Franschhoek Rugby 21_22 Feedback Report

FOR FURTHER DETAILS CONTACT:

NAME	Michelle Aalbers
POSITION	Manager Community Development
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	8408
E-MAIL ADDRESS	Michelle.aalbers@ Stellenbosch.gov.za
REPORT DATE	02-10-2024

ANNEXURE 1



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Ref: Council 23-11-2022/13.3

07-12-2022

The Programme Coordinator
Ubuntu Hiking
25 Rolinda Street
Jamestown
Stellenbosch

Dear Mr. Clint September

Grant in Aid: Feedback report received for the funding period: 2021-2022

In relation to the feedback report received from Ubuntu Hiking for the Grant in Aid Donation received for the 2021/2022 financial year, Stellenbosch Municipality wants to refer you to the below extracts from the Grant in Aid Policy:

Paragraph 6.15 "Funding of projects and to organisations shall exclude travel costs, subsistence, accommodation, food or entertainment expenses of any kind, staff salaries, bursaries, payments in lieu of rates or other municipal charges except for where the transport and nutrition is intended for beneficiaries/participants in the projects in question. The Municipality may also exercise their discretion to allow funding to extend to the above costs on a needs basis for the organisation or body clearly motivated for in the application."

Section 8: OBLIGATIONS OF THE APPLICANT

8.5. If successful with the application, the applicant must spend funds according to the approved Grant-in-Aid funding request. Should the need change over the funding period, written consent needs to be obtained from the municipality prior to spending the funds on alternative needs. Failure to spend funding on approved projects can result in the applicant being required to return the funding and/or the applicant being excluded from future applications for a period of 5 years.

Feedback received from your organisation included payment made for meals at Bossa Restaurant inclusive of alcoholic beverages labelled "Ubuntu Volunteers / Planning Meeting". This expense places the organisation in breach of paragraph 6.15 which activates the penalty referred to in paragraph 8.5 of the Grant in Aid Policy.

On 14 November 2022, The Stellenbosch Grants Committee resolved the following relating to the above matter:

- (a) that the Grants Committee stands by the 15-08-2022 decision of the same committee to blacklist Ubuntu Hiking in line with the Grant in Aid policy provisions; and
- (b) that Council mandates the department to inform the three organisations of the decision.

On 23 November 2022, Stellenbosch Council resolved as follow relating to the above matter:

RESOLVED (majority vote)

- (a) that the Grants Committee stands by the decision for Ubuntu Hiking; and
- (b) that Council mandates the department to inform the organisation of the decision.

This letter serve to inform Ubuntu Hiking of the above decision by Stellenbosch Municipal Council and to confirm that the organisation will be eligible again to apply for Grant in Aid funding in the 2028/2029 financial year.

Regards



M Aalbers
Manager Community Development
Stellenbosch Municipality

ANNEXURE 2



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Ref: Council 23-11-2022/13.3

07-12-2022

The Chairman
Franschhoek Rugby Club
9 Keerom Street
Groendal, Franschhoek
7690

Dear Mr. George Collins

Grant in Aid: Feedback report received for the funding period: 2021-2022

In relation to the feedback report received from Franschhoek Rugby Club for the Grant in Aid Donation received for the 2021/2022 financial year and your communication with the Municipal Manager dated 25 October 2022, Stellenbosch Municipality refers you to the below council decision dated 23 November 2022:

RESOLVED (majority vote)

- (b) that in terms of the **Franschhoek Rugby Club**, the Committee requires additional information such as:
 - a full set of Financial Statements; and
 - all funding sources and expenditure, for consideration; and
- (c) that Council mandates the department to inform the organisation of the decision.

The Department Community Development also kindly request further information to be submitted to the Grants Committee for further consideration:

- 1) Detail relating to the Tax Shop which will allow the committee to understand who and what role it plays in relation to your organisation.
- 2) Your asset register for the equipment procured indicating in whose detail was used for RICA purposes of the tablet.
- 3) More explanatory detail for the expenditure line items in the document labelled "Municipal Fund Transactions for the period 1 August 2021 to 31 August 2022" as submitted by you.

Your response is diarised for 15 January 2023.

Regards

M Aalbers
Manager Community Development

ANNEXURE 3



Ref: Council 23-11-2022/13.3

07-12-2022

Chairperson
Smart Mission Entertainment
177 Watergang
Kayamandi
Stellenbosch

Dear Mr. Siyabonga Mini

Grant in Aid: Feedback report received for the funding period: 2021-2022

In relation to the feedback report received from Smart Mission Entertainment for the Grant in Aid Donation received for the 2021/2022 financial year, Stellenbosch Municipality wants to refer you to the below extracts from the Grant in Aid Policy:

Paragraph 6.15 "Funding of projects and to organisations shall exclude travel costs, subsistence, accommodation, food or entertainment expenses of any kind, staff salaries, bursaries, payments in lieu of rates or other municipal charges except for where the transport and nutrition is intended for beneficiaries/participants in the projects in question. The Municipality may also exercise their discretion to allow funding to extend to the above costs on a needs basis for the organisation or body clearly motivated for in the application."

Section 8: OBLIGATIONS OF THE APPLICANT

8.5. If successful with the application, the applicant must spend funds according to the approved Grant-in-Aid funding request. Should the need change over the funding period, written consent needs to be obtained from the municipality prior to spending the funds on alternative needs. Failure to spend funding on approved projects can result in the applicant being required to return the funding and/or the applicant being excluded from future applications for a period of 5 years.

Feedback received contained proof of expenditure for items not approved as part of the funding application and identical invoices for different suppliers not conforming to the requirement of an invoice (no contact details of the supplier). The applicant also provided bank statements indicating the withdrawal of cash to the amount of R17 000.00 on the same date as the donation was deposited by the Municipality into the bank account along with other smaller cash withdrawals on later dates. A purchase at Sterns Jewelry shop on 12 August 2022 is also reflected on the bank statement where the balance of R 40 000 in total was reflected on 6 August 2022 indicating that it could not have been done with other funds than the municipal donation.

On 14 November 2022, The Stellenbosch Grants Committee resolved the following relating to the above matter:

- (a) that the Grants Committee stands by the 15-08-2022 decision of the same committee to blacklist Smart Mission Entertainment in line with the Grant in Aid policy provisions; and
- (b) that Council mandates the department to inform the three organisations of the decision.

On 23 November 2022, Stellenbosch Council resolved as follow relating to the above matter:
RESOLVED (majority vote)

- (a) that the Grants Committee stands by the decision for Smart Mission Entertainment; and
- (b) that Council mandates the department to inform the organisation of the decision.

This letter serve to inform Smart Mission Entertainment of the above decision by Stellenbosch Municipal Council and to confirm that the organisation will be eligible again to apply for Grant in Aid funding in the 2028/2029 financial year.

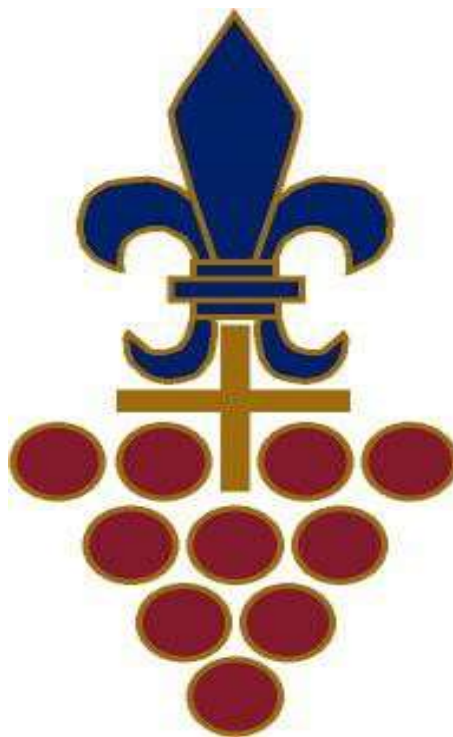
Regards



M Aalbers
Manager Community Development
Stellenbosch Municipality

ANNEXURE 4

STELLENBOSCH MUNICIPALITY



GRANT-IN-AID POLICY

2021/2022



STELLENBOSCH MUNICIPALITY

GRANT-IN-AID POLICY

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1. DEFINITIONS

“Appendix A” means the application for Grant-in-Aid, detailed more fully below, and provided for in clause 5.2.

“Appendix B” refers to the memorandum of agreement (MOA), detailed more fully below, and provided for in clause 10.

“Capacity building” Capacity building refers to a process which enables human beings to realize their potential, build self-confidence and lead lives of dignity and fulfillment. These Capacity Building programs have to align to the basket of services of the Directorate: Social Development and Early Childhood Development i.e. Early Childhood Development, Youth Development, Substance Abuse, Poverty Alleviation, Vulnerable Groups and Street People.

“Community Based Organization (CBO)” are nonprofit groups that work at a local level to improve life for residents. The focus is to build equality across society in all streams – health care, environment, quality of education, access to technology, access to spaces and information.

“Early Childhood Development (“ECD”) Facility” means any place, building or premises, including a private residence, maintained or used partly or exclusively, for the reception, protection and temporary or partial care of more than six children that shall be registered, managed and maintained in terms of the Children’s Amendment Act, 41 of 2007.

“Grant-in-aid” means a grant-in-aid or allocation, as referred to in Section 12, 17 (3) (j) (iv) of the MFMA, made by the municipality to any organisation or body referred to in Section 67(1) and to be utilised to assist the municipality in fulfilling the Constitutional mandates including social developmental and arts and culture programmes as set out therein.

“Local Agenda 21” means the international program, adopted by South Africa to put sustainable development into practice.

“Memorandum of agreement (MOA)” means the agreement entered into between the municipality and any organisation or body which receives a Grant-in-Aid in terms of this Policy and **Appendix A**.

“Non-governmental organisation (NGO)” means a non-governmental organisation (NGO) that is a legally constituted non-profit organisation that operates independently from any form of government.

“Non-profit company (NPC)” means a company whose Memorandum of Incorporation must set out at least one object of the company and each such object must be either a public benefit object or object relating to one or more cultural or social activities, or communal or group interests as required by Item 1(1) of Schedule 1 of the Companies Act, 71 of 2008.

“Non-profit organisation (NPO)” means a non-profit organisation registered in terms of Section 13 of the NPO Act, 71 of 1997, established for public purpose and which income and

property thereof is not distributable to its members or office-bearers, except as reasonable compensation for services rendered.

“Stellenbosch Environmental Management Framework (SEMF)” means legal and moral obligations of Stellenbosch Municipality as it relates to the environment, and provides a dynamic vision, goals and objectives, and spatial and strategic directives towards giving effect to such obligations.

2. PURPOSE, AIMS AND OBJECTIVES

- 2.1. This policy aims to provide a framework for Grant-in-Aid to non-governmental organisations (NGOs), community-based organisations (CBOs), non-profit organisations (NPOs) or non-profit companies (NPC) and bodies that are used by government as an agency to serve the poor, marginalised or otherwise vulnerable as envisaged by Sections 12, 17 and 67 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).
- 2.2. The purpose of the Grant-in-Aid Policy is to complement the goals, objectives, programmes and actions of the Stellenbosch Municipality's Integrated Development Plan (IDP), in order to create a sustainable, credible and caring municipality by empowering and building communities and enhancing growth and sharing through partnerships. Priority ward needs as identified through Council's IDP MUST be the guiding factor in developing these partnerships.
- 2.3. Grant-in-Aid should not duplicate services already provided for by Council or which falls within the geographical jurisdiction in which Council operates, being WC024.
- 2.4. Grant-in-Aid should improve the opportunity for Council to elicit the support of external organisations to deliver those services to communities which fall within the Council's area of responsibility in a way that allows the Stellenbosch community and town to create an enabling environment for community development.

3. LEGAL FRAMEWORK

All transfers of funds in terms of this policy shall comply with the: Constitution of the Republic of South Africa, 1996 as amended (Constitution); Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) as amended (MSA); Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA); and any other applicable legislation, regulations and policies that may govern the transfer of municipal funds and that are not in contradiction to the above.

4. RESTRICTIONS

- 4.1. The Policy applies to all transfers of grants made by the Municipality towards support of services for the poor, marginalized or otherwise vulnerable people. Individuals may not apply for Grant-in-Aid and no payment may be made under this policy to individuals. Council may however set aside a specific amount from

which the Municipal Manager, after consultation with the Executive Mayor, may, at his/her discretion, make donations to support individual, meritorious cases in order to assist and/or recognise individual excellence in whichever field. Bursaries to individuals are treated according to the Council's Bursary Policy.

- 4.2. The total expenditure on grants may not exceed 1% of the operational budget of the Municipality.
- 4.3. Grants will only be made for services rendered in the WCO24.
- 4.4. Transfers made to categories A and B
 - 4.4.1. Transfers provided for those listed in Category A below may be made to a maximum of R40 000-00 per organisation or body per annum.
 - 4.4.2. Transfers in Category B may exceed this amount where funding relates to night shelters or addresses specific ward priorities identified and specified in the IDP and upon proper motivation contained in a business plan to address said issue. Consideration for grants larger than R 40 000, 00 requires audited financial statements, schedule of estimated annual costs and a business plan as provided for in 6 below. The decision to grant an amount more than R 40 000,00 is solely at the discretion of council and subject to available funds.
- 4.5. Grant-in-Aid transfers/payments shall be restricted to deserving organisation and bodies serving, especially those working with the poor/aged/youth/disabled/women, as per the eligible categories in 6.2, provided that such organisations or bodies:
 - 4.5.1. Operate as a separate legal entity and are recognised as such by South African legislation;
 - 4.5.2. Are governed by their constitutions, have regular meetings with their membership and subscribe to sound accounting practices; and
 - 4.5.3. Are located and serve communities and individuals who are most in need within the jurisdiction of the Municipality.
- 4.6. No Grant-in-Aid may be made to any political body, rate payers association or for any religious purposes.
- 4.7. No grant will be allocated, under this policy, to organisations or bodies in cases where a member of Council, an official of Stellenbosch Municipality or close relatives of said individuals receive any financial or other gain.
- 4.8. Funds may only be transferred to an organisation or body if provision has been made for the expenditure on the budget or appropriations budget.
- 4.9. An organisation or body is only entitled to one allocation per financial year, but disbursements can be made more often.

5. PUBLIC ADVERTISEMENT

- 5.1. The advertisements must meet the following requirements:
 - 5.1.1. The Municipal Manager must, place a public advert in local newspapers distributed in the Stellenbosch Municipal area, calling for proposals.
 - 5.1.2. This advert must be placed in time to complete all relevant processes prior to the approval of the annual draft budget or any adjustment budget in order to invite public comment on the proposed donations prior to the approval of the final or adjustment budget.
 - 5.1.3. Advertisements should clearly specify the categories for which proposals are called, the closing date for applications, who the proposal should be addressed to, and where and how to obtain the relevant documentation pertaining to such applications/proposals, including the prescribed forms.
 - 5.1.4. Advertisements should also clearly reflect the Municipality's right not to make an award, as well as the fact that awards will not be made to organisations that have received funds in the previous year but have not submitted a final report on the projects or previous expenditure.
 - 5.1.5. The advertisement should also clearly state that final approval is reliant on the approval of the budget and that **no late submissions will be considered.**
- 5.2. Only applications made on the prescribed form, being **Appendix A**, may be considered.
- 5.3. Funds may not be transferred to any organisation or body that has not submitted a proposal in response to a public advertisement and after the attendance of a compulsory briefing session and that have not signed a Memorandum of Agreement with the Municipality.

6. GENERAL GUIDELINES AND CATEGORIES

6.1. General Guidelines

Funding of applications shall proceed on the basis listed below in response to an advertisement issued after the expiry of the relevant period associated with the specific category and after a compulsory workshop explaining the policy, application process and the required documentation has been attended by the applicants. Subject to the MOA provided for in clause 10, all funding is unrequited, provided there is compliance with said MOA. Funding of application in –

- 6.1.1. Category A will be considered on an annual basis ; and

- 6.1.2. Category B shall be considered on a three year basis subject to a monthly review at the discretion of the Municipality which may result in early termination for unsatisfactory and reckless expenditure.
- 6.1.3. Council in 6.1.1 and 6.1.2 reserve the right not to fund an organisation for two periods in succession and to cancel said funding in accordance with the MOA concluded.
- 6.1.4. Funding applications however will not be considered in the following instances:
 - (i) Where a project or organisation is already receiving funds from Council in terms of Council's functions. Applicants are required to disclose other sources of funding;
 - (ii) Where in Council's opinion, an organisation receives sufficient funds from other sources to sustain its activities or the project applied for. For this purpose, organisations must submit financial statements and a budget for the ensuing financial year;
 - (iii) Where only an individual will benefit;
 - (iv) For political or ratepayers organisations/groupings;
 - (v) Projects outside the boundaries of the Municipality;
 - (vi) Where expenses have already been incurred,
 - (vii) Where an applicant did not attend the compulsory clarification session as advertised, and
 - (viii) Where applications were received after the due date and time for submissions.
- 6.1.5. Funding of projects and to organisations shall exclude travel costs, subsistence, accommodation, food or entertainment expenses of any kind, staff salaries, bursaries, payments in lieu of rates or other municipal charges except for where the transport and nutrition is intended for beneficiaries/participants in the projects in question. The Municipality may also exercise their discretion to allow funding to extend to the above costs on a needs basis for the organisation or body clearly motivated for in the application.
- 6.1.6. Subsequent requests from applicants to cover overspending on projects will not be considered.

6.2. Categories Eligible for Grant-in-Aid

The following categories currently apply. Cognisance should be taken that these categories are not exhaustive. Other than the general guidelines and conditions set out above, categories now indicated may require specific criteria applicable to its projects/programmes:

Category A

6.2.1. Health

Projects/programmes include the following but are not limited to:

- (i) Public Health interventions inclusive of TB, STDs and HIV/Aids;

- (ii) Preventable lifestyle diseases e.g. drug/alcohol abuse, tobacco related illnesses; and
- (iii) Promotive and preventative services to infants, children and women.

6.2.2. Environment

Purpose: To stimulate the development of sustainable leisure, aesthetic and environmental projects within the municipal area; to increase the awareness of the environment by promoting “Greening of the City”; to promote swimming skills and water safety.

Projects/programmes include the following but are not limited to:

- (i) Voluntary rescue organisations;
- (ii) Lifesaving clubs and swimming organisations;
- (iii) Environmental groups/organisations; and
- (iv) Organisations promoting community involvement as a means of sustaining leisure, aesthetic or environmental projects.
- (v) Projects which further the Council’s aims and the strategies of SEMF (Strategic Environmental Management Framework) and including but not limited to the sustainable management of:
 - o Riverine corridors;
 - o Biodiversity;
 - o Natural and built environment;
 - o Heritage resources;
 - o Quality urban spaces;
 - o Ecological conservation areas;
 - o Urban agricultural complexes;
 - o Bioregional planning;
 - o Nature area management;
 - o Wetlands;
 - o Local Agenda 21 projects

6.2.3. Solid Waste (Cleansing)

Purpose: Waste Reduction and awareness.

Projects/programmes include the following but are not limited to:

- (i) Waste reduction and awareness;
- (ii) Educational programmes/projects addressing litter and waste handling; and
- (iii) Waste minimisation solutions.

6.2.4. Social Development

Purpose: The promotion of projects/programmes which stimulates the Stellenbosch Municipality’s Integrated Development Plan (IDP) focusing especially on the needs of the most marginalised sectors in the greater Stellenbosch as identified in the ward priorities.

Projects/programmes include the following but are not limited to:

- (i) Poverty alleviation;
- (ii) Urban renewal;
- (iii) Capacity building of communities;

- (iv) Youth development;
- (v) Women and gender development;
- (vi) Early childhood development;
- (vii) Street people programmes;
- (viii) Arts and culture programmes
- (ix) Facilitation of public participation processes; arts and culture programmes
- (x) Development of disabled persons, and
- (xi) Development of elderly people

6.2.5. Sports and Recreation

Purpose: To stimulate the development of sustainable Sport and Recreation infrastructure and programmes within the municipal area especially targeting disadvantaged communities; encourage creativity and self-reliance on the part of grassroots sport and recreation bodies or groups; to increase participation in sport and recreation programmes and activities.

Projects/programmes include the following but are not limited to:

- (i) Local sport and recreation clubs;
- (ii) School sport teams
- (iii) Local sport and recreation councils or associations
- (iv) Informal sport and recreation groups; and
- (v) Community and non-government organisations.

Category B

6.2.6. Night Shelters

Purpose: Provision of shelter for vulnerable individuals living on the street, without homes, in the need of shelter at night. Shelter is provided on a temporary basis and residency should not be provided for on a permanent basis. The Municipality aims to reduce the number of people living on the streets of Stellenbosch and as such the organisation or body's goals should align with this vision. Further the Municipality aims to reduce the socio-economic effects of poverty on the community of Stellenbosch. The organisation or body must therefore present to Council a clear business plan with a comprehensive response to the prevention, reduction, outreach and stabilisation of street people. Organisations or bodies that provide a continuum of services and that collaborate with businesses, government departments and other organisations are preferred. Street people programmes listed in Category A shall fall under this category if provision is made for overnight stay.

Projects/programmes must include the following but are not limited to:

- (i) Provision of basic services (overnight facility, shower, morning and evening meals
- (ii) Provision of social work services inclusive of referrals

- (iii) Family re-integration services
- (iv) Social support
- (v) Community work programme
- (vi) Facility maintenance (Infrastructure and operational equipment)

6.2.7. **Projects aligned to the strategic objectives of the municipality as described in the IDP**

Purpose: The promotion of projects/programmes which stimulates the Stellenbosch Municipality's Integrated Development Plan (IDP) focusing on the strategic objectives of the Municipality and identified ward priorities. The organisation must therefore present to Council not only a clear business plan detailing how they intend to address the specific issue but how they intend to partner with other organisations to achieve a unified approach to that particular challenge. Organisations or bodies that provide a continuum of services and that collaborate with businesses, government departments and other organisations are preferred.

Projects/programmes include the following strategic objectives but are not limited to:

Those listed in Category A that address specific ward priorities identified and specified in the IDP and upon proper motivation contained in a potential plan to address said issue.

- (i) Valley of Possibility
- (ii) Green and Sustainable Valley
- (iii) Dignified Living
- (iv) Safe Valley
- (v) Good Governance and Compliance

7. APPLICATION PROCEDURE

Applications and proposal for Grant-in-Aid must be on the prescribed form stated in 5.2 above, a copy of which is attached hereto as **Annexure A for Category A and B**. Applications must be accompanied by a covering letter on the letterhead of the organisation or body, signed by the head of the organisation or body and must include the following information. Should an applicant wish to submit a Category B application, but would want to be considered for a Category A application in the event that the Category B application is declined, this must be clearly stated in the covering letter and supporting documents **MUST** be submitted for both types of applications:

- 7.1. The applicant's legal name and a brief description of the applicant organisation's or body's business;
- 7.2. if the applicant claims to be a non-profit organisation, the registration number and the certificate;
- 7.3. the date of establishment, details of the applicant's member founding documents, including constitution and certificates of incorporation;

- 7.4. a contact name, full street address, telephone number and an e-mail address;
- 7.5. if funding is required for a specific project, a brief description of the project what it aims to achieve, as well as the detailed budget for and duration of the project;
- 7.6. a description on how the project aligns with the needs identified in the community through the IDP process and which ward priorities will be addressed through the project;
- 7.7. if the request is for general support, the organisation's or body's overall budget must be included;
- 7.8. references, independent of the applicant and its executive;
- 7.9. most recent audited financial statements (subject to MFMA, section 67(4)) statements; or at least statements signed off by the treasurer and chairperson of the organization in the case of small emerging organizations;
- 7.10. a summary of past achievements;
- 7.11. a declaration by the head of the organization to the satisfaction of the Municipal Manager, that the organisation or body implements effective, efficient and transparent financial management and internal control mechanisms to guard against fraud, theft and financial mismanagement and has in the past complied with requirements for similar transfers of funds; and
- 7.12. notwithstanding the above requirements, the CFO after considering the merits of an application not complying with the minimum application criteria and after consulting the Municipal Manager, may for the purpose of this policy approve a deviation from the norm;
- 7.13. Applications for Category B **must** include a schedule of annual costs for a three year period, business plan and audited financial statements.

8. OBLIGATIONS OF THE APPLICANT

- 8.1. The head of the organisation or body must acknowledge in writing to the Municipal Manager that the money was received in its bank account and that the amount is/will be utilised to the benefit and in accordance with the role of the organisation or body in society. The funds should be used as outlined in the application form.
- 8.2. The organisation or body shall regularly report, if and when required but at least once a year, to the Municipal Manager regarding the activities conducted, the ward within which activities are conducted, as well as the number of people benefiting from the activities.

- 8.3. If funding is required for a specific project, a brief description of the project and what it aims to achieve, as well as the detailed budget for and duration of the project.
- 8.4. The applicant must attend a compulsory workshop on the Grant-in-Aid policy and application procedure prior to submission of the application.
- 8.5. If successful with the application, the applicant must spend funds according to the approved Grant-in-Aid funding request. Should the need change over the funding period, written consent needs to be obtained from the municipality prior to spending the funds on alternative needs. Failure to spend funding on approved projects can result in the applicant being required to return the funding and/or the applicant being excluded from future applications for a period of 5 years.

9. RIGHTS OF THE MUNICIPALITY

- 9.1. The Municipality shall be entitled, from time-to-time, to verify and inspect the existence and activities of the organisation or body. The municipality will therefore have the right to physically visit the premises where the organisation, or the funded project, is based; to peruse the budgets and any progress reports related to the project (in contract).
- 9.2. The Municipality shall manage contracts entered into with organisations or bodies by receiving reports and doing the necessary site visits and inspections to ensure that this policy and contract are being complied with.
- 9.3. The Municipality has the right not to give a Grant-in-Aid to any or all organisations applying for grants. Having been awarded a grant previously does not give an applicant the right to receive a grant again.
- 9.4. The Municipality will run proposed donations through a public participation process before final awards are made.

10. AGREEMENT

Before any funds are transferred to an organisation an agreement (**Annexure B**) must be concluded by the Municipal Manager with the beneficiary to protect the interest of the Municipality.

11. DEVIATION

This policy constitutes the entire framework for Grant-in-Aid and no deviation will be entertained.

12. COMMENCEMENT

This Policy takes effect on the date on which it is adopted by the Council of Stellenbosch Municipality.

**APPLICATION FOR GRANT-IN-AID: 2022/23****NOTE: ATTENDANCE OF THE GRANT-IN-AID WORKSHOP IS COMPULSORY****PLEASE COMPLETE THE FOLLOWING**

A	REGISTERED NAME OF ORGANISATION			
B	DATE AND YEAR IN WHICH THE ORGANISATION WAS FOUNDED: (include a brief description of the business or activities of the organization)			
C	ADDRESS OF REGISTERED ORGANISATION			
	PHYSICAL ADDRESS		POSTAL ADDRESS	
	CODE:		CODE:	
D	CONTACT DETAILS (Details of the person to contact regarding this GIA application)			
	NAME & SURNAME:			
	POSITION:			
	TEL:	()	FAX:	()
	MOBILE:		ALTERNATIVE:	
	EMAIL ADDRESS:			

E REGISTRATION:				
Is the organization a NP/NG Organisation?		YES		NO
If YES, please provide the Registration Number: (Attach a copy of the registration certificate or proof of other affiliation where applicable)				
F BOARD/COMMITTEE MEMBERS OF THE ORGAN SATION: (List ALL Board/Committee Members of the Organisation) Insert a separate page if the space is not enough).				
1	NAME & SURNAME:			
	POSITION:			
	ADDRESS:			
	CONTACT NUMBER:			
2	NAME & SURNAME:			
	POSITION:			
	ADDRESS:			
	CONTACT NUMBER:			
3	NAME & SURNAME:			
	POSITION:			
	ADDRESS:			
	CONTACT NUMBER:			
4	NAME & SURNAME:			
	POSITION:			
	ADDRESS:			
	CONTACT NUMBER:			

5	NAME & SURNAME:		
	POSITION:		
	ADDRESS:		
	CONTACT NUMBER:		
6	NAME & SURNAME:		
	POSITION:		
	ADDRESS:		
	CONTACT NUMBER:		
7	NAME & SURNAME:		
	POSITION:		
	ADDRESS:		
	CONTACT NUMBER:		
8	NAME & SURNAME:		
	POSITION:		
	ADDRESS:		
	CONTACT NUMBER:		
9	NAME & SURNAME:		
	POSITION:		
	ADDRESS:		
	CONTACT NUMBER:		

10	NAME & SURNAME:						
	POSITION:						
	ADDRESS:						
	CONTACT NUMBER:						
G PREVIOUS FUNDING:							
	Have you successfully applied and received Stellenbosch Municipal Grant-In-Aid funding previously?						
	If yes for which financial year?						
	What amount was received?						
	Did you submit Financial Reports for the funds received?						
	Do you receive any other sources of funding? (If YES please provide details)						
H CATEGORY A:							
For more information refer to the Grant-In-Aid Policy for general guidelines and categories (Please categorize your application by marking the appropriate category with X)							
	HEALTH						
	ENVIRONMENT						
	SOLID WASTE						
	SOCIAL DEVELOPMENT						
	SPORTS & RECREATION						
	CATEGORY B:						
	For more information refer to the Grant-In-Aid Policy for general guidelines and categories (Please categorize your application by marking the appropriate category with X)						
	NIGHT SHELTER						
	OTHER (Please specify)						
I REQUEST FOR FUNDING:							
	Is funding required for the ensuing year?			YES		NO	
	Is funding required for a specific project? (If YES attach details separately)			YES		NO	
	Is funding required for general support? (If YES, attach a copy of the Organisation's Overall Budget)			YES		NO	
	Budgeted amount requested						
	Duration of project?						

If Category B Application						
Total amount requested for 3 year period						
Annual amounts requested:	Year 1		Year 2		Year 3	
J	SERVICE FOCUS					
	Ward number/s in which services are delivered:					
	Which Ward Priority/ies are addressed through the service: (Please provide details below)					
	Which Municipal Strategic Goal/s is linked to the services: (Please mark with a X)					
	Valley of Possibility					
	Safe Valley					
	Dignified Living					
	Good Governance and Compliance					
	Green and Sustainable Valley					
K	THE FOLLOWING MUST BE ATTACHED TO THIS APPLICATION: (Category A and B applications) (Please use this form as a check-list, to ensure that you comply to the specified requirements)					
1	AUDITED FINANCIAL STATEMENTS (A copy of the latest audited financial statements. Should the organization be classified as an emerging organization, the financial statements MUST be dated and signed by the Treasurer and Chairperson and MUST include a monthly income and expense statement for the months that the organization has been in existence or for the last 12 months)					
2	ORGANISATIONAL CONSTITUTION (A signed and dated copy of the Organisation's Constitution, as well as a signed copy of the Minutes of the AGM/Special Meeting , to verify the acceptance of the Constitution.)					
3	PROJECT PROGRAMME/BUSINESS PLAN (A copy of the project/program description and/or a business plan for the ensuing financial year. Please ensure that the following is included in the project/program and or business plan, by using the below mentioned bullet points as a guide).					
	❖ Full details of the proposal/project/business plan including objectives;					
	❖ The number of people who will benefit and how the project/program will contribute or enhance the strategic objectives of Stellenbosch Municipality;					
	❖ The project/program commencement and completion dates;					
	❖ Information on the total costs of the project/program budget;					
	❖ A breakdown of costs and an outline of any contributions by fundraising and / or own contributions;					
	❖ A list of all other sources of funding together with the assessments;					
	❖ A summary of past achievements;					
4	❖ Reference independent of the applicant and its executive/board or committee members.					
5	SIGNED AND STAMPED CREDITOR CONTROL FORM (An original signed copy of a correctly completed Creditors Control form of the Stellenbosch Municipality)					
6	ACCOUNT ON EXPENDITURE FOR PRECEDING FUNDING (If you have received funding from Stellenbosch Municipality in the preceding financial year, expenditure of the funds received needs to be accounted for with this new application). Please refer to Section M for the format.					
7	PROOF OF REGISTRATION/AFFILIATION (Attach a copy of the organisation's Registration Certificate of Affiliation)					

REQUIREMENTS CATEGORY B APPLICATIONS		
L	(Please note that Category B applications MUST adhere to the following requirements and those listed under section K, except where indicated otherwise.)	
1	AUDITED FINANCIAL STATEMENTS A copy of the latest audited financial statements must be included in the application. Category B applications MUST submit their latest audited financial statements. Statements signed off by the treasurer, chairperson or other delegated party will not be accepted.	
2	THREE YEAR BUSINESS PLAN See the requirements for the business plan as listed under section K as guideline. NOTE: Category B applications MUST provide a clear proposal for a period of three years. Each year must be indicated separately and be costed per annum indicating all expenditure against the projected measurable outcomes. Outcomes must be listed to how they will be reported on and measured on a monthly basis.	
M	FORMAT FOR FEEDBACK REPORT (Please ensure that your feedback of previous funding received, includes the following)	
1	Narrative report on the project including numbers reached, outcomes reached, evaluation of the project indicating successes and failures/lessons learned.	
2	Pictures of the project/program.	
3	Financial report on expenditure regarding previous donation separate from the annual financial statements. (Attach proof of expenditure).	
N	THE FOLLOWING SHALL APPLY:	
1	The allocation of Grant-In-Aid will only be considered if the application document has been fully completed and signed and is accompanied by the required and supporting documentation referred to therein.	
2	An applicant who has been registered as a non-profit organization in terms of Section 13 of the Non-Profit Organisation Act, 1997, and the necessary proof thereof is submitted together with this application.	
3	Applicants must in their submission clearly indicate/specify and motivate what the funds will be utilized for.	
4	The Grant-In-Aid must be exclusively utilized for the purpose defined and the successful applicant must submit the necessary undertaking to this effect.	
5	Applicants must in their submission satisfy the Council of their ability to execute the project successfully.	
6	Organisations who have already received financial or other assistance from the Council during the previous financial year MUST specify same in their application.	
7	No funding will be considered for political groupings, churches or ratepayers organisations.	
8	No funding will be considered where only an individual will benefit or where a member of Council or an official of Stellenbosch Municipality will receive any financial or other gain.	
9	Projects outside the boundaries of the Council will not be considered.	
10	Expenditure that will not be funded includes: travel costs (unless it is for the transport of beneficiaries), subsistence, accommodation, food (unless intended for the beneficiaries) or entertainment expenses of any kind, staff salaries including bonuses, bursaries and payments in lieu of rates or other municipal charges.	
11	Subsequent requests from the applicants to cover overspending on projects will not be considered.	
12	Successful applicants must at all times comply with the provisions of Section 67(1) of the Municipal Finance management Act no. 56 of 2003 which inter alia stipulates that the organization or body has to:-	
	❖ Enter into and comply with a Memorandum of Agreement with the Municipality as well as with all reporting financial management and auditing requirements as may be contained in such an agreement. This memorandum of agreement will bind the successful applicant to deliver on what the application speaks to, but also to commit to become involved with municipal programs of the community where it functions. The Memorandum of Agreement will be made available to successful applicants for completion.	
	❖ Report monthly on the actual expenditure of the amount allocated to it. Should monthly allocations be made.	
13	The Council reserves the right not to give a Grant-In-Aid to any organization applying for grants. Having been awarded a grant previously does not give an applicant the right to receive a grant again.	
14	Funding will not be considered where a project or organization is already receiving funds from Council in terms of Council's functions. Applicants are required to disclose other sources of funding, failing which such applicant will be disqualified.	
15	Funding will not be considered where in Council's opinion, an organization received sufficient funds from other sources to sustain its activities or the project applied for. For this purpose, organisations must submit financial statements and budget for the ensuing financial year.	
16	Organisations having received funding from Stellenbosch Municipality during the previous financial year, are required to attach to any new application, a copy of the financial statements relating to the year in which the funding was received from Council, as required in terms of Section 17 of the Non-profit Organisation Act, 1997 and Section 67(1) of the Municipal Finance Management Act, 2003 (MFMA).	
17	Funding will not be considered where expenses have already been incurred on a project by the applicant. (The Council's Grant-In-Aid Policy must be consulted for the sake of completeness).	

O DECLARATION OF INTEREST:

The beneficiary declares that the following municipal employees and/or councillors have a vested interest in the business of the beneficiary. However, they do not benefit directly from this donation and were not part of the decision making process in the allocation of the donations:

Name & Surname:

Designation:

Name & Surname:

Designation:

P UNDERTAKING:

I/We hereby verify that the information provided in this application is true and correct and that the conditions applicable to the allocation of a Grant-in-Aid as set out above and in the GIA Policy have been read and is understood and will be complied with.

I/We also declare that the organization implements effective, efficient and transparent financial management and internal control mechanisms to guard against fraud, theft and financial mismanagement and has in the past complied with requirements for similar transfer(s) of funds.

Thus completed and signed at Stellenbosch on this day of _____
20 .

Chairperson/Authorised Representative

Secretary/Duly Authorised Signatory

O PLEASE TAKE NOTE:

(Completed application forms, together with all the required supporting documentation must be posted to):

The Director: Planning & Economic Development
P O Box 17
Stellenbosch
7599

Or hand delivered to:

The Manager: Community Development
58 Andringa Street
Stellenbosch
7600

The submission of applications closes at 13H00 on the closing date as per the advertisement.

PLEASE NOTE: Neither LATE nor INCOMPLETE applications shall be considered.



STELLENBOSCH

STELLEN BOSCH • PN I E L • FR ANSC HHOE K

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

MEMORANDUM OF AGREEMENT

Entered into and between

STELLENBOSCH MUNICIPALITY

(hereafter called the "**MUNICIPALITY**")

Herein represented by **Geraldine Mettler**, in her capacity as **Municipal Manager**, being duly authorised

and

(hereafter called the "**BENEFICIARY**")

Herein represented by _____ in his/her capacity as _____,
being duly authorised.

WHEREAS Section 67(1) of the Local Government: Municipal Finance Management Act, Act 56 of 2003 (MFMA) oblige the Accounting Officer of a **MUNICIPALITY** to satisfy himself that, before transferring funds of the **MUNICIPALITY** to an organisation or body outside any sphere of government otherwise than in compliance with a commercial or other business transaction, that such organisation or body:-

- (a) has the capacity and has agreed-
 - (i) to comply with any agreement with the **MUNICIPALITY**;
 - (ii) for the period of the agreement to comply with all reporting, financial management and auditing requirements as may be stipulated in the agreement;
 - (iii) to report at least monthly to the Accounting Officer on actual expenditure against such transfer (should transfers be done on a monthly basis); and

- (b) implements effective, efficient and transparent financial management and internal control systems to guard against fraud, theft and financial mismanagement; and
- (c) has in respect of previous similar transfers complied with all the requirements as set out above; and
- (d) give permission to site visits done by the **MUNICIPALITY**.

WHEREAS the **MUNICIPALITY** has approved a Grants-in-Aid Policy, in terms whereof applications are considered;

WHEREAS the **BENEFICIARY** has applied for a grant-in-aid as per the official grant-in-aid application form; and

WHEREAS the **MUNICIPALITY** has approved such application, subject to certain conditions;

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. TRANSFER OF FUNDS

1.1 The **MUNICIPALITY** hereby undertakes to transfer an all-inclusive amount of

R..... (.....), being a donation for the period **01 July 20...** to **30 June 20...** to the **BENEFICIARY**.

1.2 Bank Account details: (The following are confirmed through a correctly completed Creditors Control Form.)

Account number	:	_____
Name of financial institution	:	_____
Name of account holder	:	_____
Branch code	:	_____
Type of account	:	_____

1.3 The all-inclusive amount will be transferred in equal amounts on the following dates (if applicable):

2. OBLIGATIONS OF BENEFICIARY

- 2.1 The **BENEFICIARY** must acknowledge in writing to the Municipal Manager that the amount(s) was(were) received in its bank account.
- 2.2 The **BENEFICIARY** hereby certifies that the money will be utilised in accordance with the role of the organisation or society, to the benefit of the community and in accordance with the project(s) / programme(s) as indicated in the application form.
- 2.3 The **BENEFICIARY** undertakes to regularly report on a monthly basis to the Municipal Manager regarding the activities conducted, actual expenditure against such transferred funds, as well as the number of people benefiting from the activities should monthly payments be made. If not, an annual report on the expenditure will be provided.
- 2.4 The **BENEFICIARY** further undertakes to submit an audited financial statement for its financial year to the Municipal Manager by not later than **30 April 20...**

3. SPECIFIC CONDITIONS

- 3.1 The parties specifically agree on the following:

That the organization will commit to active involvement in any programme run by the municipality in the area of operation of the organization when such a programme is active in the community.

Other conditions:

4. DECLARATION OF INTEREST

The beneficiary declares that the following municipal employees and/or councillors have a vested interest in the business of the beneficiary. However, they do not benefit directly from this donation and were not part of the decision making process in the allocation of the donations: (Name and designation)

5. ACQUISITION OF ASSETS

- 5.1 Should the **BENEFICIARY** wish to acquire any moveable or immovable assets with the money donated in terms of this Agreement, the **BENEFICIARY** hereby undertakes to:-
 - 5.1.1 adhere to the principles as per the **MUNICIPALITY'S** Supply Chain Management Policy, and
 - 5.1.2 take all reasonable steps to ensure that such assets are maintained and that a system of internal control of such assets is in place.

6. RIGHTS OF THE MUNICIPALITY

- 6.1 The **MUNICIPALITY** shall be entitled, from time to time, to verify the existence and to inspect the activities of the **BENEFICIARY**, having regards for its right to privacy as entrenched in terms of the Constitution of the Republic of South Africa..
- 6.2 The **MUNICIPALITY** shall further be entitled to peruse the budgets and any progress reports related to the project / programme as per this Agreement.

7. FAILURE TO COMPLY

- 7.1 Failure by the **BENEFICIARY** to comply with the obligations as set out in Clause 2 of this Agreement, may lead to the cancellation of this Agreement, in which case the **MUNICIPALITY** may demand that the organisation pays back any unspent funds as per this Agreement. The **MUNICIPALITY** may even, depending on the circumstances leading to the non-compliance by the **BENEFICIARY**, demand that the organisation pays back the full amount paid to the **BENEFICIARY**.

8. INDEMNIFICATION

- 8.1 The **BENEFICIARY** hereby acknowledges that it receives the grant voluntarily and that it shall keep the **MUNICIPALITY** indemnified at all times against any loss, cost, damage, injury or liability suffered by the **MUNICIPALITY** resulting from any action, proceeding or claim made by any person (including themselves) against the **MUNICIPALITY** caused directly or indirectly by the use/spending of the grant.

9. DISPUTE RESOLUTION

- 9.1 Any dispute arising from this Agreement shall be mediated between the Parties by a mutually agreed upon and suitably skilled mediator. Should the mediator be unsuccessful and the Parties fail to reach agreement, the dispute may be referred by the aggrieved Party to the arbitration of a single arbitrator, to be agreed upon between the Parties, or failing agreement, to be nominated on the application of any Party, by the President for the time being of the South African Association of Arbitrators. The decision of the single arbitrator shall be final and binding on the Parties.

10. NOTICES AND DOMICILIA

- 10.1 The parties choose as their *domicilia citandi et executandi* their respective addresses as set out in this clause for all purposes arising out of or in connection with the agreement at which addresses all processes and notices arising out of or in connection with this Agreement, its breach or termination, may validly be served upon or delivered to the Parties.

- 10.2 For purposes of this Agreement the Parties' respective addresses shall be:

10.2.1 The **MUNICIPALITY**:

Town House
Plein Street
Stellenbosch
7600
Fax: 021 – 808 8025

10.2.2 The **BENEFICIARY**:

or at such other address of which the Party concerned may notify the other(s) in writing provided that no street address mentioned in this sub-clause shall be changed to a post office box or poste restante.

10.3 Any notice given in terms of this Agreement shall be in writing and shall-

10.3.1 if delivered by hand be deemed to have been duly received by the addressee on the date of delivery;

10.3.2 if posted by prepaid registered post be deemed to have been received by the addressee on the 8th (eighth) day following the date of such posting;

10.3.3 if transmitted by facsimile be deemed to have been received by the addressee on the day following the date of dispatch;

10.4 Notwithstanding anything to the contrary contained or implied in this Agreement, a written notice or communication actually received by one of the Parties from another, including by way of facsimile transmission, shall be adequate written notice or communication to such party.

11. ENTIRE AGREEMENT

This Agreement, including the **Grant-in-Aid policy and application form**, reflects the entire Agreement between the Parties and no variation, amendment or addendum shall be of any force and effect between the Parties unless contained in writing, signed and agreed on by both Parties.

Signed at Stellenbosch on this _____ day of _____ 20....

.....
for the **MUNICIPALITY**

WITNESS: 1.
2.

Signed at Stellenbosch on this _____ day of _____ 20....

.....
for the **BENEFICIARY**

WITNESS: 1.
2.

ANNEXURE 5

Ubuntu Hiking
Stellenbosch
7600

www.uhike.co.za
info@uhike.co.za

Register No: NPO 151-479

12 December 2022

Municipality Stellenbosch
Grants Committee

To Whom It May Concern:

Grand In Aid Feedback Report – Ref : Council 23-11-2022/13.3

We thank you for your correspondence on 7-12-2022 with regards to the Feedback Report and 5-year blacklisting penalty re Paragraph 6.15 "Funding" and Section 8.5, extracted from the Grand-in-Aid Policy.

Ubuntu Hiking would like to give a detailed explanation and reason why this specific payment was made with the Grand-in-Aid Funding.

The payment slip which are referred to, was on 19/08/21 for a Board Meeting that was held at Bossa Restaurant (*beneficiaries of Ubuntu Hiking*). The reason for this expense, on the feedback report was because this was approved on our budget application when we applied for Grand-in-Aid Funding (*Please see Page 1, Line 4 (Volunteer & Board Meetings, R2000, Materials, Refreshments & Transport)*). We do understand now, that this expense was supposed to be from Ubuntu Hiking's Private Account or the Board's own expense and not the Grand-in Aid Funding.

The reason the Board decided to have the meeting at Bossa Restaurant (first time ever), was because it was the first time after the hard lockdown that we could meet in person after a very long, hard and challenging time.

Over the past years when applying for funding, our financials and feedback reports were 100 % accurate, neat and detailed. Funding is spent exactly for the purpose stated in Ubuntu Hiking's mission and vision statements and that is to make a difference in our communities, especially our youth who benefits most. All funding that was granted over the years, was allocated precisely as indicated on our applications and feedback reports.

We humbly apologise for this expense of R1481 for this Board Meeting and our misunderstanding of the budget as well. Blacklisting our organisation with a 5-year penalty would have a huge impact on the youth, communities, our passionate volunteers and ESPECIALLY our annual awareness hikes re Gender Base Violence-, Mother Daughter-, Cancer Awareness-, Anti-Bulling-, Father Son-, Manne Hike- Women's Day-, Schools and Churches Hikes, etc.

Ubuntu Hiking humbly requests and plea that Grants Committee reconsider our application and 5 years suspension for Grand in Aid 2023/2024, based on the following reasons (summary below):

- To our knowledge the expense was already approved in the budget we applied for and slip was attached as proof on our feedback report.
- All previous feedback reports with detailed slips and explanations were always accurate and never misused.
- We are willing to pay back the **R1481.00** that was used for the Board meeting (Meals & Refreshments) or the amount can be subtracted from our next successful application.

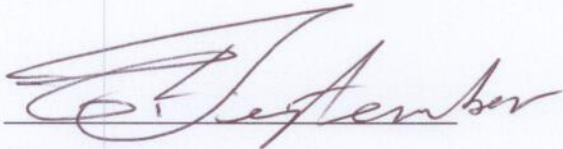
Ubuntu Hiking does great and inspiring work in the disadvantaged and the broader Stellenbosch Communities. We fully understand and respect the Grand-in-Aid Policy and are now better informed with regards to the rules and obligations.

Kindly have a look at our past hikes on our website (www.uhike.co.za) or our Facebook (Ubuntu Hiking). We trust for a positive outcome with regards to the honest reasons provided above.

Thank you in advance.

Ubuntu Greetings

Regards

A handwritten signature in dark ink, appearing to read 'Clint September', written over a horizontal line.

Clint September
Co-Ordinator
Ubuntu Hiking
Cell: 0849420090
Cell: 0823366927



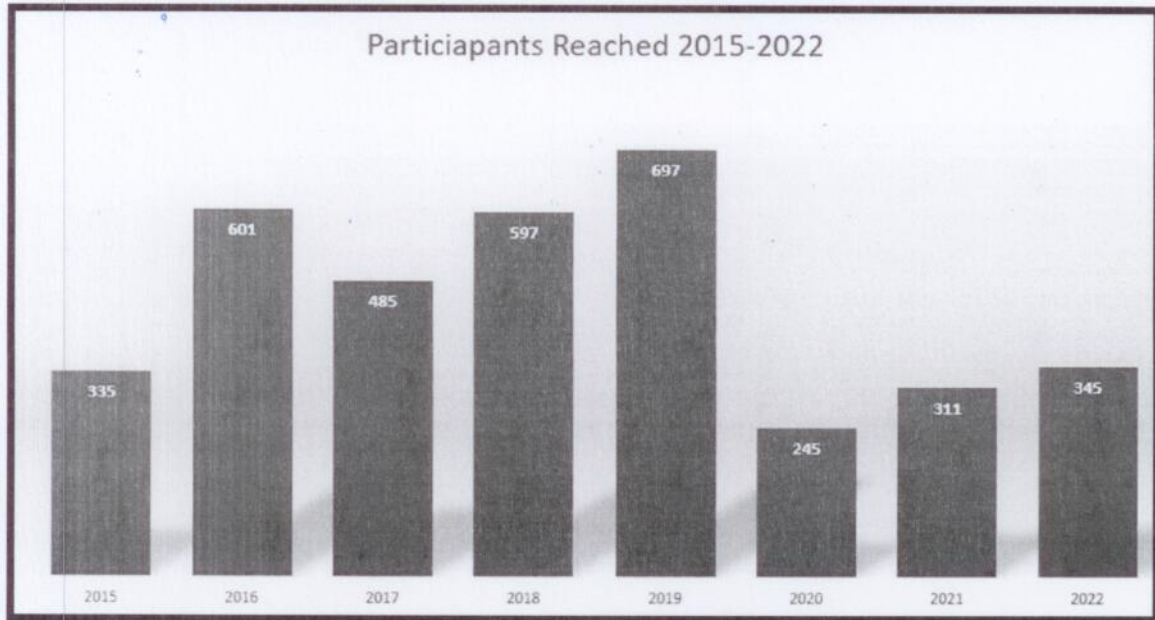
Ubuntu Hiking 2021/2022 Budget Summary

Summary		Purpose
Office Stationary/Equipment	R2 500	Small AIO Office Printer, Ink Cartridges, printing paper, staplers, Files ect.
First Aid Kit & Snake Bite Kit	R1 500	For our youth & Community Day & Overnight Hikes
Emergengy Backup Fund	R2 000	In Case of Any Emergency/Medical Treatment for any Participant/Volunteer Leader who do not have Medical Aid and needs urgent doctors Attention.
Volunteer & Board Meetings	R2 000	Materials, Refreshments & Transport
Web & Email Hosting	R2 000	Communication, Media and Advertisement of Programme
Volunteer Leaders Outdoor Kit	R4 000	Correct Outdoor Kit, (T-Shirts, Caps, Rain Jackets, Pants & UV400 sun glasses)
Coleman 50L Cooler Box	R1 650	Keeping Refresments Cold for Day & Overnight Youth hikes, Community Funwalks and Day hike Events
6th Annual Mother & Daughter Hike	R2 000	Transport, Youth Goodie Bags, Gate Fee, Refreshments
67 Minuts for Mandela Day Event	R800	Purchases for Food Parchels. (Stellenbosch Night Shelter)
3rd Annual Father & Son Hike	R2 000	Gate Fee, Transport, Refreshments, Banners
20000mAh Power Bank	R700	For emergency Charge/backup of Rechargeable 2 Way Radio's, Head Lights and Hike Leaders Cell Phone.
Safety Hiking Equipment	R2 500	Ropes, Slings, Carabiners, for use on Technical Trails
Volunteer Leaders Training Excursions	R 2 500	Gate Fees/Permit, Transport, food & refreshments, Exploring new Routes
600 Youth participants for Environmental Educational Day & Overnight Hikes in 2021/2022 for Stellenbosch & Ward 21 Communities	R18 000	Gate Fee Permits, Transport hire, materials , foods, refreshments, overnight accomodation
Total	R44 150	

Programme Co-Ordinator:

Clint September

PARTICIPANTS REACHED 2015-2022



OUTCOMES 2021/2022

Ubuntu hiking has reached more that 70% (youth) and 30% (Adults) for 2021/2022 Grand in Aid Funding from the Jamestown and Stellenbosch surroundings communities.

LOW LIGHTS

- We have a decrease in our community and youth guided hikes since 2019 due to Covid-19 Lockdowns but some increase of participants for 2021/2022
- Cost of transport fee is increasing because of Petrol increase
- Lockdown levels still restrict Nature reserve accommodations and permits.

HIGH LIGHTS

- 15 Volunteers attend Rope & Steep Ground Training
- Volunteer Compass & Mapping Skills, Mountain training was done during this time. (2021/2022)
- Ubuntu Hiking working together with other NPO (Jamestown Golf Club & Weber Gedenk Primary School to raise funds for school project through hiking..
- Rescue Members mastering rescue equipment and other training events.
- More Environmental education was done on our Youth Hikes.
- Great Feedback throughout our social Media and Facebook page.
-

LESSONS LEARNED

- We have to make provision for more family hikes after lockdown levels (beginners).
- More school & overnight hikes must be implemented.
- Best to make use of Nature reserves who don't ask permit fees for youth groups.

ANNEXURE 6

**FRANSCHHOEK RUGBY CLUB**

(est. 2003)

gc@macglobal.co.za

12 January 2023

Ms Michelle Aalbers

Manager – Community Development : Stellenbosch Municipality

Per Email

Dear Ms Aalbers

RE: USAGE OF GRANT FUNDING BY FRANSCHHOEK RUGBY CLUB

Pursuant to your letter dated 7 December 2022, please find attached hereto the Financial Statements for Franschhoek Rugby Club, financial records, and correspondence from Tax Shop Franschhoek explaining its role, as requested.

We are compelled to raise the matter of the article about Franschhoek Rugby Club that appeared in the January edition of the Franschhoek Tatler newspaper, and the impact it has already had on the club and its finances.

The article claimed – erroneously and prematurely – that the club had already been blacklisted from receiving Grant-in-Aid funding from Stellenbosch Municipality for five years. Although a correction has been posted on the newspaper's website, this statement has already compromised the club significantly – resulting in a loss of support from existing and prospective sponsors. As you may be aware, the club serves a largely impoverished community and faces ongoing financial challenges. It has been materially damaged operationally, and prejudiced reputationally, by this inaccurate statement about its affairs.

Under the circumstances, the club humbly requests a measure of latitude and leniency in this matter – specifically that any decision that might further compromise the club be deferred, and the opportunity afforded to reflect a clean audit of the club's financials for the next financial year.

We acknowledge that the use of funds under review amounts to an indiscretion, but note that such use was neither malicious nor unlawful – but rather was made to benefit club members during a very difficult period. We are advised that we have sufficient reasonable basis to challenge a blacklisting, but we prefer to avoid any suggestion of legal proceedings if at all possible. Our focus is on the club, its members, and its fans in the community – and we wish only to resolve this matter amicably, and continue to serve that community.

We thank you, and look forward to your favourable response.

Yours Sincerely

George Collins
Chairman

Club Administrator: Emile Krotz (083 580 0097)

President: Archie Johnson (082 512 8956) - **Chairman: George Collins 072 863 6226**
Secretary: She-Earl Jacobs (0735402404) - **Treasurer: Leandre Davids 0839512159**
Scrum it Administrator: Abraham Gertse (074 562 3788)

Affiliated with Western Province Rugby Football Union (WPRFU)

ANNEXURE 7

MEMORANDUM OF AGREEMENT

Entered into and between

STELLENBOSCH MUNICIPALITY

(Hereafter called the "**MUNICIPALITY**")

Herein represented by **G Mettler**, in her capacity as **Municipal Manager**, being duly authorised

And

FRANSCHHOEK RFC

Herein represented by **GEORGE COLLINS** in his capacity as **Chair Person**, being duly authorised.

WHEREAS Section 67(1) of the Local Government: Municipal Finance Management Act, Act 56 of 2003 (MFMA) oblige the Accounting Officer of a **MUNICIPALITY** to satisfy himself that, before transferring funds of the **MUNICIPALITY** to an organisation or body outside any sphere of government otherwise than in compliance with a commercial or other business transaction, that such organisation or body:-

- (a) has the capacity and has agreed-
 - (i) To comply with any agreement with the **MUNICIPALITY**;
 - (ii) For the period of the agreement to comply with all reporting, financial management and auditing requirements as may be stipulated in the agreement;
 - (iii) To report at least monthly to the Accounting Officer on actual expenditure against such transfer (should transfers be done on a monthly basis); and
- (b) Implements effective, efficient and transparent financial management and internal control systems to guard against fraud, theft and financial mismanagement; and
- (c) has in respect of previous similar transfers complied with all the requirements as set out above; and
- (d) Give permission to site visits done by the **MUNICIPALITY**.

WHEREAS the **MUNICIPALITY** has approved a Grants-in-Aid Policy, in terms whereof applications are considered;

WHEREAS the **BENEFICIARY** has applied for a grant-in-aid as per the official grant-in-aid application form; and

WHEREAS the **MUNICIPALITY** has approved such application, subject to certain conditions;

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. TRANSFER OF FUNDS

1.1 The **MUNICIPALITY** hereby undertakes to transfer an all-inclusive amount of

R40 000.00 (Forty thousand rand only), being a donation for the period **01 July 2021** to **30 June 2022** to the **BENEFICIARY**.

1.2 Bank Account details: (The following are confirmed through a correctly completed Creditors Control Form.)

Account number	:	280082096
Name of financial institution	:	STANDARD BANK
Name of account holder	:	FRANSCHHOEK RUGBY CLUB
Branch code	:	051001
Type of account	:	CHEQUE ACCOUNT

1.3 The all inclusive amount will be transferred in equal amounts on the following dates (if applicable):

2. OBLIGATIONS OF BENEFICIARY

2.1 The **BENEFICIARY** must acknowledge in writing to the Municipal Manager that the amount(s) was (were) received in its bank account.

2.2 The **BENEFICIARY** hereby certifies that the money will be utilised in accordance with the role of the organisation or society, to the benefit of the community and in accordance with the project(s) / programme(s) as indicated in the application form.

2.3 The **BENEFICIARY** undertakes to regularly report on a monthly basis to the Municipal Manager regarding the activities conducted, actual expenditure against such transferred funds, as well as the number of people benefiting from the activities should monthly payments be made. If not, an annual report on the expenditure will be provided.

2.4 The **BENEFICIARY** further undertakes to submit an audited financial statement for its financial year to the Municipal Manager by not later than **30 June 2022** and a final feedback report by **25 April 2022**.

3. SPECIFIC CONDITIONS

3.1 The parties specifically agree on the following:

That the organization will commit to active involvement in any programme run by the municipality in the area of operation of the organization when such a programme is active in the community.

Other conditions:

.....

4. DECLARATION OF INTEREST

The beneficiary declares that the following municipal employees and/or councillors have a vested interest in the business of the beneficiary. However, they do not benefit directly from this donation and were not part of the decision making process in the allocation of the donations: (Name and designation)

.....

5. ACQUISITION OF ASSETS

5.1 Should the **BENEFICIARY** wish to acquire any moveable or immovable assets with the money donated in terms of this Agreement, the **BENEFICIARY** hereby undertakes to:-

5.1.1 Adhere to the principles as per the **MUNICIPALITY'S** Supply Chain Management Policy, and

5.1.2 Take all reasonable steps to ensure that such assets are maintained and that a system of internal control of such assets is in place.

6. RIGHTS OF THE MUNICIPALITY

- 6.1 The **MUNICIPALITY** shall be entitled, from time to time, to verify the existence and to inspect the activities of the **BENEFICIARY**, having regards for its right to privacy as entrenched in terms of the Constitution of the Republic of South Africa.
- 6.2 The **MUNICIPALITY** shall further be entitled to peruse the budgets and any progress reports related to the project / programme as per this Agreement.

7. FAILURE TO COMPLY

- 7.1 Failure by the **BENEFICIARY** to comply with the obligations as set out in Clause 2 of this Agreement, may lead to the cancellation of this Agreement, in which case the **MUNICIPALITY** may demand that the organisation pays back any unspent funds as per this Agreement. The **MUNICIPALITY** may even, depending on the circumstances leading to the non-compliance by the **BENEFICIARY**, demand that the organisation pays back the full amount paid to the **BENEFICIARY**.

8. INDEMNIFICATION

- 8.1 The **BENEFICIARY** hereby acknowledges that it receives the grant voluntarily and that it shall keep the **MUNICIPALITY** indemnified at all times against any loss, cost, damage, injury or liability suffered by the **MUNICIPALITY** resulting from any action, proceeding or claim made by any person (including themselves) against the **MUNICIPALITY** caused directly or indirectly by the use/spending of the grant.

9. DISPUTE RESOLUTION

- 9.1 Any dispute arising from this Agreement shall be mediated between the Parties by a mutually agreed upon and suitably skilled mediator. Should the mediator be unsuccessful and the Parties fail to reach agreement, the dispute may be referred by

The aggrieved Party to the arbitration of a single arbitrator, to be agreed upon between the Parties, or failing agreement, to be nominated on the application of any Party, by the President for the time being of the South African Association of Arbitrators. The decision of the single arbitrator shall be final and binding on the Parties.

10. NOTICES AND DOMICILIA

- 10.1 The parties choose as their *domicilia citandi et executandi* their respective addresses as set out in this clause for all purposes arising out of or in connection with the agreement at which addresses all processes and notices arising out of or in connection with this

Agreement, its breach or termination, may validly be served upon or delivered to the Parties.

10.2 For purposes of this Agreement the Parties' respective addresses shall be:

10.2.1 The **MUNICIPALITY**:

Town House
Plein Street
Stellenbosch
7600
Fax: 021 – 808 8029

10.2.2 The **BENEFICIARY**:

Franschhoek Rugby Club
9 Keerom Street
Groendal
Franschhoek
7690
Email address: gc@macglobal.co.za

Or at such other address of which the Party concerned may notify the other(s) in writing provided that no street address mentioned in this sub-clause shall be changed to a post office box or poste restante.

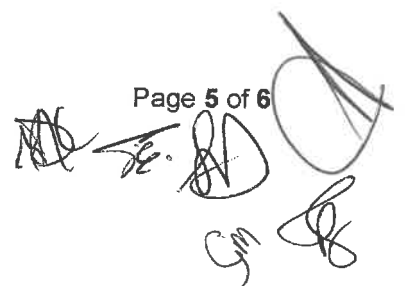
10.3 Any notice given in terms of this Agreement shall be in writing and shall-

10.3.1 If delivered by hand be deemed to have been duly received by the addressee on the date of delivery;

10.3.2 If posted by prepaid registered post be deemed to have been received by the addressee on the 8th (eighth) day following the date of such posting;

10.3.3 If transmitted by facsimile be deemed to have been received by the addressee on the day following the date of despatch;

10.4 Notwithstanding anything to the contrary contained or implied in this Agreement, a written notice or communication actually received by one of the Parties from another, including by way of facsimile transmission, shall be adequate written notice or communication to such party.

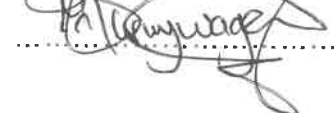


11. ENTIRE AGREEMENT

This Agreement, including the **Grant-in-Aid policy and application form**, reflects the entire Agreement between the Parties and no variation, amendment or addendum shall be of any force and effect between the Parties unless contained in writing, signed and agreed on by both Parties.

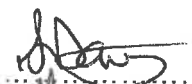
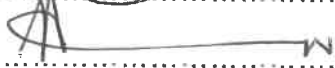
Signed at Stellenbosch on this 30th day of **June 2021**.


.....
For the **MUNICIPALITY**

WITNESS: 1. 
2. 

Signed at Stellenbosch on this 21th day of **June 2021**.


.....
For the **BENEFICIARY**

WITNESS: 1. 
2. 

ANNEXURE 8



FRANSCHHOEK RUGBY CLUB

(est. 2003)

gc@macglobal.co.za

Page 1 of 3

25 October 2022

Ms Geraldine Mettler
Municipal Manager – Stellenbosch Municipality
Per Email

Dear Ms Mettler

RE: RECOMMENDATION OF BLACKLISTING OF FRANSCHHOEK RUGBY CLUB

We acknowledge the notice received of the Council discussions in respect of this matter, and apologise for the late response. The club has faced significant financial challenges since 2020, and we have been unable to consult an attorney about the best way to address this matter. We have now been referred to an attorney, but have had insufficient time to apprise him of the full details and provide all the supporting documentation.

Franschhoek Rugby Club of course regrets any perception that the Grant in Aid funds were misused, and wishes to resolve the matter without incurring a sanction that will severely compromise the club, its members, and prospects of future support or funding. The original application for funding was made with general use of the funds in mind, and we did not note specific prohibitions in the Memorandum of Agreement with the Municipality. The club is willing to repay these funds to the Municipality as a gesture of good faith, in the hope of settling the matter amicably.

We also wish to avoid a lengthy process of appeal, and therefore humbly request an extension of one week for the submission of a representation – in which time we will collate documentation and take advice on the matter.

We thank you, and look forward to your favourable response.

Yours Sincerely

George Collins
Chairman

Club Administrator: Emile Krotz (083 580 0097)

President: Archie Johnson (082 512 8956) - Chairman: George Collins 072 863 6226
Secretary: She-Earl Jacobs (0735402404) - Treasurer: Leandre Davids 0839512159
Scrum it Administrator: Abraham Gertse (074 562 3788)

Affiliated with Western Province Rugby Football Union (WPRFU)



ANNEXURE 9

FRANSCHHOEK RUGBY CLUB NPC
(Registration No. 2019/528641/08)

ANNUAL FINANCIAL STATEMENTS
31 December 2021



Ref: 20220421/FK

21 April 2022

To Whom It May Concern:

Re: FRANSCHHOEK RUGBY CLUB NPC (Reg: 2019/528641/08)

We confirm the following details regarding **FRANSCHHOEK RUGBY CLUB NPC**:

- Please find attached the reporting of the NPC for the period 1 August 2021 to 31 March 2022.
- With confirmation from Management we can confirm that all the available funds as on 31 March 2022 (R6,608) will be fully utilised by the 30th of June 2022.

Should you require any additional information please do not hesitate to contact our office.

Yours faithfully,

Tax Shop Franschhoek (Pty) Ltd
Per: Frederik G Kotzé

Contact details:

Telephone: 021 876 2676
Cell: 082 8040764
Email: franschhoek@taxshop.co.za

FRANSCHHOEK RUGBY CLUB NPC

(Registration No. 2019/528641/08)

ANNUAL FINANCIAL STATEMENTS

31 DECEMBER 2021

	Pages
Directors' responsibilities and approval	2
General information	3
Compiler's report	4
Directors' report	5
Balance sheet	6
Detailed income statement	7
Notes to the annual financial statements	8

FRANSCHHOEK RUGBY CLUB NPC

DIRECTORS' RESPONSIBILITIES AND APPROVAL FOR THE YEAR ENDED 31 DECEMBER 2021

The directors are responsible for the maintenance of adequate accounting records and the preparation and integrity of the financial statements and related information.

The directors are also responsible for the company's system of internal financial controls. This is designed to provide reasonable, but not absolute, assurance as to the reliability of the financial statements, and to adequately safeguard, verify and maintain accountability of assets, and to prevent and detect misstatement and loss. Nothing has come to the attention of the directors to indicate that any material breakdown in the functioning of these controls, procedures and systems has occurred during the year under review.

The financial statements have been prepared on the going concern basis, since the directors have every reason to believe that the company has adequate resources in place to continue in operation for the foreseeable future.

These financial statements will be presented at the company annual general meeting for the approval of shareholders. It is possible that amendments may be required prior to shareholder approval being given.

The annual financial statements set out on pages 1 to 16 are the responsibility of the directors and have been approved and signed by the directors on 26.04.22 FRANSCHHOEK:


CHAIRMAN


TRESURER

FRANSCHHOEK RUGBY CLUB NPC

GENERAL INFORMATION

Non-profit company	Franschhoek Rugby Club NPC
Registration number	2019/528641/08
Country of incorporation and domicile	Republic of South Africa
Nature of business and principal activities	Rugby Club
Registered office	Suite 3 La Rue Des Roses Building 2 Main Road Franschhoek Western Cape 7690
Business address	Suite 3 La Rue Des Roses Building 2 Main Road Franschhoek Western Cape 7690
Postal address	Suite 3 La Rue Des Roses Building 2 Main Road Franschhoek Western Cape 7690
Bankers	Standard Bank Limited
Accountant	Tax Shop Franschhoek (Pty) Ltd Under the supervision of FG Kotzé AGA(SA)
Registration numbers	
Income tax	9550189196



COMPILER'S REPORT TO THE MEMBERS OF FRANSCHHOEK RUGBY CLUB NPC

Report on the financial statements

We have compiled the financial statements of Franschhoek Rugby Club NPC based on information provided by the directors. These financial statements are presented in accordance with the basis of accounting as disclosed in note 1 to the financial statements and the requirements of the companies act. They comprise the balance sheet as at 31 December 2021 and the income statement for the year then ended, a summary of significant accounting policies and other explanatory notes, as set out on pages 6 to 8.

Directors responsibility for the financial statements

The directors are responsible for these financial statements, including adoption of the applicable reporting framework, and the accuracy and completeness of the information used to compile the financial statements.

Compiler's responsibility

We performed this compilation engagement in accordance with the International Standard on Related Services 4410 (Revised), Compilation Engagements.

We have applied our expertise in accounting and financial reporting to assist management in the preparation and presentation of these financial statements as set out above. We have complied with relevant ethical requirements, including principles of integrity, objectivity, professional competence and due care.

Since a compilation engagement is not an assurance engagement, we are not required to verify the accuracy or completeness of the information you provided to us to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on whether these financial statements are prepared in accordance with generally accepted accounting practice.

Tax Shop Franschhoek (Pty) Ltd
Frederik G Kotzé AGA(SA)
Membership No: 20056247

Franschhoek
22 April 2022

Tax Shop Franschhoek (Pty) Ltd is a private company registered in South Africa with registration number 2012/137903/07

Directors: H McGuinness, C McGuinness ACCA, FCCA, FG Kotzé AGA (SA),

Suite 3, La Rue Des Roses, 2 Main Road
Franschhoek, Western Cape. Postal
Address: PO Box 420, Franschhoek,
Western Cape, 7690

021 876 2676
021 876 2340

www.taxshop.co.za

franschhoek@taxshop.co.za

FRANSCHHOEK RUGBY CLUB NPC

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

The Directors have pleasure in submitting their report together with the annual financial statements for the year ended 31 December 2021.

General review

These annual financial statements of the company are to be presented at the annual general meeting. No matter which is material to the financial affairs of the company has occurred between 31 December 2021 and the date of approval of the financial statements.

Statements of responsibility

The director are responsible for the maintenance of adequate accounting records and the preparation and integrity of the financial statements and related information.

The directors are also responsible for the company's system of internal financial controls. This is designed to provide reasonable, but not absolute, assurance as to the reliability of the financial statements, and to adequately safeguard, verify and maintain accountability of assets, and to prevent and detect misstatement and loss. Nothing has come to the attention of the Trustees to indicate that any material breakdown in the functioning of these controls, procedures and systems has occurred during the year under review.

The financial statements have been prepared on the going concern basis, since the director have every reason to believe that

Financial results

The results of the company for the year under review are fully set out in the attached financial statements and require no further comment.

Events after the reporting date

No material fact or circumstance, which requires comment, has occurred between the reporting date and the date of this report.

Directors

The directors during the accounting period and up to the date of this report were as follows:

Mr G Collins
Mr DE Natus
Ms LE Davids

FRANSCHHOEK RUGBY CLUB NPC

BALANCE SHEET

AT 31 DECEMBER 2021

			for the 14 months ended 31 December 2020
	Notes	2021 R	R
ASSETS			
Non-current assets		-	-
Current assets		36 284	6 892
Bank and cash balances	2	36 284	6 892
Total assets		<u>36 284</u>	<u>6 892</u>
EQUITY AND LIABILITIES			
Equity		(4 529)	1 457
Accumulated surplus		(4 529)	1 457
Non-current liabilities		-	-
Current liabilities		40 813	5 435
Trade and other payables	3	9 520	5 435
Funds received	4	31 293	-
Total equity and liabilities		<u>36 284</u>	<u>6 892</u>

FRANSCHHOEK RUGBY CLUB NPC

DETAILED INCOME STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2021

	2021	for the 14 months ended 31 December 2020
	R	R
Revenue	139 508	126 972
Game income	-	71 442
Donations income	139 508	-
Fundraiser income	-	55 530
Gross profit	139 508	126 972
Total Income	139 508	126 972
Operating expenses	(145 494)	(125 515)
Bank charges	1 443	6 058
Cleaning and laundry	790	6 230
Coach training fees	-	2 300
Consulting and accounting	9 084	7 985
Covid- 19 Compliance	15 183	-
Donations	619	3 000
Electricity	-	710
Equipment and apparel	97 782	-
Fundraiser expenses	137	20 481
Game equipment	-	1 419
Medical fees	3 420	13 041
Meeting expenses	-	700
Membership fees	3 600	2 800
NLC Logo	9 836	-
Printing and stationery	-	713
Security - gate control	-	3 400
Shop expenses	3 200	31 507
Team catering	-	845
Telephone and internet	-	305
Tournament fees	-	5 100
Training expenses	-	1 420
Travel expenses	400	17 501
Net (deficit) / surplus before taxation for the year	(5 986)	1 457
Taxation	-	-
Net (deficit) / surplus for the year	(5 986)	1 457

FRANSCHHOEK RUGBY CLUB NPC

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1. Accounting policies

The following are the principal accounting policies of the company, which are consistent in all material respects with those applied in the previous year, except as otherwise indicated.

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Revenue

Revenue comprises the invoiced value of membership fees, donations and fundraisers. Interest received is recognised on a time basis, as it is earned.

Cash flows

For the purposes of the cash flow statement, cash includes cash on hand, deposits held on call with banks, investments in money market instruments, and bank overdrafts.

	2021	for the 14 months ended 31 December 2020
	R	R
2. Bank and cash balances		
Bank and cash balances at year end comprise:		
Current accounts	32 378	3 066
Petty cash	3 906	3 826
	<u>36 284</u>	<u>6 892</u>

3. Trade and other payables

Trade and other payables at the balance sheet date comprise amounts due to suppliers for goods and services. An analysis of these amounts due for the current and prior year follows:

2021	1 - 30 days	31-60 days	60-90 days	> 90 days	
Accounting fees	55	3 042	55	6 368	9 520
	55	3 042	55	6 368	9 520

	2021	for the 14 months ended 31 December 2020
	R	R
4. Funds received		
Stellenbosch Municipality	31 293	-
	<u>31 293</u>	<u>-</u>

ANNEXURE 10

Profit and Loss

Franschhoek Rugby Klub NPC For the 12 months ended 31 July 2022

AUG 2021-JUL 2022

Trading Income

Bus Travel Income	10,170.00
Fundraisers	5,100.00
Game Gate Fees Income	110,806.00
Shop Sales	46,989.00
Total Trading Income	173,065.00

Cost of Sales

Canteen Stock	28,463.29
Cost of Goods Sold	1,590.00
Total Cost of Sales	30,053.29

Gross Profit

143,011.71

Other Income

Donation Income: Stellenbosch Municipality	39,609.54
Lotto Donations Income: Covid- 19 Compliance	2,409.00
Lotto Donations Income: Equipment and Apparel	2,484.00
Lotto Donations Income: NLC Logo	960.00
Total Other Income	45,462.54

Operating Expenses

Ball Boys	870.00
Bank Fees	1,464.50
Cleaning	6,275.00
Consulting & Accounting	15,584.15
Donations	8,946.49
Function Expenses	2,188.49
Laundry	3,795.00
Light, Power, Heating	3,680.00
Lotto Donations Expense: Covid- 19 Compliance	2,409.00
Lotto Donations Expense: Equipment and Apparel	2,484.00
Lotto Donations Expense: NLC Logo	960.00
Medical Fees	28,230.38
Meeting Expenses	4,000.00
Motor Vehicle - Fuel	14,850.00
Printing & Stationery	447.97
Security (gate control)	14,310.00
Small Equipment Expenses	8,917.80
Team Catering	10,395.00
Telephone & Internet	1,269.00
Tournament Fees	1,500.00
Training Expenses	15,200.00

AUG 2021-JUL 2022

Travel - National	2,500.00
Wages and Salaries	11,790.00
WP Ref	4,000.00
Total Operating Expenses	166,066.78
Net Profit	22,407.47

ANNEXURE 11



Ref: 20230109/FK

9 January 2023

M AALBERS
MANAGER COMMUNITY DEVELOPMENT
STELLENBOSCH MUNICIPALITY

Re: FRANSCHHOEK RUGBY CLUB NPC (Reg: 2019/528641/08) **Ref: Council 23-11-2022/13.3**

Please see below the responsibilities of Tax Shop Franschhoek (Pty) Ltd regarding the engagement with Franschhoek Rugby Club:

1. On a periodic basis the bank statements, supporting documents and explanatory schedules are provided to Tax Shop Franschhoek (Pty) by the administration of Franschhoek Rugby Club.
2. The information received from Franschhoek Rugby Club is then utilised to update the accounting software for reporting, engaging with the administration of Franschhoek Rugby Club where transactions are unclear or require additional information.
3. Reporting Statements and assisting to provide documents for Funding Received when requested by Franschhoek Rugby Club.
4. Compilation of Annual Financial Statements
5. Submission of Annual Tax Returns

Tax Shop Franschhoek (Pty) provides an accounting function to Franschhoek Rugby Club NPC and is not involved in day to day operations or management and administration.

Should you require any additional information please do not hesitate to contact our office.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'F. Kotzé'.

Tax Shop Franschhoek (Pty) Ltd
Per: Frederik G Kotzé

Contact details:

Telephone: 021 876 2676

Cell: 082 8040764

Email: franschhoek@taxshop.co.za



ANNEXURE 12

Franschhoek Rugby Club NPC

Property, Plant And Equipment - Asset Schedule - Cost Model

Description	Lead	Date purchased	Cost				Accumulated Depreciation & Impairment					Net Book Value			
			Opening balance	Additions	(Expensed)	Closing balance	Useful life	Residual value	Opening balance	Current deprec.	Expensed	(Disposals)	Closing balance	Balance 2022	Balance 2021
			R	R	R	R	Years	R	R	R	R	R	R	R	R
Office equipment		F000.04													
1.	Samsung Galaxy Tab A7 Lite	31/3/22	-	2 988.00	(2 988.00)	-	1.00	-	-	-	-	-	-	-	
2.	SanDisk Ultra 64GB Memory Card	30/6/22		229.00	(229.00)		1.00	-	-	-	-	-	-	-	
3.	A2060 Portable Projector	30/6/22		1 199.00	(1 199.00)		1.00	-	-	-	-	-	-	-	
4.	Velbon Tripod	30/6/22		679.00	(679.00)		1.00	-	-	-	-	-	-	-	
5.	FHD Night Vision Digital Camera	30/6/22		1 750.00	(1 750.00)		1.00	-	-	-	-	-	-	-	
			-	6 845.00	(6 845.00)	-		-	-	-	-	-	-	-	
			-	-	-	-		-	-	-	-	-	-	-	
			-	-	-	-		-	-	-	-	-	-	-	
			-	-	-	-		-	-	-	-	-	-	-	

I, GEORGE COLLINS, confirm that the detail of the assets contained in this schedule are to the best of my knowledge, a true, complete and accurate reflection of the property, plant and equipment owned by the body corporate.

Notes:

1. Utilised for pre- and post-match communications, registrations and live scoring updates. RICA registration of SIM card undertaken by G. Collins in his capacity as Club Chairman.
2. Used for data storage.
3. Utilised for presentations to and match video analysis by the coaching team.
4. Used for match video recordings.
5. Used for match video recordings, for record-keeping and player analysis.

ANNEXURE 13

Municipality Fund Transactions

Franschhoek Rugby Klub NPC

For the period 1 August 2021 to 31 July 2022

Date	Source	Description	Reference	Debit	Credit	Running Balance	Gross	Tax	Explanatory Notes
Municipality Fund									
Opening Balance				0,00	0,00	0,00	0,00	0,00	
06 Aug 2021	Receive Money	Stellenbosch Municipality - Municipality Fund Received		0,00	40 000,00	40 000,00	40 000,00	0,00	
15 Sep 2021	Manual Journal	frame for the late stadler - frame for the late stadler	#718	150,00	0,00	39 850,00	(150,00)	0,00	frame with picture to the family of the late coach
15 Sep 2021	Manual Journal	payment for Tax shop - payment for Tax shop	#717	5 000,00	0,00	34 850,00	(5 000,00)	0,00	outstanding payment
15 Sep 2021	Manual Journal	flowers and sympathy card - flowers and sympathy card	#725	137,49	0,00	34 712,51	(137,49)	0,00	condolences card to one of the players family
15 Sep 2021	Manual Journal	Phisio - Phisio	#712	920,00	0,00	33 792,51	(920,00)	0,00	consultation for injuries
15 Oct 2021	Manual Journal	outstanding payment for Medic - outstanding payment for Medic	#719	2 500,00	0,00	31 292,51	(2 500,00)	0,00	medical assistance during rugby matches
04 Feb 2022	Manual Journal	referees - referees	#720	800,00	0,00	30 492,51	(800,00)	0,00	wp referee payments for rugby games
08 Feb 2022	Manual Journal	coke - coke	#721	5 470,00	0,00	25 022,51	(5 470,00)	0,00	cooldrinks, water for selling in the tuck shop
09 Feb 2022	Manual Journal	shop - shop	#726	1 400,20	0,00	23 622,31	(1 400,20)	0,00	one up store for purchases for tuck shop refer to slip
09 Feb 2022	Manual Journal	float and adhoc - float and adhoc	#711	2 500,00	0,00	21 122,31	(2 500,00)	0,00	for tuck shop and gate
09 Feb 2022	Manual Journal	payment to the tax shop - payment to the tax shop	#713	2 500,00	0,00	18 622,31	(2 500,00)	0,00	outstanding payment
11 Feb 2022	Manual Journal	rolls and wors for shop - rolls and wors for shop	#722	1 985,86	0,00	16 636,45	(1 985,86)	0,00	for sales at the tuckshop
11 Feb 2022	Manual Journal	medic - medic	#727	900,00	0,00	15 736,45	(900,00)	0,00	Danielle riffel day expense for invitees
12 Feb 2022	Manual Journal	pick and pay for after function - pick and pay for after function	#723	300,00	0,00	15 436,45	(300,00)	0,00	medical assistance during rugby matches
01 Mar 2022	Manual Journal	Referees - Referees	#714	1 600,00	0,00	13 836,45	(1 600,00)	0,00	wp referee payments for rugby games
01 Mar 2022	Manual Journal	Coke purchases - Coke purchases	#731	2 447,00	0,00	11 389,45	(2 447,00)	0,00	cooldrinks, water for selling in the tuck shop
04 Mar 2022	Manual Journal	shop - shop	#728	976,20	0,00	10 413,25	(976,20)	0,00	one up store for purchases for tuck shop refer to slip
05 Mar 2022	Manual Journal	pick and pay wors and rolls - pick and pay wors and rolls	#724	804,99	0,00	9 608,26	(804,99)	0,00	for selling at the tuck shop
31 Mar 2022	Spend Money	Takealot - Samsung Tablet		2 988,00	0,00	6 620,26	(2 988,00)	0,00	for administration use for all related rugby.uploading and registrations
28 Jun 2022	Spend Money	Engen Winelands - Fuel		300,00	0,00	6 320,26	(300,00)	0,00	petrol for buying and sourcing of equipment and 2 way radios
28 Jun 2022	Spend Money	Makro - 2 Way Radios		1 872,80	0,00	4 447,46	(1 872,80)	0,00	for use on field during games
30 Jun 2022	Spend Money	Takealot - Mini Portable Projector & Digital Video Camera		4 057,00	0,00	390,46	(4 057,00)	0,00	teambuilding,practise sessions,evidence of games
Total Municipality Fund				39 609,54	40 000,00	390,46	390,46	0,00	
Closing Balance				0,00	390,46	390,46	0,00	0,00	
Total				39 609,54	40 000,00	(390,46)	390,46	0,00	

ANNEXURE 14

Municipality Fund Transactions

Franschhoek Rugby Klub NPC

For the period 1 August 2021 to 31 July 2022

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	TAX
Municipality Fund								
Opening Balance				-	-	-	-	-
6 Aug 2021	Receive Money	Stellenbosch Municipality - Municipality Fund Received		-	40,000.00	40,000.00	40,000.00	-
15 Sep 2021	Manual Journal	frame for the late stadler - frame for the late stadler	#718	150.00	-	39,850.00	(150.00)	-
15 Sep 2021	Manual Journal	Phisio - Phisio	#712	920.00	-	38,930.00	(920.00)	-
15 Sep 2021	Manual Journal	payment for Tax shop - payment for Tax shop	#717	5,000.00	-	33,930.00	(5,000.00)	-
15 Sep 2021	Manual Journal	flowers and sympathy card - flowers and sympathy card	#725	137.49	-	33,792.51	(137.49)	-
15 Oct 2021	Manual Journal	outstanding payment for Medic - outstanding payment for Medic	#719	2,500.00	-	31,292.51	(2,500.00)	-
4 Feb 2022	Manual Journal	referees - referees	#720	800.00	-	30,492.51	(800.00)	-
8 Feb 2022	Manual Journal	coke - coke	#721	5,470.00	-	25,022.51	(5,470.00)	-
9 Feb 2022	Manual Journal	shop - shop	#726	1,400.20	-	23,622.31	(1,400.20)	-
9 Feb 2022	Manual Journal	float and adhoc - float and adhoc	#711	2,500.00	-	21,122.31	(2,500.00)	-
9 Feb 2022	Manual Journal	payment to the tax shop - payment to the tax shop	#713	2,500.00	-	18,622.31	(2,500.00)	-
11 Feb 2022	Manual Journal	rolls and wors for shop - rolls and wors for shop	#722	1,985.86	-	16,636.45	(1,985.86)	-
11 Feb 2022	Manual Journal	medic - medic	#727	900.00	-	15,736.45	(900.00)	-
12 Feb 2022	Manual Journal	pick and pay for after function - pick and pay for after function	#723	300.00	-	15,436.45	(300.00)	-
1 Mar 2022	Manual Journal	Referees - Referees	#714	1,600.00	-	13,836.45	(1,600.00)	-
1 Mar 2022	Manual Journal	Coke purchases - Coke purchases	#731	2,447.00	-	11,389.45	(2,447.00)	-
4 Mar 2022	Manual Journal	shop - shop	#728	976.20	-	10,413.25	(976.20)	-
5 Mar 2022	Manual Journal	pick and pay wors and rolls - pick and pay wors and rolls	#724	804.99	-	9,608.26	(804.99)	-
31 Mar 2022	Spend Money	Takealot - Small Equipment		2,988.00	-	6,620.26	(2,988.00)	-

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	TAX
28 Jun 2022	Spend Money	Makro - Makro Cape Gate		1,872.80	-	4,747.46	(1,872.80)	-
28 Jun 2022	Spend Money	Engen Winelands - Fuel		300.00	-	4,447.46	(300.00)	-
30 Jun 2022	Spend Money	Takealot - Small Equipment		4,057.00	-	390.46	(4,057.00)	-
Total Municipality Fund				39,609.54	40,000.00	390.46	390.46	-
Closing Balance				-	390.46	390.46	-	-
Total				39,609.54	40,000.00	(390.46)	390.46	-



Standard Bank

Transaction record/
Transaksiererekord

AUTOBANK A541	CASH WITHDRAWAL 13H00
TRANSACTION DATE	2022-03-31
BUSINESS DATE	2022-03-31
FROM ACCOUNT	*****2096
AMOUNT WITHDRAWN	R-3,000.00
AVAILABLE FUNDS	R 6,906.77
ACCOUNT BALANCE	R 6,906.77
APPLICATION ID	A0000000041010
APPLICATION NAME	Debit MasterCard
TVR	8000040000
CVR	601003220000

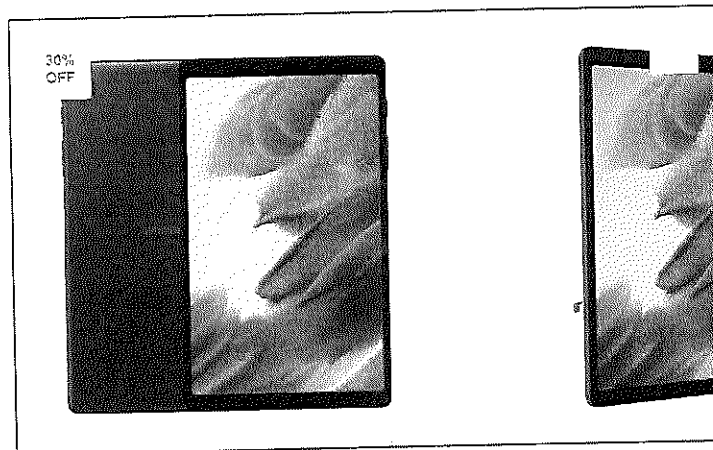
The Standard Bank of South Africa Limited (Reg. No. 1962/002/30/6/1) Authorised financial services provider
of the Financial Services Board (FSC) and Bank van Suid-Afrika (Ink. No. 1962/002/30/6/1) Oorsee finansiële dienster verskaffer

4/3/22, 9:03 AM

Samsung Galaxy Tab A7 Lite (T225) 8.7" 32GB LTE Tablet | Buy Online in South Africa | takealot.com



Stay informed! Visit the SA Department of Health's website for COVID-19 updates: www.sacoronavirus.co.za



Samsung Galaxy Tab A7 Lite (T225) 8.7" 32GB LTE Tablet

Samsung
SM-T225NZALFA
4.6 52 Reviews



R 2,988

FREE DELIVERY

eB29,880 • Discovery Miles 29,880 • On Credit: R259 / month

In stock JHB When do I get it?

Sold by Elite Shopper • Fulfilled by Takealot

- Eligible for Cash on Delivery. ⓘ
- Free Delivery Available.
- Hassle-Free Exchanges & Returns for 30 Days. ⓘ
- 24-Month Limited Warranty. ⓘ

Description

Quick Spec



MAKRO CAPE GATE
Masstores (Pty) Ltd T/A MAKRO SA
Company Reg. No. 1991/006805/07
VAT Reg. No. 4300119155

Tel : 0860 300 999
Corner Okovango & Belami Rds
Brackenfell
Cape Town

"You Can WhatsApp us on 0860 300 999"

NLA Ref No: RG0000488
Registered status: Distributor
Liquor Store Lic: WCP/039664
Grocers Wine Lic: WCP/039662

TAX INVOICE

19241045

Tue 28/06/2022

MISS CM BANIES
VAT Reg : Not Applicable
125 MUSICAL AVENUE
MACASSAR
SOMERSET WEST
7130

TIME : 13:18
STORE NO: M19
POS NO : 27
INVOICE NO: 966
CASHIER NO: 1813

Unique Ref : 0279661928062022

QTY	UNIT/PK	WEIGHT (Kg)			
BARCODE	DESCRIPTION				
DIS	SNGL INC	PACK INC	VAT	TOTAL EXC	TOTAL INC
06009636904632	1	POWEROX M1 WALKIE TALKIE			
699.00	699.00	02		1215.66	1398.00
06009711570165	1	SMARTSOCKET USB ADAPTOR 8 AMP			
449.00	449.00	02		390.43	449.00
09415886887811	1	POWERWORX TRIPLE EURO ADAPTER			
25.00	25.00	02		21.74	25.00
06009186770626	1	MAKRO MULTI-USE CHECKOUT BAG 24L			
0.86	0.86	00		0.86	0.86

QTY	UNIT/PK	WEIGHT (Kg)			
DIS	SNGL INC	PACK INC	VAT	TOTAL EXC	TOTAL INC
2	1				
06009636904632	POWEROX M1 WALKIE TALKIE				
699.00	699.00	02		1215.66	1398.00
1	1				
06009711570165	SMARTSOCKET USB ADAPTOR 8 AMP				
449.00	449.00	02		390.43	449.00
1	1				
09415886887811	POWERWORX TRIPLE EURO ADAPTER				
25.00	25.00	02		21.74	25.00
1	1				
06009186770626	MAKRO MULTI USE CHECKOUT BAG 24L				
0.86	0.86	00		0.86	0.86

INVOICE ROUNDING -0.06

TOTAL ARTICLES ON INVOICE : *****5*****

FIVE

VAT SUMMARY

CODE	%	GOODS	VAT	
0	0.00	0.86	0.00	
2	15.00	1627.77	244.17	
TOTALS		1628.63	244.17	1872.80

AMOUNT DUE	1872.80
CARD PAYMENT	535950*****0147
CHANGE	0.00

PAYMENT SUMMARY
NOVA
 Cape Gate
 CHECKER NO. 4 CRD



*****5*****

FIVE

Get the app
 Get the rewards
 Earn the cash
 Scan this code to
 Download on Google Play or Apple App Store

Exchange and Refund Policy

Makro will refund or exchange most goods returned within 14 days of purchase, provided that the goods are in unused original condition and packaging. Certain goods are excluded from the 14-day exchange or refund policy for hygiene and legislative reasons. Within the first six (6) months of purchase, goods with a technically confirmed defect will be repaired, replaced or refunded at your direction. It is not possible to assess goods in store to confirm the claimed defect. Makro therefore reserves the right to refer returned goods for technical assessment. Goods purchased by way of special arrangement or custom order will only be replaced if defective. Visit www.makro.co.za for further information.

Makro is an Empowerdex verified Level 4 BBBEE Contributor. 80% of business purchases will contribute towards your BBBEE score under the procurement category.

We are committed to respect and protect your personal information.

End Control Sig:

POINCINVE



MAKRO CAPE GATE
Masstores (Pty) Ltd T/A MAKRO SA
Company Reg. No. 1991/006805/07
VAT Reg. No. 4300119155

Tel : 0860 300 999
Corner Okovango & Belami Rds
Brackenfell
Cape Town

CUSTOMER COPY
SALE

Tue 28/06/2022
TIME: 13:13

CUST CARD NO : 19241045
POS NO : 27
INVOICE NO : 966
CASHIER NO : 1813

TYPE : Debit MasterCard
PAN : 535950****0147
BUDGET PERIOD: 0 MONTHS

REQUESTED : *R1872.80**

UTI : 1083fa1d-5088-45fd-9298-2e99c428aed6
TRANSACTION NO : 308645
AUTH NO : 1083fa
CARD ENTRY MODE: CHIP
TVR : 0000008000
TSI : E800
TC : 89764ECA1F9B41A7
APL : Debit MasterCard
ATD : A0000000041010071003
MERCHANT NO : 3046729
APPROVED CODE : 00 APPROVED

APPROVED : *R1872.80**

** WELCOME TO **
 IMPERTO PROPERTIES (PTY) LTD
 T/A ENGEN WINELANDS 1-STOP NORTH
 N1 NATIONAL RD, JOOSTENBERGVLAKTE
 VAT NO: 4740105103

ENGEN PRIMAX ULP 95
 12.755 @ 23.52 Tx Z^a 300.00
 Pump No. : 03
 Attendant : NOXOLO

Clicks ClubCard
 0200571990353
 Points earned for fuel purchases
 www.clicks.co.za
 Terms and Conditions apply

ITEMS 1	TOTAL	300.00
CASH		300.00
CHANGE		0.00

Join MySchool and Support Your Community

VAT-CODE	NET-VAL	VAT-VAL
ZERO RATE/Z 0.0%	300.00	0.00

4 MANTU 2118 15:34:18 28/06/2022

THANK YOU FOR STOPPING AT
 ENGEN WINELANDS NORTH
 WERNER NEITZ
 TEL # 021 988-11:2
 FAX # 021 988 11:7



takealot.com Payment Confirmation

Order Number: 109450607 Estimated Delivery Date: 2022-07-12

Hi Sharon,

Thank you, we've received your payment for order 109450607.

Your order is being processed and your estimated delivery date is **Tuesday, 12 July 2022**.

Once your order is ready to be delivered, you will receive an SMS notification confirming your scheduled delivery date.

[Manage Order](#)

Regards,
The Takealot Team

Order Details

Deliver To: Sharon aries
Klein cabriere 30 Cabriere Street Franschhoek
Franschhoek
7690

Estimated Delivery Date: Tuesday, 12 July 2022

Delivery Method: Courier

Items in this order

- | | | |
|---|--|-----------|
| 1 |  SanDisk Ultra 64GB SDXC Class 10 Memory Card | R 229.00 |
| 1 |  A2060 Mini Portable Projector LCD
<i>Sold by Life Online SA</i> | R 1199.00 |
| 1 |  Velbon Tripod For Photo or Video
<i>Sold by Golden Power Batteries</i> | R 879.00 |
| 1 |  F6 FHD 1080P Night Vision Digital Video Camera
<i>Sold by Readysat Altogether</i> | R 1750.00 |

Subtotal: R 4057.00

Shipping: R 0.00

Total: R 4057.00

[Manage Order](#)



Standard Bank

Transaction record/
Transaksierekord

AUTOBANK A541	CASH WITHDRAWAL 12H28
TRANSACTION DATE	2022-06-30
BUSINESS DATE	2022-06-30
FROM ACCOUNT	*****2096
AMOUNT WITHDRAWN	R-4.060.00
AVAILABLE FUNDS	R 634.77
ACCOUNT BALANCE	R 634.77
APPLICATION ID	A00000000041010
APPLICATION NAME	Debit MasterCard
TVR	8000040000
CVR	601003220000



STATEMENT

Franschhoek Rugby Club

Statement Date
31 Mar 2022Tax Shop Franschhoek (Pty)
Ltd

Account Number

Telephone number
021 876 2676VAT Number
4020278885

Balance due

Date	Activity	Reference	Due Date	Amount	Payments	Balance ZAR
01 Sep 21	Opening Balance					10,449.25
15 Sep 21	Payment on Invoice # INV-0475	Paid in the office	23 Oct 19		1,600.00	8,849.25
15 Sep 21	Payment on Invoice # INV-2298	Paid in office	07 Dec 20		1,492.70	7,356.55
15 Sep 21	Payment on Invoice # INV-2417	Paid in office	13 Jan 21		55.20	7,301.35
15 Sep 21	Payment on Invoice # INV-2557	Paid in office	10 Feb 21		55.20	7,246.15
15 Sep 21	Payment on Invoice # INV-2779	Paid in office	07 Mar 21		55.20	7,190.95
15 Sep 21	Payment on Invoice # INV-3097	Paid in office	13 Apr 21		400.20	6,790.75
15 Sep 21	Payment on Invoice # INV-3246	Paid in office	12 May 21		1,341.50	5,449.25
30 Sep 21	Invoice # INV-4136	September 2021	17 Oct 21	917.70		6,366.95
31 Oct 21	Invoice # INV-4284	October 2021	11 Nov 21	55.20		6,422.15
12 Nov 21	Invoice # INV-4401	CIPC 2020 & 2021	19 Nov 21	2,090.00		8,512.15
30 Nov 21	Invoice # INV-4475	November 2021	12 Dec 21	952.20		9,464.35

Banking details:

Tax Shop Franschhoek (Pty) Ltd
Bank: FNB
Account number: 62347508337
Branch Code: 210202



Date	Activity	Reference	Due Date	Amount	Payments	Balance ZAR
31 Dec 21	Invoice # INV-4646	December 2021	13 Jan 22	55.20		9,519.55
31 Jan 22	Invoice # INV-4829	January 2022	16 Feb 22	55.20		9,574.75
28 Feb 22	Invoice # INV-5013	February 2022	13 Mar 22	55.20		9,629.95
17 Mar 22	Payment on Invoice # INV-0953	Receipt 83	12 Feb 20		287.50	9,342.45
17 Mar 22	Payment on Invoice # INV-3246	Receipt 83	12 May 21		2,784.70	6,557.75
17 Mar 22	Payment on Invoice # INV-3352	Receipt 83	08 Jun 21		55.20	6,502.55
17 Mar 22	Payment on Invoice # INV-3524	Receipt 83	12 Jul 21		55.20	6,447.35
17 Mar 22	Payment on Invoice # INV-3631	Receipt 83	13 Aug 21		817.40	5,629.95
31 Mar 22	Invoice # INV-5219	March 2022	07 Apr 22	55.20		5,685.15
BALANCE DUE						5,685.15

Pick n Pay

FRANSCHHOEK
021 876 2075/6

CASHIER: SBULELO GATVENI

FM FLOWERS 60	99.99
*AD AFRI CARD NON SEASON	37.50
DUE VAT INCL	137.49

-----TENDER-----	
CASH	150.00
ROUNDING	0.09
CHANGE	12.60
TOTAL ITEMS:	2

-----TAX INVOICE-----		
	TAXABLE VAL	VAT VAL
VAT INCL	137.49	17.93
# ZERO-RATED	0.00	0.00
e NON-SUPPLY		

-----VAT REG NO. 4070204096-----
V VITALITY HEALTHYFOOD CASH BACK ITEM

Liquor Lic.: WCP/036277/032166
PLEASE RETAIN AS YOUR GUARANTEE
CUSTOMER CARE LINE: 0860 30 30 30
WEBSITE: www.picknpay.co.za
THANK YOU FOR SHOPPING WITH US.

-----SMART SHOPPER-----
Smart Shopper card # *****9982
Rands earned: R0.68
Rands left to spend: R10.36

*069282 3220 32200229 2 25.08.21 14:49



99910232200020692820



①

	Petty Cash Slip
Date	15/09/21
Paid to	Emile for Frame for steeple
Reason	R150-00

Bronwen Talbot Physiotherapy

BHF Practice No. 0720000625442

48 Artisans Village
Cabriere Street
Franschhoek
7690Alicia accounts- 021 876 4234
Email- bronwentaltbotphysio@gmail.com

2

Invoice

Franschhoek rugby club

Page: 1 of 1

Date: 28/05/2021

Account No.: 000193

Doc.No: AB00002958

Date / time Codes / NAPPI	Patient / Description	In hosp?	ICD	Doc.No	Qty	Amount	Outstanding
28/05/2021	03 Diago Jacobs 11/12/1990 Attended by: Mrs Bronwen Talbot: Rooms [11]						
501	Rehabilitation		M25.66			238.00	232.00
405	Mobilization (not spinal)		M25.66			167.00	167.00
203 0008	Ultrasound		M25.66			56.00	56.00
							455.00

Please settle this account now, to avoid being handed over for collection.
Electronic T/F to Bronwen Talbot Physiotherapy
FNB Bank, MY BRANCH code 255355,
Acct 62772899088 INDICATE NAME OR ACCOUNT NUMBER
Email payment advice to bronwentaltbotphysio@gmail.com
Or tear off this slip and mail to PO Box 143,
Franschhoek, 7690
PLEASE ADVISE US IF YOU WANT A RECEIPT MAILED TO YOU

PAID
thank you

Bronwen Talbot Physiotherapy

BHF Practice No. 0720000625442

48 Artisans Village
Cabriere Street
Franschhoek
7690Alicia accounts- 021 876 4234
Email- bronwentaltbotphysio@gmail.com**Invoice**

Franschhoek rugby club

Page: 1 of 1

Date: 09/06/2021

Account No.: 000193

Doc.No: AB00002956

Date / time Codes / NAPPI	Patient / Description	In hosp?	ICD	Doc.No	Qty	Amount	Outstanding
09/06/2021	10 Charles Williams 28/12/1996 Attended by: Mrs Bronwen Talbot: Rooms [11]						
701	Evaluation (simple)		S22.30, W19.99			167.00	167.00
501 0010	Rehabilitation		S22.30, W19.99			119.00	119.00
303 0010	Soft tissue mobilisation		S22.30, W19.99			96.00	96.00
401 0008	Spinal mobilisation		S22.30, W19.99			83.00	83.00

465.00

Please settle this account now, to avoid being handed over for collection.
Electronic T/F to Bronwen Talbot Physiotherapy
FNB Bank, MY BRANCH code 255355,
Acct 62772899088 INDICATE NAME OR ACCOUNT NUMBER
Email payment advice to bronwentaltbotphysio@gmail.com
Or tear off this slip and mail to PO Box 143,
Franschhoek, 7690
PLEASE ADVISE US IF YOU WANT A RECEIPT MAILED TO YOU

PAID
thank you

No. 65	Date 17 Sept 21
RECEIVED from	F. H. C. Rugby Club
the sum of	
Nine hundred + twenty	Rand
	cents
for	physio
	Bronnen
	With Thanks
	cash

③

Pick n PayFRANSCHHOEK
021 876 2075/6

CASHIER: SBULELO GATYENI

FM FLOWERS 60	99.99
AD AFRI CARD NON SEASON	37.50
DUE VAT INCL	137.49

-----TENDER-----	
CASH	150.00
ROUNDING	0.09
CHANGE	12.60
TOTAL ITEMS:	2

-----TAX INVOICE-----		
	TAXABLE VAL	VAT VAL
VAT INCL	137.49	17.93
# ZERO-RATED	0.00	0.00
e NON-SUPPLY		

-----VAT REG NO. 4070204096-----
V VITALITY HEALTHYFOOD CASH BACK ITEM

Liquor Lic.: WCP/036277/032166
PLEASE RETAIN AS YOUR GUARANTEE
CUSTOMER CARE LINE: 0860 30 30 30
WEBSITE: www.picknpay.co.za
THANK YOU FOR SHOPPING WITH US.

-----SMART SHOPPER-----
Smart Shopper card # *****9982

(4)

71

08/07/2021

Franschoek Rugby Club

Two thousand Rand.

2000 00

[Signature]

75

15/09/2021

Franschoek Rugby Klub NPC

Vyfhonderd Rand

en nul sent

5000 00

[Signature]

Outstanding Invoices



Transaction record/
Transaksier rekord

AUTOBANK A541	CASH WITHDRAWAL 10H24
TRANSACTION DATE	2021-09-15
BUSINESS DATE	2021-09-15
FROM ACCOUNT	*****2096
AMOUNT WITHDRAWN	R-5,000.00
AVAILABLE FUNDS	R 42,216.88
ACCOUNT BALANCE	R 42,216.88
APPLICATION ID	A0000000041010
APPLICATION NAME	Debit MasterCard
TVR	8000040000
CVR	601003220000

The Standard Bank of South Africa Limited (Reg. No. 1962/000738/06) Authorised financial services provider
Die Standard Bank van Suid-Afrika Beperk (Reg. no. 1962/000738/06) Gereguleerde finansiële dienster verskaffer

For Shop



	Petty Cash Slip R2500
Date	15/Oct/2021
Paid to	Medic 1
Reason	outstanding Payment fees/lies

6



Standard Bank

Transaction record/
Transaksier rekord

ELECTRONIC ACCOUNT PAYMENT
AUTOBANK A541 12H38

TRANSACTION DATE 2022-02-04
BUSINESS DATE 2022-02-04

ACCOUNT *****2096
AMOUNT PAID R 800.00

BENEFICIARY NAME: WP RUGBY FOOTBALL
CUSTOMER REF.: WP RUGBY FOO
BENEFICIARY REF.: FRANSCHHOEK RUGBY

APPLICATION ID A0000000041010
APPLICATION NAME Debit MasterCard
TVR 8000040000
CVR 201003220000

The Standard Bank of South Africa Limited (Reg. No. 1962/000738/06) Authorised financial services provider
Die Standard Bank van Suid-Afrika Beperk (Reg. no. 1962/000738/06) Gemagtigde finansiële dienslewerer

the Rugby Club
11 Eldorado Street

* BIBIS SOFTDRINKS DISTRIBUTORS *
* 23 NEW STREET PAARL *
* TEL: 021 872 2713 Cell: 083 234 3988 *
* VAT:4060108141 *

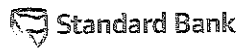
-YOUR RECEIPT-

Cashier Aslam
Till No 1 Slip No# 26572
Date and Time 07:23 02-03-22

MARKED FOR DELIVERY

ITEM DESCRIPTION	QTY	PRICE
400ML COKE CLR PRE-PRICED		
# 7594 @ R214.20	5.00	1071.00
400ML FANTA ORANGE PRE-PR		
# 7586 @ R214.20	2.00	428.40
500ML P/ADE M/BLAST NRB X		
# 7865 @ R236.90	4.00	947.60.
Tax1 @ 15.00% on 824.00		123.60.

ITEMS: 11 TOTAL DUE: 2447.00
CASH TENDERED: 2447.00
THANK YOU



Transaction record/
Transaksier rekord

ELECTRONIC ACCOUNT PAYMENT
AUTOBANK A541 17H10

TRANSACTION DATE 2022-03-01
BUSINESS DATE 2022-03-01

ACCOUNT *****2096
AMOUNT PAID R 2447.00

BENEFICIARY NAME: BIEBIES COOLDRINK
CUSTOMER REF. BIEBIES COOL
BENEFICIARY REF. FRASCHHOEK RUGBY

APPLICATION ID A0000000041010
APPLICATION NAME Debit Mastercard
TVR 8000040000
CVR 201003220000

The Standard Bank of South Africa Limited (Reg. No. 1962/000738/06) Authorised financial services provider
Die Standaard Bank van Suid-Afrika Beperk (Reg. No. 1962/000738/06) Gemagtigde finansiële dienster

ITEM DESCRIPTION	QTY	PRICE
400ML COKE CLR PRE-PRICED		
# 7594 @ R214.20	6.00	1285.20
400ML FANTA ORANGE PRE-PR		
# 7586 @ R214.20	5.00	1071.00
400ML SPRITE LS PRE-PRICE		
# 7811 @ R214.20	5.00	1071.00
500ML P/ADE M/BLAST NRB X		
# 7865 @ R236.90	3.00	710.70.
500ML P/ADE MAARTJIE NRB		
# 1799 @ R236.90	2.00	473.80.
Tax1 @ 15.00% on 1030.00		154.50.
ITEMS: 21 TOTAL DUE: 4611.70		
CASH TENDERED: 4611.70		
THANK YOU		



Transaction record/
Transaksier rekord Page 783

ELECTRONIC ACCOUNT PAYMENT
AUTOBANK A541 15H41

TRANSACTION DATE 2022-02-08
BUSINESS DATE 2022-02-08

ACCOUNT *****2096
AMOUNT PAID R 5470.00

BENEFICIARY NAME: BIEBIES COOLDRINK
CUSTOMER REF. BIEBIES COOL
BENEFICIARY REF. FRASCHHOEK RUGBY

APPLICATION ID A0000000041010
APPLICATION NAME Debit Mastercard
TVR 8000040000
CVR 201003220000

The Standard Bank of South Africa Limited (Reg. No. 1962/000738/06) Authorised financial services provider
Die Standaard Bank van Suid-Afrika Beperk (Reg. No. 1962/000738/06) Gemagtigde finansiële dienster

ITEM DESCRIPTION	QTY	PRICE
400ML COKE CLR PRE-PRICED		
# 7594 @ R214.20	6.00	1285.20
400ML FANTA ORANGE PRE-PR		
# 7586 @ R214.20	5.00	1071.00
400ML SPRITE LS PRE-PRICE		
# 7811 @ R214.20	5.00	1071.00
500ML P/ADE M/BLAST NRB X		
# 7865 @ R236.90	3.00	710.70.
500ML P/ADE MAARTJIE NRB		
# 1799 @ R236.90	2.00	473.80.
Tax1 @ 15.00% on 1030.00		154.50.
ITEMS: 21 TOTAL DUE: 4611.70		
CASH TENDERED: 4611.70		
THANK YOU		

* BIBIS SOFTDRINKS DISTRIBUTORS *
* 23 NEW STREET PAARL *
* TEL: 021 872 2713 Cell: 083 234 3988 *
* VAT:4060108141 *

-YOUR RECEIPT-

Cashier Aslam
Till No 1 Slip No# 26575
Date and Time 08:22 09-02-22

11 Eldorado Street

Keerom 9





WHERE YOU CAN FIND US

17 TEXTILE STREET PAARL 7646

TEL (011) 870 1858

1-UP TAXI

VAT NUMBER 4430196347

TEL 0200000000

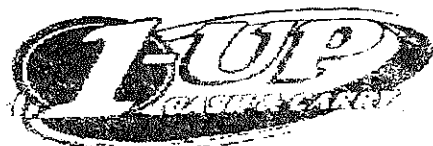
Clerk 1

#00541238121 4	
Diamond Chips 1x1kg	228.00
12 X 19.00	
#00541258809544	
Frozen Valley Chips 1kg	136.00
8 X 17.00	
#00000000007428	
Fritos 24x25g	40.00
#00160951060468	
Niknaks 50x20g	160.00
4 X 40.00	
#00600980445000	
Sauceland Bbq Sauce 2lt	45.00
#00600980445077	
Sauceland S/Chilli 2lt	52.00
#00600980445010	
Sauceland Tom Sauce 2lt	30.00
#00600156500903	
D Lite Oil 2l	220.00
4 X 55.00	
#00000000001563	
Jive 6x2Lt	62.00
#00600968182234	
One-Up Carrier Bag 24lt	2.40
3 X 0.80	
#00600968182234	
One-Up Carrier Bag 24lt	0.80

37 Total	976.20
Taxable 15% VAT	341.04
15% 15% VAT	51.18
Taxable ZERO RATED	584.00

Tendered 976.20

CARD 976.20



WHERE YOU GET MORE FOR LESS

17 TEXTILE STREET PAARL 4545

TEL: (021) 870 1656

TAX INVOICE

VAT NUMBER 4430196347

TILL 1UPPAARL03

Clerk 1

#00544900000906

Coke 2L

2 X 22.00

#00000000001563

Jive 6x2Lt

#00000000007635

Doritos 24x45G

#00600064578445

Paco Chips 8/BBQ 50x22g

#00160951080468

Niknaks 50x20g

#00000000007511

SIMBA CHIPS 24x36G

#00600156500903

D Lite Oil 2l

3 X 55.00

Bulk Manager 2

VOID

#00544900000906

Coke 2L

Clerk 1

#00160918800412

Tex Mint 24s

#00600105700349

Sunlight Liquid Pouchix

2 X 23.00

#00600080445010

Sauce and Tom Sauce 2lt

#00600080445010

Sauce and Tom Sauce 2lt

#00160106502386

Cad Lunch Bar 1x24s

#00762220177090

Cadbury Fluffies 30s

#00600456000061

Seepo Ityiwa 1x500g

#00600478400187

66.00

60.00

140.00

39.00

40.00

140.00

165.00

-22.00

70.00

46.00

30.00

30.00

70.00

65.00

2.20

50.00

Wednesday 9-2-2022 16:23:00
 #000113 L0001
 Receive Regular Promotional Updates
 by joining us on...
 Facebook, Instagram @lupcashandcarry
 WhatsApp: 083 065 6777
 or Visit: www.luponline.co.za
 Email: info@luponline.co.za
 Please Check Your Goods - No Refunds

CARD
 Tendered
 36 Total
 Taxable 15% VAT
 15% 15% VAT
 Taxable ZERO RATED
 1,400.20
 113.77
 528.00
 1,400.20

2 X 25.00
 #00600980445010
 Sauce and Tom Sauce 21t
 #00600980445010
 Sauce and Tom Sauce 21t
 #00160706503386
 Cad Lunch Bar 1x24s
 #00762220177090
 Cadbury Fuffies 30s
 #00600456000061
 Seppo Ityima 1x500g
 #00600478400187
 Crackles Asst 1kg
 #00600108738918
 Domestos 8H/Andy 2x750ml
 #00600304100286
 Sun Vinegar 8 750ml
 #00541258809547
 Frozen Valley Chips 2.5k
 3 X 45.00
 #00541258812544
 Diamond Chips 1x1kg
 12 X 19.00
 228.00



MEDICARE EMR

The Pulse of Franschhoek



Franschhoek Rugby Club
Franschhoek Sportsground
Franschhoek 7690

Page 1720
Medicare Emergency Medical Response CC
Unit 56 B Village Artisan, Franschhoek 7690, SA
24h Emergency 074 363 7744 - Office 021 876 4316
info@medicare-emr.co.za
www.medicare-emr.co.za
CK2006/200245/23

The electronic version of this document is the original Tax Invoice and any hard copy made is deemed a copy.

INVOICE

Invoice No.	MED012293	Page	1 (1)
Invoice Date	10/02/2022	Your Reference	E-004866
Due Date	10/02/2022	ID Number	
Payment Terms	PIA		
Order No.	10402		
Your Account No.	20744		
Our Reference	Daniële Riffel Rugby day		
Our Contact	Garth Van Zyl		

Notes

*** CASH ON DELIVERY. DO NOT DELIVER WITHOUT COLLECTING PAYMENT ***

Item Code	Description	Quantity Unit	Price	Disc.	Amount
BLSE	Basic Life Support Paramedic with Jumpbag Date 12/02/2022 Times: 12:00-18:00	1.00 HRS	900.00		900.00 N
SUB TOTAL					R 900.00
GRAND TOTAL					R 900.00

AMOUNT TO PAY R 900.00
Due Date 10/02/2022
Invoice No. MED012293
Pay to Bank Account 62694799324
Bank First National Bank

Please use Invoice Number as Payment Reference



Banking Details: Medicare Emergency Medical Response CC,
FNB Business Cheque Account, Account No: 62694799324, BC: 250655



Standard B

Transaction record/
Transaksier rekord

AUTOBANK ASNI	CASH WITHDRAWAL
	13H00
TRANSACTION DATE	2022-02-11
BUSINESS DATE	2022-02-11
FROM ACCOUNT	*****2096
AMOUNT WITHDRAWN	R-900.00
AVAILABLE FUNDS	R 18,213.62
ACCOUNT BALANCE	R 18,213.62
APPLICATION ID	A0000000041010
APPLICATION NAME	Debit MasterCard
TVR	8000040000
CVR	601003220000

The Standard Bank of South Africa Limited (reg. No. 1962/000738/06) Authorized financial services provider
Die Standard Bank van Suid-Afrika Beperk (reg. no. 1962/000738/06) Gemagtigde finansiële diensteverskaffer

TRANSCHHOEK
021 876 2075/6
CASHIER: Yolandre Hardneck

DELI PREPARED FOODS 200.00
DEPT TAX EXEMPT UTILITY 100.00e
CARD-N004244109247

DUE VAT INCL 300.00

TENDER 300.00

Debit Mastercard
B21788

TOTAL ITEM: 2

TAX INVOICE
TAXABLE VAL 200.00
VAT 26.09

VAT INCL 0.00

IF ZERO-RATED
e NON-SUPPL

VAT REG NO: 17220006

V VITALITY HEALTHYFOOD CASH BACK ITEM

Liquor Ltd. WCP/036277/032166

PLEASE RETURN TO: 0800 00 00

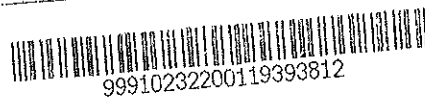
WEB SITE: www.picknicks.co.za

THANK YOU FOR SHOPPING WITH US

SMART SHOPPER

Smart Shopper Card No: 99910232200119393812

12.02.22 09:17



cut here =====
Stellenbosch Municipality

VAT Reg NO : Stellenbosch Municipality TaxRe

f VAT Invc : 089444

Meter No. : 04244109247

SGC: 000402 KRN: 1 TI: 01

Total R100.00

Electricity Units 37.6 kWh

Pick n PayFRANSCHHOEK
021 876 2075/6

CASHIER: Masanda Mzuzwana

BUTCHERY	540.00
HOTDOG ROLL EA	165.00
HC	49.99
DEL. TAX EXEMPT UTILITY	50.00e
CARD-N004270748322	
DUE VAT INCL	804.99

TENDER	
Debit MasterCard	804.99
B63526	

TOTAL ITEMS:	4
TAX INVOICE	
TAXABLE VAL	754.99
VAT VAL	98.48
VAT INCL	0.00

ZERO-RATED
e NON-SUPPLY
-VAT REG NO. 4070204096-
V VITALITY HEALTHYFOOD CASH BACK ITEM

Liquor Lic.:WCP/036277/032166
PLEASE RETAIN AS YOUR GUARANTEE
CUSTOMER CARE LINE: 0860 30 30 30
WEBSITE: www.picknpay.co.za
THANK YOU FOR SHOPPING WITH US.

SMART SHOPPER
Smart Shopper card # *****4841
Rands earned: R3.77
Rands left to spend: R80.96

*714213 3220 32200015 12 05.03.22 08:30



cut here =====
Stellenbosch Municipality

VAT Reg NO : Stellenbosch Municipality TaxRe
f
VAT Invc : 352573
Meter No. : 04270748322
SGC: 000402 KRN: 1 TI: 01

Total R50.00

Electricity Units 18.8 kWh
Tariff Total R50.00
VAT @ 15% R6.52

ELECTRICITY PIN
5166 9946 9224 0603 37
68

*714213 3220 32200015 12 05.03.22 08:30

Page 1123

Pick n PayFRANSCHHOEK
021 876 2075/6

CASHIER: Masanda Mzuzwana

BUTCHERY	1,350.00
INSTORE BAKERY	412.50
SERVETTES WHITE 100ea	22.99
MEGA ROLLER TOWELL 2ea	44.99
SIMBA CHIPS CHEESE&ONION 120	16.99
** Less cash-off	-5.33
SIMBA CREAMY CHEDDAR 120g	16.99
** Less cash-off	-5.33
SIMBA CHILLI BILTONG 132g	16.99
** Less cash-off	-5.33
SIMBA CHIPS SALT&VINEGAR 132	16.99
** Less cash-off	-5.33
SIMBA CHIPS CHAKALAKA 120g	16.99
** Less cash-off	-5.33
ENDEARMINTS SPEARMINT 100g	16.29
ENDEARMINTS ORIGINAL 100g	16.29
PNP R/S PEANUTS & RAISINS 45	51.99
SIMBA CHEESE & ONION 132g	16.99
** Less cash-off	-5.33
LARGE CARRIER BAG	0.85
DUE VAT INCL	1,985.86

TENDER	
Debit MasterCard	1,985.86
B71605	

TOTAL ITEMS:	14
TAX INVOICE	
TAXABLE VAL	1,985.86
VAT VAL	259.03

VAT INCL 1,985.86
ZERO-RATED 0.00
e NON-SUPPLY 0.00

-VAT REG NO. 4070204096-
V VITALITY HEALTHYFOOD CASH BACK ITEM

Liquor Lic.:WCP/036277/032166
PLEASE RETAIN AS YOUR GUARANTEE
CUSTOMER CARE LINE: 0860 30 30 30
WEBSITE: www.picknpay.co.za
THANK YOU FOR SHOPPING WITH US.

SMART SHOPPER
Smart Shopper card # *****4841
Rands earned: R10.08
Rands left to spend: R47.23

*705937 3220 32200015 12 11.02.22 17:29



CASHIER:

DELT

VAT INCL
ZERO-R
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W
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If y
You

*714476


Standard Bank
**Transaction record/
Transaksier rekord**

ELECTRONIC ACCOUNT PAYMENT
AUTOLANK A541 17H09

TRANSACTION DATE 2022-03-01
ESTIMATED DATE 2022-03-01

ACCOUNT ***2096
AMOUNT PAID R 1600.00

MEMORANDUM NAME WP RUGBY FOOTBALL
WP RUGBY FOOTBALL
WP RUGBY FOOTBALL

APPLICATION ID A0000000041010
APPLICATION NAME e-bit MasterCard
EVR 8000040000
CVR 201003220000

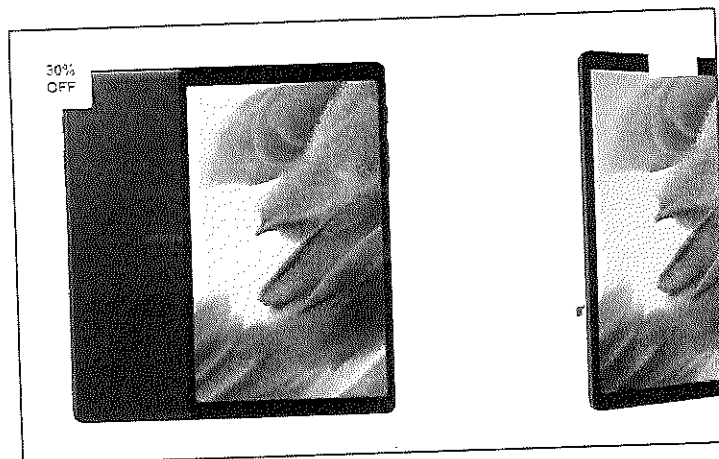
The Standard Bank of South Africa Limited (Reg. No. 1962/000738/00) Authorised financial services provider
Die Standard Bank van Suid-Afrika Beperk (Reg.no. 1962/000738/00) Gemagtigde finansiële dienstoverskaffer

4/3/22, 9:03 AM

Samsung Galaxy Tab A7 Lite (T225) 8.7" 32GB LTE Tablet | Buy Online in South Africa | takealot.com



Stay informed! Visit the SA Department of Health's website for COVID-19 updates: www.sacoronavirus.co.za



Samsung Galaxy Tab A7 Lite (T225) 8.7" 32GB LTE Tablet

Samsung

SM-T225NZALFA

4,6 52 Reviews

R 2,988

FREE DELIVERY

eB29,880 • Discovery Miles 29,880 • On Credit: R259 / month

In stock JHB When do I get it?

Sold by Elite Shopper • Fulfilled by Takealot

- Eligible for Cash on Delivery. ⓘ
- Free Delivery Available.
- Hassle-Free Exchanges & Returns for 30 Days. ⓘ
- 24-Month Limited Warranty. ⓘ

Description

Quick Spec



Standard Bank

Transaction record/
Transaksier rekord

AUTOBANK A541

CASH WITHDRAWAL
13H00

TRANSACTION DATE

2022-03-31

BUSINESS DATE

2022-03-31

FROM ACCOUNT

*****2096

AMOUNT WITHDRAWN

R-3,000.00

AVAILABLE FUNDS

R 6,906.77

ACCOUNT BALANCE

R 6,906.77

APPLICATION ID

A0000000041010

APPLICATION NAME

Debit MasterCard

TVR

8000040000

CVR

601003220000

The Standard Bank of South Africa Limited (Reg. No. 1962/000730/08) Authorised financial services provider
Die Standaard Bank van Suid-Afrika Beperk (Reg. no. 1962/000730/08) Gemagtigde finansiële diensverskaffer

ANNEXURE 15

**Directorate: Community and Protection Services****DOCUMENT ROUTE FORM**

Including "For noting" Reports

DOCUMENT TYPE

ITEM	X	DEVIATION	CONTRACT	REPORT	OTHER
------	---	-----------	----------	--------	-------

SUBJECT: FEEDBACK REPORTS RECEIVED FROM TWO 2021-2022 GRANT IN AID (GIA) RECIPIENTS INDICATING CONTRAVENTIONS OF THE APPROVED GIA POLICY AND SIGNED MOA'S

COMPILED BY:		SIGNATURE	DATE
M AALBERS			23-11-2023
REQUESTED SIGNATORY	SUPPORTED/ NOT SUPPORTED/ APPROVED	SIGNATURE/COMMENTS	DATE
DIRECTOR COMMUNITY AND PROTECTION SERVICES	SUPPORTED/ NOT SUPPORTED	COMMENTS: 	27/11/2023
CFO	SUPPORTED/ NOT SUPPORTED	COMMENTS: 	
MUNICIPAL MANAGER	SUPPORTED/ NOT SUPPORTED	COMMENTS: 	
MMC	SUPPORTED/ NOT SUPPORTED	COMMENTS: 	28/11/2023
EXECUTIVE MAYOR	APPROVED/ NOT APPROVED	COMMENTS: 	05/12/2023
COLLABORATOR			

ANNEXURE 16

3.1.3	FEEDBACK RECEIVED FROM TWO 2021-2022 GRANT IN AID (GIA) RECIPIENTS INDICATING CONTRAVENTIONS OF THE APPROVED GIA POLICY AND SIGNED MOA'S
-------	--

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

30 January 2024

1. **SUBJECT: FEEDBACK RECEIVED FROM TWO 2021-2022 GRANT IN AID (GIA) RECIPIENTS INDICATING CONTRAVENTIONS OF THE APPROVED GIA POLICY AND SIGNED MOA'S**

2 **PURPOSE**

To consider and discuss the feedback received in response to the communication sent to Grant in Aid recipients resulting from the Stellenbosch Council Meeting on 23 November 2022.

3. **DELEGATED AUTHORITY**

GiA donations are approved by council as part of the budget documents.

4. **EXECUTIVE SUMMARY**

Three grant receiving organisations were found to be in contravention of the Grant in Aid policy and signed MOA as discovered from their feedback reports. The discovery was documented and served at the Grants Committee on 15-08-2022 where it was supported and again on 14-11-2022 where the committee recommended that the decision relating to Smart Mission Entertainment and Ubuntu Hiking to be barred from participating in the Grant in Aid Programme stands and that more information must be requested from Franschhoek Rugby Club. On 23-11-2022 the item served at the Stellenbosch Council meeting where the recommendations were upheld, and the Department was mandated to communicate the results of the Council decision to the applicable organisations. The circulated communication to the organisations is attached as **ANNEXURE 1-3**.

Written responses were received from Franschhoek Rugby Club and Ubuntu Hiking.

GRANTS COMMITTEE: 2024-01-30: ITEM 3.1.3

RESOLVED

- a) That the communication sent to all three applicants, and the written responses received from Ubuntu Hiking and Franschhoek Rugby Club, be noted.
- b) That Ubuntu Hiking be instructed to pay back the amount of R 1 481.00, and be barred from participating in the Grant in Aid Donation Programme for a period of five years (2022-2023 to 2027-2028) as per the stipulations of the Grant in Aid Policy paragraph 8.5;
- c) That the Franschhoek Rugby Club be instructed to pay back the amount of R 40 000,00, and be barred from participating in the Grant in Aid Donation Programme for a period of five years (2022-2023 to 2027-2028) as per the stipulations of the Grant in Aid policy paragraph 8.5; and,
- d) That the two organisations be informed of the decision.

ANNEXURE 17

7.9	COMMUNITY SERVICES:(PC: CLLR X KALIPA)
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7.9.1	FEEDBACK RECEIVED FROM TWO 2021-2022 GRANT IN AID (GIA) RECIPIENTS INDICATING CONTRAVENTIONS OF THE APPROVED GIA POLICY AND SIGNED MOA'S
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Collaborator No: 763996
 IDP KPA Ref No: Good Governance and Compliance
 Meeting Date: 20 March 2024

1. SUBJECT: FEEDBACK RECEIVED FROM TWO 2021-2022 GRANT IN AID (GIA) RECIPIENTS INDICATING CONTRAVENTIONS OF THE APPROVED GIA POLICY AND SIGNED MOA'S

2. PURPOSE

To consider and discuss the feedback received in response to the communication sent to Grant in Aid recipients resulting from the Stellenbosch Council Meeting on 23 November 2022.

3. DELEGATED AUTHORITY

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4. EXECUTIVE SUMMARY

Three grant receiving organisations were found to be in contravention of the Grant in Aid policy and signed MOA as discovered from their feedback reports. The discovery was documented and served at the Grants Committee on 15-08-2022 where it was supported and again on 14-11-2022 where the committee recommended that the decision relating to Smart Mission Entertainment and Ubuntu Hiking to be barred from participating in the Grant in Aid Programme stands and that more information must be requested from Franschhoek Rugby Club. On 23-11-2022 the item served at the Stellenbosch Council meeting where the recommendations were upheld, and the Department was mandated to communicate the results of the Council decision to the applicable organisations. The circulated communication to the organisations is attached as **ANNEXURE 1-3**. Written responses were received from Franschhoek Rugby Club and Ubuntu Hiking.

At the Grants Committee meeting of 23-11-2023 it was recommended that the item be discussed with the Portfolio Councillor and Executive Mayor. On 28/11/2023 the item was discussed with the MMC, Cllr X Kalipa who in turn discussed the item with the Executive Mayor. Both the MMC and the Executive Mayor acknowledged the item without additional comment by signing the route form (**ANNEXURE 15**).

At the Grants Committee meeting of 30-01-2024 the recommendations were approved for submission to the Mayoral Committee. (**ANNEXURE 16**)

EXECUTIVE MAYORAL COMMITTEE: 2024-03-20: ITEM 7.9.1

RESOLVED

that the item is withdrawn and referred back for refinement and will be considered after the new policy was approved.

FOR FURTHER DETAILS CONTACT:

NAME	Michelle Aalbers
POSITION	Manager Community Development
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	8408
E-MAIL ADDRESS	Michelle.aalbers@ Stellenbosch.gov.za
REPORT DATE	21-02-2024

ANNEXURE 18

11.7	PARKS, OPEN SPACES AND ENVIRONMENT: (PC: J WILLIAMS)
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NONE

11.8	PLANNING AND LOCAL ECONOMIC DEVELOPMENT AND TOURISM :(PC: CLLR C VAN WYK)
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NONE

11.9	COMMUNITY SERVICES:(PC: CLLR X KALIPA)
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11.9.1	GRANT IN AID POLICY REVIEW
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

14 February 2024 & 21 February 2024

1. SUBJECT: GRANT IN AID POLICY REVIEW

2. PURPOSE

To obtain council approval for the reviewed Grant in Aid Policy.

3. DELEGATED AUTHORITY

For approval by Council.

4. EXECUTIVE SUMMARY

Feedback reports and comments received during the April 2023 period for comments on the draft budget raised concern and led the department to reconsider the Grant in Aid policy with specific reference to:

- a. Consequences relating to misappropriation of funds and
- b. The misuse of the comment/appeal period after the closing date for applications.

The recommended changes in the attached GiA Policy (**ANNEXURE A**) aims to address the above concerns.

After in-principle approval of the reviewed Grant in Aid Policy was obtained at the Special Council Meeting on 27-09-2023, same was advertised for public comment in the Eikestad News of 26 October 2023 as Notice 138/23 (**ANNEXURE B**) with a closing date of 24 November 2023.

By the closing date, no comments were received.

Further amendments to paragraph 8.5 of the policy to read “a period up to 5 (five) years” were made at the Executive Mayoral Committee on 2024-02-14 were included in the reviewed policy attached as **ANNEXURE A**.

MINUTES

20TH MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-02-21

that the revised Grant in Aid Policy be adopted and recommended for approval by Council with the amendment of paragraph 8.5 on page 12 of the Grants in Aid Policy to read "a period of up to 5 (five) years.

20TH COUNCIL MEETING: 2024-02-21: ITEM 11.9.1**RESOLVED** (majority vote with 1 abstention)

that the revised Grant in Aid Policy be adopted and approved by Council with the amendment of paragraph 8.5 on page 12 of the Grants in Aid Policy to read "a period of up to 5 (five) years.

FOR FURTHER DETAILS CONTACT:

NAME	Michelle Aalbers
POSITION	Manager Community Development
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	8408
E-MAIL ADDRESS	Michelle.aalbers@ Stellenbosch.gov.za
REPORT DATE	29-11-2023

ANNEXURE 19



FRANSCHHOEK RUGBY CLUB

(est. 2003)

gc@macglobal.co.za

FRANSCHHOEK RUGBY CLUB TRANSPORT AND EQUIPMENT PROPOSAL 2021/2022

Club Administrator:

Emile Krotz (083 580 0097)

President: Archie Johnson (082 512 8956) - Chairman: George Collins (072 863 6226)

Secretary: Duran Natus (078 974 7636) - Treasurer: Leandre Davids (083 951 2159)

Scrum it Administrator: Abraham Gertse (074 562 3788)

Affiliated with Western Province Rugby Football Union (WPRFU)

HEAD COACH: JULIAN WILLIAMS (074 448 4444)





FRANSCHHOEK RUGBY CLUB

(est. 2003)

gc@macglobal.co.za

1. GENERAL BACKGROUND/SHORT OVERVIEW

Franschhoek Rugby Club was established in 2003 after a merger between the 2 local clubs in the valley, namely Mountain Rocks and Groendal. The club is situated in a previously disadvantaged community which is characterized by alcohol and drug abuse, gangsterism and a concerning increase in the unemployment of the youth. Through rugby we as a club try to be an alternative to the above mentioned social problems and encourages positive choices amongst our youth in the valley. We try to offer a platform where the young men and the youth can showcase their talent on a weekly basis, and by doing this, also keep them positively busy through the beautiful game of rugby.

2. PROPOSAL DETAILS

We, as Franschhoek Rugby Club aims to improve participation amongst the youth and young men in our community. Our objectives and aims are the following:

- TO BECOME ONE OF THE TOP CLUBS IN THE WESTERN CAPE
- TO NURTURE THE TALENT OF OUR YOUNG MEN AND YOUTH
- TO MAKE A POSITIVE DIFFERENCE IN THE COMMUNITY WE SERVE
- TO BE AN ALTERNATIVE TO THE SOCIAL EVILS THAT PREVAILS IN OUR COMMUNITY
- TO CREATE OPPORTUNITIES FOR OUR PLAYERS AND COMMUNITY

Club Administrator:

Emile Krotz (083 580 0097)

President: Archie Johnson (082 512 8956) - Chairman: George Collins (072 863 6226)
Secretary: Duran Natus (078 974 7636) - Treasurer: Leandre Davids (083 951 2159)
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Affiliated with Western Province Rugby Football Union (WPRFU)

HEAD COACH: JULIAN WILLIAMS (074 448 4444)





FRANSCHHOEK RUGBY CLUB

(est. 2003)

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We are currently playing in the 2nd highest league in the western province union namely the Super League B for 4 years now, and consistently finish in the top 6 of the league which consist of 15 teams. We have 4 teams at the club, 3 senior teams and 1 under 20 team. The players are very dedicated even though they are sometimes faced with financial difficulties. We, as the club try to assist whenever possible in order for the players to perform at their best at all times. Should our application reach you favourably, it will be a massive boost for the players because they are the ones who dearly needs this. It takes a lot of sacrifices and effort from their side to be part of the Franschhoek rugby club, they offer their time and put their bodies on the line to be a positive mirror for the community without being remunerated of any kind.

THE CLUB ARE IN NEED OF FUNDING WITH REGARDS TO OUR TRANSPORT COSTS AND EQUIPMENT, TO BE ABLE TO GIVE THE PLAYERS THE BEST POSSIBLE OPPORTUNITIES, IN THE MOST CONDUCIVE RUGBY ENVIRONMENT.

Franschhoek rugby club is well known and respected amongst the rugby community as the club with the biggest supporter base. Hundreds of supporters attend the games week after week. It is encouraging to the players to see the excitement and passion coming from the community. The community however, struggle financially to pay the bus fare when the games are away from home.

The number of people that will benefit from this project and possible funding can amount to +- 800 to 1000 people if not more. This alone will increase the moral of the players and filters back to our community as a whole.

The projected start date of this program will be around July 2021 and will ends on December 2021.

The total cost of the program amounts to R40000 of which R28000 are aimed to be used for training equipment, and the remaining R12000 will be utilized for transport costs.

The club's contribution to this project amounts to R15000 which we generate via gate ticket sales and fundraising events to the amount of R3000.

Club Administrator:

Emile Krotz (083 580 0097)

President: Archie Johnson (082 512 8956) - Chairman: George Collins (072 863 6226)
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FRANSCHHOEK RUGBY CLUB

(est. 2003)

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The rugby club does not have any other sources of stable income, and are mostly dependend on ticket sales and fundraising events within our club to be able to function properly which at times can be challenging.

With regards to the achievements of the club the following come to mind:

- **League Champs 2014**
- **Presidents Cup Champs 2014**
- **1 DISA TEAM REPRESENTATIVE IN 2016 (ASIVILE MAHOBE)**
- **5 PLAYERS IN THE SUPERSPORT CHALLENGE SQUAD NAMELY:
LOGAN BOONZAAIER, ANTHONY ADONIS, CHARLTON
JOHNSON, CARLTON JOHNSON AND WILBUR BOONZAAIER**
- **1 WOMENS SPRINGBOK PLAYER AND WORLD CUP
PARTICIPANT IN 2014 (CELESTE ADONIS**

The references of our club and independent towards the club are:

Mr Enrico Du Preez
Building inspector in Franschhoek
0635994337

Dr Shaun Burrows
Reverend of VGK church in Franschhoek
0843001787

CONCLUSION

In the light above, the Franschhoek rugby club would humbly like to request that you will find it in good faith to consider our application for funding. The sacrifices that the players make and their passion towards the upliftment of the broader community, will make them feel worthy and in that encourage others to join in. We, as the club with the most supporters, would like to thank you for taking the time to consider our application.

Club Administrator:

Emile Krotz (083 580 0097)

President: Archie Johnson (082 512 8956) - Chairman: George Collins (072 863 6226)
Secretary: Duran Natus (078 974 7636) - Treasurer: Leandre Davids (083 951 2159)
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Affiliated with Western Province Rugby Football Union (WPRFU)

HEAD COACH: JULIAN WILLIAMS (074 448 4444)





FRUITS OF THE TREE





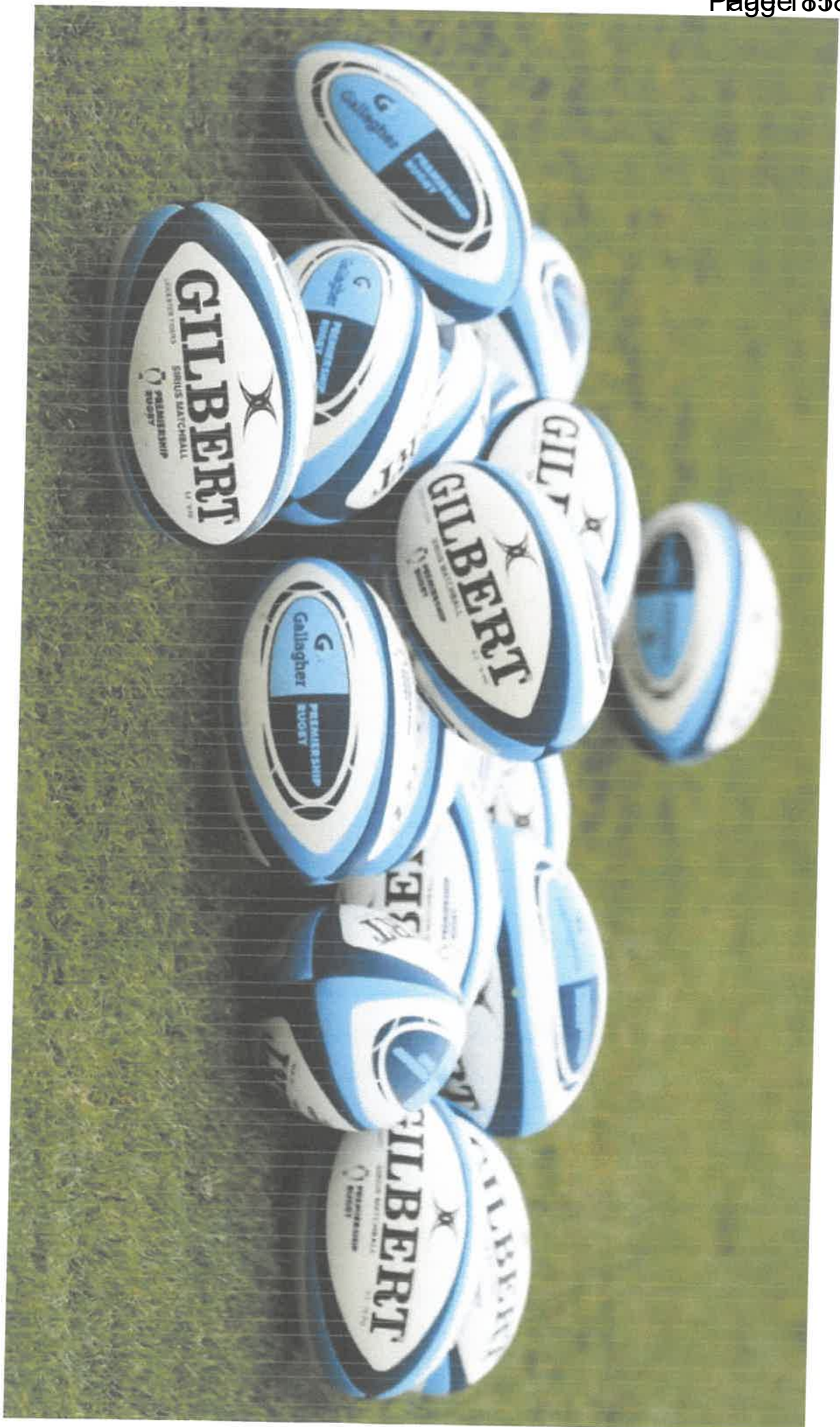














Date: 22/10/2020 16:49:28

User: R.Cyster -SWH06625

Sportsmans Warehouse Quotation/Proforma Invoice

Page 1 of 2

Account Number: A07463000004

Company Reg No: 2006/017179/07

Notes:

Tax Number: 4630230433

VAT Number:

Customer Details

Name: Mr Stellenbosch Eikestad
Address: Shop 201 Eikestad Mall
43 Andringa Street Stellenbosch

Store: Stellenbosch 0746 (0746)
Store Tel: 021 180 4727

Quotation Number: 0746000221
Quotation Date: Thursday, 22 October, 2020

Auth User:

Home Tel: 0211804727
Work Tel: 0211804727
Cell: 0211804727
Email: stellenbosch@swh.co.za


SKU Code	Description	Colour	Size	Product Code	Qty	Normal Price	Quote Price	Promo Price	Promo End Date	Value Exc	Value Tax	Value Inc
1215400	Headstart Soccer Ball Bag			1018290	1	399.90	399.90	0.00		347.74	52.16	399.90
1220811	#Flat Marking Cones Set 50			1020178	1	399.90	399.90	0.00		347.74	52.16	399.90
1231105	#Traffic 9" Cones (4 per Pack)			1022844	5	129.90	129.90	0.00		564.80	84.72	649.50
1355441	SWH Men's Training Bib	Pink	L/XL	1054030	10	139.90	139.90	0.00		1,216.50	182.48	1,399.00
1720138	HS 12" Pump	Red		1068228	1	159.90	159.90	0.00		139.04	20.86	159.90
1430549	Headstart Agility Ladder	No Col		1082278	10	369.90	369.90	0.00		3,216.50	482.48	3,699.00
1430551	Headstart Quick Hurdles 5pack	No Col		1082280	5	639.90	639.90	0.00		2,782.15	417.33	3,199.50
1431811	Gilbert Tackle Bag Budget 1.3	Green	L	1082641	25	2,099.90	2,099.90	0.00		45,650.00	6,847.50	52,497.50
1431814	Gilbert Contact Shield-Large	Green	L	1082644	25	699.90	699.90	0.00		15,215.25	2,282.29	17,497.50
1478519	ShadowBall SZ5 Rugby Ball-6pk	Green/	SZ5	1087760	4	399.90	399.90	0.00		1,390.96	208.64	1,599.60
1690009	SKLZ Pro Training Agility Poles (8 pac	Yel/bl		1137748	3	999.90	999.90	0.00		2,608.44	391.27	2,999.70
1711534	Gilbert SWH XT300 R/Ball	WHITE/	SZ5	1142172	6	159.90	159.90	0.00		834.24	125.14	959.40
Total					96					74,313.36	11,147.03	85,460.40

Quote Conditions:

PLEASE NOTE:

1. This quote will only be valid for 7 days from date of issue.
2. This quote does not include any delivery charges.
3. Quantities are subject to stock availability.
4. If the item is not currently a stock item, a 60% deposit is required before the order can be placed. This deposit is non-refundable should the order be changed / cancelled after the order has been placed.
5. All goods must be paid in full before it will be released.
6. Regretfully Sportsmans Warehouse does not accept cheque deposits.
7. Any special requirements and/or conditions will be captured next to "Notes" above and will ONLY be valid if the quote is signed by the store manager.
8. EFT payments are subject to a 72 hour bank clearance period before goods will be released.

Standard Bank

Manager Signature : _____

Customer Signature : _____

Date: 22/10/2020 16:49:28

User: R.Cyster -SWH06625

Sportsmans Warehouse
Quotation/Proforma Invoice

Page 2 of 2

Banking Details: Thibault Square (020909)
Account number: 07 026 8649
Reference :0746000221 Use the above Quote number
SEND EFT PAYMENT CONFIRMATION TO: stellenbosch@swh.co.za

Manager Signature : _____

Customer Signature : _____

ANNEXURE 20

26.04.22

To Stellenbosch Municipality

Franschhoek Rugby Club would like to express our gratitude to Stellenbosch municipality for the funding of R40.000 received in August 2021.

Due to the epidemic, we were unable to play rugby and our main source of income is the gate money.

With the funding we were able to pay for our outstanding accounts, referee payment. We were able to buy stock for our shop to sell and from the proceeds we could feed our players after the game.

We are currently waiting on a quote for ties for the players and will spent the remaining money as soon as possible.

Thank you

Franschhoek Rugby Club

Requested for transport
and equipment

Franschhoek Rugby



FRANSCHHOEK RUGBY CLUB

(est. 2003)

gc@macglobal.co.za

Franschhoek Rugby Club

- Expenditure from funds 2021/2022
- Annual Financial statements -
31 December 2021

Club Administrator: Emile Krotz (083 580 0097)

President: Archie Johnson (082 512 8956) - **Chairman: George Collins (072 863 6226)**

Secretary: Duran Natus (078 974 7636) - **Treasurer: Leandre Davids (083 951 2159)**

Scrum it Administrator: Abraham Gertse (074 562 3788)

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HEAD COACH: JULIAN WILLIAMS (074 448 4444)



Municipality Fund Transactions

Franschhoek Rugby Klub NPC

For the period 1 August 2021 to 31 March 2022

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	TAX
Municipality Fund								
Opening Balance								
6 Aug 2021	Receive Money	Stellenbosch Municipality - Municipality Fund Received		-	40,000	40,000	40,000	-
15 Sep 2021	Manual Journal	frame for the late stadler - frame for the late stadler	#718	150	-	39,850	(150)	-
15 Sep 2021	Manual Journal	Phisio - Phisio	#712	920	-	38,930	(920)	-
15 Sep 2021	Manual Journal	flowers and sympathy card - flowers and sympathy card	#725	137	-	38,793	(137)	-
15 Sep 2021	Manual Journal	payment for Tax shop - payment for Tax shop	#717	5,000	-	33,793	(5,000)	-
15 Oct 2021	Manual Journal	outstanding payment for Medic - outstanding payment for Medic	#719	2,500	-	31,293	(2,500)	-
4 Feb 2022	Manual Journal	referees - referees	#720	800	-	30,493	(800)	-
8 Feb 2022	Manual Journal	coke - coke	#721	5,470	-	25,023	(5,470)	-
9 Feb 2022	Manual Journal	shop - shop	#726	1,400	-	23,622	(1,400)	-
9 Feb 2022	Manual Journal	float and adhoc - float and adhoc	#711	2,500	-	21,122	(2,500)	-
9 Feb 2022	Manual Journal	payment to the tax shop - payment to the tax shop	#713	2,500	-	18,622	(2,500)	-
11 Feb 2022	Manual Journal	rolls and wors for shop - rolls and wors for shop	#722	1,986	-	16,636	(1,986)	-
11 Feb 2022	Manual Journal	medic - medic	#727	900	-	15,736	(900)	-
12 Feb 2022	Manual Journal	pick and pay for after function - pick and pay for after function	#723	300	-	15,436	(300)	-
1 Mar 2022	Manual Journal	Referees - Referees	#714	1,600	-	13,836	(1,600)	-
1 Mar 2022	Manual Journal	Coke purchases - Coke purchases	#731	2,447	-	11,389	(2,447)	-
4 Mar 2022	Manual Journal	shop - shop	#728	976	-	10,413	(976)	-
5 Mar 2022	Manual Journal	pick and pay wors and rolls - pick and pay wors and rolls	#724	805	-	9,608	(805)	-

Municipality Fund Transactions

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	TAX
31 Mar 2022	Manual Journal	Tablet for scrumit - Tablet for scrumit	#716	3,000	-	6,608	(3,000)	-
Total Municipality Fund				33,392	40,000	6,608	6,608	-
Closing Balance				-	6,608	6,608	-	-
Total				33,392	40,000	(6,608)	6,608	-



①

	Petty Cash Slip
Date	15/09/21
Paid to	Enrile for Frame for steel bar
Reason	250-00

Bronwen Talbot Physiotherapy

BHF Practice No. 072000025442

48 Arlsons Village
Cabriere Street
Franschhoek
7690

Alicia accounts- 021 876 4234
Email- bronwentaltbotphysio@gmail.com


2

Invoice

Franschhoek rugby club

Page: 1 of 1

Date: 28/05/2021

Account No.: 000193

Doc.No: AB00002958

Date / time Codes / NAPP	Patient / Description	In hosp?	ICD	Doc.No	Qty	Amount	Outstanding
28/05/2021	03 Diago Jacobs 11/12/1990 Attended by: Mrs Bronwen Talbot: Rooms [11]						
501	Rehabilitation		M25.66			238.00	232.00
406	Mobilization (not spinal)		M25.66			167.00	167.00
203 0008	Ultrasound		M25.66			56.00	56.00
							455.00

Please settle this account now, to avoid being handed over for collection.
Electronic T/F to Bronwen Talbot Physiotherapy
FNB Bank, MY BRANCH code 255355,
Acct 62772899088 INDICATE NAME OR ACCOUNT NUMBER
Email payment advice to bronwentaltbotphysio@gmail.com
Or tear off this slip and mail to PO Box 143,
Franschhoek, 7690
PLEASE ADVISE US IF YOU WANT A RECEIPT MAILED TO YOU

PAID
thank you

Bronwen Talbot Physiotherapy

BHF Practice No. 0720000625442

48 Artisans Village
Cabrera Street
Franschhoek
7690

Africa accounts- 021 878 4234
Email- bronwentalbotphysio@gmail.com



Invoice

Franschhoek rugby club

Page: 1 of 1

Date: 09/06/2021

Account No.: 000193

Doc.No: AB00002958

Date / time Codes / NAPPI	Patient / Description	In hosp?	ICD	Doc.No	Qty	Amount	Outstanding
09/06/2021	10 Charles Williams 28/12/1996 Attended by: Mrs Bronwen Talbot: Rooms (11)						
701	Evaluation (simple)		S22.30, W19.99			187.00	167.00
501 0010	Rehabilitation		S22.30, W19.99			119.00	119.00
303 0010	Soft tissue mobilisation		S22.30, W19.99			96.00	96.00
401 0008	Spinal mobilisation		S22.30, W19.99			83.00	83.00
							465.00

Please settle this account now, to avoid being handed over for collection.
Electronic T/F to Bronwen Talbot Physiotherapy
FNB Bank, MY BRANCH code 256355,
Acct 62772898088 INDICATE NAME OR ACCOUNT NUMBER
Email payment advice to bronwentalbotphysio@gmail.com
Or tear off this slip and mail to PO Box 143,
Franschhoek, 7690
PLEASE ADVISE US IF YOU WANT A RECEIPT MAILED TO YOU

PAID
thank you

No. 65	Date Sept 1
RECEIVED from	F.H. West Rugby Club
the sum of	Nine hundred twenty
for	Payroll
With Thanks	
Cash	920 00

(3)

Pick n Pay

FRANSCHOEK

021 876 2075/6

CASHIER: SBULELO GATYENT.

FM FLOWERS 60

AD AFRI CARD NON SEASON

DUE VAT INCL. 99.99

TENDER

CASH

ROUNDING

CHANGE

TOTAL ITEMS: 2

TAX INVOICE

TAXABLE VAL

VAT INCL

ZERO-RATED

NON-SUPPLY

VAT REG NO. 4070204096

V VITALITY HEALTH/FOOD CASH BACK ITEM

Liquor Lic: WCP/036277/032166

PLEASE RETAIN AS YOUR GUARANTEE

CUSTOMER CARE LINE: 0860 30 30 30

WEBSITE: www.picknpay.co.za

THANK YOU FOR SHOPPING WITH US.

SMART SHOPPER

Smart Shopper Card # xxxxxxxxxxxx9987

(4)

71

08/07/2021

Franschoek Rugby Club

Two thousand Rand.

2000 00

[Signature]

75

15/09/2021

Franschoek Rugby Klub NPC

Vyfhonderd Rand

en nul sent

5000 00

[Signature]

Outstanding Invoices



Standard Bank

Transaction record/
Transaksjerekord

AUTOBANK A541

CASH WITHDRAWAL
10H24

TRANSACTION DATE
BUSINESS DATE

2021-09-15
2021-09-15

FROM ACCOUNT

*****2096

AMOUNT WITHDRAWN

R-5,000.00

AVAILABLE FUNDS
ACCOUNT BALANCE

R 42,216.88
R 42,216.88

APPLICATION ID
APPLICATION NAME
TVR
CVR

A0000000041010
Debit MasterCard
8000040000
601003220000

The Standard Bank of South Africa Limited (Reg. No. 192090/2009) and its Affiliated Financial Services Provider
Die Standaard Bank van Suid-Afrika Beperk (Reg. No. 192090/2009) en sy Affiliëerde Finansiële Dienstoewersaai

for shop



	Petty Cash Slip	R2500
Date	15/0ct/2021	
Paid to	medic 1	
Reason	outstanding payment fees	

12



Transaction record/
Transaksier rekord

ELECTRONIC ACCOUNT PAYMENT
AUTOBANK A541 12H38

TRANSACTION DATE 2022-02-04
BUSINESS DATE 2022-02-04

ACCOUNT *****2096
AMOUNT PAID R 800.00

BENEFICIARY NAME: WP RUGBY FOOTBALL
CUSTOMER REF.: WP RUGBY FOO
BENEFICIARY REF.: FRANSCHHOEK RUGBY

APPLICATION ID A0000000041010
APPLICATION NAME Debit Mastercard
TVR 8000040000
CVR 201003220000

The Standard Bank of South Africa Limited (Reg. No. 1982/00078009) is a member of the Standard Bank Group.
Die Standaard Bank van Suid-Afrika (Reg. No. 1982/00078009) is 'n lid van die Standaard Bank Groep.

7

Transaction record/
Transaksiererekord



ELECTRONIC ACCOUNT PAYMENT
AUTOBANK A541 15H41

TRANSACTION DATE 2022-02-08
BUSINESS DATE 2022-02-08

ACCOUNT *****2096
AMOUNT PAID R 5470.00

BENEFICIARY NAME: BIEBIES COOLDRINK
CUSTOMER REF. BIEBIES COOL
BENEFICIARY REF. FRASNCHHOEK RUGBY

APPLICATION ID A0000000041010
APPLICATION NAME Debit MasterCard
TVR 8000040000
CVR 201003220000

The Standard Bank of South Africa Limited (Reg. No. 1980/0027/2006) Authorised Financial Services Provider for the Electronic Bank Payments System (E-Payments) (Pretoria) (Incorporated in South Africa)

Transaction record/
Transaksiererekord



ELECTRONIC ACCOUNT PAYMENT
AUTOBANK A541 17H10

TRANSACTION DATE 2022-03-01
BUSINESS DATE 2022-03-01

ACCOUNT *****2096
AMOUNT PAID R 2447.00

BENEFICIARY NAME: BIEBIES COOLDRINK
CUSTOMER REF. BIEBIES COOL
BENEFICIARY REF. FRASNCHHOEK RUGBY

APPLICATION ID A0000000041010
APPLICATION NAME Debit MasterCard
TVR 8000040000
CVR 201003220000

The Standard Bank of South Africa Limited (Reg. No. 1980/0027/2006) Authorised Financial Services Provider for the Electronic Bank Payments System (E-Payments) (Pretoria) (Incorporated in South Africa)

11 Eldorado Street

* BIBIS SOFTDRINKS DISTRIBUTORS *
* 23 NEW STREET PAARL *
* TEL: 021 872 2713 Cell: 083 234 3988 *
* VAT:4060108141 *

-YOUR RECEIPT-

Cashier Aslam
Till No 1 Slip No# 26572
Date and Time 07:23 02-03-22

MARKED FOR DELIVERY

ITEM DESCRIPTION	QTY	PRICE
400ML COKE CLR PRE-PRICED		
# 7594 @ R214.20	5.00	1071.00
400ML FANTA ORANGE PRE-PR		
# 7586 @ R214.20	2.00	428.40
500ML P/ADE W/BLAST NRB X		
# 7865 @ R236.90	4.00	947.60

Tax1 @ 15.00% on 824.00 123.60

ITEMS: 11 TOTAL DUE: 2447.00

CASH TENDERED: 2447.00
THANK YOU

11 Eldorado Street
KEEROM 9

* BIBIS SOFTDRINKS DISTRIBUTORS *
* 23 NEW STREET PAARL *
* TEL: 021 872 2713 Cell: 083 234 3988 *
* VAT:4060108141 *

-YOUR RECEIPT-

Cashier Aslam
Till No 1 Slip No# 26575
Date and Time 08:22 09-02-22

MARKED FOR DELIVERY

ITEM DESCRIPTION	QTY	PRICE
400ML COKE CLR PRE-PRICED		
# 7594 @ R214.20	6.00	1285.20
400ML FANTA ORANGE PRE-PR		
# 7586 @ R214.20	5.00	1071.00
400ML SPRITE LS PRE-PRICE		
# 7811 @ R214.20	5.00	1071.00
500ML P/ADE W/BLAST NRB X		
# 7865 @ R236.90	3.00	710.70
500ML P/ADE NAARTJIE NRB		
# 1799 @ R236.90	2.00	473.80

Tax1 @ 15.00% on 1030.00 154.50

ITEMS: 21 TOTAL DUE: 4611.70

CASH TENDERED: 4611.70
THANK YOU



17 TEXTILE STREET PAARL 7646

TEL 011 870 1656

17 TRAIL

4430190347

PAARL04

File 1

#00541233127 4

Diamond Chips 1x1x5

12 X 19.00

#0054125809544

Frozen Valley Chips 1kg

8 X 17.00

#000000007428

Fritos 24x25g

#00160951080468

Miknaks 50x20g

4 X 40.00

#00600980445000

Sauceland Egg Sauce 2lt

#00600980445077

Sauceland S/Chili 2lt

#00600980445010

Sauceland Tom Sauce 2lt

#00600156500903

D Lite 011 2l

4 X 55.00

#0000000001563

Five Bx2lt

#00600980182234

One-Up Carrier Bag 24lt

3 X 0.80

#00600980182234

One-Up Carrier Bag 24lt

0.80

37 Total

Taxable 15% VAT

10% 15% VAT

Taxable ZERO RATED

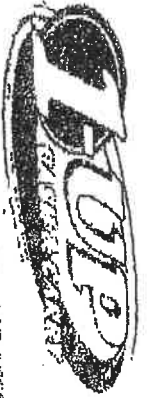
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CARD

976.20

976.20

976.20
341.04
51.16
584.00



17 TEXTILE STREET PAARL 4545
 TEL: (021) 870 1656
 TAX INVOICE
 VAT NUMBER 4430196347
 TILL 1UPPAARL03

Clerk 1	#0054490000908	66.00
Doke 21	2 X 22.00	
Jive 6x21	#0000000001563	60.00
Doricks 24x456	#0000000007685	140.00
Peco Chips 8/88Q 50x22g	#00600664578445	39.00
Nikmaks 50x20g	#00186851088458	40.00
SINBA CHIP 32x4x36g	#0000000007511	140.00
D Lite 411 21	#00600166600903	185.00
Bulk Manager 2	3 X 55.00	
VOID	#0054490000906	-22.00
Clerk 1	#00180918800412	70.00
Tex Mitt 24s	#00600108700349	48.00
2 X 22.00	#00600680445010	30.00
Sauce/and Tom Sauce 21t	#00600680445010	30.00
Sauce/and Tom Sauce 21t	#00180706502386	70.00
Cad Lunch Bar 1x24s	#0078222017090	65.00
Cadbury Fluffies 30s	#00600456800061	2.20
Seppo Tying 1x500g	#00600478409187	

#66670980442010

~~WUOLIO MIL SAUCE 21t~~
~~#00500090445810~~

#0359636643010
Sauce and Tomatoes

#00160706502386

Bad Lunch Bar 1x24s

#0076220477090

305 Affixes

#U0680455600061

#01660478400187

~~Black|es Asst 1kg~~

#00500708735918

Domestic oil / hydro 2x750m

#00500304700286

~~Sub 1 Vinegar 8 750ml~~

44-38861-547

3 X 45 60

~~#0054~~ 258812544

~~13 Amp~~ Chips 1x1kg

12 X 19.00

Table 1

不

15% VAT

maxab 7E8N RATED

11

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10

Wednesday 9-2-2022 14

00113 00001

by joining the
receptive program

by joining a Facebook, Instagram

What's up: 053

OF VISIT. WIND. 12

ETIQUETTE: Introduction

1. case discuss your
patient T=17 °C=



MEDICARE EMR

The Pulse of Franschhoek



Franschhoek Rugby Club
Franschhoek Sportsground
Franschhoek 7690

Medicare Emergency Medical Response CC
Unit 56 B Village Artisan, Franschhoek 7690, SA
24h Emergency 074 363 7744 - Office 021 876 4316
info@medicare-emr.co.za
www.medicare-emr.co.za
CK2006/200245/23

The electronic version of this document is the original Tax Invoice and any hard copy made is deemed a copy.

INVOICE

Invoice No. MED012293
Invoice Date 10/02/2022
Due Date 10/02/2022
Payment Terms PIA
Order No. 10402
Your Account No. 20744
Our Reference Daniele Riffel Rugby day
Our Contact Garth Van Zyl

Page 1 (1)
Your Reference E-004868
ID Number

Notes

*** CASH ON DELIVERY. DO NOT DELIVER WITHOUT COLLECTING PAYMENT ***

Item Code	Description	Quantity	Unit	Price	Disc.	Amount
BLSE	Basic Life Support Paramedic with Jumpbag Date 12/02/2022 Times: 12:00-18:00	1.00	HRS	900.00		900.00 N
SUB TOTAL						R 900.00
GRAND TOTAL						R 900.00

AMOUNT TO PAY R 900.00
Due Date 10/02/2022
Invoice No. MED012293
Pay to Bank Account 62694799324
Bank First National Bank

Please use Invoice Number as Payment Reference



Banking Details: Medicare Emergency Medical Response CC,
FNB Business Cheque Account, Account No: 62694799324, BC: 250655



Standard B

Transaction record/
Transaksiererekord

AUTOBANK AS41

CASH WITHDRAWAL
13H00

TRANSACTION DATE

2022-02-11

BUSINESS DATE

2022-02-11

FROM ACCOUNT

*****2096

AMOUNT WITHDRAWN

R-900.00

AVAILABLE FUNDS

R 18,213.62

ACCOUNT BALANCE

R 18,213.62

APPLICATION ID

A0000000041010

APPLICATION NAME

Debit MasterCard

TVR

8000040000

CVR

601003220000

The Standard Bank of South Africa Limited (Reg. No. 1962/000728/06) Authorised financial services provider
Die Standaard Bank van Suid-Afrika (Reg. no. 1962/000728/06) Oorname/Finansiële diensteverskaffer

FRANSMOER
021 876 2075/6
CASHIER: Yolandre Hardneck
DELI PREPARED FOODS 200.00
DEPT TAX EXEMPT UTILITY 100.00e
CARD-N004244109247
DUE VAT INCL 300.00

TENDR
debit MasterCard 300.00
B21708
TOTAL ITEM: 2

VAT INVOICE
TAXABLE VAL 200.00 VAT VAL 20.09
0.00 0.00

VAT INCL
II ZERO-RATED
NON-SUPPL
VAT REG. NO. 12.02.22 09:17
V V. ALITY HEALTHYFOOD CASH BACK ITEM

Liquor Lic. WCP/036277/032166
PLEASE RET/IN AN
CUSTOMER CARE LINE 0800 00 00
WEB SITE: www.picknicks.co.za
THANK YOU FOR SHOPPING WITH US.
SMART SHOPPER
9939381 0/20 00 04 11 12.02.22 09:17

99910232200119393812

out here =====
Stellenbosch Municipality

VAT Reg NO : Stellenbosch Municipality TaxRe

VAT Invc : 089444
Meter No. : 04244109247
SGC: 000402 KRN: 1 TI: 01

Total R100.00

Stellenbosch Municipality limits 37.6 kWh

Pick n Pay

FRANSCHHOEK
021 876 2075/6

CASHIER: Masanda Mzuzwana

BUTCHERY 540.00
HOTDOG ROLL EA 165.00
HC 49.99
DEL. TAX EXEMPT UTILITY 50.00e
CARD-N004270748322

DUE VAT INCL 804.99

TENDER Debit MasterCard 804.99
B63526

TOTAL ITEMS: 4

TAX INVOICE TAXABLE VAL VAT VAL
754.99 98.48
0.00 0.00

VAT INCL

ZERO-RATED

e NON-SUPPLY

VAT REG NO. 4070204096

V VITALITY HEALTHYFOOD CASH BACK ITEM

Liquor Lic.:WCP/036277/032166
PLEASE RETAIN AS YOUR GUARANTEE
CUSTOMER CARE LINE: 0860 30 30 30
WEBSITE: www.picknpay.co.za
THANK YOU FOR SHOPPING WITH US.

SMART SHOPPER

Smart Shopper card # *****4841
Rands earned: R3.77
Rands left to spend: R80.96

*14213 3220 32200015 12 05.03.22 08:30


out here *****
Stellenbosch Municipality

VAT Reg NO : Stellenbosch Municipality TaxRe

f
VAT Invc : 352573
Meter No. : 04270748322
SGC: 000402 KRN: 1 TI: 01

Total R50.00

Electricity Units 18.8 kWh
Tariff Total R50.00
VAT @ 15% R6.52

ELECTRICITY PIN
5166 9946 9224 0603 37
68

*714213 3220 32200015 12 05.03.22 08:30

Pick n Pay

FRANSCHHOEK
021 876 2075/6

CASHIER: Masanda Mzuzwana

BUTCHERY 1,350.00
INSTORE BAKERY 412.50
SERVIETTES WHITE 100ea 22.99
MEGA ROLLER TOWELL 2ea 44.99
SIMBA CHIPS CHEESE&ONION 120 16.99
** Less cash-off -5.33
SIMBA CREAMY CHEDDAR 120g 16.99
** Less cash-off -5.33
SIMBA CHILLI BILTONG 132g 16.99
** Less cash-off -5.33
SIMBA CHIPS SALT&VINEGAR 132 16.99
** Less cash-off -5.33
SIMBA CHIPS CHAKALAKA 120g 16.99
** Less cash-off -5.33
ENDEARMINTS SPEARMINT 100g 16.29
ENDEARMINTS ORIGINAL 100g 16.29
PNP R/S PEANUTS & RAISINS 45 51.99
SIMBA CHEESE & ONION 132g 16.99
** Less cash-off -5.33
LARGE CARRIER BAG 0.85
DUE VAT INCL 1,985.86

TENDER Debit MasterCard 1,985.86
B71605

TOTAL ITEMS: 14

TAX INVOICE TAXABLE VAL VAT VAL
1,985.86 259.03
0.00 0.00

VAT INCL

ZERO-RATED

e NON-SUPPLY

VAT REG NO. 4070204096

V VITALITY HEALTHYFOOD CASH BACK ITEM

Liquor Lic.:WCP/036277/032166
PLEASE RETAIN AS YOUR GUARANTEE
CUSTOMER CARE LINE: 0860 30 30 30
WEBSITE: www.picknpay.co.za
THANK YOU FOR SHOPPING WITH US.

SMART SHOPPER

Smart Shopper card # *****4841
Rands earned: R10.08
Rands left to spend: R47.23

*705937 3220 32200015 12 11.02.22 17:29



CASHIER:

DELI

VAT INCL

ZERO-R

e NON-S

V VITALI

LI

PLE

CUST

W

THA

If y

You

*714476

St. Jørgen Bank

Transaction record/
Transaksjonsrekord

ELECTRONIC ACCOUNT PAYMENT
AUTOLANK 4541 17H09

TRANSACTION DATE 2022-03-01
ENTRY DATE 2022-03-01

ACCOUNT 11111111111111111111
AMOUNT PAID A 1600.00

ACCOUNT NAME MP RUGBY FOOTBALL
MP RUGBY FOOTBALL

ACCOUNT ID A0000000041010
APPROVAL CODE 61111111111111111111
CVR 2010032200000

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4/3/22, 9:03 AM

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Q 1

Samsung Galaxy Tab A7 Lite (T225) 8.7" 32GB LTE

Tablet
Samsung
SM-T225NZALPA
4.6 52 Reviews

R 2,988

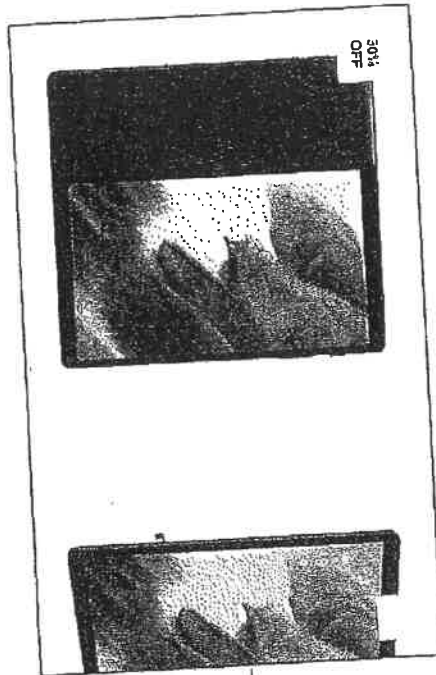
FREE DELIVERY

6829.880 - Discovery Miles 29.880 - On Credit R259 / month

In stock

Sold by Elite Shopper - Fulfilled by Takealot

- Eligible for Cash on Delivery
- Free Delivery Available.
- Hassle-Free Exchanges & Returns for 30 Days.
- 24-Month Limited Warranty



Description
Quick Spec


Transaction record/
Transaksjonsrekord

AUTOBANK A541	CASH WITHDRAWAL 13H00
TRANSACTION DATE	2022-03-31
BUSINESS DATE	2022-03-31
FROM ACCOUNT	*****2096
AMOUNT WITHDRAWN	R-3,000.00
AVAILABLE FUNDS	R 6,906.77
ACCOUNT BALANCE	R 6,906.77
APPLICATION ID	A0000000041010
APPLICATION NAME	Debit MasterCard
TVR	8000040000
CVR	601003220000

The Standard Bank of South Africa Limited (Reg. No. 1960/000205/06) Authorized Financial Services Provider
vdi B. van der Merwe & Partners (Pty) Ltd. 1998/000000/06 Company Reg. No. 1998/000000/06



FRANSCHHOEK RUGBY CLUB

gc@macglobal.co.za

(est. 2003)

REGISTRATION NUMBER NPC 2019/528641/08

Grant- In- Aid 2021/2022

Funding received from Stellenbosch Municipality for general use
R40000 August 2021

Equipment we bought was the following

Tablet for scrum It administrator to load the scores

Video camera for footage of each match played

Two-way radios to use when management require assistance on the field

The remainder of the funding we used for operational costs, which were a tremendous help for the club.

Evidence used:

Photos

Proof of payments

Financial statements

Beneficiaries

Youth: 120

Adults 25

Challenges were as follows:

Suppliers that were expensive

Massive backlogs at the factories

Certain designs that weren't what it is supposed to be.

Financial difficulties to contribute towards Attire

Progress to Date:

We as a club /management are working effortless to ensure that the club is sustainable and will continue to serve its purpose. We are always looking for ways to improve the quality of daily operations coaching methods trends, good financial records, and to develop our young players holistically.

Our main objective is to create uniformity as a rugby club and with the continues support that we receive from our ward counsellor and Stellenbosch municipality we will for sure met the above criteria.

Franschhoek Rugby Club would like to thank Stellenbosch Municipality for the funding received and looking forward to working together to make rugby just not a sport but a lifestyle for all our players in the community of Franschhoek.

Report Submitted by Leandre Davids

Club PR& Media: Emile Krotz (083 580 0097)

President: Archie Johnson (082 512 8956) - Chairman: George Collins (072 863 6226)

Secretary: Duran Natus (078 974 7636) - Treasurer: Leandre Davids (083 951 2159)

Scrum it Administrator: Abraham Gertse (074 562 3788)

Affiliated with Western Province Rugby Football Union (WPRFU)

HEAD COACH: JULIAN WILLIAMS (074 448 4444)



Franschhoek Rugby

Municipality Fund Transactions

Franschhoek Rugby Klub NPC

For the period 1 August 2021 to 31 August 2022

DATE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE
Municipality Fund					
Opening Balance			-	-	-
6 Aug 2021	Stellenbosch Municipality - Municipality Fund Received		-	40,000.00	40,000.00
15 Sep 2021	frame for the late stadler - frame for the late stadler	#718	150.00	-	39,850.00
15 Sep 2021	payment for Tax shop - payment for Tax shop	#717	5,000.00	-	34,850.00
15 Sep 2021	flowers and sympathy card - flowers and sympathy card	#725	137.49	-	34,712.51
15 Sep 2021	Phisio - Phisio	#712	920.00	-	33,792.51
15 Oct 2021	outstanding payment for Medic - outstanding payment for Medic	#719	2,500.00	-	31,292.51
4 Feb 2022	referees - referees	#720	800.00	-	30,492.51
8 Feb 2022	coke - coke	#721	5,470.00	-	25,022.51
9 Feb 2022	shop - shop	#726	1,400.20	-	23,622.31
9 Feb 2022	float and adhoc - float and adhoc	#711	2,500.00	-	21,122.31
9 Feb 2022	payment to the tax shop - payment to the tax shop	#713	2,500.00	-	18,622.31
11 Feb 2022	rolls and wors for shop - rolls and wors for shop	#722	1,985.86	-	16,636.45
11 Feb 2022	medic - medic	#727	900.00	-	15,736.45
12 Feb 2022	pick and pay for after function - pick and pay for after function	#723	300.00	-	15,436.45
1 Mar 2022	Referees - Referees	#714	1,600.00	-	13,836.45
1 Mar 2022	Coke purchases - Coke purchases	#731	2,447.00	-	11,389.45
4 Mar 2022	shop - shop	#728	976.20	-	10,413.25
5 Mar 2022	pick and pay wors and rolls - pick and pay wors and rolls	#724	804.99	-	9,608.26
31 Mar 2022	Takealot - Samsung Tablet		2,988.00	-	6,620.26
28 Jun 2022	Engen Winelands - Fuel		300.00	-	6,320.26
28 Jun 2022	Makro - 2 Way Radios		1,872.80	-	4,447.46
30 Jun 2022	Takealot - Mini Portable Projector & Digital Video Camera		4,057.00	-	390.46
Total Municipality Fund			39,609.54	40,000.00	390.46
Closing Balance			-	390.46	390.46
Total			39,609.54	40,000.00	(390.46)

10.10	RURAL MANAGEMENT AND ENVIRONMENT: [PC: CLLR J WILLIAMS]
-------	---

10.10.1	PARADYSKLOOF NATURE AREA: ENVIRONMENTAL MANAGEMENT PLAN – 5 YEAR REVIEW
---------	---

Collaborator No: 776251
IDP KPA Ref No: Dignified Living
Meeting Date: 21 November 2024

1. SUBJECT: PARADYSKLOOF NATURE AREA: ENVIRONMENTAL MANAGEMENT PLAN – 5 YEAR REVIEW

2. PURPOSE

The Paradyskloof Nature Area (NA) Environmental Management Plan (EMP) was adopted by the Council during May 2019. This document was prepared to establish a distinct vision and overarching goal for the management of the Paradyskloof NA in context off and giving effect to relevant legislation and associated regulations. In the interest of adaptive management, the Paradyskloof NA EMP has now been reviewed after 5 years of implementation (**ANNEXURE A**).

3. DELEGATED AUTHORITY

For decision by the Council of Stellenbosch Municipality.

4. EXECUTIVE SUMMARY

Paradyskloof NA, an approximately 550 ha area consisting of Portion 2 of Farm 368 and portions of Farms 369 and 366 (municipal property), is situated on the south-eastern edge of Stellenbosch town above the neighbourhoods of Brandwacht and Paradyskloof. Most of the area (with specific reference to the northern and eastern mountainous area) is in a natural state with ±40 ha of mature pine still left within the old forestry area. The vegetation type of Paradyskloof NA is Cape Winelands Shale Fynbos and is a vulnerable terrestrial ecosystem.

The area is used for a range of outdoor recreational activities, research, education and awareness opportunities, events as well as for service delivery purposes. The area also houses a clubhouse, refurbished by Stellenbosch Municipality (the Municipality).

Because of the area's ecological value, its value as public resource and its vulnerability to degradation due to past and present use it was important that an overarching management plan for the area (the Paradyskloof NA EMP [2019]) be put in place to ensure that it is managed in a sustainable manner. Having reviewed the Municipality's implementation of the 2019 EMP an updated Paradyskloof NA EMP (2024) is now presented to Council for adoption for the next 5-year period.

5. RECOMMENDATION

that Council approves the Paradyskloof Nature Area Environmental Management Plan (August 2024) as Paradyskloof Nature Area's 2nd generation environmental management plan and guiding document for the management of the area.

6. DISCUSSION / CONTENTS

6.1 Background

Stellenbosch Municipality is located within an area that forms part of the world-renowned Cape Floral Kingdom, internationally recognised as one of the six Floral

Kingdoms of the world. The Cape Floral Kingdom is the smallest, covering a mere 0,06% of the earth's surface, and is the only Floral Kingdom contained in its entirety within a single country. The Cape Floral Kingdom is characterised by its exceptional richness in plant species and its high endemicity. The Cape Floral Kingdom is of immense scientific importance, both nationally and internationally. It covers only 4% of South Africa but contains 45% of all plant species of Southern Africa.

The Municipality owns various tracts of land that can be described as natural or nature areas. Most of these areas are old forestry areas, such as the Paradyskloof NA, situated within or on the foothills of the local mountain ranges. Some of these areas house some municipal infrastructure but, with the phasing out of forestry, are mostly vacant, being rehabilitated back to its natural state.

Some of the threats or challenges facing the Municipality in managing these areas include:

Access control: Access poses various threats to the area, mainly in terms of security (crime prevention), managing the risk of fire and vandalism.

Misuse and misunderstanding: The use of the area was primarily focused on the *instrumental* value of the site, which implies that the site has essentially been considered a mere resource utilised for forestry, infrastructure and recreational activities. These land-uses have caused degradation of the visual integrity and ecology of the site.

Fire: Given the nature of the ecology of the area, the presence of the forest, biomass, limited control of access and various other factors that increase the risk of an ignition Paradyskloof NA is a risk to fire.

Erosion: Paradyskloof NA's topography, land use and associated access/maintenance roads make the area prone to erosion.

Infestation of alien vegetation: The infestation of alien plant species is a significant threat to the ecology and visual quality of Paradyskloof NA. The alien vegetation has resulted in a modified floral composition which is conducive to high-intensity fires. In turn, these are immensely disruptive to the ecology of fynbos and ecosystem processes.

Aging pine plantation: Paradyskloof NA's pine plantation has matured. Some pines are dying off, have contracted diseases or are blown over during sporadic weather events. With the area regularly used for recreational purposes by the public, this presents a risk. An ever-maturing plantation, with the risk of fire, also presents a financial risk to the Municipality in that the asset represented by the existing mature pine trees could be lost.

These threats and challenges are managed by the Municipality on a continual basis.

6.2 Discussion

The Paradyskloof NA EMP 2019 has been reviewed and updated (Annexure A) consisting of management strategies and guidelines for the management of the area under the following themes:

- Administration
- Environmental Protection
- Land Use Management
- Environmental Auditing

6.3 Financial Implications

The management actions included in the EMP is included in the operational budget of the Department: Community Services (Environmental Management).

6.4 Legal Implications

The recommendations in this report comply with Council's policies and applicable legislation.

6.5 Staff Implications

This report has no staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

The 27th Council Meeting (2019-05-29): Item 7.6.1, resolved (majority vote):

that Council approves the Paradyskloof Nature Area Environmental Management Plan (March 2019) as the document to guide the management of the Paradyskloof Nature Area.

6.7 Risk Implications

This report has no risk implications for the Municipality.

**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE
EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-11-21: ITEM 7.10.1**

that Council approves the Paradyskloof Nature Area Environmental Management Plan (August 2024) as Paradyskloof Nature Area's 2nd generation environmental management plan and guiding document for the management of the area.

10.11	MUNICIPAL MANAGER (MS G METTLER)
-------	----------------------------------

NONE

11.	CONSIDERATION OF ITEMS, REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS SUBMITTED VIA THE OFFICE OF THE MUNICIPAL MANAGER
-----	---

11.1	MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC): [CLLR WF PIETERSEN]
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NONE

12.	REPORTS BY THE MUNICIPAL MANAGER (MS G METTLER)
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12.1	ESTABLISHMENT OF THE DISCIPLINARY BOARD
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 15 November 2021 and 27 November 2024

1. SUBJECT: ESTABLISHMENT OF THE DISCIPLINARY BOARD

2. PURPOSE

For Council to establish the Disciplinary Board in line with Stellenbosch Municipality's implementation of the Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings

To appoint the Disciplinary Board and the Designated Official as per the regulation.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The above-mentioned regulation R430 Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings hereto attached as **APPENDIX 1** for your information and attention and has been enforceable with effect from 1 July 2014.

The Current Disciplinary Board's 3 year term as required by this regulation expired on 23 November 2024. It is now required that Council appoint a new Board and the designated official.

5. RECOMMENDATIONS

- a. that Council establishes the Disciplinary Board in line with these regulations and that the board consists of:-

- (i) Ms Reyhana Gani, a member of the Audit and Performance Audit Committee as nominated by the Committee;
- (ii) the Chief Audit Executive;
- (iii) the Chief Risk Officer; and
- (iv) the Senior Legal Advisor

- b. that Council designates the Municipal Manager as the designated official to whom reports on alleged financial offences against Councillors should go.

7. DISCUSSION / CONTENTS

7.1. Background

In order to give effect to these regulations Stellenbosch municipality needs to:

- (a) Establish a disciplinary board and its functioning in terms of regulation 4 of these regulations;
- (b) Identify the designated official to whom reports on alleged financial offences against councillors should go to;
- (c) Ensure that any allegation of financial misconduct be reported in terms of these regulations.

7.2. Applicable Legislation

Section 4 of the Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings states that:

“ Establishment of disciplinary board and its functioning

4. (1) *A municipal council or board of directors of a municipal entity must establish a disciplinary board to investigate allegations of financial misconduct in the municipality or municipal entity, and to monitor the institution of disciplinary proceedings against an alleged transgressor.*
- (2) *A disciplinary board is an independent advisory body that assists the council or the board of directors with the investigation of allegations of financial misconduct, and provide recommendations on further steps to be taken regarding disciplinary proceedings, or any other relevant steps to be taken.*
- (3) *A disciplinary board must consist of maximum five members appointed on a part-time basis by the council or board of directors for a period not exceeding three years, in accordance with a process as determined by the municipal council or board of directors.*
- (4) *A member of a disciplinary board must-*
- (a) *be a natural person;*
 - (b) *be a citizen or permanent resident of the Republic and resident in the province where the municipality is situated; and*
 - (c) *not be disqualified under sub-regulation (5).*
- (5) *The following persons are disqualified from membership of a disciplinary board:*
- (a) *a person who has been convicted of an offence in terms of this regulation or any other legislation;*
 - (b) *a person who, whether in the Republic or elsewhere, has been convicted of theft, fraud, forgery, the uttering of a forged document or any offence of which dishonesty is an element;*
 - (c) *a person who has at any time been removed from any office of trust on account of misconduct or dishonesty;*
 - (d) *an accounting officer of a municipality or municipal entity;*
 - (e) *a political office-bearer or a member of a board of directors; and*
 - (f) *a person who is an office-bearer in a political party.*

- (6) *A disciplinary board may consist of-*
- (a) *the head of the internal audit unit within the municipality or municipal entity or representative of an organisation performing internal audit functions for the municipality or municipal entity if the internal audit function is outsourced;*
 - (b) *one member of the Audit Committee of the municipality or municipal entity;*
 - (c) *a senior manager from the legal division in the municipality or municipal entity;*
 - (d) *a representative of the National Treasury or the provincial treasury; and*
 - (e) *any other person as may be determined by the municipal council or board of directors of a municipal entity.*
- (7) *If an official referred to in sub-regulation (6)(a) or (c) is implicated in the financial misconduct, the municipality or municipal entity may co-opt a senior manager in another unit, who does not have a conflict of interest.*
- (8) *If a municipality or municipal entity does not have sufficient capacity to establish a disciplinary board, a disciplinary board established by a district municipality or an equivalent provincial or national structure established for a similar purpose may, with approval of the district municipality or provincial or national structure, be used as a disciplinary board for the municipality or municipal entity."*

6.3 **Financial Implications**

The Municipality budgets on an annual basis for the remuneration of Disciplinary Board Members

6.4 **Legal Implications**

MFMA R430 Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings

6.5 **Staff Implications**

Staff members as proposed will be used in the event Financial Misconduct has been reported.

6.6 **Previous / Relevant Council Resolutions:**

ADJOURNED 1ST COUNCIL MEETING: 2021-11-23: ITEM 6.8.5

RESOLVED

- (a) that Council establishes the Disciplinary Board in line with these regulations and that the board consists of:-
 - (i) a member of the Audit Committee as elected by the Audit Committee;
 - (ii) a representative from Provincial Treasury as nominated by Province; and;
 - (iii) one or more person/s as determined by the Municipal Manager in line with subsection 4 of the regulations; and
- (b) that Council designates the Municipal Manager as the designated official to whom reports on alleged financial offences against Councillors should go.

6.7 Risk Implications

Failure to appoint Disciplinary Board will result in non-compliance with the regulations.

6.8 Comments from Senior Management:

Not circulated for comments

6.8.1 Municipal Manager:

Supported

FOR FURTHER DETAILS CONTACT:

NAME	Faiz Hoosain
POSITION	<i>Chief Audit Executive</i>
DIRECTORATE	<i>Municipal Manager</i>
CONTACT NUMBERS	<i>0218088555</i>
E-MAIL ADDRESS	<i>Faiz.Hoosain@ Stellenbosch.gov.za</i>
REPORT DATE	<i>27 November 2024</i>

13.	CONSIDERATION OF NOTICES OF QUESTIONS AND NOTICES OF MOTIONS RECEIVED BY THE SPEAKER
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NONE

14.	CONSIDERATION OF URGENT MOTIONS
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15.	URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER
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16.	REPORTS SUBMITTED BY THE SPEAKER
16.1	REPORT TO COUNCIL BY THE SPEAKER: REPAYMENT ARRANGEMENT OF PROPOSED SANCTIONS BY THE DISCIPLINARY COMMITTEE: CASE NUMBER 220422/01

Collaborator No:

IDP KPA Ref No: *Good Governance*

Meeting Date: 27 November 2024

1. **SUBJECT: REPORT TO COUNCIL BY THE SPEAKER: REPAYMENT ARRANGEMENT OF PROPOSED SANCTIONS BY THE DISCIPLINARY COMMITTEE: CASE NUMBER 220422/01**

2. **PURPOSE**

To inform Council about the progress on repayment as per the agreement to settle the total amount fined by disciplinary Committee.

3. **DELEGATED AUTHORITY**

Council: for noting

4. **EXECUTIVE SUMMARY**

According to the Council resolution item 17.1, Council meeting 29 November 2023 Council accepted the recommendation by the Disciplinary Committee that Councillor Ayanda Tomose, be fined 75 % of the total cost to company of a ward administrator, for a period of three (3) months to Stellenbosch Municipality. Cllr Tomose must pay back these costs to the Municipality between January 2024 – October 2026, before this term of offices comes to an end.

5. **RECOMMENDATIONS**

Council: for noting

6. **BACKGROUND**

According to the Council resolution item 17.1, Council meeting 29 November 2023 Council accepted the recommendation by the Disciplinary Committee that Councillor Ayanda Tomose, be fined 75 % of the total cost to company of a ward administrator, for a period of three (3) months to Stellenbosch Municipality. Cllr Tomose must pay back these costs to the Municipality between January 2024 – October 2026, before this term of offices comes to an end.

6.1 **Financial Implications**

Finance department to confirm that the deductions are taking place as per the arrangement.

6.2 **Legal Implications**

The recommendations and content of the item are in line with legislation.

7.3 Staff Implications

The staff member is delivering services to the ward office and ward committee.

7.4 Previous / Relevant Council Resolutions:

Item 17.1, Council meeting 23 November 2023

7.5 Risk Implications

Risks addressed in the content of the item.

7.6 Comments from Senior Management:

The report was not circulated for comment.

ANNEXURES

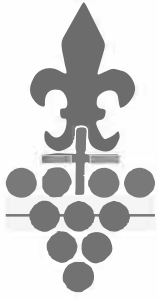
Annexure A: Agreement of repayment

Annexure B: Total amount deduction from August 2024 until October 2024

FOR FURTHER DETAILS CONTACT:

NAME	Office of the Speaker
POSITION	PA - SPEAKERS OFFICE
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021 808 8941
E-MAIL ADDRESS	Speaker.Pa@ Stellenbosch.gov.za
REPORT DATE	18 November 2024

ANNEXURE A



STELLENBOSCH

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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

AGREEMENT OF RE-PAYMENT - CASE NUMBER 220422/01

As per the Council resolution of the Council meeting on 2023-11-29, it was resolved (see attached) by Council that

RESOLVED (majority vote)

The recommendations of sanction to Council is in accordance with Schedule 7, Section 16 (2)(d) of the Municipal Structures Act No. 117 of 1998.

Thus, Council accepts the recommendation that Councillor Ayanda Tomose, be fined 75 % of the total cost to company of a ward administrator, for a period of three (3) months to Stellenbosch Municipality. Cllr Tomose must pay back these costs to the Municipality between January 2024 – October 2026, before this term of offices comes to an end.

To ensure implementation and compliance with the above Council resolution, it was agreed that a deduction from your salary will be the best option to ensure the funds are paid back to the Municipality within the timeframe set out as per the resolution. The calculation from the salary office in terms of the above council resolution results to the amount of R 33 046,43.

I Councillor Ayanda Tomose, ID number XXXXXXXXXXXXX hereby give permission to Human Resources and Salary office to commence with the repayment process as per the Council resolution dated 29 November 2023.

The calculated amount for repayment by October 2026 results to a total of R 33 046, 43 which I agree to settle as follows:

I confirm that a monthly amount of R1223-94 be deducted from my salary to commence on

August 2024 which will run consecutively until the full amount as been settled.

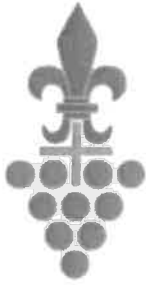
Signed on 18 July 2024 at Stellenbosch Municipality

Signature

A Tomose

Signature

Quintin Smit (SPEAKER)



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ENQUIRIES: Farida le Roux
CONTACT NUMBER: 021 808 8941
EMAIL ADDRESS: speaker.pa@ Stellenbosch.gov.za
REFERENCE: 3/6/4
DATE: 15 July 2024
DELIVERY PER HAND

Dear Councillor Tomose

RE: FINDING BY DISCIPLINARY COMMITTEE: CASE NUMBER 220422/01

As per the Council resolution of the Council meeting on 2023-11-29, it was resolved (see attached) by Council that

RESOLVED (majority vote)

The recommendations of sanction to Council is in accordance with Schedule 7, Section 16 (2)(d) of the Municipal Structures Act No.117 of 1998.

Thus, Council accepts the recommendation that Councillor Ayanda Tomose, be fined 75 % of the total cost to company of a ward administrator, for a period of three (3) months to Stellenbosch Municipality. Cllr Tomose must pay back these costs to the Municipality between January 2024 – October 2026, before this term of offices comes to an end.

To ensure implementation and compliance with the above Council resolution, it was agreed that a deduction from your salary will be the best option to ensure the funds are paid back to the Municipality within the timeframe set out as per the resolution. The calculation from the salary office in terms of the above council resolution results to the amount of R 33 046,43.

This office will be in contact with you to arrange a suitable date / time to discuss the proposed payment arrangement as per the above information.

Yours faithfully

Cllr Quintin Smit

SPEAKER – STELLENBOSCH MUNICIPAL COUNCIL

17.	REPORTS SUBMITTED BY THE SPEAKER
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17.1	REPORT TO COUNCIL BY THE SPEAKER ON PROPOSED SANCTIONS BY THE DISCIPLINARY COMMITTEE: CASE NUMBER 220422/01
------	---

Collaborator No:

IDP KPA Ref No:

Good Governance

Meeting Date:

29 November 2023

1. **SUBJECT: REPORT TO COUNCIL BY THE SPEAKER ON PROPOSED SANCTIONS BY THE DISCIPLINARY COMMITTEE: CASE NUMBER 220422/01**

2. **PURPOSE**

For Council to consider the sanctions proposed by the disciplinary Committee in terms of the Municipal Structures Act 117 of 1998 and Regulations.

3. **DELEGATED AUTHORITY**

For consideration by Municipal Council.

4. **EXECUTIVE SUMMARY**

In terms of item 15 of Schedule 7 of the Municipal Structures Act, no 117 of 1998 and Regulations, Code of Conduct for Councillors.

Breached of Code – 1) IF the speaker of a municipal Council, on reasonable suspicion, is of the opinion that a provision of this Code has been breached, the speaker must-

- a) Authorise and investigation of the facts and circumstances of the alleged breach
- b) give the councillor a reasonable opportunity to reply in writing regarding the alleged breach; and
- c) report the matter to a meeting of the municipal council after paragraph (a) and (b) have been compiled with

Councillor Ayanda Tomose contravened the Code of Conduct for Councillors by refusing the appointed ward administrator for ward 12 to commence duty. The ward administrator was refused access to the office and was thus not able to perform her prescribed duties for which she was appointed. **Annexure A** contains the details of the complaint received.

18TH COUNCIL MEETING: 2023-11-29: ITEM 17.1

Cllr Tomose recused himself from the meeting for the duration of this matter.

RESOLVED (majority vote)

The recommendations of sanction to Council is in accordance with Schedule 7, Section 16 (2)(d) of the Municipal Structures Act No.117 of 1998.

Thus, Council accepts the recommendation that Councillor Ayanda Tomose, be fined 75 % of the total cost to company of a ward administrator, for a period of three (3) months to Stellenbosch Municipality. Cllr Tomose must pay back these costs to the Municipality between January 2024 – October 2026, before this term of offices comes to an end.



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NOTICE BY SPEAKER: (DISCIPLINARY FINDINGS)

ACKNOWLEDGEMENT OF RECEIPT

I, Ayanda Tomose acknowledge receipt of this Notice.

On (Date) 18 July 2024 at (place) Stellenbosch

Signature

16.2	REPORT TO COUNCIL BY THE SPEAKER: REPAYMENT ARRANGEMENT OF PROPOSED SANCTIONS BY THE DISCIPLINARY COMMITTEE: CASE NUMBER 220422/02/01
------	--

Collaborator No:

IDP KPA Ref No: *Good Governance*

Meeting Date: 27 November 2024

1. SUBJECT: REPORT TO COUNCIL BY THE SPEAKER: REPAYMENT ARRANGEMENT OF PROPOSED SANCTIONS BY THE DISCIPLINARY COMMITTEE: CASE NUMBER 220422/02/01

2. PURPOSE

To inform Council about the progress on repayment as per the agreement to settle the total amount fined by disciplinary Committee.

3. DELEGATED AUTHORITY

Council: for noting

4. EXECUTIVE SUMMARY

According to the Council resolution item 17.1, Council meeting 29 November 2023 Council accepted the recommendation by the Disciplinary Committee that Councillor Elliot Masimini, be fined 50 % of the total cost to company of a ward administrator, for a period of four (4) months to Stellenbosch Municipality. Cllr Masimini must pay back these costs to the Municipality between January 2024 – October 2026, before this term of offices comes to an end.

5. RECOMMENDATION

Council: for noting

6. BACKGROUND

According to the Council resolution item 17.1, Council meeting 29 November 2023 Council accepted the recommendation by the Disciplinary Committee that Councillor Elliot Masimini, be fined 50 % of the total cost to company of a ward administrator, for a period of four (4) months to Stellenbosch Municipality. Cllr Masimini must pay back these costs to the Municipality between January 2024 – October 2026, before this term of offices comes to an end.

6.1 Financial Implications

Finance department to confirm that the deductions are taking place as per the arrangement.

6.2 Legal Implications

The recommendations and content of the item are in line with legislation.

6.3 Staff Implications

The staff member is delivering services to the ward office and ward committee.

6.4 Previous / Relevant Council Resolutions:

Item 17.1, Council meeting 23 November 2023

6.5 Risk Implications

Risks addressed in the content of the item.

6.6 Comments from Senior Management:

The report was not circulated for comment.

ANNEXURES

Annexure A: Agreement of repayment

Annexure B: Total amount deduction from August 2024 until October 2024

FOR FURTHER DETAILS CONTACT:

NAME	Office of the Speaker
POSITION	PA - SPEAKERS OFFICE
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021 808 8941
E-MAIL ADDRESS	Speaker.Pa@ Stellenbosch.gov.za
REPORT DATE	18 November 2024

ANNEXURE A



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AGREEMENT OF RE-PAYMENT - CASE NUMBER 220422/02/01

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RESOLVED (majority vote)

The recommendations of sanction to Council is in accordance with Schedule 7, Section 16 (2)(d) of the Municipal Structures Act No.117 of 1998.

Thus, Council accepts the recommendation that Councillor Elliot Masimini, be fined 50 % of the total cost to company of a ward administrator, for a period of four (4) months to Stellenbosch Municipality. Cllr Masimini must pay back these costs to the Municipality between January 2024 – October 2026, before this term of offices comes to an end.

To ensure implementation and compliance with the above Council resolution, it was agreed that a deduction from your salary will be the best option to ensure the funds are paid back to the Municipality within the timeframe set out as per the resolution. The calculation from the salary office in terms of the above council resolution results to the amount of R 29 373,44.

I Elliot Masi mini, ID number XXXXXXXXXXXXX hereby give permission to Human Resources and Salary office to commence with the repayment process as per the Council resolution dated 29 November 2023.

The calculated amount for repayment by October 2026 results to a total of R 29 373,44 which I agree to settle as follows:

I confirm that a monthly amount of R 1087 -90 be deducted from my salary to commence on

August 2024 which will run consecutively until the full amount as been settled.

Signed on 22 July 2024 at Stellenbosch Municipality

.....
Signature

Elliot Masimini

.....
Signature

Quintin Smit (SPEAKER)



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ENQUIRIES: Farida le Roux
CONTACT NUMBER: 021 808 8941
EMAIL ADDRESS: speaker.pa@ Stellenbosch.gov.za
REFERENCE: 3/6/4
DATE: 15 July 2024
DELIVERY PER HAND

Dear Councillor Masimini

RE: FINDING BY DISCIPLINARY COMMITTEE: CASE NUMBER 220422/02/01

As per the Council resolution of the Council meeting on 2023-11-29, it was resolved (see attached) by Council that

RESOLVED (majority vote)

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Thus, Council accepts the recommendation that Councillor Elliot Masimini, be fined 50 % of the total cost to company of a ward administrator, for a period of four (4) months to Stellenbosch Municipality. Cllr Masimini must pay back these costs to the Municipality between January 2024 – October 2026, before this term of offices comes to an end.

To ensure implementation and compliance with the above Council resolution, it was agreed that a deduction from your salary will be the best option to ensure the funds are paid back to the Municipality within the timeframe set out as per the resolution. The calculation from the salary office in terms of the above council resolution results to the amount of R 29 373,44.

This office will be in contact with you to arrange a suitable date / time to discuss the proposed payment arrangement as per the above information.

Yours faithfully

Cllr Quintin Smit

SPEAKER – STELLENBOSCH MUNICIPAL COUNCIL

17.2	REPORT TO COUNCIL BY THE SPEAKER ON PROPOSED SANCTIONS BY THE DISCIPLINARY COMMITTEE: CASE NUMBER 220422/02/01
------	---

Collaborator No:

IDP KPA Ref No:

Good Governance

Meeting Date:

29 November 2023

1. SUBJECT: REPORT TO COUNCIL BY THE SPEAKER ON PROPOSED SANCTIONS BY THE DISCIPLINARY COMMITTEE: CASE NUMBER 220422/02/01

2. PURPOSE

For Council to consider the sanctions proposed by the disciplinary Committee in terms of the Municipal Structures Act 117 of 1998 and Regulations.

3. DELEGATED AUTHORITY

For consideration by Municipal Council

4. EXECUTIVE SUMMARY

In terms of item 15 of Schedule 7 of the Municipal Structures Act, no 117 of 1998 and Regulations, Code of Conduct for Councillors.

Breached of Code – 1) IF the speaker of a municipal Council, on reasonable suspicion, is of the opinion that a provision of this Code has been breached, the speaker must-

- (a) Authorise and investigation of the facts and circumstances of the alleged breach
- (b) give the councillor a reasonable opportunity to reply in writing regarding the alleged breach; and
- (c) report the matter to a meeting of the municipal council after paragraph (a) and (b) have been compiled with.

Councillor Elliot Masimini contravened the Code of Conduct for Councillors by refusing the appointed ward administrator for ward 15 to commence duty. The ward administrator was refused access to the office and was thus not able to perform her prescribed duties for which she was appointed. **Annexure A** contains the details of the complaint received.

18TH COUNCIL MEETING: 2023-11-29: ITEM 17.2

Cllr Masimini recused himself from the meeting for the duration of this matter.

RESOLVED (majority vote)

The recommendations of sanction to Council is in accordance with schedule 7, Section 16 (2)(d) of the Municipal Structures Act No.117 of 1998.

Thus, Council accepts the recommendation that Councillor Elliot Masimini, be fined 50 % of the total cost to company of a Ward Administrator, for a period of four (4) months to Stellenbosch Municipality. Cllr Masimini must pay back these costs to the Municipality between January 2024 – October 2026, before this term of offices comes to an end.



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NOTICE BY SPEAKER: (DISCIPLINARY FINDINGS)

ACKNOWLEDGEMENT OF RECEIPT

I, Councillor Elliot Masimini acknowledge receipt of this Notice.

On (Date) 22 July 2024 at (place) Stellenbosch


Signature

17.	REPORTS SUBMITTED BY THE EXECUTIVE MAYOR
-----	--

NONE

18.	MATTERS TO BE CONSIDERED IN-COMMITTEE
-----	---------------------------------------

SEE PINK DOCUMENTATION

***THE AGENDA HAS BEEN DISCUSSED WITH THE SPEAKER,
CLLR Q SMIT AND HE AGREES WITH THE CONTENT.***

7.	CONFIRMATION OF THE MINUTES OF PREVIOUS MEETING/S
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7.1	26 TH COUNCIL MEETING: 2024-10-30
-----	--

The minutes of the 26th Council meeting: 2024-10-30 is attached as **APPENDIX 1.**

FOR CONFIRMATION

APPENDIX 1



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Ref no.3/4/1/5

2024-10-30

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MINUTES

26TH MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY

2024-10-30 AT 10:00

MINUTES
26TH MEETING OF COUNCIL
OF STELLENBOSCH MUNICIPALITY
2024-10-30

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	NONE	
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	(SEE PINK DOCUMENTATION)	

MINUTES**26TH MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY****2024-10-30****PRESENT**

The Speaker, Cllr Q Smit [Chairperson]
 The Executive Mayor, Ald GMM Van Deventer
 The Deputy Executive Mayor, Cllr JS Fasser
 The Council Whip, Cllr P Crawley

COUNCILLORS

RA Adams	XL Mdemka
J Andrews	NM Mkhontwana
Ald JC Anthony	L Nkamisa
ZJ Dalling	M Nkopane
MM Danana	N Ntsunguzi
JA Davids	N Olayi
I De Taillerfer	GA Petersen
R Du Toit	WC Petersen
A Ferns	RO Pheiffer
E Groenewald	WF Pietersen
AJ Hanekom	MG Rataza
RB Hendrikse	Ald JP Serdyn
SC Heneke	MJ Slabbert
J Joon	SR Schäfer
O Jooste	A Tomose
X Kalipa	RB Van Rooyen
TO Kumm	M Van Stade
N Mananga-Gugushe	E Vermeulen
EP Masimini	J Williams
NE Mcombring	

OFFICIALS

Municipal Manager (G Mettler)
 Chief Financial Officer (K Carolus)
 Director: Community and Protection Services (G Boshoff)
 Director: Corporate Services (A De Beer)
 Director: Planning and Economic Development (A Barnes)
 Director: Infrastructure (S Chandaka)
 Senior Administration Officer (T Samuels)

1.	OPENING AND WELCOME
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“Executive Mayor
Deputy Mayor
Council whip
Members of the Mayoral Committee
MPAC Chair
All Councillors
Municipal Manager
Directors
Members of the Administration
Members of the public
Mayoral Guests
New Councillor – Cllr Tamryn Kumm

A warm welcome to all of you”

Before the meeting continued, the Speaker announced that the Executive Mayor will deliver her Mayoral Address after the completion of the meeting.

2.	MAYORAL ADDRESS
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The Mayoral Address can be found at the end of the Minutes (after Item 17.1).

3.	COMMUNICATIONS BY THE SPEAKER
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Birthdays

Cllr Tamryn Kumm – 16 October
Cllr Ndipiwe Olayi – 21 October
Cllr Zelda Dalling – 25 October

Ward Committee Refresher Training will be held on 16 November 2024 in the Council Chambers (RSVP by 1 November 2024) – Ward 4, 10, 7,8,9,11,22,23.

Recess

13 December 2024 – 10 January 2025

Items

Item 12.1 has been replaced with item 8.5 (under separate cover)
Item 9.1.4 – withdrawn

Proposed amendments

10.3.1
10.3.3
10.5.1
10.8.1
12.11
12.12

Consensus items

9.1.2
9.3.1
10.1.1
12.3
12.4
12.5
12.7

Thank you.”

4.	COMMUNICATIONS BY THE MUNICIPAL MANAGER
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- The Municipal Manager extends heartfelt wishes to the matriculants of 2024 as they are busy writing their important examinations. “May you approach each test with confidence and resilience, knowing that your hard work and dedication will shape your future. Parents, this is a crucial time for your children; your support and encouragement can truly make a difference. Stay vigilant, provide a listening ear, and create a nurturing environment that fosters both focus and relaxation. Together, let’s ensure this challenging period is a rewarding experience for everyone involved. Good luck, matriculants!”
- “As Breast Cancer Awareness Month comes to a close on 31 October, we honour the memory of those we have lost to this relentless disease, holding their strength in our hearts and continuing the fight for a cure.”
- She extended a heartfelt thank you to all the staff for their incredible hard work and dedication and she recognizes that some of them are close to exhaustion, but their commitment does not go unnoticed. Their efforts are truly appreciated, and we are grateful for everything you do! A heartfelt thank you to our dedicated staff for your hard work in making last night's garden parade a success! Your efforts truly shone through. Congratulations to the winners of the most beautiful garden competition—your stunning displays have brought joy and inspiration to our community! Congratulations to all the winners of the best dressed competition and thank you to all who partake in the parade.”
- “As we enter the last phase of the year, we urge all road users to remain vigilant, especially those embarking on long journeys. Please ensure that your vehicles are roadworthy and take extra precautions to keep yourself and others safe on the road. Safe travels!

Thank you.”

5.	DISCLOSURE OF INTERESTS
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NONE

6.	APPLICATION FOR LEAVE OF ABSENCE
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6.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

Cllr C Manuel	- 30 October 2024
Cllr NR Ndalasi	- 30 October 2024

MINUTES

26TH MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-10-30

7.	CONFIRMATION OF THE MINUTES OF PREVIOUS MEETING/S
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7.1	25 TH COUNCIL MEETING: 2024-08-23
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The minutes of the 25th Council meeting: 2024-08-23 **were confirmed as correct without any changes.**

7.2	SPECIAL COUNCIL MEETING: 2024-09-12
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The minutes of a Special Council meeting: 2024-09-12 **were confirmed as correct without any changes.**

MINUTES

26TH MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-10-30

8.	STATUTORY MATTERS
8.1	MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR AUGUST AND SEPTEMBER 2024

Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 16 October 2024 & 30 October 2024

1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR AUGUST AND SEPTEMBER 2024

2. PURPOSE

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2024/2025 to report the deviations to the Council.

3. DELEGATED AUTHORITY

Council

For noting.

4. EXECUTIVE SUMMARY

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2024/2025) stipulate that SCM deviations be reported to the Council. In compliance thereto, this report presents to the Council the SCM deviations that occurred during August and September 2024.

26TH COUNCIL MEETING: 2024-10-30: ITEM 8.1

NOTED

the deviations listed for the month of August and September 2024.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Dalleel Jacobs</i>
POSITION	<i>Senior Manager SCM</i>
DIRECTORATE	<i>Finance</i>
CONTACT NUMBERS	<i>021 808 8137</i>
E-MAIL ADDRESS	<i>Dalleel.Jacobs@ Stellenbosch.gov.za</i>
REPORT DATE	<i>03 October 2024</i>

8.2	OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY-REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY FOR QUARTER 1 (01 JULY 2024 – 30 SEPTEMBER 2024)
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 16 October 2024 & 30 October 2024

1. SUBJECT: OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY-REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY FOR QUARTER 1 (01 JULY 2024 – 30 SEPTEMBER 2024)

2. PURPOSE

To submit to Council a report for the period 01 July 2024 – 30 September 2024 on the implementation of Council's Supply Chain Management (SCM) Policy. The report covers the performance of the various delegated functions and the implementation thereof.

3. FOR DECISION BY MUNICIPAL COUNCIL

Section 6 (3) & 4 of the SCM Policy 2024/2025 determines that the Accounting Officer must within 10 days at the end of each quarter submit a report on the implementation of the SCM Policy to the Executive Mayor. This report must be made public in accordance with section 21A of the Municipal Systems Act (32 of 2000).

4. EXECUTIVE SUMMARY

On a quarterly basis the Accounting Officer must submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor. In terms of the SCM Regulations and Council's SCM Policy the SCM unit has been delegated to perform powers and functions that related to the procurement of goods and services, disposal of goods no longer needed, the selection of contractors to aid in the provision of municipal services.

26TH COUNCIL MEETING: 2024-10-30: ITEM 8.2

RESOLVED (nem con)

- (a) that Council notes the report and **ANNEXURE A** attached to the report, and
- (b) that the report be made public in accordance with section 21A of the Municipal Systems Act.

FOR FURTHER DETAILS CONTACT:

NAME	Dalleel Jacobs
CONTACT NUMBERS	8137
E-MAIL ADDRESS	Dalleel.Jacobs@Stellenbosch.gov.za
DIRECTORATE	Supply Chain Management
REPORT DATE	03 October 2024

MINUTES

26TH MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-10-30

8.3	GRANTS ADJUSTMENTS BUDGET 2024/2025
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 16 and 30 October 2024

1. SUBJECT: GRANTS ADJUSTMENTS BUDGET 2024/2025

2. PURPOSE

To table the adjustments budget for the 2024/2025 financial year to Council for approval. The adjustments budget emanates from the reduction in the Integrated Urban development Grant (IUDG) allocation per the Government Gazette No 51233 dated 12th September 2024 by National Treasury.

3. DELEGATED AUTHORITY

FOR APPROVAL BY MUNICIPAL COUNCIL

4. EXECUTIVE SUMMARY

An error was discovered in the performance data utilized for determining allocations from the incentive component of the Integrated Urban Development Grant (IUDG) formula. This resulted in inaccurate allocations for all nine intermediate cities that receive funding through the IUDG grant. The issue has been resolved with the revision of the formula using correct data to revise allocations against the nine municipalities, which includes Stellenbosch Municipality.

26TH COUNCIL MEETING: 2024-10-30: ITEM 8.3**RESOLVED** (majority vote with 4 abstentions)

- (a) that the Adjustments Budget for 2024/2025 as set out in **APPENDIX 1-5**, be approved;
- (b) that the Adjustments Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDIX 3**, be approved; and
- (c) that the Service Delivery and Budget Implementation Plan be adjusted accordingly inclusive of the non-financial information (performance measurement).

MINUTES

26TH MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-10-30

8.4

MFMA SECTION 52 REPORTING UP TO SEPTEMBER 2024

Collaborator No:

IDP KPA Ref No:

Good Governance

Meeting Date:

16 October 2024 & 30 October 2024

1. SUBJECT: MFMA SECTION 52 REPORTING UP TO SEPTEMBER 2024

2. PURPOSE

To comply with section 52(d) of the Municipal Finance Management Act and report to Council on the implementation of the budget; and service delivery budget plan of the Municipality for the 1st quarter of the 2024/25 financial year.

3. DELEGATED AUTHORITY

THE EXECUTIVE MAYOR TO SUBMIT TO COUNCIL

In terms of section 52 (d) of the Municipal Finance Management Act:

"The mayor of a municipality—

(d) must, within 30 days of the end of each quarter; submit a report to the council on the implementation of the budget and the financial affairs of the municipality:"

4. EXECUTIVE SUMMARY

The Executive Mayor must provide general political guidance over the fiscal and financial affairs of the Municipality and is required by Section 52(d) of the Municipal Finance Management Act to submit a report on the implementation of the budget and the financial and non-financial performance of the Municipality, to the Council within 30 days after end of each quarter.

The Section 52 report is a summary of the budget performance. It compares the implementation of the budget to the commitments made and contained in the Service Delivery and Budget Implementation Plan (SDBIP) and is intended to enable Council to give effect to their oversight responsibility.

This report provides the overall performance of the Municipality for the period 1 July 2024 to 30 September 2024.

26TH COUNCIL MEETING: 2024-10-30: ITEM 8.4

NOTED

the Section 52 Report (including quarterly performance report) – First Quarter.

FOR FURTHER DETAILS CONTACT:

NAME	Monique Steyl
POSITION	Senior Manager Financial Management Services
DIRECTORATE	Financial Services
CONTACT NUMBER	021 – 808 8512
E-MAIL ADDRESS	Monique.Steyl@ Stellenbosch.gov.za
REPORT DATE	SEPTEMBER 2024

8.5	SECOND ANNUAL REVIEW REPORT OF THE AMENDED MSDF, 2023 AS PART OF THE IDP REVIEW PROCESS 2024/25
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Collaborator No:

IDP KPA Ref No: GOOD GOVERNANCE

Meeting Date: 30 October 2024

1. SUBJECT: SECOND ANNUAL REVIEW REPORT OF THE AMENDED MSDF, 2023 AS PART OF THE IDP REVIEW PROCESS 2024/25

2. PURPOSE

For Council to:

- (a) Consider, support and adopt the second annual review report of the Amended MSDF/CEF (2023), as part of the IDP Review process 2024/25; and
- (b) Consider, support and adopt the recommendation for the review report, to not commence with the administrative process to amend the MSDF/CEF (2023) in terms of Section 34(b) of the Municipal Systems Act, 2000 (Act 32 of 2000) (MSA).

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Council is requested to consider, support and adopt the second annual performance review report of the Amended MSDF/CEF (2023) as presented in terms of Section 34(a)(i) and (ii) of the MSA, and to adopt the recommendation to not commence with the amendment process in terms of Section 34(b) of the MSA to amend the MSDF/CEF (2023).

26TH COUNCIL MEETING: 2024-10-30: ITEM 8.5

RESOLVED (majority vote with 11 abstentions)

- (a) Council adopts the second annual review report of the Amended MSDF/CEF (2023);
- (b) Council adopts the recommendation from the review report, to not commence with the administrative process to amend the MSDF/CEF (2023) in terms of Section 34(b) of the Municipal Systems Act, 2000 (Act 32 of 2000) (MSA); and
- (c) that this report be updated with any new comments received during the public comment periods of the IDP process plan (2024/25) where after same be resubmitted to Council for consideration and approval in terms of the relevant legislation.

FOR FURTHER DETAILS CONTACT:

NAME	Jeremy Benjamin
POSITION	Senior Manager: Development Planning
DIRECTORATE	Planning & Economic Development
CONTACT NUMBERS	021 808 8196
E-MAIL ADDRESS	Jeremy.Benjamin@ Stellenbosch.gov.za
REPORT DATE	22 October 2023

MINUTES

26TH MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-10-30

9.	ITEMS FOR NOTING
9.1	REPORT/S BY THE EXECUTIVE MAYOR
9.1.1	REPORT BY THE EXECUTIVE MAYOR ON THE MAYOR – RECTOR FORUM MEETING: 9 SEPTEMBER 2024

Collaborator No: 775751
 IDP KPA Ref No: Good Governance
 Meeting Date: 30 October 2024

1. **SUBJECT: REPORT BY THE EXECUTIVE MAYOR ON THE MAYOR – RECTOR FORUM MEETING: 9 SEPTEMBER 2024**

2. **PURPOSE**

To inform Council of the matters under discussion at the Mayor – Rector Forum meeting held on 9 September 2024.

3. **DELEGATED AUTHORITY**

For information.

4. **EXECUTIVE SUMMARY**

The Executive Mayor has since her election reported to Council on discussions that takes place at the regular meetings of the Mayor – Rector Forum. The meeting was held on 9 September 2024. The minutes is attached as **Annexure A**. The University of Stellenbosch caused the delay with the circulation of the minutes.

26TH COUNCIL MEETING: 2024-10-30: ITEM 9.1.1

NOTED

the report by the Executive Mayor on the Mayor – Rector Forum Meeting: 9 September 2024.

FOR FURTHER DETAILS CONTACT:

NAME	DONOVAN MULLER
POSITION	MANAGER: COUNCILLOR SUPPORT
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021 8088314
E-MAIL ADDRESS	<u>Donovan.Muller@ Stellenbosch.gov.za</u>
REPORT DATE	15 October 2024

9.1.2	REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR FOR THE QUARTER: JULY - SEPTEMBER 2024
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 30 October 2024

1. SUBJECT: REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR FOR THE QUARTER: JULY - SEPTEMBER 2024

2. PURPOSE

To inform Council of the decisions taken by the Executive Mayor from July 2024 to September 2024 (see **APPENDIX 1**).

3. DELEGATED AUTHORITY

As per the delegations from Council and powers vested in the Executive Mayor by legislation.

For Notification

4. EXECUTIVE SUMMARY

In terms of the Municipal Structures Act 117 of 1998 Section 56 (5) it is stated that:

"An Executive Mayor must report to the municipal council on all decisions taken by the Executive Mayor."

26TH COUNCIL MEETING: 2024-10-30: ITEM 9.1.2

NOTED

the report on the decisions taken by the Executive Mayor for the Quarter: July - September 2024.

FOR FURTHER DETAILS CONTACT:

NAME	DONOVAN MULLER
POSITION	MANAGER: COUNCILLOR SUPPORT
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021 8088314
E-MAIL ADDRESS	<u>Donovan.Muller@ Stellenbosch.gov.za</u>
REPORT DATE	10 October 2024

9.1.3	REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR ON MATTERS RESOLVED UNDER AUTHORITY DELEGATED TO THE EXECUTIVE MAYOR IN CONSULTATION WITH THE MAYORAL COMMITTEE [JULY – SEPTEMBER 2024]
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 30 October 2024

1. **SUBJECT: REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR ON MATTERS RESOLVED UNDER AUTHORITY DELEGATED TO THE EXECUTIVE MAYOR IN CONSULTATION WITH THE MAYORAL COMMITTEE [JULY - SEPTEMBER 2024]**

2. **PURPOSE**

To inform Council of the decisions taken by the Executive Mayor on matters resolved under the authority delegated to the Executive Mayor, in consultation with the Mayoral Committee, for meetings from July to September 2024 (see **APPENDIX 1**).

3. **DELEGATED AUTHORITY**

As per the delegations from Council and powers vested in the Executive Mayor by legislation. In terms of the Stellenbosch Municipality System of Delegations (2019) EM12 and section 56(5) of the Structures Act, the Executive Mayor must report to Council at such intervals as the latter may determine on decisions taken.

The Executive Mayor is herewith reporting on the decisions taken by the Executive Mayor in consultation the Mayoral Committee.

4. **EXECUTIVE SUMMARY**

In terms of the Municipal Structures Act 117 of 1998 Section 56 (5) it is stated that:

“An Executive Mayor must report to the municipal council on all decisions taken by the Executive Mayor.”

26TH COUNCIL MEETING: 2024-10-30: ITEM 9.1.3

NOTED

the decisions by the Executive Mayor taken in consultation with the Mayoral Committee meeting from July until September 2024.

FOR FURTHER DETAILS CONTACT:

NAME	DONOVAN MULLER
POSITION	MANAGER: COUNCILLOR SUPPORT
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021 8088314
E-MAIL ADDRESS	Donovan.Muller@stellenbosch.gov.za
REPORT DATE	10 October 2024

9.1.4	REQUEST TO NOMINATE COUNCILLORS TO SERVE ON THE HOSPITAL FACILITY BOARD AND CLINIC COMMITTEES: AAN-HET-PAD CLINIC; CLOETESVILLE COMMUNITY DAY CENTRE; DON AND PAT BILTON CLINIC (JAMESTOWN); GROENDAL CLINIC; DIRKIE UYS STREET SATELLITE CLINIC; IDAS VALLEY CLINIC; KAYAMANDI CLINIC; KLAPMUTS CLINIC; KYLEMORE CLINIC
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 30 October 2024

- SUBJECT: REQUEST TO NOMINATE COUNCILLORS TO SERVE ON THE HOSPITAL FACILITY BOARD AND CLINIC COMMITTEES: AAN-HET-PAD CLINIC; CLOETESVILLE COMMUNITY DAY CENTRE; DON AND PAT BILTON CLINIC (JAMESTOWN); GROENDAL CLINIC; DIRKIE UYS STREET SATELLITE CLINIC; IDAS VALLEY CLINIC; KAYAMANDI CLINIC; KLAPMUTS CLINIC; KYLEMORE CLINIC**

- PURPOSE**

To inform Council of the nomination of a councillor to serve on the Hospital Facility Board and the ward councillors to serve on the respective Clinic Committees.

- DELEGATED AUTHORITY**

Council delegated the “*nomination / appointment of councillors to represent the municipality at meetings, functions and on outside bodies, etc. or to open projects, events, facilities and new buildings, etc*” to the Executive Mayor.

- EXECUTIVE SUMMARY**

The Executive Mayor was requested to nominate a councillor to serve on the Hospital Facility Board and ward councillors to serve on the following clinic committees, namely Aan-Het-pad Clinic (Cloetesville), Cloetesville Community Day Centre (Tennantville), Don And Pat Bilton Clinic (Jamestown), Groendal Clinic (Groendal, Franschhoek), Dirkie Uys Street satellite Clinic (Franschhoek), Idas Valley Clinic (Idas Valley), Kayamandi Clinic (Kayamandi), Klapmuts Clinic (Klapmuts) and Kylemore Clinic (Kylemore).

With the Local Government elections on 1 November 2021, new ward councillors were elected. The new ward councillors had to replace the non-returning ward councillors on the clinic committees for the clinic situated in the respective wards. A request is also made for the nomination of a councillor to serve on the Hospital facility Board. The nominations was duly done on 28 January 2022.

A clinic committee is usually appointed for a period of 3 years. The last appointments were made on 28 January 2022 and the three years are about to expire and new Hospital Facility Boards and clinic committees must be appointed. There has also been changes in ward councillors after by e-elections in this period. The letter of request from the Community Outreach Officer, Ministry of Health, Western Cape Government is attached as **Appendix A**.

The Executive Mayor has made the following new nominations:

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26TH COUNCIL MEETING: 2024-10-30: ITEM 9.1.4

The Speaker **RULED**

that this item be withdrawn.

FOR FURTHER DETAILS CONTACT:

NAME	DONOVAN MULLER
POSITION	MANAGER: COUNCILLOR SUPPORT
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021 8088314
E-MAIL ADDRESS	<u>Donovan.Muller@ Stellenbosch.gov.za</u>
REPORT DATE	17 October 2024

MINUTES

26TH MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-10-30

9.2	REPORT/S BY THE SPEAKER
9.2.1	QUARTERLY REPORT – WARD COMMITTEE FUNCTIONING 1 ST QUARTER OF 2024/2025 FINANCIAL YEAR

Collaborator No: 775750
 IDP KPA Ref No: Good Governance
 Meeting Date: 30 October 2024

1. **SUBJECT: QUARTERLY REPORT – WARD COMMITTEE FUNCTIONING
1ST QUARTER OF 2024/2025 FINANCIAL YEAR**

2. **PURPOSE**

For Council to take note of the Functioning of Ward Committees within the Stellenbosch municipal areas.

3. **DELEGATED AUTHORITY**

For Notification by Municipal Council

4. **EXECUTIVE SUMMARY**

In terms of section 73 of the Local Government: Municipal Structures Act, no 117 of 1998 and Regulations, Ward Committees must be established for each ward within the municipal area within 120 days after the election.

The system of delegations of the Stellenbosch Municipality (S6 and S7) designates the Speaker of Stellenbosch Municipality to facilitate the establishment of Ward Committees in line with the provisions and stipulations of the Municipal Structures Act and Council's policy for the establishment of Ward Committees.

At the Council meeting of 30 March 2022, Council noted the establishment of Ward Committees for all 23 wards within the Stellenbosch Municipality.

Wards who did not have the full complement of Ward Committees members were allowed to co-opt members in line with Council Policy and Procedures for Ward Committees. All ward committees are fully functional and are performing all duties as set out in the Policy and Procedures for Ward Committees.

26TH COUNCIL MEETING: 2024-10-30: ITEM 9.2.1

NOTED

- (a) the functioning of Ward Committees in all 23 wards; and
- (b) the number of Ward Committee and Sector meetings held to date in all 23 wards from July to September 2024.

FOR FURTHER DETAILS CONTACT:

NAME	Jacqueline Beerwinkel
POSITION	EXECUTIVE SUPPORT OFFICER
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021-8088618
E-MAIL ADDRESS	Jacqueline.Beerwinkel@ Stellenbosch.gov.za
REPORT DATE	30 October 2024

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26TH MEETING OF THE COUNCIL
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9.3	REPORT/S BY THE MUNICIPAL MANAGER [MS G METTLER]
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9.3.1	DECISIONS TAKEN BY DIRECTORATES IN TERMS OF DELEGATED AUTHORITY FROM 1 JULY 2024 UNTIL 30 SEPTEMBER 2024
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 30 October 2024

1. **SUBJECT: DECISIONS TAKEN BY DIRECTORATES IN TERMS OF DELEGATED AUTHORITY FROM 1 JULY 2024 UNTIL 30 SEPTEMBER 2024**2. **PURPOSE**

To report to Council on the decisions taken by the Municipal Manager and the Directors in terms of Council's System of Delegations for the period 1 July 2024 until 30 September 2024, in compliance with Section 63 of the Local Government: Municipal Systems Act, read in conjunction with the System of Delegations as approved by Council.

3. **DELEGATED AUTHORITY**

Council

4. **EXECUTIVE SUMMARY**

In view of the legislative stipulations, attached is a summary as **Annexure 1** of decisions taken by each Directorate. The report is for noting purposes.

Furthermore, these delegations only indicate the delegations exercised as delegated by Council to the various Senior Managers.

26TH COUNCIL MEETING: 2024-10-30: ITEM 9.3.1**NOTED**

the decisions taken for the period 1 July 2024 until 30 September 2024, by the following Section 56 Managers:

- Municipal Manager – Ms G Mettler (1 July 2024 – 30 September 2024)
- Chief Financial Officer – Mr K Carolus (1 July 2024 – 30 September 2024)
- Director Infrastructure Services – Mr S Chandaka (1 July 2024 – 30 September 2024)
- Director Planning and Economic Development – Mr A Barnes (1 July 2024 – 30 September 2024)
- Director Corporate Services – Ms A de Beer (1 July 2024 – 30 September 2024)
- Director Community and Protection Services – Mr G Boshoff (1 July 2024 – 30 September 2024)

FOR FURTHER DETAILS CONTACT:

NAME	G Mettler
POSITION	Municipal Manager
DIRECTORATE	Office of the Municipal Manager
CONTACT NUMBERS	021 808 8025
E-MAIL ADDRESS	municipal.manager@ Stellenbosch.gov.za
REPORT DATE	10 October 2024

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26TH MEETING OF THE COUNCIL
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10.	CONSIDERATION OF ITEMS BY THE EXECUTIVE MAYOR: [ALD G VAN DEVENTER]
10.1	PROTECTION SERVICES: [PC: CLLR J FASSER]
10.1.1	APPOINTMENT AS VICE PRESIDENT AND EXECUTIVE COMMITTEE MEMBER OF THE NATIONAL INSTITUTE FOR MUNICIPAL PUBLIC SAFETY OF SOUTH AFRICA: MS JOAN FELIX

Collaborator No: 773710

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 26 September 2024 & 30 October 2024

1. **SUBJECT: APPOINTMENT AS VICE PRESIDENT AND EXECUTIVE COMMITTEE MEMBER OF THE NATIONAL INSTITUTE FOR MUNICIPAL PUBLIC SAFETY OF SOUTH AFRICA: MS JOAN FELIX**

2. **PURPOSE OF REPORT**

For Council to take cognisance of the election and appointment of Ms Joan Felix as Vice President and National Council Office Bearer for 2024-2026 of the National Institute for Municipal Public Safety of South Africa (IMPS-SA).

3. **DELEGATED AUTHORITY**

Municipal Council

4. **EXECUTIVE SUMMARY**

Ms Felix has been elected and appointed as Vice President and National Council Office Bearer for 2024 -2026 of the National Institute for Municipal Public Safety of South Africa (IMPS-SA).

The appointment of Ms Felix is in line with the criteria set by SALGA for the recognition of municipal professional institutes towards the transformation of local government which embraces democracy, transparency, ethical conduct and equity.

As the Vice President and National Council Office Bearer for the 2024 - 2026 of the National Institute for Municipal Public Safety of South Africa (IMPS-SA), Ms Felix will be required to attend, at the municipalities cost, at most four (4) National Council meetings held at various municipalities during the term of office.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.1.1

RESOLVED (nem con)

- (a) that Council takes cognisance of the election and appointment of Ms Felix as Vice President and National Council Office Bearer for the 2024-2026 of the National Institute for Municipal Public Safety of South Africa (IMPS-SA);
- (b) that permission be granted for Ms Felix attends the four (4) National Council meetings held annually at various municipalities in South Africa as well as any other related meetings to fulfil her duties in terms of the above;

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- (c) that the attendance of the meetings be subject to prior approval by the Director Community and Protection Services in terms of his delegated authority;
- (d) that the applicable travel and subsistence allowance be paid to Ms Felix when attending meetings; and
- (e) that provision be made in future for operational budgets for this expense.

NAME	<i>Gary Boshoff</i>
POSITION	<i>Director</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>021 808 8437</i>
E-MAIL ADDRESS	<i><u>Gary.Boshoff@ Stellenbosch.gov.za</u></i>
REPORT DATE	<i>7 June 2024</i>

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10.1.2	REVIEW OF DISASTER MANAGEMENT PLAN
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Collaborator No: 773711

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 26 September 2024

1. SUBJECT: REVIEW OF DISASTER MANAGEMENT PLAN

2. PURPOSE

To notify Council of the recently reviewed Disaster Management Plan.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Stellenbosch Municipality, as prescribed by the Disaster Management act, do have a disaster plan. Due to the dynamic nature of disaster management, an annual review of the disaster plan is necessary. The disaster section therefore embarked on a consultative process and engaged widely with various stakeholders and institutions to collect and verify information and data needed to amend the current plan, where required.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.1.2

RESOLVED (majority vote with 8 abstentions)

that Council approves and adopts the revised Disaster Management Plan.

NAME	Wayne Smith
POSITION	<i>Manager: Fire Services and Disaster Management</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8771</i>
E-MAIL ADDRESS	<i>wayne.smith@ Stellenbosch.gov.za</i>
REPORT DATE	<i>2 May 2024</i>

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26TH MEETING OF THE COUNCIL
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10.1.3	SURRENDER AND DESTRUCTION OF FIREARMS IN TERMS OF THE FIREARMS CONTROL ACT, ACT 60 OF 2000
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Collaborator No:

IDP KPA Ref No:

Safe Valley

Meeting Date:

16 October 2024 & 30 October 2024

1. **SUBJECT: SURRENDER AND DESTRUCTION OF FIREARMS IN TERMS OF THE FIREARMS CONTROL ACT, ACT 60 OF 2000**2. **PURPOSE**

To request Council approval for the surrender and destruction of one firearm (12 bore shotgun) in terms of the Firearms Control Act, Act 60 of 2000.

3. **DELEGATED AUTHORITY**

Council.

4. **EXECUTIVE SUMMARY**

The Community and Protection Services Directorate have one Franchi 12 Bore shotgun that it wishes to surrender and destroy.

The firearm is damaged and is irreparable.

The firearm that needs to be destroyed have to be dealt with in terms of Section 149 of the Firearms Control Act 2000 read with regulation 94 of the Firearms Control Regulations 2004, which prescribes that "*firearms may only be destroyed*", after it is declared "*forfeited to the State*".

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.1.3**RESOLVED** (majority vote with 2 abstentions)

- (a) that Council approves the surrender for destruction of the mentioned firearm;
- (b) that the SAPS be authorized to deal with the said item in terms of Section 149 of the Firearms Control Act, Act 60 of 2000 read with regulation 94 of the Firearms Control Regulations of 2004, that is, to destroy the said firearm;
- (c) that the asset register be amended to reflect the surrender of said items, after notification by the SAPS that the said firearm had been destroyed; and
- (d) that the department be allowed to replace the firearm that will be surrendered with a new firearm.

FOR FURTHER DETAILS CONTACT:

NAME	Daniel Jonkers
POSITION	Chief: Law Enforcement Services
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	X8814
E-MAIL ADDRESS	Daniel.jonkers@ Stellenbosch.gov.za
REPORT DATE	8 August 2024

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10.2	SPORTS, YOUTH AND CULTURE: [ACTING PC: CLLR J FASSER]
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NONE

10.3	CORPORATE SERVICES: (PC: CLLR L NKAMISA)
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10.3.1	POSSIBLE REVIEW AND RESCISION OF COUNCIL RESOLUTION ON THE DISPOSAL OF ERF 347 GROENDAL (LE ROUX)
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Collaborator No: 775196
 IDP KPA Ref No: Good Governance
 Meeting Date: 16 October 2024

1. SUBJECT: POSSIBLE REVIEW AND RESCISION OF COUNCIL RESOLUTION ON THE DISPOSAL OF ERF 347 GROENDAL (LE ROUX)

2. PURPOSE

To obtain Council's approval to review and rescind the Council resolution to dispose of Erf 347 Groendal (Le Roux) by way of Call-for-Proposal for possible Gap Housing opportunities and for Council to consider disposing of the property by way of Public Auction.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

On 21 May 2019 Council considered an item to dispose of Erf 347 Groendal (Le Roux). This property was donated to the Stellenbosch Municipality by the Provincial Housing Board and registered in the name of the Municipality in 2014. Council resolved, *inter alia*, to dispose of the property by going out on a Call for Proposal soliciting proposals to develop the land for high density gap housing opportunities; ensuring optimal use of the land, and thereby creating more opportunities for residents of the area. This may include apartments, flats or town houses of different typologies.

The property is zoned single residential and is only 537 m² big. The Property Management Section discussed the possibility of gap housing with the Housing Department who indicated that the property is not big enough to consider for gap housing. The zoning is also for single residential and not multiple units, and it will have to be rezoned. The property is situated between two other single residential units

Council should consider if the 2019 resolutions should be reviewed and rescinded so that the property rather be sold on auction to the highest bidder. Council may attach provisions to the disposal regarding what may be developed on the site. This area is one in which there is a high demand for community development needs like churches and other social activities.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.3.1**RESOLVED** (majority vote with 4 abstentions)

- (a) that Council review and rescinds the resolution dated 21 May 2021;
- (b) that Erf 347 Groendal (Le Roux) be identified as land not needed to provide the basic municipal services;
- (c) that Council approves the disposal of the erf by way of public auction at a reserve price (the market value of the erf) determined by an independent valuator;
- (d) that the auction provisions includes the following of which proof must be provided to the municipality at the auction:
 - (i) that the buyer be a resident of Franschoek for a period of at least 10 years and be on the Housing Waiting list for at least 10 years;
 - (ii) that the buyer may not have received any form of financial assistance/subsidy from the state in obtaining a house/serviced site previously;
 - (iii) that the buyer may not own other fixed assets at the time of the auction;
 - (iv) that the buyer must be a first-time homeowner;
 - (v) that the land must be used to build housing for the buyer him/herself within 2 years of transfer;
 - (vi) that a restrictive condition be written into the title deed that if the building is not constructed within this period the property will fall back to the municipality to be bought back at the same price it was sold at the auction;
 - (vii) that a further restrictive clause be written into the title deed that the property may not be sold for a period of at least 8 years and if the owner wants to sell the property the property will fall back to the municipality to be bought back at the property at the price it was sold on auction.

NAME	Annalene De Beer
POSITION	Director
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021-8088189
E-MAIL ADDRESS	<u>annalene.debeer@ Stellenbosch.gov.za</u>
REPORT DATE	2024 – 10 - 08

10.3.2	PORTION OF FARM 528 AND PORTION OF FARM 529C ALSO FORMERLY KNOWN AS MOUNTAIN BREEZE CARAVAN PARK
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 16 October 2024 & 30 October 2024

1. SUBJECT: PORTION OF FARM 528 AND PORTION OF FARM 529C ALSO FORMERLY KNOWN AS MOUNTAIN BREEZE CARAVAN PARK

2. PURPOSE

To inform Council on the challenges experienced with the tender process for the implementation of the Council resolution on 27 July 2022.

3. DELEGATED AUTHORITY

Council must consider the matter.

4. EXECUTIVE SUMMARY

At the Council meeting held on 28 July 2021, Council decided to provide an opportunity for the public to submit written inputs on the most possible future use of the facility, before deciding on a way forward. The public notice requested inputs on/before 3 September 2021. Various written submissions were received. Council resolved on 30 March 2022:

- (a) that Council takes note of all the proposals received;
- (b) that Council identifies Portions 528 and 529C, Stellenbosch as not currently needed for minimum municipal services;
- (c) that a call for proposal for development of the facilities for Cycling, hiking groups, an Eco-education and Adventure centre for school groups along with overnight facilities be advertised;
- (d) that the existing buildings and infrastructure be use for the above purpose;
- (e) that the facility to be leased for a period of 5 years; and
- (f) that successful lessee enter into a rental agreement with the municipality and be responsible for the security, maintenance and the payment of all services of the facility.

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26TH COUNCIL MEETING: 2024-10-30: ITEM 10.3.2**RESOLVED** (majority vote with 3 abstentions)

- (a) that the Council resolutions taken on 2022-07-27 be reviewed and rescinded;
- (b) that Portions 528 and 529C, Stellenbosch (also known as Mountain Breeze Caravan Park) be identified as land not needed for basic Municipal Services;
- (c) that an information statement be prepared for approval by council to indicate Council's intention to sell the property on auction to the highest bidder and that the item and information statement returns to Council for approval of the information statement;
- (d) that provision be made for a fall back clause if the buyer wants to sell the property within 10 years;
- (e) that the property must be used as per the current zoning and will be sold voetstoots; and
- (f) that an updated property valuation report be obtained before the item be resubmitted to Council.

The following Councillors requested their votes of dissent be minuted:

Cllrs J Andrews; MM Danana; JA Davids; RB Hendrikse; N Mananga-Gugushe; EP Masimini; M Nkopane; N Ntsunguzi; GA Petersen; MG Rataza; A Tomose and M van Stade.

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	Director
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021-8088018
E-MAIL ADDRESS	Annalene.deBeer@ Stellenbosch.gov.za
REPORT DATE	2022 – 07-11

10.3.3	POSSIBLE REVIEW AND RESCISION OF COUNCIL RESOLUTION ON THE FUTURE USE OF ERF 9194 STELLENBOSCH (TECHNOPARK)
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 16 October 2024 & 30 October 2024

1. SUBJECT: POSSIBLE REVIEW AND RESCISION OF COUNCIL RESOLUTION ON THE FUTURE USE OF ERF 9194 STELLENBOSCH (TECHNOPARK)

2. PURPOSE

To obtain Council's approval to review and rescind the Council resolution on the future plans of Erf 9194 Stellenbosch (Technopark) alternatively to obtain guidance on the implementation of the previous Council resolution.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

On 27 February 2019 Council resolved, *inter alia*, that Council should buy back the property as per the Municipal valuation and that Erf 9194 Stellenbosch be earmarked for empowerment of local black entrepreneurs within the Stellenbosch area.

Erf 9194 Stellenbosch was purchased from the Municipality in February 2008 for a price of R8 436 000.00. Clause 11 of the sales agreement states that "*if building operations in respect of the development of the Property have not commenced within 3 (three) years after the date of transfer.... then the SELLER shall have the right/option to repurchase the property at the same price that the PURCHASER has bought from the SELLER, plus a fair escalation thereon.... to be determined by an independent valuer.*"

- a) In April 2016 the purchaser requested consent from the Municipality to allow him to sell the undeveloped erf. The matter was brought to Council and it was resolved that the Municipality repurchase the property. The property was repurchased at a price of R17 250 000.00 and registered in the name of the Municipality in 2019. Council resolved *inter alia* as follows: *That Council resolves to buy back the property as per the Municipal evaluation and that this property be earmarked for empowerment of local black entrepreneurs within the Stellenbosch Municipal area;*

It further needs to be note that Technopark has its own provisions limiting the type of use that the purchaser of such a property can use it for. For the municipality to move forward a decision is needed as to determine the manner in which the property must be "earmarked". The section is seeking guidance on the intention of Council in terms of the implementation of the 2019 resolution. It is unclear if the property should be disposed of and if so, if it should be done by way of tender or auction. As the municipality as a rule would not do a development on the land it is assumed that it was meant to be sold. We do however require a method of disposal and if there should be special conditions that must be adhered to if the property is developed going forward over and above the provisions in the Technopark development scheme. Should the involvement of black entrepreneurs be a use for any development on the property and therefore be included in the title deed or should it be sold to a company consisting of Black Entrepreneurs. The latter may be problematic as it may be seen as discriminatory and double application of a preference to a certain group. The municipality already apply the BBEEE principles

when for instance evaluating a company in a tender process, but those points are not limited to Black people and there is no manner of knowing whether they are entrepreneurs or not when awarding the BEE points. The principles of BEE also does not apply to an auction situation.

The property is situated next to the offices of Bester Voer & Graan in Technopark and is currently vacant and being used as a parking lot for the overflow of cars in the area.

The matter was before the Executive Mayoral Committee in September 2024 and was referred back in order for the administration to obtain a copy of the Deed of Transfer as well as the rules pertaining to Technopark as a whole. Both is now attached as **APPENDIX 1 and 2**.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.3.3

RESOLVED (majority vote with 5 abstentions)

- (a) that Council review and rescind the Council resolution on 27 February 2019;
- (b) that an in-principle decision be taken to dispose of the property through a public auction process;
- (c) that two independent valuations of the property be obtained which should form the basis of the reserve price for the auction;
- (d) that the land only be used as per the Technopark overlay zone;
- (e) that the successful bidder builds in the property within three (3) years of transfer;
- (f) that a fallback clause be written into the title deed that the land may not be sold within 5 (five) years. If the owner intends to sell the property within 5 years, the property falls back to the Municipality at the price it was bought at the auction.
- (g) that the item be returned to Council after the auction for a final decision.

The following Councillors requested their votes of dissent be minuted:

Cllrs J Andrews; RB Hendrikse; GA Petersen and M van Stade.

FOR FURTHER DETAILS CONTACT:

NAME	Annalene De Beer
POSITION	Director
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021-8088189
E-MAIL ADDRESS	annalene.debeer@ Stellenbosch.gov.za
REPORT DATE	2024/10/03

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10.3.4 REPORT ON ERF 286 GROENDAL (LE ROUX)

Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 16 October 2024

1. SUBJECT: REPORT ON ERF 286 GROENDAL (LE ROUX)

2. PURPOSE

To report to Council on the status of Erf 286 Groendal (Le Roux) and to obtain guidance on the way forward.

3. DELEGATED AUTHORITY

For consideration and decision by Municipal Council.

4. EXECUTIVE SUMMARY

Erf 286 Groendal (Le Roux) is an unregistered erf which has been sub-divided from Erf 233 Groendal (Le Roux), which was acquired from the Western Cape Government in terms of Section 19 of the Western Cape Housing Development Act. Erf 233 Groendal (Le Roux) is registered in the name of the Municipality (mother erf). Erf 286 is an unregistered portion of erf 233 and the portion on which Kabouterland is build. As erf 286 is not registered as a separate entity it is not officially recognised in the deeds office as a separate erf and will only become a registered erf after registration. Kabouterland creche, who has been occupying the premises since at least the early 2000's disputes the Municipality's ownership of this portion.

During 2000 the Franschhoek/Belgian Development Trust (Belgian Trust) made available R206 000.00 for the purpose of converting one of the existing buildings in Mooiwater into a creche. The former Franschhoek Council accepted the donation on the condition that a trilateral agreement be entered into between Council, The Belgian Trust and Kabouterland creche. On 27 March 2001 Council resolved, *inter alia*, that Council approves the signing of a trilateral agreement. During this time attorneys were appointed to attend to the registration of Erf 286 Groendal in the name of the Municipality and the negotiations with Kabouterland to enter into a lease agreement started. During these negotiations and on suggestion of the attorneys acting on behalf of the Municipality it was decided that the property be registered in the name of Kabouterland and that it then be donated to the Municipality since there was an existing building on it. The registration from Province to Kabouterland and from Kabouterland to the Municipality would have been done on the same day. There are several letters between the attorneys acting for the Belgian Trust, the attorneys acting on behalf of the municipality and the State's attorneys. In 2003 the correspondence stopped and the registration to Kabouterland did not proceed. The property therefore remains part of the mother erf which belongs to the Stellenbosch Municipality.

Since 2002 Kabouterland has been stating that they are the owners of the property. However, in terms of the agreement between the Belgian Trust, Kabouterland and the municipality, the trust would only make the donation on the condition that the property be registered in the name of the Municipality and that the Municipality will attend to the maintenance of the property. The administration has not been able to obtain a copy of the signed agreement however this was the condition on which the 2001 Council resolution was based and the correspondence between the attorneys as well as the Trust confirms the agreement. The donation of the money was accepted and the upgrades to Kabouterland was attended to. This is seen as Phase 1 of the building.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.3.4**RESOLVED** (majority vote with 4 abstentions)

- (a) that Council takes note of the challenges that is experienced with Kabouterland;
- (b) that the Administration writes a letter to Kabouterland to inform them that they have 30 days to apply for a lease agreement, alternatively provide a copy of a signed lease agreement with the Municipality, failing which the municipality will appoint an attorney to attend to an eviction;
- (c) that the letter further indicates that Kabouterland must provide full access to Efata Creche to the premises, failing which an attorney will be appointed to attend to an eviction; and
- (d) that the letter states that Kabouterland must give reasonable access to the Municipality to do inspections, upgrades and maintenance on the premises, failing which an attorney will be appointed to attend to an eviction.

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	Director
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021-8088018
E-MAIL ADDRESS	<u>annalene.debeer@ Stellenbosch.gov.za</u>
REPORT DATE	2024-10-07

10.3.5	FARM 502L: STELLENBOSCH FLYING CLUB APPLICATION EXTENSION OF LEASE AGREEMENT
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance

16 October 2024

1. SUBJECT: FARM 502L: STELLENBOSCH FLYING CLUB APPLICATION EXTENSION OF LEASE AGREEMENT

2. PURPOSE

Is to consider an application from the Stellenbosch Flying Club to enter into a long-term lease agreement with the club.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Stellenbosch Municipality concluded a Lease Agreement with the Stellenbosch Flying Club on 10 February 1992, which agreement expired on 21 March 2021. At that stage the club applied for a 30-year lease agreement and the matter was before Council in August 2020. Council approved a lease agreement for a further 9 years 11 months with certain other requirements. A lease agreement was entered into which is valid from 1 April 2021 until 28 February 2031.

The Stellenbosch Flying Club has filed another application for a 30-year lease agreement in August 2024. If Council decide to, in principle, enter into a private treaty the intention to enter into the long-term lease must be advertised for public inputs/objections/alternative proposals. The matter will then be brought back to Council to consider any inputs received from the public.

An Information Statement for publication needs approval from Council and the inputs from National and provincial treasury given the term so the application.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.3.5

RESOLVED (majority vote)

- (a) that Council approves the Information Statement attached to the item for publication;
- (b) that Council only considers the approval of an extension of the current agreement beyond 10 years after a public participation process and the input from National and provincial treasury is obtained; and
- (c) that, following the public participation process a report be submitted to Council in order to in principle consider the request of the Flying Club for a further lease.

The following Councillors requested their votes of dissent be minuted:

Cllrs RB Hendrikse; GA Petersen and M van Stade.

10.4	FINANCIAL SERVICES: (PC: ALD JC ANTHONY)
	NONE
10.5	HUMAN SETTLEMENTS: (PC: CLLR R DU TOIT)
10.5.1	B/SM 102/21: APPROVAL OF PROPOSED CONCEPT SITE DEVELOPMENT PLANS FOR THE DEVELOPMENT OF ERF 412 (INCLUDING ERF 217) AND ERF 284, GROENDAL, FRANSCHHOEK 26

Collaborator No: 773727
 IDP KPA Ref No: Good Governance and Compliance
 Meeting Date: 26 September 2024

1. SUBJECT: B/SM 102/21: APPROVAL OF PROPOSED CONCEPT SITE DEVELOPMENT PLANS FOR THE DEVELOPMENT OF ERF 412 (INCLUDING ERF 217) AND ERF 284, GROENDAL, FRANSCHHOEK

2. PURPOSE

Is for Council to express their preference in terms of the proposed concept site development plans for Erf 412 (including Erf 217) and Erf 284, Groendal, Franschhoek. The preferred concept site development plans will then be used for the subsequent tender Request for Proposals.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

In order to follow a tender Request for the Proposals for the development on Erf 412 (including Erf 217) and Erf 284, Groendal, Franschhoek the Section: Housing Development appointed a service provider to design conceptual site development plan options for Erf 412 (including Erf 217) and Erf 284, Groendal, Franschhoek.

The preferred concept site development plans will be used in the tender Request for Proposals in the procurement process. In other words, Council's preference will be used by all the bidders as the guiding/ benchmark concept site development plans for the submission of their costing. The costing will form part of the tender Request for Proposals of the procurement process which will contain the specific bid specifications.

On 19 April 2022, the Executive Mayoral Committee resolved, that this item stands over for further discussion with the two ward Councillors concerned. During the process of consultation with the affected Ward Councillors, a meeting with the Franschhoek Chambers of Commerce and Franschhoek Heritage & Ratepayers Association were held on 11 November 2022. Subsequently to the meeting, a memorandum (attached as **ANNEXURE 1**) was received from the representatives at the meeting regarding the proposed development of Erf 412 (including Erf 217) and Erf 284, Groendal.

5. RECOMMENDATIONS

- (a) that Council selects the most suitable Conceptual Subdivisional Plan for Erf 412 (including Erf 217) as depicted in options 1-6 (see **ANNEXURE 2**);
- (b) that Council selects the most suitable Conceptual Subdivisional Plan for and Erf 284, Groendal, Franschhoek as depicted in options 1-4 (see **ANNEXURE 3**);
- (c) that Council should note that the regulatory processes for obtaining development rights on Erf 412 (including Erf 217) and Erf 284, Groendal, Franschhoek can impact on the final Site Development Plan and yield of opportunities; and
- (d) that if Council has any further comments pertaining to the concept Site Development Plan mentioned in (a) and (b) above, the input/s will be incorporated to form part of the Request for Proposals.

6. DISCUSSION/ CONTENTS**6.1 BACKGROUND**

Erf 412 (including Erf 217) and Erf 284, Groendal are located along Santa Rose Street in Groendal, a suburb of Franschhoek, next to the R45 (see figure 1 below). The two sites fall within an area characterised by medium to high-density residential, as well as non-residential and light industrial uses.

Erf 217 forms a legal part of Erf 412, hence these two erven should be seen as one in terms of this process.

Various studies have been undertaken over the years regarding the development of Erf 412 (including Erf 217) and Erf 284, Groendal. The outcome of these studies was, that the two properties should be developed for high density residential units but also include businesses (light industrial) opportunities. The studies also included extensive public participation processes. Erf 412 has been rezoned to subdivisional area during 2016 allowing for general residential, local authority and general business.

Erf 217 was subdivided from Erf 412 for widening of the road on La Provence Street. However, for this project, Erf 217 will be consolidated once again with Erf 412 for the purpose of the development proposed. The initial plans for Erf 284 were to develop an old age home or retirement village, but due to financial constraints, this never materialised.

The Sections Property Management and Housing Development undertook a process to formulate a Request for Proposal in line with the approved Council decision on 2020-03-31: Item 5.4.1. A service provider was appointed during April 2021 to design different site development plan options for Council to consider a preferred option, where after the procurement process would commence.

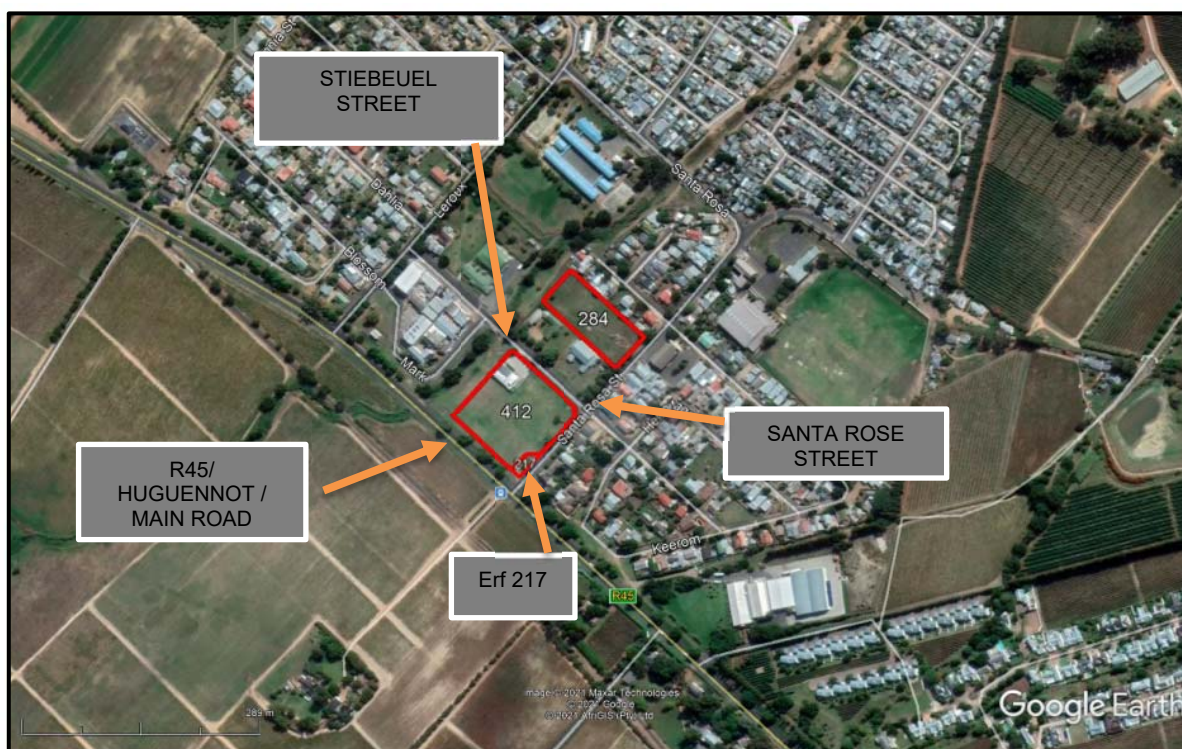


Figure 1: Site location

6.2 DISCUSSION

An agenda item served at Mayco on 13 April 2022 and was referred back for further consultation with Ward Councillors and Ward Committees. The Section: Housing Development engaged with the Ward Councillors and Ward Committee on 2 June 2022 where the different options were workshopped as well with professional input from different stakeholders on the architectural and aesthetical design parameters and guidelines for Franschhoek. The Ward Councillors liaised with the Ward Committee and on 11 November 2022. An enquiry was raised during these discussions with respect to ownership of Erf 284 and was referred to Directorate: Corporate Services that responded under the heading: Comments from Senior Management (6.9.3).

The tender, Request for Proposal will take all inputs/comments from affected Ward Councillors and Community into account when the specifications on the Call for Proposals are finalised. Subsequent to awarding the tender the item will again serve before Council for a final decision on the disposal of the erven. After Council's final decision, the processes for obtaining development rights must be completed which will involve further public participation/ further specialist studies around the technical issues on Erf 412 (including Erf 217) and Erf 284, Groendal, Franschhoek. Council should note that the processes for obtaining development rights and the adherence to development related norms and standards as stipulated by regulations such as the Stellenbosch Municipal Planning By-Law and Zoning Scheme might influence the final site development plan and the yield of housing opportunities for the development of Erf 412 (including Erf 217) and Erf 284, Groendal, Franschhoek.

By presenting these different concept site development plans as options, Council can express their view of their preference, by commenting on what they would prefer on the final site development plan and yield. These comments can then also be submitted as part of the processes that still have to unfold in terms of obtaining development rights.

The need for bringing the item to Council is therefore:

- That Council decide on the preferred Concept Site Development Plan options for Erf 412 (including Erf 217) and Erf 284, Groendal, Franschhoek; and
- Councils' preference in terms of the concept site development plans will be used by the administration as the benchmark Site Development Plan, against which the potential Bidders would have to cost the proposal. The costing of the proposal along with other prescribed procurement considerations will be used in the final adjudication process for the appointment of a turnkey developer, to design and construct Erf 412 (including Erf 217) and Erf 284, Groendal, Franschhoek.

Having said this, Council, and the administration and the Developer need to be aware that the concept site development plan used in the tender Request for Proposals of the procurement process is exactly that – a concept Site Development Plan with yield and not a final Site Development Plan with yield – as the process for obtaining development rights can still impact on the final Site Development Plan and yield.

The preferred bidder will be appointed as a Turnkey Developer / Implementing Agent of the property on the basis that, it shall at all times act as an independent contractor and in accordance with the scope of its appointment detailed herein, account for the entire cost of the development and for its own profit and/or loss.

6.2.1.1 The Development proposal(s)/concept

Council is hereby requested to select the preferred conceptual Site Development Plan for Erf 412 (including Erf 217) (option 1 - 6 attached as **ANNEXURE 2**) and Concept Site Development Plan for Erf 284 (option 1 – 4 as **ANNEXURE 3**).

6.2.1.2 Correction on the legend as described on the layout options

In accordance with the comments received from the Manager: Land Use Management, all legends on all the plans attached as **ANNEXURE 2** and **ANNEXURE 3** will be renamed from Site Development Plans to Conceptual Subdivisional Plans.

The tables below illustrate the comparison between the different options for Erf 412 (including Erf 217) and Erf 284, Groendal, Franschhoek.

Table 1:

ERF 412 (INCLUDING ERF 217): (More Business Related)

	<u>OPTION 1</u>	<u>OPTION 2</u>	<u>OPTION 3</u>	<u>OPTION 4</u>	<u>OPTION 5</u>	<u>OPTION 6</u>
Erf 217 area (m²)	388 m²	388 m²	388 m²	388 m²	388 m²	388 m²
Erf 412 area (m²)	11 204 m²	11 204 m²	11 204 m²	11 204 m²	11 204 m²	11 204 m²
Less Library area (m²)	1 400 m²	1 400 m²	1 400 m²	1 400 m²	1 400 m²	1 400 m²
Erf 412 & Erf 217 development area (m²)	10 192 m²	10 192 m²	10 192 m²	10 192 m²	10 192 m²	10 192 m²
Current Land Uses	<u>Erf 412:</u> Subdivisional Area Overlay Zone <u>Erf 217:</u> Public Roads and Parking	<u>Erf 412:</u> Subdivisional Area Overlay Zone <u>Erf 217:</u> Public Roads and Parking	<u>Erf 412:</u> Subdivisional Area Overlay Zone <u>Erf 217:</u> Public Roads and Parking	<u>Erf 412:</u> Subdivisional Area Overlay Zone <u>Erf 217:</u> Public Roads and Parking	<u>Erf 412:</u> Subdivisional Area Overlay Zone <u>Erf 217:</u> Public Roads and Parking	<u>Erf 412:</u> Subdivisional Area Overlay Zone <u>Erf 217:</u> Public Roads and Parking
Does current zoning allow for proposed Use	<u>Erf 412:</u> Yes <u>Erf 217:</u> No	<u>Erf 412:</u> Yes <u>Erf 217:</u> No	<u>Erf 412:</u> Yes <u>Erf 217:</u> No	<u>Erf 412:</u> Yes <u>Erf 217:</u> No	<u>Erf 412:</u> Yes <u>Erf 217:</u> No	<u>Erf 412:</u> Yes <u>Erf 217:</u> No
Proposed Land Uses	Conventional Residential, Mixed Uses	Conventional Residential, Mixed Uses	Conventional Residential, Mixed Uses	Mixed Use Zone	Mixed Use Zone	Mixed Use Zone
Housing Typologies / Business Typologies Proposed	Freestanding Units (Single or Double Storey), Semi-detached units (Single or Double Storey) & Flats (above ground floor)	Freestanding Units (Single or Double Storey), Semi-detached units (Single or Double Storey) & Flats (above ground floor)	Freestanding Units (Single or Double Storey), Semi-detached units (Single or Double Storey) & Flats (above ground floor)	Business premises on ground floor, offices on 1 st floor.	Business premises on ground floor, offices on 1 st floor. Kentucky or McDonalds	Filling station with convenience store & wimpy, Business premises on ground floor, offices on 2 nd floor. Kentucky or McDonalds with a drive through
Bedrooms	<u>Erven 1 to 4:</u> 2- or more bedrooms. <u>Erven 5 to 12:</u> Freestanding Units (2-or more bedrooms or Semi-detached units (2-unit Duplexes; 2 bedroom). <u>Erf 13:</u> +-20 x flats (1 or 2-bedroom) on first floor, <u>Erf 14:</u> +-10 x flats (1or 2-bedroom) on the first floor	<u>Erven 5 to 16:</u> (2-Unit Duplexes; 1 or 2-bedrooms), <u>Erf 1:</u> +-9 x flats (1 or 2-bedroom) on first floor, <u>Erf 4:</u> +-11 x flats (1 or 2-bedroom) on first floor	<u>Erven 2 and 5:</u> +-22 x flats (1 or 2-bedroom) on first floor <u>Erven 6 to 23:</u> 2 bedroom	N/A	N/A	N/A
Number of dwelling units / Number of businesses erfs	42	32	40	3	4	4

Table 1: (Continued)						
ERF 412 (INCLUDING ERF 217) (More Business Related)						
	OPTION 1	OPTION 2	OPTION 3	OPTION 4	OPTION 5	OPTION 6
Freestanding Housing Units	4	0	0	N/A	N/A	N/A
Semi-detached Housing Units	8	12	0	N/A	N/A	N/A
Flats (Housing)	30	20	22 (40m ² - 1 or 2 bedroom)	N/A	N/A	N/A
3 Unit Duplexes	N/A	N/A	18 (2 bedroom)	N/A	N/A	N/A
Density:						
Gross density (du/ha)	41	31	39	N/A	N/A	N/A
Net density (du/ha)	55	41	41	N/A	N/A	N/A
Building lines:	Proposed 0m building line for 1 x common boundary (per erf) to allow for Semi-detached Units (2-Unit Duplexes)	Proposed 0m building line for 1 x common boundary (per erf) to allow for Semi-detached Units (2-Unit Duplexes)	Proposed 0m building line for 1 x common boundary (per erf) to allow for Semi-detached Units (2-Unit Duplexes)	As specified in the Mixed Use Zone. 3m building line proposed on La Provence Street	As specified in the Mixed Use Zone	As specified in the Mixed Use Zone
Internal road widths proposed:	10m and 6m	10m and 6m	10m and 6m	10m and 7m	10m and 7m	10m and 7m
Internal circulation proposed:	Two-way on the 10m road and one-way vehicle circulation on the 6m roads.	Two-way on the 10m road and one-way vehicle circulation on the 6m roads.	Two-way on the 10m road and one-way vehicle circulation on the 6m roads.	Two-way on the 10m road and one-way vehicle circulation on the 7m roads.	Two-way on the 10m road and one-way vehicle circulation on the 7m roads.	Two-way on the 10m road and one-way vehicle circulation on the 7m roads.
Proposed road ownership	Public Roads	Public Roads	Public Roads	Public Roads	Public Roads	Public Roads
Parking	Onsite parking	Onsite parking	Onsite parking	Onsite parking	Onsite parking	Onsite parking
Parking bays required in terms of Stellenbosch Municipality Zoning Scheme Bylaw	139	106	126	164	126	101
Parking bays provided:	144	137	170	146	150	117
Nearest road intersection:	Stiebeuel Street (±70m from access road centre line)	Stiebeuel Street (±70m from access road centre line)	Stiebeuel Street (±70m from access road centre line)	Stiebeuel Street (±70m from access road centre line)	Stiebeuel Street (±70m from access road centre line)	Stiebeuel Street (±70m from access road centre line)

Table 1: Six (6) options for Erf412 (including Erf 217)

Table 2:				
ERF 284 (More Residential Related)				
	OPTION 1	OPTION 2	OPTION 3	OPTION 4
Erf 284 area (size)	5731m ²	5731m ²	5731m ²	5731 m ²
Current Land Uses	Community Zone	Community Zone	Community Zone	Community Zone
Does current zoning allow for proposed Use	NO	NO	NO	NO
Proposed Land Uses	Conventional Residential	Conventional Residential	Conventional Residential	Conventional Residential
Housing Typologies Proposed	Freestanding Units and/or Semi-detached units and/or 2-Unit Duplexes	Freestanding Units and 2-storey flats	Freestanding Units and/or Semi-detached units and/or 2-Unit Duplexes	2-Unit & 4-Unit Duplexes
Bedrooms	2 or more per unit	1- or 2-bedroom flats. 2 or more bedrooms for single dwelling units.	2 or more per unit	2 or more per unit
Number of dwelling units	18	42	22	40
Gross density (du/ha)	31	73	38	69
Net density (du/ha)	46	107	48	88
Building lines:	Proposed 0m building line for 1 x common boundary (per erf) to allow for Semi-detached Units or 2-Unit Duplexes	As proposed in Zoning Scheme By-Law	Proposed 0m building line for 1 x common boundary (per erf) to allow for Semi-detached Units or 2-Unit Duplexes	Proposed 0m building line for 1 x common boundary (per erf) to allow for Semi-detached Units or 2-Unit Duplexes
Internal road widths proposed:	10m access, 8m and 6m	10m access, 8m and 6m	10m cul-de-sac. Circle has a 10m radius.	10m cul-de-sac. Circle has a 10m radius.
Internal circulation Proposed:	Two-way on the 10m road and one-way vehicle circulation on the 8m and 6m roads.	Two-way on the 10m road and one-way vehicle circulation on the 8m and 6m roads.	Two-way vehicle circulation	Two-way vehicle circulation
Proposed road ownership	Public Roads	Public Roads	Public Roads	Public Roads
Parking	Onsite parking	Onsite parking	Onsite parking	Onsite parking
Parking bays	36	68	44	80
Nearest road intersection:	La Provence / Keerom Street (±55m from the access road centre line)	La Provence / Keerom Street (±55m from the access road centre line)	La Provence / Keerom Street (±55m from the access road centre line)	La Provence / Keerom Street (±55m from the access road centre line)

Table 2: Four (4) options for Erf 284

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.5.1**RESOLVED** (majority vote)

- (a) that the preferred option for Erven 412 and 217, Groendal, be option 6 (**see table 1 above**)
- (b) that the preferred Option for Erven 284, Groendal, be Option 3 which can accommodate approximately 22 dwelling units of either Freestanding Units, Semi-detached Units and/or 2/3 Unit Duplexs (**see table 2 above**);
- (c) that Council should note that the regulatory processes for obtaining development rights on Erf 412 (including Erf 217) and Erf 284, Groendal, Franschhoek can impact on the final Site Development Plan and yield of opportunities; and
- (d) that if Council has any further comments pertaining to the concept Site Development Plan mentioned in (a) and (b) above, the input/s will be incorporated to form part of the Request for Proposals.

FOR FURTHER DETAILS, CONTACT:

NAME	Lester van Stavel
POSITION	Manager: Housing Development
DIRECTORATE	Planning and Economic Development
CONTACT NUMBERS	021- 808 8462
E-MAIL ADDRESS	lester.vanstavel@ Stellenbosch.gov.za
REPORT DATE	05.09.2024

10.6	INFRASTRUCTURE SERVICES : (PC : CLLR R PHEIFFER)
10.6.1	STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME – SEPTEMBER 2024

Collaborator No: 773774
 IDP KPA Ref No: Good Governance and Compliance
 Meeting Date: 26 September 2024

1. SUBJECT: STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME – SEPTEMBER 2024

2. PURPOSE

For Council to note the progress of the Municipality's as well as Provincial Government initiatives regarding the loadshedding mitigation which is underway to reduce the impact of electricity loadshedding in the Municipality.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

4.1 The draft application for load curtailment was submitted to Eskom on 07 March 2024 and is due to serve at the Eskom Loadshedding Committee. Though the indication from Eskom was that this application would serve at the April 2024 Loadshedding Committee, meeting confirmation has been received from Eskom that the application has not yet served. At the meeting held on 31 July 2024, further proposals were provided by Eskom for the Municipality to amend the current application so they Eskom's Loadshedding Committee can take it into consideration. A revised application was submitted to Eskom on 22 August 2024.

4.2 A tender for the possible purchase of 20MW of electricity from an Independent Power Producer (IPP), that was advertised closed on 28 March 2024 and is currently at evaluation and adjudication phase. The tender evaluation report served at the BEC for a second time on the 26th of August 2024 and was approved with recommendations. The evaluation report with the BEC recommendations is scheduled to serve at the BAC on the 6th of September 2024.

4.3 The Supervisory Control and Data Acquisition (SCADA) project is on track with the implementation of remote viewing at six of the seven main substations completed under Phase 1 of the project in the 2023/2024 financial year. Phase 2 of the project will commence in September 2024 and will include the complete plant to master station verification/testing and implementation of remote switching at Golf, Jan Marais-, Markotter, Suidwal- and Cloetesville substations as well as the installation of the SCADA system and implementation of remote viewing and remote switching at Franshoek substation which could not be completed in Phase 1. The two remaining main substations (Main and University) can only be completed once the project to replace the 66kV switchgear at the two substations are completed. According to the project programme submitted by the appointed contractor responsible for implementing the 66kV switchgear at Main and University substations, the project is planned to be completed in March 2025.

- 4.4** All municipal buildings that require alternative energy supplies are being investigated as part of the AEG initiatives. The municipality has successfully applied for grant funding of R5 million from DMRE Energy Efficiency Demand Side Management for 2024/25 financial year. This funding will be utilized for the installation of energy efficient lighting in Municipal offices and buildings, retrofitting of LED streetlights and the installation of two PV installations on critical plant buildings. These initiatives are driven by the South African National Energy Development Institute (SANEDI) & Department Mineral Resources and Energy (DMRE). This grant funding will also be utilized to ensure compliance to energy performance certificates (EPC's). The EPC have been completed and registered on the SANEDI website.
- 4.5** The tender for the Stellenbosch Fire Station battery storage system is awarded with a contractual completion date of end of November 2024. The Main (Neethling Huis Building) and NPK buildings have been earmarked for Business Continuity Initiatives, which entails the installation of BESS, Hybrid Inverters and PV, investigations are currently underway. An assessment report including estimated costs to establish the feasibility of the implementation of the projects was submitted and presented to the user department by the consultant on the 26 August 2024. There were certain recommendations made by the user department which the consultant is adding to the proposal before submission to the AEG Committee.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.6.1**NOTED**

the Alternative Energy Generation project updates identified by the AEG Committee as per the September 2024 report and the latest progress with the Alternative Energy Generation projects in implementation at present.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Nombulelo Zwane / Mark Benson</i>
POSITION	<i>Senior Manager: Electrical Services</i>
DIRECTORATE	<i>Infrastructure Services</i>
CONTACT NUMBERS	<i>021 808 8770/ 021 808 8333</i>
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REPORT DATE	<i>18 September 2024</i>

10.6.2	STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME – OCTOBER 2024
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 16 October 2024

1. SUBJECT: STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME – OCTOBER 2024

2. PURPOSE

For Council to note the progress of the Municipality's as well as Provincial Government initiatives regarding the Alternative Energy Programme projects which are underway at present.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

4.1 The draft application for load curtailment was submitted to Eskom on 07 March 2024 and is due to serve at the Eskom Loadshedding Committee. Though the indication from Eskom was that this application would serve at the April 2024 Loadshedding Committee, confirmation has been received from Eskom that the application has not yet served. At the meeting held on 31 July 2024, further proposals were provided by Eskom for the Municipality to amend the current application so that Eskom's Loadshedding Committee can take it into consideration. A revised application was submitted to Eskom on 22 August 2024. A Stellenbosch Load Curtailment Meeting with Eskom is scheduled for 15 October 2024 to finalize the load curtailment application.

4.2 A tender for the purchase of 20MW of electricity from an Independent Power Producer (IPP), was conditionally approved by the BAC on 16th September 2024. Consultation with the successful bidder to conclude the Power Purchase Agreement (PPA) will commence after the 21-day appeal period.

4.3 The Supervisory Control and Data Acquisition (SCADA) project is on track with the implementation of remote viewing at six of the seven main substations completed under Phase 1 of the project in the 2023/2024 financial year. Phase 2 of the project commenced in October 2024 and will include the complete plant to master station verification/testing and implementation of remote switching at Golf, Jan Marais-, Markotter, Suidwal- and Cloetesville substations as well as the installation of the SCADA system and implementation of remote viewing and remote switching at Franschoek substation, which could not be completed in Phase 1.

The two remaining main substations (Main and University) can only be completed once the project to replace the 66kV switchgear at the two substations are completed. According to the project programme for implementing the 66kV switchgear at Main and University substations, the project is planned to be completed in March 2025.

4.4 All municipal buildings that require alternative energy supplies are being investigated as part of the AEG initiatives. The municipality has successfully applied for grant funding of R5 million from DMRE Energy Efficiency Demand Side Management for 2024/25 financial year. This funding will be utilized for the

installation of energy efficient lighting in Municipal offices and buildings, retrofitting of LED streetlights and the installation of two PV installations on critical plant buildings. These initiatives are driven by the South African National Energy Development Institute (SANEDI) & Department Mineral Resources and Energy (DMRE). This grant funding will also be utilized to ensure compliance to energy performance certificates (EPC's). The EPC have been completed and is registered on the SANEDI website.

- 4.5** The tender for the Stellenbosch Fire Station battery storage system is awarded with a contractual completion date of end November 2024. The Main (Neethling Huis Building) and NPK buildings have been earmarked for Business Continuity Initiatives, which entails the installation of BESS, Hybrid Inverters and PV, investigations are currently underway. An assessment report including estimated costs to establish the feasibility of the implementation of the projects was prepared on the 26 August 2024.

There were certain recommendations made by the user department which will be submitted to the AEG Committee. The revised report for the NPK building is being reviewed by the user department before submitting the AEG committee. A meeting with the Electrical Department is being scheduled where the revised submission will be presented for comment / approval.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.6.2

NOTED

the Alternative Energy Generation project updates identified by the AEG Committee as per the October 2024 report and the latest progress with the Alternative Energy Generation projects in implementation at present.

FOR FURTHER DETAILS CONTACT:

NAME	Nombulelo Zwane / Mark Benson
POSITION	Senior Manager: Electrical Services
DIRECTORATE	Infrastructure Services
CONTACT NUMBERS	021 808 8770/ 021 808 8333
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REPORT DATE	03 October 2024

MINUTES

26TH MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-10-30

10.6.3	ROLL – OUT OF RECYCLING DROP OFF POINTS
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 16 October 2024 & 30 October 2024

1. SUBJECT: ROLL – OUT OF RECYCLING DROP OFF POINTS**2. PURPOSE**

To request Council to approve the Waste Management's plan to increase recycling and drop off points that are accessible to people within the municipal area.

3. DELEGATED AUTHORITY

Municipal Council

4. EXECUTIVE SUMMARY

Municipalities are required to divert waste from the landfill as per the National Waste Management Strategy. According to goal five of Stellenbosch Municipality's Integrated Waste Management Plan (IWMP) is to increase waste diversion and recycling to promote a circular economy. One of the key objectives of the IWMP in line with goal five is to increase the diversion of recyclables through implementing a pilot project to increase accessibility in terms of recycling by placing facilities/containers in parks for people to take their recyclables to.

In meeting the target for waste diversion from landfill sites and to increase recycling, the Department has identified the need to install bulk underground waste receptacles. The underground waste receptacles are a preferred option because they maximize waste management capacities in a minimal space, odorless due to the coolness of the ground and aesthetically pleasing.

This will assist in increasing recycling and drop off points that are accessible to people. They will also provide convenient opportunities for park users to participate in waste diversion programs. Various parks were identified with the help of the Parks and Recreation Section.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.6.3**RESOLVED** (nem con)

- (a) that the Ward Councillors and ward committees be consulted first, and public participation be undertaken within the wards identified for the pilot project;
- (b) that Council notes that the item will return to Council after the public participation process for consideration.

FOR FURTHER DETAILS CONTACT:

NAME	Shane Chandaka
POSITION	DIRECTOR: INFRASTRUCTURE SERVICES
DIRECTORATE	INFRASTRUCTURE SERVICES
CONTACT NUMBERS	021 808 8213
E-MAIL ADDRESS	Shane.chandaka@ Stellenbosch.gov.za
REPORT DATE	10 October 2024

10.6.4	REPORT ON THE PROMOTION AND IMPLEMENTATION OF NON-MOTORIZED TRANSPORT (NMT) IN STELLENBOSCH
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

16 October 2024

1. SUBJECT:REPORT ON THE PROMOTION AND IMPLEMENTATION OF NON-MOTORIZED TRANSPORT (NMT) IN STELLENBOSCH

2. PURPOSE

For Council to note the revitalization of the Provincial Sustainable Transport Programme (PSTP) by the Provincial Department of Mobility; the promotion of Non-Motorized Transport (NMT), and the NMT infrastructure implemented to date.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

The Municipality is required to promote and prioritize Non-Motorised Transport (NMT), as outlined in the Comprehensive Integrated Transport Plan (CITP) and Spatial Development Framework (SDF). The promotion of NMT also forms part the Provincial and National Government's strategy for transport.

The Municipality had previously embarked on an annual programme to expand the NMT network. The previous focal point of the provision of roads and NMT facilities were low-income communities that had, in the past, been disadvantaged in terms of transport infrastructure. During the past 8 years, on average between 4km and 5km of NMT was rolled out annually. During the 2023-2024 financial year, a concerted effort was made and 11.2km of NMT facilities was implemented. (See **Annexure A** for details).

The Municipality had been supported by the Western Cape Provincial Government with funding and a team of consulting engineers to review the public transport plan and oversee NMT implementation. The Provincial Cabinet approved the Provincial Sustainable Transport Programme (PSTP), which is aimed at enhancing the Public Transport and the NMT networks in low-income communities.

Between 2016 and 2018, the PSTP provided NMT infrastructure in Kayamandi, Klapmuts, Cloetesville and Idasvalley. During 2019 and 2020, support was received through the provision of expert guidance on the most appropriate approach to Public Transport. Between 2020 and 2024, 242 bicycles were distributed in the Municipal area mostly to schools in low-income communities.

Going forward, the Department of Mobility intends to revitalize the PSTP programme and provide increased support to the Municipality, which will require increased collaboration and a strengthening of the partnership between the Municipality and the Department.

The item served before the Section 80 Committee on 3 October 2024.

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26TH COUNCIL MEETING: 2024-10-30: ITEM 10.6.4

NOTED

- (a) the revitalization of the Provincial Sustainable Transport Programme (PSTP), and the increased collaboration and strengthening of the partnership between the Municipality and the Department of Mobility that is required;
- (b) the rollout of NMT infrastructure to date and particularly infrastructure implemented in the 2023-2024 financial year; for details refer to **ANNEXURE A**;
- (c) the support received from the Department of Mobility's Provincial Sustainable Transport Programme (PSTP) to date; and
- (d) the Municipality's strategy of promoting Non-Motorised Transport (NMT), as outlined in the Comprehensive Integrated Transport Plan (CITP) and Spatial Development Framework (SDF).

FOR FURTHER DETAILS CONTACT:

NAME	Shane Chandaka
POSITION	Director
DIRECTORATE	Infrastructure Services
CONTACT NUMBERS	021 808 8213
E-MAIL ADDRESS	<u>Shane.chandaka@ Stellenbosch.gov.za</u>
REPORT DATE	10 October 2024

10.7	PARKS AND OPEN SPACES: [PC: CLLR N OLAYI]
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NONE

10.8	PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM: [PC: CLLR M SLABBERT]
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10.8.1	TO PROVIDE FEEDBACK TO COUNCIL FOR THE APPROVAL OF THE PROPOSED SITE TO PILOT THE BICYCLE PARK AND WALK FACILITIES INITIATIVE WITHIN THE WC024 AREA FOR A PERIOD OF TWELVE (12) MONTHS
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Collaborator No: 774011

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 26 September 2024 and 30 October 2024

1. **SUBJECT: TO PROVIDE FEEDBACK TO COUNCIL FOR THE APPROVAL OF THE PROPOSED SITE TO PILOT THE BICYCLE PARK AND WALK FACILITIES INITIATIVE WITHIN THE WC024 AREA FOR A PERIOD OF TWELVE (12) MONTHS**

2. **PURPOSE**

Is to provide feedback to Council for the approval of the proposed site to pilot the Bicycle Park and Walk Facilities concept within the WC024 for a period of twelve (12) months.

3. **DELEGATED AUTHORITY**

Municipal Council.

4. **EXECUTIVE SUMMARY**

Stellenbosch Municipality aims is to promote and prioritise Non-Motorised Transport (NMT), in line with the outcomes from the IDP consultative processes and as part of the Municipality's and National Government's Strategic Planning.

The objective is to change the character of the Central Business District and the behaviour of motorists to create 'living streets' that would prioritise pedestrians and cyclists.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.8.1

RESOLVED (majority vote with 4 abstentions)

- (a) that Council takes note of the two (2) sites that have been identified for the Bicycle Park and Walk Facilities;
- (b) that Council approves the proposed sites to pilot the Bicycle Park and Walk facilities initiative for a period of twelve (12) months;

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- (c) that building plans be submitted by STF in accordance with the National Building Regulations (NBR) and Standards Act, 103 of 1977 for the proposed structure;
 - (d) that the necessary wayleaves applications be submitted (if applicable);
 - (e) that an application for electricity connection be submitted to the electrical services (if applicable);
 - (f) that an application for signage be submitted to Heritage for approval;
 - (g) that a new agreement be drawn up between Stellenbosch Municipality and STF as the current MOU will not be extended for the purpose of the Bicycle Park and Walk Facilities;
 - (h) that milestones be put in place for the submission of the above-mentioned items within the 12-month trial period;
 - (i) that failure to adhere to the above-mentioned conditions will result in the pilot to be terminated and the facility to be removed with remedial action;
 - (j) that the design of the facility be aesthetically pleasing and fit in with the surrounding buildings/structures architecture to the satisfaction of the Municipality's heritage section.

FOR FURTHER DETAILS CONTACT:

Name	<i>Joh-ne Jansen</i>
Position	<i>Senior Economic Development Officer</i>
Directorate	<i>Planning and Economic Development</i>
Contact Numbers	<i>021 808 8144</i>
E-mail Address	<i><u>joh-ne.jansen@ Stellenbosch.gov.za</u></i>
Report Date	<i>19 September 2024</i>

10.8.2	APPROVAL OF THE CORE FESTIVE PERIOD AND ARRANGEMENTS FOR THE PROCESSING OF LAND USE AND BUILDING PLAN APPLICATIONS AND ASSOCIATED PUBLIC PARTICIPATION
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Collaborator No: 774777
 IDP KPA Ref No: Good Governance and Compliance
 Meeting Date: 16 October 2024 and 30 October 2024

1. SUBJECT: APPROVAL OF THE CORE FESTIVE PERIOD AND ARRANGEMENTS FOR THE PROCESSING OF LAND USE AND BUILDING PLAN APPLICATIONS AND ASSOCIATED PUBLIC PARTICIPATION

2. PURPOSE

Is to seek approval for arrangements for the processing and associated public participation pertaining to land use planning and building plan applications over the festive period.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Land use and building development applications are subject to prescribed legislative timeframes and associated public participation processes. During the festive season most families undertake extended holiday breaks away from home, which presents a challenge when most staff is also on holiday breaks and during which notices are not received by potential interested and affected parties on land use applications. For this purpose, it has become a practice to determine a core festive period during which public participation is not permitted or, alternatively, that such periods are disregarded with the extension of notice periods, and that such core festive period is also not taken into account in the prescribed timeframes for the processing for such applications. It is consequently proposed to adopt these arrangements to ensure ongoing compliance with legislative prescripts on timeframes as well as fair administrative processes regarding public participation for any potential interested and affected parties.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.8.2

RESOLVED (majority vote)

that Council recognise the core festive period determined as 13 December 2024 to 10 January 2025 **BE APPROVED** for the purpose:

- (a) that no serving or publishing of land use and land development application notices be undertaken during the determined core festive period;
- (b) that the determined core festive period is not taken into account for purposes of calculating the number of days for public participation and/ or the processing of land use and building development applications, and that any such periods affected be accordingly extended;

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- (c) that any new land use and building plan applications submitted during the determined core festive period will not be administratively processed and that this period will also not be taken into account for the purpose of calculating any of the legislative prescribed timeframes for the processing of land use and building plan applications; and
- (d) that no appeal period can commence which will be affected by the core festive period and that no notifications of decisions on land use applications will be communicated after 29 November 2024, and only be communicated from 13 January 2025.

NAME	Stiaan Carstens
POSITION	Senior Manager: Development Management
DIRECTORATE	Planning and Economic Development
CONTACT NUMBERS	021 808 8674
E-MAIL ADDRESS	Stiaan.carstens@ Stellenbosch.gov.za
REPORT DATE	1 October 2024

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10.9	COMMUNITY SERVICES: [PC: CLLR X KALIPA]
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NONE

10.10	RURAL MANAGEMENT AND ENVIRONMENT: [PC: CLLR J WILLIAMS]
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10.10.1	STELLENBOSCH MUNICIPALITY NATURE RESERVE AND NATURE AREA BY-LAW
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Collaborator No: 773712

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 26 September 2024 and 30 October 2024

1. SUBJECT: STELLENBOSCH MUNICIPALITY NATURE RESERVE AND NATURE AREA BY-LAW

2. PURPOSE

A Draft Stellenbosch Municipality Nature Reserve and Nature Area By-Law (August 2024) (**ANNEXURE A**) has been prepared to give effect to the rights contained in Section 24 of the Constitution of the Republic of South Africa (1996) and numerous other legislations. The purpose of this item is to acquire Council's approval to advertise and request public comment on the above draft by-law.

3. DELEGATED AUTHORITY

Council of Stellenbosch Municipality.

4. EXECUTIVE SUMMARY

Stellenbosch Municipality owns a number of properties throughout the WC024 area. Among these properties are areas formally declared as nature reserves and areas historically used for forestry, nature areas. These areas cover an area of approximately 2 850 ha of vacant land managed by the Section: Environmental Management (Directorate: Community and Protection Services, Department: Community Services).

A Draft Stellenbosch Municipality Nature Reserve and Nature Area By-Law (August 2024) has been prepared to give effect to the right contained in Section 24 of the Constitution of the Republic of South Africa (1996), the municipality's responsibilities as prescribed by the National Environmental Management: Protected Area Act (57 of 2003), the National Environmental Management: Biodiversity Act (10 of 2004) and the Veld and Forest Fire Act, among other legislation, and to ensure that Stellenbosch Municipality's nature reserves and nature areas are managed and used in a responsible- and sustainable manner.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.10.1**RESOLVED** (majority vote)

- (a) that Council approves the Draft Stellenbosch Municipality Nature Reserve and Nature Area By-Law (August 2024) to be advertised for public input; and
- (b) that the inputs received during the above public participation process be worked into a final Draft Stellenbosch Municipality Nature Reserve and Nature Area By-Law to be presented to Council for approval.

10.10.2	EXTENSION OF CURRENT LEASE AGREEMENT WITH 7 YEARS 11 MONTHS: STELLENBOSCH UNIVERSITY FARM 502 BH 1 AND BH 2, STELLENBOSCH
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Collaborator No: 774098
 IDP KPA Ref No: Good Governance and Compliance
 Meeting Date: 26 September 2024 and 30 October 2024

1. SUBJECT: EXTENSION OF CURRENT LEASE AGREEMENT WITH 7 YEARS 11 MONTHS: STELLENBOSCH UNIVERSITY FARM 502 BH 1 AND BH 2, STELLENBOSCH

2. PURPOSE

To consider the application from Dr. Leslie Van Rooi on behalf of Stellenbosch University for the extension of their lease agreement to a 9 years 11 months period.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated Authority to consider applications for Lease Agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years.

4. EXECUTIVE SUMMARY

On 1 June 2023 a lease agreement was concluded between Stellenbosch Municipality and the Stellenbosch University in relation to farm 502 BH 1 and BH 2.

The current lease agreement is expiring 30 July 2025, and the applicant has therefore applied to have the lease extended to 9 years 11 months.

The applicants have been using the premises for just over a year and they have used their own funds for land preparation, planting operations and fertilisation. Since the commencement of their lease, they have created seventy-nine (79) employment opportunities for individuals within the WC024 area.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.10.2

RESOLVED (majority vote with 10 abstentions)

- (a) that Farm 502 BH 1 and BH 2, be identified as land not needed for any other municipal service;
- (b) that the lease be extended by 7 years and 10 months, resulting in a total lease term of 9 years and 11 months; and
- (c) that the monthly rental structure be maintained as specified in the existing lease agreement (see **APPENDIX A**).

NAME	Mark Harris
POSITION	Senior: Economic Development Officer
DIRECTORATE	Corporate Services
CONTACT NUMBERS	(021) 808-8159
E-MAIL ADDRESS	<u>mark.harris@ Stellenbosch.gov.za</u>
REPORT DATE	2024-09-10

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10.11	MUNICIPAL MANAGER (MS G METTLER)
10.11.1	MUNICIPAL PARTNERSHIP FOR HUMAN RIGHTS: PROGRESS REPORT BY THE MUNICIPAL MANAGER

Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 16 October 2024 and 30 October 2024

1. **SUBJECT: MUNICIPAL PARTNERSHIP FOR HUMAN RIGHTS: PROGRESS REPORT BY THE MUNICIPAL MANAGER**

2. **PURPOSE:**

- 2.1 To report to Council in terms of Council Item 11.11.1 of the 19th Council meeting of 24 January 2024. See attached **ANNEXURE 1**, reference to resolution (b) of the minutes of this meeting.

Resolution (b): "that Council take note of the Municipal Manager's progress report / feedback dated 24 January 2024."

- 2.2 To report to the Council the progress made with the pilot project for the upgrading / re-imagining of the Upper George Blake Avenue area.

3. **DELEGATED AUTHORITY**

Council.

4. **EXECUTIVE SUMMARY**

Stellenbosch Municipality entered into a partnership agreement with Jönköping Municipality on the topic of Human Rights on 17 December 2020, which culminated in a multi-year agreement in December 2022. In accordance with the reporting standards created in the preceding years, the Municipal Manager must provide an annual report and / or alternatively an interim progress report to Council (as and when required), detailing the relevant activities undertaken during the reporting period.

The feedback to Council will deal with the following:

- 4.1 Visit by representatives from Stellenbosch Municipality to Jönköping Municipality in August and September 2024;
- 4.2 Visit by representatives from Stellenbosch Municipality to Refugees Association in Istanbul, Turkey in September 2024;
- 4.3 Report on Steering Group / Committee meetings and activities;
- 4.4 Progress made in terms of the multi-year programme;
- 4.5 The International Training Programme of Swedish International Centre for Local Democracy and their visit to Cape Town in October 2024.
- 4.6 The feedback on the Pilot Project – Upper George Blake Avenue - Urban and Social Revitalisation Project
- 4.7 Progress on energy discussions, in particular waste to energy

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26TH COUNCIL MEETING: 2024-10-30: ITEM 10.11.1

NOTED

- (a) the visit by representatives of Stellenbosch Municipality to Jönköping Municipality during August and September 2024;
- (b) the visit by representatives of Stellenbosch Municipality to Refugees Association in Istanbul, Turkey in September 2024;
- (c) the Municipal Manager's progress report / feedback dated October 2024;
- (d) that Council takes cognizance that 2025 is the final year of the multi-year programme;
- (e) that for continuity the Steering Group remains unchanged during the final year of the multi-year programme;
- (f) the ICLD's conference in October 2024 in Cape Town and Stellenbosch Municipality's attendance at same;
- (g) the ICLD's requirement of a visit by the respective municipalities' representatives to their partner municipalities;
- (h) the next visit for Stellenbosch Municipality to Jönköping Municipality is March 2025 to coincide with the Normstorm exhibition in Sweden;
- (i) the progress made with the Normstorm project; and
- (j) the progress made with the pilot project for upgrading / re-imagining of the Upper George Blake Avenue (RUGBA) area.

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Municipal Manager
CONTACT NUMBERS	021- 808 8025
E-MAIL ADDRESS	municipal.manager@stellenbosch.gov.za
REPORT DATE	2024-10-10

11.	CONSIDERATION OF ITEMS, REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS SUBMITTED VIA THE OFFICE OF THE MUNICIPAL MANAGER
11.1	MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC): [CLLR WF PIETERSEN]
11.1.1	CONSIDERATION OF EXPENDITURE INCURRED RELATING TO SERVICES RENDERED BY DE KOCK AND CRONJE (PTY) LTD FOR THE REPAIRS OF HUGENOTE SUBSTATION DAMAGES CAUSED BY THE HEAVY RAINS THAT OCCURRED ON 24 -25 SEPTEMBER 2023

Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 17 October 2024 and 30 October 2024

1. **SUBJECT: CONSIDERATION OF EXPENDITURE INCURRED RELATING TO SERVICES RENDERED BY DE KOCK AND CRONJE (PTY) LTD FOR THE REPAIRS OF HUGENOTE SUBSTATION DAMAGES CAUSED BY THE HEAVY RAINS THAT OCCURRED ON 24 -25 SEPTEMBER 2023**

2. **PURPOSE OF REPORT**

To provide information regarding the expenditure incurred for investigation by MPAC and to recommend to Council to consider the expenditure as irrecoverable.

To obtain approval from the Council to write off the expenditure as irregular expenditure in terms of Section 32 of the MFMA. The expenditure incurred is for unforeseen additional work done at Hugenote Substation by De Cock and Cronje Pty an electrical contractor appointed under deviation number D/SM 6/24 to repair damages caused by the heavy rains on 24-25 September 2023. The total cost incurred is R 256 576 VAT inclusive.

3. **DELEGATED AUTHORITY**

Council to write-off the expenditure as irregular expenditure due to the breach of the procurement process. The said breach did not impact in any significant way on the essential fairness, equity, transparency, competitiveness, or cost effectiveness, for the payment De Kock and Cronje (Pty) Ltd.

4. **EXECUTIVE SUMMARY**

The WC024 area was severely impacted by the inclement weather conditions over the long Heritage weekend of 24 September 2023 which resulted in damage to all the various infrastructure such as roads, electricity, underground pipes, buildings, and other municipal facilities. It became practically impossible to follow any other procurement process other than the deviation hence the request was considered and approved by the Accounting Officer on 27 September 2023.

Most of municipal areas in Franschhoek were without water and electricity for days. The damage to and debris in the road infrastructure made it difficult to deliver essential community services to the affected areas. It is also important to note that proper clean-up services had to be prioritised to gain access to the municipality infrastructure to finalise the assessments to determine the financial implications of the storm damage.

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2024-10-30

26TH COUNCIL MEETING: 2024-10-30: ITEM 11.1.1**RESOLVED** (majority vote with 4 abstentions)

- (a) that Council takes note of the circumstances as provided in the report;
- (b) that Council certifies the irregular expenditure to the amount of R 256 576.00 (including VAT) to De Kock and Cronje (Pty) Ltd as irrecoverable; and
- (c) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32(2).

FOR FURTHER DETAILS CONTACT:

NAME	Preshane Chandaka
POSITION	Director: Infrastructure Services
DIRECTORATE	Infrastructure Services
CONTACT NUMBERS	021 808 8213
E-MAIL ADDRESS	<u>Shane.Chandaka@ Stellenbosch.gov.za</u>
REPORT DATE	17 July 2024

11.1.2	CONSIDERATION OF EXPENDITURE INCURRED THAT WAS PREVIOUSLY CERTIFIED AS IRREGULAR BY MPAC
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 17 October 2024 and 30 October 2024

1. SUBJECT: CONSIDERATION OF EXPENDITURE INCURRED THAT WAS PREVIOUSLY CERTIFIED AS IRREGULAR BY MPAC

2. PURPOSE OF REPORT

To provide information regarding the irregular expenditure that was identified subsequent to the tenders serving at MPAC as the tender contracts are still valid and, to be recommended to and considered by Council to certify the expenditure as irrecoverable and to be written off by Council in terms of Section 32 of the MFMA.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Section 32(2)(b) of the Municipal Finance Management, 2003 (Act 56 of 2003) (MFMA) require a municipality to recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure unless the expenditure, in the case of irregular or fruitless and wasteful expenditure, is, after investigation by a council committee, certified by the council as irrecoverable and written off by the council.

Expenditure was identified in the 2023/2024 financial year which was noncompliant with Council approved policies and the Municipal Financial Management Act. All known instances of non-compliance with legislation, which the Municipality is aware of and whose effects should be considered have been recorded.

26TH COUNCIL MEETING: 2024-10-30: ITEM 11.1.2

RESOLVED (majority vote with 3 abstentions)

- (a) that Council takes note of the circumstances as provided in the report;
- (b) that Council certifies the irregular expenditure to the amount of R 1 848 325.59 (including VAT) as irrecoverable; and
- (c) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32(2).

NAME	Monique Steyl
POSITION	Senior Manager: Financial Management Services
DIRECTORATE	Financial Services
CONTACT NUMBERS	021 808 8512
E-MAIL ADDRESS	Monique.Steyl@ Stellenbosch.gov.za
REPORT DATE	09 October 2024

11.1.3	CONSIDERATION OF EXPENDITURE RELATING TO NON-COMPLIANCE WITH MUNICIPAL SUPPLY CHAIN REGULATION 32
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 17 October 2024 and 30 October 2024

1. SUBJECT: CONSIDERATION OF EXPENDITURE RELATING TO NON-COMPLIANCE WITH MUNICIPAL SUPPLY CHAIN REGULATION 32

2. PURPOSE OF REPORT

To provide information regarding the expenditure incurred for investigation by MPAC and to be recommended to and consideration by the Council to ratify the expenditure in terms of the MFMA Section 32 (2). The expenditure with regard to the adjudication of piggyback contracts for the period since inception until 31 May 2021.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The Auditor-General (AG) required the municipality in the 2018/19 financial year to review its interpretation and implementation of SCM regulation 32 and implement the principles as clarified by the courts in the matters of *Blue Nightingale Trading 397 (Pty) Ltd t/a Siyenza Group v Amathole District Municipality* and *Kwadukuza Municipality v Skilful 1169 CC and Another* as it has the force of law and must form the basis against which the application of regulation 32 is measured.

The AG has concluded that the municipality did not identify that its historical interpretation and application of SCM regulation 32 has resulted in non-compliance with the regulation and/or has failed to provide audit with evidence that the expenditure incurred by it on so-called "piggy-back" contracts were limited to the portion forfeited by the other organ of state, resulting in the incurring of irregular expenditure.

Supply Chain Management has concluded its investigation and determined that there was no subsequent expenditure incurred relating to Regulation 32, after the audit finding raised by the Auditor General.

26TH COUNCIL MEETING: 2024-10-30: ITEM 11.1.3

RESOLVED (majority vote with 4 abstentions)

- (a) that Council takes note of the circumstances as provided in the report;
- (b) that Council certifies the irregular expenditure to the amount of R 9 773 777.00 (including VAT) as irrecoverable; and
- (c) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32(2).

NAME	Monique Steyl
POSITION	Senior Manager: Financial Management Services
DIRECTORATE	Financial Services
CONTACT NUMBERS	021 808 8512
E-MAIL ADDRESS	Monique.Steyl@ Stellenbosch.gov.za
REPORT DATE	09 October 2024

11.1.4	CONSIDERATION OF EXPENDITURE INCURRED RELATING TO SERVICES RENDERED BY EVOLUTION TECHNOLOGY GROUP (ETG)
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 17 October 2024 and 30 October 2024

1. SUBJECT: CONSIDERATION OF EXPENDITURE INCURRED RELATING TO SERVICES RENDERED BY EVOLUTION TECHNOLOGY GROUP (ETG)

2. PURPOSE OF REPORT

To provide information regarding the expenditure incurred for investigation by the Municipal Public Accounts Committee (MPAC) and to be recommended for consideration to Council to write-off the expenditure in terms of the MFMA Section 32 (2)(b), with regards to the expenditure associated with the use of Office Automation Equipment (Multifunction Printers) by the Municipality for the period June 2023. June 2023 was not covered by the deviation that was approved and the department did not realise that the deviation period has ended. The deviation was also linked to an amount and the cap of that amount was reached in May which led to some invoices in May that had to be paid that was more than the amount allowed in the deviation.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

The Stellenbosch Municipality successfully applied and is currently participating in the RT3-2022 Transversal contract for Printing services from Treasury from 1 July 2024. The roll out and implementation the tender has been delayed by pricing reviews, the availability of stock and the drafting of a contractual agreement to understand firm pricing. As a result of the above delays, two deviations were concluded with the service provider delivering the services under the previous tender to provide needed printing services from 1 December 2022. The previous tender's extension was also based on payment only for usage – no rental was paid for the extension period. The first deviation was approved on 1 December 2022 on a month-to-month basis for no longer than 6 months or as soon as the RT3 – 2022 agreement is implemented. The heading of the deviation however did not indicate the six months period and when the department realise this it was already June 2023. A deviation further deviation was then put in place from 1 July 2023. The deviation running from 1 December was also set at R1 749 245.91 incl. VAT. This cost cap has been reached in May 2023 and the month of June fell outside the 6-month period because it started on 1 December 2022. The department's understanding was that it is in place till a new tender is in place and did not realize that the heading and the final decision differed by adding 6 months from December which would then exclude June 2023. Because the cap was reached in May some invoices from May was also not covered by the amount set in the deviation.

The service was delivered to the Municipality's satisfaction until end of June 2023 when the second deviation was implemented. The municipality lost no money and was also not paying for services not used or needed. It is acknowledged that there were minor breaches of the procurement processes. If the process was followed correctly however, the outcome and cost would have been identical. Council incurred no loss during this process and there was no intentional disregard of Council's procurement processes. It is therefore requested that the expenditure be written off because the services at the accepted quality were rendered.

26TH COUNCIL MEETING: 2024-10-30: ITEM 11.1.4**RESOLVED** (majority vote)

- (a) that Council takes note of the circumstances as provided in the report;
- (b) that Council certifies the irregular expenditure to the amount of R 466 758.16 (including VAT) to Evolution Technology Group (ETG) as irrecoverable; and
- (c) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32(2).

NAME	Regan Mooideen
POSITION	Senior Manager: ICT
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021 808 8538
E-MAIL ADDRESS	<u>regan.mooideen@ Stellenbosch.gov.za</u>
REPORT DATE	2024/10/10

12.	REPORTS BY THE MUNICIPAL MANAGER (MS G METTLER)
12.1	SECOND ANNUAL REVIEW REPORT OF THE AMENDED MSDF, 2023 AS PART OF THE IDP REVIEW PROCESS 2024/25

KINDLY SEE UPDATED ITEM 8.5 ABOVE

12.2	REQUEST FOR EXEMPTION OF DEVELOPMENT CHARGES BY APEX SCHOOL, KAYAMANDI TO PROMOTE EQUAL EDUCATION TO PREVIOUSLY DISADVANTAGED COMMUNITIES IN STELLENBOSCH
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Collaborator No:

IDP KPA Ref No: SFA 4 – Dignified Living

Meeting Date: 30 October 2024

1. SUBJECT: REQUEST FOR EXEMPTION OF DEVELOPMENT CHARGES BY APEX SCHOOL, KAYAMANDI TO PROMOTE EQUAL EDUCATION TO PREVIOUSLY DISADVANTAGED COMMUNITIES IN STELLENBOSCH

2. PURPOSE

To obtain Council's approval to exempt the payment of Development Charges by the Apex school, Kayamandi.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

In 2023, the APEX Education Group purchased a piece of land in Stellenbosch, directly adjacent to Kayamandi, from the landowner, with the aim of constructing and operating a low-fee high school. The land parcel was not a municipal-owned piece of land. The land was registered in the name of INTO Space NPC and previously belonged to WS Smit Boerdery.

Apex Education Group NPC is a registered non-profit company (NPC) – (Attached as **Annexure A**) serving learners from low-income communities within the WC024.

The board of the organisation is chaired by Ernst Gouws, and the CEO is Jana du Plooy. The leadership of the organisation has successfully supported a no-fee public school in the neighbouring town of Eersterivier, for the past 6 years. Apex Eersterivier, is part of the Collaboration Schools Project, a pilot program in partnership with the Western Cape Education Department. This school has won several awards and accolades and continues to demonstrate that high quality education is possible within a low-income community. In 2023, the school achieved a 95% pass rate. While such a high pass rate is the norm for typically well-resourced schools, it is encouraging to note the achievement in communities which cannot afford to supplement the traditional school offering. The most outstanding achievement of Apex is the fact that Apex does not select learners based on academic achievement. The motto of the school is that they offer a solution for the average South African child, and that all children deserve a chance to realize their full potential.

26TH COUNCIL MEETING: 2024-10-30: ITEM 12.2**RESOLVED** (nem con)

- (a) that Council notes the fact that the APEX school in Kayamandi will directly serve the community of Kayamandi as well as the surrounding low income areas;
- (b) that Council approves the exemption of the Development Charges of R10 765 989,20 for the APEX school since it meets the criteria of beneficiaries that are primarily indigent persons who depend on social grants subject to:
 - (i) The exemption is granted to Apex Education Group NPC (Emis registration number 0100000854) on Farm 37/183;
 - (ii) The exemption is non-transferable and cannot be transferred to any other property or organization;
 - (iii) The exemption provided is only valid for a period of 5 years. Should the property be sold or the company liquidated within the period, the Developer's Contribution exemption will lapse and will have no effect;
- (c) that Council approves the exemption of the Development Charges based on the criteria that the APEX school's main purpose is to serve and provide affordable and high-quality education to the poorer communities; and
- (d) that Council approves the exemption of the Development Charges due to the registration of the APEX school as a non-profit company/organization that aims to serve the community and has demonstrated to be beneficial and economic benefit to the Municipality.

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Municipal Office
CONTACT NUMBERS	021 808 8025
E-MAIL ADDRESS	<i>mm@ Stellenbosch.gov.za</i>
REPORT DATE	<i>21 October 2024</i>

12.3	IMPLEMENTATION OF THE DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS
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File ref:

Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 30 October 2024

1. SUBJECT: IMPLEMENTATION OF THE DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS FROM 1 JULY 2023 – 30 JUNE 2024

2. PURPOSE OF REPORT

To inform Council of the provisions of Notice 51407 dated 17 October 2024 published in Government Gazette 712 dated 17 October 2024 in regard to the determination of the upper limits of salaries allowances and benefits for different members of Municipal Councils and to request Council to resolve on the implementation of the provisions for the period from 1 July 2023 – 30 June 2024.

3. DELEGATED AUTHORITY

The notice is published annually in terms of the Remuneration of Public Office Bearers Act, Act 20 of 1998. The notice requires full council to resolve on the implementation of the provisions in the Upper Limits Notice. The implementation can only take place after concurrence by the MEC for Local Government.

4. EXECUTIVE SUMMARY

The Minister of Local Government annually publishes a notice that provides for the upper limits of salaries, allowances and benefits of different members of Municipal Councils. The notice that provides for the period from 1 July 2023 – 30 June 2024 was published on 17 October 2024 and is attached hereto as **APPENDIX 2**.

The provisions indicate an upper limit increase of around 3 % for full-time and part-time Councillors. The cell phone allowances in the provisions are R3 600.00 per month and a data allowance of R317 per month which is left unchanged from the previous upper limit publication. The increase is applicable from 1 July 2023 for the 2023/24 financial year and the increase will be backdated for the period and up until a new upper limit provision is published.

Council resolved during 2017 to provide laptops to all Councillors as a tool of the trade. Councillors received laptops after the elections in 2021. Agendas are distributed electronically and most meetings takes place via Teams. Councillors must use the data allowance to provide data for these meetings and to download council information.

The notice requires Council to consider the provisions and by resolution of a supporting vote of the majority of its members to determine the implementation of the provisions as set out in the Notice. Stellenbosch Municipality is a category 4 (66.67) municipality as indicated in the calculations in **Appendix 1**. In making the decision the Municipal Council must have regard to the financial situation of the municipality and the affordability of implementing the provisions set out in the Notice. A copy of the financial implications is attached as **Appendix 1** The Municipality must get the concurrence of the Member for Local Government in the Province before the Council resolution can be implemented.

26TH COUNCIL MEETING: 2024-10-30: ITEM 12.3**RESOLVED** (nem con)

- (a) that Council notes the provisions of Notice 51407 dated 17 October 2024;
- (b) that Council approves the implementation of the Upper Limits of the annual remuneration packages of full-time and part-time councillors as set out in paragraphs 5 to 8 of Government Notice 51407 dated 18 October 2024 from 1 July 2023;
- (c) that the implementation be effected by the Administration after due process has been followed and the MEC has given his concurrence with Council's resolutions;
- (d) that Council approves the cell phone allowance of R3 600 per month to all councillors;
- (e) That Council approves a data allowance of R317 per month for all councillors;
- (f) that Council notes that the total cost for the Municipality of all councillor salaries, allowances and reimbursement benefits will amount to R22 262 052 which expenditure is within the budgeted amount;
- (g) that it be noted that all councillors have been provided with the opportunity to receive a laptop as a tool of trade and that the tools of trade as set out in paragraph 15(1)(b),(d) be extended to councillors as indicated in the Notice as well as business cards and diaries to all councillors;
- (h) Part-time Proportional Representation (PR) Councillors to have access to multi-digital facilities including facsimile, printer, photocopier and scanner through the office of the Speaker or Council Whip. It is noted that such facilities are available to part-time ward councillors at the ward office;
- (i) that Council considers the provision of security under the circumstances set out in item 14 (g) in the Notice, subject to a threat and risk assessment as and when required and after the elements referred to, that has to be taken into account, is available for Council consideration; and
- (j) that the written concurrence from the Minister of Local Government in the Western Cape be obtained for the payment of the above salaries, allowances and reimbursement benefits retrospectively as from 1 July 2023, before it be implemented.

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	<i>Director Corporate Services</i>
DIRECTORATE	<i>Corporate Services</i>
CONTACT NUMBERS	<i>021-808 8018</i>
E-MAIL ADDRESS	<i>Annalene.debeer@ Stellenbosch.gov.za</i>
REPORT DATE	<i>18 October 2024</i>

12.4	IMPLEMENTATION OF THE DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS – 2024/25 FINANCIAL YEAR
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File ref:

Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 30 October 2024

1. SUBJECT: IMPLEMENTATION OF THE DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS FROM 1 JULY 2024 FOR THE FINANCIAL YEAR 2024/25

2. PURPOSE OF REPORT

To inform Council of the provisions of Notice 51419 dated 21 October 2024 published in Government Gazette 712 dated 21 October 2024 in regard to the determination of the upper limits of salaries allowances and benefits for different members of Municipal Councils and to request Council to resolve on the implementation of the provisions for the period from 1 July 2024.

3. DELEGATED AUTHORITY

The notice is published annually in terms of the Remuneration of Public Office Bearers Act, Act 20 of 1998. The notice requires full council to resolve on the implementation of the provisions in the Upper Limits Notice. The implementation can only take place after concurrence by the MEC for Local Government.

4. EXECUTIVE SUMMARY

The Minister of Local Government annually publishes a notice that provides for the upper limits of salaries, allowances and benefits of different members of Municipal Councils. The notice that provides for the period from 1 July 2024 was published on 21 October 2024 and is attached hereto as **APPENDIX 2**. This comes just days after the publication of the upper limit notice for the 2023/24 financial year and that is reported in a separate item on the agenda.

The provisions indicate an upper limit increase of around 2,5% for full-time and part-time Councillors. The cell phone allowances in the provisions are R3 600.00 per month and a data allowance of R317 per month which is left unchanged from the previous upper limit publication. The increase is applicable from 1 July 2024 for the 2024/25 financial year and the increase will be backdated for the period from 1 July 2024 and up until a new upper limit provision is published for the next financial year.

Council resolved during 2017 to provide laptops to all Councillors as a tool of the trade. Councillors received laptops after the elections in 2021. Agendas are distributed electronically and most meetings takes place via Teams. Councillors must use the data allowance to provide data for these meetings and to download council information.

The notice requires Council to consider the provisions and by resolution of a supporting vote of the majority of its members to determine the implementation of the provisions as set out in the Notice. Stellenbosch Municipality is a category 4 (66.67) municipality as indicated in the calculations in **Appendix 1**. In making the decision the Municipal Council must have regard to the financial situation of the municipality and the affordability of implementing the provisions set out in the Notice. A copy of the financial implications is attached as **Appendix 1**.

26TH COUNCIL MEETING: 2024-10-30: ITEM 12.4**RESOLVED** (nem con)

- (a) that Council notes the provisions of Notice 51419 dated 21 October 2024;
- (b) that Council approves the implementation of the Upper Limits of the annual remuneration packages of full-time and part-time councillors as set out in paragraphs 5 to 8 of Government Notice 51419 dated 21 October 2024 from 1 July 2024;
- (c) that the implementation be effected by the Administration after due process has been followed and the MEC has given his concurrence with Council's resolutions;
- (d) that Council approves the cell phone allowance of R3 600 per month to all councillors;
- (e) That Council approves a data allowance of R317 per month for all councillors;
- (f) that Council notes that the total cost for the Municipality of all councillor salaries, allowances and reimbursement benefits will amount to R22 770 005 which expenditure is within the budgeted amount;
- (g) that it be noted that all councillors have been provided with the opportunity to receive a laptop as a tool of trade and that the tools of trade as set out in paragraph 15(1)(b),(d) be extended to councillors as indicated in the Notice as well as business cards and diaries to all councillors;
- (h) Part-time Proportional Representation (PR) Councillors to have access to multi-digital facilities including facsimile, printer, photocopier and scanner through the office of the Speaker or Council Whip. It is noted that such facilities are available to part-time ward councillors at the ward office;
- (i) that Council considers the provision of security under the circumstances set out in item 14 (g) in the Notice, subject to a threat and risk assessment as and when required and after the elements referred to, that has to be taken into account, is available for Council consideration; and
- (j) that the written concurrence from the Minister of Local Government in the Western Cape be obtained for the payment of the above salaries, allowances and reimbursement benefits retrospectively as from 1 July 2024, before it be implemented.

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	<i>Director Corporate Services</i>
DIRECTORATE	<i>Corporate Services</i>
CONTACT NUMBERS	<i>021-808 8018</i>
E-MAIL ADDRESS	<i>Annalene.debeer@ Stellenbosch.gov.za</i>
REPORT DATE	<i>22 October 2024</i>

MINUTES

26TH MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-10-30

12.5	SALARY AND WAGE INCREASE COLLECTIVE AGREEMENT: 06 SEPTEMBER 2024
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 30 October 2024

**1. SUBJECT: SALARY AND WAGE INCREASE COLLECTIVE AGREEMENT:
06 SEPTEMBER 2024****2. PURPOSE**

To inform the Council of the conclusion of a new 5 (five) year Salary and Wage Collective Agreement for all employees reporting below the section 56 Manager, that was signed by the SALGA, IMATU and SAMWU within the South African Local Government Bargaining Council (SALGBC) on the 06th of September 2024 and the implementation of year 1 of the collective agreement during the September 2024 pay run.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The parties to the South African Local Government Bargaining Council (SALGBC) have been engaged in three rounds of salary and wage negotiations, in July and August 2024. These negotiations were facilitated by two independent facilitators and a Facilitator's Proposal was issued on the 16th of August 2024. The parties to the Council adopted and signed the attached new Salary and Wage Collective Agreement at the Bargaining Committee meeting held on the 06th of September 2024. The draft facilitators proposal served before Council (In Committee) on 23 August 2024 and was supported by Council. The agreement that was signed contains the provisions as supported by council in August 2024 and as there was no Council meeting in September was implemented during the September salary run. As the increase was provided for in the approved budget Council would not have been successful if they wanted to ask exemption. The Municipality as a member of SALGA who is a party to the collective agreement is bound by collective agreements concluded in the Bargaining Council unless exemption is granted. It must further be noted that this agreement does not apply to the Municipal Manager and Directors (Section 56 Managers). It applies to all employees reporting below section 56 managers.

26TH COUNCIL MEETING: 2024-10-30: ITEM 12.5**RESOLVED** (nem con)

- (a) that Council notes the 5-year Salary and Wage Collective Agreement for the period of 01 July 2024 until 30 June 2029.
- (b) that Council condones the implementation of year 1 of the Salary and Wage Collective Agreement during the September 2024 salary run.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Annalene De Beer</i>
POSITION	<i>Director Corporate Services</i>
DIRECTORATE	<i>Corporate Services</i>
CONTACT NUMBERS	<i>021-808 8018</i>
E-MAIL ADDRESS	<i>Annalene.deBeer@ Stellenbosch.gov.za</i>
REPORT DATE	<i>16 October 2024</i>

12.6	CONFERRAL OF MUNICIPAL HONOURS: PROFESSOR HERMANN BUHR GILIOMEE
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 30 October 2024

1. SUBJECT: CONFERRAL OF MUNICIPAL HONOURS: PROFESSOR HERMANN BUHR GILIOMEE

2. PURPOSE

To obtain Council's approval for the conferral of Municipal Honours on Professor Hermann Buhr Giliomee in terms of the Stellenbosch Municipal Honours By-Law (2002).

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The Stellenbosch Municipal Honours By-law promulgated in April 2002, provides for the conferral of Municipal Honours on citizens of the greater Stellenbosch municipal area for exceptional achievements, or for rendering exceptional and meritorious services in the interest of the community.

A nomination (attached as **Appendix 1**) was received from the Ward Committee of Ward 22, with a request for Council to consider and recognise the commendable service rendered by Professor Hermann Giliomee over many decades to the students and community across WC024 as a historian and a gifted author. A résumé of Professor Giliomee recording his extensive contribution to the community and history of Stellenbosch is attached as **Appendix 2**.

26TH COUNCIL MEETING: 2024-10-30: ITEM 12.6

RESOLVED (nem con)

- (a) that Professor Giliomee's professional career and contribution to the community and entire society be recognised; and
- (b) that the municipal honours, specifically Honourary Citizenship of the Municipality of Stellenbosch Municipality as encapsulated in Clause 2(1)(b) of the Stellenbosch Municipal Honours By-Law, be conferred on Professor Hermann Buhr Giliomee in recognition of his momentous impact on the broader community as well as nationally.

FOR FURTHER DETAILS CONTACT:

NAME	GERALDINE METTLER
POSITION	MUNICIPAL MANAGER
DIRECTORATE	OFFICE OF THE MUNICIPAL MANAGER
CONTACT NUMBER	021 808 8025
E-MAIL ADDRESS	MUNICIPAL.MANAGER@STELLENBOSCH.GOV.ZA
REPORT DATE	10 OCTOBER 2024

MINUTES

26TH MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-10-30

12.7	SCHEDULE OF PROPOSED DATES FOR MEETINGS OF COUNCIL, MAYORAL COMMITTEE, STANDING COMMITTEES AND OTHER COMMITTEES OF COUNCIL FOR THE 2025 CALENDAR YEAR
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 30 October 2024

1. SUBJECT: SCHEDULE OF PROPOSED DATES FOR MEETINGS OF COUNCIL, EXECUTIVE MAYORAL COMMITTEE, SECTION 80 COMMITTEES, SECTION 79 COMMITTEES AND OTHER COMMITTEES OF COUNCIL FOR THE 2025 CALENDAR YEAR

2. PURPOSE

To inform Council of the schedule of proposed dates for meetings of Council, Mayoral Committee, Standing Committees and other Committees of Council for the 2025 calendar year.

3. DELEGATED AUTHORITY

The Speaker determines the dates of Municipal Council meetings. Dates for other meetings are determined by the Speaker in consultation with the various chairpersons of the meetings. The Executive Mayor may determine dates for the Mayoral Committee.

4. EXECUTIVE SUMMARY

An annual schedule of proposed dates for meetings is compiled in the interest of good governance. Besides complying with legislated requirements, a schedule of proposed dates of meetings enables councillors to plan their events, engagements and community activities.

Section 19 of the Local Government: Municipal Systems Act, 32 of 2000, stipulates that:

"The municipal manager of a municipality must give notice to the public, in a manner determined by the municipal council, of the time, date and venue of every -

(a) ordinary meeting of the council; and

(b) special or urgent meeting of the council, except when time constraints make this impossible."

In line with legislated requirements, the publishing of such a schedule of proposed dates for meetings in the media and on the municipal website, seeks to foster a healthy culture of public involvement and participation in Council affairs.

26TH COUNCIL MEETING: 2024-10-30: ITEM 12.7

RESOLVED (nem con)

- (a) that the schedule with the proposed dates for Council meetings, Executive Mayoral Committee meetings, Section 79 and 80 committees and other committees for the 2025 calendar year (attached as **APPENDIX 1**), be noted;

MINUTES

26TH MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-10-30

-
- (b) that Council determines that the notice to the public of the time, date and venue of said meetings, as provided for in Section 19 of the Local Government: Municipal Systems Act, 32 of 2000, must be given on the Municipal website and in a newspaper that circulates in whole of the WC024; and
- (c) that it be noted that the Speaker, as provided for in the Standing Rules of Order By-Law and the Systems Act, determines the dates of Council meetings and may call urgent- or special Council meetings over and above the proposed scheduled meetings and may vary dates in the schedule if and when needed.

NAME	<i>Annalene De Beer</i>
POSITION	<i>Director: Corporate Services</i>
DIRECTORATE	<i>Corporate Services</i>
CONTACT NUMBERS	<i>021-808 8018</i>
E-MAIL ADDRESS	<i>Annalene.DeBeer@Stellenbosch.gov.za</i>
REPORT DATE	<i>18 October 2024</i>

12.8	PERMISSION TO JOIN THE DELEGATION ATTENDING THE 12TH WORLD URBAN FORUM TO EGYPT FROM 2 NOVEMBER 2024 TO 8 NOVEMBER 2024
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 30 October 2024

1. SUBJECT: PERMISSION TO JOIN THE DELEGATION ATTENDING THE 12TH WORLD URBAN FORUM TO EGYPT FROM 2 NOVEMBER 2024 TO 8 NOVEMBER 2024

2. PURPOSE OF REPORT

To obtain Council approval to attend the 12th World Urban Forum (WUF) on behalf of the municipality, in Egypt over the period of 2 November 2024 to 8 November 2024.

3. DELEGATED AUTHORITY

In terms of 9.2 of the Cost Containment Policy 2019, only the municipal council in a council meeting can approve the international travel for any official or political bearer.

4. EXECUTIVE SUMMARY

The Senior Spatial Planner, Ms Chantel Hauptfleisch, was invited to attend and participate in the 12th World Urban Forum in Egypt from 2 November 2024 to 8 November 2024. The official will be accompanied by the Development Action Group (DAG), which will be a valuable in-person event in Cairo, Egypt. The delegation consisting of colleagues from the Development Action Group, National Treasury, City Support Programme, Stellenbosch Municipality, and City of Johannesburg have been confirmed for active participation, including providing inputs on a panel as well as conducting training in two events on the WUF programme.

The main intention in participating in this forum is to showcase the experiences and lessons learnt from Stellenbosch Municipality, and across South Africa, on the implementation of Land Value Capture. It will also provide an opportunity to network with international agencies, experts and partners and serve as an important platform to learn from experiences in other countries.

All the cost related to attending the WUF will be covered by the Swiss State Secretariat for Economic Affairs (SECO) via the World Bank. The VISA application, air travel costs, accommodation, travel insurance, meals and transport costs will be fully provided for.

26TH COUNCIL MEETING: 2024-10-30: ITEM 12.8

RESOLVED (nem con)

- (a) that Council approves the request for attendance of the 12th World Urban Forum over the period 2 November 2024 to 8 November 2024 for Me Chantel Hauptfleisch; and
- (b) that Council approves the daily allowance for the duration of the tour.

FOR FURTHER DETAILS CONTACT:

NAME	Anthony Barnes
POSITION	Director
DIRECTORATE	Planning & Economic Development
CONTACT NUMBERS	021 808 8493
E-MAIL ADDRESS	anthony.barnes@ Stellenbosch.gov.za
REPORT DATE	16 October 2024

12.9	REQUEST TO UTILISE INTERNAL FUNDING FOR EMERGENCY ALTERNATIVE ACCOMMODATION FOR LANGRUG DAM RESIDENTS ON ERF 3229, MOOIWATER
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Collaborator No:

IDP KPA Ref No: SFA 4 – Dignified Living

Meeting Date: 30 October 2024

1. SUBJECT: REQUEST TO UTILISE INTERNAL FUNDING FOR EMERGENCY ALTERNATIVE ACCOMMODATION FOR LANGRUG DAM RESIDENTS ON ERF 3229, MOOIWATER

2. PURPOSE

To obtain Council's approval to use internal funding to provide alternative emergency accommodation for the Langrug dam residents.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

The Langrug dam area has experienced significant flooding in the last number of years, which created an emergency relocation scenario. The residents currently residing in and around the Langrug dam are at risk of flooding events during the rainy season, given the nature of the dam area.

This necessitated the Municipality to relocate the affected residents via an Emergency Housing solution. The solution proposed was an application for funding for Emergency Structures for the erf 3229 site via the National Department of Human Settlements' (NDHS) Emergency Housing Programme (EHP). Council has an approved Emergency Housing Policy in which the type of alternative accommodation is indicated.

The Municipality identified Erf 3229 as a decanting site (214 erven) for residents of the Langrug dam site (Refer Figure 1 and 2 below). Accordingly, service providers were appointed to install 214 engineering services at Erf 3229 (utilising the Informal Settlements Upgrading Partnership (ISUP) and the Integrated National Electrification Programme (INEP) Grants), and emergency structures funding was anticipated to be supplied by the National Department of Human Settlements.

The Informal Settlements Department (ISD) of the Municipality has applied to the NDHS (National Department of Human Settlements) for the funding for the emergency housing structures. The table below provides an account of engagements to date. The application was prepared in July 2021, but was not submitted at the time. A meeting was held with the Parliamentary Committee in Nov 2023. Applications were then submitted to the Provincial Department of Infrastructure in March 2024 and a site visit conducted with them in June 2024. A draft checklist was submitted to the Provincial DOI in August 2024, and final application was submitted by the Informal Settlements Department on the 16th September 2024. The request for funding is attached as **Annexure B**.

26TH COUNCIL MEETING: 2024-10-30: ITEM 12.9**RESOLVED** (nem con)

- (a) that Council notes the risks associated with the delay in procuring and installation of structures and the installation of electrical connections;
- (b) that Council notes the challenges and risks with the funding from the National Department of Human Settlements for the wendy houses to accommodate the residents of the Langrugdam relocation;
- (c) that Council approves the use of internal funding (Capital Replacement Reserve (CRR) for the procurement of the wendy houses as alternative accommodations for the Langrugdam residents' relocation;
- (d) that Council approves the reprioritisation of infrastructure project and virementation of **R16,683,440.00** CRR funding on the approved budget, prior to the adjustment budget, in order to make provision for the construction of the alternative accommodation (structures) for Langrug dam residents on Erf 3229, Mooiwater;
- (e) that Council notes that the impacts on the starting dates of current approved projects on the budget as discussed under 6.2; and
- (f) that provision be made in the adjustment budget, where needed, for the project that is impacted by the virements.

FOR FURTHER DETAILS CONTACT:

NAME	Myra Francis
POSITION	Senior Manager: Infrastructure Development and Planning
DIRECTORATE	Infrastructure Services
CONTACT NUMBERS	021 808 8760
E-MAIL ADDRESS	Myra.francis@ Stellenbosch.gov.za
REPORT DATE	21 October 2024

12.10	CONSIDERATION OF IN PRINCIPLE DISPOSAL OF TRANSVALIA COMPLEX TO THE PREFERRED BIDDER IN THE TENDER PROCESS AND APPROVAL OF INFORMATION STATEMENT FOR PUBLIC COMMENT
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 30 October 2024

1. SUBJECT: RETURN ITEM: CONSIDERATION OF IN PRINCIPLE DISPOSAL OF TRANSVALIA COMPLEX TO THE PREFERRED BIDDER IN THE TENDER PROCESS AND APPROVAL OF INFORMATION STATEMENT FOR PUBLIC COMMENT

2. PURPOSE

To inform Council that the tender process has run its course and a preferred bidder was identified through this process. The tender award is subject to a final decision by council to dispose of the properties in terms of the Asset Transfer Regulations. Council must consider the in principle decision to confer long term rights on the property (a 30 years lease) and approve the information statement. The views of National and Provincial Treasury also needs to be solicited before a final decision to lease the property can be made. Should council not approve the lease agreement the Accounting Officer's acceptance of the recommendations of the Bid Adjudication Committee becomes null and void as the "subject to" clause suspends the decision by the Accounting officer acceptance until Council makes a final resolution.

3. DELEGATED AUTHORITY

Council must consider the matter.

4. EXECUTIVE SUMMARY

The Transvalia complex as it is commonly known consists of erven 825, 1123, 1125, 1130, 1133, 1128, 1129, 1124, 1134, 1142 and 1160. Erven 1125 and 1130 is used as a street and provides access to the private erven situated adjacent to it. Erf 825 provides access to the Stelkor complex and is mainly used for parking for the middle of town as the Checkers centrum lies across the street. When the tender was published erven 1129, 1124, 1125 and 1130 did not form part of the tender to lease as they provide access to the property and surrounding properties

The "Dorp Street flats", currently rented to the IEC (unit 1) and used as office space for the Informal Settlements Department and some of Infrastructure Directorate (PMU) staff, are situated along Dorp Street and is located on portions of erven 1123, 1133, 1128, 1134, 1142. These buildings are heritage buildings and to make any changes to them will require approval from Heritage Western Cape. An extract of the specifications that was included in the tender is attached as **Appendix A**.

During the compulsory site meeting there was a healthy interest of around 15 companies that attended the meeting, but on the closing date only three companies put forward a tender. Two of the bidders were not further considered as their tenders did not pass the compliance test.

The preferred bidder Middedorp Properties (Pty) Ltd submitted a bid with a capital cost amount of R22 028 250,00 (VAT included) which amount represents the estimated capital outlay which will form part of the Capital assets and which that remains Council's assets. It also excludes all maintenance over the next 30 years or their responsibility to manage the property. This amount was used for bid evaluation purposes after the responsiveness and functionality was evaluated, in terms of the tender specifications.

26TH COUNCIL MEETING: 2024-10-30: ITEM 12.10**RESOLVED** (nem con)

- (a) that Council confirms that the erven 825, 1123, 1125, 1124, 1128, 1129 1130, 1133, 1134 and 1142 is not needed for the provision of basic municipal services;
- (b) that council notes that erven 1124, 1125.1129, and 1130 is not included in the lease agreement as it acts as access roads to the area and to the businesses in the area.
- (c) that Council in principle approves to lease erven 825, 1123, 1128, 1133, 1134 and 1142 to Middedorp Properties (Pty) Ltd for a period of 30 years subject to a public participation process during which the views/alternative proposals/ inputs and objections of the public is solicited as well as the views of Provincial and National Treasury;
- (d) that Council notes that the lease amounts during phases 1 – 3 is subject to negotiation and will take the capital investment into account;
- (e) that Council approves the Information statement attached as **APPENDIX B**;
- (f) that the item return to Council after the public participation process and the views from National and Provincial treasury has been solicited for a final resolution by Council.

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	Director
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021-8088018
E-MAIL ADDRESS	Annalene.deBeer@ Stellenbosch.gov.za
REPORT DATE	25 – 10- 2024

12.11	APPOINTMENT OF COUNCILLOR IN VACANT SEAT TO SERVE ON THE LOCAL LABOUR FORUM
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 30 October 2024

1. SUBJECT: APPOINTMENT OF COUNCILLOR IN VACANT SEAT TO SERVE ON THE LOCAL LABOUR FORUM

2 PURPOSE

For Council to appointment a councillor to the vacant DA seat to serve on the Local Labor Forum.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The termination of the 2016-2021 Council's term of office necessitates the appointment of Councillors to represent the Employer on the Local Labour Forum.

As per the SALGBC Main Collective Agreement, the Employer representatives shall consist of at least 2 (two) Councillors and Management.

During the previous term of office, 6 (six) Councillors were appointed to serve on the Local Labour Forum.

The Local Labour Forum consists of a total number of 12 members per party (employer/employee).

Employer = 12 members

SAMWU = 6 members

IMATU = 6 members

The administration is represented by the following six (6) officials:

Director Infrastructure; CFO; Director Corporate Services; Senior Manager Human Resources; Manager Labour Relations; Director Community Services. The employer currently chair the LLF for the 2024 calendar year. The chairpersonship is rotated between the employer and the unions on a annual basis.

On 28 January 2022 Council appointed the following councillors to the LLF:

Cllr L. Nkamisa (DA)

Cllr C. Van Wyk (Ms) (DA)

Cllr R. Pheiffer (DA)

Cllr N. Mananga-Gugushe (Ms) (ANC) and

Cllr I. De Taillfer (Ms) (VF+)

Councillor van Wyk resigned after the Provincial and National elections and therefore the vacant DA seat must be filled.

MINUTES

26TH MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-10-30

26TH COUNCIL MEETING: 2024-10-30: ITEM 12.11**RESOLVED** (nem con)

- (a) that Council appoints Cllr T Kumm to replace former Cllr C Van Wyk to serve on the LLF in the vacant DA seat; and
- (b) that Council approves the replacement of Cllr R Pheiffer by Cllr J Williams.

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	<i>Director</i>
DIRECTORATE	<i>Corporate Services</i>
CONTACT NUMBERS	<i>021808 8018</i>
E-MAIL ADDRESS	<i>Annalene.deBeer@ Stellenbosch.gov.za</i>
REPORT DATE	<i>22 – 10- 2024</i>

12.12	APPOINTMENT OF COUNCILLORS ON THE DISCIPLINARY COMMITTEE, APPOINTING A CHAIRPERSON FOR THE DISCIPLINARY COMMITTEE AND APPOINTING SECONDIs WHERE NECESSARY
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 30 October 2024

1. SUBJECT: APPOINTMENT OF COUNCILLORS ON THE DISCIPLINARY COMMITTEE, APPOINTING A CHAIRPERSON FOR THE DISCIPLINARY COMMITTEE AND APPOINTING SECONDIs WHERE NECESSARY

2. PURPOSE

For Council to appoint Councillors in the vacant seats on the Disciplinary Committee of Council, appoint a chairperson for the disciplinary committee and appoint secondIs for the Councillors appointed on the Disciplinary Committee for the Stellenbosch Council, where required.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Council established a disciplinary committee for Stellenbosch Municipality during the February 2022 round of meetings and resolved on 23 February 2022 to appoint the Councillors as indicated under 6.6 below. There has been changes to the appointments due to Councillors resigning. After the provincial and national elections there is again vacant seats on the disciplinary committee including the chairperson of the committee. It is necessary to appoint Councillors in the vacant seats as well as a chairperson and secondIs where necessary for the Councillors as they may be implicated/needed to testify or not present due to illness or some other unforeseen reason and then the committee cannot properly function.

The current composition of the disciplinary committee is:

3 DA members

1 ANC member

1 Good Party member

The Chairperson was Councillor Peter Johnson. He resigned as Councillor after the Provincial elections. Councillor van Wyk also resigned after the elections leaving 2 vacant DA seats and the Chairperson vacant.

It is envisaged that 2 DA Councillors, 1 ANC Councillor and 1 Councillor from the GOOD party be nominated as secondIs, should the Councillors that is on the Committee not be able to serve for some reason.

26TH COUNCIL MEETING: 2024-10-30: ITEM 12.12**RESOLVED** (nem con)

- (a) that Council fills the vacancies on the Disciplinary Committee;
- (b) that Council appoints Cllr M Slabbert as the Chairperson of the Disciplinary Committee;
- (c) that Council appoints Deputy Mayor, Cllr J Fasser and Cllr S Heneke as members of the Committee; and
- (d) that Council nominates Cllr R van Rooyen; Cllr T Kumm and Cllr X Kalipa as secondi for the Councillors on the Disciplinary Committee where necessary.

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	<i>Director</i>
DIRECTORATE	<i>Corporate Services</i>
CONTACT NUMBERS	<i>021 808 8018</i>
E-MAIL ADDRESS	<i>Annalene.deBeer@ Stellenbosch.gov.za</i>
REPORT DATE	<i>22.10.2024</i>

13.	CONSIDERATION OF NOTICES OF QUESTIONS AND NOTICES OF MOTIONS RECEIVED BY THE SPEAKER
13.1	NOTICE OF A QUESTION BY CLLR R HENDRIKSE OF GOOD PARTY: REASON FOR ERECTION OF SECURITY FENCE ADJACENT TO BOSMASKOP

A Notice of a Question, dated 2024-10-16, was received from Councillor R Hendrikse.

The said Question is attached as **APPENDIX 1** and the appropriate response as **APPENDIX 2**.

26TH COUNCIL MEETING: 2024-10-30: ITEM 13.1

It is noted that Cllr R Hendrikse was not satisfied with the written response from the Municipal Manager and that she will submit her follow-up question in writing.

13.2	NOTICE OF A QUESTION BY CLLR R HENDRIKSE OF GOOD PARTY: WHO ERECTED SECURITY FENCE ADJACENT TO DELAIRE GRAFF WINE ESTATE TO BOSMANSKOP
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A Notice of a Question, dated 2024-10-16, was received from Councillor R Hendrikse.

The said Question is attached as **APPENDIX 1** and the appropriate response as **APPENDIX 2**.

26TH COUNCIL MEETING: 2024-10-30: ITEM 13.2

It is noted that Cllr R Hendrikse was not satisfied with the written response from the Municipal Manager and that she will submit her follow-up question in writing.

13.3	NOTICE OF A MOTION BY CLLR G PETERSEN OF GOOD PARTY: LAND USE APPLICATIONS - BOTMASKOP
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A Notice of a Question, dated 2024-10-16, was received from Councillor G Petersen.

The said Question is attached as **APPENDIX 1** and the appropriate response as **APPENDIX 2**.

FOR CONSIDERATION

26TH COUNCIL MEETING: 2024-10-30: ITEM 13.3

It is noted that Cllr G Petersen was not satisfied with the written response from the Municipal Manager and that he will submit his follow-up question in writing.

13.4	NOTICE OF A QUESTION BY CLLR G PETERSEN OF GOOD PARTY: HOUSES OR RESIDENTIAL LAND PLOTS IN BOTMASKOP
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A Notice of a Question, dated 2024-10-16, was received from Councillor G Petersen.

The said Question is attached as **APPENDIX 1** and the appropriate response as **APPENDIX 2**.

FOR CONSIDERATION

26TH COUNCIL MEETING: 2024-10-30: ITEM 13.4

It is noted that Cllr G Petersen was not satisfied with the written response from the Municipal Manager and that he will submit his follow-up question in writing.

13.5	NOTICE OF A QUESTION BY CLLR M VAN STADE OF GOOD PARTY: REASON FOR REMOVAL OF BOTMASKOP PRECINCT HOUSING DEVELOPMENT FOR MIXED USE HOUSING DEVELOPMENT
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A Notice of a Question, dated 2024-04-26, was received from Councillor M Van Stade.

The said Question is attached as **APPENDIX 1** and the appropriate response as **APPENDIX 2**.

26TH COUNCIL MEETING: 2024-10-30: ITEM 13.5

It is noted that Cllr M van Stade was not satisfied with the written response from the Municipal Manager and that he will submit his follow-up question in writing.

13.6	NOTICE OF A QUESTION BY CLLR M VAN STADE OF GOOD PARTY: WHY WAS MUNICIPAL LAND (ERF 3363) REMOVED FROM THE BOTMASKOP PRECINCT HOUSING DEVELOPMENT AND GIVEN FREELY TO THE DEVELOPERS OF BOTMASKOP HOUSING DEVELOPMENT
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A Notice of a Question, dated 2024-04-26, was received from Councillor M Van Stade.

The said Question is attached as **APPENDIX 1** and the appropriate response as **APPENDIX 2**.

26TH COUNCIL MEETING: 2024-10-30: ITEM 13.6

It is noted that Cllr M van Stade was not satisfied with the written response from the Municipal Manager and that he will submit his follow-up question in writing.

14.	CONSIDERATION OF URGENT MOTIONS
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NONE

15.	URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

16.	REPORTS SUBMITTED BY THE SPEAKER
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NONE

17.	REPORTS SUBMITTED BY THE EXECUTIVE MAYOR
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NONE

2.	MAYORAL ADDRESS
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“Good morning, goeie more, molweni, As-salamu alaykum

We find ourselves at a busy time of the year as the end-of-year rush kicks in, with many exciting events and activities taking place across our municipality.

This past month, we proudly hosted the Garden Town Stellenbosch event, one of the country’s premier gardening expos and lifestyle festivals. This event attracted visitors from far and wide, and I would like to extend a special thanks to Visit Stellenbosch and Stellenbosch Wine Routes for their excellent organisation.

The Flower Parade, in which many of us – including councillors, the Municipal Manager, directors, officials, and residents – participated, added a vibrant, colourful display to our streets, and it was truly wonderful to see our community come together in celebration.

I’m also delighted to share the exciting news of Raithby resident Antoinette Louw’s recent recognition at the South African Film and Television Awards (SAFTAs), where she won Best Actress in a Feature Film for her role in The Fragile King. This is a remarkable achievement, and we are incredibly proud to call her one of our own.

Antoinette, your talent and hard work inspire us all, and we look forward to your continued success in the film industry.

Following the recent by-election in Ward 8, we welcome newly elected Ward Councillor Tamryn (Tammy) Kumm to the council. Councillor Kumm brings a strong passion for serving her community, and we are thrilled to have her join us in addressing the needs and aspirations of Ward 8 residents.

I would also like to welcome new elected Councillor Stephanie Heneke to her first Council Meeting.

As the warmer months are now here, our municipality is very busy with grass-cutting. With rapid grass growth in parks, sidewalks, and public areas, our teams are working on a rotating schedule to ensure every public space is well-maintained. It's important to note that some routes fall under the Cape Winelands District Municipality, which handles grass cutting along provincial roads in the district. We have published the grass-cutting schedule on our social media platforms and the municipal website for easy access.

To further enhance communication with our residents, I encourage everyone to join the municipality's official WhatsApp channel. This platform allows us to quickly share essential information, alerts, and municipal updates directly with you.

Our Local Economic Development (LED) Department has also been busy organising auditions across the municipal area for our annual Festival of Lights event. We are dedicated to showcasing the best local talent alongside established artists, creating an unforgettable experience that celebrates the vibrancy and creativity within our community.

This October, we observed Breast Cancer Awareness Month, standing in solidarity with survivors and those currently battling the disease. As a community, we send a message of hope, and we highlight the critical importance of early detection and treatment.

We also marked World Homeless Day, providing vital services and resources to 177 individuals. From food provision to healthcare screenings, we are determined to support the most vulnerable members of our community. Homelessness is a complex issue that affects cities and towns worldwide, and we remain committed to working tirelessly to provide aid and pathways to stability for those in need.

For our matriculants currently sitting for their exams, we send our best wishes. As a mother, I know firsthand the pressures this time brings, not only for our learners but also for their families. We are all rooting for your success, and I thank our incredible teachers for their dedication in preparing our learners for this important milestone.

Stellenbosch continues to shine in the wine tourism sector, with our local wineries celebrated at the recent Wesgro 2025 Best of Wine Tourism Awards. Congratulations to Delaire Graff Estate for winning Best in Accommodation, Babylonstoren for Best in Architecture and Landscape, Spier Wine Farm for Best in Art and Culture, and Hartenberg Wine Estate for receiving the Conservation Pioneer Award. Our wine tourism industry not only attracts visitors but also contributes significantly to the economy, supporting over 40,000 jobs.

Applications for the 2025/2026 property rates rebate are now open. Qualifying senior citizens, non-profit organizations, and disabled property owners are encouraged to apply before the deadline on 29 November 2024. The necessary forms and eligibility criteria are available on our municipal website.

I am also pleased to announce the launch of the Stellenbosch Junior Town Council (JTC). This innovative platform invites Grade 10 and 11 learners to actively engage in local government, collaborate on social initiatives, and develop essential leadership skills. We hope to see many of our young people apply for this program, which provides invaluable experience in civic responsibility and local governance.

Looking ahead, we will soon launch our 16 Days of Activism campaign against gender-based violence, beginning in Kayamandi with door-to-door visits in Ward 13. This initiative highlights the importance of community action to combat violence against women and children, and I encourage everyone to take part in this cause.

With the Festive Season around the corner, we are also gearing up for our annual Festive Season Safety Campaigns. We aim to maintain high visibility of law enforcement and traffic teams, enforcing a zero-tolerance approach to by-law violations, reckless driving, and driving under the influence. We are working closely with our safety partners, including SAPS, campus security, neighborhood watches, and private security, to ensure a safe and enjoyable holiday season for all.

Let me extend our deepest condolences to all victims of crime. We fully understand the emotional toll that crime has on individuals, families, and the broader community, and our hearts go out to everyone affected. We remain committed to working closely with the South African Police Service (SAPS) in our ongoing efforts to build a safer, more secure Stellenbosch. It's essential to remember that while crime affects every town across South Africa, SAPS is the primary authority responsible for policing. Our Law Enforcement supports SAPS in every way possible – from patrolling high-risk areas to sharing crime intelligence – to strengthen safety across our community.

In closing, I would like to thank each of you for your hard work, resilience, and dedication to the wellbeing of our community. Together, we are creating a safer, more vibrant, and prosperous Stellenbosch, and I am optimistic about the months ahead.

Thank you.”

18.

MATTERS TO BE CONSIDERED IN-COMMITTEE

SEE PINK DOCUMENTATION

The meeting adjourned at 16:20.

CHAIRPERSON:

DATE:

Confirmed on**without amendments.**