



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/1/5

2024-04-25

NOTICE OF THE 22ND MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY THURSDAY, 2024-04-25 AT 14:00

TO

The Speaker, Cllr Q Smit [Chairperson]
The Executive Mayor, Ald GMM Van Deventer
The Deputy Executive Mayor, Cllr JS Fasser
The Council Whip, Cllr P Crawley

COUNCILLORS

RA Adams	NM Mkhontwana
J Andrews	RS Nalumango
Ald JC Anthony	NR Ndalasi
ZJ Dalling	L Nkamisa
MM Danana	M Nkopane
I De Taillerfer	N Ntsunguzi
R Du Toit	N Olayi
A Ferns	WC Petersen
E Groenewald	RO Pheiffer
AJ Hanekom	WF Pietersen
RB Hendrikse	MG Rataza
P Johnson	Ald JP Serdyn
J Joon	MJ Slabbert
O Jooste	SR Schäfer
X Kalipa	A Tomose
N Mananga-Gugushe	RB Van Rooyen
C Manuel	M Van Stade
EP Masimini	CA Van Wyk
NE Mcombring	E Vermeulen
XL Mdemka	J Williams

Notice is hereby given in terms of Section 29, read with Section 18(2) of the *Local Government: Municipal Structures Act, 117 of 1998*, as amended, that the **22ND MEETING** of the **COUNCIL** of **STELLENBOSCH MUNICIPALITY** will be held via **MS TEAMS** on **THURSDAY, 25 APRIL 2024 at 14:00** to consider the items on the Agenda.

SPEAKER
CLLR Q SMIT

A G E N D A
22ND MEETING OF COUNCIL
OF STELLENBOSCH MUNICIPALITY
2024-04-25

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1.	OPENING AND WELCOME
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7.	CONFIRMATION OF THE MINUTES OF PREVIOUS MEETING/S
7.1	21 ST COUNCIL MEETING: 2024-03-27

The minutes of the 21st Council meeting: 2024-03-27 is attached as **APPENDIX 1.**

FOR CONFIRMATION

APPENDIX 1



STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/1/5

2024-03-27

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MINUTES

21ST MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY

2024-03-27 AT 10:00

MINUTES
21ST MEETING OF COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-03-27

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	NONE	
19.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	(SEE PINK DOCUMENTATION (CONFIRMATION OF PREVIOUS MINUTES))	

MINUTES**21ST MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY****2024-03-27****TO**

The Speaker, Cllr Q Smit [Chairperson]
 The Executive Mayor, Ald GMM Van Deventer
 The Deputy Executive Mayor, Cllr JS Fasser
 The Council Whip, Cllr P Crawley

COUNCILLORS

RA Adams	XL Mdemka
J Andrews	RS Nalumango
Ald JC Anthony	CD Noble
MM Danana	L Nkamisa
I De Taillerfer	M Nkopane
R Du Toit	N Ntsunguzi
A Ferns	N Olayi
E Groenewald	WC Petersen
AJ Hanekom	RO Pheiffer
P Johnson	WF Pietersen
J Joon	Ald JP Serdyn
O Jooste	MJ Slabbert
X Kalipa	SR Schäfer
N Mananga-Gugushe	A Tomose
C Manuel	RB Van Rooyen
EP Masimini	M Van Stade
NE Mcombring	J Williams

OFFICIALS

Municipal Manager (G Mettler)
 Chief Financial Officer (K Carolus)
 Director: Community and Protection Services (G Boshoff)
 Director: Corporate Services (A De Beer)
 Director: Planning and Economic Development (A Barnes)
 Director: Infrastructure (S Chandaka)
 Chief Audit Executive (F Hoosain)
 Senior Administration Officer (T Samuels)

MINUTES

21ST MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-03-27

1.	OPENING AND WELCOME
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The Speaker, Cllr Q Smit welcomed all present at the 21st Council meeting.

2.	MAYORAL ADDRESS
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MAYORAL COMMUNICATIONS – COUNCIL [27/03/2024]

- It is not too late to wish all our Muslim residents and staff Ramadaan Kareem. May this sacred month be filled with peace, joy and spiritual enrichment for you and your loved ones.
- As we gear up to celebrate Easter, let us remember to spread love, and above all, safety. With Good Friday approaching on 29 March and Family Day on 1 April, many of us will take to the roads to reunite with our loved ones. To all our residents embarking on journeys near and far, please take extra precautions while traveling. Whether you are driving or hopping on public transport, prioritise your safety and the safety of those around you.

Let us ensure every moment of this Easter season is filled with happiness and warmth.

- On 5 March 2024, I convened a crucial meeting with the five Station Commanders of the South African Police Service (SAPS) within the Stellenbosch Municipal Area (WC024). The meeting focussed on addressing current security concerns and strategizing collaborative efforts for the future, emphasising a shared commitment to enhancing community safety and well-being.
- On 12 March 2024, I was joined by Minister Ivan Meyer when 4 new lease agreements were signed with small scale farmers. The initial success unfolded in 2019 when the municipality entered into agreements with the first batch of five farmers. This initiative aligns with the Stellenbosch Municipal Council's 2016 Policy on the Management of Municipal Agricultural Land, allowing effective utilisation of previously unused land to empower emerging and historically disadvantaged farmers. As a caring and responsible government, Stellenbosch Municipality continues to pioneer practices that boost the local agricultural sector, demonstrating the crucial role local governments play in creating opportunities and supporting residents' economic empowerment.
- Stellenbosch Municipality is conducting a Customer Satisfaction Survey between 15 March and 31 March 2024. The survey is accessible through a link on the Stellenbosch Municipal Website and forms will also be available at all Municipal Libraries, Ward Offices, and Municipal Service desks that can be completed and dispensed in the collection boxes that will be made available at these offices or handed to the officials that are working at these offices.

The purpose of the survey is to continuously monitor, improve and assess the provision and quality municipal services to our residents/customers in the municipal area (WC024).

- Plans to revive the northern corridor of Metrorail are moving forward, as trains were recently tested along the Eerste River and Stellenbosch route. Repair works on the line included station upgrades, perway rehabilitation, overhead traction equipment repairs that includes signalling work between Lynedoch and Vlothenburg. It is pleasing to see that our persistent requests and meetings are finally translating into tangible actions.

3.	COMMUNICATIONS BY THE SPEAKER
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Opening and Welcome:

Executive Mayor
Deputy Mayor
Council whip
Members of the Mayoral Committee
MPAC Chair
All Councillors

Municipal Manager
Directors
Members of the administration
Members of the public

Certification of foreigner's documents and proof of address

A circular was sent to Councillors on 18 March 2024 pertaining to the certification of foreign national documentation.

Birthdays – February 2024

Councillor De Tallaerfer – 6 March
Councillor Van Stade – 15 March
Councillor Rataza – 25 March

4.	COMMUNICATIONS BY THE MUNICIPAL MANAGER
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- “Good morning Councillors, Colleagues and members of the public joining us,
- This is a holy time of the year for the Christians as they celebrate Easter. During this time we experience a lot of accidents on the roads and the carnage is high, because a lot of people go on holiday as it coincide with school holidays. My plea to everyone is to be vigilant on the roads, ensure that your car you are travelling in is roadworthy, observe the rules of the roads and be on the lookout and take note of pedestrians in particular.
- We are busy with preparations for the elections which will take place on 29 May 2024. I am the MEO of the municipality and the area and I want to urge MPLC members to attend the MPLC meetings on a regular basis, because crucial and valuable information is shared in these meetings which is critical for all political parties to observe. These meetings are held online and do not last long.
- To everyone who celebrates, have a blessed Easter.

Thank you.”

5.	DISCLOSURE OF INTERESTS
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NONE

MINUTES

21ST MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-03-27

6.	APPLICATION FOR LEAVE OF ABSENCE
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- 6.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

Cllr ZJ Dalling	-	27 March 2024
Cllr RB Hendrikse	-	27 March 2024
Cllr NM Mkhontwana	-	27 March 2024
Cllr NR Ndalasi	-	27 March 2024
Cllr MG Rataza	-	27 March 2024
Cllr CA Van Wyk	-	27 March 2024
Cllr E Vermeulen	-	27 March 2024

7.	CONFIRMATION OF THE MINUTES OF PREVIOUS MEETING/S
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7.1	20TH COUNCIL MEETING: 2024-02-21
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The minutes of the 20th Council meeting: 2024-02-21 **were confirmed as correct without any changes.**

MINUTES

21ST MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-03-27

8.	STATUTORY MATTERS
8.1	MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR FEBRUARY 2024

Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 20 March 2024 & 27 March 2024

1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR FEBRUARY 2024

2. PURPOSE

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2023/2024 to report the deviations to Council.

3. DELEGATED AUTHORITY

Council

FOR NOTING.

4. EXECUTIVE SUMMARY

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2023/2024) stipulate that SCM deviations be reported to Council. In compliance thereto, this report presents to Council the SCM deviations that occurred during February 2024.

21ST COUNCIL MEETING: 2024-03-27: ITEM 8.1

NOTED

that there were no deviations for the month of February 2024.

FOR FURTHER DETAILS CONTACT:

NAME	Dalleel Jacobs
POSITION	Senior Manager Supply Chain Management
DIRECTORATE	Finance
CONTACT NUMBERS	021 808 8588
E-MAIL ADDRESS	Dalleel.Jacobs@ Stellenbosch.gov.za
REPORT DATE	14 March 2024

MINUTES

21ST MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-03-27

8.2	ANNUAL REPORT OVERSIGHT REPORT 2022/23
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Collaborator No: 3/4/5/2/32 X 8/1/2/6
 IDP KPA Ref No: Good Governance and Compliance
 Date: Council: 27 March 2024

1. **SUBJECT: ANNUAL REPORT OVERSIGHT REPORT 2022/23**2. **PURPOSE**

To submit the Annual Report Oversight Report 2022/23 to Council for **Adoption**.

3. **DELEGATED AUTHORITY**

Council.

4. **EXECUTIVE SUMMARY**

The draft Annual Report 2022/23 was referred by the Council on 24 January 2024, to the Municipal Public Accounts Committee (MPAC), which fulfilled the function of the Oversight Committee. The appointment and mandate of the MPAC / Oversight Committee were informed as per Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) Circular 32 of 2006.

Committee members, including the two co-opted members, have scrutinised the Draft Annual Report 2022/23 and requested, where required, responses from the relevant Directorates. The Annual Report 2022/23 was objectively reviewed by the MPAC Members to ascertain whether the Annual Report 2022/23 is a true and accurate reflection of the municipality's performance for the year under review.

The public was invited to attend a public hearing and to submit any representations on the Draft Annual Report 2022/23. All the councillors were also invited to attend the public hearing, which was held on 09 February 2024, and to deliberate on the Draft Annual Report 2022/23.

21ST COUNCIL MEETING: 2024-03-27: ITEM 8.2**RESOLVED** (majority vote with 2 abstentions)

In accordance with Section 129(1) of the MFMA:

- (a) that the Council, having fully considered the Annual Report Oversight Report 2022/23 of the Stellenbosch Municipality, **ADOPTS** the Annual Report Oversight Report 2022/23;
- (b) that the Council, having fully considered the Annual Report 2022/23, attached as Annexure B to the Annual Report Oversight Report 2022/23, **APPROVES** the Annual Report 2022/23 without any reservations;
- (c) that the Annual Report Oversight Report 2022/23 be made public in accordance with Section 129(3) of the MFMA, and;
- (d) that the Annual Report Oversight Report 2022/23 be submitted in accordance with Sections 129(2) and 132(2) of the MFMA to the Auditor General of South Africa (AGSA), the Provincial Treasury: Western Cape, the Department of Local Government: Western Cape, and the Provincial Legislature: Western Cape.

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Office of the Municipal Manager
CONTACT NUMBERS	021 – 808 8025
E-MAIL ADDRESS	mm@stellenbosch.gov.za
REPORT DATE	04 March 2024

MINUTES

21ST MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-03-27

8.3	DRAFT 2ND REVIEW OF THE 5TH GENERATION INTEGRATED DEVELOPMENT PLAN (IDP) 2022 – 2027 AND THE IDP AND BUDGET OPEN DAYS SCHEDULE FOR APRIL 2024
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 20 March 2024 & 27 March 2024

1. SUBJECT: DRAFT 2ND REVIEW OF THE 5TH GENERATION INTEGRATED DEVELOPMENT PLAN (IDP) 2022 – 2027 AND THE IDP AND BUDGET OPEN DAYS SCHEDULE FOR APRIL 2024

2. PURPOSE

To table to the Council for consideration:

- (a) the draft 2nd review of the 5th Generation IDP 2022–2027, attached as **ANNEXURE A**, to be released for public comment; and
- (b) the IDP and Budget Open Days Schedule, April 2024, attached as **ANNEXURE B**.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

In terms of Section 34(a)(i)(ii) of the Local Government: Municipal Systems Act, 2000 (Act. No. 32 of 2000) (MSA), each municipal council must review its Integrated Development Plan annually in accordance with an assessment of its performance measurements in terms of Section 41 of MSA and to the extent the changing circumstances so demand. Therefore, considering the changing circumstances in the municipal environment, including the community's needs and priorities.

The draft 2nd Review of the 5th Generation IDP 2022 – 2027 informs the budget of the municipality and details the municipality's actions to address the vision, mission, strategic objectives, and needs of the community.

The municipal IDP must be reviewed annually to ensure that:

- municipalities and communities monitor the progress in the implementation of development projects and the spending of the municipal budget; and
- communities are provided with an opportunity to review their community needs and to recommend changes to the ward priorities outlined in the municipality's IDP.

The Council should take note that the Disaster Management and Safety and Security Plan information will be updated in the final IDP document, which will be presented to the Council in May 2024.

At an all-ward councillor meeting on Friday, 23 February 2024 it was resolved that the Stellenbosch Municipality will conduct public participation open days in April 2024. Therefore, area-based open days will be held in the respective areas of the Stellenbosch municipal area, see attached **ANNEXURE B** for the IDP and Budget open days schedule.

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21ST COUNCIL MEETING: 2024-03-27: ITEM 8.3**RESOLVED** (nem con)

- (a) that the draft 2nd review of the 5th Generation IDP 2022 – 2027 of Stellenbosch Municipality be approved in terms of Section 34 (a)(i)(ii) of the MSA for the purpose of obtaining public input and comments, attached as **ANNEXURE A**;
- (b) that an advertisement be placed on the official website of the municipality and the local newspaper notifying the public that the draft 2nd review of the 5th Generation IDP 2022 – 2027 is open for public input and comments for a period of 21 days;
- (c) that the draft 2nd review of the 5th Generation IDP 2022 – 2027 be submitted to the MEC for Local Government, Environmental Affairs and Development Planning, Western Cape: Department of Local Government, Western Cape: Provincial Treasury, the Cape Winelands District Municipality, and the Office of the Provincial Speaker; and
- (d) that the IDP and Budget open days schedule for April 2024 be approved, attached as **ANNEXURE B**.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Geraldine Mettler</i>
POSITION	<i>Municipal Manager</i>
DIRECTORATE	<i>Office of the Municipal Manager</i>
CONTACT NUMBERS	<i>021 – 808 8025</i>
E-MAIL ADDRESS	<i>geraldine.mettler@ Stellenbosch.gov.za</i>
REPORT DATE	<i>20 March 2024</i>

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8.4	MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK 2024/2025-2026/2027
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 20 March 2024 & 27 March 2024

**1. SUBJECT: MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK
2024/2025-2026/2027****2. PURPOSE**

The purpose of this report is as follows:

- a) The Executive Mayor to table the Medium-Term Revenue and Expenditure Framework (inclusive of property rates charges and taxes, tariffs and service charges), annexures and proposed amendments to the budget related policies and other policies to Council for approval in terms of Section 16(2) of the Municipal Finance Management Act, (Act 56 of 2003).
- b) That Council specifically note and consider the need to take up external loans to fund critically needed refurbishment of infrastructure to the amount of R600 million of which over the MTREF R200 million will be required in year one, R200 million in year two and R200 million in year three (refer to Section G: High Level Budget Overview and Table A1 Budget Summary) and confirms draft approval of same in order for the Chief Financial Officer to attend to the necessary legislative requirements.

3. DELEGATED AUTHORITY**FOR APPROVAL BY MUNICIPAL COUNCIL****4. EXECUTIVE SUMMARY****BUDGET**

Attached as **APPENDIX 1** is an executive summary by the Accounting Officer.

21ST COUNCIL MEETING: 2024-03-27: ITEM 8.4**RESOLVED** (majority vote with 2 abstentions)

- (a) that the Draft High Level Budget Summary, as set out in APPENDIX 1 – PART 1 – SECTION C; be approved for public release;
- (b) that the Draft Annual Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in APPENDIX 1 – PART 1 – SECTION D, be approved for public release;
- (c) that the proposed Grants-In-Aid allocations as set out in **APPENDIX 1 – PART 2 – SECTION J**, be approved for public release;

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- (d) that the three-year Capital Budget for 2024/2025, 2025/2026 and 2026/2027, as set out in **APPENDIX 1 – PART 2 – SECTION N**, be approved for public release;
- (e) that the proposed draft rates on properties in WCO24, tariffs, tariff structures and service charges for water, electricity, refuse, sewerage and other municipal services, as set out in **APPENDIX 3**, be approved for public release;
- (f) that the proposed amendments to existing budget related policies and other policies as set out in **APPENDICES 4 - 35**, be approved for public release;
- (g) that Council specifically note and consider the need to take up an external loan, needed for investment in income generating infrastructure to the amount of R600 million of which R200 million will be required in year one, R200 million in year two and R200 million in year three (refer to Section G: High Level Budget Overview and Table A1 Budget Summary) and confirm approval of same;
- (h) that Council specifically take note of the fact that the proposed electricity charges and tariff structure is subject to NERSA approval that could change materially; and
- (i) that Council takes note of MFMA circulars 126 and 128 that was published to guide the MTREF for 2024/2025 to 2026/2027 as set out in APPENDICES 36 – 37.

FOR FURTHER DETAILS CONTACT:

NAME	KEVIN CAROLUS
POSITION	DIRECTOR: FINANCIAL SERVICES
DIRECTORATE	FINANCIAL SERVICES
CONTACT NUMBERS	021 808 8528
E-MAIL ADDRESS	kevin.carolus@ Stellenbosch.gov.za
REPORT DATE	27 March 2024

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9. REPORT BY THE MUNICIPAL MANAGER ON OUTSTANDING RESOLUTIONS

No report submitted as outstanding resolutions serves at Section 80 Committees.

10. ITEMS FOR NOTING**10.1 REPORT/S BY THE EXECUTIVE MAYOR**

NONE

10.2 REPORT/S BY THE SPEAKER

NONE

10.3 REPORT/S BY THE MUNICIPAL MANAGER

NONE

**11. CONSIDERATION OF ITEMS BY THE EXECUTIVE MAYOR:
[ALD G VAN DEVENTER]****11.1 PROTECTION SERVICES: (PC: CLLR R PHEIFFER)**

NONE

11.2 SPORTS, YOUTH AND CULTURE: [PC: CLLR JC ANTHONY]

NONE

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11.3	CORPORATE SERVICES: (PC: CLLR L NKAMISA)
11.3.1	PROPOSED EMPLOYMENT EQUITY PLAN 01 OCTOBER 2023 – 30 SEPTEMBER 2028 FOR APPROVAL

Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 20 March 2024 & 27 March 2024

1. SUBJECT: PROPOSED EMPLOYMENT EQUITY PLAN 01 OCTOBER 2023 – 30 SEPTEMBER 2028 FOR APPROVAL

2. PURPOSE

To approve the appended Employment Equity Plan 01 October 2023 – 30 September 2028 as consulted by the Employment Equity Committee of Council.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The Employment Equity plan submitted was on 13 October 2023 to the Employment Equity Committee for consultation. The municipality should have a 5-year plan in place to measure the targets and achievements against which is reported annually to the Department of Labour. The purpose of the plan is to set out targets based on the Western Cape Economic Active Population, and it addresses barriers that may exist in policies and practices. The plan was workshoped by the Employment Equity Committee and revised based on inputs that was received from the Committee. The committee exists of employees that represent the different groups as per the Employment Equity Act and Regulations and Senior Management. The revised plan is attached as **APPENDIX 1**. The plan is reviewed on an annual basis to ensure that the information is updated.

21ST COUNCIL MEETING: 2024-03-27: ITEM 11.3.1**RESOLVED** (majority vote with 2 abstentions)

- (a) that Council notes that the plan was workshoped by the Employment Equity Committee and revised as per the inputs received; and
- (b) that the Employment Equity Plan 1 October 2023 – 28 February 2028 be approved by Council.

FOR FURTHER DETAILS CONTACT:

NAME	Annalene De Beer
POSITION	Director Corporate Services
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021-808 8018
E-MAIL ADDRESS	Annalene.debeer@ Stellenbosch.gov.za
REPORT DATE	23 February 2024

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11.4	FINANCIAL SERVICES: (PC: CLLR J FASSER)
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NONE

11.5	HUMAN SETTLEMENTS: (PC: CLLR R DU TOIT)
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NONE

11.6	INFRASTRUCTURE SERVICES : (PC : CLLR P JOHNSON)
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11.6.1	STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME
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Collaborator No: 764144

IDP KPA Ref No: Green & Sustainable Valley

Meeting Date: 20 March 2024 & 27 March 2024

1. SUBJECT: STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME**2. PURPOSE**

For Council to note the progress of the Municipality's as well as Provincial Government initiatives regarding the loadshedding mitigation initiatives underway, in order to ultimately reduce the impact of electricity loadshedding in the Municipality.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

4.1 Eskom in 2022-23, advised the Municipality to prepare an application to serve at their Loadshedding Committee, for the Municipality to be considered as a curtailment customer. Upon receipt of the said application, Eskom then rejected the application. A follow up meeting was held with Eskom and the outcome is that a revised application must be resubmitted for representation to the Eskom Loadshedding Committee. The draft application has been prepared and is due to serve at the Eskom Loadshedding Committee at the end of April 2024. Note that this is still on a load curtailment premise.

4.2 The Municipality has advertised a tender on 03 February 2024, for the possible purchase of 20MW of electricity from an Independent Power Producer (IPP), with a closing date being 20 March 2024.

4.3 The Supervisory Control and Data Acquisition (SCADA) project is continuing on track with the implementation and the fitting of main substations with the additional equipment. Two main substations have been completed to date.

4.4 Municipal Court Building: Inverter has been successfully installed to ensure business continuity.

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4.5 An official order for five generators was issued to the service provider and the expected delivery date was originally middle of March 2024 however the service provider indicated that they are experiencing challenges and it is expected that the generators will be delivered and installed by end of April 2024. The department has engaged the Contract Management Section to pursue possible consequence management against the service provider for not meeting their original delivery date.

4.6 The tender for the Stellenbosch Fire Station battery storage system closed on 26 February 2024 with tender evaluation underway at present.

4.7 **Provincial Initiative to Establish a 50MW Solar Plant**

Provincial Government Western Cape (PGWC) has appointed a Project Manager and Transactional Advisory Consultancy Team to facilitate a possible 50 MW Independent Power Producers project, with the following deliverables:

- Inception report has been completed by the Project Team.
- A Feasibility Study is now underway at present.
- The service level agreement between Province, their Project Management firm and the Municipality has been provided by PGWC and commented on by the Municipality.
- The Memorandum of Understanding between PGWC and Stellenbosch Municipality for the Energy Resilience programme has been signed and finalised.
- Provincial Government has expressed concerns about the Municipality's 20MW IPP tender, as per Item 4.2 above, and has been requested to submit these concerns in writing.

4.8 **Provincial Project: Municipal Pooled Buying initiative:**

The Provincial Government held a series of workshops with the Municipality's Legal, Financial and Technical teams. The Municipality has submitted comments during 2023 to PGWC. A follow up workshop is to be scheduled by PGWC by end March 2024.

21ST COUNCIL MEETING: 2024-03-27: ITEM 11.6.1

NOTED

the Alternative Energy Generation project updates identified by the AEG Committee and the latest progress with the Alternative Energy Generation projects in implementation at present.

FOR FURTHER DETAILS CONTACT:

NAME	Shane Chandaka
POSITION	Director Infrastructure Services
DIRECTORATE	Infrastructure Services
CONTACT NUMBERS	021 808 8213
E-MAIL ADDRESS	shane.chandaka@ Stellenbosch.gov.za
REPORT DATE	11 March 2024

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11.7	PARKS, OPEN SPACES AND ENVIRONMENT: (PC: J WILLIAMS)
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NONE

11.8	PLANNING AND LOCAL ECONOMIC DEVELOPMENT AND TOURISM :(PC: CLLR C VAN WYK)
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11.8.1	REQUEST FOR THE APPROVAL AND ADOPTION OF THE FINAL DRAFT STELLENBOSCH MUNICIPALITY BUSKING POLICY, 2024
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Collaborator No:	764000
IDP KPA Ref No:	Good Governance and Compliance
Meeting Date:	20 March 2024 & 27 March 2024

1. SUBJECT: REQUEST FOR THE APPROVAL AND ADOPTION OF THE FINAL DRAFT STELLENBOSCH MUNICIPALITY BUSKING POLICY, 2024

2. PURPOSE

To provide Council with the pertinent facts in order to obtain approval of the Final Draft Stellenbosch Municipality Busking Policy, 2024.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Stellenbosch is known for its rich cultural heritage and is home to a diverse community of artists, musicians and performers. Busking provides these artists and performers with a platform to showcase their skills and interact with a diverse audience.

The aim of the Busking Policy is to encourage artistic expression of these artists and musicians while addressing potential concerns related to noise, public safety, and the overall well-being of the community of Stellenbosch. The implementation of the Busking Policy will have several benefits, contributing to the cultural, social and economic vibrancy of the Municipality.

At the 17th Council Meeting dated 25 October 2023, Council resolved that the draft Stellenbosch Municipality Busking Policy be advertised to solicit public comments, and thereafter will be evaluated and resubmitted to Council for consideration. The subject Policy was advertised in the Eikestadnuus and Paarl post on 02 November 2023, with a closing date of 04 December 2023. Copy of the advertisement attached as Appendix 2 to this report.

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21ST COUNCIL MEETING: 2024-03-27: ITEM 11.8.1**RESOLVED** (majority vote with 3 abstentions)

- (a) that Council takes note of the final Draft Stellenbosch Municipality Busking Policy was advertised for a period of 30 days, and that copies of the proposed Policy was placed at the venues as indicated in the advertisement, copy attached as **APPENDIX 2** to this report; and
- (b) that Council **approves and adopts** the final Draft Stellenbosch Municipality Busking Policy, attached as **APPENDIX 1**.

FOR FURTHER DETAILS CONTACT:

NAME	Joh-ne Jansen
POSITION	<i>Senior Economic Development Officer: Tourism & Business Development</i>
DIRECTORATE	<i>Planning and Economic Development</i>
CONTACT NUMBERS	021 808 8144
E-MAIL ADDRESS	<u>joh-ne.jansen@ Stellenbosch.gov.za</u>
REPORT DATE	29 February 2024

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11.9	COMMUNITY SERVICES:(PC: CLLR X KALIPA)
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NONE

11.10	RURAL MANAGEMENT: (PC: CLLR J JOON)
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NONE

11.11	MUNICIPAL MANAGER
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11.11.1	ADOPTION OF THE REVISED RISK MANAGEMENT POLICY AS WELL AS THE REVISED STRATEGIC AND OPERATIONAL RISK REGISTER FOR THE 2023/24 FINANCIAL YEAR
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 20 March 2024 & 27 March 2024

1. SUBJECT: ADOPTION OF THE REVISED RISK MANAGEMENT POLICY AS WELL AS THE REVISED STRATEGIC AND OPERATIONAL RISK REGISTER FOR THE 2023/24 FINANCIAL YEAR

2. PURPOSE

To submit the Risk Management Policy as well as the Strategic and Operational Risk Register for the 2023/24 financial year to Council for approval.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Municipal Governance best practice as well the Municipal Finance Management Act (MFMA), Act 56 of 2003, requires municipalities to have an effective risk management mechanism to stay abreast of prevalent risks and to determine the risk appetite. To ensure effectiveness, a municipality must focus its attention and resources on the areas of most significant risk and concern to stakeholders.

To this end, Stellenbosch Municipality has undertaken the practice of adopting a Risk Management Policy which identifies, explains and gives structure to risk management in the Municipality. Due to the changing dynamics in the external environment which impacts municipal services, amendments and revisions had to be done to the Risk Management Policy as necessitated to ensure that the municipalities remain appropriately responsive to the risk environment.

The same approach and diligence are applied by Stellenbosch Municipality with regards to the practice of adopting a Strategic and Operational Risk Register which identifies strategic and operational risks at a corporate level to ensure that risks which could

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hamper service delivery and the strategic objectives are identified and linked to appropriate actions to mitigate the risks.

The Stellenbosch Municipality is committed to effective risk management in order to achieve the municipality's vision, service delivery, and strategic objectives and to ensure appropriate outcomes for the community.

21ST COUNCIL MEETING: 2024-03-27: ITEM 11.11.1**RESOLVED** (majority vote with 2 abstentions)

- (a) that Council approves the Revised Risk Management Policy for the 2023/24 financial year; and
- (b) that Council approves the Revised Strategic and Operational Risk Register for the 2023/24 financial year.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Helena Priem</i>
POSITION	<i>Chief Risk Officer</i>
DIRECTORATE	<i>Office of the Municipal Manager</i>
CONTACT NUMBERS	<i>X8157</i>
E-MAIL ADDRESS	<i>helena.priem@stellenbosch.gov.za</i>
REPORT DATE	<i>8 March 2024</i>

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11.11.2	PERMISSION TO JOIN THE INCA CAPACITY BUILDING FUND STUDY TOUR TO SWITZERLAND FROM 07TH JUNE 2024 TO 16TH JUNE 2024
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 20 March 2024 & 27 March 2024

1. SUBJECT: PERMISSION TO JOIN THE INCA CAPACITY BUILDING FUND STUDY TOUR TO SWITZERLAND FROM 07TH JUNE 2024 TO 16TH JUNE 2024

2. PURPOSE OF REPORT

To obtain Council approval to attend the INCA study tour on behalf of the municipality, in Switzerland over the period of 7 June 2024 to 16 June 2024.

3. DELEGATED AUTHORITY

In terms of 9.2 of the Cost Containment Policy 2019, only the municipal council in a council meeting can approve the international travel for any official or political bearer.

4. EXECUTIVE SUMMARY

Following the INCA Capacity Building Fund's Summer School held in 2022 and the Summer School held in Johannesburg from 5 – 7 February 2024, the INCA Capacity Building Fund (ICBF), is undertaking a study tour to Switzerland from 07 June 2024 to 16 June 2024. During the attendance, officials were selected to participate in the study tour.

The Chief Financial Officer, Mr Kevin Carolus, was nominated as one the 6 Municipal Chief Financial Officers to form part of the INCA study tour. The objective of the study tour is to have a dialogue with a South African group of municipal financial practitioners, who can represent the municipal sector and who are knowledgeable on the challenges municipalities are facing in South Africa. Subsequently, the group is expected to reflect on real and potential successes notwithstanding the challenges.

The INCA Capacity Building Fund (ICBF) will cover all costs related to the official programme including meals, transport, accommodation and excursions. State Secretariat for Economic Affairs (SECO) will cover the cost for the Visa application.

21ST COUNCIL MEETING: 2024-03-27: ITEM 11.11.2

RESOLVED (majority vote)

- (a) that Council approves the request for attendance of the CFO of the study tour in Switzerland over the period of 7 June 2024 to 16 June 2024; and
- (b) that Council approves the daily allowance for the duration of the tour.

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Municipal Manager
CONTACT NUMBERS	021 808 8025
E-MAIL ADDRESS	municipal.manager@ Stellenbosch.gov.za
REPORT DATE	14 March 2024

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21ST MEETING OF THE COUNCIL
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11.11.3	CONSIDERATION FOR ADDITIONAL FUNDING OF EXTERNAL BODIES PERFORMING A MUNICIPAL FUNCTION AS PROVIDED BY THE POLICY FUNDING OF BODIES PERFORMING A MUNICIPAL FUNCTION, READ WITH SECTION 80(2) OF THE LOCAL GOVERNMENT SYSTEMS ACT, 32 OF 2000, FINANCIAL YEAR 2023 / 2024: (LOCAL TOURISM ORGANISATIONS)
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 20 March 2024

- SUBJECT: CONSIDERATION FOR ADDITIONAL FUNDING OF EXTERNAL BODIES PERFORMING A MUNICIPAL FUNCTION AS PROVIDED BY THE POLICY FUNDING OF BODIES PERFORMING A MUNICIPAL FUNCTION, READ WITH SECTION 80(2) OF THE LOCAL GOVERNMENT SYSTEMS ACT, 32 OF 2000, FINANCIAL YEAR 2023 / 2024: (LOCAL TOURISM ORGANISATIONS)**

- PURPOSE**

To discuss and consider the amendment to the funding application for the 2023 / 2024 financial year received from external bodies performing a Municipal function as provided by the Policy for the Funding of External Bodies Performing a Municipal Function, read with Section 80(2) of the Municipal Systems Act No. 32 of 2000, as approved by Council at the Special Council Meeting dated 27 June 2023.

- DELEGATED AUTHORITY**

Council

- EXECUTIVE SUMMARY**

In terms of Section 7(2) of the Policy relating to External Bodies Performing a Municipal Function of which budget allocation is delegated to the Grants Committee to make recommendations to Council, as approved by Council.

The following body submitted an additional application to perform the local tourism function for Council for the 2023 / 2024 financial year:

Applicant	2023 / 2024 Additional Funding Requested in Rand Value	2023 / 2024 Total additional funding to be considered for approval.
Visit Stellenbosch	R280 000	R280 000
Franschhoek Wine Valley	R1 387 500	R250 000

Currently, Council allocated the above amount of R6 359 855 to the Local Tourism Organisations (LTO's) for the 2023/24 financial year.

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21ST COUNCIL MEETING: 2024-03-27: ITEM 11.11.3**RESOLVED** (majority vote with 7 abstentions)

- (a) that an additional amount of R 280 000 be allocated to Visit Stellenbosch for the 2023/2024 financial year breakdown as follow:
- i) WSI safety sector informal car guard support R50 000;
 - ii) Papegaaiberg Nature reserve safety and forest guards R200 000;
 - iii) Wine Tourism Conference R30 000; and
- (b) that an additional amount of R 250 000 be allocated to Franschhoek Wine Valley Tourism Association for the 2023 / 2024 financial year.

NAME	<i>Lesley van Gensen</i>
POSITION	<i>Manager: Economic Development and Tourism</i>
DIRECTORATE	<i>PLANNING AND ECONOMIC DEVELOPMENT</i>
CONTACT NUMBERS	<i>021 808 8179</i>
E-MAIL ADDRESS	<i><u>Lesley.vangensen@ Stellenbosch.gov.za</u></i>
REPORT DATE	<i>23 January 2023</i>

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12.	MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC): [CLLR WF PIETERSEN]
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NONE

13.	REPORTS BY THE MUNICIPAL MANAGER
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13.1	QUARTERLY REPORT OF THE AUDIT AND PERFORMANCE AUDIT COMMITTEE OF STELLENBOSCH MUNICIPALITY FOR THE PERIOD 01 JULY 2023 TILL 30 SEPTEMBER 2023
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Collaborator No:

File No:

IDP KPA Ref No: Good Governance

Meeting Date: 27 March 2023

1. **SUBJECT: QUARTERLY REPORT OF THE AUDIT AND PERFORMANCE AUDIT COMMITTEE OF STELLENBOSCH MUNICIPALITY FOR THE PERIOD 01 JULY 2023 TILL 30 SEPTEMBER 2023**

2. **PURPOSE**

To inform Council of the activities of the Audit Committee for the period 01 July 2023 till 30 September 2023 (1st Quarter). The Minutes of the meeting held for this period mentioned is herewith attached as **APPENDIX 1** which outlines the activities of the Audit and Performance Audit Committee.

3. **DELEGATED AUTHORITY**

Audit and Performance Audit Committee reports to Council periodically.

4. **EXECUTIVE SUMMARY**

In terms of Section 166 of the Municipal Finance Act (MFMA), Act No 56 of 2003, each municipality must have an Audit and Performance Audit Committee. The Audit and Performance Audit Committee is an independent advisory body which must advise Council, the political office bearers, the accounting officer, the management and staff of the municipality.

The Audit Committee has executed its duties and responsibilities during the period under review in accordance with its terms of reference as they relate to Council's accounting, internal auditing, internal control and financial reporting practices.

21ST COUNCIL MEETING: 2024-03-27: ITEM 13.1

NOTED

the concerns and the report of the Audit Committee for the period 01 July 2023 till 30 September 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Faiz Hoosain
POSITION	Chief Audit Executive
DIRECTORATE	Municipal Manager's Office
CONTACT NUMBERS	021-808 8555
E-MAIL ADDRESS	Faiz.Hoosain@ Stellenbosch.gov.za
REPORT DATE	27 March 2024

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13.2	SUBJECT: EXTENSION OF THE BOUNDARIES OF THE JONKERSHOEK SPECIAL RATING AREA (SRA) FOR THE PERIOD FROM 1 JULY 2024 TO 30 JUNE 2025
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Collaborator No:

BUDGET KPA Ref No:

Meeting Date:

Good Governance and Compliance

27 March 2024

1. **SUBJECT: EXTENSION OF THE BOUNDARIES OF THE JONKERSHOEK SPECIAL RATING AREA (SRA) FOR THE PERIOD FROM 1 JULY 2024 TO 30 JUNE 2025**

2. **PURPOSE**

To inform Council to consider and possible approve the extension of the boundaries of the Jonkershoek Special Rating Area for the period from 1 July 2024 to 30 June 2025 in terms of Council Policy and Bylaw and Section 22 of the Municipal Property Rates Act (MPRA), ACT 6 of 2004 as amended.

3. **DELEGATED AUTHORITY
COUNCIL**

4. **EXECUTIVE SUMMARY**

Stellenbosch Municipality has an approved Special Rating Area Bylaw and Policy which give any owner within the jurisdiction of the municipality and who owns property within the proposed special rating area, the right to lodge an application to council for the establishment of a special rating area.

Any application for the establishment of a special rating area must include a motivation report and business plan.

The Jonkershoek Special Rating Area (SRA) was first established in 2015 for a period of 5 years and a further extension was granted from 2020 until 2025.

An application was received from the SRA for the extension of the current Jonkershoek Special Rating Area.

21ST COUNCIL MEETING: 2024-03-27: ITEM 13.2

RESOLVED (majority vote)

- (a) that Council approves the application received for the extension the Special Ratings Area (SRA) in Jonkershoek, Stellenbosch with effect from 1 July 2024 to 30 June 2025; and
- (b) that the approval be on condition that a Financial Agreement as envisaged in Paragraph 14.3 of the SRA policy be entered into between the municipality and the management structure of the Jonkershoek SRA before any payments are made towards the SRA.

FOR FURTHER DETAILS CONTACT:

NAME	Henry Mitchell
POSITION	<i>Senior Manager: Revenue & Expenditure</i>
DIRECTORATE	<i>Finance</i>
CONTACT NUMBERS	021 808 8016
E-MAIL ADDRESS	<i>Henry.Mitchell@ Stellenbosch.gov.za</i>
REPORT DATE	20 March 2024

MINUTES

21ST MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2024-03-27

14.	CONSIDERATION OF NOTICES OF QUESTIONS AND NOTICES OF MOTIONS RECEIVED BY THE SPEAKER
-----	--

NONE

15.	CONSIDERATION OF URGENT MOTIONS
-----	---------------------------------

NONE

16.	URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER
-----	---

NONE

17.	REPORTS SUBMITTED BY THE SPEAKER
-----	----------------------------------

NONE

18.	REPORTS SUBMITTED BY THE EXECUTIVE MAYOR
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NONE

19.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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SEE PINK DOCUMENTATION

The meeting adjourned at 12:45.

CHAIRPERSON:

DATE:

Confirmed onwithout amendments.

8.	STATUTORY MATTERS
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8.1	MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR MARCH 2024
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Collaborator No:

IDP KPA Ref No:

Good Governance and Compliance

Meeting Date:

17 April 2024 & 25 April 2024

1. **SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR MARCH 2024**

2. **PURPOSE**

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2023/2024 to report the deviations to Council.

3. **DELEGATED AUTHORITY**

Council

FOR NOTING.

4. **EXECUTIVE SUMMARY**

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2023/2024) stipulate that SCM deviations be reported to Council. In compliance thereto, this report presents to Council the SCM deviations that occurred during March 2024

5. **RECOMMENDATION**

that Council notes that there were no deviations approved for the month of March 2024.

6. **DISCUSSION / CONTENTS**

6.1. **Background/Legislative Framework**

The regulation applicable is as follows:

GNR.868 of 30 May 2005: Municipal Supply Chain Management Regulations

Deviation from and ratification of minor breaches of, procurement processes

36. (1) A supply chain management policy may allow the accounting officer—

(a) To **dispense with the official procurement processes** established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only—

(i) in an emergency;

(ii) if such goods or services are produced or available from a single provider only;

(iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;

(iv) acquisition of animals for zoos; or

(v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes; and

(b) to ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

(2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and **report them to the next meeting of the council**, or board of directors in the case of a municipal entity and include as a note to the annual financial statements.

6.2. Discussion

None.

6.3 Legal Implications

The regulation applicable is:

GNR.868 of 30 May 2005: Municipal Supply Chain Management Regulations: Deviations from and ratification of minor breaches of, procurement processes.

6.4 Staff Implications:

No additional staff implications

6.5 Previous / Relevant Council Resolutions:

None

6.6 Risk Implications

The Supply Chain regulations makes provision for deviations to be classified according to the different categories and under what circumstances. The measures in place to deal with deviations and mitigate the risk to an acceptable level. The auditor general also audit the deviations during the yearly audit.

6.7 Comments from Senior Management:

The item was not circulated for comment except to Municipal Manager

6.7.1 Municipal Manager

Supports.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 6.1

that Council notes that there were no deviations approved for the month of March 2024.

NAME	Dalleel Jacobs
POSITION	<i>Senior Manager Supply Chain Management</i>
DIRECTORATE	<i>Finance</i>
CONTACT NUMBERS	<i>021 808 8588</i>
E-MAIL ADDRESS	<i>Dalleel.Jacobs@ Stellenbosch.gov.za</i>
REPORT DATE	05 April 2024

8.2	MFMA SECTION 52 REPORTING UP TO MARCH 2024
-----	---

Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 17 April 2024 & 25 April 2024

1. SUBJECT: MFMA SECTION 52 REPORTING UP TO MARCH 2024

2. PURPOSE

To comply with section 52(d) of the Municipal Finance Management Act and report to Council on the implementation of the budget; and service delivery budget plan of the Municipality for the 3rd quarter of the 2023/24 financial year.

3. DELEGATED AUTHORITY

THE EXECUTIVE MAYOR TO SUBMIT TO COUNCIL

In terms of section 52 (d) of the Municipal Finance Management Act:

"The mayor of a municipality—

(d) must, within 30 days of the end of each quarter; submit a report to the council on the implementation of the budget and the financial affairs of the municipality:"

4. EXECUTIVE SUMMARY

The Executive Mayor must provide general political guidance over the fiscal and financial affairs of the Municipality and is required by Section 52(d) of the Municipal Finance Management Act to submit a report on the implementation of the budget and the financial and non-financial performance of the Municipality, to the Council within 30 days after end of each quarter.

The Section 52 report is a summary of the budget performance. It compares the implementation of the budget to the commitments made and contained in the Service Delivery and Budget Implementation Plan (SDBIP) and is intended to enable Council to give effect to their oversight responsibility.

This report provides the overall performance of the Municipality for the period 1 January 2024 to 31 March 2024.

5. RECOMMENDATION

that Council notes Section 52 Report (including quarterly performance report) for third quarter of the financial year.

6. DISCUSSION / CONTENTS

6.1 Background

To comply with section 52 (d) of the Municipal Finance Management Act and report to Council on the budget, financial and service delivery budget implementation plan of the Municipality for the 3rd quarter of the financial year. The report is indicated under **APPENDIX 1**.

6.2 Discussion

This report illustrates the implementation of the budget as well as the non-financial performance of the municipality for quarter 3.

In terms of the Municipal Finance Management Act (MFMA) Section 52(d) *“must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality;”*

6.3 **Financial Implications**

None.

6.4 **Legal Implications**

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 **Staff Implications**

This report has no staff implications to the Municipality.

6.6 **Previous / Relevant Council Resolutions:**

None

6.7 **Risk Implications**

None

6.8 **Comments from Senior Management:**

The item was not circulated for comment except to Municipal Manager.

6.8.1 **Municipal Manager:**

Supports the recommendations.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 6.2

that Council notes Section 52 Report (including quarterly performance report) for third quarter of the financial year.

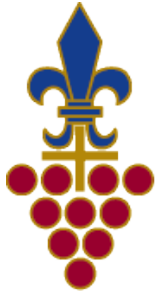
ANNEXURES

Appendix 1 : Section 52 Report – Third Quarter

FOR FURTHER DETAILS CONTACT:

NAME	Monique Steyl
POSITION	Senior Manager Financial Management Services
DIRECTORATE	Financial Services
CONTACT NUMBER	021 – 808 8512
E-MAIL ADDRESS	Monique.Steyl@ Stellenbosch.gov.za
REPORT DATE	17 April 2024

APPENDIX 1



STELLENBOSCH

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QUARTERLY BUDGET MONITORING REPORT

3rd Quarter 2023/24



MONTHLY BUDGET STATEMENT FOR MARCH 2024

QUALITY CERTIFICATE

I, **Geraldine Mettler**, the Municipal Manager of Stellenbosch Municipality, hereby certify that the monthly budget statement for March 2024 has been prepared in accordance with Section 71 of the Municipal Finance Management Act and regulations made under the Act and accordingly submit the required statement on the state of Stellenbosch Municipality's budget reflecting the particulars up until the end of March 2024.

Name: **Geraldine Mettler**

Municipal Manager of Stellenbosch Municipality- WC024

Signature

A handwritten signature in black ink, appearing to read 'G. Mettler', is written over a horizontal line.

Date: 15 April 2024

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

To Council

In accordance with Section 52(d) of the Municipal Finance Management Act, I submit the required report on the implementation of the budget and the financial situation of Stellenbosch Municipality reflecting the particulars of the third quarter of the financial year 2023/24.

The submission of this report forms part of my general responsibilities as the Mayor of Stellenbosch Municipality. The purpose of the report serves to inform Council on the financial affairs of Stellenbosch Municipality and to enable Council to fulfil its oversight responsibility in this regard.



Advocate G M van Deventer

Executive Mayor

Date: 16 April 2024

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1. Recommendations

These recommendations are linked to the responsibilities of the Mayor under Section 52 of the MFMA.

- (a) That the content of the quarterly budget statement and supporting documentation be noted.

2. Executive Summary

2.1 Introduction

The mayor, who must provide general political guidance over the fiscal and financial affairs of the Municipality, is required by Section 52(d) of the Municipal Finance Management Act to submit a report on the implementation of the budget and the financial situation of the Municipality, to the Council within 30 days after end of each quarter.

This report is a summary of the main budget issues arising from the monitoring process. It compares the implementation of the budget to the commitments/promises made and contained in the Service Delivery and Budget Implementation Plan (SDBIP) and is intended to inform and enable the Council with a view of giving effect to Council's oversight responsibility.

2.2 Summary of 2023/24 budget progress / implementation

The following table summarises the overall position of the capital and operating budgets.

The above figures are explained in more detail throughout this report.

Detail	Capital Expenditure	Operating Expenditure	Operating Revenue (excluding capital transfers and contributions)
Original Budget	504 799 865	2 258 348 868	2 284 927 328
Adjustment Budget	491 726 021	2 360 363 230	2 320 260 757
Plan to Date (SDBIP)	273 936 517	1 207 229 302	1 625 894 303
Actual	212 066 277	1 347 891 859	1 745 250 712
Variance to SDBIP	(61 870 240)	140 662 557	119 356 409
Year to date % Variance to SDBIP	-22,59%	11,65%	7,34%

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

3. Operating Revenue

The following table shows the actual operating revenue per National Treasury Reporting regulations against that planned in the SDBIP for the 3rd Quarter of 2023/24.

Operating Revenue by Source

Description	ORIGINAL BUDGET	ADJUSTMENT BUDGET
Exchange Revenue		
Service charges - Electricity	913 669 187,00	913 669 187,00
Service charges - Water	185 621 843,00	171 866 497,00
Service charges - Waste Water Management	108 646 667,00	113 677 435,00
Service charges - Waste management	107 653 574,00	107 653 574,00
Sale of Goods and Rendering of Services	22 189 670,00	22 123 608,00
Agency services	3 357 697,00	3 617 114,00
Interest earned from Receivables	15 412 628,00	17 323 717,00
Interest earned from Current and Non Current	41 192 661,00	44 167 517,50
Rental from Fixed Assets	10 603 901,00	13 013 749,00
Licence and permits	7 871 599,00	7 993 809,00
Operational Revenue	19 345 609,00	47 544 383,00
Non-Exchange Revenue		
Property rates	473 588 918,00	473 588 918,00
Fines, penalties and forfeits	131 570 078,00	155 565 187,00
Transfer and subsidies - Operational	240 910 500,00	225 163 265,00
Interest	3 292 796,00	3 292 796,00
Other Gains	-	-
Total Revenue (excluding capital transfers and contributions)	2 284 927 328	2 320 260 757

QUARTER 3 2023/24		
PLANNED	ACTUAL	VAR
138 816 822	198 380 464	-43%
49 583 843	66 484 901	-34%
25 552 538	27 293 631	-7%
26 243 081	21 835 161	17%
6 198 474	6 760 952	-9%
735 978	16 944	1
3 645 285	5 564 414	-53%
11 011 419	13 943 862	-27%
2 499 855	4 192 862	-68%
1 426 131	1 112 758	22%
2 487 477	6 239 056	-151%
89 673 982	102 471 663	-14%
37 933 075	53 945 082	-42%
41 346 088	55 032 697	-33%
824 286	1 081 851	-31%
-	-	0%
437 978 334	564 356 297	-29%

QUARTER 3 2022/23		
PLANNED	ACTUAL	VAR
206 361 124	164 670 983	20%
45 019 448	52 825 935	-17%
26 358 338	25 426 553	4%
21 042 762	19 599 302	7%
7 255 047	5 117 174	0%
853 512	801 950	6%
4 347 594	5 120 603	-18%
9 199 469	10 628 261	-16%
2 368 500	4 446 200	-88%
1 435 984	2 143 214	0%
370 229	7 778 028	0%
91 359 514	94 948 161	-4%
31 229 793	48 170 563	-54%
53 797 180	57 312 214	-7%
		0%
-	58 268	
500 998 494	499 047 409	0,39%

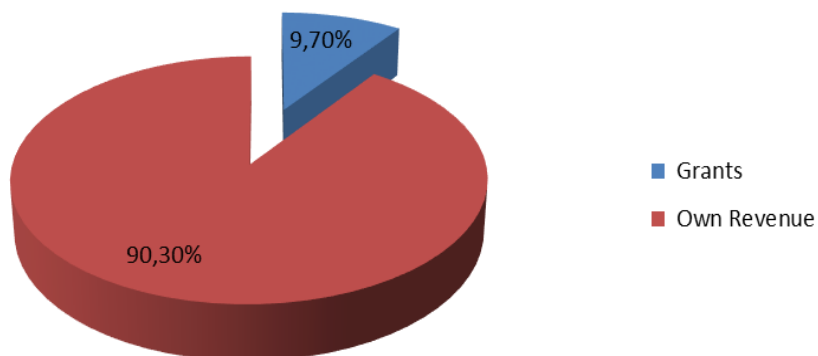
NB: - The “year to date” actual for income refers to the total billed and earnings for the year and not actual receipts/collections.

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

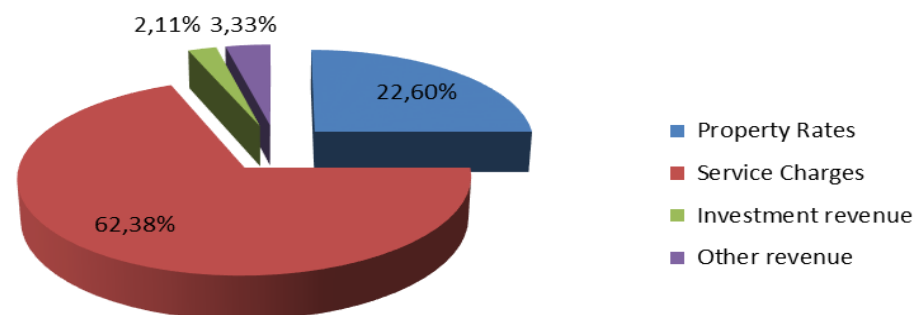
Stellenbosch municipality is not dependant on grant funding to fund the operating budget as is evident in the graph below.

Own revenue consists mainly of service charges at 62.38 per cent of the 2 095 097 492 billion own revenue budget.

Funding of the 2023/24 operating budget



Composition of own revenue



Operating Revenue Variance Report

The variances between actual operating revenue and the planned operating revenue contained in the SDBIP are explained per revenue source and are as follows:

Revenue by Source

3.1 Property Rates

Property rates are billed monthly, and service charges water are billed monthly. However, some consumers applied to have their property rates and service charges billed annually. This has resulted in an overperformance of R6 505 924 for property rates when compared to the year-to-date budget projections as the annual applications do not form part of the monthly budgeted revenue projections.

3.2 Service charges - Waste Management

The municipality has billed R3 247 651 more waste charges than initially anticipated. The largest over performance was noted for refuse removal. This increase is a result of the increase in tariffs.

3.3 Service charges - water revenue

The municipality has billed R14 279 392 more water charges than initially anticipated. The largest over performance was noted for sale conventional water (R10 975 401). This increase in billings is a result of an increase in consumption.

3.4 Interest earned from Current and Non-Current Assets

An over performance was noted for interest earned – external investments to the amount of R8 644 696. The variance is mainly attributed to increases in the interest rates in the past few years and the municipality has also invested additional funds which has resulted in an increase in the earnings from investments.

3.5 Transfer and subsidies – Operational

An over performance is noted for transfers and subsidies to the amount of R72 465 050. The overperformance is due to the Equitable share tranche payments received during the financial year and expenditure on conditional grants.

3.6 Operational Revenue

An over performance is noted for other revenue to the amount of R15 877 829. The items that attributed to the overperformance are as follows:

3.6.1 Revenue: Exchange Revenue: Operational Revenue: Development Charges

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

An over performance of R15 032 009 has been noted. This is a result of more payments being received from developments carried out by the municipality than initially anticipated.

3.7 Fines, penalties, and forfeits

An overperformance was noted to the amount of R2 291 829. The recognition of traffic fines in terms of iGRAP 1 will be done monthly, including the journal processed on the financial system.

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

4. Operating Expenditure

The following table illustrates the actual operating expenditure for each Directorate against planned expenditure in the SDBIP for the 3rd Quarter of 2023/24.

Operating Expenditure (Per Directorate):

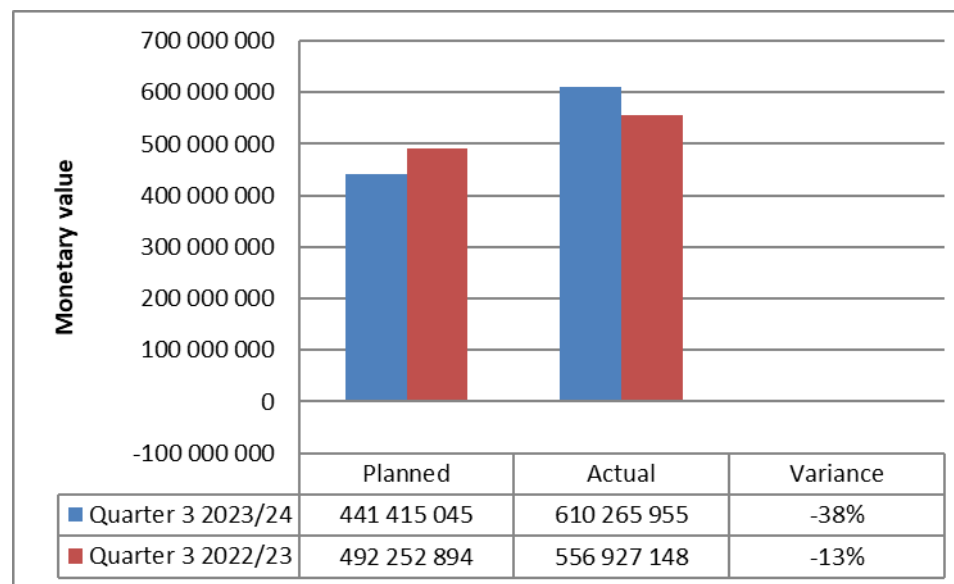
DIRECTORATE	ORIGINAL BUDGET	AMENDED BUDGET
Municipal Manager	17 841 031	16 463 100
Planning & Development	93 402 566	88 000 618
Infrastructure Services	1 366 656 493	1 444 056 004
Community and Protection Services	422 902 773	484 000 277
Corporate Services	234 756 698	211 408 189
Financial Services	122 789 307	116 435 042
TOTALS	2 258 348 868	2 360 363 230

QUARTER 3 2023/24	
PLANNED	ACTUALS
3 951 646	8 152 969
20 239 896	34 229 451
266 969 086	341 453 835
77 231 600	128 659 717
46 984 662	58 891 805
26 038 155	38 878 178
441 415 045	610 265 955

QUARTER 3 2022/23	
PLANNED	ACTUALS
5 939 365	7 674 655
19 424 983	22 936 570
286 658 616	352 003 790
109 872 447	101 641 853
45 785 477	51 379 304
24 572 006	21 290 977
492 252 894	556 927 148

During the third quarter of the financial year the directorates spent R610 265 955, 38% more than the planned expenditure. At the same period last year, the directorate spent R556 927 148, 13% more than the planned expenditure.

QUARTERLY BUDGET STATEMENT FOR MARCH 2024



The year on year comparison for the third quarter is 138.25% actual spending rate of the planned operating budget for the financial year 2023/24, compared to a 113.14% actual spending rate for the same period in the previous financial year.

Operating Expenditure Variance Report

The variances between actual operating expenditure and planned operating expenditure contained in the SDBIP are explained per item and are as follows:

4.1 Planning and Development Services

The Planning and Development Services directorate planned to spend R53 105 084 of the amended budget. The year- to- date actual expenditure incurred amounted to R63 007 018 which resulted in an overperformance of R9 901 934. The items that attributed to the overperformance are as follows:

4.1.1 Expenditure: Operational Cost: External Computer Service: GPS Licence Fees

The user department planned to spend R264 000 of the amended budget. No expenditure has been incurred to date. Orders to the amount of R659 400 have been loaded onto the financial system. The user department indicated that they are awaiting invoices from the service provider to make payment.

4.1.2 Expenditure: Operational Cost: External Computer Service: Information Services

The user department planned to spend R231 250 of the amended budget. No expenditure has been incurred to date. The user department indicated that they are finalising the formal quotation for the maintenance of the Job seekers database (VOIS) which they plan to complete in April 2024.

4.1.3 Expenditure: Contracted Services: Consultants and Professional Services: Business and Advisory: Research and Advisory

The user department planned to spend R628 880 of the amended budget. The year-to-date expenditure incurred amounted to R136 900. The user department indicated that a formal quotation for the investment prospectus has been advertised and will close on 11 April 2024.

4.1.4 Expenditure: Contracted Services: Consultants and Professional Services: Business and Advisory: Audit Committee (Town Planning)

The user department planned to spend R304 526 of the amended budget. The year-to-date expenditure incurred amounted to R199 003. The user department indicated that there are three remaining meetings for the Audit Committee tribunal that have been planned.

4.1.5 Employee related costs

The user department planned to spend R38 376 141 of the amended budget. The year-to-date expenditure incurred amounted to R42 318 221. The expenditure is still within the approved amended budget for the year.

4.1.6 Depreciation and amortisation

The user department had no planned expenditure on the amended budget. The year-to-date expenditure incurred amounted to R4 465 403. The expenditure is still within the approved amended budget for the year.

4.2 Infrastructure Services

The Infrastructure Services directorate planned to spend R780 295 263 of the amended budget. The year-to-date actual expenditure incurred amounted to R857 323 283 which resulted in an overperformance of R77 028 020. The items that attributed to the overperformance are as follows:

4.2.1 Expenditure: Contracted Services: Contractors: Maintenance of Equipment

The user department planned to spend R5 333 334 of the amended budget. The year-to-date expenditure incurred amounted to R1 124 781. Orders to the amount of R6 709 772 have been loaded onto the financial system. The user department indicated that they are awaiting invoices from the service provider.

4.2.2 Expenditure: Contracted Services: Outsourced Services: Refuse Removal

The user department planned to spend R13 960 586 of the amended budget. The year- to- date actual expenditure incurred amounted to R5 290 492. Orders to the amount of R6 441 096 have been loaded onto the financial system. The user department indicated that the tender was less than what had been envisaged and remaining funds will be utilised for other projects.

4.2.3 Expenditure: Bulk Purchases: Electricity: ESKOM

The user department planned to spend R449 245 206 of the amended budget. The year- to- date actual expenditure incurred amounted to R449 663 555. The user department indicated that the invoice for March has not yet been paid. An improvement will be seen in the next reporting period.

4.2.4 Expenditure: Contracted Services: Contractors: Prepaid Electricity Vendors

The user department planned to spend R5 032 481 of the amended budget. The year- to- date actual expenditure incurred amounted to R1 487 233. The user department indicated that a service provider has been appointed and they are awaiting invoices.

4.2.4 Expenditure: Inventory Consumed: Water

The user department planned to spend R5 523 625 of the amended budget. The year- to- date actual expenditure incurred amounted to R2 783 439. The user department indicated that expenditure is dependent on the consumption which is below what was initially anticipated.

4.2.5 Employee related costs

The user department planned to spend R132 361 538 of the amended budget. The year-to-date expenditure incurred amounted to R156 223 475. The expenditure is still within the approved amended budget for the year.

4.2.6 Depreciation and amortisation

The user department planned to spend R86 553 of the amended budget. The year-to-date expenditure incurred amounted to R99 003 920. The expenditure is still within the approved amended budget for the year.

4.3 Community and Protection Services

The Community and Protection Services directorate planned to spend R189 927 204 of the amended budget. The year-to-date actual expenditure incurred amounted to R224 485 655 which resulted in an overperformance of R34 558 451. The items that attributed to the overperformance are as follows:

4.3.1 Expenditure: Transfers and Subsidies: Operational: Monetary Allocations: Households: Social Security Payments: Social Assistance: Grant in Aid

The user department planned to spend R6 291 350 of the amended budget. The year- to- date actual expenditure incurred amounted to R4 818 536. The user department indicated that the remaining category B grants are paid monthly and the payments for two of the institutions for the previous two months are still outstanding.

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

4.3.2 Expenditure: Transfers and Subsidies: Operational: Monetary Allocations: Non-profit institutions: SPCA

The user department planned to spend R637 500 of the amended budget. No expenditure has been incurred to date. The user department indicated that the grant-aid-funding was approved on the 11th of March and will serve at the next Council meeting in April.

4.3.3 Expenditure: Contracted Services: Outsourced Services: Security Services

The user department planned to spend R33 345 219 of the amended budget. The year- to- date actual expenditure incurred amounted to R32 303 799. The user department indicated that the invoices received came out lower than what had been budgeted.

4.3.4 Employee related costs

The user department planned to spend R120 020 310 of the amended budget. The year-to-date expenditure incurred amounted to R140 829 976. The expenditure is still within the approved amended budget for the year.

4.3.5 Depreciation and amortisation

The user department had no planned expenditure on the amended budget. The year-to-date expenditure incurred amounted to R10 806 781. The expenditure is still within the approved amended budget for the year.

4.4 Corporate Services

The Corporate Services directorate planned to spend R103 504 573 of the amended budget. The year-to-date actual expenditure incurred amounted to R110 866 415 which resulted in an overperformance of R7 361 842. The items that attributed to the overperformance are as follows:

4.4.1 Expenditure: Operational Cost: External Computer Service: Software Licences

The user department planned to spend R14 213 646 of the amended budget. The year-to-date actual expenditure incurred amounted to R12 646 957. The user department indicated that the remaining licenses will be paid by the end of the financial year as-and-when invoices are received.

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

4.4.2 Expenditure: Contracted Services: Consultants and Professional Services: Legal Cost: Legal Advice and Litigation

The user department planned to spend R3 814 857 of the amended budget. The year-to-date actual expenditure incurred amounted to R2 761 341. The user department indicated that expenditure is incurred as-and-when needed.

4.4.3 Expenditure: Operational Cost: Workmen's Compensation Fund

The user department planned to spend R1 113 500 of the amended budget. No expenditure has been incurred to date. The user department indicated that this is a once-off payment that will be paid at the end of the financial year.

4.4.4 Expenditure: Operational Cost: Bargaining Council

The user department planned to spend R1 075 876 of the amended budget. The year-to-date actual expenditure incurred amounted to R148. The user department indicated that this is a once-off payment that is made at the end of the financial year.

4.4.5 Depreciation and amortisation

The user department had no planned expenditure on the amended budget. The year-to-date expenditure incurred amounted to R9 822 871. The expenditure is still within the approved amended budget for the year.

4.5 Financial Services

The Financial Services directorate planned to spend R73 781 243 of the amended budget. The year-to-date actual expenditure incurred amounted to R79 013 969 which resulted in an overperformance of R5 232 726. The items that attributed to the overperformance are as follows:

4.5.1 Employee related costs

The user department planned to spend R41 860 535 of the amended budget. The year-to-date expenditure incurred amounted to R46 063 932. The expenditure is still within the approved amended budget for the year.

4.5.2 Depreciation and amortisation

The user department had no planned expenditure on the amended budget. The year-to-date expenditure incurred amounted to R2 168 277. The expenditure is still within the approved amended budget for the year.

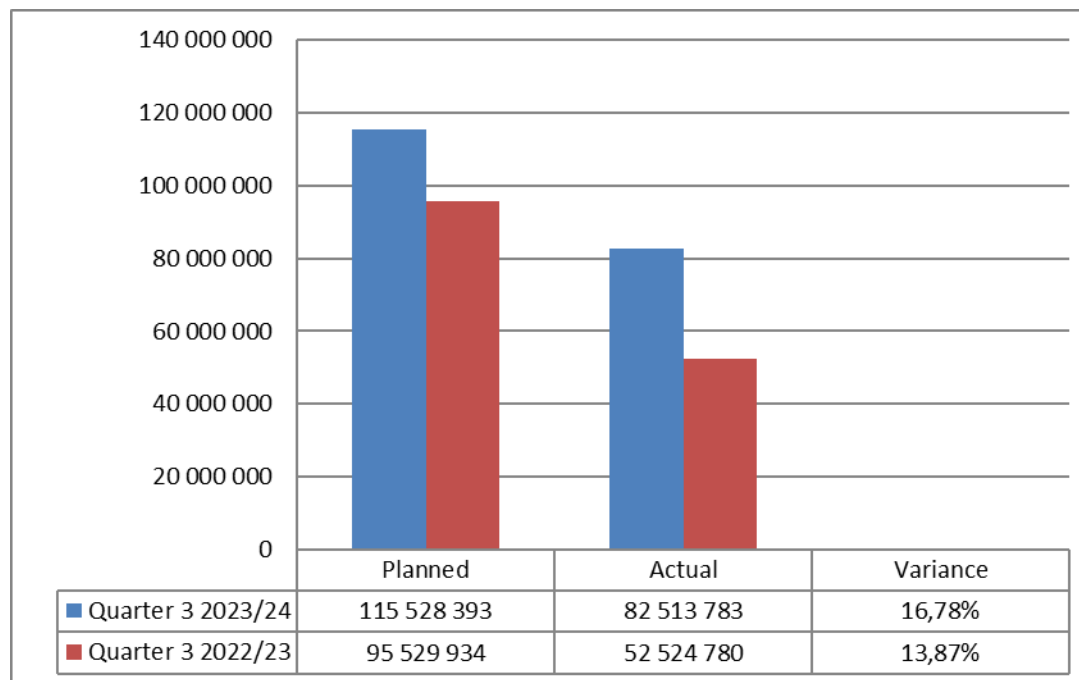
QUARTERLY BUDGET STATEMENT FOR MARCH 2024

5. Capital Expenditure

The following table illustrates the actual capital expenditure per directorate against the planned in the SDBIP for the 3rd Quarter of 2023/24.

DIRECTOR	ORIGINAL BUDGET	AMENDED BUDGET	QUARTER 3 2023/24			QUARTER 3 2022/23			YTD 2023/24		
			PLANNED	ACTUAL EXPENDITURE	VAR %	PLANNED	ACTUAL EXPENDITURE	VAR %	PLANNED	ACTUAL EXPENDITURE	VAR %
Municipal Manager	40 000	40 000	1 794	-1 921	-207%	4 000	1 198	100%	40 000	35 377	-12%
Planning & Development	9 043 500	4 619 500	756 317	610 167	-19%	2 824 434	2 647 797	-6%	1 551 373	1 554 332	0%
Infrastructure Services	436 423 363	413 449 960	96 867 561	68 539 736	-29%	73 060 724	45 746 113	-37%	241 893 415	185 177 150	980%
Community and Protection Services	24 642 002	37 114 547	9 492 120	2 476 416	-74%	7 751 480	1 778 465	-77%	16 455 689	6 938 437	1386%
Corporate Services	33 901 000	34 583 166	8 136 970	9 120 327	12%	11 870 792	2 327 576	-80%	12 460 421	16 587 792	100%
Financial Services	750 000	1 918 848	273 631	1 769 058	547%	18 504	23 631	28%	1 535 619	1 773 189	-
TOTALS	504 799 865	491 726 021	115 528 393	82 513 783	-29%	95 529 934	52 524 780	-45%	273 936 517	212 066 277	-23%

QUARTERLY BUDGET STATEMENT FOR MARCH 2024



The year-on-year comparison for the end of the third quarter is [R82 513 783/ R491 726 021] 16.78% of the total capital budget of R491 726 021 for the 2023/24 financial year compared to a [R52 524 780/ R378 709 141] 13.87% spending rate for the same period in the previous financial year.

Capital Expenditure Variance Report

The variances between actual capital expenditure and the planned capital expenditure contained in the SDBIP are explained per directorate and are as follows:

5.1 Planning and Development

The Directorate planned to spend R1 551 373 of the amended budget. The year-to-date actual expenditure incurred amounted to R1 554 332. This resulted in an overperformance of R2 959. The projects that attributed to the overperformance are as follows:

5.1.1 Erf 64, Kylemore

The user department had no planned expenditure in the amended budget. The year-to-date actual expenditure incurred amounted to R944 004. The user department indicated that the project is underway and following the increase during the adjustment budget, orders to the amount of R222 996 have been loaded onto the financial system and will be spent in accordance with the amended cash flow.

5.2 Community and Protection Services

The Directorate planned to spend R16 455 689 of the amended budget. The year-to-date actual expenditure incurred amounted to R6 938 437. This resulted in an underperformance of R9 517 252. The projects that attributed to the underperformance are as follows:

5.2.1 Upgrade of Sport Facilities

The user department planned to spend R5 545 617 of the amended budget. The year-to-date actual expenditure incurred amounted to R1 514 583. Orders to the amount of R1 131 809 have been loaded onto the financial system. The user department indicated that the tender was approved on the 28th of March 2024 by the bid specifications committee to be advertised for the Pniel and Idas valley sports facilities.

5.2.2 Specialized Vehicles: Disaster Management

The user department planned to spend R1 115 081 of the amended budget. No expenditure has been incurred to date. Orders to the amount of R1 115 081

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

have been loaded onto the financial system. The user department indicated that delivery of the vehicle is expected in April 2024.

5.2.3 Jonkershoek Picnic Site upgrades

The user department planned to spend R648 405 of the amended budget. The year-to-date actual expenditure incurred amounted to R42 174. Orders to the amount of R234 435 have been loaded into the financial system. The user department indicated that formal quotation 96/24 for the appointment of a service provider for the procurement of outdoor furniture has been approved and an existing tender will be utilised for the paving of the site.

5.2.5 Vehicle Fleet: Law Enforcement

The user department planned to spend R2 704 962 of the amended budget. No expenditure has been incurred to date. The user department indicated that the vehicle was delivered on 11 March 2024 and the invoice will be submitted for payment. An improvement will be seen in the next reporting period.

5.3 Infrastructure Services

The Directorate planned to spend R241 893 415 of the amended budget. The year-to-date actual expenditure incurred amounted to R185 177 150. This resulted in an underperformance of R56 716 265. The projects that attributed to the underperformance are as follows:

5.3.1 Landfill Gas to Energy

The user department planned to spend R9 907 263 of the amended budget. The year-to-date actual expenditure incurred amounted to R191 001. Orders to the amount of R3 034 886 have been loaded onto the financial system. The user department indicated that tender BSM 60/23 has been awarded and they plan to commence with the establishment of the site.

5.3.2 Laterra Substation

The user department planned to spend R23 108 003 of the amended budget. The year-to-date actual expenditure incurred amounted to R13 811 232. Orders to the amount of R9 153 426 have been loaded onto the financial system. The user department indicated that the project is currently underway, and invoices to the amount of R4 459 939 for work

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

completed have been submitted for payment. An improvement will be seen in the next reporting period.

5.3.3 New Reservoir & Pipeline: Vlottenburg

The user department planned to spend R31 939 500 of the amended budget. The year-to-date actual expenditure incurred amounted to R26 507 480. Orders to the amount of R7 052 261 have been loaded onto the financial system. The user department indicated that Phase 1 of the project has been completed and the tender for Phase 2 will be advertised in April 2024.

5.3.4 Alternative Energy

The user department planned to spend R10 657 549 of the amended budget. The year-to-date actual expenditure incurred amounted to R5 255 602. Orders to the amount of R7 984 684 have been loaded onto the financial system. The user department indicated that they envisage completion of the delivery and installation of generators to be in April 2024.

5.3.5 Kayamandi: Zone O (±711 services)

The user department planned to spend R10 350 000 of the amended budget. The year-to-date actual expenditure incurred amounted to R4 643 953. Orders to the amount of R8 706 046 have been loaded onto the financial system. The user department indicated that a contractor has been appointed, however, progress was delayed due to informal structures that are in the way and the contractor only has access to a portion of the construction site as 22 families still need to be relocated. Temporary residential areas are currently being built and relocation is expected in April 2024.

5.3.6 Bulk Water Supply Klappmuts

The user department planned to spend R10 986 935 of the amended budget. The year-to-date actual expenditure incurred amounted to R1 766 814. Orders to the amount of R8 928 893 have been loaded onto the financial system. The user department indicated that a contractor has been appointed and is on site, they envisage completion by June 2024.

5.3.7 Adhoc Reconstruction of Roads (WC024) (Municipal Disaster Recovery Grant)

The user department planned to spend R4 330 000 of the amended budget. No expenditure has been incurred to date. The user department indicated that a consultant has been appointed and is currently busy with the road assessment for the reconstruction.

5.4 Corporate Services

The Directorate planned to spend R12 460 421 of the amended budget. The year-to-date actual expenditure incurred amounted to R16 587 792. This resulted in an overperformance of R4 127 371. The projects that attributed to the overperformance are as follows:

5.4.1 ICT Cable Reticulation and Management

The user department planned to spend R245 009 of the amended budget. The year-to-date actual expenditure incurred amounted to R720 008. The user department indicated that the hardware was delivered completely and ahead of schedule by the service provider.

5.4.2 Purchase and Replacement of Computer/software and Peripheral devices

The user department planned to spend R368 797 of the amended budget. The year-to-date actual expenditure incurred amounted to R1 264 658. The user department indicated that they purchased laptops and workstations in bulk to access discounts by the service provider. Expenditure is however still within the amended budget and needs of the organisation.

5.4.3 Server Storage expansion and upgrades

The user department planned to spend R1 645 844 of the amended budget. The year-to-date actual expenditure incurred amounted to R4 084 051. Orders to the amount of R560 973 have been loaded onto the financial system. The user department indicated that the server storage was delivered sooner than anticipated and invoices have been paid.

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

6. Investments and Borrowings

6.1 Investments

ACC. NR	BANK	Type/ Period	INTEREST RATE	MATURITY DATE	OPENING BALANCE AS AT 1 JULY 2023	Quarter 3		TOTAL INVESTMENTS/ WITHDRAWALS	INTEREST CAPITALISED FOR THE QUARTER UNDER REVIEW	INTEREST ACCRUED YTD	CLOSING BALANCE YTD
	ABSA BANK										
93-6748-9415	A#9415	CALL	7,000%		97 732 102,17	60 000 000,00	- 72 126 500,00	(42 126 500,00)	368 645,38	4 763 107,15	60 368 709,31
20-8031-5300	A#5300	FIXED / 5 MTHS	5,580%	19-Aug-22	0,00	-	-	-		-	0,00
20-8065-2148	A#2148	FIXED/6 MTHS	7,490%	14-Mar-23	0,00	-	-	-		-	0,00
20-8070-0884	A#0884	FIXED/6 MTHS	7,900%	17-Apr-23	0,00	-	-	-		-	0,00
20-8097-3316	A#3316	FIXED/4 MTHS	8,550%	14-Jul-23	51 253 219,18	-	-	(51 405 479,45)		152 260,27	(0,00)
20-8103-0741	A#0741	FIXED/3 MTHS	8,550%	19-Jul-23	71 246 000,00	-	-	(71 536 164,38)		290 164,38	0,00
20-8116-1722	A#1722	FIXED/6 MTHS	9,780%	8-Jan-24	-	-	- 99 102 311,85	(4 583 958,83)		4 583 958,85	0,02
20-8139-2381	A#2381	FIXED/9 MTHS	9,660%	7-Oct-24	-	160 000 000,00	-	160 000 000,00	1 312 701,37	3 429 961,64	163 429 961,64
20-8145-2323	A#2323	FIXED/4 MTHS	9,350%	12-Jun-24	-	100 000 000,00	-	100 000 000,00	717 260,27	1 229 589,04	101 229 589,04
					220 231 321,35	320 000 000,00	- 171 228 811,85	90 347 897,33	2 398 607,03	14 449 041,34	325 028 260,02
	NEDBANK										
03/7881123974/...024	N#024	FIXED / 12 MTHS	5,800%	12-Oct-22	-	-	-				
03/7881123974/...025	N#025	FIXED / 6 MTHS	6,100%	22-Sep-22	-	-	-				
03/7881123974/...026	N#026	FIXED / 12 MTHS	7,950%	21-Jun-23	(0,01)	-	-				
03/7881123974/...028	N#028	FIXED / 12 MTHS	9,050%	13-Oct-23	106 471 369,86	-	-	(109 050 000,00)		2 578 630,14	-
03/7881123974/...030	N#030	FIXED / 12 MTHS	9,540%	15-Mar-24	102 796 657,53	-	- 109 540 000,00	(109 540 000,00)	365 917,81	6 743 342,47	-
03/7881123974/...031	N#031	FIXED / 12 MTHS	10,300%	10-Jul-24	-	-	-	105 481 646,98	922 747,67	7 888 004,26	113 369 651,24
03/7881123974/...032	N#032	FIXED / 12 MTHS	9,670%	19-Dec-24	-	70 000 000,00	-	70 000 000,00	241 087,67	241 087,67	70 241 087,67
					209 268 027,39	70 000 000,00	- 109 540 000,00	(43 108 353,02)	1 529 753,15	17 451 064,53	183 610 738,91
	FNB										
76204315420	F#5420	FIXED 3 MNTHS	9,000%	17-Jan-24		-	- 122 663 013,69	(2 663 013,69)		2 663 013,70	0,01
						-	-				
						-	(122 663 013,69)	(2 663 013,69)	-	2 663 013,70	0,01
	SBSA										
258489367-039	S#039	CALL	8,250%			60 000 000,00	- 60 913 121,92	(913 121,92)	260 474,03	913 121,92	(0,00)
258489367-040						100 000 000,00	-	100 000 000,00	298 356,16	298 356,16	100 298 356,16
						160 000 000,00	- 60 913 121,92	99 086 878,08	558 830,20	1 211 478,08	100 298 356,16
INVESTMENT TOTAL					429 499 348,74	550 000 000,00	- 464 344 947,46	143 663 408,70	4 487 190,37	35 774 597,65	608 937 355,10

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

6.2 Borrowings

Lending Institution	Balance 1/01/2024	Received Quarter 3 2024	Interest Capitalised Quarter 3 2024	Capital Repayments Quarter 3 2024	Balance 31/03/2024	Percentage	Sinking Funds
							(R'000)
DBSA@ 11.1%	5 724 978	-	-	-	5 724 978	11,10%	
DBSA@ 10.25%	22 670 551	-	-	-	22 670 551	10,25%	
DBSA @ 9.74%	57 707 669	-	-	-	57 707 669	9,74%	
NEBANK @ 9.70%	106 199 843	-	-	-	106 199 843	9,70%	
NEBANK @ 8.8%	84 690 827	-	-	-	84 690 827	6,73%	
STANDARD BANK @ 11.00%	130 883 478	-	-	-	130 883 478	11,00%	
NEDBANK @9.70%	67 178 969	-	-	-	67 178 969	9,70%	
TOTAL	475 056 315	-	-	-	475 056 315		

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

7. Allocations and grant receipts and expenditure for the 3rd Quarter of 2023/24

		EXPECTED	OPENING	CAPITAL	ACCUMULATE	ACCUMULATED	QUARTER 3	QUARTER 3	UNSPENT
OPERATING & CAPITAL GRANTS	TOTAL 2022/23	ALLOCATION	BALANCE 1 JULY 2023	DEBTORS	D ACTUAL RECEIPTS	ACTUAL EXPENDITURE	RECEIPTS	ACTUAL EXPENDITURE	CONDITIONAL GRANTS - 31 MARCH 2024
Unconditional Grant:Equitable Share	200 841 000	200 841 000	-		200 841 000	99 366 857	59 773 000	41 924 150	101 474 143
Grand Total (Unconditional Grants)	200 841 000	200 841 000	-	-	200 841 000	99 366 857	59 773 000	41 924 150	101 474 143
EPWP Integrated Grant for Municipalities	4 519 000	4 519 000	-		4 519 000	2 570 378	1 169 000	1 961 435	1 948 622
Local Government Financial Management Grant	1 550 000	1 550 000	-		1 550 000	313 038	-	227 664	1 236 962
Integrated National Electrification Programme (Municipal) Grant	20 000 000	20 000 000	-		20 000 000	9 908 544	4 650 000	2 722 620	10 091 456
Integrated Urban Development Grant	59 410 000	59 410 000	-		59 410 000	32 179 496	23 410 000	4 529 227	27 230 504
Municipal Disaster Response Grant	30 132 000	30 132 000	-		30 132 000	847 814	30 132 000	-	29 284 186
Community Development Workers Operational Support Grant	38 000	38 000	-		38 000	2 510	-	2 510	35 490
Community Library Service Grant	15 591 483	11 252 000	4 339 483		11 252 000	4 845 456	3 750 000	3 792 112	6 406 544
Library services replacment funding	180 000	180 000			180 000	11 496			
Library Services: Conditional Grant	-	-	-		-	-	-	-	-
Financial Management Support Grant	-	-	-		-	-	-	-	-
Human Settlements Development Grant	2 694 444	2 504 603	189 841	6 364 601	3 821 797	1 075 874	3 821 797	458 089	2 745 923
Informal Settlements Upgrading Partnership Grant: Provinces	15 582 665	14 350 000	1 232 665		5 893 185	4 850 049	5 893 185	929 774	1 043 136
Title Deeds Restoration Grant	1 503 000	1 503 000	-		-	505 062	-	-	-505 062
Municipal Accreditation and Capacity Building Grant	245 000	245 000	-		-	190 670	-	-	-190 670
Western Cape Municipal Energy Resilience Grant (WC MER Grant)	244 000	244 000	-		244 000		244 000	-	244 000
Financial Management Capability Grant	240 766	200 000	40 766		200 000				
Maintenance and Construction of Transport Infrastructure	345 000	345 000	-	450 000	-	95 505	-	95 505	-95 505
Regional Socio-Economic Project/violence through urban upgrading (RSEP/VPUU)	1 000 000	1 000 000	-		1 000 000	278 413	-	-	721 587
Cape Winelands District Grant	500 000	-	500 000		-	-	-	-	-
Cape Winelands community safety grant	200 000	200 000	-		138 000	-	(106 000)	-	138 000
EMERGENCY MUNICIPAL LOAD SHEDDING RELIEF GRANT	6 175 000	-	6 175 000		-	1 721 050	-	-	-1 721 050
Khaya Lam Free Market Foundation	102 000	-	102 000		258 000	-	258 000	-	258 000
Grand total (Conditional Grants)	160 252 358	147 672 603	12 579 755	6 814 601	138 635 982	59 395 355	73 221 982	14 718 935	78 872 123

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

8. Personnel Expenditure

In terms of Section 66 of the MFMA, all expenditure incurred by the municipality on staff salaries, wages, allowances, and benefits must be reported to council.

Employee - Related Costs	Original Budget	Adjustments Budget	Quarter 3 Budget	Quarter 3 Actual	YTD Budget	YTD Actual	YTD %
Basic Salary and Wages	371 654 806	362 602 855	92 788 055	179 629 171	233 540 456	269 783 981	74%
Bonus	29 944 562	31 242 155	7 810 563	24 116 786	14 991 178	26 184 827	84%
Acting and Post Related Allowances	828 139	852 226	213 051	273 938	404 368	380 352	45%
Non Structured	38 106 984	40 740 266	10 185 060	18 472 430	26 822 576	29 049 534	71%
Standby Allowance	13 941 228	14 821 927	3 705 492	6 187 590	9 510 352	9 766 186	66%
Travel or Motor Vehicle	12 005 630	12 826 635	3 182 430	4 893 077	7 399 419	7 310 856	57%
Accommodation, Travel and Incidental	39 540	1 367 111	152 147	143 168	630 684	335 963	25%
Bargaining Council	160 407	215 178	54 004	157 286	154 479	238 745	111%
Cellular and Telephone	2 745 713	2 989 730	747 441	1 148 498	1 707 998	1 679 012	56%
Current Service Cost	6 060 476	6 060 476	1 515 120	-	2 525 200	-	0%
Essential User	656 632	819 483	204 873	420 956	575 944	655 446	80%
Entertainment	-	-	-	-	-	-	0%
Fire Brigade	3 082 530	3 082 530	770 634	1 473 913	2 002 715	2 192 238	71%
Group Life Insurance	5 271 974	5 767 920	1 439 058	3 800 371	3 997 267	5 665 735	98%
Housing Benefits	3 057 120	3 232 190	808 053	1 375 022	1 978 710	2 065 166	64%
Interest Cost	19 795 274	19 795 274	4 948 818	-	8 248 030	-	0%
Leave Gratuity	7 522 722	7 522 722	1 880 682	-	3 134 470	-	0%
Leave Pay	-	-	-	-	-	-	0%
Long Term Service Awards	2 402 222	2 402 222	600 555	-	1 000 925	-	0%
Medical	28 434 382	30 528 169	7 626 007	15 095 454	18 589 175	24 554 578	80%
Non-pensionable	228 827	244 107	61 026	30 030	118 161	46 619	19%
Pension	61 143 718	65 030 845	16 257 720	30 526 924	40 740 334	45 490 058	70%
Scarcity Allowance	823 560	1 517 679	379 419	711 583	1 362 527	1 920 317	127%
Shift Additional Remuneration	4 414 274	4 608 129	1 152 030	7 774 304	3 005 440	8 870 435	192%
Structured	2 583 399	2 583 399	645 849	1 159 588	1 735 300	1 818 473	70%
Unemployment Insurance	2 789 430	2 982 569	745 650	1 311 912	1 809 570	1 966 344	66%
Totals	617 693 549	623 835 797	157 873 737	298 702 001	385 985 278	439 974 865	71%

During the third quarter of the financial year the directorates spent R298 702 001, 89.20% more than the planned expenditure of R157 873 797. This overspending is a result of the employee related costs not being integrated onto the financial system due to system related issues prior to the amendment of the budget. These issues have since been resolved and the expenditure is still within the total budget for the municipality.

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

9. Withdrawals

<i>Consolidated Quarterly Report for period 01/01/2024 to 31/03/2024</i>				
Date	Payee	Amount in R'000	Description and Purpose (including section reference e.g. sec 11(f))	Authorised by (name)
Monthly	Provincial Government Western Cape	453 999	The Municipality acts as an agent for PAWC for collection of licencing fees. S 11(e)(i)	Acting Director: Community and Protection Services
Monthly	VERSO Group Insurance and Sanlam Group Insurance	2 154 271	Group Insurance. S11(e) (ii)	Council
Ad Hoc	Investment Management	550 000 000	Investment in accordance with the Cash Management and Investment Policy. S11(h)	Accounting Officer (Municipal Manager)

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

10. Cost Containment Reporting

Measures	Cost Containment In - Year Report													
	Original Budget	Amended Budget	Quarter 1		Saving/ (Over spending)	Quarter 2		Saving/ (Over spending)	Quarter 3		Saving/ (Overspending)	YTD		Saving/ (Over spending)
			Budget	Actual		Budget	Actual		Budget	Actual		Total YTD Budget	Total YTD Actual	
Use of consultants	47 012 591	23 989 518	5 935 595	1 468 631	4 466 964	5 276 033	2 875 733	2 400 300	1 206 291	772 912	433 379	11 211 628	4 344 363	6 867 265
Vehicles used for political office -bearer	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accommodation, Travel and Incidental cos	14 764 079	14 641 137	3 267 571	208 500	3 059 071	3 451 587	2 735 768	715 819	435 859	511 263	- 75 404	6 719 158	2 944 268	3 774 890
Sponsorships, events and catering	3 241 938	4 145 724	349 512	183 640	165 872	2 259 638	2 595 987	- 336 349	482 880	5 100	477 780	2 609 150	2 779 627	- 170 477
Communication	15 797 204	15 281 102	1 389 496	1 667 164	- 277 668	3 823 564	2 788 909	1 034 655	781 658	1 265 207	- 483 549	5 213 060	4 456 072	756 988
Other related expenditure items	45 453 089	47 982 594	11 073 361	19 890	11 053 471	11 357 456	12 332 121	- 974 665	826 611	588 172	238 439	22 430 817	12 352 011	10 078 806
Grand Total	126 268 901	106 040 075	22 015 535	3 547 825	18 467 710	26 168 278	23 328 517	2 839 761	3 733 299	3 142 655	590 644	48 183 813	26 876 341	21 307 472

The largest year to date overspending was noted for sponsorships, events and catering related expenditure items of which the largest component relates to contractors: catering services.

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

Item for report	Item longcode	Description	Original Budget	Amended Budget	Quarter 1		Saving/ (Over spending)	Quarter 2		Saving/ (Overspending)	Quarter 3		Saving/ (Overspending)	YTD			Saving/ (Overspending)
					Budget	Actual		Budget	Actual		Budget	Actual		Total YTD	Budget	Total YTD	
Use of consultants	IE0030020010010000000000000000000000	Business and Advisory:Accounting and Auditing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0030020010030000000000000000000000	Business and Advisory:Audit Committee	817 800	847 809	39 125	137 845	- 98 720	136 498	141 626	- 5 128	22 500	-	22 500	175 623	279 471	-	103 848
	IE0030020010050000000000000000000000	Business and Advisory:Business and Financial Manag	5 657 859	5 445 386	288 060	389 846	- 101 786	206 882	146 639	60 243	200 000	-	200 000	494 942	536 485	-	41 543
	IE0030020010060000000000000000000000	Business and Advisory:Commissions and Committees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0030020010070000000000000000000000	Business and Advisory:Communications	8 262	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0030020010080000000000000000000000	Business and Advisory:Human Resources	334 642	21 000	38 400	-	38 400	5 620	-	5 620	-	2 000	- 2 000	44 020	-	-	44 020
	IE0030020010100000000000000000000000	Business and Advisory:Occupational Health and Safe	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0030020010110000000000000000000000	Business and Advisory:Organisational	110 160	45 000	-	-	-	-	33 150	- 33 150	15 500	-	15 500	-	33 150	-	33 150
	IE0030020010120000000000000000000000	Business and Advisory:Project Management	20 332 130	1 802 185	4 530 559	7 197	4 523 362	4 519 807	176 443	4 343 364	-	-	-	9 050 366	183 640	-	8 866 726
	IE0030020010130000000000000000000000	Business and Advisory:Research and Advisory	5 452 217	3 667 687	470 307	72 960	397 347	204 336	14 816	189 520	429 440	136 900	292 540	674 643	87 776	-	586 867
	IE0030020010140000000000000000000000	Business and Advisory:Qualification Verification	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0030020010150000000000000000000000	Business and Advisory:Quality Control	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0030020010160000000000000000000000	Business and Advisory:Valuer and Assessors	3 954 965	3 824 000	77 752	171 568	- 93 816	258 136	892 954	- 634 818	320 121	509 905	- 189 784	335 888	1 064 523	-	728 635
	IE0030020010170000000000000000000000	Business and Advisory:Forensic Investigators	565 781	285 132	-	7 700	- 7 700	20 000	190 493	- 170 493	-	-	-	20 000	198 193	-	178 193
	IE0030020020010000000000000000000000	Infrastructure and Planning:Architectural	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0030020020040000000000000000000000	Engineering:Civil	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0030020020040100000000000000000000	Engineering:Structural	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0030020020080000000000000000000000	Infrastructure and Planning:Land and Quantity Surv	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0030020030040000000000000000000000	Laboratory Services:Water	2 798 855	2 517 665	36 548	143 113	- 106 565	530 872	244 426	- 775 298	160 767	96 107	64 660	494 324	387 539	-	881 863
	IE0030020040010000000000000000000000	Legal Cost:Legal Advice and Litigation	6 493 080	5 236 479	454 844	531 721	- 76 877	455 173	1 026 757	- 571 584	57 963	28 000	29 963	910 017	1 558 478	-	648 461
	IE0030020040020000000000000000000000	Legal Cost:Issue of Summons	486 840	297 175	-	6 680	- 6 680	453	8 428	- 7 975	-	-	-	453	15 107	-	14 654
Vehicles used for political office -bearers	N/A	N/A	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

Accommodation, Travel and Incidental	IE0050010010010050050000000000000000	Allowance:Travel or Motor Vehicle	134 446	134 446	33 612	-	33 612	33 612	-	33 612	33 612	-	33 612	67 224	-	67 224
	IE0050010020010050050000000000000000	Allowance:Travel or Motor Vehicle	268 891	287 713	67 224	-	67 224	67 224	176	67 048	71 928	-	71 928	134 448	176	134 272
	IE0050010020010050070000000000000000	Allowance:Accommodation, Travel and Incidental	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0050010040010050050000000000000000	Allowance:Travel or Motor Vehicle	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0050010070010050050000000000000000	Allowance:Travel or Motor Vehicle	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0050010090010050070000000000000000	Allowance:Accommodation, Travel and Incidental	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0050010100010050050000000000000000	Allowance:Travel or Motor Vehicle	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0050010110010050050000000000000000	Allowance:Travel or Motor Vehicle	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0050010140010050070000000000000000	Allowance:Accommodation, Travel and Incidental	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0050010170010050050000000000000000	Allowance:Travel or Motor Vehicle	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0050020010050010000000000000000000	Allowances:Accommodation, Travel and Incidental	38 540	46 744	9 636	-	9 636	9 636	19 528	-	9 892	1 722	1 618	19 272	19 528	256
	IE0050020010050060000000000000000000	Allowances:Travel or Motor Vehicle	11 404 727	12 202 492	2 859 781	190	2 859 591	2 886 711	2 392 029	494 682	193 071	144 651	48 420	5 746 492	2 392 219	3 354 273
	IE0080010010030000000000000000000000	Allowances and Service Related Benefits:Travelling	190 800	190 800	47 700	-	47 700	47 700	30 000	17 700	47 700	-	47 700	95 400	30 000	65 400
	IE0080020010030000000000000000000000	Allowances and Service Related Benefits:Travelling	19 052	19 052	4 761	-	4 761	4 761	-	4 761	4 764	-	4 764	9 522	-	9 522
	IE0080030010030000000000000000000000	Allowances and Service Related Benefits:Travelling	190 800	190 800	47 700	-	47 700	47 700	30 000	17 700	47 700	-	47 700	95 400	30 000	65 400
	IE0080040010030000000000000000000000	Allowances and Service Related Benefits:Travelling	-	-	-	-	-	-	-	-	-	4 133	4 133	-	-	-
	IE0080050010030000000000000000000000	Allowances and Service Related Benefits:Travelling	171 475	171 475	42 867	-	42 867	42 867	27 993	14 874	-	97 975	97 975	85 734	27 993	57 741
	IE0080060010030000000000000000000000	Allowances and Service Related Benefits:Travelling	191 190	191 190	47 796	-	47 796	47 796	71 712	23 916	-	250 993	250 993	95 592	71 712	23 880
	IE0100390000000000000000000000000000	Travel Agency and Visa's	81 600	29 801	22 817	2 140	20 677	-	4 255	4 255	12 332	-	12 332	22 817	6 395	16 422
	IE0100570010010000000000000000000000	Travel and Subsistence:Domestic:Accommodation	632 281	373 876	16 527	61 442	44 915	53 210	58 657	5 447	4 000	-	4 000	69 737	120 099	50 362
	IE0100570010020000000000000000000000	Travel and Subsistence:Domestic:Daily Allowance	389 047	146 294	46 684	64 832	18 148	68 386	22 935	45 451	1 500	-	1 500	115 070	87 767	27 303
	IE0100570010030000000000000000000000	Travel and Subsistence:Domestic:Food and Beverage (Served)	317 728	366 995	337	22 509	22 172	55 147	65 806	10 659	2 500	4 198	1 698	55 484	88 315	32 831
	IE0100570010040000000000000000000000	Travel and Subsistence:Domestic:Incidental Cost	29 340	13 481	460	1 696	1 236	-	1 881	1 881	780	-	780	460	3 577	3 117
	IE0100570010050010000000000000000000	Travel and Subsistence:Domestic:Transport without Operator:Car Rental	49 039	28 966	-	4 019	4 019	551	3 113	3 664	1 750	-	1 750	551	906	355
	IE0100570010060010000000000000000000	Travel and Subsistence:Domestic:Transport with Operator:Other Transport Provider	49 339	8 798	-	-	-	-	900	-	-	-	-	-	900	900
	IE0100570010060020010000000000000000	Travel and Subsistence:Domestic:Transport with Operator:Public Transport:Air Transport	605 784	238 214	19 669	51 672	32 003	86 286	13 009	73 277	12 500	7 695	4 805	105 955	64 680	41 275
Sponsorships, events and catering	IE0030030100000000000000000000000000	Contractors:Catering Services	1 169 709	2 154 302	349 512	183 640	165 872	351 978	675 987	324 009	1 880	5 100	3 220	701 490	859 627	158 137
	IE0030010060000000000000000000000000	Outsourced Services:Catering Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0100020050000000000000000000000000	Advertising, Publicity and Marketing:Gifts and Pro	32 229	6 802	-	-	-	-	-	-	1 000	-	1 000	-	-	-
	IE0030030140000000000000000000000000	Contractors:Event Promoters	2 040 000	1 984 820	-	-	-	1 907 660	1 920 000	12 340	480 000	-	480 000	1 907 660	1 920 000	12 340
Communication	IE0100150010000000000000000000000000	Communication:Cellular Contract (Subscription and	3 193 977	2 598 555	-	336 177	336 177	1 006 351	505 278	501 073	-	-	-	1 006 351	841 455	164 896
	IE0100150020000000000000000000000000	Communication:Licences (Radio and Television)	102 000	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0100150040000000000000000000000000	Communication:Radio and TV Transmissions	2 632 620	4 153 020	-	581 897	581 897	964 278	601 448	362 830	726 981	1 211 114	484 133	964 278	1 183 345	219 067
	IE0100150030000000000000000000000000	Communication:Postage/Stamp/Franchising Machines	2 263 000	2 242 748	195 135	247 114	51 979	329 646	356 299	26 653	-	-	-	524 781	603 413	78 632
	IE0100150070000000000000000000000000	Communication:SMS Bulk Message Service	250 000	170 000	-	-	-	28 551	24 234	4 317	31 661	33 664	2 003	28 551	24 234	4 317
	IE0100150090000000000000000000000000	Communication:Telemetric Systems	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0050020010050030000000000000000000	Allowances:Cellular and Telephone	2 576 625	2 820 642	639 399	-	639 399	639 399	530 514	108 885	-	-	-	1 278 798	530 514	748 284
	IE0100150080000000000000000000000000	Communication:Telephone, Fax, Telegraph and Telex	4 778 982	3 296 137	554 962	501 975	52 987	855 339	771 135	84 204	23 016	20 429	2 587	1 410 301	1 273 110	137 191
Other related expenditure items	IE0100230030000000000000000000000000	Entertainment:Senior Management	40 800	30 800	-	18 200	18 200	-	-	-	-	4 800	4 800	-	18 200	18 200
	IE0100230020000000000000000000000000	Entertainment:Total for All Other Councillors	53 040	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0100230010000000000000000000000000	Entertainment:Executive Mayor	254 592	20 000	-	1 690	1 690	5 274	-	5 274	5 001	-	5 001	5 274	1 690	3 584
	IE0100230040000000000000000000000000	Entertainment:Deputy Executive Mayor	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0100230050000000000000000000000000	Entertainment:Speaker	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0100230060000000000000000000000000	Entertainment:Chief Whip	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0100230070000000000000000000000000	Entertainment:Executive Committee	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0100230080000000000000000000000000	Entertainment:Section 79 committee chairperson	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	IE0050020010050090120020000000000000	Overtime:Non Structured	38 106 984	40 740 266	9 523 618	-	9 523 618	9 563 903	10 577 104	1 013 201	576 246	552 737	23 509	19 087 521	10 577 104	8 510 417
	IE0050020010050090120040000000000000	Overtime:Shift Additional Remuneration	4 414 274	4 608 129	1 103 565	-	1 103 565	1 103 565	1 096 132	7 433	14 499	55 888	41 389	2 207 130	1 096 132	1 110 998
	IE0050020010050090120030000000000000	Overtime:Structured	2 583 399	2 583 399	446 178	-	446 178	684 714	658 884	25 830	230 865	25 253	256 118	1 130 892	658 884	472 008
Grand Total			126 268 901	106 040 075	22 015 535	3 547 825	18 467 710	26 168 278	23 328 517	2 839 761	3 733 299	3 142 655	590 644	48 183 813	26 876 341	21 307 472

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

11. Quarterly Budget Statements

Table C1: Quarterly Budget Statement Summary

WC024 Stellenbosch - Table C1 Monthly Budget Statement Summary - Q3 Third Quarter

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	452 019	473 589	473 589	35 063	381 011	374 505	6 506	2%	473 589
Service charges	1 138 698	1 315 591	1 306 867	106 037	954 273	941 790	12 483	1%	1 306 867
Investment revenue	42 250	41 193	44 168	5 104	42 688	34 043	8 645	25%	44 168
Transfers and subsidies - Operational	211 107	240 911	225 163	49 295	196 352	123 887	72 465	58%	225 163
Other own revenue	257 943	213 644	270 474	10 804	170 927	151 669	19 258	13%	270 474
Total Revenue (excluding capital transfers and contributions)	2 102 017	2 284 927	2 320 261	206 304	1 745 251	1 625 894	119 356	7%	2 320 261
Employee costs	542 779	617 694	623 836	42 544	439 975	385 985	53 990	14%	623 836
Remuneration of Councillors	22 765	22 097	22 097	1 820	17 171	9 207	7 964	87%	22 097
Depreciation and amortisation	233 255	220 283	239 799	-	126 325	87	126 238	145840%	239 799
Interest	59 928	59 688	66 435	-	25 147	25 962	(815)	-3%	66 435
Inventory consumed and bulk purchases	608 174	736 842	733 198	55 293	473 113	506 316	(33 203)	-7%	733 198
Transfers and subsidies	17 758	20 636	20 199	227	13 835	15 525	(1 691)	-11%	20 199
Other expenditure	480 193	581 109	654 801	29 962	252 326	264 146	(11 820)	-4%	654 801
Total Expenditure	1 964 854	2 258 349	2 360 363	129 846	1 347 892	1 207 229	140 663	12%	2 360 363
Surplus/(Deficit)	137 163	26 578	(40 102)	76 457	397 359	418 665	(21 306)	-5%	(40 102)
Transfers and subsidies - capital (monetary allocations)	100 312	103 856	135 828	7 128	47 990	30 907	17 082	55%	135 828
Transfers and subsidies - capital (in-kind)	23	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	237 498	130 434	95 726	83 586	445 348	449 572	(4 224)	-1%	95 726
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	237 498	130 434	95 726	83 586	445 348	449 572	(4 224)	-1%	95 726
Capital expenditure & funds sources									
Capital expenditure	321 989	504 800	491 726	51 013	212 066	273 937	(61 870)	-23%	491 726
Capital transfers recognised	116 751	127 974	155 586	9 231	58 101	92 769	(34 668)	-37%	155 586
Borrowing	84 534	200 000	146 884	11 084	77 297	106 126	(28 829)	-27%	146 884
Internally generated funds	120 704	176 826	189 256	30 697	76 668	75 041	1 627	2%	189 256
Total sources of capital funds	321 989	504 800	491 726	51 013	212 066	273 937	(61 870)	-23%	491 726
Financial position									
Total current assets	928 122	812 698	960 735		1 403 394				960 735
Total non current assets	6 065 047	6 443 332	6 330 437		6 208 109				6 330 437
Total current liabilities	489 517	448 318	491 456		587 249				491 456
Total non current liabilities	734 220	1 059 662	906 942		734 223				906 942
Community wealth/Equity	5 782 710	5 748 050	5 892 791		6 136 434				5 892 791
Cash flows									
Net cash from (used) operating	2 557 246	428 518	459 628	283 078	1 596 145	247 975	(1 348 170)	-544%	2 364 481
Net cash from (used) investing	(300 074)	(576 970)	(562 824)	(53 855)	(263 548)	323 063	586 611	182%	562 824
Net cash from (used) financing	-	200 000	200 000	-	-	-	-	-	200 000
Cash/cash equivalents at the month/year end	2 700 573	484 189	677 106	-	2 210 850	1 151 339	(1 059 511)	-92%	4 005 558
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	110 984	9 075	8 594	355 175	-	-	-	-	483 828
Creditors Age Analysis									
Total Creditors	17 816	-	-	-	-	-	-	-	17 816

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

Table C2: Monthly Budget Statement – Financial Performance (standard classification)

WC024 Stellenbosch - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q3 Third Quarter

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		585 336	607 693	609 736	62 499	509 580	471 292	38 288	8%	609 736
Executive and council		624	1 205	976	134	613	618	(5)	-1%	976
Finance and administration		584 162	606 488	608 760	62 365	508 967	470 673	38 293	8%	608 760
Internal audit		550	–	–	–	–	–	–	–	–
<i>Community and public safety</i>		197 351	179 869	208 480	2 180	113 260	114 350	(1 090)	-1%	208 480
Community and social services		23 288	14 918	22 535	937	11 183	11 106	76	1%	22 535
Sport and recreation		1 073	1 242	738	31	327	487	(160)	-33%	738
Public safety		162 526	147 892	172 184	877	95 588	100 979	(5 391)	-5%	172 184
Housing		10 464	15 817	13 023	336	6 162	1 778	4 385	247%	13 023
Health		–	–	–	–	–	–	–	–	–
<i>Economic and environmental services</i>		105 522	113 925	122 249	6 332	54 506	32 046	22 460	70%	122 249
Planning and development		94 388	106 375	90 230	5 180	46 151	8 563	37 588	439%	90 230
Road transport		10 012	6 826	31 346	386	7 460	23 245	(15 785)	-68%	31 346
Environmental protection		1 121	725	672	765	895	238	657	276%	672
<i>Trading services</i>		1 314 143	1 487 296	1 515 625	142 421	1 115 895	1 039 114	76 781	7%	1 515 625
Energy sources		858 023	979 174	1 022 632	80 122	706 708	693 420	13 288	2%	1 022 632
Water management		174 310	196 564	202 740	23 264	156 057	145 459	10 598	7%	202 740
Waste water management		151 046	160 222	156 123	21 339	136 594	108 748	27 846	26%	156 123
Waste management		130 764	151 336	134 130	17 696	116 535	91 487	25 048	27%	134 130
<i>Other</i>	4	–	–	–	–	–	–	–	–	–
Total Revenue - Functional	2	2 202 352	2 388 783	2 456 089	213 432	1 793 240	1 656 802	136 439	8%	2 456 089
Expenditure - Functional										
<i>Governance and administration</i>		280 817	362 614	338 747	15 350	193 588	180 404	13 184	7%	338 747
Executive and council		39 253	42 363	34 329	2 428	26 953	13 587	13 367	98%	34 329
Finance and administration		228 130	314 447	298 909	12 473	161 922	164 709	(2 787)	-2%	298 909
Internal audit		13 434	5 804	5 509	449	4 712	2 108	2 604	124%	5 509
<i>Community and public safety</i>		484 116	433 048	551 651	19 593	251 610	196 238	55 371	28%	551 651
Community and social services		43 151	52 702	52 008	2 434	33 098	29 163	3 935	13%	52 008
Sport and recreation		55 284	81 085	70 743	3 360	39 714	33 368	6 346	19%	70 743
Public safety		347 174	268 165	382 005	11 044	154 622	113 398	41 224	36%	382 005
Housing		38 508	31 096	46 895	2 756	24 175	20 309	3 866	19%	46 895
Health		–	–	–	–	–	–	–	–	–
<i>Economic and environmental services</i>		156 621	220 371	157 007	11 521	109 518	87 116	22 402	26%	157 007
Planning and development		74 848	98 596	70 938	4 119	50 393	41 347	9 046	22%	70 938
Road transport		65 410	103 690	67 401	5 995	47 857	37 789	10 068	27%	67 401
Environmental protection		16 362	18 085	18 668	1 408	11 268	7 980	3 288	41%	18 668
<i>Trading services</i>		1 043 300	1 242 315	1 312 958	83 382	793 176	743 470	49 706	7%	1 312 958
Energy sources		650 379	768 674	755 122	49 104	490 459	494 502	(4 043)	-1%	755 122
Water management		140 554	146 032	165 260	13 186	93 217	63 937	29 279	46%	165 260
Waste water management		173 882	176 993	217 269	9 319	120 838	93 660	27 179	29%	217 269
Waste management		78 485	150 616	175 308	11 773	88 662	91 372	(2 710)	-3%	175 308
<i>Other</i>		–	–	–	–	–	–	–	–	–
Total Expenditure - Functional	3	1 964 854	2 258 349	2 360 363	129 846	1 347 892	1 207 229	140 663	12%	2 360 363
Surplus/ (Deficit) for the year		237 498	130 434	95 726	83 586	445 348	449 572	(4 224)	-1%	95 726

Table C2: Monthly Budget Statement – Financial Performance, reflects the operating revenue and operating expenditure in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. The main functions are Governance and Administration; Community and public safety; Economic and environmental services; and Trading services.

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

Table C3: Monthly Budget Statement – Financial Performance (revenue & expenditure by municipal vote)

WC024 Stellenbosch - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q3 Third Quarter

Vote Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		550	-	-	-	-	-	-	-	-
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		20 629	26 357	24 009	1 761	14 749	8 350	6 399	76,6%	24 009
Vote 3 - INFRASTRUCTURE SERVICES		1 406 076	1 589 956	1 626 185	146 561	1 160 919	1 064 349	96 570	9,1%	1 626 185
Vote 4 - COMMUNITY AND PROTECTION SERVICES		190 311	164 777	196 160	2 610	107 993	112 810	(4 817)	-4,3%	196 160
Vote 5 - CORPORATE SERVICES		11 557	10 179	12 553	2 917	8 578	5 466	3 112	56,9%	12 553
Vote 6 - FINANCIAL SERVICES		573 229	597 514	597 183	59 582	501 001	465 826	35 176	7,6%	597 183
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	2 202 352	2 388 783	2 456 089	213 432	1 793 240	1 656 802	136 439	8,2%	2 456 089
Expenditure by Vote	1									
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		25 844	17 841	16 463	911	13 196	6 616	6 580	99,5%	16 463
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		78 792	93 403	88 001	5 748	63 007	53 105	9 902	18,6%	88 001
Vote 3 - INFRASTRUCTURE SERVICES		1 170 075	1 366 656	1 444 056	89 361	857 323	780 295	77 028	9,9%	1 444 056
Vote 4 - COMMUNITY AND PROTECTION SERVICES		429 584	422 903	484 000	18 921	224 486	189 927	34 558	18,2%	484 000
Vote 5 - CORPORATE SERVICES		166 180	234 757	211 408	8 431	110 866	103 505	7 362	7,1%	211 408
Vote 6 - FINANCIAL SERVICES		94 380	122 789	116 435	6 475	79 014	73 781	5 233	7,1%	116 435
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	1 964 854	2 258 349	2 360 363	129 846	1 347 892	1 207 229	140 663	11,7%	2 360 363
Surplus/ (Deficit) for the year	2	237 498	130 434	95 726	83 586	445 348	449 572	(4 224)	-0,9%	95 726

Table C3: Monthly Budget Statement – Financial Performance, reflects the operating revenue and operating expenditure by municipal vote. The municipal directorates are Municipal Manager; Planning Development; Infrastructure Services; Community and Protection Services; Corporate Services; and Financial Services. The operating expenditure budget is approved by Council on the municipal vote level.

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

Table C4: Monthly Budget Statement – Financial Performance (revenue & expenditure)

WC024 Stellenbosch - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands										
Revenue										
Exchange Revenue		1 287 586	1 435 565	1 462 651	121 577	1 078 339	1 036 411	41 929	4%	1 462 651
Service charges - Electricity		779 984	913 669	913 669	67 688	650 265	651 640	(1 374)	0%	913 669
Service charges - Water		162 138	185 622	171 866	21 818	143 778	129 499	14 279	11%	171 866
Service charges - Waste Water Management		106 739	108 647	113 677	9 293	85 883	83 058	2 826	3%	113 677
Service charges - Waste management		89 837	107 654	107 654	7 237	74 346	77 594	(3 248)	-4%	107 654
Sale of Goods and Rendering of Services		21 698	22 190	22 124	2 728	17 296	16 001	1 295	8%	22 124
Agency services		3 438	3 358	3 617	17	1 589	2 259	(669)	-30%	3 617
Interest		-	-	-	-	-	-	-	-	-
Interest earned from Receivables		16 467	15 413	17 324	1 891	15 894	12 102	3 791	31%	17 324
Interest earned from Current and Non Current Assets		42 250	41 193	44 168	5 104	42 688	34 043	8 645	25%	44 168
Dividends		-	-	-	-	-	-	-	-	-
Rent on Land		-	-	-	-	-	-	-	-	-
Rental from Fixed Assets		12 373	10 604	13 014	2 736	8 496	7 465	1 031	14%	13 014
Licence and permits		8 408	7 872	7 994	293	4 860	5 385	(525)	-10%	7 994
Operational Revenue		44 254	19 346	47 544	2 770	33 243	17 365	15 878	91%	47 544
Non-Exchange Revenue		814 431	849 362	857 610	84 727	666 911	589 484	77 428	13%	857 610
Property rates		452 019	473 589	473 589	35 063	381 011	374 505	6 506	2%	473 589
Surcharges and Taxes		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		146 658	131 570	155 565	15	86 382	88 673	(2 292)	-3%	155 565
Licence and permits		-	-	-	-	-	-	-	-	-
Transfer and subsidies - Operational		211 107	240 911	225 163	49 295	196 352	123 887	72 465	58%	225 163
Interest		3 418	3 293	3 293	354	3 164	2 418	746	31%	3 293
Fuel Levy		-	-	-	-	-	-	-	-	-
Operational Revenue		-	-	-	-	-	-	-	-	-
Gains on disposal of Assets		1 084	-	-	-	-	-	-	-	-
Other Gains		145	-	-	-	3	-	3	-	-
Discontinued Operations		-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		2 102 017	2 284 927	2 320 261	206 304	1 745 251	1 625 894	119 356	7%	2 320 261
Expenditure By Type										
Employee related costs		542 779	617 694	623 836	42 544	439 975	385 985	53 990	14%	623 836
Remuneration of councillors		22 765	22 097	22 097	1 820	17 171	9 207	7 964	87%	22 097
Bulk purchases - electricity		521 012	636 393	633 893	44 284	409 664	449 245	(39 582)	-9%	633 893
Inventory consumed		87 162	100 449	99 305	11 009	63 450	57 071	6 379	11%	99 305
Debt impairment		75 205	16 684	71 053	-	-	(3 040)	3 040	-100%	71 053
Depreciation and amortisation		233 255	220 283	239 799	-	126 325	87	126 238	145840%	239 799
Interest		59 928	59 688	66 435	-	25 147	25 962	(815)	-3%	66 435
Contracted services		228 438	288 868	290 486	23 412	159 048	167 106	(8 058)	-5%	290 486
Transfers and subsidies		17 758	20 636	20 199	227	13 835	15 525	(1 691)	-11%	20 199
Irrecoverable debts written off		91 946	94 958	115 713	15	56	3 402	(3 346)	-98%	115 713
Operational costs		71 085	180 599	177 550	6 535	93 219	96 678	(3 459)	-4%	177 550
Losses on Disposal of Assets		12 986	-	-	-	-	-	-	-	-
Other Losses		534	-	-	-	3	-	3	-	-
Total Expenditure		1 964 854	2 258 349	2 360 363	129 846	1 347 892	1 207 229	140 663	12%	2 360 363
Surplus/(Deficit)		137 163	26 578	(40 102)	76 457	397 359	418 665	(21 306)	(0)	(40 102)
Transfers and subsidies - capital (monetary allocations)		100 312	103 856	135 828	7 128	47 990	30 907	17 082	0	135 828
Transfers and subsidies - capital (in-kind)		23	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		237 498	130 434	95 726	83 586	445 348	449 572			95 726
Income Tax		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after income tax		237 498	130 434	95 726	83 586	445 348	449 572			95 726
Share of Surplus/Deficit attributable to Joint Venture		-	-	-	-	-	-	-	-	-
Share of Surplus/Deficit attributable to Minorities		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		237 498	130 434	95 726	83 586	445 348	449 572			95 726
Share of Surplus/Deficit attributable to Associate		-	-	-	-	-	-	-	-	-
Intercompany/Parent subsidiary transactions		-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		237 498	130 434	95 726	83 586	445 348	449 572			95 726

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

Table C5: Monthly Budget Statement – Capital Expenditure

WC024 Stellenbosch - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q3 Third Quarter

Vote Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		39	40	40	(3)	35	40	(5)	-12%	40
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		11 214	7 824	4 037	360	1 497	1 360	137	10%	4 037
Vote 3 - INFRASTRUCTURE SERVICES		263 370	432 123	408 410	42 574	185 348	240 323	(54 975)	-23%	408 410
Vote 4 - COMMUNITY AND PROTECTION SERVICES		13 868	20 492	27 965	785	5 548	12 840	(7 291)	-57%	27 965
Vote 5 - CORPORATE SERVICES		30 209	30 201	33 464	5 342	15 618	11 431	4 187	37%	33 464
Vote 6 - FINANCIAL SERVICES		571	250	1 419	1 211	1 269	1 286	(16)	-1%	1 419
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	4,7	319 271	490 930	475 335	50 270	209 315	267 279	(57 964)	-22%	475 335
Single Year expenditure appropriation	2									
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		524	1 220	583	(7)	58	191	(134)	-70%	583
Vote 3 - INFRASTRUCTURE SERVICES		-	4 300	5 040	-	(171)	1 570	(1 741)	-111%	5 040
Vote 4 - COMMUNITY AND PROTECTION SERVICES		1 625	4 150	9 150	246	1 390	3 616	(2 226)	-62%	9 150
Vote 5 - CORPORATE SERVICES		569	3 700	1 119	-	970	1 030	(60)	-6%	1 119
Vote 6 - FINANCIAL SERVICES		-	500	500	504	504	250	254	102%	500
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	4	2 718	13 870	16 391	743	2 751	6 657	(3 906)	-59%	16 391
Total Capital Expenditure	3	321 989	504 800	491 726	51 013	212 066	273 937	(61 870)	-23%	491 726
Capital Expenditure - Functional Classification										
Governance and administration		31 388	34 691	36 542	7 054	18 396	14 036	4 360	31%	36 542
Executive and council		39	40	40	(3)	35	40	(5)	-12%	40
Finance and administration		31 348	34 651	36 502	7 058	18 361	13 996	4 365	31%	36 502
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		15 395	28 606	37 607	1 327	7 197	15 843	(8 646)	-55%	37 607
Community and social services		2 323	7 285	16 396	192	2 571	3 219	(649)	-20%	16 396
Sport and recreation		4 620	6 461	11 224	752	3 061	8 799	(5 738)	-65%	11 224
Public safety		1 638	6 966	6 530	31	327	3 105	(2 778)	-89%	6 530
Housing		6 815	7 894	3 457	353	1 238	720	518	72%	3 457
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		78 737	95 480	122 008	22 240	44 655	49 576	(4 922)	-10%	122 008
Planning and development		13 953	19 800	23 345	667	7 465	12 271	(4 807)	-39%	23 345
Road transport		58 013	73 080	97 029	21 573	36 274	36 305	(31)	0%	97 029
Environmental protection		6 772	2 600	1 634	(1)	916	1 000	(84)	-8%	1 634
Trading services		196 469	346 023	295 569	20 391	141 818	194 481	(52 662)	-27%	295 569
Energy sources		73 934	113 188	100 440	9 486	50 590	77 699	(27 109)	-35%	100 440
Water management		73 907	117 150	75 174	1 795	37 703	50 076	(12 373)	-25%	75 174
Waste water management		40 101	53 140	30 968	10	7 000	8 115	(1 115)	-14%	30 968
Waste management		8 527	62 545	88 986	9 100	46 525	58 591	(12 066)	-21%	88 986
Other		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	321 989	504 800	491 726	51 013	212 066	273 937	(61 870)	-23%	491 726
Funded by:										
National Government		91 031	79 190	106 572	6 298	45 302	59 139	(13 837)	-23%	106 572
Provincial Government		8 543	24 666	29 257	2 499	7 925	18 245	(10 320)	-57%	29 257
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educ Institutions)		17 178	24 118	19 758	434	4 874	15 385	(10 511)	-68%	19 758
Transfers recognised - capital		116 751	127 974	155 586	9 231	58 101	92 769	(34 668)	-37%	155 586
Borrowing	6	84 534	200 000	146 884	11 084	77 297	106 126	(28 829)	-27%	146 884
Internally generated funds		120 704	176 826	189 256	30 697	76 668	75 041	1 627	2%	189 256
Total Capital Funding	7	321 989	504 800	491 726	51 013	212 066	273 937	(61 870)	-23%	491 726

Table C5: Monthly Budget Statement – Capital Expenditure consists of three sections:
 Appropriations by vote; Standard classification and funding portion.

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

Table C6: Monthly Budget Statement – Financial Position

WC024 Stellenbosch - Table C6 Monthly Budget Statement - Financial Position - Q3 Third Quarter

Description	Ref	2022/23	Budget Year 2023/24			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD Actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash and cash equivalents		580,301	428,557	621,473	767,824	621,473
Trade and other receivables from exchange transactions		247,377	219,378	248,105	311,144	248,105
Receivables from non-exchange transactions		46,437	113,233	37,785	142,439	37,785
Current portion of non-current receivables		–	–	–	–	–
Inventory		36,031	28,822	35,395	46,196	35,395
VAT		12,014	17,358	12,014	134,202	12,014
Other current assets		5,961	5,349	5,961	1,590	5,961
Total current assets		928,122	812,698	960,735	1,403,394	960,735
Non current assets						
Investments		–	–	–	–	–
Investment property		425,076	418,091	426,893	424,842	426,893
Property, plant and equipment		5,624,655	6,004,827	5,887,144	5,767,882	5,887,144
Biological assets		5,143	5,643	5,493	5,264	5,493
Living and non-living resources		–	–	–	–	–
Heritage assets		1,313	3,537	1,313	1,313	1,313
Intangible assets		4,261	4,514	4,997	4,210	4,997
Trade and other receivables from exchange transactions		4,582	6,649	4,582	4,582	4,582
Non-current receivables from non-exchange transactions		17	72	17	17	17
Other non-current assets		–	–	–	–	–
Total non current assets		6,065,047	6,443,332	6,330,437	6,208,109	6,330,437
TOTAL ASSETS		6,993,169	7,256,030	7,291,172	7,611,503	7,291,172
LIABILITIES						
Current liabilities						
Bank overdraft		–	–	–	–	–
Financial liabilities		55,047	63,043	62,457	28,153	62,457
Consumer deposits		23,689	22,755	23,689	25,090	23,689
Trade and other payables from exchange transactions		323,552	278,475	323,348	233,041	323,348
Trade and other payables from non-exchange transactions		28,945	6,113	21,235	113,630	21,235
Provision		58,284	74,461	55,698	47,883	55,698
VAT		–	3,472	5,029	139,451	5,029
Other current liabilities		–	–	–	–	–
Total current liabilities		489,517	448,318	491,456	587,249	491,456
Non current liabilities						
Financial liabilities		447,598	655,062	584,555	447,601	584,555
Provision		120,238	204,748	136,208	120,238	136,208
Long term portion of trade payables		–	–	–	–	–
Other non-current liabilities		166,384	199,852	186,179	166,384	186,179
Total non current liabilities		734,220	1,059,662	906,942	734,223	906,942
TOTAL LIABILITIES		1,223,736	1,507,980	1,398,398	1,321,472	1,398,398
NET ASSETS	2	5,769,432	5,748,050	5,892,774	6,290,032	5,892,774
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		5,610,823	5,561,338	5,573,289	5,964,547	5,573,289
Reserves and funds		171,887	186,712	319,485	325,485	319,485
Other		–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY	2	5,782,710	5,748,050	5,892,774	6,290,032	5,892,774

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

Table C7: Monthly Budget Statement – Cash Flow

WC024 Stellenbosch - Table C7 Monthly Budget Statement - Cash Flow - Q3 Third Quarter

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		1 249 264	481 350	481 303	198 952	1 148 099	361 854	786 245	217%	481 303
Service charges		920 983	1 479 263	1 481 790	83 727	821 698	871 939	(50 240)	-6%	1 481 790
Other revenue		43 508	146 227	179 434	5 311	72 743	74 777	(2 033)	-3%	179 434
Transfers and Subsidies - Operational		1 235	240 911	224 379	0	203	131 957	(131 755)	-100%	224 379
Transfers and Subsidies - Capital		52	103 856	123 891	-	-	100 451	(100 451)	-100%	123 891
Interest		5 423	41 193	44 168	794	6 280	34 043	(27 763)	-82%	44 168
Dividends		-	-	-	-	-	-	-		-
Payments										
Suppliers and employees		341 567	(2 000 844)	(2 011 898)	(5 707)	(452 879)	(1 279 469)	(826 590)	65%	(107 046)
Interest		-	(42 802)	(42 802)	-	-	(32 101)	(32 101)	100%	(42 802)
Transfers and Subsidies		(4 786)	(20 636)	(20 636)	-	-	(15 477)	(15 477)	100%	(20 636)
NET CASH FROM/(USED) OPERATING ACTIVITIES		2 557 246	428 518	459 628	283 078	1 596 145	247 975	(1 348 170)	-544%	2 364 481
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	-	-	-	-	-	-		-
Decrease (increase) in non-current receivables		(2 122)	-	-	-	-	-	-		-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-		-
Payments										
Capital assets		(297 952)	(576 970)	(562 824)	(53 855)	(263 548)	323 063	586 611	182%	562 824
NET CASH FROM/(USED) INVESTING ACTIVITIES		(300 074)	(576 970)	(562 824)	(53 855)	(263 548)	323 063	586 611	182%	562 824
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-		-
Borrowing long term/refinancing		-	200 000	200 000	-	-	-	-		200 000
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-		-
Payments										
Repayment of borrowing		-	-	-	-	-	-	-		-
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	200 000	200 000	-	-	-	-		200 000
NET INCREASE/ (DECREASE) IN CASH HELD		2 257 173	51 548	96 805	229 223	1 332 597	571 038			3 127 304
Cash/cash equivalents at beginning:		443 400	432 641	580 301		878 253	580 301			878 253
Cash/cash equivalents at month/year end:		2 700 573	484 189	677 106		2 210 850	1 151 339			4 005 558

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

12. Supporting Documentation

Debtors Age Analysis

Supporting Table SC3: Monthly Budget Statement - Aged Debtors

WC024 Stellenbosch - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q3 Third Quarter

Description	NT Code	Budget Year 2023/24											
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts I.to Council Policy
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	24 964	3 621	3 333	144 155	-	-	-	-	176 072	144 155	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	47 710	2 451	2 480	54 927	-	-	-	-	107 566	54 927	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	21 422	1 114	970	39 916	-	-	-	-	63 422	39 916	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	7 734	651	665	37 702	-	-	-	-	46 752	37 702	-	-
Receivables from Exchange Transactions - Waste Management	1600	5 570	925	907	49 747	-	-	-	-	57 149	49 747	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	2 255	194	200	14 414	-	-	-	-	17 064	14 414	-	-
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	1 329	119	39	14 315	-	-	-	-	15 802	14 315	-	-
Total By Income Source	2000	110 984	9 075	8 594	355 175	-	-	-	-	483 828	355 175	-	-
2022/23 - totals only										-	-		
Debtors Age Analysis By Customer Group													
Organs of State	2200	3 402	225	200	6 398	-	-	-	-	10 225	6 398	-	-
Commercial	2300	20 545	2 269	2 495	67 220	-	-	-	-	92 529	67 220	-	-
Households	2400	65 641	6 213	5 578	265 832	-	-	-	-	343 264	265 832	-	-
Other	2500	21 396	367	321	15 726	-	-	-	-	37 810	15 726	-	-
Total By Customer Group	2600	110 984	9 075	8 594	355 175	-	-	-	-	483 828	355 175	-	-

Creditors Age Analysis

Supporting Table SC4: Monthly Budget Statement – Aged Creditors

WC024 Stellenbosch - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q3 Third Quarter

Description	NT Code	Budget Year 2023/24								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	7 137		–	–	–	–	–	–	7 137
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	10 679	–	–	–	–	–	–	–	10 679
Auditor General	0800	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–
Total By Customer Type	1000	17 816	–	–	–	–	–	–	–	17 816

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

Investments and Borrowings

Supporting Table SC5: Monthly Budget Statement – Investment Portfolio

WC024 Stellenbosch - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q3 Third Quarter

Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate *	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
Municipality														
A#9415		CALL ACCOUNT	Deposits - Bank (03)	No	Yes	8%	No	No	12/10/2024	177	192	-	60 000	60 369
N#028		1Y	Deposits - Bank (03)	No	Yes	9%	No	No	13/10/2023	-	-	-	-	-
N#030		1Y	Deposits - Bank (03)	No	Yes	10%	No	No	15/03/2024	109 174	366	(109 540)	-	0
A#3316		4M	Deposits - Bank (03)	No	Yes	9%	No	No	16/07/2023	-	-	-	-	-
A#0741		3M	Deposits - Bank (03)	No	Yes	9%	No	No	19/07/2023	-	-	-	-	-
N#031		1Y	Deposits - Bank (03)	No	Yes	10%	No	No	11/07/2024	112 447	923	-	-	113 370
A#1722		6M	Deposits - Bank (03)	No	Yes	10%	No	No	11/12/2023	0	-	-	-	0
F#5420		3M	Deposits - Bank (03)	No	Yes	9%	No	No	17/01/2024	0	-	-	-	0
A#2381		9M	Deposits - Bank (03)	No	Yes	10%	No	No	07/10/2024	162 117	1 313	-	-	163 430
S#039		CALL ACCOUNT	Deposits - Bank (03)	No	Yes	8%	No	No	12/01/2025	60 653	260	(60 913)	-	(0)
A#2323		4M	Deposits - Bank (03)	No	Yes	9%	No	No	12/06/2024	100 512	717	-	-	101 230
N#032		1Y	Deposits - Bank (03)	No	Yes	10%	No	No	19/12/2024	-	241	-	70 000	70 241
S#040		2M	Deposits - Bank (03)	No	Yes	9%	No	No	20/05/2024	-	298	-	100 000	100 298
Municipality sub-total														
TOTAL INVESTMENTS AND INTEREST	2									545 080	4 310	(170 453)	230 000	608 937

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

Supporting Table SC6: Monthly Budget Statement – Transfers and grant receipts

WC024 Stellenbosch - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q3 Third Quarter

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		186 112	207 177	206 910	59 773	209 881	3 926	202 984	5169,8%	6 069
Operational Revenue:General Revenue:Equitable Share		179 634	200 841	200 841	59 773	200 841	–	200 841		–
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		4 928	4 786	4 519	–	4 519	3 389	1 130	33,3%	4 519
Local Government Financial Management Grant [Schedule 5B]		1 550	1 550	1 550	–	1 550	537	1 013	188,6%	1 550
Integrated Urban Development Grant		3 287	2 971	2 971	–	2 971	2 228	743	33,3%	2 971
Provincial Government:		23 039	30 763	14 298	180	11 734	10 406	1 328	12,8%	14 098
Library Services: Conditional Grant		14 112	11 252	11 252	–	11 252	8 439	2 813	33,3%	11 252
Municipal Accreditation and Capacity Building Grant		256	245	245	–	–	–	–		245
Library services replacement funding		–	–	–	–	–	–	–		–
Title Deeds Restoration Grant		–	1 503	1 503	–	–	1 127	(1 127)	-100,0%	1 503
Financial Management Capability Grant		–	–	200	–	200	–	200		–
Maintenance and Construction of Transport Infrastructure		495	345	345	–	–	259	(259)	-100,0%	345
Community Development Workers Operational Support Grant		38	38	38	–	38	–	38		38
Western Cape Municipal Energy Resilience Grant (WC MER Grant)		1 184	–	–	–	244	–	244		–
HUMAN SETTLEMENTS DEVELOPMENT GRANT		6 954	17 380	715	180	–	581	(581)	-100,0%	715
District Municipality:		615	–	200	138	138	400	(262)	-65,5%	400
Cape Winelands District Grant		500	–	–	–	–	–	–		–
Cape winelands community safety		115	–	200	138	138	400	(262)	-65,5%	400
Other grant providers:		2 365	–	–	318	1 119	–	1 119		–
Non-profit Institutions		–	–	–	–	258	–	258		–
Private Enterprises		2 365	–	–	318	861	–	861		–
Total Operating Transfers and Grants	5	212 132	237 940	221 408	60 409	222 872	14 733	205 169	1392,6%	20 567
Capital Transfers and Grants										
National Government:		90 810	79 190	106 572	28 060	106 572	87 462	19 110	21,8%	106 572
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		28 350	22 750	20 000	4 650	20 000	45 132	(25 132)	-55,7%	50 132
Metro Informal Settlements Partnership Grant		62 460	56 440	56 440	23 410	56 440	42 330	14 110	33,3%	56 440
Integrated Urban Development Grant		–	–	30 132	–	30 132	–	30 132		–
Provincial Government:		10 895	24 666	17 320	9 360	10 715	12 990	(2 275)	-17,5%	17 320
EMERGENCY MUNICIPAL LOAD SHEDDING RELIEF GRANT		6 175	–	–	–	–	–	–		–
HUMAN SETTLEMENTS DEVELOPMENT GRANT		–	5 033	1 970	3 822	3 822	1 477	2 345	158,7%	1 970
Development of Sport and Recreational Facilities		220	–	–	–	–	–	–		–
Informal Settlements Upgrading Partnership Grant: Provinces (Beneficiaries)		4 500	18 633	14 350	5 538	5 893	10 762	(4 869)	-45,2%	14 350
RSEP/ VPUU		–	1 000	1 000	–	1 000	750	250	33,3%	1 000
District Municipality:		–	–	–	–	–	–	–		–
Specify (Add grant description)		–	–	–	–	–	–	–		–
Other grant providers:		–	–	–	–	–	–	–		–
Departmental Agencies and Accounts		–	–	–	–	–	–	–		–
Foreign Government and International Organisations		–	–	–	–	–	–	–		–
Households		–	–	–	–	–	–	–		–
Non-Profit Institutions		–	–	–	–	–	–	–		–
Private Enterprises		–	–	–	–	–	–	–		–
Public Corporations		–	–	–	–	–	–	–		–
Higher Educational Institutions		–	–	–	–	–	–	–		–
Parent Municipality / Entity		–	–	–	–	–	–	–		–
Transfer from Operational Revenue		–	–	–	–	–	–	–		–
Total Capital Transfers and Grants	5	101 704	103 856	123 891	37 420	117 286	100 451	16 835	16,8%	123 891
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	313 836	341 796	345 299	97 828	340 158	115 184	222 004	192,7%	144 458

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

Supporting Table SC7 (1) Monthly Budget Statement – transfers and grant expenditure

WC024 Stellenbosch - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q3 Third Quarter

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		188 219	210 148	209 881	10 349	103 192	(2 884)	106 076	-3678,4%	(9 219)
Operational Revenue:General Revenue:Equitable Share		179 634	200 841	200 841	9 768	99 367	–	99 367		–
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		3 748	4 786	4 519	244	2 570	(2 347)	4 917	-209,5%	(4 699)
Local Government Financial Management Grant [Schedule 5B]		1 550	1 550	1 550	199	313	(537)	850	-158,3%	(1 550)
Integrated Urban Development Grant		3 287	2 971	2 971	137	942	–	942		(2 971)
Provincial Government:		20 424	30 763	14 542	954	5 651	(6 007)	11 657	-194,1%	(14 403)
Library Services: Conditional Grant		10 628	11 252	11 252	319	4 845	(5 888)	10 733	-182,3%	(11 252)
Municipal Accreditation and Capacity Building Grant		256	245	245	21	191	(103)	294	-284,8%	(245)
Library services replacement funding		–	–	180	11	11	–	11		(1 503)
Title Deeds Restoration Grant		–	1 503	1 503	505	505	–	505		–
Financial Management Capability Grant		319	–	200	–	–	–	–		–
Maintenance and Construction of Transport Infrastructure		495	345	345	96	96	–	96		(345)
Community Development Workers Operational Support Grant		38	38	38	2	3	(16)	18	-115,9%	(38)
Financial Management Support Grant		550	–	–	–	–	–	–		–
Western Cape Municipal Energy Resilience Grant (WC MER Grant)		1 184	–	244	–	–	–	–		(244)
HUMAN SETTLEMENTS DEVELOPMENT GRANT		6 954	17 380	535	–	–	–	–		(535)
District Municipality:		599	–	200	–	–	–	–		(700)
Cape Winelands District Grant		484	–	–	–	–	–	–		–
Cape winelands community safety		115	–	200	–	–	–	–		(200)
Other grant providers:		103	–	–	4	56	–	56		–
Private Enterprises		103	–	–	4	56	–	56		–
Public Corporations		–	–	–	–	–	–	–		–
Higher Educational Institutions		–	–	–	–	–	–	–		–
Parent Municipality / Entity		–	–	–	–	–	–	–		–
Total operating expenditure of Transfers and Grants:		209 346	240 911	224 623	11 307	108 899	(8 890)	117 789	-1324,9%	(24 322)
Capital expenditure of Transfers and Grants										
National Government:		91 162	79 190	106 572	6 298	41 994	(1 147)	43 141	-3761,6%	(76 440)
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		28 702	22 750	20 000	2 723	9 909	(1 147)	11 055	-963,9%	(20 000)
Integrated Urban Development Grant		62 460	56 440	56 440	3 029	31 238	–	31 238		(56 440)
Municipal Disaster Recovery Grant [Schedule 4B]		–	–	30 132	546	848	–	848		–
Provincial Government:		7 650	24 666	17 320	1 324	7 052	(29 760)	36 813	-123,7%	(59 389)
Specify (Add grant description)		–	–	–	–	–	–	–		–
Library Services: Conditional Grant		69	–	–	–	–	–	–		(4 339)
HUMAN SETTLEMENTS DEVELOPMENT GRANT		1 576	5 033	1 970	250	1 076	5 033	(3 957)	-78,6%	(2 159)
Development of Sport and Recreational Facilities		220	–	–	–	–	–	–		–
Informal Settlements Upgrading Partnership Grant: Provinces (Beneficiaries)		4 786	18 633	14 350	528	4 850	(1 574)	6 424	-408,2%	(15 583)
EMERGENCY MUNICIPAL LOAD SHEDDING RELIEF GRANT		–	–	–	546	848	(33 219)	34 067	-102,6%	(36 307)
Specify (Add grant description)		–	–	–	–	–	–	–		–
RSEP/ VPUU		1 000	1 000	1 000	–	278	–	278		(1 000)
District Municipality:		–	–	–	–	–	–	–		–
Specify (Add grant description)		–	–	–	–	–	–	–		–
Other grant providers:		–	–	–	–	–	–	–		–
Departmental Agencies and Accounts		–	–	–	–	–	–	–		–
Foreign Government and International Organisations		–	–	–	–	–	–	–		–
Households		–	–	–	–	–	–	–		–
Non-Profit Institutions		–	–	–	–	–	–	–		–
Private Enterprises		–	–	–	–	–	–	–		–
Public Corporations		–	–	–	–	–	–	–		–
Higher Educational Institutions		–	–	–	–	–	–	–		–
Parent Municipality / Entity		–	–	–	–	–	–	–		–
Transfer from Operational Revenue		–	–	–	–	–	–	–		–
Total capital expenditure of Transfers and Grants		98 812	103 856	123 891	7 622	49 046	(30 907)	79 954	-258,7%	(135 828)
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		308 158	344 766	348 514	18 928	157 945	(39 798)	197 743	-496,9%	(160 150)

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

Supporting Table SC7 (2) Monthly Budget Statement – expenditure against approved roll-overs

WC024 Stellenbosch - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q3 Third Quarter

Description	Ref	Budget Year 2023/24				
		Approved Rollover 2022/23	Monthly Actual	YearTD Actual	YTD Variance	YTD Variance %
R thousands						
EXPENDITURE						
Operating expenditure of Approved Roll-overs						
National Government:		-	-	-	-	
Operational Revenue: General Revenue: Equitable Share			-	-	-	
Integrated Urban Development Grant			-	-	-	
Provincial Government:		41	-	-	(41)	-100,0%
Financial Management Capability Grant		41	-	-	(41)	-100,0%
District Municipality:		500	-	-	(500)	-100,0%
Cape Winelands District Grant		500	-	-	(500)	-100,0%
Other grant providers:		-	-	-	-	
Departmental Agencies and Accounts			-	-	-	
Foreign Government and International Organisations			-	-	-	
Households			-	-	-	
Non-profit Institutions			-	-	-	
Private Enterprises			-	-	-	
Public Corporations			-	-	-	
Higher Educational Institutions			-	-	-	
Parent Municipality / Entity			-	-	-	
Total operating expenditure of Approved Roll-overs		541	-	-	(541)	-100,0%
Capital expenditure of Approved Roll-overs						
National Government:		-	-	-	-	
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]			-	-	-	
Provincial Government:		11 937	1 721	1 721	(10 216)	-85,6%
EMERGENCY MUNICIPAL LOAD SHEDDING RELIEF GRANT		6 175	1 721	1 721	(4 454)	-72,1%
Informal Settlements Upgrading Partnership Grant: Provinces (Beneficiaries)		1 233	-	-	(1 233)	-100,0%
Library Services: Conditional Grant		4 339	-	-	(4 339)	-100,0%
HUMAN SETTLEMENTS DEVELOPMENT GRANT		190	-	-	(190)	
Specify (Add grant description)			-	-	-	
District Municipality:		-	-	-	-	
Specify (Add grant description)			-	-	-	
Other grant providers:		-	-	-	-	
Departmental Agencies and Accounts			-	-	-	
Foreign Government and International Organisations			-	-	-	
Households			-	-	-	
Non-Profit Institutions			-	-	-	
Private Enterprises			-	-	-	
Public Corporations			-	-	-	
Higher Educational Institutions			-	-	-	
Parent Municipality / Entity			-	-	-	
Transfer from Operational Revenue			-	-	-	
Total capital expenditure of Approved Roll-overs		11 937	1 721	1 721	(10 216)	-85,6%
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS		12 478	1 721	1 721	(10 757)	-86,2%

12. QUARTERLY PERFORMANCE ASSESSMENT REPORT 2023/24, Q3 (01 January – 31 March 2024)

12.1 OVERALL PERFORMANCE OF THE MUNICIPALITY

(a) Dashboard summary per Municipal Strategic Focus Area (SFA) for the 3rd Quarter (01 January – 31 March 2024) of the 2023/24 financial year.

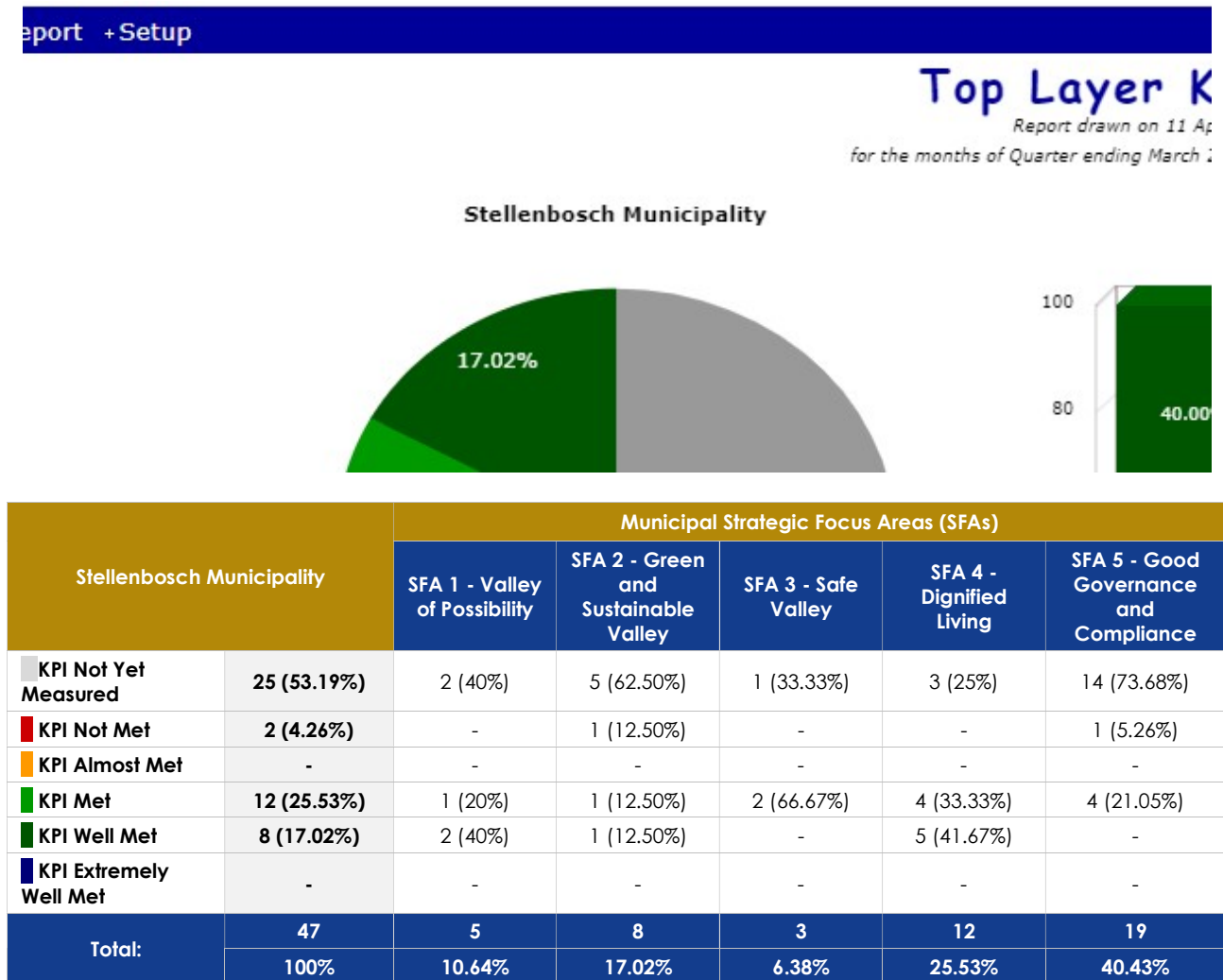


Table: 1 Overall performance for Quarter 3 (01 January – 31 March 2024) per SFA-

13. ACTUAL PERFORMANCE AND CORRECTIVE MEASURES TO BE IMPLEMENTED

13.1 SFA 1 - Valley of Possibility

SFA 1 - Valley of Possibility										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 January – 31 March 2024				
						Target	Actual	R	Performance Comment	Corrective Measures
TL53	KPI003	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Number of job opportunities created through the municipality's local economic development initiatives including capital projects by 30 June	1 100	1 100	990	1 351	G2		
TL54	KPI004	Submission of Land-use applications to the Municipal Planning Tribunal (MPT) within 120 days from the conclusion of the administrative processing of the application	Percentage of Land-use applications submitted to the MPT within 120 days from the conclusion of the administrative processing of the application	75%	75%	75%	100%	G2	5 / 5 x 100 = 100%	
TL55	KPI005	Provide training opportunities to entrepreneurs and Small, Medium and Micro Enterprises (SMMEs)	Number of quarterly training opportunities provided to entrepreneurs and SMMEs	4	4	1	1	G		
TL56	KPI006	Submission of the revised Spatial Development Framework (SDF) to the Council	Number of revised SDFs submitted to the Council by 30 June	1	1	0	0	N/A		
TL57	KPI007	Submission of the revised Housing Pipeline (document) to the MayCo	Number of revised Housing Pipelines (document) submitted to the MayCo by 31 May	1	1	0	0	N/A		

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

Summary of Results: SFA 1 - Valley of Possibility

	KPI Not Yet Measured	2
	KPI Not Met	0
	KPI Almost Met	0
	KPI Met	1
	KPI Well Met	2
	KPI Extremely Well Met	0
Total KPIs		5

13.2 SFA 2 - Green and Sustainable Valley

KPI Not Yet Measured

5

SFA 2 - Green and Sustainable Valley

Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 January – 31 March 2024				
						Target	Actual	R	Performance Comment	Corrective Measures
TL60	KPI020	Conduct an external audit of the Stellenbosch Municipal Waste Disposal Facilities	Number of external audits of the Stellenbosch Municipal Waste Disposal Facilities conducted by 30 June	1	1	0	0	N/A		
TL61	KPI021	Implementation of identified waste minimisation projects	Number of identified waste minimisation projects implemented by 30 June	2	2	1	1	G		
TL62	KPI014	Process building plan applications of <500sqm within 30 days after the date of receipt	Percentage of building plan applications of <500sqm processed within 30 days after the date of receipt	60%	60%	60%	81.36%	G2	345 / 424 x 100 = 81.36%	
TL63	KP022	Wastewater quality measured into the Department of Water and Sanitation's License Conditions for physical and micro parameters	Percentage of wastewater quality compliance as per the analysis certificate, measured quarterly	70%	70%	70%	51%	R	Some plants are calculated in terms of special limits, whereas other plants meet the general limits specifications.	The municipality has met with the Provincial Department of Water and Sanitation with regards to the relaxation from special to general limits. A specialist service provider was also deployed to assist with the operations and maintenance of two plants.
TL65	KPI016	Reduce organic waste	Percentage of organic waste reduced by 30 June	20%	20%	0%	0%	N/A		
TL94	KPI011	Construction of a new landfill cell at the Stellenbosch Landfill Facility	Number of new landfill cells constructed at the Stellenbosch Landfill Facility by 30 June	1	1	0	0	N/A		
TL95	KPI019	Submission of a Service Level Charter to the Municipal Manager	Number of Service Level Charters submitted to the Municipal Manager by 30 June	1	1	0	0	N/A		
TL96	KPI010	Installation of the SCADA Master Station	Number of the SCADA Master Stations installed by 30 June	1	1	0	0	N/A		

QUARTERLY BUDGET STATEMENT FOR MARCH 2024

Summary of Results: SFA 2 - Green and Sustainable Valley

KPI Not Met	1
KPI Almost Met	0
KPI Met	1
KPI Well Met	1
KPI Extremely Well Met	0
Total KPIs	8

13.3 SFA 3 - Safe Valley

SFA 3 - Safe Valley										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 January – 31 March 2024				
						Target	Actual	R	Performance Comment	Corrective Measures
TL66	KPI024	Submission of the revised Disaster Management Plan to the Municipal Manager	Number of revised Disaster Management Plans submitted to the Municipal Manager by 31 March	1	1	1	1	G		
TL67	KPI025	Submission of the revised Safety and Security Strategy to the Municipal Manager	Number of revised Safety and Security Strategies submitted to the Municipal Manager by 30 April	1	1	0	0	N/A		
TL68	KPI026	Submission of the revised Traffic Management Plan to the Municipal Manager	Number of revised Traffic Management Plans submitted to the Municipal Manager by 31 March	1	1	1	1	G		

Summary of Results: SFA 3 - Safe Valley

KPI Not Yet Measured	1
KPI Not Met	0
KPI Almost Met	0
KPI Met	2
KPI Well Met	0
KPI Extremely Well Met	0
Total KPIs	3

13.4 SFA 4 - Dignified Living

SFA 4 - Dignified Living										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 January – 31 March 2024				
						Target	Actual	R	Performance Comment	Corrective Measures
TL70	KPI028	Provision of waterborne toilet facilities in informal settlements as identified by the Department: Integrated Human Settlements	Number of waterborne toilet facilities provided in Informal settlements as identified by the Department: Integrated Human Settlements by 30 June	20	20	0	0	N/A		
TL71	KPI032	Registered indigent formal households with access to free basic water (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent formal households with access to free basic water, measured quarterly	100%	100%	100%	100%	G	6 458 / 6 458 x 100 = 100%	
TL72	KPI029	Limit unaccounted electricity to less than 9% annually {(Number of Electricity Units Purchased and / or Generated - Number of Electricity Units Sold (incl. Free basic electricity)) / Number of Electricity Units Purchased and/or Generated} x 100}	Percentage of average electricity losses, measured by 30 June	<9%	<9%	0%	0%	N/A		
TL73	KPI030	Water quality measured quarterly to the SANS 241 physical and micro parameters	Percentage of water quality level as per the analysis certificate, measured quarterly	90%	90%	90%	94.60%	G2		
TL74	KPI031	Limit unaccounted water to less than 25%	Percentage of average unaccounted water, measured by 30 June	<25%	<25%	0%	0%	N/A		
TL75	KPI033	Registered indigent formal households with access to free basic electricity provided by the municipality (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent formal households with access to free basic electricity provided by the municipality, measured quarterly	100%	100%	100%	100%	G	6 458 / 6 458 x 100 = 100%	
TL76	KPI034	Registered indigent formal households with access to free basic refuse removal (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent formal households with access to free basic refuse removal, measured quarterly	100%	100%	100%	100%	G	6 458 / 6 458 x 100 = 100%	
TL77	KPI035	Registered indigent formal households with access to free	Percentage of registered indigent formal households with	100%	100%	100%	100%	G	6 458 / 6 458 x 100 = 100%	

SFA 4 - Dignified Living										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 January – 31 March 2024				
						Target	Actual	R	Performance Comment	Corrective Measures
		basic sanitation (NKPI Proxy - MSA, Reg. S10(a), (b))	access to free basic sanitation, measured quarterly							
TL78	KPI036	Formal households with access to water (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to water, measured quarterly	27 000	27 000	27 000	27 308	G2		
TL79	KPI037	Formal households with access to electricity (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to electricity, measured quarterly	27 000	27 000	27 000	27 308	G2		
TL80	KPI038	Formal households with access to refuse removal (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to refuse removal, measured quarterly	27 000	27 000	27 000	27 308	G2		
TL81	KPI039	Formal households with access to sanitation (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to sanitation, measured quarterly	27 000	27 000	27 000	27 308	G2		

Summary of Results: SFA 4 - Dignified Living

	KPI Not Yet Measured	3
	KPI Not Met	0
	KPI Almost Met	0
	KPI Met	4
	KPI Well Met	5
	KPI Extremely Well Met	0
Total KPIs		12

13.5 SFA 5 - Good Governance and Compliance

SFA 5 - Good Governance and Compliance										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 January – 31 March 2024				
						Target	Actual	R	Performance Comment	Corrective Measures
TL47	KPI059	Submission of the revised Communication Policy to the MayCo	Number of revised Communication Policies submitted to the MayCo by 31 May	1	1	0	0	N/A		
TL48	KPI044	Employment equity appointments made within the financial year in the three highest levels of management	Percentage of employment equity appointments made within the financial year in the three highest levels of management, measured by 30 June	50%	50%	0%	0%	N/A		
TL49	KPI049	Submission of the Auditor General of South Africa (AGSA) Audit Action Plan (AAP) to the APAC	Number of AGSA Audit Action Plans submitted to the APAC by 31 March	1	1	1	1	G		
TL50	KPI053	Submission of the draft Integrated Development Plan (IDP) to the Council	Number of draft IDPs submitted to the Council by 31 March	1	1	1	1	G		
TL51	KPI062	Submission of the draft revised Integrated Zoning Scheme to the MayCo	Number of draft revised Integrated Zoning Schemes submitted to the MayCo by 30 June	1	1	0	0	N/A		
TL58	KPI055	Submission of the revised Wastewater Master Plan to the Municipal Manager	Number of revised Wastewater Master Plans submitted to the Municipal Manager by 30 June	1	1	0	0	N/A		
TL59	KPI060	Submission of the revised Comprehensive Integrated Transport Plan (CITP) 2023 - 2028 to the MayCo	Number of revised CITPs 2023 - 2028 submitted to the MayCo by 30 June	1	1	0	0	N/A		
TL82	KPI042	Financial viability measured in terms of the available cash to cover fixed operating expenditure (NKPI Proxy - MSA, Reg. S10(g) (iii))	Cost coverage as at 30 June annually [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation)	2	2	0	0	N/A		

SFA 5 - Good Governance and Compliance										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 January – 31 March 2024				
						Target	Actual	R	Performance Comment	Corrective Measures
TL83	KPI043	Achieve an average payment percentage of 96% by 30 June (Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	96%	96%	0%	0%	N/A		
TL84	KPI040	Actual expenditure of the approved Capital Budget for the municipality by 30 June (NKPI - MSA, Reg. S10(c))	Percentage of the approved Capital Budget for the municipality actually spent by 30 June	90%	90%	60%	43.13%	R	= R212 066 277 / R491 726 021 = 43.13%	Capital expenditure engagements with project managers will be held every second week from 15 April – 30 June 2024.
TL85	KPI045	The percentage of the payroll budget spent on implementing the Municipal Workplace Skills Plan (NKPI Proxy- MSA, Reg. S10(f))	Percentage of the municipality's payroll budget actually spent on implementing its Workplace Skills Plan ((Total Actual Training Expenditure / Total Annual payroll Budget) x 100), measured by 30 June	0.20%	0.20%	0%	0%	N/A		
TL86	KPI046	Financial viability measured in terms of the municipality's ability to meet its service debt obligations (NKPI Proxy - MSA, Reg. S10(g)(i))	Debt coverage ratio ((Total operating revenue - operating grants received) / (Debt service payments due within the year)) measured by 30 June	15%	15%	0%	0%	N/A		
TL87	KPI047	Financial viability measured in terms of the outstanding service debtors (NKPI Proxy - MSA, Reg. S10(g)(ii))	Service debtors to revenue ratio - (Total outstanding service debtors / revenue received for services) measured by 30 June	27%	27%	0%	0%	N/A		
TL88	KPI054	Submission of the IDP / Budget / SDF time schedule (process plan) to the Council	Number of IDP / Budget / SDF time schedules (process plan) submitted to the Council by 31 August	1	1	0	0	N/A		
TL89	KPI051	Submission of the revised Information and Communication Technology (ICT) Backup Disaster Recovery Plan to the ICT Steering Committee	Number of revised ICT Backup Disaster Recovery Plans submitted to the ICT Steering Committee by 31 March	1	1	1	1	G		

SFA 5 - Good Governance and Compliance										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 January – 31 March 2024				
						Target	Actual	R	Performance Comment	Corrective Measures
TL90	KPI052	Submission of the revised Strategic ICT Plan to the ICT Steering Committee	Number of revised Strategic ICT Plans submitted to the ICT Steering Committee by 31 March	1	1	1	1	G		
TL91	KPI048	Submission of the revised Risk-Based Audit Plan (RBAP) to the Audit and Performance Audit Committee (APAC)	Number of revised RBAPs submitted to the APAC by 30 June	1	1	0	0	N/A		
TL92	KPI050	Submission of the revised Strategic Risk Register (SRR) to the Risk Management Committee	Number of revised SRRs submitted to the Risk Management Committee by 30 June	1	1	0	0	N/A		
TL93	KPI056	Submission of the revised Electrical Master Plan to the Council	Number of revised Electrical Master Plans submitted to the Council by 30 June	1	1	0	0	N/A		

Summary of Results: SFA 5 - Good Governance and Compliance

	KPI Not Yet Measured	14
	KPI Not Met	1
	KPI Almost Met	0
	KPI Met	4
	KPI Well Met	0
	KPI Extremely Well Met	0
Total KPIs		19

14. STRATEGIC PERFORMANCE CONCLUSION

- (a) Out of the 47 Key Performance Indicators (KPIs) listed on the Top layer SDBIP 2023/24, 25 were not measured during quarter 3 (01 January – 31 March 2024). 02 of the measured KPIs were not achieved, 12 were met and 8 were well met.

	KPI Not Yet Measured	25
	KPI Not Met	2
	KPI Almost Met	0
	KPI Met	12
	KPI Well Met	8
	KPI extremely well met	0
Total KPIs		47

Summary of Results: Strategic Focus Areas 1 - 5

8.3	OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY-REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: QUARTER 3 (01 JANUARY 2024 – 31 MARCH 2024)
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 17 April 2024 & 25 April 2024

1. SUBJECT: OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY-REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: QUARTER 3 (01 JANUARY 2024 – 31 MARCH 2024)

2. PURPOSE

To submit to Management a report for the period 01 January 2024 – 31 March 2024 on the implementation of Council's Supply Chain Management Policy. The report covers the performance of the various delegated functions and the implementation thereof.

3. FOR DECISION BY MUNICIPAL COUNCIL

Section 6 (3) & 4 of the SCM Policy 2023/2024, determines that the Accounting Officer must within 10 days at the end of each quarter; submit a report on the implementation of the SCM Policy to the Executive Mayor. This report must be made public in accordance with section 21A of the Municipal Systems Act (32 of 2000).

4. EXECUTIVE SUMMARY

On a quarterly basis the Accounting Officer must submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor. In terms of the SCM Regulations and Council's SCM Policy the SCM unit has been delegated to perform powers and functions that related to the procurement of goods and services, disposal of goods no longer needed, the selection of contractors to aid in the provision of municipal services.

5. RECOMMENDATIONS

- (a) that Council approves this report and **ANNEXURE A** attached to the report, and
- (b) that the report be made public in accordance with section 21A of the Municipal Systems Act.

6 DISCUSSION/CONTENTS

6.1 Background

SCM must report within 10 days before the end of each quarter on the implementation of the SCM System.

6.2 Constitutional and Policy Implications

Paragraph 2(1) of Council's SCM Policy determines that all officials and other role players in the supply chain management system of the Stellenbosch Municipality must implement the SCM Policy in a way that gives effect to section 217 of the Constitution and Part 1 of Chapter 11 of the Municipal Finance Management Act (56 of 2003) and other applicable provisions of the Act; is fair, equitable, transparent, competitive and

cost-effective; complies with the Regulations and any norms and standards that may be prescribed in terms of section 168 of the MFMA; is consistent with other applicable legislation; does not undermine the objective for uniformity in supply chain management systems between organs of state in all spheres; and is consistent with national economic policy concerning the promotion of investments and doing business with the public sector.

Paragraph 6(1) of the Supply Chain Management Policy of Council determines that the Council of Stellenbosch municipality reserves the right to maintain oversight over the implementation of the SCM Policy as approved and amended from time to time. Paragraph 6(3) of the above stated Policy determines that the Accounting Officer must within 10 days of the end of each quarter; submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor.

6.3 Environmental implications

None.

6.4 Financial Implications

The financial implications are the transactions for the procurement of goods and services that were processed during the 01 January 2024 – 31 March 2024 and the payments that will derive from these commitments.

6.5 Legal Implications

The Municipal Finance Management Act (section 112) stipulates that the SCM Policy should comply with a prescribed framework as set out in section 112(1) and section 112(2) that stipulates that the regulatory framework for the municipal supply chain management must be fair, equitable, transparent, competitive, and cost-effective. Reporting back in terms of paragraph 6(3) of the SCM Policy 2023/2024 to the Executive Mayor and Council on the implementation of the supply chain management system and processes enables the Executive Mayor and Council to maintain the oversight role over the implementation of the SCM Policy as approved by Council.

6.6 Staff Implications

None.

6.7 Previous / Relevant Council Resolutions

None.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 6.3

- (a) that Council approves this report and **ANNEXURE A** attached to the report, and
- (b) that the report be made public in accordance with section 21A of the Municipal Systems Act.

APPENDICES

ANNEXURE A: Report for the period 01 January 2024 – 31 March 2024 on the Implementation of Council's Supply Chain Management Policy.

ANNEXURE A

STELLENBOSCH MUNICIPALITY

IMPLEMENTATION OF SYSTEM – SUPPLY CHAIN MANAGEMENT

SECTION 6 (3) OF SCM REGULATIONS: OVERSIGHT ROLE OF COUNCIL OVER THE IMPLEMENTATION OF SCM POLICY

PERIOD: 01 JANUARY 2024 – 31 MARCH 2024

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE- MENTED	COMMENTS
3(1)(a)	Prepare and submit a draft supply chain management policy complying with regulation 2 to the council of the municipality for adoption.	Accounting Officer	Chief Financial Officer	YES	Done
3(1)(b)	Review at least annually the implementation of the policy.	Accounting Officer	Chief Financial Officer	YES	Done
3(1)(c)	Submit when considered necessary, proposals for amendment of the policy by the Council.	Accounting Officer	Chief Financial Officer	YES	The SCM Policy are part of the budget related policies that are annually reviewed, and we implemented the new Preferential Point system as from 1 March 2024.
3(2)(a)	Make use of any Treasury guidelines determining standards for municipal supply chain management policies and submit to the council that guidelines standard or modified version therefore, as a draft policy.	Accounting Officer	Chief Financial Officer	YES	All NT guidelines are included in standard documents and the municipalities SCM policy is aligned with the Model SCM policy of NT.
3(2)(b)	Ensure that a draft policy submitted to council that differs from the guideline standard complies with Regulation 2.	Accounting Officer	Chief Financial Officer	YES	Not Applicable
3(1)(c)	Report any deviation from the guideline standard to the National Treasury and relevant provincial treasury	Accounting Officer	Chief Financial Officer	YES	Not Applicable
3(4)	Must, in terms of section 62(1)(f)(iv) take all reasonable steps to ensure that the municipality has	Accounting Officer	Chief Financial Officer	YES	Done

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	and implements a supply chain management policy as set out in Regulation 2				
5(2)(a)	Make a final award above R10 million (VAT included).	Accounting Officer (after considering recommendation of Bid Adjudication Committee)		YES	In the third quarter, there were four (4) final awards above R10 million.
5(2)(b)	Make a final award above R200 000 (VAT included), but not exceeding R10 million (VAT included).	Accounting Officer	Bid Adjudication Committee	YES	In the third quarter, there were nine (9) final awards above R200 000 but not exceeding R10 million.
5(2)(c)	Make a final award not exceeding R200 000(VAT included) including the appointment of consultants	Accounting Officer	CFO and Senior Manager - SCM and Senior Accountants	YES	Operational Delegations are in place with clear segregation of duties as stipulated in MFMA section 115 (b)
5(3)	Submit to the officials referred to in regulation 5(4) within five days of the end of each month a written report containing particulars of each final award, except procurements made out of petty cash, made during that month, including – (a) the amount of the award; (b) the name of the person to whom the award was made; (c) the reason why the award was made to that person; and (d) the BEE/HDI status of that entity/person.	Bid Adjudication Committee (refer regulation 5(4)(a) Chief Financial Officer – 5(4)(b)	Chief Financial Officer Senior Manager SCM	YES	The awards made were submitted on the following dates within this quarter: 05 February 2024 04 March 2024 03 April 2024
6(1)	Maintain oversight over the implementation of the supply chain management policy	Municipal Council		YES	The Supply Chain Management policy was submitted to council in the last quarter of the previous financial year as part of the Budget Related policies as well as during the second quarter .

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
6(2)(a)(i)	Submit a report to council within 30 days of the end of each financial year on the implementation of the supply chain management policy of the municipality.	Accounting Officer		YES	Done
6(2)(a)	Immediately submit a report to council whenever there are serious and material; problems in the implementation of the supply chain management policy, including such a report from any municipal entity as envisaged by this Regulation 6(2)(a)(iii)	Accounting Officer		N/A	To date no serious or material problems occurred in implementing the SCM policy.
6(3)	Submit a report to the mayor of the municipality within ten days of each quarter on the implementation of the supply chain management policy.	Accounting Officer	Chief Financial Officer	YES	Done.
7(1)	Establish a supply chain management unit.	Accounting Officer	Chief Financial Officer	YES	Unit operates under direct supervision of CFO
12(1)	<u>Direct that:</u> a) cash purchases up to transaction value as defined I Council's Petty Cash policy b) one verbal quotation be obtained for any specified procurement of a transaction value lower than R2,000 (VAT included); c) written or verbal quotations for procurement of goods and/or services of a transaction value between R 2, 000.00 and R 10 000.00 (VAT included) d) formal written price quotations for procurement of goods and/or services of a transaction value between R 10,000.00 and R 200,000.00 e) a competitive bidding process be followed for any specific procurement of a transaction value higher than R200 000.	Accounting Officer	Operational delegations in place	YES	The SCM unit is responsible for procurement within these thresholds. Delegations approved and signed by the relevant officials.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
12(2)(a)	Allow the Accounting Officer to lower, but not to increase, the different threshold values specified in sub regulation(1).	Accounting Officer	Chief Financial Officer	YES	Delegated officials act within delegated thresholds.
14(1)(a)(ii)	Invite prospective providers of goods and services at least once a year through newspaper commonly circulating locally, the website of the municipality	Accounting Officer	Senior : Manager SCM	YES	Done
14(1)(b)	Specify the listing criteria for accredited prospective providers.	Accounting Officer	Chief Financial Officer	YES	Listing criteria is contained within the registration form.
14(1)(c)	Disallow the listing of any prospective provider whose name appears on the National Treasury's database as a person prohibited from doing business with the public sector.	Accounting Officer		YES	SCM consult National Treasury's database of defaulters before awarding of tenders and quotations.
14(2)	Update the list of prospective providers at least quarterly to include any additional prospective providers and any new commodities or types of services.	Municipal Council	Chief Financial Officer	YES	Done
15	Requesting reconciliation's on petty cash purchases on a monthly basis.	Chief Financial Officer	Manager: Expenditure section	YES	Done
16(c)	If it is not possible to obtain at least three written quotations, record and report quarterly to the accounting officer, or another official designated by the accounting officer, the reasons for this.	Accounting Officer	Chief Financial Officer	YES	Reports were submitted on the following dates within this quarter: 05 February 2024 04 March 2024 03 April 2024

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
16(e)	Record the name of potential providers requested to provide written quotation with their quoted prices.	Accounting Officer	Chief Financial Officer	YES	Reports were submitted on the following dates within this quarter: 05 February 2024 04 March 2024 03 April 2024
17(1)(c)	Approve the recorded reasons for not obtaining at least three written price quotations.	Chief Financial Officer	Senior Manager SCM & CFO: below R200,000 Accountants: Acquisitions, Contracts and SCM: Accountant Demand and Chief Buyer : below R200,000	YES	
17(1)(d)	Record the names of the potential formal written price quotation providers and their written quotations.	Accounting Officer	Senior Manager: Supply Chain Management	YES	
17(2)	Report to the CFO within three days at the end of the month on any approvals given during that month by that the designed official referred to in sub-regulation (1) (c).	Chief Financial Officer	Senior Manager: Supply Chain Management	YES	
18 (a)	All requirements in excess of R30,000 (VAT included) by means of formal written price quotations should be advertised for at least 7 days on the website and municipal official website.	Chief Financial Officer	Senior Manager: Supply Chain Management	YES	Done
18 (b)	When using the list of accredited prospective providers, it should promote ongoing competition amongst providers by inviting providers to submit quotations on a rotational basis.	Chief Financial Officer	Senior Manager: Supply Chain Management	YES	Done
18(c)	Must take all reasonable steps to ensure that the procurement of goods and services through written quotations or formal written price quotations is not abused.	Accounting Officer	Chief Financial Officer	YES	Quotations and Formal written quotations are placed on the website and only opened on the closing date and time and mitigate the risks during the calling for quotations.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
18(d)	Notify the Accounting Officer or CFO in writing on a monthly basis of all written quotations and formal written price quotations accepted by the official acting in terms of a sub-delegation	Chief Financial Officer	Senior Manager: Supply Chain Management	YES	Reports were submitted on the following dates within this quarter: 05 February 2024 04 March 2024 03 April 2024
22 (b) (i)	The publication notice must contain the closure date for the submission of bids, which may not be less than 3 weeks in case of transactions over R10m (VAT included), or which are of long term nature, or 14 days in any other case, from date on which the advertisement is placed in a newspaper.	Accounting Officer	Bid Specifications Committee	YES	For quarter three, thirty-seven (37) tenders specifications served before the Bid Specifications committee.
22(2)	The Accounting Officer may determine the closure date for the submission of bids which is less than the 30 days or 14 days requirement, but only if such shorter period can be justified on the grounds of urgency or emergency or any exceptional case where it is impractical or impossible to follow the official procurement process.	Accounting Officer		YES	None
23(a) (i)(ii)	The handling, opening and recording of bids should be (i) be opened in public (ii) must be opened at the same time and as soon as possible after the period for the submission of bids has expired;	Accounting Officer	Senior Manager: Supply Chain Management	YES	Done
23 (c)	(ii) make the register available for public inspection (iii) publish the entries in the register and the bid results on the website of the municipality	Accounting Officer	Senior Manager: Supply Chain Management	YES	Done
24(1)	Negotiate the final terms of a contract with bidders identified through a competitive bidding process as preferred bidders, provided that such negotiation –	Accounting Officer	Relevant user department Head of Department or Director	YES	Provision for the signing of a Form of Tender/Service Level Agreement with successful vendors is being made in

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	<p>(a) does not allow any preferred bidder a second or unfair opportunity;</p> <p>(b) is not to the detriment of any other bidder; and</p> <p>(c) does not lead to a higher price than the bid submitted.</p> <p>Minutes of such negotiations must be kept.</p>				the tender documents.
26(1)(b)	Appoint the members of the bid specification, evaluation and adjudication committees, taking into account Section 117 of the MFMA.	Accounting Officer		YES	Done
26(1)(c)	Appoint a neutral or independent observer to a bid specification, evaluation or adjudication committee for an attendance and oversight process when this is appropriate for ensuring fairness and promoting transparency.	Accounting Officer		N/A	Not Applicable
26(3)	Apply the committee system to formal written price quotations.	Accounting Officer		N/A	Committee system is applied for goods/services above R200 000 and R 300 000 from 1 March 2024
27(1)	Compile specifications for the procurement of goods and services by the municipality.	Accounting Officer	Bid Specifications Committee, upon advice of the relevant user department	YES	The Director signs for items to serve on Specification committee.
27(2)(g)	Approve specifications compiled by the bid specification committee prior to publication of the invitation for bids.	Accounting Officer	Bid Specifications Committee, upon advice of the relevant user department	YES	The specifications are accompanied with a questionnaire that the relevant department has to complete. Meetings are held according pre-determined schedule.
28(1)(a)	Evaluate bids in accordance with – (i) the specifications for a specific procurement ; and (ii) the points system as must be set out in the supply chain management policy of the	Accounting Officer	Bid Evaluation Committee upon advice of the relevant user department.	YES	Have regular BEC scheduled meetings.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	municipality in terms of Regulation 27(2)(f) and a prescribed in terms of the Preferential Procurement Policy Framework Act.				
28(1)(b)	Evaluate each bidder's ability to execute the contract.	Accounting Officer	Bid Evaluation Committee, upon advice from SCM	YES	Currently part of the Standard Evaluation Report
28(1)(c)	Check in respect of the recommended bidder whether municipal rates and taxes and municipal service charges are not in arrears.	Accounting Officer	Bid Evaluation Committee	YES	Has a screening list that has to be completed.
28(1)(d)	Submit to the adjudication committee a report and recommendations regarding the award of the bid or any other related matter.	Bid Evaluation Committee		YES	Currently part of the Standard Evaluation Report
29(1)(a)	Consider the report and recommendations of the bid evaluation committee where the award value exceeds R200 000 (VAT incl.) and make the award up to value of R10m (as per delegated authority)	Accounting Officer	Bid Adjudication Committee	YES	In the third quarter there were ten (10) BAC meetings
29(1)(b)(i)	For bids above R10 million, the SCM BAC will make recommendation to the Municipal Manager to make the final award.	Accounting Officer		YES	In the third quarter there were four (4) final awards above R10 million.
29(1)(b)(ii)	Make another recommendation to the accounting officer on how to proceed with the relevant procurement.	Accounting Officer		YES	None.
29(3)	Appoint the chairperson of the bid adjudication committee.	Accounting Officer		YES	Delegations given is kept for record purposes
29(5)(a)	If a bid adjudication committee decides to award a bid other than the one recommended by the bid evaluation committee, the bid adjudication committee must prior to awarding the bid – (i) check in respect of the preferred bidder whether that bidder's municipal rates and taxes and municipal service charges are not in arrears; and (ii) notify the accounting officer.	Bid Adjudication Committee		YES	None

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
29(5)(b)	<p>(i) After due consideration of the reasons for the deviation, ratify or reject the decision of the bid adjudication committee referred to in Regulation 29(5)(a); and</p> <p>(ii) If the decision of the bid adjudication committee is rejected, refer the decision of the adjudication committee back to that committee for reconsideration.</p>	Accounting Officer		YES	None
29(6)	Refer any recommendation made by the evaluation committee or adjudication committee back to that committee for reconsideration of the recommendation.	Accounting Officer		YES	Two (2) tender was referred back to the BEC in the third quarter
29(7)	Comply with Section 114 of the MFMA within ten working days.	Accounting Officer		YES	Not applicable
31(1)	Request the State Information Technology Agency (SITA) to assist the municipality with the acquisition of IT related goods or services through a competitive bidding process.	Accounting Officer	Bid Adjudication Committee	YES	Not Applicable
31(2)	Enter into a written agreement to regulate the services rendered by, and the payments made to, SITA.	Accounting Officer		YES	Not Applicable
31(3)	<p>Notify SITA together with a motivation of the IT needs of the municipality if –</p> <p>(a) the transaction value of IT related goods or</p>	Accounting Officer		YES	Not Applicable

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	<p>services required by the municipality in any financial year will exceed R50 million (VAT incl); or</p> <p>(b) the transaction value of a contract to be procured by the municipality whether for one or more years exceeds R50 million.</p>				
31(4)	Submit to the Council, the National Treasury, the relevant provincial treasury and the Auditor General the SITA comments and the reasons for rejecting or not following such comments if the municipality disagrees with SITA's comments.	Accounting Officer	Senior Manager: Supply Chain Management	YES	Not Applicable
32(1)	<p>To procure goods or services for the municipality under a contract secured by another organ of state, but only if –</p> <p>(a) the contract has been secured by that organ of state by means of a competitive bidding process applicable to that organ of state;</p> <p>(b) the municipality has no reason to believe that such contract was not validly procured;</p> <p>(c) there are demonstrable discounts or benefits for the municipality; and</p> <p>that other organ of state and the provider have consented to such procurement in writing.</p>	Accounting Officer	Bid Adjudication Committee	YES	None
35(1)	Procure consulting services above the value of R200 000 (VAT incl.) provided that any Treasury guidelines in respect of consulting services or CIDB guidelines in respect of services related to the build environment and construction works are taken into account when such procurements are made.	Accounting Officer	Bid Adjudication Committee	YES	Tender in place.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
35(4)	Ensure that copyright in any document produced, and the patent rights or ownership in any plant, machinery, thing, system or process designed or devised, by a consultant in the course of the consultancy service is vested in the municipality.	Municipal Council	Relevant user Department	YES	Not Applicable
36(1)(a)	<p>Dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –</p> <ul style="list-style-type: none"> (i) in an emergency; (ii) if such goods or services are produced or available from a single provider only; (iii) for the acquisition of special worker of art or historical objects where specifications are difficult to compile; (iv) acquisition of animals or zoos; or (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes (vi) any contract relating to the publication of notices and advertisements by or on behalf of the municipality (vii) any purchase on behalf of the municipality at a public auction (viii) any contract with an organ of state, local authority or a public utility corporation or company (ix) any contract in respect of which compliance therein would not be in the public interest or interest of Council (x) ad-hoc repairs to plant and equipment where 	Accounting Officer	BAC considers deviations and recommend to the Accounting Officer.	YES	Delegations are in place for BAC to recommend deviations to the Accounting Officer. Records and recordings are kept of all meetings. Departments draft memorandums and table items at BEC for consideration and recommendation to the BAC. The BAC upon approval will recommend deviation to the Accounting –Officer.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	it is not possible to ascertain the nature or extent of the work required in order to call for bids (xi) workshop strip & quote				
36(1)(b)	Ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.	Accounting Officer		YES	Done
36(2)	Record the reasons for any deviations in terms of Regulations 36(1)(a) and (b); and Report them to the next meeting of the Council and include as a note to the annual financial statements.	Municipal Council	Accounting Officer	YES	Done
37(2)	Decide to consider an unsolicited bid but only if – (a) the product or service offered is a demonstrably or proven unique innovative concept; (b) the product or service will be exceptionally beneficially to, or have exceptional cost advantages for, the municipality; (c) the person who made the bid is the sole provider of the product or service; and (d) the reasons for not going through the normal bidding processes are found to be sound by the accounting officer.	Accounting Officer		NO	None
37(4)	Submit written comments received pursuant to Regulation 37(3), including any responses from the unsolicited bidder, to the National Treasury and the relevant provincial treasury for comment.	Accounting Officer		NO	None
37(5)	Consider and may award the bid or make	Accounting Officer	Bid Adjudication Committee	YES	None

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	recommendations to the accounting officer depending on the delegations to the adjudication committee.				
37(7)	When considering an unsolicited bid, take into account where considering an unsolicited bid – (i) any comments submitted by the public; and any written comments and recommendations of the National Treasury or the relevant provincial treasury.	Accounting Officer		NO	None
37(8)	Submit to the Auditor General, the relevant provincial treasury and the National Treasury the reasons for rejecting or not following any recommendations of the National Treasury or provincial treasury in regard to the unsolicited bid.	Accounting Officer	Senior Manager: Supply Chain Management	NO	None
38(1)(a)	Take all reasonable steps to prevent abuse of the supply chain management system.	Accounting Officer	Chief Financial Officer	YES	The National Treasury Code of Conduct has been circulated and communicated to municipal staff at various formal and informal meetings.
38(1)(b)	Investigate any allegations against an official or other role player of fraud, corruption, favoritism, unfair or irregular practices or failure to comply with the supply chain management policy, and when justified – (i) take appropriate steps against such official or other role player; or (ii) report any alleged criminal conduct to the South African Police Service.	Accounting Officer	Internal Audit	YES	None
38(1)(c)	Check the National Treasury's database prior to awarding any contract to ensure that no recommended bidder, or any of its directors, is listed as a person prohibited from doing business with the public sector.	Accounting Officer	Senior Manager: Supply Chain Management	YES	The National Treasury website information of the List of Defaulters is currently used to verify.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
38(1)(d)	<p>Reject any bid from a bidder –</p> <p>(i) if any municipal rates and taxes or municipal service charges owed by that bidder or any directors to the municipality are in arrears for more than three months;</p> <p>(ii) who during the last five years has failed to perform satisfactorily on a previous contract with the municipality or any other organ of state after written notice was given to that bidder that performance was unsatisfactory.</p>	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place
38(1)(e)	Reject a recommendation for the award of a contract if the recommended bidder, or any of its directors, has committed a corrupt or fraudulent act in competing for the particular contract.	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place
38(1)(f)	<p>Cancel a contract awarded to a person if – the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract; or</p> <p>(i) an official or other role player committed any corrupt or fraudulent act during the bidding process or the execution of the contract that benefited that person.</p>	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place
38(1)(g)	<p>Reject the bid of any bidder if that bidder or any of its directors –</p> <p>(i) has abused the supply chain management system of the municipality or has committed any improper conduct in relation to such system;</p>	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	<p>(ii) has been convicted for fraud or corruption during the last five years;</p> <p>(iii) has willfully neglected or reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or</p> <p>(iv) has been listed in the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).</p>				
38(2)	Inform the National Treasury and relevant provincial treasury in writing of any actions taken in terms of Regulation 38(1)(b)(ii), (e)	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place
40(1)	The Supply chain policy must provide for an effective system of disposal management for the disposal or letting of assets, including unserviceable, redundant or obsolete assets, subject to sections 14&90 of MFMA	Municipal Council	Chief Financial Officer	YES	Delegations are in place
40(2) a	<p>A Supply Chain management policy must specify the ways in which assets may be disposed of, including by –</p> <p>(i) Transferring the asset to another organ of state in terms of a provision of the MFMA enabling the transfer of assets</p> <p>(ii) Transferring the asset to another organ of state at market related value or, when appropriate, free of charge</p>	Municipal Council	Chief Financial Officer	YES	As per delegations

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	(iii) Selling the asset (iv) Destroying the asset				
40(2) (b)	Stipulate that – Immoveable property may be sold only at market related prices except when public interest or the plight of the poor demands otherwise	Municipal Council		YES	Not Applicable
40(2)(b)(ii)	Movable assets may be sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous to the municipality	Accounting Officer	Chief Financial Officer	YES	As per delegations
40(2)(b)(iii)	In the case of the free disposal of computer equipment, the Provincial Department of Education must first be approached to indicate within 30 days whether any of the local schools are interested in the equipment.	Accounting Officer	Chief Financial Officer	N/A	Not Applicable
40(2)(b)(iv)	In the case of the disposal of firearms, the National Conventional Arms Control Committee has approved any sale or donation of firearms to any person or institution within or outside the Republic	Accounting Officer		N/A	Not Applicable

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
40(2)(c)(ii)	All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed	Municipal Council		YES	Not Applicable
40(2)(d)	Ensure that where assets are traded in for other assets, the highest possible trade-in is negotiated	Municipal Council		N/A	None
40(2)(b)(iii)	In the case of the free disposal of computer equipment, the provincial department of education is first approached to indicate within 30 days whether any of the local schools are interested in the equipment.			N/A	Not Applicable
41(1)	A Supply chain management policy must provide for an effective system of risk management for the identification, consideration and avoidance of potential risks in the supply chain management system	Accounting Officer	Internal Audit	YES	Busy implementing a system for risk management
42	Establish and implement an internal monitoring system in order to determine, on a retrospective analysis, whether the authorized supply chain management processes were followed and whether the objectives of this policy were achieved.	Accounting Officer	Chief Financial Officer	YES	Implemented a system for performance management in SCM
43(2)	Check with SARS whether a person's tax matters are in order before making an award to such person.	Municipal Council	Senior Manager: Supply Chain Management	YES	The Tax Clearance of vendors registered on the Central Supplier Database are checked regularly and before awards are made.
45	Disclose in the notes to the annual financial statements of the municipality particulars of any award of more than R2,000 to a person who is a spouse, child or parent of a person in the service of the state, or has been in the service of the state in the previous twelve months, including – (a) the name of that person; (b) the capacity in which that person is in the	Municipal Council	Chief Financial Officer	YES	This information was disclosed within financial statements of the municipality.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	service of the state; and (c) the amount of the award.				
46(3)(a)	Keep a register of all declarations in terms of Regulation 46(2)(d) and (e).	Accounting Officer	Senior Manager: Supply Chain Management	YES	SCM keeps records of it.
46(3)(b)	Declarations must be made to the mayor of the municipality who must ensure that such declarations are recorded in the register.	Accounting Officer	Chief Financial Officer	YES	Declarations are kept in the SCM section and hard copy on file.
46(4)	Adopt the National Treasury's code of conduct and Schedule 2 of the Systems Act for supply chain management practitioners and other role players involved in supply chain management.	Accounting Officer	Senior Manager: Supply Chain Management Council's Speaker	YES	Code of conduct are circulated annually to all officials
47(2)	Report any alleged contravention of Regulation 47(1) to the National Treasury for considering whether the offending person, and any representative or intermediate through which such person is alleged to have acted, should be listed in the National Treasury's database of persons prohibited from doing business with the public sector.	Accounting Officer	Chief Financial Officer	YES	Not Applicable
48	Disclose to the National Treasury and the relevant provincial treasury any sponsorship promised, offered or granted to the municipality whether directly or through a representative or intermediate, by any person who is – (a) a provider or prospective provider of goods or services to the municipality; or (b) a recipient or prospective recipient of goods disposed or to be disposed, of by the municipality.	Accounting Officer	Senior Manager: Supply Chain Management	YES	None.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
49	Persons aggrieved by decisions or actions taken in the implementation of this supply chain management system, may lodge within 14 days of the decision or action, a written objection or complaint against the decision or action.	Accounting Officer		YES	Have an administrative process in place.
50(1)	Appoint an independent and impartial person to assist in the resolution of disputes between the municipality and other persons and to deal with objections, complaints or queries as described more fully in Regulation 49.	Accounting Officer		YES	Done.
50(1)(a)	Responsible to assist the person appointed in terms of Regulation 50(1) to perform his or her functions effectively.	Accounting Officer		YES	Done
50(4)(b)	Appointed must submit monthly reports to the Accounting Officer on all disputes, objections, complaints or queries received, attended to or resolved.	Accounting Officer		YES	The appointed official is responsible for the submission of the monthly report to the Municipal Manager.
51	Service provider that acts on behalf of municipality to provide any service or act as a collector of fees, service charges or taxes and the compensation payable to service provider, contract must stipulate a cap on compensation payable to the service provider; that such compensation must be performance based.	Accounting Officer		YES	Done

9.	REPORT BY THE MUNICIPAL MANAGER ON OUTSTANDING RESOLUTIONS
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No report submitted as outstanding resolutions serves at Section 80 Committees.

10.	ITEMS FOR NOTING
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10.1	REPORT/S BY THE EXECUTIVE MAYOR
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10.1.1	REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR FOR THE QUARTER: [JANUARY – MARCH 2024]
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 25 April 2024

1. SUBJECT: REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR FOR THE QUARTER: JANUARY – MARCH 2024

2. PURPOSE

To inform Council of the decisions taken by the Executive Mayor from January 2024 to March 2024 (see **APPENDIX 1**).

3. DELEGATED AUTHORITY

As per the delegations from Council and powers vested in the Executive Mayor by legislation.

For Notification

4. EXECUTIVE SUMMARY

In terms of the Municipal Structures Act 117 of 1998 Section 56 (5) it is stated that:

“An Executive Mayor must report to the municipal council on all decisions taken by the Executive Mayor.”

5. RECOMMENDATION

that Council take note of the decisions by the Executive Mayor.

6. DISCUSSION / CONTENTS

6.1 Background

In terms of the Municipal Structures Act 117 of 1998 Section 56 (5) it is stated that:

“An Executive Mayor must report to the municipal council on all decisions taken by the Executive Mayor.”

6.2 Discussion

Council approved delegations to the Executive Mayor and legislation also contains powers that are vested in the Executive Mayor on which reports are made for notification.

The Executive Mayor also takes decisions in consultation with the Mayoral committee. The decisions of the 2023/24 financial year will be reported in a separate item.

6.3 Financial Implications

Dealt with in terms of the approved budget.

6.4 Legal Implications

The decisions are in line with approved delegations or powers vesting in the Executive Mayor.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

Item 10.1.1 – Council meeting: 2024-01-24

6.7 Risk Implications

Risk implications are mitigated when decisions taken are in line with approved powers and functions.

6.8 Comments from Senior Management

The report was not circulated for comment. The Executive Mayor discusses relevant issues with the Municipal Manager who takes up actions with the Directors directly.

ANNEXURES

Annexure A: Decisions taken by the Executive Mayor in the period January to March 2024

Appendix 1: Appeal lodged in terms of section 79(2) of the Stellenbosch Municipal Land Use Planning By-Law (2015): Against the Decision Of The Authorised Employee To Refuse The Subdivision Application On Farm 516/9 & 12, Stellenbosch Division [Lu/12237]

Appendix 2: Appeal lodged in terms of section 79(2) of the Stellenbosch Municipal Land Use Planning By-Law (2015): Application For A Temporary Departure: Erf 228, Lanquedoc [Lu/11809]

Appendix 3: Appeal lodged in terms of section 79(2) of the Stellenbosch Municipal Land Use Planning By-Law (2015): Application For Departure On Erf 551, Kylemore [Lu/14285]

FOR FURTHER DETAILS CONTACT:

NAME	DONOVAN MULLER
POSITION	MANAGER: COUNCILLOR SUPPORT
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021 8088314
E-MAIL ADDRESS	Donovan.Muller@ Stellenbosch.gov.za
REPORT DATE	15 April 2024

ANNEXURE A

DELEGATIONS EXERCISED FOR PERIOD [JANUARY – MARCH 2024]

EXECUTIVE MAYOR

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (if any)
110	FINANCE	S 71 monthly budget monitoring report for November 2023	14/12/2023	14/12/2023	Approved
110	FINANCE	S 71 monthly budget monitoring report for December 2023	15/01/2024	15/01/2024	Approved
110	FINANCE	S 71 monthly budget monitoring report for January 2024	14/02/2024	14/02/2024	Approved
110	FINANCE	S 71 monthly budget monitoring report for February 2024	14/03/2024	14/03/2024	Approved
110	FINANCE	S 52 Quarterly budget monitoring report 2 nd quarter 2023/24	24/01/2024	24/01/2024	Approved
LUP 63	PLANNING	APPEAL LODGED IN TERMS OF SECTION 79(2) OF THE STELLENBOSCH MUNICIPAL LAND USE PLANNING BY-LAW (2015) AGAINST THE DECISION OF THE AUTHORISED EMPLOYEE TO REFUSE THE SUBDIVISION APPLICATION ON FARM 516/9 & 12, STELLENBOSCH DIVISION [LU/12237]	19/06/2023	18/01/2024	Dismissed and confirm [see attached document – APPENDIX 1]
LUP 63	PLANNING	APPEAL LODGED IN TERMS OF SECTION 79(2) OF THE STELLENBOSCH MUNICIPAL LAND USE PLANNING BY-LAW (2015): APPLICATION FOR A TEMPORARY DEPARTURE: ERF 228, LANQUEDOC [LU/11809]	01/09/2023	14/02/2024	Revoke [see attached document – APPENDIX 2]
LUP 63	PLANNING	APPEAL LODGED IN TERMS OF SECTION 79(2) OF THE STELLENBOSCH MUNICIPAL LAND USE PLANNING BY-LAW (2015): APPLICATION FOR DEPARTURE ON ERF 551, KYLEMORE [LU/14285]	24/10/2023	14/02/2024	Dismissed and confirm [see attached document – APPENDIX 3]

APPENDIX 1



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NOTICE OF DECISION OF APPEAL AUTHORITY

APPEAL LODGED IN TERMS OF SECTION 79(2) OF THE STELLENBOSCH MUNICIPAL LAND USE PLANNING BY-LAW (2015): APPLICATION FOR CONSOLIDATION AND SUBDIVISION: FARM 516/9 & 12 STELLENBOSCH DIVISION

DECISION OF APPEAL AUTHORITY

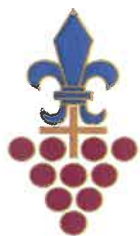
The Appeal Authority hereby, in terms of Section 81(7) of the Stellenbosch Municipal Land Use Planning By-law 2015:

Tick the appropriate box:

DISMISSED	X	CONFIRM	X	VARY		REVOKE	
THE DECISION OF THE MUNICIPAL PLANNING TRIBUNAL ON THE 1ST OF DECEMBER 2022 TO PARTIALLY APPROVED AND PARTIALLY REFUSED IN TERMS OF SECTION 60 OF THE STELLENBOSCH MUNICIPAL LAND USE PLANNING BY- LAW DATED 20 OCTOBER 2015, APPLICATION FOR CONSOLIDATION AND SUBDIVISION: FARM 516/9 & 12, STELLENBOSCH DIVISION							

A. BACKGROUND

1. The abovementioned appeal refers.
2. The Municipal Planning Tribunal on 1 December 2022, **Partially Approved and Partially Refused**, in terms of Section 60 of the Stellenbosch Municipal Land Use Planning By-law, promulgated by Notice no 354/2015 dated 20 October 2015, the application for consolidation and subdivision on farm 516/9 & 12, Stellenbosch division.
3. The Municipality received an appeal relating to the abovementioned application on the 21st of December 2022 from Mr Hofmeyr, on behalf of Wellsfaber International (Pty) Ltd, in terms of Section 79(2) of the Stellenbosch Municipality By-Law (2015.)



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4. The appeal was not against the full decision of the Municipal Planning Tribunal, and only relates to the decision of refusal.
5. The appellant informed all objectors of the appeal submission and requested comments on the grounds of appeal. The objectors provided their comments on the 22nd of February 2023.
6. The appeal assessment report was drafted hereafter, based on all documentation provided.
7. In order to comply with Section 81(6) of the Stellenbosch Municipality Land Use Planning By-Law (2015), an inspection of the documents must be held before the handover to the Appeal Authority for consideration and decision making and the appeal assessment report was forwarded electronically to Mr Hofmeyr on the 31st of May 2023. Mr Hofmeyr submitted comments relating to the appeal assessment report on the 7th of June 2023. He confirmed that his final comments relating to the appeal assessment report will also be his presentation to the Appeal Authority during the oral hearing scheduled for the 08th of June 2023.
8. Mr Hofmeyr requested an oral hearing to make presentations before the Appeal Authority. The Appeal Authority granted the request, and the oral hearing was held on the 8th of June 2023.
9. After careful perusal and consideration of all the relevant information, which included the relevant provisions of the By-law, the documentation submitted in the land use application, the written appeal, the report of the relevant Authorised Employee, as well as various written submissions which was made by the interested parties, I have taken the following decision.



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B. APPEAL RESOLUTION

The appeal submitted against the approval of the Authorised Decision Maker dated 21 December 2022, in respect of the application for Rezoning, Subdivision, Consent Use, Departure, approval of Development name, approval of Site Development Plan and allocation of Street Names and Numbers: Erf 14601 Stellenbosch, **BE DISMISSED** and that the subject decision **BE CONFIRMED** in terms of section 81(7)(b) of the Stellenbosch Municipal Land Use Planning By-law, 2015, as follows:

1. The following applications made in terms of the Stellenbosch Municipal Land Use Planning By-Law, promulgated by notice number 354/2015, dated 20 October 2015, on Farm 516/9 & 12, Stellenbosch, namely:

- 1.1 **Consolidation** in terms of Section 15 (2)(e) of the said By-law, 2015 for the Portion 9 and Portion 12 of the Farm 516, Stellenbosch division to create one large unit of 8.6 ha in extent.

BE APPROVED in terms of Section 60 of the said Bylaw and subject to the following conditions of approval in terms of Section 66 of the said Bylaw.

- 1.2 Conditions of approval

- 1.2.1 The approval applies only to the proposed consolidation under consideration and not be construed as authority to depart from any other legal prescriptions or requirements from Council. The approval granted not exempt the applicant from complying with any other legal prescriptions or requirements that might have a bearing on the proposed use.



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- 1.2.2 An amended consolidation plan be submitted for approval.
 - 1.2.3 Servitude rights be carried over to the new title deed to ensure permanent, legal, and unfettered access to Portions 11, 42 and 46 of Farm 516, Stellenbosch Farms.
 - 1.2.4 An electronic copy of approved diagram be submitted to this Department for record purposes.
 - 1.3 The reasons for the above decision are as follows:
 - 1.3.2 The proposed consolidation will not result in land use activity that is out of character with the surrounding properties.
 - 2 That the application in terms of the Stellenbosch Municipal Land Use Planning By-Law, promulgated by notice number 354/2015, dated 20 October 2015, for the:-
 - 2.2 **Subdivision** of the consolidated portion in terms of Section 15 (2) (d) of the said By-law, 2015, into:
 - (a) Portion A (4.60 ha in extent)
 - (b) Portion B (4.00 ha in extent)
- BE REFUSED** in terms of Section 60 of the said Bylaw for the following reasons:
- 2.3 The reasons for the above decision are as follows:
 - 2.3.1 The productive landscape with the associated agriculture, tourism, scenic and cultural value plays a significant role in the space economy of Stellenbosch and must be protected from the undue further



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fragmentation of agricultural land that will have a detrimental impact on the preservation of the cape winelands brand.

- 2.3.2 The property is presently zoned for agricultural use without any noteworthy agricultural activities at present and the application did not provide any further relevant bona fide agricultural related grounds as rationale to justify the application for subdivision.
- 2.3.3 This application will result in the further fragmentation of agricultural land into some non-viable agricultural units. Such fragmentation of agricultural land will erode any agricultural potential with the increased sterilization of productive agricultural land due to the potential to erect more structures which most probably will have no association with the agricultural use.
- 2.3.4 The one subject property only constitutes and serves as an entrance road to the other property and the proposed consolidation and subdivision will consequently result in the subdivision of the only viable agricultural property into two smaller properties with the fragmentation of the productive landscape. The subdivision into non-viable agricultural units may result in an incremental approach of eventual urbanization and consequently and ultimately does impact on the agricultural space economy.
- 2.3.5 The proposed subdivision may compromise the existing character of the surrounding agricultural area with the potential that additional building structures may be developed once the properties are subdivided.



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3 Matters on the application TO BE NOTED:

As the proposed subdivision is not supported by bona fide agricultural grounds and for the exclusive purpose of agricultural use, it does not satisfy the requirement for exemption from an application for the subdivision of agricultural land.

SIGNATURE:  DATE: 18/01/2024

Adv. Gesie van Deventer

EXECUTIVE MAYOR

(Appeal Authority in terms of Section 79(1) of the Stellenbosch Municipal Land Use Planning By-Law)

APPENDIX 2



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NOTICE OF DECISION OF APPEAL AUTHORITY

APPEAL LODGED IN TERMS OF SECTION 79(2) OF THE STELLENBOSCH MUNICIPAL LAND USE PLANNING BY-LAW (2015): APPLICATION FOR A TEMPORARY DEPARTURE: ERF 228, LANQUEDOC (LU/11809)

DECISION OF APPEAL AUTHORITY

The Appeal Authority hereby, in terms of Section 81(7) of the Stellenbosch Municipal Land Use Planning By-law 2015:

Tick the appropriate box:

DISMISSED	☐	CONFIRM	☐	VARY	☐	REVOKE	X
THE DECISION OF THE AUTHORISED DECISION MAKER ON THE 4 OCTOBER 2022 TO REFUSE IN TERMS OF SECTION 60 OF THE STELLENBOSCH MUNICIPAL LAND USE PLANNING BY - LAW DATED 20 OCTOBER 2015, APPLICATION FOR A TEMPORARY DEPARTURE: ERF 228, LANQUEDOC							

A. BACKGROUND

1. The abovementioned appeal refers.
2. The Authorised Decision Maker on 29 July 2022, **Refused**, in terms of Section 60 of the Stellenbosch Municipal Land Use Planning By-law, promulgated by Notice no 354/2015 dated 20 October 2015, the application for a Temporary Departure in order to allow the sale of liquor from Erf 228, Languedoc for off-site consumption.
3. The Municipality received an appeal relating to the abovementioned application on the 18 August 2022 from Mr Tulani Pike on behalf of the owner Ms Charlene Wyngaard, in terms of Section 79(2) of the Stellenbosch Municipality By-Law (2015.)



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4. The appellant Mr Pike, informed all objectors of the appeal submission and requested comments on the grounds of appeal. It should be noted that no comments were received on the grounds of appeal.
5. The appeal assessment report was drafted hereafter, based on all documentation provided.
6. In order to comply with Section 81 (6) of the Stellenbosch Municipality Land Use Planning By-Law (2015), an inspection of the documents must be held before the handover to the Appeal Authority for consideration and decision making. The appeal assessment report was forwarded electronically to Mr Pike and Advocate Willemse on the 16th of August 2023. Advocate Willemse submitted comments relating to the appeal assessment report on the 29th of August 2023, including a request for an oral hearing.
7. The Appeal Authority granted the request for the oral hearing which was held on the 15th of November 2023.
8. After careful perusal and consideration of all the relevant information, which included the relevant provisions of the By-law, the documentation submitted in the land use application, the written appeal, the report of the relevant Authorised Employee, as well as various written submissions which was made by the interested parties, I have taken the following decision.

B. APPEAL RESOLUTION

1. The appeal submitted against the refusal of the Authorised Decision Maker dated 29 July 2022, in respect of the application for A Temporary Departure on Erf 228 Lanquedoc, **BE UPHELD** and that the subject decision **BE REVOKED** in terms of Section 81 (7)(b) of the Stellenbosch Municipal Land Use Planning By-law, 2015, and that the decision **BE REPLACED** in terms of Section 81 (9)(b) of the said Bylaw with the following decision:



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- 1.1 The application in terms of Section 15(2)(c) of the Stellenbosch Municipal Land Use Planning By-law, 2015 for a temporary departure to permit the sale of liquor on Erf 228, Lanquedoc **BE APPROVED** in terms of Section 60 of the said By-law and subject to the following conditions of approval in terms of Section 66 of the said Bylaw:

2. Conditions of approval:

- 2.1 The approval will be valid for a period of 5 years from the date of final notification;
- 2.2 That the liquor sales area only be operated from $\pm 25,6\text{m}^2$ of the dwelling, consisting of a sales area and storeroom;
- 2.3 The owner/operator of the temporary liquor sales area will reside on the land unit and the dominant use of the land unit shall remain the owner/operator's residence;
- 2.4 No alterations be made to the dwelling, that restrict the area to be used for the liquor sales, to revert back to its original residential use;
- 2.5 No goods and material in connection with the liquor sales area, shall be displayed or be visible from the public road;
- 2.6 No advertising sign may be displayed other than a single non-illuminated sign which does not project over the public road and which does not exceed 0.5m^2 ;
- 2.7 The activities may not cause excessive congregation of people, disturbing after-hours activity, excessive parking in the public road or an increase in the number and frequency of visitors to the land unit so as to be a nuisance at any time, in the sole opinion of the municipality;
- 2.8 The liquor sales area shall only operate between 09h00am-18h00pm from Monday to Fridays and from 09h00am to 20h00pm on Saturdays and public holidays;



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- 2.9 The applicant to ensure that deliveries are done outside of peak traffic hours to avoid traffic becoming congested; in other words, only between 09h00 and 18h00;
- 2.10 No disturbing noise or noise nuisance may be created at any time and noise emissions from the activities on the said premises must comply with the Noise Control Regulation PN200/2013;
- 2.11 It should be strictly ensured that no minors are permitted on the licensed premises;
- 2.12 Should a building plan be required for the temporary conversion of a bedroom and a portion of a garage into a liquor sales area, building plans be submitted to the Stellenbosch Municipality for approval.

3. The reasons for the above decision are as follows:

- 3.1 The proposed land use would be temporary, the scale of the liquor sales activities will take up less than $\pm 33\%$ of the property and the building would be able to revert back to residential use after the five-year period has lapsed.

4. Matters to be noted:

- 4.1 This Municipality reserves the right in terms of Section 90(c) of the said Bylaw to withdraw the temporary land use right should the sale of alcohol result in any undue impacts on the social wellbeing of the community.
- 4.2 A temporary departure may only be approved for a maximum period of (5)-years in terms of section 18(3) of the said Bylaw and may also not be approved more than once in terms of section 18(3) of the said Bylaw. Consequently, the owner/operator will need to find a premises with a suitable zoning that will accommodate the liquor store on the expiry of the temporary departure.



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- 4.3 All applicable licenses and permits, including but not necessarily limited to the Health Department and Liquor Board, must be obtained.

SIGNATURE: Adv. Gesie van Deventer DATE: 14/02/2024
Adv. Gesie van Deventer
EXECUTIVE MAYOR
(Appeal Authority in terms of Section 79(1) of the Stellenbosch Municipal Land Use Planning By-Law)

APPENDIX 3



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NOTICE OF DECISION OF APPEAL AUTHORITY

APPEAL LODGED IN TERMS OF SECTION 79(2) OF THE STELLENBOSCH MUNICIPAL LAND USE PLANNING BY-LAW (2015): APPLICATION FOR DEPARTURE ON ERF 551 KYLEMORE.

DECISION OF APPEAL AUTHORITY

The Appeal Authority hereby, in terms of Section 81(7) of the Stellenbosch Municipal Land Use Planning By-law 2015:

Tick the appropriate box:

DISMISSED	X	CONFIRM	X	VARY		REVOKE	
THE DECISION OF THE AUTHORISED DECISION MAKER ON THE 26 APRIL TO REFUSE IN TERMS OF SECTION 60 OF THE STELLENBOSCH MUNICIPAL LAND USE PLANNING BY- LAW DATED 20 OCTOBER 2015, APPLICATION FOR DEPARTURE ON ERF 551 KYLEMORE.							

A. BACKGROUND

1. The abovementioned appeal refers.
2. The Authorised Decision Maker on 26 the 26th of April 2023 **Refused**, in terms of Section 60 of the Stellenbosch Municipal Land Use Planning By-law, promulgated by Notice no 354/2015 dated 20 October 2015, the application for a departure in order to accommodate a proposed entertainment area.
3. The Municipality received an appeal relating to the abovementioned application on the 16th of May 2023, in terms of Section 79(2) of the Stellenbosch Municipality By-Law (2015.) The appellant was Red Atlantic Architecture on behalf of the owner, Mr Rikus de Kok.
4. It should be noted that the applicant informed all interested and affected parties of the appeal and an opportunity was granted to submit comments on



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the grounds of appeal. Dr Esser submitted comments on the grounds of appeal on the 31st of May 2023.

5. The appeal assessment report was drafted hereafter, based on all documentation provided.
6. In order to comply with Section 81(6) of the Stellenbosch Municipality Land Use Planning By-Law (2015), an inspection of the documents must be held before the handover to the Appeal Authority for consideration and decision making. The appeal assessment report was forwarded electronically to all interested and affected parties on the 09th of October 2023. Mr Nathan Adams from Red Atlantic Architecture submitted comments on the appeal assessment report on the 16th of October 2023.
7. After careful perusal and consideration of all the relevant information, which included the relevant provisions of the By-law, the documentation submitted in the land use application, the written appeal, the report of the relevant Authorised Employee, as well as various written submissions which was made by the interested parties, I have taken the following decision.

B. APPEAL RESOLUTION

1. The appeal submitted against the refusal of the Authorised Decision Maker dated 26 April 2023, in respect of the application for the Departure on Erf 551 Kylemore, **BE DISMISSED** and that the subject decision **BE CONFIRMED** in terms of Section 81(7)(b) of the Stellenbosch Municipal Land Use Planning By-law, 2015, as follows:

- 1.1 The following application(s) in terms of Section 15(2) of the Stellenbosch Municipal Land Use Planning Bylaw, promulgated by notice number 354/2015, dated 20 October 2015 namely:



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1.1.1 **The Application for Departure** to relax the common building line (adjacent to Erf 550) from 1,5 to 0m in order to accommodate the proposed enclosed braai area in terms of Section 15(2)(f) of the said By-law,

BE REFUSED in terms of Section 60 of the said By-law.

The reasons for the above decision are as follows:

- a) Development and design guidelines of planned housing estates, and building lines in particular, serves an important function to create and uphold the established built character and preserve the associated property rights of its residents.
- b) Departures to permit structures for active living space on property boundaries is not deemed desirable and will result in negative impacts on the sense of place and neighbouring properties.
- c) The grounds of the appeal submitted against the decision of the decision maker to not approve the proposed departure application, is having regard to the to the relevant information, not viewed as supporting grounds for the review of the decision.

SIGNATURE: Adv. Gesie van Deventer DATE: 14/02/2024

Adv. Gesie van Deventer

EXECUTIVE MAYOR

(Appeal Authority in terms of Section 79(1) of the Stellenbosch Municipal Land Use Planning By-Law)

10.1.2	REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR ON MATTERS RESOLVED UNDER AUTHORITY DELEGATED TO THE EXECUTIVE MAYOR IN CONSULTATION WITH THE MAYORAL COMMITTEE [JANUARY – MARCH 2024]
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 25 April 2024

1. SUBJECT: REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR ON MATTERS RESOLVED UNDER AUTHORITY DELEGATED TO THE EXECUTIVE MAYOR IN CONSULTATION WITH THE MAYORAL COMMITTEE [JANUARY – MARCH 2024]

2. PURPOSE

To inform Council of the decisions taken by the Executive Mayor on matters resolved under the authority delegated to the Executive Mayor, in consultation with the Mayoral Committee, for meetings from January to March 2024 (see **APPENDIX 1**).

3. DELEGATED AUTHORITY

As per the delegations from Council and powers vested in the Executive Mayor by legislation. In terms of the Stellenbosch Municipality System of Delegations (2019) EM12 and section 56(5) of the Structures Act, the Executive Mayor must report to Council at such intervals as the latter may determine on decisions taken.

The Executive Mayor is herewith reporting on the decisions taken by the Executive Mayor in consultation the Mayoral Committee.

4. EXECUTIVE SUMMARY

In terms of the Municipal Structures Act 117 of 1998 Section 56 (5) it is stated that:

“An Executive Mayor must report to the municipal council on all decisions taken by the Executive Mayor.”

5. RECOMMENDATION

that Council takes note of the decisions by the Executive Mayor taken in consultation with the Mayoral committee meeting from January until March 2024.

6. DISCUSSION / CONTENTS

6.1 Background and discussion.

In terms of the Municipal Structures Act 117 of 1998 Section 56 (5) it is stated that:

“An Executive Mayor must report to the municipal council on all decisions taken by the Executive Mayor.”

Council approved delegations to the Executive Mayor as per EM 12 of the Stellenbosch Municipality Systems of Delegations, and legislation also contains powers that are vested in the Executive Mayor on which reports are made for notification.

6.3 Financial Implications

Dealt with in terms of the approved budget.

6.4 Legal Implications

The decisions are in line with approved delegations or powers vesting in the Executive Mayor.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

Item 10.1.1 – Council meeting: 2024-02-21

6.7 Risk Implications

Addressed through the content of the item.

6.8 Comments from Senior Management

The report was not circulated for comment. The Executive Mayor discusses relevant issues with the Municipal Manager who takes up actions with the Directors directly.

ANNEXURES

Appendix 1: Decisions taken by the Executive Mayor in the period January to March 2024 at Mayoral Committee meetings.

FOR FURTHER DETAILS CONTACT:

NAME	DONOVAN MULLER
POSITION	MANAGER: COUNCILLOR SUPPORT
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021 8088314
E-MAIL ADDRESS	<u>Donovan.Muller@ Stellenbosch.gov.za</u>
REPORT DATE	15 April 2024

APPENDIX 1

MAYCO Meeting Date	Agenda Item no.	Report Subject	Date Resolved	Resolution
2024-01-17				No matters resolved
2024-02-17	7.3.1	RENEWAL OF LEASE AGREEMENT: STELLENBOSCH ANIMAL HOSPITAL: ERVEN 2498 AND 2499, STELLENBOSCH	2024-02-17	RESOLVED (a) that erven 2498 and 2499 be identified as land not needed for the delivery of minimum basic municipal services; (b) that the application for renewal of the lease for a further period of 9 years 11 months be approved in principle; (c) that the monthly rental be determined by a valuator; (d) that the municipality follow a public participation process advertising the intention to lease the property for 9 years 11 months for alternative proposals/comments or objections; (e) that the item be brought back to Mayco for final determination after the public participation process; and (f) that the applicant be allowed to lease the property whilst the renewal process runs its course at the current rental of R29 586.61 per month.
2024-02-17	7.3.4	APPLICATION: OUTDOOR DINING LEASE: ERF 1238 (CNR CHURCH AND ADRINGA STREET), STELLENBOSCH: STELLENBOSCH WINE BAR	2024-02-17	RESOLVED (a) that the land as indicated on Fig 1 and 2, measuring approximately 28m ² in extent, be identified as land not needed to provide the minimum level of basic municipal services during the period that the rights are awarded; (b) that the in-principle approval be considered for an initial period of 3 years with the option of a renewal subject to the following conditions: 5.2.1 That no permanent structure or deck be erected without the prior written consent of council, including approved building plans and approval from the Heritage Advisory Committee. 5.2.2 A 1.5m unobstructed walk area be left open for pedestrian use, preferably adjacent to the street. In the event that the 1.5m is not adjacent to the street a further 0.8m to be left open adjacent to the street in order for cars to open their doors. 5.2.3 The demarcation of the area to be used be done in agreement with council. Preferably a natural demarcation such as plants, where possible. If a natural demarcation is not possible an agreement to be reached with council on a line to be used and in the event that the outdoor dining spills over the demarcated area the furniture will be confiscated. 5.2.4 No advertising signs to be placed on the sidewalk or displayed against the building without the prior approval of council.

				<p>5.2.5 All umbrellas to be used has to be at least 2.2m high and cannot have any signage on them.</p> <p>5.2.6 Any awnings will require pre-approval from council.</p> <p>5.2.7 Council is indemnified against all possible 3rd party claims.</p> <p>5.2.8 The municipality or other public service providers must not be prohibited from maintaining, repairing, upgrading and / or installing new public services within the leased area. For planned maintenance and repairs, upgrades or new installations, the applicant will be provided with a 5-day written notice to remove all furniture for the municipality and any other public service provider to gain access. For emergency work the applicant will be required to remove everything immediately for the municipality or other public service providers to gain access.</p> <p>5.2.9 The municipality reserves the right to end the lease agreement when the need arises, i.e. when the leased area is required for municipal or other public services purposes or when the applicant refuses the municipality or other public service providers access if required. The lease agreement may also be terminated if the lessee does not adhere to the provisions of the lease.</p> <p>(c) that the rental amount be determined by the Municipal Manager in terms of the approved tariffs and an escalation of CPI per annum applies; and (d) that the applicant be informed that should they transgress the provisions of the lease, the lease may be terminated and any furniture outside the demarcated area be confiscated.</p>
2024-02-17	7.3.5	OUTDOOR DINING: PROPOSED LEASE AGREEMENT: ERF 15713 (13 RYNEVELD STREET), STELLENBOSCH: BOOTLEGGERS	2024-02-17	<p>RESOLVED</p> <p>(a) that the land as indicated on Fig 1and 2,(erf 15713) measuring approximately 14m² in extent, be identified as land not needed to provide the minimum basic municipal services during the period that the rights are awarded;</p> <p>(b) that the in-principle approval be considered for an initial period of 3 years with the option of a renewal subject to the following conditions:</p> <p>5.2.1 That no permanent structure or deck be erected without the prior written consent of council, including approved building plans and approval from the Heritage Advisory Committee.</p> <p>5.2.2 A 1.5m unobstructed walkway be left open for pedestrian use, preferably adjacent to the street. In the event that the 1.5m is not adjacent to the street a further 0.8m to be left open adjacent to the street in order for cars to open their doors.</p> <p>5.2.3 The demarcation of the area to be used be done in agreement with council. Preferably a natural demarcation such as plants, where possible. If a natural demarcation is not possible an agreement to be reached with council on a line to be used and in the event that the outdoor dining spills over the demarcated area the furniture will be confiscated.</p> <p>5.2.4 No advertising signs to be placed on the sidewalk or displayed against the building without the prior approval of council.</p> <p>5.2.5 All umbrellas to be used has to be at least 2.2m high and cannot have any signage on them.</p>

				<p>5.2.6 Any awnings will require pre-approval from council.</p> <p>5.2.7 Council is indemnified against all possible 3rd party claims.</p> <p>5.2.8 The municipality or other public service providers must not be prohibited from maintaining, repairing, upgrading and / or installing new public services within the leased area. For planned maintenance and repairs, upgrades or new installations, the applicant will be provided with a 5-day written notice to remove all furniture for the municipality and any other public service provider to gain access. For emergency work the applicant will be required to remove everything immediately for the municipality or other public service providers to gain access.</p> <p>5.2.9 The municipality reserves the right to end the lease agreement when the need arises, i.e. when the leased area is required for municipal or other public services purposes or when the applicant refuses the municipality or other public service providers access if required.</p> <p>(c) that the rental amount be determined by the Municipal Manager in terms of the approved tariffs and an escalation of CPI per annum applies; and</p> <p>(d) that the applicant be informed that should they transgress the provisions of the lease, the lease may be terminated and any furniture outside the demarcated area be confiscated.</p>
2024-03-20				No matters resolved

10.2	REPORT/S BY THE SPEAKER
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10.2.1	QUARTERLY REPORT – WARD COMMITTEE FUNCTIONING 3 RD QUARTER OF 2023/2024 FINANCIAL YEAR
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Collaborator No:

IDP KPA Ref No:

Good Governance

Meeting Date:

25 April 2024

1. SUBJECT: QUARTERLY REPORT – WARD COMMITTEE FUNCTIONING 3RD QUARTER OF 2023/2024 FINANCIAL YEAR

2. PURPOSE

For Council to take note of the Functioning of Ward Committees within the Stellenbosch municipal areas.

3. DELEGATED AUTHORITY

For Notification by Municipal Council

4. EXECUTIVE SUMMARY

In terms of section 73 of the Local Government: Municipal Structures Act, no 117 of 1998 and Regulations, Ward Committees must be established for each ward within the municipal area within 120 days after the election.

The system of delegations of the Stellenbosch Municipality (S6 and S7) designates the Speaker of Stellenbosch Municipality to facilitate the establishment of Ward Committees in line with the provisions and stipulations of the Municipal Structures Act and Council's policy for the establishment of Ward Committees.

At the Council meeting of 30 March 2022, Council noted the establishment of Ward Committees for all 23 wards within the Stellenbosch Municipality.

Wards who did not have the full complement of Ward Committees members were allowed to co-opt members in line with Council Policy and Procedures for Ward Committees. All ward committees are fully functional and are performing all duties as set out in the Policy and Procedures for Ward Committees.

Attached herewith as ANNEXURE A is a table outlining the functioning of all Ward Committees for the period January to March 2024, including dates and number of Ward Committee meetings held to date.

5. RECOMMENDATIONS

(a) that Council note the functioning of Ward Committees in all 23 wards; and

(b) that Council take note of the number of Ward Committee and Sector meetings held to date in all 23 wards from January to March 2024.

6. DISCUSSION / CONTENTS

6.1 Background

In terms of In terms of the Policy and Procedures for Ward Committees amended and adopted by Council on 23 November 2021, the Speaker of Council is the custodian of Ward Committees. The Speaker must, in collaboration with Ward Councillors, regulate and monitor the frequency of ward committee and community report back meetings and must through his/her office ensure functionality of ward committees, as outlined in paragraphs 15(1) and 15(3 and 4) of Council's Policy and Procedures for Ward Committees.

In terms of section 73 of the Local Government: Municipal Structures Act, no 117 of 1998 and Regulations, Ward Committees must be established for each ward within the municipal area within 120 days after the election.

6.2 **Discussion**

At the meeting of 30 March 2022 Council noted the establishment of Ward Committees for all 23 wards within the Stellenbosch Municipality.

Wards who did not have the full complement of Ward Committees members were allowed to co-opt members in line with Council Policy and Procedures for Ward Committees.

All ward committees are fully functional and are performing all duties as set out in the Policy and Procedures for Ward Committees.

Attached herewith as ANNEXURE A is a table outlining the functioning of all Ward Committees, including dates and number of Ward Committee meetings for the period January to March 2024.

6.5. **Financial Implications**

As per the approved budget.

6.4 **Legal Implications**

The recommendations in this report comply with approved delegations, legislation and Council policies.

6.5 **Staff Implications**

Ward Administrators have been appointed to assist with the functioning of Ward Committees. Where vacancies exist, there are processes in place to fill the vacancies.

6.6 **Previous / Relevant Council Resolutions:**

19TH COUNCIL MEETING: 2024-01-24: ITEM 10.2.1

6.7 **Risk Implications**

This report addresses the risk implications for the Municipality.

6.8 **Comments from Senior Management:**

The report was not circulated for comment

ANNEXURES

Annexure A: Summary of Ward Committee and Public Meetings held: January – March 2024

FOR FURTHER DETAILS CONTACT:

NAME	Jacqueline Beerwinkel
POSITION	EXECUTIVE SUPPORT OFFICER
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021808 8618
E-MAIL ADDRESS	Jacqueline.Beerwinkel@ Stellenbosch.gov.za
REPORT DATE	24 April 2024

ANNEXURE A

**ANNEXURE A: SUMMARY OF WARD COMMITTEE AND PUBLIC MEETINGS HELD:
JANUARY – MARCH 2024.**

WARD COMMITTEE MEETINGS: JANUARY – MARCH 2024					
Wards	No of WC Members	No of WC Meetings	Meeting dates (WC)	Public / Report back meetings	IDP attendance of w comm
1	7	1	28/02/2024		
2	10	2	15/02/2024; 14/03/2024		
3	10	2	29/02/2024; 14/03/2024		
4	7	2	22/01/2024; 19/02/2024	26/02/2024	
5	10	3	16/01/2024; 06/02/2024; 05/03/2024		
6	8	2	07/02/2024; 06/03/2024	20/03/2024	
7	10	3	24/01/2024; 14/02/2024; 13/03/2024		
8	7	1	29/02/2024	22/02/2024	
9	10	0		22/02/2024	
10	8	2	05/02/2024; 04/03/2024		
11	10	2	20/02/2024; 27/03/2024		
12	8	3	23/01/2024; 06/02/2024; 06/03/2024		
13	10	3	29/01/2024; 20/02/2024; 28/03/2024	20/02/2024	

Wards	No of WC Members	No of3 WC Meeti3ngs	Meeting dates (WC)	Public / Report back meetings	IDP attendance of w comm
14	10	3	23/01/2024; 19/02/2024; 16/03/2024	12/03/2024	
15	10	3	16/01/2024; 06/02/2024; 12/03/2024		
16	10	2	13/02/2024; 05/03/2024		
17	7	1	06/02/2024		
18	10	3	05/02/2024; 21/02/2024; 04/03/2024		
19	8	3	25/01/2024; 22/02/2024; 07/03/2024		
20	9	2	06/02/2024; 11/03/2024		
21	7	2	13/02/2024; 13/03/2024		
22	10	2	07/02/2024; 19/03/2024		
23	10	2	06/02/2024; 12/03/2024		

10.3	REPORT/S BY THE MUNICIPAL MANAGER
10.3.1	DECISIONS TAKEN BY DIRECTORATES IN TERMS OF DELEGATED AUTHORITY FROM 1 JANUARY 2024 UNTIL 31 MARCH 2024

Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 25 April 2024

1. SUBJECT: DECISIONS TAKEN BY DIRECTORATES IN TERMS OF DELEGATED AUTHORITY FROM 1 JANUARY 2024 UNTIL 31 MARCH 2024

2. PURPOSE

To report to Council on the decisions taken by the Municipal Manager and the Directors in terms of Council's System of Delegations for the period 1 January 2024 until 31 March 2024, in compliance with Section 63 of the Local Government: Municipal Systems Act, read in conjunction with the System of Delegations as approved by Council.

3. DELEGATED AUTHORITY

Municipal Council

4. EXECUTIVE SUMMARY

In view of the legislative stipulations, attached is a summary as **Annexure 1** of decisions taken by each Directorate. The report is for noting purposes.

Furthermore, these delegations only indicate the delegations exercised as delegated by Council to the various Senior Managers.

5. RECOMMENDATIONS

that Council takes note of the decisions taken for the period 1 January 2024 until 31 March 2024, by the following Section 56 Managers:

- Municipal Manager – Ms G Mettler (1 January 2024 until 31 March 2024)
- Chief Financial Officer – Mr Kevin Carolus (1 January 2024 until 31 March 2024)
- Director Infrastructure Services – Mr S Chandaka (1 January 2024 until 31 March 2024)
- Director Planning and Economic Development – Mr a Barnes (1 January 2024 until 31 March 2024)
- Director Corporate Services – Ms A de Beer (1 January 2024 until 31 March 2024)
- Director Community and Protection Services – Mr G Boshoff (1 January 2024 until 31 March 2024).

6. DISCUSSION / CONTENTS

6.1 Background

Section 63 of the Local Government Municipal Systems Act 32 of 2000 reads as follows:

"A political structure, political office bearer, Councillor or staff member of a municipality to whom a delegating authority has been delegated or sub-delegated a power or duty, must report to the delegating authority at such intervals as the delegating authority may require, on decisions taken in terms of that delegated or sub-delegated power or duty since the last report."

6.2 Discussion

The report outlines the delegations exercised to the various Senior Managers as delegated by Council.

6.3 Financial Implications

As per approved budget.

6.4 Legal Implications

Compliance with Council's System of Delegations and all applicable legislation.

ANNEXURES

Delegations exercised by Directorates: 1 January 2024 – 31 March 2024.

FOR FURTHER DETAILS CONTACT:

<i>NAME</i>	G Mettler
<i>POSITION</i>	Municipal Manager
<i>DIRECTORATE</i>	Office of the Municipal Manager
<i>CONTACT NUMBERS</i>	021 808 8025
<i>E-MAIL ADDRESS</i>	municipal.manager@ Stellenbosch.gov.za
<i>REPORT DATE</i>	10 April 2024

ANNEXURE A

DIRECTORATE: OFFICE OF THE MUNICIPAL MANAGER

DELEGATION	CATEGORY	REPORT SUBJECT AND RECOMMENDATIONS	DATE RECEIVED	DATE RESOLVED	RESOLUTION AND COMMENTS
MM9	Section 55(1)(e), Systems Act	Approval of appointment – Admin Officer – Monitoring and Data Management	3/01/2024	3/01/2024	Approved
	Regulations on Cost containment	Approval to procure goods – Ward Projects	3/01/2024	3/01/2024	Approved
MM109	Section 79(1)(b), MFMA	Approval of Delegations – November 2023 Infrastructure services	3/01/2024	3/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of special leave – J Jafta – Infrastructure services	3/01/2024	3/01/2024	Approved
MM84	Section 66, MFMA	Approval of standby – 01/02/2024 – 30/04/2024 Snr Manager Protection services	5/01/2024	5/01/2024	Approved
SC3	4(1)	Approval of DMP 2 nd quarter - October – December 2023	8/01/2024	8/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of resignation – Senior Clerk – IDP 31/01/2024	9/01/2024	9/01/2024	Approved
EL1	Section 18(2)	Emergency Municipal Loadshedding Relief grant - December 2023 – Dept of LG	9/01/2024	9/01/2024	Signed
MM84	Section 66, MFMA	Response to non-payment of acting allowance – Assistant Superintendent – Infrastructure services	10/01/2024	10/01/2024	Signed
LEG	General	Departmental report – Case No 1487/22	10/01/2024	10/01/2024	Signed
MM48	Section 32(4), MFMA	Quarterly report to MEC 1/10/2023 – 31/12/2023 Irregular expenditure	10/01/2024	10/01/2024	Signed
C95	Section 120(1), MFMA	Request for partnership with DFFE – Greening and Cleaning programme	10/01/2024	10/01/2024	Approved
LPC5		Approval of poster application – Franschhoek Chamber Music Festival 15-18 February 2024	11/01/2024	11/01/2024	Approved
C70	Section 34(1), MFMA	MOU – WCG Department of Infrastructure//Stellenbosch Municipality – Implementation of Renewal Energy Projects	11/01/2024	11/01/2024	Signed
MM17	Section 62(2), Systems Act	Appeal - Section 62 of MSA – BSM67/23 – Supply and delivery of PPE and uniforms for traffic. Law enforcement disaster management and fire rescue for the period 1/07/2023 – 30/06/2026 – CCD Clothing t/a CCD1L17	11/01/2024	11/01/2024	Signed
HR2	Conditions of Service (SALGBC)	Approval of resignation – Knowledge and Information Officer – 31/01/2024	15/01/2024	15/01/2024	Approved. Vacancy to be advertised immediately

C70	Section 34(1), MFMA	MOA – WCG via Department of Economic Development and Tourism//Stellenbosch Municipality – provision of Alternative energy sources to SMMEs	15/01/2024	15/01/2024	Signed
MM104	Section 74(1), MFMA	Approval of Section 71 Monthly and Section 52 Quarterly Budget Monitoring FMG return – December 2023	15/01/2024	15/01/2024	Approved
AD3	General	Approval of advertisement – General worker – Roads and Stormwater	15/01/2024	15/01/2024	Approved
AD3	General	Approval of advertisement – Leading hand – Roads and Stormwater	15/01/2024	15/01/2024	Approved
AD3	General	Approval of advertisement – Foreman – Roads and Stormwater	15/01/2024	15/01/2024	Approved
MM84	Section 66, MFMA	Approval of cellphone allowance – Project Manager PMU	15/01/2024	15/01/2024	Approved
MM84	Section 66, MFMA	Approval of MOA Transport allowance – Project Manager PMU	15/01/2024	15/01/2024	Approved
AD3	General	Approval of advertisement – Snr Manager Development Planning - PED	17/01/2024	17/01/2024	Approved
AD3	General	Approval of advertisement – Manager Budgeting and Costing	17/01/2024	17/01/2024	Approved
C50	Section 14(2) of the MFMA (read with section 90, MFMA)	Approval of transfer – Erf 4811 Onder-papegaaiberg	18/01/2024	18/01/2024	Approved
	Cost Containment Regulations	Approval of catering services for MPT - PED	18/01/2024	18/01/2024	Approved
C12	Section 40, Systems Act	Approval of KPI – D3618 – Implementation of Sport Facility Management plan	18/01/2024	18/01/2024	Approved
C12	Section 40, Systems Act	Approval of KPI – D3616 – implementation of the Safety Plan	18/01/2024	18/01/2024	Approved
MM131	Section 119, MFMA	Approval of MMCL Report to National Treasury – Stellenbosch Municipality	18/01/2024	18/01/2024	Approved
MM131	Section 119, MFMA	Approval of MMCL (six monthly implementation report) to National Treasury – Stellenbosch Municipality	18/01/2024	18/01/2024	Approved
MM166C	Section 33	POA – Erf 4811 – Onder-papegaaiberg - Stellenbosch	18/01/2024	18/01/2024	Approved
MM84	Section 66, MFMA	Approval of standby for February 2024 - Chief Fire and disaster management	18/01/2024	18/01/2024	Approved
MM84	Section 66, MFMA	Approval of standby for 1/01/2024 – 29/02/2024 – Manager Traffic Law Enforcement	18/01/2024	18/01/2024	Approved
MM84	Section 66, MFMA	Approval of cellphone allowance – Snr Inspector Law Enforcement	18/01/2024	18/01/2024	Approved
MM104	Section 74(1), MFMA	Approval of Mid-year Budget and performance Assessment Report – December 2023	18/01/2024	18/01/2024	Approved

MM104	Section 74(1), MFMA	Approval of Quarterly Budget Monitoring Report for quarter 2 - 2023/24	18/01/2024	18/01/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Grievance outcome – Snr Clerk Pollution	18/01/2024	18/01/2024	Signed
MM84	Section 66, MFMA	Approval of cellphone allowance – Foreman Artisan X2 Infrastructure services	18/01/2024	18/01/2024	Approved
H01	Housing Act 1997	Approval of Deed of Alienation PDOI//STB Mun of 32 Flats at La Colline	19/01/2024	19/01/2024	Signed
RS2	Section 8(1), Roads Ordinance (19/1976)	Application for installation of temporary traffic signals at R44 Winery Road intersection – Department of Infrastructure services - province	21/01/2024	21/01/2024	Approved
C95	Section 120(1), MFMA	SLA – Effective Human Intervention Pty Ltd//STB Mun – Approval of BSM48/23 - Training	23/01/2024	23/01/2024	Signed
LPC5		Approval of poster application – Vision of the Truth 4 – 26/01/2024 - 26/02/2024	23/01/2024	23/01/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Approval of invoice ETG – December 2023	23/01/2024	23/01/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Grievance outcome – Sanitation Infrastructure services	23/01/2024	23/01/2024	Signed
	Cost Containment Regulations	Approval of petty cash to host a fare well – Housing Officer	23/01/2024	23/01/2024	Approved
SC5	4(1)	Approval of Cession Agreement – STB Mun//Visser'shok and Enviroserve Waste management Pty Ltd – BSM 19/23 – Provision of licensed and compliant waste disposal facilities and dispose of general waste from Stellenbosch Municipal area until 30/06/2025	23/01/2024	23/01/2024	Approved
LPC5		Approval of poster application – Democratic Alliance (registration weekend)	26/01/2024	26/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of annual leave – Snr Admin Officer MM Office	26/01/2024	26/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of flexi hours – Chief Financial Officer	26/01/2024	26/01/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Approval of invoice – Vida Aqua 31/12/2023	26/01/2024	26/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of flexi hours – Snr Heritage Planner	26/01/2024	26/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of flexi hours – Snr Spatial planner	26/01/2024	26/01/2024	Approved

C95	Section 120(1), MFMA	Confidentiality and Non-Disclosure Agreement – Black Economic Empowerment Verification Agency Pty Ltd//STB Mun (Beever Agency)	26/01/2024	26/01/2024	Signed
BC1	Section 5 of NHRBSA (read in conjunction with (CR 26/11/2009)	Approval of Certificate ito Section 19 read with Section 6(3) of Act of 1999, read with Section 14(2) and 15 of Act 107 of 1997 (title deeds – immovable properties)	26/01/2024	26/01/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Appointment of presiding officer and employer representative for disciplinary hearing – Financial services	26/01/2024	26/01/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Appointment of presiding officer and employer representative for disciplinary hearing – Community and Protection services	26/01/2024	26/01/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Approval of invoice – FNB – 31/12/2023	26/01/2024	26/01/2024	Approved
AD3	General	Approval of advertisement – Project Manager Alternative Energy Generation	29/01/2024	29/01/2024	Approved
AD3	General	Approval of advertisement – General worker – Water Treatment Works	29/01/2024	29/01/2024	Approved
LPC5		Approval of poster application – Donate Blood 29/02/2024 – 16/03/2024	29/01/2024	29/01/2024	Approved
TR1	Skills Development Act/NSA	Application for bursary – 2024 studies – Snr Internal Auditor	30/01/2024	30/01/2024	Preference to first qualification to be considered ito Bursary policy. Bursary policy advance first qualification as opposed to post graduate qualification on the limit budget provisions hence requests are forwarded to the bursary committee for consideration with above in mind.
WSB59	Section 140	Request for set up of full camera access of Stellenbosch WWTW in Snr Manager Waste and Wastewater services office	30/01/2024	30/01/2024	Signed. As discussed in management meeting Snr Manager Waste and Wastewater services to arrange directly with Manager Traffic Law

					Enforcement. Dir Community and Protection Services to inform Manager Traffic Law Enforcement
LPC5		Approval of poster application – Versus Run Party	30/01/2024	30/01/2024	Approved
MM9	Section 55(1)(e), Systems Act	Section 55(1)(e), Systems Act	31/01/2024	31/01/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Grievance outcome – Process Controller	31/01/2024	31/01/2024	Signed
C95	Section 120(1), MFMA	Declaration of Interest by Municipal Partnership worldwide (Germany)	31/01/2024	31/01/2024	Signed
MM109	Section 79(1)(b), MFMA	Approval of delegations exercised in January 2024 – Infrastructure services	31/01/2024	31/01/2024	Approved
DELEGATION	CATEGORY	REPORT SUBJECT AND RECOMMENDATIONS	DATE RECEIVED	DATE RESOLVED	RESOLUTION AND COMMENTS
WS1	Section 11, WSA	Approval of water licence consultation appointment letter – Calcutta cemetery and memorial park development on Farm 29 Calcutta, STB	1/02/2024	1/02/2024	Approved
	Regulations on Cost containment	Approval of catering services or MPAC to review the Annual Report 2022/23	1/02/2024	1/02/2024	Approved
C70	Section 34(1), MFMA	MOA – WCG via Cape Provincial Treasury//STB Mun - Financial Management Capacity grant	1/02/2024	1/02/2024	Signed
WSB23	Section 89(2)	Approval of water leakage rebate application Erf 2874 – Kayamandi Account 10407525	1/02/2024	1/02/2024	Approved
MM9	Section 55(1)(e), Systems Act	Approval of appointment -Database Capturer (EPWP/SMME)	1/02/2024	1/02/2024	Approved
MM84	Section 66, MFMA	Approval of cellphone allowance – Artisan Plumber - PED	1/02/2024	1/02/2024	Approved
MM84	Section 66, MFMA	Approval of cellphone allowance – Artisan Housing Admin	1/02/2024	1/02/2024	Approved
MM84	Section 66, MFMA	MOA of Transport allowance – Manager LED	1/02/2024	1/02/2024	Approved
SC5	4(1)	Amicable Settlement Agreement – STB Mun//Inenzo Water – BSM 30/19: Upgrade and extension of the Pniel Wastewater treatment works to 4,5ml/d: Mechanical and electrical installation	2/02/2024	2/02/2024	Approved. After a detailed discussion with the project manager, I am satisfied with the reason provided, but please pass on to legal to ensure that your rights are protected. On quick glance contract services in order. If legal signs off

					contract can be forwarded for finalisation. Also check with Chief Advisor Legal Services.
MM166C	Section 33	Approval of Deed of Sale and POA – Erf 295 La Motte	2/02/2024	2/02/2024	Approved
C70	Section 34(1), MFMA	Contract Agreement – Cape Winelands WCG Infrastructure services //STB Mun – Franschhoek, Mooiwater housing project for the approval of the project implementation readiness report for the provision and servitude of 236 sites identified for a temporary relocation area and the revised financial details of the project ito the upgrade if informal settlements programme project 3704 and HSS + Addendum	12/02/2024	12/02/2024	Approved
MM166C	Section 33	POA to pass transfer – Deed of sale Erf 305 La Motte	12/02/2024	12/02/2024	Approved
LEG7	General	Affidavit ito Regulation 68 of Dees Registry Act for erven 21 and 22 Kylemore (Lost title deed)	12/02/2024	12/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of annual leave – Manager Communications	12/02/2024	12/02/2024	Approved
LUP10	Section 37(2) of the Land Survey Act, 1997 (Act No. 8 of 1997)	Approval of Deed of servitude – erf 76 Franschhoek	12/02/2024	12/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of flexi hours – Financial Management Intern	12/02/2024	12/02/2024	Approved
MM104	Section 74(1), MFMA	Approval of Section 71 Monthly budget Monitoring FMG returns January 2024	14/02/2024	14/02/2024	Approved
AD3	General	Publication notice – 5/2024	14/02/2024	14/02/2024	Approved
MM84	Section 66, MFMA	Approval of Essential Motor Vehicle User Scheme – Principal Technician – Roads and Stormwater	14/02/2024	14/02/2024	Approved
MM84	Section 66, MFMA	Approval of Essential Motor Vehicle User Scheme – Principal Technician – Dwarsrivier	14/02/2024	14/02/2024	Approved
	Regulations on Cost containment	Approval of catering services for Community Safety Forum	14/02/2024	14/02/2024	Approved
MM6	Section 55(1)(a), Systems Act	Approval of SOP – Unallocated Deposits	14/02/2024	14/02/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Appointment of presiding officer and employer representative for disciplinary hearing Mr B Lobi Infrastructure services	14/02/2024	14/02/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Appointment of presiding officer and employer representative for disciplinary hearing Ms N Kati Corporate services	14/02/2024	14/02/2024	Approved

MM166C	Section 33	POA Erf 3363 and the remainder of Farm 333 STB	15/02/2024	15/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of request to leave WC024 for Dir Chandaka – DCF Tech Meeting – TIME Engagement	15/02/2024	15/02/2024	Approved
MM17	Section 62(2), Systems Act	Appeal Section 62 MSA – BSM 104/23 – Repairs of the gymnastics building at Van der Stel sports facility MBA Construction Pty Ltd	15/02/2024	15/02/2024	Approved
LPC5		Approval of poster application – Health Promotes Music Nights	15/02/2024	15/02/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Grievance outcome – Operator/Supervisor – Waste Management	16/02/2024	16/02/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Grievance outcome – Leading Hand – Water and Wastewater services	16/02/2024	16/02/2024	Approved
SC5	4(1)	BSM 24/24 – Design, manufacture, supply, deliver and installation of high voltage circuit breakers and 66kv control panels at primary substations for STB Mun	16/02/2024	16/02/2024	Approved
SC5	4(1)	BSM 07/23 – Request for proposal is an invitation to delivery agents that can access SRHA capital grants to submit a concept proposal to develop social housing on Farm 81/2 and Farm 81/9 Stellenbosch	16/02/2024	16/02/2024	Approved
H01		Approval for the allocation of 4 temporary residential units (TRAs) in Curry Street, Cloetesville	16/02/2024	16/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Approval of invoice FNB – January 2024	16/02/2024	16/02/2024	Approved
	Cost Containment Regulations	Approval of petty cash to host a fare well function for Manager Operations and Maintenance – Electrical services	16/02/2024	16/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Approval of invoice – TF Galeb Trading and Projects February 2024	16/02/2024	16/02/2024	Approved
MM84	Section 66, MFMA	Approval of Essential Motor Vehicle User Scheme – Chief Law Enforcement	16/02/2024	16/02/2024	Approved
CL10	Section 59(1) of MSA	Application for donation – Ikapa United Football Club	16/02/2024	16/02/2024	Recommended for approval.
LPC5		Approval of poster application – Light Art	16/02/2024	16/02/2024	Approved
MM24	Section 66(1)(d), Systems Act	Approval of Task Final Outcome Report – Office of the Director Corporate services	19/02/2024	19/02/2024	Approved
MM24	Section 66(1)(d), Systems Act	Approval of Task Final Outcome Report – SCM – Bid Committee	19/02/2024	19/02/2024	Approved
MM24	Section 66(1)(d), Systems Act	Approval of Task Final Outcome Report – Office of the Director Community and Protection Services	19/02/2024	19/02/2024	Approved
TR1	Skills Development Act/NSA	Approval of reimbursement – MMCL concession fees – P Chandaka	19/02/2024	19/02/2024	Approved. Taking into consideration the floods in September 2024, and the work

					required as to have all hands on deck, leave was cancelled to deal with imminent disaster at the time.
HR2	Conditions of Service (SALGBC)	Approval of request to leave WC024 – Dir Chandaka – WCP Just Transition and Impacts for LG Workshop	19/02/2024	19/02/2024	Approved
	Regulations on Cost containment	Approval of catering services – Swedish Delegation 20 February 2024	19/02/2024	19/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of annual leave Snr Admin Officer – MM Office	20/02/2024	20/02/2024	Approved
MM9	Section 55(1)(e), Systems Act	Approval of deviation Appointment of Principal Clerk X2 Housing Admin	20/02/2024	20/02/2024	Approved
C70	Section 34(1), MFMA	Agreement PRASA//STB Mun – Agreement for work on, under or adjacent to railway lines and near high voltage equipment – Kayamandi pedestrian bridge	22/02/2024	22/02/2024	I am extremely concern with inconsistencies to the PA post. Director Corporate services which was changed to a T10 and the PA Director Community Services which came out at T8. Notwithstanding that this directorate is more bigger than Corporate services. Please prepare a letter to PAC to highlight these inconsistencies. Also refer to the MOU and AO right to change T10, should they refuse. We cannot have this level of inconsistencies.
C95	Section 120(1), MFMA	Lease Agreement Hylton P Arendse//STB Mun – Farm 502S	22/02/2024	22/02/2024	Signed. Please check whether the Lease Agreement was vetted with Legal Services. Please ensure that this is sent to Financial Services for

					implementation and correct billing.
MM84	Section 66, MFMA	Approval of standby – Chief fire Officer and Disaster management March 2024	22/02/2024	22/02/2024	Approved
MM84	Section 66, MFMA	Approval of cellphone allowance – Principal Technician – Roads and Stormwater	22/02/2024	22/02/2024	Approved
BC1	Section 5 of NHRBSA (read in conjunction with (CR 26/11/2009)	Approval for submission of building plans – Hanger 66 – Farm 502L Flying Club	22/02/2024	22/02/2024	Approved
BC1	Section 5 of NHRBSA (read in conjunction with (CR 26/11/2009)	Approval for submission of building plans – Hanger 69 – Farm 502L Flying Club	22/02/2024	22/02/2024	Approved
BC1	Section 5 of NHRBSA (read in conjunction with (CR 26/11/2009)	Approval for submission of building plans – Hanger 78 – Farm 502L Flying Club	22/02/2024	22/02/2024	Approved
MM166C	Section 33	POA – Erf 226 La Motte	22/02/2024	22/02/2024	Approved
AD3	General	Approval of advertisement – Senior Clerk IDPI	26/02/2024	26/02/2024	Approved
MM166C	Section 33	POA Erf 2751 Landbou saal – To install solar panels as minor works of HWC requirements for working on heritage buildings	26/02/2024	26/02/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Appointment of presiding officer and employer representative for a disciplinary hearing Mr R Opperman – Community and Protection services	26/02/2024	26/02/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Appointment of presiding officer and employer representative for a disciplinary hearing Ms C Christians – Community and Protection services	26/02/2024	26/02/2024	Approved
C70	Section 34(1), MFMA	TPA – WCG Department of Cultural Affairs and Sport//STB Mun – Library services replacement funding	26/02/2024	26/02/2024	Approved
C70	Section 34(1), MFMA	TPA – WCG Department of Infrastructure//STB Mun funding of Capacity Building Clerks	26/02/2024	26/02/2024	Approved
BC1	Section 5 of NHRBSA (read in conjunction with (CR 26/11/2009)	Approval of declaration by person responsible for preparing an application for approval of the erection of the building in terms of Section 3 of the Act – Hanger 69 – Erf 502L flying Club	28/02/2024	28/02/2024	Approved

C95	Section 120(1), MFMA	Annual report – Stellenbosch Municipality//Jonkopings Municipality	28/02/2024	28/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of sick leave – Chief Financial Officer	29/02/2024	29/02/2024	Approved
LPC5		Approval of poster application – Democratic Alliance – Election Campaign 2024	29/02/2024	29/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of request to make a counteroffer to Head Contract Management	29/02/2024	29/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Approval of invoice – Ignite Advisory February 2024	29/02/2024	29/02/2024	Approved
MM84	Section 66, MFMA	Approval of overtime and standby – Informal Settlements PED – March 2024	29/02/2024	29/02/2024	Approved
	Regulations on Cost containment	Approval of request for catering services for Strategic planning Session - Financial Services	29/02/2024	29/02/2024	Approved
C70	Section 34(1), MFMA	TPA WCG via Department of Infrastructure services//STB Mun – Construction and Maintenance Projects	29/02/2024	29/02/2024	Approved
C95	Section 120(1), MFMA	Lease Agreement for Kayamandi Business and Tourism Corridor – Alulutho Cleaning and Projects	29/02/2024	29/02/2024	Approved
ACTING MUNICIPAL MANAGER – A DE BEER					
MM109	Section 79(1)(b), MFMA	Approval of delegations for Planning and Economic Development – December 2023, January 2024	6/02/2024	6/02/2024	Approved
C141	Section 53(1), DMA	Approval of Municipal Disaster response Grant Compliance Certificate	6/02/2024	6/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of flexi hours – Land use Inspector - LUM	8/02/2024	8/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of flexi hours – Snr Clerk Water Metering Infrastructure services	8/02/2024	8/02/2024	Approved
AD3	General	Approval of advertisement – Snr Asset Management Officer – Asset Management	8/02/2024	8/02/2024	Approved
MM109	Section 79(1)(b), MFMA	Approval of delegations exercised by Infrastructure services – December 2023	8/02/2024	8/02/2024	Approved
	Regulations on Cost containment	Approval of catering services for a workshop with snr officials from National and Provincial Department	9/02/2024	9/02/2024	Approved
	Regulations on Cost containment	Approval of petty cash for an early retirement farewell General Worker Hall Section	9/02/2024	9/02/2024	Approved
DELEGATION	CATEGORY	REPORT SUBJECT AND RECOMMENDATIONS	DATE RECEIVED	DATE RESOLVED	RESOLUTION AND COMMENTS
HR2	Section 55(1)(f)-(h), Systems Act	Appointment of a presiding officer and employee representative for disciplinary hearing of Mr N Dyosi Community and Protection services	1/03/2024	1/03/2024	Approved

HR2	Section 55(1)(f)-(h), Systems Act	Appointment of a presiding officer and employee representative for disciplinary hearing of Mr S Sishuba Community and Protection services	1/03/2024	1/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of annual leave Snr Clerk Risk Management 28/02/2024	1/03/2024	1/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of annual leave Snr Clerk Risk Management 26-27/02/2024	1/03/2024	1/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of sick leave Snr Clerk Risk Management	1/03/2024	1/03/2024	Approved
MM9	Section 55(1)(e), Systems Act	Approval of appointment – Snr Clerk Water and Electricity X2	4/03/2024	4/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of flexi hours – Manager parks and Cemeteries	4/03/2024	4/03/2024	Approved
MM84	Section 66, MFMA	Approval of cellphone allowance Acting Manager Operations and Maintenance Electricity Services	5/03/2024	5/03/2024	Approved
LPC5		Approval of poster application – Eikkestad musiek fees	5/03/2024	5/03/2024	Approved
C95	Section 120(1), MFMA	Lease agreement – STB Mun//SG Attorneys – Lease A27 Kayamandi corridor	5/03/2024	5/03/2024	Approved
MM166C	Section 33	POA and Deed of Sale Erf 282 La Motte	5/03/2024	5/03/2024	Approved
MM17	Section 62(2), Systems Act	Appeal Section 62 of MSA BSM 22/24 Appointment of a quantity surveyor for the renovation and structural maintenance of Jamestown ward office and library Mokgaga and Associates	6/03/2024	6/03/2024	Approved
MM9	Section 55(1)(e), Systems Act	Approval of appointment – Ward administrators Ward 8/9/11)	6/03/2024	6/03/2024	Approved
MM9	Section 55(1)(e), Systems Act	Approval of appointment – Operator/Supervisor Collections X4	6/03/2024	6/03/2024	Approved
CL10	Section 59(1) of MSA	Application for donation – ST Idas RC Primary	7/03/2024	7/03/2024	Recommended for approval
MM109	Section 79(1)(b), MFMA	Approval of delegations exercised by the Director Infrastructure services	7/03/2024	7/03/2024	Approved
LPC5		Approval of poster application Good Party National elections 2024	11/03/2024	11/03/2024	Approved
MM100	Section 72(1)(a), MFMA	Revised Performance Plan 2022/2023 – Chief Financial Officer	11/03/2024	11/03/2024	Approved
MM100	Section 72(1)(a), MFMA	Revised Performance Plan 2022/2023 – Director PED	11/03/2024	11/03/2024	Approved
MM100	Section 72(1)(a), MFMA	Revised Performance Plan 2022/2023 – Director community and Protection services	11/03/2024	11/03/2024	Approved
MM100	Section 72(1)(a), MFMA	Revised Performance Plan 2022/2023 – Director Corporate services	11/03/2024	11/03/2024	Approved

MM100	Section 72(1)(a), MFMA	Revised Performance Plan 2022/2023 – Director Infrastructure services	11/03/2024	11/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of flexi hours Clerk Metering Financial services	11/03/2024	11/03/2024	Approved
CEM1	Section 28, NEMA	NEMA Declaration	11/03/2024	11/03/2024	Approved
EL1	Section 18(2)	Emergency Municipal Loadshedding Relief Grant Report February 2024	11/03/2024	11/03/2024	Approved
C141	Part 4, section 74, PAIA	Response to PAIA application	11/03/2024	11/03/2024	Approved
DM1	57)(Section 44 and 55 of the Disaster act)	Compliance with provisions of the DORA and Municipal Disaster Response Grant Framework	11/03/2024	11/03/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Approval of invoice – Sure Travel January 2024	15/03/2024	15/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of annual leave Snr Admin Officer MM Office	15/03/2024	15/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of annual leave 8/03/2024 Snr Clerk Risk Management	15/03/2024	15/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of annual leave 12/03/2024 Snr Clerk Risk Management	15/03/2024	15/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of annual leave Manager MM Office	15/03/2024	15/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of annual leave Director Community and Protection Services	16/03/2024	16/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of request for extra study leave – Snr Manager Financial Services	18/03/2024	18/03/2024	Approved in to 5.8.3 of the Collective Agreement, please inform HR, we need to sub delegate this to Directors
	Regulations on Cost containment	Approval of request for catering services – German Firefighting Delegation tour	18/03/2024	18/03/2024	Approved
	Regulations on Cost containment	Approval of request for catering services to host IUGG engagement	18/03/2024	18/03/2024	Approved
MM26	Section 68(1), Systems Act	Approval of Internal Bursaries	19/03/2024	19/03/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Appointment of presiding officer and employee representative for a disciplinary hearing of Ms Y Msiya PED	19/03/2024	19/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of annual leave Director Corporate services	19/03/2024	19/03/2024	Approved

MM166C	Section 33	POA Farm 502BH 1 & 2	19/03/2024	19/03/2024	Approved
C95	Section 120(1), MFMA	Letter of mutual support – STB Mun//Hochschule Wismar University of Applied Sciences, Technology and Design - Germany	20/03/2024	20/03/2024	Approved
LPC5		Approval of poster application – Global education – study abroad	20/03/2024	20/03/2024	Approved
LPC5		Approval of poster application – Stellenbosch University graduation ceremony open days	20/03/2024	20/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of annual leave Chief Risk Officer 22/03/2024 and 9-10 April 2024	20/03/2024	20/03/2024	Approved
AD3	General	Approval of advertisement – Electrical Assistant electrical services	22/03/2024	22/03/2024	Approved
AD3	General	Approval of advertisement – Principal Technician Asset Management and systems	22/03/2024	22/03/2024	Approved
MM17	Section 62(2), Systems Act	Handover of appeal assessment report to the AA – Erf 5640 – Die Boord LU/14663	22/03/2024	22/03/2024	Approved
LUP98	Section 33(7) of the BLUPBL	Approval of restrictive deed – Farm 514/6 Stellenbosch	22/03/2024	22/03/2024	Approved
MM84	Section 66, MFMA	Approval of standby Chief Fire Officer and Disaster management April 2024	25/03/2024	25/03/2024	Approved
C95	Section 120(1), MFMA	Lease Agreement – STB Mun//Shoprite Checkers Pty Ltd Checkers Parking Stellenbosch	25/03/2024	25/03/2024	Approved
LPC5		Approval of poster application – Action SA	25/03/2024	25/03/2024	Approved
AD3	General	BSM 86/25 Franschoek Follid Rehabilitation reconstruction of Dirkie Uys and Akademie Street bridges (shortened period of advertisement)	25/03/2024	25/03/2024	Approved
WSB23	Section 89(2)	Approval for water leakage rebate Account Number 1886964	25/03/2024	25/03/2024	Approved
WSB23	Section 89(2)	Approval for water leakage rebate Account Number 706722529	25/03/2024	25/03/2024	Approved
MM6	Section 55(1)(a), Systems Act	Approval of SOP – Task job evaluation process	25/03/2024	25/03/2024	Approved
CL10	Section 59(1) of MSA	Application for donation – Idas Valley Primary school	26/03/2024	26/03/2024	Approved
ACTING MUNICIPAL MANAGER – P CHANDAKA					
MM104	Section 74(1), MFMA	Approval of FMG February 2024	14/03/2024	14/03/2024	Approved
MM84	Section 66, MFMA	Approval of cellphone allowance electrician Electrical services	14/03/2024	14/03/2024	Approved

HR2	Conditions of Service (SALGBC)	Approval of flexi hours – Snr Building Inspector PED	14/03/2024	14/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of flexi hours – Building Inspector PED	14/03/2024	14/03/2024	Approved
TR1	Skills Development Act /MSA	Approval of testimonial to Dept of Labour to write GCC examination	14/03/2024	14/03/2024	Approved
LPC5		Approval of poster application NPE 2024 VF Plus	14/03/2024	14/03/2024	Approved
C95	Section 120(1), MFMA	MOA STB Mun//TFF Winelands Pty Ltd Traffic Pointsmen Project	14/03/2024	14/03/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Approval of FNB invoice – February 2024	14/03/2024	14/03/2024	Approved
VRP2	Paragraph 6f	Approval of virementation - IDP	14/03/2024	14/03/2024	Approved
C95	Section 120(1), MFMA	SLA (Special conditions of contract) WCG via Department of Infrastructure services//STB Mun//Pegasys Pty Ltd – Bid number LO94/23 – Appointment of Project Manager for the Stellenbosch Municipal Independent Power Producer Pioneering Project	14/03/2024	14/03/2024	Approved

DIRECTORATE – FINANCIAL SERVICES

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (if any)
CM3	General provisions	Write-off of Interest: Account 10666766+109841308	9/01/2024	9/01/2024	Approved
MM84	Section 66(1)(b), Systems Act	Approval of Overtime	9/01/2024	9/01/2024	Approved
VPR1	Paragraph 6f	Capital Virementation various Directorate's	9/01/2024	9/01/2024	Approved
MM84	Section 66(1)(b), Systems Act	Pre-approval is requested for Overtime in January 2024- Budget Office	9/01/2024	9/01/2024	Approved
VPR1	Paragraph 6f	Operational Virementation-Finance	10/01/2024	10/01/2024	Approved
MM84	Section 66(1)(b), Systems Act	Pre-approval is requested for Exceeding pre-approved overtime hours in January 2024- Payroll Office	11/01/2024	12/01/2024	Approved
HR2	Conditions of Service (SALGBC)	MoU-R Bergstedt	18/01/2024	18/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Payment Memo for Jazerol Francis- December 2023 month	18/01/2024	18/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Payment Memo for Haydn Anyster- December 2023 month	18/01/2024	18/01/2024	Approved

CM3	General provisions	MBD 7.2- Contract Form- Rendering of services BSM 108/23: Technical review and assistance with the financial statements for a period ending 30 June 2026.	18/01/2024	22/01/2024	Approved
HR2	Conditions of Service (SALGBC)	MOA- A Mneni	19/01/2024	22/01/2024	Approved
MM84	Section 66(1)(b), Systems Act	Overtime pre-approval – Rates & Taxes section- Finance	22/01/2024	22/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Application for Bursary 2024: A Hendricks	22/01/2024	23/01/2024	Approved
M122	Section 115(1)(a), MFMA	BSM 15/24 Supply and Delivery only Of ICT Infrastructure Equipment	26/01/2024	26/01/2024	Approved
M122	Section 115(1)(a), MFMA	BSM 18/24 Supply and Delivery of Electrical Equipment and Material until 30 June 2025 (Material Tender No.2)	26/01/2024	26/01/2024	Approved
M122	Section 115(1)(a), MFMA	BSM 104/23 Repairs of the Gymnastics Building at Van Der Stel Sports Facility	26/01/2024	26/01/2024	Approved
CM3	General provisions	SCM Letters to Approved Bidders	26/01/2024	26/01/2024	Approved

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (if any)
VPR2	Paragraph 6f	Capital Virementations – All Directorates	Feb 2024	Feb 2024	Approved
MM84	Section 66, MFMA	Standby / Overtime for SCM, Stores Creditors	Feb 2024	Feb 2024	Approved
MM122	Section 115(1)(a), MFMA	BSM 22/24 Appointment of a Quantity Surveyor for the Renovation and Structural Maintenance of Jamestown Ward Office	Feb 2024	Feb 2024	Approved
CM3	General provisions	SCM letters approved Tenderers	Feb 2024	Feb 2024	Approved
MM122	Section 115(1)(a), MFMA	BSM 27/24 Eerste River Flood Rehabilitation Structures - Agricultural Hall	Feb 2024	Feb 2024	Approved
CM3	General provisions	SCM letters approved Tenderers	Feb 2024	Feb 2024	Approved
VPR2	Paragraph 6f	Capital Virementations – All Directorates	Feb 2024	Feb 2024	Approved
MM122	Section 115(1)(a), MFMA	BSM 07/23 Request for Proposal (RFP) is an Invitation to Delivery Agents that can Access Shra Capital Grants (Shis and/or Odas), to Submit a Concept Proposal, to Develop Social Housing on Farm 81/2 and Farm 81/9, Stellenbosch	Feb 2024	Feb 2024	Approved
CM3	General provisions	SCM letters approved Tenderers	Feb 2024	Feb 2024	Approved
SC3	4(1)	Stores Requisition – SCM	Feb 2024	Feb 2024	Approved
Section 115(1)(a), MFMA	MM122	BSM 24/24 Design, Manufacture, Supply, Delivery, and Installation of High Voltage (66kV) Circuit Breakers and 66kV Control Panels at Primary Substations for Stellenbosch Municipality	Feb 2024	Feb 2024	Approved

CM3	General provisions	SCM letters approved Tenderers	Feb 2024	Feb 2024	Approved
HR2	Conditions of Service (SALGBC)	Bursary applications – Various employees within Finance Directorate	Feb 2024	Feb 2024	Approved
VPR2	Paragraph 6f	Capital Verimentations – Various Directorates	Feb 2024	Feb 2024	Approved
CM3	General provisions	SCM Tender Questionnaires	Feb 2024	Feb 2024	Approved
CFO	MFMA	Debtors Schedules – PT & NT	Feb 2024	Feb 2024	Approved
CFO	MFMA	Financial Management Grant Returns PT & NT	Feb 2024	Feb 2024	Approved
HR2	Conditions of Service	Approval of shortlisting various vacancies within the directorate	Feb 2024	Feb 2024	Approved

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (if any)
VPR1	Paragraph 6f	Capital Virementations – Various Directorates	March 2024	March 2024	Approved
MM84	Section 66, MFMA	Standby / Overtime for SCM, Stores	March 2024	March 2024	Approved
MM84	Section 66, MFMA	Approval to pay Acting Allowances Clayton Rispel	March 2024	March 2024	Approved
Section 115(1)(a), MFMA	MM122	BSM 04/24 The Supply and Delivery of Various Types of Firearms and Ammunition for Community and Protection Services on an as and when Required Basis from Date of Award until 30 June 2026	March 2024	March 2024	Approved
CM3	General provisions	SCM letters approved Tenderers	March 2024	March 2024	Approved
Section 115(1)(a), MFMA	MM122	BSM 55/24 Hiring of Refuse Compactors as and when Required for a Period ending 30 June 2024	March 2024	March 2024	Approved
CM3	General provisions	SCM letters approved Tenderers	March 2024	March 2024	Approved
VPR1	Paragraph 6f	Capital Verimentations Various Directorates	March 2024	March 2024	Approved
VPR1	Paragraph 6f	Capital Verimentations Various Directorates	March 2024	March 2024	Approved
Section 115(1)(a), MFMA	MM122	BSM 17/24 Supply and Delivery and Offloading of Laboratory Equipment and Consumables for Water and Wastewater Operational Analysis for a Period of 12 Months	March 2024	March 2024	Approved
CM3	General provisions	SCM letters approved Tenderers	March 2024	March 2024	Approved
HR2	Conditions of Service (SALGBC)	Bursary Applications Various staff within Finance Directorate	March 2024	March 2024	Approved
MM122	Section 115(1)(a), MFMA	BSM 60/23 Installation of Landfill Gas Extraction and Flaring Infrastructure at the Stellenbosch Landfill	March 2024	March 2024	Approved
CM3	General provisions	SCM letters approved Tenderers	March 2024	March 2024	Approved
MM84	Section 66, MFMA	Standby / Overtime for Salaries, Revenue Section	March 2024	March 2024	Approved
MM122	Section 115(1)(a), MFMA	BSM 64/24 Moveable Stock Take for Period Ending 30 June 2026	March 2024	March 2024	Approved
CM3	General provisions	SCM letters approved Tenderers	March 2024	March 2024	Approved
VPR1	Paragraph 6f	Capital Virementations – Various Directorates	March 2024	March 2024	Approved
CM3	General provisions	SCM Tender Questionnaires	March 2024	March 2024	Approved

Section 115(1)(a), MFMA	MM122	BSM 35/24 Extension of Existing Irrigation Network at Technopark Phase 2	March 2024	March 2024	Approved
CM3	General provisions	SCM letters approved Tenderers	March 2024	March 2024	Approved

DIRECTORATE INFRASTRUCTURE SERVICES

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (if any)
To exercise all powers conferred upon the Municipality by applicable legislation relating to the supply of water and matters incidental thereto	WS1 Section 11, WSA	Water restrictions exemption:	30/01/2024		
		Borehole registrations: 0 – Application to drill 1 – Residential Applications 0 – Commercial Applications 0 – Public Buildings Applications 0 – Grey water Applications MUNICIPAL NOTICE: Notice 7/2024 Planned maintenance at the Wemmershoek Water Treatment Plant affecting water supply on 24/01/24 from 06:00 – 18:00 Area affected: Klappmuts, Franschhoek, Pniel, Johannesburg, Kylemore, Lanquedoc, Wemmershoek, Groendal, La Motte, Mooiwater, Meerlust, Koelenhof, Devonvalley and Elsenburg.		30/01/2024	Approved
		Notice 8/2024 Interruption in water supply to Van Riebeeck Str (Between Drostdy and Ryneveld Str) Stellenbosch due to emergency repairs on the water network. 24/01/24 from 00:00 – 25/01/24 at 08:00.		22/01/2024	Approved
To authorize a staff member, co to gain access to any property for the purpose of conducting inspection, tests or maintenance works	EL18 Section 10	MUNICIPAL NOTICE:			
		Notice 3/2024 Reviewing electricity meters – Onder Papegaaiberg and Cloeteville (23 – 31 Jan 24)		23/01/2024	Approved
				22/01/2024	Approved

		Notice 8/2024 Supply of electricity disconnected on 30/01/24. Area affected: Enkanini Zone A, B, C and D		25/01/2024	Approved
Decision to construct and maintain roads, sidewalks and walkways	RSB1	Notice 9/2024 Public Participation Process for Eikestad Parking Upgrade Notice 13/2024 Road reseal: Franschoek central business district (CBD)		25/01/2024 29/01/2024	Approved Approved

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (if any)
To exercise all powers conferred upon the Municipality by applicable legislation relating to the supply of water and matters incidental thereto	WS1 Section 11, WSA	Water restrictions exemption: Borehole registrations: 0 – Application to drill 2– Residential Applications 0 – Commercial Applications 0 – Public Buildings Applications 0 – Grey water Applications MUNICIPAL NOTICE: Notice 26/2024 Emergency repairs on water network. 27/02/24 from 22:00 – 28/02/24, 08:00. Notice 27/2024 Emergency repairs on water network. 28/02/24 from 10:00 – 16:00.	01/02/2024	01/02/2024 26/02/2024 26/02/2024	Approved Approved Approved
To authorize a staff member, co to gain access to any property for the purpose of conducting inspection, tests or maintenance works	EL18 Section 10	MUNICIPAL NOTICE: Notice 15/2024 Reviewing electricity meters – Ward 12,13,14 & 15 Kayamandi on 12/02/24 – 01/03/24. Notice 14/2024 Reviewing electricity meters – Ward 12,13,14 & 15 Kayamandi on 09/02/24 – 16/02/24.		08/02/2024 07/02/2024	Approved Approved

Decision to construct and maintain roads, sidewalks and walkways	RSB1	Notice 24/2024 Road Maintenance: Klapmuts Works will commence on 26/02/24 for 4 days.		23/02/2024	Approved
To permit co-generation of electricity	EI12 Section 2(4)	SMALL-SCALE EMBEDDED GENERATION (SSEG) APPROVAL Connect a 5 kVA peak grid-tied Hybrid installation at Erf 12952, 22 Bach Str La Pastorale, Stellenbosch Connect a 3 kVA peak grid-tied hybrid installation at Erf 11397, Lieberheim, Paradyskloof, Stellenbosch Connect a 12 kVA peak grid-tied Hybrid installation at Erf 15759, 4 Bergbosch, De Bosch Estate, Stellenbosch Connect a 8 kVA peak grid-tied Hybrid installation at Erf 5921, 4 Rhodes Ave, Die Boord, Stellenbosch Connect a 5 kVA peak grid-tied Hybrid installation at Erf 5373, 3 Disa Close, Welgevonden, Stellenbosch Connect a 5.5 kVA peak grid-tied Hybrid installation at Erf 13441, 28 ARC -EN-CIEL, L'Hermitage, Stellenbosch Connect a 5 kVA peak grid-tied Hybrid installation at Erf 5513, 36 Elberthaweg, Die Boord, Stellenbosch Connect a 5 kVA peak grid-tied Hybrid installation at Erf 5775, 46 Saffraan Str, Stellenbosch Connect a 10 kVA peak grid-tied Hybrid installation at Erf 4963, 55 Brandwacht Str, Stellenbosch Connect a 150 kVA peak grid-tied Hybrid installation at Erf 16531, Stellenbosch Golf Course, Stellenbosch		01/02/2024 01/02/2024 21/02/2024 21/02/2024 21/02/2024 21/02/2024 21/02/2024 21/02/2024 21/02/2024	Approved Approved Approved Approved Approved Approved Approved Approved

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (if any)
To exercise all powers conferred upon the	WS1	Water restrictions exemption:			

Municipality by applicable legislation relating to the supply of water and matters incidental thereto	Section 11, WSA	<p>Borehole registrations: 0 – Application to drill 1– Residential Applications 0 – Commercial Applications 0 – Public Buildings Applications 0 – Grey water Applications</p> <p>MUNICIPAL NOTICE:</p> <p>Notice 36/2024</p> <p>Interruption in the water supply to 18 Jannasch Road, Mostertsdrift, Stellenbosch due to installation of valve on the water network.</p>	24/03/2024	19/03/2024	<p>Approved</p> <p>Approved</p>
To authorize a staff member, co to gain access to any property for the purpose of conducting inspection, tests or maintenance works	EL18 Section 10	<p>MUNICIPAL NOTICE:</p> <p>Notice 34/2024 Removal of overhead powerlines: Bloekom Avenue</p> <p>Notice 30/2024 Supply of electricity disconnected on 07/03/2024 Area affected: Parts of Krige Str, BP Garage, Boutique Hotel and 20 Krige Str</p> <p>Notice 31/2024 Supply of electricity disconnected on 08/03/2024 Area affected: Barlinka flat, Parts of Dorp Str, Parts of Krige Str, Parts of Herte Str, Parts of Schroder Str.</p>		<p>19/03/2024</p> <p>04/03/2024</p> <p>04/03/2024</p>	<p>Approved</p> <p>Approved</p> <p>Approved</p>
Decision to construct and maintain roads, sidewalks and walkways	RSB1	<p>Notice 24/2024</p> <p>Road Maintenance: Klapmuts Works will commence on 26/02/24 for 4 days.</p>		23/02/2024	Approved
To exercise all powers conferred upon the municipality by applicable legislation and by-laws relating to the collection, removal, storage and disposal of refuse and other offensive or unhealthy items of waste	Section 7 – 9, NEMWA	<p>Notice 32/2024</p> <p>Recycling / refuse removal schedule for Easter 2024.</p>		15/03/2022	Approved

DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (If any)
HR2	Conditions of Service (SALGBC)	EPWP: Termination of contract	08/01/2024	08/01/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP: Extension Letters	08/01/2024	08/01/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP: Resignation Letters	08/01/2024	08/01/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Western Cape Government	09/01/2024	09/01/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP: Extension Letters	11/01/2024	11/01/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	ETG Printer invoices – January 2024	22/01/2024	22/01/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP: Letter of Appointment	22/01/2024	22/01/2024	Approved
	Regulations on Cost containment	Farewell function funding: cost containment – Housing Admin	22/01/2024	22/01/2024	Supported
AD3	General	Application to advertise vacancies: Principal Admin Officer & Assistant Superintendent (Housing Stock)	23/01/2024	23/01/2024	Supported
MM82	Section 62(1)(f)(iv), MFMA	Direct payment request – Windeed – D127529	23/01/2024	23/01/2024	Approved

HR2	Conditions of Service (SALGBC)	Application for a Bursary: 2024 studies – Housing Admin	23/01/2024	23/01/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP: Termination of contract	23/01/2024	23/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Application for a Bursary: 2024 studies – Office of the Director	25/01/2024	25/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Application for a Bursary: 2024 studies – Land Use Management	25/01/2024	25/01/2024	Approved
MM64	Section 62(1)(f)(iv), MFMA	Tender: B/SM 50/23 – land use rights - Farm 81/2, Farm 81/9 & Farm 81/2 + 9	25/01/2024	25/01/2024	Approved
MM164	Regulations on cost containment	Request to use pool car during repairs	25/01/2024	25/01/2024	Approved
LUP99	Section 24 of the BLUPBL Performing functions in terms of the “LUPO” “SPLUMA” “LUPA” “SLUPB” and “Zoning Schemes	Application for rezoning, subdivision, adoption of the name & street naming & numbering, remainder Erf Longlands	25/01/2024	25/01/2024	Approved
LUP99	Section 24 of the BLUPBL Performing functions in terms of the “LUPO” “SPLUMA” “LUPA” “SLUPB” and “Zoning Schemes	Application for consent use, Farm 537 Stellenbosch	25/01/2024	25/01/2024	Approved
LUP99	Section 24 of the BLUPBL Performing functions in terms of the “LUPO” “SPLUMA”	Application for amendment, Erf16442	25/01/2024	25/01/2024	Approved

	"LUPA" "SLUPB" and "Zoning Schemes				
MM82	Section 62(1)(f)(iv), MFMA	Invoice: SACPLAN Membership – Land Use Management	25/01/2024	25/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Shortlist: Snr Field Officer – Informal Settlements	26/01/2024	26/01/2024	Approved
AD3	General	Application to advertised: Principal Clerk x2 (Housing Stock & Support & Demand) – Housing Admin	26/01/2024	26/01/2024	Approved
Item 7.3.3 Council Meeting 2019- 09-25	Items/ reports to consider the Administrator's consent as a condition in the title deed of the property.	Quarterly progress report: IHS – Oct-Dec 2023	26/01/2024	26/01/2024	Approved
MM22	Section 66(1)(b), Systems Act	JD: Manager: Housing Admin Technical Officer, Artisan	26/01/2024	26/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Shortlist: Snr Field Officer – Building Development Management	30/01/2024	30/01/2024	Approved
VPR2	Paragraph 6f	Virement – Housing Admin	30/01/2024	30/01/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP: Letter of Appointment	30/01/2024	30/01/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Media 24 Erf 7001	30/01/2024	30/01/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Media 24 Northern Extension	31/01/2024	31/01/2024	Approved

HR2	Conditions of Service (SALGBC)	EPWP: Resignation Letters	31/01/2024	31/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Cell phone application forms: Housing Admin	31/01/2024	31/01/2024	Supported
VPR2	Paragraph 6f	Creation of Ukey form: Housing Admin	31/01/2024	31/01/2024	Approved

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (If any)
LUP99	Section 24 of the BLUPBL Performing functions in terms of the "LUPO" "SPLUMA" "LUPA" "SLUPB" and "Zoning Schemes	Application for consent use, Farm 74/2 Stellenbosch	01/02/2024	01/02/2024	Approved
Regulations on Cost containment	The establishment of the Stellenbosch Municipal Tribunal (MPT) is a requirement in terms of Section 70(1) of the Stellenbosch Municipal Land Use Planning By-Law. The MPT was appointed in alignment with the said Legislation	Remuneration of MPT of MPT for the sitting dated 26 January 2024	01/02/2024	01/02/2024	Supported
MM9	Section 55(1)(e), Systems Act	Approval of Appointment: Database Capturer (EPWP /SMME)	01/02/2024	01/02/2024	Approved

	FINANCE	MTREF 24/25 submission – additional funding to be allocated to HA for Housing Administration for Maintenance of Municipal Stock Ukey.	02/02/2024	02/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Addendum to Memo of understanding – Free Market Foundation	05/02/2024	05/02/2024	Approved
MM109	Section 79(1)(b), MFMA	Monthly PED Delegations – January 2024	06/02/2024	06/02/2024	Signed
MM82	Section 62(1)(f)(iv), MFMA	Tax Invoice: Media 24 (re-advertising public comment)	06/02/2024	06/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Shortlist: Principal Clerk x2 – Housing Administration	06/02/2024	06/02/2024	Approved
VPR2	Paragraph 6f	Virement – Land Use Management	06/02/2024	06/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of flexi hours – Land Use Management	06/02/2024	06/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax Invoice: Media 24	07/02/2024	07/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Reporting lines – Housing Administration	07/02/2024	07/02/2024	Approved
C50	Section 14(2) of the MFMA (Read with section 90, MFMA)	30 x Deeds of sale	07/02/2024	07/02/2024	Supported
CM3	Authority to communicate the acceptance of tenders, quotations, or offers for the procurement of goods/services i.t.o council's supply	FQ: Repair & replace sewer & water pipes Lapland Flats	07/02/2024	07/02/2024	Approved

	chain policy, valued up to R200 000 (VAT inclusive)				
MM84	Section 66, MFMA	Pre-approvals: Overtime & Standby – Informal Settlements	08/02/2024	08/02/2024	Approved
LUP99	Section 24 of the BLUPBL Performing functions in terms of the “LUPO” “SPLUMA” “LUPA” “SLUPB” and “Zoning Schemes	Application for rezoning, farm 1038/8 Paarl	08/02/2024	08/02/2024	Supported
PRA2	Section 23, PRA	10 x Rates Clearances	08/02/2024	08/02/2024	Approved
	Regulations on Cost containment	Remuneration of Stellenbosch Municipality Conservation Advisory Committee – 29/01/2024	12/02/2024	12/02/2024	Approved
LEG9	General	29 x Power of Attorney	12/02/2024	12/02/2024	Supported
C50	Section 14(2) of the MFMA (Read with section 90, MFMA)	2 x Deed of transfer	12/02/2024	12/02/2024	Supported
LUP99	Section 24 of the BLUPBL Performing functions in terms of the “LUPO” “SPLUMA” “LUPA” “SLUPB” and “Zoning Schemes	Application for permanent departure, Erf 15314 Welgevonden	13/02/2024	13/02/2024	Supported
VPR2	Paragraph 6f	Virement – Housing Administration x 3	14/02/2024	14/02/2024	Approved

HR2	Conditions of Service (SALGBC)	EPWP: Letter of appointment	14/02/2024	14/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Fatima Nell t/a Cinnamon Caterers	15/02/2024	15/02/2024	Approved
VPR2	Paragraph 6f	Virement – Housing Administration	16/02/2024	16/02/2024	Approved
MM64	Section 62(1)(f)(iv), MFMA	B/SM 5/24 – Appointment of Attorneys for TRP	19/02/2024	19/02/2024	Approved
HO2		EPWP: Program Business Plan 24/25	20/02/2024	20/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Media 24	20/02/2024	20/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Vida aqua – VA gallon bottle – renting for delivery	20/02/2024	20/02/2024	Approved
LEG	General	EPWP: Registration of projects 24/25	22/02/2024	22/02/2024	Supported
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Memotek trading – black bags	23/02/2024	23/02/2024	Approved
LUP99	Section 24 of the BLUPBL Performing functions in terms of the “LUPO” “SPLUMA” “LUPA” “SLUPB” and “Zoning Schemes	Land Use Compliance, Farm 1291/1 Stellenbosch	26/02/2024	26/02/2024	Approved
LUP99	Section 24 of the BLUPBL	Land Use Compliance, Erf 10002 Stellenbosch	26/02/2024	26/02/2024	Approved

	Performing functions in terms of the "LUPO" "SPLUMA" "LUPA" "SLUPB" and "Zoning Schemes				
C50	Section 14(2) of the MFMA (Read with section 90, MFMA)	28 x Deed of Sale	26/02/2024	26/02/2024	Supported
HR2	Conditions of Service (SALGBC)	Reporting lines – Building Development Management	27/02/2024	27/02/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP: Letter of appointment	27/02/2024	27/02/2024	Signed
MM82	Section 62(1)(f)(iv), MFMA	ETG Invoices – January 2024	27/02/2024	27/02/2024	Approved
MM84	Section 66, MFMA	Pre-approval overtime & standby – March 2024 Informal Settlements	27/02/2024	27/02/2024	Supported
C50	Section 14(2) of the MFMA (Read with section 90, MFMA)	4 x Deed of sale	27/02/2024	27/02/2024	Supported
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: WC Government – 13380-02022024	28/02/2024	28/02/2024	Approved
LUP99	Section 24 of the BLUPBL Performing functions in terms of the "LUPO" "SPLUMA" "LUPA" "SLUPB" and "Zoning Schemes	Application for amendments, Farm 742/5 Paarl	29/02/2024	29/02/2024	Supported

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (If any)
HR2	Conditions of Service (SALGBC)	EPWP: Letter of appointment	01/03/2024	01/03/2024	Approved
MM84	Section 66, MFMA	Pre-approvals: Overtime & Standby – Housing Admin	01/03/2024	01/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Snr Clerk: Housing Support & Demand – Contract Employment	04/03/2024	04/03/2024	Supported
HR2	Conditions of Service (SALGBC)	EPWP: termination of contract	04/03/2024	04/03/2024	Approved
VPR2	Paragraph 6f	Virement – Housing Admin	05/03/2024	05/03/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax Invoice: Madge computers	05/03/2024	05/03/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP: termination of contract	05/03/2024	05/03/2024	Approved
LUP99	Section 24 of the BLUPBL Performing functions in terms of the “LUPO” “SPLUMA” “LUPA” “SLUPB” and “Zoning Schemes	Land Use Compliance, Erf 10857	05/03/2024	05/03/2024	Approved
LUP99	Section 24 of the BLUPBL Performing functions in terms of the “LUPO” “SPLUMA”	Land Use Compliance, Farm 345/7	05/03/2024	05/03/2024	Approved

	"LUPA" "SLUPB" and "Zoning Schemes"				
HR2	Conditions of Service (SALGBC)	Shortlist: Superintendent – Housing Administration	05/03/2024	05/03/2024	Approved
CM3	Authority to communicate the acceptance of tenders, quotations, or offers for the procurement of goods/services i.t.o council's supply chain policy, valued up to R200 000 (VAT inclusive)	FQ: Delivery & installation of concrete benches, tables, bins & plant bowls to Stellenbosch municipality	05/03/2024	05/03/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP: Letter of appointment	06/03/2024	06/03/2024	Approved
PRA2	Section 23, PRA	17 x Rates Clearances	06/03/2024	06/03/2024	Supported
HR2	Conditions of Service (SALGBC)	EPWP: extension of existing contract	06/03/2024	06/03/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP: Letter of appointment	06/03/2024	06/03/2024	Approved
LUP99	Section 24 of the BLUPBL Performing functions in terms of the "LUPO" "SPLUMA" "LUPA" "SLUPB" and "Zoning Schemes"	Land Use Compliance, Erf 4967	07/03/2024	07/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Reporting lines – Informal Settlements	08/03/2024	08/03/2024	Approved

VPR2	Paragraph 6f	Virement – Informal Settlements	08/03/2024	08/03/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP: extension of existing contract	08/03/2024	08/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of flexi hours – Building Development Management	08/03/2024	08/03/2024	Approved
VPR2	Paragraph 6f	Virement – Development Management	11/03/2024	11/03/2024	Approved
C50	Section 14(2) of the MFMA (Read with section 90, MFMA)	11 x Deeds of sale	11/03/2024	11/03/2024	Supported
Regulations on Cost containment	The establishment of the Stellenbosch Municipal Tribunal (MPT) is a requirement in terms of Section 70(1) of the Stellenbosch Municipal Land Use Planning By-Law. The MPT was appointed in alignment with the said Legislation	Remuneration of MPT of MPT for the sitting dated 01 March 2024	11/03/2024	11/03/2024	Approved
MM84	Section 66, MFMA	Cell phone allowance – Informal Settlements	11/03/2024	11/03/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax Invoice: WC Government	11/03/2024	11/03/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	ETG Printer Invoices – February 2024	11/03/2024	11/03/2024	Approved

MM109	Section 79(1)(b), MFMA	Monthly PED Delegations – February 2024	11/03/2024	11/03/2024	Approved
VPR2	Paragraph 6f	Virement – Housing Development	11/03/2024	11/03/2024	Approved
MM64	Section 62(1)(f)(iv), MFMA	B/SM 50/23 – Service level agreement – upgrading of Kayamandi 146 Flats: phase 1 & 2	12/03/2024	12/03/2024	Signed
VPR2	Paragraph 6f	Virement – Development Management	12/03/2024	12/03/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP: extension of existing contract	13/03/2024	13/03/2024	Approved
CM3	Authority to communicate the acceptance of tenders, quotations, or offers for the procurement of goods/services i.t.o council's supply chain policy, valued up to R200 000 (VAT inclusive)	FQ: Supply & installation of cement, screed – appoint a Service Provider in 24 Hostels Kayamandi	13/03/2024	13/03/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Media 24 – BSM 9/24	13/03/2024	13/03/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: KMZ Supplies	13/03/2024	13/03/2024	Approved
LUP99	Section 24 of the BLUPBL Performing functions in terms of the “LUPO” “SPLUMA” “LUPA” “SLUPB” and “Zoning Schemes	Application for subdivision, Farm 1078/13 Paarl	14/03/2024	14/03/2024	Supported

MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: WC Government	14/03/2024	14/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Reporting lines – Development Planning	14/03/2024	14/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Reporting lines – EDT	14/03/2024	14/03/2024	Approved
VPR2	Paragraph 6f	Virement – Informal Settlements	15/03/2024	15/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Cancellation of annual leave	18/03/2024	18/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Reporting lines – Heritage Resource Management	18/03/2024	18/03/2024	Approved
Item 7.3.3 Council Meeting 2019-09-25	Items/ reports to consider the Administrator's consent as a condition in the title deed of the property.	Outstanding Council resolutions – February 2024 (Planning & EDT)	18/03/2024	18/03/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP: extension of existing contract	19/03/2024	19/03/2024	Approved
MM6	Section 55(1)(a), Systems Act	SOP: Task for evaluation process	19/03/2024	19/03/2024	Signed
VPR2	Paragraph 6f	Virement – Housing Admin	19/03/2024	19/03/2024	Signed
Regulations on Cost containment		Remuneration of Stellenbosch Municipality Conservation Advisory Committee	19/03/2024	19/03/2024	Approved

MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Office for you.	19/03/2024	19/03/2024	Approved
CM3	Authority to communicate the acceptance of tenders, quotations, or offers for the procurement of goods/services i.t.o council's supply chain policy, valued up to R200 000 (VAT inclusive)	FQ: Specification for the provision of a Land Surveyor & Pegging of specific portions, Farm BH Stellenbosch	25/03/2024	25/03/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP: Letter of appointment	25/03/2024	25/03/2024	Approved
LUP99	Section 24 of the BLUPBL Performing functions in terms of the "LUPO" "SPLUMA" "LUPA" "SLUPB" and "Zoning Schemes	Application for consent use, Farm 1646/11 Paarl	25/03/2024	25/03/2024	Approved
MM84	Section 66, MFMA	Pre-approvals: Overtime & Standby – Housing Admin	25/03/2024	25/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Pre-approvals: Overtime – Housing Admin	25/03/2024	25/03/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: WC Government	25/03/2024	25/03/2024	Approved
Regulations on Cost containment	The establishment of the Stellenbosch Municipal Tribunal (MPT) is a requirement in terms of Section 70(1) of the Stellenbosch	Remuneration of MPT of MPT for the sitting dated 20 March 2024	26/03/2024	26/03/2024	Approved

	Municipal Land Use Planning By-Law. The MPT was appointed in alignment with the said Legislation				
VPR2	Paragraph 6f	Virement – Informal Settlements	26/03/2024	26/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval of flexi hours – Informal Settlements	26/03/2024	26/03/2024	Approved
LUP99	Section 24 of the BLUPBL Performing functions in terms of the “LUPO” “SPLUMA” “LUPA” “SLUPB” and “Zoning Schemes	Land Use Compliance, Erf 2653 Stellenbosch	27/03/2024	27/03/2024	Approved
LUP99	Section 24 of the BLUPBL Performing functions in terms of the “LUPO” “SPLUMA” “LUPA” “SLUPB” and “Zoning Schemes	Application for subdivision & rezoning, Farm 1505 Stellenbosch	27/03/2024	27/03/2024	Approved

DIRECTORATE: CORPORATE SERVICES

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (if any)
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Rizq Catering (refer to order 900012282) for an amount of R26 950	3/1/2024	3/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Polorama (Ward 5, food hampers) in the amount of R14 450	4/1/2024	4/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Polorama (Ward 5, gift bags for adults) in the amount of R11 599.65	4/1/2024	4/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Polorama (Ward 5, gift bags for kids) in the amount of R9 086	4/1/2024	4/1/2024	Approved
HR2	Conditions of Service (SALGBC)	Addendum to fixed term contract for R Segers	4/1/2024	4/1/2024	Approved
MM84	Section 66, MFMA	Standby for ICT technicians: A Williams, R Cupido, P Lejaha and A Korkie	4/1/2024	4/1/2024	Approved
MM84	Section 66, MFMA	Justification of standby for A Korkie (ICT technician)	4/1/2024	4/1/2024	Approved
MM84	Section 66, MFMA	Justification of standby for A Williams (ICT technician)	4/1/2024	4/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Eskom (172 Merchant Street) erf no. 342 in the amount of R7070.60	5/1/2024	5/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Direct payment for the contempt of Court in the amount of R129 000	5/1/2024	5/1/2024	Approved
HR2	Conditions of Service (SALGBC)	Time and attendance sheets for Y Buthelezi and R Anthony	8/1/2024	8/1/2024	Approved
HR2	Conditions of Service (SALGBC)	Time and attendance sheets for Municipal Court staff: M Haffit, P Coollen, E Gerber, N Sobutyu and Z Magqhashu	8/1/2024	8/1/2024	Approved
HR2	Conditions of Service (SALGBC)	Time and attendance sheet for D Muller	8/1/2024	8/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: South African fire and medical academy in the amount of R3849.99	8/1/2024	8/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: South African fire and medical academy in the amount of R9899.98	8/1/2024	8/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Evolution technology group (Rin0045211) in the amount of R19 280.72	8/1/2024	8/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Evolution technology group (Rin0045203) in the amount of R3347.26	8/1/2024	8/1/2024	Approved
HR2	Conditions of Service (SALGBC)	Fixed term contracts for Z Dlali, M Donga, Y Sobambela, J Pheiffer, C Hanekom, X Sakelo, A Giddion, T September, R Alberts, P Louw, M Abrahams, M van Wyk, K Newman, J van der Merwe, J Julies, D Williams, C Swartz, A Layman	8/1/2024	8/1/2024	Approved

MM82	Section 62(1)(f)(iv), MFMA	Invoice: Craig and Sons in the amount of R12 000	10/1/2024	10/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Rufus Dercksen (legal invoice) Invoice Nr.085437 in the amount of R6210	10/1/2024	10/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Rufus Dercksen (legal invoice: Invoice Nr.085439 in the amount of R2070	10/1/2024	10/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Webber Wentzel (inv.14773) legal in invoice in the amount of R27 027.88	10/1/2024	10/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Webber Wentzel (inv.14436) legal invoice in the amount of R139634.82	10/1/2024	10/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Webber Wentzel (inv.15981) in the amount of R4600	10/1/2024	10/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Van Zyl Kruger (inv.11966) legal invoice in the amount of R7015	10/1/2024	10/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Turner and Townsend in the amount of R47840	11/1/2024	11/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Telkom in the amount of R524 337.95	11/1/2024	11/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Telkom in the amount of R749.10	11/1/2024	11/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Bidvest Waltons in the amount of R1377.06	11/1/2024	11/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: SKCM Architects in the amount of R13 248	11/1/2024	11/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Levendal Attorney (Inv547) int the amount of R34 063.61	11/1/2024	11/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Yvette Cloete (Inv.209) legal invoice in the amount of R29 259.86	11/1/2024	11/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Mohohlo Attorney (Ivom004182) legal invoice in the amount of R147 531.98	11/1/2024	11/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Telkom in the amount of R371.95	12/1/2024	12/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Izwi in the amount of R49152.92	12/1/2024	12/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Nec Xon system in the amount of R127 314.11	12/1/2024	12/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Gijima for R31 273.41	12/1/2024	12/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Air wise Airconditioning Umoya – R71656.50	12/1/2024	12/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Izwi in the amount of R227125	16/1/2024	16/1/2024	Approved

MM82	Section 62(1)(f)(iv), MFMA	Invoice for Vodacom in the amount of R115 123.06	19/1/2024	19/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Evolution technology group in the amount of R961.15	19/1/2024	19/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Graylink in the amount of R1505.35	19/1/2024	19/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Evolution technology group in the amount of R2378.15	22/1/2024	22/1/2024	Approved
HR2	Conditions of Service (SALGBC)	Fixed term contract for S Ntswanti	22/1/2024	22/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Eskom in the amount of R23 338.73	23/1/2024	23/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Eskom in the amount of R3360.66	23/1/2024	23/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Eskom in the amount of R3151.72	23/1/2024	23/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Eskom in the amount of R5702.57	23/1/2023	23/1/2023	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Eskom in the amount of R17059.05	23/1/2024	23/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: NJ & Sons in the amount of R105.43	23/1/2024	23/1/2024	Approved
HR2	Conditions of Service (SALGBC)	Fixed term contract for S Vapi, N Mkrezo, J Bazier and N Ludidi	24/1/2024	24/1/2024	Approved
HR2	Conditions of Service (SALGBC)	Addendum to fixed term contract for N Tshetu	24/1/2024	24/1/2024	Approved
VRP 2	Paragraph 6f	Budget virementation in the amount of R120 000	25/1/2024	25/1/2024	Approved
VRP 2	Paragraph 6f	Budget virementation in the amount of R50 000	25/1/2024	25/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Vodacom in the amount of R89 717.45	25/1/2024	25/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice for St Idas Primary School in the amount of R1250.00	25/1/2024	25/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: payday for an amount of R2300	26/1/2024	26/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Gene Louw (traffic college) in the amount of R219 662.52	26/1/2024	26/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Effective HR intervention in the amount of R67 114	26/1/2024	26/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Direct payment for Octofin (office hire charges) in the amount of R733 942.83	26/1/2024	26/1/2024	Approved

MM82	Section 62(1)(f)(iv), MFMA	Invoice: Execuflo in the amount of R917.70	26/1/2024	26/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Execuflo in the amount of R6260.60	26/1/2024	26/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Evolution technology group in the amount of R1745.91	26/1/2024	26/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Levendal attorney (legal invoice) in the amount of R24 798.26	26/1/2024	26/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Van Zyl Kruger (legal invoice) in the amount of R46575	26/1/2024	26/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Yvette Cloete (Inv.205) in the amount of R164221.32	26/1/2024	26/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Carlien Serfontein in the amount of R800.00	29/1/2024	29/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Homelife Stellenbosch in the amount of R560.96	29/1/2024	29/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Steven Happie in the amount of R18 420	30/1/2024	30/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Boland badges in the amount of R240.01	30/1/2024	30/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Cinnamon caterers in the amount of R8950	30/1/2024	30/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Steven Happie in the amount of R9210	30/1/2024	30/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Steven Happie in the amount of R8950	30/1/2024	30/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Steven Happie in the amount of R9210	30/1/2024	30/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Memotek trading in the amount of R2831.40	30/1/2024	30/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Hasler business system in the amount of R10 430.88	30/1/2024	30/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Hasler Business systems in the amount of R9658.22	30/1/2024	30/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Hasler Business systems in the amount of R7592.81	30/1/2024	30/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Elereet Stephanus Nel in the amount of R2242.50	30/1/2024	30/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Ms Ireland for an amount of R19 413.67	30/1/2024	30/1/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Ms Ireland for an amount of R20 057.52	30/1/2024	30/1/2024	Approved

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (if any)
VRP 2	Paragraph 6f	Budget virementation in the amount of R67 000.00	1/2/2024	1/2/2024	Approved
HR2	Conditions of Service (SALGBC)	Fixed term contracts for: E Benjamin, N Mqutuse, A Carolus (EPWP contracts)	1/2/2024	1/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: RAM traders (snack packs for ward office) in the amount of R5175.00	1/2/2024	1/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Ubuntu (ICT services) in the amount of R58 602.97	1/2/2024	1/2/2024	Approved
HR2	Conditions of Service (SALGBC)	Fixed term contract for S Davidse	1/2/2024	1/2/2024	Approved
HR2	Conditions of Service (SALGBC)	Fixed term contract for K Galagher	2/2/2024	2/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Incredible connections in the amount of R429.00	5/2/2024	5/2/2024	Approved
MM84	Section 66, MFMA	Standby for A Korkie, R Cupido, E Williams, P Lejaha	5/2/2024	5/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Witzenberg Municipality in the amount of R8356.30	5/2/2024	5/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Eikestad glass and Aluminium in the amount of R1098	5/2/2024	5/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: HCB Valuations and services in the amount of R2500	5/2/2024	5/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: HCB Valuation and services in the amount of R2500	5/2/2024	5/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: HCB Valuation and services in the amount of R 25 00	5/2/2024	5/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: HCB Valuation and services in the amount of R2500	5/2/2024	5/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Linare and architects services in the amount of R11 840	5/2/2024	5/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Izwi in the amount of R7372.32	6/2/2024	6/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: First Technology in the amount of R55 200			Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Nec Xon (ICT services) in the amount of R743 035.72	6/2/2024	6/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Wesbank in the amount of R4119.28	6/2/2024	6/2/2024	Approved

MM82	Section 62(1)(f)(iv), MFMA	Invoice: Jetco SA in the amount of R14 073.10	6/2/2024	6/2/2024	Approved
VRP 2	Paragraph 6f	Budget virementation in the amount of R42 000(Printing and publications) Human Resources service department	6/2/2024	6/2/2024	Approved
VRP 2	Paragraph 6f	Budget virementation in the amount of R67 000(long service awards)	6/2/2024	6/2/2024	Approved
MM84	Section 66, MFMA	Acting allowance for Mervin Williams	6/2/2024	6/2/2024	Approved
MM84	Section 66, MFMA	Cell phone allowance for Kevin Woodman	6/2/2024	6/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: OHS Care (full medical assessment) in the amount of R12 530.60	7/2/2024	7/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Timesheets for R Anthony and Y Buthelezi	7/2/2024	7/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Effective Human Intervention for an amount of R169 671.00	7/2/2024	7/2/2024	Approved
HR2	Conditions of Service (SALGBC)	Timesheets for: A Marais, N Sobutyu, P Coolen, E Gerber, Z Maghashu, M Haffit	7/2/2024	7/2/2024	Approved
MM84	Section 66, MFMA	ICT standby for: A Williams, R Cupido (ICT technician)	7/2/2024	7/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Office for you an amount of R142.60	7/2/2024	7/2/2024	Approved
HR2	Conditions of Service (SALGBC)	Timesheets for M Jacobs and Y van den Berg	7/2/2024	7/2/2024	Approved
HR2	Conditions of Service (SALGBC)	Timesheets for Council Support; D Muller, F le Roux, J Beerwinkel, S Claasen, C de Wet, N Vane, R Segers and W Olivier	7/2/2024	7/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Utshalomali cleaning and hygiene in the amount of R77647.34	9/2/2024	9/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Utshalomali cleaning and hygiene in the amount of R32 493.55	9/2/2024	9/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: media 24 in the amount of R10 653.60	9/2/2024	9/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Utshalomali cleaning and hygiene in the amount of R77 426.54	9/2/0024	9/2/0024	Approved
VRP 2	Paragraph 6f	Budget virementation in the amount of R250 000	9/2/2024	9/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice for Bowie lifts (elevator repair and maintenance) in the amount of R3450 for September 2024	12/2/2024	12/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice for Bowie lifts (elevator repair and maintenance) in the amount of R3450 for October 2024	12/2/2024	12/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice for Bowie lifts (elevator repair and maintenance) in the amount of R661.25 (call-out0	12/2/2024	12/2/2024	Approved

MM82	Section 62(1)(f)(iv), MFMA	Invoice: Elerekt in the amount of R2616.25	12/2/2024	12/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Potts Devco in the amount of R28 951.25	12/2/2024	12/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Galeb trading and projects in the amount of R3978	12/2/2024	12/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice for Bowie lifts (elevator repair and maintenance) in the amount of R3450 for November 202	12/2/2024	12/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice for Bowie lifts (elevator repair and maintenance) in the amount of R3450 for December 2023	12/2/2024	12/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice for Bowie lifts (elevator repair and maintenance) in the amount of R3450 for January 2024	12/2/2024	12/2/2024	Approved
HR2	Conditions of Service (SALGBC)	Fixed term contract for Rudi-leigh segers	13/2/2024	13/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Eskom (La motte office) in the amount of R3450.30	13/2/2024	13/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Eskom: Wynland (water koste) in the amount of R99 187.50	13/2/2024	13/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Kaddon Projects (air-con repairs) in the amount of R3447.76	13/2/2024	13/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Kaddon Projects (air-con repairs) in the amount of R3447.76	13/2/2024	13/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Kaddon Projects (air-con repairs) in the amount of R7974.41	13/2/2024	13/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Telkom in the amount of R359.10 (February 2024)	13/2/2024	13/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Noktada (fibre roll-out in Beltana) in the amount of R859 625	13/2/2024	13/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Noktada (fibre roll-out in HQ to traffic) in the amount of R904 360	13/2/2024	13/2/2024	Approved
HR2	Conditions of Service (SALGBC)	Fixed term contract for J Sellidon, M Nombe and M Ndlungwana	13/2/2024	13/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Ms Ireland in the amount of R19 397.87	14/2/2024	14/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Bonsolo trading, pre-packed bags for ward 20 in the amount of R15000.03	14/2/2024	14/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Eskom (172 Merchant Street) in the amount of R12 915.25	15/2/2024	15/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Potts Devco in the amount of R28 9851.25	15/2/2024	15/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Keep the dream in the amount of R7 000	15/2/2024	15/2/2024	Approved

MM82	Section 62(1)(f)(iv), MFMA	Invoice: keep the dream in the amount of R8750	15/2/2024	15/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: MTF Consultants (executive high back chair) R7787	15/2/2024	15/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	EPWP contract for M Steenberg	19/2/2024	19/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Petty cash in the amount of R1080.12 (Mercedes Cli)	19/2/2024	19/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Xcell Environmental services in the amount of R891.89	19/2/2024	19/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Eskom in the amount of R19 957.60	19/2/2024	19/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Excell Environmental services in the amount of R41 389.59	19/2/2024	19/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Keep the dream in the amount of R87500	20/2/2024	20/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Effective Human Intervention in the amount of R197 949.50	20/2/2024	20/2/2024	Approved
HR2	Conditions of Service (SALGBC)	Trave claim for A Kannemeyer (Stellenbosch to Worcester)	20/2/2024	20/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Gijima (Pabx, maintenance for February 2024) in the amount of R3 273.41	20/2/2024	20/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Potts devco in the amount of R28 951.25	20/2/2024	20/2/2024	Approved
		Budget virementation in the amount of R100 000 (air-conditioning)	20/2/2024	20/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Xigombe/MIH (February 2024) in the amount of R409 632.32	20/2/2024	20/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: ETG Rin0045783 in the amount of R961.15	20/2/2024	20/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: ETG Rin0045785 in the amount of R5572.05	20/2/2024	20/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: ETG Rin0045786 in the amount of R5572.02	20/2/2024	20/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: ETG Rin0045779 in the amount of R2497.08	20/2/2024	20/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: ETG Rin0045791 in the amount of R2378.15	20/2/2024	20/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: ETG Rin0045770 in the amount of R2481.98	20/2/2024	20/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Bonsolo Trading in the amount of R10 000 (operational ward projects)	23/2/2024	23/2/2024	Approved

MM82	Section 62(1)(f)(iv), MFMA	Invoice: Xigombe/MIH JV (valuations) in the amount of R529 841.87	23/2/2024	23/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Direct payment for Octofin (March 2024) in the amount of R797 657.40	23/2/2024	23/2/2024	Approved
HR2	Conditions of Service (SALGBC)	Fixed term contract for L de Lange	27/2/2024	27/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice; Cinnamon caterers in the amount of R12 000	28/2/2024	28/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Impolo Trading Solutions in the amount of R40 017.75	28/2/2024	28/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Nec Xon (ICT services) in the amount of R3 953 622.95	29/2/2024	29/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: First technology (direct internet access) in the amount of R55 200	29/2/2024	29/2/2024	Approved

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (if any)
MM84	Section 66, MFMA	Standby authorization for ICT technicians; P Lejaha, R Cupido, A Korkie, A Williams and E Williams	1/3/2024	1/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Galeb trading (stationary) in the amount of R3922	5/3/2024	5/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Telkom in the amount of R273 364.10	6/3/2024	6/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: AC digital in the amount of R429 700.95	6/3/2024	6/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Vodacom in the amount of R115 123.06	6/3/2024	6/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Adjuvo enterprise in the amount of R16 332.30	6/3/2024	6/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: My Kleine Kombuis in the amount of R16 000	6/3/2024	6/3/2024	Approved
HR2	Conditions of Service (SALGBC)	Timesheets for J Maletzky, Y van den Berg and M Jacobs, Y Buthulezi and R Anthony, D Muller, N Vane, W Olivier, S Claasen, R Segers, J Beerwinkel, F le Roux	7/3/2024	7/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Utshalomali cleaning services and hygiene solutions in the amount of R7822.64	7/3/2024	7/3/2024	Approved
MM84	Section 66, MFMA	Cell phone allowance for J Maletzky, Y van den Berg and M Hendricks	7/3/2024	7/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Effective Human Intervention in the amount of R48 714	11/3/2024	11/3/2024	Approved

HR2	Conditions of Service (SALGBC)	Timesheets for: P Coolen, E Gerber, Z Maqhashu and N Sobutyu, A Marais and M Haffit	13/3/2024	13/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Shan Suppliers (tables and chairs for kids) in the amount of R12 500 (ward projects)	14/3/2024	14/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	ETG (Council Support) hire of printers in the amount of R22 755.77	14/3/2024	14/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Lebowa networking (ICT equipment) in the amount of R86 298.40	15/3/2024	15/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Lebowa networking (Neetlinghuis) ICT equipment in the amount of R633 710.06	15/3/2024	15/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Noktada (fibre roll-out) in the amount of R437 230	15/3/2024	15/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice; Noktada (fibre roll-out) in the amount of R918 792.50	15/3/2024	15/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Business Engineering in the amount of R36 720.65 (February 2024)	15/3/2024	15/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Business Engineering in the amount of R36 720.65 (July 2023)	15/3/2024	15/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Business Engineering in the amount of R36 720.65 (August 2023)	15/3/2024	15/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Business Engineering in the amount of R36 720.65 (September 2023)	15/3/2024	15/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Business Engineering in the amount of R36 720.65 (October 2023)	15/3/2024	15/3/2024	Approved
HR2	Conditions of Service (SALGBC)	Fixed term contract of M Charles	15/3/2024	15/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Eskom Mountain Breeze offices in the amount of R20 181.02	18/3/2024	18/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Xenocorp 279 in the amount of R15 533.54	18/3/2024	18/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Klaasen cleaning in the amount of R14 000	18/3/2024	18/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Klaasen cleaning in the amount of R10 000	18/3/2024	18/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Klaasen cleaning in the amount of R5200	18/3/2024	18/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Klaasen cleaning in the amount of R1233.33	18/3/2024	18/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Tjeka training matter in the amount of R20 351.96	20/3/2024	20/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Effective human intervention in the amount of R73 071.00	20/3/2024	20/3/2024	Approved

MM82	Section 62(1)(f)(iv), MFMA	Invoice: Brand universe in the amount of R44 460	20/3/2024	20/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Kings catering in the amount of R194 292.50 (long service award ceremony)	20/3/2024	20/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Keep the dream in the amount of R28 000	20/3/2023	20/3/2023	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Brand Universe in the amount of R70 200	20/3/2024	20/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: E'bees food delights (ward projects) in the amount of R10900	22/2/2024	22/2/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Adjuvo Enterprise in the amount of R950.82	22/3/2024	22/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Direct payment for Octofin (office hire charges) in the amount of R808 591.81	22/3/2024	22/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Effective Human Intervention in the amount of R141 39250 (skills training)	22/3/2024	22/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Graylink in the amount of R25 003.30	28/3/2024	28/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Vodacom in the amount of R148 783.71	28/3/2024	28/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Potts Devco in the amount of R137 252.50	28/3/2024	28/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Potts Devco in the amount of R3950	28/3/2024	28/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Klaasen cleaning services in the amount of R14 000	28/3/2024	28/3/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice: Klaasen cleaning services in the amount of R10 000	28/3/2024	28/3/2024	Approved
VRP 2	Paragraph 6f	Budget virementation for Property maintenance and facilities in the amount of R1 271 400.00	28/3/2024	28/3/2024	Approved

DIRECTORATE COMMUNITY AND PROTECTION SERVICES

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (if any)
HR2	Conditions of Service (SALGBC)	EPWP contract extension: Mbulelo Bilitane & Lucas Masiza	11/01/2024	11/01/2024	Approved
CM3	General provisions	MBD Forms: BSM 19/24	11/01/2024	11/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Retirement: G Mrwebi	11/01/2024	11/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Resignation: L Williams	11/01/2024	11/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Attendance Register: L Pedro	12/01/2024	15/01/2024	Approved
MM23	Section 66(1)(c), Systems Act	Acting: L Petersen (1-31 January 2024)	12/01/2024	15/01/2024	Approved
C12	Section 40, Systems Act	SDBIP: KPI D316 & 3618	12/01/2024	15/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Exceeding 40-hour overtime threshold: P Herbert (Fire Services)	12/01/2024	15/01/2024	Approved
MM84	Section 66, MFMA	Motivation to approved amended standby roster: Traffic (January 2024)	12/01/2024	15/01/2024	Approved
AD3	General	Approval of advertisements: Library Aid x2, Lib Admin Clerk x1, Lib Assistantx4, Snr Lib Assistantx3, Snr Librarianx4, Lib IT Technician	12/01/2024	15/01/2024	Approved
CL9	Section 12(1), MFMA	Grant in Aid Applications 2024/25: Recommending to decrease the requested amount	12/01/2024	15/01/2024	Approved
MM84	Section 66, MFMA	Standby: Fire and Disaster (February)	12/01/2024	16/01/2024	Approved
MM84	Section 66, MFMA	Standby: Chief Fire and Disaster (February)	12/01/2024	16/01/2024	Supported
MM22	Section 66 (1) (c) Systems Act	Extension of contract: Office Assistant – M Hollenbach	15/01/2024	16/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Standby: Manager Traffic and Law Enforcement	15/01/2024	16/01/2024	Supported
HR2	Conditions of Service (SALGBC)	Overtime exceeding 40 hours and standby exceeding 14 days for Environmental Implementation (December 2023)	16/01/2024	16/01/2024	Approved
MM22	Section 55 (1)(e), Systems Act	Shortlist: Snr Inspector Law Enforcement	17/01/2024	18/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Cell Phone Application: C Koegelenberg	17/01/2024	18/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Additional overtime: 9 January 2024 (Law Enforcement)	17/01/2024	18/01/2024	Approved

MM10	Section 55(1)(f)-(h), Systems Act	Disciplinary complaint form: Z Tshetu	17/01/2024	18/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Planned overtime: 6-7 January 2024 (Law Enforcement)	17/01/2024	18/01/2024	Approved
CM3	General provisions	MDB forms: BSM 67/23	17/01/2024	18/01/2024	Approved
MM164	Regulations on cost containment	Approval of utilize a pool vehicle from 23-30 January 2024 (Halls)	18/01/2024	19/01/2024	Approved
MM22	Section 66 (1) (c) Systems Act	NHW Safety Monitor – Fixed term contract (Mr Ntshwanti)	18/01/2024	19/01/2024	Approved
CM3	General provisions	Questionnaire: BSM 01/24	18/01/2024	19/01/2024	Approved
HR2	Conditions of Service (SALGBC)	EPWP contact extension: M Bilitane & L Masiza	19/01/2024	22/01/2024	Approved
MM84	Section 66, MFMA	Acting payment allowance: N Pindani (December 2023)	19/01/2024	22/01/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Nokhala Cleaning Services (R1138.50)	22/01/2024	23/01/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tjek aanvraag: 15/01 -21/01 (R1 078 214.46)	22/01/2024	23/01/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: GAP Management (R1 115 505.86)	23/01/2024	24/01/2024	Approved
MM84	Section 66, MFMA	Amended overtime: 21 January 2024 (Traffic)	23/01/2024	24/01/2024	Approved
MM84	Section 66, MFMA	Standby: December 2023 and January 2024 amendments	24/01/2024	24/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Extension of EPWP contracts: R Pietersen, S Tshwill, S Mvubu	24/01/2024	25/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Letter of EPWP appointment: W Frans	24/01/2024	25/01/2024	Approved
CM3	General provisions	MDB forms: BSM50/23, BSM 67/23, BSM 96/230	24/01/2024	25/01/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Disciplinary complaint form: M Cosa	26/01/2024	26/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Termination of EPWP contract: M Hollenbach	26/01/2024	26/01/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Disciplinary complaint form: S Shishuba	26/01/2024	26/01/2024	Approved
MM84	Section 66, MFMA	Planned overtime: 3-4 February 2024	26/01/2024	26/01/2024	Approved
MM84	Section 66, MFMA	Planned overtime: Traffic Admin Court Section (9 Feb 2024)	26/01/2024	26/01/2024	Approved
MM84	Section 66, MFMA	Planned overtime: Traffic Services (27-28 January 2024)	26/01/2024	26/01/2024	Approved
MM84	Section 66, MFMA	Motivation for emergency overtime: Community Development	26/01/2024	26/01/2024	Approved
MM22	Section 55 (1)(e), Systems Act	Shortlisting: Supt small plant maintenance services	26/01/2024	26/01/2024	Approved

MM22	Section 55 (1)(e), Systems Act	Shortlisting: Library Aid/Cleaner	26/01/2024	26/01/2024	Approved
CM3	General provisions	Questionnaire: Appointment of an architect with a team of specialists: renovations at Groendal Community Hall, 29 Stiebeuel Street, Le Roux Franschhoek	26/01/2024	29/01/2024	Approved
CM3	General provisions	Questionnaire: Supply and deliver swimming pool needs and equipment	26/01/2024	29/01/2024	Approved
CM3	General provisions	Questionnaire: Supply and deliver swimming pool needs and equipment	26/01/2024	29/01/2024	Approved
HR2	Conditions of Service (SALGBC)	Letter of appointment EPWP: T Mahashe, R Mputa, S Gwadiso, E Ntabeni, G Geldenhuys	29/01/2024	29/01/2024	Approved
TR1	Skills Development Act	Application for bursary: E Gous	29/01/2024	29/01/2024	Approved
MM84	Section 66, MFMA	Approved overtime and standby: Community Services (February 2024)	29/01/2024	29/01/2024	Approved
MM164	Regulations on cost containment	Approval to utilize a pool vehicle from 31/1 until 7/02	29/01/2024	29/01/2024	Approved
MM84	Section 66, MFMA	Standby: Community Development (February)	29/01/2024	29/01/2024	Approved
MM84	Section 66, MFMA	Planned overtime: 26-29 January 2024 (Law Enforcement)	30/01/2024	31/01/2024	Approved
VRP2	Paragraph 6f	Virement: Maintenance of unspecified assets (R600)	30/01/2024	31/01/2024	Approved
TR1	Skills Development Act	Application for bursary: L Pedro, N Mkuyana	30/01/2024	31/01/2024	Approved
VRP2	Paragraph 6f	Virement: Upgrading of Cloetesville Library (R200 000)	30/01/2024	31/01/2024	Supported
TR1	Skills Development Act	Bursary Application: Adenshel Voss, Nomphele Manjati	30/01/2024	31/01/2024	Approved
VRP2	Paragraph 6f	Virement: Standard Rated (R2100)	30/01/2024	31/01/2024	Supported
VRP2	Paragraph 6f	Virement: Materials and Supplies (R4000)	30/01/2024	31/01/2024	Supported
HR2	Conditions of Service (SALGBC)	Motivation for Emergency overtime – Community Dev. (January 2024)	30/01/2024	31/01/2024	Approved
MM9	Section 55(1)(e), Systems Act	Letter of appointment: D Parson	30/01/2024	31/01/2024	Approved
CM3	General provisions	Scope of works: Installation of Pallisade fence, Upgrading of existing park	31/01/2024	31/01/2024	Approved
VRP2	Paragraph 6f	Virement: Materials and Supplies (R5 000)	31/01/2024	31/01/2024	Supported
	Finance	Proposed Grant in Aid Donations	31/01/2024	31/01/2024	Approved
TR1	Skills Development Act	Bursary Application: F Bhunge, R Opperman	31/01/2024	31/01/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Office Tech (R7124.23)	31/01/2024	31/01/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: FTA Enterprises (R474.90)	31/01/2024	31/01/2024	Approved

MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Tech Mart (R50)	31/01/2024	31/01/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoices: City of Cape Town Radio trunkingx13	31/01/2024	31/01/2024	Approved

Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (if any)
MPF10	MFMA	Refund payment for the use of Paradyskloof Clubhouse – 19 October 2024	31/01/2024	01/02/2024	Approved
VRP2	Paragraph 6f	Veriment: Furniture, Tools, and Equipment (R45 652)	31/01/2024	01/02/2024	Supported
HR2	Conditions of Service (SALGBC)	Updating of payday/reporting lines: Community Development	31/01/2024	01/02/2024	Approved
MM84	Section 66, MFMA	Planned overtime: Traffic (February)	31/01/2024	01/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Jonty Engineering & Trading 9R559 935.00)	31/01/2024	01/02/2024	Approved
MM84	Section 66, MFMA	Attendance Register & Standby: J Felix (January)	01/02/2024	01/02/2024	Approved
SC5	4(1)	Tender 1/23	01/02/2024	02/02/2024	Approved
MM84	Section 66, MFMA	Standby Requirements: Law Enforcement Services	01/02/2024	02/02/2024	Approved
	Cost Containment Regulations	Recommendation for 100% re-imbursement – N Zimri	01/02/2024	02/02/2024	Approved
MM84	Section 66, MFMA	Acting appointment: Y Snyders (1-29 February)	01/02/2024	02/02/2024	Approved
AD3	General	Approval of advertisement: Tractor Driver: Sport	01/02/2024	02/02/2024	Approved
MM84	Section 66, MFMA	Acting allowance request for payment: L Petersen	02/02/2024	05/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Resignation: S Ncanywa (Parking Marshal)	02/02/2024	05/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Resignation: M Nontyi	02/02/2024	05/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Attendance Register: A van der Merwe	02/02/2024	05/02/2024	Approved
VRP2	Paragraph 6f	Virement: Standard Rated (R35 000)	02/02/2024	05/02/2024	Supported
VRP2	Paragraph 6f	Virement: Materials and Supplies (R60 000)	02/02/2024	05/02/2024	Supported
MM164	Regulations on cost containment	Approval to utilize pool vehicle – 2 until 11 Feb 2024	02/02/2024	05/02/2024	Approved
MM84	Section 66, MFMA	Amended overtime: 1&2 February 2024 (Traffic)	02/02/2024	05/02/2024	Approved
MM84	Section 66, MFMA	Planned overtime: 10-11 February 2024 (Traffic)	02/02/2024	05/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Early retirement: D Adams (Sport)	02/02/2024	05/02/2024	Approved
MM84	Section 66, MFMA	Attendance Register & Overtime: K Alkaster	02/02/2024	05/02/2024	Approved
SC5	4(1)	Tender: Armed security	06/02/2024	07/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Updating of Payday: Sport, R Lekeur	06/02/2024	07/02/2024	Approved

HR2	Conditions of Service (SALGBC)	Resignation letter: M Mqikela	06/02/2024	07/02/2024	Approved
	Cost Containment regulations	Re-imbursement: S Nako	06/02/2024	07/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tjek aanvraag: 22/02 – 28/01 (R702 354.84)	06/02/2024	07/02/2024	Approved
MM84	Section 66, MFMA	Approved overtime for Traffic Law Enforcement: 1-31 January 2024	07/02/2024	08/02/2024	Approved
MM84	Section 66, MFMA	Amended overtime: 10 February 2024 (Traffic)	07/02/2024	07/02/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Disciplinary complaint form: A/Supt Segers	07/02/2024	07/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Updating payday/reporting lines: Traffic EPWP's	07/02/2024	07/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tjek aanvraag: License fees for period 29/01 – 31/01/2024 (R395 496.56)	07/02/2024	07/02/2024	Approved
MM84	Section 66, MFMA	Planned overtime: Traffic Admin (February)	07/02/2024	07/02/2024	Approved
MM84	Section 66, MFMA	Standby weekly report: 29/01 – 04/02/2024 (Traffic)	07/02/2024	07/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Updating payday: D Parsons	07/02/2024	07/02/2024	Approved
VRP2	Paragraph 6f	Virement: Materials & Supplies (R10 000)	07/02/2024	07/02/2024	Supported
VRP2	Paragraph 6f	Virement: Catering Services (R20 000)	07/02/2024	07/02/2024	Supported
VRP2	Paragraph 6f	Virement: Standard Rated (R21 000)	07/02/2024	07/02/2024	Supported
VRP2	Paragraph 6f	Virement: Transport Services (R66 400)	07/02/2024	07/02/2024	Supported
VRP2	Paragraph 6f	Virement: Contractors (R30 000)	07/02/2024	07/02/2024	Supported
VRP2	Paragraph 6f	Virement: Advertising, Publicity and Marketing (R10 000)	07/02/2024	07/02/2024	Supported
VRP2	Paragraph 6f	Virement: Standard Rated (R21 060)	07/02/2024	07/02/2024	Supported
VRP2	Paragraph 6f	Virement: Hire Charges (R1 000)	07/02/2024	07/02/2024	Supported
VRP2	Paragraph 6f	Virement: Printing, Publications & Books (R20 000)	07/02/2024	07/02/2024	Supported
VRP2	Paragraph 6f	Virement: Standard Rated (R20 000)	07/02/2024	07/02/2024	Supported
VRP2	Paragraph 6f	Virement: Materials and Supplies (R200 000)	07/02/2024	07/02/2024	Supported
HR2	Conditions of Service (SALGBC)	Letter of appointment EPWP: R Rajal	07/02/2024	07/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Late submission of Dec overtime: JSF Juries	07/02/2024	07/02/2024	Approved
MM84	Section 66, MFMA	Standby exceeding 14 days for January: Environmental Management	07/02/2024	07/02/2024	Approved
MM164	Regulations on cost containment	Approval of utilize pool vehicle from 12/02 – 29/02 (Comm Dev)	07/02/2024	07/02/2024	Approved
MM22	Section 55 (1)(e), Systems Act	Shortlisting: Law Enforcement Officer x4	07/02/2024	07/02/2024	Approved
MM84	Section 66, MFMA	Amended Overtime: 5 February 2024 (Traffic)			Approved
	Section 66, MFMA	Essential Motor Vehicle User Scheme: D Jonkers	08/02/2024	08/02/2024	Approved

TR1	Skills Development Act/NSA	MOA: D Jonkers (MMCL)	08/02/2024	08/02/2024	Approved
	Cost Containment Regulations	Refreshments: Early retirement – D Adams	08/02/2024	08/02/2024	Approved
VRP2	Paragraph 6f	Virement: Standard Rated (R250 000)	08/02/2024	08/02/2024	Supported
VRP2	Paragraph 6f	Virement: Materials and Supplies (R100 000)	08/02/2024	08/02/2024	Supported
MM84	Section 62(1)(f)(iv), MFMA	Radio Trunking invoices: January 2024	08/02/2024	08/02/2024	Approved
CM3	General provisions	Technical Proposal: Parking Management	08/02/2024	09/02/2024	Approved
MM22	Section 66 (1) (c) Systems Act	Termination of EPWP contract: E Anthony	08/02/2024	09/02/2024	Approved
	Finance	Waiver: Freedom Race – Correctional Services	09/02/2024	09/02/2024	Approved
SC5	4(1)	Supply and delivery of medical supplies	12/02/2024	12/02/2024	Approved
SC5	4(1)	Supply and install intrusion detection systems	12/02/2024	12/02/2024	Approved
SC5	4(1)	Provision of unarmed security service in the greater WC024	12/02/2024	12/02/2024	Approved
MM22	Section 66 (1) (c) Systems Act	Termination of EPWP contract: M Doko	12/02/2024	13/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Letter of appointment: EPWP fixed term – T September, K Quwe, K Moses, I Moses	12/02/2024	13/02/2024	Approved
MM22	Section 66 (1) (c) Systems Act	Termination letter: M Adams	12/02/2024	13/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: CHM Vuwani (R12 567.20)	13/02/2024	13/02/2024	Approved
	Cost Containment Regulations	Refreshments for CSF meeting Workshop: 19 March 2024	13/02/2024	13/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Mafoko Security (R21 561.92, R3 029 053,33)	13/02/2024	13/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoices: ETG (January 2024)	13/02/2024	13/02/2024	Approved
MM164	Cost Containment Regulations	Request to utilize – CL 26470	20/02/2024	20/02/2024	Approved
VRP2	Paragraph 6f	Virement: Materials and Supplies (R30000)	20/02/2024	20/02/2024	Supported
VRP2	Paragraph 6f	Virement: Standard Rated (R100 000)	20/02/2024	20/02/2024	Supported
VRP2	Paragraph 6f	Virement: Standard Rated (R100 000)	20/02/2024	20/02/2024	Supported
HR2	Conditions of Service (SALGBC)	Planned overtime: 17-18 February 2024	20/02/2024	20/02/2024	Approved
MM164	Regulations on cost containment	Approval to utilize a pool vehicle from 26/02 – 03/03/2024	20/02/2024	20/02/2024	Approved
AD3	General	Approval of advertisement: Library Aid / Cleanerx2	20/02/2024	20/02/2024	Approved
MM22	Section 55 (1)(e), Systems Act	Shortlisting: Principal Inspectorx2	20/02/2024	20/02/2024	Approved

MM84	Section 66, MFMA	Standby: Chief Fire and Disaster (March 2024)	20/02/2024	20/02/2024	Approved
MM84	Section 66, MFMA	Standby: Fire and Disaster (March 2024)	20/02/2024	20/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Updating reporting lines: M Xoliswa	21/02/2024	21/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Registration of EPWP project: Fire Assistants x2, Disaster Assistantsx2	21/02/2024	21/02/2024	Approved
VRP2	Paragraph 6f	Virement: Grass cutting and clearing (R369 800)	21/02/2024	21/02/2024	Supported
VRP2	Paragraph 6f	Virement: Disaster Relief (R10 000)	21/02/2024	21/02/2024	Supported
VRP2	Paragraph 6f	Virement: Fleet Traffic (R3 000)	21/02/2024	21/02/2024	Supported
CM3	General provisions	Questionnaire: Provisions of traffic law enforcement equipment back-office systems and related services	21/02/2024	21/02/2024	Approved
CM3	General provisions	MDB Forms: BSM 104/23	21/02/2024	21/02/2024	Approved
MM84	Section 66, MFMA	Planned overtime: 3-4 February 2024 (Law Enforcement)	21/02/2024	21/02/2024	Approved
MM84	Section 66, MFMA	Planned overtime: 10-11 February 2024 (Law Enforcement)	21/02/2024	21/02/2024	Approved
MM84	Section 66, MFMA	Late submission of planned overtime for Feb 2024 – DLTC	21/02/2024	21/02/2024	Approved
MM84	Section 66, MFMA	Amended overtime: 17 February 2024 (Traffic)	21/02/2024	21/02/2024	Approved
MM84	Section 66, MFMA	Planned overtime: 17-18 February 2024 (Law Enforcement)	21/02/2024	21/02/2024	Approved
MM84	Section 66, MFMA	Planned overtime: 24-25 February 2024 (Law Enforcement)	21/02/2024	21/02/2024	Approved
MM84	Section 66, MFMA	Motivation to approve traffic services standby roster (March 2024)	21/02/2024	21/02/2024	Approved
VRP2	Paragraph 6f	Virement: Employee Related Cost (R300 000)	21/02/2024	22/02/2024	Supported
VRP2	Paragraph 6f	Creation of Ukey: Salary and Wages	21/02/2024	22/02/2024	Supported
MM84	Section 62(1)(f)(iv), MFMA	Transfer Payment Agreement: Library Services Replacement Funding	21/02/2024	22/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tjek aanvraag: 12/02 until 18/02 (R414 978.08)	21/02/2024	22/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Registration of EPWP projects: EPWP Sport Clerk	21/02/2024	22/02/2024	Approved
	HR	Traffic Services signed Performance Agreements	21/02/2024	22/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Jonty Engineering (R559 935.00)	22/02/2024	22/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Resignation letter: O Qwabe (Parking Marshal)	22/02/2024	22/02/2024	Approved
LEG	General	Registration of EPWP projects: Swimming pool pump maintenance operator, EPWP Jonkershoek Picnic Site Activity Facilitator, EPWP Sport Facility Assistants, EPWP Irrigationist, EPWP Machine Operators at Municipal Halls	22/02/2024	22/02/2024	Approved

VRP2	Paragraph 6f	Virement: Upgrade of Sport Facilities (R203 766&R500 000)	22/02/2024	22/02/2024	Supported
HR2	Conditions of Service (SALGBC)	Resignation: G Ortell	22/02/2024	22/02/2024	Approved
MM84	Section 66, MFMA	Standby: Community Development (March 2024)	22/02/2024	22/02/2024	Approved
MM22	Section 55 (1)(e), Systems Act	Shortlisting: Law Enforcement Officer x4	22/02/2024	22/02/2024	Approved
SC5	4(1)	BSM 115/21: Professional provider to assemble a multi-disciplinary team of professionals to undertake a broad conceptual urban design framework for portion of portion 7 of the farm 527 and remainder farm 527 Jamestown Stellenbosch	23/02/2024	23/02/2024	Approved
MM84	Section 66, MFMA	Essential user application – Chief Daniel Jonkers	23/02/2024	23/02/2024	Approved
	LED	Registration of EPWP projects: Parks Maintenance and cleaning, Ornamental Horticulture (Beautification), Park Wardens, Community Participation on Cemeteries – clearing and cleaning, Urban forestryx2	23/02/2024	23/02/2024	Approved
VRP2	Paragraph 6f	Virement: Materials and Supplies (R80 000)	23/02/2024	23/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Graylink tax invoice (R5513.10)	23/02/2024	23/02/2024	Approved
MM164	Regulations on cost containment	Request to utilize CL 26470	23/02/2024	23/02/2024	Approved
	LED	Registration of EPWP projects: Community Development Office Assistant	23/02/2024	23/02/2024	Approved
MM84	Section 66, MFMA	Planned overtime for week of 26 February until March (Law Enforcement)	23/02/2024	26/02/2024	Approved
MM84	Section 66, MFMA	Planned overtime for week of 19-25 February 2024 (Law Enforcement)	23/02/2024	26/02/2024	Approved
MM84	Section 66, MFMA	Amended overtime: 18 February 2024 (Traffic)	23/02/2024	26/02/2024	Approved
MM84	Section 66, MFMA	Standby weekly report: 12-18 February 2024 (Traffic)	23/02/2024	26/02/2024	Approved
	LED	Registration of EPWP project: Integrated Fire Break and Invasive Plant Management	23/02/2024	26/02/2024	Approved
VRP2	Paragraph 6f	Virement: Furniture, Tools & Equipment (R4000)	23/02/2024	26/02/2024	Supported
VRP2	Paragraph 6f	Virement: Furniture, Tools & Equipment (R400 000)	23/02/2024	26/02/2024	Supported
VRP2	Paragraph 6f	Virement: Furniture, Tools & Equipment (R100 000)	23/02/2024	26/02/2024	Supported
	Finance	Motivation for submission of the updated MTREF (Parks and Cemeteries)	26/02/2024	27/02/2024	Approved
MM8	Section 55(1)(d), Systems Act	Give Responsibly – License Disc Campaign	26/02/2024	27/02/2024	Approved
	LED	Registration of EPWP Project – Eye on the Community	26/02/2024	27/02/2024	Approved
SC5	4(1)	BSM 65/24 – Provision unarmed security services	27/02/2024	27/02/2024	Approved

SC5	4(1)	Services required for Euthansia, impounding and sterilization of animals in WC024	27/02/2024	27/02/2024	Approved
SC5	4(1)	Supply, delivery and installation of single and double side colour id card system software, printer, portable camera, and signage pad for period ending 30/6/2027	27/02/2024	27/02/2024	Approved
SC5	4(1)	The removal and transportation of shipping containers to and from various locations within Stellenbosch boundaries for period ending 30/06/2027	27/02/2024	27/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Wesbank CL 60704, CL 22728, CL 22794	27/02/2024	27/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Madge Computers (R2111.92)	27/02/2024	27/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: GAP Management (R1 078 662.05)	27/02/2024	27/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: GAP Management (42 699.01)	27/02/2024	27/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Letter of appointment EPWP: A Khohlakala, N Vobole, E Ghalpie, B Andrews, C Jonkers, S Stemela, S Seketha, D Leonard	27/02/2024	27/02/2024	Approved
VRP2	Paragraph 6f	Virement: Food and Beverage (R5900)	27/02/2024	27/02/2024	Supported
MM84	Section 66, MFMA	Planned overtime: 2-3 March 2024 (Traffic services)	27/02/2024	27/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Invoice - Media24 (R9066.60)	27/02/2024	27/02/2024	Approved
LEG	General	Agreement for the use of Klappmuts MPC	27/02/2024	27/02/2024	Approved
MM84	Section 66, MFMA	Acting appointment: L Petersen (1 March – 31 May 2024)	28/02/2024	29/02/2024	Approved
VRP2	Paragraph 6f	Virement: Extension of cemetery infrastructure (R500 000)	28/02/2024	29/02/2024	Approved
MM164	Regulations on cost containment	Approval to utilize pool vehicle – 4-10 March 2024 (Halls)	28/02/2024	29/02/2024	Approved
MM6	Section 55(1)(a), Systems Act	SOP: Loading of requests on e-samras	28/02/2024	29/02/2024	Approved
MM84	Section 66, MFMA	Planned overtime: 16-17 March 2024 (Traffic)	28/02/2024	29/02/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tjek aanvraag: 12/02/ - 18/02/2024 (R527 723.70)	28/02/2024	29/02/2024	Approved
SC5	4(1)	Annexure E: BSM 65/24	28/02/2024	29/02/2024	Approved
	LED	Registration of EPWP Projects: Law Enforcement Servicesx2	28/02/2024	29/02/2024	Approved
TR1	Skills Development Act/NSA	MOA: J Olivier, T Ramat (Drivers License Code C)	28/02/2024	29/02/2024	Approved
HR2	Conditions of Service (SALGBC)	Cancellation of leave: C Kitching (25-28 March 2024)	28/02/2024	29/02/2024	Approved

HR2	Conditions of Service (SALGBC)	Leave application: L Pedro (22 March 2024)	28/02/2024	29/02/2024	Approved
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Delegation	Category	Report Subject and Recommendations	Date Received	Date Resolved	Resolution and Comments (if any)
MM84	Section 66, MFMA	Approval for standby exceeding 14 days: Environmental management	06/03/2024	07/03/2024	Approved
SC5	4(1)	Supply and delivery of portable toilets 06/03/2024	06/03/2024	07/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Attendance Register: L Pedro	07/03/2024	08/03/2024	Approved
CEM1	Section 28, NEMA	NEMA Declaration – Calcutta Memorial Park	07/03/2024	08/03/2024	Approved
MM84	Section 66, MFMA	Planned overtime: 9-10 March 2024	07/03/2024	08/03/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Disciplinary complaint form: Traffic Officer C Fredericks	07/03/2024	08/03/2024	Approved
TR1	Skills Development Act/NSA	MOA: N Ngavu (Traffic officer)	07/03/2024	08/03/2024	Approved
MM84	Section 66, MFMA	Approved overtime for Traffic law enforcement 1/02 – 29/02/2024	07/03/2024	08/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Extension of EPWP Projects: C Hugo, N Nelani, N Jolumpo, G Esau, J Pietersen, Z Sidiku, J Claasen, J Faas,	07/03/2024	08/03/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Reduction of fee request – Stellenbosch Flying Club Airshow	07/03/2024	08/03/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Office tech (R219.01)	07/03/2024	08/03/2024	Approved
CM3	General provisions	Questionnaire: Mowing grass cutting of developed/undeveloped public open spaces	08/03/2024	08/03/2024	Approved
TR1	Skills Development Act/NSA	Training needs: Fire and Disaster Self Defence – C Kitching	08/03/2024	08/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Posts for differently abled employees	08/03/2024	08/03/2024	Approved
	Finance	Conditional Grant Monthly Expenditure – February 2024	08/03/2024	08/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Extension of EPWP contracts: S Stephens, M Hadie, C Dueren, J Christians	08/03/2024	08/03/2024	Approved

MM82	Section 62(1)(f)(iv), MFMA	ETG Tax invoices (R1975.96 + R2378.15)	11/03/2024	11/03/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	GAP Management Pty Ltd Tax invoice (R998 478.52)	11/03/2024	11/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approved overtime: 1-29 February 2024 – Traffic Services	11/03/2024	11/03/2024	Approved
MM84	Section 66, MFMA	Approved overtime: 1-29 February 2024 – Law Enforcement	11/03/2024	11/03/2024	Approved
TR1	Skills Development Act/NSA	Personal Development Plan: M Aalbers	11/03/2024	12/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Letter of appointment EPWP: J Parson, Z Doko, J Brown	11/03/2024	12/03/2024	Approved
SC5	4(1)	Request for Technical Proposal BSM 50/23	12/03/2024	12/03/2024	Approved
MM84	Section 66, MFMA	Standby: Law Enforcement – Feb 2024	12/03/2024	12/03/2024	Approved
MM84	Section 66, MFMA	Emergency overtime: 9 March 2024 (Law Enforcement)	12/03/2024	12/03/2024	Approved
CM3	General provisions	Questionnaire: Repairs and Maintenance to existing system access control	12/03/2024	12/03/2024	Approved
SC5	4(1)	Tender: BSM 78/23	12/03/2024	12/03/2024	Approved
MM84	Section 66, MFMA	Standby: Law Enf - Feb 2024	12/03/2024	12/03/2024	Approved
MM10	Section 55(1)(f)-(h), Systems Act	Disciplinary Complaint Form: M Msefu	12/03/2024	12/03/2024	Approved
TR1	Skills Development Act/NSA	Individual Skills Audit & Personal Development Plan: V Nxopo, S Fortuin, M Chettiar, E Malgas, E Vegotini, W Mhlauli, M Van As, S van der Merwe, T Leibrandt, A George, J Pause	12/03/2024	12/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Letter of appointment EPWP: Cleaning the River (23)	12/03/2024	12/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Letter of appointment EPWP: Service Patrol (16)	12/03/2024	12/03/2024	Approved
TR1	Skills Development Act/NSA	Training: Computer, Cricket Pitch Prep, First Aid, Turf Grass, Chainsaw, Brushcutter, Swimming pool Maintenance, Tractor Driver, Welding, Plumbing, Electrical (2024/25, 2025/26, 2026/27, 2027/28)	12/03/2024	12/03/2024	Approved
MM22	Section 66(1)(b), Systems Act	JD's: Support Assistant, Office Ass, Gardener, Chief Traffic, Switchboard Operator	12/03/2024	12/03/2024	Approved
MM22	Section 66(1)(b), Systems Act	Memo: Submission of SALGA Task rectified JD's: Traffic Services	12/03/2024	12/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Resignation letter: L Dempers (EPWP)	12/03/2024	12/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Cancellation of leave: C Kitching (2-3 May 2024)	12/03/2024	13/03/2024	Approved

MM22	Section 66 (1) (c) Systems Act	Extension of EPWP contract: D Parson	12/03/2024	13/03/2024	Approved
MM22	Section 66 (1) (c) Systems Act	Termination of EPWP contracts: van Graan, C Karelse	12/03/2024	13/03/2024	Approved
TR1	Skills Development Act/NSA	Traffic Pointsmen Project MOA	12/03/2024	13/03/2024	Approved
MM23	Section 66(1)(c), Systems Act	Acting: Late submission (J Felix)	13/03/2024	13/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Motivation for flexi hours: T Leibrandt	13/03/2024	13/03/2024	Approved
MM9	Section 55(1)(e), Systems Act	Letter of appointment: B Mthelo, D Davids, C Rhoda	13/03/2024	13/03/2024	Approved
VRP2	Paragraph 6f	Virement: Standard Rated (R70 000)	13/03/2024	13/03/2024	Supported
VRP2	Paragraph 6f	Virement: Materials & Supplies R261 000 & R18 000	13/03/2024	13/03/2024	Supported
MM164	Regulations on cost containment	Approval to utilize pool vehicle: 18-24 March 2024	13/03/2024	13/03/2024	Approved
MPF7	Section 59 of MSA	IEC:Annexure A – Usage of facilities (Stellenbosch Town Hall, Pniel, La Motte, Kylemore, Eikestad, Wemmershoek, Tent next to Cloetesville Sportground, Kreefgat)	13/03/2024	14/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Request to suspend Mr T Makwhankana	13/03/2024	14/03/2024	Approved
MM22	Section 66 (1) (c) Systems Act	Termination of EPWP contacts (J Isaacs, M Dampies, J Siebritz, M Segers, L Fortuin)	13/03/2024	14/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Resignation: G Ortell	14/03/2024	14/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Planned overtime: 29/03 – 01/03/2024 (Traffic0	14/03/2024	14/03/2024	Approved
VRP2	Paragraph 6f	Virement: Furniture, Tools, Equipment (R150 000)	14/03/2024	14/03/2024	Approved
MM22	Section 66 (1) (c) Systems Act	Termination of EPWP contract: C Jacobs, M Charles	14/03/2024	14/03/2024	Approved
TR1	Skills Development Act/NSA	Training: Brushcutter, Chainsaw, SHE Representative, Pest Control, Pest Control Operator, Invasive Plant identification, Supervision, Diggerloader, Drivers License, First Aid, Chipper, Bell logger, Tractor	14/03/2024	14/03/2024	Approved
C12	Section 40, Systems Act	KPI D3614: Implementation of the alien invasive management plan	14/03/2024	15/03/2024	Approved
MM84	Section 66, MFMA	Planned overtime: 9-10 March 2024 (Law Enforcement)	14/03/2024	15/03/2024	Approved
MM84	Section 66, MFMA	Planned overtime: 2-3 March 2024 (Law Enforcement)	14/03/2024	15/03/2024	Approved
MM84	Section 66, MFMA	Planned overtime: 21-24 March 2024 (Traffic Services)	14/03/2024	15/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Approval and acceptance of overtime: M Aalbers (9-15 April 2024)	15/03/2024	15/03/2024	Approved

SC5	4(1)	Professional Fees: Stage 3 to 6 for contract: BSM 13/21 – S1	15/03/2024	15/03/2024	Approved
TR1	Skills Development Act/NSA	Personal Development Plan: M Aalbersx2	15/03/2024	15/03/2024	Approved
TR1	Skills Development Act/NSA	Training: Community Development	15/03/2024	15/03/2024	Approved
TR1	Skills Development Act/NSA	Training: Telephone Etiquette, Supervision, Story telling, SHE Representation, Public library management, Presentation skills, MS Word, MS Applications Intermediate, Microsoft access, Library assisting, Xhosa, Cataloguing, Clerical, Archives and Records, Circulation function, Promote literacy, Apply reference skills, Book mending, Excel advanced, Clerical, Emerging trends and technologies, ICT, Grade 12, First aid, ECD, Drivers license code 8, Degree in library and information, Customer care, Coding literacy, Computer training	18/03/2024	18/03/2024	Approved
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: IMPS-SA (2-3 May 2024 – R3000)	18/03/2024	18/03/2024	Approved
MM9	Section 55(1)(e), Systems Act	Letter of appointment: L Hendricks, C Williams, F Denyssen, G King	18/03/2024	18/03/2024	Approved
	Cost containment regulations	Refreshments for German Firefighting Delegation Tour	18/03/2024	18/03/2024	Approved
VRP2	Paragraph 6f	Virement: Roadworthy (R1500)	18/03/2024	18/03/2024	Supported
MM164	Regulations on cost containment	Approval to utilize a pool vehicle 25-31 March 2024 (Halls)	18/03/2024	18/03/2024	Approved
CM3	General provisions	Questionnaire: Supply and installation of outdoor exercise equipment and repairs of existing equipment ending 30 June 2027	18/03/2024	18/03/2024	Approved
CM3	General provisions	Questionnaire: Supply and installation of artificial grass ending 30 June 2027	18/03/2024	18/03/2024	Approved
MM84	Section 66, MFMA	Approved overtime: Community Development (March)	19/03/2024	19/03/2024	Approved
MM84	Section 66, MFMA	Standby: Manager Fire and Disaster (April)	19/03/2024	19/03/2024	Supported
MM82	Section 62(1)(f)(iv), MFMA	Tax invoice: Media24 (R9066.60)	19/03/2024	19/03/2024	Approved
MM84	Section 66, MFMA	Standby: Fire and Disaster (April)	19/03/2024	19/03/2024	Approved
TR1	Skills Development Act/NSA	In-service Training: Y Kayangana-Booi	19/03/2024	19/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Termination of EPWP contract: S Madonyela	19/03/2024	20/03/2024	Approved
VRP2	Paragraph 6f	Virement: Vehicle Fleet Law Enforcement (R2 000 000)	19/03/2024	20/03/2024	Supported
VRP2	Paragraph 6f	Virement: FTE Traffic Services (R16000)	19/03/2024	20/03/2024	Supported
MM84	Section 66, MFMA	Amended overtime: 14 March 2024 (Traffic)	19/03/2024	20/03/2024	Approved

MM84	Section 66, MFMA	Planned overtime: 6-7 April 2024 (Traffic)	19/03/2024	20/03/2024	Approved
DM1	Act 57 of 2002 (Section 44 and 55 of the Disaster act)	Application and approval for non-scheduled helicopter landing: Moya Aviation	19/03/2024	20/03/2024	Approved
VRP2	Paragraph 6f	Virement: Travel and Subsistence (R40 000), PPE (R10 000)	20/03/2024	20/03/2024	Approved
MM6	Section 55(1)(a), Systems Act	SOP: Task Job for Evaluation Process	20/03/2024	20/03/2024	Approved
SC5	4(1)	Annexure E: BSM 77/24	20/03/2024	20/03/2024	Approved
SC5	4(1)	BSM 84/24	20/03/2024	20/03/2024	Approved
VRP2	Paragraph 6f	Virement: Materials and Supplies (R42 387.038), (R56 097.46)	27/03/2024	28/03/2024	Supported
VRP2	Paragraph 6f	Virement: Standard Rated (R2 2359.77)	27/03/2024	28/03/2024	Supported
VRP2	Paragraph 6f	Virement: Forestry (R148 000)	27/03/2024	28/03/2024	Supported
VRP2	Paragraph 6f	Virement: Unspecified assets (R2034.20)	27/03/2024	28/03/2024	Supported
MM84	Section 66, MFMA	Standby: Chief Fire/Disaster Management (April 2024)	27/03/2024	28/03/2024	Approved
	Cost Containment Regulations	Catering services: Author interviews & book launches at Stellenbosch Libraries	27/03/2024	28/03/2024	Approved
HR2	Conditions of Service (SALGBC)	Late submission: EPWP timesheets Ryan van Graan	27/03/2024	28/03/2024	Approved
MM9	Section 55(1)(e), Systems Act	Letter of appointment: R Muller, S Hendrickse	27/03/2024	28/03/2024	Approved

10.3.2	REPORTING ON THE RELIEF AND CHARITABLE FUND (MAYORAL FUND) 1 JULY 2023 – 31 DECEMBER 2023
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Collaborator No:

IDP KPA Ref No: Good governance and Compliance

Meeting Date: 25 April 2024

**1. SUBJECT: REPORTING ON THE RELIEF AND CHARITABLE FUND
(MAYORAL FUND) – 1 JULY 2023 – 31 DECEMBER 2023**

2. PURPOSE

To provide feedback to council on the donations that was paid out to applicants from 1 July 2023 until 31 December 2023 as per the approved Guidelines.

3. DELEGATED AUTHORITY

Municipal Council

4. EXECUTIVE SUMMARY

The Executive Mayor receives on a regular basis applications for grants, donations and financial assistance from various organisations, groups and individuals. Most of these are dealt with through the normal Grants-in-Aid Policy, but some deserving applications fall outside the ambit of the policy.

It is for this reason that a mechanism was put in place that could address these deserving relief and/or charitable cases. Thus, the establishment of a "Relief and/or Charitable Fund" for this purpose.

5. RECOMMENDATION

that Council note the income and expenditure of the Relief and/or Charitable Fund (Mayoral Fund) from 1 July 2023 until 31 December 2023.

6. DISCUSSION / CONTENTS

6.1 Background

The Relief and/or Charitable Fund was established in 2017. The Municipal Manager must report to Council in respect of the status of the "Fund" including amounts withdrawn, and the names and amounts of the beneficiaries. Any donation(s) received must also be reported.

6.2 Discussion

To date, there were no fundraising done and for this reason funds are almost depleted.

Furthermore, it should be noted that these funds do not form part of the municipal budget but are merely obtained through fundraising.

Due to the increasing demand for funding and donations received by the Executive Mayor and Municipal Manager, it has come to light that the Municipality must review the Fund guidelines.

6.3 Financial Implications

Funds to the value of R 34 260.00 was paid out to deserving applicants (see **APPENDIX 1**).

6.4 Legal Implications

Municipal Financial Management Act:

Relief, charitable, trust or other funds

- 12.(1) No political structure or office-bearer of a municipality may set up a relief, charitable, trust or other fund of whatever description except in the name of the municipality. Only the municipal manager may be the accounting officer of any such fund.
- (2) A municipality may in terms of section 7 open a separate bank account in the name of the municipality for the purpose of a relief, charitable, trust or other fund.
- (3) Money received by the municipality for the purpose of a relief, charitable, trust or other fund must be paid into a bank account of the municipality, or if a separate bank account has been opened in terms of subsection (2), into that account.
- (4) Money in a separate account opened in terms of subsection (2) may be withdrawn from the account without appropriation in terms of an approved budget, but only—
 - (a) by or on the written authority of the accounting officer acting in accordance with decisions of the municipal council; and
 - (b) for the purposes for which, and subject to any conditions on which, the fund was established or the money in the fund was donated.

6.5 Staff Implications

This report has no staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions:

16th Council Meeting: 2023-08-23: Item 10.3.1

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management:

None requested

ANNEXURES

Appendix 1 - List of funds from 1 July 2023 until 31 December 2023

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Municipal Manager
CONTACT NUMBERS	021 808 8025
E-MAIL ADDRESS	Municipal.manager@ Stellenbosch.gov.za
REPORT DATE	10 April 2024

APPENDIX 1

2023 – DONATION REQUESTS APPROVED – MAYORAL FUND (1 JULY – 31 DECEMBER 2023)					
NAME OF APPLICANT	DATE OF APPLICATION	DATE OF APPROVAL	SUBMISSION DATE - PAYMENT PROCESSING	FUNDING APPROVED FOR	AMOUNT APPROVED
Jordan-Leigh February	30/06/2023	03/07/2023	10/07/2023	Donation to assist with travel to Sweden in 2024 to showcase talent at football tournament.	R 4 000.00
Joel Jooste	27/07/2023	10/08/2023	15/08/2023	Donation to assist with participation in the under 18 Indoor Cricket South Africa national team tour from 30 September 2023 until 08 October 2023.	R 3 500.00
Devine Funerals	10/05/2023	10/08/2023	17/08/2023	Donation to assist family of the late D Stemmet with dignified burial. (Please note the processing took longer because applicant did not comply with submission of all required documentation upon request).	R 2 000.00
Devine Funerals	10/05/2023	10/08/2023	17/08/2023	Donation to assist family of the late D Meyer with dignified burial. (Please note the processing took longer because applicant did not comply with submission of all required documentation upon request).	R 2 000.00
NG Kerk Stellenbosch Noord	05/10/2023	24/10/2023	26/10/2023	Donation to assist with the cost to cover the funeral of the late R Hardenburg.	R 2 500.00
Willy's Funeral Services	19/10/2023			Donation to assist with the cost to cover the funeral of the late F Andrews.	R 2 500.00

Cape Winelands Farmworkers Sport and Recreation Association	20/10/2023	24/10/2023	26/10/2023	Application to assist with transport for the Cape Winelands Farmworkers Sport and Recreation Association to attend the annual farmworker sports day.	R 5 000.00
Young Ideas Club	30/10/2023	03/11/2023	08/11/2023	Donation to assist with the senior citizens year end outing.	R 2 500.00
Stellenbosch Work Centre for Adult People with Disabilities	22/11/2023	30/11/2023	30/11/2023	Donation to assist with workshop for parents with adult children with disabilities.	R 6 500.00
Work for Community	08/12/2023	08/12/2023	11/12/2023	Assist with provision of refreshments for 120 community children going on an outing	R 3 760.00

11.	CONSIDERATION OF ITEMS BY THE EXECUTIVE MAYOR: [ALD G VAN DEVENTER]
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11.1	PROTECTION SERVICES: (PC: CLLR R PHEIFFER)
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11.1.1	APPOINTMENT AS REGIONAL DEPUTY CHAIRPERSON OF THE INSTITUTE FOR MUNICIPAL PUBLIC SAFETY OF SOUTH AFRICA - WESTERN CAPE AND EXECUTIVE COMMITTEE MEMBER OF THE NATIONAL INSTITUTE FOR MUNICIPAL PUBLIC SAFETY OF SOUTH AFRICA: MR CHARL KITCHING
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Collaborator No: 765035

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 17 April 2024 & 25 April 2024

- SUBJECT: APPOINTMENT AS REGIONAL DEPUTY CHAIRPERSON OF THE INSTITUTE FOR MUNICIPAL PUBLIC SAFETY OF SOUTH AFRICA - WESTERN CAPE AND EXECUTIVE COMMITTEE MEMBER OF THE NATIONAL INSTITUTE FOR MUNICIPAL PUBLIC SAFETY OF SOUTH AFRICA: MR CHARL KITCHING**

2. PURPOSE OF REPORT

For Council to take cognisance of the election and appointment of Mr Charl Kitching as the Western Cape Regional Deputy Chair of the Institute for Municipal Public Safety (IMPS-WC) and as an Executive Committee Member of the National Institute for Municipal Public Safety of South Africa (IMPS-SA).

3. DELEGATED AUTHORITY

Municipal Council

4. EXECUTIVE SUMMARY

Mr Kitching has been elected and appointed as the Institute for Municipal Public Safety Western Cape Regional Deputy Chair (IMPS-WC) and as an Executive Committee Member of the National Institute for Municipal Public Safety of South Africa (IMPS-SA).

The appointment is in line with the criteria set by SALGA for the recognition of municipal professional institutes towards the transformation of local government which embraces democracy, transparency, ethical conduct and equity.

As the Western Cape Regional Deputy Chair of the Institute for Municipal Public Safety of Western Cape (IMPS-WC) and an Executive Committee Member of the National Institute for Municipal Public Safety of South Africa (IMPS-SA), Mr Kitching will be required to attend, at the municipality's cost, at most four (4) National Council meetings held at various municipalities during the term of office.

5. RECOMMENDATIONS

- that Council take cognisance of the election and appointment of Mr Kitching as the Western Cape Regional Deputy Chair of the Institute for Municipal Public Safety (IMPS-WC) and an Executive Committee Member of the National Institute for Municipal Public Safety of South Africa (IMPS-SA);

- (b) that Mr Kitching be congratulated on this achievement and that permission be granted that Mr Kitching attends the four (4) National Council meetings held annually at various municipalities in South Africa as well as any other related meetings to fulfil his duties in terms of the above;
- (c) that the attendance of the meetings be subject to prior approval by the Director Community and Protection Services in terms of his delegated authority.
- (d) that the applicable travel and subsistence allowance be paid to Mr Kitching when attending meetings; and
- (e) that provision be made in future for operational budgets for this expense.

6. DISCUSSION / CONTENTS

6.1 Background

Mr Kitching was part of the interim steering committee for the newly established IMPS Western Cape and formally elected as the vice chairperson for IMPS Western Cape on the 19th of September 2023.

Subsequent, Mr Kitching has been elected by IMPS-SA as a national council member on the 18th of October 2023 to form part of their exco steering committee which represents the Institute for Municipal Public Safety of Southern Africa.

6.2 Discussion

The Senior Manager: Protection Services, Mr Kitching, as the elected Deputy Chair of IMPS WC and elected member of the executive committee for IMPS SA will have many responsibilities in the interest of public safety and be beneficial, not just for the country, but also the province and the municipality. Some roles of this position would be:

- a) To enhance Public Safety, Municipal Law Enforcement, Municipal Policing & Municipal Security Services within Local Governments as a profession in its own right.
- b) To publicize and promote the image of the public safety profession.
- c) To do research, develop training, to convene conferences, symposia, seminars, and forums and to arrange for the giving of lectures and presenting of papers on matters and problems of interest to the local government sector and members of the Institute towards encouraging stimulation, promotion, and facilitation of debate.
- d) To represent IMPS-Western Cape on a national level within IMPS-SA.
- e) Other requirements would be to attend a maximum of 4 national council meetings annually at various municipalities around the country as well as western cape workshops and steering committee meetings whereby the municipality is requested to bare all costs.

6.3 Financial Implications

Cost to attend council meetings/workshops related to IMPS-SA and IMPS-WC to be borne by the municipality and within the Directorates vote.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None.

6.7 Risk Implications

None.

6.8 Comments from Senior Management

None requested.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.1.1

- (a) that Council takes cognisance of the election and appointment of Mr Kitching as the Western Cape Regional Deputy Chair of the Institute for Municipal Public Safety (IMPS-WC) and an Executive Committee Member of the National Institute for Municipal Public Safety of South Africa (IMPS-SA);
- (b) that Mr Kitching be congratulated on this achievement and that permission be granted that Mr Kitching attends the four (4) National Council meetings held annually at various municipalities in South Africa as well as any other related meetings to fulfil his duties in terms of the above;
- (c) that the attendance of the meetings be subject to prior approval by the Director Community and Protection Services in terms of his delegated authority.
- (d) that the applicable travel and subsistence allowance be paid to Mr Kitching when attending meetings; and
- (e) that provision be made in future for operational budgets for this expense.

ANNEXURES

Annexure 1: Letter from IMPS SA

FOR FURTHER DETAILS CONTACT:

NAME	Gary Boshoff
POSITION	Director
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	021 808 8437
E-MAIL ADDRESS	Gary.boshoff@stellenbsoch.gov.za
REPORT DATE	11 March 2024

ANNEXURE 1



P.O. Box 330, Stellenbosch 7599
impssa@gmail.com | www.imps-sa.co.za
☎ +27 83 657 2969
Enquiries: Danny Minnaar

05 November 2023

Stellenbosch Municipality

For Attention: The Senior Manager: Protection Services

Mr. Charl Kitching

RE: APPOINTMENT AS IMPS-SA EXCO NATIONAL MEMBER

IMPS-SA is elated by your appointment as Exco member. The institute proudly confirms your appointment as indicated above.

Such appointment and your status as senior manager are in line with the criteria set by SALGA for the recognition of municipal professional institutes towards the transformation of local government which embraces democracy, transparency, ethical conduct and equity.

Clearly, as Senior Manager of the Protection Services Safety Portfolio you hold a broader understanding in Local Government Public Safety that will a benefit to the institute.

As IMPS-SA Exco member would be required to attend, at your municipality's cost, maximum 4 National Council meetings held annually at various municipalities around the country. Term of office is effective 2023/2024, or as may be advised.

The role of IMPS-SA pertains in the main:

- to establish Public Safety, Municipal Law Enforcement, Municipal Policing & Municipal Security Services within Local Governments as a profession in its own right.
- to publicize and promote the image of the public safety profession.
- to do research, develop training, to convene conferences, symposia, seminars, and forums and to arrange for the giving of lectures and presenting of papers on matters and problems of interest to the local government sector and members of the Institute towards encouraging stimulation, promotion, and facilitation of debate.

Copy of IMPS-SA Constitution can be downloaded from the above website.

Sincerely

NHLENGANE JOE MABUNDA

IMPS-SA PRESIDENT

11.1.2	STRONG CITIES NETWORK INVITATION TO STELLENBOSCH MUNICIPALITY, TO FACILITATE AND ASSIST WITH THE IMPLEMENTATION OF A NEIGHBOURHOOD WATCH PROJECT, AS PART OF A LOCAL SAFETY PROGRAM
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Collaborator No: 765429

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 17 April 2024 & 25 April 2024

1. SUBJECT: STRONG CITIES NETWORK INVITATION TO STELLENBOSCH MUNICIPALITY, TO FACILITATE AND ASSIST WITH THE IMPLEMENTATION OF A NEIGHBOURHOOD WATCH PROJECT, AS PART OF A LOCAL SAFETY PROGRAM

2. PURPOSE

To obtain Council's permission to attend the training engagement with the Nansana Municipality, Uganda, which, as a member of the Strong Cities Network, requested Stellenbosch Municipality's assistance with the implementation of their own Neighbourhood Watch project.

3. DELEGATED AUTHORITY

In terms of 9.2 of the Cost Containment Policy 2019, it is only the Municipal Council that can approve the international travel of an official or political office bearer.

4. EXECUTIVE SUMMARY

Stellenbosch Municipality was elected as a Strong Cities Network partner on 25 July 2023. Two engagements have taken place whereby information was shared with partnering cities on crime prevention initiatives. The latest engagement was held in Cape Town in December 2023 where much interest was shown in our Neighbourhood Watch support programs and safety initiatives where we use Neighbourhood Watches as safety monitors and the "eyes and ears" project.

An invitation was received from the Mayor of Nansana, Uganda Ms Regina Bakitte via the Strong cities network platform, whereby Mr Gary Boshoff, Mr Charl Kitching, Ms Joan Felix was invited to provide input, training, sharing of policies, implementation plans, support plans etc., for safety initiatives related to Neighbourhood Watches. Stellenbosch Municipality was identified and highlighted as a leading and innovative municipality from which other municipalities and cities can learn from.

The trip of the three officials is fully funded by the Strong Cities Network.

Council should further take note of the following:

- 4.1 The extensive training and learning opportunity for municipal staff as part of the global Strong Cities Network.
- 4.2 The nomination of the Director Community and Protection Services, the Senior Manager: Protection Services and the Manager: Traffic and Law Enforcement that are invited by the organisers to represent Stellenbosch Municipality.
- 4.3 The continued sharing of expertise and knowledge with Strong City Network members and thereby growing Stellenbosch Municipality's status as a leader in the development and implementation of local safety initiatives and plans in South Africa.

4.4 All costs will be covered by the Strong Cities Network. See attached as Annexure 1.

4.5 Council to take note that there will be further engagements linked to the partnership.

5. RECOMMENDATION

that Council approves the request for the attendance of Mr. Boshoff, Mr. Kitching and Ms. Felix at the South African-Uganda learning network facilitation on 13-14 May 2024, in Nansana, Uganda.

6. DISCUSSION / CONTENTS

6.1 Background

The Strong Cities Network ("Strong Cities") is an independent, global network of more than 160 cities and local governments dedicated to addressing all forms of violent extremism, hate and polarisation, while promoting a human rights-based prevention framework in which local knowledge and practice informs national, regional and international approaches. **ANNEXURE 2** refers to the Strong Cities network facts.

The Strong Cities mission.

- To inspire, catalyse and multiply locally driven, non-discriminatory, human rights-based, and gender-sensitive policies and programmes that prevent and counter violent extremism, hate and polarisation that rest upon trust-based partnerships with communities.
- To enhance the practical implementation of programming and practice at a local level aimed at building social cohesion and community resilience to all forms of extremist- and hate-motivated violence.
- To connect sub-national leaders and practitioners from a range of disciplines, including community relations, social and health services, education, leaders from the youth community, economic development, religious affairs, local community leaders and civil society, to exchange lessons learned and provide tailored training through face-to-face and online exchanges.
- To elevate the voices of mayors and other local leaders and ensure the needs and priorities of cities and other sub-national authorities are reflected in national, regional, and international conversations around how to most effectively prevent violent extremism, hate and polarisation.

Guiding Principles

Members are expected to commit to – in words and actions – the following Strong Cities Guiding Principles:

- To support, respect and protect all internationally proclaimed international human rights and to ensure that they, and the city or other local authority they represent, are not complicit in human rights abuses.
- To protect and advocate for the rights of all people, regardless of race, religion, nationality, or social, cultural or ethnic group.
- To ensure that all measures to prevent and counter extremism, hate and polarisation that can lead to violence are not associated with and/or targeted towards any race, religion, nationality, or social, cultural or ethnic group.
- To proactively address in their city and/or community any manifestation of hate and discrimination, whether targeting religion, nationality, race, or social, cultural or ethnic group.

- To partner with, support, and give voice to local communities and civil society organisations, including youth, women and religious leaders, on an inclusive, collaborative, non-discriminatory and rights-respecting basis.
- To monitor and evaluate their city-led activities and initiatives aimed at preventing extremism, hate and polarisation that can lead to violence and, more broadly, approaches and initiatives aimed at building social cohesion and resilience, and to actively share relevant non-sensitive information across Strong Cities to support peer learning and Strong Cities' mission.
- To work actively and collaboratively with Strong Cities Members and the Strong Cities Management Unit to promote the above principles, share experiences and approaches, and support each other – and the Strong Cities mission – in building strong, resilient cities

Friends of Strong Cities

In line with Member needs, the Strong Cities Management Unit continues to work collaboratively through both informal and formal partnerships to support and expand Strong Cities reach, content and capacity. These include local, regional and global partners, as well as advisory, institutional and content-specific partners. Partnerships are pursued to maximise synergies with existing organisations and initiatives, including to support further regional activities, such as Strong Cities' valuable partnership with Nordic Safe Cities to amplify engagement in the Nordic region and increase capacity-building and other programming on youth engagement specifically.

In the coming year, Strong Cities will relaunch Friends of Strong Cities, a platform through which like-minded organisations can identify synergies, share lessons learned, and leverage each other's strengths to realise shared priorities.

Funding

Strong Cities proactively engages with the international donor community across multiple sectors for both programmatic and ad hoc activities, and in-kind and additional support for international events is received by member cities and partners on an individual basis. Since its launch in September 2015, Strong Cities has benefited from support from a range of donors, including Australia, Denmark, the European Union, The Netherlands, Norway, the United Kingdom, and the United States.

Strong Cities are in the process of launching Regional Hubs in key regions, including East and Southern Africa, the Middle East and North Africa (MENA), South Asia, West Africa and the Sahel, and the Western Balkans.

Knowledge sharing

- Our staff will highlight the processes to identify members of the communities eligible to become Neighbourhoodwatch members
- Registration processes and funding models
- Basic Equipment requirements and support by the local Municipalities
- Training on Neighborhood watch principles
- Safety programs Neighborhood watches can support
- Practical implementation and support by other Municipal departments
- Communication / information sharing between Neighborhood watches and municipalities
- Presentation of relevant policies and bylaws to facilitate the efficacy of safety programs
- Response by Safety partners to Neighborhood watches

6.2 Financial Implications

Strong Cities will cover all related costs. There are thus no financial implications for Stellenbosch Municipality.

6.3 Legal Implications

In line with the Cost Containment Policy.

6.4 Staff Implications

The three staff members will be out of the office from 13-15 May 2024.

6.5 Previous / Relevant Council Resolutions

None.

6.6 Risk Implications

Addressed in the content of the item.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.1.2

that Council approves the request for the attendance of Mr. Boshoff, Mr. Kitching and Ms. Felix at the South African-Uganda learning network facilitation on 13-14 May 2024, in Nansana, Uganda.

ANNEXURES

ANNEXURE 1 – Invitation letter

ANNEXURE 2 – Strong Cities Network Fact Sheet

FOR FURTHER DETAILS CONTACT:

NAME	Gary Boshoff
POSITION	Director
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	021- 808 8437
E-MAIL ADDRESS	Gary.boshoff@ Stellenbosch.gov.za
REPORT DATE	4 April 2024

ANNEXURE 1

Invitation

East and Southern Africa Regional Hub Implementation of Neighbourhood Watch in Nansana Municipality (Uganda)

Nansana, Uganda
13-14 May 2024

Dear Charl Kitching, Gary Boshoff and Joan Felix,

Strong Cities Network's [East and Southern Africa](#) (ESA) Regional Hub is pleased to invite you to deliver a training on Neighbourhood Watch for the Mayor, city officials and other stakeholders of Nansana Municipality (Uganda). The training comes at the request of Mayor Regina Bakitte, who was part of a delegation of city officials from Kenya, Tanzania and Uganda that Strong Cities [brought to Cape Town](#) (South Africa) in December 2023 to learn from the City of Cape Town's and Stellenbosch Municipality's robust approach to community safety, including Neighbourhood Watch as a mechanism for early-warning and community engagement.

Inspired by learnings from Stellenbosch, and in light of recent concerns about militant groups from the Democratic Republic of the Congo crossing into Uganda and infiltrating Nansana specifically, the Mayor and Municipal Council have expressed a need for and desire to implement Neighbourhood Watch across the Municipality's four divisions.

This letter is to invite you to support this process by joining the Mayor and city officials in Nansana from 13-14 May to deliver a training on Neighbourhood Watch.

The ESA Regional Hub, as part of its mandate to support local governments with implementing prevention good practices, is delighted to facilitate this training through providing funding support and aiding – as necessary – with developing the training programme/schedule and ensuring the necessary stakeholders from within Nansana attend.

Objectives:

The objective of the training is to provide Nansana Municipality with tools and guidance for implementing Neighbourhood Watch. Should you accept this invitation, we therefore encourage you to prepare the training with implementation in mind and invite you to let us know who should attend to help us meet this objective.

Following the training, Strong Cities will work with the Municipality to track roll-out of Neighbourhood Watch and we will capture progress in impact stories that we will share with our global network. We will keep you updated throughout this process, inviting you to provide further guidance as is convenient for you and to share these impact stories with your own networks.

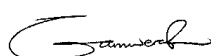
RSVP and Travel Support:

Should you be available, we ask that you confirm in writing in response to the invitation email

as soon as possible and that you complete this [registration form](#). This is a standard form that asks for dietary and other requirements as well as consent to pictures and communications.

Strong Cities can cover the associated costs (return airfare, accommodation, a per diem to cover meals and incidentals, reimbursements for visas and other travel-related expenses) for up to four officials from Stellenbosch. Travel arrangements will be made by Strong Cities and travel and accommodation options will be shared with you for review and approval before confirming. Strong Cities is also at hand to support as needed should you require a visa to come to Uganda.

Sincerely,



Gertrude Rose Gamwera Buyinga

Head, ESA Regional Hub*

Strong Cities Network

grgb@strongcitiesnetwork.org

**The ESA Regional Hub is hosted by the [East African Local Governments Association](#)*

About Strong Cities:

Strong Cities is an independent global network of more than 225+ cities and other local governments dedicated to addressing all forms of hate, extremism and polarisation, while promoting a human rights-based prevention framework. Through in-person and online convenings, exchanges and trainings, Strong Cities facilitates sharing and learning among mayors, other local leaders and municipal-level practitioners. By doing so, it helps local authorities leverage their full potential in prevention, while complementing national, regional and global efforts.

To deepen its engagement with cities and local authorities across the ESA region, and with support from the [EU STRIVE Cities](#) initiative, Strong Cities launched the ESA Regional Hub in 2022, which serves as a helpdesk for cities across the region, supporting them with city-city sharing, localising international good practice and elevating their voices on a global stage. The ESA Regional Hub is hosted by the [East African Local Governments Association](#).

ANNEXURE 2

Strong Cities Network

Fact Sheet



What is the Strong Cities Network?

The Strong Cities Network (“Strong Cities”) is an independent, global network of more than 160 cities and local governments dedicated to addressing all forms of violent extremism, hate and polarisation, while promoting a human rights-based prevention framework in which local knowledge and practice informs national, regional and international approaches.

What is the Strong Cities’ mission?

- To inspire, catalyse and multiply locally-driven, non-discriminatory, human rights-based, and gender-sensitive policies and programmes that prevent and counter violent extremism, hate and polarisation that rest upon trust-based partnerships with communities.
- To enhance the practical implementation of programming and practice at a local level aimed at building social cohesion and community resilience to all forms of extremist- and hate-motivated violence.
- To connect sub-national leaders and practitioners from a range of disciplines, including community relations, social and health services, education, leaders from the youth community, economic development, religious affairs, local community leaders and civil society, to exchange lessons learned and provide tailored training through face-to-face and online exchanges.
- To elevate the voices of mayors and other local leaders and ensure the needs and priorities of cities and other sub-national authorities are reflected in national, regional, and international conversations around how to most effectively prevent violent extremism, hate and polarisation.

What does Strong Cities do?

Design

Provides policy/advisory support, training and analysis with a particular focus on building collaborative/multi-actor teams and, more broadly, local infrastructure for preventing violent extremism, hate and polarisation. These Strong Cities programmes are designed to equip cities to address a complex array of threats. Informed by leading experts, they help to build meaningful links between city leaders and local organisations that combine community credibility with decades of local understanding. Examples of such support include:

- Data/analysis/research
- Community/youth engagement
- Risk/needs assessments
- Interventions
- Rehabilitation/reintegration
- Strategic communications
- Monitoring/evaluation
- Local prevention framework/network development

Build

- Establishes local coordination bodies that unite city halls, civil society educators, public health bodies, the private sector and faith leaders to identify and address community tensions. We base our success on harnessing existing and credible institutions, from social services to traditional civic infrastructure.
- Funding for innovative city/ community-led initiatives focused on building resilience and social cohesion to strengthen a ‘whole of society’ approach to preventing violent extremism, hate and polarisation.

Inform

- Helps members access the latest research and good practice from across the network through the Strong Cities Online Hub, which features stories, interviews, guides and training modules for local practitioners, teachers, city officials and civil society. The Strong Cities Hate and Extremism Mapper provides members with data, building digital observatories that correlate online risks with offline behaviour.
- Identifies, collects and amplifies promising city-led approaches (e.g. policies, programmes and structures), including through the development and dissemination (across Strong Cities and among national government and regional and international organisations) of good practices on different aspects of city-led efforts to build resilience against and prevent violent extremism, hate and polarisation.

Connect

- Facilitates the sharing of expertise/experiences among local policymakers and practitioners, including through global summits, regional hubs, city exchanges, and Strong Cities’ website.
- Elevates the voices of mayors and other local leaders and ensures the needs and priorities of cities and other sub-national authorities are reflected in national, regional, and international conversations around how to most effectively prevent violent extremism, hate and polarisation, while respecting the ‘Do No Harm’ principle.
- Promotes cooperation between local and national officials and other preventing and countering violent extremism (P/CVE) stakeholders, including by facilitating implementation of the GCTF national-local cooperation P/CVE and other relevant international good practices through national and regional dialogues and capacity-building support.

- Enables local leaders to assume a leadership role in preventing violent extremism, hate and polarisation.

What is Strong Cities' theory of change?

If we expand and deepen a network of cities and other sub-national authorities to advocate for, deliver, and share locally-led, human rights-based approaches to addressing violent extremism, polarisation and hate and support the development and implementation of such approaches then we will see:

- increased adoption of relevant policies, programs, and structures at the local level.
- enhanced implementation of locally-led, measures, which will ultimately build the resilience of local communities to violent extremism, hate and polarisation.

How does Strong Cities work?

Strong Cities International Steering Committee

- A geographically diverse group of up to 25 mayors/local leaders.
- Provides strategic direction to Strong Cities, including through the development of a bi-annual action plan that enumerates Strong Cities priorities, e.g., training/capacity-building themes, partnerships, advocacy, and policy/communications outputs.

Strong Cities Regional Advisory Groups

- Each consist of up to eight (8) local leaders/practitioners from each relevant region, e.g., MENA, East/West Africa, Western Balkans, and Southeast Asia; two (2) to three (3) from each region serve on above Steering Committee.
- Advise on the development of relevant Strong Cities outputs and design of relevant Strong Cities trainings and other activities to ensure they reflect local priorities/needs/perspectives and are appropriately tailored (note: advisory committee members may also be drawn up to deliver training and/or provide Strong Cities advisory services in the relevant region).

The Strong Cities Management Unit

In addition to providing administrative support to the network, and training and other capacity-building assistance to Strong Cities members, the Strong Cities Management Unit supports the development, dissemination, and amplification of human rights-based, city-led policies and programmes to prevent violent extremism, hate and polarisation. The Management Unit operates under the Institute for Strategic Dialogue and is enhanced through strategic partnerships with other organisations including, *inter alia*, Global Center on Cooperative Security (GCCS), Global Counterterrorism Forum (GCTF), Global Community Engagement and Resilience Fund (GCERF), UN Office of Counter-Terrorism (UNOCT).

London-based team:

- Manages the overall network, including the International Steering Committee, and the online Resource Hub, which includes both Strong Cities-developed tools and other outputs, and those produced by other relevant organisations and experts.
- Oversees the regional hubs.
- Represents Strong Cities in UN and other multilateral venues/conversations.
- Oversees the development and delivery of Strong Cities training and other capacity-building tools.
- Spearheads development of Strong Cities good practices and ensures good practices and lessons learned are being shared across regions and with the UN and other international stakeholders.

- Coordinates Strong Cities engagement with national governments, the UN and other multinational organisations, national governments, civil society, the private sector.

Regional hubs for priority regions (depending on the region this might include field-based Strong Cities management unit staff member(s) and, as appropriate, in-region programme staff):

- Oversees Strong Cities engagement with members and other relevant stakeholders in a particular region, including national governments, civil society, the private sector, local embassies, and multilateral organisations.
- Identifies the needs/priorities of Strong Cities members in the region.
- Provides or facilitates advisory and other support to Strong Cities members in the region, including by ensuring that all Strong Cities training and other support is tailored to the needs/specificities of the region.
- Develops and manages a regional advisory committee consisting of representatives from relevant members from the region and a regional hub to connect practitioners across the region and ensure they have access to the necessary data, resources, and other tools.

What is expected of Strong Cities members?

Given the varied capacities of current and new Strong Cities members, the Strong Cities Management Unit works with individual members to set the appropriate level of expectations for each member. However, all members will be expected to meet the following expectations:

- Agree – in words and in actions – to the Strong Cities Guiding Principles that guide the network’s activities and engagement around the world.
- Nominate a Strong Cities point of contact from the local government.
- Complete and upload a city (or sub-national authority) profile to the Strong Cities website.
- Participate in one Strong Cities event or regional workshop each year.

Additional expectations may include:

- Sharing information on relevant policies and programmes for inclusion in the Strong Cities Online Library and leveraging Strong Cities online resources.
- Responding to Strong Cities surveys and requests for non-sensitive information.
- Joining at least one Strong Cities working group.
- Contributing to the development and/or delivery of Strong Cities tools and training.
- Participating in Strong Cities-facilitated city exchanges and other peer-to-peer learning opportunities.
- Taking advantage of ‘deep-dive’ Strong Cities capacity-building opportunities available in priority regions.

How is Strong Cities funded?

Strong Cities is supported through a combination of support from donor governments, as well as voluntary and in-kind contributions from its members, private sector actors, and philanthropic foundations.

11.2	SPORTS, YOUTH AND CULTURE: [PC: CLLR JC ANTHONY]
	NONE
11.3	CORPORATE SERVICES: (PC: CLLR L NKAMISA)
11.3.1	RETURN ITEM: APPLICATION HORIZON HOUSE TO EXTEND THE LEASE ON ERF 3722 AND PORTIONS OF ROAD RESERVE

Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 17 April 2024 & 25 April 2024

1. SUBJECT: RETURN ITEM: APPLICATION HORIZON HOUSE TO EXTEND THE LEASE ON ERF 3722 AND PORTIONS OF ROAD RESERVE**2. PURPOSE**

To inform Council that no response was received after the publication of an official notice inviting the public to submit comments, objections or alternative proposals in respect of the in-principle decision to extend the lease agreement with Huis Horison for Erf 3722 and a portion of road reserve for a period of 30 years. To make a final decision on the extension of the lease agreement.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Horizon House, situated on the outskirts of Onder Papegaaiberg, is an NGO catering for the needs of people living with disabilities. They indicated in 2020 that they have received a donation to put up new fencing around the facility and to develop walking trials, to be use by their residents, and the greater public. They wanted to extend the area onto a portion of municipal land, situated to the south of their property for this reason, on an encroachment basis. Council considered the matter and approved the lease of an area of approximately 2500m² for a period of 9 years and 11 months after a public participation process and considering the comments received.

An agreement was entered into with Huis Horizon whereafter we received a further request from them for a longer lease period. It seems from the information provided that none of the improvements envisaged in 2020 has materialised.

The item served before Mayco in February 2023 and was referred back for clarification and refinement. We contacted Huis Horizon and requested further information whereafter they clarified that they are requesting a 30-year lease agreement. Any agreement longer than 10 years should be registered with the deeds office and the information statement process where council advertise an intention to enter into the long-term lease must be advertised for public comment. Only after consideration of the comments that is received an in-principle decision be taken (which must again be advertised given that it is not an open market lease) regarding the extension of the current lease agreement. Council approved the information statement which was published on 18 August 2023 with a closing date of 11 September 2023. We received no comments or input from the public.

The matter served before Council on 28 October 2023 where it was resolved that Council takes note that no comments were received during the Information Statement public participation process, that Council approves, in principle, the extension of the lease for 30 years and that the in-principle decision be advertised for public comment and returned to Council for a final decision. The official notice was published on 27 February 2024 requesting comments, objections or alternative proposals before 28 March 2024. A copy of the Official Notice is attached as **APPENDIX 1**.

No evaluation of the property has been obtained yet. The valuation was now requested. The current rent of R150 a month was still determined based on the tariffs for encroachments, which are no longer applicable.

5. RECOMMENDATIONS

- (a) that Council take note that no comments were received on the Official Notice;
- (b) that it be confirmed the land identified in **APPENDIX 5** be identified as land not needed to provide basic municipal services;
- (c) that Council approves the 30-year lease to Huis Horison on Erf 3722 and portions of Road Reserve; and
- (d) that the amount of rent must be determined before the item proceed to Council.

6. DISCUSSION / CONTENT

6.1 Background

An application was received from Horizon House, Stellenbosch, to use a portion of Erf 3722 for recreational purposes and to extent their fencing onto a portion of the street reserve (Patrys road). The lease agreement was initially granted for 9 years 11 months whereafter a request was received from Huis Horison to extend the lease agreement to 30 years.

The matter was considered by Council on 28 October 2023 after the publication of an Information Statement, to which no comments were received. Council approved the request for extension in principle and the in-principle decision had to be advertised for comments, objections or alternative proposals after which the matter should return to Council for a final decision. This has now been done.

6.2 Discussion

Any lease agreements longer than 10 years should be registered and the information statement process where council advertises an intention to enter into the long term lease must be advertised for public comment. Only after comment has been received and considered can an in-principle decision be taken (which must again be advertised given that it is not an open market lease) about such a long lease. The information statement was published on 18 August 2023 with a closing date of 11 September 2023. We received no comments or input from the public. Council approved the extension of lease in principle in October 2023 and the in-principle decision was advertised on 27 February 2024. No comments, objections or alternative proposals were received.

6.1 Financial Implications

The latest information is that the intended fence will cost R1 900 000 for a 790 m long fence and that the area that they want to lease additional to what is currently under lease is 260 m². The fence is along the road and the current lease covers an area of 2500 m².

The agreement was signed in April 2022 and based on a R150 per month with an escalation of 8% each after last signature the escalation would have applied from 1 July 2022. All the cost for improvements/maintenance will be for the account of Horizon House. They are currently not paying rates and taxes on the rental property. The amount was determined in 2020 as per the fees for encroachments on the tariff book and is not market related or a % of the market related rental. From 1 July 2023 a new structure for the old encroachment agreements will be in place. Rentals of council land is normally based on a market related price and where the organisation renting is providing a social service to the greater Stellenbosch Municipality a % of between 5 – 20 % is applied. No evaluation of the property has been obtained yet. The valuation was now requested. The current rent of R150 a month was still determined based on the tariffs for encroachments, which are no longer applicable.

6.4 Legal requirements

Long term rights on Council property (seen as a disposal which would include leases) may only be awarded after an information statement was approved by Council and advertised for public comment. Any agreement longer than 10 years should be registered and the information statement process where council advertise an intention to enter into the long-term lease must be advertised for public comment. Only after comment has been received and considered can an in-principle decision be taken (which must again be advertised given that it is not an open market lease) about such a long lease. Both the Information Statement as well as the Official Notice has been published and there was no response from the public.

6.5 Staff Implications

No additional staff implications.

6.6 Previous / Relevant Council Resolutions

36th COUNCIL MEETING: 2020-07-29: ITEM 11.2.3

RESOLVED (majority vote)

- (a) Council considered the objection before making a final determination;
- (b) that approve the encroachment application, the Municipal Manager be authorised to conclude the Agreement; and
- (c) that Council approved the proposed delegations to the Municipal Manager in **APPENDIX 5**.

The following Cllrs requested that their votes of dissent be minuted:

Cllr F Adams; FT Bangani-Menziwe (Ms); G Cele (Ms); DA Hendrickse; LK Horsband (Ms); N Sinkinya (Ms); and P Sitshoti (Ms).

14TH COUNCIL MEETING: 2023-05-24: ITEM 11.3.2

- (a) That Council confirm that erf 3722 and portions of the road reserve situated next to Huis Horizon is not needed for municipal services;
- (b) That Council put out an information statement indicating that a 30-year lease will be considered pending on the response from the community;
- (c) That Council approve the draft information statement attached as **APPENDIX 4**;
- (d) That the Applicant must allow reasonable access to the public during the day and that the rules of access be submitted to the Municipal Manager for approval before implementation;
- (e) That the Applicant restore the watercourse to its natural status and maintain it as such for the full period of the lease;
- (f) That the Administration map the area to be leased precisely and attach it to the return item after the public participation process;
- (g) That the current lease agreement remains in place until a final decision is made.

17TH COUNCIL MEETING: 2023-10-25: ITEM 11.3.3**RESOLVED**

- (a) that Council takes note that no comments were received during the Information Statement public participation process;
- (b) that the land identified in APPENDIX 5 be identified as land not needed to provide basic municipal services;
- (c) that Council, in principle, approve a 30-year lease to Huis Horizon for the identified land;
- (d) that the amount of rent be determined before it is returned to Council; and
- (e) that the in-principle decision be advertised for public comment before it is returned to Council for a final decision.

6.7 Risk Implications

The risk implications are addressed in the item.

6.8 Comments from Senior Management

None requested as it is a return item.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.3.3

- (a) that Council takes note that no comments were received on the Official Notice;
- (b) that it be confirmed the land identified in **APPENDIX 5** be identified as land not needed to provide basic municipal services;
- (c) that Council approves the 30-year lease to Huis Horizon on Erf 3722 and portions of Road Reserve (as reflected in Appendix 5); and
- (d) that it be noted that the valuation has not been received.
- (e) that the Municipal Manager be authorised to determine the rent when the valuation is received.

ANNEXURES:

Appendix 1: Official Notice

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	Director
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021-8088018
E-MAIL ADDRESS	Annalene.deBeer@ Stellenbosch.gov.za
REPORT DATE	2024-04-05

APPENDIX 1



OFFICIAL NOTICE

PROPOSED LEASE AGREEMENT: HUIS HORIZON ON ERF 3722 STELLENBOSCH AND PORTIONS OF ROAD RESERVE

Huis Horison, recently applied for an extension of their lease agreement for Erf 3722 Stellenbosch as well as a portion of the road reserve adjacent to Erf 3722. The area is approximately 2500 m² of land which cannot be used for development.

The Council considered the matter on 2023-10-28 and resolved inter alia that:

Council takes note that no comments were received during the Information Statement public participation process; the land identified in APPENDIX 5 be identified as land not needed to provide basic municipal services; the council, in principle, approve a 30-year lease to Huis Horison for the identified land; the amount of rent be determined before it is returned to council; and the in-principle decision be advertised for public comment before it is returned to Council for final decision.

No comments were received during the public participation process in relation to the information statement.

FOR FURTHER INFORMATION

Further information, such as the agenda item that served before Council, is available on the website of the municipal website for the meeting.

INVITATION TO SUBMIT COMMENTS /OBJECTIONS OR ALTERNATIVE PROPOSALS

The public is invited to submit comments/objections or alternative proposals in respect of the proposed grant referred to above.

All comments/objections or alternative proposals must be in writing and must reach the Office of the Head: Contract Management by no later than close of business on 28 March 2024 at the address or e-mail listed.

E-mail: rolande.vandenberg@stellenbosch.gov.za

Physical address: 3rd Floor, NPK Building, corner of Ryneveld and Plein Streets, Stellenbosch.

Phone: 082 418 1610

Cell: 021 808 8073

ASSISTANCE FOR PERSONS WITH DISABILITIES

Persons who are further given in accordance with Section 21 of the Local Government: Municipal Systems Act, No 32 of 2000, persons with disabilities or who is unable to write, but need to participate in the process, may present him/herself at the office of the Head: Contract Management, where a staff member of the Municipality will assist to transcribe that person's comments/inputs or alternative proposals.

ROLANDE VANDENBERG

DEPUTY MUNICIPAL MANAGER: STELLENBOSCH MUNICIPALITY

27 Februarie 2024

11.3.2	APPLICATION TO CEDE LEASE AGREEMENT TO IHS TOWERS SOUTH AFRICA (PTY) LTD: USE OF COUNCIL-OWNED LAND FOR EXISTING TELECOMMUNICATIONS BASE STATION ON A PORTION OF FARM 183 STELLENBOSCH
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Collaborator No: 765619
IDP KPA Ref No: Good Governance
Meeting Date: 17 April 2024 & 25 April 2024

1. SUBJECT: APPLICATION TO CEDE LEASE AGREEMENT TO IHS TOWERS SOUTH AFRICA (PTY) LTD: USE OF COUNCIL-OWNED LAND FOR EXISTING TELECOMMUNICATIONS BASE STATION ON A PORTION OF FARM 183 STELLENBOSCH

2. PURPOSE

For Council-to consider the request from IHS Towers South Africa (Pty) Ltd for the cession of the current lease agreement with MTN of a portion of Council-owned land for an existing Telecommunications Base Station.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated authority to consider applications for Lease agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years.

4. EXECUTIVE SUMMARY

A lease agreement was entered into between the Municipality and MTN on 30 November 2015 for a period of 9 years 11 with the option to renew for a further 9 years and 11 months. The current lease agreement does not allow for a cession of the agreement and IHS Towers South Africa (Pty) Ltd has now brought an application to lease a portion of municipal land as they are taking over the tower from MTN. There is already an existing telecommunications tower. The zoning of the erf is "Rural and Agricultural, but the zoning does make provision for the erection of a communication tower on the property. Although the contract does not make provision for a session the parties can agree to the session. No public participation process was followed in 2015. The contract ran from 1 January 2015 and the contract lapses on 30 November 2024. IHS Towers will have to apply for a lease should they want to continue after 30 November 2024.

5. RECOMMENDATIONS

- (a) that Council confirms that the portion of Farm 183 on which the current telecommunication tower is situated is not needed for basic municipal Services;
- (b) that council in principle approves that the contract be ceded to MTN for the duration of the current lease;
- (c) that the Municipal Manager be authorised to sign an agreement with the parties to cede the lease agreement for the duration of the current agreement (30 November 2024) on the same terms as the current agreement; and
- (d) that IHS Towers be informed to apply for a lease should they want to continue after 30 November 2024.

6. DISCUSSION / CONTENT

6.1 Background

6.1.1 Farm 183, Stellenbosch

This is a large property situated between Kayamandi and Onder Papegaaiberg and has several uses including a long-term tenant for farming purposes as well as a reservoir. The ownerships of this property vests in the Municipality. No public participation process was followed in 2015 prior to the agreement entered into as the previous Manager Properties dealt with it under his then delegation.

6.1.1 Application from Helios Towers (Pty) Ltd to lease a portion of Farm 183 Stellenbosch

Hereto attached as **APPENDIX 1** an application received from IHS Towers South Africa (Pty) Ltd to lease a portion of Farm 183 Stellenbosch for an existing telecommunications tower. Hereto attached as **APPENDIX 2** is the lease agreement the municipality has in place with MTN for this specific tower. Attached as **APPENDIX 3** is the letter from MTN confirming that a sale and leaseback transaction was signed with IHS Towers South Africa and that this contract is ceded to them.

6.2 DISCUSSION

6.2.1 Location and context

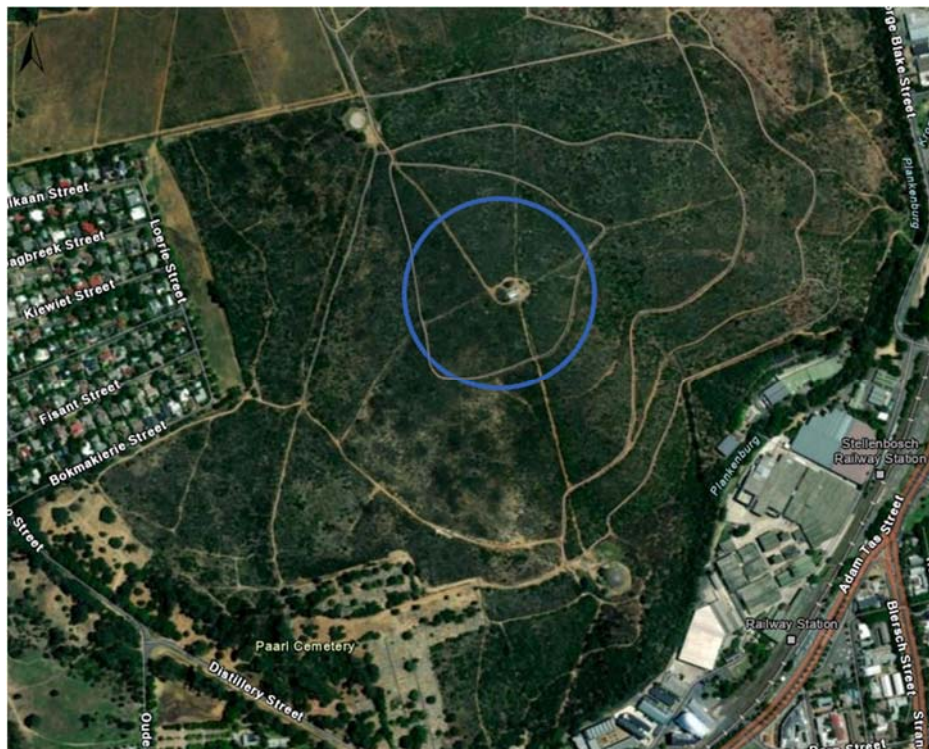


Fig 1: Location and context



Fig 2: The site

6.3 Legal requirements

6.3.1 Municipal Asset Transfer Regulations

In terms of Section 36 of the Municipal Asset Transfer Regulation, when considering an application for an approval of a right to use municipal property, the following needs to be taken into account, *inter alia*:-

- (a) whether the capital asset may **be required for the municipality's own use** during the period for which the right is to be granted;
- (b) the extend to which any compensation to be received for the right, together with the estimated value of improvements or enhancements to the asset, will result in a significant financial benefit to the municipality;
- (c) the (possible) risks and rewards associated with the use in relation to the municipality's interests;
- (d) Any comments received from the local community, and
- (e) Compliance with the legislative regime applicable to the proposed granting of the right.

6.3.2 Property Management Policy

In terms of paragraph 9.2.2 of the Policy, the Municipal Council may dispense with the prescribed, competitive process, and may enter into a private treaty agreement through any convenient process, which may include direct negotiations, but only in specific circumstances, and only after having advertised Council's intention so to act. One of the circumstances listed in (h) is where encroachment applications are received from adjoining owners, subject to approved tariff structure.

6.4 Financial implications

Based on the current lease agreement the monthly rental payable is R22 867.55 and the account is settled in full.

6.5 Legal Implications

The legal implications are discussed above. As this is a cession of an existing agreement which is only valid until November 2024 there are no long-term rights being granted by council.

6.6 Staff Implications

No additional staff implications.

6.7 Previous / Relevant Council Resolutions

Writer has not been able to allocate any previous Mayoral Committee or Council resolutions and the previous agreements were dealt with by the former Manager: Property Management.

6.8 Risk Implications

The risks are addressed in the item.

6.9 Comments from Senior Management**6.9.1 Director: Infrastructure Services**

Supports the item.

6.9.2 Director: Planning and Economic Development

Farm No. 183, Stellenbosch currently has a split zoning of:

- Agriculture and Rural Zone with consent use for a Freestanding Base Telecommunication Station.
- Public Open Space Zone with consent use for a cemetery.
- Utility Services Zone.

The application to Council, to consider the request from IHS Towers South Africa (Pty) Ltd for the cession of the current lease agreement with MTN of a portion of Council-owned land for an existing Telecommunications Base Station is recommended for approval from a spatial planning and land use management perspective, for the following reasons:

- The approved Freestanding Base Telecommunication Station is not restricted to a specific service provider and co-hosting is a requirement of the approval.
- All previous conditions of approval for the Freestanding Base Telecommunication Station remain applicable on any new services provide.

It should however be noted that the initial reasoning for the approval of the Cellular Mast Base Station, did not require mitigating measures, considering that it was surrounded by existing establish tree lines, which mitigated the visual appearance of the mast on the property. No such conditions were subsequently included in the land use approval, even if the removal of these trees now makes the existing structure visually intrusive at its located height on the mountain. As such, the requirement to for example, paint the existing structure to a colour that mitigates its visual impact on Papagaaiberg, should be a consideration of the proposed lease agreement conditions, if possible.

Comments from the Department: We agree with the comments but given that the ceding will only be till November 2024 it is recommended that these provisions apply to any new agreement after 30 November 2024.

6.9.3 Director: Community Services

No comments received.

6.9.4 CFO

No comments received.

6.9.5 Municipal Manager

Supports the recommendations.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.3.5

- (a) that Council confirms that the portion of Farm 183 on which the current telecommunication tower is situated is not needed for Basic Municipal Services;
- (b) that council in principle approves that the contract be ceded to MTN for the duration of the current lease;
- (c) that the Municipal Manager be authorised to sign an agreement with the parties to cede the lease agreement for the duration of the current agreement (30 November 2024) on the same terms as the current agreement; and
- (d) that IHS Towers be informed to apply for a lease should they want to continue after 30 November 2024.

ANNEXURES:

Appendix 1: Application

Appendix 2: Lease agreement

Appendix 3: Cession letter

FOR FURTHER DETAILS CONTACT:

NAME	<i>Annalene de Beer</i>
POSITION	<i>Director: Corporate Services</i>
DIRECTORATE	<i>Corporate Services</i>
CONTACT NUMBERS	<i>021-8088073</i>
E-MAIL ADDRESS	<i>annalene.debeer@ Stellenbosch.gov.za</i>
REPORT DATE	<i>25/03/2024</i>

APPENDIX 1



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

APPLICATION FOR LEASE OF MUNICIPAL LAND APPLICATION FORM

A: APPLICANT'S DETAILS

Name : IHS Towers South Africa

Physical address: 2nd Floor, 6 Parks Boulevard
Oxford Park
199 Oxford Road
Rosebank,
Johannesburg, South Africa

Postal code: 2196

Mailing address:
.....
.....
.....
Postal code:.....

E-mail address:

Telephone:

Cell phone:

B: PROPERTY DETAILS OF APPLICANT

Erf/farm number : N/A

Suburb: Rosebank

Town: Johannesburg

C: PROPERTY DETAILS OF LEASE AREA APPLYING FOR

Erf/farm number : T779 Papegaaiberg Farm No. 183 – Stellenbosch division

Suburb: Stellenbosch

Town: Cape Town

Area applying for 210m²

* To be supplemented with a sketch-plan with dimension in m²

D: TYPE OF APPLICATION:

Please mark the appropriate block

For commercial purposes, other than for parking

☐

For commercial parking purposes

☐

For residential parking purposes

☐

For non-commercial purposes

☐

For projecting structures onto street reserves

☐

For projecting structures onto other council-owned land

☐

Other: please provide description:

☒

Brief description of application:

Application to cede current active lease between MTN and the Stellenbosch municipality over to IHS Towers South Africa.

.....

Motivation:

To pursue the cession of this lease agreement for site T779 Papegaaiberg in terms of the bulk purchase completed by IHS Towers South Africa and MTN, this falls under the Western Cape portfolio

E: LIST OF ATTACHEMENTS AND SUPPORTING DOCUMENTS

Please mark the appropriate box

Special Power of Attorney, where Applicant is not the owner	☐
Diagram of proposed area of the lease area	☐
Letters of consent (affected neighbours)	☐
Application fee (non-refundable)	☐

I hereby certify that the information supplied in this application form is correct and that I am property authorized to make this application.

Applicant's signature: *Pratanjee*

Date: 25 March 2024

Full name: Priya Ratanjee - Legal Manager

APPENDIX 2



AGREEMENT OF LEASE

Between

STELLERBOSCH MUNICIPALITY

Including its successors in title and assigns
(hereinafter referred to as the "Lessor")

Registration No. _____

represented herein by: P. du P. Smith

in their capacity as: Manager: Property Management

who is duly authorised to do so

And

MOBILE TELEPHONE NETWORKS (PTY) LTD.

Including its successors in title and assigns
(hereinafter referred to as the "Lessee")

Registration No.: 1993/001436/07,

represented herein by:

in their capacity as:

who is duly authorised to do so

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WHEREAS:-

The Lessor hereby lets to the Lessee who hereby hires the Premises described in the Schedule and sketched in Annexure A attached hereto, on the terms and conditions as set out in the Schedule and the general conditions hereafter:

1. SCHEDULE OF AGREEMENT

SITE DETAILS	
MTN Site Name	<u>Papegaaiberg</u>
Site Number	<u>T 719</u>
MTN Region	<u>Stellenbosch, Warden Cape</u>
Site Type (for e.g. Greenfield, Rooftop, pCell or uCell)	<u>Existing site: free standing structure</u>
Extent of Leased Premises (for e.g. 35 Square Metres)	<u>210 m²</u>

Property Description (Include site description and the property description, such as erf and farm numbers)
<i>Apportion of Kelland Farm 183, Stellenbosch</i>
Title Deed Number
<i>STF 8 - 15/1908</i>

LESSEE DETAILS
Lessee
Mobile Telephone Networks (Pty.) Ltd.
Telephone: (011) 912 3287
Telefax: (011) 912 3279
Electricity invoices: btsinvoices@mtn.co.za
VAT Registration Number: 4630140434
Postal Address
MTN BTS Property Management Department
Private Bag 9955
CRESTA
2118
Domicillum (Physical) Address
MTN BTS Property Management Department
216 14 th Avenue
FAIRLAND
2195

LESSOR DETAILS
Lessor
<i>Stellenbosch Municipality</i>
Registration / Identity Number
<i>N/A</i>
Postal Address
<i>106x17 Stellenbosch</i>
Domicillum (Physical) Address
<i>Plan Street, Stellenbosch</i>
Telephone Number
<i>021-8088111</i>
Fax Number
<i>—</i>
Cellular Number
<i>084 506 5065</i>
E-Mail Address
<i>piet.smit@stellenbosch.gov.za</i>

Alternative Contact Person & Contact No
<i>Norelle Adams 0218088028</i>
Compensation Method, e.g. Cheque / Electronic Transfer
<i>Electronic Transfer</i>
VAT Registration Number (if applicable)
<i>4700102181</i>
Payment Frequency, (for e.g. Monthly in advance)
<i>Monthly in advance</i>
Name of Payee
Bank Name
<i>ABSA</i>
Branch Name
<i>Stellenbosch</i>
Branch Code
<i>632005</i>
Account Number and Account Type
<i>410188031</i>

SALIENT TERMS OF AGREEMENT
Lease Commencement Date
<i>1 January 2015</i> * & <i>8</i>
Lease Period (in Months)
<i>9 years and 11 months</i>
Termination Date
<i>30 November 2025</i> 2024 & <i>8</i>
Renewal Period (in Months)
<i>9 years and 11 months</i> & <i>8</i>
Rental Commencement Date:
As prescribed in 4.1 and 4.1.1 <i>Inclusive</i> & <i>8</i>
Monthly Rental Amount (excl. VAT) (in words as well)
<i>R 11 340.00 (R 9947.36 - ex VAT)</i> & <i>8</i>
Annual Escalation Percentage
<i>8 %</i> & <i>8</i>
% Compounded
<i>8 %</i> & <i>8</i>
First Escalation Date
<i>1 July 2015</i> 1 Jan 2016 & <i>8</i>
Electricity Supplier
<i>Stellenbosch Municipality</i> & <i>8</i>
Electricity Amount (excl. VAT) (in words as well) or metered
<i>Metered.</i> & <i>8</i>

* The agreement shall commence on 1 January 2015, notwithstanding date of Signature. All money paid by Lessee to the period 1 January 2015 to date, if any, will be reimbursed.

Annual Electricity Escalation Percentage
% Compounded
Banking Details for Electricity Payment (if different from the details provided under the Lessor's Details)

2. DEFINITIONS AND INTERPRETATION

- 2.1 Clause headings appear in this Agreement for the purposes of reference only, and shall not influence the proper interpretation of the subject matter.
- 2.2 Words and expressions defined in any clause will, for the purposes of this Agreement, bear the meaning assigned to the words and expression in that clause and subsequent sub-clause(s).
- 2.3 Expressions in the singular also denote the plural, and vice versa.
- 2.4 Words and phrases denoting natural persons also refer to juristic persons, and vice versa.
- 2.5 In this Agreement, unless inconsistent with or otherwise indicated by the context, the following words and expressions will have the meaning assigned to them in this clause:
- 2.5.1 "Agreement" means this agreement, signed and executed between the parties as indicated, and includes all Schedules and Annexures hereto;
- 2.5.2 "Equipment" means - *inter alia* and without limiting the generality thereof - the Lessee's electronic equipment to enable the propagation, reception, decoding and encoding of electromagnetic fields, including the mechanical support structures, electrical, and all other reticulation services incidental to the operation thereof, which shall include fixed communication lines;
- 2.5.3 "the Property" means the property as described in Annexure A and/or the Schedule hereto;
- 2.5.4 "the Building" means the building on the Property, as described in Annexure A and/or the Schedule hereto
- 2.5.5 "the Premises" means the demarcated area required by the Lessee, it being on the rooftop or side of the Building, or on the Property for the purposes set out in this Agreement;
- 2.5.6 "Day" means any day of the week, excluding Saturdays, Sundays, and public holidays;

2.5.7 "Month" means a calendar month and more specifically:

2.5.7.1 in reference to a number of months from a specific date, a calendar month commencing on that date or the same date of any subsequent month; and

2.5.7.2 in any other context, a calendar month, that is, one of the 12 (twelve) months of the calendar, and "monthly" has the corresponding meaning.

2.6 This Agreement shall be interpreted and applied in accordance with South African Law.

3. COMMENCEMENT, DURATION AND OPTION TO RENEW

3.1 Notwithstanding date of signature this agreement shall commence on the date as stipulated in the Schedule (the "Commencement Date"), and the agreement shall terminate on the date stipulated in the Schedule (the "Termination Date").

3.2 The Lessee has the option to renew the Agreement (the "Renewal Period"), which option shall be exercised in writing by the Lessee no less than 3 (three) Months prior to the expiry of the lease period. The renewal period will be subject to the same terms and conditions contained in this Agreement.

3.3 There shall be no further options to renew the Agreement after the expiry of the Renewal Period. Any further renewal/s shall be by mutual agreement based on similar and market related terms and conditions applicable at the time. The Lessee and Lessor shall endeavour to reach consensus 3 (three) months prior to the expiry of the Renewal Period, or any such further renewal period/s.

4. RENTAL

4.1 The rental shall be payable monthly in advance not later than the 7th (seventh) day of the Month and shall commence on the 1st day of the month subsequent to the month in which construction commenced.

4.1.1 It is recorded that the Lessee or its authorized agent shall notify the Lessor in writing within 14 (fourteen) days after having taken occupation of the Premises for construction purposes as contemplated in clause 4.1; or 9.5 as the case may be.

4.2 The monthly rental will escalate on the anniversary of the commencement date and thereafter every subsequent anniversary at the rate stipulated in the Schedule/Clause 1.

4.3 The rental shall be paid in accordance with the instructions contained in the Schedule. The Lessor

shall verify its banking details or any change thereof, by the provision of a cancelled cheque or, a letter from the bank confirming such.

4.4 Required FICA documents (To form part of the agreement and to be attached hereto) are listed below:

4.4.1 In the case of a natural person:

- a) Copy of ID Book
- b) Tax reference number
- c) Copy of a utility statement / invoice

4.4.2 In the case of a legal entity:

- a) Recent version of Certificate of Incorporation (Form CM 1) bearing the stamp of the Registrar of Companies and signed by the company secretary
- b) CM 9 in the event of a name change, bearing the stamp of the Registrar of Companies and signed by the company secretary
- c) Notice of registered office and postal address (Form CM 22), bearing the stamp of the Registrar of Companies and signed by the company secretary
- d) SARS documents for Income Tax and VAT bearing the number and name of the company
- e) Certified copies of ID / passport of person(s) authorised to act on behalf of the company
- f) Copy of a utility statement / invoice
- g) Certified copies of ID / passport of shareholders with more than 25% voting rights in the company

4.4.3 In both cases, the following is to be attached:

- a) Proof of ownership of the property on which the premises will be located, or
- b) a copy of the Power of Attorney authorizing the lease of the premises by the Lessor to the Lessee.

4.4.4 A pro forma Banking Indemnity Form is attached hereto.

5. ELECTRICITY SUPPLY

5.1 The party indicated in the Schedule shall supply electricity.

5.2 In the event that the supplier of electricity is the Lessor: -

- 5.2.1 the cost of any installations and/or any alterations to the electricity system of the leased Premises or any other cost directly incurred to accommodate the Lessee's Equipment, will be for the Lessee's account;

5.2.2 the power supply connections, as aforesaid, shall remain the property of the Lessor, and shall not be considered as moveable property;

5.2.3 any ancillary items installed at the predetermined position, which were not regarded as upgraded, and which the Lessee paid for, shall be considered as moveable property, and will remain the property of the Lessee;

5.2.4 the Lessor shall endeavor to maintain a sufficient and continuous supply of electricity, but does not guarantee the supply, nor the continuity. Should power interruptions or fluctuations in the voltage occur, the Lessor shall not be liable for any failure, loss or accident or damage that may be caused or sustained directly or indirectly by reason of such failure, or by the existence of the connection hereby granted;

5.2.5 and a power failure occurs as a result of an Act of God ("Force Majeure"), or, due to negligence on the part of the Lessor to settle the account for electricity supplied by the local supply authority or for any reason whatsoever, the Lessee will be entitled to make use of its own generator on the Premises to generate electricity to operate its Equipment until such time as the power supply has been rectified;

5.2.6 payment for electricity consumption shall be made as follows:

5.2.6.1 a fixed amount stipulated in the Schedule, which amount is based on the Lessee's estimated consumption, and which amount will escalate at the rate indicated in the Schedule on the anniversary date of the Agreement; OR

5.2.6.2 on an invoice basis whereby the Lessor shall submit meter readings to the Lessee on a regular basis, not exceeding a period of 12 (twelve) months (the "billing period") between any two readings. The aforementioned invoices shall be substantiated by and shall be in accordance with the supply tariffs of the applicable supply authority. Such invoices must be addressed to:

MOBILE TELEPHONE NETWORKS
(PTY) Ltd
Attention: BTS FINANCE
Private Bag X72005
CRESTA
2118
Fax: (011) 912-3131

RIGHT FAX: 083 705 7468

Email: btsinvoices@mln.co.za

6. USE OF PREMISES

- 6.1 The Premises shall be used by the Lessee as a base station site, which will involve the installation, housing, operation and maintenance of Equipment owned by the Lessee, and activities incidental thereto, which Equipment will form an integral part of a telecommunications system to be installed and operated on a nation-wide basis by the Lessee, throughout the Republic of South Africa.
- 6.2 The Lessee is responsible for obtaining all consents, permits and/or approvals required in terms of applicable laws for the conduct by the Lessee of the activities described in clause 6.1.
- 6.3 The Lessee undertakes that it shall conduct its activities in accordance with the terms and regulations of the Occupational Health and Safety Act, No. 85 of 1993 (as amended).

7. COSTS

Not applicable.

8. CONDITIONS PRECEDENT

- 8.1 Notwithstanding any other provision to the contrary, the validity and enforceability of this Agreement is subject to the fulfillment of the following conditions precedent:
- 8.1.1 The Lessee establishing either through an independent or its own expert as the case may be, that the Premises is suitable for the purposes as contemplated in clause 6.1.
- 8.1.2 The Lessee establishing either through an independent or its own expert, as the case may be, that access to the Premises, the route and road are suitable, and comply with the requirements for the purposes as contemplated in clause 6.1.
- 8.1.3 The Lessee at its own and absolute discretion, has determined within a period of 30 (thirty) Days from date of compliance with the other provisions of this clause 8, that the cost associated with the purpose envisaged in clause 6, is in accordance with the business objectives of the Lessee at the time.
- 8.2 The Lessee endeavours to comply timeously with the conditions contained in this clause.

9. LESSEE'S FURTHER RIGHTS

- 9.1 The Lessee shall be entitled to, and the Lessor hereby grants to the Lessee the rights to: -

- 9.1.1 take whatever steps are necessary at its own cost and expense, to erect and install, in or on the Premises, Equipment necessary to use the Premises for the purposes contemplated in clause 6;
- 9.1.2 use, install or connect, as the case may be, such electrical facilities as may be necessary to operate the Equipment, including affixing feeder and other cables to buildings on the Lessor's Property, of which the Premises forms part;
- 9.1.3 apply for and install, at its own cost and expense, such telecommunication lines as may be necessary for the attainment by the Lessee of its objectives in terms of clause 5 above;
- 9.1.4 erect and install in or on the Premises, at its own cost and expense, at any time during this lease, such fixtures, fittings or Equipment, in order to upgrade its equipment if so required for the attainment by the Lessee of its objectives, or due to advances in technology, provided that: -
- 9.1.4.1 all such fixtures, fittings and Equipment shall be removed by the Lessee on the expiration or earlier termination of the Agreement;
- 9.1.4.2 any damage, fair wear and tear excepted, caused to the Premises as a result of such installation, erection or removal, shall be made good by the Lessee at its expense.
- 9.1.4.3 The Lessee shall be entitled to maintain and upgrade its equipment while it is at the Premises without any nuisance from either the Lessor or any third party.
- 9.1.5 trench underground and install applicable sleeves and relevant manhole entry points required in order to accommodate fibre optic cables from the perimeter of the Lessor's Property to the Lessee's telecommunication equipment.
- 9.2 use, for the purposes of gaining access to the Premises, of the access facilities or roads leading to the Premises, or if deemed necessary and affordable by the Lessee, to construct and to use same for access purposes to the Premises at any time, subject to the conditions of this Agreement;
- 9.3 allow any other telecommunications operator to make use of the Premises, and/or the infrastructure thereon for the purpose of a base station, which will involve the installation, housing, operation and

maintenance of Equipment owned by the said telecommunications operator, on conditions which are not in conflict with the conditions contained in this Agreement, which notice shall be served in writing to the Lessor prior to occupation by such a party. For the avoidance of doubt, no additional rental shall be payable.

- 9.4 It is recorded that in the event of any Subleases/ Site Sharing agreements being concluded with other communications operators as contemplated in 9.3 that the terms of this Agreement shall apply *mutatis mutandis* to such sub leases/site sharing agreements. *All new sub. leases to be approved by Lessor*

9.5 In the event of a horizontal extension of the demarcated area of the Premises as depicted in the site plans (Anexure A), being required by the Lessee in order to accommodate its own equipment, or that of a 3rd party as contemplated in clause 9.3, a rental of R30.00 /m² (thirty Rand per square metre) pertaining to the extended portion of the Premises, shall be payable. Payment shall be made in accordance with clause 4.

10. NON ACCESSION OF MOVEABLES

The Lessor acknowledges that all Equipment installed on the Premises by the Lessee, whether a mast, antenna, electronic equipment or other, shall be deemed to be moveable property, and shall remain as the property of the Lessee, and that all such property does not and shall not accede to the immovable property of the Lessor.

11. REGISTRATION OF THE LEASE

The Lessor hereby agrees that the Lessee shall, at its discretion, be entitled to cause this Agreement to be registered against the Title Deed of the Property.

The Lessor undertakes to sign all such documents as shall be necessary to give effect to the registration of the Agreement against the Title Deed.

The Lessee shall bear the costs and expenses of such registration.

12. CHANGE OF OWNERSHIP

12.1 The Lessor shall notify any prospective buyer of the Property or Premises of the existence of this Agreement.

12.2 In the event of the sale of the Property, of which the Premises forms a part, the Lessor shall furnish the Lessee with the full name(s), address, telephone, cellular and fax number of the buyer of the Property.

12.3 Notwithstanding any provision of this Agreement, it is hereby agreed that in the event of a sale of the Property by the Lessor, this Agreement will

continue uninterrupted until the expiration thereof, including option periods, in accordance with its provisions. The Lessee furthermore agrees to accept the buyer as the Lessor of the Premises upon the same terms and conditions as set out in this Agreement.

12.4 The Lessee shall continue to effect payment to the Lessor in terms of clause 4 until advised otherwise in writing by the Lessor and buyer.

12.5 The Lessor hereby indemnifies the Lessee against any claim by the buyer, or the buyer's agent, for rental amounts paid in advance by the Lessee to the Lessor or any third party nominated by the Lessor, and for any legal costs on an Attorney and own client scale incurred by the Lessee in defending any such claim.

13. ACCESS TO THE PREMISES

13.1 The rental mentioned in clause 4 is inclusive of compensation for the use of all access road(s).

13.2 The Lessor undertakes to ensure that the employees or agents of the Lessee, as well as co-users are afforded access on a 24 (twenty four) hour basis to the Premises throughout the term of this Agreement.

13.3 The Lessor is entitled to require positive identification from the parties as provided for in clause 13.2, before affording them access to the Premises. In the event of a dispute as to the authenticity of any such identification, MTN's Service Management Centre ("SMC") can confirm or deny such identification. SMC can be contacted at telephone number 083 182.

13.4 The access road(s) to the Premises may be used by the Lessee exclusively for the purposes of access to its base station, and for no other purpose whatsoever, without the written consent of the Lessor.

13.5 The Lessee shall not have the right to cede, assign, dispose of or in any other way hypothecate its rights to the access road(s) or any portion thereof, without the written consent of the Lessor, which consent shall not unreasonably be withheld.

13.6 The Lessee will neither permit anything to be done which may endanger, obstruct or prejudice the employees or Property of the Lessor, nor cause any obstacles to adjoining properties.

14. LESSOR'S WARRANTIES

14.1 The Lessor warrants that: -

14.1.1 it is aware of, and understands the requirements and objectives of the Lessee in relation to its use of the Premises;

14.1.2 to the best of its knowledge and belief, the exercise by the Lessee of its rights in terms of this Agreement and occupation of the Premises for the purposes as contemplated in this Agreement, will not contravene the rights of any third party, title deeds, town planning schemes, township conditions, any law, by-law, statutory regulations, provision(s) of any license or required consents, relating to or affecting the Premises or the occupation and use thereof;

14.1.3 it is the registered owner and/or lawful occupier, with all the necessary authority and powers to enter into this Agreement, and to grant to the Lessee the rights provided for in this Agreement;

14.1.4 it is familiar with VAT requirements as required by the relevant legislation, and that the information provided in the Schedule is correct;

14.1.5 in the event of a dispute between the parties, the Lessor shall not for any reason prohibit or prevent access to the Premises by the Lessee or its employees or agents;

14.1.6 it shall comply with the provisions of the Occupational Health and Safety Act, No. 85 of 1993, and the Lessor warrants that it is familiar with the provisions of the aforementioned act, a copy of which can be provided by the Lessee if so required.

15. INSURANCE OF EQUIPMENT

The Lessee shall insure all Equipment installed on the Premises, and undertakes to obtain such public liability insurance at the value of which shall not be less than R2 000 000-00 (two million Rand) for any one claim, as may be necessary under the circumstances.

16. INDEMNITY

16.1 The Lessee shall indemnify and hold the Lessor harmless against any claim of liability or loss for personal injury or Property damage, resulting from, or arising out of the use and occupancy of the Premises by the Lessee and/or its employees or agents, excepting, however, such claims or damages as may be due to or caused by the intentional misconduct or negligent acts or omissions of the Lessor or its employees and/or agents.

16.2 The parties agree that all of the Lessee's Equipment or property which may be on the Premises during the term of this Agreement, is there at the sole risk and hazard of the lessee, and if damaged in any manner, no part of the said damage may be charged to or borne by the Lessor,

unless caused by the negligence or malicious conduct of the Lessor.

17. BREACH

17.1 Should either party breach any of the terms and conditions of this Agreement (the "Aggrieved Party") shall: -

17.1.1 be entitled forthwith, if (the "Defaulting Party") has failed to remedy such breach within a period of 14 (fourteen) Days after receipt of written notice by the aggrieved party requiring to do so, to cancel this Agreement against the defaulting party; and/or

17.1.2 to claim immediate payment and/or performance of all the defaulting party's obligations, whether or not the due date for such payment and/or performance shall have arrived.

17.2 Notwithstanding anything else to the contrary, neither party shall be liable to the other for any indirect or consequential losses.

18. DISPUTE RESOLUTION

18.1 If the parties are unable to resolve any dispute, then subject to clause 17, such dispute shall on written demand by either party to the dispute be submitted to arbitration in accordance with the rules of the Arbitration Foundation of South Africa ("AFSA"), by an arbitrator or arbitrators agreed on by the parties, or, failing such agreement, and arbitrator appointed by AFSA.

18.2 The following shall apply to arbitration:

18.2.1 The parties shall request that the arbitrator(s) appointed by AFSA commence arbitration within 21 (twenty one) Days, and proceed as if time is of the essence in the arbitration proceeding.

18.2.2 The parties shall request that the arbitrator render his/her decision within 14 (fourteen) Days, following the conclusion of the arbitration hearing.

18.2.3 The parties recognize their express desire for an expeditious means of dispute resolution, but the arbitrator shall limit or allow the parties to expand the scope of discovery as may be reasonable under the circumstances.

18.2.4 Should the parties fail to agree on an arbitrator within 10 (ten) Days after arbitration has been demanded, an arbitrator shall be nominated and appointed, at the request of any party, by AFSA.

- 18.2.5 The parties undertake not to withhold their consent to join another party to the arbitration.
- 18.2.6 The parties irrevocably agree that the submission to arbitration is subject to the parties' right of appeal. Any party may appeal the decision of the arbitrator within a period of 20 (twenty) Days after the arbitrator's ruling has been handed down, by giving written notice to that effect to the other party. The appeal shall be dealt with in accordance with the rules of AFSA by a panel of 3 (three) arbitrators appointed by AFSA.
- 18.2.7 All arbitration proceeding shall be conducted in the English language.
- 18.2.8 The decision of the arbitrator shall be binding on the parties to the arbitration after the expiry of the period of 20 (twenty) Days from the date of the arbitrator's ruling, if no party has lodged appeal. A decision, which will be final and binding in terms of this clause 18.2.8, may be made an order of court at the instance of any party to the arbitration.
- 18.2.9 Each party agrees to continue performing its obligations in terms of this Agreement while any dispute is being resolved, except to the extent in which the issue in dispute precludes performance. Disputes over payment, however, shall not be deemed to preclude performance.
- 18.2.10 The parties shall use commercially reasonable efforts to resolve disputes arising under the Agreement, as rapidly as possible.
- 18.2.11 This clause 18 shall not preclude either party from seeking urgent relief from the High Court of South Africa or any other competent organs of state created for the specific purpose of regulating the business or industry activities in which the parties are engaged.
- 18.2.12 Any dispute resolution or arbitration process under this clause 18 shall be conducted "in camera", and the parties shall treat it as confidential and not disclose to any third party the existence of the dispute, details of the dispute, the conduct of the informal or formal dispute resolution proceedings, or the outcome of the dispute resolution proceedings, without the written consent of the other party, provided that the parties shall be entitled to disclose such information to such

persons as are necessary, to enable them to conduct their case.

19. TERMINATION

- 19.1 Notwithstanding anything contained in this Agreement, and without prejudice to the Lessee's right to claim pre-paid rental, where applicable, the Lessee shall be entitled to terminate this Agreement without attracting any liability for damages, or any compensation whatsoever, upon the occurrence of any of the following events:
- 19.1.1 immediately and without notice on the expiry, suspension, cancellation or withdrawal of the license in terms of which the Lessee is entitled to provide national cellular telecommunication services;
- 19.1.2 immediately and/or on the expiry, withdrawal or suspension of any permission, consent or approval by the relevant local or provincial authorities;
- 19.1.3 by giving 30 (thirty) Days written notice if the Premises becomes unfit for the purposes contemplated in clause 6;
- 19.1.4 by giving 30 (thirty) Days written notice if the technology for which the Premises is required, is replaced by new technology or otherwise becomes obsolete;
- 19.1.5 by giving 30 (thirty) Days written notice if the relevant positioning of the Lessee's base station(s) is modified in accordance with the requirements of effective network coverage.

20. ENTIRE AGREEMENT

- 20.1 This Agreement contains all the express provisions agreed to by the parties with regard to the subject matter of the Agreement, and the parties waive the right to rely on any alleged express provision(s) not contained in this Agreement.
- 20.2 No party may rely on any representation, which allegedly induced that party to enter into this Agreement, unless the representation is recorded in this Agreement.
- 20.3 No contract varying, adding to, deleting from or canceling this Agreement, and no waiver of any right under this Agreement shall be effective.

21. NOTICES AND CONSENTS

- 21.1 Any notice to any party shall be addressed to it at its *domicilium*, as stipulated in the Schedule. The said notice(s) shall be in writing, and unless the contrary is proved, shall: -

21.1.1 if delivered by hand, be deemed to have been duly received by the addressee on the date of delivery;

21.1.2 if posted by pre-paid registered post, be deemed to have been received by the addressee on the 8th (eighth) Day following the date of such posting;

25.1.4 to the extent required by any regulatory authority.

22. RELAXATION

No latitude, extension of time or other indulgence, which may be given or allowed by a party to the other party in respect of performance of any obligation hereunder, or the enforcement of any right arising from this Agreement, and no single or partial exercise of any right by any party shall under any circumstances be construed to be implied consent by such party or operate as a waiver or a novation of, or otherwise affect any of that party's rights in terms of, or arising from this Agreement or estop such party from enforcing, at any time and without notice, strict and punctual compliance with each and every provision or term hereof.

23. SEVERABILITY

If any provision of this Agreement is held to be unenforceable, such provision shall, if severable, be severed from the remaining provisions of this Agreement, and the remaining provisions shall not be affected, and shall remain in full force and effect.

24. FORCE MAJEURE

Neither party shall incur any liability by reason of any failure to fulfill any obligation in terms of this Agreement, if such failure is occasioned by a Force Majeure, consisting of acts of God, fire accident, government acts, explosion, industrial dispute or any other act, omission or event beyond the reasonable control of such party. The onus of proving that such failure was occasioned by a Force Majeure shall rest on the party alleging it.

25. CONFIDENTIALITY

25.1 The parties shall not disclose to any third party, other than their respective employees or professional advisors, in their capacity as such, any information relating to the terms and conditions of this Agreement, except: -

25.1.1 to the extent necessary for purposes of instituting legal proceedings by one party against the other;

25.1.2 to the extent necessary to comply with any law or valid court order;

25.1.3 as part of its normal reporting or review process to its auditors and its Attorneys;

26. **EXECUTION**

This done and signed by or on behalf of the **Lessor** at

Stella bosh
on this the 24th day of November
2015 in the presence of the undersigned Witnesses:

[Signature]
Signature
By P. Ant. Squir being so duly
authorised on behalf of the Lessor

[Signature]
Signature
Witness 1 for the Lessor

[Signature]
Signature
Witness 2 for the Lessor

This done and signed by or on behalf of the **Lessee** at

Fairland
on this the 30 day of November 2015
in the presence of the undersigned Witnesses:

[Signature]
Signature
By Shelley Gray being so duly
authorised on behalf of the Lessee

[Signature]
Signature
Witness 1 for the Lessee

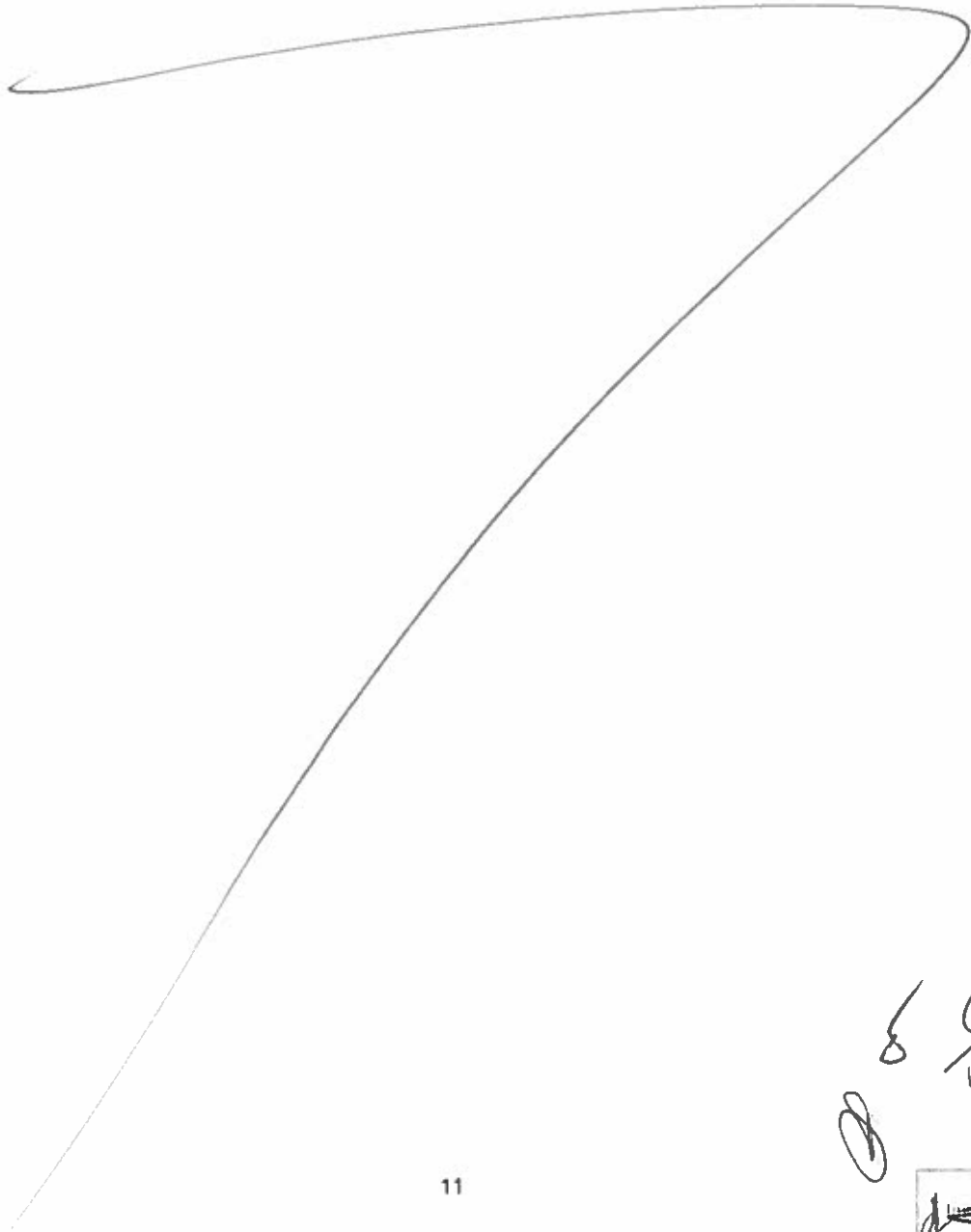
[Signature]
Signature
Witness 2 for the Lessee

[Initials]
Initial Here

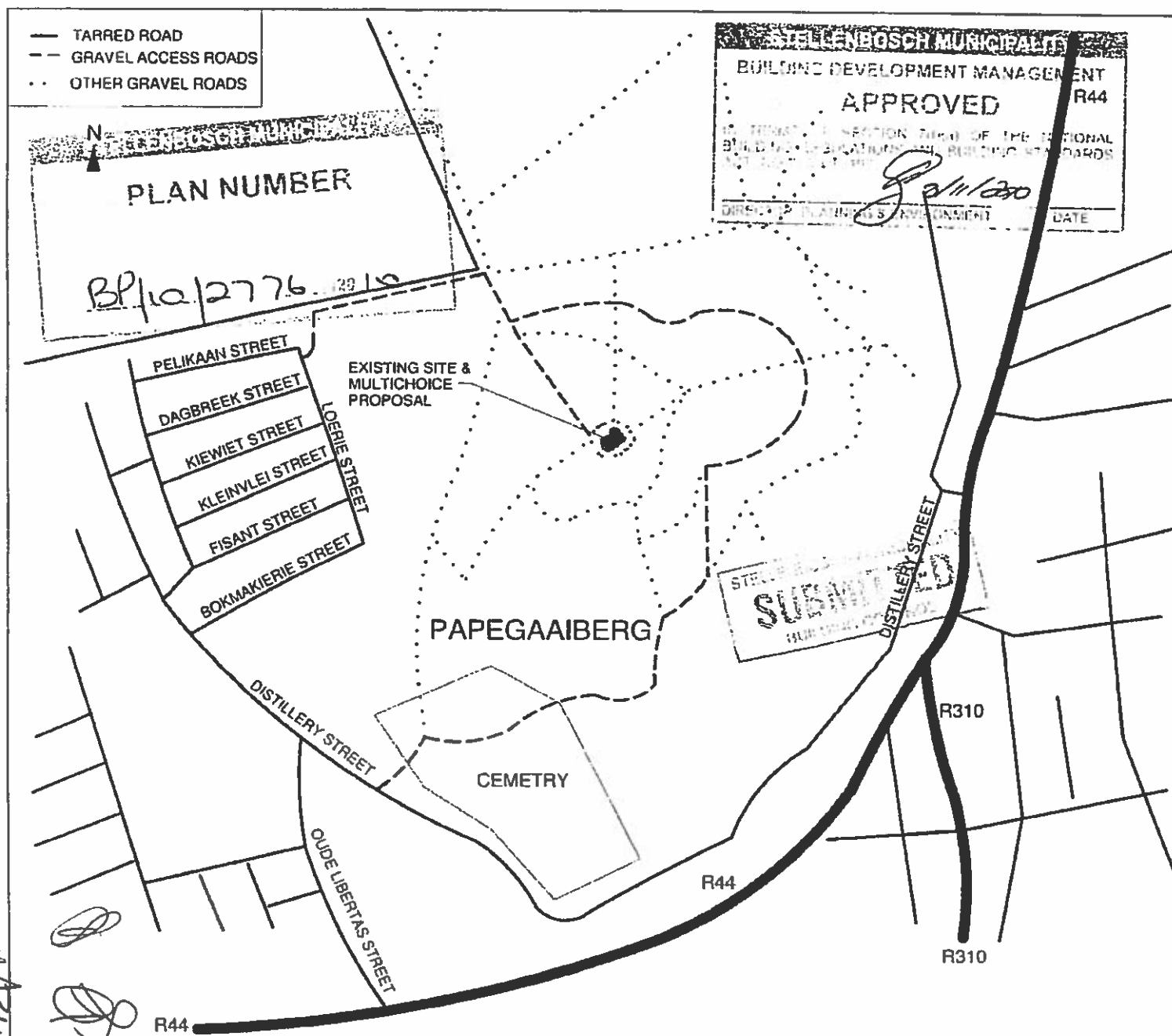
ANNEXURE A: SITE PLANS

A plan of the Premises is attached hereafter.

See attached maps



8 8
8
[Signature]



SITE DETAILS

SITE NAME

PAPEGAAIBERG

SITE ADDRESS

PAPEGAAIBERG
STELLENBOSCH
WESTERN CAPE

LATITUDE 33 56 00.2 S

LONGITUDE 18 50 39.6 E

DESCRIPTION

PROPOSED NEW
MULTICHoice INSTALLATION
ON PAPEGAAIBERG,
STELLENBOSCH



Warren Petterson
PO Box 44512
Claremont
7735

Cell : 083 639 8888

DRAWN BY

PS

CHECKED BY

WP

SCALE

NTS

CHECKED APPROVED

WP

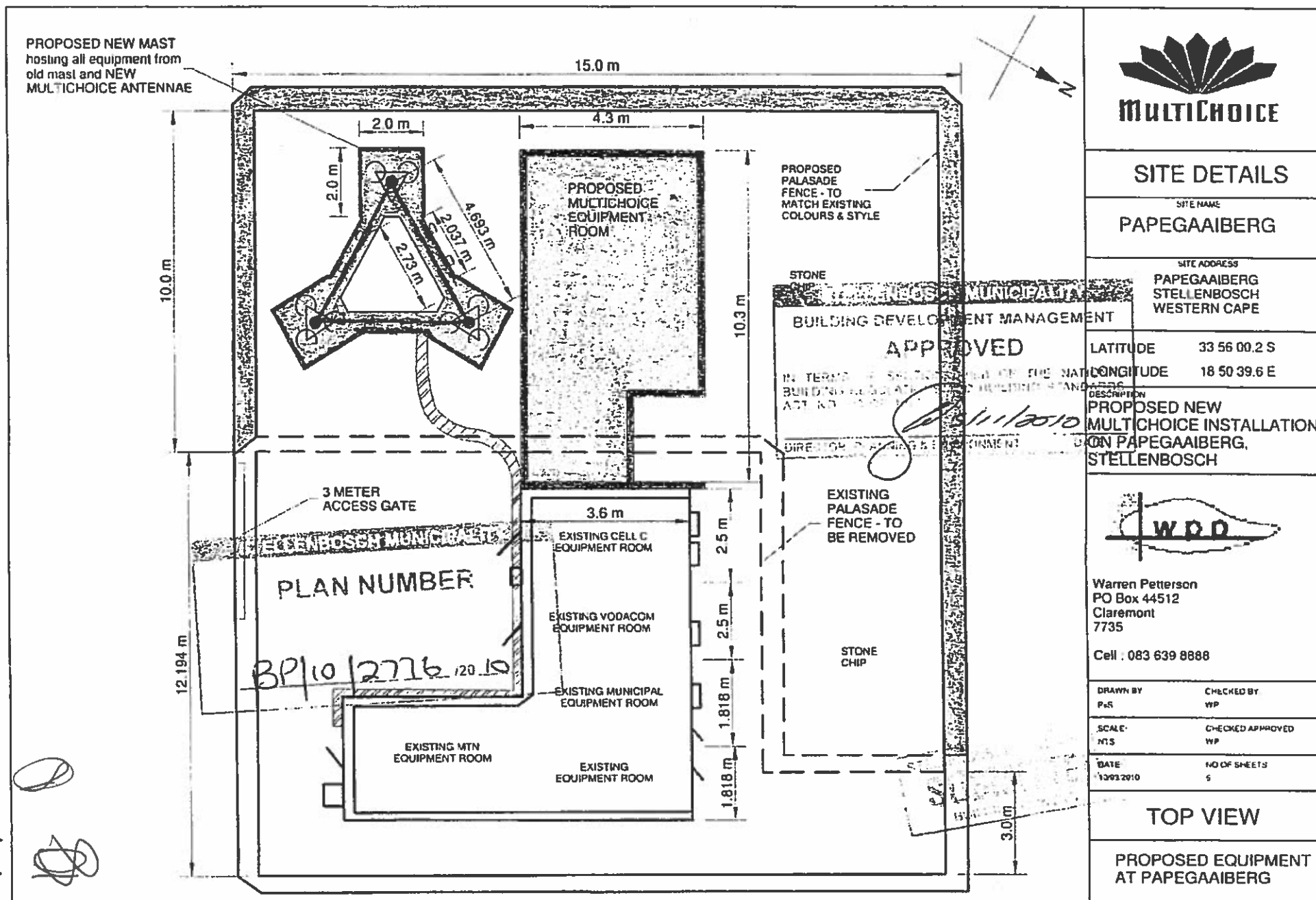
DATE

15-04-2009

NO OF SHEETS

5

SITE PLAN



APPENDIX 3

24 April 2023

By email: piet.smit@stellenbosch.gov.za

Dear Sir,

RE : NOTIFICATION OF SALE AND CONSENT TO TRANSFER – T779 – PAPEGAAIBERG:

MTN has concluded a sale and leaseback transaction with IHS Holding Ltd (**IHS Holding**) for the sale and leaseback by MTN of its telecommunications infrastructure i.e. cell mast towers and rooftop installations to IHS Holding, through its South African subsidiary, IHS Towers South Africa Proprietary Limited (**IHS SA**).

IHS Holding is listed on the New York Stock Exchange and is one of the largest telecommunications infrastructure providers in Africa, Latin America and the Middle East by tower count, and currently operates towers infrastructure in a number of other African countries. It has an established track record in operating infrastructure of this nature, including comparable transactions with MTN Group in Zambia and Nigeria.

The sale involves, amongst others, the transfer (cession and delegation) by MTN to IHS SA of MTN's rights and obligations under the lease agreement between us relating to the above-mentioned site (**Site Lease**).

Against the preceding background, this letter hereby serves to:

1. notify you of the sale and leaseback transaction;
2. notify you of the cession from MTN to IHS SA of the Site Lease; and
3. request, pursuant to the terms of the Site Lease, that you consent to the transfer of the Site Lease as set out in this letter by returning the completed consent form below. In this regard, we kindly draw to your attention to the fact that, in terms of the Site Lease, this consent (or declination) should be given acting reasonably and without delay.

Please note that the transfer does not change the terms and conditions of the Site Lease and merely substitutes IHS SA as lessee in MTN SA's stead. MTN will then also continue as a sub-tenant of IHS SA under the leaseback agreement.

Should consent be withheld by you, reasonable valid reasons for such will need to be furnished to MTN.

Please return the signed consent, alternatively, valid and reasonable reasons to the sender of the email containing this letter, within 7 (seven) business days of receipt of this letter.

Following such consent, the transfer of the Site Lease will occur once (and only if) the sale agreement becomes unconditional and will be affected on implementation of the sale. The sale agreement is presently expected to become unconditional and be implemented in quarter 1 (one) of 2022.

On implementation of the transfer, IHS SA will be in contact with you regarding the continued administration of the Site Lease and to provide you with their FICA documents and any further necessary details you may reasonably require. IHS SA shall also send to you a countersigned copy of this letter, for your records.

Signature:

A handwritten signature in black ink that reads "Ernest F Paul". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Full Names: Ernest Furstenberg Paul

Designation: General Manager: Network Deployment

CONSENT TO TRANSFER

I, (full names) _____ in my capacity as Lessor,
alternatively, the duly authorised representative of the Lessor, hereby consent to the transfer of the
Site Lease as set out in the letter to which this consent is attached.

Signature

Capacity:

Date:

COUNTERSIGNED:

IHS TOWERS SOUTH AFRICA PROPRIETARY LIMITED

Signature

Capacity:

Date:

11.3.3	TRANSFER OF 80 HOUSES IN, LA MOTTE: FEEDBACK AND STATUS REPORT ON TRANSFERS
--------	--

Collaborator No: 765629

IDP KPA Ref No: Good Governance

Meeting Date: 17 April 2024 & 25 April 2024

1. SUBJECT: TRANSFER OF 80 HOUSES IN, LA MOTTE: FEEDBACK AND STATUS REPORT ON TRANSFERS

2. PURPOSE

To provide further feedback on the transfer of the 80 houses situated in, La Motte.

3. DELEGATED AUTHORITY

Council to consider.

4. EXECUTIVE SUMMARY

An attorney firm is attending to the transfer of 80 properties situated in La Motte. Over the years there were several issues with the registration process which has caused delays in finalising all the transfers. As to date 31 properties have been registered, the last registration being on 13 March 2024. The transfers are progressing although slowly. There is a new attorney at the firm that are now dealing with these matters and we hope that there may now be more emphasis on getting the registrations done. As per the Council resolution they have until August to register the properties or put the attorneys in a position to deal with the transfers.

One of the biggest challenges the purchasers are faced with is the financial institutions not approving their bond applications. At least seven of the occupants were denied bonds by all financial institutions due to their financial position (see orange marked on attachment). To complicate matters further, the occupants are not getting clearance certificates due to outstanding fees owed to the municipality or the occupants are not in a financial position to pay the attorney's fees. It is proposed that these people make arrangements with the attorneys and with the municipality to pay the fees in instalments.

There are also some occupants that the administration has not been able to get in touch with, however with the assistance of the ward councillor contact was made with four of these occupants in the beginning of April 2024. Council will have to make a decision after end of August as to how to deal with the occupants – those who are making progress even if slowly maybe given more time to get the registration done if they agree to pay their services they use. Those who are not in a position to pay the amounts are the big challenge as they are staying in their houses for years and has been the legal occupants. Those that are illegal in the properties and have provided reasons Council can consider to allow them to take occupation. Those of them who are not in a financial position to take transfer is also a challenge as they have also stayed in the houses for years despite been illegal and they are in a similar position to the legal occupants who are unable to take transfer due to their financial position.

Attached hereto as **APPENDIX 1** is the status report on the different properties for Council to take note of the progress made since the previous report which served before Council in February 2024. The changes are indicated in red. A further progress report will serve July 2024.

5. RECOMMENDATION

that Council takes note of the progress to date.

6. DISCUSSION / CONTENT**6.1 Background****6.1.1 Council resolutions**

On 2019-10-23 Council considered a report on the transfer of the 80 houses in La Motte.

Having considered the report, Council resolved as follows:

RESOLVED (majority vote with abstentions)

- “(a) that transfer to the 10 households that are paid up be effected as a matter of urgency;
- (b) that a monthly progress report from the transferring attorney on the status quo and progress of the transfer be provided to the Municipality;
- (c) that letters be given as a matter of urgency to the 9 beneficiaries who allowed illegal occupants to occupy the houses to provide reasons why the houses should not be transferred to other beneficiaries;
- (d) that letters be given as a matter of urgency to all illegal occupying households to provide reasons why they should not be evicted from the houses they are occupying illegally as they were not recognised as the beneficiaries for the houses they occupy;
- (e) that an investigation as a matter of urgency be lodged as to how the 10 illegal occupants of unallocated houses were allowed to occupy the houses; and
- (f) that letters be given as a matter of urgency to all beneficiaries who are in arrears on the outstanding rental amounts to inform them that council intend to assist them, should they qualify for financial assistance from financial institutions or government subsidies to buy the houses. They will however still be liable for outstanding amounts on services”.

6.2. DISCUSSION

Since then, several properties have been registered and the reports were provided to Council on several occasions. During July 2023 Council resolved that letters be delivered to the occupants indicating that all legal residents must indicate within 90 days if they will take responsibility to ensure transfer can be actioned and that the attorneys be put in a position to do so within 12 months from 1 August 2023. These letters have been delivered to most of the occupants, however not all of them have received same due to the fact that they were not home when the letters were delivered or the administration did not have any contact details for them.

A progress report from the department on the sales and transfers is attached as **APPENDIX 1**.

It is a reality that not all the people currently living there will be able to afford to buy the houses and after 1 August 2024 Council will have to decide how to deal with those legal occupants that are unable to take occupation due to their financial situation and those illegal occupants that have not provided us with the reasons why they are in possession of the houses. Eviction processes will have to be followed to get them out if there is a decision to sell the houses to other people who can afford to buy.

6.3 Financial Implications

It must be noted that the municipality does not give rates clearance for registration if there are outstanding monies before an agreement is signed that the outstanding monies owing will be paid in terms of the council policy.

6.2 Legal Implications

Should Council decide that the occupants who are unable to afford to purchase the properties should vacate the properties then eviction notices will need to be served and in the event that they do not willing vacate the premises, attorneys will need to be appointed to attend to a formal eviction process.

6.3 Staff Implications

There are no staff implications.

6.4 Previous / Relevant Council Resolutions

On 2019-10-23 Council considered a report on the transfer of the 80 houses in La Motte.

Having considered the report, Council resolved as follows:

RESOLVED (majority vote with abstentions)

- “(a) that transfer to the 10 households that are paid up be effected as a matter of urgency;
- (b) that a monthly progress report from the transferring attorney on the status quo and progress of the transfer be provided to the Municipality;
- (c) that letters be given as a matter of urgency to the 9 beneficiaries who allowed illegal occupants to occupy the houses to provide reasons why the houses should not be transferred to other beneficiaries;
- (d) that letters be given as a matter of urgency to all illegal occupying households to provide reasons why they should not be evicted from the houses they are occupying illegally as they were not recognised as the beneficiaries for the houses they occupy;
- (e) that an investigation as a matter of urgency be lodged as to how the 10 illegal occupants of unallocated houses were allowed to occupy the houses; and
- (f) that letters be given as a matter of urgency to all beneficiaries who are in arrears on the outstanding rental amounts to inform them that council intend to assist them, should they qualify for financial assistance from financial institutions or government subsidies to buy the houses. They will however still be liable for outstanding amounts on services

EXECUTIVE MAYORAL COMMITTEE (I-C): 2021-06-15: ITEM 10.4.3**RESOLVED**

that this item be referred back to Administration for refinement and further information.

On 2019-10-23 Council considered a report on the transfer of the 80 houses in La Motte.

Having considered the report, Council resolved as follows:

RESOLVED (majority vote with abstentions)

- “(a) that transfer to the 10 households that are paid up be effected as a matter of urgency;
- (b) that a monthly progress report from the transferring attorney on the status quo and progress of the transfer be provided to the Municipality;

- (c) *that letters be given as a matter of urgency to the 9 beneficiaries who allowed illegal occupants to occupy the houses to provide reasons why the houses should not be transferred to other beneficiaries;*
- (d) *that letters be given as a matter of urgency to all illegal occupying households to provide reasons why they should not be evicted from the houses they are occupying illegally as they were not recognised as the beneficiaries for the houses they occupy;*
- (e) *that an investigation as a matter of urgency be lodged as to how the 10 illegal occupants of unallocated houses were allowed to occupy the houses; and*
- (f) *that letters be given as a matter of urgency to all beneficiaries who are in arrears on the outstanding rental amounts to inform them that council intend to assist them, should they qualify for financial assistance from financial institutions or government subsidies to buy the houses. They will however still be liable for outstanding amounts on services”.*

EXECUTIVE MAYORAL COMMITTEE(IC): 2022-03-23: ITEM 10.4.3**RESOLVED**

that this matter be referred back to the Administration for further refinement and information.

15TH COUNCIL MEETING: 2023-07-26: ITEM 22.1**RESOLVED** (majority vote)

- (a) that Council takes note of the progress to date;
- (b) that letters be drafted to the legal residents informing them that they must put the attorneys in a position to transfer the houses to them within 12 months from 1 August 2023;
- (c) that the legal residents must indicate within 90 days if they will take responsibility to ensure transfers can be actioned as per the letter that will be provided to them;
- (d) that the Administration be tasked to draft a full report on every occupant of a house who is not in legal possession of the property, in order for Council to decide whether to approve the applicants' requests. These reports to be submitted to Council as a matter of urgency; and
- (e) that the Administration be requested to provide a report of all outstanding monies regarding those transfers that has not taken place and indicating whether the illegal residents are on a waiting list and how long people has been in occupation of those houses.

6.5 Risk Implications

The illegal occupation and occupants that are not paying their rental and are not responding to letters so we can get their houses transferred.

6.6 Comments from Senior Management**6.8.1 Municipal Manager**

Notes the report.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.3.10

that Council takes note of the progress to date.

ANNEXURES:

Appendix 1: Report April 2024

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	Director: Corporate Services
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021-8088018
E-MAIL ADDRESS	Annalene.debeer@ Stellenbosch.gov.za
REPORT DATE	09 APRIL 2024

APPENDIX 1

ERF NO	PURCHASER	CASH / BOND	STATUS	DATE REGISTERED	PURCHASE PRICE	
	REGISTERED:					
229	GR & L ABLERTS	BOND	REGISTERED	18/01/2024	R170 000,00	
232	JB PEDRO		REGISTERED	10/11/2023	R160 000,00	
233	M LEIBRANDT	BOND	REGISTERED	02/07/2021	R170 000,00	
234	GJ & R WEHR	BOND	REGISTERED	10/09/2020	R140 000,00	
236	ADJ & LJ BOONZAAIER	CASH	REGISTERED	27/07/2018	R120 000,00	
237	SC & MCL VAN RIET	BOND	REGISTERED	17/08/2020	R200 000,00	
240	RW ONTONG	CASH	REGISTERED	05/09/2018	R120 000,00	
241	J & MC LEIBRANDT	CASH	REGISTERED	20/09/2018	R120 000,00	
254	C WILLIAMS	CASH	REGISTERED	07/10/2020	R120 000,00	
255	MJ VAZANA	BOND	REGISTERED	27/10/2020	R130 000,00	
256	MA & V TITUS	BOND	REGISTERED	22/07/2020	R150 000,00	
258	GW & T GOLIATH	CASH	REGISTERED	27/01/2020	R160 000,00	
259	R PAPIER	CASH	REGISTERED		R160 000,00	
261	B KLEINSMITH	BOND	REGISTERED	20/12/2023		
264	S VINQI	BOND	REGISTERED	20/05/2021	R200 000,00	
265	B & PH TITIES	CASH	REGISTERED	15/10/2020	R120 000,00	
266	B WILLIAMS	CASH	REGISTERED	15/03/2021	R130 000,00	
267	AC HOFFMAN	CASH	REGISTERED	01/10/2020	R160 000,00	
269	G & LA SILKE	BOND	REGISTERED	17/02/2020	R200 000,00	
270	ALG & N ARENDSE	BOND	REGISTERED	17/11/2020	R150 000,00	
271	F BLAAUW	BOND	REGISTERED	24/11/2020		
275	AB HOFFMAN	CASH	REGISTERED	06/03/2020	R130 000,00	
276	A & MX MGIDU	CASH	REGISTERED	20/01/2020	R200 000,00	
283	BM JEFTHAS	CASH	REGISTERED	18/09/2020	R120 000,00	
287	S & GM FUMBA	BOND	REGISTERED	23/02/2022	R140 000,00	
288	O BOONZAAIER	CASH	REGISTERED	11/09/2023	R140 000,00	
291	HE & SA DANIELS	CASH	REGISTERED	05/11/2018	R120 000,00	
292	N MALOTANA	CASH	REGISTERED	17/11/2023		
294	NG MBENENGE	BOND	REGISTERED			
300	GM & E ALEXANDER	CASH	REGISTERED	28/05/2018	R200 000,00	
305	YM WERNER		REGISTERED	13/03/2024	R240 000,00	
	NOT REGISTERED BUT IN PROGRESS:					
ERF NO	PURCHASER	CASH / BOND	STATUS	DATE REGISTERED	PURCHASE PRICE	
222	JG & C GROENEWALD	BOND	BOND DECLINED		R160 000,00	
224	V MARAIS		PURCHASER NOT PROVIDING FICA TO ATTORNEYS, TO DELIVER LETTER BY 20/02/2024			
225	B SAMPSON		SIGNED POWER OF ATTORNEY AND DEED OF SALE. BOND APPLICATION UNSUCCESSFUL			

226	BM MAFFA	CASH	LETTER DELIVERED TO OCCUPANT. NO FURTHER MOVEMENT		R120 000,00	
227	J MAERMAN		APPLIED FOR PRE-APPROVAL OF BOND. PRE-APPROVAL DECLINED			
231	SA & N JACOBS	BOND	SIGNED POWER OF ATTORNEY AND DEED OF SALE. WAITING FOR APPROVAL OF LARGER BOND			
235	R PIETERSEN		OCCUPANT UNEMPLOYED BUT DAUGHTER HAS INDICATED SHE WILL ASSIST WITH PAYMENT. AWAITING PAYMENT.			
238	B BOUGAARD		TRANSFER TO PHEIFFER APPROVED BY COUNCIL AND DOCUMENTATION SIGNED			
239	DJ & S VAN RENSBURG		TRANSFER DOCUMENTS AND AGREEMENT OF SALE SIGNED IN NOVEMBER 2023. BOND DECLINED			
245	R MORRIS		LETTER DELIVERED TO OCCUPANT. NO FURTHER MOVEMENT			
246	I DE VILLIERS	BOND	SIGNED POWER OF ATTORNEY AND DEED OF SALE. BOND APPLICATION UNSUCCESSFUL		R120 000,00	
247	J BLAAUW	BOND	LETTER DELIVERED TO OCCUPANT. NO FURTHER MOVEMENT		R130 000,00	
248	S HENEKE		SIGNED POWER OF ATTORNEY AND DEED OF SALE. BOND DECLINED			
249	CM DU PLESSIS	BOND	TO SIGN DOCUMENTS IN FEBRUARY 2024. NOTHING RECEIVED TO DATE, FOLLOWED UP WITH ATTORNEYS		R130 000,00	
250	AW MGULWA		LETTER DELIVERED TO OCCUPANT			
251	D & PP BLOEMBERG	BOND	DEED OF SALE SIGNED PRIOR TO COVID. AWAITING BOND APPROVAL		R120 000,00	
252	F & AJ BURGER		PAYMENT RECEIVED. READY TO LODGE AT DEEDS OFFICE AFTER PAYMENT OF TRANSFER FEES		R120 000,00	
257	V POTINA		LETTER DELIVERED TO OCCUPANT			
262	N NGALO		LETTER DELIVERED TO OCCUPANT			
263	S QUZA	BOND	BOND DECLINED			
272	JH & AJ HOFFMAN		ATTORNEYS REQUESTED FICA, NO FEEDBACK FROM OCCUPANT			
277	W HENDRIKS		OCCUPANT CURRENTLY PAYING CAR, WILL ONLY APPLY FOR BOND IN AUGUST 2024			
278	SM FORTUIN		LETTER DELIVERED TO OCCUPANT			
279	M ARENDSE	BOND	PURCHASER HAS APPLIED FOR FUNDING FROM HER EMPLOYER			
280	L BEUKES		REQUESTED DETAILS FROM WARD COUNCILLOR, NOT BEEN ABLE TO MAKE CONTACT WITH OCCUPANT			
281	HG PHEIFFER		Agreement of sale and transfer documentation signed. 23 Nov 2023.			
282	I DU PREEZ		TRANSFER DOCUMENTS AND AGREEMENT OF SALE SIGNED IN MARCH 2024			
284	AP & MD ROOS	BOND	SIGNED POWER OF ATTORNEY AND DEED OF SALE. WAITING FOR CLEARANCE CERTIFICATE		R130 000,00	
285	H DE KOCK		APPLICANT APPLIED FOR LESSER PRICE OF R120 000,00 - COUNCIL TO CONSIDER APPLICATION			
286	E O'RIEN	CASH	PURCHASE PRICE PAID IN 2012. RATES CLEARANCE OUTSTANDING		R120 000,00	
289	E JAMES		TRANSFER TO HEIR APPROVED BY COUNCIL AND DOCUMENTATION SIGNED. WAITING FOR CLEARANCE CERTIFICATE			
290	MA DAVIDS		LETTER DELIVERED TO OCCUPANT			
293	C DIEDERICKS		SIGNED POWER OF ATTORNEY AND DEED OF SALE. WAITING FOR CLEARANCE CERTIFICATE			
298	C RHODA		AWAITING CLEARANCE CERTIFICATE			
299	M AKINTOLA	BOND	OCCUPANTS ARE BUSY GETTING DIVORCED AND WILL FINALISE AFTER DIVORCE SETTLEMENT		R170 000,00	
302	R LACKAY	BOND	SIGNED POWER OF ATTORNEY AND DEED OF SALE. BOND DECLINED		R150 000,00	
	ILLEGAL OCCUPANTS					
223	W HENDRIKS		DOCUMENTS FILED WITH ATTORNEYS, AWAITING DOCUMENTATION AND AFFIDAVIT FROM ATTORNEYS			
228	L JOHANNES		PAYMENT TRACED IN 2017, TRYING TO ESTABLISH WHY OCCUPANT IS "ILLEGAL", CLAIMS PROPERTY WAS ALLOCATED TO THEM			
230	GR & A WERNER		OCCUPANT CAN ONLY PAY R170 000,00 NOW AND THEN DO DOWN PAYMENTS		R240 000,00	
242	J VAN DER ROSS		ATTORNEY HAS REQUESTED AFFIDAVIT FROM PURCHASER AND PREPARED ALL TRANSFER DOCUMENTS			
243	CL ACHIPARA		FICA DOCUMENTATION RECEIVED. AWAITING AFFIDAVIT			
244	J GROENEWALD		CONTACT DETAILS REQUESTED FROM WARD COUNCILLOR, UNABLE TO LOCATE OCCUPANT TO DELIVER LETTER			
253	SC BASSON		TO FILE AFFIDAVIT WITH ATTORNEY AND PROCEED TO SIGN AGREEMENT AFTER APPROVAL BY COUNCIL			

[illegible]

11.4	FINANCIAL SERVICES: (PC: CLLR J FASSER)
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NONE

11.5	HUMAN SETTLEMENTS: (PC: CLLR R DU TOIT)
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11.5.1	PROGRESS REPORT: LA MOTTE FEASIBILITY FOR POTENTIAL INTEGRATED HOUSING PROJECT
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Collaborator No: 764536

IDP KPA Ref No: Valley of Opportunity

Meeting Date: 17 April 2024 & 25 April 2024

1. SUBJECT: PROGRESS REPORT: LA MOTTE FEASIBILITY FOR POTENTIAL INTEGRATED HOUSING PROJECT

2. PURPOSE

To provide a progress report to acquire the land parcels as well as the outcome of the pre-feasibility studies conducted for the La Motte integrated housing project on Portion 1 of Farm 1158 and Remainder of Farm 1158, Paarl.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

An Implementation Protocol Agreement (IPA) between Stellenbosch Municipality and Housing Development Agency (HDA) was entered into, to escalate the transfer of land from National Department of Public Works and Infrastructure (NDoPW&I) for the La Motte integrated housing project.

When a Power of Attorney (PoA) is received from the National Department of Public Works and Infrastructure, the IPA in accordance with the necessary legislation permits the HDA to appoint professionals to obtain the necessary statutory approvals for the establishment of the township on the said property. The professional team the HDA will appoint to obtain the development rights would consist of, but not limited to, a Town Planner, Land Surveyor, Civil Engineer, Electrical Engineer and an Environmental Consultant.

5. RECOMMENDATIONS

- (a) that Council take note of the progress to acquire land from the National Department of Public Works and Infrastructure (NDoPW&I) and subsequent pre-feasibility studies;
- (b) that the Housing Development Agency (HDA) appoint through the appropriate legislation, a consortium of professionals to obtain the necessary statutory approvals for the La Motte integrated housing project after the issuing of a Power of Attorney (PoA) by NDoPW&I; and
- (c) that the funding provided by Provincial Department of Infrastructure (branch Human Settlements) (PDol) for planning approvals be utilised for specialist and other studies required to obtain the development rights.

6. DISCUSSION / CONTENTS**6.1 Background**

The community of La Motte is a well-established tranquil rural town situated about 3km to the north-west of Franschhoek. Currently an estimated total of 18 278 people of the Stellenbosch Municipality lives in informal dwellings. The current estimated housing backlog in the La Motte/Franschhoek area is about ± 5000 households, which includes the informal settlement of Langrug at Franschhoek.

Progress to transfer the land

On 6 September 2013, a formal application for the transfer of the land was submitted to the NDoPW&I regional offices in Cape Town. On a regular basis numerous e-mails have been sent and calls made to officials at NDoPW&I to enquire as to the status of the application for the transfer of the land, as well as possibility of the issuing of a Power of Attorney (PoA) to undertake feasibility studies on the said property.

On 29 September 2014, a Power of Attorney was issued to only undertake the necessary feasibility studies for possible subsidized housing and at the cost of the Stellenbosch Municipality.

In 2017, the newly appointed Executive Mayor, Adv G van Deventer, actively became involved through Inter-governmental Relations (IGR) processes to assist with the transfer of relevant properties in favour of the Stellenbosch Municipality. On 27 July 2017, the Executive Mayor formally requested the then Minister of NDoPW&I, Honourable Nkosinathi Nhleko, to release amongst others Portions of Farms 1339 and 1158/1, La Motte, Franschhoek.

During the following years, a substantial number of meetings and correspondence were provided to the NDoPW&I which included site visits from officials from the said department. Whilst negotiating to transfer the properties from NDoPW&I, the Stellenbosch Municipality identified further portions as possible sites for the development of an integrated housing project.

As a result of the Power of Attorney obtained from the NDoPW&I, and through a tender process, a service provider was appointed (B/SM 16/16) by the Stellenbosch Municipality to conduct a pre-feasibility study of the proposed sites to make an informed decision about the land acquisition from the NDoPW&I, the owners.

In 2019, the Municipality was informed that Parliament issued a directive that all state-owned land that will be utilised for Human Settlements should first be evaluated by the HDA. As the HDA became the conduit for land to be release from National to local municipalities, an Implementing Protocol Agreement (IPA) was entered into between the Municipality and HDA.

A follow-up site inspection with officials from National Department of Public Works and Infrastructure (NDoPW&I) and Stellenbosch Municipality took place on 6 and 7 October 2022 in order for the officials to familiarise themselves with the sites and conditions thereof.

In the light of the above, the Executive Mayor once again on 12 December 2022 requested the then Honourable Minister P De Lille to fast-track the transfer of the properties in order for the township establishment to commence. On 21 July 2023, the Municipal Manager, Ms G Mettler, requested that an additional Power of Attorney be issued for properties identified in the pre-feasibility studies as per tender B/SM 16/16.

The following steps were undertaken after the signing of the IPA by HDA to assist the Municipality of acquiring the properties under discussions:

Activity	Complete	Date Completed	Notes
1. Feasibility Assessment			
Data Collection, Survey and Analysis	X	26/05/2021	Completed
Site Inspection	X	04/06/2021	Completed
Spatial Contextual Analysis	X	15/06/2021	Completed
Policy and Legislative Framework	X	30/06/2021	Completed
2. Project Packaging and Costing			
Layout Plan and Urban Design	--	--	Existing layouts have been used for land release purposes. Update to be undertaken during land use rights phase.
High Level Costing	--	--	
3. Valuation of Property			
Procurement of Valuers	--	--	Awaiting confirmation and progress on existing request
Final Valuation	--	--	
4. Request for Release of the Land			
Request to NDoPW&I	X		Completed
5. Processing of Land Release by NDoPW&I: SOP for Land disposal			
NDoPW&I Site Inspection	--	06/10/2022	Site inspection of the La Motte site has been undertaken by NDoPW&I immoveable property and valuations accompanied by HDA and the municipality.
Valuation of the Property by NDoPW&I	--	--	Outstanding action by NDoPW&I
Ministerial request to Release	--	--	Outstanding action by National Minister
Treasury Approval	--	--	Outstanding action by National Treasury
6. Project Funding Application			
Project Initiation Document	X	10/11/2023	PID amended and submitted.
Preparation of Project Feasibility report	--	--	Project Feasibility Report submitted by HDA to the Municipality with its annexures at the end of July 2023.
Power of Attorney to HDA	--	--	HDA assisted with preparation of the letter to NDoPW&I to obtain PoA for the property for planning studies to commence and for funding to be allocated. The NDoPW&I is yet to respond with the progress on granting the PoA.

Activity	Complete	Date Completed	Notes
7. Land Use and Development Rights (SPLUMA)			
EIA	--	--	To commence after an additional Power of Attorney is issued for further properties identified.
Geotechnical Investigation	--	--	
Traffic impact study	--	--	
Contour Survey	--	--	

Table 1: HDA progress on land release

Pre-feasibility studies

A site visit was conducted by all specialists involved and it was evident that there was a few restrictions on site, being the Roberts River and the two mountains/hills. Due to the steep slopes of Middelberg and Dassenberg, 4 low lying areas were identified as potential developable land and was further investigated for development in this feasibility study, see figure below.



Figure 1: Site location

6.2 Discussion

It is imperative when evaluating land for a possible integrated housing project that the opportunities, constraints and specialist recommendations should be taken into consideration to reach an objective conclusion.

The table below summarises the key opportunities and constraints on the sites which was derived from specialist inputs with regards to desktop studies and site analysis.

Topic	Opportunities	Constraints
Real rights	No restrictive title conditions that will restrict development.	Not owned by Stellenbosch Municipality – owned by NDoPW&I.
Topographical	4 low lying areas identified for development	Undevelopable high slopes on both sides of site. Existing Pipeline identified west of the Roberts River.
Stellenbosch SDF 2019	Three of the development areas are within the urban edge.	La Motte does not have a significant commercial component supported by passing trade.
Topic	Opportunities	Constraints
Physical features	4 low lying areas identified for potential development	Robertsvlei Road bisecting site Roberts River – wetland area
Flood line		1:100 year flood line to be preserved
Geotechnical Phase 1 investigation	Overall the site does not have any geographical constraints	
Botanical	Site 1: Highly degraded, Ecosystem preservation is very low. Site should be developed. Site 2: vegetation is in poor condition Site 3 and 4: vegetation in poor condition with low ecological viability. Proposed for development No red-data list species recorded.	Site 2: consist of Swartland Alluvium Fynbos. A botanical corridor between Middelberg and the riverine should be left undeveloped.
Freshwater		Channelled Valley Bottom Wetland 3 Hillslope Seeps 3 ephemeral drainage lines (man-made) 50m buffer around wetland and seeps
Traffic	Road is tarred to the boundary of Portion1 of the Farm 1158	
Services	There are sufficient waste water treatment capacity	Existing reservoir is insufficient and a new reservoir needs to be constructed. The existing sewer pipeline needs to be upgraded. Electrical capacity is insufficient.
Archaeological and palaeontological	No impact on pre-colonial archaeological and sensitive palaeontological was found.	
Visual / Heritage	Site 1 is proposed for development due to its location next to the existing built environment	Any development in valley will have a high impact on the landscape. Sites 2-4 should not be developed.

The recommendations from all the specialists are summarised in the table below:

Specialist report	Recommendations
Flood line	Development should remain outside the determined 1:100 year flood line
Geotechnical Phase 1 investigation	No underlying rock beds was discovered and the soil is mostly Aeolian sand and Alluvial sand. Recommendations are given for earthworks, material usage and subgrade treatment for the construction of roads, parking and paved areas.
Specialist report	Recommendations
Botanical / ecological assessment	<ul style="list-style-type: none"> It is recommended that sites 1, 3 and 4 be developed. The northern portion of site 2 should not be developed and should be allowed to restore into a near-natural corridor Effective measures should be implemented to eradicate and control alien vegetation. Development should be restricted to areas north of the Robertsvlei Road and south of the track located between sites 1 and 2 and the riverine corridor.
Freshwater	<ul style="list-style-type: none"> The wetland and buffer zone (50m) needs to be avoided, if the buffer zone is encroached sufficient mitigation is needed and the risk for rejection is higher. A Water Use Licence will be required for any development Storm water needs to go through vegetated swales before released into the wetland area. Drainage lines and storm water should be open channels and not piped

Specialist report	Recommendations
Traffic	<ul style="list-style-type: none"> To accommodate the background traffic, a dedicated right-turn lane is warranted along the western R45-approach to the R45/Robertsvlei Road intersection. Suggested traffic signals or a roundabout at the R45/Robertsvlei Road intersection. Dedicated right-turn lanes, or roundabouts be considered at the access on the Robertsvlei road. Provide public transport embayments with turning facilities at the accesses to the residential areas. Non-motorised traffic facilities be considered along Robertsvlei Road between the residential areas and the R45. The portion of gravel road of Robertsvlei Road will have to be surfaced if option 1 and 2 is implemented. The road can remain a gravel road if the community agricultural area is considered.
Services	<ul style="list-style-type: none"> It is proposed that the existing reservoir is decommissioned and a new 2000Kl reservoir be constructed at a higher lying site in order to improve supply to the proposed development. The 160mm diameter outfall sewer has only sufficient spare capacity available to accommodate the first 580 of the proposed 1 107 housing units and needs to be upgraded to a 200mm diameter pipeline. The possibility of a sewer pump station needs to be investigated. Proposed new streets will be surfaced @ 5m wide and 4.5m wide respectively, pending on road reserve. It is recommended that town planning considers minimum widths for road reserves to be 10m wide at least preferably 13m wide Initial investigations indicated the possibility of either a new 11kV line from Wemmershoek SS or a new line from Franschoek SS. Both terminating at a new substation in close proximity to the site
Specialist report	Recommendations
Archaeological	No graves, or typical grave markers were identified during the study. However, as a precautionary approach, a protocol for archaeological artefact discovery during the construction phase of the development, must be included in the programme EMPr.
Palaeontological	The palaeontological sensitivity of the proposed development site is rated as Low. While no further specialist palaeontological studies are required, as a precautionary approach, a protocol for fossil bone discovery during the construction phase of the development, must be included in the EMPr.
Visual	<ul style="list-style-type: none"> Site 1 is the best site option as it is nearest the existing township. The next best option from a visual perspective, is a southerly extension of Site 1, <u>not</u> easterly into Site 2. Site 2 is feasible but not desirable as while the land is available it intrudes more into the valley. Site 3 is not desirable as it is against the strategic Dassenberg and adds new development not found on that side of the Robertsvlei Valley. Site 4 is most undesirable and should not be considered at all for the same reasons as above and its isolation and valley intrusion. Valley entrance – low cost or informal housing here is most undesirable and should not be considered in this location that connects two high quality valleys, being the Robertsvlei Valley and Franschoek Valley. Scenic route - The high status of Grade IIIa and Grade II roads nearby and Robertsvlei Road's own Grade IIIb status are highly significant in the consideration of any development in this strategic edge of Franschoek Valley and Robertsvlei Valley itself. Colouration – should match the local buildings, which are successful. Landscape plan – must be in keeping with the general high local standard which includes low density housing, landscaped gardens and mature tree avenues. Plan should be referred to the visual impact assessor for review before it is approved Perimeter treatment – careful selection of edging is critical and should be as minimal as possible considering its edge onto natural open space.
Specialist report	Recommendations
Heritage	<ul style="list-style-type: none"> Site 1: Extending residential within the Urban Edge. Falls within the urban edge and is adjacent to the existing La Motte Township and is acceptable for development. Extension southwards of Site 1 within the Urban Edge should be considered. Site 2: Protrusion into the floodplain. Located in a naturally rehabilitating fynbos area which is part of the natural landscape of the valley. It should

	<p>not be developed as it is substantially increasing development into the scenic Roberts Valley.</p> <ul style="list-style-type: none"> Site 3 and 4: development against the Dassenberg. Development on Dassenberg is undesirable due to its natural and undeveloped backdrop to both the Franschoek Valley and the Robertsvlei Valley. Site 3 would form an entirely new residential area precedent and should not be developed. Site 4 likewise penetrates as an isolated development fragment much deeper into the valley and should not be developed.
Environmental	<ul style="list-style-type: none"> Environmental Authorisation (EA) is required prior to commencement of any actual development/construction activities. A Spring Botanical/Biodiversity site visit must be undertaken to ensure an accurate authentication of the presence of indigenous annuals and geophytes. Site 2 covers a surface area of approximately 10ha. It is therefore recommended that the possibility of utilising approximately 2,5ha of the portion of site 2 which lies immediately adjacent to Site 1, be more fully investigated. The heritage recommendations must be considered against the S2(2) clause of the NEMA which states that "Environmental management must place people and their needs at the forefront of its concern, and serve their physical, psychological, developmental, cultural and social interests equitably" It is recommended, that just the northernmost portion (less than 0.5ha) of proposed site 3 be utilised for (possibly) single storey farm-worker housing in the style of the historic forestry village and an educational and tourism centre built in the style of the single storey, wooden, forestry village buildings. Provide an agricultural place for previously disadvantaged persons to farm plants on the rest of proposed site 3 e.g. lavender for essential oils and natural/endemic medicinal products. The possibility of cultivating fynbos such as proteas for harvesting and sale at the tourism centre also exists. If water supply to site 4 is economically possible <u>and</u> the view shed of the Robertsvlei Valley is not negatively impacted by this manual agricultural activity, the possibility of planting fynbos such as protea species for harvesting and sale to local tourists in the Robertsvlei Valley, exists. No built structures on site 4 are advocated. A more detailed assessment of these specific environmental feasibility study recommendations needs to be made by the heritage/visual specialist since the requirement of a scenic route development 100m set back could run the risk of having informal residences develop in this buffer area. From a visual impact/aesthetic point of view, careful selection of edging is critical and should be as minimal as possible considering its edge onto natural open space. Should some form of barrier between the proposed development and the edge of the 50m wetland buffer area, then options for a 'soft' barrier which allow/maintain an open corridor/s to facilitate biodiversity connectivity are recommended. A solid wall is <u>not</u> recommended from a biodiversity and aesthetic point of view.

While advocates of each specialist area will strongly motivate for their particular discipline, **compromise and balance** under the umbrella of the legal responsibility to fulfil the needs of previously disadvantaged communities must take the highest priority to ensure equitable and longer-term sustainable development.

Design principles

Three preliminary layout designs for the development was completed on the 4 developable portions. In the preliminary planning phase conceptual designs were formulated focusing on certain key aspects:

- The natural area of the valley needs to be incorporated in the design.
- A new public area is suggested near the bridge and existing sports fields.
 - ❖ A new public facility is proposed at the entrance of site 1 (like a community hall).
 - ❖ This area should take the form of an old town square with trees, seating areas, etc.
 - ❖ An informal market can also be accommodated here which can be a tourist attraction.

- Development on sites 3 and 4:
 - ❖ Moved development back from the Robertsvlei Road with a service road parallel to it.
 - ❖ The first row of houses faces the street to ensure that the back side of houses doesn't face this tourist route.
 - ❖ This also allows for landscaping next to the Robertsvlei Road.
- The interface between the wetland and sites 1 and 2:
 - ❖ It is their opinion that a normal buffer strip will not be enough to protect the wetland and is counterproductive.
 - ❖ A physical barrier needs to be created to stop people from accessing the wetland.
 - ❖ Two promenades are suggested which is formed by means of a retaining wall.
 - ❖ The wall is proposed to be 1m high, with lower areas for seating, creating the Cape-Dutch farm "werfmuur" effect.
 - ❖ Trees should be planted next to the main street with high canopies, to provide shade to pedestrians.
- Corridors from the mountain to the wetland:
 - ❖ These areas will be open green areas with small roads next to the areas to give access to the houses opposite the green area.
 - ❖ These green areas will be the open space areas for the development.

The proposed layout designs, to follow, are only preliminary. More detailed designs can only be constructed at a later stage when the project is prepared for approval, taking into account all the various restrictions.

Option 3 – mixed use (PREFERRED)

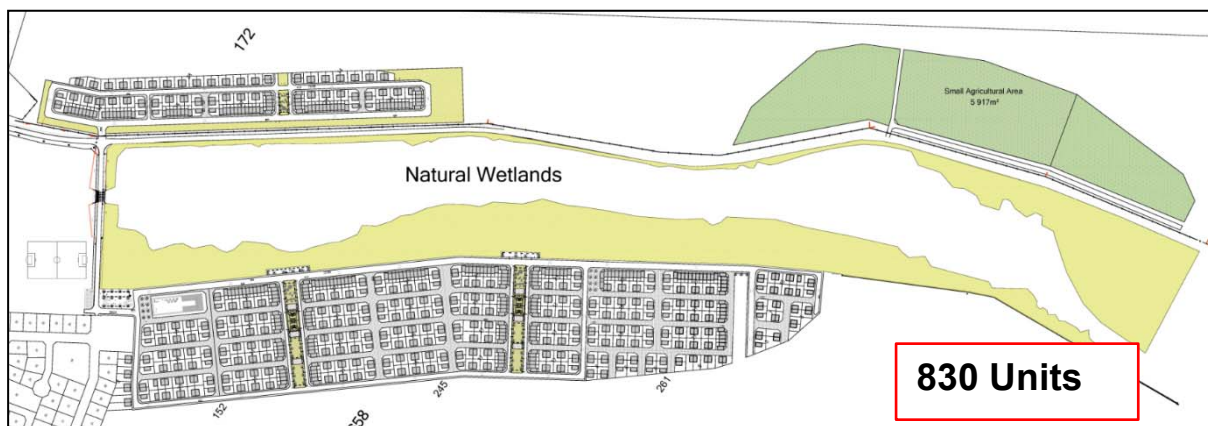


Figure 2: Option 3 – High Density and agricultural Layout Plan (La Motte Site Development Plan)

The development proposal provides for the following:

- 830 single residential erven with an approximate sizes of 75m² or 150m²;
- 3 open space corridors (public open space);
- 1 Business erf;
- 1 Community erf (community square/community facility);
- 2 Promenade areas;
- Community agricultural area; and
- Roads.

A draft site development plan (Figure 2) with architectural designs (Figure 3 and Figure 4) were conceptualised in order to provide a functional and aesthetic concept to address the needs of the communities.

As the Site Development Plan (SDP), architectural designs and number of possible units are only part of the pre-feasibility studies, these images/outcomes may vary when public participation commence.



Figure 3: Proposed site development plan with densities and typologies



Figure 4: Proposed site development plan with densities and typologies

This plan is only an indication of a proposed development layout, and other options are available as indicated. The following key aspects are discussed:

(a) Access

Access to the development will be via Robertsvlei Road entering from the north. The new road west of the wetland will need to be built to provide adequate access to the developments and the extension of the Robertsvlei Road, which is gravel, will remain as is for the agricultural use.

A main access way is proposed entering all the developments with houses located only on the opposite side from the wetland. This ensure a visually pleasing vista complimenting the main access and wetland area. From this road a number of internal road branches are proposed to service the layout configuration.

(b) Open Spaces

The allocation or placement of open spaces was done with functionality in mind. In many housing projects open spaces are created on unusable or unserviceable land leading to social and maintenance problems. The proposed open spaces were planned to be large functional areas promoting safety, security and a sense of social coherence with the mountain and the wetland. The main access way serves as a type of hard open space linking with the proposed promenades and the wetland.

(c) Community and business facilities

The community facility and business erf will enhance the effectiveness of the neighbourhood concept as well as providing in the social requirements of the community. It contributes largely to the neighbourhood infrastructure and provides the fabric for social coherence. This type of soft service applications is of extreme importance in communities on the outskirts or in rural areas as it provides facilities within walking distance. The business erf is situated at the entrance of the new proposed development to ensure optimal visibility and accessibility and can be utilised by the proposed new inhabitants, as well as by the existing inhabitants of La Motte living nearby.

(d) House typology

The houses proposed for this layout is a mix of single and double storey semi-attached houses, which is spatially compact and support effective use of space and resources. This high density proposal makes use of the open space corridors and wetland to place the double storey units around these spaces to create sense of place.

(e) Agricultural use

The agricultural area is proposed to be a community project which will promote social integration, transfer of knowledge to skills development and increasing the livelihood of previously disadvantaged communities. The area can be cultivated with, for example, essential oil plants, like lavender, or medicinal plants. The produce can be processed at the community centre/square and sold to the public which supports small business opportunities in the community.

Conclusion

Various professionals were consulted and inputs generated during the pre-feasibility studies to establish the viability of the development. From all the above findings it is clear that Farms 1/1158 and RE/1158 has development potential for the provision of an integrated housing development.

The property is located to the south of La Motte and thus acts as a natural extension of the town. Further in depth studies and the conclusion of the public participation process is needed before any definite layout design can be finalized.

It is recommended that all proposed housing projects in La Motte be integrated into one proposal to streamline the process and prevent confusion from stakeholders.

6.3 Financial Implications

This report has the following financial implications. The Housing Development Agency appointed, through the appropriate legislation, a consortium of professionals to obtain the necessary statutory approvals for the La Motte integrated housing project. The funding will be provided by Provincial Department of Infrastructure (branch Human Settlements) (PDol) in accordance with the subsidy quantum.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation. The land needs to be transferred from National Department of Public Works and Infrastructure (NDoPW&I) in favour of the Municipality. All statutory processes to be completed in accordance with township establishment.

6.5 Staff Implications

This report has no staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions:

None

6.7 Risk Implications

This report has no risk implications for the Municipality.

6.8 Comments from Senior Management:

6.8.1 Director: Infrastructure Services

Not applicable.

6.8.2 Director: Planning and Economic Development

Not applicable.

6.8.3 Director: Community and Protection Services

Not applicable.

6.8.4 Director: Strategic and Corporate Services:

Not applicable.

6.8.5 Chief Financial Officer

Not applicable.

6.8.6 Municipal Manager

Not applicable.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.5.1

- (a) that Council take note of the progress to acquire land from the National Department of Public Works and Infrastructure (NDoPW&I) and subsequent pre-feasibility studies;
- (b) that the Housing Development Agency (HDA) appoint through the appropriate legislation, a consortium of professionals to obtain the necessary statutory approvals for the La Motte integrated housing project after the issuing of a Power of Attorney (PoA) by NDoPW&I; and
- (c) that the funding provided by Provincial Department of Infrastructure (branch Human Settlements) (PDol) for planning approvals be utilised for specialist and other studies required to obtain the development rights.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Lester van Stavel</i>
POSITION	<i>Manager: Housing Development</i>
DIRECTORATE	<i>Planning & Economic Development, Integrated Human Settlements</i>
CONTACT NUMBERS	<i>021 808 8462</i>
E-MAIL ADDRESS	<i>Lester.vanstavel@ Stellenbosch.gov.za</i>
REPORT DATE	<i>23 February 2024</i>

11.5.2	STREET NAMING AND NUMBERING OF LONGLANDS HOUSING PROJECT ON FARM 393/11
--------	--

Collaborator No: 764536

IDP KPA Ref No: Valley of Opportunity

Meeting Date: 17 April 2024 & 25 April 2024

1. SUBJECT: STREET NAMING AND NUMBERING OF LONGLANDS HOUSING PROJECT ON FARM 393/11

2. PURPOSE

To enable the Portfolio Committee to make an informed recommendation to Council on the allocation of street names and numbers for the Longlands Housing Project on Farm No. 393/11, Stellenbosch.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

A Policy was approved by Council on 27 July 2022 in accordance with the delegations of the Policy on Naming Renaming of Streets, Public Places, Natural Areas, Artefacts and Council-owned Buildings and Facilities for Stellenbosch Municipality.

The Department: Development Management as the delegating functionary in accordance with the delegations of the Policy on Naming Renaming of Streets, Public Places, Natural Areas, Artefacts and Council-owned Buildings and Facilities, July 2022 as approved by Council item 11.8.3 and dated 23 November 2022, confirmed that the street naming and numbering of the Longlands Housing Project on Farm 393/11 as contemplated in Section 98 of the Stellenbosch Municipal Land Use Planning Bylaw, and indicated on the attached Street Numbering Plan and Option 1- flowers and Option 2- Trees- conform to the criteria and rules contained in the Policy for the Naming and Renaming of Streets, Public Places, Natural Areas, Artefacts and Council-owned Buildings and Facilities.

The road infrastructure and dwellings has already been completed by Council and most dwellings are currently occupied and only the naming of the streets that needs to be finalized. The applicant now intends to erect the proposed street names and allocate the new street numbers for postal services and other emergency needs.

The following 6 roads names were approved by the ward committee;

1. Roos Singel/ Crescent;
2. Dahlia Street;
3. Aster street;
4. Leeubekkie Street;
5. Daisy Street; and
6. Protea Street.

No street names and numbers were however approved after a consultative process with the ward councilor and ward members and it is now requested to approve the new street names and numbers.

5. RECOMMENDATIONS

that the application to allocate the proposed street names listed in **ANNEXURE 4**, to the public roads and to allocate street numbers for all erven in the Longlands Housing Project on Farm No. 393/11, Stellenbosch, **be approved** as contemplated in terms of Section 98 of the Stellenbosch Municipality Land Use Planning By-law and in compliance with the Stellenbosch Municipal Policy on Naming Renaming of Streets, Public Places, Natural Areas, Artefacts and Council-owned Buildings and Facilities, July 2022, subject to the conditions as per the attached **APPENDIX 11**.

6. DISCUSSION / CONTENTS**6.1 Background / Discussion**

The Longlands development was approved by the municipality in September 2007. A Memorandum of Agreement (MoA) between Stellenbosch Municipality and Longlands Holdings (Pty) Ltd was signed the 17th of April 2008 to appoint them as Implementing Agent. A Business Plan (funding application) to service 106 sites was submitted to Provincial Department of Infrastructure (PDol) by the Stellenbosch Municipality in 2010. The project has been on the housing pipeline since 2011/12 and 2013/14 financial year of the PDol and the Stellenbosch Municipality. The funding application was conditionally approved in September 2011 by the PDol, and the final amended funding approval for 144 sites was received the 31st of October 2019. A Tripartite Agreement was entered into with the Provincial Department of Infrastructure, Stellenbosch Municipality and Longlands Village Proprietary Limited on 11 November 2019.

The construction process of the top structures commenced during April 2022 and were completed during December 2022.

6.2 Conclusion

The application was submitted in terms of the Stellenbosch Municipal Policy on Place naming, Street naming, Renaming & Numbering, July 2022. Considering that the initial applications for rezoning and subdivision was all advertise, that the proposed street names and numbers was presented to the current ward councilor for Ward 20, whose ward considered all proposals at a ward meeting (see **ANNEXURE 1**).

6.3 Previous / Relevant Council Resolutions**HUMAN SETTLEMENTS COMMITTEE MEETING: 2024-04-03: ITEM 5.1.2****RESOLVED** (majority vote)

that the application to allocate the proposed street names listed in **ANNEXURE 2** and indicated on **ANNEXURE 5**, to the public roads and to allocate street numbers for all erven in the Longlands Housing Project on Farm No. 393/11, Stellenbosch, **be approved** as contemplated in terms of Section 98 of the Stellenbosch Municipality Land Use Planning By-law and in compliance with the Stellenbosch Municipal Policy on Naming Renaming of Streets, Public Places, Natural Areas, Artefacts and Council-owned Buildings and Facilities, July 2022, subject to the conditions as per the attached **APPENDIX 1**.

6.4 Risk Implications

None

6.5 Comments from Manager: Spatial Planning

Supports the recommendation.

6.6 Financial Implications

None required, considering that all implementation cost for street naming and numbers is part of the project costing for the account of the Directorate: Integrated Human Settlements (Department Housing Development).

6.7 Legal Implications

None required, considering that their comments on delegations for similar previous applications have been considered in the report.

6.8 Staff Implications

No staff implications.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.5.2

that the application to allocate the proposed street names listed in **ANNEXURE 4**, to the public roads and to allocate street numbers for all erven in the Longlands Housing Project on Farm No. 393/11, Stellenbosch, **be approved** as contemplated in terms of Section 98 of the Stellenbosch Municipality Land Use Planning By-law and in compliance with the Stellenbosch Municipal Policy on Naming Renaming of Streets, Public Places, Natural Areas, Artefacts and Council-owned Buildings and Facilities, July 2022, subject to the conditions as per the attached **APPENDIX 11**.

ANNEXURES

- Annexure 1:** Minutes of the meeting held with the Longlands Beneficiary Committee to obtain proposed street names, together with the signed attendance register (23 June 2022).
- Annexure 2:** Minutes of the Ward Committee meeting held with representatives of the Longlands Beneficiary Committee, where the proposals were considered and endorsed, together with the signed attendance register (1 August 2022).
- Annexure 3:** General plan amended with the numbers as indicated in the Minutes.
- Annexure 4:** General plan amended to reflect the flower street names.
- Annexure 5:** General plan amended to reflect the tree street names.
- Annexure 6:** General plan amended with the numbering.
- Annexure 7:** Copy of the General Plan.
- Annexure 8:** MPT approval.
- Annexure 9:** Memorandum: Development Management confirming compliance and the suitability of the proposal (as per system of delegations).
- Annexure 10:** Memorandum: Housing Development.
- APPENDIX 11:** Extent of Approval and Conditions imposed.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Lester van Stavel</i>
POSITION	<i>Manager: Housing Development</i>
DIRECTORATE	<i>Planning & Economic Development, Integrated Human Settlements</i>
CONTACT NUMBERS	<i>021 808 8462</i>
E-MAIL ADDRESS	<i>Lester.vanstavel@ Stellenbosch.gov.za</i>
REPORT DATE	<i>23 February 2024</i>

ANNEXURE 1

Minutes : Longlands Beneficiary Committee Meeting

Date: 23 June 2022
Time: 14h30
Venue: Longlands Methodist Church Hall

Attendees :

See attendance register attached.

Apologies:

- 1) The Ward Councillor (Cllr Joseph Joon) – There were trees that fell in Dorpstreet and he had to attend to it.

Agenda:

- ❖ Longlands new housing development street naming.

Introduction:

Ilze Couvaras (Housing Administration) welcomed all and mentioned that the process on street naming should be prioritised.

Discussions:

- 1) Streetnaming :
 - Ilze mentioned that there should be a suggested street name proposal because this is very important when it comes to service delivery like the Fire Department, Post Office/Postal services and other relevant institutions
 - The Committee were requested to suggest street names that are inclusive of the community and names that speaks to the community – names which have a meaning to them.
 - This proposal will be tabled to the Ward Committee, who in turn will also give an input.
 - Thereafter the formal proposals would need to be included/demarcated on the Subdivision/General Plan for the development with street numbers. This would be requested from the Architect who drafted the development plans of this Development.
 - The application for Street names would then be submitted to the Land Use Planning Department at the Municipality .
 - There should be two (2) sets of proposals for submission, and should each involve a specific theme.
 - There is usually a public participation procedure required for such an application, one of which includes the Ward Committee meeting. The full minutes of the Ward Committee where and when the proposal was tabled, as well as a copy of the Attendance Register of that meeting will need to accompany the application for street naming and numbering.

- A report will need to be drafted and submitted to the Mayor for final approval of the street naming and numbering.
- It was mentioned that the community should avoid using people's names, or family names (Surnames) – this will not be accepted by Municipality (Land Use Planning).
- The theme/street names must not be in a radius of 5 kilometres – this is to avoid confusion.
- Reasons for declining a proposal will be when it does not meet the criteria, or when there are similar names in the 5 kilometres radius.
- There must be consensus amongst community members on the street naming proposal.
- Ilze read through the current Policy on Place Naming, Street Naming & Renaming & Numbering (November 2010) for guidance and clarification
- There were a few theme suggestions but the Committee finally decided on their two (2) themes, which are as follows:

	FLOWERS	TREES
1	Roos Singel	Bloekom Singel
2	Dahlia street	Rooikrans street
3	Aster street	Akker street
4	Leeubekkie street	Wilger street
5	Daisy street	Denne street
6	Protea street	Vyeboom street

- The Committee's motivation for the proposed names are that they want to stay clear of politically motivated names – names that are at risk of being removed in future.
- Numbering must also still happen – even numbers on one side of the street and the uneven numbers on the opposite side (of the street).
- A suggestion was tabled that in the event of an issue with the abovementioned (2) themes, the Ward Committee can suggest a third (3rd) theme. This suggestion was accepted by the Committee.
- The members of this committee, who are also part of the Ward Committee (Mr Taaibosch and Mr Brink) were requested to liaise with the Ward Councillor in order to request for a Ward meeting where the proposals could be tabled for a decision.
- Once the matter had served before the Ward Committee the final proposals would be submitted to the Land Use Management Department for consideration and a decision.

Additional matters/issues:

- 2) It was mentioned by Ilze that Nona must still set up a meeting with the non-qualifiers, to give them official feedback on why they did not qualify.

- 3) The proposed handover of the first houses is planned for August – September 2022.
- 4) The people on Longlands property who currently reside behind the “mountain” will all move simultaneously, whether to TRA's, Enhanced Serviced Sites or RDP houses in accordance with their outcomes. The specific date for that move will still be communicated. The developer and Asla will provide the necessary transport assistance on that day, where required.
- 5) A letter was handed to Ilze by one of the community members (Mr Joseph Smit) living at the Triangle Site.
 - The letter contains a list of issues raised by the occupants at the Triangle site, relating to their relocation to the TRA's at the Longlands development, of which their main issue is about space, or the lack of it. The lack of space is as a result of two TRA's which will occupy one site/erf. Mr Smit mentioned that most families will not be able to fit into a Wendy as they also have the need for privacy and cannot have one bedroom sharing with parents and children (some times grown children). They also have belongings and sometimes vehicles that will not be able to be accommodated on site. There is no space to extend, even if they would receive permission to extend, they would be unable to. He expressed the feeling that should it not be possible for only one TRA per site, that they would prefer to remain where they are until they could be accommodated in another development. They also wish to know for which period of time they would need to reside in the Temporary Relocation Area.
 - Ilze mentioned that the land they are living on does not belong to the Municipality, but belongs to the Developer.
 - Ilze undertook to forward the letter to the various roll players for attention and feedback. In the interim Ilze will consult with Nona (Manager : Housing Administration) and together they will refer back to the Tri-partheid agreement for reference. There are different Directorates and departments within the Municipality responsible for various aspects of this development, so these departments need to be informed of the letter received from Mr Smit in order to provide due consideration to the matters raised and determine a response. Every issue is not necessarily within the budget or mandate of Housing Administration. Housing Administration will however liaise with the relevant people/Departments.
- 6) Ilze confirmed that various surveys on Longlands had been done in order to determine the details of those parties who are residing there illegally or without the necessary LF numbers. Particularly those parties who have separate structures, some of whom reside on the premises or next to LF numbers. A list has been drafted accordingly. In order to verify if these parties have been accurately identified, Ilze requested the Committee to please provide a list containing the details of illegal occupants (parties fitting these criteria) as known to them.

Meeting was adjourned at 16h30



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Housing Administration
Longlands Beneficiary Committee Meeting
Vlottenburg Methodist Church, 23 June 2022

ATTENDANCE REGISTER

No	Name and Surname	Address	Contact number	TEMPERATURE	Signature
1	P TAA BOSCH	P.O. Box Vlottenburg	0729915693		
2	P. Filander	Longlands			
3	M. Deunans	Longlands	0747861627		
4	Eloise Brooks	Longlands	0722229322		
5	M M Neo	Longlands			
6	Jipk Fortuin	OVERGAARD	0797621753		M.M. Neo
7	Gertruida Taji	Overgaard	0767731967		
8	Hendrik BRINK	LOBBED KAFÉ	072223106		
9	Andre Stohert				
10	Joseph Smit	Longlands	0656062498		
11	ILZE CAWARRAS	HOUSING ADMIN	021 8088606		
12					
13					
14					
15					
16					
17					

ANNEXURE 2



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Notule: Longlands Begunstigde Komitee en Wykskomitee vergadering

Datum: 01 Augustus 2022

Tyd: 18h00

Plek: Council Chambers Stellenbosch

Teenwoordiges:

Wykskomitee	Begunstigde Komitee
Raadslid Joseph Joon	Mnr Pieter Taaibosch
Mnr Reon Muller	Mnr Dirk Fortuin
Mev Ester Jacobs	Mev Natasha Jaer
Mev Iris Johnson	
Mej Jeanette Casper	
Jassica Fortuin (Administrator)	

Verskonings:

Wykskomitee	Begunstigde Komitee
C. Matthys	P Filander
C. Steenkamp	E. Brooks
Esau	M. Nero
	G. Pojie
	J. Smit
	H. Brink

1. Opening en Verwelkoming

• Raadslid Joon het almal verwelkom en verduidelik die belangrikheid van die proses vir die straatname. Raadslid bedank ook die Begunstigde komitee vir hul betrokkenheid en opoffering by die projek.

• Raadslid versoek dat Mnr Taaibosch open met gebed.

2. Bevestiging van Vorige Notule

Die Notule was gelees en almal het dit eenparig aanvaar

Goedkeuring deur Wykskomitee van straatname

- Raadslid Joon noem dat daar blom en boom name is wat alles natuur bevind is en ook 'n geskiedkundige agtergrond het. Raadslid Joon gee oor aan Mnr Taaibosch om leiding rakende die straatname te gee.
- Mnr Taaibosch noem dat dit min of meer handel oor die kiesing van die blom of boom name. Almal teenwoordig moet insette gee oor die opsies vir die 6 strate.
- Mnr Dirk Fortuin noem dat die Wykskomitee ook ander voorstelle kan gee maar indien die huidige name aanvaar word is dit amptelik.
- Raadslid Joon vra of die Wykskomitee enige kommentaar wil lewer.
- Mev Ester Jacobs wil weet of die blom en boom opsies gemeng kan word.
- Mnr D. Fortuin verduidelik dat die 2 opsies temas op hul eie is. Die rede is omdat die begunstigde komitee aan die area gedink het reeds omdat Longlands gewus is van meer blomme en die groter omgewing van die hoeveelheid 'root bome.
- Mnr Taaibosch vertel die blomme geskiedenis van Longlands en dat dit 'n pragtige plaas was met die pragtige soorte blomme. Dit is ook hoekom daar besluit was oor die blom opsie vir straatname.
- Raadslid Joon se voorstel is ook dat die blom opsie vir die straatname gaan omdat die geskiedenis van Longlands so interessant en belangrik is. Daarom het Raadslid ook besluit om vir elke huis 'n suurlemoen boom vanaf sy afdeling te skenk sodat die inwoners dit kan plant op hul erf. Wanneer die projek voltooi is sal elke huis 'n suurlemoen boom hê. Die bome is ook 'n byvoeging en sal as 'n aanplanting wees binne die area. Raadslid sal vanaf sy afdeling vra dat spesifiek Akkerbome en Vyeboome aangeplant word om die area mooi mee te maak vir toerisme en om mense in te kry sodat ons gemeenskappe kan baat vind uit dit wat daar buite is.
- Die twee opsies was onder bespreking en die begunstigde komitee en wykskomitee het eenparig die opsies aanvaar en 'n besluit was geneem dat opsie 1 hul gunsteling is.

Die opsies is as volg:

Opsie 1 - Blomme	Opsie 2 – Bome
1. Roos Singel	Bloekom Singel
2. Dahlia Straat	Rooikrans Straat
3. Aster Straat	Akker Straat
4. Leeubekkie Straat	Wilger Straat
5. Daisy Straat	Denne Straat
6. Protea Straat	Vyeboom Straat

• Raadslid Joon is gelukkig en verklaar amptelik dat die blom opsies venaand 01 Augustus 2022 deur sal gaan as die gunsteling straatname.

• Mr Taaibosch bedank almal en is baie beskik oor die blomname en besonders vir Roos singel.

•Raadslid Joon verduidelik die uitleg van die Straatname: Roos Singel op die kaart loop vanaf die inkoms reg rondom waar dit langs die Polkadraaipad af kom tot onder by die waterweg tot by die uitgang. Dan die volgende blomname sal volg: Dahlia net na Roos Singel en die enkel kort staartjie sal Asterstraat wees, dan sal die straat wat aansluit by Asterstraat Leeubekkie straat wees en net langs hom sal Daisy Straat wees waar Protea Straat na hom sal wees. Indien ons dit so kan deurgee en die komitees se goedkeuring sal vind.

•Almal aanvaar die uitleg en het eenparig daarvoor besluit.

4. Afsluiting

Raadslid Joon bedank almal vir hul opkoms en almal doen 'n gesamentlike gebed.

Vergadering verdaag om 19h00



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ATTENDANCE REGISTER

Ward Committee and Longlands Beneficiary Committee Meeting

DATE: 01 August 2022

TIME: 18H00

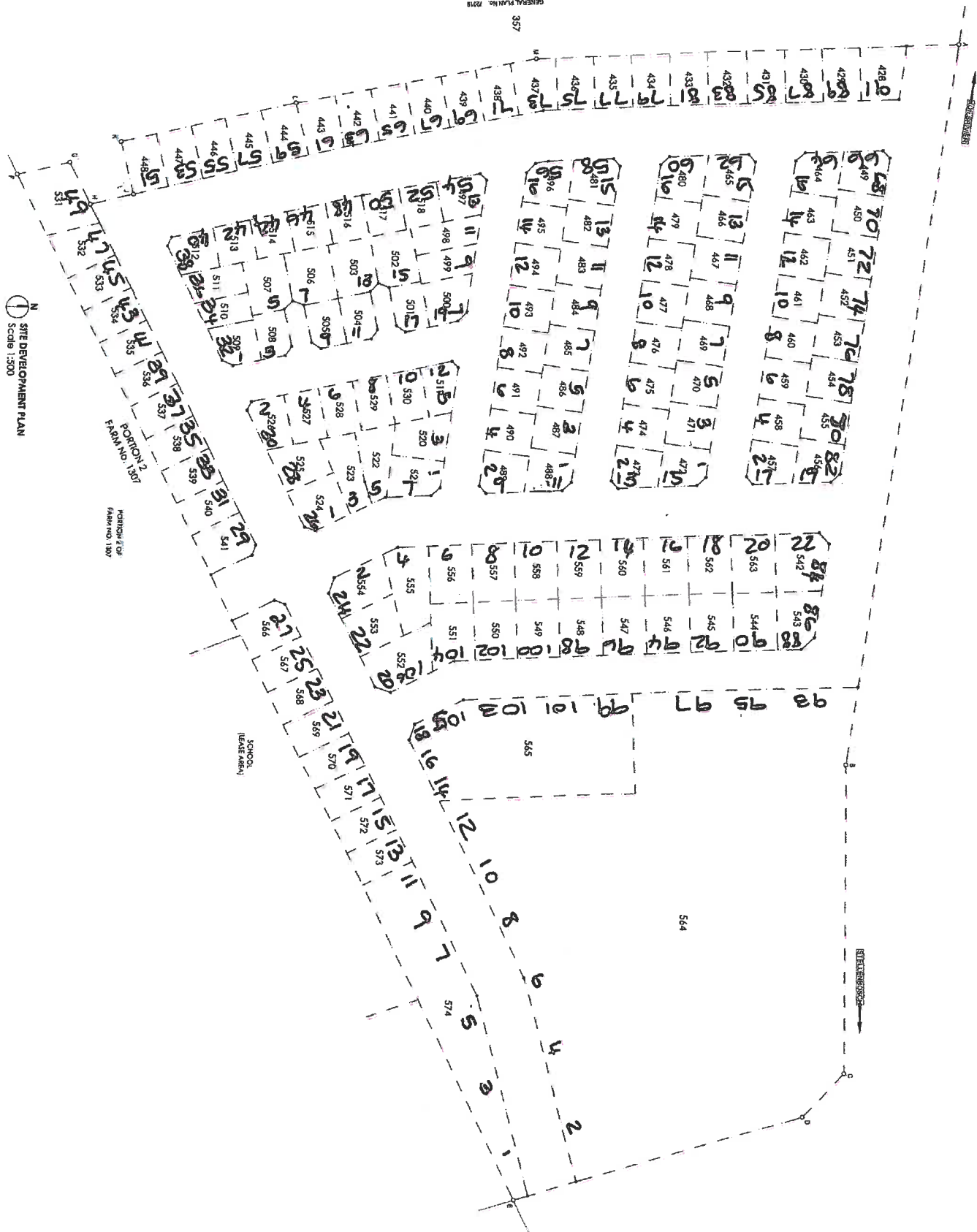
VENUE: Council Chambers Stellenbosch

NAME & SURNAME	TEMPERATURE READING	CONTACT NUMBER.	SIGNATURE.
1. Councillor Joseph Joon			
2. Miss Chantia Matthys			
3. Mr Cheslin Steenkamp			
4. Mr Reon Muller			
5. Miss Jeanette Casper		0784038034	DM Muller
6. Mrs Ester Jacobs		0712318584	Deppes
7. Mrs Iris Johnson		0760176980	E. Jacobs
8. Mrs Jassica Fortuin		0787920542	I. Johnson
9. Dik Fortuin		0733614278	J. Fortuin
10. Natasha Jael		0797621733	N. Jael
11. Pieter Taubosch		0797859996	P. Taubosch
12.		0729915693	
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ANNEXURE 3

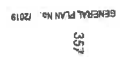
GENERAL PLAN No. 7011

357

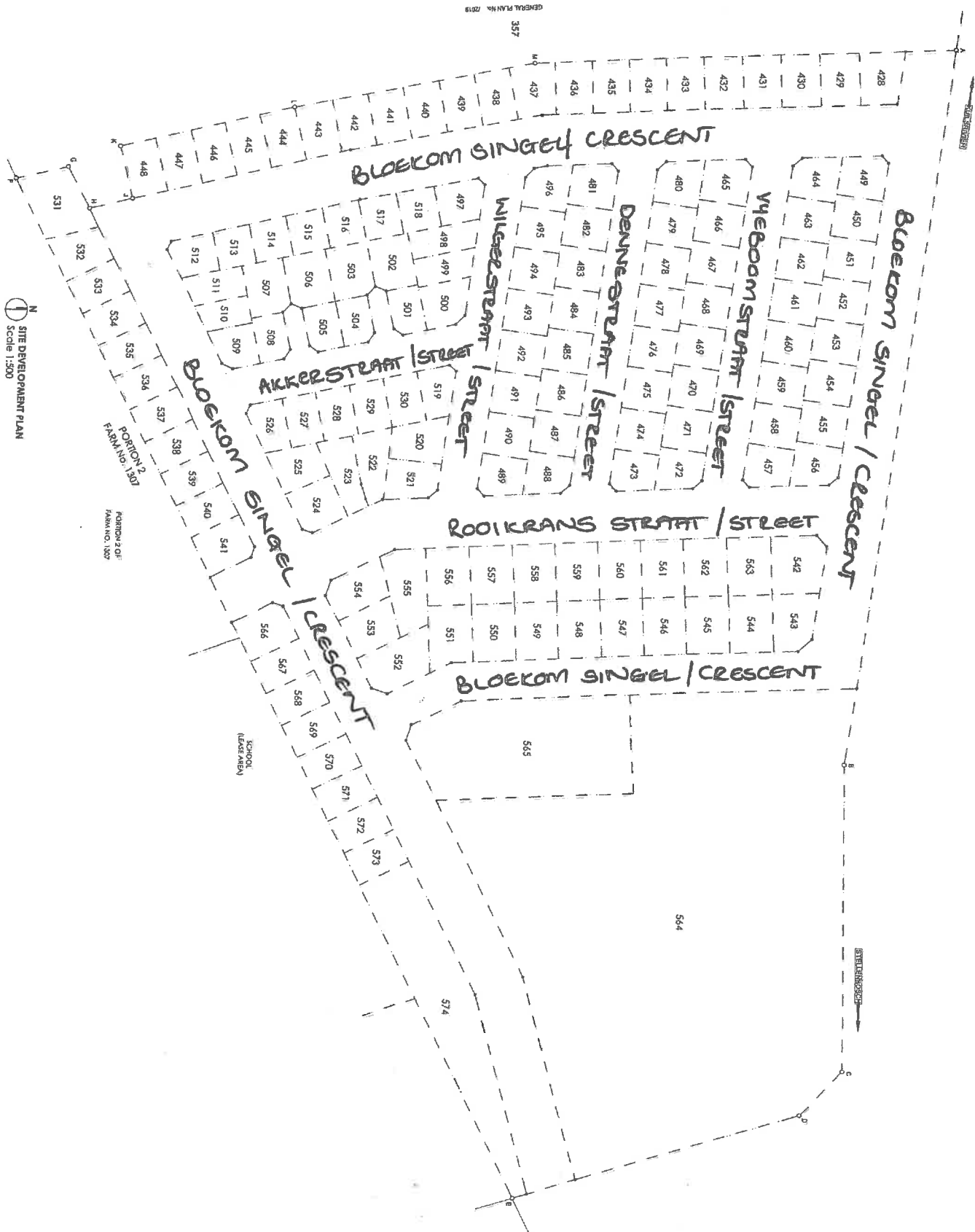


ETERNITY SERVICES 4201 414 3277 ETERNITY SERVICES (P) 1 TEL: 4201 414 3277 FAX: 4201 414 3277 EMAIL: 4201 414 3277		PROJECT TITLE: LONGGLANDS TEMPORARY RESIDENTIAL (REVEN)
CLIENT: ETERNITY SERVICES ON BE: ETERNITY SERVICES		VER: 0 DATE: 23.03.2022 DESCRIPTION:
DRAWING TITLE: SITE DEVELOPMENT PLAN SCALE: 1:300 DATE: MARCH 2022 DRAWN BY: E.A.P.A.M.B.97		PROJECT NO.: 103 SC 1250 VTH:

ANNEXURE 4



ANNEXURE 5



ETERNITY SERVICES

TEL: +27 021 418 1577 ETERNITY SERVICES (PTY) LTD
 FAX: +27 021 418 1577 ETERNITY SERVICES (PTY) LTD
 EMAIL: info@eternityservices.co.za
 PROJECT TITLE: LONGLANDS TEMPORARY HOUSING (FORMER RESIDENTIAL EREVEN)

CLIENT:

DRAWING TITLE: SITE DEVELOPMENT PLAN

SCALE: 1:500 DATE: MARCH 202

PROJECT NO. A1 588 DRAWN BY: E.A.A. 2027

PROJECT NO. 3020/2020 DRAWING NO. 1/10 S.C. 1730

VER. DATE DESCRIPTION

3 23.05.2022 Issue for information

CLIENT REPRESENTATIVE

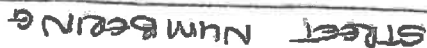
SIGNATURE

PROJECT CHECKED AND APPROVED

SIGNATURE

No design or plan is to be used for any purpose other than that for which it was prepared. The user of this drawing is responsible for ensuring that it is used in accordance with the intended purpose. The user of this drawing is responsible for ensuring that it is used in accordance with the intended purpose. The user of this drawing is responsible for ensuring that it is used in accordance with the intended purpose.

ANNEXURE 6



DATE	DESCRIPTION	EX
0	03/01/2022	0
BANK OF AMERICA		
CREDIT		
DEPOSIT		
INTEREST		
STATEMENT		
CHECK		
CASH		
SALES		
PURCHASES		
BILLS		
COIN		
CURRENCY		
STOCKS		
BONDS		
MUTUAL FUNDS		
COMMODITIES		
CRYPTOCURRENCY		
OTHER		



ETERNITY SERVICES

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FAX +27 086 950 9790
E-MAIL ETERNITYSERVICES@MYREG.CO.ZA

**LONGLANDS TEMPORARY
HOUSING [INFORMAL
RESIDENTIAL ERECTION]**

OWB NO
JWENS

DRAWING TITLE SITE DEVELOPMENT PLAN

SCALE: 1:500
DATE: MARCH 2021
A1 size DRAWN BY: E.A. PATRICK

PROJECT No. 2020/2000
 DRWG No. LNG SC 1250
 VSD

ANNEXURE 7

CDR

(LONGLANDS ALLOTMENT AREA)

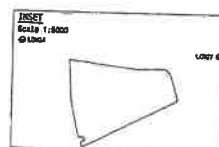
GENERAL PLAN NO. 2205/2019

of

Subdivision of Erf 346 Longlands

vide S.G. Diagram No. 2189/2019 annexed to D/T No.
and comprising 147 erven numbered 428 - 574 and
and 1 Public Road numbered 575

Situate in the Municipality of Stellenbosch
Administrative District of Stellenbosch
Province of Western Cape



Surveyed by me in accordance with the
Land Survey Act No. 57/1957
[Signature]
D.P. BUNDER (PLS 6000)
Professional Land Surveyor
Date : February 2018

MATH FIGURE		AREAS	
STATION NO. 19		ERF NO.	ERF AREA
CONSTANTS		428000.00	147
Y	1000.00	147	147
A	+ 18 881.81	+ 58 818.27	428
B	+ 18 887.28	+ 58 825.47	429
C	+ 18 892.75	+ 58 832.67	430
D	+ 18 898.22	+ 58 839.87	431
E	+ 18 903.69	+ 58 847.07	432
F	+ 18 909.16	+ 58 854.27	433
G	+ 18 914.63	+ 58 861.47	434
H	+ 18 920.10	+ 58 868.67	435
I	+ 18 925.57	+ 58 875.87	436
J	+ 18 931.04	+ 58 883.07	437
K	+ 18 936.51	+ 58 890.27	438
L	+ 18 941.98	+ 58 897.47	439
M	+ 18 947.45	+ 58 904.67	440
N	+ 18 952.92	+ 58 911.87	441
O	+ 18 958.39	+ 58 919.07	442
P	+ 18 958.39	+ 58 919.07	442
Q	+ 18 963.86	+ 58 926.27	443
R	+ 18 969.33	+ 58 933.47	444
S	+ 18 974.80	+ 58 940.67	445
T	+ 18 980.27	+ 58 947.87	446
U	+ 18 985.74	+ 58 955.07	447
V	+ 18 991.21	+ 58 962.27	448
W	+ 18 996.68	+ 58 969.47	449
X	+ 18 1002.15	+ 58 976.67	450
Y	+ 18 1007.62	+ 58 983.87	451
Z	+ 18 1013.09	+ 58 991.07	452
AA	+ 18 1018.56	+ 58 998.27	453
AB	+ 18 1024.03	+ 59 005.47	454
AC	+ 18 1029.50	+ 59 012.67	455
AD	+ 18 1034.97	+ 59 019.87	456
AE	+ 18 1040.44	+ 59 027.07	457
AF	+ 18 1045.91	+ 59 034.27	458
AG	+ 18 1051.38	+ 59 041.47	459
AH	+ 18 1056.85	+ 59 048.67	460
AI	+ 18 1062.32	+ 59 055.87	461
AJ	+ 18 1067.79	+ 59 063.07	462
AK	+ 18 1073.26	+ 59 070.27	463
AL	+ 18 1078.73	+ 59 077.47	464
AM	+ 18 1084.20	+ 59 084.67	465
AN	+ 18 1089.67	+ 59 091.87	466
AO	+ 18 1095.14	+ 59 099.07	467
AP	+ 18 1100.61	+ 59 106.27	468
AQ	+ 18 1106.08	+ 59 113.47	469
AR	+ 18 1111.55	+ 59 120.67	470
AS	+ 18 1117.02	+ 59 127.87	471
AT	+ 18 1122.49	+ 59 135.07	472
AU	+ 18 1127.96	+ 59 142.27	473
AV	+ 18 1133.43	+ 59 149.47	474
AW	+ 18 1138.90	+ 59 156.67	475
AX	+ 18 1144.37	+ 59 163.87	476
AY	+ 18 1149.84	+ 59 171.07	477
AZ	+ 18 1155.31	+ 59 178.27	478
BA	+ 18 1160.78	+ 59 185.47	479
BB	+ 18 1166.25	+ 59 192.67	480
BC	+ 18 1171.72	+ 59 200.00	481
BD	+ 18 1177.19	+ 59 207.20	482
BE	+ 18 1182.66	+ 59 214.40	483
BF	+ 18 1188.13	+ 59 221.60	484
BG	+ 18 1193.60	+ 59 228.80	485
BH	+ 18 1199.07	+ 59 236.00	486
BI	+ 18 1204.54	+ 59 243.20	487
BJ	+ 18 1210.01	+ 59 250.40	488
BK	+ 18 1215.48	+ 59 257.60	489
BL	+ 18 1220.95	+ 59 264.80	490
BM	+ 18 1226.42	+ 59 272.00	491
BN	+ 18 1231.89	+ 59 279.20	492
BO	+ 18 1237.36	+ 59 286.40	493
BP	+ 18 1242.83	+ 59 293.60	494
BQ	+ 18 1248.30	+ 59 300.80	495
BR	+ 18 1253.77	+ 59 308.00	496
BS	+ 18 1259.24	+ 59 315.20	497
BT	+ 18 1264.71	+ 59 322.40	498
BU	+ 18 1270.18	+ 59 329.60	499
BV	+ 18 1275.65	+ 59 336.80	500
BW	+ 18 1281.12	+ 59 344.00	501
BX	+ 18 1286.59	+ 59 351.20	502
BY	+ 18 1292.06	+ 59 358.40	503
BZ	+ 18 1297.53	+ 59 365.60	504
CA	+ 18 1302.99	+ 59 372.80	505
CB	+ 18 1308.46	+ 59 380.00	506
CC	+ 18 1313.93	+ 59 387.20	507
CD	+ 18 1319.40	+ 59 394.40	508
CE	+ 18 1324.87	+ 59 401.60	509
CF	+ 18 1330.34	+ 59 408.80	510
CG	+ 18 1335.81	+ 59 416.00	511
CH	+ 18 1341.28	+ 59 423.20	512
CI	+ 18 1346.75	+ 59 430.40	513
CJ	+ 18 1352.22	+ 59 437.60	514
CK	+ 18 1357.69	+ 59 444.80	515
CL	+ 18 1363.16	+ 59 452.00	516
CM	+ 18 1368.63	+ 59 459.20	517
CN	+ 18 1374.10	+ 59 466.40	518
CO	+ 18 1379.57	+ 59 473.60	519
CP	+ 18 1385.04	+ 59 480.80	520
CQ	+ 18 1390.51	+ 59 488.00	521
CR	+ 18 1395.98	+ 59 495.20	522
CS	+ 18 1401.45	+ 59 502.40	523
CT	+ 18 1406.92	+ 59 509.60	524
CU	+ 18 1412.39	+ 59 516.80	525
CV	+ 18 1417.86	+ 59 524.00	526
CW	+ 18 1423.33	+ 59 531.20	527
CX	+ 18 1428.80	+ 59 538.40	528
CY	+ 18 1434.27	+ 59 545.60	529
CZ	+ 18 1439.74	+ 59 552.80	530
DA	+ 18 1445.21	+ 59 560.00	531
DB	+ 18 1450.68	+ 59 567.20	532
DC	+ 18 1456.15	+ 59 574.40	533
DD	+ 18 1461.62	+ 59 581.60	534
DE	+ 18 1467.09	+ 59 588.80	535
DF	+ 18 1472.56	+ 59 596.00	536
DG	+ 18 1478.03	+ 59 603.20	537
DH	+ 18 1483.50	+ 59 610.40	538
DI	+ 18 1488.97	+ 59 617.60	539
DJ	+ 18 1494.44	+ 59 624.80	540
DK	+ 18 1500.00	+ 59 632.00	541
DL	+ 18 1505.56	+ 59 639.20	542
DM	+ 18 1511.12	+ 59 646.40	543
DN	+ 18 1516.68	+ 59 653.60	544
DO	+ 18 1522.24	+ 59 660.80	545
DP	+ 18 1527.80	+ 59 668.00	546
DQ	+ 18 1533.36	+ 59 675.20	547
DR	+ 18 1538.92	+ 59 682.40	548
DS	+ 18 1544.48	+ 59 689.60	549
DT	+ 18 1550.04	+ 59 696.80	550
DU	+ 18 1555.60	+ 59 704.00	551
DV	+ 18 1561.16	+ 59 711.20	552
DW	+ 18 1566.72	+ 59 718.40	553
DX	+ 18 1572.28	+ 59 725.60	554
DY	+ 18 1577.84	+ 59 732.80	555
DZ	+ 18 1583.40	+ 59 740.00	556
EA	+ 18 1588.96	+ 59 747.20	557
EB	+ 18 1594.52	+ 59 754.40	558
EC	+ 18 1600.08	+ 59 761.60	559
ED	+ 18 1605.64	+ 59 768.80	560
EE	+ 18 1611.20	+ 59 776.00	561
EF	+ 18 1616.76	+ 59 783.20	562
EG	+ 18 1622.32	+ 59 790.40	563
EH	+ 18 1627.88	+ 59 797.60	564
EI	+ 18 1633.44	+ 59 804.80	565
EJ	+ 18 1639.00	+ 59 812.00	566
EK	+ 18 1644.56	+ 59 819.20	567
EL	+ 18 1650.12	+ 59 826.40	568
EM	+ 18 1655.68	+ 59 833.60	569
EN	+ 18 1661.24	+ 59 840.80	570
EO	+ 18 1666.80	+ 59 848.00	571
EP	+ 18 1672.36	+ 59 855.20	572
EQ	+ 18 1677.92	+ 59 862.40	573
ER	+ 18 1683.48	+ 59 869.60	574
ES	+ 18 1689.04	+ 59 876.80	575
ET	+ 18 1694.60	+ 59 884.00	576
EU	+ 18 1700.16	+ 59 891.20	577
EV	+ 18 1705.72	+ 59 898.40	578
EW	+ 18 1711.28	+ 59 905.60	579
EX	+ 18 1716.84	+ 59 912.80	580
EY	+ 18 1722.40	+ 59 920.00	581
EZ	+ 18 1727.96	+ 59 927.20	582
FA	+ 18 1733.52	+ 59 934.40	583
FB	+ 18 1739.08	+ 59 941.60	584
FC	+ 18 1744.64	+ 59 948.80	585
FD	+ 18 1750.20	+ 59 956.00	586
FE	+ 18 1755.76	+ 59 963.20	587
FF	+ 18 1761.32	+ 59 970.40	588
FG	+ 18 1766.88	+ 59 977.60	589
FH	+ 18 1772.44	+ 59 984.80	590
FI	+ 18 1778.00	+ 59 992.00	591
FJ	+ 18 1783.56	+ 59 999.20	592
FK	+ 18 1789.12	+ 60 006.40	593
FL	+ 18 1794.68	+ 60 013.60	594
FM	+ 18 1800.24	+ 60 020.80	595
FN	+ 18 1805.80	+ 60 028.00	596
FO	+ 18 1811.36	+ 60 035.20	597
FP	+ 18 1816.92	+ 60 042.40	598
FQ	+ 18 1822.48	+ 60 049.60	599
FR	+ 18 1828.04	+ 60 056.80	600
FS	+ 18 1833.60	+ 60 064.00	601
FT	+ 18 1839.16	+ 60 071.20	602
FU	+ 18 1844.72	+ 60 078.40	603
FV	+ 18 1850.28	+ 60 085.60	604
FW	+ 18 1855.84	+ 60 092.80	605
FX	+ 18 1861.40	+ 60 100.00	606
FY	+ 18 1866.96	+ 60 107.20	607
FZ	+ 18 1872.52	+ 60 114.40	608
GA	+ 18 1878.08	+ 60 121.60	609
GB	+ 18 1883.64	+ 60 128.80	610
GC	+ 18 1889.20	+ 60 136.00	611
GD	+ 18 1894.76	+ 60 143.20	612
GE	+ 18 1900.32	+ 60 150.40	613
GF	+ 18 1905.88	+ 60 157.60	614
GH	+ 18 1911.44	+ 60 164.80	615
GI	+ 18 1917.00	+ 60 172.00	616
GJ	+ 18 1922.56	+ 60 179.20	617
GK	+ 18 1928.12	+ 60 186.40	618
GL	+ 18 1933.68	+ 60 193.60	619
GM	+ 18 1939.24	+ 60 200.80	620
GN	+ 18 1944.80	+ 60 208.00	621
GO	+ 18 1950.36	+ 60 215.20	622
GP	+ 18 1955.92	+ 60 222.40	623
GQ	+ 18 1961.48	+ 60 229.60	624
GR	+ 18 1967.04	+ 60 236.80	625
GS	+ 18 1972.60	+ 60 244.00	626
GT	+ 18 1978.16	+ 60 251.20	627
GU	+ 18 1983.72	+ 60 258.40	628
GV	+ 18 1989.28	+ 60 265.60	629
GW	+ 18 1994.84	+ 60 272.80	630
GX	+ 18 2000.40	+ 60 280.00	631
GY	+ 18 2005.96	+ 60 287.20	632
GZ	+ 18 2011.52	+ 60 294.40	633
HA	+ 18 2017.08	+ 60 301.60	634
HB	+ 18 2022.64	+ 60 308.80	635
HC	+ 18 2028.20	+ 60 316.00	636
HD	+ 18 2033.76	+ 60 323.20	637
HE	+ 18 2039.32	+ 60 330.40	638
HF	+ 18 2044.88	+ 60 337.60	639
HG	+ 18 2050.44	+ 60 344.80	640
HH	+ 18 2056.00	+ 60 352.00	641
HI	+ 18 2061.56	+ 60 359.20	642
HJ	+ 18 2067.12	+ 60 366.40	643
HK	+ 18 2072.68	+ 60 373.60	644
HL	+ 18 2078.24	+ 60 380.80	645
HM	+ 18 2083.80	+ 60 388.00	646
HN	+ 18 2089.36	+ 60 395.20	647
HO	+ 18 2094.92	+ 60 402.40	648
HP	+ 18 2100.48	+ 60 409.60	649
HQ	+ 18 2106.04	+ 60 416.80	650
HR	+ 18 2111.60	+ 60 424.00	651
HS	+ 18 2117.16	+ 60 431.20	652
HT	+ 18 2122.72	+ 60 438.40	653
HU	+ 18 2128.28	+ 60 445.60	654
HV	+ 18 2133.84	+ 60 452.80	655
HA	+ 18 121.20	+ 52 484.20	538
HB	+ 18 123.81	+ 52 496.40	539
TOWN SURVEY MARKS			
AA	+ 18 887.43	+ 57 882.14	541
AB	+ 18 883.75	+ 57 708.40	542
REFERENCE MARKS			
2047	+ 18 121.20	+ 52 484.20	538
2048	+ 18 123.81	+ 52 496.40	539
TOWN SURVEY MARKS			
AA	+ 18 887.43	+ 57 882.14	541
AB	+ 18 883.75	+ 57 708.40	542
REFERENCE MARKS			
2047	+ 18 121.20	+ 52 484.20	538
2048	+ 18 123.81	+ 52 496.40	539
TOWN SURVEY MARKS			
AA	+ 18 887.43	+ 57 882.14	541
AB	+ 18 883.75	+ 57 708.40	542
REFERENCE MARKS			
2047	+ 18 121.20	+ 52 484.20	538
2048	+ 18 123.81	+ 52 496.40	539
TOWN SURVEY MARKS			
AA	+ 18 887.43	+ 57 882.14	541
AB	+ 18 883.75	+ 57 708.40	542
REFERENCE MARKS			
2047	+ 18 121.200		

SD NO. 2205/2019
SHEET 2 OF 3 SHEETS
Approved:
[Signature]
for Surveyor General
Date: 2019.11.07





CDR

(LOGLANDS ALLOTMENT AREA)

GENERAL PLAN NO. 2205/2019

of
Subdivision of Erf 346 Longlands

Situate in the Municipality of Stellenbosch
Administrative District of Stellenbosch
Province of Western Cape

SCALE 1:250

Surveyed by me in accordance with the
Land Survey Act No. 8/1927

D.P. Suroso (PLS 0082)
Professional Land Surveyor
Date : February 2018

G.R. FILE NO. 6TEL-893 Vol.2
SURVEY RECORD : 1435/2019
COMPILATION : BWSY-42 (V3169)
LPI 00670037

ANNEXURE 8



STELLENBOSCH
STELLENBOSCH • PHIBI • FRANSCHHOEK
MUNICIPALITEIT • UMABHATA • MUNICIPALITY

Application Number: LU/7898

Our File Reference Number: Farm No. 393/11, Stellenbosch

Your Reference Number: 60432096/Proj/Rep/Vlottenburg TIA_Add01

Enquiries: Ulrich von Molendorff

Contact No: 021 808 8682

Email address: ulrich.vonmolendorff@stellenbosch.gov.za

Date: 28 June 2018

REGISTERED MAIL

Dupré Lombaard
77 Buitekring Street
Stellenbosch
7600

Sir

APPLICATION FOR THE AMENDMENT OF THE PARTITION (SUBDIVISIONAL) PLAN PREVIOUSLY APPROVED BY THE DEPARTMENT OF RURAL DEVELOPMENT & LAND REFORM IN TERMS OF THE PROVISION OF LAND AND ASSISTANCE ACT, ACT 126 OF 1993 ON FARM NO. 393/11, STELLENBOSCH: (NOW INDICATED AS ERF 1, 3, 7, 8 AND 9, LONGLANDS); SUBSEQUENTLY THE AMENDMENT OF THE GENERAL PLANS; WITHDRAWAL OF ERF DIAGRAM FOR ERF 7, 8 AND 9; AMENDMENT OF CONDITIONS OF APPROVAL; REGISTRATION OF A SERVITUDE ROAD OVER ERF 1, LONGLANDS; DETERMINATION/ ALLOCATION OF ZONINGS FOR THE SUBDIVISIONAL PORTIONS.

1. The above application refers.
2. The Authorised Employee, on 27 June 2018, **approved and refused, in part** in terms of section 60 of the Stellenbosch Municipal Land Use Planning By-law, promulgated by Notice no 354/2015 dated 20 October 2015, your application as follows:
 - 2.1 That **approval be granted** in terms of Section 60 of the Stellenbosch Municipal Land Use Planning By-Law, promulgated by notice number 354/2015, dated 20 October 2015, for;

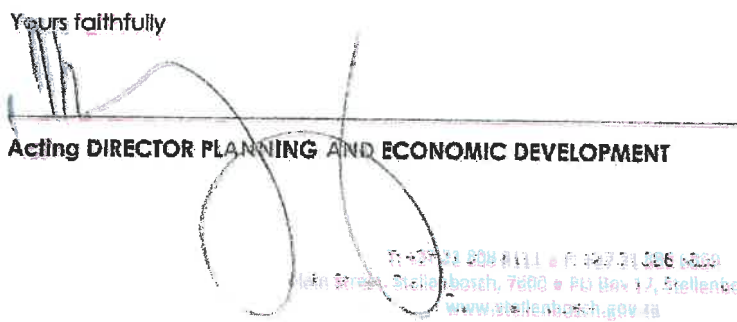
- 2.1.1 the amendment of the internal subdivisional layout to still make provision of the developer's 70 residential erven (Phase 2) as well as to reduce the size and amend the internal functional private open space (from 1 to 7) and provide 1 private road to the development as indicated in the attached **Appendix 2** for Phase 2;
- 2.1.2 the amendment of the internal subdivisional layout of the municipal subsidy housing site of 144 Residential erven, 1 crèche site, 3 private open spaces and 1 public road to adhere to the Provincial Roads Authorities building lines along the Polkadraai Road and to make provision for a linked road to the existing and future subsidy housing sites in Vlothenburg as indicated in the attached **Appendix 2** for Phase 3.
- 2.1.3 the subsequent amendment of sheets 2 and 3 of General Plan No. 781/2015 of Subdivision of Portion 236 of Farm Longlands No. 393 to accommodate the proposed subdivisional and road allocation amendments made in **Appendix 2** for Phase 2 and 3.
- 2.1.4 the cancellation of SG Diagram No. 778/2015 (Erf 7, Longlands), SG Diagram No. 779/2015 (Erf 8, Longlands) and SG Diagram No. 780/2015 (Erf 9, Longlands) and the resubdivision of Remainder Erf 1, Longlands to make provision for the future realignment of the Vlothenburg Road to connect with the Stellenbosch Kloof Road as indicated in **Appendix 2** for Phase 4, as well as the closure of the public place (public street) in Phase 2 if required by any other authority or legislation.
- 2.1.5 the determination of the following zonings considering that the approvals in terms of the Provision of Land and Assistance Act 126 of 1993 only allocated land uses to the subdivided units. All zoning categories must be in terms of the zoning scheme regulations promulgated in terms of Section 8 of the Land Use Planning Ordinance (15 of 1985):
- Phase 2 (A1 to A79)** – Residential Zone III for 70 erven (A1 to A70), Transport Zone I for 1 private road (A71) and Open Space Zone II for 7 private open space erven (A72 to A79, please note that no A75 is listed on the plan.)
- Phase 3 (B1 to B149)** – Informal Residential Zone for 144 erven (B1 to B145, please note B105 will have a different zoning), Institutional Zone I for 1 crèche site (B105), Open Space Zone II for 3 private open spaces (B146, 147 & 148) and Transport Zone II for 1 public road for the remainder, with all erven in Phase 3 to be transferred to the municipality.
- Phase 4 (Erf 4, Erf 5, Erf 6, C1, C2 & C3)** – Business Zone I for 4 erven (Remainder Erf 4, excluding the filling station site, Erf 6, C1 and C3) and Transport Zone II for 2 erven (Erf 5 and C2).
- 2.1.6 The amendment of the condition of the Act 126 of 1993 approval, stipulating that its agreed between the developer (now Longlands Village Pty Ltd) and the Department of Rural Development and Land Reform (DRD & LR) to donate 38 Erven to the aforementioned department for development, but instead to develop it now as part of the subsidised housing development funded by the Municipality and that the developer will be responsible to reach an agreement with DRD & LR and ensure that the erven can be develop as part of the 144 subsidy erven developed by the funding made available through the Municipal's budget

- 2.2 That the following applications **be refused** in terms of Section 60 of the Stellenbosch Municipal Land Use Planning By-Law, promulgated by notice number 354/2015, dated 20 October 2015, for:
 - 2.2.1 the subdivision of a Portion of Erf 1 (9.95ha) as indicated in the attached **Appendix 2** for Phase 1.
 - 2.2.2 the determination of a zoning of subdivisinal area for 9.95ha and 0.44m² of Phase 1 as indicated on **Appendix 2**.
 - 2.2.3 the determination of a zoning of Transport Zone I (servitude road) for ±7300m² of Phase 1 as indicated in the attached **Appendix 2**;
 - 2.3 It is herewith certified that the amendment of the partition plan to register a ±7300m², 13.5 and 15m wide right of way servitude, and two gate servitudes over the Remainder of Erf 1, Longlands (Phase 1) in favour of Phase 2 (The Developers 70 Erven) does not require the approval of this Municipality in terms of the Stellenbosch Municipal Land Use Planning By-Law (2015). It is therefore exempted from the applications listed in Sections 15, and sections 20 to 23 as contemplated in terms of Section 24(1)(f)(vi) of the Stellenbosch Municipal Land Use Planning By-Law (2015) and illustrated on the plans in **Appendix 2** and could be endorsed by the administration accordingly.
 - 2.4 That no phasing plan is approved and that references to phases are only for ease of reference to identify the different development proposals.
3. The above approvals are subject to the following conditions in terms of Section 66 of the Stellenbosch Municipal Land Use Planning By-law dated 20 October 2015:
 - 3.1 The approval applies only to the subdivisinal amendments and zoning determinations in question (See **Appendix 2**), and shall not be construed as authority to depart from any other legal prescriptions or requirements from Council;
 - 3.2 That a revised subdivisinal plan which reflects the above-mentioned approvals be submitted for endorsement by the decision maker;
 - 3.3 New erf diagrams or general plans for the newly created land units be submitted to this municipality for clearance and record purposes;
 - 3.4 All erven on the Longlands Subsidy Housing site, **Phase 3 (B1 to B149) on Appendix 2** – which includes 144 erven zoned Informal Residential Zone (B1 to B145, please note B105 will have a different zoning), 1 crèche site zoned Institutional Zone I (B105), 3 private open spaces zoned Open Space Zone II for (B146, 147 & 148) and 1 public road for the remainder zoned Transport Zone II, simultaneously be transferred into the name of Stellenbosch Municipality on the cost of the developer;
 - 3.5 Demolition certificates be obtained from the relevant municipal department and applicable heritage authorities before the demolition of any building on site can take place;
 - 3.6 The relocation of any legal occupier of any building be done by legal agreement before applications for demolition certificates can be submitted to the competent authorities;

- 3.7 Access roads and servitudes be constructed to the satisfaction of the Director: Engineering Services;
 - 3.8 The conditions of the Directorate: Engineering Services, in **Appendix 4** at all times be adhered to and the required documentation and services plans be submitted for their evaluation and approval, with only the amendment to allow for a 10m private road in Phase 2 for the 70 open market erven;
 - 3.9 The conditions of the Manager: Spatial Planning, Heritage and Environment (**Spatial Planning Comment**), in **Appendix 5** at all times be adhered to and the required documentation and plans be submitted for their evaluation and comment;
 - 3.10 A suitably qualified Environmental Control Officer is appointed to oversee the construction phase of the development, to ensure compliance with the relevant environmental authorization as well as to ensure that no activity on site leads to any avoidable environmental degradation or surface-/groundwater pollution;
 - 3.11 That all previous conditions of approval and agreements, remains applicable unless it is replaced by this approval;
 - 3.12 That building plans must be submitted to this Municipality for consideration and approval;
 - 3.13 The approval will lapse if not implemented within 5 years from date of final notification of the approval, and
4. That the applicant submits a request for Exemption in terms of section 24 of the Stellenbosch Municipal Land Use Planning By-law dated 20 October 2015.
5. Reasons for the above decision are as follows:
 - 5.1 Only the amendment of subdivisional / general plans and determination of zonings for the respective units for existing land use rights are being evaluated;
 - 5.2 No additional land use rights are given by approving the application as reflected in the recommendation;
 - 5.3 The subject area has been included in the latest Municipal Spatial Development Framework amendments and the amended Vlottenburg Urban Edge;
 - 5.4 Provisions are predominantly made for the effective implementation of the project and to make provision for future road infrastructure, and
 - 5.5 This application will therefore improve the living conditions of the residence of the Longlands Informal settlement and make provision for future road links with other existing and proposed housing developments to facilitate the integration of the different housing sites.

6. Kindly note that the Municipality may, on its own initiative in terms of section 15(6) or on application in terms of section 15(2), amend, delete or impose additional conditions after having given due notice to the owner and any persons whose rights may be affected.
7. You are hereby informed of your right to appeal to the Appeal Authority in terms of section 79(2) of the said legislation.
8. If you intend to appeal, the appeal form, which can be obtained from our Advice Centre; Land Use Management, Ground floor, Plein Street, Stellenbosch or the municipal website at www.stellenbosch.gov.za/planning_portal, must be completed and should be directed to the Appeal Authority and received by the Municipal Manager at P O Box 17, Stellenbosch, 7599 or faxed to 021 886 6749, or hand delivered to the Office of the Municipal Manager, third floor, Plein Street, Stellenbosch within 21 days of registration of this decision letter together with proof of payment of the appeal fee (only applicable to applicant appeals). See the approved tariff structure on the municipal website.
9. In the event of an applicant appeal, you as applicant are requested to simultaneously serve notice of the appeal on any person who commented on the application and any other persons as the Municipality may determine (see attached list). Proof of serving the notification must be submitted to the Municipality, within 14 days of serving the notification.
10. The notice must be served in accordance with section 35 of the said legislation and in accordance with the additional requirements as may be determined by the Municipality. The notice must invite persons to comment on the appeal within 21 days from date of notification of the appeal.
11. Kindly note that no appeal right exists in terms of Section 62 of the Local Government Municipal Systems Act, No 32 of 2000.
12. Kindly note the above decision is suspended and may therefore not be acted on until such time as the period for lodging appeals has lapsed, any appeal has been finalised and you've been advised accordingly.

Yours faithfully


Acting DIRECTOR PLANNING AND ECONOMIC DEVELOPMENT

Page 5 of 6

Tel: 021 886 8111 • F: 021 886 6200
Plein Street, Stellenbosch, 7600 • P O Box 17, Stellenbosch, 7599
www.stellenbosch.gov.za

CC:

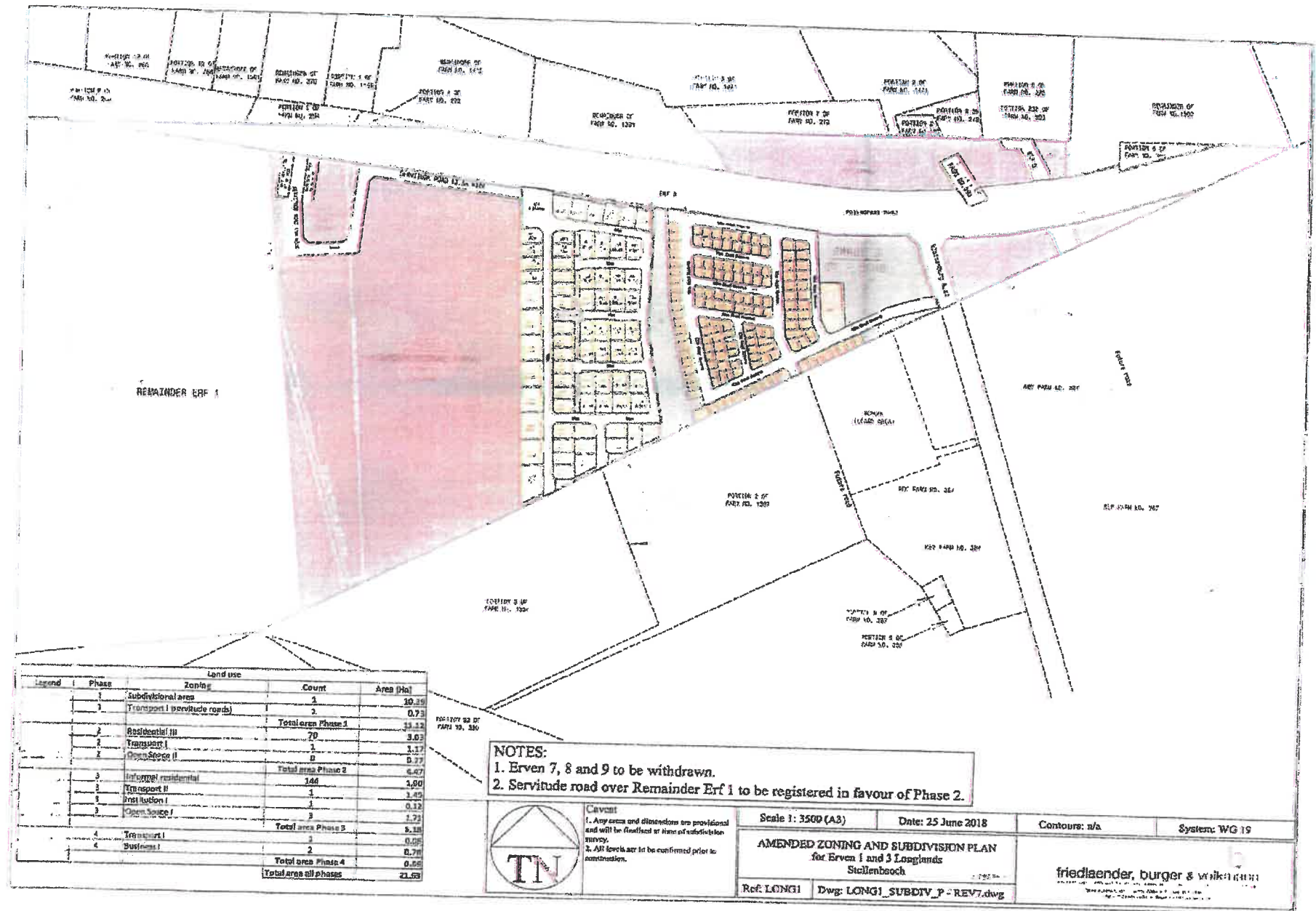
Head of the Department
Department of Transport
Public Works
PO Box 2603
CAPE TOWN
8000

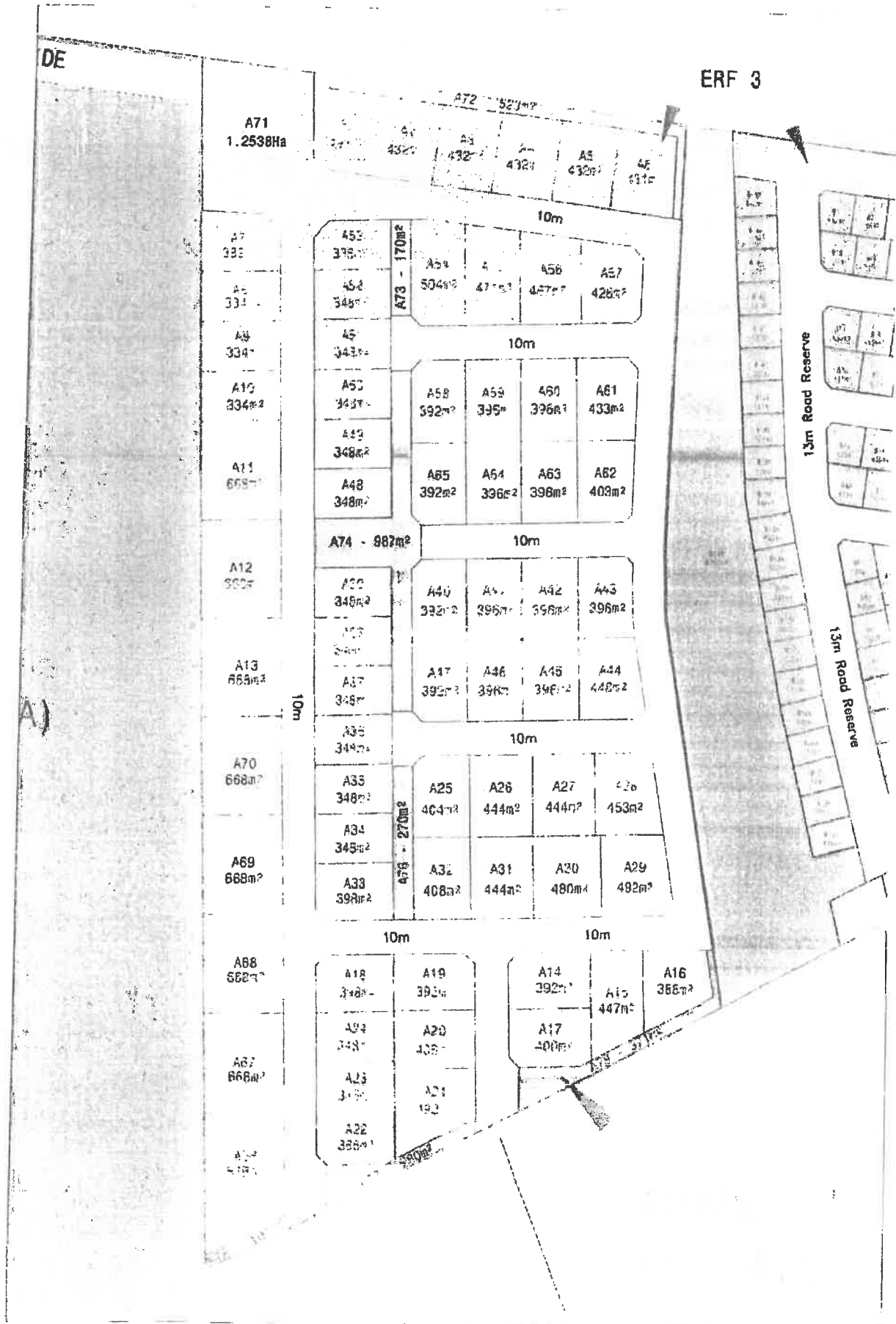
The Surveyor-General
Private Bag X9028
CAPE TOWN
8000

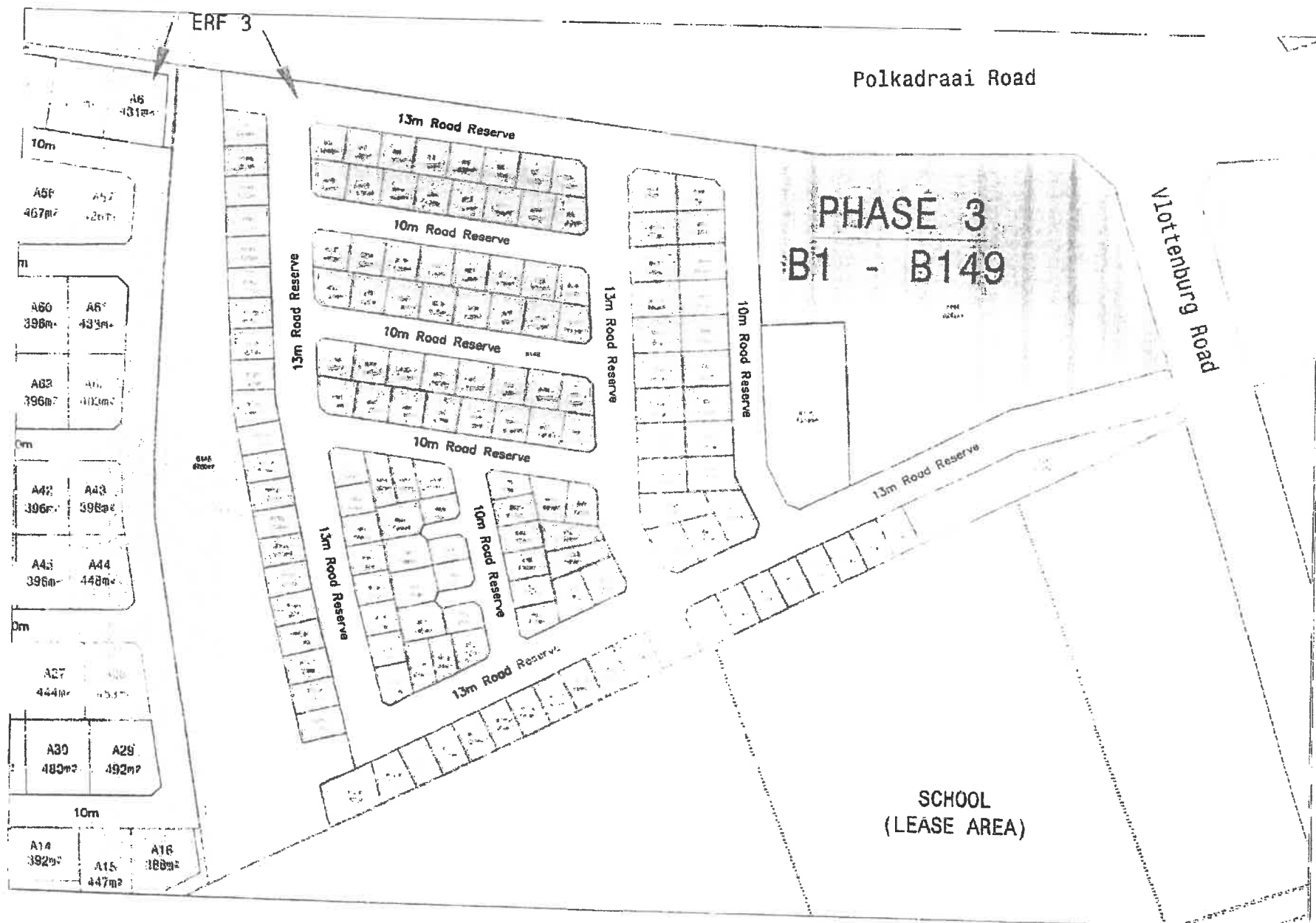
**The Director Human
Settlements & Property
Management
17 Plein Street
STELLENBOSCH
7600**

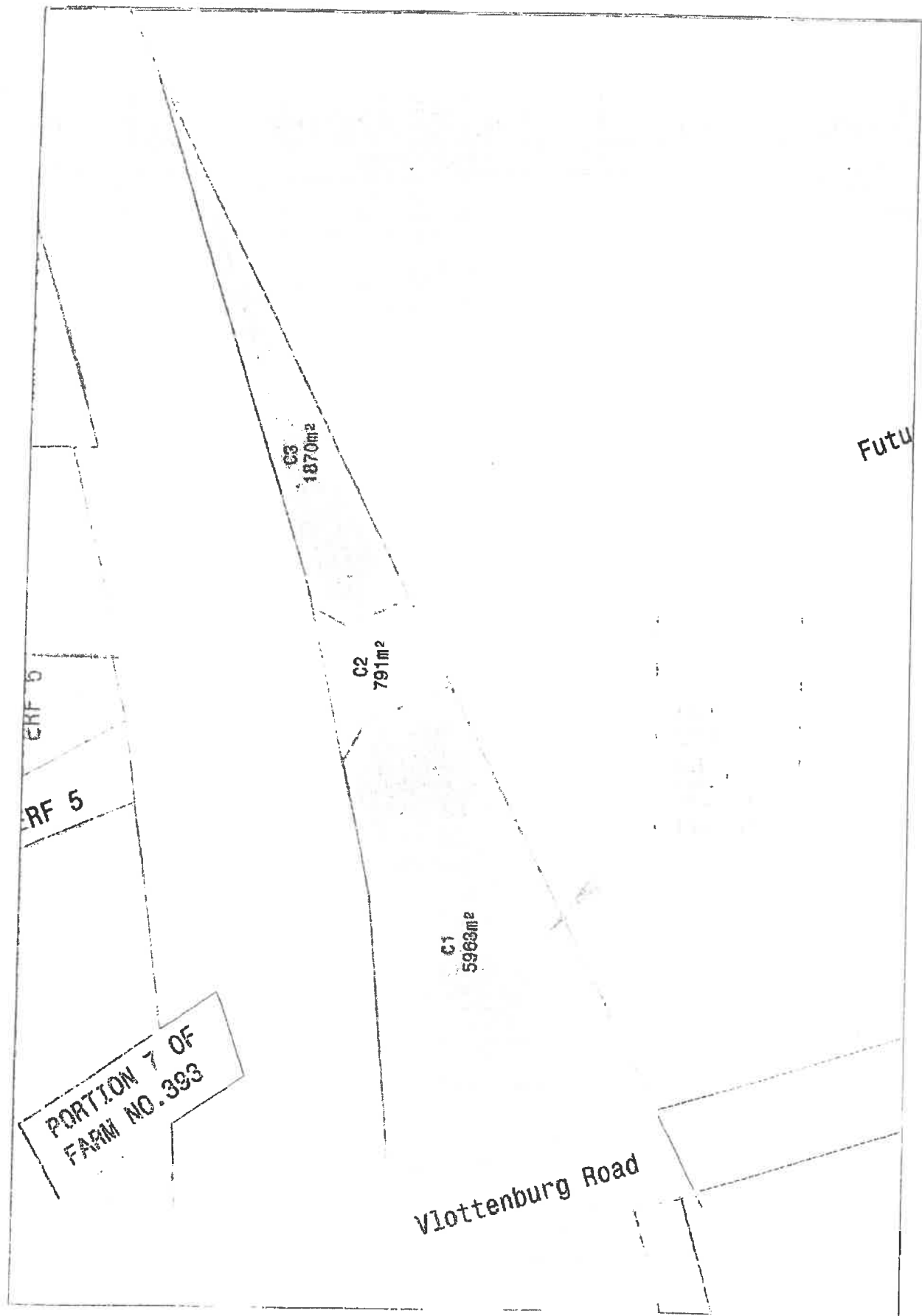
Appendix 2

Proposed amended subdivisional and proposed zoning plans.

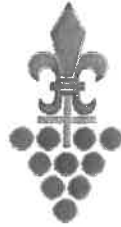








ANNEXURE 9



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

DIRECTORATE: PLANNING & ECONOMIC DEVELOPMENT
DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING

MEMORANDUM

DATE: 14 DECEMBER 2023
TO: MANAGER: HOUSING DEVELOPMENT
FROM: SENIOR MANAGER: DEVELOPMENT MANAGEMENT
RE: STREET NAMING AND NUMBERING OF LONGLANDS HOUSING PROJECT

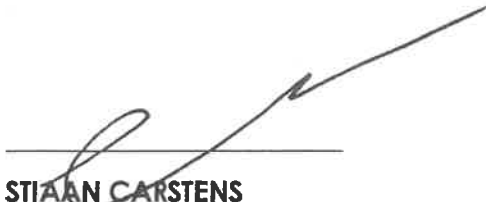
1. Your memorandum dated 02 November 2023 refers.

2. As the delegated functionary in accordance with the Delegations of the Policy for the Naming and Renaming of Streets, Public Places, Natural Areas, Artefacts and Council-Owned Buildings and Facilities, July 2022 as approved by Council vide Item 11.8.3 and dated 23 November 2022, it is hereby confirmed that the street naming and numbering of the Longlands Housing Project on Farm 393/11 as contemplated in Section 98 of the Stellenbosch Municipal Land Use Planning Bylaw, and indicated on the attached Street Numbering Plan, and Street Naming Plans Option 1 - Flowers and Option 2 – Trees conform to the criteria and rules contained in the Policy for the Naming and Renaming of Streets, Public Places, Natural Areas, Artefacts and Council-Owned Buildings and Facilities, July 2022.

3. Matters to be noted:
 - 3.1. The provision of street name signage should comply with the requirements as prescribed in municipal guidelines and the policy on outdoor advertising and signage.
 - 3.2. The display of street numbers must comply with Section 31 of the Roads and Streets By-Law, 2021.
 - 3.3. It is the responsibility of the applicant/developer to inform essential services, other relevant authorities and departments of the new street naming and numbering, e.g., the South African Police Service, Post Office, Telkom,

emergency and ambulance services, etc. after the registration of the properties.

- 3.4. The decision to be internally circulated to the municipal departments responsible for land use management, finance, fire management, engineering services and GIS for their action.


STIAAN CARSTENS

SENIOR MANAGER: DEVELOPMENT MANAGEMENT

ANNEXURE 10



DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENTS

MEMORANDUM

DATE : 02 NOVEMBER 2023

TO : SENIOR MANAGER: DEVELOPMENT MANAGEMENT

FROM : MANAGER: HOUSING DEVELOPMENT

RE : STREET NAMING AND NUMBERING OF LONGLANDS HOUSING PROJECT

PURPOSE OF REPORT

To request the LUM section to confirm compliance for the street naming and numbering process, relating to the Longlands municipal housing projects.

BACKGROUND

The Longlands development was approved by the municipality in September 2007. A Memorandum of Agreement (MOA) between Stellenbosch Municipality and Longlands Holdings (Pty) Ltd was signed the 17th of April 2008 to appoint them as Implementing Agent. A Business Plan (funding application) to service 106 sites was submitted to Provincial Department of Infrastructure (PDol) by the Stellenbosch Municipality in 2010. The project has been on the housing pipeline since 2011/12 and 2013/14 financial year of the PDol and the Stellenbosch Municipality. The funding application was conditionally approved in September 2011 by the PDol, and the final amended funding approval for 144 sites was received the 31st of October 2019. A Tripartite Agreement was entered into with the Provincial Department of Infrastructure, Stellenbosch Municipality and Longlands Village Proprietary Limited on 11 November 2019.

The construction process of the top structures commenced during April 2022 and were completed during December 2022.

DISCUSSION

Further attached please find the following documentation for the application of street names and numbering in Longlands housing project:

1. **Annexure 1:** Minutes of the meeting held with the Longlands Beneficiary Committee to obtain proposed street names, together with the signed attendance register. (23 June 2022)
2. **Annexure 2:** Minutes of the Ward Committee meeting held with representatives of the Longlands Beneficiary Committee, where the proposals were considered and endorsed, together with the signed attendance register. (1 August 2022)
3. **Annexure 3:** General plan amended with the numbers as indicated in the Minutes
4. **Annexure 4:** General plan amended to reflect the flower street names
5. **Annexure 5:** General plan amended to reflect the tree street names



6. **Annexure 6:** General plan amended with the numbering
7. **Annexure 7:** Copy of the General Plan
8. **Annexure 8:** MPT approval

CONCLUSION

That the request to confirm compliance and the suitability of the proposal (as per system of delegations) before it serves before the Portfolio Committee be provided by the Department Land Use Management.

Lester van Stavel
Manager: Housing Development

ANNEXURE 11



APPENDIX 1

In this approval document:

"Council" means the Stellenbosch Municipality

"the owner" means the registered owner of the property.

"the site" means FARM NO 393/11, STELLENBOSCH

"scheme regulation" has the meaning assigned thereto by the Land Use Planning Ordinance (15 of 1985).

EXTENT OF APPROVAL: To allocate the following 6 street names for **street naming purposes** in the Longlands Housing project as indicated on **Annexure 10**;

1. Roos Singel/ Crescent;
2. Dahlia Street;
3. Aster Street;
4. Leeubekkie Street;
5. Daisy Street; and
6. Protea Street.

To allocate street numbers for all erven in the Longlands Housing Project on Farm No. 393/11, Stellenbosch as indicated on **Annexure 3**, as contemplated in terms of Section 98 of the Stellenbosch Municipality Land Use Planning By-law dated 20 October 2015 and in compliance with the Stellenbosch Municipal Policy on Place naming, Street naming, Renaming & Numbering (July 2022)

CONDITIONS IMPOSED:

1. That the approval applies only to the street naming and numbering in question, as indicated in **Annexure 3** and **Annexure 4** and shall not be construed as authority to depart from any other legal prescriptions or requirements from Council.
2. That the street names be erected at the cost of the Directorate: Planning and Economic Development according to Municipal standards.
3. That the Director: Planning and Economic Development notifies all essential services, other applicable authorities and departments, e.g. the local police, post office, Telkom, ambulance services, fire services, Geographic Mapping Authorities, Municipal Finance, Electrical and Engineering Services etc. of the newly allocated street names and numbers.
4. Council reserves the right to impose further conditions if deemed necessary.

11.6	INFRASTRUCTURE SERVICES : (PC : CLLR P JOHNSON)
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11.6.1	DENNESIG NEIGHBOURHOOD PEDESTRIANIZATION
--------	--

Collaborator No: 765272
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 17 April 2024 & 25 April 2024

1. SUBJECT: DENNESIG NEIGHBOURHOOD PEDESTRIANIZATION

2. PURPOSE

That Council takes note of this report and approves the proposals contained herein.

3. DELEGATED AUTHORITY

Municipal Council

4. EXECUTIVE SUMMARY

The Municipality aims is to promote and prioritize Non-Motorised Transport (NMT), as these were outcomes from IDP consultative processes and forms part of the Municipality's Strategic Planning.

The objective of the Dennesig Pedestrianization / Woonerf proposal is to change the character of the neighbourhood and the behaviour of motorists to create the Woon erf or "living streets" concept that would prioritise pedestrians and cyclists.

The Dennesig Pedestrianization / Woonerf proposal had been tabled at Council on the 16 November 2023. Council resolved that the proposal be accepted, and advertised for public comment. The proposal was duly advertised and all public comments received, supports the proposal.

5. RECOMMENDATIONS

- (a) that Council notes that Dennesig neighbourhood pedestrainization proposal was published for public comment;
- (b) that Council notes the comments received; and
- (c) that Council approves and adopts the Dennesig neighbourhood pedestrianization / woonerf proposal.

6. DISCUSSION / CONTENTS

7.1 Background

The Municipality aims is to promote and prioritize Non-Motorised Transport (NMT), as these were outcomes from IDP consultative processes and forms part of the Municipality's Strategic Planning.

The objective of the Dennesig Pedestrianization / Woonerf proposal is to change the character of the neighbourhood and the behaviour of motorists to create the Woon erf or "living streets" concept that would prioritise pedestrians and cyclists.

The Dennesig Pedestrianization / Woonerf proposal had been tabled at Council on the 16th November 2023. Council resolved that the proposal be accepted, and advertised for public comment. As part of the public participation process the proposal was advertised on the Municipality's website, and in the Eikestad news on the 18th January (see **ANNEXURE A**), the advertisement period ended on 15th February 2024.

6.2 Discussion

In summary the proposal will change the neighbourhood spatial structure by converting identified streets into a pedestrian-oriented woonerf streets. The space is

characterised by shared space between pedestrians and vehicles, slow vehicle speeds and traffic calming measures.

Comments were received from Stellenbosch Cycling and Mr Hedwig Crooijmans-Lemmer, comments are summarized below and detailed in **ANNEXURE B**.

Comment by Stellenbosch Cycling:

Offering support for the proposal as planned and the establishment of a Woonerf in Dennesig. Stellenbosch Fietsry NPC would be in favour of extending the proposals to other neighbourhoods within the Municipality and that a suitable Woonerf Policy be adopted for the whole Municipality.

Response:

The establishment of Woonerfs in other parts of Stellenbosch will be subject to further planning and funding considerations. An objective of the Dennesig Woonerf is to use it as an example for Stellenbosch, which can then be extended to other parts using the same principles and look and feel. The development of a Woonerf Policy can be considered by the Municipality.

Comment by Mr Hedwig Crooijmans-Lemmer:

Exciting project and hoping it sets the tone for more non-motorised transport friendly streets and spaces. Will the class of road be changed? Will it become a 30km/h speed zone?

Response:

Sections of Dennesig Street and Hofman Street are classified as pedestrian priority streets in accordance with the Municipality's approved Non-Motorised Transport (NMT) plan.

The design of the Woonerf promotes a low vehicle speed environment (< 30km/h). In accordance with the South African Road Traffic Signs Manual (SARTSM) the use of the Woonerf sign (R403) indicates that drivers of vehicles shall observe a general speed limit of 30km/h within the area unless another speed limit is indicated by a road sign, see extract below.

COMPREHENSIVE

2.6.3

WOONERF

COLOURS:
PERMANENT

Border: Red retroreflective
Symbol: White retroreflective
Background: Blue retroreflective

R401

For dimensions
ref. Vol. 4
page

2.6.1



2.6.3 Woonerf

- 1 The WOONERF regulatory sign R403 indicates comprehensive requirements that drivers of vehicles shall:

- (a) not enter the area driving a vehicle with a gross vehicle mass exceeding 3 500 kg and/or more than 10 seats for passengers, except for local access or delivery;
- (b) yield right of way to pedestrians, and children who may be in the roadway;
- (c) observe a general speed limit of 30 km/h within the area unless another speed limit is

Indicated by a road sign; and
(c) not enter the area by vehicle and drive through the area to exit at another point or the same point without breaking their journey.

- 2 Sign R403 should be displayed on the left side of all points of access to all residential areas declared for the purposes of traffic control as "WOONERF".
- 3 Sign R403 should be sized in accordance with Table 2.4 in Section 2.1.

6.3 Financial Implications

All costs involve will be covered by the **Dennesig Developer Association (DDA)**.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

None.

6.6 Previous / Relevant Council Resolutions:

18TH COUNCIL MEETING: 2023-11-29: ITEM 11.6.2

RESOLVED (majority vote)

- (a) that the content of this report be noted;
- (b) that the Dennesig neighborhood pedestrianization be accepted as the copy to be used in a Public Participation process;
- (c) that the Dennesig neighborhood pedestrianization be duly advertised for the purpose of a public participation process; and
- (d) that upon the completion of the public participation process, together with any comments/objections be resubmitted to Council for final approval and adoption.

6.7 Risk Implications

None

6.8 Comments from Senior Management:**6.8.1 Director: Corporate Services:**

The recommendations are supported.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.6.1

- (a) that Council notes that Dennesig neighbourhood pedestrianization proposal was published for public comment;
- (b) that Council notes the comments received; and
- (c) that Council approves and adopts the Dennesig neighbourhood pedestrianization / woonerf proposal.

ANNEXURES:

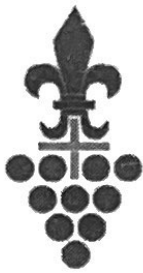
Annexure A: Advert / Notice

Annexure B: Public participation comments received

FOR FURTHER DETAILS CONTACT:

Name	Shane Chandaka
Position	Director
Directorate	Infrastructure Services
Contact Numbers	021 808 8213
E-mail Address	Shane.Chandaka@ Stellenbosch.gov.za
Report Date	27 March 2024

ANNEXURE A



NOTICE FOR PUBLIC COMMENT DENNESIG NEIGHBOURHOOD "WOONERF" PROPOSAL PROMOTING PEDESTRIANIZATION

Municipal Notice No. 159/2023

The Municipality aims is to prioritize and promote public transport and non-motorised transport(NMT), as these were outcomes from IDP consultative processes and are highlighted as strategic focus areas in the Municipality's Spatial Development Framework (SDF) and approved Comprehensive Integrated Transport Plan (CITP).

Notice is hereby given, in terms of the Municipal Council's Recommendations, Item 11.6.2 of the 18th Council Meeting held on 29th November 2023, for the commencement of public participation process for the proposed Dennesig Neighbourhood Pedestrianization programme.

The main objective of the programme is to reduce vehicular demand by implementing improved Non-Motorized Transport (NMT) facilities and by commissioning a public transport service. The objective is to change the character of the neighbourhood, and the behaviour of motorists to create "living streets" environment that would prioritise pedestrians and cyclists. The "Woon-erf" concept promoting pedestrianization, is proposed along Dennesig Road (between Bird and Hofman Streets), and along portions of Hofman Street and Paul Kruger Street.

The community is therefore invited to provide comment. Comments must clearly state "Dennesig Neighbourhood Pedestrianization" and may be forwarded to: Johan Brink at johanb@itsglobal.co.za, written submission can also be submitted to the Infrastructure Services office, Roads, Transport and Stormwater Department located at 71 Plein Street, Ecclesia Building, Second Floor.

The council item and associated report can be downloaded from the Stellenbosch Municipal website (www.stellenbosch.gov.za). Any person unable to read and write or, having any sight disability will be assisted by an official at the above-mentioned office, should they not be able to provide comments on their own accord. Comments / inputs must be submitted on or before 15th February 2023.

Preshane Chandaka
Director: Infrastructure Services
19/12/2023

Eikestad News: Dated
18 January 2024

Só gaan veldtog kinders bystaan

Tasmin Cupido

'n Projek wat aan die einde van die 2022-akademiejaar van stapel gestuur is, sal vanjaar weer plaaslike kinders die mag van die pen gee danksy die pogings van lede van 'n plaaslike sokkerklub.

Die Back to School-skrifbehoefteveldtog van die Cloetesville-sokkerklub was verlede jaar so suksesvol dat die organiseerders besluit het om die projek 'n jaarlikse veldtog te maak.

Broodnodige skrifbehoefte is verlede jaar aan leerders van drie plaaslike skole geskenk, wat hulle waardevolle hulpbronne gebied het om te verseker dat hul skooljaar op die regte voet afloop.

Die projek is die geesteskind van Tyrone Manuel, junior koördineerder van die Cloetesville-sokkerklub, wat die idee met die res van die klub se uitvoerende komitee gedeel het in die hoop dat hulle sou inkoop. "Saam het ons besluit om dit te probeer en ons het die veldtog aan die einde van November 2022 van stapel gestuur," verduidelik hy.

"Ons het 'n paar skenkings van die gemeenskap ontvang, tesame met 'n ruim skenking van boeke, skrifbehoefte en rugsakke van FNB Kaapstad. Ons het toe al hierdie goedere onder leerders verdeel wie se onderwysers hulle as leerders in nood van ondersteuning identifiseer het."

Die drie plaaslike skole wat voordeel uit die projek getrek het, was

Rietbosch, Pieter Langeveldt en Cloetesville primêre skole.

As gevolg van die sukses van verlede jaar se initiatief en die erkenning van die behoefte aan so 'n projek ter ondersteuning van plaaslike leerders en skole, het die projek nou 'n jaarlikse instelling geword. "Die initiatief beoog om broodnodige noodsaaklikhede aan leerders wat dit nie kan bekostig nie, te voorsien," aldus Manuel.

"Bale kinders gaan kaalvoet skool toe of sonder die nodige skoolbenodigdhede. Daarom doen ons 'n beroep op die breër gemeenskap om nie net skrifbehoefte te skenk nie, maar ook skoene en skoolklere aan hierdie waardige saak. Die skenkings hoef nie nuut te wees nie; dit moet net in 'n goeie toestand wees vir die volgende kind om dit te gebruik."

Manuel het bygevoeg dat skenkings stadig ingekom het sedert vanjaar se veldtog in die middel van Desember begin is. "Hierdie jaar is nie so goed soos verlede jaar in terme van akenkings nie. Ons het tot nou net 'n skenking van skrifbehoefte van 'n gemeenskapslid ontvang," sê hy.

"Dus wil ek 'n opregte pleidooi aan die gemeenskap rig om hierdie initiatief asseblief te ondersteun, want hul ondersteuning sal kinders help, hulle in die skool hou en 'n beter toekoms bou."

Kontak Manuel by 064 822 4576 om te skenk of vir meer inligting oor die Cloetesville FC Back to School-skrifbehoefteveldtog.



Die groep wat die kursus Saterdag 13 Januarie by Elsje Pieterse (heel links), wat haar stokperdjie met die deelnemers aan die kursus gedeel het, bygewoon het. Inwoners van vyf dorpie is nou beter toegerus om hul groente- en vrugteproduksie 'n hupstoot te gee.

Groentetuine kry hupstoot

Opleiding vir die 2024- e-Bosch-skoolvakansieprogram het vandeesmaand met opleiding in hidroponika begin.

Altesaam 21 inwoners van Klampmuts, Kylemore, Elsenburg (Vandgraaf), Cloetesville, Stellenbosch-sentraal en selfs so ver as Kullisrivier het Saterdag (13 Januarie) byeengekom om te leer hoe om 'n vertikale groentetuin te maak. Die groentetuin opleiding is deel van vanjaar se vakansieprogram en hou groot belofte vir voedselsekuriteit vir die res van die jaar in.

Gesonde en voldoende kos (voedselsekuriteit) is een van die bousteune van die organisasie se skoolvakansieprogramme. Tydens die program word tradisies oorgedra, soos speletjies, ontspanning, avontuur, kunsvlyt, drama, musiek en beweging binne die konteks van die Bybelse en Ubuntu-waardes.

Die programme wat aangebied word, ontwikkel die kinders se karakter en gereedskap om 'n groter verskeidenheid uitdagings in 'n kind se lewe suksesvol aan te pak. In die geheel dit 'n uitkoms van hoop en veerkragtigheid.

Met hidroponika kan tot 39 plantjies in 'n kwart vierkante meter geplant word. Vir hushoudings wat nie grond het nie, of nie baie grond het nie, kan 'n volhoubare groente- en vrugteproduksie ook by hul

wonings gevestig word.

Die opleiding behels hidroponika-stelsels wat demonstreer hoe om water en voedingstowwe by plante te kry, hoe om die struktuur te bou waarin jou plante geplant kan word en hoe om die produksie-omgewing te bestuur vir voldoende plantvoeding, watergehalte asook hoe om peste te bestuur.

Die hidroponika-opleiding word aangebied in reaksie op die behoefte aan voedselsekuriteit vir kinders tydens die skoolvakansieprogram. Dit is ook 'n geleentheid om 'n groente- en vrugteproduksie-tuis te bou en seker te maak gesonde groente is gedurig beskikbaar.

Die hidroponika-verbouingstegniek is ook geskik vir die kweek van saailinge, blomme en selfs pampoene, botterskorsies en skorsies.

Hidroponika bied voorts die geleentheid om 'n bedryf te vestig wat saailinge maak, produksie-groeiende bou, potjies en groei-medium verskaf sowel as die oes en aflewering van groente.

Hidroponika bring die tradisies van tuinmaak, boerdery en entrepreneurskap bymekaar.

Stuur e-pos na members.ebosch@gmail.com indien jy belangstel om deel te neem aan 'n kursus en om op hoogte gehou te word van toekomstige opleiding.

PICK n PAY LIGHTENS BACK TO SCHOOL LOAD FOR CUSTOMERS WITH OVER R1 MILLION TOWARDS SCHOOL FEES AND STATIONERY

Pick n Pay seeks to ease the financial burden on many families by contributing R1.1 million towards school fees and Back to School stationery items.

The retailer is stepping forward to support families, recognising many parents' financial strains, particularly after a tough year and the traditionally challenging month of 'JanuWorry'.

"We are committed to making a meaningful positive impact on the lives of our customers in 2024, acknowledging the many challenges that the past year has presented to individuals and families. Through this latest initiative we are providing customers with relief on the obligatory Back to School costs many are faced

with this month," says Andrew Mills, Chief Marketing Officer at Pick n Pay.

Through its Smart Shopper programme, the retailer will refund up to R600 000 worth of stationery purchased at QualiSave stores onto customers' loyalty cards and reward up to 10 Pick n Pay customers with R50 000 each towards school fees.

Pick n Pay School Club will also ensure around two million learners are given access to additional physical education materials through its annual delivery of CAES aligned grade-specific educational content to over 2,600 schools. This content is also made available online at schoolclub.co.za for free download. The Club will also donate 34 000 pencil bags to Grade 4 learners and do stationery giveaways with partners.

"As we start a new year, we are even more committed to supporting our community in real, meaningful ways, and we believe that by investing in education, Pick n Pay is investing in the future of the beautiful people of South Africa," concludes Mills.

To qualify to win, Pick n Pay QualiSave customers must buy five or more advertised Back to School stationery items and Pick n Pay customers must spend over R250 on Back to School items advertised in the respective leaflets before 28 January 2024. Pick n Pay customers will also be rewarded with spot prizes, including Ster Kinekor tickets, Spur vouchers and Lego sets, during January. In addition, orders placed on Mr D and Pick n Pay asap! with a linked Smart Shopper card will qualify for the Pick n Pay school fee competition.



STELLENBOSCH MUNICIPALITY

STELLENBOSCH PNIEL FRANSCHHOEK

MUNISIPALITEIT UMASIPALA MUNICIPALITY

021-808 8222 Infrastructure Services, Roads, Transport and Stormwater

NOTICE FOR PUBLIC COMMENT DENNESIG NEIGHBOURHOOD "WOONERF" PROPOSAL PROMOTING PEDESTRIANIZATION

Municipal Notice No. 159/2023

The Municipality aims to prioritize and promote public transport and non-motorised transport (NMT), as these were outcomes from IDP consultative processes and are highlighted as strategic focus areas in the Municipality's Spatial Development Framework (SDF) and approved Comprehensive Integrated Transport Plan (CITP).

Notice is hereby given, in terms of the Municipal Council's Recommendations, Item 11.6.2 of the 18th Council Meeting held on 29th November 2023, for the commencement of public participation process for the proposed Dennesig Neighbourhood Pedestrianization programme.

The main objective of the programme is to reduce vehicular demand by implementing improved Non-Motorized Transport (NMT) facilities and by commissioning a public transport service. The objective is to change the character of the neighbourhood, and the behaviour of motorists to create "living streets" environment that would prioritise pedestrians and cyclists. The "Woonerf" concept promoting pedestrianization, is proposed along Dennesig Road (between Bird and Hofman Streets), and along portions of Hofman Street and Paul Kruger Street.

The community is therefore invited to provide comment. Comments must clearly state "Dennesig Neighbourhood Pedestrianization" and may be forwarded to: Johan Brink at johanb@itsglobal.co.za, written submission can also be submitted to the Infrastructure Services office, Roads, Transport and Stormwater Department located at 71 Plein Street, Ecclesia Building, Second Floor.

The council item and associated report can be downloaded from the Stellenbosch Municipal website (www.stellenbosch.gov.za). Any person unable to read and write or, having any sight disability will be assisted by an official at the above-mentioned office, should they not be able to provide comments on their own accord. Comments / inputs must be submitted on or before 15th February 2023.

Preshane Chandaka
Director: Infrastructure Services
19/12/2023

ANNEXURE B

Dennesig Neighbourhood Pedestrianisation

Dear Mr Johan Brink

Stellenbosch Fietsry (NPC) wholeheartedly supports this proposal as set out in item 11.6.2 of the 18th Stellenbosch Council Meeting of 29 November 2023.

We support the aims to prioritise and promote public transport and NMT.

We support the main objective of the programme to reduce vehicular demand by implementing improved NMT facilities.

We are in favour of the “Woonerf” concept to change the character of the neighbourhood and behaviour of motorists to create “living streets” that would prioritise pedestrian walkways and cycle lanes/paths.

We therefore support the measures to establish the Woonerf set out in 6.2 of item 11.6.2 of the 18th Council Meeting held on 29 November 2023.

We are very much in favour of extending the pedestrian corridor of Dennesig Street over Bird Street with a raised signalised pedestrian crossing to prioritise NMT movement across Bird Street.

We would be in favour of this proposal to be extended to other parts of the CBD as set out in the Municipality’s Comprehensive Integrated Transport Plan (CITP). We also strongly support this proposal to be extended to other neighbourhoods in the Municipality.

We therefore also support the ITS Dennesig Transport Master Plan – Woonerf Proposal, Stellenbosch, November 2023. We are satisfied with the definition of a Woonerf (3.1) and agree with the measures to establish a Woonerf (3.2).

We propose that a suitable Woonerf Policy be adopted for implementation in the whole Municipality.

Yours sincerely

Dawid Botha

Chairman: Stellenbosch Fietsry NPC

7 February 2024

dawidbotha.za@gmail.com

From: [Johan Brink](#)
To: [Nick Platte](#)
Subject: FW: Dennesig Neighbourhood Pedestrianization
Date: Thursday, 08 February 2024 19:59:11
Attachments: [Dennesig Neighbourhood Pedestrianization.docx](#)

Sent from my Galaxy

----- Original message -----

From: Dawid Botha <dawidbotha.za@gmail.com>
Date: 2024/02/08 14:57 (GMT+02:00)
To: Johan Brink <johanb@itsglobal.co.za>
Subject: Dennesig Neighbourhood Pedestrianization

Dear Mr Brink

Attached is the comment of Stellenbosch Fietsry NPC on the Dennesig Nighbourhood Pedeztrianization.

Your sincerely

Dawid Botha

Chairman: Stellenbosch Fietsry NPC

dawidbotha.za@gmail.com

--



From: Johan Brink
To: Nick Platte
Subject: FW: Dennesig pedestrianization document
Date: Monday, 26 February 2024 10:30:32
Attachments: [image001.jpg](#)
[image002.jpg](#)
[image003.jpg](#)
[image004.jpg](#)
[image005.jpg](#)
[image006.jpg](#)
[image007.jpg](#)
[image008.jpg](#)

FYI – a “comment” I received and responded to.

For our record.

Johan

From: Hedwig Crooijmans <hedwiglemmer@gmail.com>
Sent: Monday, January 22, 2024 6:08 PM
To: Johan Brink <johanb@itsglobal.co.za>
Subject: RE: Dennesig pedestrianization document

Thanks very much Johan.

Kind regards,

Hedwig Crooijmans-Lemmer
+27 82 439 6289

From: Johan Brink <johanb@itsglobal.co.za>
Sent: Monday, 22 January 2024 16:43
To: Hedwig Crooijmans <hedwiglemmer@gmail.com>
Subject: RE: Dennesig pedestrianization document

Hi Hedwig

We certainly hope that this will be a precedent project for the future.

All streets will be registered as woonerf streets with a speed limit of 30 km/h. A good point is raised about the actual classification and we will make the proposal that these streets be classified as Class 6a Pedestrian Priority streets within the Stellenbosch Road Network.

Kind regards

Johan

Johan Brink
Technical Director
Western Cape Office



 johanb@itsglobal.co.za
 +27 82 415 8646
 +27 21 914 6211
 www.itsglobal.co.za

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----- Original message -----

From: Hedwig Crooijmans <hedwiglemmer@gmail.com>
Date: 2024/01/22 14:31 (GMT+02:00)
To: Johan Brink <johanb@itsglobal.co.za>
Subject: RE: Dennesig pedestrianization document

Thanks very much Johan for sending me the link,

I think this is a very exciting project for Stellenbosch and hope it sets the tone for more NMT friendly streets and spaces. Just on a technical level a question: will it mean a change of the class of road (Class 6)? I assume it will become a 30km zone?

Kind regards,

Hedwig Crooijmans-Lemmer
+27 82 439 6289

(Just to let you know that I am a Stellenbosch resident & urban designer, hence my interest in the project!)

From: Johan Brink <johanb@itsglobal.co.za>
Sent: Monday, 22 January 2024 08:49
To: Hedwig Crooijmans <hedwiglemmer@gmail.com>
Subject: RE: Dennesig pedestrianization document

Goo day Hedwig

Apology for the delay in response. There were some technicalities with the upload of the documents but was subsequently fixed.

You can download the document here:
<https://stellenbosch.gov.za/?s=Dennesig>

Kind regards

Johan

Johan Brink
Technical Director
Western Cape Office



 johanb@itsglobal.co.za
 +27 82 415 8646
 +27 21 914 6211
 www.itsglobal.co.za

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From: Hedwig Crooijmans <hedwiglemmer@gmail.com>
Sent: Thursday, January 18, 2024 6:18 PM
To: Johan Brink <johanb@itsglobal.co.za>
Subject: Dennesig pedestrianization document

Good day Johan,

Could you maybe assist and forward me the above document which is advertised by Stellenbosch Municipality?
I just don't seem to be able to find it on the website.

Thanks very much!

Kind regards,

Hedwig Crooijmans-Lemmer
+27 82 439 6289

11.6.2	STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME
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Collaborator No: 765274

IDP KPA Ref No: Green & Sustainable Valley

Meeting Date: 17 April 2024 & 25 April 2024

1. SUBJECT: STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME

2. PURPOSE

For Council to note the progress of the Municipality's as well as Provincial Government initiatives regarding the loadshedding mitigation initiatives underway, to reduce the impact of electricity loadshedding in the Municipality.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

4.1 Eskom in 2022-23, advised the Municipality to prepare an application to serve at their Loadshedding Committee, for the Municipality to be considered as a curtailment customer. Upon receipt of the said application, Eskom then rejected the application. A follow up meeting was held with Eskom and the outcome is that a revised application must be resubmitted for representation to the Eskom Loadshedding Committee. The draft application has been prepared and is due to serve at the Eskom Loadshedding Committee at the end of April 2024. Note that this is still on a load curtailment premise.

4.2 The Municipality has advertised a tender on 03 February 2024, for the possible purchase of 20MW of electricity from an Independent Power Producer (IPP), tender closed 28 March 2024, currently busy with evaluation.

4.3 The Supervisory Control and Data Acquisition (SCADA) project is on track with the implementation and the fitting of main substations with the additional equipment. Two main substations have been completed to date.

4.4 Municipal Court Building: Inverter has been successfully installed to ensure business continuity.

4.5 Emergency Loadshedding Relief Grant Expenditure: The first generator has been successfully installed at Groendal (One out of a system of three generators along this line). To date R 1 979 207.50 including VAT was invoiced and submitted for payment. Factory acceptance tests have been scheduled for the rest of the generators that is scheduled to be installed in April 2024 according to the contractor's latest construction programme.

4.6 The tender for the Stellenbosch Fire Station battery storage system closed on 26 February 2024 with tender evaluation underway at present.

4.7 Provincial Initiative to Establish a 50MW Solar Plant

Provincial Government Western Cape (PGWC) has appointed a Project Manager and Transactional Advisory Consultancy Team to facilitate a possible 50 MW Independent Power Producers project, with the following deliverables:

- Inception report has been completed by the Project Team.
- A Feasibility Study is now underway at present.
- The service level agreement between Province, their Project Management firm and the Municipality has been provided by PGWC and commented on by the Municipality.
- The Memorandum of Understanding between PGWC and Stellenbosch Municipality for the Energy Resilience programme has been signed and finalised.
- Provincial Government has expressed concerns about the Municipality's 20MW IPP tender, as per Item 4.2 above, and has been requested to submit these concerns in writing.

4.8 Provincial Project: Municipal Pooled Buying initiative:

The Provincial Government held a series of workshops with the Municipality's Legal, Financial and Technical teams. The Municipality has submitted comments during 2023 to PGWC. A follow up workshop is to be scheduled by PGWC by end March 2024.

5. RECOMMENDATION

that Council notes the Alternative Energy Generation project updates identified by the AEG Committee and the latest progress with the Alternative Energy Generation projects in implementation at present.

6. DISCUSSION / CONTENTS

6.1 Background

Under previous circumstances, the Constitution did not allow Local Government to enter into the generation of electricity and the Electricity Regulation Act did not allow municipalities to purchase electricity from any company other than Eskom. Through the promulgation of Electricity Regulation Act Regulations, on 16 October 2020, this changed, and municipalities are now allowed to generate electricity and purchase electricity from other electricity providers other than Eskom.

6.2 Discussion

Progress to date on the various initiatives are as follows:

6.2.1 Outcome of Eskom Engagements

Various meetings and interactions have taken place with Eskom.

The following feedback has been received from Eskom so far:

- Application for load curtailment has not been granted by Eskom. Eskom has formally responded on 19 January 2024 indicating that the application cannot be considered since the Municipality's load curtailment application seems to be interpreted by Eskom as not in line with the NRS 048-9 principles. At the meeting held with Eskom on 7 February 2024, Eskom recommended that the Municipality

revise our application for reconsideration. The revised application is being prepared at present before resubmission to Eskom' Loadshedding Committee.

- As an immediate objective and for the proposed strategies to materialize, an agreement with Eskom on curtailment is still of crucial importance.
- As part of the long-term loadshedding mitigation strategy, the municipality will be initiating self loadshedding but for this to take place it necessitates the installation of a Supervisory Control and Data Acquisition (SCADA) system and a fully operational control room.
- The objective is still to obtain approval from Eskom and sign an agreement as soon as possible. This strategy is dependent on the approval from Eskom. Without the approval from Eskom, the Municipality is at risk of not being able to implement any of the strategies to mitigate the impact of loadshedding.

6.2.2 Loadshedding Mitigation Investigations Concluded to Date

Extensive analysis has been undertaken and the following conclusions were reached:

6.2.2.1 Various strategies were investigated at the Alternative Energy Steering Committee:

- Installation of big renewable plants via Independent Power Producers (IPPs).
- Mass roll-out of consumer Small Scale Embedded Generation (SSEG) Photovoltaic (PV) systems.
- Energy switching by consumers.
- Energy efficiency of municipal facilities including streetlights.

6.2.2.2 Various strategies that would qualify as load shedding mitigation were also investigated including the following:

- Use of batteries to store electricity in order to provide the required load during load shedding. This has been found to be not financially viable.
- Use of batteries plus a Solar (PV) station with batteries to curtail the required load to mitigate the impact of loadshedding were investigated and found to be not financially viable,

6.2.2.3 Extensive analysis has shown that it would be easier to mitigate the impact of load shedding by becoming a load curtailment consumer rather than being a self-load shedding consumer. The following strategies have been analyzed, and found to be affordable and qualify for load curtailment:

6.2.2.3.1 Large consumer load curtailment strategies together with own generation facilities.

- To enable load curtailment, the Municipality will have to design and implement tariffs to encourage participation by large consumers.

6.2.2.3.2 Using the geyser remote control system.

- Extensive communication and engagement with the municipality's customers will be required as the implementation of this strategy will result in some instances to customers being without hot water for extended periods especially during peak hours. Council to note that it has since come to light that technology changes might influence the viability of this strategy. The department is investigating all options and will report on the outcome.

6.2.3 Proposed Load Curtailment Strategy

Taking the above into consideration the following load shedding mitigation strategy is proposed:

6.2.3.1 Load curtailment

Load Curtailment is usually for 4 hours from 14h00 to 18h00.

The large load curtailment consumers will be used to reduce the load by 10% from 14h00 to 18h00 during the majority of load curtailment days.

6.2.3.2 The geyser control system

The geyser control system will be used to curtail the load by 10% from 18h00 to 22h00 however it has since come to light that technology changes might influence the viability of this strategy. The department is investigating all options and will report on the outcome.

In cases where curtailment is required for more than 8 hours per day or for higher stages of load shedding, the following will apply:

6.2.4 The maximum amount of load curtailment / geyser control will be used to meet the requirements. This may incur additional costs to the municipality in order to compensate the customer for the extended period they would be without hot water.**6.2.5 When all possible curtailment has been applied and the requirements are still not met, the municipality will have to apply self loadshedding. To enable to self loadshedding the following is required:**

- A SCADA remote control facility equipped network
- A proper operating system control room.
- A minimum staff complement of x 4 System network operators with administrative support.

Due to the costs involved in above load curtailment strategies, it is also proposed to contract with an Independent Power Producer (IPP) with renewable power to supply 20 MW of power to the Stellenbosch Main substation. This will not assist with loadshedding mitigation but will reduce the Eskom bulk purchase expenditure and may thus reduce the total cost of load shedding mitigation strategies.

6.2.6 Municipal Initiatives**6.2.6.1 Appoint Alternative Energy Independent Power Producers (IPP's)**

The Municipality has advertised a tender on 03 February 2024, for the possible purchase of 20MW of electricity from an Independent Power Producer (IPP), tender closed 28 March 2024, currently busy with evaluation.

Possible second Tender: Three sites were identified by Stellenbosch Municipality with the view to establishing IPP's. The Municipality is continuing to facilitate a possible separate tender process to procure IPP's as follows:

- Erf RE/119 Idas Valley for possible Biomass.
- Erf 181/0 Stellenbosch (below reservoir) for possible photovoltaic site.
- Erf 279/0 Stellenbosch (Droëdyke site opposite landfill) for possible photovoltaic site.

As a result of extensive investigations that are still required to be conducted to ensure that the tender specifications adhere to the Municipality's needs and ensuring the responsiveness of bidders, this tender will be the second tender to be issued. The Municipality is continuously engaging with other Municipalities who are also following the same process to learn from their experiences, but this tender will only be advertised once the evaluation for the 20 MW IPP tender process has been concluded.

6.2.6.2 Implementation of Supervisory Control and Data Acquisition (SCADA)

The completion of Phase 1, which is the remote **monitoring** of seven main substations is scheduled for completion by 30 June 2024. The total cost estimate for this phase R12 600 051.28 (VAT incl). To date 50% of this phase has been completed.

The total estimated cost to complete Phase 2 (implementation of remote switching at the 7 main substations) and Phase 3 (remote monitoring of the 11 kV substations is R35 916 310.15 (VAT incl). These phases are proposed for implementation in the 2024/25 financial year.

6.2.6.3 Municipal Critical Buildings and Plants

The investigation for the most suitable alternative energy for the key infrastructure (water- and wastewater plants) to ensure continued service delivery is underway.

The progress on the four municipal buildings identified for business continuity is;

- Municipal Court – Battery backup installation (16 kVA inverter with 10 kWh battery back) has been installed.
- Fire Station – The tender for the supply and installation of a 100 kVA inverter and 400 kWh battery storage closed on 26 February 2024 and tender evaluation is underway.
- NPK Building – Investigation for the most feasible option is underway
- Main Building – Preliminary investigations have revealed that the existing electrical wiring of the main building is not suitable for the installation of an inverter with battery back-up. The existing electrical wiring must first be separated into essential and non-essential loads, and this will require the complete rewiring of the Main Building. Detailed investigations for the most suitable solution are underway.

6.2.6.4 Provincial Initiative to Establish a 50MW Solar Plant

Provincial Government Western Cape (PGWC) has appointed a Project Manager and Transactional Advisory Consultancy Team to facilitate the 50 MW IPP project.

The following deliverables are applicable to this process:

- Inception report has been completed by the Project Team.
- Feasibility Study now underway.
- The service level agreement between the Project Manager and the Municipality has been provided by PGWC and commented on by the Municipality.
- The Memorandum of Understanding between PGWC and Stellenbosch Municipality for the Energy Resilience programme has been signed.
- Provincial Government has expressed concerns about the Municipality's 20MW IPP tender, as per Item 4.2 above, and has been requested to submit these concerns in writing.

6.2.7 Decisions taken by the AEG Steering Committee on prioritized projects

- The Department to drive the process to get the geyser load control system fully operational and integrated into the control room however it has since come to light that technology changes might influence the viability of this strategy. The department is investigating all options and will report on the outcome.
- The Department to continue with the discussions with bulk consumers and develop details of the product to become load curtailment consumers.
- The Department to continue with the IPP tender for 20 MW IPP at Main substation and the signing of a Power Purchase Agreement (PPA) to deliver power within 2 years after signing of the PPA. The tender is currently in the evaluation stage.
- The Department undertakes the tariff study and get the cost of supply study and tariffs approved by NERSA.
- The Department to continue with investigations into the Small-Scale Embedded Generation (SSEG) impact and possible strategies and option to use SSEG consumer batteries as load shedding mitigation.
- The Municipality continues participating in the Provincial 50 MW IPP project
- The Municipality continues participating in the Provincial Pool Buying project
- The Department facilitates projects for the upgrading of the substations to enable self loadshedding.
- The Department conduct investigations on possible affordable network upgrades to absorb more than 20 MW into the network.

6.3 Financial Implications

This report has further financial implications to the municipality than what has been mentioned in this report, but the exact impact will only become known once all the investigations have been concluded.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

It is foreseen that 4 staff members would be required operate the control room which is required to manage self loadshedding.

A minimum staff complement of x 4 System Network Operators with Administrative support for the Network systems control room.

Further to the above, specialized technical staff would be required to facilitate and implement the loadshedding initiatives. The department has identified vacancies that need to be funded and filled to enable the loadshedding initiatives.

6.6 Previous / Relevant Council Resolutions**“40TH COUNCIL MEETING: 2021-01-27: ITEM 11.5.1****RESOLVED** (nem con)

- (a) that Council approves the investigation into alternate methods of electricity generation and purchases.
- (b) that Council approves the joint investigation to be done by University of Stellenbosch, Council for Scientific and Industrial Research (CSIR), and the Western Cape Government.
- (c) that Council accepts the initiating of the following processes as may be required:
 - i. Municipal Systems Act, Section 78(1) processes
 - ii. Municipal Finance Management Act, Section 33 investigation processes
 - iii. Electricity Regulation Act, Section 13; and
- (d) that Council considers the funding of such investigations and implementation of completed investigations within the determination of the 2021/22 budget process.

16TH COUNCIL MEETING: 2023-08-23: ITEM 11.6.3**NOTED**

The progress of the Alternate Energy Generation initiatives and studies.

20TH COUNCIL MEETING: 2024-02-21: ITEM 11.6.1**NOTED**

The Alternative Energy Generation strategies identified by the AEG Committee and the progress with the Alternative Energy Generation projects initiated.

6.7 Risks / Challenges: Implications and Mitigation:

- With both initiatives (Municipal 20 MW tender and Provincial 50 MW proposed tender) currently underway, Provincial Government has raised concerns about the Municipal 20 MW tender currently being evaluated. The PGWC were requested to submit their concerns in writing to the Municipality.
- A meeting was facilitated with the Provincial Government Heads of Department of the Department of Local Government, and Department of Infrastructure on 26th January 2024, to discuss the above matters.
- The implementation of the load shedding mitigation strategies is still subject to the approval of the municipality's load curtailment application by Eskom's Load Shedding Committee. Regular follow-up engagements are being held with Eskom and the Municipality's revised application is being finalised at present.

- To enable self-loadshedding, a significant capital investment will be required. The Department is implementing in phases the upgrades to the electrical network and has budgeted accordingly.
- The identified resources (vacancies and equipped operational control room) will be budgeted, for the strategies and initiatives to be realised.
- The existing ICT network infrastructure needs to be upgraded, but it will be a phased in approach over time, so that the existing bandwidth of the ICT network is sufficient to deal with the volume of the SCADA traffic. The ICT Department is investigating solutions to enable a functioning SCADA on the ICT network.
- The preliminary simulations investigation that was conducted by the Municipality's service provider revealed that the maximum suitable size for a solar plant without batteries that can be absorbed into the Stellenbosch network is 20MW.
- Therefore, for both the Provincial 50MW power plant and the 20MW Municipal power plant to be accommodated into the current Stellenbosch electrical network, upgrades will be required by the electrical network. These plants must be connected to the Main substation to be able to transfer the load to the various load centres. To enable the existing electrical network to absorb both the 50MW and 20 MW capacities at the Main Substation, the Department has submitted for consideration its proposed MTREF budget for the anticipated upgrades.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.6.2

that Council notes the Alternative Energy Generation project updates identified by the AEG Committee and the latest progress with the Alternative Energy Generation projects in implementation at present.

FOR FURTHER DETAILS CONTACT:

NAME	Nombulelo Zwane
POSITION	Senior Manager: Electrical Services
DIRECTORATE	Infrastructure Services
CONTACT NUMBERS	021 808 8213
E-MAIL ADDRESS	shane.chandaka@ Stellenbosch.gov.za
REPORT DATE	02 April 2024

11.6.3	SECTION 116(3); B/SM 123/21: ZONE O, KAYAMANDI, HOUSING PROJECT - CONSTRUCTION OF INTERNAL CIVIL ENGINEERING SERVICES - PHASE 3
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Collaborator No: 765274

IDP KPA Ref No: Green & Sustainable Valley

Meeting Date: 17 April 2024 & 25 April 2024

1. SUBJECT: SECTION 116(3); B/SM 123/21: ZONE O, KAYAMANDI, HOUSING PROJECT - CONSTRUCTION OF INTERNAL CIVIL ENGINEERING SERVICES - PHASE 3

2. PURPOSE

To obtain the necessary authorization for the intended amendment of a current active contract with Diges Group. The objective is to amend the tender to include Contract Price Adjustment (CPA) for the original scope of works advertised under BSM 123/21. The service provider is appointed to install bulk engineering services to ensure 178 sites are serviced for future Top structures (Houses). Without amending the contract to include CPA, there is a huge risk of the contract not being completed and the contractor stopping works. The contractor is struggling to absorb the rising costs of labour and material that was not factored into their original tender submission.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

On the 12th of May 2022, the BAC awarded tender BSM 123/21 to Diges group for an amount of R12 120 851,13 Incl VAT and 10% contingencies. The appointment letter was signed and the contractor was expected to commence works on the 20th of June 2022. The contractor had to be appointed to ensure that the contract remained within the validity date. In the time prior to the tender advertisement, to contractor appointment, the Informal Settlements department was required to relocate 55 families (Informal structures) in Zone 0, Kayamandi to make space for the civil services and the scope of works under tender BSM 123/21. The contractor was only able to establish and commence works from the 1st of June 2023. In this time materials and labour increased but the contract did not allow for Contract Price Adjustment. The contractor did not claim for additional extension of time claims or costs and waited patiently for the municipality to give them access to the site once the families were eventually relocated. This process to relocate families took much longer than anticipated. The contractor is now requesting that they be paid appropriate compensation in the form of Contract Price Adjustment and or an amicable settlement that will relate to costs incurred, for the rise in materials and labour costs for the delayed access to site. The risk of not approving compensation to the contractor will most likely result in the contractor terminating works. That would force the municipality to go on another tender process which in turn would delay the houses that need to be built on the service sites. The ISUP grant funds have been gazetted, and therefore any further delays could put that funding at risk of being taken away by the provincial government departments. The current project phase is solely funded by the ISUP grant.

5. RECOMMENDATIONS

- (a) that Council notes in terms of MFMA Section 116(3) the reasons for the amendment of tender BSM 123/21;

- (b) that Council notes the public participation process that needed to be followed was followed and that no comments were received (**ANNEXURE C & D**); and
- (c) that the addition of Contract Price Adjustment in the form of a settlement to BSM 123/21 be approved.

6. DISCUSSION / CONTENTS

6.1 Background

Diges group was awarded the contract under BSM 123/21 Zone O, Kayamandi housing project - Construction of internal civil engineering services - phase 3. The contract never included Contract Price Adjustment due to the project contract duration being less than one year. The contract was delayed for almost a year, and the contractor is now seeking financial compensation to cover the rising costs incurred.

Contract Price Adjustment is a normal process and escalation formulae used on a variety of tenders to avoid dissension and disputes with employers and to provide reimbursement for price fluctuations. Due to the duration of the construction contract being less than one year, the municipality opted not to incorporate CPA into the tender document. However, due to the start date being pushed out, the contractor has been forced to absorb CPA longer than expected and beyond their control. It would be the aim of the municipality to compensate the contractor for actual calculated price adjustments for the period of delayed access.

The delay was caused by civil unrest and the refusal of some illegal residents of Zone O, Kayamandi. Most of the Zone O community members refused to move, even though they were on municipal land illegally and therefore the Informal Settlements department had to have various community engagements with councillors, law enforcement, steering committees and stakeholders. Thus, the process to move the families took much longer than expected. The Informal Settlements department was able to move 33 families off the Zone O site, which allowed the contractor to start the first phase of the project almost a year after the original commencement date. Informal settlements are currently in the process of moving the other 22 families to enable the contractor to commence with the last portion of works where the current informal structures are situated. Currently a contractor has been appointed to install the TRA's of which 5 of the 22 have been completed to date. Basic services have also been arranged to ensure adequate service delivery to the 22 families in Kayamandi.

6.2 Discussion

Objective

To incorporate Contract Price Adjustment in the form of a settlement with Diges Group, under tender BSM 123/21; preventing the possible risk of the contractor terminating the contract and taking legal action against the municipality for financial compensation prior to the contract being completed. The compensation will be covered by utilizing project savings and contingencies and therefore not have an effect on the contract award amount of R12 120 851,13 Incl VAT and 10% contingencies and fall within the approved budget. Therefore, a Variation of contract in terms of the tendered price will not be required.

6.3 Financial Implications

Diges group was awarded tender BSM 123/21 for the amount of R12 120 851,13 Incl VAT and 10% contingencies. The total contract award excluding VAT is R10 539 870,55. The project has been managed in such a way that it has experienced various savings and will not utilize the full 10% contingencies and or some of the works items. A new cost to completion has been calculated for the entire scope of works and

indicated below as well as a maximum calculated CPA of R 1 655 019,522 Incl VAT that will be incorporated into an amicable settlement agreement. The final CPA will be calculated when all scope of works has been completed. Even when including the maximum possible CPA based on the contract value into the tender, the overall contract will not exceed the tender award of R12 120 851,13 Incl VAT. Therefore the escalation compensation will fall within the approved budget and tender award price. There will still be a minimum contingency amount of R184 980,48 remaining on the contract if there are unforeseen costs in the future, which is deemed more than sufficient at this stage of the contract.

Financials

Contract Award (Incl vat)	Estimated Cost to completion (Incl vat)	Estimated Saving (Incl vat)
R12 120 851.13	R10 280 851.13	R1 840 000.00

Estimated Contract value at completion (Incl vat)	Addition of CPA (Incl vat)	New Contract value at completion (Incl vat and CPA)	Variance (Remaining on contract Incl vat)
R10 280 851.13	R1 655 019.52	R11 935 870.65	R184 980.48

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions:

Not applicable

6.7 Risk Implications

In order for the Municipality to

6.8 Comments from Senior Management:

6.8.1 Chief Financial Officer

Supports the recommendations.

6.8.2 Municipal Manager:

Supports the recommendations.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.6.3

- (a) that Council notes in terms of MFMA Section 116(3) the reasons for the amendment of tender BSM 123/21;
- (b) that Council notes the public participation process that needed to be followed was followed and that no comments were received (ANNEXURE C & D); and
- (c) that the addition of Contract Price Adjustment in the form of a settlement to BSM 123/21 be approved.

ANNEXURES

Annexure A: BAC Award – Diges Group
Annexure B: CPA Calculations
Annexure C: Advertisement for S116
Annexure D: Proof - No Objections received

FOR FURTHER DETAILS CONTACT:

NAME	<i>Myra Francis</i>
POSITION	<i>Senior Manager: Development Services, Asset Management and Systems & Project Management Unit (PMU)</i>
DIRECTORATE	<i>Infrastructure Services</i>
CONTACT NUMBERS	<i>021 808 8760</i>
E-MAIL ADDRESS	myra.francis@ Stellenbosch.gov.za
REPORT DATE	<i>08 April 2024</i>

ANNEXURE A



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MAY 2022
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Municipality - Munisipaliteit
Stellenbosch

Office of the Municipal Manager
Kantoor van die Munisipale Bestuurder

MEMORANDUM

Supply Chain Management

TO : BID ADJUDICATION COMMITTEE

FROM : BID EVALUATION COMMITTEE

**RE : ZONE O, KAYAMANDI, HOUSING PROJECT: CONSTRUCTION OF
INTERNAL CIVIL ENGINEERING SERVICES – PHASE 3**

BID NO : B/SM 123/21

1. PURPOSE

To obtain approval in terms of Regulations 29 (1) (a) and (b) (i) of the Municipal Supply Chain Management Regulations and paragraph 5(2)(b)(i) of the Stellenbosch Municipal Supply Chain Management Policy for the appointment of a service provider for Zone O, Kayamandi, housing project: construction of internal civil engineering services – phase 3.

2. BACKGROUND

The Employer's objectives are to provide civil engineering services for 178 affordable double story row housing units. The scope of work comprises of the construction of bulk earthworks, urban roads and stormwater services, subsoil drainage, water reticulation services, waterborne gravity sewerage services, electrical ducting services and related ancillary services.

3. BID SPECIFICATION COMMITTEE

SCM Regulation 27 (1): "A *bid specification committee must compile the specifications for the procurement of goods or services by the municipality.*" SCM Regulation 27 (2) (g): "Specifications must be **approved** by the accounting officer prior to the publication of the invitation for bids – Relevant power has been delegated to the Head: Supply Chain Management in terms of the approved System of Delegations for SCM."

The specifications committee consisted of A De Beer (Director: Strategic and Corporate Services), K Carolus (Chief Financial Officer), M Steyl (Acting Chief Financial Officer), D Louw (Director: Infrastructure Services), A Barnes (Director: Planning & Economic Development), G Boshoff (Director: Community and Protection Services), D Jacobs (Senior Manager :SCM), A Slabbert (PMU), N Siyengele (PMU), S Manana (PMU), M Francis (PMU), D Carosini (Lyners Consultant) and V Phiri (Jubilee Project Management) who were responsible for the development and compilation of the specification. **Additional Officials**, I Thesen (SCM Official), NJ Williams (SCM Official) and S Slingers (SCM Intern).

3.1 DISCUSSION

The bid was advertised in "Die Burger", E-portal; CIDB website, the Stellenbosch Municipal website and on the notice board, based on 80/20 preference point system.

Date advertised	22 October 2021
Compulsory site meeting date	04 November 2021
Closing date	22 November 2021
Days at user department	32 & 43
Date submitted to SCM	13 December 2021 & 15 February 2022
Evaluation date	15 March 2022 & 4 May 2022
Validity expiration date	Extended to 19 August 2022

***An Addendum was sent out to all the suppliers who attended the briefing session.**

4. BID SUBMISSIONS

4.1 Bid submissions and clarification meeting are depicted as follows.

NO	BIDDERS	SITE MEETING	SUBMITTED BIDS
1.	Afriline Civils (PTY) Ltd	√	√
2.	ASLA Construction (PTY) Ltd	√	√
3.	Bacethayha Business Enterprise (PTY) LTD	√	√
4.	Cornfield Construction 2004 (PTY) Ltd	√	√
5.	Diges Group	√	√
6.	Lanser Civils PTY Ltd	√	√
7.	Mabizu Trading Enterprise	√	√
8.	Nozomi 179 (PTY) Ltd t/a JPB Construction & Civils	√	√
9.	Rennaisance Skills Centre Construction	√	√
10.	Soyama Construction Services cc	√	√
11.	Umzali Civils (PTY) Ltd	√	√
12.	WB Civils	√	√
13.	WCB Holding	√	X
15.	GSH Contractors	√	X
16.	Naniswa Trading	√	X
17.	Shar Civils	√	X
18.	Tubatse Products	√	X
19.	Boor Group	√	X
20.	Exeo Khokela	√	X

4.2 On the closing date 12 offers were received and were subsequently opened in public.

NO	BIDDERS	Tender Amount (15%VAT Inclusive.)	B-BBEE LEVEL	CIDB GRADING
1.	Afriline Civils (Pty) Ltd	R11 631 777,44	L1	8CE
2.	ASLA Construction (Pty) Ltd	R13 006 827,15	L1	9CE
3.	Bacethayha Business Enterprise (Pty) Ltd	R47 759 347,63	L1	9CE PE
4.	Cornfield Construction 2004 (Pty) Ltd	R12 095 523,20	L1	8CE
5.	Diges Group	R12 120 851,13	L1	8CE
6.	Lanser Civils (Pty) Ltd	R12 940 963,92	L1	7CE
7.	Mabizu Trading Enterprise	Main offer: R22 878 271,35	L1	6CE PE
		Alternative: R19 878 271,35		
8.	Nozomi 179 (Pty) Ltd t/a JPB Construction & Civils	R9 808 051,67	L1	7CE
9.	Renaissance Skills Centre Construction	R11 729 391,19	L1	6CE PE
10.	Soyama Construction Services cc	R13 526 483,05	L1	6CE PE
11.	Umzali Civils (Pty) Ltd	R11 694b658,09	L1	8CE PE
12.	WB Civils	R8 290 388,76	L2	7CE PE

5. BID RESPONSIVENESS

5.1 Introduction

The bid technical evaluation and report were prepared by Myra Francis (Manager PMU), Setsabile Manana (Project Manager: PMU), Derick Carosini (Neil Lyners & Associates (RF) (PTY) Ltd) and Fred Laker (Neil Lyners & Associates (RF) (PTY) Ltd) who examined the bids in terms of its compliance with the stipulated technical requirements.

5.1.1 RESPONSIVENESS CRITERIA

C.2 TENDERER'S OBLIGATIONS

C.2.1 Eligibility

Responsiveness Criteria

C.2.1.1 Tenderers must submit a tender offer that complies in all aspects to the conditions as detailed in this document. Only those tenders that comply in all aspects with the tender conditions, specifications, pricing instructions and contract conditions will be declared responsive.

C.2.1.3 Only those tender submissions from which it can be established that a clear and unambiguous offer has been made to the Employer, by whom the offer has been made and what the offer constitutes, will be declared responsive.

- i) A completed **Certificate of Independent Bid Determination** to be provided and which does not indicate any non-compliance with the requirements of the schedule (applicable schedule to be completed);
- j) The Tenderer (including any of its directors or members), has not been restricted in terms of abuse of the Supply Chain Management Policy;
- k) The Tenderer's tax matters with SARS are in order;
- l) The Tenderer is not an advisor or consultant contracted with the Employer;
- m) The Tenderer is not a person, advisor, corporate entity or a director of such corporate entity, involved with the bid specification committee.

C.2.1.4.5 **Local Content**

- a) The supplier shall study the terms and conditions as stated in the **Local Content Declaration / Annexure C** returnable schedule.

C.2.1.4.5.1 The stipulated minimum threshold percentages for local production and content are set out under MDB 6.2 - DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS, Item 2, and will include all sub-sectors from the applicable National Treasury Instruction Note.

C.2.1.4.5.2 Only tenders with locally produced or locally manufactured raw material or input will be considered. If the raw material or input to be used for a specific item is not available locally, bidders should obtain written authorisation from the Department of Trade and Industry (DTI) (Chief Director: Industrial Procurement, tel. 012 394 3927 and fax 012 394 4927) should there be a need to import such raw material or input.

C.2.1.4.5.3 A copy of the authorisation letter must be submitted together with the bid document at the closing date and time of the bid.

C.2.1.4.5.4 The Employer is obliged and must ensure that contracts for **the designated sector** are awarded at prices that are market related taking into account, among others, benchmark prices designated by the DTI for the sector, value for money and economies of scale. Where appropriate, prices may be negotiated with preferred bidders in accordance with provisions for Negotiation with Preferred Bidders as set out in Stellenbosch Municipality's SCM Policy.

C.2.1.4.5.5 A bid will be declared non-responsive / disqualified if the **Local Content Declaration / Annexure C** returnable schedule as well as the authorisation letter referred to above (if applicable) are not completed and submitted as part of the bid documentation at the closing date and time of the bid.

C.2.1.4.5.6 For further information relating to the local production and content legislation, bidders may refer to website http://www.thedti.gov.za/industrial_development/ip.jsp, or may contact the Chief Director: Industrial Procurement at the DTI at telephone number (012) 394 3927 and fax (012) 394 4927, the Director: Fleet Procurement, Ms Cathrine Matidza, at telephone number (012) 394 3927 and e-mail CMatidza@thedti.gov.za, or the DTI Contact Centre no 0861 843384.

C.2.1.4.6 **Bank Rating**

Only those Tenderers who have a minimum "C" bank code/ rating for the construction value of this project and for a construction period of 12 months at the time of the tender evaluation would be considered responsive to have their bids evaluated further (The Tenderers certified banking details, together with a certified bank code/ rating certificate, must be supplied in Schedule T2.2.9). In the case of Joint Venture partnerships this requirement will apply individually to each party of the Joint Venture.

C.2.1.4.7 Good standing with Bargaining Council

Only those Tenderers who submit proof of registration with the relevant bargaining council(s), if any, duly established in terms of Part C of the Labour Relations Act 66 of 1995, as amended, would be considered responsive to have their bids evaluated.

C.2.1.4.8 Works of similar nature and value

Only Tenderers who have successfully completed a township development in excess of R 10 million (excluding VAT) between July 2016 and the present date, meeting the minimum requirements as set out below will be considered for this contract.

- Civil Engineering Services Contract Value in excess of R 10 million (excluding VAT)
- Successful Completion of the Contract within the Contract Period, inclusive of approved Extension of Time

NB: Tenders that do not comply with the above criteria and/or fail to clearly state and/or supply the above required information will not be considered for this contract.

*Refer to **Annexure A** for the Technical report that will address any technical enquiries*

Table 3: Test for responsiveness

Clause	CRITERIA	WB Civils	JPB Construction	Afriline Civils	Umgali Civils	Renaissance	Cornfield	Diges Group	Lanser Civils	ASLA Construction	Soyama Construction	Mabizu Trading	Balethayha
C.2.1.3	Clear and unambiguous offer made	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
C.2.1.4.1	Registered with the CIDB for a 6CE class of construction work	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
C.2.1.4.5.1	The stipulated minimum threshold percentages for local production and content are met	x	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	x
C.2.1.4.5.2	Only tenders with locally produced or locally manufactured raw material or input will be considered	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	x
C.2.1.4.5.5	Local Content Declaration / Annexure C returnable schedule and authorization letter (if applicable) completed and submitted with the bid documentation	x	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	x
C.2.1.4.6	Minimum of "C" bank code/rating certificate for the construction value and construction period of 12 months and certified banking details submitted	x	x	x	✓	✓	x	✓	✓	✓	✓	✓	✓
C.2.1.4.8	Only Tenderers who have successfully completed a township development between July 2016 and the present date, meeting the minimum requirements as set out below, will be considered for this contract:												
	Civil Engineering Services Contract Value in excess of R 10 million (excl VAT)	✓	✓	✓	✓	x	✓	✓	✓	✓	✓	✓	✓
	Successful Completion of Contract within the Contract Period, inclusive of approved Extension of Time	x	✓	x	x	x	✓	✓	✓	✓	✓	✓	✓
Addendum	Inclusion and acceptance of Addendum No 1 (Annexure B)	✓	✓	✓	x	✓	✓	✓	✓	✓	x	✓	✓

5.2 PROPOSALS NOT CONSIDERED FOR FURTHER EVALUATION DUE TO THE FOLLOWING REASONS (LEGISLATION APPLICABLE AND NON-RESPONSIVENESS)

NO	BIDDERS	REASONS
1.	Afriline Civils (Pty) Ltd	<p>Non-compliant :</p> <p>Clause C.2.1.4.6 Minimum of "C" bank code/rating certificate for the construction value and construction period of 12 months and certified banking details submitted) and they attached on page 93 of the tender document proof that did not indicate the bank rating),</p> <p>C.2.1.4.8 : Only Tenderers who have successfully completed a township development between July 2016 and the present date, meeting the minimum requirements as set out below, will be considered for this contract: Successful Completion of Contract within the Contract Period, inclusive of approved Extension of Time</p>
3.	Bacethayha Business Enterprise (Pty) Ltd	<p>Non-compliant:</p> <p>Clause C2.1.4.5.1 Only tenders with locally produced or locally manufactured raw material or input will be considered .</p> <p>C2.1.4.5.2 Local Content Declaration / Annexure C returnable schedule and authorization letter (if applicable) completed and submitted with the bid documentation.</p> <p>C2.1.4.5.5 Local Content Declaration / Annexure C returnable schedule and authorization letter (if applicable) completed and submitted with the bid documentation</p>
9.	Rennaisance Skills Centre Construction	<p>Non-compliant:</p> <p>Clause, C.2.1.4.8 Only Tenderers who have successfully completed a township development between July 2016 and the present date, meeting the minimum requirements as set out below, will be considered for this contract: Civil Engineering Services Contract Value in excess of R 10 million (excl VAT) and Successful Completion of Contract within the Contract Period, inclusive of approved Extension of Time</p>
10.	Soyama Construction Services cc	Non-compliant: addendum (Inclusion and acceptance of Addendum No 1 (Annexure B))
11.	Umzali Civils (Pty) Ltd	<p>Non-compliant:</p> <p>Clause C.2.1.4.8 Only Tenderers who have successfully completed a township development between July 2016 and the present date, meeting the minimum requirements as set out below, will be considered for this contract: Successful Completion of Contract within the Contract Period, inclusive of approved Extension of Time and addendum (Inclusion and acceptance of Addendum No 1 (Annexure B))</p>
12.	WB Civils	<p>Non-compliant:</p> <p>Clause C2.1.4.5.1 The stipulated minimum threshold percentages for local production and content are met</p> <p>C2.1.4.5.5 Local Content Declaration / Annexure C returnable schedule and authorization letter (if applicable) completed and submitted with the bid documentation</p> <p>C.2.1.4.6 Minimum of "C" bank code/rating certificate for the construction value and construction period of 12 months and certified banking details submitted) and they attached on page 93 of the tender document proof that did not indicate the bank).</p> <p>C.2.1.4.8 Only Tenderers who have successfully completed a township development between July 2016 and the present date, meeting the minimum requirements as set out below, will be considered for this contract: Successful Completion of Contract within the Contract Period, inclusive of approved Extension of Time</p>

No	BIDDERS	MBD4- DECLARATIO N OF INTEREST	MBD5- DECLARATION FOR PROCUREMENT T ABOVE R10 M	MBD6.1- PREFERENCE POINTS CLAIM / SUBCONTRACT ING ITO PPPFA REG-2017	OF MBD6.2- DECLARATI ON LOCAL CONTENT	MBD8- PAST SCM PRACTICES	MBD9- INDEPEN DENT BID PROPOSAL DETERMINATION	CIDB Grading 6CE /6ME Or Higher	Bank Code C credit rating
2.	Alsa Construction (PTY) Ltd	YES	YES	YES	YES	YES	YES	9CE 120741	Code C
4.	Cornfield Construction 2004 (PTY) Ltd	YES	YES	YES	YES	YES	YES	8CE 131213	
5.	Diges Group	YES	YES	YES	YES	YES	YES	8CE PE 18223	Code C
6.	Lanser Civils (PTY) Ltd	YES	YES	YES	YES	YES	YES	7CE 148405	Code B
7.	Mazibu Trading Enterprise	YES	YES	YES	YES	YES	YES	6CE PE 10148899	Code C
8.	Nozomi 179 (Pty) Ltd JPB Construction & Civils	YES	YES	YES	YES	YES	YES	7CE 160400	

6. EVALUATION

6.1 BID EVALUATION COMMITTEE

The evaluation committee consisted of Bentley Louw (Manager: Demand Management and Strategic Sourcing), Myra Francis (Manager: PMU), Setsabile Manana (Project Manager: PMU), Clayton Hendricks (Senior Manager: Waste Management) and Jacqueline Arends, (Senior SCM Professional) who examined the bids in terms of its compliance with the stipulated bid and submission requirements. **Additional Official:** NJ Williams (SCM Official) and Nelisiwe Madonsela (Financial Services Intern).

BEC Discussion

The bid evaluation committee had a meeting where they discussed tender B/SM 123/21 on the 15th of March 2022. During the BEC meeting, it was discussed that the CIDB grading is a rank given to construction companies based on the value and type of experience of their past construction projects. The CIDB grading required for B/SM 123/21 was 6CE. This grading means that only bidders who have worked on Civil Engineering (CE) contracts with a value over R10 000 000.00 (excluding VAT) are deemed capable to execute this project. If a contractor has qualified according to the CIDB grading, this means that they are eligible to do civil engineering-related works. This informed the BEC's decision of finding the following eligibility criteria, which was included in the tender document, not necessary:

- Construction of Asphalt-Surfaced Roads inclusive of Layerworks and Kerbing
- Installation of Concrete Stormwater Pipes with diameters equal to or greater than 375 mm diameter
- Installation of uPVC Sewer Pipes with diameters equal to or greater than 160 mm diameter
- Installation of uPVC Water Pipes with diameters equal to or greater than 110 mm diameter
- Execution of Bulk Earthworks in excess of 5 000 m³

However, the BEC found that it is necessary that a bidder demonstrates through a completion certificate, that they have previously successfully completed a township development with civil engineering works in excess of R 10 million (excluding VAT) between July 2016 and the present date: This is important because the conditions, environment, and dynamics involved in a township project are unique. Due to these reasons, it was decided that the eligibility criteria used will be as follows:

Only Tenderers who have successfully completed a township development in excess of R 10 million (excluding VAT) between July 2016 and the present date, meeting the minimum requirements as set out below will be considered for this contract.

- Civil Engineering Services Contract Value in excess of R 10 million (excluding VAT)

The procedure for the evaluation of responsive tenders is **Method 2 (Financial Offer and Preference)**. The offers were evaluated in terms PPPFA Act number 5 of 2000; amended regulations of 2017, utilizing the 80/20 points system.

NO	BIDDER	Tender Amount (incl. 10% contingencies and 15% VAT)	TENDER EVALUATION POINTS			
			PRICE (80)	B-BBEE Status level of Contribution (20)		TOTAL POINTS (100)
				Level	Points	
2.	ALSA Construction (Pty) Ltd	R13 006 827.15	53.91	1	20	73.91
4.	Cornfield Construction 2004 (PTY) Ltd	R12 095 523.20	61.34	1	*0	61.34
5.	Diges Group	R12 120 851.13	61.14	1	20	81.14
6.	Lanser Civils (PTY) Ltd	R12 940 963.92	54.45	1	20	74.45
7.	Mazibu Trading Enterprise	M: R22 878 271.35	-26.61	1	20	-6.61
		A: R19 878 271.35	-2.14	1	20	17.86
8.	Nozomi 179 (Pty) Ltd JPB Construction & Civils	R9 808 051.67	80	1	*0	80.00

* BBBEE certificate submitted by Nozomi 179 (Pty) Ltd t/a JPB Construction & Civils is not certified.

* BBBEE certificate submitted by Cornfield Construction 2004 (PTY) Ltd is not certified.

7. FINANCIAL IMPLICATIONS

The envisaged expenditure of R 12 120 851.13 (including VAT), will be financed out of the following vote as in the below table.

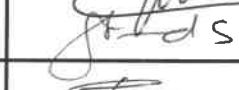
Unique Key	Cost Code	Description	**Available Budget 2021/2022
20200706013020	50101001131	Kayamandi: Zone O (±711 services).	No Funds

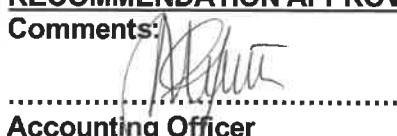
NB:** Department provided the resolution from province for this project. It indicates approval of R52 784 415.00 for the entire Zone O project. Flexgen only shows the funding allocated for the financial year 2021/2022. Refer to **Annexure B** for the Province resolution .

8. RECOMMENDATION TO THE BAC:

- 8.1** That the offer of **Diges Group** for the amount of **R 12 120 851.13** (including 10% contingencies and 15 % VAT) be accepted and approved for Zone O, Kayamandi, housing project: construction of internal civil engineering services – phase 3, since the bidder scored the highest points.

NOTE: Diges Group completed their MBD 4, MBD5, MBD6.1, MBD6.2, MBD 8 and MBD 9 documents and their Tax Status was verified and found to be compliant. The details of the proposed bidder were also verified to be not listed on either National Treasury's Register for Tender Defaulters or the Database of Restricted Suppliers and the directors are verified to be not in the service of the state.

RECOMMENDATION BY THE STELLENBOSCH MUNICIPAL BID EVALUATION COMMITTEE		
Name	Signature	Date
M Francis		12/05/2022
C Hendricks		12/05/2022
J Arends		12/5/2022
B Louw (Chairperson)		12/05/2022

RECOMMENDATION SUPPORTED BY THE STELLENBOSCH MUNICIPAL BID ADJUDICATION COMMITTEE		
Name	Signature	Date
D Louw		
A Barnes	Online	13/5/2022
A de Beer	online	13/5/2022
G. Boshoff	Online	13/5/2022
D. Jaco	Online	13/5/2022
Comments  (Chairperson)		13/5/2022 Date
RECOMMENDATION APPROVED/NOT APPROVED BY THE ACCOUNTING OFFICER Comments:  Accounting Officer		
		13/5/2022 Date

ANNEXURE B

STANDARD ESCALATION CALCULATION											
Base Month :			Oct-21								
Contract price adjustment factor calculation :											
(1-x)[a.Lt/LO + b.Pt/PO + c.Mt/MO + d.Ft/FO -1]											
Base month Indices											
x =	LO =	PO =	MO =	FO =							
	125.9	115.3	144.8	127.2							
	a =	b =	c =	d =							
0.15	0.20	0.25	0.50	0.05							
Certificate number.	Cert. Month	Escal. Month	Monthly Coefficients				Coefficients (Provisional/Final)	CPA Factor (f)	Total subject to CPA this month.	CPA amount.	Cumulative CPA to date.
			Lt	Pt	Mt	Ft					
1	Oct-21	Oct-21					Final	0.0000		R -	#REF!
2	Nov-21	Nov-21					Final	0.0000		R -	#REF!
3	Dec-21	Dec-21					Final	0.0000		R -	#REF!
4	Jan-22	Jan-22					Final	0.0000		R -	#REF!
5	Feb-22	Feb-22					Final	0.0000		R -	#REF!
6	Mar-22	Mar-22					Final	0.0000		R -	#REF!
7	Apr-22	Apr-22					Final	0.0000		R -	#REF!
8	May-22	May-22					Final	0.0000		R -	#REF!
9	Jun-22	Jun-22					Final	0.0000		R -	#REF!
10	Jul-22	Jul-22					Final	0.0000		R -	#REF!
11	Aug-22	Aug-22					Final	0.0000		R -	#REF!
12	Sep-22	Sep-22					Final	0.0000		R -	#REF!
13	Oct-22	Oct-22					Final	0.0000		R -	#REF!
14	Nov-22	Nov-22	135.49	128.2	161.12	208.60	Final	0.1118		R -	#REF!
15	Dec-22	Dec-22	135.87	128.1	160.41	195.80	Final	0.1058		R -	#REF!
16	Jan-23	Jan-23	135.87	131.6	165.18	173.20	Final	0.1186		R -	#REF!
17	Feb-23	Feb-23	136.89	131.8	169.66	173.50	Final	0.1337		R -	#REF!
18	Mar-23	Mar-23	138.28	132.0	168.54	176.00	Final	0.1335		R -	#REF!
19	Apr-23	Apr-23	139.05	133.5	168.96	169.60	Final	0.1364		R -	#REF!
20	May-23	May-23	139.30	133.9	169.24	164.60	Final	0.1365	R 10 539 870.55	R 1 439 147.41	#REF!
21	Jun-23	Jun-23	139.56	134.3	172.88	157.80	Final	0.1462		R -	#REF!
22	Jul-23	Jul-23	140.70	139.5	170.64	159.10	Final	0.1512		R -	#REF!
23	Aug-23	Aug-23	141.46	140.0	173.16	165.00	Final	0.1624		R -	#REF!
24	Sep-23	Sep-23	142.48	140.0	175.97	188.10	Final	0.1797		R -	#REF!
25	Oct-23	Oct-23	143.88	140.0	179.19	204.20	Final	0.1964		R -	#REF!
26	Nov-23	Nov-23	143.75	140.0	178.91	197.30	Final	0.1932		R -	#REF!
27	Dec-23	Dec-23					Final	0.0000			
28	Jan-24	Jan-24					Final	0.0000			
29	Feb-24	Feb-24					Final	0.0000			
Total :									R 10 539 870.55	R 1 439 147.41	

ANNEXURE C



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

NOTICE 29/2024

NOTICE IN TERMS OF SECTION 116(3) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT 56 OF 2003); B/SM 123/21: ZONE O, KAYAMANDI, HOUSING PROJECT - CONSTRUCTION OF INTERNAL CIVIL ENGINEERING SERVICES - PHASE 3

Notice is hereby given in terms of Section 116 (3) (a) and (b) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) that it is the intention of the Stellenbosch Municipality to amend the existing contract:

Number: B/SM 123/21

Description: B/SM 123/21: ZONE O, KAYAMANDI, HOUSING PROJECT - CONSTRUCTION OF INTERNAL CIVIL ENGINEERING SERVICES - PHASE 3

Contractor: Diges Group (PTY)LTD

Reasons for the proposed amendment: To obtain the necessary authorization for the intended amendment of a current active contract with Diges Group. The objective is to amend the tender to include Contract Price Adjustment (CPA) for the original scope of works advertised under BSM 123/21. The service provider is appointed to install bulk engineering services to ensure 178 sites are serviced for future Top structures (Houses). On the 12th of May 2022, the BAC awarded tender BSM 123/21 to Diges group for an amount of R12 120 851,13 Incl vat and 10% contingencies. The contract was intended to be finalized within 12 months and therefore the CPA was not included in the tender award. In the time prior to the tender advertisement and to contractor appointment, informal settlements were required to relocate 55 families (Informal structures) in zone O kayamandi to make space for the civil services and the scope of works under tender BSM 123/21. The contractor was only able to establish and commence works from the 1st of June 2023, almost a year later than the approved/original commencement date. In this time materials and labour increased but the contract did not allow for Contract price adjustment. The contractor did not claim for additional extension of time claims and or costs and waited patiently for the municipality to give them access to the site once the families were eventually relocated. This process to relocate families took much longer than anticipated. Contract price adjustment (CPA), is a normal process and escalation formulae used on a variety of tenders to provide reimbursement for price fluctuations. It would be the aim of the municipality to compensate the contractor for actual calculated price adjustments for the period from the closing date of advertisement, 22 November 2021 until the actual commencement date of 1 June 2023. (Delayed period) The delay was caused by civil unrest and the refusal of the illegal residents of Zone O, kayamandi. The CPA will be covered by utilizing project savings and contingencies and therefore not have an effect on the contract award amount of R12 120 851,13 Incl vat and 10% contingencies and fall within the approved budget. A new cost to completion has been calculated for the entire scope of works as well as the maximum possible calculated CPA of R 1 655 019,522 Incl vat. The final CPA value will be calculated on actual works completed but will not exceed R 1 655 019,522 Incl vat. There will still be a contingency amount of R184 980,48 remaining on the contract if there are unforeseen costs in the future, which is deemed more than sufficient at this stage of the contract.

The original approved rates will be charged for the duration of the extension.

Notice is hereby further given in terms of Section 21 and 21A of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) that the local community and interested / affected parties are invited to submit comments or representations to the Municipality in respect of the above, such comments or representations must be received within 21 days of advertisement via electronic mail to the e-mail address provided below or be delivered to the undersigned to the mailing address provided hereunder. Persons who are physically disabled or who cannot read or write but wish to participate in the process, may come during office hours to the Municipal Offices, Supply Chain Department, Plein Street, Stellenbosch where a staff member will assist that person to transcribe that person's comments or representations.

Comments and/or representations must be submitted to the following email address: s116.contracts@stellenbosch.gov.za, with the subject line entitled "B/SM 123/21: ZONE O, KAYAMANDI, HOUSING PROJECT - CONSTRUCTION OF INTERNAL CIVIL ENGINEERING SERVICES - PHASE 3"

The closing date/time for the submission of representations and/or comments is 12:00 on 27 March 2023. Any comments or representations received after this time and date will not be considered.

All enquiries regarding this intent can be directed to the following official:

Name & Surname	: Wade van der Merwe
Telephone Number	: E-mail enquiries only
E-mail address	: wade.vandermerwe@stellenbosch.gov.za
Physical address	: 135 Dorp Street PMU Building Stellenbosch 7600

Geraldine Mettler
Municipal Manager

SAMXXX-DR000024

ANNEXURE D

Silvia Pretorius

From: S116 Contracts
Sent: Friday, 05 April 2024 14:39
To: Wade van der Merwe; S116 Contracts
Cc: Dalleel Jacobs; Lauren Carolus; Donray Beerwinkel; Myra Francis
Subject: RE: S116 Comments - BSM 123-21: Zone 0 Kayamandi, Housing Project - Construction of internal civil engineering services - phase 3

You are welcome.

Kind regards,

Levita Pool

*Clerk - Supply Chain Management
Financial Services*

T: +27 21 808 8721 • F: +27 21 886 6903

Plein Street, Stellenbosch, 7600 • PO Box 17, Stellenbosch, 7599

www.stellenbosch.gov.za

From: Wade van der Merwe <Wade.Vandermerwe@stellenbosch.gov.za>

Sent: Friday, April 5, 2024 9:01 AM

To: S116 Contracts <S116.Contracts@stellenbosch.gov.za>

Cc: Dalleel Jacobs <Dalleel.Jacobs@stellenbosch.gov.za>; Lauren Carolus <Lauren.Carolus@stellenbosch.gov.za>; Donray Beerwinkel <Donray.Beerwinkel@stellenbosch.gov.za>; Myra Francis <Myra.Francis@stellenbosch.gov.za>

Subject: RE: S116 Comments - BSM 123-21: Zone 0 Kayamandi, Housing Project - Construction of internal civil engineering services - phase 3

Thank you very much

Kind regards

Wade van der Merwe

Manager: Project Management Unit (PMU)

Infrastructure Services

T: +27 21 808 8747 | C: +27 741930700
71 Plein Street, Stellenbosch, 7600
Private Bag X17, Stellenbosch, 7599
Wade.vanderMerwe@stellenbosch.gov.za



From: S116 Contracts <S116.Contracts@stellenbosch.gov.za>

Sent: Friday, April 5, 2024 8:29 AM

To: Wade van der Merwe <Wade.Vandermerwe@stellenbosch.gov.za>

Cc: Dalleel Jacobs <Dalleel.Jacobs@stellenbosch.gov.za>; Lauren Carolus <Lauren.Carolus@stellenbosch.gov.za>; Donray Beerwinkel <Donray.Beerwinkel@stellenbosch.gov.za>

Subject: FW: S116 Comments - BSM 123-21: Zone 0 Kayamandi, Housing Project - Construction of internal civil engineering services - phase 3

Good day Wade,

As per communication from IT no comments were received.

Regards
Levita

Hi Levita

Ek het gecheck maar daar was niks nie

Kind regards,

Levita Pool

Clerk - Supply Chain Management

Financial Services

T: +27 21 808 8721 • F: +27 21 886 6903

Plein Street, Stellenbosch, 7600 • PO Box 17, Stellenbosch, 7599

www.stellenbosch.gov.za

From: Wade van der Merwe <Wade.Vandermerwe@stellenbosch.gov.za>

Sent: Wednesday, April 3, 2024 10:15 AM

To: Dalleel Jacobs <Dalleel.Jacobs@stellenbosch.gov.za>

Cc: S116 Contracts <S116.Contracts@stellenbosch.gov.za>

Subject: FW: S116 Comments - BSM 123-21: Zone 0 Kayamandi, Housing Project - Construction of internal civil engineering services - phase 3

Morning Mr Jacobs

I just want to follow up on this. Who must notify me if there were any appeals or public comments to my advert. I did include “s116contracts” as the contact address in the advert. I want to take this item to council.



Kind regards

Wade van der Merwe

Manager: Project Management Unit (PMU)

Infrastructure Services

T: +27 21 808 8747 | C: +27 741930700

71 Plein Street, Stellenbosch, 7600

Private Bag X17, Stellenbosch, 7599

Wade.vanderMerwe@stellenbosch.gov.za



From: Wade van der Merwe
Sent: Tuesday, April 2, 2024 12:29 PM
To: s116.contracts@stellenbosch.gov.za
Subject: S116 Comments - BSM 123-21: Zone 0 Kayamandi, Housing Project - Construction of internal civil engineering services - phase 3

Gooday

I wanted to know if any Comments were received for the advert attached (S116). Who must I speak to as I need to include this in my report to council.

Thanks

Kind regards

Wade van der Merwe

Manager: Project Management Unit (PMU)

Infrastructure Services

11.6.4	ELECTRICITY BULK CONTRIBUTION LEVY
--------	---

Collaborator No: 765487

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 17 April 2024 & 25 April 2024

1. SUBJECT: ELECTRICITY BULK CONTRIBUTION LEVY

2 PURPOSE

To inform Council of the review of the Electricity Bulk Infrastructure Contribution Levy which is the basis upon which development charges will be determined i.t.o. electricity will be as per NRS 069: Code of practice for the recovery of capital costs for distribution network assets.

That the current valid Electricity Development Charge (DC) also known as Development Contribution Levy in the 2024/25 draft tariffs be replaced with the proposed updated Development Contribution Levy calculation detailed in ANNEXURE A and approved for public participation.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The Bulk Electrical Contribution Levy is not the electrical usage charge per kilowatt which consumers normally use for electricity usage. It is a once-off payment by consumers when they choose to upgrade their system from a 40 amperes to a 60-ampere system for example, or increase their monthly ampere allowance which the Municipality has allocated them to use.

This increase in capacity warrants an upgrade fee which the Municipality uses to ultimately upgrade the bulk electrical infrastructure system. The Municipality has been consistently keeping this once-off levy as low as possible, but has conducted a study to ascertain what the appropriate levy should be.

This has also been benchmarked against what other Municipalities are charging to ensure that the Municipality is also fair and ensuring value for money. The Municipal towns benchmarked against are: Paarl, Wellington, Worcester, Overstrand and the City of Cape Town as per the Table below.

The Municipality must adjust the unit cost for each municipal infrastructure service on an annual basis during the budget preparation process referred to in Section 21 of the Local Government: Municipal Finance Management Act 56 of 2003, to take account of inflationary impacts and must publish the adjusted unit costs within two months of approving the municipal budget. The Municipality will use the Contract Price Adjustment Factor as prescribed in the SAICE General Conditions of Contract for Construction Works (as amended) to determine the annual effect of inflation.

Where possible, unit costs for each municipal infrastructure service should be recalculated every five years to take into account the current and planned capacity for each municipal infrastructure service at the date of re-calculation, and any other relevant factors.

A Development Charge ('DC') also known as Development Contribution Levy is a once-off capital charge to recover the actual cost of external infrastructure required to accommodate the additional impact of a new development on engineering services. A

DC calculation is triggered by a land use change/ development application that will, if approved, intensify the municipal infrastructure demand. The threshold is the level up to which a new land use is deemed to have the same infrastructure impact as the existing permissible use and is determined based on a technical assessment. The current development contribution charge is R 4 130.33 per kVA inclusive of Vat. The proposed development contribution charge based on the revised calculation study is calculated at R 5 293. 85 per kVA inclusive of Vat. The request from the Executive Mayor to indicate the comparison is included below.

Below find a table detailing the comparison of Development Contribution Levy's per Municipality in our area. It must be noted that each Municipality has a unique electricity distribution network which, it is these unique attributes in the infrastructure that would be used during the compilation of the Levy. The Levy's are reviewed every five years and therefore the different financial years indicated below.

Comparison of BICL Cost per kVA per Municipality					
CoCT	Paarl	Wellington	Overstrand	Worcester	Stellenbosch
23/24	23/24	23/24	23/24	22/23	24/25
R 5 456.40	R 4 317.00	R 3 795.00	R 6 439.13	R 4 046.09	R 5 293.85

5. RECOMMENDATIONS

- (a) that the content of this report be noted.
- (b) that the current valid Electricity Development Charge (DC) also known as Development Contribution Levy in the 2024/25 draft tariffs be replaced with the proposed updated Development Contribution Levy calculation detailed in **ANNEXURE A** and approved for public release.

6. DISCUSSION / CONTENTS

6.1 Background

A Development Charge (DC) also known as Development Contribution Levy is a once-off capital charge to recover the actual cost of external infrastructure required to accommodate the additional impact of a new development on engineering services. A Development Charge (DC) calculation is triggered by a land use change/ development application that will, if approved, intensify the municipal infrastructure demand. The threshold is the level up to which a new land use is deemed to have the same infrastructure impact as the existing permissible use and is determined based on a technical assessment.

6.2 Discussion

Municipal Development Charges also known as Development Contribution Levy complement these sources of capital finance, by providing a direct charge to beneficiaries of existing and planned infrastructure installed to enable an intensification of land use. Development charges are thus an additional source of capital finance, which enhance the efficiency and volume of municipal capital financing through:

- ensuring that the beneficiaries of infrastructure pay a fair share of the
- costs of installing it, relative to other residents;
- releasing resources that a municipality would otherwise have
- dedicated to meeting these needs to be spent on other development
- priorities;
- and providing an additional revenue stream to support municipal borrowing programmes, where applicable.

A Development Charge (DC) also known as Development Contribution Levy is a once-off capital charge to recover the actual cost of external infrastructure required to accommodate the additional impact of a new development on engineering services. A Development Charge (DC) calculation is triggered by a land use change/ development application that will, if approved, intensify the municipal infrastructure demand. The threshold is the level up to which a new land use is deemed to have the same infrastructure impact as the existing permissible use and is determined based on a technical assessment.

Attention is invited to the provisions of the following legislation.

- The National Constitution.
- Local Government: Municipal Systems Act, 32 of 2000 – ('MSA').
- Stellenbosch Municipality: Zoning Scheme By-Law 2019 – ('Zoning Scheme').
- Municipal Fiscal Powers and Functions Act, 12 of 2007 – ('Fiscal Powers Act').
- The Spatial Planning and Land Use Planning Act, 16 of 2013; (SPLUMA)
- The Western Cape Land Use Planning Act, 2014, Act. 3 of 2014 (PN 99/2014 of 7 April 2014); (LUPA)

The basis upon which development charges will be determined i.t.o. electricity will be as per NRS 069: Code of practice for the recovery of capital costs for distribution network assets.

The Municipality must adjust the unit cost for each municipal infrastructure service on an annual basis during the budget preparation process referred to in Section 21 of the Local Government: Municipal Finance Management Act 56 of 2003, to take account of inflationary impacts and must publish the adjusted unit costs within two months of approving the municipal budget. The Municipality will use the Contract Price Adjustment Factor as prescribed in the SAICE General Conditions of Contract for Construction Works (as amended) to determine the annual effect of inflation.

Where possible, unit costs for each municipal infrastructure service should be recalculated every five years to take into account the current and planned capacity for each municipality.

6.3. Financial Implications

The budgeted amount is R350 000 which is the estimated cost for the Electricity Bulk Infrastructure Contribution Levy calculation study.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

Attention is invited to the provisions of the following legislation.

- The National Constitution.
- Local Government: Municipal Systems Act, 32 of 2000 – ('MSA').
- Stellenbosch Municipality: Zoning Scheme By-Law 2019 – ('Zoning Scheme').
- Municipal Fiscal Powers and Functions Act, 12 of 2007 – ('Fiscal Powers Act').
- The Spatial Planning and Land Use Planning Act, 16 of 2013; (SPLUMA)
- The Western Cape Land Use Planning Act, 2014, Act. 3 of 2014 (PN 99/2014 of 7 April 2014); (LUPA)

6.5 Staff Implications

This report has no staff implications for Stellenbosch Municipality.

6.6 Previous / Relevant Council Resolutions:

There are none.

6.7 Risk Implications

This report has no risk implications for Stellenbosch Municipality.

6.8 Comments from Senior Management:

No comments were requested from Directors.

6.8.5 Chief Financial Officer:

After the item serves and is approved by council on 24 April 2024; the department will place an advertisement in the newspaper for the public participation period of 21 days to commence. The public participation period on the item will close before the final budget will be tabled before council, for approval as at the end of May. The comments received on the item will also be included with the budget comments.

6.8.7 Municipal Manager:

Supports the recommendations.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.6.4

- (a) that the content of this report be noted; and
- (b) that the current valid Electricity Development Charge (DC) also known as Development Contribution Levy in the 2024/25 draft tariffs be replaced with the proposed updated Development Contribution Levy calculation detailed in ANNEXURE A and approved for public release.

ANNEXURES

Annexure A: Electricity Bulk Infrastructure Contribution Levy calculation report.

FOR FURTHER DETAILS CONTACT:

NAME	Shane Chandaka
POSITION	Director
DIRECTORATE	Infrastructure Services
CONTACT NUMBERS	021 808 8213
E-MAIL ADDRESS	shane.chandaka@ Stellenbosch.gov.za
REPORT DATE	2024 – 04 - 09

ANNEXURE A

Report

Electricity Bulk Infrastructure Contribution Levy calculation

Stellenbosch Municipality

Submission date: 2023/06/27

Document control record

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Client contact		Mark Benson	Client reference			
Rev	Date	Revision details/status	Author	Reviewer	Verifier (if required)	Approver
0	2023/06/30	Issued	J Pillay	A Zwiegers		A Zwiegers
Current revision		0				

Approval			
Author signature		Approver signature	
Name		Name	A Zwiegers
Title		Title	Electrical Engineer

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Document number 1002525-0000-RPT-EE-0001, Revision number 0, Date 2023/06/27

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Abbreviations

SBM	Stellenbosch Municipality
BICL	Bulk Infrastructure Contribution Levy
NRS	National Rationalization Specification
kVA	Kilo Volt Ampere
SLD	Single Line Diagram
PILC	Paper Insulated Lead Covered
OLTC	On Load Tap Changer
HV	High Voltage
MV	Medium Voltage
LV	Low Voltage
GIS	Geographical Information System
NMD	Notified Maximum Demand

1 Introduction

1.1 Terms of Reference

Zutari (Pty) Ltd was appointed by Stellenbosch Municipality (SBM) to provide Professional Electrical Engineering Services for SBM to update their Bulk Infrastructure Contribution Levy (BICL) for electricity in accordance with the National Rationalization Specification (NRS) 069: 2004.

1.2 Objective

The objective of this project is to calculate the Bulk Infrastructure Contribution Levy based on the electricity infrastructure information received from SBM. The BICL is calculated at the various voltage and voltage transformation levels referred to as network segments in Table 1.

2 Scope of Works

The following tasks are required to meet the objective of SBM:

- (a) Kick-off meeting to establish requirements of SBM, stakeholders, information required and other agreed sources of information
- (b) Liaison with agreed sources for SBM electricity network information and pricing
- (c) Obtain equipment budget pricing from OEM
- (d) Calculation of the kVA per network segment based on the NRS069:2004 standard
- (e) Zutari's calculation review by SBM stakeholders
- (f) Updating of the calculation based on the review in (d) above

The scope of work shall include relevant Statutory regulations, National Standards and Municipal By-Laws.

2.1 Deliverables

- Report detailing the calculation of the cost per kVA at the various network segments

2.2 Exclusions

The following exclusions are noted for reference

- Site visits to verify information provided by the Municipality
- Verification of information provided by SBM
- Land acquisition and servitude costs

3 Standards

The standard for electrical networks as accepted by the Council of Stellenbosch Municipality is the NRS 069:2004 Edition 1, Code of practice for the recovery of capital costs for distribution network assets.

The standard is generic to include all network configurations in South Africa and Table C1 on page 29 of the standard was identified as the fit for the Municipality and is shown in Table 4 below.

- ▶ The **network** is divided into **segments** to illustrate the various available voltage levels and capacity of connection.
- ▶ The table requires two sets of values for each network segment to calculate the contribution levy, namely capital replacement costs and standard capacity.
 - **Capital replacement costs** from recent tender documents is best suited for equipment rates as they will include costs for location and environment. These tenders will not cover the full range of equipment therefore other tenders and rates from suppliers is used.
 - The **standard capacity** is calculated based on the topology of the network and n-1 contingency is frequently evident in electrical networks.
- ▶ **Tariff Capital Allowance** to be provided by SBM. Refer to Annex C of NRS 069
- ▶ **Cumulative Contribution Due** to be provided by SBM. Refer to Annex C of NRS 069

Table 1 | Table C1 on Page 29 of NRS 069

Network Segment	Replacement Cost [R]	Standard Capacity [kVA]	Cost/kVA per segment [R]	Cumulative Contribution [R]	Cumulative Contribution Due [R]	Tariff Capital Allowance per segment [R]
N0 [EHV]						
N1 [EHV/HV]						
N2 [HV]						
N3 [HV/MV]						
N4 [MV]						
N5 [MV/LV]						
N6 [LV]						
TOTAL						

4 Information received

A SharePoint folder was created by Zutari where SBM shared documentation. The following relevant information received was used for the project:

- ▶ Single Line Diagrams
- ▶ Various Substation, Miniature Substations and Transformer lists
- ▶ Electrical Database 2017
- ▶ Map of Electrical network in pdf format
- ▶ SBM Customer Classification for Metering

There were discrepancies in the information provided between the various sources. The GIS information or shape files and Single Line Diagram were considered as the main source of information. These were used for high voltage and medium voltage equipment. There was incomplete or limited data for low voltage networks on the GIS database. The calculation is based entirely on the information provided by SBM.

Further information after our review on the 24 May 2023 was received on Monday 29 May 2023 and Friday 02 June 2023 namely:

- ▶ GIS network information in shape files
- ▶ Tender documents for Enkanini and La Terra

The matching of the old and new information especially the GIS was not possible therefore the GIS information for cables and lines were redone.

5 Methodology

The methodology based on NRS 069 is available in Appendix A.

6 Application of NRS069

A kick-off meeting was held at Stellenbosch Municipality Electricity Department boardroom on 23 January 2023 at 10h00. The minutes of the meeting are included in Appendix B. This was followed up with a Request for Information (RFI) from Zutari dated 14 February 2023 and further emails.

The Municipality electricity network information was made available by the 24 March 2023 after which Zutari was able to schedule and execute the calculation of the Bulk Contribution Levy.

The review of the BICL calculation was held on the 24 May 2023 at Stellenbosch Municipality Electricity Department boardroom. The GIS information used was rejected and the Municipality was to supply the latest update. Further discussion confirmed the standard capacity values.

An update meeting was held online on the 02 June 2023 at 2pm. The low voltage estimation was revised to a sampling and extrapolation methodology based on the Consumer types and quantities.

6.1 Assets captured from information received

The SLDs were used to create an excel spreadsheet database of HV and MV assets which was followed by MV cable and overhead line lengths from a GIS database which Zutari had produced on a previous project for SBM. This was later updated with GIS information made available by the SBM. The SLDs had marked notes showing changes and was not signed. The Municipality also provided excel spreadsheets of transformers which did not correspond to the SLD. The SLD was used as the primary source of information for transformers and switches and the updated GIS information was

used for underground cables and overhead lines. Samples of LV infrastructure were used from Enkanini, Tennantville, Arbeidslus, Die Boord and Papegaai Industrial Park.

Table 2 | Information received from SBM and used in the study

Information source	Information used
Single Line Diagrams	Main source of information and all assets were captured into the database
Various Substation, Miniature Substations and Transformer lists	Used to check SLD info however there were discrepancies and the SLD was used as the main source of information
Electrical Database 2017	Used for 66kV assets and auxiliaries
Map of Electrical network in pdf format	This info was unusable and therefore did not assist in the study
GIS shape file	GIS shape files were provided after the review meeting which was used for cable and line types and quantities Sample areas were used to capture LV assets
SBM Customer Classification for Metering	The sample areas of LV assets were used by extrapolating to the quantities in the Metering spreadsheet.

The consumer connection cable and consumer connection meter are excluded from this exercise and shall be priced based on Consumer requirements' as per NRS069.

The sources of information as detailed above contains a risk for SBM and Zutari is not able to comment on the accuracy and completeness of the information received.

6.2 Network Segments

As described in the Methodology the relevant network segments to SBM are N2, N3, N4, N5 and N6.

Table 3 | Description of network segments

Network Segment	Description
N2	66kV cable network and equipment in six 66kV Substations
N3	66/11kV power transformers x15
N4	11kV cable and overhead line network, 11kV switchgear and ring main units
N5	11/0.4kV transformers
N6	400V cable and OHL networks and distribution kiosks

6.3 Capital Replacement Costs

Capital replacement costs to be based on current SBM tender pricing, budget quotes from OEMs and other relevant tender pricing.

The following additional costs as a percentage was added as agreed at the kick-off meeting

- ▶ Preliminary and General 5%
- ▶ Commissioning 2.5%
- ▶ Engineering Fees 10%

Miniature Substations comprise of N4, N5 and N6 assets and the replacement costs need to be split accordingly. The breakdown is as follows

- 11kV switch being N4,
- 11/0.4kV transformation being N5 and
- LV compartment being N6.

The information received from the OEM was used to for the following price breakdown.

Table 4 | Breakdown of miniature substation capital costs

Miniature Substation	N4 [R]	N5 [R]	N6 [R]	Amount [R]
315kVA	R282,000	R424,175	R139,825	R846,000
500kVA	R282,000	R506,425	R139,825	R928,250

The assets unit pricing is available in Appendix C.

6.4 Standard Capacity

6.4.1 Network Segment N2

The 66kV network as shown on the SLD is sketched in Figure 1 below including the cable capacity values (taken from the SLD).

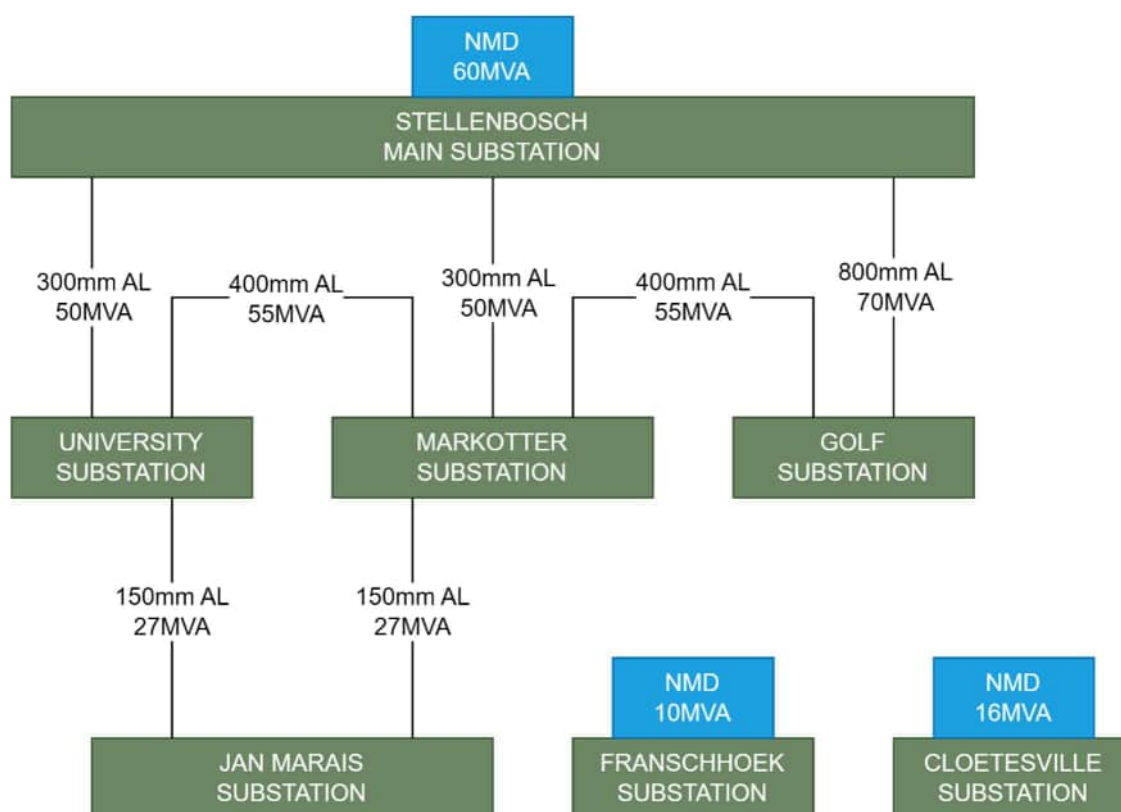


Figure 1 | Sketch of 66kV network

The following methodology may be used for the standard capacity determinations

- n-1 contingency
- highest cable capacity

- (c) lowest cable capacity
- (d) incomer cable capacity only
- (e) Notified Maximum Demand (NMD)

It is recommended that a blended approach be used, apply n-1 contingency with lowest capacity incomer and NMD for all Eskom incomers.

Table 5 | Determination of network segment N2 capacities per substation

66/11kV Substation	Incoming feeders	Standard Capacity [kVA]
Main	<ul style="list-style-type: none"> Eskom incomer - the NMD is used 	60 000
Markotter	<ul style="list-style-type: none"> 300mm² Al oil filled cable from Main Substation and 400mm² Al XLPE cable from University Substation 400mm² Al XLPE cable from Golf Substation n-1 with lowest cable is the 300mm² Al oil filled cable 	50 000
Jan Marais	<ul style="list-style-type: none"> 150mm² Al oil filled cable from Markotter Substation and 150mm² Al oil filled cable from University Substation n-1 contingency 150mm² Al oil filled cable 	27 000
University	<ul style="list-style-type: none"> 300mm² Al oil filled cable from Main Substation and 400mm² Al XLPE cable from Markotter Substation n-1 with lowest cable is the 300mm² Al oil filled cable 	50 000
Golf	<ul style="list-style-type: none"> 800mm² Al XLPE cable from Main Substation and 400mm² Al XLPE cable from Markotter Substation n-1 with lowest cable will be 400mm² Al XLPE cable 	55 000
Cloetesville	<ul style="list-style-type: none"> Eskom incomer - the NMD is used 	16 000
Franschoek	<ul style="list-style-type: none"> Eskom incomer - the NMD is used 	10 000

6.4.2 Network Segment N3

The capacity of the N3 network segment is determined by the installed transformers however as confirmed by the SBM, they have a n-1 contingency factor at every substation. Therefore the firm capacity values as shown in Table 6 below are used for Standard Capacity.

Table 6 | Determination of network segment N3 capacities per substation

66/11kV Substation	Installed 66/11 kV transformers [kVA]	Installed Capacity [kVA]	Standard Capacity [kVA]
Main	3 x 7 500	22 500	15 000
Markotter	3 x 7 500	22 500	15 000
Jan Marais	2 x 10 000	20 000	10 000
University	3 x 15 000	45 000	30 000
Golf	2 x 20 000	40 000	20 000
Cloetesville	2 x 20 000	40 000	20 000
Franschoek	2 x 20 000	40 000	20 000

6.4.3 Network segment N4

The N4 network segment for the SBM network is built on the installed capacity of the 66/11 kV transformers, where 11kV primary cables are used to provide contingency at secondary, 11kV switching stations fed directly from another 66/11kV Substation.

Table 7 | N4 network segment capacity methodology

66/11kV Substation	Installed 66/11 kV transformers	Standard Capacity [kVA]
Main	3 x 7.5 MVA	22 500
Markotter	3 x 7.5 MVA	22 500
Jan Marais	2 x 10 MVA	20 000
University	3 x 15 MVA	45 000
Cloeterville	2 x 20 MVA	40 000
Golf	2 x 20 MVA	40 000
Franschoek	2 x 20 MVA	20 000 ^a

^a As the Franschoek network has no contingency on the 11kV network, the firm capacity will be used

6.4.4 Network Segment N5

Network segment N5 is determined by the sum capacity of all 11/0.4kV transformers on the network which includes miniature substations, pole and ground mounted transformers. This information was available on the SLD.

Table 8 | Network segment 5 installed 11/0.4kV transformer capacity

66/11kV Substation	Standard Capacity [kVA]
Main	19 150
Markotter	20 440
Jan Marais	25 730
University	25 665
Golf	28 521
Cloeterville	54 010
Franschoek	6 446
Dwarsrivier	11 160

6.4.5 Network segment N6

The low voltage network capacity is based on the N5 network segment due to incomplete information. Normally the capacity of the LV network is higher (due to diversity) than the transformer capacity if the transformer is utilised optimally.

Based on the N6 asset information available as explained in Section 6.5.5 the standard capacity for the N6 level is the sum of the N5 standard capacities for each Substation/ Area.

Table 9 | Network segment N6 standard capacity

66/11kV Substation	Standard Capacity [kVA]
Main	19 150
Markotter	20 440
Jan Marais	25 730
University	25 665
Golf	28 521
Cloeterville	54 010
Franschoek	6 446

66/11kV Substation	Standard Capacity [kVA]
Dwarsrivier	11 160
Standard Capacity for N6	191 122

6.5 Capital Replacement Costs

The Capital Replacement Costs were calculated based on available information from the Municipality. The data supplied was classified into assets and the asset was assigned to a network segment.

The following data sources were identified by SBM as a reflection of the network:

- GIS files from SBM labelled 2023 for Stellenbosch and Franschoek
- SLD from SBM
 - 66kV interconnection diagram
 - Main Substation
 - Markotter Substation
 - Jan Marais Substation
 - University Substation
 - Cloetesville Substation
 - Golf Substation
 - Franschoek Substation
- Stellenbosch Electrical Databasefinal2017.xls
- Pniel Master planning Single Line Diagram Existing Network
- Customer Data_14July202.xls

The various sources of information did not match however the differences were not substantial. The GIS was used as the base and additional information was added. Refer to Appendix D.

The current capital replacement values were calculated using the following resources:

- Budget prices from OEMs
 - Aberdare for MV and LV cables
 - ABB for MV Switchgear and Ring Main Units
 - SGM Smit for Miniature Substations and Distribution Transformers
 - Actom for Power Transformers
- Tender pricing from Stellenbosch Municipality and Zutari
 - Enkanini for informal housing
 - Msenge Wind Farm substation tender pricing for 66kV equipment

6.5.1 N2 Assets

The 66kV Interconnection SLD was used to determine the 66kV cable network assets and quantities were extracted from the GIS database. All incoming cable were assigned to the relevant 66kV Substation and linking cables divided between Substations. 66kV assets were found in the excel spreadsheet "Stellenbosch Electrical Databasefinal2017.xls".

On the 66kV cable network incomer and linking cables were identified. The capital replacement cost of incoming cables was assigned to the Substation being fed and the linking cable which could be used to feed in either direction was split between the connected Substation e.g. the cost of the feeder from Main Substation to University Substation is assigned to University Substation. The link cable from University Substation to Markotter Substation is divided between the two Substations.

6.5.2 N3 Assets

The N3 assets are the 66/11kV Power Transformers found on the 66kV Interconnection SLD.

6.5.3 N4 Assets

These assets consist of 11kV cable network, ring main units and 11kV Switching Stations. The information for each Substation was found in the Substation SLDs and these were updated using the GIS especially for cable and line assets where lengths were required.

6.5.4 N5 Assets

The N5 assets or 11/0.4kV transformation assets are the miniature substation (which are split in N4, N5 and N6 discussed above), ground and pole mount transformers. These assets were found on the GIS however their power or capacity was found on the SLDs. The discrepancies between these two sources must be addressed by the Municipality.

6.5.5 N6 Assets

Typically as in most Municipalities little or no information is available on LV assets. After much discussion with SBM the following methodology was used. It was agreed that the Bulk Contribution Levy for N6 could only be calculated for the entire SBM due to the absence of information.

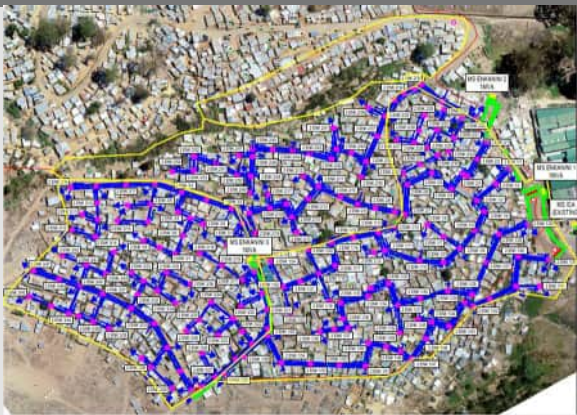
- ▶ The metering information was made available by SBM which provided the various consumer metering categories. It was agreed that each category was representative of a LV network.
- ▶ Example:
 - The Domestic **Lifeline 01 Informal Indigent** has 7 703 consumers (from metering info supplied by SBM) will is typically a LV overhead network.
 - Available network information for Informal housing was sourced from the recently completed Enkanini electrification project of 1300 consumers.
 - The available information for the 1300 consumers was agreed to be a fair representation for the 7703 consumers
 - The assets for the overhead line LV network were aerial bundle conductor and pole mounted kiosks.
 - The assets for 1300 consumers was extrapolated to represent the 7 703 consumers i.e. multiplied by the ratio of $\frac{7703}{274}$

Table 10 | Extrapolation of N6 assets based on number of consumers for Domestic Lifeline 01 Informal Indigent

Asset	Unit	Qty for Sample 1300 consumers	Qty extrapolated to 7703 consumers
LV Pole Mounted Kiosk/6 Way	No.	274	1,624
LV ABC Conductor/70mm 3c + 54,6 +25 mm	M	4,050	23,998
LV Cable Network/120mm 4c Cu	m	481	2,850

- This methodology was repeated for:

Table 11 | N6 Assets using sampling and extrapolation method

Consumer Category and number of consumers	Sample area and number of consumers	Map
Domestic Lifeline 01 Informal Indigent (7,703 consumers)	Enkanini All LV assets from tender drawings and pricing (1300 consumers)	
Domestic Lifeline 01 Formal Indigent (5,183 consumers)	Tennantville All LV assets connected to Noble m/s 400kVA from GIS (173 consumers)	
Domestic Low (14,840 consumers)	Arbeidslus All LV assets connected to Assegai m/s 200kVA and Pendoring m/s 315kVA from GIS (200 consumers)	

Consumer Category and number of consumers	Sample area and number of consumers	Map
Domestic Regular (2,082 consumers)	Die Boord All LV assets connected to Marina m/s and Culemborg m/s from GIS (141 consumers)	
Commercial Lifeline/Low (99 consumers)	Average of cable from miniature substations to consumers from GIS	Various isolated consumers
Commercial Regular 03 (1,165 3ph. consumers)	Papegaai Industrial Park Average of cable from miniature substations to consumers from GIS (15 consumers)	

Refer to Appendix E for the assets for the N6 sample areas. These assets were extrapolated and added to the asset database. Refer to Appendix D.

Table 12 below is a summary of the sample areas, the cost per kVA listed is not used in the final cost per kVA for the N6 network segment. For commercial consumers an average length of cable was calculated and therefore the sample is for a consumer, which is not shown in Table 12.

Table 12 | Summary of LV Samples

Consumer metering	Sample area	Feeder	Feeder capacity (kVA)	Number of Consumers	Calculated kVA per Consumer	Calculated Cost per kVA
Domestic Lifeline 01 Formal Indigent	Tennantville	Noble m/s	400	173	2.31	R6,267.23*
Domestic Lifeline 01 Informal Indigent	Enkanini	1 x 1 MVA Enkanini minisubs	3,000	1,300	2.31	R1,999.46
Domestic Low	Arbeidslus	Assegaaai m/s	200 315	200	2.58	R4,952.58

Consumer metering	Sample area	Feeder	Feeder capacity (kVA)	Number of Consumers	Calculated kVA per Consumer	Calculated Cost per kVA
		Pendoring m/s				
Domestic Regular	Die Boord	12 minisubs	3,975	595	6.68	R4,064.20

*It is evident that the calculated contribution (R/kVA) for the Domestic Lifeline for Formal Indigent is not aligned however the calculated kVA per consumer is aligned with the Domestic Lifeline for Informal Indigent.

The assets of the sample areas in Table 12 above were extrapolated based on the total number of consumers i.e. number of consumers in the sample to total number of consumers in the metering data supplied by SBM. (the metering data includes all towns of SBM, Stellenbosch, Pniel and Franschoek)

Table 13 | Number of consumers for LV sample assets and total consumers for SBM

Consumer metering	Sample area	Number of Consumers in sample	Total Number of Consumers (SBM metering data)
Domestic Lifeline 01 Formal Indigent	Tennantville	173	5,183
Domestic Lifeline 01 Informal Indigent	Enkanini	1,300	7,703
Domestic Low	Arbeidslus	200	14,840
Domestic Regular	Die Boord	595	2,082
Commercial Lifeline and Low (1 phase)	Various	1	99
Commercial Regular (3 phase)	Papegaai Industrial Park	1	1,165

6.6 Assumptions

- ▶ All 66/11kV Power Transformers have an OLTC
- ▶ All N5 transformers are 11/0.4kV
- ▶ All information provided by SBM seen as a true record of the installed infrastructure.

6.7 Conclusion

The results for the kVA calculations are as follows

Table 14 | Bulk contribution levy calculated results per Substation

Town / Location	Network Segment	Description	Total Network Segment Cost	Standard Capacity [kVA]	Cost per kVA	Accumulated Cost per kVA
Main Substation	N2	66kV Network	R16,336,260	48,000	R340	R340
Main Substation	N3	66/11kV Transformation	R20,462,093	15,000	R1,364	R1,704
Main Substation	N4	11kV Network	R114,730,932	22,500	R5,099	R6,804
Main Substation	N5	11/0.4kV Transformation	R35,425,595	19,150	R1,850	R8,654
Markotter Substation	N2	66kV Network	R31,620,103	50,000	R632	R632
Markotter Substation	N3	66/11kV Transformation	R20,462,093	15,000	R1,364	R1,997
Markotter Substation	N4	11kV Network	R101,939,756	22,500	R4,531	R6,527
Markotter Substation	N5	11/0.4kV Transformation	R42,682,921	20,440	R2,088	R8,615
Jan Marais Substation	N2	66kV Network	R26,158,854	27,000	R969	R969
Jan Marais Substation	N3	66/11kV Transformation	R16,945,756	10,000	R1,695	R2,663
Jan Marais Substation	N4	11kV Network	R98,233,877	20,000	R4,912	R7,575
Jan Marais Substation	N5	11/0.4kV Transformation	R53,501,842	25,730	R2,079	R9,654
University Substation	N2	66kV Network	R30,605,183	50,000	R612	R612
University Substation	N3	66/11kV Transformation	R30,077,253	30,000	R1,003	R1,615
University Substation	N4	11kV Network	R199,055,843	45,000	R4,423	R6,038
University Substation	N5	11/0.4kV Transformation	R46,801,014	25,665	R1,824	R7,862
Cloeteville Substation	N2	66kV Network	R9,672,424	16,000	R605	R605
Cloeteville Substation	N3	66/11kV Transformation	R21,747,069	20,000	R1,087	R1,692
Cloeteville Substation	N4	11kV Network	R173,985,112	40,000	R4,350	R6,042
Cloeteville Substation	N5	11/0.4kV Transformation	R123,012,941	54,010	R2,278	R8,319

Town / Location	Network Segment	Description	Total Network Segment Cost	Standard Capacity [kVA]	Cost per kVA	Accumulated Cost per kVA
Golf Substation	N2	66kV Network	R59,437,740	55,000	R1,081	R1,081
Golf Substation	N3	66/11kV Transformation	R21,747,069	20,000	R1,087	R2,168
Golf Substation	N4	11kV Network	R119,325,914	40,000	R2,983	R5,151
Golf Substation	N5	11/0.4kV Transformation	R63,601,678	28,521	R2,230	R7,381
Franschoek	N2	66kV Network	R8,298,085	10,000	R830	R830
Franschoek	N3	66/11kV Transformation	R21,747,069	20,000	R1,087	R1,917
Franschoek	N4	11kV Network	R105,727,070	40,000	R2,643	R4,560
Franschoek	N5	11/0.4kV Transformation	R6,196,950	6,446	R961	R5,522
Dwarsrivier Substation	N4	11kV Network	R26,432,697	7,904	R3,344	R3,344
Dwarsrivier Substation	N5	11/0.4kV Transformation	R15,615,054	11,160	R1,399	R4,743
SBM	N6	400V Network	R533,888,408	191,122	R2,793	

Note:

The Suburb of Pniel is connected at the Dwarsrivier Substation and is supplied by via two 11kV feeders. Dwarsriver Substation is the property of Drakenstein Municipality.

6.8 Recommendations

The Bulk Contribution Levy calculation is an exercise undertaken by Zutari however it is entirely based on the information provided by Stellenbosch Municipality. It is recommended that Stellenbosch Municipality capture their network information such that future calculations can be more accurately and readily calculated.

Based on discussion on Standard Capacity with SBM it was agreed that the BICL is calculated per 66/11 kV Substation. The calculation for N6 was not done per 66/11 kV substation but rather for a specific area as agreed with SBM with a single "average" result.

For comparison, Table 15 shows the calculated kVA per Substation for each Network Segment and the total calculated kVA.

Table 15 | Calculated kVA per network segment for each Substation

Substation	N2	N3	N4	N5	N6	Total
Main	R340.34	R1,364.14	R5,099.15	R1,849.90	R2,793.44	R11,446.97
Markotter	R632.40	R1,364.14	R4,530.66	R2,088.21	R2,793.44	R11,408.85
Jan Marias	R968.85	R1,694.58	R4,911.69	R2,079.36	R2,793.44	R12,447.92
University	R612.10	R1,002.58	R4,423.46	R1,823.53	R2,793.44	R10,655.12
Cloetesville	R604.53	R1,087.35	R4,349.63	R2,277.60	R2,793.44	R11,112.55
Golf	R1,080.69	R1,087.35	R2,983.15	R2,229.99	R2,793.44	R10,174.63
Franschoek	R829.81	R1,087.35	R2,643.18	R961.36	R2,793.44	R8,315.15
Dwarsrivier			R3,344.22	R1,399.20	R2,793.44	R7,536.86

It is the prerogative of the SBM Council to evaluate the calculated Bulk Contribution Levy and find a suitable balanced Bulk Contribution Levy value that would encourage development and economic growth for the Municipality.

Appendix A - Methodology

The methodology for the update of the Bulk Infrastructure Contribution Levy for the Municipality will be based on NRS069 Table C1.

Table 16 | Table C1 on Page 29 of NRS 069

Network Segment	Replacement Cost [R]	Standard Capacity [kVA]	Cost/kVA per segment [R]	Cumulative Contribution [R]	Cumulative Contribution Due [R]	Tariff Capital Allowance per segment [R]
N0 [EHV]						
N1 [EHV/HV]						
N2 [HV]						
N3 [HV/MV]						
N4 [MV]						
N5 [MV/LV]						
N6 [LV]						
TOTAL						

The infrastructure assets of the electricity network are tabulated into excel format (hereafter referred to as “database”) based on the information provided by the Municipality. The information must be substantial enough to represent the entire network of the Municipality. Thereafter we proceed with Table C1.

Table C1 of NRS069 is based on the following:

- Network Segment
- Replacement cost
- Standard capacity
- Cost per kVA
- Cumulative cost per kVA
- Cumulative contribution due (not part of the calculation)
- Tariff capital allowance per segment (not part of the calculation)

After considering the above factors and populating Table C1 of NRS069, the outcome will provide the Bulk Infrastructure Contribution Levy at the various network segments.

Network Segment

The standard divides the electricity network into segments based on the voltage level which is shown in Table 1 below.

Table 17 | Network Segments of Table C1 of NRS069

Network Segment	Description	Voltage Range	Applicable to SBM
N0			Typically Eskom
N1			Typically Eskom
N2	HV	>33kV to 132kV	66kV network
N3	HV/MV Transformation		66/11kV transformers
N4	MV	>1kV to 33kV	11kV network

N5	MV/LV Transformation		11/0.4kV transformers
N6	LV	<1kV	400V network

N0 labelled EHV is the transmission grid exclusively provided by Eskom in South Africa and is therefore not applicable to the Municipality.

N1 labelled EHV/HV is the transmission grid exclusively provided by Eskom in South Africa and is therefore not applicable to the Municipality.

N2 labelled HV is the 66kV network connecting the Primary Substation of the Municipality, this will include the 66kV Outdoor/Indoor Substation.

N3 labelled HV/MV is the 66/11kV transformers found in the 66/11kV Primary Substations.

N4 labelled MV is the 11kV network of the Municipality comprising all 11kV switchgear and cables. The 11kV switchgear in miniature substations are included here.

N5 labelled MV/LV is the 11/0.4kV transformers found in miniature substations and pole and ground mounted transformers.

N6 labelled LV is the 400V cables and distribution boards and kiosks. The consumer connection cable and meter are excluded as this is regarded as a service connection cost.

The next step is allocating each asset captured in the database to a network segment based on the criteria above. The miniature substation is divided into N4 - 11kV switchgear, N5 - 11/0.4kV transformer and N6 - 400V circuit breakers. This is further expanded in the Replacement Costs and Standard Capacity sections.

Replacement costs

The replacement cost for each asset is calculated based on material, labour and all costs deemed necessary for a functional asset. The following source for costing is acceptable:

- Municipality capital works tenders are the best source for costing as they include geographical and environmental factors, however this is a limited source based on availability.
- Municipality yearly tenders for equipment available at the Stores
- Budget prices from OEM suppliers where no other information is available. This includes assumptions based on technical expertise for labour and accessories.

The following additional cost relevant for Municipality projects to be added:

- ▶ Preliminary and General
- ▶ Commissioning
- ▶ Engineering (Consultant) Fees

The replacement cost for miniature substations shall be divided among the N4, N5 and N6 network segments in accordance with relevant assets and related costing.

Standard Capacity

The topology of the electricity network is investigated to determine the standard capacity of each segment. The Single Line Diagrams of the entire HV and MV network is needed to determine the standard capacity of each segment. The standard capacity for each network segment is discussed below. The N0 and N1 network segments are not applicable.

Network Segment N2

Each 66/11kV Primary Substation is supplied by one or more 66kV cable or overhead line. There following options are to be discussed with the Municipality to determine the optimal solution:

- The lowest capacity cable/ line is noted as the capacity of the N3 network segment.

- (b) N-1 firm capacity of all incomers (cable/line) capacity
- (c) The Notified Maximum Demand (NMD) where the incomer supplies various Substations

Network Segment N3

The capacity of the 66/11kV transformers for each Substation are summed to determine installed capacity. Most substations are built with n-1 contingency so the standard capacity is based on the firm capacity i.e. a 2 x 20MA Substation based on n-1 contingency will have a firm capacity of 20MVA. The Municipality shall indicate all substation contingencies.

Network Segment N4

The network capacity for segment N3, the 66/11kV transformation can be attributed to the network segment N3 as this is the allowable import capacity of the 11kV network.

Alternatively the 11kV network is designed with diversity and therefore the capacity is determined by the capacity of all feeders emanating from the 66/11kV Primary Substation's 11kV switchboard.

The method shall be confirmed by the Municipality.

Network Segment N5

The capacity of network segment N5 is the sum of all 11/0.4kV transformers installed on the 11kV network. This includes miniature substations and ground and pole mounted transformers.

Network Segment N6

The network capacity for segment N5, the 11/0.4kV transformation can be attributed to the network segment N6 as this is the allowable import capacity of the 11kV network. Further N6 network information is normally incomplete or unavailable for a complete evaluation.

Calculations

The calculation for cost per kVA is determined by the calculated total replacement cost of the network segment divided by the standard capacity of the network segment

Cumulative cost per kVA for a segment is the sum of costs of per kVA of all upstream segments necessary to supply the network segment.

Appendix B - Minutes of Meetings

B1 Kick-off Meeting

Project number	1002525	Meeting date	2023-01-23
Project name	SBM Electricity Development Contribution Levy	Recorded by	JP
Meeting/subject	Kick-off meeting	Total pages	6

Present	Apology	Copy	Name	Organisation	Contact details
☒	☐	☐	Mark Benson [MB]	Stellenbosch Municipality	Mark.Benson@ Stellenbosch.gov.za
☒	☐	☐	Andries Zwiegers [AZ]	Zutari Pty Ltd	andries.zwiegers@zutari.com
☒	☐	☐	Jaysen Pillay [JP]	Zutari Pty Ltd	jaysen.pillay@zutari.com

Item	Topic	Action by
1	Welcome and introduction of Stakeholders	
	Mark Benson welcomed and greeted everyone	
2	Safety moment	
	My Safety Rules #2 Land Transport While operating a vehicle, I must: <ul style="list-style-type: none"> • Be fit for driving and free from impairments, including fatigue, drugs and alcohol, • Always wear a seat belt and not accepting transport in vehicles where one is not available, • Focus on the task of driving and avoid distractions - hands on the wheel, eyes on the road, • Drive to the weather and road conditions, including speed limits, and adjust behaviour accordingly, • Always have a journey management plan for non-routine journeys, and • Inspect the vehicle and verify it is fit for purpose. If you are a passenger, intervene if your driver is failing to comply with the above.	
3	Scope of works	
	The agreed scope of work was agreed by all present	

Item	Topic	Action by
3.1	The development contribution levy is to be calculated using NRS 069 for the relevant network segments. One value is required for the entire Municipality including Stellenbosch and Franschhoek networks.	ALL
3.2	Thereafter Zutari is to update the Electricity Development Contribution Policy	ALL
4	The methodology was presented by Jaysen Pillay and Andries Zwiegers and agreed by Mark Benson on behalf of Stellenbosch Municipality. The updated presentation is included as Annexure 1.	
5	The following information is to be provided by SBM. See Annexure 4	
5.1	SBM Electricity network single line diagrams	MB
5.2	Single Line Diagrams and Site Plans / General Arrangement of all Substations	MB
5.3	Master Plan	MB
5.4	Contingency for each network segment; refer to presentation	MB
5.5	Current Material and Labour pricing for all equipment; to be compared with supplier pricing	MB
5	MB requested that the Deliverables must be submitted before financial year-end i.e. 30 June 2023. The deliverables are:	
	a) Report detailing calculation of levy	Zutari
	b) Updated paragraphs of Electricity Development Contribution Policy	Zutari
6	Program – the program submitted for the proposal is still relevant and will be shifted to start as soon as the information from the Municipality has been received. Refer to Annexure 2	MB/ JP
7	Cashflow – refer to Annexure 3	Zutari
8	Closeout, the meeting was closed at 15h45	ALL

Next meeting: TBC

Annexure 1 Presentation

See attached

Annexure 2 Program

Week Number	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Stage 1																			
Stage 2																			
Stage 3																			
Stage 4																			
Stage 5																			
Stage 6																			
Stage 7																			
	Jan	Feb					Mar					Apr				May			
Weekending	27	3	10	17	21	24	3	10	17	24	31	7	14	21	28	5	12	19	26

	Work
	Waiting for feedback

Annexure 3 Cashflow

Task / Description	Feb 2023	Mar 2023	Apr 2023	May 2023
Stage 1: Planning, investigations and assessments; investigate current policy and provide NRS069 methodology	✓			
Stage 2A: Inception Workshop at municipality with relevant stakeholders	✓			
Stage 2B: Concept and Viability (Preliminary Design) Compile concept report	✓			
Stage 2C: Design Development (Detailed Design) Compile report and execute calculation		✓		
Stage 2D: Documentation and Procurement; Review by munic and update of document			✓	
Stage 2E: Contract administration and inspection				✓
Stage 2F: Closeout				✓
Total	R 95,322	R 110,217	R 29,788	R 59,577

Annexure 4 Information required

The following information is required for the calculation of the capital recoverable costs for Drakenstein Municipality. Information should ideally be in drawing format and preferably in electronic format.

Network Segment	Equipment	Information required
HV – 66kV network	Lines	Conductor type and configuration Structure details
	Cables	Type and configuration Trenching details typical section
HV/MV – 66/11kV	HV Substations	All civil, electrical and mechanical drawings for each of the six substations including protection, control and automation details.
MV – 11kV network	Switching Stations	Typical switching substation detailed layout of building, mv switchgear, metering, protection, control and automation.
	Cables and Lines	Single line diagram showing cable and/or line types and lengths
MV/LV – 11kV/400V		List of all miniature substations, ground and pole mounted transformers including capacity (kVA) rating.
LV – 400V		Typical layouts and SLD for a. Rural b. Urban c. Low cost housing

Appendix B - Minutes of Meetings

B2 Presentation of Levy Calculation

Meeting record

Project number	1002525	Meeting date	2023-05-24
Project name	SBM Bulk Contribution Levy	Recorded by	JPillay
Meeting/subject	Presentation of Levy Calculation	Total pages	3

Present	Apology	Copy	Name	Organisation	Contact details
☒	☐	☒	Mark Benson	SBM	mark.benson@stellenbosch.gov.za
☒	☐	☒	Lourens de Lange	SBM	lourens.delange@stellenbosch.gov.za
☒	☐	☒	Victor Dyusha	SBM	victor.dyusha@stellenbosch.gov.za
☐	☒	☒	Nombulelo Zwane	SBM	nombulelo.zwane@stellenbosch.gov.za
☒	☐	☒	Andries Zwiegers	Zutari	andries.zwiegers@zutari.com
☒	☐	☒	Jaysen Pillay	Zutari	jaysen.pillay@zutari.com
☐	☐	☒	Bernine Kwago	SBM	bernine.kwago@stellenbosch.gov.za

Item	Topic	Action by
1	The meeting was opened by Mark Benson [MB] and Andries Zwiegers [AZ] at 8h30	
2	AZ confirmed that Zutari had calculated the bulk contribution levy based on information provided by SBM and would present the methods used which was in accordance with NRS069 and the final decision and or approval of the methodology was to ratified by SBM	
3	The exclusions listed in the report were raised by MB. He advised that SBM is busy with land acquisition and servitudes for a new Substation. JP questioned if SBM had data for the existing Substations which were more than 20 yrs old. MB to investigate and provide feedback	SBM [MB]
4	Jaysen Pillay [JP] presented the methodology and subsequent calculation of the Bulk Contribution Levy	
5	The objective for the meeting was the review of the calculation by SBM stakeholders	
	The calculation is based on NRS069 Table C1 on page 29	
	Column 1 The network is divided into segments	

Item	Topic							Action by																																																										
	Column 2 Replacement costs of current assets was calculated																																																																	
	Column 3 The standard capacity of each network segment is determined																																																																	
	Column 4 Cost per kVA is calculated for each segment [Replacement Costs/Standard Capacity]																																																																	
	Column 5 Cumulative Contribution costs are calculated																																																																	
	<table><tr><th>Network Segment</th><th>Replacement Cost [R]</th><th>Standard Capacity [kVA]</th><th>Cost/kVA per segment [R]</th><th>Cumulative Contribution [R]</th><th>Cumulative Contribution Due [R]</th><th>Tariff Capital Allowance per segment [R]</th></tr><tr><td>N0 [EHV]</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>N1 [EHV/HV]</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>N2 [HV]</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>N3 [HV/MV]</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>N4 [MV]</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>N5 [MV/LV]</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>N6 [LV]</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>TOTAL</td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	Network Segment	Replacement Cost [R]	Standard Capacity [kVA]	Cost/kVA per segment [R]	Cumulative Contribution [R]	Cumulative Contribution Due [R]	Tariff Capital Allowance per segment [R]	N0 [EHV]							N1 [EHV/HV]							N2 [HV]							N3 [HV/MV]							N4 [MV]							N5 [MV/LV]							N6 [LV]							TOTAL								
Network Segment	Replacement Cost [R]	Standard Capacity [kVA]	Cost/kVA per segment [R]	Cumulative Contribution [R]	Cumulative Contribution Due [R]	Tariff Capital Allowance per segment [R]																																																												
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7	Replacement costs provided by Zutari must be updated using SBM tender pricing, to be provided by Lourens De Lange (LdL) and Victor Dyusha [VD]							SBM [LdL / VD] 26/05/2023																																																										
8	Standard Capacity																																																																	
8.1	<p>N2, the methodology in principle was accepted however the NMD should be used for Eskom incomers</p> <ul style="list-style-type: none">• Main Substation (Stellenbosch) 60MVA• Cloetesville Substation 16MVA (application for 20MVA to be actioned)• Franschoek Substation 10MVA (application for 12MVA in process) <p>Increase in NMD for BICLs calculation to be actioned when completed</p>																																																																	
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	<p>N3, the n-1 contingency was accepted; error on presentation Main Substation 3 x 7.5MVA => 15MVA firm capacity</p>																																																																	
8.2	<table><tr><th>66/11kV Substation</th><th>Installed 66/11 kV transformers [kVA]</th><th>Installed Capacity [kVA]</th><th>Firm Capacity (n-1) [kVA]</th></tr><tr><td>Main</td><td>3 x 7 500</td><td>22 500</td><td>15 000</td></tr><tr><td>Markotter</td><td>3 x 7 500</td><td>22 500</td><td>15 000</td></tr><tr><td>Jan Marais</td><td>2 x 10 000</td><td>20 000</td><td>10 000</td></tr><tr><td>University</td><td>3 x 15 000</td><td>45 000</td><td>30 000</td></tr><tr><td>Cloetesville</td><td>2 x 20 000</td><td>40 000</td><td>20 000</td></tr><tr><td>Golf</td><td>2 x 20 000</td><td>40 000</td><td>20 000</td></tr><tr><td>Franschoek</td><td>2 x 20 000</td><td>40 000</td><td>20 000</td></tr></table>	66/11kV Substation	Installed 66/11 kV transformers [kVA]	Installed Capacity [kVA]	Firm Capacity (n-1) [kVA]	Main	3 x 7 500	22 500	15 000	Markotter	3 x 7 500	22 500	15 000	Jan Marais	2 x 10 000	20 000	10 000	University	3 x 15 000	45 000	30 000	Cloetesville	2 x 20 000	40 000	20 000	Golf	2 x 20 000	40 000	20 000	Franschoek	2 x 20 000	40 000	20 000																																	
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Item	Topic	Action by
8.3	N4 was discussed in detail, <ul style="list-style-type: none"> Zutari proposed sum capacity of all outgoing 11kV feeders from the primary substations (rejected) Firm capacity (n-1) of N3 level was rejected Installed capacity at N3 level was accepted 	
8.4	N5 sum of installed 11/0.4kV transformer capacity was agreed	
8.5	N6 due to available information is also based on the installed 11/0.4kV transformer capacity was agreed	
9	The methodology used for low voltage cable network: <ul style="list-style-type: none"> 8 x 1 Phase meters per LV kiosk 100m cables between LV 1Phase kiosk with 4 kiosk per minisub circuit 3 x 3 Phase meters per LV kiosk 50m cables between LV 3Phase kiosk with 3 kiosk per minisub circuit MB to provide feedback on methodology	SBM [MB] 26/05/2023
10	Zutari [JP] discussed the information provided and used in the calculation of the replacement costs. SBM stakeholders agreed that the GIS information provided in pdf format must be made available in a geodatabase as the information used for the study did not include new developments. It was also agreed that the SLD will be checked and updated as required.	SBM [MB] 26/05/2023
11	SBM Bulk Contribution Levy to be calculated for discussion on online meeting	Zutari [JP] 29/05/2023

Next meeting: 2023-05-29

This minutes is noted as a true reflection of the decisions on methodology and outstanding information from SBM

For Stellenbosch Municipality (please sign)

Mark Benson

.....

Lourens De Lange

.....

Victor Dyusha

.....

Appendix C - Replacement costs unit pricing

Asset Code	Network No.	Description	Unit	Capacity (A)	Capacity (kVA)	Material	Labour	Subtotal	P&G	Commissioning	Eng Fees	TOTAL	Tracking Source	Tracking Comment
1	N2	66kV Network/150 mm² Al Oil	m	235	27,000	2,605.32	560.00	3,165.32	158.27	79.13	316.53	3,719.25	OEM	Aberdare
2	N2	66kV Network/350 mm² Al Oil	m	437	50,000	2,709.12	560.00	3,269.12	163.46	81.73	326.91	3,841.22	OEM	Aberdare
3	N2	66kV Network/350 mm² Al XLPE	m	437	50,000	2,709.12	560.00	3,269.12	163.46	81.73	326.91	3,841.22	OEM	Aberdare
4	N2	66kV Network/400 mm² Al XLPE	m	480	55,000	2,709.12	560.00	3,269.12	163.46	81.73	326.91	3,841.22	OEM	Aberdare
5	N2	66kV Network/800 mm² Al XLPE	m	700	70,000	3,461.10	560.00	4,021.10	201.06	100.53	402.11	4,724.79	OEM	Aberdare
6	N2	66kV Outdoor Substation/Building	m2			24,500.00		24,500.00	1,225.00	612.50	2,450.00	28,787.50	Tender	Zutari
7	N4	66kV Outdoor Substation/Battery tripping unit	No			600,000.00		600,000.00	30,000.00	15,000.00	60,000.00	705,000.00	Tender	Zutari
8	N2	66kV Outdoor Substation/Feeder	No			300,000.00		300,000.00	15,000.00	7,500.00	30,000.00	352,500.00	Tender	Zutari
9	N2	66kV Outdoor Substation/check meter	No			135,000.00		135,000.00	6,750.00	3,375.00	13,500.00	158,625.00	Tender	Zutari
10	N2	66kV Outdoor Substation/OLTC	No			250,000.00		250,000.00	12,500.00	6,250.00	25,000.00	293,750.00	Tender	Zutari
11	N2	66kV Outdoor Substation/Quality of Supply meters	No			125,000.00		125,000.00	6,250.00	3,125.00	12,500.00	146,875.00	Tender	Zutari
12	N2	66kV Outdoor Substation/Telemetry	No			1,250,000.00		1,250,000.00	62,500.00	31,250.00	125,000.00	1,468,750.00	Tender	Zutari
13	N2	66kV Outdoor Substation/Transformer	No			300,000.00		300,000.00	15,000.00	7,500.00	30,000.00	352,500.00	Tender	Zutari
14	N2	66kV Outdoor Substation/Transformer with OLTC	No			600,000.00		600,000.00	30,000.00	15,000.00	60,000.00	705,000.00	Tender	Zutari
15	N2	66kV Outdoor Substation/Earthmat	m2			359.00		359.00	17.95	8.98	35.90	421.83	Tender	Zutari
16	N2	66kV Outdoor Substation/Bulk Earthworks	m2			627.00		627.00	31.35	15.68	62.70	736.73	Tender	Zutari
17	N2	66kV Outdoor Substation/Fencing - perimeter	m			3,100.00		3,100.00	155.00	77.50	310.00	3,642.50	Tender	Zutari
18	N2	66kV Outdoor Substation/Fencing - internal	m			2,300.00		2,300.00	115.00	57.50	230.00	2,702.50	Tender	Zutari
19	N4	11kV Indoor Substation/Feeder	No			580,000.00		580,000.00	29,000.00	14,500.00	58,000.00	681,500.00	OEM	ABB
20	N2	66kV Outdoor Substation/Busbar	m			18,461.12		18,461.12	923.06	461.53	1,846.11	21,691.82	Tender	Zutari
21	N2	66kV Outdoor Substation/Circuit breaker	No			372,500.00		372,500.00	18,625.00	9,312.50	37,250.00	437,687.50	Tender	Zutari
22	N2	66kV Outdoor Substation/Clamps per bay	sum			100,000.00		100,000.00	5,000.00	2,500.00	10,000.00	117,500.00	Tender	Zutari
23	N2	66kV Outdoor Substation/Conductors	m			200.00		200.00	10.00	5.00	20.00	235.00	Tender	Zutari
24	N2	66kV Outdoor Substation/CT set of 3	No			327,500.00		327,500.00	16,375.00	8,187.50	32,750.00	384,812.50	Tender	Zutari
25	N2	66kV Outdoor Substation/Isolator	No			218,000.00		218,000.00	10,900.00	5,450.00	21,800.00	256,150.00	Tender	Zutari
26	N2	66kV Outdoor Substation/Surge Arrestors set of 3	No			127,600.00		127,600.00	6,380.00	3,190.00	12,760.00	149,930.00	Tender	Zutari
27	N2	66kV Outdoor Substation/VT set of 3	No			275,000.00		275,000.00	13,750.00	6,875.00	27,500.00	323,125.00	Tender	Zutari
28	N2	66kV Outdoor Substation/Yardstone	m2			113.00		113.00	5.65	2.83	11.30	132.78	Tender	Zutari
29	N3	66kV Outdoor Substation/20MVA	No		20,000	8,842,072.00	412,000.00	9,254,072.00	462,703.60	231,351.80	925,407.20	10,873,534.60	OEM	Actom
30	N3	66kV Outdoor Substation/15MVA	No		15,000	8,120,554.00	412,000.00	8,532,554.00	426,627.70	213,313.85	853,255.40	10,025,750.95	OEM	Actom
31	N3	66kV Outdoor Substation/10MVA	No		10,000	6,798,960.00	412,000.00	7,210,960.00	360,548.00	180,274.00	721,096.00	8,472,878.00	OEM	Actom
32	N3	66kV Outdoor Substation/7.5MVA	No		7,500.0	5,392,849.00	412,000.00	5,804,849.00	290,242.45	145,121.23	580,484.90	6,820,697.58	OEM	Actom
33	N4	11kV Indoor Substation/Bus Section	No			920,000.00		920,000.00	46,000.00	23,000.00	92,000.00	1,081,000.00	OEM	ABB
34	N4	11kV Indoor Substation/Incomer	No			600,000.00		600,000.00	30,000.00	15,000.00	60,000.00	705,000.00	OEM	ABB
35	N4	66kV Outdoor Substation/NER	No			800,000.00		800,000.00	40,000.00	20,000.00	80,000.00	940,000.00	Tender	Zutari
36	N4	11kV Cable Network/16mm 3C Cu	m			563.16	280.00	843.16	42.16	21.08	84.32	990.71	OEM	Aberdare
37	N4	11kV Cable Network/16mm 3C Cu PILC	m			293.00	64.90	357.90	17.90	8.95	35.79	420.53	OEM	Aberdare
38	N4	11kV Cable Network/16mm 3C Cu XLPE	m			293.00	64.90	357.90	17.90	8.95	35.79	420.53	OEM	Aberdare
39	N4	11kV Cable Network/25mm 3C Cu	m			563.16	280.00	843.16	42.16	21.08	84.32	990.71	OEM	Aberdare
40	N4	11kV Cable Network/25mm 3C Cu PILC	m			293.00	64.90	357.90	17.90	8.95	35.79	420.53	OEM	Aberdare
41	N4	11kV Cable Network/25mm 3C Cu XLPE	m			293.00	64.90	357.90	17.90	8.95	35.79	420.53	OEM	Aberdare
42	N4	11kV Cable Network/35mm 3C Cu	m			563.16	280.00	843.16	42.16	21.08	84.32	990.71	OEM	Aberdare
43	N4	11kV Cable Network/35mm 3C Cu PILC	m			293.00	64.90	357.90	17.90	8.95	35.79	420.53	OEM	Aberdare

Asset Code	Network No.	Description	Unit	Capacity (A)	Capacity (kVA)	Material	Labour	Subtotal	P&G	Commissioning	Eng Fees	TOTAL	Source	Comment
44	N4	11kV Cable Network/35mm 3C Cu XLPE	m			293.00	64.90	357.90	17.90	8.95	35.79	420.53	OEM	Aberdare
45	N4	11kV Cable Network/50mm 3C Cu	m			850.63	280.00	1,130.63	56.53	28.27	113.06	1,328.49	OEM	Aberdare
46	N4	11kV Cable Network/50mm 3C Cu PILC	m			390.00	64.90	454.90	22.75	11.37	45.49	534.51	OEM	Aberdare
47	N4	11kV Cable Network/50mm 3C Cu XLPE	m			390.00	64.90	454.90	22.75	11.37	45.49	534.51	OEM	Aberdare
48	N4	11kV Cable Network/70mm 3C Cu	m			850.63	280.00	1,130.63	56.53	28.27	113.06	1,328.49	OEM	Aberdare
49	N4	11kV Cable Network/70mm 3C Cu PILC	m			1,575.00	280.00	1,855.00	92.75	46.38	185.50	2,179.63	OEM	Aberdare
50	N4	11kV Cable Network/70mm 3C Cu XLPE	m			1,575.00	280.00	1,855.00	92.75	46.38	185.50	2,179.63	OEM	Aberdare
51	N4	11kV Cable Network/95mm 3C Cu	m			1,046.36	280.00	1,326.36	66.32	33.16	132.64	1,558.47	OEM	Aberdare
52	N4	11kV Cable Network/95mm 3C Cu PILC	m			509.00	66.00	575.00	28.75	14.38	57.50	675.63	OEM	Aberdare
53	N4	11kV Cable Network/95mm 3C Cu XLPE	m			509.00	66.00	575.00	28.75	14.38	57.50	675.63	OEM	Aberdare
54	N4	11kV Cable Network/120mm 3C Cu	m			1,542.31	280.00	1,822.31	91.12	45.56	182.23	2,141.21	OEM	Aberdare
55	N4	11kV Cable Network/120mm 3C Cu PILC	m			737.00	68.20	805.20	40.26	20.13	80.52	946.11	OEM	Aberdare
56	N4	11kV Cable Network/120mm 3C Cu XLPE	m			737.00	68.20	805.20	40.26	20.13	80.52	946.11	OEM	Aberdare
57	N4	11kV Cable Network/185mm 3C Cu	m			1,785.84	280.00	2,065.84	103.29	51.65	206.58	2,427.36	Tender	CES04/2023 Paarl
58	N4	11kV Cable Network/185mm 3C Cu PILC	m			1,575.00	280.00	1,855.00	92.75	46.38	185.50	2,179.63	Tender	CES04/2023 Paarl
59	N4	11kV Cable Network/185mm 3C Cu XLPE	m			1,575.00	280.00	1,855.00	92.75	46.38	185.50	2,179.63	Tender	CES04/2023 Paarl
60	N4	11kV OHL Network/Gopher	m			12.00	300.00	312.00	15.60	7.80	31.20	366.60		
61	N4	11kV OHL Network/50mm 5C Al ABC	m			119.00		119.00	5.95	2.98	11.90	139.83	Drakenstein	
62	N4	11kV OHL Network/70mm 3C Al ABC	m			720.00		720.00	36.00	18.00	72.00	846.00	Drakenstein	
63	N4	11kV OHL Network/70mm 3C Al ABC	m			720.00		720.00	36.00	18.00	72.00	846.00	Drakenstein	
64	N4	11kV OHL Network/95mm 3C Al ABC	m			790.00		790.00	39.50	19.75	79.00	928.25	Drakenstein	
65	N4	11kV OHL Network/95mm 5C Al ABC	m			890.00		890.00	44.50	22.25	89.00	1,045.75	Drakenstein	
66	N4	11kV OHL Network/35mm 5C Al ABC	m			240.00		240.00	12.00	6.00	24.00	282.00	Drakenstein	
68	N4	11kV OHL Network/Hare	m			8.00	300.00	308.00	15.40	7.70	30.80	361.90		
69	N4	11kV OHL Network/Mink	m			12.00	300.00	312.00	15.60	7.80	31.20	366.60		
70	N4	11kV Indoor Substation/Building	m2			10,000.00	2,500.00	12,500.00	625.00	312.50	1,250.00	14,687.50	Tender	Zutari
71	N4	11kV Indoor Substation/Battery Tripping unit	No			75,000.00	5,000.00	80,000.00	4,000.00	2,000.00	8,000.00	94,000.00	Tender	Zutari
72	N4	11kV Cable Network/50mm 3C Al	m			396.57	280.00	676.57	33.83	16.91	67.66	794.97	OEM	Aberdare
73	N4	11kV OHL Network/Fox	m			8.00	300.00	308.00	15.40	7.70	30.80	361.90		
75	N4	11kV Auto Recloser/	No.			35,000.00	5,000.00	40,000.00	2,000.00	1,000.00	4,000.00	47,000.00	Jaysen	
76	N4	11kV Indoor Substation/Telemetry	No			50,000.00		50,000.00	2,500.00	1,250.00	5,000.00	58,750.00	Tender	Msenge WF
77	N4	11kV Ring Main Unit/1 Way	No			200,000.00	5,000.00	205,000.00	10,250.00	5,125.00	20,500.00	240,875.00	OEM	ABB
78	N4	11kV Ring Main Unit/2 Way	No			250,000.00	5,000.00	255,000.00	12,750.00	6,375.00	25,500.00	299,625.00	OEM	ABB
79	N4	11kV Ring Main Unit/3 Way	No			300,000.00	5,000.00	305,000.00	15,250.00	7,625.00	30,500.00	358,375.00	OEM	ABB
80	N4	11kV Ring Main Unit/4 Way	No			850,000.00	7,500.00	857,500.00	42,875.00	21,437.50	85,750.00	1,007,562.50	OEM	ABB
81	N4	11kV Ring Main Unit/5 Way	No			600,000.00	10,000.00	610,000.00	30,500.00	15,250.00	61,000.00	716,750.00	OEM	ABB
82	N5	11kV Miniature Substation/100kVA	No		100	398,515.00	35,000.00	433,515.00	21,675.75	10,837.88	43,351.50	509,380.13	OEM	SGB Smit
83	N5	11kV Miniature Substation/100kVA	No		100	638,515.00	35,000.00	673,515.00	33,675.75	16,837.88	67,351.50	791,380.13	OEM	SGB Smit
84	N5	11kV Miniature Substation/150kVA	No		150	385,250.00	35,000.00	420,250.00	21,012.50	10,506.25	42,025.00	493,793.75	OEM	SGB Smit
85	N5	11kV Miniature Substation/150kVA	No		150	625,250.00	35,000.00	660,250.00	33,012.50	16,506.25	66,025.00	775,793.75	OEM	SGB Smit
86	N5	11kV Miniature Substation/160kVA	No		160	591,140.00	35,000.00	626,140.00	31,307.00	15,653.50	62,614.00	735,714.50	OEM	SGB Smit
87	N5	11kV Miniature Substation/200kVA	No		200	317,030.00	35,000.00	352,030.00	17,601.50	8,800.75	35,203.00	413,635.25	OEM	SGB Smit
88	N5	11kV Miniature Substation/200kVA	No		200	557,030.00	35,000.00	592,030.00	29,601.50	14,800.75	59,203.00	695,635.25	OEM	SGB Smit
89	N5	11kV Miniature Substation/250kVA	No		250	511,550.00	35,000.00	546,550.00	27,327.50	13,663.75	54,655.00	642,196.25	OEM	SGB Smit

Asset Code	Network No.	Description	Unit	Capacity (A)	Capacity (kVA)	Material	Labour	Subtotal	P&G	Commissioning	Eng Fees	TOTAL	Source	Comment
90	N5	11kV Miniature Substation/300kVA	No		300	454,700.00	35,000.00	489,700.00	24,485.00	12,242.50	48,970.00	575,397.50	OEM	SGB Smit
91	N5	11kV Miniature Substation/315kVA	No		315	720,000.00	35,000.00	755,000.00	37,750.00	18,875.00	75,500.00	887,125.00	OEM	SGB Smit
92	N5	11kV Miniature Substation/315kVA	No		315	720,000.00	35,000.00	755,000.00	37,750.00	18,875.00	75,500.00	887,125.00	OEM	SGB Smit
93	N5	11kV Miniature Substation/400kVA	No		400	631,600.00	35,000.00	666,600.00	33,330.00	16,665.00	66,660.00	783,255.00	OEM	SGB Smit
94	N5	11kV Miniature Substation/400kVA	No		400	871,600.00	35,000.00	906,600.00	45,330.00	22,665.00	90,660.00	1,065,255.00	OEM	SGB Smit
95	N5	11kV Miniature Substation/500kVA	No		500	669,500.00	35,000.00	704,500.00	35,225.00	17,612.50	70,450.00	827,787.50	OEM	SGB Smit
96	N5	11kV Miniature Substation/500kVA	No		500	909,500.00	35,000.00	944,500.00	47,225.00	23,612.50	94,450.00	1,109,787.50	OEM	SGB Smit
97	N5	11kV Miniature Substation/630kVA	No		630	718,770.00	35,000.00	753,770.00	37,688.50	18,844.25	75,377.00	885,679.75	OEM	SGB Smit
98	N5	11kV Miniature Substation/630kVA	No		630	958,770.00	35,000.00	993,770.00	49,688.50	24,844.25	99,377.00	1,167,679.75	OEM	SGB Smit
99	N5	11kV Miniature Substation/800kVA	No		800	1,023,200.00	35,000.00	1,058,200.00	52,910.00	26,455.00	105,820.00	1,243,385.00	OEM	SGB Smit
100	N5	11kV Ground Mount Transformer/25kVA	No		25	40,000.00	2,000.00	42,000.00	2,100.00	1,050.00	4,200.00	49,350.00	OEM	SGB Smit
101	N5	11kV Ground Mount Transformer/50kVA	No		50	60,000.00	4,000.00	64,000.00	3,200.00	1,600.00	6,400.00	75,200.00	OEM	SGB Smit
102	N5	11kV Ground Mount Transformer/100kVA	No		100	66,500.00	5,000.00	71,500.00	3,575.00	1,787.50	7,150.00	84,012.50	OEM	SGB Smit
103	N5	11kV Ground Mount Transformer/1000kVA	No		1,000	533,000.00	12,500.00	545,500.00	27,275.00	13,637.50	54,550.00	640,962.50	OEM	SGB Smit
104	N5	11kV Ground Mount Transformer/150kVA	No		150	90,000.00	7,500.00	97,500.00	4,875.00	2,437.50	9,750.00	114,562.50	OEM	SGB Smit
105	N5	11kV Ground Mount Transformer/160kVA	No		160	90,000.00	8,000.00	98,000.00	4,900.00	2,450.00	9,800.00	115,150.00	OEM	SGB Smit
106	N5	11kV Ground Mount Transformer/200kVA	No		200	100,000.00	2,500.00	102,500.00	5,125.00	2,562.50	10,250.00	120,437.50	OEM	SGB Smit
107	N5	11kV Ground Mount Transformer/250kVA	No		250	125,000.00	3,125.00	128,125.00	6,406.25	3,203.13	12,812.50	150,546.88	OEM	SGB Smit
108	N5	11kV Ground Mount Transformer/300kVA	No		300	135,000.00	3,750.00	138,750.00	6,937.50	3,468.75	13,875.00	163,031.25	OEM	SGB Smit
109	N5	11kV Ground Mount Transformer/315kVA	No		315	135,000.00	3,937.50	138,937.50	6,946.88	3,473.44	13,893.75	163,251.56	OEM	SGB Smit
110	N5	11kV Ground Mount Transformer/400kVA	No		400	250,000.00	5,000.00	255,000.00	12,750.00	6,375.00	25,500.00	299,625.00	OEM	SGB Smit
111	N5	11kV Ground Mount Transformer/500kVA	No		500	266,500.00	6,250.00	272,750.00	13,637.50	6,818.75	27,275.00	320,481.25	OEM	SGB Smit
112	N5	11kV Ground Mount Transformer/600kVA	No		600	320,000.00	7,500.00	327,500.00	16,375.00	8,187.50	32,750.00	384,812.50	OEM	SGB Smit
113	N5	11kV Ground Mount Transformer/630kVA	No		630	335,790.00	7,875.00	343,665.00	17,183.25	8,591.63	34,366.50	403,806.38	OEM	SGB Smit
114	N5	11kV Ground Mount Transformer/750kVA	No		750	400,000.00	9,375.00	409,375.00	20,468.75	10,234.38	40,937.50	481,015.63	OEM	SGB Smit
115	N5	11kV Ground Mount Transformer/800kVA	No		800	426,400.00	10,000.00	436,400.00	21,820.00	10,910.00	43,640.00	512,770.00	OEM	SGB Smit
116	N5	11kV Pole Mount Transformer/10kVA	No		10	20,000.00	1,500.00	21,500.00	1,075.00	537.50	2,150.00	25,262.50		
117	N5	11kV Pole Mount Transformer/15kVA	No		15	30,000.00	1,500.00	31,500.00	1,575.00	787.50	3,150.00	37,012.50		
118	N5	11kV Pole Mount Transformer/16kVA	No		16	32,000.00	1,500.00	33,500.00	1,675.00	837.50	3,350.00	39,362.50		
119	N5	11kV Pole Mount Transformer/20kVA	No		20	35,000.00	2,000.00	37,000.00	1,850.00	925.00	3,700.00	43,475.00		
120	N5	11kV Pole Mount Transformer/25kVA	No		25	43,750.00	2,000.00	45,750.00	2,287.50	1,143.75	4,575.00	53,756.25		
121	N5	11kV Pole Mount Transformer/30kVA	No		30	45,000.00	2,000.00	47,000.00	2,350.00	1,175.00	4,700.00	55,225.00		
122	N5	11kV Pole Mount Transformer/50kVA	No		50	50,000.00	3,000.00	53,000.00	2,650.00	1,325.00	5,300.00	62,275.00		
123	N5	11kV Pole Mount Transformer/75kVA	No		75	60,000.00	3,000.00	63,000.00	3,150.00	1,575.00	6,300.00	74,025.00		
124	N5	11kV Pole Mount Transformer/100kVA	No		100	66,500.00	3,500.00	70,000.00	3,500.00	1,750.00	7,000.00	82,250.00		
125	N5	11kV Pole Mount Transformer/150kVA	No		150	90,000.00	3,500.00	93,500.00	4,675.00	2,337.50	9,350.00	109,862.50		
126	N5	11kV Pole Mount Transformer/160kVA	No		160	90,000.00	3,500.00	93,500.00	4,675.00	2,337.50	9,350.00	109,862.50		
127	N5	11kV Pole Mount Transformer/200kVA	No		200	100,000.00	4,000.00	104,000.00	5,200.00	2,600.00	10,400.00	122,200.00		
128	N5	11kV Pole Mount Transformer/315kVA	No		315	135,000.00	6,750.00	141,750.00	7,087.50	3,543.75	14,175.00	166,556.25		
129	N6	LV Cable Network/2.5mm 4c Cu	m			48.00	200.00	248.00	12.40	6.20	24.80	291.40	Tender	Zutari
130	N6	LV Cable Network/4mm 4c Cu	m			67.00	200.00	267.00	13.35	6.68	26.70	313.73	Tender	Zutari
131	N6	LV Cable Network/6mm 4c Cu	m			91.00	200.00	291.00	14.55	7.28	29.10	341.93	Tender	Zutari
132	N6	LV Cable Network/10mm 4c Cu	m			138.00	200.00	338.00	16.90	8.45	33.80	397.15	Tender	Zutari
133	N6	LV Cable Network/16mm 4c Cu	m			192.00	200.00	392.00	19.60	9.80	39.20	460.60	Tender	Zutari

Asset Code	Network No.	Description	Unit	Capacity (A)	Capacity (kVA)	Material	Labour	Subtotal	P&G	Commissioning	Eng Fees	TOTAL	Source	Comment
134	N6	LV Cable Network/25mm 4c Cu	m			298.00	200.00	498.00	24.90	12.45	49.80	585.15	Tender	Zutari
135	N6	LV Cable Network/35mm 4c Cu	m			399.00	200.00	599.00	29.95	14.98	59.90	703.83	Tender	Zutari
136	N6	LV Cable Network/50mm 4c Cu	m			515.00	200.00	715.00	35.75	17.88	71.50	840.13	Tender	Zutari
137	N6	LV Cable Network/70mm 4c Cu	m			717.00	200.00	917.00	45.85	22.93	91.70	1,077.48	Tender	Zutari
138	N6	LV Cable Network/95mm 4c Cu	m			1,070.00	200.00	1,270.00	63.50	31.75	127.00	1,492.25	Tender	Zutari
139	N6	LV Cable Network/120mm 4c Cu	m			1,327.00	200.00	1,527.00	76.35	38.18	152.70	1,794.23	Tender	Zutari
140	N6	LV Cable Network/150mm 4c Cu	m			1,614.00	200.00	1,814.00	90.70	45.35	181.40	2,131.45	Tender	Zutari
141	N6	LV Cable Network/185mm 4c Cu	m			2,044.00	200.00	2,244.00	112.20	56.10	224.40	2,636.70	Tender	Zutari
142	N6	LV Cable Network/240mm 4c Cu	m			2,774.00	200.00	2,974.00	148.70	74.35	297.40	3,494.45	Tender	Zutari
143	N6	LV Cable Network/300mm 4c Cu	m			3,855.00	200.00	4,055.00	202.75	101.38	405.50	4,764.63	Tender	Zutari
144	N5	66kV Outdoor Substation/630mm 1C Cu	m			1,850.00	280.00	2,130.00	106.50	53.25	213.00	2,502.75	OEM	Aberdare
145	N5	11kV Miniature Substation/1000kVA	No		1,000	1,099,000.00	35,000.00	1,134,000.00	56,700.00	28,350.00	113,400.00	1,332,450.00	OEM	SGB Smit
146	N5	11kV Miniature Substation/1600kVA	No		1,600	1,326,400.00	35,000.00	1,361,400.00	68,070.00	34,035.00	136,140.00	1,599,645.00	OEM	SGB Smit
147	N4	11kV Ring Main Unit with Metering/3 Way	No			600,000.00	5,000.00	605,000.00	30,250.00	15,125.00	60,500.00	710,875.00	OEM	ABB
148	N4	11kV Cable Network/150mm 3C Al	m			623.43	280.00	903.43	45.17	22.59	90.34	1,061.53	OEM	Aberdare
149	N4	11kV Cable Network/300mm 3C Al	m			1,246.86	280.00	1,526.86	76.34	38.17	152.69	1,794.06	OEM	Aberdare
150	N4	11kV Cable Network/2 x 150mm 3C Al	m			1,246.86	280.00	1,526.86	76.34	38.17	152.69	1,794.06	OEM	Aberdare
151	N6	400V Consumer Network/9 Way	No.			22,500.00	2,500.00	25,000.00	1,250.00	625.00	2,500.00	29,375.00	Tender	Zutari
152	N6	LV ABC Conductor/70mm 3c + 54,6 +25 mm	m			762.26		762.26	38.11	19.06	76.23	895.66	Enkanini Tender	SBM
153	N6	LV Pole Mounted Kiosk/6 Way	No.			5,503		5,503.45	275.17	137.59	550.35	6,466.55	Enkanini Tender	SBM
154	N6	LV Pole Mounted kiosk/1 Way	No.			5,503		5,503.45	275.17	137.59	550.35	6,466.55	Enkanini Tender	SBM

Appendix D – Assets database

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Franschoek	Franschoek	66kV Outdoor Substa	11kV Switching Station	11kV Feeder	No.	7					8	N2	0	66kV Outdoor Substa	352,500	2,467,500
Franschoek	Franschoek	66kV Outdoor Substa	66kV Earth Connector		No.	2					25	N2	0	66kV Outdoor Substa	256,150	512,300
Franschoek	Franschoek	66kV Outdoor Substa	66kV Outdoor Circuit	SF6	No.	2					21	N2	0	66kV Outdoor Substa	437,688	875,375
Franschoek	Franschoek	66kV Outdoor Substa	66kV Outdoor Current Transformer		No.	6					24	N2	0	66kV Outdoor Substa	384,813	2,308,875
Franschoek	Franschoek	66kV Outdoor Substa	66kV Outdoor Isolator	2500A	No.	5					25	N2	0	66kV Outdoor Substa	256,150	1,280,750
Franschoek	Franschoek	66kV Outdoor Substa	Control Panel	Transformer	No.	2					13	N2	0	66kV Outdoor Substa	352,500	705,000
Franschoek	Franschoek	66kV Outdoor Substa	Small Building		m²	1					6	N2	0	66kV Outdoor Substa	28,788	28,788
Franschoek	Franschoek	66kV Outdoor Substa	Yardstone		m²	900					28	N2	0	66kV Outdoor Substa	133	119,498
Stellenbosch	Cloetesville Substation	66kV Outdoor Substa	66kV Outdoor Circuit Breaker		No.	2					21	N2	0	66kV Outdoor Substa	437,688	875,375
Stellenbosch	Cloetesville Substation	66kV Outdoor Substa	66kV Outdoor Current Transformer		No.	2					24	N2	0	66kV Outdoor Substa	384,813	769,625
Stellenbosch	Cloetesville Substation	66kV Outdoor Substa	66kV Outdoor Isolator		No.	2					25	N2	0	66kV Outdoor Substa	256,150	512,300
Stellenbosch	Cloetesville Substation	66kV Outdoor Substa	Civil works	Building	m2	180					6	N2	0	66kV Outdoor Substa	28,788	5,181,750
Stellenbosch	Cloetesville Substation	66kV Outdoor Substa	Civil works	Fencing - perimeter	m	100					17	N2	0	66kV Outdoor Substa	3,643	364,250
Stellenbosch	Cloetesville Substation	66kV Outdoor Substa	Civil works	Yardstone	m2	450					28	N2	0	66kV Outdoor Substa	133	59,749
Stellenbosch	Cloetesville Substation	66kV Outdoor Substa	Control Panel	Incomer	No.	1					8	N2	0	66kV Outdoor Substa	352,500	352,500
Stellenbosch	Cloetesville Substation	66kV Outdoor Substa	Control Panel	Transformer	No.	2					14	N2	0	66kV Outdoor Substa	705,000	1,410,000
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Ground Mount	500 kVA	No.	1			GM Kayamandi Switching Station		11	N2	0	66kV Outdoor Substa	146,875	146,875
Stellenbosch	Golf Substation	66kV Network	66kV Power Cable	400 mm² Al XLPE	m	1,141	Markotter Substation	Golf Substation			4	N2	55000	66kV Network/400 mm²	3,841	4,382,827
Stellenbosch	Golf Substation	66kV Network	66kV Power Cables	800 mm² Al XLPE	m	4,739	Main Substation	Golf Substation			5	N2	70000	66kV Network/800 mm²	4,725	22,390,792
Stellenbosch	Golf Substation	66kV Outdoor Substa	66kV Earth Switch		No.	15					25	N2	0	66kV Outdoor Substa	256,150	3,842,250
Stellenbosch	Golf Substation	66kV Outdoor Substa	66kV Outdoor Circuit Breaker		No.	3					21	N2	0	66kV Outdoor Substa	437,688	1,313,063
Stellenbosch	Golf Substation	66kV Outdoor Substa	66kV Outdoor Current Transformer		No.	2					24	N2	0	66kV Outdoor Substa	384,813	769,625
Stellenbosch	Golf Substation	66kV Outdoor Substa	66kV Outdoor Isolator		No.	10					25	N2	0	66kV Outdoor Substa	256,150	2,561,500
Stellenbosch	Golf Substation	66kV Outdoor Substa	Civil works	Building	m2	720					6	N2	0	66kV Outdoor Substa	28,788	20,727,000
Stellenbosch	Golf Substation	66kV Outdoor Substa	Civil works	Yardstone	m2	104					28	N2	0	66kV Outdoor Substa	133	13,809
Stellenbosch	Golf Substation	66kV Outdoor Substa	Control Panel	Bus Zone	No.	3					11	N2	0	66kV Outdoor Substa	146,875	440,625
Stellenbosch	Golf Substation	66kV Outdoor Substa	Control Panel	Feeder	No.	3					8	N2	0	66kV Outdoor Substa	352,500	1,057,500
Stellenbosch	Golf Substation	66kV Outdoor Substa	Control Panel	OLT	No.	3					10	N2	0	66kV Outdoor Substa	293,750	881,250
Stellenbosch	Golf Substation	66kV Outdoor Substa	Control Panel	Transformer	No.	3					13	N2	0	66kV Outdoor Substa	352,500	1,057,500
Stellenbosch	Jan Marais Substation	66kV Network	66kV Power Cable	150 mm² Al Oil	m	1,778	University Substation	Jan Marais Substation			1	N2	27000	66kV Network/150 mm²	3,719	6,612,828
Stellenbosch	Jan Marais Substation	66kV Network	66kV Power Cable	150 mm² Al Oil	m	3,033	Markotter Substation	Jan Marais Substation			1	N2	27000	66kV Network/150 mm²	3,719	11,280,488
Stellenbosch	Jan Marais Substation	66kV Outdoor Substa	66kV Outdoor Circuit Breaker		No.	4					21	N2	0	66kV Outdoor Substa	437,688	1,750,750
Stellenbosch	Jan Marais Substation	66kV Outdoor Substa	66kV Outdoor Current Transformer		No.	6					24	N2	0	66kV Outdoor Substa	384,813	2,308,875
Stellenbosch	Jan Marais Substation	66kV Outdoor Substa	66kV Outdoor Isolator		No.	2					25	N2	0	66kV Outdoor Substa	256,150	512,300
Stellenbosch	Jan Marais Substation	66kV Outdoor Substa	Small Building		m2	90					6	N2	0	66kV Outdoor Substa	28,788	2,590,875
Stellenbosch	Jan Marais Substation	66kV Outdoor Substa	Small Building		m2	36					6	N2	0	66kV Outdoor Substa	28,788	1,036,350
Stellenbosch	Jan Marais Substation	66kV Outdoor Substa	Yardstone		m2	500					28	N2	0	66kV Outdoor Substa	133	66,388
Stellenbosch	Main Substation	66kV Outdoor Substa	66kV Outdoor Circuit Breaker		No.	7					21	N2	0	66kV Outdoor Substa	437,688	3,063,813
Stellenbosch	Main Substation	66kV Outdoor Substa	66kV Outdoor Current Transformer		No.	7					24	N2	0	66kV Outdoor Substa	384,813	2,693,688
Stellenbosch	Main Substation	66kV Outdoor Substa	66kV Outdoor Isolator		No.	9					25	N2	0	66kV Outdoor Substa	256,150	2,305,350
Stellenbosch	Main Substation	66kV Outdoor Substa	66kV Outdoor Voltage Transformer		No.	2					27	N2	0	66kV Outdoor Substa	323,125	646,250
Stellenbosch	Main Substation	66kV Outdoor Substa	66kV Surge Arresters		No.	1					26	N2	0	66kV Outdoor Substa	149,930	149,930
Stellenbosch	Main Substation	66kV Outdoor Substa	Control Panel	66/11kV Transformer	No.	3					14	N2	0	66kV Outdoor Substa	705,000	2,115,000
Stellenbosch	Main Substation	66kV Outdoor Substa	Control Panel	66kV Incomer/ Feeder	No.	5					8	N2	0	66kV Outdoor Substa	352,500	1,762,500
Stellenbosch	Main Substation	66kV Outdoor Substa	Control Panel	Metering	No.	1					9	N2	0	66kV Outdoor Substa	158,625	158,625
Stellenbosch	Main Substation	66kV Outdoor Substa	Small Building		m2	90					6	N2	0	66kV Outdoor Substa	28,788	2,590,875
Stellenbosch	Main Substation	66kV Outdoor Substa	Small Building		m2	24					6	N2	0	66kV Outdoor Substa	28,788	690,900
Stellenbosch	Main Substation	66kV Outdoor Substa	Yardstone		m2	1200					28	N2	0	66kV Outdoor Substa	133	159,330
Stellenbosch	Markotter Substation	66kV Network	66kV Power Cable	400 mm² Al XLPE	m	1,445	University Substation	Markotter Substation			4	N2	55000	66kV Network/400 mm²	3,841	5,550,557
Stellenbosch	Markotter Substation	66kV Network	66kV Power Cable	400 mm² Al XLPE	m	1,141	Markotter Substation	Golf Substation			4	N2	55000	66kV Network/400 mm²	3,841	4,382,827

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Markotter Substation	66kV Network	66kV Power Cables	350 mm² Al Oil	m	3,225	Main Substation	Markotter Substation			3	N2	50000	66kV Network/350 mm²	3,841	12,387,922
Stellenbosch	Markotter Substation	66kV Outdoor Substa	66kV Outdoor Circuit Breaker		No.	5					21	N2	0	66kV Outdoor Substa	437,688	2,188,438
Stellenbosch	Markotter Substation	66kV Outdoor Substa	66kV Outdoor Current Transformer		No.	5					24	N2	0	66kV Outdoor Substa	384,813	1,924,063
Stellenbosch	Markotter Substation	66kV Outdoor Substa	66kV Outdoor Isolator		No.	6					25	N2	0	66kV Outdoor Substa	256,150	1,536,900
Stellenbosch	Markotter Substation	66kV Outdoor Substa	Civil works	Fencing - perimeter	m	150					17	N2	0	66kV Outdoor Substa	3,643	546,375
Stellenbosch	Markotter Substation	66kV Outdoor Substa	Civil works	Yardstone	m2	990					28	N2	0	66kV Outdoor Substa	133	131,447
Stellenbosch	Markotter Substation	66kV Outdoor Substa	Control Panel	66/11kV Transformer	No.	3					13	N2	0	66kV Outdoor Substa	352,500	1,057,500
Stellenbosch	Markotter Substation	66kV Outdoor Substa	Control Panel	66kV Incomer	No.	2					8	N2	0	66kV Outdoor Substa	352,500	705,000
Stellenbosch	Markotter Substation	Suidwal Switching Sta	11kV Switching Stat	Small Building	m2	42					6	N2	0	66kV Outdoor Substa	28,788	1,209,075
Stellenbosch	University Substation	66kV Network	66kV Power Cable	400 mm² Al XLPE	m	1,445	University Substation	Markotter Substation			4	N2	55000	66kV Network/400 mm²	3,841	5,550,557
Stellenbosch	University Substation	66kV Network	66kV Power Cables	350 mm² Al XLPE	m	4,455	Main Substation	University Substation			4	N2	55000	66kV Network/400 mm²	3,841	17,112,617
Stellenbosch	University Substation	66kV Outdoor Substa	66kV Outdoor Circuit Breaker		No.	5					21	N2	0	66kV Outdoor Substa	437,688	2,188,438
Stellenbosch	University Substation	66kV Outdoor Substa	66kV Outdoor Current Transformer		No.	2					24	N2	0	66kV Outdoor Substa	384,813	769,625
Stellenbosch	University Substation	66kV Outdoor Substa	66kV Outdoor Isolator		No.	6					25	N2	0	66kV Outdoor Substa	256,150	1,536,900
Stellenbosch	University Substation	66kV Outdoor Substa	Civil works	Fencing - perimeter	m	160					17	N2	0	66kV Outdoor Substa	3,643	582,800
Stellenbosch	University Substation	66kV Outdoor Substa	Control Plant	Incomer	No.	2					8	N2	0	66kV Outdoor Substa	352,500	705,000
Stellenbosch	University Substation	66kV Outdoor Substa	Control Plant	Metering	No.	1					9	N2	0	66kV Outdoor Substa	158,625	158,625
Stellenbosch	University Substation	66kV Outdoor Substa	Control Plant	Transformer	No.	2					14	N2	0	66kV Outdoor Substa	705,000	1,410,000
Stellenbosch	University Substation	66kV Outdoor Substation		Small Building	m2	20					6	N2	0	66kV Outdoor Substa	28,788	575,750
Stellenbosch	University Substation	66kV Outdoor Substation		Yardstone	m2	112					28	N2	0	66kV Outdoor Substa	133	14,871
Franschoek	Franschoek	66kV Outdoor Substa	20 MVA Power Transformer		No.	2					29	N3	20000	66kV Outdoor Substa	10,873,535	21,747,069
Stellenbosch	Cloetesville Substation	66kV Outdoor Substa	Power Transformer w/	20 MVA	No.	2					29	N3	20000	66kV Outdoor Substa	10,873,535	21,747,069
Stellenbosch	Golf Substation	66kV Outdoor Substa	66/11kV Power Trans	20 MVA	No.	2					29	N3	20000	66kV Outdoor Substa	10,873,535	21,747,069
Stellenbosch	Jan Marais Substation	66kV Outdoor Substa	Power Transformer w/	10 MVA	No.	2				Loop-in Loop-out Unit	31	N3	10000	66kV Outdoor Substa	8,472,878	16,945,756
Stellenbosch	Main Substation	66kV Outdoor Substa	Power Transformer w/	7.5 MA	No.	3					32	N3	7500	66kV Outdoor Substa	6,820,698	20,462,093
Stellenbosch	Markotter Substation	66kV Outdoor Substa	Power Transformer w/	7.5 MA	No.	3					32	N3	7500	66kV Outdoor Substa	6,820,698	20,462,093
Stellenbosch	University Substation	66kV Outdoor Substa	Power Transformer w/	15 MVA	No.	3					30	N3	15000	66kV Outdoor Substa	10,025,751	30,077,253
Franschoek	Franschoek	66kV Outdoor Substa	11kV NER		No.	2					35	N4	0	66kV Outdoor Substa	940,000	1,880,000
Franschoek	Franschoek	66kV Outdoor Substa	11kV Switching Stat	11kV Bus Section	No.	1					33	N4	0	11kV Indoor Substatio	1,081,000	1,081,000
Franschoek	Franschoek	66kV Outdoor Substa	11kV Switching Stat	11kV Incomer	No.	2					34	N4	0	11kV Indoor Substatio	705,000	1,410,000
Franschoek	Franschoek	66kV Outdoor Substa	Battery Tripping Unit	110V	No.	1					7	N4	0	66kV Outdoor Substa	705,000	705,000
Franschoek	Franschoek	Groendal Switching S	11kV Cable Network	25mm 3C Cu	m	30			25CU TO GM15		39	N4	0	11kV Cable Network/	991	29,721
Franschoek	Franschoek	Groendal Switching S	11kV Cable Network	70 mm 3C Cu	m	458	Groendal Switching Station		70CU SS GROENDAL OL LTD		48	N4	0	11kV Cable Network/	1,328	608,449
Franschoek	Franschoek	Groendal Switching S	11kV Cable Network	70 mm 3C Cu	m	60	Groendal Switching Station		70CU TO MSS5 CHAMONIX		48	N4	0	11kV Cable Network/	1,328	79,709
Franschoek	Franschoek	Groendal Switching S	11kV Cable Network	70 mm 3C Cu	m	951	Groendal Switching Station		70CU SS GROENDAL TO RMU HOOFF STR		48	N4	0	11kV Cable Network/	1,328	1,263,394
Franschoek	Franschoek	Groendal Switching S	11kV Cable Network	70 mm 3C Cu	m	4451	Groendal Switching Station		70CU SS GROENDAL FEEDER MS LP		48	N4	0	11kV Cable Network/	1,328	5,913,110
Franschoek	Franschoek	Groendal Switching S	11kV Cable Network	70 mm 3C Cu	m	751	Groendal Switching Station		70CU RMU LA MONTAGE TO PM132		48	N4	0	11kV Cable Network/	1,328	997,696
Franschoek	Franschoek	Groendal Switching S	11kV Cable Network	70 mm 3C Cu	m	630	Groendal Switching Station		70CU RMU HAUMAN		48	N4	0	11kV Cable Network/	1,328	836,949
Franschoek	Franschoek	Groendal Switching S	11kV Cable Network	70 mm 3C Cu	m	363	Groendal Switching Station		70CU TO GM13		48	N4	0	11kV Cable Network/	1,328	482,242
Franschoek	Franschoek	Groendal Switching S	11kV OHL Network	Mink	m	8388	Groendal Switching Station		OHL SS GROENDAL FEEDER OL LTD		69	N4	0	11kV OHL Network/M	367	3,075,041
Franschoek	Franschoek	Groendal Switching S	11kV OHL Network	Mink	m	510	Groendal Switching Station		OHL RMU BAUMAN		69	N4	0	11kV OHL Network/M	367	186,966
Franschoek	Franschoek	Groendal Switching S	11kV Primary Cables	185 mm 3C Al	m	863	Franschoek Substatio	Groendal Switching Station			57	N4	0	11kV Cable Network/	2,427	2,094,813
Franschoek	Franschoek	Groendal Switching S	11kV Primary Cables	185 mm 3C Al	m	863	Franschoek Substatio	Groendal Switching Station			57	N4	0	11kV Cable Network/	2,427	2,094,813
Franschoek	Franschoek	Groendal Switching S	11kV Ring Main Unit	3 Way	No.	1			Dassenberg RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Groendal Switching S	11kV Ring Main Unit	3 Way	No.	1			Hugo RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Groendal Switching S	11kV Ring Main Unit	3 Way	No.	1			La Terra de Luc RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Groendal Switching S	11kV Ring Main Unit	3 Way	No.	1			J.C. RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Groendal Switching S	11kV Ring Main Unit	3 Way	No.	1			Mount Rochelle SafeRing		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Groendal Switching S	11kV Ring Main Unit	3 Way	No.	1			Langrug Reservoir RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Groendal Switching S	11kV Ring Main Unit	3 Way	No.	1			Keerom RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Franschoek	Franschoek	Groendal Switching S	11kV Ring Main Unit	3 Way	No.	1			Les Chance RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Groendal Switching S	11kV Ring Main Unit	3 Way	No.	1			Haumann SafeRing		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Groendal Switching S	11kV Ring Main Unit	3 Way	No.	1			Dennegeur RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Groendal Switching S	11kV Ring Main Unit	3 Way	No.	1			La Montage RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Groendal Switching S	11kV Ring Main Unit	3 Way	No.	1			Harmony SafeRing		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Groendal Switching S	11kV Switching Statio	11kV Bus Section	No.	1					33	N4	0	11kV Indoor Substatic	1,081,000	1,081,000
Franschoek	Franschoek	Groendal Switching S	11kV Switching Statio	11kV Feeders	No.	6					19	N4	0	11kV Indoor Substatic	681,500	4,089,000
Franschoek	Franschoek	Groendal Switching S	11kV Switching Statio	11kV Incomer	No.	2					34	N4	0	11kV Indoor Substatic	705,000	1,410,000
Franschoek	Franschoek	Hugenote Switching S	11kV Cable Network	16mm 3C Cu	m	39			16CU TO GM16		36	N4	0	11kV Cable Network/	991	38,638
Franschoek	Franschoek	Hugenote Switching S	11kV Cable Network	16mm 3C Cu	m	152			16CU TO MS60 LA VIE		36	N4	0	11kV Cable Network/	991	150,588
Franschoek	Franschoek	Hugenote Switching S	11kV Cable Network	16mm 3C Cu	m	380			16CU TO GM06/7		36	N4	0	11kV Cable Network/	991	376,471
Franschoek	Franschoek	Hugenote Switching S	11kV Cable Network	25mm 3C Cu	m	149			25CU TO GM17		39	N4	0	11kV Cable Network/	991	147,616
Franschoek	Franschoek	Hugenote Switching S	11kV Cable Network	25mm 3C Cu	m	143			25CU TO MS38 LA ROCHELLE		39	N4	0	11kV Cable Network/	991	141,672
Franschoek	Franschoek	Hugenote Switching S	11kV Cable Network	70mm 3C Cu	m	534		Hugenote Switching Station	70CU RMU JC/LES-CH		48	N4	0	11kV Cable Network/	1,328	709,414
Franschoek	Franschoek	Hugenote Switching S	11kV Cable Network	70mm 3C Cu	m	1489		Hugenote Switching Station	70CU SS HUGENOTE FEEDER KR		48	N4	0	11kV Cable Network/	1,328	1,978,122
Franschoek	Franschoek	Hugenote Switching S	11kV Cable Network	70mm 3C Cu	m	1863			70CU SS HUGENOTE FEEDER NGK		48	N4	0	11kV Cable Network/	1,328	2,474,977
Franschoek	Franschoek	Hugenote Switching S	11kV Cable Network	70mm 3C Cu	m	852		Hugenote Switching Station	70CU SS HUGENOTE FEEDER FAB		48	N4	0	11kV Cable Network/	1,328	1,131,874
Franschoek	Franschoek	Hugenote Switching S	11kV Cable Network	70mm 3C Cu	m	1879		Hugenote Switching Station	70CU SS HUGENOTE FEEDER LB		48	N4	0	11kV Cable Network/	1,328	2,496,233
Franschoek	Franschoek	Hugenote Switching S	11kV Cable Network	70mm 3C Cu	m	3447		Hugenote Switching Station	70CU SS HUGENOTE FEEDER UITK		48	N4	0	11kV Cable Network/	1,328	4,579,306
Franschoek	Franschoek	Hugenote Switching S	11kV Cable Network	95mm 3C Cu	m	1282		Hugenote Switching Station	95CU SS HUGENOTE FEEDER ABSA		51	N4	0	11kV Cable Network/	1,558	1,997,962
Franschoek	Franschoek	Hugenote Switching S	11kV Cable Network	95mm 3C Cu	m	706		Hugenote Switching Station	95CU SS HUGENOTE FEEDER WK		51	N4	0	11kV Cable Network/	1,558	1,100,282
Franschoek	Franschoek	Hugenote Switching S	11kV Primary Cables	70mm 3C Cu	m	1969		Hugenote Switching Station	70CU RMU MONUMENT TO SS MONUMENT		48	N4	0	11kV Cable Network/	1,328	2,615,797
Franschoek	Franschoek	Hugenote Switching S	11kV Primary Cables	185 mm 3C Al	m	5236	Franschoek Substatic	Hugenote Switching Station			57	N4	0	11kV Cable Network/	2,427	12,709,667
Franschoek	Franschoek	Hugenote Switching S	11kV Primary Cables	185 mm 3C Al	m	5236	Franschoek Substatic	Hugenote Switching Station			57	N4	0	11kV Cable Network/	2,427	12,709,667
Franschoek	Franschoek	Hugenote Switching S	11kV Ring Main Unit	3 Way	No.	1			La Vie RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Hugenote Switching S	11kV Ring Main Unit	3 Way	No.	1			Monument RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Hugenote Switching S	11kV Ring Main Unit	3 Way	No.	1			Hampton Square RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Hugenote Switching S	11kV Ring Main Unit	3 Way	No.	1			Pakstoor SafeRing (Metering)		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Hugenote Switching S	11kV Ring Main Unit	3 Way	No.	1			Skool RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Hugenote Switching S	11kV Ring Main Unit	3 Way	No.	1			Skool SafeRing		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Hugenote Switching S	11kV Ring Main Unit	3 Way	No.	1			Wyn Kelder RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Hugenote Switching S	11kV Ring Main Unit	3 Way	No.	1			Bagatelle RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Hugenote Switching S	11kV Ring Main Unit	3 Way	No.	1			Workshop RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Hugenote Switching S	11kV Ring Main Unit	3 Way	No.	1			Parklane SafeRing		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Hugenote Switching S	11kV Switching Statio	11kV Bus Section	No.	1					33	N4	0	11kV Indoor Substatic	1,081,000	1,081,000
Franschoek	Franschoek	Hugenote Switching S	11kV Switching Statio	11kV Feeders	No.	8					19	N4	0	11kV Indoor Substatic	681,500	5,452,000
Franschoek	Franschoek	Hugenote Switching S	11kV Switching Statio	11kV Incomer	No.	2					34	N4	0	11kV Indoor Substatic	705,000	1,410,000
Franschoek	Franschoek	Monument Switching	11kV Cable Network	70mm 3C Cu	m	572	Monument Switching Station		70CU SS MONUMENT FEEDER OL LTD		48	N4	0	11kV Cable Network/	1,328	759,896
Franschoek	Franschoek	Monument Switching	11kV Cable Network	70mm 3C Cu	m	711	Monument Switching Station		70CU TO RMU BAGATELLE		48	N4	0	11kV Cable Network/	1,328	944,557
Franschoek	Franschoek	Monument Switching	11kV Cable Network	70mm 3C Cu	m	10	Monument Switching Station		70CU TO MS52 CLOS CABRIER		48	N4	0	11kV Cable Network/	1,328	13,285
Franschoek	Franschoek	Monument Switching	11kV Cable Network	70mm 3C Cu	m	13	Monument Switching Station		70CU TO MS56 DASSENBERG		48	N4	0	11kV Cable Network/	1,328	17,270
Franschoek	Franschoek	Monument Switching	11kV OHL Network	Mink	m	6008	Hugenote Switching Station		OHL RMU DASSENBERG/MONUMENT		69	N4	0	11kV OHL Network/	367	2,202,533
Franschoek	Franschoek	Monument Switching	11kV OHL Network	Mink	m	2415	Hugenote Switching Station		OHL PM201 TO RMU DASSENBERG		69	N4	0	11kV OHL Network/	367	885,339
Franschoek	Franschoek	Monument Switching	11kV OHL Network	Mink	m	2419	Monument Switching Station		OHL SS MONUMENT OL LTD		69	N4	0	11kV OHL Network/	367	886,805
Franschoek	Franschoek	Monument Switching	11kV Primary Cables	95mm 3C Cu	m	1799	Monument Switching	Hugenote Switching S	95CU SS HUGENOTE FEEDER SS MON		51	N4	0	11kV Cable Network/	1,558	2,803,693
Franschoek	Franschoek	Monument Switching	11kV Ring Main Unit	3 Way	No.	1			La Avenue RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Monument Switching	11kV Ring Main Unit	3 Way	No.	1			Waterval SafeRing		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Franschoek	Franschoek	Monument Switching	11kV Switching Statio	11kV Bus Section	No.	1					33	N4	0	11kV Indoor Substatic	1,081,000	1,081,000
Franschoek	Franschoek	Monument Switching	11kV Switching Statio	11kV Feeders	No.	5					19	N4	0	11kV Indoor Substatic	681,500	3,407,500
Franschoek	Franschoek	Monument Switching	11kV Switching Statio	11kV Incomer	No.	2					34	N4	0	11kV Indoor Substatic	705,000	1,410,000

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Franschoek	Franschoek	Monument Switching	11kV Switching Stat	Battery Tripping Unit	No.	1					71	N4	0	11kV Indoor Substatic	94,000	94,000
Stellenbosch	Cloetesville Substation	66kV Outdoor Substa	11kV NER		No.	2					35	N4	0	66kV Outdoor Substa	940,000	1,880,000
Stellenbosch	Cloetesville Substation	66kV Outdoor Substa	Battery tripping unit	110Vdc	No.	1					7	N4	0	66kV Outdoor Substa	705,000	705,000
Stellenbosch	Cloetesville Substation	Cascade Switching St	11kV Primary Cable	185 mm 3C Cu	m	318	Cascade Switching St	SDR Kliniek Switching Station			57	N4	0	11kV Cable Network/	2,427	771,901
Stellenbosch	Cloetesville Substation	Cascade Switching St	11kV Ring Main Unit	2 Way	No.	1			Rem / Bird		78	N4	0	11kV Ring Main Unit/2	299,625	299,625
Stellenbosch	Cloetesville Substation	Cascade Switching St	11kV Ring Main Unit	3 Way	No.	1			SDRDepot RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Cloetesville Substation	Cascade Switching St	11kV Switching Stat	Bus Section	No.	1					33	N4	0	11kV Indoor Substatic	1,081,000	1,081,000
Stellenbosch	Cloetesville Substation	Cascade Switching St	11kV Switching Stat	Feeder	No.	5					35	N4	0	66kV Outdoor Substa	940,000	4,700,000
Stellenbosch	Cloetesville Substation	Cascade Switching St	11kV Switching Stat	Incomer	No.	1					34	N4	0	11kV Indoor Substatic	705,000	705,000
Stellenbosch	Cloetesville Substation	Cloetesville Switching	11kV Ring Main Unit	3 Way	No.	1			Mount Simon Estate RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Cloetesville Substation	Cloetesville Switching	11kV Ring Main Unit	4 Way	No.	1			Rhode RMU		80	N4	0	11kV Ring Main Unit/4	1,007,563	1,007,563
Stellenbosch	Cloetesville Substation	Cloetesville Switching	11kV Switching Stat	Bus Section	No.	1					33	N4	0	11kV Indoor Substatic	1,081,000	1,081,000
Stellenbosch	Cloetesville Substation	Cloetesville Switching	11kV Switching Stat	Feeder	No.	15					19	N4	0	11kV Indoor Substatic	681,500	10,222,500
Stellenbosch	Cloetesville Substation	Cloetesville Switching	11kV Switching Stat	Incomer	No.	2			SBV4		34	N4	0	11kV Indoor Substatic	705,000	1,410,000
Stellenbosch	Cloetesville Substation	Costa Switching Stati	11kV Ring Main Unit	3 Way	No.	1			Watergang RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Cloetesville Substation	Costa Switching Stati	11kV Switching Stat	Feeder	No.	4					19	N4	0	11kV Indoor Substatic	681,500	2,726,000
Stellenbosch	Cloetesville Substation	Curry Switching Stati	11kV Switching Stat	Bus Section	No.	1					33	N4	0	11kV Indoor Substatic	1,081,000	1,081,000
Stellenbosch	Cloetesville Substation	Curry Switching Stati	11kV Switching Stat	Feeder	No.	9					19	N4	0	11kV Indoor Substatic	681,500	6,133,500
Stellenbosch	Cloetesville Substation	Curry Switching Stati	11kV Switching Stat	Incomer	No.	3					34	N4	0	11kV Indoor Substatic	705,000	2,115,000
Stellenbosch	Cloetesville Substation	Hofman Switching St	11kV Ring Main Unit	3 Way	No.	1			Sabosela RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Cloetesville Substation	Hofman Switching St	11kV Switching Stat	Bus Section	No.	1					33	N4	0	11kV Indoor Substatic	1,081,000	1,081,000
Stellenbosch	Cloetesville Substation	Hofman Switching St	11kV Switching Stat	Feeder	No.	6					19	N4	0	11kV Indoor Substatic	681,500	4,089,000
Stellenbosch	Cloetesville Substation	Hofman Switching St	11kV Switching Stat	Incomer	No.	2					34	N4	0	11kV Indoor Substatic	705,000	1,410,000
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Switching Stat	Bus Section	No.	1					33	N4	0	11kV Indoor Substatic	1,081,000	1,081,000
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Switching Stat	Feeder	No.	5					19	N4	0	11kV Indoor Substatic	681,500	3,407,500
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Switching Stat	Incomer	No.	2					34	N4	0	11kV Indoor Substatic	705,000	1,410,000
Stellenbosch	Cloetesville Substation	LandStrSuid Switchin	11kV Switching Stat	Feeder	No.	6					19	N4	0	11kV Indoor Substatic	681,500	4,089,000
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Indoor Substatic	Incomer	No.	2					34	N4	0	11kV Indoor Substatic	705,000	1,410,000
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Ring Main Unit	3 Way	No.	1			Maritech RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Ring Main Unit	3 Way	No.	1			Simonsberg Cheese MU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Ring Main Unit	3 Way	No.	1			Vrugtepakkers RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Switching Stat	Bus Section	No.	1					33	N4	0	11kV Indoor Substatic	1,081,000	1,081,000
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Switching Stat	Feeder	No.	8					19	N4	0	11kV Indoor Substatic	681,500	5,452,000
Stellenbosch	Cloetesville Substation	SDR Kliniek Switching	11kV Primary Cable	185 mm 3C Cu	m	652	SDR Kliniek Switching	Hofman Switching Station			57	N4	0	11kV Cable Network/	2,427	1,582,640
Stellenbosch	Cloetesville Substation	SDR Kliniek Switching	11kV Ring Main Unit	3 Way	No.	1			Naveau RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Cloetesville Substation	SDR Kliniek Switching	11kV Switching Stat	Feeder	No.	3					19	N4	0	11kV Indoor Substatic	681,500	2,044,500
Stellenbosch	Cloetesville Substation	SDR Kliniek Switching	11kV Switching Stat	Incomer	No.	2					34	N4	0	11kV Indoor Substatic	705,000	1,410,000
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Primary Cable	185 mm 3C Cu	m	792	Tennant Switching St	Cascade Switching Station			57	N4	0	11kV Cable Network/	2,427	1,922,471
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Primary Cable	35 mm 3C Cu	m	1030	Tennant Switching St	Nietvoorbij RMU			42	N4	0	11kV Cable Network/2	991	1,020,434
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Ring Main Unit	3 Way	No.	1			Nietvoorbij RMU	JS	79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Ring Main Unit	4 Way	No.	1			DuToit RMU		80	N4	0	11kV Ring Main Unit/4	1,007,563	1,007,563
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Switching Stat	Bus Section	No.	1				GIS	33	N4	0	11kV Indoor Substatic	1,081,000	1,081,000
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Switching Stat	Feeder	No.	6				GIS	19	N4	0	11kV Indoor Substatic	681,500	4,089,000
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Switching Stat	Incomer	No.	3				GIS	34	N4	0	11kV Indoor Substatic	705,000	2,115,000
Stellenbosch	Cloetesville Substation	Watergang Switching	11kV Switching Stat	Bus Section	No.	1					33	N4	0	11kV Indoor Substatic	1,081,000	1,081,000
Stellenbosch	Cloetesville Substation	Watergang Switching	11kV Switching Stat	Feeder	No.	9					19	N4	0	11kV Indoor Substatic	681,500	6,133,500
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Switching Stat	Bus Section	No.	1					33	N4	0	11kV Indoor Substatic	1,081,000	1,081,000
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Switching Stat	Feeder	No.	4					19	N4	0	11kV Indoor Substatic	681,500	2,726,000
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Switching Stat	Incomer	No.	2					34	N4	0	11kV Indoor Substatic	705,000	1,410,000
Stellenbosch	Cloetesville Substation		11kV Cable Network	120mm 3C Al	m	811	0	0	Orlean Lang/Williams 11 kV feeder	390	55	N4	0	11kV Cable Network/	946	767,295

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Cloetesville Substation		11kV Cable Network	185mm 3C Cu	m	1266		0	0 Tennant Curry No 2 11 kV feeder	260	57	N4	0	11kV Cable Network/	2,427	3,073,040
Stellenbosch	Cloetesville Substation		11kV Cable Network	185mm 3C Cu	m	1267		0	0 Tennant Curry No 1 11 kV feeder	261	57	N4	0	11kV Cable Network/	2,427	3,075,468
Stellenbosch	Cloetesville Substation		11kV Cable Network	185mm 3C Cu	m	1135		0	0 Cloetesville Welgevonden fdr 2	270	57	N4	0	11kV Cable Network/	2,427	2,755,056
Stellenbosch	Cloetesville Substation		11kV Cable Network	185mm 3C Cu	m	1152		0	0 Cloetesville Welgevonden Fdr1	548	57	N4	0	11kV Cable Network/	2,427	2,796,321
Stellenbosch	Cloetesville Substation		11kV Cable Network	185mm 3C Cu	m	1261		0	0 Tennant Curry No 3 11 kV feeder	555	57	N4	0	11kV Cable Network/	2,427	3,060,903
Stellenbosch	Cloetesville Substation		11kV Cable Network	185mm 3C Cu	m	1227			Curry-Kayamandi 11kV Cable Feeder 1	597	57	N4	0	11kV Cable Network/	2,427	2,978,373
Stellenbosch	Cloetesville Substation		11kV Cable Network	185mm 3C Cu	m	995			Curry-Kayamandi 11kV Cable Feeder 2	598	57	N4	0	11kV Cable Network/	2,427	2,415,225
Stellenbosch	Cloetesville Substation		11kV Cable Network	185mm 3C Cu	m	1261			Curry-Kayamandi 11kV Cable Feeder 2	606	57	N4	0	11kV Cable Network/	2,427	3,060,903
Stellenbosch	Cloetesville Substation		11kV Cable Network	185mm 3C Cu	m	2404			Cloet-Watgang 11kVfeeder	730	57	N4	0	11kV Cable Network/	2,427	5,835,378
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	270	0	0	0 Kayamandi Bassi 4 11 kV feeder	14	42	N4	0	11kV Cable Network/	991	267,493
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	695	0	0	0 Kayamandi Monde Crescent 11 kV feeder	15	42	N4	0	11kV Cable Network/	991	688,546
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	301	0	0	0 Curry Crombi 11 kV feeder	108	42	N4	0	11kV Cable Network/	991	298,205
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	178	0	0	0 Mdala 2 Mdala End 12 11 kV feeder	187	42	N4	0	11kV Cable Network/	991	176,347
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	126	0	0	0 School Crescent 9 10th Street 8 11 kV feeder	188	42	N4	0	11kV Cable Network/	991	124,830
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	178	0	0	0 10 th Street 8 Vineyard 7 11 kV feeder	189	42	N4	0	11kV Cable Network/	991	176,347
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	152	0	0	0 Long 6 Bassie/Long 14 11 kV feeder	190	42	N4	0	11kV Cable Network/	991	150,588
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	81	0	0	0 Makapula 3 Monde Crescent 11 11 kV feeder	192	42	N4	0	11kV Cable Network/	991	80,248
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	276	0	0	0 Bassi 4 Masitandane 1 11 kV feeder	193	42	N4	0	11kV Cable Network/	991	273,437
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	202	0	0	0 Lappan Alley 11 kV feeder	195	42	N4	0	11kV Cable Network/	991	200,124
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	121	0	0	0 Noble Lappan 11 kV feeder	196	42	N4	0	11kV Cable Network/	991	119,876
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	366	0	0	0 Langstraat Suid Lakay 1 11 kV feeder	197	42	N4	0	11kV Cable Network/	991	362,601
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	674	0	0	0 Langstraat Suid Lakay 2 11 kV feeder	198	42	N4	0	11kV Cable Network/	991	667,741
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	318	0	0	0 Lakay 2 Lakay 1 11 kV feeder	199	42	N4	0	11kV Cable Network/	991	315,047
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	91	0	0	0 Dawidse Cupido 11 kV feeder	202	42	N4	0	11kV Cable Network/	991	90,155
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	259	0	0	0 Oliphant Cupido 11 kV feeder	203	42	N4	0	11kV Cable Network/	991	256,595
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	308	0	0	0 Crombi Oliphant 11 kV feeder	204	42	N4	0	11kV Cable Network/	991	305,140
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	304	0	0	0 Luyolo 10 Makapula 3 11 kV feeder	219	42	N4	0	11kV Cable Network/	991	301,177
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	938	0	0	0 Kayamandi 6th Avenue 5 11 kV feeder	220	42	N4	0	11kV Cable Network/	991	929,289
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	214	0	0	0 Anthony Dawidse 11 kV feeder	241	42	N4	0	11kV Cable Network/	991	212,013
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	187	0	0	0 Hani Mdala feeder	255	42	N4	0	11kV Cable Network/	991	185,263
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	118	0	0	0 DW Kayamandi Corridor 11 kV feeder	273	42	N4	0	11kV Cable Network/	991	116,904
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	140			Mdala 2 Corridor 11kV Feeder	274	42	N4	0	11kV Cable Network/	991	138,700
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	111	0	0	0 Curry Anthony 11 kV feeder	282	42	N4	0	11kV Cable Network/	991	109,969
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	278	0	0	0 Tennant Noble 11 kV feeder	314	42	N4	0	11kV Cable Network/	991	275,418
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	543	0	0	0 Masitandane 1 Kayamandi 15 11 kV feeder	372	42	N4	0	11kV Cable Network/	991	537,957
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	167	0	0	0 Kayamandi 16 Luyolo 10 11 kV feeder	373	42	N4	0	11kV Cable Network/	991	165,449
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	299	0	0	0 Langstraat Suid Langstraat Woonstelle 11 kV feeder	388	42	N4	0	11kV Cable Network/	991	296,223
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	313	0	0	0 Bassi/Long 14 7th Avenue 13 11 kV feeder	394	42	N4	0	11kV Cable Network/	991	310,093
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	317	0	0	0 7th Avenue 13 6th Avenue 5 11 kV feeder	395	42	N4	0	11kV Cable Network/	991	314,056
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	105	0	0	0 13 th Street 17 to School 9	404	42	N4	0	11kV Cable Network/	991	104,025
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	113	0	0	0 Tennant to Lappan 2	409	42	N4	0	11kV Cable Network/	991	111,951
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	98	0	0	0 Lappan 2 to Tennant	410	42	N4	0	11kV Cable Network/	991	97,090
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	238	0	0	0 Costa to Kayamandi 16	434	42	N4	0	11kV Cable Network/	991	235,790
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	407	0	0	0 Vineyard to Snakevalley	453	42	N4	0	11kV Cable Network/	991	403,220
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	316	0	0	0 Snake Valley to 6 Long	454	42	N4	0	11kV Cable Network/	991	313,065
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	190			Hani Kayamandi 11kV Feeder	467	42	N4	0	11kV Cable Network/	991	188,235
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	268	0	0	0 Tennant Daghosptiaal 11 kV feeder	558	42	N4	0	11kV Cable Network/	991	265,511
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	347	0	0	0 KM Sport to 13 th Street 17	563	42	N4	0	11kV Cable Network/	991	343,777
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	207			Water tower (vodacom) Gabriels	581	42	N4	0	11kV Cable Network/	991	205,078
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	292			SnakeValley - School 11kV feeder	582	42	N4	0	11kV Cable Network/	991	289,288

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	35			Costa to Kayamandi M/S15	605	42	N4	0	11kV Cable Network/	991	34,675
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	49				645	42	N4	0	11kV Cable Network/	991	48,545
Stellenbosch	Cloetesville Substation		11kV Cable Network	35mm 3C Cu	m	16			Masitandane 1 Kayamandi 15 11 kV feeder	655	42	N4	0	11kV Cable Network/	991	15,851
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Al	m	681	0	0	Last Te Huis 11 kV feeder	182	49	N4	0	11kV Cable Network/	2,180	1,484,325
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Al	m	612	0	0	Langstraat Suid North End 11 kV feeder	200	49	N4	0	11kV Cable Network/	2,180	1,333,931
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Al	m	175	0	0	Tehuis Ortell 11 kV feeder	207	49	N4	0	11kV Cable Network/	2,180	381,434
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Al	m	501	0	0	Gabriels Rhode 11 kV feeder	208	49	N4	0	11kV Cable Network/	2,180	1,091,992
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Al	m	342	0	0	Stellita Park Gabriels 11 kV feeder	280	49	N4	0	11kV Cable Network/	2,180	745,432
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Al	m	282	0	0	Rhode Ortell 11 kV feeder	281	49	N4	0	11kV Cable Network/	2,180	614,654
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Al	m	157	0	0	North End Fir 11 kV feeder	283	49	N4	0	11kV Cable Network/	2,180	342,201
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Al	m	308	0	0	Lang/Williams Fir 11 kV feeder	389	49	N4	0	11kV Cable Network/	2,180	671,325
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Al	m	232	0	0	New Cloetesville Stasie Fdr	428	49	N4	0	11kV Cable Network/	2,180	505,673
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Al	m	429	0	0	Cloetesville Seger	433	49	N4	0	11kV Cable Network/	2,180	935,059
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Al	m	854	0	0	Stasie Last 11 kV feeder	480	49	N4	0	11kV Cable Network/	2,180	1,861,400
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Al	m	351	0	0	Seger Stellita Park 11 kV feeder	483	49	N4	0	11kV Cable Network/	2,180	765,048
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	571	0	0	Kayamandi Du Toit 11 kV feeder	16	48	N4	0	11kV Cable Network/	1,328	758,568
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	241	0	0	DW Small Holding Mount Silver feeder	166	48	N4	0	11kV Cable Network/	1,328	320,166
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	349	0	0	Holly Oaks Chestnut 11 kV feeder	205	48	N4	0	11kV Cable Network/	1,328	463,643
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	322	0	0	Melkhout Waaierpalm 11 kV feeder	206	48	N4	0	11kV Cable Network/	1,328	427,774
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	232	0	0	Waaierpalm Essenhout 11 kV feeder	209	48	N4	0	11kV Cable Network/	1,328	308,210
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	219	0	0	Essenhout Bergspres 11 kV feeder	212	48	N4	0	11kV Cable Network/	1,328	290,939
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	601	0	0	Tennant Kayamandi 11 kV feeder	221	48	N4	0	11kV Cable Network/	1,328	798,423
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	303	0	0	Bergspres Waterboom 11 kV feeder	240	48	N4	0	11kV Cable Network/	1,328	402,533
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	498	0	0	Protea (A3) Sour Fig (A2A) 11kF feeder	256	48	N4	0	11kV Cable Network/	1,328	661,588
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	429	0	0	Rankels (A2) Sour Fig (A2A) ms	257	48	N4	0	11kV Cable Network/	1,328	569,922
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	205	0	0	Katbos (A1) Rankels (A2) ms	264	48	N4	0	11kV Cable Network/	1,328	272,341
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	441	0	0	Katbos (A1) Welgevonden m/s	265	48	N4	0	11kV Cable Network/	1,328	585,864
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	185			Cherry Wood Smal Holding 11kV Feeder	275	48	N4	0	11kV Cable Network/	1,328	245,771
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	326	0	0	Waterboom to Mountain Silver	413	48	N4	0	11kV Cable Network/	1,328	433,088
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	720	0	0	Cloetesville Holly Oak 11kV feeder	431	48	N4	0	11kV Cable Network/	1,328	956,513
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	405	0	0	Cloetesville Melkhout fdr	432	48	N4	0	11kV Cable Network/	1,328	538,039
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	196	0	0	Boulevard Gate feeder	462	48	N4	0	11kV Cable Network/	1,328	260,384
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	67	0	0	Welgevonden S/S to C9 M/S	463	48	N4	0	11kV Cable Network/	1,328	89,009
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	875	0	0	Curry Costa cable 1	500	48	N4	0	11kV Cable Network/	1,328	1,162,429
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	1217	0	0	Curry Costa cable 2	501	48	N4	0	11kV Cable Network/	1,328	1,616,773
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	155	0	0	Welgevonden C1 cable	522	48	N4	0	11kV Cable Network/	1,328	205,916
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	176	0	0	Welgevonden Perdevy (A4) 11kV feeder	546	48	N4	0	11kV Cable Network/	1,328	233,814
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	122	0	0	Protea (A4) Boulevard (A3) 11kV feeder	547	48	N4	0	11kV Cable Network/	1,328	162,076
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	94	0	0	Gate Entrance 70 Cu cable	549	48	N4	0	11kV Cable Network/	1,328	124,878
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	233	0	0	MS C4 to M/S C7 cable 70 Cu	550	48	N4	0	11kV Cable Network/	1,328	309,538
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	156	0	0	C4 Hendriks Feeder	551	48	N4	0	11kV Cable Network/	1,328	207,244
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	679	0	0	Hendrikz Bella Donna C3 Ring	552	48	N4	0	11kV Cable Network/	1,328	902,045
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	280	0	0	Bella Donna Olive m/s	553	48	N4	0	11kV Cable Network/	1,328	371,977
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	133	0	0	Olive Sonnedou 70 Cu cable	554	48	N4	0	11kV Cable Network/	1,328	176,689
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	168	0	0	Cherrywood Chestnut 11kV feeder	561	48	N4	0	11kV Cable Network/	1,328	223,186
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	927			Costa RMU to Watergang SS 11kV feeder	577	48	N4	0	11kV Cable Network/	1,328	1,231,510
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	222			Watergang SS to MS 3	578	48	N4	0	11kV Cable Network/	1,328	294,925
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	692			Mount Simon_Cloetesville	588	48	N4	0	11kV Cable Network/	1,328	919,315
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	217			WaterGang_Emergency	592	48	N4	0	11kV Cable Network/	1,328	288,282
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	778			Nuutgevonden 11kV Feeder	604	48	N4	0	11kV Cable Network/	1,328	1,033,565

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount	
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	61					618	N4	0	11kV Cable Network/	1,328	81,038	
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	142			DW Small Holding Mount Silver feeder		620	N4	0	11kV Cable Network/	1,328	188,646	
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	142			Cherry Wood Smal Holding 11kV Feeder		621	N4	0	11kV Cable Network/	1,328	188,646	
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	215			WaterSS-MS1 11kV Feeder		642	N4	0	11kV Cable Network/	1,328	285,625	
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	23					643	N4	0	11kV Cable Network/	1,328	30,555	
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	22					644	N4	0	11kV Cable Network/	1,328	29,227	
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	199			Emergency SS-MS3 11kV Feeder		664	N4	0	11kV Cable Network/	1,328	264,370	
Stellenbosch	Cloetesville Substation		11kV Cable Network	70mm 3C Cu	m	313			Emergency SS-MS2 Watergang 3 11kV Feeder		665	N4	0	11kV Cable Network/	1,328	415,817	
Stellenbosch	Cloetesville Substation		11kV Cable Network	95mm 3C Cu	m	121	0	0	0 Skool Cloetesville Sentraal 11 kV feeder		201	N4	0	11kV Cable Network/	1,558	188,575	
Stellenbosch	Cloetesville Substation		11kV Cable Network	95mm 3C Cu	m	701	0	0	0 Tennant Skool 11 kV feeder		259	N4	0	11kV Cable Network/	1,558	1,092,490	
Stellenbosch	Cloetesville Substation		11kV Cable Network	95mm 3C Cu	m	766	0	0	0 Tennant Langstraat Suid 11 kV feeder		262	N4	0	11kV Cable Network/	1,558	1,193,790	
Stellenbosch	Cloetesville Substation		11kV Cable Network	95mm 3C Cu	m	1064	0	0	0 Cloetesville Curry 1 fdr		429	N4	0	11kV Cable Network/	1,558	1,658,215	
Stellenbosch	Cloetesville Substation		11kV Cable Network	95mm 3C Cu	m	1048	0	0	0 Cloetesville Curry 2 Fdr		430	N4	0	11kV Cable Network/	1,558	1,633,280	
Stellenbosch	Cloetesville Substation		11kV Cable Network	95mm 3C Cu	m	1065	0	0	0 Cloetesville Curry 11kV feeder 3		481	N4	0	11kV Cable Network/	1,558	1,659,774	
Stellenbosch	Cloetesville Substation		11kV Cable Network	95mm 3C Cu	m	1048	0	0	0 Cloetesville Curry 11kV feeder 4		482	N4	0	11kV Cable Network/	1,558	1,633,280	
Stellenbosch	Cloetesville Substation		11kV Cable Network	95mm 3C Cu	m	791	0	0	0 Jacaranda Orlean 11 kV feeder		556	N4	0	11kV Cable Network/	1,558	1,232,752	
Stellenbosch	Cloetesville Substation		11kV Cable Network	95mm 3C Cu	m	225	0	0	0 Cloetesville Jacaranda 11kV feeder		557	N4	0	11kV Cable Network/	1,558	350,656	
Pniel	Dwarsrivier Substation	Boschendal	11kV Cable Network	185mm 3C Cu	m	40						57	N4	0	11kV Cable Network/	2,427	97,094
Pniel	Dwarsrivier Substation	Boschendal	11kV Cable Network	35mm 3C Cu	m	30						42	N4	0	11kV Cable Network/	991	29,721
Pniel	Dwarsrivier Substation	Boschendal	11kV Cable Network	35mm 3C Cu	m	20						42	N4	0	11kV Cable Network/	991	19,814
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	95mm 3C Al ABC	m	175						64	N4	0	11kV OHL Network/G	928	162,444
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Gopher	m	60						60	N4	0	11kV OHL Network/G	367	21,996
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Gopher	m	110						60	N4	0	11kV OHL Network/G	367	40,326
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Gopher	m	310						60	N4	0	11kV OHL Network/G	367	113,646
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Gopher	m	385						60	N4	0	11kV OHL Network/G	367	141,141
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Gopher	m	75						60	N4	0	11kV OHL Network/G	367	27,495
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Gopher	m	60						60	N4	0	11kV OHL Network/G	367	21,996
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Gopher	m	100						60	N4	0	11kV OHL Network/G	367	36,660
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Hare	m	60						68	N4	0	11kV OHL Network/H	362	21,714
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Hare	m	55						68	N4	0	11kV OHL Network/H	362	19,905
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Hare	m	150						68	N4	0	11kV OHL Network/H	362	54,285
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Hare	m	810						68	N4	0	11kV OHL Network/H	362	293,139
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Hare	m	315						68	N4	0	11kV OHL Network/H	362	113,999
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Hare	m	240						68	N4	0	11kV OHL Network/H	362	86,856
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Hare	m	150						68	N4	0	11kV OHL Network/H	362	54,285
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Hare	m	390						68	N4	0	11kV OHL Network/H	362	141,141
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Hare	m	110						68	N4	0	11kV OHL Network/H	362	39,809
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Hare	m	525						68	N4	0	11kV OHL Network/H	362	189,998
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Mink	m	30						69	N4	0	11kV OHL Network/M	367	10,998
Pniel	Dwarsrivier Substation	Boschendal	11kV OHL Network	Mink	m	150						69	N4	0	11kV OHL Network/M	367	54,990
Pniel	Dwarsrivier Substation	Boschendal	11kV Auto Recloser		m	1						75	N4	0	11kV Auto Recloser/	47,000	47,000
Pniel	Dwarsrivier Substation	Boschendal	11kV Ring Main Unit v	3 Way	m	1			HSM Boschendal Workers Homes		147	N4	0	11kV Ring Main Unit v	710,875	710,875	
Pniel	Dwarsrivier Substation	Boschendal	11kV Ring Main Unit v	3 Way	m	1			HSM Boschendal Cellar		147	N4	0	11kV Ring Main Unit v	710,875	710,875	
Pniel	Dwarsrivier Substation	Boschendal	11kV Ring Main Unit v	3 Way	m	1			HSM Boschendal Restaurant		147	N4	0	11kV Ring Main Unit v	710,875	710,875	
Pniel	Dwarsrivier Substation	Boschendal	11kV Ring Main Unit v	3 Way	No.	1			HSM Boschendal Line		147	N4	0	11kV Ring Main Unit v	710,875	710,875	
Pniel	Dwarsrivier Substation	Delta Crest	11kV Cable Network	35mm 3C Cu	m	170						42	N4	0	11kV Cable Network/	991	168,421
Pniel	Dwarsrivier Substation	Delta Crest	11kV OHL Network	Gopher	m	1400			Delta Crest		60	N4	0	11kV OHL Network/G	367	513,240	
Pniel	Dwarsrivier Substation	Delta Crest	11kV OHL Network	Gopher	m	2645			AM Farms		60	N4	0	11kV OHL Network/G	367	969,657	
Pniel	Dwarsrivier Substation	Delta Crest	11kV OHL Network	Mink	m	2690			Delta Crest		69	N4	0	11kV OHL Network/M	367	986,154	
Pniel	Dwarsrivier Substation	Delta Crest	11kV OHL Network	Mink	m	1120			AM Farms		69	N4	0	11kV OHL Network/M	367	410,592	

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Pniel	Dwarsrivier Substation	Delta Meer	11kV Cable Network	25mm 3C Cu	m	25					39	N4	0	11kV Cable Network/G	991	24,768
Pniel	Dwarsrivier Substation	Delta Meer	11kV Cable Network	25mm 3C Cu	m	125					39	N4	0	11kV Cable Network/G	991	123,839
Pniel	Dwarsrivier Substation	Delta Meer	11kV OHL Network	Gopher	m	440				16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	161,304
Pniel	Dwarsrivier Substation	Delta Meer	11kV OHL Network	Gopher	m	585				16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	214,461
Pniel	Dwarsrivier Substation	Delta Meer	11kV OHL Network	Gopher	m	80				16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	29,328
Pniel	Dwarsrivier Substation	Delta Meer	11kV OHL Network	Gopher	m	150				16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	54,990
Pniel	Dwarsrivier Substation	Delta Meer	11kV OHL Network	Gopher	m	240				16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	87,984
Pniel	Dwarsrivier Substation	Delta Meer	11kV OHL Network	Gopher	m	30				16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	10,998
Pniel	Dwarsrivier Substation	Delta Meer	11kV OHL Network	Gopher	m	145				16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	53,157
Pniel	Dwarsrivier Substation	Delta Meer	11kV OHL Network	Gopher	m	10				16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	3,666
Pniel	Dwarsrivier Substation	Delta Meer	11kV OHL Network	Gopher	m	275				16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	100,815
Pniel	Dwarsrivier Substation	Delta Meer	11kV OHL Network	Gopher	m	330				16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	120,978
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Cable Network	185mm 3C Cu	m	30					57	N4	0	11kV Cable Network/G	2,427	72,821
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Cable Network	35mm 3C Cu	m	210					42	N4	0	11kV Cable Network/G	991	208,050
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Cable Network	35mm 3C Cu	m	56					42	N4	0	11kV Cable Network/G	991	55,480
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Cable Network	35mm 3C Cu	m	60					42	N4	0	11kV Cable Network/G	991	59,443
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Cable Network	35mm 3C Cu	m	5					42	N4	0	11kV Cable Network/G	991	4,954
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Cable Network	35mm 3C Cu	m	170					42	N4	0	11kV Cable Network/G	991	168,421
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Cable Network	70mm 3C Cu	m	425					48	N4	0	11kV Cable Network/G	1,328	564,608
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Cable Network	95mm 3C Cu	m	32					51	N4	0	11kV Cable Network/G	1,558	49,871
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Gopher	m	20				16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	7,332
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Gopher	m	85				16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	31,161
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Gopher	m	15				16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	5,499
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Gopher	m	280					60	N4	0	11kV OHL Network/G	367	102,648
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Hare	m	25				70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	9,048
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Hare	m	35				70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	12,667
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Hare	m	25				70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	9,048
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Hare	m	200				70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	72,380
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Hare	m	50				70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	18,095
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Hare	m	65				70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	23,524
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Hare	m	170				70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	61,523
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Hare	m	430				70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	155,617
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Hare	m	440				70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	159,236
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Hare	m	25				70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	9,048
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Mink	m	325				35mm Cu OHL	69	N4	0	11kV OHL Network/M	367	119,145
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV OHL Network	Mink	m	215				35mm Cu OHL	69	N4	0	11kV OHL Network/M	367	78,819
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Ring Main Unit	5 Way	No.	1			RMU Groot Drakenstein	2x Decommissioned	81	N4	0	11kV Ring Main Unit/G	716,750	716,750
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Ring Main Unit	3 Way	m	1			HSM Rhodes Offices		147	N4	0	11kV Ring Main Unit/G	710,875	710,875
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Ring Main Unit	3 Way	m	1			MV Metering	Decommissioned	147	N4	0	11kV Ring Main Unit/G	710,875	710,875
Pniel	Dwarsrivier Substation	Johannesdal	11kV Cable Network	35mm 3C Cu	m	105	Moores End	Gopher			42	N4	0	11kV Cable Network/G	991	104,025
Pniel	Dwarsrivier Substation	Johannesdal	11kV Cable Network	70mm 3C Cu	m	920	Gopher	MS Mentoor			48	N4	0	11kV Cable Network/G	1,328	1,222,211
Pniel	Dwarsrivier Substation	Johannesdal	11kV Cable Network	70mm 3C Cu	m	155	Gopher	Tie-in			48	N4	0	11kV Cable Network/G	1,328	205,916
Pniel	Dwarsrivier Substation	Johannesdal	11kV OHL Network	35mm 5C Al ABC	m	355	Gopher	MS Johannesburg 304			66	N4	0	11kV OHL Network/G	282	100,110
Pniel	Dwarsrivier Substation	Johannesdal	11kV OHL Network	Gopher	m	160	TEE	Seven Oaks			60	N4	0	11kV OHL Network/G	367	58,656
Pniel	Dwarsrivier Substation	Johannesdal	11kV OHL Network	Gopher	m	225	Kykindiepot 2	Gopher			60	N4	0	11kV OHL Network/G	367	82,485
Pniel	Dwarsrivier Substation	Johannesdal	11kV OHL Network	Gopher	m	50	Kykindiepot 1	TEE			60	N4	0	11kV OHL Network/G	367	18,330
Pniel	Dwarsrivier Substation	Johannesdal	11kV OHL Network	Gopher	m	125	TEE	Moores End			60	N4	0	11kV OHL Network/G	367	45,825
Pniel	Dwarsrivier Substation	Johannesdal	11kV OHL Network	Gopher	m	35		Rosendal			60	N4	0	11kV OHL Network/G	367	12,831
Pniel	Dwarsrivier Substation	Johannesdal	11kV OHL Network	Gopher	m	80	TEE	Johannesdal			60	N4	0	11kV OHL Network/G	367	29,328
Pniel	Dwarsrivier Substation	Johannesdal	11kV OHL Network	Gopher	m	160	Johannesdal	Johannesdal			60	N4	0	11kV OHL Network/G	367	58,656

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Pniel	Dwarsrivier Substation	Johannesdal	11kV OHL Network	Gopher	m		95 Johannesdal	Johannesdal			60	N4	0	11kV OHL Network/G	367	34,827
Pniel	Dwarsrivier Substation	Johannesdal	11kV OHL Network	Gopher	m		5 Johannesdal 3	MS Johannesdal 304			60	N4	0	11kV OHL Network/G	367	1,833
Pniel	Dwarsrivier Substation	Johannesdal	11kV OHL Network	Gopher	m		5 MS Johannesdal 304	MS Mentoer			60	N4	0	11kV OHL Network/G	367	1,833
Pniel	Dwarsrivier Substation	Johannesdal	11kV OHL Network	Gopher	m		35 MS Mentoer	Tie-in			60	N4	0	11kV OHL Network/G	367	12,831
Pniel	Dwarsrivier Substation	Johannesdal	11kV OHL Network	Gopher	m		15 TEE	Mountain Woods			60	N4	0	11kV OHL Network/G	367	5,499
Pniel	Dwarsrivier Substation	Johannesdal	11kV OHL Network	Gopher	m		520 TEE	Kykindiepot 2			60	N4	0	11kV OHL Network/G	367	190,632
Pniel	Dwarsrivier Substation	Pniel	11kV Cable Network	25mm 3C Cu	m		25 Gopher	Pniel RMU			39	N4	0	11kV Cable Network/G	991	24,768
Pniel	Dwarsrivier Substation	Pniel	11kV Cable Network	35mm 3C Cu	m		265 Pniel RMU	MS Silwermyrn str 347			42	N4	0	11kV Cable Network/G	991	262,539
Pniel	Dwarsrivier Substation	Pniel	11kV Cable Network	35mm 3C Cu	m		305 MS Silwermyrn str 347	MS Panorama str 305			42	N4	0	11kV Cable Network/G	991	302,167
Pniel	Dwarsrivier Substation	Pniel	11kV Cable Network	35mm 3C Cu	m		95 MS Panorama str 305	TRF Cyster			42	N4	0	11kV Cable Network/G	991	94,118
Pniel	Dwarsrivier Substation	Pniel	11kV Cable Network	35mm 3C Cu	m		170 MS Pniel Council Offices	MS Pniel Main Road 301			42	N4	0	11kV Cable Network/G	991	168,421
Pniel	Dwarsrivier Substation	Pniel	11kV Cable Network	70mm 3C Cu	m		55 Gopher	RMU Pniel			48	N4	0	11kV Cable Network/G	1,328	73,067
Pniel	Dwarsrivier Substation	Pniel	11kV Cable Network	70mm 3C Cu	m		245 Gopher	TRF Pniel			48	N4	0	11kV Cable Network/G	1,328	325,480
Pniel	Dwarsrivier Substation	Pniel	11kV Cable Network	70mm 3C Cu	m		260 Pniel RMU	MS Pniel Council Offices			48	N4	0	11kV Cable Network/G	1,328	345,407
Pniel	Dwarsrivier Substation	Pniel	11kV Cable Network	95mm 3C Cu	m		25 MS Pniel Main Road 301	Hare			51	N4	0	11kV Cable Network/G	1,558	38,962
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Fox	m		300				73	N4	0	11kV OHL Network/G	362	108,570
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Gopher	m		140 Tie-in	Sunburgh Inn hotel			60	N4	0	11kV OHL Network/G	367	51,324
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Gopher	m		300 Sunburgh Inn hotel	Pniel RMU			60	N4	0	11kV OHL Network/G	367	109,980
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Gopher	m		145 MS Panorama str 305	TRF Cyster			60	N4	0	11kV OHL Network/G	367	53,157
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Gopher	m		115 Pniel RMU	MS Pine str			60	N4	0	11kV OHL Network/G	367	42,159
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Gopher	m		305 MS Pine str	RMU Pniel			60	N4	0	11kV OHL Network/G	367	111,813
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Gopher	m		5 RMU Pniel	TRF Pniel			60	N4	0	11kV OHL Network/G	367	1,833
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Gopher	m		30				60	N4	0	11kV OHL Network/G	367	10,998
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Gopher	m		180				60	N4	0	11kV OHL Network/G	367	65,988
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Hare	m		280 MS Pniel Main Road 301	TRF Pniel			68	N4	0	11kV OHL Network/H	362	101,332
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Hare	m		290 TRF Pniel	TRF Pniel			68	N4	0	11kV OHL Network/H	362	104,951
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Hare	m		115 TRF Pniel	Fox			68	N4	0	11kV OHL Network/H	362	41,619
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Hare	m		210 Fox	TRF Pniel School			68	N4	0	11kV OHL Network/H	362	75,999
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Hare	m		95 TRF Pniel School	TEE			68	N4	0	11kV OHL Network/H	362	34,381
Pniel	Dwarsrivier Substation	Pniel	11kV OHL Network	Hare	m		60				68	N4	0	11kV OHL Network/H	362	21,714
Pniel	Dwarsrivier Substation	Pniel	11kV Ring Main Unit	3 Way	No.		1		Pniel RMU	RMU-350	79	N4	0	11kV Ring Main Unit/G	358,375	358,375
Pniel	Dwarsrivier Substation	Pniel	11kV Ring Main Unit	3 Way	No.		1		RMU Pniel	RMU-004	79	N4	0	11kV Ring Main Unit/G	358,375	358,375
Pniel	Dwarsrivier Substation	RFG	11kV Cable Network	185mm 3C Cu	m		5				57	N4	0	11kV Cable Network/G	2,427	12,137
Pniel	Dwarsrivier Substation	RFG	11kV Cable Network	185mm 3C Cu	m		30				57	N4	0	11kV Cable Network/G	2,427	72,821
Pniel	Dwarsrivier Substation	RFG	11kV Cable Network	35mm 3C Cu	m		20				42	N4	0	11kV Cable Network/G	991	19,814
Pniel	Dwarsrivier Substation	RFG	11kV OHL Network	Gopher	m		45			16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	16,497
Pniel	Dwarsrivier Substation	RFG	11kV OHL Network	Gopher	m		30			16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	10,998
Pniel	Dwarsrivier Substation	RFG	11kV OHL Network	Gopher	m		120			16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	43,992
Pniel	Dwarsrivier Substation	RFG	11kV OHL Network	Hare	m		60			70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	21,714
Pniel	Dwarsrivier Substation	RFG	11kV OHL Network	Hare	m		200			11kV OHL Network/H	68	N4	0	11kV OHL Network/H	362	72,380
Pniel	Dwarsrivier Substation	RFG	11kV OHL Network	Hare	m		155			70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	56,095
Pniel	Dwarsrivier Substation	RFG	11kV OHL Network	Hare	m		115			11kV OHL Network/H	68	N4	0	11kV OHL Network/H	362	41,619
Pniel	Dwarsrivier Substation	RFG	11kV OHL Network	Hare	m		1200			11kV OHL Network/H	68	N4	0	11kV OHL Network/H	362	434,280
Pniel	Dwarsrivier Substation	RFG	11kV OHL Network	Hare	m		60			70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	21,714
Pniel	Dwarsrivier Substation	RFG	11kV OHL Network	Hare	m		815			70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	294,949
Pniel	Dwarsrivier Substation	RFG	11kV OHL Network	Hare	m		60			70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	21,714
Pniel	Dwarsrivier Substation	RFG	11kV Ring Main Unit	3 Way	m		1		HSM Food Group		147	N4	0	11kV Ring Main Unit/v	710,875	710,875
Pniel	Dwarsrivier Substation	RFG	11kV Ring Main Unit	3 Way	m		3		RMU Stellenbosch Municipality	Metering Point	147	N4	0	11kV Ring Main Unit/v	710,875	2,132,625
Pniel	Dwarsrivier Substation	RFG	11kV Ring Main Unit	3 Way	m		1		Werda MV Metering		147	N4	0	11kV Ring Main Unit/v	710,875	710,875
Pniel	Dwarsrivier Substation	Victor Verster	11kV Cable Network	185mm 3C Cu	m		30				57	N4	0	11kV Cable Network/G	2,427	72,821

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Pniel	Dwarsrivier Substation	Victor Verster	11kV Cable Network	25mm 3C Cu	m	25			Victor Verster		39	N4	0	11kV Cable Network/	991	24,768
Pniel	Dwarsrivier Substation	Victor Verster	11kV Cable Network	25mm 3C Cu	m	96			Victor Verster		39	N4	0	11kV Cable Network/	991	95,108
Pniel	Dwarsrivier Substation	Victor Verster	11kV Cable Network	25mm 3C Cu	m	315			Victor Verster		39	N4	0	11kV Cable Network/	991	312,075
Pniel	Dwarsrivier Substation	Victor Verster	11kV Cable Network	35mm 3C Cu	m	35			Victor Verster		42	N4	0	11kV Cable Network/	991	34,675
Pniel	Dwarsrivier Substation	Victor Verster	11kV OHL Network	Gopher	m	2230			Victor Verster		60	N4	0	11kV OHL Network/G	367	817,518
Pniel	Dwarsrivier Substation	Victor Verster	11kV OHL Network	Gopher	m	430			Victor Verster	16mm Cu OHL	60	N4	0	11kV OHL Network/G	367	157,638
Pniel	Dwarsrivier Substation	Victor Verster	11kV OHL Network	Hare	m	2675			Victor Verster	70mm Cu OHL	68	N4	0	11kV OHL Network/H	362	968,083
Pniel	Dwarsrivier Substation	Victor Verster	11kV OHL Network	Mink	m	2235			Victor Verster	35mm Cu OHL	69	N4	0	11kV OHL Network/M	367	819,351
Pniel	Dwarsrivier Substation	Victor Verster	11kV Auto Recloser		No.	1					75	N4	0	11kV Auto Recloser/	47,000	47,000
Stellenbosch	Golf Substation	66kV Outdoor Substation	11kV NER		No.	2					35	N4	0	66kV Outdoor Substation	940,000	1,880,000
Stellenbosch	Golf Substation	66kV Outdoor Substation	Battery Tripping Unit	110Vdc	No.	2					7	N4	0	66kV Outdoor Substation	705,000	1,410,000
Stellenbosch	Golf Substation	Die Boord Switching	11kV Ring Main Unit	2 Way	No.	1			Medi Kliniek RMU		78	N4	0	11kV Ring Main Unit/	299,625	299,625
Stellenbosch	Golf Substation	Die Boord Switching	11kV Ring Main Unit	3 Way	No.	1			Die Werf RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Golf Substation	Die Boord Switching	11kV Ring Main Unit	3 Way	No.	1			Shopping Centre RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Golf Substation	Die Boord Switching	11kV Switchgear	Bus Section	No.	1					33	N4	0	11kV Indoor Substation	1,081,000	1,081,000
Stellenbosch	Golf Substation	Die Boord Switching	11kV Switchgear	Feeder	No.	11					19	N4	0	11kV Indoor Substation	681,500	7,496,500
Stellenbosch	Golf Substation	Die Boord Switching	11kV Switchgear	Incomer	No.	4					34	N4	0	11kV Indoor Substation	705,000	2,820,000
Stellenbosch	Golf Substation	Golf Switching Station	11kV Cable Network	70 mm 3C Cu	m	50	Golf Switching Station	MS Golf Club			48	N4	0	11kV Cable Network/	1,328	66,425
Stellenbosch	Golf Substation	Golf Switching Station	11kV Switchgear	Bus Section	No.	2					33	N4	0	11kV Indoor Substation	1,081,000	2,162,000
Stellenbosch	Golf Substation	Golf Switching Station	11kV Switchgear	Feeder	No.	13					19	N4	0	11kV Indoor Substation	681,500	8,859,500
Stellenbosch	Golf Substation	Golf Switching Station	11kV Switchgear	Incomer	No.	3					34	N4	0	11kV Indoor Substation	705,000	2,115,000
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Ring Main Unit	3 Way	No.	1			Blouklippen RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Ring Main Unit	3 Way	No.	1			Paradyskloof RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Ring Main Unit	3 Way	No.	1			Brandway aan rivier RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Ring Main Unit	4 Way	No.	1			Parmalat RMU		80	N4	0	11kV Ring Main Unit/	1,007,563	1,007,563
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Ring Main Unit	4 Way	No.	1			MS Trumali		80	N4	0	11kV Ring Main Unit/	1,007,563	1,007,563
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Switchgear	Bus Section	No.	2			Paradyskloof Switching Station		33	N4	0	11kV Indoor Substation	1,081,000	2,162,000
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Switchgear	Feeder	No.	10			Paradyskloof Switching Station		19	N4	0	11kV Indoor Substation	681,500	6,815,000
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Switchgear	Incomer	No.	4			Paradyskloof Switching Station		34	N4	0	11kV Indoor Substation	705,000	2,820,000
Stellenbosch	Golf Substation	Techno Park Switching	11kV Ring Main Unit	2 Way	No.	1			Electron House RMU		78	N4	0	11kV Ring Main Unit/	299,625	299,625
Stellenbosch	Golf Substation	Techno Park Switching	11kV Ring Main Unit	3 Way	No.	1			Datavoice RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Golf Substation	Techno Park Switching	11kV Switchgear	Bus Section	No.	1			Techno Park Switching Station		33	N4	0	11kV Indoor Substation	1,081,000	1,081,000
Stellenbosch	Golf Substation	Techno Park Switching	11kV Switchgear	Feeder	No.	6			Techno Park Switching Station		19	N4	0	11kV Indoor Substation	681,500	4,089,000
Stellenbosch	Golf Substation	Techno Park Switching	11kV Switchgear	Incomer	No.	3			Techno Park Switching Station		34	N4	0	11kV Indoor Substation	705,000	2,115,000
Stellenbosch	Golf Substation		11kV Cable Network	120mm 3C Al	m	147	25	0 Rokewood Pomp Rokewood/Marina 11 kV feeder			55	N4	0	11kV Cable Network/	946	139,078
Stellenbosch	Golf Substation		11kV Cable Network	120mm 3C Al	m	381	26	0 Elberta Lovell 3 11 kV feeder			55	N4	0	11kV Cable Network/	946	360,468
Stellenbosch	Golf Substation		11kV Cable Network	120mm 3C Al	m	211	27	0 Bon Cgretien Elberta 11 kV feeder			55	N4	0	11kV Cable Network/	946	199,629
Stellenbosch	Golf Substation		11kV Cable Network	120mm 3C Al	m	211	28	0 Rokewood Blenheim 11 kV feeder			55	N4	0	11kV Cable Network/	946	199,629
Stellenbosch	Golf Substation		11kV Cable Network	120mm 3C Al	m	302	31	0 Blenheim Oewerpark 11 kV feeder			55	N4	0	11kV Cable Network/	946	285,725
Stellenbosch	Golf Substation		11kV Cable Network	120mm 3C Al	m	87	32	0 Medi Kliniek Culemborg 11 kV feeder			55	N4	0	11kV Cable Network/	946	82,312
Stellenbosch	Golf Substation		11kV Cable Network	120mm 3C Al	m	700	33	0 Culemborg Marina/Rokewood 11 kV feeder			55	N4	0	11kV Cable Network/	946	662,277
Stellenbosch	Golf Substation		11kV Cable Network	120mm 3C Al	m	314	124	0 Boord Rokewood 11 kV feeder			55	N4	0	11kV Cable Network/	946	297,079
Stellenbosch	Golf Substation		11kV Cable Network	120mm 3C Al	m	129	336	0 Oewerpark De Oewer 11 kV feeder			55	N4	0	11kV Cable Network/	946	122,048
Stellenbosch	Golf Substation		11kV Cable Network	120mm 3C Al	m	354	356	0 De Oewer Medi Kliniek 11 kV feeder			55	N4	0	11kV Cable Network/	946	334,923
Stellenbosch	Golf Substation		11kV Cable Network	120mm 3C Al	m	392	443	0 Boord Bon Chretien 11 kV feeder			55	N4	0	11kV Cable Network/	946	370,875
Stellenbosch	Golf Substation		11kV Cable Network	120mm 3C Al	m	823	468	0 DW Lovell 3 La Bosch 11 kV feeder			55	N4	0	11kV Cable Network/	946	778,649
Stellenbosch	Golf Substation		11kV Cable Network	120mm 3C Al	m	217	469	0 Rokewood La Bosch 11kV Feeder			55	N4	0	11kV Cable Network/	946	205,306
Stellenbosch	Golf Substation		11kV Cable Network	185mm 3C Cu	m	1350	129	0 Boord Dalsig Oos 11 kV feeder			57	N4	0	11kV Cable Network/	2,427	3,276,939
Stellenbosch	Golf Substation		11kV Cable Network	185mm 3C Cu	m	2337	253	0 Tegnopark Feeder 2			57	N4	0	11kV Cable Network/	2,427	5,672,745
Stellenbosch	Golf Substation		11kV Cable Network	185mm 3C Cu	m	313	662	0 Tegnopark_Golf feeder			57	N4	0	11kV Cable Network/	2,427	759,764

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	973	126		0 Boord Wingerd 11 kV feeder		42	N4	0	11kV Cable Network/	991	963,964
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	918	127		0 Boord Klein Geluk 11 kV feeder		42	N4	0	11kV Cable Network/	991	909,475
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	449	155		0 Blaauklippen Repens 11 kV feeder		42	N4	0	11kV Cable Network/	991	444,830
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	151	156		0 Blaauklippen Padstal 11 kV feeder		42	N4	0	11kV Cable Network/	991	149,598
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	761	158		0 Padstal Serurria 11 kV feeder		42	N4	0	11kV Cable Network/	991	753,933
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	47	226		0 Mediclinic Parnalat 11 kV feeder		42	N4	0	11kV Cable Network/	991	46,564
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	424	227		0 Cyneroides Repens 11 kV feeder		42	N4	0	11kV Cable Network/	991	420,062
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	317	228		0 Eden Florida 11 kV feeder		42	N4	0	11kV Cable Network/	991	314,056
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	860	250		0 Paradyskloof m/s Canterbury 11 kV feeder		42	N4	0	11kV Cable Network/	991	852,013
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	321	251		0 Paradyskloof Schuilplaats 11 kV feeder		42	N4	0	11kV Cable Network/	991	318,019
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	338	296		0 Trf 3807/792 to R/M Paradyskloof 35 cu cable		42	N4	0	11kV Cable Network/	991	334,861
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	522	337		0 Klein Geluk Werf 11 kV feeder		42	N4	0	11kV Cable Network/	991	517,152
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	442	338		0 Florida Cyneroides 11 kV feeder		42	N4	0	11kV Cable Network/	991	437,895
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	1065	339		0 Paradyskloof Eden 11 kV feeder		42	N4	0	11kV Cable Network/	991	1,055,109
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	414	355		0 Werf Wingerd 11 kV feeder		42	N4	0	11kV Cable Network/	991	410,155
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	130	358		0 Canterbury Blaauklippen 11 kV feeder		42	N4	0	11kV Cable Network/	991	128,793
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	1017	375		0 Paradyskloof Erf 3807/792 35 Cu Cable		42	N4	0	11kV Cable Network/	991	1,007,555
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	541	408		0 Serruria to Stellenbosch 101		42	N4	0	11kV Cable Network/	991	535,976
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	258	446		0 Paradyskloof Golfcourse feeder		42	N4	0	11kV Cable Network/	991	255,604
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	72	459		0 Cable to Golf course		42	N4	0	11kV Cable Network/	991	71,331
Stellenbosch	Golf Substation		11kV Cable Network	35mm 3C Cu	m	24	479		0 Paradyskloof Paradyskloof m/s 11 kV feeder		42	N4	0	11kV Cable Network/	991	23,777
Stellenbosch	Golf Substation		11kV Cable Network	50mm 3C Al	m	456	125		0 Boord Lovell 2 11 kV feeder		46	N4	0	11kV Cable Network/	535	243,735
Stellenbosch	Golf Substation		11kV Cable Network	50mm 3C Al	m	640	128		0 Boord Rhodes 11 kV feeder		46	N4	0	11kV Cable Network/	535	342,085
Stellenbosch	Golf Substation		11kV Cable Network	50mm 3C Al	m	428	152		0 Lovell 1 Lovell 2 11 kV feeder		46	N4	0	11kV Cable Network/	535	228,769
Stellenbosch	Golf Substation		11kV Cable Network	50mm 3C Al	m	304	223		0 Rhodes Lovell 1 11 kV feeder		46	N4	0	11kV Cable Network/	535	162,490
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	501	134		0 Paradyskloof Paradyskloof Villas 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	665,574
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	59	135		0 Technopark Technopark 2 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	78,381
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	259	136		0 Technopark Polytwine 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	344,079
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	242	137		0 Technopark ESD 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	321,495
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	364	224		0 Paradyskloof Villas LeMontier 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	483,570
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	715	225		0 Anesta LeHermitage 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	949,871
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	357	229		0 Technopark NOK 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	474,271
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	118	230		0 Electron House Times square 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	156,762
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	79	231		0 Tegnopark 1 Data Voice 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	104,951
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	4640	254		0 Tegnopark Feeder 1		48	N4	0	11kV Cable Network/	1,328	6,164,195
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	188	258		0 Elektron Termo 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	249,756
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	266	266		0 Brandwag na Trumali feeder		48	N4	0	11kV Cable Network/	1,328	353,378
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	275	269		0 MS Tegnopark 1 to MS ISS International cable		48	N4	0	11kV Cable Network/	1,328	365,335
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	314	277		0 LaPastorale Mont Blanc 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	417,146
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	223	290		0 Termo Proton 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	296,253
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	29	297		0 Cable to Mediclinic		48	N4	0	11kV Cable Network/	1,328	38,526
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	60	374		0 Supply Cable for OH Line		48	N4	0	11kV Cable Network/	1,328	79,709
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	640	400		0 LeHermitage LaPastorale 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	850,234
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	153	411		0 Polytwine to Neutron		48	N4	0	11kV Cable Network/	1,328	203,259
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	384	444		0 Parnalat to Brandwag B supply cable		48	N4	0	11kV Cable Network/	1,328	510,140
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	741	445		0 New Paradyskloof to Trumali cable		48	N4	0	11kV Cable Network/	1,328	984,411
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	169	477		0 Data Voice Quantum 2 cable		48	N4	0	11kV Cable Network/	1,328	224,515
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	285	478		0 Quatum to Caroe Di Em cable		48	N4	0	11kV Cable Network/	1,328	378,620
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	230	503		0 MS ISS International to MS Reutech cable		48	N4	0	11kV Cable Network/	1,328	305,553
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	102	508		0 Electron House Electron 2 Feeder		48	N4	0	11kV Cable Network/	1,328	135,506

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	258	509		0 Electron 2 Carpet-Em feeder		48	N4	0	11kV Cable Network/	1,328	342,750
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	143	524		0 Quantum 3 to Quantum cable		48	N4	0	11kV Cable Network/	1,328	189,974
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	92	525		0 Quantum2 Quantum3 feeder		48	N4	0	11kV Cable Network/	1,328	122,221
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	553	529		0 Tegnopark Pump RMU Tegnopark Pump feeder		48	N4	0	11kV Cable Network/	1,328	734,655
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	30	530		0 Proton Tegnopark Pump RMU 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	39,855
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	238	531		0 Nok Electron 3 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	316,181
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	189	534		0 Tegnopark Pump RMU CTPLACE11kV feeder		48	N4	0	11kV Cable Network/	1,328	251,085
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	89	535		0 Electron 3 CT Place Feeder		48	N4	0	11kV Cable Network/	1,328	118,236
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	35	538		0 Times Square Electron 11kV feeder		48	N4	0	11kV Cable Network/	1,328	46,497
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	320	544		0 LeMontier Three Fountains 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	425,117
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	174	545		0 3 Fountains Anesta 11kV feeder		48	N4	0	11kV Cable Network/	1,328	231,157
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	396	568		River1_River2 11kV feedre		48	N4	0	11kV Cable Network/	1,328	526,082
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	1153	569		River1_Par_Golf 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	1,531,749
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	1185	570		River1_Elsie_RMU 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	1,574,261
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	251	571		RV2_11 kV Feeder		48	N4	0	11kV Cable Network/	1,328	333,451
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	170	572		RV1_11kV Feeder		48	N4	0	11kV Cable Network/	1,328	225,843
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	4	573		feeder		48	N4	0	11kV Cable Network/	1,328	5,314
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	91	574		feeder		48	N4	0	11kV Cable Network/	1,328	120,893
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	134	575		feeder		48	N4	0	11kV Cable Network/	1,328	178,018
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	295	576		feeder		48	N4	0	11kV Cable Network/	1,328	391,905
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	227	636		OctoTech1 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	301,567
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	70	638		Afri_Neutrm 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	92,994
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	5	639		Prindtel MS 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	6,642
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	81	649		Brandwacht B_Brandwacht RMU 11kVFeeder		48	N4	0	11kV Cable Network/	1,328	107,608
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	24	650		River1_Elsie_RMU 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	31,884
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	560	659		Afriand_Stellen park 11Feeder		48	N4	0	11kV Cable Network/	1,328	743,955
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	677	660		Stellenpark Neutron 1kV feeder		48	N4	0	11kV Cable Network/	1,328	899,388
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	128	661		Tegnopark Stellenbosch Hotel Feeder		48	N4	0	11kV Cable Network/	1,328	170,047
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	136	668		Mont Blanc Paradyskloof r/m 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	180,675
Stellenbosch	Golf Substation		11kV Cable Network	70mm 3C Cu	m	29	669		MT Bl_Past2 11kV feeder		48	N4	0	11kV Cable Network/	1,328	38,526
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	350	252		0 Golf Club Paradyskloof ss No 3 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	545,466
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	349	464		0 Golf Club Paradyskloof ss No 4 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	543,907
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	352	465		0 Golf Club Paradyskloof SS No 1 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	548,582
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	354	466		0 Golf Club Paradyskloof ss No 2 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	551,699
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	1593	600		Boord Golf Club No4 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	2,482,647
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	1601	601		Boord Golf Club No 3 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	2,495,115
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	277	622		Boord Golf Club No 1 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	431,697
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	1280	623		Boord Golf Club No 1 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	1,994,845
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	52	624		Boord Golf Club No 1 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	81,041
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	275	625		Boord Golf Club No 3 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	428,580
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	51	626		Boord Golf Club No 3 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	79,482
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	1274	627		Boord Golf Club No 2 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	1,985,495
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	275	628		Boord Golf Club No 2 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	428,580
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	51	629		Boord Golf Club No 2 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	79,482
Stellenbosch	Golf Substation		11kV Cable Network	95mm 3C Cu	m	1278	630		Boord Golf Club No 3 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	1,991,728
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	50	298		0 Portion of o/h line west		69	N4	0	11kV OHL Network/	367	18,330
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	339	299		0 Portion of O/H line		69	N4	0	11kV OHL Network/	367	124,277
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	200	300		0 O/H line East		69	N4	0	11kV OHL Network/	367	73,320
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	111	301		0 O/H line East		69	N4	0	11kV OHL Network/	367	40,693
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	131	302		0 O/H Line East		69	N4	0	11kV OHL Network/	367	48,025

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	275	378		0 O/H line		69	N4	0	11kV OHL Network/M	367	100,815
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	79	379		0 O/H Line		69	N4	0	11kV OHL Network/M	367	28,961
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	53	380		0 O/H line to Vriesenhof		69	N4	0	11kV OHL Network/M	367	19,430
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	192	381		0 O/H Line		69	N4	0	11kV OHL Network/M	367	70,387
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	162	382		0 O/H Line		69	N4	0	11kV OHL Network/M	367	59,389
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	50	383		0 O/H Line		69	N4	0	11kV OHL Network/M	367	18,330
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	106	384		0 O/H Line		69	N4	0	11kV OHL Network/M	367	38,860
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	99	385		0 O/H Line		69	N4	0	11kV OHL Network/M	367	36,293
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	39	386		0 O/H Line		69	N4	0	11kV OHL Network/M	367	14,297
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	287	387		0 O/H Line		69	N4	0	11kV OHL Network/M	367	105,214
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	189	414		0 O/H line to Golf course		69	N4	0	11kV OHL Network/M	367	69,287
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	370	458		0 O/H line to Waterwerke		69	N4	0	11kV OHL Network/M	367	135,642
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	392	470		0 O/H line to Kaapzicht		69	N4	0	11kV OHL Network/M	367	143,707
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	588	471		0 O/H line East		69	N4	0	11kV OHL Network/M	367	215,561
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	89	472		0 O/H Line to Groeneweide		69	N4	0	11kV OHL Network/M	367	32,627
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	1034	473		0 O/H line East		69	N4	0	11kV OHL Network/M	367	379,064
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	311	474		0 O/H Line East		69	N4	0	11kV OHL Network/M	367	114,013
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	1183	475		0 O/H line to Waterwerke		69	N4	0	11kV OHL Network/M	367	433,688
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	69	476		0 O/H line		69	N4	0	11kV OHL Network/M	367	25,295
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	268	498		0 Line to Trf Opgaardam		69	N4	0	11kV OHL Network/M	367	98,249
Stellenbosch	Golf Substation		11kV Cable Network	Mink	m	1057	499		0 Line to Trf Opgaardam T-Off		69	N4	0	11kV OHL Network/M	367	387,496
Stellenbosch	Jan Marais Substation	66kV Outdoor Substa	11kV NER		No.	2					35	N4	0	66kV Outdoor Substa	940,000	1,880,000
Stellenbosch	Jan Marais Substation	66kV Outdoor Substa	Battery Tripping Unit	110Vdc	No.	2					7	N4	0	66kV Outdoor Substa	705,000	1,410,000
Stellenbosch	Jan Marais Substation	66kV Outdoor Substa	Battery Tripping Unit	32Vdc	No.	1					7	N4	0	66kV Outdoor Substa	705,000	705,000
Stellenbosch	Jan Marais Substation	66kV Outdoor Substa	Control Plant	Incomer	No.	2					7	N4	0	66kV Outdoor Substa	705,000	1,410,000
Stellenbosch	Jan Marais Substation	66kV Outdoor Substa	Control Plant	Tap Changer	No.	2					7	N4	0	66kV Outdoor Substa	705,000	1,410,000
Stellenbosch	Jan Marais Substation	66kV Outdoor Substa	Control Plant	Transformer	No.	2					7	N4	0	66kV Outdoor Substa	705,000	1,410,000
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Cable Network	35 mm 3C Cu	m	480	Jan Marais Switching	HuisduPreez RMU			42	N4	0	11kV Cable Network/	991	475,542
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Primary Cable	70 mm 3C Cu	m	788	Jan Marais Switching	Maraispark Switching Station			48	N4	0	11kV Cable Network/	1,328	1,046,850
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Ring Main Unit	3 Way	No.	1			Simonswyk RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Ring Main Unit	3 Way	No.	1			Helshoogte RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Ring Main Unit	3 Way	No.	1			7/11 RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Switching Statio	Bus Section	No.	1					33	N4	0	11kV Indoor Substatic	1,081,000	1,081,000
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Switching Statio	Feeder	No.	10					19	N4	0	11kV Indoor Substatic	681,500	6,815,000
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Switching Statio	Incomer	No.	2					34	N4	0	11kV Indoor Substatic	705,000	1,410,000
Stellenbosch	Jan Marais Substation	Karendal Switching S	11kV Ring Main Unit	3 Way	No.	1			BlDrifPomp RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Jan Marais Substation	Karendal Switching S	11kV Ring Main Unit	3 Way	No.	1			Rowan RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Jan Marais Substation	Karendal Switching S	11kV Ring Main Unit	3 Way	No.	1			HuisduPreez RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Jan Marais Substation	Karendal Switching S	11kV Ring Main Unit	3 Way	No.	1			Stellenbosch Hoerskool RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Jan Marais Substation	Karendal Switching S	11kV Switching Statio	Feeder	No.	3					19	N4	0	11kV Indoor Substatic	681,500	2,044,500
Stellenbosch	Jan Marais Substation	Karendal Switching S	11kV Switching Statio	Incomer	No.	2					34	N4	0	11kV Indoor Substatic	705,000	1,410,000
Stellenbosch	Jan Marais Substation	Maraispark Switching	11kV Switching Statio	Feeder	No.	4					19	N4	0	11kV Indoor Substatic	681,500	2,726,000
Stellenbosch	Jan Marais Substation	Maraispark Switching	11kV Switching Statio	Incomer	No.	1					34	N4	0	11kV Indoor Substatic	705,000	705,000
Stellenbosch	Jan Marais Substation	Simonsberg Switching	11kV Ring Main Unit	3 Way	No.	1			Hospitaal RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Jan Marais Substation	Simonsberg Switching	11kV Switching Statio	Feeder	No.	2					19	N4	0	11kV Indoor Substatic	681,500	1,363,000
Stellenbosch	Jan Marais Substation	Simonsberg Switching	11kV Switching Statio	Incomer	No.	1					34	N4	0	11kV Indoor Substatic	705,000	705,000
Stellenbosch	Jan Marais Substation	Simonsberg Switching	11kV Switching Statio	Metering Unit	No.	1					147	N4	0	11kV Ring Main Unit v	710,875	710,875
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Ring Main Unit	3 Way	No.	1			Glenelie RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Switching Statio	Feeder	No.	5					19	N4	0	11kV Indoor Substatic	681,500	3,407,500
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Switching Statio	Incomer	No.	1					34	N4	0	11kV Indoor Substatic	705,000	705,000

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Switching Station	Metering Unit	No.	1			Infruitec (NIVV)		147	N4	0	11kV Ring Main Unit v	710,875	710,875
Stellenbosch	Jan Marais Substation	Stone Switching Station	11kV Switching Station	Bus Section	No.	1					33	N4	0	11kV Indoor Substation	1,081,000	1,081,000
Stellenbosch	Jan Marais Substation	Stone Switching Station	11kV Switching Station	Feeder	No.	6					19	N4	0	11kV Indoor Substation	681,500	4,089,000
Stellenbosch	Jan Marais Substation	Stone Switching Station	11kV Switching Station	Incomer	No.	2					34	N4	0	11kV Indoor Substation	705,000	1,410,000
Stellenbosch	Jan Marais Substation	Tindall Switching Station	11kV Ring Main Unit	3 Way	No.	1			IdasValleySport RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Jan Marais Substation	Tindall Switching Station	11kV Switching Station	Feeder	No.	6					19	N4	0	11kV Indoor Substation	681,500	4,089,000
Stellenbosch	Jan Marais Substation	Tindall Switching Station	11kV Switching Station	Incomer	No.	1					34	N4	0	11kV Indoor Substation	705,000	705,000
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Ring Main Unit	3 Way	No.	1			2Pieke RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Ring Main Unit	3 Way	No.	1			Morkel RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Ring Main Unit	3 Way	No.	1			RozPomp RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Switching Station	Feeder	No.	7					19	N4	0	11kV Indoor Substation	681,500	4,770,500
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Switching Station	Incomer	No.	1					34	N4	0	11kV Indoor Substation	705,000	705,000
Stellenbosch	Jan Marais Substation		11kV Cable Network	16mm 3C Cu	m	561	60	0	Morkel Karindal 11 kV feeder		36	N4	0	11kV Cable Network/	991	555,790
Stellenbosch	Jan Marais Substation		11kV Cable Network	16mm 3C Cu	m	163	64	0	Huis Du Preez Stellenbosch Hoerskool		36	N4	0	11kV Cable Network/	991	161,486
Stellenbosch	Jan Marais Substation		11kV Cable Network	16mm 3C Cu	m	149	68	0	DW Stias Maraispark 11 kV feeder		36	N4	0	11kV Cable Network/	991	147,616
Stellenbosch	Jan Marais Substation		11kV Cable Network	16mm 3C Cu	m	187	69	0	Van Der Stel Stias 11kV Feeder		36	N4	0	11kV Cable Network/	991	185,263
Stellenbosch	Jan Marais Substation		11kV Cable Network	16mm 3C Cu	m	143	163	0	Glen Elley Leile 11 kV feeder		36	N4	0	11kV Cable Network/	991	141,672
Stellenbosch	Jan Marais Substation		11kV Cable Network	16mm 3C Cu	m	403	167	0	Zwaanswyk Blakesdrift Pomp 11 kV feeder		36	N4	0	11kV Cable Network/	991	399,257
Stellenbosch	Jan Marais Substation		11kV Cable Network	16mm 3C Cu	m	645	441	0	Sonneblom Glen Elley 11 kV feeder		36	N4	0	11kV Cable Network/	991	639,010
Stellenbosch	Jan Marais Substation		11kV Cable Network	16mm 3C Cu	m	585	513	0	Karendal na MS Zwaanswyk		36	N4	0	11kV Cable Network/	991	579,567
Stellenbosch	Jan Marais Substation		11kV Cable Network	185mm 3C Cu	m	824	333	0	Tindal Stone 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	2,000,146
Stellenbosch	Jan Marais Substation		11kV Cable Network	185mm 3C Cu	m	1529	334	0	Jan Marais Tindal 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	3,711,436
Stellenbosch	Jan Marais Substation		11kV Cable Network	185mm 3C Cu	m	851	347	0	Jan Marais Uniepark No2 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	2,065,685
Stellenbosch	Jan Marais Substation		11kV Cable Network	185mm 3C Cu	m	1499	412	0	Sonnebloem to Stone		57	N4	0	11kV Cable Network/	2,427	3,638,616
Stellenbosch	Jan Marais Substation		11kV Cable Network	185mm 3C Cu	m	352	635	0	SonnB-Hellshoogte 11kV Feeder		57	N4	0	11kV Cable Network/	2,427	854,431
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	302	61	0	Karindal 2 Pieke 11 kV feeder		42	N4	0	11kV Cable Network/	991	299,195
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	468	63	0	Huis Du Preez Jannasch 11 kV feeder		42	N4	0	11kV Cable Network/	991	463,654
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	509	65	0	Jan Marais Huis du Preez 11 kV feeder		42	N4	0	11kV Cable Network/	991	504,273
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	109	72	0	Idasvallei Sport r/m Bloekom/Adendorff 11 kV feeder		42	N4	0	11kV Cable Network/	991	107,988
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	268	74	0	AP Venter Van Copenhagen 11 kV feeder		42	N4	0	11kV Cable Network/	991	265,511
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	195	75	0	Van Copenhagen Waterweg 11 kV feeder		42	N4	0	11kV Cable Network/	991	193,189
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	135	76	0	Waterweg Uitsig 11 kV feeder		42	N4	0	11kV Cable Network/	991	133,746
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	474	77	0	Provinsie Rozendal Pomp 11 kV feeder		42	N4	0	11kV Cable Network/	991	469,598
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	366	79	0	Merton Woodman 11 kV feeder		42	N4	0	11kV Cable Network/	991	362,601
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	231	80	0	Hector Bartlett 11 kV feeder		42	N4	0	11kV Cable Network/	991	228,855
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	365	81	0	Stone Hector 11 kV feeder		42	N4	0	11kV Cable Network/	991	361,610
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	164	161	0	Khaler Protea 11 kV feeder		42	N4	0	11kV Cable Network/	991	162,477
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	203	242	0	Packham Merton 11 kV feeder		42	N4	0	11kV Cable Network/	991	201,115
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	329	263	0	Uniepark Unielaan 11 kV feeder		42	N4	0	11kV Cable Network/	991	325,945
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	128	271	0	Jannash 1 to Jannasch 2 11kV Feeder		42	N4	0	11kV Cable Network/	991	126,811
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	116	272	0	DW Jannasch 2 Rowan 11 kV feeder		42	N4	0	11kV Cable Network/	991	114,923
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	744	293	0	Stone Assegai 11 kV feeder		42	N4	0	11kV Cable Network/	991	737,090
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	347	319	0	Rozendal Pomp Uitsig 11 kV feeder		42	N4	0	11kV Cable Network/	991	343,777
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	367	330	0	Stone Gorridon 11 kV feeder		42	N4	0	11kV Cable Network/	991	363,592
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	197	332	0	Stone Bloekom/Adendorff 11 kV feeder		42	N4	0	11kV Cable Network/	991	195,170
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	517	335	0	7-11 Tindal 11 kV feeder		42	N4	0	11kV Cable Network/	991	512,199
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	294	346	0	Uniepark Endler 11 kV feeder		42	N4	0	11kV Cable Network/	991	291,270
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	408	348	0	Uniepark AP Venter 11 kV feeder		42	N4	0	11kV Cable Network/	991	404,211
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	350	359	0	Bartlett Packham 11 kV feeder		42	N4	0	11kV Cable Network/	991	346,750
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	209	360	0	Assegai Pendoring 11 kV feeder		42	N4	0	11kV Cable Network/	991	207,059

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	369	361		0 Gorridon Woodman 11 kV feeder		42	N4	0	11kV Cable Network/	991	365,573
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	340	437		0 Tindal Khaier 11 kV feeder		42	N4	0	11kV Cable Network/	991	336,842
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	273	438		0 Protea Lelie 11 kV feeder		42	N4	0	11kV Cable Network/	991	270,465
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	894	491		0 Jan Marais to Unielaan (ex Uniepark cable)		42	N4	0	11kV Cable Network/	991	885,697
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	541	492		0 UniePark 2Pieke feeder		42	N4	0	11kV Cable Network/	991	535,976
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	520	542		0 Endler Jonkershoek 11 kV feeder		42	N4	0	11kV Cable Network/	991	515,171
Stellenbosch	Jan Marais Substation		11kV Cable Network	35mm 3C Cu	m	221	543		0 Jonkershoek Morkel 11kV feeder		42	N4	0	11kV Cable Network/	991	218,948
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	386	2		0 JC Smuts Morrislaan 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	512,797
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	192	3		0 Hospitaal Morrislaan 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	255,070
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	228	4		0 Simonsberg Hospitaal 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	302,896
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	610	5		0 Jan Marais Soetewyde 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	810,379
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	98	58		0 Beltana Helshoogte 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	130,192
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	410	59		0 Jan Marais Simonswyk 11 kV		48	N4	0	11kV Cable Network/	1,328	544,681
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	345	62		0 Du Plessis Rowan 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	458,329
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	477	67		0 Tindal Bloekom 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	633,690
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	464	70		0 Bloekom Idasvallei Sport r/m 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	616,419
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	85	71		0 Idasvallei Sport r/m Idasvallei Sport s/s 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	112,922
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	1265	73		0 Uniepark Waterwerke 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	1,680,540
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	321	78		0 Uniepark Provinsie 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	426,445
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	151	82		0 LaDauphine Mc Donald 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	200,602
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	26	111		0 Stone Stone m/s 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	34,541
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	173	160		0 Maraispark Ladauphine 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	229,829
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	807	216		0 Jan Marais Marais Park 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	1,072,092
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	421	218		0 Soeteweide Simonsberg 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	559,294
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	41	243		0 Helshoogte 7-11 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	54,468
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	526	331		0 Waterwerke Stone 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	698,786
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	1272	442		0 Sonneblom Tindal 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	1,689,840
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	215	510		0 Simonsrust 1 Beltana Feeder		48	N4	0	11kV Cable Network/	1,328	285,625
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	477	512		0 Simonswyk Simonsrust 11kV feeder		48	N4	0	11kV Cable Network/	1,328	633,690
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	4	564		0 SOETEWEIDE 11kV feeder		48	N4	0	11kV Cable Network/	1,328	5,314
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	5	579		Jonker Zight to Marais Park		48	N4	0	11kV Cable Network/	1,328	6,642
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	66	587		Soeteweide_ Simonsberg		48	N4	0	11kV Cable Network/	1,328	87,680
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	323	633		Pendooring-Amoi 11kV feeder		48	N4	0	11kV Cable Network/	1,328	429,102
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	283	634		Amoi_Spur cap		48	N4	0	11kV Cable Network/	1,328	375,963
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	414	641		Karindal Du Plessis 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	549,995
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	817	717		karendal-Unipark 11kV		48	N4	0	11kV Cable Network/	1,328	1,085,377
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	295	718		Uni-Karen 11kV		48	N4	0	11kV Cable Network/	1,328	391,905
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	485	719		Endler-Morkel 11kV		48	N4	0	11kV Cable Network/	1,328	644,318
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	497	720		Jokers-Karendal 11kV		48	N4	0	11kV Cable Network/	1,328	660,260
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	519	721		Stone-Idas2 11kV		48	N4	0	11kV Cable Network/	1,328	689,486
Stellenbosch	Jan Marais Substation		11kV Cable Network	70mm 3C Cu	m	289	722		Idas2-Idas1 11kV		48	N4	0	11kV Cable Network/	1,328	383,934
Stellenbosch	Main Substation	66kV Outdoor Substa	11kV Switching Static	11kV Bus Section	No.	2					33	N4	0	11kV Indoor Substatic	1,081,000	2,162,000
Stellenbosch	Main Substation	66kV Outdoor Substa	11kV Switching Static	11kV Feeders	No.	7					19	N4	0	11kV Indoor Substatic	681,500	4,770,500
Stellenbosch	Main Substation	66kV Outdoor Substa	11kV Switching Static	11kV Incomer	No.	3					34	N4	0	11kV Indoor Substatic	705,000	2,115,000
Stellenbosch	Main Substation	66kV Outdoor Substa	Battery Tripping Unit	110Vdc	No.	1					7	N4	0	66kV Outdoor Substa	705,000	705,000
Stellenbosch	Main Substation	66kV Outdoor Substa	Battery Tripping Unit	32Vdc	No.	3					7	N4	0	66kV Outdoor Substa	705,000	2,115,000
Stellenbosch	Main Substation	66kV Outdoor Substa	NER	11kV	No.	3					35	N4	0	66kV Outdoor Substa	940,000	2,820,000
Stellenbosch	Main Substation	Begraafplaas Switchir	11kV Ring Main Unit	3 Way	No.	1			Begraafplaas RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Main Substation	Begraafplaas Switchir	11kV Ring Main Unit	3 Way	No.	1			Mondi Timbers RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	Main Substation	Begraafplaas Switchir	11kV Switching Static	11kV Bus Section	No.	2					33	N4	0	11kV Indoor Substatic	1,081,000	2,162,000

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Main Substation	Begraafplaas Switching	11kV Switching Station	11kV Feeders	No.	8					19	N4	0	11kV Indoor Substation	681,500	5,452,000
Stellenbosch	Main Substation	Begraafplaas Switching	11kV Switching Station	11kV Incomer	No.	2					34	N4	0	11kV Indoor Substation	705,000	1,410,000
Stellenbosch	Main Substation	Bison Board Switching	11kV Switching Station	11kV Feeders	No.	2					19	N4	0	11kV Indoor Substation	681,500	1,363,000
Stellenbosch	Main Substation	Bison Board Switching	11kV Switching Station	11kV Incomer	No.	1					34	N4	0	11kV Indoor Substation	705,000	705,000
Stellenbosch	Main Substation	Bison Board Switching	11kV Switching Station	11kV Metering	No.	1					147	N4	0	11kV Ring Main Unit v	710,875	710,875
Stellenbosch	Main Substation	Devon Valley Switching	11kV Ring Main Unit	3 Way	No.	1			Sandhagen RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Main Substation	Devon Valley Switching	11kV Ring Main Unit	3 Way	No.	1			Geluksoord RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Main Substation	Devon Valley Switching	11kV Switching Station	11kV Bus Section	No.	1					33	N4	0	11kV Indoor Substation	1,081,000	1,081,000
Stellenbosch	Main Substation	Devon Valley Switching	11kV Switching Station	11kV Feeders	No.	5					19	N4	0	11kV Indoor Substation	681,500	3,407,500
Stellenbosch	Main Substation	Devon Valley Switching	11kV Switching Station	11kV Incomer	No.	1					34	N4	0	11kV Indoor Substation	705,000	705,000
Stellenbosch	Main Substation	Distell Switching Station	11kV Switching Station	11kV Feeders	No.	4					19	N4	0	11kV Indoor Substation	681,500	2,726,000
Stellenbosch	Main Substation	Distell Switching Station	11kV Switching Station	11kV Incomer	No.	2					34	N4	0	11kV Indoor Substation	705,000	1,410,000
Stellenbosch	Main Substation	Distell Switching Station	11kV Switching Station	11kV Metering	No.	1					147	N4	0	11kV Ring Main Unit v	710,875	710,875
Stellenbosch	Main Substation	Industrial Switching S	11kV Switching Station	11kV Bus Section	No.	2					33	N4	0	11kV Indoor Substation	1,081,000	2,162,000
Stellenbosch	Main Substation	Industrial Switching S	11kV Switching Station	11kV Feeders	No.	8					19	N4	0	11kV Indoor Substation	681,500	5,452,000
Stellenbosch	Main Substation	Industrial Switching S	11kV Switching Station	11kV Incomer	No.	3					34	N4	0	11kV Indoor Substation	705,000	2,115,000
Stellenbosch	Main Substation	Lower Dorp Switching	11kV Ring Main Unit	3 Way	No.	1			Stellentia RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Main Substation	Lower Dorp Switching	11kV Ring Main Unit	3 Way	No.	1			WillingPark RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Main Substation	Lower Dorp Switching	11kV Ring Main Unit	3 Way	No.	1			OudeMolen RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Main Substation	Lower Dorp Switching	11kV Switching Station	11kV Bus Section	No.	2					33	N4	0	11kV Indoor Substation	1,081,000	2,162,000
Stellenbosch	Main Substation	Lower Dorp Switching	11kV Switching Station	11kV Feeders	No.	7					19	N4	0	11kV Indoor Substation	681,500	4,770,500
Stellenbosch	Main Substation	Lower Dorp Switching	11kV Switching Station	11kV Incomer	No.	4					34	N4	0	11kV Indoor Substation	705,000	2,820,000
Stellenbosch	Main Substation	Polkadraai Switching	11kV Ring Main Unit	3 Way	No.	1			W/Winkel RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Main Substation	Polkadraai Switching	11kV Ring Main Unit	3 Way	No.	1			RioolGeset RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	Main Substation	Polkadraai Switching	11kV Switching Station	11kV Bus Section	No.	1					33	N4	0	11kV Indoor Substation	1,081,000	1,081,000
Stellenbosch	Main Substation	Polkadraai Switching	11kV Switching Station	11kV Feeders	No.	7					19	N4	0	11kV Indoor Substation	681,500	4,770,500
Stellenbosch	Main Substation	Polkadraai Switching	11kV Switching Station	11kV Incomer	No.	2					34	N4	0	11kV Indoor Substation	705,000	1,410,000
Stellenbosch	Main Substation	Polkadraai Switching	11kV Switching Station	11kV Metering	No.	1			Kwarentyn 11 kV Metering		147	N4	0	11kV Ring Main Unit v	710,875	710,875
Stellenbosch	Main Substation	Tortelduif Switching S	11kV Switching Station	11kV Feeders	No.	4					19	N4	0	11kV Indoor Substation	681,500	2,726,000
Stellenbosch	Main Substation	Tortelduif Switching S	11kV Switching Station	11kV Incomer	No.	1					34	N4	0	11kV Indoor Substation	705,000	705,000
Stellenbosch	Main Substation		11kV Cable Network	150mm 3C Al	m	1262	141	0	SFW Polkadraai 11 kv feeder		148	N4	0	11kV Cable Network/	1,062	1,339,651
Stellenbosch	Main Substation		11kV Cable Network	150mm 3C Al	m	432	143	0	Main (Industry) Polkadraai 11 kv feeder		148	N4	0	11kV Cable Network/	1,062	458,581
Stellenbosch	Main Substation		11kV Cable Network	150mm 3C Al	m	1179	236	0	Mondi Timbers Begraafplaas 11 kv feeder		148	N4	0	11kV Cable Network/	1,062	1,251,544
Stellenbosch	Main Substation		11kV Cable Network	150mm 3C Al	m	248	245	0	Devonvalley Mondi Timbers 11 kv feeder		148	N4	0	11kV Cable Network/	1,062	263,260
Stellenbosch	Main Substation		11kV Cable Network	150mm 3C Al	m	579	246	0	Main(Industry) Devonvalley 11 kv feeder		148	N4	0	11kV Cable Network/	1,062	614,626
Stellenbosch	Main Substation		11kV Cable Network	16mm 3C Cu	m	262	30	0	Selfords Sandhagen 11 kv feeder		36	N4	0	11kV Cable Network/	991	259,567
Stellenbosch	Main Substation		11kV Cable Network	16mm 3C Cu	m	221	34	0	Begraafplaas Oude Libertas 11 kv feeder		36	N4	0	11kV Cable Network/	991	218,948
Stellenbosch	Main Substation		11kV Cable Network	16mm 3C Cu	m	220	150	0	Sandhagen Behuising/Riool 11 kv feeder		36	N4	0	11kV Cable Network/	991	217,957
Stellenbosch	Main Substation		11kV Cable Network	16mm 3C Cu	m	382	151	0	Behuising/Riool Kompos 11 kv feeder		36	N4	0	11kV Cable Network/	991	378,452
Stellenbosch	Main Substation		11kV Cable Network	16mm 3C Cu	m	608	235	0	Begraafplaas Papegaai/Pomp 11 kv feeder		36	N4	0	11kV Cable Network/	991	602,354
Stellenbosch	Main Substation		11kV Cable Network	16mm 3C Cu	m	239	244	0	Devonvalley Geluksoord 11 kv feeder		36	N4	0	11kV Cable Network/	991	236,780
Stellenbosch	Main Substation		11kV Cable Network	16mm 3C Cu	m	619	294	0	SFW Vredenburg Plaas 11 kv feeder		36	N4	0	11kV Cable Network/	991	613,251
Stellenbosch	Main Substation		11kV Cable Network	16mm 3C Cu	m	420	354	0	Geluksoord Selfords 11 kv feeder		36	N4	0	11kV Cable Network/	991	416,099
Stellenbosch	Main Substation		11kV Cable Network	16mm 3C Cu	m	419	391	0	Jan Frederik Loeie 11 kv feeder		36	N4	0	11kV Cable Network/	991	415,109
Stellenbosch	Main Substation		11kV Cable Network	16mm 3C Cu	m	309	392	0	Hamerkop 1 Jan Frederik 11 kv feeder		36	N4	0	11kV Cable Network/	991	306,130
Stellenbosch	Main Substation		11kV Cable Network	16mm 3C Cu	m	538	393	0	Tortelduif Flamingo 11 kv feeder		36	N4	0	11kV Cable Network/	991	533,004
Stellenbosch	Main Substation		11kV Cable Network	185mm 3C Cu	m	1919	139	0	Main (Industry) Begraafplaas No 1 11 kv feeder		57	N4	0	11kV Cable Network/	2,427	4,658,108
Stellenbosch	Main Substation		11kV Cable Network	185mm 3C Cu	m	1772	340	0	Main (Industry) Begraafplaas No 2 11 kv feeder		57	N4	0	11kV Cable Network/	2,427	4,301,285
Stellenbosch	Main Substation		11kV Cable Network	185mm 3C Cu	m	275	595		Weidenhof to Lower dorp cable		57	N4	0	11kV Cable Network/	2,427	667,525
Stellenbosch	Main Substation		11kV Cable Network	185mm 3C Cu	m	820	609		Begraafplaas Lower Dorp No 2 11 kv feeder		57	N4	0	11kV Cable Network/	2,427	1,990,437

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Main Substation		11kV Cable Network	185mm 3C Cu	m	792	615		Begraafplaas Lower Dorp 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	1,922,471
Stellenbosch	Main Substation		11kV Cable Network	185mm 3C Cu	m	399	619		Polka_Main 11kV feeder		57	N4	0	11kV Cable Network/	2,427	968,517
Stellenbosch	Main Substation		11kV Cable Network	185mm 3C Cu	m	2899	729		Longlands-Polka 11kV feeder		57	N4	0	11kV Cable Network/	2,427	7,036,922
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	104	24	0	Gilbeys Kantore FBC 11 kV feeder		42	N4	0	11kV Cable Network/	991	103,034
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	252	29				42	N4	0	11kV Cable Network/	991	249,660
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	353	35	0	Landelike Stigting Stellenoord 2 11 kV feeder		42	N4	0	11kV Cable Network/	991	349,722
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	345	36	0	SFW Vineyard 11 kV feeder		42	N4	0	11kV Cable Network/	991	341,796
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	414	142	0	Polkadraai Rooldamme 11 kV feeder		42	N4	0	11kV Cable Network/	991	410,155
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	195	148	0	Rioldam Riool Kragopwekker 11 kV feeder		42	N4	0	11kV Cable Network/	991	193,189
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	110	149	0	Riool Werkswinkel Riool Kragopwekker 11 kV feeder		42	N4	0	11kV Cable Network/	991	108,978
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	510	247	0	Polkadraai Riool Werkswinkel 11 kV feeder		42	N4	0	11kV Cable Network/	991	505,264
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	812	504	0	Begraafplaas to Liberté cable		42	N4	0	11kV Cable Network/	991	804,459
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	41	505	0	Liberté to Landelike stigting		42	N4	0	11kV Cable Network/	991	40,619
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	240	518	0	Rupert Museum Gilbeys Kantore 11 kV feeder		42	N4	0	11kV Cable Network/	991	237,771
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	351	523	0	Blersch Rupert Museum 11kV feeder		42	N4	0	11kV Cable Network/	991	347,740
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	170	613				42	N4	0	11kV Cable Network/	991	168,421
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	438	616		Lower Dorp FBC 11 kV feeder		42	N4	0	11kV Cable Network/	991	433,932
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	288	617		Lower Dorp Blersch feeder		42	N4	0	11kV Cable Network/	991	285,325
Stellenbosch	Main Substation		11kV Cable Network	35mm 3C Cu	m	98	632		Stell_oord 1_ Stell_oord2		42	N4	0	11kV Cable Network/	991	97,090
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	244	37	0	Hamerkop 2 Hamerkop 1 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	324,152
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	572	38	0	Flamingo Klein Vallei 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	759,896
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	217	39	0	Lorie Klein Vallei 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	288,282
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	60	144	0	Devonvalley Hoep-Hoep 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	79,709
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	501	217	0	Tortelduif Hamerkop 2 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	665,574
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	443	267	0	Begraafplaas Bosman Crossings11 kV feeder		48	N4	0	11kV Cable Network/	1,328	588,521
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	115	268	0	KWV Bosman Crossings 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	152,776
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	386	289	0	Devonvalley Tortelduif 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	512,797
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	127	353	0	Polkadraai Kwarentyn 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	168,718
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	110	447	0	Sonop KWV Cable		48	N4	0	11kV Cable Network/	1,328	146,134
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	90	448	0	Sonop WPK cable		48	N4	0	11kV Cable Network/	1,328	119,564
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	263	516	0	Hoep Hoep SWAWEL 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	349,393
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	220	517	0	Swavel Tortelduif 11kV feeder		48	N4	0	11kV Cable Network/	1,328	292,268
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	168	596		Lower Dorp Gilbeys Werkswinkel 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	223,186
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	123	611		Lower Dorp Wesgraan 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	163,404
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	160	614		Lower Dorp Gilbeys Werkswinkel 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	212,558
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	122	631		The-Vineyard_Stellen_Oord1		48	N4	0	11kV Cable Network/	1,328	162,076
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	623	640		Polka SUB- Recycle plant 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	827,649
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	287	670		Onderpapagaai ring 1		48	N4	0	11kV Cable Network/	1,328	381,277
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	253	671		Onderpapagaai ring 2		48	N4	0	11kV Cable Network/	1,328	336,108
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	170	672		Onderpapagaai ring 3		48	N4	0	11kV Cable Network/	1,328	225,843
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	245	673		Onderpapagaai ring 4		48	N4	0	11kV Cable Network/	1,328	325,480
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	20	674		Onderpapagaai ring 5		48	N4	0	11kV Cable Network/	1,328	26,570
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	301	675		Onderpapagaai ring 6		48	N4	0	11kV Cable Network/	1,328	399,876
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	155	676		Onderpapagaai ring 7		48	N4	0	11kV Cable Network/	1,328	205,916
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	204	677		Onderpapagaai ring 8		48	N4	0	11kV Cable Network/	1,328	271,012
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	310	678		Onderpapagaai ring 9		48	N4	0	11kV Cable Network/	1,328	411,832
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	117	679		Onderpapagaai ring 10		48	N4	0	11kV Cable Network/	1,328	155,433
Stellenbosch	Main Substation		11kV Cable Network	70mm 3C Cu	m	251	680		Onderpapagaai ring 11		48	N4	0	11kV Cable Network/	1,328	333,451
Stellenbosch	Main Substation		11kV Cable Network	95mm 3C Cu	m	88	145	0	Main (Industry) Bruply No 1 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	137,146
Stellenbosch	Main Substation		11kV Cable Network	95mm 3C Cu	m	89	146	0	Main (Industry) Bruply No 2 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	138,704

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Main Substation		11kV Cable Network	95mm 3C Cu	m	82	147		0 Main (Industry) Bruply No 3 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	127,795
Stellenbosch	Main Substation		11kV Cable Network	95mm 3C Cu	m	147	658		MBR 1_ Polka 11 K feeder		51	N4	0	11kV Cable Network/	1,558	229,096
Stellenbosch	Markotter Substation	66kV Outdoor Substa	11kV NER		No.	3					35	N4	0	66kV Outdoor Substa	940,000	2,820,000
Stellenbosch	Markotter Substation	66kV Outdoor Substa	Battery Tripping Unit	110Vdc	No.	1					7	N4	0	66kV Outdoor Substa	705,000	705,000
Stellenbosch	Markotter Substation	66kV Outdoor Substa	Battery Tripping Unit	32Vdc	No.	1					7	N4	0	66kV Outdoor Substa	705,000	705,000
Stellenbosch	Markotter Substation	Blakes Estate Switchi	11kV Ring Main Unit	2 Way	No.	1			Distillers RMU		78	N4	0	11kV Ring Main Unit/2	299,625	299,625
Stellenbosch	Markotter Substation	Blakes Estate Switchi	11kV Switching Statio	11kV Feeders	No.	8					19	N4	0	11kV Indoor Substatio	681,500	5,452,000
Stellenbosch	Markotter Substation	Blakes Estate Switchi	11kV Switching Statio	11kV Incomer	No.	1					34	N4	0	11kV Indoor Substatio	705,000	705,000
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Ring Main Unit	3 Way	No.	1			Meuplein RMU		79	N4	0	11kV Ring Main Unit/3	358,375	358,375
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Ring Main Unit	3 Way	No.	1			BolBank RMU		79	N4	0	11kV Ring Main Unit/3	358,375	358,375
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Ring Main Unit	3 Way	No.	1			Poskantoor RMU		79	N4	0	11kV Ring Main Unit/3	358,375	358,375
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Ring Main Unit	3 Way	No.	1			Saambou RMU		79	N4	0	11kV Ring Main Unit/3	358,375	358,375
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Switching Statio	11kV Bus Section	No.	1					33	N4	0	11kV Indoor Substatio	1,081,000	1,081,000
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Switching Statio	11kV Feeders	No.	10					19	N4	0	11kV Indoor Substatio	681,500	6,815,000
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Switching Statio	11kV Incomer	No.	2					34	N4	0	11kV Indoor Substatio	705,000	1,410,000
Stellenbosch	Markotter Substation	Coetzenburg Switchir	11kV Ring Main Unit	3 Way	No.	1			DeWaterkant RMU		79	N4	0	11kV Ring Main Unit/3	358,375	358,375
Stellenbosch	Markotter Substation	Coetzenburg Switchir	11kV Ring Main Unit	3 Way	No.	1			Welgevalen RMU		79	N4	0	11kV Ring Main Unit/3	358,375	358,375
Stellenbosch	Markotter Substation	Coetzenburg Switchir	11kV Ring Main Unit	4 Way	No.	1			Gynasium RMU		80	N4	0	11kV Ring Main Unit/4	1,007,563	1,007,563
Stellenbosch	Markotter Substation	Coetzenburg Switchir	11kV Switching Statio	11kV Bus Section	No.	1					33	N4	0	11kV Indoor Substatio	1,081,000	1,081,000
Stellenbosch	Markotter Substation	Coetzenburg Switchir	11kV Switching Statio	11kV Feeders	No.	6					19	N4	0	11kV Indoor Substatio	681,500	4,089,000
Stellenbosch	Markotter Substation	Coetzenburg Switchir	11kV Switching Statio	11kV Incomer	No.	1					34	N4	0	11kV Indoor Substatio	705,000	705,000
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Ring Main Unit	3 Way	No.	1			Welgelegen RMU		79	N4	0	11kV Ring Main Unit/3	358,375	358,375
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Ring Main Unit	3 Way	No.	1			Koch RMU		79	N4	0	11kV Ring Main Unit/3	358,375	358,375
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Ring Main Unit	3 Way	No.	1			DasigWes RMU		79	N4	0	11kV Ring Main Unit/3	358,375	358,375
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Ring Main Unit	4 Way	No.	1			Koch RMU		80	N4	0	11kV Ring Main Unit/4	1,007,563	1,007,563
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Ring Main Unit	5 Way	No.	1			Brandwagt RMU		81	N4	0	11kV Ring Main Unit/5	716,750	716,750
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Switching Statio	11kV Feeders	No.	6					19	N4	0	11kV Indoor Substatio	681,500	4,089,000
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Switching Statio	11kV Incomer	No.	2					34	N4	0	11kV Indoor Substatio	705,000	1,410,000
Stellenbosch	Markotter Substation	Krige Switching Statio	11kV Switching Statio	11kV Feeders	No.	5					19	N4	0	11kV Indoor Substatio	681,500	3,407,500
Stellenbosch	Markotter Substation	Krige Switching Statio	11kV Switching Statio	11kV Incomer	No.	1					34	N4	0	11kV Indoor Substatio	705,000	705,000
Stellenbosch	Markotter Substation	Suidwal Switching St	11kV Cable Network	95 mm 3C Cu	m	50	Suidwal Switching St	MS Suidwal			51	N4	0	11kV Cable Network/	1,558	77,924
Stellenbosch	Markotter Substation	Suidwal Switching St	11kV Primary Cable	150 mm 3C Al	m	1276	Suidwal Switching St	Lower Dorp Switching	185 Cu		148	N4	0	11kV Cable Network/	1,062	1,354,513
Stellenbosch	Markotter Substation	Suidwal Switching St	11kV Primary Cable	300 mm 3C Al	m	1552	Suidwal Switching St	Boord Switching Stati	Suidwal Boord fdr 3 - 185Cu		149	N4	0	11kV Cable Network/	1,794	2,784,382
Stellenbosch	Markotter Substation	Suidwal Switching St	11kV Primary Cable	70 mm 3C Cu	m	214	Suidwal Switching St	Helderburg Switching Station			48	N4	0	11kV Cable Network/	1,328	284,297
Stellenbosch	Markotter Substation	Suidwal Switching St	11kV Switching Statio	11kV Bus Section	No.	2					33	N4	0	11kV Indoor Substatio	1,081,000	2,162,000
Stellenbosch	Markotter Substation	Suidwal Switching St	11kV Switching Statio	11kV Feeders	No.	14					19	N4	0	11kV Indoor Substatio	681,500	9,541,000
Stellenbosch	Markotter Substation	Suidwal Switching St	11kV Switching Statio	11kV Incomer	No.	3					34	N4	0	11kV Indoor Substatio	705,000	2,115,000
Stellenbosch	Markotter Substation		11kV Cable Network	150mm 3C Al	m	395	350		0 Isa Carstens Piet Retief 11 kV feeder		148	N4	0	11kV Cable Network/	1,062	419,304
Stellenbosch	Markotter Substation		11kV Cable Network	16mm 3C Cu	m	151	18		0 Bloemhof r/m Bloemhof m/s 11 kV feeder		36	N4	0	11kV Cable Network/	991	149,598
Stellenbosch	Markotter Substation		11kV Cable Network	16mm 3C Cu	m	366	131		0 Dalsig Oos Welgelegen Pomp 11 kV feeder		36	N4	0	11kV Cable Network/	991	362,601
Stellenbosch	Markotter Substation		11kV Cable Network	185mm 3C Cu	m	323	119		0 Suidwal Krige 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	784,038
Stellenbosch	Markotter Substation		11kV Cable Network	185mm 3C Cu	m	761	321		0 Krige Braak 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	1,847,222
Stellenbosch	Markotter Substation		11kV Cable Network	185mm 3C Cu	m	1068	351		0 Suidwal Coetzenburg 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	2,592,423
Stellenbosch	Markotter Substation		11kV Cable Network	185mm 3C Cu	m	1697	401		0 Suidwal Boord No 2 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	4,119,233
Stellenbosch	Markotter Substation		11kV Cable Network	185mm 3C Cu	m	1557	484		0 Suidwal Boord fdr 3		57	N4	0	11kV Cable Network/	2,427	3,779,403
Stellenbosch	Markotter Substation		11kV Cable Network	185mm 3C Cu	m	1344	485		0 Suidwal Dalsig Oos 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	3,262,375
Stellenbosch	Markotter Substation		11kV Cable Network	185mm 3C Cu	m	1568	486		0 Suidwal Boord No 1 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	3,806,104
Stellenbosch	Markotter Substation		11kV Cable Network	185mm 3C Cu	m	609	487		0 Suidwal Braak 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	1,478,263
Stellenbosch	Markotter Substation		11kV Cable Network	185mm 3C Cu	m	611	541		0 Suidwal Braak 2 feeder		57	N4	0	11kV Cable Network/	2,427	1,483,118
Stellenbosch	Markotter Substation		11kV Cable Network	185mm 3C Cu	m	540	607		Faber to Le Seuer-Feeder		57	N4	0	11kV Cable Network/	2,427	1,310,775

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Markotter Substation		11kV Cable Network	185mm 3C Cu	m	1310	610		Lowerdorp Suidwal No2 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	3,179,844
Stellenbosch	Markotter Substation		11kV Cable Network	185mm 3C Cu	m	1032	612		Suidwal Lower Dorp 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	2,505,038
Stellenbosch	Markotter Substation		11kV Cable Network	25mm 3C Al	m	167	43	0	Brandwacht Brandwacht 11 kV feeder		40	N4	0	11kV Cable Network/	421	70,229
Stellenbosch	Markotter Substation		11kV Cable Network	25mm 3C Al	m	335	44	0	Brandwacht Olyf 11 kV feeder		40	N4	0	11kV Cable Network/	421	140,878
Stellenbosch	Markotter Substation		11kV Cable Network	25mm 3C Al	m	690	45	0	Brandwacht LeSeuer 11 kV feeder		40	N4	0	11kV Cable Network/	421	290,167
Stellenbosch	Markotter Substation		11kV Cable Network	35mm 3C Al	m	892	46	0	Brandwacht Faber 11 kv feeder		43	N4	0	11kV Cable Network/	421	375,115
Stellenbosch	Markotter Substation		11kV Cable Network	35mm 3C Cu	m	347	40	0	Koch r/m Doornbosch 11 kV feeder		42	N4	0	11kV Cable Network/	991	343,777
Stellenbosch	Markotter Substation		11kV Cable Network	35mm 3C Cu	m	557	41	0	Doornbosch Barry 11 kV feeder		42	N4	0	11kV Cable Network/	991	551,827
Stellenbosch	Markotter Substation		11kV Cable Network	35mm 3C Cu	m	430	42	0	Dalsig Wes Brandwacht1 11 kV feeder		42	N4	0	11kV Cable Network/	991	426,007
Stellenbosch	Markotter Substation		11kV Cable Network	35mm 3C Cu	m	277	123	0	Krige Voorleggen 11 kV feeder		42	N4	0	11kV Cable Network/	991	274,428
Stellenbosch	Markotter Substation		11kV Cable Network	35mm 3C Cu	m	323	233	0	Koch s/s Koch r/m 11 kV feeder		42	N4	0	11kV Cable Network/	991	320,000
Stellenbosch	Markotter Substation		11kV Cable Network	35mm 3C Cu	m	561	234	0	Koch s/s Barry 11 kV feeder		42	N4	0	11kV Cable Network/	991	555,790
Stellenbosch	Markotter Substation		11kV Cable Network	35mm 3C Cu	m	521	249	0	Brandwacht 1 Brandwacht 2 11 kV feeder		42	N4	0	11kV Cable Network/	991	516,161
Stellenbosch	Markotter Substation		11kV Cable Network	35mm 3C Cu	m	472	276	0	Koch r/m Valerida 11 kV feeder		42	N4	0	11kV Cable Network/	991	467,617
Stellenbosch	Markotter Substation		11kV Cable Network	35mm 3C Cu	m	97	402	0	Dorp/Papegaai to Alexander Forbes		42	N4	0	11kV Cable Network/	991	96,099
Stellenbosch	Markotter Substation		11kV Cable Network	35mm 3C Cu	m	146	456	0	Joles Park to Dorp/Papegaai cable		42	N4	0	11kV Cable Network/	991	144,644
Stellenbosch	Markotter Substation		11kV Cable Network	70mm 3C Cu	m	694	130	0	Dalsig Oos Brandwacht 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	921,972
Stellenbosch	Markotter Substation		11kV Cable Network	70mm 3C Cu	m	758	132	0	Dalsig Oos Koch s/s 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	1,006,996
Stellenbosch	Markotter Substation		11kV Cable Network	70mm 3C Cu	m	286	133	0	Dalsig Oos Binnekring 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	379,948
Stellenbosch	Markotter Substation		11kV Cable Network	70mm 3C Cu	m	315	232	0	Binnekring Dalsig Wes 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	418,474
Stellenbosch	Markotter Substation		11kV Cable Network	70mm 3C Cu	m	244	349	0	Suidwal Helderberg 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	324,152
Stellenbosch	Markotter Substation		11kV Cable Network	70mm 3C Cu	m	592	357	0	Dalsig Oos Welgelegen 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	786,466
Stellenbosch	Markotter Substation		11kV Cable Network	70mm 3C Cu	m	228	723		Stellen_voalkomuis 11kV feeder		48	N4	0	11kV Cable Network/	1,328	302,896
Stellenbosch	Markotter Substation		11kV Cable Network	70mm 3C Cu	m	252	724		Krige -sport inst 11kV		48	N4	0	11kV Cable Network/	1,328	334,780
Stellenbosch	Markotter Substation		11kV Cable Network	70mm 3C Cu	m	365	725		Sportint-Stillewater 11kV		48	N4	0	11kV Cable Network/	1,328	484,899
Stellenbosch	Markotter Substation		11kV Cable Network	70mm 3C Cu	m	705	726		Volks-Bhoff 11kV		48	N4	0	11kV Cable Network/	1,328	936,586
Stellenbosch	Markotter Substation		11kV Cable Network	70mm 3C Cu	m	478	727		Bhoff-Krige 11kV		48	N4	0	11kV Cable Network/	1,328	635,018
Stellenbosch	University Substation	66kV Outdoor Substa	11kV NER		No.	3					35	N4	0	66kV Outdoor Substa	940,000	2,820,000
Stellenbosch	University Substation	66kV Outdoor Substa	Battery Tripping unit	110Vdc	No.	1					7	N4	0	66kV Outdoor Substa	705,000	705,000
Stellenbosch	University Substation	66kV Outdoor Substa	Battery Tripping unit	32Vdc	No.	1					7	N4	0	66kV Outdoor Substa	705,000	705,000
Stellenbosch	University Substation	Bosman Switching St	11kV Ring Main Unit	3 Way	No.	1			Azalia RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	University Substation	Bosman Switching St	11kV Ring Main Unit	3 Way	No.	1			Nyasa RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	University Substation	Bosman Switching St	11kV Ring Main Unit	3 Way	No.	1			Sovida RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	University Substation	Bosman Switching St	11kV Ring Main Unit	3 Way	No.	1			East litig RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	University Substation	Bosman Switching St	11kV Ring Main Unit	3 Way	No.	1			Schuman RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	University Substation	Bosman Switching St	11kV Switching Statio	Bus Section	No.	1					33	N4	0	11kV Indoor Substatio	1,081,000	1,081,000
Stellenbosch	University Substation	Bosman Switching St	11kV Switching Statio	Feeder	No.	8					19	N4	0	11kV Indoor Substatio	681,500	5,452,000
Stellenbosch	University Substation	Bosman Switching St	11kV Switching Statio	Incomer	No.	4					34	N4	0	11kV Indoor Substatio	705,000	2,820,000
Stellenbosch	University Substation	Denneoord Switching	11kV Ring Main Unit	3 Way	No.	1			Koloniesland RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	University Substation	Denneoord Switching	11kV Switching Statio	Feeder	No.	4					19	N4	0	11kV Indoor Substatio	681,500	2,726,000
Stellenbosch	University Substation	Denneoord Switching	11kV Switching Statio	Incomer	No.	1					34	N4	0	11kV Indoor Substatio	705,000	705,000
Stellenbosch	University Substation	Eikestad Mall Switchi	11kV Primary Cable	185 mm 3C Cu	m	328	Stadsaal Switching St	Eikestad Mall Switching Station			57	N4	0	11kV Cable Network/	2,427	796,175
Stellenbosch	University Substation	Eikestad Mall Switchi	11kV Primary Cable	185 mm 3C Cu	m	328	Stadsaal Switching St	Eikestad Mall Switching Station			57	N4	0	11kV Cable Network/	2,427	796,175
Stellenbosch	University Substation	Eikestad Mall Switchi	11kV Switching Statio	Feeder	No.	2				SBV4	19	N4	0	11kV Indoor Substatio	681,500	1,363,000
Stellenbosch	University Substation	Eikestad Mall Switchi	11kV Switching Statio	Incomer	No.	2				SBV4	34	N4	0	11kV Indoor Substatio	705,000	1,410,000
Stellenbosch	University Substation	Kerk Switching Statio	11kV Switching Statio	Feeder	No.	5					19	N4	0	11kV Indoor Substatio	681,500	3,407,500
Stellenbosch	University Substation	Kerk Switching Statio	11kV Switching Statio	Incomer	No.	1					34	N4	0	11kV Indoor Substatio	705,000	705,000
Stellenbosch	University Substation	Kromrivier Switching	11kV Switching Statio	Feeder	No.	7					19	N4	0	11kV Indoor Substatio	681,500	4,770,500
Stellenbosch	University Substation	LaCollien Switching S	11kV Ring Main Unit	3 Way	No.	1			DieRand RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375
Stellenbosch	University Substation	LaCollien Switching S	11kV Ring Main Unit	3 Way	No.	1			DrMalan RMU		79	N4	0	11kV Ring Main Unit/	358,375	358,375

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	University Substation	LaCollien Switching S	11kV Ring Main Unit	3 Way	No.	1			TVToring RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	LaCollien Switching S	11kV Ring Main Unit	3 Way	No.	1			Helderfontein RMU	JS	79	N4	0	11kV Ring Main Unit/3	358,375	358,375
Stellenbosch	University Substation	LaCollien Switching S	11kV Ring Main Unit	3 Way	No.	1			Helderfontein2 RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	LaCollien Switching S	11kV Switching Statio	Feeder	No.	4					19	N4	0	11kV Indoor Substatio	681,500	2,726,000
Stellenbosch	University Substation	LaCollien Switching S	11kV Switching Statio	Incomer	No.	1					34	N4	0	11kV Indoor Substatio	705,000	705,000
Stellenbosch	University Substation	Merriman Bird Switch	11kV Ring Main Unit	3 Way	No.	1			Hagerhof RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	Merriman Bird Switch	11kV Ring Main Unit	3 Way	No.	1			PicknPay RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	Merriman Bird Switch	11kV Switching Statio	Feeder	No.	2					19	N4	0	11kV Indoor Substatio	681,500	1,363,000
Stellenbosch	University Substation	Merriman Bird Switch	11kV Switching Statio	Incomer	No.	1					34	N4	0	11kV Indoor Substatio	705,000	705,000
Stellenbosch	University Substation	MerrimanZ Switching	11kV Primary Cable	35 mm 3C Cu	m	400	MerrimanZ Switching	Schuman RMU		JK	45	N4	0	11kV Cable Network/4	1,328	531,396
Stellenbosch	University Substation	MerrimanZ Switching	11kV Primary Cable	70 mm 3C Cu	m	223	MerrimanZ Switching	Langenhoven RMU	No1		48	N4	0	11kV Cable Network/7	1,328	296,253
Stellenbosch	University Substation	MerrimanZ Switching	11kV Primary Cable	70 mm 3C Cu	m	125	MerrimanZ Switching	Bothmazicht Switching Station			48	N4	0	11kV Cable Network/7	1,328	166,061
Stellenbosch	University Substation	MerrimanZ Switching	11kV Primary Cable	70 mm 3C Cu	m	223	MerrimanZ Switching	Langenhoven RMU	No2		48	N4	0	11kV Cable Network/7	1,328	296,253
Stellenbosch	University Substation	MerrimanZ Switching	11kV Ring Main Unit	3 Way	No.	1			Monika RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	MerrimanZ Switching	11kV Ring Main Unit	3 Way	No.	1			Langenhoven RMU	With Metering	79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	MerrimanZ Switching	11kV Ring Main Unit	3 Way	No.	1			Smuts RMU	JS	79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	MerrimanZ Switching	11kV Ring Main Unit	3 Way	No.	1			Drostdy RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	MerrimanZ Switching	11kV Ring Main Unit	3 Way	No.	1			BJ Vorster RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	MerrimanZ Switching	11kV Ring Main Unit	4 Way	No.	1			Drama RMU		80	N4	0	11kV Ring Main Unit/4	1,007,563	1,007,563
Stellenbosch	University Substation	MerrimanZ Switching	11kV Switching Statio	Bus Section	No.	1					33	N4	0	11kV Indoor Substatio	1,081,000	1,081,000
Stellenbosch	University Substation	MerrimanZ Switching	11kV Switching Statio	Feeder	No.	10				VD4	19	N4	0	11kV Indoor Substatio	681,500	6,815,000
Stellenbosch	University Substation	MerrimanZ Switching	11kV Switching Statio	Incomer	No.	2				LMT	34	N4	0	11kV Indoor Substatio	705,000	1,410,000
Stellenbosch	University Substation	Stadsaal Switching St	11kV Ring Main Unit	2 Way	No.	1			Polisie RMU	GEC	78	N4	0	11kV Ring Main Unit/2	299,625	299,625
Stellenbosch	University Substation	Stadsaal Switching St	11kV Ring Main Unit	3 Way	No.	1			BATkrosier RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	Stadsaal Switching St	11kV Ring Main Unit	3 Way	No.	1			SDRduToit RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	Stadsaal Switching St	11kV Ring Main Unit	3 Way	No.	1			Helderberg RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	Stadsaal Switching St	11kV Ring Main Unit	3 Way	No.	1			SA Perm RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	Stadsaal Switching St	11kV Ring Main Unit	3 Way	No.	1			Neethlinghuis RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	Stadsaal Switching St	11kV Ring Main Unit	3 Way	No.	1			Ecclesia RMU		79	N4	0	11kV Ring Main Unit/2	358,375	358,375
Stellenbosch	University Substation	Stadsaal Switching St	11kV Switching Statio	Bus Section	No.	1				Reyrolle	33	N4	0	11kV Indoor Substatio	1,081,000	1,081,000
Stellenbosch	University Substation	Stadsaal Switching St	11kV Switching Statio	Feeder	No.	11				Reyrolle	19	N4	0	11kV Indoor Substatio	681,500	7,496,500
Stellenbosch	University Substation	Stadsaal Switching St	11kV Switching Statio	Incomer	No.	2				Reyrolle	34	N4	0	11kV Indoor Substatio	705,000	1,410,000
Stellenbosch	University Substation	University Switching S	11kV Primary Cable	185 mm 3C Cu	m	50	University Switching S	University RMU			57	N4	0	11kV Cable Network/7	2,427	121,368
Stellenbosch	University Substation	University Switching S	11kV Primary Cable	2x 185 mm 3C Cu	m	1220	University Switching S	Stadsaal Switching St	No2		57	N4	0	11kV Cable Network/7	2,427	2,961,382
Stellenbosch	University Substation	University Switching S	11kV Primary Cable	35 mm 3C Cu	m	426	University Switching S	U.V. Workshop RMU			45	N4	0	11kV Cable Network/4	1,328	565,937
Stellenbosch	University Substation	University Switching S	11kV Primary Cable	70 mm 3C Cu	m	204	University RMU	CSIR	Universiteit WNNR 11 kV feeder 95Cu		48	N4	0	11kV Cable Network/7	1,328	271,012
Stellenbosch	University Substation	University Switching S	11kV Primary Cable	70 mm 3C Cu	m	321	University RMU	Kromrivier Switching Station			48	N4	0	11kV Cable Network/7	1,328	428,445
Stellenbosch	University Substation	University Switching S	11kV Ring Main Unit	4 Way	No.	1			University RMU		80	N4	0	11kV Ring Main Unit/4	1,007,563	1,007,563
Stellenbosch	University Substation	University Switching S	11kV Switching Statio	Bus Section	No.	2					33	N4	0	11kV Indoor Substatio	1,081,000	2,162,000
Stellenbosch	University Substation	University Switching S	11kV Switching Statio	Feeder	No.	15					19	N4	0	11kV Indoor Substatio	681,500	10,222,500
Stellenbosch	University Substation	University Switching S	11kV Switching Statio	Incomer	No.	3					34	N4	0	11kV Indoor Substatio	705,000	2,115,000
Stellenbosch	University Substation		11kV Cable Network	150mm 3C Al	m	339		159	0 Piet Retief Braak 11 kV feeder		148	N4	0	11kV Cable Network/7	1,062	359,859
Stellenbosch	University Substation		11kV Cable Network	150mm 3C Al	m	687		237	0 Begraafplaas Stellenbosch Farmers Winery 11 kV feeder		148	N4	0	11kV Cable Network/7	1,062	729,271
Stellenbosch	University Substation		11kV Cable Network	150mm 3C Al	m	1232		305	0 Universiteit Merriman No 1 11 kV feeder		148	N4	0	11kV Cable Network/7	1,062	1,307,805
Stellenbosch	University Substation		11kV Cable Network	150mm 3C Al	m	1200		306	0 Universiteit Merriman Z No 2 11 kV Feeder		148	N4	0	11kV Cable Network/7	1,062	1,273,836
Stellenbosch	University Substation		11kV Cable Network	150mm 3C Al	m	29		515	0 Piet Retief Isa Carstens Feeder		148	N4	0	11kV Cable Network/7	1,062	30,784
Stellenbosch	University Substation		11kV Cable Network	150mm 3C Al	m	2520		663	Groendal_ Franschoek 66 feeder		148	N4	0	11kV Cable Network/7	1,062	2,675,056
Stellenbosch	University Substation		11kV Cable Network	150mm 3C Cu	m	211		11	0 Universiteit Engineering Faculty No 2 11 kV feeder		148	N4	0	11kV Cable Network/7	1,062	223,983
Stellenbosch	University Substation		11kV Cable Network	150mm 3C Cu	m	216		12	0 Universiteit Engineering Faculty No 1 11 kV feeder		148	N4	0	11kV Cable Network/7	1,062	229,291
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	144		23	0 Rupert International Rembrandt 11 kV feeder		36	N4	0	11kV Cable Network/7	991	142,663

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	71	50	0	Boland Bank De Wets 11 kV feeder		36	N4	0	11kV Cable Network/	991	70,341
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	144	51	0	Meuplein Boland Bank 11 kV feeder		36	N4	0	11kV Cable Network/	991	142,663
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	517	92	0	Drama Monica 11 kV feeder		36	N4	0	11kV Cable Network/	991	512,199
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	570	98	0	Vrugtepakkers Cascade 11 kV feeder		36	N4	0	11kV Cable Network/	991	564,705
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	149	100	0	Cascade Rembrandt/Bird 11 kV feeder		36	N4	0	11kV Cable Network/	991	147,616
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	451	102	0	Papegaairand Vrugtepakkers 11 kV feeder		36	N4	0	11kV Cable Network/	991	446,812
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	273	113	0	Bosman East Lynne/Neethling 11 kV feeder		36	N4	0	11kV Cable Network/	991	270,465
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	262	115	0	Denneoord Van Der Stel/Van Riebeeck 11 kV feeder		36	N4	0	11kV Cable Network/	991	259,567
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	266	121	0	Braak Meuplein 11 kV feeder		36	N4	0	11kV Cable Network/	991	263,530
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	57	140	0	Begraafplaas Begraafplaas R/M 11 kV feeder		36	N4	0	11kV Cable Network/	991	56,471
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	791	175	0	Dr Malan TV 11 kV feeder		36	N4	0	11kV Cable Network/	991	783,654
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	197	183	0	Rembrandt/Bird Sdr Depot 11 kV feeder		36	N4	0	11kV Cable Network/	991	195,170
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	434	320	0	Stadsaal Rembrandt 11 kV feeder		36	N4	0	11kV Cable Network/	991	429,969
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	264	327	0	Bosman Sonvida 11 kV feeder		36	N4	0	11kV Cable Network/	991	261,548
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	126	396	0	Maritech Simonsberg Kaas 11 kV feeder		36	N4	0	11kV Cable Network/	991	124,830
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	68	406	0	Dr Malan to Berg en Dal		36	N4	0	11kV Cable Network/	991	67,368
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	342	424	0	Berg en Dal to La Coline		36	N4	0	11kV Cable Network/	991	338,824
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	106	506	0	SDR Depot to Drukkers		36	N4	0	11kV Cable Network/	991	105,016
Stellenbosch	University Substation		11kV Cable Network	16mm 3C Cu	m	391	507	0	Drukkers Simonsberg 11kV feeder		36	N4	0	11kV Cable Network/	991	387,369
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	596	122	0	Braak Stadsaal 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	1,446,708
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	320	179	0	SDR Kliniek Cascade 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	776,756
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	1189	222	0	Tennant Papegaairand 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	2,886,133
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	1400	284	0	Univrsiteit Tennant No3 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	3,398,307
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	1421	285	0	Universiteit Tennant No 1 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	3,449,281
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	1404	286	0	Universiteit Tennant 11 kV feeder 2		57	N4	0	11kV Cable Network/	2,427	3,408,016
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	1265	307	0	Universiteit Stadsaal 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	3,070,613
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	1333	311	0	Universiteit Hofman 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	3,235,674
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	642	318	0	Hofman SDR Kliniek 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	1,558,366
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	779	322	0	Braak Blakes Estate 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	1,890,915
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	1343	328	0	Jan Marais Bosman 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	3,259,947
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	851	343	0	Blakes Estate Hofman No2 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	2,065,685
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	1158	366	0	Hofman Papegaairand 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	2,810,885
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	1234	371	0	Universiteit Bosman 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	2,995,365
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	527	377	0	Bosman Coetzenburg no 1, 185 cu cable		57	N4	0	11kV Cable Network/	2,427	1,279,220
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	292	457	0	Blakes Estate to Weidenhof cable		57	N4	0	11kV Cable Network/	2,427	708,790
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	478	559	0	Tennant Stellenbosch Motors 11 kV feeder		57	N4	0	11kV Cable Network/	2,427	1,160,279
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	337	560	0	Stellenbosch Motors Cascade feeder		57	N4	0	11kV Cable Network/	2,427	818,021
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	1262	608		Stadsaal-Universiteit 11kV Feeder		57	N4	0	11kV Cable Network/	2,427	3,063,331
Stellenbosch	University Substation		11kV Cable Network	185mm 3C Cu	m	1482	667		US to Sonnebloem 11 kV fdr		57	N4	0	11kV Cable Network/	2,427	3,597,350
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	285	6	0	Latski Hofman 11 kV feeder		42	N4	0	11kV Cable Network/	991	282,353
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	148	7	0	Nouveau Kilotreads 11 kV feeder		42	N4	0	11kV Cable Network/	991	146,626
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	64	8	0	Kilotreads Lobelia 11 kV feeder		42	N4	0	11kV Cable Network/	991	63,406
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	57	9	0	Zimbabwe Oos Zimbabwe Wes 11 kV feeder		42	N4	0	11kV Cable Network/	991	56,471
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	623	10	0	Hagerhof Lavanda 11 kV feeder		42	N4	0	11kV Cable Network/	991	617,214
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	78	17	0	Cascade Bokomo 11 kV feeder		42	N4	0	11kV Cable Network/	991	77,276
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	120	19	0	Maeslant Amatori 11 kV feeder		42	N4	0	11kV Cable Network/	991	118,886
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	194	22	0	Rupert International SDR Du Toit 11 kV feeder		42	N4	0	11kV Cable Network/	991	192,198
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	307	47	0	Middebosch Kweekscool 11 kV feeder		42	N4	0	11kV Cable Network/	991	304,149
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	361	48	0	DeWaterkant Middebosch 11 kV feeder		42	N4	0	11kV Cable Network/	991	357,647
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	258	49	0	Gimnasium DeWaterkant 11 kV feeder		42	N4	0	11kV Cable Network/	991	255,604

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	88	52		0 De Ouwe Werf Edgars 11 kV feeder		42	N4	0	11kV Cable Network/	991	87,183
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	63	53		0 Ou Kollege De Ouwe Werf 11 kV feeder		42	N4	0	11kV Cable Network/	991	62,415
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	95	54		0 Andmar Ou Kollege 11 kV feeder		42	N4	0	11kV Cable Network/	991	94,118
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	100	55		0 Kerk Andmar 11 kV feeder		42	N4	0	11kV Cable Network/	991	99,071
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	47	56		0 Saambou Goodhope 11 kV feeder		42	N4	0	11kV Cable Network/	991	46,564
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	103	57		0 SA Perm Goodhope 11 kV feeder		42	N4	0	11kV Cable Network/	991	102,043
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	193	85		0 Denneoord Kollege m/s 11 kV feeder		42	N4	0	11kV Cable Network/	991	191,208
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	29	86		0 Kollege m/s Kollege r/m 11 kV feeder		42	N4	0	11kV Cable Network/	991	28,731
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	229	87		0 Rattray Die Laan 11 kV feeder		42	N4	0	11kV Cable Network/	991	226,873
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	315	88		0 Kweekskool DieLaan 11 kV feeder		42	N4	0	11kV Cable Network/	991	312,075
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	107	89		0 De Waal m/s Friedland 11 kV feeder		42	N4	0	11kV Cable Network/	991	106,006
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	243	90		0 Friedland Bergville 11 kV feeder		42	N4	0	11kV Cable Network/	991	240,743
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	157	91		0 Bergville Drama 11 kV feeder		42	N4	0	11kV Cable Network/	991	155,542
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	80	95		0 De Canha Libertas 11 kV feeder		42	N4	0	11kV Cable Network/	991	79,257
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	117	96		0 Libertas Andringa 11 kV feeder		42	N4	0	11kV Cable Network/	991	115,913
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	91	101		0 Lubbe Papegaairand 11 kV feeder		42	N4	0	11kV Cable Network/	991	90,155
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	108	103		0 Stadsaal Neethlinghuis 11 kV feeder		42	N4	0	11kV Cable Network/	991	106,997
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	138	104		0 Stadsaal De Waal m/s 11 kV feeder		42	N4	0	11kV Cable Network/	991	136,718
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	298	106		0 Stadsaal SA Perm 11 kV feeder		42	N4	0	11kV Cable Network/	991	295,232
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	358	107		0 Stadsaal Edgars 11 kV feeder		42	N4	0	11kV Cable Network/	991	354,675
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	258	120		0 Braak De Wets 11 kV feeder		42	N4	0	11kV Cable Network/	991	255,604
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	195	153		0 SDR Du Toit Polisie 11 kV feeder		42	N4	0	11kV Cable Network/	991	193,189
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	125	154		0 Polisie Landross 11 kV feeder		42	N4	0	11kV Cable Network/	991	123,839
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	42	157		0 Landross GPO 11 kV feeder		42	N4	0	11kV Cable Network/	991	41,610
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	224	172		0 Neethlinghuis ABSA 11 kV feeder		42	N4	0	11kV Cable Network/	991	221,920
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	310	174		0 La Coline Prinspark 11 kV feeder		42	N4	0	11kV Cable Network/	991	307,121
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	59	176		0 Prinspark Dr Malan 11 kV feeder		42	N4	0	11kV Cable Network/	991	58,452
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	103	177		0 Merriman/Bird Pick&Pay 11 kV feeder		42	N4	0	11kV Cable Network/	991	102,043
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	155	178		0 Pick&Pay Iatski 11 kV feeder		42	N4	0	11kV Cable Network/	991	153,561
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	145	180		0 SDR Kliniek Langenhoven 11 kV feeder		42	N4	0	11kV Cable Network/	991	143,653
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	149	181		0 SDR Kliniek Nouveau 11 kV feeder		42	N4	0	11kV Cable Network/	991	147,616
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	153	184		0 George Blake Noord George Blake Suid 11 kV feeder		42	N4	0	11kV Cable Network/	991	151,579
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	294	185		0 Randstraat Papegaairand 11 kV feeder		42	N4	0	11kV Cable Network/	991	291,270
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	203	186		0 Stoffel Smit Randstraat 11 kV feeder		42	N4	0	11kV Cable Network/	991	201,115
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	135	191		0 ABSA UBS 11 kV feeder		42	N4	0	11kV Cable Network/	991	133,746
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	138	194		0 Tennant Alley 11 kV feeder		42	N4	0	11kV Cable Network/	991	136,718
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	93	211		0 UBS Kerk 11 kV feeder		42	N4	0	11kV Cable Network/	991	92,136
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	177	214		0 Merriman/Bird De Canha 11 kV feeder		42	N4	0	11kV Cable Network/	991	175,356
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	71	215		0 Bokomo Masterthreads 11 kV feeder		42	N4	0	11kV Cable Network/	991	70,341
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	306	239		0 Blakes Estate Maeslant 11 kV feeder		42	N4	0	11kV Cable Network/	991	303,158
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	457	248		0 Gimnasium Valerida 11 kV feeder		42	N4	0	11kV Cable Network/	991	452,756
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	5	278		0 Kromrivier Kromrivier r/m 11 kV feeder		42	N4	0	11kV Cable Network/	991	4,954
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	2	279		0 Merriman/Bird s/s Merriman/Bird r/m 11 kV feeder		42	N4	0	11kV Cable Network/	991	1,981
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	136	287		0 Kromrivier r/m Die Rand r/m 11 kV feeder		42	N4	0	11kV Cable Network/	991	134,737
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	314	291		0 Kollege R/M to Koloniesland cable		42	N4	0	11kV Cable Network/	991	311,084
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	1058	295		0 Tennant Nietvoorbij		42	N4	0	11kV Cable Network/	991	1,048,174
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	254	303		0 Die Rand r/m Die Rand m/s 11 kV feeder		42	N4	0	11kV Cable Network/	991	251,641
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	456	304		0 Universiteit Universiteit Werkswinkel 11 kV feeder		42	N4	0	11kV Cable Network/	991	451,765
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	410	309		0 Merriman Z Schuman 11 kV feeder		42	N4	0	11kV Cable Network/	991	406,192
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	429	312		0 Cascade Stoffel Smit 11 kV feeder		42	N4	0	11kV Cable Network/	991	425,016

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	172	315		0 Andringa Hagerhof 11 kV feeder		42	N4	0	11kV Cable Network/	991	170,403
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	76	316		0 Zimbabwe Wes Lobella 11 kV feeder		42	N4	0	11kV Cable Network/	991	75,294
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	207	317		0 Sabosela Oewerzicht 11 kV feeder		42	N4	0	11kV Cable Network/	991	205,078
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	157	363		0 Kromrivier Lavanda 11 kV feeder		42	N4	0	11kV Cable Network/	991	155,542
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	584	364		0 Banghoek Kromrivier 11 kV feeder		42	N4	0	11kV Cable Network/	991	578,576
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	215	365		0 Die Rand r/m La Coline 11 kV feeder		42	N4	0	11kV Cable Network/	991	213,003
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	532	367		0 George Blake Suid Lubbe 11 kV feeder		42	N4	0	11kV Cable Network/	991	527,059
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	257	368		0 Papegaairand Maritech 11 kV feeder		42	N4	0	11kV Cable Network/	991	254,613
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	296	376		0 Kromrivier La Coline 11 kV feeder		42	N4	0	11kV Cable Network/	991	293,251
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	529	397		0 Oewerzicht George Blake Noord 11 kV feeder		42	N4	0	11kV Cable Network/	991	524,087
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	325	398		0 OK Saambou 11 kV feeder		42	N4	0	11kV Cable Network/	991	321,982
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	67	399		0 Braak OK Bazaar 11 kV feeder		42	N4	0	11kV Cable Network/	991	66,378
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	398	403		0 Amatoni t Alexander Forbes		42	N4	0	11kV Cable Network/	991	394,304
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	55	407		0 Stellenbosch 101 to - Schuilplaats		42	N4	0	11kV Cable Network/	991	54,489
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	29	417		0 Dermont Sabosela turin to Molteno		42	N4	0	11kV Cable Network/	991	28,731
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	211	418		0 Dermont Sabosela turin to Molteno Park		42	N4	0	11kV Cable Network/	991	209,040
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	161	421		0 Hofman Akkerhof 11 kV feeder		42	N4	0	11kV Cable Network/	991	159,505
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	114	422		0 Schoongezicht Akkerhof cable		42	N4	0	11kV Cable Network/	991	112,941
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	433	423		0 Dermont Schoongezicht cable		42	N4	0	11kV Cable Network/	991	428,979
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	393	425		0 Kromrivier to Vergesicht cable		42	N4	0	11kV Cable Network/	991	389,350
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	65	435		0 La Rez to Taylor cable		42	N4	0	11kV Cable Network/	991	64,396
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	120	449		0 Voorgelegen Dorp 98 cable		42	N4	0	11kV Cable Network/	991	118,886
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	378	450		0 Dorp 98 Mark street m/s		42	N4	0	11kV Cable Network/	991	374,490
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	162	455		0 Mark Str Joles Park cable		42	N4	0	11kV Cable Network/	991	160,496
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	307	488		0 Daghositaal Taylor 11 kV feeder		42	N4	0	11kV Cable Network/	991	304,149
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	200	489		0 Langenhoven Agape cable		42	N4	0	11kV Cable Network/	991	198,143
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	184	490		0 Agape to Zimbabwe cable		42	N4	0	11kV Cable Network/	991	182,291
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	27	493		0 TV Toring to Nietvoorbij pomp		42	N4	0	11kV Cable Network/	991	26,749
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	263	494		0 Helderfontein S/s		42	N4	0	11kV Cable Network/	991	260,558
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	470	495		0 Helderfontein to OH Line cable		42	N4	0	11kV Cable Network/	991	465,635
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	695	539		0 Kollege r/m Piron 11 kV feeder		42	N4	0	11kV Cable Network/	991	688,546
Stellenbosch	University Substation		11kV Cable Network	35mm 3C Cu	m	52	540		0 Rattray Piron m/s		42	N4	0	11kV Cable Network/	991	51,517
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	255	0		0 Merriman Z Langenhoven No 2 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	338,765
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	257	1		0 Merriman Z JC Smuts 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	341,422
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	211	20		0 Bast Molen Alexander 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	280,311
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	46	21		0 Alexander GPO 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	61,111
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	359	66		0 Jan Marais Cluver 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	476,928
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	218	83		0 Ou de Waal McDonald 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	289,611
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	150	84		0 De Waal Ou De Waal 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	199,274
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	189	93		0 Eckerlijck Drama 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	251,085
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	139	94		0 BJ Vorster MacDonalds 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	184,660
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	255	97		0 Merriman Z Langenhoven No 1 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	338,765
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	50	99		0 DW Papegaaiapark 3 Winprint 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	66,425
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	179	105		0 Stadsaal Beyershof 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	237,800
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	66	109		0 Merriman z Het Begijnhof 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	87,680
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	229	110		0 Merriman Z BJ Vorster 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	304,224
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	406	112		0 Bosman Conservatorium 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	539,367
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	165	116		0 Denneoord De Waal 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	219,201
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	137	117		0 Coetzenburg Coetzenburg Sport 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	182,003
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	604	118		0 Coetzenburg Welgevallen 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	802,408

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	187	138	0	Blakes Estate Distillers no1 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	248,428
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	43	162	0	Cannery Reuben Nel 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	57,125
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	366	164	0	Kerk Nyasa 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	486,227
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	42	165	0	Nyasa Azalea 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	55,797
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	161	168	0	NH Kerk Bosman 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	213,887
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	591	169	0	Schuman Amadeus 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	785,138
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	175	170	0	Amadeus NH Kerk 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	232,486
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	98	171	0	Drosdy Coetzenburg Gallery 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	130,192
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	71	173	0	Het Begijnhof De Villiers 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	94,323
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	187	210	0	Coetzenburg Gallery Beyershof 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	248,428
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	99	213	0	Helderzicht Drosdy 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	131,521
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	186	238	0	Blakes Estate Distillers no2 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	247,099
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	524	288	0	Bosman Coetzenburg no 2, 70 Cu Cable		48	N4	0	11kV Cable Network/	1,328	696,129
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	507	292	0	Helderberg Stellenbosch Hotel 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	673,545
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	273	308	0	De Villiers Banghoek 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	362,678
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	172	310	0	MacDonalds Merriman/Bird 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	228,500
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	542	313	0	Tennant Du Toit 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	720,042
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	488	323	0	Braak Bast Molen 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	648,303
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	416	324	0	Braak Rupert International 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	552,652
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	344	325	0	Coservatorium Azalea 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	457,001
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	670	326	0	Bosman Kerk 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	890,088
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	640	329	0	Coetzenburg Gimnasium 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	850,234
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	850	342	0	Hofman Blakes Estate 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	1,129,217
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	4	344	0	Sonneblom NIVV r/m 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	5,314
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	285	345	0	NIVV r/m Cannery 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	378,620
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	674	362	0	Cluver Sonneblom 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	895,402
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	293	369	0	Papegaairand Papegai Park 1 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	389,248
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	312	370	0	Papegaairpark 2 Papegaairpark 3 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	414,489
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	40	405	0	Papegai Park 1 to Bridge 1		48	N4	0	11kV Cable Network/	1,328	53,140
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	566	415	0	Welgelegen Park cable		48	N4	0	11kV Cable Network/	1,328	751,925
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	593	416	0	Park to Welgelegen cable		48	N4	0	11kV Cable Network/	1,328	787,795
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	18	419	0	Bridge 2 to Bridge 1 cable		48	N4	0	11kV Cable Network/	1,328	23,913
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	141	420	0	Papegaairpark 2 to Bridge 2		48	N4	0	11kV Cable Network/	1,328	187,317
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	130	426	0	Merriman Z to Botmazit cable		48	N4	0	11kV Cable Network/	1,328	172,704
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	385	427	0	Botmazit to Eikenbosch Cable		48	N4	0	11kV Cable Network/	1,328	511,469
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	281	436	0	Masterreads to La Rez		48	N4	0	11kV Cable Network/	1,328	373,306
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	151	439	0	NIVV r/m Droebane 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	200,602
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	322	440	0	Droebane Cannery 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	427,774
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	658	451	0	Merriman to Bergzicht Plaza		48	N4	0	11kV Cable Network/	1,328	874,147
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	306	452	0	Bergzicht Plaza to Helderzicht		48	N4	0	11kV Cable Network/	1,328	406,518
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	69	511	0	SimonsRust 1 SimonsRust 2 Feeder		48	N4	0	11kV Cable Network/	1,328	91,666
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	132	519	0	Oudehoek 1ste Nasionaal 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	175,361
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	69	520	0	Oudehoek JanKatr's feeder		48	N4	0	11kV Cable Network/	1,328	91,666
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	43	521	0	Stellenbosch Hotel Jan Katz feeder		48	N4	0	11kV Cable Network/	1,328	57,125
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	117	526	0	Elcerlyc De Watergracht 70Cu feeder		48	N4	0	11kV Cable Network/	1,328	155,433
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	163	527	0	De Watergracht Cyrus 70Cu feeder		48	N4	0	11kV Cable Network/	1,328	216,544
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	236	528	0	Merriman Z Cyrus 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	313,524
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	532	532	0	DW Notgedacht Du Toit cable		48	N4	0	11kV Cable Network/	1,328	706,757
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	170	533	0	Vergesicht Nootgedacht 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	225,843
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	466	536	0	Papegaairand Linton 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	619,076

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	109	537		0 Papegaaiark 5 Linton 11kV feeder		48	N4	0	11kV Cable Network/	1,328	144,805
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	74	562		Papegaaiark Winprint 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	98,308
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	267	566		0 Hofman Caltex Bergzicht		48	N4	0	11kV Cable Network/	1,328	354,707
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	73	567		HIV_Botmazicht 11kV feeder		48	N4	0	11kV Cable Network/	1,328	96,980
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	12	580		Verreweide to Marais park		48	N4	0	11kV Cable Network/	1,328	15,942
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	342	583		Thatch to Driehoek 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	454,344
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	17	584		Student Village_Verreweide		48	N4	0	11kV Cable Network/	1,328	22,584
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	71	585		Student Village_Driehoek		48	N4	0	11kV Cable Network/	1,328	94,323
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	234	586		Driehoek_Verreweide		48	N4	0	11kV Cable Network/	1,328	310,867
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	10	590		Verreweide - Cluver		48	N4	0	11kV Cable Network/	1,328	13,285
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	235	591		Blakehof_V-D_Stell Sport		48	N4	0	11kV Cable Network/	1,328	312,195
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	130	593		ICA_Papagaai		48	N4	0	11kV Cable Network/	1,328	172,704
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	142	594		Dempsey-Bosman 11 kV Cable		48	N4	0	11kV Cable Network/	1,328	188,646
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	4	599		Cas-Stoffel 11 kV Cable		48	N4	0	11kV Cable Network/	1,328	5,314
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	5	602		Muller-Agapi		48	N4	0	11kV Cable Network/	1,328	6,642
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	5	603		Muller-Zim		48	N4	0	11kV Cable Network/	1,328	6,642
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	407	637		Sonne_Driehoek 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	540,696
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	80	646		Agape_Janker 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	106,279
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	186	647		Muller_Jonker 11kVFeeder		48	N4	0	11kV Cable Network/	1,328	247,099
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	9	648		BraakSS-BraakMS 11 Feeder		48	N4	0	11kV Cable Network/	1,328	11,956
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	162	651		Hoffman_Melrose 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	215,215
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	220	652		Dennesig_Melrose 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	292,268
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	239	653		Plambago_Dennesig 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	317,509
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	115	654		Plambago_Dennesig 11kV Feeder		48	N4	0	11kV Cable Network/	1,328	152,776
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	131	656		Stadsaal Mill Squire11 kV feeder		48	N4	0	11kV Cable Network/	1,328	174,032
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	139	657		First nationall Mill Squire11 kV feeder		48	N4	0	11kV Cable Network/	1,328	184,660
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	1433	666		Sonneblom Eikenbosch 11 kV feeder		48	N4	0	11kV Cable Network/	1,328	1,903,727
Stellenbosch	University Substation		11kV Cable Network	70mm 3C Cu	m	457	728		Vrugte-Papegaai R		48	N4	0	11kV Cable Network/	1,328	607,120
Stellenbosch	University Substation		11kV Cable Network	95mm 3C Cu	m	219	13		0 Universiteit WNNR 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	341,306
Stellenbosch	University Substation		11kV Cable Network	95mm 3C Cu	m	520	114		0 Bosman Denneoord 11 kV feeder		51	N4	0	11kV Cable Network/	1,558	810,406
Stellenbosch	University Substation		11kV Cable Network	95mm 3C Cu	m	139	565		Eike to Stadsaal 11kV feeder		51	N4	0	11kV Cable Network/	1,558	216,628
Stellenbosch	University Substation		11kV Cable Network	Mink	m	52	496		0 O/H line to TRF Huise		69	N4	0	11kV OHL Network/	367	19,063
Stellenbosch	University Substation		11kV Cable Network	Mink	m	353	497		0 O/H line to Polisie Voertuigbewaringsenheid		69	N4	0	11kV OHL Network/	367	129,410
Franschoek	Franschoek	Groendal Switching S	11kV Ground Mount	100kVA	No.	1			GM015		102	N5	100	11kV Ground Mount	84,013	84,013
Franschoek	Franschoek	Groendal Switching S	11kV Ground Mount	160kVA	No.	1			GM011		160	N5	160	11kV Ground Mount	115,150	115,150
Franschoek	Franschoek	Groendal Switching S	11kV Ground Mount	160kVA	No.	1			GM012		160	N5	160	11kV Ground Mount	115,150	115,150
Franschoek	Franschoek	Groendal Switching S	11kV Ground Mount	200kVA	No.	1			GM012		200	N5	200	11kV Ground Mount	120,438	120,438
Franschoek	Franschoek	Groendal Switching S	11kV Ground Mount	200kVA	No.	1			GM013		200	N5	200	11kV Ground Mount	120,438	120,438
Franschoek	Franschoek	Groendal Switching S	11kV Ground Mount	315kVA	No.	1			GM013		315	N5	315	11kV Ground Mount	163,252	163,252
Franschoek	Franschoek	Groendal Switching S	11kV Ground Mount	315kVA	No.	1			GM014		315	N5	315	11kV Ground Mount	163,252	163,252
Franschoek	Franschoek	Groendal Switching S	11kV Ground Mount	315kVA	No.	1			GM017		315	N5	315	11kV Ground Mount	163,252	163,252
Franschoek	Franschoek	Groendal Switching S	11kV Ground Mount	50kVA	No.	1			GM016		50	N5	50	11kV Ground Mount	75,200	75,200
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	100kVA	No.	1			PM103		100	N5	100	11kV Pole Mount Tra	82,250	82,250
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	100kVA	No.	1			PM104		100	N5	100	11kV Pole Mount Tra	82,250	82,250
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	100kVA	No.	1			PM121		100	N5	100	11kV Pole Mount Tra	82,250	82,250
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	100kVA	No.	1			PM130		100	N5	100	11kV Pole Mount Tra	82,250	82,250
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	100kVA	No.	1			PM137		100	N5	100	11kV Pole Mount Tra	82,250	82,250
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	100kVA	No.	1			PM138		100	N5	100	11kV Pole Mount Tra	82,250	82,250
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	100kVA	No.	1			PM216		100	N5	100	11kV Pole Mount Tra	82,250	82,250
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	100kVA	No.	1			PM221		100	N5	100	11kV Pole Mount Tra	82,250	82,250

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	100kVA	No.	1			PM222	100	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	16kVA	No.	1			PM106	16	118	N5	16	11kV Pole Mount Tra	39,363	39,363
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	16kVA	No.	1			PM116	16	118	N5	16	11kV Pole Mount Tra	39,363	39,363
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	16kVA	No.	1			PM117	16	118	N5	16	11kV Pole Mount Tra	39,363	39,363
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	16kVA	No.	1			PM124	16	118	N5	16	11kV Pole Mount Tra	39,363	39,363
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	16kVA	No.	1			PM128	16	118	N5	16	11kV Pole Mount Tra	39,363	39,363
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	16kVA	No.	1			PM129	16	118	N5	16	11kV Pole Mount Tra	39,363	39,363
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	16kVA	No.	1			PM213	16	118	N5	16	11kV Pole Mount Tra	39,363	39,363
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	16kVA	No.	1			PM223	16	118	N5	16	11kV Pole Mount Tra	39,363	39,363
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	16kVA	No.	1			PM300	16	118	N5	16	11kV Pole Mount Tra	39,363	39,363
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	25kVA	No.	1			PM109	25	120	N5	25	11kV Pole Mount Tra	53,756	53,756
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	25kVA	No.	1			PM110	25	120	N5	25	11kV Pole Mount Tra	53,756	53,756
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	25kVA	No.	1			PM111	25	120	N5	25	11kV Pole Mount Tra	53,756	53,756
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	25kVA	No.	1			PM205	25	120	N5	25	11kV Pole Mount Tra	53,756	53,756
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	25kVA	No.	1			PM217	25	120	N5	25	11kV Pole Mount Tra	53,756	53,756
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	25kVA	No.	1			PM218	25	120	N5	25	11kV Pole Mount Tra	53,756	53,756
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM105	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM112	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM112A	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM115	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM119	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM120	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM122	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM123	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM127	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM131	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM136	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM201	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM212	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM219	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM221	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM227	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Groendal Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM228	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Hugenote Switching S	11kV Ground Mount	200kVA	No.	1			GM001	200	106	N5	200	11kV Ground Mount	120,438	120,438
Franschoek	Franschoek	Hugenote Switching S	11kV Ground Mount	315kVA	No.	1			GM002	315	109	N5	315	11kV Ground Mount	163,252	163,252
Franschoek	Franschoek	Hugenote Switching S	11kV Ground Mount	50kVA	No.	1			GM003	50	101	N5	50	11kV Ground Mount	75,200	75,200
Franschoek	Franschoek	Hugenote Switching S	11kV Ground Mount	50kVA	No.	1			GM006	50	101	N5	50	11kV Ground Mount	75,200	75,200
Franschoek	Franschoek	Hugenote Switching S	11kV Ground Mount	50kVA	No.	1			GM007	50	101	N5	50	11kV Ground Mount	75,200	75,200
Franschoek	Franschoek	Hugenote Switching S	11kV Pole Mount Tra	1000kVA	No.	1			SS004 Wynkelder	1000	103	N5	1000	11kV Ground Mount	640,963	640,963
Franschoek	Franschoek	Hugenote Switching S	11kV Pole Mount Tra	100kVA	No.	1			PM301	100	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Franschoek	Franschoek	Hugenote Switching S	11kV Pole Mount Tra	16kVA	No.	1			PM302	16	118	N5	16	11kV Pole Mount Tra	39,363	39,363
Franschoek	Franschoek	Hugenote Switching S	11kV Pole Mount Tra	16kVA	No.	1			PM303	16	118	N5	16	11kV Pole Mount Tra	39,363	39,363
Franschoek	Franschoek	Hugenote Switching S	11kV Pole Mount Tra	200kVA	No.	1			PM305	200	127	N5	200	11kV Pole Mount Tra	122,200	122,200
Franschoek	Franschoek	Hugenote Switching S	11kV Pole Mount Tra	25kVA	No.	1			PM304	25	120	N5	25	11kV Pole Mount Tra	53,756	53,756
Franschoek	Franschoek	Hugenote Switching S	11kV Pole Mount Tra	50kVA	No.	1			PM306	50	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Franschoek	Franschoek	Monument Switching	11kV Pole Mount Tra	100kVA	No.	1			PM405	100	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Franschoek	Franschoek	Monument Switching	11kV Pole Mount Tra	100kVA	No.	1			PM406	100	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Franschoek	Franschoek	66kV Outdoor Substa	11kV Miniature Subst	315kVA	No.	1				315	91	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Cloeteville Substation	66kV Outdoor Substa	11kV Primary Cable	630mm 1C Cu	m	60	Power Transformer	Cloeteville Switching Station			144	N5	0	66kV Outdoor Substa	2,503	150,165
Stellenbosch	Cloeteville Substation	66kV Outdoor Substa	Distribution Transform	100kVA	No.	1					102	N5	100	11kV Ground Mount	84,013	84,013

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Cloetesville Substation	Cascade Switching Station	11kV Ground Mount	100 kVA	No.	1			GM SDRDepot		102	N5	100	11kV Ground Mount	84,013	84,013
Stellenbosch	Cloetesville Substation	Cascade Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Drukkers		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Ground Mount	100 kVA	No.	1			GM Cloetesville Switching Station		102	N5	100	11kV Ground Mount	84,013	84,013
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Ground Mount	315 kVA	No.	1			GM Rhode1		109	N5	315	11kV Ground Mount	163,252	163,252
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Ground Mount	315 kVA	No.	1			GM Rhode2		109	N5	315	11kV Ground Mount	163,252	163,252
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	200 kVA	No.	1			MS StielPark		86	N5	160	11kV Miniature Subst.	735,715	735,715
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	300 kVA	No.	1			MS Gabriel		90	N5	300	11kV Miniature Subst.	575,398	575,398
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Seger		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS MountainSilver		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Waterboom		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Bergsipress		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Melkhout		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Waaierpalm		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Essenhout		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Stasie		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Thuis		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	400 kVA	No.	1			MS Ortell		94	N5	400	11kV Miniature Subst.	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	400 kVA	No.	1			MS HollyOaks		94	N5	400	11kV Miniature Subst.	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	400 kVA	No.	1			MS Chestnut		94	N5	400	11kV Miniature Subst.	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	400 kVA	No.	1			MS Last		94	N5	400	11kV Miniature Subst.	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	500 kVA	No.	1			MS Cherrywood		96	N5	500	11kV Miniature Subst.	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	500 kVA	No.	1			MS Mount Simon Estate		96	N5	500	11kV Miniature Subst.	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	500 kVA	No.	1			MS Mount Simon Estate 2		96	N5	500	11kV Miniature Subst.	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Cloetesville Switching Station	11kV Miniature Subst.	800 kVA	No.	1			MS Nuutgevonden Estate		99	N5	800	11kV Miniature Subst.	1,243,385	1,243,385
Stellenbosch	Cloetesville Substation	Costa Switching Station	11kV Miniature Subst.	500 kVA	No.	1			MS Watergang		96	N5	500	11kV Miniature Subst.	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Curry Switching Station	11kV Ground Mount	400 kVA	No.	1			GM Curry Switching Station		110	N5	400	11kV Ground Mount	299,625	299,625
Stellenbosch	Cloetesville Substation	Curry Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Crombi		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Curry Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Olifant		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Curry Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Cupido		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Curry Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Anthony		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Curry Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Davidse		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Hofman Switching Station	11kV Ground Mount	500 kVA	No.	1			GM Hofman Switching Station		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Cloetesville Substation	Hofman Switching Station	11kV Ground Mount	500 kVA	No.	1			GM Sabosela		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Cloetesville Substation	Hofman Switching Station	11kV Miniature Subst.	160 kVA	No.	1			MS Dermont		85	N5	150	11kV Miniature Subst.	775,794	775,794
Stellenbosch	Cloetesville Substation	Hofman Switching Station	11kV Miniature Subst.	200 kVA	No.	1			MS Schoongesig		86	N5	160	11kV Miniature Subst.	735,715	735,715
Stellenbosch	Cloetesville Substation	Hofman Switching Station	11kV Miniature Subst.	200 kVA	No.	1			MS Dennesig		86	N5	160	11kV Miniature Subst.	735,715	735,715
Stellenbosch	Cloetesville Substation	Hofman Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Latsky		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Hofman Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Molteno		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Hofman Switching Station	11kV Miniature Subst.	400 kVA	No.	1			MS Akkerhof		94	N5	400	11kV Miniature Subst.	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Hofman Switching Station	11kV Miniature Subst.	500 kVA	No.	1			MS Boschen		96	N5	500	11kV Miniature Subst.	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Hofman Switching Station	11kV Miniature Subst.	500 kVA	No.	1			MS Melrose		96	N5	500	11kV Miniature Subst.	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Kayamandi Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS Masitandane1		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Kayamandi Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS 6thAve5		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Kayamandi Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS 13th Street 17		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Kayamandi Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS School Crescent 9		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Kayamandi Switching Station	11kV Miniature Subst.	315 kVA	No.	1			MS 10th Street 8		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Cloetesville Substation	Kayamandi Switching Station	11kV Miniature Subst.	400 kVA	No.	1			MS Bassi4		94	N5	400	11kV Miniature Subst.	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Kayamandi Switching Station	11kV Miniature Subst.	400 kVA	No.	1			MS Long6		94	N5	400	11kV Miniature Subst.	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Kayamandi Switching Station	11kV Miniature Subst.	400 kVA	No.	1			MS New School		94	N5	400	11kV Miniature Subst.	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Kayamandi Switching Station	11kV Miniature Subst.	400 kVA	No.	1			MS Snake Valley		94	N5	400	11kV Miniature Subst.	1,065,255	1,065,255

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Miniature Subst	400 kVA	No.	1			MS Vineyard7		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Miniature Subst	400 kVA	No.	1			MS Mdala 2		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Miniature Subst	400 kVA	No.	1			MS Hani		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Miniature Subst	400 kVA	No.	1			MS Luyolo10		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Miniature Subst	400 kVA	No.	1			MS Sesihlanu16		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Miniature Subst	500 kVA	No.	1			MS Sokuqala15		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Miniature Subst	500 kVA	No.	1			MS 7thAve13		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Miniature Subst	500 kVA	No.	1			MS Bassi/Long 14		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Miniature Subst	500 kVA	No.	1			MS Kayamandi Corridor		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Miniature Subst	500 kVA	No.	1			MS Mdala End 12		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Miniature Subst	500 kVA	No.	1			MS Mondicres11		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Kayamandi Switching	11kV Miniature Subst	500 kVA	No.	1			MS Makapula		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	LangStrSuid Switchin	11kV Ground Mount	200 kVA	No.	1			GM LandStrSuid Switching Station		106	N5	200	11kV Ground Mount	120,438	120,438
Stellenbosch	Cloetesville Substation	LangStrSuid Switchin	11kV Miniature Subst	300 kVA	No.	1			MS Lakay1		90	N5	300	11kV Miniature Subst	575,398	575,398
Stellenbosch	Cloetesville Substation	LangStrSuid Switchin	11kV Miniature Subst	300 kVA	No.	1			MS Lakay2		90	N5	300	11kV Miniature Subst	575,398	575,398
Stellenbosch	Cloetesville Substation	LangStrSuid Switchin	11kV Miniature Subst	300 kVA	No.	1			MS Langstr Woonstelle		90	N5	300	11kV Miniature Subst	575,398	575,398
Stellenbosch	Cloetesville Substation	LangStrSuid Switchin	11kV Miniature Subst	300 kVA	No.	1			MS NorthEnd		90	N5	300	11kV Miniature Subst	575,398	575,398
Stellenbosch	Cloetesville Substation	LangStrSuid Switchin	11kV Miniature Subst	300 kVA	No.	1			MS LangWilliams		90	N5	300	11kV Miniature Subst	575,398	575,398
Stellenbosch	Cloetesville Substation	LangStrSuid Switchin	11kV Miniature Subst	400 kVA	No.	1			MS Orleans		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	LangStrSuid Switchin	11kV Miniature Subst	750 kVA	No.	1			MS Fir		99	N5	800	11kV Miniature Subst	1,243,385	1,243,385
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Ground Mount	1000 kVA	No.	1			GM Simonsberg Cheese		103	N5	1000	11kV Ground Mount	640,963	640,963
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Ground Mount	250 kVA	No.	1			GM Papegaairand Switching Station		107	N5	250	11kV Ground Mount	150,547	150,547
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Ground Mount	250 kVA	No.	1			GM Maritech		107	N5	250	11kV Ground Mount	150,547	150,547
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	200 kVA	No.	1			MS ICA		86	N5	160	11kV Miniature Subst	735,715	735,715
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	300 kVA	No.	1			MS Stoffel Smit Rd		90	N5	300	11kV Miniature Subst	575,398	575,398
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	300 kVA	No.	1			MS VW Rand Str		90	N5	300	11kV Miniature Subst	575,398	575,398
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	315 kVA	No.	1			MS Lubbe		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	315 kVA	No.	1			MS George Blake South		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	315 kVA	No.	1			MS George Blake North		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	315 kVA	No.	1			MS Linton		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	315 kVA	No.	1			MS Planken Str		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	400 kVA	No.	1			MS Papegaalberg Industrial 5		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	400 kVA	No.	1			MS Papegaalberg Industrial 3		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	500 kVA	No.	1			MS Papegaalberg Industrial 1		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	500 kVA	No.	1			MS Bridge Rd 1		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	500 kVA	No.	1			MS Bridgerd 2		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	500 kVA	No.	1			MS Hulett		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	500 kVA	No.	1			MS Papegaalberg Industrial 2		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	500 kVA	No.	1			MS Winprint		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Papegaairand Switchi	11kV Miniature Subst	500 kVA	No.	1			MS Stoffel Smit Rd 8		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	SDR Kliniek Switching	11kV Ground Mount	200 kVA	No.	1			GM Naveau		106	N5	200	11kV Ground Mount	120,438	120,438
Stellenbosch	Cloetesville Substation	SDR Kliniek Switching	11kV Ground Mount	250 kVA	No.	1			GM SDR Kliniek Switching Station		107	N5	250	11kV Ground Mount	150,547	150,547
Stellenbosch	Cloetesville Substation	SDR Kliniek Switching	11kV Miniature Subst	200 kVA	No.	1			MS Langenhoven		86	N5	160	11kV Miniature Subst	735,715	735,715
Stellenbosch	Cloetesville Substation	SDR Kliniek Switching	11kV Miniature Subst	500 kVA	No.	1			MS Agape		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	SDR Kliniek Switching	11kV Miniature Subst	500 kVA	No.	1			MS Jonkersview		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	SDR Kliniek Switching	11kV Miniature Subst	800 kVA	No.	1			MS Muller		99	N5	800	11kV Miniature Subst	1,243,385	1,243,385
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Ground Mount	500 kVA	No.	1			GM DuToit		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	100 kVA	No.	1			MS Dag Hospitaal		83	N5	100	11kV Miniature Subst	791,380	791,380
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	300 kVA	No.	1			MS Stellenbosch Motors		90	N5	300	11kV Miniature Subst	575,398	575,398

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	300 kVA	No.	1			MS Taylor		90	N5	300	11kV Miniature Subst	575,398	575,398
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	315 kVA	No.	1			MS Lappan2		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	315 kVA	No.	1			MS LaRez		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	315 kVA	No.	1			MS M Threads		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	315 kVA	No.	1			MS Bokomo		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	400 kVA	No.	1			MS CV Central		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	400 kVA	No.	1			MS Jakaranda		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	400 kVA	No.	1			MS Noble		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	500 kVA	No.	1			MS Mulberry Place		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	500 kVA	No.	1			MS Skool		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	500 kVA	No.	1			MS Tennant		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	500 kVA	No.	1			MS Alley		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	500 kVA	No.	1			MS Lappan1		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Tennant Switching St	11kV Miniature Subst	500 kVA	No.	1			MS Lappan3		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Watergang Switching	11kV Miniature Subst	500 kVA	No.	1			MS 1 Watergang		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Watergang Switching	11kV Miniature Subst	500 kVA	No.	1			MS 2 Watergang		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Watergang Switching	11kV Miniature Subst	500 kVA	No.	1			MS Watergang		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Watergang Switching	11kV Miniature Subst	500 kVA	No.	1			MS Zone 0		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Watergang Switching	11kV Miniature Subst	500 kVA	No.	1			MS 3 Watergang		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Watergang Switching	11kV Miniature Subst	500 kVA	No.	1			MS 4 Watergang		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Watergang Switching	11kV Miniature Subst	500 kVA	No.	1			MS 5 Watergang		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Watergang Switching	11kV Miniature Subst	500 kVA	No.	1			MS 6 Watergang		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Watergang Switching	11kV Miniature Subst	500 kVA	No.	1			MS 7 Watergang		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Miniature Subst	315 kVA	No.	1			MS Hendrikse		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Miniature Subst	400 kVA	No.	1			MS Welgevonden Boulevard		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Miniature Subst	400 kVA	No.	1			MS Welgevonden Gate		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Miniature Subst	400 kVA	No.	1			MS Welgevonden Entrance		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Miniature Subst	400 kVA	No.	1			MS Olive		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Miniature Subst	400 kVA	No.	1					94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Miniature Subst	500 kVA	No.	1			MS Klein Welgevonden		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Miniature Subst	500 kVA	No.	1			MS Perdevy (A1)		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Miniature Subst	500 kVA	No.	1			MS Rankel (A2)		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Miniature Subst	500 kVA	No.	1			MS Sour Fig (A2A)		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Miniature Subst	500 kVA	No.	1			MS Sonnedou		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Miniature Subst	500 kVA	No.	1			MS Belladonna		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Cloetesville Substation	Welgevonden Switchi	11kV Miniature Subst	500 kVA	No.	1					96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Pniel	Dwarsrivier Substation	Boschendal	11kV Miniature Subst	500kVA	No.	1			MS SA Police 346	MS-0347	96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Pniel	Dwarsrivier Substation	Boschendal	11kV Pole Mount Tra	100kVA	No.	1			TRF Rachaelfontein	PTRF-815	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Boschendal	11kV Pole Mount Tra	100kVA	No.	1			TRF Simonsberg Woodwork	PTRF-1020	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Boschendal	11kV Pole Mount Tra	160kVA	No.	1			TRF Rachaelfontein	PTRF-814	126	N5	160	11kV Pole Mount Tra	109,863	109,863
Pniel	Dwarsrivier Substation	Boschendal	11kV Pole Mount Tra	50kVA	No.	1			TRF Boscheddal Workers Homes	PTRF-1023	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Pniel	Dwarsrivier Substation	Boschendal	11kV Pole Mount Tra	50kVA	No.	1			TRF Boscheddal Farm Houses	PTRF-1022	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Pniel	Dwarsrivier Substation	Boschendal	11kV Pole Mount Tra	50kVA	No.	1			TRF Boschendal Administrative houses	PTRF-1021	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Pniel	Dwarsrivier Substation	Boschendal	11kV Pole Mount Tra	50kVA	No.	1			TRF New Oaks	PTRF-816	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Pniel	Dwarsrivier Substation	Delta Crest	11kV Ground Mount	315kVA	No.	1			TRF Delta Crest	PTRF-177	109	N5	315	11kV Ground Mount	163,252	163,252
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	100kVA	No.	1			TRF Lubeck	PTRF-176	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	100kVA	No.	1			TRF Golf Club	PTRF-1044	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	100kVA	No.	1			TRF AM Farm Houses	PTRF-562	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	100kVA	No.	1			TRF Two Rivers		124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	150kVA	No.	1			TRF AM Farm Houses	PTRF-560	125	N5	150	11kV Pole Mount Tra	109,863	109,863

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	150kVA	No.	1			TRF AM Farm Houses	PTRF-566	125	N5	150	11kV Pole Mount Tra	109,863	109,863
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	160kVA	No.	1			TRF AM Farms houses	PTRF-558	126	N5	160	11kV Pole Mount Tra	109,863	109,863
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	25kVA	No.	1			TRF Soloms Church	PTRF-557	120	N5	25	11kV Pole Mount Tra	53,756	53,756
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	25kVA	No.	1			TRF School	PTRF-575	120	N5	25	11kV Pole Mount Tra	53,756	53,756
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	25kVA	No.	1			TRF Farm house	PTRF-576	120	N5	25	11kV Pole Mount Tra	53,756	53,756
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	25kVA	No.	1			TRF AM Farm Houses	PTRF-565	120	N5	25	11kV Pole Mount Tra	53,756	53,756
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	50kVA	No.	1			TRF Games Club	PTRF-567	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	50kVA	No.	1			TRF New AM Farm		122	N5	50	11kV Pole Mount Tra	62,275	62,275
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	50kVA	No.	1			TRF AM Farm Houses	PTRF-563	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Pniel	Dwarsrivier Substation	Delta Crest	11kV Pole Mount Tra	50kVA	No.	1			TRF AM Farm Houses	PTRF-564	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Pniel	Dwarsrivier Substation	Delta Meer	11kV Ground Mount	315kVA	No.	1			TRF Delta Pump		109	N5	315	11kV Ground Mount	163,252	163,252
Pniel	Dwarsrivier Substation	Delta Meer	11kV Ground Mount	630kVA	No.	1			TRF Delta Meer	TRF-178	113	N5	630	11kV Ground Mount	403,806	403,806
Pniel	Dwarsrivier Substation	Delta Meer	11kV Pole Mount Tra	100kVA	No.	1			TRF Pickstons	PTRF-569	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Delta Meer	11kV Pole Mount Tra	100kVA	No.	1			TRF Soloms Delta	PTRF-968	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Delta Meer	11kV Pole Mount Tra	150kVA	No.	1			TRF Delta Meer	PTRF-568	125	N5	150	11kV Pole Mount Tra	109,863	109,863
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Ground Mount	500kVA	No.	1			TRF Pickstons	TRF-175	111	N5	500	11kV Ground Mount	320,481	320,481
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Pole Mount Tra	15kVA	No.	1			TRF Farmstall	PTRF-813	117	N5	15	11kV Pole Mount Tra	37,013	37,013
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Pole Mount Tra	160kVA	No.	1			TRF Meerlust	PTRF-555	126	N5	160	11kV Pole Mount Tra	109,863	109,863
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Pole Mount Tra	160kVA	No.	1			TRF Werda	PTRF-807	126	N5	160	11kV Pole Mount Tra	109,863	109,863
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Pole Mount Tra	160kVA	No.	1			TRF Bosbou Housing	PTRF-570	126	N5	160	11kV Pole Mount Tra	109,863	109,863
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Pole Mount Tra	25kVA	No.	1			TRF Groot Drakenstein Station	PTRF-809	120	N5	25	11kV Pole Mount Tra	53,756	53,756
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Pole Mount Tra	25kVA	No.	1			TRF Meerlust Dam		120	N5	25	11kV Pole Mount Tra	53,756	53,756
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Pole Mount Tra	25kVA	No.	1			TRF Pickstons		120	N5	25	11kV Pole Mount Tra	53,756	53,756
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Pole Mount Tra	50kVA	No.	1			TRF Lekkerwyn Tea Room	PTRF-556	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Pniel	Dwarsrivier Substation	Groot Drakenstein	11kV Pole Mount Tra	50kVA	No.	1			TRF Delta Meer	PTRF-574	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Pniel	Dwarsrivier Substation	Johannesdal	11kV Miniature Subst	200kVA	No.	1			MS Johannesdal 304		88	N5	200	11kV Miniature Subst	695,635	695,635
Pniel	Dwarsrivier Substation	Johannesdal	11kV Miniature Subst	500kVA	No.	1			MS Mentoor		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Pniel	Dwarsrivier Substation	Johannesdal	11kV Pole Mount Tra	100kVA	No.	1			Rosendal	PTRF-828	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Johannesdal	11kV Pole Mount Tra	100kVA	No.	1			Mountain Woods	PTRF-824 Vuurberg	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Johannesdal	11kV Pole Mount Tra	100kVA	No.	1			Moore's End	PTRF-827	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Johannesdal	11kV Pole Mount Tra	100kVA	No.	1			Johannesdal 3		124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Johannesdal	11kV Pole Mount Tra	10kVA	No.	1			Kykindiepot 2	PTRF-825	116	N5	10	11kV Pole Mount Tra	25,263	25,263
Pniel	Dwarsrivier Substation	Johannesdal	11kV Pole Mount Tra	16kVA	No.	1			Kykindiepot 1	PTRF-826	117	N5	15	11kV Pole Mount Tra	37,013	37,013
Pniel	Dwarsrivier Substation	Johannesdal	11kV Pole Mount Tra	50kVA	No.	1			Seven Oaks	PTRF-823	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Pniel	Dwarsrivier Substation	Johannesdal	11kV Pole Mount Tra	50kVA	No.	1			Johannesdal	N000000004	122	N5	50	11kV Pole Mount Tra	62,275	62,275
Pniel	Dwarsrivier Substation	Johannesdal	11kV Pole Mount Tra	75kVA	No.	1			Johannesdal	PTRF-829	123	N5	75	11kV Pole Mount Tra	74,025	74,025
Pniel	Dwarsrivier Substation	Pniel	11kV Ground Mount	315kVA	No.	1			TRF Pniel	TRF-264	109	N5	315	11kV Ground Mount	163,252	163,252
Pniel	Dwarsrivier Substation	Pniel	11kV Miniature Subst	200kVA	No.	1			MS Panorama str 305	MS-0306	88	N5	200	11kV Miniature Subst	695,635	695,635
Pniel	Dwarsrivier Substation	Pniel	11kV Miniature Subst	200kVA	No.	1			MS Pine str	MS-0465	88	N5	200	11kV Miniature Subst	695,635	695,635
Pniel	Dwarsrivier Substation	Pniel	11kV Miniature Subst	200kVA	No.	1			MS Pniel Council Offices 302	MS-0303	88	N5	200	11kV Miniature Subst	695,635	695,635
Pniel	Dwarsrivier Substation	Pniel	11kV Miniature Subst	200kVA	No.	1			MS Pniel 348	MS-0349	88	N5	200	11kV Miniature Subst	695,635	695,635
Pniel	Dwarsrivier Substation	Pniel	11kV Miniature Subst	315kVA	No.	1			MS Silvermyn str 347	MS-0348	92	N5	315	11kV Miniature Subst	887,125	887,125
Pniel	Dwarsrivier Substation	Pniel	11kV Miniature Subst	315kVA	No.	1			MS Pniel Main Road 301	MS-0302	92	N5	315	11kV Miniature Subst	887,125	887,125
Pniel	Dwarsrivier Substation	Pniel	11kV Miniature Subst	500kVA	No.	1			MS		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Pniel	Dwarsrivier Substation	Pniel	11kV Pole Mount Tra	100kVA	No.	1			Sunburgh Inn hotel	PTRF-831	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Pniel	11kV Pole Mount Tra	100kVA	No.	1			TRF Cyster	PTRF-832	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Pniel	11kV Pole Mount Tra	100kVA	No.	1			TRF Pniel	PTRF-821	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Pniel	11kV Pole Mount Tra	100kVA	No.	1			TRF Pniel	PTRF-820	124	N5	100	11kV Pole Mount Tra	82,250	82,250
Pniel	Dwarsrivier Substation	Pniel	11kV Pole Mount Tra	150kVA	No.	1			TRF Pniel	PTRF-859	125	N5	150	11kV Pole Mount Tra	109,863	109,863
Pniel	Dwarsrivier Substation	Pniel	11kV Pole Mount Tra	25kVA	No.	1			TRF de Boordje	PTRF-1003	120	N5	25	11kV Pole Mount Tra	53,756	53,756

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Pniel	Dwarsrivier Substation	Pniel	11kV Pole Mount Transformer	50kVA	No.	1			TRF Pniel School	PTRF-817	122	N5	50	11kV Pole Mount Transformer	62,275	62,275
Pniel	Dwarsrivier Substation	Pniel	11kV Pole Mount Transformer	50kVA	No.	1			TRF Club House	PTRF-818	122	N5	50	11kV Pole Mount Transformer	62,275	62,275
Pniel	Dwarsrivier Substation	RFG	11kV Pole Mount Transformer	100kVA	No.	1			TRF Post Office	PTRF-808	124	N5	100	11kV Pole Mount Transformer	82,250	82,250
Pniel	Dwarsrivier Substation	RFG	11kV Pole Mount Transformer	100kVA	No.	1			TRF Romnick		124	N5	100	11kV Pole Mount Transformer	82,250	82,250
Pniel	Dwarsrivier Substation	Victor Verster	11kV Ground Mount Transformer	200kVA	No.	1			TRF Hollandse Moelen	TRF-003	106	N5	200	11kV Ground Mount Transformer	120,438	120,438
Pniel	Dwarsrivier Substation	Victor Verster	11kV Ground Mount Transformer	200kVA	No.	1			TRF Hollandse Moelen	TRF-003	106	N5	200	11kV Ground Mount Transformer	120,438	120,438
Pniel	Dwarsrivier Substation	Victor Verster	11kV Miniature Substation	200kVA	No.	1			MS Hollandse Moelen		88	N5	200	11kV Miniature Substation	695,635	695,635
Pniel	Dwarsrivier Substation	Victor Verster	11kV Pole Mount Transformer	100kVA	No.	1			TRF New Pump		124	N5	100	11kV Pole Mount Transformer	82,250	82,250
Pniel	Dwarsrivier Substation	Victor Verster	11kV Pole Mount Transformer	100kVA	No.	1			TRF L'ARL D'ORLEANS	PTRF-855	124	N5	100	11kV Pole Mount Transformer	82,250	82,250
Pniel	Dwarsrivier Substation	Victor Verster	11kV Pole Mount Transformer	100kVA	No.	1			TRF LUSTHOF	PTRF-731	124	N5	100	11kV Pole Mount Transformer	82,250	82,250
Pniel	Dwarsrivier Substation	Victor Verster	11kV Pole Mount Transformer	100kVA	No.	1			TRF LUSTHOF	PTRF-728	124	N5	100	11kV Pole Mount Transformer	82,250	82,250
Pniel	Dwarsrivier Substation	Victor Verster	11kV Pole Mount Transformer	160kVA	No.	1			TRF LE ARC BERRIES	TRF-738	126	N5	160	11kV Pole Mount Transformer	109,863	109,863
Pniel	Dwarsrivier Substation	Victor Verster	11kV Pole Mount Transformer	160kVA	No.	1			TRF ST CROIX	PTRF-733	126	N5	160	11kV Pole Mount Transformer	109,863	109,863
Pniel	Dwarsrivier Substation	Victor Verster	11kV Pole Mount Transformer	160kVA	No.	1			TRF LA TRAMATANE	PTRF-732	126	N5	160	11kV Pole Mount Transformer	109,863	109,863
Pniel	Dwarsrivier Substation	Victor Verster	11kV Pole Mount Transformer	160kVA	No.	1			TRF MODDERVLEI	PTRF-729	126	N5	160	11kV Pole Mount Transformer	109,863	109,863
Pniel	Dwarsrivier Substation	Victor Verster	11kV Pole Mount Transformer	25kVA	No.	1			TRF L'ARL D'ORLEANS	PTRF-737	120	N5	25	11kV Pole Mount Transformer	53,756	53,756
Pniel	Dwarsrivier Substation	Victor Verster	11kV Pole Mount Transformer	25kVA	No.	1			TRF LUSTHOF	PTRF-730	120	N5	25	11kV Pole Mount Transformer	53,756	53,756
Pniel	Dwarsrivier Substation	Victor Verster	11kV Pole Mount Transformer	50kVA	No.	1			TRF ST CROIX	PTRF-735	122	N5	50	11kV Pole Mount Transformer	62,275	62,275
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	300 kVA	No.	1			MS Rokewood		90	N5	300	11kV Miniature Substation	575,398	575,398
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	300 kVA	No.	1			MS Blenheim		90	N5	300	11kV Miniature Substation	575,398	575,398
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	300 kVA	No.	1			MS Marine RKW		90	N5	300	11kV Miniature Substation	575,398	575,398
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	300 kVA	No.	1			MS Elberts		90	N5	300	11kV Miniature Substation	575,398	575,398
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	315 kVA	No.	1			MS Wingerd		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	315 kVA	No.	1			MS Lovell 2		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	315 kVA	No.	1			MS Lovell 1		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	315 kVA	No.	1			MS Rhodes		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	315 kVA	No.	1			MS DeOewer		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	315 kVA	No.	1			MS Bokewood Pomp		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	315 kVA	No.	1			DeBosch		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	315 kVA	No.	1			MS Bon Cretien		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	400 kVA	No.	1			MS Kleingeluk		94	N5	400	11kV Miniature Substation	1,065,255	1,065,255
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	400 kVA	No.	1			MS Culemborg		94	N5	400	11kV Miniature Substation	1,065,255	1,065,255
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	400 kVA	No.	1			MS Lovell 3		94	N5	400	11kV Miniature Substation	1,065,255	1,065,255
Stellenbosch	Golf Substation	Die Boord Switching	11kV Miniature Substation	800 kVA	No.	1			MS Oewer Park		99	N5	800	11kV Miniature Substation	1,243,385	1,243,385
Stellenbosch	Golf Substation	Die Boord Switching	Distribution Transformer	1000 kVA	No.	1			GM Shopping Centre		103	N5	1000	11kV Ground Mount Transformer	640,963	640,963
Stellenbosch	Golf Substation	Die Boord Switching	Distribution Transformer	315 kVA	No.	1			GM Die Werf		109	N5	315	11kV Ground Mount Transformer	163,252	163,252
Stellenbosch	Golf Substation	Die Boord Switching	Distribution Transformer	400 kVA	No.	1			GM Die Boord Switching Station		110	N5	400	11kV Ground Mount Transformer	299,625	299,625
Stellenbosch	Golf Substation	Golf Outdoor Substation	11kV Miniature Substation	315 kVA	No.	1			MS Golf Club		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Miniature Substation	160 kVA	No.	1			MS Schuilplaats		86	N5	160	11kV Miniature Substation	735,715	735,715
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Miniature Substation	200 kVA	No.	1			MS Padstal		88	N5	200	11kV Miniature Substation	695,635	695,635
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Miniature Substation	200 kVA	No.	1			MS LeMontier		88	N5	200	11kV Miniature Substation	695,635	695,635
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Miniature Substation	200 kVA	No.	1			MS Christian Brothers		88	N5	200	11kV Miniature Substation	695,635	695,635
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Miniature Substation	315 kVA	No.	1			MS STB101		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Miniature Substation	315 kVA	No.	1			MS Securie		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Miniature Substation	315 kVA	No.	1			MS Repens		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Miniature Substation	315 kVA	No.	1			MS LaPastorale2		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Miniature Substation	315 kVA	No.	1			MS MountBlanc		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Miniature Substation	315 kVA	No.	1			MS LaPastorale		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Miniature Substation	315 kVA	No.	1			MS LeHermitage		92	N5	315	11kV Miniature Substation	887,125	887,125
Stellenbosch	Golf Substation	Paradyskloof Switching	11kV Miniature Substation	315 kVA	No.	1			MS PKVillas		92	N5	315	11kV Miniature Substation	887,125	887,125

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Miniature Subst	315 kVA	No.	1			MS 3 Fountains		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Miniature Subst	315 kVA	No.	1			MS Anesta		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Miniature Subst	315 kVA	No.	1			MS Rivier1		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Miniature Subst	315 kVA	No.	1			MS Rivier2		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Miniature Subst	315 kVA	No.	1			MS Elsie		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Miniature Subst	400 kVA	No.	1			MS Parmalat		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Miniature Subst	400 kVA	No.	1			MS Eden		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Miniature Subst	400 kVA	No.	1			MS Florida		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Miniature Subst	400 kVA	No.	1			MS Cynariodes		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Miniature Subst	400 kVA	No.	1			MS Paradyskloof		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Miniature Subst	500 kVA	No.	1			MS Medikliniek		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Miniature Subst	500 kVA	No.	1			MS Canterbury		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	100 kVA	No.	1			PM Water Reservoir		124	N5	100	11kV Pole Mount Tra	82,250	82,250
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	100 kVA	No.	1			PM Waterwerke		124	N5	100	11kV Pole Mount Tra	82,250	82,250
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	100 kVA	No.	1			PM Vrieshof		124	N5	100	11kV Pole Mount Tra	82,250	82,250
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	16 kVA	No.	1			PM Mulberry		118	N5	16	11kV Pole Mount Tra	39,363	39,363
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	200 kVA	No.	1			PM Orchardvale		127	N5	200	11kV Pole Mount Tra	122,200	122,200
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	25 kVA	No.	1			PM MTN / Tennis		120	N5	25	11kV Pole Mount Tra	53,756	53,756
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	25 kVA	No.	1			PM Oakdale		120	N5	25	11kV Pole Mount Tra	53,756	53,756
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	25 kVA	No.	1			PM Groenewyde		120	N5	25	11kV Pole Mount Tra	53,756	53,756
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	25 kVA	No.	1			PM Kaapzichtpomp		120	N5	25	11kV Pole Mount Tra	53,756	53,756
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	25 kVA	No.	1			PM Kaapzicht		120	N5	25	11kV Pole Mount Tra	53,756	53,756
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	25 kVA	No.	1			PM Tonnel		120	N5	25	11kV Pole Mount Tra	53,756	53,756
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	25 kVA	No.	1			PM Vrieshofpomp		120	N5	25	11kV Pole Mount Tra	53,756	53,756
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	25 kVA	No.	1			PM Kaboeterbos		120	N5	25	11kV Pole Mount Tra	53,756	53,756
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	25 kVA	No.	1			PM Skietbaan		120	N5	25	11kV Pole Mount Tra	53,756	53,756
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	50 kVA	No.	1			PM L'Abri		122	N5	50	11kV Pole Mount Tra	62,275	62,275
Stellenbosch	Golf Substation	Paradyskloof Switchir	11kV Pole Mount Tra	75 kVA	No.	1			PM Grondves		123	N5	75	11kV Pole Mount Tra	74,025	74,025
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	1000 kVA	No.	1			MS Octoplace		145	N5	1000	11kV Miniature Subst	1,332,450	1,332,450
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	315 kVA	No.	1			MS Stellenpark hotel		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	315 kVA	No.	1			MS ISSI		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	315 kVA	No.	1			MS TP1		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	315 kVA	No.	1			MS TP2		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	315 kVA	No.	1			MS Nok		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	315 kVA	No.	1			MS Electron3		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	315 kVA	No.	1			MS Proton		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	315 kVA	No.	1			MS Electron1		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	400 kVA	No.	1			MS CarpeDiem		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	400 kVA	No.	1			MS Terso		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	500 kVA	No.	1			MS Polytwine		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	500 kVA	No.	1			MS Prindtel		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	500 kVA	No.	1			MS Neutron		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	500 kVA	No.	1			MS Afriand		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	500 kVA	No.	1			MS Quantum2		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	500 kVA	No.	1			MS Quantum3		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	500 kVA	No.	1			MS Cotlinplace		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	500 kVA	No.	1			MS Platinum Place		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	500 kVA	No.	1			MS TP Pomp		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	630 kVA	No.	1			MS RTEC		98	N5	630	11kV Miniature Subst	1,167,680	1,167,680
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	800 kVA	No.	1			MS Electron2		99	N5	800	11kV Miniature Subst	1,243,385	1,243,385

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Golf Substation	Techno Park Switchin	11kV Miniature Subst	800 kVA	No.	1			MS Times Square		99	N5	800	11kV Miniature Subst	1,243,385	1,243,385
Stellenbosch	Golf Substation	Techno Park Switchin	Distribution Transform	1250 kVA	No.	1			GM Datavoice		103	N5	1000	11kV Ground Mount	640,963	640,963
Stellenbosch	Jan Marais Substation	66kV Outdoor Substa	11kV Primary Cable	630mm 1c Cu	m	100	Power Transformer	Jan Marais Switching Station			144	N5	0	66kV Outdoor Substa	2,503	250,275
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Ground Mount	200 kVA	No.	1			MS 7/11		106	N5	200	11kV Ground Mount	120,438	120,438
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Ground Mount	250 kVA	No.	1			GM Simonswyk		107	N5	250	11kV Ground Mount	150,547	150,547
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Ground Mount	500 kVA	No.	1			GM Helshoogte		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Miniature Subst	200 kVA	No.	1			MS Jan Marais Switching Station		88	N5	200	11kV Miniature Subst	695,635	695,635
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Miniature Subst	315 kVA	No.	1			MS The Merriman		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Miniature Subst	500 kVA	No.	1			MS Jonker Zight		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Miniature Subst	500 kVA	No.	1			MS Cluver Circle		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Miniature Subst	500 kVA	No.	1			MS Soeteweide		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Miniature Subst	800 kVA	No.	1			MS Groeneweide		99	N5	800	11kV Miniature Subst	1,243,385	1,243,385
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Miniature Subst	800 kVA	No.	1			MS Simonsrust2		99	N5	800	11kV Miniature Subst	1,243,385	1,243,385
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Miniature Subst	800 kVA	No.	1			MS Simonsrust1		99	N5	800	11kV Miniature Subst	1,243,385	1,243,385
Stellenbosch	Jan Marais Substation	Jan Marais Switching	11kV Miniature Subst	800 kVA	No.	1			MS Beltana		99	N5	800	11kV Miniature Subst	1,243,385	1,243,385
Stellenbosch	Jan Marais Substation	Karendal Switching St	11kV Ground Mount	100 kVA	No.	1			GM BldrPomp		102	N5	100	11kV Ground Mount	84,013	84,013
Stellenbosch	Jan Marais Substation	Karendal Switching St	11kV Ground Mount	315 kVA	No.	1			GM Stellenbosch Hoerskool		109	N5	315	11kV Ground Mount	163,252	163,252
Stellenbosch	Jan Marais Substation	Karendal Switching St	11kV Ground Mount	500 kVA	No.	1			GM Karendal Switching Station		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Jan Marais Substation	Karendal Switching St	11kV Ground Mount	500 kVA	No.	1			GM Rowan		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Jan Marais Substation	Karendal Switching St	11kV Miniature Subst	300 kVA	No.	1			MS DuPlessis		90	N5	300	11kV Miniature Subst	575,398	575,398
Stellenbosch	Jan Marais Substation	Karendal Switching St	11kV Miniature Subst	315 kVA	No.	1			MS Zwaanswyk		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Karendal Switching St	11kV Miniature Subst	315 kVA	No.	1			MS Jannasch2		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Karendal Switching St	11kV Miniature Subst	315 kVA	No.	1			MS Jannasch1		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Maraispark Switching	11kV Ground Mount	250 kVA	No.	1			GM Maraispark Switching Station		107	N5	250	11kV Ground Mount	150,547	150,547
Stellenbosch	Jan Marais Substation	Maraispark Switching	11kV Miniature Subst	315 kVA	No.	1			MS LaDauphine		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Maraispark Switching	11kV Miniature Subst	500 kVA	No.	1			MS Sias		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Jan Marais Substation	Simonsberg Switching	11kV Ground Mount	500 kVA	No.	1			GM Hospitaal		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Jan Marais Substation	Simonsberg Switching	11kV Miniature Subst	800 kVA	No.	1			MS Morris		99	N5	800	11kV Miniature Subst	1,243,385	1,243,385
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Ground Mount	100 kVA	No.	1			GM Sonneblom Switching Station		102	N5	100	11kV Ground Mount	84,013	84,013
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Miniature Subst	315 kVA	No.	1			MS Lelie		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Miniature Subst	315 kVA	No.	1			MS Protea		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Miniature Subst	315 kVA	No.	1			MS Khaler		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Miniature Subst	315 kVA	No.	1			MS BothmasHoogte		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Miniature Subst	315 kVA	No.	1			MS Eikenbos		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Miniature Subst	315 kVA	No.	1			MS Bothmazicht		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Miniature Subst	315 kVA	No.	1			MS Cluver		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Miniature Subst	500 kVA	No.	1			MS HIV Centre		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Miniature Subst	500 kVA	No.	1			MS DrieHoek		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Miniature Subst	500 kVA	No.	1			MS CapeDutch		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Miniature Subst	500 kVA	No.	1			MS StudentVillage		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Jan Marais Substation	Sonneblom Switching	11kV Miniature Subst	800 kVA	No.	1			MS Verwiede		99	N5	800	11kV Miniature Subst	1,243,385	1,243,385
Stellenbosch	Jan Marais Substation	Stone Switching Stati	11kV Miniature Subst	200 kVA	No.	1			MS Assegai		88	N5	200	11kV Miniature Subst	695,635	695,635
Stellenbosch	Jan Marais Substation	Stone Switching Stati	11kV Miniature Subst	315 kVA	No.	1			MS Hector		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Stone Switching Stati	11kV Miniature Subst	315 kVA	No.	1			MS Bartlett		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Stone Switching Stati	11kV Miniature Subst	315 kVA	No.	1			MS Pendoring		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Stone Switching Stati	11kV Miniature Subst	315 kVA	No.	1			MS Gorridon		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Stone Switching Stati	11kV Miniature Subst	315 kVA	No.	1			MS Woodman		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Stone Switching Stati	11kV Miniature Subst	400 kVA	No.	1			MS Packham		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Jan Marais Substation	Stone Switching Stati	11kV Miniature Subst	400 kVA	No.	1			MS Merton		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Jan Marais Substation	Stone Switching Stati	11kV Miniature Subst	500 kVA	No.	1			MS Bloekom Adendorff		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Jan Marais Substation	Stone Switching Stati	11kV Miniature Subst	500 kVA	No.	1			MS Amci		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Jan Marais Substation	Stone Switching Stati	11kV Miniature Subst	500 kVA	No.	1			MS Stone		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Jan Marais Substation	Stone Switching Stati	11kV Miniature Subst	500 kVA	No.	1			MS Waterwerke		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Jan Marais Substation	Stone Switching Stati	11kV Miniature Subst	500 kVA	No.	1			MS Idas2		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Jan Marais Substation	Stone Switching Stati	11kV Miniature Subst	500 kVA	No.	1			MS La Roche		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Jan Marais Substation	Tindall Switching Stati	11kV Ground Mount	100 kVA	No.	1			GM Tindall Switching Station		102	N5	100	11kV Ground Mount	84,013	84,013
Stellenbosch	Jan Marais Substation	Tindall Switching Stati	11kV Miniature Subst	315 kVA	No.	1			MS Bloekom		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	Tindall Switching Stati	11kV Miniature Subst	315 kVA	No.	1			MS IdasValleySport		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Ground Mount	100 kVA	No.	1			GM RozPomp		102	N5	100	11kV Ground Mount	84,013	84,013
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Ground Mount	500 kVA	No.	1			GM UniePark Switching Station		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Ground Mount	500 kVA	No.	1			GM Morkel		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Miniature Subst	150 kVA	No.	1			MS Watergang		83	N5	100	11kV Miniature Subst	791,380	791,380
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Miniature Subst	200 kVA	No.	1			MS vnkopenhagen		88	N5	200	11kV Miniature Subst	695,635	695,635
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Miniature Subst	200 kVA	No.	1			MS Endler		88	N5	200	11kV Miniature Subst	695,635	695,635
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Miniature Subst	200 kVA	No.	1			MS Provinsie		88	N5	200	11kV Miniature Subst	695,635	695,635
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Miniature Subst	200 kVA	No.	1			MS Uitsig		88	N5	200	11kV Miniature Subst	695,635	695,635
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Miniature Subst	315 kVA	No.	1			MS AP Venter		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Miniature Subst	315 kVA	No.	1			MS Unielaan		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Jan Marais Substation	UniePark Switching S	11kV Miniature Subst	500 kVA	No.	1			MS Jonkershoek		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Main Substation	66kV Outdoor Substa	11kV Ground Mount	200 kVA	No.	1			GM Main Substation		106	N5	200	11kV Ground Mount	120,438	120,438
Stellenbosch	Main Substation	66kV Outdoor Substa	11kV Primary Cable	630 mm 1C Cu	m	300	Power Transformer	Industrial Switching Station	allow 100 m per Power Trans		144	N5	0	66kV Outdoor Substa	2,503	750,825
Stellenbosch	Main Substation	Begraafplaas Switchir	11kV Ground Mount	100 kVA	No.	1			GM Begraafplaas Switching Station		102	N5	100	11kV Ground Mount	84,013	84,013
Stellenbosch	Main Substation	Begraafplaas Switchir	11kV Miniature Subst	200 kVA	No.	1			MS Liberté		88	N5	200	11kV Miniature Subst	695,635	695,635
Stellenbosch	Main Substation	Begraafplaas Switchir	11kV Miniature Subst	200 kVA	No.	1			MS Cabernet		88	N5	200	11kV Miniature Subst	695,635	695,635
Stellenbosch	Main Substation	Begraafplaas Switchir	11kV Miniature Subst	200 kVA	No.	1			MS OudeLibertas		88	N5	200	11kV Miniature Subst	695,635	695,635
Stellenbosch	Main Substation	Begraafplaas Switchir	11kV Miniature Subst	315 kVA	No.	1			MS Steloord2		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Main Substation	Begraafplaas Switchir	11kV Miniature Subst	500 kVA	No.	1			MS Pap / Pomp		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Main Substation	Begraafplaas Switchir	11kV Miniature Subst	630 kVA	No.	1			MS Bosmans Crossing		98	N5	630	11kV Miniature Subst	1,167,680	1,167,680
Stellenbosch	Main Substation	Begraafplaas Switchir	11kV Miniature Subst	630 kVA	No.	1			MS KWWPark		98	N5	630	11kV Miniature Subst	1,167,680	1,167,680
Stellenbosch	Main Substation	Begraafplaas Switchir	11kV Miniature Subst	800 kVA	No.	1			MS Sonop		99	N5	800	11kV Miniature Subst	1,243,385	1,243,385
Stellenbosch	Main Substation	Devon Valley Switchir	11kV Ground Mount	160 kVA	No.	1			GM Geluksoord		105	N5	160	11kV Ground Mount	115,150	115,150
Stellenbosch	Main Substation	Devon Valley Switchir	11kV Miniature Subst	315 kVA	No.	1			MS Roolhuise		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Main Substation	Devon Valley Switchir	11kV Miniature Subst	315 kVA	No.	1			MS Kompos		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Main Substation	Devon Valley Switchir	11kV Miniature Subst	315 kVA	No.	1			MS Selfords		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Main Substation	Devon Valley Switchir	11kV Miniature Subst	315 kVA	No.	1			MS Hoephoeop		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Main Substation	Devon Valley Switchir	11kV Miniature Subst	500 kVA	No.	1			MS Marcells		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Main Substation	Devon Valley Switchir	11kV Miniature Subst	500 kVA	No.	1			MS Sandhagen		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Main Substation	Distell Switching Stati	11kV Miniature Subst	500 kVA	No.	1			MS Steloord1		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Main Substation	Distell Switching Stati	11kV Miniature Subst	500 kVA	No.	1			MS Vredenburg		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Main Substation	Distell Switching Stati	11kV Miniature Subst	800 kVA	No.	1			MS The Vineyard		99	N5	800	11kV Miniature Subst	1,243,385	1,243,385
Stellenbosch	Main Substation	Lower Dorp Switching	11kV Ground Mount	100 kVA	No.	1			GM Stellantia		102	N5	100	11kV Ground Mount	84,013	84,013
Stellenbosch	Main Substation	Lower Dorp Switching	11kV Ground Mount	100 kVA	No.	1			MS OudeMolen		102	N5	100	11kV Ground Mount	84,013	84,013
Stellenbosch	Main Substation	Lower Dorp Switching	11kV Ground Mount	250 kVA	No.	1			GM Lower Dorp Switching Station		107	N5	250	11kV Ground Mount	150,547	150,547
Stellenbosch	Main Substation	Lower Dorp Switching	11kV Ground Mount	500 kVA	No.	1			GM WillingPark		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Main Substation	Lower Dorp Switching	11kV Miniature Subst	315 kVA	No.	1			MS RupertMuseum		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Main Substation	Lower Dorp Switching	11kV Miniature Subst	315 kVA	No.	1			MS WPK		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Main Substation	Lower Dorp Switching	11kV Miniature Subst	500 kVA	No.	1			MS Lower Dorp		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Main Substation	Lower Dorp Switching	11kV Miniature Subst	500 kVA	No.	1			MS Blersch		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Main Substation	Polkadraai Switching	11kV Ground Mount	100 kVA	No.	1			MS Recycling Plant		102	N5	100	11kV Ground Mount	84,013	84,013
Stellenbosch	Main Substation	Polkadraai Switching	11kV Ground Mount	315 kVA	No.	1			GM RoolGeset		109	N5	315	11kV Ground Mount	163,252	163,252

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Main Substation	Polkadraai Switching	11kV Ground Mount	500 kVA	No.	1			GM W/Winkel		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Main Substation	Polkadraai Switching	11kV Miniature Subst.	1000 kVA	No.	1			MS Dewatering		145	N5	1000	11kV Miniature Subst.	1,332,450	1,332,450
Stellenbosch	Main Substation	Polkadraai Switching	11kV Miniature Subst.	1600 kVA	No.	1			MS MBR1		146	N5	1600	11kV Miniature Subst.	1,599,645	1,599,645
Stellenbosch	Main Substation	Polkadraai Switching	11kV Miniature Subst.	1600 kVA	No.	1			MS MBR2		146	N5	1600	11kV Miniature Subst.	1,599,645	1,599,645
Stellenbosch	Main Substation	Polkadraai Switching	11kV Miniature Subst.	400 kVA	No.	1			GM Polkadraai Switching Station		94	N5	400	11kV Miniature Subst.	1,065,255	1,065,255
Stellenbosch	Main Substation	Tortelduif Switching S	11kV Ground Mount	500 kVA	No.	1			GM Tortelduif Switching Station		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Main Substation	Tortelduif Switching S	11kV Miniature Subst.	300 kVA	No.	1			MS Kleinvallei		90	N5	300	11kV Miniature Subst.	575,398	575,398
Stellenbosch	Main Substation	Tortelduif Switching S	11kV Miniature Subst.	315 kVA	No.	1			MS Hamerkop2		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Main Substation	Tortelduif Switching S	11kV Miniature Subst.	315 kVA	No.	1			MS JanFrederik		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Main Substation	Tortelduif Switching S	11kV Miniature Subst.	315 kVA	No.	1			MS Flamingo		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Main Substation	Tortelduif Switching S	11kV Miniature Subst.	315 kVA	No.	1			MS Loerie		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Main Substation	Tortelduif Switching S	11kV Miniature Subst.	500 kVA	No.	1			MS Swavel		96	N5	500	11kV Miniature Subst.	1,109,788	1,109,788
Stellenbosch	Main Substation	Tortelduif Switching S	11kV Miniature Subst.	500 kVA	No.	1			MS Hamerkop1		96	N5	500	11kV Miniature Subst.	1,109,788	1,109,788
Stellenbosch	Markotter Substation	66kV Outdoor Substa	11kV Primary Cable	630 mm 1C Cu	m	100	Power Transformer	Suidwal Switching Station			144	N5	0	66kV Outdoor Substa	2,503	250,275
Stellenbosch	Markotter Substation	Blakes Estate Switchi	11kV Ground Mount	500 kVA	No.	1					111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Markotter Substation	Blakes Estate Switchi	11kV Miniature Subst.	160 kVA	No.	1			MS Maesland		86	N5	160	11kV Miniature Subst.	735,715	735,715
Stellenbosch	Markotter Substation	Blakes Estate Switchi	11kV Miniature Subst.	200 kVA	No.	1			MS Alex Forbes		88	N5	200	11kV Miniature Subst.	695,635	695,635
Stellenbosch	Markotter Substation	Blakes Estate Switchi	11kV Miniature Subst.	200 kVA	No.	1			MS V/D Stei Sport		88	N5	200	11kV Miniature Subst.	695,635	695,635
Stellenbosch	Markotter Substation	Blakes Estate Switchi	11kV Miniature Subst.	315 kVA	No.	1			MS Villa Roux		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Markotter Substation	Blakes Estate Switchi	11kV Miniature Subst.	315 kVA	No.	1			MS Amatori		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Markotter Substation	Blakes Estate Switchi	11kV Miniature Subst.	315 kVA	No.	1			MS Weidenhof		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Ground Mount	200 kVA	No.	1			GM BolBank		106	N5	200	11kV Ground Mount	120,438	120,438
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Ground Mount	250 kVA	No.	1			GM Braak Switching Station		107	N5	250	11kV Ground Mount	150,547	150,547
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Ground Mount	315 kVA	No.	1			GM Poskantoor		109	N5	315	11kV Ground Mount	163,252	163,252
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Ground Mount	315 kVA	No.	1			GM Saambou		109	N5	315	11kV Ground Mount	163,252	163,252
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Ground Mount	500 kVA	No.	1			GM Meulplein		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Miniature Subst.	160 kVA	No.	1			MS BastMolen		86	N5	160	11kV Miniature Subst.	735,715	735,715
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Miniature Subst.	315 kVA	No.	1			MS IsaCarstens		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Miniature Subst.	315 kVA	No.	1			MS Alexander		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Miniature Subst.	315 kVA	No.	1			MS Landros		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Miniature Subst.	315 kVA	No.	1			MS Goodhope		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Miniature Subst.	315 kVA	No.	1			MD DeWet		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Miniature Subst.	400 kVA	No.	1			MS PietRetief		94	N5	400	11kV Miniature Subst.	1,065,255	1,065,255
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Miniature Subst.	500 kVA	No.	1			MS Braak		96	N5	500	11kV Miniature Subst.	1,109,788	1,109,788
Stellenbosch	Markotter Substation	Braak Switching Stati	11kV Miniature Subst.	500 kVA	No.	1			MS OK Bazaar		96	N5	500	11kV Miniature Subst.	1,109,788	1,109,788
Stellenbosch	Markotter Substation	Coetzenburg Switchir	11kV Ground Mount	315 kVA	No.	1			MS Welgavalen		109	N5	315	11kV Ground Mount	163,252	163,252
Stellenbosch	Markotter Substation	Coetzenburg Switchir	11kV Ground Mount	500 kVA	No.	1			GM Gymnasium		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Markotter Substation	Coetzenburg Switchir	11kV Ground Mount	500 kVA	No.	1			GM DeWaterkant		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Markotter Substation	Coetzenburg Switchir	11kV Miniature Subst.	315 kVA	No.	1			MS Coetzenburg Sport		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Markotter Substation	Coetzenburg Switchir	11kV Miniature Subst.	315 kVA	No.	1			MS Middebosch		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Markotter Substation	Coetzenburg Switchir	11kV Miniature Subst.	315 kVA	No.	1			MS Kweekskool		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Markotter Substation	Coetzenburg Switchir	11kV Miniature Subst.	315 kVA	No.	1			MS DieLaan		92	N5	315	11kV Miniature Subst.	887,125	887,125
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Ground Mount	315 kVA	No.	1			GM Welgelegen		109	N5	315	11kV Ground Mount	163,252	163,252
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Ground Mount	500 kVA	No.	1			GM Dalsig Oos Switching Station		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Ground Mount	500 kVA	No.	1			GM Koch		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Ground Mount	750 kVA	No.	1			GM DalsigWes		114	N5	750	11kV Ground Mount	481,016	481,016
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Miniature Subst.	300 kVA	No.	1			MS Brandwag1		90	N5	300	11kV Miniature Subst.	575,398	575,398
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Miniature Subst.	300 kVA	No.	1			MS Brandwag2		90	N5	300	11kV Miniature Subst.	575,398	575,398
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Miniature Subst.	300 kVA	No.	1			MS Faber		90	N5	300	11kV Miniature Subst.	575,398	575,398
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Miniature Subst.	300 kVA	No.	1			MS Olyf		90	N5	300	11kV Miniature Subst.	575,398	575,398

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Miniature Subst	300 kVA	No.	1			MS LeSeur		90	N5	300	11kV Miniature Subst	575,398	575,398
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Miniature Subst	315 kVA	No.	1			MS Park		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Miniature Subst	315 kVA	No.	1			MS Barry		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Miniature Subst	315 kVA	No.	1			MS Doornbosch		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Miniature Subst	315 kVA	No.	1			MS Koch		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Miniature Subst	315 kVA	No.	1			MS Binnekring		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Miniature Subst	315 kVA	No.	1			MS Pomp Welgelegen		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Markotter Substation	Dalsig Oos Switching	11kV Miniature Subst	400 kVA	No.	1			MS Valerida		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Markotter Substation	Krige Switching Static	11kV Miniature Subst	315 kVA	No.	1			MS Stillewaters		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Markotter Substation	Krige Switching Static	11kV Miniature Subst	315 kVA	No.	1			MS Bloemhof		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Markotter Substation	Krige Switching Static	11kV Miniature Subst	315 kVA	No.	1			MS Voorgelegen		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Markotter Substation	Krige Switching Static	11kV Miniature Subst	315 kVA	No.	1			MS Dorpstr98		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Markotter Substation	Krige Switching Static	11kV Miniature Subst	315 kVA	No.	1			MS Mark		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Markotter Substation	Krige Switching Static	11kV Miniature Subst	315 kVA	No.	1			MS JolesPark		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	Markotter Substation	Krige Switching Static	11kV Miniature Subst	400 kVA	No.	1			MS Mark2		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	Markotter Substation	Krige Switching Static	11kV Miniature Subst	500 kVA	No.	1			MS Sports Institute		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Markotter Substation	Krige Switching Static	11kV Miniature Subst	500 kVA	No.	1			MS Volskombuis		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Markotter Substation	Krige Switching Static	11kV Miniature Subst	500 kVA	No.	1			MS Stellenryk		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Markotter Substation	Krige Switching Static	11kV Miniature Subst	500 kVA	No.	1			MS La Gratitude		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Markotter Substation	Krige Switching Static	11kV Miniature Subst	500 kVA	No.	1			MS Dorp / Pap		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	Markotter Substation	Suidwal Switching St	11kV Miniature Subst	500 kVA	No.	1			MS Suidwal		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	University Substation	66kV Outdoor Substa	11kV Primary Cable	630 mm 1C Cu	m	100	Power Transformer	University Switching Station			144	N5	0	66kV Outdoor Substa	2,503	250,275
Stellenbosch	University Substation	66kV Outdoor Substa	Distribution Transform	100kVA	No.	1					102	N5	100	11kV Ground Mount	84,013	84,013
Stellenbosch	University Substation	Bosman Switching St	11kV Ground Mount	200 kVA	No.	1			GM Sovida		106	N5	200	11kV Ground Mount	120,438	120,438
Stellenbosch	University Substation	Bosman Switching St	11kV Ground Mount	315 kVA	No.	1			GM East liftg		109	N5	315	11kV Ground Mount	163,252	163,252
Stellenbosch	University Substation	Bosman Switching St	11kV Ground Mount	315 kVA	No.	1			GM Azalia		109	N5	315	11kV Ground Mount	163,252	163,252
Stellenbosch	University Substation	Bosman Switching St	11kV Miniature Subst	160 kVA	No.	1			MS NHKerk		86	N5	160	11kV Miniature Subst	735,715	735,715
Stellenbosch	University Substation	Bosman Switching St	11kV Miniature Subst	200 kVA	No.	1			MS Amadeus		88	N5	200	11kV Miniature Subst	695,635	695,635
Stellenbosch	University Substation	Bosman Switching St	11kV Miniature Subst	315 kVA	No.	1			MS Conserv		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	Bosman Switching St	11kV Miniature Subst	500 kVA	No.	1			MS De Camoran		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	University Substation	Denneoord Switching	11kV Ground Mount	160 kVA	No.	1			MS Koloniesland		105	N5	160	11kV Ground Mount	115,150	115,150
Stellenbosch	University Substation	Denneoord Switching	11kV Ground Mount	250 kVA	No.	1			GM Denneoord Switching Station		107	N5	250	11kV Ground Mount	150,547	150,547
Stellenbosch	University Substation	Denneoord Switching	11kV Miniature Subst	160 kVA	No.	1			MS Ratray		86	N5	160	11kV Miniature Subst	735,715	735,715
Stellenbosch	University Substation	Denneoord Switching	11kV Miniature Subst	200 kVA	No.	1			MS Oudewaal		88	N5	200	11kV Miniature Subst	695,635	695,635
Stellenbosch	University Substation	Denneoord Switching	11kV Miniature Subst	315 kVA	No.	1			MS Kollege		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	Denneoord Switching	11kV Miniature Subst	315 kVA	No.	1			MS Huis Piron		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	Denneoord Switching	11kV Miniature Subst	315 kVA	No.	1			MS vd Stell/v Riebeeck		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	Denneoord Switching	11kV Miniature Subst	500 kVA	No.	1			MS DeWaal		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	University Substation	Denneoord Switching	11kV Miniature Subst	500 kVA	No.	1			MS McDonald		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	University Substation	Kerk Switching Station	11kV Ground Mount	500 kVA	No.	1			GM Kerk Switching Station		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	University Substation	Kromrivier Switching	11kV Ground Mount	200 kVA	No.	1			GM Kromrivier		106	N5	200	11kV Ground Mount	120,438	120,438
Stellenbosch	University Substation	Kromrivier Switching	11kV Miniature Subst	315 kVA	No.	1			MS Vergesig		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	Kromrivier Switching	11kV Miniature Subst	500 kVA	No.	1			MS Lavanda		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	University Substation	Kromrivier Switching	11kV Miniature Subst	500 kVA	No.	1			MS Binne Plein		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	University Substation	LaCollien Switching S	11kV Ground Mount	50 kVA	No.	1			GM TVToring		122	N5	50	11kV Pole Mount Trar	62,275	62,275
Stellenbosch	University Substation	LaCollien Switching S	11kV Ground Mount	500 kVA	No.	1			GM LaCollien Switching Station		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	University Substation	LaCollien Switching S	11kV Ground Mount	500 kVA	No.	1			GM Helderfontein		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	University Substation	LaCollien Switching S	11kV Miniature Subst	315 kVA	No.	1			MS DieRand		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	LaCollien Switching S	11kV Miniature Subst	315 kVA	No.	1			MS Bergendal		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	LaCollien Switching S	11kV Miniature Subst	630 kVA	No.	1			MS PrinsPark		98	N5	630	11kV Miniature Subst	1,167,680	1,167,680

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	University Substation	LaCollien Switching S	11kV Pole Mount Tra	100 kVA	No.	1			PM Huise		124	N5	100	11kV Pole Mount Tra	82,250	82,250
Stellenbosch	University Substation	LaCollien Switching S	11kV Pole Mount Tra	150 kVA	No.	1			PM Polisie		125	N5	150	11kV Pole Mount Tra	109,863	109,863
Stellenbosch	University Substation	Merriman Bird Switch	11kV Ground Mount	300 kVA	No.	1			GM Hagerhof		108	N5	300	11kV Ground Mount	163,031	163,031
Stellenbosch	University Substation	Merriman Bird Switch	11kV Ground Mount	300 kVA	No.	1			GM PicknPay		108	N5	300	11kV Ground Mount	163,031	163,031
Stellenbosch	University Substation	Merriman Bird Switch	11kV Miniature Subst	300 kVA	No.	1			MS Merriman Bird		90	N5	300	11kV Miniature Subst	575,398	575,398
Stellenbosch	University Substation	Merriman Bird Switch	11kV Miniature Subst	300 kVA	No.	1			MS DeCanha		90	N5	300	11kV Miniature Subst	575,398	575,398
Stellenbosch	University Substation	Merriman Bird Switch	11kV Miniature Subst	300 kVA	No.	1			MS Libertoslaghuis		90	N5	300	11kV Miniature Subst	575,398	575,398
Stellenbosch	University Substation	Merriman Bird Switch	11kV Miniature Subst	300 kVA	No.	1			MS Andringa		90	N5	300	11kV Miniature Subst	575,398	575,398
Stellenbosch	University Substation	Merriman Bird Switch	11kV Miniature Subst	315 kVA	No.	1			MS Caltex Bergzicht		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	Merriman Bird Switch	11kV Miniature Subst	500 kVA	No.	1			MS Plambago		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	University Substation	MerrimanZ Switching	11kV Ground Mount	1000 kVA	No.	1			GM Drostdy		102	N5	100	11kV Ground Mount	84,013	84,013
Stellenbosch	University Substation	MerrimanZ Switching	11kV Ground Mount	500 kVA	No.	1			GM Drama		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	University Substation	MerrimanZ Switching	11kV Miniature Subst	1000 kVA	No.	1			MS Hetbeginhof		145	N5	1000	11kV Miniature Subst	1,332,450	1,332,450
Stellenbosch	University Substation	MerrimanZ Switching	11kV Miniature Subst	160 kVA	No.	1			MS deVilliers		86	N5	160	11kV Miniature Subst	735,715	735,715
Stellenbosch	University Substation	MerrimanZ Switching	11kV Miniature Subst	200 kVA	No.	1			MS Eckerlyc		88	N5	200	11kV Miniature Subst	695,635	695,635
Stellenbosch	University Substation	MerrimanZ Switching	11kV Miniature Subst	315 kVA	No.	1			MS Cyrus		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	MerrimanZ Switching	11kV Miniature Subst	315 kVA	No.	1			MS Held/Zicht		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	MerrimanZ Switching	11kV Miniature Subst	315 kVA	No.	1			MS McDonalds		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	MerrimanZ Switching	11kV Miniature Subst	315 kVA	No.	1			MS Banhoek		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	MerrimanZ Switching	11kV Miniature Subst	500 kVA	No.	1			MS Watergracht		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	University Substation	MerrimanZ Switching	11kV Miniature Subst	800 kVA	No.	1			MS BergzichtPlaza		99	N5	800	11kV Miniature Subst	1,243,385	1,243,385
Stellenbosch	University Substation	Stadsaal Switching St	11kV Ground Mount	200 kVA	No.	1			GM Ecclesia		106	N5	200	11kV Ground Mount	120,438	120,438
Stellenbosch	University Substation	Stadsaal Switching St	11kV Ground Mount	315 kVA	No.	1			GM SDRduToit		109	N5	315	11kV Ground Mount	163,252	163,252
Stellenbosch	University Substation	Stadsaal Switching St	11kV Ground Mount	315 kVA	No.	1			GM Neethlinghuis		109	N5	315	11kV Ground Mount	163,252	163,252
Stellenbosch	University Substation	Stadsaal Switching St	11kV Ground Mount	500 kVA	No.	1			GM Stadsaal Switching Station		111	N5	500	11kV Ground Mount	320,481	320,481
Stellenbosch	University Substation	Stadsaal Switching St	11kV Ground Mount	750 kVA	No.	1			GM SA Perm		114	N5	750	11kV Ground Mount	481,016	481,016
Stellenbosch	University Substation	Stadsaal Switching St	11kV Miniature Subst	1000 kVA	No.	1			MS OudeHoek		145	N5	1000	11kV Miniature Subst	1,332,450	1,332,450
Stellenbosch	University Substation	Stadsaal Switching St	11kV Miniature Subst	1000 kVA	No.	1			MS ABSA		145	N5	1000	11kV Miniature Subst	1,332,450	1,332,450
Stellenbosch	University Substation	Stadsaal Switching St	11kV Miniature Subst	250 kVA	No.	1			MS Andmar		89	N5	250	11kV Miniature Subst	642,196	642,196
Stellenbosch	University Substation	Stadsaal Switching St	11kV Miniature Subst	315 kVA	No.	1			MS Stellenbosch Hotel		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	Stadsaal Switching St	11kV Miniature Subst	315 kVA	No.	1			MS JanKats		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	Stadsaal Switching St	11kV Miniature Subst	315 kVA	No.	1			MS Louw		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	Stadsaal Switching St	11kV Miniature Subst	315 kVA	No.	1			MS D'Owerf		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	Stadsaal Switching St	11kV Miniature Subst	315 kVA	No.	1			MS Bergvil		92	N5	315	11kV Miniature Subst	887,125	887,125
Stellenbosch	University Substation	Stadsaal Switching St	11kV Miniature Subst	400 kVA	No.	1			MS OuKollege		94	N5	400	11kV Miniature Subst	1,065,255	1,065,255
Stellenbosch	University Substation	Stadsaal Switching St	11kV Miniature Subst	500 kVA	No.	1			MS 1stNAT		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	University Substation	Stadsaal Switching St	11kV Miniature Subst	500 kVA	No.	1			MS DeWaal		96	N5	500	11kV Miniature Subst	1,109,788	1,109,788
Stellenbosch	University Substation	Stadsaal Switching St	11kV Miniature Subst	630 kVA	No.	1			MS Beyershof		98	N5	630	11kV Miniature Subst	1,167,680	1,167,680
Stellenbosch	University Substation	Stadsaal Switching St	11kV Miniature Subst	800 kVA	No.	1			MS Mill Square		99	N5	800	11kV Miniature Subst	1,243,385	1,243,385
Stellenbosch	University Substation	University Switching S	11kV Ground Mount	100 kVA	No.	1			GM University		102	N5	100	11kV Ground Mount	84,013	84,013
Stellenbosch	University Substation	University Switching S	11kV Ground Mount	300 kVA	No.	1			GM University Switching Station		108	N5	300	11kV Ground Mount	163,031	163,031
Pniel	Dwarsrivier Substation	Pniel	LV Pole Mounted kios	1 Way	No.	71			LV Kiosk		154	N6	0	LV Pole Mounted kios	5,503	390,745
Stellenbosch	SBM		LV Cable Network	25mm 4c Cu	m	7,425			Commercial Lifeline/Low (99 consumers)	LV UGC Cable Netwo	134	N6	0	LV Cable Network/25	585	4,344,739
Stellenbosch	SBM		LV Kiosk	9 Way	No.	99			Commercial Lifeline/Low (99 consumers)	LV UGC Cable Netwo	151	N6	0	400V Consumer Netw	29,375	2,908,125
Stellenbosch	SBM		LV Cable Network	95mm 4c Cu	m	87,375			Commercial Regular 03 (3ph 1165 consumers)	LV UGC Cable Netwo	138	N6	0	LV Cable Network/95	1,492	130,385,344
Stellenbosch	SBM		LV Kiosk	9 Way	No.	1,165			Commercial Regular 03 (3ph 1165 consumers)	LV UGC Cable Netwo	151	N6	0	400V Consumer Netw	29,375	34,221,875
Stellenbosch	SBM		LV Cable Network	120mm 4c Cu	m	7,726	m/s	kiosk 1	Domestic Lifeline 01 Formal Indigent (5183 consu	LV UGC Cable Netwo	139	N6	0	LV Cable Network/12	1,794	13,862,561
Stellenbosch	SBM		LV Cable Network	35mm 4c Cu	m	14,744	kiosk 2	kiosk 3	Domestic Lifeline 01 Formal Indigent (5183 consu	LV UGC Cable Netwo	135	N6	0	LV Cable Network/35	704	10,377,327
Stellenbosch	SBM		LV Cable Network	70mm 4c Cu	m	11,976	kiosk 1	kiosk 2	Domestic Lifeline 01 Formal Indigent (5183 consu	LV UGC Cable Netwo	137	N6	0	LV Cable Network/70	1,077	12,903,439
Stellenbosch	SBM		LV Cable Network	95mm 4c Cu	m	14,615	m/s	kiosk 1	Domestic Lifeline 01 Formal Indigent (5183 consu	LV UGC Cable Netwo	138	N6	0	LV Cable Network/95	1,492	21,809,855

Town / Network	Location 1	Location 2	Equipment	Description	Unit	Qty	Cable From ...	Cable To ...	Name	Comments	Code	Network Segment	Capacity kVA	Description	Unit Price	Amount
Stellenbosch	SBM		LV Kiosk	9 Way	No.	740	30.85119048		Domestic Lifeline 01 Formal Indigent (5183 consu	LV UGC Cable Netwo	151	N6	0	400V Consumer Netw	29,375	21,750,089
Stellenbosch	SBM		LV Pole Mounted Kios	6 Way	No.	1,624			Domestic Lifeline 01 Informal Indigent (7 703 consu	LV OHL Network	153	N6	0	LV Pole Mounted Kios	5,503	8,935,156
Stellenbosch	SBM		LV ABC Conductor	70mm 3c + 54,6 +25	m	23,998			Domestic Lifeline 01 Informal Indigent (7 703)	LV OHL Network	152	N6	0	LV ABC Conductor/70	896	21,493,768
Stellenbosch	SBM		LV Cable Network	120mm 4c Cu	m	2,850	m/s	kiosk 1	Domestic Lifeline 01 Informal Indigent (7 703)	LV OHL Network	139	N6	0	LV Cable Network/120	1,794	5,113,541
Stellenbosch	SBM		LV Cable Network	120mm 4c Cu	m	12,911	m/s	kiosk 1	Domestic Low (14,840 consumers)	LV UGC Cable Netwo	139	N6	0	LV Cable Network/120	1,794	23,164,880
Stellenbosch	SBM		LV Cable Network	35mm 4c Cu	m	12,020	kiosk 3	kiosk 4	Domestic Low (14,840 consumers)	LV UGC Cable Netwo	135	N6	0	LV Cable Network/35	704	8,460,258
Stellenbosch	SBM		LV Cable Network	50mm 4c Cu	m	27,751	kiosk 2	kiosk 3	Domestic Low (14,840 consumers)	LV UGC Cable Netwo	136	N6	0	LV Cable Network/50	840	23,314,141
Stellenbosch	SBM		LV Cable Network	70mm 4c Cu	m	13,356	kiosk 1	kiosk 2	Domestic Low (14,840 consumers)	LV UGC Cable Netwo	137	N6	0	LV Cable Network/70	1,077	14,390,756
Stellenbosch	SBM		LV Cable Network	95mm 4c Cu	m	48,230	m/s	kiosk 1	Domestic Low (14,840 consumers)	LV UGC Cable Netwo	138	N6	0	LV Cable Network/95	1,492	71,971,218
Stellenbosch	SBM		LV Kiosk	9 Way	No.	1,632			Domestic Low (14,840 consumers)	LV UGC Cable Netwo	151	N6	0	400V Consumer Netw	29,375	47,951,750
Stellenbosch	SBM		LV Kiosk	9 Way	No.	339			Domestic Regular (2082 consumers)	LV UGC Cable Netwo	151	N6	0	400V Consumer Netw	29,375	9,970,418
Stellenbosch	SBM		LV Cable Network	185mm 4c Cu	m	623			Domestic Regular (2082 consumers)	LV UGC Cable Netwo	141	N6	0	LV Cable Network/185	2,637	1,642,270
Stellenbosch	SBM		LV Cable Network	95mm 4c Cu	m	2369			Domestic Regular (2082 consumers)	LV UGC Cable Netwo	138	N6	0	LV Cable Network/95	1,492	3,535,037
Stellenbosch	SBM		LV Cable Network	70mm 4c Cu	m	1858			Domestic Regular (2082 consumers)	LV UGC Cable Netwo	137	N6	0	LV Cable Network/70	1,077	2,002,006
Stellenbosch	SBM		LV Cable Network	35mm 4c Cu	m	955			Domestic Regular (2082 consumers)	LV UGC Cable Netwo	135	N6	0	LV Cable Network/35	704	672,343
Stellenbosch	SBM		LV Cable Network	240mm 4c Cu	m	504			Domestic Regular (2082 consumers)	LV UGC Cable Netwo	142	N6	0	LV Cable Network/240	3,494	1,760,780
Stellenbosch	SBM		LV Cable Network	185mm 4c Cu	m	1956			Domestic Regular (2082 consumers)	LV UGC Cable Netwo	141	N6	0	LV Cable Network/185	2,637	5,157,465
Stellenbosch	SBM		LV Cable Network	120mm 4c Cu	m	2488			Domestic Regular (2082 consumers)	LV UGC Cable Netwo	139	N6	0	LV Cable Network/120	1,794	4,463,857
Stellenbosch	SBM		LV Cable Network	95mm 4c Cu	m	9497			Domestic Regular (2082 consumers)	LV UGC Cable Netwo	138	N6	0	LV Cable Network/95	1,492	14,171,479
Stellenbosch	SBM		LV Cable Network	70mm 4c Cu	m	10361			Domestic Regular (2082 consumers)	LV UGC Cable Netwo	137	N6	0	LV Cable Network/70	1,077	11,163,731
Stellenbosch	SBM		LV Cable Network	50mm 4c Cu	m	2369			Domestic Regular (2082 consumers)	LV UGC Cable Netwo	136	N6	0	LV Cable Network/50	840	1,990,198

Appendix E – N6 Sample areas asset database

We owe it to ourselves and to the
next generation to conserve the
environment so that we can
bequeath our children a
sustainable world that benefits all.

WANGARI MAATHAI

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TREE-01

11.6.5	CONSIDERATION OF THE CLOSURE OF TWO THOROUGHFARES IN CLOETESVILLE
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 17 and 25 April 2024

1. SUBJECT: CONSIDERATION OF THE CLOSURE OF TWO THOROUGHFARES IN CLOETESVILLE

2. PURPOSE

That Council considers the approval of the proposals for the closure of two thoroughfares in Cloetesville to create a safer environment for pedestrians.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

The Municipality aims to create a safe environment for all who live, work in and visit Stellenbosch. In certain neighbourhoods, instances of crime have escalated and are at high levels, putting the safety of the community at risk.

In Cloetesville two thoroughfares have been identified by the community, South African Police Services and our Law Enforcement as crime hotspots. One thoroughfare is located at the Old Apostolic Church and the other thoroughfare links Williams Road with the R44 (erf 7181 Stellenbosch). Residents have approached the Municipality, requesting the immediate closure the thoroughfare adjacent to the Church, and implementation of access control at the Williams Road thoroughfare. The community reported that of serious assaults and other crimes are committed there, and that these thoroughfares are used by criminals as an escape route to evade capture. The location of the thoroughfares are indicated in **APPENDIX 1**.

Thoroughfare at Old Apostolic Church

A thoroughfare existed and is used next to the Old Apostolic Church linking Eike and Curry Streets. This thoroughfare was created because the Old Apostolic Church did not put their fence on their erf boundary. This land therefore belongs to the Church and is not municipal land.

The closure of the thoroughfare is supported by both the Church and the South African Police Services, who are aware of the crimes committed there. The closure would not significantly impact pedestrian movements - a link between Eike and Curry Streets via Quarry and Lang Streets is a safe alternative that can be used by pedestrians.

It is therefore proposed, that the Municipality, closes the Eike Street thoroughfare (in the street reserve) by means of appropriate signage on both ends of the thoroughfare, and publishes, via a notification in the local newspaper its intention, and thereafter proceeds to erect a suitable fence to implement the closure, at Eike Street.

Thoroughfare at Williams Road

The thoroughfare at Williams Road near Ortell Park provides a thoroughfare between Williams Road and the R44. The land is zoned as Public Open Space and accommodates underground Municipal Services such as water, electricity, sewer and stormwater. The thoroughfare is used by the community for access to the R44 as well as access to schools in the vicinity. Therefore access for pedestrians and the Municipality (to maintain the area and the underground services) must remain in place. It is proposed that the Municipality implement access control on the Williams Street thoroughfare, by installing fencing and gates that maintains access to pedestrians and vehicles. The Municipality will access the thoroughfare through the vehicle gate to maintain an area and access services as and when required. The pedestrian gate will

be opened in the morning, and locked at night, through an existing agreement that is in place between the Municipality, local residents and the Neighbourhood watch.

It is therefore proposed that the Municipality erects appropriate signage on both ends of the Williams Road thoroughfare by means of appropriate signage and publishes, via a notification in the local newspaper its intention, and thereafter proceeds to erect suitable gates and fencing to effect the access control at Williams Road.

5. RECOMMENDATIONS

- (a) that Council approves the request from the Cloetesville Community to close of the thoroughfare linking Curry and Eike Roads;
- (b) that Council approves the request from the Cloetesville Community to close off the throughfare at Williams road and the R44 (erf 7181) and implement access control at gates though an agreement with the Neighbourhood watch;
- (c) that Council informs the public of its intent to close the throughfares in (a) and (b) above and implement access control at (b), by means of appropriate signage (on both ends of the thoroughfares) and via placement of the notification in the local newspaper; and
- (d) that the Municipality after the notification proceeds to erect suitable fencing to gates to affect the closure at the Eike Street thoroughfare and implement the closure and access control at the Williams Road thoroughfare.

6. DISCUSSION / CONTENTS

6.1 Background

The Municipality aims to create a safe environment for all who live, work in and visit Stellenbosch. In certain neighbourhoods, instances of crime have escalated and are at high levels, putting the safety of the community at risk.

In Cloetesville two thoroughfares (location as per **APPENDIX 1**) have been identified by the community, South African Police Services and our Law Enforcement as crime hotspots. One thoroughfare is located at the Old Apostolic Church and the other thoroughfare links Williams Road with the R44. Residents have approached the Municipality, requesting the immediate closure the thoroughfare adjacent to the Church, and implementation of access control at the Williams Road thoroughfare. The community reported that of serious assaults and other crimes are committed there, and that these thoroughfares are used by criminals as an escape route to evade capture.

6.2 Discussion

Thoroughfare at Old Apostolic Church

A thoroughfare is being used next to the Old Apostolic Church linking Eike and Curry Streets because the Old Apostolic Church did not put their fence on their erf boundary. This land therefore belongs to the Church and is not municipal land.

The closure of the thoroughfare is supported by both the Church and the South African Police Services, who are aware of the crimes committed there. The closure would not significantly impact pedestrian movements - a link between Eike and Curry Streets via Quarry and Lang Streets is a safe alternative that can be used by pedestrians.

The public thoroughfare situated on the property of the Old Apostolic Church, it is approximately 50m long and 2.5m wide and links Eike- and Curry Streets. The thoroughfare was created when the church erected their boundary wall, constructing it about 2.5m away from the property boundary. The thoroughfare is inadvertently used by the community as a walkway and link between Eike- and Curry Streets.

The surrounding environment is such that persons using the walkway are secluded along its 50m length and are targeted by criminals. Despite the Municipality's attempts in the past to improve safety by installing flood lights and increasing the presence of Law Enforcement Officials, instances of crimes committed in this thoroughfare remains high.

The thoroughfare itself is on the Church land, but the proposed fencing off the entry and exit points is intended to be on Municipal land within the road reserve.

The closure of the public thoroughfare is supported by both the Church and the South African Police Service, who are aware of the crimes committed there. The closure would not significantly impact pedestrian movements - a link between Eike- and Curry Streets via Quarry- and Lang Streets is a safe alternative that can be used.

It is therefore proposed, that the Municipality, closes the Eike Street thoroughfare (in the street reserve) by means of appropriate signage on both ends of the thoroughfare, and publishes, via a notification in the local newspaper its intention, and thereafter proceeds to erect a suitable fence to implement the closure, at Eike Street.

Thoroughfare at Williams Road

The thoroughfare at Williams Road near Ortell Park provides a thoroughfare between Williams Road and the R44. The land is zoned as Public Open Space and accommodates underground Municipal Services such as water, electricity, sewer and stormwater. The thoroughfare is used by the community for access to the R44 as well as access to schools in the vicinity. Therefore access for pedestrians and the Municipality (to maintain the area and the underground services) must remain in place.

Despite the Municipality's attempts in the past to improve safety by installing flood lights and increasing the presence of Law Enforcement Officials, however criminals using this route often evades capture and instances of crimes committed in this thoroughfare also remains high,

It is proposed that the Municipality implement access control on the Williams Street thoroughfare, by installing fencing and gates that maintains access to pedestrians and vehicles. The Municipality will access the throughfare through the vehicle gate to maintain an area and access services as and when required. The pedestrian gate will be opened in the morning, and locked at night, through an existing agreement that is in place between the Municipality, local residents and the Neighbourhood Watch.

It is therefore proposed that the Municipality erects appropriate signage on both ends of the Williams Road thoroughfare by means of appropriate signage and publishes, via a notification in the local newspaper its intention, and thereafter proceeds to erect suitable gates and fencing to effect the access control at Williams Road.

6.3 Financial Implications

If approved, only the fencing off the entry and exit points will be activated from existing budgets, thus no additional funding is required for this project.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation. These throughfares are public roads and therefore the provisions to close a road is not applicable.

The required public notification procedures will be followed and the fencing will not be erected on private land, if approved.

6.5 Staff Implications

No additional staff implications. The access control will be done by the neighbourhood watch.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

Potential risk of reduced pedestrian movement through the closed thoroughfare, but this has been mitigated by alternative access. Potential risk of vandalism of the fence but floodlights have been installed and engagements with the Church will also continue to assist Law Enforcement with oversight of the fence.

6.8 Comments from Senior Management

Item has not been circulated for comments Senior Management.

6.8.1 Municipal Manager

Supports the recommendations

AMENDED RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.6.5

- (a) that Council approve the request from the Cloetesville Community to close of the thoroughfare linking Curry and Eike Roads;
- (b) that Council approve the request from the Cloetesville Community to close off the throughfare at Williams Road and the R44 (Erf 7181) and implement access control at gates though an agreement with the Neighbourhood watch;
- (c) that Council inform the public of its intent to close the throughfares in (a) and (b) above and implement access control at (b), by means of appropriate signage (on both ends of the thoroughfares) and via placement of the notification in the local newspaper; and
- (d) that the Municipality after the notification proceeds to erect suitable fencing to gates to affect the closure at the Eike Street thoroughfare and implement the closure and access control at the Williams Road thoroughfare.

APPENDICES

Appendix 1: Map Indicating The Proposed Closure

FOR FURTHER DETAILS CONTACT:

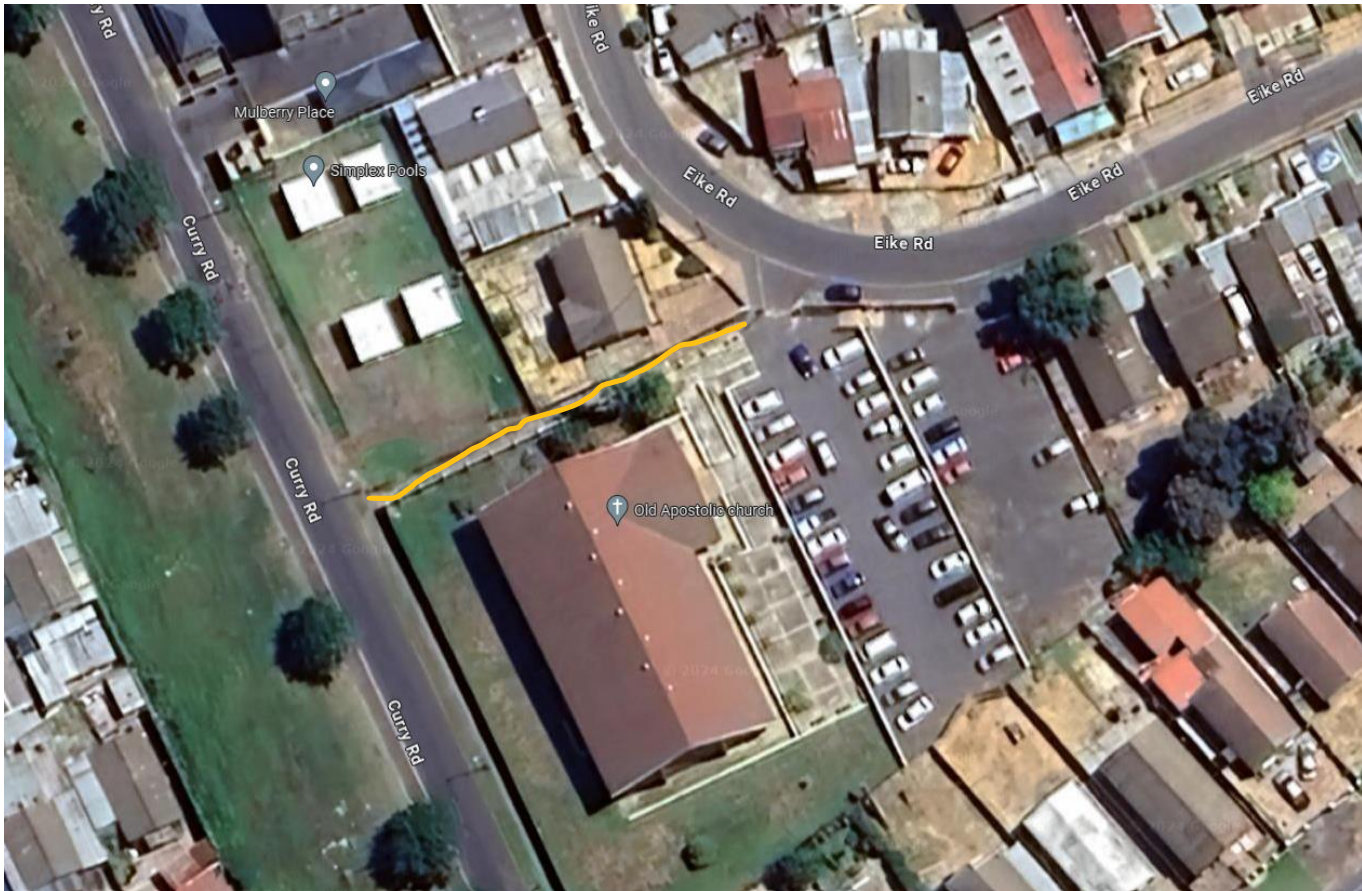
Name	Shane Chandaka
Position	Director
Directorate	Infrastructure Services
Contact Numbers	021 808 8213
E-mail Address	Shane.Chandaka@ Stellenbosch.gov.za
Report Date	15 April 2024

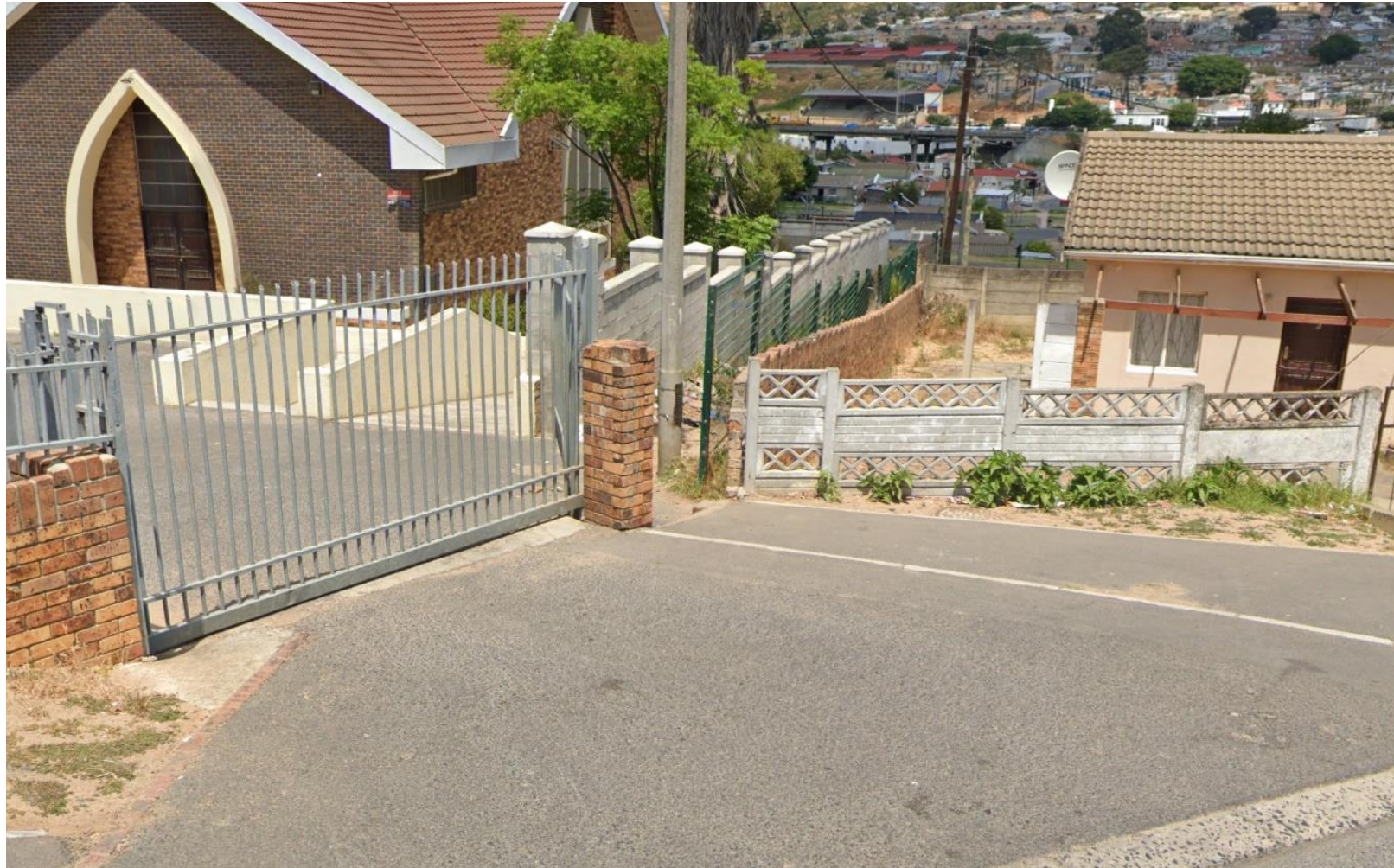
ANNEXURE 1

ANNEXURE - CLOSURE AND ACCESS CONTROL OF THOROUGHFARES CLOETESVILLE

Thoroughfare at Old Apostolic Church

Proposed closure at both ends i.e. at Curry Street and Eike Street sides







Thoroughfare at Williams Road (ERF 7181)

Proposed access control on Williams Road Side





11.7	PARKS, OPEN SPACES AND ENVIRONMENT: (PC: J WILLIAMS)
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NONE

11.8	PLANNING AND LOCAL ECONOMIC DEVELOPMENT AND TOURISM: (PC: CLLR C VAN WYK)
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11.8.1	REQUEST FOR THE APPROVAL AND ADOPTION OF THE FINAL DRAFT STELLENBOSCH MUNICIPALITY FILMING BY-LAW, 2024
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Collaborator No: 763999

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 20 March 2024 & 25 April 2024

1. SUBJECT: REQUEST FOR THE APPROVAL AND ADOPTION OF THE FINAL DRAFT STELLENBOSCH MUNICIPALITY FILMING BY-LAW, 2024

2. PURPOSE

To provide Council with the pertinent facts to consider the approval and adoption of the final Draft Stellenbosch Municipality Filming By-Law, 2024.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The Stellenbosch Municipality Filming By-Law has been drafted to govern the process of filming within the Stellenbosch Municipality and to provide guidance to prospective film organisers and municipal officials on film permit applications and related matters.

The By-Law is aligned to the constitutional mandate of the Stellenbosch Municipality and designed to provide guidance in terms of the use of public spaces, safety considerations, and the impact of filming activities on the local community.

The purpose of the Stellenbosch Filming By-Law is to provide the necessary municipal structures and systems to facilitate and regulate film permit applications and to assist and guide the municipality in managing and regulating film-related activities in an efficient, effective and sustainable manner whilst contributing towards job creation, investment and social inclusivity. The By-Law also provides legislative certainty and assist in removing red tape and facilitate the ease of doing business.

Through the enforcement of this By-Law, the Municipality can perform its constitutionally role to facilitate and regulate economic development initiatives within its jurisdictional area, which includes filming.

5. RECOMMENDATIONS

- (a) that Council take note that the Final Draft Filming By-Law was advertised for a period of 30 days and that copies of the proposed By-Law were placed at the venues as indicated in the advertisement, copy attached as **APPENDIX 2** to this report;

- (b) that Council **approves and adopts** the Final Draft Filming By-Law, attached as **APPENDIX 1**; and
- (c) that Council **approves** that the Final Draft Filming By-Law be promulgated.

6. DISCUSSION / CONTENTS

6.1 Background

The Stellenbosch Municipality notes the importance of the film industry as a key driver for economic activity. Filming provides a platform to showcase the unique natural features of the Stellenbosch Municipality to a wider audience, contributing towards raising the global profile of the Municipality as a preferred destination.

The making of films in the Stellenbosch Municipality has grown exponentially due to the picturesque landscapes, vineyards, historic architecture, and proximity to Cape Town. The establishment of a municipal framework is necessary to manage film permitting, whilst simultaneously assisting film organisers to experience the municipal area as a destination of choice for filming.

The Department of Economic Development and Tourism has drafted the Filming By-Law in consultation with the Department of Community Services. The Draft By-Law was circulated to all relevant Internal Directorates for comments and the following inputs were received:

Senior Manager: Community Services
Comment
1. Include "Any disturbance of any animals, including wildlife" under Criteria for Assessing Application
Manager: Land Use Management
Comment
1. Purpose-built film facilities and film suitable facilities must apply for land use rights
2. It is eminent that the property details (erf or farm number as per title deed) are also indicated on the application form
Manager: Traffic and Law Enforcement
Comment
1. Property owners of private properties where Filming activities are to take place must submit proof consent from abutting and affected properties
2. Timeframe for submission of applications prior to shoots must be extended

The above comments have been incorporated into the Final Draft Stellenbosch Municipality Filming By-Law.

Public Participation Process

On 11 October 2023, Council resolved that the Department advertise the Draft Stellenbosch Municipality Filming By-Law, 2024 for public comment, no public comment was received during the 30-day advertising period.

6.2 Discussion

The Draft Filming By-Law has been developed to govern the process of filming within the jurisdiction of the Stellenbosch Municipality. The By-Law has been designed to ensure that filming activities are conducted in a manner that is safe, minimally disruptive to the community, economically beneficial and compliant with the local laws and regulations of the Municipality.

The proposed By-Law was drafted through obtaining the inputs from a number of stakeholders and covers various aspects of the filming process, including obtaining permits, community consultation, traffic and parking during filming, noise regulations, environmental considerations, and other relevant factors.

The proposed By-Law will play a crucial role in managing the complex interaction between filmmakers, the local community, and municipal services. In addition, it will help to create a balance that allows for the economic benefits of filming while safeguarding public safety, property, and the overall well-being of the community of Stellenbosch.

6.3 Financial Implications

There are no financial implications in respect of the drafting of this report and the By-Law has been compiled using the resources within the Municipality.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

During the 17th Council Meeting on 25 October 2023, Council resolved that the draft Stellenbosch Municipality Filming By-Law be advertised for public comment for a period of thirty (30) days, whereafter the same be resubmitted to Council for final consideration and subsequent approval.

6.7 Risk Implications

This report has no risk implications for the Municipality.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2023-08-16: ITEM 7.8.3

- (a) that Council takes note that the Final Draft Filming By-Law was advertised for a period of 30 days and that copies of the proposed By-Law were placed at the venues as indicated in the advertisement, copy attached as **APPENDIX 2** to this report;
- (b) that Council **approves and adopts** the Final Draft Filming By-Law, attached as **APPENDIX 1**; and
- (c) that Council **approves** that the Final Draft Filming By-Law be promulgated.

APPENDICES

Appendix 1: Final Draft Stellenbosch Municipality Filming By-Law, 2024

Appendix 2: Advertisement

FOR FURTHER DETAILS CONTACT:

NAME	Joh-ne Jansen
POSITION	<i>Senior Economic Development Officer: Tourism & Business Development</i>
DIRECTORATE	<i>Planning and Economic Development</i>
CONTACT NUMBERS	021 808 8144
E-MAIL ADDRESS	joh-ne.jansen@ Stellenbosch.gov.za
REPORT DATE	29 February 2024

APPENDIX 1

**DRAFT STELLENBOSCH
MUNICIPALITY FILMING BY-LAW,
2024**

Final Draft Stellenbosch Municipality Filming By-Law, 2024

To provide for the regulation of filming activities on private and public property, to enable an environment for the development of the filming sector within the jurisdiction of the Stellenbosch Municipality; and to provide for similarly connected matters.

Preamble

WHEREAS Section 156 of the Constitution, read with local government matters listed in Part B of Schedule 4 and Part B of Schedule 5 of the Constitution, empowers a municipality with the authority to make by-laws for effective administration and exercise of any power concerning a matter reasonably necessary for, or incidental to the effective performance of its functions;

WHEREAS the Municipality aims to balance economic activities such as filming with other rights contemplated in Chapter 2 of the Constitution and thereby intends to regulate short-term public nuisances linked to filming;

WHEREAS the Municipality recognises the important role that filming plays in the economy of the Stellenbosch Municipality and the promotion of the human right of freedom of expression and is committed to simplifying permission processes in relation to filming within its jurisdiction;

WHEREAS the Municipality intends to provide a one-stop accessible facility for the processing of applications for filming while acting within the parameters of the Constitution and existing applicable legislation;

AND NOW THEREFORE, BE IT ENACTED by the Council of the Stellenbosch Municipality, as follows:-

Final Draft Stellenbosch Municipality Filming By-Law, 2024

STELLENBOSCH MUNICIPALITY

DRAFT FILMING BY-LAW, 2024

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Final Draft Stellenbosch Municipality Filming By-Law, 2024

1. Definitions

In this By-Law, unless inconsistent with the context –

"applicant" means a natural or juristic person who applies for permission to conduct filming activities in the Stellenbosch Municipality;

"abutting or affected properties" means properties that share a common boundary or properties in close proximity that, while not sharing a common boundary, may be impacted by film-related activity;

"authorised official" means an employee of the Municipality responsible for carrying out any duty of function or exercising any power in terms of the By-Law and includes an employee delegated to carry out or exercise such duties, functions or powers;

"filming" means: (i) the preparation of public and private property for the recording of sound and images as well as the recording of sound and images moving or still, whether on film or video tape, electronically, digitally or by other means and includes all activities related to the filming location where there is an impact on public or private property, which may require the services of the Stellenbosch Municipality, or may have any adverse implications for public safety, the environment and local communities;

- (ii) student film projects where there is an impact on public property, which may require the services of the Municipality or may have any adverse implications for public safety, the environment and local communities;
- (iii) the recording of digital media on public property on mobile devices such as smartphones, tablet computers, handheld cameras for the creation or sharing of information for commercial gain via virtual communities and social networks;

but excludes:

- (iv) the recording of a private wedding ceremony or other private celebration or event for the purpose of making a recording thereof for its participants for private purposes;
- (v) electronic news gathering or the recording of current affairs or news for immediate broadcast or release;
- (vi) the recording of digital media on mobile devices such as smartphones, tablet computers and handheld cameras for personal use where there is no impact on the public or any public amenity;

Final Draft Stellenbosch Municipality Filming By-Law, 2024

- (vii) purpose-built facilities and other film suitable facilities, including filming facilities at educational institutions, where there is no impact on the public or any public amenity;

"film permit office" means the unit responsible to coordinating film permit applications, the approval and rejection of filming and film-related activities in accordance with this by-law and any other applicable legislation and for issuing of permits with appropriate conditions.

"film shoot" means the process or activity of filming, photographing or recording of sound and image for the production of film material or digital media for commercial productions or documentaries and includes the preparation of property for filming.

"film suitable facility" means a film studio or any other facility or premises, including filming facilities at educational institutions that meets minimum requirements to obtain:

- (a) pre-authorization or certification, and
- (b) registration with the Film Permit Office as a film-suitable facility and to be exempt from repeated film permit applications for a defined period;

"location" means any area or place, used for filming activities other than a sound stage or backlot adjoining a movie studio or purpose-built film facility. This area or place may be erected or demarcated by temporary or permanent structures;

"permit" means a written permission granted for filming by the Stellenbosch Municipality in terms of this By-Law;

"permit holder" means a person, whether natural or juristic, or their representative, that has been granted a permit to conduct filming in terms of this By-Law;

"person" means any natural person or juristic person recognised by law as the subject of rights and duties;

"public place" includes –

- (a) a public road, parking area, square, park, recreation ground, sports ground, sanitary lane, open space, shopping centre on municipal land, unused or vacant municipal land or cemetery which has –
 - (i) been provided, reserved or set apart for use by the public; or
 - (ii) been dedicated to the public; and
- (b) public transportation operated by service providers for the Stellenbosch Municipality, but does not include public land that has been leased by the Municipality;

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"purpose-built film facility" means a place, studio, facility, or property designed and built or converted for filming activities including any sound stage or backlot adjoining such facility, with all the necessary approvals from the Municipality; and

"shoot type" means a micro, small, medium, large or very large filming activity as described in Schedule 1.

2. Application

This By-Law applies to all filming activities undertaken within the jurisdiction of the Stellenbosch Municipality, ~~whether on private or municipal land.~~

3. Exemptions

- (1) Purpose-built film facilities and film suitable facilities ~~which are zoned for filming and~~ registered in terms of section 5(8), within the jurisdiction of the Municipality, are exempted from having to apply for film permits, except when filming activities spill outside of the erf boundaries of any such facility or onto ~~private and~~ public property, provided that ~~these~~ film suitable facilities ~~must~~ apply for exemption on an annual basis.
- (2) An applicant applying for micro shoot permit is exempt from having to submit proof of no objections to filming to the municipality.
- (3) Owners of properties contained in the list developed in terms of section 5(8) are exempt from having to submit proof of consultation for filming activities on their properties.
- (4) The following types of filming activities do not require a film permit:-
 - (a) The filming of private wedding ceremonies, or other private celebrations or events for the purpose of making a recording thereof for its participants for private purposes.
 - (b) Electronic news gathering and recording of current affairs or news for immediate broadcast or release; and
 - (c) The recording of digital media on mobile devices such as smartphones, tablet computers, handheld cameras for personal use where there is no impact on the public or public amenity is exempt from having to apply for a film permit.

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4. Application for Filming Permit

- (1) Subject to the exemptions set out in section 3, no person may conduct filming within the jurisdiction of the Stellenbosch Municipality without a permit.

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- (2) An application for a permit to conduct filming must be submitted to the Municipality –
 - (a) after registration in terms of section 6; and
 - (b) in accordance with the application requirements for different shoot types as set out in Schedule 1 prior to the commencement of the intended filming activities.
- (3) The applicant must inform the Stellenbosch Municipality of any changes, new developments or any relevant information pertaining to the shoot or its impact once the use of any location has been confirmed.
- ~~(4) If filming activities are to take place on private land, within the jurisdiction of the municipality, the owner of the property must provide proof of written consent from abutting and affected properties for a film permit application.~~
- ~~(54)~~ The Municipality's authorised official may approve, vary or refuse a permit application for filming in terms of the provisions of this By-Law.
- ~~(65)~~ The Municipality may impose written conditions to be fulfilled by the applicant during the film permit application process.
- ~~(76)~~ A permit issued in terms of the By-Law is not transferable.
- ~~(87)~~ Stellenbosch Municipality reserves the right to, at its own discretion, include additional written conditions, amend any condition on any permit or revoke the permit in its entirety at any time should it come to the attention of the Municipality that the filming activity has the potential to contravene any legislation, cause harm or injury to members of the public, damage municipal property or infrastructure, or negatively impact the natural environment.

5. Community Consultation

- (1) A person who intends to apply for a permit to film must first deliver a written notice of intention for filming to occupiers of the abutting and affected properties, in terms of subsection (2), before submitting an application for filming to the Municipality.
- (2) The written notice of intention for filming must –
 - (a) be in a format approved by the Municipality;
 - (b) communicate the intention of the applicant to submit an application for permission to conduct filming activities at a particular address, location or area;

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- (c) provide the occupiers of abutting and affected properties an opportunity to declare on the prescribed form that they have no objection to the intended filming;
 - (d) advise the occupiers of the abutting and affected properties of their right to submit any objections to the Municipality;
 - (e) contain the name and contact details of the film company; and
 - (f) contain the dates and times of intended filming activities.
- (3) Where the occupiers of abutting and affected properties cannot be reached a person who intends to apply for a permit to film must demonstrate to the authorised official that reasonable steps have been taken to contact such occupiers.
- (4) The proof of notification or consultation with occupiers of abutting and affected properties that has been obtained in accordance with Schedule 1 must be submitted to the Stellenbosch Municipality's Events Permit Office at the time of submission of the application for filming.
- (5) A person impacted by intended filming activity may submit an objection to the intended filming directly to the Film Permit Office for consideration during the permit application decision-making process.
- (6) The Film Permit office will inform an objector in writing of the outcome of the objection.
- (7) The Municipality may require further consultation between the film company, abutting and affected properties, prior to the permit being issued should there be any changes, new developments or information pertaining to the shoot or its impact once an applicant has confirmed the use of any location.
- (8) Subject to subsection (9), the Municipality may annually consult on and publish a list of properties which may be used for filming activities without the need for further consultation with occupiers of abutting and affected properties for the period set out on the published list.
- (9) The Municipality may determine conditions in publishing the list of properties referred to in subsection (8).

6. Requirements for Processing of Applications

- (1) Any person or production company who intends to conduct filming must –
- (a) register with the Municipality in terms of its Standard Operating Procedures; and

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- (b) apply to the Municipality for a permit to conduct filming, in terms of Section 4.
- (2) The submitted application must include –
 - (a) the name, address, electronic mail address, telephone and cellular phone contact numbers and occupation of the applicant;
 - (b) the name of the production company to which the application relates;
 - (c) particulars and contact details of the person who will be in charge of the actual filming, if such person is not the applicant, as contemplated in Section 6 (2)(a);
 - (d) an alternative forwarding address for the receipt of any notices, accounts or correspondence;
 - (e) details of locations of intended filming activities including the property details (erf or farm number as per title deed), the proposed dates and times, the number of people intended to be part of the filming project and general details of the purpose of the intended filming; and
 - (f) a detailed description of the filming activities and the apparatus to be used, which may include:
 - (i) devices or equipment that may cause light, noise or air pollution;
 - (ii) generators, energy transformers or converters;
 - (iii) vehicles, cranes, any other apparatus or devices, unmanned aerial vehicles, drones or similar devices requiring special permission;
 - (iv) temporary structures, tripods or dollies, specialised rigs or equipment; or
 - (v) special effects, stunts, explosives or simulated gunfire.
- (3) The Municipality ~~may require~~ requires payment of a fee before considering an application to conduct filming.
- (4) The applicant must provide proof to the satisfaction of the Film Permit Office of:
 - (a) appropriate indemnity cover; and

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- (b) appropriate specialised risk insurance and blanket liability or cover where the filming activity would involve stunts, special effects, explosives of similar activities, cranes, drones or unmanned aerial vehicles or any other apparatus or equipment requiring special permission.

7. Criteria for Assessing Applications

- (1) The Events Permit Office, when considering an application and determining conditions as contemplated in section 4(5), must assess –

- (a) the duration and location of the filming activity;
- (b) whether the filming activity has the potential to cause unreasonable disturbance or harm to any person in the form of noise, light or air pollution;
- (c) whether the filming activity would unreasonably interfere with or disrupt normal activities in a public place or have a negative impact on -
 - (i) general traffic in public places;
 - (ii) pedestrian traffic in public places;
 - (iii) public parking;
 - (iv) access to any private property;
 - (v) municipal property or infrastructure;
 - (vi) the natural environment; or
 - (vii) safety of members of the public;
 - (viii) any animals including wild animals

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- (d) the potential impact of the filming activity on the surrounding community;
- (e) whether the occupiers of abutting and affected properties have been given notice of the intended filming; and
- (f) any objections from occupiers of abutting and affected properties.

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8. Decision on Film Permits

- (1) The Events Permit Office must approve or decline an application for a film permit in terms of this By-Law, within the time-period as set out in Schedule 1.
- (2) Once a decision has been taken in terms of subsection (1) the applicant must be informed thereof in writing.
- (3) Where an application for a film permit has been approved, the Stellenbosch Municipality must issue a permit with conditions.
- (4) If an application for a filming permit has been declined the Events Permit Office must provide a notice to the applicant that contains –
 - (a) written reasons for declining the application;
 - (b) notification of their right, in terms of section 10, to appeal the decision to decline the application; and
 - (c) information relating to the procedures and timeframes within which to lodge an appeal against the decision to decline their application for filming.

9. Compliance Notices

- (1) An authorised official may issue and serve a compliance notice to the permit holder when a provision of this By-law is contravened or when a condition imposed in terms of this By-law has not been fulfilled by the permit holder.
- (2) A compliance notice issued and served in terms of subsection (1) must state –
 - (a) the provision of the By-law that is being contravened or which will be contravened if the filming activity continues;
 - (b) the condition that must be complied with;
 - (c) the measures that must be taken to rectify the contravention or non-compliance with any conditions which may have been imposed;
 - (d) the time period within which the notice must be complied with, and
 - (e) the consequences of non-compliance.
- (3) The Municipality may take any steps necessary to ensure compliance, which may include –
 - (a) entry into the relevant property in order to investigate matters related to this By-law;

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- (b) cancellation and withdrawal of the permit;
- (c) stopping any filming activities;
- (d) seizure and impoundment of vehicles and equipment without a warrant by an authorised official on ground of a contravention of this By-law or any applicable law or by-law; and
- (e) the authorised official, at the time of the impoundment, must give the holder of the seized and impounded vehicles and equipment a copy of a notice setting out –
 - (i) the reason for the impoundment;
 - (ii) the description of the vehicles and equipment being impounded;
 - (iii) the address and contact details of the designated pound;
 - (iv) the conditions for the release of the impounded goods and the payment of any costs related to impoundment;
 - (v) the possibility of the impounded vehicles or equipment being forfeited to the Municipality and sold to recover costs, and
 - (vi) the name and office number of a council official to whom any representation regarding the impoundment may be made.
- (4) A compliance notice is sufficiently and effectively served on the permit holder –
 - (a) when it has been delivered or collected personally;
 - (b) when it has been left at his or her place of residence or business in the jurisdiction of the Municipality;
 - (c) when it has been delivered to the forwarding address or email address of the permit holder provided to the Municipality in terms of section 8 (2) of this By-law.

10. Right of Appeal

- (1) The applicant may appeal against a decision where their application has been declined as referred to in section 5(6).

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- (2) An appeal must be lodged in writing in terms of Section 62 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), within 21 days of the notification of decision.

11. Offences and Penalties

- (1) A person is guilty of an offence if the person –
- (a) contravenes any provision of this By-law;
 - (b) fails to comply with a condition imposed in terms of this By-law; or
 - (c) fails to comply with a compliance notice issued in terms of this By-law.
- (2) A person found guilty of an offence in terms of this By-Law is liable to a fine aligned to the Stellenbosch Municipality Events By-Law, and upon conviction to a period of imprisonment not exceeding two years, or to both such fine and imprisonment.
- (3) The Municipality may decline to consider application for filming activity –
- (a) for a period of up to 3 months where a person has reneged on the conditions of a film permit; and
 - (b) for a period of up to 6 months where a person has been convicted of an offence in terms of this By-law.
- (4) Notwithstanding any other provisions of this By-law, the Municipality may –
- (a) take measures it considers appropriate to remedy the situation where a person or permit holder on whom a compliance notice was issued under section 9 fails to comply, or has complied inadequately to the compliance notice;
 - (b) recover costs, in terms of its Credit Control and Debt Collection Policy and its Credit Control and Debt Collection By-law, for the measures to be undertaken under subsection (a) and for all costs incurred as a result of acting under subsection (a) from all persons on whom the compliance notice was issued.
- (5) Any person who fails to comply with a notice in terms of subsection 9(1) may be fined in terms of this by-law, and the Municipality may act against the offender and take the necessary steps to implement such notice at the expense of the owner of the premises or the offender, as the case may be.

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12. Indemnity

The Stellenbosch Municipality or any authorised official is not liable to a third party for any damage caused by anything unlawfully done or omitted by the Municipality or any authorised official in carrying out any function or duty in terms of this By-law.

13. SCHEDULE 1

Shoot Type	Shoot Size/Description	Conditions	Application Requirements	Consultation/ Notification Requirements (Prior to submission of permit application)
Micro Shoot	1-3 vehicles and/ or 8 or less cast & crew and duration of 1 day	<ul style="list-style-type: none"> • Small, mobile shoots • No generators, lights, structures • No road closures 	52 working days prior to shoot day	*No requirement for the delivery of Notice of intention for filming to adjacent properties
Small Shoot	4 -6 vehicles and/or 9-15 cast & crew	<ul style="list-style-type: none"> • Small stills shoots/ commercials • Small pick-up shots • Minimal generators, lights, structures • No special effects and/or stunts • No road closures 	72 working days prior to shoot day	*subject to nature and impact of shoot **Community notification/ consultation may be required, and if required, the type and extent of notification/ consultation is to be determined by the Municipality.
Medium Shoot	7-15 vehicles And/or 16-30 cast & crew	<ul style="list-style-type: none"> • Big stills shoots, small commercials & features • Minor/ moderate generators, lights, sets, structures • Minor special effects and/ or stunts • Traffic assistance required • Minor lane/road closures • Minimal noise impact, early morning or night shoots <p><i>NB – with major lane/ road closures, diversions, Civil Aviation Authority (CAA) or other approvals, etc. Large shoots timeframes become applicable</i></p>	75 working days prior to the shoot day *subject to nature and impact of shoot *Remote Base camp may be required – especially if shoot is in a residential area	* subject to nature and impact of shoot **Community notification/ consultation may be required, and if required, the type and extent of notification/ consultation is to be determined by the Municipality. *Proof of delivery of Notice of intention for filming to abutting and affected properties to be submitted to Film Office.

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Shoot Type	Shoot Size/Description	Conditions	Application Requirements	Consultation/ Notification Requirements (Prior to submission of permit application)
Large Shoot	16 – 30 vehicles and/or 30-60 cast & crew	<ul style="list-style-type: none"> Large stills shoots, commercials, features Moderate/substantial generators, lights, sets, structures Special effects and/or stunts Traffic assistance required Major lane/road closures, diversions, etc. Moderate noise impact, early morning or night shoots <p><i>NB – with major lane/road closures, diversions, CAA or other approvals, etc. Very Large Shoots timeframes will become applicable</i></p>	<p>105+ working days prior to shoot day</p> <p>*subject to nature and impact of shoot</p> <ul style="list-style-type: none"> A shoot schedule may be required Traffic diversion plan/s may be required Remote Base camp may be required – especially if shoot is in a residential area 	<p>*Community notification/ consultation may be required by the Municipality and if required, the type and extent of consultation is to be determined by the Municipality.</p> <ul style="list-style-type: none"> Proof of delivery of Notice of intention for filming to abutting and affected properties to be submitted to Film Office
Very Large Shoot	31 or more vehicles and/or 61 or more cast & crew	<ul style="list-style-type: none"> Very large, high-impact shoots, commercials & features Extensive generators, lights, sets, structures Large special effects and/ or stunts Traffic assistance required Major lane/road closures Considerable noise impact, early morning or night shoots <p><i>NB – with major lane/ road closures, diversions, CAA or other approvals, etc. additional planning time may be required.</i></p>	<p>10+ working days prior to shoot day</p> <p>*subject to nature and impact of shoot</p> <p>*A shoot schedule may be required - Traffic diversion plan/s required</p> <ul style="list-style-type: none"> Remote Base camp may be required – especially if shoot is in a residential area 	<p>*Community consultation may be required by the Municipality and if so required, the extent of consultation is to be determined by the Municipality.</p> <ul style="list-style-type: none"> Proof of delivery of Notice of intention for filming to abutting and affected properties to be submitted to the Film Office.

APPENDIX 2



STELLENBOSCH

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MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

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NOTICE NO. 146/2023

PUBLIC NOTICE: INTERESTED AND AFFECTED PARTIES CALL FOR PUBLIC COMMENT ON DRAFT STELLENBOSCH MUNICIPALITY FILMING BY-LAW, 2023

Notice is hereby given that Council intends to adopt the Draft Stellenbosch Municipality Filming By-Law, 2023. Interested and affected parties are hereby invited to submit written comments during the 30 days advertising period.

You are hereby invited to submit written comments in connection with the Draft Stellenbosch Municipality Filming By-Law, 2023 by electronic mail to the Manager: Economic Development and Tourism at Lesley.vangensen@stellenbosch.gov.za on or before 4 December 2023.

The Draft Stellenbosch Municipality Filming By-Law, 2023 will be available on the Stellenbosch Municipality's website (www.stellenbosch.gov.za) and hard copies will be available at the local libraries and satellite offices as reflected in the table below.

Area	Place
Stellenbosch CBD	Library, Plein Street, Stellenbosch PMU Building (Mark Street) Ward 7: Jan Marais Eco Centre Ward 10: Lapland (Municipal Building)
Franschhoek	Ward Office: Ward 1 (Mooiwater Building) Ward Office: Ward 2 (Groendal Community Hall)
Kylemore	Kylemore Ward Office
Pniël	Library, Main Road, Pniël Pniël Ward Office
Wemmershoek	Ward 3: Wemmershoek Ward Office (Community Hall)
Jamestown	Jamestown Library Jamestown Ward Office
Cloeteville	Cloeteville Ward Offices (Ward 16 and 17) Library, Vredelust Street, Cloeteville, Stellenbosch
Ida's Valley	Ward Office: Ward 5 (Ida's Valley Sport Ground) Ward Office: Ward 6 (Library, Rustenburg Rd.) Library, Sonnebloem Street, Ida's Valley,
Kayamandi	Kayamandi Ward Offices (Kayamandi Corridor) Library, Masithandane Street, Kayamandi, Stellenbosch
Vlottenburg	Vlottenburg Ward Office (Vlottenburg Primary School)
Klapmuts	Klapmuts Ward Office (Klapmuts Multi-Purpose Centre)
Ward 19	De Novo Ward Office (Primary School in De Novo)

Enquiries or requests for more information on the process may be directed to Economic Development and Tourism Section: Lesley van Gensen Tel: (021) 808-8197 or E-mail: Sharon.pedro@stellenbosch.gov.za during normal office hours.

Ms Geraldine Mettler
Municipal Manager
Stellenbosch Municipality

NOTICE NO. 146/2023

KENNISGEWING NO. 146/2023

PUBLIEKE KENNIS: BELANGHEBENDE PARTYE OPROEP OM OPENBARE KOMMENTAAR OP KONSEP STELLENBOSCH MUNISIPALITEIT VERFILMING VERORDENING, 2023

Kennis word hiermee gegee dat die Raad van voorneme is om die Konsep Stellenbosch Munisipale Verfilming Verordening, 2023 aan te neem. Belanghebbende partye word hiermee genooi om hul kommentaar op skrif binne die volgende 30 dae periode in te dien.

U word genooi om skriftelike kommentaar in verband met die Konsep Stellenbosch Munisipale Verfilming Verordening, 2023 per e-pos aan die Bestuurder: Ekonomiese Ontwikkeling en Toerisme by Lesley.vangensen@stellenbosch.gov.za voor of op 4 Desember 2023 te stuur.

Die Konsep Munisipale Verfilming Verordening, 2023 vir die Stellenbosch Munisipaliteit is beskikbaar op die webtuiste vir Stellenbosch Munisipaliteit (www.stellenbosch.gov.za) en afskrifte sal beskikbaar wees by plaaslike biblioteke en satelliet kantore gelys hieronder.

Gebied	Plek
Stellenbosch Sentrale Sakekern	Biblioteek, Plein Straat, Stellenbosch PMU Gebou (Mark Straat) Wyk 7: Jan Marais Ekosentrum Wyk 10: Lapland (Munisipale Gebou)
Franschhoek	Wyk Kantoor: Wyk 1 (Mooiwater Gebou) Wyk Kantoor: Wyk 2 (Groendal Gemeenskap Saal)
Kylemore	Kylemore Wyk Kantoor
Pniël	Biblioteek, Hoofstraat, Pniël Pniël Wyk Kantoor
Wemmershoek	Wyk 3: Wemmershoek Wyk Kantoor (Gemeenskap Saal)
Jamestown	Jamestown Biblioteek Jamestown Wyk Kantoor
Cloeteville	Cloeteville Wyk Kantoor (Wyk 16 en 17) Biblioteek, Vredelust Straat, Cloeteville, Stellenbosch
Idas Vallei	Wyk Kantoor: Wyk 5 (Idas Vallei Sport Grond) Wyk Kantoor: Wyk 6 (Biblioteek, Rustenburg Straat) Biblioteek, Sonnebloem Straat, Idas Vallei,
Kayamandi	Kayamandi Wyk Kantoor (Kayamandi Korridor) Biblioteek, Masithandane Straat, Kayamandi, Stellenbosch
Vlottenburg	Vlottenburg Wyk Kantoor (Vlottenburg Laerskool)
Klapmuts	Klapmuts Wyk Kantoor (Klapmuts Veeldoening Sentrum)
Wyk 19	De Novo Wyk Kantoor (Laerskool in De Novo)

Navrae en versoeke vir meer inligting oor die proses kan gerig word aan die Ekonomiese Ontwikkeling en Toerisme eenheid: Lesley van Gensen Tel: (021) 808-8197 of per Epos: Sharon.pedro@stellenbosch.gov.za tydens normale kantoor ure.

Ms Geraldine Mettler
Munisipale Bestuurder
Stellenbosch Munisipaliteit

KENNISGEWING NO. 146/2023

11.8.2	REQUEST FOR THE APPROVAL AND ADOPTION OF THE FINAL DRAFT STELLENBOSCH MUNICIPALITY EVENTS BY-LAW, 2024
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Collaborator No: 764277

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 20 March 2024 & 25 April 2024

1. SUBJECT: REQUEST FOR THE APPROVAL AND ADOPTION OF THE FINAL DRAFT STELLENBOSCH MUNICIPALITY EVENTS BY-LAW, 2024

2. PURPOSE

To provide Council with the pertinent facts to consider the approval and adoption of the final Draft Stellenbosch Municipality Events By-Law, 2024.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The final Draft Events By-Law aims to replace and update the current Stellenbosch Municipality Events By-Law, which was promulgated in 2016.

A number of concerns were raised by Local Tourism Organisations and stakeholders within the tourism fraternity regarding the outdated bylaw, as well as the tedious land use application processes which deemed it necessary for the bylaw to be updated.

An updated Events By-Law will contribute in a sustainable manner toward growth in job creation, investments, and social inclusivity.

5. RECOMMENDATIONS

- (a) that Council take note of the final Draft Stellenbosch Municipality Events By-Law which was advertised for a period of thirty (30) days and that copies of the proposed By-Law were placed at the venues as indicated in the advertisement, copy attached as **APPENDIX 2** to this report,
- (b) that Council **approve and adopts** the final Draft Events By-Law, attached as **APPENDIX 1**, and
- (c) that Council **approves** that the final Draft Events By-Law be promulgated.

6. DISCUSSION / CONTENTS

6.1 Background

Stellenbosch Municipality is known for hosting of major local, national and international events. Currently events are regulated by the Safety at Sports and Recreational Events Act of 2010 and the Stellenbosch Municipality Events By-Law, 2016. The updated Events By-Law will assist and guide the municipality in regulating and managing event related activities in an efficient and effective manner by providing clarity to all role players and stakeholders.

Stellenbosch Municipality strives to become a town which attracts remarkable events with the potential to promote partnerships and enhance the impact of events on the local economy. The Municipality plays an important role in regulating events, events organisation and the facilitation and the provision of services at events. The updated By-Law clearly defines processes and systems that support events which will contribute towards ensuring that event related activities take place safely, securely and in a coordinated manner.

The Events By-Law was drafted in consultation with the Directorate: Community Services and circulated to all relevant internal Directorates for comment. The following internal comments were received:

Manager: Land Use Management
Comment
Amend the definition of public place as per legislation
Include that the event organiser may not market and <u>sell tickets</u> for the planned event before an application has been approved;
Amend relevant land use zoning regulations to <u>relevant zoning scheme</u> under requirements and conditions.
Schedule 2
Include: in terms of the <u>Land Use Planning Bylaw</u> Under Note
Remove no.3: Any event which involves an application for a temporary land use departure and where the departure has not been granted must follow the appeals process as outlined in the Land Use Planning Ordinance, 1985 (Ordinance No.15 of 1985)
Reason: This ordinance was replaced with new planning legislation in 2015.
Schedule 3
Indicate the property where the event will take place under description of event.
Amend approval where necessary to zoning certificate or land use decision letter under zoning confirmation of the permitted land use or land use planning
Senior Manager: Community Services
Comment
Include previous offences under evaluation criteria

The above comments have been incorporated into the final Draft Stellenbosch Municipality Events By-Law.

Public Participation Process

On 29 November 2023, Council resolved that the user Department advertise the Draft Stellenbosch Municipality Events By-Law for public comment. The following public comments were received:

<u>Comment 1</u>	<u>Response</u>
Increase the number of attendants for small events from 50-2000 to 200-2000.	This amendment has been incorporated.
<u>Comment 2</u>	<u>Response</u>
Schedule 2 Amend the minimum time for submission of applications to 15 days for small events.	Well noted. The current proposed timeframes make provision for the implementation of various processes associated with events applications.
<u>Comment 3</u>	<u>Response</u>
Consider the inclusion of a micro event category.	Well noted.
<u>Comment 4</u>	<u>Response</u>
The cost of permitting is not addressed.	The cost for events permits and related Municipal Services is advertised as part of the Stellenbosch Municipality Approved Tariffs 2023/2024, these tariffs are reviewed annually.

6.2 Discussion

Events are established occurrences within the Cape Winelands and contributes significantly to the appeal of the Municipal Area as a tourist destination. Hosting of events in the Stellenbosch Municipality boosts the local economy by attracting visitors who spend money on accommodation, dining, transportation, shopping and entertainment. This influx of spending benefits local businesses and contribute to the overall economic growth of the host community.

The reviewed Events By-Law creates a framework that facilitates the organisation of events while safeguarding public welfare, private and public property, and the environment. The By-Law aims to strike a balance between promoting community engagement and protecting the interests of residents and local businesses.

The reviewed By-Law was approved for public participation during the Council Meeting on 29 November 2023, the call for public comment was advertised in local newspapers on 07 December 2023 and closed on 08 January 2024. Concerns were raised by interest groups and internal Directorates regarding the timeline during which the document was advertised, as most community organisations and local businesses were closed during the festive season. Subsequently, a request for the extension of the public participation process was granted by the Municipal Manager for an additional twenty-one (21) days.

6.3 Financial Implications

None. The bylaw has been drafted using the resources within the Municipality.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions:

18TH COUNCIL MEETING: 2023-11-29: ITEM 11.8.2

RESOLVED (majority vote)

- (a) that Council take note of the draft Stellenbosch Municipality Events By-Law, 2023, attached as **APPENDIX 1** to this report, and
- (b) that Council approve that the draft Stellenbosch Municipality Events By-Law, 2023, be advertised for public comment for a period of thirty (30) days, whereafter same be resubmitted to Council for final consideration and subsequent approval in terms of the Local Government Municipal Systems Act No.32 of 2000.

6.7 Risk Implications

The risks are addressed through the content of the report.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2023-08-16: ITEM 7.8.6

- (a) that Council take note of the final Draft Stellenbosch Municipality Events By-Law which was advertised for a period of thirty (30) days and that copies of the proposed By-Law were placed at the venues as indicated in the advertisement, copy attached as **APPENDIX 2** to this report,
- (b) that Council **approve and adopts** the final Draft Events By-Law, attached as **APPENDIX 1**, and
- (c) that Council **approves** that the final Draft Events By-Law be promulgated.

APPENDICES

Appendix 1: Final Draft Stellenbosch Municipality Events By-Law, 2024.

Appendix 2: Advertisements

FOR FURTHER DETAILS CONTACT:

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POSITION	<i>Senior Economic Development Officer</i>
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REPORT DATE	12 March 2024

APPENDIX 1

DRAFT STELLENBOSCH
MUNICIPALITY

EVENTS BY-LAW, 2024

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STELLENBOSCH MUNICIPALITY: EVENTS BY-LAW

PURPOSE AND OBJECTIVES

To provide for the management and regulation of events within the jurisdiction of the Stellenbosch Municipality; to provide for the enforcement of this By-Law; and to provide for matter incidental thereto.

PREAMBLE

WHEREAS the Stellenbosch Municipality recognizes that the hosting of events is a significant part of its competitive strategy and acknowledges that events have an important role to enhance cultural and social cohesion in communities, support urban rejuvenation and economic growth.

WHEREAS the Stellenbosch Municipality aims to regulate holding of events in a manner that ensures proper management thereof;

WHEREAS the Stellenbosch Municipality wishes to support the co-ordination and collaboration between all role-players, to promote partnerships and to enhance the impact of events in the municipality;

WHEREAS the Stellenbosch Municipality wants to ensure that events happen safely and securely in a coordinated manner in its jurisdiction;

AND WHEREAS the Stellenbosch Municipality wants to ensure that events take place safely and securely in a coordinated manner through a clear collaboration between Law Enforcement, Fire Services, the South African Police Services, Disaster Management, District Municipality, Traffic Services and other related emergency and safety organisations;

AND NOW THEREFORE, BE IT ENACTED by the Stellenbosch Municipality, as follows:—

CHAPTER 1

DEFINITIONS AND APPLICATIONS

1. Definitions

In this By-Law, unless the context otherwise indicates-

“authorised municipal official” means the Municipal Event Officer, a member of the Municipal Event Committee, a municipal law enforcement officer, and any other person who is delegated as contemplated in section 41 of the South African Constitution to execute a power, function or duty related to the provisions of this By-Law

“Council” means the council of the Stellenbosch Municipality or any political structure, political office, councillor or any staff member acting under the council's delegated or sub-delegated authority

“event” means-

- (a) any sporting, recreational, entertainment, including live entertainment or event acts;
- (b) any educational, cultural or religious event;
- (c) any business event including marketing, public relations and promotional events, or exhibition events;
- (d) any charitable event, including any conference, organizational event or community event;
- (e) any filming which is of such a nature that it may have a negativen impact on vehicular or pedestrian traffic or may attract crowds;
- (f) any similar event or activity hosted at a stadium, public place, venue or along a route or within its precinct.

“event organizer” means a person who submits an application to hold an event in terms of this By-Law whether he or she submits the application for himself or herself or on behalf of another person, body or organization;

“events committee” a committee represented by officials from affected municipal department who meet on an ad hoc basis to consider event applications and make recommendations to the Event Organizer;

“events policy” means the Events Policy of the Stellenbosch Municipality;

"Event Permit Officer" means the head of Stellenbosch Municipality events permit office or any other official delegated by him or her;

"Law Enforcement Officers" officials of the Municipality involved in law enforcement;

"Municipal Manager" means the person appointed as Municipal Manager in terms of section 82 of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998)

"permit" means a permit issued by the Events Coordinator for the holding of events;

"public place" means -

- (a) any public land, square, public swimming, bath, public resort, public recreation site, zoological, botanical or other public garden, park or hiking trail, including any portion thereof and any facility or apparatus therein or thereon, as well as any public open space, public road, road reserve, reserve street, lake, dam, or river;
- (b) any public building, structure, hall, room or office including any part thereof and any facility or apparatus therein, which is the property of, or possessed, controlled or leased by Stellenbosch Municipality and to which the general public has access, whether on payment of admission fees or not;
- (c) any nature conservation area including – nature reserves, protected natural areas, nature conservation worthy areas, natural open spaces.

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"public land" means all property owned by government;

"purpose-built venue" means a building, structure, or premises, specifically built, zoned and suitable for the holding of specific events;

"stakeholder" includes any person, organization, entity or body who is affected or has a role to play in the management or holding of an event;

"safety officer" means a person appointed in terms of Regulation 6 of the (Occupational Health and Safety Act 85 of 1993) to assist with the oversight of the safety and security risk management of the event.

"this By-Law" includes the Schedules hereto;

"venue" means any open space, enclosed or semi-enclosed temporary structure or permanent structure, whether a private dwelling or not—

- (a) within which a temporary or permanent structure may be erected, where an event is to be hosted; and
- (b) which, for the purposes of any categorization, designation and certification of an event may consist of —

- (i) seating for spectators, attendees or an audience; or
- (ii) a field of play or a permanent or temporary podium or other area within a venue, reserved for the purposes of hosting an event;
- (iii) purpose built venue correctly zoned, built and suitable for the holding of specific events;

“venue owner” means any person or legal entity that, now or in the future, will directly or indirectly own, lease, rent, acquire or exercise the powers of an owner or occupier of a venue used for events.

“ward committee” means the ward committee as established by Stellenbosch Municipality from time to time and chaired by the respective appointed ward councillors

2. Application of this By-Law

- (a) This By-Law applies to any event held within the area of jurisdiction of Stellenbosch Municipality, including events held on both private land and public land, provided that where an event is held on private land, subject to any other applicable legislation, it has an impact on the resources of the Municipality and the surrounding community.
- (b) This By-Law does not apply to –
 - (i) events of fewer than 20050 persons where there is no amplified sound or no temporary structures to be used;
 - (ii) actions falling under the provisions of the Regulation of Gatherings Act (Act 205 of 1993) as amended, for which a system of approval is already in place;
 - (iii) public participation or meetings held by ward councillor;
 - (iv) small events such as family and community events held on private property or purpose-built venues, subject to any other legislation;
 - (v) funeral and funeral processions, events held at a purpose-built venue or the grounds of any school, playground, place of worship, hotel and/or any other conference facility, athletic field, arena, auditorium or similar;
 - (vi) permanent place of assembly when used for events normally held in or at such venues; provided that this exclusion does not apply to events or parts of events held outside the venue or building, or which by their nature, size or impact are considered outside the normal use parameters for the venue;
 - (vii) sport fixtures and events regulated by the Safety at Sports and Recreational Events Act No.2 of 2010;
 - (viii) Weddings held at wedding venues established for purposes of weddings or at a community hall or similar entertainment facility, and wedding processions, which fall outside the boundaries of an environmentally protected area;
 - (ix) Cultural rituals held by cultural groups and families in the community.

- (c) Notwithstanding subsection (2), the Events Permit Officer or a Law Enforcement Officer may —
 - (i) when the Events Permit Officer or a Law Enforcement Officer finds that this By-Law is, or likely to be, contravened by an event organizer; or
 - (ii) when a stakeholder affected by the impact and risk attached to an event files a complaint with the Event Permit Officer or a Law Enforcement Officer, issue a compliance notice to the Event Organiser in terms of section 8 and act in terms of this By-Law.
- (d) Purpose-built venues are excluded from this By-Law in respect of events normally held in such venue, provided that —
 - (i) this exclusion does not apply to events or parts of events held outside the venue or building or which by their nature, size or impact are considered outside the normal use parameters for the venue;
 - (ii) owners or managers of purpose-built venues must submit an application to the Events Permit Office for approval of their events programmes which shall be valid for one year;
 - (iii) the Events Permit Officer may, from time to time, issue directives regarding specific or special application process for any specific or special event which may vary in respect of the criteria referred to in section 6;
 - (iv) in the event of a conflict between this By-Law and any other By-Law of the Municipality this By-Law shall prevail regarding the management and holding of events;
 - (v) this By-Law does not apply to the holding of public gatherings and demonstrations as provided for in terms of the Regulation of Gatherings Act, 1993 (Act No. 205 of 1993).

CHAPTER 2

APPLICATION PROCESS, REQUIREMENTS, DECISIONS AND ENFORCEMENT

3. Submission of applications for approval to hold or stage events

- (a) A formal application to stage an event must be made by the event organizer to the Events Permit Officer and submitted —
 - (i) by a person who is at least 18 years old;
 - (ii) in a form and or manner as prescribed by the Events Permit Officer;
 - (iii) within the time frames as prescribed in Schedule 2 of this By-Law;
 - (iv) by a person or on behalf of a person who possesses the necessary capacity and resources.

- (b) The application must include all information required as indicated in the prescribed form and any additional information as may be requested by the Stellenbosch Municipality.
- (c) All applications must be accompanied by proof of payment of the applicable fees and deposit payable for the event.
- (d) In the event of failure to submit the information referred to in subsection 3(b) and proof of payment in terms of subsection 3(c) an application will not be considered in terms of this By-Law.

4. Requirements and conditions

- (a) No person may hold or stage any event without obtaining a permit referred to in section 5(c).
- (b) An application for an event must comply with the provisions of this By-Law and contain such information as indicated in the prescribed application form as set out in the Schedule 3.
- (c) The Event Organiser may not advertise/market or sell tickets for the planned event before an application is submitted to the Municipality and the Event Permit Officer has informed the Event Organiser in writing that the application has been approved in terms of section 5(a).
- (d) The Event Organiser is required to apply separately and within the required timeframe to the National Commissioner of the South Africa Police Services for a risk categorisation as contemplated in the Safety at Sports and Recreational Events Act, 2010 (Act No.2 of 2010).
- (e) Payment of an administration fee and or applicable tariffs determined by the Municipality must be required from the Event Organiser ahead of approval of an application for an event.
- (f) The Events Permit Officer must ensure that consultation with relevant stakeholders identified by the Municipality is undertaken by the event organizer.
- (g) The Event Permit Officer must, in terms of the Event Policy and depending on the nature of the event, ensure that consultation takes place with the Events Committee, which will include an official from the municipality's environmental services department; and with any other relevant stakeholder, including the relevant ward councillor.
- (h) The Events Permit Officer must satisfy him /or herself by written documentation that the relevant land-use zoning scheme regulations, environmental legislation and all health and safety regulations are complied with; that adequate public liability insurance cover, and that appropriate indemnity cover is obtained for an event by the Event Organiser. Similarly, where an activity which may put the public at risk will be triggered,

proof of appropriate specialized risk insurance, blanket liability or work cover must be provided to the Events Permit Officer by the Event Organiser.

- (i) The Council must, as part of its budgeting process in terms of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), determine tariffs and deposits payable for events.
- (j) The Municipality shall not, in respect of any planning for an event, application, approval or permit issued for an event in terms of this By-Law, be held liable for any-
 - (i) damage to or loss of any property of the Event Organizer; or
 - (ii) costs incurred by an Event Organizer or any third party;
- (k) The event organizer, or the venue owner shall be liable for the cost of any service provided by the municipality for or in respect of an event.

Safety Officer

The Event Organiser must appoint a safety officer for the event.

- (a) The responsibility for the safety of all present at the event lies primarily with the Event Organiser;
- (b) The safety officer is tasked with monitoring and maintaining a safe environment for the duration of the event, including the set-up and breakdown of stages of the event;
- (c) The areas of responsibility of the safety officer include operational safety, occupational health and safety compliance and hygiene management;
- (d) The safety officer maintains the right to halt any event should he/she identify a significant risk threatening the safety of any individual present at the event;
- (e) The mandate of the safety officer includes the event venue as well as all associated facilities;
- (f) The safety officer is required to be on-site for the entire duration of the event, including the set-up and breakdown stages of an event;
- (g) The safety officer is to reasonably identify any risks or dangers and recommend suitable mitigation and management measures to the Event Organiser;
- (h) The safety officer is responsible for ensuring that the event-specific written safety and security plan is adhered to.

5. Decisions on events

- (a) The Events Permit Officer must approve or decline an application for an event within a reasonable time in terms of this By-Law.
- (b) Once a decision has been taken in terms of subsection 5(a) the applicant must be informed thereof in writing.
- (c) Where an application for an event has been approved, the Events Permit Officer must issue a permit specifying the conditions applicable to the event.
- (d) The Event Organizer must make sure that the permit is available at the venue for inspection at all stages and at all times of the event, and that any additional licences, including liquor licences can be clearly displayed in public.
- (e) Where an application for an event has been declined, reasons for the decision must be communicated to the applicant in writing, and the applicant must be informed of his/her right to appeal the decision in terms of section 62 of the Municipal Systems Act.
- (f) The Event Permit Officer may decline an application for an event permit where—
 - (i) an event application is received outside of the prescribed timeframes;
 - (ii) the event clashes with another event;
 - (iii) the event safety and security plan is deemed insufficient by the Municipality's services;
 - (iv) the event is not approved by the South African Police Services;
 - (v) the event is non-compliant with applicable legislation; or
 - (vi) any other factor which, in the opinion of the Event Permit Officer, may negatively impact on the –
 - safe conclusion of an event; or
 - human or other resources of Stellenbosch Municipality.
- (g) Notwithstanding the timeframes set out in Schedule 2 the Event Permit Officer may, after consultation with the Municipal Manager, approve a late application for an event, where the holding of the event will be beneficial to the municipality.

6. Evaluation Criteria

- (a) The Events Permit Officer must ensure that applications for staging an event are considered in accordance with the following criteria, where applicable:
 - (i) the type and size of an event;
 - (ii) the impact of the event in terms of the strategic fit to the Events Policy;

- (iii) the impact of the event on municipal services including services relating to noise control, traffic, parking, local amenities, public places, health and all incidental services affected by the holding of the event logistical aspects, as well as marketing, economic, social and environmental objectives;
 - (iv) whether the proposed use of the land complies with the applicable zoning scheme and any conditions applicable thereunder;
 - (v) the safety and security risk management of the event in respect of the event plan, logistics, location, site design and other activities taking place near or at the event venue and other threats to the event. The risk assessment will include, but not limited to, obtaining details of the evacuation routes, emergency plans, site plans of access, and the inference of public open space;
 - (vi) that the event complies with all applicable legislation;
 - (vii) the impact of the event on the environment;
 - (viii) Previous offences
- (b) The criteria referred to in subsection 6(a) must be considered in respect of-
- (i) the review and assessment of events;
 - (ii) the decision processes for event applications;
 - (iii) prioritisation of events;
 - (iv) the type and level of support to be provided by the Municipality for events; and
 - (v) the services to be provided by the Municipality to events.
- (c) The Events Permit Officer may impose reasonable conditions to the permit to protect the environment and the health, safety and welfare of the public pertaining to:
- (i) Location and hours during which the event may be held;
 - (ii) Sanitation, ablution facilities and availability of water;
 - (iii) Security and crowd management;
 - (iv) Parking and traffic issues;
 - (v) Emergency and medical services;
 - (vi) Clean-up of premises and surrounding area and waste disposal;
 - (vii) Insurance;
 - (viii) Lighting;
 - (ix) Fire services and safety;
 - (x) Temporary construction, barricades and fencing;
 - (xi) Removal of advertising and promotional materials after the event;
 - (xii) Noise levels.
 - (xiii) Any other conditions pertaining to the Event
 - (xv) The environmental impact.

7. Holding of an event

- (a) An Event Organizer whose applications have been approved in terms of this By-Law are responsible for the event and must ensure that —
 - (i) the event is held in compliance with the provisions of this By-Law, the conditions imposed by the Events Permit Officer and does not contravene any other law;
 - (ii) the conduct of persons attending an event and the activities undertaken or carried out at the event do not negatively impact on affected communities and the environment during such an event;
 - (iii) any compliance notice issued by the Events Permit Officer in terms of section 8 is complied with.

8. Compliance notice

- (a) When the Events Permit Officer or a Law Enforcement Officer finds that a provision of this By-Law is being or has been contravened by an Event Organizer or that a condition has arisen that has the potential to lead to a contravention of this By-Law or any other law, he or she —
 - (i) may issue a compliance notice to the Event Organizer; or
 - (ii) may, on receipt of information from an authorized official relating to the contravention of this By-Law or any other law in respect of the holding or staging of an event, issue a compliance notice to the Event Organizer.
- (b) A notice issued in terms of subsection 8(a) must state —
 - (i) the provision of the By-Law; ~~and/or the provisions of any other legislation and/or the condition of the permit that is being contravened or will be contravened if the condition is allowed to continue;~~
 - (ii) the measures that must be taken to rectify the condition; and
 - (iii) the time period in which the notice must be complied with.
- (c) If an Events Organiser on whom notice was served in terms of subsection 8(a), fails to comply with the requirements of the notice, the Event Permit Officer, a Law Enforcement Officer or an authorized official may, for the purposes of this By-Law, take such steps as may be necessary to rectify the condition at the cost of the Event Organizer.
- (d) A person who fails to comply with a compliance notice issued in terms of subsection 8(a) commits an offence.
- (e) The municipality shall, in respect of a person who fails to comply with a compliance notice in respect of one or more events —

- (i) keep a record of non-compliance and consider any appropriate action as may be required;
- (ii) require an increased deposit from the person for future events to be held or staged by such person; and
- (iii) require proof of measures in place to ensure compliance of this By-Law where the party defaulted at a former event.

9. Inspections and right of access

- (a) The Events Permit Officer, an authorized official or a law enforcement officer may conduct inspections of a venue after the submission of an application as well as during and after the staging or holding of an event to determine compliance with this Bylaw and the conditions made;
- (b) The Events Permit Officer or a law enforcement officer has a right of access to or over any venue for the purposes of —
 - (i) performing all necessary acts or required to be done by the municipality under this By-Law,
 - (ii) ascertaining whether there is or has been a contravention of the provisions of this By-Law; and the conditions made subject to the approval of the event application
 - (iii) enforcing compliance with the provisions of this By-Law.
- (c) An Events Permit Officer, an authorized official, or a law enforcement officer may require such owner or occupier to provide, at any reasonable date and time access to such property to a person and for a purpose referred to in subsection 9(b).

10. Suspension and revocation of permit

- (a) The Event Permit Officer, may, where the Event organizer fails to comply with a compliance notice issued in terms section 8, by notice in writing to the Event Organiser —
 - (i) suspend the permit immediately until the Event Organiser has complied with the compliance notice;
 - (ii) revoke the permit and take such steps as may be necessary in terms of this By-Law, for which costs incurred by the Municipality the Event Organiser shall be liable; or
 - (iii) on receipt of information from a Law Enforcement Officer or an authorised official relating to failure to comply with a compliance notice, suspend or revoke the permit of an Event Organizer.
- (b) The Municipality may, where the Events Permit Officer has acted in terms of subsection 10(a), withhold the deposit paid by the Event Organizer for an event as security for the payment of such costs.

CHAPTER 3

GENERAL PROVISIONS

11. Agreements and Partnerships

- (a) The Municipality may enter into such agreements and partnerships with Event Organizers as may be necessary for the holding and management of events in terms of this By-Law.
- (b) The Municipality may, under an agreement or partnership contemplated in subsection 11(a), provide support either logistically, financially or both to specific events which are aligned to the strategic objectives of the Municipality.
- (c) The agreements and partnerships contemplated in subsection 11(a) must provide for service levels which must be met by the parties in order to ensure compliance with this By-Law and the Municipal Finance Management Act, 2003 (Act No. 56 of 2003).
- (d) Notwithstanding the provisions of this By-Law relating to offences and penalties, an agreement concluded in terms of this section may provide for penalties for which an Event Organizer shall be liable in the event of non-compliance therewith.

12. Delegations

- (a) The Events Permit Officer may delegate any of the powers conferred on him or her either in whole or in part under this By-Law to any other competent official of the Municipality.
- (b) The Municipal Manager may appoint competent officials in the employment of the Municipality as authorised officials to enforce the provisions of this By-Law.

13. Right of Appeal

- (a) Parties to a dispute arising from a conflict in terms of this By-Law must attempt to resolve such conflict before exercising the right of appeal contemplated in subsection (b) through consultation with each other.
- (b) The Events Permit Officer have the right to decline an application, if the application is incomplete and does not meet the timeframes as set out in Schedule 3.
- (c) The Event Organizer may appeal against a decision where his or her application to hold an event has been declined.
- (d) The Appeal Committee will attend to appeals prior to the submission of such appeals in writing to the Municipal Manager within a period as indicated in Schedule 2 in relation to the type of event concerned.

- (ed) The application which is a subject of appeal must be decided in terms of section 5 before the appellant may lodge an appeal within the applicable timeframes set out in Schedule 2.
- (fe) An appeal lodged in terms of this section must be considered and decided within such time as indicated in Schedule 2 in relation to the type of event concerned.
- (gf) The Municipal Manager may delegate any official of the Municipality to consider and decide on appeals referred to in subsection 13(b).

14. Indemnity

- (a) The Event Organiser must provide –
 - (i) evidence, to the satisfaction of the Event Permit Officer, of appropriate indemnity cover; and
 - (ii) where an activity which may put the public at risk will be involved, evidence to the satisfaction of the Events Permit Officer of appropriate specialised risk insurance, public liability insurance or work cover must be provided.
- (b) The Municipality shall not be liable for any costs, including any damage or loss incurred or suffered as a result of an event held without an approval in terms of this By-Law.
- (c) Event owners shall be held liable for any damages to the municipality's property resulting from the holding of an event.

15. Offences and Penalties

- (a) Any person who-
 - (i) holds an event without a permit in contravention of section 4(a);
 - (ii) is an Event Organiser and whose application to hold an event has been approved, fails to comply with any provision of this By-Law, any condition made subject to the approval of the event application; or contravenes a provision of any other law for which the municipality is responsible for implementation and enforcement, in contravention of section 7(a)(i);
 - (iii) fails to ensure that the conduct of persons attending an event and the activities undertaken or carried out at an event do not disturb the neighbouring community, residents, or the environment in contravention of section 7(a)(i);
 - (iv) fails to comply with the compliance notice issued by the Events Permit Officer or a Law Enforcement Officer in terms of section 8(a)(i) or (ii), in contravention of section 7(a)(iii), shall be guilty of an offence.

(b) A person who commits an offence in terms of this By-Law shall, on conviction, be liable

- (i) in the case of an offence referred to in subsection 15(a)(i) or (ii). To a fine as the court may deem fit to impose or to imprisonment for a period not exceeding twelve months, or to both such fine and such imprisonment;
- (ii) in the case of an offence referred to in subsection 15(a)(iii), to such fine as the court may deem fit to impose or to imprisonment for a period not exceeding five years, or to both such fine and such imprisonment;
- (iii) in the case of an offence referred to in subsection 15(a)(iv), to such fine as the court may deem fit to impose or to imprisonment for a period not exceeding 10 years, or to both such fine and imprisonment.

16. Short title

This By-Law is called Stellenbosch Municipality: Events By-Law, 2024³.

SCHEDULE 1
AMENDMENT OF LAW
(Section 45)

No. and Year of Bylaw or Repeal	Short Title	Extent of Amendment

SCHEDULE 2 Schedule of Events Application Timeframe
Subject to Application Criteria, the following Timeframes Below will apply:

Size	Crowd Size/ No of Participants	Minimum time for submission of an application to the Municipality by the event organiser before the date of an event [all required information relating to the application must be submitted in terms of section 3 (2)]	Minimum time for the Municipality to respond to an application for staging an event	Appeals to be lodged by applicant with the Municipality within	Appeal to be decided by Municipality within
Small	200 to 2000	20 working days (4 weeks)	10 working days(2 weeks)	48 hours of receipt of written notice from the Municipality indicating failure to resolve conflict	48 hours of receipt of written notice of appeal
Medium	2001 to 5000	25 working days (5 weeks)	15 working days (3 weeks)	48 hours of receipt of written notice from the Municipality indicating failure to resolve conflict	Within 48 hours of receipt of written notice
Large	5001 to 10 000	30 working days (6 weeks)	20 working days (4 weeks)	48 hours of receipt of written notice from the Municipality indicating failure to resolve conflict	Within 3 working days
Very Large	10 001 and above	90 working days (minimum 4 months , 6 months ideal)	40 working days (2 months)	48 hours of receipt of written notice from the Municipality indicating failure to resolve conflict	Within 5 working days

Note:

- The timeframes do not include events applications where a land use planning approval in terms of the Land Use Planning Bylaw is required i.e. where an event is to be held on land which is not appropriately zoned. In such instances, the time frames for a very large event will apply.
- If a small event includes food vendors, a minimum of 15 days will be required if food vendors need to apply for licences and certificates of acceptability.
- Any event which involves an application for a temporary land use departure and where the departure has not been granted must follow the appeals process as outlined in the Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985).

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CHAPTER 29: EVENTS AND OUTDOOR DINING OVERLAY ZONE

273. Zone name and designation on map

- (1) The Events and Outdoor Dining Overlay zone may be referred to by the code (EODO) and shall cover the entire area of the Stellenbosch Municipality's zoning map.

274. Purpose of the zone

- (1) The purpose of the Events and Outdoor Dining Overlay zone is to facilitate the hosting of events and outdoor dining on public streets in certain circumstances, with the aim of promoting the tourism and leisure sector as a key driver of local economic development, as well as to enhance the cultural and social cohesion of communities, while protecting the amenity on which these activities rely.
- (2) A person may only organize an event with a valid permit issued by the Municipality as regulated in the Stellenbosch Municipality Events Permitting By-Law. "Event" has the same meaning as contemplated in subject By-Law.
- (3) Provide for a clear distinction between "events" and "occasional use" events, as contemplated in section 30.
- (4) Notwithstanding the intention for the overlay zone to be less restrictive with regards to the hosting of events and promoting outdoor dining on public streets, the overlay zone gives the Municipality a mechanism whereby additional measures and conditions can be imposed which can assist to avoid potential adverse impact of events and outdoor dining on the receiving environment and mitigate such impacts where they cannot be avoided.

275. General provisions

- (1) The primary, additional and consent uses, and development parameters set out in the applicable base zone remain applicable to any land unit subject to this overlay zone, unless varied in the provisions provided in this chapter.
- (2) Purpose-built tracks, buildings, and infrastructure to be used for events requires land use approval for the facility or amenity as contemplated in subsection (1).
- (3) Events contemplated in this chapter are exempt from the provisions of section 30(1).
- (4) A maximum of 12 events per calendar year can be hosted on an individual property, irrespective of the event being a linear event or place-bound event as contemplated in this chapter, unless otherwise stipulated in this chapter. A calendar year means a period of twelve months from January 1 to December 31.
- (5) Any event occurring on a property that takes direct access from a proclaimed road shall provide effective traffic control for safe access off such road to the on-site parking area, to the satisfaction of the Municipality.
- (6) Any event contemplated in this chapter may involve the construction of temporary structures to facilitate the hosting of such event. Temporary structures or non-permanent structures constructed purely on a temporary basis for a specific period, shall require building plan approval and shall be demolished on completion of the event for which it was erected.
- (7) Commercial services at the same venue that are not directly associated with the event, and which is not an event related activity shall require prior land use approval for such activity.
- (8) No event can be both a "linear event" and a "place-bound event", and the Municipality's Development Management Department has the sole discretion to determine the specific type of an event as contemplated in this chapter.

276. Linear events

- (1) A linear event means an event along a route taken from a starting point to a destination during which the event takes the form of either a recreational activity or a procession, and which may traverse a single property or a number of properties, and includes marathon, trail running, cycling and mountain biking (including E-bikes) events, but excludes the use of motorized vehicles.
- (2) An unlimited number of linear events shall be permitted in the following zones:
 - (a) Community zone.
 - (b) Transport Facilities zone.
 - (c) Public Road and Parking zone; and
 - (d) Public Open Space zone.
- (3) An unlimited number of linear events shall be permitted in the following zones, provided that the total number of people involved in the event, including any support staff or spectators are limited to the capacity of the venue or do not exceed 1000 people, whichever is the lesser:
 - (a) Education zone.
 - (b) Private Open Space zone.
 - (c) Agriculture and Rural zone; and
 - (d) Natural Environment zone.
- (4) For a linear event involving more than 1000 people, including any support staff or spectators associated with such event, a maximum number of 12 events per calendar year shall be permitted on a property with a zoning stipulated in subsection (2).
- (5) A linear event occurring on a property with a zoning stipulated in subsection (2) may not exceed:
 - (a) a maximum of 3 consecutive days; and
 - (b) a cumulative number of 12 days in a calendar year.
- (6) A linear event occurring on a property with a zoning stipulated in subsections (2)(c) and 2(d):
 - (a) must make use of existing routes, farm tracks and infrastructure.
 - (b) must include the provision of sufficient on-site parking for all vehicles associated with the event, or to the satisfaction of the Municipality; and
 - (c) may not involve any motorized vehicles.
- (7) A linear event occurring on a property with a zoning stipulated in subsection 2(a) does not include ancillary events typically associated with the primary uses thereon such as any school related functions.

277. Place-bound events

- (1) A Place-bound event means an event that takes place at a specific venue, or on a specific property.
- (2) An unlimited number of place-bound events shall be permitted in the following zones:
 - (a) Community zone.
 - (b) Transport Facilities zone.
 - (c) Public Road and Parking zone; and
 - (d) Public Open Space zone.
- (3) A maximum of 12 place-bound events per calendar year shall be permitted on a property in the following zones:
 - (a) Education zone.
 - (b) Private Open Space zone; and
 - (c) Agriculture and Rural zone.

- (4) A place-bound event occurring on a property with a zoning stipulated in subsection (2) may not exceed:
 - (a) a maximum of 3 consecutive days; and
 - (b) a cumulative number of 12 days in a calendar year.
- (5) Notwithstanding subsection (2), a place-bound event occurring on a property with a zoning stipulated in subsection (2)(c) that involves any amplified music such as an outdoor music concert, rave or festival, shall not be permitted to extend beyond 18h00.
- (6) A place-bound event occurring on a property with a zoning stipulated in subsections (2)(b) and 2(c):
 - (a) must make use of existing facilities, amenities, and infrastructure; and
 - (b) must include the provision of sufficient on-site parking for all vehicles associated with the event, or to the satisfaction of the Municipality.
- (7) A place-bound event occurring on a property with a zoning stipulated in subsection (2)(a) does not include ancillary events typically associated with the primary uses thereon such as any school related functions.
- (8) All place bound events, regardless of the base zoning of the property on which such event takes place, shall not continue past 22h00 without prior written permission as part of the event permit.

278. Specific provisions: outdoor dining

- (1) Outdoor dining means dining outdoors on sidewalks or a portion of public street with tables, chairs, and other furnishings for the purpose of selling, offering for sale, and serving food and beverages in an area set up directly outside the confines of a property with land use rights for a business premises (or equivalent)
- (2) Outdoor dining shall be permitted as a primary use right on a property zoned Public Road and Parking zone, subject to the following conditions:
 - (a) The location of the outdoor dining area must be directly abutting the confines of a property with land use rights in place for a business premises or equivalent.
 - (b) The outdoor dining area must be compliant with the technical specifications and guidelines provided in the Policy on Outdoor Dining, Trading and the use of Public Places for Commercial Ventures and Display, or any such subsequent policy or directive as the Municipality may adopt.
 - (c) The owner of a property incorporating an outdoor dining area as contemplated in this chapter must enter into a written agreement with the Municipality.
 - (d) Only temporary structures specified in the written agreement contemplated in paragraph (c) shall be permitted and shall be subject to building plan approval where applicable.
 - (e) Should a written agreement as contemplated in paragraph (c) not be concluded between the relevant parties, the Municipality may institute enforcement proceedings, either –
 - (i) as contemplated in section 273 of this By-law; or
 - (ii) in accordance with the Municipality's Roads and Streets By-law.

SCHEDULE 4

EVENTS APPLICATION REQUIREMENTS GUIDELINE

The following information and documentation are required from ALL organisers of events wishing to host events in the Stellenbosch Municipality.

The timeous provision of the complete information will support and assist with the processing of the application, the approval processes by the range of Municipality Departments and compliance with legislative requirements.

SIZE	CATEGORY ATTENDEE / PARTICIPATION SIZE	MINIMUM TIME BEFORE AN EVENT TO SUBMIT A COMPLETE APPLICATION TO THE MUNICIPALITY
Small	<u>200</u> 50 – 2000	A minimum 20 working days (4 weeks)
Medium	2001 – 5000	A minimum of 25 working days (5 weeks)
Large	5001 – 10 000	A minimum of 30 working days (6 weeks)
Very large	10 001 above	90 working days (4 months minimum – preferably 6 months)

NOTE:

- Events of fewer than 20050 persons where there is no amplified sound or no temporary structures to be used need not submit an application. However, the Municipality may determine whether the impact and risk attached to an event of fewer than 20050 persons would require the submission of an application.
- Note this excludes any specific or special application directives which the Municipality may issue from time to time, which may vary by event type, risk, size, the time of the year, duration, venue or location (for example over the festive season or public holiday or related to a type of event or specific venue/location) or impact on the transport network or any other Municipality activity.
- These timeframes do not include events applications where a land use application approval is required i.e. where an event is to be held on land which is not appropriately zoned. In such instances, the time frames for a very large event will apply.

REQUIREMENTS:

- A formal Application detailing the name and contact numbers of the organizer, date/s, venue, nature of event and as much information as possible, and
- An Event Plan including at least the following information:

1. Description of Event:

Type of event: International, National, Local, Linear or Place bound

- Date/s
 - Duration (daily)
 - Locality/Area
 - Property description (erf or farm number)
 - Venue
 - Anticipated number of participants and spectators
 - Details of VIPS attending event (including artist/s)
 - Details of nearby Key Point/s or Restricted Areas
2. **Event Programme** (full details and times, plus contact details for person responsible for each aspect of event)
 3. **Layout Plan** for event, indicating:
 - Stages, Marquees & Other Temporary Structures
 - Access and Evacuation Flows
 - Fencing and Crowd Barriers
 - Catering Facilities and Vendor Areas
 - Restricted/VIP Areas
 - VOC Location
 - Ticket Selling Booths
 4. **Event Safety Plan:**
 - Medical Plan – including details of private medical service provider/s
 - Security Plan – including details of private security service provider/s
 - Departmental Emergency Response Plan
 - Emergency Procedure/Evacuation Plan
 - LP Gas Plan (if applicable)
 - Accreditation Plan
 - Crowd Management Plan
 - Facility Emergency Plan (if applicable)
 - Civil Aviation Application/Approval (if applicable)
 5. **Transport Management Plan**
 - Detailed Transportation Plan, incl. transportation modes, routes for event
 - Details of Road Closures (and times)
 - Emergency Vehicle Access Routes
 - Optimal Public Transport Utilisation
 - Detailed Parking Plan, incl. secured/identified Parking Areas
 - Detailed Event Signage/Communication Plan (warning signage, alternative routes, parking, etc.)
 6. **Integrated Waste Management Plan** (including immediate precinct)
 7. **Traffic Management Plan**
 - Detailed plan of event venue/location and surrounds;
 - Details of event specific Road Signage (if applicable)
 - Marshalling Plan (if applicable)
 8. **Health Requirements:**

- Ablution Facilities and/or Mobile Toilets
- Details of Vendors / Caterers, including licences
- Certificate/s of Acceptability – food vendors

9. Zoning confirmation of the permitted land use or land use planning
(approval where necessary)

10. Community Participation/Consultation Plan, including:

- Communication with Councillor/s
- Consultation with Community/Residents Organisations/Associations
- Communication with Affected Residents/Businesses/Business Associations or other stakeholders.

11. Application Forms /Approvals, incl.

- Noise Exemption (including public participation/consultation)
- Erection of Stages/Marquees/Temporary Structures
- Confirmation of Venue: Written approval from venue owner/venue manager to authorise the event organiser to use the facility/ venue to host the event.
- Liquor Licence/s/ Fireworks/ Civil Aviation (if applicable)

12. Municipal Services Requirements:

- Waste Management Plan, incl.
 - Details of Service Provider/s
 - Arrangements for venue cleansing (prior to and post event)
 - Receipt slip from landfill site (post event)
- Electricity – including wayleaves
- Water
- Transport
- Roads and storm water

13. Event Communications Plan

- Ticket Selling Strategy & Accreditation
- Emergency Communications Plan
- Approval or application for Municipal Outdoor Advertising and Signage
- Any specific requirements

14. Environmental Management Plan (if applicable)

- A rehabilitation plan
- Financial guarantee
- Any other applicable environmental or heritage permission.

15. Indemnity Forms, incl.

- Completed Indemnity Form
- Confirmation of Public Liability insurance as well as the prescribed insurance confirmation letter.

16. Confirmation of Appointment of Safety Officer/s

APPENDIX 2

1 Februarie 2024

Tasmin Cupido

Inwoners van die Dwarsriviervallei is op soek na antwoorde vir die lange kragonderbrekings wat die gemeenskappe gereeld teister.

Gedeeltes van Kylesmore is onlangs byna drie dae sonder krag gehaai – slegs weke nadat ander gedeeltes van dieselfde dorpie vir ses dae sonder elektrisiteit moes klaarkom. Inwoners van Pniel en Jacobsdal loop ook gereeld deur.

Kragtoevoer na die vallei word deur Eskom voorsien.

Dr. Francois Kotze, 'n inwoner van die Capolavoro-landgoed in Kylesmore, verduidelik die mees onlangse onderbreking aan kragtoevoer het van Vrydag 19 Januarie om 19:00 tot Maandag 22 Januarie geduur.

"Verskeie gedeeltes van die gemeenskap word deur die onderbrekings, wat net ná of voor geskeduleerde beurtkrag voorkom, geraak," sê hy.

"Die voorvalle word byna onmiddellik by Eskom aangemeld, maar die kommunikasie en terugvoering van die entiteit bestaan byna nie. Jy word net ingelig dat die saak ondersoek word, maar daar is geen verdere kommunikasie nie. So sit en wag jy maar totdat daar weer krag is, of jy meld weer die voorval aan in die hoop dat dit die nodige aandag sal geniet."

Ekestadnuus het 'n gedetailleerde

Waar is ons krag?

navraag oor die onlangse voorval en die kragnetwerk in die vallei aan Kyle Cookson, 'n woordvoerder van Eskom in die Wes-Kaap, gerig, maar die meeste vrae is onbeantwoord gelaat.

"'n Kort verklaring deur Cookson lui: "Ongeveer 100 huishoudings in dele van Kylesmore was oor die naweek sonder kragtoevoer as gevolg van 'n foutiewe kabel by die Capola-substansie. Die krag het Vrydagmiddag uitgeskakel en is omstreeks 16:00 Maandag 22 Januarie herstel. Eskom vra opreg om verskoning vir die ongerief wat veroorsaak is en bedank die kliënte wat geraak is vir hul geduld."

Volgens Kotze het inwoners verskeie kere ook die Stellenbosch-munisipaliteit om hulp gevra, maar hier is hulle glo ook nie juis te hulp gesnel nie. "Die munisipaliteit stel nie belang nie en verwys ons net na Eskom," voer hy aan.

"Dienslewering deur Eskom en die munisipaliteit bestaan nie. Daar is 'n gebrek aan deursigtigheid en dienslewering. Ons moet die langdurige onderbrekings verdur, maar ons kry nie antwoorde nie. Ons wil weet wat tot die dae lange onderbrekings lei."

'n Bekommerde inwoner van Pniel het verlede Donderdag (25 Januarie) 'n brief

aan rolspeleers, insluitend die munisipale bestuurder, Geraldine Mettler, die burgemeester, adv. Gesie van Deventer, en die Groot Drakenstein-polisie gerig om sy frustrasie oor langdurige kragonderbrekings as gevolg van 'n kabelval uit te spreek.

"Ons vallei gaan die afgelope tyd gebuk onder erge kabeldiefstal, wat tot 12 uur per dag sonder krag lei. Dit is nieteenstaande ons normale beurtkragstelsels," lui die skrywe.

"Die frustrerende deel is dat hierdie voorvalle blykbaar binne 'n paar weke van mekaar plaasvind, wat duidelik 'n patroon begin vorm. Die laaste paar diefstalle het selfs plaasgevind wanneer daar geen beurtkrag toegepas is nie, waaruit 'n mens net kan aflei dat dit geen klein diefstal is nie en dat een of ander vorm van misdadige shindak in ons gebied aan die werk is."

Hy beweer ook dat voorvalle in die omgewing van die Groot Drakenstein-polisie-kantoor plaasvind, baiekeer by dieselfde plek. Die inwoner het verder 'n pleidooi aan die polisie en munisipaliteit gerig om inwoners 'n oplossing te bied.

Stuart Grobbelaar, 'n woordvoerder van die Stellenbosch-munisipaliteit, erken die uitdagings rakende kabeldiefstal in die

Dwarsriviervallei, maar verduidelik dat die netwerk-infrastruktuur die elendom van 'n buur-munisipaliteit of Eskom is.

"Dit is onakkuraat om te beweer dat die munisipaliteit nie proaktiewe maatreëls getref het nie," sê hy.

"Ons het met die Suider-Afrikaanse Inkonsistiekenningsvereniging geskakel om 'n verhoogde polisie-toesigterwoordigheid in die omgewing van diefstalbrandpunte te verseker. Die diefstalle is ook by die nie-sistematiese-diefstalforum op die Kaapse Wynland-kustervergadering aangemeld."

Grobbelaar voeg by dat die munisipaliteit alle oorhoofse koperlyne in sy infrastruktuur met aluminium, wat gesaai word deur die inhou nie, vervang het.

"Hierdie maatregel het bewys dit is doeltreffend om diefstal te verminder. Die Drakenstein-munisipaliteit is tans besig om die kabels in sy infrastruktuur met dieselfde beoudering te vervang," sê hy.

"Alle bekommernisse is onder die aandag van die Vereniging vir Elektrisiteits- en Telekommunikasiedienste vir ingryping gebring. Dis belangrik om te erken dat die polisie hulpbronneprekerings in die gesig staar wanneer dit by die patrolling van die lengte van die kabels kom."

"Beide munisipaliteite en die forums werk wel aktief daaraan om 'n volhoubare oplossing vir die diefstal kwessie te vind."



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PUBLIC NOTICE: 10/2024

PUBLIEKE KENNISGEWING: 10/2024

ISAZISO SOLUNTU: 10/2024

RE-ADVERTISEMENT OF CALL FOR PUBLIC COMMENT ON THE DRAFT STELLENBOSCH MUNICIPALITY EVENTS BY-LAW, 2023

Notice is hereby given that Council intends to adopt the Draft Stellenbosch Municipality Events By-Law, 2023. Interested and affected parties are hereby invited to submit written comments during the 21-day advertising period.

You are hereby invited to submit written comments in connection with the Draft Stellenbosch Municipality Events By-Law, 2023 by electronic mail to the Manager, Economic Development and Tourism at Lesley.vangensen@stellenbosch.gov.za on or before 22 February 2024.

The Draft Stellenbosch Municipality Events By-Law, 2023 will be available on the Stellenbosch Municipality's website (www.stellenbosch.gov.za) and hard copies will be available at the local libraries and satellite offices as reflected in the table below.

Vers	Vers
Stellenbosch CBD	Library, Plain Street, Stellenbosch MU Building (Mark Street) Ward 7: Jan Marais Eco Centre
Franschhoek	Ward Office: Ward 1 (Midwater Building) Ward Office: Ward 2 (Grootendal Community Hall)
Kylesmore	Kylesmore Ward Office
Pniel	Library, Main Road, Pniel Pniel Ward Office
Wemmershoek	Ward 3: Wemmershoek Ward Office (Community Hall)
Jamestown	Jamestown Library Jamestown Ward Office
Cloeteville	Cloeteville Ward Office (Ward 16 and 17) Library, Vredelust Street, Cloeteville, Stellenbosch
Ida's Valley	Ward Office: Ward 5 (Ida's Valley Sport Ground) Ward Office: Ward 6 (Library, Rustenburg Rd.) Library, Sonnebloem Street, Ida's Valley
Kayamandi	Kayamandi Ward Office (Kayamandi Corridor) Library, Mathuthane Street, Kayamandi, Stellenbosch
Vlootenburg	Vlootenburg Ward Office (Vlootenburg Primary School)
Klapmuts	Klapmuts Ward Office (Klapmuts Multi-Purpose Centre)
Ward 19	De Nove Ward Office (Primary School in De Nove)

Enquiries or requests for more information on the process may be directed to Economic Development and Tourism Section: Lesley van Gensen Tel: (021) 808-8197 or E-mail: Sharon.pedro@stellenbosch.gov.za during normal office hours.

Ms Geraldine Mettler
Munisipale Bestuurder

HERADVERTERING VAN OPROEP OM OPENBARE KOMMENTAAR OP DIE KONSEP STELLENBOSCH MUNISIPALITEIT GEBEURTENISSE VERORDENING, 2023

Kennis word hiermee gegee dat die Raad van voorneme is om die Konsep Stellenbosch Munisipale Gebeurtenisse Verordening, 2023 aan te neem. Belanghebbende partye word hiermee genooi om hul kommentaar op skrif binne die volgende 21 dae periode in te dien.

U word genooi om skriftelike kommentaar in verband met die Konsep Stellenbosch Munisipale Gebeurtenisse Verordening, 2023 per e-pos aan die Bestuurder, Ekonomiese Ontwikkeling en Toerisme by Lesley.vangensen@stellenbosch.gov.za voor of op 22 Februarie 2024 te stuur.

Die Konsep Munisipale Gebeurtenisse Verordening, 2023 vir die Stellenbosch Munisipaliteit is beskikbaar op die webtuiste vir Stellenbosch Munisipaliteit (www.stellenbosch.gov.za) en afskrifte sal beskikbaar wees by plaaslike biblioteke en satelliet kantore gelys hieronder.

Jaarsid	Jaarsid
Stellenbosch Sentraal	Biblioteek, Plain Street, Stellenbosch MU Gebou (Mark Street) Ward 7: Jan Marais Ecosentrum
Franschhoek	Wijk Kantoor: Wijk 1 (Midwater Gebou) Wijk Kantoor: Wijk 2 (Grootendal Gemeenskap Saal)
Kylesmore	Kylesmore Wijk Kantoor
Pniel	Biblioteek, Hoofstraat, Pniel Wijk Wijk Kantoor
Wemmershoek	Wijk 3: Wemmershoek Wijk Kantoor (Gemeenskap Saal)
Jamestown	Jamestown Biblioteek Jamestown Wijk Kantoor
Cloeteville	Cloeteville Wijk Kantoor (Wijk 16 en 17) Biblioteek, Vredelust Straat, Cloeteville, Stellenbosch
Ida's Valley	Wijk Kantoor: Wijk 5 (Ida's Valley Sport Grond) Wijk Kantoor: Wijk 6 (Biblioteek, Rustenburg Straat) Biblioteek, Sonnebloem Straat, Ida's Valley
Kayamandi	Kayamandi Wijk Kantoor (Kayamandi Korridor) Biblioteek, Mathuthane Straat, Kayamandi, Stellenbosch
Vlootenburg	Vlootenburg Wijk Kantoor (Vlootenburg Laerskool)
Klapmuts	Klapmuts Wijk Kantoor (Klapmuts Veeldoelings Sentrum)
Wijk 19	De Nove Wijk Kantoor (Laerskool in De Nove)

Navrae en versoek vir meer inligting oor die proses kan gerig word aan die Ekonomiese Ontwikkeling en Toerisme eenheid: Lesley van Gensen Tel: (021) 808-8197 of per Epos: Sharon.pedro@stellenbosch.gov.za tydens normale kantoor ure.

Ms Geraldine Mettler
Munisipale Bestuurder

Kwerziwa isaziso sokuba iBhunga lijonge ukwamela uMthetho kaMasipala oYilwayo weMsimbini kaMasipala, yonaka-2023. Amaqela anomdima nachaphazelekayo ayamenywa ukuba angenise izimvo ezibhalwayo kwintsuku ozingama-21 esibhingezo.

Uyamenywa ukuba ungenise izimvo ezibhalwayo ngokuxukumene noMthetho kaMasipala weMsimbini kaMasipala waseStellenbosch oYilwayo, ka-2023 nge-imeyile kuMphahla: woPhuhliso loQoqosho noKhenketho kuLesley.vangensen@stellenbosch.gov.za ngomhla okanye phambi komhla wesi-22 Eyo Mdumba-2024.

Uthetho kaMasipala weMnyhadala kaMasipala waseStellenbosch oYilwayo, ka-2023 uza kufuneka kwiwebhusayithi kaMasipala waseStellenbosch (www.stellenbosch.gov.za) kwaye ikopi ezingamaphepha ziza kufuneka kumathala eencwadi asekhuleni nakwi-ofisi zosahlayithi njengoko kubonisiwe kolu luhlu lungezantsi.

Normale indlelaphu	Indawo
Stellenbosch CBD	Thala lencwadi, Plain Street, Stellenbosch Thala lencwadi e-MU (Mark Street) Ward 7: Jan Marais Eco Centre
Franschhoek	Ward Office: Ward 1 (Midwater Building) Ward Office: Ward 2 (Grootendal Community Hall)
Kylesmore	Kylesmore Wijk Kantoor
Pniel	Thala lencwadi, Main Road, Pniel Pniel Wijk Kantoor
Wemmershoek	Ward 3: Wijk Office yeWard laWemmershoek (Ward Office)
Jamestown	Thala lencwadi Jamestown Ward Office yeWard Jamestown
Cloeteville	Cloeteville Ward Office (Ward 16 and 17) Library, Vredelust Street, Cloeteville, Stellenbosch
Ida's Valley	Ward Office yeWard: Ward 5 (Ida's Valley Sport Ground) Ward Office yeWard: Ward 6 (Library, Rustenburg Rd.) Thala lencwadi, Sonnebloem Street, Ida's Valley
Kayamandi	Ward Office yeWard: Ward 6 (Kayamandi Corridor) Thala lencwadi, Mathuthane Street, Kayamandi, Stellenbosch
Vlootenburg	Ward Office yeWard: Vlootenburg (Vlootenburg Primary School)
Klapmuts	Ward Office yeWard: Klapmuts (Klapmuts Multi-Purpose Centre)
Ward 19	Ward Office yeWard: De Nove (Primary School in De Nove)

Imibuzo okanye izicelo zokufumana ulwazi olugile yatshe ngale inkqubo zikubhekisa kwi-omphahla lo-Phuhliso loQoqosho noKhenketho: Lesley van Gensen Umnxeba: (021) 808-8197 okanye i-meyile: Sharon.pedro@stellenbosch.gov.za ngeoyure zomsebenzi eziqhelekileyo.

Unkx: Geraldine Mettler
UMphathi kaMasipala



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PUBLIC NOTICE: 163/2023

PUBLIEKE KENNISGEWING: 163/2023

ISAZISO SOLUNTU: 163/2023

CALL FOR PUBLIC COMMENT ON THE DRAFT STELLENBOSCH MUNICIPALITY EVENTS BY-LAW, 2023

Notice is hereby given that Council intends to adopt the Draft Stellenbosch Municipality Events By-Law, 2023. Interested and affected parties are hereby invited to submit written comments during the 30 days advertising period.

You are hereby invited to submit written comments in connection with the Draft Stellenbosch Municipality Events By-Law, 2023 by electronic mail to the Manager: Economic Development and Tourism at Lesley.vangensen@stellenbosch.gov.za on or before 8 January 2024.

The Draft Stellenbosch Municipality Events By-Law, 2023 will be available on the Stellenbosch Municipality's website (www.stellenbosch.gov.za) and hard copies will be available at the local libraries and satellite offices as reflected in the table below.

Area	Place
Stellenbosch CBD	Library, Plein Street, Stellenbosch PMU Building (Mark Street) Ward 7: Jan Marais Eco Centre
Franschhoek	Ward Office: Ward 1 (Mooiwater Building) Ward Office: Ward 2 (Groendal Community Hall)
Kylemore	Kylemore Ward Office
Pniël	Library, Main Road, Pniël Pniël Ward Office
Wemmershoek	Ward 3: Wemmershoek Ward Office (Community Hall)
Jamestown	Jamestown Library Jamestown Ward Office
Cloeteville	Cloeteville Ward Offices (Ward 16 and 17) Library, Vredelust Street, Cloeteville, Stellenbosch
Ida's Valley	Ward Office: Ward 5 (Ida's Valley Sport Ground) Ward Office: Ward 6 (Library, Rustenburg Rd.) Library, Sonnebloem Street, Ida's Valley.
Kayamandi	Kayamandi Ward Offices (Kayamandi Corridor) Library, Masithandane Street, Kayamandi, Stellenbosch
Vlottenburg	Vlottenburg Ward Office (Vlottenburg Primary School)
Klapmuts	Klapmuts Ward Office (Klapmuts Multi-Purpose Centre)
Ward 19	De Novo Ward Office (Primary School in De Novo)

Enquiries or requests for more information on the process may be directed to Economic Development and Tourism Section: Lesley van Gensen Tel: (021) 808-8197 or E-mail: Sharon.pedro@stellenbosch.gov.za during normal office hours.

Ms Geraldine Mettler
Municipal Manager
Stellenbosch Municipality

OPROEP OM OPENBARE KOMMENTAAR OP DIE KONSEP STELLENBOSCH MUNISIPALITEIT GEBEURTENISSE VERORDENING, 2023

Kennis word hiermee gegee dat die Raad van voorneme is om die Konsep Stellenbosch Munisipale Gebeurtenisse Verordening, 2023 aan te neem. Belanghebbende partye word hiermee genooi om hul kommentaar op skrif binne die volgende 30 dae periode in te dien.

U word genooi om skriftelike kommentaar in verband met die Konsep Stellenbosch Munisipale Gebeurtenisse Verordening, 2023 per e-pos aan die Bestuurder: Ekonomiese Ontwikkeling en Toerisme by Lesley.vangensen@stellenbosch.gov.za voor of op 8 Januarie 2024 te stuur.

Die Konsep Munisipale Gebeurtenisse Verordening, 2023 vir die Stellenbosch Munisipaliteit is beskikbaar op die webtuiste vir Stellenbosch Munisipaliteit (www.stellenbosch.gov.za) en afskrifte sal beskikbaar wees by plaaslike biblioteke en satelliet kantore gelys hieronder.

Gebied	Plek
Stellenbosch Sentrale Sakekern	Biblioteek, Plein Straat, Stellenbosch PMU Gebou (Mark Straat) Wyk 7: Jan Marais Ekosentrum
Franschhoek	Wyk Kantoor: Wyk 1 (Mooiwater Gebou) Wyk Kantoor: Wyk 2 (Groendal Gemeenskap Saal)
Kylemore	Kylemore Wyk Kantoor
Pniël	Biblioteek, Hoofstraat, Pniël Pniël Wyk Kantoor
Wemmershoek	Wyk 3: Wemmershoek Wyk Kantoor (Gemeenskap Saal)
Jamestown	Jamestown Biblioteek Jamestown Wyk Kantoor
Cloeteville	Cloeteville Wyk Kantoor (Wyk 16 en 17) Biblioteek, Vredelust Straat, Cloeteville, Stellenbosch
Ida's Valley	Wyk Kantoor: Wyk 5 (Ida's Vallei Sport Grond) Wyk Kantoor: Wyk 6 (Biblioteek, Rustenburg Straat) Biblioteek, Sonnebloem Straat, Ida's Vallei,
Kayamandi	Kayamandi Wyk Kantoor (Kayamandi Korridor) Biblioteek, Masithandane Straat, Kayamandi,
Vlottenburg	Vlottenburg Wyk Kantoor (Vlottenburg Laerskool)
Klapmuts	Klapmuts Wyk Kantoor (Klapmuts Veeldoening Sentrum)
Ward 19	De Novo Wyk Kantoor (Laerskool in De Novo)

Navrae en versoeke vir meer inligting oor die proses kan gerig word aan die Ekonomiese Ontwikkeling en Toerisme eenheid: Lesley van Gensen Tel: (021) 808-8197 of per Epos: Sharon.pedro@stellenbosch.gov.za tydens normale kantoor ure.

Ms Geraldine Mettler
Munisipale Bestuurder
Stellenbosch Munisipaliteit

ISIMEMO SOKUFAKA IZIMVO ZOLUNTU KUMTHETHO KAMASIPALA OYILWAYO WEMICIMBI KAMASIPALA WASESELLENBOSCH, 2023.

Kwenziwa isaziso sokuba iBhunga lijonge ukwamkela uMhetho kaMasipala oYilwayo weMimbi kaMasipala, yonyaka-2023. Amaqela anomdla nachaphazelekayo ayamenywa ukuba angenise izimvo ezibhaliweyo kwintsuku ezingama-30 esibhingezo.

Uyamenywa ukuba ungenise izimvo ezibhaliweyo ngokunxulumene noMhetho kaMasipala weMisitho kaMasipala waseStellenbosch oYilwayo, ka-2023 nge-imeyile kuMphathi: woPhuhliso loQoqosho noKhenketho ku Lesley.vangensen@stellenbosch.gov.za ngomhla okanye phambi komhla wesi-8 kuJanuwari wama-2024.

UMhetho kaMasipala weMinyhadala kaMasipala waseStellenbosch oYilwayo, ka-2023 uza kufumaneka kwiwebhusayithi kaMasipala waseStellenbosch (www.stellenbosch.gov.za) kwaye iikopi ezingamaphepha ziya kufumaneka kumathala eencwadi asekuhlaleni nakwi-ofisi zesathelayithi njengoko kubonisiwe kolu luhlu lungezantsi.

Ihlomela ledolophu	Indawo
Stellenbosch CBD	Ithala lencwadi, Plein Street, Stellenbosch Kwisakhiwo sase-PMU (Mark Street) KwaWadi 7: Jan Marais Eco Centre
Franschhoek	Kwi-Ofisi yeWadi: Wadi 1 (Kwisakhiwo sase-Mooiwater) Kwi-Ofisi yeWadi: Wadi 2 (Groendal Kwholo loLuntu)
Kylemore	Kwi-Ofisi yeWadi laseKylemore
Pniël	Kwithala lencwadi, Main Road, Pniël Kwi-Ofisi yeWadi lasePniël
Wemmershoek	kwaWadi 3: Kwi-Ofisi yeWadi laseWemmershoek
Jamestown	Ithala lencwadi Jamestown IOfisi yeWadi Jamestown
Cloeteville	Cloeteville Ward Offices (Ward 16 and 17) Library, Vredelust Street, Cloeteville, Stellenbosch
Ida's Valley	Kwi-Ofisi yeWadi: Wadi 5 (Ida's Valley Sport Ground) Kwi-Ofisi yeWadi: Wadi 6 (Library, Rustenburg Rd.) Kwithala lencwadi, Sonnebloem Street, Ida's Valley,
Kayamandi	Kwi-ofisi zamaWadi aseKayamandi (Kayamandi Corridor) Kwithala lencwadi, Masithandane Street, Kayamandi,
Vlottenburg	Kwi iOfisi yeWadi eVlottenburg (Vlottenburg Primary School)
Klapmuts	Kwi office yeWadi eKlapmuts (Klapmuts Multi-Purpose Centre)
Ward 19	Kwi office yeWadi eDe Novo (Primary School in De Novo)

Imibuzo okanye izicelo zokufumana ulwazi oluthe vetshe ngale nkqubo zinokubhekiswa kwiCandelo loPhuhliso loQoqosho noKhenketho: Lesley van Gensen Umnxeba: (021) 808-8197 okanye i-imeyile: Sharon.pedro@stellenbosch.gov.za ngeeyure zomsebenzi eziqhelekileyo.

UNksz Geraldine Mettler
UMphathi kaMasipala
uMasipala waseStellenbosch

11.9	COMMUNITY SERVICES:(PC: CLLR X KALIPA)
11.9.1	CONSIDERATION ON APPLICATIONS RECEIVED: FUNDING OF EXTERNAL BODIES PERFORMING A MUNICIPAL FUNCTION AS PROVIDED BY THE POLICY FUNDING OF BODIES PERFORMING A MUNICIPAL FUNCTION, READ WITH SECTION 80(2) OF THE LOCAL GOVERNMENT SYSTEMS ACT, 32 OF 2000, FINANCIAL YEAR 2023/2024: SAFE HANDS ANIMAL RESCUE AND STELLENBOSCH ANIMAL WELFARE SOCIETY

Collaborator No: 765415

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 17 April 2024 & 25 April 2024

- SUBJECT: CONSIDERATION ON APPLICATIONS RECEIVED: FUNDING OF EXTERNAL BODIES PERFORMING A MUNICIPAL FUNCTION AS PROVIDED BY THE POLICY FUNDING OF BODIES PERFORMING A MUNICIPAL FUNCTION, READ WITH SECTION 80(2) OF THE LOCAL GOVERNMENT SYSTEMS ACT, 32 OF 2000, FINANCIAL YEAR 2023/2024: SAFE HANDS ANIMAL RESCUE AND STELLENBOSCH ANIMAL WELFARE SOCIETY**

- DELEGATION**

Council.

- PURPOSE OF MEETING**

To discuss and consider the funding applications for the the 2023 / 2024 financial year received from external bodies performing a Municipal function as provided by the Policy for the Funding of External Bodies Performing a municipal function, read with Section 80(2) of the Municipal Systems Act No. 32 of 2000.

- EXECUTIVE SUMMARY**

In terms of Section 7(2) of the Policy relating to External Bodies Performing a Municipal Function of which budget allocation are delegated to the Grants Committee to make recommendations to Council, as approved by Council.

The notices of the applications for the funding of bodies performing a municipal function was advertised in the Eikestadnuus dated 19 October 2023, attached as **APPENDIX 1** of which the closing date to submit such applications was at 12:00 midday on 11 November 2023.

Stellenbosch Municipality invited external bodies performing a municipal function in accordance with the policy, for funding facilities for the accommodation and burial of animals.

The closing date for the applications was advertised as 11 November 2023. Thus, were sufficient time awarded for organizations to provide the requested information.

Submissions were received from the below bodies (**APPENDIX 3** – Safe Hands Animal Rescue Franschhoek) (**APPENDIX 4** Stellenbosch Animal Welfare Society) and to perform accommodation and burial of animals' function for Council for the 2023/2024 financial year. A comparison was made with the funding granted for 2022/2023 financial year.

Applicants	2023 / 2024 Funding Requested in Rand Value
Safe Hands Animal Rescue Franschhoek	R 450 000.00
Stellenbosch Animal Welfare Society	R 4 741 611.78
Total Funding Requested	R 5 191 611,78

5. RECOMMENDATIONS

- (a) that the amount of R 229 500.00 be allocated to Safe Hands Animal Rescue for the 2023 / 2024 financial year; and
- (b) that the amount of R1 300 500.00 be allocated to Stellenbosch Animal Welfare Society for the 2023 / 2024 financial year.

6. DISCUSSION /CONTENTS

The following applications for the funding of facilities for the accommodation and burial of animals were received

6.1 Safe Hands Animal Rescue Franschhoek (Appendix 1)

Safe Hands Animal Rescue Franschhoek	
Funds requested	R 450 000.00
Operating costs:	R 450 000.00
• Sterilisation	R 250 000.00
• Veterinary Care	R 150 000.00
• Feeding	R 25 000.00
• Kenneling	R 25 000.00
TOTAL	R 450 000.00

Stellenbosch Animal Welfare Society	
Funds requested	R 4 741 611.78
Operating costs	R 4 241 611.78
Sterilisation	R500 000.00
Total	R 4 741 611.78

6.2 Compliance checks

Safe Hands Animal Rescue Franschhoek		Amount requested: R 450 000.00
The following MUST accompany this application:		
1. A copy of the latest, audited financial statements.	✓	12 January 2023
2. A copy of the Organisation's Constitution or Memorandum of Incorporation as well as the resolutions/minutes adopting the Constitution or Memorandum of Incorporation.	✓	
3. A copy of a project/programme description and/or a business plan for the ensuing financial year. Including the following: Full details of the proposal or project including its objectives, the number of people who will benefit and how the project will contribute or enhance the strategic objectives of Stellenbosch Municipality. Commencement and completion dates of the project. Information on the total cost of the project budget, including a breakdown of costs and an outline of any contribution by fundraising and/or own contribution. A list of all other sources of funding together with the assessments. A summary of past achievements. References independent of the applicant and its executive.	✓	

4. An original copy of a correctly completed creditors control form of Stellenbosch Municipality.	✓	
5. If the Organisation received funding from Stellenbosch Municipality in the preceding financial year, you need to account for the expenditure of the funding received with your new application.		
6. If the Organisation received funding from other bodies, please identify and list the amounts received.		
7. If the Organisation is a non-profit company as defined in the section 1 of the Companies Act, 2008, a certificate/letter issued by the Companies and Intellectual Property Commission (CIPC) confirming registration must be attached.		
8. If the Organisation has been registered as a "non-profit" organisation in terms of the Non-Profit Organisation Act, 1997, a certificate/letter issued by the Department of Social Development confirming registration as a non-profit organisation must be attached.	✓	
9. If the Organisation has been registered as a "Public Benefit Organisation" in terms of the Income Tax Act, 1962, a certificate/letter issued by SARS confirming the Organisation's tax exemption status must be attached.		
10. Valid Tax Clearance Certificate issued by SARS.	✓	

Compliance checks

Stellenbosch Animal Welfare Society		Amount requested: R 4 741 611.78
The following MUST accompany this application:		
1. A copy of the latest, audited financial statements.	✓	8 November 2023
2. A copy of the Organisation's Constitution or Memorandum of Incorporation as well as the resolutions/minutes adopting the Constitution or Memorandum of Incorporation.	✓	
3. A copy of a project/programme description and/or a business plan for the ensuing financial year. Including the following: Full details of the proposal or project including its objectives, the number of people who will benefit and how the project will contribute or enhance the strategic objectives of Stellenbosch Municipality. Commencement and completion dates of the project. Information on the total cost of the project budget, including a breakdown of costs and an outline of any contribution by fundraising and/or own contribution. A list of all other sources of funding together with the assessments. A summary of past achievements. References independent of the applicant and its executive.	✓	
4. An original copy of a correctly completed creditors control form of Stellenbosch Municipality.	✓	
5. If the Organisation received funding from Stellenbosch Municipality in the preceding financial year, you need to account for the expenditure of the funding received with your new application.	✓	
6. If the Organisation received funding from other bodies, please identify and list the amounts received.	✓	

7. If the Organisation is a non-profit company as defined in the section 1 of the Companies Act, 2008, a certificate/letter issued by the Companies and Intellectual Property Commission (CIPC) confirming registration must be attached.	n/a	
8. If the Organisation has been registered as a "non-profit" organisation in terms of the Non-Profit Organisation Act, 1997, a certificate/letter issued by the Department of Social Development confirming registration as a non-profit organisation must be attached.	✓	
9. If the Organisation has been registered as a "Public Benefit Organisation" in terms of the Income Tax Act, 1962, a certificate/letter issued by SARS confirming the Organisation's tax exemption status must be attached.	n/a	
10. Valid Tax Clearance Certificate issued by SARS.	✓	

7. EVALUATION RELATING TO FUNDING REQUEST

As raised per points 5. And 6. of this report, is it clear that both Safe Hands Animal Rescue Franschhoek and Stellenbosch Animal Welfare Society qualify for funding.

Safe Hands Animal Rescue Franschhoek requested funding to the amount of R 450 000.00 it is herewith proposed that the amount of **R 229 500.00** should be allocated to Safe Hands Animal Rescue Franschhoek.

Stellenbosch Animal Welfare Society requested the amount of R 4 741 611.78, it is proposed that the amount of **R1 300 500.00** should be awarded to Stellenbosch Animal Welfare Society. The request by Stellenbosch Animal Welfare to the amount of R 4 741 611.78 is not within the budget of Stellenbosch Municipality.

During the previous financial year 2022/2023 Franschhoek SPCA was awarded the amount of R 225 000.00 while Stellenbosch Animal Welfare Society was awarded the amount of R 1 275 000.00

It is herewith proposed that the allocated amount to both the organisations be supported by the Grants Committee as specified for the 2023/2024 financial year as follows;

Safe Hands Animal Rescue Franschhoek	R 229 500.00
Stellenbosch Animal Welfare Society	R 1 300 500.00

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.9.2

- (a) that the amount of R 229 500.00 be allocated to Safe Hands Animal Rescue for the 2023 / 2024 financial year; and
- (b) that the amount of R1 300 500.00 be allocated to Stellenbosch Animal Welfare Society for the 2023 / 2024 financial year.

Appendix 1:	Advertisement as per Eikestad News
Appendix 3:	Safe Hands Animal Rescue Franschhoek submission
Appendix 3:	Stellenbosch Animal Welfare submission

FOR FURTHER DETAILS, CONTACT:

NAME	Mrs Joan Felix
POSITION	Manager: Law Enforcement & Traffic Service
DIRECTORATE	Law Enforcement
CONTACT NUMBERS	021 808 8497
E-MAIL ADDRESS	Joan.felix@ Stellenbosch.gov.za
REPORT DATE	5 December 2023

APPENDIX 1

HOU
E

MP GELD IN
KIMBERLY

NIGE FOOIE
SKENK OF
PROBLEME

betaal 'n huis,
skool, het in 3
andele in
nog vir stad

ty my gehelp
aapstad mag
iemand met
ag te bel nie!

5

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ISE
NUUS

OUR
itives.

1477



Tel: 021 883 9111

www.wonder-blinds.co.za

Closing date: 10 November 2023
Email CV: Attention Jessica Benans
admin@dkf.co.za
Contact: 079 522 0324

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STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

MUNISIPALE KENNISGEWING:

KENNISGWING: AANSOEKE OM SKENKINGS VIR DIE BEFONDSING VAN ENTITEITE WAT 'N MUNISIPALE FUNKSIE VERRIG SOOS VERVAT IN DIE "BELEID VIR DIE BEFONDSING VAN EKSTERNE ENTITEITE WAT 'N MUNISIPALE FUNKSIE VERRIG", SAAMGELEES MET ARTIKEL 80(2) VAN DIE WET OP PLAASLIKE REGERING: MUNISIPALE STELSELS, WET 32 VAN 2000 VIE DIE FINANSIËLE JAAR 2023/2024

Kennisname geskied hiermee vir Entiteite wat 'n munisipale funksie verrig soos vervat in die Beleid vir die Befondsing van Eksterne Entiteite wat 'n Munisipale Funksie Verrig, saamgelees met Artikel 80(2) van die Wet op Plaaslike Regering: Munisipale Stelsels, Wet 32 van 2000 en wat kwalifiseer vir finansiële hulp, om aansoek te doen ingevolge die bepalings vervat in die bostaande beleid van Stellenbosch Munisipaliteit.

Slegs organisasies binne die WC024 munisipale grens wat die volgende munisipale funksies verrig:

- Fasiliteite vir die akkommodasie en begrawing van diere, sal in aanmerking kom vir befondsing.

Slegs aansoeke wat op die voorgeskrewe aansoekvorm ingedien word en vergesel word van al die gevraagde inligting, dokumentasie, finansiële state, dekkingsbrief ens. en deur die Direkteur Gemeenskaps- en Beskermingsdienste ontvang word by Hofman Straat 1, Stellenbosch teen 12:00 op 11 November 2023, sal oorweeg word.

Afdrukke van die betrokke beleid en aansoekvorm is beskikbaar gedurende kantoorure by:

Departement Verkeersdienste
Joubert Straat 1
Stellenbosch
Me Joan Felix
E-Pos: joan.felix@stellenbosch.gov.za
Tel: 021 808 8441

MUNICIPAL NOTICE:

NOTICE: APPLICATION FOR THE FUNDING OF ENTITIES PERFORMING A MUNICIPAL FUNCTION AS PROVIDED BY THE POLICY FOR THE FUNDING OF EXTERNAL BODIES PERFORMING A MUNICIPAL FUNCTION READ WITH SECTION 80(2) OF THE LOCAL GOVERNMENT: SYSTEMS ACT, 32 OF 2000 FOR THE FINANCIAL YEAR 2023/2024.

Notice is hereby given to external entities performing a Municipal Function as provided by the Policy for the Funding of Bodies Performing a Municipal Function read with section 80(2) of the Local Government: Municipal Systems Act, 32 of 2000, and who qualify for financial assistance, to apply in line with the aforementioned policy of the Stellenbosch Municipality.

Only organizations within WC024 municipal boundary that provide a Municipal Function for:

- Facilities for the accommodation and burial of animals will be considered and may apply for the said function.

Only applications received on the prescribed application form and accompanied by the required information, documentation, financial statements, covering letter, etc. and received by the Director Community & Protection Services at 1 Hofman Street, Stellenbosch by no later than 12:00 on 11 November 2023 will be considered.

Copies of the said policy and application form are available during office hours from:

Traffic Department
1 Joubert Street
Stellenbosch
Mrs. Joan Felix
E-Mail: joan.felix@stellenbosch.gov.za
Tel: 021 808 8441

APPENDIX 2

Prelliminary Operating Revenue and Expenditure Report 2023-2024 30 November 2023
COMMUNITY AND PROTECTION SERVICES

									1 530 000	1 530 000	-	-	-	1 530 000
Department	Item Type	Item Description	Project Code	Project	Fund	Unique Key	OV Code	Item Prefix	Original Budget	Amended Budget	Actuals Total	Shadow	Provisional Cost	Balance
LAW ENFORCEMENT	Transfers and Subsidies	Expenditure:Transfers and Subsidies:Operational:Monetary Allocation PO_MUN	Municipal Running Cost	Levies		20220630080642	OV000004000802	IE	1 530 000	1 530 000	-	-	-	1 530 000

APPENDIX 3

SAFE HANDS ANIMAL RESCUE FRANSCHHOEK

OVERVIEW

WHO WE ARE

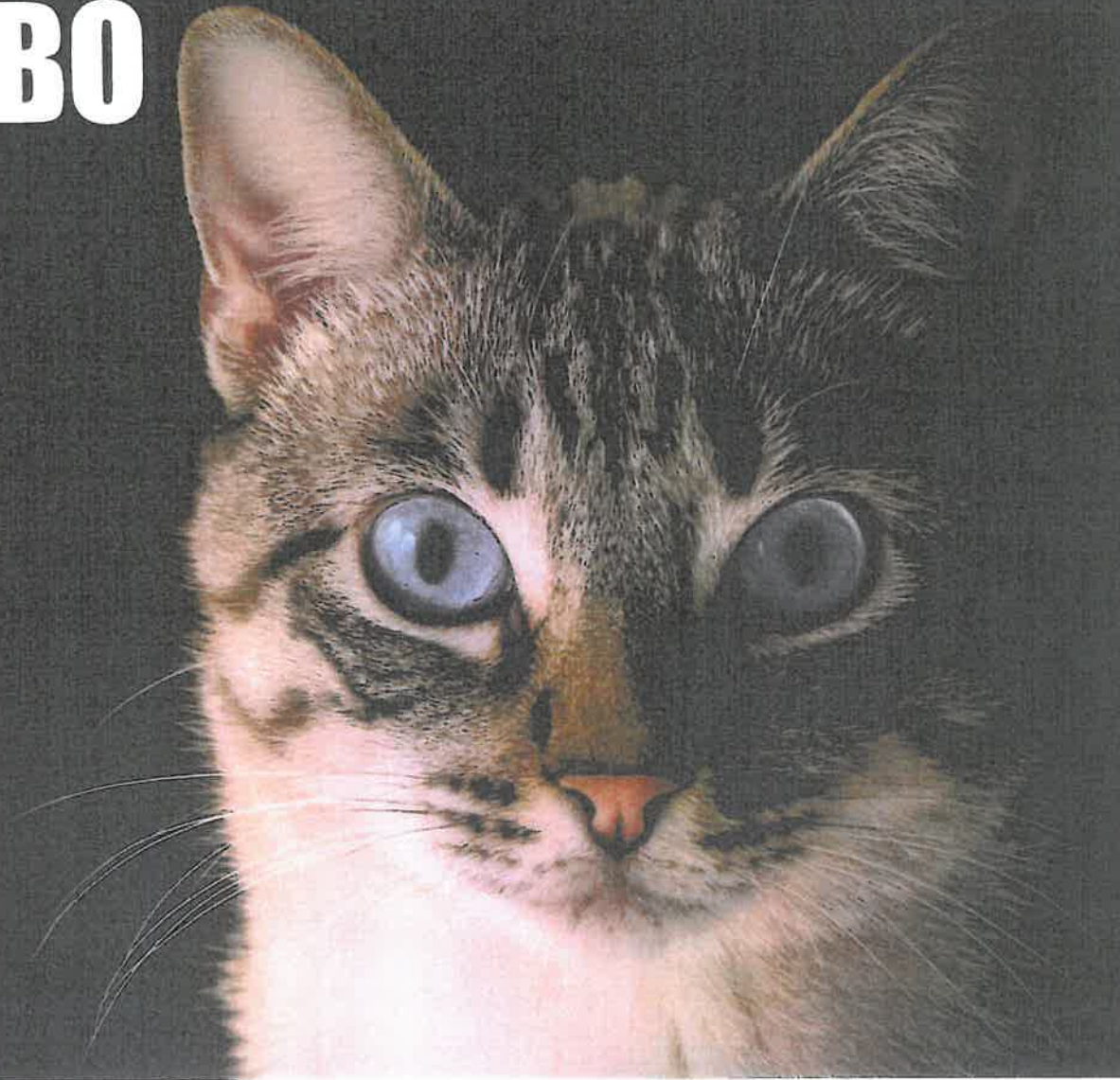
WHAT WE DO

RESCUE
STERILISATION
VETERINARY CARE
FEEDING
EDUCATION / ANTI-CRUELTY



REGISTERED PBO

SECTION 18 A
CERTIFICATE
AVAILABLE
FOR TAX
EXEMPTION



WHO WE ARE

SHARF is an organisation driven to assist the local Franschoek community with animal rescue and medical assistance.

We strive to bring relief to abuse, neglect, uncontrolled breeding and misconceived animal care through various channels.





NPO 235-331



**CERTIFICATE OF REGISTRATION OF
NONPROFIT ORGANIZATION**

In terms of the Nonprofit Organization Act, 1997, I am satisfied that

Safe Hands Animal Rescue Franschhoek

(name of the organization)

meets the requirements for registration:

The organisation's name was entered into the register on 17 September 2019 (date)

Registration number: 235-331 NPO

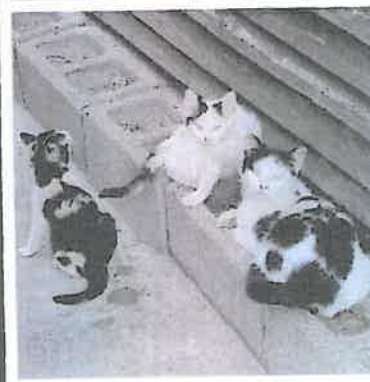


Director's signature



WHAT WE DO RESCUE

SHARF is there for animals who need to be rescued from their environment. Because of neglect, abuse or who got dumped and rejected by the people or place they knew as home.



**THEIR
CRIES
CAN'T BE
IGNORED.**

WHAT WE DO

STERILISATION

Uncontrolled backyard breeding is rampant. More & more people are using puppies & kittens as a quick way to earn money. Resulting in horrific cases of neglect & abuse as breeders don't care where these babies end up. Sterilisation, therefore, is SHARF's HIGHEST PRIORITY.

We strive to sterilise 16 animals a month at the local veterinarian and do as many mass sterilisations as possible. During our mass sterilisation days, we use a Welfare Vet and manage to do between 40 to 60 animals per day at these mass sterilisation drives.

As an NPO, we rely on the financial support of individuals & businesses through donations & monthly Debit Orders to fund this vital part of rescue & welfare.



**HELP US STOP
IRRESPONSIBLE
BREEDING.**

WHAT WE DO

VETERINARY CARE

Veterinary Care is inevitable in the areas we work in . They are resulting in tremendously high vet bills. These incidents range from panga, knife, axe, dog fights or vehicle accident injuries to all kinds of illness, sickness and disease. SHARF assists these animals with the much-needed day and night emergency care.

**WITHOUT OUR INTERVENTION
THEY WILL DIE**



SLOW, AGONISING DEATHS.



WHAT WE DO

FOSTERING

Fostering is the backbone of what SHARF does.

Fostering saves lives.

Fostering help build an animals profile.

Fostering heals severely broken souls.

Fosterhomes for both cats and dogs are much needed.



**FOSTERING
SAVES
LIVES,
WORKS
HEALING**

WHAT WE DO

FEEDING

Starvation and malnutrition are significant problems.

Misconception and outdated traditions cause many animals to suffer hunger or even death.

SHARF are the hands who try and feed wherever the need arises.



**NO ONE
DESERVES
HUNGER**

WHAT WE DO

EDUCATION AND OUTREACHES

A people's integrity and emotional stability can be judged by how they treat animals. Education and sound guidance, breaking the deceptions of generational patterns & beliefs regarding animals, are the only way to bring forth positive and kind-hearted change.



**EDUCATION IS
THE ONLY
WAY
TO BREAK THE
CYCLE.**

WHAT WE DO

PROJECTS

The Annette Phillips Blue Drum kenneling project.

**OVER A 1000 DRUMS HAVE ALREADY
BEEN CONVERTED AND HANDED OUT
TO ANIMALS SLEEPING IN THE RAIN
& MUD**



**EVERYONE
NEEDS A
WARM
PLACE TO
SLEEP.**





REHAB



EDUCATION



VET CARE



RESCUE

SHARF 100 CLUB



FEEDING

SAFE HANDS
ANIMAL RESCUE
FRANSCHHOEK FNB
62836203076
BRANCH: PAARL
BRANCH CODE:200110
REF: 100 CLUB

(NPO 235-331)



Follow us



STERILISATION

DONATE R100 OR
MORE A MONTH
IN SUPPORT OF OUR
ANIMAL RESCUE
AND HELP US TO
HELP THESE
ANIMALS IN NEED.

BUT WE CAN'T DO IT WITHOUT YOU!
Thank you for your support!
info@safehandsanimalrescue.org.za

FROM AS
LITTLE AS
R100 A
MONTH AND
UP... WE ARE
ENABLED TO
CARRY ON....

THANK YOU

BANKING DETAILS

Safe Hands Animal Rescue

Franschhoek

FNB 62836203076

Branch - Paarl

Code: 200110

Ref: Provide your details

CONTACTS

Juani - 076 327 4939

Abi - 072 922 4078

Bettina - 073 389 4355



Safe Hands Animal Rescue Franschhoek
7690 Franschhoek
Western Cape

NPO 235-331
PBO No. 930076522

OUR ORGANISATION

Established in 2019, Safe Hands Animal Rescue Franschhoek is a non-profit organisation driven to raise awareness in the community about responsible ownership, and to eliminate the enormous problem of unwanted animals, particularly dogs and cats, through sterilisation. In rare instances we also need to attend to wildlife emergencies.

We strive to assist the local community with animal rescue, and provide medical assistance for animals in distress and trauma treatment.

We consist of 3 dedicated and passionate full-time, Animal Rescuers working without honorary.

We strive to bring daily relieve, care, treatment, safety and intervention to multiple animals in the whole Franschhoek Valley and surrounds.

Based in the Franschhoek Valley, we work and cover the areas of Wards 1, 2, 3 and 4. Franschhoek, Groendal, Wemmershoek, Sawmill, Bosbou, Groot Drakenstein, Simondium, Pniel, Lanquedoc and Kylemore.

The overall goal of SHARF is to improve the living conditions of the animals in the local community. The organisation primarily focus is on:

- mass sterilization of animals to curb abuse and prevent unwanted litters;
- providing primary medical care and assistance for animals;
- assist in feeding local animals and providing shelter;
- educating children and adults regarding pet-care and discouraging abuse.
- Rescuing and re-homing those animals that are unwanted, unloved or lost.

OUR DAILY DUTIES & ACTIVITIES

We operate 24/7 each day of the year. We do not own any fixed property.
We work directly in the communities from our only vehicle – a Toyota Hilux bakkie - and our admin is being done at our home office.

We focus on impoverished townships where people have little or no income to assist the community in which ever need they have with their animals.
Activities consist of any given emergency arising from any animal in the communities. These include attacks and wounds conceived from knives, pangas, axes, burns, car collisions with hit-and-run's, dog fighting, illnesses and any other form of cruelty and neglect towards animals.

We collect and transport rescued or surrendered animals to places of safety, be it in foster care or other rescue organisations with kennel facility in and around Cape Town area.

We remove and responsibly re-home animals. We sterilise, feed, de-worm, treat for ticks, fleas and mange at either no or a minimal cost.
We go the extra mile in assisting with veterinary care in and out of hours. This entails driving 75km to and from the only Welfare vet for all these cases.

STERILISATION:

Sterilisation is the answer to prevent unwanted litters, neglect and animal cruelty in the community.
Our target remains to sterilise 500 domestic animals in our financial year.
Sterilisation drives are held regularly and cover the broader outreach areas including Bosbou, Wemmershoek, Languedoc and Simondium.
Our small team supported by a few volunteers and a CVC vet sterilize an average of 70 animals in a day.

FEEDING:

Providing necessary food for undernourished animals with no obvious owner as well as to Community members who are in financial despair.

EDUCATION:

The "Franschhoek Tatler" provides us with media exposure and is of great support to the Society by promoting us and informing the community of our message of animal welfare and our service to it. This channel is also used in raising awareness for the need for financial support or of any fund raising initiatives.
We have various initiatives aimed at creating an understanding of animal welfare within the community. SHARF is hands on in the communities and travels around the township areas identifying animals in difficulty and seeking out the owners in order to offer elementary education on animal welfare. Additionally we hold regularly informative talks at local crèches and schools which includes all grades.

SUMMARY OF PAST ACHIEVEMENTS:

Conducted Mass sterilisation drives, +3000 animals to this date
 Implemented the "Blue Drum Project" where every sterilised dog receives a sheltering blue plastic drum and a blanket
 Implemented a feeding plan during COVID
 Rescuing, fostering and re-homing abandoned, surrendered and lost animals, +7000 animals to this date.
 Regular educational talks at various institutions and communities

REFERENCES:

Cape Companions Veterinary Clinic – Dr Lesleigh Rous
 WAHG Wellington Animal Hospital Group – Dr Emile du Plessis
 Animal Welfare Stellenbosh – Jessica Perrins
 Oscars Arc Woof Project – Joanne Lefson
 Bellas Guardian Angel –Joalien Kruger
 Pet Empowerment in Townships – Anoux Massey
 Fallen Angels Pet Rescue – Shireen Williams
 TUFCAT Feral Cat project – Sharyn Spicer
 Pure Rehabilitation Centre – Kevin
 Klipheuwel Kennels – Rochelle Johnson

SOURCES OF FUNDING in 2023:

Agri Market Open Day
 Raised R3000 and a sponsored tyre in the value of R 2600
 to cover vet bills, pet food and running costs

Checker's Pet Food Fundraiser

"Clash of the Chefs" Cooking Event
 Raised R21000 for Sterilization, Vet bills and running costs

Generally:

"100 Club" is a voluntary monthly contribution of a R100 or more as a sign of Good Will
 R 4000 to date from Money Tins at various local Retail Outlets

PROJECTS for 2024

Sterilisation
 Veterinary Care
 Feeding
 Education
 Re-homing
 Blue Drum Project Drive

Dates of projects will start from the issuing of the grant till the end of 2024 financial year.

The breakdown of the R 450 000 Grant Application is as follows:

OUR PROGRAMMES:**Sterilisation:**

The average cost of sterilisation is approximately R 500 per animal; this provision is sufficient for 500 animals over the year.

Municipal Contribution	R 250 000
------------------------	-----------

Veterinary Care:

This is our highest expense as we assist people in financial distress in taking their animals to the veterinary clinics to get proper and life saving treatment and medication.

Municipal Contribution	R 150 000
------------------------	-----------

Feeding :

This is a vital contribution to the community as we – again – assist people in financial distress and provide weekly feeding to their animals in order to stay healthy.

Municipal Contribution	R 25 000
------------------------	----------

Kennelling :

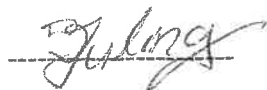
As we have no physical shelters and kennels to temporarily house animals, we require funds to cover for this fees at outsourced kennels.

Municipal Contribution	R 25 000
------------------------	----------

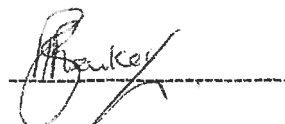
PROPOSED USE OF THE SUPPORT:

Please find attached our financial estimate for the March year-end 2022/23 and the budget for the 2024 year (this application).

Submitted by on behalf of the Management Committee:

A handwritten signature in cursive script, appearing to read "J. Long", written over a horizontal dashed line.

Chairman

A handwritten signature in cursive script, appearing to read "R. Bailey", written over a horizontal dashed line.

Vice Chairman

A handwritten signature in cursive script, appearing to read "J. Long", written over a horizontal dashed line.

Treasurer

A handwritten signature in cursive script, appearing to read "A. N. Roberts", written over a horizontal dashed line.

Secretary

BUDGET

04/2023 to 03/2024

**Forecast
2022/2023****Budget
2023/2024**

REVENUE	Rand	Rand
Donations	250 000	300 000
Fund Raising	70 000	350 000
TOTAL	320 000	650 000
OPERATING EXPENSES		
Administration	2000	2000
Animal Food	75 000	85000
Animal Medication	75 000	85000
Auditors Renumeration	4600	5000
Bank Charges	750	1000
Motor Vehicle Expenses	15 000	19000
Printing & Stationery	1000	1000
Sterilisation	275 000	300000
Vet Costs	400 000	425000
Telephone	10 000	11000
Travel	100 000	120000
Kennel Fees	130 000	140000
TOTAL	1 088 350	1 194 000
OPERATING "Loss"	768 350	544 000

Constitution
of
Safe Hands Animal Rescue Franschhoek
(SHARF)

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A. <u>Name</u>	
1. The organisation, founded by Reejuani Beukes, Bettina Juling and Abigail Norbury shall be named SAFE HANDS ANIMAL RESCUE FRANSCHHOEK .	
2. The shortened name and official abbreviation will be SHARF.	

B. Legal status of the organisation

3. The organisation shall be a juristic entity which shall:

- 3.1 exist in its own right, separately from its office bearers;
- 3.2 continue to exist even when its office bearers changes and there are different office bearers;
- 3.3 be capable of owning property and other possessions and dealing with same;
- 3.4 be capable of acquiring rights and incurring obligations;
- 3.5 be able to sue and be sued in its own name.

C. Objectives

4. Overall objectives

5. The overall goal of SHARF is to improve the living conditions of the animals in the local community. The organisation will focus on:

- 5.1 sterilization of animals to prevent unwanted litters;
- 5.2 providing primary medical care and assistance for animals;
- 5.3 assist in feeding local animals; and
- 5.4 educating the local community in proper animal care.

6. Specific objectives

In amplification of what is stated above, the objectives and aims of the

organisation are to:

- 6.1 raise funds to cover the operating costs of SHARF as set out below;
- 6.2 develop relationships with local veterinarians, SPCA branches and other animal rights organisations to provide assistance, either at a discounted rate, or for free, in furthering the objectives of SHARF;
- 6.3 organise and facilitate sterilization of animals in the local rural areas, townships, farms and other disadvantaged communities;
- 6.4 provide basic and primary medical care to local domestic animals (for example vaccinations and parasite control) in disadvantaged communities;
- 6.5 provide adequate shelter and upgrade living conditions for animals through the use of kennels, fencing, bedding, etc;
- 6.6 assist with providing and/or facilitating appropriate medical care for animals in disadvantaged communities;
- 6.7 education and upliftment of disadvantaged local communities and empowering communities to care for, train and assist domestic animals;
- 6.8 obtain magisterial authorisation to empower one or more of the members of SHARF to:
 - 6.8.1 issue official warnings regarding animals receiving inadequate care or being subjected to abuse or any other contravention of the Animals Protection Act;
 - 6.8.2 remove such animals in circumstances where it is warranted; and

- 6.8.3 institute criminal proceedings and assist in the prosecution of individuals guilty of contravention of the Act;
- 6.9 establish a small shelter for animals who have been removed, surrendered or who require a safe place to recuperate;
- 6.10 facilitate the surrender of animals to other animal rescue organisations in the area and, in exceptional circumstances, to source appropriate adoptive homes for animals who have been rescued by or surrendered to SHARF, when the organisation is lawfully entitled to do so.

D. Income and property

- 7. The organisation will keep a record of its assets and liabilities.
- 8. The organisation may not give any of its assets to its office bearers.
- 9. Notwithstanding the above, the organisation may pay reasonable remuneration to any office bearer that has provided goods or services to the organisation, on receipt of a proper invoice and subject to verification of the receipt of the goods or services.
- 10. An office bearer of the organisation will only be reimbursed by the organisation in respect of reasonable expenses that she or he has paid on behalf of the organisation. In this regard:
 - 10.1 the onus is on such member to obtain the prior written approval for such expenditure from the management committee; and
 - 10.2 where the circumstances dictate that it is not possible to obtain prior approval for the incurring of reasonable expenses, the member shall, as soon as possible, approach the management committee with full details of the expenditure and the reasons for which it was incurred.

11. Office bearers do not have rights over property belonging to the organisation.
12. If the organisation has funds that can be invested, the funds may only be invested with registered financial institutions. These institutions are listed in Section 1 of the Financial Institutions (Investment of Funds) Act, 1984. Alternatively, the organisation can obtain securities that are listed on a licensed stock exchange as set out in the Stock Exchange Control Act, 1985. The organisation may approach different banks to seek advice on the best way to protect their funds.

E. **Management**

13. SHARF shall be managed by a management committee. The management committee will be made up of three (3) members but not more than five (5) who will be referred to as office bearers and who are not connected persons in relation to each other. These members accept the fiduciary responsibility of the organisation. The management committee will ensure that no single person can directly or indirectly control the decision-making powers of SHARF.
14. Members of the management committee will be elected in their personal capacities and not as representatives of any member organisation.
15. An office bearer may resign from the management committee at any time. Once the resignation is accepted, the remaining office bearers will vote in a replacement.
16. In the event that any office bearer is convicted of any offence and sentenced to imprisonment without the option of a fine, or convicted of any offence relating to the cruelty towards or neglect of an animal, or an offence involving an element of dishonesty, that office bearer will immediately be removed from office and the remaining office bearers will vote in a replacement office bearer.
17. If an office bearer fails to attend three (3) successive formal management

committee meetings, that office bearer will automatically be removed from office and the remaining office bearers will vote in a replacement office bearer.

18. The management committee must meet formally at least once every three (3) months. A quorum of two-thirds or more of the serving office bearers must be present at any management committee meeting.
19. Minutes must be taken at every meeting to record the management committee's decisions. The minutes will be electronically distributed to all office bearers as soon as possible.
20. The management committee will take on the power and authority it believes it needs to be able to achieve the objectives that are stated in this Constitution. The management committee shall have full power and authority to raise funds and shall be able to invite and receive contributions. But, in raising funds, the management committee may not start ongoing trading activities that would change SHARF from being a non-profit organisation in its work. All activities must abide by the law. The management committee has the power to buy, hire or exchange any SHARF property that it needs to achieve its objectives.
21. In relation to conflicting interests:
 - 21.1 Any actual, potential or perceived conflicts of interest on the part of any member of the management committee, on a matter pertaining to SHARF, must be disclosed in writing to the management committee which shall record such conflict of interest in its minutes of its meeting. Such member shall not be allowed to vote or use his/her influence in any decision that is required to be made.
 - 21.2 Any matters pertaining to litigation, security measures, contractual negotiations, employment matters and any other matters deemed confidential by the management committee must be treated as confidential and only the actual decisions may be disclosed to the

general public.

- 21.3 Members of the management committee shall at all times act exclusively in the best interests of SHARF and shall, under no circumstances, act in the furtherance of any personal, corporate or commercial interest.

F. Finances

22. An Office bearer shall be appointed as the treasurer of SHARF.
23. The treasurer shall be in control of SHARF's finances in conjunction with at least two (2) other office bearers.
24. All SHARF finances will be required to be formally placed within the nominated bank account, which will have at least two (2) authorising office bearers as signatories.
25. Any financial transactions (money withdrawals, transfers or payments) from the nominated bank account will require the approval of the two signatories before being effected.
26. SHARF will not distribute any of its raised funds to any person (except in the course of its stated objectives and legitimate expenditure incurred in fulfilling the stated objectives) and will utilise its funds solely for the object for which it has been established.
27. SHARF will not accept any donation which is revocable at the instance of the donor. A donor may not impose conditions which could enable such donor or any connected person in relation to such donor to obtain some direct or indirect benefit from the application of such donation.
28. SHARF will ensure that it is not knowingly a party to, and does not knowingly

permit itself to be used as part of, any transaction, operation or scheme of which the sole or main purpose is, or was, the reduction, postponement or avoidance of liability for any tax, duty or levy.

29. SHARF will comply with all reporting requirements for income tax as may be determined by the SARS commissioner from time to time.

G. **Office bearers**

30. The office bearers of SHARF will be allocated to one of the following roles:

- 30.1 chairperson;
- 30.2 vice-chairperson;
- 30.3 treasurer;
- 30.4 secretary;
- 30.5 fundraising officer.

31. All office bearers shall be elected at an annual general meeting of SHARF. They shall hold office until the next annual general meeting where, if they have been successfully nominated to do so by the other serving office bearers, they can stand for re-election via the normal voting process.

32. **Duties of office bearers**

32.1 **The chairperson**

- 32.1.1 The chairperson shall preside at meetings and enforce compliance with this Constitution, sign minutes after their confirmation and perform such duties generally accepted as pertaining to the office of a chairperson.

- 32.1.2 If a chairperson does not attend a meeting, the vice-chairperson shall take control of the meeting.

32.2 Vice-chairperson

The vice-chairperson shall fulfil the role of the chairperson when the chairperson is absent or incapable of performing his/her duties or if the position of chairperson is vacant and a new chairperson has not yet been elected.

32.3 Treasurer

32.3.1 The treasurer shall be responsible for ensuring proper management of the financial affairs of the organisation, including the proper collection, administration and disbursement of funds. The treasurer may be remunerated if it is within the financial capability of the organisation to do so.

32.3.2 The duties of the treasurer shall further include:

32.3.2.1 maintaining the bank accounts and financial records of the organisation;

32.3.2.2 presenting the final records and status to the management committee and members every three (3) months;

32.3.2.3 preparing and submitting any documents which may be required by the SARS commissioner from time to time.

32.4 Secretary

32.5 The secretary shall act as the organisation's secretariat and shall perform such duties as may be decided by the management committee.

32.6 The secretary must :

- 32.6.1 keep proper records and minutes of all meetings, in the event of the secretary being unable to be present at any meeting, (s)he shall ensure that books, correspondence, etc, required for the meeting are handed to the chairperson or vice-chairperson before the meeting;
- 32.6.2 deal with letters and correspondence that SHARF receives and sends;
- 32.6.3 make sure that meetings take place regularly as set out in the Constitution;
- 32.6.4 prepare and send out all notices and formal SHARF correspondence timeously;
- 32.6.5 ensure that required sponsor letters are sent out timeously.

32.7 Fundraising officer

Responsibility for the management of fundraising related activities shall be allocated to one office bearer. This officer shall:

- 32.7.1 define and take over all responsibility for all identified fundraising activities and events;
- 32.7.2 manage SHARF property including items which may be available for resale;
- 32.7.3 manage fundraising database content;
- 32.7.4 manage and record SHARF awareness and educational

activities; and

32.7.5 comply with SHARF methods of operation.

H. **Annual and other general meetings**

33. The annual general meeting must be held once a year, towards the end of the organisation's financial year, which shall be end of February. The organisation should deal with the following business, amongst others, at its annual general meeting:
- 33.1 agree to the items to be discussed on the agenda;
 - 33.2 take a register and note apologies;
 - 33.3 read and confirm the previous meeting's minutes with matters arising;
 - 33.4 the chairperson's report;
 - 33.5 the treasurer's report;
 - 33.6 changes to the Constitution that members may want to make;
 - 33.7 elect new office bearers; and
 - 33.8 general matters.
34. The quorum for the annual general meeting shall be two-thirds of the members of the organisation in good standing.
35. The management committee shall give written notice of the date, time and venue of the annual general meeting to all office bearers of the organisation in good standing, not less than one (1) calendar month prior to the date of the meeting.

36. The management committee shall be entitled to call a special general meeting of the organisation at any time subject to the giving of a minimum of fourteen (14) days' written notice to the members of the organisation.
37. There shall be at least one (1) general meeting of the members of the organisation each calendar year and the quorum for such meeting shall be at least one-third of the members present in person or via electronic communication link.
38. Any member unable to attend a meeting may authorise, by written proxy, another member to represent him/her.

I. **Changes to the Constitution**

39. It is possible for the Constitution to be changed by resolution. Such resolution has to be agreed upon and passed by a minimum of two-thirds of the eligible voting members present at the annual general meeting or special general meeting.
40. Written notice of the proposed changes to the Constitution must be circulated to the membership at least fourteen (14) days prior to the meeting at which changes to the Constitution will be proposed.

J. **Finances**

41. An accounting officer shall be appointed at the annual general meeting. His/her duty will be to audit and check on the finances of the organisation.
42. Any withdrawal of funds from the organisation's bank account must be approved by the chairperson and/or the treasurer and one other member of the management committee in writing.
43. The organisation's accounting records and reports must be ready and handed

to the director of non-profit associations within six months after the financial year-end. The financial year-end will be 28 February of every year.

44. If the organisation has funds that can be invested, those funds may only be invested with registered financial institutions. These institutions are listed in Section 1 of the Financial Institutions (Investment of Funds) Act, 1984. Alternatively, the organisation may obtain securities that are listed on a licensed stock exchange as set out in the Stock Exchange Control Act, 1985.

K. **Special conditions**

45. Special conditions applicable to this organisation notwithstanding any other provision herein:

- 45.1 The income and property of the organisation, from whichever source, will be applied exclusively for the advancement of the objectives of the organisation. No part thereof may be paid into the members of the management committee's accounts directly or indirectly, provided that nothing that is stipulated herein will prevent the payment, in good faith, to a member of the management committee or officers or employees of the organisation for services rendered to the organisation;

- 45.2 At the liquidation, de-registration or dissolution of the organisation, the assets of the organisation that are left, subsequent to all obligations being met, will be handed over to another association or institution in the Republic of South Africa with similar objects as the organisation. This will be determined by the members of the management committee on or before the dissolution of the organisation, failing which it will be determined by the court dissolving the organisation.

46. The following special conditions and limitations are included in this Constitution to comply with the conditions of the South African Revenue Services (SARS) in order for the organisation to be exempted from tax in terms of Section 30 of the

Income Tax Act, 58 of 1962, as amended:

- 46.1 The organisation is required to have at least three (3) persons, who are not connected persons in relation to each other, to accept the fiduciary responsibility of the organisation;
- 46.2 The activities of the organisation will be integrally or directly linked to its objects and will be carried out on the basis where, fundamentally, the whole of the activity is aimed at the recovery of costs and which has no consequences of unlawful competition in regard to taxable entities;
- 46.3 The organisation will not take part in any business that is run by the members of the management committee and will not provide financial support to the members of the management committee;
- 46.4 The organisation may not enter into any transactions of a nature of trade or speculation, except where the Minister of Finance has approved it or prescribed otherwise by way of Regulations, taking into account the following:
 - 46.4.1 the scope and goodwill of the enterprise or activity;
 - 46.4.2 the direct link and relationship of the enterprise of activity with the only or most important purpose of the public benefit organisation;
 - 46.4.3 the profitability of the enterprise or activity;
 - 46.4.4 the level of economic performance which may be caused by the tax-free status of the public benefit organisation that practises the enterprise or activity;
- 46.5 No direct advantage may be paid out or be accrued to any members of

Income Tax Act, 58 of 1962, the organisation will not be allowed to perform or allow any action contrary to the conditions as set out above when exercising its powers and the management committee's powers will be limited accordingly.

L. Indemnity

48. Each member of the organisation is indemnified out of the assets of the organisation in respect of losses, costs, damages or other liability which may arise in respect of that member as a result of the proper, lawful and constitutional exercise of his/her duties as a member of the organisation.
49. No member of the organisation shall be deemed to be legally responsible for the acts or omissions of any other member, save to the extent that the former has acted properly, lawfully and in terms of the Constitution.
50. The organisation shall not be liable for the acts or omissions of its members in regard to the code of conduct.

M. Dissolution of the organisation

51. The organisation may close down if at least two-thirds of the members present and voting at a meeting convened for the purposes of considering such matter are in favour of the dissolution of the organisation.
52. On the dissolution of the organisation, and after liquidation of all debts and obligations of the organisation, any remaining assets, including cash, shall be transferred to another association or institution in the Republic of South Africa with similar objects as the organisation and not for gain. This decision will be in the sole discretion of the management committee.

N. Community Service

53. SHARF will render a separate humane service to the communities they work in

regarding the basic living needs of the people who's animals they work with and will exercise the right to discern where and how help needs to be rendered.

SIGNED at FRANSCHHOEK on this 28th day of March 2022.

Reejuanie - Ann Beukes
Member's name


Signature

Bethina Juling
Member's name


Signature

Abigail Helen Norbury
Member's name


Signature

G.P.-S. 012-0123



CERTIFICATE OF REGISTRATION OF NONPROFIT ORGANIZATION

In terms of the Nonprofit Organisation Act, 1997, I am satisfied that

Safe Hands Animal Rescue Franschhoek

.....
(name of the organisation)

meets the requirements for registration.

The organisation's name was entered into the register on **17 September 2019**
(date)

Registration number **235-331 NPO**

Director's signature

M. Mufson

Department of Social



Development



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

CREDITOR CONTROL FORM / KREDITEURE KONTROLE VORM

NAAM/NAME

Safe Hands Animal Rescue Franschhoek

ADRES/ADDRESS

Vigne d'Or Farm R301
Wemmershoek

POSTAL ADRES

POSADDRESS

Franschhoek 7690

POSKODE/POST CODE 7690

TEL

073 389 4355

FAX/FAKS

CONTACT PERSON/ KONTAKPERSOON

Bethina Juling

CELL/SEL

073 389 4355

E-MAIL / E-POS

info@safehandsonimalrescue.org.za

BANK:

FNB

ACCOUNT NO. / REK NR.

6283 6 203 076

BRANCH CODE/TAKKODE

200110

BANK ACCOUNT NAME

BANKREKENING NAAM

Safe Hands Animal Rescue Franschhoek

ACCOUNT TYPE / TIPE REK

☐ CHEQUE/TJEK

☒ SAVINGS/SPAAR

☐ TRANSM

VAT REGISTERED / BTW GEREISTREER

☐ YES/JA

☒ NO/NEE

VAT/BTW NO

SIGNATURE / HANDTEKENING

Juling



OFFICE USE/KANTOORGEBRUIK

KREDITEUR NR / CREDIT NO

Create a new creditor/Skep van nuwe Krediteur

Changing of creditors details/Verandering op Krediteurinligting

Deleting of creditor/Uitwis van Krediteur

AANGEVRA DEUR

REQUESTED BY:

DEPARTEMENT

DEPARTMENT:

MOTIVATION

MOTIVERING:

ENTERED BY

INGEVOER DEUR:

CHECKED BY

GEKONTROLEER DEUR

DATE/ DATUM

DATE/ DATUM

DATE/ DATUM



Safe Hands Animal Rescue Franschhoek

Trading as

SHARF

(Registration Number 235-331 NPO)

**Annual Financial Statements
for the year ended 28 February 2022**

General Information

Country of Incorporation and Domicile	South Africa
Registration Number	235-331 NPO
Nature of Business and Principal Activities	Improve the living conditions of the animals in the local community
Members	Reejuani-Ann Beukes Bettina Juling Abigail Helen Norbury
Level of Assurance	These financial statements have been compiled in compliance with the applicable requirements of the Non-profit Organisation Act of South Africa.
Compiler	Efin Audit (Pty) Ltd 517 Valderrama Building Somerset Links Office Park De Beers Avenue SOMERSET WEST 7130
Preparer	Bettina Juling
Public Interest Score	4

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Members' Responsibilities and Approval

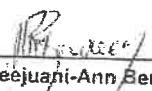
The members are required by the Non-profit Organisation Act of South Africa to maintain adequate accounting records and are responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is their responsibility to ensure that the annual financial statements satisfy the financial reporting standards with regards to form and content and present fairly the statement of financial position, results of operations and business of the non-profit organisation, and explain the transactions and financial position of the business of the non-profit organisation at the end of the financial year. The annual financial statements are based upon appropriate accounting policies consistently applied throughout the non-profit organisation and supported by reasonable and prudent judgements and estimates.

The members acknowledge that they are ultimately responsible for the system of internal financial control established by the non-profit organisation and place considerable importance on maintaining a strong control environment. To enable the members to meet these responsibilities, the members set standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the non-profit organisation and all employees are required to maintain the highest ethical standards in ensuring the non-profit organisation's business is conducted in a manner that in all reasonable circumstances is above reproach.

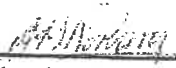
The focus of risk management in the non-profit organisation is on identifying, assessing, managing and monitoring all known forms of risk across the non-profit organisation. While operating risk cannot be fully eliminated, the non-profit organisation endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The members are of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss. The going-concern basis has been adopted in preparing the financial statements. Based on forecasts and available cash resources the members have no reason to believe that the non-profit organisation will not be a going concern in the foreseeable future. The financial statements support the viability of the non-profit organisation.

The annual financial statements set out on pages 6 to 13, and the supplementary information set out on page 14 which have been prepared on the going concern basis, were approved and signed by:


Reejuan-Ann Beukes


Bettina Juling


Abigail Helen Norbury

Members' Report

The members present their report for the year ended 28 February 2022.

1. Review of activities

Main business and operations

The non-profit organisation operates in the improvement of living conditions of animals in the local community. There were no major changes herein during the year.

The operating results and statement of financial position of the non-profit organisation are fully set out in the attached financial statements and do not in our opinion require any further comment.

2. Going concern

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

3. Events after reporting date

All events subsequent to the date of the annual financial statements and for which the applicable financial reporting framework requires adjustment or disclosure have been adjusted or disclosed.

The members are not aware of any matter or circumstance arising since the end of the financial year to the date of this report that could have a material effect on the financial position of the non-profit organisation.

4. Members

The members of the non-profit organisation during the year and up to the date of this report are as follows:

Names

Reejuani-Ann Beukes

Bettina Juling

Abigail Helen Norbury

5. Compilers

Efin Audit (Pty) Ltd compiled the annual financial statements for the year under review.



Report of the Compiler

To the Members of Safe Hands Animal Rescue Franschhoek

We have compiled the accompanying financial statements of Safe Hands Animal Rescue Franschhoek based on information you have provided. These financial statements comprise the statement of financial position as at 28 February 2022, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

We performed this compilation engagement in accordance with International Standard on Related Services 4410 (Revised), Compilation Engagements.

We have applied our expertise in accounting and financial reporting to assist you in the preparation and presentation of these financial statements in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Non-profit Organisation Act of South Africa. We have complied with relevant ethical requirements, including principles of integrity, objectivity, professional competence and due care.

These financial statements and the accuracy and completeness of the information used to compile them are your responsibility.

Since a compilation engagement is not an assurance engagement, we are not required to verify the accuracy or completeness of the information you provided to us to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on whether these financial statements are prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities.

Efin Audit (Pty) Ltd

WJT Hanekom

Director

Chartered Accountant (SA)

Date: 12/01/2023

SOMERSET WEST

Statement of Financial Position

	Notes	2022 R	2021 R
Assets			
Current assets			
Cash and cash equivalents	2	3,199	12,225
Total assets		3,199	12,225
Equity and liabilities			
Equity			
(Accumulated deficit) / accumulated surplus		(6,461)	7,165
Liabilities			
Current liabilities			
Provisions	3	9,660	5,060
Total equity and liabilities		3,199	12,225

Statement of Comprehensive Income

	Notes	2022 R	2021 R
Revenue	4	456,238	578,916
Administrative expenses	5	(15,502)	(22,281)
Other expenses	6	(454,362)	(546,092)
(Deficit) / surplus from operating activities		(13,626)	10,543
(Deficit) / surplus for the year		(13,626)	10,543

Statement of Changes in Equity

	(Accumulated deficit) / accumulated surplus R	Total R
Balance at 1 March 2020	(3,378)	(3,378)
Changes in equity		
Surplus for the year	10,543	10,543
Total comprehensive income for the year	10,543	10,543
Balance at 28 February 2021	7,165	7,165
Balance at 1 March 2021	7,165	7,165
Changes in equity		
Deficit for the year	(13,626)	(13,626)
Total comprehensive income for the year	(13,626)	(13,626)
Balance at 28 February 2022	(6,461)	(6,461)

Statement of Cash Flows

	Note	2022 R	2021 R
Cash flows from / (used in) operations			
(Deficit) / surplus for the year		(13,626)	10,543
Adjustments to reconcile (deficit) / surplus			
Adjustments for provisions		4,600	5,060
Net cash flows (used in) / from operations		(9,026)	15,603
Cash flows used in financing activities			
Proceeds from other financial liabilities		-	(3,378)
Cash flows used in financing activities		-	(3,378)
Net (decrease) / increase in cash and cash equivalents		(9,026)	12,225
Cash and cash equivalents at beginning of the year		12,225	-
Cash and cash equivalents at end of the year	2	3,199	12,225

Accounting Policies

1. Basis of preparation and summary of significant accounting policies

The financial statements of Safe Hands Animal Rescue Franschhoek have been prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and the Non-profit Organisation Act of South Africa. The financial statements have been prepared under the historical cost convention. They are presented in South African Rand.

The principal accounting policies applied in the preparation of these annual financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1.1 Financial instruments

Trade and other payables

Trade payables are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

1.2 Tax

The tax expense for the year comprises current and deferred tax. Tax is recognised in profit or loss, except that a change attributable to an item of income or expense recognised as other comprehensive income is also recognised directly in other comprehensive income.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the entity operates and generates taxable income.

The non-profit organisation are exempt from income tax purposes in terms of section 10(1)(cN). Annual receipts and accruals will therefore be subject to the provisions of section 10(1)(cN) of the Act and accruals and receipts from trading or business activities which fall outside the parameters of section 10(1)(cN) will be subject to tax.

1.3 Revenue

Revenue is measured at the fair value of the consideration received or receivable. Revenue is shown net of returns, rebates and discounts.

Interest income is recognised using the effective interest method.

Donations are accounted for on a cash basis, and where donations have been received in kind where the value cannot be determined, the management committee has deemed them to be worth.

Accounting Policies

Basis of preparation and summary of significant accounting policies continued...

1.4 Related parties

A related party is a person or entity with the ability to control or jointly control the other party, or exercise significant influence over the other party, or vice versa, or an entity that is subject to common control, or joint control. As a minimum, the following are regarded as related parties of the reporting entity:

- A person or a close member of that person's family is related to a reporting entity if that person:
 - has control or joint control of the reporting entity;
 - has significant influence over the reporting entity; or
 - is a member of the key management personnel of the reporting entity or of a parent of the reporting entity.
- An entity is related to the reporting entity if any of the following conditions apply:
 - The entity and the reporting entity are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others);
 - One entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of a group of which the other entity is a member);
 - Both entities are joint ventures of the same third party;
 - One entity is a joint venture of a third entity and the other entity is an associate of the third entity;
 - The entity is a post-employment benefit plan for the benefit of employees of either the reporting entity or an entity related to the reporting entity. If the reporting entity is itself such a plan, the sponsoring employers are also related to the reporting entity;
 - The entity is controlled or jointly controlled by a person identified as a related party;
 - A person identified as having control or joint control over the reporting entity has significant influence over the entity or is a member of the key management personnel of the entity (or of a parent of the entity);
 - The entity, or any member of a group of which it is a part, provides key management personnel services to the reporting entity or to the parent of the reporting entity.

Notes to the Financial Statements

	2022 R	2021 R
2. Cash and cash equivalents		
Bank account		
FNB Gold Business Account: 62836203076	3,199	12,225
3. Provisions		
Efin Audit (Pty) Ltd		
	Provision R	Total R
Balance at 1 March 2021	5,060	5,060
Additions	4,600	4,600
Total changes	4,600	4,600
Balance at 28 February 2022	9,660	9,660
Balance at 1 March 2020	-	-
Additions	5,060	5,060
Total changes	5,060	5,060
Balance at 28 February 2021	5,060	5,060
4. Revenue		
Kennel Fees received	21,600	-
Donations received	434,638	578,916
Total revenue	456,238	578,916
5. Administrative expenses		
Compiler's remuneration	4,600	5,060
Bank charges	3,002	4,847
Printing and stationary	-	5,274
Telephone and internet	7,900	7,100
Total administrative expenses	15,502	22,281

Notes to the Financial Statements

	2022 R	2021 R
6. Other expenses		
Adoption expenses	-	1,587
Boarding fees	-	22,350
Dog accessories	-	6,625
Dog and cat food purchases	6,215	11,016
Electricity	-	100
Freight and courier	-	650
Fundraising expenses	5,360	14,720
Kennel fees	71,340	158,945
Laundry	2,960	-
Petrol and oil	61,263	41,509
Rent paid	-	8,100
Repairs and maintenance	13,949	34,284
Veterinary costs	293,275	246,206
Total other expenses	454,362	546,092

7. Related parties

Relationships

Members with significant influence	Reejuani-Ann Beukes Abigail Helen Norbury Bettina Juling
Related Trust	Kapunda Trust

(Registration Number 235-331 NPO)

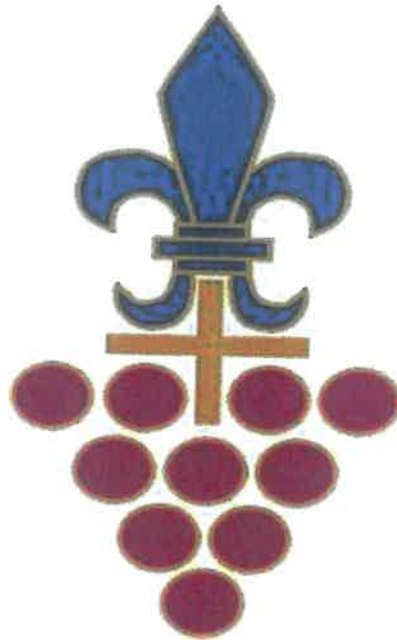
Annual Financial Statements for the year ended 28 February 2022

Detailed Income Statement

	Notes	2022 R	2021 R
Revenue	4		
Donations received		434,638	578,916
Kennel Fees received		21,600	-
		<u>456,238</u>	<u>578,916</u>
Administrative expenses	5		
Bank charges		(3,002)	(4,847)
Compiler's remuneration		(4,600)	(5,060)
Telephone and internet		(7,900)	(7,100)
		<u>(15,502)</u>	<u>(22,281)</u>
Other expenses	6		
Adoption expenses		-	(1,587)
Boarding fees		-	(22,350)
Dog accessories		-	(6,625)
Dog and cat food purchases		(6,215)	(11,016)
Electricity		-	(100)
Freight and courier		-	(650)
Fundraising expenses		(5,360)	(14,720)
Kennel fees		(71,340)	(158,945)
Laundry		(2,960)	-
Petrol and oil		(61,263)	(41,509)
Rent paid		-	(8,100)
Repairs and maintenance		(13,949)	(34,284)
Veterinary costs		(293,275)	(246,206)
		<u>(454,362)</u>	<u>(546,092)</u>
(Deficit) / surplus from operating activities		<u>(13,626)</u>	<u>10,543</u>
(Deficit) / surplus for the year		<u>(13,626)</u>	<u>10,543</u>

APPENDIX 32

STELLENBOSCH MUNICIPALITY



FINANCING OF EXTERNAL BODIES PERFORMING MUNICIPAL FUNCTIONS

2023/2024



STELLENBOSCH MUNICIPALITY

FINANCING OF EXTERNAL BODIES PERFORMING MUNICIPAL FUNCTIONS POLICY

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1. DEFINITIONS

1.1 In this policy unless the context indicates otherwise:

- 1.1.1 **"Accounting Officer"** means the Municipal Manager as referred to in section 60 of the Local Government: Municipal Finance Management Act, 56 of 2003 ("MFMA");
- 1.1.2 **"Approved Budget"** means the Municipality's annual budget approved by the Council in terms of section 24 of the MFMA and include an adjustment budget in terms of Section 28 of the MFMA;
- 1.1.3 **"Community"** means the residents within the Stellenbosch WCO24 area;
- 1.1.4 **"Constitution"** means the Constitution of the Republic of South Africa, 1996;
- 1.1.5 **"Director"** means a person appointed in terms of section 56 of the Systems Act who is directly accountable to the Municipal Manager;
- 1.1.6 **"Executive Mayor"** means the councillor elected as the Executive Mayor in terms of section 55 of the Local Government: Municipal Structures Act, 32 of 2000 ("the Structures Act");
- 1.1.7 **"Chief Financial Officer"** or "CFO" means an official as envisaged in section 80(2)(a) of the Local Government: Municipal Finance Management Act, 56 of 2003 ("MFMA");
- 1.1.8 **"Grant"** means a grant or allocation, as referred to in section 17(3)(j)(ii) and 17(3)(j)(iv) of the MFMA, made by the Municipality to any organisation or body referred to in section 67(1) and to be utilised to assist the Municipality in fulfilling its constitutional mandates including local tourism, municipal health services and such other municipal functions contemplated in Part B of Schedules 4 and 5 of the Constitution;
- 1.1.9 **"Grant Committee"** means the Committee established in terms of clause 7 of this policy;
- 1.1.10 **"official"** means an employee in the service of the Municipality;
- 1.1.11 **"organisation or body"** means those organisations or bodies outside any sphere of government making application for Grants in terms of this Policy, Which include associations, non-profit organisations or companies or trusts;
- 1.1.12 **"the Systems Act"** means the Local Government: Municipal Systems Act, 32 of 2000;
- 1.1.13 **"the Structures Act"** means the Local Government: Municipal Structures Act, 117 of 1998;
- 1.1.14 **"the MFMA"** means the Local Government: Municipal Finance Management Act, 56 of 2003;
- 1.1.15 **"the Municipality"** means the Stellenbosch Municipality and reference to Council has a similar meaning;
- 1.1.16 **"the Policy"** means the Financing of External Organisation/Bodies Performing Municipal Function Policy as set out in this document.

- 1.1.17 "service delivery agreement" or "MOA" means the agreement entered into between the Municipality and any organisation or body which received a Grant in terms of this Policy.

1. PURPOSE, AIMS AND OBJECTIVES

- 1.1 The purpose of this Policy is to provide a framework for financial assistance by Stellenbosch Municipality ("the Municipality") to external organisations / bodies performing local government functions to the extent as set out in section 155(6)(a) and (7) of the Constitution as listed in Part B of Schedule 4 and 5.
- 1.2 The purpose of this Policy is to ensure the efficient performance of the municipal function entrusted to that external organisation/body in a manner which gives effect to the goals and objectives of the Municipality's Integrated Development Plan ("IDP") by establishing partnerships between the municipality and the organisations and bodies performing the functions on behalf of the Municipality.
- 1.3 The Municipality will favour grants for achievement of outcomes aligned to the IDP. The objective of the funding of external bodied performing municipal functions is primarily to ensure the achievement of agreed outcomes to improve the health and well-being of the citizens and not to cover administrative costs and salaries.

2. LEGAL FRAMEWORK

- 2.1 In terms of section 156 of the Constitution, the Municipality has executive authority in respect of and the right to administer –
- 2.1.1 the local government matters listed in Part B of Schedule 4 and 5; and
- 2.1.2 any other matters assigned to it by national and provincial legislation.
- 2.2 Section 16(2) of the MFMA provides that the Mayor of the Municipality must table the annual budget at a council meeting at least 90 days before the start of the budget year. Section 17(3)(j)(ii) and 17(3)(j)(iv) provides that when an annual budget is tabled in terms of section 16(2) it must include particulars of any proposed allocation or grants by the municipality to any municipal entities and other external mechanism assisting the municipality in the exercise of its functions or power and any organisation or bodies referred to in section 67(1).
- 2.3 Immediately after the tabling of the annual budget the accounting officer must make public the annual budget and invite the local community to submit representations in connection with the budget before the budget is approved by Council in terms of section 24 of the MFMA.
- 2.4 Section 67 of the MFMA provides that the Municipality implement and sustain proper and effective controls and procedures when transferring funds of the Municipality to an organisation or body outside any sphere of government.
- 2.5 Section 67(1) provides that the accounting officer must be satisfied that the organisation or body has the capacity and agreed to comply with any agreement with the Municipality including all reporting, financial management and auditing requirements as may be stipulated in the agreement, to report at least monthly to the accounting officer on actual expenditure against such transfer and to submit audited financial statements for its financial year to the

accounting officer promptly. The organization must implement effective, efficient and transparent financial management and internal control systems to guard against fraud, theft and financial mismanagement and has the obligation to prove in terms of previous similar transfers that it has complied with all the requirements. The accounting officer must through contractual and other appropriate mechanism enforce compliance with this policy.

- 2.6 All transfer of funds in terms of this Policy shall comply with the Constitution, the Systems Act, the Structures Act, the MFMA and any other applicable legislation, regulations and policies that may govern the transfer of municipal funds and that are not in contradiction to the aforementioned legislation.

3. PUBLIC ADVERTISEMENT AND APPLICATION PROCEDURE

- 3.1 Applications for funding of external bodies performing municipal functions shall be considered where organisations or bodies have responded to advertisements published in the local newspapers distributed in the Stellenbosch Municipal Area calling upon organisations or bodies to submit proposals in the prescribed form, as set out 4.3 below, to perform a specific municipal function for a period up to 3 years. Such advertisements may be published quarterly by the accounting officer.
- 3.2 Advertisements should clearly specify the categories for which requests are called, the closing date for applications, who they should be addressed to, and where and how to obtain the relevant documentation pertaining to such applications, including the prescribed forms. Only applications made on the prescribed form (see Annexure A) may be considered.
- 3.3 The organisation/body must submit a detailed business plan with its application, confirming the envisaged outcomes their past achievements in the field and their commitment to performing that particular municipal function effectively and in line with Council's goals as set out in the IDP. Applications must be accompanied by a covering letter on the organisation/body letterhead, signed by the head of the organisation/body and must include the following information:
- 3.3.1 the organisation/body's legal name and a brief description of the organisation/body's business;
 - 3.3.2 the organisation/body's registration number, if any;
 - 3.3.3 the date of establishment, details of the organisation/body's members, founding documents, including constitution and certificates of incorporation;
 - 3.3.4 the contact name of the person signing the application, full street address, telephone number and email address of the organisation;
 - 3.3.5 if funding is required for a specific project, a brief description of the project and what it aims to achieve, as well as the detailed budget for and the duration of the project together with a written confirmation by the relevant municipal Director that the project is part of the IDP projects or programs;
 - 3.3.6 references, independent of the organisation/body and the head of the organisation/body;
 - 3.3.7 most recent audited financial statements not older than 24 months;
 - 3.3.8 a summary of its past achievements; and

- 3.3.9 a declaration by the head of the organisation/body to the satisfaction of the Municipal Manager that the organisation/body implements effective, efficient and transparent financial management and internal control mechanism to guard against fraud, theft and financial mismanagement and has in the past complied with requirements for similar transfers of funds.
- 3.4 Individuals will not be considered or appointed as an organisation/body to provide a municipal function as contemplated in this Policy.
- 3.5 Organisations or bodies whose directors, managers, major shareholders or trustees are in service of the state will not be considered or appointed as an organisation/body to provide a municipal function as contemplated in this Policy.
- 3.6 The appointment of a particular organisation/body to perform a municipal function for a period of three (3) years does not guarantee financial support by the Municipality, which will be determined annually when the municipal budget is approved by the Municipal Council.
- 3.7 No late applications received, in response to an advertisement as contemplated in clause 3.1 and 3.2 above will be considered and processed by the Grant Committee.

4. OBLIGATIONS OF THE ORGANISATION/BODY

- 4.1 The head of the organisation/body must acknowledge in writing to the Municipal Manager that the money allocated was received in its bank account and that the money will be utilised in accordance with the completed and signed MOA, the submitted application and this Policy within 30 days of transfer of funds / payment, failing which no future grants may be considered.
- 4.2 The organisation / body shall submit monthly reports on actual expenditure against such transfer, the ward within which activities are conducted as well as the number of people benefiting from the activity to the Municipal Manager.
- 4.3 The relevant municipal Director must co-sign each monthly report to confirm monthly management and oversight of the activities.

5. RIGHTS OF THE MUNICIPALITY, CONTROL AND MONITORING

- 5.1 The relevant municipal Director shall be entitled, at any reasonable time from time to time, to verify and inspect the existence and activities of the organisation/body. The relevant municipal Director or his delegate has the right to physically visit the premises where the organisation/body or funded project is based, to peruse the budgets and any progress report related to the project.
- 5.2 The relevant municipal Director shall manage the service delivery agreement entered into between the Municipality and the organisation / body by inter alia receiving and considering monthly reports, inspecting financial records including audited financial statement.
- 5.3 If the organisation / body fails to comply with the terms and conditions of its service delivery agreement with the Municipality, the accounting officer may in consultation with the relevant municipal Director terminate the agreement with reasonable notice or grant the organization / body an opportunity to rectify the

- breach within an agreed period of not more than 90 days, failing which the accounting officer may terminate the agreement with reasonable notice.
- 5.4 The Municipality has the right not to give a Grant to any or all organisations/bodies applying for such Grants or to give proportional or partial grants to give. Having been awarded a Grant previously does not give an organisation/body the right to receive a Grant again.
 - 5.5 The relevant municipal Director shall ensure that those organisations or bodies, who have received Grants in terms of this Policy:-
 - 5.5.1 comply with all the provisions of the completed and signed MOA;
 - 5.5.2 comply with all reporting, financial management and auditing requirements as stipulated in the MOA;
 - 5.5.3 report at least monthly to the Municipality on actual expenditure against such transfer;
 - 5.5.4 promptly, or no longer than 4 months after the end of their financial year, submit their audited financial statements; and
 - 5.5.5 utilise the grant funding strictly in accordance with the approved business plan and approved budget.
 - 5.6 The requirements in paragraphs 5.5.1 to 5.5.4 above shall not apply to organisations where the transfer does not exceed R200 000,00 (two hundred thousand rand), provided the Accounting Officer takes all reasonable steps to ensure that the targeted beneficiaries, as identified by the organisation or body in its application, receive the benefit of such grants and it certifies that compliance by that organisation or body with 5.5.1 to 5.5.4 above is uneconomical or unreasonable.

6. GRANT COMMITTEE

- 6.1 A Grant Committee consisting of at least the Municipal Manager, the Chief Financial Officer and one director of the Municipality, as well as any other official whom the Municipal Manager may include, shall evaluate all applications received in response to the local advertisement.
- 6.2 The Grant Committee will have the power to make recommendations to Council for final appointments and financial allocations.
- 6.3 The Grant Committee must submit a report on its decisions to the Council for final approval.
- 6.4 The Grant Committee shall, in terms of the Systems Act, establish a programme for community consultation and information dissemination regarding the appointment of any organisation/body and the availability of the service delivery agreement for perusal will be communicated to the local community through the media prior to any service delivery agreement being entered into between the Municipality and the organisation or body.
- 6.5 No payments in terms of the allocation will be made to any organisation / body until a service delivery agreement in the form approved by the accounting officer has been signed by the respective parties.
- 6.6 No payment can be made to an organisation/body until it has submitted its audited financial statements as contemplated in this Policy and a statement certified by its auditor that it has fully complied with its agreement with the Municipality.
- 6.7 Payments may be allocated as a once off amount or in tranches as determined

by the CFO in consultation with the relevant municipal Director.

7. Funding acknowledgement of the Municipality

Successful applicants will be required to acknowledge the Municipality as the provider of Grant funding in their funding record as well as any public record in respect of Grants received in order to confirm that these transfers of funds are also part of the Municipality's endeavours to meet its strategic objectives and to assist it in carrying out its constitutional powers and functions.

8. COMMENCEMENT

This Policy called the **FINANCING OF EXTERNAL BODIES PERFORMING MUNICIPAL FUNCTIONS POLICY** takes effect on the date on which it is adopted by the Council.

APPENDIX A

**STELLENBOSCH**

STELLENBOSCH . PNIEL . FRANSCHHOEK

Municipality • Umasipala • Munisipaliteit

APPLICATION : FUNDING OF EXTERNAL BODIES PERFORMING A MUNICIPAL FUNCTION

NOTE: ONLY APPLICATIONS ON THIS PRESCRIBED FORM WILL BE CONSIDERED

PLEASE COMPLETE THE FOLLOWING:

A Registered name of organisation:
Safe Hands Animal Rescue Franschhoek.

B Date and year in which the organisation was founded or incorporated
 (include brief description of business or activities of organisation):
Founded 17 September 2019
- Sterilisation - Education - Feeding
- Veterinary care - Rescuing & rehoming

C Address:
 (i) Street (ii) Postal
Vigne d'Or Farm
R301, Wemmershoek
Franschhoek 7690
 Contact details:
 Name and Surname: *Bettina Juling*
 Title/Position held: *Founder / Chairman*
 Tel: *073 389 4355* E-mail: *info@safehandsanimalrescue.org.za*

D List **ALL** the directors / board / committee members / shareholders / trustees
 of the organization (use additional pages if necessary):
 Name and Surname: *Bettina Juling*
 Position: *Chairman / Founder*
 Contact Address and tel. no: *1 Monella Close, Platteklouf 2*
073 389 4355
 Name and Surname: *Juani Beukes*

Contact Address and tel. no: Vigne de Or Farm, R301
~~Name and Surname:~~ Wemmershaek, Franschoek 7690
 Position: Vice Chairman / Founder / Field officer
 Contact Address and tel. no: 076 327 4939

Name and Surname: Abigail Nodary
 Position: Secretary / Field officer
 Contact Address and tel. no: 4 L' Avenue de Franschoek 7690
072 922 4078

Name and Surname:
 Position:
 Contact Address and tel. no:

Name and Surname:
 Position:
 Contact Address and tel. no:

D Indicate in which ward the organisation is active:

Ward: 1 2 3 4

Is the organisation a non-profit company?

Yes

☒ No

If yes, provide company registration number: _____

Is the organisation a non-profit organisation as contemplated in section 13 of the Non-Profit Organisation Act, 1997?

☒ Yes

No

If yes, provide registration number: NPO 235-331

Is the organisation a public benefit organisation as contemplated in terms of the Income Tax Act, 1962?

Yes

☒ No

If yes, provide registration number: _____

Is funding required for a specific project?

Yes

☒ No

If yes, attach details separately.

Budget amount of projects:

Duration of project:

Is funding required for general support?

☒ Yes

No

If yes, attach a copy of the organisation's overall budget and business plan.

E Category:

Please categorise your application (mark with x):

Tourism Destination Marketing & Visitors Information

Tourism Development

Animal Welfare **X**

Note: For more detail, see attached Funding of External Bodies Performing a Municipal Function Policy.(general guidelines and categories)

Please indicate the specific type of project/programme, as per the Funding of External Bodies Performing a Municipal Function Policy

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F The following MUST accompany this application:

1. A copy of the latest, audited financial statements.
2. A copy of the Organisation's Constitution or Memorandum of Incorporation as well as the resolutions/minutes adopting the Constitution or Memorandum of Incorporation.
3. A copy of a project/programme description and/or a business plan for the ensuing financial year. Including the following:
 - Full details of the proposal or project including its objectives, the number of people who will benefit and how the project will contribute or enhance the strategic objectives of Stellenbosch Municipality.
 - Commencement and completion dates of the project.
 - Information on the total cost of the project budget, including a breakdown of costs and an outline of any contribution by fundraising and/or own contribution.
 - A list of all other sources of funding together with the assessments.
 - A summary of past achievements.
 - References independent of the applicant and its executive.
4. An original copy of a correctly completed creditors control form of Stellenbosch Municipality.
5. If the Organisation received funding from Stellenbosch Municipality in the preceding financial year, you need to account for the expenditure of the funding received with your new application.
6. If the Organisation received funding from other bodies, please identify and list the amounts received;

7. If the Organisation is a non-profit company as defined in the section 1 of the Companies Act, 2008, a certificate/letter issued by the Companies and Intellectual Property Commission (CIPC) confirming registration must be attached;
8. If the Organisation has been registered as a "non-profit" organisation in terms of the Non-Profit Organisation Act, 1997, a certificate/letter issued by the Department of Social Development confirming registration as a non-profit organisation must be attached;
9. If the Organisation has been registered as a "Public Benefit Organisation" in terms of the Income Tax Act, 1962, a certificate/letter issued by SARS confirming the Organisation's tax exemption status must be attached; and
10. Valid Tax Clearance Certificate issued by SARS.

G The following shall apply:

1. The allocation of funds will only be considered if the application document has been fully completed and signed and is accompanied by the required and supporting documentation referred to therein.
Applicants must in their submission clearly indicate / specify and motivate what the funding will be utilised for.
2. The funding must be exclusively utilised for the purpose defined and the successful applicant must submit the necessary undertaking to this effect.
3. Applicants must in their submission satisfy the Council of their ability to execute the project successfully.
4. Organisations who have already received financial or other assistance from the Council during the previous financial year must specify same in their application.
5. No funding will be considered for political groupings, church/sectarian bodies or ratepayers organisations.
6. No funding will be considered where only an individual will benefit or where a member of Council or an official of Stellenbosch Municipality will receive any financial or other gain.
7. Projects outside the boundaries of the Council will not be considered.
8. Subsequent requests from applicants to cover overspending on projects will not be considered.
9. Council will not pay any funds to anyone who has already procured against the perception that they will receive any municipalfunds.
10. Successful applicants must at all times comply with the provisions of Section 67(1) of the Municipal Finance Management Act No. 56 of 2003 which *inter alia* stipulates that the organisation or body has to:-
 - Enter into and comply with a Memorandum of Agreement with the Municipality as well as with all reporting, financial management and auditing requirements as may be contained in such agreement. This memorandum of agreement will bind the successful applicant to deliver on what the application speaks to, but also to commit to become involved with municipal programmes of the community where it functions. The Memorandum of Agreement will be made available to successful applicants for completion.
 - Report monthly on the actual expenditure of the amount allocated.

11. The Council reserves the right not to give funding to any or all organisations applying.
12. Having been awarded funding previously does not give an applicant the right to receive a grant/funding again.
13. Funding will not be considered where a project or organisation is already receiving funds from Council in terms of Council's functions. Applicants are required to disclose other sources of funding, failing which such applicant will be disqualified.
14. Funding will not be considered where in Council's opinion, an organisation received sufficient funds from other sources to sustain its activities or the project applied for. For this purpose, organisations must submit financial statements and budget for the ensuing financial year.
15. Organisations having received funding from Stellenbosch Municipality during the previous financial year, are required to attached to any new application, a copy of the financial statements relating to the year in which the funding was received from Council, as required in terms of section 67(1) of the Municipal Finance Management Act, 2003 (MFMA).

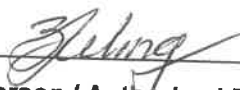
(The Funding of External Bodies Performing a Municipal Function Policy must be consulted for the sake of completeness)

H Undertaking:

I/We hereby verify that the information provided in this application is true and correct and that the conditions applicable to the allocation of funds as set out above have been read, understood and will be complied with.

I/We also declare that the organisation implements effective, efficient and transparent financial management and internal control mechanisms to guard against fraud, theft and financial mismanagement and has in the past complied with requirements for similar transfer(s) of funds.

This completed and signed at Stellenbosch on this 10th day of December 2023



 Chairperson / Authorised Representative



 Secretary / Duly Authorised Signatory

I Please take note:

(i) That completed application forms together with all the required documentation must be delivered to:

**Director: Community and Protection Services
P O Box 17
Stellenbosch
7599**

Or delivered to:

**01 Hofman Street
Stellenbosch
7600**

(ii) That the closing date for the submission of applications is 11 November 2023 at 12:00 pm

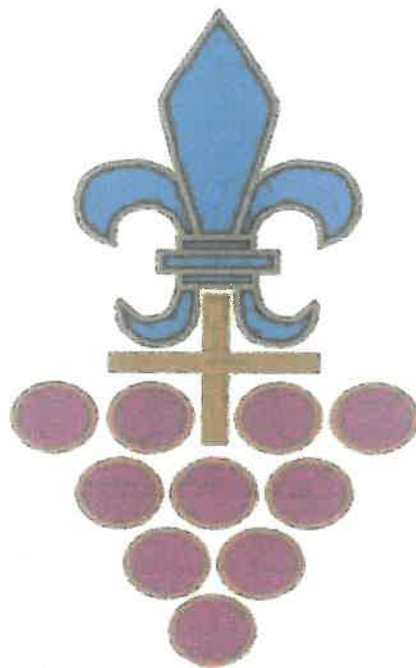
(iii) That **neither late nor incomplete applications** shall be considered.

Appendix 4:

Stellenbosch Animal Welfare Submission

APPENDIX 32

STELLENBOSCH MUNICIPALITY



FINANCING OF EXTERNAL BODIES PERFORMING MUNICIPAL FUNCTIONS

2023/2024



STELLENBOSCH MUNICIPALITY

FINANCING OF EXTERNAL BODIES PERFORMING MUNICIPAL FUNCTIONS POLICY

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1. DEFINITIONS

1.1 In this policy unless the context indicates otherwise:

- 1.1.1 **"Accounting Officer"** means the Municipal Manager as referred to in section 60 of the Local Government: Municipal Finance Management Act, 56 of 2003 ("MFMA");
- 1.1.2 **"Approved Budget"** means the Municipality's annual budget approved by the Council in terms of section 24 of the MFMA and include an adjustment budget in terms of Section 28 of the MFMA;
- 1.1.3 **"Community"** means the residents within the Stellenbosch WCO24 area;
- 1.1.4 **"Constitution"** means the Constitution of the Republic of South Africa, 1996;
- 1.1.5 **"Director"** means a person appointed in terms of section 56 of the Systems Act who is directly accountable to the Municipal Manager;
- 1.1.6 **"Executive Mayor"** means the councillor elected as the Executive Mayor in terms of section 55 of the Local Government: Municipal Structures Act, 32 of 2000 ("the Structures Act");
- 1.1.7 **"Chief Financial Officer"** or "CFO" means an official as envisaged in section 80(2)(a) of the Local Government: Municipal Finance Management Act, 56 of 2003 ("MFMA");
- 1.1.8 **"Grant"** means a grant or allocation, as referred to in section 17(3)(j(ii) and 17(3)(j(iv) of the MFMA, made by the Municipality to any organisation or body referred to in section 67(1) and to be utilised to assist the Municipality in fulfilling its constitutional mandates including local tourism, municipal health services and such other municipal functions contemplated in Part B of Schedules 4 and 5 of the Constitution;
- 1.1.9 **"Grant Committee"** means the Committee established in terms of clause 7 of this policy;
- 1.1.10 **"official"** means an employee in the service of the Municipality;
- 1.1.11 **"organisation or body"** means those organisations or bodies outside any sphere of government making application for Grants in terms of this Policy, Which include associations, non-profit organisations or companies or trusts;
- 1.1.12 **"the Systems Act"** means the Local Government: Municipal Systems Act, 32 of 2000;
- 1.1.13 **"the Structures Act"** means the Local Government: Municipal Structures Act, 117 of 1998;
- 1.1.14 **"the MFMA"** means the Local Government: Municipal Finance Management Act, 56 of 2003;
- 1.1.15 **"the Municipality"** means the Stellenbosch Municipality and reference to Council has a similar meaning;
- 1.1.16 **"the Policy"** means the Financing of External Organisation/Bodies Performing Municipal Function Policy as set out in this document.

- 1.1.17 "service delivery agreement" or "MOA" means the agreement entered into between the Municipality and any organisation or body which received a Grant in terms of this Policy.

1. PURPOSE, AIMS AND OBJECTIVES

- 1.1 The purpose of this Policy is to provide a framework for financial assistance by Stellenbosch Municipality ("the Municipality") to external organisations / bodies performing local government functions to the extent as set out in section 155(6)(a) and (7) of the Constitution as listed in Part B of Schedule 4 and 5.
- 1.2 The purpose of this Policy is to ensure the efficient performance of the municipal function entrusted to that external organisation/body in a manner which gives effect to the goals and objectives of the Municipality's Integrated Development Plan ("IDP") by establishing partnerships between the municipality and the organisations and bodies performing the functions on behalf of the Municipality.
- 1.3 The Municipality will favour grants for achievement of outcomes aligned to the IDP. The objective of the funding of external bodied performing municipal functions is primarily to ensure the achievement of agreed outcomes to improve the health and well-being of the citizens and not to cover administrative costs and salaries.

2. LEGAL FRAMEWORK

- 2.1 In terms of section 156 of the Constitution, the Municipality has executive authority in respect of and the right to administer –
 - 2.1.1 the local government matters listed in Part B of Schedule 4 and 5; and
 - 2.1.2 any other matters assigned to it by national and provincial legislation.
- 2.2 Section 16(2) of the MFMA provides that the Mayor of the Municipality must table the annual budget at a council meeting at least 90 days before the start of the budget year. Section 17(3)(j)(ii) and 17(3)(j)(iv) provides that when an annual budget is tabled in terms of section 16(2) it must include particulars of any proposed allocation or grants by the municipality to any municipal entities and other external mechanism assisting the municipality in the exercise of its functions or power and any organisation or bodies referred to in section 67(1).
- 2.3 Immediately after the tabling of the annual budget the accounting officer must make public the annual budget and invite the local community to submit representations in connection with the budget before the budget is approved by Council in terms of section 24 of the MFMA.
- 2.4 Section 67 of the MFMA provides that the Municipality implement and sustain proper and effective controls and procedures when transferring funds of the Municipality to an organisation or body outside any sphere of government.
- 2.5 Section 67(1) provides that the accounting officer must be satisfied that the organisation or body has the capacity and agreed to comply with any agreement with the Municipality including all reporting, financial management and auditing requirements as may be stipulated in the agreement, to report at least monthly to the accounting officer on actual expenditure against such transfer and to submit audited financial statements for its financial year to the

accounting officer promptly. The organization must implement effective, efficient and transparent financial management and internal control systems to guard against fraud, theft and financial mismanagement and has the obligation to prove in terms of previous similar transfers that it has complied with all the requirements. The accounting officer must through contractual and other appropriate mechanism enforce compliance with this policy.

- 2.6 All transfer of funds in terms of this Policy shall comply with the Constitution, the Systems Act, the Structures Act, the MFMA and any other applicable legislation, regulations and policies that may govern the transfer of municipal funds and that are not in contradiction to the aforementioned legislation.

3. PUBLIC ADVERTISEMENT AND APPLICATION PROCEDURE

- 3.1 Applications for funding of external bodies performing municipal functions shall be considered where organisations or bodies have responded to advertisements published in the local newspapers distributed in the Stellenbosch Municipal Area calling upon organisations or bodies to submit proposals in the prescribed form, as set out 4.3 below, to perform a specific municipal function for a period up to 3 years. Such advertisements may be published quarterly by the accounting officer.
- 3.2 Advertisements should clearly specify the categories for which requests are called, the closing date for applications, who they should be addressed to, and where and how to obtain the relevant documentation pertaining to such applications, including the prescribed forms. Only applications made on the prescribed form (see Annexure A) may be considered.
- 3.3 The organisation/body must submit a detailed business plan with its application, confirming the envisaged outcomes their past achievements in the field and their commitment to performing that particular municipal function effectively and in line with Council's goals as set out in the IDP. Applications must be accompanied by a covering letter on the organisation/body letterhead, signed by the head of the organisation/body and must include the following information:
- 3.3.1 the organisation/body's legal name and a brief description of the organisation/body's business;
 - 3.3.2 the organisation/body's registration number, if any;
 - 3.3.3 the date of establishment, details of the organisation/body's members, founding documents, including constitution and certificates of incorporation;
 - 3.3.4 the contact name of the person signing the application, full street address, telephone number and email address of the organisation;
 - 3.3.5 if funding is required for a specific project, a brief description of the project and what it aims to achieve, as well as the detailed budget for and the duration of the project together with a written confirmation by the relevant municipal Director that the project is part of the IDP projects or programs;
 - 3.3.6 references, independent of the organisation/body and the head of the organisation/body;
 - 3.3.7 most recent audited financial statements not older than 24 months;
 - 3.3.8 a summary of its past achievements; and

- 3.3.9 a declaration by the head of the organisation/body to the satisfaction of the Municipal Manager that the organisation/body implements effective, efficient and transparent financial management and internal control mechanism to guard against fraud, theft and financial mismanagement and has in the past complied with requirements for similar transfers of funds.
- 3.4 Individuals will not be considered or appointed as an organisation/body to provide a municipal function as contemplated in this Policy.
- 3.5 Organisations or bodies whose directors, managers, major shareholders or trustees are in service of the state will not be considered or appointed as an organisation/body to provide a municipal function as contemplated in this Policy.
- 3.6 The appointment of a particular organisation/body to perform a municipal function for a period of three (3) years does not guarantee financial support by the Municipality, which will be determined annually when the municipal budget is approved by the Municipal Council.
- 3.7 No late applications received, in response to an advertisement as contemplated in clause 3.1 and 3.2 above will be considered and processed by the Grant Committee.

4. OBLIGATIONS OF THE ORGANISATION/BODY

- 4.1 The head of the organisation/body must acknowledge in writing to the Municipal Manager that the money allocated was received in its bank account and that the money will be utilised in accordance with the completed and signed MOA, the submitted application and this Policy within 30 days of transfer of funds / payment, failing which no future grants may be considered.
- 4.2 The organisation / body shall submit monthly reports on actual expenditure against such transfer, the ward within which activities are conducted as well as the number of people benefiting from the activity to the Municipal Manager.
- 4.3 The relevant municipal Director must co-sign each monthly report to confirm monthly management and oversight of the activities.

5. RIGHTS OF THE MUNICIPALITY, CONTROL AND MONITORING

- 5.1 The relevant municipal Director shall be entitled, at any reasonable time from time to time, to verify and inspect the existence and activities of the organisation/body. The relevant municipal Director or his delegate has the right to physically visit the premises where the organisation/body or funded project is based, to peruse the budgets and any progress report related to the project.
- 5.2 The relevant municipal Director shall manage the service delivery agreement entered into between the Municipality and the organisation / body by inter alia receiving and considering monthly reports, inspecting financial records including audited financial statement.
- 5.3 If the organisation / body fails to comply with the terms and conditions of its service delivery agreement with the Municipality, the accounting officer may in consultation with the relevant municipal Director terminate the agreement with reasonable notice or grant the organization / body an opportunity to rectify the

- breach within an agreed period of not more than 90 days, failing which the accounting officer may terminate the agreement with reasonable notice.
- 5.4 The Municipality has the right not to give a Grant to any or all organisations/bodies applying for such Grants or to give proportional or partial grants to give. Having been awarded a Grant previously does not give an organisation/body the right to receive a Grant again.
 - 5.5 The relevant municipal Director shall ensure that those organisations or bodies, who have received Grants in terms of this Policy:-
 - 5.5.1 comply with all the provisions of the completed and signed MOA;
 - 5.5.2 comply with all reporting, financial management and auditing requirements as stipulated in the MOA;
 - 5.5.3 report at least monthly to the Municipality on actual expenditure against such transfer;
 - 5.5.4 promptly, or no longer than 4 months after the end of their financial year, submit their audited financial statements; and
 - 5.5.5 utilise the grant funding strictly in accordance with the approved business plan and approved budget.
 - 5.6 The requirements in paragraphs 5.5.1 to 5.5.4 above shall not apply to organisations where the transfer does not exceed R200 000,00 (two hundred thousand rand), provided the Accounting Officer takes all reasonable steps to ensure that the targeted beneficiaries, as identified by the organisation or body in its application, receive the benefit of such grants and it certifies that compliance by that organisation or body with 5.5.1 to 5.5.4 above is uneconomical or unreasonable.

6. GRANT COMMITTEE

- 6.1 A Grant Committee consisting of at least the Municipal Manager, the Chief Financial Officer and one director of the Municipality, as well as any other official whom the Municipal Manager may include, shall evaluate all applications received in response to the local advertisement.
- 6.2 The Grant Committee will have the power to make recommendations to Council for final appointments and financial allocations.
- 6.3 The Grant Committee must submit a report on its decisions to the Council for final approval.
- 6.4 The Grant Committee shall, in terms of the Systems Act, establish a programme for community consultation and information dissemination regarding the appointment of any organisation/body and the availability of the service delivery agreement for perusal will be communicated to the local community through the media prior to any service delivery agreement being entered into between the Municipality and the organisation or body.
- 6.5 No payments in terms of the allocation will be made to any organisation / body until a service delivery agreement in the form approved by the accounting officer has been signed by the respective parties.
- 6.6 No payment can be made to an organisation/body until it has submitted its audited financial statements as contemplated in this Policy and a statement certified by its auditor that it has fully complied with its agreement with the Municipality.
- 6.7 Payments may be allocated as a once off amount or in tranches as determined

by the CFO in consultation with the relevant municipal Director.

7. Funding acknowledgement of the Municipality

Successful applicants will be required to acknowledge the Municipality as the provider of Grant funding in their funding record as well as any public record in respect of Grants received in order to confirm that these transfers of funds are also part of the Municipality's endeavours to meet its strategic objectives and to assist it in carrying out its constitutional powers and functions.

8. COMMENCEMENT

This Policy called the **FINANCING OF EXTERNAL BODIES PERFORMING MUNICIPAL FUNCTIONS POLICY** takes effect on the date on which it is adopted by the Council.

APPENDIX A

**STELLENBOSCH**

STELLENBOSCH • PNIEL • FRANSCHHOEK

Municipality • Umasipala • Munisipaliteit

APPLICATION : FUNDING OF EXTERNAL BODIES PERFORMING A MUNICIPAL FUNCTION

NOTE: ONLY APPLICATIONS ON THIS PRESCRIBED FORM WILL BE CONSIDERED

PLEASE COMPLETE THE FOLLOWING:**A Registered name of organisation:**

Animal Welfare Society of South Africa: Stellenbosch

B Date and year in which the organisation was founded or incorporated (include brief description of business or activities of organisation):

The Animal Welfare Society Stellenbosch was founded in 1956 with the donation of a van and the support of the Stellenbosch Animal Hospital. The Society aims to serve the community of Stellenbosch and greater Stellenbosch by taking care of the community's unwanted, mistreated and neglected pets. In total we cover an area of 900sqkm.

We also advocate and promote the sterilisation of cats and dogs to curb unwanted breeding in an already overpopulated pet community. In addition we provide sterilisation, vaccinations, parasite control and primary veterinary healthcare. Humane education is also a key priority for the Society.

C Address:

(i) Street

(ii) Postal

Farm 183B, Devon Valley Road
Devon Valley
Stellenbosch
7600

PO Box 90
Stellenbosch
7599

Contact details:

Name and Surname: Jessica Perrins

Title/Position held: General Manager

Tel: 071 442 4215 E-mail: jessica@awss.co.za

D List ALL the directors / board / committee members / shareholders / trustees of the organization (use additional pages if necessary):

Name and Surname: Koos van Bergen

Position: Chairman

Contact Address and tel. no: 4 Upper Holly Road, Newlands 7700
082 414 4252

Name and Surname: Susan Christabel Mungo Harvie (Vice Chair)

	<p>Contact Address and tel. no: <u>Turnberry Farm, Devon Valley, Stellenbosch</u></p> <p>Name and Surname: <u>Evelin Elisabeth Bresler</u></p> <p>Position: <u>Treasurer</u></p> <p>Contact Address and tel. no: <u>6 Merlot Street, Somerset West</u> <u>079 423 9334</u></p> <p>Name and Surname: <u>Donald Maxwell</u></p> <p>Position: <u>Trustee</u></p> <p>Contact Address and tel. no: <u>Hovelea Farm, Devon Valley, Stellenbosch</u> <u>083 294 3633</u></p> <p>Name and Surname: <u>Jeanette Lawrence</u></p> <p>Position: <u>Trustee</u></p> <p>Contact Address and tel. no: <u>19 Graceland Place, Gordon Road, Somerset West</u> <u>083 407 8215</u></p> <p>Name and Surname: <u>Dr Mia Farr</u></p> <p>Position: <u>Trustee</u></p> <p>Contact Address and tel. no: <u>15 Private Road, Somerset West</u> <u>071 446 0404</u></p>
D	<p>Indicate in which ward the organisation is active:</p> <p>Ward: <u>Entire Stellenbosch Municipal Area</u></p> <p>Is the organisation a non-profit company? ☒ Yes ☐ No</p> <p>If yes, provide company registration number: <u>003-316 NPO</u> -</p> <p>Is the organisation a non-profit organisation as contemplated in section 13 of the Non-Profit Organisation Act, 1997? ☒ Yes ☐ No</p> <p>If yes, provide registration number: <u>003-316 NPO</u> -</p> <p>Is the organisation a public benefit organisation as contemplated in terms of the Income Tax Act, 1962? ☒ Yes ☐ No</p> <p>If yes, provide registration number: <u>930 019 431</u> -</p> <p>Is funding required for a specific project? Yes ☒ No ☐</p> <p>If yes, attach details separately.</p> <p>Budget amount of projects:</p> <p>Duration of project:</p> <p>Is funding required for general support? ☒ Yes ☐ No</p> <p>If yes, attach a copy of the organisation's overall budget and business plan.</p>

E Category:

Please categorise your application (mark with x):

Tourism Destination Marketing & Visitors Information

Tourism Development

Animal Welfare **X**

Note: For more detail, see attached Funding of External Bodies Performing a Municipal Function Policy.(general guidelines and categories)

Please indicate the specific type of project/programme, as per the Funding of External Bodies Performing a Municipal Function Policy

See attached proposal

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F The following MUST accompany this application:

1. A copy of the latest, audited financial statements.
2. A copy of the Organisation's Constitution or Memorandum of Incorporation as well as the resolutions/minutes adopting the Constitution or Memorandum of Incorporation.
3. A copy of a project/programme description and/or a business plan for the ensuing financial year. Including the following:
 - Full details of the proposal or project including its objectives, the number of people who will benefit and how the project will contribute or enhance the strategic objectives of Stellenbosch Municipality.
 - Commencement and completion dates of the project.
 - Information on the total cost of the project budget, including a breakdown of costs and an outline of any contribution by fundraising and/or own contribution.
 - A list of all other sources of funding together with the assessments.
 - A summary of past achievements.
 - References independent of the applicant and its executive.
4. An original copy of a correctly completed creditors control form of Stellenbosch Municipality.
5. If the Organisation received funding from Stellenbosch Municipality in the preceding financial year, you need to account for the expenditure of the funding received with your new application.
6. If the Organisation received funding from other bodies, please identify and list the amounts received;

	<ol style="list-style-type: none"> 7. If the Organisation is a non-profit company as defined in the section 1 of the Companies Act, 2008, a certificate/letter issued by the Companies and Intellectual Property Commission (CIPC) confirming registration must be attached; 8. If the Organisation has been registered as a "non-profit" organisation in terms of the Non-Profit Organisation Act, 1997, a certificate/letter issued by the Department of Social Development confirming registration as a non-profit organisation must be attached; 9. If the Organisation has been registered as a "Public Benefit Organisation" in terms of the Income Tax Act, 1962, a certificate/letter issued by SARS confirming the Organisation's tax exemption status must be attached; and 10. Valid Tax Clearance Certificate issued by SARS.
G	<p>The following shall apply:</p> <ol style="list-style-type: none"> 1. The allocation of funds will only be considered if the application document has been fully completed and signed and is accompanied by the required and supporting documentation referred to therein. Applicants must in their submission clearly indicate / specify and motivate what the funding will be utilised for. 2. The funding must be exclusively utilised for the purpose defined and the successful applicant must submit the necessary undertaking to this effect. 3. Applicants must in their submission satisfy the Council of their ability to execute the project successfully. 4. Organisations who have already received financial or other assistance from the Council during the previous financial year <u>must</u> specify same in their application. 5. No funding will be considered for political groupings, church/sectarian bodies or ratepayers organisations. 6. No funding will be considered where only an individual will benefit or where a member of Council or an official of Stellenbosch Municipality will receive any financial or other gain. 7. Projects outside the boundaries of the Council will not be considered. 8. Subsequent requests from applicants to cover overspending on projects will not be considered. 9. Council will not pay any funds to anyone who has already procured against the perception that they will receive any municipal funds. 10. Successful applicants must at all times comply with the provisions of Section 67(1) of the Municipal Finance Management Act No. 56 of 2003 which <i>inter alia</i> stipulates that the organisation or body has to:- <ul style="list-style-type: none"> • Enter into and comply with a Memorandum of Agreement with the Municipality as well as with all reporting, financial management and auditing requirements as may be contained in such agreement. This memorandum of agreement will bind the successful applicant to deliver on what the application speaks to, but also to commit to become involved with municipal programmes of the community where it functions. The Memorandum of Agreement will be made available to successful applicants for completion. • Report monthly on the actual expenditure of the amount allocated.

11. The Council reserves the right not to give funding to any or all organisations applying.
12. Having been awarded funding previously does not give an applicant the right to receive a grant/funding again.
13. Funding will not be considered where a project or organisation is already receiving funds from Council in terms of Council's functions. Applicants are required to disclose other sources of funding, failing which such applicant will be disqualified.
14. Funding will not be considered where in Council's opinion, an organisation received sufficient funds from other sources to sustain its activities or the project applied for. For this purpose, organisations must submit financial statements and budget for the ensuing financial year.
15. Organisations having received funding from Stellenbosch Municipality during the previous financial year, are required to attached to any new application, a copy of the financial statements relating to the year in which the funding was received from Council, as required in terms of section 67(1) of the Municipal Finance Management Act, 2003 (MFMA).

(The Funding of External Bodies Performing a Municipal Function Policy must be consulted for the sake of completeness)

H Undertaking:

I/We hereby verify that the information provided in this application is true and correct and that the conditions applicable to the allocation of funds as set out above have been read, understood and will be complied with.

I/We also declare that the organisation implements effective, efficient and transparent financial management and internal control mechanisms to guard against fraud, theft and financial mismanagement and has in the past complied with requirements for similar transfer(s) of funds.

This completed and signed at Stellenbosch on this 30 day of October 2023.

Chairperson / Authorised Representative

Secretary / Duly Authorised Signatory

I Please take note:

(i) That completed application forms together with all the required documentation must be delivered to:

**Director: Community and Protection Services
P O Box 17
Stellenbosch
7599**

Or delivered to:

**01 Hofman Street
Stellenbosch
7600**

(ii) That the closing date for the submission of applications is 11 November 2023 at 12:00 pm

(iii) That **neither late nor incomplete applications** shall be considered.



ANIMAL WELFARE SOCIETY SA, STELLENBOSCH
(Registration number NPO 003-316)
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Contents

The reports and statements set out below comprise the financial statements presented to the members of the organisation:

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Members' Responsibilities and Approval	5
Members' Report	6
Statement of Financial Position	7
Statement of Profit or Loss and Other Comprehensive Income	8
Statement of Changes in Equity	9
Statement of Cash Flows	10
Accounting Policies	11 - 13
Notes to the Financial Statements	14 - 16
The following supplementary information does not form part of the annual financial statements and is unaudited:	
Statement of Financial Performance	17 - 18

Level of assurance

These annual financial statements have been audited in compliance with the applicable requirements of the Companies Act of South Africa No. 71 of 2008, as amended.

Preparer

These annual financial statements have been prepared by LDP Compliance Proprietary Limited with assistance from S O'Neil.



Independent Auditor's Report

To the members of Animal Welfare Society SA, Stellenbosch

Qualified opinion

We have audited the financial statements of Animal Welfare Society SA, Stellenbosch set out on pages 7 to 16, which comprise the statement of financial position as at 31 March 2023, statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and the notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effect described in the Basis for qualified opinion section of our report, the financial statements present fairly, in all material respects, the financial position of Animal Welfare Society SA, Stellenbosch as at 31 March 2023, and its financial performance and cash flows for the year then ended in accordance with the basis of the accounting as set out in note 1 to the financial statements.

Basis for qualified opinion

We did not observe the counting of physical inventories at the beginning and end of the year. We were unable to satisfy ourselves by alternative means concerning the inventory quantities held at 31 March 2023 and 31 March 2022, which stated in the statement of financial position of R 387 607 and R 291 779, respectively. Due to the matter above, we were unable to obtain sufficient appropriate audit evidence that the closing balances as at 31 March 2023 were free of material misstatement. Consequently, we were also unable to satisfy ourselves regarding the validity, accuracy, completeness and cut-off of cost of sales of R 896 090 included in operating expenses in the statement of profit or loss and other comprehensive income for the year ended 31 March 2023.

In common with similar types of organisations, it is difficult for the organisation to institute accounting controls over the issue of donations and cash collections from the general public as funds to maintain operations, prior to the initial entry of collections in the accounting records. Accordingly, it was impractical for us to extend our examination beyond receipts actually recorded. The completeness, accuracy, occurrence and cut-off of revenue could not be verified, hence we have no other choice than to qualify our opinion on the matter explained above.

We conducted our audit in accordance with International Standards on Auditing. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the organisation in accordance with the Independent Regulatory Board for Auditors' Code of Professional Conduct for Registered Auditors (IRBA Code) and other independence requirements applicable to performing audits of financial statements in South Africa. We have fulfilled our other ethical responsibilities in accordance with the IRBA Code and in accordance with other ethical requirements applicable to performing audits in South Africa. The IRBA Code is consistent with the corresponding sections of the International Ethics Standards Board for Accountants' International Code of Ethics for Professional Accountants (including International Independence Standards). We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Emphasis of matter

We draw attention to note 1 in the financial statements which describes the basis of accounting. The financial statements are prepared in accordance with the organisation's own accounting policies to satisfy the financial information needs of the organisation members. As a result, the financial statements may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Other information

The members are responsible for the other information. The other information comprises the Members' Report and the supplementary information as set out on pages 17 and 18, which we obtained prior to the date of this report. The other information does not include the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not and will not express an audit opinion or any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed on the other information obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the members for the financial statements

The members are responsible for the preparation and fair presentation of the financial statements in accordance with the and the basis of accounting as set out in note 1 to the financial statements and for such internal control as the members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the members are responsible for assessing the organisation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the members either intend to liquidate the organisation or to cease operations, or have no realistic alternative but to do so.

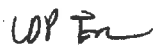
Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with International Standards on Auditing will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with International Standards on Auditing, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organisation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the members.
- Conclude on the appropriateness of the members' use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organisation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organisation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the members regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



LDP Chartered Accountants and Auditors Incorporated

Registered Auditor

J Goosen

Director

Stellenbosch

Date: 08/11/2023

10 Helderberg Street

Stellenbosch

7600

Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Members' Responsibilities and Approval

The members are required to maintain adequate accounting records and are responsible for the content and integrity of the financial statements and related financial information included in this report. It is their responsibility to ensure that the financial statements fairly present the state of affairs of the organisation as at the end of the financial year and the results of its operations and cash flows for the period then ended, in conformity with basis of accounting as set out below. The external auditor is engaged to express an independent opinion on the annual financial statements.

The financial statements are prepared in accordance with basis of accounting as set out below and are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The members acknowledge that they are ultimately responsible for the system of internal financial control established by the organisation and place considerable importance on maintaining a strong control environment. To enable the members to meet these responsibilities, the organisation sets standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the organisation and all employees are required to maintain the highest ethical standards in ensuring the organisation's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the organisation is on identifying, assessing, managing and monitoring all known forms of risk across the organisation. While operating risk cannot be fully eliminated, the organisation endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

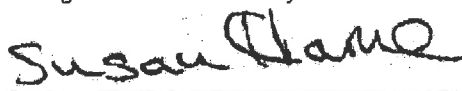
The members are of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss.

The members have reviewed the organisation's cash flow forecast for the year to 31 March 2024 and, in the light of this review and the current financial position, they are satisfied that the organisation has or has access to adequate resources to continue in operational existence for the foreseeable future.

The external auditor is responsible for independently auditing and reporting on the organisation's financial statements. The annual financial statements have been examined by the organisation's external auditor and this report is presented on pages 2 to 4.

The financial statements set out on pages 5 to 18, which have been prepared on the going concern basis, were approved by the members on 08/11/2023 and were signed on their behalf by:


Chairman


Vice Chairman

Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Members' Report

The members have pleasure in submitting their report on the financial statements of Animal Welfare Society SA, Stellenbosch for the year ended 31 March 2023.

1. Nature of business

Animal Welfare Society SA, Stellenbosch was incorporated in South Africa with interests in the domestic animal rehabilitation industry. The organisation operates in South Africa.

There have been no material changes to the nature of the organisation's business from the prior year.

2. Review of financial results and activities

The financial statements have been prepared in accordance the basis of accounting as set out in note 1 to the financial statements. The accounting policies have been applied consistently compared to the prior year.

Full details of the financial position, results of operations and cash flows of the organisation are set out in these financial statements.

3. Property, plant and equipment

There was no change in the nature of the property, plant and equipment of the organisation or in the policy regarding their use.

4. Events after the reporting period

The members are not aware of any material event which occurred after the reporting date and up to the date of this report.

5. Going concern

The members believe that the organisation has adequate financial resources to continue in operation for the foreseeable future and accordingly the financial statements have been prepared on a going concern basis. The members have satisfied themselves that the organisation is in a sound financial position and that it has access to sufficient borrowing facilities to meet its foreseeable cash requirements. The members are not aware of any new material changes that may adversely impact the organisation. The members are also not aware of any material non-compliance with statutory or regulatory requirements or of any pending changes to legislation which may affect the organisation.

6. Auditor

LDP Chartered Accountants and Auditors Incorporated continued in office as auditor for the Animal Welfare Society SA, Stellenbosch.

Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Statement of Financial Position as at 31 March 2023

Figures in Rand	Notes	2023	2022
Assets			
Non-Current Assets			
Property, plant and equipment	2	913 245	833 559
Current Assets			
Inventories	3	387 607	291 779
Trade and other receivables	4	-	4 365
Cash and cash equivalents	5	3 110 065	1 453 053
		3 497 672	1 749 197
Total Assets		4 410 917	2 582 756
Equity and Liabilities			
Equity			
Retained income		4 184 339	2 385 484
Liabilities			
Current Liabilities			
Trade and other payables	6	226 578	197 272
Total Equity and Liabilities		4 410 917	2 582 756

Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Statement of Profit or Loss and Other Comprehensive Income

Figures in Rand	Notes	2023	2022
Revenue	7	10 295 000	8 974 865
Other income	8	108 560	116 869
Operating expenses		(8 687 523)	(9 073 567)
Operating profit	9	1 716 037	18 167
Investment revenue	10	82 818	45 258
Profit for the year		1 798 855	63 425
Other comprehensive income		-	-
Total comprehensive income for the year		1 798 855	63 425

Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Statement of Changes in Equity

Figures in Rand	Retained income	Total equity
Balance at 01 April 2021	2 322 059	2 322 059
Profit for the year	63 425	63 425
Other comprehensive income	-	-
Total comprehensive income for the year	63 425	63 425
Balance at 01 April 2022	2 385 484	2 385 484
Profit for the year	1 798 855	1 798 855
Other comprehensive income	-	-
Total comprehensive income for the year	1 798 855	1 798 855
Balance at 31 March 2023	4 184 339	4 184 339

Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Statement of Cash Flows

Figures in Rand	Notes	2023	2022
Cash flows from operating activities			
Cash generated from / (used in) operations	11	1 853 170	115 875
Interest income		82 818	45 258
Net cash from operating activities		1 935 988	161 133
Cash flows from investing activities			
Purchase of property, plant and equipment	2	(278 976)	(35 523)
Total cash movement for the year		1 657 012	125 610
Cash at the beginning of the year		1 453 053	1 327 443
Total cash at end of the year	5	3 110 065	1 453 053

Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Accounting Policies

1. Basis of preparation and summary of significant accounting policies

The financial statements have been prepared on a going concern basis in accordance with basis of accounting as set out below. The financial statements have been prepared on the historical cost basis, and incorporate the principal accounting policies set out below. They are presented in South African Rands.

These accounting policies are consistent with the previous period.

1.1 Property, plant and equipment

Property, plant and equipment are tangible assets which the organisation holds for its own use or for rental to others and which are expected to be used for more than one period.

Property, plant and equipment is initially measured at cost.

Cost includes costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

Expenditure incurred subsequently for major services, additions to or replacements of parts of property, plant and equipment are capitalised if it is probable that future economic benefits associated with the expenditure will flow to the organisation and the cost can be measured reliably. Day to day servicing costs are included in profit or loss in the period in which they are incurred.

Property, plant and equipment is subsequently stated at cost less accumulated depreciation and any accumulated impairment losses, except for land which is stated at cost less any accumulated impairment losses.

Depreciation of an asset commences when the asset is available for use as intended by management. Depreciation is charged to write off the asset's carrying amount over its estimated useful life to its estimated residual value, using a method that best reflects the pattern in which the asset's economic benefits are consumed by the organisation.

The useful lives of items of property, plant and equipment have been assessed as follows:

Item	Depreciation method	Average useful life
Buildings	Straight line	20 years
Furniture and fixtures	Straight line	6 years
Motor vehicles	Straight line	5 years
Office equipment	Straight line	5 years
IT equipment	Straight line	3 years
Leasehold improvements	Straight line	20 years
Cages, cat traps and tools	Straight line	5 years
Other fixed assets	Straight line	5 years

Impairment tests are performed on property, plant and equipment when there is an indicator that they may be impaired. When the carrying amount of an item of property, plant and equipment is assessed to be higher than the estimated recoverable amount, an impairment loss is recognised immediately in profit or loss to bring the carrying amount in line with the recoverable amount.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its continued use or disposal. Any gain or loss arising from the derecognition of an item of property, plant and equipment, determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item, is included in profit or loss when the item is derecognised.

Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Accounting Policies

1.2 Financial instruments

Initial measurement

Financial instruments are initially measured at the transaction price (including transaction costs except in the initial measurement of financial assets and liabilities that are measured at fair value through profit or loss) unless the arrangement constitutes, in effect, a financing transaction in which case it is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial instruments at amortised cost

These include loans, trade receivables and trade payables. Those debt instruments which meet the criteria in section 11.8(b) of the standard, are subsequently measured at amortised cost using the effective interest method. Debt instruments which are classified as current assets or current liabilities are measured at the undiscounted amount of the cash expected to be received or paid, unless the arrangement effectively constitutes a financing transaction.

At each reporting date, the carrying amounts of assets held in this category are reviewed to determine whether there is any objective evidence of impairment. If there is objective evidence, the recoverable amount is estimated and compared with the carrying amount. If the estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in profit or loss.

1.3 Tax

Tax expenses

No provision has been made for the taxation as the organisation is not liable for taxation due to Section(1)(cN) of the Income Tax Act.

1.4 Inventories

Inventories are measured at the lower of cost and estimated selling price less costs to complete and sell, on the first-in, first-out (FIFO) basis.

1.5 Impairment of assets

If there is any such indication, the recoverable amount of any affected asset (or group of related assets) is estimated and compared with its carrying amount. If the estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in profit or loss.

If an impairment loss subsequently reverses, the carrying amount of the asset (or group of related assets) is increased to the revised estimate of its recoverable amount, but not in excess of the amount that would have been determined had no impairment loss been recognised for the asset (or group of assets) in prior years. A reversal of impairment is recognised immediately in profit or loss.

1.6 Employee benefits

Short-term employee benefits

The cost of short-term employee benefits, (those payable within 12 months after the service is rendered, such as leave pay and sick leave, bonuses, and non-monetary benefits such as medical care), are recognised in the period in which the service is rendered and are not discounted.

Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Accounting Policies

1.7 Revenue

Revenue is in the form of donations received, fundraising events, membership fees, grants received and sales of goods.

Revenue is recognised to the extent that the organisation has transferred the significant risks and rewards of ownership of goods to the buyer, or has rendered services under an agreement provided the amount of revenue can be measured reliably and it is probable that economic benefits associated with the transaction will flow to the organisation. Revenue is measured at the fair value of the consideration received or receivable, excluding sales taxes and discounts.

Revenue in the form of donations received, fundraising events, membership fees and grants are recorded in the financial statements on receipt thereof and is measured at the fair value of the consideration received.

Interest is recognised, in profit or loss, using the effective interest rate method.

Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Notes to the Financial Statements

Figures in Rand

2023

2022

2. Property, plant and equipment

	2023			2022		
	Cost	Accumulated depreciation	Carrying value	Cost	Accumulated depreciation	Carrying value
Buildings	11 547	(4 041)	7 506	11 547	(3 464)	8 083
Leasehold property	1	-	1	1	-	1
Furniture and fixtures	42 975	(30 085)	12 890	42 975	(27 096)	15 879
Motor vehicles	892 977	(634 634)	258 343	680 147	(501 049)	179 098
Office equipment	6 725	(6 721)	4	6 725	(6 721)	4
IT equipment	34 877	(19 813)	15 064	24 978	(16 592)	8 386
Leasehold improvements	942 963	(376 161)	566 802	942 963	(329 012)	613 951
Cages, cat traps and tools	6 591	(6 586)	5	6 591	(6 340)	251
Other fixed assets	81 784	(29 154)	52 630	25 534	(17 628)	7 906
Total	2 020 440	(1 107 195)	913 245	1 741 461	(907 902)	833 559

Reconciliation of property, plant and equipment - 2023

	Opening balance	Additions	Depreciation	Closing balance
Buildings	8 083	-	(577)	7 506
Leasehold property	1	-	-	1
Furniture and fixtures	15 879	-	(2 989)	12 890
Motor vehicles	179 098	212 829	(133 584)	258 343
Office equipment	4	-	-	4
IT equipment	8 386	9 898	(3 220)	15 064
Leasehold improvements	613 951	-	(47 149)	566 802
Cages, cat traps and tools	251	-	(246)	5
Other fixed assets	7 906	56 249	(11 525)	52 630
	833 559	278 976	(199 290)	913 245

Reconciliation of property, plant and equipment - 2022

	Opening balance	Additions	Depreciation	Closing balance
Buildings	8 660	-	(577)	8 083
Leasehold property	1	-	-	1
Furniture and fixtures	4	17 585	(1 710)	15 879
Motor vehicles	297 055	-	(117 957)	179 098
Office equipment	4	-	-	4
IT equipment	1 297	9 315	(2 226)	8 386
Leasehold improvements	661 099	-	(47 148)	613 951
Cages, cat traps and tools	1 205	-	(954)	251
Other fixed assets	1 609	8 623	(2 326)	7 906
	970 934	35 523	(172 898)	833 559

3. Inventories

Merchandise	387 607	291 779
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4. Trade and other receivables

Prepaid expense	-	4 365
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Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Notes to the Financial Statements

Figures in Rand	2023	2022
5. Cash and cash equivalents		
Cash and cash equivalents consist of:		
Cash on hand	52 260	26 070
Bank balances	3 057 805	1 426 983
	3 110 065	1 453 053
6. Trade and other payables		
Trade payables	226 578	197 272
7. Revenue		
Retail revenue	1 758 152	1 368 366
Clinic revenue	1 882 961	2 218 037
Municipal grant	1 275 000	1 042 891
Donations: shelter	1 392 497	1 563 178
Donations: other	2 966 134	2 377 101
Fundraising events	1 013 656	396 092
Street collections	6 600	9 200
	10 295 000	8 974 865
8. Other income		
Discount received	108 560	109 869
Insurance claim received	-	7 000
	108 560	116 869
9. Operating profit		
Operating profit for the year is stated after accounting for the following:		
Depreciation on property, plant and equipment	199 290	172 897
Employee costs	4 027 269	3 826 719
10. Investment revenue		
Interest revenue		
Bank	82 818	45 258
11. Cash generated from operations		
Net profit before taxation	1 798 855	63 425
Adjustments for:		
Depreciation	199 290	172 898
Interest received	(82 818)	(45 258)
Changes in working capital:		
Inventories	(95 828)	14 365
Trade and other receivables	4 365	3 875
Trade and other payables	29 306	(93 430)
	1 853 170	115 875

Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Notes to the Financial Statements

Figures in Rand	2023	2022
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12. Going concern

The members believe that the organisation has adequate financial resources to continue in operation for the foreseeable future and accordingly the financial statements have been prepared on a going concern basis. The members have satisfied themselves that the organisation is in a sound financial position and that it has access to sufficient borrowing facilities to meet its foreseeable cash requirements. The members are not aware of any new material changes that may adversely impact the organisation. The members are also not aware of any material non-compliance with statutory or regulatory requirements or of any pending changes to legislation which may affect the organisation.

Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Statement of Financial Performance

Figures in Rand	Notes	2023	2022
Revenue			
Retail revenue		1 758 152	1 368 366
Clinic revenue		1 882 961	2 218 037
Municipal grant		1 275 000	1 042 891
Fundraising events		1 013 656	396 092
Street collections		6 600	9 200
Donations: shelter		1 392 497	1 563 178
Donations: other		2 966 134	2 377 101
	7	10 295 000	8 974 865
Cost of sales		-	-
Other income			
Discount received		108 560	109 869
Insurance claim received		-	7 000
		108 560	116 869
Expenses (Refer to page 18)		(8 687 523)	(9 073 567)
Operating profit		1 716 037	18 167
Investment income	10	82 818	45 258
Profit for the year		1 798 855	63 425

Animal Welfare Society SA, Stellenbosch

(Registration number: NPO 003-316)

Annual Financial Statements for the year ended 31 March 2023

Statement of Financial Performance

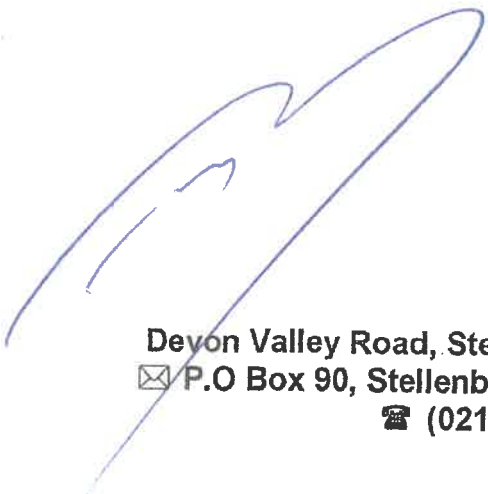
Figures in Rand	Notes	2023	2022
Operating expenses			
Bank charges		84 143	85 682
Cleaning		178 749	156 100
Clothing expense		120	15 657
Computer expenses		36 700	35 949
Consulting and professional fees		7 800	7 800
Depreciation		199 290	172 897
Employee costs		4 027 269	3 826 719
Food expense		81 610	224 709
Fundraising expense		218 489	262 765
IT expenses		77 959	89 868
Insurance		65 711	60 275
Licenses		1 692	2 089
Medical expenses		1 846 300	2 260 216
Motor vehicle expenses		66 601	49 990
Municipal expenses		25 650	10 836
Other expenses		5 860	1 846
Pest control		7 365	6 334
Petrol and oil		220 489	188 891
Printing and stationery		14 305	14 536
Protective clothing		8 278	9 248
Repairs and maintenance		145 553	271 670
Retail expenses		896 090	860 838
Security		8 983	8 143
Staff welfare		6 871	11 053
Sterilisation expenses		360 816	375 230
Sundry expense		13 167	11 112
Telephone and internet		60 693	53 114
Training		8 970	-
Travel - overseas		12 000	-
		8 687 523	9 073 567

Only original copy of our NPO-
registered & FICA-registered
Constitution.

CONSTITUTION

THE ANIMAL WELFARE SOCIETY OF SOUTH AFRICA: STELLENBOSCH

Reg. No.: FR 08 800364 000 1



Deyon Valley Road, Stellenbosch
✉ P.O Box 90, Stellenbosch, 7599
☎ (021) 886 4901

CONSTITUTION

OF THE ANIMAL WELFARE SOCIETY OF SOUTH AFRICA: STELLENBOSCH (Fund-Raising No. 08 800364 000 1)

1. NAME

1.1 The Name of the Society shall be **THE ANIMAL WELFARE SOCIETY OF SOUTH AFRICA: STELLENBOSCH.**

1.2 Its shortened name will be **A.W.S.: STELLENBOSCH.**

Body Corporate

1.3 The Society shall:

- Exist in its own right, separately from its members or office-bearers.
- Continue to exist even when its membership changes and there are different office-bearers.
- Be able to own property and other possessions.
- Be able to sue and be sued in its own name.

2. HEADQUARTERS

The headquarters of the Society shall be at Stellenbosch.

3. AREA OF OPERATION

The area in which the Society will carry out the objects shall be:

The Municipal area of STELLENBOSCH and the magisterial district of Stellenbosch including Webersvallei (formerly Jamestown), Koelenhof, Kylemore, Lynedoch*, Muldersvlei, Pniel, Vlottenburg* (* up to the Annandale Road on the south), and up to the Stellenbosch side of the Blackheath Road which forms the boundary on the Eerste River / Kleinvlei side on the west.

Appeals for the purpose of fund-raising activities as prescribed by the Fund-Raising Act No. 107 of 1978 or Nonprofit Organisations Act No. 71 of 1997, whichever is applicable, may be made to the public by any means thought fit in the areas detailed above.

4. OBJECTS

The Objects of the Society shall be:

- (a) To prevent cruelty to animals and to promote animal welfare.
- (b) To prevent wanton and improper treatment of animals.
- (c) To encourage kindness and consideration towards animals including the establishment and promotion of junior movements.
- (d) To endeavour to have all laws for the protection of animals enforced.

Such member shall be entitled to nominate, in writing, a person to represent them, and such person shall whilst he/she remains a nominee, be subject to the same conditions, and entitled to the same rights and privileges as any Ordinary member.

- (e) All subscriptions shall become due twelve calendar months after the last payment was made to the Society and shall be regarded as being in arrears if they are not paid within three calendar months of that date.
- (f) Any member who is six months in arrears with his/her subscription, shall not be entitled to vote.

7. POWERS AND PRIVILEGES OF MEMBERS

- (a) All classes of members, except Junior members, shall be entitled to attend and vote at General Meetings of the Society and shall be eligible for election as officers or members of the Committee, provided that they are in good standing with the Society. 'In good standing' shall mean that all subscriptions and other monies due to the Society, shall have been paid.
- (b) A minimum period of one month's membership shall elapse before a member is entitled to vote at an Annual General Meeting.
 - (i) Each member entitled to attend and vote at any meeting shall have one vote.
 - (ii) At any general meeting, voting shall be decided on a show of hands unless a poll be demanded. This shall be taken in a manner and at a time as determined by the Chairman or person presiding at the meeting.
 - (iii) When any ballot is necessary, two scrutineers shall be elected by the Chairman.
 - (iv) Any member in arrears with any payment due to the Society shall be disqualified from voting.
 - (v) All decisions shall require a simple majority vote, unless otherwise stipulated. The Chairman shall have a casting vote in addition to his deliberative vote, in the event of an equality of votes.
- (c) Paid employees of the Society shall be eligible for membership of the Society, but neither they, nor their near relations by blood or marriage, shall be eligible as Trustees, Officers, or members of the Executive Committee, provided that the term 'paid employees' shall not be regarded as referring to persons to whom the Executive Committee may vote *honoraria* or other payments for specific services to the Society.
- (d) The Executive Committee may, at its sole and absolute discretion, expel or suspend any member who has, in its opinion, been guilty of conduct prejudicial to the objects, interests, or reputation, of the Society. On being notified of such expulsion or suspension, such member may, in writing request the Executive Committee to reconsider its decision, and may make such representations and draw attention to such facts as he/she may deem relevant to his/her request.
- (e) If the Executive Committee adheres to its decision thereafter, the matter shall be placed on the agenda of the next general meeting of the Society, pending which the expulsion or suspension will remain effective, and the member concerned is debarred from alleging any prejudice in regard thereto.

- (e) To create and sustain a general interest in the carrying out of these objects by education, example, practical activities and propaganda.
- (f) In genuine necessitous cases to afford such free treatment and assistance to animals as may be found possible.
- (g) To erect and maintain animal homes, animal hospitals and similar undertakings where and whenever this is deemed necessary and/or feasible.
- (h) To implement all or any of the foregoing objects by any lawful means.

5. POWERS OF THE SOCIETY

The Society is empowered generally to transact such business and conduct such affairs as are necessary for the proper fulfilment of its objects as laid down in Section 4 hereof, viz.

- (a) To acquire funds for the purpose of the Society by means of subscriptions, by accepting donations, grants and bequests and by any other lawful means.
- (b) To utilize these funds or any part thereof in any manner which may be necessary or expedient for the proper conduct of the functions of the Society.
- (c) To do everything necessary for the proper and businesslike control and conduct of the affairs of the Society.
- (d) That should the services of a fund-raiser be made use of for the collection of contributions, the expenses (remuneration and/or commission included) may not exceed 40% of the total proceeds of the collection.

6. MEMBERSHIP

Membership shall be open to members of any racial group who may legally become members; provided that the Executive Committee may, at its sole and absolute discretion, refuse membership to any person whose membership it considers undesirable.

Membership of the Society shall consist of the following categories:

- (a) **Ordinary Members and Junior Members** – persons who subscribe the annual amount fixed from time to time by the Executive Committee; a Junior Member is a person under the age of 16 years.
- (b) **Life Members** – persons who subscribe a single sum of money fixed from time to time by a General Meeting of the Society.
- (c) **Honorary Life Members** – persons appointed by the Executive Committee for services to the Society or to animals which, in the opinion of the Executive Committee, merit such recognition. Such members shall not be required to pay any subscription.
- (d) **Corporate Members** – companies, firms, or other bodies which subscribe an annual amount of not less than R100-00 (one hundred Rand).

- (f) The liability of the members is limited to the amount in arrears in respect of their subscriptions and any other amounts that they may owe to the Society.
- (g) A member may resign by giving written notice to the Secretary, and shall be deemed to have resigned if his annual subscription is more than twelve months in arrears, provided that such resignation shall not absolve the member concerned from any liability in respect of any arrears subscription, or any current subscription or other amount which is, or may become due to the Society up to the next following the date of such resignation.
- (h) It is a condition of membership that members are deemed to be aware of and to be bound by this Constitution and any amendments thereto.

8. MEETINGS

- (a) ANNUAL GENERAL MEETINGS shall be held at such time and place as the Executive Committee may decide. This should if at all possible, take place within five months after the end of the financial year.
 - (i) Six members shall form a quorum at the Annual General Meeting. The retiring Chairman shall be the Chairman at the Annual General Meeting, and the Chairman shall be the Chairman at an Extraordinary General Meeting. The Chairman shall have a casting vote at any of the above meetings.
 - (ii) A majority of members of the Society or of the Executive Committee may request the Chairman to call an Extraordinary General Meeting, but the purpose of such a meeting shall be communicated to the Chairman before the calling of such a meeting.
- (b) NOTICE OF MEETINGS:
 - (i) Notices for the Annual General Meeting to be advertised in a newspaper circulating in the Society's area of operations, at least fourteen days prior to the date of the Annual General Meeting, in both English and Afrikaans; and written notice to be sent to all members entitled to attend and vote at least seven days before the date of such meeting, but the non-receipt of such notice by any member shall not invalidate the proceedings at the meeting.
 - (ii) The Hon. Secretary shall give notice in writing to members of the Executive Committee not less than 4 (four) or more than 7 (seven) days before the day fixed for a meeting of the Executive Committee.
 - (iii) The Hon. Secretary shall give 14 (fourteen) days notice for the calling of an Extraordinary General Meeting.
- (c) BUSINESS TO BE TRANSACTED AT AN ANNUAL GENERAL MEETING:
 - (i) To adopt the Minutes of the previous Annual General Meeting.
 - (ii) To receive and consider the annual report of the Executive Committee on the affairs of the Society, together with the duly audited Balance Sheet and Income and Expenditure Account for the preceding year.
 - (iii) The Chairman of the Society shall be elected annually at the Annual General Meeting.

- (d) Not less than 6 (six) meetings of the Executive Committee shall be held during the year, at such time and place as the Chairman may decide. Minutes will be taken at every meeting to record the Executive Committee's decisions. The minutes of each meeting will be given to Committee members at least one week before the next meeting. The minutes shall be confirmed as a true record of proceedings, by the next meeting of the Executive Committee, and shall thereafter be signed by the Chairman. Minutes of all meetings must be kept safely and always be on hand for members to consult.
- (e) If a member of the Executive Committee absents himself from three consecutive meetings of the Committee without leave from the Chairman, he shall cease to be a member of the Committee.
- (f) The Executive Committee may co-opt any member of the Society to assist them. Such co-opted members shall not have the right to vote at meetings of the Executive Committee.
- (g) The Executive Committee may fill any casual vacancy on the Committee that may occur during the year of office, from the Members of the Society.
- (h) If at any meeting the Chairman and Vice-Chairman are not present at the time appointed for holding the meeting, the members of the Executive Committee present shall elect one of their number to act as Chairman for the duration of such meetings.
- (i) The Executive Committee shall be empowered to appoint such sub-committees as it may consider necessary for the better carrying out of its functions. The Chairman or Vice-Chairman shall be a member of all sub-committees, *ex officio*.
- (j) The Executive Committee shall conduct the day to day business of the Society and deal with any urgent problems that may arise.

11. POWERS OF THE EXECUTIVE COMMITTEE

Without impairing the authority in any way from the generality of the powers conferred upon it by Clause (g) hereof, the Executive Committee may:

- (a) Appoint and at its discretion, remove or suspend such attorneys, agents, secretaries officers, clerks and servants as it may consider expedient and determine and determine their duties and fix and vary their salaries and emoluments and honoraria (if any) and require security in such instances and to such amounts as thought fit.
- (b) Appoint one or more Trustees (who need not be members of the Society) to administer any funds or assets of the Society on such terms as may be thought fit and define and determine the conditions of such appointment and to terminate any such appointments.
- (c) Institute, conduct, defend, compound or abandon any legal proceedings by or against the Society or its Officers or otherwise concerning the affairs of the Society, to compound and allow time for payment of satisfaction of any debts due and of any claims or demands by or against the Society.
- (d) Invest and deal with any monies of the Society upon such securities and on such terms as it may think fit and, from time to time, vary or realise such investments.
- (e) Acquire by purchase, donation, lease, exchange or by any other means, any immovable property calculated to benefit and to advance the Society's objects,

- (iv) To elect the members of the Executive Committee.
- (v) To deal with any business within in the competence of the meeting.
- (vi) To appoint an Auditor who may not be a member of the Executive Committee.

(d) EXTRAORDINARY GENERAL MEETING:

- (i) An Extraordinary General Meeting may be called by the Executive Committee at any time.
- (ii) The Executive Committee shall call an Extraordinary General Meeting upon receipt of a requisition signed by at least 30 (thirty) members and such requisition must specify the object for which the meeting is desired.
- (iii) The notice calling an Extraordinary General Meeting must state the object for which the meeting is called and no other business may be transacted at that meeting. The notification procedure to be followed is the one as laid down for an Annual General Meeting.

9. QUORUM

- (a) Six members shall constitute a quorum at any General Meeting except an Extraordinary General Meeting where the quorum shall be thirty.
- (b) If within 30 (thirty) minutes from the time appointed for a general meeting, a quorum is not present, the meeting, if convened upon a requisition of members, shall be dissolved. In any other case, it shall stand adjourned without further notice to the same day in the next week, at the same time and venue, or, if that day be a public holiday, to the next succeeding business day and if at such an adjourned meeting a quorum is again not present within half an hour from the time appointed, the members present shall be a quorum.

10. EXECUTIVE COMMITTEE OF THE SOCIETY

- (a) The management of the Society shall be vested in an Executive Committee, consisting of the Chairman and 10 (ten) Members appointed at the Annual General Meeting of the Society. The Executive Committee shall elect from its members a Hon. Treasurer and Hon. Secretary. Four members of the Committee shall form a quorum at any Executive Committee meeting.
- (b) In addition to the foregoing, there may be *ex officio* members of the Committee who shall include representatives of:
 - (i) The local authorities within whose jurisdiction the Society is established;
 - (ii) The South African Police;
 - (iii) The Veterinary profession;

and such *ex officio* members shall have the same voting rights and responsibilities as members of the Executive Committee as those elected in terms of (a) above.

- (c) At meetings of the Executive Committee, decisions will be taken by a simple majority vote of members present. If the votes are equal on an issue, the Chairman shall have a casting vote.

construct or cause to be constructed any buildings or structures for the attainment of the objects of the Society, and to sell or otherwise dispose of any such property.

- (f) Make, alter or rescind regulations and rules for the efficient control of the Society, its members and employees, provided the rules, alterations thereto or rescissions thereof so made, shall not be in conflict with this Constitution.
- (g) Carry out and give effect to all resolutions of the members at an Annual general meeting and where no special direction is given as to the execution of any resolution, carry it out in such a manner and form as the Executive Committee may in its discretion think fit.
- (h) Do all such other acts as may be necessary or desirable in the attainment of the objects of the Society or any of them.
- (i) Borrow money for use in the furtherance of its objects, mortgage any property owned by the Society and perform any such acts as may be necessary to give effective security for the repayment of such loans.
- (j) Open one or more banking accounts in the name of the Society and operate the same and draw, endorse, make or execute bills of exchange, promissory notes, cheques and other negotiable instruments connected with the business of the Society, provided that such bills of exchange, cheques and other negotiable instruments shall be signed by at least two of the three persons duly authorised thereto by the Executive Committee, all of whom shall at all times be members of the Executive Committee. All payments of R100-00 (one hundred Rand) or more must be made by cheque.

12. FINANCE AND ADMINISTRATION OF FUNDS

The Income and Property of the Society from whatever source derived, shall be applied solely towards the promotion of the objects of the Society as set forth in this Constitution and Rules. No portion thereof shall be paid or transferred directly by way of dividend or bonus, or otherwise by way of profit, to persons who at the time are, or have been, members of the Society, or to any person claiming through any of them; provided that nothing herein shall prevent the payment in good faith of remuneration to any Officers or other Servants of the Society or other person in return for any services rendered to the Society. Such payment must be a reasonable amount for the work that has been done.

A member or office-bearer of the Society can only get money back from the Society for expenses that she or he has paid for or on behalf of the Society.

(a) BANKING

All monies of the Society shall be lodged in a registered Commercial Bank. All payments of R100-00 (one hundred Rand) or more must be made by cheque, signed by at least two of the three authorised members of the Executive Committee. Any payments made from a Petty Cash float that the Executive Committee has agreed on, are not included in this provision.

(b) BOOKS, ACCOUNTS AND RECORDS

- (i) A register of members shall be kept in such a form as determined by the Executive Committee, provided that it complies with any relevant legislation.

- (ii) The Executive Committee shall cause proper books to be kept in which a true and satisfactory account of all transactions shall be recorded. It will be the treasurer's job to control the day to day finances of the Society and also to keep proper records of all the finances.
- (iii) A receipt shall be given for all monies received and they shall be deposited to the credit of the Society in a banking account.
- (iv) The Auditor appointed at the Annual General Meeting shall have access at all times to the books and accounts of the Society and shall certify the financial statement based thereon.
- (v) In all respects, accounting records shall comply with the relevant provisions of the Fund-Raising Act No.107 of 1978 or the Nonprofit Organisations Act No. 71 of 1997, whichever is applicable.
- (vi) The financial year of the Society shall end on the last day of March in each year.

13. LEGAL PROCEEDINGS

All legal proceedings instituted by or brought against the Society shall be in the name of the Chairman for the time being of the Society and the *domicilium citandi et executandi* of the Society shall be the address of the Society as registered in terms of the Nonprofit Organisations Act No.71 of 1997.

14. PROPERTY

The Society shall have the right to acquire by way of purchase, donation, exchange or otherwise, movable or immovable property. The immovable property of the Society shall be vested in a Board of Trustees, consisting of three members of the Society, to be elected at the Annual General Meeting or at an Extraordinary General Meeting of the Society. The Trustees shall not have the power to deal with the immovable property of the Society in any way without the authority of a resolution by the Executive Committee.

The movable property of the Society shall be vested in the Executive Committee.

Members or office-bearers of the Society have no rights in the property or other assets of the Society.

15. WINDING UP OR DISSOLUTION

The Society may close down if at least two-thirds of the members present and voting at a meeting convened for the purpose of considering such matter are in favour of closing down.

If, upon winding up the Society, there remains after satisfaction of all its debts and liabilities any property, movable or immovable, the same shall not be paid to or distributed among the members of the Society, or any other private person, but the Executive Committee, with the concurrence of the Trustees, shall have the right to deliver or transfer the same to any Institution, Body or Society which, in the opinion of the Executive Committee, will carry on the objects of the Society in the Stellenbosch and Stellenbosch District area and which is/are authorised in terms of the Fund-Raising Act No. 107 of 1978 or the Nonprofit Organisations Act No.71 of 1997, whichever is applicable, to collect contributions.

Failing any such Institution, Body or Society being available, such property may, at the discretion of the Executive Committee or the Trustees, be transferred to another nonprofit organisation that has similar objectives.

16. AMENDMENTS TO THE CONSTITUTION AND RULES

No amendments to the Constitution and Rules shall be adopted until it has been approved by two-thirds of the Members present and voting at any Annual General or Extraordinary General Meeting of the Society.

The proposed amendments shall be incorporated in the notice of such a meeting.

17. INDEMNITY CLAUSE

The members of the Executive Committee and any or all duly appointed officers of the Society shall be and are hereby jointly and severally indemnified out of and from the funds and property of the Society against any loss or liability or damage resulting from the lawful execution of their respective duties, provided that such loss or liability or damage shall not have been occasioned by *mala fides* in any act of commission or omission or in wilful default or neglect of the authority vested in them.

18. INTERPRETATION

The Executive Committee shall in its sole discretion interpret the meaning and effect of any of the provisions of the Constitution and its decision thereupon shall be final and binding upon all concerned. In the interpretation of any clauses of the Constitution the meaning shall not be restricted by reference to any other clause or by the juxtaposition of two or more clauses. In the event of any ambiguity, the interpretation placed thereon shall be considered in such a way as to widen and not to restrict the powers of the Society.

In this Constitution, words importing the singular shall include the plural and *vice versa*; words importing the masculine shall include the feminine.



Animal Welfare Society Stellenbosch 2023/24 Business Plan

1. Executive Summary

The Animal Welfare Society Stellenbosch was founded in 1956 with the donation of a van and the support of the Stellenbosch Animal Hospital. Our organisation is a non-government, autonomous and independent not-for-profit organisation for the welfare of animals. AWSS is member-based, independent of government and industry.

The Society aims to serve the community of Stellenbosch and greater Stellenbosch by taking care of the community's unwanted, mistreated and neglected pets. We also advocate and promote the sterilisation of cats and dogs to curb unwanted breeding in an already overpopulated pet community. In addition we provide sterilisation, vaccinations, parasite control and primary veterinary healthcare. In total we cover an area of 900sqm including Kayamandi, Cloetesville, Jamestown, Idasvalley, Klapmuts, Raithby, Kylemore, Lynchedoch, Stellenbosch central and surrounding farms. Humane education is also a key priority for the Society.

2. Services

The AWSS is passionate about the welfare of cats and dogs, we aim to never turn away a cat or dog in need of our help, caring for them until their owners or forever homes can be found. We are champions for, and protectors of vulnerable cats and dogs, determined to create lasting changes for the animals in our Society.



KENNELS & CATTERY RESCUE, REHABILITATION & REHOMING

Our goal this year is to place 1 002 animals in permanent homes, a 10% increase from last year. In addition to promoting animals through our website and social media channels, the main way for potential adopters to meet and adopt our animals is by visiting the shelter, Kennels and Cattery are open 365 days a year from 10am – 3pm.

While our goal is to get as many pets into homes as possible, we want to keep them there for the remainder of the pets' lives. To that end, AWSS has developed resources to help pet owners resolve the most common behaviour issues. We provide an information pack for all adoption clients and have a certified animal behaviour expert onsite.

COMMUNITY OUTREACH CLINICS

HEALTHY PETS = HEALTHY COMMUNITIES

AWSS is committed to all animals, not just those in our care. The AWSS Community Outreach Clinics provide pet owners and their pets with primary veterinary healthcare: wound care, treatment of illnesses, vaccinations, parasite treatment, pet sterilisation, pet food and humane education. They are a critical link to sick and suffering animals that would otherwise not have access to veterinary care.

At AWSS we believe one's financial status alone is not a reliable indicator of a person's ability to love and care for a pet, and strong bonds between people and their pets make for happier communities. During 2022, we experienced a significant increase in pet surrenders, most of which were linked to owners' loss of income and no longer being able to care for their pet/s. For this reason, the AWSS provides owners with pet food, and any other primary veterinary healthcare required, to assist pet owners while they seek employment or financial assistance, this has kept hundreds of pet owners and their pets together, which is most often the best outcome for everyone involved. We hope to add an additional weekly clinic to ensure we are able to meet the ever increasing demands for our outreach services.

HUMANE EDUCATION

The goal is to reach as many young children as possible to stop the cycle of animal abuse and overpopulation.

Several dog breeds are displayed as status symbols, especially amongst adolescents and aspiring gang members. It is an undeniable fact that backyard breeding, illegal trading of animals and dog fighting is rife. Our inspectors are witness to this daily and without humane education the cycle of abuse will continue. The underlying conditions that allow for animal cruelty to occur (deprivation, aggression, gang violence, drug, and alcohol abuse) echo the risk factors for social violence. To generalise and presume that those who carry out abuse to animals will result in physical violence would be unjust; however, being vigilant about the potential concurrence of different forms of violence, abuse and neglect is only prudent.

It boils down to a simple concept: If children learn to treat animals well, they are more apt to treat people well.

THE MAXWELL VETERINARY CLINIC

Last year, we noted a decline in animal euthanasias, a general improvement in the well-being and welfare of especially cats and dogs in and around Stellenbosch and fewer incidences of animal to human transmitted diseases (cases of zoonoses).

The key contributing factor for this decline is the increase in sterilisation and pet vaccinations.

Looking to the year ahead, the focus remains on the sterilisation of cats and dogs, preventative vaccination against common diseases and the treatment of external and internal parasitic conditions.

MASS STERILISATION CAMPAIGNS

The Animal Welfare Society Stellenbosch, believes that pet over-population and the ensuing neglect, abuse, surrenders to animal shelters and subsequent euthanasia, are preventable problems with a rational solution. In addition to saving lives, sterilisation can substantially decrease the number of disease ridden, neglected, emaciated and abused animals and also reduce the extraordinary costs animal shelters, municipalities, and the public carry due to addressing these animal welfare problems.

We are being proactive and recognising the cause rather than the symptoms of the dire state of cats and dogs in Stellenbosch by funding and implementing sterilisation and humane education campaigns.

We are of the opinion that ongoing Mass Animal Sterilisation Campaigns will over the longer term be the solution to the problem and offer some relief to other welfare organisations as well.

To continue efforts at regularising the pet population throughout Stellenbosch the Animal Welfare Society of Stellenbosch is appealing to the Stellenbosch Municipality to contribute towards the funding and resources it takes to complete a successful Mass Sterilisation Campaign.

In order to achieve negligible pet population growth in any nominated area, at least 70% of all intact animals need to be sterilised within a six-month time frame which represents one breeding cycle. This was achieved in 2022 during the Mass Sterilisation Projects in Kayamandi, Klappmuts and Cloeteville.



INSPECTORATE & HUMANE EDUCATION

Since 1956, we have been caring for animals in need. Yet last financial year, our inspectors received over 5 067 calls – an average of 14 calls per day.

We know that education is our most powerful tool to reduce animal suffering.

How do we work together to prevent cruelty to animals? We educate, engage, and empower communities.

SUSTAINABILITY PLAN

We raise most of our funds at AWSS with a diverse fundraising strategy that includes:

- Income generation through clinic, adoption and retail outlet
- Submitting proposals to local and international donors
- Sending appeals to local trusts and foundations
- Sale of second-hand goods in our Dog Box Charity Shop
- Dream Builders Bequest Society

We do constant prospect research aimed at increasing our pool of donors and host events that are designed to showcase our work in order to attract potential social investors and development partners.

As an organisation we have a hands-on Executive Committee that meets monthly and discusses plans and procedures that includes costing, budgeting and tight financial monitoring and control. We employ the services of an accounting practice to assist us with regular independent reviews of our financial systems and we review our auditors every five years using the services of auditors that specialise in the non-profit sector.

As the oldest organisation dealing with animal welfare in the Stellenbosch and surrounding areas, our objectives are clear, and our reputation is strong.

Additional fundraising initiatives include:

- A multimedia fundraising campaign called 1000 Life Changers.
- In kind donations from professionals donating their expertise
- Fundraising and marketing campaigns and events
- Online fundraising campaign called AWSS Feeding Calendar where supporters donate monthly towards feeding our animals for a day. In return they receive acknowledgment on our social media platforms.

Our projects are relevant, people recognise the need for our services, it is not difficult for us to obtain commitment from stakeholders when we embark on campaigns and we stay in touch with current trends to harmonise our efforts with others in the sector. Our Executive Committee, management, staff, and volunteer teams demonstrate high levels of commitment and share the mission and values of the Society.

Our projects are designed to develop the communities we serve and are dedicated to bringing about reforms to the animal legislation as well as to improving the implementation of the animal's protection act.

3. UPCOMING SPECIAL PROJECTS

RETAIL CENTRE

For many decades of its existence AWSS was 100% reliant on funding from generous corporates, trusts, municipal grant, and individual donors. With the ever-increasing demands for our services and the unstable economy, securing funds became increasingly difficult. In 2015 the AWSS embarked on a journey to look at innovative ways in which it could generate and grow revenue streams - a charity shop and small retail outlet was decided as it would raise much needed funds for the society but also benefit the surrounding communities.

Now in its seventh year the Dog Box Charity Shop and Retail Outlet has expanded to such an extent that the use of the reception area and shipping containers is no longer effective. For this reason, we have committed to building a fully equipped retail centre.

In Stellenbosch alone, about 155,730 people live in informal settlements. These numbers are growing daily. Residents living in these informal settlements live in conditions of deprivation and poverty and the animals found in these areas often bear testimony to this. These communities have limited access to transport and are mostly unemployed. They battle to provide the basic human needs for themselves, let alone the animals found roaming and inhabiting these areas.

The health and well-being of animals are integrally linked to the health and well-being of our own human society and for this reason the AWSS has committed to not only serving the animals in our communities but the community members too. The Retail Centre will not only raise much needed funds for the animals we serve but will also provide community members the opportunity to purchase quality second-hand goods at an affordable price, the Retail Centre will provide significant benefits to residents through opportunities for volunteering and employment.

Our goal this year is to hold one major event bringing in R2 000 000.00 in total. We will reach out to local businesses to partner with us on the event as well as garner community support.

4. CONCLUSION

Although we are relatively small, we believe that collectively we have the experience, knowledge, and diversity to allow AWSS to grow and flourish. While we are mindful of not overextending ourselves, we are looking forward to expanding in the future and we hope that the Stellenbosch Municipality will partner with us and share our Vision.

For more information contact: Jessica Perrins jessica@awss.co.za



Animal Welfare Society Stellenbosch Funding Proposal to Stellenbosch Municipality

1. Introduction – The Animal Welfare Society Stellenbosch

The Animal Welfare Society of Stellenbosch, operates in accordance with the Stellenbosch Municipal By-Laws, and National legislation concerning the care and protection of animals in South Africa including:

- The Societies for the Prevention of Cruelty to Animals Act, 1993 (Act 169 of 1993);
- Animal Protection Act, 1962 (Act 71 of 1962);
- Performing Animals Protection Act, 1935 (Act 24 of 1935);
- The Animal Diseases Act, 1984 (Act 35 of 1984) and
- Veterinary and Para-Veterinary Professions Act, 1982 (Act 19 of 1982).

This also includes Schedule 5B of the Constitution of the Republic of South Africa, (1996) which officially instructs Municipalities to provide for a Pound and for:

1. Care
2. Accommodation
3. Burial of Animals

As a nonprofit organisation, we rely on the generosity and support of the Stellenbosch Municipality, our donors, supporters and the community. AWSS provides these mandated functions for the community of Stellenbosch at a minimal cost and hereby applies for funding for the year 2023/24:

- **50% of operating costs**

Reference: attachment A, Income Statement

Our organisation has been operating and serving the Stellenbosch community for 66 years starting in 1956, performing services according to Stellenbosch By-Laws of 26 October 1984 (page 3828 to 3831) and 12 January 2009 (amendment).

Due to the 80% community population growth since 2011 and a consequent population explosion of animals the role of the Stellenbosch Municipality is apparent.

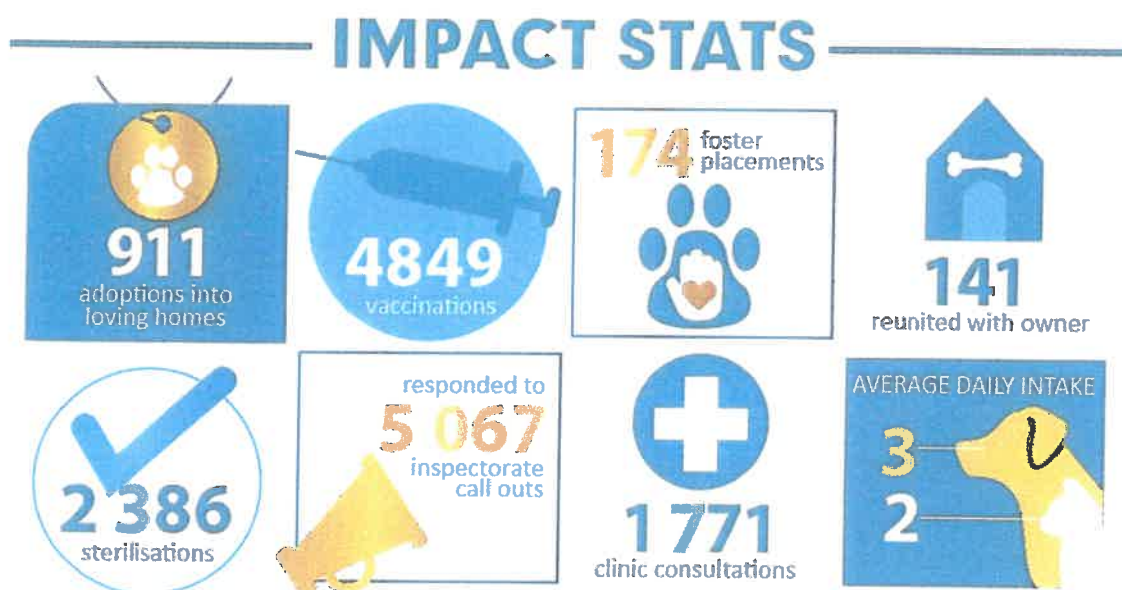
2. Background

The Animal Welfare Society Stellenbosch (AWSS) was founded in 1956 with the donation of a van and the support of the Stellenbosch Animal Hospital. Our organisation is a non-government, autonomous and independent not-for-profit organisation for the welfare of animals. AWSS is member-based, independent of government and industry.

The Society is involved in all aspects of animal welfare.

We provide shelter for unwanted, stray, and abandoned animals, promote an efficient adoption programme, prosecute animal cruelty cases, and regularly address schools and communities on the challenges of animal welfare and the benefits of a healthy, sterilised pet population.

We also run a busy on-site animal clinic for lower income groups and frequently visit the underprivileged areas to treat and admit sick and injured animals and pets for sterilisation.



3. Clinic

During the past year, over 7 500 animals passed through the doors of the clinic. We saw 4 485 animals brought in by pet owners. Whilst many animals are brought in by their owners, our inspectors brought in over 3 177 animals, many of whom have been victims of cruelty or suffered neglect, and often require urgent medical care.

Our Clinic, open daily provides sterilisation, primary health care and medical treatment to the many clients who need our services. The Clinic can accommodate up to 30 animals at any one time.

The Clinic also contributes to the success of the Sterilisation Campaigns carried out annually.

4. Shelter, Rescue and Rehabilitation

The Shelter, Rescue and Rehabilitation project cares for stray, surrendered and rescued cats and dogs. Our aim is to reunite stray animals through our Lost and Found service and to find loving forever homes for the surrendered and rescued animals.

In the past year, 911 animals were adopted and 141 reunited with their owners. Unfortunately, each month this task becomes more daunting as the influx of surrendered and stray animals is ever increasing.

The shelter has an average daily intake of 3 dogs and 2 cats and is running at full capacity. Despite this, we continue to pride ourselves on the spacious enclosures we provide our animals and the devoted and compassionate care each animal receives.



5. Inspectorate

The inspectorate responds to over 5 000, calls, reports and complaints of animal cruelty and neglect annually.

The Inspectors role is all encompassing and includes the collection of neglected and abused animals; confiscation of animals that are either illegally chained or in poor condition; collection of stray animals and animals surrendered by their owners; and carry out inspections and erect cat "traps" for feral cats .

AWSS aims to investigate any complaint within 24 hours of receiving it. Our inspectors educate owners on the correct care of their animals and follows-up on cases to further the owner's education. In the cases of blatant abuse or wilful neglect, the AWSS will confiscate the animal and lay criminal charges against the owner or responsible party.



6. Education and Outreach

AWSS believes that humane education is a crucial component to the work we do. By educating pet owners we hope they will develop an attitude of compassion and understanding for all animals.

The bulk of cruelty and neglect cases we investigate are as a direct result of ignorance and lack of education. With consistent education and outreach initiatives the offender can be educated and in time become a responsible pet owner.

AWSS provides education to communities as a whole, as well as to specific target audiences such as schools, farm labourers and potential pet owners.

7. Sterilisation Campaigns

It is an undeniable fact that pet over-population is a chronic, serious issue evident throughout South Africa and particularly acute in impoverished communities, AWSS plays a crucial role in the critical issue of pet population reduction.

When examining the reasons for the pet over-population explosion, it became apparent that access to affordable resources coupled with a lack of humane education were two of the key inhibitors that had to be overcome in order to achieve a lasting solution. It was with this objective in mind that we decided to take AWSS's surgical capability to the people.

Based on the heartening results we are very keen to maintain the momentum and roll out as many projects as funds will allow in the next year.



8. Sustainability

The AWSS has put various measures in place to help maintain the sustainability of our programmes and services.

DOG BOX CHARITY SHOP

This initiative involves the collection of second-hand goods from the public and donors, which is then sold at competitive prices from our Dog Box Charity Shop. The shop makes use of volunteers to help sort donations and attend to customers, allowing 100% of proceeds to go directly towards the care of the animals.

RETAIL OUTLET

AWSS has a fully operating retail store in our office block where we sell pet food, beds, blankets, toys and basic over the counter medications to pet owners.

CLINIC

Our clinic will never refuse treatment to an animal, however, we do ask for a nominal treatment co-payment to promote responsibility. Fees are determined by using a sliding scale based on owner's household income.

FUNDRAISING

AWSS hosts various events throughout the year, places collection tins in local businesses and holds many online campaigns to further increase our fundraising.

9. Monitoring and Evaluation

The organisation is evaluated and monitored through several mechanisms. Department managers produce records for each animal treated and gather statistics on usage of the facilities. Specific services will be tabulated, such as:

- Number of arrivals (sign off / stray)
- Number of animals reclaimed
- Number of animals adopted
- Number of animals euthanased
- Number of animals sterilised
- Number of animals treated in clinic (consults)
- Number of cruelty cases investigated

These animal statistics are collected and tabulated on a monthly basis and analysed to ensure that usage of the shelter is maximised and where numbers drop off, action is taken to determine the reasons and acted upon.

Reference: attachment B, Statistics

I would like to thank you for considering our request.

If you require any further information, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jessica Perrins', with a large, sweeping flourish extending to the right.

Jessica Perrins
General Manager

ANIMAL WELFARE SOCIETY STELLENBOSCH
INCOME & EXPENSES

		31-Mar-23
INCOME		
	ADOPTIONS	R 608 282,00
	CLINIC	R 1 882 961,17
	RETAIL	R 1 408 558,28
	MUNICIPALITY	R 1 275 000,00
	GRANTS INCOME	R 969 423,60
	INDIVIDUAL GIVING donations from public	R 2 471 405,33
	FUNDRAISING EVENTS & SPECIAL PROJECTS	R 473 370,45
	BEQUESTS	R 1 161 007,26
	OTHER INCOME	R 231 358,05
	GROSS INCOME TOTAL	R 10 481 366,14
EXPENDITURE		
	RETAIL	R 1 100 039,79
	CATTERY	R 809 032,76
	CLINIC	R 2 527 570,33
	KENNELS	R 1 092 045,50
	FUNDRAISING	R 671 037,90
	INSPECTORATE	R 634 407,81
	COMMUNITY OUTREACH PROGRAMME	R 607 059,85
	HEAD OFFICE EXPENSES	R 1 042 029,62
	ANNUAL Operational Costs for Shelter TOTAL	R 8 483 223,56
	ANNUAL SURPLUS	R 1 998 142,58
	Funding required for Operational Costs 50%	R 4 241 611,78
	Funding required for sterilisations 50%	R 500 000,00
	TOTAL FUNDING REQUIRED	R 4 741 611,78

FULL INCOME STATEMENT BREAKDOWN INCLUDED - SEE ANNEXURE A



ANIMAL WELFARE SOCIETY OF S.A. STELLENBOSCH

Registration No: 003-316 N.P.O

P.O. Box 90, Stellenbosch, 7599

Devon Valley Road, Stellenbosch

Tel: 021 886 4901; Fax: 086 545 7083

Website: www.awss.co.za

Email: jessica@awss.co.za

BEE Compliant

ALL DONATIONS ARE TAX DEDUCTIBLE

REFERENCES

1. FIONA MCKEND
Graafs Trust Limited
Telephone: +27 21 464 3100
Email: fiona@graafs.co.za

 2. ANGELO JULIES
Eikestad Nuus
Telephone: +27 63 748 5751
Email: angelo.julies@media24.com

 3. CARRIE WARD
Marchig Animal Welfare Trust
Telephone: 0033 (0)555 608055
Email: applications@marchigtrust.org
-



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

CREDITOR CONTROL FORM / KREDITEURE KONTROLE VORM

NAAM/NAME	Animal Welfare Society Stellenbosch		
ADRES/ADDRESS	Farm 183B Devon Valley Road, Devon Valley, Stellenbosch		
		POSKODE/POST CODE	7600
POSTAL ADRES	PO Box 90 Stellenbosch		
POSADDRESS		POSKODE/POST CODE	7599
TEL	021 883 9129		
FAX/FAKS			
CONTACT PERSON/ KONTAKPERSOON	Jessica Perrins		
CELL/SEL	071 442 4215		
E-MAIL / E-POS	jessica@awss.co.za		
BANK:	Nedbank		
ACCOUNT NO. / REK NR.	149 804 2856		
BRANCH CODE/TAKKODE	149 821		
BANK ACCOUNT NAME	Animal Welfare Society Stellenbosch		
BANKREKENING NAAM			

Nedbank Limited
 Reg No. 1951/000009/06
 SOMERSET MALL
 08 NOV 2023
 TELLER TEAM LEADER (141)
 16 - 99 - 45

ACCOUNT TYPE / TIPE REK	CHEQUE/TJEK ☒	SAVINGS/SPAAR ☐	TRANSM ☐
VAT REGISTERED / BTW GEREISTREER	YES/JA ☐	NO/NEE ☒	VAT/BTW NO ☐

SIGNATURE / HANDTEKENING

OFFICE USE/KANTOORGEBRUIK

KREDITEUR NR / CREDIT NO

Create a new creditor/Skep van nuwe Krediteur

Changing of creditors details/Verandering op Krediteurinligting

Deleting of creditor/Uitwis van Krediteur

AANGEVRA DEUR
REQUESTED BY:

DEPARTEMENT
DEPARTMENT:

MOTIVATION
MOTIVERING:

ENTERED BY
INGEVOER DEUR:

CHECKED BY
GEKONTROLEER DEUR:

DATE/ DATUM

DATE/ DATUM

DATE/ DATUM



CERTIFICATE OF REGISTRATION OF NONPROFIT ORGANISATION

In terms of the Nonprofit Organisations Act, 1997, I am satisfied that

The Animal Welfare Society Of South Africa: Stellenbosch

.....
(name of the nonprofit organisation)

meets the requirements for registration.

24 January 2001

The organisation's name was entered into the register on
(date)

Registration number

003-316 NPO

Director's signature

G. Smith

24 January 2001

Date.....

Department of Social
Development



NO: 42025



TAX EXEMPTION UNIT

Office
Pretoria

Enquiries
Mrs. RM Gomes

Telephone
(012) 422 8823

Facsimile
(012) 422 8830

Room
M11

Reference
RG/0055/04/08

PBO File No.
930.019.431

Date
25 April 2008

The Chairperson
Animal Welfare Society of SA Stellenbosch
PO Box 90
STELLENBOSCH
7599

South African Revenue Service

SARS: TEU
Pro-Equity Court
1250 Pretorius Street
Hatfield, 0028

PO Box 11955
Hatfield, 0028

Switchboard: (012) 422 8800
SARS online: www.sars.gov.za
E-mail: teu@sars.gov.za

*Please quote our reference numbers in
your correspondence with TEU.

Dear Sir

**APPROVAL IN TERMS OF SECTION 18A: ANIMAL WELFARE
SOCIETY OF SOUTH AFRICA: STELLENBOSCH**

We write with reference to your application for approval in terms of section
18A(1)(a) of the Income Tax Act.

1. It is confirmed that:-

- 1.1 the public benefit organisation has been approved for purposes of
section 18A(1)(a) of the Act and donations to the organisation will be
tax deductible in the hands of the donors in terms of and subject to the
limitations prescribed in section 13A of the Act;

2. The following information must be given on the tax deductible receipts issued:

- 2.1 the reference number of the public benefit organisation, issued by the
Commissioner for the purposes of this section; (The reference number
quoted on this letter.)

- 2.2 the date of the receipt of the donation;

2/...

-2-

2.3 the name of the public benefit organisation, which received the donation, together with an address to which enquiries may be directed in connection therewith;

2.4 the name and address of the donor;

2.5 the amount of the donation or the nature of the donation (if not made in cash); and

2.6 a certification to the effect that the receipt is issued for the purposes of section 18A of the Income Tax Act, 1962, and that the donation has been or will be used exclusively for the object of the public benefit organisation concerned.

Sincerely


Mrs. RM Gomes
Tax Exemption Analyst
for THE COMMISSIONER SOUTH AFRICAN REVENUE SERVICE

TAX COMPLIANCE STATUS

Verification

Enquiries should be addressed to SARS:

Contact Details

SARS
Alberton
1528

Contact Centre Tel: 0800 00 7277
SARS website: www.sars.gov.za

ANIMAL WELFARE SOCIETY OF SA

DEVON VALLEY ROAD
STELLENBOSCH

7599

Details

Taxpayer Reference Number: 7740701091

Always quote this reference
number when contacting SARS

Issue Date:

2023/06/22

Dear Animal Welfare Society Of Sa

TAX COMPLIANCE STATUS VERIFICATION

With reference to your tax compliance status (TCS) verification request, the South African Revenue Service (SARS) confirms the following:

TCS Verification	
Taxpayer Name	Animal Welfare Society Of Sa
Trading Name	ANIMAL WELFARE SOCIETY OF SA
Tax Reference Number(s)	7740701091
PIN	1142F311D8
Date of Verification	2023/06/22
Tax Compliance Status Type	Good Standing
Tax Compliance Status	Compliant
Tax Compliance Status Description	The taxpayer is registered for tax and is currently compliant in respect of filing and payment responsibilities

More details regarding our channels, office hours, services, tailored information regarding tax as well as a comprehensive FAQ repository are available on the SARS website: www.sars.gov.za.

We value your support and contribution to our country's economy and prosperity, and we strive to ensure that you clearly understand what is expected from you, as well as what your rights as a taxpayer are.

Sincerely

ISSUED ON BEHALF OF THE COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE

STATS - DOGS & CATS April 2022 - March 2023

CATS 2022/2023

MONTH	ARRIVALS					DEPARTURES						CLOSING	TOTAL	Number of cats
	STRAY	SIGN OFF	RETURNS	ABANDONE D	FOSTER RETURNS	CONFIS-CATED	TOTAL	RECLAIM	ADOPTED	FOSTER	EUTHE-NASED	DIED ESCAPED		
APRIL '22	9	15	0	3	4	0	31	5	27	5	9	13	59	93
MAY '22	4	27	0	0	5	0	36	0	36	4	2	6	48	81
JUNE '22	13	27	0	5	4	0	49	1	39	4	3	1	48	82
JULY '22	11	8	1	0	4	0	24	2	32	5	13	0	52	54
AUG '22	7	10	3	0	12	2	34	2	18	6	10	0	36	52
SEPT '22	18	33	0	0	0	0	51	0	18	2	7	8	35	68
OCT '22	14	27	2	0	2	0	45	0	20	2	1	1	24	89
NOV '22	27	58	0	0	2	0	87	4	33	14	7	8	66	110
DEC '22	13	34	0	0	14	0	61	3	22	5	12	6	48	123
JAN '23	22	23	3	0	5	0	53	2	53	4	20	6	85	91
FEB '23	13	17	0	0	4	0	34	0	30	2	19	0	51	74
MAR '23	22	38	0	0	2	0	62	1	15	7	4	2	29	107
TOTAL	173	317	9	8	58	2	567	20	343	60	107	51	581	

DOGS 2022/2023

MONTH	ARRIVALS								DEPARTURES							No Dogs @ Kennels
	STRAY	SIGN OFF	RETURNS	Abandoned	OSCARS ARC	FOSTER RETURNS	Boarders	TOTAL	RECLAIM	ADOPTED	FOSTER	EUTHE-NASED	OSCARS ARC	DIED ESCAPED	TOTAL	
APRIL '22	34	64	4	1	1	4	4	112	7	43	15	13	10	1	89	177
MAY '22	28	70	5	0	2	5	1	111	12	51	17	3	17	4	104	184
JUNE '22	35	20	5	0	6	6	0	72	7	38	11	22	13	2	93	163
JULY '22	32	59	6	3	3	8	0	111	13	32	21	22	16	3	107	167
AUG '22	32	34	8	2	4	8	0	88	8	36	13	20	26	2	105	150
SEPT '22	26	26	8	2	3	4	0	69	9	29	8	22	19	2	89	130
OCT '22	22	8	3	1	1	1	0	36	9	32	0	16	22	1	80	86
NOV '22	28	26	4	1	1	2	0	62	12	18	2	9	24	4	69	79
DEC '22	42	36	3	0	2	0	0	83	17	17	1	15	3	0	53	109
JAN '23	21	29	2	2	2	4	1	61	9	29	8	27	16	0	89	81
FEB '23	21	12	1	6	1	3	2	46	9	22	7	16	12	2	68	59
MAR '23	27	27	2	1	2	9	1	69	9	25	11	9	18	4	76	52
TOTAL	348	411	51	19	28	54	9	920	121	372	114	194	196	25	1022	1437

APRIL 2022 to MARCH 2023

OUTREACH - DOGS

MONTH	PNEL		R004		Bottlery		Cloestville		Ewensburg		Ida Valley		Devon Valley		Jonestown		Jonestown		Kaysenwald		Klaprocks		Kylesmore		Macrae		Dentonsley		LYNECOCH		Viotenberg		STB CENTRAL		KOELBHOFF		R04 FARM		Westbank		TOTAL	
	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V				
APR '22	0	0	0	0	0	0	4	25	0	0	1	25	2	2	1	12	1	5	0	18	4	26	3	20	0	0	0	0	0	0	1	0	0	0	4	4	0	0	0	0	21	137
MAY '22	0	0	0	0	0	0	2	27	0	0	2	12	1	0	5	9	0	0	1	20	0	25	1	11	0	0	0	0	0	0	1	12	0	0	2	2	0	0	0	0	15	118
JUNE '22	0	0	0	0	0	0	3	25	0	0	6	28	0	0	2	17	1	8	1	16	4	3	0	9	0	0	0	0	0	0	2	2	0	0	1	2	0	0	0	0	20	119
JULY '22	0	0	0	0	0	0	4	30	0	0	0	0	0	0	4	14	0	0	3	20	8	30	6	8	0	0	0	0	0	0	1	8	0	0	0	0	0	0	0	0	26	110
AUG '22	0	0	0	0	0	0	3	20	0	0	2	13	0	1	1	25	0	0	3	3	1	26	0	14	0	0	0	0	0	0	0	15	0	0	1	6	0	0	0	0	11	123
SEPT '22	0	0	0	0	10	10	2	26	0	0	5	27	1	1	1	25	0	0	4	3	1	26	1	14	0	0	0	0	0	0	0	15	0	0	0	6	0	0	0	0	25	133
OCT '22	0	0	0	0	6	0	3	22	0	0	4	24	1	0	1	18	0	7	5	24	2	27	4	25	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	26	148	
NOV '22	0	0	0	0	0	0	4	49	0	0	0	0	0	0	0	12	0	8	4	18	2	27	3	20	0	0	0	0	0	0	0	9	1	1	1	1	0	0	0	0	15	145
DEC '22	0	0	0	0	0	0	0	0	0	0	0	15	0	0	3	5	3	7	5	23	2	6	1	6	0	0	0	0	0	0	0	0	6	0	0	0	0	0	0	0	14	68
JAN '23	0	0	0	0	0	0	2	17	0	0	1	23	0	0	1	18	0	7	5	25	2	27	0	14	0	0	0	0	0	0	0	4	0	0	0	1	0	0	0	0	11	136
FEB '23	0	0	0	0	0	0	2	25	0	0	1	12	0	0	3	23	1	7	2	25	4	24	1	25	0	0	0	0	0	0	5	0	0	0	1	3	0	0	0	0	20	144
MAR '23	0	0	0	0	0	0	5	25	0	0	4	8	1	0	2	16	1	7	1	17	1	26	1	15	0	0	0	0	0	0	4	6	2	5	1	16	0	0	0	0	23	141
TOTAL	0	0	0	0	16	10	34	291	0	0	26	187	6	4	24	134	7	58	34	213	31	279	21	181	0	0	0	0	0	14	77	3	6	11	42	0	0	0	0	227	1331	

OUTREACH - CATS

MONTH	KLEINVLD		Botttery		Closterville		Ewensburg		Ida Valley		Devon Valley		Jonestown		Jonestown		Kaysenwald		Klaprocks		Kylesmore		PNIEL		LYNECOCH		Viotenberg		STB Central		KOELBHOFF		Milder/		R04 FARMS		R04 Farms		TOTAL	
	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V	S	V		
APR '22	0	0	0	0	0	2	0	1	0	8	0	0	0	7	0	1	1	2	0	5	2	5	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	4	32
MAY '22	0	0	0	0	2	3	0	0	2	7	0	0	3	9	0	0	2	5	0	8	1	6	0	0	0	0	2	6	0	0	1	1	0	0	0	0	0	0	13	45
JUNE '22	0	0	0	0	1	3	0	0	3	2	0	0	2	4	0	0	0	5	1	0	1	6	3	0	0	0	6	2	1	1	0	2	0	0	0	0	0	18	25	
JULY '22	0	0	0	0	1	0	0	0	1	1	0	0	1	3	0	0	3	4	1	0	2	1	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	10	19	
AUG '22	0	0	0	0	2	1	0	0	3	1	2	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	1	0	0	0	2	0	0	0	0	0	8	6	
SEPT '22	0	0	13	9	0	1	0	0	2	6	0	0	0	2	0	0	1	2	1	3	2	2	0	0	0	0	2	11	0	0	0	0	0	0	0	0	0	21	96	
OCT '22	0	0	0	0	0	3	0	0	3	3	0	0	2	1	0	0	0	1	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	10	
NOV '22	0	0	0	0	1	11	0	0	0	0	0	0	0	2	0	0	0	3	3	5	0	2	2	0	0	0	0	6	0	0	0	0	0	0	0	0	0	6	29	
DEC '22	0	0	1	0	0	0	0	0	0	3	0	0	3	2	0	1	0	6	1	0	0	2	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	5	16	
JAN '23	0	0	0	0	0	6	0	0	0	9	0	0	1	5	0	1	2	6	2	4	3	6	0	0	0	0	0	1	1	0	1	1	0	0	0	0	0	10	39	
FEB '23	0	0	0	0	3	5	0	0	0	11	2	0	0	9	0	1	3	7	2	3	0	10	0	0	0	0	3	1	0	1	0	0	0	0	0	0	0	12	48	
MAR '23	0	0	0	0	2	3	0	0	1	5	2	0	2	0	0	3	3	6	2	3	0	17	0	0	0	0	1	6	4	0	1	0	0	0	0	0	0	18	48	
TOTAL	0	0	14	9	12	38	0	1	13	36	0	0	14	44	0	7	13	37	13	32	11	39	1	0	0	0	12	39	9	2	4	6	0	0	0	0	130	540		

APRIL 2022 to MARCH 2023

CLINIC

D♀-female dog spay; D♂-male dog spay; C♀-female cat spay; C♂-male catspay; Proc-procedures; CD-consultation dog; CC-consultation cat; VD-vaccinate dog; VC-vaccinate cat; ED-
 euthanize dog; EC-euthanize cat;

MONTH	SHELTER WORK / KENNELS											CLINIC / PRIVATE										
	D♀	D♂	C♀	C♂	PROC	CD	CC	VD	VC	ED	EC	D♀	D♂	C♀	C♂	PROC	CD	CC	VD	VC	ED	EC
APRIL '22	15	13	17	27	14	4	4	29	10	14	19	6	8	8	11	6	152	16	62	48	31	5
MAY '22	33	16	8	22	12	5	2	87	53	21	7	16	10	9	6	46	98	21	55	47	40	4
JUNE '22	28	26	17	14	7	4	2	75	59	18	6	10	16	14	10	41	76	27	79	51	32	3
JULY '22	20	11	25	10	2	3	2	123	25	20	11	17	6	19	8	49	87	17	72	49	36	4
AUG '22	21	15	20	23	9	2	3	66	51	32	5	13	10	15	16	40	105	20	69	54	39	5
SEPT '22	25	12	20	8	10	6	4	56	34	16	8	18	11	15	19	35	118	29	84	49	44	6
OCT '22	9	9	2	2	6	6	3	56	34	19	3	12	14	15	6	47	116	33	60	16	25	6
NOV '22	12	10	17	4	2	24	5	56	70	13	28	13	17	10	6	5	124	31	73	63	37	4
DEC '22	16	14	10	2	2	4	3	63	60	21	20	15	15	14	10	54	119	31	86	71	46	17
JAN '23	18	10	10	5	2	6	7	53	63	23	24	17	14	9	14	52	108	41	94	73	38	19
FEB '23	8	8	28	15	5	3	9	81	75	16	14	24	3	17	11	36	102	30	88	85	40	7
MAR '23	13	13	24	11	4	13	6	51	50	7	13	23	20	22	13	47	103	37	100	68	32	5
TOTAL	218	157	198	143	75	80	50	796	584	220	158	184	144	167	130	458	1308	333	922	674	440	85

MONTH	Total Euthenase	Total Sterilise	Total Consult	Total Vacc	Operations & small procedures
APRIL '22	69	105	176	149	20
MAY '22	72	120	126	242	58
JUNE '22	59	135	109	264	48
JULY '22	71	116	109	269	51
AUG '22	81	133	130	240	49
SEPT '22	74	128	157	223	45
OCT '22	53	69	158	166	53
NOV '22	82	89	184	262	7
DEC '22	104	96	157	280	56
JAN '23	104	97	162	283	54
FEB '23	77	114	144	329	41
MAR '23	57	139	159	269	51
TOTAL	903	1341	1771	2976	533

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INSPECTORATE

MONTH	SHELTER WORK											
	COLLECT SHELTER				COLLECT CLINIC							
	STRAYS		SIGN OFF		SPAYS		TREATMENTS		LAW ENFORCEMENT		PTS	
	Rudy	Leon	Rudy	Leon	Rudy	Leon	Rudy	Leon	Rudy	Leon	Rudy	Leon
APRIL '22	7	10	18	21	9	13	12	11	0	0	6	3
MAY '22	13	6	24	23	2	23	19	12	9	0	8	7
JUNE '22	8	11	16	12	0	17	11	19	0	0	2	2
JULY '22	9	3	6	38	10	27	10	21	0	0	14	10
AUG '22	12	8	15	8	3	11	22	18	0	0	9	19
SEPT '22	15	7	3	19	3	21	22	22	0	0	7	7
OCT '22	21	5	3	10	3	19	26	14	1	0	8	5
NOV '22	7	8	41	7	12	15	26	19	1	0	10	7
DEC '22	1	17	11	27	5	16	4	39	0	9	0	24
JAN '23	17	7	29	19	8	20	32	17	1	4	9	9
FEB '23	5	10	9	6	6	17	13	12	1	0	12	12
MARCH '23	10	8	18	14	1	23	24	11	0	0	7	9
TOTAL	125	100	193	204	62	222	221	215	13	13	92	114
225 397 284 436 0 206												

MONTH	SHELTER WORK (continue)						
	HOME INSPECTION		TRAPPED		OTHER		TOTAL
	Rudy	Leon	Rudy	Leon	Rudy	Leon	
APRIL '22	0	0	0	0	180	76	366
MAY '22	0	0	3	0	189	74	412
JUNE '22	0	0	6	0	165	93	362
JULY '22	0	0	3	0	157	78	386
AUG '22	0	0	0	0	202	78	405
SEPT '22	1	0	2	0	202	86	417
OCT '22	0	0	3	0	234	83	435
NOV '22	0	0	0	0	196	78	427
DEC '22	0	0	0	4	40	109	306
JAN '23	0	1	7	0	201	84	465
FEB '23	0	1	8	0	212	56	380
MARCH '23	0	3	12	0	217	87	444
TOTAL	1	5	44	4	2195	982	4805
6 48 3177							

CRUELTY INVESTIGATIONS																
MONTH	COMPLAINTS		WARNINGS ISSUED		CONFISCATED		CONVICT / PROSECUTE		ABANDONED		PENDING		POST INSPECTIONS		TOTAL	GRAND TOTAL
	Rudy	Leon	Rudy	Leon	Rudy	Leon	Rudy	Leon	Rudy	Leon	Rudy	Leon	Rudy	Leon		
APRIL '22	8	7	0	3	0	1	0	0	1	0	0	0	0	0	20	386
MAY '22	10	8	0	2	0	0	0	0	0	0	0	0	0	0	20	432
JUNE '22	13	7	2	3	1	1	0	0	0	0	0	0	0	0	27	389
JULY '22	11	15	1	5	0	0	0	0	0	0	0	0	0	0	32	418
AUG '22	9	5	0	3	1	0	0	0	0	0	0	0	0	0	18	423
SEPT '22	7	7	0	1	0	2	0	0	0	0	0	0	0	0	17	434
OCT '22	7	4	0	1	0	1	0	0	0	0	0	0	0	0	13	448
NOV '22	8	12	0	9	0	1	0	0	0	0	0	0	0	0	30	457
DEC '22	1	13	0	6	0	1	0	0	0	0	0	0	0	0	21	327
JAN '23	7	7	0	2	0	0	0	0	1	0	0	0	0	0	17	482
FEB '23	6	12	0	5	1	0	0	0	0	0	0	0	0	0	24	404
MARCH '23	6	12	0	5	0	0	0	0	0	0	0	0	0	0	23	467
TOTAL	93	109	3	45	3	7	0	0	2	0	0	0	0	0	262	5067
	202		48		10		0		2		0		0			

Annexure A

AWSS INCOME STATEMENT		AUGUST 22	SEPT 22	OCT 22	NOV 22	DEC 22	JAN 23	FEB 23	MAR 23	TOTAL YTD	APRIL 23	MAY 23	JUNE 23	JULY 23	AUGUST 23	SEPT 23	TOTAL YTD
AUGUST 2022 - SEPTEMBER 2023		Last Year										This Year					
CODES	TOTAL INCOME	542 457,30	922 171,23	482 488,89	2 467 359,75	1 431 182,23	541 652,08	742 981,78	608 167,71	10 481 366,14	628 941,36	633 458,43	496 360,45	645 543,81	536 387,45	492 780,35	3 433 471,85
1000/001	Income - Adoptions - Cattery	12 000,00	16 000,00	20 600,00	19 950,00	18 450,00	47 500,00	29 050,00	18 000,00	303 350,00	22 780,00	23 100,00	15 000,00	30 850,00	8 650,00	10 400,00	110 780,00
1000/003	Income - Adoptions - Kennels	35 400,00	24 400,00	27 350,00	12 050,00	13 050,00	20 427,00	14 250,00	17 500,00	304 932,00	26 750,00	24 700,00	17 750,00	23 300,00	15 000,00	15 600,00	123 100,00
	ADOPTIONS INCOME	47 400,00	40 400,00	47 950,00	32 000,00	31 500,00	67 927,00	43 300,00	35 500,00	608 282,00	49 530,00	47 800,00	32 750,00	54 150,00	23 650,00	26 000,00	233 880,00
1000/002	Income - Clinic	148 999,57	151 903,40	147 252,85	163 168,89	149 480,97	153 404,05	171 179,30	200 310,99	1 882 961,17	179 759,40	204 922,56	187 957,24	202 265,94	235 270,23	209 336,68	1 219 512,05
	CLINIC INCOME	148 999,57	151 903,40	147 252,85	163 168,89	149 480,97	153 404,05	171 179,30	200 310,99	1 882 961,17	179 759,40	204 922,56	187 957,24	202 265,94	235 270,23	209 336,68	1 219 512,05
1000/004	Income - Retail	92 807,63	88 777,40	110 321,40	4 695,20	4 295,10	8 908,34	83 565,30	4 696,60	44 510,96	3 362,10	2 488,36	2 599,30	3 668,82	2 512,50	2 565,00	17 196,08
1500/040	Fundraising - Beverages	2 220,10	2 136,20	4 440,20	-	-	5 599,00	-	-	240 100,15	14 216,00	16 410,00	8 548,00	13 947,00	16 740,00	12 785,00	82 646,00
1400/041	Recurring Projects - Dog Box Shop Income	112 508,06	105 769,93	133 669,94	122 453,55	116 749,05	113 208,14	108 755,30	105 437,07	1 408 558,28	105 737,03	112 241,37	99 739,75	96 796,30	115 651,30	104 692,71	634 858,46
	RETAIL INCOME	-	49 750,00	-	10 000,00	913 757,26	-	-	-	1 161 007,26	-	-	-	-	-	-	-
1000/007	Income - Bequests	-	49 750,00	-	10 000,00	913 757,26	-	-	-	1 161 007,26	-	-	-	-	-	-	-
	BEQUESTS INCOME	-	49 750,00	-	10 000,00	913 757,26	-	-	-	1 161 007,26	-	-	-	-	-	-	-
1100/010	Subsidy Income - Municipality	-	-	-	1 275 000,00	-	-	-	-	1 275 000,00	-	-	-	-	-	-	-
	MUNICIPAL GRANT INCOME	-	-	-	1 275 000,00	-	-	-	-	1 275 000,00	-	-	-	-	-	-	-
1050/002	Donations - Special Funds - Clinic	-	-	-	-	-	-	-	-	6 185,00	150 000,00	-	-	-	-	-	150 000,00
1050/004	Donations - Special Funds - Sterries	-	-	-	-	-	-	-	-	338 161,88	-	8 000,00	-	-	-	-	8 000,00
1050/005	Donation - Special Funds - Outreach	-	-	-	-	-	-	120 000,00	-	120 000,00	-	-	-	150 000,00	-	-	150 000,00
1100/020	Subsidy Income - Saints	-	-	-	505 076,72	-	-	-	-	505 076,72	-	-	-	-	-	-	-
1500/001	Fundraising - MARCHIG Donation	-	-	-	505 076,72	-	-	120 000,00	-	969 423,60	150 000,00	8 000,00	-	150 000,00	-	-	308 000,00
	OTHER GRANT INCOME	3 540,00	6 430,00	2 047,00	13 920,00	4 540,00	5 756,00	2 310,75	700,00	55 835,70	2 450,00	1 625,00	3 850,00	2 770,00	3 931,00	2 150,00	16 776,00
1010/001	Donations - Cattery	-	300,00	300,00	300,00	11 570,00	300,00	-	100 000,00	100 000,00	-	-	-	-	-	-	-
1020/001	Donations - For Food - Cattery	-	-	-	-	-	-	-	-	-	-	20 000,00	-	-	-	-	20 000,00
1030/002	Donations - Treatments - Clinic	-	-	-	-	-	-	-	-	-	5 030,00	4 330,00	4 130,00	3 456,76	5 180,00	3 800,00	25 926,76
1050/001	Donations - Special Funds - Cattery	5 730,00	5 430,00	5 080,00	5 230,00	5 730,00	4 330,00	4 330,00	3 280,00	60 610,00	-	-	-	-	-	-	-
1300/002	Funds Income - Cat Feeding Sponsor	2 810,60	-	-	-	250,00	300,00	-	-	13 210,60	-	-	-	-	-	-	-
1010/002	Donations - Clinic	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1030/002	Donations - Treatments - Clinic	8 927,00	5 045,00	8 895,00	9 925,00	11 675,00	4 015,00	3 095,00	6 675,00	111 518,65	5 061,00	4 915,00	7 645,00	7 350,00	13 485,60	4 640,00	43 096,60
1010/003	Donations - Kennels	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1020/003	Donations - For Food - Kennels	-	-	-	5 000,00	-	-	-	-	5 000,00	-	-	-	-	-	-	-
1050/003	Donations - Special Funds Kennels	-	-	-	-	-	-	-	-	61 149,00	-	-	-	-	-	-	-
1050/006	Donations - Special Funds Head Office	-	-	-	212 830,00	-	-	-	-	212 830,00	-	-	-	-	-	-	-
1050/007	Donations - Special Funds - Vehicle	1 500,00	368 434,88	1 500,00	1 500,00	5 500,00	1 500,00	1 500,00	4 350,00	394 104,88	1 500,00	500,00	7 285,00	500,00	500,00	500,00	10 785,00
1000/008	Donations - Outreach	145 585,80	101 060,45	78 922,27	51 268,98	127 711,96	132 909,25	225 061,46	91 473,74	1 441 426,50	72 912,51	150 271,88	90 676,39	70 294,96	77 682,33	85 013,70	546 851,77
1010/005	Donations - Head Office	168 103,40	486 700,33	96 744,27	299 973,98	166 976,96	149 110,25	236 597,21	206 778,74	2 471 405,33	87 253,51	182 541,88	113 886,39	84 671,72	101 078,93	96 403,70	665 836,13
	INDIVIDUAL GIVING	11 518,61	11 782,38	12 008,13	11 849,60	13 335,44	12 475,48	17 771,07	12 272,60	147 572,85	10 670,02	13 255,00	17 435,52	14 057,07	13 149,02	12 514,85	81 081,48
1300/004	Funds Income - My School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1500/003	Fundraising - Covid 19 Lockdown	-	-	-	-	-	-	-	-	10 842,00	-	-	-	-	-	-	-
1500/004	Fundraising - Book Sale	10 842,00	-	-	-	-	-	-	-	727,60	-	-	-	-	-	-	-
1500/005	Fundraising - Beanie Sales	227,60	100,00	-	-	-	-	-	-	200,00	-	-	-	-	-	-	-
1500/006	Fundraising - Animal Masks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1500/008	Fundraising - Peer to Peer	-	-	-	-	-	-	-	-	70 700,00	-	400,00	-	-	400,00	700,00	1 500,00
1500/009	Fundraising - Lottery Happy Paws	4 350,00	40 300,00	8 200,00	8 900,00	700,00	-	-	-	-	-	-	-	-	880,00	3 630,00	4 510,00
1500/010	Fundraising - Cat Bowls	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1500/020	Fundraising - Dog Coats	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1500/021	Fundraising - Buffs	-	-	50,00	25,00	200,00	25,00	25,00	-	475,00	75,00	24,90	-	25,00	-	-	124,90
1500/022	Fundraising - Key Rings	50,00	-	-	150,00	-	-	-	-	250,00	200,00	120,00	-	-	-	-	320,00
1500/023	Fundraising - Wine Charms	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1500/035	Fundraising - Paws on Board	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1500/045	Fundraising - Bumper Stickers/Licence Disks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1400/003	Recurring Projects - T-Shirt Income	320,00	480,00	-	160,00	480,00	1 520,30	320,00	160,00	5 400,60	480,00	160,00	-	960,00	800,00	800,00	3 200,00
1400/007	Recurring Projects - Santa's Box Income	-	-	-	-	-	2 600,00	700,00	-	3 300,00	-	-	-	-	-	-	-
1400/010	Recurring Projects - Puppy Block	500,00	500,00	500,00	500,00	500,00	500,00	-	1 000,00	6 000,00	-	1 000,00	500,00	500,00	500,00	500,00	3 000,00
1400/012	Recurring Projects - Virtual Adoptions	-	-	-	-	-	-	-	-	7 069,30	350,00	-	-	-	-	750,00	1 100,00
1400/013	Recurring Projects - Tins Income	644,30	1 590,00	-	1 070,00	-	6 000,00	6 000,00	6 000,00	71 500,00	6 000,00	6 000,00	6 000,00	6 000,00	6 000,00	6 000,00	36 000,00
1400/014	Recurring Projects - Head Office Renovation	6 000,00	6 000,00	6 000,00	6 000,00	6 000,00	6 000,00	6 000,00	4 536,00	6 582,30	-	11 913,02	-	-	-	-	11 913,02
1400/015	Recurring Projects - Dog Walk Income	417,00	67,00	67,00	67,00	67,00	67,00	67,00	67,00	8 804,00	67,00	67,00	67,00	517,00	1 546,00	67,00	2 331,00
1400/019	Recurring Projects - Mandela Day Income	500,00	250,00	250,00	250,00	250,00	250,00	250,00	250,00	3 000,00	250,00	250,00	250,00	250,00	250,00	250,00	1 500,00
1400/020	Recurring Projects - 1000 Life Changes	-	-	-	-	-	1 120,00	-	-	1 120,00	-	-	-	-	-	-	-
1400/025	Recurring Projects - Raffle Tickets Income	-	-	-	-	-	2 294,60	395,00	440,00	4 266,80	440,00	400,00	160,00	200,00	-	40,00	1 240,00
1400/027	Recurring Projects - AWSS Sopping Bags	210,00	314,40	-	-	-	2 294,60	395,00	440,00	4 266,80	10 050,00	8 950,00	8 450,00	8 450,00	7 150,00	8 350,00	51 400,00
1400/028	Recurring Projects - Kennel Feeding Scheme	9 950,00	10 650,00	10 300,00	10 650,00	9 950,00	11 550,00	9 400,00	8 800,00	125 500,00	-	-	100,00	-	-	-	100,00
1400/044	Recurring Projects - Bamboo Straws Income	45 529,51	72 033,78	37 535,13	39 941,60	38 537,34	31 782,48	35 113,07	32 785,60	473 370,45	28 582,02	42 539,92	32 962,52	30 959,07	30 675,02	33 601,85	199 320,40
	FUNDRAISING	1 300,00	300,00	-	800,00	-	1 700,00	300,00	-	6 600,00	-	500,00	-	300,00	1 100,00	1 100,00	3 000,00
1000/005	Income - Cat Trap Rental	2 850,00	4 518,50	4 024,20	3 477,90	2 285,50	2 553,80	2 775,00	2 525,00	31 192,20	1 381,60	3 050,00	1 950,00	-	2 424,21	1 420,00	12 950,81
1000/006	Income - Inspectorate Travel	-	-	-	-	-	-	-	-	2 187,80	-	-	-	-	-	-	-
1000/010	Income - Chickens Nett	-295,25	-	-	-	-	-	-	-	-	10 033,42	8 518,65	10 397,49	8 622,82	11 713,93	6 241,90	55 528,21
2700/000	Discount Received for Early Payment	11 224,01	5 866,66	11 781,72	11 989,93	5 955,02	9 746,18	9 360,45	9 928,06	108 559,64	16 664,38	17 106,51	16 717,06	15 052,96	14 823,83	13 983,51	94 348,25
2750/000	Bank Interest Received	4 838,00	4 928,63	3 530,78	3 477,18	6 440,13	12 220,18	15 601,45	14 902,25	82 818,41	-						

4100/001	Medical - Animals - Cattery	16 976,23	12 148,30	11 700,98	12 544,26	10 989,16	3 520,40	40 614,33	47 079,73	20 079,73	6 286,35	76 116,28	607,18	2 064,31	3 878,29	8 788,71	5 986,76	-105,00	21 220,25
3250/001	Cleaning & Hygiene - Cattery	6 285,82	6 258,78	6 255,22	7 602,61	6 089,54	4 147,37	3 594,26	6 286,35	76 116,28	-	-	-	-	-	1 216,13	-	-	1 216,13
3800/003	Other - Cattery (Cages, Toys etc)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4400/001	Salaries - Cattery	32 217,36	47 462,63	38 720,75	47 363,71	48 453,67	39 452,48	33 697,12	34 827,10	449 760,14	43 669,88	42 037,32	40 401,89	39 835,51	40 401,89	39 835,51	39 835,51	39 835,51	246 890,11
4410/001	PAYE & UIF - Cattery	2 179,45	5 765,63	3 741,95	5 723,20	4 701,04	3 550,07	2 704,67	3 646,13	40 300,33	4 300,58	3 830,53	3 687,07	3 593,78	3 593,78	3 593,78	3 593,78	3 593,78	22 838,63
3850/001	Insurance - Liberty Life	332,75	332,75	399,30	332,76	366,03	366,03	366,03	366,03	4 192,28	366,03	366,03	366,03	366,03	366,03	366,03	366,03	366,03	2 196,18
4660/001	Uniforms - Cattery	-	795,92	-	-	-	-	-	-	795,92	-	1 227,19	-	1 814,00	-	-	-	-	3 041,19
4700/001	Wages - Casual - Cattery	-	-	-	500,00	2 178,00	4 500,00	-	4 375,00	11 553,00	-	-	-	-	-	-	-	-	-
4201/001	Printing & Stationery - Cattery	-	165,80	-	-	155,90	-	-	-	361,60	-	-	-	-	-	-	-	439,90	439,90
4350/001	Repairs & Maintenance - Cattery	-	1 919,54	-	-1 602,40	2 238,40	4 675,25	-4 070,25	1 601,00	9 748,10	13 393,72	10 565,23	17 668,26	-	204,90	365,90	-	-	42 198,01
4355/001	Repair & Maintenance Projects - Cattery Roof	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4355/007	Repair & Maintenance Projects - Cattery Extention	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4355/008	Repair & Maintenance Projects - Cattery Security Upgrade	-	-	-	17 830,00	-	-	-	-	17 830,00	-	-	-	-	-	-	-	-	-
CATTERY EXPENSES		58 241,61	75 137,05	60 818,20	90 274,14	78 727,57	66 867,92	58 960,46	76 002,43	809 032,76	91 755,01	86 414,28	77 089,47	71 288,91	64 156,06	60 630,58	451 334,31	-	-
3760/002	Food - Animals - Clinic	1 187,12	-	1 412,29	-	1 970,54	498,46	498,46	996,91	8 759,04	-	-	88,61	1 023,37	267,58	267,58	1 647,14	-	-
4100/002	Medical - Animals - Clinic	125 281,17	111 122,31	97 842,83	151 817,31	87 630,26	126 351,95	127 323,54	98 937,89	1 262 997,21	95 238,87	137 793,12	96 470,10	160 487,35	50 469,80	108 479,17	648 938,41	-	-
3800/002	Clinic - Other (Theater Drapes / Cages etc)	-	-	-	-	-	-	-	-	92,20	-	-	-	-	-	-	550,00	-	-
4400/002	Salaries - Clinic	78 169,24	78 579,43	81 975,14	80 290,21	88 685,36	80 016,73	79 568,74	79 008,68	983 624,33	88 615,86	95 385,09	88 777,53	90 487,52	92 763,83	89 818,71	545 848,54	-	-
4410/002	PAYE & UIF - Clinic	14 181,32	14 289,81	14 915,77	14 632,86	14 430,73	14 642,07	14 528,77	13 963,35	183 436,42	17 498,33	20 271,29	17 274,88	18 487,45	19 260,33	18 070,61	110 862,89	-	-
4660/002	Uniforms - Clinic	-	-	-	-	-	-	-	-	-	-	1 509,00	-	-	-	-	1 509,00	-	-
4700/002	Wages - Casual - Clinic	3 000,00	2 500,00	2 625,00	5 750,00	5 083,00	7 625,00	7 712,50	1 000,00	46 213,17	5 950,00	-	-	-	-	1 650,00	-	-	7 600,00
3250/002	Cleaning & Hygiene - Clinic	3 724,66	2 149,99	2 560,17	2 929,45	600,00	1 610,91	1 278,48	1 044,53	23 920,90	1 277,31	1 092,43	1 048,48	765,44	1 148,67	1 277,31	6 609,64	-	-
4201/002	Printing & Stationery - Clinic	48,00	-	-	-	-	-	-	-	203,50	-	-	-	780,00	229,99	76,00	1 085,99	-	-
3335/000	Computer Expenses - Clinic	-	-	-	-	-	-	-	-	-	-	4 873,13	3 493,12	-	-	-	8 366,25	-	-
4350/002	Repairs & Maintenance - Clinic	1 629,20	999,00	975,00	531,60	-	231,40	4 797,55	-	18 323,56	552,80	241,90	5 390,00	259,80	804,40	-	7 248,90	-	-
CLINIC EXPENSES		227 220,71	209 640,54	201 706,20	255 951,43	198 399,89	230 976,52	235 708,04	194 951,36	2 527 570,33	209 133,17	261 165,96	212 542,72	272 840,93	166 594,60	217 989,38	1 340 266,76	-	-
3760/003	Food - Animals - Kennels	763,20	9 509,07	-	1 675,30	-	249,23	249,23	-	15 001,93	-	-	-	-	-	22,30	-	-	22,30
4100/003	Medical - Animals - Kennels	18 432,27	14 148,00	13 105,90	16 344,50	17 325,39	21 038,40	19 641,19	11 457,80	216 859,40	23 455,92	34 720,12	23 963,09	31 913,95	40 188,06	21 219,65	175 460,79	-	-
3800/001	Kennels - Other (Collars, Leads etc)	-	-	-	-	1 500,00	-	-	-	2 468,60	-	-	-	-	-	-	1 055,70	-	-
4400/003	Salaries - Kennels	57 676,81	53 414,11	52 736,17	56 765,32	70 619,60	59 327,98	58 040,29	54 718,47	691 239,15	64 955,75	61 449,85	57 962,52	58 186,37	62 361,98	52 002,05	356 918,52	-	-
4410/003	PAYE & UIF - Kennels	3 561,16	3 169,54	2 970,90	3 641,39	3 755,47	4 146,17	4 067,87	3 480,38	42 720,65	4 720,52	4 552,45	3 470,28	3 526,42	3 862,24	1 996,97	22 128,88	-	-
4700/003	Wages - Casual - Kennels	-	-	-	-	-	-	-	-	10 709,40	1 250,00	3 500,00	-	250,00	-	-	5 000,00	-	-
4660/003	Uniforms - Kennels	397,90	1 570,00	-	259,00	-	747,98	175,00	-	4 825,88	-	1 557,38	-	299,00	-	-	175,00	-	-
3250/003	Cleaning & Hygiene - Kennels	9 090,82	7 403,79	2 620,08	3 299,19	6 777,75	3 112,59	7 121,80	8 310,43	71 863,38	6 476,78	6 021,57	10 424,09	9 021,76	7 118,67	11 214,59	50 277,46	-	-
3340/000	Computer Expenses - Kennels	-	2 190,00	167,50	-	1 310,00	-	-	-	4 527,50	-	-	-	-	-	-	-	-	-
4201/003	Printing & Stationery - Kennels	-	-	-	-	-	-	-	-	992,00	4 940,00	-	-	2 458,00	159,99	76,00	7 633,99	-	-
4350/003	Repairs & Maintenance - Kennels	2 325,00	729,80	1 343,29	489,00	3 711,42	231,60	5 394,90	-	30 837,61	1 200,00	91,80	2 022,50	2 436,10	2 132,30	946,60	8 829,30	-	-
KENNELS EXPENSES		92 247,16	92 134,31	72 943,84	82 473,70	104 999,63	93 088,35	95 690,28	80 842,08	1 092 045,50	106 998,97	111 893,17	97 842,48	109 147,30	115 845,54	87 630,86	629 358,32	-	-
4400/007	Salaries - Fundraising	35 005,80	35 005,80	35 005,80	37 005,80	35 005,80	37 005,80	35 005,80	35 005,80	422 427,35	37 624,22	37 624,21	37 624,21	37 624,21	37 624,21	37 624,21	225 745,28	-	-
4410/007	PAYE & UIF - Fundraising	10 171,32	10 171,32	10 171,33	10 171,32	10 171,32	10 171,32	10 171,32	9 856,91	121 698,09	11 152,90	11 152,91	11 152,91	11 152,91	11 152,91	11 152,91	66 917,44	-	-
3770/000	Fundraising Expenses	7 470,84	8 212,61	10 764,71	9 199,12	6 920,19	12 031,05	10 955,15	7 166,74	119 932,05	5 653,26	6 375,71	6 568,47	12 947,06	6 120,12	7 747,63	45 412,25	-	-
3771/000	Fundraising Website Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2000/000	Beanie Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2005/000	Book Sale Expenses	-	-	-	-	-	-	-	-	1 000,00	-	-	-	-	-	-	-	-	-
2009/000	Shoppers Expenses	-	-	-	4 169,33	-	-	-	-	5 860,41	-	-	-	-	-	-	-	-	-
2010/000	Paws On Board Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2011/000	T-Shirt Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2013/000	Key Ring & Wine Charm Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2014/000	Crafters Cat Bowls Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FUNDRAISING EXPENSES		52 647,96	53 389,73	55 941,83	58 545,57	54 097,31	57 208,17	56 132,27	52 343,86	671 037,90	55 210,38	55 152,83	55 345,59	61 724,18	55 612,24	58 559,75	341 604,97	-	-
4400/006	Salaries - Inspectorate	24 802,52	24 874,79	26 109,86	27 496,59	31 591,73	26 623,02	27 407,58	26 445,92	315 583,00	28 995,79	28 569,87	28 146,25	28 839,22	28 921,91	28 172,10	171 645,14	-	-
4410/006	PAYE & UIF - Inspectorate	2 513,13	2 530,96	2 342,09	2 684,51	2 707,99	2 505,82	2 662,51	2 256,74	30 587,94	2 886,33	2 781,17	2 676,55	2 847,67	2 868,10	3 176,78	17 236,60	-	-
4660/006	Uniforms - Inspectorate	-	-	-	-	-	-	-	-	2 198,00	-	4 210,28	-	-	-	-	4 210,28	-	-
3850/002	Insurance - Sanlam	266,22	266,22	266,22	266,22	266,22	266,22	266,22	306,16	3 221,90	266,22	286,19	286,19	286,19	286,19	286,19	1 697,17	-	-
4150/001	Fuel - CL 45303	12 187,27	10 303,34	8 948,15	12 323,62	13 391,22	7 689,65	6 721,17	10 747,08	124 953,71	9 259,71	7 626,17	8 329,46	9 509,41	11 181,68	10 812,75	56 758,18	-	-
4150/002	Fuel - CL 33948 / CL 85456	7 245,90	7 371,93	7 276,16	7 792,11	1 950,03	9 755,36	6 899,38	6 627,39	80 273,26	6 675,15	6 443,23	6 188,15	6 758,65	6 394,50	6 991,97	39 451,65	-	-
4150/020	Bakkie Maintenance	3 268,00	-	2 640,00	31 920,00	3 789,20	3 669,50	-	10 456,50	66 601,20	-	4 074,50	-5 093,33	25 411,15	7 506,20	-	31 898,52	-	-
4150/030	Motor Vehicle Licences & Fines	1 692,00	-	-	-	-	-	-	-	1 692,00	-	-	-	-	1 700,00	-	1 700,00	-	-
4150/040	Motor Vehicle Security	669,99	669,99	687,37	687,37	687,37	687,37	1 023,50	920,37	8 713,29	920,37	920,37	920,37	920,37	920,37	920,37	5 522,22	-	-
4201/009	Printing & Stationery - Inspectorate	-	-	-	-	-	-	-	-	261,00	-	-	-	-	-	-	-	-	-
4700/006	Wages - Casual - Inspectorate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
INSPECTORATE EXPENSES		52 645,03	46 017,23	48 269,85	83 170,42	54 383,76	51 196,94	44 980,36	58 021,16	634 407,81	49 042,57	54 911,78	41 453,64	74 572,66	59 778,95	50 360,16	330 119,76	-	-
4100/004	Medical - Animals - Outreach	10 905,90	18 395,80	18 530,30	12 916,90	15 910,9													

4410/010	SDL - Skills Development Levy	3 258,17	3 396,14	3 002,76	3 159,22	3 081,23	3 019,24	2 988,34	2 951,87	38 166,07	3 425,12	3 461,43	3 291,94	3 320,68	3 420,90	3 246,69	20 166,76
4420/000	Security - Head Office	-	-	-	-	-	270,00	-	-	270,00	-	-	-	-	-	-	-
4500/000	Staff Expenses	-	690,00	-	-	4 243,00	345,00	306,40	171,30	6 870,60	-	-	-	-	-	-	-
4525/000	Staff Training	-	-	-	-	-	-	-	-	8 970,00	-	1 793,77	-	630,00	-	-	2 423,77
4550/000	Sundry Expenses	89,00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4600/000	Telephone, Internet & Fax	4 764,89	4 498,85	4 409,92	5 264,27	5 105,33	5 022,96	5 068,78	4 790,37	60 692,79	5 575,96	6 797,38	4 713,84	5 379,84	4 967,94	4 775,43	32 210,39
4650/000	Travel & Accommodation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4660/000	Uniforms - Head Office	-	-	-	-	-	-	-	-	458,00	-	-	-	-	-	-	-
4700/000	Wages - Casual - Head Office	-	-	-	-	-	-	-	-	-	-	209,73	-	-	-	-	209,73
	HEAD OFFICE EXPENSES	95 994,58	101 895,25	78 431,61	63 482,56	74 921,67	86 647,26	68 016,19	69 497,82	1 042 029,62	72 506,55	89 944,62	88 103,15	70 657,35	74 085,46	69 862,64	465 159,77
	INCOME TOTAL	542 457,30	922 171,23	482 488,89	2 467 359,75	1 431 182,23	541 652,08	742 981,78	608 167,71	10 481 366,14	628 941,36	633 458,43	496 360,45	645 543,81	536 387,45	492 780,35	3 433 471,85
	EXPENSES TOTAL	730 279,14	786 783,56	652 813,60	876 053,42	653 646,05	721 193,46	747 219,88	661 437,45	8 483 223,56	712 483,66	763 289,19	695 383,84	795 273,38	661 446,74	670 979,03	4 301 856,04
	NET PROFIT / (LOSS)	-187 821,84	135 387,67	-170 324,71	1 591 306,33	777 536,18	-179 541,38	-4 238,10	-53 269,74	1 998 142,58	-83 542,30	-132 830,96	-199 023,39	-149 729,57	-125 059,29	-178 198,68	-868 384,19

2022/2023

YTD	CREDIT	DEBIT
INCOME	10 481 366,14	
EXPENSES		8 483 223,56
FIXED ASSETS		-
TOTAL	10 481 366,14	8 483 223,56
PROFIT/LOSS		1 998 142,58

2023/2024 YTD

	CREDIT	DEBIT
INCOME	3 433 471,85	
EXPENSES		4 301 856,04
FIXED ASSETS		-
TOTAL	3 433 471,85	4 301 856,04
PROFIT/LOSS		-868 384,19

11.10	RURAL MANAGEMENT: (PC: CLLR J JOON)
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NONE

11.11	MUNICIPAL MANAGER
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11.11.1	REVIEW OF THE CONSEQUENCE MANAGEMENT POLICY
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 17 April 2024 & 25 April 2024

1. SUBJECT: REVIEW OF THE CONSEQUENCE MANAGEMENT POLICY

2. PURPOSE

To submit the reviewed Consequent Management Policy to Council for consideration and approval.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

The reviewed Consequence Management Policy (**APPENDIX 1**) with which Stellenbosch Municipality seeks to formalise and consolidate the principles of consequence management (encompassing remedial and recourse measures) that can be implemented. In line with the objectives of the MFMA the policy seeks to, amongst others, improve the internal control processes relating to the reporting of allegations of financial misconduct and financial offences to the Council.

5. RECOMMENDATION

that Council approve the reviewed Consequence Management Policy.

6. DISCUSSION

To demonstrate its commitment and adherence to the highest levels of good and effective corporate governance, which is grounded on core values and ethical principles, Council has adopted King IV and its guiding principles. King IV, as adopted by Council, requires that the Municipality continually assess and appropriately respond to the negative consequences of the organisational activities and outputs in relation to the inputs thereto. The organisational commitment to good governance is further evidenced by the Municipal Manager not only setting, but also driving the tone from the top by, inter alia, holding the delegated officials accountable and for officials to act responsibly within their respective functional areas.

In addition to the above, the objective of the policy is, inter alia, to provide guidelines to enable effective consequence management on matters relating to incidents of unauthorised, irregular and fruitless and wasteful expenditure, abuse of the Supply Chain Management processes/systems (including fraud, corruption and improper conduct), allegations of financial misconduct and ensuring that these are appropriately dealt with.

The policy was circulated at the Risk & Fraud Management Committee as well as the Audit & Performance Audit Committee with the The Consequence Management and Accountability Framework as issued by National Treasury (issued September 2022) for discussion and input.

6.1 Financial implications

Investigation might require the appointment specialised service providers which has been budgeted for under the operational budget.

6.2 Legal implications

Policy is in line with the MFMA and regulations.

6.3 Staff implications

None.

6.4 Risk implications

The policy improves mitigating circumstances that improves risk management. This document therefore pulls together and combines the different elements in the consequence management and accountability chain, highlights tools, provides guidance and advice for the implementation of measures in municipalities.

6.5 Previous council resolutions

43rd Council Meeting: 2021-05-26: Item 11.2.

6.6 Comments from Senior management

None.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.11.1

that Council approve the reviewed Consequence Management Policy.

ANNEXURES

Annexure 1: Consequence Management Policy

NAME	<i>Helena Priem</i>
POSITION	<i>Chief Risk Officer</i>
DIRECTORATE	<i>Office of the Municipal Manager</i>
CONTACT UMBERS	<i>021 – 808 8157</i>
EMAIL ADDRESS	<i>helena.priem@ Stellenbosch.gov.za</i>
REPORT DATE	<i>8 April 2024</i>

APPENDIX 1



CONSEQUENCE MANAGEMENT POLICY

2024/25

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1. POLICY TITLE

Consequence Management Policy

2. DOCUMENT CONTROL

Responsible Official	Chief Risk Officer
Version Control	Draft 1
Document Status	Revision
Review Dates <ul style="list-style-type: none"> • Previous • Next 	2021 2026
Council Approved	2021
Contact Details	Tel: 021 808 8157 E-mail: helena.priem@ Stellenbosch.gov.za

3. DEFINITIONS

'APAC', means the Municipality's Audit and Performance Audit Committee, a Committee established in terms of section 166 of the MFMA to advise Council, Municipal Manager and management staff on matters relating to internal financial control and internal audits, risk management, accounting policies, adequacy and reliability of financial reporting, performance management, effective governance, compliance with MFMA and other applicable legislation.

'assurance provider', means the assurance providers referred to in sections 10.2.5, 10.2.6 and 10.2.7;

'Municipal Manager', means a person appointed in terms of section 82(1)(a) or (b) of the Structures Act and 'Accounting Officer' shall have the same meaning;

'Code of Conduct for Councillors', means the Code of Conduct for Councillors contained in Schedule 1 of the MSA;

'Code of Conduct for Municipal Staff Members', means the Code of Conduct for Staff Members of the Municipality contained in Schedule 2 of the MSA;

'Combined Assurance', means integrating and aligning **assurance** processes in the Municipality to maximise risk and governance oversight and control efficiencies, thereby optimising overall **assurance** to Council, APAC, MPAC, Risk & Fraud Management Committee (RFMC) and Management taken into account the Municipality's risk acceptance level;

'Constitution', means the Constitution of the Republic of South Africa, 1996;

'Corporate Governance', means the structures and processes utilised to determine the organisational direction and control of the Municipality. Corporate governance concerns the relationships among the management, Council, stakeholders and staff of the Municipality.

'Council', means the Municipal Council of the Municipality;

'Councillor', means a Councillor of the Municipal Council of the Municipality;

'criminal action', means legal proceedings in which the state prosecutes a person who is charged with an offence;

'Delegation', in relation to a duty, includes an instruction or request to perform or to assist in performing the duty, and "delegate" has a corresponding meaning;

"Designated Official" means the official identified in a municipality to receive reports of allegations of financial offences against Councillors;

'Disciplinary Board', means a disciplinary board established in terms of regulation 4(1) of the MRFMPCP a disciplinary board or referred to in regulation 4(8) thereof;

'Employee' means –

- (a) any person, excluding an independent contractor, who works or worked for the Municipality and who receives or received, or is entitled to receive, any remuneration;
- (b) any other person who in any manner assists or assisted in carrying on or conducting or conducted the business of an employee;

'Financial Misconduct', means any act of financial misconduct referred to in (a) section 171 of the MFMA committed by an official of a municipality;

"Financial Offence", means any offence referred to in section 173 of the MFMA committed by (a) an official of a municipality or municipal entity; (b) a councillor of a municipality; (c) a member of the board of directors of a municipal entity; or (d) any other person;

'Fraud', means the unlawful and intentional making of a misrepresentation that the person know is untrue which causes actual prejudice or which is potentially prejudicial to another;

'IDP', means the Integrated Development Plan of the Municipality;

'Internal Control', means the process that is effected by Council to provide reasonable assurance regarding the achievement of objectives in the following categories:

- (a) effectiveness and efficiency of operations, and
- (b) reliability of financial and non-financial reporting,
- (c) compliance with applicable laws and regulations, and policies and procedures;

'Line Management', means any staff member that exercise a management or supervisory function,

'Mayoral Committee', means the Committee appointed by the Mayor, in terms of section 60 of the Structures Act, abbreviated to MayCo;

'MFMA', means the Local Government: Municipal Finance Management Act, Act, 2003 (Act No. 56 of 2003), and the Regulations promulgated in terms thereof;

'MPAC', means the Municipality's Municipal Public Accounts Committee, a Committee established in order to enhance political accountability and legislative oversight of the Municipality's accounts;

'MRFMPCP', means the Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, 2014, published under GN R430 in GG 37699 of 30 May 2014;

"MSA", means the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), and the Regulations promulgated in terms thereof;

'Opinion', means a statement of advice by an expert on a professional matter;

'Policy', means the Consequence Management Policy of the Municipality;

'Governance Department', means a department within the Office of the Municipal Manager which includes the; Risk, Ethics and Governance; and involves forensic investigations;

'SAPS', means the South African Police Service;

'SCM', means the Supply Chain Management Department of the Municipality;

'SCM Policy', means the Municipality's Supply Chain Management Policy as contemplated in the MFMA Supply Chain Management Regulations and as adopted by Council;

'Senior Manager', means a manager referred to in section 56 of the Municipal Systems Act and those members of management that are referred to in terms of Section 77 of the Municipal Finance Management Act;

'Service Provider', means an individual or entity that provides services to the Stellenbosch Municipality. The provision of services between a service provider and the Municipality is typically governed by a service level agreement in line with the Municipal Finance Act

'Structures Act', means the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998); and

'System of Delegations' means the Municipality's System of Delegations as contemplated in section 59 of the Municipal Systems Act, Act 32 of 2000 in terms of which a municipal council must develop a system of delegations that will maximise administrative and operational efficiency and provide adequate checks and balances and is approved and amended by Council from time to time.

4. PURPOSE

4.1 Section 62 of the MFMA informs the general financial management responsibilities of the Municipal Manager. The Municipal Manager is required to take all reasonable steps to ensure that:

4.1.1 the resources of the municipality are effectively, efficiently and economically authorised;

4.1.2 full and proper records of the financial affairs of the municipality are kept in accordance with any prescribed norms and standards;

4.1.3 the municipality has and maintains effective, efficient and transparent systems of financial and risk management and internal control;

4.1.4 unauthorised, irregular, fruitless and wasteful expenditure are prevented;

4.1.5 disciplinary or, when appropriate, criminal proceedings are instituted against any official of the municipality who has allegedly committed an act of financial misconduct or an offence in terms of Chapter 15 of the MFMA.

- 4.2** The objective of the Policy is to:
- 4.2.1** Hold management accountable for the execution of their delegated duties, functions and powers;
 - 4.2.2** Provide management with direction when instituting recourse measures for established financial misconduct; and
 - 4.2.3** Provide limited universal direction and guidance to govern the high-level phases of consequence management as well as key concepts and principles with regards to the treatment of issues (various incidents and red flags), risks and opportunities identified that could negatively impact the operations, reporting processes, and compliance to legislative frameworks applicable to the Municipality.
- 4.3** Managing compliance includes making appropriate rules that are known, understood and followed and for which consequences of non-compliance are clear and commensurate with risk and context.

5. DESIRED OUTCOMES

- 5.1** In line with the various legislative frameworks promoting fundamental principles of effective and efficient utilisation of public resources and transparent and accountable financial management practices, the Municipality is committed to implementing an effective consequence management system.

The Policy is designed to assist the Municipality to:

- 5.1.1** Improve the Municipality's internal control processes for reporting allegations of financial misconduct and financial offences to Council to ensure compliance to legislative and regulatory requirements;
- 5.1.2** Reduce risk exposure by ensuring all matters incurring unauthorised, irregular and fruitless and wasteful expenditure; the possible abuse of the SCM system (including fraud, corruption and improper conduct); and allegations of financial misconduct or financial offence are appropriately identified, investigated and reported on.
- 5.1.3** Provide for comprehensive tracking and follow-up of all remedial actions, including those stemming from issues (various incidents and red flags), risks and opportunities raised and reported by the various assurance providers;
- 5.1.4** Provide for improved and consolidated reporting to the various stakeholders and governance structures to assist with the effective monitoring of the Municipality's consequence management system and desired governance and ethical conduct outcomes;
- 5.1.5** Take appropriate action in accordance with the law, including legal or criminal action, against any person that is found to have committed financial misconduct and financial offences; and
- 5.1.6** Provide clarity about the roles and responsibilities of various role players and stakeholders, encompassing responsibilities, accountability, consultation, and information related to consequence management.

6. STRATEGIC ALIGNMENT

- 6.1** The development of a Consequence Management Policy is one of the proactive steps that is aligned with the Strategic Pillars as detailed in the Municipality's Integrated Development Plan (IDP).
- 6.2** The Strategic Pillars are categorised into the following five pillars:
- 6.2.1** Valley of Possibility
 - 6.2.2** Green and Sustainable Valley;
 - 6.2.3** Safe Valley;
 - 6.2.4** Dignified living; and
 - 6.2.5** Good governance and Compliance.
- 6.3** One of the objectives of the IDP is delivery of services and creation of value for customers in an operationally sustainable manner. To deliver on this objective, the Municipality is committed to taking steps to provide effective consequence management i.e.:
- 6.3.1** Promoting and enhancing transparent governance through ethical leadership;
 - 6.3.2** Working towards eradicating corruption so that the Municipality can remain financially stable and resilient to shocks in a changing and volatile environment; and
 - 6.3.3** Improving the internal control processes insofar as it relates to identifying, investigating, and reporting allegations of financial misconduct to Council and improving the tracking and monitoring of all remedial actions, including those stemming from various assurance providers.

7. REGULATORY CONTEXT

- 7.1** The Policy is informed by the following legislation and regulations:
- 7.1.1** The Constitution;
 - 7.1.2** White Paper on Transforming Public Service Delivery, 1997;
 - 7.1.3** White Paper on Local Government, 1998;
 - 7.1.4** Structures Act;
 - 7.1.5** MSA and the Regulations;
 - 7.1.6** MFMA and Regulations;
 - 7.1.7** Promotion of Administrative Justice Act, 2000 (Act No. 3 of 2000);
 - 7.1.8** Criminal Procedure Act, 1977 (Act No. 51 of 1977);
 - 7.1.9** Promotion of Equality and the Prevention of Unfair Discrimination Act, 2000 (Act No. 4 of 2000);
 - 7.1.10** Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004);
 - 7.1.11** Prevention of Organised Crime Act, 1998 (Act No. 121 of 1998);

- 7.1.12** Protected Disclosures Act, 2000 (Act No. 26 of 2000);
- 7.1.13** Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings;
- 7.1.14** MFMA Circular 68 - Unauthorised, Irregular, Fruitless and Wasteful Expenditure;
- 7.1.15** MFMA Circular 76 (not adopted by council but used as a guide)- Financial Misconduct Regulations;
- 7.1.16** SALGA Guidelines Document on the Roles and Responsibilities of Councilors, Political Structures and Officials;
- 7.1.17** Municipal Code of Conduct for Councillors;
- 7.1.18** Municipal Code of Conduct for Municipal Staff Members;
- 7.1.19** System of Delegations;
- 7.1.20** Any applicable Collective Agreement; and
- 7.1.21** Any other legislation, Municipal by-law, policy or standard operating procedure that may be applicable to consequence management.
- 7.2** The following Municipal policies and delegations in the System of Delegations are further applicable:
 - 7.2.1** The System of Delegations as amended from time to time
 - 7.2.2** Supply Chain Management Policy
 - 7.2.3** Declaration of Financial Interest for Councilors
 - 7.2.4** Private Work and Declaration of Interest Standard Operating Procedure
 - 7.2.5** Gift register for Officials
 - 7.2.6** Gift register for Councilors
 - 7.2.7** Risk Management Policy
 - 7.2.8** Internal Audit Charter
 - 7.2.9** Anti – Fraud and Corruption Prevention Plan
 - 7.2.10** Whistle Blowing Policy
 - 7.2.11** MPAC Terms of Reference
 - 7.2.12** Disciplinary Board Terms of Reference
 - 7.2.13** Audit and Performance Audit Committee Terms of Reference

8. POLICY PARAMETERS

This Policy applies to:

- 8.1** All issues (various incidents and red flags), risks and opportunities identified that could negatively impact the Municipality's operations, reporting and compliance to legislation;
- 8.2** All remedial actions to be taken to curtail the impact and prevent re-occurrence;
- 8.3** The following persons:
 - 8.3.1** Employees of the Municipality; and
 - 8.3.2** All Public Office Bearers of the Municipal Council.
- 8.4** The geographical area throughout the municipal boundary of the Municipality and any Official travelling (local, national and international) required of Public Office Bearers and Officials; and
- 8.5** The working environment within the administration, every effort must be made by line management to have business processes documented, with knowledgeable staff for the appropriate application. Line management supervision is to ensure adherence and where the duties and functions are amiss, appropriate remedial and corrective action is to follow to respectively curtail the impact and prevent re-occurrence.

9. ROLE PLAYERS AND STAKEHOLDERS

The following section provides a high-level summary of the roles and responsibilities of the key Roleplayers in consequence management, inter alia;

- The identification of issues (various incidents and red flags), risks and opportunities.
- Remedial actions and control improvements;
- Risk/ issue reporting details and escalation;
- Follow-up and progressive reporting;
- Application; and
- Disclosure.

9.1 The Speaker

The Speaker has a political oversight function in respect of the conduct of Councillors as well as committees of Council. The Speaker is accountable for effective consequence management in respect of reports against Councillors, ensuring that these are appropriately.

Addressed and resolved.

To this extent, and in line statutory duties and delegations conferred by Council as the "designated official" for Councillors, the Speaker must:

- (a) Identify breaches of the Code of Conduct by Councilors, in terms of the Code of Conduct for Councillors in schedule 1 of the MSA as well as receive reports of alleged financial misconduct in the case of Councillors who may have committed

financial misconduct and/or financial offence(s) in terms of regulation 9(1) and 9(2) of the MRFMPCP;

(b) Authorise investigations into –

- ❖ financial irregularities where Councillors may be implicated
- ❖ financial misconduct or financial offence where Councillors may be implicated (per regulation 11(1)(a) of the MRFMPCP, or breaches of the Code of Conduct by Councilors

(c) Based on reports from preliminary investigations, make recommendations to Council in respect of the way forward ensuring that appropriate remedial action is taken and the control environment is improved;

(d) Table reports to Council dealing with the outcomes of full investigations in respect of allegations of financial misconduct, financial offences or breaches of code of conduct by Councillors (per regulation 14(2) and 15(1) of the MRFMPCP; and

(e) Make appropriate disclosures in respect of the outcome of all investigations into the alleged misconduct or financial irregularities of Councillors Councilors to the relevant authorities e.g. Executive Mayor, Municipal Manager, Minister for Local Government in the Province, National and Provincial Treasury (per regulation 11(4) of the MRFMPCP.

In performing these responsibilities, the Speaker will be guided by the relevant recommendations by -

- i. the MPAC;
- ii. the investigator(s); and
- iii. the Disciplinary Board.

In addition, consideration will be given to the Financial Misconduct and Criminal Procedure Regulation –

- ❖ 3(4) - laying criminal charge with the South African Police Services;
- ❖ 3(5) - give the accused an opportunity to make written representation to the municipality (regarding suspension) within 7 days;
- ❖ (3) - financial offenses successfully prosecuted, the judgement must be reported to the National Treasury;
- ❖ 11 (1) - authorise investigation of facts and give Councillor (5 days) to make written submission regarding financial offence; and
- ❖ 18 - protection of officials reporting allegations of financial misconduct and financial offenses.

9.2 Executive Mayor, in consultation with the Mayoral Committee (MayCo)

In line with the requirements for good corporate governance outlined in the King IV Report and in recognition of the way in which the Municipality is currently structured, the Executive Mayor and MayCo are accountable to Council, the community, and other Stakeholders at a strategic level for:

a) Managing risks to the Municipality and ensuring that an effective consequence management process is implemented to reduce risk exposures and improve the control environment;

- b) Limiting consequential losses to the Municipality from issues (various incidents and red flags), risks and opportunities;
- c) Promoting, developing, and sustaining a culture of integrity, service excellence, accountability, trust and accessibility which would support the Municipality's appetite of zero tolerance to fraud, corruption and other criminal activity, maladministration and/or negligence and financial misconduct;
- d) Developing and implementing appropriate strategies, policies and action plans to achieve effective consequence management of issues, risks and opportunities thereby curtailing the potential negative impact on the Municipality;
- e) Monitoring, evaluating, and reviewing the success of such consequence management strategies, policies, and action plans; and
- f) Making appropriate disclosures in respect of the outcome of financial misconduct to the relevant authorities e.g., Minister for Local Government in the Province, National and Provincial Treasury.

9.3 Members of the Municipal Council

- a. Councilors are legally bound by the Code of Conduct for Councilors - per Schedule I of the MSA, to fulfil their obligations to their communities and support the municipal objectives, and must comply with and actively promote this Policy.
- b. Councilors must strive to set the tone to sustain a culture of zero tolerance to fraud, corruption, and other criminal activities.

9.4 Municipal Manager

In terms of section 62 of the MFMA, the Municipal Manager has statutory responsibilities with regards to the general financial management of the municipality. In addition, as the "designated official" for municipal officials in terms of in the Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, the Municipal Manager must ensure that any allegations of financial misconduct or financial offence against municipal officials are timeously investigated and appropriately treated and reported.

Considering the above, the Municipal Manager is therefore ultimately responsible for proper consequence management of all issues (various incidents and red flags), risks and opportunities that have been identified and reported against municipal officials that can have a potential negative impact on the Municipality's operations, reporting and compliance.

The Municipal Manager's role in consequence management in the Municipality is therefore to:

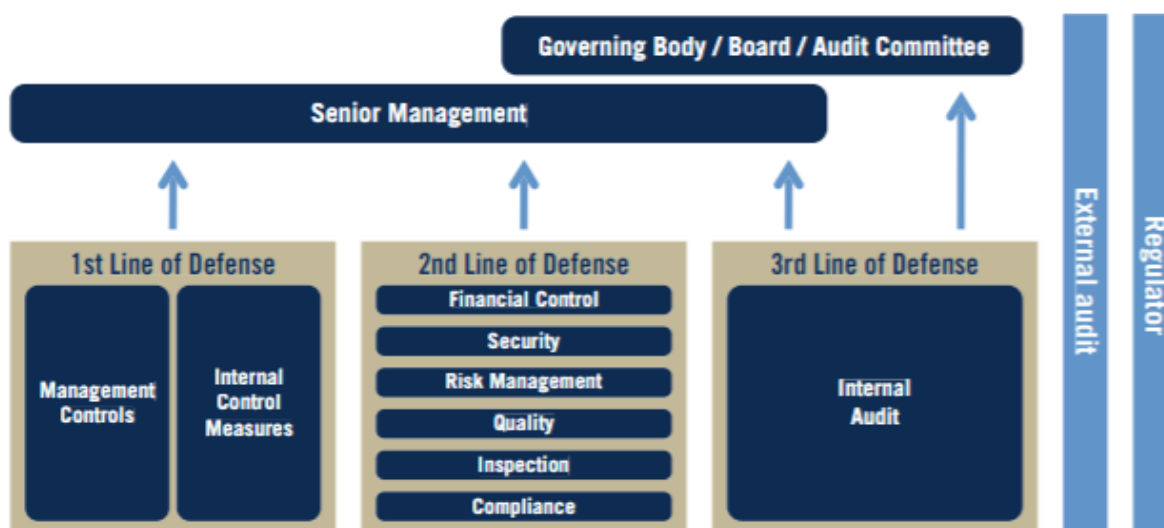
- a) Receive reports highlighting issues (various incidents and red flags), risks and opportunities that could potentially negatively impact the Municipality's operations, reporting (specifically finance) or compliance to legislation and regulations, including tabled reports to Council of alleged financial misconduct in the case of officials who may have committed financial misconduct or financial offence(s);
- b) Consider recommendations made by combined assurance providers and the Financial Misconduct Disciplinary Board (in terms of municipal officials) and ensure that appropriate remedial actions are taken to address the risk exposure and improve the control environment;

- c) Consider the results of combined assurance providers' systems that track and follow-up on the implementation of recommendations made to line management, and obtain reasons for delays in implementation of remedial actions (in terms of leadership and accountability);
- d) In cases of allegations of unauthorised, irregular and fruitless and wasteful expenditure; the possible abuse of the SCM system (including fraud, corruption and improper conduct); and allegations of financial misconduct and financial offence:
 - i) Report the allegation to SAPS;
 - ii) Refer the matter to the appropriate mechanism - disciplinary board for a preliminary investigation or Council for MPAC investigation;
 - iii) Maintain the necessary register(s) of all issues (various incidents and red flags), risks and opportunities reported;
 - iv) Submit reports to Council on the way forward, based on preliminary report;
 - v) Appoint an appropriate specialist expert or expert team, if the seniority of the transgressor and the seriousness or sensitivity of the allegations warrants such a step (sourced in assistance);
 - vi) Table reports to Council dealing with the outcomes of full investigations relating to allegations of financial misconduct, or financial offences; and
 - vii) Make appropriate disclosures in respect of the outcome of all investigations into the alleged financial misconduct or financial irregularities to the relevant oversight authorities e.g. Executive Mayor, Council, Minister for Local Government in the Province, National and Provincial Treasury.

9.5 First Level of Assurance Provider

Line management are first level assurance providers as per the Municipality's Combined Assurance Policy and are responsible for providing assurance on all areas within their span of control. This includes establishing, maintaining and ensuring proper governance, risk management and internal control processes, as well as addressing issues (various incidents and red flags), risks and opportunities identified and reported.

The Three Lines of Defense Model



a) Line managers, per their accountability and responsibility duties, must:

- i. Identify and immediately report any issues (various incidents and red flags), risks and opportunities that can have a potential negative impact on the Municipality to the appropriate level of authority, including the Municipal Manager;
- ii. Consider recommendations made by combined assurance providers and ensure that appropriate remedial actions are taken to address the risk exposure and improve the control environment timeously;
- iii. If there is a concern that the Municipal manager, a senior manager or the Chief Financial Officer may be involved, report the matter to the next appropriate delegated authority e.g. Executive Mayor/ Speaker/ Council/ Provincial Treasury/ National Treasury; and

b) Employees responsibility:

- i. Municipal employees are bound by South African law (both statutory, common law and case law), the terms and conditions of their employment and also the Code of Conduct for Municipal Staff Members, the Municipal policies, standard operating procedures, and instructions issued periodically;
- ii. Every Municipal employee has a duty to ensure that public funds are safeguarded and Municipal ethical values are upheld. Where issues (various incidents and red flags), risks and opportunities arise that could be deemed financial misconduct or a financial offence, these must be reported to the employee's line manager. Should the line manager potentially be implicated, the next reporting level must be informed;
- iii. Key ambassadors for the successful implementation and execution of the Municipal value system are its employees as their conduct is often the basis on which the Municipal is judged. The actions and spirit of employees must purport the core values and principles governing the Municipal in a credible manner that does not compromise ethical behaviour; and
- iv. Failure by any employee(s) of the Municipal to comply with this Policy or to display the Municipal core values of Trust, Integrity, Accountability, Excellence and Accessibility in the fulfilment of their duties and functions, could result in consequence management, disciplinary or criminal action

being taken against such individual(s) in line with the relevant HR policies.

9.6 Second Level Assurance Provider

The second level of assurance providers are comprised of risk, control and compliance assurance providers, reporting primarily to management and advisory or oversight bodies, with limited independence in relation to the activity on which assurance is required.

These assurance providers have the responsibility to, inter alia:

- a) Identify and immediately report any issues (various incidents and red flags), risks and opportunities that can have a potential negative impact on the Municipality to the appropriate level of authority, including the Municipal Manager;
- b) Make recommendations to ensure remedial action is taken and that risk exposures and control weaknesses are addressed;
- c) Implement comprehensive systems to track and follow-up on all recommendations/ remedial actions those stemming from the issues (various incidents and red flags), risks and opportunities reporting to ensure that risk exposures have been adequately addressed;
- d) Provide progressive reporting to the relevant stakeholders and advisory and oversight bodies on the related outcomes to assist with the effective monitoring of consequence management in the Municipality; and
- e) If there is a concern that the Municipal manager, a senior manager or the Chief Financial Officer may be involved, the matter must be reported to the next appropriate delegated authority e.g. Executive Mayor/ Speaker/ Council/ Provincial Treasury/ National Treasury.

9.7 Third Level Assurance Provider

The third level of assurance providers include assurance providers who have greater independence, such as Internal Audit, various provincial and national departments (e.g. Treasury) and external auditors (The Auditor General of South Africa (AGSA)), who report to advisory and oversight bodies. In line with the Combined Assurance Policy Framework and under the guidance and leadership of the relevant director (excluding the AGSA), all these assurance providers have the responsibility to, inter alia;

- a) Identify and immediately report any issues (various incidents and red flags), risks and opportunities that can have a potential negative impact on the Municipality to the appropriate level of authority, including the Municipal Manager;
- b) Make recommendations to ensure remedial action is taken and that risk exposures and control weaknesses are addressed;
- c) Implement comprehensive systems to track and follow-up on all recommendations/ remedial actions stemming from the issues (various incidents and red flags), risks and opportunities reported to ensure that risk exposures have been adequately addressed;
- d) Provide progressive reporting to the relevant stakeholders and advisory and oversight bodies on the related outcomes to assist with the effective monitoring of consequence management in the Municipality; and
- e) If there is a concern that the Municipal Manager, a senior manager or the Chief Financial Officer may be involved, the matter must be reported to the next

appropriate delegated authority e.g. Executive Mayor/ Speaker/ Council/ Provincial Treasury/ National Treasury.

9.8 Oversight Bodies (and bodies who advise them)

Under the directive of the relevant delegations and approved terms of reference, these oversight bodies have the responsibility to, inter alia;

- a) Identify and immediately report any issues (various incidents and red flags), risks and opportunities that can have a potential negative impact on the Municipal, to the appropriate delegated authority;
- b) Make decisions regarding remedial actions to be taken in respect of instances of unauthorised, irregular and fruitless and wasteful expenditure; possible abuse of the SCM system (including fraud, corruption and improper conduct); and allegations of financial misconduct and financial offences;
- c) Provide oversight over the effectiveness of consequence management in the Municipal, by considering progressive reports submitted and by making recommendations in respect of areas for improvement; and
- d) Provide assurance to the community and other stakeholders for the sound management and governance practices of the Municipal.

The oversight bodies listed below have an additional oversight responsibility as specified in their terms of reference and charters in so far as it relates to consequence management:

9.8.1 MPAC

MPAC has an oversight role to review the Municipal's Integrated Annual Report with specific focus on the financial aspects as contained in the Auditor-General's Report on the Annual Financial Statements of the Municipality and when instructed by Council to advise Council in respect of unauthorised, irregular or fruitless and wasteful expenditure.

Issues (various incidents and red flags), risks and opportunities relating to unauthorized, irregular or fruitless and wasteful expenditure will be directed to MPAC to investigate in terms of section 32 and 102 of the MFMA, as instructed by Council, and as guided by the National Treasury Circular 68: Unauthorised, Irregular and Fruitless and Wasteful Expenditure and advise Council in respect of such unauthorised, irregular or fruitless and wasteful expenditure in terms of section 32(2) of the MFMA. Refer to the approved Terms of Reference of MPAC for more detail.

9.8.2 Financial Misconduct Disciplinary Board

The establishment of a Financial Misconduct Disciplinary Board is compulsory in terms of the Municipal Regulations for Financial Misconduct Procedures and Criminal Offences, GN 425 of 30 May 2014). The objective of the Financial Misconduct Disciplinary Board is to act as an independent advisory body that assists designated officials/persons with the investigation of allegations of financial misconduct and provide recommendations on the further steps to be taken regarding disciplinary proceedings, or any other relevant step to be taken in terms of regulation 4(1) of the MRFMPCP.

The Disciplinary Board's responsibility in respect of consequence management is therefore limited to investigating issues (various incidents and red flags), risks and opportunities relating to allegations of financial misconduct. Refer to the approved Terms of Reference of the Disciplinary Board: Financial Misconduct for more detail.

9.8.3 APAC

APAC responsibility is to advise Council, Municipal Manager and senior management staff on all matters relating to internal financial control and internal audits, risk management, accounting policies, adequacy and reliability of financial reporting, combined assurance, performance management, effective governance, compliance with MFMA and other applicable legislation. To this extent, APAC's role in consequence management is to provide oversight over the adequacy and effectiveness thereof, ensuring the timely identification, appropriate treatment and proper reporting of issues (various incidents and red flags), risks and opportunities that could have a potential negative impact on the Municipality's operations, reporting and compliance to legislation, regulations, policies and procedures. Where risk exposures remain unresolved, or issues are not addressed.

9.8.4 Service Providers

- a) Service Providers (incl. Suppliers, Contractors and Consultants) are required to act honestly and fairly in all their dealings with the Municipality and in accordance with their own ethical values that they ascribe to.
- b) Non-adherence to this Policy and any relevant Municipal policies, their own ethical values, the Municipal SCM processes (inter alia, requests for quotations, tender process and contract terms and conditions, etc.) or acts of alleged fraud, corruption or collusion may result in the following consequences:
 - i. The cancellation or suspension of any tenders or contracts awarded to them;
 - ii. Being restricted in terms of the Combatting of Abuse in the Supply Chain Management System Policy; and
 - iii. Being reported to the SAPS and any other applicable body responsible for sound business practices in the interest of safeguarding public funds.
- c) Service Providers (incl. Suppliers, Contractors, and Consultants) are encouraged to report suspected fraud, corruption and other criminal activity, maladministration or negligence involving employees of the Municipality or other services providers to the Municipality. Refer to the Municipality's Whistle Blowing Policy.
- d) The Supply Chain Management Unit must inform all service providers appointed by the Municipality of their obligations in terms of the policy as they are acting agents on behalf of the Municipality and must be kept accountable in that role.

10. POLICY DIRECTIVES

- 10.1 The Municipality must create an environment and culture that promotes ethical, transparent, effective and efficient public administration that conforms to Constitutional accountability principles.
- 10.2 It is envisaged that through the development and implementation of this Policy, the relevant Stakeholders and Roleplayers will be provided with sufficient guidance and direction to enable them to provide effective oversight with regards consequence management and related outcomes.
- 10.3 Where it occurs, non-compliance requiring consequence management can result from numerous factors, including, lack of knowledge and training, gaps in oversight, inaccurate and incomplete interpretation, and application of policies, and in some instances, culpable misconduct. It is imperative that we differentiate

between culpable behavior and non-culpable behavior.

10.4 In line with the Municipal's zero-tolerance approach to fraud and corruption, culpable behaviour will not be tolerated and corrective measures, including disciplinary actions, where merited, will be taken.

10.5 The phases of the Municipal's consequence management can be depicted as follows:

10.5.1 Phase 1: Risk Reporting

This phase deals with the reporting of issues (various incidents and red flags), risks and opportunities identified.

Reporting that can have a potential negative impact on the effectiveness and efficiency of the Municipal's operations, the reliability of its reporting (financial and non-financial) and compliance with applicable laws and regulations, can be identified from various sources, including the following:

- Public complaints
- Whistle blowers (See the Whistle Blowing Policy);
- Declarations of Interest Process (See the Declaration Interests for Councillors);
- Declaration of Interest for Employees (See Private Work and Declaration of Interest;
- Risk Registers (See the Risk Management Policy;
- Combined Assurance Policy Framework;
- Reports from combined assurance providers; and
- Reports from the Office of the Auditor General (AGSA) issues (various incidents and red flags), risks and opportunities can vary in their significance as well as the tolerance levels. This will need to be considered when identifying, treating and reporting these, also ensuring that they are dealt with in accordance with the relevant and existing legislative frameworks and Council policies.

10.5.2 Phase 2: Control Activities

This phase focusses on the identification and implementation of remedial actions to be taken to curtail and prevent the issue, risk or opportunity from re- occurring. Remedial actions need to ensure control improvements to the Municipality's systems and processes and personnel behavior and conduct. These actions need to be assigned to responsible officials, with specific deliverables and timeframes to ensure timeous implementation and impact reduction.

The remedial actions will vary from one issue, risk, and opportunity to another, given the nature and extent of the case. The Municipality's tolerance levels as well as punitive requirements defined in legislated frameworks will need to be considered.

Remedial actions in the context of this consequence management efforts can be identified from documented processes of various existing management tools, such as:



Management actions included in Municipal Risk Registers;

- Management actions included on the Municipality's Combined Assurance Policy Framework;
- Recommendations and agreed management actions included in reports from the Municipality's second level assurance providers (i.e. Legal Services, Occupational Health and Safety, Environmental Resource Management, Business Continuity Management, etc.);
- Recommendations and agreed management actions included in assurance reports from third and fourth level assurance providers (i.e. Internal Audit, Forensic Services - Investigations, Ethics – Investigations, Auditor General of South Africa, and other external assurance providers);
- Directives issued from the Office of the Municipal Manager or CFO;
- Municipal Manager correspondence directed to Executive Management Team Members;
- Recommendations included in reports from independent investigators appointed by the Municipal Manager (sourced service providers);
- Recommendations from advisory and oversight bodies - MPAC, Financial Misconduct Disciplinary Board, APAC, etc;
- Resolutions by Council and Council Committees; and
- Directives and instructions issued by Provincial and National Treasury.

The establishment and enforcement of control activities is the responsibility of line management, who have an intrinsic duty to fulfil their job function, powers and delegations in a responsible manner.

10.5.3 Phase 3: Information and Communication

After issues (various incidents and red flags), risks and opportunities have been identified and reported to the first line of defence to action (refer to phase 1 above), key or significant cases may need to be reported or escalated to the relevant advisory or oversight bodies as per their specific terms of reference or delegations.

The importance is to keep these bodies informed of:

- Significant issues;
- Emerging trends;
- Escalating requirements; and
- Unresolved risk exposures.

Stakeholders have an expectation of the governance structures in the Municipal to exercise good governance. Sometimes however, such governance structures could form part of the decision-making chain and thus are required to make the final decision or final recommendation to Council. Oversight bodies could include RFMC, APAC, MPAC, Financial Misconduct Disciplinary Board, Executive Mayor, Speaker and Council.

10.5.4 Phase 4: Monitoring and Reporting

Comprehensive systems must be implemented to track and follow-up on the implementation of all remedial actions stemming from the various role players in the consequence management process.

This is to:

- Ensure that risk exposures have been adequately and timely addressed to curtail the impact and prevent the issue, risk and / or opportunity from re-occurring; and
- Assist the advisory and oversight bodies in their assessment of the effectiveness of consequence management in the Municipality, enable them to provide assurance to the stakeholders in this regard.

It is therefore the responsibility of:

- Those recommending the remedial actions; and
- the Directors), in the case of the Municipal Manager issuing directives to ensure that:
- the implementation of corrective action is tracked and monitored; overdue actions are reported on; and
- follow-ups are performed to confirm/verify successful implementation of corrective action.

The following practices should be applied to ensure a comprehensive tracking and follow-up processes are implemented:

- a) Registers should be maintained by each role-player responsible for making recommendations, documenting the issues [various incidents and red flags], risks and opportunities and related remedial actions, including the estimated implementation date and responsible action owners
- b) Nominated-representatives should be appointed in each directorate to provide information with regards to the status of implementation of remedial actions relevant to their directorate;
- c) Role-players should provide feedback to nodal representatives in terms of the implementation status of remedial actions, and escalate those that are overdue to the next reporting level or delegated authority, if necessary;
- d) Perform follow-ups / checks to confirm whether remedial actions have indeed been implemented/ actioned successfully by the responsible officials;
- e) Successful implementation of remedial actions can be measured in terms of a key operating indicator on Director's and Directorate performance scorecards; and
- f) Progressive reporting to the appropriate delegated authority and advisory and oversight bodies who can be tasked to act against management for tardiness (failure to implement the remedial action(s) successfully and timeously).

10.5.5 Phase 5: Conclusion / Closure

This phase deals with the correct application and appropriate disclosure of remedial actions. Remedial actions impacting the control objectives i.e. the efficiency and effectiveness of the Municipality's operations, the reliability of the Municipal's reporting (financial and non-financial), the Municipality's compliance to legislation, regulations, policies and procedures; will be disclosed in the following formats:

- Second Level Combined Assurance Providers Reports;
- Internal Audit Assurance Reports (including Quarterly Reports to APAC);
- AGSA Report;
- Municipal Manager and Directors Personal Performance Scorecards;
- Annual Report;
- Annual Financial Statements;
- Annual Oversight Report;
- Combined Assurance Reporting;..

To ensure that Council and its officials take ownership and accountability for the good financial management of the Municipal, the following corporate documents need be periodically updated to incorporate aspects of consequence management:

- Council, - Accountability and/ or responsibility in respect of oversight role and/ or decision-making role regarding consequence management to ensure good corporate governance;
- IDP - Refer to consequence management as a key initiative under a Strategic Pillar;
- Directorate and Departmental Business Plans - Commitment in respect responsibility and/ or accountability regarding consequence management to ensure good corporate governance; and
- Service Delivery Budget and Implementation Plan - Inclusion of a Consequence Management Key Performance Indicator.

Managing compliance encompasses making appropriate rules that are known, understood and followed and for which consequences of non-compliance are clear and commensurate with risk and context. The processes and procedures to be followed with regards to the different aspects of consequence management in the Municipal, are specified in the relevant, existing Municipal documents and enhancements (if required) will be detailed in Consequence Management Standard Operating Procedures.

10.4 Assumptions to the Policy includes:

- 10.4.1** Investigators shall have free access to all staff, records and premises in order to carry out investigations.

- 10.4.2** If there is a suspicion that fraud, corruption and other criminal activity, maladministration and/or negligence has been perpetrated or attempted, line management must promptly follow the procedures provided in the Municipality's Anti-Fraud & Corruption Prevention Plan, which must be read in conjunction with this Policy and all relevant appendixes.
- 10.4.3** If there is a concern that the Municipal Manager may be involved in any allegations of financial misconduct and financial offence, this should be reported to the Executive Mayor.
- 10.4.4** in place to safeguard whistle blowers against intimidation and/or victimisation. No person will suffer any penalty or retribution for good faith reporting of any suspected or actual incident of fraud and corruption.

11. IMPLEMENTATION

This Policy will be implemented once approved by Council and will be championed within the Office of the Municipal Manager.

12. REVIEW

This Policy will be reviewed every two years or as and when the need arises.

12.	MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC): [CLLR WF PIETERSEN]
12.1	CONSIDERATION OF EXPENDITURE INCURRED THAT WAS PREVIOUSLY CERTIFIED AS IRREGULAR BY MPAC

Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 18 April 2024 & 25 April 2024

1. SUBJECT: CONSIDERATION OF EXPENDITURE INCURRED THAT WAS PREVIOUSLY CERTIFIED AS IRREGULAR BY MPAC**2. PURPOSE OF REPORT**

To provide information regarding the irregular expenditure that was identified subsequent to the tenders serving at MPAC as the tender contracts are still valid and, to be recommended to and considered by Council to certify the expenditure as irrecoverable and to be written off by Council in terms of Section 32 of the MFMA.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Section 32(2)(b) of the Municipal Finance Management, 2003 (Act 56 of 2003) (MFMA) require a municipality to recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure unless the expenditure, in the case of irregular or fruitless and wasteful expenditure, is, after investigation by a council committee, certified by the council as irrecoverable and written off by the council.

Expenditure was identified in the 2022/2023 and 2023/2024 financial years which was noncompliant with Council approved policies and the Municipal Financial Management Act. All known instances of non-compliance with legislation, which the Municipality is aware of and whose effects should be considered have been recorded.

5. RECOMMENDATION

FOR CONSIDERATION

6. DISCUSSION**CONSIDERATION OF EXPENDITURE INCURRED RELATING TO THE ADVERTISEMENT AND SUB-CONTRACTING REQUIREMENTS: BSM/30/19: THE UPGRADE AND EXTENTION OF THE PNIEL WASTEWATER TREATMENT WORKS**

BSM 30/19 was awarded to INENZO WATER (PTY) LTD on the 27th of September 2019 for the amount of R 73 496 265.61 including VAT. The variation order approved was R2 388 628.66 including VAT. The total expenditure incurred since inception of contract inclusive of VAT is R63 371 368.50.

Important to note (Subhat the Auditor – General in its final audit conclusion agreed that the municipality were not Materially Non Complaint and that the municipality must in future clearly state whether it is applying SCM Regulation 4 (Pre-qualification) or SCM Regulation 9 (Sub contracting) and that the irregular expenditure relating to the 19/20 financial year, is not considered to be material in aggregate, but that the municipality must disclose the irregular expenditure for 20/21 and going forward .

This item did serve before MPAC and was certified as irrecoverable and written-off by the municipal council, but council only considered the expenditure that was incurred up to that specific point. This return item is to consider the expenditure that was incurred subsequent to council's resolution.

Tender	Total Award including Variation order	Expenditure previously certified as Irrecoverable by MPAC	Subsequent to Council resolution
BSM 30/19	R75 884 894.27	R63 371 368.50	R3 205 455.64

CONSIDERATION OF EXPENDITURE INCURRED RELATING TO THE 30% SUB-CONTRACTING REQUIREMENT NOT MET BY THE WINNING BIDDER. BSM/29/19: THE UPGRADE AND EXTENTION OF THE PNIEL WASTEWATER TREATMENT WORKS: CIVIL WORKS

BSM 29/19 was awarded to CSV MAZARIN JV on 16 August 2019 for R 73 093 393.98 including VAT. The variation order approved was R8 737 471.07 including VAT. The total expenditure incurred since the inception of contract, inclusive of VAT is R19 031 490.79.

The Auditor – General in its final audit conclusion agreed that the municipality were not Materially Non-Compliant and that the municipality should in future clearly state whether it is applying SCM Regulation 4 (Pre-qualification) or SCM Regulation 9 (Sub-contracting) and that the irregular expenditure relating to the 19/20 financial year, is not considered to be material in aggregate, but that the municipality must disclose the irregular expenditure for 20/21 and going forward.

This item did serve before MPAC and was certified as irrecoverable and written-off by the municipal council, but council only considered the expenditure that was incurred up to that specific point. This return item is to consider the expenditure that was incurred after council's resolution.

Tender	Total Award including Variation order	Expenditure previously certified as Irrecoverable by MPAC	Subsequent to Council resolution
BSM 29/19	R81 830 865.05	R71 660 259.40	R1 827 334.85

CONSIDERATION OF EXPENDITURE INCURRED RELATING TO INFORMATION COMMUNICATION (ICT) SOFTWARE LICENSES: AZURE MARKET PLACE SOFTWARE LICENCE

The municipality entered into a contract with Microsoft through a deviation process for the provision of an enterprise agreement covering computers and software (Operating systems, Servers and Desktops and Office applications).

The Azure Marketplace license was added to the Microsoft Enterprise Agreement without following a procurement process. This was an additional service that did not form part of the approved deviation.

This Software underpins and supports the Stellenbosch Community Application. The application was required on an urgent basis to interact/communicate with the public during COVID-19 (hard lockdown) and to assist with the public participation process for the SDF/IDP/Budget. This application is still in used by the municipality.

The Azure Marketplace license which is a portion of the agreement costs the municipality \$20 000.00 US dollars and is billed monthly. The estimated cost is R3.8 million per year.

This agreement was further extended through a section 116(3) process. The expenditure relating to the Azure Marketplace license is irregular expenditure. Although the correct procurement process was not followed, the software was needed for the functioning and support of the Stellenbosch Community Application Software. This software application was critical during COVID-19 and is one of the key mechanisms that is used by the municipality to conduct its legislative public participation process on the Spatial Development Framework, Integrated Development Plan and Budget.

This item did serve before MPAC and was certified as irrecoverable and written-off by the municipal council, but council only considered the expenditure that was incurred up to that specific point. This return item is to consider the expenditure that was incurred after council's resolution.

Deviation	Total expenditure	Expenditure previously certified as Irrecoverable by MPAC	Subsequent to Council resolution
D/SM 29/19	R13 494 912.38	R11 257 359.88	R2 237 552.50

CONSIDERATION RELATING TO EXPENDITURE IDENTIFIED BY THE AUDITOR-GENERAL IN 2019/20 FINANCIAL YEAR

Bid (B/SM 13/21ESLM.1) was awarded to Niel Lyners and Associates (Pty) Ltd on 21 October 2021 for the ESLM.1: Rapid Installation of Photovoltaic (PV) panels, supporting structures and injection equipment to generate electricity at LV at one or two points, required demand input maximum 600kW. An order Number: 367 308 which was generated for a total amount of R 1 466 250 (incl. VAT). was raised in this regard for their professional fees. In May 2022 during the implementation of B/SM 13/21: ESLM.1 it was then decided by senior management that additional work of similar nature was to be included at the Fire Station at Stellenbosch which is one of the sites covered by B/SM 13/21: ESLM.1 appointment. The service provider Neil Lyners and Associates (Pty) Ltd was called in by the then Director: Infrastructure Services Mr Deon Louw and instructed to continue with the compilation of specifications and tender documentation for the procurement of a service provider for B/SM 63/22 Engineering Procurement and Construction of Containerized Battery Storage and Grid Interactive Inverter System at Stellenbosch Fire station.

Whilst the Department was finalizing the administrative process the service continued without an official order number. This was because the instruction was given by Director Louw that the works must continue in order to be completed before the financial year end June 2022.

As a result of this irregular expenditure the Department will introduce various corrective measures such as consequence management, training of staff and Standard Operating Procedures (SOPs).

This item did serve before MPAC and was certified as irrecoverable and written-off by the municipal council, but council only considered the expenditure that was incurred up to that specific point. This return item is to consider the expenditure that was incurred after council's resolution.

Deviation	Total expenditure	Expenditure previously certified as Irrecoverable by MPAC	Subsequent to Council resolution
BSM 13/21	R580 690.50	R370 530.00	R210 160.50

7. FINANCIAL IMPLICATIONS

Financial implications relating to irregular expenditure that incurred until 28 February 2024.

8. LEGAL IMPLICATIONS

Supply Chain Management Regulations

Municipal Management Finance Act

9. RISK IMPLICATIONS

Reporting irregular expenditure timeously.

10. MUNICIPAL MANAGER'S COMMENT

I am comfortable that the expenditure be written-off as this was not as a result of negligence. The Municipality received value for money. Given the above, the expenditure is recommended to be written off.

MPAC MEETING: 2024-04-18: ITEM 5.2

MPAC took note of the circumstances and facts as provided in the report, as well as the input from administration with reference to the assurance that the Municipality did receive value for money.

RECOMMENDATIONS FROM MPAC TO COUNCIL: 2024-04-18: ITEM 5.2

- (a) that Council takes note of the circumstances as provided in the report;
- (b) that Council certifies the irregular expenditure to the amount of R 7 480 503.49 (including VAT) as irrecoverable; and
- (c) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32(2).

NAME	Kevin Carolus
POSITION	Chief Financial Office
DIRECTORATE	Financial Services
CONTACT NUMBERS	021 808 8528
E-MAIL ADDRESS	Kevin.Carolus@ Stellenbosch.gov.za
REPORT DATE	26 March 2024

13.	REPORTS BY THE MUNICIPAL MANAGER
13.1	QUARTERLY REPORT OF THE AUDIT AND PERFORMANCE AUDIT COMMITTEE OF STELLENBOSCH MUNICIPALITY FOR THE PERIOD 01 OCTOBER 2023 TILL 31 DECEMBER 2023

Collaborator No:

File No:

IDP KPA Ref No: Good Governance

Meeting Date: 25 April 2024

1. SUBJECT: QUARTERLY REPORT OF THE AUDIT AND PERFORMANCE AUDIT COMMITTEE OF STELLENBOSCH MUNICIPALITY FOR THE PERIOD 01 OCTOBER 2023 TILL 31 DECEMBER 2023

2. PURPOSE

To inform Council of the activities of the Audit and Performance Audit Committee for the period 01 October 2023 till 31 December 2023 (2nd Quarter). The Minutes of the meeting held for this period mentioned is herewith attached as **APPENDIX 1** which outlines the activities of the Audit and Performance Audit Committee.

3. DELEGATED AUTHORITY

Audit and Performance Audit Committee reports to Council.

4. EXECUTIVE SUMMARY

In terms of Section 166 of the Municipal Finance Act (MFMA), Act No 56 of 2003, each municipality must have an Audit and Performance Audit Committee. The Audit and Performance Audit Committee is an independent advisory body which must advise Council, the political office bearers, the accounting officer, the management and staff of the municipality.

The Audit and Performance Audit Committee has executed its duties and responsibilities during the period under review in accordance with its terms of reference as they relate to Council's accounting, internal auditing, internal control and financial and performance reporting practices.

5. RECOMMENDATION

that Council take note of the report of the Audit and Performance Audit Committee for the period 01 October 2023 till 31 December 2023

6. DISCUSSION / CONTENTS

6.1 Background

In terms of Section 166 (2) (a) the Audit and Performance Audit Committee must provide advice on matters relating to:

- internal financial control and internal audit;
- risk management;
- accounting policies;
- the adequacy, reliability and accuracy of financial reporting and information;
- performance management;
- effective governance;

- performance evaluation;
- compliance with the MFMA; and
- any issues referred to it by the Council.

The Audit and Performance Audit Committee will also review the annual financial statements in order to advise Council whether its finances are being managed efficiently and effectively. Furthermore, the Audit and Performance Audit Committee may respond to Council on issues raised by the Auditor-General in the audit report and carry out investigations into the financial affairs of the municipality if requested to do so by Council.

In order to execute its responsibilities effectively, the Audit and Performance Audit Committee will have access to the financial records and all other relevant information of the municipality.

6.2 **Discussion**

During this period the committee, amongst other matters, considered the following and would like to report the following in conjunction with the minutes of the meeting attached:

In respect of the external auditors and the external audit:

- Reviewed the Draft Audit Report and the Final Management Report and noted the concerns raised by the AGSA relating to matters that could impact the municipality in the future.
- Highlighted the material error concerns which directly impact AFS compilation raised by the AGSA.
- Congratulates the Municipality on improved asset management practices.
- Notes the compilation of comprehensive Audit Action Plan.
- Requested a feedback report from Management regarding corrective action and internal control improvements.
- Congratulates the Municipality for achieving another consecutive clean audit.

In respect of financial statements:

- Noted that there was no irregular, fruitless and wasteful expenditure reported to the committee for this quarter.

In respect of internal control and internal audit:

- Reviewed critical and significant issues raised by the internal audit processes and the adequacy of corrective action in response to such findings as detailed in the reports and follow-up reports.
- Reviewed the progress made by Internal Audit in the execution of its operational plan.
- Commended Internal Audit for the Asset Management SOP compilation as a consulting engagement.

In respect of Pre-determined Objectives

- Noted the reports in relation to Quarter 1 PDO's as reviewed by Internal Audit.
- Noted that there were no critical or significant issues raised by Internal Audit in the reporting the achievement of KPI's to Council.

In respect of risk management:

- Reviewed the activities of the Fraud and Risk Management Committee and the minutes of the meeting for this period.
- Noted the updated Strategic and Operational Risk Register and requested that climate change be flagged by Internal Audit for review.
- Noted the Fraud and Risk project plan for the remainder of the year.

In respect of Fraud, Investigations and Consequence management:

- Reviewed the Fraud Status Report and noted the Chief Risk Officer's report on progress made with current cases.

6.3 Financial Implications

As per the approved budget.

6.4 Legal Implications

The recommendations comply with legislation.

6.5 Staff Implications

N/A.

6.6 Previous / Relevant Council Resolutions

N/A

6.7 Risk Implications

N/A

6.8 Comments from Senior Management

The Municipal Manager and Senior Managers are in support of this item.

APPENDICES

Appendix 1: Minutes of the Audit and Performance Audit Committee Meeting dated 28 November 2023

FOR FURTHER DETAILS CONTACT:

NAME	<i>Faiz Hoosain</i>
POSITION	<i>Chief Audit Executive</i>
DIRECTORATE	<i>Municipal Manager's Office</i>
CONTACT NUMBERS	<i>021-808 8555</i>
E-MAIL ADDRESS	<i>Faiz.Hoosain@ Stellenbosch.gov.za</i>
REPORT DATE	<i>24 April 2024</i>

APPENDIX 1

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2023-11-28

MINUTES

AUDIT AND PERFORMANCE AUDIT COMMITTEE MEETING [IN-COMMITTEE]

2023-11-28

MINUTES

**AUDIT AND PERFORMANCE AUDIT
COMMITTEE MEETING**

2023-11-28

[IN-COMMITTEE]

PRESENT:

Mr L Nene (Chairperson)
Ms R Strydom
Ms J Williams

Office of the A-G: Ms L Klue-Knipe
Ms J April

Also Present: Cllr WF Pietersen (MPAC Chairperson)
Cllr J Fasser (Executive Deputy Mayor)

Officials: Municipal Manager (Ms G Mettler)
Chief Financial Officer (Mr K Carolus)
Director: Corporate Services (Ms A De Beer)
Director: Community & Protection Services (Mr G Boshoff)
Director: Planning and Economic Development (Mr A Barnes)
Senior Manager: Development Planning (C Alexander)
Senior Manager: Financial Management (Ms M Steyl)
Senior Manager: Revenue (H Mitchell)
Senior Manager: SCM (Mr D Jacobs)
Chief Audit Executive (Mr F Hoosain)
Senior Internal Auditor (Ms Krige)
Manager: IDP, PMS & PP
Chief Risk Officer (Ms H Priem)
Senior Administration Officer (Ms T Samuels)

MINUTES**AUDIT AND PERFORMANCE AUDIT
COMMITTEE MEETING****2023-11-28****[IN-COMMITTEE]****1. OPENING AND WELCOME**

The Chairperson, Mr L Nene welcomed everyone present at the APAC meeting.

1.1 COMMUNICATION BY THE CHAIRPERSON

NONE

1.1.1 CONFIRMATION OF THE AGENDA

The Chief Audit Executive requested that an additional item be added under 4.3 Auditor-General Audit Action Plan. This additional item was circulated under separate cover to all members.

1.2 COMMUNICATION BY THE MUNICIPAL MANAGER

NONE

1.3 DISCLOSURE OF INTERESTS

NONE

It was noted that the APAC members verbally confirmed that there was no interest to declare.

2. APPLICATIONS FOR LEAVE OF ABSENCE**AUDIT & PERFORMANCE AUDIT COMMITTEE MEETING: 2023-11-28: ITEM 2**

The Executive Mayor, Ald G van Deventer
Ms Gani

MINUTES

**AUDIT AND PERFORMANCE AUDIT
COMMITTEE MEETING
[IN-COMMITTEE]**

2023-11-28

3.	CONFIRMATION OF MINUTES AND MATTERS ARISING
3.1	Confirmation of minutes The minutes of the Audit & Performance Audit Committee held on 2023-08-28. (APPENDIX 1) FOR CONFIRMATION

AUDIT & PERFORMANCE AUDIT COMMITTEE MEETING: 2023-11-28: ITEM 3.1

The minutes of the Audit and Performance Audit Committee held on 2023-06-29 was confirmed as correct, subject to agreed changes.

3.2	MATTERS ARISING FROM PREVIOUS MINUTES / ACTION POINTS FOR CONSIDERATION
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NONE

4.	AUDITOR-GENERAL
4.1	DRAFT AUDIT REPORT FOR THE PERIOD ENDING 30 JUNE 2023 (APPENDIX 2 WAS DISTRIBUTED UNDER SEPARATE COVER)

AUDIT & PERFORMANCE AUDIT COMMITTEE MEETING: 2023-11-28: ITEM 4.1

The Draft Audit Report will be covered under 4.2 as one item.

RESOLVED

that the Draft Audit Report for the period ending 30 June 2023, **be noted.**

MINUTES

AUDIT AND PERFORMANCE AUDIT
COMMITTEE MEETING

2023-11-28

[IN-COMMITTEE]

4.2	DRAFT MANAGEMENT REPORT FOR THE PERIOD ENDING 30 JUNE 2023 (APPENDIX 3 WAS DISTRIBUTED UNDER SEPARATE COVER)
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AUDIT & PERFORMANCE AUDIT COMMITTEE MEETING: 2023-11-28: ITEM 4.2

The Auditor-General gave a comprehensive overview on the Management Report and the Audit Report. The following concerns were raised by the Committee:

The Chairperson requested that a feedback report be submitted at the next APAC meeting regarding the corrective action from the municipality to eliminate material errors on the AFS. The CFO informed the members that a debrief will be held where root cause analysis will be done to avoid repeat findings.

Deviations where 3 quotes were not sourced and what the consequences for this is. The CFO indicated that internal processes will be strengthened to ensure compliance and in the event this fails, consequence management will be applied.

RESOLVED

that the Draft Management Report for the period ending 30 June 2023, **be noted**.

4.3	AUDIT ACTION PLAN FOR THE PERIOD ENDING 2021/22 (APPENDIX WAS DISTRIBUTED UNDER SEPARATE COVER)
-----	--

AUDIT & PERFORMANCE AUDIT COMMITTEE MEETING: 2023-11-28: ITEM 4.3

The Committee requested that all matters not addressed in this follow up report be incorporated with the new audit action plan for 2022/23.

RESOLVED

that the progress made in addressing the previous findings, **be noted**.

5.	FINANCIAL STATEMENTS
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5.1	Unauthorised irregular fruitless and wasteful expenditure (if any) FOR CONSIDERATION
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NONE

MINUTES

AUDIT AND PERFORMANCE AUDIT
COMMITTEE MEETING

2023-11-28

[IN-COMMITTEE]

6.	INTERNAL AUDIT AND INTERNAL CONTROL	
6.1	Internal Audit Report: Visit Stellenbosch FOR CONSIDERATION	(APPENDIX 4)

AUDIT & PERFORMANCE AUDIT COMMITTEE MEETING: 2023-11-28: ITEM 6.1

The Senior Manager: Development briefly explained the non-compliance matters in terms of the Memorandum of Agreement. The Chief Audit Executive mentioned that these were not findings, but observations which the Municipal Manager requested the Internal Audit Section investigate.

RESOLVED

that the observations from the Internal Audit Section, be noted and that these be addressed with Visit Stellenbosch to ensure compliance.

6.2	Internal Audit Report: PDO's Quarter 1 2023/2024 FOR CONSIDERATION	(APPENDIX 5)
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AUDIT & PERFORMANCE AUDIT COMMITTEE MEETING: 2023-11-28: ITEM 6.2

The Chief Audit Executive indicated that Internal Audit were satisfied with the Management comments and that housekeeping findings that could escalate will be addressed more rigorously.

RESOLVED

that the Internal Audit Report: PDO's Quarter 1 2023/2024, be noted.

6.3	Internal Audit Report: Standard Operating Procedure Asset Management (consulting and engagement) FOR CONSIDERATION	(APPENDIX 6)
-----	--	---------------------

AUDIT & PERFORMANCE AUDIT COMMITTEE MEETING: 2023-11-28: ITEM 6.3

The Chairperson commended Management for the well prepared SOP Asset Management.

RESOLVED

that the Internal Audit Report: Standard Operating Procedure Asset Management (consulting and engagement), be noted.

MINUTES**AUDIT AND PERFORMANCE AUDIT
COMMITTEE MEETING****2023-11-28****[IN-COMMITTEE]**

6.4	Internal Audit Report: Progress Report FOR CONSIDERATION	(APPENDIX 7)
-----	--	---------------------

AUDIT & PERFORMANCE AUDIT COMMITTEE MEETING: 2023-11-28: ITEM 6.4**RESOLVED**

that the Internal Audit Report: Progress Report be noted.

7.	QUALITY ASSURANCE AND IMPROVEMENT
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	NONE
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8.	RISK MANAGEMENT
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8.1	Minutes of Risk & Fraud Committee Meeting – 25 July 2023 FOR CONSIDERATION	(APPENDIX 8)
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AUDIT & PERFORMANCE AUDIT COMMITTEE MEETING: 2023-11-28: ITEM 8.1**RESOLVED**

that the Minutes of Risk & Fraud Committee Meeting – 25 July 2023, be noted.

8.2	Revised Strategic and Operational Risk Register – 2023/24 FOR CONSIDERATION	(APPENDIX 9)
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AUDIT & PERFORMANCE AUDIT COMMITTEE MEETING: 2023-11-28: ITEM 8.2**RESOLVED**

that the Revised Strategic and Operational Risk Register – 2023/24, be noted.

MINUTES

AUDIT AND PERFORMANCE AUDIT
COMMITTEE MEETING

[IN-COMMITTEE]

2023-11-28

8.3	Fraud & Risk Project Plan – January to April 2023 FOR CONSIDERATION	(APPENDIX 10)
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AUDIT & PERFORMANCE AUDIT COMMITTEE MEETING: 2023-11-28: ITEM 8.3
RESOLVED
that the Fraud & Risk Project Plan – January to April 2023, be noted.

9.	FRAUD RESPONSE COMMITTEE: INVESTIGATIONS AND FRAUD
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9.1	Fraud Register Status Report FOR CONSIDERATION	(APPENDIX 11)
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AUDIT & PERFORMANCE AUDIT COMMITTEE MEETING: 2023-11-28: ITEM 9.1
RESOLVED
that the Fraud Register Status Report, be noted.

10.	DATE OF NEXT MEETING
-----	----------------------

The date of the next meeting will be confirmed.

The meeting adjourned at 19:05.

CHAIRPERSON:

DATE:

Confirmed on

.....

.....

..... with/without amendments.

13.2	AUDIT AND PERFORMANCE AUDIT COMMITTEE EFFECTIVENESS ASSESSMENT REPORT 2023-24
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Collaborator No:

IDP KPA Ref No:

Good Governance and Compliance

Meeting Date:

Council: 25 April 2024

1. SUBJECT: AUDIT AND PERFORMANCE AUDIT COMMITTEE EFFECTIVENESS ASSESSMENT REPORT 2023-24**2. PURPOSE OF REPORT**

For Council to note the Effectiveness Assessment of the Audit and Performance Audit Committee

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The effectiveness of the Audit and Performance Audit Committee is assessed annually on behalf of Council via a performance assessment conducted by the Executive Mayor, the Municipal Manager (MM), and the Chief Audit Executive (CAE) annually (attached as **Appendices 1, 2 and 3** respectively.)

The Audit and Performance Audit Committee also conducts a self-assessment on their effectiveness annually. The outcome of this self-assessment is reported to Council annually (attached as **Appendix 4.**)

5. RECOMMENDATIONS

- (a) that Council notes the Effectiveness Assessment of the Audit and Performance Audit Committee conducted on behalf of Council.
- (b) that Council notes the outcome of the Audit and Performance Audit Committee's self-assessment.

6. DISCUSSION AND BACKGROUND**6.1 Background**

The Audit and Performance Audit Committee of Stellenbosch Municipality for the year under review consist of four (4) members as per the requirements of legislation and the approved Audit and Performance Audit Committee Charter of Council. The members of the committee for the period of assessment are Mr. LC Nene, Ms. J Williams, Mr. T Lesihla and Mr. VJ Botto. Mr Lesihla and Botto's term ended in the year under review and they were replaced by Ms. Reyhana Gani and Ms. Ruth Strydom respectively hence this assessment is in respect of all six members.

The Audit and Performance Audit Committee reports to Council on several areas as per the requirements of Section 166 of the MFMA and is provides assurance to Council and Management in terms of its mandate.

The efficiency and effectiveness of the committee is assessed annually by the Executive Mayor, the MM and the CAE. The Audit and Performance Audit Committee also assesses itself against the required legislation, industry standards and best practice. This report serves to inform Council of the outcomes of assessments.

6.2 The Local Government: Municipal Finance Management Act

In terms of Section 166 (2) (a) the Audit and Performance Audit Committee must provide advice on matters relating to:

- internal financial control and internal audit;
- risk management;
- accounting policies;
- the adequacy, reliability and accuracy of financial reporting and information;
- performance management;
- effective governance;
- performance evaluation;
- compliance with the MFMA; and
- any issues referred to it by the Council.

The Audit and Performance Audit Committee will also review the annual financial statements to advise Council whether its finances are being managed efficiently and effectively. Furthermore, the Audit and Performance Audit Committee may respond to Council on issues raised by the Auditor-General in the audit report and carry out investigations into the financial affairs of the municipality if requested to do so by Council.

6.3 Financial Implications

As per the approved budget.

6.4 Legal Implications

The recommendations are in line with the legislation

6.5 Staff Implications

N/A

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

None

6.8 Comments from Senior Management

N/A

APPENDICES

Appendix 1 - Executive Mayor Assessment

Appendix 2 – Municipal Manager Assessment

Appendix 3 - Chief Audit Executive Assessment

Appendix 4 – Audit and Performance Audit Committee Self-Assessment

FOR FURTHER DETAILS CONTACT:

NAME	<i>Faiz Hoosain</i>
POSITION	<i>Chief Audit Executive</i>
DIRECTORATE	<i>Municipal Manager</i>
CONTACT NUMBERS	<i>021 808 8555</i>
E-MAIL ADDRESS	Faiz.Hoosain@ Stellenbosch.gov.za
REPORT DATE	<i>24 April 2024</i>

APPENDIX 1



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**AUDIT AND
PERFORMANCE AUDIT
COMMITTEE
PERFORMANCE
ASSESSMENT BY THE
EXECUTIVE MAYOR
2023/24**

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY THE EXECUTIVE MAYOR

For each of the following statements, indicate a number between 1 and 3, with 1 indicating that you strongly disagree and 3 indicating that you strongly agree with the statement. Indicate 0 if you do not have enough knowledge or information to rank the Audit and Performance Audit Committees performance on a particular statement.

Indicate one number for each statement.

Leading Practice	Effectiveness Rating (1-3)	Comments
Composition and Quality		
1. Members have the appropriate qualifications to meet the objectives of the Audit and Performance Audit Committee's charter, including appropriate financial literacy.	3	The Audit and Performance Audit Committee (APAC) have the required qualifications and executes its mandate effectively.
2. Audit and Performance Audit Committee members have differing perspectives due to a diversity of experience and backgrounds.	3	The APAC have a very balanced skill set which provides effective assurance to Council and management.
3. The Audit and Performance Audit Committee demonstrates integrity, credibility, trustworthiness, willingness to actively participate, ability to constructively handle conflict, interpersonal skills, and pro-activeness.	3	The APAC actively participates and deals with conflict if any pro-actively.
4. The Audit and Performance Audit Committee demonstrates appropriate knowledge of the municipality.	3	The APAC have a very balanced skill set which provides effective assurance to Council and management. They are well versed in local government and leading practice.
5. Members of the Audit and Performance Audit Committee meet all applicable independence requirements.	3	All members of the APAC are independent.
6. The leadership of the Audit and Performance Audit Committee chair is effective.	3	The Chair provides very good leadership.

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY THE EXECUTIVE MAYOR

7. The Audit and Performance Audit Committee considers the significant risks faced by the Stellenbosch Municipality. Examples of risks include (but are not limited to): <ul style="list-style-type: none"> • Regulatory and legal • Political • Economic • Strategic • Finance • Technology • Human Resources 	3	An independent member of the APAC has been seconded to the Risk and Fraud a Management Committee who advises the APAC on all risk management matters. This committee also submits quarterly reports to the APAC.
Process & Procedures		
8. The Audit and Performance Audit Committee reports its proceedings and recommendations to Council after each committee meeting.	3	The APAC submits reports to Council quarterly
9. The Audit and Performance Audit Committee dedicates appropriate time and resources to execute its responsibilities.	3	Yes
10. Audit and Performance Audit Committee meetings are conducted in an effective manner, with time being spent primarily on significant issues.	3	Yes
11. The Audit and Performance Audit Committee respects the line between oversight and management of the financial reporting process.	3	Yes. The APAC understand and execute their functions very well.
12. Audit and Performance Audit Committee members come to meetings well prepared.	3	Yes
Communication & Information		
13. The level of openness between the Audit and Performance Audit Committee and relevant parties (management, Internal Audit, and the Auditor General) is appropriate.	3	Yes. There is good constructive engagement between all parties regularly. The Accounting officer provides regular feedback to me in this regard.

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY THE EXECUTIVE MAYOR

Oversight of the Financial Reporting Process, Including Internal Controls		
14. The Audit and Performance Audit Committee understands and gives appropriate consideration to the internal control testing conducted by management, Internal Audit, and the Auditor General to assess the process of detecting internal control issues or fraud.	3	Yes.
15. If management's assessment of internal controls resulted in the identification of significant deficiencies or material weaknesses, plans to address these issues are reviewed, evaluated and monitored by the Audit and Performance Audit Committee.	3	Yes. The Chief Audit Executive reports quarterly to the APAC on the execution of Internal Audit's risk-based audit plan. All findings of deficiencies and weaknesses if any are reported and followed up.
16. The Audit and Performance Audit Committee reviews the management recommendation letters written by the auditors (external and internal) and monitors the process to determine that all significant matters raised are addressed.	3	Yes
17. The Audit and Performance Audit Committee ensures that management takes action to achieve resolution when there are instances of repeat comments from auditors, particularly for those related to internal controls.	3	Yes. This is monitored quarterly via Internal Audit follow-up reports and the AGSA's audit action plan.
18. The Audit and Performance Audit Committee's understanding of the Financial Accounting and reporting process is adequate.	3	Yes
19. The Audit and Performance Audit Committee adequately considers the Annual Financial Statements, significant policies, significant issues affecting the financial statements.	3	Yes
Oversight of Audit Function		
20. The Audit and Performance Audit Committee understands the co-ordination of work between the auditors (Internal and Auditor General).	3	Yes. Combined Assurance framework is in place.

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY THE EXECUTIVE MAYOR

21. The Audit and Performance Audit Committee regularly reviews the adequacy of the internal audit function (eg. The charter, audit plan, budget, compliance, and number, quality and continuity of staff).	3	Yes. This is done in line with the respective Charters and the IIA standards.
22. The internal audit reporting lines established with the Audit and Performance Audit Committee promote an atmosphere where significant issues that might involve management will be brought to the attention of the Audit and Performance Audit Committee.	3	Yes
23. The Audit and Performance Audit Committee appropriately considers internal audit reports, management's responses, and improvement actions.	3	Yes
24. The Audit and Performance Audit Committee considers the Auditor General's audit plan and provides recommendations as appropriate.	3	Yes
25. The Audit and Performance Audit Committee comprehensively reviews management's representation letters to the Auditor General, (including making enquiries about any difficulties obtaining the responses).	3	Yes. The AG's engagement letter and reports are submitted to the APAC for discussion where all assurance providers are present.
26. The Audit and Performance Audit Committee has private sessions with executive management, Internal Audit and Auditor General, which result in candid discussion of pertinent issues.	3	Yes. This happen if and when needed.
Overall Ethics and Compliance Culture		
27. The Audit and Performance Audit Committee oversees management's procedures for enforcing the municipality's Code of Conduct.	3	Yes

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY THE EXECUTIVE MAYOR

28. The Audit and Performance Audit Committee oversees the process in place to address: <ul style="list-style-type: none">• The risks of non-compliance with applicable regulations;• Conflict of Interest; and• Violations of the code of ethical conduct	3	Yes. All matters are reported to the APAC.
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AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY THE EXECUTIVE MAYOR

What is your overall evaluation of the Audit and Performance Audit Committee's performance (Scale of 1 to 4, 1 being poor, 2 being fair, 3 being good and 4 being excellent)

1	2	3	4
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General Comments:

Please note other significant matters of interest with regard to the performance of the Audit and Performance Audit Committee and specifically issues that the Committee should address in future.



Executive Mayor:

Date: 18/03/24

APPENDIX 2



STELLENBOSCH
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**AUDIT AND
PERFORMANCE AUDIT
COMMITTEE
PERFORMANCE
ASSESSMENT BY THE
MUNICIPAL MANAGER
2023/24**

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY THE MUNICIPAL MANAGER

For each of the following statements, indicate a number between 1 and 3, with 1 indicating that you strongly disagree and 3 indicating that you strongly agree with the statement. Indicate 0 if you do not have enough knowledge or information to rank the Audit and Performance Audit Committee's performance on a particular statement.

Indicate one number for each statement.

Leading Practice	Effectiveness Rating (1-3)	Comments
Composition and Quality		
1. Audit and Performance Audit Committee members have the appropriate qualifications to meet the objectives of the Audit and Performance Audit Committee's charter, including appropriate financial literacy.	3	All audit committee members have the appropriate financial literacy and is well converse on all financial matters.
2. Audit and Performance Audit Committee members have differing perspectives due to a diversity of experience and backgrounds.	3	Excellent composition with a diversity of experience which is well balanced in all aspects of the municipal function.
3. The Audit and Performance Audit Committee demonstrates integrity, credibility, trustworthiness, willingness to actively participate, ability to constructively handle conflict, interpersonal skills, and pro-activeness.	3	The audit committee have demonstrated all the attributes required and have been an excellent asset to the municipality including in sharpening our controls and credibility.
4. The Audit and Performance Audit Committee demonstrates appropriate knowledge of the municipality.	3	The audit committee have a good spread of all required competencies. Risk and ICT Governance oversight has also improved substantially with the appointment of Mr Lesihla and the role he plays on the Fraud and Risk Management Committee.
5. Members of the Audit and Performance Audit Committee meet all applicable independence requirements.	3	Yes. All requirements are met

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY THE MUNICIPAL MANAGER

6. The leadership of the Audit and Performance Audit Committee chair is effective.	3	Effective leadership in place.
Understanding the Business, Including Risks		
7. The Audit and Performance Audit Committee considers the significant risks faced by the Stellenbosch Municipality. Examples of risks include (but are not limited to): <ul style="list-style-type: none"> • Regulatory and legal; • Political; • Economic; • Strategic; • Finance; • Technology; and • Human Resources 	3	Yes. Risk register served and was discussed at the Audit and Performance Audit Committee.
Process and Procedures		
8. The Audit and Performance Audit Committee reports its proceedings and recommendations to Council after each committee meeting.	3	Quarterly reports go to Council.
9. The Audit and Performance Audit Committee dedicates appropriate time and resources to execute its responsibilities.	3	Yes
10. Audit and Performance Audit Committee meetings are conducted in an effective manner, with time being spent primarily on significant issues.	3	Yes
11. The Audit and Performance Audit Committee respects the line between oversight and management of the financial reporting process.	3	Yes
12. Audit and Performance Audit Committee members come to meetings well prepared.	3	Yes

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY THE MUNICIPAL MANAGER

Communication and Information		
13. The level of openness between the Audit and Performance Audit Committee and relevant parties (management, Internal Audit, and the Auditor General) is appropriate.	3	Excellent relations
Oversight of the Financial Reporting Process, Including Internal Controls		
14. The Audit and Performance Audit Committee understands and gives appropriate consideration to the internal control testing conducted by management, Internal Audit, and the Auditor General to assess the process of detecting internal control issues or fraud.	3	Yes
15. If management's assessment of internal controls resulted in the identification of significant deficiencies or material weaknesses, plans to address these issues are reviewed, evaluated and monitored by the Audit and Performance Audit Committee.	3	Yes
16. The Audit and Performance Audit Committee reviews the management recommendation letters written by the auditors (external and internal) and monitors the process to determine that all significant matters raised are addressed.	3	Yes
17. The Audit and Performance Audit Committee ensures that management takes action to achieve resolution when there are instances of repeat comments from auditors, particularly for those related to internal controls.	3	Yes. This gets monitored regularly.
18. The Audit and Performance Audit Committee's understanding of the Financial Accounting and reporting process is adequate	3	Yes

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY THE MUNICIPAL MANAGER

19. The Audit and Performance Audit Committee adequately considers the Annual Financial Statements, significant policies, significant issues affecting the financial statements.	3	Yes
Oversight of Audit Function		
20. The Audit and Performance Audit Committee understands the co-ordination of work between the auditors (Internal and Auditor General).	3	Yes
21. The Audit and Performance Audit Committee regularly reviews the adequacy of the internal audit function (e.g. the charter, audit plan, budget, compliance, and number, quality and continuity of staff).	3	Yes
22. The internal audit reporting lines established with the Audit and Performance Audit Committee promote an atmosphere where significant issues that might involve management will be brought to the attention of the Audit and Performance Audit Committee.	3	Yes
23. The Audit and Performance Audit Committee appropriately considers internal audit reports, management's responses, and improvement actions.	3	Yes
24. The Audit and Performance Audit Committee considers the Auditor General's audit plan and provides recommendations as appropriate.	3	Yes
25. The Audit and Performance Audit Committee comprehensively reviews management's representation letters to the Auditor General, (including making enquiries about any difficulties obtaining the responses).	3	Yes
26. The Audit and Performance Audit Committee has private sessions with executive management, Internal Audit and	3	Yes, issues that may arise are thoroughly interrogated.

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY THE MUNICIPAL MANAGER

Auditor General, which result in candid discussion of pertinent issues.		
Overall Ethics and Compliance Culture		
27. The Audit and Performance Audit Committee oversees management's procedures for enforcing the municipality's Code of Conduct.	3	Yes
28. The Audit and Performance Audit Committee oversees the process in place to address: <ul style="list-style-type: none"> • The risks of non-compliance with applicable regulations; • Conflict of Interest; and • Violations of the code of ethical conduct 	3	Yes

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY THE MUNICIPAL MANAGER

What is your overall evaluation of the Audit and Performance Audit Committee's performance (Scale of 1 to 4, 1 being poor, 2 being fair, 3 being good and 4 being excellent)

1	2	3	4
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General Comments:

Please note other significant matters of interest with regard to the performance of the Audit and Performance Audit Committee and specifically issues that the Committee should address in future.

Municipal Manager:



Date: 20/03/2024

APPENDIX 3



STELLENBOSCH
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**AUDIT AND
PERFORMANCE AUDIT
COMMITTEE
PERFORMANCE
ASSESSMENT BY
INTERNAL AUDIT
2023/24**

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY INTERNAL AUDIT

Leading Practice	Effectiveness Rating (1-3)	Comments
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For each of the following statements, select a number between 1 and 3, with 1 indicating that you strongly disagree and 3 indicating that you strongly agree with the statement. Select 0 if you do not have enough knowledge or information to rank the Audit and Performance Audit Committees performance on a particular statement.

Circle one number for each statement.

Composition and Quality		
1. Audit and Performance Audit Committee members have the appropriate qualifications to meet the objectives of the Audit and Performance Audit Committee's charter, including appropriate financial literacy.	3	Qualifications and skills of the members is very good and oversight on all areas including but not limited to internal audit, financial statement, performance management, ICT and legislation is very effective.
2. The Audit and Performance Audit Committee demonstrates integrity, credibility, trustworthiness, willingness to actively participate, ability to constructively handle conflict, interpersonal skills, and pro-activeness.	3	Yes
3. The Audit and Performance Audit Committee demonstrates appropriate knowledge of the municipality.	3	Very well versed within the public sector space.
4. Members of the Audit and Performance Audit Committee meet all applicable independence requirements.	3	All requirements met.
5. The leadership of the Audit and Performance Audit Committee chair is effective.	3	Effective leadership is in place.

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY INTERNAL AUDIT

Leading Practice	Effectiveness Rating (1-3)	Comments
<i>Understanding the Business, Including Risks</i>		
6. The Audit and Performance Audit Committee considers the significant risks faced by the Stellenbosch Municipality. Examples of risks include (but are not limited to): <ul style="list-style-type: none"> • Regulatory and legal • Political • Economic • Strategic • Finance • Technology • Human Resources 	3	Strategic and operational risk registers are regularly interrogated by the Committee and also considered when approving the IA strategic and operational plans.
7. The Audit and Performance Audit Committee understands and approves the process implemented by management to effectively identify, assess, and respond to the municipality's key risks.	3	Yes. APAC Chair advises and sits on the Risk Management Committee has also facilitated this.
8. The Audit and Performance Audit Committee understands and approves management's fraud risk assessment and has an understanding of identified fraud risks.	3	Yes. APAC Chair advises and sits on the Risk Management Committee has also facilitated this.
<i>Process & Procedures</i>		
9. The Audit and Performance Audit Committee dedicates appropriate time and resources to execute its responsibilities.	3	Yes

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY INTERNAL AUDIT

Leading Practice	Effectiveness Rating (1-3)	Comments
10. Audit and Performance Audit Committee meetings are conducted in an effective manner, with time being spent primarily on significant issues.	3	Yes.
11. The Audit and Performance Audit Committee respects the line between oversight and management of the financial reporting process.	3	Yes. There is a clear understanding of their roles and functions.
12. Audit and Performance Audit Committee members come to meetings well prepared.	3	Yes
Communication and Information		
13. The level of openness between the Audit and Performance Audit Committee and relevant parties (management, Internal Audit, and the Auditor General) is appropriate.	3	There is unrestricted and open communication between all parties.
Oversight of the Financial Reporting Process, Including Internal Controls		
14. The Audit and Performance Audit Committee receives sufficient information to assess and understand management's process to evaluate the municipality's system of internal controls (eg. Financial reporting and disclosure controls, operation controls, and compliance controls).	3	Yes. Detailed reports from Internal Audit and Management on a quarterly basis ensures that the APAC receives sufficient information to advise and provide assurance on the control environment.
15. The Audit and Performance Audit Committee understands and gives appropriate consideration to the internal control testing conducted by management, Internal Audit, and the Auditor General to assess the process of detecting internal control issues or fraud.	3	The APAC a very good understanding of the types of assurance provided by management, Internal Audit and the Auditor General respectively on internal controls.

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY INTERNAL AUDIT

Leading Practice	Effectiveness Rating (1-3)	Comments
16. If management's assessment of internal controls resulted in the identification of significant deficiencies or material weaknesses, plans to address these issues are reviewed, evaluated and monitored by the Audit and Performance Audit Committee, responsibility of Fraud and Risk Management Committee (FARMCO).	3	Regular reporting to the APAC ensures oversight. All material, critical and significant weaknesses, if any, are reported to the APAC quarterly.
17. The Audit and Performance Audit Committee makes enquiries of the appropriate parties (Auditor General, Internal Audit and Management) on the depth of experience and sufficiency of the Stellenbosch Municipality's accounting and finance staff.	3	Yes. The APAC reports annually on the efficiency and effectiveness of the Finance function.
18. The Audit and Performance Audit Committee reviews the management recommendation letters written by the auditors (external and internal) and monitors the process to determine that all significant matters raised are addressed.	3	Yes. All recommendations by Internal Audit and the Auditor General are reviewed and followed up. The AG action plan is updated and reported on a quarterly basis to the APAC. Internal Audit follow up reports are also submitted to the Committee annually.
19. The Audit and Performance Audit Committee ensures that management takes action to achieve resolution when there are instances of repeat comments from auditors, particularly for those related to internal controls.	3	Yes. The AG action plan is updated and reported on a quarterly basis to the APAC. Internal Audit follow up reports are also submitted to the Committee annually. Repeat findings, if any, are highlighted and corrective action is reported.
20. The Audit and Performance Audit Committee's understanding of the Financial Accounting and reporting process is adequate.	3	Yes
21. The Audit and Performance Audit Committee adequately considers the Annual Financial Statements, significant policies, significant issues affecting the financial statements.	3	Yes. The draft AFS are submitted to the APAC for review annually prior to the final submission to the Auditor General. Quarterly Budget Monitoring Reports (Section 52) are also submitted to APAC for consideration.

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY INTERNAL AUDIT

Leading Practice	Effectiveness Rating (1-3)	Comments
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<i>Oversight of Audit Function</i>		
22. The Audit and Performance Audit Committee understands the co-ordination of work between the auditors (Internal and Auditor General).	3	Very proficient. Combined Assurance Policy is in place.
23. The Audit and Performance Audit Committee regularly reviews the adequacy of the internal audit function (eg. The charter, audit plan, budget, compliance, and number, quality and continuity of staff).	3	This gets reviewed annually as part of Internal Audit's Quality Assurance and Improvement Plan (QAIP).
24. The Audit and Performance Audit Committee provides feedback to the CAE on his/her performance at least annually.	3	Yes. This gets reviewed annually as part of Internal Audit's Quality Assurance and Improvement Plan (QAIP). The APAC Chairperson has also been requested to sit in on the Performance review of the CAE.
25. The internal audit reporting lines established with the Audit and Performance Audit Committee promote an atmosphere where significant issues that might involve management will be brought to the attention of the Audit and Performance Audit Committee.	3	Reporting lines are effective and the CAE has unrestricted access to the APAC.
26. The Audit and Performance Audit Committee appropriately considers internal audit reports, management's responses, and improvement actions.	3	Yes
27. The Audit and Performance Audit Committee has private sessions with executive management, Internal Audit and Auditor General, which result in candid discussion of pertinent issues	3	The Chairperson regularly meets one on one with the CAE and the MM. The Chairperson also has unrestricted access to the Auditor General.

AUDIT AND PERFORMANCE AUDIT COMMITTEE PERFORMANCE ASSESSMENT BY INTERNAL AUDIT

Leading Practice	Effectiveness Rating (1-3)	Comments
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What is your overall evaluation of the Audit and Performance Audit Committee's performance (Scale of 1 to 4, 1 being poor, 2 being fair, 3 being good and 4 being excellent)

1	2	3	4
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General Comments:

Please note other significant matters of interest with regard to the performance of the Audit and Performance Audit Committee and specifically issues that the Committee should address in future.



Faiz Hoosain (CAE)

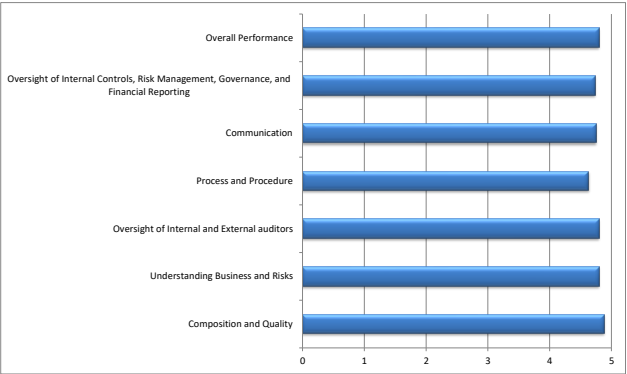
Date: 20 March 2024

APPENDIX 4

Annual Self performance Assessment of The APAC for 2023/2024

	PERFORMANCE AREA	Score
A.	Composition and Quality	4,9
B.	Understanding Business and Risks	4,8
C.	Oversight of Internal and External auditors	4,8
D.	Process and Procedure	4,6
E.	Communication	4,8
F.	Oversight of Internal Controls, Risk Management, Governance, and Financial Reporting	4,7
G.	Overall Performance	4,8

Assessment rating
Strongly Disagree = 1
Disagree = 2
Average = 3
Agree = 4
Strongly Agree = 5



NO	CRITERIA	Nene	Williams	Leahla	Bato	Gani	Sydney	COMMENTS
A. Composition and Quality								
1	Members understands their duties and responsibilities.	5	5	5	5	5		
2	The committee is independent and objective in performing its duties.	5	4	5	5	5		
3	The committee discharges its duties and responsibilities in line with its formally adopted charter.	5	5	5	5	5		
4	Members have signed a declaration of interest.	5	3	5	5	5		
5	The committee consists of at least three persons.	5	5	5	5	5		
6	At least one member of the committee is from outside the public service.	5	5	5	5	5		
7	The majority of the members are not in the employ of the Municipality (except with the relevant treasury's approval)	5	5	5	5	5		
8	The chairperson is not a political office-bearer.	5	5	5	5	5		
9	The committee reviews its charter annually to determine whether it still adequately addresses its mandate.	5	5	5	5	5		
10	Members's self-evaluation process is in place and effective.	5	2	5	5	5		
B. Understanding Business and Risks								
1	Members understands the Municipality's environment.	5	4	5	5	5		
2	Members understands the risks faced by the Municipality.	5	4	5	5	5		
3	Members reviews risk assessment results.	5	4	5	5	5		
4	Members advises management on risk exposure.	5	4	5	5	5		
C. Oversight of Internal and External auditors								
1	The extent and appropriateness of the coordination of the activities of the internal and external auditors is reviewed so as to avoid unnecessary duplication of efforts.	5	4	5	5	5		
2	Members reviews both the findings and recommendations by internal and external auditors to ensure that recommendations are implemented.	5	5	5	5	5		
3	The committee regularly reviews the internal audit tools (e.g. the IA charter, audit plan, budget, structure, staff quality).	5	4	5	5	5		
4	The reporting lines of the CAE are administratively to the AO and functionally to the committee.	5	5	4	5	5		
5	The committee reviews the appropriateness of the external audit fee.	5	3	5	5	5		
D. Process and Procedure								
1	The committee thoroughly prepares for the meetings.	5	4	4	5	5		
2	The agenda and prior meeting minutes are circulated in advance of meetings to allow members sufficient time to thoroughly prepare for the meeting.	5	5	5	5	5		
3	The committee meets at least four times per annum.	5	5	5	5	5		
4	Members has private meetings with the AO.	5	2	4	5	5		
5	Members has private meetings with the IAA.	5	2	4	5	5		
6	Members has private meetings with the AG.	5	2	4	5	5		
7	Members charter deals with the committee's purpose, authority and responsibilities.	5	4	5	5	5		
8	Members annual report discloses the committee's membership, number of meetings held and attendance thereof.	5	4	4	5	5		
9	For matters that require specialised expertise the committee lacks, an expert opinion is sought.	5	4	4	5	5		
10	Members challenges management, the internal auditors, and the independent auditors with its own view on issues.	5	4	5	5	5		
11	Members is cognizant of the line between oversight and management, and it endeavours to respect it.	5	4	5	5	5		
12	Meetings are of the appropriate length to discuss relevant issues consistent with committee's responsibilities.	5	4	5	5	5		
E. Communication								
1	Members regularly reports to the Executive Committee.	5	3	5	5	5		
2	There is an acceptable level of openness between the committee and management (including the AO).	5	4	5	5	5		
3	There is an acceptable level of openness between the committee and external auditors.	5	4	5	5	5		
4	There is an acceptable level of openness between the committee and internal auditors.	5	4	5	5	5		
F. Oversight of Internal Controls, Risk Management, Governance, and Financial Reporting								
1	The committee receives sufficient information to evaluate the Municipality's internal control, risk management, and governance systems.	5	4	5	5	5		
2	The committee has achieved the right balance of proactive oversight and has neither infringed on management's responsibility nor provided less than effective oversight.	5	4	5	5	5		
3	There is appropriate consideration of the municipality's financial reporting risks and the related internal controls, which are reflected in the committee's agenda items and discussions.	4	4	5	5	5		
G. Overall Performance								
1	Members is adding value to the Municipality.	5	4	5	5	5		
2	The overall performance of Members is satisfactory.	5	4	5	5	5		

		4,88
5	25	5
5	24	4,8
5	25	5
5	23	4,6
5	25	5
5	25	5
5	25	5
5	25	5
5	22	4,4
		4,8
5	24	4,8
5	24	4,8
5	24	4,8
5	24	4,8
		4,8
5	24	4,8
5	25	5
5	24	4,8
5	24	4,8
5	23	4,6
		4,633333
5	23	4,6
5	25	5
5	25	5
5	21	4,2
5	21	4,2
5	21	4,2
5	24	4,8
5	23	4,6
5	23	4,6
5	24	4,8
5	24	4,8
5	24	4,8
		4,75
5	23	4,6
5	24	4,8
5	24	4,8
5	24	4,8
		4,733333
5	24	4,8
5	24	4,8
5	24	4,8
5	23	4,6
		4,8
5	24	4,8
5	24	4,8

13.3	APPOINTMENT OF 1 MEMBER TO THE AUDIT AND PERFORMANCE AUDIT COMMITTEE OF STELLENBOSCH MUNICIPALITY
------	--

Collaborator No:

File No:

IDP KPA Ref No: Good Governance

Meeting Date: 25 April 2024

1. APPOINTMENT OF 1 MEMBER TO THE AUDIT AND PERFORMANCE AUDIT COMMITTEE OF STELLENBOSCH MUNICIPALITY

2. PURPOSE

To obtain Council's approval for the appointment of one (1) member to the Audit and Performance Audit Committee.

3. DELEGATED AUTHORITY

The delegated authority for the appointment of Audit and Performance audit Committee members is Council.

4. EXECUTIVE SUMMARY

In terms of Section 166 of the Municipal Finance Act (MFMA), Act No 56 of 2003, each municipality must have an Audit and Performance Audit Committee. The Audit and Performance Audit Committee is an independent advisory body which must advise Council, the political office bearers, the accounting officer, the management and staff of the municipality.

Audit and Performance Audit Committee members are recommended to serve only two (2) terms each of which is three (3) years in terms of the approved Audit and Performance Audit Committee Charter of Stellenbosch Municipality attached herewith as **APPENDIX 1**.

Ms June Williams has resigned from the Audit and Performance Audit Committee as per attached as **APPENDIX 2**. This has created a vacancy on the Audit and Performance Audit Committee. The vacancy was advertised and the closing date for this vacancy was 28 March 2024.

5. RECOMMENDATION

that Council appoint Dr NL Mortimer for a term of three years as from the 01 May 2024 concluding on the 30 April 2027.

6. DISCUSSION / CONTENTS

6.1 Background

In terms of Section 166 (2) (a) the Audit and Performance Audit Committee must provide advice on matters relating to:

- internal financial control and internal audit;
- risk management;
- accounting policies;
- the adequacy, reliability and accuracy of financial reporting and information;
- performance management;
- effective governance;

- performance evaluation;
- compliance with the MFMA; and
- any issues referred to it by the Council.

The Audit and Performance Audit Committee will also review the annual financial statements in order to advise Council whether its finances are being managed efficiently and effectively. Furthermore, the Audit and Performance Audit Committee may respond to Council on issues raised by the Auditor-General in the audit report and carry out investigations into the financial affairs of the municipality if requested to do so by Council.

In order to execute its responsibilities effectively, the Audit and Performance Audit Committee will have access to the financial records and all other relevant information of the municipality.

Stellenbosch Municipality's approved Audit and Performance Audit Committee Charter requires that there be a minimum of three (3) and a maximum of five (5) members. The Audit and Performance Audit Committee must meet as often as may be needed but not less than four times a year.

6.2 **Discussion**

The Stellenbosch Municipality's Audit and Performance Audit Committee

Ms June Williams has resigned from the Audit and Performance Audit Committee. This has created a vacancy on the Audit and Performance Audit Committee. The vacancy was advertised and the closing date for this vacancy was 28 March 2024

Attached as **APPENDIX 3** please find the longlist of applications received for this vacancy. Only 8 applications were received.

The Executive Mayor and The Municipal Manager consulted the longlist and applicants CV's and recommend to Council the following:

One candidates stood out with extensive local government Audit and Performance Audit Committee experience namely Dr NL Mortimer (CV attached as **APPENDIX 4**)

The Audit and Performance Audit Committee of Stellenbosch Municipality currently consists of:

- Mr Linda Nene (Chairperson)
- Ms Reyhana Gani and,
- Ms Ruth Strydom

It is therefore recommended that Council appoint Dr Mortimer who meets the requirements to serve on the Audit and Performance Audit Committee and comes with extensive experience in the areas of compliance, performance and risk management.

6.3 **Financial Implications**

As per the approved budget.

6.4 **Legal Implications**

The recommendations comply with legislation.

6.5 Staff Implications**6.6 Previous / Relevant Council Resolutions**

N/A

6.7 Risk Implications

N/A

6.8 Comments from Senior Management

The Municipal Manager and Senior Managers are in support of this item.

APPENDICES

- Appendix 1- Approved Audit and Performance Audit Committee Charter
Appendix 2- Resignation letter Ms June Williams
Appendix 3- Longlist of applications received
Appendix 4- CV of Dr NL Mortimer

FOR FURTHER DETAILS CONTACT:

NAME	<i>Faiz Hoosain</i>
POSITION	<i>Chief Audit Executive</i>
DIRECTORATE	<i>Municipal Manager's Office</i>
CONTACT NUMBERS	<i>021-808 8555</i>
E-MAIL ADDRESS	Faiz.Hoosain@ Stellenbosch.gov.za
REPORT DATE	<i>24 April 2024</i>

APPENDIX 1



STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Audit and Performance Audit Committee Charter 2023-24

(Terms of Reference)

29 June 2023

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1. Introduction

- 1.1 The charter is used to guide the activities of the Audit and Performance Audit Committee on an ongoing basis. The Audit and Performance Audit Committee charter sets out the objectives, roles and responsibilities, composition, structure and membership requirements, relationships with other stakeholders, authority for the committee to conduct enquiries and access municipality records and personnel, outlines procedures for meetings, addresses the confidentiality and independence of committee members, and provides for ethical conduct and reporting.
- 1.2 The charter should be used as a basis for:
 - 1.2.1 Preparing the Audit and Performance Audit Committee's annual work plan;
 - 1.2.2 Setting the agenda for meetings;
 - 1.2.3 Requesting skills and expertise;
 - 1.2.4 Making recommendations to the Accounting Officer and Municipal Council;
 - 1.2.5 Assessing the Audit and Performance Audit Committee's performance by its members, municipal Council, management, Auditor-General and Internal auditors;
 - 1.2.6 Contributions and participation at meetings.

2. Authority

- 2.1 The Audit and Performance Audit Committee operate as a committee of Council. The Audit and Performance Audit Committee performs the responsibilities assigned to it by the Municipal Finance Management Act, No 56 of 2003 (the MFMA), Municipal Systems Act, No 32 of 2000 (the MSA), Municipal Planning and Performance Management Regulations, and the corporate governance responsibilities delegated to it under this charter by council.
- 2.2 A charter is the written terms of reference approved by council which outlines the mandate and authority of the Audit and Performance Audit Committee. The charter becomes the policy of the Audit and Performance Audit Committee which then informs the contracts of the Audit and Performance Audit Committee members.
- 2.3 The Audit and Performance Audit Committee shall have the authority to perform functions, and to obtain any information and advice, from within or outside the municipality, in order to perform its functions as legislated. Appropriate resources will be made available to the Audit and Performance Audit Committee to perform its functions as agreed in its charter.
- 2.4 The Audit and Performance Audit Committee may:
 - 2.4.1 Communicate with the council, municipal manager or the internal and external auditors of the municipality or municipal entity;
 - 2.4.2 Have access to municipal records containing information that is needed to perform its duties or exercise its powers;
 - 2.4.3 Request any relevant person to attend any of its meetings, and, if necessary, to provide information requested by the committee;
 - 2.4.4 Conduct investigations into the financial affairs of the municipality, as may be requested by the council of the municipality.

3. Composition

- 3.1 Section 166 of the MFMA provides for a minimum requirement for the composition of an Audit and Performance Audit Committee.

- 3.2 The Audit and Performance Audit Committee shall consist of at least three (3) independent members but not more than five (5), of which at least one person has expertise in performance management. Working knowledge of business is required i.e., financial management, legal, auditing and performance management.
- 3.3 In terms of best practice, the number and/or size of Audit and Performance Audit Committees can be increased to address the requirements, characteristics and needs of the municipality which will also be guided by the approved charter.
- 3.4 These requirements apply to all municipalities regardless of whether the Audit and Performance Audit Committee is established in-house or through a shared service.

4. Appointment of Members

- 4.1 Section 166(5) of the MFMA requires that the members of an Audit and Performance Audit Committee must be appointed by the council of the municipality. One of the members, who is not in the employment of the municipality, must be appointed as the chairperson of the committee. Councillors are not allowed to be members of the Audit and Performance Audit Committee. The appointed members should enter into a contract with the municipality according to the approved terms of reference.
- 4.2 Except in the case of shared Audit and Performance Audit Committees, the council must ensure that Audit and Performance Audit Committee members do not serve on more than three (3) local government Audit and Performance Audit Committees simultaneously as the practice of serving on too many committees may impact negatively on performance of Audit and Performance Audit Committees contributing to their effectiveness.

5. Qualities of Members

- 5.1 The chairperson of the Audit and Performance Audit Committee should be appointed after the following factors have been considered.
- 5.2 The Chairperson should:
 - 5.2.1 Have a good standing and ability to lead discussions;
 - 5.2.2 Create vision and provides direction at meetings;
 - 5.2.3 Build municipal capabilities by guiding management based on expert knowledge and skills;
 - 5.2.4 Promote and achieve quality outcomes at meetings;
 - 5.2.5 Have the ability to speedily and effectively advise council or the board of directors of any impending non-compliance with the legislative framework;
 - 5.2.6 Have the ability to encourage other members to participate in Audit and Performance Audit Committee meetings;
 - 5.2.7 Conduct meetings in a manner that demonstrates a desire to establish effective communication with all stakeholders;
- 5.3 In determining suitable candidates for an Audit and Performance Audit Committee and maintaining a balanced composition, the accounting officer should seek to appoint candidates that have ability to:
 - 5.3.1 Perform the role as advisor to management;
 - 5.3.2 Communicate effectively with management;

- 5.3.3 Carefully review information received and obtain clarification from management as and when appropriate;
- 5.3.4 Raise relevant questions, evaluate responses and follow up on any matter that is unclear;
- 5.3.5 Conduct responsibilities in the context of the municipality's strategic objectives and overall corporate governance of the council;
- 5.3.6 Act independently and be proactive in advising the Accounting Officer regarding issues that require further management attention;
- 5.3.7 Encourage openness and transparency;
- 5.3.8 Build relations with management;
- 5.3.9 Have a professional approach to performing duties, including commitment of time and effort, and
- 5.3.10 Each committee member must be independent and appropriately skilled.

6. Skills and Experience

- 6.1 Members should be selected from different areas of expertise to enhance the Audit and Performance Audit Committee's overall knowledge of the municipality and the ability to discharge its obligations and provide appropriate recommendations to the council.
- 6.2 The roles and responsibilities of an Audit and Performance Audit Committee can be used as a baseline to obtain relevant skills that members must possess. This will ensure that appointed members are competent to carry out their responsibilities as set out in the Audit and Performance Audit Committee's charter.
- 6.3 The appointed members should collectively possess the following skills and experience:
 - 6.3.1 Private and public sector experience;
 - 6.3.2 An understanding of service delivery priorities;
 - 6.3.3 Good governance and/or financial management experience;
 - 6.3.4 An understanding of the role of council and councillors;
 - 6.3.5 An understanding of the operations of the organisation;
 - 6.3.6 Familiarity with risk management practices;
 - 6.3.7 An understanding of internal - and external audits and internal controls;
 - 6.3.8 An understanding of major accounting practices and public sector reporting requirements;
 - 6.3.9 An understanding of public sector reforms;
 - 6.3.10 Familiar with legislation applicable to municipalities;
 - 6.3.11 An understanding of the roles and responsibilities of internal and external auditors;
 - 6.3.12 An understanding of the treatment of allegations and investigations;
 - 6.3.13 An understanding of the performance management system.

7. Membership and Independence

The Audit and Performance Audit Committee must be independent and safeguarded from undue influence in exercising its responsibilities in an objective manner. To enhance the Audit and Performance Audit Committee function, the following is required:

- 7.1 The Audit and Performance Audit Committee chairperson and members should be independent of the municipality;
- 7.2 The Audit and Performance Audit Committee chairperson and members should not be biased but exhibit an independent mental attitude during deliberations;

- 7.3 All Audit and Performance Audit Committee members should declare private and business interest at every meeting;
- 7.4 Members should not conduct any business with the municipality.

8. Term of Office

- 8.1 To enhance independence of the Audit and Performance Audit Committee, the term of office for members must be strictly adhered to. The chairperson should be appointed for a minimum of three years to ensure that he/she contributes most effectively and provides stability to the Audit and Performance Audit Committee.
- 8.2 Other Audit and Performance Audit Committee members should serve at least a minimum of three years with an option to renew for another three years, based on performance. Recruitment of members should be staggered to prevent a loss of knowledge and skills in the committee. The recruitment process of new members should be concluded at least three months in advance of the expiry of existing members' term. The Chief Audit Executive and the Accounting Officer must maintain records of Audit and Performance Audit Committee member contracts and ensure recruitment is undertaken as mentioned above.
- 8.3 Rotation of members are encouraged as it enhances the independence of the Audit and Performance Audit Committee. Members of the Audit and Performance Audit Committee should not be contracted continuously for a period exceeding six years. After serving consecutively for six years, a cooling off period of two years should be provided for, before appointing the same member to the Audit and Performance Audit Committee.
- 8.4 Members should be encouraged not to terminate their contracts until they have shared their knowledge with new members. A committee member should give two months' notice prior to resignation.
- 8.5 The committee members should have the opportunity to have an exit meeting with the Council to discuss the reason for leaving and to provide feedback on their experience on the Audit and Performance Audit Committee as well as any other issues. The date of resignation should be minuted by the secretariat of the Audit and Performance Audit Committee.
- 8.6 Committee members can be dismissed by the municipal Council under certain circumstances. The Accounting Officer or municipal Council should consult the charter when dismissing members of the committee. Reasons for dismissal amongst other would normally be detailed in the letter of appointment and contract agreement, such as:
 - 8.6.1 Where an on-going conflict of interest exists;
 - 8.6.2 Where a member has not performed to expectations.
- 8.7 The official dismissal process as it relates to the municipality should be adhered to by the Accounting Officer and municipal Council when an Audit and Performance Audit Committee member is being dismissed.
- 8.8 Where appropriate, the dismissal process is linked to the charter and member's performance assessment process. The dismissal of a member should be performed by the municipal council and the outcome of the dismissal process should be in writing. The date of dismissal should be minuted by the secretariat of the Audit and Performance Audit Committee.

9. Induction of Members

- 9.1 A formal process of induction must be facilitated by the Chief Audit Executive in consultation with the Accounting Officer. During the induction of members, the roles and responsibilities of the Audit and Performance Audit Committee must be clarified. The induction process should entail sufficient briefings and information on their roles, responsibilities, accountability and management's expectations. Induction of members can also be facilitated by Provincial Treasury or National Treasury, upon request.
- 9.2 New members should meet and be briefed by the Accounting Officer, Chief Financial Officer, chairperson of the Audit and Performance Audit Committee and the Chief Audit Executive. New members should also be introduced to the external auditors. The information to be provided to new members should include:
- 9.2.1 The municipality's governance and operational structures and how the Audit and Performance Audit Committee operate within this structure;
 - 9.2.2 Copy of the Audit and Performance Audit Committee's charter, including any policies, recent Audit and Performance Audit Committee minutes, audit management letter, audit opinion, including details of outstanding issues, council resolutions and recommendations presented to the municipal council;
 - 9.2.3 Copies of the relevant legislation;
 - 9.2.4 Copies of the latest municipality's annual report, annual financial statements, integrated development plan, budgets, service delivery and budget implementation plans, in-year reports, code of conduct, performance agreements, risk register and risk management plans;
 - 9.2.5 Information from management and the internal auditor on the risk profile, status of internal controls and system of delegation;
 - 9.2.6 A copy of the internal audit charter and annual work plans, among others.

10. Reporting

- 10.1 The chairperson of the Audit and Performance Audit Committee will report twice a year, or more frequently if required, to the municipal Council on the operations of the internal audit activity and the Audit and Performance Audit Committee. The report should include:
- 10.1.1 A summary of the work performed by internal audit and the Audit and Performance Audit Committee against the annual work plan;
 - 10.1.2 Effectiveness of internal controls and additional measures that must be implemented to address identified risks;
 - 10.1.3 The committee's assessment of the municipality's performance management system;
 - 10.1.4 A summary of key issues dealt with, such as significant internal and external audit findings, recommendations and updated status thereof;
 - 10.1.5 Progress with any investigations and their outcomes in relation to the mandate;
 - 10.1.6 Details of meetings and the number of meetings attended by each member;
 - 10.1.7 other matters requested of the internal audit and Audit and Performance Audit Committee.
- 10.2 The Audit and Performance Audit Committee shall prepare an annual report which will be incorporated into the municipality's annual report. This includes the following:
- 10.2.1 The functions performed by the Audit and Performance Audit Committee and meetings attended;

10.2.2 Resolutions taken by council and implementation status of recommendations made;

10.2.3 Other relevant comments that may enhance governance and accountability.

11. Remuneration of Members

- 11.1 Remuneration will be in accordance with a tariff as approved by the Council. Remuneration shall be on the basis of a fixed rate per meeting. This rate will include preparation time utilised by members for meetings. The rate per meeting for ordinary members is R5 500, 00 (five thousand five hundred rand) per meeting and R6 500, 00 (six thousand five hundred rand) per meeting for the Chairperson of the Committee. The municipality may utilize the rates provided by the National Treasury. Should the Accounting Officer deem it necessary, he or she can, in consultation with the municipal Council, determine other remuneration, provided that the Audit and Performance Audit Committee charter properly define the time and cost.
- 11.2 Remuneration of committee members are calculated on the basis of the various types of meetings attended, taking into consideration the tariff approved by Council. In calculating the remuneration due there is distinguished between two types of meetings:
- 11.3 Audit and Performance Audit Committee meetings:
 - 11.3.1 Remuneration is calculated on a full day tariff
- 11.4 Other meetings:
 - 11.4.1 One to two (1-2) hours = half a day tariff;
 - 11.4.2 More than two (2) hours = a full day tariff.
- 11.5 The reimbursement of all members for travel expenditure must be determined in accordance with the approved Council policy or the rate per kilometer as published and updated by the National Department of Transport.
- 11.6 The Accounting Officer, in consultation with the Chief Financial Officer, is required to approve the reimbursement of all travel expenditure for members of the Audit and Performance Audit Committee based on the above mentioned or make alternative arrangements to pay for modes of travel to such meetings, in terms of Council policy.
- 11.7 The chairperson and members of the Audit and Performance Audit Committee will be required to complete particulars of their respective travel to and from the venue of the Audit and Performance Audit Committee meetings.

12. Performance Assessments

- 12.1 The Audit and Performance Audit Committee should assess its performance and achievements against its charter on an annual basis. The assessment should be conducted within six months after each financial year. The assessment would cover the performance of the individual member as part of the overall Audit and Performance Audit Committee with reference to the particular skills the member has brought to the Audit and Performance Audit Committee as a whole.
- 12.2 The aim of the self-assessment is to ensure that the Audit and Performance Audit Committee is meeting its objectives efficiently and effectively. The findings of the self-assessment should be presented by the chairperson to the Accounting Officer and municipal Council.
- 12.3 Where the self-assessment highlights a need for enhancements to the role, operational processes or membership of the committee, the chairperson should take action to ensure that such enhancements are implemented. The chairperson may need to consult with the

Accounting Officer and municipal Council to obtain appropriate support to ensure all enhancements are implemented.

- 12.4 It may be beneficial for the Audit and Performance Audit Committee to use an external facilitator to provide assistance with, or to supervise the self-assessment process. It is up to the Audit and Performance Audit Committee to decide whether the services of an external facilitator are required.
- 12.5 An external facilitator can provide an impartial and objective view and can approach the evaluation process without bias or preconceived ideas. The chairperson and external facilitator should provide feedback to the Audit and Performance Audit Committee members and present the findings of the evaluation to the Accounting Officer and municipal Council.
- 12.6 Where the Audit and Performance Audit Committee is not performing in accordance with their charter and this has been observed by various stakeholders such as for example, internal audit, external audit or management, it would be appropriate for this or other issues to be brought to the attention of the Accounting Officer and municipal Council.
- 12.7 If an individual Audit and Performance Audit Committee member is not performing, then the member must be given an opportunity to address such with the municipal Council. If it is considered necessary to terminate the services of an Audit and Performance Audit Committee member prior to the end of the term of appointment, proper procedures should be followed.

13. Roles and Responsibilities

The Audit and Performance Audit Committee responsibilities in relation to other functional areas are highlighted below.

13.1 Internal Audit

- 13.1.1 The Audit and Performance Audit Committee responsibilities relating to internal audit, which evaluates and contributes to the improvement of governance, risk management and control processes, are to:
 - Ensure that the charter, independence and activities of the internal audit function are clearly understood and respond to the objectives of the municipality and the legal framework;
 - Regularly review the functional and administrative reporting lines of the Chief Audit Executive to ensure that the organisational structure is consistent with the principles of independence and accountability;
 - Review and approve the internal audit charter, annual internal audit strategic and any significant changes to the plan;
 - Confirm that the annual audit plan makes provision for critical risk areas in the municipality;
 - Advise the municipality on resources allocated to give effect to the work outputs of the internal audit activity;
 - Consider and advise on the co-operation and co-ordination between internal audit and the Auditor-General;
 - Ensure that there is sufficient support for the internal audit activity and external auditors from senior management;
 - Confirm with management that internal audit findings are submitted to the Audit and Performance Audit Committee on a quarterly basis;
 - Confirm actions taken by management in relation to the internal audit plan;

- Consider and review reports relating to difficulties encountered during the course of the audit engagement, including any scope limitation or access to information reported to the Accounting Officer that remain unresolved;
- Evaluate the performance of internal audit activity in terms of the agreed goals and objectives as captured in the internal audit plan;
- Ensure that the Chief Audit Executive has unrestricted access to the chairperson of the Audit and Performance Audit Committee;
- Conduct a high-level review of internal audit on an annual basis, to ascertain whether the internal audit activity complies with the International Standards for the Professional Practice of Internal Auditing;
- Concur with any appointment and termination of the services of the Chief Audit Executive;
- Is responsible for the performance evaluation of the Chief Audit Executive and recommends the level of appointment of the Chief Audit Executive;
- Monitoring the appropriateness of the combined assurance framework, which will include inter alia, co-ordination and co-operation between AGSA, internal audit and other assurance providers to minimise duplication of effort, promote reliance on each other's work, and to ensure all significant risk areas are addressed;
- Confirm that a combined assurance framework is applied, the implementation of which is facilitated by internal audit.

13.1.2 Internal audit activity is accountable to the Audit and Performance Audit Committee as follows:

- Maintain open and effective communication with the Audit and Performance Audit Committee;
- Develop a flexible annual audit plan using a risk-based methodology, addressing any weaknesses in risks or controls identified;
- Submit the audit plan to the Audit and Performance Audit Committee for review and approval;
- Report on the implementation and results of the annual audit plan including special tasks requested by management and the Audit and Performance Audit Committee;
- Assist in drafting the agenda and documentation, and facilitate the distribution thereof to the Audit and Performance Audit Committee in advance of meetings;
- Meet periodically with the chairperson of the Audit and Performance Audit Committee to discuss whether the material and information furnished meets the requirements of the Audit and Performance Audit Committee;
- Obtain advice from the Audit and Performance Audit Committee whether the frequency and time allocated to the committee is sufficient to attend effectively to all matters;
- Cooperate with the Audit and Performance Audit Committee as they conduct annual reviews of the performance of the internal audit function;
- Submit the internal audit charter to the Audit and Performance Audit Committee for review and approval on an annual basis and/ or as necessary.

13.2 External Audit

The Audit and Performance Audit Committee must in relation to external audit:

- Take cognizance of the scope of work undertaken by the external auditor and the extent of co-ordination with the internal audit activity;
- Review annual external audit plans, audit fees and other compensation;

- Review reports and monitor management's implementation of audit recommendations and municipal Council resolutions with a view to ensuring satisfactory responses and corrective actions, where necessary;
- Review the report on the financial statements and matters raised therein for reasonability and accuracy;
- Obtain assurance from the Auditor-General that the annual performance information is a fair reflection of the municipality's performance and that adequate records are being maintained;
- Review any interim reports issued in order to take cognizance of the issues raised in determining the follow up work of internal audit;
- Conduct a review of the extent to which previously reported findings by the external auditor have been addressed by the municipal Council;
- Provide advice to the Accounting Officer on actions taken relating to significant matters raised in external audit reports;
- Liaise with the external auditors on any matter that the Audit and Performance Audit Committee consider appropriate;
- Ensure that the external auditors have reasonable access to management and chairperson of the Audit and Performance Audit Committee;
- Address any potential restrictions or limitations with the Accounting Officer and Council;
- Address outstanding matters raised by the external auditors and ensure that findings are dealt with conclusively in an expeditious manner.

13.3 Annual Financial Statements

- 13.3.1 The Accounting Officer must prepare Annual Financial Statements (AFS) of the municipality within two months after the end of the financial year to which those statements relate, submit the statements to the Auditor-General for auditing (This should be linked to the MFMA calendar).
- 13.3.2 The Audit and Performance Audit Committee should review the AFS at least one (1) week before submission to the Auditor-General. The process and timelines for Audit and Performance Audit Committee meetings should be changed accordingly. The auditor and auditee should plan this process carefully to meet the determined timelines.
- 13.3.3 The Audit and Performance Audit Committee must review the annual financial statements to provide the municipality, the council of the municipality with an authoritative and credible view of the financial position of the municipality by:
- Confirming if the municipal audit file is prepared in line with the applicable standards and guidance contained in MFMA Circular 50, or as updated;
 - Reviewing the unaudited annual financial statements of the municipality to ensure that the quality, integrity and content is consistent with applicable standards and compliant with the legal framework;
 - Evaluating the annual financial statements of the municipality for reasonableness, completeness and accuracy, and provide comment thereon, on a timely basis;
 - Considering the Auditor-General's opinion on the quality and appropriateness of the municipality's accounting policies;
 - Reviewing efficiency and effectiveness of internal controls over AFS preparation and reporting.
- 13.3.4 Specifically, with regards to annual financial statements, the Audit and Performance Audit Committee should:

Review and challenge where necessary:

- Arithmetical accuracy and consistency;
- Consistency of, and any changes to, accounting policies, comparing to prior years;
- Methods used to account for significant or unusual transactions where different approaches are possible;
- Whether the municipality has followed appropriate accounting standards and made appropriate estimates and judgements, taking into account previous audit outcomes;
- The quality of disclosure in the municipality's financial reports and the context in which statements are made;
- All material information presented with the financial statements, such as the operating and financial review and the corporate governance statement (insofar as it relates to the audit and risk management);
- All material issues in prior reports by the AGSA have been appropriately accounted for, resulting in fair presentation;
- Conduct analysis of trends and other financial ratio calculations e.g., year-on-year comparisons and composition of primary group e.g., salaries as a component of operations, whether operations are undertaken on a sustainable basis, operations at surplus or deficit, efficiency and solvency ratios, etc.

13.4 Risk Management Activities

13.4.1 The Accounting Officer is responsible for the establishment of effective risk management within the municipality.

13.4.2 The responsibilities of the Audit and Performance Audit Committee with respect to risk management:

- Provide an independent and objective view of the effectiveness of the municipality's risk management;
- Where there is a separate risk management committee, the Audit and Performance Audit Committee is required to review recommendations made and consider these in line with the Audit and Performance Audit Committee Charter;
- The Audit and Performance Audit Committee must also provide feedback to the Accounting Officer and municipal Council on the adequacy and effectiveness of risk management in the municipality;
- In the case where there is no separate risk management committee, the oversight responsibilities of the Audit and Performance Audit Committee on risk management will be reflected in the charter of the Audit and Performance Audit Committee, approved by Council.

13.5 Compliance with laws, regulations, ethics policies and procedures

13.5.1 The Audit and Performance Audit Committee as part of its risk management and internal control responsibilities should ensure the management of the municipality has the necessary mechanisms in place to ensure compliance with pertinent laws and regulations and is conducting its affairs ethically. This must include maintaining effective controls against conflict of interest, fraud and corrupt practices.

13.5.2 The Audit and Performance Audit Committee must review and monitor compliance with policy documents that should incorporate compliance with laws, regulations, ethics policies and rules regarding conflict of interest.

- 13.5.3 The Audit and Performance Audit Committee must monitor the control processes and the adequacy of internal control by viewing risk committee documentation and internal and external audit reports.
- 13.5.4 The Audit and Performance Audit Committee should communicate with the risk committee, internal and external auditors on:
- Any fraudulent activities, suspected fraud or fraud investigations being conducted which they are aware of;
 - Any concerns about the nature, extent and frequency of management assessment of the accounting and control systems in place, to prevent and detect fraud.
- 13.5.5 Notify the municipal Council when the Accounting Officer has been implicated in fraud, corruption or gross negligence.
- 13.5.6 Monitor developments and changes in law relating to the responsibility and accountability of management and review the extent to which management is meeting its obligations.
- 13.5.7 Ensure legal counsel regarding compliance where necessary.

13.6 Control Environment

The Audit and Performance Audit Committee members need to have a good understanding of the control environment, in fulfilling this responsibility the committee should:

- Ensure that management follows a sound process to draw conclusions on the adequacy and effectiveness of the system of internal control;
- Establish whether management has relevant policies and procedures in place and that these are adequate, effective and regularly updated;
- Determine whether appropriate processes are followed and complied with on a regular basis;
- Consider measures applied on any required changes to the design or implementation of internal controls;
- Assess steps taken by management to encourage ethical and lawful behaviour; financial discipline and accountability for use of public resources.

13.7 Performance Management

- 13.7.1 Part of the responsibilities of the Audit and Performance Audit Committee includes the review of the performance management system. The municipality has reviewed its committees to ensure that in cases where there is an audit committee and a performance audit committee, that these are combined into one committee for effective management, oversight and reporting, as envisaged by section 166 of the MFMA.
- 13.7.2 The Audit and Performance Audit Committee members need to have a good understanding of the performance of the municipality. These include:
- Review and comment on compliance with statutory requirements, performance management best practices and standards;
 - Review and comment on the alignment of the Integrated Development Plan (IDP), the budget, Service Delivery and Budget Implementation Plan (SDBIP) and performance agreements of Directors;

- Review and comment on relevance of indicators to ensure they are measurable and relate to services performed by the municipality and its entities;
- Review compliance with in-year reporting requirements;
- Advise on the effectiveness of the system for monitoring compliance with applicable laws and regulations;
- Advise on the effectiveness of corporate policies relating to performance management;
- Review the quarterly performance reports submitted by internal audit;
- Review and comment on municipality's annual financial statements and timely submission to the Auditor-General by 31 August, each year;
- Obtain assurance from management with respect to the accuracy, completeness and validity of the performance information;
- Review and comment on the municipality's annual report within the stipulated timeframes;
- Review and comment on the municipality's performance management system and make recommendations for its improvement to Council. In reviewing the municipality's performance management system the committee must focus on economy, efficiency, effectiveness and impact in so far as the key performance indicators and performance targets set by the municipality are concerned;
- Review the audited annual performance information and AG's Audit Report, prior to submission to and approval by the Council, focusing particularly on:
 - Providing an authoritative and credible view on whether the municipality's goals and objectives as per the Integrated Development Plan (IDP), by the business unit under review have been achieved;
 - The municipality's performance management system;
 - Compliance with statutory requirements.

13.8 Information Technology (IT) Governance

- 13.8.1 The Audit and Performance Audit Committee also need to provide advice on IT governance, controls, access, safeguarding of information in the municipality.
- 13.8.2 Specific expertise may be required from within or outside the municipality from time to time, to assist the internal audit activity and Audit and Performance Audit Committee formulate recommendations on systems and controls. The committee may have to advise on the appropriateness of disaster recovery and business continuity plans supporting IT risks, regular testing and evaluation of plans, systems and processes.

13.9 Relationship with Stakeholders

The Audit and Performance Audit Committee are required to maintain good relationships with key stakeholders, such as:

- Municipal Council;
- Accounting Officer;
- Management and staff;
- Internal Auditors and External Auditors;
- Provincial Treasury;
- National Treasury.

14. Meetings

- 14.1 The Audit and Performance Audit Committee should meet as often as required to perform its functions, but at least four (4) times a year.
- 14.2 The Audit and Performance Audit Committee shall safeguard and treat as confidential, all information supplied to it within the ambit of the law.
- 14.3 The secretariat responsibilities are to be performed by Council's administration department, including providing all administrative support to the Audit and Performance Audit Committee meetings, sending invitations and documentation to members, coordinating and compiling Audit and Performance Audit Committee meeting documentation, taking minutes at Audit and Performance Audit Committee meetings. The internal audit activity is responsible for preparing all logistical arrangements relating to Audit and Performance Audit Committee meetings, including arrangement for the prompt payment of claims and fees, etc.
- 14.4 The Chief Audit Executive, in consultation with the Audit and Performance Audit Committee secretariat of the municipality, must ensure that the required preparation for the meeting of the Audit and Performance Audit Committee is finalized at least seven (7) days before the commencement of the meeting and that substantive work would be undertaken for the duration of the meeting.
- 14.5 Any person attending the meeting may add items to the agenda three (3) days before the agenda is finalized. Such items should be provided to the chairperson or the Chief Audit Executive. Special meetings of the Audit and Performance Audit Committee may be convened with the chairperson's approval. Any member of the Audit and Performance Audit Committee, the internal or external auditors may request a special meeting if they consider necessary.
- 14.6 The majority of the members will form a quorum, and if the chairperson is absent, the members that are present will elect one of the members as chairperson for that meeting. If there are no quorum the meeting will be adjourned to a new date and time not exceeding two (2) weeks.
- 14.7 The members are the only people with voting rights. Voting shall be by a show of hands unless decided by all members that it be by ballot. The chairperson shall have a casting vote. If a member wants to dissent or protest against a decision, he or she may request that it is recorded in the minutes.
- 14.8 The following people have a standing invitation to the Audit and Performance Audit Committee and attend all meetings:
 - Municipal Manager;
 - The Executive Mayor;
 - The MPAC Chairperson;
 - Chief Audit Executive;
 - Chief Financial Officer;
 - Chief Risk Officer;
 - External Auditors (AGSA);
 - Any other person on invitation by the chairperson of the audit and performance audit committee.
- 14.10 The Chief Audit Executive, in consultation with the chairperson of the Audit and Performance Audit Committee, must determine the time frames of all meetings. In light of the financial implications, the Accounting Officer in consultation with the Chairperson of the Audit and Performance Audit Committee must agree, if meetings go beyond a one day sitting.

15. Review Period

This charter will be reviewed annually and updated to ensure relevance and consistency with the MFMA, Municipal Systems Act (Act 32 of 2000) and other related legislation, guides and best practice, and submitted to Council for approval. Following approval, the Audit and Performance Audit Committee charter will be published on the municipal website to promote awareness to all stakeholders.

Executive Mayor	:	
Initials and Surname	:	GMM van Deventer
Date:	:	12/09/2023
Chairperson APAC	:	
Initials and Surname	:	L. E. NENE
Date	:	14/09/2023
Municipal Manager	:	
Initials and Surname	:	C-L Mettler
Date	:	11/9/2023

APPENDIX 2

7 February 2024

The Speaker of Council
Stellenbosch Municipality
P.O. Box 17
Stellenbosch
7600

.Reference: Resignation 2024

Dear Sir

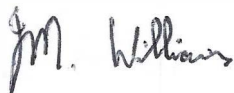
Notice of resignation

Please accept this letter as notice of my resignation from my position as a member of the Audit and Performance Audit Committee of the Council of Stellenbosch Municipality. I was appointed as a member of the committee on 1 April 2019. My membership was renewed on 26 April 2022. I would like my last meeting to be the one on 28 March 2024. I hope this will provide you with time to replace me and have a seamless continuation of the committee.

When I was appointed it was soon after my retirement from the Auditor General of South Africa and my work on audit committees assisted with my settling into retirement and dealing with Covid. It gave me an opportunity to give back. I have enjoyed sharing my knowledge and experience in the five-year term. I have learnt a lot in this time including participation in virtual meetings.

It has been a pleasure working with the management and staff of the municipality as well as the other members of the audit committee. Thank you to all for making this such a pleasant experience.

Kind regards

A handwritten signature in dark ink, appearing to read 'June Williams', with a stylized, cursive script.

June Williams

APPENDIX 3

LONG LIST AUDIT AND PERFORMANCE AUDIT COMMITTEE MEMBER OFFICE OF THE MUNICIPAL MANAGER INTERNAL AUDIT UNIT									
NR	Surname	Full Name	Race	Gender	Residence	Western Cape?	Excellent computer literacy – MS Word, Excel and PowerPoint	Formal Qualifications	Work experience
1	Burton	Mervyn Robert	Coloured	M	Rondebosch	Yes	Yes	CA (SA) Honours Bachelor of Accounting Science Bachelor of Accounting Science	<p>From(Not specified) to current: AC member, Risk Committee member and Chair of Marketing and Eco-Tourism Committee, Non Exec Director at Cape Nature</p> <p>From(Not specified) to current: Audit Committee Chair at WC Department of Transport and Public Works</p> <p>From(Not specified) to current: Audit and Pformance Audit Committee Chair and member of the Risk Committee at City of Cape Town</p> <p>From(Not specified) to current: AC Member at CT International Convention Centre</p> <p>From(Not specified) to current: AC Member at South African Institute for Drug Free Sport</p> <p>From(Not specified) to current: Council Member at Boland College (TVET)</p> <p>From(Not specified) to current: Board Member and Chair of the Finance Committee at WC Gambling and Racing Board</p> <p>From(Not specified) to August 2023: AC Chair and Risk Committee Chair at SA Maritime Safety Authority</p> <p>From(Not specified) to August 2023: AC Chair, member of Finance and IT Committee, Non- Exec Director at SA Maritime Safety Authority</p> <p>From(Not specified) to March 2015: Chair of the WC Liquor Board for period of 3 years</p> <p>Period(Not specified) : Chair of the AC at Fishmed</p> <p>Period(Not specified) : Secretary to the Wooltru AC and secretary to Port of City of Cape Town AC</p> <p>From(Not specified) to March 2012 (6 years period): AC Member at City of Cape Town</p> <p>From(Not specified) to May 2018: AC Member at WC Department of Health (Chair)</p> <p>From(Not specified) to October 2016 (3 years period): AC Member at Marine Living Resources Fund (National- DAFF)</p> <p>From(Not specified) to December 2017: AC Member at WC Social Development Cluster</p> <p>From(Not specified) to December 2017: AC Member at WC Governance and Admin Cluster (Chair)</p> <p>From(Not specified) to December 2017: AC Member at WC Gambling and Racing Board (Chair)</p> <p>Period not specified: Chair of AC and Risk Committee and member of Social and Ethics Committee,Non- Exec Director of a Listed Real Estate company-Ascension Properties</p> <p>Period not specified: Independent AC Member at Boland College (TVET)</p> <p>Period not specified: Chair of the AC and member of the Risk Committee, Non Exec Director at WC Blood Services NPC</p> <p>From(Not specified) to October 2022: Board Member and Chair of the AC at Rebosis Property Fund</p> <p>Period not specified (duration of 3 years): CFO at Stopak Manufacturing company</p> <p>Period not specified (duration of 5 years): Commercial Manager (Finance) at Irvin and Johnson (I&J)</p> <p>From 1999 to (not specified): Port of Cape Town Financial Manager at Portnet</p>
2	Adams	Allistair	Not specified	M	Cape Town	Yes	Not specified	Bachelor of Arts in Theology IT Diploma	<p>From January 2020 to September 2022: Pastor & Bible Teacher at Seventh Day Adventist</p> <p>From January 2020 to January 2022: Dean & Interim/Acting Dean:Boys at Good Hope High School</p> <p>From February 2010 to2014: IT Regional Manager/New Business Development Manager at Business Engineering</p> <p>From January 2008 to January 2010: ICT Manager at George Municipality</p>
3	Jacobs	Nkosinathi Paulus	Black	M	Colesberg	No	Not specified	Postgraduate Diploma: Leadership Development Masters: Public Administration Honours: Public Administration National Certificate: Municipal Financial Management Bachelor of Commerce	<p>From June 2019 to current: CFO at Department of Higher Education and Training</p> <p>From August 2015 to May 2019: Assistant Director: Municipal Finance at Northern Cape Provincial Treasury</p> <p>From April 2013 to July 2015: Assistant Director: Compliance and Monitoring at Northern Cape Provincial Treasury</p> <p>From June 2010 to March 2013: Assistant Revenue Accountant at Umsobomvu Local Municipality</p> <p>Period not specified: AC Member at Emthanjeni Local Municipality</p> <p>Period not specified: Chairperson of Financial Aid Committee and Tender: Bid Adjudication Committee</p> <p>Period not specified: Member of College Council, Sub- College Committee Member- Finance, Sub- College Committee Member- Audit and Risk</p>
4	Scheepers	Ethan	Not specified	M	Stellenbosch	Yes	Not specified	Matric	<p>From September 2018 to July 2018: Cohost at Tusken Ons Kyknet&kie,Cape Town</p> <p>(Duration not specified)2020: Tusken Ons kyknet&kie floor manager and co-host</p> <p>(Duration not specified) 2019: FotoFokus& StellaStemme Video approved</p> <p>(Duration not specified) 2018: Project manager at Mandela daycare</p> <p>From 2021 to 2022: DA Youth Subcommittee member for finance and fundraising</p> <p>(Duration not specified) 2023: DA Youth Stellenbosch Constituency Deputy chairperson for media and publicity</p> <p>2023: Council administration support ward 5 administrator offices</p>

5	Ncapayi	Thina	Black	F	Uitenhage	No	Yes	Bachelor of Commerce in Accounting	<p>From May 2023 to current: AC Member at Dr Beyers Naude Municipality</p> <p>From September 2021 to April 2023: Deputy Director: Finance at East Cape Midlands College</p> <p>From April 2021 to August 2021: Assistant Director: Finance at Tshwane North College</p> <p>From April 2019 to March 2021: Assistant Director: Finance at east Cape Midlands (Duration not specified) March 2019: Consultant at Lunika Consulting</p> <p>From September 2017 to December 2018: Reconciliation Reviewer at Mercedes- Benz of South Africa</p> <p>From August 2016 to August 2017: Audit Supervisor at Shumayela Consulting</p> <p>From February (Year not specified) to July 2016: Audit Assistant at EY</p> <p>From April 2015 to December 2015: Audit Senior at AGSA</p> <p>From April 2012 to March 2015: Trainee Accountant at AGSA</p>
6	Docrat	Faizal	Not specified	M	Johannesburg	No	Not specified	<p>MBA</p> <p>IoDSA</p> <p>ISACA</p> <p>IRMSA</p> <p>ITGI</p>	<p>From December 2022 to November 2025: Chair of Risk Management Committee at Limpopo Department of Sports, Arts and Culture</p> <p>From January 2020 to December 2026: Chair of Audit and Risk Committee, Chair ICT Steering Committee at Pharmacy Council of South Africa</p> <p>From February 2020 to November 2026: CAE (Cluster 4) at Northern Cape Provincial Treasury</p> <p>From January 2018 to December 2023: Chair of AC, Special Oracle Advisor to Secretary at North West Provincial Legislature</p> <p>From June 2015 to March 2021: Chair of AC and Risk Committee at Safety and Security Sector Education and Training Authority</p> <p>From December 2016 to March 2020: AC Member at Department of Energy</p> <p>From April 2020 to October 2023: AC Member at DMRE</p> <p>From July 2017 to March 2020: Audit and Risk Committee Chair at SAIPA</p> <p>From February 2018 to July 2019: Chair of ICT Steering Committee at SAIPA</p> <p>From December 2014 to January 2019: Audit and Risk Committee Member at Council for the Built Environment</p> <p>From April 2012 to March 2016: Audit and Risk Committee at AgriSETA</p> <p>From February 2011 to June 2014: Provincial Audit and Risk Committee (Cluster 1) Deputy Chair at KZN Provincial Treasury</p> <p>From September 2021 and August 2024: Non- Exec Director, Member of Audit and Risk Committee, ICT Steering Committee Chair, Technical Committee Chair at National Construction Incubator</p> <p>From 2018 to January 2021: Non exec Director, Chair of Ethics, ICT and Fin Risk Committee at Tshwane Economic Development Agency</p> <p>From June 2019 to March 2020: Board, Chair of the IT Governance Committee at SAIPA</p> <p>From September 2017 to May 2019: Audit and Risk Committee Chair at SAIPA</p> <p>From February 2012 to September 2014: Board Member (Resigned in June 2013), Legal and Compliance Committee Member (Resigned in July 2013), Membership Committee Member (Resigned in September 2014) at IRMSA</p> <p>From February 2020 to March 2021: Non- Exec Director, Audit and Risk mcommittee Member, HR Committee member at SANParks</p> <p>From February 2005 to March 2011: Board Member at ISACA</p> <p>From 2005 to 2008: Responsible for certification at ISACA</p> <p>From 2009 to 2011: Vice President at ISACA</p> <p>From July 2016 to August 2017: Board, Risk and Remco Member at Business Innovations Group</p> <p>From April 2013 to June 2016: Partner/ Board Member at Mazars</p>
7	Mortimer	Len	Not specified	M	Stellenbosch	Yes	Not specified	<p>Doctorate in Administration</p> <p>MBA</p> <p>Postgraduate Diploma in Business Administration</p> <p>Diploma in Local Government Administration</p> <p>Diploma in Personnel Management</p> <p>National Diploma in Public Health</p>	<p>at Mubesko and NT</p> <p>From 2024 to 2027: Associate at PwC</p> <p>In 2023: Researcher at Mubesko and WCDM</p> <p>In 2023: Facilitator at Bergvrierv LM MM, Weskus DM CFO, Mossel Bay LM MM</p> <p>In 2023: Keynote Speaker at SCM and LED Indaba</p> <p>In 2023: Consultant at JOC Mossel Bay Pro Bono</p> <p>In 2023: Advisor at Stellenbosch LM Pro Bono</p> <p>In 2023: Facilitator at GIZ Botswana</p> <p>From 2022 to 2023: Researcher at HRM Connect</p> <p>From 2017 to current: Facilitator at HRM Connect and various municipalities</p> <p>In 2022: Keynote speaker at CFO Forum</p> <p>In 2022: Moderator at GIZ</p> <p>From 2021 to 2022: (Position not specified) at SALGA</p> <p>In 2022: Chairperson of Disciplinary Board at Stellenbosch, CKDM</p> <p>In 2022: (Position not specified) at HSF</p> <p>In 2022: Lead Consultant at Ecorys (SECO)</p> <p>From 2020 to 2022: Lead Consultant at World Bank</p> <p>From 2016 to 2022: Chairperson of the AC at Stellenbosch Municipality</p> <p>From 2014 to current: Supervisor/ Moderator/ Examiner/ Mentor at University of Stellenbosch</p> <p>From 2011 to current: Lecturer at Stellenbosch University's School of Public Leadership</p> <p>From 2011 to current: Facilitator at University of Stellenbosch</p> <p>In 2021: Project Manager at GIZ</p> <p>In 2021: Lead Consultant at GIZ</p> <p>In 2021: Lead Consultant at GOPA</p> <p>In 2020: Lead Consultant at Beaufort West LM</p> <p>In 2020: Lead Consultant at Central Karoo DM</p> <p>In 2020: Lead Consultant at Kouga LM</p> <p>In 2020: Advisor at Siyancuma LM</p> <p>From 2019 to 2020: Consultant at CKDM</p>

8	Malepe	Raseekele Rosah	Not specified	F	Pretoria	No	Not specified	CA (SA) Postgraduate Diploma in Accounting Science Bachelor of Commerce	From March 2019 to current: Director at Romalepe Chartered Accountants Inc From May 2018 to February 2019: Audit Manager at Morar Incorporated From 2016 to 2018: Assistant Audit Manager at AGSA From 2013 to 2015: Trainee Auditor at AGSA
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APPENDIX 4



PROFILE

With over 30 years of public sector experience, including 15 years' as Municipal Manager, supported by 13 years as senior extraordinary lecturer at the University of Stellenbosch, his academic qualifications, and high-profile projects associated with PLD Ventures, Mortimer Consulting, and Ultimate Consulting Solutions, Dr. Mortimer is well recognized as an expert in Local Governance, Strategic Management, Training and Development, Supply Chain Management, Governance and Policymaking, and Public Sector Finance and Compliance.

CONTACT

PHONE:

WEBSITE:

www.ultimateconsulting.co.za

EMAIL:

SKILLS

Communication
Analytical
Interpersonal
Adaptability
Project Management
Negotiation: Conflict Resolution
Industry Knowledge
Ethical Judgement
Presentation
Continuous Learning

DR LEN MORTIMER

EDUCATION

University Kwazulu Natal

2001 - 2004

Doctorate in Administration

A Model for Performance Management in Local Government

MANCOSA

1999 - 2000

Master of Business Administration

MANCOSA

1998

Postgraduate Diploma in Business Administration

IAC

1997

Diploma in Local Government Administration

IAC

1997

Diploma in Personnel Management

Technikon Pretoria

1982 - 1984

National Diploma in Public Health

WORK EXPERIENCE

Ultimate Consulting Solutions MD and Lead Consultant

2017 – Current

Company management, consultation and facilitation on various governance and policy, administration, SCM, HR and financial projects. This includes an extensive list of high-profile projects for the World Bank, Malawian presidency, National Treasury, and various donor organisations. A full project history is available on request.

University of Stellenbosch School of Public Leadership

Senior Extraordinary Lecturer

January 2011 – Current

Lecturing, consulting, and preparing course material.

Advisor, study leader, promoter, and examiner of post-graduate studies, including:

- Diploma in Public Accountability,
- BPA Honours (Local Governance),
- Developmental Local Government at Master's level,
- Moderating Administrative Law at Master's level, and
- Working as internal and external examiner and study leader for the University of Stellenbosch PhD learners.

Primary academic resource on all SCM-related training and consulting.

Involved in the development, including authoring of a new Induction Program on the Municipal Finance Management Act to all new National and Provincial staff, and piloted the first training of the program on behalf of National and Provincial Treasury in the Western Cape via USB-ed.

Facilitator of SAQA 48965 on 17 Unit Standards, primarily finance-related, to client municipalities in terms of MMC regulations (estimated 10 000 contact assessments and 10 000 take-home assignments reviewed).

PLD Ventures Director

January 2009 – December 2010

Company management and consultation on various Public and Private Sector Projects.

PUBLICATIONS

MISTRA Authored chapter on the State of Local Government 2023

Article of Public Sector Procurement: A private sector procurement perspective for improved service delivery via AOSIS publishing 2021

Co-author various products for OCPO, COGTA, NT, GIZ, SPL and GOPA 2011-current

Co-author on MFMA Induction for NT 2014

Article on PMS in UKZN Journal 2005

INDUSTRY STANDARDS

Contract management framework for NT 2019

IDP Guidelines for COGTA 2019

SCM Model for NT and OCPO 2019

Stellenbosch Municipality Municipal Manager and Director Corporate Services

September 2006 – December 2008

All responsibilities legislated for the position of Accounting Officer and Senior Manager, such as:

- Accounting officer of Stellenbosch Municipality

Deputy Chair of ILGMSA

September 2006 – December 2008

Deputy chair of the provincial Institute for Local Government Management ILGM KZN and served on the National Executive Committee of the ILGM.

Mortimer Consulting Sole Proprietor

July 2005 – August 2006

Company management and consultation on various Public Sector Projects.

Umvoti Municipality Municipal Manager

1996 – June 2005

All responsibilities legislated for the position of Accounting Officer.

Venterstad and Hanover Municipalities Municipal Manager

1992 – 1996

All responsibilities legislated for the position of Accounting Officer.

Fraserburg Municipality Deputy Municipal Manager

1989 – 1992

Delegated financial and administrative responsibilities within the Accounting Officer's job description.

Checkers Queenstown Administrative Manager

1989 – 1989

Responsible for staffing, payroll, Occupational Health, and Safety as well as Customer Service.

SARH Queenstown Regional Health and Safety Officer

1987–1989

Evaluate, advise, and approve all Health & Safety Plans and see that they have been thoroughly covered in keeping with applicable legislation. Carry out routine and non-routine safety audits by conducting site visits to ensure that the approved health and safety plan is being fully applied and complied with.

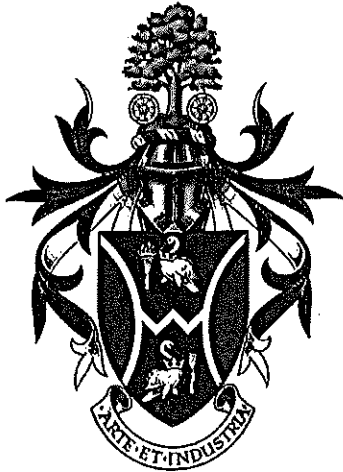
SADF Conscription

1985 – 1987

Current rank Captain SA Military Health Service.

MEMBERSHIP OF PROFESSIONAL BODIES

- Special member of the Institute of Local Government Management
- SAQA accreditation Professional Municipal Manager (PMM) ILGMSA
- Application to CIGFARO under consideration
- Accredited assessor ETDP SETA SOR Number: US/157/011574/20
- Special advisor to the South African Local Government Association (SALGA) on Audit Support Programme (focus on expenditure management and UIFWE)
- International City Managers Association (ICMA) member



Buckinghamshire Chilterns
UNIVERSITY COLLEGE

This is to certify that

NIMROD LLEWELLYN MORTIMER

has been awarded the degree of

Master

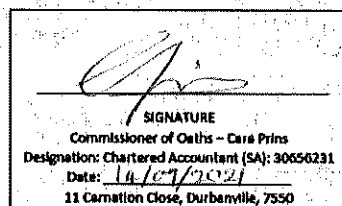
of

Business Administration

(Managing in the Public Sector)

having successfully completed the necessary studies delivered by
Buckinghamshire Chilterns University College through arrangements
with MANCOSA in the Republic of South Africa

06 December 2000



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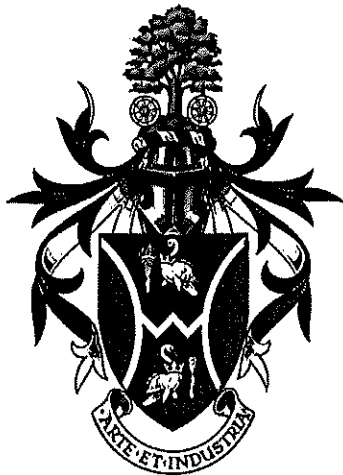
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of an original
document*

FBM 21/12/00

Director

J. Gay

Clerk to the Governors



Buckinghamshire Chilterns UNIVERSITY COLLEGE

This is to certify that

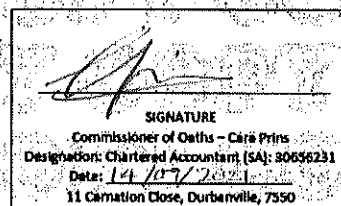
NIMROD LLEWELLYN MORTIMER

has gained the postgraduate award of

DIPLOMA IN MANAGEMENT STUDIES

having successfully completed the necessary studies delivered by
Buckinghamshire Chilterns University College through arrangements
with MANCOSA in the Republic of South Africa

20 JANUARY 1999



*Certified true copy
of an original
document*
97910108

FBM 21

Director

J Gay
Clerk to the Governors



UNIVERSITY OF KWAZULU-NATAL

The Universities of Durban-Westville and Natal merged
to become the University of KwaZulu-Natal on 1 January 2004

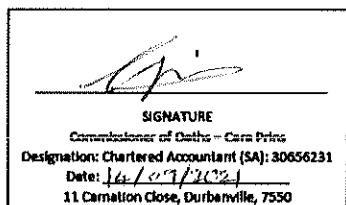
This is to certify that

Nimrod Llewellyn Mortimer

was admitted this day
at a congregation of the University
to the degree of

Doctor Administrationis

having satisfied the conditions prescribed for the degree.



*Certified true copy
of an original
document*

M W Makgoba
Vice-Chancellor

E Muncy
Interim Registrar

S Moodley
Dean

05 November 2004

Prior to the said merger, the person named in this certificate was initially registered
as a student at the former University of Durban-Westville



Gestig 1927

Die Instituut vir Administrasie en Handel van Suider-Afrika

DIPLOMA

IN PERSONEELBESTUUR

Hiermee word bevestig dat

NIMROD LLEWELLYN MORTIMER

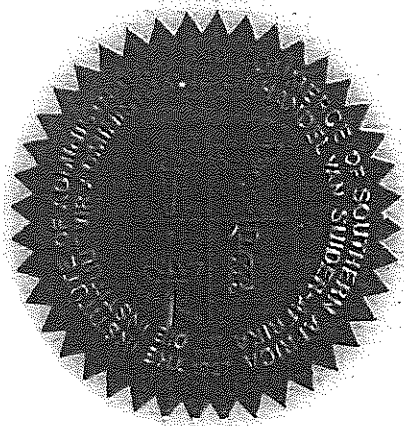
voldoen het aan die vereistes van die eksaminatore van
Die Instituut vir Administrasie en Handel van Suider-Afrika
in die volgende vakke:

Sakereg I
*Sakekommunikasie **
Sakepraktyk
Ekonomie
*Finansiële Rekeningkunde I***
*Bestuur I**
Bestuur II
(Vrystelling)*

Opleidingsbestuur I
*Opleidingsbestuur II***
Arbeidsekonomie
Organisatoriese Gedrag
Personeelbestuur I
Personeelbestuur II
Personeelbestuur III
*(** Onderskeiding)*

Datum voltooi: Oktober 1997
Datum uitgereik: Januarie 1998

Toegeken onder die seël van Die Instituut



Hoof-Uitvoerende Beampste

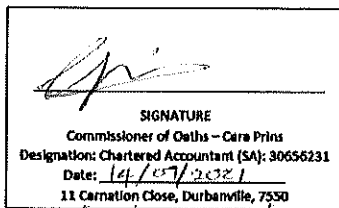
Onderwysbestuurder

No. 637010

<p>SIGNATURE Commissioner of Oaths - Care Prins Designation: Chartered Accountant (SA): 80656231 Date: 14/07/2021 11 Carnation Close, Durbanville, 7550</p>

Hierdie Diploma is geen bewys van Lidmaatskap van Die Instituut vir Administrasie en Handel van Suider-Afrika nie

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of an original document*



Established 1927

*Certified copy of
an original
document*

The Institute of Administration and Commerce of Southern Africa

DIPLOMA

IN LOCAL GOVERNMENT - ADMINISTRATION

This is to certify that

NIMROD LLEWELLYN MORTIMER

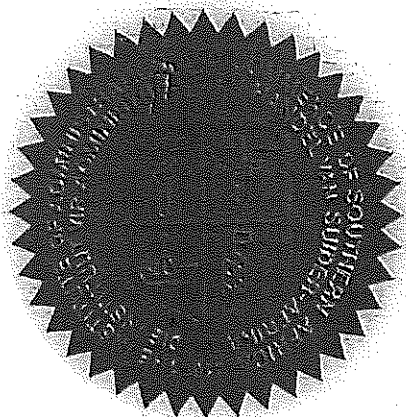
has satisfied the examiners of
The Institute of Administration and Commerce of Southern Africa
in the following subjects:

Business Law I
*Business Communication **
Business Practice
Economics
*Financial Accounting I ***
*Management I **
Management II
(Exemption)*

Personnel Management I
Personnel Management II
Local Government Law I
*Local Government Law II ***
*Local Government Administration I **
Local Government Administration II
Local Government Administration III
*(** Distinction)*

Date completed: May 1997
Date issued: July 1997

Given under the Seal of The Institute



Chief Executive Officer

Education Manager

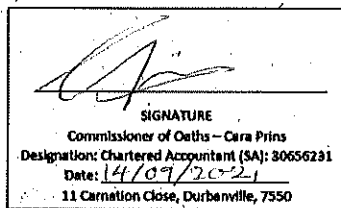
No. 637010

REPUBLIEK VAN SUID-AFRIKA
 DEPARTEMENT VAN NASIONALE OPVOEDING
 ONDERWYS EN KULTUUR
 ADMINISTRASIE: VOLKSRAAD



REPUBLIC OF SOUTH AFRICA
 DEPARTMENT OF ~~NATIONALE OPVOEDING~~
 EDUCATION AND CULTURE
 ADMINISTRATION: HOUSE OF ASSEMBLY

NASIONALE • NATIONAL DIPLOMA



OPENBARE GESONDHEID

PUBLIC HEALTH

TOEGEKEN AAN • AWARDED TO

N.L. MORTIMER

112130

14-07-1963

VERWERF AAN • OBTAINED AT

PRETORIASE • TECHNICON • PRETORIA
 MET INGANG VAN • WITH EFFECT FROM

01-12-1984

VAKKE WAARIN GESLAAG • SUBJECTS PASSED

* DUI ONDERSKEIDING AAN

* INDICATES DISTINCTION

Boukunde
 Gesondheidschemie en Fisika
 Anatomie en Fisiologie WAI III
 Mikrobiologie
 Sanitêre Wetenskap
 Behuising en Behuisingsbestuur
 Epidemiologie
 Bedryfshigiëne
 Sosiale Sielkunde
 Voedselhigiëne
 Gesondheidsadministrasie
 Gesondheidsvoorligting
 Omgewingshigiëne
 Vleishigiëne

Building Practice
 Health Chemistry and Physics
 Anatomy and Physiology WAI III
 Microbiology
 Sanitary Science
 Housing and Housing Management
 Epidemiology
 Industrial Hygiene
 Social Psychology
 Food Hygiene
 Health Administration
 Health Education
 Environmental Hygiene
 Meat Hygiene

XXXXX

EKSAMENBEAMPT

EXAMINATION OFFICER

OE 4/57

G.P.S. 14-0142

DIREKTEUR GENERAAL
 HOOF UITVOERENDE DIREKTEUR
 DIRECTOR GENERAL
 CHIEF EXECUTIVE DIRECTOR

Work History, Projects, and References of Dr Len Mortimer

Date from – Date to	Location	Company	Position	Description
2023-2026	South Africa	Mubesko and NT	Project Manager and stream leader	Financial Recovery Plans and Status Qua assessments
2024-2027	South Africa	PWC	Associate	Performance Management City of Cape Town
2023	South Africa	Mubesko and WCDM	Researcher	Cost of employment study and international benchmarking of municipality in terms of norms and standards
2023	South Africa	Bergvriër LM MM Adv H Linde Weskus DM CFO Dr J Tesselaar Mossel Bay LM MM Mr C Puren	Facilitator	Strategic sessions Conflict resolution Ethics Customer service and diversity Roles and responsibilities
2023	South Africa	SCM and LED Indaba	Keynote speaker	SCM of the future
2023	South Africa	JOC Mossel Bay Pro Bono	Consultant	Appoint senior staff
2023	South Africa	Stellenbosch LM Pro Bono	Advisor	Restructuring Corporate Services
2023	South Africa	GIZ Botswana	Facilitator	Team building and best practices
2022-2023	South Africa	HRM Connect	Researcher	Standard Operating Procedures
2017-current	South Africa	HRM Connect and various municipalities	Facilitator	Facilitate appointment of Municipal Managers and Directors at various municipalities
2022	South Africa	CFO forum	Keynote speaker	CFO of the future
2022	South Africa	GIZ	Moderator	Workplace forums
2021-2022	South Africa	SALGA	2022	Cllr training
2022	South Africa	Stellenbosch, CKDM	Chairperson of Disciplinary Board	Disciplinary processes against senior managers

Date from – Date to	Location	Company	Position	Description
2022	South Africa	HSF		Cllr training
2022	South Africa	Ms Motseoa Lugemwa Ecorys (SECO)	Lead Consultant	PINK-CD: Identified knowledge products from NT and external stakeholders, to consult on and upload to the Knowledge and Information Management System (KIMS). Knowledge products were developed, including case studies, knowledge products to promote good practices, workshops, and lessons of best practice.
2020 – 2022	South Africa	Davison Muchadenyika World Bank	Lead Consultant	World Bank Capacity Development: Design a localized TM training initiative and support the institutionalization of this training, as well as designing a Change Management training program.
2016 – 2022	South Africa	Adv Gesie van Deventer Executive Mayor Stellenbosch Municipality	Chairperson of Audit Committee	Stellenbosch Municipality
2014 – 2022 (current)	South Africa	Prof J Burger University of Stellenbosch	Supervisor/ Moderator/ Examiner/ Mentor	<p>Advisor/study leader/promoter and examiner of post-graduate studies</p> <p>Moderator on Administrative Law at Master's level</p> <p>Internal and External examiner and study leader for the University of Stellenbosch-PhD students and MPA students.</p> <p>Successful completion of MPA and PhDs; topics include:</p> <p><u>An assessment of the challenges faced by King Sabata Dalindyebo Local Municipality in respect of the provision of electricity services</u></p> <p>Gqwede, Indiana Indie (Stellenbosch : Stellenbosch University, 2018-03)</p> <p>Thesis (MPhil)--Stellenbosch University, 2018.</p> <p><u>Bridging the digital divide: a case study of a collaboration between a metropolitan municipality and a non-profit organisation</u></p> <p>Seifert, Natalie (Stellenbosch : Stellenbosch University, 2017-03)</p> <p>Thesis (MCom)(MPA)--Stellenbosch University, 2017.</p> <p><u>Evaluating the effectiveness of service delivery : with special focus on Stellenbosch Municipality's water supply</u></p> <p>Kgaphola, Leshoro Phinny (Stellenbosch : Stellenbosch University, 2019-04)</p> <p>Thesis (MPA)--Stellenbosch University, 2019.</p> <p><u>Exploring behavioural challenges in supply chain management of George Municipality in order to function optimally</u></p>

Date from – Date to	Location	Company	Position	Description
				<p>Pienaar, Adri (Stellenbosch : Stellenbosch University, 2019-12) Thesis (MPA)--Stellenbosch University, 2019. <u>Fiscal sustainability and the South African financial management challenge at national government level</u></p> <p>Pakkies, Letsepa (Stellenbosch : Stellenbosch University, 2016-12) Thesis (MPA)--Stellenbosch University, 2016. <u>The influence of procurement practices on service delivery : an analysis of government legislation – service delivery relationships in South Africa</u></p> <p>Manyathi, Sakhile (Stellenbosch : Stellenbosch University, 2019-12) Thesis (PhD)--Stellenbosch University, 2019. <u>mSCOA : challenges of intergovernmental relations within cooperative government : a case study of Langeberg Municipality in the Western Cape</u></p> <p>Brown, Bradley (Stellenbosch : Stellenbosch University, 2020-03) Thesis (MPA)--Stellenbosch University, 2020.</p>
2011 – 2022 (current)	South Africa	Prof J Burger Stellenbosch University's School of Public Leadership	Lecturer	<p>BPA Honours: Local Governance Diploma in Public Accountability: Public Accountability 1, Institutional performance, Institutional Conduct and Compliance and Control 1 and 2. Facilitator/lecturer on developmental local government, strategy, and municipal management as areas of expertise to MDP students.</p>
2011 – 2022 (current)	South Africa	Prof J Burger University of Stellenbosch	Facilitator	<p><u>Municipal Minimum Competency training to the public sector.</u> Facilitated more than 450-unit standards since 2011 in traditional contact sessions and via blended mode, involving studio recordings. Facilitator of SAQA 48965 on 17 other unit standards, including finance to client municipalities in terms of MMC regulations. Estimated 10 000 contact assessments and 10 000 take-home assignments reviewed.</p>
2021	South Africa	Mr. M Mokgapi GiZ	Project Manager	Contract 83368033: IA Training and development of customised QAIP in various municipalities in Amathole, Ehlanzeni and Chris Hani District Municipalities, as well as Steve Tshwete Local Municipality
2021	South Africa	Ms. L. Berrington GiZ	Lead Consultant	Contract 83367893: Review of the functions of the Water Services Provider and the Water Services Authority in order to strengthen the capacity and capabilities of these functions.
2021	South Africa	Ms. L. Berrington GiZ	Project Manager	Contract 83335096: Development of revised integrated development planning (IDP) guidelines and assessment criteria for the Department of Cooperative Governance.

Date from – Date to	Location	Company	Position	Description
2021	South Africa	Ms. L. Berrington GiZ	Project Manager	Contract 83358142: Conduct a comparative analysis between the old and new draft bylaws that will provide an explanation of the differences and the similarities found in the water by-laws developed in 2006 and 2013 for CHDM and ADM respectively
2021	South Africa	Dr A Ngwenya	Project Manager	Contract 83358471: Development of Standard Operating Procedures (SOPs) and Strategies on Expenditure Management and training for 8 GiZ partner municipalities.
2021	South Africa	Ms Kirstin Walker GiZ	Project Manager	Contract 83356344: Support the Ehlanzeni District Municipality (EDM) and its four local municipalities (LMs) in developing the capacity to understand and implement the outcomes-based approach. Build capacity for an understanding of and in the design and formulation of outcome-based indicators and targets. Focus on stimulating analytical thinking through components such as the theory of change.
2019 – 2021	South Africa	Mr. Mark Kuipers GOPA	Lead Consultant	Project 2010004: Training for the SCM value chain in 8 selected municipalities, followed by functional mentorship of smaller groups of SCM staff in order to facilitate change and transformation in the organisational culture from compliance to achieving value.
	South Africa	Mr. M Mokgapi GiZ	Lead Consultant	Contract 83332124: An internal audit assessment and capacity development of the IA units of 8 municipalities in Mpumalanga and the Eastern Cape.
	South Africa	Mr. G Daya GiZ	Lead Consultant	Contract 83331313: Review of Contract Management Framework for the public sector on behalf of the OCPO (NT).
	South Africa	Ms Motseoa Lugemwa (SECO, Ecorys and NT)	Lead Consultant	Project 3.1: Review and analysis of 8 municipalities' SCM environment in Mpumalanga and Free State for PINK and OCPO, including expenditure management, UIFWE and controls. SECO sponsored.
	South Africa	Mr. Mark Kuipers GOPA	Lead Consultant	Development and facilitation of improvement products in the SCM units of 8 municipalities in Mpumalanga and Eastern Cape. Including expenditure management, controls, UIFWE and SOPs.
2020	South Africa	Mr. G Daya GiZ	Lead Consultant	Contract 83333104: ADM data cleansing. Development of revenue management policies and bylaw.

Date from – Date to	Location	Company	Position	Description
2020	South Africa	Mr. K. Haarhoff MM Beaufort West LM	Lead Consultant	Review and assessment of UIFW expenditure, SOPs, Consequence management, accounting, and training.
2020	South Africa	Mr. J. Jonkers Central Karoo DM	Lead Consultant	Workshops on strategy and gender sensitivity.
2020	South Africa	Ms. K. Moodley Kouga LM	Lead consultant	Strategy workshop, change management and think tank approach.
2020	South Africa	Ms. C. Zealand CFO Siyancuma Local Municipality	Advisor	Pro Bono advice on UIFW expenditure and compliance to CFO.
2020	South Africa	Ms. L. Berrington GiZ	Lead Consultant	Contract 83358512: Water bylaws for CHDM and CHDM-International and National best practices evaluated.
2019 - 2020	Western Cape South Africa	Prof Johan Burger and HSF	Programme Director	Summer School for Councillors of the Western Cape including training on expenditure management.
2019 - 2020	South Africa	MM Mr. S Jooste CKDM	Consultant	Investigate allegations against senior manager. Investigate fatality in service.
2019	South Africa	Mr. A Mokweni	Mediator	Facilitated a matter between Langeberg political arm and management.
2019	South Africa	Mr. Nico de Kock Mubesko	Facilitator	Strategy workshop.
2019	South Africa	Ms Lynette Berrington GiZ	Lead Consultant	Contract 83313254: Development of Performance Management Framework for the Amathole District Municipality.

Date from – Date to	Location	Company	Position	Description
2019	South Africa	Ms Lynette Berrington GiZ	Lead Consultant	Contract 83320604: Development of Performance Management Framework for the Inxuba Yethemba Local Municipality.
2019	Malawi	Dr Alfred Nyasulu GiZ	Lead Consultant	Contract 83335124: Advisor to the Malawian Government on its Contract Management Framework and development of policy and legal framework in the GCU of the Presidency and cabinet.
2019	South Africa	Mr. Mokgapi Maleka GiZ	Lead facilitator	Facilitated study tour concerning Internal Audit, Oversight, PMS and MPACs.
2019	South Africa	Mr. G Daya GiZ/NT SCM Colloquium	Keynote presenter on research and findings	Presented research findings and recommendations. Outcome was that NT designated OCPO as custodian of model for SCM proposed by Ultimate, including review of expenditure management, SOPs, and controls.
2019	South Africa	Mr. Kimmie Kymdell CFO Beaufort West Municipality	Lead Consultant	Review and analysis and turn-around action plan for SCM unit, including the investigation of SOPs, expenditure management and UIFWE
2019	South Africa	Jimmy Khwinana	Lead Consultant	Design a staff structure for the SCM unit of ORT District Municipality
2019	South Africa	Mr. Nico de Kock Bitou/Mubesko	Ultimate	Expenditure management: Audit findings response on SCM, Irregular, Fruitless and Wasteful expenditure
2018 - 2019	South Africa	Mr. A Mokweni Chairman of the CRF	Consultant	Investigate allegations against high profile manager at fund
2018 - 2019	South Africa	Mr. G Daya GiZ	MD of Ultimate Consulting Solutions / Consultant	Contract 83289945: A supply chain management review and implementation analysis of 8 selected SA municipalities. The outcome was a model for the implementation of SCM at Municipalities. It was adopted by NT and placed with the OCPO as custodian an after a conference of OCPO, NT and PTs on 10 July 2019
2018	South Africa	Mr. Nico de Kock Sol Plaatje/Kimberley and Michelle van Zyl	Organisational Development expert	Appointed to restructure the Macro and Microstructure of Sol Plaatje municipality in the Northern Cape.

Date from – Date to	Location	Company	Position	Description
2018	South Africa	Dr Zweli Ndevu SALGA/University of Stellenbosch	Consultant and advisor	<u>South African Local Government Association:</u> Advised SALGA on working workgroups since 1996. Address National Conference on Performance management and assisted in the organisation of the conference.
2018	South Africa	Adv Gesie van Deventer Stellenbosch Municipality Executive Mayor	Chairperson Disciplinary Board	Investigation of CFO and other senior officials in terms of the Financial Misconduct Regulations.
2017-2020	South Africa	Prof J Burger The Western Cape Provincial Government WCPG/SPL	Project leader and Facilitator	Supply Chain Management, Contract Management, Demand management, asset management, Risk and performance management, Audit findings, Expenditure management.
2017-2020	South Africa	Prof J Burger The Western Cape Provincial Government WCPG/SPL	Project leader and facilitator	Budgeting and In-year monitoring.
2017 - 2019	South Africa	Ms Adie Viening EOH/MISA	Lead Consultant	HR-stream leader, for a turn-around from diagnostics to developing and overseeing appropriate solutions.
2017 - 2019	South Africa	Dr. R. Hugo	Consultant	Assist Dr. R. Hugo with the desktop assessment of senior managers.
2017 - 2018	South Africa	MM Dr J Leibbrandt City of Drakenstein	MD of Ultimate Consulting Solutions	Analysis and review of the City of Drakenstein SCM environment and irregular expenditure to review and reduce findings. Phase 1: Diagnostic analysis of Supply Chain Management: Phase 2: Presentation on findings and way forward: Phase 3: Active implementation of corrective measures through a project plan: Phase 4: Follow-up assessment.
2017	South Africa	Dr Dirk Brand GIZ/SPL	Facilitator Subject matter expert	Facilitated a Public Procurement workshop for senior public service officials on "Procurement Practices in South Africa and selected countries", namely Uganda, "the Gambia", Rwanda and Malawi.
2016 - 2018	South Africa	Dr Leon Geustyn EOH-MISA	HR workstream leader	Appointed at EOH and MISA Municipal Infrastructure Support Agent as workstream leader for the ORT DM on a turn-around for water services in the DM.

Date from – Date to	Location	Company	Position	Description
2016 - 2017	South Africa	Adv T Gilliomee (MM Mossel bay) Mossel Bay and Central Karoo District Municipalities	Consultant	Assist councils with the appointment of senior managers.
2016	South Africa	Mr. George Ducharme Ducharme Consulting City of Cape Town	Facilitator	Training on the MFMA to City of Cape Town Transport managers.
2015 - 2020	South Africa	Mr Johnny Douglas Provincial Treasury and NT/ Isizwe/Pay@	Facilitator/ mentor	Contracted to train interns on behalf of Provincial and National Treasury on the MFMA including expenditure management (Induction of the MFMA to Interns in the Western Cape), and SCM officials on risk and performance management. During these engagements, most of the mentorship relations developed and I am still providing such support on an ongoing basis to various of the 150 plus interns in the Western Cape Province. Advisor to various firms dealing in the public-sector space.
2015 - 2020	South Africa	Prof J Burger The Western Cape Provincial Government WCPG/SPL/USB-ed	Project leader and facilitator	MFMA Induction was developed encompassing SCM regulations, circulars, and practice notes.
2015 - 2017	South Africa	Prof J Burger Department National Treasury- OCPO	National task team member	<u>OCPO - Office of the Chief Procurement Officer</u> provide input on the development of a curriculum for the <u>training of SCM Supply Chain Management practitioners in the public sector.</u>
2015 - 2016	South Africa	Ms Eda Barnard WCPG-Premier's office	Consultant/ Mentor	Appointment by Premier's office and WCPG <u>Western Cape Government</u> to assist municipalities in distress, for example, Oudtshoorn and Kannaland.
2015 - 2016	South Africa	Mr Johnny Douglas The Western Cape Provincial Government WCPG/USB-ed	Facilitator	Train SCM risk and performance management for Provincial Treasury clients.

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2015	South Africa	Prof J Burger National Treasury/University of Stellenbosch	Author	<u>National Treasury</u> Part of the development team (and wrote chapters) for a new Induction program on the MFMA Municipal Finance Management Act to all new National and Provincial staff and piloted the first training on the program on behalf of National and Provincial Treasury in the Western Cape.
2015	South Africa	Prof J Burger City of Cape Town	Facilitator	Facilitate ward committee sessions for the City of Cape Town.
2014 - 2018	South Africa	Prof J Burger University of Stellenbosch	Facilitator	Lecture on MDP programmes for the US.
2014 - 2015	South Africa	Adv Gesie van Deventer (Executive Mayor) Stellenbosch Municipality	Chairperson of Oversight Committee	Stellenbosch Municipality
2014	South Africa	Ms Eda Barnard Hans Seidel Foundation	Mentor/ Expert	Mentorship program for municipalities in distress - Matzikamma and Laingsburg. Assisted Municipal managers with the development of products and provided guidance and advice/support as and when required.
2012 - 2014	South Africa	Adv Koos Celliers Hans Seidel Foundation	Consultant	Training of councillors.
2011 - 2020	South Africa	Prof J Burger Western Cape/Stellenbosch	Facilitator	Pro bono training of community associations on Local Governance.
2008 - 2010	South Africa	Adv Donald Brown PLD Ventures	Partner and Consultant	Consultant and Venture Capital partner.

Date from – Date to	Location	Company	Position	Description
2006 - 2008	South Africa	Mrs. Lauretta Maree Ex-Mayor Stellenbosch Stellenbosch Municipality	Director Corporate Services	Municipal Manager and Director of Corporate Services. All responsibilities legislated for the position of accounting officer and senior manager. Current mentor/mentee relationships with several staff members that originated from this position. Recruitment and selection of all staff.
2005 - 2006	South Africa Msinga Municipality	Mortimer Consulting	Consultant / owner	Consult on performance management systems in Local Government.
1996 - 1999	South Africa	ILGMSA	Deputy Chair	Deputy chair of the provincial Institute for Local Government Management ILGM KZN and also served on the National Executive Committee of the ILGM.
1992 - 2006	South Africa	Mrs. Lauretta Maree Ex-Executive Mayor Stellenbosch Hanover Municipality, Venterstad and Umvoti	Municipal Manager	All responsibilities legislated for the position of accounting officer. Inclusive of development and approval of SOPs, financial management and expenditure management, mentorship and coaching of officials. Recruitment and selection of all staff.
1989 - 1992	South Africa	Fraserburg Municipality	Deputy town clerk	Delegated financial and administrative responsibilities within the Accounting officer's job description.

14.	CONSIDERATION OF NOTICES OF QUESTIONS AND NOTICES OF MOTIONS RECEIVED BY THE SPEAKER
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NONE

15.	CONSIDERATION OF URGENT MOTIONS
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16.	URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER
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17.	REPORTS SUBMITTED BY THE SPEAKER
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NONE

18.	REPORTS SUBMITTED BY THE EXECUTIVE MAYOR
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NONE

19.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

THE AGENDA HAS BEEN DISCUSSED WITH THE SPEAKER, CLLR Q SMIT AND HE AGREES WITH THE CONTENT.
