# Consolidated IDP and Budget Public Participation Inputs- April 2023

## WhatsApps, sms, website, Have your Say forms, physical meetings and social media

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | IDP - APRIL 2023- 01 | Minutes | Reginald Pheiffer | | Housing | Provision of housing opportunities in Franschhoek. | The Housing Development Agency (HDA) with regards to La Motte, submitted a new request for the State Land Release for the subject property by Department of Public Works and Infrastructure (DPW&I) to HDA through Power of Attorney. The target timeframe for the release of the land is the end of the 2023/24 financial year.<br><br>The HDA to submit a Project Feasibility Report (PFR) requesting funding for land use rights for the project on the release of the property has been completed and is ready for submission to PDoHS to allow funding flow for the 2023/24 financial year, if Power of Attorney is issued. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 1 | IDP - APRIL 2023- 02 | Minutes | Reginald Pheiffer | n/a | Health facilities (Clinic) | Cleaning of the Franschhoek Clinic. The clinic needs daily operational cleaning. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Provincial |
| 1 | IDP - APRIL 2023- 03 | Minutes | Reginald Pheiffer | n/a | Health facilities (Clinic) | The request is for the Franschhoek Clinic to be operating 24/7. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 1 | IDP - APRIL 2023- 04 | Minutes | Reginald Pheiffer | n/a | Roads and Transport | Maintenance of the La Motte Bridge and the R45. | The R45 is a provincial authority road and will be communicated to the provincial government. Although there is shared responsibility with regard to the bridge, the Provincial Government still need to provide approval for work that needs to be done on the road. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Provincial |
| 1 | IDP - APRIL 2023- 05 | Minutes | Reginald Pheiffer | n/a | Education | Integration of learners at the Franschhoek High School: It is not a private school and learners should be accommodated at the school. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 1 | IDP - APRIL 2023- 06 | Minutes | Reginald Pheiffer | n/a | Tariffs / Rates | Residents are struggling with high municipal tariffs, particularly on electricity, and the fact that electricity metres are being blocked. | Rates are determined according to your property. It depends on how long payment has been outstanding for outstanding debt before electricity meters are blocked. The municipality will serve the resident with notice, and the meters will be blocked thereafter. | Financial Services | Department: Revenue and Expenditure | Revenue | Cllr Peter Johnson | Pieter Wagenaar | Local |
| 1 | IDP - APRIL 2023- 07 | Minutes | Reginald Pheiffer | n/a | Sport and culture | Construct a soccer field in Mooiwater. | The site earmarked is going to be used as a temporary housing site. In future, the site will be used to construct a soccer field. Cllr Pietersen indicate she is aware of another piece of land where a field can be constructed. The department will liaise with her to discuss the piece of land she is referring to. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 1 | IDP - APRIL 2023- 08 | Minutes | Reginald Pheiffer | n/a | Sport and culture | Request for clarity on the processes to follow to apply for the use of the Groendal Sports Grounds. | The organising of sports events is the mandate of the Sports Council. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 1 | IDP - APRIL 2023- 09 | Minutes | Reginald Pheiffer | n/a | Sport and culture | Upgrade of the land in Mooiwater as a soccer field. | The site earmarked is going to be use as a temporary housing site. In future the site will be use to construct a soccer field. Cllr Pietersen indicate she is aware of another piece of land where a field can be constructed. The department will lease with her to discuss the piece of land she is referring to. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |

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| 1 | IDP - APRIL 2023- 10 | Minutes | Reginald Pheiffer | n/a | Safety and Security | Increase law enforcement officers to patrol in Groendal / Mooiwater especially during load shedding. | Funding dependent to deploy more staff, other alternatives are looked at to ensure a law enforcement presence, but cannot dedicate staff to specific areas for extended times. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 1 | IDP - APRIL 2023- 11 | Minutes | Reginald Pheiffer | n/a | Health facilities (Clinic) | Installation of undercover seating at the Groendal Clinic: Patients must arrive early at the clinic early to be assisted, as there is no undercover seating in Groendal. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 1 | IDP - APRIL 2023- 12 | Email | Reginald Pheiffer | 1 | Tariffs / Rates | The tariffs for electricity, water and other municipal services are too expensive. | Feedback will be provided during the September 2023 public participation process. | Financial Services | Department: Revenue and Expenditure | Revenue | Cllr Peter Johnson | Pieter Wagenaar | Local |
| 1 | IDP - APRIL 2023- 13 | Email | Reginald Pheiffer | 2 | Safety and Security | Restrict the movement of illegal immigrants from moving into the neighbourhood of Groendal, and taking over the shop and restaurants and not paying taxes. | This will be tabled with the DHA and their immigration department as well as SAPS to facilitate operations focussing on these contraventions. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 1 | IDP - APRIL 2023- 14 | Email | Reginald Pheiffer | 3 | Local Economic Development | Restriction to place on the opening of mobile shops in neighbourhoods. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette du Toit | Craig Alexander | Local |
| 1 | IDP - APRIL 2023- 15 | Email | Reginald Pheiffer | 4 | Local Economic Development | Mobile shop owners charge higher prices for electricity, airtime, and coupons. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette du Toit | Craig Alexander | Local |
| 1 | IDP - APRIL 2023- 16 | Email | Reginald Pheiffer | 5 | Building Maintenance | The old farmhouse at the Taxi Rank is being vandalised and squatters took over the house. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Section: Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 1 | IDP - APRIL 2023- 17 | Email | Reginald Pheiffer | n/a | Community Development | Construction of a rehabilitation centre in Franschhoek. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 1 | IDP - APRIL 2023- 925 | Email | Reginald Pheiffer | 4 | Property Management | it remains the FHRPA's and Ward 1 Committee's absolute conviction that the Circus Ground needs to be developed to provide a better and more attractive recreational space for the benefit of the wider Franschhoek community and an amphitheatre for the benefit of tourism in Franschhoek, Stellenbosch and the regional economy | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 1 | IDP - APRIL 2023- 926 | Email | Reginald Pheiffer | 5 | Spatial Planning | As pointed out in the Memorandum re Fast Food Restaurants in Franschhoek submitted by the FHRPA to the department in June 2021, the Stellenbosch Municipality Zoning Scheme Bylaw of 2019 restricts the use of premises in the Historic Area of Franschhoek for car showrooms and plant nurseries without a Consent Use. The principle of such a restriction is, therefore, established. The proposal is for the same restriction to be applied to formula restaurants as defined in the draft amendment to the Zoning Scheme in the Annexure B Memorandum and there is a policy for deciding such applications. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette du Toit | Craig Alexander | Local |

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| 1 | IDP - APRIL 2023- 927 | Email | Reginald Pheiffer | 5 | Spatial Planning | The STR Proposal notes that in terms of s28 of the Zoning Scheme Bylaw "should rental [of a dwelling unit] on a short-term basis exceed 30 calendar days per year, the relevant application for a guest house or tourist dwelling unit, as the case may be, shall be required". It is not believed, however, that "The use of private houses and flats for short term rental in Franschhoek is effectively controlled and managed in terms of the Zoning Scheme Bylaw." If such use is being effectively controlled and managed, the department is asked to tell the FHRPA: what criteria are applied in deciding applications for Consent Use for a Tourist Dwelling Unit or a Guest House in Franschhoek; and how many flats and houses in Franschhoek have Consent Use for a Tourist Dwelling Unit or a Guest House in Franschhoek? | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette du Toit | Craig Alexander | Local |
| 1 | IDP - APRIL 2023- 928 | Email | Reginald Pheiffer | 5 | Spatial Planning | As it appears that even Airbnb now recognises the need for better regulation and management of Short-Term Rentals, it is hoped the municipality will now also do so. The FHRPA would like to meet with the relevant officials in person to discuss this. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette du Toit | Craig Alexander | Local |
| 1 | IDP - APRIL 2023- 929 | Email | Wilhelmina Petersen | 2 | Land for housing | The FHRPA is surprised by the Departmental Comment that "Council has requested the administration to investigate possible housing/business options on erven 412 and 217 and 284, Groendal" and there are not as yet more developed plans after the positive and constructive discussion at the Teams Meeting on 22nd November 2022 of the Councillors for Wards 1 and 2, a co-chairperson of the FHRPA, municipal officials facilitated by the Deputy Mayor. After this meeting, the attached memorandum (Annexure D) signed by the Councillors for Wards 1 and 2, and the Chairpersons of the Franschhoek Chamber of Commerce and the FHRPA with proposals for Development Objectives and Design Parameters and Guidelines for erven 412, 217, and 284 was submitted to the municipality. A follow up meeting is requested. | The Department: Housing Development acknowledge the interaction and the positive discussions with the FHRPA and ward councillors. During a follow-up meeting with the ward councillors, an enquiry was raised during these discussions on Erf 284 regarding certain legal matters. The user department has forwarded this enquiry to the Municipality's Directorate: Corporate Services for input. After all comments have been received an item will be referred to Council. If Council approves the draft development proposals and the Land Use Planning process is undertaken, all Interested and Affected parties (I&A) will receive a further opportunity to comment on the proposed developments and a procurement process will be followed to appoint an implementing agent or developer. | Planning and Economic Development | Integrated Human Settlements | Housing development | Cllr Jeremy Fasser | Lester van Stavel | Local |
| 1 | IDP - APRIL 2023- 555 | Municipal Website | Reginald Pheiffer | 1 | Housing | Provision of housing opportunities in Groendal. | Development proposals were concluded by a service provider for Erf 412 and 284, Groendal. Discussions with the Ward Councillors have been concluded, an enquiry was raised during these discussions on Erf 284. The user department has forwarded this enquiry to the Municipality's Corporate Services directorate for input. After all comments have been received an Item will be referred to Council. If Council approves the development proposals, a procurement process will be followed to appoint an implementing agent or developer. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |

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| 1 | IDP - APRIL 2023- 556 | Municipal Website | Reginald Pheiffer | 5 | Water and Sanitation | Request for the maintenance of the sewerage reticulation above Mooiwater and below Dalabuthle School. It has been overflowing for at least 2 months and runs into the waste water and flow into the river. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 1 | IDP - APRIL 2023- 557 | Municipal Website | Reginald Pheiffer | 2 | Safety and Security | Increase the visibility of law enforcement to reduce crime in ward 1. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHW's. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 1 | IDP - APRIL 2023- 558 | Municipal Website | Reginald Pheiffer | 2 | Roads and Transport | Construction of sidewalks on Soeteweide. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 1 | IDP - APRIL 2023- 559 | Municipal Website | Reginald Pheiffer | 1 | Housing | Provision of housing opportunities. | The Housing Development Agency (HDA) with regards to La Motte, submitted a new request for the State Land Release for the subject property by Department of Public Works and Infrastructure (DoPW&I) to HDA through Power of Attorney. The target timeframe for the release of the land is the end of the 2023/24 financial year.<br><br>The HDA has completed a Project Feasibility Report (PFR) requesting funding for land use rights for the project on the release of the property and if Power of Attorney is issued by DoPW&I, the funding application will be submissed to PDoHS. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 1 | IDP - APRIL 2023- 560 | Municipal Website | Reginald Pheiffer | 1 | Education | Construction of a school in Groendal. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 1 | IDP - APRIL 2023- 561 | Municipal Website | Reginald Pheiffer | 1 | Electricity | Installation of renewable (solar) power for all streetlights. The municipality gets 150% rebate. Safety from reckless driving and being mugged. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 1 | IDP - APRIL 2023- 562 | Municipal Website | Reginald Pheiffer | 5 | Roads and Transport | Painting of road and speedhump markings in Groendal, Mooiwater. Spoedhumps are often not visible because of the lack of markings. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 1 | IDP - APRIL 2023- 563 | Municipal Website | Reginald Pheiffer | 1 | Safety and Security | Installation of more CCTV cameras in Groendal. | This is funding dependent and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 1 | IDP - APRIL 2023- 564 | Municipal Website | Reginald Pheiffer | 3 | Electricity | Installation of electricity connections in ward 1. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 1 | IDP - APRIL 2023- 565 | Municipal Website | Reginald Pheiffer | 1 | Safety and Security | Installation of pedestrian crossings on the roads in ward 1. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 1 | IDP - APRIL 2023- 566 | Municipal Website | Reginald Pheiffer | 1 | Safety and Security | Installation of pedestrian crossings on the roads in ward 1. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 1 | IDP - APRIL 2023- 567 | Municipal Website | Reginald Pheiffer | 5 | Roads and Transport | Construction of road safety measures in ward 1. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

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| 1 | IDP - APRIL 2023- 568 | Municipal Website | Reginald Pheiffer | 2 | Housing | Provision of housing development opportunities in ward 1. | The Housing Development Agency (HDA) with regards to La Motte, submitted a new request for the State Land Release for the subject property by Department of Public Works and Infrastructure (DoPW&I) to HDA through Power of Attorney. The target timeframe for the release of the land is the end of the 2023/24 financial year.<br><br>The HDA has completed a Project Feasibility Report (PFR) requesting funding for land use rights for the project on the release of the property and if Power of Attorney is issued by DoPW&I, the funding application will be submissed to PDoHS. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 1 | IDP - APRIL 2023- 569 | Municipal Website | Reginald Pheiffer | 1 | Safety and Security | There should be fines handed out for pedestrians walking in the street. | This will be addressed with the law enforcement staff. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 1 | IDP - APRIL 2023- 570 | Municipal Website | Reginald Pheiffer | 1 | Environmental Management | Prevention of littering in the water in ward 1. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 1 | IDP - APRIL 2023- 571 | Municipal Website | Reginald Pheiffer | 1 | Roads and Transport | Installation of walkways and bike lanes in the Franschhoek area. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 1 | IDP - APRIL 2023- 572 | Municipal Website | Reginald Pheiffer | 1 | Housing | Housing development opportunities for backyard dwellers in Groendal. | The Housing Development Agency (HDA) with regards to La Motte, submitted a new request for the State Land Release for the subject property by Department of Public Works and Infrastructure (DoPW&I) to HDA through Power of Attorney. The target timeframe for the release of the land is the end of the 2023/24 financial year.<br><br>The HDA has completed a Project Feasibility Report (PFR) requesting funding for land use rights for the project on the release of the property and if Power of Attorney is issued by DoPW&I, the funding application will be submissed to PDoHS. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 1 & 2 | IDP - APRIL 2023- 573 | Minutes | | n/a | Housing | Provision of housing opportunities for the Franschhoek area. | The Housing Development Agency (HDA) with regards to La Motte, submitted a new request for the State Land Release for the subject property by Department of Public Works and Infrastructure (DoPW&I) to HDA through Power of Attorney. The target timeframe for the release of the land is the end of the 2023/24 financial year.<br><br>The HDA has completed a Project Feasibility Report (PFR) requesting funding for land use rights for the project on the release of the property and if Power of Attorney is issued by DoPW&I, the funding application will be submissed to PDoHS. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 1 & 2 | IDP - APRIL 2023- 574 | Minutes | | n/a | Spatial Planning | When the municipality is planning for housing developments, provisions should be made for sports facilities and land churches in the Franschhoek area. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |
| 1 & 2 | IDP - APRIL 2023- 575 | Minutes | | n/a | Sport and culture | Construct 2 soccer fields in Groendal. | The municipality is aware that there is a shortage of soccer fields. The municipality will conduct an investigation and see alternative possibilities. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 1 & 2 | IDP - APRIL 2023- 576 | Minutes | | n/a | Sport and culture | Installation of a wall around Groendal Sports Ground. | The request to erect a wall around the Groendal Sports Grounds will be discussed with the Sports Council. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 1 & 2 | IDP - APRIL 2023- 577 | Minutes | | n/a | Parks and Recreation | Deploy security in the play park in Groendal to combat drug den and ensure the park is more child friendly. | Not enough resources available. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 1 & 2 | IDP - APRIL 2023- 578 | Minutes | | n/a | Environmental Management | Cutting off tree branches hanging off the roofs of houses. | Mr Fazel Albert to be specific on the location of the tree branches. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 1 & 2 | IDP - APRIL 2023- 579 | Minutes | | n/a | Roads and Transport | Repairing of potholes in the roads of Groendal. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

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| 1 & 2 | IDP - APRIL 2023- 580 | Minutes | | n/a | Housing | Housing development in Franschhoek. | The Housing Development Agency (HDA) with regards to La Motte, submitted a new request for the State Land Release for the subject property by Department of Public Works and Infrastructure (DoPW&I) to HDA through Power of Attorney. The target timeframe for the release of the land is the end of the 2023/24 financial year.<br><br>The HDA has completed a Project Feasibility Report (PFR) requesting funding for land use rights for the project on the release of the property and if Power of Attorney is issued by DoPW&I, the funding application will be submissed to PDoHS. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 1 & 2 | IDP - APRIL 2023- 581 | Minutes | | n/a | Land for housing | Housing development on the land by Dalublushle and Erf 412. | Development proposals were concluded by a service provider for Erf 412 and 284, Groendal. Discussions with the Ward Councillors have been concluded, an enquiry was raised during these discussions on Erf 284. The user department has forwarded this enquiry to the Municipality's Corporate Services directorate for input. After all comments have been received an item will be referred to Council. If Council approves the draft development proposals and the Land Use Planning process is undertaken, all Interested and Affected parties (I&A) will receive further opportunity to comment on the proposed developments, a procurement process will be followed to appoint an implementing agent or developer. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 1 & 2 | IDP - APRIL 2023- 582 | Minutes | | n/a | Electricity | Theft of electricity cables near the informal structures results in residents having to pay for the replacement of the cables. | Theft of cables: when cables are damaged by the consumer will the municipality charge the consumer. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 1 & 2 | IDP - APRIL 2023- 583 | Minutes | | n/a | Roads and Transport | Construction of speedhumps in ward 1. | The request for the construction of speedhumps may be given through to the ward committee. An assessment will be conducted and feedback will be provided to the ward committee. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 1 & 2 | IDP - APRIL 2023- 584 | Minutes | | n/a | Housing Administration | Conduct area visits to assist residents with housing applications or register on the housing database to be on the waiting list. | The Housing Administration is currently busy with outreach programmes for the updating of the housing demand database. The following areas were already visited: Cloetesville, Jamestown, Wemmershoek, Klapmuts and Vlottenburg. A total of 1379 applicants were assisted. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 2 | IDP - APRIL 2023- 18 | Minutes | Wilhelmina Petersen | n/a | Sport and culture | The representatives of Sports Councils are to be elected by the community. | Sports Councils are not elected by politicians. A new model is in place and elections is done by and through the community. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 2 | IDP - APRIL 2023- 19 | Minutes | Wilhelmina Petersen | n/a | Sport and culture | Construction of a sports ground in La Motte. | This request will be investigated | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 2 | IDP - APRIL 2023- 20 | Minutes | Wilhelmina Petersen | n/a | Land | Land in the La Motte is being auctioned off, however it is claimed that there is no land for housing development. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |

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| 2 | IDP - APRIL 2023- 21 | Minutes | Wilhelmina Petersen | n/a | Housing | Provision of housing opportunities for backyard dwellers in La Motte. | Backyard dwellers need to register on the Housing Demand Database.<br><br>The Housing Development Agency (HDA) with regards to La Motte, submitted a new request for the State Land Release for the subject property by the Department of Public Works and Infrastructure (DPW&I) to HDA through Power of Attorney. The target timeframe for the release of the land is the end of the 2023/24 financial year.<br><br>The HDA is to submit a Project Feasibility Report (PFR) requesting funding for land use rights for the project on the release of the property has been completed and is ready for submission to PDoHS to allow funding flow for the 2023/24 financial year, if Power of Attorney is issued. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 2 | IDP - APRIL 2023- 22 | Municipal Website | Wilhelmina Petersen | 1 | Safety and Security | Installation of speedhumps to create safer roads in ward 2. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 2 | IDP - APRIL 2023- 23 | Municipal Website | Wilhelmina Petersen | 5 | Education | Identification of land or property to build an ECD and aftercare centres in ward 2. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 2 | IDP - APRIL 2023- 24 | Municipal Website | Wilhelmina Petersen | 1 | Access to Basic Services | Provision of clean water and cleaning of the river in ward 2. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 2 | IDP - APRIL 2023- 25 | Municipal Website | Wilhelmina Petersen | 5 | Electricity | Increase the electricity units since there is too much load shedding. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 2 | IDP - APRIL 2023- 26 | Have Your Say | Wilhelmina Petersen | n/a | Area Cleaning | Cutting of street grains in Langrug. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | |
| 2 | IDP - APRIL 2023- 27 | Have Your Say | Wilhelmina Petersen | n/a | Informal settlement | Provision of roof sheets for the houses in Langrug. I37B | This is an isolated matter and will be discussed with the relevant councillors. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 2 | IDP - APRIL 2023- 28 | Have Your Say | Wilhelmina Petersen | n/a | Sanitation | Installation of toilets for informal structures in Langrug, Franschhoek. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 2 | IDP - APRIL 2023- 29 | Have Your Say | Wilhelmina Petersen | n/a | Sanitation | Installation of toilets and water taps in Langrug. Phase 2 - D57 | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 3 | IDP - APRIL 2023- 30 | Minutes | Charles Manuel | n/a | Informal settlement | Provision of basic services to informal structures in Meerlust. | The Housing Development Agency (HDA) is looking at different pieces of land for housing development in the Dwarsriver Valley which will include Meerlust. The challenge is that the land in the Dwarsriver Valley does not belong to Stellenbosch Municipality and this is the reason why the HDA was appointed to assist the municipality with amongst others land transfers from the Department of Public Works. | Planning and Economic Development | Integrated Human Settlements | Informal Settlements | Deputy Executive Mayor Jeremy Fasser | Johru Robyn | Local |
| 3 | IDP - APRIL 2023- 31 | Minutes | Charles Manuel | n/a | Ward Priorities | Request for Meerlust to be placed on the ward priority list for ward 3. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | Local |
| 3 | IDP - APRIL 2023- 32 | Minutes | Charles Manuel | n/a | Food Gardens | Provision of information on the department in responsible of community food gardens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 3 | IDP - APRIL 2023- 33 | Minutes | Charles Manuel | n/a | Parks and Recreation | Identification of land for a play park in Lanquedoc. | Request will be investigated | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 3 | IDP - APRIL 2023- 34 | Minutes | Charles Manuel | n/a | Food Gardens | Identification of land for a community garden in Lanquedoc. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 3 | IDP - APRIL 2023- 35 | Minutes | Charles Manuel | n/a | Safety and Security | Establishment of Neighbourhood Watches in Lanquedoc. | Will have the Law Enforcement NHW coordinator liaise with the ward councillor to assist new members wanting to join a NHW and or establish a new one. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 3 | IDP - APRIL 2023- 36 | Minutes | Charles Manuel | n/a | Sport and culture | Installation of a fence around the Lanquedoc Sports Ground. | No provision has been made on the next financial years budget for this request. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 3 | IDP - APRIL 2023- 37 | Minutes | Charles Manuel | n/a | Land for housing | Identification of land for housing development in Lanquedoc. | No municipal land is available in Lanquedoc, only privately owned land. The acquisition of privately owned land is linked to the availability of National and Provincial Governments.<br><br>The closest housing project is Erf 64, Kylemore. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 4 | IDP - APRIL 2023- 38 | Minutes | Ralphton Adams | n/a | Land for housing | Identification of land for housing development in ward 4 . | The HDA went out on a procurement process to appoint a team of professionals to finalise detailed planning studies for the preferred development option and to obtain development rights. The HDA has submitted a Project Initiation Document (PID) funding application to the PDoHS. The funding application is currently being evaluated by PDoHS. The project is ongoing. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 4 | IDP - APRIL 2023- 39 | Minutes | Ralphton Adams | n/a | Housing Development | Request for feedback to the community on housing developments in ward 4. | The HDA went out on a procurement process to appoint a team of professionals to finalise detailed planning studies for the preferred development option and to obtain development rights. The HDA has submitted a Project Initiation Document (PID) funding application to the PDoHS. The funding application is currently being evaluated by PDoHS. The project is ongoing. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 4 | IDP - APRIL 2023- 40 | Minutes | Ralphton Adams | n/a | Sport and culture | Accommodate soccer and netball as sport codes on Kylemore Sports Ground. | The organising of sports is the mandate of the Sports Council. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 4 | IDP - APRIL 2023- 41 | Minutes | Ralphton Adams | n/a | Land for housing | Identification of land for housing development opportunities in Kylemore. | The HDA went out on a procurement process to appoint a team of professionals to finalise detailed planning studies for the preferred development option and to obtain development rights. The HDA has submitted a Project Initiation Document (PID) funding application to the PDoHS. The funding application is currently being evaluated by PDoHS. The project is ongoing. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 4 | IDP - APRIL 2023- 42 | Minutes | Ralphton Adams | n/a | Grant-in-Aid | Request for financial support for AITSA organisation to deal with social and economic issues in Kylemore. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 4 | IDP - APRIL 2023- 43 | Minutes | Ralphton Adams | n/a | Access to housing | Provision of housing development opportunities for the communities of ward 4. | The HDA went out on a procurement process to appoint a team of professionals to finalise detailed planning studies for the preferred development option and to obtain development rights. The HDA has submitted a Project Initiation Document (PID) funding application to the PDoHS. The funding application is currently being evaluated by PDoHS. The project is ongoing. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | |
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| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking *(1-5)*** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 4 | IDP - APRIL 2023- 44 | Minutes | Ralphton Adams | n/a | Access to housing | Provision of housing development opportunities for the communities of Kylemore. | The HDA went out on a procurement process to appoint a team of professionals to finalise detailed planning studies for the preferred development option and to obtain development rights. The HDA has submitted a Project Initiation Document (PID) funding application to the PDoHS. The funding application is currently being evaluated by PDoHS. The project is ongoing. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 4 | IDP - APRIL 2023- 45 | Minutes | Ralphton Adams | n/a | Grant-in-Aid | Request for financial support for Aitsa organisation to deal with children on the streets in Kylemore. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 4 | IDP - APRIL 2023- 46 | Minutes | Ralphton Adams | n/a | Housing development | Provision of feedback on funds allocation for Housing development (Erf 64) in Kylemore. | The HDA went out on a procurement process to appoint a team of professionals to finalise detailed planning studies for the preferred development option and to obtain development rights. The HDA has submitted a Project Initiation Document (PID) funding application to the PDoHS. The funding application is currently being evaluated by PDoHS. The project is ongoing. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 4 | IDP - APRIL 2023- 47 | Minutes | Ralphton Adams | n/a | Property Management | Determine who the rightful owners of Erf 64 in Kylemore are. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 4 | IDP - APRIL 2023- 48 | Minutes | Ralphton Adams | n/a | Sport and culture | Sports development of the youth in Kylemore. | The organising of sports is the mandate of the Sports Council. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 4 | IDP - APRIL 2023- 49 | Minutes | Ralphton Adams | n/a | Sport and culture | Provision should be made for practising multiple sports codes in Kylemore. | No provision has been made on the next financial years budget for this request. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 4 | IDP - APRIL 2023- 50 | Minutes | Ralphton Adams | n/a | Land for housing | Identification of land for housing development in Kylemore. | The HDA went out on a procurement process to appoint a team of professionals to finalise detailed planning studies for the preferred development option and to obtain development rights. The HDA has submitted a Project Initiation Document (PID) funding application to the PDoHS. The funding application is currently being evaluated by PDoHS. The project is ongoing. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 4 | IDP - APRIL 2023- 51 | Minutes | Ralphton Adams | n/a | Youth development | Implement youth development programmes in Kylemore to combat teenage pregnancy and substance abuse. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 4 | IDP - APRIL 2023- 52 | Minutes | Ralphton Adams | n/a | Land for housing | Identification of land for housing development in Kylemore. | The HDA went out on a procurement process to appoint a team of professionals to finalise detailed planning studies for the preferred development option and to obtain development rights. The HDA has submitted a Project Initiation Document (PID) funding application to the PDoHS. The funding application is currently being evaluated by PDoHS. The project is ongoing. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 4 | IDP - APRIL 2023- 53 | Minutes | Ralphton Adams | n/a | Facilities | Implement fair processes and protocols for the hiring municipal halls. | There is a fair process in place for the hiring of halls. The department will discuss the matter with the ward councillor to get detail of why this is a request on the IDP. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |

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| 4 | IDP - APRIL 2023- 54 | Minutes | Ralphton Adams | n/a | Tariffs / Rates | Re-evaluate the tariffs structure for the hiring of municipal halls for functions. | The tariff structure is annually reviewed and approved by Council. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 4 | IDP - APRIL 2023- 55 | WhatsApp | Ralphton Adams | n/a | Housing | Kylemore residents are dissatisfied with the feedback on Erf 64 and what was mentioned at the Public Participation meeting. | The HDA went out on a procurement process to appoint a team of professionals to finalise detailed planning studies for the preferred development option and to obtain development rights. The HDA has submitted a Project Initiation Document (PID) funding application to the PDoHS. The funding application is currently being evaluated by PDoHS. The project is ongoing. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 4 | IDP - APRIL 2023- 613 | Municipal Website | Ralphton Adams | 5 | Housing | Provide feedback on the housing development on the ERF 64 in Kylemore. | The HDA went out on a procurement process to appoint a team of professionals to finalise detailed planning studies for the preferred development option and to obtain development rights. The HDA has submitted a Project Initiation Document (PID) funding application to the PDoHS. The funding application is currently being evaluated by PDoHS. This project is ongoing. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 4 | IDP - APRIL 2023- 614 | Municipal Website | Ralphton Adams | 1 | Recreation and Sport | Construction of Basketball Courts. Stellenbosch Oak City Basketball Club has been requesting through the SSRA and Pniël Sports Council for this facilities. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 4 | IDP - APRIL 2023- 615 | Municipal Website | Ralphton Adams | 5 | Roads and Transport | Construction of 3-way Stops on the Main Road. It's a struggle in the morning to cross the road to Stellenbosch. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 4 | IDP - APRIL 2023- 616 | Municipal Website | Ralphton Adams | 5 | Access to housing | Housing development opportunities in Kylemore. | The HDA went out on a procurement process to appoint a team of professionals to finalise detailed planning studies for the preferred development option and to obtain development rights. The HDA has submitted a Project Initiation Document (PID) funding application to the PDoHS. The funding application is currently being evaluated by PDoHS. This project is ongoing. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 4 | IDP - APRIL 2023- 617 | Municipal Website | Ralphton Adams | 1 | Sport and culture | Construction of Basketball Courts. Stellenbosch Oak City Basketball Club has been requesting through the SSRA and Pniël Sports Council for this facilities. | No funding available on the CAPEX to implement this request during the new financial year. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 4 | IDP - APRIL 2023- 618 | Municipal Website | Ralphton Adams | 5 | Area Cleaning | Cleaning of the empty land next to the property. It is a fire risk. | The department will need to establish what land is referred to. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 5 | IDP - APRIL 2023- 56 | Minutes | Roy van Rooyen | n/a | Parks and Recreation | Income generated from the picnic site in Jonkershoek to be contributed to community organisations such as creches for play areas. | Income funding cannot be ring fence to address this request. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 5 | IDP - APRIL 2023- 57 | Minutes | Roy van Rooyen | n/a | Access to Land | Land identification for housing development opportunities in Jonkershoek. | The Municipality has appointed the Housing Development Agency (HDA) to assist and finalise the transfer of land from the National Department of Public Works and Infrastructure (NDoPW&I) to the Municipality. The HDA is currently assessing possible portions of land for the suitability of housing development.<br><br>The Executive Mayor requested a meeting with the National Minister of Public Works and Infrastructure to address the challenges facing Jonkershoek and Forestry Villages. Await a response from the National Minister of Public Works and Infrastructure's office. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 5 | IDP - APRIL 2023- 58 | Minutes | Roy van Rooyen | n/a | Sanitation | Provision of visible ablution facilities / chemical toilets to the community of Jonkershoek. | Mr J Beukes indicated that there is a service provider who services these mobile toilets every Tuesday and Thursday. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 5 | IDP - APRIL 2023- 59 | Minutes | Roy van Rooyen | n/a | Skills development | If the train the trainer workshop in Kayamandi for 12 ECDs was free, how was the R50 000 applied? | The issue will be directed to Section: Community Development. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 5 | IDP - APRIL 2023- 60 | Minutes | Roy van Rooyen | n/a | Housing Administration | Explain the criteria to qualify for housing. | Mr Barnes indicated that the beneficiaries are from the waiting list which was approved by Council. The community was informed that with every project within WC024 Council can determine the criteria in terms of the beneficiaries. Outreaches were done to update the waiting list and are still ongoing. The waiting list is managed by Provincial Department. Community is welcome to give their inputs and requests on any council documents. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 5 | IDP - APRIL 2023- 61 | Minutes | Roy van Rooyen | n/a | Access to housing | Provision of low-cost housing opportunities for Ida's Valley residents and backyard dwellers. | No Municipal or suitable land for housing development is available in Ida's Valley.<br><br>The Municipality is currently obtaining development rights on land known as the Northern Extension which is earmarked to accommodate ±4 000-5 000 housing opportunities that will address various income categories and housing typologies. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 5 | IDP - APRIL 2023- 62 | Minutes | Roy van Rooyen | n/a | Local Economic Development | EPWP programme to accommodate more unemployed youth in Ida's Valley. | Mr Barnes indicated that residents should register on the jobseekers database. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette du Toit | Craig Alexander | Local |
| 5 | IDP - APRIL 2023- 63 | Minutes | Roy van Rooyen | n/a | Grant-in-Aid | Make funding available for the elderly home in Cloetesville to exempt the R1900 paid in order to get into the elderly home. | This request will be directed to Section: Community Development. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 5 | IDP - APRIL 2023- 64 | Minutes | Roy van Rooyen | n/a | Safety and security | Investigate the working condition of the CCTV cameras in Cluver Way and Martison Street. | The CCTV camera at Cluver is working. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 5 | IDP - APRIL 2023- 65 | Minutes | Roy van Rooyen | n/a | Safety and security | CCTV camera footage to be made available when people are mugged in Ida's Valley. | There is a process to obtain footage and when cases are registered through the SAPS, they do apply for footage. Footage can be applied for via a PAIA application through our Section: Legal Services. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 5 | IDP - APRIL 2023- 66 | Minutes | Roy van Rooyen | n/a | Water and Sanitation | Repair the blocked sewer pipes in Gorridon Street in Ida's Valley. | Mr Barnes indicated throughout the meeting that service delivery requests should be reported on the lets fixit platform. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 5 | IDP - APRIL 2023- 67 | Minutes | Roy van Rooyen | n/a | Finance | Repair the faulty meter readings in Davy Street in Ida's Valley. | The issue will be directed to Department: Revenue. | Financial Services | Department: Revenue and Expenditure | Revenue | Cllr Peter Johnson | Pieter Wagenaar | Local |
| 5 | IDP - APRIL 2023- 68 | Minutes | Roy van Rooyen | n/a | Roads and Transport | Request feedback on the incomplete sidewalks at the corner of Adenhof Street. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 5 | IDP - APRIL 2023- 69 | Minutes | Roy van Rooyen | n/a | Electricity | Installation of a fence around the green electricity box on Davy Street in Ida's Valley. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 5 | IDP - APRIL 2023- 70 | Minutes | Roy van Rooyen | n/a | Electricity | Investigate the leaking of oil around the green electricity box in Davy Street in Ida's Valley. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 5 | IDP - APRIL 2023- 71 | Minutes | Roy van Rooyen | n/a | Waste Management | Address the illegal dumping at the back of the electricity box in Davy Street in Ida's Valley. | The area will be cleaned and monitored for future illegal dumping. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | Local |

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| 5 | IDP - APRIL 2023- 72 | Minutes | Roy van Rooyen | n/a | Roads and Transport | The municipality to provide more details regarding the Non-Motorised Transport (NMT) project. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 5 | IDP - APRIL 2023- 73 | Minutes | Roy van Rooyen | n/a | Parks and Recreation | Provision of reasons for the removal of the swings and wheels in the park on Talang Street in Ida's Valley. | The reason for the removal of the swings and the wheels in the park on Talang Street will be provided to the ward councillor. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 5 | IDP - APRIL 2023- 74 | Minutes | Roy van Rooyen | n/a | Food Gardens | Requested advice on how to start a food garden project which the residents can economically benefit from. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 5 | IDP - APRIL 2023- 75 | Minutes | Roy van Rooyen | n/a | Skills development | The municipality to utilise the building that belongs to Public Works in Koelenhof as a Skills Centre. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 5 | IDP - APRIL 2023- 76 | Minutes | Roy van Rooyen | n/a | Education | Review the admission criteria for children with special needs to schools. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 5 | IDP - APRIL 2023- 77 | Minutes | Roy van Rooyen | n/a | Women empowerment | Implement upliftment programmes to educate mothers with special needs children to assist at school creches or at schools. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 5 | IDP - APRIL 2023- 78 | Minutes | Roy van Rooyen | n/a | Education | Convert Speelkring to a special needs school. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 5 | IDP - APRIL 2023- 79 | Minutes | Roy van Rooyen | n/a | Roads and Transport | The municipality to provide feedback why the pedestrian crossing was removed at Dash Street towards the Clinic. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 5 | IDP - APRIL 2023- 80 | Minutes | Roy van Rooyen | n/a | Roads and Transport | Construction of a footbridge in Ida's Valley. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 5 | IDP - APRIL 2023- 81 | Minutes | Roy van Rooyen | n/a | Safety and security | Installation of CCTV cameras in Ida's Valley. | This is funding dependent and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 5 | IDP - APRIL 2023- 82 | Minutes | Roy van Rooyen | n/a | Spatial Planning | Explain the criteria or requirements for the demarcation of the WC024. | Director de Beer indicated that the demarcation is conducted by National Government in collaboration with the IEC. The community must directly contact the IEC to give their input and proposal. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |
| 5 | IDP - APRIL 2023- 83 | Minutes | Roy van Rooyen | n/a | Housing Administration | Conduct housing consumer education sessions. | Mr Barnes indicated that the waiting list is updated on a regular basis with additional or removal of contact details where necessary. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 5 | IDP - APRIL 2023- 84 | Minutes | Roy van Rooyen | n/a | Safety and Security | Address / relocate the signage board of Pniël and Kylemore blocking the camera from serving its purpose. | The department will investigate and address the issue. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 5 | IDP - APRIL 2023- 85 | Minutes | Roy van Rooyen | n/a | Safety and Security | Explain why the University has cameras in Ida's Valley. | The Senior Manager: Protection Services indicated that a memorandum of understanding is between the University and the municipality regarding utilising the municipal land and putting up their cameras. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 5 | IDP - APRIL 2023- 86 | Minutes | Roy van Rooyen | n/a | Finance | To explain the budget in detail regarding the capital and operational items. | A meeting should be requested with the administration where the all the detail will be discussed. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| 5 | IDP - APRIL 2023- 87 | Minutes | Roy van Rooyen | n/a | Water and Sanitation | Replacement of the sewer pipes in Ida's Valley and the chemical toilets. | James Beukes indicated that Ida's Valley is a high-pressure area. The pipes are replaced on a regular basis. The survey is conducted. There is no need to pump the sewage. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 5 | IDP - APRIL 2023- 88 | Minutes | Roy van Rooyen | n/a | Roads and Transport | Investigate and paint the middle lines of the roads in Ida's Valley to make them more noticeable. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 5 | IDP - APRIL 2023- 89 | Minutes | Roy van Rooyen | n/a | Electricity | Implement load shedding mitigation strategies. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 5 | IDP - APRIL 2023- 619 | Municipal Website | Roy van Rooyen | 1 | Local Economic Development | Activating the Ida's Valley Community Market as a tourism hub for Ida's Valley. Use the Ida's Valley Community Trails Initiative together with Visit Stellenbosch to make the market a tourism hub. The Ida's Valley Community Trails should operate the same way as Antie Sophie's kitchen with an adventure shop. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 5 | IDP - APRIL 2023- 552 | Municipal Website | Roy van Rooyen | 1 | Facilities | Request the municipality to build a community hall in Ida's Valley for children to have place for the school holiday programs. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 5 | IDP - APRIL 2023- 553 | Municipal Website | Roy van Rooyen | 1 | Environmental Management | Our open spaces nature area and rivers in Ida's valley should be looked after the same way the municipality looks after the open spaces and natural resources in Unie Park die laan Paradyskloof Jonkershoek. More efforts and support should be given to organizations and individuals who stands for conservation in Ida's valley. The municipality knows we moving into a green gig economy show the municipality knows how valuable natural resources will be and how important renewable energy will become. So why not use this opportunity to invest more in conservation of natural resources in previous dispossessed and currently disadvantaged communities. In the more privileged areas we see how people even let the eersteriver run through their properties because they look after it we can do the same with consent and they support form municipality. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Environmental Management | Cllr Joseph Joon | Albert van der Merwe | Local |
| 5 | IDP - APRIL 2023- 554 | Municipal Website | Roy van Rooyen | 2 | Skills development | Request for First Aid Training and driver's license for the broad community of Ida's Valley. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 6 | IDP - APRIL 2023- 90 | Minutes | Nateshia Mcombring | n/a | Sport and culture | Establish more sustainable and realistic solutions to utilise Ida's Valley Sports ground more effectively. | this request will be discuss with the Sports Council of Ids Valley Sports facility. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 6 | IDP - APRIL 2023- 91 | Minutes | Nateshia Mcombring | n/a | Sport and culture | Maintenance of the incomplete hockey field in Ida's Valley. | The Astro hocky field is completed. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 6 | IDP - APRIL 2023- 92 | Minutes | Nateshia Mcombring | n/a | Finance | IDP community needs/inputs to inform the budget. | All public participation comments and submissions were considered with the compilation of the final budget. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| 6 | IDP - APRIL 2023- 93 | Minutes | Nateshia Mcombring | n/a | Finance | To avoid late payment, municipal accounts must be delivered to residents on time. | Residents are encouraged to provide their email addresses, as difficulties are experienced with the post office. The municipality is also exploring alternative | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| 6 | IDP - APRIL 2023- 94 | Minutes | Nateshia Mcombring | n/a | Tariffs / Rates | The municipality to revise the unreasonable penalty fee for late payments. | Feedback will be provided during the September 2023 public participation process. | Financial Services | Department: Revenue and Expenditure | Revenue | Cllr Peter Johnson | Pieter Wagenaar | Local |
| 6 | IDP - APRIL 2023- 95 | Minutes | Nateshia Mcombring | n/a | Unemployment | Employ residents to deliver municipal accounts in all wards. | Feedback will be provided during the September 2023 public participation process. | Financial Services | Department: Revenue and Expenditure | Revenue | Cllr Peter Johnson | Pieter Wagenaar | Local |
| 6 | IDP - APRIL 2023- 96 | Minutes | Nateshia Mcombring | n/a | Parks and Recreation | Upgrading of parks in Ida's Valley such as in Jonkershoek park. | This request will be discussed with the ward councillor. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 6 | IDP - APRIL 2023- 97 | Minutes | Nateshia Mcombring | n/a | Parks and Recreation | Maintenance of the park in Helshoogte. | All the municipal parks forms part of a maintenance schedule. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 6 | IDP - APRIL 2023- 98 | Minutes | Nateshia Mcombring | n/a | Electricity | Increase the electricity units. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 6 | IDP - APRIL 2023- 99 | Minutes | Nateshia Mcombring | n/a | Electricity | The municipality to establish a solution for the load shedding. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 6 | IDP - APRIL 2023- 100 | Have Your Say | Nateshia Mcombring | n/a | Sport and culture | Convert the BMX track into a practice field. Sports ground are being overused (4 soccer clubs, junior sport clubs and schools). There is no use for a BMX track. | This request will be discuss with the sports council. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 6 | IDP - APRIL 2023- 101 | Have Your Say | Nateshia Mcombring | n/a | Sport and culture | Installation of a fence around Lückhoff High School Sports Ground. | The property does not belong to the municipality, therefore a fence cannot be construct by the municipality. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 6 | IDP - APRIL 2023- 102 | Email | Nateshia Mcombring | n/a | Roads and Transport | Unclogging and cleaning of the drains in Juffernbruch Street. The drains on various plots on Kahler Street have overflowed. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 7 | IDP - APRIL 2023- 103 | Minutes | Annemarie Ferns | n/a | Historic Building | Repair historic houses/buildings that are a fire hazard in Town. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 7 | IDP - APRIL 2023- 104 | Minutes | Annemarie Ferns | n/a | Environmental Management | Replacement of the trees that were cut down in the central town. | The municipality does have plans with replacing the trees, but there are some limitations. If there are a lot of underground activities taking place in that area, the municipality is not allowed to plant trees there. To determine the services a process called Wayleave is followed.. The municipality is currently identifying empty spaces in Ward 7 to plant trees. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 7 | IDP - APRIL 2023- 105 | Minutes | Annemarie Ferns | n/a | Roads and Transport | Remove obstacles on sidewalks and use it for the purpose of pedestrians and NMT. | A drafted policy has been sent through to the council. This will assist the municipality in better-managing obstructions on sidewalks. Once approved, the policy will go out for public comment. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 7 | IDP - APRIL 2023- 106 | Email | Annemarie Ferns | n/a | Roads and Transport | Construct sidewalks on Soeteweide Street, or construct Soeteweide Street as a one-way dedicated lane for heavy pedestrian traffic. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 7 | IDP - APRIL 2023- 107 | Email | Annemarie Ferns | n/a | Roads and Transport | The painting of a pedestrian crossing and provide signage in Martinson Road, across from the Junior Academy, allowing parents and children safe access across this busy road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 7 | IDP - APRIL 2023- 620 | Municipal Website | Annemarie Ferns | 1 | Roads and Transport | Construct a pedestrian crossing on the road to get to the Engineering faculty, Academia Student Accommodation, and other digs/student accommodation in that area beside the bridge crossing by Merriman. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 7 | IDP - APRIL 2023- 621 | Municipal Website | Annemarie Ferns | 1 | Roads and Transport | Implement a pedestrian crossing on Merriman Rd to the University at the top of Merriman because the bridge is too low down for most students. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 7 | IDP - APRIL 2023- 622 | Municipal Website | Annemarie Ferns | 1 | Roads and Transport | Construct a pedestrian crossing/speed hump at the Eendrag/Simonsberg residence towards the private accommodation. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 7 | IDP - APRIL 2023- 623 | Municipal Website | Annemarie Ferns | 2 | Safety and Security | Request for improved and uninterrupted CCTV coverage at all hostel entrances and student card scanners at all entrances, which remain activated during load shedding. | "This request must be directed to the university, as we do not have cameras at hostels, neither manage access at university premises. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 7 | IDP - APRIL 2023- 624 | Municipal Website | Annemarie Ferns | 1 | Electricity | Install more streetlights on Merriman Rd during load shedding to prevent accidents. | The Superintendent Services will schedule a meeting with the ward councillor to investigate . | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 7 | IDP - APRIL 2023- 625 | Municipal Website | Annemarie Ferns | 1 | Electricity | Install more streetlights on Merriman Rd during load shedding to prevent accidents. | The Superintendent Services will schedule a meeting with the ward councillor to investigate . | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 7 | IDP - APRIL 2023- 626 | Municipal Website | Annemarie Ferns | 1 | Electricity | Install more streetlights on Merriman Rd during load shedding to prevent accidents. | The Superintendent Services will schedule a meeting with the ward councillor to investigate . | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 7 | IDP - APRIL 2023- 627 | Municipal Website | Annemarie Ferns | 1 | Electricity | Install more streetlights on Merriman Rd during load shedding to prevent accidents. | The Superintendent Services will schedule a meeting with the ward councillor to investigate . | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 7 | IDP - APRIL 2023- 628 | Municipal Website | Annemarie Ferns | 5 | Safety and Security | Increase the visibility of law enforcement officers at the Eikestad Mall parking to ensure the safety of the vehicles. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHWs. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 7 | IDP - APRIL 2023- 629 | Municipal Website | Annemarie Ferns | 1 | Roads and Transport | Improvements to cycle infrastructure to enable cycling as a mode of transport for all ages and ability including for example children cycling to school, parents cycling to schools, shops and place of work. Enabling more cycling for transport, as opposed to recreation, reduces unnecessary short car journeys which reduces congestion, never mind the obvious health benefits. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 7 | IDP - APRIL 2023- 630 | Municipal Website | Annemarie Ferns | 1 | Roads and Transport | Construct a pedestrian crossing at the Bosman Street / Merriman traffic lights for the safety of students. Besides the bridge crossing lower down on Merriman, the request is for another safe form of crossing the road to get to the Engineering faculty, Academia Student Accommodation and other digs / student accommodation in that area. Something at those traffic lights so students can arrive alive and safe on campus and safely walk between campus and their accommodation / faculty. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 7 | IDP - APRIL 2023- 631 | Municipal Website | Annemarie Ferns | 1 | Roads and Transport | The street lights at the intersection between Merriman and Andringa need to be retimed as the pedestrian light goes on at the same time as the opposing street is able to turn into the street making it useless and resulting in people crossing the road where it is unsafe. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 7 | IDP - APRIL 2023- 632 | Municipal Website | Annemarie Ferns | 4 | Roads and Transport | Despite bicycle lanes being implemented on Merriman, it remains reasonably unsafe as motorists continue to drive dangerously close to bicycles. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 7 | IDP - APRIL 2023- 633 | Municipal Website | Annemarie Ferns | 2 | Roads and Transport | Construct additional pedestrian crossings for busy roads that are frequently used such as Merriman Road which is used daily used by students. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 7 | IDP - APRIL 2023- 634 | Municipal Website | Annemarie Ferns | 2 | Roads and Transport | Construct additional pedestrian crossings for busy roads that are frequently used such as Merriman Road which is used daily used by students. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 7 | IDP - APRIL 2023- 635 | Municipal Website | Annemarie Ferns | 1 | Roads and Transport | Construct additional pedestrian crossings. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 7 | IDP - APRIL 2023- 636 | Municipal Website | Annemarie Ferns | 1 | Roads and Transport | Construct additional pedestrian crossings on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 7 | IDP - APRIL 2023- 637 | Municipal Website | Annemarie Ferns | 3 | Sport and culture | Implement additional recreational activities like bowling, arcades, and ect other than Jan Marais Park, Coetzenburg, and some art stores there is nothing affordably fun to do in central Stellenbosch other than going out to eat or drink. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 7 | IDP - APRIL 2023- 637 | Email | Annemarie Ferns | n/a | Safety and Security | The replacement of the entrance gate to the Hangbrug, with a sliding gate that can be opened by cellphone. This will grant entrance only to registered persons. | This request is under consideration. | Office of the Municipal Manager | Governance | IDP/PMS Public Participation | Gesie van Deventer | Geraldine Mettler | Local |
| 7 | IDP - APRIL 2023- 638 | Municipal Website | Annemarie Ferns | 2 | Roads and Transport | Installation of a Traffic circulation plan to reduce traffic in the town centre and ensure safer streets for everyone including drivers, cyclists and pedestrians. Construction of raised intersection and a modal filter at Katzenberg Street and Van Riebeek Street would quieten Katzenberg Street to local access only, enabling more students to feel comfortable to cycle to the university sports grounds. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 640 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request construction of pedestrian crossing on Merriman Road | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 641 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the installation and upgrade of street lights on campus and Merriman when there is loadshedding at night. | The Superintendent Services will schedule a meeting with the ward councillor to investigate . | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 642 | Municipal Website | Carli van Wyk | 5 | Roads and Transport | Decreasing speeds on Merriman avenue as well as adding speed cameras. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 643 | Municipal Website | Carli van Wyk | 5 | Roads and Transport | Request for the installation of better lighting on the streets of Merriman avenue. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 644 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Increase the visibility of Law enforcement officers and more private security presence in campus | This is funding dependent to deploy more staff. Other alternatives are looked at to ensure a law enforcement presence. The Municipality does not provide security on campus premises, the request for more security on campus is to be directed to the University of Stellenbosch. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 645 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the installation of more lights off campus | The Superintendent Services will schedule a meeting with the ward councillor to investigate . | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 646 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the installation of cameras off campus. | This is funding dependent and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 647 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request parking areas for university students. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 648 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request for the construction of traffic calming circle at Merriman Road for pedestrians. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

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| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 8 | IDP - APRIL 2023- 649 | Municipal Website | Carli van Wyk | 1 | safety and security | Installation of speed cameras at Merriman Road for the vehicles travel to fast. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 650 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the installation of robots at Joubert and Merriman rd. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 651 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the installation of solar panels and lights on the bridge by Merriman Road for load-shedding times. | The Superintendent Services will schedule a meeting with the ward councillor to investigate . | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 652 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to construct traffic calming measures such as pedestrian crossing on Merriman Road to ensure the safety of the pedestrians. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 653 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to install solar-powered traffic lights, and solar-powered street lights along the entire Merriman Road. | The Superintendent Services will schedule a meeting with the ward councillor to investigate . | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 654 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to install speed cameras along the entire Merriman Road. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 655 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to construct traffic calming measures on Merriman road for pedestrians crossing robots near Helshoogte residence as many students cross there. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 656 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request for the construction of additional pedestrian crossings on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 657 | Municipal Website | Carli van Wyk | 5 | Safety and Security | Installation of street lights on Merriman Avenue to make it safer for pedestrians to walk at night. | The Superintendent Services will schedule a meeting with the ward councillor to investigate . | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 658 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the installation of more pedestrian crossings on Merriman Street for the safety of pedestrians majority of students need to cross to get onto campus. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 659 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the installation of more speed cameras on Merriman street. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 660 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the installation of more solar-panelled traffic lights on Merriman Street is unsafe for pedestrians majority of students need to cross to get onto campus. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 8 | IDP - APRIL 2023- 661 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the installation of security cameras on Merriman road | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 662 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the construction of additional pedestrian crossings on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 663 | Municipal Website | Carli van Wyk | 1 | Safety and Security | The construction of speed bumps as a traffic calming measure and safety on Merriman and Banghoek roads. Enforce the speed limit of 60 km/h on Merriman as motorists regularly speed there. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 664 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the installation of traffic cameras on Bangkok Road to reduce the risk and enforce the speed limit of 60 km/h on Merriman as motorists regularly speed there. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 665 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the construction of additional pedestrian crossings on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 666 | Municipal Website | Carli van Wyk | 1 | Safety and Security | The construction of speed bumps as a traffic calming measure and safety on Merriman and Banghoek roads. Enforce the speed limit of 60 km/h on Merriman as motorists regularly speed there. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 667 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the installation of traffic cameras on Bangkok Road to reduce the risk and enforce the speed limit of 60 km/h on Merriman as motorists regularly speed there. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 668 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Installation of more pedestrian crossings on Merriman | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 669 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Add more parking for motorist in Stellenbosch central | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 670 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of safety measures on Merriman street. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 671 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of safety measures on Merriman street. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 672 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the construction of additional pedestrian crossings on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

## 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 8 | IDP - APRIL 2023- 673 | Municipal Website | Carli van Wyk | 1 | Safety and Security | The construction of speed bumps as a traffic calming measure and safety on Merriman and Banghoek roads. Enforce the speed limit of 60 km/h on Merriman as motorists regularly speed there. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 674 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the installation of traffic cameras on Bangkok Road to reduce the risk and enforce the speed limit of 60 km/h on Merriman as motorists regularly speed there. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 675 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Construction of cycling lanes that are safe from cars, without interfering with pedestrians to allow for the flow of traffic, bicycles, and people. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 676 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install more pedestrian crossings to Merriman road to ensure cross safety of students staying in Stellenbosch University and around. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 677 | Municipal Website | Carli van Wyk | 5 | Environmental Management | Installation of signs to warn drivers about porcupines crossing on the roads near Coetzenburg (specifically along the eerste River.) Signage along these roads would be beneficial to wildlife. | This request will be directed to the Directorate: Infrastructure Services. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 678 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install more pedestrian crossings to Merriman road to ensure cross safety of students staying in Stellenbosch University and around. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 679 | Municipal Website | Carli van Wyk | 5 | Homeless People | Request the municipality to assist homeless people with food and provide shelter this will ensure the streets of Stellenbosch are clean. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 8 | IDP - APRIL 2023- 680 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the construction of additional pedestrian crossings on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 681 | Municipal Website | Carli van Wyk | 1 | Safety and Security | The construction of speed bumps as a traffic calming measure and safety on Merriman and Banghoek roads. Enforce the speed limit of 60 km/h on Merriman as motorists regularly speed there. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 682 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the installation of traffic cameras on Bangkok Road to reduce the risk and enforce the speed limit of 60 km/h on Merriman as motorists regularly speed there. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 683 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Installation of speed cameras along the Merriman road | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 684 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request for the construction of additional pedestrian crossings on Merriman Avenue. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 8 | IDP - APRIL 2023- 685 | Municipal Website | Carli van Wyk | 4 | Safety and Security | The municipality to investigate the criminal activities happening in the abandoned houses on the corner of Smuts and Merriman that is utilised by homeless people and make open fires right by the Smuts/Merriman parking lot. This makes students feel very unsafe, and it could be used for extra student housing. | Crime prevention is the primary responsibility of SAPS. This will be tabled at the weekly operational meeting with SAPS. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 686 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the construction of additional pedestrian crossings on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 687 | Municipal Website | Carli van Wyk | 1 | Safety and Security | The construction of speed bumps as a traffic calming measure and safety on Merriman and Banghoek roads. Enforce the speed limit of 60 km/h on Merriman as motorists regularly speed there. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 688 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the installation of traffic cameras on Bangkok Road to reduce the risk and enforce the speed limit of 60 km/h on Merriman as motorists regularly speed there. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 689 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Installation of more pedestrian crossings along Merriman road to ensure the safety of students on their way to lectures. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 690 | Municipal Website | Carli van Wyk | 5 | Safety and Security | Request the municipality to install Solar panels street lights on Merriman. | The Superintendent Services will schedule a meeting with the ward councillor to investigate . | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 691 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Installation of the pedestrian crossing on Merriman Avenue for the safety of students and people of Stellenbosch ensure safe road rules for all who use that road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 692 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to install speed Cameras on Merriman Road. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 693 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the installation of additional pedestrian crossings along the whole of Merriman. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 694 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to install Solar powered traffic lights along Merriman (especially on the Merriman bridge). | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 695 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to install Solar powered lighting along Merriman (especially on the Merriman bridge) | The Superintendent Services will schedule a meeting with the ward councillor to investigate . | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (*1-5*)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 8 | IDP - APRIL 2023- 696 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to install speed Cameras on Merriman Road. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 697 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the installation of additional pedestrian crossings along the whole of Merriman | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 698 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to install Solar powered traffic lights along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 699 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to install Solar powered lighting along Merriman (especially on the Merriman bridge) | The Superintendent Services will schedule a meeting with the ward councillor to investigate . | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 700 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the installation of additional pedestrian crossings along the whole of Merriman | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 701 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request bike lane enforcement: bike lanes on Merriman Avenue are encroached on by at least one car every time traffic cops should enforce safety on the roads. Cycling lanes should be marked in red and issue fines for the cars parked on bike lanes. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 702 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Installation of pedestrian bridges or tunnels on Merriman Road to provide safe passage for pedestrians. Construct dedicated pedestrian and raised walkways that are separate from the road, install barriers between the road and the walkway, or create pedestrian-only paths. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 703 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of speed cameras along Merriman road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 704 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of solar-powered lights on Merriman Road by the bridge. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 705 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request for the construction of additional pedestrian crossings on Meriman Avenue. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 706 | Municipal Website | Carli van Wyk | 5 | Roads and Transport | Request for the construction of additional pedestrian crossings on Meriman Avenue. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 8 | IDP - APRIL 2023- 707 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of solar-powered lights on Merriman Road to ensure visibility during load shedding to protect students crossing the road | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 708 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of solar-powered lights in central Stellenbosch to ensure safety at night during load shedding to avoid students being harmed. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 709 | Municipal Website | Carli van Wyk | 1 | Electricity | Create renewable energy through solar investments for household's. The municipality will still own it, but it on the house's roof because space is a limiting factor for solar farms | This will be addressed and investigated under the alternative energy initiatives. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 710 | Municipal Website | Carli van Wyk | 5 | Safety and Security | Increase visibility of law enforcement for safety and patrols within Stellenbosch | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHWs. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 711 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to install Solar panelled lights on Merriman. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 712 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to install speed Cameras on Merriman Road. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 713 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the installation of additional pedestrian crossings along the whole of Merriman | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 714 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to install Solar powered traffic lights along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 715 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to install Solar powered lighting along Merriman (especially on the Merriman bridge) | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 716 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Construction of more pedestrian crossings on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 717 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Installation of Speed Cameras and CCTV cameras ON Merriman Road. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 8 | IDP - APRIL 2023- 718 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of solar lighting along Merriman road as becomes very dark during loadshedding. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 719 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of additional solar lighting along Banghoek as well as it also becomes very dark during load-shedding. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 720 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to build parking facilities for students and non-resident professionals outside of the cities and safe public transport into town. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 721 | Municipal Website | Carli van Wyk | 2 | Safety and Security | Installation of additional Campus Security points near the parking spaces outside residences. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 722 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Installation of speed cameras along Merriman road. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 723 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the visibility of law enforcement officers to assist students in crossing the Merriman roads. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 724 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the construction of additional pedestrian crossings on Merriman Avenue. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 725 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Construction of safety precautions for pedestrians on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 726 | Municipal Website | Carli van Wyk | 5 | Roads and Transport | Request for the construction of additional pedestrian crossings on Merriman Avenue. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 727 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Increased safety measures on Merriman Avenue | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 728 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Construction of safety precautions for pedestrians on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 729 | Municipal Website | Carli van Wyk | 4 | Safety and Security | Construction of safety precautions for pedestrians on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 8 | IDP - APRIL 2023- 730 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install speed Cameras on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 731 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the installation of additional pedestrian crossings along the whole of Merriman | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 732 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered traffic lights along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 733 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered lighting along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 734 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to allow residents to implement some form of safety along that road (a speed bump, a permanent speed trap, etc) funds have been accumulated. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 735 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request for the construction of additional pedestrian crossings on Merriman Avenue. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 736 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request for the installation of sola powered light on Merriman Avenue that stay on during loadshedding. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 737 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request for the installation of railing on the side of the road on Merriman Avenue or ideally circles need to be implemented on Merriman road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 738 | Municipal Website | Carli van Wyk | 1 | Homeless People | Request the municipality to provide homeless people with dignified living conditions and access to food and water at the very least. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 8 | IDP - APRIL 2023- 739 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the taxi rank to be moved from Stellenbosch centre and more away from the University as it is unsafe for University students. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 740 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the installation of batteries for street lights close to the university given how many people walk | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 741 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of solar-power cameras on Merriman. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 8 | IDP - APRIL 2023- 742 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of solar-power lights on Merriman. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 743 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request for the construction of additional pedestrian crossings on Merriman Avenue. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 744 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Construction of sidewalks on Soeteweide road, or to make Soeteweide one-way and use the other lane for walking and cycling students. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 745 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for more security Marshall's on Bird Street area | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHW's. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 746 | Municipal Website | Carli van Wyk | 2 | Safety and Security | Request for the installation of traffic cameras on Merriman Road to reduce the risk and enforce the speed limit of 60 km/h on Merriman as motorists regularly speed there. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 747 | Municipal Website | Carli van Wyk | 3 | Beautification | Request for the Cleaning and beautification of roads and surroundings to attract tourism and safety into Stellenbosch. | The entrance roads to Stellenbosch forms part of beautification project. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 8 | IDP - APRIL 2023- 748 | Municipal Website | Carli van Wyk | 1 | Spatial Planning | Request for Spatial planning to zone more land for parking in Stellenbosch Central. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |
| 8 | IDP - APRIL 2023- 749 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request for the installation of traffic cameras on Merriman Road to reduce the risk and enforce the speed limit of 60 km/h on Merriman as motorists regularly speed there. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 750 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install speed Cameras on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 751 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the installation of additional pedestrian crossings along the whole of Merriman | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 752 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered traffic lights along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

## 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 8 | IDP - APRIL 2023- 753 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered lighting along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 754 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to deploy more security and install cameras on Merriman Road. | This is funding dependent for staff and cameras. The cameras are attached to the CCTV camera master plan. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 755 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Installation of solar-power lights on Merriman. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 756 | Municipal Website | Carli van Wyk | 5 | Roads and Transport | Installation of speed cameras on Merriman Avenue to stop drivers from driving dangerously. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 757 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install speed Cameras on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 758 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the installation of additional pedestrian crossings along the whole of Merriman | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 759 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered traffic lights along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 760 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered lighting along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 761 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install speed Cameras on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 762 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the installation of additional pedestrian crossings along the whole of Merriman | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 763 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered traffic lights along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 764 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered lighting along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | |
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| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 8 | IDP - APRIL 2023- 765 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for more visibility of security guards and law enforcement patrolling around Merriman road | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHWs. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 766 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for more visibility of security guards and law enforcement patrolling around Merriman road | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHWs. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 767 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of additional speed cameras down Merriman Avenue. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 768 | Municipal Website | Carli van Wyk | 2 | Spatial Planning | Request for spatial planning zone more land for park in Stellenbosch Central. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |
| 8 | IDP - APRIL 2023- 769 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request for the construction of additional pedestrian crossings on Merriman Avenue. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 770 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the installation of additional pedestrian crossings along the whole of Merriman | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 771 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request for the installation of traffic cameras on Merriman Road to reduce the risk and enforce the speed limit of 60 km/h on Merriman as motorists regularly speed there. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 772 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Request the municipality to install Solar powered lighting along Merriman (especially on the Merriman bridge) | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 773 | Municipal Website | Carli van Wyk | 3 | Environmental Management | Removing of invasive plants along rivers | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 8 | IDP - APRIL 2023- 774 | Municipal Website | Carli van Wyk | 1 | Access to Basic Services | Request the municipality to provide safe and clean water to drink in ward 8 | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 8 | IDP - APRIL 2023- 775 | Municipal Website | Carli van Wyk | 5 | Homeless People | Request the municipality to assist curb the number of homeless people in the Stellenbosch town. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |

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| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 8 | IDP - APRIL 2023- 776 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install speed Cameras on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 777 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the installation of additional pedestrian crossings along the whole of Merriman | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 778 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered traffic lights along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 779 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered lighting along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 780 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Construction of additional pedestrian crossings on Merriman Road r for safety of students. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 781 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of solar-powered robots for foot traffic on Merriman Road, robots being out makes it extremely dangerous. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 782 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered lighting along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 783 | Municipal Website | Carli van Wyk | 5 | Roads and Transport | Installation of speed cameras on Merriman as an extra precaution. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 784 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install speed Cameras on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 785 | Municipal Website | Carli van Wyk | 2 | Roads and Transport | Request the municipality to install speed Cameras on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 786 | Municipal Website | Carli van Wyk | 2 | Roads and Transport | Request the installation of additional pedestrian crossings along the whole of Merriman. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 787 | Municipal Website | Carli van Wyk | 2 | Roads and Transport | Request the municipality to install Solar powered traffic lights along Merriman (especially on the Merriman bridge). | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

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| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 8 | IDP - APRIL 2023- 788 | Municipal Website | Carli van Wyk | 2 | Roads and Transport | Request the municipality to install Solar powered lighting along Merriman (especially on the Merriman bridge). | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 789 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install speed Cameras on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 790 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the installation of additional pedestrian crossings along the whole of Merriman. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 791 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered traffic lights along Merriman (especially on the Merriman bridge). | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 792 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered lighting along Merriman (especially on the Merriman bridge). | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 793 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of more robots on Merriman street to slow down the cars. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 794 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Due to the shortage of parking the municipality should promote by creating bike-friendly roads and more bike lanes, and they need to be enforced in Stellenbosch Central. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 795 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Increase the visibility of Law enforcement to enforce traffic laws, such as speeding for pedestrian safety. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 796 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Installation of extra pedestrian crossings along Merriman road to ensure safety of students crossing this road daily. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 797 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Increase the visibility of law enforcement officers to ensure safety of students from robberies. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHWs. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 798 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Deployment of a guards to be stationed and patrol down the alleyway in between the Eikestad mall at night. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHWs. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 8 | IDP - APRIL 2023- 799 | Municipal Website | Carli van Wyk | 2 | Safety and Security | Deployment of a few guards to be stationed and patrol down the alleyway in between the Eikestad mall at night. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHWs. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 800 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Upgrade the intersection of Merriman and R44 for better traffic flow, the current two lanes must both turn left onto the R44 to Somerset West and a short additional lane can be added for the few cars that must turn right.<br>Then from that intersection till the Y-crossing Robot at the R44 and Polkadraai road robots from Merriman till that Y robot must be in sync for better traffic flow. Most people realise it's faster to take a shortcut by driving on the road between the R44 and Van der stel sports field/cricket ground to skip one out of sync robot and join at the Robot closest to Wes-Kerk | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 801 | Municipal Website | Carli van Wyk | 5 | Roads and Transport | Construction of more bridges across Merriman Road. Increase traffic officer presence to discourage drinking and driving. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 802 | Municipal Website | Carli van Wyk | 5 | Roads and Transport | Construction of more bridges across Merriman Road. Increase traffic officer presence to discourage drinking and driving. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 803 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of visible pedestrian crossings for students to use to cross Merriman Road safely and easily. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 804 | Municipal Website | Carli van Wyk | 1 | Traffic Services | Request the municipality to install speed Cameras on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 805 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the installation of additional pedestrian crossings along the whole of Merriman. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 806 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered traffic lights along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 807 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Request the municipality to install Solar powered lighting along Merriman (especially on the Merriman bridge) | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 808 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Installation of speed measures and roadblocks on Merriman Road. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | | |
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| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 8 | IDP - APRIL 2023- 809 | Municipal Website | Carli van Wyk | 2 | Roads and Transport | Installation of additional pedestrian crossings on whole of Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 810 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Increase the visibility of police during load-shedding, in areas where students typically gather, or in the circumstances they walking home from campus at night. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHW's. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 811 | Municipal Website | Carli van Wyk | 1 | Electricity | Implementation of contingencies for load shedding such as IPPs for alternative power supply. | This will be addressed and investigated under the alternative energy initiatives. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 812 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of Solar powered traffic lights on Merriman Avenue to curb risks during load-shedding. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 813 | Municipal Website | Carli van Wyk | 1 | Education | Implement quality and equal education amongst faculties. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | provincial |
| 8 | IDP - APRIL 2023- 814 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Implement bus transport from the University areas to clubs and bars. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 815 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Construct speedhumps along Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 816 | Municipal Website | Carli van Wyk | 1 | Electricity | Installation of streetlights along Merriman Road. | The Superintendent Services will schedule a meeting with the councillor to investigate. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 817 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Close off Merriman so only students can walk there or add speedhumps/ circles or take other measures to make it safer. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 818 | Municipal Website | Carli van Wyk | 1 | Electricity | Installation of solar-powered streetlights on Merriman Avenue to curb risk during load-shedding. | The municipality does not have any solar power streetlighting in its network, therefor this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 819 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of additional safety precautions for pedestrians on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 8 | IDP - APRIL 2023- 820 | Municipal Website | Carli van Wyk | 5 | Roads and Transport | Installation of traffic calming safety measures on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 821 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of traffic calming measures on Merriman Road | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 822 | Municipal Website | Carli van Wyk | 4 | Homeless People | The municipality should find another practical solution for the homeless besides the available homeless shelters in Stellenbosch. The homeless people endanger the safety of the students. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 8 | IDP - APRIL 2023- 823 | Municipal Website | Carli van Wyk | 1 | Safety and Security | The municipality needs to monitor and curd the increase of homeless individuals around Stellenbosch University individuals which leads to cases of harassment and theft. Please contact me for more detailed information with regards to the student community as I'm a representative on the university Academic Affairs Council. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 8 | IDP - APRIL 2023- 824 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Construct pedestrian crossings on Merriman Road for pedestrians. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 825 | Municipal Website | Carli van Wyk | 1 | Roads and Transport | Installation of traffic calming safety measures on Merriman road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 826 | Municipal Website | Carli van Wyk | 2 | Electricity | Divest from Eskom-based services and grant private companies to generate electricity at a higher rate using renewables. | This will be addressed and investigated under the alternative energy initiatives. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 8 | IDP - APRIL 2023- 827 | Municipal Website | Carli van Wyk | 2 | Roads and Transport | Construction of pavements on Ryneveld Road between its intersection with Merriman Rd all the way to Krommerivier road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 828 | Municipal Website | Carli van Wyk | 1 | Safety and Security | Installation of speed cameras on Merriman Road near the BA building as many people speeding through red lights and not obeying to speed limit. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Traffic Services | Cllr Carli van Wyk | Charl Kitching | Local |
| 8 | IDP - APRIL 2023- 829 | Municipal Website | Carli van Wyk | 1 | Access to housing | Housing development opportunities in ward 8. | In accordance with the approved Housing Pipeline, housing projects are planned for and implemented taken the available funding into consideration. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 8 | IDP - APRIL 2023- 830 | Municipal Website | Carli van Wyk | 3 | Safety and Security | Installation of speed cameras on Merriman Road. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Traffic Services | Cllr Carli van Wyk | Charl Kitching | Local |

## 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 8 | IDP - APRIL 2023- 831 | Municipal Website | Carli van Wyk | 2 | Roads and Transport | Installation of additional pedestrian crossings along the entire Merriman Rd. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 8 | IDP - APRIL 2023- 832 | Municipal Website | Carli van Wyk | 3 | Roads and Transport | Installation of traffic calming measures on Merriman Road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 9 | IDP - APRIL 2023- 108 | Minutes | Zelda Dalling | n/a | Historic Building | Provide a plan for the Historic buildings in the Transvalia Plein. | An information statement will be released in April 2023, where we encourage the public for their input before the final decision will be made regarding what should happen with the Transvalia Plein. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 9 | IDP - APRIL 2023- 109 | Minutes | Zelda Dalling | n/a | Roads and Transport | Construct traffic circles, instead of traffic lights, on the R44. | The R44 is a Provincial Road. Therefore designs are created by Provincial government. However, it is important to mention that traffic circles do have their limitations. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Provincial |
| 9 | IDP - APRIL 2023- 110 | Municipal Website | Zelda Dalling | 1 | Safety and Security | Implementation of crime prevention measures during the day and night. | This request will be tabled at the weekly operational meeting with SAPS. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 9 | IDP - APRIL 2023- 111 | Municipal Website | Zelda Dalling | 1 | Electricity | Installation of solar-powered streetlights to prevent accidents and reduce crime during load shedding in ward 9. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Department: Electrical Services | Electrical Services | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 9 | IDP - APRIL 2023- 112 | Municipal Website | Zelda Dalling | 1 | Roads and Transport | Installation of additional speedhumps and zebra crossings in Bird Street. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 10 | IDP - APRIL 2023- 113 | Minutes | Rozette Du Toit | n/a | Waste Management | Implement the recycling programme at the Lapland Flats and provide the contact details of the responsible municipal official. | Stellenbosch Municipality has created its own recycling facility. The municipality has put out a plan to include all areas of Stellenbosch and Lapland will be prioritised on the list of new areas. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | Local |
| 10 | IDP - APRIL 2023- 114 | Minutes | Rozette Du Toit | n/a | Housing Administration | Upgrading of Lapland Flats. | Currently not funded, but minor maintenance is attended to as and when needed. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 10 | IDP - APRIL 2023- 115 | Minutes | Rozette Du Toit | n/a | Roads and Transport | Restrict / control the use of sidewalks by restaurants for their chairs and tables. | 95 restaurants have to apply to use outdoor dining space. Currently, only 37 restaurants have applied. Restaurants must reserve 1.5 meters of sidewalk for pedestrians. The municipality is currently regulating this act, but at the same time wants to protect outdoor dining as it creates the environment for Stellenbosch Town. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette du Toit | Craig Alexander | Local |
| 10 | IDP - APRIL 2023- 116 | Minutes | Rozette Du Toit | n/a | Safety and security | Law enforcement to employ residents instead of using private companies for security and safety purposes in town. | Employment of private security companies are done through a municipal process and will only be to safeguard municipal properties and not to enforce bylaws. Residents can form part of NHW's if they want to contribute towards safety. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 10 | IDP - APRIL 2023- 117 | Minutes | Rozette Du Toit | n/a | Housing Administration | Replacement of water taps and sinks that were removed due to leakages in Lapland Flats. | The municipality is currently busy with the procurement of water taps. Once received from suppliers the municipality will commence with replacement of taps. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |

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| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 10 | IDP - APRIL 2023- 118 | Minutes | Rozette Du Toit | n/a | Access to Basic Services | Repair of waterpipes and taps at the Lapland flats. | The senior manager is aware of the piping issue. An assessment has been done and the municipality is waiting for a report to know how much must be budgeted for. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 10 | IDP - APRIL 2023- 119 | Minutes | Rozette Du Toit | n/a | Safety and Security | Increase the visibility and response of Law Enforcement in Ward 10. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHW's. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 10 | IDP - APRIL 2023- 120 | Minutes | Rozette Du Toit | n/a | Safety and Security | Provide feedback on CCTV Cameras installed without the resident's permission | The municipality has the right to put up CCTV Cameras in any public space. It is for safety purposes and to capture illegal activities. The recording can also be given through to SAPS. There have been more positive than negative results regarding the installation of CCTV Cameras. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 10 | IDP - APRIL 2023- 121 | Minutes | Rozette Du Toit | n/a | Water and Sanitation | Appointment of a qualified plumber to fix the water problems at Lavanda Flats. | The senior manager is aware of the piping issue. An assessment has been done and the municipality is waiting for a report to know how much must be budgeted for. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 10 | IDP - APRIL 2023- 122 | Minutes | Rozette Du Toit | n/a | Ward Priorities | Request for ward priorities to be implemented. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 10 | IDP - APRIL 2023- 123 | Minutes | Rozette Du Toit | n/a | Safety and Security | Provide support to the youth through the establishment of an NHW at Lapland. | The law enforcement coordinator for NHWs will liaise with the ward councillor and assist youth with the registration and establishment of NHWs. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 10 | IDP - APRIL 2023- 124 | Minutes | Rozette Du Toit | n/a | Safety and Security | Repair CCTV Cameras in Lapland. | Seven (7) out of the eight (8) cameras are in working order. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 10 | IDP - APRIL 2023- 125 | Minutes | Rozette Du Toit | n/a | Access to housing | Provision of housing opportunities in ward 10. | A public meeting was held on 3 May 2023 to address the concerns of the tenants residing in LAP-land (Ward 10). Further inspection and investigations will take place in order to address the challenges the tenants are facing. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 10 | IDP - APRIL 2023- 126 | Minutes | Rozette Du Toit | n/a | Housing Administration | Repair and maintenance of Laplands Flats. | Minor maintenance is attended to as and when needed and dependent on the available budget. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 10 | IDP - APRIL 2023- 127 | Minutes | Rozette Du Toit | n/a | Safety and Security | Increase the visibility of law enforcement or SAPS at the Lapland flats. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHW's. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 10 | IDP - APRIL 2023- 128 | Minutes | Rozette Du Toit | n/a | Electricity | Repair and maintenance of electricity boxes at the Lapland Flats. | The Superintendent of Construction will investigate and meet with the ward councillor. A meeting will be scheduled at the councillor's earliest convenience. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 10 | IDP - APRIL 2023- 129 | Minutes | Rozette Du Toit | n/a | Youth development | Improve the advertising of the youth driver licence programme and put in place fair selection procedures. | Ward projects are linked to training and development. Each ward received R50 000 for specific training programmes. Please keep on applying as you will get a chance. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 10 | IDP - APRIL 2023- 130 | Minutes | Rozette Du Toit | n/a | Housing Administration | Complete the construction of braai spots and installation of benches at the Lapland flats. | It will be attended to in the 2023/2024 financial year. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 10 | IDP - APRIL 2023- 131 | Minutes | Rozette Du Toit | n/a | Safety and Security | Implementation of safety measures around Eikestad Mall to prevent muggings and safety issues around the Mall. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHW's. | Community and Protection Services | Protection Services | Traffic Services | Cllr Carli van Wyk | Charl Kitching | Local |
| 10 | IDP - APRIL 2023- 132 | Minutes | Rozette Du Toit | n/a | Safety and Security | Installation of traffic calming measures on Merriman Road for pedestrians crossing the road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 10 | IDP - APRIL 2023- 585 | Municipal Website | Rozette Du Toit | 1 | Roads and Transport | The construction of speedhumps as a traffic calming measure and safety on Merriman and Banghoek roads. The municipality is to enforce the speed limit of 60 km/h on Merriman as motorists regularly speed on the road. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 10 | IDP - APRIL 2023- 586 | Municipal Website | Rozette Du Toit | 1 | Traffic Services | Installation of traffic cameras on Bangkok Road to reduce the risk and enforce the speed limit of 60 km/h on Merriman as motorists regularly speed on the road. | This is currently being investigated and looked into by the department. | Community and Protection Services | Protection Services | Traffic Services | Cllr Carli van Wyk | Charl Kitching | Local |
| 10 | IDP - APRIL 2023- 587 | Municipal Website | Rozette Du Toit | 1 | Roads and Transport | Implementation of bus services operating from student areas to the university and surrounds, at night. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 10 | IDP - APRIL 2023- 588 | Municipal Website | Rozette Du Toit | 2 | Parks and Recreation | Cleaning of parks and free of homeless people residing in them. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 10 | IDP - APRIL 2023- 589 | Municipal Website | Rozette Du Toit | 1 | Electricity | The municipality to enforce the use of silent generators around town during load shedding and introduce a 'hotline' or designated website link to report noise disturbances. | Mr Martin Van As at Stellenbosch Municipality dealing with noise disturbances and should be contacted to investigate such cases/complaints. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 11 | IDP - APRIL 2023- 133 | Email | Johannie Serdyn | 1 | Roads and Transport | Demarcate allocated parking spaces for businesses and residents staying in and around the 'driehoek'(R44, Dorp Street and Adam Tas Road). | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 11 | IDP - APRIL 2023- 134 | Email | Johannie Serdyn | 2 | Safety and security | Improve safety and security around the Adam Tas-bridge. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHW's. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 11 | IDP - APRIL 2023- 135 | Email | Johannie Serdyn | 2 | Roads and Transport | Construction and upgrading of the sidewalk at Eesterivier Road for NMT. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 11 | IDP - APRIL 2023- 136 | Email | Johannie Serdyn | 3 | Safety and security | Improve safety and security around Huis Horrison and the dam. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHW's. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |

## 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 11 | IDP - APRIL 2023- 137 | Email | Johannie Serdyn | 4 | Beautification | Beautification of the Woodmill-complex entrance. | This request will be investigated and discuss with the ward councillor. | Community and Protection Services | Community Services | Environmental Management | Cllr Ralphton Adams | Albert van der Merwe | |
| 11 | IDP - APRIL 2023- 138 | Email | Johannie Serdyn | 5 | Environmental Management | The trees in the surrounding ward 7 area is getting sick and dying out. Please prioritise the safety and health of the nature. | The municipality does have plans with replacing the trees, but there are some limitations. If there are a lot of underground activities taking place in that area, the municipality is not allowed to plant trees there. To determine the services a process called Wayleave is followed.. The municipality is currently identifying empty spaces in Ward 7 to plant trees. | Community and Protection Services | Community Services | Environmental Management | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 11 | IDP - APRIL 2023- 139 | Email | Johannie Serdyn | 6 | Safety and security | Installation of a fence around the Oude Libertas highway from the Liberte complex till Bokmakierie Street. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 11 | IDP - APRIL 2023- 140 | Email | Johannie Serdyn | 7 | Safety and security | Installation of a fence around Papegaaiberg Reserve. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Environmental Management | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 11 | IDP - APRIL 2023- 141 | Email | Johannie Serdyn | 6 | Safety and security | Installation of batteries in the CCTV cameras to function during loadshedding. | The department is currently attending to this through a new tender process. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 11 | IDP - APRIL 2023- 142 | Email | Johannie Serdyn | 8 | Property Management | The sale of municipal houses in Onder-Papegaaiberg to be accelerated. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 11 | IDP - APRIL 2023- 143 | Email | Johannie Serdyn | 9 | Ward Priorities | Disappointed in the number of ward priorities that do not have any feedback / progress status during the IDP and Budget Public Participation. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | Local |
| 11 | IDP - APRIL 2023- 590 | Municipal Website | Johannie Serdyn | 2 | Environmental Management | Protect the nature reserve from informal settlement as this poses crime and unsafe to walk there. Install fencing with cameras pointing towards Kayamandi Township to prevent further informal development and monitor cameras for 24 hours, regular patrolling of securities and law enforcement for the safety of people. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Environmental Management | Cllr Joseph Joon | Albert van der Merwe | Local |
| 11 | IDP - APRIL 2023- 591 | Municipal Website | Johannie Serdyn | 1 | Environmental Management | Request the municipality to remove the Informal dwellers on the Reserve from Kayamandi. | This request will be forward to Department: Informal Settlements. | Community and Protection Services | Community Services | Environmental Management | Cllr Joseph Joon | Albert van der Merwe | Local |
| 11 | IDP - APRIL 2023- 592 | Municipal Website | Johannie Serdyn | 1 | Parks and Recreation | Increase visibility of law enforcement in the Parks in Onder Pappegaaiberg and reduce overgrown and need to be safe. | The feasibility of the request will be investigated. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 11 | IDP - APRIL 2023- 593 | Municipal Website | Johannie Serdyn | 1 | Parks and Recreation | Regular cutting of the bushes in Papegaaiberg Nature Reserve to ensure safety. | The detail of this request will be discussed with the ward councillor. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 11 | IDP - APRIL 2023- 594 | Municipal Website | Johannie Serdyn | 1 | Parks and Recreation | Prevent Kayamandi from overtaking the Reserve. | Housing department is currently busy erecting a fence on the northern border of the Reserve. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 12 | IDP - APRIL 2023- 144 | Minutes | Ayanda Tomose | n/a | Electricity | The municipality to provide the exact date the service provider will start with the installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 12 | IDP - APRIL 2023- 145 | Minutes | Ayanda Tomose | n/a | Waste Management | Distribution of waste bags in Nkanini. | Waste bags are distributed quarterly. The challenge is that during distribution there is no one in some of the households to accept/collect the waste bag. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | Local |
| 12 | IDP - APRIL 2023- 146 | Minutes | Ayanda Tomose | n/a | Unemployment | The current process of the unemployment database is not working as the same people are employed repeatedly, and others are not given an opportunity. | The LED office will be at the Kayamandi Corridor in the next 2 weeks to assist community members with EPWP database registration and application for stalls in Corridor. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 12 | IDP - APRIL 2023- 147 | Minutes | Ayanda Tomose | n/a | Housing | Housing development opportunities for Azania residents. | The upgrading of informal settlements is an ongoing process that is linked to the availability of funding from the National and Provincial departments. As Azania is the latest informal settlement in Stellenbosch, the investigation pertaining to the availability and type of basic services is continuing. | Planning and Economic Development | Integrated Human Settlements | Housing Development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 12 | IDP - APRIL 2023- 148 | Minutes | Ayanda Tomose | n/a | Electricity | Provide electricity connections for Azania. | Arrangement for bulk services in Azania has been made which include the provision of electricity. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 149 | Minutes | Ayanda Tomose | n/a | Building Maintenance | Upgrade of the municipal flats in Kayamandi. | The municipal flats have been budgeted for the upgrade. The tender will be advertised in the next financial year and the project be rolled-out for 3 years. Housing is not a municipal mandate, the municipality receives funding from the provincial government to construct a certain number of houses. Next month there will be a programme to assist residents with housing applications. | Planning and Economic Development | Integrated Human Settlements | Housing Administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 12 | IDP - APRIL 2023- 150 | Minutes | Ayanda Tomose | n/a | Grant-in-Aid | The requirements of the Grant-in-Aid are too high / strict for the striving community NGOs. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 12 | IDP - APRIL 2023- 151 | Minutes | Ayanda Tomose | n/a | Recreation and Sport | The municipality must build an indoor sports centre for kids in Kayamandi to be assisted with sports, mural activities, and homework. | No funding is available on the capital budget to address this request. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 12 | IDP - APRIL 2023- 152 | Minutes | Ayanda Tomose | n/a | Public Participation | The municipality should consider conducting housing or IDP imbizo, and categorise topics according to sectors to ease communication and involvement of the residents in municipal affairs. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | Local |
| 12 | IDP - APRIL 2023- 153 | Minutes | Ayanda Tomose | n/a | Unemployment | The municipality is not to recruit the same EPWP workers repeatedly in Kayamandi. | EPWP database applications are available at the LED office. The application must be accompanied by a CV, proof of address, and a certified copy of ID. If not all required documents are submitted the applicant will be disqualified. There will be an office in Kayamandi Corridor assisting with applications. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 12 | IDP - APRIL 2023- 154 | Minutes | Ayanda Tomose | n/a | Area Cleaning | Increase workers to clean the streets in Kayamandi and the availability of trucks to collect the waste. | EPWP staff will be periodically sourced and employed from the unemployment database. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | Local |
| 12 | IDP - APRIL 2023- 155 | Minutes | Ayanda Tomose | n/a | Housing Administration | Handover of title deeds to the Kayamandi residents. | Two (2) title deed handover events have already occurred in Kayamandi and the registration of Title deeds is continuing. The Township establishment processes have been concluded in Kayamandi which will result in the registration of the Amended General Plans, after which the transfers of these properties may commence. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 12 | IDP - APRIL 2023- 156 | Minutes | Ayanda Tomose | n/a | Electricity | Installation of solar panels at households in Kayamandi to respond to the load shedding challenges. | There is a current Bid with the service provider I-Shack where residents of Kayamandi can apply for the installation of solar panels for the charging of phones ect. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 157 | Minutes | Ayanda Tomose | n/a | Finance | The municipality should break down the budget per ward. | The public participation process did break down the budget per ward. It is important to note that there are capital projects that service more than one ward and the entire municipal area. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| 12 | IDP - APRIL 2023- 158 | Minutes | Ayanda Tomose | n/a | Safety and Security | CCTV cameras in Kayamandi must be monitored and utilised to identify and assist to combat criminal activities. | Cameras are monitored from the control room. Loadshedding does impact cameras being on or off, NHWs are invited to sit in our control room to monitor cameras. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 12 | IDP - APRIL 2023- 159 | Minutes | Ayanda Tomose | n/a | Land | Leasing of the land at Sizamile Creché to Kayamandi residents for a Wellness Centre. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 12 | IDP - APRIL 2023- 160 | Minutes | Ayanda Tomose | n/a | Land | Identification of heritage land for an initiation site for the Kayamandi community. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 12 | IDP - APRIL 2023- 161 | Minutes | Ayanda Tomose | n/a | Unemployment | The municipality to stop recruiting the same EPWP workers repeatedly and capture people's CVs on the database. | Shortlisting of EPWP workers is drawn from the database and applicants can work for 24 months. If according to the system the applicant has not worked for 24 months they can be recruited again until they finish 24 months. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 12 | IDP - APRIL 2023- 162 | Minutes | Ayanda Tomose | n/a | Area cleaning | Appointed EPWP workers should clean the areas where they reside because workers from other areas do not clean properly. | EPWP staff will be periodically sourced and employed from the unemployment database to work within the respective areas. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | Local |
| 12 | IDP - APRIL 2023- 163 | Minutes | Ayanda Tomose | n/a | Waste Management | The community of Nkanini by Mashiya is requesting for skips and waste plastic bags. | The truck that collects skips is too big for the upper area of Nkanini. Waste plastic bags are distributed quarterly. If there is no one home, the household may contact the Section: Waste Management. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | Local |
| 12 | IDP - APRIL 2023- 164 | Minutes | Ayanda Tomose | n/a | Environmental Management | The community of Nkanini by Mashiya is requesting for skips and waste plastic bags. | The truck that collects skips is too big for the upper area of Nkanini. Waste plastic bags are distributed quarterly if there is no one home the household can contact the Section: Waste Management. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 165 | Minutes | Ayanda Tomose | n/a | Disabled people | Provision of transport services for disabled people to collect medication. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 12 | IDP - APRIL 2023- 166 | Minutes | Ayanda Tomose | n/a | Sanitation | Installation of ablution facilities in Azania by Watergang 2 (Hom). | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 12 | IDP - APRIL 2023- 167 | Minutes | Ayanda Tomose | n/a | Housing | Request for the municipality to relocate/move the informal houses that are built on the pavement in Luyolo Street for the construction of sidewalks and demolish informal houses of the residents that receive formal housing. | The assessment for the construction of sidewalks in Luyolo Street was conducted and according to the assessment, the construction of sidewalks at Luyolo Street is not feasible. Informal houses on the sidewalks must be moved first. The informal house must be demolished after residents have relocated to a house. But the beneficiaries supported by community members create claims that there are people supported by the beneficiary who will stay behind hence some of the informal houses are not demolished.<br><br>The Department: Informal Settlements: There is currently no decanting space in Kayamandi in general and therefore the structures cannot be moved immediately. Provision has been made to relocate qualifying residents in the Northern Extension project | Planning and Economic Development | Integrated Human Settlements | Informal Settlements | Deputy Executive Mayor Jeremy Fasser | Johru Robyn | Local |
| 12 | IDP - APRIL 2023- 168 | WhatsApp | Ayanda Tomose | n/a | Area cleaning | Regularly cleaning of streets in Snake Valley and the appointment of people from Sanke Valley as cleaners. | EPWP staff will be periodically sourced and employed from the unemployment database to work within the respective areas. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | Local |
| 12 | IDP - APRIL 2023- 169 | WhatsApp | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 170 | WhatsApp | Ayanda Tomose | n/a | Parks and Recreation | Relocate the small bin by Snake Valley Park gate to the inside of the park as it is used as a dumping site. | This request will be discussed with the ward councillor. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 12 | IDP - APRIL 2023- 171 | WhatsApp | Ayanda Tomose | n/a | Parks and Recreation | Repair and maintain the Snake Valley Park and install equipment that was removed by the municipality. | The request will be investigated. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 12 | IDP - APRIL 2023- 172 | WhatsApp | Ayanda Tomose | n/a | Parks and Recreation | Cleaning of Snake Valley Park and implement lock and opening times to ensure safety. | This request will be investigated and discussed with the ward councillor. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 12 | IDP - APRIL 2023- 173 | WhatsApp | Ayanda Tomose | n/a | Roads and Transport | Cleaning and maintenance of drains in Snake Valley, Kayamandi. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 174 | Municipal Website | Ayanda Tomose | 3 | Land for housing | Allow residents to build their own houses as the informal settlements are always on fire in Nkani. | In accordance with the approved Housing Pipeline, housing projects are planned for and implemented taken the available funding into consideration. Given the steep slopes and density of the informal settlement, the upgrading of Enkanini is extremely challenging. When a decanting site and funding from Province is approved, and services are installed the residents will be able to build their own houses in line with Government / Municipal policies | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 12 | IDP - APRIL 2023- 175 | Municipal Website | Ayanda Tomose | 3 | Access to housing | Provision of housing development opportunities in Kayamandi. | The Municipality has appointed a team of professionals to undertake a Broad Conceptual Urban Design Framework which will include ±4 000 – 5 000 residential opportunities for low -medium income earners in the development in the Northern Extension as well as to obtain town planning and development rights. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 12 | IDP - APRIL 2023- 176 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 12 | IDP - APRIL 2023- 177 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 178 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 179 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 180 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 181 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 182 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 183 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 184 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 185 | Have Your Say | Ayanda Tomose | n/a | Facilities | Construct a community hall in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 12 | IDP - APRIL 2023- 186 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 187 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 188 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 189 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 190 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 12 | IDP - APRIL 2023- 191 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 192 | Have Your Say | Ayanda Tomose | n/a | Area Cleaning | Area cleaning in Nkanini. | EPWP staff are deployed into various areas to clean and the Section: Area Cleaning collects all waste. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | |
| 12 | IDP - APRIL 2023- 193 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 194 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 195 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 196 | Have Your Say | Ayanda Tomose | n/a | Access to Land | Identification of land for housing opportunities Nkanini. | The Municipality has appointed a team of professionals to undertake a Broad Conceptual Urban Design Framework which will include ±4 000 – 5 000 residential opportunities for low -medium income earners in the development in the Northern Extension as well as to obtain town planning and development rights. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 12 | IDP - APRIL 2023- 197 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of electricity connections in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 198 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 199 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 200 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 201 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 202 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 203 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 12 | IDP - APRIL 2023- 204 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 205 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 206 | Have Your Say | Ayanda Tomose | n/a | Area Cleaning | Area cleaning in Nkanini. | EPWP staff are deployed into various areas to clean and the Section: Area Cleaning collects all waste. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | |
| 12 | IDP - APRIL 2023- 207 | Have Your Say | Ayanda Tomose | n/a | Facilities | Construct a community Hall in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 12 | IDP - APRIL 2023- 208 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 209 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 210 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 211 | Have Your Say | Ayanda Tomose | n/a | Area Cleaning | Area cleaning of Nkanini. | EPWP staff are deployed into various areas to clean and the Section: Area Cleaning collects all waste. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | |
| 12 | IDP - APRIL 2023- 212 | Have Your Say | Ayanda Tomose | n/a | Facilities | Build a community Hall in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 12 | IDP - APRIL 2023- 213 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 214 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 215 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 216 | Have Your Say | Ayanda Tomose | n/a | Area Cleaning | Area cleaning in Nkanini. | EPWP staff are deployed into various areas to clean and the Section: Area Cleaning collects all waste. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | |
| 12 | IDP - APRIL 2023- 217 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 218 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 12 | IDP - APRIL 2023- 219 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 220 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 221 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 222 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 223 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 224 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 225 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 226 | Have Your Say | Ayanda Tomose | n/a | Housing | Building of RDP houses. | The Municipality has appointed a team of professionals to undertake a Broad Conceptual Urban Design Framework which will include ±4 000 – 5 000 residential opportunities for low -medium income earners in the development in the Northern Extension as well as to obtain town planning and development rights. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 12 | IDP - APRIL 2023- 227 | Have Your Say | Ayanda Tomose | n/a | Wi-Fi connection | Installation of free wifi in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Information and Communication Technology | ICT Infrastructure | Cllr Lwando Nkamisa | Regan Mooideen | Local |
| 12 | IDP - APRIL 2023- 228 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 229 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 230 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 231 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 232 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 12 | IDP - APRIL 2023- 233 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 234 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 235 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 236 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 237 | Have Your Say | Ayanda Tomose | n/a | Area Cleaning | Area cleaning in Nkanini. | EPWP staff are deployed into various areas to clean and the Section: Area Cleaning collects all waste. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | |
| 12 | IDP - APRIL 2023- 238 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 239 | Have Your Say | Ayanda Tomose | n/a | Area Cleaning | Request for bins to be emptied by the municipality in Nkanini. | The department has a 7-day-a-week skip bin collection schedule. Nkanini receives 3 days a week of collection. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | |
| 12 | IDP - APRIL 2023- 240 | Have Your Say | Ayanda Tomose | n/a | Area Cleaning | Area cleaning in Nkanini. | EPWP staff are deployed into various areas to clean and the Section: Area Cleaning collects all waste. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | |
| 12 | IDP - APRIL 2023- 241 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 242 | Have Your Say | Ayanda Tomose | n/a | Area Cleaning | Request for bins to be emptied by the municipality in Nkanini. | The department has a 7-day-a-week skip bin collection schedule. Nkanini receives 3 days a week of collection. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | |
| 12 | IDP - APRIL 2023- 243 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 244 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 245 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 246 | Have Your Say | Ayanda Tomose | n/a | Disabled People | Provision of transport for people with disabilities in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 12 | IDP - APRIL 2023- 247 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of taps in houses in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 248 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 249 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 250 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 251 | Have Your Say | Ayanda Tomose | n/a | Disabled People | Provision of transport for people with disabilities in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 12 | IDP - APRIL 2023- 252 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 253 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 254 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 255 | Have Your Say | Ayanda Tomose | n/a | Unemployment | Create job opportunities for the residents of Nkanini. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 12 | IDP - APRIL 2023- 256 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 257 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 258 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 259 | Have Your Say | Ayanda Tomose | n/a | Facilities | Build a community Hall in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 12 | IDP - APRIL 2023- 260 | Have Your Say | Ayanda Tomose | n/a | Area Cleaning | Request for bins to be emptied by the municipality in Nkanini. | The department has a 7-day-a-week skip bin collection schedule. Nkanini receives 3 days a week of collection. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking *(1-5)*** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 12 | IDP - APRIL 2023- 261 | Have Your Say | Ayanda Tomose | n/a | Parks and Recreation | Identify land for a park. | The request will be investigated. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 12 | IDP - APRIL 2023- 262 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. B175 | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 263 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. B175 | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 264 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 265 | Have Your Say | Ayanda Tomose | n/a | Wi-Fi connection | Installation of free Wi-Fi in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Information and Communication Technology | ICT Infrastructure | Cllr Lwando Nkamisa | Regan Mooideen | Local |
| 12 | IDP - APRIL 2023- 266 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 267 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 268 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 269 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. B158 | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 270 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. B158 | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 271 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. B707 | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 272 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. B707 | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 273 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 274 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 12 | IDP - APRIL 2023- 275 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 276 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. A291 | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 277 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. A219 | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 278 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 279 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. B145 | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 280 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 281 | Have Your Say | Ayanda Tomose | n/a | Health facilities (Clinic) | Construction of clinic in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 12 | IDP - APRIL 2023- 282 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 283 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 284 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 285 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 286 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 287 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 288 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 12 | IDP - APRIL 2023- 289 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 290 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini.A91 | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 291 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. A91 | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 292 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 293 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini.A91 | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 294 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. A91 | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 295 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. B701 | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 296 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. B701 | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 297 | Have Your Say | Ayanda Tomose | n/a | Unemployment | Create more job opportunities in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 12 | IDP - APRIL 2023- 298 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 299 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 300 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 301 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 302 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 12 | IDP - APRIL 2023- 303 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 304 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 305 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 306 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 307 | Have Your Say | Ayanda Tomose | n/a | Area Cleaning | Request for bins to be emptied by the municipality in Nkanini. | The department has a 7-day-a-week skip bin collection schedule. Nkanini receives 3 days a week of collection. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | |
| 12 | IDP - APRIL 2023- 308 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 309 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 310 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 311 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 312 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 12 | IDP - APRIL 2023- 313 | Have Your Say | Ayanda Tomose | n/a | Area Cleaning | Area cleaning in Nkanini. | EPWP staff are deployed into various areas to clean and the Section: Area Cleaning collects all waste. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | |
| 12 | IDP - APRIL 2023- 314 | Have Your Say | Ayanda Tomose | n/a | Roads and Transport | Construction of roads in Nkanini | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 12 | IDP - APRIL 2023- 315 | Have Your Say | Ayanda Tomose | n/a | Electricity | Installation of electricity connections in Nkanini. | Electrification of Nkanini has started and the service provider has commenced with the work on 8 March 2023. The ward councillor has been updated. The Department: Housing Administration is finalising beneficiary list. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 12 | IDP - APRIL 2023- 316 | Have Your Say | Ayanda Tomose | n/a | Access to Basic Services | Installation of toilets and water taps in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 12 | IDP - APRIL 2023- 317 | Have Your Say | Ayanda Tomose | n/a | Disabled People | Provision of transport for people with disabilities in Nkanini. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 13 | IDP - APRIL 2023- 318 | Have Your Say | Mary Nkopane | n/a | Housing | Schedule a meeting with Director Barnes and team responsible for housing and land. | The normal protocol to arrange meeting with the Director should be followed. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 13 | IDP - APRIL 2023- 319 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. Cllr to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 320 | Have Your Say | Mary Nkopane | n/a | Community Development | Building of a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |
| 13 | IDP - APRIL 2023- 321 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 322 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 323 | Have Your Say | Mary Nkopane | n/a | Community Development | Building of a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |
| 13 | IDP - APRIL 2023- 324 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 325 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 326 | Have Your Say | Mary Nkopane | n/a | Community Development | Building of a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |
| 13 | IDP - APRIL 2023- 327 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 328 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 329 | Have Your Say | Mary Nkopane | n/a | Community Development | Build of a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |
| 13 | IDP - APRIL 2023- 330 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 331 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 17. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 13 | IDP - APRIL 2023- 332 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |
| 13 | IDP - APRIL 2023- 333 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 334 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 335 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |
| 13 | IDP - APRIL 2023- 336 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 337 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 338 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |
| 13 | IDP - APRIL 2023- 339 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 340 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 341 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |
| 13 | IDP - APRIL 2023- 342 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 343 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 344 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 13 | IDP - APRIL 2023- 345 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 346 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 347 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |
| 13 | IDP - APRIL 2023- 348 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 349 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 350 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |
| 13 | IDP - APRIL 2023- 351 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 352 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 353 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |
| 13 | IDP - APRIL 2023- 354 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 355 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 356 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |
| 13 | IDP - APRIL 2023- 357 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 13 | IDP - APRIL 2023- 358 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13 | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 359 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |
| 13 | IDP - APRIL 2023- 360 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 361 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 362 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | | | Cllr Ralphton Adams | Michelle Aalbers | |
| 13 | IDP - APRIL 2023- 363 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 364 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 365 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 13 | IDP - APRIL 2023- 366 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 367 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13. | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 368 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 13 | IDP - APRIL 2023- 369 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 370 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13 | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 371 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 13 | IDP - APRIL 2023- 372 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 373 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13 | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 374 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 13 | IDP - APRIL 2023- 375 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 376 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 13 | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 377 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 13 | IDP - APRIL 2023- 378 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 379 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 14 | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 380 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 13 | IDP - APRIL 2023- 381 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 13 | IDP - APRIL 2023- 382 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 15 | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 383 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 13 | IDP - APRIL 2023- 384 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 13 | IDP - APRIL 2023- 385 | Have Your Say | Mary Nkopane | n/a | Safety and security | Installation of CCTV Cameras in Ward 16 | This is funding depended and attached to the CCTV camera masterplan. The ward councillor to provide more specific details of locations where cameras are required, to allow for it to be investigated in relation to feasibility. | Community and Protection Services | Law Enforcement | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 13 | IDP - APRIL 2023- 386 | Have Your Say | Mary Nkopane | n/a | Community Development | Build a Wellness Centre at Sizamile Creche for youth activities and senior citizens. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 13 | IDP - APRIL 2023- 387 | Have Your Say | Mary Nkopane | n/a | Electricity | Installation of solar panels on streetlights to create safer areas during load shedding. | The municipality does not have any solar power streetlighting in its network, therefore this is not a stock item in the stores and hence cannot be procured. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 14 | IDP - APRIL 2023- 388 | Minutes | Maxwell Danana | n/a | Roads and Transport | The construction of the Kayamandi bridge has been submitted as a ward priority since the 1980s, but no funds have been allocated for its development. | Bridge construction approvals have been approved and procurement is underway, but the cost is higher than the estimated budget. The exact dates of the implementation stage cannot be confirmed at present. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 14 | IDP - APRIL 2023- 389 | Minutes | Maxwell Danana | n/a | Skills development | The number of youth included in skills development training must be increased in order to accommodate more youth per ward. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 14 | IDP - APRIL 2023- 390 | Minutes | Maxwell Danana | n/a | Housing | The building of houses for Kayamandi residents has been promised for a long but there has been no implementation. | The Municipality has appointed a team of professionals to undertake a Broad Conceptual Urban Design Framework which will include ±4 000 – 5 000 residential opportunities for low -medium income earners in the development in the Northern Extension as well as to obtain town planning and development rights. | Planning and Economic Development | Integrated Human Settlements | Housing Development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 14 | IDP - APRIL 2023- 391 | Minutes | Maxwell Danana | n/a | Health facilities (Clinic) | Build a second clinic in Kayamandi. One clinic is not sufficient for the entire of Kayamandi. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 14 | IDP - APRIL 2023- 392 | Minutes | Maxwell Danana | n/a | Safety and security | Relocation of the police station next to the Kayamandi Clinic which will be in the middle of Kayamandi. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 14 | IDP - APRIL 2023- 393 | Minutes | Maxwell Danana | n/a | Waste Management | Collection of wheelie bins on a regular basis, which are rarely collected in Kayamandi. | The Section: Waste Management will make an arrangement for the collection of wheelie bins. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | Local |
| 14 | IDP - APRIL 2023- 394 | Minutes | Maxwell Danana | n/a | Housing | Provide housing opportunities for the people of Luyolo Street in Kayamandi. | The Municipality has appointed a team of professionals to undertake a Broad Conceptual Urban Design Framework which will include ±4 000 – 5 000 residential opportunities for low -medium income earners in the development in the Northern Extension as well as to obtain town planning and development rights. | Planning and Economic Development | Integrated Human Settlements | Housing Development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 14 | IDP - APRIL 2023- 395 | Minutes | Maxwell Danana | n/a | Facilities | Build a community hall in Kayamandi. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 14 | IDP - APRIL 2023- 396 | Minutes | Maxwell Danana | n/a | Property Management | Kayamandi is being fenced but the municipality claims there are no funds. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 14 | IDP - APRIL 2023- 397 | Minutes | Maxwell Danana | n/a | Recreation and Sport | Establish proper playgrounds for the children in Ward 14. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 14 | IDP - APRIL 2023- 398 | Minutes | Maxwell Danana | n/a | Property Management | Provide details of the rightful owners of identified land when residents enquire about a specific land. | Residents can request land ownership from the municipality and information will be provided. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 14 | IDP - APRIL 2023- 399 | Minutes | Maxwell Danana | n/a | Land for housing | The municipality must address corruption within the municipality. Some municipal officials request brides to render services and authorise flats for themselves. | Any irregularities should be reported on the Anti-fraud line of the municipality whereby the necessary investigations will be conducted. | Planning and Economic Development | Integrated Human Settlements | Housing Development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 14 | IDP - APRIL 2023- 400 | Municipal Website | Maxwell Danana | 1 | Housing | Provision of housing opportunities with more rooms for backyard dwellers in Zone P. | The upgrading of Zone P has not been identified as a project on the Housing Pipeline. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 14 | IDP - APRIL 2023- 401 | Municipal Website | Maxwell Danana | 1 | Housing Administration | Roof replacement for Zone P houses that are in poor condition. | The formal houses in Zone P is currently not part of the Municipal rental stock. No funding is available to maintain houses in Zone P. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 14 | IDP - APRIL 2023- 402 | Municipal Website | Maxwell Danana | 1 | Safety and Security | Increase law enforcement and police visibility, especially in the morning hours when people are going to work and back at night. | Law Enforcement has limited staff which covers the entire municipal area. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHWs. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 14 | IDP - APRIL 2023- 403 | Whatsapp | Maxwell Danana | n/a | Community Development | Removal of the age limit of the learner and licence project and made available for all ages. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Section: Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | |
| 15 | IDP - APRIL 2023- 404 | Minutes | Elliot Masimini | n/a | Skills development | Increase the budget for youth development to accommodate more youth. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 15 | IDP - APRIL 2023- 405 | Minutes | Elliot Masimini | n/a | Electricity | The cables on Fire Street in Zone O have been stolen, leaving the area without electricity for several weeks. | The Fire Street issue will be reported to be fixed. Community members should ensure and safeguard infrastructure safety. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 15 | IDP - APRIL 2023- 406 | Minutes | Elliot Masimini | n/a | Wi-Fi connection | Request for internet connection in Kayamandi Corridor. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Information and Communication Technology | ICT Infrastructure | Cllr Lwando Nkamisa | Regan Mooideen | Local |
| 15 | IDP - APRIL 2023- 407 | Minutes | Elliot Masimini | n/a | Safety and security | Increase the budget for Neighbourhood Watches in order to pay the neighbourhood watch volunteers a stipend to encourage them. | NHWs is a voluntary service for community members to assist in creating a safer Neighbourhood. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 15 | IDP - APRIL 2023- 408 | Minutes | Elliot Masimini | n/a | Public Participation | The municipality should extend invitations to the provincial government during IDP public participation meetings to provide feedback on provincial issues. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | Local |

## 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 15 | IDP - APRIL 2023- 409 | Minutes | Elliot Masimini | n/a | Sport and culture | There is no sports council in Kayamandi. Sports facilities in Kayamandi are not up to standard as compared to other areas. | Sports Council has been established during 2023. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 15 | IDP - APRIL 2023- 410 | Minutes | Elliot Masimini | n/a | Spatial Planning | The municipality must include and consult all areas of Stellenbosch regarding decision-making on ATC. | ATC land belongs to the private sector, only 30% of the 53 000 units are reserved for R3500 – R20 000 income earners. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |
| 15 | IDP - APRIL 2023- 411 | Minutes | Elliot Masimini | n/a | Local Economic Development | Request for the implementation of a fair application process for stalls in Kayamandi Corridor, and to be informed about Kayamandi Corridor application notifications. | Kayamandi corridor received 5 -6 applications, but still need to evaluate if the places are is right. The application notification for spaces in Corridor will be out. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 15 | IDP - APRIL 2023- 412 | Minutes | Elliot Masimini | n/a | Roads and Transport | To allow residents to extend their homes, the municipality must relocate the drains on their properties near Emazinki houses. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 16 | IDP - APRIL 2023- 413 | Minutes | Elsabe Vermeulen | n/a | Safety and security | Request law enforcement near the schools in Cloetesville to assist learners to cross the road. | The department does have a program in place to assist learners, as well as training is given to schools. The ward councillor is to provide specific schools where there is a need so we can see how the school can be assisted through possible wardens/pointmen or training school teachers. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 16 | IDP - APRIL 2023- 414 | Minutes | Elsabe Vermeulen | n/a | Land for housing | Soek Mekaar erven to be removed from the SDF and include realistic identified land for housing development, houses cannot be built around a reservoir. | A service provider was appointed for Erf 7001, Cloetesville better known as "Soek-mekaar" to obtain development rights and provision for ±250 medium to higher GAP-housing opportunities. Erf 7001 ("Soek-mekaar") housing project is in a planning stage and when the Land Use Application is advertised for public comment, the interested and affected person/parties may comment and/or object accordingly. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 16 | IDP - APRIL 2023- 415 | Minutes | Elsabe Vermeulen | n/a | Land for housing | Identification of land to build houses for backyard dwellers in Cloetesville. | A public meeting was held on 8 May 2023 regarding all housing-related queries and the processes of funding for housing between the Municipality and Province. The Municipality has identified Social Housing (affordable rental) as a housing programme to amongst others address the backyarder's plight for better living conditions. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 16 | IDP - APRIL 2023- 416 | Minutes | Elsabe Vermeulen | n/a | Safety and Security | Repair of the CCTV cameras on North - End Street. | Currently experiencing network challenges. The problem is being investigated for urgent repairs. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 16 | IDP - APRIL 2023- 417 | Minutes | Elsabe Vermeulen | n/a | Safety and Security | Installation of a CCTV camera at The Steps – J Block. | This is funding dependent and attached to the CCTV camera masterplan. The request will be investigated. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 16 | IDP - APRIL 2023- 418 | Minutes | Elsabe Vermeulen | n/a | Housing | Investigate the implementation of the housing pipeline projects in Cloetesville. | A public meeting was held on 8 May 2023 regarding all housing-related queries and the processes of funding for housing between the Municipality and Province. The Housing Pipeline was presented and the housing projects are planned for and implemented taken the available funding into consideration. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 16 | IDP - APRIL 2023- 419 | Minutes | Elsabe Vermeulen | n/a | Safety and Security | Increase visible law enforcement at Cloetesville schools at the pedestrian crossing. | The department does have a program in place to assist learners, as well as training is given to schools. Cllr to provide specific schools where there is a need so we can see how the school can be assisted through possible wardens/pointmen or training school teachers. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 16 | IDP - APRIL 2023- 420 | Municipal Website | Elsabe Vermeulen | 5 | Sport and culture | Construction or installation of ablution facilities at the Cloetesville Sports ground. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |

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| 16 | IDP - APRIL 2023- 421 | Municipal Website | Elsabe Vermeulen | 5 | Sport and culture | Build a Cloakroom for the netball players. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 16 | IDP - APRIL 2023- 422 | Municipal Website | Elsabe Vermeulen | 5 | Roads and Transport | Construction of tar roads and wheelchair-friendly roads. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 16 | IDP - APRIL 2023- 423 | Municipal Website | Elsabe Vermeulen | 5 | Sport and culture | Construction of tar roads and installation of lights around Cloetesville sports ground. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 16 | IDP - APRIL 2023- 424 | Have Your Say | Peter Johnson | n/a | Building Maintenance | Replacement of taps at 13 Monteray Flat, Rhode Street, Cloetesville. | The municipality is busy with the procurement of water taps. Once received from suppliers we will commence with replacement of taps. | Planning and Economic Development | Integrated Human Settlements | Housing Administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 16 | IDP - APRIL 2023- 425 | Have Your Say | Elsabe Vermeulen | n/a | Spatial Planning | Make Cloetesville (Ward 10, 16, 17 and 19) one ward. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |
| 16 | IDP - APRIL 2023- 426 | Have Your Say | Elsabe Vermeulen | n/a | Safety and security | Repairing and installation of CCTV cameras in Cloetesville. (9 Vredelust Street, Cloetesville). | This is funding dependent and attached to the CCTV camera masterplan. The request will be investigated. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 16 | IDP - APRIL 2023- 427 | Have Your Say | Elsabe Vermeulen | n/a | Property Management | Replacement of asbestos roofs as people are falling ill. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Section: Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 16 | IDP - APRIL 2023- 428 | Have Your Say | Elsabe Vermeulen | n/a | Unemployment | Provide proof that residents of Cloetesville are employed as EPWP workers by registration on the unemployment database. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 16 | IDP - APRIL 2023- 429 | Have Your Say | Elsabe Vermeulen | n/a | Electricity | Provide an explanation why some residents are allocated more electricity units than others. (Vredelust and White City). | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 16 and 17 | IDP - APRIL 2023- 595 | Minutes | | n/a | Housing Administration | Hand over title deeds to the residents of Curry and Longstreet for the low-cost housing. | This is an ongoing programme and a workshop is planned for these residents to assist them with the processes in dealing with estates. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 16 and 17 | IDP - APRIL 2023- 596 | Minutes | | n/a | Access to housing | Provision of housing opportunities for the old army veterans in Cloetesville. | The Housing Pipeline that identifies housing project throughout the Municipality makes provision for veterans as a priority. According to the latest guideline from National and Provincial government, all housing project must prioritise the allocation of houses to veterans which are registered on the National Military Veteran Database of the Department of Military Veterans. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 16 and 17 | IDP - APRIL 2023- 597 | Minutes | | n/a | Housing Administration | Replace the asbestos rooftops at Eike, Curry, Pine, and Nort End Streets. | Housing Development is currently busy investigating funding programmes from the National Housing Development Grant for the replacement of Asbestos roofs in the WC024. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 16 and 17 | IDP - APRIL 2023- 598 | Minutes | | n/a | Housing Administration | Is there insurance on the houses at The Steps and how will it affect the tenants if the property is not yet transferred to them? | We are currently investigating this with the Directorate : Financial Services. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 16 and 17 | IDP - APRIL 2023- 599 | Minutes | | n/a | Housing Administration | Request that the security be upgraded at the Steps, fences be put around, and gates. | There are no funds available for these requests. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 16 and 17 | IDP - APRIL 2023- 600 | Minutes | | n/a | Housing Administration | Conduct an investigation and maintenance of The Steps as the building can collapse on the tenants. | This must be referred to PMU as they are attending to the upgrading project in the Steps. | Infrastructure Services | Development Services, Asset Management and Systems & Project Management Unit | Project Management Unit (PMU) | Cllr Zelda Dalling | Myra Francis | Local |
| 16 and 17 | IDP - APRIL 2023- 601 | Minutes | | n/a | Land for housing | Identification of land for housing development opportunities at Nietvoorbij. | Nietvoorbij is currently not included in the approved Housing Pipeline. The only housing projects that are on the Housing Pipeline are planned for and implemented taken the available funding into consideration. The said property's ownership is not that of the Municipality. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 16 and 17 | IDP - APRIL 2023- 602 | Minutes | | n/a | Safety and Security | Proper management of the CCTV cameras in Cloetesville. | Cameras are monitored from the control room. Loadshedding does impact cameras being on or off, NHW's are invited to sit in our control room to monitor cameras | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 17 | IDP - APRIL 2023- 430 | Have Your Say | Peter Johnson | n/a | Spatial Planning | Make Cloetesville (Ward 16 and 17) one ward. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |
| 17 | IDP - APRIL 2023- 431 | Have Your Say | Peter Johnson | n/a | Building Maintenance | Fixing of the roof at 13 Monteray Flat, Rhode Street, Cloetesville. | A Structural Engineer has been appointed to do an investigation and supply specifications for the appointment of a contractor. | Planning and Economic Development | Integrated Human Settlements | Housing Administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 17 | IDP - APRIL 2023- 432 | Have Your Say | Peter Johnson | n/a | Building Maintenance | Repair of cracks in front door frame / wall at 6 Monteray Flat, Rhode Street, Cloetesville. | The artisan team will investigate and advise the tenants of the timeframes to be followed for the repairs. | Planning and Economic Development | Integrated Human Settlements | Housing Administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 17 | IDP - APRIL 2023- 433 | Have Your Say | Peter Johnson | n/a | Building Maintenance | Fixing and maintenance of door and floor tiles at 14 Monteray Flat, Rhode Street, Cloetesville. | The artisan team will investigate and advise the tenants of the timeframes to be followed for the repairs. | Planning and Economic Development | Integrated Human Settlements | Housing Administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 17 | IDP - APRIL 2023- 434 | Have Your Say | Peter Johnson | n/a | Building Maintenance | Fixing and maintenance of the toilet and geyser at 14 Monteray Flat, Rhode Street, Cloetesville. | The artisan team will investigate and advise the tenants of the timeframes to be followed for the repairs. | Planning and Economic Development | Integrated Human Settlements | Housing Administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 17 | IDP - APRIL 2023- 435 | Have Your Say | Peter Johnson | n/a | Safety and security | Installation of fences around Monterary Flats. | There is no budget for the installation of a fence. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 17 | IDP - APRIL 2023- 436 | Have Your Say | Peter Johnson | n/a | Spatial Planning | Make Cloetesville (Ward 16 and 17) one ward. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |
| 17 | IDP - APRIL 2023- 603 | Municipal Website | Peter Johnson | 3 | Area Cleaning | Cleaning of illegal dumping sites in Cloetesville. | EPWP staff are deployed into various areas to clean and the Section: Area Cleaning collects all waste. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | Local |
| 17 | IDP - APRIL 2023- 604 | Municipal Website | Peter Johnson | 1 | Area Cleaning | Provide critical skills development training for people employed for area cleaning (StellCare etc) to help them be gainfully employable rather in Cloetesville. | The department will liaise with various stakeholders within the areas to determine the best solution. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | Local |
| 17 | IDP - APRIL 2023- 605 | Municipal Website | Peter Johnson | 1 | Community Development | Implement skills development training opportunities not only for youth under 35 but also for their parents in Cloetesville. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |

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| 17 | IDP - APRIL 2023- 606 | Municipal Website | Peter Johnson | 1 | Land for housing | Identification of land for housing development for marginalised communities closest to the CBD and economic activity with reserving land closer to CBD for those with the financial means. | The Municipality has embarked on investigations to build Social Housing (affordable rental) near the CBD of Stellenbosch. The first Social Housing project to be awarded to a Social Housing Institution (SHI) to implement affordable housing is at an advance stage. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 17 | IDP - APRIL 2023- 607 | Municipal Website | Peter Johnson | 5 | Safety and Security | Deployment of law enforcement officers to "Soekmekaar" the open veld in Cloetesville to combat the criminal activities taking place. Close "Soekmekaar" with a fence with one or tow pedestrian gates and one big gate for Adt to petrol or law enforcement. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHWs. Fencing and closure of areas do not resort with Protection services. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 17 | IDP - APRIL 2023- 608 | Municipal Website | Peter Johnson | 2 | Roads and Transport | Cleaning of drains and streets in Cloetesville. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 17 | IDP - APRIL 2023- 609 | Municipal Website | Peter Johnson | 1 | Roads and Transport | Paving of walkways next to the Rhode Street flats along the Pieter Langeveldt Primary fence which will be used by learners and wheelchair-bound citizens. In winter that area is muddy and inaccessible. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 17 | IDP - APRIL 2023- 610 | Municipal Website | Peter Johnson | 1 | Housing Administration | Monitoring and maintenance of municipal rental flats in Cloetesville to deal with infrastructure complaints. | The maintenance programme is an ongoing programme dependent on the availability of budget. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 17 | IDP - APRIL 2023- 611 | Municipal Website | Peter Johnson | 1 | Access to housing | Provision of open spaces for recreation in the infill housing projects as contained in the Housing Pipeline. | Funding from the Provincial Department to investigate the development of infill housing projects has been requested and when these studies commence, attention will be given to make provision for open spaces for recreation purposes. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 17 | IDP - APRIL 2023- 612 | Municipal Website | Peter Johnson | 5 | Parks and Recreation | Construct a playpark or a gym for kids in Cloetesville. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 18 | IDP - APRIL 2023- 437 | Minutes | JC Anthony | n/a | Land for housing | Identification of land for housing development in Klapmuts. | The residents of Klapmuts must take note that Council does not own property in Klapmuts, except for Remainder of Erf 342 and Farm 739, Paarl Division that is currently not earmarked for housing development.<br><br>The Department: Housing Development is investigating alternative land for housing development in Klapmuts, the WWTW must be first upgraded to accommodate any further developments. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 18 | IDP - APRIL 2023- 438 | Minutes | JC Anthony | n/a | Rural development | Identification of land for small farmers in Klapmuts. | The Municipality does not own land in Klapmuts for Farming. Stellenbosch Municipality does lease land to small farmers close to Jamestown. Please contact Craig Alexander for further information. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 18 | IDP - APRIL 2023- 439 | Minutes | JC Anthony | n/a | Roads and Transport | Request to use the Klapmuts – Stellenbosch Train Station route without getting fined and paying R2500 for parking. | Stellenbosch Municipality is not directly involved with the taxi industry, as it is a Provincial Function. We can only refer the request to Provincial Government. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 18 | IDP - APRIL 2023- 440 | Minutes | JC Anthony | n/a | Land for housing | Identification of land for housing development in Klapmuts. | The residents of Klapmuts must take note that Council does not own property in Klapmuts, except for Remainder of Erf 342 and Farm 739, Paarl Division that is currently not earmarked for housing development.<br><br>The Department: Housing Development is investigating alternative land for housing development in Klapmuts, the WWTW must be first upgraded to accommodate any further developments. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 18 | IDP - APRIL 2023- 441 | Minutes | JC Anthony | n/a | Cemeteries | Upgrading of the graveyard in Klapmuts. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 18 | IDP - APRIL 2023- 442 | Minutes | JC Anthony | n/a | Land for housing | Identification of land for housing development in Klapmuts. | The residents of Klapmuts must take note that Council does not own property in Klapmuts, except for Remainder of Erf 342 and Farm 739, Paarl Division that is currently not earmarked for housing development.<br><br>The Department: Housing Development is investigating alternative land for housing development in Klapmuts, the WWTW must be first upgraded to accommodate any further developments. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 18 | IDP - APRIL 2023- 443 | Minutes | JC Anthony | n/a | Electricity | Installation of electricity connections in Mandela City. | The municipality can only revert the request to Eskom, as this is an Eskom Area. A meeting can be arranged with the Senior Manager: Electrical Services, Director: Infrastructure Services with Eskom. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 18 | IDP - APRIL 2023- 444 | Minutes | JC Anthony | n/a | Access to housing | Identification of land for housing development opportunities for low and middle income earners in Klapmuts. | The residents of Klapmuts must take note that Council does not own property in Klapmuts, except for Remainder of Erf 342 and Farm 739, Paarl Division that is currently not earmarked for housing development.<br><br>The Department: Housing Development is investigating alternative land for housing development in Klapmuts, the WWTW must be first upgraded to accommodate any further developments. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 18 | IDP - APRIL 2023- 445 | Minutes | JC Anthony | n/a | Electricity | Request for the Department: Electrical Services to arrange a meeting with the Klapmuts residents to discuss the electrical issues. | Klapmuts is an Eskom area of supply and Eskom is responsible for electrification. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 18 | IDP - APRIL 2023- 446 | Minutes | JC Anthony | n/a | Sport and culture | Construction of sports facilities in Klapmuts. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 18 | IDP - APRIL 2023- 447 | Minutes | JC Anthony | n/a | Electricity | Installation of electricity connections in Mandela City. | Klapmuts is an Eskom area of supply and Eskom is responsible for electrification. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 18 | IDP - APRIL 2023- 448 | Minutes | JC Anthony | n/a | Access to Basic Services | Provision of water, ablution, and sanitation facilities in Mandela City. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 18 | IDP - APRIL 2023- 449 | Minutes | JC Anthony | n/a | Access to Basic Services | Provision of water, ablution, and sanitation facilities in Mandela City. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 18 | IDP - APRIL 2023- 450 | Minutes | JC Anthony | n/a | Electricity | Installation of electricity connections in Mandela City. | Klapmuts is an Eskom area of supply and Eskom is responsible for electrification. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking *(1-5)* | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 18 | IDP - APRIL 2023- 451 | Minutes | JC Anthony | n/a | Land for housing | Identification of land for housing opportunities for Mandela City residents. | The residents of Mandela City must take note that Council does not own property in Klapmuts, except for Remainder of Erf 342 and Farm 739, Paarl Division that is currently not earmarked for housing development.<br><br>The Department: Housing Development is investigating alternative land for housing development in Klapmuts, the WWTW must be first upgraded to accommodate any further developments. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 18 | IDP - APRIL 2023- 452 | Minutes | JC Anthony | n/a | Roads and Transport | Cleaning of the drains in Mandela City. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 18 | IDP - APRIL 2023- 453 | Minutes | JC Anthony | n/a | Local Economic Development | Increase wages for the EPWP workers. | EPWP pay rates are determined by Public Works. The municipality also feels that the rate should increase. We are in consultation with the Department of Public Works on increasing the minimum wage. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 18 | IDP - APRIL 2023- 454 | Municipal Website | JC Anthony | 1 | Safety and Security | Prevention of petty theft and violent attacks in the Klapmuts area, especially close to the train station and train tracks in the mornings when people walk to the station or the bridge. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHWs. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 18 | IDP - APRIL 2023- 455 | Municipal Website | JC Anthony | 4 | Health facilities (Clinic) | Expand the Klapmuts Clinic. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | provincial |
| 18 | IDP - APRIL 2023- 456 | Have Your Say | JC Anthony | n/a | Youth development | Implement the Drivers Licence Code 10 programme in Klapmuts. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Section: Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | |
| 18 | IDP - APRIL 2023- 457 | Have Your Say | JC Anthony | n/a | Roads and Transport | Provide facilities for a truck parking area with supporting restroom facilities and maintenance and repair facilities for trucks. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 18 | IDP - APRIL 2023- 458 | Have Your Say | JC Anthony | n/a | Spatial Planning | The Council to provide a practical spatial plan incorporating existing long-established industries. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |
| 18 | IDP - APRIL 2023- 459 | Have Your Say | JC Anthony | n/a | Unemployment | Grow the existing industries to provide more job opportunities and include the flight industry. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 18 | IDP - APRIL 2023- 460 | Have Your Say | JC Anthony | n/a | Spatial Planning | Convert Erven 17 and 18 to a truck stop and petrol station. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |
| 18 | IDP - APRIL 2023- 461 | WhatsApp | JC Anthony | n/a | Access to Land | The Muslim community of Klapmuts are requesting land for worship. The Muslim community of Klapmuts are being denied our constitutional right to a place of worship. Waiting on feedback for the past 5 to 6 years | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Section: Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 18 | IDP - APRIL 2023- 462 | Have Your Say | JC Anthony | n/a | Housing | Building of houses for homeless people in Klapmuts. | The residents of Klapmuts must take note that Council does not own property in Klapmuts, except for Remainder of Erf 342 and Farm 739, Paarl Division that is currently not earmarked for housing development.<br><br>The Department: Housing Development is investigating alternative land for housing development in Klapmuts, the WWTW must be first upgraded to accommodate any further developments. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

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| 18 | IDP - APRIL 2023- 463 | Have Your Say | JC Anthony | n/a | Health facilities (Clinic) | Construction of a Day Clinic in Klapmuts. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 18 | IDP - APRIL 2023- 464 | Have Your Say | JC Anthony | n/a | Unemployment | Create more job opportunities in Klapmuts as the unemployment rate is very high. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 18 | IDP - APRIL 2023- 465 | Have Your Say | JC Anthony | n/a | Housing | Construction of houses in Klapmuts. | The residents of Klapmuts must take note that Council does not own property in Klapmuts, except for Remainder of Erf 342 and Farm 739, Paarl Division that is currently not earmarked for housing development.<br><br>The Department: Housing Development is investigating alternative land for housing development in Klapmuts, the WWTW must be first upgraded to accommodate any further developments. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 18 | IDP - APRIL 2023- 466 | Have Your Say | JC Anthony | n/a | Unemployment | Create more job opportunities in Klapmuts as the unemployment rate is very high. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 18 | IDP - APRIL 2023- 467 | Have Your Say | JC Anthony | n/a | Education | Building of a high school in Klapmuts. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 18 | IDP - APRIL 2023- 468 | Have Your Say | JC Anthony | n/a | Recreation and Sport | Construction of recreation and play park facilities for the children of Klapmuts. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 18 | IDP - APRIL 2023- 469 | Have Your Say | JC Anthony | n/a | Housing | Building of houses in Klapmuts. | The residents of Klapmuts must take note that Council does not own property in Klapmuts.<br><br>The Department: Housing Development is investigating alternative land for housing development in Klapmuts, the WWTW must be first upgraded to accommodate any further developments. of Klapmuts must take note that Council does not own property in Klapmuts. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 18 | IDP - APRIL 2023- 470 | Have Your Say | JC Anthony | n/a | Library | Building of a library in Klapmuts. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 18 | IDP - APRIL 2023- 471 | Have Your Say | JC Anthony | n/a | Recreation and Sport | Building of swimming pool in Klapmuts. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 18 | IDP - APRIL 2023- 472 | Have Your Say | JC Anthony | n/a | Recreation and Sport | Building of swimming pool in Klapmuts. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 18 | IDP - APRIL 2023- 473 | Have Your Say | JC Anthony | n/a | Unemployment | Create more job opportunities in Klapmuts as the unemployment rate is very high. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 18 | IDP - APRIL 2023- 474 | Have Your Say | JC Anthony | n/a | Health facilities (Clinic) | Services received at the Klapmuts Clinic is very slow. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 18 | IDP - APRIL 2023- 475 | Have Your Say | JC Anthony | n/a | Electricity | Request Eskom to respond to call-outs when the community report electricity faults. | Eskom customers to call Eskom customer care line to report electricity faults. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 18 | IDP - APRIL 2023- 476 | Have Your Say | JC Anthony | n/a | Unemployment | Create more job opportunities in Klapmuts as the unemployment rate is very high. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 18 | IDP - APRIL 2023- 477 | Have Your Say | JC Anthony | n/a | Recreation and Sport | Construction of recreation and play park facilities for the children of Klapmuts. | The request will be investigated. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 18 | IDP - APRIL 2023- 478 | Have Your Say | JC Anthony | n/a | Housing | Building of more houses in Klapmuts. | The residents of Klapmuts must take note that the Council does not own property in Klapmuts, except for Remainder of Erf 342 and Farm 739, Paarl Division which is currently | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 18 | IDP - APRIL 2023- 479 | Have Your Say | JC Anthony | n/a | Roads and Transport | Construction of speedhumps in Klapmuts. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 18 | IDP - APRIL 2023- 480 | Have Your Say | JC Anthony | n/a | Safety and security | Visibility of Police and Law Enforcement in Klapmuts. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHW's. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 18 | IDP - APRIL 2023- 481 | Have Your Say | JC Anthony | n/a | Local Economic Development | Construction of a Business hub in Klapmuts, as unemployment is high. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 18 | IDP - APRIL 2023- 482 | Have Your Say | JC Anthony | n/a | Housing | Provision of housing opportunities for backyard dwellers. | The residents of Klapmuts must take note that Council does not own property in Klapmuts, except for Remainder of Erf 342 and Farm 739, Paarl Division that is currently not earmarked for housing development.<br><br>The Department: Housing Development is investigating alternative land for housing development in Klapmuts, the WWTW must be first upgraded to accommodate any further developments. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 18 | IDP - APRIL 2023- 483 | Have Your Say | JC Anthony | n/a | Recreation and Sport | Building of swimming pool in Klapmuts. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 18 | IDP - APRIL 2023- 484 | Have Your Say | JC Anthony | n/a | Roads and Transport | Extension of the street to the Main Road in Klapmuts. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 18 | IDP - APRIL 2023- 485 | Have Your Say | JC Anthony | n/a | Land | The land next to my house was stolen. An advocate will write to the municipality regarding this issue. I have spoken to Mev Groenewald and Mev. Mettler. I was | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 19 | IDP - APRIL 2023- 486 | Minutes | James Williams | n/a | Electricity | The allocation of one generator to Klapmuts from the six generators donated to Stellenbosch Municipality by the Provincial Government. | A meeting with the ward councillor will be scheduled to investigate and based on the outcome of that meeting the decision will be made on the way forward. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 19 | IDP - APRIL 2023- 487 | Minutes | James Williams | n/a | Access to Housing | Provision of decent housing opportunities for people in Mesko farm in De Novo / Kromme Rhee / Elsenburg. | The nodes in question belongs to the Provincial Department of Public Works and Infrastructure. The Department: Spatial Planning is in the process to readvertising a "Development of Local Community Investment Plans that address Localised Planning and Development Outcomes". This process will entail significant community participation, and only after the outcome of this study a decision can be made about if housing projects can be accommodated. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 19 | IDP - APRIL 2023- 488 | Minutes | James Williams | n/a | Housing Administration | Provision of title deeds for Elsenburg residents. | The houses belong to the Western Cape Department of Human Settlements and are not within the mandate of Stellenbosch Municipality. | Planning and Economic Development | Integrated Human Settlements | Housing administration | Deputy Executive Mayor Jeremy Fasser | Rotanda Godlo | Local |
| 19 | IDP - APRIL 2023- 489 | Minutes | James Williams | n/a | Roads and Transport | Construction of tarred roads in De Novo / Kromme Rhee / Elsenburg. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 19 | IDP - APRIL 2023- 490 | Minutes | James Williams | n/a | Electricity | Installation of electricity connections in De Novo / Kromme Rhee / Elsenburg farms. | Eskom area of supply, all new developments will have to apply to Eskom. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 19 | IDP - APRIL 2023- 491 | Minutes | James Williams | n/a | Access to housing | Establish an agreement with Public Works to provide housing opportunities in De Novo/ Elsenburg / Vaaldraai. | The Department: Spatial Planning is in the process to readvertising a "Development of Local Community Investment Plans that address Localised Planning and Development Outcomes". This process will entail significant community participation, and only after the outcome of this study a decision can be made about if housing projects can be accommodated. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 19 | IDP - APRIL 2023- 492 | Minutes | James Williams | n/a | Access to housing | Identification of land for housing development in Klein Akker. | The municipality is not allowed to spend money on private land. Unfortunately, the complaints must be given to the landowner. The municipality can only provide assistance if an agreement or partnership between Stellenbosch Municipality, Public Works, and the land owner has been reached. The ward councillor could arrange a meeting with Public Works to discuss the issues. Public Works relocated the families to Mesco farm and are therefore the responsible department. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 19 | IDP - APRIL 2023- 493 | Minutes | James Williams | n/a | Electricity | Installation of a electricity connection in Klein Akker. | The municipality is not allowed to spend money on private land. Unfortunately, the complaints must be given to the landowner. The municipality can only allocate funds if there is an agreement or partnership between Stellenbosch Municipality, Public Works, and the landowner. The ward councillor can arrange a meeting with Public Works to discuss the challenges. It is not the Stellenbosch Municipality that evicts people. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 19 | IDP - APRIL 2023- 494 | Minutes | James Williams | n/a | Access to Basic Services | Installation of water services in Klein Akker. | The municipality is not allowed to spend money on private land. Unfortunately, the complaints must be given to the landowner. The municipality can only allocate funds if there is an agreement or partnership between Stellenbosch Municipality, Public Works, and the landowner. The ward councillor can arrange a meeting with Public Works to discuss the challenges. It is not the Stellenbosch Municipality that evicts people. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 19 | IDP - APRIL 2023- 495 | Minutes | James Williams | n/a | Access to Basic Services | Construction of ablution facilities in Klein Akker. | The municipality is not allowed to spend money on private land. Unfortunately, the complaints must be given to the landowner. The municipality can only allocate funds if there is an agreement or partnership between Stellenbosch Municipality, Public Works, and the landowner. The ward councillor can arrange a meeting with Public Works to discuss the challenges. It is not the Stellenbosch Municipality that evicts people. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 19 | IDP - APRIL 2023- 496 | Minutes | James Williams | n/a | Ward Priorities | Request for the inclusion of De Novo and Elsenburg on the ward priorities and budget. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | Local |
| 19 | IDP - APRIL 2023- 497 | Minutes | James Williams | n/a | Public Participation | A request for separate IDP public meetings for De Novo and Elsenburg. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | Local |
| 19 | IDP - APRIL 2023- 498 | Minutes | James Williams | n/a | Rural development | Request the municipality to assist with intervening in the threats of eviction in Mesko Farm. | The municipality is not allowed to spend money on private land. Unfortunately, the complaints must be given to the landowner. The municipality can only put money if there is an agreement or partnership between Stellenbosch Municipality, Public Works, and the landowner. The ward councillor can only arrange a meeting with Public Works to discuss the issues. Public Works put the people out and on that Mesco farm, not Stellenbosch Municipality. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Local |
| 19 | IDP - APRIL 2023- 499 | Minutes | James Williams | n/a | Access to Basic Services | Replacement of pipes and water taps in Mesko Farm. | The municipality is not allowed to spend money on private land. Unfortunately, the complaints must be given to the landowner. The municipality can only allocate funds if there is an agreement or partnership between Stellenbosch Municipality, Public Works, and the landowner. The ward councillor can arrange a meeting with Public Works to discuss the challenges. It is not the Stellenbosch Municipality that evicts people. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 19 | IDP - APRIL 2023- 500 | Minutes | James Williams | n/a | Sport and culture | Construction of a netball court in De Novo. | No municipal land available. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 19 | IDP - APRIL 2023- 501 | Have Your Say | James Williams | n/a | Safety and security | Increase safety and security measures in Cloetesville / Smartietown. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHW's. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 19 | IDP - APRIL 2023- 502 | Have Your Say | James Williams | n/a | Housing | Municipality to visit Mesco Farm, Bottelary Road and look at living condition of residents. Arrange meeting with Executive Mayor. | The necessary protocol must be followed to arrange a meeting and/or site visit with the Executive Mayor / Deputy Mayor. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 19 | IDP - APRIL 2023- 503 | Have Your Say | James Williams | n/a | Parks and Recreation | Cleaning and upgrading of the Park on Waaierpalm Street, Weltevrede 2. | The cleaning of parks forms part of a maintenance program. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| 19 | IDP - APRIL 2023- 504 | Have Your Say | James Williams | n/a | Roads and Transport | Repaving of partially paved sidewalks in Waaierpalm Street, Weltevrede 2 (Cloetesville). | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 19 | IDP - APRIL 2023- 505 | Have Your Say | James Williams | n/a | Council | Increase the visibility of the ward councillor in Weltevrede 2. | Feedback will be provided during the September 2023 public participation process. | Office of the Speaker | Office of the Speaker | Office of the Speaker | Cllr Quintin Smit | Donovan Muller | Local |
| 19 | IDP - APRIL 2023- 506 | Have Your Say | James Williams | n/a | Housing | Provision of new housing opportunities in Soekmekaar. | A service provider was appointed for Erf 7001, Cloetesville better known as "Soek-mekaar" to obtain development rights and provision for ±250 medium to higher GAP-housing opportunities, and the submission of a Land Use Planning Application is at an advance stage. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 19 | IDP - APRIL 2023- 507 | Have Your Say | James Williams | n/a | Area Cleaning | Identification of the responsible official for the supervision of workers on the streets and rivers? | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | |
| 19 | IDP - APRIL 2023- 508 | Have Your Say | James Williams | n/a | Environmental Management | Closing off of rivers in Weltevrede 1. The rivers have become a dumping zone. | This request will be investigated. | Community and Protection Services | Community Services | Environmental Management | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 19 | IDP - APRIL 2023- 509 | Have Your Say | James Williams | n/a | Safety and security | Municipality to visit Mesco Farm, Bottelary Road and look at living condition of residents. Arrange meeting with Executive Mayor. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHW's. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 19 | IDP - APRIL 2023- 510 | Have Your Say | James Williams | n/a | Safety and security | Restrict the opening of taverns and drug houses. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHW's. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | |
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| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking *(1-5)*** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| 19 | IDP - APRIL 2023- 511 | Have Your Say | James Williams | n/a | Safety and security | Conduct more safety measures on the farms. | Law Enforcement has limited staff which covers the entire municipality. Law Enforcement does not provide a 24/ 7 service, although they have staff on standby. Crime prevention is not the primary responsibility of law enforcement but that of SAPS. The municipality is trying to launch more programmes to appoint youth to contribute towards safety, thus the importance for youth with a passion for safety to join the NHW's. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 19 | IDP - APRIL 2023- 512 | Have Your Say | James Williams | n/a | Community Development | Establishment of a Soup Kitchen in Ward 19. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Section: Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | |
| 19 | IDP - APRIL 2023- 513 | Have Your Say | James Williams | n/a | Roads and Transport | Installation of bus shelters for learners. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 19 | IDP - APRIL 2023- 514 | Have Your Say | James Williams | n/a | Roads and Transport | Improve the public sector transport. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 19 | IDP - APRIL 2023- 515 | Have Your Say | James Williams | n/a | Sport and culture | Build a sport clubhouse with changing rooms. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 19 | IDP - APRIL 2023- 516 | Have Your Say | James Williams | n/a | Housing | Provision of housing opportunities for pensioners. | The Housing Pipeline identifies housing projects throughout the Municipality makes provision for pensioners as a priority. According to the latest guideline from the National and Provincial governments, all housing projects must prioritise the allocation of houses to people 60 years and older and is registered on the Municipal Housing Demand Database. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 19 | IDP - APRIL 2023- 517 | Have Your Say | James Williams | n/a | Housing | Restrict the evictions on the farms in ward 19. | A meeting will be scheduled with the Ward Councillor to discuss the matter. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 19 | IDP - APRIL 2023- 518 | Have Your Say | James Williams | n/a | Youth development | Implementation of community development programmes for youth and pensioners. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| 19 | IDP - APRIL 2023- 519 | Have Your Say | James Williams | n/a | Health facilities (Clinic) | An upgraded and bigger size mobile clinic is needed in ward 19. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| 19 | IDP - APRIL 2023- 520 | Email | James Williams | n/a | Development Charges | The municipality to provide a reduction of Development Charges of 40% as determined against the full determination on the land development. The Draft Inclusionary Zoning (Housing) Policy states that there has to be a financial compromise between the Developer and the Municipality to enable the Developer to meet the requirements. | The following provision has been included in the draft DC Policy for approval by Council: "A discount for Inclusionary housing units/erven will be applicable if approved by Council in the Stellenbosch Municipality's Inclusionary Zoning Policy (as amended). The discount will be based on the discount rate approved in the aforementioned policy." | Infrastructure Services | Development Services, Asset Management and Systems & Project Management Unit (PMU) | Development Services | Cllr Zelda Dalling | Myra Francis | Local |
| 19 | IDP - APRIL 2023- 521 | Email | James Williams | n/a | Public Participation | Concern and strong disagreement with the IDP and Budget Presentation and the ward priorities regarding De Novo. | Feedback will be provided during the September 2023 public participation process. | Office of the Speaker | Office of the Speaker | Office of the Speaker | Cllr Quintin Smit | Donovan Muller | Local |
| 20 | IDP - APRIL 2023- 522 | Minutes | Joseph Joon | n/a | Water and Sanitation | The municipality to explain the processes utilised to obtain land for the construction of the two reservoirs in Vlottenberg which amount to R80 million. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |

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| 20 | IDP - APRIL 2023- 523 | Minutes | Joseph Joon | n/a | Sport and culture | Identification of land for the construction of a sports field for the community of Vlottenburg. | No municipal land is available. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 20 | IDP - APRIL 2023- 524 | Minutes | Joseph Joon | n/a | Land for housing | Investigate the availability of land to build houses in Vlottenberg. | The residents of Vlottenburg must take note that Council does not own property in Vlottenburg that is earmarked for residential development. The acquisition of land is funded by Provincial Department and currently no property has been identified. The Housing Pipeline makes provision for housing opportunities to the south of the town. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 20 | IDP - APRIL 2023- 525 | Minutes | Joseph Joon | n/a | Fire Services | Construct Fire Station in Vlottenberg. | This is funding dependent. Vlottenberg is serviced by the Stellenbosch Fire department. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| 20 | IDP - APRIL 2023- 526 | Minutes | Joseph Joon | n/a | Water and Sanitation | The municipality to explain the processes utilised to obtain land for the construction of the two reservoirs in Vlottenberg which amount to R80 million. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 20 | IDP - APRIL 2023- 527 | Minutes | Joseph Joon | n/a | Public Participation | Request for more responsible officials to attend the meeting to answer questions. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | Local |
| 20 | IDP - APRIL 2023- 528 | Municipal Website | Joseph Joon | 2 | Electricity | Installation of additional streetlights in ward 20. | The Superintendent Services will schedule a meeting with the ward councillor to investigate. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 20 | IDP - APRIL 2023- 529 | Municipal Website | Joseph Joon | 3 | Electricity | Installation of energy alternatives to mitigate load shedding. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| 20 | IDP - APRIL 2023- 530 | Have Your Say | Joseph Joon | n/a | Land | Obtain land in Vlottenburg for a sport field or community hall. What process was followed to obtain the Vlottenburg Reservoir Land? Was it bought by the municipality, is there a lease agreement, joint partnership? | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 20 | IDP - APRIL 2023- 531 | Email | Joseph Joon | n/a | Spatial Planning | Updating and correction of the MSDF regarding developments in and around Raithby. The MSDF of 2023 states that there is no housing developments in and around the area, but there is currently housing developments. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |
| 20 | IDP - APRIL 2023- 532 | Email | Joseph Joon | n/a | Water and Sanitation | Upgrading of the Raithby Water and Sewage Plant to deal with existing demands. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| 20 | IDP - APRIL 2023- 533 | Email | Joseph Joon | n/a | Spatial Planning | Include Rustenburg farm, Normandie farm (Portion 4 of the Farm Rustenburg Annex No. 686 measuring 4,3657 hectares), Halliford / Hartley Glen Farm (Portion 4 of the Farm Halliford No. 1256 measuring 13,9605 hectares) and Heron Crest (remainder of Portion2 of the Farm Halliford No. 1256 measuring 13,9606 hectares) in the Raithby node and focussed development to be allowed on these farms. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |

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| 21 | IDP - APRIL 2023- 534 | Minutes | Mynard Slabbert | n/a | Ward Priorities | Request for the implementation of previous years ward priorities. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | Local |
| 21 | IDP - APRIL 2023- 535 | Minutes | Mynard Slabbert | n/a | Access to housing | Housing opportunities to be prioritised in Jamestown. | A housing meeting will be scheduled in accordance with the availability of the school hall and ward councillor. The community will be informed accordingly.<br><br>The Land Use Application for Phases 2 and 3 has been advertised for public comment and should development rights be obtained the project will commence. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 21 | IDP - APRIL 2023- 536 | Minutes | Mynard Slabbert | n/a | Housing | Provide detailed timeframes for the implementation of the housing project (Phase 2) in Jamestown. | The Land Use Application for Phases 2 and 3 has been advertised for public comment and the closing date is 15 May 2023. The normal timeframe for the application to be evaluated by the Land Use Management department and circulated for comments is between 6 - 8 months. Should development rights be obtained, the project will commence after a successful tender process is followed and a contractor is appointed. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| 21 | IDP - APRIL 2023- 537 | Minutes | Mynard Slabbert | n/a | Roads and Transport | Construction of pedestrian crossings and speedhumps on Helderberg Street as traffic calming measures. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 21 | IDP - APRIL 2023- 538 | Minutes | Mynard Slabbert | n/a | Roads and Transport | Installation of enough stormwater pipes in Helderberg Street. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 21 | IDP - APRIL 2023- 539 | Minutes | Mynard Slabbert | n/a | Finance | Implementation of accountability processes on the budget per line items and timeframes. | The budget process is legislated in terms of the MFMA and Municipal Budget and Reporting Regulations. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| 21 | IDP - APRIL 2023- 540 | Minutes | Mynard Slabbert | n/a | Ward Priorities | Establishment of policy on the turnaround on the feedback of requests from the community. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | Local |
| 21 | IDP - APRIL 2023- 541 | Minutes | Mynard Slabbert | n/a | Local Economic Development | Request information on how youth, the unemployed, and the rest of the residents will be benefited from the development in Jamestown. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| 21 | IDP - APRIL 2023- 542 | Minutes | Mynard Slabbert | n/a | Roads and Transport | The linkage of the road will result that a servitude will link to Paradyskloof and will cause havoc in terms of traffic. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 21 | IDP - APRIL 2023- 543 | Minutes | Mynard Slabbert | n/a | Roads and Transport | The municipality to provide a plan for transport in Jamestown. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 21 | IDP - APRIL 2023- 544 | Minutes | Mynard Slabbert | n/a | Spatial Planning | Request to make the entire MSDF with amendments public and not the summary page. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |
| 21 | IDP - APRIL 2023- 545 | Minutes | Mynard Slabbert | n/a | Council | The community requests regular councillor (ward) feedback meetings. | Feedback will be provided during the September 2023 public participation process. | Office of the Speaker | Office of the Speaker | Office of the Speaker | Cllr Quintin Smit | Donovan Muller | Local |
| 21 | IDP - APRIL 2023- 546 | IDP Stakeholder Engagement | Mynard Slabbert | n/a | Finance | Consider and ensure adequate budget allocation for services of the 400 proposed erven. | The service component per the subsidy agreement is current R60 000 per service site. There is sufficient budget over the MTREF. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 21 | IDP - APRIL 2023- 547 | Municipal Website | Mynard Slabbert | 1 | Roads and Transport | Objection to the Wildebosch Extension to Trumali Road (Phase 1) proposal.<br><br>The Wildebosch Road Extension to Trumali Road cutting over a wetland and Vineyards | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 23 | IDP - APRIL 2023- 548 | Minutes | Lwando Nkamisa | n/a | Roads and Transport | Provision of plans for the Hammand Street as it is an awkward section of town. | The department is trying to link the project to a Transport Plan. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| 23 | IDP - APRIL 2023- 549 | Minutes | Lwando Nkamisa | n/a | Spatial Planning | Provision of the timeline for the implementation of ATC. | The long-term project has been approved as being part of the LSDF. This includes the overlay zone. ATC Bosbou crossing is part of this plan. The SDP must just be drafted The municipality does not have the capacity to deal with it full-time, but the second phase of implementation will start in June 2023. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |
| 19 | IDP - APRIL 2023- 550 | Municipal Website | James Williams | 5 | Recreation and Sport | Installation of lights at Cloetesville Sports Ground. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 19 | IDP - APRIL 2023- 551 | Municipal Website | James Williams | 5 | Recreation and Sport | Installation of public toilets and cloakrooms for the netball players at the Cloetesville Sports Ground. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| 7, 8, 9, 10, 11, 22 and 23 | IDP - APRIL 2023- 639 | Minutes | | n/a | Waste Management | Request for the businesses to be treated equal as with households regarding recycling. | The municipality's main priority is households. If the municipality has additional services, the municipality will give the business name to the service provider. Currently, the municipality has 5300 households to attend to and unfortunately, if the municipality has to attend to businesses first, it slows down the process. | Infrastructure Services | Waste Management | Waste Minimisation and Disposal | Cllr Zelda Dalling | Clayton Hendricks | Local |
| WC024 | IDP - APRIL 2023- 833 | IDP Stakeholder Engagement | | n/a | Public Participation | Request for stakeholder engagement sessions to be physical and hybrid on MS Teams for those that cannot attend in person. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | Local |
| WC024 | IDP - APRIL 2023- 834 | IDP Stakeholder Engagement | | n/a | Roads and Transport | A physical meeting is to be held for the CITP draft which is now underway to be offered the opportunity to discuss comments. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| WC024 | IDP - APRIL 2023- 835 | IDP Stakeholder Engagement | | n/a | Homeless People | Distribution of contact details for the Homeless People Forum. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| WC024 | IDP - APRIL 2023- 836 | IDP Stakeholder Engagement | | n/a | Public Participation | Provision of transport for disabled persons to the IDP meetings. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | Local |
| WC024 | IDP - APRIL 2023- 837 | IDP Stakeholder Engagement | | n/a | Electricity | The municipality is to consider buying electricity from the private sector. | This will be addressed and investigated under the alternative energy initiatives. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| WC024 | IDP - APRIL 2023- 838 | IDP Stakeholder Engagement | | n/a | Access to housing | Provision of housing opportunities for backyard dwellers and rethink how housing opportunities will be rollout to backyard dwellers. | The Municipality has identified Social Housing (affordable rental) as a housing programme to amongst others address the backyarder's plight for better living conditions. The first Social Housing project to be awarded to a Social Housing Institution (SHI) to implement affordable housing is at an advance stage. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| WC024 | IDP - APRIL 2023- 839 | IDP Stakeholder Engagement | | n/a | Education | Identification of land for the construction of English medium school in Lynedoch. | Building clinics and schools is a provincial function. The municipality only assists with identifying the land that belongs to the municipality. In terms of schools, the municipality liaises with the Department of Education. The municipality had a meeting with the Department of Environmental Affairs to assist assess strategies for the identification of land for schools. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |

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| WC024 | IDP - APRIL 2023- 840 | IDP Stakeholder Engagement | | n/a | Education | Prevent school out drops in the Stellenbosch area due to lack of schooling facilities. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| WC024 | IDP - APRIL 2023- 841 | IDP Stakeholder Engagement | | n/a | Parks and Recreation | Regularly cutting of grass and addressing the issue of structures that are put inside the park. | Cutting of grass take place every 6 weeks in all parks. The municipality does not have the capacity to provide security in all the parks, hence it needs the by-in of the community to assist. | Community and Protection Services | Community Services | Parks and Open Spaces | Cllr Joseph Joon | Albert van der Merwe | Local |
| WC024 | IDP - APRIL 2023- 842 | IDP Stakeholder Engagement | | n/a | Safety and Security | Provide assistance and support Neighbourhood Watches on patrolling. | The municipality is not a custodian of NHW establishment, only assist with equipment, training is provided by Community Services. Request for patrolling support can be directed to the weekly operational planning with local SAPS. | Community and Protection Services | Protection Services | Law Enforcement and Events Management | Cllr Carli van Wyk | Charl Kitching | Local |
| WC024 | IDP - APRIL 2023- 843 | IDP Stakeholder Engagement | | n/a | Disabled people | Provision of services and facilities for disabled people. Disabled must be clustered together with Frail Care. | Universal access policy indicate the streaming lining of how to make use of these for disabled functions for the disabled persons. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| WC024 | IDP - APRIL 2023- 844 | Email | n/a | n/a | Grant-in-Aid | Review of the Grant in Aid funding - recommendation for the Stellenbosch Civil Advocacy Network. | The appeals/comments have been assessed and prepared for submission to council for consideration. The outcome of which will be after the next Council Meeting at the end of May. Successful organisations will be contacted by the municipality during June for the signing of the GiA MOA's. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| WC024 | IDP - APRIL 2023- 845 | Email | n/a | n/a | Development Charges | Arrange a workshop with the relevant officials and the Agricultural Society, to discuss the following: The proposed Development Contributions policy is not conducive and contradicts the overarching objectives of the IDP as well as relevant provincial plans. The highly inflates rates/tariffs proposed for the establishment of tourism related facilities in the rural areas will restrict and prevent rural investment and associated job opportunities. Any kind of development that does not require rezoning should be evaluated on its own merit and unique circumstances. The rate per square meter (based on Gross Leasable Area) differs substantially in an urban and rural context. The extreme inset cost associated with the DC's policy is counterproductive and does not allow for an enabling environment in support of the creation of tourist related facilities with multiplier economic benefits. The policy and tariffs must be revisited. | In rural areas, the argument is that the road infrastructure is predominantly provincial and not municipal but also that some of these trip starts in Stellenbosch in municipal road networks. The latter must be acknowledged in the calculation of the DC.<br><br>Provision is made to reduce the DC for rural Ares in the existing DC Policy (13.1): "A scientifically calculated reduction factor of 50% will be however be applied to the trip generation rates as specified for such land uses outside of urban areas".<br><br>A new category has been added to the draft DC Tariff tables for approval by council: "Outdoor Dining/Function Area (persons)" - This DC new category makes it possible to calculate DCs for outdoor dining areas per person, and not only per m2 GLA, in order to provide a fair and reasonable calculation. | Infrastructure Services | Development Services, Asset Management and Systems & Project Management Unit (PMU) | Development Services | Cllr Zelda Dalling | Myra Francis | Local |
| WC024 | IDP - APRIL 2023- 846 | Email | n/a | | Land Use Management | Conduct a feasibility study on Erf 74/13 to develop it to storage facilities. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Management | Building Development Management | Cllr Carli van Wyk | Stiaan Carstens | Local |

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| WC024 | IDP - APRIL 2023- 847 | Email | n/a | n/a | Tariffs / Rates | Objection and request municipality to reconsider the proposed rebate as indicated in the revised Rates Policy for NPO's. Since the implementation thereof during the previous financial years indeed had a serious negative impact on the economic viability and associated operational cost of the Society.<br><br>That the Agricultural Society is functioning as a society in terms of<br>a Federal Structure that is acknowledged by Provincial and National Government, formal registration as an NPO has never been required. It is therefore requested that the Municipality acknowledge / recognise the status of the Society accordingly. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| WC024 | IDP - APRIL 2023- 848 | Email | n/a | n/a | Grant-in-Aid | Grant-in-Aid Appeal (outstanding documents submitted) | The appeals/comments have been assessed and prepared for submission to council for consideration. The outcome of which will be after the next Council Meeting at the end of May. Successful organisations will be contacted by the municipality during June for the signing of the GiA MOA's. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| WC024 | IDP - APRIL 2023- 849 | Email | n/a | n/a | Grant-in-Aid | Grant-in-Aid Appeal (outstanding documents submitted) | The appeals/comments have been assessed and prepared for submission to council for consideration. The outcome of which will be after the next Council Meeting at the end of May. Successful organisations will be contacted by the municipality during June for the signing of the GiA MOA's. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| WC024 | IDP - APRIL 2023- 850 | Email | n/a | n/a | Grant-in-Aid | Grant-in-Aid Appeal (outstanding documents submitted) | The appeals/comments have been assessed and prepared for submission to council for consideration. The outcome of which will be after the next Council Meeting at the end of May. Successful organisations will be contacted by the municipality during June for the signing of the GiA MOA's. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| WC024 | IDP - APRIL 2023- 851 | Email | n/a | n/a | Grant-in-Aid | Grant-in-Aid Appeal (outstanding documents submitted) | The appeals/comments have been assessed and prepared for submission to council for consideration. The outcome of which will be after the next Council Meeting at the end of May. Successful organisations will be contacted by the municipality during June for the signing of the GiA MOA's. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| WC024 | IDP - APRIL 2023- 852 | Email | n/a | n/a | Grant-in-Aid | Grant-in-Aid Appeal (outstanding documents submitted) | The appeals/comments have been assessed and prepared for submission to council for consideration. The outcome of which will be after the next Council Meeting at the end of May. Successful organisations will be contacted by the municipality during June for the signing of the GiA MOA's. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| WC024 | IDP - APRIL 2023- 853 | Email | n/a | n/a | Grant-in-Aid | Grant-in-Aid Appeal (outstanding documents submitted) | The appeals/comments have been assessed and prepared for submission to council for consideration. The outcome of which will be after the next Council Meeting at the end of May. Successful organisations will be contacted by the municipality during June for the signing of the GiA MOA's. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| WC024 | IDP - APRIL 2023- 854 | Email | n/a | n/a | Grant-in-Aid | Grant-in-Aid Appeal (outstanding documents submitted) | The appeals/comments have been assessed and prepared for submission to council for consideration. The outcome of which will be after the next Council Meeting at the end of May. Successful organisations will be contacted by the municipality during June for the signing of the GiA MOA's. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| WC024 | IDP - APRIL 2023- 855 | Email | n/a | n/a | Grant-in-Aid | Grant-in-Aid Appeal (outstanding documents submitted) | The appeals/comments have been assessed and prepared for submission to council for consideration. The outcome of which will be after the next Council Meeting at the end of May. Successful organisations will be contacted by the municipality during June for the signing of the GiA MOA's. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| WC024 | IDP - APRIL 2023- 856 | Email | n/a | n/a | Grant-in-Aid | Grant-in-Aid Appeal (outstanding documents submitted) | The appeals/comments have been assessed and prepared for submission to council for consideration. The outcome of which will be after the next Council Meeting at the end of May. Successful organisations will be contacted by the municipality during June for the signing of the GiA MOA's. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| WC024 | IDP - APRIL 2023- 857 | Email | n/a | n/a | Grant-in-Aid | Grant-in-Aid Appeal (outstanding documents submitted) | The appeals/comments have been assessed and prepared for submission to council for consideration. The outcome of which will be after the next Council Meeting at the end of May. Successful organisations will be contacted by the municipality during June for the signing of the GiA MOA's. | Community and Protection Services | Community Development | Community Development | Cllr Ralphton Adams | Michelle Aalbers | Local |
| WC024 | IDP - APRIL 2023- 858 | Email | n/a | n/a | Public Participation | Stop making use of Online MS Teams meetings for stakeholder and public participation meetings and revert back to in-person meetings. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | Local |
| WC024 | IDP - APRIL 2023- 859 | Email | n/a | n/a | Finance | Will the CEF make funds available for PPP and by when will this be done? | The CEF forms part of the content requirements of the MSDF [SPLUMA section 21. (m) – broadly and more specifically 21. (n)].<br><br>As reflected in the current draft amended MSDF, one of the amendments to the MSDF includes the update and inclusion of the updated CEF (2023) and this component with the MSDF is open for a 60-day public participation process. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| WC024 | IDP - APRIL 2023- 860 | Email | n/a | n/a | Finance | On which version of the MSDF was the CEF dated? | The CEF is based on the MSDF, 2019, the proposed draft MSDF 2023 (specifically the strategic alignment proposals in Annexure B), and the ATC: LASDF 2022. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| WC024 | IDP - APRIL 2023- 861 | Email | n/a | n/a | Finance | What is the legal basis of the draft 2023 CEF? | SPLUMA refers to sectoral policies of all municipal departments in section 21.(m) (e.g. infrastructure master plans, CITP, etc.) and the municipality's development programs in section 21.(n) (IDP, MTREF, etc.).<br><br>The diagram reflects the coordination, alignment, and integration of various Council policies across varying time scales (5 – 10 years) which necessitates strategic alignment both horizontally and vertically across the spheres of government over the long term to achieve the spatial vision (20 – 30 years) as reflected in the MSDF. This is a complex process of coordination, alignment, and integration and a linear or simple line diagram doesn't reflect all the intricacies and only provides a visual representation of an intent/aim of strategic alignment across sectoral policies of all municipal departments [SPLUMA 21(m)].<br><br>In addition, the CEF process follows the guidelines and steps as stipulated by the Department of Cooperative Governance in its "Guide to Preparing a Capital Expenditure Framework" and the diagram is a simple representation of some of the steps to compile a CEF which achieves the long term spatial vision of the MSDF. These steps are informed by various legislative requirements from the LG: MFMA (sections 16 & 19); SPLUMA (Chapter 4 - sections 21. (m) & (n)), LG: Municipal Planning and Performance Regulations (section 2); and LG: MSA (Chapter 2). Please note that the aforementioned list is not an extensive list of compliance requirements from the applicable legislation and guidelines applicable to this | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| WC024 | IDP - APRIL 2023- 862 | Email | n/a | n/a | Sport and culture | There are no budget allocated for basketball courts for the Greater Stellenbosch on the 2022/23 and 2023/24 budget. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| WC024 | IDP - APRIL 2023- 863 | Email | n/a | n/a | Access to Basic Services | Installation of taps in informal settlements. Include this on the municipal budget as it is currently not included. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| WC024 | IDP - APRIL 2023- 864 | Email | n/a | n/a | Access to Basic Services | Allocate a budget for water/standpipes in informal settlements. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| WC024 | IDP - APRIL 2023- 865 | Email | n/a | n/a | Access to Basic Services | Installation of toilets in informal settlements. Increase the target. Allocate a budget for additional toilets. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| WC024 | IDP - APRIL 2023- 866 | Email | n/a | n/a | Access to Basic Services | Improve the solid waste collection in informal settlements. Placement of skips or more regular waste removal services. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| WC024 | IDP - APRIL 2023- 867 | Email | n/a | n/a | Access to Basic Services | Repair and maintenance of water, sanitation and waste removal services in informal settlements. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| WC024 | IDP - APRIL 2023- 868 | Email | n/a | n/a | Water and Sanitation | A functional fault-reporting system should be put in place for informal settlements. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| WC024 | IDP - APRIL 2023- 869 | Email | n/a | n/a | Access to Basic Services | Increase spending on repairs and maintenance of water, sanitation and waste removal services in informal settlements. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| WC024 | IDP - APRIL 2023- 870 | Email | n/a | n/a | Local Economic Development | Include and recognise the Stellenbosch Agricultural Society as a strategic partner of Stellenbosch Municipality. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| WC024 | IDP - APRIL 2023- 871 | Email | n/a | n/a | Local Economic Development | The Stellenbosch Agricultural Society remains concerned with the ever changing procedures contradicting the recommendations of the previous PACA process to ensure the project deliverables are met. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| WC024 | IDP - APRIL 2023- 872 | Email | n/a | n/a | Roads and Transport | Improving and provision of public transport and NMT facilities in rural and semi-rural areas. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| WC024 | IDP - APRIL 2023- 873 | Email | n/a | n/a | Housing | The housing pipeline to provide more emphasis on the following housing types or programmes:<br>social Housing, provision of services sites, access to affordable housing, mixed-use housing (formalised homeownership employer housing - especially farmworker housing). | It can be confirmed that the latest approved Housing Pipeline incorporates all of the housing types or programmes received. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| WC024 | IDP - APRIL 2023- 874 | Email | n/a | n/a | Local Economic Development | Red tape reduction in planning department. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| WC024 | IDP - APRIL 2023- 875 | Email | n/a | n/a | Building Management | Increase the number of Building Plan approvals. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Management | Building Development Management | Cllr Carli van Wyk | Stiaan Carstens | Local |
| WC024 | IDP - APRIL 2023- 876 | Email | n/a | n/a | Building Management | Ensure a streamlined process that conforms to By-laws stipulated. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Management | Building Development Management | Cllr Carli van Wyk | Stiaan Carstens | Local |
| WC024 | IDP - APRIL 2023- 877 | Email | n/a | n/a | Tariffs / Rates | Tax rebates in relation to heritage protection of farms, new vineyard plantations, provision of institutional / community facilities on farms (creches, pre-schools, public transport, housing, sport facilities, etc.) | Feedback will be provided during the September 2023 public participation process. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| WC024 | IDP - APRIL 2023- 878 | Email | n/a | n/a | Environmental Management | Increase and improve alien clearing and river management practices. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Environmental Management | Cllr Ralphton Adams | Albert van der Merwe | Local |
| WC024 | IDP - APRIL 2023- 879 | Email | n/a | n/a | Development Charges | Manual allocation of pro-rata development contributions in rural areas based on real trip generations and impact on bulk municipal services. | In rural areas, the argument is that the road infrastructure is predominantly provincial and not municipal but also that some of these trip starts in Stellenbosch in municipal road networks. The latter must be acknowledged in the calculation of the DC.<br><br>Provision is made to reduce the DC for rural Ares in the existing DC Policy (13.1): "A scientifically calculated reduction factor of 50% will be however be applied to the trip generation rates as specified for such land uses outside of urban areas". | Infrastructure Services | Development Services, Asset Management and Systems & Project Management Unit (PMU) | Development Services | Cllr Zelda Dalling | Myra Francis | Local |
| WC024 | IDP - APRIL 2023- 880 | Email | n/a | n/a | Rural development | Encourage partnering/engaging with the Stellenbosch Agricultural Society and Farm Worker Forum in relation to land availability and allocation to emerging farmers. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| WC024 | IDP - APRIL 2023- 881 | Email | n/a | n/a | Rural development | Increase and encourage networking and mentorship on farms and municipality. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| WC024 | IDP - APRIL 2023- 882 | Email | n/a | n/a | Rural development | Occasional use/events applications in rural areas. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| WC024 | IDP - APRIL 2023- 883 | Email | n/a | n/a | Local Economic Development | Increase the number of liquor and trade licences issued. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| WC024 | IDP - APRIL 2023- 884 | Email | n/a | n/a | Spatial Planning | Increase the number of zoning certificates issued. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Spatial Planning | Cllr Carli van Wyk | Craig Alexander | Local |
| WC024 | IDP - APRIL 2023- 885 | Email | n/a | n/a | Local Economic Development | Review and adoption of tourism strategy. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| WC024 | IDP - APRIL 2023- 886 | Email | n/a | n/a | Local Economic Development | Streamline/prioritise applications aimed and agri-processing and related tourist facilities. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| WC024 | IDP - APRIL 2023- 887 | Email | n/a | n/a | Development Charges | Arrange a workshop with relevant officials, the Stellenbosch Agricultural Society, The Stellenbosch Wine Route and one or two reputable engineering firms to discuss and improve the Development Contribution Policy and improve the Development Contributions for Bulk Engineering Services. | Provision is made to reduce the DC for rural areas in the existing DC Policy (13.1): "A scientifically calculated reduction factor of 50% will be however be applied to the trip generation rates as specified for such land uses outside of urban areas".<br><br>This trip reduction discount reduces the total DC payable quite significantly and addresses the concerns raised by this comment. | Infrastructure Services | Development Services, Asset Management and Systems & Project Management Unit (PMU) | Development Services | Cllr Zelda Dalling | Myra Francis | Local |
| WC024 | IDP - APRIL 2023- 888 | Email | n/a | n/a | Public Participation | The IDP and associated budget policies to create an enabling environment that is conducive to increased agricultural activities, so as to ensure food security as well as sustaining the employment related to the sector. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | Local |
| WC024 | IDP - APRIL 2023- 889 | Email | n/a | n/a | Housing | Provision of farm worker housing. | The Housing Pipeline does not make specifically reference to farm workers housing as housing projects are planned throughout the jurisdiction area of Stellenbosch Municipality. The Municipal Housing Demand Database is specifically used to make housing allocations in accordance with the applicant's date of application. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| WC024 | IDP - APRIL 2023- 890 | Email | n/a | n/a | Access to Basic Services | Installation and upgrading of essential services on farms and rural areas. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| WC024 | IDP - APRIL 2023- 891 | Email | n/a | n/a | Education | Provision of social facilities (schools, creches, etc.) on farms and rural areas. | Feedback will be provided during the September 2023 public participation process. | Corporate Services | Properties Management and Municipal Building Maintenance | Properties Management and Municipal Building Maintenance | Cllr Lwando Nkamisa | Annalene de Beer | Provincial |
| WC024 | IDP - APRIL 2023- 892 | Email | n/a | n/a | Sport and culture | Provision and upgrading of sport facilities on farms and rural areas. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Recreation, Sport Grounds and Halls | Cllr Ralphton Adams | Albert van der Merwe | Local |
| WC024 | IDP - APRIL 2023- 893 | Email | n/a | n/a | Local Economic Development | Provision of skills and training programmes on farms and rural settlements. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |
| WC024 | IDP - APRIL 2023- 894 | Email | n/a | n/a | Tariffs / Rates | Increase 'rebates on property tax' to encourage farmers in assisting the municipality with provision and maintenance of these services. | Feedback will be provided during the September 2023 public participation process. | Planning and Economic Development | Development Planning | Local Economic Development and Tourism | Cllr Rozette Du Toit | Craig Alexander | Local |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| WC024 | IDP - APRIL 2023- 895 | Email | n/a | n/a | Tariffs / Rates | The Stellenbosch Agricultural Society in association with The Stellenbosch Farmworker Forum and the Franschhoek Agricultural Society hereby request and propose that Stellenbosch Municipality adopts the same financial model as currently being implemented by the Bergriver Local Municipality as part of their budget and rates policy framework. The proposed tax rebate policy will apply to bona-fide agricultural owners belonging to agricultural societies affiliated to Agri Western Cape and subsequently also to the SA Agricultural Union, situated in the Stellenbosch WC024 municipal area. | Feedback will be provided during the September 2023 public participation process. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| WC024 | IDP - APRIL 2023- 896 | Email | n/a | n/a | Tariffs / Rates | With Reference to the Rates Policy to Relief Measures it is proposed that cognisance be given to the implementation of a special rebate applicable to the agricultural sector with reference to wine cellars and associated tourism facilities. | Feedback will be provided during the September 2023 public participation process. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| WC024 | IDP - APRIL 2023- 897 | Email | n/a | n/a | Finance | Termination of the 2019 NRM Contract and Tender BSM7/19 | Feedback will be provided during the September 2023 public participation process. | Financial Services | Department: Revenue and Expenditure | Revenue | Cllr Peter Johnson | Pieter Wagenaar | Local |
| WC024 | IDP - APRIL 2023- 898 | Email | n/a | n/a | Roads and Transport | SM has quietly closed down the Mobility Forum without as much as giving notice to the participants. No mention of the workings and participants of the Stellenbosch Infrastructure Task Team is made anywhere in the IDP. The publicly announced Developers' Forum has not even been mentioned. There is a clear need for SM to become "clean and transparent" on its stakeholder engagements; in other words, please apply IDP Section 8.2.1.1. (Clean | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| WC024 | IDP - APRIL 2023- 899 | Email | n/a | n/a | Public Participation | The Strategic Focus Areas (IDP Section 3.2, SFA's) such as Valley of Possibility have become meaningless. The five categories are listed everywhere but they have no impact on decision-making, prioritisation and have information value in themselves. The SFA's should be eliminated from the IDP and related documents such as the MTREF as they just clog up the tables and spaces. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| WC024 | IDP - APRIL 2023- 900 | Email | n/a | n/a | Roads and Transport | 4.3.1 FSM will deal with roadbuilding, public transport and NMT in comments pertaining to the CITP and MSDF which are due on 12 May and 30 May respectively. Since relevant information on those plans is contained in the Draft IDP and MTREF, those future CITP and MSDF FSM comments should be read with the present ones.<br>4.3.2 Section 7.3.4: As indicated elsewhere, the past 2021 CITP is not an update and not compliant with the transport legislation. We note that neither the relevant officials have been disciplined nor has the external consultant Innovative Transport Solutions (ITS) suffered any consequences for the sloppy work and effectively Fruitless and Wasteful | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| WC024 | IDP - APRIL 2023- 901 | Email | n/a | n/a | Housing | Housing (IDP Section 7.3.3): Figure 38 on Priority Human Settlements and Housing Development Areas depicts the R44 between Adam Tas and Jamestown as priority. Naturally the Transit-Oriented Development approach also advocates siting housing close to routes of transport.<br>4.4.1 Housing is intimately tied to public transport and Travel Demand Management (see transport legislation). The R44 route is already congested. This congestion is the direct result of the strong anti-public-transport stance taken by SM. Further housing along the R44 can built only if and | The comments are well noted and with all developments a Traffic Impact Assessment will and must be conducted. The Non-Motorised Transport (NMT) policy (currently under review) will play a significant roll when housing developments that are linked to the R44, is implemented. | Planning and Economic Development | Integrated Human Settlements | Housing development | Deputy Executive Mayor Jeremy Fasser | Lester van Stavel | Local |
| WC024 | IDP - APRIL 2023- 902 | Email | n/a | n/a | Electricity | FSM strongly supports electricity generation from renewables and co-generation by private entities. Hence the Energy Masterplan is supported. We note that, unlike the Roads Master Plan, the Energy Masterplan is compliant with national legislation and priorities. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |
| WC024 | IDP - APRIL 2023- 903 | Email | n/a | n/a | Water and Sanitation | 4.6.1 Water Demand Management is critical. Section 7.3.6.4 is not nearly enough. We must deal not only with water leaks but actively control and limit groundwater use, eg by private and estate boreholes.<br>4.6.2 Support for Wastewater Treatment Works projects is conditional on understanding whom they serve. If these are being built to accommodate more luxury housing, we do not support them.<br>4.6.3 IDP Section 7.3.6.5 is generally supported. See Section 6 below for a more detailed treatment of climate change.<br>4.6.4 IDP Section 7.3.6.12 Boreholes: Accessing groundwater is an absolute last resort and cannot possibly be a sustainable solution. The 2018 emergency drilling measures<br>resulted in significant environmental damage. That may not be repeated.<br>4.6.5 Decisions may not be driven by the financial needs of SM to sell water. If at all, rates should be increased as an effective measure to reduce water usage. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |

# 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| WC024 | IDP - APRIL 2023- 904 | Email | n/a | n/a | Environmental Management | The Stellenbosch Environmental Management Framework (SEMF) has been all but ignored. We find little to no reference to its provisions in council agendas, development proposals and SM communications outside of general aspirations and principles. The SEMF exists only on paper. Many provisions of the Paradyskloof Nature Area Environmental Management Plan and other sectoral environmental plans are not being applied. For example, Section 4.2.4 in the Paradyskloof EMP and Section 7.2.4 in the Botmaskop EMP contain detailed specifications on how to prevent soil erosion, including e.g. slope grading, inside ditches and berm construction on jeep tracks, and logs on cycle tracks. Instead, grading is done indiscriminately and with no regard for adjacent vegetation. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Environmental Management | Cllr Ralphton Adams | Albert van der Merwe | Local |
| WC024 | IDP - APRIL 2023- 905 | Email | n/a | n/a | Smart City | The benefits seem initially obvious but there is a significant danger in centralisation of control, privacy and data management. This is supported only if from inception the governance structures and resulting databases and data processing are decentralised, i.e. controlled not by a single authority (such as SM or one of the tech giants)<br>but by citizens themselves. There should be clear and transparent rules on data usage and easily accessible mechanisms for private individuals to retrieve and delete data. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | |
| WC024 | IDP - APRIL 2023- 906 | Email | n/a | n/a | Roads and Transport | Adam Tas Corridor (IDP Section 8.2.1.5): This initiative should be the core and origin of all structural changes in Stellenbosch for decades to come. The ATC and within it the public transport and NMT components must inform and determine the strategy and contents of the MSDF, CEF and CITP and thence the resulting individual projects. We see very little of that happening. Instead, the CEF and CITP simply include the ATC but then proceed to propagate projects which undermine or ignore the central role of the ATC. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| WC024 | IDP - APRIL 2023- 907 | Email | n/a | n/a | Environmental Management | The Mayoral Outcomes (five-year plans) exhibit a glaring deficiency in all matters relating to the environment. Note that environment pertains to nature areas, river courses, parks and gardens. Green energy, Green waste and Green economy are nice, but they do not cover the environment per se. A further Mayoral Outcome 8.2.1.10 should be added specifically with respect to the environment. Section 8.3.10 is a small beginning but not enough. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Environmental Management | Cllr Ralphton Adams | Albert van der Merwe | Local |

## 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| WC024 | IDP - APRIL 2023- 908 | Email | n/a | n/a | Finance | The entire MTREF makes no reference whatsoever to the 10-year Capital Expenditure Framework (CEF). That is unacceptable and must be changed. There cannot be two disjoint financial planning instruments; one must influence the other. | The Capital Expenditure Framework is a chapter within the CEF and it informs the prioritising of capital projects that is encapsulated within the MTREF budget. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| WC024 | IDP - APRIL 2023- 909 | Email | n/a | n/a | Finance | Page 19: The Capital Replacement Reserve is seen to be contributing funds of R151million and R174million to expenditure. This funding source is second only to that of external loans, which come in at R94m and R200m in the next two years, followed by a further R200m and R175m in the two years thereafter (Page 92). This implies that Stellenbosch<br>Municipality is spending money excessively. Drawing down reserves while taking up loans at the same time seems like a sure road to disaster in the long term. There needs to be a section motivating this and providing a viable roadmap to become financially sustainable. Could this profligacy perhaps have something to do with the upcoming 2024 General Elections? | The Capital Expenditure Framework is a chapter within the CEF and it informs the prioritising of capital projects that is encapsulated within the MTREF budget. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| WC024 | IDP - APRIL 2023- 910 | Email | n/a | n/a | Finance | Employee costs: Page 12 and 17: Re financial sustainability: In particular, there is general agreement that expenditure on employee costs is excessive. The table on MTREF Page 89 pencils in employee related cost increases of 5.4% plus<br>Notch Increments of 2.4% for 2023/2024. This means that municipal employees will perceiving an above-inflation increase of 7.6% in this year. That is unacceptable, given the macroeconomic situation and the MFMA circulars. The one exception is the Section Environmental Implementation, which is badly understaffed and underfunded. There needs to be a significant increase in operational funding<br>and filling of posts in this section. | The renumeration as a percentage of total operating expenditure for the MTREF is 28.40%. This is well within the National Treasury norm of between 25% and 40%. The municipality is managing its resources well. The employee salary increases is based on the SALGA collective agreement. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| WC024 | IDP - APRIL 2023- 911 | Email | n/a | n/a | Finance | Councillor remuneration: It is likewise inappropriate to budget a 6.0% increase (above the CPI inflation rate) for councillor remuneration while the country is in recession. | Municipalities are advised to budget for the actual costs approved in accordance with the Government Gazette on the Remuneration of Public Office Bearers Act: Determination of Upper Limits of Salaries, Allowances and Benefits of different members of municipal councils published annually between December and January by the Department of Cooperative Governance. It is anticipated that this salary determination will also take into account the fiscal constraints. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |

## 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023

| Ward | Ref no | Source | Ward Councillor | Priority Ranking (1-5) | Community Need/ Ward Priority | Description of ward issue (Author: community member/ stakeholder) | Departmental Comment | Linkage to Directorate | Department | Section | Responsible Portfolio Councillor | Responsible Senior Manager/ Manager | Government Competency (National / Provincial / District / Municipal) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| WC024 | IDP - APRIL 2023- 912 | Email | n/a | n/a | Finance | Motor vehicle allowances (MTREF Part 2K): Currently, councillors and officials are incentivised by their motor vehicle allowances to make decisions which favour roadbuilding, parking and car use. Which councillor or official will ever make use of NMT or public transport when his or her pocket suffers as a result? Add to that SARS tax allowances for vehicle use, and the inherent bias acting on municipal decisionmakers is clear. This is incompatible with stated national and provincial policy. The vehicle allowances of councillors have been reduced, but the motor vehicle allowances for municipal officials have been increased. This allowance should be either reduced substantially or eliminated altogether. | Councillors, Municipal Manager and Section 56 Managers car allowances are structured according to the upper limits notice issued by ÇOGTA. Municipal officials motor vehicle allowance are based on Council approved policy and compliant with legal prescribes. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| WC024 | IDP - APRIL 2023- 913 | Email | n/a | n/a | Finance | Other expenditure Page 17/18: Operating budget: "Other expenditure" worth about R700m needs to be unpacked. This is a huge item and its major components needs to be set out. Mere reference to telephone usage and consulting fees is not enough; consultants cost "only" about R40million per years (Page 156). On which specific expenditure items is the rest of the R700m being spent? | Feedback will be provided during the September 2023 public participation process. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| WC024 | IDP - APRIL 2023- 914 | Email | n/a | n/a | Finance | Page 19 Capital budget summary: The 43% increase in Infrastructure Services to R433m (86% of Capital Budget) is excessive. Infrastructure already dominates spending and this further increase cannot be supported. | The municipality applied the prioritisation framework to the infrastructure demand, taking into consideration the intent of the MSDF and the financial limitations of the LTFP. This helps to prioritise infrastructure projects based on their importance and affordability, ensuring that resources are allocated in the most effective way possible. | Financial Services | Financial Management Services | Budget Office | Cllr Peter Johnson | Monique Steyl | Local |
| WC024 | IDP - APRIL 2023- 915 | Email | n/a | n/a | Roads and Transport | Page 36: Table A5 does not even have an item on public transport infrastructure. The universal neglect of public transport ranges right into the administrative categories which have not even been created. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| WC024 | IDP - APRIL 2023- 916 | Email | n/a | n/a | Environmental Management | There is almost no capital expenditure on Environmental Management and the municipal nature areas. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Environmental Management | Cllr Ralphton Adams | Albert van der Merwe | Local |
| WC024 | IDP - APRIL 2023- 917 | Email | n/a | n/a | Public Participation | Page 78 Annexure D (Alignment with the IDP): As stated, reference to the Strategic Focus Areas in a little table is meaningless in proving "alignment". Real alignment needs to demonstrate how specific projects prioritised in the IDP (and MSDF, and MTREF) tie in to specific sections of legislation and the related regulations. | Feedback will be provided during the September 2023 public participation process. | Office of the MM | Governance | IDP/PMS Public Participation | Executive Mayor Gesie Van Deventer | Gurswin Cain | Local |

| 1st Review of the 5th Generation Integrated Development Plan 2022 - 2027: Public Participation Comments and Inputs: 3 -25 April 2023 | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Ward** | **Ref no** | **Source** | **Ward Councillor** | **Priority Ranking (1-5)** | **Community Need/ Ward Priority** | **Description of ward issue (Author: community member/ stakeholder)** | **Departmental Comment** | **Linkage to Directorate** | **Department** | **Section** | **Responsible Portfolio Councillor** | **Responsible Senior Manager/ Manager** | **Government Competency (National / Provincial / District / Municipal)** |
| WC024 | IDP - APRIL 2023- 918 | Email | n/a | n/a | Roads and Transport | Roads, Stormwater, Transport: Page 136ff (Annexure N, Detail Capital Budget) We will deal in detail with the projects relating to Roads, Stormwater and Transport in comments on the CITP. Those comments should be read also as input into the IDP and MTREF. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Roads, Transport and Storm Water (RTS) | Roads and Storm Water | Cllr Zelda Dalling | Johan Fullard | Local |
| WC024 | IDP - APRIL 2023- 919 | Email | n/a | n/a | Environmental Management | A budget item in the IDP's Table 37 is called Climate Change Adaptation Strategy, which is fair enough. The allocated amount of R2,000,000 is, however ridiculously small compared to the need. R2million is not even a fraction of what is needed just for alien clearing, not to speak of river management and wildlife management. This budget allocation must be increased drastically. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Environmental Management | Cllr Ralphton Adams | Albert van der Merwe | Local |
| WC024 | IDP - APRIL 2023- 920 | Email | n/a | n/a | Environmental Management | Goal 13 in Section 3.5.1 (Take urgent action to combat climate change and its impacts) is not put into practice anywhere in the IDP. | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Environmental Management | Cllr Ralphton Adams | Albert van der Merwe | Local |
| WC024 | IDP - APRIL 2023- 921 | Email | n/a | n/a | Environmental Management | Goal 14 in Section 7.3.1.1 to improve the understanding of the impact that climate change is likely to have on the municipality and to implement measures to mitigate such impact is a misnomer because it confuses the terminology. Again, mitigation is about preventing climate change, while adaptation would be dealing with the consequences. Furthermore, improving the understanding of the impact is just kicking the can down the road. The impacts are well understood, as voluminous documentation of eg the International Panel for Climate Change shows. Goal 14 should | Feedback will be provided during the September 2023 public participation process. | Community and Protection Services | Community Services | Environmental Management | Cllr Ralphton Adams | Albert van der Merwe | Local |
| WC024 | IDP - APRIL 2023- 922 | Email | n/a | n/a | Water and Sanitation | **Water:** Section 7.3.6.5 of the IDP (on adapting water systems to climate change) is supported, but this is just a small beginning. There is no doubt that the price of water must be increased significantly, especially for large users. In other words, the tariff curve of costs as a function of monthly usage should be much steeper than it is now. Naturally valid | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| WC024 | IDP - APRIL 2023- 923 | Email | n/a | n/a | Access to Basic Services | Installation and upgrading of essential services on farms and rural areas. | Feedback will be provided during the September 2023 public participation process. | Infrastructure Services | Water and Wastewater Services | Water Treatment | Cllr Zelda Dalling | Paul Joubert | Local |
| WC024 | IDP - APRIL 2023- 924 | IDP Stakeholder Engagement | | n/a | Electricity | Is there a budget for the installation of solar plants or alternative energy. | This will be addressed and investigated under the alternative energy initiatives. | Infrastructure Services | Electrical Services | Operations and Maintenance | Cllr Zelda Dalling | Nombulelo Zwane | Local |

# Written Submissions

# DB PROPERTY DEVELOPMENT COMPANY (PTY) LTD

## Catherine Muller

**From:** Pieter van der Westhuizen <pieter@squareturn.co.za>
**Sent:** Tuesday, 25 April 2023 15:25
**To:** idp
**Subject:** [EX] LETTER OF COMMENT
**Attachments:** Devonbosch - Letter of Comment _ Stellenbosch Municipality 2023.04.25.pdf

To whom it may concern,

Please find attached hereto a Letter of Comment for your records and consideration.

Kind regards,

Pieter


SqTurn SQUARETURN DEVELOPMENTS

Pieter van der Westhuizen
Development Executive

083 948 7006 | 021 271 0216
pieter@squareturn.co.za
www.squareturn.co.za
Block A, Office 2B, Brickfield Offices, 11 Alberto Drive,
Devonbosch, Bottelary Road, Koelenhof,
Stellenbosch, 7605



BOTANICA CONSTANTIA
AZUL TERRACES - BOTTELARY
DEVONBOSCH STELLENBOSCH

DEVONBOSCH
STELLENBOSCH

**DB PROPERTY DEVELOPMENT COMPANY (PTY) LTD**
Bottelary Road, Koelenhof, Stellenbosch, 7605
Telephone: 021 271 0216

Tuesday, 25 April 2023
SquareTurn Developments (Pty) Ltd
On Behalf of DB Property Development Company (Pty) Ltd
11 Alberto Drive
Devonbosch

The Municipal Manager
Stellenbosch Municipality
Third Floor, Main Building
Plein Street
Stellenbosch

**RE: DEVELOPMENT CONTRIBUTIONS TOWARD INCLUSIONARY HOUING TYPOLOGIES**

Dear Madam,

In response to a request for comment regarding Draft Development Contribution Development Policy and the inclusion of Inclusionary Zoning (Housing) Policy, please find comment herewith.

DB Property Development Company owns zoned development land in the Koelenhof-node of Stellenbosch. This area has traditionally been neglected in the provision of Municipal Services, especially so with the lack of a Municipal Electricity network and the road infrastructure not being supported by the Municipality.

The Developer is tasked to provide the infrastructure at it's cost and have to do so in addition to paying its share of Development Contributions/Charges as, under the current DC Policy, only certain limited costs can be off set against the prescribed DC's.

Considering the above, the financial point of entry to market is high due to the fact that the Developer has to be able to recover the site establishment costs, the costs associated with the external and internal services upgrades, the Development Charges and the actual build costs.

If the intention of the above-mentioned Inclusionary Zoning (Housing) Policy is to force Developers to provide residential units at a lower rate, it limits the Developer's ability to recover the costs as above. In view hereof, there has to be a financial compromise between the Developer and the Municipality to enable the Developer to meet the requirements as being proposed in the Draft Policy.

DEVONBOSCH
STELLENBOSCH

**DB PROPERTY DEVELOPMENT COMPANY (PTY) LTD**
Bottelary Road, Koelenhof, Stellenbosch, 7605
Telephone: 021 271 0216

Clause 12 of the 2022/23 Development Charges Policy provides for the instances where the Municipality can, and should, reduce the Development Charges imposed on land developments. If the Draft Inclusionary Zoning (Housing) Policy comes into power, this should be such an instance.

In this regard, it is the recommendation from this writer, that the Municipality has to provide a reduction of Development Charges of 40% as determined against the full determination on the land development.

Regards,



**Pieter vd Westhuizen**
Development Manager
Email: pieter@squareturn.co.za
Phone: +27(0)83 948 7006

# Gerhard Nel

## Catherine Muller

**From:** Tyrone King
**Sent:** Wednesday, 05 April 2023 15:58
**To:** idp; Adele Wagenaar
**Subject:** FW: BL Williams eiendom (Koelenhof) - Plaas 74/13, Stellenbosch
**Attachments:** WCO24 2023_IDP_MTREF_Annual Report_PP Notice_March 2023.pdf

Good Day IDP Office and Adele

See the email below from Gerhard Nel.

Can you regard this as a comment on the Budget (MTREF) documents, which include our DC tariffs and Policy so we can formally deal with it. In my opinion it is a valid request and I think we should add a new DC category in our DC tariff table for storage facilities since it is becoming more common.

Can you please confirm if this is in order?

Regards

**Tyrone King** Pr Tech Eng
Manager: Development
**Infrastructure Services**

T: +27 21 808 8214 | F: +27 21 883 9874
1st Floor, Ecclesia Building, 71 Plein Street,
Stellenbosch, 7600
**www.stellenbosch.gov.za**

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**From:** Tyrone King
**Sent:** Wednesday, 05 April 2023 08:45
**To:** Gerhard Nel <gnel@fairmile.co.za>
**Subject:** RE: BL Williams eiendom (Koelenhof) - Plaas 74/13, Stellenbosch

Hi Gerhard – sorry for the  late reply.

Currently, we do not have a DC category for storage, but I think we need to create one as it is becoming more common.

I will look into it as the municipality is currently dealing with the revision of the municipal tariffs, including DC tariffs for 2023/24. I will keep you posted, but the soonest I can give you a firm answer will be 1 July 2023, after the tariffs are approved by council.

Regards

**Tyrone King** Pr Tech Eng
Manager: Development
**Infrastructure Services**

T: +27 21 808 8214 | F: +27 21 883 9874
1st Floor, Ecclesia Building, 71 Plein Street,
Stellenbosch, 7600
**www.stellenbosch.gov.za**

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http://www.stellenbosch.gov.za/main_pages/disclaimerpage.htm

**From:** Gerhard Nel <gnel@fairmile.co.za>
**Sent:** Tuesday, 04 April 2023 16:42

**To:** Tyrone King <Tyrone.King@stellenbosch.gov.za>
**Cc:** connect@yourhouse.co.za; clifford@tv3.co.za
**Subject:** [EX] RE: BL Williams eiendom (Koelenhof) - Plaas 74/13, Stellenbosch

Good afternoon Tyrone, just a reminder of my mail below.

---

**From:** Gerhard Nel
**Sent:** Tuesday, March 28, 2023 6:25 PM
**To:** Tyrone King - Stellenbosch Municipality (tyrone.king@stellenbosch.gov.za) <tyrone.king@stellenbosch.gov.za>
**Cc:** connect@yourhouse.co.za; Clifford Heys <Clifford@tv3.co.za>
**Subject:** FW: BL Williams eiendom (Koelenhof) - Plaas 74/13, Stellenbosch

Hi Tyrone, trust you are well. We have not spoken in ages!

We are looking at options to develop farm 74/13, Stellenbosch into storage facilities. (Refer picture below)
I need your help on what the Municipal policy/claculation is on development contributions for our feasibility. As I understand there is no DC category for storage.

Regards,

Gerhard Nel
083 255-1642

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Vanuit ‘n verkeersimpak oogpunt, dink jy so iets sal kan werk?

Groete

**Clifford Heys**
Pr Pln (TRP SA), B Econ, M (T&RP), MSAPI
DIRECTOR • TOWN PLANNING
Cell: +27 (0)83 309 9770
Directions

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## Catherine Muller

**From:** Johan Brink <johanb@itsglobal.co.za>
**Sent:** Tuesday, 11 April 2023 19:34
**To:** Tyrone King; Dave Edwards
**Cc:** Myra Francis; Ilze Fillies (Development Technician); Shane Chandaka; idp; Adele Wagenaar
**Subject:** [EX] RE: BL Williams eiendom (Koelenhof) - Plaas 74/13, Stellenbosch
**Attachments:** Storage Unit Trip Generation Rates

Dear Tyrone

See attached my correspondence to Colin regarding Storage Units. The report refers to peak hour rates and not daily trip generation that is required for DC calculations. However, from the Institute of Transportation Engineers (ITE's) Trip Generation Manual, 10th Edition, the average daily trip generation rate for a self-storage facility is approximately 0.16 trips per unit or 16 daily trips/100 units.

This compares very well to the surveys done at a Storage facility in Somerset-West (AECOM, 2010). The facility has 575 units and generated on average 90 trips per day or 15.6 daily trips per 100 units.

**Table 2.1: Daily Statistical Survey Results**

| RESULT | WEEKDAY | | | WEEKEND | | | ALL | | |
|---|---|---|---|---|---|---|---|---|---|
| | In | Out | Tot | In | Out | Tot | In | Out | Tot |
| MAX | 69 | 69 | 138 | 51 | 53 | 104 | 69 | 69 | 138 |
| MIN | 36 | 38 | 74 | 14 | 14 | 28 | 14 | 14 | 28 |
| AVERAGE | 51 | 52 | 103 | 31 | 30 | 61 | 45 | 45 | 90 |

We would therefore recommend a trip rate of 16 trips per 100 units.

Regards

**Johan Brink**

Technical Director
Western Cape Office



johanb@itsglobal.co.za
+27 82 415 8646
+27 21 914 6211
www.itsglobal.co.za

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THINKING GLOBAL, ACTING LOC

**From:** Tyrone King <Tyrone.King@stellenbosch.gov.za>
**Sent:** Tuesday, April 11, 2023 9:14 AM
**To:** Dave Edwards <DEdwards@ingerop.co.za>; Johan Brink <johanb@itsglobal.co.za>
**Cc:** Myra Francis <Myra.Francis@stellenbosch.gov.za>; Ilze Fillies (Development Technician) <Development.Technician@stellenbosch.gov.za>; Shane Chandaka <Shane.Chandaka@stellenbosch.gov.za>; idp <idp@stellenbosch.gov.za>; Adele Wagenaar <Adele.Wagenaar@stellenbosch.gov.za>
**Subject:** FW: BL Williams eiendom (Koelenhof) - Plaas 74/13, Stellenbosch

Hi Dave and Johan

I hope you had a good long weekend.

Please see request below regarding DCs for storage. This type of development is becoming more common and therefore I would like us to add this as a category on our DC table.

Johan, I know you have done some work on this before for Colin. Can you please send you findings ito trip generation to Dave, as well as on what it is based.

Dave, can you please include this category in the DC table so it is ready when I have to re-submit to Finance – say two weeks from now. Also include a description of it (definition and on what the demands are based, especially trip generation) in your technical report.

Regards

**Tyrone King** Pr Tech Eng
Manager: Development
**Infrastructure Services**

T: +27 21 808 8214 | F: +27 21 883 9874
1st Floor, Ecclesia Building, 71 Plein Street,
Stellenbosch, 7600
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**About Stellenbosch Municipality**
Our mission is to deliver cost-effective services that will provide the most enabling environment for civil and corporate citizens.
Our head office is at Town House Complex, Plein Street, Stellenbosch, 7600, South Africa. For more information about Stellenbosch Municipality, please call +2721-808-8111, or visit www.stellenbosch.gov.za

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**From:** Catherine Muller <Catherine.Muller@stellenbosch.gov.za>
**Sent:** Thursday, 06 April 2023 09:24
**To:** Tyrone King <Tyrone.King@stellenbosch.gov.za>
**Cc:** Adele Wagenaar <Adele.Wagenaar@stellenbosch.gov.za>; idp <idp@stellenbosch.gov.za>
**Subject:** FW: BL Williams eiendom (Koelenhof) - Plaas 74/13, Stellenbosch

Dear Tyrone

Your input into the Draft 1st Review of the 5th Generation IDP 2022 – 2027 and Draft Budget are herewith acknowledged.

Your input will duly be considered when finalising the IDP and Budget.

Thank you for your participation.

Sincerely yours,
IDP / PMS / PP Team

---

**From:** Tyrone King <Tyrone.King@stellenbosch.gov.za>
**Sent:** Wednesday, April 5, 2023 3:58 PM
**To:** idp <idp@stellenbosch.gov.za>; Adele Wagenaar <Adele.Wagenaar@stellenbosch.gov.za>
**Subject:** FW: BL Williams eiendom (Koelenhof) - Plaas 74/13, Stellenbosch

Good Day IDP Office and Adele

See the email below from Gerhard Nel.

Can you regard this as a comment on the Budget (MTREF) documents, which include our DC tariffs and Policy so we can formally deal with it. In my opinion it is a valid request and I think we should add a new DC category in our DC tariff table for storage facilities since it is becoming more common.

Can you please confirm if this is in order?

Regards

**Tyrone King** Pr Tech Eng
Manager: Development
**Infrastructure Services**

T: +27 21 808 8214 | F: +27 21 883 9874
1st Floor, Ecclesia Building, 71 Plein Street,
Stellenbosch, 7600
**www.stellenbosch.gov.za**

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**From:** Tyrone King
**Sent:** Wednesday, 05 April 2023 08:45
**To:** Gerhard Nel <gnel@fairmile.co.za>
**Subject:** RE: BL Williams eiendom (Koelenhof) - Plaas 74/13, Stellenbosch

Hi Gerhard – sorry for the  late reply.

Currently, we do not have a DC category for storage, but I think we need to create one as it is becoming more common.

I will look into it as the municipality is currently dealing with the revision of the municipal tariffs, including DC tariffs for 2023/24. I will keep you posted, but the soonest I can give you a firm answer will be 1 July 2023, after the tariffs are approved by council.

Regards

**Tyrone King** Pr Tech Eng
Manager: Development
**Infrastructure Services**

T: +27 21 808 8214 | F: +27 21 883 9874
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Stellenbosch, 7600
**www.stellenbosch.gov.za**

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**From:** Gerhard Nel <gnel@fairmile.co.za>
**Sent:** Tuesday, 04 April 2023 16:42
**To:** Tyrone King <Tyrone.King@stellenbosch.gov.za>

**Cc:** connect@yourhouse.co.za; clifford@tv3.co.za
**Subject:** [EX] RE: BL Williams eiendom (Koelenhof) - Plaas 74/13, Stellenbosch

Good afternoon Tyrone, just a reminder of my mail below.

---

**From:** Gerhard Nel
**Sent:** Tuesday, March 28, 2023 6:25 PM
**To:** Tyrone King - Stellenbosch Municipality (tyrone.king@stellenbosch.gov.za) <tyrone.king@stellenbosch.gov.za>
**Cc:** connect@yourhouse.co.za; Clifford Heys <Clifford@tv3.co.za>
**Subject:** FW: BL Williams eiendom (Koelenhof) - Plaas 74/13, Stellenbosch

Hi Tyrone, trust you are well. We have not spoken in ages!

We are looking at options to develop farm 74/13, Stellenbosch into storage facilities. (Refer picture below)
I need your help on what the Municipal policy/claculation is on development contributions for our feasibility. As I understand there is no DC category for storage.

Regards,

Gerhard Nel
083 255-1642

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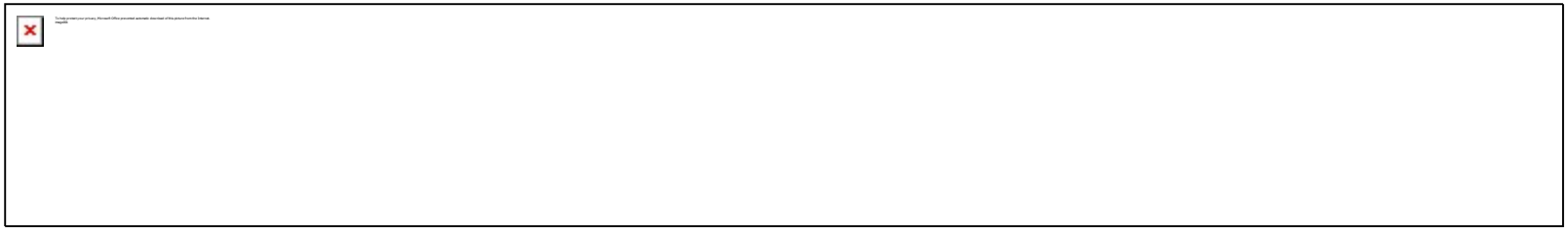


Vanuit ‘n verkeersimpak oogpunt, dink jy so iets sal kan werk?

Groete

**Clifford Heys**
Pr Pln (TRP SA), B Econ, M (T&RP), MSAPI
DIRECTOR • TOWN PLANNING
Cell: +27 (0)83 309 9770
Directions





# Annemarie Ferns

## Catherine Muller

**From:** Raymond Loftie-Eaton
**Sent:** Tuesday, 04 April 2023 08:54
**To:** Catherine Muller
**Cc:** Annemarie Ferns
**Subject:** RE: Ward 7 IDP Addition

Good day Catherine
As requested by Gurswin Cain, I resubmit the following input, for inclusion in the Draft IDP:
Please include under the Martinson Road activities as Priority 1: "The painting of a pedestrian crossing and provide signage in Martinson Road, across from the Junior Academy, allowing parents and children safe access across this busy road."

Thank you so much.

Regards
Raymond Loftie-Eaton
Ward Admin: Ward 7

Sent from Mail for Windows

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**From:** Gurswin Cain
**Sent:** Wednesday, 29 March 2023 03:07 PM
**To:** Catherine Muller
**Cc:** Annemarie Ferns; Raymond Loftie-Eaton
**Subject:** RE: Wysiging aan die GOP vir Wyk 7

Good morning Raymond,

Thank you for your email.

Unfortunately, it is not possible at this late moment.

You can resubmit the below inputs between 03 – 25 April 2023 when the municipality is having a public participation process on the Draft IDP and Budget.

Kind regards,

**Gurswin Cain**
Manager: IDP/PMS/PP
Department: Governance
**Office of the Municipal Manager**

T: +27 21 808 8174 | C: +27 82 415 5749
71 Plein Street, Stellenbosch, 7600
Private Bag X17, Stellenbosch, 7599
**www.stellenbosch.gov.za**

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**From:** Catherine Muller <Catherine.Muller@stellenbosch.gov.za>
**Sent:** Wednesday, 29 March 2023 10:13
**To:** Gurswin Cain <Gurswin.Cain@stellenbosch.gov.za>
**Cc:** Annemarie Ferns <Annemarie.Ferns@stellenbosch.gov.za>; Raymond Loftie-Eaton <Raymond.Loftie-Eaton@stellenbosch.gov.za>
**Subject:** RE: Wysiging aan die GOP vir Wyk 7
**Importance:** High

Dear Gurswin,

Please see email below from Raymond.

Regards,
Catherine

---

**From:** Raymond Loftie-Eaton <Raymond.Loftie-Eaton@stellenbosch.gov.za>
**Sent:** Wednesday, March 29, 2023 9:56 AM
**To:** Catherine Muller <Catherine.Muller@stellenbosch.gov.za>
**Cc:** Annemarie Ferns <Annemarie.Ferns@stellenbosch.gov.za>
**Subject:** Wysiging aan die GOP vir Wyk 7

Hello Catherine
Hoop dit gaan goed aan jou kant te midde van hierdie druk tyd wat julle nou deurgaan.
Daar is een versoek vanuit die buurt wat ons graag bygevoeg wil kry in die GOP dokument alvorens die publieke proses begin. Julle hulp word baie waardeer.

Onder die prioriteit 1 punte rakende Martinson Straat, vra ons asb. dat die volgende bygevoeg word:
“The painting of a pedestrian crossing in Martinson Road, across from the Junior Academy, allowing parents to safely take their small children across this busy road.”

Vriendelike groete
Raymond Loftie-Eaton
Wyk 7 Administrateur

Sent from Mail for Windows

## Catherine Muller

**From:** Raymond Loftie-Eaton
**Sent:** Tuesday, 25 April 2023 10:58
**To:** Catherine Muller
**Cc:** Annemarie Ferns
**Subject:** Aanpassing van die die GOP

Hello Catherine
Ek wil graag ‘n verdere toevoeging tot Wyk 7 se GOP maak, na aanleiding van ons onlangse vergadering met Wetstoepassing.
Die versoek was gerig dat ‘n telefonies beheerde skuifhek aangebring word, wat toegang tot die Hangbrug area sal beheer en toegang vir belanghebbendes steeds verseker.
Sluit dus asb in onder die Hangbrug prioriteit:
“The replacement of the entrance gate to the Hangbrug, with a sliding gate that can be opened by cellphone. This will grant entrance only to registered persons.”

Baie dankie en sterkte.

Groete
Raymond

Sent from Mail for Windows

# Development Action Group (DAG)

## Catherine Muller

**From:** Crystal West <crystal@dag.org.za>
**Sent:** Tuesday, 25 April 2023 11:52
**To:** idp
**Subject:** [EX] Comments: Draft 1st Review of the 5th Generation IDP 2022 – 2027 or Draft Budget 2023/24 – 2025/26
**Attachments:** 2023 Stellenbosch Municipality Submission_FINAL_.docx

Good day Municipal Manager

Attached, please find comments submitted by Development Action Group (DAG) as part of the Asivikelane Western Cape Campaign representing informal settlement communities in Stellenbosch Municipality, in lieu of the Draft 1st Review of the 5th Generation IDP 2022 – 2027 or Draft Budget 2023/24 – 2025/26.

Sincerely
Crystal West


***Crystal West*** ***Programme Manager***

*101 Lower Main Road*
*OBSERVATORY 7925*
*South Africa*
*Tel: +27 (0)21 448-7886*
*Fax: +27 (0)21 447-1987*
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**Submission of inputs for Stellenbosch Municipality's Draft 2023/24 Budget**

**Date: 25 April 2023**

***Submitted by: Development Action Group (DAG) as part of the Asivikelane Western Cape Campaign representing informal settlement communities in Stellenbosch Municipality.***

**Contact details:**
**Contact person: Crystal West (DAG)**
**Cell: 082 327 4271 - Email: crystal@dag.org.za**

## 1. Summary of Recommendations for Stellenbosch Budget 2023/24

Asivikelane Western Cape (WC) initiative conducted an analysis of the Stellenbosch Municipality's 2023/24 draft budget and Integrated Development Plan. Based on this, informal settlement residents in Stellenbosch along with Development Action Group (DAG), would like to submit the following recommendations to be considered in the final budget:

| *Municipal service* | *Stellenbosch 2023/24 IDP and Budget: Key Observations* | *Asivikelane WC Recommendations* |
|---|---|---|
| **Water** | The IDP says that water in informal settlements is a priority yet:<br>▪ The 2023/24 budget does not include a specific allocation for water/standpipes to informal settlements. | ▪ Set a target for taps in informal settlements, based on need. Asivikelane WC data shows that several informal settlements have no water |

| | | |
|---|---|---|
| | ▪ No targets are given for new standpipes in informal settlements. (See page 5-6) | and in some places there is not enough water.<br>▪ Specify budget allocation for water/standpipe to informal settlements |
| **Sanitation** | The IDP says that the construction of ablution facilities is a priority yet:<br>▪ The target for waterborne toilet facilities has declined from 50 in 2022/23 FY to 20 in 2023/24 FY.<br>▪ The budget does not indicate a specific allocation for informal settlement ablution facilities. (See page 6-7) | ▪ Increase the target for toilets in informal settlements, based on need. Asivikelane WC data shows that several informal settlements have no sanitation and in some places there are not enough toilets.<br>▪ Specify budget allocation for toilets in informal settlements |
| **Solid waste** | The waste removal services budget increases by over 8% in 2023/24 FY. But neither the IDP and Draft Budget it clear whether the increase includes any dedicated allocation for waste collection services in informal settlements. (See page 7-8) | ▪ Improve solid waste collection to informal settlements. Asivikelane WC data shows that several areas have no waste collection service, other have no skips and skips are overflowing in places.<br>▪ Specify budget allocation for waste collection in informal settlements |
| **Repairs and maintenance** | The budget does not show a separate allocation for repairs and maintenance to informal settlement toilets, solid waste and standpipes. We assume that these services will be funded by the maintenance budget for water supply infrastructure, sanitation infrastructure and solid waste infrastructure.<br><br>The municipality is spending less 1% of its Property, Plant and Equipment budget on repairs and maintenance. This is far less than the National Treasury norm on repairs and maintenance (which is 8%).<br>(See page 9-10) | ▪ Specify the plans and budget allocation for repairs and maintenance to water, sanitation and solid waste removal services in informal settlements<br>▪ A functional fault-reporting systems should be put in place<br>▪ Increase spending on repairs and maintenance to at least be in line with National Treasury norm of 8%. |

## 2. Asivikelane Western Cape community assessment of informal settlement service delivery in Stellenbosch

Asivikelane Western Cape[1] is an initiative that gives a platform to informal settlement residents who face severe basic service shortages. Asivikelane Western Cape regularly collects data from participating residents in informal settlements in Stellenbosch Municipality. Residents answer questions and report on access and challenges to water, sanitation and refuse removal services. The campaign currently engages over 180 residents who are Asivikelane Western Cape participants, living in 8 informal settlements: Azania, Enkanini, Emaholweni, Kayamandi, Khwezi, Langrug, Mandela City and Strongyard.

Led by Development Action Group (DAG), Asivikelane Western Cape has held several engagements with Stellenbosch Municipality, which have resulted in some instances of improvements in water (2), sanitation (53) and waste collection (9) in informal settlements in 2022. **However, the need for safe, reliable access to water, sanitation and waste collection services remains urgent in many areas. We hope that these budget inputs will support the municipality's efforts to improve the quality of life of those living in informal settlements.**

### *Water: Informal settlements do not have enough taps*

Data collected in February 2023 showed that 85% of residents use communal standpipes in their informal settlements. Residents have reported that communal taps/standpipes are far from their settlement section and they, therefore, collect water from neighbouring settlement sections. Some residents specifically reported that there are not enough communal taps to ensure sufficient water for all households in their settlement. In addition, 25% of the residents did not have enough water in their settlement for at least 7 days. Residents in Kwezi informal settlement said that they do not have water. The gap in water access has an impact on residents' health and hygiene.

Data collected in September 2022 showed that 84% of women said they are primarily responsible for collecting water and 98% of them do so more than once per day. Several women said they feel unsafe walking long distances to collect water and asked for more taps to be installed, closer to where they live.

### *Sanitation: Too few toilets and toilets are not cleaned often enough*

In February 2023, 82% of residents said that they use communal flush/ablution block toilets and many residents said that there are **not enough toilets**. Several residents raised concerns about toilets being dirty and blocked. Forcing them to a different settlement section to use toilets. When residents were asked if the municipality has cleaned their toilets in the last 7 days, 10% of the **residents reported said the toilets were not cleaned**, and 12% of the residents indicated that this question was not applicable to them because they do not have toilets, these are residents in Mandela City and Khwezi.

[1] Asivikelane Western Cape website: https://asivikelane.org/westerncape-releases/

Safety is a major concern, especially for women. When toilets are placed in dark, isolated locations it's dangerous for women because they are targeted by criminals. In September 2022, 89% of women said they feel unsafe using communal toilets at night, and 38% feel unsafe during the day.
Residents want more toilets, closer to where they live, and 89% of women asked for separate toilets for men and women. This will be safer and more hygienic.

## *Refuse collection: Irregular waste collection and lack of skips is a health risk*

In February 2023, Asivikelane Western Cape collected asked residents if they received refuse collection services in the last 7 days from the municipality. 13% of residents reported that their settlement does not receive refuse collection services. A further 16% of the residents reported that they usually receive refuse collection services, however, their **refuse was not collected in the last 7 days**. Residents also reported that there are not enough communal dumping skips. In settlements with skips, these are often not emptied. Several residents have resorted to burning their waste, which is both hazardous to health and the environment – just one of the negative consequences of the municipality's failure to collect waste.

## *Repairs and maintenance: municipality slow to fix broken services*

Based on the data collected by Asivikelane Western Cape in November 2022, **36% of the residents reported that it takes the municipality between 1 to 3 months to fix a broken tap or toilet**, a further 26% of the residents reported that it takes a month or less and 14% reported that the municipality never fixed the broken tap or toilet. The lack of repairs means that more residents are relying on fewer services, reducing access levels and placing additional strain on infrastructure.

**Asivikelane Western Cape #8 data**

| How_soon_municipality_fixes_taps_toilets? | Number | Percentage |
|---|---|---|
| Between_1_to_3_months | 52 | 36% |
| In_a_month_or_less | 38 | 26% |
| I_don't_know | 23 | 16% |
| Never_they_don't_fix_it | 20 | 14% |
| In_a_week_or_less | 12 | 8% |
| TOTAL | 145 | 100% |

*Source: Asivikelane Western Cape #8 data, collected in November 2022*

Maintenance and repairs of existing service infrastructure are cheaper than installing new services and it increases the lifespan of the infrastructure.

## 3. Analysis of Stellenbosch Municipality's 2023/24 draft budget and Integrated Development Plan

### *Allocations for the provision of water to informal settlements*

We were encouraged to see that Stellenbosch Municipality has identified the installation of standpipes in informal settlements and the construction of ablution facilities as some of the Integrated Development Plan (IDP) deliverables for the 2023/24 budget year.[2] However, the municipality's **draft 2023/24 IDP does not provide any targets for the delivery of standpipes in 2023/24.** In contrast, a target of 50 new standpipes were set for 2022/23. No information is provided about how the target of 50 standpipes was determined.

**TABLE 1: Target for standpipes**

| | 2022/23 | 2023/24 | % change |
|---|---|---|---|
| Infrastructure Services Directorate: Installation of new standpipes | 50 new standpipes installed by 30 June | No target | Unclear |

*Source: Service Delivery and Budget Implementation Plan (SDBIP), page 409*

According to the Service Delivery and Budget Implementation Plan (SDBIP), the Infrastructure Services Directorate is responsible for the installation of standpipes. The Infrastructure Services Directorate's capital budget is planned to increase by 46.11% from its adjusted 2022/23 budget of R297 million to R433 million for the budget year 2023/24 as illustrated in Table 2 below.

**TABLE 2: Infrastructure Services Directorate Capital Budget**

| | 2022/23 | | 2023/24 | |
|---|---|---|---|---|
| [Rands] | Adopted Budget | Adjusted Budget | Draft Budget | % change |
| Infrastructure Services Directorate Capital Budget | 290 468 879 | 296 643 879 | 433 423 363 | 46.11% |

*Source: Medium Term Revenue and Expenditure Framework for the Financial Period 2023 – 2026, page 19*

Within the Infrastructure Services Directorate capital budget, there is a specific allocation for the Water Network, responsible for supplying water provisioning infrastructure to households. The 2023/24 draft budget indicates an increase of 40.25% from its adjusted budget of R84 million to R117 million for the Water Network for the 2023/24 budget year, illustrated in Table 3 below. However, despite the installation of standpipes in informal settlements being a priority for the 2023/24 budget year for the municipality, **we cannot see**

[2] Stellenbosch Municipality Draft 2023/24 IDP & SDBIP: https://stellenbosch.gov.za/download/5th-generation-integrated-development-plan-2022-2027-v22-consolidated-amended/?ind=1680165465897&filename=5th-Generation-Integrated-Development-Plan-2022-2027-v22.-Consolidated.amended.pdf&wpdmdl=20735&refresh=64342c04733eb1681140740

**a specific allocation of how much of the Water Network budget is for standpipes and for water supply to informal settlements.**

**TABLE 3: Vote 3 - Infrastructure Services Directorate: Water Network**

| | 2022/23 | | 2023/24 | |
|---|---|---|---|---|
| [Rands] | Adopted Budget | Adjusted Budget | Draft Budget | % change |
| Vote 3 - Infrastructure Services Directorate: Water Network | 49 669 000 | 83 531 000 | 117 150 000 | 40.25% |

*Source: Medium Term Revenue and Expenditure Framework for the Financial Period 2023 – 2026, page 38*

The IDP further indicates: "Communal standpipes represent the weakest part of a network's water supply services. Standpipes are often constructed in ways that cannot withstand excessive use (and abuse) and are often neglected in terms of operation and maintenance, adversely affecting the health of their already vulnerable and poor users."[3]

The municipality acknowledges that standpipes are the weakest part of its water network and are constructed in a way that cannot withstand excessive use. In addition, many residents have reported that there are not enough communal taps/standpipes. However, both the draft IDP and budget don't provide any evidence that the municipality plans to install more standpipes (see Table 2 above) that can potentially reduce the household-to-standpipe ratio and alleviate the excessive use per standpipe.

## *Allocations for sanitation in informal settlements*

Stellenbosch Municipality makes the construction of ablution facilities in informal settlements a priority for the budget year 2023/24. The municipality has set a target of 20 waterborne toilet facilities for the budget year 2023/24, in contrast to the previous year's target, which was 50 waterborne toilet facilities, as illustrated in Table 4. This is 60% less than the previous year's target, the reduction in the target does not support the municipalities statement that the construction of ablution facilities is a priority for 2023/24. **No reasons are provided for the decrease in the sanitation target as set by the Department: Integrated Human Settlements.** It is also not clear how many households will be served by these ablution facilities and where they will be installed.

**TABLE 4: Target for communal ablution facilities**

| | 2022/23 | 2023/24 | % change |
|---|---|---|---|
| Provision of waterborne toilet facilities in informal settlements as identified by the Department: Integrated Human Settlements | 50 | 20 | -60% |

*Source: Service Delivery and Budget Implementation Plan (SDBIP), page 409*

[3] Source: Stellenbosch Municipality Draft 2023/24 IDP, page 151: https://stellenbosch.gov.za/download/5th-generation-integrated-development-plan-2022-2027-v22-consolidated-amended/?ind=1680165465897&filename=5th-Generation-Integrated-Development-Plan-2022-2027-v22.-Consolidated.amended.pdf&wpdmdl=20735&refresh=64342c04733eb1681140740

The Infrastructure Services Directorate provides sanitation services to households via the sewerage network. We see a positive increase of 15.53% from the adjusted budget of R46 million to R53 million for the budget year 2023/24 in the Infrastructure Services: Sewerage Network, shown in Table 5 below.
However, the IDP nor the capital budget does not include a dedicated project for the provision of informal settlement ablution facilities and **it is not clear if the sewerage network budget allocation includes sanitation services to informal settlements.**

**TABLE 5: Vote 3 - Infrastructure Services Directorate: Sewerage Network**

| | 2022/23 | | 2023/24 | |
|---|---|---|---|---|
| [Rands] | Adopted Budget | Adjusted Budget | Draft Budget | % change |
| Vote 3 - Infrastructure Services Directorate: Sewerage Network | 57 000 000 | 45 738 000 | 52 840 000 | 15.53% |

*Source: Medium Term Revenue and Expenditure Framework for the Financial Period 2023 – 2026, page 38*

## *Allocation for the provision of Refuse Removal services to informal settlements*

It is encouraging to see the budget for mini waste drop-off facilities at informal settlements has increased from R100 000 in the adopted 2022/23 budget to R200 000 in the 2023/24 draft budget. There are two further capital projects that might benefit informal settlements but those budgets have decreased, skips decrease from R300 000 in the 2022/23 adopted budget down to R200 000 in the 2023/24 draft budget, and street refuse bins from R500 000 in the adopted 2022/23 adopted budget down to R300 000 in the 2023/24 draft budget.

**TABLE 6: Refuse Removal Capital Projects**

| Project [Rands] | Department | Adopted 2022/23 | Draft 2023/24 | % change |
|---|---|---|---|---|
| Mini Waste drop-off facilities at Inf Settlements | Waste Management: Solid Waste Management | 100 000 | 200 000 | 100% |
| Skips (5,5Kl) | Waste Management: Solid Waste Management | 300 000 | 200 000 | -33.33% |
| Street Refuse Bins | Waste Management: Solid Waste Management | 500 000 | 300 000 | -40% |

*Source: Medium Term Revenue and Expenditure Framework for the Financial Period 2023 – 2026, page 38*

Table 7 below illustrates the Trading Services Expenditure for Waste Management as allocated in the 2023/24 draft operating budget. We see an increase from R139 million in the adjusted 2022/23 budget to R151 million in 2023/24 in the draft budget, this is an 8.03% increase. Waste removal services are usually provided either directly by the municipality or through contract services and both will be funded from the operating budget (trading services). **The IDP and Draft Budget do not make it clear whether the increase in the Waste**

**Management budget includes any dedicated allocation for waste collection services in informal settlements.**

**TABLE 7: Trading Services Expenditure**

| | 2022/23 | | 2023/24 | |
|---|---|---|---|---|
| [Rands] | Adopted Budget | Adjusted Budget | Draft Budget | % change |
| Waste Management | 131 508 000 | 139 418 000 | 150 616 000 | 8.03% |

*Source: Medium Term Revenue and Expenditure Framework for the Financial Period 2023 – 2026, Table A2, page 25*

## *Allocation of Municipal Grants for Informal Settlements*

The Informal Settlement Upgrading Partnership Grant (ISUPG) is a funding source dedicated to upgrading of informal settlements and this is allocated by the Western Cape Provincial government to the Municipality. The Integrated Urban Development Grant (IUDG) is also a funding source that can be used to provide basic service delivery to informal settlements. The IUDG is directly allocated to the Municipality by National Government.

ISUPG is set to decrease by 10.63% of its 2022/23 adopted budget of R21 million down to R19 million of the 2023/24 draft budget as well as the IUDG decreases by 4.88% of its 2022/23 adopted budget of R62 million down to R59 million of the budget for 2023/24. **This suggests that less money will be available for informal settlement services.**

**TABLE 8: Municipal Grant Funding**

| | 2022/23 | | 2023/24 | |
|---|---|---|---|---|
| [Rands] | Adopted Budget | Adjusted Budget | Draft Budget | % change |
| Integrated Urban Development Grant (IUDG) | 62 460 000 | - | 59 410 000 | -4.88% |
| Informal Settlement Upgrading Partnership Grant (ISUPG): Provinces (BENEFICIARIES) | 20 850 000 | - | 18 633 000 | -10.63% |

*Source: Integrated Development Plan 2022-2027, page 381, and Adjusted 2022/23 Capital Budget*

The Kayamandi Zone O Housing Project is currently underway, and the IDP indicates that ±711 services/number of housing opportunities will benefit from the project. The project is funded from the ISUPG. Kayamandi is one of the Asivikelane Western Cape participating settlements.

The municipality has indicated in the IDP that project is at its initial stages, and engagements with the community have commenced. The construction period is estimated to be 9 months after the contractor has been established on-site. Site establishment is dependent on the successful relocation of the families residing currently on the site identified for construction[4].

[4] Source: Stellenbosch Municipality Draft 2023/24 IDP, page 104 and 134: https://stellenbosch.gov.za/download/5th-generation-integrated-development-plan-2022-2027-v22-

However, the relocation of families was not achieved. The contractor could not activate it. Construction funding was removed from the adjustment budget (illustrated in Table 9 below). The adopted 2022/23 budget is R13 million and the adjusted 2022/23 budget is R6 million. The 2023/24 draft budget is R13 million, the municipality, in the IDP, has indicated that they are allocated the same amount of money for the next budget year and the current budget year. There have been delays in the Kayamandi housing project as people are still being relocated.

The ISUPG budget for 2023/24 is R19 million and since the housing project budget of R13 million is funded by the ISUPG, this means 68.4% of the ISUPG budget will go towards the Kayamandi housing project. **Services to other informal settlements (beneficiaries of the ISUPG) may be neglected.**

**TABLE 9: Kayamandi Zone O Housing Project**

| | 2022/23 | | 2023/24 |
|---|---|---|---|
| **[Rands]** | **Adopted Budget** | **Adjusted Budget** | **Draft Budget** |
| Kayamandi: Zone O (±711 services)<br>Funding source: ISUPG | 13 350 000 | 5 850 000 | 13 350 000 |

*Source: Integrated Development Plan 2022-2027, page 104*

## *Allocation of Repairs and maintenance of informal settlements infrastructure*

The municipality has indicated in the IDP that communal standpipes are the weakest part of a network's water supply services. Standpipes are often constructed in ways that cannot withstand excessive use and are often neglected in terms of operation and maintenance, adversely affecting the health of their already vulnerable and poor users.

The total budget allocation for repairs and maintenance for the 2023/24 budget year is increased by only 9.72%. We are seeing small percentage increases for water supply infrastructure (10.78%), sanitation infrastructure (4.77%) and solid waste infrastructure (4.35%), as shown in Table 11 below. The budget does not show a separate allocation for repairs and maintenance to informal settlement toilets, solid waste and standpipes. We assume that these services will be funded by the maintenance budget for water supply infrastructure, sanitation infrastructure and solid waste infrastructure.

The municipality is spending less than the National Treasury norm on repairs and maintenance (which is 8%). The analysis shows that 0.0% of the Property, Plant and Equipment (PPE) will be spent on repairs and maintenance. This does not mean that the municipality is spending nothing on R & M, but we assume that the amount is so small in comparison to the value of PPE that it comes to less than 1%.

consolidated-amended/?ind=1680165465897&filename=5th-Generation-Integrated-Development-Plan-2022-2027-v22.-Consolidated.amended.pdf&wpdmdl=20735&refresh=64342c04733eb1681140740

**TABLE 11: Repairs and maintenance**

| | 2022/23 | | 2023/24 | |
|---|---|---|---|---|
| [Rands] | Adopted Budget | Full Year Forecast | Draft Budget | % change |
| **Total Repairs and Maintenance** | **107 541 000** | **103 582 000** | **113 659 000** | **9.72%** |
| Water Supply Infrastructure | 12 423 000 | 12 423 000 | 13 750 000 | 10.68% |
| Sanitation Infrastructure | 10 800 000 | 10 800 000 | 11 316 000 | 4.77% |
| Solid Waste Infrastructure | 4 344 000 | 4 344 000 | 4 533 000 | 4.35% |
| R&M as a % of PPE | 0.0% | 0.0% | 0.0% | - |

*Source: Medium Term Revenue and Expenditure Framework for the Financial Period 2023 – 2026, Table A2, page 45*

## Conclusion

In conclusion, it is our hope that Stellenbosch Municipality utilises these inputs to strengthen its budget with an emphasis on fair, inclusive allocations for services to informal settlements. For further engagement with Asivikelane Western Cape, please contact us using the detail below:

**Contact person: Crystal West (DAG)**
**Cell: 082 327 4271**
**Email: crystal@dag.org.za**

***Thank you for the opportunity to make inputs into the budget.***

## References

1. Asivikelane Western Cape Data #8 and #10. Available online: https://asivikelane.org/westerncape-releases/
2. Stellenbosch Municipality. March 2023. Draft 2023/24 Budget. Medium Term Revenue and Expenditure Framework for the Financial Period 2023/2024 to 2025/2026. Available online: https://stellenbosch.gov.za/download/appendix-1-mtref-2023-2024-march-2023/?ind=1680604398118&filename=Appendix-1-MTREF-2023-2024-March-2023.pdf&wpdmdl=20874&refresh=64342b80e90671681140608
3. Stellenbosch Municipality. March 2023. Integrated Development Plan 2022-2027. Available online: https://stellenbosch.gov.za/download/5th-generation-integrated-development-plan-2022-2027-v22-consolidated-amended/?ind=1680165465897&filename=5th-Generation-Integrated-Development-Plan-2022-2027-v22.-Consolidated.amended.pdf&wpdmdl=20735&refresh=64342c04733eb1681140740
4. Stellenbosch Municipality. February 2023. Adjusted 2022/23 Capital Budget. Available online: https://stellenbosch.gov.za/download/adjustments-budget-documentation-february-2023/?ind=1677653896562&filename=WC024-Adjustments-Budget-Documentation-February-2023.pdf&wpdmdl=20492&refresh=6434611d686201681154333

# Stellenbosch and District Coronation RFC

## Catherine Muller

**From:** Bonita Klaasen
**Sent:** Tuesday, 25 April 2023 12:43
**To:** idp
**Cc:** Michelle Aalbers
**Subject:** Grant-in-aid
**Attachments:** Coronation Rugby Club.pdf

Good day
Herewith, please find the appeal letter and newly completed application forms from Stellenbosch and Distrikte Coronation RFC

*Kind regards, Vriendelike groete*
Bonita Klaasen
Ward Administrator: Ward 17
Cloetesville Ward Office
Strategic & Corporate Services

Tell: 021 808 8931
Cell: 061 353 4608
Cloetesville Complex,
Stellenbosch, 7600
**www.stellenbosch.gov.za**

Disclaimer and confidentiality note: The legal status of this communication is governed by the terms and conditions published at the following link:
http://www.stellenbosch.gov.za/main_pages/disclaimerpage.htm

Stellenbosch & District
Coronation
Rugby
Football Club

**Korrespondensie/ Correspondence**

Die Sekretaris/ The Secretary

B Klaasen

06 Monte Christo, Rhodestraat
Stellenbosch, 7600
Mobile: 061 353 4608
E-mail: stellcoronations@gmail.com

25 April 2023

The Municipal Manager
Stellenbosch Municipality

**Re: Grands-in-Aid APPEAL**

Dear Sir/madam

Our Club noted the reasons for the outcome of our application. We have managed to amend the information accordingly, and listed the adjustments below

- The application form was amended from General support to Specific project.
- All forms are signed.
- Bank signature was added
- AGM minutes correctly adjust as per our Constitution
- AGM minutes signed
- Feedback Report was updated for the 2020/2021 Grant in Aid application.

Kind regards,

Bonita Klaasen
Club secretary
021 808 8931
061 353 4608

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

**APPENDIX A**
**(Category A & B)**

# APPLICATION FOR GRANT-IN-AID: 2023/24

**NOTE:** ***ATTENDANCE OF THE GRANT-IN-AID WORKSHOP IS COMPULSORY***

**PLEASE COMPLETE THE FOLLOWING**
**(Incomplete applications will not be considered.)**

| | | | | |
|---|---|---|---|---|
| **A** | **REGISTERED NAME OF ORGANISATION** | | | |
| | STELLENBOSCH & DISTRICT CORONATION RFC. | | | |
| **B** | **DATE AND YEAR IN WHICH THE ORGANISATION WAS FOUNDED:** (include a brief description of the business or activities of the organization) | | | |
| | 1902 | | | |
| **C** | **ADDRESS OF REGISTERED ORGANISATION** | | | |
| | **PHYSICAL ADDRESS** | | **POSTAL ADDRESS** | |
| | IDASVALLEY SPORTS GROUND | | 23 STELLITA PARK | |
| | | | COETZENVILLE | |
| | IDASVALLEY | | STELLENBOSCH | |
| | STELLENBOSCH | | | |
| | **CODE:** | | **CODE:** | 7600 |
| **D** | **CONTACT DETAILS** (Details of the person to contact regarding this GIA application) | | | |
| | **NAME & SURNAME:** | JOHAN ADONIS | | |
| | **POSITION:** | TREASURER | | |
| | **TEL:** ( ) | | **FAX:** ( ) | |
| | **MOBILE:** | 083 458 6274 | **ALTERNATIVE:** | |
| | **EMAIL ADDRESS:** | adonisjohan1@gmail.com | | |

| E | REGISTRATION: | | | | | |
|---|---|---|---|---|---|---|
| | **Is the organization a NP/NG Organisation?** | **YES** | | **NO** | X | |
| | **If YES, please provide the Registration Number:**<br>(Attach a copy of the registration certificate or proof of other affiliation where applicable) | | | | | |

| F | **BOARD/COMMITTEE MEMBERS OF THE ORGAN SATION:**<br>(List **ALL** Board/Committee Members of the Organisation) Insert a separate page if the space is not enough). | |
|---|---|---|
| 1 | **NAME & SURNAME:** | MR SHIRAGE POOL |
| | **POSITION:** | ERE PRESIDENT |
| | **ADDRESS:** | 21 MOSES STREET |
| | IDASVALLEY STELLENBOSCH | |
| | **CONTACT NUMBER:** | 083 3552 066 |
| 2 | **NAME & SURNAME:** | MR JAMES MANUEL |
| | **POSITION:** | PRESIDENT |
| | **ADDRESS:** | 74 KUDU STREET |
| | MACASSAR | |
| | **CONTACT NUMBER:** | 081 486 9285 |
| 3 | **NAME & SURNAME:** | MRS ANNELINE HOUSION |
| | **POSITION:** | VICE PRESIDENT |
| | **ADDRESS:** | 68 LONG STREET SOUTH |
| | TENNANTVILLE STELLENBOSCH 7600 | |
| | **CONTACT NUMBER:** | MS BONITA KLAASEN 078 283 1494 |
| 4 | **NAME & SURNAME:** | MS BONITA KLAASEN |
| | **POSITION:** | SECRETARY |
| | **ADDRESS:** | 6 MONTE CHRISTO FLAT RHODE STREET |
| | CLOETESVILLE STELLENBOSCH 7600 | |
| | **CONTACT NUMBER:** | 061 353 4608 |

| | | |
|---|---|---|
| 5 | NAME & SURNAME: | MR. RICHARD SECONDS |
| | POSITION: | ASSISTANT SECRETARY |
| | ADDRESS: | 5 HENDRICKS STREET |
| | CLOETESVILLE STELLENBOSCH 7600 | |
| | CONTACT NUMBER: | 084 737 3357 |
| 6 | NAME & SURNAME: | MR QUINTON ISAACS |
| | POSITION: | ASSISTANT TREASURER |
| | ADDRESS: | 17 HEUNINGBOOM STREET |
| | CLOETESVILLE STELLENBOSCH 7600 | |
| | CONTACT NUMBER: | 071 961 5665 |
| 7 | NAME & SURNAME: | MS ESMERALDA ADAMS |
| | POSITION: | MATCH & REGISTRATION SECRETARY |
| | ADDRESS: | WATERGANG PLAAS |
| | KOELENHOF ROAD R304 STELLENBOSCH 7600 | |
| | CONTACT NUMBER: | 072 518 4137 |
| 8 | NAME & SURNAME: | MR PETER SEALE |
| | POSITION: | ASSISTANT MATCH & REGISTRATION SECRETARY |
| | ADDRESS: | 150 WATSON WAY |
| | RAITHBY | |
| | CONTACT NUMBER: | 083 380 6591 |
| 9 | NAME & SURNAME: | MR RAKEEP POOL |
| | POSITION: | TRUSTEE |
| | ADDRESS: | 15 KLOOF STREET |
| | CLOETESVILLE STELLENBOSCH 7600 | |
| | CONTACT NUMBER: | 072 835 8950 |

| | | |
|---|---|---|
| 10 | NAME & SURNAME: | MR HEIN PHILANDER |
| | POSITION: | TRUSTEE |
| | ADDRESS: | 7 ARNOLD STREET |
| | CLOETESVILLE STELLENBOSCH 7600 | |
| | CONTACT NUMBER: | 060 418 2432 |

| | | |
|---|---|---|
| G | PREVIOUS FUNDING: | |
| | Have you successfully applied and received Stellenbosch Municipal Grant-In-Aid funding previously? | YES |
| | If yes for which financial year? | 2020/2021 |
| | What amount was received? | R40 000,00 |
| | Did you submit Financial Reports for the funds received? | YES |
| | Do you receive any other sources of funding? (If YES please provide details) | |

| | | |
|---|---|---|
| H | CATEGORY A: For more information refer to the Grant-In-Aid Policy for general guidelines and categories (Please categorize your application by marking the appropriate category with X) | |
| | HEALTH | |
| | ENVIRONMENT | |
| | SOLID WASTE | |
| | SOCIAL DEVELOPMENT | |
| | SPORTS & RECREATION | X |
| | CATEGORY B: For more information refer to the Grant-In-Aid Policy for general guidelines and categories (Please categorize your application by marking the appropriate category with X) | |
| | NIGHT SHELTER | |
| | OTHER (Please specify) | |

| | | | | | |
|---|---|---|---|---|---|
| I | REQUEST FOR FUNDING: | | | | |
| | Is funding required for the ensuing year? | YES | | NO | |
| | Is funding required for a specific project? (If YES attach details separately) | YES | X | NO | |
| | Is funding required for general support? (If YES, attach a copy of the Organisation's Overall Budget) | YES | | NO | |
| | Budgeted amount requested | | | | R41 000 |
| | Duration of project? | | | | 1 YEAR |

| | | |
|---|---|---|
| 11 | NAME & SURNAME: | MR NEELS ABRAHAMS |
| | POSITION: | ADDITIONAL MEMBER |
| | ADDRESS: | 5 MERRILOF STREET LANDIDA |
| | | IDASVALLEY STELLENBOSCH |
| | CONTACT NUMBER: | 073 340 9661 |
| 12 | NAME & SURNAME: | MR JOHAN ISAACS |
| | POSITION: | ADDITIONAL MEMBER |
| | ADDRESS: | 102 PHYLLARIA FLAT |
| | | JAN CILLIERS STREET STELLENBOSCH |
| | CONTACT NUMBER: | 083 753 9340 |
| 13 | NAME & SURNAME: | MR NICK JACOBS |
| | POSITION: | ADDITIONAL MEMBER |
| | ADDRESS: | 12 BETA STREET |
| | | CLOETESVILLE STELLENBOSCH 7600 |
| | CONTACT NUMBER: | 073 679 8150 |
| 8 | NAME & SURNAME: | |
| | POSITION: | |
| | ADDRESS: | |
| | | |
| | CONTACT NUMBER: | |
| 9 | NAME & SURNAME: | |
| | POSITION: | |
| | ADDRESS: | |
| | | |
| | CONTACT NUMBER: | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | **If Category B Application** | | | | | | |
| | Total amount requested for 3 year period | | | | | | |
| | Annual amounts requested: | Year 1 | | Year 2 | | Year 3 | |
| **J** | **SERVICE FOCUS** | | | | | | |
| | **Ward number/s in which services are delivered:** 6 | | | | | | |
| | **Which Ward Priority/ies are addressed through the service:** (Please provide details below) UPGRADE LIGHTS ON RUGBY FIELD. YOUTH SKILLS DEVELOPMENT, ALCOHOL ABUSE ON SPORTS FIELD UPGRADE OF CRICKET FIELD, SAFETY CRIME, DRUGS | | | | | | |
| | **Describe the services for which funds are requested:** UPLIFTMENT OF YOUNG RUGBY PLAYERS IN STELLENBOSCH | | | | | | |
| | **Which Municipal Strategic Goal/s is linked to the services:** (Please mark with a X) | | | | | | |
| | Valley of Possibility | | | | | | |
| | Safe Valley | | | | | | |
| | Dignified Living | | | | | | |
| | Good Governance and Compliance | | | | X | | |
| | Green and Sustainable Valley | | | | | | |

| | | |
|---|---|---|
| **K** | **THE FOLLOWING MUST BE ATTACHED TO THIS APPLICATION: (Category A and B applications)** (Please use this form as a check-list, to ensure that you comply to the specified requirements) | |
| **1** | **AUDITED FINANCIAL STATEMENTS** (A copy of the latest audited financial statements. Should the organization be classified as an emerging organization, the financial statements MUST be dated and signed by the Treasurer and Chairperson and MUST include a monthly income and expense statement for the months that the organization has been in existence or for the last 12 months) | X |
| **2** | **ORGANISATIONAL CONSTITUTION** (A signed and dated copy of the Organisation's Constitution, as well as a signed copy of **the Minutes of the AGM/Special Meeting**, to verify the acceptance of the Constitution.) | X |
| **3** | **PROJECT PROGRAMME/BUSINESS PLAN** (A copy of the project/program description and/or a business plan for the ensuing financial year. Please ensure that the following is included in the project/program and or business plan, by using the below mentioned bullet points as a guide). | X |
| | ❖ Full details of the proposal/project/business plan including objectives; | X |
| | ❖ The number of people who will benefit and how the project/program will contribute or enhance the strategic objectives of Stellenbosch Municipality; | 100 % |
| | ❖ The project/program commencement and completion dates; | |
| | ❖ Information on the total costs of the project/program budget; | R41 000,00 |
| | ❖ A breakdown of costs and an outline of any contributions by fundraising and / or own contributions; | X |
| | ❖ A list of all other sources of funding together with the assessments; | |
| | ❖ A summary of past achievements; | X |
| | ❖ Reference independent of the applicant and its executive/board or committee members. | |
| **4** | **SIGNED AND STAMPED CREDITOR CONTROL FORM** (An original signed copy of a correctly completed Creditors Control form of the Stellenbosch Municipality) | X |
| **5** | **ACCOUNT ON EXPENDITURE FOR PRECEDING FUNDING** (If you have received funding from Stellenbosch Municipality in the preceding financial year, expenditure of the funds received needs to be accounted for with this new application). Please refer to Section M for the format. | X |
| **6** | **PROOF OF REGISTRATION/AFFILIATION** (Attach a copy of the organisation's Registration Certificate of Affiliation) | X |

| O | DECLARATION OF INTEREST: |
|---|---|

The beneficiary declares that the following municipal employees and/or councillors have a vested interest in the business of the beneficiary. However, they do not benefit directly from this donation and were not part of the decision making process in the allocation of the donations:

| | |
|---|---|
| **Name & Surname:** | RICHARD SECONDS |
| **Designation:** | |
| **Name & Surname:** | |
| **Designation:** | |

**P UNDERTAKING:**

I/We hereby verify that the information provided in this application is true and correct and that the conditions applicable to the allocation of a Grant-in-Aid as set out above and in the GIA Policy have been read and is understood and will be complied with.

I/We also declare that the organization implements effective, efficient and transparent financial management and internal control mechanisms to guard against fraud, theft and financial mismanagement and has in the past complied with requirements for similar transfer(s) of funds.

Thus completed and signed at Stellenbosch on this 24 day of APRIL 2023.

**Chairperson/Authorised Representative** **Secretary/Duly Authorised Signatory**

**Q PLEASE TAKE NOTE:**
(Completed application forms, together with all the required supporting documentation must be posted to):

**The Director: Planning & Economic Development**
**P O Box 17**
**Stellenbosch**
**7599**

**Or hand delivered to:**

**The Manager: Community Development**
**21 Simonsberg Road**
**Stellenbosch**
**7600**

**The submission of applications closes at 13H00 on the closing date as per the advertisement.**

**PLEASE NOTE: Neither LATE nor INCOMPLETE applications shall be considered.**

Stellenbosch & District
Coronation
Rugby
Football Club

*Korespondensie / Correspondence*

Die Sekretaris / The Secretary
B Klaasen
06 Monte Christo, Rhodestraat
Stellenbosch 7600
Mobile: 061 353 4608
E-mail: stellcoronations@gmail.com

## Proposed funds for Grant in Aids for 2023/2024

| ITEMS | AMOUNT | COST PER ITEM | TOTAL |
|---|---|---|---|
| TRANSPORT | 7 | R3,500.00 | R 24,500.00 |
| FIRST AIDER/ FIRST AID KIT | 15 GAMES | R400.00 | R 6,000.00 |
| MATCH /TRAINING BALLS | 20 | | R 7,000.00 |
| SOCKS | | | R 3,500.00 |
| | | | |
| TOTAL | | | R 41,000.00 |

JOHAN ADONIS
TREASURER

Stellenbosch Coronations RFC

Algemene Jaar Vergadering (AGM)

03 November 2022

President, Anneline Houston open met gebed en verwelkom elkeen teenwoordig.

"Old boys" lede is teenwoordig en wil weet of hul stem reg het.

Johan Adonis bevestig dat almal wel teenwoordig het stem regtig is.

Die 2021 se notule word voorgelees deur Sekretaresse.

Stellenbosch Coronations RFC

Algemene Jaar Vergadering (AGM)

03 November 2022

President, Anneline Houston open met gebed en verwelkom elkeen teenwoordig.

"Old boys" lede is teenwoordig en wil weet of hul stem reg het.

Johan Adonis bevestig dat almal wel teenwoordig het stem regtig is.

Die 2021 se notule word voorgelees deur Sekretaresse.

Korreksies word uitgewys wat aangeteken moet word.

Quinton Isaacs se van was verkeerd gespel .

Verslag word aanvaar deur Johan Isaacs met Hinie Philander wat sekondeer.

President se verslag word voorgelees aan die vergadering en word aanvaar deur mnr Asraf Patel snr, met Donovan Lindoor wat sekondeer.

Sekretaris verslag word voorgelees aan vergadering en word aanvaar deur Mnr. Riyaad Adonis met Hinie Philander wat sekondeer.

Trustee verslag word deur Johan Adonis gelewer.

Johan Isaacs wil weet waar die brand blussers is.
Johan Adonis verduidelik dat dit die Munisipaliteit se blussers is. Dit word elke keer vervang deur die Raad

Mnr. Johan Isaacs wil ook weet hoekom kry die klub nie versekering nie.

Johan Adonis verduidelik dat die sportraad moet kyk na verskering, maar noem ook dat dit munisipale eindom is.

Al die klub se bates is tans in veilige bewaring.

Mnr. Celeton Rhode wil weet waar die klub se truie is, waar op Mnr Johan Adonis verseker dat dit ook in veilige bewaring is.

Trustee verslag word aanvaar deur Mnr Riyaad Adonis, met Mev Magdalene Seale wat sekondeer.

BK

Mnr. Franklyn Abrahams wil weet wat die waarde van die klub se bates is. Mev die voorsitster veduidelik dat volgens boekhouer reëls kan daar nie waarde aangeheg word nie, want die waarde verminder elke jaar.

Mnr. Johan Adonis deel die finansiële verslag met die vergadering en maak die vloer oop vir enige vrae.

Geen vrae was op die tafel gelê, so was finansiële verslag aanvaar deer Mnr. Neels Abrahams, met Dillon Philander wat sekondeer.

Mnr. Johan Isaacs sit n voorstel op die tafel rakende die seisoenfooi.

Hy stel voor dat spelers elke tuis wedstryd n R20 moet bring. Wat dan bydra is vir hul seisoen geld.

Geen korrespondensie was ontvang vir wysigings in die Grondwet nie, maar die uitvoerende bestuur was wel gevra om die grondwet te bestuurder en met aanpassings vorendag te kom wat met volgende AGM behandel kan word. Die huidige grondwet word aanvaar in sy huidige vorm.

Mnr Shirage Pool (Ere-President) word versoek om die verkiesing te behartig

Die Klub ere-president neem voorsittende stoel in en verklaar alle bestuurs poste as vakant.

<u>President:</u>

Anneline Houston word deur Nick Jacobs genomineer met Leon Pietersen as sekondeer

James Manuel word due Magdalene Seale genomineer met Meekaeel Pool as sekondant.

**James Manuel** wen met 19 oor 10 punte

<u>Vise-President:</u>

**Anneline Houston** word eenparig verkies

**Sekretaris:**

**Bonita Klaasen** word eenparig verkies

**Vise-Sekretaris:**

**Richard Seconds** word eenparig verkies

**Kassier:**

**Johan Adonis** word eenparig verkies

**Vise- Kassier:**

BK

**Quinton Isaacs** word eenparig verkies

**W&R Sekretaris** en **Vise W&R Sekretaris** posisies word eenparig verkies

**Esmarelda Adams** met **Peter Seal** wat haar asistent sal wees

**Hine Philander** en **Rakeeb Pool** word eenparig verkies tot Trustees

Adisionele lede plek word gevul met **Nick Jacobs, Neels Abrahams** en **Johan Isaacs.**

Mnr Shirage Pool wens die nuutgekose bestuur met Mnr James Manuel as President geluk en versoek lede om hul plekke in te neem.

Mnr Manuel bedank klublede vir hul vertroue in hom en sy mede bestuur. Vra dat lede asb respek moet toon vir mekaar en dat in sy termyn gaan dissipline 'n groot rol speel in die klub se toekoms.

Vergadering sluit af met gebed deur President, James Manuel

B Klaasen (Sekretaris)

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## CREDITOR CONTROL FORM / KREDITEUR KONTROLE VORM

**COMPANY DETAILS**

**CREDITOR CONTACT DETAIL / KREDITEUR KONTAK BESONDERHEDE** (Supplier / Verskaffer, Organization / Organisasie)

| | |
|---|---|
| REGISTERED NAME / GEREGISTREERDE NAAM | STELLENBOSCH - DISTRIKTE CORONATION RVK |
| PHYSICAL STREET ADDRESS / FISIESE STRAAT ADRES: | POSTAL ADDRESS / POS ADRES: (If different to physical address) |
| STREET NAME: 23 STELLITA PARK<br>SUBURB: CLOETESVILLE<br>TOWN: STELLENBOSCH<br>POSTAL CODE: 7600 | PO BOX<br>TOWN<br>POSTAL CODE: |
| TEL: 083 458 6374 | FAX / FAKS: |

**PERSON**

**CREDITOR CONTACT PERSON DETAIL / KREDITEURE KONTAK PERSOON BESONDERHEDE**

| | | |
|---|---|---|
| NAME AND SURNAME / NAAM EN VAN | EN JOHAN ADONIS | |
| TEL: | FAX / FAKS: | CELL / SEL: 0834586374 |
| EMAIL / EPOS: adonisjohan2@gmail.com | | |

**BANK DETAILS**

**CREDITOR BANKING DETAIL / KREDITEURE BANK BESONDERHEDE:**

| | | |
|---|---|---|
| NAME OF BANK / NAAM VAN BANK | NEDBANK LIMITED | |
| BANK ACCOUNT NAME / BANK REKENING NAAM | 1498054706 | |
| BANK ACCOUNT NUMBER / BANK REKENING NOMMER | 1498054706 | Nedbank Limited Reg No: 1951/000009/06 STELLENBOSCH 23 NOV 2022 ENQUIRIES 5 (071) 16 - 99 - 45 |
| BRANCH NUMBER / TAKKODE: | 198765 | |
| ACCOUNT TYPE / TIPE REKENING | CHEQUE / TJEK: X<br>SAVING / SPAAR:<br>TRANSM: | |
| VAT REGISTERED / BTW GEREGISTREER | YES / JA:<br>NO / NEE: | VAT / BTW NO: |

**SIGNATURE / HANDTEKENING:** _____

**OFFICE USE / KANTOOR GEBRUIK**

CREDITOR NO / KREDITEUR NO:

Create a new creditor / Skep van nuwe Krediteur
Changing of creditors details / Verandering op Krediteur inligting
Deleting of creditor / Uitwis van Krediteur

| | | |
|---|---|---|
| REQUESTED BY: AANGEVRA DEUR: | DATE: DATUM: | DEPARTMENT: DEPARTEMENT |
| MOTIVATION: MOTIVERING: | | |
| ENTERED BY: INGEVOER DEUR: | | DATE: DATUM: |

Stellenbosch & District
Coronation
Rugby
Football Club

*Korespondensie / Correspond*

Die Sekretaris / The Secretary
R. Seconds
Hendricks Str 27
Stellenbosch
Cell: 084 737 3357
E-mail: kuilsrivier1@finbond.co.za

## D Proposed funds for Grand in Aids for 2020/2021

| ITEMS | AMOUNT | COST PER ITEM | TOTAL |
|---|---|---|---|
| TRANSPORT | 10 | R3,000.00 | R 30,000.00 |
| FIRST AIDER/ FIRST AID KIT | 15 GAMES | R450.00 | R 6,750.00 |
| **MATCH /TRAINING BALLS** | 20 | | R 5,000.00 |
| | | | |
| | | | |
| TOTAL | | | 41,750.00 |

## UTILIZATION OF FUNDS FOR GRANTS IN AID FOR 2020/ 2021

| ITEMS | AMOUNT | COST PER UNIT | TOTAL |
|---|---|---|---|
| **First Aid Kit** | | | **R 1 639.43** |
| **Transport** | | | **R 31 500** |
| **First Aiders** | | | **R 3 450.00** |
| | | **TOTAL** | **R 36 589.43** |
| **Rugby balls** | | | **R 5 070.20** |
| | | **TOTAL** | **R 41 659.63** |

Stellenbosch & Distrikte Coronation R.F.C. inkomste en uitgawes vir Grant in Aid jaar 2020/2021

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ***INKOMSTE*** | Julie 2020 | | | | | | | | | | | | | |
| Stellenbosch Munisipaliteit | 40000.00 | | | | | | | | | | | | | 40000.00 |
| | | | | | | | | | | | | | | **40000.00** |
| | | | | | | | | | | | | | | |
| ***UITGAWES*** | Novem 20 | Maart 21 | Febr 22 | Maart 22 | April 22 | Mei 22 | Junie 22 | Julie 22 | Augu 22 | Sept 22 | Oktober 22 | Novem 22 | | |
| Sportsman Warehouse | 5070.20 | | | | | | | | | | | | | 5070.20 |
| Swarts Busdiens | | | 9800 | | 7100 | | 7600 | | | | | 7000 | | 31500.00 |
| Clicks Pharmacy | | | | 280.01 | | 914.59 | 157.97 | 286.86 | | | | | | 1639.43 |
| Peter Gordon | | 150 | | | 150 | 150 | 150 | 300 | 150 | 300 | 150 | | | 1500.00 |
| Mackey Seals | | | | | 150 | 450 | 300 | 150 | 300 | 300 | 150 | | | 1800.00 |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | **41509.63** |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |

JOHAN ADONIS
TREASURER

CLICKS
Pharmacy

CALL 0860 254 257 www.clicks.co.za
LIFE HEAD

CLEAD STRAPPING
3 @ R42.99 R128.97
CLEAD STRAPPING 75 MM
2 @ R46.99 R93.98
CLICKS 100% 24CT B/S R0.63
COLD GEL 35G V R29.99
DEEP FREEZE SPRAY V R70.99
DEEP HEAT RUB 35G V R41.99

M&M DEEP HEAT FREEZE -R29.99

Total Savings R29.99

9 BALANCE DUE R336.56
Debit card R336.56
EXP. DATE: 11/2024
Auth Code = 431719
CHANGE R0.00

TOTAL BEFORE VAT R292.66
TOTAL VAT R43.90
TOTAL AFTER VAT R336.56

| TAX-CODE | TAXABLE VAL | TAX-VALUE |
|---|---|---|
| 15% VAT | R336.56 | R43.90 |

Tax Inv. Incl. VAT @ 5% REG:4520189236
Due to cash rounding the value added tax charged & as reflected on this document must be adjusted for input tax purposes

CLUBCARD STATEMENT
CLUBCARD NUMBER 6200635234580
Cashback Opening Balance R0.00
Cashback Spent R0.00
Cashback Balance R0.00
Points Balance(Midnight) 252 points

CASHIER NAME: ONEZWA
C0023 #5043 11 02:02 14MAY2021
S00115 R003
Tax Inv. incl.VAT @15% REG:4520189236
** RXNO/OTC - Levy Payment
Please retain as proof of purchase
V : Discovery Vitality members save up to 25% on HealthyCare products.
Due to cash rounding the value added tax charged & as reflected on this document must be adjusted for input tax purposes

Customer Copy
CLICKS
EMV Details
Application Label: MASTERCARD
Application ID: A0000000041010
TVR: 0000008001
TSI: 0400
Merchant: 000000020900004
Debit card
**********8020
EXP. DATE 11/24
AUTHORISATION: 439714
AMOUNT: R336.56
PLEASE KEEP FOR YOUR RECORDS

CASHIER NAME: ONEZWA
C0023 #5043 11 02:02 14MAY2021
S00115 R003

CLICKS
Pharmacy

[illegible]

CL AB STRAPPING
2 @ R42.99 R85.98
Special #8
CL AB STRAPPING
2 @ R42.99 R85.98
CL AB STRAPPING 75MM
2 @ R46.99 R93.98
CLICKS 100% 24CT B/G R0.63
DEEP HEAT SPRAY 150
2 @ R85.99 R257.97
EN FREEZER MAX AAA8'S R102.99
SAVLON LIQ 250ML @ R[illegible]

M&M DEEP HEAT FREEZE -R85.99

Total Savings R85.99

12 BALANCE DUE R576.03
Debit card R576.03
EXP. DATE: 11/2024
Auth Code : 34862b
CHANGE R0.00

TOTAL BEFORE VAT R502.63
TOTAL VAT R75.40
TOTAL AFTER VAT R578.03

| TAX-CODE | TAXABLE VAL | TAX-VALUE |
|---|---|---|
| 15% VAT | R57[illegible].03 | R75.40 |

Tax Inv. Incl. VAT @ 15% REG:4520189236
Due to cash rounding the value added tax charged & as reflected on this document must be adjusted for input tax purposes

CLUB ADVANTAGE STATEMENT
CLUBCARD NUMBER 6200[illegible]5234580
Cashback Opening Balance R0.00
Cashback Spent R0.00
Cashback Balance R0.00
Points Balance(Midnight) 79 points

CASHIER NAME: ONEZWA
CO323 #2072 12-23-50 MAY2021
500115 R003
Tax Inv. Incl.VAT @15% REG:4520189236
** RXNO/OTC - Terry Payment
Please retain as proof of purchase
V : Discovery Vitality members save up to 25% on HealthyCare products.

Due to cash rounding the value added tax charged & as reflected on this document must be adjusted for input tax purposes

Customer Copy

CLICKS
EMV DETAILS
Application Label: MASTERCARD
Application ID: A0000000041010
TVR: 0000480000
TSI: 0800
MERCHANT [illegible]
CARD [illegible]
**********[illegible]
EXP DATE 11/24
AUTHORISATION: 34862
AMOUNT: R578.03
PLEASE KEEP FOR YOUR RECORDS

CASHIER NAME: ONEZWA
CO323 #2072 12-23-50 MAY2021
500115 R003



[illegible] 254 257 www.clicks[illegible].za
EIKESTAD

DEEP HEAT V/PACK
[illegible] R140.00 R42[illegible].00
Supervisor #14
ITEM SUBTRACTED
DEEP HEAT V/PACK -R140.00
Supervisor #14
PRICE OVERRIDE
ORIGINAL PRICE R140.00
DEEP HEAT V/PACK R0.01
3 BALANCE DUE R280.01
Debit Card R280.01
EXP. DATE: 11/2024
Auth Code = 938696
CHANGE R0.00

TOTAL BEFORE VAT R243.49
TOTAL VAT R36.52
TOTAL [illegible] VAT R280.01

| TAX CODE | TAXABLE-VAL | TAX-VALUE |
|---|---|---|
| 15% VAT | R280.01 | R36.52 |

Tax Inv Inc .VAT @15% REG:4520189236
Due to cash rounding the value added tax charged & as reflected on this document must be adjusted for input tax purposes

CLUBCARD STATEMENT
CLUBCARD NUMBER 0200[illegible] [illegible]280
Cashback Opening Balance R[illegible].00
Cashback Spent R[illegible].01
Cashback Balance R[illegible].00
Points Balance(Midnight) [illegible] points

CASHIER NAME: Unathi Mjamba
C0040 #5593 10:44:58 19MAR2022
S00115 R003
Tax Inv Inc .VAT @15% REG:4520189236
[illegible] OTC - Levy Payment
Please retain as proof of purchase
V : Discovery Vitality members save up to 25% on health/care products.
Due to cash rounding the value added tax charged & as reflected on this document must be adjusted for input tax purposes

CLICKS
Pharmacy

[illegible] 0860 254 257 www.clicks.co.za
EIDSTAD

[illegible] SPRAY 150ML V R[illegible]
[illegible] SPRAY 150ML V R[illegible]
[illegible] V R31.99

R157.97
BALANCE DUE R157.97
DEBIT card
EXP. DATE: 11/2024
Auth Code = 446021
CHANGE R0.00

TOTAL BEFORE VAT R137.37
TOTAL VAT R20.60
TOTAL AFTER VAT R157.97

TAX CODE TAXABLE VAL TAX VALUE
15% [illegible] [illegible]

Tax Inv. Inc . VAT @15% REG:4520185236
Due to cash rounding the value added tax
charged & as reflected on this document
must be adjusted for input tax purposes

CLUBCARD STATEMENT
CLUBCARD NUMBER 6200585234580
Cashback Opening Balance R25.60
Cashback Earned R0.00
Cashback Spent R25.60
Cashback Balance 0 points
Points Balance(Midnight)

CASHIER NAME: Unathi Mjamba
CODE# #3694 12:47:03 4/JUN/2022
[illegible] 000115 R003

Tax Inv. Inc . VAT @15% REG:4520185236
1 RXNO/OTC - Levy Payment
Please retain as proof of purchase
V : Discovery Vitality members save up
to 25% on HealthyCare products.

Due to cash rounding the value added tax
charged & as reflected on this document
must be adjusted for input tax purposes

157.97

CLICKS
Pharmacy

CALL 0860 254 257 www.clicks.co.za
LIKESTAD

| | |
|---|---|
| CLICKS 100% 12L T BAG | R0.90 |
| CLICKS LATEX GLOVES V | R15.99 |
| DEEP HEAT SPRAY 150 | |
| 3 @ R94.99 | R264.97 |
| SLOW MAG FIZZY 10S | R79.99 |
| M&M Depp Heat /Freez | -R94.99 |
| Total Savings | R94.99 |
| 6 BALANCE DUE | R286.86 |
| Debit card | R286.86 |
| EXP. DATE: 11/2024 | |
| Auth Code = 837301 | |
| CHANGE | R0.00 |
| TOTAL BEFORE VAT | R249.44 |
| TOTAL VAT | R37.42 |
| TOTAL AFTER VAT | R286.86 |

| TAX-CODE | TAXABLE-VAL | TAX-VALUE |
|---|---|---|
| 15% VAT | R286.86 | R37.42 |

Tax Inv. Incl. VAT @15% REG:4520189236
Due to cash rounding the value added tax charged & as reflected on this document must be adjusted for input tax purposes

| | |
|---|---|
| CLUBCARD STATEMENT | |
| CLUBCARD NUMBER | 0200565234580 |
| Cashback Opening Balance | R25.60 |
| Cashback Spent | R0.00 |
| Cashback Balance | R25.60 |
| Points Balance(Midnight) | 31 points |

CASHIER NAME: Unathi Mjamba
C0040 #7871 10:21:42 6JUL2022
S00115 R005

Tax Inv. Incl.VAT @15% REG:4520189236
** RXNO/OTC - Levy Payment
Please retain as proof of purchase
V : Discovery Vitality members save up to 25% on HealthyCare products.

Due to cash rounding the value added tax charged & as reflected on this document must be adjusted for input tax purposes

**Notification of Payment**

Nedbank Limited confirms that the following payment has been made:

| | | |
|---|---|---|
| Date of Payment | : | 17/10/2022 |
| Reference Number | : | 2022-10-17/Nedbank/003704844979 |

**Beneficiary details**

| | | |
|---|---|---|
| Recipient | : | Swartz Bus Services |
| Amount | : | R7000.00 |
| Recipient Reference | : | SBS 459&566/22 |
| Bank | : | NEDBANK |
| Account Number | : | ...626604 |
| Channel | : | Internet payment |

**Payer details**

| | | |
|---|---|---|
| Paid from Account Holder | : | S/BOSCH EN DIST CORONATION RUG |

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---

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Nedbank Ltd will not be held responsible for the accuracy of the information on this notification and we accept no liability whatsoever arising from the transmission and use of the information.
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Security Code : 49A02B80D619ECDB430508DFD9033A20ACDBA250

**Notification of Payment**

Nedbank Limited confirms that the following payment has been made:

| | | |
|---|---|---|
| Date of Payment | : | 27/06/2022 |
| Reference Number | : | 2022-06-27/Nedbank/003549168449 |

**Beneficiary details**

| | | |
|---|---|---|
| Recipient | : | Swartz Bus Services |
| Amount | : | R3800.00 |
| Recipient Reference | : | Stell Cor RFC SBS 330 |
| Bank | : | NEDBANK |
| Account Number | : | ...626604 |
| Channel | : | Internet payment |

**Payer details**

| | | |
|---|---|---|
| Paid from Account Holder | : | S/BOSCH EN DIST CORONATION RUG |

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| | | |
|---|---|---|
| Security Code | : | 7CC5FA8EC32EABC9B7927005074093DA162C64E2 |

**Notification of Payment**

Nedbank Limited confirms that the following payment has been made:

| | | |
|---|---|---|
| Date of Payment | : | 17/06/2022 |
| Reference Number | : | 2022-06-17/Nedbank/003534200767 |

**Beneficiary details**

| | | |
|---|---|---|
| Recipient | : | Swartz Bus Services |
| Amount | : | R3800.00 |
| Recipient Reference | : | Stell Cor RFC SBS 308 |
| Bank | : | NEDBANK |
| Account Number | : | ...626604 |
| Channel | : | Internet payment |

**Payer details**

| | | |
|---|---|---|
| Paid from Account Holder | : | S/BOSCH EN DIST CORONATION RUG |

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| | | |
|---|---|---|
| Security Code | : | C3A8D7347650158D1B982A9A3AC87C289788B384 |

**Notification of Payment**

Nedbank Limited confirms that the following payment has been made:

| | | |
|---|---|---|
| Date of Payment | : | 20/04/2022 |
| Reference Number | : | 2022-04-20/Nedbank/003454679512 |

**Beneficiary details**

| | | |
|---|---|---|
| Recipient | : | Swartz Bus Services |
| Amount | : | R3800.00 |
| Recipient Reference | : | Stel Cor RFC SBS 134 |
| Bank | : | NEDBANK |
| Account Number | : | ...626604 |
| Channel | : | Internet payment |

**Payer details**

| | | |
|---|---|---|
| Paid from Account Holder | : | S/BOSCH EN DIST CORONATION RUG |

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| | | |
|---|---|---|
| Security Code | : | E0726C745DA5B90D1346C019A225189E04AC17E1 |

**Notification of Payment**

Nedbank Limited confirms that the following payment has been made:

| | | |
|---|---|---|
| Date of Payment | : | 06/04/2022 |
| Reference Number | : | 2022-04-06/Nedbank/003442040079 |

**Beneficiary details**

| | | |
|---|---|---|
| Recipient | : | Swartz bus services |
| Amount | : | R3300.00 |
| Recipient Reference | : | Stell Cor RFC SBS93 |
| Bank | : | NEDBANK |
| Account Number | : | ...626604 |
| Channel | : | Internet payment |

**Payer details**

| | | |
|---|---|---|
| Paid from Account Holder | : | S/BOSCH EN DIST CORONATION RUG |

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| | | |
|---|---|---|
| Security Code | : | 5B60A1688F85277142D4BF1C9EEF8C2E4348C868 |

**Notification of Payment**

Nedbank Limited confirms that the following payment has been made:

| | | |
|---|---|---|
| Date of Payment | : | 23/02/2022 |
| Reference Number | : | 2022-02-23/Nedbank/003379856477 |

**Beneficiary details**

| | | |
|---|---|---|
| Recipient | : | Swartz Bus Services |
| Amount | : | R9800.00 |
| Recipient Reference | : | SBS 52 /22 |
| Bank | : | NEDBANK |
| Account Number | : | ...626604 |
| Channel | : | Internet payment |

**Payer details**

| | | |
|---|---|---|
| Paid from Account Holder | : | S/BOSCH EN DIST CORONATION RUG |

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| | | |
|---|---|---|
| Security Code | : | 811077F0F61DBBBCD5ECB8E0072CA5DF8AA5A391 |

Sports.mans Warehouse

EIKESTAD MALL
STELLENBOSCH@SWH.CO.ZA
TEL: (021 180 4727
WWW.SPORTSMANSWAREHOUSE.CO...

...rtsmanswarehouse.co.za
...K YOU FOR SHOPPING WITH US

# TAX INVOICE

4530230433

| Ind Type | Barcode Qty Description | Price | Total |
|---|---|---|---|
| VIT | 1711534 | | |
| | **9 GILBERT X1300 | | R1439.10 |
| Assistant: NATHAN ADAMS | | | |
| | 1714... | | |
| | **2 RE... BAG 60L | | R2.00 |
| Assistant: NATH... ADAMS | | | |
| VIT | 1715286 | | |
| | **3 GILBERT ... | | R1349.70 |
| ...istant: NATHAN ADAMS | | | |
| | 1715289 | | |
| | GILBERT ENERGY | | R279.40 |
| ...stant: NATHAN ADAMS | | | |

20 Security Item(s) Count

| | |
|---|---|
| SUBTOTAL | R5070.20 |
| VISA | R3970.20 |
| Card Number : 446387******5387 | |
| CASH | R1100.00 |
| CHANGE | R0.00 |
| TAX INCLUDED @ 15.00% | R661.34 |
| CASHIER | 15-DESLIN WILLEMSE |
| DATE | 25/11/2020 10:14:07 |
| TRANSACTION | 074600102540 7 |
| TILL 1 | DolfinPOS(4.315.54) |

Transaction

074600102540 7

VIT - Vitality

# STELLENBOSCH CORONATION R.F.C

**Requisition for cheque or cash payment/ / / Rekwisisie vir 'n tjek of kontant betaling**

Date of request /// Datum van versoek ..... 27 MAART 2021 .....

Payment requested by /// Betaling aangevra deur ..... **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling

..... HOODHULP .....

CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN

..... P. GORDON .....

AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT BETALING

..... R150.00 .....

CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEUR

Sign by /// Geteken deur ..... .....

Name & Surname ..... .....

Date sign /// Datum geteken: 27.03.21

.....

ANNELINE HOUSTON 2021/03/27
PRESIDENT

JOHAN ADONIS
TREASURER

# STELLENBOSCH CORONATION R.F.C

**Requisition for cash payment/ / / Rekwisisie vir kontant betaling**

Date of request /// Datum van versoek ..... 9 APRIL 2022

Payment requested by /// Betaling aangevra deur ..... **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling

..... NOODHULP .....

**CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN**

..... R. GORDON .....

**AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT & BETALING**

..... R150.00 .....

**PAYMENT APPROVED BY /// BETALING GOEDGEKEUR ( CHAIRPERSON) SY GEMAGTIGDE**

..... Date /// Datum ..... 9/4/2022 .....

**CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEU**

Sign by /// Geteken deur .....

Name & Surname ..... .....

Date sign /// Datum geteken: ..... 9.4.22 .....

ANNELINE HOUSTON 2022/04/09

PRESIDENT

JOHAN ADONIS

TREASURER

# STELLENBOSCH CORONATION R.F.C

**Requisition for cash payment/ / / Rekwisisie vir kontant betaling**

Date of request /// Datum van versoek ..... 28 MEI 2022

Payment requested by /// Betaling aangevra deur ..... **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling

.....

..... ROADHELP .....

**CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN**

..... ~~R150~~ P. GORDON .....

**AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT & BETALING**

..... R 150.00 .....

**PAYMENT APPROVED BY / / / BETALING GOEDGEKEUR ( CHAIRPERSON) SY GEMAGTIGDE**

..... Date /// Datum ..28..05..2022.....

**CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEU**

Sign by /// Geteken deur .....

Name & Surname ..... .....

Date sign /// Datum geteken: ..... 28.5.22

.....

ANNELINE HOUSTON 2022/05/28
PRESIDENT

JOHAN ADONIS
TREASURER

# STELLENBOSCH CORONATION R.F.C

**Requisition for cash payment/// Rekwisisie vir kontant betaling**

Date of request /// Datum van versoek ..... 11 JUNIE 2022

Payment requested by /// Betaling aangevra deur ..... **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling

..... NOODHULP .....

**CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN**

..... R. GORDON .....

**AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT & BETALING**

..... R150.00 .....

**PAYMENT APPROVED BY /// BETALING GOEDGEKEUR ( CHAIRPERSON) SY GEMAGTIGDE**

..... Date /// Datum ..... 11 Jun 2022

**CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEU**

Sign by /// Geteken deur .....

Name & Surname ..... .....

Date sign /// Datum geteken: ..... 11.06.22

.....

ANNELINE HOUSTON 2022/06/11

PRESIDENT

JOHAN ADONIS

TREASURER

# STELLENBOSCH CORONATION R.F.C

**Requisition for cash payment/// Rekwisisie vir kontant betaling**

Date of request /// Datum van versoek ..... 30 JULIE 2022 .....

Payment requested by /// Betaling aangevra deur ..... **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling

..... NOODHULP .....

..... 2 x 30 JULIE 2022 .....

**CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN**

..... ~~K~~ R. GORDON .....

**AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT & BETALING**

..... R300 .....

**PAYMENT APPROVED BY /// BETALING GOEDGEKEUR ( CHAIRPERSON) SY GEMAGTIGDE**

..... Date /// Datum ..30.07.2022.....

**CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEU**

Sign by /// Geteken deur ..... .....

Name & Surname ..... .....

Date sign /// Datum geteken: 30.7.22

.....

ANELINE HOUSTON 2022/07/30
PRESIDENT

JOHAN ADONIS
TREASURER

# STELLENBOSCH CORONATION R.F.C

**Requisition for cheque or cash payment/ / / Rekwisisie vir 'n tjek of kontant betaling**

Date of request /// Datum van versoek ..... 13 August 2022.

Payment requested by /// Betaling aangevra deur ..... **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling

..... Noodhulp. .....

CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN

..... D. Gordon .....

AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT BETALING

..... R150.00 .....

CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEUR

Sign by /// Geteken deur ..... .....

Name & Surname ..... ..... .....

Date sign /// Datum geteken: 13.09.2022.

.....

AL ANNELINE HOUSTON 2022/09/13
PRESIDENT

JOHAN ADONIS
TREASURER

# STELLENBOSCH CORONATION R.F.C

**Requisition for cheque or cash payment/ / / Rekwisisie vir 'n tjek of kontant betaling**

Date of request /// Datum van versoek ..24 SEPTEMBER 2022.....

Payment requested by /// Betaling aangevra deur .....**KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling

.....FOOD HELP 6 x 24 SEPT 2022.....

CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN

.....R. GORDON.....

AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT BETALING

.....R 300.....

CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEUR

Sign by /// Geteken deur .....

Name & Surname ..... .....

Date sign /// Datum geteken: 24 SEPT 2022

.....

ANNELINE HOUSTON 2022/09/24
PRESIDENT

JOHAN ADONIS
TREASURER

# STELLENBOSCH CORONATION R.F.C

**Requisition for cheque or cash payment/ / / Rekwisisie vir 'n tjek of kontant betaling**

Date of request /// Datum van versoek ..... 1 OKTOBER 2022

Payment requested by /// Betaling aangevra deur ..... **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling

..... Doodkuip

CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN

..... R. GORDON

AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT BETALING

..... R50.00

CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEUR

Sign by /// Geteken deur .....

Name & Surname ..... .....

Date sign /// Datum geteken: ..... 1.10.22.

.....

ANNELINE HOUSTON 2022/10/01
PRESIDENT

JOHAN ADONIS
TREASURER

# STELLENBOSCH CORONATION R.F.C

**Requisition for cash payment/ / / Rekwisisie vir kontant betaling**

Date of request /// Datum van versoek ..... 2 APRIL 2022

Payment requested by /// Betaling aangevra deur ..... **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling

..... HOOFHULP 2 APRIL 2022 .....

**CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN**

..... R150.00 M. SEALS .....

**AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT & BETALING**

..... R150.00 .....

**PAYMENT APPROVED BY / / / BETALING GOEDGEKEUR ( CHAIRPERSON) SY GEMAGTIGDE**

..... Date /// Datum ... 2/4/2020 .....

**CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEU**

Sign by /// Geteken deur ..... M Seals .....

Name & Surname ..... .....

Date sign /// Datum geteken: ..... 2.04.22 .....

ANNELINE HOUSTON 2022/04/02
PRESIDENT

JOHAN ADONIS
TREASURER

# STELLENBOSCH CORONATION R.F.C

**Requisition for cash payment/// Rekwisisie vir kontant betaling**

Date of request /// Datum van versoek ..... 7 MEI 2022 .....

Payment requested by /// Betaling aangevra deur ..... **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling

..... NOODHULP .....

**CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN**

..... M. SEALS .....

**AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT & BETALING**

..... R150.00 .....

**PAYMENT APPROVED BY /// BETALING GOEDGEKEUR ( CHAIRPERSON) SY GEMAGTIGDE**

..... Date /// Datum ..... 7/5/2022 .....

**CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEU**

Sign by /// Geteken deur ..... M Seals .....

Name & Surname ..... .....

Date sign /// Datum geteken: ..... 7.05.22 .....

ANNELINE HOUSTON 2022/05/07

PRESIDENT

JOHAN ADONIS

TREASURER

# STELLENBOSCH CORONATION R.F.C

**Requisition for cheque or cash payment/// Rekwisisie vir 'n tjek of kontant betaling**

Date of request /// Datum van versoek ..... 22.05.21

Payment requested by /// Betaling aangevra deur ..... **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling

..... NOODHULP 15 - 22 MEI 2021 .....

CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN

..... M. SEAKS .....

AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT BETALING

..... R300.00 .....

CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEUR

Sign by /// Geteken deur ..... MM Seaks .....

Name & Surname ..... .....

Date sign /// Datum geteken: ..... 22.05.21 .....

.....

ANNELINE HOUSTON 2021/05/22
PRESIDENT

JOHAN ADONIS
TREASURER

# STELLENBOSCH CORONATION R.F.C

**Requisition for cash payment/// Rekwisisie vir kontant betaling**

Date of request /// Datum van versoek ..... 25 JUNIE 2022

Payment requested by /// Betaling aangevra deur ..... **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling

..... NOODHULP

..... T/15 JUNIE 2022

**CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN**

..... M. SEALS

**AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT & BETALING**

..... R300

**PAYMENT APPROVED BY /// BETALING GOEDGEKEUR ( CHAIRPERSON) SY GEMAGTIGDE**

..... Date /// Datum 25.06.22

**CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEU**

Sign by /// Geteken deur ..... M Seals .....

Name & Surname ..... .....

Date sign /// Datum geteken: ..... 25/6/22 .....

ANNELINE HOUSTON 2022/06/25

PRESIDENT

JOHAN ADONIS

TREASURER

# STELLENBOSCH CORONATION R.F.C

**Requisition for cash payment/// Rekwisisie vir kontant betaling**

Date of request /// Datum van versoek ..... 5 JULIE 2022

Payment requested by /// Betaling aangevra deur ..... **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling ..... NOODHULP

.....

**CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN**

..... M SEALS

**AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT & BETALING**

..... R150.00

**PAYMENT APPROVED BY /// BETALING GOEDGEKEUR ( CHAIRPERSON) SY GEMAGTIGDE**

..... Date /// Datum ..... 5.07.2022

**CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEU**

Sign by /// Geteken deur ..... M Seals .....

Name & Surname ..... .....

Date sign /// Datum geteken: ..... 5/7/22 .....

ANGELINE HOUSTON 2022/07/05
PRESIDENT

JOHAN ADONIS
TREASURER

# STELLENBOSCH CORONATION R.F.C

**Requisition for cheque or cash payment/ / / Rekwisisie vir 'n tjek of kontant betaling**

Date of request /// Datum van versoek ..... 20 Aug augustus 2022.

Payment requested by /// Betaling aangevra deur ..... **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling

..... Noodhulp 6 - 20 Aug 2022.

CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN

..... ~~R300~~ M. Seals

AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT BETALING

..... R300

CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEUR

Sign by /// Geteken deur ..... M Seals .....

Name & Surname ..... ..... .....

Date sign /// Datum geteken: ..... 20.8.2022 .....

..... .....

AL Angeline Houston 2022/08/20
President

Johan Adonis
Treasurer

# STELLENBOSCH CORONATION R.F.C

**Requisition for cheque or cash payment/ / / Rekwisisie vir 'n tjek of kontant betaling**

Date of request /// Datum van versoek ..... 24 SEPTEMBER 2022

Payment requested by /// Betaling aangevra deur ..... **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling
..... NOODHULP 6 r 24 SEPT 2022

CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN
..... ~~R300~~ M. SEALS

AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT BETALING
..... R300

CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEUR

Sign by /// Geteken deur ..... M Seals .....

Name & Surname ..... ANNELINE HOUSTON 2022/09/24

Date sign /// Datum geteken: ..... 24.09.2022.

PRESIDENT

JOHAN ADONIS
TREASURER

# STELLENBOSCH CORONATION R.F.C

**Requisition for cheque or cash payment/// Rekwisisie vir 'n tjek of kontant betaling**

Date of request /// Datum van versoek 1 OKTOBER 2022

Payment requested by /// Betaling aangevra deur **KASSIER JJ ADONIS**

Reason for payment /// Rede vir betaling HOOFHULP

CASH PAYMENT MADE OUT TO /// KONTANT BETALING UITGEMAAK AAN

~~R150-00~~ M. SEARS

AMOUNT OF CASH PAYMENT /// BEDRAG VAN KONTANT BETALING

R150.00

CASH PAYMENT SIGN BY /// KONTANT BETALING GETEKEN DEUR

Sign by /// Geteken deur M Beals

Name & Surname

Date sign /// Datum geteken: 1.10.22

ANNELINE HOUSTON 2022/10/01
PRESIDENT

JOHAN ADONIS
TREASURER

# Stellenbosch Night Shelter

## Catherine Muller

**From:** Denise Paulse <info@stellenboschnightshelter.co.za>
**Sent:** Wednesday, 12 April 2023 16:12
**To:** idp
**Subject:** [EX] Comments: Draft Budget 2023/24 – 2025/26
**Attachments:** Constitution 2016.pdf; Signed AFS.pdf; Comments letter draft budget 2023.pdf

Dear Ms Mettler

Please find attached Comments letter , Signed constitution and Audited Financial Statements dated February 2022.

**Denise Paulse**

NAGSKUILING • NIGHT SHELTER

021 886 6173
info@stellenboschnightshelter.co.za
www.stellenboschnightshelter.co.za
TENNANTSTRAAT 3 TENNANT STREET

12 April 2023

The Municipal Manager

PO Box 17

STELLENBOSCH

7599

Dear Ms Mettler

Comments: Draft Budget 2023/24 – 2025/26

The Stellenbosch Night Shelter sincerely apologises for the incorrect Audited Financial Statements and Constitution that was not signed.

Please find attached the correct documents for your consideration to render this valuable service to homeless adults.

Kind regards

Mrs D. Paulse

Manager

Stellenbosch Night Shelter

**The Stellenbosch Night Shelter NPO 004-737**
**Annual financial statements**
**for the year ended 28 February 2022**

**The Stellenbosch Night Shelter NPO 004-737**
**Annual financial statements for the year ended 28 February 2022**

**General information**

| | |
|---|---|
| **Country of domicile** | South Africa |
| **Nature of business and main activities** | Accommodation for the homeless |
| **Committee members** | Antoinette Bruwer (Chaiperson)<br>Andrew de Vries (Vice-Chairperson)<br>Danie Nel (Treasurer)<br>Dorothy Reyneke<br>Corné Oelofse<br>Tokkie Malan |
| **Registered office** | 3 Tennant Street<br>Stellenbosch<br>7600 |
| **Postal address** | PO Box 766<br>Stellenbosch<br>7599 |
| **Bankers** | ABSA Bank |
| **Auditors** | PricewaterhouseCoopers Incorporated<br>Registered Auditor |

**The Stellenbosch Night Shelter NPO 004-737**
**Annual financial statements for the year ended 28 February 2022**

**Index**

The reports and statements as contained in the document represent the annual financial statements submitted to the committee members:


| | Page |
|---|---|
| Independent Auditors' Report | 4 - 6 |
| Statement of Financial Position | 7 |
| Statement of Comprehensive Income | 8 |
| Statement of Changes in Equity | 9 |
| Statement of Cash Flow | 10 |
| Accounting Policies | 11 - 13 |
| Notes to the Annual Financial Statements | 14 - 19 |


The following additional information is not part of the annual financial statements and is unaudited:


| | |
|---|---|
| Detailed Income Statement | 20 |


The annual financial statements and additional information set out on pages 7 to 20, which have been prepared on a going concern basis, have been approved by the Board on 25 August 2022 and signed on its behalf by:

Antoinette Bruwer (Chairperson)

Danie ~~Nel~~ (Treasurer)

# *Independent auditor's report*

To the Management Committee of The Stellenbosch Night Shelter

## *Report on the audit of the financial statements*

### *Our qualified opinion*

In our opinion, except for the possible effects of the matter described in the Basis for qualified opinion section of our report, the financial statements of The Stellenbosch Night Shelter (the Organisation) for the year ended 28 February 2022 are prepared, in all material respects, in accordance with the basis of accounting described in note 1 to the financial statements.

**What we have audited**

The Stellenbosch Night Shelter's financial statements set out on pages 7 to 19 comprise:

- the statement of financial position as at 28 February 2022;
- the statement of comprehensive income for the year then ended;
- the statement of changes in equity for the year then ended;
- the statement of cash flow for the year then ended; and
- the notes to the financial statements, which include a summary of significant accounting policies.

### *Basis for qualified opinion*

Donations received are a significant source of income for The Stellenbosch Night Shelter. The management committee has determined that it is impracticable to establish internal controls over the collection of donations received prior to the initial entry into its financial records. We were therefore unable to confirm whether all donations received were recorded. Our opinion on the financial statements for the year ended 28 February 2022 was modified accordingly.

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

**Independence**

We are independent of the Organisation in accordance with the Independent Regulatory Board for Auditors' *Code of Professional Conduct for Registered Auditors* (IRBA Code) and other independence requirements applicable to performing audits of financial statements in South Africa. We have fulfilled our other ethical responsibilities in accordance with the IRBA Code and in accordance with other ethical requirements applicable to performing audits in South Africa. The IRBA Code is consistent with the corresponding sections of the International Ethics Standards Board for Accountants' *International Code of Ethics for Professional Accountants (including International Independence Standards)*.

## *Emphasis of Matter – Basis of Accounting and restriction on distribution and use*

We draw attention to note 1 to the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the Organisation's own accounting policies to satisfy the financial information needs of the Organisation's management committee. As a result, the financial statements may not be suitable for another purpose.

Our report is intended solely for The Stellenbosch Night Shelter and should not be distributed to or used by parties other than The Stellenbosch Night Shelter. Our opinion is not modified in respect of this matter.

## *Other information*

The management committee is responsible for the other information. The other information comprises the information included in the document titled "The Stellenbosch Night Shelter Annual financial statements for the year ended 28 February 2022". The other information does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express an audit opinion or any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. As described in the *Basis for qualified opinion* section above, we were unable to obtain sufficient appropriate evidence about whether all donations received were recorded. Accordingly, we are unable to conclude whether or not the other information is materially misstated with respect to this matter.

## *Responsibilities of the Management Committee for the financial statements*

The management committee is responsible for the preparation of the financial statements in accordance with the basis of accounting described in note 1 to the financial statements and for determining that the basis of preparation is acceptable in the circumstances and for such internal control as the management committee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the management committee is responsible for assessing the Organisation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the management committee either intends to liquidate the Organisation or to cease operations, or have no realistic alternative but to do so.

## *Auditor's responsibilities for the audit of the financial statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organisation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management committee.
- Conclude on the appropriateness of the management committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organisation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organisation to cease to continue as a going concern.

We communicate with the management committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

## *Report on other legal and regulatory requirements*

In accordance with our responsibilities in terms of section 44(4) of the Auditing Profession Act, we report that J du Toit, a director of PricewaterhouseCoopers Inc., was responsible for keeping the books, records or accounts of the Organisation.

In addition to being appointed as independent auditor of The Stellenbosch Night Shelter, we are also appointed as accounting officer of The Stellenbosch Night Shelter. We report, as required in terms of section 17(2) of the Nonprofit Organisations Act of South Africa, having performed such procedures and conducting such enquiries in relation to the accounting records as we considered necessary in the circumstances, that

- the financial statements of the Organisation are consistent with its accounting records;
- the accounting policies of the Organisation are appropriate and have been appropriately applied in the preparation of the financial statements; and
- no matters relating to non-compliance with the provisions of this Act and of its constitution relating to financial matters have come to our attention.

PricewaterhouseCoopers Inc.

PricewaterhouseCoopers Inc.
Director: D de Jager
Registered Auditor
Stellenbosch, South Africa
29 August 2022

**The Stellenbosch Night Shelter NPO 004-737**
**Annual financial statements for the year ended 28 February 2022**

## Statement of Financial Position

| | Note | 2022<br>R | 2021<br>R |
|---|---|---|---|
| **Assets** | | | |
| **Current assets** | | | |
| Trade and other receivables | **2** | 82,088 | 77,658 |
| Cash and cash equivalents | **3** | 818,208 | 315,508 |
| | | **900,296** | **393,166** |
| **Non-current assets** | | | |
| Property, plant and equipment | **4** | 756,501 | 515,348 |
| Investments | **5** | 12,351,596 | 11,005,971 |
| | | **13,108,097** | **11,521,319** |
| **Total assets** | | **14,008,393** | **11,914,485** |
| **Equity and liabilities** | | | |
| **Liabilities** | | | |
| **Current liabilities** | | | |
| Trade and other payables | **6** | 156,368 | 162,297 |
| | | **156,368** | **162,297** |
| **Equity** | | | |
| Non-distributable reserves | | 3,607,215 | 2,958,050 |
| Retained earnings | | 10,244,810 | 8,794,139 |
| | | **13,852,025** | **11,752,189** |
| **Total equity and liabilities** | | **14,008,393** | **11,914,486** |

**The Stellenbosch Night Shelter NPO 004-737**
**Annual financial statements for the year ended 28 February 2022**

## Statement of Comprehensive Income

| | Note | 2022<br>R | 2021<br>R |
|---|---|---|---|
| Income | **7** | 3,209,549 | 2,790,197 |
| Operating costs | | (2,086,896) | (2,082,082) |
| **Operating surplus** | | **1,122,653** | **708,115** |
| Investment income | **8** | 328,018 | 289,033 |
| **Surplus before tax** | | **1,450,671** | **997,148** |
| Taxation | **9** | - | - |
| **Surplus for the year** | | **1,450,671** | **997,148** |
| Other comprehensive income | | - | - |
| **Total comprehensive income for the year** | | **1,450,671** | **997,148** |

| Statement of Changes in Equity | Fair value reserve R | Total reserves R | Retained earnings R | Total equity R |
|---|---|---|---|---|
| **Balance on 01 March 2020** | **2,207,971** | **2,207,971** | **7,796,991** | **10,004,962** |
| Change in equity | - | - | - | - |
| Total comprehensive income for the year | - | - | 997,148 | 997,148 |
| Revaluation of investment | 750,079 | 750,079 | - | 750,079 |
| Total change | 750,079 | 750,079 | 997,148 | 1,747,227 |
| **Balance on 01 March 2021** | **2,958,050** | **2,958,050** | **8,794,139** | **11,752,189** |
| Change in equity | - | - | - | - |
| Total comprehensive income for the year | - | - | 1,450,671 | 1,450,671 |
| Revaluation of investment | 649,165 | 649,165 | - | 649,165 |
| Total change | 649,165 | 649,165 | 1,450,671 | 2,099,836 |
| **Balance on 28 February 2022** | **3,607,215** | **3,607,215** | **10,244,810** | **13,852,025** |

## Statement of Cash Flows

| | Note | 2022<br>R | 2021<br>R |
|---|---|---|---|
| **Cash flows from operating activities** | | | |
| Cash used in operations | **10** | 1,215,030 | 796,500 |
| Investment income | **8** | 1,990 | 2,204 |
| **Net cash from operating activities** | | **1,217,020** | **798,705** |
| **Cash flows from investing activities** | | | |
| Purchase of plant and equipment | **4** | (314,320) | (54,751) |
| Purchase of new investments | | (400,000) | (900,000) |
| **Net cash from investing activities** | | **(714,320)** | **(954,751)** |
| **Total cash and cash equivalents movement for the year** | | **502,700** | **(156,046)** |
| Cash and cash equivalents at the beginning of the year | | 315,508 | 471,555 |
| **Total cash and cash equivalents at the end of the year** | **3** | **818,208** | **315,508** |

## Accounting Policies

### 1. Presentation of Annual Financial Statements

The principal accounting policies applied in the preparation of the financial statements are set out below. This policy has been consistently applied in all the years presented, unless otherwise stated.

The financial statements have been prepared on a historical cost basis, as adjusted for the revaluation of investments and are presented in Rands. The financial statements have been prepared to meet the mandatory reporting requirements as contained in the "Non-profit Organisations Act".

### 1.1 Property, plant and equipment

Property, plant and equipment are tangible items that:
- are held for use in the production or supply of goods and services, for rent to others or for administrative purposes; and
- is expected to be used in more than one period.

Costs include costs initially incurred to acquire and build property, plant and equipment and costs subsequently incurred to build, replace or service a part thereof. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the recognition of the carrying amount of the item in question is reversed.

Property, plant and equipment are carried at cost less any accumulated depreciation and any impairment loss.

Depreciation is provided for using the straight-line method to allocate to their cost or revalued amounts over the useful life of the property, plant and equipment, which is as follows:

| Item | Average useful life (Years) |
|---|---|
| Land | Unlimited |
| Buildings | Unlimited |
| Furniture and fixtures | 6 |
| Office equipment | 3 - 6 |
| IT equipment | 3 |
| Computer software | 2 |
| Operating assets | 5 - 15 |

No depreciation is provided for on buildings, as the committee members are of the opinion that the current residual value exceeds carrying amount of the buildings.

Profit and loss on sales are calculated by comparing the return with the carrying amount and are recognised in surplus or deficit during the period.

### 1.2 Financial instruments

#### Trade and other receivables

Trade receivables are initially recognised at transaction cost and subsequently at amortised cost using the effective interest method, less the provision for impairment. Appropriate provision for estimated irrecoverable amounts is recognised in surplus or deficit when there is objective evidence that the asset is irrecoverable.

#### Cash and cash equivalents

Cash and cash equivalents consist of cash on hand, trust accounts, demand deposits and other highly liquid short-term investments that are readily convertible into a known amount of cash and are subject to insignificant risks in respect of changes in value. It is recorded initially and thereafter at fair value.

#### Investments at fair value

Investments are shown at fair value. The adjustment to fair value is recognised annually in the fair value reserve. If an investment is sold, a realisation of the fair value adjustments will be recognised in the statement of comprehensive income.

#### Trade and other payables

Trade payables are initially calculated at fair value and subsequently at amortised cost using the effective interest method.

### 1.3 Taxation

#### Income tax

The organisation is registered under section 18A and has income tax exemption, so no tax liabilities are accrued.

### 1.4 Income recognition

#### Income

Income consists of overnight fees, donations, management fees and social grants. Donations and overnight fees are recognised as received. Management fees are recognised in terms of the contract with the Stellenbosch Municipality. Social grants are recognised in terms of the TPA agreement with the Department of Social Services of the Western Cape Local Government. Income also includes donations of property, plant and equipment. The latter is accounted for at market value on the date of donation. The donations received that have not yet been used according to the spending conditions are recognised as deferred income.

## Accounting Policies

### 1.4 Income recognition (continued)

### Other income

*(a) Dividend income*

Dividends are recognised in surplus and deficit when the organisation's right to receive the payment is established.

*(b) Interest income*

Interest income is recognised on the time allocation basis using the effective interest method.

**Notes to the Annual Financial Statements**

| | 2022<br>R | 2021<br>R |
|---|---|---|
| **2. Trade and other receivables** | | |
| Deposit - Water and electricity | 200 | 200 |
| Control account - Municipal shelter | 66,293 | 60,715 |
| Prepaid expenses | 15,595 | 16,743 |
| | **82,088** | **77,658** |
| **3. Cash and cash equivalents** | | |
| Cash and cash equivalents consist of: | | |
| Petty cash | - | 139 |
| Bank balances | 747,131 | 246,879 |
| Short-term deposits | 50,136 | 48,146 |
| Trust account | 20,941 | 20,344 |
| | **818,208** | **315,508** |

**Notes to the Annual Financial Statements**

**4. Property, plant and equipment**

| | 2022 R | | | 2021 R | | |
|---|---|---|---|---|---|---|
| | **Cost** | **Accumulated Depreciation** | **Carrying amount** | **Cost** | **Accumulated Depreciation** | **Carrying amount** |
| Land | 99,287 | - | 99,287 | 99,287 | - | 99,287 |
| Buildings | 247,320 | - | 247,320 | 247,320 | - | 247,320 |
| Furniture and fixtures | 102,003 | (71,357) | 30,646 | 95,208 | (60,831) | 34,377 |
| Office equipment | 56,818 | (40,971) | 15,848 | 44,908 | (37,093) | 7,815 |
| IT equipment | 82,310 | (62,984) | 19,326 | 73,512 | (43,944) | 29,568 |
| Computer software | 8,135 | (8,135) | - | 8,135 | (8,135) | - |
| Operating assets | 622,175 | (278,100) | 344,074 | 335,358 | (238,377) | 96,981 |
| Total | **1,218,048** | **(461,547)** | **756,501** | **903,727** | **(388,380)** | **515,348** |

**Reconciliation of property, plant and equipment - 2022**

| | **Opening balance** | **Additions** | **Disposals** | **Depreciation** | **Closing balance** |
|---|---|---|---|---|---|
| Land | 99,287 | - | - | - | 99,287 |
| Buildings | 247,320 | - | - | - | 247,320 |
| Furniture and fixtures | 34,377 | 6,795 | - | (10,526) | 30,646 |
| Office equipment | 7,815 | 11,910 | - | (3,878) | 15,848 |
| IT equipment | 29,568 | 8,798 | - | (19,040) | 19,326 |
| Computer software | - | - | - | - | - |
| Operating assets | 96,981 | 286,817 | - | (39,723) | 344,074 |
| Total | **515,348** | **314,320** | **-** | **(73,167)** | **756,501** |

**Notes to the Annual Financial Statements**

**4. Property, plant and equipment (continued)**

**Reconciliation of property, plant and equipment - 2021**

| | Opening balance | Additions | Disposals | Depreciation | Closing balance |
|---|---|---|---|---|---|
| Land | 99,287 | - | - | - | 99,287 |
| Buildings | 247,320 | - | - | - | 247,320 |
| Furniture and fixtures | 28,197 | 12,955 | - | (6,775) | 34,377 |
| Office equipment | 10,598 | - | - | (2,783) | 7,815 |
| IT equipment | 27,271 | 17,598 | - | (15,301) | 29,568 |
| Computer software | - | - | - | - | - |
| Operating assets | 98,106 | 24,198 | - | (25,323) | 96,981 |
| Total | **510,779** | **54,751** | - | **(50,182)** | **515,348** |

**Details of property**

The land is located at Erf 8887, 3 Tennant Street, Stellenbosch, and was donated by the Municipality of Stellenbosch on condition that, if it is no longer used for charitable purposes, it will revert to the Municipality of Stellenbosch.

## Notes to the Annual Financial Statements

| | 2022<br>R | 2021<br>R |
|---|---|---|
| **5. Investments** | | |
| **At fair value** | | |
| Investments | 12,351,596 | 11,005,971 |
| **Non-current assets** | | |
| At fair value | 12,351,596 | 11,005,971 |

The fair values of listed or quoted investments are based on the quoted market price at the reporting date.

**Details of investments**

**Reconciliation of investments**

| | | |
|---|---|---|
| Amount at the beginning of the year | 11,005,971 | 9,092,761 |
| Additions - interest, REIT and dividends received - reinvested | 326,028 | 286,829 |
| New investments made | 400,000 | 900,000 |
| Fair value adjustment | 649,165 | 750,079 |
| Other income | 15 | 573 |
| Administration fees | (29,582) | (24,271) |
| | **12,351,596** | **11,005,971** |

**Description of investments**

| | | |
|---|---|---|
| Ninety One Investment Portfolio | 10,086,834 | 8,871,085 |
| Marriot Income Specialists | 546,475 | 484,837 |
| Stanlib Unit Trusts | 949,390 | 903,532 |
| Investec Corporate Cash Manager | 768,897 | 746,517 |
| | **12,351,596** | **11,005,971** |

**6. Trade and other payables**

| | | |
|---|---|---|
| Accrued expenses | 135,427 | 141,953 |
| Trust account | 20,941 | 20,344 |
| | **156,368** | **162,297** |

**Notes to the Annual Financial Statements**

| | 2022<br>R | 2021<br>R |
|---|---|---|
| **7. Income** | | |
| Donations received | 2,006,069 | 1,817,396 |
| Management fees | 270,046 | 257,187 |
| Overnight fees | 133,294 | 117,561 |
| Social grants | 786,011 | 555,350 |
| Other income | 14,129 | 42,703 |
| | **3,209,549** | **2,790,197** |
| **8. Investment income** | | |
| Dividends received | 88,232 | 74,068 |
| REIT Income | 45,839 | 19,163 |
| Interest received | 193,947 | 195,801 |
| | **328,018** | **289,032** |

**9. Taxation**

The Stellenbosch Night Shelter (NPO 004 737) is exempt from income tax in terms of Section 10 (1) (cN) of the Income Tax Act.

**10. Cash used in operations**

| | | |
|---|---|---|
| Surplus before taxation | 1,450,671 | 997,147 |
| **Adjustments for:** | | |
| Investment income | (328,018) | (289,032) |
| Other income - Investment | (15) | (573) |
| Depreciation | 73,167 | 50,182 |
| Administrative expenses | 29,582 | 24,271 |
| **Changes in working capital:** | | |
| Trade and other receivables | (4,430) | 6,630 |
| Trade and other payables | (5,928) | 7,875 |
| | **1,215,030** | **796,500** |

## Notes to the Annual Financial Statements

### 11. Going concern and events after reporting date

During March 2020, the World Health Organization (WHO) declared the outbreak of the coronavirus (Covid-19) a pandemic. South Africa was also affected by the disease and accordingly the president declared a national state of restrictions on 23 March 2020. The implemented measures have and might continue to have an adverse impact on many businesses and organisations. Many non-profit organisations experienced a decrease in income whilst there was an increasing need in this sector. In the case of the Stellenbosch Night Shelter, its income increased due to overwhelming support from the community and others. This enabled the organisation to provide much needed relief and accordingly, its expenses also increased. It is not clear to what extent monetary support will continue.

Management believes that the organisation has sufficient reserves, funding and resources available to fund operations for the near future.

Management is not aware of any other matter or circumstance that has arisen since the end of the financial year.

**The Stellenbosch Night Shelter NPO 004-737**
**Annual financial statements for the year ended 28 February 2022**

## Detailed Income Statement

| | Note | 2022<br>R | 2021<br>R |
|---|---|---|---|
| **Income and Investment Income** | | | |
| Dividends received | | 88,231 | 74,068 |
| REIT Income | | 45,839 | 19,163 |
| Donations received | | 2,006,069 | 1,817,396 |
| Interest received | | 193,947 | 195,801 |
| Management fees | | 270,046 | 257,187 |
| Other income | | 14,129 | 42,703 |
| Overnight fees | | 133,294 | 117,561 |
| Social grants | | 786,011 | 555,350 |
| | | **3,537,567** | **3,079,229** |
| **Operating costs** | | | |
| Accounting fees | | (109,006) | (78,300) |
| Administrative and management fees | | (29,582) | (24,271) |
| Advertisements | | (2,411) | (1,490) |
| Amenities - Municipal costs | | (147,668) | (158,930) |
| Bank charges | | (7,235) | (8,129) |
| Computer expenses | | (5,287) | (2,150) |
| Cleaning costs | | (41,211) | (52,094) |
| Depreciation | | (73,167) | (50,182) |
| Drug tests | | - | (3,749) |
| Gardening | | (330) | (280) |
| General expenses | | (125,026) | (77,806) |
| Groceries | | (169,644) | (239,777) |
| Insurance | | (22,797) | (28,142) |
| Printing and Stationery | | (7,488) | (1,812) |
| Repairs and maintenance | | (122,086) | (171,954) |
| Salaries and wages | | (1,210,073) | (1,162,835) |
| Telephone and fax | | (10,343) | (15,399) |
| Transport | | (3,541) | (4,782) |
| | | **(2,086,896)** | **(2,082,082)** |
| **Surplus for the year** | | **1,450,671** | **997,147** |

# Amendment to the CONSTITUTION OF STELLENBOSCH NIGHT SHELTER

WHEREAS the STELLENBOSCH NIGHT SHELTER currently operates under their constitution dated 26 February 2007;

AND WHEREAS the constitution needs to be amended for compliance with legislative requirements and for changing circumstances;

AND WHEREAS a written notification of the proposed amendment was given to each member of the organisation at least 15 (fifteen) days before the meeting and the details of the proposed amendment were included in the agenda;

AND WHEREAS a two-third majority of members present at the annual general meeting of 6 September 2016 approved the amendments below;

AND WHEREAS the approval by the Director of Fundraising to the amendments cannot be obtained, since no such designation exists;

AND WHEREAS the members have agreed, for practical reasons, to replace the existing constitution with a new constitution;

NOW THEREFORE it is hereby agreed that this constitution will in future constitute the constitution of the STELLENBOSCH NIGHT SHELTER, namely:

# CONSTITUTION

# OF

# STELLENBOSCH NIGHT SHELTER

## 1 NAME

The name of the Organisation is THE STELLENBOSCH NIGHT SHELTER, hereafter referred to as "**The Organisation**".

## 2 ADDRESS

Postal address: P.O. Box 766, Stellenbosch 7599

## 3 OBJECTIVES

The main aim of the Organisation is care for people who are in distress: to achieve this goal, the Organisation has the following objectives:

3.1 to assist people who are in distress or destitute and in need of assistance;

3.2 to establish and conduct, in affiliation with Matie Gemeenskapsdiens ("**MGD**"), operated by the University of Stellenbosch, a night shelter with rehabilitation facilities in Stellenbosch for the purpose of helping and rehabilitating vagrants in need of care and assistance;

3.3 to co-operate with all religious denominations, institutions, organisations, welfare bodies and persons who are concerned with and interested in the care and welfare of vagrants;

3.4 to raise funds for the erection, staffing, equipping and maintenance of the shelter and for all matters related thereto; and

3.5 The provision of funds, assets, services or other resources by way of donation or loan to public benefit organisations which has been approved in terms of section 30 of the Income Tax Act and institutions, boards or bodies contemplated in section 10 (1) (cA) (i) of the Income Tax Act, which conducts one or more public benefit activities.

All activitities of the Organisation are carried on in a non-profit manner and with an altruistic or philanthropic intent.

## 4 AREA OF OPERATION

The area of operation and fundraising will be the same as for MGD and activities carried on by the Organisation is for the benefit of, or is widely accessible to, the general public at large.

## 5 MEMBERSHIP

The following persons shall be members of the Organisation:

5.1 honorary members elected by the Management Committee on the grounds of exceptional services rendered to the Organisation;

5.2 representatives of affiliated organisations and institutions, on invitation;

5.3 donors who have contributed an amount more than R500, unless the member has not made any additional financial contributions for a period of 5 (five) years;

5.4 members of the management and sub-committees;

5.5 all persons present at the advertised meeting held on November 1st, 1989;

5.6 the community worker of MGD in the Stellenbosch area; and

5.7 the representative of the Department of Social Development of the sub-regional office.

## 6 MEMBERSHIP REGISTER

The secretary of the Management Committee shall keep a register listing every member and it shall be the duty of every member to furnish the Secretary with all data required.

## 7 MANAGEMENT COMMITTEE

7.1 The affairs of the Organisation shall be controlled by a Management Committee, which shall be responsible for the carrying out of the objective of the Organisation in accordance with the regulations of the laws applicable to welfare organisations and for taking care of the affairs of the Organisation in accordance with the stipulations laid down in this Constitution. At a Management Committee, a quorum will be half plus one of the members.

The members of the Management Committee shall not be connected persons in relation to each other and must accept the fiduciary responsibility of the Organisation.

7.2 The Management Committee shall consist of less than nine but not less than five members elected at the Inaugural Meeting of the Organisation. A Management Committee shall have authority to co-opt additional members to serve on its committee subject to such co-options being limited to five additional members.

7.3 A Management Committee will be chosen every 2nd year at the Annual General Meeting.

7.4 In case of resignations the positions can be filled by nominations by the Management Committee.

7.5 At each Annual General Meeting the period of service of the co-opted members shall terminate but they shall be eligible for election for further co-option to the Committee.

7.5.1 The Management Committee shall elect annually from its own members, a Chairman, a Vice-Chairman, a Secretary and a Treasurer.

7.5.2 A member shall be deemed to have resigned if he fails to attend three consecutive meetings of the Management Committee, except in the following circumstances: (a) The necessary leave has been granted by the Management Committee; or (b) For reasons deemed satisfactory by the Management Committee.

7.5.3 If a member becomes incapable of serving or has been declared insolvent or found guilty of an offence in a criminal court, he shall be deemed to have resigned with immediate effect.

7.6 Meetings of the Management Committee:

7.6.1 The Management Committee shall meet as far as practically possible once each month and the business of such meetings will be to review the activities of the Organisation and to plan and deal with on-going business and affairs of the Organisation or its various facets and to conduct such business as may be relevant to the objectives of the Organisation.

7.6.2 The Chairman, Deputy Chairman, Secretary and Treasurer shall constitute the Executive of the Management Committee and this executive shall meet as often as the Chairman may deem necessary. The Executive shall report on its functions and performance to the Management Committee at its monthly meetings.

7.6.3 Every member present at a Management Committee Meeting shall have one vote and in the event of an equal number of votes for or against a motion the Chairman shall have an additional casting vote.

7.6.4 Paid officials of the organisation may serve on the management committee in an advisory capacity, but will have no voting rights.

7.6.5 No member of the Management Committee may have a direct interest in or benefit from any contract which the management may conclude with any company.

7.6.6 No single person may directly or indirectly control the decision making powers relating to the Organisation.

7.7 Powers of the Management Committee:

7.7.1 The Management Committee has the following rights and powers:

7.7.2 To buy land, property, building and or goods and supplies which are deemed necessary or useful for the objectives of the organisation.

7.7.3 To maintain or alter the Shelter and its facilities as deemed necessary or useful for the objectives of the organisation.

7.7.4 To invest funds available, exceeding the value of six months running costs, with financial institutions registered with the FSB, the JSE and stock exchanges in the G7 countries after having obtained financial advice from a financial advisor with a minimum qualification of CFP. If the committee is not in agreement a second opinion from a financial advisor with the aforesaid minimum qualification should first be obtained.

7.7.5 To carry out any other rightfully permissible tasks, which may assist in the achievement of the objectives, or any one of them, or anything connected with them.

7.8 In addition to the Management Committee's general powers it shall be deemed competent in the name of the Organisation to:

7.8.1 Appoint officials and employees, to determine their conditions of service and to discharge, suspend or replace them:

7.8.2 Enter into or end an agreement:

7.8.3 Make or appose lawsuits;

7.8.4 Appoint sub-committees for the proper management of the Organisation. Such sub-committees may include persons who are not members of the Management Committee. Such sub-committees shall also be under the supervision and control of the Management Committee to whom they will be responsible. Decisions of the sub-committees must be submitted to the Management Committee at the next meeting for approval.

7.9 The members of the Management Committee shall not be liable for any loss or damage caused by, or resulting from any act of commission or omission in the execution of his duty on the part of any official of the Organisation or member of the Committee.

7.10 Duties of the Management Committee:

7.10.1 The Management Committee shall keep minutes of the meetings of the Management Committee in which the name of members of the Committee who attended such meeting are given;

7.10.2 Deposit all the money received by the Organisation into a banking account in the registered name of the Organisation;

7.10.3 Keep books of account which reflect accurately the financial transactions of the Organisation, including details of all property acquired or disposed of;

7.10.4 Send a copy of the audited accounts annually to MGD during September each year, after the Annual General Meeting, for their information;

7.10.5 Ensure that all cheques issued are properly signed by at least two persons authorised for this purpose by the Management Committee. No monies to be drawn without a Committee decision being taken and minuted;

7.10.6 Internet payment and/or transfers must be made by a person with signing power and authorised by a second person with signing power;

7.10.7 Ensure that no funds are collected by the Organisation for any objective except as set out in Clause 3 above and that no money or properties be used by the Organisation for any purpose other than as set out in Clause 3 above. The Organisation is prohibited from directly or indirectly distributing any of its funds to any person (otherwise than in the course of undertaking public benefit activities) and is required to utilise its funds solely for the object for which it has been established.

7.10.8 Ensure that the books of account and the substantiating documents are kept for at least 3 (three) years unless these are required to be kept for a longer period by virtue of Law;

7.10.9 Inform MGD of the names and addresses of the members of the Management Committee and of any changes in such Committee; and

7.10.10 Should the services of a fundraiser be made use of for the collection of contributions, the expenses (remuneration and/or commission included) may not exceed 40% of the total proceeds of the collection; which fee is not excessive having regard to what is generally considered reasonable in the sector.

7.11 In order to effectively exercise their powers and comply with their duties, the Management Committee is to be solely involved in the general and financial management of the Organisation;

## 8 ASSETS

8.1 All property belonging to the Organisation or to which the Organisation is entitled or may become entitled, shall belong to and be registered in the name of the Organisation and the Management Committee shall be competent to receive , acquire and dispose of in the name of the Organisation such assets in the administration of its affairs. The members and Management Committee of the Organisation do not have rights over things that belong to the Organisation.

8.2 The income and assets of the Organisation, however obtained or from wherever derived must only be used to promote the objectives of the Organisation as set out in this Constitution and no part whatsoever thereof may directly or indirectly by means of dividend, bonus or in any other form, be paid out to any member or committee member. This excludes employees of the Shelter, who may only receive reasonable compensation in the form of a salary and performance bonus. The Organisation will not pay any remuneration, as defined in the Fourth Schedule of the Income Tax Act, to any employee, office bearer, member or other person which is excessive, having regard to what is generally considered reasonable in the sector and in relation to the service rendered and will not economically benefit any person in a manner which is not consistent with its objects.

## 9 OTHER STIPULATIONS

9.1 All donations to the Organisation shall be irrevocable and subject to the stipulations of this constitution. The Organisation is prohibited from accepting any donation which is revocable at the instance of the donor for reasons other than a material failure to conform to the designated purposes and conditions of such donation, including any misrepresentation with regard to the tax deductibility thereof in terms of section 18A of the Income Tax Act: Provided that a donor (other than a donor which is an approved public benefit organisation or an institution board or body which is exempt from tax in terms of section 10 (1) (*c*A) (i) of the Income Tax Act, which has as its sole or principal object the carrying on of any public benefit activity) may not impose conditions which could enable such donor or any connected person in relation to such donor to derive some direct or indirect benefit from the application of such donation.

9.2 The Organisation may not conduct business activities (Business activities include, inter alia, ordinary commercial activities, speculative transactions in property of any kind and the systematic hiring out of immoveable property).

9.3 The Organisation will within 12 months after the end of the relevant year of assessment distribute or incur the obligation to distribute at least 50 per cent of all funds received by way of donation during that year in respect of which receipts in terms of Section 18A of the Income Tax Act were issued. If, however, funds are accumulated for a specific capital project, approval must be obtained from the Receiver of Revenue (to whom the Organisation submits its annual income tax return);

9.4 Loans may only be granted to beneficiaries and not to any other person.

9.5 Buildings belonging to the Organisation may not be occupied gratis by any person other than the beneficiaries themselves;

9.6 No donor, member of the Organisation or their next of kin may receive any advantage out of the funds or income of the Organisation and no activity of the Organisation is intended to directly or indirectly promote the economic self-interest of any fiduciary or employee of the Organisation, otherwise than by way of reasonable remuneration payable to that fiduciary or employee.

9.7 The Organisation will take reasonable steps to ensure that funds provided to other associations carrying on public benefit activities are utilised for the purpose for which it has been provided.

9.8 The Organisation will not use its resources directly or indirectly to support, advance or oppose any political party.

9.9 The Organisation will insure that all donations received in respect of which receipts were issued in terms of Section 18A of the Income Tax Act, will be utilised solely in carrying on activities contemplated in Part II of the Ninth Schedule of the Income Tax Act.

9.10 The Organisation shall, in respect of any amount referred to in clause 9.3 that is not distributed, distribute or incur the obligation to distribute all amounts received in respect of investment assets held by it, other than amounts received in respect of disposals of those investment assets to any public benefit organisation, institution, board or body contemplated in subsection (1)(a) of Section 18A of the Income Tax Act, no later than six months after every five years from 1 March 2015.

9.11 The Organisation will insure that funds, in respect of which receipts were issued in terms of Section 18A of the Income Tax Act, provided to public benefit organisations, institutions, boards or bodies that carry on public benefit activities contemplated in Part II of the Ninth Schedule of the Income Tax Act and to other entities, will be utilised solely in carrying on activities contemplated in Part II of the Ninth Schedule of the Income Tax Act.

9.12 The Organisation will obtain and retain an audit certificate confirming that all donations received or accrued in that year in respect of which receipts were issued in terms of Section 18A of the Income Tax Act, were utilised in the manner contemplated in the said act.

9.13 The financial year of the Organisation ends on February 28 of each year.

## 10 ANNUAL GENERAL MEETING

10.1 The Management Committee shall call a general meeting of the members of the Organisation as soon as possible after the closing of each financial year and not later than September 30th in that calendar year

10.2 All members are entitled to attend the Annual General Meeting and to take part in the discussions.

10.3 All members must receive notice of the Annual General Meeting at least 15 (fifteen) days before it is due to be held. Such notice must indicate the business to be dealt with at the meeting, which business must include:

10.3.1 The presentation of the Annual Report and Audited Final Accounts for approval by the meeting.

10.3.2 The election of the Management Committee every 2nd year

10.3.3 The appointment of Auditors as prescribed by the Act;

10.3.4 Any other business of which notice has already been given;

10.4 Each member shall be deemed to have received the notice of meeting if such notice has been mailed to the address of the member which appears in the register.

10.5 Members of the Organisation shall be eligible for election to the Management Committee provided that written nominations with formal support shall be furnished to the Secretary of the Management Committee 7 (seven) business days (this excludes weekends and public holidays) prior to the general meeting.

10.6 Management Committee members shall be eligible for re-election to the Management Committee provided that nominations are furnished in compliance with point 10.5.

10.7 The quorum for an Annual General Meeting shall be 15 (fifteen) members.

10.8 In case of there not being a quorum at an Annual General Meeting, Special Meeting or Management Committee Meeting, the meeting shall be adjourned for 7 (seven) days and all members attending such postponed meeting shall constitute a quorum.

10.9 In the absence of the Chairman the meeting is chaired by the Vice-Chairman. When both of these office bearers are absent the meeting shall choose a Chairman from amongst the members present.

10.10 Everyone entitled to a vote shall have one vote and in the event of an equal number of votes for or against the motion the Chairman has an additional deciding vote.

10.11 Any member of the Management Committee has a right to submit a proposal to the meeting provided that the member concerned submits the written proposal to the Secretary 14 (fourteen) days before the meeting in question. The content of the proposal is then included in the notice which is sent to members.

10.12 The Management Committee shall have authority in its discretion to convene a Special General Meeting of members at any time and at such time as it may become necessary for the transaction and handling of special business of the Organisation.

10.13 A Special General Meeting must be convened by the Secretary if a written request for same be submitted to the Secretary, signed by 25 or more members which sets out clearly the reasons for calling such a meeting and specific business to be discussed at such meetings.

10.14 The meeting must be held between 3 and 6 weeks after the receipt by the Secretary of such request and notices are to be sent to members accordingly at least 15 (fifteen) days before the date of the meeting advising the agenda, date, place and time at which such Special General Meeting will be held.

10.15 The only business, which may be discussed at such Special General Meeting, is that as set out in the notice of the meeting. The conditions governing the quorum are to be the same as for an Annual General Meeting.

## 11 LEGAL STATUS

The organisation shall exist in its own right, separately from its members and continue to exist even when its membership changes and there are different office bearers. The Organisation shall sue or be sued in its own name. The authority of instituting or defending legal proceedings shall be underwritten Power of Attorney of the Chairman or Vice-Chairman and the Secretary or Treasurer, who shall be authorised thereto by a resolution of the Management Committee.

## 12 AMENDMENT OF THE CONSTITUTION

This constitution may only be amended by a two-third majority of members present at any general meeting, provided that written notification of such proposed revocation, amendment or addition is given, to each member of the Organisation at least 15 (fifteen) days before such meeting and provided that the details of such proposed amendment are included in the agenda of such a meeting. A copy of any amendment must be submitted to the Commissioner for the South African Revenue Service, as well as the Director of Nonprofit Organisations.

## 13 DISSOLUTION OF THE ORGANISATION

13.1 The Organisation can be dissolved if at least two-thirds of the members present at a General Meeting, which has been called for this purpose vote in favour of dissolution. As least 21 (twenty-one) days notice must be given of such a meeting and the notice must clearly state that the question of dissolution of the Organisation and the disposal of its assets will be considered.

13.2 If there is no quorum present at such a general meeting, the meeting shall be adjourned for at least a week and the members attending such an adjourned meeting shall constitute a quorum, subject to there being at least 5 (five) members present at such an adjourned meeting.

13.3 If upon dissolution of the organisation there remain any assets whatsoever after the satisfaction of all its debts and liabilities, such assets shall not be paid or distributed among its members, but shall be transferred to the University of Stellenbosch Matie Gemeenskapsdiens provided that they are registered as an NPO. Should the University of Stellenbosch Matie Gemeenskapsdiens not qualify to receive such assets in terms of the law, then the remaining assets shall be transferred to another non-profit organisation which has been approved in terms of section 30 of the Income Tax Act or any institution, board or body which is exempt from tax under the provisions of section 10 (1) (*c*A) (i) of the Income Tax Act, that has similar objectives; or the government of the Republic in the national, provincial or local sphere, contemplated in section 10 (1) (*a)* of the Income Tax Act, which is required to use those assets solely for purposes of carrying on one or more public benefit activities. The Organisation's general meeting can decide what organisation this should be.

D M Reyneke. 9/6/2016.

D M REYNEKE
CHAIRMAN

DATE

# e'Bosch

## Catherine Muller

**From:** Anthony Penderis <admin@anthonypenderis.com>
**Sent:** Tuesday, 25 April 2023 15:27
**To:** idp
**Cc:** Michelle Aalbers; Sias Mostert; Carol Lakay
**Subject:** [EX] Comments: Draft 1st Review of the 5th Generation IDP 2022 2027: I tem 127 ?? e Bo ch
**Attachments:** letter gia appeal 2023.pdf; budget mayor function 2023.pdf; feedback report gia ebosch 2022.pdf

Att: Municipal Manager, Stellenbosch Municipality, PO Box 17, Stellenbosch, 7599

On attachment please find three documents pertaining to our comments on this matter.

Please acknowledge receipt of this

Thanks and Regards

Anthony Penderis
e'Bosch Executive Committee

ERFENIS | HERITAGE | INKCUBEKO

e'BOSCH
14 DORPIES

25 April 2023

Municipal Manager
PO Box 17
Stellenbosch 7599

Dear They

**Comments: Draft 1st Review of the 5th Generation IDP 2022 – 2027: Item 127 e'Bosch**

We wish to rectify your objections in our original proposal as follows:

1 Your comment: "FEEDBACK REPORT DOES NOT CONTAIN POP"

On attachment, please find an amended feedback report with narrative, photos and POPs totaling R41,043.49 as supplied by our auditors Moore Stellenbosch:

2 Your comment: "GENERAL APPLICATION WITHOUT OVERALL BUDGET. SOME BUDGETS FOR 2021? BUDGETS FOR 23/24 PROPOSAL INCLUDE COSTING RANGEING FROM 2019-2023"

On attachment, please find adjusted budget now changed from "OVERALL BUDGET" to include only quotes for one event only namely the e'Bosch Mayor's Honorary Awards Function 2023 totalling R40 094.

I trust you find this sufficient for the e'Bosch Heritage Project to qualify for the R40,000 allocation this year.

Thanks and regards.

Anthony Penderis

e'Bosch Executive Committee

25 April 2023

Municipal Manager
PO Box 17
Stellenbosch 7599

Dear They

**Feedback report e'Bosch Grant-in-Aid R40 000 2022 llocation**

On behalf of the e'Bosch Heritage Project I can confirm that the funds were spent on the Mayor's Honorary Awards Function and the School Choir Festival.

Please find the POPs below for the total amounts spent.

| | |
|---|---|
| Mayor's Function | |
| 5/10/2022 African Sun Media | R522.63 |
| 28/10/2022 JK Murray/Silver Solutions | R1,245.87 |
| 29/09/2022 SWH Trading | R9,137.49 |
| 20/09/2022 SWH Trading | R9,137.50 |
| | |
| School Choir Festival | |
| 23/10/2022 Stage Pro | R10,500.00 |
| 22/09/2023 Stage Pro | R10,500.00 |
| | |
| Total | R41,043.49 |

The narratives for each event are as follows with photos below.

## Mayor's Honorary Awards Function 2022

The annual Mayor's Heritage Awards function took place at the US Museum in Ryneveld Street on Wednesday 28 September 2022. Speakers included Dr Sias Mostert, chairperson of the e'Bosch Board of Directors, the Deputy Mayor of Stellenbosch Municipality, Cllr. Jeremy Fasser and the Rector, and Vice-Chancellor of Stellenbosch University, Prof Wim de Villiers.

Eight community members active in the cultural field were awarded e'Bosch Awards for their contribution to culture and heritage. Altogether nine candidates that had completed the leadership course presented by e'Bosch in cooperation with Stellenbosch University's Matie Community Service, also received their certificates.

**The e'Bosch Schools Choir Festival 2022**

This festival renown as the largest school choir gathering in the Stellenbosch and Franschhoek area was held as two events on 22 and 23 September 2022. The e'Bosch High Schools Choir Festival on Thursday, September 22, at 7 pm at Stellenbosch High School followed by the e'Bosch Primary Schools Choir Festival on Friday, September 23, at 6 pm at the Coetzenburg Sports Centre.

The six high schools with 260 learners participating were Cloetesville High School, Lückhoff High School, Stellenzicht High School, Makupula High School, Paul Roos Gimnasium, and Stellenbosch High.

The 18 primary schools with 540 learners participating were Cloetesville Primary, Eikestad Laerskool, St. Ida's Rk Primêre Skool, Bruckner De Villiers Primary School, Laerskool Rietenbosch, Pieter Langeveldt Primêr, Ikaya Primary School, Laerskool Af Louw, J.J. Rhode Primêre Skool, Klapmuts Primary School, Dalubuhle Primary School, Joostenberg SSKV Primary School, St. Vincent Rc Primary School, Simondium Primary School, Devon Valley Primary School, Raithby Primary School, Weber Gedenk NGK Primary School, and Dorothea Primary School.

The 18 primary schools grouped into three geographical clusters for songs of their respective groups. The Stellenbosch University Brass Ensemble, under the direction of Pamela Kierman, performed at the High School event and accompanied the mass choir.

A total of some 2000 spectators attended these two events.

We thank you for your contribution

Regards.



Anthony Penderis
e'Bosch Executive Committee

# Mayor's Honorary Awards Function 2022







# e'Bosch School Choir Festival
# Media Samples 2022


Bolander

Stellenbosch gears itself for a festival of song this month







Talle skole se stemme klink vandag en môre op by skoolkoorfees in Elikestad

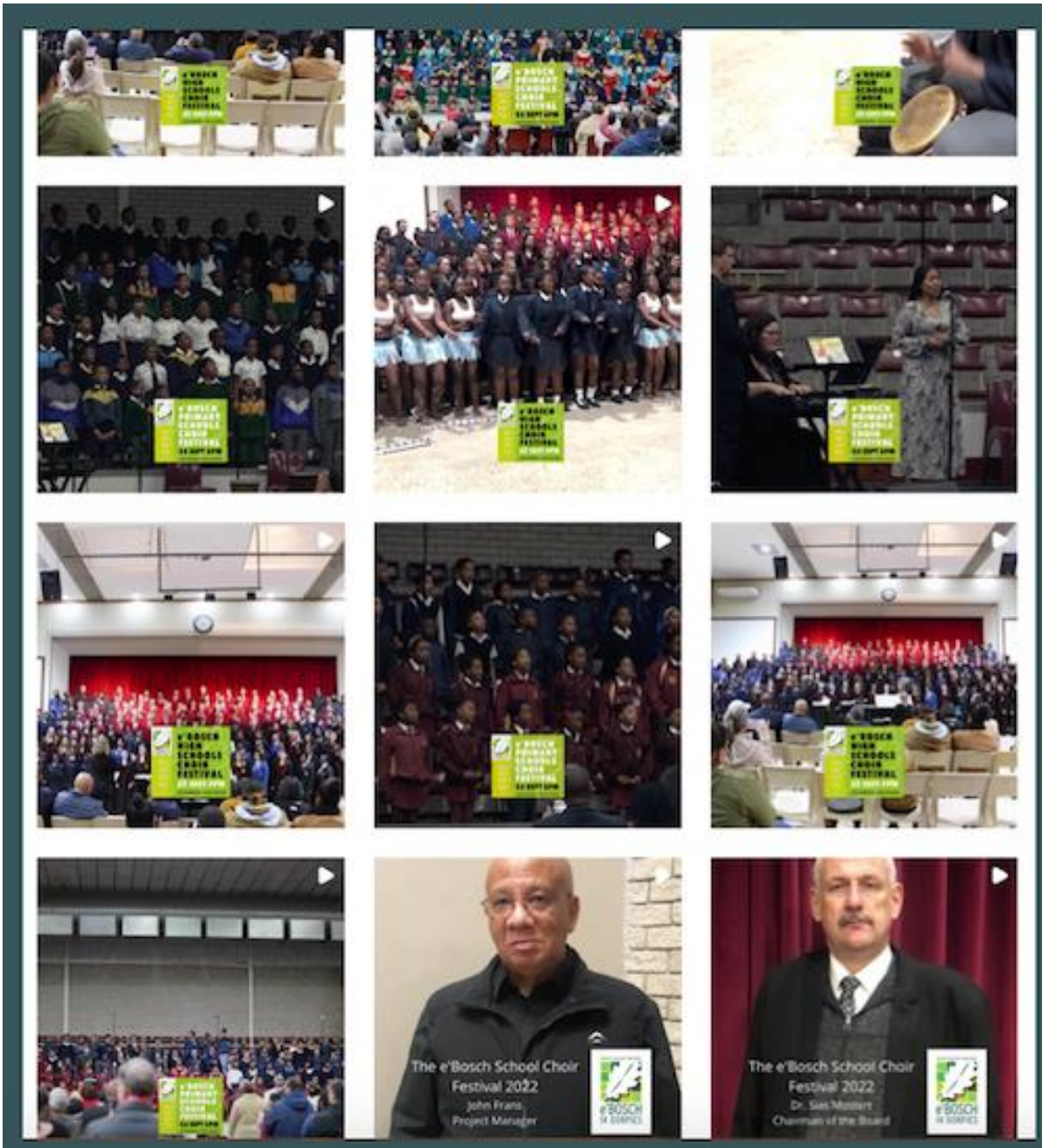




Stellenbosch gears itself for a festival of song this month


e'BOSCH PRIMARY SCHOOLS CHOIR FESTIVAL
23 SEPT 6PM
COETZENBURG SPORTS CENTRE
FREE ENTRY
2022


e'BOSCH HIGH SCHOOLS CHOIR FESTIVAL
22 SEPT 7PM
STELLENBOSCH HIGH SCHOOL
FREE ENTRY
2022




# e'Bosch School Choir Festival Media Samples 2022

# *NOTIFICATION OF PAYMENT*

To Whom It May Concern:

First National Bank hereby confirms that the following payment instruction has been received:

---

| | |
|---|---|
| Date Actioned | : 2022/10/28 |
| Time Actioned | : 08:45:38 |
| Trace ID | : 3313F82J |

**Payer Details**

| | |
|---|---|
| Payment From | : E'bosch Heritage Project Npc - Business Account |
| Cur/Amount | : ZAR1,245.87 |

**Payee Details**

| | |
|---|---|
| Recipient/Account No | : . . 349533 |
| Name | : Jk Murray |
| Bank | : ABSA BANK LIMITED |
| Branch Code | : 632005 |
| Reference | : E Bosch |

*END OF NOTIFICATION*

---

To authenticate this Payment Notification, please visit the First National Bank website at fnb.co.za, select the "Verify Payments" link and follow the on-screen instructions.

Our customer (the payer) has requested First National Bank Limited to send this notification of payment to you. Should you have any queries regarding the contents of this notice, please contact the payer. First National Bank Limited does not guarantee or warrant the accuracy and integrity of the information and data transmitted electronically and we accept no liability whatsoever for any loss, expense, claim or damage, whether direct, indirect or consequential, arising from the transmission of the information and data.

---

First National Bank **A division of FirstRand Bank Limited.** An Authorised Financial Services and Credit Provider (NCRCP20).

# *NOTIFICATION OF PAYMENT*

To Whom It May Concern:

First National Bank hereby confirms that the following payment instruction has been received:

---

| | |
|---|---|
| Date Actioned | : 2022/10/05 |
| Time Actioned | : 09:09:58 |
| Trace ID | : ZM94KZZJ |

**Payer Details**

| | |
|---|---|
| Payment From | : E'bosch Heritage Project Npc - Business Account |
| Cur/Amount | : ZAR522.63 |

**Payee Details**

| | |
|---|---|
| Recipient/Account No | : . . 422807 |
| Name | : African Sun Media |
| Bank | : Standard Bank |
| Branch Code | : 051001 |
| Reference | : Ebosch |

*END OF NOTIFICATION*

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To authenticate this Payment Notification, please visit the First National Bank website at fnb.co.za, select the "Verify Payments" link and follow the on-screen instructions.

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---

First National Bank **A division of FirstRand Bank Limited.** An Authorised Financial Services and Credit Provider (NCRCP20).

# *NOTIFICATION OF PAYMENT*

To Whom It May Concern:

First National Bank hereby confirms that the following payment instruction has been received:

---

| | |
|---|---|
| Date Actioned | : 2022/09/29 |
| Time Actioned | : 08:20:34 |
| Trace ID | : C9JLS8YJ |

**Payer Details**

| | |
|---|---|
| Payment From | : E'bosch Heritage Project Npc - Business Account |
| Cur/Amount | : ZAR9,137.49 |

**Payee Details**

| | |
|---|---|
| Recipient/Account No | : . . 022927 |
| Name | : Swh Tradings |
| Bank | : FNB/RMB |
| Branch Code | : 250655 |
| Reference | : E Bosch |

*END OF NOTIFICATION*

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To authenticate this Payment Notification, please visit the First National Bank website at fnb.co.za, select the "Verify Payments" link and follow the on-screen instructions.

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---

First National Bank **A division of FirstRand Bank Limited.** An Authorised Financial Services and Credit Provider (NCRCP20).

# *NOTIFICATION OF PAYMENT*

To Whom It May Concern:

First National Bank hereby confirms that the following payment instruction has been received:

---

| | |
|---|---|
| Date Actioned | : 2022/09/20 |
| Time Actioned | : 09:24:21 |
| Trace ID | : 7CTCPBYJ |

**Payer Details**

| | |
|---|---|
| Payment From | : E'bosch Heritage Project Npc - Business Account |
| Cur/Amount | : ZAR9,137.50 |

**Payee Details**

| | |
|---|---|
| Recipient/Account No | : . . 022927 |
| Name | : Swh Tradings |
| Bank | : FNB/RMB |
| Branch Code | : 250655 |
| Reference | : E Bosch |

*END OF NOTIFICATION*

---

To authenticate this Payment Notification, please visit the First National Bank website at fnb.co.za, select the "Verify Payments" link and follow the on-screen instructions.

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---

First National Bank **A division of FirstRand Bank Limited.** An Authorised Financial Services and Credit Provider (NCRCP20).

# *NOTIFICATION OF PAYMENT*

To Whom It May Concern:

First National Bank hereby confirms that the following payment instruction has been received:

---

| | |
|---|---|
| Date Actioned | : 2022/09/23 |
| Time Actioned | : 06:23:14 |
| Trace ID | : NZZQ2LYJ |

**Payer Details**

| | |
|---|---|
| Payment From | : E'bosch Heritage Project Npc - Business Account |
| Cur/Amount | : ZAR10,500.00 |

**Payee Details**

| | |
|---|---|
| Recipient/Account No | : . . 874569 |
| Name | : Stage Pro |
| Bank | : Capitec Bank |
| Branch Code | : 470010 |
| Reference | : Inv440 |

*END OF NOTIFICATION*

---

To authenticate this Payment Notification, please visit the First National Bank website at fnb.co.za, select the "Verify Payments" link and follow the on-screen instructions.

Our customer (the payer) has requested First National Bank Limited to send this notification of payment to you. Should you have any queries regarding the contents of this notice, please contact the payer. First National Bank Limited does not guarantee or warrant the accuracy and integrity of the information and data transmitted electronically and we accept no liability whatsoever for any loss, expense, claim or damage, whether direct, indirect or consequential, arising from the transmission of the information and data.

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First National Bank **A division of FirstRand Bank Limited.** An Authorised Financial Services and Credit Provider (NCRCP20).

# *NOTIFICATION OF PAYMENT*

To Whom It May Concern:

First National Bank hereby confirms that the following payment instruction has been received:

---

| | |
|---|---|
| Date Actioned | : 2022/09/22 |
| Time Actioned | : 10:33:27 |
| Trace ID | : 2H1DPJYJ |

**Payer Details**

| | |
|---|---|
| Payment From | : E'bosch Heritage Project Npc - Business Account |
| Cur/Amount | : ZAR10,500.00 |

**Payee Details**

| | |
|---|---|
| Recipient/Account No | : . . 874569 |
| Name | : Stage Pro |
| Bank | : Capitec Bank |
| Branch Code | : 470010 |
| Reference | : Inv440 |

*END OF NOTIFICATION*

---

To authenticate this Payment Notification, please visit the First National Bank website at fnb.co.za, select the "Verify Payments" link and follow the on-screen instructions.

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---

First National Bank **A division of FirstRand Bank Limited.** An Authorised Financial Services and Credit Provider (NCRCP20).

25 April 2023

Municipal Manager
PO Box 17
Stellenbosch 7599

Dear They

**Budget e'Bosch Mayor's Honorary Awards Function 2023**

The annual e'Bosch Mayor's Honorary Awards Function to be staged for the 12th consecutive year will take place on 7 September 2023. The function with the Stellenbosch Mayor and University Stellenbosch Rector as guests of honour will be held at the Stellenbosch Museum. The occasion not only marks the opening of the 2023 season of e'Bosch Projects but also serves as an occasion for the e'Bosch Honorary Awards to individuals and organizations who have made an outstanding contribution to their communities and handing over of certificates to those who have passed the e'Bosch Community Development Leadership Course.

The entire R40 000 allocation of the Grand-in-Aid will be spend on this occasion as below. See quotes of individual contractors included.

| | |
|---|---|
| Catering 100 attendees SWH Trading | R23 644 |
| Frames 25 Certificates NF Framers | R 6 250 |
| Photography & Videography Weearth | R 7 500 |
| Entertainment Lanquedoc Group | R. 2 700 |
| | |
| Total | R40 094 |

Thanks and regards.

Anthony Penderis
e'Bosch Executive Committee

SWH TRADINGS (PTY) LTD
9466513208
21 Cupido Street, Stellenbosch
Cape Winelands, - 7600
061 585 5070 &  073 266 1767

QUOTATION
Quo 070
22 APRIL 2023
Bill to: e'Bosch Heritage Project NPC
116 Dorp Street, Stellenbosch, 7600
Att: Rector & Mayoral Function 7 Sept 2023

---

EBOSCH HERITAGE PROJECT,
**Quotation for Rector / Mayoral Function, dd 7 September 2023**

SWH TRADINGS (PTY) LTD

| S. No | Item Code | Item Details | Per Person | Per Person x 10 Happies | QTY | Total |
|---|---|---|---|---|---|---|
| | | | | | | |
| 1. | Pp01 | Materials: Per person x 10 Happies | R7.00 | R70.00 | 120 | R8400.00 |
| 2. | Pp02 | Labour & Waiters x 4 | 3 hrs | R125ph | 4 | R1500.00 |
| | Pp03 | Labour & Kitchen Help | 3 hrs | R125ph | 2 | R750.00 |
| | Pp04 | Labour-Chef | 4 hrs | R400per hour | 1 | R1600.00 |
| 3. | Pp05 | Flowers | 2 Bunches | R400 | 2 | R800.00 |
| 4. | Del01 | Pick up & Delivery | | | 1 | R1750.00 |
| 5. | Decor & Cutlery rental | | | R18 | 120 | R2160.00 |
| 6. | Beverages -Hot, Cold, | | | R30 | 120 | R3600.00 |

| | | | | | | |
|---|---|---|---|---|---|---|
| | Water & Juices | | | | | |
| | Subtotal | | | | | R20560.00 |
| | | | | | | |
| | VAT 15% | | | | | R3084.00 |
| | | | | | | |
| | Total: | | | | | R23644.00 |

Many thanks for your support!
We look forward to do business with you.
50% Deposit required
Bank Details FNB BRANCE CODE 200610
ACCOUNT TYPE: GOLD BUSINESS
ACCOUNT NUMBER: 63010022927
ACCOUNT HOLDER: SWH TRADINGS (PTY) LTD

# NF FRAMERS

TEL / FAX: 883 9203
CELL: 083 427 0331
STELLENBOSCH CHECKERS CENTRE
SHOP No 8
CNR DORP & MILL STREET
STELLENBOSCH
7600

E-MAIL: nfframers@gmail.com

## QUOTATION | KWOTASIE 014

M El Rosch Erfenis NPC
116 Dorp Straat
Stellenbosch

DATE: 24/4/2023
JOB CARD NO:
ORDER NO: Carol Lakay
TEL / FAX: 0798575158

R: 7 Sept 2023 Rektorjunksie

| QUANTITY HOEVEELHEID | SUMMARY OPSOMMING | UNIT PRICE EENHEID PRYS | R | C |
|---|---|---|---|---|
| 25x | FRAMING @ | R250= | R6250 | - |
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| | | | | |
| | | INCLUDING VAT | | |
| | | TOTAL | R 6250 | - |

TERMS: STRICTLY CASH | TERME: STRENG KONTANT

# QUOTATION

**BILLED TO:**

e'BOSCH Heritage Projects
Carol Lakay
Rector / Mayoral Heritage Award Function
Ref: 7 Sept 2023 Rector/Mayoral Awards Event

We earth
www.weearth.co.za
Quotation No. 54

for 7 September 2023

| Item | Quantity | Unit Price | Total |
|---|---|---|---|
| Event Photography | 80 | R20 | R1 600 |
| Event Videography | 2 hours | R1 750 | R3 500 |
| Content Editing and compilation | fixed | R 400 | R2 400 |
| | | **tax inclued Subtotal** | R7 500 |
| | | **Total** | **R7 500** |

**Photograpy and videography for the evening of 7 September 2023 between the hours 17:30 - 19:30**

Thank you!ore information Please email:
Marketing@weearth.co.za
or
call/Whatsapp kennedy @: 069 139 6109

**PAYMENT INFORMATION**

Capitec bank
Account Name: We earth
Account No.: 1679689183
Pay by: 20 May 2023

Thank you!

NOTASIE E'bosch 7 September 2023 Burgermeester  en Rektor funksi

Aan: E'bosch Erfenis Project NPC
116 Dorp Straat
Stellenbosch
7680

Van: Lanquedoc E'bosch Projekte
Lanquedoc
Groot Drakenstein
7680

| | ITEM | BEDRAG |
|---|---|---|
| 1)Dansers | 1×1000 | R1 000 |
| 2)Sang | 1×1000 | R1 000 |
| 3)Vervoer koste | 1×700 | R700 |
| TOTAAL | R2 700 | R2 700 |

Koordineerder: Marius Krediet
Kontak Nr: 0718766590

# South African Institute for Entrepreneurship (SAIE)

## Catherine Muller

**From:** Ernest Boateng <ernest@entrepreneurship.co.za>
**Sent:** Tuesday, 25 April 2023 15:29
**To:** idp
**Cc:** Michelle Aalbers
**Subject:** [EX] COMMENTS ON DRAFT BUDGET: GRANT-IN-AID DONATIONS
**Attachments:** SAIE COMMENTS ON DRAFT BUDGET-GIA DONATIONS.pdf; Idas Valley and Khayamandi Meeting Register.pdf; Meeting with Idas Valley Ward Committee Members.jpeg; Cash Flow Projection for Home Food Gardens 2023 - 2024.xlsx

Dear Sir/Madam,

I have the pleasure .of submitting the South African Institute for Entrepreneurship (SAIE) response to Stellenbosch Municipality **"Comments on Draft Budget: Grant-in-Aid Donations"** for the establishment of Home Food Gardens in 2023 -2023.

Attached please find the following for your attention:

1. South African Institute for Entrepreneurship (SAIE) response to Stellenbosch Municipality **"Comments on Draft Budget: Grant-in-Aid Donations"**
2. Home Gardens Project Cashflow for 2023 -2024
3. Meeting Registers with Kayamandi and Idas Valley Ward Councillors

Thank you and kind regards....

Ernest Boateng
021 447 2023
074 401 6247
SA INSTITUTE for ENTREPRENEURSHIP
Developing skills | Unlocking mindsets

# SOUTH AFRICAN INSTITUTE FOR ENTREPRENEURSHIP

## COMMENTS ON

## STELLENBOSCH MUNICIPALITY DRAFT BUDGET: GRANT-IN-AID DONATIONS

## FOR THE ESTABLISHMENT OF
## SUSTAINABLE HOME FOOD SECURITY GARDENS

## IN

## 2023 - 2024

Date Issued: Tuesday, 25 April 2023

**File: COMMENTS ON DRAFT BUDGET: GRANT-IN-AID DONATIONS**

### Contact Details


Ernest Boateng
*SAIE - Chief Operating Officer*
Unit 5 Block A, Collingwood Place,
11 Drake Street, Observatory, Cape Town
South Africa, 7925
Tel: +27 (21) 447 2023
Fax: +27 (21) 447 9911
Mobile: +27 (0)74 401 6247
e-mail: ernest@entrepreneurship.co.za

Alternative contact: Fadia Truter
fadia@entrepreneurship.co.za
021 447 2023

Michelle Aalbers
The Manager – Community Development
Stellenbosch Municipality
21 Simonsberg Road
Stellenbosch 7600, South Africa
Tel: +27 21 808 8408
Fax: +27 83 560 5935
e-mail: idp@stellemnbosch.gov.za



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| Point 3 | FOOD GARDENS ENABLING FACTORS - BENEFICIARIES |
| Point 4 | FOOD GARDENS ENABLING FACTORS - LAND |
| Point 5 | FOOD GARDENS ENABLING FACTORS - WATER |
| Point 6 | FOOD GARDENS ENABLING FACTORS - PARTNERS |
| Point 7 | CONCLUSION |



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PRIVATE AND CONFIDENTIAL

SAIE

## 1. INTRODUCTION

The South African Institute of Entrepreneurship (SAIE) has pleasure in submitting its response regarding '**Comments on the Municipality's Draft Budget: Grant-in-Aid Donations'** for the establishment of Backyard and Community Food Security Gardens as stipulated in the original proposal.

The response fulfils the requirements for the establishment of Sustainable Food Gardens in the Stellenbosch Municipality in 2023 - 2024 as regards:

- Ward Priorities
- Beneficiaries
- Access to land
- Access to Water
- Local Partnership Establishment

## 2. WARD PRIORITIES AND FOOD GARDENS PROJECT

The following Ward Priorities list was extracted from the Stellenbosch Municipality website to guide the process of identifying Wards which have Food Security or Skills Development as a priority. A total of four (4) Wards have indicated Food Gardens as a priority. On the other hand, a total of ten (10) Wards which have stated Skills Development or Job Creation as a priority could still participate in the Food Gardens project depending on the interest of the Councillors and their Community members.

The specific Ward Priorities are as per below:

| Ward | Ward Priority | Priority Number | Description | Councillor |
|---|---|---|---|---|
| 12 | Food Security | 3 | Request sustainable food garden | Ayanda Tomose |
| 13 | Food Security | 3 | Request sustainable food garden | Mary Nkopane |
| 16 | Local Economic Dev't | 3 | Backyard garden - self sustaining | Elsabe Vermeulen |
| 5 | Local Economic Dev't | 1 | Land for community garden | Roy van Rooyen |
| 3 | Local Economic Dev't | 4 | Business Hub | Charles Manuel |
| 4 | Local Economic Dev't | 4 | More Job Creation | Ralphton Adams |
| 10 | Youth Dev't | 3 | Learnerships youth skills | Rozette DuToit |
| 17 | Local Economic Dev't | 5 | Job opportunities/ skills for youth | Peter Johnson |
| 18 | Local Economic Dev't | 3 | Job Creation | JC Anthony |

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| | | | | |
|---|---|---|---|---|
| 19 | Local Economic Dev't | 1 | Learnership/ internships and skills development | James Williams |
| 21 | Local Economic Dev't | 5 | Business Development centre | Rikus Badenhorst |
| 23 | Planning and Eco Dev | 4 | Prioritise job opportunities | Lwando Nkamisa |
| 6 | Local Economic Dev't | 3 | Tourism/ skills development | Nateshia Mcombring |
| 1 | Local Economic Dev't | 5 | Control restaurants / Data Capture | Reginald Pheiffer |
| 2 | Other | 0 | Other | Wilhelmina Petersen |
| 7 | Other | 0 | Other | Annamarie Ferns |
| 8 | Other | 0 | Other | Carli van Wyk |
| 9 | Other | 0 | Other | Zelda Dalling |
| 11 | Other | 0 | Other | Johanna Serdyn |
| 14 | Other | 0 | Other | Maxwell Danana |
| 15 | Other | 0 | Other | Elliot Pakamisa |
| 20 | Other | 0 | Other | Joseph Joon |
| 22 | Other | 0 | Other | Ester Groenewald |

Meetings have been held with Councillors of Wards 5, 12, 13, and 16 who have Food Security gardens as one of their priorities to discuss project enabling factors, including the identification and selection of project beneficiaries, as well as land and water availability.

This was followed by a community walk-about to determine household spaces, community open spaces, water sources and availability, as well as potential partners such as schools and others to aid project implementation.

There is also great interest from Councillors of Wards 14, 15, 17 and 18 to participate in the Food Gardens Project. The South African Institute for Entrepreneurship has met the Councillors and visited their Wards. Although these Wards have Skills Development or Job Creation (not Food Security) as a priority, they could still benefit a great deal from the project in question given the state of poverty and unemployment in their communities.

**Outcome**

There is a huge buy-in from all Councillors concerned, as well as their Ward Committees to play a vital role in the recruitment of interested project beneficiaries.

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## 3. FOOD GARDENS ENABLING FACTORS – PROJECT BENEFICIARIES

Ward Councillors have confirmed community interest in the Food Gardens project. In fact, visits to the communities showed glimpses of flower gardens people have started. On further probing, potential beneficiaries indicated they would like to start a food garden but do not have the know-how. Ward Councillors have given an undertaking to work with The South African Institute for Entrepreneurship to recruit project beneficiaries though their Ward Committees.

SAIE will provide the recruitment guidelines based on the following:

- Interest and willingness to participate in home gardens to produce own food
- Household space for either front yard or backyard gardens
- Willingness to utilise secured open space with access to water

### 3.1 Project Beneficiaries per Ward

Furthermore, Ward Councillors have supplied SAIE with the potential number of beneficiaries per Ward to participate in the Food Gardens project as per the following:

| Ward | Ward Priority Description | Number of Beneficiaries | Councillor |
|---|---|---|---|
| 5 | Land for community garden | 150 | Roy van Rooyen |
| 12 | Sustainable food garden | 300 | Ayanda Tomose |
| 13 | Sustainable food garden | 100 | Mary Nkopane |
| 14 | Other | 30 | Maxwell Danana |
| 15 | Other | 30 | Elliot Pakamisa |
| 16 | Backyard garden - self sustaining | 50 | Elsabe.Vermeulen |
| 17 | Job opportunities/ skills for youth | 10 | Peter Johnson |
| 18 | Job Creation | 50 | JC Anthony |
| **Total Beneficiaries** | | **720** | |

### 3.2 Baseline Information

SAIE will conduct baseline assessment of all project beneficiaries for project evaluation and analysis purposes.

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## 4. FOOD GARDENS ENABLING FACTORS - ACCESS TO LAND OR SPACE

Meetings and Community Walk-abouts with Councillors, as well as Ward Committees in some instances, have helped to clarify issues such as **households' available space** and **water utilisation** for home food gardens production.

In fact, there is unanimous agreement that there is space for food gardens in most of the identified communities – Cloetesville (Ward 16), Idas Valley (Ward 5), part of Kayamandi (Wards 13, 14, and 15), and Klapmuts. **About 75% of project household beneficiaries will be establishing their food gardens at home.** Most households can utilise either their front or back house spaces (paved, cemented or not) to establish food gardens. Different planting methods will be employed to accommodate varied situations.

In the case of about 25% interested beneficiaries with no space to grow crops, especially informal dwellers in Kayamandi (Ward 12), **available secured open spaces in schools or otherwise** have been discussed with Ward Councillors and partners such as schools to enable their production. We noted from our visits that most of the available open spaces are not far from water points which could be utilised for production. Councillors have agreed to facilitate the process of utilising such spaces.

The following is the summary of the **household** and **open spaces** to be utilised for the Food Gardens project as agreed to by the respective Ward Councillors:

| Wards | Total Beneficiaries | Total Beneficiaries for House or home Spaces | Total Beneficiaries for Open Spaces | Open Spaces Description |
|---|---|---|---|---|
| 5<br><br>**Idas Valley** | 150 | 110 | 40 | Three open spaces in Idas Valley (Ward 5) with access to water to be utilised for food production to benefit 20 households. Utilisation of the space will also help to curb illegal dumping. Beneficiaries will be utilising water from their respective homes adjacent to the open space. |
| 12<br>Kayamandi | 300 | 200 | 100 | Two schools in Kayamandi (Kayamandi High and Kayamandi Primary) with open spaces and water access to be utilised for food garden production. There is also an open space which is currently |

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| | | | | |
|---|---|---|---|---|
| | | | | partly used by youth, but requires attention to accommodate more beneficiaries. |
| 13 Kayamandi | 100 | 80 | 20 | One school ground with access to water |
| 14 Kayamandi | 50 | 50 | Not required | Not Applicable |
| 15 Kayamandi | 30 | 30 | Not required | One school ground with access to water |
| 16 Cloetesville | 30 | 30 | Not required | Not Applicable |
| 17 Cloetesville | 10 | None | 10 | Two school grounds with access to water |
| 18 Klapmuts | 50 | 50 | Not required | Not Applicable |
| **Total Beneficiaries** | **720** | **540** | **180** | |

## 5. FOOD GARDENS ENABLING FACTORS – ACCESS TO WATER

About 75% of beneficiaries in Idas Valley, Cloetesville, part of Kayamandi, and Klapmuts (**see above table**) who will establish food gardens at home will have access to water from their households.

They will, however, be encouraged to use grey water (used water which often gets thrown away as waste) instead of tap water to irrigate their crops, thereby avoiding or minimising additional water cost.

The remaining 25% of beneficiaries who will establish food gardens in open spaces such as schools will have access to water facilities for their gardens. All the schools visited have available water for food gardens. At Kayamandi High for example, water facility already exists. According to the Ward Councillor, the Principal is even prepared to give more space for food production provided there are willing growers.

## 6. FOOD GARDENS ENABLING FACTORS – PROJECT PARTNERS

The South African Institute for Entrepreneurship seeks to implement the Food Garden project in collaboration with the following critical partners:

- Ward Councillors – have so far been supportive and have agreed to assist SAIE with the beneficiaries list, training venues, and other project needs.
- Ward Committees – have agreed to assist with the recruitment of household beneficiaries
- Schools – are prepared to avail the opens spaces within their premises to communities for food production

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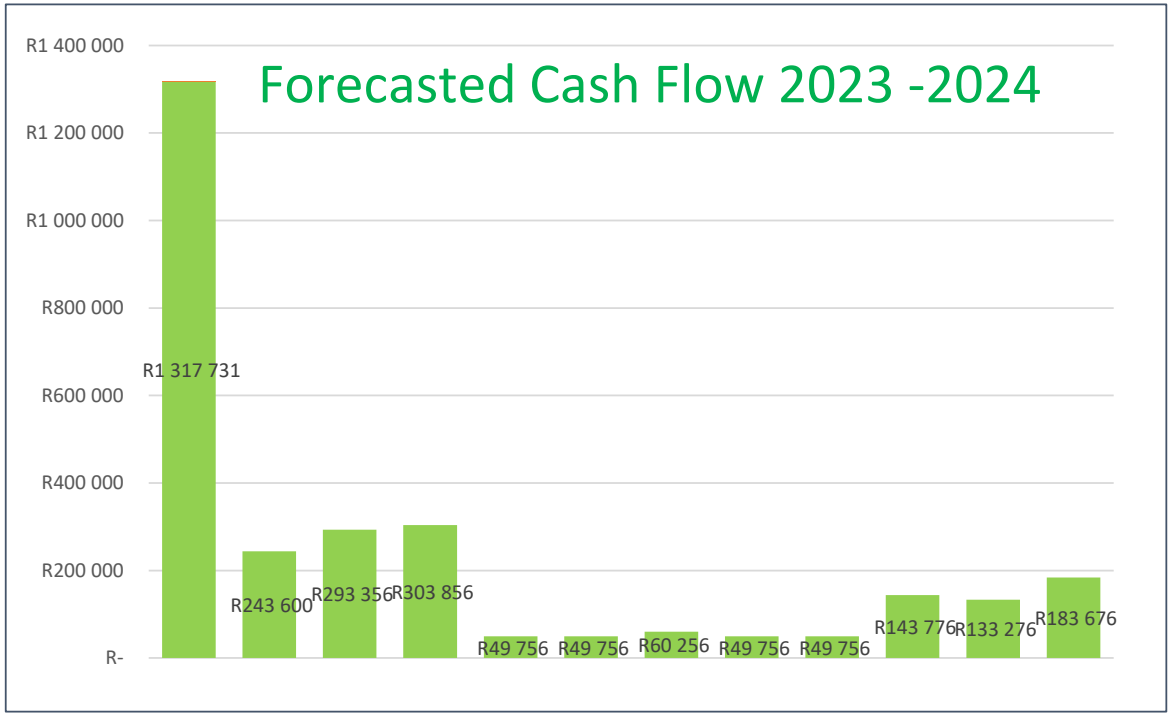
## 7. CONCLUSION

The South African Institute for Entrepreneurship's response to **'Comments on Stellenbosch Municipality Draft Budget: Grant-in-Aid'** has provided solutions to enable the establishment of Sustainable Food Gardens as one of the immediate **Priority Needs** of eight (8) Stellenbosch Municipality Wards.

The above confirms that all the enabling factors required to implement sustainable home food gardens successfully exist for the following reasons:

- The project is aligned with the Ward Priorities of the eight (8) Wards selected.
- There is great interest from the potential beneficiaries to grow their own food
- About 75% of project beneficiaries will establish their food gardens at home and has access to space or land for production.
- About 25% of project beneficiaries, mostly from informal settlements with no space, will have access to secured open spaces such as schools to establish their food gardens. Community schools are prepared to avail space for food production.
- The households and secured open spaces have water points which will be utilised for production.
- Reliable community partners such as Ward Councillors, Ward Committees, Schools, and others have given their commitment and support to ensure the success of the project.

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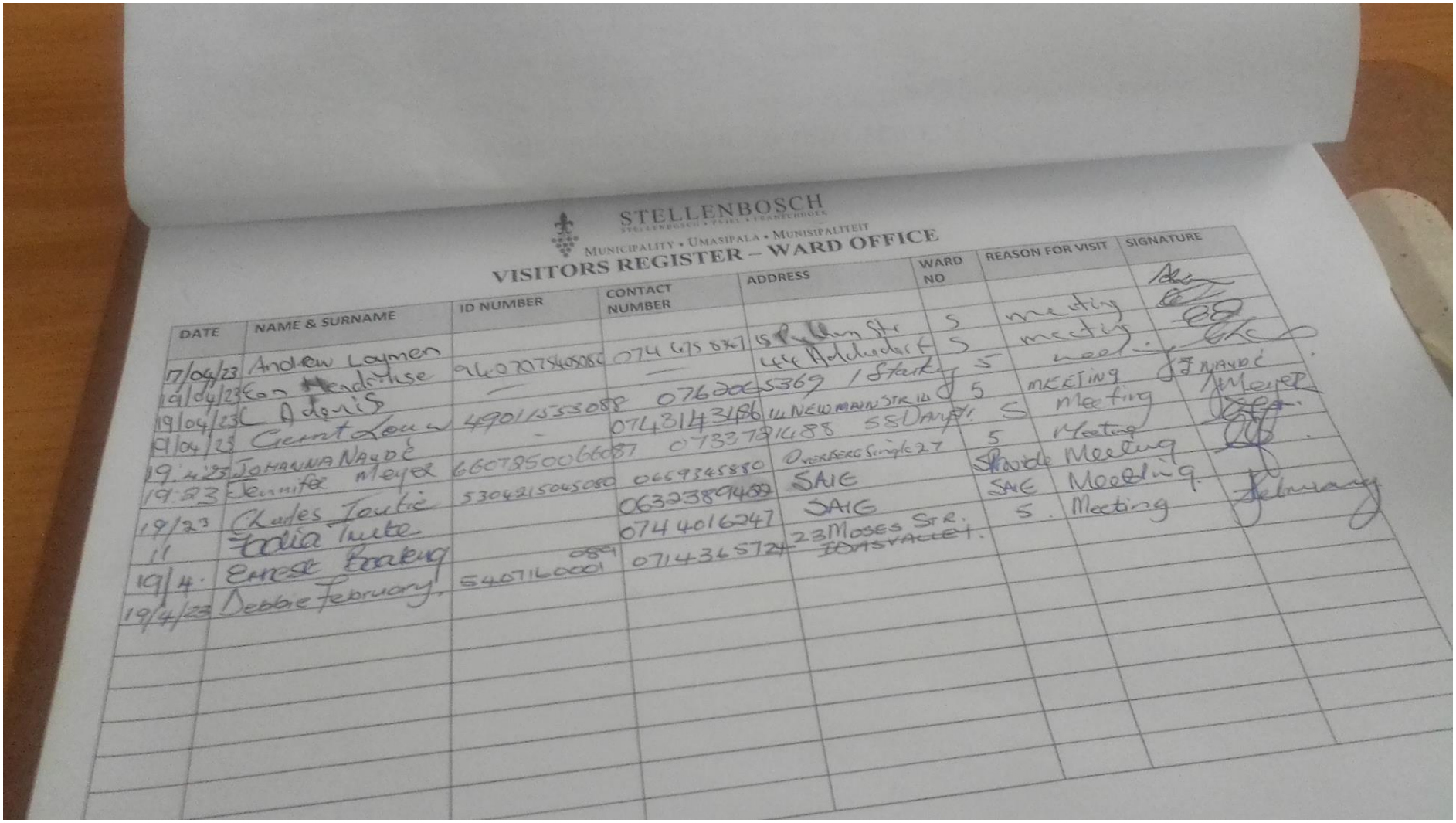

| Month | Requested Amount |
|---|---|
| June 2023 | **R 1 317 731** |
| July 2023 | **R 243 600** |
| August 2023 | **R 293 356** |
| September 2023 | **R 303 856** |
| October 2023 | **R 49 756** |
| November 2023 | **R 49 756** |
| December 2023 | **R 60 256** |
| January 2024 | **R 49 756** |
| February 2024 | **R 49 756** |
| March 2024 | **R 143 776** |
| April 2024 | **R 133 276** |
| May 2024 | **R 183 676** |
| June 2024 | **R 58 156** |

## HOME FOOD GARDENS FINANCIAL CASHFLOW 2023 - 2024

| ACTIVITIES | # of beneficiaries | Jun | # of beneficiaries | Jul | # of beneficiaries | Aug | # of beneficiaries | Sept | # of beneficiaries | Oct | # of beneficiaries | Nov | # of beneficiaries | Dec | # of beneficiaries | Jan | # of beneficiaries | Feb | # of beneficiaries | Mar | # of beneficiaries | Apr | # of beneficiaries | May | # of beneficiaries | Jun | Total | Total Number of Beneficiaries |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Facilitation | | | **240** | R 243 600 | **240** | R 243 600 | **240** | R 243 600 | | | | | | | | | | | | | | | | | | | R 731 520 | **720** |
| Training Packs | **720** | R 190 000 | | | | | | | | | | | | | | | | | | | | | | | | | R 190 000 | **720** |
| Trainee Certificates | | | | | | | | | | | | | | | | | | | | | | | | R 50 400 | | | R 50 400 | **0** |
| Mentorship and support | | | | | **65** | R 45 556 | **65** | R 45 556 | **66** | R 45 556 | **65** | R 45 556 | **66** | R 45 556 | **65** | R 45 556 | **66** | R 45 556 | **65** | R 45 556 | **66** | R 45 556 | **65** | R 45 556 | **66** | R 45 556 | R 501 840 | **720** |
| Co- operative training, Management and Administration | | | | | | | | | | | | | | | | | | | **240** | R 83 520 | **240** | R 83 520 | **240** | R 83 520 | | | R 251 280 | **720** |
| Project Management | | R 10 500 | | | | | | R 10 500 | | | | | | R 10 500 | | | | | | R 10 500 | | | | | | | R 42 000 | **0** |
| Monitoring and Evaluation | | | | | **72** | R 4 200 | **72** | R 4 200 | **72** | R 4 200 | **72** | R 4 200 | **72** | R 4 200 | **72** | R 4 200 | **72** | R 4 200 | **72** | R 4 200 | **72** | R 4 200 | **72** | R 4 200 | | | R 42 720 | **720** |
| Close out report | | | | | | | | | | | | | | | | | | | | | | | | | | R 12 600 | R 12 600 | **0** |
| Equipment and Input materials | **720** | R 1 117 231 | | | | | | | | | | | | | | | | | | | | | | | | | R 1 117 231 | **720** |
| **CASHFLOW MONTHLY** | | **R 1 317 731** | | **R 243 600** | | **R 293 356** | | **R 303 856** | | **R 49 756** | | **R 49 756** | | **R 60 256** | | **R 49 756** | | **R 49 756** | | **R 143 776** | | **R 133 276** | | **R 183 676** | | **R 58 156** | **R 2 939 591** | **0** |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **CASHFLOW QUARTERLY** | | **R** | | | | **1 854 688** | | **R** | | | | **403 369** | | **R** | | | | **159 769** | | **R** | | | | | | **518 885** | **R 2 936 711** | |

**Notes:**

1. A total of 720 equipment, garden inputs, and training packs will be purchased in June 2023 for distribution in July, August and September 2023.
2. A total of 720 beneficiaries will be trained in the months of July, August and September 2023 - 240 beneficiaries per month
3. Mentorship and Support will be on-going over 11 months period from August 2023 to June 2024. The mentorship monthly cost is based on average minimum number of 65 beneficiaries.
4. The Co-operative and management training will be conducted over three months period from March to May 2024 at an average of 240 beneficiaries per month
5. There will be project monitoring and evaluation from August 2023 to June 2024. The cost is based on monitoring of an average of 72 beneficiaries gardens per month.
6. Cost of provision of Certificates is based on 720 project beneficiaries
7. Project Management is based on quarterly billing



STELLENBOSCH
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

# VISITORS REGISTER – WARD OFFICE

| DATE | NAME & SURNAME | ID NUMBER | CONTACT NUMBER | ADDRESS | WARD NO | REASON FOR VISIT | SIGNATURE |
|---|---|---|---|---|---|---|---|
| 17/04/23 | Andrew Laymen | | 074 675 0347 | 15 Ryneveld St | 5 | meeting | |
| 19/04/23 | Eon Meadithse | 9607075400850 | — | 44 Helderberg | 5 | meeting | |
| 19/04/23 | C Adonis | | — | | 5 | meeting | |
| 19/04/23 | Geant Louw | 4901055 33088 | 0762065369 | 1 Stark | 5 | MEETING | J NAUDÉ |
| 19/4/23 | JOHANNA NAUDÉ | | 0743143486 | 14 NEW MAIN STR 14 | 5 | Meeting | J Meyer |
| 19/4/23 | Jennifer Meyer | 6607850066087 | 0733781488 | 55 DANIEL | 5 | Meeting | |
| 19/4/23 | Charles Joubert | 5304215045080 | 0669845880 | Onderberg Single 27 | 5 | Meeting | |
| 19/4/23 | Tadia Thute | | 0632389489 | SAIG | SAIG | Meeting | |
| 19/4/23 | Ernest Booking | | 0744016247 | SAIG | SAIG | Meeting | |
| 19/4/23 | Debbie February | 5407160001 084 | 0714345724 | 23 Moses Str. Idasvallei | 5 | Meeting | February |

SA INSTITUTE for ENTREPRENEURSHIP
Developing skills | Unlocking mindsets

Attendance Register

| Location: | A19 Corridor Building – Stellenbosch Municipality |
|---|---|
| | Facilitator: Meeting. |
| | Date: 17th April 2023. |

| No | Name | Surname | ~~ID Number~~ email | ~~Race~~ WARD | ~~Disability~~ Cell. | Signature |
|---|---|---|---|---|---|---|
| 1 | MARY | NKOBANE | Mary.nkobane@stellenbosch.gov | 13 | 0839455811 | M. Nkobane |
| 2 | Ayanda | Tomose | Ayanda.Tomose@stellenbosch.gov.za | 12 | 684 8858622 | |
| 3 | Elliot | Masimini | elliot.masimini@stellenbosch.gov.za | 15 | 0718933899 | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | ADAS SPORT Field. – | | | | |
| 7 | Roy | Van Rooyen | Roy.vanrooyen1@stellenbosch.gov.za | 5 | 0843349693 | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| 11 | | | | | | |
| 12 | | | | | | |
| 13 | | | | | | |
| 14 | | | | | | |
| 15 | | | | | | |

# Excelsior Rugby Football Club

## Catherine Muller

**From:** Alie Ras <alie@live.co.za>
**Sent:** Monday, 24 April 2023 12:06
**To:** idp
**Subject:** [EX] Draft Budget 2023/24 – 2025/26
**Attachments:** Excelsior Rugby Football Club- Constitution.png; Costing.xlsx; resolutions - excelsior-2.pdf

**Importance:** High

Dear Municipal Manager

Please find herewith our Appeal to the Draft Budget for 2023/24 for your attention and consideration.

We trust you find the enclosed in order or and hope to hear from you soon.

Kind Regards

**Alie Ras**
*alie@live.co.za*

**RESOLUTION**

**MINUTES OF A MEETING OF EXCELSIOR RUGBY FOOTBALL CLUB**
**hereafter referred to as "the ORGANISATION" HELD AT STELLENBOSCH on 22 April 2023**

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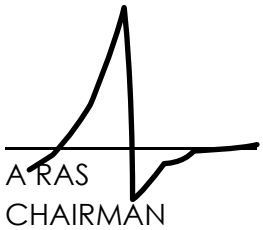
IT WAS RESOLVED THAT

1. As per the Special General Meeting held on the 22nd April 2023 and per the majority votes passed by A Ras, A Daniels, H Du Toit, T Adams and Q Locket, It's confirmed and approved that the said positions should be replaced to the following:

   Public Relation Officer to be changed to Vice Chairman
   Member of the Forum to be changed to Club Captain.

2. All Additional Members to be removed until such time a need arised.

3. FURTHER THAT Alie Ras is authorised to give effect to this resolution and to sign all necessary documentations on behalf of the organisation.



A RAS
CHAIRMAN

**Stellenbosch 22/4/23**

DATE & PLACE

**A Daniels**

A DANIELS
SECRETORY

**Stellenbosch 22/4/23**

DATE & PLACE

(2) The Treasurer may, with the approval of the Management Committee, open one or more bank accounts into which the funds or surplus funds of the Club may be deposited and from which payments on behalf of the Club may be made.

(3) Withdrawal of funds from any account contemplated in subclause (2), whether by cheque or otherwise, shall only be done on authorisation of the Treasurer and at least one other Official.

(4) The accounts and books of the Club shall be open to inspection by members at all reasonable times during business hours.

(5) The accounts of the Club shall be examined annually and the correctness thereof ascertained by the auditors of the Club in accordance with standard acceptable accounting practice.

**COLOURS**

19. The Executive Committee shall determine the official dress in which teams representing the club shall play Rugby / individuals representing the Club in Rugby shall participate.

**CONDUCT**

20. (1) A member of the Club is at all time subject to this Constitution, the rules made in terms of this Constitution, the laws, by-laws, regulations or rules of Western Province Rugby Union and any code of conduct which may be adopted by the Club.

(2) A member of the Club shall at all times conduct himself or herself in such a way that the good name and reputation of the Club may not suffer prejudice as a result of his or her conduct.

**SUBCOMMITTEE ON DISCIPLINE**

21. (1) The Subcommittee on Discipline shall consist of the Chairperson, the

Head Coach and one additional Official who is not the President of the Club.

(2) The Subcommittee on Discipline shall consider any infringement of the Constitution, any of the rules of the Club, any resolutions adopted and rulings made by the Club or its Management or Executive Committee, any contract entered into by the Club, any competition established by the Club, or any laws, by-laws, regulations or rules of Western Province Rugby Union and any code of conduct which may have been adopted by the Club.

(3) If the Subcommittee for Discipline is of the opinion that an infringement is not serious, it may warn the member concerned, not to commit similar infringements in future.

(4) If the Subcommittee for Discipline is of the opinion that an infringement is serious, it may refer the matter to a disciplinary committee and shall inform the member concerned in writing of the exact nature and extent of the charge, as well as the time, date and place for the disciplinary hearing.

**DISCIPLINARY COMMITTEE**

22. (1) A disciplinary committee, consisting of

(a) at least two impartial club members or at least one person who is experienced in the administration of sports or sports law and who is not a member of the Club; and

H.A



I.R

| Excelsior Rugby Budget 2023 / 2024 | | |
|---|---|---|
| | **Expense** | **Budget** |
| Transportation | R 30 000.00 | Pre- Season & Leagues |
| Balls | R 3 000.00 | 3 Prac / 3 Play |
| Food & Beverage | R 0.00 | Per Home Game |
| Management Admin | R 7 000.00 | Aparrel & Internet |
| | | |
| | | |
| Budget | R 40 000.00 | **R 40 000.00** |
| | | |
| Balance | | R 0.00 |

# Froggies Aftercare

## Catherine Muller

**From:** Izette Landtscap <izette@landtscap.co.za>
**Sent:** Monday, 24 April 2023 15:13
**To:** idp
**Cc:** Michelle Aalbers; Fiona Kruywagen; info@fransmanshuijs.co.za
**Subject:** [EX] Draft 1st Review of the 5th Generation IDP 2022 - 2027 / Draft Budget 2023/24 - 2025/26
**Attachments:** Froggies Aftercare NPC - AFS 2022.pdf; account of expenditures - april 2023 - final April 2023 (IC).pdf; Grant in Aid 2023-2024 - Narrative feedback report - final April 2023 (IC).pdf; Xerox Scan_24042023133546.PDF; Xerox Scan_24042023133713.PDF

Municipal Manager
PO Box 17
Stellenbosch 7599

**Draft 1st Review of the 5th Generation IDP 2022 – 2027 or Draft Budget 2023/24 – 2025/26".**

Dear Municipal Manager,

We hope this letter finds you well.

On behalf of Froggies we would like to express our sincerest gratitude for your previous support and generosity towards our aftercare

With your previous grant, we were able to partly fund a much-needed sports program. However, there is still much work to be done, and we are writing to appeal for your continued support. We at Froggies Aftercare would like to express our gratitude for the opportunity to appeal the decision on our unsuccessful application for the Grant in Aid that we recently applied for.

We are appreciative of the feedback that you provided us and have taken note of the areas where we needed to improve and made the necessary changes to ensure that our applications is completed with all the supporting documents.

Please see the following document attached as requested.

1. Froggies aftercare Audited Financial Statements for 2022
2. Full account of expenditures – period September 2022 to April 2023
3. Narrative Feedback Report
4. All invoices and proof of payments

Once again, we express our sincere appreciation for your past support and generosity. We earnestly hope that you will consider our appeal for a grant and join us in our mission to provide opportunities for children to engage in physical activity, develop social skills, improve self-esteem, and enhance academic performance. By doing so, we can help them thrive and reach their full potential.

Kindest Regards,
Izette Carinus

Froggies Aftercare

Chartered Accountants (SA) and Auditors

# Froggies Aftercare NPC

(Registration number 2021/759531/08)

## Financial statements

## for the year ended 31 December 2022

# Froggies Aftercare NPC

(Registration number: 2021/759531/08)
Financial Statements for the year ended 31 December 2022

## General Information

| | |
|---|---|
| **Country of incorporation and domicile** | South Africa |
| **Nature of business and principal activities** | Kindergarden and related activities |
| **Registered office** | Dwars In Die Weg Farm<br>Devon Valley<br>Stellenbosch<br>7600 |
| **Postal address** | PO Box 12107<br>Die Boord<br>Stellenbosch<br>7613 |
| **Auditors** | NSi Audit Stellenbosch Incorporated<br>Chartered Accountants (SA)<br>Registered Auditors |
| **Company registration number** | 2021/759531/08 |
| **Tax reference number** | 9845/923/17/7 |
| **Level of assurance** | These financial statements have been audited in compliance with the applicable requirements of the Companies Act 71 of 2008. |

# Froggies Aftercare NPC

(Registration number: 2021/759531/08)
Financial Statements for the year ended 31 December 2022

## Index

The reports and statements set out below comprise the financial statements presented to the directors:


| Index | Page |
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| Directors' Responsibilities and Approval | 3 |
| Directors' Report | 4 |
| Independent Auditor's Report | 5 - 6 |
| Statement of Financial Position | 7 |
| Statement of Comprehensive Income | 8 |
| Statement of Changes in Equity | 9 |
| Statement of Cash Flows | 10 |
| Accounting Policies | 11 |
| Notes to the Financial Statements | 12 - 14 |
| The following supplementary information does not form part of the financial statements and is unaudited: | |
| Detailed Income Statement | 15 |

## Directors' Responsibilities and Approval

The directors are required by the Companies Act 71 of 2008, to maintain adequate accounting records and are responsible for the content and integrity of the financial statements and related financial information included in this report. It is their responsibility to ensure that the financial statements fairly present the state of affairs of the company as at the end of the financial year and the results of its operations and cash flows for the period then ended, in conformity with the International Financial Reporting Standard for Small and Medium-sized Entities. The external auditors are engaged to express an independent opinion on the financial statements.

The financial statements are prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The directors acknowledge that they are ultimately responsible for the system of internal financial control established by the company and place considerable importance on maintaining a strong control environment. To enable the directors to meet these responsibilities, the directors sets standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the company and all employees are required to maintain the highest ethical standards in ensuring the company's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the company is on identifying, assessing, managing and monitoring all known forms of risk across the company. While operating risk cannot be fully eliminated, the company endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The directors are of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss.

The directors have reviewed the company's cash flow forecast for the year to 31 December 2023 and, in the light of this review and the current financial position, they are satisfied that the company has or has access to adequate resources to continue in operational existence for the foreseeable future.

The external auditors are responsible for independently auditing and reporting on the company's financial statements. The financial statements have been examined by the company's external auditors and their report is presented on page 5.

The financial statements set out on pages 7 to 14, which have been prepared on the going concern basis, were approved by the directors on 24 April 23 and signed.

**S Carinus**

**C Liebenberg**

**L Macfarlane**

# Directors' Report

The directors have pleasure in submitting their report on the financial statements of Froggies Aftercare NPC for the year ended 31 December 2022.

## 1. Nature of business

Froggies Aftercare Non Profit Company was incorporated in South Africa with interests in the non-profit industry. The company operates in South Africa.

There have been no material changes to the nature of the company's business from the prior year.

## 2. Directors

The directors in office at the date of this report are as follows:

**Directors**
S Carinus
C Liebenberg
L Macfarlane

There have been no changes to the directorate for the period under review.

## 3. Events after the reporting period

The directors are not aware of any material event which occurred after the reporting date and up to the date of this report.

## 4. Going concern

The directors believe that the company has adequate financial resources to continue in operation for the foreseeable future and accordingly the financial statements have been prepared on a going concern basis. The directors have satisfied themselves that the company is in a sound financial position and that it has access to sufficient borrowing facilities to meet its foreseeable cash requirements. The directors are not aware of any new material changes that may adversely impact the company. The directors are also not aware of any material non-compliance with statutory or regulatory requirements or of any pending changes to legislation which may affect the company.

## 5. Auditors

NSI Audit Stellenbosch Incorporated was appointed to perform a voluntary audit.

## 6. Secretary

The company had no secretary for the year under review.

Registered Accountants and Auditors

PO Box 364, Stellenbosch, 7599
Unit 7, Ground Floor, Andmar Building
Corner of Church & Ryneveld Street
Stellenbosch, 7600
Tel: 021 886 7471
Email: jn@nsiauditors.co.za

# Independent Auditor's Report

*To the directors of Froggies Aftercare NPC*

*Qualified opinion*

We have audited the financial statements of Froggies Aftercare NPC (the company) set out on pages 7 to 14, which comprise the statement of financial position as at 31 December 2022, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effect of the matter described in the basis for qualified opinion section of our report, the financial statements present fairly, in all material respects, the financial position of Froggies Aftercare NPC as at 31 December 2022, and its financial performance and cash flows for the year then ended in accordance with International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Companies Act 71 of 2008.

*Basis for qualified opinion*

As in the case of similar organisations, it is not possible for the organisation to introduce accounting controls over cash collections from donations, fundraising and grants prior to the initial entry of the collections in the accounting records. Accordingly, it was not practical for us to expand our audit procedures further than the actual recorded receipts. Consequently we could not express a opinion on the completeness of income.

We conducted our audit in accordance with International Standards on Auditing. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the financial statements section of our report. We are independent of the company in accordance with the Independent Regulatory Board for Auditors' Code of Professional Conduct for Registered Auditors (IRBA Code) and other independence requirements applicable to performing audits of financial statements in South Africa. We have fulfilled our other ethical responsibilities in accordance with the IRBA Code and in accordance with other ethical requirements applicable to performing audits in South Africa. The IRBA Code is consistent with the corresponding sections of the International Ethics Standards Board for Accountants' International Code of Ethics for Professional Accountants (including International Independence Standards). We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

*Other information*

The directors are responsible for the other information. The other information comprises the information included in the document titled "Froggies Aftercare NPC financial statements for the year ended 31 December 2022", which includes the Directors' Report as required by the Companies Act 71 of 2008 and the Detailed Income Statement, which we obtained prior to the date of this report. The other information does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express an audit opinion or any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed on the other information obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

# Independent Auditor's Report

*Responsibilities of the directors for the Financial Statements*

The directors are responsible for the preparation and fair presentation of the financial statements in accordance with International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Companies Act 71 of 2008, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

*Auditor's responsibilities for the audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with International Standards on Auditing will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with International Standards on Auditing, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

NSi

**NSi Audit Stellenbosch Incorporated**
Chartered Accountants (S.A.)
Registered Auditors
Stellenbosch
Date: 24/04/2023
Director: JJ Nel

# Froggies Aftercare NPC

(Registration number: 2021/759531/08)
Financial Statements for the year ended 31 December 2022

## Statement of Financial Position as at 31 December 2022

| | Note(s) | 2022<br>R | 2021<br>R |
|---|---|---|---|
| **Assets** | | | |
| **Current Assets** | | | |
| Cash and cash equivalents | 2 | 175,736 | 9,105 |
| Trade and other receivables | 3 | 26,270 | - |
| | | **202,006** | **9,105** |
| **Total Assets** | | **202,006** | **9,105** |
| **Equity and Liabilities** | | | |
| **Equity** | | | |
| Retained income | | 200,350 | 9,105 |
| **Liabilities** | | | |
| **Current Liabilities** | | | |
| Trade and other payables | 4 | 1,656 | - |
| **Total Equity and Liabilities** | | **202,006** | **9,105** |

# Froggies Aftercare NPC

(Registration number: 2021/759531/08)
Financial Statements for the year ended 31 December 2022

## Statement of Comprehensive Income

| | Note(s) | 2022<br>R | 2021<br>R |
|---|---|---|---|
| Revenue | 5 | 410,086 | 60,700 |
| Operating expenses | | (218,811) | (51,595) |
| **Operating profit** | | **191,275** | **9,105** |
| Finance costs | | (30) | - |
| **Profit for the year** | | **191,245** | **9,105** |

## Statement of Changes in Equity

| | Retained income<br>R | Total equity<br>R |
|---|---|---|
| Profit for the year | 9,105 | 9,105 |
| **Balance at 01 January 2022** | **9,105** | **9,105** |
| Profit for the year | 191,245 | 191,245 |
| **Balance at 31 December 2022** | **200,350** | **200,350** |

Note(s)

## Statement of Cash Flows

| | Note(s) | 2022<br>R | 2021<br>R |
|---|---|---|---|
| **Cash flows from operating activities** | | | |
| Cash receipts from customers | | 293,334 | 60,700 |
| Cash paid to suppliers and employees | | (126,673) | (51,595) |
| Cash generated from operations | 8 | 166,661 | 9,105 |
| Finance costs | | (30) | - |
| **Net cash from operating activities** | | **166,631** | **9,105** |
| **Total cash movement for the year** | | **166,631** | **9,105** |
| Cash at the beginning of the year | | 9,105 | - |
| **Total cash at end of the year** | 2 | **175,736** | **9,105** |

# Accounting Policies

## 1. Basis of preparation and summary of significant accounting policies

The financial statements have been prepared on a going concern basis in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities, and the Companies Act 71 of 2008. The financial statements have been prepared on the historical cost basis, and incorporate the principal accounting policies set out below. They are presented in South African Rands.

These accounting policies are consistent with the previous period.

### 1.1 Financial instruments

**Initial measurement**

Financial instruments are initially measured at the transaction price (including transaction costs except in the initial measurement of financial assets and liabilities that are measured at fair value through profit or loss) unless the arrangement constitutes, in effect, a financing transaction in which case it is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

**Financial instruments at amortised cost**

These include loans, trade receivables and trade payables. Those debt instruments which meet the criteria in section 11.8(b) of the standard, are subsequently measured at amortised cost using the effective interest method. Debt instruments which are classified as current assets or current liabilities are measured at the undiscounted amount of the cash expected to be received or paid, unless the arrangement effectively constitutes a financing transaction.

At each reporting date, the carrying amounts of assets held in this category are reviewed to determine whether there is any objective evidence of impairment. If there is objective evidence, the recoverable amount is estimated and compared with the carrying amount. If the estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in profit or loss.

**Financial instruments at cost**

Equity instruments that are not publicly traded and whose fair value cannot otherwise be measured reliably without undue cost or effort are measured at cost less impairment.

### 1.2 Tax

**Tax expenses**

The organisation is registered as a non-profit organisation in terms of section 10(1)(nC) of the Income Tax Act Nr 58 of 1962 as amended. No taxation is therefor calculated or provided for.

### 1.3 Revenue

Revenue is recognised to the extent that donations, fundraising, grants and in kind income are received by the organisation..

## Notes to the Financial Statements

| | 2022<br>R | 2021<br>R |
|---|---|---|

### 2. Cash and cash equivalents

Cash and cash equivalents consist of:

| | | |
|---|---|---|
| Cash on hand | 715 | - |
| Bank balances | 175,021 | 9,105 |
| | **175,736** | **9,105** |

### 3. Trade and other receivables

| | | |
|---|---|---|
| Trade receivables | 26,270 | - |

### 4. Trade and other payables

| | | |
|---|---|---|
| Amounts received in advance | 1,400 | - |
| SARS - PAYE Liability | 256 | - |
| | **1,656** | **-** |

### 5. Revenue

| | | |
|---|---|---|
| Donations received | 196,515 | 56,900 |
| Fundraising | 68,394 | - |
| Government grants | 81,882 | - |
| School fees received | 63,295 | 3,800 |
| | **410,086** | **60,700** |

### 6. Taxation

The organisation is registered as a non-profit organisation in terms of section 10(1)(nC) of the Income Tax Act Nr 58 of 1962 as amended. No taxation is therefor calculated or provided for.

### 7. Non-profit Organisation

Froggies Non Profit Company is registered as a non-profit organisation in terms of the Non-Profit Organisations Act, 1997 under registration number 930076139, with the Department of Social Development.

### 8. Cash generated from operations

| | | |
|---|---|---|
| Profit before taxation | 191,245 | 9,105 |
| **Adjustments for:** | | |
| Finance costs | 30 | - |
| **Changes in working capital:** | | |
| Trade and other receivables | (26,270) | - |
| Trade and other payables | 1,656 | - |
| | **166,661** | **9,105** |

# Notes to the Financial Statements

## 9. Categories of financial instruments

| | Note(s) | Debt instruments at amortised cost | Financial liabilities at amortised cost | Leases | Equity and non financial assets and liabilities | Total |
|---|---|---|---|---|---|---|
| **Categories of financial instruments - 2022** | | | | | | |
| **Assets** | | | | | | |
| **Current Assets** | | | | | | |
| Trade and other receivables | 3 | 26,270 | - | - | - | 26,270 |
| Cash and cash equivalents | 2 | 175,736 | - | - | - | 175,736 |
| | | **202,006** | - | - | - | **202,006** |
| **Total Assets** | | **202,006** | - | - | - | **202,006** |
| **Equity and Liabilities** | | | | | | |
| **Equity** | | | | | | |
| Equity Attributable to Equity Holders of Parent: | | | | | | |
| Accumulated profit | | - | - | - | 200,350 | 200,350 |
| **Total Equity** | | - | - | - | **200,350** | **200,350** |
| **Liabilities** | | | | | | |
| **Current Liabilities** | | | | | | |
| Trade and other payables | 4 | - | 3,056 | (1,400) | - | 1,656 |
| **Total Liabilities** | | - | **3,056** | **(1,400)** | - | **1,656** |
| **Total Equity and Liabilities** | | - | **3,056** | **(1,400)** | **200,350** | **202,006** |

# Notes to the Financial Statements

## 9. Categories of financial instruments (continued)

| | Note(s) | Debt instruments at amortised cost | Financial liabilities at amortised cost | Leases | Equity and non financial assets and liabilities | Total |
|---|---|---|---|---|---|---|
| **Categories of financial instruments - 2021** | | | | | | |
| **Assets** | | | | | | |
| **Current Assets** | | | | | | |
| Cash and cash equivalents | 2 | 9,105 | - | - | - | 9,105 |
| **Total Assets** | | **9,105** | - | - | - | **9,105** |
| **Equity and Liabilities** | | | | | | |
| **Equity** | | | | | | |
| Equity Attributable to Equity Holders of Parent: | | | | | | |
| Accumulated profit | | - | - | - | 9,105 | 9,105 |
| **Total Equity** | | - | - | - | **9,105** | **9,105** |
| **Total Equity and Liabilities** | | - | - | - | **9,105** | **9,105** |

# Froggies Aftercare NPC

(Registration number: 2021/759531/08)
Financial Statements for the year ended 31 December 2022

## Detailed Income Statement

| | Note(s) | 2022<br>R | 2021<br>R |
|---|---|---|---|
| **Revenue** | | | |
| Donations received | | 196,515 | 56,900 |
| Fundraising | | 68,394 | - |
| Government grants | | 81,882 | - |
| School fees received | | 63,295 | 3,800 |
| | 5 | **410,086** | **60,700** |
| **Expenses** | | **(218,811)** | **(51,595)** |
| **Operating profit** | | **191,275** | **9,105** |
| Finance costs | | (30) | - |
| **Profit for the year** | | **191,245** | **9,105** |
| **Operating expenses** | | | |
| Accounting fees | | (12,225) | - |
| Bad debts | | (2,900) | - |
| Bank charges | | (1,747) | (842) |
| Cleaning | | (3,591) | - |
| Discount allowed | | (1,900) | - |
| Employee costs | | (162,989) | (46,515) |
| Entertainment | | (10,423) | - |
| Gifts | | (2,437) | - |
| IT expenses | | (5,854) | - |
| Maintenance | | (1,128) | - |
| Municipal expenses | | (984) | - |
| Protective clothing | | (845) | - |
| Repairs and maintenance | | (4,320) | (1,541) |
| Software expenses | | (510) | - |
| Stationary | | (100) | (2,697) |
| Training | | (6,858) | - |
| | | **(218,811)** | **(51,595)** |

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# ACCOUNT ON EXPENDITURE FOR PROCEDING FUNDING
# (01 September 2022 – 25 April 2023)

| NR | DATUM | BESKRYWING | DEBIET | KREDIET | SALDO |
|---|---|---|---|---|---|
| 1 | 2022/09/01 | Grand in Aid - received | | R40 000,00 | -R40 000,00 |
| 2 | 2022/09/29 | Justin Williams - coaching & facilitation cost | R3 593,70 | | -R36 406,30 |
| 3 | 2022/09/17 | Dynamikos Training Centre | R920,00 | | -R35 486,30 |
| 4 | 2022/10/28 | Justin Williams - coaching & facilitation cost | R2 940,00 | | -R32 546,30 |
| 5 | 2022/11/05 | Eikestad Tuinsentrum / grasmasjien | R4 320,00 | | -R28 226,30 |
| 6 | 2022/11/26 | Kloppers Sport - sporting equipment | R2 274,00 | | -R25 952,30 |
| 7 | 2022/11/25 | Justin Williams - coaching & facilitation cost | R3 920,00 | | -R22 032,30 |
| 8 | 2022/11/21 | Domains.co.za - Froggies website hosting | R1 211,00 | | -R20 821,30 |
| 9 | 2022/12/15 | Justin Williams - coaching & facilitation cost | R3 267,00 | | -R17 554,30 |
| 10 | 2023/01/27 | Justin Williams - coaching & facilitation cost | R1 633,00 | | -R15 921,30 |
| 11 | 2023/02/27 | Justin Williams - coaching & facilitation cost | R3 104,00 | | -R12 817,30 |
| 12 | 2023/03/07 | Afrigas - Gas - feeding scheme during afternoon | R688,75 | | -R12 128,55 |
| 13 | 2023/03/13 | Cycle2 ride - coaching & facilitation cost | R1 400,00 | | -R10 728,55 |
| 14 | 2023/03/16 | Marissa Claasen - coaching and facilitation cost | R800,00 | | -R9 928,55 |
| 15 | 2023/03/27 | Six Steps Studio - coaching and facilitation cost | R3 000,00 | | -R6 928,55 |
| 16 | 2023/03/27 | Justin Williams - coaching & facilitation cost | R3 103,00 | | -R3 825,55 |
| 17 | 2023/04/21 | Six Steps Studio - coaching and facilitation cost | R2 250,00 | | -R1 575,55 |
| 18 | 2023/04/22 | Cycle2 ride - coaching & facilitation cost | R1 400,00 | | -R175,55 |

1. **Justin Williams - Sport Coaching**
   September – Invoice 2
   Proof of payment (2022/09/29)
   October – Invoice 3
   Proof of payment (2022/10/28)
   November – Invoice 4
   Proof of payment (2022/11/25)
   December – Invoice 5
   Proof of payment (2022/12/15)
   January – Invoice 6
   Proof of payment (2023/01/27)
   February – Invoice 7
   Proof of payment (2023/02/27)
   March – Invoice 8
   Proof of payment (2023/03/27)

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2. **Dynamikos Training Network**
   Invoice 2372
   Proof of payment (2022/09/22)

3. **Eikestad Tuinsentrum**
   Invoice 132748 – repair of lawn mover
   Proof of payment (2022/11/05)

4. **Domains.co.za**
   Invoice DOM 1475931
   Proof of payment (2022/21/11)

5. **Kloppers Sport**
   Quotation 271
   Proof of payment (2022/11/28)

6. **Afrigas**
   Invoice (QTS1661)
   Proof of payment (2023/03/07)

7. **Cycle2Ride**
   March invoice – INV 607
   Proof pf payment (2023/03/13)

8. **Marissa Claasen**
   Invoice 001
   Proof of payment (2023/03/16)

9. **Six Step Studio**
   March invoice
   Proof of payment (2023/03/27)
   April invoice
   Proof of payment (2023/04/22)

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# NARRATIVE REPPORT ON SPORT AND RECREATIONAL BUDGET PROPOSAL

We applied for funds at the 2022/2023 Grant in Aid Funding for sports, recreation as well as life skills programmes to offer sustainable solutions and long-term opportunities for our rural youth.

Currently we're working with 65 children (Grade 0, 1, 2, 3 and 4), Monday to Friday from 14h00-17h00 at our aftercare at Devon Valley Primary School.

With the funding received, we were able to start with our sports and recreational program by implementing the following:

## 1.1 Outcome reached so far

Sport Coaching – Facilitator / Justin Williams

To train a local member of the community to be our main sport facilitator and provide him with access to skills development programmes. With limited opportunities due to poverty, lack of infra-structure, local programmes and transport it remains a challenge for our facilitators and youth to reach their full potential.

His role is to host daily sport sessions in age-appropriate groups (5 x groups, 1 x hour each). The sessions consist of rugby, soccer, athletics, cycling, gymnastics, soft ball cricket soon with our new balls purchased from Kloppers Sport.

The program also emphasizes the importance of creating an inclusive and welcoming environment for all children, regardless of their backgrounds or skill levels. Our coach are trained to identify and address any barriers that may prevent children from fully participating in sports activities and to promote social and emotional learning through sports.

Fun and sport days hosted and organized by the facilitators and volunteers

1. Family Fun Sports Day – Parents and children took part as a team in different games to promote teamwork, ensure better communication, respect for each other and a better sense of togetherness.
2. Educational Fun Walk – Fun walk in Devon Valley hosted by Bottelary Conservancy to educate the children about our beautiful valley and we need to conserve it.
3. Rainbow / Spring Picnic – To learn and improve on social skills by playing and taking part in different games. This was also our opportunity to celebrate our 1 year anniversary.

4. Water Fun Day – We received sponsorship of swimming costumes for all the children at the aftercare. We had a fun filled afternoon with a waterslide and talked about the basics of water safety.
5. Mother's Day High Tea – The aim was to treat our mothers, grandmothers or primary caregivers with a beautiful morning filled with performances by our children, listening to a positive, uplifting message by a guest speaker while enjoying tea and snacks.

Sports field

The lawnmower was broken since long before we became involved in Sept 2021. The school is a no-fee school, so they kept saying they don`t have money to repair the machine. The grass on the playing field and all around the school was so tall that it was impossible for kids to play there - never mind do sports like soccer, rugby/ cricket. From time to time, they would look for a farmer close by with tractor availability, who would good-heartedly cut the grass "shorter" with a farming implement - but still not to a short-enough length to really facilitate sport and training on the grass. Now the machine is repaired, and the janitor can always ensure that the sports field is manicured and ready for sports training.

Learn to Cycle - Cycle2Ride

**C2R (www.cycle2ride.co.za)** has a comprehensive program to assist schools in the development of cycling, ranging from coaching qualifications, skills track development to toddler development program.

The cycling program at Froggies not only helps children stay active and healthy, but it also gives them an opportunity to learn valuable life skills. Through cycling, they can develop a sense of responsibility, discipline, and teamwork, while reducing the likelihood of engaging in risky behaviors. Additionally, the program encourages participants to set and achieve goals, which can help build confidence and self-esteem.

The program also strengthens community bonds and brings together people from different backgrounds. It's a positive initiative that improves the lives of young people in the area.

Hip Hop Classes - Six Step Studio (https://www.instagram.com/six_step_studio/?hl=en)

Hip hop and dance classes can be an exciting and empowering way for children to express themselves, improve their physical fitness, and gain valuable life skills. However, not all children have equal access to these opportunities. This is where Six Step Studio (35 Erasmus Smit St, Idas Valley, Stellenbosch ) dance classes for our Froggies learners comes in.

The classes are designed to be inclusive and accessible to children of all skill levels. Participants learn a variety of hip hop and dance styles. They also receive instruction on dance terminology, choreography, and musicality.

One of the great things about this program is that it is not just a one-time event. Our learners are encouraged to take part on a weekly base, and continue their dance education, building on the skills they have learned and developing a deeper appreciation for the art form. Hopefully at the end of the year we can have a talent show, giving our learners an opportunity to share their talents with the community.

Marissa Claasen – Educational session (My body and pets)

Education is a crucial aspect of any child's development, especially for children at Froggies aftercare. Teaching children about important topics such as their bodies and pets can be an effective way to empower them with knowledge and help them make informed decisions.

Teaching children about their bodies is essential for their physical and emotional well-being. Children need to understand the basics of anatomy, hygiene, and personal safety to ensure they stay healthy and safe. They also need to learn about boundaries, consent, and respect to develop healthy relationships and protect themselves from harm.

## 1.2 Evaluation of the project

We take great pride in the success of our programs thus far. Our children have provided us with positive feedback, expressing their love for the time allocated each day to engage in sports. This has become a favorite part of their time at Froggies aftercare.

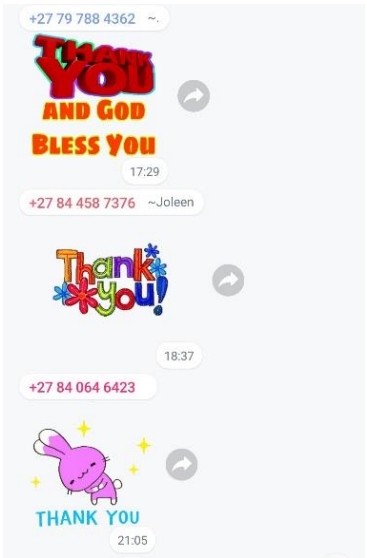
Moreover, we have observed a significant increase in parent attendance from the first sports and social day we hosted to the most recent one. The parents and the community have expressed their appreciation for what we are doing, and they have been actively motivating their children to attend our aftercare regularly, which has presented a challenge.

As we strive to improve our programs, we are also aware of the need to accommodate older children. We are looking into sustainable ways to do so, despite the limited funds, time, and resources at our disposal.

Please see feedback below from our parents on our Parent- WhatsApp group

082 808 6577
linda@froggiesaftercare.co.za
www.froggiesaftercare.co.za
Devon Valley Road, Devon Valley, Stellenbosch

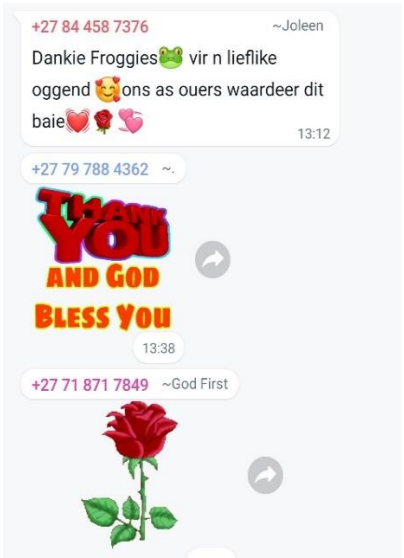











082 808 6577
linda@froggiesaftercare.co.za
www.froggiesaftercare.co.za
Devon Valley Road, Devon Valley, Stellenbosch

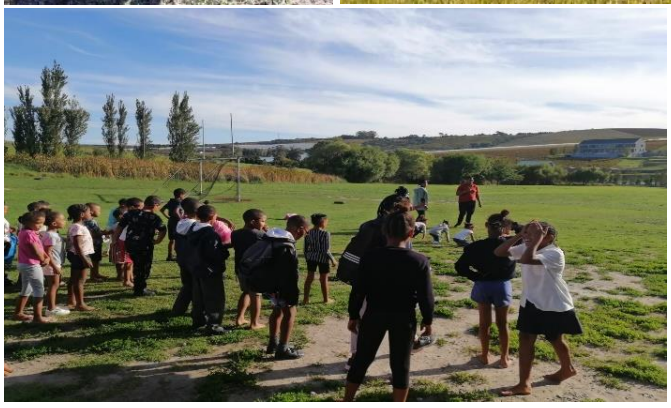
## 2. PICTURES

### 2.1 DAILY SPORTS CLASSES











082 808 6577
linda@froggiesaftercare.co.za
www.froggiesaftercare.co.za
Devon Valley Road, Devon Valley, Stellenbosch





**2.2 OUR NEWLY CUT LAWN**



082 808 6577
linda@froggiesaftercare.co.za
www.froggiesaftercare.co.za
Devon Valley Road, Devon Valley, Stellenbosch

## 2.3 FAMILY FUN SPORTS DAY






## 2.4 EDUCATIONAL - FUN WALK














082 808 6577
linda@froggiesaftercare.co.za
www.froggiesaftercare.co.za
Devon Valley Road, Devon Valley, Stellenbosch

## 2.5 RAINBOW SPRING PICNIC








## 2.6 WATER FUN DAY









082 808 6577
linda@froggiesaftercare.co.za
www.froggiesaftercare.co.za
Devon Valley Road, Devon Valley, Stellenbosch

## 2.7 MOTHERS DAY HIGH TEA







## 2.8 WOMAN`s DAY – FUN WALK (10km fundraiser)







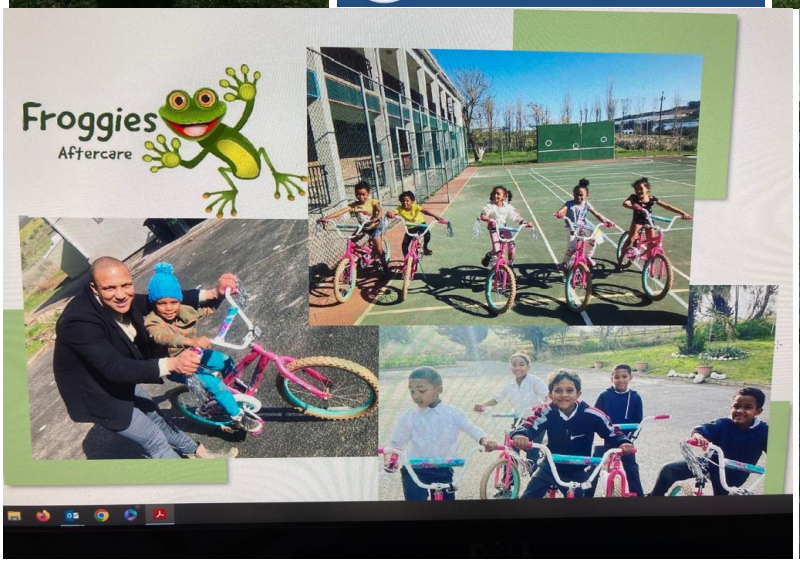

082 808 6577
linda@froggiesaftercare.co.za
www.froggiesaftercare.co.za
Devon Valley Road, Devon Valley, Stellenbosch

## 2.9. CYCLE2RIDE – cycling coaching program










## 2.10. SIX STEPS STUDIO – HIP HOP coaching program





082 808 6577
linda@froggiesaftercare.co.za
www.froggiesaftercare.co.za
Devon Valley Road, Devon Valley, Stellenbosch

## 2.11. INSTAPPIE – THEME (MY BODY, SENSES AND MY PETS)





## 3. FINANCIAL REPORT ON EXPENDITURE

3.1 Project detail for the date of 01/09/2022 – 25/04/2023

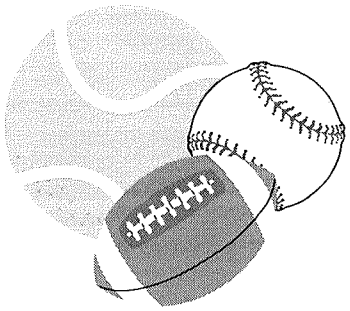
| NR | DATUM | BESKRYWING | DEBIET | KREDIET | SALDO |
|---|---|---|---|---|---|
| 1 | 2022/09/01 | Grand in Aid - received | | R40 000,00 | -R40 000,00 |
| 2 | 2022/09/29 | Justin Williams - coaching & facilitation cost | R3 593,70 | | -R36 406,30 |
| 3 | 2022/09/17 | Dynamikos Training Centre | R920,00 | | -R35 486,30 |
| 4 | 2022/10/28 | Justin Williams - coaching & facilitation cost | R2 940,00 | | -R32 546,30 |
| 5 | 2022/11/05 | Eikestad Tuinsentrum / grasmasjien | R4 320,00 | | -R28 226,30 |
| 6 | 2022/11/26 | Kloppers Sport - sporting equipment | R2 274,00 | | -R25 952,30 |
| 7 | 2022/11/25 | Justin Williams - coaching & facilitation cost | R3 920,00 | | -R22 032,30 |
| 8 | 2022/11/21 | Domains.co.za - Froggies website hosting | R1 211,00 | | -R20 821,30 |
| 9 | 2022/12/15 | Justin Williams - coaching & facilitation cost | R3 267,00 | | -R17 554,30 |
| 10 | 2023/01/27 | Justin Williams - coaching & facilitation cost | R1 633,00 | | -R15 921,30 |
| 11 | 2023/02/27 | Justin Williams - coaching & facilitation cost | R3 104,00 | | -R12 817,30 |
| 12 | 2023/03/07 | Afrigas - Gas - feeding scheme during afternoon | R688,75 | | -R12 128,55 |
| 13 | 2023/03/13 | Cycle2 ride - coaching & facilitation cost | R1 400,00 | | -R10 728,55 |
| 14 | 2023/03/16 | Marissa Claasen - coaching and facilitation cost | R800,00 | | -R9 928,55 |
| 15 | 2023/03/27 | Six Steps Studio - coaching and facilitation cost | R3 000,00 | | -R6 928,55 |
| 16 | 2023/03/27 | Justin Williams - coaching & facilitation cost | R3 103,00 | | -R3 825,55 |
| 17 | 2023/04/21 | Six Steps Studio - coaching and facilitation cost | R2 250,00 | | -R1 575,55 |
| 18 | 2023/04/22 | Cycle2 ride - coaching & facilitation cost | R1 400,00 | | -R175,55 |

082 808 6577
linda@froggiesaftercare.co.za
www.froggiesaftercare.co.za
Devon Valley Road, Devon Valley, Stellenbosch

**4. CONCLUSION**

At Froggies we believe that a good sporting and social program at our aftercare can have a significant impact on the children`s overall well-being and development. By providing our children with opportunities to engage in physical activity, develop social skills, improve self-esteem, and also enhance academic performance, we can help them to thrive and reach their full potential.

Our sports and recreation structured program have showed us it has the potential to develop pride and dignity as well as sense of place amongst the Devon Valley community and provide a space in which our children can learn, develop, and grow.



# JUSTIN WILLIAMS
SPORT COACH

**BILLED TO:**

Froggies Aftercare
Devon valley Primary School
Stellenbosch
7613

Invoice No. 02
September 2022

| Item | Quantity | Total |
|---|---|---|
| September - Sport coaching | 1 | R 3593.70 |

**Total** R3593.70

Thank you!

**PAYMENT INFORMATION**

Capitec Bank
Account Name: Justin Williams
Account No.: 1456805388

Justin Williams
Weltevrede Kwekery, Devon Valley Road,
Devon Valley, Stellenbosch 7600

CAPITEC

## Payment Confirmation

| | |
|---|---|
| Date /Time Actioned | : 29/09/2022 |
| Transaction ID | : 000390968 |

## Payment Details

| | |
|---|---|
| From Account | : Current |
| Amount | : 3,593.70 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 1456805388 |
| Name | : Justin Williams |
| Bank | : CAPITEC BANK |
| Branch Code | : 470010 |
| Reference | : Froggies Dankie |

Capitec Bank is an authorised financial services provider (FSP46669) and registered credit provider (NCRCP13) Capitec Bank Limited Reg. No. 1980/003698/06

DYNAMIKOS
TRAINING THAT SAVES LIVES

# TAX INVOICE

NUMBER: INV0002372
REFERENCE:
DATE: 15/09/2022
DUE DATE: 17/09/2022
SALES REP:
OVERALL DISCOUNT %: 0.00%
PAGE: 1/1

## DYNAMIKOS TRAINING NETWORK (PTY) LTD

VAT NO: 4010231233

POSTAL ADDRESS:
PO Box 50
[illegible]antiamhof, 7532

PHYSICAL ADDRESS:
Unit 8, Rosenpark Business Park
Bella Rosa Street
Rosenpark, Bellville
7550
Tel: 021 949 2208

MAAA0028209
Reg No: 2022/679665/07

TO

## FROGGIES AFTERCARE

CUSTOMER VAT NO:

POSTAL ADDRESS:

PHYSICAL ADDRESS:
Devon Valley Road
Devon Valley
Stellenbosch

7600

| | | | | | | |
|---|---|---|---|---|---|---|
| *ICC - PAEDIATRIC CPR & BASIC FIRST AID*<br>*17 September 2022* | **2.00** | R400.00 | 0.00% | 15.00% | R800.00 | **R920.00** |

Froggies refund
staggies.
Justin & Manuntha
attended.

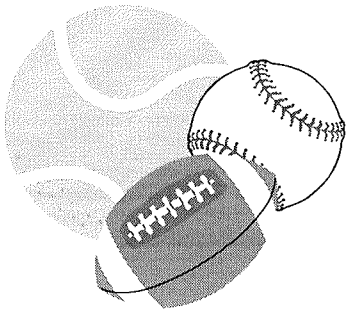
+ Cash

DYNAMIKOS TRAINING NETWORK
ABSA (632005)
Acc No: 4063065213
TERMS: STRICTLY COD
Please use the invoice number as reference when making payment.
info@dynamikos.co.za

| | |
|---|---|
| Total Discount: | **R0.00** |
| Total Exclusive: | **R800.00** |
| Total VAT: | **R120.00** |
| Sub Total: | **R920.00** |
| Grand Total: | **R920.00** |

BALANCE DUE

**R920.00**



# JUSTIN WILLIAMS
SPORT COACH

**BILLED TO:**

Froggies Aftercare
Devon valley Primary School
Stellenbosch
7613

Invoice No. 03
October 2022

| Item | Quantity | Total |
|---|---|---|
| October - Sport coaching | 1 | R 2940.30 |

**Total** **R 2940.30**

Thank you!

**PAYMENT INFORMATION**

Capitec Bank
Account Name: Justin Williams
Account No.: 1456805388

Justin Williams
Weltevrede Kwekery, Devon Valley Road,
Devon Valley, Stellenbosch 7600

CAPITEC

## Payment Confirmation

| | |
|---|---|
| Date /Time Actioned | : 28/10/2022 |
| Transaction ID | : 000107333 |

## Payment Details

| | |
|---|---|
| From Account | : Current |
| Amount | : 2,940.30 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 1456805388 |
| Name | : Justin Williams |
| Bank | : CAPITEC BANK |
| Branch Code | : 470010 |
| Reference | : Froggies Dankie |

⊗ Graanyer invoice

# EIKESTAD TUINSENTRUM


P.O. BOX 1357
STELLENBOSCH
7599

33 DU TOIT STREET
STELLENBOSCH

Phone No 021-8833226
Fax No 086 567 2402
E-Mail office@eiketuin.co.za
CompanyTaxNo 4380203077
CompanyRegistration CK95/006415/23


Date: 31/10/2022

**DEVON VALLEI PRIMERE SKOOL**
POSBUS 4046
STELLENBOSCH
7599

## STAAT / STATEMENT

**ACCOUNT NUMBER** **DEV029**

**Balance Brought Foward** 0.00

| Date | Description | Order No | Reference | Debit | Credit | Balance |
|---|---|---|---|---|---|---|
| 28/10/2022 | Invoice | | INV132748 | 4 320.00 | | 4 320.00 |

DANKIE VIR U ONDERSTEUNING.
TERME: 30 DAE NETTO VIR GOEDGEKEURDE REKENINGE
RENTE WORD GEHEF OP AGTERSTALLIGE REKENINGE

USE AS REFERENCE NUMBER: Account No: DEV029

Total Due 4 320.00

| 180 Days | 150 Days | 120 Days | 90 Days | 60 Days | 30 Days | Current |
|---|---|---|---|---|---|---|
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4 320.00 |

nk Detail: Nedbank, Account No: 149 8077 161, Branch Code: 198 765

CAPITEC

## Payment Confirmation

| | |
|---|---|
| Date /Time Actioned | : 05/11/2022 |
| Transaction ID | : 000190410 |

## Payment Details

| | |
|---|---|
| From Account | : Current |
| Amount | : 4,320.00 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 1498077161 |
| Name | : Eikestad Tuinsentrum |
| Bank | : NEDBANK LTD. |
| Branch Code | : 198765 |
| Reference | : Dev029 |

Capitec Bank is an authorised financial services provider (FSP46669) and registered credit provider (NCRCP13) Capitec Bank Limited Reg. No: 1980/003095/06

# Kloppers expert

Reg No. 2006/018031/7 VAT No: 4310192785

7600
Tel: 021 883 2048
Email: stellies@kloppers.co.za

| QUOTATION | | 271 | COPY |
|---|---|---|---|
| DATE | PAGE NO. | SALES PERSON | WKS |
| 24/11/2022 | 1 of 1 | | 3 |
| CUSTOMER ACC NO. | | CUSTOMER VAT NO. | |
| | | | |
| PHONE NUMBER | | ORDER NUMBER | |
| | | | |
| OUR REFERENCE | | YOUR REFERENCE | |
| | | | |

INVOICE TO
FROGGIES AFTERCARE

DELIVER TO

| Item Code | Item Description | Unit Qty | Unit Price | Discount | Line Total |
|---|---|---|---|---|---|
| GIL038-4-B/P | GILBERT NSA NETBALL SZ4 B/P 1/22 | 3.00 | 179.00 | | 537.00 |
| MIT012-4 | MITRE IMPEL PLUS TRAIN SZ4 05/22 | 3.00 | 249.00 | | 747.00 |
| GN128 | GB TENNIS BALL 5/22 | 2.00 | 49.00 | | 98.00 |
| 140BLB-R-135 | BLASTERS BRONZE 135G RED 08/21 | 2.00 | 119.00 | | 238.00 |
| TB010 | WILSON US OPEN RED 3BT | 3.00 | 109.00 | | 327.00 |
| 122120305 | DUNLOP STAGE 2 ORANGE 3BT | 3.00 | 109.00 | | 327.00 |

uotation only valid for 7 days, subject to availability of stock from our
ppliers and any exchange rate changes.

| | |
|---|---|
| SUB-TOTAL | 2274.0 |
| VAT INCLUDED | 296.5 |
| LESS ROUNDING LOSS | 0.0 |
| INVOICE TOTAL | 2274.0 |

CAPITEC

## Payment Confirmation

| | |
|---|---|
| Date /Time Actioned | : 28/11/2022 |
| Transaction ID | : 000401138 |

## Payment Details

| | |
|---|---|
| From Account | : Current |
| Amount | : 2,274.00 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 4051691935 |
| Name | : Klopper Sport Stellenbosch |
| Bank | : ABSA BANK |
| Branch Code | : 632005 |
| Reference | : Froggies Q271 |

Capitec Bank is an authorised financial services provider (FSP46669) and registered credit provider (NCRCP13) Capitec Bank Limited Reg. No. 1980/003865/06



# JUSTIN WILLIAMS
SPORT COACH

**BILLED TO:**

Froggies Aftercare
Devon valley Primary School
Stellenbosch
7613

Invoice No. 04
November 2022

| Item | Quantity | Total |
|---|---|---|
| November - Sport coaching | 1 | R 2920.40 |

**Total** **R 2920.40**

Thank you!

**PAYMENT INFORMATION**

Capitec Bank
Account Name: Justin Williams
Account No.: 1456805388

Justin Williams
Weltevrede Kwekery, Devon Valley Road,
Devon Valley, Stellenbosch 7600

CAPITEC

## Payment Confirmation

| | |
|---|---|
| Date /Time Actioned | : 25/11/2022 |
| Transaction ID | : 00033784 1 |

## Payment Details

| | |
|---|---|
| From Account | : Current |
| Amount | : 3,920.40 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 1456805388 |
| Name | : Justin Williams |
| Bank | : CAPITEC BANK |
| Branch Code | : 470010 |
| Reference | : Froggies Dankie |

Capitec Bank is an authorised financial services provider (FSP 6578) and registered credit provider (NCRCP16) Capitec Bank Limited Reg. No. 1980/03836[illegible]

domains.co.za
IT ALL STARTS WITH A DOMAIN NAME

PAID

DiaMatrix CC
First National Bank
Account No: 62389453714
Branch Code: 258624
**FNB Bank Teller fee of R40**

CK # 2001/064910/23
Vat No : 4070203098

Telephone: 011 640 9700 / 0861 100 698
2nd Floor, Palm Grove | Houghton Estate Office Park
219 Osborn Rd | Houghton Estate
Johannesburg | South Africa | 2192
www.domains.co.za
A Division of DiaMatrix C.C

# Tax Invoice #DOM-1475931

Invoice Date: 21/11/2022

Due Date: 01/12/2022

**Invoiced To**
Suzaan Carinus
Dwars-in-die-Weg Farm
Devon Valley Road
Stellenbosch, Western Cape, 7600
South Africa

Your Account Manager is: : Jacques

| Description | | Total |
|---|---|---|
| WP Basic - froggiesaftercare.co.za (01/12/2022 - 31/12/2022)<br>Install Wordpress: Yes with WooCommerce | | R109.00 |
| | **Sub Total** | **R94.78** |
| | **15.00% VAT** | **R14.22** |
| | **Credit** | **R0.00** |
| | **Total** | **R109.00** |

## Transactions

| Transaction Date | Gateway | Transaction ID | Amount |
|---|---|---|---|
| 12/12/2022 | Bank Transfer | FNB-1763404 | R1320.00 |
| | | **Balance** | **R-1211.00** |

Steggies Kleuterskool <suzaan@steggieskleuters.co.za>

# Invoice Payment Confirmation

1 message

Tue, Dec 13, 2022 at 5:30 PM

**Domains.co.za** <billing@domains.co.za>
Reply-To: "Domains.co.za" <billing@domains.co.za>
To: Suzaan Carinus <suzaan@steggieskleuters.co.za>

**Hi Suzaan Carinus,**

This is a payment receipt for Invoice DOM-1475931 sent on 21/11/2022

WP Basic - froggiesaftercare.co.za (01/12/2022 - 31/12/2022) R109.00
Install Wordpress: Yes with WooCommerce
---
Sub Total: R94.78
15.00% VAT: R14.22
Credit: R0.00
Total: R109.00

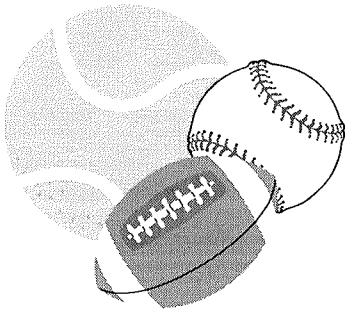
| | |
|---|---|
| Amount: | R1320.00 |
| Transaction #: | FNB-1763404 |
| Total Paid: | R1320.00 |
| Remaining Balance: | R-1211.00 |
| Status: | Paid |

You may review your invoice history at any time by logging in to your client area.

Note: This email will serve as an official receipt for this payment.

Best regards,
The **Domains.co.za** Team

**Invoice-DOM-1475931.pdf**
116K



# JUSTIN WILLIAMS
SPORT COACH

**BILLED TO:**

Froggies Aftercare
Devon valley Primary School
Stellenbosch
7613

Invoice No. 05
December 2022

| Item | Quantity | Total |
|---|---|---|
| December - Sport coaching | 1 | R 3267.00 |

**Total** **R 3267.00**

Thank you!

**PAYMENT INFORMATION**

Capitec Bank
Account Name: Justin Williams
Account No.: 1456805388

Justin Williams
Weltevrede Kwekery, Devon Valley Road,
Devon Valley, Stellenbosch 7600

CAPITEC

## Payment Confirmation

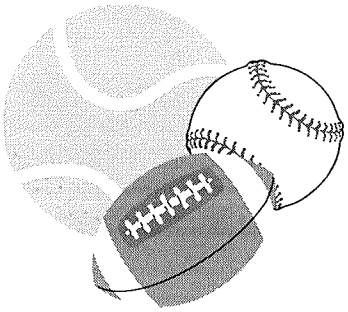
| | |
|---|---|
| Date /Time Actioned | : 16/12/2022 |
| Transaction ID | : 000319608 |

## Payment Details

| | |
|---|---|
| From Account | : Current |
| Amount | : 3,267.00 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 1456805386 |
| Name | : Justin Williams |
| Bank | : CAPITEC BANK |
| Branch Code | : 470010 |
| Reference | : Froggies Dankie |



# JUSTIN WILLIAMS
SPORT COACH

**BILLED TO:**

Froggies Aftercare
Devon valley Primary School
Stellenbosch
7613

Invoice No. 06
January 2023

| Item | Quantity | Total |
|---|---|---|
| January - Sport coaching | 1 | R 1633.00 |

**Total** **R 1633.00**

Thank you!

**PAYMENT INFORMATION**

Capitec Bank
Account Name: Justin Williams
Account No.: 1456805388

Justin Williams
Weltevrede Kwekery, Devon Valley Road,
Devon Valley, Stellenbosch 7600

CAPITEC

## Payment Confirmation

| | |
|---|---|
| Date /Time Actioned | : 27/01/2023 |
| Transaction ID | : 364234 |

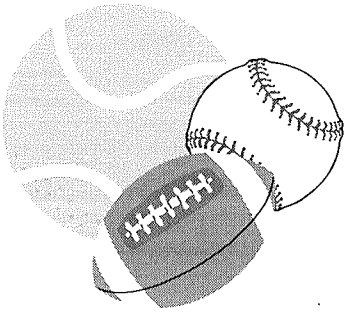
## Payment Details

| | |
|---|---|
| From Account | : Current |
| Amount | : 1,833.00 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 1456805568 |
| Name | : Justin Williams |
| Bank | : CAPITEC BANK |
| Branch Code | : 470010 |
| Reference | : Froggies Dankie |

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# JUSTIN WILLIAMS
SPORT COACH

**BILLED TO:**

Froggies Aftercare
Devon valley Primary School
Stellenbosch
7613

Invoice No. 07
February 2023

| Item | Quantity | Total |
|---|---|---|
| February - Sport coaching | 1 | R 3104.00 |

**Total** **R 3104.00**

Thank you!

**PAYMENT INFORMATION**

Capitec Bank
Account Name: Justin Williams
Account No.: 1456805388

Justin Williams
Weltevrede Kwekery, Devon Valley Road,
Devon Valley, Stellenbosch 7600

CAPITEC

## Payment Confirmation

| | |
|---|---|
| Date /Time Actioned | : 27/02/2023 |
| Transaction ID | : 469743 |

## Payment Details

| | |
|---|---|
| From Account | : Current |
| Amount | : 3,104.00 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 1459805389 |
| Name | : Justin Williams |
| Bank | : CAPITEC BANK |
| Branch Code | : 470010 |
| Reference | : Frogglas Dankie |

Capitec Bank is an authorised financial services provider (FSP 46370) and registered credit provider (NCRCP10) Capitec Bank Limited Reg. No. 1996/000738/06

11 JACOBS STREET
ELIM
KUILSRIVIER
CAPE TOWN
7580

UPATREE FARMS
119A on R 513, Brits Road
De Wildt
Pretoria North
0182
South Africa

# BUSINESS ACADEMY

ANNA-MARIE KEMP
083 275 7659
anna-marie@eduserve.org.za

| Banking Details: | Business Academy |
|---|---|
| | FNB - ZEVENWACHT |
| Acc No: | 62 551 060 743 |
| BANK Ref: | ECD - CHRISLENE SIEGELS |
| | R200,00 |

Date: Tuesday, 28 February 2023
Name: Froggies Aftercare CHRISLENE SIEGELS
Contact no: 076 082 7835
Address: WC NO ADDRESS....
e-mail:

PRO1015

0

Attendence for the ECD Conference on the 7th of March 2023 in Belhar Western Cape.

Proceeding this event in collaboration with Dept of Social Development at the City of Cape Town

INVOICE

| Product: | Description | Unit price 1 PIECE | Quantity | TOTAL |
|---|---|---|---|---|
| ECD Conference | Registration | R200,00 | 1 | R200,00 |
| | ECD - CHRISLENE SIEGELS | | | |
| | | | | |
| | | | | |
| | PLEASE LET ME KNOW IF YOU WANT TO ADD MORE PEOPLE FROM YOUR SCHOOL | | | |
| | EVERYBODY IS WELCOME | | | |
| | | | | |
| | REGISTRATION CLOSE ON THE 1ST OF MARCH 23 | | | |
| | | | | |
| | PLEASE WHATSAPP PROOF OF PAYMENT TO 083 2757659 | | | |
| | | | TOTAL | R200,00 |
| | | | | |

127

CAPITEC

## Payment Confirmation

| | |
|---|---|
| Date /Time Actioned | : 02/03/2023 12:00:32 PM |
| Transaction ID | : 000360300 |

## Payment Details

| | |
|---|---|
| From Account | : Current |
| Account Number | : 1050945816 |
| Amount | : 260.00 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 62551060743 |
| Name | : Business Academy |
| Bank | : FIRST RAND BANK |
| Branch Code | : 250655 |
| Reference | : ECDChrislene Siege |

# Quote

**Quote From**

Afrigas - Stellenbosch
Afrigas (Pty) Ltd t/a
8 Stoffel Smit Str,Plankenburg
Suite 195, Private Bag X4,
DIE BOORD, 7613

| | |
|---|---|
| Telephone | (021) 882 8888/7 |
| Fax | (021) 882 8877 |
| E Mail | stellenbosch@afrigas.net |
| Vat Registration No | 4360253639 |
| Invoice Date | Not invoiced yet |
| Quote Date | 07/03/2023 |

**Quote To**

COD - CASH ON DELIVERY

**Deliver To**

COD - CASH ON DELIVERY
DEVIN VALLEY PRIMARY SCHOOL
078 168 6190

| Account No | Quote Date | Order Number | Representative | Quote Number | Page |
|---|---|---|---|---|---|
| COD | 07/03/2023 | SUZAAN | 1 Rep 1 | QTS1661 | 1 of 1 |

| Item Code | Description | Quantity | Unit Price | Disc % | Vat % | Line Total |
|---|---|---|---|---|---|---|
| 3634-LE | HANDIGAS CYL 19KG | 1.00 | 598.91 | 0.00% | 15.00% | 598.91 |

Gas for aftercare food.

Banking Details:
Bank Name: NEDBANK, Account: 1186116641, Branch: 118602

| | |
|---|---|
| Subtotal (Exclusive) | 598.91 |
| Discount | 0.00 |
| Vat | 89.84 |
| Total | 688.75 |

CAPITEC

## Payment Confirmation

| | |
|---|---|
| Date /Time Actioned | : 13/03/2023 |
| Transaction ID | : 000279258 |

## Payment Details

| | |
|---|---|
| From Account | : Current |
| Amount | : 688.75 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 1186116641 |
| Name | : Afrigas |
| Bank | : NEDBANK LTD. |
| Branch Code | : 198765 |
| Reference | : Froggies Aftercare |

Capitec Bank is an authorised financial services provider (FSP46669) and registered credit provider (NCRCP13) Capitec Bank Limited Reg. No. 1980/003095/06

# TAX INVOICE

Froggies Aftercare
Attention: Christel Liebenberg
Dwars in die Weg Farm
Devon
STELLENBOSCH WESTERN CAPE 7600
SOUTH AFRICA

**Invoice Date**
7 Mar 2023

**Invoice Number**
INV-0000000607

**Reference**
Cycling Coaching

Cycle2Ride(Pty)Ltd
Attention:
info@cycle2ride.co.za
22 Vergesig Road
Eversdal
DURBANVILLE
7550

| Description | Quantity | Unit Price | Amount ZAR |
|---|---|---|---|
| Cycling Coaching @ Devon Valley Primary school - Payable in advance - March 2023 | 1.00 | 1,400.00 | 1,400.00 |
| | | Subtotal | 1,400.00 |
| | | TOTAL VAT | 0.00 |
| | | **TOTAL ZAR** | **1,400.00** |

**Due Date: 8 Mar 2023**
Cycle2Ride
Standard Bank
Menlyn Park Branch (012345)
Acc. No: 062831062
Branch No (EFT): 051001

View and pay online now

Pd. 10/03

CAPITEC

## Payment Confirmation

| | |
|---|---|
| Date /Time Actioned | : 13/03/2023 12:51:22 PM |
| Transaction ID | : 000279454 |

## Payment Details

| | |
|---|---|
| From Account | : Current |
| Amount | : 1,400.00 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 062831062 |
| Name | : Cycle2ride |
| Bank | : STANDARD BANK |
| Branch Code | : 051001 |
| Reference | : Froggies aftercare |

# INVOICE

**Marissa Claasen**
1 Visvanger str
Melkbosstrand
Cape Town
7441

**BILL TO**
Suzaan Carinus
Froggies Aftercare
Devon Valley rd
Stellenbosch
7600

**INVOICE #** 001
**INVOICE DATE** 14/03/2023

| DESCRIPTION | AMOUNT |
|---|---|
| Froggies Aftercare - My Liggaam, Troeteldiere en Sintuie instappie | 800.00 |
| **TOTAL** | **R800.00** |

**BANK DETAILS**

M Claasen
FNB Cheque
Acc nr 6260 359 3692
Branch code 261 550

Thank you kindly!

Registration nr 2021/795938/07

*Thank you*

CAPITEC

## Payment Confirmation

| | |
|---|---|
| Date /Time Actioned | : 16/03/2023 08:21:28 PM |
| Transaction ID | : 000486934 |

## Payment Details

| | |
|---|---|
| From Account | : Current |
| Account Number | : 1050945816 |
| Amount | : 800.00 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 62603593692 |
| Name | : Edu theatre instappie |
| Bank | : FIRST RAND BANK |
| Branch Code | : 250655 |
| Reference | : Froggies |

instappie
Tema: my lyf
Sinhle
Troetdiepe

Capitec Bank is an authorised financial services provider (FSP46669) and registered credit provider (NCRCP13) Capitec Bank Limited Reg. No.: 1980/003695/06

# INVOICE

| Invoice To |
|---|
| Froggies Aftercare<br>Christelle |
| **Customer Email** |
| suzaan@steggieskleuters.co.za |
| **Customer Phone** |
| |

| Invoice Date |
|---|
| 27 March 2023 |

| Item | Description | Rate | Amount |
|---|---|---|---|
| | Hip Hop Classes - Wednesdays | 750.00 | |
| 1 x Week | GrR - 4 (45 minutes)<br>Gr5 - 7 (45 minutes) | | |
| | 1 March 2023 | | R 750.00 |
| | 8 March 2023 | | R 750.00 |
| | 15 March 2023 | | R 750.00 |
| | 22 March 2023 | | R 750.00 |

Cash to be put in a clearly marked envelope with dancer's name.

| | |
|---|---|
| **Total** | R 3 000.00 |
| **Payments** | |
| **Total Due** | R 3 000.00 |

**Banking Details:**
Nolan Jacobs
**Capitec Bank**
**Branch Code: 470 010**
**Acc No: 176 701 0255**
**Savings Account**

**Please use the dancers name as your reference for EFT payment.**
**Payment confirmation can be send to sixstepstudios@gmail.com**

CAPITEC

## Payment Confirmation

| | |
|---|---|
| Date /Time Actioned | : 27/03/2023 03:00:36 PM |
| Transaction ID | : 000403851 |

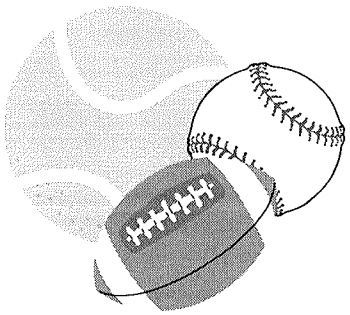
## Payment Details

| | |
|---|---|
| From Account | : Current |
| Amount | : 3,000.00 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 302264418 |
| Name | : Nolan Jacobs Hip Hop school |
| Bank | : STANDARD BANK |
| Branch Code | : 051001 |
| Reference | : Froggies |

Capitec Bank is an authorised financial services provider (FSP45669) and registered credit provider (NCRCP13) Capitec Bank Limited Reg. No.: 1980/003695/06



# JUSTIN WILLIAMS
SPORT COACH

**BILLED TO:**

Froggies Aftercare
Devon valley Primary School
Stellenbosch
7613

Invoice No. 08
March 2023

| Item | Quantity | Total |
|---|---|---|
| March - Sport coaching | 1 | R 3103.65 |

**Total** **R3103.65**

Thank you!

**PAYMENT INFORMATION**

Capitec Bank
Account Name: Justin Williams
Account No.: 1456805388

Justin Williams
Weltevrede Kwekery, Devon Valley Road,
Devon Valley, Stellenbosch 7600

CAPITEC

## Payment Confirmation

| | |
|---|---|
| Date /Time Actioned | : 27/03/2023 01:49:59 PM |
| Transaction ID | : 349666 |

## Payment Details

| | |
|---|---|
| From Account | : Current |
| Amount | : 3,103.65 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 1456805388 |
| Name | : Justin Williams |
| Bank | : CAPITEC BANK |
| Branch Code | : 470010 |
| Reference | : Froggies Dankie |

Capitec Bank is an authorised financial services provider (FSP46669) and registered credit provider (NCRCP13) Capitec Bank Limited Reg. No.: 1980/003695/06

# INVOICE

| Invoice To |
|---|
| Froggies Aftercare |
| Christelle |
| **Customer Email** |
| suzaan@steggieskleuters.co.za |
| **Customer Phone** |
| |

| Invoice Date |
|---|
| 21 April 2023 |

| Item | Description | Rate | Amount |
|---|---|---|---|
| | Hip Hop Classes - Wednesdays | 750.00 | |
| 1 x Week | GrR - 4 (45 minutes) | | |
| | Gr5 - 7 (45 minutes) | | |
| | 12 April 2023 | | R 750.00 |
| | 19 April 2023 | | R 750.00 |
| | 26 April 2023 | | R 750.00 |

Cash to be put in a clearly marked envelope with dancer's name.

| Total | R 2 250.00 |
|---|---|

| Payments | |
|---|---|

| Total Due | R 2 250.00 |
|---|---|

**Banking Details:**
Nolan Jacobs
**Capitec Bank**
**Branch Code: 470 010**
**Acc No: 176 701 0255**
**Savings Account**

**Please use the dancers name as your reference for EFT payment.**
**Payment confirmation can be send to sixstepstudios@gmail.com**

CAPITEC

## Payment Confirmation

| | |
|---|---|
| Date /Time Actioned | : 22/04/2023 05:24:26 PM |
| Transaction ID | : 000239186 |

## Payment Details

| | |
|---|---|
| From Account | : Current |
| Amount | : 2,250.00 ZAR |

## Beneficiary Details

| | |
|---|---|
| Account number | : 302264418 |
| Name | : Nolan Jacobs Hip Hop school |
| Bank | : STANDARD BANK |
| Branch Code | : 051001 |
| Reference | : Froggies |

Capitec Bank is an authorised financial services provider (FSP46606) and registered credit provider (NCRCP13) Capitec Bank Limited Reg. No.: 1980/002a95/06

# TAX INVOICE

INVOICE NUMBER: **INV-0000000618**
REFERENCE: **APRIL (HALF MONTH)**
DATE: **18/04/2023**
DUE DATE: **18/04/2023**
PAGE: **1/1**

FROM:
Cycle2Ride

TO:
Froggies Aftercare

CONTACT:
info@cycle2ride.co.za

COMPANY REG NO:
2019/565006/07

CONTACT:
Chrissy

PHYSICAL ADDRESS:
22 Vergesig Road
Eversdal
7551

| *Description* | *Quantity* | *Unit Price* | *Disc %* | *VAT %* | *Excl. Total* | *Incl. Total* |
|---|---|---|---|---|---|---|
| *210 : Sales - Coaching* | | R1,400.00 | 0.00% | 0.00% | R1,400.00 | **R1,400.00** |
| *CYCLING COACHING - 50% OF MONTHLY FEE FOR HALF OF APRIL* | | | | | | |

BANKING DETAILS:

| | |
|---|---|
| Bank Name: | STANDARD BANK |
| Acc Name: | C2R Cycling Development |
| Acc Number: | 062831062 |
| Branch Code EFT: | 051001 |
| Branch Name: | Menlyn |
| Branch Code: | 002345 |

| | |
|---|---|
| Total Discount: | **R0.00** |
| Total Exclusive: | **R1,400.00** |
| Total VAT: | **R0.00** |
| Sub Total: | **R1,400.00** |
| Grand Total: | **R1,400.00** |

BALANCE DUE

CAPITEC

Dear Sir/Madam

Please take note of payment made to your account.

The payment details are as follows:

| | |
|---|---|
| Notification number | 000115315 |
| Payment date | 24/04/2023 |

Payment details

| | |
|---|---|
| Payment From | Current |
| Beneficiary name | Cycle2ride |
| Bank Name | Standard Bank |
| Account number | ****1062 |
| Branch | 051001 |
| Payment type | EFT |
| Amount | 1,400.00 |
| Payment Reference | Froggies aftercare |

IMPORTANT NOTES:

Immediate payments to non-Capitec banking clients and regular payments made to Capitec clients will reflect in the beneficiaries account immediately.

Regular payments made to non-Capitec banking clients BEFORE 02:00 PM Monday to Friday, or BEFORE 09:00 AM on a Saturday should reflect in the beneficiary account the following business(work) day.

This is a notification that we received instruction to effect a payment and not a representation of any kind or guarantee that the amount has in fact been transferred or shall be available in the account. The processing of the payment may be delayed, which may impact on the timing of the availability of the funds.

**Online Banking Services**

# Glen Eagles Soccer Club

## Catherine Muller

**From:** Waldo Christians <waldochr@gmail.com>
**Sent:** Tuesday, 25 April 2023 12:56
**To:** idp; Michelle Aalbers; Fiona Kruywagen
**Subject:** [EX] Re: Outstanding Grant application documents (Stellenbosch Municipality)
**Attachments:** GIA exco members.docx; Grant Expenditure 2020.pdf; Grant Expenditure 2021.pdf; GEFinancialRequirementsPerProjectRevenueBudgetNov2022.pdf

My Apologies

I missed the attachedments.

On Tuesday, April 25, 2023, Waldo Christians <waldochr@gmail.com> wrote:

> Dear Manager
>
> Please see attached outstanding documents from Glen Eagles Soccer Club regarding their respective Grant in aid 2023/24 application.
>
> Warm regards
>
> Waldo Christians

GLEN EAGLES SOCCER CLUB
ESTABLISHED: 1975
Once an Eagle, Always an Eagle

*All Correspondence to:*
**THE SECRETARY**
**QUINTON LINDERS**

Cell: 072 0333 535 or 062 457 0442
Email: quintonlinders7@gmail.com

Web site: http://gleneagles.5u.com

**TO: THE MANAGER: COMMUNITY DEVELOPMENT**
**STELLENBOSCH MUNICIPALITY**
**STELLENBOSCH**
**7600**

**21 April 2023**

**SUBJECT: List of Executive members for GRANT IN AID 2023/24 APPLICATION**

Dear Sir/Madam

We trust your doing good.

Please find a completed list of all of our current executive members. All positions that is vacant will be filled at the following Elective Annual General Congress of the club.

1. Chairman : Peter Smith
2. Vice Chairman & Treasurer : Richard Poole
3. Secretary : Vacant (Mr Quinton Linders passed on in December 2022)
4. Vice Secretary & Assistant coach : Waldo Christians
5 Vice Treasurer : Nolan Williams
6. Junior Convenor : Yazied Williams
7. Women's Convenor : Ilze Jones
8. Referees Convenor : Abraham September
9. Head coach : Jacobus Deysel
10. Functions Convenor : Fabian Brandt
11. Phisio : Isak Abrahams
12. Assistant Junior convenor : Ivan Christians

As per our constitution we have 13 positions for executive members, but some of our current members has multiple roles in the club.

Yours in Football Development & Transformation

KIND REGARDS

**Waldo Christians - Assistant Secretary**

Peter Smith (Chairman), Richard Poole (Vice Chairman & Treasurer), Quinton Linders (Secretary & SAB League Manager), Waldo Christians (Assistant Treasurer, Assistant Secretary & Assistant Coach, SAB League & Promotional League), Nolan Williams (Assistant Junior Convenor ) Yazied Williams (Convenor: Juniors), Ivan Christians (Assistant Junior Convenor), Fabian Brandt (Function Committee Convenor), Jacobus Deysel (Head Coach, SAB League & Promotional League), Isak Abrahams (Physio), Ilza Jones (Convenor: Women), Abie September (Convenor: Referees, Seniors & Juniors).

## GLEN EAGLES FINANCIAL PROGRESS REPORT - STELLENBOSCH MUNICIPALITY

Date of report: Nov-20 | Period Reported: November 2019 to November 2020

| | | |
|---|---|---|
| Opening balance (of Grant) | R | 10 832.50 |
| Amounts received during period of report | R | 40 000.00 |
| Total amount used during period | R | 20 245.00 |
| Balance 30/11/2020 | **R** | **30 587.50** |

| Budget Line item | | Amount Approved | | Amount used in this period | | Total spent to date of report | | Remaining Balance | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Stellenbosch Municipality:** | | | | | | | | | | | |
| Grant-in-Aid balance b/f | R | 10 832.50 | | | | | | | | Grant received on 6/8/2018 (R40000) | |
| Grant-in-Aid | R | 40 000.00 | R | 20 245.00 | R | 20 245.00 | R | 30 587.50 | | Grant received on 20/7/2020 (R40000) | |
| **GRAND TOTAL** | **R** | **50 832.50** | **R** | **20 245.00** | **R** | **20 245.00** | **R** | **30 587.50** | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| **Grant-In-Aid: Stellenbosch Municipality** | | | | | | | | | | | |
| Stellenbosch LFA | Affiliation fee 2019 | | R | 750.00 | R | 750.00 | R | 50 082.50 | | See attached proof of payment | Paid 9/3/2019 |
| Cloetesville Sports Board | Affiliation fee 2019 | | R | 500.00 | R | 500.00 | R | 49 582.50 | | See attached proof of payment | paid 5/4/2019 |
| Kenpark United | Rising Stars tournament entry fee (U23) | | R | 1 500.00 | R | 1 500.00 | R | 48 082.50 | | See attached proof of payment | Paid 17/5/2019 |
| L Amerika Transport | Transport Costs - teams | | R | 1 600.00 | R | 1 600.00 | R | 46 482.50 | | See attached proof of payment | Paid 28/10/2019 |
| BP Transport | Transport Costs - teams | | R | 1 600.00 | R | 1 600.00 | R | 44 882.50 | | See attached proof of payment | Paid 9/11/2019 |
| Stellenbosch LFA | Affiliation fee 2020 & other fees | | R | 4 595.00 | R | 4 595.00 | R | 40 287.50 | | See attached proof of payment | Paid 12/8/2020 |
| Cloetesville Sports Board | Affiliation fee 2020 | | R | 500.00 | R | 500.00 | R | 39 787.50 | | See attached proof of payment | Paid 12/8/2020 |
| SAFA Cape Winelands | SAB league entry fee 2019/20 | | R | 6 000.00 | R | 6 000.00 | R | 33 787.50 | | See attached proof of payment | Paid 12/8/2020 |
| J Deysel | Match fees - SAB league referees | | R | 1 200.00 | R | 1 200.00 | R | 32 587.50 | | See attached proof of payment | Paid 14/10/2020 (R1600) |
| J Deysel | Transport Costs - teams | | R | 400.00 | R | 400.00 | R | 32 187.50 | | See attached proof of payment | Paid 14/10/2020 (R1600) |
| A E Williams | Match fees - SAB league referees | | R | 1 600.00 | R | 1 600.00 | R | 30 587.50 | | See attached proof of payment | Paid 14/10/2020 |
| **Subtotal** | | | **R** | **20 245.00** | **R** | **20 245.00** | **R** | **30 587.50** | | | |

**PLEASE NOTE: Proof of the above expenditure were already provided to Stellenbosch Municipality in our application for the 2021 grant**

# GLEN EAGLES FINANCIAL NARRATIVE / PROGRESS REPORT - STELLENBOSCH MUNICIPALITY

| | | | |
|---|---|---|---|
| Date of report | Jan-22 | Period Reported | December 2020 to December 2021 |

| | | | |
|---|---|---|---|
| Opening balance (of Grant) - 1/12/2020 | R | 30 587.50 | Received on 20 July 2020 (R40 000) |
| Amounts received during period of report | R | 24 144.00 | Received on 6 August 2021 |
| Total amount used during period | R | 55 241.52 | See expenditure details below |
| Balance 31/12/2021 (negative) | R | -510.02 | |

| Budget Line item | | Amount Approved | | Amount used in this period | | Total spent to date of report | | Remaining Balance | REMARKS | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Stellenbosch Municipality:** | | | | | | | | | | |
| Grant-in-Aid balance b/f | R | 30 587.50 | | | R | - | R | 30 587.50 | Grant received on 20/7/2020 (R40 000) | |
| Grant-in-Aid | R | 24 144.00 | R | 55 241.52 | R | 55 241.52 | R | -510.02 | Grant received on 6/8/2021 (R24 144) | |
| **GRAND TOTAL** | **R** | **54 731.50** | **R** | **55 241.52** | **R** | **55 241.52** | **R** | **-510.02** | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| **Grant-In-Aid: Stellenbosch Municipality** | | | | | | | | | | |
| **PAID TO/RECIPIENT** | **EXPENSE DESCRIPTION** | | **INVOICE AMOUNT** | | | | | | **INVOICE & PROOF OF PAYMENT VERIFICATION** | **DATE PAID** |
| Sportsmans Warehouse | Soccer balls (x10) | R | 1 999.00 | R | 1 999.00 | R | 52 732.50 | | **Invoice already submitted to Municipality** | Paid 1/12/2020 |
| Q Linders | Transport costs - meetings | R | 150.00 | R | 150.00 | R | 52 582.50 | | **Invoice already submitted to Municipality** | Paid 7/12/2020 |
| Cash payment (W Christians/A Manuel/G Wanza) | Transport costs - teams | R | 400.00 | R | 400.00 | R | 52 182.50 | | **Invoice already submitted to Municipality** | Paid 15/12/2020 |
| | | | | | | | | | | |
| Cash payment (Julian September) | Match fees - MRL referee (vs City Killers) | R | 400.00 | R | 400.00 | R | 51 782.50 | | Invoice already submitted to Municipality | Paid 27/3/2021 |
| Langstraat Motors (W Christians) | Transport costs - teams (MRL vs De Novo) | R | 400.00 | R | 400.00 | R | 51 382.50 | | Invoice already submitted to Municipality | Paid 17/4/2021 |
| Langstraat Motors (Ilze Jones) | Transport costs - meetings | R | 150.00 | R | 150.00 | R | 51 232.50 | | Invoice already submitted to Municipality | Paid 17/4/2021 |
| Cash payment (Julian September) | Match fees - MRL referee (vs Malaga) | R | 400.00 | R | 400.00 | R | 50 832.50 | | Invoice already submitted to Municipality | Paid 24/4/2021 |
| Game Stellenbosch | Soccer balls (x10) | R | 690.00 | R | 690.00 | R | 50 142.50 | | Invoice already submitted to Municipality | Paid 26/4/2021 |
| Sportsmans Warehouse | Soccer balls (x3) | R | 830.30 | R | 830.30 | R | 49 312.20 | | Invoice already submitted to Municipality | Paid 26/4/2021 |
| SAFA Cape Winelands | MRL league entry fee 2020/21 | R | 6 000.00 | R | 6 000.00 | R | 43 312.20 | | Invoice already submitted to Municipality | Paid 29/4/2021 |
| Langstraat Motors | Transport costs - teams (MRL vs Paarl United) | R | 800.00 | R | 800.00 | R | 42 512.20 | | Invoice already submitted to Municipality | Paid 2/5/2021 |
| Mr Price Sport | Soccer socks (x21) | R | 1 440.20 | R | 1 440.20 | R | 41 072.00 | | Invoice already submitted to Municipality | Paid 2/5/2021 |
| Ilze Jones Transport | Transport costs - teams (WRL vs Norsa) | R | 850.00 | R | 850.00 | R | 40 222.00 | | Invoice already submitted to Municipality | Paid 11/5/2021 |
| L Amerika Transport | Transport costs - teams (MRL vs Glenview Aces) | R | 1 650.00 | R | 1 650.00 | R | 38 572.00 | | Invoice already submitted to Municipality | Paid 14/5/2021 |
| Langstraat Motors (W Christians) | Transport costs - teams (MRL vs Glenview Aces) | R | 440.00 | R | 440.00 | R | 38 132.00 | | Invoice already submitted to Municipality | Paid 15/5/2021 |
| Langstraat Motors | Transport costs - teams (MRL vs City Killers) | R | 800.00 | R | 800.00 | R | 37 332.00 | | Invoice already submitted to Municipality | Paid 22/5/2021 |
| Cash payment | Match fees - MRL referee (vs Glenview Aces) | R | 400.00 | R | 400.00 | R | 36 932.00 | | Invoice already submitted to Municipality | Paid 8/5/2021 |
| Cash payment | Match fees - MRL referee (vs De Novo) | R | 400.00 | R | 400.00 | R | 36 532.00 | | Invoice already submitted to Municipality | Paid 8/6/2021 |
| Sportsmans Warehouse | Soccer balls (x10) | R | 2 299.00 | R | 2 299.00 | R | 34 233.00 | | Invoice already submitted to Municipality | Paid 11/8/2021 |
| GG Loggenberg Transport | Transport costs - teams (WRL vs Real Stars 22/8) | R | 1 700.00 | R | 1 700.00 | R | 32 533.00 | | Invoice already submitted to Municipality | Paid 21/8/2021 |
| Cash payment | Match fees - MRL referee (vs Maties) | R | 400.00 | R | 400.00 | R | 32 133.00 | | Invoice already submitted to Municipality | Paid 21/8/2021 |
| Cash payment | Match fees - MRL referee (vs Paarl United) | R | 400.00 | R | 400.00 | R | 31 733.00 | | Invoice already submitted to Municipality | Paid 28/8/2021 |
| GG Loggenberg Transport | Transport costs - teams (WRL vs Sporting Stars 12/9) | R | 1 700.00 | R | 1 700.00 | R | 30 033.00 | | Invoice already submitted to Municipality | Paid 17/9/2021 |
| RE Lambrechts (Gansbaai Lodge & Backpackers) | Accommodation (WRL team, Western Cape play-offs, 9-10/10) | R | 12 000.00 | R | 12 000.00 | R | 18 033.00 | | Invoice already submitted to Municipality | Paid 30/9/2021 |
| Fairfield Meat Centre | Catering (WRL team, Western Cape play-offs, 9-10/10) | R | 1 251.10 | R | 1 251.10 | R | 16 781.90 | | Invoice already submitted to Municipality | Paid 6/10/2021 |
| Pick n Pay | Catering (WRL team, Western Cape play-offs, 9-10/10) | R | 916.57 | R | 916.57 | R | 15 865.33 | | Invoice already submitted to Municipality | Paid 6/10/2021 |
| Merriman BP Services | Transport costs - other (Collect WRL players in Paarl 8/10) | R | 200.00 | R | 200.00 | R | 15 665.33 | | Invoice already submitted to Municipality | Paid 8/10/2021 |
| Cape Aqua | Catering (WRL team, Western Cape play-offs, 9-10/10) | R | 280.00 | R | 280.00 | R | 15 385.33 | | Invoice already submitted to Municipality | Paid 8/10/2021 |
| Food Lovers Market | Catering (WRL team, Western Cape play-offs, 9-10/10) | R | 774.05 | R | 774.05 | R | 14 611.28 | | Invoice already submitted to Municipality | Paid 8/10/2021 |
| Sumthing Meaty | Catering (WRL team, Western Cape play-offs, 9-10/10) | R | 113.66 | R | 113.66 | R | 14 497.62 | | Invoice already submitted to Municipality | Paid 8/10/2021 |
| Tennantville Supermaket | Catering (WRL team, Western Cape play-offs, 9-10/10) | R | 165.00 | R | 165.00 | R | 14 332.62 | | Invoice already submitted to Municipality | Paid 8/10/2021 |
| Gansbaai Superspar (Cash payment) | Catering (WRL team, Western Cape play-offs, 9-10/10) | R | 240.50 | R | 240.50 | R | 14 092.12 | | Invoice already submitted to Municipality | Paid 8/10/2021 |
| Gansbaai Superspar | Catering (WRL team, Western Cape play-offs, 9-10/10) | R | 551.44 | R | 551.44 | R | 13 540.68 | | Invoice already submitted to Municipality | Paid 9/10/2021 |
| Cash payment | Match fees (WRL team, Western Cape play-offs, 9-10/10) | R | 1 000.00 | R | 1 000.00 | R | 12 540.68 | | Invoice already submitted to Municipality | Paid 9/10/2021 |
| Gansbaai Superspar (Cash payment) | Catering (WRL team, Western Cape play-offs, 9-10/10) | R | 150.30 | R | 150.30 | R | 12 390.38 | | Invoice already submitted to Municipality | Paid 9/10/2021 |
| Ocean Creek Spur Hermanus | Catering (WRL team, Western Cape play-offs, 9-10/10) | R | 4 350.00 | R | 4 350.00 | R | 8 040.38 | | Invoice already submitted to Municipality | Paid 10/10/2021 |
| BP Wine Route | Transport costs - other (Take WRL players back to Paarl 8/10) | R | 200.00 | R | 200.00 | R | 7 840.38 | | Invoice already submitted to Municipality | Paid 10/10/2021 |
| Busy B Transport | Transport costs - teams (Promo vs Orlean Gunners 9/10) | R | 450.00 | R | 450.00 | R | 7 390.38 | | Invoice already submitted to Municipality | Paid 9/10/2021 |
| Renay S Luther (Persuasive Arts) | Printing club logo on sponsored T-shirts (WRL team) | R | 650.00 | R | 650.00 | R | 6 740.38 | | Invoice already submitted to Municipality | Paid 9/10/2021 |
| SAFA Cape Town | CAF C-License training course - I Jones | R | 2 500.00 | R | 2 500.00 | R | 4 240.38 | | Invoice already submitted to Municipality | Paid 12/10/2021 |
| L Amerika Transport | Transport costs - teams (MRL, Nedbank Cup, Zweletemba, 30/10) | R | 1 650.00 | R | 1 650.00 | R | 2 590.38 | | Invoice already submitted to Municipality | Paid 3/11/2021 |
| Sportsmans Warehouse | Soccer balls (x6) | R | 1 500.40 | R | 1 500.40 | R | 1 089.98 | | Invoice already submitted to Municipality | Paid 10/11/2021 |
| Cash payment | Match fees - MRL referee (vs City XI Stars 14/11) | R | 400.00 | R | 400.00 | R | 689.98 | | Invoice already submitted to Municipality | Paid 14/11/2021 |
| Cash payment | Match fees - MRL referee (vs Battalions 27/11) | R | 400.00 | R | 400.00 | R | 289.98 | | Invoice already submitted to Municipality | Paid 27/11/2021 |
| L Amerika Transport | Transport costs - teams (MRL vs Paarl United 3/12) | R | 800.00 | R | 800.00 | R | -510.02 | | Invoice already submitted to Municipality | Paid 3/12/2021 |
| **Subtotal** | | **R** | **55 241.52** | **R** | **55 241.52** | **R** | **-510.02** | | | |

**PLEASE NOTE: Proof of the above expenditure were already provided to Stellenbosch Municipality in our application for the 2023 grant**

**Please note (in above expense descriptions):**

1. MRL or SAB = SAFA Cape Winelands Mens Regional League
2. WRL or ABSA = SAFA Cape Winelands Women's Regional League
3. Promo = Stellenbosch LFA Promotional League
4. Nedbank = SAFA/PSL Nedbank Cup play-offs
5. SASOL = SAFA Western Cape provincial Women's League 2022/23 (funding not applied as yet)
6. YOUTH = Stellenbosch LFA Youth League 2022/23 (funding not applied as yet)

**IMPORTANT INFO:**

******* The CLUB DID NOT RECEIVE ANY GRANTS FROM THE STELLENBOSCH MUNICIPALITY IN 2022 OR 2023

# GLEN EAGLES SOCCER CLUB

## BUDGET 2023/24 SEASON

### SUMMARY INCOME :

| | | |
|---|---|---|
| Regional Men's league (MRL) | **R 0** | SAFA Cape Winelands |
| Nedbank Cup (MRL) | **R 0** | SAFA National |
| PROVINCIAL Women's League (SASOL) | **R 30 000** | SAFA National league transport subsidy |
| Regional Women's League (RWL) | **R 0** | SAFA Cape Winelands |
| Promotional league (PROMO - MEN) | **R 0** | Stellenbosch LFA |
| Youth leagues (Winter season U11, U13, U15, U17) | **R 0** | Stellenbosch LFA |

**Other sources of income (tentative)**

| | | |
|---|---|---|
| **Stellenbosch Municipality** | **R 40 000** | **Tentative** |
| SAFA Cape Winelands (prize monies) | R 10 000 | Tentative |
| Sponsorships and donationts | R 2 000 | Tentative |
| Stellenbosch Accademy of Sport (SAS) | R 30 000 | Tentative - Players promoted to PSL team |
| Fundraising events (Kareoke, Burger nights, etc) | R 20 000 | Organized by supporters club (recently established) |
| Other contributions (executive members/fans) | R 5 000 | Tentative |
| Lotto funding | R 30 000 | Tentative |

**Nett Total: R 167 000**

**Shortfall R -212 750**

# Stellenbosch Civil Advocacy Network

## Catherine Muller

**From:** Stellenbosch Civil Advocay Network SCAN <stelciviladvocacynetwork@gmail.com>
**Sent:** Wednesday, 12 April 2023 15:57
**To:** idp
**Subject:** [EX] Draft Budget 2023/24 – 2025/26
**Attachments:** SCAN Financial report_FY22_Corrected.pdf; SCAN Financial report_FY22_error.pdf

To Whom It May Concern

I would like to appeal and request a review of the Grant in Aid funding recommendation for the Stellenbosch Civil Advocacy Network.

As per Appendix 1 MTREF 2023 - 2024, page 106, Social Development, Nr 6, Grant in Aid funding was NOT RECOMMENDED to SCAN reason given " AFS for incorrect reporting period".

I can confirm that it was a typing error on that one line which read "SCAN FINANCIAL SUMMARY - 1 Apr 2020 - 31 Mar 2021. I've encircled the error on the attached document with the word "error" in the file name. However the financial information was for the correct period as indicated on the top heading of the report which was correct.

I also attach the Corrected Financial Summary with the corrected date but same financial information for the period.

I trust that you will find this in order.

Warm regards

**SCAN Management Committee**
Marli Goussard (Chair) | Portia Jansen (Secretary) | Daniel Thomae (Treasurer) | Hanli Brink | Lynette Rademeyer-Bosman | Mawethu Nyakatya | Paul Roviss Khambule | Rirhandzu Marivate

**www.scan-network.org.za**

2023 SCAN Membership Registration

Unsubscribe

**Financial report 1 April 2021 – 31 March 2022**

| SCAN FINANCIAL SUMMARY - 1 Apr 2020 - 31 Mar 2021 | | | | | |
|---|---|---|---|---|---|
| **BizStart Account 9147661075** | | | **Money Market 9135953494** | | |
| **BALANCES** | | | | | |
| 01-Apr-21 | | | 01-Apr-21 | | |
| **R14 839,22** | | | **R154 045,11** | | |
| 31-Mar-22 | | | 31-Mar-22 | | |
| **R2 432,69** | | | **R153 557,06** | | |
| **TRANSACTION HISTORY** | | | | | |
| 01 Apr 2021 - 31 Mar 2022 | Bank Charges | R (1 702,15) | 01 Apr 2021 - 31 Mar 2022 | Interest | R 6 511,95 |
| | Social Enterprise Academy | R (15 000,00) | | | |
| | Website | R (31 100,00) | | | |
| | SCAN OPERATING EXPENSES (Including AGM) | R (21 865,26) | | Transfer to Bizz acccount for AGM | R (7 000,00) |
| **Total Expenses** | | **R (76 667,41)** | | | |
| | Income Membership + interest | R 11 213,03 | | | |
| | Transfer from money market | R 7 000,00 | | | |
| | Donations | R 42 500,00 | | | |
| | Website Refund | R 5 250,00 | | | |
| **Total Income** | | **R 72 474,98** | | | |

**Notes:**
Stellenbosch Civil Advocacy Network (SCAN) had a total collective income of **R 72 474, 98** and expenses adding up to **R 83 667,41**. While two of the detailed expense items indicated above, namely the Website and the Social Enterprise Academy was once off events and services contracted it still adds up to SCAN's expenses exceeding the income.

Up till now SCAN did not make any effort to raise additional funds, I would recommend that this would be reconsidered in the future, due to the role the organization started to play in the greater Stellenbosch Municipal area.

Ruben Scheepers
SCAN interim Treasurer

29/11/2022

Marli Goussard
SCAN Chair

**Financial report 1 April 2021 – 31 March 2022**

| SCAN FINANCIAL SUMMARY - 1 Apr 2021 - 31 Mar 2022 | | | | | |
|---|---|---|---|---|---|
| **BizStart Account 9147661075** | | | **Money Market 9135953494** | | |
| **BALANCES** | | | | | |
| 01-Apr-21 | | | 01-Apr-21 | | |
| **R14 839,22** | | | **R157 428,52** | | |
| 31-Mar-22 | | | 31-Mar-22 | | |
| **R2 432,69** | | | **R163 894,05** | | |
| **TRANSACTION HISTORY** | | | | | |
| 01 Apr 2021 - 31 Mar 2022 | Bank Charges | R (1 702,15) | 01 Apr 2021 - 31 Mar 2022 | Interest | R 6 511,95 |
| | Social Enterprise Academy | R(15 000,00) | | | |
| | Website | R(31 100,00) | | | |
| | SCAN OPERATING EXPENSES (Including AGM) | R (28 865,26) | | Transfer to Bizz acccount for AGM | R (7 000,00) |
| **Total Expenses** | | **R (83 667,41)** | | | |
| | Income Membership + interest | R 11 213,03 | | | |
| | Transfer from money market | R 7 000,00 | | | |
| | Donations | R 42 500,00 | | | |
| | Website Refund | R 5 250,00 | | | |
| **Total Income** | | **R 72 474,98** | | | |

**Notes:**
Stellenbosch Civil Advocacy Network (SCAN) had a total collective income of **R 72 474, 98** and expenses adding up to **R 83 667,41**. While two of the detailed expense items indicated above, namely the Website and the Social Enterprise Academy were once off events and services contracted it still adds up to SCAN's expenses exceeding the income.

Up till now SCAN did not make any effort to raise additional funds, I would recommend that this would be reconsidered in the future, due to the role the organization started to play in the greater Stellenbosch Municipal area.

Ruben Scheepers
SCAN interim Treasurer

12/04/2023

Marli Goussard
SCAN Chair

# Stellumthombo NPC

## Catherine Muller

**From:** Lionel Hutton <lionel@stellumthombo.co.za>
**Sent:** Tuesday, 25 April 2023 15:40
**To:** idp
**Subject:** [EX] Comments: Draft 1st Review of the 5th Generation IDP 2022 – 2027 or Draft Budget 2023/24 – 2025/26"
**Attachments:** Stellumthombo GIA Funding report November 2022.docx

TO WHOM IT CONCERN

Regarding the comment on Stellumthombo NPC (no. 81): "21-21 Fin Year donation feedback not received".

This was submitted alongside our other forms with financial proof of expenditure and budget for 2023. I have attached a digital copy of the form that was submitted. See timestamp on document as it is in Word format.

Weybrand Aucamp's signature would stand next Stellumthombo NPC in the book he signed upon handing in all the required documents.

Can you please provide feedback on whether you can find the Financial donation feedback document among our other documents submitted?

Kind regards
Lionel Hutton

Chief Executive/Bestuurshoof
083 440 2928
lionel@stellumthombo.co.za



*Stellumthobo is a Non-Profit Company (NPC Reg: 2016/064326/08), a Non-Governmental Organisation (NGO Reg: 167/179) registered with the South African Department of Social Development, and a Public Benefit Organisation (PBO Reg: 930053599) registered with SARS and permitted to issue 18A tax certificates.*

2 Drostdy Street. Stellenbosch. 7600 | 021 883 3458 | info@stellumthombo.co.za

## Feedback on GIA Funding

(This report is a continuing of our funding report delivered on 28 April 2022 by Rene Momberg)

### Making apparatus for use in ECD classrooms

Thanks to the Stellenbosch Municipality Grant In Aid Funding (GIA) we were able to provide each of our partner schools with a grate full of tools they need to make apparatus for their classroom. Most of our school often are not able to afford these tools and therefore can not make apparatus.
Some of these tools included clue, stickers, suckers, scissors, craft paint, paint brushes and much more. Every school nominated a facilitator to represent them at our course. Over two days we spent time teaching them how to safely use the craft tools and made many wonderful apparatus for their classrooms. It was so great to see how creative the facilitators are, we look forward to see all the apparatus they are going to design and make for their schools.

14 Educators attended this workshop that ran over two days.
Educators that was not able to attend will receive their craft boxes with an instructional video on how to make all the different apparatus.
Through this apparatus workshop 18 ECDs are empowered to make learning playbased for the 900 children in their care.

**Literacy**
We run a literacy support programs in Cloetesville primary as well as AITSA! aftercare centre in Kylemore. Weekly visits to Cloetesville is needed to run this programme effectively. We have 42 Grade One and 40 Grade R learners that is supported through this program on a weekly basis.

The Little Stars early literacy programme is done by trained facilitators at participating ECD centres. We visit these centres to observe these sessions and to guide facilitators where needed.

Stellumthombo staff, therefore, incur traveling expenses to run the program. The costs are reclaimed from the company by tracking the distances traveled and putting in a request for payment. These are reflected on the bank statements as "vervoer eis".

STELLUMTHOMBO

2 Drostdy Street. Stellenbosch. 7600 | 021 883 3458 | info@stellumthombo.co.za

Attached please find all necessary supporting financial documents, photos and attendance registers.

Regards

Arina Scheepers
Head of Education

# Unakho Day Care Center

## Catherine Muller

**From:** Cynthia Memani <unakhodaycare@gmail.com>
**Sent:** Friday, 14 April 2023 15:26
**To:** idp; Michelle Aalbers
**Subject:** [EX] Fwd: Draft budget 2023-2024/2025/26
**Attachments:** Letter of Appeal Unakho Day Care.pdf; Annual Financial Statements.pdf; NPO Unakho.pdf; Unakho DCC.pdf

Kindly receive Unakho day care center for children living with disabilities outstanding documents

Letter of appeal

AFS

NPO

Mental health license certificate

Thank you
Yours sincerely
Unakho principal
Cynthia Memani

---------- Forwarded message ---------
From: **Sibongile Sunny Memani** <smemani2011178@gmail.com>
Date: Thu, 13 Apr 2023, 20:44
Subject:
To: <unakhodaycare@gmail.com>

Unakho Day Care Centre
24 Sesixhenxe Street
Costaland
Kayamandi
STELLENBOSCH
Ncediwe Cynthia Memani
Contact Number: 0827531811

**LETTER OF APPEAL FOR FINANCIAL STATEMENTS SUBMISSION**

MUNICIPAL MANAGER
PO BOX 12
STELLENBOSCH
7599

Dear Madam/ Sir

This letter serves to request an appeal for late submissions of documents of our day care. Unakho Day Care Centre would like to submit the financial statements that were requested and have been delayed for submission due to auditors taking time with them.
We would like to inform you that Unakho Day Care is not registered as an ECD but with the Department of Health.
The following documents are attached to this mail:

- NPO Certificate
- Financial Statements
- Licensed Certificate from Health Department

We would like to apologize for the late submission and inconvenience, and looking forward to your response and thank you for considering this letter.

Sincerely,
Principal of Unakho Day Care Centre
Cynthia

GP-S 012-0123

# CERTIFICATE OF REGISTRATION OF NONPROFIT ORGANIZATION

In terms of the Nonprofit Organisation Act, 1997, I am satisfied that

**Unakho Day Care Centre For Differently Disabled Children**

(name of the organisation)

meets the requirements for registration.

The organisation's name was entered into the register on **10 August 2013**
(date)

Registration number **125-312 NPO**

Department of Social Development

Director's signature

EK SERTIFISEER DAT HIERDIE DOKUMENT 'N WARE AFSKRIF (AFSKRIF) IS VAN DIE OORSPRONKLIKE DOKUMENT WAT AAN MY VIR WAARNEMING GEDURENDE IS. E SERTIFISEER VERDER DAT VORIGE MY WAARNEMINGS DAARIN IN WYSIGING OPVOLGING OF DIE OORSPRONKLIKE DOKUMENT AANGEBRING IS NIE.
I CERTIFY THAT THIS DOCUMENT IS A TRUE REPRODUCTION (COPY) OF THE ORIGINAL DOCUMENT WHICH WAS HANDED TO ME FOR AUTHENTICATION. I FURTHER CERTIFY THAT THERE ARE NO OBSERVATIONS AN AMENDMENT OR A CHANGE WAS NOT MADE TO THE ORIGINAL DOCUMENT.

HANDTEKENING / SIGNATURE

MAGSNOMMER
FORCE NUMBER
RANG
RANK
NAME IN PRINT

SUID-AFRIKAANSE POLISIEDIENS
STASIE BEVELVOERDER
STELLENBOSCH
28 NOV 2013
STATION COMMANDER
STELLENBOSCH
SOUTH AFRICAN POLICE SERVICE

# UNAKHO DAY CARE FOR THE DISABLED

**(Registration Number NPO 125-312)**

**Annual Financial Statements**

**for the year ended 31 March 2022**

# UNAKHO DAY CARE FOR THE DISABLED

(Registration Number NPO 125-312)
Annual Financial Statements for the year ended 31 March 2022

## Index

The reports and statements set out below comprise the annual financial statements presented to the shareholder:


| | |
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| General Information | 1 |
| Report of the Accounting Officer | 2 |
| Directors' Responsibilities and Approval | 3 |
| Directors' Report | 4 |
| Statement of Financial Position | 5 |
| Statement of Comprehensive Income | 6 |
| Statement of Cash Flows | 7 |
| Accounting Policies | 8 |
| Notes to the Financial Statements | 9 |
| Supplementary information: | |
| Detailed Income Statement | 10 |

# UNAKHO DAY CARE FOR THE DISABLED

(Registration Number NPO 125-312)
Annual Financial Statements for the year ended 31 March 2022

## General Information

| | |
|---|---|
| **Country of Incorporation and Domicile** | South Africa |
| **Nature of business and principal activities** | That the organisation is a Day care centre for children with intellectually disability. |
| **Business Address** | 24 Sesixhene Road<br>Coastland<br>Kyamandi<br>Stellenbosch<br>7600 |
| **Accounting Officers** | JMA Enterpise (Pty) Ltd<br>29 Vultee Crescent<br>Tuscany Glen<br>Blue Downs<br>7100 |

**JMA Enterprise Pty Ltd**

Our Vision | Your Solution

## Report of the Accounting Officer

**To the Management of UNAKHO DAY CARE FOR THE DISABLED**

We have performed the duties of accounting officer to UNAKHO DAY CARE FOR THE DISABLED for the year ended 31 March 2022 as required by Section 62 of the Close Corporations Act, 1984. The annual financial statements set out on pages 5 to 9 are the responsibility of management. No assurance is required by the Act to be carried out and no assurance engagement was conducted. Accordingly, we do not imply or express an opinion or any other form of assurance on the annual financial statements.

We report, as required in terms of section 62(1) of the Close Corporations Act of South Africa, having adopted such procedures and conducting such enquiries in relation to the accounting records as we have agreed with you, that:

- the annual financial statements are in agreement with the accounting records, summarised in the manner required by section 58(2)(d) of the Act; and
- the accounting policies presented to us as having been applied in the preparation of the annual financial statements are appropriate.

**JMA Enterpise (Pty) Ltd**

**14 December 2022**

**Per: Practice number 9821**
**Partner / Director**
**Business Accountant in Practice (SA)**

**29 Vultee Crescent**
**Tuscany Glen**
**Blue Downs**
**7100**

# UNAKHO DAY CARE FOR THE DISABLED

(Registration Number NPO 125-312)

Annual Financial Statements for the year ended 31 March 2022

## Management's Responsibilities and Approval

Management is required to maintain adequate accounting records and are responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is their responsibility to ensure that the annual financial statements satisfy the financial reporting standards as to form and content in the presentation of the statement of financial position, results of operations and business of the organisation, and explain the transactions and financial position of the business of the organisation at the end of the financial year. The annual financial statements are based upon appropriate accounting policies consistently applied throughout the organisation and supported by reasonable and prudent judgements and estimates.

Management acknowledges that they are ultimately responsible for the system of internal financial control established by the organisation and place considerable importance on maintaining a strong control environment. To enable management to meet these responsibilities, the management committee sets standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the organisation and all employees are required to maintain the highest ethical standards in ensuring the organisations business is conducted in a manner that in all reasonable circumstances is above reproach.

The focus of risk management in the organisation is on identifying, assessing, managing and monitoring all known forms of risk across the organisation. While operating risk cannot be fully eliminated, the organisation endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

Management is of the opinion, based on the information and explanations given by management that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss. The going-concern basis has been adopted in preparing the financial statements. Based on forecasts and available cash resources management has no reason to believe that the organisation will not be a going concern in the foreseeable future. The financial statements support the viability of the organisation.

The accounting officer is responsible for reporting on the organisation's annual financial statements. The accounting officer report is presented on page 2

The annual financial statements as set out on pages 5 to 9 were approved by the management committee on 14 December 2022 and were signed on its behalf by:

Chairperson

Member

Member

# UNAKHO DAY CARE FOR THE DISABLED

(Registration Number NPO 125-312)
Annual Financial Statements for the year ended 31 March 2022

## Management's Report

The management committee present their report for the year ended 31 March 2022.

1. **Review of activities**

**Main business and operations**

The principal activity of the organisation is that the organisation is a Day care centre for children with intellectually disability. and there were no major changes herein during the year.

The operating results and statement of financial position of the organisation are fully set out in the attached financial statements and do not in our opinion require any further comment.

2. **Going concern**

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

3. **Events after reporting date**

All events subsequent to the date of the annual financial statements and for which the applicable financial reporting framework require adjustment or disclosure have been adjusted or disclosed.

4. **Management's interest in contracts**

To our knowledge none of the directors had any interest in contracts entered into during the year under review.

5. **Accounting officers**

JMA Enterpise (Pty) Ltd were the accounting officers for the year under review.

# UNAKHO DAY CARE FOR THE DISABLED

(Registration Number NPO 125-312)
Financial Statements for the year ended 31 March 2022

## Statement of Financial Position

| Figures in R | Notes | 2022 | 2021 |
|---|---|---|---|
| **Assets** | | | |
| **Current Assets** | | | |
| Cash and cash equivalents | 3 | - | 20,407 |
| **Total Assets** | | - | **20,407** |
| **Reserves and Liabilities** | | | |
| **Reserves** | | | |
| (Accumulated loss) / retained earnings | | (3,717) | 16,725 |
| **Current Liabilities** | | | |
| Trade and other payables | 4 | 3,682 | 3,682 |
| Bank overdraft | 3 | 35 | - |
| | | **3,717** | **3,682** |
| **Total Reserves and Liabilities** | | - | **20,407** |

# UNAKHO DAY CARE FOR THE DISABLED

(Registration Number NPO 125-312)
Financial Statements for the year ended 31 March 2022

## Statement of Comprehensive Income

| Figures in R | Note | 2022 | 2021 |
|---|---|---|---|
| **Revenue** | 5 | 225,275 | 166,367 |
| Operating costs | | (245,717) | (158,342) |
| **Operating (deficit) / surplus** | | **(20,442)** | **8,025** |
| **(Deficit) / surplus for the year** | | **(20,442)** | **8,025** |

# UNAKHO DAY CARE FOR THE DISABLED

(Registration Number NPO 125-312)

Financial Statements for the year ended 31 March 2022

## Statement of Cash Flows

| Figures in R | | 2022 | 2021 |
|---|---|---|---|
| **Cash flows (used in) / from operating activities** | | | |
| (Deficit) / surplus for the year | | (20,442) | 8,025 |
| **Operating cash flow before working capital changes** | | (20,442) | 8,025 |
| *Working capital changes* | | | |
| Decrease in trade and other payables | | - | - |
| **Net cash flows (used in) / from operations** | | (20,442) | 8,025 |
| **Net cash flows (used in) / from operating activities** | | **(20,442)** | **8,025** |
| Net (decrease) / increase in cash and cash equivalents | | (20,442) | 8,025 |
| Cash and cash equivalents at beginning of the year | | 20,407 | 12,382 |
| **Cash and cash equivalents at end of the year** | 3 | **(35)** | **20,407** |

# UNAKHO DAY CARE FOR THE DISABLED

(Registration Number NPO 125-312)
Financial Statements for the year ended 31 March 2022

## Accounting Policies

### 1. General information

UNAKHO DAY CARE FOR THE DISABLED is a non-profit organisation.

### 2. Summary of significant accounting policies

These annual financial statements have been prepared in accordance with the accounting policies as set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

These financial statements have been prepared under the historical cost convention and are presented in South African Rands.

### 2.1 Revenue recognition

Revenue comprises the fair value of the consideration received or receivable for the sale of goods in the ordinary course of the organisation's activities. Revenue is shown net of value-added tax, returns, and discounts.

### 2.1.1 Services revenue

The service rendered is recognised as revenue by reference to the stage of completion of the transaction at the balance sheet date.

### 2.1.2 Interest income

Interest income is recognised using the effective interest rate method.

### 2.2 Cash and cash equivalents

Cash and cash equivalents includes cash on hand, demand deposits and other short-term highly liquid investments with original maturities of three months or less. Bank overdrafts are shown in current liabilities on the statement of financial position.

## Notes to the Annual Financial Statements

| Figures in R | 2022 | 2021 |
|---|---|---|
| **3. Cash and cash equivalents** | | |
| **Favourable cash balances** | | |
| Bank balances | - | 20,407 |
| **Overdraft** | | |
| Bank overdraft | 35 | - |
| Current assets | - | 20,407 |
| Current liabilities | (35) | - |
| | (35) | 20,407 |
| **4. Trade and other payables** | | |
| Accounts payable | 3,682 | 3,682 |
| **5. Revenue** | | |
| An analysis of revenue is as follows: | | |
| Fees received | 44,500 | 2,700 |
| Grant - Department of Social Development | 130,775 | 149,430 |
| Grant - Syringa | 10,000 | 10,000 |
| Grant- Stellenbosch Municipality | 40,000 | - |
| Sundry income | - | 4,237 |
| | 225,275 | 166,367 |

# UNAKHO DAY CARE FOR THE DISABLED

(Registration Number NPO 125-312)
Financial Statements for the year ended 31 March 2022

## Detailed Income Statement

| Figures in R | 2022 | 2021 |
|---|---|---|
| **Gross Revenue** | | |
| Fees received | 44,500 | 2,700 |
| Grant - Department of Social Development | 130,775 | 149,430 |
| Grant - Syringa | 10,000 | 10,000 |
| Grant- Stellenbosch Municipality | 40,000 | - |
| Sundry income | - | 4,237 |
| | 225,275 | 166,367 |
| **Expenditure** | | |
| Accounting fees | 3,680 | 299 |
| Bank charges | 4,225 | 2,662 |
| Cleaning and sanitation | 5,000 | - |
| Computer expenses | - | 1,811 |
| Covid food relief expenses | - | 2,280 |
| Education expenses | 5,500 | - |
| Electricity and water | 4,070 | 2,372 |
| Groceries | 28,718 | 18,062 |
| Medical supplies | 3,000 | - |
| Membership fees | 200 | - |
| Printing and stationery | 4,800 | - |
| Repairs and Maintenance | 30,316 | - |
| Salaries | 138,921 | 127,797 |
| Staff welfare | 2,000 | - |
| Telephone and postage | 7,297 | 2,844 |
| Transport | 7,990 | 215 |
| | 245,717 | 158,342 |
| **(Deficit) / surplus for the year** | **(20,442)** | **8,025** |

# UNAKHO DAY CARE FOR THE DISABLED

(Registration Number NPO 125-312)
Financial Statements for the year ended 31 March 2022

## Detailed Income Statement

| Figures in R | 2022 | 2021 |
|---|---|---|
| **Gross Revenue** | | |
| Fees received | 44,500 | 2,700 |
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| Transport | 7,990 | 215 |
| | 245,717 | 158,342 |
| **(Deficit) / surplus for the year** | **(20,442)** | **8,025** |

Western Cape Government

Department of Health: Assurance
Reference:23/2/4/150
**Ms Kim Jacobs**
Kim.Jacobs@westerncape.gov.za | Tel: 021 483 3303

**UNAKHO DAY CARE CENTRE FOR DISABLED CHILDREN**
**24 SESIXHENXE TSREET**
**COASTLAND KHAYAMANDI**
**STELLENBOSCH**
**7600**

**(For attention:** Ms C Memani**)**

**LICENCE CERTIFICATE**

The Head of the Department for the Western Cape Department of Health has decided to licence the facility for the period 01 January 2023 to 31 December 2023.

You are requested to ensure compliance with all relevant legislation for Quality of Care, Governance, Patient, Staff and Public Safety with particular reference to the provisions of the Mental Health Care Act, 2000 (Act 17 of 2002), and the General Regulations promulgated in terms thereof.

This certificate must at all times be displayed on the premises of this establishment in a place that is easily visible to members of the public.

Furthermore, Regulation 43(1)(b) requires that the license to operate is subjected to at least an annual audit by designated officials of the provincial department concerned.

Please also note that if a condition of a licence as contemplated in Regulation 3, subregulation (1) and (2) is not complied with, the Provincial Department concerned may withdraw that licence.

Yours sincerely,

**28 DECEMBER 2022**

**MR N MAVELA**
**DIRECTOR: ASSURANCE**

**DATE**

Western Cape Government

# GEMEENSKAP GEESTES GESONDHEIDSINSTELLING
# COMMUNITY MENTAL HEALTH ESTABLISHMENT

Verwysing: / Reference: **23/2/4/150**

Sertifikaat Nr: / Certificate No: **150**

Hiermee word bevestig dat: / This is to certify: **Unakho Day Care Centre for Disabled Children**

Geleë te: / Situated at: **24 Sesixhenxe Street, Coastalands, Khayamandi, Stellenbosch, 7600**

Geregistreer word as 'n: / Registered as a: **Community Mental Health Facility**

in terms of the Mental Health Care Act (17 of 2002)
in terme van die Wet op Geestesgesondheid (17 van 2002)

Vir 'n tydperk van: / For a period of: **12**

Maande, eindigende: / Months, ending: **31 December 2023**

Naam van eienaar of besturende liggaam: / Name of proprietor or managing body: **Unakho Day Care Centre for Disabled Children**

Adres van eienaar of besturende liggaam: / Address of proprietor or managing body: **24 Sesixhenxe Street, Coastalands, Khayamandi, Stellenbosch, 7600**

| Indeling van pasiënte / Type of patients | Residential Care / Oornag sorg | Day Care / Dagsorg | Maksimum getal / Maximum number | Limitations / Beperkings |
|---|---|---|---|---|
| -Bo 18<br>-Over 18 | 0 | 0 | 0 | Operate only as registered |
| -Onder 18<br>-Under 18 | 0 | 20 | 20 | |
| Maksimum getal pasiënte wat tegelykertyd geakkommodeer mag word: / Maximum number of patients permitted to be accommodated simultaneously: | | | 20 | |

GETEKEN TE / SIGNED AT: CAPE TOWN OP / ON: 28 DECEMBER 2022

FOR HEAD OF DEPARTMENT / VIR HOOF VAN DEPARTEMENT

# Friends of Stellenbosch Mountain

## Catherine Muller

**From:** H Eggers <heggers@pm.me>
**Sent:** Tuesday, 25 April 2023 13:42
**To:** idp; mm
**Cc:** Hannes Koekemoer; Jerman, Nick
**Subject:** [EX] FSM comments on 2023 Draft IDP and MTREF
**Attachments:** 230425-fsm-idp-mtref-comments.pdf

Attached please find comments and feedback on the 2023 Draft IDP and the related MTREF.

Please note that these comments can be read only in conjunction with further comments to be submitted in relation to other major plans such as the MSDF and CITP.

Could you please acknowledge receipt of these comments.

Thank you

HC Eggers

Secretary: Friends of Stellenbosch Mountain

FRIENDS OF STELLENBOSCH MOUNTAIN

Chairperson: H Koekemoer
hanneskoekemoer@proton.me

Secretary: HC Eggers
076-785-3514 heggers@pm.me

P.O. Box 3218, 7602 Matieland
11 Grandiceps Rd, 7600 Stellenbosch

Public Benefit Organisation No. 930049434
fsmountain.org

# FSM Comments and Questions: 2023 Draft IDP and MTREF

## 25 April 2023

## 1 Stellenbosch Municipality is abusing the sub judice rule

The present IDP public participation process is a continuation of the process started late in 2022. In the earlier phases of this process, both in oral questions and in written replies, Stellenbosch Municipality (SM) has repeatedly invoked the *sub judice* rule to not answer questions posed by FSM and others. Specific examples can be found in the written answer by the Municipal Manager of 25 October 2022 (Appendix A) and statements by the Director: Corporate Services as per recorded proceedings of the IDP meeting of 22 September 2022.

**Stellenbosch Municipality should stop invoking the *sub judice* rule** unless and until it can prove that the resulting prejudice to the administration of justice is *demonstrable and substantial* and that *curtailing the free flow of information outweighs its advantage.* As set out by Pierre de Vos and Advocate de Havilland in pieces reproduced in Appendix B, the scope of the *sub judice* rule was strongly limited by the Supreme Court of Appeal in 2007. To quote the SCA judgement:

> *[A] publication will be unlawful, and thus susceptible to being prohibited, only if the prejudice that the publication might cause to the administration of justice is* ***demonstrable and substantial*** *and there is a* ***real risk that the prejudice*** *will occur if publication takes place.* ***Mere conjecture or speculation that prejudice might occur will not be enough.*** *Even then publication will not be unlawful unless a court is satisfied that* ***the disadvantage of curtailing the free flow of information outweighs its advantage.*** *In making that evaluation it is not only the interests of those who are associated with the publication that need to be brought to account but, more important, the* ***interests of every person in having access to information.*** *Applying the ordinary principles that come into play when a final interdict is sought, if a risk of that kind is clearly established, and it cannot be prevented from occurring by other means, a ban on publication that is confined in scope and in content and in duration to what is necessary to avoid the risk might be considered.*

The onus is therefore on Stellenbosch Municipality to prove — with reasons and supporting documentation — that any SM refusal to answer questions and/or withhold information complies with the SCA ruling. For that reason, FSM below resubmits some of the past questions which have remained unanswered as a whole or incompletely. We do not accept any unsubstantiated *sub judice* claims as grounds for not answering questions and withholding important information from the public.

## 2 Unanswered questions asked on 22 and 29 September 2022

Annexure A of the 2023 Draft IDP contains a "2017-2022 Close-Out Report". There are substantial issues and questions which have not been closed out. Here and in the next section, we re-issue questions asked but unanswered in the last year. See also related questions posed on 12 January 2022 as reproduced in Section 3.

2.1 **Municipal Manager's letter of 26 October 2022** in answer to questions posed for the last three years by FSM. Refer to Appendix A.

2.1.1 **NRM grant termination:** Firstly, the statement that *the grant funding was taken back by the Provincial Government* is obviously untrue. It was DFFE (then called DEA), not the provincial government, which funded and administered the 2018 NRM grant. See again Appendix C as already provided in September 2022.

2.1.2 **Deon Klaassen court case**

i. To repeat our earlier question: Did Deon Garden & Construction or any other tender BSM7/19-related service provider charge or use rates or costs different from those laid down by the written 2019 NRM agreement between SM and DFFE?

ii. See Appendix D. This court case was set down for trial for 27 January 2022, more than a year ago. Following up: what is the status of Cape High Court Case 9140/2021 (Deon Garden & Construction vs Stellenbosch Municipality)?

- If the case has been brought to judgement: What are the terms of the judge's order and what costs did the judge award to each party? (As a reminder: Klaassen is apparently claiming R4.3million from the municipality for breach of contract; see e.g. Appendix D.)
- If the case was settled before judgement: What are the settlement terms?
- If the case has not been concluded: for which date has it now been set down for trial?
- In all cases: could SM please provide access to the full court record, including pleadings and written evidence led?

2.2 **SM funding of alien clearing**

To repeat and amplify our pertinent question of 22 September 2022:

2.2.1 How much has Stellenbosch Municipality spent in total from 2019 until now on tenders BSM 102/20, BSM 65/22 and any other tenders related to invasive species?

2.2.2 What rates and costs did the successful tenderers charge for tenders BSM 102/20 and BSM 65/22?

2.2.3 How much has Stellenbosch Municipality spent in total from 2019 until now on (a) alien clearing, (b) firebreaks, (c) law enforcement in municipal nature areas?

2.2.4 From which sources (SM Operational budget, Province or National grants, private funding such as City of Cape Town, The Nature Conservancy etc) were the above tenders and any other alien clearing efforts on SM-owned land funded?

## 3 Unanswered questions asked in January 2022

3.1 **Termination of the 2019 NRM Contract and Tender BSM7/19**

The FSM directive request of March 2021 and the refused PAIA application for information of November 2020were all the direct result of the termination in October 2019, by the Stellenbosch Municipal Manager, of a 2019 NRM grant of R14.26 million from the national DFFE. **The sub judice rule does not apply unless the conditions set out in Section 1 above are met.** Kindly note that the questions below pertain to the EXISTENCE, not

the CONTENT, of the pertinent judicial processes.

**QUESTIONS:**

3.1.1 Which, if any, primary internal discplinary processes, ie resulting directly from or associated with the alleged irregularites of the said 2019 NRM Contract and/or tender, have been conducted by SM in the past three years?

3.1.2 What is the status of each of such processes?

3.1.3 Which, if any, legal action or actions have resulted from the said terminations, either in a higher court of law or within the ambit of the CCMA?

3.1.4 Which, if any, secondary internal disciplinary processes or external CCMA processes have been initiated in consequence or connected to any of the above?

3.1.5 What are the cumulative costs of the abovementioned legal processes over the period 2019 to the present?

3.1.6 Are there plans or intentions to pursue any of the above in future, even if they have not yet been initiated?

3.2 **Allegation of Fruitless and Wasteful Expenditure: so-called "biomass removal" in Paradyskloof Nature Area (2021)**

see Appendix E. The relevant documentation alleging Fruitless and Wasteful Expenditure of more than R300,000 was submitted both electronically and by physical deposition at the offices of the Municipal Manager on 29 November 2021. At the IDP Public Sector Engagement meeting on 11 January 2022, it was stated that SM would reply to the allegations forthwith. An email from SM of 24 January 2022 stated that *Please note that this matter is currently being investigated as per Section 170 (4A) of the Municipal Finance Management Act, as soon as our office receive the outcome same will be communicated to you.* It is now April 2023, 15 months later, but no further communication was received.

**QUESTIONS:**

3.2.1 When will the outcome of this investigation be communicated?

3.2.2 What was the outcome?

3.2.3 Was any consequence management carried out in accordance with stated SM policy?

3.2.4 Was the matter reported to Treasury as required?

3.3 **Alleged Financial Misconduct (Logging Operations in Paradyskloof and Botmaskop plantations, 2020-2021):** As set out in the January 2022 submission,FSM has strong reasons to suspect that the logging operations carried out between October 2020 and March 2021 violated municipal and national SCM policy and regulations and that SM has in consequence incurred substantial financial losses. The answers provided by SM in 2020 and 2021 are unsatisfactory.

**QUESTIONS:**

3.3.1 Have the irregularities in these logging operations, involving possible financial losses to SM ranging between R800,000 and R2,000,000, been investigated? If not, why not?

3.3.2 If an investigation has been completed: Was consequence management applied to any of the municipal officials and/or contractor(s)?

3.3.3 Was any money recovered from the said municipal officials and/or contractors? How much?

3.4 Following up on the FSM questions of 12 January 2022 re **human resources within the Section Environmental Management (SEM)** within SM: At the IDP Public Sector Engagement on 11 January 2022, it was stated in answer to a question that "all funded

posts" are filled or are about to be filled. See Appendix F for a copy of the relevant organogram as approved by Council in 2017.

**QUESTIONS:**

3.4.1 Which of the permanent staff posts shown in the first (upper) part of the SEM organogram are currently filled?

3.4.2 Which permanent posts in the SEM are currently unfunded?

3.4.3 Which funded permanent posts in the SEM are currently unfilled?

3.4.4 Which of the permanent staff posts shown in the second (lower) part of the SEM organogram in the "Subsection Environmental Management Implementation" ("Implementation") are currently filled?

3.4.5 Which permanent posts in the Implementation subsection are currently unfunded?

3.4.6 Which funded permanent posts in the Implementation subsection are currently unfilled?

3.4.7 Which permanent or temporary staff in the Implementation subsection are currently suspended and/or being investigated for any misdemeanour, whether in terms of municipal disciplinary processes, and/or CCMA processes and/or a higher court of law?

3.4.8 Which permanent municipal employees in which municipal department and section are responsible for law enforcement duties in municipal nature areas?

3.4.9 Which permanent municipal employees in which municipal department and section are responsible for training and supervision of temporary/contract municipal employees working in municipal nature areas?

# 4 Comments/Questions on the Draft 2023 IDP

4.1 **Mobility Forum** (IDP Section 1.17): SM has quietly closed down the Mobility Forum without as much as giving notice to the participants. No mention of the workings and participants of the **Stellenbosch Infrastructure Task Team** is made anywhere in the IDP. The publicly announced **Developers' Forum** has not even been mentioned. There is a clear need for SM to become "clean and transparent" on its stakeholder engagements; in other words, please apply IDP Section 8.2.1.1. (Clean accountable and responsive government).

4.2 The **Strategic Focus Areas** (IDP Section 3.2, SFA's) such as *Valley of Possibility* have become meaningless. The five categories are listed everywhere but they have no impact on decisionmaking, prioritisation and have information value in themselves. The SFA's should be eliminated from the IDP and related documents such as the MTREF as they just clog up the tables and spaces.

4.3 **Roads, Traffic, NMT**

4.3.1 FSM will deal with roadbuilding, public transport and NMT in comments pertaining to the CITP and MSDF which are due on 12 May and 30 May respectively. Since relevant information on those plans is contained in the Draft IDP and MTREF, those future CITP and MSDF FSM comments should be read with the present ones.

4.3.2 Section 7.3.4: As indicated elsewhere, the past 2021 CITP is not an update and not compliant with the transport legislation. We note that neither the relevant officials have been disciplined nor has the external consultant *Innovative Transport Solutions* (ITS) suffered any consequences for the sloppy work and effectively Fruitless and Wasteful Expenditure which resulted in the 2021 "CITP".

4.3.3 The "strategic interventions" of Draft IDP Section 7.3.4.1 are not in any way reflected in the prioritisation of projects set out in Section 7.3.4.2. As usual, the focus is strongly on engineering projects while almost nothing is done on urgent non-engineering measures such as Travel Demand Management, Congestion Strategy, Pedestrianisation. The NMT measures are nice but their budget is tiny compared to that of road- and parking-related capital projects. There is a shocking lack of urgency on the part of SM to get started on urgent and critical interventions beyond engineering projects.

4.4 **Housing** (IDP Section 7.3.3): Figure 38 on Priority Human Settlements and Housing Development Areas depicts the R44 between Adam Tas and Jamestown as priority. Naturally the Transit-Oriented Development approach also advocates siting housing close to routes of transport.

4.4.1 Housing is intimately tied to public transport and Travel Demand Management (see transport legislation). The R44 route is already congested. This congestion is the direct result of the strong anti-public-transport stance taken by SM. Further housing along the R44 can built only if and once the R44 is given the big public transport (*not car-related*) upgrade which allows it to carry significant volumes of people rather than volumes of cars.

4.4.2 Hence Figure 38 of the IDP and the underlying PDSHDA are worthless unless and until corresponding transport measures are taken first, for example park-and-ride projects along the R44, congestion charges along the R44 etc.

4.4.3 Figure 38 does NOT mean that urban sprawl which happens to be close to the R44 is thereby legally compliant. If at all, development along the R44 must necessarily be high-density (several storeys) and confined to a narrow strip along the R44 route. The PDSHDA does not motivate, for example, development of **Farm 1457**, owned by Blaauwklippen Agricultural Estates or the Eastern Link Road.

4.5 **Energy and Electricity** (Section 7.3.5 of the IDP): FSM strongly supports electricity generation from renewables and co-generation by private entities. Hence the **Energy Masterplan** is supported. We note that, unlike the Roads Master Plan, the Energy Masterplan is compliant with national legislation and priorities.

4.6 **Water** (IDP Section 7.3.6)

4.6.1 Water Demand Management is critical. Section 7.3.6.4 is not nearly enough. We must deal not only with water leaks but actively control and limit groundwater use, eg by private and estate boreholes.

4.6.2 Support for **Wastewater Treatment Works** projects is conditional on understanding whom they serve. If these are being built to accommodate more luxury housing, we do not support them.

4.6.3 IDP Section 7.3.6.5 is generally supported. See Section 6 below for a more detailed treatment of climate change.

4.6.4 IDP Section 7.3.6.12 Boreholes: Accessing groundwater is an absolute last resort and cannot possibly be a sustainable solution. The 2018 emergency drilling measures resulted in significant environmental damage. That may not be repeated.

4.6.5 Decisions may not be driven by the financial needs of SM to sell water. If at all, rates should be increased as an effective measure to reduce water usage.

4.7 **Environmental Management Plans** (Section 7.3.2 of the IDP and sectoral EMP's):

4.7.1 The *Stellenbosch Environmental Management Framework (SEMF)* has been all but ignored. We find little to no reference to its provisions in council agendas, development proposals and SM communications outside of general aspirations and principles. The SEMF exists only on paper.

4.7.2 Many provisions of the *Paradyskloof Nature Area Environmental Management Plan* and other sectoral environmental plans are not being applied. For example, Section 4.2.4 in the Paradyskloof EMP and Section 7.2.4 in the Botmaskop EMP contain detailed specifications on how to prevent soil erosion, including e.g. slope grading, inside ditches and berm construction on jeep tracks, and logs on cycle tracks. Instead, grading is done indiscriminately and with no regard for adjacent vegetation.

4.8 **Smart City** (IDP Section 8.1): The benefits seem initially obvious but there is a significant danger in centralisation of control, privacy and data management. This is supported only if from inception the governance structures and resulting databases and data processing are decentralised, i.e. controlled not by a single authority (such as SM or one of the tech giants) but by citizens themselves. There should be clear and transparent rules on data usage and easily accessible mechanisms for private individuals to retrieve and delete data.

4.9 **Clean, accountable and responsive government** (IDP Section 8.2.1.1): As demonstrated above at length, the KPI related to fraud and corruption is not being fulfilled.

4.10 **Adam Tas Corridor** (IDP Section 8.2.1.5): This initiative should be the core and origin of all structural changes in Stellenbosch for decades to come. The ATC and within it the public transport and NMT components must inform and determine the strategy and contents of the MSDF, CEF and CITP and thence the resulting individual projects. We see very little of that happening. Instead, the CEF and CITP simply include the ATC but then proceed to propagate projects which undermine or ignore the central role of the ATC.

4.11 **Environment** (IDP Section 8.2.1.8): The Mayoral Outcomes (five-year plans) exhibit a glaring deficiency in all matters relating to the environment. Note that *environment* pertains to nature areas, river courses, parks and gardens. *Green energy*, *Green waste* and *Green economy* are nice, but they do not cover the environment per se. A further Mayoral Outcome 8.2.1.10 should be added specifically with respect to the **environment**. Section 8.3.10 is a small beginning but not enough.

4.12 The **Financial Plan** (IDP Chapter 10) is treated in the comments on the MTREF below.

4.13 **Close-out of previous IDP** (IDP Annexure A): We have already commented on this in Section 2 above.

# 5 Comments/Questions on the Draft 2023/2024 MTREF

5.1 The entire MTREF makes no reference whatsoever to the 10-year **Capital Expenditure Framework** (CEF). That is unacceptable and must be changed. There cannot be two disjoint financial planning instruments; one must influence the other.

5.2 Page 19: The *Capital Replacement Reserve* is seen to be contributing funds of R151million and R174million to expenditure. This funding source is second only to that of *external loans*, which come in at R94m and R200m in the next two years, followed by a further R200m and R175m in the two years thereafter (Page 92). This implies that **Stellenbosch Municipality is spending money excessively**. Drawing down reserves while taking up loans at the same time seems like a sure road to disaster in the long term. There needs to be a section motivating this and providing a viable roadmap to become financially sustainable.

Could this profligacy perhaps have something to do with the upcoming 2024 General Elections?

5.3 **Employee costs**

Page 12 and 17: Re financial sustainability: In particular, there is general agreement that expenditure on **employee costs** is excessive.

The table on MTREF Page 89 pencils in employee related cost increases of 5.4% **plus** *Notch Increments* of 2.4% for 2023/2024. This means that municipal employees will be receving an above-inflation increase of 7.6% in this year. That is unacceptable, given the macroeconomic situation and the MFMA circulars.

The one exception is the Section Environmental Implementation, which is badly understaffed and underfunded. There needs to be a significant increase in operational funding and filling of posts in this section.

5.4 **Councillor remuneration**: It is likewise inappropriate to budget a 6.0% increase (above the CPI inflation rate) for councillor remuneration while the country is in recession.

5.5 **Motor vehicle allowances** (MTREF Part 2K): Currently, councillors and officials are incentivised by their motor vehicle allowances to make decisions which favour roadbuilding, parking and car use. Which councillor or official will ever make use of NMT or public transport when his or her pocket suffers as a result? Add to that SARS tax allowances for vehicle use, and the inherent bias acting on municipal decisionmakers is clear.

This is incompatible with stated national and provincial policy. The vehicle allowances of councillors have been reduced, but the motor vehicle allowances for municipal officials have been increased. This allowance should be either reduced substantially or eliminated altogether.

5.6 **Other expenditure** Page 17/18: Operating budget: "Other expenditure" worth about R700m needs to be unpacked. This is a huge item and its major components needs to be set out. Mere reference to telephone usage and consulting fees is not enough; consultants cost "only" about R40million per years (Page 156). On which specific expenditure items is the rest of the R700m being spent?

5.7 Page 19 Capital budget summary: The 43% increase in Infrastructure Services to R433m (86% of Capital Budget) is excessive. Infrastructure already dominates spending and this further increase cannot be supported.

5.8 Page 36: Table A5 does not even have an item on public transport infrastructure. The universal neglect of public transport ranges right into the administrative categories which have not even been created.

5.9 There is almost no capital expenditure on Environmental Management and the municipal nature areas.

5.10 Page 78 Annexure D (Alignment with the IDP): As stated, reference to the Strategic Focus Areas in a little table is meaningless in proving "alignment". Real alignment needs to demonstrate how specific projects prioritised in the IDP (and MSDF, and MTREF) tie in to specific sections of **legislation** and the related **regulations**.

5.11 Page 96: the Table Y-axis is incorrect and therefore the table of no use.

5.12 **Grant programme expenditure**: Page 98 Annexure I: please unpack the sources of the approximate R24m per annum under line item *Private Enterprises*.

5.13 **Roads, Stormwater, Transport**: Page 136ff (Annexure N, Detail Capital Budget) We will deal in detail with the projects relating to Roads, Stormwater and Transport in comments on the CITP. Those comments should be read also as input into the IDP and MTREF.

5.14 **Litigation and Corporate Services Vote** (Annexures N, P): An indication should be given on the amounts spent on litigation in the past year, and the amounts budgeted for the next years.

# 6 Climate Change

Climate Change and ecosystem collapse is a global crisis which cuts across all plans, disciplines, needs and budgets. We therefore treat it as an entity on its own.

6.1 **The IDP and all SM planning documents are very weak on climate change.** In those rare cases where climate change is mentioned at all, it is always in terms of **adaptation** (ie coping with the consequences of climate change). There is an urgent need to put **mitigation** (prevention and minimisation of climate change) at the forefront of policy. **We need concerted action in other critical areas of climate change PREVENTION such as land use, fossil fuel reliance reduction, carbon auditing, etc.**

6.2 A budget item in the IDP's Table 37 is called *Climate Change Adaptation Strategy*, which is fair enough. The allocated amount of R2,000,000 is, however ridiculously small compared to the need. R2million is not even a fraction of what is needed just for alien clearing, not to speak of river management and wildlife management. **This budget allocation must be increased drastically**.

6.3 Goal 13 in Section 3.5.1 (*Take urgent action to combat climate change and its impacts*) is not put into practice anywhere in the IDP.

6.4 Goal 14 in Section 7.3.1.1 to *improve the understanding of the impact that climate change is likely to have on the municipality and to implement measures to mitigate such impact* is a misnomer because it confuses the terminology. Again, *mitigation* is about preventing climate change, while *adaptation* would be dealing with the consequences. Furthermore, *improving the understanding* of the impact is just kicking the can down the road. The impacts are well understood, as voluminous documentation of eg the International Panel for Climate Change shows. Goal 14 should be reworded to action. And goals and the widely available insights should be implemented in Stellenbosch, not just outsourced to yet another consultant to write a report which gathers dust.

6.5 **Water:** Section 7.3.6.5 of the IDP (on adapting water systems to climate change) is supported, but this is just a small beginning. There is no doubt that the price of water must be increased significantly, especially for large users. In other words, the tariff curve of costs as a function of monthly usage should be much steeper than it is now. Naturally valid large uses such as nurseries will be treated as special cases.

# A Feedback letter from MM, received 25 October 2022

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

Email: municipal.manager@stellenbosch.gov.za
Date: 18 October 2022

**Friends of Stellenbosch Mountain**
P.O.Box 3218
Matieland
7602

**Attention: Mr HC Eggers**

**Per email: heggers@pm.me**

Dear Mr Eggers,

**FEEDBACK ON WRITTEN SUBMISSION: IDP PUBLIC PARTICIPATION PERIOD SEPTEMBER 2022**

**1. COURT CASE 9140/2021: DEON GARDEN AND CONSTRUCTION VS MUNICIPALITY**

Your question posed on Thursday, 22 September 2022, during the Online IDP Public Participation meeting for wards 7, 8, 9, 10, 11, 22 and 23 and the written submissions made refer.

The allegations made for the reasons the tender was cancelled is untrue. The tender was cancelled because of suspected illegal activities that was uncovered by an ex – employee after which the grant funding was taken back by Provincial Government. Both the disciplinary process and current Labour Court Litigation is flowing from this situation. The municipality have explained that the matter is sub – judice and will not be further commented on. The municipality is acting within its legal right and is of the view that it is in the best interest of the municipality.

The case of Deon Garden Services is also sub – judice and the municipality had to defend the matter as the applicant is claiming money not owned to him and that he is not entitled to. The municipality is acting within its legal rights and in the best interest of the municipality. Unfortunately, no further comment will be made at this stage.

The same applies to all other legal matters reported in the municipality's financial statements. Stellenbosch Municipality act on the advice of its attorneys and defend the interest of the municipality and is not prepared to comment on any of the sub – judice matters other than what is mentioned in this response.

## 2. COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP)

With reference to the document *"Follow-Up and Questions on the period 2017–2022 (Fourth Review of the Stellenbosch IDP) and Input for the impending Fifth Review of the Stellenbosch IDP"* Item 2.1 (a) – (f), see below the responses on the questions posed related to the Comprehensive Integrated Transport Plan (CITP):

a) The 2016 – 2021 Comprehensive Integrated Transport Plan (CITP) – including its updates is currently being superseded. Therefore, any figures listed in the document were thus only forecasts and calculated estimates at the time. A more detailed cost estimation will be undertaken for budgeting purposes.
b) In most cases in the document, it is actually full costs which are being compared. At present, a full review / (update) of the 2022 – 2027 CITP is currently being finalised. New project lists are being compiled, budget forecasting and categorisations are also being improved to ensure updated interpretations of the CITP projects are being planned and budgeted.
c) The municipality has followed all required legislative prescripts and processes in the 2021 CITP document and processes. The municipality is of the view that all the necessary legal aspects have been complied with.
d) The CITP flows from the Integrated Development Plan (IDP) and Spatial Development Framework (SDF) strategic documents as well as taken through the municipality's master planning, transport modelling and public consultation processes. Discussions were held with the team and changes will be brought about, such as budget forecasting and categorisation will be updated and improved during the compilation of the 2022 – 2027 CITP.
e) No, the 2022 – 2027 CITP is a completely new review / overhaul of the document. The current CITP will remain in effect until the review process of the 2021 CITP is completed and the new 2022 – 2027 CITP document is formally adopted.
f) At the time of the 2016 – 2021 CITP update in 2019, the Adam Tas Corridor (ATC) was proposed in the draft SDF (2019) and was also highlighted in the 2019 CITP update.

Sincerely yours,



**GERALDINE METTLER**
**MUNICIPAL MANAGER**

18/10/2022
**DATE**

# B Legal experts' opinion on the application of sub judice rule

## Don't hide behind (non-existent) sub judice rule

Pierre de Vos
18 July 2011

One of the most irritating phenomena of our political life is the manner in which politicians wrongly invoke the so called sub judice rule to avoid accountability. Because they do not want to answer difficult questions or deal with politically awkward issues, such politicians invoke a rule that only exists in their imagination.

Is it possible that such politicians do not know that the rule has been substantially changed by the Supreme Court of Appeal (SCA) to bring it in line with the values and norms enshrined in our democratic Constitution? Or are they cynically invoking a non-existent rule knowing full well that the rule does not exist in the form that they pretend that it does?

The latest culprit is the Minister of Police, who invoked the rule in response to the Human Rights Commission's (HRC) findings and remedial order in the case of Mr Chumani Maxwele, the jogger who is alleged to have given President Zuma's motorcade the middle finger. The HRC found that the Special Protection Unit had violated several of Mr Maxwele's rights and called on the Minister, on behalf of the members involved, to apologise to Mr Maxwele and to take steps to ensure that the SAPS acts in terms of the Constitution and the Law.

Reacting to the HRC's findings, the Minister's spokesman claimed that because Mr Maxwele had instituted civil proceedings against the SAPS the sub judice rule applied. The SAPS had accordingly refused to participate in the investigation and would not abide by the HRC's ruling.

Now, it is an established rule of the common law that the proper administration of justice may not be prejudiced or interfered with and that to do so constitutes the offence of contempt of court. As the SCA has found, the sub judice rule is important as the integrity of the judicial process is an essential component of the rule of law. If the rule of law is itself eroded through compromising the integrity of the judicial process then all constitutional rights and freedoms are also compromised.

The crime of contempt of court thus includes contempt ex facie curiae (out of court) and this entails, first, cases where publication of an opinion will violate the dignity, repute or authority of the court (either by criticizing or insulting a particular judicial officer or the judicial system as a whole) and, second, statements which prejudice the administration of justice in pending proceedings. It is this latter aspect that has become known as the sub judice rule.

But in the Midi Television case the SCA stated that the broad scope of this rule which was in force in the pre-democratic era has been severely curtailed by the Constitution. In that case, dealing with the sub judice rule in the context of pre-publication censorship, Nugent JA, writing for a full bench of five judges, summarised the new position as follows:

> *[A] publication will be unlawful, and thus susceptible to being prohibited, only if the prejudice that the publication might cause to the administration of justice is demonstrable and substantial and there is a real risk that the prejudice will occur if publication takes place. Mere conjecture or speculation that prejudice might occur will not be enough. Even then publication will not be unlawful unless a court is satisfied that the disadvantage of curtailing the free flow of information outweighs its advantage. In making that evaluation it is not only the interests of those who are associated with*

> *the publication that need to be brought to account but, more important, the interests of every person in having access to information. Applying the ordinary principles that come into play when a final interdict is sought, if a risk of that kind is clearly established, and it cannot be prevented from occurring by other means, a ban on publication that is confined in scope and in content and in duration to what is necessary to avoid the risk might be considered.*

If one applies these basic principles to the case at hand, it must be clear that the sub judice rule is not applicable here. The Minister would have to convince us that there would be a demonstrable and substantial prejudice to the administration of justice if he apologised to Mr Maxwele as requested by the HRC. He will further have to show that it would not be in the interest of society as a whole to obey the request of a Chapter 9 body because the risk to the administration of justice would far outweigh the harm done to the credibility and the dignity of the Chapter 9 institution.

This will obviously be impossible to show. Given the fact that section 181 of the Constitution states that other organs of state – including ministers – through legislative and other measures, must assist and protect these institutions to ensure the independence, impartiality, dignity and effectiveness of these institutions, I cannot think of an example where the Minister would be allowed by the sub judice rule to ignore the HRC and to refuse to institute the remedial action proposed by it in a certain case.

Besides, how the minister could possibly argue that complying with the findings of the HRC – which dealt with the violation of Mr Maxwele's constitutionally guaranteed rights to human dignity, to freedom and security of the person, to privacy, to freedom of expression and peaceful/unarmed demonstration – could possibly influence the parallel civil proceedings – which deals with a civil claim against the Police – is hard to fathom.

The HRC has already published a finding in which it concluded that Mr Maxwele's rights have been infringed. Nothing the Minister can do or say will change that. A court dealing with the civil claim of Mr Maxwele will not be swayed by the finding of the HRC as it will have to hear the evidence presented to it and make its own finding on whether damages should be paid.

The fact that the HRC has found that Mr Maxwele's rights have been infringed can also not be tendered in the civil case as proof that Mr Maxwele is entitled to be compensated financially as a result of any damages suffered. The two issues are therefore entirely different enquiries, and no substantial prejudice to the civil trial can possibly arise through the correct exercise of its rights jurisdiction by the Human Rights Commission.

Surely the Minister and his advisors know this. Can one therefore assume that they are hiding behind the sub judice rule to avoid complying with a finding of the HRC because the President and his seemingly lawless bodyguards were involved in this case? Is the Minister scared of President Zuma and his bodyguards or is he just ill-informed?

In any case, as the law stands now, the sub judice rule will almost never be applicable. Where anyone invoke this rule, they are doing so either because they are ill-informed about the law or because they are using the rule to avoid accountability. Whenever a politician invokes the sub judice rule, I for one will assume that the politician is admitting guilt or other wrongdoing, but is trying to hide from scrutiny and accountability for his or her actions.

So next time you read that a politician has invoked this rule, please do not believe for one second that the rule is applicable. It will not be applicable. Assume instead that the politician is ducking and diving because he or she is scared; or is trying to avoid being caught out in a lie; or is looking

for an excuse to justify a constitutional breach of a duty to show respect for other constitutional institutions like the HRC or the Public Protector.

(Also see statement by Adv Nikki de Havilland, Centre for Constitutional Rights)

https://constitutionallyspeaking.co.za/dont-hide-behind-non-existent-sub-judice-rule/

## Police minister's critique of SAHRC misguided - CFCR

Adv Nikki de Havilland
17 July 2011

Nikki de Havilland says the ministry misapplied the sub judice rule

Respecting the office of the South African Human Right's Commission

The Minister of Police's response to the Human Rights Commission's findings and remedial order in the case of Mr Chumani Maxwele (the jogger who is alleged to have given President Zuma's motorcade 'the finger') is misplaced and has no standing in law. The HRC found that the Special Protection Unit had violated several of Mr Maxwele's rights and called on the Minister, on behalf of the members involved, to apologise to Mr Maxwele and to take steps to ensure that the SAPS acts in terms of the Constitution and the Law.

Reacting to the HRC's findings, the Minister's spokesman claimed that because Mr Maxwele had instituted civil proceedings against the SAPS the sub judice rule applied. The SAPS had accordingly refused to participate in the investigation and would not abide by the HRC's ruling.

The sub judice rule was created to prevent people from commenting on a case where such comments would prejudice the outcome of the case in any way. Historically it was invoked whenever there was any risk of prejudice to a fair trial, regardless of how speculative. However, in the matter of Midi Television v The Director of Public Prosecutions, a full bench of the Supreme Court of Appeal effectively put an end to the rule.

Emphasising the importance of freedom of expression, the Court developed an extremely strict test as to when the sub judice rule can be invoked. The court found that it would only be applicable if a substantial and real prejudice to the administration of justice would occur as a result of the communication and the prejudice could not be prevented from occurring by any other means.

The complaint which was filled with the South African Human Rights Commission involved the violation of Mr Maxwele's constitutionally guaranteed rights to human dignity, to freedom and security of the person, to privacy, to freedom of expression and peaceful/unarmed demonstration, to make political choices and to certain rights as a detained person.

The remedy sought was the restoration of his dignity. In contrast, the pending civil claim to which the Minister refers is a damages claim sounding in money. The crisp issue that will have to be decided in that matter is whether Mr Maxwele is entitled to be compensated financially as a result of any damages suffered. The two are thus different enquiries, and no substantial prejudice to the civil trial can possibly arise through the correct exercise of its rights jurisdiction by the Human Rights Commission.

The South African Human Rights Commission is an institution established in terms of the Consti-

tution to support constitutional democracy. It is specifically mandated to monitor the observance of human rights and authorised to take steps to secure appropriate redress where human rights have been violated. Section 181 obliges all organs of state to assist the Commission and prohibits any interference in its proper function. The Minister was thus ill advised not to co-operate with the investigation. It is now hoped that he will be correctly advised to respect and honour the findings within the stipulated 30 day time period.

Statement issued by Adv Nikki de Havilland, Centre for Constitutional Rights, FW de Klerk Foundation, July 15 2011

https://www.politicsweb.co.za/politics/police-ministers-critique-of-sahrc-misguided--cfcr

# C Minutes of termination meeting of 25 October 2019

**MINUTES OF NRM MEETING**
**COMMUNITY SERVICES DEPARTMENT**
**FRIDAY, 25 OCTOBER 2019**

| OFFICIAL | JOB TITLE |
|---|---|
| Mrs Geraldine Mettler | Municipal Manager |
| Mr Gary Boshoff | Director: Community and Protection Services |
| Mr Kevin Carolus | Director: Chief Financial Officer |
| Mrs Tammy Leibrandt | Superintendent: Urban Forestry |
| Mr Nceba Ngcobo | DEFF- Director |
| Mr Colin Sharp | DEFF- Project Manager |
| Mrs Aadiela Moerat | DEFF- Area Manager |
| Mr Wessel Wentzel | DEFF-NRM |

| | CONCERN/ISSUE | COMMENT/S FROM DEPARTMENT |
|---|---|---|
| 1. | NRM Project Closure Discussion | • Stellenbosch Municipality submitted a termination letter to cancel the NRM Project with immediate effect on the 8 October 2019.<br>• Department of Environmental Affairs (DEA) acknowledged receipt of the termination letter.<br>• It must be noted the Working for Water concept no longer exists but the has been replaced by NRM |
| 2. | | |

| | | |
|---|---|---|
| | | |
| 3. | | |
| 4. | Way forward | • Mr Ngocobo stated that he understands the reasons why the Stellenbosch Municipality terminated the NRM contract and accepts the termination letter. He also stated that the NRM Project is difficult to implement at |

| | | |
|---|---|---|
| | | municipalities because all municipalities are governed by the MFMA that dictates who municipalities must function in terms of processes and procedures.<br>• Aadiela mentioned that DEA is looking at a new NRM model that will be at aimed specifically at municipalities and aligned with the MFMA. |

Geraldine Mettler
Municipal Manager

01 / 11 / 2019
Date

# D Klaassen court case in 2020/2021 Annual General Report ("DEON GARDEN & CONSTRUCTION")



## Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2021

## Notes to the Annual Financial Statements

Figures in Rand

**66. Contingent liabilities (continued)**

| | | |
|---|---|---|
| **STELLENBOSCH MUNICIPALITY / LEELYN MANAGEMENT CC** | 400,000 | - |
| Opinion and institution of Monetary claim against Leelyn Management CC for alleged parking revenue collected on behalf of the Municipality which was not paid over by Leelyn Management CC to the Municipality. | | |
| **STELLENBOSCH MUNICIPALITY / CHOISY –LE-ROI OWNERS (PTY) LTD** | 200,000 | - |
| Review application instituted by the owner of Erf 13500 Technopark, Stellenbosch against the appeal judgment of the Executive Mayor.The Municipality served and filed notice of opposition against the application. Rule 53 record was subsequently filed at court. Choisy-le-Roi supplemented their application and the Municipality served and filed its answering affidavit. A court date needs to be obtained to argue the matter. | | |
| **DEON GARDEN & CONSTRUCTION CC / STELLENBOSCH MUNICIPALITY** | 200,000 | - |
| Monetary claim in the amount of R4 374 192.67 including interest at a rate of 7.75% per annum for alleged damages suffered by Deon Garden & Construction CC. The Municipality defended the claim instituted and is in the process of finalising its plea in the matter. | | |
| **SECURITEM (PTY) LTD/ STELLENBOSCH MUNICIPALITY** | 200,000 | - |
| Securitem instituted legal action against the Municipality to pay VAT on top of their tender price. The Municipality is of the view that VAT was included in the tender price submitted by SECURITEM and opposed the application. | | |
| **STELLENBOSCH MUN / MOFFAT & OTHERS** | 100,000 | - |
| Eviction application against the Moffat family who illegally occupy the Eikestad Hall. The Municipality provided temporary accommodation to the Moffat family pursuant to the Moffat family wendy house being destroyed by a fire. The intension was that the Moffat family should occupy the Eikestad Hall temporarily and to relocate to Mountain View. The Municipality provided emergency accommodation at Mountain View, Jamestown, but the Moffat family refused to relocate. The Moffat's was given notice to vacate the Eikestad Hall and eviction proceedings is being instituted. The draft affidavit to institute eviction proceedings is being circulated for comment. | | |
| **STELLENBOSCH MUNICIPALITY/ABSA** | 9,000,000 | - |
| The municipality is in a dispute with ABSA bank in relation to the fleet vehicle expenditure as controled by ABSA. | | |
| **SHAHIEDA JACOBS / STELLENBOSCH MUNICIPALITY** | 200,000 | - |
| Shahieda Jacobs instituted legal proceedings against Stellenbosch Municipality and a municipal official for alleged sexual harassment and unfair discrimination in the Labour Court. The Municipality filed its Statement of Response to the Plaintiff's Statement of Claim. The Special Plea on Shahieda's new Statement of Claim will be determine on 29 July 2020 on the papers before the Judge. | | |

# E FSM letter of 29 November 2021

FRIENDS OF STELLENBOSCH MOUNTAIN

Chairperson: HC Eggers
076-785-3514 heggers@pm.me

P.O. Box 3218, 7602 Matieland
11 Grandiceps Rd, 7600 Stellenbosch

Public Benefit Organisation No. 930049434
fsmountain.org

Municipality - Munisipaliteit
Stellenbosch

29 NOV 2021

Office of the Municipal Manager
Kantoor van die Munisipale Bestuurder

## Allegation of Fruitless and Wasteful Expenditure incurred during purported "biomass removal"

To the Municipal Manager
Stellenbosch Municipality

BY HAND AND EMAIL

2021-11-29

Dear Municipal Manager,

1. Attached please find a report compiled by myself on behalf of Friends of Stellenbosch Mountain ("FSM") on the activities pertaining to so-called "biomass removal" on Farm 369, Stellenbosch, between 29 September and 19 November 2021 ("the Activity") as well as copies of emails dated 7, 25 and 27 October and 12 November.
2. In our opinion, the expenditure associated with this Activity exactly matches the definition of Fruitless and Wasteful Expenditure ("FWE") of section 1 of the Municipal Finance Management Act (Act No. 56 of 2003, "MFMA"), being *expenditure that was made in vain and would have been avoided had reasonable care been exercised.*
3. The Activity and associated expenditure in our opinion therefore constitutes Financial Misconduct in terms of section 171(3) of the MFMA.
4. In terms of MFMA Circular 68 of 2019 *fruitless and wasteful expenditure can arise in any circumstance and is not dependent on non-compliance with any legislation.*
5. We do not have access to the municipal financial accounting system and can only estimate the amount of FWE. We conservatively estimate the FWE to amount to not less than R319,000 for the six-week engagement of the contractor's excavator and truck; the actual amount of FWE will have to be determined in the course of the investigation. This amount is to be compared to an estimated cost of less than R20,000 which use of a chipper would have incurred for accomplishing the same task and with much smaller environmental impact, or of other cheap alternatives.
6. In terms of section 171(4) of the MFMA, a municipality must investigate this allegation and, if the investigation warrants such a step, institute disciplinary proceedings against those responsible. In terms of regulation 5(1) of the Financial Misconduct Procedures of the *Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings* of 2014 ("MRFMPCP"), the matter must be referred to a disciplinary board within seven days of receiving this allegation.
7. It is possible that the expenditure involved in the Activity itself, or negligence in the ensuing investigation, constitutes or may later constitute an Offence in terms of section 173 of the MFMA, Chapter 8 of the MFMA or as defined by the MRFMPCP.
8. We note that the SM Consequence Management Policy of 2019 espouses a zero-tolerance approach to MFMA non-compliance.

9. Specific questions to be posed and answered in the course of the investigations include:

   9.1 Which official or officials made a determination that an excavator and truck were to be used for the biomass removal rather than cheaper and/or more effective measures? Which person initially determined that tree stumps were to be removed?

   9.2 Which person generated the order on the municipal financial system in favour of the contractor APT (Pty) Ltd?

   9.3 Which person or persons authorised the said order?

   9.4 Did the persons generating and authorising the order consider the rational and cheaper alternative methods for biomass removal (such as use of a chipper) and their respective costs before the order favouring APT was generated and approved?

   9.5 Did the agreement with the contractor APT specify a fixed time frame (such as number of workdays) for which APT was to be engaged and paid, or did the agreement specify a particular task or land area to be cleared of biomass?

   9.6 Why did no one intervene, over a six-week period, to stop the use of the excavator despite multiple email warnings?

   9.7 Given that the expenditure exceeds R200,000, were the supply chain management competitive tender processes followed, not just in general, but for this particular Activity?

   9.8 Do the actions or omissions on the part of those persons involved in the Activity constitute *negligence* or *deliberate intent* as referred to in section 171(3) of the MFMA?

   9.9 Must the official or officials involved be held liable for the FWE incurred in terms of section 32 of the MFMA?

10. As stated, the biomass which was removed so far constitutes only a small part of the total biomass remaining on Farm 369 and elsewhere, so there is a possibility of further financial loss. MRFMPCP subregulation 10(2) may therefore apply.

11. Given the manifest environmental impact of the Activity, and given that the process of biomass removal on Farm 369 and elsewhere remains ongoing, decisions to be taken both with respect to the Activity as well as similar future activities impact the environment. Therefore, adequate and appropriate opportunity for information and public participation must be provided in terms of sections 23, 24, 28 and 31 of the National Environmental Management Act of 1998. We therefore do expect regular and timely feedback on the progress of the investigations and proceedings resulting from the present allegations. In particular, the outcome of the preliminary investigation (MRFMPCP regulation 5), of the full investigation (regulation 6), and of the tabling in Council (regulation 6) and possible escalation to National Treasury in terms of regulation 19 of the MRFMPCP are of interest to us and the public at large.

12. A complaint has been lodged separately with DEADP.

13. Our investigations into the logging which had taken place in the Paradyskloof and Botmaskop municipal plantations between October 2020 and April 2021 are continuing separately. We shall communicate in due course on that matter.

14. We reserve our rights to take further steps and approach other bodies and institutions in this and related matters.

Yours respectfully,

Hans C Eggers
Chairperson: Friends of Stellenbosch Mountain

Appendices A to D: Four emails
Annexure: Report of 25 November 2021 on Biomass Removal

# F Organogram Section Environmental Management (2017)



**CONFIDENTIAL**

STELLENBOSCH LOCAL MUNICIPALITY
**PROPOSED MICRO STRUCTURE - 21 SEP 2017**

RECOMMENDED BY MUNICIPAL MANAGER

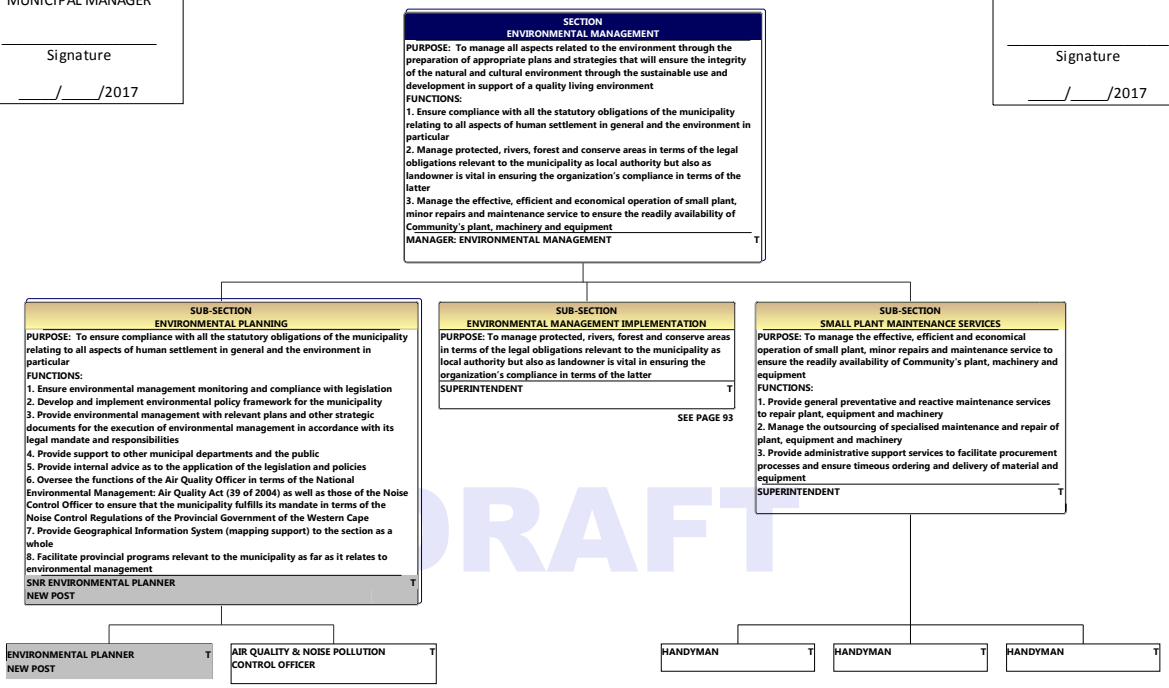
Signature

_____/_____/2017

APPROVED BY COUNCIL

Signature

_____/_____/2017




DRAFT

92

**CONFIDENTIAL**

STELLENBOSCH LOCAL MUNICIPALITY
**PROPOSED MICRO STRUCTURE - 21 SEP 2017**

RECOMMENDED BY MUNICIPAL MANAGER

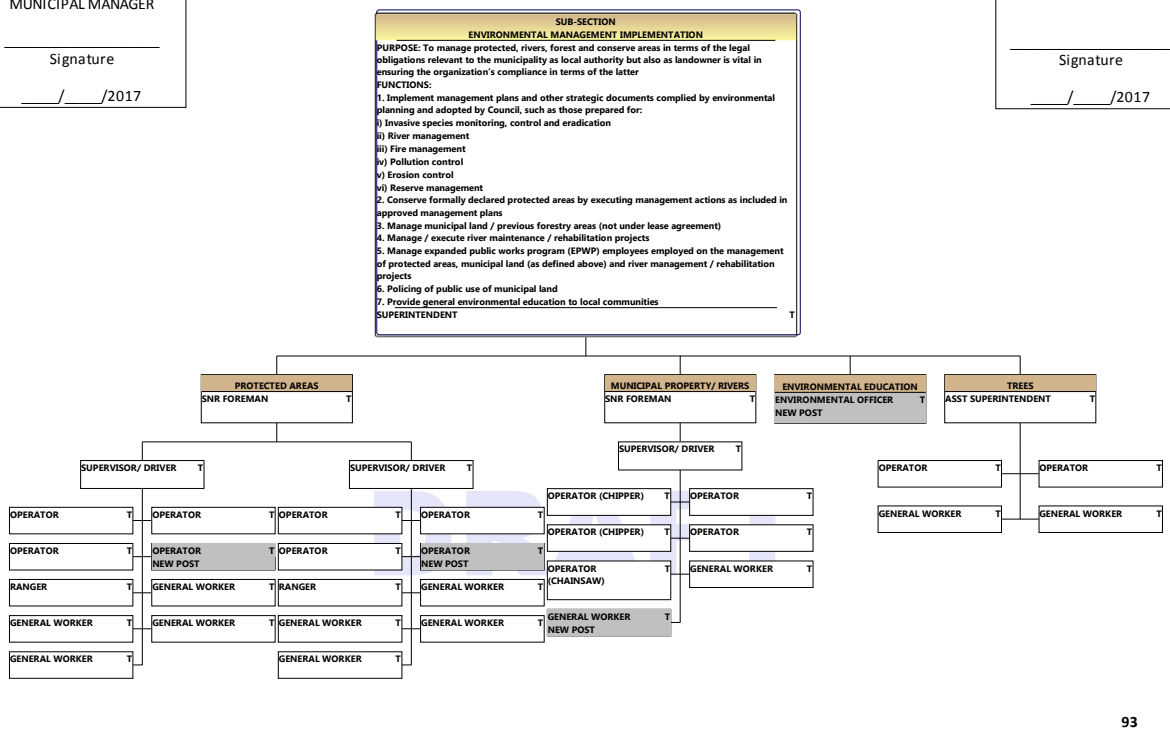
Signature

____/____/2017

APPROVED BY COUNCIL

Signature

____/____/2017




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**Marius Snyman**

## Catherine Muller

**From:** Marius Snyman <marius@snyman.com>
**Sent:** Tuesday, 18 April 2023 21:14
**To:** idp; mm; Johannie Serdyn
**Subject:** [EX] Versoeke rakende die GOP, namens die Wyk 11 komitee
**Attachments:** Afrikaans copy of IDP 2023 Commentary Ward 11 -2023-04-18.pdf

Geagte MM en GOP kantoor personeel

Aangheg vind asseblief wyk 11 se versoeke rakende die huidige hersiening van die GOP.

Byvoorbaat dankie vir u positiewe oorweging van ons prioriteite.

Groete / Regards
**Marius Snyman**
Mobile: +27 (82) 553-3532

Profile: LinkedIn: https://www.linkedin.com/in/mariussnyman/

Stellenbosch Munisipaliteit
GOP-kantoor

18 April 2023

Geagte GOP-kantoor van Stellenbosch,

Ek skryf namens die wyk 11 wykskomitee om ons bekommernisse te deel oor sommige sake wat ons raak. Ons waardeer die werk wat u doen om ons dorp te verbeter, maar ons het ook 'n paar voorstelle en versoeke wat ons graag onder u aandag wil bring.

1.) Verkeer: Ons is bly dat jy beplan om die verkeer om die "driehoek" (R44, Dorpstraat, Adam Tas) te verlig deur die onderste deel van Dorpstraat te verbreed en hopelik 'n rotonde by Ya Ya te bou. Ons hoop dat hierdie projek binnekort afgehandel sal word en dat dit die verkeersvloei sal verbeter. Ons vra egter dat u ook die behoeftes van die inwoners, stasiegebruikers en kliënte van besighede wat in hierdie area parkeer, in ag neem. Ons stel voor dat jy die bestaande parkeerarea vir hierdie groep mense bespreek.

2.) Adam Tas-brug: Ons is bekommerd oor die toestand van die Adam Tas-brug en die omliggende area. Ons versoek dat u die haweloses wat onder die brug agterbly, ontruim en met maatskaplike dienste in aanraking bring. Ons versoek ook dat u die verbinding met die Eersterivier-wandelpad verbeter en 'n paadjie bou om Agrimark te kan bereik op 'n paadjie wat onder die brug oor die Plackenbrugrivier deurloop. Dit sal nie net die veiligheid en netheid van die gebied verhoog deur verhoogde voetgangerverkeer nie, maar ook die toeganklikheid vir voetgangers en fietsryers tot die SSK.

Hier is 'n diagram van die idee wat hopelik help om ons konsep te verduidelik:




3.) Huis Horison: Ons is dankbaar dat u 'n ooreenkoms met Huis Horison het om die vleilande onder die damwal in die rigting van Devon Valleyweg te bestuur, maar die hawelose mense wat daardie gebied beset is kommerwekkend. Sal u hulle asseblief van die eiendom ontruim?

4.) Woodmill: Ons is teleurgesteld met die vertragings en onooglikheid van die ingang na Stellenbosch by die Woodmill-kompleks. Ons versoek dat u hierdie projek so gou moontlik prioritiseer en voltooing ondersteun. Ons glo dat Woodmill 'n belangrike rol speel in die ekonomiese ontwikkeling van ons dorp en dat dit ook 'n estetiese impak op ons omgewing het wat die beplanningsvertragings vererger.

5.) Ekologiese uitdagings wat dringend aandag verg: Ons het 'n ernstige probleem met kewers

wat ons inheemse bome beskadig. Ons vra dat u asseblief die redding van ons bome prioritiseer. Stellenbosch sonder bome sal 'n dorre en baie minder aantreklike bestemming vir toeriste wees eninwoners eenders. Ons sal dan die nodige stappe doen om die kewers te beheer en die bome te red. Ons vra ook u samewerking in die verwydering van indringerplante op u eiendomme (soos Papegaaiberg Resrve en die parke in Onder-Papegaaiberg), veral die rooilys akasia implexia. Hierdie plante bedreig die biodiversiteit van ons gebied.

6.) Sekuriteit: Ons is bewus dat sekuriteitskwessies ons almal raak.

a.) Ons versoek die oprigting van 'n nuwe heining op Oude Libertas weg vanaf Liberte kompleks tot by die punt van Bokmakieriestraat op die groot park, dit sal ook help om die vandalisme van die grafte daar te beheer. Hierdie heining sal help om ongewenste toegang tot ons area te voorkom. Ons verstaan dat u die sluiting van Nagtegaal Straat sal finaliseer en die heiningonderhoud op Devonvallei sal doen. Is dit nog in die werke?

b.) Verder versoek ons dat batterye vir die kringtelevisiekameras installeer word om beurtkrag onderbrekings te vermy. Ons hoop dat hierdie maatreëls sal bydra tot 'n veiliger en meer vreedsame leefstyl vir almal.

7.) Papegaaiberg-reservaat: Ons is trots op ons unieke reservaat wat 'n ryk verskeidenheid flora en fauna huisves. Ons wil graag hierdie natuurlike erfenis vir toekomstige geslagte bewaar. Daarom is dit noodsaaklik dat ons die reservaat se omheining (toegangsbeheer) voltooi en die grondbesetting hanteer soos vereis deur regulasies.

8.) Dit is met groot kommer dat ons kennis neem hoe swak die verkoop van die munisipale eiendomme in Onder-Papegaaiberg bestuur is en hoe die kopers in die proses in die steek gelaat is en selfs verliese gely het. Hoe gou kan die eiendomme oorgedra word soos ooreengekom in die verkoopsooreenkomste met die kopers? In die algemeen let ons daaropmunisipale eiendomme word swak bestuur en moet nie verkoop word as 'n manier om die pligte van bewaarderskap oor hierdie gemeenskapsbates te vermy nie.

9.) Laastens is ons teleurgesteld oor die groot aantal punte op die GOP-terugvoerdokument, wat aandui dat geen of min stappe gedoen sal word om die gevraagde items te verskaf. Hopelik kan die items hierbo dus vir eers jou mees dringende aandag geniet. Ons besef dat begrotings beperk is, maar miskien sal jy die belangrikheid van die punte hierbo bo sommige ander bestedingsitems in die begroting waardeer.

Ons bedank u vir u begrip en ondersteuning in hierdie sake. As jy enige vrae of voorstelle het, kontak ons gerus via raadslid Serdyn..

Met groete

Die Wyk 11 komitee
Stellenbosch

# Nathan Howson

## Catherine Muller

**From:** Nathan Howson <nathan.howson1@gmail.com>
**Sent:** Tuesday, 25 April 2023 08:00
**To:** idp
**Subject:** [EX] Ward 7 priority submission
**Attachments:** IMG_20230425_075400.jpg

I previously made an IDP submission via the citizen app but I wanted to submit a photograph as well.

Students on the way to Stellenbosch University have to walk among moving traffic on Soeteweide street in Ward 7.

Please make adding sidewalks or making Soeteweide street one way so there is a dedicated lane for the heavy pedestrian traffic a ward priority.

Kind regards,
Nathan How Son





# Friends of Stellenbosch Mountain

## Catherine Muller

**From:** H Eggers <heggers@pm.me>
**Sent:** Tuesday, 25 April 2023 13:42
**To:** idp; mm
**Cc:** Hannes Koekemoer; Jerman, Nick
**Subject:** [EX] FSM comments on 2023 Draft IDP and MTREF
**Attachments:** 230425-fsm-idp-mtref-comments.pdf

Attached please find comments and feedback on the 2023 Draft IDP and the related MTREF.

Please note that these comments can be read only in conjunction with further comments to be submitted in relation to other major plans such as the MSDF and CITP.

Could you please acknowledge receipt of these comments.

Thank you

HC Eggers

Secretary: Friends of Stellenbosch Mountain

FRIENDS OF STELLENBOSCH MOUNTAIN

Chairperson: H Koekemoer
hanneskoekemoer@proton.me

Secretary: HC Eggers
076-785-3514 heggers@pm.me

P.O. Box 3218, 7602 Matieland
11 Grandiceps Rd, 7600 Stellenbosch

Public Benefit Organisation No. 930049434
fsmountain.org

# FSM Comments and Questions: 2023 Draft IDP and MTREF

## 25 April 2023

## 1 Stellenbosch Municipality is abusing the sub judice rule

The present IDP public participation process is a continuation of the process started late in 2022. In the earlier phases of this process, both in oral questions and in written replies, Stellenbosch Municipality (SM) has repeatedly invoked the *sub judice* rule to not answer questions posed by FSM and others. Specific examples can be found in the written answer by the Municipal Manager of 25 October 2022 (Appendix A) and statements by the Director: Corporate Services as per recorded proceedings of the IDP meeting of 22 September 2022.

**Stellenbosch Municipality should stop invoking the *sub judice* rule** unless and until it can prove that the resulting prejudice to the administration of justice is *demonstrable and substantial* and that *curtailing the free flow of information outweighs its advantage.* As set out by Pierre de Vos and Advocate de Havilland in pieces reproduced in Appendix B, the scope of the *sub judice* rule was strongly limited by the Supreme Court of Appeal in 2007. To quote the SCA judgement:

> *[A] publication will be unlawful, and thus susceptible to being prohibited, only if the prejudice that the publication might cause to the administration of justice is* ***demonstrable and substantial*** *and there is a* ***real risk that the prejudice*** *will occur if publication takes place.* ***Mere conjecture or speculation that prejudice might occur will not be enough.*** *Even then publication will not be unlawful unless a court is satisfied that* ***the disadvantage of curtailing the free flow of information outweighs its advantage.*** *In making that evaluation it is not only the interests of those who are associated with the publication that need to be brought to account but, more important, the* ***interests of every person in having access to information.*** *Applying the ordinary principles that come into play when a final interdict is sought, if a risk of that kind is clearly established, and it cannot be prevented from occurring by other means, a ban on publication that is confined in scope and in content and in duration to what is necessary to avoid the risk might be considered.*

The onus is therefore on Stellenbosch Municipality to prove — with reasons and supporting documentation — that any SM refusal to answer questions and/or withhold information complies with the SCA ruling. For that reason, FSM below resubmits some of the past questions which have remained unanswered as a whole or incompletely. We do not accept any unsubstantiated *sub judice* claims as grounds for not answering questions and withholding important information from the public.

## 2 Unanswered questions asked on 22 and 29 September 2022

Annexure A of the 2023 Draft IDP contains a "2017-2022 Close-Out Report". There are substantial issues and questions which have not been closed out. Here and in the next section, we re-issue questions asked but unanswered in the last year. See also related questions posed on 12 January 2022 as reproduced in Section 3.

2.1 **Municipal Manager's letter of 26 October 2022** in answer to questions posed for the last three years by FSM. Refer to Appendix A.

2.1.1 **NRM grant termination:** Firstly, the statement that *the grant funding was taken back by the Provincial Government* is obviously untrue. It was DFFE (then called DEA), not the provincial government, which funded and administered the 2018 NRM grant. See again Appendix C as already provided in September 2022.

2.1.2 **Deon Klaassen court case**

i. To repeat our earlier question: Did Deon Garden & Construction or any other tender BSM7/19-related service provider charge or use rates or costs different from those laid down by the written 2019 NRM agreement between SM and DFFE?

ii. See Appendix D. This court case was set down for trial for 27 January 2022, more than a year ago. Following up: what is the status of Cape High Court Case 9140/2021 (Deon Garden & Construction vs Stellenbosch Municipality)?

- If the case has been brought to judgement: What are the terms of the judge's order and what costs did the judge award to each party? (As a reminder: Klaassen is apparently claiming R4.3million from the municipality for breach of contract; see e.g. Appendix D.)
- If the case was settled before judgement: What are the settlement terms?
- If the case has not been concluded: for which date has it now been set down for trial?
- In all cases: could SM please provide access to the full court record, including pleadings and written evidence led?

2.2 **SM funding of alien clearing**

To repeat and amplify our pertinent question of 22 September 2022:

2.2.1 How much has Stellenbosch Municipality spent in total from 2019 until now on tenders BSM 102/20, BSM 65/22 and any other tenders related to invasive species?

2.2.2 What rates and costs did the successful tenderers charge for tenders BSM 102/20 and BSM 65/22?

2.2.3 How much has Stellenbosch Municipality spent in total from 2019 until now on (a) alien clearing, (b) firebreaks, (c) law enforcement in municipal nature areas?

2.2.4 From which sources (SM Operational budget, Province or National grants, private funding such as City of Cape Town, The Nature Conservancy etc) were the above tenders and any other alien clearing efforts on SM-owned land funded?

## 3 Unanswered questions asked in January 2022

3.1 **Termination of the 2019 NRM Contract and Tender BSM7/19**

The FSM directive request of March 2021 and the refused PAIA application for information of November 2020were all the direct result of the termination in October 2019, by the Stellenbosch Municipal Manager, of a 2019 NRM grant of R14.26 million from the national DFFE. **The sub judice rule does not apply unless the conditions set out in Section 1 above are met.** Kindly note that the questions below pertain to the EXISTENCE, not

the CONTENT, of the pertinent judicial processes.

**QUESTIONS:**

3.1.1 Which, if any, primary internal discplinary processes, ie resulting directly from or associated with the alleged irregularites of the said 2019 NRM Contract and/or tender, have been conducted by SM in the past three years?

3.1.2 What is the status of each of such processes?

3.1.3 Which, if any, legal action or actions have resulted from the said terminations, either in a higher court of law or within the ambit of the CCMA?

3.1.4 Which, if any, secondary internal disciplinary processes or external CCMA processes have been initiated in consequence or connected to any of the above?

3.1.5 What are the cumulative costs of the abovementioned legal processes over the period 2019 to the present?

3.1.6 Are there plans or intentions to pursue any of the above in future, even if they have not yet been initiated?

3.2 **Allegation of Fruitless and Wasteful Expenditure: so-called "biomass removal" in Paradyskloof Nature Area (2021)**

see Appendix E. The relevant documentation alleging Fruitless and Wasteful Expenditure of more than R300,000 was submitted both electronically and by physical deposition at the offices of the Municipal Manager on 29 November 2021. At the IDP Public Sector Engagement meeting on 11 January 2022, it was stated that SM would reply to the allegations forthwith. An email from SM of 24 January 2022 stated that *Please note that this matter is currently being investigated as per Section 170 (4A) of the Municipal Finance Management Act, as soon as our office receive the outcome same will be communicated to you.* It is now April 2023, 15 months later, but no further communication was received.

**QUESTIONS:**

3.2.1 When will the outcome of this investigation be communicated?

3.2.2 What was the outcome?

3.2.3 Was any consequence management carried out in accordance with stated SM policy?

3.2.4 Was the matter reported to Treasury as required?

3.3 **Alleged Financial Misconduct (Logging Operations in Paradyskloof and Botmaskop plantations, 2020-2021):** As set out in the January 2022 submission,FSM has strong reasons to suspect that the logging operations carried out between October 2020 and March 2021 violated municipal and national SCM policy and regulations and that SM has in consequence incurred substantial financial losses. The answers provided by SM in 2020 and 2021 are unsatisfactory.

**QUESTIONS:**

3.3.1 Have the irregularities in these logging operations, involving possible financial losses to SM ranging between R800,000 and R2,000,000, been investigated? If not, why not?

3.3.2 If an investigation has been completed: Was consequence management applied to any of the municipal officials and/or contractor(s)?

3.3.3 Was any money recovered from the said municipal officials and/or contractors? How much?

3.4 Following up on the FSM questions of 12 January 2022 re **human resources within the Section Environmental Management (SEM)** within SM: At the IDP Public Sector Engagement on 11 January 2022, it was stated in answer to a question that "all funded

posts" are filled or are about to be filled. See Appendix F for a copy of the relevant organogram as approved by Council in 2017.

**QUESTIONS:**

3.4.1 Which of the permanent staff posts shown in the first (upper) part of the SEM organogram are currently filled?

3.4.2 Which permanent posts in the SEM are currently unfunded?

3.4.3 Which funded permanent posts in the SEM are currently unfilled?

3.4.4 Which of the permanent staff posts shown in the second (lower) part of the SEM organogram in the "Subsection Environmental Management Implementation" ("Implementation") are currently filled?

3.4.5 Which permanent posts in the Implementation subsection are currently unfunded?

3.4.6 Which funded permanent posts in the Implementation subsection are currently unfilled?

3.4.7 Which permanent or temporary staff in the Implementation subsection are currently suspended and/or being investigated for any misdemeanour, whether in terms of municipal disciplinary processes, and/or CCMA processes and/or a higher court of law?

3.4.8 Which permanent municipal employees in which municipal department and section are responsible for law enforcement duties in municipal nature areas?

3.4.9 Which permanent municipal employees in which municipal department and section are responsible for training and supervision of temporary/contract municipal employees working in municipal nature areas?

# 4 Comments/Questions on the Draft 2023 IDP

4.1 **Mobility Forum** (IDP Section 1.17): SM has quietly closed down the Mobility Forum without as much as giving notice to the participants. No mention of the workings and participants of the **Stellenbosch Infrastructure Task Team** is made anywhere in the IDP. The publicly announced **Developers' Forum** has not even been mentioned. There is a clear need for SM to become "clean and transparent" on its stakeholder engagements; in other words, please apply IDP Section 8.2.1.1. (Clean accountable and responsive government).

4.2 The **Strategic Focus Areas** (IDP Section 3.2, SFA's) such as *Valley of Possibility* have become meaningless. The five categories are listed everywhere but they have no impact on decisionmaking, prioritisation and have information value in themselves. The SFA's should be eliminated from the IDP and related documents such as the MTREF as they just clog up the tables and spaces.

4.3 **Roads, Traffic, NMT**

4.3.1 FSM will deal with roadbuilding, public transport and NMT in comments pertaining to the CITP and MSDF which are due on 12 May and 30 May respectively. Since relevant information on those plans is contained in the Draft IDP and MTREF, those future CITP and MSDF FSM comments should be read with the present ones.

4.3.2 Section 7.3.4: As indicated elsewhere, the past 2021 CITP is not an update and not compliant with the transport legislation. We note that neither the relevant officials have been disciplined nor has the external consultant *Innovative Transport Solutions* (ITS) suffered any consequences for the sloppy work and effectively Fruitless and Wasteful Expenditure which resulted in the 2021 "CITP".

4.3.3 The "strategic interventions" of Draft IDP Section 7.3.4.1 are not in any way reflected in the prioritisation of projects set out in Section 7.3.4.2. As usual, the focus is strongly on engineering projects while almost nothing is done on urgent non-engineering measures such as Travel Demand Management, Congestion Strategy, Pedestrianisation. The NMT measures are nice but their budget is tiny compared to that of road- and parking-related capital projects. There is a shocking lack of urgency on the part of SM to get started on urgent and critical interventions beyond engineering projects.

4.4 **Housing** (IDP Section 7.3.3): Figure 38 on Priority Human Settlements and Housing Development Areas depicts the R44 between Adam Tas and Jamestown as priority. Naturally the Transit-Oriented Development approach also advocates siting housing close to routes of transport.

4.4.1 Housing is intimately tied to public transport and Travel Demand Management (see transport legislation). The R44 route is already congested. This congestion is the direct result of the strong anti-public-transport stance taken by SM. Further housing along the R44 can built only if and once the R44 is given the big public transport (*not car-related*) upgrade which allows it to carry significant volumes of people rather than volumes of cars.

4.4.2 Hence Figure 38 of the IDP and the underlying PDSHDA are worthless unless and until corresponding transport measures are taken first, for example park-and-ride projects along the R44, congestion charges along the R44 etc.

4.4.3 Figure 38 does NOT mean that urban sprawl which happens to be close to the R44 is thereby legally compliant. If at all, development along the R44 must necessarily be high-density (several storeys) and confined to a narrow strip along the R44 route. The PDSHDA does not motivate, for example, development of **Farm 1457**, owned by Blaauwklippen Agricultural Estates or the Eastern Link Road.

4.5 **Energy and Electricity** (Section 7.3.5 of the IDP): FSM strongly supports electricity generation from renewables and co-generation by private entities. Hence the **Energy Masterplan** is supported. We note that, unlike the Roads Master Plan, the Energy Masterplan is compliant with national legislation and priorities.

4.6 **Water** (IDP Section 7.3.6)

4.6.1 Water Demand Management is critical. Section 7.3.6.4 is not nearly enough. We must deal not only with water leaks but actively control and limit groundwater use, eg by private and estate boreholes.

4.6.2 Support for **Wastewater Treatment Works** projects is conditional on understanding whom they serve. If these are being built to accommodate more luxury housing, we do not support them.

4.6.3 IDP Section 7.3.6.5 is generally supported. See Section 6 below for a more detailed treatment of climate change.

4.6.4 IDP Section 7.3.6.12 Boreholes: Accessing groundwater is an absolute last resort and cannot possibly be a sustainable solution. The 2018 emergency drilling measures resulted in significant environmental damage. That may not be repeated.

4.6.5 Decisions may not be driven by the financial needs of SM to sell water. If at all, rates should be increased as an effective measure to reduce water usage.

4.7 **Environmental Management Plans** (Section 7.3.2 of the IDP and sectoral EMP's):

4.7.1 The *Stellenbosch Environmental Management Framework (SEMF)* has been all but ignored. We find little to no reference to its provisions in council agendas, development proposals and SM communications outside of general aspirations and principles. The SEMF exists only on paper.

4.7.2 Many provisions of the *Paradyskloof Nature Area Environmental Management Plan* and other sectoral environmental plans are not being applied. For example, Section 4.2.4 in the Paradyskloof EMP and Section 7.2.4 in the Botmaskop EMP contain detailed specifications on how to prevent soil erosion, including e.g. slope grading, inside ditches and berm construction on jeep tracks, and logs on cycle tracks. Instead, grading is done indiscriminately and with no regard for adjacent vegetation.

4.8 **Smart City** (IDP Section 8.1): The benefits seem initially obvious but there is a significant danger in centralisation of control, privacy and data management. This is supported only if from inception the governance structures and resulting databases and data processing are decentralised, i.e. controlled not by a single authority (such as SM or one of the tech giants) but by citizens themselves. There should be clear and transparent rules on data usage and easily accessible mechanisms for private individuals to retrieve and delete data.

4.9 **Clean, accountable and responsive government** (IDP Section 8.2.1.1): As demonstrated above at length, the KPI related to fraud and corruption is not being fulfilled.

4.10 **Adam Tas Corridor** (IDP Section 8.2.1.5): This initiative should be the core and origin of all structural changes in Stellenbosch for decades to come. The ATC and within it the public transport and NMT components must inform and determine the strategy and contents of the MSDF, CEF and CITP and thence the resulting individual projects. We see very little of that happening. Instead, the CEF and CITP simply include the ATC but then proceed to propagate projects which undermine or ignore the central role of the ATC.

4.11 **Environment** (IDP Section 8.2.1.8): The Mayoral Outcomes (five-year plans) exhibit a glaring deficiency in all matters relating to the environment. Note that *environment* pertains to nature areas, river courses, parks and gardens. *Green energy*, *Green waste* and *Green economy* are nice, but they do not cover the environment per se. A further Mayoral Outcome 8.2.1.10 should be added specifically with respect to the **environment**. Section 8.3.10 is a small beginning but not enough.

4.12 The **Financial Plan** (IDP Chapter 10) is treated in the comments on the MTREF below.

4.13 **Close-out of previous IDP** (IDP Annexure A): We have already commented on this in Section 2 above.

# 5 Comments/Questions on the Draft 2023/2024 MTREF

5.1 The entire MTREF makes no reference whatsoever to the 10-year **Capital Expenditure Framework** (CEF). That is unacceptable and must be changed. There cannot be two disjoint financial planning instruments; one must influence the other.

5.2 Page 19: The *Capital Replacement Reserve* is seen to be contributing funds of R151million and R174million to expenditure. This funding source is second only to that of *external loans*, which come in at R94m and R200m in the next two years, followed by a further R200m and R175m in the two years thereafter (Page 92). This implies that **Stellenbosch Municipality is spending money excessively**. Drawing down reserves while taking up loans at the same time seems like a sure road to disaster in the long term. There needs to be a section motivating this and providing a viable roadmap to become financially sustainable.

Could this profligacy perhaps have something to do with the upcoming 2024 General Elections?

5.3 **Employee costs**

Page 12 and 17: Re financial sustainability: In particular, there is general agreement that expenditure on **employee costs** is excessive.

The table on MTREF Page 89 pencils in employee related cost increases of 5.4% **plus** *Notch Increments* of 2.4% for 2023/2024. This means that municipal employees will be receving an above-inflation increase of 7.6% in this year. That is unacceptable, given the macroeconomic situation and the MFMA circulars.

The one exception is the Section Environmental Implementation, which is badly understaffed and underfunded. There needs to be a significant increase in operational funding and filling of posts in this section.

5.4 **Councillor remuneration**: It is likewise inappropriate to budget a 6.0% increase (above the CPI inflation rate) for councillor remuneration while the country is in recession.

5.5 **Motor vehicle allowances** (MTREF Part 2K): Currently, councillors and officials are incentivised by their motor vehicle allowances to make decisions which favour roadbuilding, parking and car use. Which councillor or official will ever make use of NMT or public transport when his or her pocket suffers as a result? Add to that SARS tax allowances for vehicle use, and the inherent bias acting on municipal decisionmakers is clear.

This is incompatible with stated national and provincial policy. The vehicle allowances of councillors have been reduced, but the motor vehicle allowances for municipal officials have been increased. This allowance should be either reduced substantially or eliminated altogether.

5.6 **Other expenditure** Page 17/18: Operating budget: "Other expenditure" worth about R700m needs to be unpacked. This is a huge item and its major components needs to be set out. Mere reference to telephone usage and consulting fees is not enough; consultants cost "only" about R40million per years (Page 156). On which specific expenditure items is the rest of the R700m being spent?

5.7 Page 19 Capital budget summary: The 43% increase in Infrastructure Services to R433m (86% of Capital Budget) is excessive. Infrastructure already dominates spending and this further increase cannot be supported.

5.8 Page 36: Table A5 does not even have an item on public transport infrastructure. The universal neglect of public transport ranges right into the administrative categories which have not even been created.

5.9 There is almost no capital expenditure on Environmental Management and the municipal nature areas.

5.10 Page 78 Annexure D (Alignment with the IDP): As stated, reference to the Strategic Focus Areas in a little table is meaningless in proving "alignment". Real alignment needs to demonstrate how specific projects prioritised in the IDP (and MSDF, and MTREF) tie in to specific sections of **legislation** and the related **regulations**.

5.11 Page 96: the Table Y-axis is incorrect and therefore the table of no use.

5.12 **Grant programme expenditure**: Page 98 Annexure I: please unpack the sources of the approximate R24m per annum under line item *Private Enterprises*.

5.13 **Roads, Stormwater, Transport**: Page 136ff (Annexure N, Detail Capital Budget) We will deal in detail with the projects relating to Roads, Stormwater and Transport in comments on the CITP. Those comments should be read also as input into the IDP and MTREF.

5.14 **Litigation and Corporate Services Vote** (Annexures N, P): An indication should be given on the amounts spent on litigation in the past year, and the amounts budgeted for the next years.

# 6 Climate Change

Climate Change and ecosystem collapse is a global crisis which cuts across all plans, disciplines, needs and budgets. We therefore treat it as an entity on its own.

6.1 **The IDP and all SM planning documents are very weak on climate change.** In those rare cases where climate change is mentioned at all, it is always in terms of **adaptation** (ie coping with the consequences of climate change). There is an urgent need to put **mitigation** (prevention and minimisation of climate change) at the forefront of policy. **We need concerted action in other critical areas of climate change PREVENTION such as land use, fossil fuel reliance reduction, carbon auditing, etc.**

6.2 A budget item in the IDP's Table 37 is called *Climate Change Adaptation Strategy*, which is fair enough. The allocated amount of R2,000,000 is, however ridiculously small compared to the need. R2million is not even a fraction of what is needed just for alien clearing, not to speak of river management and wildlife management. **This budget allocation must be increased drastically**.

6.3 Goal 13 in Section 3.5.1 (*Take urgent action to combat climate change and its impacts*) is not put into practice anywhere in the IDP.

6.4 Goal 14 in Section 7.3.1.1 to *improve the understanding of the impact that climate change is likely to have on the municipality and to implement measures to mitigate such impact* is a misnomer because it confuses the terminology. Again, *mitigation* is about preventing climate change, while *adaptation* would be dealing with the consequences. Furthermore, *improving the understanding* of the impact is just kicking the can down the road. The impacts are well understood, as voluminous documentation of eg the International Panel for Climate Change shows. Goal 14 should be reworded to action. And goals and the widely available insights should be implemented in Stellenbosch, not just outsourced to yet another consultant to write a report which gathers dust.

6.5 **Water:** Section 7.3.6.5 of the IDP (on adapting water systems to climate change) is supported, but this is just a small beginning. There is no doubt that the price of water must be increased significantly, especially for large users. In other words, the tariff curve of costs as a function of monthly usage should be much steeper than it is now. Naturally valid large uses such as nurseries will be treated as special cases.

# A Feedback letter from MM, received 25 October 2022

STELLENBOSCH
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MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

Email: municipal.manager@stellenbosch.gov.za
Date: 18 October 2022

**Friends of Stellenbosch Mountain**
P.O.Box 3218
Matieland
7602

**Attention: Mr HC Eggers**

**Per email: heggers@pm.me**

Dear Mr Eggers,

**FEEDBACK ON WRITTEN SUBMISSION: IDP PUBLIC PARTICIPATION PERIOD SEPTEMBER 2022**

**1. COURT CASE 9140/2021: DEON GARDEN AND CONSTRUCTION VS MUNICIPALITY**

Your question posed on Thursday, 22 September 2022, during the Online IDP Public Participation meeting for wards 7, 8, 9, 10, 11, 22 and 23 and the written submissions made refer.

The allegations made for the reasons the tender was cancelled is untrue. The tender was cancelled because of suspected illegal activities that was uncovered by an ex – employee after which the grant funding was taken back by Provincial Government. Both the disciplinary process and current Labour Court Litigation is flowing from this situation. The municipality have explained that the matter is sub – judice and will not be further commented on. The municipality is acting within its legal right and is of the view that it is in the best interest of the municipality.

The case of Deon Garden Services is also sub – judice and the municipality had to defend the matter as the applicant is claiming money not owned to him and that he is not entitled to. The municipality is acting within its legal rights and in the best interest of the municipality. Unfortunately, no further comment will be made at this stage.

The same applies to all other legal matters reported in the municipality's financial statements. Stellenbosch Municipality act on the advice of its attorneys and defend the interest of the municipality and is not prepared to comment on any of the sub – judice matters other than what is mentioned in this response.

## 2. COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP)

With reference to the document *"Follow-Up and Questions on the period 2017–2022 (Fourth Review of the Stellenbosch IDP) and Input for the impending Fifth Review of the Stellenbosch IDP"* Item 2.1 (a) – (f), see below the responses on the questions posed related to the Comprehensive Integrated Transport Plan (CITP):

a) The 2016 – 2021 Comprehensive Integrated Transport Plan (CITP) – including its updates is currently being superseded. Therefore, any figures listed in the document were thus only forecasts and calculated estimates at the time. A more detailed cost estimation will be undertaken for budgeting purposes.
b) In most cases in the document, it is actually full costs which are being compared. At present, a full review / (update) of the 2022 – 2027 CITP is currently being finalised. New project lists are being compiled, budget forecasting and categorisations are also being improved to ensure updated interpretations of the CITP projects are being planned and budgeted.
c) The municipality has followed all required legislative prescripts and processes in the 2021 CITP document and processes. The municipality is of the view that all the necessary legal aspects have been complied with.
d) The CITP flows from the Integrated Development Plan (IDP) and Spatial Development Framework (SDF) strategic documents as well as taken through the municipality's master planning, transport modelling and public consultation processes. Discussions were held with the team and changes will be brought about, such as budget forecasting and categorisation will be updated and improved during the compilation of the 2022 – 2027 CITP.
e) No, the 2022 – 2027 CITP is a completely new review / overhaul of the document. The current CITP will remain in effect until the review process of the 2021 CITP is completed and the new 2022 – 2027 CITP document is formally adopted.
f) At the time of the 2016 – 2021 CITP update in 2019, the Adam Tas Corridor (ATC) was proposed in the draft SDF (2019) and was also highlighted in the 2019 CITP update.

Sincerely yours,



**GERALDINE METTLER**
**MUNICIPAL MANAGER**

18/10/2022
**DATE**

# B Legal experts' opinion on the application of sub judice rule

## Don't hide behind (non-existent) sub judice rule

Pierre de Vos
18 July 2011

One of the most irritating phenomena of our political life is the manner in which politicians wrongly invoke the so called sub judice rule to avoid accountability. Because they do not want to answer difficult questions or deal with politically awkward issues, such politicians invoke a rule that only exists in their imagination.

Is it possible that such politicians do not know that the rule has been substantially changed by the Supreme Court of Appeal (SCA) to bring it in line with the values and norms enshrined in our democratic Constitution? Or are they cynically invoking a non-existent rule knowing full well that the rule does not exist in the form that they pretend that it does?

The latest culprit is the Minister of Police, who invoked the rule in response to the Human Rights Commission's (HRC) findings and remedial order in the case of Mr Chumani Maxwele, the jogger who is alleged to have given President Zuma's motorcade the middle finger. The HRC found that the Special Protection Unit had violated several of Mr Maxwele's rights and called on the Minister, on behalf of the members involved, to apologise to Mr Maxwele and to take steps to ensure that the SAPS acts in terms of the Constitution and the Law.

Reacting to the HRC's findings, the Minister's spokesman claimed that because Mr Maxwele had instituted civil proceedings against the SAPS the sub judice rule applied. The SAPS had accordingly refused to participate in the investigation and would not abide by the HRC's ruling.

Now, it is an established rule of the common law that the proper administration of justice may not be prejudiced or interfered with and that to do so constitutes the offence of contempt of court. As the SCA has found, the sub judice rule is important as the integrity of the judicial process is an essential component of the rule of law. If the rule of law is itself eroded through compromising the integrity of the judicial process then all constitutional rights and freedoms are also compromised.

The crime of contempt of court thus includes contempt ex facie curiae (out of court) and this entails, first, cases where publication of an opinion will violate the dignity, repute or authority of the court (either by criticizing or insulting a particular judicial officer or the judicial system as a whole) and, second, statements which prejudice the administration of justice in pending proceedings. It is this latter aspect that has become known as the sub judice rule.

But in the Midi Television case the SCA stated that the broad scope of this rule which was in force in the pre-democratic era has been severely curtailed by the Constitution. In that case, dealing with the sub judice rule in the context of pre-publication censorship, Nugent JA, writing for a full bench of five judges, summarised the new position as follows:

> *[A] publication will be unlawful, and thus susceptible to being prohibited, only if the prejudice that the publication might cause to the administration of justice is demonstrable and substantial and there is a real risk that the prejudice will occur if publication takes place. Mere conjecture or speculation that prejudice might occur will not be enough. Even then publication will not be unlawful unless a court is satisfied that the disadvantage of curtailing the free flow of information outweighs its advantage. In making that evaluation it is not only the interests of those who are associated with*

> *the publication that need to be brought to account but, more important, the interests of every person in having access to information. Applying the ordinary principles that come into play when a final interdict is sought, if a risk of that kind is clearly established, and it cannot be prevented from occurring by other means, a ban on publication that is confined in scope and in content and in duration to what is necessary to avoid the risk might be considered.*

If one applies these basic principles to the case at hand, it must be clear that the sub judice rule is not applicable here. The Minister would have to convince us that there would be a demonstrable and substantial prejudice to the administration of justice if he apologised to Mr Maxwele as requested by the HRC. He will further have to show that it would not be in the interest of society as a whole to obey the request of a Chapter 9 body because the risk to the administration of justice would far outweigh the harm done to the credibility and the dignity of the Chapter 9 institution.

This will obviously be impossible to show. Given the fact that section 181 of the Constitution states that other organs of state – including ministers – through legislative and other measures, must assist and protect these institutions to ensure the independence, impartiality, dignity and effectiveness of these institutions, I cannot think of an example where the Minister would be allowed by the sub judice rule to ignore the HRC and to refuse to institute the remedial action proposed by it in a certain case.

Besides, how the minister could possibly argue that complying with the findings of the HRC – which dealt with the violation of Mr Maxwele's constitutionally guaranteed rights to human dignity, to freedom and security of the person, to privacy, to freedom of expression and peaceful/unarmed demonstration – could possibly influence the parallel civil proceedings – which deals with a civil claim against the Police – is hard to fathom.

The HRC has already published a finding in which it concluded that Mr Maxwele's rights have been infringed. Nothing the Minister can do or say will change that. A court dealing with the civil claim of Mr Maxwele will not be swayed by the finding of the HRC as it will have to hear the evidence presented to it and make its own finding on whether damages should be paid.

The fact that the HRC has found that Mr Maxwele's rights have been infringed can also not be tendered in the civil case as proof that Mr Maxwele is entitled to be compensated financially as a result of any damages suffered. The two issues are therefore entirely different enquiries, and no substantial prejudice to the civil trial can possibly arise through the correct exercise of its rights jurisdiction by the Human Rights Commission.

Surely the Minister and his advisors know this. Can one therefore assume that they are hiding behind the sub judice rule to avoid complying with a finding of the HRC because the President and his seemingly lawless bodyguards were involved in this case? Is the Minister scared of President Zuma and his bodyguards or is he just ill-informed?

In any case, as the law stands now, the sub judice rule will almost never be applicable. Where anyone invoke this rule, they are doing so either because they are ill-informed about the law or because they are using the rule to avoid accountability. Whenever a politician invokes the sub judice rule, I for one will assume that the politician is admitting guilt or other wrongdoing, but is trying to hide from scrutiny and accountability for his or her actions.

So next time you read that a politician has invoked this rule, please do not believe for one second that the rule is applicable. It will not be applicable. Assume instead that the politician is ducking and diving because he or she is scared; or is trying to avoid being caught out in a lie; or is looking

for an excuse to justify a constitutional breach of a duty to show respect for other constitutional institutions like the HRC or the Public Protector.

(Also see statement by Adv Nikki de Havilland, Centre for Constitutional Rights)

https://constitutionallyspeaking.co.za/dont-hide-behind-non-existent-sub-judice-rule/

## Police minister's critique of SAHRC misguided - CFCR

Adv Nikki de Havilland
17 July 2011

Nikki de Havilland says the ministry misapplied the sub judice rule

Respecting the office of the South African Human Right's Commission

The Minister of Police's response to the Human Rights Commission's findings and remedial order in the case of Mr Chumani Maxwele (the jogger who is alleged to have given President Zuma's motorcade 'the finger') is misplaced and has no standing in law. The HRC found that the Special Protection Unit had violated several of Mr Maxwele's rights and called on the Minister, on behalf of the members involved, to apologise to Mr Maxwele and to take steps to ensure that the SAPS acts in terms of the Constitution and the Law.

Reacting to the HRC's findings, the Minister's spokesman claimed that because Mr Maxwele had instituted civil proceedings against the SAPS the sub judice rule applied. The SAPS had accordingly refused to participate in the investigation and would not abide by the HRC's ruling.

The sub judice rule was created to prevent people from commenting on a case where such comments would prejudice the outcome of the case in any way. Historically it was invoked whenever there was any risk of prejudice to a fair trial, regardless of how speculative. However, in the matter of Midi Television v The Director of Public Prosecutions, a full bench of the Supreme Court of Appeal effectively put an end to the rule.

Emphasising the importance of freedom of expression, the Court developed an extremely strict test as to when the sub judice rule can be invoked. The court found that it would only be applicable if a substantial and real prejudice to the administration of justice would occur as a result of the communication and the prejudice could not be prevented from occurring by any other means.

The complaint which was filled with the South African Human Rights Commission involved the violation of Mr Maxwele's constitutionally guaranteed rights to human dignity, to freedom and security of the person, to privacy, to freedom of expression and peaceful/unarmed demonstration, to make political choices and to certain rights as a detained person.

The remedy sought was the restoration of his dignity. In contrast, the pending civil claim to which the Minister refers is a damages claim sounding in money. The crisp issue that will have to be decided in that matter is whether Mr Maxwele is entitled to be compensated financially as a result of any damages suffered. The two are thus different enquiries, and no substantial prejudice to the civil trial can possibly arise through the correct exercise of its rights jurisdiction by the Human Rights Commission.

The South African Human Rights Commission is an institution established in terms of the Consti-

tution to support constitutional democracy. It is specifically mandated to monitor the observance of human rights and authorised to take steps to secure appropriate redress where human rights have been violated. Section 181 obliges all organs of state to assist the Commission and prohibits any interference in its proper function. The Minister was thus ill advised not to co-operate with the investigation. It is now hoped that he will be correctly advised to respect and honour the findings within the stipulated 30 day time period.

Statement issued by Adv Nikki de Havilland, Centre for Constitutional Rights, FW de Klerk Foundation, July 15 2011

https://www.politicsweb.co.za/politics/police-ministers-critique-of-sahrc-misguided--cfcr

# C Minutes of termination meeting of 25 October 2019

**MINUTES OF NRM MEETING**
**COMMUNITY SERVICES DEPARTMENT**
**FRIDAY, 25 OCTOBER 2019**

| OFFICIAL | JOB TITLE |
|---|---|
| Mrs Geraldine Mettler | Municipal Manager |
| Mr Gary Boshoff | Director: Community and Protection Services |
| Mr Kevin Carolus | Director: Chief Financial Officer |
| Mrs Tammy Leibrandt | Superintendent: Urban Forestry |
| Mr Nceba Ngcobo | DEFF- Director |
| Mr Colin Sharp | DEFF- Project Manager |
| Mrs Aadiela Moerat | DEFF- Area Manager |
| Mr Wessel Wentzel | DEFF-NRM |

| | CONCERN/ISSUE | COMMENT/S FROM DEPARTMENT |
|---|---|---|
| 1. | NRM Project Closure Discussion | • Stellenbosch Municipality submitted a termination letter to cancel the NRM Project with immediate effect on the 8 October 2019.<br>• Department of Environmental Affairs (DEA) acknowledged receipt of the termination letter.<br>• It must be noted the Working for Water concept no longer exists but the has been replaced by NRM |
| 2. | | |

| | | |
|---|---|---|
| | | |
| 3. | | |
| 4. | Way forward | • Mr Ngocobo stated that he understands the reasons why the Stellenbosch Municipality terminated the NRM contract and accepts the termination letter. He also stated that the NRM Project is difficult to implement at |

| | | |
|---|---|---|
| | | municipalities because all municipalities are governed by the MFMA that dictates who municipalities must function in terms of processes and procedures.<br>• Aadiela mentioned that DEA is looking at a new NRM model that will be at aimed specifically at municipalities and aligned with the MFMA. |

Geraldine Mettler
Municipal Manager

01 / 11 / 2019
Date

# D Klaassen court case in 2020/2021 Annual General Report ("DEON GARDEN & CONSTRUCTION")



## Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2021

## Notes to the Annual Financial Statements

Figures in Rand

**66. Contingent liabilities (continued)**

| | | |
|---|---|---|
| **STELLENBOSCH MUNICIPALITY / LEELYN MANAGEMENT CC** | 400,000 | - |
| Opinion and institution of Monetary claim against Leelyn Management CC for alleged parking revenue collected on behalf of the Municipality which was not paid over by Leelyn Management CC to the Municipality. | | |
| **STELLENBOSCH MUNICIPALITY / CHOISY –LE-ROI OWNERS (PTY) LTD** | 200,000 | - |
| Review application instituted by the owner of Erf 13500 Technopark, Stellenbosch against the appeal judgment of the Executive Mayor.The Municipality served and filed notice of opposition against the application. Rule 53 record was subsequently filed at court. Choisy-le-Roi supplemented their application and the Municipality served and filed its answering affidavit. A court date needs to be obtained to argue the matter. | | |
| **DEON GARDEN & CONSTRUCTION CC / STELLENBOSCH MUNICIPALITY** | 200,000 | - |
| Monetary claim in the amount of R4 374 192.67 including interest at a rate of 7.75% per annum for alleged damages suffered by Deon Garden & Construction CC. The Municipality defended the claim instituted and is in the process of finalising its plea in the matter. | | |
| **SECURITEM (PTY) LTD/ STELLENBOSCH MUNICIPALITY** | 200,000 | - |
| Securitem instituted legal action against the Municipality to pay VAT on top of their tender price. The Municipality is of the view that VAT was included in the tender price submitted by SECURITEM and opposed the application. | | |
| **STELLENBOSCH MUN / MOFFAT & OTHERS** | 100,000 | - |
| Eviction application against the Moffat family who illegally occupy the Eikestad Hall. The Municipality provided temporary accommodation to the Moffat family pursuant to the Moffat family wendy house being destroyed by a fire. The intension was that the Moffat family should occupy the Eikestad Hall temporarily and to relocate to Mountain View. The Municipality provided emergency accommodation at Mountain View, Jamestown, but the Moffat family refused to relocate. The Moffat's was given notice to vacate the Eikestad Hall and eviction proceedings is being instituted. The draft affidavit to institute eviction proceedings is being circulated for comment. | | |
| **STELLENBOSCH MUNICIPALITY/ABSA** | 9,000,000 | - |
| The municipality is in a dispute with ABSA bank in relation to the fleet vehicle expenditure as controled by ABSA. | | |
| **SHAHIEDA JACOBS / STELLENBOSCH MUNICIPALITY** | 200,000 | - |
| Shahieda Jacobs instituted legal proceedings against Stellenbosch Municipality and a municipal official for alleged sexual harassment and unfair discrimination in the Labour Court. The Municipality filed its Statement of Response to the Plaintiff's Statement of Claim. The Special Plea on Shahieda's new Statement of Claim will be determine on 29 July 2020 on the papers before the Judge. | | |

# E FSM letter of 29 November 2021

FRIENDS OF STELLENBOSCH MOUNTAIN

Chairperson: HC Eggers
076-785-3514 heggers@pm.me

P.O. Box 3218, 7602 Matieland
11 Grandiceps Rd, 7600 Stellenbosch

Public Benefit Organisation No. 930049434
fsmountain.org

Municipality - Munisipaliteit
Stellenbosch

29 NOV 2021

Office of the Municipal Manager
Kantoor van die Munisipale Bestuurder

## Allegation of Fruitless and Wasteful Expenditure incurred during purported "biomass removal"

To the Municipal Manager
Stellenbosch Municipality

BY HAND AND EMAIL

2021-11-29

Dear Municipal Manager,

1. Attached please find a report compiled by myself on behalf of Friends of Stellenbosch Mountain ("FSM") on the activities pertaining to so-called "biomass removal" on Farm 369, Stellenbosch, between 29 September and 19 November 2021 ("the Activity") as well as copies of emails dated 7, 25 and 27 October and 12 November.
2. In our opinion, the expenditure associated with this Activity exactly matches the definition of Fruitless and Wasteful Expenditure ("FWE") of section 1 of the Municipal Finance Management Act (Act No. 56 of 2003, "MFMA"), being *expenditure that was made in vain and would have been avoided had reasonable care been exercised.*
3. The Activity and associated expenditure in our opinion therefore constitutes Financial Misconduct in terms of section 171(3) of the MFMA.
4. In terms of MFMA Circular 68 of 2019 *fruitless and wasteful expenditure can arise in any circumstance and is not dependent on non-compliance with any legislation.*
5. We do not have access to the municipal financial accounting system and can only estimate the amount of FWE. We conservatively estimate the FWE to amount to not less than R319,000 for the six-week engagement of the contractor's excavator and truck; the actual amount of FWE will have to be determined in the course of the investigation. This amount is to be compared to an estimated cost of less than R20,000 which use of a chipper would have incurred for accomplishing the same task and with much smaller environmental impact, or of other cheap alternatives.
6. In terms of section 171(4) of the MFMA, a municipality must investigate this allegation and, if the investigation warrants such a step, institute disciplinary proceedings against those responsible. In terms of regulation 5(1) of the Financial Misconduct Procedures of the *Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings* of 2014 ("MRFMPCP"), the matter must be referred to a disciplinary board within seven days of receiving this allegation.
7. It is possible that the expenditure involved in the Activity itself, or negligence in the ensuing investigation, constitutes or may later constitute an Offence in terms of section 173 of the MFMA, Chapter 8 of the MFMA or as defined by the MRFMPCP.
8. We note that the SM Consequence Management Policy of 2019 espouses a zero-tolerance approach to MFMA non-compliance.

9. Specific questions to be posed and answered in the course of the investigations include:

   9.1 Which official or officials made a determination that an excavator and truck were to be used for the biomass removal rather than cheaper and/or more effective measures? Which person initially determined that tree stumps were to be removed?

   9.2 Which person generated the order on the municipal financial system in favour of the contractor APT (Pty) Ltd?

   9.3 Which person or persons authorised the said order?

   9.4 Did the persons generating and authorising the order consider the rational and cheaper alternative methods for biomass removal (such as use of a chipper) and their respective costs before the order favouring APT was generated and approved?

   9.5 Did the agreement with the contractor APT specify a fixed time frame (such as number of workdays) for which APT was to be engaged and paid, or did the agreement specify a particular task or land area to be cleared of biomass?

   9.6 Why did no one intervene, over a six-week period, to stop the use of the excavator despite multiple email warnings?

   9.7 Given that the expenditure exceeds R200,000, were the supply chain management competitive tender processes followed, not just in general, but for this particular Activity?

   9.8 Do the actions or omissions on the part of those persons involved in the Activity constitute *negligence* or *deliberate intent* as referred to in section 171(3) of the MFMA?

   9.9 Must the official or officials involved be held liable for the FWE incurred in terms of section 32 of the MFMA?

10. As stated, the biomass which was removed so far constitutes only a small part of the total biomass remaining on Farm 369 and elsewhere, so there is a possibility of further financial loss. MRFMPCP subregulation 10(2) may therefore apply.

11. Given the manifest environmental impact of the Activity, and given that the process of biomass removal on Farm 369 and elsewhere remains ongoing, decisions to be taken both with respect to the Activity as well as similar future activities impact the environment. Therefore, adequate and appropriate opportunity for information and public participation must be provided in terms of sections 23, 24, 28 and 31 of the National Environmental Management Act of 1998. We therefore do expect regular and timely feedback on the progress of the investigations and proceedings resulting from the present allegations. In particular, the outcome of the preliminary investigation (MRFMPCP regulation 5), of the full investigation (regulation 6), and of the tabling in Council (regulation 6) and possible escalation to National Treasury in terms of regulation 19 of the MRFMPCP are of interest to us and the public at large.

12. A complaint has been lodged separately with DEADP.

13. Our investigations into the logging which had taken place in the Paradyskloof and Botmaskop municipal plantations between October 2020 and April 2021 are continuing separately. We shall communicate in due course on that matter.

14. We reserve our rights to take further steps and approach other bodies and institutions in this and related matters.

Yours respectfully,

Hans C Eggers
Chairperson: Friends of Stellenbosch Mountain

Appendices A to D: Four emails
Annexure: Report of 25 November 2021 on Biomass Removal

# F Organogram Section Environmental Management (2017)



**CONFIDENTIAL**

STELLENBOSCH LOCAL MUNICIPALITY
**PROPOSED MICRO STRUCTURE - 21 SEP 2017**

RECOMMENDED BY MUNICIPAL MANAGER

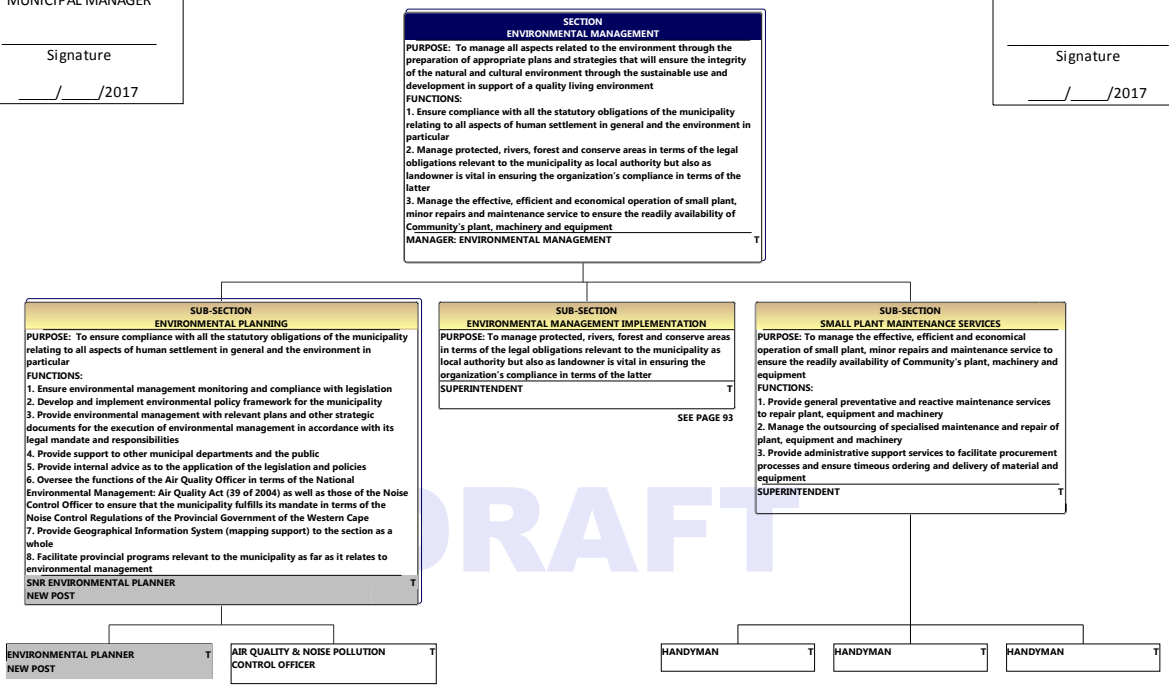
Signature

_____/_____/2017

APPROVED BY COUNCIL

Signature

_____/_____/2017




DRAFT

92

**CONFIDENTIAL**

STELLENBOSCH LOCAL MUNICIPALITY
**PROPOSED MICRO STRUCTURE - 21 SEP 2017**

RECOMMENDED BY MUNICIPAL MANAGER

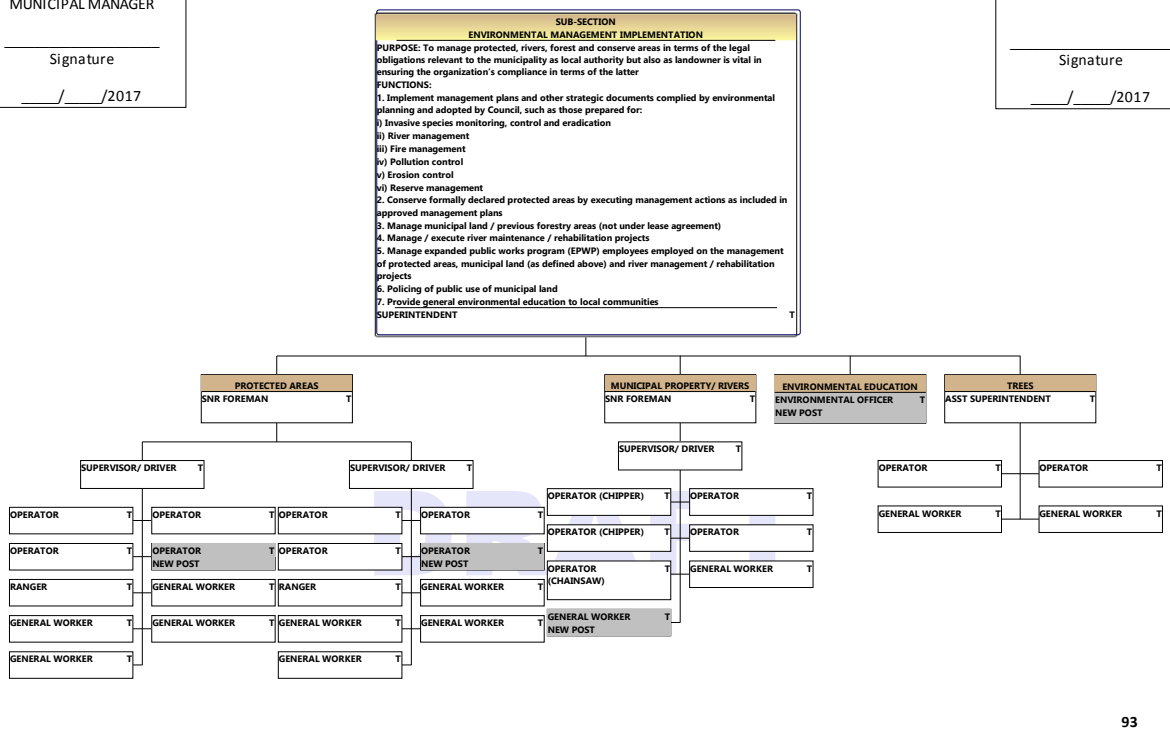
Signature

____/____/2017

APPROVED BY COUNCIL

Signature

____/____/2017




93

# Volkskerk Stellenbosch

## Catherine Muller

**From:** John Julius <juliusjohn970@gmail.com>
**Sent:** Thursday, 30 March 2023 22:26
**To:** idp
**Subject:** [EX] Fwd: Riooldrein probleem
**Attachments:** Brief aan Raadslid Nateshia Mcombring.docx

Aangeheg is brief vir u aandag.
Ek het dit ook aan die betrokke wyksraadslid gestuur.

Groete
John Julius
Skriba
Volkskerk Stellenbosch

---------- Forwarded message ---------
From: John Julius <juliusjohn970@gmail.com>
Date: Thu, 30 Mar 2023, 22:19
Subject: Riooldrein probleem
To: <Nateshia.Mcombring@stellenbosch.gov.za>

Geagte Raadslid
Aangeheg is 'n skrywe van die Volkskerk van Afrika.

Vriendelike groete
John Julius
Skriba
Volkskerk Stellenbosch

**VOORSITTER**

Ds J Gabriels
Bakkerstraat 21
Stellenbosch
7600

Sel: 066 391 9836

**ONDERVOORSITTER**

Br B Williams
Amandellaan 1
Rusthof
Blackheath
7581

Sel: 082 7771 894

**SKRIBA**

Br J Julius
Lindidaweg 36
Stellenbosch
7600

Sel: 073 856 4408
E-pos juliusjohn970@gmail.com

**TESOURIER**

Br C Keeble
Martinstraat 6
Idasvallei
Stellenbosch
7600

Sel: 082 344 7255

# *Stellenbosch*

30 Maart 2023

Raadslid N Mcombring
Idasvallei
Wyk 6

Geagte Raadslid

Insake : Riooldrein

Hiermee wil die Volkskerk van Afrika, Stellenbosch haar misnoeë uitspreek oor die sitsuasie rondom die riooldreine wat die afgelope paar maande oorspoel het.

Die aangeleentheid is onder die aandag van die betrokke department gebring en hulle het ontvangs van die klagte erken op 13 Jan 2023 met verwysing nr SN_000006754.

Sederdien was daar weer 2 geleenthede waar die oorspoeling herhaal is, vandaar hierdie skrywe aan u om ons ongelukkigheid oor te dra. Behalwe vir ongerief , kan so iets ook ‘n gesondheidrisiko meebring.

Die oorsaak was blykbaar ‘n verstopping in die hoofdrein in Juffernbruchstraat. Die rou menslike afval het by die dreine op ons perseel uitgekom en tot in Kahlerstraat gevloei. Dit was baie onaangenaam en ons moes selfs die Brandweerdienste uitroep om die perseel te kom ontsmet.

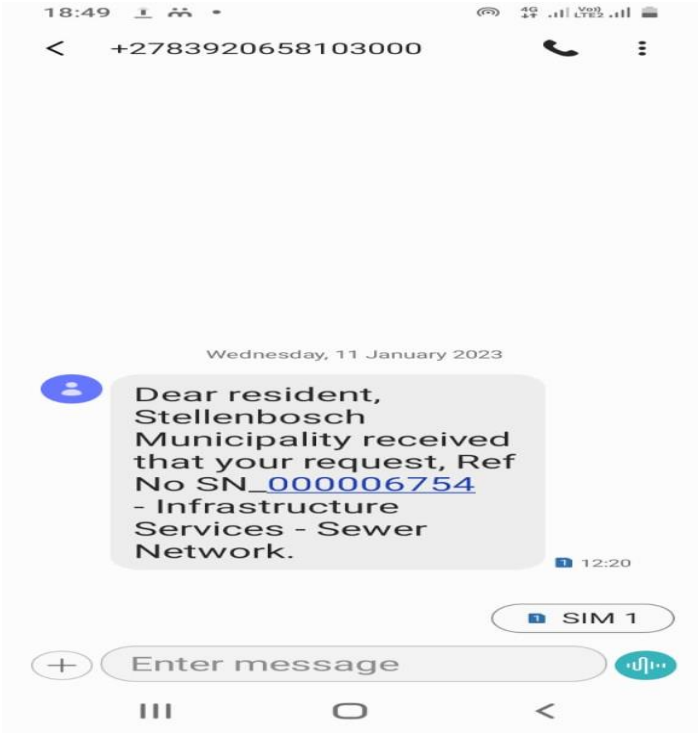
Ons kommer is dat met die wintermaande wat aankom, ons weer dieselde onsmaaklike belewenis kan ervaar. Daarom doen ons ‘n vriendelike beroep dat die dreinstelsel in Juffernbruchstraat vroegtydig nagegaan word om ‘n herhaling van die insidente te voorkom.
Hieronder is fotos as bewyse van die klagte.

Ons vertrou dat die aangeleentheid die nodige aandag sal geniet.

Die Uwe

John Julius
Skriba Stellenbosch


VOLKSKERK VAN AFRIKA
100years
Rooted in Christ
Healing and Restoratio


18:49
+2783920658103000
Wednesday, 11 January 2023
Dear resident, Stellenbosch Municipality received that your request, Ref No SN_000006754 - Infrastructure Services - Sewer Network.
12:20
SIM 1
Enter message









**Bianca Booysen**

## Catherine Muller

**From:** Bianca Booysen <bianca.booysen85@gmail.com>
**Sent:** Tuesday, 25 April 2023 16:31
**To:** idp
**Subject:** [EX] Fwd: Delivery Status Notification (Failure)
**Attachments:** icon.png

---------- Forwarded message ---------
From: **Mail Delivery Subsystem** <mailer-daemon@googlemail.com>
Date: Tue, Apr 25, 2023, 16:30
Subject: Delivery Status Notification (Failure)
To: <bianca.booysen85@gmail.com>



### Address not found

Your message wasn't delivered to **idp@stellennosch.gov.za** because the domain stellennosch.gov.za couldn't be found. Check for typos or unnecessary spaces and try again.

**LEARN MORE**

The response was:

DNS Error: DNS type 'mx' lookup of stellennosch.gov.za responded with code NXDOMAIN Domain name not found: stellennosch.gov.za Learn more at https://support.google.com/mail/?p=BadRcptDomain

---------- Forwarded message ----------
From: Bianca Booysen <bianca.booysen85@gmail.com>
To: idp@stellennosch.gov.za
Cc:
Bcc:
Date: Tue, 25 Apr 2023 16:30:15 +0200
Subject: RE: IDP De Novo Ward 19
Dear Sir/Madam,

As a community member of De Novo Ward 19 Stellenbosch, I would like to express my concern and strong disagreement with regards to this IDP presentation and utter lies of the councilor. Surely De Novo cannot only be good for votes and then excluded with development and goodwill.

Kind regards,

Bianca Booysen
0607222680

GEORGE HERMAN

## Catherine Muller

**From:** Reginald Pheiffer
**Sent:** Wednesday, 12 April 2023 10:53
**To:** Geo Herman
**Cc:** idp
**Subject:** Re: [EX] IDP MEETING FRANSCHHOEK 12 APRIL 2023

Dag Mr. Herman

Hiermee ontvangserkenning van u insette tot die GOP vir wyk 1.

Dankie vir u deelname in hierdie belangrike proses.

Groete
Rdsl Pheiffer

Let op: Die amptenare wat in u epos gekopieer is is nie meer indiens van die Stellenbosch Munisipaliteit nie. Ek kopieer ons GOP Afdeling in vir hul kennis en notulering van u insette.

Get Outlook for Android

---

**From:** Geo Herman <pastorgeoherman@gmail.com>
**Sent:** Wednesday, April 12, 2023 10:14:40 AM
**To:** Reginald Pheiffer <Reginald.Pheiffer@stellenbosch.gov.za>
**Cc:** Gerald Esau Stellenbosch Munisipaliteit <Gerald.esau@stellenbosch.gov.za>; wid.mark@stellenbosch.gov.za <wid.mark@stellenbosch.gov.za>
**Subject:** [EX] IDP MEETING FRANSCHHOEK 12 APRIL 2023

Geagte Raadslid,

Ek sou bittergraag vanaand se beplande IDP vergadering wou bywoon, maar tyd en skedule laat bywoning enter nie toe nie.

Ek het wel 'n paar bekommernisse rakende aspekte binne Groendal, wat my hewig ontstel:

1. Die hoë maandelikse belasting wat ek maandeliks moet opdok, terwyl ek ervaar dat elke onwettige immigrant en mense uit die Oos Kaap in die Langrug Informele Nedersetting, maar net kan kom plak waar en wanneer hulle wil en alles verniet kry, van water, elektrisiteit tot boumateriaal.

2. Die insypeling van onwettige immigrante in die woonbuurt, hul oorneem van werke in restaurante, die sekerheidsbedryf en talle ander werke en geen betaling van belasting.

3. Die oprigting van mobiele winkels om elke hoek en draai, terwyl asielsoekers volgens beleid nie eens bankrekeninge mag open nie.

4. Eienaars van mobiele winkels beroof inwoners daagliks deur ekstra heffings op aankope soos krag, lugtyd en ander koepons, deur R5 - R12 ekstra by elke aankope te voeg, met die verskoning hul kaart masjien se kostes moet gedek word.

5. Die ou plaas opstal by die Taxi rank, waarvoor Agnieszkas Haven jare gelede aansoek gedoen het deur o.a Widmark Moses, Gerald Easu en ook Gesie van Deventer, het agv nepotisme en geldelike gewin in die hande geval van mense wat die plek beplak, bemors en afbreek. Die daarstelling van 'n rehabilitasie Sentrum het nooit gerealiseer nie en word die pragtige postal gevandaliseer en onwettig bewoon.

Dit is my uitsluitlike versoek dat bogenoemde op die IDP Agenda genotuleer moet word en dat ek van antwoorde daarop voorsien moet word en kan 'n vergadering in die verband met my geskeduleer word.

By voorbaat dank.

(GEORGE HERMAN)
PASTORALE BERADER: DR. (PASTOOR)
0748732203

# HC Eggers

## Catherine Muller

**From:** H Eggers <heggers@pm.me>
**Sent:** Thursday, 20 April 2023 09:13
**To:** idp; SMF List
**Subject:** [EX] Fwd: IDP and Budget Stakeholder Engagement
**Attachments:** Agenda_IDP and Budget Stakeholder Engagement_20 April 2023.pdf

The continued use of Teams and all the associated technical problems just show that Teams is a big mess.

Meetings can be rescheduled but there is load shedding today (20 April) as it was yesterday starting at 10am.

Covid is long gone. The Teams technology was valuable in its time but this again shows how many disadvantages it brings. It further widens the already huge chasm between this municipality's management and the people. It also excludes all who cannot conveniently sit at home.

Top management should stop using Teams for public engagements and return to in-person meetings.

Please refer to the FSM submission of 29 September 2022 where we already highlighted the problems of Teams usage.

Kindly note that the present problems are NOT the making of the IDP office and management, but of top management. They are responsible for this mess, not the IDP office.

Regards

HC Eggers

-------- Forwarded Message --------
**Subject:**IDP and Budget Stakeholder Engagement
**Date:**Wed, 19 Apr 2023 14:09:51 +0000
**From:**idp <idp@stellenbosch.gov.za>
**Reply-To:**idp <idp@stellenbosch.gov.za>

Dear Stakeholders, cllrs, Directors, Senior Managers, and managers

Please see below the agenda and MS Teams link to the IDP Stakeholder Engagement on Thursday, 20 April 2023 at 10:00.

Link: Click here to join the meeting

Kind regards,

IDP / PMS / Public Participation Team

# Anelia Coetzee

## Catherine Muller

**From:** Chantel Hauptfleisch
**Sent:** Wednesday, 12 April 2023 09:56
**To:** Anelia Coetzee
**Cc:** Spatial Planning; Barbara-Ann Henning; Bernabe De La Bat; Viola Anthony; Gurswin Cain; Catherine Muller
**Subject:** RE: [EX] Konsep SDF

Goeie môre Anelia, die insette en die spesifieke ontwikkelingsvoorstelle (wysiging van stedelike grenses) wat ontvang is tydens die MSDF hersiening en wysigings proses gedurende September 2022 word ge-evalueer tydens die wysigingsproses wat spesifiek oopgestel is vir hierdie doel. Kommentaar sal gelewer word in die "comment/response table" van die IDP indienings na afloop van die huidige 21-dae publieke deelname proses waarvan julle kommentaar deel uitmaak.

Vetrou bogenoemde is in orde.

*Kind Regards / Vriendelike Groete,*
**Chantel Hauptfleisch**
**(Pr.Pln A/1484/2011)**
Senior Spatial Planner : Spatial Planning
**Planning and Economic Development**

T: +27 21 808 8607 | C: +27 72 224 4495
129 Dorp Street, Stellenbosch, 7600
**www.stellenbosch.gov.za/planning**

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http://www.stellenbosch.gov.za/main_pages/disclaimerpage.htm

**From:** Anelia Coetzee <anelia@rumboll.co.za>
**Sent:** Tuesday, 11 April 2023 16:33
**To:** Chantel Hauptfleisch <Chantel.Hauptfleisch@stellenbosch.gov.za>
**Subject:** [EX] Konsep SDF

Goeie Middag Chantel

Vertrou dit gaan goed.

Jul konsep sdf  is tans uit op publieke deelname.

Ons verneem of die insette wat tydens die IDP publieke deelname proses ingedien was, oorweeg was?  Dit blyk nie asof die ruimtelike voorstelle in die konsep ingesluit was nie.

Vriendelike Groete
Anelia

Gavin Routledge

## Catherine Muller

**From:** Gavin Routledge <gavin@heroncrest.co.za>
**Sent:** Tuesday, 11 April 2023 15:49
**To:** Spatial Planning
**Cc:** Bernabe De La Bat; Chantel Hauptfleisch; Viola Anthony; Barbara-Ann Henning; Gurswin Cain; Catherine Muller
**Subject:** [EX] Re: PUBLIC NOTICE: 1ST DRAFT AMENDED STELLENBOSCH MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK CALL FOR PUBLIC COMMENT

Good afternoon All

Many thanks for all your efforts in preparing the draft MSDF. I have looked through it in detail and unless I have missed something, it seems like there has been no change to the section on Raithby which is the closest reference point to my property. In my opinion though, the facts stated in the 2019 MSDF and the draft 2023 MSDF, are not entirely correct. The MSDF states that the area has preserved its historical appearance of a small rural village with long residential plots stretching down to the river. In fact there are some modern developments within the Raithby village zone which are not in keeping with that description, but have in my opinion not negatively affected the Raithby appearance or community. I note that there seems to be a stated intention to protect, preserve and improve the facilities and community in Raithby and that focus is on development of undeveloped erven within Raithby.

I also note that the size of the Raithby population in the Stellenbosch area is only 0,5%/0,8% which indicates that Raithby area is unlikely to generate sufficient funds through rates to do any upgrades and by focussing on the development of open erven within Raithby this is unlikely to changes such development will be of marginal value to the rates base. In adittion, because the Raithby population number is so small, this is hardly going to be a priority for Stellenbosch. I have also heard that the water plant/sewerage plant in Raithby requires an upgrade to deal with existing demands and this too will be demanding on the rates budget.

There are already a number of small residential erven between Raithby and Winery Road.To the south of Raithby lies Rustenburg Farm which was originally developed as a dairy farm since the soil quality was deemed too poor for most other types of farming. The dairy farming enterprise was abandoned as being non commercial in that location and not able to compete with the existing dairy producers in the Western Cape. Rustenburg Farm is now an addiction centre and just south of that are the farms of Normandie (Portion 4 of the Farm Rustenburg Annex No 686 measuring 4,3657 hectares), Halliford/Hartley Glen (Portion 4 of the Farm Halliford No 1256 measuring 13,9605 hectares) and my farm Heron Crest (Remainder of Portion 2 of the Farm Halliford No 1256 measuring 13,9606 hectares). None of these farms are operating as commercial farms as they are individually too small and the soil quality is marginal.

I would like to propose to the Council that the above mentioned farms be included in the Raithby node and that focussed development should be allowed on these farms which would significantly increase the rates contribution and at the same time allow for the upgrade of the water/sewerage plant. Such development to be sympathetic to and complimentary with the historical significance of Raithby and supportive of the objectives outlined in the MSDF. There is already considerable cooperation between the farms and Raithby through the Neighbourhood Watch system and charitable donations to the Raithby school.

A relatively high value, low density type development is envisaged which would not negatively impact the historical character of the core Raithby precinct.

Thank you in advance for your consideration of this proposal.

Regards

Gavin Routledge

On 30 Mar 2023, at 15:09, Spatial Planning <Spatial.Planning@stellenbosch.gov.za> wrote:

# PUBLIC NOTICE: INTERESTED AND AFFECTED PARTIES

## CALL FOR PUBLIC COMMENT ON THE FIRST DRAFT AMENDED MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK

Council approved the Stellenbosch Municipal Spatial Development Framework (MSDF) in November 2019, and the current MSDF is a set of documents, with related plans, which spatially illustrates the desired future growth and spatial development pattern and path of all areas within the Stellenbosch Municipal area, as well as strategies and policies regarding the manner in which to achieve the spatial objectives. The MSDF is a component of the Municipal Integrated Development Plan and various sets of legislation (Municipal Systems Act, 2000 (Act 32 of 2000), read in conjunction with the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013), the Western Cape Land Use Planning Act, 2014 (Act 3 of 2014), and Section 3 of the Stellenbosch Municipality Land Use Planning By-Law (2015) make provision that the MSDF may be reviewed and updated from time to time and that a participative and project steering committee process may be followed.

Stellenbosch Municipality intends to amend the MSDF (2019) and the public and all interested and affected parties was invited to participate in the process of amending the Stellenbosch Municipal Spatial Development Framework and to register as interested and affected parties during September 2022. As a registered interested and affected party please note that approval for commencement of the public participation process for a period of 60 days for comments on the draft amended MSDF as approved at the Council meeting on 29 March 2023. You are hereby invited to submit written comments and representations in connection with the first draft amended MSDF by electronic mail to the Manager: Spatial Planning at Spatial.Planning@stellenbosch.gov.za on or before **30 May 2023.**

The first draft amended MSDF is available on the Stellenbosch Municipality's website (www.stellenbosch.gov.za/) and hard copies will be available at the local libraries and satellite offices as reflected in the table below, including the public participation dates and venues.

| Area | Place | Public participation date & venue |
|---|---|---|
| Stellenbosch CBD | Library, Plein Street, Stellenbosch<br>PMU Building (Mark Street) | Tuesday, 18 April 2023<br>(18:00 – 20:30) |

| | | |
|---|---|---|
| | Ward 7: Jan Marais Eco Centre<br>Ward 10: Lapland (Municipal Building) | Stellenbosch Town Hall, Plein Str. |
| Franschhoek | Ward Office: Ward 1 (Mooiwater Building)<br>Ward Office: Ward 2 (Groendal Community Hall) | Wednesday, 12 April 2023<br>(18:30 – 20:30)<br>Groendal Community Hall |
| Kylemore | Kylemore Ward Office | Monday, 17 April 2023<br>(19:00 – 21:00)<br>Kylemore Community Hall |
| Pniël | Library, Main Road, Pniël<br>Pniël Ward Office | Monday, 17 April 2023<br>(19:00 – 21:00)<br>Kylemore Community Hall |
| Wemmershoek | Ward 3: Wemmershoek Ward Office (Community Hall) | Monday, 17 April 2023<br>(19:00 – 21:00)<br>Kylemore Community Hall |
| Jamestown | Jamestown Library<br>Jamestown Ward Office | Tuesday, 18 April 2023<br>(19:00 – 21:00)<br>Webergedenk Primary School Hall, Jamestown |
| Cloetesville | Cloetesville Ward Offices (Ward 16 and 17)<br>Library, Vredelust Street, Cloetesville, Stellenbosch | Monday, 17 April 2023<br>(19:00 – 21:00)<br>Eike Hall, Cloetesville |
| Ida's Valley | Ward Office: Ward 5 (Ida's Valley Sport Ground)<br>Ward Office: Ward 6 (Library, Rustenburg Rd.)<br>Library, Sonnebloem Street, Ida's Valley, | Thursday, 13 April 2023<br>(19:00 – 21:00)<br>Lückhoff High School, Ida's Valley |
| Kayamandi | Kayamandi Ward Offices (Kayamandi Corridor)<br>Library, Masithandane Street, Kayamandi, Stellenbosch | Wednesday, 12 April 2023<br>(18:30 – 20:30)<br>Kayamandi High School, |
| Vlottenburg | Vlottenburg Ward Office (Vlottenburg Primary School) | Tuesday, 18 April 2023<br>(18:00 – 20:30)<br>Stellenbosch Town Hall, Plein Str. |
| Klapmuts | Klapmuts Ward Office (Klapmuts Multi-Purpose Centre) | Thursday, 13 April 2023<br>(19:00 – 21:00) |

| | | |
|---|---|---|
| | | Klapmuts Multi-Purpose Centre |
| Ward 19 | De Novo Ward Office (Primary School in De Novo) | Thursday, 13 April 2023<br>(19:00 – 21:00)<br>Klapmuts Multi-Purpose Centre |

Enquiries or requests for more information on the process may be directed to Development Planning: Spatial Planning - Chantel Hauptfleisch Tel: (021) 808-8607 or E-mail: **Spatial.Planning@stellenbosch.gov.za** during normal office hours.

<image002.png> *Regards / Groete,*
Spatial Planning
**Planning and Economic Development**

T: +27 21 808 8607
NPK Building (2nd Floor)
C/O Ryneveld and Plein Street
Stellenbosch 7600
**www.stellenbosch.gov.za/planning**

<image003.png><image004.png>

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**About Stellenbosch Municipality**
<1.png> Our mission is to deliver cost-effective services that will provide the most enabling environment for civil and corporate citizens.
<2.png> Our head office is at Town House Complex, Plein Street, Stellenbosch, 7600, South Africa. For more information about Stellenbosch Municipality, please call +2721-808-8111, or visit www.stellenbosch.gov.za

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# HC Eggers
# Friends of Stellenbosch Mountain

## Catherine Muller

**From:** Gurswin Cain
**Sent:** Friday, 21 April 2023 13:58
**To:** Catherine Muller
**Subject:** FW: [EX] Capital Expenditure Framework and "Infrastructure Master Plans"
**Attachments:** 230300-cef-fig-1-3-context.png

FYI

---

**From:** Monique Steyl <Monique.Steyl@stellenbosch.gov.za>
**Sent:** Friday, 21 April 2023 13:33
**To:** Chantel Hauptfleisch <Chantel.Hauptfleisch@stellenbosch.gov.za>; Craig Alexander <Craig.Alexander@stellenbosch.gov.za>
**Cc:** Annalene De Beer <Annalene.DeBeer@stellenbosch.gov.za>; Gurswin Cain <Gurswin.Cain@stellenbosch.gov.za>
**Subject:** FW: [EX] Capital Expenditure Framework and "Infrastructure Master Plans"

Dear Chantel

Can you please respond to the below email?

Thanking you in advance.

Kind Regards,

**Monique Steyl**
Senior Manager: Financial Management Services
**Financial Services**

T: +27 21 808 8516 | C: +27 78 429 8229
Plein Street, Stellenbosch, 7600
Private Bag X17, Stellenbosch, 7599
**www.stellenbosch.gov.za**

**From:** Annalene De Beer <Annalene.DeBeer@stellenbosch.gov.za>
**Sent:** Friday, 21 April 2023 13:27
**To:** Monique Steyl <Monique.Steyl@stellenbosch.gov.za>
**Cc:** Gurswin Cain <Gurswin.Cain@stellenbosch.gov.za>
**Subject:** FW: [EX] Capital Expenditure Framework and "Infrastructure Master Plans"

Hallo Monique

Can you please respond to this enquiry to IDP so they can respond on it.

*Kind regards,*
**Annalene de Beer**
**Director: Corporate Services**

T: +27 21 808 8018 | C: +27 83 305 3685
Email:
Annalene.deBeer@stellenbosch.gov.za
Plein Street, Stellenbosch, 7600
**www.stellenbosch.gov.za**

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http://www.stellenbosch.gov.za/main_pages/disclaimerpage.htm

**From:** H Eggers <heggers@pm.me>
**Sent:** Friday, 21 April 2023 12:08
**To:** idp <idp@stellenbosch.gov.za>
**Cc:** Spatial Planning <Spatial.Planning@stellenbosch.gov.za>; Kevin Carolus <Kevin.Carolus@stellenbosch.gov.za>; Annalene De Beer <Annalene.DeBeer@stellenbosch.gov.za>
**Subject:** [EX] Capital Expenditure Framework and "Infrastructure Master Plans"

Good morning,

the draft IDP and MTREF were together advertised for public comment, for example in Eikestadnuus on 30 March.

No mention was made, however, of the Capital Expenditure public participation process or comments, even though the CEF is supposed to be made available for comment (see item 8.3 of the Council meeting of 2023-03-29).

Could you please clarify exactly what the status is of the CEF:

* Will there be a separate PPP for it, and if so, when will that be done?

* According to the attached Figure 1-3 of the CEF, it is supposed to be informed by the existing MSDF. On which complete MSDF version was the CEF dated January 2023 based? The June 2019 MSDF?

* The same Figure 1-3 and the draft CEF rely on the hierarchy

MSDF --> Infrastructure Master Plans --> CEF --> IDP --> MTREF

I find no legal basis for this hierarchy in SPLUMA. SPLUMA does not refer to "Master Plans" at all, nor to "Sectoral Plans". The Municipal Systems Act also puts the IDP at the top of the planning hierarchy, along with the MSDF, the CITP and the SEMF. The MSA makes no reference to "Master Plans" either.

What is the legal basis for the above approach followed by the 2023 draft CEF?

Thank you

HC Eggers

Friends of Stellenbosch Mountain

# Raymond Loftie-Eaton

## Nwabisa Jozana

**From:** Catherine Muller
**Sent:** Tuesday, 04 April 2023 10:10
**To:** Nwabisa Jozana
**Cc:** Governance Intern (Steve September)
**Subject:** FW: Ward 7 IDP Addition

Nwabisa,

Below is a public participation input for Ward 7. This should be added to the ward priority list for the final Idp document and not the presentations for April 2023.

Regards,
Catherine

---

**From:** Raymond Loftie-Eaton <Raymond.Loftie-Eaton@stellenbosch.gov.za>
**Sent:** Tuesday, April 4, 2023 8:54 AM
**To:** Catherine Muller <Catherine.Muller@stellenbosch.gov.za>
**Cc:** Annemarie Ferns <Annemarie.Ferns@stellenbosch.gov.za>
**Subject:** RE: Ward 7 IDP Addition

Good day Catherine
As requested by Gurswin Cain, I resubmit the following input, for inclusion in the Draft IDP:
Please include under the Martinson Road activities as Priority 1: "The painting of a pedestrian crossing and provide signage in Martinson Road, across from the Junior Academy, allowing parents and children safe access across this busy road."

Thank you so much.

Regards
Raymond Loftie-Eaton
Ward Admin: Ward 7

Sent from Mail for Windows

---

**From:** Gurswin Cain
**Sent:** Wednesday, 29 March 2023 03:07 PM
**To:** Catherine Muller
**Cc:** Annemarie Ferns; Raymond Loftie-Eaton
**Subject:** RE: Wysiging aan die GOP vir Wyk 7

Good morning Raymond,

Thank you for your email.

Unfortunately, it is not possible at this late moment.

You can resubmit the below inputs between 03 – 25 April 2023 when the municipality is having a public participation process on the Draft IDP and Budget.

Kind regards,

**Gurswin Cain**
Manager: IDP/PMS/PP
Department: Governance
**Office of the Municipal Manager**

T: +27 21 808 8174 | C: +27 82 415 5749
71 Plein Street, Stellenbosch, 7600
Private Bag X17, Stellenbosch, 7599
**www.stellenbosch.gov.za**

**From:** Catherine Muller <Catherine.Muller@stellenbosch.gov.za>
**Sent:** Wednesday, 29 March 2023 10:13
**To:** Gurswin Cain <Gurswin.Cain@stellenbosch.gov.za>
**Cc:** Annemarie Ferns <Annemarie.Ferns@stellenbosch.gov.za>; Raymond Loftie-Eaton <Raymond.Loftie-Eaton@stellenbosch.gov.za>
**Subject:** RE: Wysiging aan die GOP vir Wyk 7
**Importance:** High

Dear Gurswin,

Please see email below from Raymond.

Regards,
Catherine

**From:** Raymond Loftie-Eaton <Raymond.Loftie-Eaton@stellenbosch.gov.za>
**Sent:** Wednesday, March 29, 2023 9:56 AM
**To:** Catherine Muller <Catherine.Muller@stellenbosch.gov.za>
**Cc:** Annemarie Ferns <Annemarie.Ferns@stellenbosch.gov.za>
**Subject:** Wysiging aan die GOP vir Wyk 7

Hello Catherine
Hoop dit gaan goed aan jou kant te midde van hierdie druk tyd wat julle nou deurgaan.
Daar is een versoek vanuit die buurt wat ons graag bygevoeg wil kry in die GOP dokument alvorens die publieke proses begin. Julle hulp word baie waardeer.

Onder die prioriteit 1 punte rakende Martinson Straat, vra ons asb. dat die volgende bygevoeg word:
“The painting of a pedestrian crossing in Martinson Road, across from the Junior Academy, allowing parents to safely take their small children across this busy road.”

Vriendelike groete
Raymond Loftie-Eaton
Wyk 7 Administrateur

Sent from Mail for Windows

# Rayner Van Wyk

## Catherine Muller

**From:** Catherine Muller
**Sent:** Thursday, 26 January 2023 15:17
**To:** Nwabisa Jozana
**Subject:** IDP - Basketball Banne / Baseball Courts
**Attachments:** image002.png

Nwabisa,

Please the email below as an input for the April 2023 public participation process.

Regards,
Catherine

---

**From:** Rayner Van Wyk <raynervanwyk@gmail.com>
**Sent:** Thursday, 26 January 2023 14:42
**To:** Gurswin Cain <Gurswin.Cain@stellenbosch.gov.za>
**Cc:** Garth Abrahams <Garth.Abrahams@stellenbosch.gov.za>; Catherine Muller <Catherine.Muller@stellenbosch.gov.za>
**Subject:** Re: [EX] IDP - Basketball Banne

Goeie dag Mnr Cain

Baie dankie vir die terugvoer.

Ek sal dit verder op neem met die raadslid.

Groetnis
Rayner

On Thu, 26 Jan 2023, 09:19 Gurswin Cain, <Gurswin.Cain@stellenbosch.gov.za> wrote:

> Goeie dag mnr van Wyk,

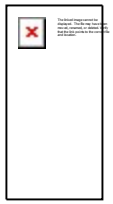
Dankie vir jou e-pos.

Alle wyksinsette wat tydens die openbare deelnameprosesse van die munisipaliteit ontvang word, word saamgevat en aan die onderskeie wyksraadslede voorgelê. Die wyksraadslede werk deur die lys van insette wat ontvang is en hersien daarna (indien nodig) hul lys van wyksprioriteite.

Dus, as u wens is dat die basketbalbane op die wyksprioriteitslys van u wyk moet wees, is dit my aanbeveling dat u dieselfde met u wyksraadslid en/of wykskomiteelid kommunikeer.

Dit sal mnr Abrahams in staat stel om (indien enige) beskikbare hulpbronne na die basketbalbane te rig, indien so geregverdig deur 'n uitvoerbaarheidstudie.

Vriendelike groete,

**Gurswin Cain**

Manager: IDP/PMS/PP

Department: Governance

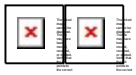
**Office of the Municipal Manager**

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71 Plein Street, Stellenbosch, 7600

Private Bag X17, Stellenbosch, 7599

**www.stellenbosch.gov.za**



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**From:** Rayner Van Wyk <raynervanwyk@gmail.com>
**Sent:** Wednesday, 25 January 2023 19:34
**To:** Gurswin Cain <Gurswin.Cain@stellenbosch.gov.za>
**Cc:** Garth Abrahams <Garth.Abrahams@stellenbosch.gov.za>
**Subject:** [EX] IDP - Basketball Banne

Goeie dagsê Mr Cain

Ek vertrou dit gaan goed en wens U a  voorspoedige 2023.

Ek was Maandag in vergadering met Mr Garth Abrahams...in verband met Basketball op Stellenbosch. Ek het net voor Covid 2019 begin daarmee en wou dit nou hierdie jaar verder vat.

Daar was geen begroting vir banne in die vorige book jare nie en dit was voorgestel en versoek dat ek vir Basketball bane aansoek doen deur die IDP.

Ek het verlede jaar deur jul WhatsApp stelsel aansoek gedoen.

Soos ek verstaan is daar weer nie begroting toe gedien nie.

Dit was voorgestel dat ek by U klaring moet ontvang.

Kan U asseblief die pad vorentoe verduidelik?

Hoor graag van U.

Groetnis

Rayner Van Wyk

President of Stellenbosch Oak City Basketball Club - NPC

076 119 8488

# Late Submissions

# Franschhoek Heritage and Ratepayers Association

**Franschhoek Heritage and Ratepayers Association**

*The Garden House, 29 De Wet Street, Franschhoek 7690*

*Co-chairpersons*

*Irmela Alberts*
*Cell: 083 441 8280*
*Email: irmelaa@gmail.com*

*Barry Phillips*
*Cell: 083 441 8280*
*Email: barryphillips505@gmail.com*

# 1st Review of the 5th Generation IDP 2022-2027

**Comments by the Franschhoek Heritage & Ratepayers Association (FHRPA)**

**April 29th 2023**

## Ward 1 Priorities.

**Priority 4: Property Management**

**Priority**

***Description:***

*Development of an Amphitheatre and Wine Museum on the Franschhoek Circus Ground.*

***IDP Deliverable:***

*This is a heritage site, therefore, development of an Amphitheatre is not deliverable and the Wine Museum is not feasible.*

***Departmental Comment:***

*Unfortunately, the implementation of the ward priority is not feasible due to the heritage status of the site*

**FHRPA Comments**:

As there is now a wine museum at Babylorenstoren, the possibility of a wine museum in Franschhoek will not be pursued at this time. However, it remains the FHRPA's and Ward 1 Committee's absolute conviction that the Circus Ground needs to be developed to provide a better and more attractive recreational space for the benefit of the wider Franschhoek community and an amphitheatre for the benefit of tourism in Franschhoek, Stellenbosch and the regional economy.

Attached as Annexure A is a plan showing how the Circus Ground can be simply and quickly developed. It was included in Franschhoek Heritage & Ratepayers Master Plan for Franschhoek as presented to the Municipal Manager, the Director of Planning and Economic Development, the Director of Infrastructure and other municipal officials in June 2021. Inclusion of the Circus Ground in the Stellenbosch Heritage Inventory as part of a Scenic Landscape requires that a development such as that shown in the Annexure A plan is compatible with and sensitive to that landscape and is not an insuperable impediment to all development.

The FHRPA with its architect members would like to have the opportunity of discussing this at an early date.

**Priority 5: Local Economic Development**

**Priority**

***Description***

*Implementation of a policy and effective mechanisms to limit and control formula restaurants in historic areas of Franschhoek.*

***IDP Deliverable:***

*Land Use is currently managed in terms of the Stellenbosch Municipality Zoning Scheme Bylaw of 2019. Therefore, the proposed policy will infringe on persons rights to operate a business.*

***Departmental Comment:***

*It would rather be suggested that an urban design policy be developed to insure that the historical character (landscapes and building facades etc) of Franschhoek is retained.*

**FHRPA Comments:**

Except as permitted by applicable planning and zoning laws and bylaws, no one has the right to operate a business wherever they choose to do so.

As pointed out in the Memorandum re Fast Food Restaurants in Franschhoek submitted by the FHRPA to the department in June 2021 (Annexure B), the Stellenbosch Municipality Zoning Scheme Bylaw of 2019 restricts the use of premises in the Historic Area of Franschhoek for car showrooms and plant nurseries without a Consent Use. The principle of such a restriction is, therefore, established. The proposal in the Annexure B Memorandum is for the same restriction to be applied to formula restaurants as defined in the draft amendment to the Zoning Scheme in the Annexure B Memorandum and there is a policy for deciding such applications.

**Priority**

***Description***

*Establish a policy to control and limit the use of private houses and flats for short term rental in Franschhoek.*

***IDP Deliverable***

*The use of private houses and flats for short term rental in Franschhoek is control (sic) and managed in terms of the Zoning Scheme Bylaw.*

***Departmental Comment***

*This is regulated by the municipal Zoning Scheme Bylaw.*

**FHRPA Comments:**

Although the data it quotes needs to be updated, the motivation for the better control and regulation of the use of private houses and flats for short term rental (STR) in Franschhoek is given in the Proposal for a Short Term Rental Overlay Zone (STR Proposal) (Annexure C) submitted to the department in September 2020 by the FHRPA and the Van Wijk & Cabriere Street Residents Association and again to the Municipal Manager, the Director of Planning and Economic Development and other municipal officials at a meeting in June 2021 along with the Master Plan and the Memorandum re Fast Food Restaurants in Franschhoek.

As noted in paragraph 5.2 of the STR Proposal, "***in a count on 15th August 2019, around 250 houses and flats within or close to Franschhoek's Urban Edge were listed"*** for STR on the AirBnB and Booking.com websites and in paragraph 5.5 that a 2014 study by Professor Donaldson of Stellenbosch University estimated that 36% of houses and flats in Franschhoek were owned as second homes with the "*Main function being investment*", - i.e. used for STR purposes.

It is believed that since Covid, the number of houses and flats in Franschhoek listed on the AirBnB, Booking.com and similar platforms and bought solely for STR purposes has increased . It is not known how many have Consent Use for a a Guest House or a Tourist Dwelling Unit or but it is thought that very few (if any) have either or the owners are even aware of the need for it.

Furthermore, recent developments of houses and flats in Franschhoek are reasonably believed to have been designed more for STR purposes instead of long term rental where there is an acute shortage houses and flats available at affordable prices and rents due in large measure to the number used for STR purposes.

The STR Proposal notes that in terms of s28 of the Zoning Scheme Bylaw *"should rental* [of a dwelling unit] *on a short-term basis exceed 30 calendar days per year, the relevant application for a guest house or tourist dwelling unit, as the case may be, shall be required".*

It is not believed, however, that "*The use of private houses and flats for short term rental in Franschhoek is* [effectively] *control* (sic) *and managed in terms of the Zoning Scheme Bylaw.*" If such use is being effectively controlled and managed, the department is asked to tell the FHRPA:

- what criteria are applied in deciding applications for Consent Use for a Tourist Dwelling Unit or a Guest House in Franschhoek; and
- how many flats and houses in Franschhoek have Consent Use for a Tourist Dwelling Unit or a Guest House in Franschhoek.

**A. Ward 2 Priorities**

Although, *"a priority is to Use open Spaces in Bosbou and Groendal to build houses to address the backlog of housing in ward 2",* no Deliverable Target year is given.

The FHRPA is surprised by the Departmental Comment that *"Council has requested the administration to investigate possible housing/business options on erven 412 and 217 and 284, Groendal"* and there are not as yet more developed plans after the positive and constructive discussion at the Teams Meeting on 22nd November 2022 of the Councillors for Wards 1 and 2, a co-chairperson of the FHRPA, municipal officials facilitated by the Deputy Mayor.

After this meeting, the attached memorandum (Annexure D) signed by the Councillors for Wards 1 and 2, and the Chairpersons of the Franschhoek Chamber of Commerce and the FHRPA with proposals for Development Objectives and Design Parameters and Guidelines for erven 412, 217, and 284 was submitted to the municipality. A follow up meeting is requested.

**For and on behalf of the**
**Franschhoek Heritage & Ratepayers Association**

**Irmela Alberts**
**Co-chairpeson**

**Barry Phillips**
**Co-chairperson**


MEMORIAL
GRAVEYARD
FRANSCHHOEK GRAVEYARD
MUSEUM
OUTDOOR ARENA
PLAY PARK
GYM
PLAY PARK
PARKING
PARKING
PARKING

**Memorandum re Fast Food Restaurants in the Franschhoek Urban Conservation Overlay Zone**

4th June 2021

1. The fake news that Burger King was opening at the ex-Foliage unit alerted us to the possibility of this and the need to take action to prevent it.
2. In 1996, Calistoga (population of about 5,200) in Napa Valley in California defined and banned "*formula restaurants*" in order to "*to preserve the unique and historic character of Calistoga's downtown commercial district … which has become a cornerstone of the visitor industry which is a key component in the City's economy*"
3. In terms of s252 (g) of the Stellenbosch Zoning Scheme By-law of 2019, in the Franschhoek Urban Conservation Overlay Area "*. . . the following land uses shall require the approval of a consent use and may be refused if in the opinion of the Municipality it may have a detrimental impact on the conservation character of the area: (i) motor showrooms, public parking areas and parking garages; (ii) plant nurseries; (iii) supermarkets, shopping centre*".
4. By amending the Zoning Scheme by adding a definition and "*formula restaurants*" as (iv) to s252 (g) they can be made a Consent Use. A draft amendment incorporating the Calistoga definition of "*formula restaurants*" is below.

**Draft Amendments to the Stellenbosch Municipal Zoning Scheme By-law**

**1. Additional Definition**

There shall be inserted in **Clause 1: Definitions** the following definition:

***"formula restaurant" means*** *an eating establishment devoted to the preparation and offering of food and beverages for sale to the public for consumption either on or off the premises which, by contractual or other arrangement, established or recognized business practice, or membership affiliation, maintains any of the following:*

*A. A business name common to a similar business located elsewhere;*

*B. Standardized menus, ingredients, food preparation, uniforms, or other standardized features common to a restaurant located elsewhere;*

*C. Interior decor common to a similar business located elsewhere;*

*D. Architecture or exterior signs common to a similar business located elsewhere;*

*E. Use of a trademark or logo common to a similar business located elsewhere; or*

*F. A name, appearance, or food presentation format which causes it to be substantially identical to another restaurant located elsewhere.*

*In this definition, "located elsewhere" means elsewhere in the Republic of South Africa.*

**2. Additional Sub-sub clause**

"*formula restaurants*" shall be inserted in Clause 252 (g) as sub-sub-clause (iv) thereof

_____ end of draft memorandum _____

**A proposal to Stellenbosch Municipality for a Short-Term Rental Overlay Zone for Franschhoek**

**Submitted by the Franschhoek Heritage & Ratepayers Association and the Van Wijk & Cabriere Street Residents Association**

**28th September 2020**

## 1. Executive Summary

1.1 A Short-Term Rental Overlay Zone for Franschhoek as proposed will:

- Be positive for municipal revenue by:
  - making owners pay business rates when STR Permits[1] are issued;
  - charging annual registration fees for STR Permits,
- Help reduce seasonality in employment and demand for goods and services;
- Help make existing and new housing development more affordable for middle income workers to achieve greater demographic and social diversity;
- discourage the purchase of houses and flats in the overlay zone for short term rental ("STR") use;
- protect legal accommodation establishments from unfair competition;
- maintain and protect the heritage of the overlay zone and the cohesion, viability and sense of place of the local community;

1.2 As organisations representative of the local community and a number of legally established guest houses in Franschhoek and registered with the Municipality as Residents or Ratepayers Associations, we are concerned by the proportion of entire dwelling units in the village being listed for short term rental to transient guests [2] on platforms such as AirBnB and Booking.com and the implications for village life, its sense of place, heritage, affordability and demographic diversity.

1.3 In terms of s5 of the Municipal Systems Act of 2000, members of the local community (defined in that Act as residents, ratepayers and non-governmental organisations involved in local affairs) have the right to submit recommendations and representations to the Municipality and in terms of s195 of the Constitution it must be responsive to the needs of the local community.

1.4 In terms of s234 (1) of the Stellenbosch Zoning Scheme By-law of 2019 ("MZS"), ***The Municipality may adopt****, amend or withdraw* ***an overlay zone for a particular area****, land unit or the municipal area as a whole.* (emphasis added)

[1] Described in paragraph 1.5

[2] The MZS defines a "transient guest" as "*a person receiving accommodation against payment in a furnished bedroom or suite in a bed and breakfast establishment, guest house, tourist dwelling, hotel or tourist accommodation establishment, where the accommodation is provided on a day-to-day or short-term basis, often quoted on a daily or weekly price;*"

1.5 The Council is asked to adopt a Short-Term Rental Overlay Zone applicable to dwelling units in the part of Franschhoek edged green on the map in the Schedule hereto in the Conventional, General and Group Residential Zones to provide in terms of the draft clauses in the Schedule hereto that:

- Subject to the conditions specified below the Council may grant a permit ("STR Permit") for the use of a dwelling unit in the Short-Term Rental Overlay Zone for short-term rental for more than 30 days in a year;
- There may only be a specified number (50 initially) of unexpired STR Permits;
- An STR Permit will be valid for a period of not more than 12 months; and
- An application for an STR Permit in terms of s28 (3) of the MZS (see 4.7 below) will only be granted if the applicant:
  - is a natural person;
  - was a permanent resident of the dwelling unit in the 6 months before the date of the application;
  - pays the application and STR Permit fees.

**2. The international context**

2.1 In most jurisdictions which regulate them, STR is permitted for up to 30 days a year.

2.2 It is recognised in major tourist destinations that while STR can benefit visitors and homeowners it can also have negative impacts for the local community some of which are mentioned below but typically because they are seen to:

- reduce the number of permanent residents, demographic diversity, cohesion, viability, quality of life and sense of place of local communities;
- reduce the number of dwelling units available for permanent residents;
- increase rents and prices of dwelling units;
- distort development by providing dwelling units more suitable for STR than permanent occupation;
- result in anti-social behaviour;
- enable owners of STR dwelling units to avoid regulatory requirements and tax liabilities and unfairly compete with legal hotels, guest houses etc.
- derogate from core heritage values of the area where these are relevant – e.g. the residential character of Franschhoek which is part of its heritage.

2.3 While there is currently no empirical evidence for Franschhoek, it is reasonable to assume that with the proportion of its housing stock being used for STR (as discussed below) and the empirical evidence from the many other destinations mentioned in studies referred to in this proposal, Franschhoek is affected to some degree by each of these negative impacts and their cumulative impact is even more significant.

2.4 These negative impacts in towns and cities globally are discussed in a comparative analysis and synthesis of the findings of research papers by The Urban Media Lab which concludes that "*the growth of short-term rentals . . . erodes the neighbourhood identity, attracts new investors for buying or developing more and more units* [for STR]*, which in turn increases the scarcity of housing, prompts landlords to raise rents* [and] *threatens community bonds.*"[3] It also quotes a Deputy Mayor of Paris saying, "*Airbnb threatens the soul and identity of a number of neighbourhoods. We cannot remain inert in this situation. All the big cities of the world are facing this problem. If we do not regulate Airbnb, we will no longer have inhabitants in our city centres.*"

2.5 In over 20 of the US cities that licence STR[4], almost all require that as a condition of an STR licence, the property is the primary residence of the host or the host is present.

## 3. The national context

3.1 A draft Tourism Amendment Bill was published in April 2019 to amend the Tourism Act of 2014 and to empower the minister to publish *"norms and standards"* for *"short-term rental"* defined as *"the renting or leasing on a temporary basis for reward of a dwelling unit or a part thereof to a visitor"* after a consultation process.

3.2 It was understood in the hospitality industry that this was aimed at regulating AirBnB and similar platforms and representations were made accordingly. As at the date of this proposal a draft *"norms and standards"* has not been published for consultation, there has been no indication as to what they may be or how they may be enforced; and the status of this draft Bill in the legislative process is also unknown.

## 4. The local heritage, policy and legislative context

*4.1* Although its origins as a human settlement can be traced back 150 years or so earlier, Franschhoek was formally established as a human settlement in 1845. Its residential character is, therefore, an essential and integral component of both its heritage and, therefore, the quality of its visitor experience and its value as a tourist asset.

*4.2* The residential character of an area is derived from its residential properties giving it a residential appearance but also - and most crucially - from their occupation by permanent residents. Put another way, to the extent houses in an area are occupied by a succession of transient guests instead of permanent residents, its residential character is diminished. And put at its simplest level, a neighbourhood's residential character and sense of place depend on permanent residents knowing each other.

[3] https://labgov.city/theurbanmedialab/the-impact-of-airbnb-on-our-cities-gentrification-and-disneyfication-2-0/
[4] https://www.2ndaddress.com/research/short-term-rental-laws/

4.3 A purpose of designating the Historic Area of Franschhoek as an Urban Conservation Zone in the MZS is "*the enhancement of the value and amenity of the area, both for present and future users;"* which means both permanent residents and visitors.

4.4 A Spatial Proposal for Franschhoek in the Municipal Spatial Development Framework of November 2019 (MSDF) is to *"Maintain the integrity of historically and culturally significant precincts and places".* The maintenance of the residential character of the Historic Area of Franschhoek accords with this Spatial Proposal.

4.5 The MSDF also notes that: "*Property and land is inordinately expensive in SM (particularly in Stellenbosch town and Franschhoek), locking out both the poor and lower/ middle income workers from the property market.* ***Without significant intervention in the property market, this situation is likely to worsen***." (emphasis added)

4.6 In terms of the MZS, letting up to 3 rooms in a "dwelling unit" (as defined in the MZS) on an STR basis to Transient Guests with or without meals hosted by a permanent resident (as defined in the MZS) [5] who continues to reside in it is permitted in the Conventional, Less Formal Residential, Mixed Use and other zones as an Additional Use for which only a Technical Consent is required. It allows home owners to supplement their income and provide additional and alternative accommodation for tourists that benefits the local economy. There is no objection to this. There is also no objection to letting a dwelling unit on a long-term basis.

4.7 In terms of s28 (3) of the MZS *"should rental* [of a dwelling unit] *on a short-term basis exceed 30 calendar days per year, the relevant application for a guest house[6] or tourist dwelling unit, as the case may be, shall be required"*.

## 5. The local context

5.1 Franschhoek is only a microcosm of towns and cities worldwide that are tourist destinations and regulate STRs, but it has also experienced a dramatic increase in the number of houses and flats being offered for STR on AirBnB and similar platforms and needs to respond in a similar way if its residential character (an essential component of both its heritage and the visitor experience) and population are to be maintained.

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[5] In the MZS a ***"permanent resident"*** is defined as meaning ***"****a person who intends to use a dwelling unit for living accommodation of him/herself with or without a family for at least 75% of the days of a calendar year (or proportionately for that part of the year that after date of occupation) and who has been resident in that dwelling for at last 60 consecutive days. A permanent resident may be an owner or a lessee, and the Municipality may request documentary proof of permanent residency in that property, such as a utility account, lease contract, TV license, bank statements or any other proof of permanent residence which in the Municipality's sole opinion confirms the property as being the person's permanent residence. A person may only have one permanent residence, and* ***"permanent residence"*** *has a corresponding meaning."*

[6] Having regard to the MZS definition of *guest house*, an application for a Consent Use for the STR letting of a dwelling unit for more than 30 days in a year would be inappropriate. The appropriate application for such use is for a Consent Use for a *tourist dwelling unit* in terms of the Municipal Planning By-law of 2015 and the MZS.

5.2 The number of entire dwelling units (as distinct from rooms only) available for STR on the Booking.com and AirBnB platforms in Franschhoek varies but in a count on 15th August 2019, around 250 houses and flats within or close to Franschhoek's Urban Edge were listed. On the same date, Franschhoek Tourism listed over 40 B&Bs, guest houses and hotels in approximately the same area.

5.3 A study published in 2014 by Professor Ronnie Donaldson of Stellenbosch University and others entitled "*'Living apart together' in Franschhoek, South Africa. The implications of second-home development for equitable and sustainable development*"[7] ("the Donaldson Study") estimated that 319 (36%) of 883 residential properties in Franschhoek South are "*assumed to be second homes*" with the "*Main function being investment, followed by Vacation home*".

5.4 As the main function of ownership of 319 second homes in Franschhoek is investment, it is very likely that most are used for STR purposes to maximise their yield.

5.5 If the remaining 564 (883 – 319) residential properties were primary residences, many are likely to have been in the four main gated estates – Petite Provence, Domain des Anges, Ferme Chantelle and the Fransche Hoek Estate – where there is a total of 228 dwelling units and Home Owners' Associations do not permit STRs. The percentage of 336 (564 – 228) residential properties in the village outside the gated estates (i.e. in the proposed Short-Term Rental Overlay Zone) that can be "*assumed to be second homes*" is, therefore, likely to be very significantly higher than 36%.

5.6 However, assuming that all of the 336 dwelling units in the proposed Short-Term Rental Overlay Zone were each occupied by an average of 2.5 permanent residents (given the demographic profile described in the Donaldson Study) its population may have been i.r.o. 2.5 x 336 = 840 in 2014.

5.7 The adverse implications of second-home ownership in Franschhoek for equitable and sustainable development described in the Donaldson Study are likely to have been exacerbated since 2014 by the growth in the number of dwelling units available for STR and developments specifically for STR and priced for investment yield instead of a price affordable for a permanent resident.

5.8 As STR dwelling units may be mostly vacant from the end of April to early October, the employment they create can be both seasonal and occasional at all times depending on occupancy rates whereas dwelling units occupied by permanent residents or long-term tenants maintain a more even level of employment and local expenditure throughout the year. Furthermore, as many owners of STR dwelling units

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7 https://www.researchgate.net/publication/267448430_'Living_apart_together'_in_Franschhoek_South_Africa_The_implications_of_second-home_development_for_equitable_and_sustainable_development

are "*investors*" who bought them as "*vacation homes*", it is unlikely that their STR income feeds into the local economy.

6. **Procedures and requirements for establishing overlay zones**

6.1 In terms of s234 (2) of the MZS, "*Where a new type of overlay zone is envisaged, the provisions for such overlay zone shall be adopted by Council the procedures set out in sections 12 and 13 of the Municipal Systems Act (Act 32 of 2000) and the Planning By-law to establish such overlay zone.*" (sic)

6.2 Sections 12 and 13 of the Municipal Systems Act set out the legislative procedures for adoption and publication of by-laws. They do not need to be discussed here.

**6.3** The Planning By-law is the Stellenbosch Municipal Planning By-law of 2015. The part of its definition of an overlay zone that is relevant to this proposal is that it is ***"****a category of zoning that applies to land or a land unit in addition to the base zoning and that— (a) stipulates additional development parameters or use rights that may be more or less restrictive than the base zoning; and (b) may include provisions and development parameters relating to— (i) primary or consent uses;"*

7. **Compliance**

7.1 It is understood that enforcement of compliance with by-laws generally is a problem for the Municipality as it has to refer offences to the National Prosecuting Authority where they are a low priority; and it is unrealistic to expect the Municipality to make a High Court interdict application to restrain an unlawful STR use in every case.

7.2 In many cities there are daily penalties for unlawful STR use – e.g. in San Francisco, "*short-term rental laws are subject to penalties of at least $484 per day for each dwelling unit in violation*" and "*Repeat violations may be subject to escalated penalties.*"[8] Although it has been challenged by AirBnB, in New York it is illegal to list on Airbnb and similar platforms. Fines for violations range from $1,000 for the first violation, to $5,000 for the second, to $7,500 for three or more violations and $2,500 per day for STR use of certain types of dwelling units.[9]

7.3 Accordingly, the draft overlay zone clauses in the Schedule provide for a cumulative per day penalty for unlawful STR use intended both as a deterrent and to make such use prospectively uneconomic.

7.4 It is proposed that guest houses and hotels in Franschhoek establish an STR Monitoring Unit that would gather and report evidence of unlawful STR and guest house use to the Municipality. It is understood that in the 2019/2020 season, there may have been more than 10 unregistered "pop up" guest houses operating in Franschhoek without the requisite zoning, insurance and payment of business rates.

[8] https://sfplanning.org/str/become-certified-host
[9] N.Y.C. Admin. Code Sec. 27.287.1

7.5 If there is evidence of unlawful STR use, business rates can then be levied and a Compliance Notice served that would be disclosable to a prospective purchaser and could adversely affect a future sale of the property.

7.6 An STR use may also be a breach of conditions of a bond on the property if given for its purchase as a residence and invalidate insurance.

8. **Conclusion**

The establishment of a Short-Term Overlay Zone in Franschhoek would:

- Be responsive to the needs of the local community (as per the Constitution of RSA) for the maintenance of the residential character of the village;
- Enhance the value and amenity of the Urban Conservation Area, both for present and future users, as envisaged in the definition of a conservation area in the MZS;
- Be a significant intervention in the property market as per the MSDF by reducing demand for residential properties for STR investment purposes so purchasers are more likely to be permanent residents and investors looking for long term rentals and such properties are priced accordingly;
- Ensure future developments of residential properties are designed for permanent residents instead of transient guests;
- Protect legally established guest houses and hotels from unfair competition;
- Enable the Municipality to benefit from business rates and fees for STR use;
- Help to maintain a more even level of employment throughout the year.

9. **Recommendation**

It is, therefore, the recommendation of the Franschhoek Heritage & Ratepayers Association and the Van Wijk & Cabriere Street Residents Association in terms of s5 of the Municipal Systems Act of 2000 that the Municipality establishes a Short-Term Rental Overlay Zone in the area of Franschhoek shown on the map and includes the provisions set out in the draft clauses in Schedule hereto.

10. **Covid-19**

The absence so far of transient guests from overseas in the 2020/2021 season and reduced numbers in the following season or seasons will impact employment and demand for local goods and services more severely than if STR dwelling units had been occupied by permanent residents. Other adverse impacts of STRs are in suspense but will progressively resume as international travel restrictions are lifted. There is now a window of opportunity to mitigate them by implementing this recommendation.

**Schedule**

**Draft clauses for: SHORT TERM RENTAL OVERLAY ZONE**

1. **Zone name and designation on map**

(1) The Short-Term Rental Overlay Zone may be referred to by the code (STROZ) and shall be indicated on the zoning map in a unique colour outline.

**2. Purpose of the zone**

(1) The purpose of the Short-Term Rental Overlay Zone is to control the short term letting of dwelling units to transient guests for more than 30 days in a calendar year ("short term rental") to:

- maintain and protect the heritage, cohesion, viability and sense of place of the local community in the overlay zone;
- reduce seasonality in employment;
- strike a balance between the need for short term rental accommodation for visitors in the overlay zone and the interests of the local community;
- discourage the purchase of dwelling units in the overlay zone for short term rental;
- help to make existing and new housing in the overlay zone more affordable for middle income workers to achieve greater demographic and social diversity;
- ensure business rates are paid while a dwelling unit is used for short term rental;
- protect legal accommodation establishments from unfair competition;

**(2)** This overlay zone informs owners and permanent residents of dwelling units in the overlay zone of the conditions to be satisfied in making an application in terms of section 28 (3) of this by-law for the consent of the Municipality to such a dwelling unit being a guest house or tourist dwelling unit for short term rental; and provides the Municipality with a framework within which such applications shall be considered and decided.

**3. Areas designated as Short-Terms Rental Zones**

**(1)** The council of the Stellenbosch Municipality may designate an area as a Short Term-Rental Overlay Zone which shall be recorded on a map.

**(2)** The area edged green on the map below numbered STROZ1 is the Franschhoek Short-Term Rental Overlay Zone.

**(3)** An area may be designated as a Short-Term Rental Overlay Zone having regard to the number of dwelling units therein used or available for short term rental with or without the consent of the Municipality, the purposes of the overlay zone referred to in Clause 2 (1) and any other factors that may adversely affect the local community in the overlay zone.

**(4)** Use of a dwelling unit as a guest house or tourist dwelling unit for short term rental is a Consent Use in terms of the Planning By-law and this By-law and a permission of the Municipality to do so is an STR Permit.

**(5)** After consulting the local community, the Municipality may specify and vary the maximum number of STR Permits that may be concurrently valid (although with different expiry dates) in an overlay zone.

**(6)** The maximum number of STR Permits that may be concurrently valid in the STROZ1 overlay zone shall be 50 or such higher number as the Municipality may specify after consulting the local community.

**(7)** The Municipality may demarcate new areas or amend existing areas by amending the Scheme in terms of Planning Law, but land cannot be rezoned by an owner for incorporation into or exclusion from this overlay zone.

**4. Consideration of applications for STR Permits in Short Term Rental Overlay Zones**

(1) An application for an STR Permit for a dwelling unit in a Short Term Rental Overlay Zone shall be refused unless the number of then concurrently valid STR Permits for the relevant overlay zone is not more than that specified in or in terms of Sub-Clauses (5) or (6) of Clause 3 (whichever is applicable) and the applicant:

a) is a natural person;

b) was in the 6 months before and at the date of the application a permanent resident of the dwelling unit as confirmed by the documentary proof specified in the definition of a "permanent resident" in this By-law;

c) Pays a fee of R500 on the making of the application and a further fee of R1 000 on the issue of the STR Permit or such higher fees as the Municipality may from time to time determine;

d) Pays business rates for the dwelling unit for so long as the STR Permit and any renewal thereof is valid or it is used or it is available for short term rental whichever is later.

(2) An STR Permit and any renewal or continuation thereof shall expire on the earliest of:

a) 12 calendar months from the date on which it is approved;

b) the date on which title to the dwelling unit is transferred.

(3) An STR Permit may only be renewed once for a consecutive period not exceeding 12 months from the expiry date of that STR Permit.

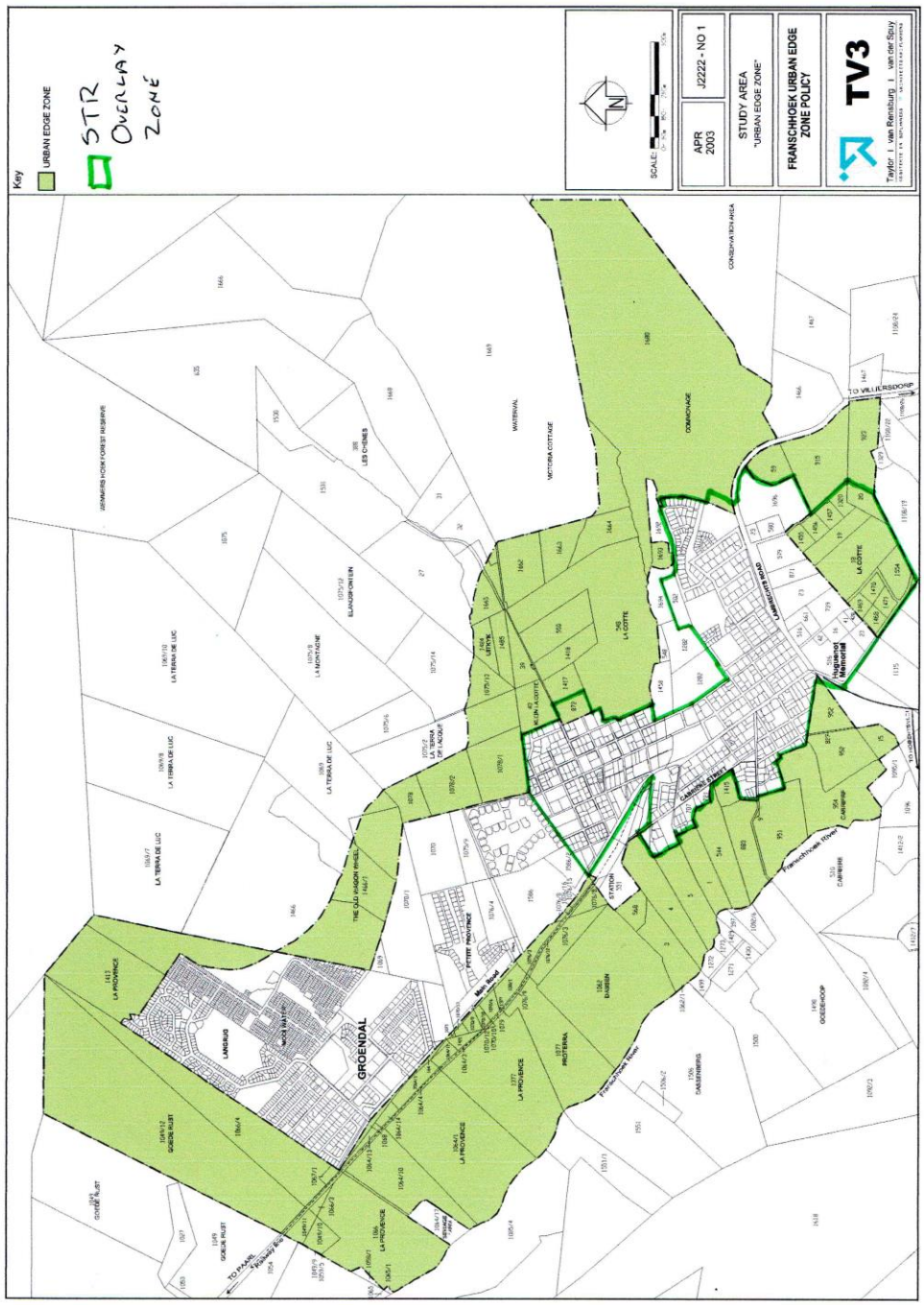
(4) A further STR Permit may be granted subject to the applicant complying with the conditions in clause 4 (1).

(5) An STR Permit is personal to the applicant and does not attach to the dwelling unit.

(6) A person who unlawfully uses a dwelling unit for short term rental is guilty of an offence and liable to a fine not exceeding R5 000 for each day on which it is so used and service of a Compliance Notice in terms of the Planning By-law.

(7) The person responsible for the payment of rates for a dwelling unit that is listed online or advertised as being available for short term rental for more than 30 days in a year who does not have a valid STR Permit to do so is guilty of an offence and shall be liable to a fine not exceeding R5 000.

**Map of Franschhoek Short-Term Rental Overlay Zone**




end of Schedule

**Memorandum**

**From:** Councillors Wilhelmina Petersen and Reginald Pheiffer, Adv Wilfred Moses, Irmela Alberts and Barry Phillips.

**To:** Lester van Stavel and others to whom it may concern in Stellenbosch Municipality

**Subject:** Development Proposals for Erfs 412 and 217, Franschhoek

**Date:** 1st January 2023

1. **Our Interests in these development proposals**
   - Cllr Wilhelmina Petersen is the Councillor for Ward 2 which includes Erfs 412, 217 and 284 and Cllr Reginald Pheiffer is the Councillor for Ward 1 which includes Franschhoek Village.
   - Advocate Wilfred Moses is a resident of Groendal, a member of the Ratepayers Committee of the Franschhoek Heritage & Ratepayers Association (FHRPA) and Chairperson of the Franschhoek Chamber of Commerce with over xx members most of whose businesses are located in the vicinity of Erfs 412 and 217.
   - Irmela Alberts and Barry Phillips are co-chairs of the FHRPA. It has over 200 members as residents, ratepayers and business owners in the Franschhoek Valley and is registered as an interest group with Stellenbosch Municipality and with Heritage Western Cape as the Conservation Body for the Franschhoek Valley.

2. **Reasons for this Memorandum**

2.1 It is common cause that the long overdue development of Erfs 412, 217 and 284 is of critical importance for Groendal in that it can provide much needed housing and entrepreneurial opportunities and if sensitively developed can uplift Groendal for the benefit of current and future generations.

2.2 The development of Erfs 412 and 217 is also of critical importance for Franschhoek Village. Situated at its entrance, the visual impact of any development of them will be very high. As is now well known, it was included in TIME Magazine's "*Top 50 Destinations in the World*" for 2022. This further enhancement of its reputation is invaluable as a marketing tool in bringing more visitors to Franschhoek and, therefore, helps to maintain and increase entrepreneurial and employment opportunities.

2.3 In the municipality's 2019 Zoning Scheme, the R45 from the R310 intersection at Allee Bleu to the Roux Street intersection is designated as a Rural Scenic Route Overlay Zone. The north west side past Groendal is part of an Urban Scenic Route Overlay Zone and the south east side continues as part of an Urban Scenic Route Overlay Zone. The R45 is also classified as a Scenic Drive in the municipality's 2019 Conservation Management Scheme as Grade IIIa for most of the way from the Allee Bleu R45/R310 intersection to the R45/Robertsvlei Road intersection and from there to Roux Street as Grade II.

2.4 After the Scenic Drive through the Franschhoek Valley, the level of expectation approaching Franschhoek will be high. First impressions matter. Erfs 412 and 217 are at the gateway to the village. It is, therefore, essential the architecture and layout of a development of them does not detract from that expectation. A creative and imaginative approach is required.

2.5 In this memorandum we set out some of the objectives, parameters and guidelines which, in our opinion, should be applied in evaluating tenders for the development of Erf 412.



*Figure 1*

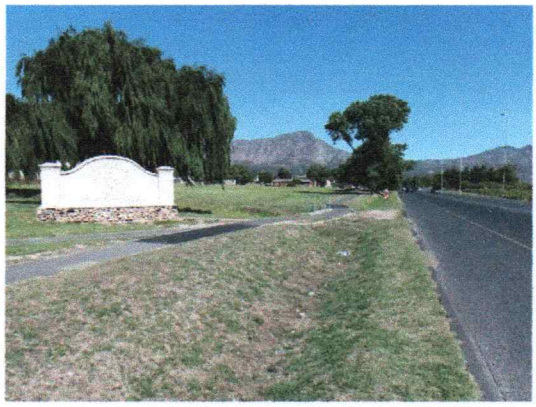


*Figure 2*

*Erf 412 from near the Roux Street/R45 intersection*

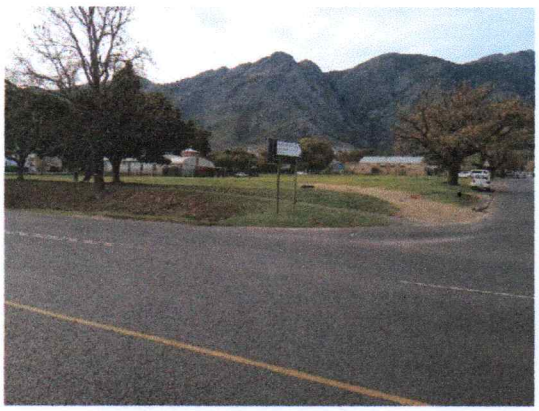


*Figure 3 – Erf 412 from cnr R45/La Provence St.*



*Figure 4 – Erf 412 from cnr La Provence/Stiebeuel St.*

## 3. Development Objectives

The objectives of a development of Erfs 412 and 217 should be to;

a) provide affordable residential units for rent, purchase or rent to purchase by local GAP PDIs employed locally in the public or private sectors or self-employed;

b) provide commercial units for rent, purchase or rent to purchase for existing and start-up businesses owned and operated by local PDIs the sizes, types and rents or purchase prices of which have been discussed with the Franschhoek Chamber of Commerce;

c) in the construction phase apply a "Franschhoek First" policy in employment and in the appointment of sub-contractors similar to that applied by TCTA in the construction phase of the Berg River Dam Project 2003 to 2007;

d) create a social, residential and economic hub that will uplift the wider area in which it is located;

e) create an aesthetically pleasing entrance to the village of Franschhoek consistent with the design parameters and guidelines below;

f) achieve these objectives through a vehicle with a BEE component.

4. **Design Parameters and Guidelines**

a) The design should be architecturally appropriate – i.e. non-industrial looking buildings;

b) The overall design should respond to the immediate area with inherent vernacular precedents – Victorian & Cape Dutch typologies – without being historical copies and with an approved colour scheme;

c) There should be an overall Master Plan with symmetrically planned entry and exit points;

d) Views towards the west (across the R 45) to be capitalised upon with shops responding to this interface.

e) There should be varied building scale and roof form to create more interesting street elevations as opposed to very long or similar building forms with an unvaried elevation;

f) There should be colonnades with roofed verandas or stoeps to protect pedestrians from the summer sun and winter rains;

g) There should be a prominent outdoor component in a central open space with shade trees with shops and residences opening onto this space;

h) Having regard to the proximity of Erfs 412 and 217 to the adjacent residential areas and the level of car ownership in those areas, consideration should be given to a departure to allow a lesser number of parking bays than prescribed in the Municipal Zoning Scheme

i) Such parking bays as are strictly necessary must be in small parcels on the outside of the development to limit their visibility from the R45 and so there can be a fully pedestrianised green space component, a public square or courtyard on the inside with shade trees;

j) Whatever zoning the development or parts of it may have, the height of any building must be limited to two storeys.

**Councillor Reginald Pheiffer**

**Councillor Wilhelmina Petersen**

**For and on behalf of**
**Franschhoek Chamber of Commerce**

**Adv Wilfred Moses = Chairperson**

**For and on behalf of**
**Franschhoek Heritage & Ratepayers Association**

**Irmela Alberts: Co-chairperson**

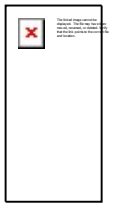
**Barry Phillips: Co-Chairperson**

Cllr N Mcombring

## Catherine Muller

**From:** Nateshia Mcombring
**Sent:** Friday, 28 April 2023 10:27
**To:** idp
**Subject:** IDP Inputs - April
**Attachments:** 2023 - 2027 IDP (April).docx

FYA



*Vriendelike groete, Kind regards,*
**Nateshia Mcombring**
Councilor/Raadslid:
**Corporate Services**

T:+27 21 808 8150 C: +27 72 539 6257
Idas' Valley Ward Office, Idas' Valley
Stellenbosch 7600

**Safety and Security**

- Installation of Close Circuit Camera on Old Helshoogte Park in Old Helshoogte Road
- Installation of an LPR Camera at the Main Road 5 (Traffic lights on the corner of Helshoogte Road and R44)
- New camara installation on the corner of Rustenburg Road and Sonnebloem Street
- Use of building at the Community Market as a Satellite Police Station
- Cleaning and fencing (Clearview of Betafence) of all Electricity Boxes in the ward. (Hotspots Electricity Box in front of Idas Valley Primary in Bloekom Avenue; Miniature substation between Old Helshoogte Road and Helshoogte Road opposite Beltane; Madrassa in Protea Street and on the corner of Weber Street and Old Helshoogte Road.
- Fencing of the miniature substation between Old Helshoogte Road and Helshoogte Road. Conduct a Need Analysis to determine the use of this facility as a home-base for the Neighbourhood watches in Idas Valley
- More visibility and regular patrols of the Police and Law Enforcement officials in all roads, the Sport Ground, and farms in the area. If the budget allows using neighbourhood watches and give them a stipend.

**Infrastructure**

- Construct of pavements or sidewalks for Hahn Street, Moffat Street, Erasmussmith Street, Baker Street, Desch Street, Botmanskop Road, Dahlia Street and Speler Street
- Tar the Public parking area next to Idas Valley Library and the Ward Office.
- Upgrading and resealing of roads and potholes as required in the ward.
- More regular basis cutting of the grass on the parks and on all pavements in Ward 6. As well as on Helshoogte Road and R44. Not only the 6 weeks cycle as currently implemented for the Main Roads
- Request traffic lights on the turn-off from Kromme Rhee Road in the direction of Koelenhoff and turn-off from Elsenburg (near Kanonkop)
- Pedestrian crossing between Nietvoorbij and Timberlea Farm (Blue Jay) on the R44
- Pedestrian crossing between Remhoogte and Lavinir on the R44
- Warning sign board indicating pupils are crossing the R44 near the second entrance of Cloetesville near Nietvoorbij in the direction of Klapmuts
- Warning sign board indication pupils are crossing the R44 near Timerlea Farm (Blue Jay) in the direction of town.
- Warning sign boards indication pupils are crossing the R44 on both sides near Remhoogte and Lavinir
- Pedestrian Traffic light on Helshoogte Road near Spar in the direction of Stellenbosch Primary and High School
- Replacement of current outdated sewerage pumps in Luckhoff Street and Baker Street. As well in other areas in the ward as needed.
- Parking Embayment in front of Old Apostolic Church in Luckhoff Street to help ease the parking problem of dropping and picking up pupils of Idas Valley Primary School.
- Paint the Bus shelters in the ward which is covered by graffiti.
- Regular cleaning of the drains to prevent overflowing during rainy conditions.

**LED Planning**

- Request waterproof covers for the Community Market to allow residents to use the facility as a hall and through all weather conditions.
- Support and funding for Tourism/Running/Cycling/Walking
- Support and funding for Skills Development (Arts and Crafts), Reading and other Soft Skills Programs (First Aid, Learners), ect.

**Recreation and Sport**

- Replacement of the vibracrete wall with a solid wall on the Sport Grounds
- Upgrade of the lights on the Rugby Fields
- Upgrade of the cricket Fields
- Upgrade seating on the stadium with recycling chairs or wooden panels
- Upgrade of BMX Track and the purchase of BMX Bicycles
- 5 giant rubberized Chessboards Sets (size of board 30,5 cm; squares 24x24 boards) for the 4 schools in the ward and 1 for the Public Library to use for skills development and recreational purposes

**Human Settlements**

- Conduct a need and cost analysis for a Frail Care Centre in WCO23

# Stellenbosse Landbougenootskap

## Catherine Muller

**From:** Emile <emilevdm@adept.co.za>
**Sent:** Wednesday, 26 April 2023 03:10
**To:** idp; Geraldine Mettler
**Cc:** 'Info'
**Subject:** [EX] "Comments: Draft 1st Review of the 5th Generation IDP 2022 - 2027 or Draft Budget 2023/24 - 2025/26".
**Attachments:** Stellenbosch Agricultural Society comments on 1ste Review of 5th Generation IDP 2022-2027.pdf; SBLG comments 5th review IDP 2022.2027 budget and tariffs.pdf; SBLG comments on rate policy 2023.2024.pdf; SBLG comment on Development Charge policy 2023.2024.pdf

Dear Geraldine/IDP office

Attached hereby please find the comment of the Stellenbosch Agricultural Society in respect of the Draft 1st Review of the 5th Generation IDP 2022-2027 and Draft Budget 2023-2024 – 2025/2026.

Due to the extreme 4hour loadshedding that occurred it was not possible to deliver the comments electronically before 16h30 as stated in the notice.

We however trust that our comments will be considered to reflect just and fair administrative action and sincerely trust that you will consider same.

It will be appreciated if you can please confirm and acknowledge receipt of our inputs towards the IDP revision process.

Kind regards

*Emile*

E van der Merwe | General Manager
**STELLENBOSSE LANDBOUGENOOTSKAP**



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Tel: +27 (0)21 886 4867 | +27 (0)21 886 5050
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Faks:  +27 (0)21 883 8965
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STELLENBOSSE LANDBOUGENOOTSKAP
STELLENBOSCH AGRICULTURAL SOCIETY

2023-04-25

The Municipal Manager
Stellenbosch Municipality
PO Box 17
STELLENBOSCH
7599
Email: idp@stellenbosch.gov.za

Dear Madam

**COMMENTS: 1st REVIEW DRAFT 5th GENERATION IDP 2022- 2027 DEVELOPMENT CHARGE POLICY (DC POLICY); 2023/2024**

The Stellenbosch Agricultural Society, hereby comments on the 2023/2024 Engineering Services Development Charge Policy

**DEVELOPMENT CHARGES IN RURAL AREAS FOR TOURIST FACILITIES**

The Stellenbosch Municipality adopted the new Stellenbosch Zoning Scheme By-law that came into effect on 1 November 2019. The properties that are **located outside the urban areas are zoned Agricultural/Rural Zone** in terms whereof certain additional land use and consent uses are permitted with the approval of Council. These rights were specifically incorporated in order to assist the farmers with small scale diversification in support of local and rural economic development.

The Stellenbosch Agricultural Society is strongly opposed to the **current proposal and more specific the factor that applies to different land use categories.**

The proposed Development Contributions policy is not conducive and contradicts the overarching objectives of the IDP as well as relevant provincial plans. The highly inflates rates/tariffs proposed for the establishment of tourism related facilities in the rural areas will restrict and prevent rural investment and associated job opportunities. Any kind of development that does not require rezoning should be evaluated on its own merit and unique circumstances. The rate per square meter (based on Gross Leasable Area) differs substantially in an urban and rural context. The extreme inset cost associated with the DC's policy is counterproductive and does not allow for an enabling environment in support of the creation of tourist related facilities with multiplier economic benefits. The policy and tariffs must be revisited.

In this regard it is a proposed that a workshop between the relevant officials, the Agricultural Society, The Stellenbosch Wine route and one or two reputable engineering firms be held prior to the approval of the Development Contribution Policy.

The payment of DC's tourism related facilities as currently proposed is in contradiction and is not aligned with national and provincial policy and more specific the strategic objectives of the Stellenbosch IDP.

It is sincerely trusted that the Municipality favourably will consider the comments and revision of Development Charges Policy.

Yours faithfully,

Emile van der Merwe
**MANAGER: STELLENBOSCH AGRICULTURAL SOCIETY**



STELLENBOSSE LANDBOUGENOOTSKAP
STELLENBOSCH AGRICULTURAL SOCIETY

2023-04-23

The Municipal Manager
Stellenbosch Municipality
PO Box 17
STELLENBOSCH
7599

Dear Madam

**COMMENTS: DRAFT 1ST REVIEW : 5TH GENERATION IDP 2022–2027 DRAFT BUDGET: TARIFF AND RATES POLICY**

The Stellenbosch Agricultural Society, in conjunction with the Franschhoek Agricultural Society and the Stellenbosch Farmworker Forum for the last few years have submitted comments on the above Tariff and Rates Policies in the draft budget. It however is extremely frustrating that the Municipality does not take these comments into account as per their responses attached hereto.

The Agricultural and associated tourism industry contributes significantly to the areas gross geographic product (GGP) of the Stellenbosch Municipal (WC0024) area.

However as a result of various environmental and economic conditions in the Western Cape the agricultural sector is becoming under severe pressure and the majority of the producers are experiencing difficulty in sustaining their farming operations. These detrimental economic factors leads to severe pressure to conform to the recommendations indicated in the Integrated Development Plan (IDP) read together with the National Development Plan. It therefore is imperative that the IDP and associated budget policies creates an enabling environment that is conducive to increased agricultural activities, so as to ensure food security as well as sustaining the employment opportunities related to the sector.

According to recent statistics new vineyard establishment has decreased significantly over the last few years with declining profit margins in relation to other production areas. These detrimental economic circumstances currently associated with the production and wine industry can lead to an ever changing rural environment to the detriment of the town, the historical and cultural landscape as well as sustaining the employment opportunities that benefit from the agricultural sector.

As a result of constant increasing external factors influencing the rural economy there are unfortunately various needs and priorities like farm worker housing, installation and upgrading of essential services, provision of social facilities (schools, crèches etc.), the provision and upgrading of the sport facilities as well as skills and training programmes that cannot be addressed adequately by farming entities alone. In light of the current economic environment the producers and land owners are really experiencing great difficulties to maintain the services on an acceptable level of standard. Research however has shown that "*rebates on property tax"* can be of great value to encourage the farmers in assisting municipalities with the provision and maintenance of these services as far as possible.

The Stellenbosch Agricultural Society in association with The Stellenbosch Farmworker Forum and the Franschhoek Agricultural Society hereby requests and propose that the Stellenbosch Municipality adopts the same financial model as currently being implemented by the Bergriver Local Municipality as part of their budget and rates policy framework. The proposed tax rebate policy will apply to bona-fide agricultural owners belonging to agricultural societies affiliated to Agri Western Cape and subsequently also to the SA Agricultural Union, situated in the Stellenbosch WC0024 municipal area.

**PROPOSAL**

**"Agricultural properties will be granted rebates as determined by council in its annual Budget.**

(a) An additional 10% rebate calculated as follow could also be granted:

| | | |
|---|---|---|
| i. | 1 x two bedroom houses on property | 1.00% |
| ii. | 2 x two bedroom houses on property | 2.00% |
| iii. | 3 x two bedroom houses on property | 4.00% |
| iv. | >3 x two bedroom houses on property | 5.00% |
| v. | If electricity provided to worker's houses | 0.25% |
| vi. | If water is provided to worker's houses | 0.25% |
| vii. | If sewer is removed from worker's houses | 0.25% |

| | | |
|---|---|---|
| viii. | If refuse is removed from worker's houses | 0.25% |
| ix. | If school on property or transport is provided to learners | 1.00% |
| x. | If sport facilities on property | 1.00% |
| xi. | If transport to nearest town is provided at no cost to workers at least once per month | 1.00% |
| xii. | If training is provided to workers | 1.00%" |

(b) An additional 2.5 % for every 5ha of newly planted vineyards
(An additional proposal for rebate specifically for the SW024 area)

The above additional rebate will only be evaluated and granted to Bona Fide farmers with submission of the following documentation with their application:

(i) Proof of VAT registration
(ii) Existing account must not be in arrears with the Municipality.
(iii) Copy of I.D. Document of all workers residing on the farm

Applications for the rebate must be submitted in accordance with the prescribed process in terms of the Rates Policy. The additional rebate can only be granted on the value of the property as it appears on the valuation roll. Properties of the same owner, but valued separately cannot be added together for the calculation purposes.

The Stellenbosch Agricultural Society as well as the Stellenbosch Farmworker Forum sincerely believes that the implementation of the above holds a significant advantage to stimulate public private working relations to the benefit of the area and its community in a sustainable manner. The proposal is consistent with the vision and it will give practical execution to the five (5) strategic objectives as adopted in terms of the existing and proposed Municipal Integrated Development Plan.

With reference to the Rates Policy pertaining to Relief Measures it is proposed that cognisance be given to the implementation of a special rebate applicable to the agricultural sector with reference to wine cellars and associated tourism facilities. The financial impact on these facilities as a result of the Covid-19 pandemic can permanently "destroy"" this valuable asset of Stellenbosch. This relief will assist the farmers to continue with their farming operations and thus providing much needed work to ensure sustainable employment in the rural area. The budget of the Bergriver Local Municipality for example also makes provision for agricultural properties to qualify for an additional 5 % disaster relief rebate.

The above measures has for many years been negotiated and successfully implemented by other Municipalities. We trust that the Stellenbosch Municipality will also favourably consider these requests and recommendations in supporting the agricultural sector.

Your feedback in this regard is kindly awaited.

Yours faithfully,

Emile van der Merwe
**MANAGER: STELLENBOSCH AGRICULTURAL SOCIETY**



STELLENBOSSE LANDBOUGENOOTSKAP
STELLENBOSCH AGRICULTURAL SOCIETY

2022-04-25

The Municipal Manager
Stellenbosch Municipality
PO Box 17
STELLENBOSCH
7599

Dear Madam

**COMMENTS: DRAFT 5TH GENERATION IDP 2022-2027 RATES POLICY 2023/2024**

The Stellenbosch Agricultural Society, hereby comments on the Rates policy 2023/2024.

The Stellenbosch Municipality in terms of the 2021/2022 and 2022/2023 budget process revised their rates policy in so far that Non Profit Organisations (NPO's) which have a total revenue/income not exceeding one million Rand per annum for the first time no longer qualifies for a 100% rebate but only for 80% rebate. Although the Stellenbosch Agricultural Society expressed their strong objection to the proposed revision, the said amendment was approved by Council during the said years financial year.

The Stellenbosch Agricultural Society hereby desperately seeks the approval of Council to reconsider the current draft proposal (80% rebate) since the implementation thereof during the previous financial years indeed had a serious negative impact on the economic viability and associated operational cost of the Society. The Society truly believes that an exception can be made in this regard due to the following specific and unique circumstances:

- The Society is independently responsible to maintain the historical buildings located on the property in accordance with the provisions of the South African Heritage Resources Act, 1999 and the requirements of Heritage Western Cape.

- During the 1970's the Doornbosch Historic homestead and associated buildings were transferred from the KWV and Education Department to the Society for the purpose of use by its members for agricultural related activities. An important factor of the co-operative agreement relates to the maintenance of the historic buildings and general up keeping of the property. The Society is obligated to respect this agreement.
- The Society occupies a large portion of land (±1.2 ha) that is distinctly different in character which in return presents certain unique challenges (e.g. landscaping, preservation of oak trees, general maintenance, parking for adjacent schools etc).
- A portion of the administrative building (Doornbosch hall) on a frequent basis is made available for municipal purposes, provincial stakeholder meetings, farm worker engagements, agri-related workshops (Elsenburg and Agri- Western Cape, charitable and community based organisations.

Given the current economic circumstances it will remain a difficult challenge for the Society to conform to the above. The Society is extremely thankful and appreciates the previous long standing support (40 years) that was provided by the Stellenbosch Municipality in assisting us to achieve the above by means of the 100% rebate.

It is imperative to take note that the Agricultural Society is functioning as a society in terms of a Federal Structure that is acknowledged by Provincial and National Government, formal registration as an NPO has never been required. It is therefore requested that the Municipality acknowledge/recognise the status of the Society accordingly.

Given the long terms partnership between the Society and the Municipality regarding the disposal of relevant information and social economic development initiatives for the farming community it is sincerely trusted that our plea of a 100% rebate be favourably considered

Yours faithfully,



Emile van der Merwe
**MANAGER: STELLENBOSCH AGRICULTURAL SOCIETY**



STELLENBOSSE LANDBOUGENOOTSKAP
STELLENBOSCH AGRICULTURAL SOCIETY

2023-04-24

The Municipal Manager
Stellenbosch Municipality
PO Box 17
**STELLENBOSCH**
7599

Dear Madam

***COMMENTS: DRAFT 1ste REVIEW OF THE 5TH GENERATION INTEGRATED DEVELOPMENT PLAN (IDP /2022 – 2027), MARCH 2023 FOR THE 2023/2024 FINANCIAL YEAR***

The Stellenbosch Agricultural Society representing organised agricultural in the Stellenbosch area hereby formally provides their comments on the 5th Generation IDP 2022/2027 –March 2023.

The Society over the last number of years has submitted comments on the IDP and associated processes. The Society however remains concerned about the lack of integration and alignment between the IDP and SDF with special reference to land reform, rural development programmes, farm worker housing and incentives for commercial farmers to sustain their farming activities.

**COMMENTS**

**SECTION 1.17 – STAKEHOLDERS (REFER TO TABLE 8)**

As per the previous engagement and review process it is again emphasised that the Stellenbosch Agricultural Society should be recognised and included as a strategic partner of the Municipality. The Agricultural Society represents organised agriculture in the Stellenbosch area and is affiliated with Agri Western Cape on provincial level and AgriSA

on a national level. The primary focus of the Society is to ensure sustainable food security and to protect high potential agricultural land in support of sustainable agriculture and employment opportunities especially relation to the primary producers. The Society in collaboration with the Stellenbosch Farm Worker Forum and other role players are actively involved in aspects that ranges from alternative energy provision, minimum wages, economic constraints with reference to export (ports), water allocations, WIETA standards, diesel rebates etc. This partnership can have mutual and strategic benefits to strengthen the agricultural resource and production base in support of economic development of the rural areas.

## CHAPTER 3: Strategic Policy Context Strategic Policy Context

In terms of Section 5.7 of the current IDP (Agricultural Interventions) the Municipality have identified two priority interventions on which the municipality will embark on in the period 2022 - 2027.

The interventions for your easy reference is provided below

*Table 35: Agricultural Interventions for 2022 – 2027*

| Project Rating | | | | | |
|---|---|---|---|---|---|
| 😊 | Project completed. | 😐 | Project in progress. | ☹ | Not completed / No budget available / District Function / Provincial Function |

*Table 36: Agricultural Interventions*

| Proposed Municipal Actions in Support of the Strategic Focus Areas of the Western Cape Department of Agriculture | | | | | Target and Progress Rating | | | | | Performance Comment |
|---|---|---|---|---|---|---|---|---|---|---|
| Priority Area | Desired Municipal Deliverable | Status Quo within Municipality | Proposed Local Intervention (appropriate municipal action) | Timeframe to deliver (Short / medium / long term or ongoing) | 2022/23 | 2023/24 | 2024/25 | 2025/26 | 2026/27 | |
| Farmer Support | Lease agreement for use of commonage land (e.g. Terms of the lease, roles and responsibilities of each party, preference for individual agreements, and need for longer leases) | In 2020, two (2) land parcels were identified and advertised for emerging farmers. The process is to be finalised. | Through the Municipal Agricultural Land Policy, the municipality aims to identify and allocate an additional 10 parcels of land for emerging farmers | Medium / long term | 2 | 2 | 2 | 2 | 2 | Sixteen (16) farming applications have been received.<br><br>Assessment of farming applications has been completed.<br><br>Four applications have been shortlisted for potential allocation on the two portions of available land.<br><br>An item will be prepared for Council for the approval of the allocation of land. |
| | | | | | 😐 | n/a | n/a | n/a | n/a | |
| Market Access | Infrastructural development that supports agriculture development value chain and market access | Through the Municipal Agricultural Land Policy, the municipality aims to identify and allocate an additional 10 parcels of land for emerging farmers. | Ensuring vibrant, equitable and sustainable rural communities with food security for all | Medium / long term | 2 | 2 | 2 | 2 | 2 | |
| | | | | | 😐 | n/a | n/a | n/a | n/a | |

The Society in collaboration with the Stellenbosch Farm Worker Forum as part of the land reform agenda expresses their support for emerging farmer development on municipal land that is earmarked for agricultural purposes. The Society in collaboration with the Stellenbosch Farm Worker Forum however remains concerned with the ever changing procedures that contradict the recommendations of the previous PACA process. Since the beginning of Participatory Appraisal of Competitive Advantage (PACA) for Stellenbosch municipal area during 2015 many workshops and meetings were held with strategic partners to ensure that the project deliverables are met.

The PACA process furthermore expressed support for existing farm workers who have the required experience, training, knowledge and management skills of farming operations and practices.

It is trusted that the Stellenbosch Agriclutal Society, the Farmworker Fourm as well as the Winelands Water Users Association are consulted with any new beneficiary allocation process.

### 6.8 Stellenbosch Municipality Operational Support Plan

*Table 37: Stellenbosch Municipality Operational Support Plan*

| Project / Programme/ Initiative | Responsible Internal Department/ Agency | Action/s | Estimated Funds |
|---|---|---|---|
| Improvements to public transport facilities in rural and semi-rural areas within the Stellenbosch Municipal area | Department: Roads, Stormwater and Transport | Upgrading and implementing new Taxi and Bus stops in rural and semi-rural areas within the Stellenbosch municipal area. | n/a |
| Improvements to the NMT network in rural and semi-rural residential settlements located within the Stellenbosch Municipal area | Department: Roads, Stormwater and Transport | Construction of Sidewalks and NMT facilities in rural and semi-rural residential settlements located within the Stellenbosch Municipal area. | n/a |

The improvements and provision of public transport and NMT facilities in rural and semi rural areas should be funded. Improved, reliable and safe transport facilities is of key importance for the daily livelihood and pedestrian of the farming communities. These project must be prioritised and and funded.

## CHAPTER 7: SECTOR PLANS AND IMPLEMENTATION SECTOR PLANS AND IMPLEMENTATION

### 7.3.3 Integrated Human Settlement Plan

The objective of the Housing Pipeline is to provide more emphasis on the following housing types or programmes:

- Social housing (the National Minister of Human Settlements approved Stellenbosch as a restructuring town and restructuring zones in November 2016);
- Provision of serviced sites;
- Access to affordable housing (GAP housing);
- Mixed-use housing (formalised homeownership employer housing **- especially farmworker housing).**

**The IDP and assoicated Housing pipeline recognises the importat role of farm worker house as par the mix-use housing programme. The Municipality must give a clear and definte indication as to where and in which projects opportunities will be made available to accmmodate for farm worker housing**

### 7.3.10 LOCAL ECONOMIC DEVELOPMENT STRATEGY

Local economic development is the means of systematic identification, development and utilisation of economic opportunity, to benefit local businesses and create opportunities for local communities to improve the lives of residents. The Stellenbosch Agricultural Society in dealing with the rural community and organised agriculture hereby proposed the following interventions:

- Red tape reduction in planning department
- Building plan approvals
- Streamlined process that conforms to By-Laws stipulations
- Tax rebates in relation to heritage protection of farms, new vineyard plantations, provision of institutional/community facilities on farms (creches, pre-schools, public transport, housing, sport fields etc
- Alien clearing and river management practises
- Manual allocation of pro-rata development contributions in rural areas based on real trip generations and impact on bulk municipal services
- Partnering/engaging with the Society and the Farm worker Forum in relation to land availability and allocation to emerging farmers
- Networking and mentorship
- Occasional use/events applications in rural areas
- Liquor and trade licences
- Issuing of zoning certificates
- Review and adoption of tourism strategy
- Streamline/prioritise applications aimed and agri-processing and related tourist facilities

## CHAPTER 10: FINANCIAL PLAN FINANCIAL PLAN

### Management Arrangements

**Development Contributions for Bulk Engineering Services**

The proposed Development Contributions policy is not conducive and contradicts the overarching objectives of the IDP as well as relevant provincial plans. The highly inflates rates/tariffs proposed for the establishment of tourism related facilities in the rural areas will restrict and prevent rural investment and associated job opportunities. Any kind of development that does not require rezoning should be evaluated on its own merit and unique circumstances. The rate per square meter (based on Gross Leasable Area) differs substantially in an urban and rural context. The extreme inset cost associated with the DC's policy is counterproductive and does not allow for an enabling environment in support of the creation of tourist related facilities with multiplier economic benefits. The policy and tariffs must be revisited.

In this regard it is a proposed that a workshop between the relevant officials, the Agricultural Society, The Stellenbosch Wine route and one or two reputable engineering firms be held prior to the approval of the Development Contribution Policy.

**CONCLUSION**

The agricultural sector has been identified as a key role player that contributes significantly to the GDP and economic sector of the Stellenbosch Municipality. The Stellenbosch Agricultural Society and the Stellenbosch Farm Worker Forum firmly believes that this scenario can be strengthened through a mutual partnership with improved communication and engagement.

In the light of the above it is trusted that the Municipality will consider and include the comments of the Stellenbosch Agricultural Society as part Draft 5th Generation IDP 2022/2027 in order to streamline delivery initiatives in accordance with the strategic objectives.

Yours faithfully



EMILE VAN DER MERWE

**MANAGER: STELLENBOSCH AGRICULTURAL SOCIETY**



# Stellenbosch Municipality SIME Assessment 2023

Western Cape Government

FOR YOU



# Strategic Integrated Municipal Engagement 2023

Cape Winelands District

## Stellenbosch Municipality

# 2023 SIME ASSESSMENT KEY RECOMMENDATIONS

## INTEGRATED PLANNING

- The Municipality revised downwards the five-year target for the number of jobs created through the Municipality's LED initiatives (linked to SFA: A Valley of Possibility), from 7 000 (1 400 per annum) to 5 800 (1 100 per annum); and
- The Municipality revised downwards the five-year target in the Implementation Plan of the Mayoral Portfolio: Infrastructure Services for the number of prepaid and capped water meters installed, from 15 000 (3 000 per annum) to 2 500 (500 over the 2023/24 financial year).
- It is recommended that the Municipality consider embarking on an IDP amendment process in line with section 34(b) of the MSA in conjunction with Regulation 3 of the MSA Regulations, when revising the five-year performance targets in future.
- **Spatial Planning:** The Municipality should draw on the findings of the Stellenbosch Housing Market study to inform the articulated housing demand and housing pipeline.
- **Development Planning:** The Municipality's Land Use Management Component remains constrained, and experiences significant delays in timeframes for pre-application procedures, although some improvement is underway due to the introduction of an electronic submission system. The delay in development processes has a severe financial impact for developers and hampers economic growth in the Municipal area.

## ECONOMIC AND FINANCIAL SUSTAINABILITY

- The operational expenditure allocations in terms of Budget Schedule SA5 (Reconciliation of IDP strategic objectives and budget (operational expenditure)) are heavily aligned towards the areas of Governance and compliance. Although commendable from an administration perspective, the socio-economic findings raised in the Municipality's 2022 Socio-Economic Profile appear to be unresolved from a funding perspective.
- The Municipality is anticipating a decrease in electricity demand as more consumers are utilising alternative energy sources. The Municipality's assumptions informing the 1 per cent growth in consumption over the 2023/24 MTREF period should be reviewed considering the current decrease in demand and the impact of load-shedding on consumer consumption behaviour as well as a possible decline in consumers' ability to pay.
- The Municipality's revenue and expenditure projections indicates operational losses on Waste and Wastewater services. These amounts do not consider indirect revenue and expenditure as the NT tariff tool was not submitted. A strategy should be devised to improve to improve these losses.
- The Municipality should consider cash backing a portion of the long-term provisions to ringfence costs associated with the rehabilitation of landfill sites.
- The Municipality has budgeted to take up borrowings aggressively over the 2023/24 MTREF period in line with the LTFP. Municipalities are encouraged to fund new capital infrastructure from borrowings that will be funded and serviced by future consumers. The Municipality should assess its strategy on the projects funded from borrowings to maintain its healthy financial position.
- The Capital Replacement Reserve of R29.21 million is significantly lower than the reserves reported in the audited years which poses some risks when considering the net decrease in cash over the two outer years of the MTREF.

# HISTORICAL TRENDS

- The Municipality's strong liability management practice by improves its assessment as a going concern. However, the moderate cash coverage and risks discussed in working capital management raises important concerns.
- Analysis of Total Liability to Total Assets ratio illustrates the result remains well below the norm. Similarly, Total Debt to Total Assets remain in apposition in support of the Municipality as a going concern.
- In analysis of the current ratio, a downwards trajectory is observed, with improvement noted in 2019 and again in 2022. Despite this, projections based on CAGR notes a slight decrease in the future period(s) nonetheless remaining within the norm.

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## LIST OF ACRONYMS

| | |
|---|---|
| AQMP | Air Quality Management Plan |
| BESP | Built Environment Support Programme |
| CAPEX | Capital Expenditure |
| CBD | Central Business District |
| CBA | Critical Biodiversity Areas |
| CMP | Coastal Management Programme |
| CPI | Consumer Price Index |
| CRR | Capital Replacement Reserve |
| CSIR | Council for Scientific and Industrial Research |
| DCAS | Department of Cultural Affairs and Sport |
| DEA&DP | Department of Environmental Affairs and Development Planning |
| DHS/DOHS | Department of Infrastructure |
| DM | District Municipality |
| DLG | Department of Local Government |
| DWA | Department of Water Affairs |
| EPWP | Expanded Public Works Programme |
| FBE | Free Basic Electricity |
| HSP | Human Settlements Plan |
| IDP | Integrated Development Plan |
| IGP | Infrastructure Growth Plan |
| IIAMP | Integrated Infrastructure Asset Management Plan |
| IIF | Infrastructure Investment Framework |
| ITP | Integrated Transport Plan |
| ISDF | Integrated Strategic Development Framework |
| IYM | In-year Monitoring |
| IWMP | Integrated Waste Management Plan |
| JOC | Joint Operations Centre |
| kl | kilolitre |
| KPA | Key Performance Area |
| KPI | Key Performance Indicator |
| kWh | kilowatt hour (1 000-watt hours) |
| LED | Local Economic Development |
| LTFP | Long-Term Financial Plan |
| LUPA | Land Use Planning Act |

| | |
|---|---|
| MBRR | Municipal Budget and Reporting Regulations |
| MDG | Millennium Development Goal |
| MFMA | Municipal Finance Management Act |
| MER | Municipal Energy Resilience |
| MI | Municipal Infrastructure |
| MIG | Municipal Infrastructure Grant |
| MIP | Municipal Infrastructure Plan |
| MISA | Municipal Infrastructure Support Agent |
| MMP | Maintenance Management Plan |
| MTREF | Medium Term Revenue and Expenditure Framework |
| MVA | Megavolt Amperes (1 Million volt amperes) |
| MWh | Megawatt hour (1 Million watt hours) |
| NRW | Non-revenue Water |
| NDHS | National Department of Human Settlements |
| NT | National Treasury |
| O&M | Operations and Maintenance |
| OPEX | Operating Expenditure |
| PMS | Performance Management Systems |
| RMP | Road Management Plan |
| SCM | Supply Chain Management |
| SDBIP | Service Delivery Budget Implementation Plan |
| SDF | Spatial Development Framework |
| SOP | Standard Operating Procedure |
| SWMP | Stormwater Management Plan |
| WDM | Water Demand Management |
| WSDP | Water Service Development Plan |
| WTW | Water Treatment Works |
| WWTW | Wastewater Treatment Works |

## SECTION 1: INTRODUCTION

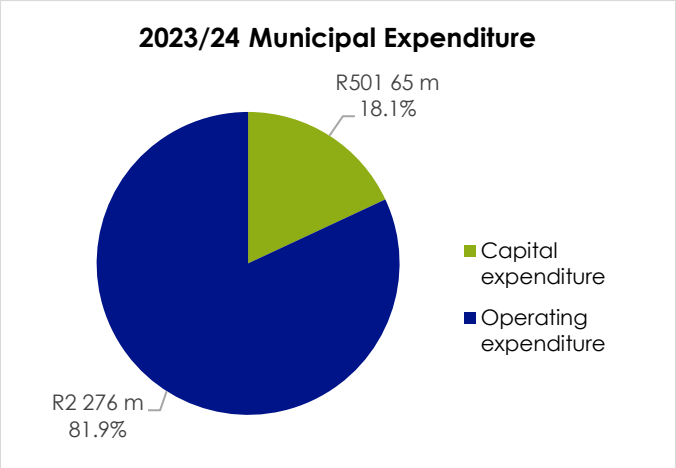
The 2023 SIME assessment encapsulates comments by the Western Cape Government (WCG) on the draft 2023/24 MTREF Budget, 2023/24 Integrated Development Plan (IDP), Spatial Development Framework (SDF) and other associated documents.

The assessment covers the following key areas; conformance with the MFMA, MSA & Municipal Budget and Reporting Regulations (MBRR); an integrated, spatial and environmental Planning analysis of the IDP and SDF and the responsiveness, credibility and sustainability of the tabled budget.

The WCG plans to meet the executives of your Municipality in May 2023, where the key findings and recommendations of this report will be presented and deliberated upon. The planned engagement will contextualise the Municipality's challenges and responses as presented in the draft budget, IDP, LED, SDF and as well as other strategic matters for discussion between the two spheres of government. All the information related to the assessment and analysis of the draft annual budget, IDP and SDF are found in the report below.

The budget snapshot below provides a high-level overview of key socio-economic and financial indicators of the **Stellenbosch Municipality** in relation to the regional economy.

### BUDGET SNAPSHOT

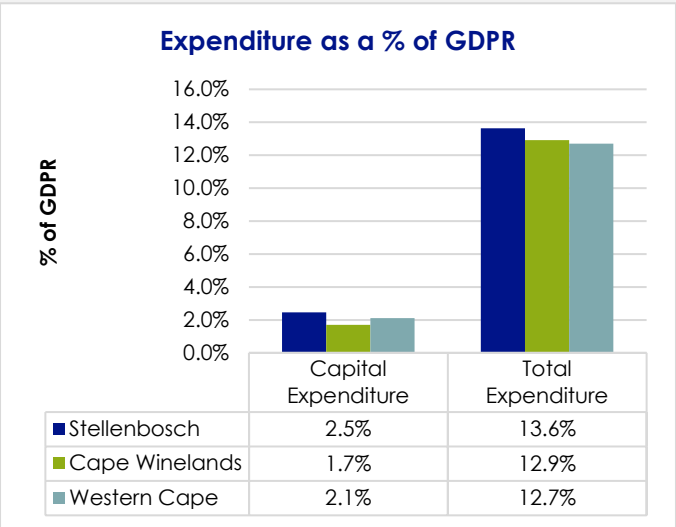


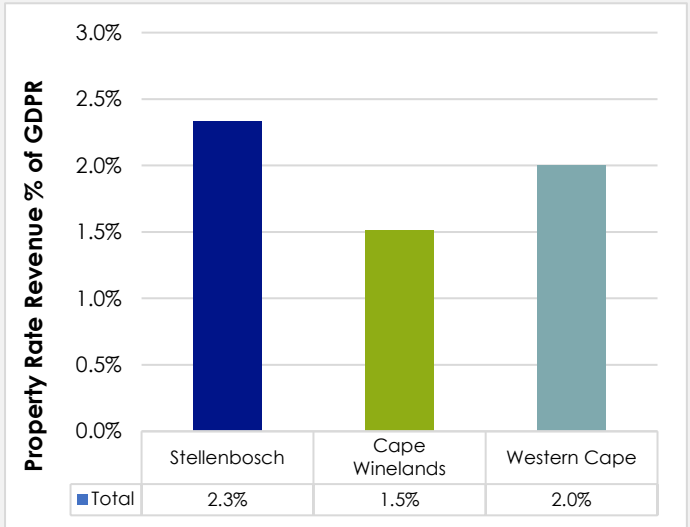

| GDPR Current Prices 2021e | GDPR Growth 2023f |
|---|---|
| R20.380 billion | 0.2% |

| Inflation | 2022 | 2023 | 2024 | 2025 |
|---|---|---|---|---|
| | 6.9% | 5.3% | 4.9% | 4.7% |

| Population 2023f | Population Growth 2023f |
|---|---|
| 203 343 | 2.0% |

*Disclaimer: Population forecast subject to change upon release of Census 2022.*




*Source: Municipal expenditure and revenue estimates - Draft 2023/24 A1 schedule; Population - Stats SA MYPE base year 2022 (Feb. 2023); GDPR - Quantec, 2022.*

# SECTION 2: INTEGRATED PLANNING

## 2.1 INTEGRATED PLANNING

### 2.1.1 Introduction

An Integrated Development Plan (IDP) is the principal strategic planning instrument which guides and informs all planning and development, and all decisions regarding planning, management and development in a municipality. An IDP provides the strategic direction for all the activities of a municipality over five years linked to the council term of office.

Each municipal council must annually review and may amend the IDP of the Municipality. Should the review process determine that an amendment is required, a municipality should follow the process as stipulated in Regulation 3 of the Local Government: Municipal Planning and Performance Management Regulations of 2001 (MSA Regulations).

The 2022/23 review of the IDP of the Stellenbosch Municipality (the Municipality) took into consideration any changed circumstances and an assessment of the performance. Based on Council Resolution (Ref: 746216) dated 29 March 2023, the Municipality following the review process, tabled a draft 1st review of the 2022 - 2027 IDP.

## 2.2 INTEGRATED PLANNING ANALYSIS

### 2.2.1 IDP Overview

A comparative analysis of the tabled IDP to the 2022 - 2027 IDP indicates that the vision to Create an "Integrated Valley of Opportunity and Innovation" together with the strategic thrust, including the mission statement, five Strategic Focus Areas (SFA), and values system, remain unchanged. The Executive Mayor's foreword contains an introduction of several IDP deliverables planned for and linked to Mayoral Outcomes for the 2023/24 financial year, some of which include the reviewing of the Local Economic Development Strategy (LED), Tourism Development Policy and the Municipal Agricultural Land Policy. In addition, the Municipality intends to obtain development rights for Erf 7001 in Cloetesville to establish affordable GAP housing and mixed-use development for Jamestown Phase 4 as well as the upgrading of the Kayamandi Town Centre.

The Municipality conducted a situational analysis based on recent data sources, including the 2022 Socio-Economic Profile for Local Government which provides statistics and information into aspects such as the economy, basic service delivery, safety and security, education and health. An appraisal of the Municipality's development priorities denotes a sound intention to adequately respond to the challenges and opportunities emanating from the situational analysis.

The tabled IDP reflects changes to the top five Strategic Risks confronting the Municipality. This includes the addition of the availability and cost of electricity as well as a rising phenomenon of community unrest due to housing demands which exceed resource availability. The risk associated to the COVID-19 pandemic has been removed and is no longer regarded as a Strategic Risk. An analysis of the Municipality's approach to risk management indicates that the top five Strategic Risks demonstrate alignment to the tabled IDP through linkages made to the Municipality's SFAs.

### 2.2.2 IDP process including community consultation

In terms of Sections 28 and 29 of the Municipal Systems Act 32 of 2000 (MSA), a municipality must follow a prescribed process when reviewing and/or amending an IDP. The process to be followed must allow for the local community to be consulted on its development needs and priorities, for the community to participate

in the drafting of the IDP and for organs of state and other role players to be identified and consulted on the drafting of the IDP.

Furthermore, key activities and deadlines for the process must be set out in a Time Schedule tabled in terms of Section 21 of the Municipal Finance Management Act 56 of 2003 (MFMA).

Considering the above, the Municipality commenced with a round of public consultation for community members and stakeholders to submit inputs during the analysis and drafting process of the tabled IDP between 7 - 28 September 2022. The tabled IDP reflects that a notice was published in the local newspaper and on the municipal website to alert the public of the consultation period which was followed by the circulation of a link to an electronic submission form, made available on various online platforms including the municipal website, Stellenbosch Citizen App, WhatsApp, Facebook and Electronic mail.

The Municipality also proceeded to facilitate public participation engagements in hybrid format throughout all 23 wards, between 19 - 22 September 2022. Community members with no access to Voice over Internet Protocol were encouraged to attend online public participation meetings at a venue closest to their place of residence. The tabled IDP further indicates that a total of 768 submissions were received during the public participation process, with the majority of submissions (335) received via the municipal website, with the top five priorities and needs raised by communities including Safety and Security, Roads, Transport and Stormwater, Access to Housing, Electrical Services and Water and Sanitation.

The Time Schedule of key deadlines indicates that the Municipality plans to advertise the tabled IDP and Draft Budget between 3 - 24 April 2023. Another round of public consultation engagement on the tabled IDP, Draft Budget and Draft Service Delivery and Budget Implementation Plan (SDBIP) is planned for between 13 - 19 April 2023.

Furthermore, the tabled IDP in chapter 3 under Strategic Policy and Context, provides for the identification of plans and planning requirements binding on the Municipality in terms of national and provincial legislation.

### 2.2.3 IDP notable changes

Considering several revisions identified in the tabled IDP, this section seeks to determine the extent of changes made to the 2022 - 2027 IDP. The tabled IDP contains a few notable changes compared to the 2022 - 2027 IDP, some of which include the addition of a section documenting the IDP Performance Monitoring of the IDP priorities identified for the Executive Mayor, Mayoral Portfolio Committee, Municipal Manager and the extent of sector plan implementation.

An analysis of the tabled IDP reflects that the five-year target contained in the 2022/23 Top Layer SDBIP for the number of jobs created through the Municipality's LED initiatives, has been revised downwards from 7 000 (1 400 per annum) to 5 800 (1 100 per annum). This change resulted in a net reduction of 1 200 job opportunities. The LED and Tourism performance information in the tabled IDP indicates that by 28 February 2023, the Municipality created 891 jobs against the annual target (1 400) set in the 2022 - 2027 IDP.

In relation to the SFA related to Dignified Living, the Implementation Plan under the custodianship of the Mayor Portfolio: Infrastructure Services, revised the five-year target for the number of pre-paid and capped meters installed from 15 000 (3 000 per annum) to 2 500 (500 over the 2023/24 financial year). In terms of Land Use Management (LUM) and associated development planning, the performance information on the Mayoral Portfolio: Planning, reflects that the Municipality is experiencing human capacity challenges in relation to the consideration of land use applications by an authorized official within 60 days after a complete land use application has been submitted. Considering the LUM target, the tabled IDP indicates that the Municipality recorded an achievement rate of 19.5 per cent by February 2023, against a target of 60 per cent.

In light of the emerging risk associated with community unrest, it is a cause of concern that the Municipality only conducted six ward-based community safety engagements against an annual target of 23 (one engagement per ward), citing several cancellations due to a lack of community attendance and the coinciding of the scheduled engagements with the matric examinations.

The Municipality reflects a clear intention to shift the organisational culture and ways of thinking, as well as the goals, structures and allocation of resources in a manner that is geared towards the empowerment of women and young girls through gender-responsive budgeting. To this extent, the Municipality intends on incorporating gender mainstreaming into each phase of planning, which will take the form of identifying key gender indicators linked to the programmes and projects contained in the 2022 - 2027 IDP. In addition, the tabled IDP outlines a Gender Disaggregated Matrix which presents information on gender representation throughout the Municipality across various categories including Governance and Institutional Structures, Access to Resources, Access to Basic Services, Economic Growth and Economic Empowerment. The Gender Disaggregated Matrix will be used as a tool to monitor and demonstrate the level of successes of project implementation in relation to gender mainstreaming throughout the Municipality.

The revisions reflected in the tabled IDP has not affected the strategic vision and programme of action as reflected in the 2022 - 2027 IDP. Based on this conclusion, the 2022 - 2027 IDP remains responsive to the developmental priorities of the elected Council.

### 2.2.4 Outstanding areas for improvement

The Municipality adequately responded to the identified areas for further improvement outlined in the 2022/23 SIME Assessment Report.

## 2.3 KEY FINDINGS AND RECOMMENDATIONS

### 2.3.1 Key findings

Based on the above assessment, below is a summary of key findings:

- The Municipality revised downwards the five-year target for the number of jobs created through the Municipality's LED initiatives (linked to SFA: A Valley of Possibility), from 7 000 (1 400 per annum) to 5 800 (1 100 per annum); and
- The Municipality revised downwards the five-year target in the Implementation Plan of the Mayoral Portfolio: Infrastructure Services for the number of prepaid and capped water meters installed, from 15 000 (3 000 per annum) to 2 500 (500 over the 2023/24 financial year).

### 2.3.2 Recommendations

It is recommended that the Municipality:

- consider embarking on an IDP amendment process in line with section 34(b) of the MSA in conjunction with Regulation 3 of the MSA Regulations, when revising the five-year performance targets in future;
- ensure that the Draft 2023/24 Top-Layer SDBIP considers the revisions of the five–year targets as reflected in the tabled IDP; and strengthen citizen interface planning for ward-based community safety engagements, in light of weak participation rates against the background of an increase in community unrest being identified by the Municipality as one of the top five Strategic Risks confronting the Municipality.

## 2.4 ENVIRONMENTAL AND PLANNING ANALYSIS

### 2.4.1 Compliance, Performance, Implementation and Changing Circumstances

**SPATIAL PLANNING**

There is no indication that a performance review of the implementation of the MSDF has been undertaken. It is noted however that the focus for this year has been on the MSDF amendment. The Western Cape Government (WCG) will comment on the amended MSDF by 30 May 2023.

It is difficult to determine the extent of alignment between the Municipality's Capital Expenditure Framework (CEF) and its budget as the former list projects by Department rather than in terms of spatial location. The detailed project list is not prioritized.

Appendix G of the Amended SDF, the "Annual Review of the Stellenbosch Municipality Housing Pipeline for the MTREF period 2023 - 2026" refers to the WCG Housing Market Study. Stellenbosch is now in a better position to articulate the housing demand within the housing subsidy programme. However, evidence that the findings of the Housing Market Study inform the articulated housing demand in either the amended SDF or the Housing Pipeline is not clear.

**BIODIVERSITY MANAGEMENT**

**Biodiversity Spatial Plan**

The Municipality should take note of the enabling of certain prescripts in the Western Cape Biodiversity Act, Act 6 of 2021, which includes legislative requirements pertinent to municipalities in terms of a Biodiversity Spatial Plan adopted by the provincial Minister. Sections 36, 37 (1), 37(2)(c), 37(2)(f); and of importance, 37(3) of the Western Cape Biodiversity Act should be noted. In addition to the above, the current Biodiversity Spatial Plan is being revised and an updated version is likely to be adopted in terms of section 36 of the Western Cape Biodiversity Act before the end of the 2023/24 municipal year.

The Municipality's tabled Spatial Development Framework (SDF) does not include detail about the assignment of spatial planning categories, and it was noted that critical biodiversity areas (CBAs) and ecological support areas (ESAs) as outlined in the Biodiversity Spatial Plan were not assigned to the correct spatial planning categories (e.g., Core 1 or Core 2 or equivalent). The handbook that accompanies the Biodiversity Spatial Plan provides valuable guidance in this regard.

**Alien invasive plant clearing**

Municipalities are reminded that the Ecological Infrastructure Investment Framework, which was developed for the Western Cape and speaks directly to the clearing of alien invasive plants for water gains, fire and flood risk reduction, and improved food security. Recent inclusions of ecological infrastructure in policies that pertain to municipal infrastructure should be noted. In many areas of the Province, alien plants utilise considerably more water than their indigenous counterparts, and the eradication of these plants would often result in downstream water gains. Additionally, alien plants are known to increase the risk and intensity of wildfires and flooding, which impact on municipal infrastructure as well as require disaster risk response. It is important to keep these relationships in mind when prioritising interventions that aim to augment a municipality's water supply.

While Stellenbosch does have an invasive species monitoring, control and eradication plan, it was not possible to ascertain the annual target or associated budget for clearing and follow-up for the year under review. The inclusion of a succinct overview of these targets and budgets would be advantageous in next year's assessment.

## CLIMATE CHANGE

The Climate Change Directorate within DEA&DP led the revision of the Western Cape Climate Change Response Strategy. The 2022 Strategy lists four guiding objectives for climate change responses, namely:

1) responding to the climate emergency,
2) transitioning in an equitable and inclusive manner to net zero emissions by 2050,
3) reducing climate risks and increasing resilience, and
4) enabling a Just Transition through public sector, private sector and civil society collaboration.

Each of the guiding objectives is supported by a preliminary list of key responses, which are detailed in an implementation plan. The implementation plan adds details to the response actions outline in the strategy and identifies the role players required to drive the actions. It also specifies timeframes for the actions and a framework within which the actions can be evaluated to measure progress and overall impact.

A new resource was released last year to assist municipalities with the most up to date climate science and projections. The document titled "*SmartAgri: Updated Climate Change Trends and Projections for the Western Cape*" (2022) was completed for the Western Cape Department of Agriculture by the Climate Systems Analysis Group at the University of Cape Town.

The Stellenbosch Municipality has included climate change as a specific focus in terms of water demand management as well as energy security, including renewable energy and the Municipal Energy Resilience project (MER) in its IDP. Mention is also made of a climate change adaptation plan, but the details around this plan are not provided. There is very little other integration of climate change in terms of project and programme planning and budgeting in the Municipality's IDP.

## AIR QUALITY

The Municipality has secured a budget allocation to implement/review and adopt the Air Quality Management Plan. This allocated should be used to:

- develop (or update) the Air Quality By-law, inclusive of noise control;
- conduct awareness raising and capacity building;
- monitor ambient air quality (passive or continuous monitoring of air pollutants via either a fully equipped ambient air quality monitoring station or low-cost air quality sensors); and
- implement air quality management intervention strategies in its jurisdiction.

## DEVELOPMENT MANAGEMENT

The 2022/23 Annual Report on the Status Quo of Municipal Land Use Management Systems (LUMS) shows that the capacity within the Stellenbosch Municipal Land Use Management Component remains constrained, with resultant slow processing times and the creation of planning backlogs. In March 2023, Stellenbosch Municipality recorded having 280 active outstanding land use applications and 25 active outstanding appeals that have been in the system since 2020.

Stellenbosch Municipality has been identified as experiencing notable delays in timeframes for the pre-application procedures, although some improvements were noted since the introduction of an electronic submission system. The Municipality receives an average of 27 applications per month, which equates to 6.8 applications per planner per month (approximately 81 applications per planner per year). Although Stellenbosch Municipality has a large planning component (4 planners and 4 senior planners) relative to other municipalities in the Western Cape, the average number of applications per planner (which exclude appeals and various land use compliance tasks) is significantly higher than the Provincial average (excluding the City of Cape Town), which is 27 per year.

As a result, Stellenbosch Municipality is unable to maintain a healthy average ratio of finalised applications within legislated timeframes to keep up with the demand and, in terms of the data obtained, does not process more than 40 per cent of their applications within 12 months. Over the last nine months (July 2022 - March 2023) actual figures show that only 35 per cent of applications decided on by the Authorised Employee and the Municipal Planning Tribunal were finalised within the prescribed timeframes of 60 and 120 days respectively.

The responses received from the 2022/23 questionnaire show that the Municipality's failure to adhere to legislated timeframes, whether due to staff shortages, inexperience, or general capacity constraints, reflect the systemic functional inefficiencies experienced at the Stellenbosch Municipality. Time management for the assessment and processing of applications remains slow. As a result, there are continued high levels of grievances against the Stellenbosch Municipal Land Use Management Component received by the Premier and Minister of Local Government, Environmental Affairs and Development Planning, and WESGRO.

This delay in development processes has a severe financial impact for developers and hampers economic growth within the Municipal area. The Municipality is therefore again requested to revisit their systems and structures to address this challenge.

## WASTE MANAGEMENT

### Waste Management Licensing

The Stellenbosch Municipality has a well-developed waste management system in place. Waste facilities in general are well managed. The Municipality has enough landfill airspace available for waste disposal.

### Waste Minimisation & Policy

The Municipality's By-law was adopted by Council in November 2020, and it is aligned with the NEM: WA. The Municipality has a dedicated Waste Minimisation Manager and implements various waste minimisation initiatives, including split bag system, drop offs and a new waste material recovery facility (MRF), which was opened during 2021. The MRF service provider is also responsible for awareness and education to ensure high quantity of recyclables are received and that correct items are placed in bags. Household hazardous waste, including e-waste, is also accepted and diverted. Green waste may be dropped at transfer station or MRF/landfill where it is composted by private contractor, and brick recovery operations allow reclaimers to recover bricks from builders' rubble for resale purposes. The Municipality is also starting to implement an Organic Waste Diversion Plan.

### Waste Information Management

The Municipality has three (3) registered waste activities on the Integrated Pollutant and Waste Information System (IPWIS), namely: Stellenbosch Garden Waste WIR number D04073-04, Stellenbosch Recovery D04073-02 and Stellenbosch Disposal D04073-01. During the 2022 calendar year, the Municipality submitted three reports: the Stellenbosch Garden Waste D04073-04 (10/2, the Stellenbosch Recovery D04073-02 (12/12) and the Stellenbosch Disposal D04073-01 (12/12), and over the same period disposed of 41 745 tonnes and diverted 10 593 tonnes at a diversion rate of 20 per cent.

The Municipality needs to send the Council Resolution for the approval of their current IWMP as the IDP (May 2022) only indicates that the IWMP will be reviewed and submitted to Council by 30 June 2023.

There should be updates on the implementation of the IWMP in the next Annual Report. The Department will provide municipalities with a reporting template to report on the implementation of their IWMP. The reporting template must be included in the Annual Report submitted to Provincial Treasury and the Provincial Department of Local Government.

## SECTION 3: ECONOMIC and FINANCIAL SUSTAINABILITY

### 3.1 INTRODUCTION

This section provides an assessment of key indicators related to the responsiveness, credibility and sustainability of the tabled budget. Key to assessing the above criteria is the alignment of the Municipality's budget to its strategic objectives, where if there are gaps identified, recommendations will be provided considering the municipal areas current socio-economic challenges.

The revenue and expenditure analysis and risks section provide a gap analysis with regards to trading services, analysing the credibility, tariff structure and responsiveness of the municipality's budget.

As capital infrastructure development is a key catalyst for economic growth and sustainability, the Municipality's capital funding mix, capital budget implementation and procurement planning assessment are critical to understand the Municipal area's growth trajectory.

### 3.2 SUSTAINABLE ECONOMIC DEVELOPMENT

**Table 1 Strategic Objectives for the 2023/24 Medium Term Revenue & Expenditure Framework**

| Stellenbosch Supporting Table SA5 & SA6 Reconciliation of IDP Strategic Objectives and Budget (Operating and Capital Expenditure) | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Strategic Objective | 2023/24 Medium Term Revenue & Expenditure Framework OPEX | | | | 2023/24 Medium Term Revenue & Expenditure Framework CAPEX | | | |
| R thousand | Budget Year 2023/24 | Budget Year 2024/25 | Budget Year 2025/26 | Average Annual Growth | Budget Year 2023/24 | Budget Year 2024/25 | Budget Year 2025/26 | Average Annual Growth |
| A Green & Sustainable Valley | 7 457 | 6 622 | 6 759 | -4.8% | 62 400 | 89 750 | 39 643 | -20.3% |
| Valley of possibility | 139 926 | 142 655 | 104 176 | -13.7% | 177 042 | 155 498 | 201 629 | 6.7% |
| Dignified Living | 180 515 | 151 041 | 195 674 | 4.1% | 186 500 | 240 125 | 146 517 | -11.4% |
| A Safe Valley | 8 566 | 8 868 | 9 180 | 3.5% | 42 168 | 44 218 | 61 569 | 20.8% |
| Good Governance & Compliance | 1 939 803 | 2 145 227 | 2 388 018 | 11.0% | 33 690 | 56 504 | 53 699 | 26.3% |
| **Total Expenditure** | **2 276.267** | **2 454.413** | **2 703.807** | **9.0%** | **501.800** | **586.095** | **503.056** | **0.1%** |

*Source: Stellenbosch Municipality, A-Schedules*

- The operational expenditure allocations in terms of Budget Schedule SA5 (Reconciliation of IDP strategic objectives and budget (operating expenditure)) are heavily aligned towards the areas of Governance and compliance. Although commendable, the socio-economic findings (Rising Poverty & Inequality, job losses, recessionary local economy etc.) raised in the 2022 SEP-LG profile appear to be unresolved from a funding perspective. This is evident in the R1.939 billion allocated to the Strategic Objective: "Good Governance & Compliance." This accounts for an 85.2 per cent share attributed to this specific Strategic Objective which oversees the following items as per the Municipal IDP, namely:
    - An effective asset management system to optimise the use of Municipal assets.
    - To manage integrated development planning and the efficient measurement of predetermined objectives as per regulatory framework.
    - To involve the community in the planning and management of programmes and projects impacting their ward(s).
    - To review municipal governance processes as per the Risk-Based Audit Plan.
    - A skilled and capable workforce that supports the growth objectives of the Municipal area.

- A responsive, accountable, effective and efficient local government system.
- To implement an effective revenue management system.
- To provide accurate and relevant financial information for decision-making.
- To develop and implement a responsive, accountable, effective and efficient customer care structure and system.

- The notable allocation of 7.9 per cent (R180.515 million) of the total operating expenditure budget towards the *Strategic Objective: Dignified Living* is unpacked further, this Strategic Objective is responsible for the following programmes, namely:
  - To develop and maintain sustainable human settlements that will deliver in the diverse range of housing needs.
  - To develop and implement a social infrastructure master plan for the upgrading and maintenance of social facilities in all wards.
  - To involve and build the capacity of stakeholders in the planning and management (governance) of the areas where they live. (Promote participatory planning and integrated implementation).
  - To provide access to basic services for households in the WC024 area.
- The allocation of 7.9 per cent *to SO: Dignified Living* appears limited given this strategic objective encompasses the core mandated item of Basic Service Delivery across the municipality. The allocation appears inadequate to address the challenges and backlogs which currently exist (as per budget schedule A10 (Basic service delivery measurement) as stated below:
  - Water - 986 households
  - Sanitation - 710 households
  - Energy - 1 445 households
  - Refuse - 3 567 households
- The Municipality is advised to review the budget allocation as per the abovementioned strategic priority and to consider progressing towards an equitable spatial distribution of the budget allocation that responds to the prevailing economic and socio-economic conditions.
- Over the MTREF period, operational expenditure allocations to the "Dignified Living" and "Good Governance & Compliance" experiencing annual average growth rates of 4.1 per cent and 11.0 per cent respectively.
- In relation to poverty and income inequality, the National Development Plan (NDP) has set a target of reducing income inequality in South Africa from a Gini coefficient of 0.7 in 2010 to 0.6 by 2030. Income inequality has increased in Cape Winelands District between 2015 (0.59) and 2021 (0.62). These disparities in income are certain to worsen across the ensuing MTREF given the potential after - effects of the COVID-19 pandemic. Stellenbosch has displayed a similar trend to that of the District's trajectory with inequality levels worsening from 0.62 in 2015 to 0.63 in 2021.

- To this end, Strategic Objective: "Valley of possibility" lists the following targets as its core focus, namely:
    - Create an environment conducive to business development and job creation.
    - To facilitate and coordinate support to emerging entrepreneurs by utilising internal SCM processes and linking SMMEs with opportunities in the market.
    - To provide, upgrade and maintain an effective engineering infrastructure to support effective service delivery.
    - To ensure the provision of non-motorised transport routes as a functional mode of transport.
- The Municipal allocations to SA5 (Reconciliation of IDP strategic objectives and budget (operating expenditure)) (6.1 per cent in 2023/24) and SA6 (Reconciliation of IDP strategic objectives and budget (capital expenditure) (40.2 per cent in 2023/24) are considered inadequate in addressing economic opportunity and job creation in the Municipal area. Provincial Treasury requests deeper clarity in understanding the specific programs and associated funding in this regard.

## 3.3 REVENUE AND EXPENDITURE ANALYSIS AND RISKS

### 3.3.1 Budget Overview

**Table 2 Budget Overview for the 2023/24 MTREF Budget**

| Stellenbosch | CURRENT YEAR | | | MEDIUM TERM REVENUE & EXPENDITURE FRAMEWORK | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Description | 2022/23 | 2022/23 | 2022/23 | 2023/24 | 2023/24 | 2024/25 | 2024/25 | 2025/26 | 2025/26 |
| R thousand | Original Budget | Adjusted Budget | Treasury Calculation | Budget Year +0 | Treasury Calculation | Budget Year +1 | Treasury Calculation | Budget Year +2 | Treasury Calculation |
| Total Operating Revenue (excluding capital transfers and contributions) | 2 103 783 | 2 089 954 | 2 089 954 | 2 282 958 | 2 282 958 | 2 497 519 | 2 497 519 | 2 726 345 | 2 726 345 |
| Total Operating Expenditure | 2 102 065 | 2 119 665 | 2 284 839 | 2 276 264 | 2 408 951 | 2 454 410 | 2 601 670 | 2 703 803 | 2 865 101 |
| Surplus/(Deficit) | 1 718 | (29 711) | (194 885) | 6 694 | (125 992) | 43 109 | (104 151) | 22 542 | (138 756) |
| Non Cash Items | | | | | | | | | |
| Depreciation & asset impairment | 213 118 | 214 993 | 214 993 | 220 283 | 220 283 | 225 791 | 225 791 | 230 391 | 230 391 |
| A4: Total Operating Budget Restated Result | 214 836 | 185 282 | 20 108 | 226 978 | 94 291 | 268 899 | 121 640 | 252 933 | 91 635 |
| A5: Total Capital Expenditure | 409 273 | 378 709 | 357 826 | 501 650 | 477 532 | 585 945 | 563 745 | 502 906 | 482 906 |
| Funded by: | | | | | | | | | |
| Transfers recognised - capital | 132 483 | 140 627 | 119 744 | 127 974 | 103 856 | 114 149 | 91 949 | 109 259 | 89 259 |
| Borrowing | 140 000 | 94 368 | 94 368 | 200 000 | 200 000 | 200 000 | 200 000 | 175 000 | 175 000 |
| Internally generated funds | 136 790 | 143 714 | 143 714 | 173 676 | 173 676 | 271 796 | 271 796 | 218 647 | 218 647 |
| A7 - Cash/cash equivalents at the year end: | 256 229 | 432 943 | 438 266 | 475 321 | 445 133 | 429 955 | 380 891 | 464 977 | 333 677 |
| A8 - Surplus / (shortfall) after application of cash and investments | 348 135 | 353 138 | 137 121 | 345 517 | 26 173 | 251 616 | (163 167) | 196 411 | (341 738) |
| BUDGET FUNDING POSITION | FUNDED | FUNDED | FUNDED | FUNDED | FUNDED | FUNDED | UNFUNDED | FUNDED | UNFUNDED |

*Source: A1 schedules, NT funding tool, TABB data strings.*

- The audited financial performance figures from the last three years indicate that, the Municipality maintained operating surpluses and has sufficient cash to sustain its operating and capital expenditure requirements. The Municipality's tabled budget is funded for the 2023/24 financial year.
- However, it must be noted that the National Treasury calculation indicates increasing deficit operating budgets over the 2023/24 MTREF. The difference between the Municipality's projections and the National Treasury calculation is due to the different methodologies applied to estimate the provision for debt impairment.

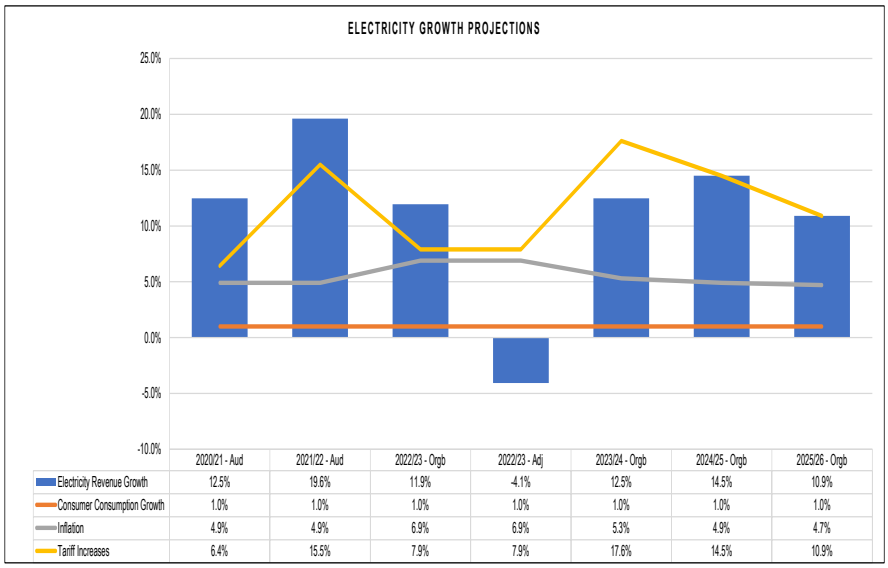
- The National Treasury calculation follows guidance from the MFMA funding compliance guidance which is based on a measure of the projected collection rate of billable revenue less than 100 per cent. This calculation considers service charges, property rates, as well as fines.
- The Municipality's debt impairment calculation is informed by their accounting policy and guidance applied in line with GRAP standards.
- The impact of the difference in calculations results in a reduction to the working capital and reduced surplus amount in cash after the application of commitments. This reduces the amount by which the Municipality's budget is reflected as funded in the official assessment. The Municipality is encouraged to align to their adopted budget submission with the guidance of National Treasury in order to ensure that their funded position over the MTREF is not understated in the assessment of the final budget.
- The Treasury tool is owned by National Treasury and various engagements have been held between Provincial Treasury, National Treasury and the Municipality. Further guidance will be issued by the National Treasury as agreed in the engagements.

## 3.4 TRADING SERVICES

### 3.4.1 Energy Services

#### 3.4.1.1 Energy Services Credibility and Sustainability

**Diagram 1 Energy trading service trends**




| | 2020/21 - Aud | 2021/22 - Aud | 2022/23 - Orgb | 2022/23 - Adj | 2023/24 - Orgb | 2024/25 - Orgb | 2025/26 - Orgb |
|---|---|---|---|---|---|---|---|
| Electricity Revenue Growth | 12.5% | 19.6% | 11.9% | -4.1% | 12.5% | 14.5% | 10.9% |
| Consumer Consumption Growth | 1.0% | 1.0% | 1.0% | 1.0% | 1.0% | 1.0% | 1.0% |
| Inflation | 4.9% | 4.9% | 6.9% | 6.9% | 5.3% | 4.9% | 4.7% |
| Tariff Increases | 6.4% | 15.5% | 7.9% | 7.9% | 17.6% | 14.5% | 10.9% |

| Cost Recovery | Direct and Indirect | 2023/24 R'000 | Surplus/ Deficit | |
|---|---|---|---|---|
| | Revenue | R985 303 632 | R216 629 209 | |
| | Expenditure | R768 674 423 | | |

Source: NT tariff setting tool

| 2023/24 Tariffs | Cost of Supply Study | Tariff Increase (Mun) | Tariff Increase (Nersa) |
|---|---|---|---|
| Cost of Supply study (completed in the last 3 years) | Yes | 17.6% | 15.1% |

Source: Municipal Tariff list

| Basic Service Delivery | Number of Households | Operational Cost of Electricity Services (R'000) | | |
|---|---|---|---|---|
| | | 2023/24 | 2024/25 | 2025/26 |
| Indigent (A10,SA1) | 6 043 | R 71 634 | R 82 021 | R 90 962 |
| Indigent (LGES) | 31 681 | R 46 914 | R 51 900 | R 57 742 |

Source: A2 & LGES tables

- Historically the Stellenbosch Municipality has maintained large surpluses from the energy sources trading services to cross subsidise other services operating at a deficit and also to contribute to the Municipality's capital expenditure requirements. Over the last two audited years, the Municipality maintained revenue increases which are above the tariff increases. However a shift is noted over the 2023/24 MTREF period with a slower growth rate of revenue in comparison with the proposed tariff increases.
- The Municipality is anticipating a decrease in electricity demand as more consumers are utilising alternative energy sources. The Municipality's assumptions informing the 1 per cent growth in consumption over the 2023/24 MTREF period should be reviewed considering the current decrease in demand and the impact of load-shedding on consumer consumption behaviour as well as a possible decline in consumers' ability to pay.

- Over the 2023/24 MTREF the expenditure growth rate on energy services is budgeted to increase by 18.2 per cent on average whilst the revenue generation is estimated to increase by 12.6 per cent. This may pose a risk to the Municipality's ability to generate surpluses from the electricity service which enable it to subsidise other services.

- The Municipality's strategy to increase its indigent household threshold to R7 000 from R6 500 in the current financial year (more than the NT norm of two times the old age subsidy) and expanding the subsidy to more households is noted. The subsidy value of 100 kWh is also higher than the 50 kWh national norm. Given the current sufficient cash surpluses, the affordability of this strategy is not in question. The Municipality should however be cognisant of the long-term sustainability risks of the strategy given the impact of load shedding and reducing profit margins over the 2023/24 MTREF period.

- The reported number of households that receive free basic electricity is 6 043 as confirmed by the Municipality. This number is significantly lower than the number of households informing the Local Government Equitable Share (LGES) formula calculation. The costs of free basic services over the 2023/24 MTREF amounts to R244.62 million (in the SA1 schedule (Supporting detailed to budgeted financial performance) which are 1.5 times higher than the LGES estimated costs of R156.56 million. The Municipal costs are not in line with past trends. The costs incurred on the provision of free basic services should be monitored and managed to ensure that they do not affect the Municipality's long-term financial sustainability.

- The NERSA guideline which sets out a proposed guideline maximum tariff increase of 15.1 per cent for the 2023/24 financial year was issued on 4 April 2023. The Municipality should review its proposed tariff increase of 17.6 per cent and align it to the 15.1 per cent guideline from NERSA or demonstrate that it meets the requirements for the proposed tariff based on the cost of supply study.

- The Municipality is commended for its proactive stance in responding to the energy crisis with additional tariffs included on the tariff list to recover as much revenue as possible and the Municipality's participation in the Municipal Energy Resilience program (MER).

#### 3.4.1.2 Responsiveness to Energy Demand and Provision

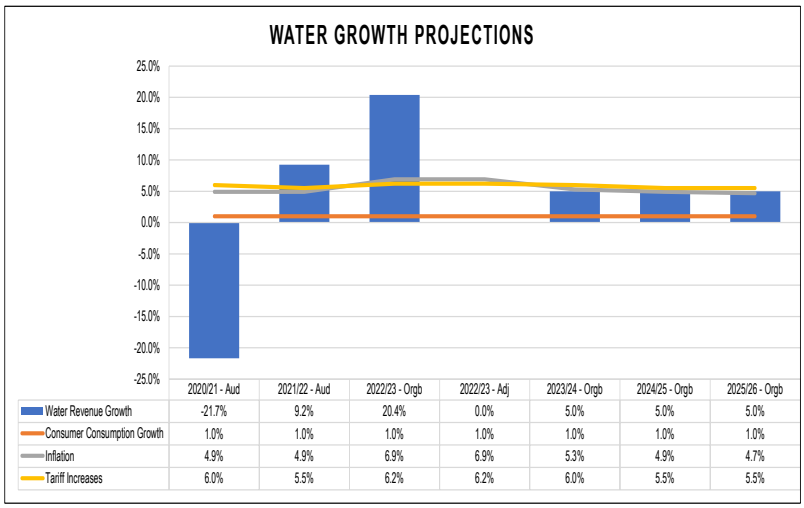
| | |
|---|---|
| **Municipal challenges** | • Illegal electricity connections remain a challenge.<br>• Alternative energy sources are required to ensure electricity supply to all Stellenbosch Municipality's current and future consumers.<br>• Base Load has not been reached to accommodate all future developments with population and household growth placing further pressure on demand.<br>• Ageing infrastructure requires upgrade to supply energy at optimal levels. |
| **Electricity Expenditure Analysis** | • In relation to bulk infrastructure allocations, Electricity features more prominently in the 2023/24 operating expenditure budget allocations, with the allocation of R768.674 million accounting for 61.1 per cent of the total Trading Services Budget for this particular financial year. This allocation represents a notable increase (15.0 per cent year-on-year) from the R668.395 million allocation in 2022/23.<br>• Capital expenditure allocations follow a similar trend increasing by 32.7 per cent from R85.253 million in 2022/23 to R113.188 million (or 32.7 per cent share of the Trading Services Budget in 2023/24). The upward trend continues across the MTREF period with a sizeable R153.741 million allocated in the MTREF outer years (2025/26).<br>• The increased allocations display a definite alignment to challenges raised in the Annual Report as well as the IDP. Given the energy concerns raised by the Municipality to date, the additional funding towards energy provision clearly displays the responsiveness of the budget allocation to the current crisis/demand. |

| | |
|---|---|
| | • The Municipality has raised concerns relating to capacity constraints for current demand as well as ageing infrastructure. In this regard, SA36 (Detailed capital budget) displays key projects relating to Electricity infrastructure, namely:<br>  • Electrical Infrastructure: Bien Don 66/11kv substation new R25.000 million in 2023/24.<br>  • Laterra Substation R23.108 million in 2023/24.<br>• While electricity access is not the only contributing factor to economic growth, economic evidence and research suggests that electricity use and GDP growth display a positive correlation, and that access to reliable electricity supply is likely to be an important enabler of economic growth and development. |

### 3.4.2 Water Services

#### 3.4.2.1 Water Services Credibility and Sustainability

**Diagram 2 Water trading service trends**




| | 2020/21 - Aud | 2021/22 - Aud | 2022/23 - Orgb | 2022/23 - Adj | 2023/24 - Orgb | 2024/25 - Orgb | 2025/26 - Orgb |
|---|---|---|---|---|---|---|---|
| Water Revenue Growth | -21.7% | 9.2% | 20.4% | 0.0% | 5.0% | 5.0% | 5.0% |
| Consumer Consumption Growth | 1.0% | 1.0% | 1.0% | 1.0% | 1.0% | 1.0% | 1.0% |
| Inflation | 4.9% | 4.9% | 6.9% | 6.9% | 5.3% | 4.9% | 4.7% |
| Tariff Increases | 6.0% | 5.5% | 6.2% | 6.2% | 6.0% | 5.5% | 5.5% |

| Cost Recovery | Direct and Indirect | 2023/24 R'000 | Surplus/ Deficit |
|---|---|---|---|
| | Revenue | R194 186 939 | R32 792 053 |
| | Expenditure | R161 394 886 | |

Source: A1 schedules

| 2023/24 Tariffs | Basic Charge | Tariff Increase (Mun) | Tariff Increase (WC Avg) |
|---|---|---|---|
| Business | Yes | 6.0% | 7.3% |
| Households | Yes | 6.0% | 7.2% |

Source: Municipal Tariff list

| Basic Service Delivery | Number of Households (LGES) | Operational Cost of Water Services (R'000) | | |
|---|---|---|---|---|
| | | 2023/24 | 2024/25 | 2025/26 |
| Indigent (A10,SA1) | 6 043 | R 8 565 | R 8 993 | R 9 443 |
| Indigent (LGES) | 31 681 | R 68 733 | R 76 040 | R 84 599 |

Source: Municipal Tariff list

- The Municipality has projected to generate a surplus of R32.79 million from the water services trading service in the 2023/24 financial year after considering the total cost of recovery for this service in the amount of R161.39 million.
- The trends depicted in the diagram above indicate that the Municipality's revenue generated from water services will increase at a flat annual growth rate of 5 per cent over the 2023/24 MTREF period. Tariff increases of 6 per cent are proposed for the 2023/24 financial year, the proposed tariff increases will decrease to 5.5 per cent in the outer years of the MTREF budget.
- The assumptions informing consumer consumption growth projections should be reviewed in line with the current economic climate. Furthermore, there were no additional properties budgeted for in Table SA12b (Property rates by category for the budget year).
- The Municipality projects a collection rate of 95 per cent for water services. When assessing past trends and the current collection rate of 95 per cent (as at the end of February 2023), it is evident that the projected collection rate is realistic and achievable.
- The Municipality is commended for the proposed amendments to the Debt Collection and Credit Control Policy relating to the restriction of water services for defaulters. The implementation hereof should be carefully monitored.
- The Municipality's tariff list makes provision for increased tariffs relating to increased consumption in cases when restrictions of usage apply. The MFMA NT circular advised that a basic availability charge

be charged to recover the fixed (direct and indirect) costs associated with the provision of the service. In cases of drought, the fixed costs may increase. The Municipality's basic charge remains the same at all the restriction levels which may result in costs not being fully recovered under these circumstances. The Municipality should in future consider the guidance given in Circular No. 122 to ensure that full costs are recovered.

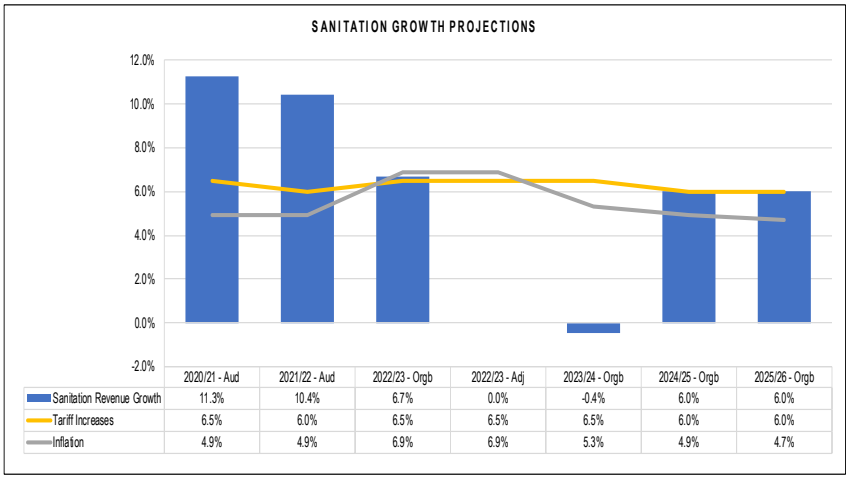
### 3.4.2.2 Responsiveness to Water Services Demand and Provision

| | |
|---|---|
| **Municipal challenges** | • Vandalism and theft at pump stations and reservoirs.<br>• Staff capacity issues pertaining to maintaining the smart water network.<br>• Dry summer seasons, the relatively low storage capacity of the reservoirs and the rising levels of demand/consumption from both households and industry.<br>• Decrease water distribution losses.<br>• Backlogs regarding access to basic water and sanitation services. (Basic water and sanitation services in terms of RDP standards).<br>• Conditional backlogs (lack of maintenance). |
| **Water Expenditure Analysis** | • Operational expenditure bulk infrastructure allocations experience a notable upward shift year-on-year from 2022/23 to 2023/24 (R144.741 million to R161.395 million or 11.5 per cent increase). In 2023/24 this accounts for 12.8 per cent of the Trading Services budget allocation and remains consistent for the outer years of the MTREF period (2024/25 - 2025/26) increasing to R174.346 million in 2025/26. This steady increase of 8.0 per cent is on-par with inflation for a key area pertaining to Service Delivery and Economic Sector Demand/Production (Agriculture/Fishing, Manufacturing as per MERO 2022).<br>• Capital expenditure allocations for 2023/24 experience a substantial upward shift of 40.2 per cent from R83.531 million in 2022/23 to R117.150 million in 2023/24. This makes the 2023/24 allocation a clear budget priority with a 33.8 per cent share of capital expenditure allocations in 2023/24.<br>• The allocation of resources towards Water Services is deemed responsive as it addresses the challenges in relation to the upgrading and replacement of key infrastructure (water related) to both address ageing infrastructure and meeting current and future demand.<br>• Moreover, the R129.950 million (or 37.2 per cent of the Trading Services Budget) allocated in the MTREF outer years (2025/26) is welcomed as it prioritises this key area of service delivery and economic well-being for the Municipality in general.<br>• In relation to the Water Demand by households, Budget Schedule A10 (Basic service delivery measurement) confirms that a backlog of 986 households exists, further lending relevance to the existing situation in terms of service delivery. Also, the demand for water will increase over the ensuing MTREF period with households expected to increase from 52 855 households in 2023/24 to 53 292 in 2025/26 in the Stellenbosch municipal area.<br>• The consistent allocations display a clear alignment to challenges raised in the Municipality's Annual Report as well as IDP.<br>• Investing in enhancing water security protects society and sectors from specific water risks and can have a profound positive effect on economic growth, inclusiveness, and the structure of economies. For example, enhancing water security can reduce the price, and the price volatility, of staple food crops, a key priority in the regional economy of the Cape Winelands District. |

### 3.4.3 Wastewater Services

#### 3.4.3.1 Wastewater services credibility and sustainability

**Diagram 3 Wastewater trading service trends**




| Cost Recovery | Direct and Indirect | 2023/24 R'000 | Surplus/ Deficit | |
|---|---|---|---|---|
| | Revenue | R118 441 918 | -R58 550 763 | |
| | Expenditure | R176 992 681 | | |

Source: NT tariff setting tool

| 2023/24 Tariffs | Basic Charge | Tariff Increase (Mun) | Tariff Increase (WC Avg) |
|---|---|---|---|
| Business | Yes ( based on size of erf) | 6.5% | 8.3% |
| Households | Yes | 6.5% | 7.4% |

Source: Municipal Tariff list

| Basic Service Delivery | Number of Households | Operational Cost of Waste water Services (R'000) 2023/24 | 2024/25 | 2025/26 |
|---|---|---|---|---|
| Indigent (A10,SA1) | 6 043 | R 9 795 | R 10 383 | R 11 006 |
| Indigent (LGES) | 31 681 | R 46 344 | R 51 271 | R 57 042 |

Source: A2 & LGES tables

- The Municipality's budgeted sanitation services revenue is estimated at R118.44 million for the 2023/24 financial year and is projected to increase by 6 per cent in each of the outer years in line with the proposed tariff increases to R115.17 million and R122.08 million respectively. The budgeted operating expenditure related to wastewater trading service amounts to R176.99 million for the 2023/24 financial year and is estimated to increase by 4.8 per cent to R185.26 million in the 2024/25 financial year and 1.9 per cent to R188.94 in the 2025/26 financial year.

- As indicated in the diagram above, an operating deficit of R58.55 million is projected for the 2023/24 financial year. The projected operational deficit is mainly due to the inclusion of public toilets and storm water services that are funded from property rates. Upon scrutinising the mSCOA data strings, the public toilets and storm water operational expenditure amounts to R30.97 million for the 2023/24 financial year indicating that the revenue remains insufficient for the expenditure generating an operating deficit.

- The proposed Municipal tariff increase of 6.5 per cent for the 2023/24 financial year is lower than the average tariff increases in the Western Cape, but slightly above the upper limit of the projected CPI band of 3 per cent to 6 per cent. While different methodologies are applied to develop a tariff structure, the main components considered include the erf size, business the floor size and usage. The Municipality should review the current tariff structure and methodology to ensure that all the operational costs related to this service are recovered and contribute to the capital requirements so that both the growth in the area as well as infrastructure backlogs projected in the Capital Expenditure Framework (CEF) are addressed.

- A strategy should be devised to improve the operational deficit and ensure adherence to the requirement of Section 74(2) of the Municipal Systems Act, 2000 (Act No. 32 of 2000).

- The Municipality projects a collection rate of 96 per cent from wastewater services. When assessing past trends and the current collection rate of 95 per cent (as at the end of February 2023), it is evident that the projected collection rate is credible and achievable. The Municipality is commended for consistently maintaining high collection rates.

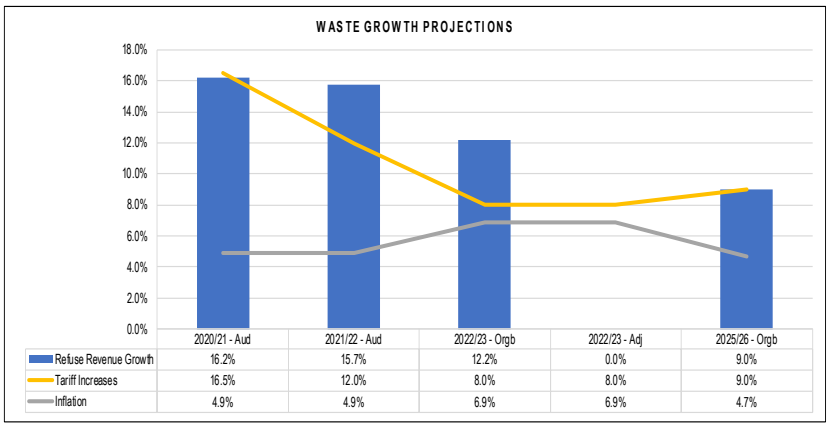
### 3.4.3.2 Responsiveness to Wastewater Services Demand and Provision

| | |
|---|---|
| **Municipal challenges** | • The Sludge handling and sludge disposal is a problem experienced at most of the Waste-Water Treatment plants. The Municipality is currently in the process of upgrading the plants, with specific focus on sludge handling facilities.<br>• Availability of skilled staff is also a problem. Most of the plants are run by personnel with years of experience operating the plants, but who do not possess the required controller qualifications.<br>• Vandalism at specific plants and at critical pump stations is a major cause for concern.<br>• Load shedding affecting the efficiency of the pumping stations as well as the time of day at which energy is consumed to perform operations makes this both a costly and arduous task. |
| **Wastewater Expenditure Analysis** | • Operating expenditure bulk infrastructure allocations remain relatively consistent year-on-year from 2022/23 to 2023/24 displaying a 3.1 per cent increase, shifting from R151.4 million to R156.1 million (or 10.5 per cent of the Trading Services budget for 2023/24). This trend is mirrored across the MTREF with a 12.1 per cent increase which is above inflation indicating adequate resources allocated for this service area over the medium term.<br>• Capital expenditure allocations for 2023/24 displays a notable upward shift of 16.1 per cent from R45.748 million in 2022/23 to R53.140 million in 2023/24, representing a 15.3 per cent share of the Trading Services budget.<br>• The R7.392 million increase is responsive to the current challenges faced as well as the growing demand for sanitation, given the expected increase from 53 143 households in 2023/24 to 53 777 households in 2025/26. This increased allocation is also in line with the drive towards replacing and upgrading ageing infrastructure.<br>• The increased allocations display a clear alignment to challenges raised in the Annual Report as well as IDP. In addition to environmental and health benefits, wastewater treatment can bring economic benefits through reuse in different sectors. Its by-products, such as nutrients and biogas, can be used for agriculture and energy generation giving this specific area of basic service delivery, strong sustainability characteristics.<br>• Key projects with approximate cost which will need to be focussed on in 2023/24 include some of the following:<br>  ◦ Bulk water supply and pipeline & reservoir: Jamestown – R32.500 million<br>  ◦ New reservoir and pipeline: Vlottenburg – R46.000 million. |

## 3.4.4 Waste Removal Services

### 3.4.4.1 Waste removal services credibility and sustainability

**Diagram 4 Waste removal service trends**




| Cost Recovery | Direct and Indirect | 2023/24 R'000 | Surplus/ Deficit |
|---|---|---|---|
| | Revenue | R129 153 970 | -R21 461 930 |
| | Expenditure | R150 615 900 | |

Source: NT tariff setting tool

| 2023/24 Tariffs | Basic Charge | Tariff Increase (Mun) | Tariff Increase (WC Avg) |
|---|---|---|---|
| Business | Yes, based on number of removals and volumes | 9.1% | 10.7% |
| Households | | 9.1% | 10.8% |

Source: Municipal Tariff list

| Basic Service Delivery | Number of Households | Cost of Waste Services (R'000) 2023/24 | 2024/25 | 2025/26 |
|---|---|---|---|---|
| Indigent (A10,SA1) | 6 043 | R 21 500 | R 23 435 | R 25 545 |
| Indigent (LGES) | 31 681 | R 38 850 | R 42 979 | R 47 817 |

Source: A2 & LGES tables

- The revenue growth projection trends for waste removal trading service in the diagram above indicates that the Municipality's Waste removal revenue growth rate will increase from 12.2 per cent (12.2 per cent growth in the original and adjustment budget) to 13.4 per cent in the 2023/24 financial year and then decline to 9.0 per cent for each of the two outer years of the MTREF.

- Actual revenue generated from waste removal services increases at higher rate than the proposed tariff increases in each of the years of the 2023/24 MTREF. This suggests that the Municipality anticipates an increase in consumer consumption, as there were no additional properties budgeted for in table SA12b (Property rates by category for the budget year), the Municipality is advised to take all factors into consideration when predicting consumer consumption growth.

- The Municipality budgeted for an operational deficit of R21.46 million from the wastewater services after considering total operational costs of R150.62 million.

- The Municipality indicated that the nature of the waste removal tariff does not allow it to finance the expansion of the landfill site and therefore the proposed extension by way of constructing the new cell, was funded from Council's own reserves. The Municipality should be cognisant that the service is operating at a loss, and therefore a financial return on the investment of R102.6 million may not be realisable. The Council's strategy to increase own reserves to fund capital requirements over the next 10 years from R197.69 million to R440 million (according to the LTFP) requires steady accumulated surpluses. Furthermore, the reliance on the electricity trading service to subsidise losses on other services such as the waste services, may be under pressure given the decline in demand and the impact thereof on profit margins.

- The provision for the rehabilitation of landfill sites according to the audited 2021/22 AFS was reported at R160.53 million which is projected to increase over the 2023/24 MTREF to R216.72 million as per table SA3 (Supporting detail to budgeted financial position) of the A1 schedules. The Municipality should consider cash backing a portion thereof to ringfence costs associated with the rehabilitation of landfill sites.

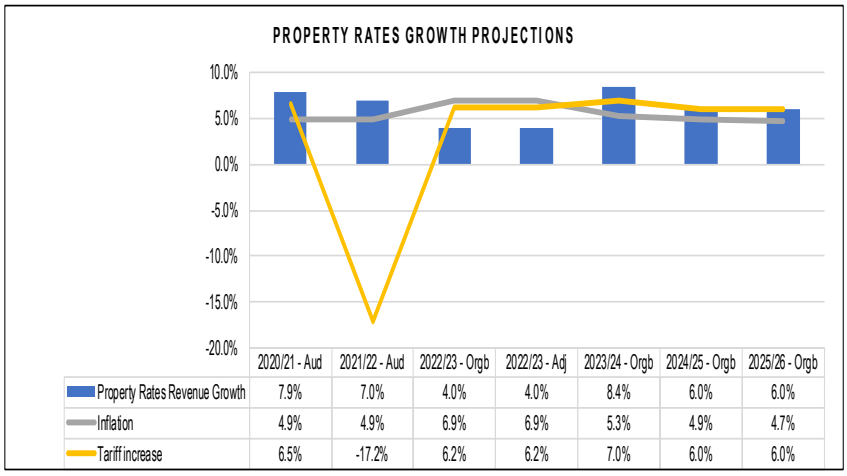
#### 3.4.4.2 Responsiveness to Waste Removal Demand and Provision

| | |
|---|---|
| **Municipal challenges** | • Accessible upgraded drop off sites to render additional services.<br>• Status of Land fill site expansion/decommissioning/rehabilitation<br>• Illegal dumping is a major challenge and an illegal dumping strategy has been compiled and submitted for approval.<br>• Vandalism, theft, inappropriate items, unlawful disposal of fats, oils and grease, illegal connections and water restrictions all contribute to blockages. |
| **Waste Expenditure Analysis** | • Operational expenditure allocations display a definite prioritisation of waste management in 2023/24 with an allocation of R151.336 million which is an increase of 12.7 per cent from the R134.256 million allocated in 2022/23. This accounts for 10.2 per cent share of the total Trading Services operational expenditure budget in 2023/24.<br>• The operational expenditure allocations are consistent over the MTREF period rising by 15.8 per cent to R175.358 million in 2025/26.<br>• The Capex allocations display a growing priority in 2023/24 rising by 39.8 per cent from R10.836 million in 2022/23 to R63.545 million in 2023/24. An additional R30.605 million is allocated in 2024/25 (48.9 per cent increase) further entrenching the priority given to waste management over the MTREF with the following projects earmarked:<br>1. Expansion of Landfill siteR46.0 million; and<br>2. Landfill gas to energy R10.0 million. |

## 3.5 OTHER REVENUE AND EXPENDITURE RISKS

### 3.5.1 Property Rates

**Diagram 5 Property Rates Growth Projection**




| | 2020/21 - Aud | 2021/22 - Aud | 2022/23 - Orgb | 2022/23 - Adj | 2023/24 - Orgb | 2024/25 - Orgb | 2025/26 - Orgb |
|---|---|---|---|---|---|---|---|
| Property Rates Revenue Growth | 7.9% | 7.0% | 4.0% | 4.0% | 8.4% | 6.0% | 6.0% |
| Inflation | 4.9% | 4.9% | 6.9% | 6.9% | 5.3% | 4.9% | 4.7% |
| Tariff increase | 6.5% | -17.2% | 6.2% | 6.2% | 7.0% | 6.0% | 6.0% |

| 2023/24 Tariffs | Rate in Rand (Mun) | Rate in Rand (WC Avg) | Tariff Increase (Mun) | Tariff Increase (WC Avg) |
|---|---|---|---|---|
| Business | R0.0207 | R0.10381 | 7.0% | 1.8% |
| Households | R0.0087 | R0.05598 | 7.0% | -2.2% |

Source: Municipal Tariff list

| Rebates | Number of Indigents HH | Rebates 2023/24 R'000 | Rebates 2024/25 R'000 | Rebates 2025/26 R'000 |
|---|---|---|---|---|
| | 6043 | R 57 104 | R 60 530 | R 64 162 |
| Last GV date | Interim Valuation: 01/07/2021 | | | |

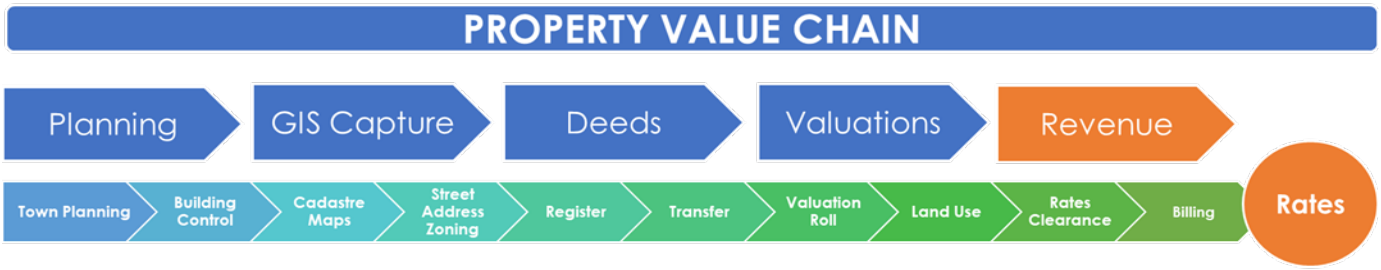
Source: A1 schedules

- The Municipality has maintained property rates revenue growth that is higher than the proposed tariff increases, which is an indication of growth in the Municipal area. This trend is not noticed in the current year where the budgeted property rates revenue is projected to increase by 4 per cent which is lower than the proposed tariff increase of 6.2 per cent.
- Over the MTREF period, the budgeted revenue is 8.4 per cent more than the current year, whilst the rates tariff will increase by 7 per cent due to interim valuations. However, the Municipality shows no growth when comparing the number of properties in the A-schedules (SA12b versus SA12a). This should be updated when adopting the final budget.
- In addition, the market value does not show any increase in 2023/24 from the value of R93.46 billion recorded in 2022/23. The total market value of properties will however increase over the two outer years of the MTREF period to R99.07 billion in 2024/25, and R105.01 billion in 2025/26.
- The Municipality should review the alignment in the number of properties, the market value and the budgeted revenue in the final budget.

#### 3.5.1.1 The Property Value Chain

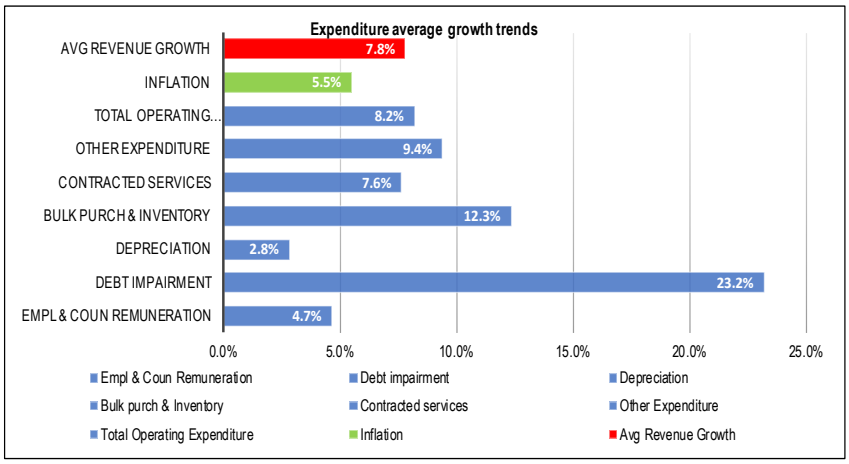
- The Municipality's main asset is its property. One of Its main sources of income is derived from charging for property rates. It is essential that municipalities reconcile their most recent consolidated valuation roll data to that of the current billing system data to ensure that revenue anticipated from property rates is realistic. Municipalities should implement a data management strategy and develop internal capacity to perform these reconciliations and investigations to improve completeness of billing. Diagram 5 below highlights the key inputs into the Property Value Chain to realise maximum revenue from property rates.

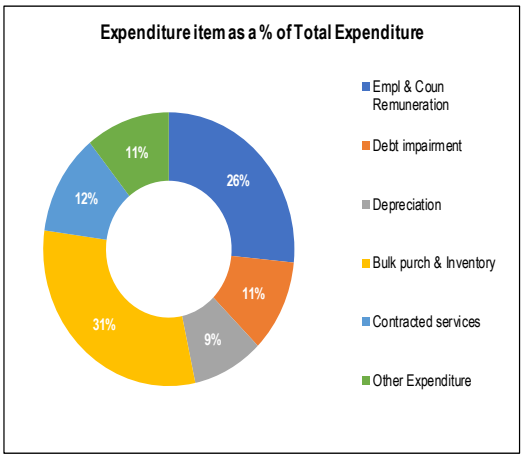
**Diagram 6 Property Value Chain**




### 3.5.2 Operating Expenditure

**Diagram 7 Operating expenditure trends**




- The Municipality's operating expenditure budget is estimated at R2.282 billion for the 2023/24 financial year, R2.497 billion for the 2024/25 financial year and R2.726 billion for the 2025/26 financial year. The graph above depicts the average operating expenditure increase over the 2023/24 MTREF budget. It is noted that the operating revenue will increase by 9.1 per cent whilst the operating expenditure will increase by 7.8 per cent.

- The highest expenditure item is bulk purchases with a budget allocation of R636.39 million in 2023/24 indicating an increase of 17 per cent. This expenditure item contributes 28 per cent (excluding inventory) of the total operating expenditure. The Municipality should revise its bulk purchases increase to 18.7 per cent, in line with the NERSA approved tariff increase.

- The budgeted employee related costs are R617.69 million for the 2023/24 financial year, an increase of 4.5 per cent when compared to the current year's budget. This increase is lower than the wage increase of 5.6 per cent plus the 2.4 per cent notch increase which could be an indication of efficiencies identified by the Municipality. There is however no alignment between the operating expenditure increases and the number of staff listed in table SA24 (Summary of personnel numbers) of the budget A1 schedules, which is projected to increase from 1 284 positions to 4 017 positions in the 2023/24 financial year.

- The employee related costs budget amount contributes 27.1 per cent (excluding councillor remuneration) towards the total operating expenditure which remains within the 25 to 40 per cent NT norm and the budget funding and reserves policy guide of 35 per cent.

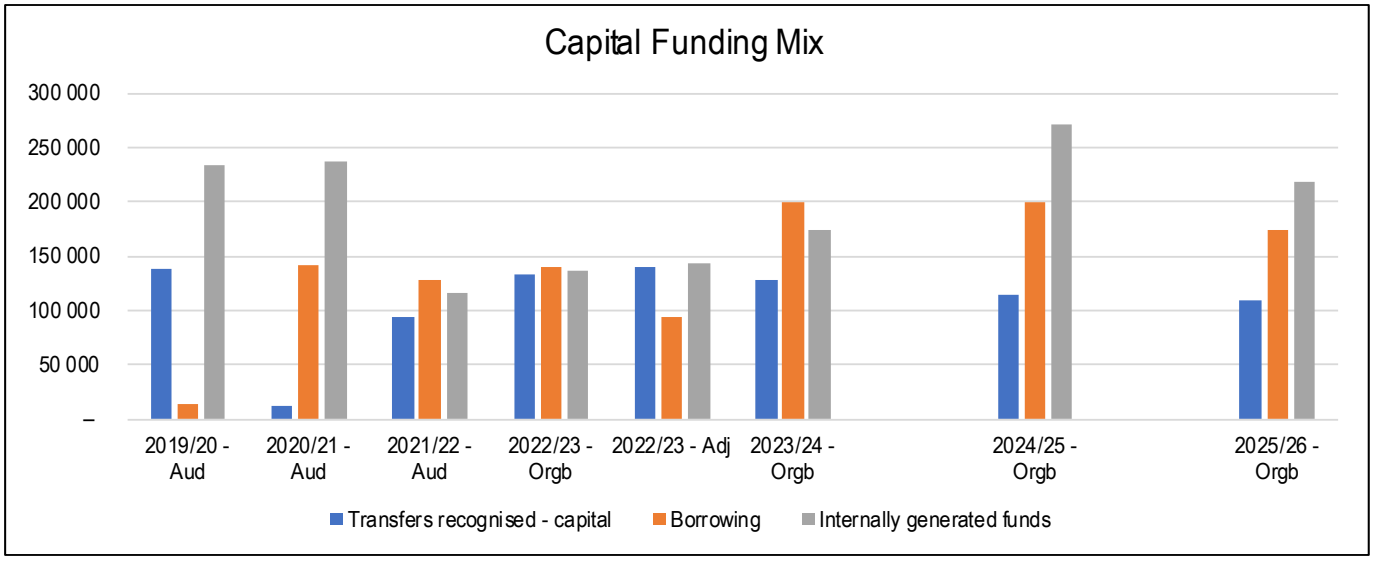
- The overtime budget amounts to R45.11 million which is expected to reduce by 7.7 per cent when compared to the R41.88 million allocation in the 2022/23 adjustment budget. Whilst the Municipality is commended for the reduced overtime, the assumptions informing the reduction in overtime should be

reviewed considering the current load shedding that is expected to continue in the short to medium term.

- It was noted that whilst the Municipality has made a provision for debt impairment and budgeted to write off irrecoverable debt, the Municipality has not considered the reversal of the accumulated provision for debt impairment.
- One of the changes on the A1 Schedule in v6.7 was that "Irrecoverable Debts Written Off" is now disclosed separately on Table A4 and "Debt impairment" on Table A4 now accounts for:
    - Impairment Loss - this should be the current year provision for impairment over the MTREF; and
    - Reversal of Impairment Loss - this should be the reversal of the provision for debt impairment which has been written off.
- Prior to Generally Recognised Accounting Practice (GRAP) the write off debtors was processed directly against the Accumulated Provision for Impairment. In terms of GRAP the write off needs to be expenses in the Statement of Financial Performance. A second transaction is then required to reverse the Accumulated Provision for Impairment.
- Contracted services amount to R288.67 million for the 2023/24 financial year, a decrease of 2.8 per cent when compared to the current financial year. This budget amounts to 12.7 per cent of the total operating expenditure which exceeds the NT norm of 2 to 5 per cent. As per the Municipality's long-term financial plan (LTFP), this is due to the municipal landfill site that has reached its capacity and waste being currently diverted to the City of Cape Town's Vissershok landfill site. This is an interim measure whilst the Municipality is expanding the existing landfill site by adding a new cell.
- The contracted services ratio in the LTFP is projected to reduce over the 10-year period (2023 to 2033) to 9.4 per cent in 2033. The Municipality should put strategies in place to reduce this ratio as it remains high after the new cell has been completed.
- Furthermore, the Municipality's table SA 33 (Contracts having future budgetary implications) lists several long-term contracts, however the Municipal Website lists significantly more than the six-bank related long-term contracts listed in table SA 33.

### 3.5.3 Capital Funding Mix

**Diagram 8 Capital funding mix**



- The budgeted capital funding sources available over the MTREF period amount to R1.59 billion. As depicted in the graph above, the largest portion of capital expenditure will be financed from internally generated funds amounting to R173.68 million in the 2023/24 financial year, R271.80 million in the 2024/25 financial year and R218.65 million in the 2025/26 financial year. The data strings extracted from the Local Government Database indicate that internally generated funds are under stated by R150 000 for the entire MTREF period when compared to table A5 (Budgeted capital expenditure by vote, functional classification and funding) which was submitted by the Municipality. This should be investigated before the Original Budget Strings ORGB are submitted.

- This Municipality's policy guidance indicates that the Capital Replacement Reserve (CRR) needs to be cash backed. This will provide the Municipality with a more balanced capital funding approach in the longer term thereby reducing the risk of reaching its maximum gearing ratio or depleting its free cash. The CRR of R29.21 million is significantly lower than the reserves reported in the audited years which poses some risks when considering the net decrease in cash over the two outer years of the MTREF.

- The Municipality has budgeted to aggressively take up borrowings over the 2023/24 MTREF period in line with the LTFP. Municipalities are encouraged to fund new capital infrastructure from borrowings that will be funded and serviced by future consumers. The Municipality should assess its strategy on the projects funded from borrowings to maintain its healthy financial position. Furthermore, Infrastructure investment financed from borrowings should guarantee a return on investment either in the form of additional revenue generation or economic growth that can be leveraged to increase the Municipality's revenue base to ensure overall sustainability.

- The Municipality's capital cost as a percentage of operating expenditure is within the norm of 6 – 8 per cent at 4.3 per cent in 2023/24. According to the LTFP, this measure will increase to above the norm over the next 10 years which could pose a risk to the Municipality should changes or fluctuations in financing costs arise. Furthermore, the aggressive uptake in loans could result in higher tariff increases over the 10-year period.

#### 3.5.3.1 Grants

- The Municipality is not only dependent on grant funding to finance its capital expenditure. The Municipality also intends to fund total capital expenditure with the use of borrowings and own internally generated revenue as part of its capital funding mix, as indicated on table A5 (Budgeted capital expenditure by vote, functional classification and funding).

- The Municipality intends to fund capital expenditure with own internally generated funds to the amount of R173.68 million (2023/24), R271.79 million (2024/25) and R218.65 (2025/26) million, respectively.

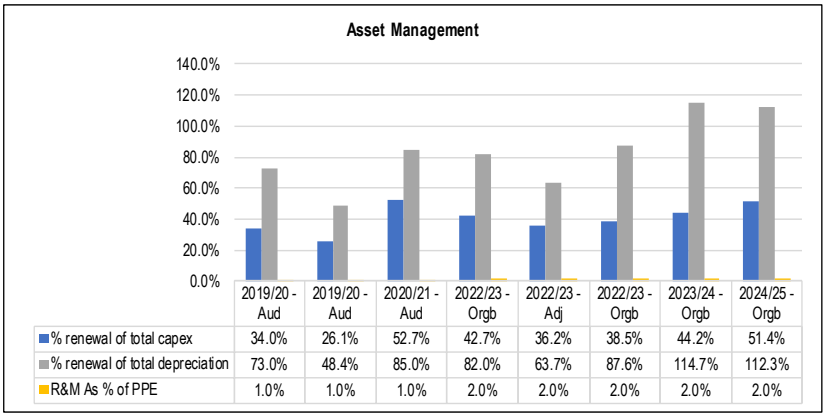
- The Municipality has a borrowing, funding and reserves' policy for actual capital expenditure that may only be incurred on a capital project if the funding for the project has been appropriated in the capital budget but has also been secured from the financial source that is not committed for another purpose.

- The policy makes provision for accumulated cash backed internal reserves that allows the Municipality to effectively utilise and maintain its Capital Replacement Reserve (CRR) for the funding of capital replacement and/or renewal for future financial years, which provide the Municipality with a more balanced capital funding approach in the longer term, and thereby reducing the risk of reaching its maximum gearing ability or depleting its free cash.

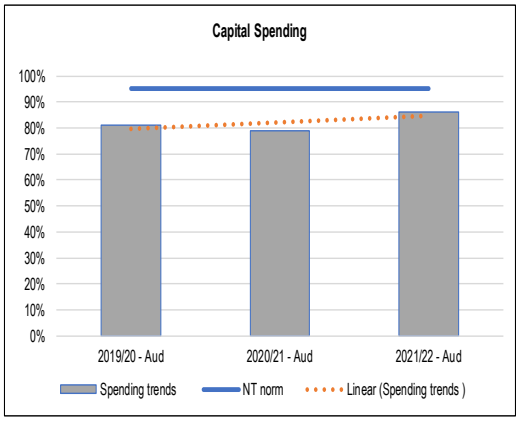
- The policy is also implemented in conjunction with the Municipality's liquidity policy, which sets out the prudent level of cash to be maintained as one of several factors to ensure long term financial sustainability.

### 3.5.4 Capital Expenditure Trends

**Diagram 9 Asset Management**




| | 2019/20 - Aud | 2019/20 - Aud | 2020/21 - Aud | 2022/23 - Orgb | 2022/23 - Adj | 2022/23 - Orgb | 2023/24 - Orgb | 2024/25 - Orgb |
|---|---|---|---|---|---|---|---|---|
| % renewal of total capex | 34.0% | 26.1% | 52.7% | 42.7% | 36.2% | 38.5% | 44.2% | 51.4% |
| % renewal of total depreciation | 73.0% | 48.4% | 85.0% | 82.0% | 63.7% | 87.6% | 114.7% | 112.3% |
| R&M As % of PPE | 1.0% | 1.0% | 1.0% | 2.0% | 2.0% | 2.0% | 2.0% | 2.0% |




- The Municipality's 2023/24 capital expenditure budget is estimated to increase by 32.8 per cent to R501.65 million, from the current budget of R378.71 million. The three audited years indicate capital performance well below the 95 per cent (between 79 per cent and 86 per cent) NT norm. The Municipality must assess its capacity to spend the projected 2023/24 budget as it has an impact on operational costs informing tariffs.
- The Municipality should consider a policy dealing with infrastructure investment and capital projects to give guidance towards the implementation of the CEF to unlock potential growth and maximise the return on capital investment.
- Budgeted Repairs and maintenance amount to 2 per cent as a percentage of Property, Plant and Equipment (PPE), this far below the NT norm of 8 per cent. The Municipality reported that the employee related costs are excluded from the repairs and maintenance amount and is therefore understated. The Municipality is encouraged to assess mechanisms to record the total investment in repairs and maintenance.
- The Municipality is commended for exceeding the norm of 100 per cent when measuring the budget for renewal/refurbishment of existing assets compared to the budgeted provision for annual depreciation.
- According to the CEF, R5.06 billion should be spent over the next 10 years. The Municipality's budget is well within the parameters to achieve this target. However, whilst the renewal of existing assets percentage of 44.7 per cent Is within the NT norm, it is slightly lower than the 48.7 per cent average required spending stipulated in the CEF.

### 3.5.5 Other Capital Infrastructure Responsiveness

| | |
|---|---|
| **Municipal challenges** | • Progress has been made in the development of infrastructure in road and storm water.<br>• Resealing of streets in accordance with the pavement management system led to a continued reduction in the formation of potholes.<br>• Roads and stormwater infrastructure needs.<br>• Too little focus is placed on progressively improving the efficiency of the use of existing road space through shifting modes and altering travel patterns.<br>• Upgrading of the ICT Infrastructure Network. |
| **Capital Expenditure Analysis** | • In line with overall capital expenditure allocated to Economic and Environmental Services for 2023/24, Road Transport accounts for 75.7 per cent (R70.080 million) of overall allocations for this category. This represents a notable 18.8 per cent increase from the R58.956 million allocated in 2022/23. |

| | |
|---|---|
| | • A notable upward shift is experienced in the outer MTREF years increasing to R97.0 million in 2025/26 (24.2 per cent increase). This further entrenches the view of the alignment between IDP/Budget as the funding is correlated to the priorities listed in the IDP.<br>• Notable allocations as per SA36 (Detailed capital projects) include the following:<br>  • Main Road Intersection Improvements: Franschhoek - R10.0 million.<br>  • Khayamandi Pedestrian Bridge (R304, River and Railway Line) - R11.0 million.<br>  • Lanquedoc Access road and Bridge - R5.0 million.<br>• It is assumed the challenges listed above will be addressed across the ensuing MTREF period with the consistent allocations in 2023/24 leading up to a notable budget increase in the MTREF outer years.<br>• Infrastructure investment promotes economic development by way of various linkages - forward and backward linkages between primary, secondary and tertiary sectors. |

### 3.5.6 Utilising Strategic Procurement as a lever to enhance Local Economic Development

Demand Management and procurement planning has become a national concern, hence National Treasury issued MFMA Circular No. 94 requiring the Municipalities to submit the procurement plan together with the Budget, Service Delivery and Budget Implementation Plan (SDBIP). The intention is to address the weaknesses in the procurement planning processes that contribute to slowing spending on the capital budgets and lead to a negative impact on service delivery.

The alignment between the IDP, budgeting and procurement planning processes has become increasingly important to ensure optimal and effective utilisation of the Municipality's budget. A further objective is to utilise procurement as a strategic tool to drive local economic development (LED).

For this reason, the development a procurement plan should take into account environmental, social aspects as well as economic or financial considerations. Further, the demand plan should aim to source items of a strategic nature and where possible consider alternate suppliers or alternate commodities.

#### 3.5.6.1 Procurement Plan

The assessment of the procurement plan can be utilised as a management tool to assist municipalities with the following:

- Determine procurement timeframes, allocate resources accordingly and identify any potential implementation risks;
- Monitor procurement processes to ensure everything is on track and concluded on time, which will lead to improved procurement efficiency; and
- Identify opportunities for strategic sourcing and bulk buying.

**Key findings**

- The Municipality is applauded for the linkages between the IDP projects, budgeting and the compilation of a procurement plan that provides detailed project descriptions linked to accountable project leaders for each project.
- That said, the Municipality's procurement plan indicates that there are items on the plan where the method of procurement is not clearly defined. This includes the **procurement of Fleet, ICT equipment and structural maintenance.**

- Mega capital projects to be linked to the Framework for Infrastructure Procurement and Delivery (FIPDM). These projects are complex in nature and include **Housing, land fill sites, Water and Sanitation, Energy (MER) projects, Roads projects**. Mega projects are considered as long-term contracts applicable to MFMA Section 33 process.

**Recommendations**

- The Municipality should utilise a commodity-based strategy for standardisation of item expenditure, which will assist in determining the sourcing strategies and achieve economies of scale. This will further assist the Municipality to identify certain commodities for alternative procurement decisions such as District Transversal Contracts, framework agreements and bulk procurement.

- The Municipality is encouraged to conduct a cost analysis against the NT Transversal Contracts and SITA for the procuring of vehicles and computer equipment in order to identify the cost saving to ensure that the Municipality is complying with their cost containment policy.

# SECTION 4: REVIEW OF THE HISTORICAL FINANCIAL INFORMATION

## 4.1 THE FINANCIAL PERFORMANCE AS PER THE AUDITED ANNUAL FINANCIAL STATEMENTS

The assessment of the financial health and performance is an integrated process involving a review of a Municipality's audited annual financial statements, audit report and ratio analysis. The results of the ratio analysis are used to support financial decisions and to identify factors which may influence the financial stability of the Municipality.

Adverse ratio outcomes show potential areas requiring action to ensure sustainability. The assessment trend analysis is based on the audited financial statements for 2020, 2021, and 2022; however, the table provides a five-year time frame for analysis (2018 to 2022) to provide a more comprehensive perspective for evaluating the 2022/23 budget.

The analysis is conducted as per National Treasury MFMA Circular No. 71. Provincial Treasury has analysed these ratios and the following items are highlighted.

## 4.2 SUMMARY AND FINDINGS FROM HISTORICAL TRENDS

**NT WEB-BASED PORTAL STATUS**

**THE RATIO RESULTS ARE THOSE OF THE PT FOR THE PERIOD UNDER REVIEW AS THE RATIO RESULTS ARE STILL TO BE UPLOADED AND AGREED UPON.**

### 4.2.1 Asset Management

| No. | Financial ratios & norms | 2018 Audited | 2019 Audited | 2020 Audited | 2021 Audited | 2022 Audited | *CAGR | Projection | Overall Rating |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Impairment of Property, Plant and Equipment, Investment Property and Intangible Assets (Carrying Value): **0%** | **0.12%** | **0.03%** | **0.00%** | **0.00%** | **0.05%** | **N/A** | **N/A** | ▲ |
| 2 | Repairs and Maintenance as a % of Property, Plant and Equipment, Investment Property (Carrying Value): **8%** | **0.83%** | **1.12%** | **1.03%** | **1.43%** | **1.08%** | **5.35%** | **1.13%** | ▲ |

- The ratios above assess the efficacy of the Municipality's Asset Preservation strategy and are interdependent.
- In considering the ratio results for Impairment of fixed assets, the results have remained below 1 per cent over the measurement period. These results could be due to factors not related to the asset preservation programme. However they present risks to service delivery due tome damage and risk of breakdowns. It is therefore imperative that asset maintenance programs are continually informed by condition assessments, that key infrastructure be more closely monitored and secured. This will ensure reduced risks of loss and damage, and limit downtime in service delivery.
- Repairs and maintenance expenditure ratio results have been below the norm in all years measured. It is encouraged that the asset preservation strategy, population growth and demand statistics and asset master plans are considered collectively as this avoids premature asset degradation and reduce the risk of inability to provide uninterrupted basic services.

### 4.2.2 Cost Coverage

| No. | Financial ratios & norms | 2018 Audited | 2019 Audited | 2020 Audited | 2021 Audited | 2022 Audited | *CAGR | Projection | Overall Rating |
|---|---|---|---|---|---|---|---|---|---|
| 3 | Cash/Cost Coverage Ratio (Excluding Unspent Conditional Grants): **1 - 3 months** | **4.0 Month** | **4.0 Month** | **3.0 Month** | **2.1 Month** | **2.6 Month** | **-8.49%** | **2.3 Month** |  |

- Cash coverage ratio results, whilst remaining within the norm, display an increased vulnerability risk, with a year on year decrease in cash and cash equivalents of 8.49 per cent. This implies that as operational requirements approach due dates, the Municipality may find it increasingly challenging to meet those obligations. This ratio should be considered alongside working capital management, liability management and going concern ratios.

### 4.2.3 Liability Management

| No. | Financial ratios & norms | 2018 Audited | 2019 Audited | 2020 Audited | 2021 Audited | 2022 Audited | *CAGR | Projection | Overall Rating |
|---|---|---|---|---|---|---|---|---|---|
| 4 | Debt (Total Borrowings)/ Revenue: 45% | **11.48%** | **20.97%** | **18.38%** | **22.24%** | **25.36%** | **17.17%** | **29.71%** |  |
| 5 | Capital Cost (Interest Paid and Redemption) as a % of Total Operating Expenditure: **6% - 8%** | **1.38%** | **2.09%** | **3.44%** | **2.95%** | **3.57%** | **20.93%** | **4.32%** |  |
| 6 | Capital Cost (Interest Paid and Redemption) as a % of Total Operating Revenue: **6% - 8%** | **1.17%** | **1.94%** | **3.27%** | **3.12%** | **3.55%** | **24.87%** | **4.43%** |  |

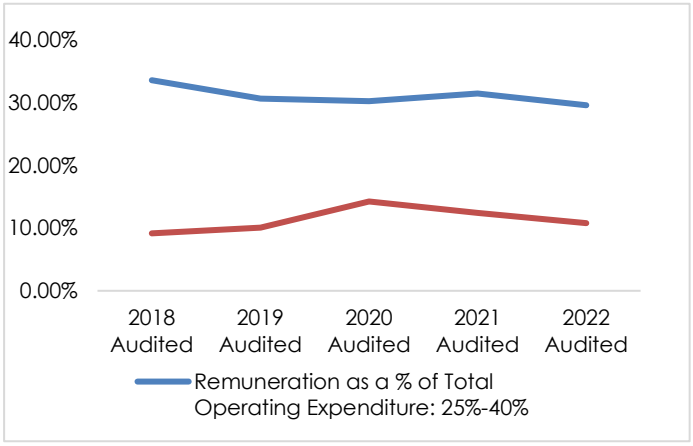
- Liability Management ration results suggest that the Municipality has managed its debt well. The debt to revenue ratio shows an overall increased trajectory based on trends from the period under review, suggesting that management is considering a balanced funding mix with increased debt financing for capital expenditure projected during 2023 - 24, supported by the 2023 - 24 Tabled Annual Budget.

- Capital Cost has remained below the norm over the measured period, and despite projected increase in future periods based on the trends of the period under review, remains below the norm. It is notable that Capital Cost is projected to increase more than Debt to Total Revenue. This could be resulting from attracting higher interest rates or a decrease in Revenue, noting that operating revenue excludes grant revenues.

### 4.2.4 Expenditure Management

| No. | Financial ratios & norms | 2018 Audited | 2019 Audited | 2020 Audited | 2021 Audited | 2022 Audited | *CAGR | Projection | Overall Rating |
|---|---|---|---|---|---|---|---|---|---|
| 9 | Remuneration as a % of Total Operating Expenditure: **25%-40%** | **33.62%** | **30.69%** | **30.26%** | **31.49%** | **29.62%** | **-2.50%** | **28.88%** | ▲ |
| 10 | Contracted Services as a % of Total Operating Expenditure: **2% - 5%** | **9.17%** | **10.06%** | **14.26%** | **12.43%** | **10.81%** | **3.35%** | **11.17%** | ▲ |
| 11 | Irregular, Fruitless and Wasteful and Unauthorised Expenditure/ Total Operating Expenditure: **0%** | **2.46%** | **2.94%** | **1.86%** | **4.90%** | **2.32%** | **-1.16%** | **2.29%** | ▲ |

- Remuneration to Total Operating Expenditure has shown a steady decrease over the measured period, staying within the norm throughout. This is an indication of effective human resource management, with a focus on spending on essential and service delivery expenditures.
- Contracted Services spending has remained high over the measurement period, showing improvement in 2021 and 2022.
- The relationship between movements in Contracted Services and Remuneration per the illustration on the right is important to note, as it is important that Consultancy reduction does not become a driver in Remuneration cost increases. When considering the relationship, it is significant to note the relationship between 2018 and 2021, where it appears reductions in contracted service expenditure could have influenced increased employee remuneration. It is however also noteworthy that this relationship has seen improvement in 2022, with both expenditures decreasing. It is therefore imperative that management continue the 2022 trajectory to avoid the risks as described above.




### 4.2.5 Working Capital

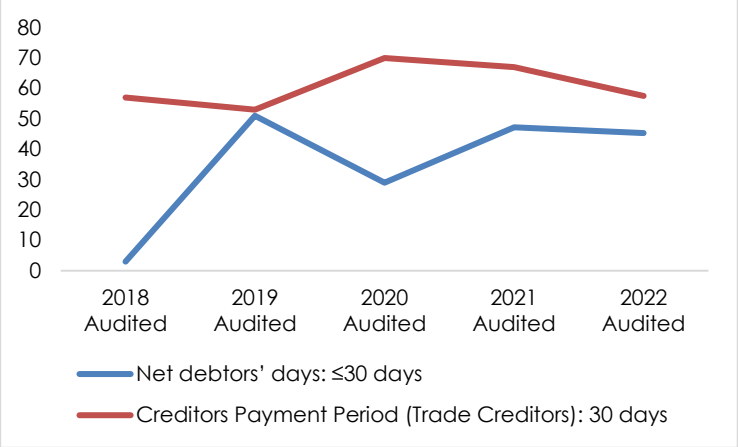
| No. | Financial ratios & norms | 2018 Audited | 2019 Audited | 2020 Audited | 2021 Audited | 2022 Audited | *CAGR | Projection | Overall Rating |
|---|---|---|---|---|---|---|---|---|---|
| 7 | Net debtors' days: **≤30 days** | **3 Days** | **51 Days** | **29 Days** | **47 Days** | **45 Days** | **-2.90%** | **44 Days** | ▲ |
| 8 | Creditors Payment Period (Trade Creditors): **30 days** | **57 Days** | **53 Days** | **70 Days** | **67 Days** | **58 Days** | **2.07%** | **59 Days** | ▲ |

*CAGR in this calculation is based on the 2019 to 2022 results, due to the anomaly in Net Debtors days in 2018. This is limited to working capital analysis.*

- Debtor management ratio measures the efficiency of accounts receivable management and illustrates possible weaknesses to be addressed. Best practice is to have a collection ratio as low as possible, optimally below 30 days. Once these are allowed to increase, the risk of debt impairment and eventual debt write-off becomes more plausible. It is therefore essential that the Municipality investigate its debtor

management processes, strengthening its avenues of realising debtors, to reduce the risk of debt impairment and write-offs.

- The creditors repayment ratio result has remained well above the norm, with slight improvement observed in the last two periods. Projections indicate that this would slightly increase in future from the last period. Results therefore suggest a possible weakness in creditor management, and plausible risk of incurrence of penalties. The Municipality should therefore investigate creditor management processes to reduce the risk of incurring fruitless expenditure.




- When considering the net effect of Working Capital Management and its impact on going concern, it is noteworthy that debtors are realised on average 19 days (between 2019 and 2022) before creditors are settled.

### 4.2.6 Going Concern

| No. | Financial ratios & norms | 2018 Audited | 2019 Audited | 2020 Audited | 2021 Audited | 2022 Audited | *CAGR | Projection | Overall Rating |
|---|---|---|---|---|---|---|---|---|---|
| 12 | Total Liabilities to Total Assets: **<50%** | **14.56%** | **16.18%** | **18.38%** | **16.95%** | **18.20%** | **4.56%** | **19.03%** | ▲ |
| 13 | Total Debt to Total Assets | **2.87%** | **5.00%** | **4.17%** | **5.73%** | **7.13%** | **19.95%** | **8.55%** | ▲ |
| 14 | Current Ratio: **1.5 - 2:1** | **2.0** | **2.1** | **1.8** | **1.5** | **1.7** | **-3.13%** | **1.7** | ▲ |

- In analysing the going concern of the Municipality, the strong liability management practice by the Municipality improves the going concern assessment. However, the moderate cash coverage and risks discussed in working capital management raises important concerns with respect to going concern. Despite concerns, the above ratios support the assumption that the Municipality continue to be a going concern.

- Analysis of Total Liability to Total Assets ratio illustrates the result remains well below the norm. Similarly, Total Debt to Total Assets remain in apposition that supports going concern. It is however noteworthy that debt has increased between 2018 and 2022 by 19.95 per cent and an almost parallel growth is observed in Total Liabilities to Total Assets and Total debt to Total Assets. This illustrates that debt financing is applied to assets with high growth, in line with best practice. Cognisant of moderate cash coverage and intent to incur more debt financing, it is important that efforts are made to ensure revenues follow the same trajectory.

- In analysis of the current ratio, a downwards trajectory is observed, with improvement noted in 2019 and again in 2022. Despite this, projections based on CAGR notes a slight decrease in the future period(s) nonetheless remaining within the norm.

** CAGR = Compound annual growth rate is a business and investing specific term for the geometric progression ratio that provides a constant rate of return over the time period. CAGR = [(End Value/Beginning Value) ^1/number of years of growth] - 1*

| | |
|---|---|
| ▲ | Favourable |
| ▲ | Unfavourable |
| ▲ | Needs Improvement |

## 4.3 mSCOA IMPLEMENTATION

### 4.3.1 Credibility of mSCOA data strings

- NT MFMA Circular No. 122 states that the credibility and accuracy of the data strings must be verified by municipalities before submission as the data strings submitted will be used as the single source for all analysis and publications in the 2023/24 municipal financial year.
- In April 2022, municipalities were granted access to the GoMuni portal and should use the reports on GoMuni to verify the credibility of their submissions. It should be emphasized that errors in the data can only be corrected in the next open period. e.g., errors in the tabled budget (TABB) data string can only be corrected in the adopted budget data string (ORGB).
- Municipalities are not allowed to open closed periods to make corrections.

**Table 3 mSCOA Segments Use Analysis**

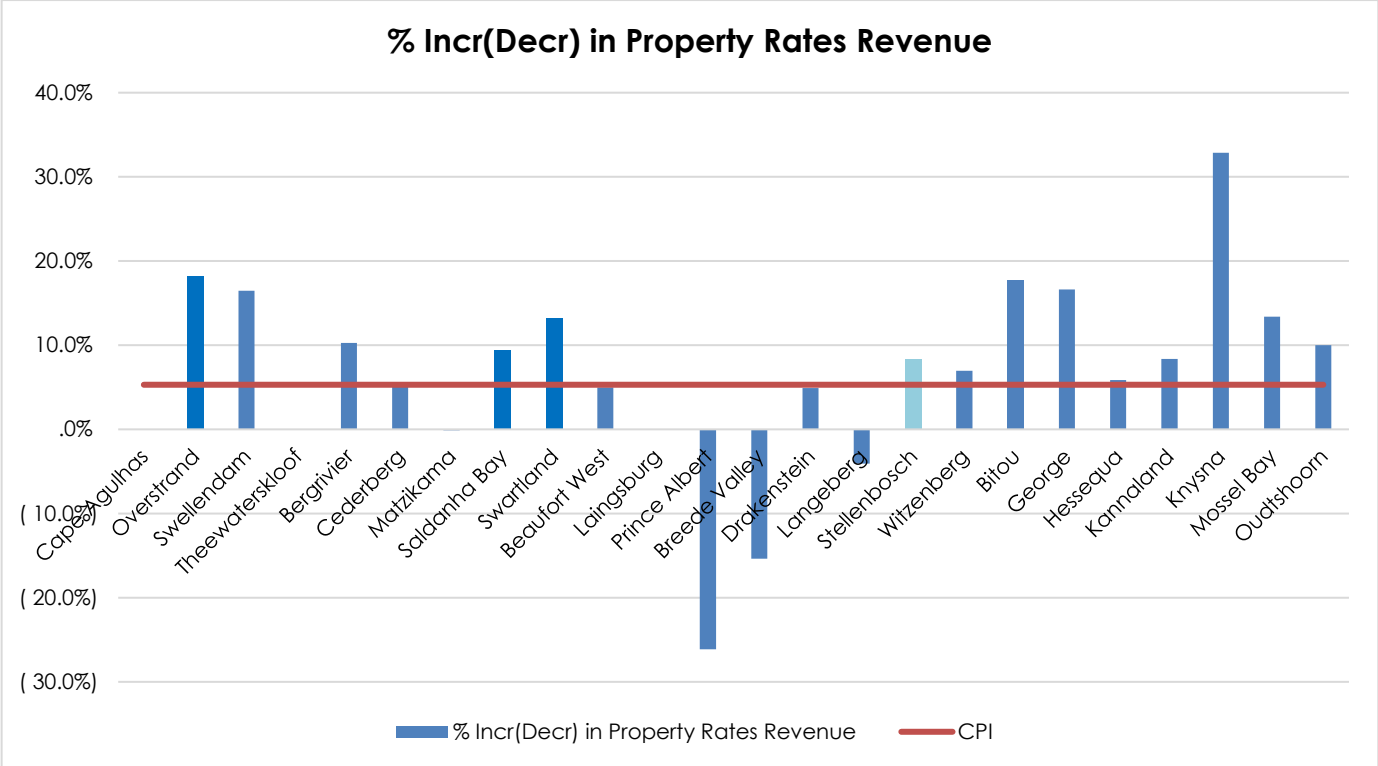
| mSCOA Segment Analysis | | | |
|---|---|---|---|
| **No** | **Segment** | **ADJB 2022/23** | **TABB 2023/24** |
| **1** | **Project Segment** | | |
| **1.1** | Use of the Project Segment | Adequate use of the Project Segment. | Adequate use of the Project Segment. |
| **2** | **Fund Segment** | | |
| 2.1 | Use of Fund Segment | Adequate use of the Fund Segment. | Adequate use of the Fund Segment. |
| **3** | **Function Segment** | | |
| **3.1** | **Use of Function Segment** | Adequate use of the Function Segment. | Adequate use of the Function Segment. |
| **4** | **Costing Segment** | | |
| **4.1** | **Use of Costing Segment** | Used Correctly. | Used Correctly. |
| **5** | **Region Segment** | | |
| **5.1** | **Use of Region Segment** | Adequate use of the Region Segment. | Adequate use of the Region Segment |
| **6** | **Item Segment :** | | |
| **6.1** | **Use of Item Segment** | The Stellenbosch municipality has made significant progress with the implementation of mSCOA during the 2022/23 MTREF budget. VAT and Water Inventory were budgeted for, however the accuracy, according to the mSCOA guidance, should be reviewed. These items were discussed during the technical engagement held during November 2022. | VAT was included the Cash Flow budgeting and should be removed. |

Provincial Treasury has shared the TABB segment use analysis tools with the Municipality, with the aim of assisting the Municipality to examine its data and determining if the information is appropriately classified across all segments before finalising the ORGB data strings. The TABB should be rectified in the ORGB before the adopted budget is locked on the financial system and the ORGB data strings are created. Furthermore, it is recommended that the Municipality make themselves available for a session (through MS Teams) to discuss and provide further clarity on the TABB segment use analysis.

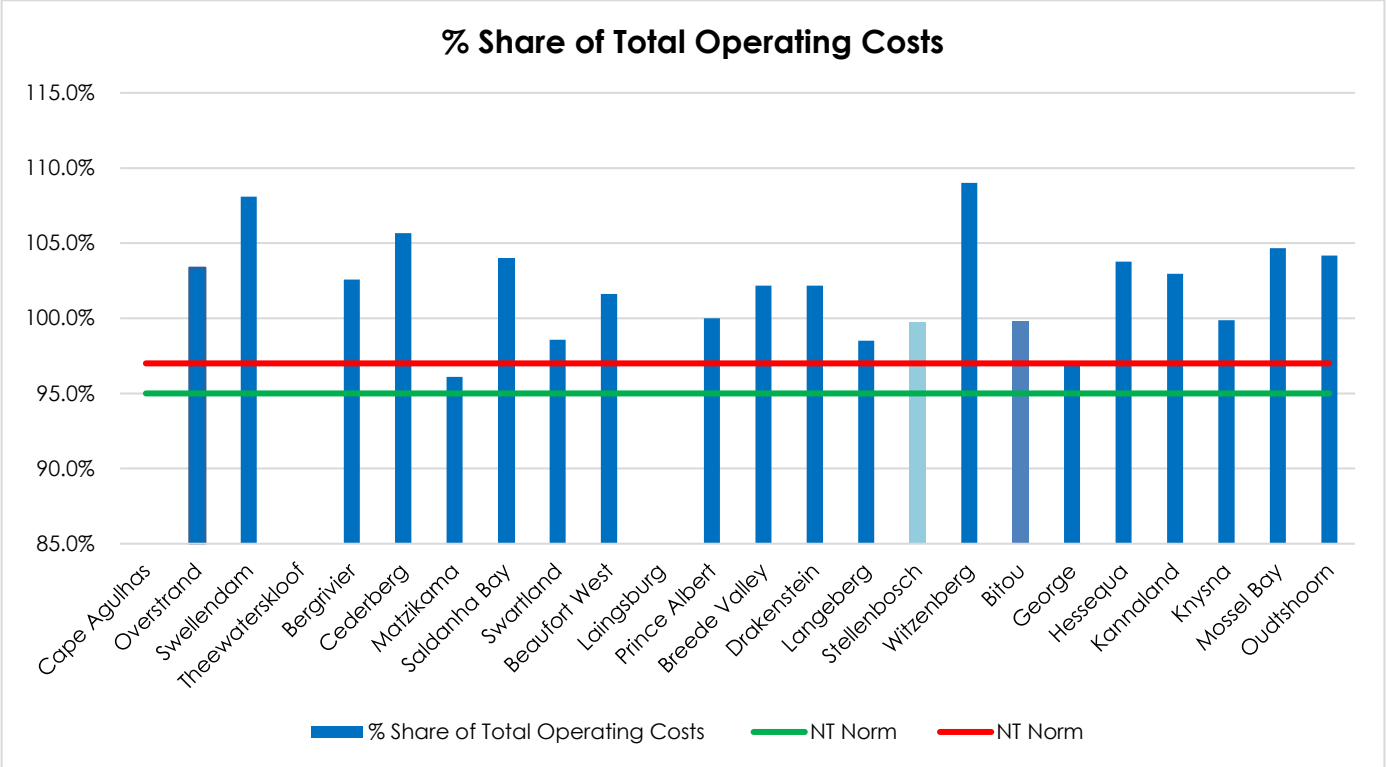
## Annexure A

### Municipal Benchmarking Graphs

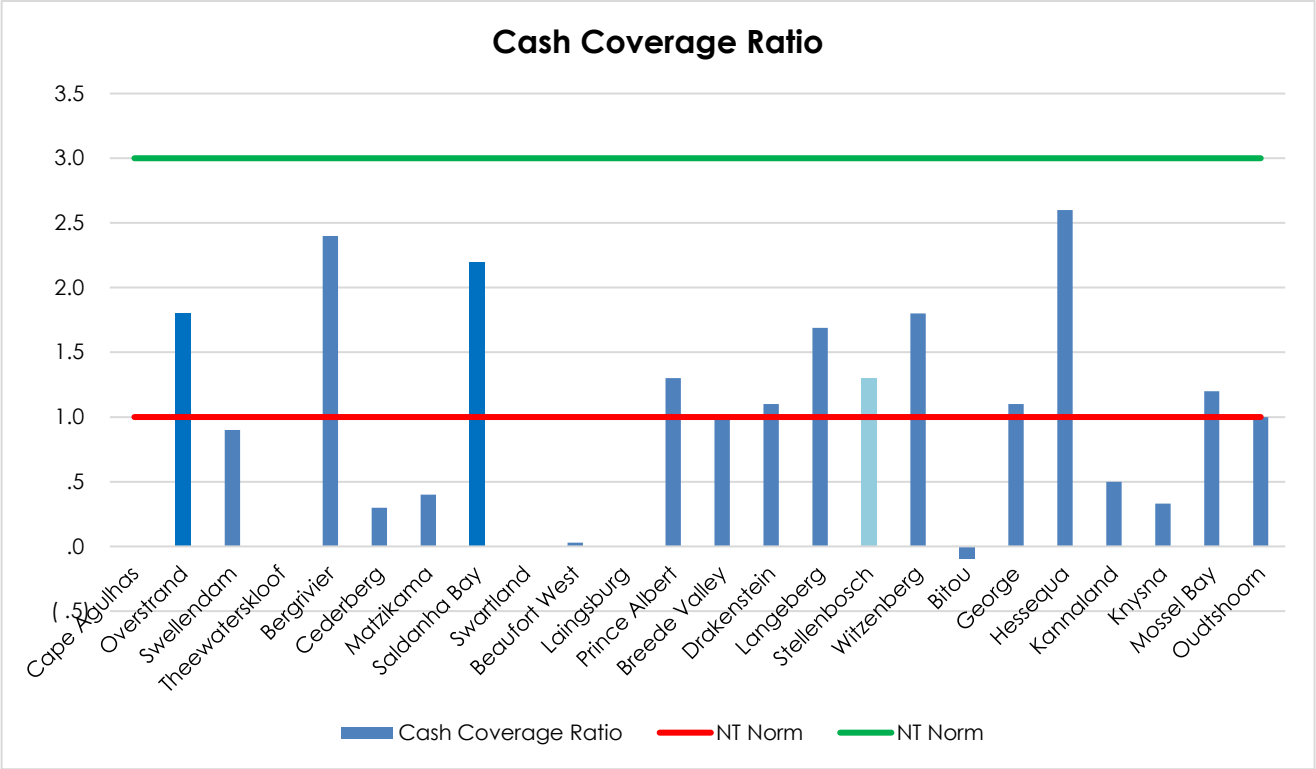
**Graph 1 Percentage Increase in Property Rates Revenue**



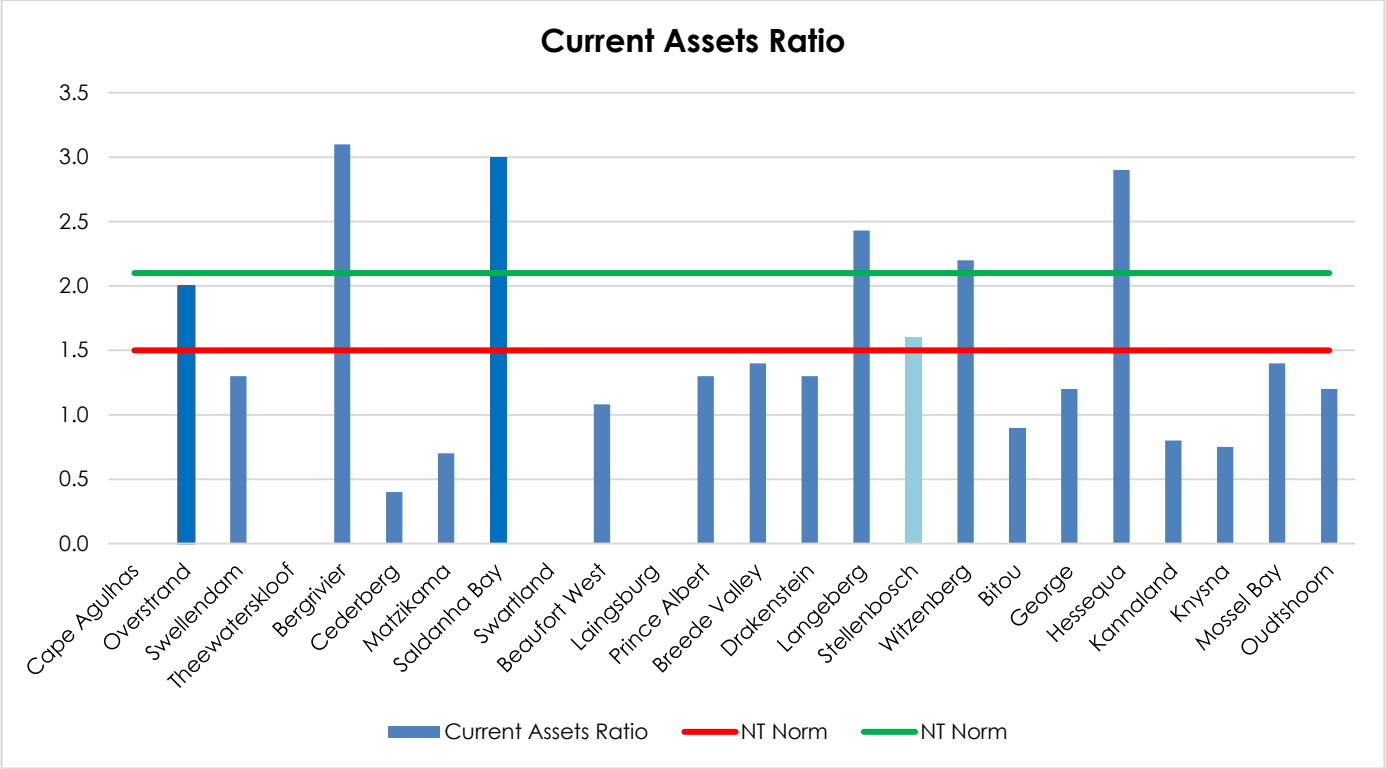

**Graph 2 Percentage share of Total Operating Costs against total Operating Revenue**



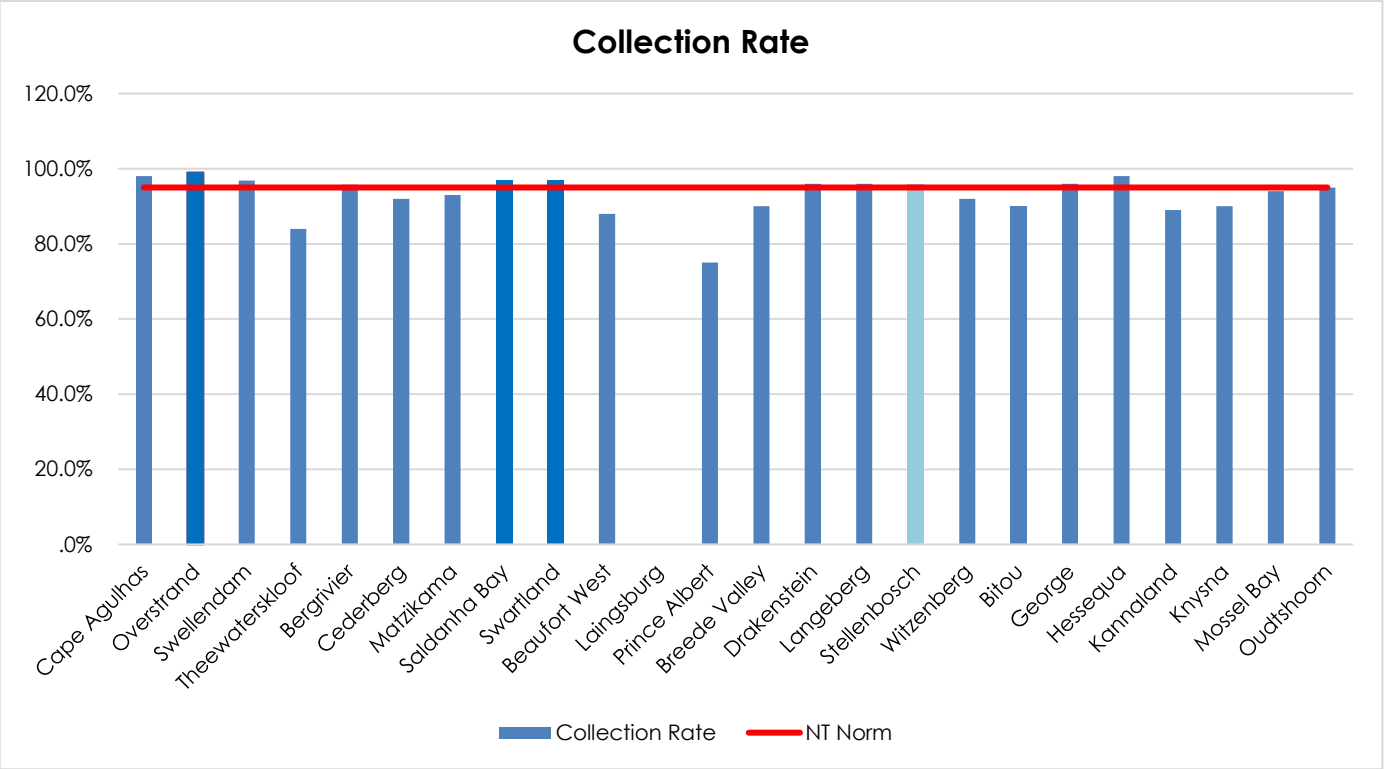
**Graph 3 Cash coverage**



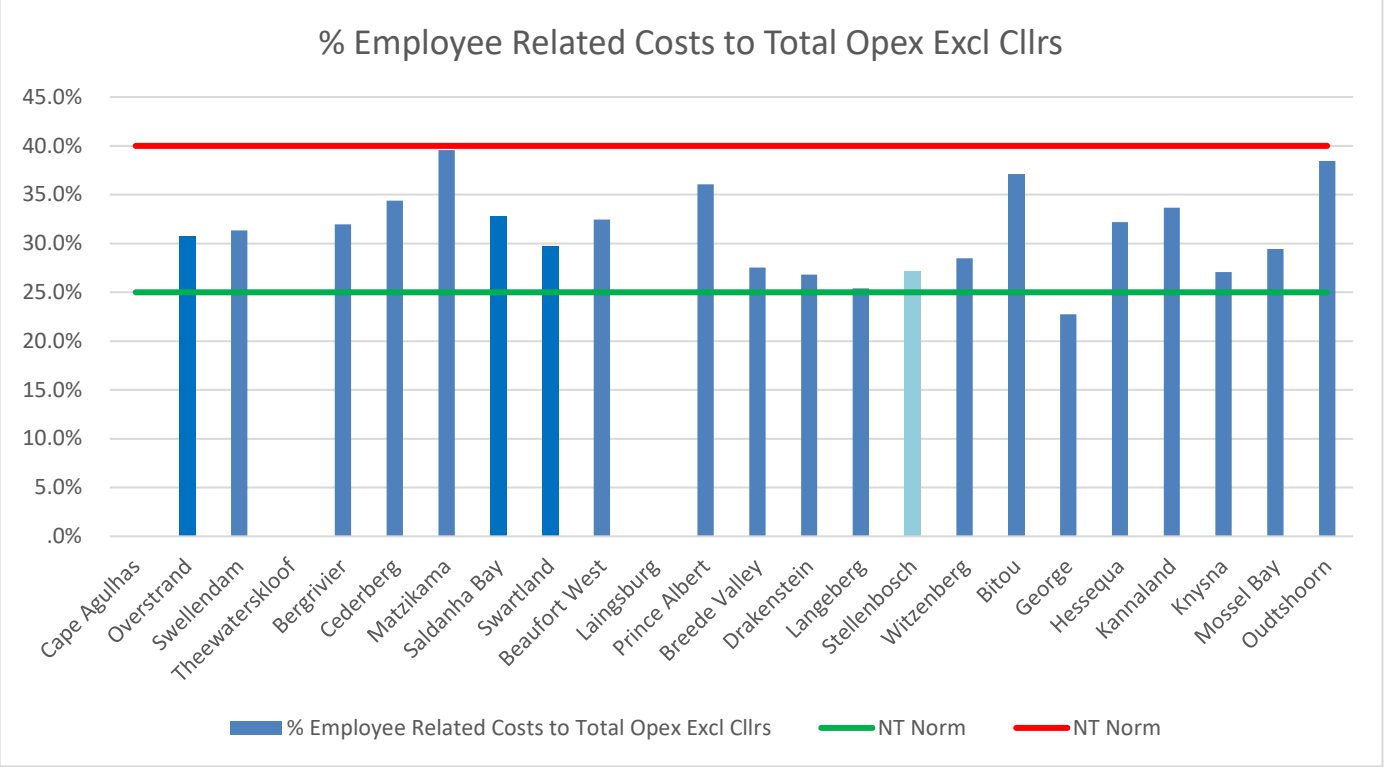

**Graph 4 Current Asset Ratio**



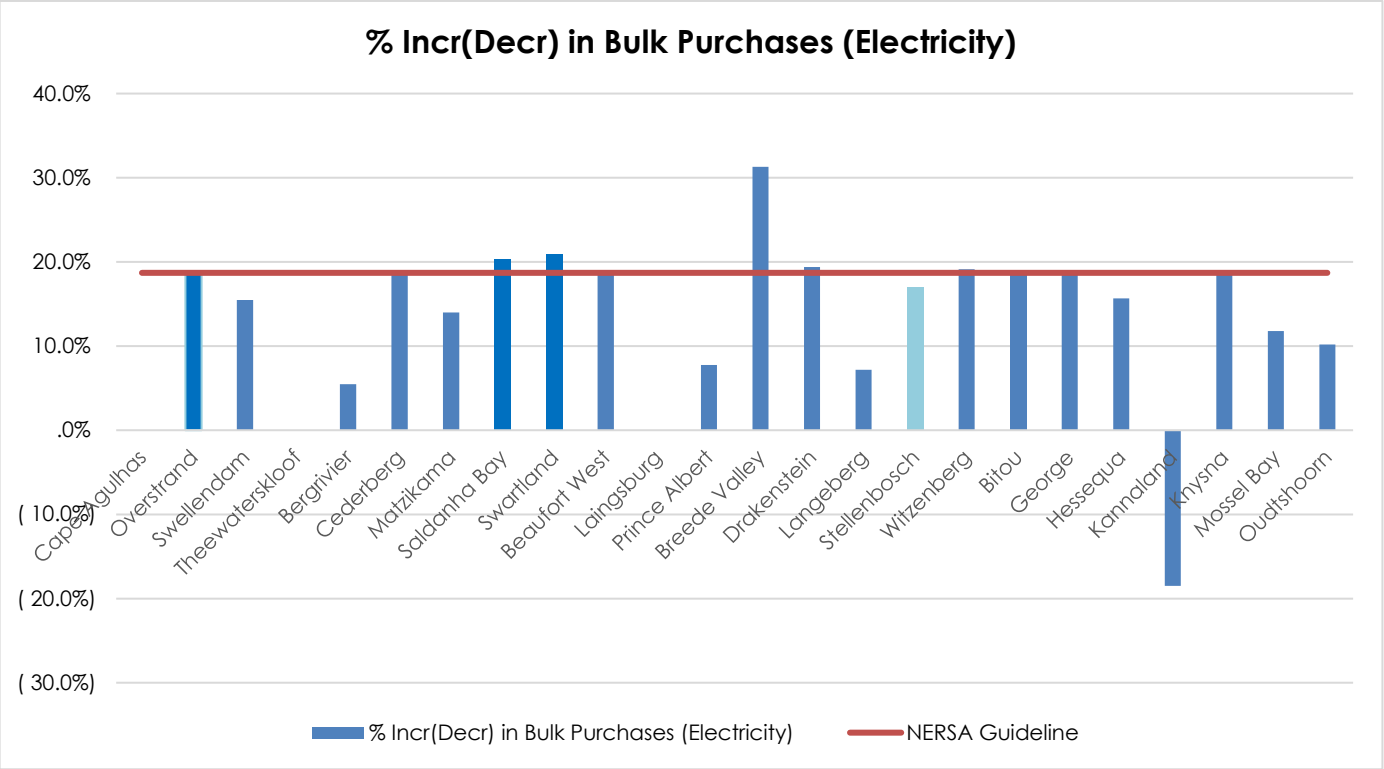
**Graph 5 Collection rate**



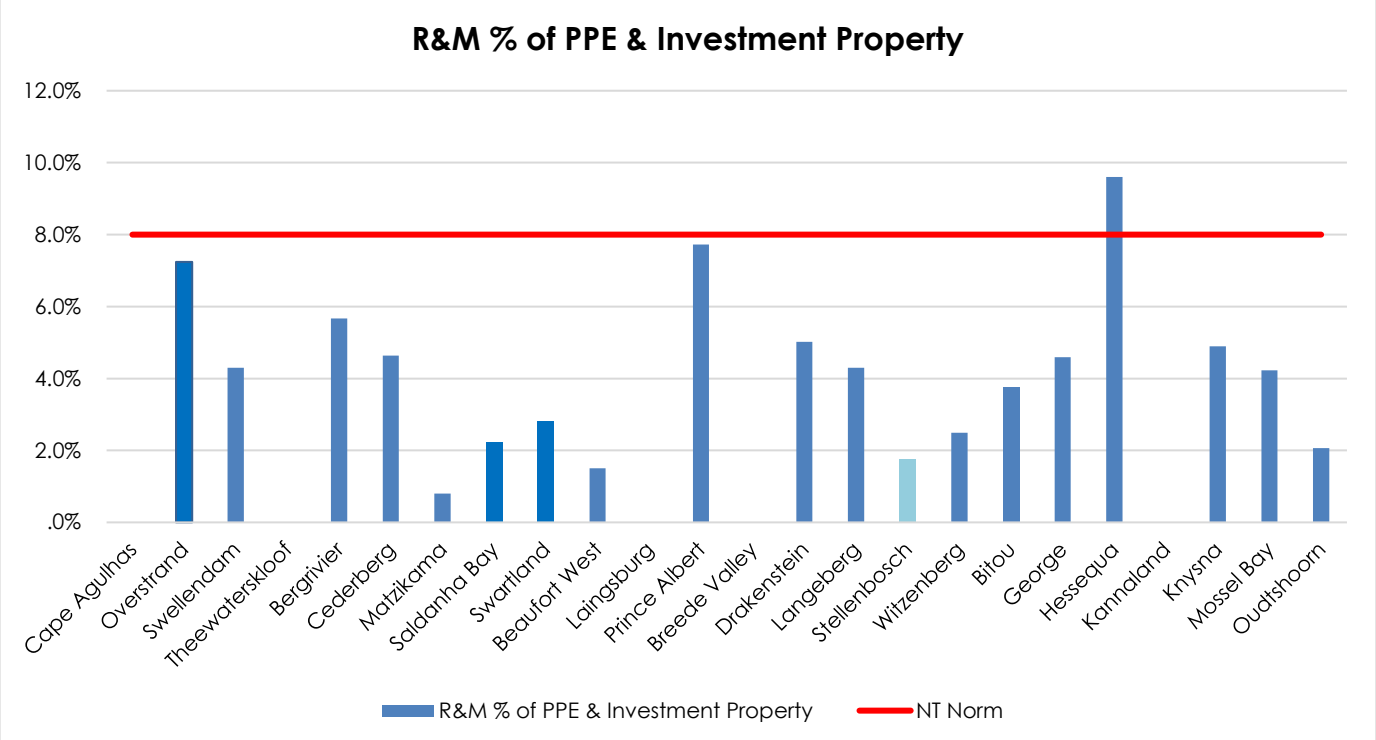

**Graph 6 Percentage Employee Related Costs to Total Opex (Excl Cllrs)**



**Graph 7 Percentage Increase in Bulk Purchases (Electricity) Expenditure**




**Graph 8 R&M as a percentage of PPE & Investment Property**



**Graph 9 Renewal and upgrading existing assets as a percentage of total capex**

