

BID NOTICE

STELLENBOSCH MUNICIPALITY HEREBY INVITES YOU TO TENDER FOR B/SM 21/22 : ENGINEERING, PROCUREMENT AND CONSTRUCTION OF GRID-TIED ROOFTOP PV SYSTEMS AT VARIOUS MUNICIPAL BUILDINGS IN STELLENBOSCH

TENDER NUMBER: **B/SM 21/22**
 DESCRIPTION: **ENGINEERING, PROCUREMENT AND CONSTRUCTION OF GRID-TIED ROOFTOP PV SYSTEMS AT VARIOUS MUNICIPAL BUILDINGS IN STELLENBOSCH**
 CLOSING DATE: **14 December 2021**
 CLOSING TIME: **12h00: Bids will be opened in the Council Chambers or Supply Chain Management Boardroom. Due to Covid-19 restrictions, opening of tenders to the public will not take place, but the opening register will be posted on the municipal website, immediately thereafter.**
 CIDB : The following CIDB class of construction works will be applicable to the Tender, in accordance with the sum tendered or value determined in accordance with regulation 25(7A) of the Construction Industry Development Regulations, 2004 (as amended) on 23 May 2019. **Class of Construction Works: 6EP or higher.**

INFORMATION:

Tender Specifications: Bian Vermaak at 021 914 0300; bian@lynners.co.za
SCM Requirements: Jane Sampson at 021 808 8520 Jane.Sampson@stellenbosch.gov.za
Office hours for collection: 08h00-15h30

A compulsory clarification meeting with representatives of the Employer will be held at 10:00 on 23 November 2021 commencing at the Municipal Council Chambers, Central Stellenbosch. It was deemed essential to arrange a physical clarification meeting due to the complexity of the project. Prospective tenderers shall visit the various sites as part of the clarification meeting to acquaint themselves with the roofs and existing infrastructure in order to seamlessly integrate the new works with the existing installations. Tenderers who fail to attend the compulsory information session will be regarded as non-compliant.

Due to Covid-19 restrictions, a limited number of people may attend the compulsory meeting and it is therefore requested that only one representative per company may attend. To control the number of people at the compulsory meeting, a notice of intention must be submitted by email to bian@lynners.co.za by no later than 21 November 2021 at 10:00 (48 hours before meeting). Only people registered will be allowed to attend the compulsory meeting. No walk-in attendance will be permitted. All attendees will be required to wear mask and need to bring own writing material. COVID-19 Precautions: Screening for temperature, sanitising of hands, social distancing and the wearing of masks will be compulsory.

Local production and content are applicable to this bid. Bidders must use the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on **12 November 2021**. The guidance document for the calculation of local content is included in the bid document and is also available on the municipality's website by following the Supply Chain Management link. If raw material or input to be used for a specific item is not available locally, bidders should obtain written authorisation from the dti should there be a need to import such raw material or input. A copy of the authorisation letter must be submitted together with this tender document at the closing date and time of bid. **Please note that the requirements in terms of local content are fully obtained in the tender document.**

Tenders may only be submitted on the Tender documentation issued by Stellenbosch Municipality and must be valid for **180 days** after tender closing. Late, electronic format, telephonic or faxed Tenders will not be considered, and Stellenbosch Municipality does not bind itself to accept the lowest, part of or any Tender.

Sealed Tenders, with "B/SM 21/22: "ENGINEERING, PROCUREMENT AND CONSTRUCTION OF GRID-TIED ROOFTOP PV SYSTEMS AT VARIOUS MUNICIPAL BUILDINGS IN STELLENBOSCH", clearly endorsed on the envelope, must be deposited in the Tender box at the offices of the Stellenbosch Municipality, Plein Street, Stellenbosch. The Tender box is accessible 24 hours a day and Tenders must be accompanied by the completed Tender documents. Tenders not accompanied by a complete Tender document, will not be considered.

NOTE: This tender will be evaluated in terms of the General Conditions of Contract, the Supply Chain Management Policy, relevant specifications, local content as depicted in the document and Preferential Procurement Regulations, 2017 which was promulgated by the Minister of Finance on 20 January 2017 in Government Gazette No. 40553.

The preferential points system applied is as follows:

Price	80
B-BBEE status level of contribution	20
Total points for Price and B-BBEE	100

The following conditions to Tender exist (failure to comply may result in your Tender being disqualified):

1. This Tender is subject to the Standard Conditions of Tender and special conditions for Tendering;
2. Relevant terms of reference;
3. Tenderers must be registered on the Central supplier database (CSD) if they wish to conduct business with the municipality;
4. No award will be made to tenderers whose tax status is non-compliant;
5. Tenders submitted must be in a sealed envelope clearly marked with the Tender number, placed in the tender box before closing time. Failure will result in the tender being invalid;

*Tender documents, in English, are obtainable from the offices of the Supply Chain Management Unit, Stellenbosch Municipality, 1st Floor, Plein Street, Stellenbosch, upon payment of a non-refundable fee **of R798.00 per document**. Only hard copies are available.*

G Mettler (Ms)
MUNICIPAL MANAGER

TENDER KENNISGEWING

STELLENBOSCH MUNISIPALITEIT NOOI U VIR DIE VOLGENDE TENDER - B/SM 21/22: INGENIEURSONTWERP, VOORSIENING EN IMPLEMENTERING VAN NETWERK-GEKOPPELDE SONKRAG OPWEKKINGSISTEME OP DIE DAKKE VAN VERSKILLENDEN MUNISIPALE GEBOUE IN STELLENBOSCH

TENDER NOMMER: **B/SM 21/22**
BESKRYWING: **INGENIEURSONTWERP, VOORSIENING EN IMPLEMENTERING VAN NETWERK-GEKOPPELDE SONKRAG OPWEKKINGSISTEME OP DIE DAKKE VAN VERSKILLENDEN MUNISIPALE GEBOUE IN STELLENBOSCH**
SLUITINGSDATUM: **14 Desember 2021**
TYD VAN SLUITING: **12h00.** Tenders sal oopgemaak word in die Raadsaal of in die Voorsieningskanaalbestuur Komitee kamer. As gevolg van die Covid-19 beperkinge sal die opening van tenders vir die publiek nie plaasvind nie maar die openingsregister sal onmiddellik daarna op die munisipale webwerf geplaas word.
KIOR: Die volgende KIOR klas vir konstruksiewerk, in ooreenstemming met die totale bedrag getender of waarde bepaal in ooreenstemming met regulasie 25 (7A) van die Konstruksie-industrie Ontwikkelingsraad, Regulasies, 2004 (soos gewysig) op 23 Mei 2019, sal op die bod van toepassing wees. Tenderaars moet 'n geskatte KIOR **kontraakteurgradering** van ten minste **6EP of hoër** hê.

NAVRAE:

Tender spesifikasies: Bian Vermaak at 021 914 0300; bian@lyners.co.za
VKB Vereistes: Jane Sampson at 021 808 8520 Jane.Sampson@stellenbosch.gov.za
Kantoor Ure: 08h00-15h30

'n Verpligte toeligtingsvergadering met verteenwoordigers van die Werkgewer word op 23 November 2021 om 10:00 by die Munisipale Raadsaal te Stellenbosch, gehou. Dit is noodsaaklik geag om 'n fisiese inligtingssessie te reël weens die kompleksiteit van die projek. Voornemende tenderaars moet die verskillende terreine besoek as deel van die inligtingssessie om hulself te vergewis van die dakke en bestaande infrastruktuur ten einde die nuwe werke naatloos met die bestaande installasies te integreer. Tenderaars wat versuim om die verpligte inligtingssessie by te woon sal geag word om nie aan die tender voorwaardes te voldoen nie.

As gevolg van Covid-19-beperkings, mag 'n beperkte aantal mense die verpligte vergadering bywoon en daarom word versoek dat slegs een verteenwoordiger per maatskappy dit mag bywoon. Om die aantal mense by die verpligte vergadering te beheer, moet 'n kennisgewing van voorneme nie later as 21 November om 10:00 (48 uur voor die vergadering) per e-pos aan bian@lyners.co.za gerig word. Slegs geregistreerde persone mag die verpligte vergadering bywoon. Daar sal van alle deelnemers verwag word om 'n masker te dra en moet hul eie skryfmateriaal saambring. COVID-19 Voorsorgmaatreëls: Sifting van temperatuur, ontsmetting van hande, sosiale afstand en die dra van maskers is verpligtend.

Plaaslike produksie en inhoud is van toepassing op hierdie bod. Bieërs moet die wisselkoers wat om **12:00 op 12 November 2021** soos deur die Suid-Afrikaanse Reserwebank (SARB) gepubliseer is, gebruik. Die begeleidingsdokument vir die berekening van plaaslike inhoud is ingesluit in die tenderdokument en is ook op die munisipaliteit se webwerf beskikbaar deur die Voorsieningskanaal Bestuurskakeel. Indien grondstowwe of insette wat vir 'n spesifieke item gebruik word, nie plaaslik beskikbaar is nie, moet bieërs skriftelike magtiging van die dti verkry indien daar so 'n grondstof of inset benodig word. 'N afskrif van die magtigingsbrief moet saam met hierdie tenderdokument by die sluitingsdatum en tyd van die bod ingedien word. **Neem kennis dat die vereistes in terme van die plaaslike produksie en inhoud volledig in die tender dokument vervat is.**

Tenders mag slegs ingedien word op die tenderdokumentasie verskaf deur Stellenbosch Munisipaliteit en moet geldig wees vir **180 dae** na die sluitingsdatum. Laat, elektroniese formaat of gefakse tenders sal nie aanvaar word nie en Stellenbosch Munisipaliteit is nie verplig om die laagste of enige tender wat ingedien word te aanvaar nie.

Verseëde tenders duidelik gemerk: **"BSM 21/22: "INGENIEURSONTWERP, VOORSIENING EN IMPLEMENTERING VAN NETWERK-GEKOPPELDE SONKRAG OPWEKKINGSISTEME OP DIE DAKKE VAN VERSKILLENDEN MUNISIPALE GEBOUE IN STELLENBOSCH"**, op die koevert, moet geplaas word in Tenderbus by die kantore van Stellenbosch Munisipaliteit, Pleinstraat, Stellenbosch. Die tenderbus is 24 uur per dag beskikbaar en tenders moet vergesel word met die voltooiende stel tenderdokumente. Tenderaanbiedinge wat nie deur die volledige tenderdokument vergesel word nie, sal nie oorweeg word nie.

LET WEL: Hierdie tender sal geëvalueer word ingevolge die Algemene Kontrakvoorwaardes, Voorsieningskanaal Bestuursbeleid, relevante spesifikasies en plaaslike inhoud soos vervat in die tender dokument asook die Voorkeurverkrygingsregulasies 2017 wat op 20 Januarie 2017 deur die Minister van Finansies in Staatskoerant No 40553 afgekondig is.

Tenderaars mag voorkeerpunte eis in terme van hul B-BSEB status vlak van bydrae as volg:

Prys:	80
BBSEB	<u>20</u>
Totale punte.	100

Die volgende voorwaardes vir Tender soos volg (versuim om te voldoen, kan veroorsaak dat u Tender gediskwalifiseer word):

1. Hierdie tender is onderworpe aan die Standaard Tender Voorwaardes en spesiale voorwaardes vir die tender;
2. Toepaslike opdrag;
3. Tenderaars moet geregistreer wees op Sentrale verskaffersdatabasis as hulle met die munisipaliteit sake wil doen;
4. Geen toekenning sal gemaak word aan diensverskaffers wie se Belasting status ongeldig is.
5. Die tender wat ingedien moet word, moet in 'n verseëelde kovert wees wat duidelik gemerk is met die Tondernommer, wat in die tenderbus voor sluitingstyd geplaas word. Versuim sal tot gevolg hê dat die tender ongeldig is.

*Tenderdokumente, in Engels, is verkrygbaar by die kantoor van die Voorsieningskanaalbestuurseenheid, Stellenbosch Munisipaliteit, 1ste Vloer, Pleinstraat, Stellenbosch (Na betaling van 'n nie-terugbetaalde tenderdeelnamewooi van **R798.00 per dokument**. Slegs harde kopieë is beskikbaar.*

G Mettler (Me)
MUNISIPALE BESTUURDER