



SUPPLY CHAIN MANAGEMENT

Enquiries: Ms. I Thesen

Ref: 6/4/2

Tel: (021) 808 8720

E-mail: Ingrid.thesen@stellenbosch.gov.za

As per e-mail:

Dear Sir /Madam

NOTICE TO BIDDERS

ADDENDUM: TENDER NO: B/SM 68/21 SERVICE PROVIDER FOR THE SUPPLY AND CONSTRUCTING OF TIMBER FRAME STRUCTURES WITHIN THE WC024 UNTIL 30 JUNE 2023

The compulsory clarification meeting held on 08 April 2021 on MS Teams as a virtual meeting, has reference.

The format of the clarification meeting feedback is as follows:

Questions Raised/Comments/Clarification

Answer provide by user department

A table with original specification and amended specifications (All in red)

- 1. The following question were raised at the clarification meeting with reference to page 56 of 80 in the tender document and were answered as follows:**

Question: *The user department found, during the clarification meeting that a typing error was made in the tender document specifications.*

Answer: *The error was highlighted in the briefing session to make all potential bidders aware of the typing error.*

Amendment Table 1

Replace the Item	Replace with
FRAMES Wall panels are designed for reuse if needed, and is constructed in 3m wide and 2,2m or 2.3m high different panel sizes.	FRAMES Wall panels are designed for reuse if needed, and is constructed 3m wide and 2,500m or 2.250m high different panel sizes.

- 2. The following question were raised at the clarification meeting with reference to page 65 of 80 in the tender document and were answered as follows:**

Question: *The user department found during the briefing session that the initial specification for DPC was not necessary to use for the particular application and changing it would decrease the total cost. The word boards and planks were used in the tender document, this was pointed out by one of the service providers. (**Pricing Schedule item applicable to all unit sizes**)*

Answer: *The change in specification for the DPC was communicated to the potential bidders during briefing session.*

It was communicated to the potential bidders during the briefing session that the intension is to use planks and not boards



Amendment Table 2

Replace the Item	Replace with
Item no - 1.0.2: DPC 350 microns LM Item no - 1.3.1: 20mm floor board	Item no - 1.0.2: DPC 250 microns Item no - 1.3.1: 20mm floor planks

3. The following question were raised at the clarification meeting with reference to page 57 of 80 in the tender document and were answered as follows:

Question: A potential bidder pointed the errors out prior to the clarification meeting as a 9mm firestop board could not be found by any supplier. The user department also found that the 2% fall stated in the document was incorrect and should be 5% fall

Answer: The errors was highlighted during the briefing session to make all potential bidders aware of it.

Addendum Table 3

Replace the Item	Replace with
The panels are fitted with timber cladding, 16mm thick, 100mm wide and 3m in length on the outside and 9mm firestop rhino board on the inside face with insulation in between wall studs. (63mm cavity batts insulation or similar approved)	The panels are fitted with timber cladding, 16mm thick, 100mm wide and 3m in length on the outside and 12.5mm firestop rhino board on the inside face with insulation in between wall studs. (63mm cavity batts insulation or similar approved)
Flat roof design with a 2% fall as per the drawings provided, Galvanised 0.5mm IBR metal roof sheets, all lap joints to be sealed with an appropriate approved product.	Flat roof design with a 5% fall as per the drawings provided, Galvanised 0.5mm IBR metal roof sheets, all lap joints to be sealed with an appropriate approved product.
External roof beams connecting the wall panels to the roof should be treated with as previously specified paint wood seal.	External roof end beams connecting the wall panels to the roof should be treated with as previously specified paint wood seal.
9mm Fire stop Rhino board installed as ceiling board – must be painted white	6.4mm Firestop Rhino Board installed as ceiling board – must be painted white



4. The following question were raised at the clarification meeting with reference to page 61 of 80, requirement 4 (Table A) in the tender document and were answered as follows:

Question: *A potential bidder asked during the clarification meeting, would there be a cut off time on the day the request is sent through. A request received 8 o'clock in the morning and one 16:00 the afternoon will have an impact on the expect completion deadline.*

Answer: *The service provider's opinion and question was acknowledged, the user department asked for more time to deliberate the matter and communicate the outcome soonest.*

Addendum Table 4

Replace the Item	Replace with
The tenderer has an operation in place that produces (completed on site) a 3 unit within 2 days after receiving request and order number from the client	The tenderer has an operation in place that produces (completed on site) a single structure after receiving the request/order within the following timeframe: If the request is sent before 12:00pm completion is expected 16:00pm the next day, however a request sent through after 12pm completion is expected the second day after the request at 12pm.

5. The following question/comment were raised at the clarification meeting with reference to page 61 of 80, requirement 5 (Table A) in the tender document and were answered as follows:

Question: *During the briefing session more than one of the service providers had concerns with this requirement, the following were the concerns of some of the members at the meeting:
The bank will not provide them with a very good bank rating due to the lockdown period with COVID 19. (Many defaulted on payments due to a loss of income) bad bank ratings do not mean they don't have capital or access to capital away from the bank (Will proof in writing from a donor be excepted)*

It was pointed out that the tender doc in returnable A row 5 it speaks of 5 units to be supplied before payment but in Table A, Row 5 it speaks of 6 units.

Answer: *The comments and concerns was acknowledged by the user department and if any revisions are made it would be done through an addendum and will be communicated to everyone. The user department confirmed that the intension was 5 units and not 6 as indicated in table A*



Addendum Table 5

Replace the Item	Replace with
<u>Requirement 5</u> The financial position of the bidding company: Has a constant cash flow to supply 6 x 27m ² area units with no form of deposit required from the client <u>Returnable document 4</u> Commitment letter on a company letter head. An original Bank Letter of good financial standing. (This document shall include a Bank Rating sum amount equal to 6 x 27m ² units.)	<u>Requirement 5 (Amendment)</u> The service provider is in a financial position or have access to funds that amounts to 5 x their highest rate offers on a unit, with no form of deposit required from the client <u>Returnable document 4 (Amendment)</u> Commitment letter on a company letter head. A bank letter of good financial standing , for a sum amount equal to 5 x there highest per unit rate offer.

6. The following question/comment were raised at the clarification meeting with reference to page 61 of 80, requirement 6(Table A) in the tender document and were answered as follows:

Question: A question was asking if a safety file or safety plan must be submitted with the bid document as Table a row 6 makes mention of both.

Answer: The user departments response was that the intension was safety plan and not file, it was a typing error and will be changed and communicated to everyone.

Replace the Item	Replace with
<u>Requirement 6</u> Health and safety plan basic format to evaluate understanding of the health and safety requirements.	<u>Requirement 6 (Amendment)</u> Health and safety Plan

7. The following question were raised at the clarification meeting with reference to:

Question: A potential bidder during the briefing session referred to the time frame for delivery of the units, and asked if penalties would be enforced if they don't comply with the time frame requirements.

Answer: The question was acknowledged, the user department advised that penalties are not included in the document but will be included by way of an addendum and will be communicated to them soonest.



Additional Condition

Penalties

Penalties 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract. The user department shall, without prejudice to its other remedies under the contract, deduct from the approved contract price, as a penalty. A sum calculated on the delivered price of the delayed goods or unperformed services using 5%, calculated for each day of the delay.

This penalty is cumulative and expires only when the unit is completed. Failure to complete the unit before the cost exceeds the price will result in further punitive measures.

Please note the purchaser may also consider termination of the contract pursuant to GCC Clause 23

**DIRECTOR
CORPORATE SERVICES**

DATE: 19/4/21.

Note: Confirmation to the addendum

CONFIRMATION

I (Name) hereby declare on behalf of
..... (Company's name),
to agree/not agree (please encircle) to the above changes in the bidding documentation.

Address:
.....
.....

Tel no.:
Fax no.:

Signature of bidder:

Date:
.....

