



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

INNOVATION CAPITAL
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INNOVASIESTAD

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Our Ref/Ons Verw: 16/5/3

(Rev 1/2015)

SOLID WASTE MANAGEMENT

WASTE MANAGEMENT PLAN FOR EVENTS

(To be submitted to Solid Waste Management at least 15 working days prior to the event. Approval can only be given for event once this plan is signed off by Solid Waste Management) –

ALL SECTIONS/QUESTIONS NEEDS TO BE COMPLETED IN FULL

Name of Organisation: _____

Name of responsible person: _____

Tel: _____ Fax: _____

Cell: _____ Email: _____

Name of Event: _____

Description of Event: _____

Date(s) of Event: _____ Start Time: _____ Finish: _____

Venue: _____

Expected Number of people attending event? _____

Estimated high volume people: _____ Estimated low volume people: _____

TYPE OF VENUE:

Tick One:

Sports ground Purpose built venue

Open field Private property



Tel: +27 21 808 8213 | Fax: +27 21 808 8026

Physical Address: Plein Street, Stellenbosch, 7600 | Postal Address: PO Box 17, Stellenbosch, 7599 | Website: www.stellenbosch.gov.za

SECTION 1: PRIVATE PROPERTY

NB! Please note that should the event impact on public areas i.e. roads, sidewalks around the venue, a plan will have to be submitted to ensure the area is clean and litter free after the event.

1. Has provision been made with the venue owner for cleaning inside the venue perimeters? Please provide details:

1.1 Have you contracted a waste collection and cleaning service provider? Please provide details:

1.2 Have you made provision for waste minimisation? Please provide details:

1.3 Have you made provision for off street parking for attendees of your events?

What cleaning services have you arranged for the area where people will be parking, so as to ensure clean surroundings once the event is finished? Please complete this in detail.

**** (Give details of company hired, number of workers, method of transport & location of waste disposal & treatment etc.)**

#NB: Copies of landfill coupons purchased prior to the event are required to be submitted to Solid Waste Management as proof of safe disposal.

1.4 Please indicate WHAT DATE & TIME cleaning will be COMPLETED after event?

:

1 If your application is incomplete it will be considered as INSUFFICIENT INFORMATION SUPPLIED to approve the Waste Management Plan.

2 As the Municipality is moving towards waste minimisation we would like to encourage all event organisers to make a concerted effort to divert as much waste as possible AT SOURCE to minimise waste landfilled.



SECTION 2: PUBLIC PROPERTY

NB! Please note that should the event impact on public areas i.e. roads, sidewalks around the venue, a plan will have to be submitted to ensure the area is clean and litter free after the event.

2. Has provision been made for waste collection and cleaning services? Please provide details:

2.1 Have you contracted a waste collection and cleaning service provider? Please provide details:

2.2 Have you made provision for waste minimisation? Please provide details:

2.3 Have you made provision for areas affected by the event, to be cleaned after your event? Please provide details:

2.4 Have you made provision for off-street parking for attendees of your event?

What cleaning services have you arranged for the area where people will be parking, so as to ensure clean surroundings once the event is finished? Please complete in detail.

**** (Give details of company hired, number of workers, method of transport & location of waste disposal & treatment etc.)**

#NB: Copies of landfill coupons purchased prior to the event are required to be submitted to Solid Waste Management as proof of safe disposal.

2.5 Please indicate WHAT DATE & TIME cleaning will be COMPLETED after the event

: _____

NOTE: IT IS EXPECTED THAT ALL AREAS AFFECTED BY YOUR EVENT BE LEFT IN A CLEAN AND NEAT CONDITION. (Please initial: _____)

3 As the Municipality is moving towards waste minimisation we would like to encourage all event organisers to make a concerted effort to divert as much waste as possible AT SOURCE to minimise waste landfilled.

4 It is expected that all public areas affected by the event be cleaned and litter free by 06h00 the morning after the event.



SOLID WASTE MANAGEMENT

For office use of Solid Waste Management's approval

Approved

Not approved

Comments:

Manager: Solid Waste Management

