



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/1/5

2023-06-30

NOTICE OF AN URGENT MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY FRIDAY, 2023-06-30 AT 15:30

| | | |
|--------------------|--|--|
| TO | The Speaker, Cllr Q Smit [Chairperson] The Executive Mayor, Ald GMM Van Deventer The Deputy Executive Mayor, Cllr JS Fasser The Council Whip, Cllr P Crawley | |
| COUNCILLORS | RA Adams J Andrews Ald JC Anthony ZJ Dalling MM Danana I De Taillerfer R Du Toit A Ferns E Groenewald AJ Hanekom RB Hendrikse P Johnson J Joon O Jooste X Kalipa N Mananga-Gugushe C Manuel EP Masimini NE Mcombring XL Mdemka NM Mkhontwana | RS Nalumango NR Ndalasi CD Noble L Nkamisa M Nkopane N Ntsunguzi N Olayi WC Petersen RO Pheiffer WF Pietersen MG Rataza Ald JP Serdyn MJ Slabbert SR Schäfer A Tomose RB Van Rooyen M Van Stade CA Van Wyk E Vermeulen J Williams |

Notice is hereby given in terms of Section 29, read with Section 18(2) if the *Local Government: Municipal Structures Act, 117 of 1998*, as amended, that an **URGENT MEETING** of the **COUNCIL** of **STELLENBOSCH MUNICIPALITY** will be held in via **MS TEAMS** on **FRIDAY, 30 JUNE 2023** at **15:30** to consider the items on the Agenda.

SPEAKER
CLLR Q SMIT

A G E N D A
URGENT MEETING OF COUNCIL
OF STELLENBOSCH MUNICIPALITY
2023-06-30

| ITEM | SUBJECT | PAGE |
|------|---|------|
| 1. | OPENING AND WELCOME | |
| 2. | DISCLOSURE OF INTERESTS | |
| 3. | APPLICATIONS FOR LEAVE OF ABSENCE | |
| 4. | URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER | |
| 4.1 | APPROVAL OF PLANNING AND DEVELOPMENT SERVICES SUNDRY TARIFFS (ITEM WILL BE DISTRIBUTED IN DUE COURSE) | |

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|-----|---|
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| 4.1 | APPROVAL OF PLANNING AND DEVELOPMENT SERVICES SUNDRY TARIFFS |

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance

30 June 2023

1. SUBJECT: APPROVAL OF PLANNING AND DEVELOPMENT SERVICES SUNDRY TARIFFS FOR 2023/24 FINANCIAL YEAR

2. PURPOSE OF REPORT

The purpose of this report is as follows:

- a) To consider the views/submissions of the local community in terms of Section 23(1) (a) of Municipal Finance Management Act (Act 56 of 2003), herein after called the MFMA and to allow the Executive Mayor to respond to the views of the public envisaged in terms of Section 23 (2) (a) and (b).
- b) To approve the Planning and Development Services Sundry Tariffs for 2023/24 in terms of S16 (2) of the Municipal Finance Management Act, (Act 56 of 2003).

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

The Planning and Development Services Sundry tariffs were released for public comment at the council meeting of 29 March 2023. These tariffs were however omitted from the tariff book that was approved by council at the meeting of 24 May 2023.

5. RECOMMENDATION

- a) that Council takes note that no public comments and submissions were received for the planning and development sundry tariffs;
- b) that the proposed rates relating to the sundry tariffs of Planning and Development Services as set out in **ANNEXURE A**, be approved; and
- c) that the 2023/2024 updated tariffs be published for notification purposes.

6. DISCUSSION / CONTENTS

Council approved the draft sundry tariffs for Planning and Development Services for public release at the council meeting held on 29 March 2023.

The sundry tariffs were omitted from the final tariff book that served at the council of 24 May 2023. This was as a result of a computer anomaly where the page were erroneously excluded when the ms excel tariff book was converted to the PDF format.

All the Planning and Development Services tariffs were submitted by the internal deadlines, it was further assessed and workshopped internally during the budget preparation phase before it was submitted to Council in March for its consideration. This anomaly was a result of a computer error with the conversion of the document.

7. FINANCIAL IMPLICATIONS

As per the approved budget.

8. LEGAL IMPLICATION

The municipal tariffs must be approved before the start of the financial year.

9. STAFF IMPLICATION

No additional staff implications.

10. RISK IMPLICATION

Risks are addressed in the content of the item.

11. PREVIOUS / RELEVANT COUNCIL RESOLUTIONS

Council decision of 29 March 2023.

12. COMMENTS BY SENIOR MANAGEMENT**12.1 Chief Financial Officer**

Supports the recommendations.

12.2 Municipal Manager

Supports the report.

AGENDA

URGENT MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2023-06-30

ANNEXURES

Annexure A: Approval of Planning and Development Services Sundry Tariffs

FOR FURTHER DETAILS CONTACT:

| | |
|------------------------|---|
| NAME | <i>Monique Stteyl</i> |
| POSITION | <i>Senior Manager: Financial Management Services</i> |
| DIRECTORATE | <i>Financial Services</i> |
| CONTACT NUMBERS | <i>021 808 8512</i> |
| E-MAIL ADDRESS | monique.steyl@stellenbosch.gov.za |
| REPORT DATE | <i>29 June 2023</i> |

**THE AGENDA HAS BEEN DISCUSSED WITH THE SPEAKER,
CLLR Q SMIT AND HE AGREES WITH THE CONTENT.**

ANNEXURE A

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS FOR THE PERIOD 1 JULY 2023 TO 30 JUNE 2024
Applicable to services rendered from 1 July 2023

DIREKTORAAT: BEPLANNING EN ONTWIKKELING DIENSTE
DIRECTORATE: PLANNING AND DEVELOPMENT SERVICES

To be read in conjunction with the Business Rules.

| SERVICES RENDERED | UNIT | REMARKS | Tariff 2022/23 (Incl. VAT) | Excl. VAT 2023/24 | VAT 15% | Tariff 2023/24 (Incl. VAT) |
|---|--|---|-------------------------------|------------------------|----------|-------------------------------|
| Minor building works - Residential | | Exemptions as per relevant Tariff Rules | R 580.00 | R 521.00 | R 79.00 | R 600.00 |
| Minor building works - Other than residential | | Exemptions as per relevant Tariff Rules | R 760.00 | R 678.00 | R 102.00 | R 780.00 |
| CATEGORIES | | | | | | |
| SINGLE RESIDENTIAL BUILDINGS | | | | | | |
| | | Includes Double Dwellings, Second Dwellings and Outbuildings and Additions thereto. | | | | |
| 0 - 25m ² | | | R 580.00 | R 521.00 | R 79.00 | R 600.00 |
| > 25m | | | R 34.00 | R 30,43/m ² | R 4.57 | R 35.00 |
| OTHER RESIDENTIAL | | | | | | |
| | Block of flats, Townhouses, Group housing, Single Title | | | | | |
| 0 - 25m ² | Minimum fee | | R 760.00 | R 678.00 | R 102.00 | R 780.00 |
| >25m ² | R/m ² | Calculate the total m ² with the appropriate tariff | R 41.00 | R 36,52/m ² | R 5.48 | R 42.00 |
| NON RESIDENTIAL | | | | | | |
| NON RESIDENTIAL: COMMERCIAL | | | | | | |
| | Includes shops, offices, service stations, hotels | | | | | |
| 0 - 25m ² | Minimum fee | | R 760.00 | R 678.00 | R 102.00 | R 780.00 |
| >25m ² | R/m ² | Calculate the total m ² with the appropriate tariff | R 44.00 | R 39,13/m ² | R 5.87 | R 45.00 |
| NON RESIDENTIAL: OTHER | | | | | | |
| | Schools, Churches, Place of Education (i.e. Daycares, technikons etc.) | | | | | |