

BID NOTICE

STELLENBOSCH MUNICIPALITY HEREBY INVITES YOU TO TENDER FOR B/SM: 76/25 SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF CCTV/LPR CAMERA SYSTEMS INCLUDING THE SUPPLY AND DELIVERY OF BODYWORN CAMERAS AND REQUIRED ACCESSORIES FOR A PERIOD ENDING 30 JUNE 2027

TENDER NUMBER: **B/SM 76/25**
DESCRIPTION: **SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF CCTV/LPR CAMERA SYSTEMS INCLUDING THE SUPPLY AND DELIVERY OF BODYWORN CAMERAS AND REQUIRED ACCESSORIES FOR A PERIOD ENDING 30 JUNE 2027**

CLOSING DATE: **3 March 2025**
CLOSING TIME: 12h00: Bids will be opened in the Council Chambers or Supply Chain Management Boardroom.

INFORMATION:

Tender Specifications: **Daniel Jonkers** at 021 808 8814 or e-mail: Daniel.Jonkers@stellenbosch.gov.za
SCM Requirements: **Gerald Kraukamp** at 021 808 8519 or e-mail: Gerald.Kraukamp@stellenbosch.gov.za

Office hours for collection: 08h00-15h30

A Compulsory Clarification Meeting will be held on **13 February 2025 at 10:00 in the Stellenbosch Council Chambers**. Tenderers who fail to attend the compulsory information session will be regarded as non-compliant. No late comers will be allowed.

Tenders may only be submitted on the Tender document issued by Stellenbosch Municipality and must be valid for 180 days after tender closing. Late, electronic format, telephonic or faxed Tenders will not be considered, and Stellenbosch Municipality does not bind itself to accept the lowest bid or any of the tenders that has been submitted.

Sealed Tenders, with "**B/SM: 76/25 SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF CCTV/LPR CAMERA SYSTEMS INCLUDING THE SUPPLY AND DELIVERY OF BODYWORN CAMERAS AND REQUIRED ACCESSORIES FOR A PERIOD ENDING 30 JUNE 2027,**" clearly endorsed on the envelope, must be deposited in the Tender box at the offices of the Stellenbosch Municipality, Town House Complex, Plein Street, Stellenbosch. The Tender box is accessible 24 hours a day and Tenders must be accompanied by the completed Tender documents. Tenders not accompanied by a complete Tender document, will not be considered.

NOTE: This tender will be evaluated in terms of the General Conditions of Contract, Supply Chain Management Policy and relevant specification as depicted in the document and the Stellenbosch Preferential Procurement Policy effective from 16 January 2023 in accordance with the Preferential Procurement Regulations that was promulgated by the Minister of Finance on 04 November 2022 in Government Gazette No 47452.

The preferential points system applied is as follows: 80/20 in terms of the approved policy.

Price	80
B-BBEE status level of contribution	10
Location	<u>10</u>
Total points for Price, B-BBEE	100

The following conditions to Tender exist (failure to comply may result in your Tender being disqualified):

1. This Tender is subject to the general conditions of contract (GCC) and special conditions for Tendering.
2. Relevant terms of reference.
3. Tenderers must be registered on the Central supplier database (CSD) if they wish to conduct business with the municipality.
4. No award will be made to tenderers whose tax status is non-compliant.
5. Tenders submitted must be in a sealed envelope clearly marked with the Tender number, placed in the tender box before closing time. Failure will result in the tender being invalid.

*Tender documents, in English, are available free of charge on the website: www.stellenbosch.gov.za. Alternatively, hard copies of the document are obtainable from the offices of the Supply Chain Management Unit, Stellenbosch Municipality, Town House Complex, 1st Floor, Plein Street, Stellenbosch, upon payment of a non-refundable fee of **R412.00** per document.*

Note: The municipality will never contact you to pay money in exchange for the award of the tender.

G Mettler (Ms)
MUNICIPAL MANAGER

**STELLENBOSCH MUNISIPALITEIT NOOI U UIT OM TE TENDER VIR DIE VOLGENDE TENDER: B/SM: 76/25
VERSKAF, AFLEWERING, INSTALLASIE EN ONDERHOUD VAN CCTV/LPR-KAMERA-STELSELS, INSLUITEND DIE
VERSKAF EN AFLEWERING VAN LIGGAAMSGEDRAGTE KAMERAS EN VEREISTE BYKOMSTIGHEDE VIR 'N
TYDPERK EINDIG 30 JUNIE 2027**

TENDER NOMMER: **B/SM 76/25**
BESKRYWING: **VERSKAF, AFLEWERING, INSTALLASIE EN ONDERHOUD VAN CCTV/LPR-KAMERA-
STELSELS, INSLUITEND DIE VERSKAF EN AFLEWERING VAN LIGGAAMSGEDRAGTE KAMERAS EN VEREISTE
BYKOMSTIGHEDE VIR 'N TYDPERK EINDIG 30 JUNIE 2027**

SLUITINGSDATUM: **3 Maart 2025**
TYD VAN SLUITING: 12h00. Tenders sal oopgemaak word in die Raadsaal of in die Voorsieningskanaalbestuurs
Raadsaal.

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Vkb vereistes: Gerald Kraukamp by 021 808 8519 of epos: Gerald.Kraukamp@stellenbosch.gov.za

Kantoor Ure: 08h00-15h30

'n **Verpligte inligtingsessie** sal gehou word op **13 Februarie 2025 om 10:00 in die Stellenbosch Raadsaal** gehou word.
Tenderaars wat nie die vergadering bywoon nie, sal as nie-nakomend beskou word. Geen laatkommers sal aanvaar word
nie.

Tenders mag slegs ingedien word op die tenderdokumentasie verskaf deur Stellenbosch Munisipaliteit en moet geldig
wees vir 180.dae na die sluitingsdatum. Laat, elektroniese formaat of gefakse tenders sal nie aanvaar word nie en
Stellenbosch Munisipaliteit is nie verplig om die laagste of enige tender wat ingedien word te aanvaar nie.

Verseëlde tenders duidelik gemerk: "**B/SM 76/25: VERSKAF, AFLEWERING, INSTALLASIE EN ONDERHOUD VAN
CCTV/LPR-KAMERA-STELSELS, INSLUITEND DIE VERSKAF EN AFLEWERING VAN LIGGAAMSGEDRAGTE
KAMERAS EN VEREISTE BYKOMSTIGHEDE VIR 'N TYDPERK EINDIG 30 JUNIE 2027,**"op die koevert, moet geplaas
word in tenderbus buite die kantore van Stellenbosch Munisipaliteit ,Meenthuis Kompleks, Stellenbosch. Die tenderbus is
24 uur per dag beskikbaar en tenders moet vergesel word met die voltooide stel tenderdokumente. Tenderaanbiede wat
nie deur die volledige tenderdokument vergesel word nie, sal nie oorweeg word nie.

LET WEL: Hierdie tender sal geëvalueer word ingevolge die Algemene Kontrakvoorwaardes, Voorsieningskanaal
Bestuursbeleid and relevante spesifikasies, soos vervat in die tender dokument asook die Stellenbosch
Voorkeurverkrygingsbeleid effektief vanaf 16 Januarie 2023 in samewerking met die Voorkeurverkrygingsregulasies wat
op 04 November 2022 deur die Minister van Finansies in Staatskoerant No 47452 afgekondig is.

Die voorkeerpunte stelsel is soos volg gebaseer: 80/20 in terme van die goedgekeurde beleid:

Prys	80
BBSEB status	10
Ligging	10
Totale punte vir prys, B-BSEB en Ligging	100

Die volgende voorwaardes vir Tender soos volg: (versuim om te voldoen, kan veroorsaak dat u Tender gediskwalifiseer
word):

1. Hierdie tender is onderworpe aan die algemene kontrakvoorwaardes (GCC) vir die tender;
2. Toepaslike opdrag
3. Tenderaars moet geregistreer wees op Sentrale verskaffersdatabasis (SVD) as hulle met die munisipaliteit sake
wil doen
4. Geen toekenning sal gemaak word aan diensverskaffers wie se Belasting status ongeldig is.
5. Die tender wat ingedien moet word, moet in 'n verseëlde koevert wees wat duidelik gemerk is met die
Tendernommer, wat in die tenderbus voor sluitingstyd geplaas word. Versuim sal tot gevolg hê dat die tender
ongeldig is.

*Tenderdokumente, in Engels, is verkrygbaar by die kantoor van die Voorsieningskanaalbestuurseenheid, Stellenbosch
Munisipaliteit, Meenthuis Kompleks, 1ste Vloer, Pleinstraat, Stellenbosch na betaling van 'n nie-terugbetaalde
tenderdeelnamewoo van **R412.00** per dokument. Alternatiewelik mag die dokument gratis afgelaai word vanaf die
webblad www.stellenbosch.gov.za.*

**Let wel: Die munisipaliteit sal jou nooit kontak om geld te betaal in ruil vir die toekenning van 'n tender
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G Mettler (Me)
MUNISIPALE BESTUURDER



TENDER NO.: B/SM 76/25

SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF CCTV/LPR CAMERA SYSTEMS INCLUDING THE SUPPLY AND DELIVERY OF BODYWORN CAMERAS AND REQUIRED ACCESSORIES FOR A PERIOD ENDING 30 JUNE 2027

PROCUREMENT DOCUMENT

NAME OF TENDERER:	
Total Bid Price (Inclusive of VAT) <i>(refer to page70)</i>	
BBBEE LEVEL	
LOCALITY	

JANUARY 2025

PREPARED AND ISSUED BY:

Directorate: Finance:
Supply Chain Management Unit
Stellenbosch Municipality,
PO Box 17, Stellenbosch, 7599

**CONTACT FOR ENQUIRIES
REGARDING SPECIFICATIONS:**

Daniel Jonkers
CHIEF LAW ENFORCEMENT
Tel. Number: **021 808 8814**



TENDER NOTICE & INVITATION TO TENDER

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G Mettler (Ms)
MUNICIPAL MANAGER



TENDER KENNISGEWING

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G Mettler (Me)
MUNISIPALE BESTUURDER



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PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)					
BID NUMBER:	B/SM: 76/25	CLOSING DATE:	3 March 2024	CLOSING TIME:	12:00
DESCRIPTION	SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF CCTV/LPR CAMERA SYSTEMS INCLUDING THE SUPPLY AND DELIVERY OF BODYWORN CAMERAS AND REQUIRED ACCESSORIES FOR A PERIOD ENDING 30 JUNE 2027				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					

BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT **STELLENBOSCH MUNICIPALITY, TOWN HOUSE COMPLEX, PLEIN STREET, STELLENBOSCH**

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No	

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

1. ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	2. ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
3. TOTAL NUMBER OF ITEMS OFFERED		4. TOTAL BID PRICE	R
5. NAME, SURNAME AND SIGNATURE OF BIDDER	6. DATE	
7. CAPACITY UNDER WHICH THIS BID IS SIGNED			

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT	SCM	CONTACT PERSON	Daniel Jonkers
CONTACT PERSON	Gerald Kraukamp	TELEPHONE NUMBER	021 808 8814
TELEPHONE NUMBER	021 808 8519	FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	Daniel.Jonkers@stellenbosch.gov.za
E-MAIL ADDRESS	Gerald.Kraukamp@stellenbosch.gov.za		



**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE STELLENBOSCH SUPPLY CHAIN MANAGEMENT POLICY, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

DATE:

.....



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PART A – ADMINISTRATIVE REQUIREMENTS IN TERMS OF THE SUPPLY CHAIN MANAGEMENT POLICY



CHECKLIST

PLEASE ENSURE THAT THE FOLLOWING FORMS HAVE BEEN DULY COMPLETED AND SIGNED AND THAT ALL DOCUMENTS AS REQUESTED, ARE ATTACHED TO THE TENDER DOCUMENT:

Authority to Sign a Bid - Is the form duly completed and is a certified copy of the resolution attached?	Yes	No	
Clarification Meeting	Yes	No	
MBD 4 (Declaration of Interest) - Is the form duly completed and signed?	Yes	No	
MBD 6.1 (Preference Points claim form for purchases/services) - Is the form duly completed and signed? Is a copy of the B-BBEE Certificate issued by a Verification Agency accredited by SANAS or the original Sworn Affidavit attached? (NB! BBBEE CERTIFICATES CAN BE VERIFIED WITH THE VERIFICATION AGENCY BUT A SWORN AFFIDAVIT MUST BE AN ORIGINAL AND NOT A COPY TO BE ELIGIBLE FOR BBBEE POINTS)	Yes	No	
MBD 8 (Declaration of Past Supply Chain Practices) - Is the form duly completed and signed?	Yes	No	
MBD 9 (Certificate of Independent Bid Determination) - Is the form duly completed and signed?	Yes	No	
MBD 10 (Certificate of Payment of Municipal Accounts) - Is the form duly completed and signed? Are the Identity numbers, residential addresses and municipal account numbers of ALL members, partners, directors, etc. provided on the form as requested? (NB! MUNICIPAL ACCOUNTS WILL BE VERIFIED AND USED AS BASIS FOR PREFERENCE POINTS SCORING IN TERMS OF THE STELLENBOSCH PREFERENTIAL PROCUREMENT POLICY. THE BUSINESS ADDRESS, LEASE AGREEMENT OR SWORN AFFADAVIT WILL BE THE BASIS FOR AWARDDING POINTS FOR LOCALITY)	Yes	No	
OHSA (Occupational Health and Safety) - Is the form duly completed and signed? Is a valid Letter of Good Standing from the Compensation Commissioner attached?	Yes	No	
Form of Indemnity - Is the form duly completed and signed?	Yes	No	
Pricing Schedule - Is the form duly completed and signed?	Yes	No	
Declaration by Tenderer - Is the form duly completed and signed?	Yes	No	



**Confirmation
of Clarification
Meeting Attendance**

3 CLARIFICATION MEETING CERTIFICATE

Clarification meetings declaration:

I / We*, the undersigned, certify that I / we* have familiarized ourselves with the requirements of this tender as discussed at the virtual meeting for which I / we* am / are* submitting this Tender and have, as far as practicable, familiarized myself / ourselves* with all information, risks, contingencies and other circumstances which may influence or affect my / our* tender

NAME & SURNAME			
CAPACITY			
NAME OF FIRM			
ADDRESS			
TELEPHONE NO		FAX NO:	
E-MAIL		SIGNATURE	

Late commers, will be regarded as **non-compliant**



4. AUTHORITY TO SIGN A BID

1. SOLE PROPRIETOR (SINGLE OWNER BUSINESS) AND NATURAL PERSON

1.1. I, _____, the undersigned, hereby confirm that I am the sole owner of the business trading as _____.

OR

1.2. I, _____, the undersigned, hereby confirm that I am submitting this tender in my capacity as natural person.

SIGNATURE:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	

2. COMPANIES AND CLOSE CORPORATIONS

2.1. **If a Bidder is a COMPANY, a certified copy of the resolution by the board of directors**, duly signed, authorising the person who signs this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the company **must be submitted with this bid**, that is, before the closing time and date of the bid

2.2. In the case of a **CLOSE CORPORATION (CC)** submitting a bid, **a resolution by its members**, authorizing a member or other official of the corporation to sign the documents on their behalf, **shall be included with the bid**.

PARTICULARS OF RESOLUTION BY BOARD OF DIRECTORS OF THE COMPANY/MEMBERS OF THE CC

Date Resolution was taken	
Resolution signed by (name and surname)	
Capacity	
Name and surname of delegated Authorised Signatory	
Capacity	
Specimen Signature	

Full name and surname of ALL Director(s) / Member (s)			
1.		2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	

Is a CERTIFIED COPY of the resolution attached?	YES		NO	
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SIGNED ON BEHALF OF COMPANY / CC:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	



3. PARTNERSHIP

We, the undersigned partners in the business trading as _____ hereby authorize Mr/Ms _____ to sign this bid as well as any contract resulting from the bid and any other documents and correspondence in connection with this bid and /or contract for and on behalf of the abovementioned partnership.

The following particulars in respect of every partner must be furnished and signed by every partner:

Full name of partner		Signature	
SIGNED ON BEHALF OF PARTNERSHIP:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	

4. CONSORTIUM

We, the undersigned consortium partners, hereby authorize _____ (Name of entity) to act as lead consortium partner and further authorize Mr./Ms. _____ To sign this offer as well as any contract resulting from this tender and any other documents and correspondence in connection with this tender and / or contract for and on behalf of the consortium.

The following particulars in respect of each consortium member must be provided and signed by each member:

Full Name of Consortium Member	Role of Consortium Member	% Participation	Signature
SIGNED ON BEHALF OF PARTNERSHIP:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	



5.CERTIFICATE OF AUTHORITY FOR JOINT VENTURES

This returnable schedule is to be completed by JOINT VENTURES

We, the undersigned, are submitting this tender offer in joint venture and hereby authorize Mr./Ms. _____
authorized signatory of the Company/Close Corporation/Partnership (name) _____,
acting in the capacity of lead partner, to sign all documents in connection with the tender offer and any contract resulting from it on our behalf.

(i) Name of firm (Lead partner)			
Address			
		Tel. No.	
Signature		Designation	

(ii) Name of firm			
Address			
		Tel. No.	
Signature		Designation	

(iii) Name of firm			
Address:			
		Tel. No.	
Signature		Designation	

(iv) Name of firm			
Address			
		Tel. No.	
Signature		Designation	

NOTE: A copy of the Joint Venture Agreement showing clearly the percentage contribution of each partner to the Joint Venture, shall be appended to this Schedule.



6. GENERAL CONDITIONS OF CONTRACT – GOVERNMENT PROCUREMENT

1. DEFINITIONS

The following terms shall be interpreted as indicated:

- 1.1. "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2. "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3. "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4. "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5. "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally
- 1.6. "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7. "Day" means calendar day.
- 1.8. "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9. "Delivery ex stock" means immediate delivery directly from stock actually on hand
- 1.10. "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11. "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12. "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable.
- 1.13. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.14. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.15. "GCC" means the General Conditions of Contract.
- 1.16. "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.17. "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.18. "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.



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- 1.19. "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.20. "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.21. "Project site" where applicable, means the place indicated in bidding documents.
- 1.22. "Purchaser" means the organization purchasing the goods.
- 1.23. "Republic" means the Republic of South Africa.
- 1.24. "SCC" means the Special Conditions of Contract.
- 1.25. "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.26. "Supplier" means the successful bidder who is awarded the contract to maintain and administer the required and specified service(s) to the State.
- 1.27. "Tort" means in breach of contract.
- 1.28. "Turnkey" means a procurement process where one service provider assumes total responsibility for all aspects of the project and delivers the full end product / service required by the contract.
- 1.29. "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

- 2.1. These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2. Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3. Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1. Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2. Invitations to bid are usually published in locally distributed news media and on the municipality / municipal entity website.

4. Standards

- 4.1. The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1. The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.
- 5.2. The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3. Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.



- 5.4. The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

- 6.1. The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 6.2. When a supplier developed documentation / projects for the municipality / municipal entity, the intellectual, copy and patent rights or ownership of such documents or projects will vest in the municipality / municipal entity.

7. Performance security

- 7.1. Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2. The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3. The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- 7.3.1. bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
- 7.3.2. a cashier's or certified cheque
- 7.4. The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified.

8. Inspections, tests and analyses

- 8.1. All pre-bidding testing will be for the account of the bidder. If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspections tests and analysis, the bidder or contractor's premises shall be open, at all reasonable hours, for inspection by a representative of the purchaser or an organization acting on behalf of the purchaser.
- 8.2. If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.3. If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the goods to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.4. Where the goods or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such goods or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.5. Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.



- 8.6. Any contract goods may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected goods shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with goods which do comply with the requirements of the contract. Failing such removal the rejected goods shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute goods forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected goods, purchase such goods as may be necessary at the expense of the supplier.
- 8.7. The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 22 of GCC.

9. Packing

- 9.1. The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2. The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, and in any subsequent instructions ordered by the purchaser.

10. Delivery

Delivery of the goods shall be made by the supplier in accordance with the documents and terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified.

11. Insurance

The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.

12. Transportation

Should a price other than an all-inclusive delivered price be required, this shall be specified.

13. Incidental

- 13.1. The supplier may be required to provide any or all of the following services, including additional services, if any:
- 13.1.1. performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - 13.1.2. furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - 13.1.3. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - 13.1.4. performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - 13.1.5. training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2. Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.



14. Spare parts

14.1. As specified, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

14.1.1. such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and;

14.1.2. in the event of termination of production of the spare parts:

14.1.2.1. advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and

14.1.2.2. following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1. The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2. This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3. The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4. Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5. If the supplier, having been notified, fails to remedy the defect(s) within the period specified, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

16.1. The method and conditions of payment to be made to the supplier under this contract shall be specified.

16.2. The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.

16.3. Payments shall be made by the purchaser **no later than thirty (30) days** after submission of an **invoice, statement** or claim by the supplier.

16.4. Payment will be made in Rand unless otherwise stipulated.

17. Prices

Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized or in the purchaser's request for bid validity extension, as the case may be.

18. Variation orders

In cases where the estimated value of the envisaged changes in purchase does not vary more than 15% of the total value of the original contract, the contractor may be instructed to deliver the goods or render the services as such. In cases of measurable quantities, the contractor may be approached to reduce the unit price and such offers, may be accepted provided that there is no escalation in price.

19. Assignment



The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract, if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

21.1. Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2. If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.3. The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.4. Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22 without the application of penalties.

21.5. Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

23.1.1. if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;

23.1.2. if the Supplier fails to perform any other obligation(s) under the contract; or

23.1.3. if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.



- 23.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4. If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the supplier as having no objection and proceed with the restriction.
- 23.5. Any restriction imposed on any person by the purchaser will, at the discretion of the purchaser, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the purchaser actively associated.
- 23.6. If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- 23.6.1. the name and address of the supplier and / or person restricted by the purchaser;
 - 23.6.2. the date of commencement of the restriction
 - 23.6.3. the period of restriction; and
 - 23.6.4. the reasons for the restriction.
- These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.
- 23.7. If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. Force Majeure

- 25.1. Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2. If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency



The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

27.1. If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2. If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3. Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4. Notwithstanding any reference to mediation and/or court proceedings herein,

27.4.1. the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

27.4.2. the purchaser shall pay the supplier any monies due for goods delivered and / or services rendered according to the prescripts of the contract.

28. Limitation of liability

28.1. Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;

28.1.1. the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

28.1.2. the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment

29. Governing language

The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

31. Notices

31.1. Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice

31.2. The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

32.1. A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

32.2. A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3. No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid SARS must have certified that the tax matters of the preferred bidder are in order.



32.4. No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.

33. Transfer of contracts

The contractor shall not abandon, transfer, cede, assign or sublet a contract or part thereof without the written permission of the purchaser.

34. Amendment of contracts

No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing.

35. Prohibition of restrictive practices.

35.1. In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is / are or a contractor(s) was / were involved in collusive bidding.

35.2. If a bidder(s) or contractor(s) based on reasonable grounds or evidence obtained by the purchaser has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in section 59 of the Competition Act No 89 Of 1998.

35.3. If a bidder(s) or contractor(s) has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

General Conditions of Contract (revised July 2010)



7. GENERAL CONDITIONS OF TENDER

1. Sealed tenders, with the “**Tender Number and Title**” clearly endorsed on the envelope, must be deposited in the **tender box** at the offices of the Stellenbosch Municipality, Plein Street, Stellenbosch.
2. The tender must be lodged by the Tenderer in the tender box in the Main Hall Entrance, Stellenbosch Municipal Offices, Plein Street, Stellenbosch

PLEASE NOTE:

- 2.1. Tenders that are deposited in the incorrect box will not be considered.
 - 2.2. Mailed, telegraphic or faxed tenders will not be accepted.
 - 2.3. Documents may only be completed in non-erasable ink.
 - 2.4. The use of correction fluid/tape is not allowed.
 - 2.4.1. In the event of a mistake having been made, it shall be crossed out in ink and be accompanied by an initial at each and every alteration.
 - 2.4.2. Alterations or deletions not signed by the Tenderer may render the tender invalid.
 - 2.5. All bids must be submitted in writing on the official forms supplied (not to be re-typed)
 - 2.6. All prices shall be quoted in South African currency and be **INCLUSIVE of VAT**.
- 3. Where the value of an intended contract will exceed R1 000 000, 00 (R1 million) it is the bidder’s responsibility to be registered with the South African Revenue Service (SARS) for VAT purposes in order to be able to issue tax invoices. The municipality will deem the price above R 1 000 000,00 (R1 million) to be VAT inclusive even if it is indicated that no VAT is charged. Please insure that provision is made for VAT in these instances.**
- 3.1 It is a requirement of this contract that the amount of value-added tax (VAT) must be shown clearly on each invoice.
 - 3.2 The amended Value-Added Tax Act requires that a Tax Invoice for supplies in excess of R3 000 should, in addition to the other required information, also disclose the VAT registration number of the recipient, with effect from 1 March 2005. The VAT registration number of the Stellenbosch Municipality is **4700102181**.
- 3 Any Tender received after the appointed time for the closing of Tenders shall not be considered but shall be filed unopened with the other Tenders received or may be returned to the Tenderer at his request.
 - 4 Tenders may not be telefaxed to the Municipality and therefore any tenders received by fax will **not** be considered.
 - 5 Tenders shall be opened in public at the Stellenbosch Municipal Offices as soon as possible after the closing time for the receipt of tenders.
 - 6 The Municipality shall have the right to summarily disqualify any Tenderer who, either at the date of submission of this tender or at the date of its award, is indebted to the Municipality in respect of any rental, levies, rates and/or service charges; ALTERNATIVELY;
 - 6.1 That an agreement be signed whereby the Tenderer agrees that a percentage or fixed amount at the discretion of the Municipality, be deducted from payments due to him for this tender, until the debt is paid in full.
 - 6.2 The tenderer shall declare **all** the Municipal account numbers in the Stellenbosch Area for which the enterprise or the proprietors or directors in their personal capacity is/ are responsible or co-responsible.



7. Negotiations for a fair market related price

7.1 The award of the tender may be subject to price negotiation with the preferred tenderers.

8 This bid will be evaluated and adjudicated according to the following criteria:

- 8.1 Relevant specifications
- 8.2 Value for money
- 8.3 Capability to execute the contract
- 8.4 PPPFA & associated regulations

9 Service Level Agreement

The award of the tender is subject to the signing of a Service Level Agreement (SLA) between the successful bidder and Stellenbosch Municipality.

10 Inclusion as a standard clause in the tender specification documents where any asset is constructed (delete which ever is not applicable)

On practical completion date, a report or certificate should be issued indicating the total costs of the project attributable to each significant component as identified within the lowest asset hierarchy level (4) as specified within the infrastructure catalogue or Annexure A of the Stellenbosch Municipality's asset management policy as approved in 2014, if not contained in the catalogue.

11 Centralised Supplier Database

No Bids will be awarded to a bidder who is not registered on the Centralised Supplier Database (CSD).

The CSD supplier number starting with (MAAA) number is automatically generated by the Central Database System after successful registration and validation of a prospective service provider. This number is now a mandatory requirement, as referred to in regulation 14(1) (b) of the Municipal Supply Chain Management Regulations, as part of the listing criteria for accrediting a prospective service provider. Prospective suppliers should self – register on the CSD website at www.csd.gov.za Registration on the CSD will be compulsory in order to conduct business with the STELLENBOSCH MUNICIPALITY. Registration on CSD can be done by contacting 021 808 8594 or Nicolene.Hamilton@stellenbosch.gov.za

Centralised Supplier Database No. MAAA.....



8.MBD 4 – DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid:

3.1.	Full Name of bidder or his or her representative				
3.2.	Identity Number				
3.3.	Position occupied in the Company (director, shareholder ² etc.)				
3.4.	Company Registration Number				
3.5.	Tax Reference Number				
3.6.	VAT Registration Number				
3.7.	Are you presently in the service of the state?	YES		NO	
3.7.1.	If so, furnish particulars:				
3.8.	Have you been in the service of the state for the past twelve months?	YES		NO	
3.8.1.	If so, furnish particulars:				

¹ MSCM Regulations: "in the service of the state" means to be –

- a. a member of –
 - i. any municipal council;
 - ii. any provincial legislature; or
 - iii. the National Assembly or the National Council of Provinces;
- b. a member of the board of directors of any municipal entity;
- c. an official of any municipality or municipal entity;
- d. an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- e. an executive member of the accounting authority of any national or provincial public entity; or
- f. an employee of Parliament or a provincial legislature.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.



3.9.	Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?	YES		NO	
3.9.1.	If so, furnish particulars:				
3.10.	Are you aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?	YES		NO	
3.10.1.	If so, furnish particulars:				
3.11.	Are any of the company's directors, managers, principal shareholders or stakeholders in the service of the state?	YES		NO	
3.11.1.	If so, furnish particulars:				
3.12.	Is any spouse, child or parent of the company's directors, managers, principal shareholders or stakeholders in the service of the state?	YES		NO	
3.12.1.	If so, furnish particulars:				
3.13.	Do you or any of the directors, trustees, managers, principal shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract?	YES		NO	
3.13.1.	If so, furnish particulars:				



3.14.	Please provide the following information on ALL directors/shareholders/trustees/members below:		
Full Name and Surname	Identity Number	Personal Income Tax Number	Provide State ³ Employee Number

NB:

a) PLEASE ATTACH CERTIFIED COPY(IES) OF ID DOCUMENT(S)
 b) PLEASE PROVIDE PERSONAL INCOME TAX NUMBERS FOR ALL DIRECTORS / SHAREHOLDERS / TRUSTEES / MEMBERS, ETC.

4. DECLARATION

I, the undersigned (name) _____, certify that the information furnished in paragraph 3 above is correct.

I accept that the state may act against me should this declaration prove to be false.

SIGNATURE		DATE	
NAME OF SIGNATORY			
POSITION			
NAME OF COMPANY			

³ MSCM Regulations: "in the service of the state" means to be –

- a. a member of –
 - i. any municipal council;
 - ii. any provincial legislature; or
 - iii. the National Assembly or the National Council of Provinces;
- b. a member of the board of directors of any municipal entity;
- c. an official of any municipality or municipal entity;
- d. an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- e. an executive member of the accounting authority of any national or provincial public entity; or
- f. an employee of Parliament or a provincial legislature.



9.MBD6.1 – PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 – PURCHASES/SERVICES 80/20 or 90/10

NB:
Before completing this form, bidders must study the general conditions, definitions and directives applicable in respect of B-BBEE, as prescribed in the Preferential Procurement Regulations, 2022 and the Stellenbosch Preferential Procurement Policy 2022/23

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution and any other applicable preference

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

- 1.2
- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable;

- 1.3 Points for this bid shall be awarded for:

- (a) Price;
 (b) B-BBEE Status Level of Contributor. and

- 1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	10
LOCALITY	10
Total points for Price, BBEE and Locality (must not exceed 100)	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 Failure on the part of a bidder to submit proof of Locality together with the bid, will be interpreted to mean that preference points for Locality are not claimed.
- 1.7 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner



required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“Locality”** means the local suppliers and/or service providers that business offices are within the Municipal area of Stellenbosch (WC024).
- (h) **“price”** includes all applicable taxes less all unconditional discounts;
- (i) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (j) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (k) **“Specific goals”** means specific goals as contemplated in section 2(1)(d) of the Act which may include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme as published in Government Gazette No. 16085 dated 23 November 1994;
- (l) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;



(b) Promotion of enterprises located in the municipal area (WCO24)

5.4 Regarding par 5.3 (a) at least 50% of the 20/10 points must be allocated to promote this goal and points will be allocated in terms of the BBEE scorecard as follows.

B-BBEE Level of Contributor	Status	Number of Points for Preference System	Number of Points for 80/20 Preference Points	Number of Points for 90/10 Preference Points System
1			20	10
2			18	9
3			16	8
4			12	5
5			8	4
6			6	3
7			4	2
8			2	1
Non-compliant contributor			0	0

5.5 A tenderer must submit proof of its BBEE status level contributor.

5.6 A tenderer failing to submit proof of BBEE status level of contributor –

5.6.1 may only score in terms of the 80/90-point formula for price; and

5.6.2 scores 0 points out of 10/5 BBEE status level of contributor, which is in line with section 2 (1) (d) (i) of the Act, where the supplier or service provider did not provide proof thereof.

5.7 Regarding par 5.3 (b) a maximum of 50% of the 20/10 points must be allocated to promote this goal. Maximum points will be allocated as follows.

Locality of supplier	Number of Points for 80/20 Preference Points System	Number of Points for 90/10 Preference Points System
Within the boundaries of the municipality	10	5
Outside of the boundaries of the municipality	0	0



6. BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution and Locality must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

7.1 B-BBEE Status Level of Contributor: . =(maximum of 10 points)
 (Points claimed in respect of paragraph 7.1 must be substantiated by relevant proof of B-BBEE status level of contributor.)

7.2 Within the boundaries of Stellenbosch Municipality (WC024)?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Business Address -

(Points claimed in respect of paragraph 7.2 must be substantiated by relevant proof that the business premises is situated in the Municipal area of Stellenbosch (WC024). A valid municipal account or proof of valid lease agreement, or sworn affidavit must be attached)(N/A)

8. SUB-CONTRACTING

8.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

8.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		



Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
 - One person business/sole propriety
 - Close corporation
 - Company
 - (Pty) Limited
- [TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

9.6 COMPANY CLASSIFICATION

- Manufacturer
 - Supplier
 - Professional service provider
 - Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

9.7 MUNICIPAL INFORMATION

Municipality where business is situated:

Registered Account Number:

Stand Number:.....

9.8 Total number of years the company/firm has been in business:.....

9.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;



- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

SIGNATURE OF BIDDER(S):			
WITNESS 1:		WITNESS 2:	
DATE:			
ADDRESS:			



PLEASE COMPLETE IN FULL YOUR OWN SWORN AFFIDAVIT TO CLAIM POINTS

**SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE – GENERAL (DRAFT EXAMPLE)
(DO NOT USE. USE NEW/APPLICABLE TEMPLATE)**

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a **Member / Director / Owner (Select one)** of the following enterprise and am duly **NB!** authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Vat Number (If applicable)	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of “Black People”	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians –</p> <ul style="list-style-type: none"> (a) who are citizens of the Republic of South Africa by birth or descent; or (b) who became citizens of the Republic of South Africa by naturalisation- <ul style="list-style-type: none"> i. before 27 April 1994; or ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;”



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<p>Definition of “Black Designated Groups”</p>	<p>“Black Designated Groups means:</p> <ul style="list-style-type: none"> (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;”
-------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



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3. I hereby declare under Oath that:

- The Enterprise is _____% Black Owned using the flow-through principle as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is _____% Black Designated Group Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
 - Black Youth % = _____%
 - Black Disabled % = _____%
 - Black Unemployed % = _____%
 - Black People living in Rural areas % = _____%
 - Black Military Veterans % = _____%

- Based on the Audited Financial Statements/Financial Statements and other information available on the latest financial year-end of _____(DD/MM/YYYY), the annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less
- Please Confirm on the below table the B-BBEE Level Contributor, **by ticking the applicable box.**

NB!

100% Black Owned	Level One (135% B-BBEE procurement recognition level)	
At least 51% Black Owned	Level Two (125% B-BBEE procurement recognition level)	
Less than 51% Black Owned	Level Four (100% B-BBEE procurement recognition level)	

- 4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the Owners of the Enterprise which I represent in this matter.
- 5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date : _____

NB! ORIGINALLY CERTIFIED/ NOT COPY

 Commissioner of Oaths
 Signature & stamp
 Date:



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EXAMPLE OF POINT SCORING AND ALLOCATION OF PREFERENCE POINTS (80/20) WHERE LOCALITY AS A GOAL IS INCLUDED. STELLENBOSCH PREFERENTIAL PROCUREMENT POLICY.

BIDDER	PRICE	BBBEE LEVEL (VALID)	BUSINESS PREMISES (IN WC024)
TENDERER A	R 80 000	1	NO
TENDERER B	R 75 000	1	YES
TENDERER C	R 70 000	2	NO

BIDDER	PRICE POINTS (Out of 80)	BBBEE POINTS (Out of 10)	LOCALITY POINTS (Out of 10)	TOTAL POINTS (Out of 100)
TENDERER A	68.57	10	0	78.57
TENDERER B	74.29	10	10	94.29
TENDERER C	80	9	0	89





10.MBD 8 – DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Municipal Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - 3.1. abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
 - 3.2. been convicted for fraud or corruption during the past five years;
 - 3.3. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - 3.4. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

4.1	Is the bidder or any of its directors listed on the National Treasury’s database as a company or person prohibited from doing business with the public sector? <i>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied).</i>	Yes	No
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <i>(To access this Register enter the National Treasury’s website, www.treasury.gov.za, click on the icon “Register for Tender Defaulters” or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).</i>	Yes	No
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No



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4.3.1	If so, furnish particulars:		
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes	No
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No
4.5.1	If so, furnish particulars:		

5. CERTIFICATION

I, the undersigned (full name), _____, certify that the information furnished on this declaration form true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

SIGNATURE:		NAME (PRINT):	
CAPACITY:		DATE:	
NAME OF FIRM:			



11.MBD 9 – CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This Municipal Bidding Document (MBD) must form part of all bids invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).⁴ Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - 3.1. take all reasonable steps to prevent such abuse;
 - 3.2. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - 3.3. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

CERTIFICATE OF INDEPENDENT BID DETERMINATION:

In response to the invitation for the bid made by:

STELLENBOSCH MUNICIPALITY

I, the undersigned, in submitting the accompanying bid, hereby make the following statements that I certify to be true and complete in every respect:

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

⁴ Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.



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- 5.1. has been requested to submit a bid in response to this bid invitation;
 - 5.2. could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - 5.3. provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium⁵ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- 7.1. prices;
 - 7.2. geographical area where product or service will be rendered (market allocation)
 - 7.3. methods, factors or formulas used to calculate prices;
 - 7.4. the intention or decision to submit or not to submit, a bid;
 - 7.5. the submission of a bid which does not meet the specifications and conditions of the bid; or
 - 7.6. bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

SIGNATURE:		NAME (PRINT):	
CAPACITY:		DATE:	
NAME OF FIRM:			

⁵ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



12.MBD 10 – CERTIFICATE FOR PAYMENT OF MUNICIPAL SERVICES

DECLARATION IN TERMS OF CLAUSE 112(1) OF THE MUNICIPAL FINANCE MANAGEMENT ACT (NO.56 OF 2003)

I, _____, _____ (full name and ID no.), hereby acknowledge that according to SCM Regulation 38(1)(d)(i), the Municipality may reject the tender of the tenderer if any municipal rates and taxes or municipal service charges owed by the Tenderer or any of its directors/members/partners to the Stellenbosch Municipality, or to any other municipality or municipal entity, are in arrears for more than 3 (three) months.

I declare that I am duly authorised to act on behalf of _____ (name of the firm) and hereby declare, that to the best of my personal knowledge, neither the firm nor any director/member/partner of said firm is in arrears on any of its municipal accounts with any municipality in the Republic of South Africa, for a period longer than 3 (three) months.

I further hereby certify that the information set out in this schedule and/or attachment(s) hereto is true and correct. The Tenderer acknowledges that failure to properly and truthfully complete this schedule may result in the tender being disqualified, and/or in the event that the tenderer is successful, the cancellation of the contract.

PHYSICAL BUSINESS ADDRESS(ES) OF THE TENDERER	MUNICIPAL ACCOUNT NUMBER

FURTHER DETAILS OF THE BIDDER’S Director / Shareholder / Partners, etc.:

Director / Shareholder / partner	Physical address of the Business	Municipal Account number(s)	Physical residential address of the Director / shareholder / partner	Municipal Account number(s)

NB: Please attach certified copy (ies) of ID document(s) and Municipal Accounts If the entity or any of its Directors/Shareholders/Partners, etc. rents/leases premises, a copy of the rental/lease agreement or sworn affidavit must be submitted with this tender.

- PLEASE SUBMIT MUNICIPAL ACCOUNTS FOR THE FOLLOWING TWO MONTHS AFTER BID CLOSURE TO THE RELEVANT SCM PRACTITIONER SHOULD THE BID NOT BE AWARDED YET.

Signature	Position	Date



13.COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT, 1993 (ACT 130 OF 1993)

COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT, 1993 (ACT 130 OF 1993)

Stellenbosch Municipality has legal duty in terms of Section 89 of the said Act to ensure that all contractors with whom agreements are entered into for the execution of work are registered as employers in accordance with the provisions of this Act and that all the necessary assessments have been paid by the contractor.

In order to enter into this agreement, the following information is needed regarding the above-mentioned:

Contractor's registration number with the office of the Compensation Commissioner:

NOTE:

A copy of the latest receipt together with a copy of the relevant assessment OR a copy of a valid Letter of Good Standing must be handed in, in this regard.

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CAPACITY:		Name of firm	
SIGNATURE:		DATE:	



14.FORM OF INDEMNITY

INDEMNITY

Given by (Name of Company) _____
of (registered address of Company) _____
a company incorporated with limited liability according to the Company Laws of the Republic of South Africa (hereinafter called the Contractor), represented herein by (Name of Representative) _____
_____ in his capacity as (Designation) _____
of the Contractor, is duly authorised hereto by a resolution dated _____ /20____,
to sign on behalf of the Contractor.

WHEREAS the Contractor has entered into a Contract dated _____ / 20____,
with the Municipality who require this indemnity from the Contractor.

NOW THEREFORE THIS DEED WITNESSES that the Contractor does hereby indemnify and hold harmless the Municipality in respect of all loss or damage that may be incurred or sustained by the Municipality by reason of or in any way arising out of or caused by operations that may be carried out by the Contractor in connection with the aforementioned contract; and also in respect of all claims that may be made against the Municipality in consequence of such operations, by reason of or in any way arising out of any accidents or damage to life or property or any other cause whatsoever; and also in respect of all legal or other expenses that may be incurred by the Municipality in examining, resisting or settling any such claims; for the due performance of which the Contractor binds itself according to law.

SIGNATURE OF CONTRACTOR:	
DATE:	
SIGNATURE OF WITNESS 1:	
DATE:	
SIGNATURE OF WITNESS 2:	
DATE:	



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PART B – SPECIFICATIONS AND PRICING SCHEDULE



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15.SPECIFICATIONS

SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF CCTV/LPR CAMERA SYSTEMS INCLUDING THE SUPPLY AND DELIVERY OF BODYWORN CAMERAS AND REQUIRED ACCESSORIES FOR A PERIOD ENDING 30 JUNE 2027

SPECIFICATIONS

1. BACKGROUND

- 1.1. The Stellenbosch Municipality (hereon referred to as “The Municipality”) has standardized its CCTV and LPR camera system to the Milestone Professional R2 open platform. The Municipality invites professional service providers to install new CCTV and LPR cameras through use of open standards such as ONVIF (Open Network Video Interface Forum) as well as replace, maintain, repair, and upgrade existing cameras and related equipment for the Greater WC024 for period ending 30 June 2027.
- 1.2. The Municipality has acquired additional body worn cameras for the daily use by the Law Enforcement Department (hereon referred to as the “User Department”) and Traffic Department officials of the Protection Services Directorate. The body worn cameras act as additional evidence when attending complaints and/or serious related crime incidents.

2. SCOPE OF WORK

- 2.1. The tender will be divided into four (4) categories of which The Municipality will appoint one service provider as the preferred bidder for all categories with a standby successful bidder. Should the first bidder fail to provide or deliver any of the specified items, the standby successful service provider will be automatically appointed.
- 2.2. **The categories mentioned are as follows:**
 - 2.2.1. Category A – Supply, delivery and installation of new CCTV cameras with required software, and related equipment as well as maintenance, repair, replacement and upgrading of existing CCTV cameras and related equipment.

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- 2.2.2. Category B – Supply, delivery and installation of new LPR cameras with required software, cloud services and related equipment as well as maintenance, repair, replacement and upgrading of existing LPR cameras and related equipment.
- 2.2.3. Category C – Supply, delivery and installation of new Control Room equipment, furniture as well as maintenance, replacement, repair and upgrading of existing Control Room equipment, furniture and related equipment.
- 2.2.4. Category D – Supply, delivery and installation of new body worn cameras, live stream features, Wi-Fi devices as well as maintenance, repair, replacement and upgrading of existing body worn cameras, hardware and related equipment.
- 2.3. The Municipality will provide the necessary local network infrastructure that supports its current camera network. However, this tender makes provision for tenderers to do any related cabling and related work, if it is necessary. The tender provides for a “like for like” replacement of existing systems, fully compatible with the existing software/system/equipment/ancillaries and the onus is on the tenderer to ensure that where an equivalent is proposed, it must seamlessly integrate into the existing configured environment with no disruption to operational continuity and at no additional cost to the Municipality.
- 2.4. Since each site where such an installation is to be made will vary in terms of location, scale, security level requirements and other variables, it is not possible in this tender to specify in detail a range of equipment, materials and services that will meet every situation. Further, the technologies available for these purposes are constantly undergoing improvement, and so any particular specification is likely to quickly be out of date. This tender therefore requires respondents to offer equipment across a range of categories, which can be specified in detail on a case-by-case, per project basis. However, the required minimum specifications shall apply to all projects.

3. LEGAL AND REGULATORY

3.1. In South Africa, the use of closed-circuit television (CCTV) systems is subject to legal and regulatory requirements to protect the rights and privacy of individuals. Bidders are required to be in compliance with the following legal requirements:

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- Protection of Personal Information Act (POPIA): The Protection of Personal Information Act, which came into effect on 1st of July 2020.
- Information Regulator: The Information Regulator is the independent regulatory body established under POPIA.
- Surveillance Camera Policy: The South African Police Service (SAPS) has developed a Surveillance Camera Policy that provides guidelines for the use of CCTV systems in public spaces. The policy outlines the purposes for which CCTV can be used, the proper handling and storage of footage, access to recorded material, and the role of law enforcement agencies in operating and managing the systems.

4. APPLICABLE STANDARDS

4.1. Except where otherwise specified or implied, the following standards shall apply:

4.1.1. Wherever relevant, even if not directly requested within this tender, all equipment must comply to all

applicable, SABS or Central European (CE) safety, health, and environmental requirements.

4.1.2. All equipment and accessories shall ensure Electro Magnetic Compatibility in compliance with EN 50081-1 and EN50082-1 and for safety aspects be compliant with EN 60950.

4.1.3. All wireless equipment needs to support 802.11w standard to prevent wireless de-authentication or disassociation frame exploits.

4.2. All CCTV / LPR System Cable Installations must be done according to the following installation, documentation, and component and system industry specifications to be met or exceeded where applicable:

- (a) ANSI/TIA/EIA-568-B.1, ANSI/TIA/EIA-568-B.2, ANSI/TIA/EIA-568-B.3, and addenda
- (b) ANSI/TIA/EIA-569-B and addenda
- (c) ANSI/TIA/EIA-606-A and addenda
- (d) ANSI/NEMA Standards Publication No. WC 66-2001
- (e) ANSI-J-STD-607-A and addenda

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- (f) ANSI/TIA/EIA-526-7
- (g) ANSI/TIA/EIA-526-14A
- (h) BICSI TDMM
- (i) CENELEC EN 50173:2000 and amendments
- (j) IEC/TR3 61000-5-2 – Ed. 1.0 and amendments
- (k) ISO/IEC 11801:2002 Ed 2.0 and amendments
- (l) NFPA70 National Electric Code – Article 645 and Article 800 2.2.15. NFPA 70E NFPA 76

5. GENERAL

5.1. Installation of new CCTV and/or LPR cameras

- 5.1.1. The appointed service provider shall at first, do a site and risk assessment of each camera location, placement, condition, lighting environment etc., and draft a site layout map and present the layout map with their assessment to the user department and other related departments and provide any suggestions on any best possible camera placement, field of view, coverage areas, angles, and obstacle avoidance. Please note that the appointed service provider must, at their own expense, provide additional security when conducting any work or assessments in high-risk areas for their own safety and protection. The Municipality will not be held liable for providing security, or any incidents that may occur such as theft, robbery, assault etc.
- 5.1.2. The appointed service provider shall be responsible for all way leaves applications and cost thereof.
- 5.1.3. All new installations and/or upgrades must integrate with the Municipality’s current security infrastructure. The installation and/or upgrades must comply with the relevant manufacturer's standards including other applicable standards and regulations.

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- 5.1.4. The technician must submit a service sheet to the job card upon completion of service and handed over to the Deputy Chief Law Enforcement Security and CCTV to ensure all services stated are done and that the system is fully functional.
- 5.1.5. Training on newly installed devices, accessories, software, and other related equipment to be provided to all control room staff, administrative and senior staff that will be utilizing the equipment, at no additional cost to the Municipality.
- 5.1.6. Work included in the design and provide all labour, materials, equipment and services and perform all operations required for the work as required to meet the municipality’s needs, in accordance with all applicable requirements of this document, the Municipality and its By-Laws.

5.2. Maintenance, Upgrades, Repairs, Replacements and Emergency Calls Outs

- 5.2.1. All upgrades, replacements and repairs must be tested and ensure that the camera performance and clarity is fully restored to its original state.
- 5.2.2. The appointed service provider in their respective category shall be responsible, at regular intervals, for the maintenance of all CCTV and LPR cameras by ensuring camera performance, power supply, positioning, periodic check-ups, and firmware are up to date, checked and inspected. If so required, the appointed service provider must ensure that the cameras and camera housing are clean from dust, dirt, debris, cobwebs, water, rust etc. This includes mounting brackets.
- 5.2.3. All installations, upgrades and/or replacements of CCTV/LPR cameras must be updated on the Camera Master Plan at no additional cost to the Municipality.
- 5.2.4. Emergency call out response must be within 2 hours of receiving the call and any repair work must be within 4 hours of receiving the call. The technician must test all repair work as described in paragraph 5.2.1
- 5.2.5. Maintenance is not limited to CCTV and LPR cameras alone. Other maintenance, repairs, replacements, upgrades and emergency call outs will include at server rooms, risers, switch locations etc., to ensure that the system is always fully functional.

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5.2.6. The technician must submit a service sheet to the job card upon completion of service or call out and handed over to the Deputy Chief Law Enforcement Security and CCTV to ensure all services stated are done and that the system is fully functional and restored to its original state.

5.3. Functionality of Monitoring Software

5.3.1. With technology advancing, the Municipality requires a more advanced monitoring software that leverages AI Technology. The add-on features must be compatible with third party cameras or any other compatible software. The software must be kept up to date with the latest features. These mentioned features of the software include, but not limited to:

- (a) Perimeter and behaviour event detection that can identify and flag anomalies where people, vehicles and objects are involved.
- (b) Appearance search where the operator can upload a picture of a missing person, wanted suspect or even a vehicle/bicycle and search the entire cloud where the object or person was located. Other search criteria can include searching for any clothing type, colour, projection lane movement etc.
- (c) Just as appearance search, facial recognition can be used to identify people entering a premises, such as the Municipality, and that will alert the operator if that person is a wanted suspect etc.
- (d) Remote off site monitoring from any connected smart device
- (e) Remote door access grants
- (f) Focus of attention interface
- (g) Presence detector to trigger an event/alarm
- (h) License plate reader and event searching
- (i) Connection failovers, logging of faulty networks or cameras
- (j) Alarm searching
- (k) Unusual motion and activity detection timeline filtering
- (l) Intelligent motion, thumbnail, and event search
- (m) Two-factor authentication and emergency override

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(n) Two-person authentication recorded video viewing

5.4. Warranty

- 5.4.1. All security system components and labour furnished by the contractor including wiring, software, hardware, and custom parts shall be fully warranted for parts, materials, labour, and travel expenses for a minimum of three (3) years from date of the final acceptance of the system.
- 5.4.2. The manufacturer shall provide warranty and optional extended warranty for the items for a total period of maximum five years. If enacted as part of the contract, the contractor will repair or replace parts and/or labour per the warranty for the length of this warranty at no cost to the Municipality.

5.5. Data Security and Privacy

- 5.5.1. The CCTV and LPR network cameras must be implemented with encryption protocols to protect the transmission and storage of data to help prevent unauthorized access to the video footage and other sensitive information.
- 5.5.2. Implementation of a strong authentication method(s) to limit access to authorized personnel only, such as user login credentials with separate access levels, biometric verification etc.
- 5.5.3. In accordance with paragraph (5.4.2) above, audit logs to be maintained to track access to the CCTV / LPR system and video footage to help identify unauthorized access or breaches.
- 5.5.1. The appointed service provider must also provide training to employees of all access level types to ensure each user understands the platform and can operate and utilize the monitoring software.

5.6. Intellectual Property Rights

5.6.1. The supplier/service provider acknowledges that it shall not acquire any right, title, or interest in or to the Intellectual Property of the Municipality.

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5.6.2. The supplier/service provider hereby assigns to the Municipality, all Intellectual Property created, developed, or otherwise brought into existence by it for the purposes of the contract, unless the Parties expressly agree otherwise in writing.

5.6.3. In the event that the contract is cancelled, terminated, ended, or is declared void, any and all of the Municipality’s Intellectual Property, and any and all information and data related thereto, shall be immediately handed over to the Municipality by the service provider/supplier and no copies thereof shall be retained by the supplier unless the Municipality expressly and in writing, after obtaining due internal authority, agrees otherwise.

5.7. Backup Solutions

5.7.1. The appointed service provider must ensure that a backup solution is put in place in the event of a technical failure for:

- Any NVR device
- Camera device
- Desktop PC/Server device

5.7.2. The appointed service provider must ensure that server roll backs are available and restore points are successfully created before attempting to install, replace, update, or perform any repairs or maintenance work.

5.7.3. Should a NVR device crash, recording must be switched to the next available NVR device.

5.7.4. It will remain the service provider’s responsibility to return any equipment and/or software to its original state should there be any technical failure.

5.8. Penalties

This will form part of a separate Service Level Agreement (SLA) between the Stellenbosch Municipality and appointed service provider.

5.8.1. Penalties will be induced and attached to any non-compliance/failures as set out in the signed SLA.

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TECHNICAL REQUIREMENTS

5.9. The following technical requirements apply:

Item No	Description	Compliance	
		Yes	No
5.9.1.	The tenderer must supply and install all listed specifications in this tender document		
5.9.2.	All new installations and equipment must be compatible with the current installed equipment.		
5.9.3.	Camera monitoring can be done by using keyboard & mouse or with CCTV joystick		
5.9.4.	<p>Site components: The following are minimum (but not limited to) required components that make up a complete CCTV site (outdoor of Municipal properties)</p> <ul style="list-style-type: none"> • CCTV Cameras (1x Overview PTZ and 4x Static Bullet or 1x 360° Panoramic Camera) • 6-to-8-meter pole or bracket to attach to building or existing pole • PTP / PTMP Radio • Housing brackets • Cat6 or Cat5e Shielded Cabling (depending on camera) • PoE Switch • Surge Protection • Power in Cabinet • Setup of Network to Control Room • UPS (Max 8 hours operational time) 		
5.9.5.	<p>Site components: The following are minimum (but not limited to) required components that make up a complete LPR site</p> <ul style="list-style-type: none"> • LPR Cameras for incoming and outgoing lanes • 6-to-8-meter pole or bracket to attach on existing pole • PTP / PTMP Radio • Housing brackets • Cat6 or Cat5e Shielded Cabling (depending on camera) • PoE Switch • Surge Protection • Power in Cabinet • Setup of Network to Control Room • UPS (Max 8 hours operational time) 		
5.9.6.	<p>Control Room: The following are minimum (but not limited to) components required for Control Room</p> <ul style="list-style-type: none"> • Monitor station (Desk, PC, keyboard & mouse, screen, etc.) • Network Video Recorder (NVR) • Network points and configuration • Video Wall • Control keyboard & mouse (PTZ Manage) • Cat6 or Cat5e shielded cabling • Server racks • Surge protection • Power cabinet 		

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Item No	Description	Compliance	
		Yes	No
	<ul style="list-style-type: none"> UPS at each monitoring desk (Max 2 to 4 hours operating time) VMS Software install and configuration 		

Item No	Description (Minimum Specifications)	Compliance		For equivalent specifications, please indicate in the column below
		Yes	No	
5.10.	Section A – Cameras			
5.10.1.	Camera Type-A (PTZ) 8MP resolution; 1/2.5" Type "Exmor R" CMOS Sensor; Image Stabilization Off 36x, Image Stabilization On 30x; 360° endless, 300°/second pan; -10° to 90°, e-Flip, 300°/second tilt; Digital WDR 100+ dB; 30 fps max image rate, IK10 impact rating, IP66/67 weather rating, NEMA 4x Enclosure Rating; 2x MicroSD onboard storage; remote zoom and focus; built in infra-red			
5.10.2.	Camera Type-B Indoor/Outdoor Dome 3MP resolution; 100dB max dynamic range; 10 m max IR Illumination distance at 0 lux; 1/1.28" progressive scan CMOS image sensor, MicroSD onboard storage; 93-69° angle view; 0.01 colour and 0.02 mono minimum illumination (lux); PoE power source IEEE802.3af Class2 compliant; Fixed 2.4mm lens Iris; built in infra-red			
5.10.3.	Camera Type-C Thermal Resolution at 320x256 ² ; NETD <60mK sensitivity; Uncooled Vox Microbolometer image sensor; -40° to 225° C dynamic range; -40°C to +65° C operating temperature range; IP66 weather rating and IK10 impact rating; Profiles G, S & T ONVIF compliance; 18 mm F1.0 Athermalized angle of view at 11°; Classified Object Detection Range for Humans at 220m and for Vehicles at 225m; MicroSD onboard storage; PoE power source IEEE802.3af Class3 compliant; max image rate 9 fps; H.264 HDSM; Self-learning video analytic			
5.10.4.	Camera Type-D Bullet Camera Image sensor up to 6.5 mm with 5MP 1920 x 1080 max resolution with an aspect ratio of 4:3; Image rate not less than 30 fps @60 Hz; Wider Dynamic Range (WDR) 130 dB (On),			

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Item No	Description (Minimum Specifications)	Compliance		For equivalent specifications, please indicate in the column below
		Yes	No	
	83dB (Off); Bandwidth Management HDSM smart codec technology; Smart IR up to 100m distance; 11 mm to 29 mm lens with autofocus; Remote zoom and focus; automatic night and day; MicroSD on-board storage during power disruption; USB 2.0 port; Power source PoE 13 W max			
5.10.5.	Camera Type-E Bullet Camera Resolution at minimum 61MP / 10K; 44 mm type 2.7 progressive scan CMOS image sensor; Max WDR dynamic range at 70dB (WDR Off) and 120 dB (WDR On); Max image rate 8.3 fps/50Hz and 8.6 fps/60Hz 16:9; IP66 weather rating with optional appropriate housing; extended temperature range; H.264 and H.265 HDSM; unusual activity detection; PoE power source IEEE802.3at Class 4 compliant; 2x MicroSD onboard storage; video speed class V10 or better			
5.10.6.	Camera Type-F Multisensory/Panoramic 4 Sensor Camera Resolution per sensor at minimum 4MP; resolution in total x4 sensors at minimum 16MP; 1/2.5" progressive scan CMOS image sensor; 100dB max dynamic range; 10 fps – 15 fps max image rate; 30 m max IR illumination range; IP66 weather rating and IK10 impact rating; remote and zoom options with a 4mm 180° to 360° coverage lens; self-learning video analytics; MicroSD on board storage; External power source and PoE++ power source at 51 W with IR and PoE+ 26 W without IR, IEEE 802.3at type 2 PoE plus.			
5.10.7.	Camera Type-G License Plate Capture Camera Optimal capture distance between 30m single lane to 14m dual lane with a max capture speed of 100 km/h; minimum 3MP; 1/2.8" progressive scan CMOS; Aspect Ratio 4:3; Remote focus and zoom 4.7 -84.6mm; IEEE802.3at Class 4POE+, IP66			
5.10.8.	Camera Type-H Fisheye Camera Fisheye 360degree view with audio recording, 1/2.3 inch progressive scan CMOS; Aspect Ratio: 1:1: 3008 x 3008. Dynamic Range up to 120dB, 12MP with			

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Item No	Description (Minimum Specifications)	Compliance		For equivalent specifications, please indicate in the column below
		Yes	No	
	1.6mm lens; Minimum Illumination color 0.38lux, Monochrome 0.19lux, IEEE 802.3at Class 4 PoE			
5.10.9.	Multi Smart Sensor Device 119mm x 62 mm sensor dimension and 146 mm x 78mm dimensions with mounting bracket/plate; about 0.5 kg in weight; 0°C – 50°C operating temperature; PoE IEEE 802.32af Class3 Compliant 9W Power; triggers alarms for Vape, Aggression, Air Quality, Gunshot detection, Spoken key word, Tampering alarm, particulates, carbon dioxide equivalents, carbon monoxide, temperature and humidity alarm triggers, sound levels, light levels etc.; USB2.0 port; RJ45 Ethernet port			
5.10.10	Wi-Fi Mini Covert Concealed Portable/Hidden Camera Wireless, battery-operated DVR mini hidden camera with motion detection, record to Micro SD card, battery life span up to 8 hours or more, 32GB minimum on board storage, recording up to 1080p resolution. Can be mounted anywhere or be inserted into any housing.			
5.11.	Section B - Network Video Recorders (NVR) or Cloud Storage			
5.11.1.	NVR Standard Type-A Artificial Intelligence (AI) Standard NVR with built in server-side analytics for non-analytic cameras, up to 48TB storage capacity (RAID 6), 2x 8GB memory minimum, 1x Intel Xeon processors, with supported rack rails and 2U rack mount chassis, 100 to 240 V AC with 50/60 Hz auto switching power input, NDAA/TAA compliant, 717.6x482x86.8mm dimension and up to 35 kg in weight, nnTB-EU socket; a 3-year warranty support			
5.11.2.	Cloud Storage Integration and Backup Solutions All cameras to record on both NVR and cloud storage solutions; in the event of a NVR crash or technical failures, a backup solution must be put in place for immediate server switching to commence when a server fails; provide a temporary back up NVR while the original NVR is sent for repairs up until the			

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Item No	Description (Minimum Specifications)	Compliance		For equivalent specifications, please indicate in the column below
		Yes	No	
	original NVR is returned in place; cloud recording at a minimum required bit rate of 400-600 kbps up to 1800kbps per camera depending on resolution; cloud data migration; TLS protocol transfers with secure encryption			
5.11.3.	<p>ENVR Standard Type NVR <i>Helps to keep network bandwidth low for monitoring remote sites and supports third party cameras</i></p> <p>8 TB storage capacity; 130Mbps max recording rate; Appliance analytic support; small form factor with rack mount option; 8 port embedded network PoE switch; 3 year warranty support</p>			
5.12.	Section C – Monitoring Software & Licenses			
5.12.1.	<p>Monitoring Software</p> <p>Enterprise edition supporting > 300 cameras and > 100 servers; unlimited client connections per server; separate user access credentials and access levels; remote monitoring; AI Appliance Support; Rule Triggers; Presence and motion detectors; facial recognition; identity and appearance search; focus of attention interface; self-learning video analytics; alarm triggers and search; license plate recognition (LPR) and event search; failover connection and redundant recording; NVR support; remote door access grants; third party camera ONVIF compliant support; HDSM + smart codec support; bodycam video support</p>			
5.12.2.	Enterprise license key 1-year smart plan			
5.12.3.	Enterprise license monthly fee			
5.12.4.	Facial recognition license per channel			
5.12.5.	VAC – Video Analytic Channel License			
5.12.6.	LPR-VS-Client portal on-premises			
5.12.7.	LPR camera license per camera			
5.12.8.	<p>LPR Cloud Services</p> <p>Integrated with the current and future installed LPR cameras; to provide verification on LPR alerts and distribution via WhatsApp or Telegram Messenger(s); also integrate with LPR monitoring software to provide pop-up alerts; separate user sign in with access levels for retrieval of alert and vehicle information; extraction of data for criminal</p>			

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Item No	Description (Minimum Specifications)	Compliance		For equivalent specifications, please indicate in the column below
		Yes	No	
	case evidence; No additional costs for customer services and troubleshooting.			
5.12.9.	LPR Cloud Services Annual License Fee			
5.12.10	LPR Cloud Services MonthlyFee			
5.12.11	Camera Maintenance Management Information system; Database and listing of all cameras; address, location, status of cameras with real-time updates.			
5.13.	Section D – Data Room, Control Room Equipment, Computer Monitoring Equipment and Furniture			
5.13.1.	Core i9 13 th gen - 5.5GHZ – 68MB cache with 24x cores tower computer with Win 10Pro fully licensed, 64GB RAM, 1x 512 GB SSD; 1x 6TB HDD, Minimum 8GB DDR6-128-Bit HDMI/DP/PCIe GPU (or equivalent)			
5.13.2.	Remote monitoring workstation for 4 monitors; NVIDIA T1000 Graphics card (8G), Windows 10 IoT Enterprise4 LTSC, Intel Core i5 Processor,4 mDP to DP and 4mDP to HDMI adapters supplied, USB keyboard, USB mouse, Power cord supplied.			
5.13.3.	SuperMicro CSE 836 servers support and maintenance for 5 units			
5.13.4.	Wireless keyboard and mouse as a set or separate			
5.13.5.	32" LED monitor - wall mountable			
5.13.6.	55" 8K LED borderless monitor LFD 24/7/365 operation - wall mountable			
5.13.7.	43" 8K LED borderless monitor LFD 24/7/365 operation - wall mountable			
5.13.8.	Wall brackets for 43 – 55" monitors			
5.13.9.	HDMI cable 1.8 meters			
5.13.10	HDMI cable 5 meters			
5.13.11	HDMI cable 10 meters			
5.13.12	Display Port to HDMI female adaptor			
5.13.13	NVR Server Cabinet			
5.13.14	Modular control board for professional camera and video management. The T8310 Control Board is a complete control board solution which includes T8311 Joystick, T8312 Keypad and T8313 Jog Dial. Includes required USB cables inter-connecting the units and a 2-meter USB cable to the workstation			

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Item No	Description	Compliance	
		Yes	No
5.14.	Section E - Electric Works, COC & Civil Works		
5.14.1.	100 % local labour to be used		
5.14.2.	Trenching, backfilling, compacting and reinstatement of 0.5m wide x 0.75m deep for cable works		
5.14.3.	Laying of low voltage conductor p/m; Copper and Aluminium		
5.14.4.	Laying of PVC pipe ducts		
5.14.5.	Laying of Fibre and UTP cabling		
5.14.6.	Poles – digging depths and planting		
5.14.7.	Transport p/h; hiring of truck, crane truck, cherry picker with driver		
5.14.8.	Cleaning of site		
5.14.9.	Per hour rating Mondays to Fridays, Public Holidays rate		
5.14.10	Earthing conductor 10 – 16 mm		
5.14.11	Wayleave application; drawing of electricity installation layout		

Item No	Description	Compliance		For equivalent specifications, please indicate in the column below
		Yes	No	
5.15.	Section F - Installation of UPS/Inverters to various CCTV and LPR sites			
5.15.1.	Victron or similar inverter / charger 12 / 500W/20amp (must be online capable); 12 V/ 50 Amp/160W LipfePo4 battery; 10mm silicone suitable cable set from battery to inverter (2m); Battery Management System to regulate battery; Lockable IP65 enclosure (600mm Hx400mm W x 250mm D; 12V DC breaker; Double industrial plug 4 x 2			
5.15.2.	2000VA Off-line UPS USB Comm port and RJ-11-RJ-45 protection; Off-mode charging; Cold start function; Auto restart while ac is recovering; Simulated sine wave; V - input 110-120 vac or 220-230-240 vac; Frequency range 60-50 Hz auto sensing; Fault mode -red lighting			
5.15.3.	PowerValue11RT UPS Output power at 1kVA / 1000VA; Output voltage at 240 Volts; Input frequency at 45-55Hz / 54-66Hz; Interface ports and control panel – LCD; VRLA battery type, recharge time to 100% in 3 hours.			
5.16.	Section G – Solar Powered Panels (Optional)			

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Item No	Description	Compliance		For equivalent specifications, please indicate in the column below
		Yes	No	
5.16.1.	<p>CCTV/LPR Solar Panel Kits</p> <p>Installation of a solar panel kits consisting of 200/100/50 watt solar panels per camera site with a minimum size of 1x1 meter per pole/site to power up to 5 cameras.</p> <p><i>(This will act as a backup plan for sites where there are no UPS installed)</i></p>			
5.16.2.	12V Lithium-ion batteries			
5.16.3.	All wires included with complete installation			
5.16.4.	Each solar panel installation must be tamper proof. Options for additional security required such as silent alarm or added bullet camera.			
5.17.	Section H - Body worn Cameras and Additional Accessories			
5.17.1.	<p>Motorola VB400 (or equivalent)</p> <p>68 x 89 x 27mm dimensions; charge up to 8 hours from full flat battery; 64GB internal solid state onboard storage capacity; up to 12 hours recording time and 48 hours standby time; Lithium-Polymer battery type; 120° horizontal field of view; peer assist within 10m from another device; 802.11 a/b/g/n 2.4 & 5 GHz with WPA2-PSK, 640x360 25 to 30 fps Wi-Fi specification, security and streaming; IP54 weather rating; quick release fixing; klick fast harness; close-fit mount and alligator clip</p>			
5.17.2.	Video Manager Plus camera License			
5.17.3.	<p>VB400 Solo Dock Station (or equivalent)</p> <p>75 x 90 x 40 mm dimension; up to 250 g; single USB to PC connectivity; 5V USB Power connection; up to 4 1-port docks can be connected to a single dock controller</p>			
5.17.4.	<p>VB400 14 Port Dock Station (or equivalent)</p> <p>38 x 200 x 436 mm dimension; up to 2.5 kg; multiple docking stations can be connected to a single dock controller or PC; single USB to PC or Dock Controller connector with mains adaptor for power; 12V/5A PSU input 100-240V power connector; (PSU Supplied)</p>			

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Item No	Description	Compliance		For equivalent specifications, please indicate in the column below
		Yes	No	
5.17.5.	RFID Reader Attach to DC-200 via USB Connection; Video management software; 1 year return manufacturer warranty; snap-in holder to securely fix device to flat surface; 88 x 56 x 18 mm dimension; up to 115 g; 4 in (100mm) for both low frequency and high frequency read/write distance;			
5.17.6.	RFID Card Programmable to each user profile and assigned VB400 device			
5.17.7.	Dock Controller Connect to video manager over ethernet with multiple docks attached via USB; 1 year return to manufacturer warranty; 154 x 136 x 37 mm dimensions; up to 700 g; Connect up to 84 bodycams to one DC-200 (ideally used with 14-port docks); 20 W Max power consumption; 100 – 240 ; Gigabit Ethernet Port (1000/100/10 Mbps) for rapid footage download and bodycam assistance			
5.17.8.	3-Point Chest Harness for VB400			
5.17.9.	4-Point Chest Harness for VB400			
5.17.10	Shoulder Harness for VB400			
5.17.11	Quick release klick fast tilt mount for VB400			
5.17.12	Quick release klick fast stud for VB400			
5.17.13	Uniform Screw-On Dock for VB400			
5.17.14	Klick fast Dock Clamp for VB400			
5.17.15	Klick fast radio loop dock for VB400			
5.17.16	Close-fit Magnetic Mount for VB400			
5.17.17	Close-fit Double MOLLE mount for VB400			
5.17.18	Klick Fast dock for MOLLE vests to securely attached body-worn camera to a MOLLE Vest			
5.17.19	VB400 External Charging Cable			
5.18. Section I - Other Accessories/Parts				
5.18.1.	Outdoor Camera Housings			
5.18.2.	Cat5e Cable			
5.18.3.	Cat6 Cable			
5.18.4.	6, 12 & 24 V Lithium Batteries			

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Item No	Description	Compliance		For equivalent specifications, please indicate in the column below
		Yes	No	
5.18.5.	256 GB, 512 GB and 1 TB Solid State Drives			
5.18.6.	8TB Hard drive for internal use			
5.18.7.	10TB Hard drive for internal use			
5.18.8.	Industrial GSM router with Wi-Fi facility and must be able to operate with 2 sim cards.			
5.18.9.	Controllers and sub panels			
5.18.10	Mounting brackets			

Item No	Description	Compliance	
		Yes	No
5.19.	Section J – Maintenance/Services/Repairs/Calls Outs		
5.19.1.	24-hour maintenance and support on all CCTV / LPR and related work. Support line must provide user department with ticket ID of registered faults and provide feedback on maintenance and support rendered.		
5.19.2.	Call out fee for emergency work within 2 hours		
5.19.3.	Repairs for CCTV and LPR cameras (Labour)		
5.19.4.	Repair of fibre (labour)		
5.19.5.	Maintenance of servers (Labour)		

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16. PRE-QUALIFICATION

Bidders are required to complete the pre-qualification section when submitting their returned bid documents.

Criteria	Compliance (Indicate Yes/No)
a) Bidders are required to complete the WORK EXPERIENCE SCHEDULE FOR COMPLETED CONTRACTS to indicate a minimum of 3 <u>completed</u> projects of relevant experience in the supply, delivery, installation, repair and maintenance of CCTV and LPR cameras took place in the last 5 years. <u>Reference letters will be sufficient proof and must be submitted with the return bid documents. Bidders must include in the reference letters their experience on Milestone Professional R2/Axis or similar platform.</u>	
b) Bidders are required to attend the compulsory clarification meeting. Attendance will be kept track of, and should a bidder fail to appear on the attendance list, the bidder will be disqualified immediately, and their bid will not be considered.	
c) Bidders are required to submit their Private Security Industry Regulatory Authority (PSIRA) certification for the installation of CCTV with their return bid. Any bidder who fails to submit their PSIRA certification, will be disqualified and regarded as non-responsive.	
d) The tenderer must be a currently approved partner or distributor of the original equipment manufacturer(s) of the equipment and must supply a Confirmation Letter from the OEM.	
e) Bidders are required to submit latest valid Certified Training Certificate along with letter of support for supply and installation of CCTV equipment.	
f) Technician CCTV/LPR installers certification to be supplied with return bid documents (qualifications listed on CV not recommended). <u>This is a compulsory requirement, and bidders will be disqualified and regarded non-responsive if not included.</u>	

NATURE (Bidder)		FOR OFFICE USE ONLY:	
CAPACITY		Evaluated by	
NAME OF FIRM		Signature:	
NAME (PRINT)		Designation:	
DATE		Date:	



17.SCHEDULE OF PLANT AND EQUIPMENT

The following are lists of major items of relevant equipment that I/we **presently** own or lease and will have available for this contract or will acquire or hire for this contract if my / our tender is accepted.

DETAILS OF MAJOR EQUIPMENT THAT IS OWNED BY AND IMMEDIATELY AVAILABLE FOR THIS CONTRACT.			
QUANTITY	DESCRIPTION	SIZE	CAPACITY

Attach additional pages if mores space is required.

DETAIL OF MAJOR EQUIPMENT THAT WILL BE HIRED, ORE ACQUIRED FOR THIS CONTRACT IF MY / OUR TENDER IS ACCEPTED.			
QUANTITY	DESCRIPTION,	SIZE	CAPACITY

Attach additional pages if mores space is required.

Number of sheets appended by the tenderer to this schedule (<i>If nil, enter NIL</i>)	
------------------------------------------------------------------------------------------------	--

SIGNATURE		NAME (PRINT)	
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18.SCHEDULE OF SUBCONTRACTORS

I/we the tenderer, notify the Stellenbosch Municipality that it is our intention to employ the following Subcontractors for work in this contract.

SUBCONTRACTORS				
Category / Type	Subcontractor Name; Address; Contact Person; Tel. No.		Items of work (pay items) to be undertaken by the Subcontractor	Estimated cost of Work (Rand)
1.	Name of firm			
	Contact person			
	Tel No			
	Address			
2.	Name of firm			
	Contact person			
	Tel No			
	Address			
3.	Name of firm			
	Contact person			
	Tel No			
	Address			
4.	Name of firm			
	Contact person			
	Tel No			
	Address			
5.	Name of firm			
	Contact person			
	Tel No			
	Address			
Number of sheets appended by the tenderer to this schedule (<i>If nil, enter NIL</i>)				

Acceptance of this tender shall not be construed as approval of all or any of the listed subcontractors. Should any of the subcontractors not be approved subsequent to acceptance of the tender, this shall in no way invalidate this tender, and the tendered unit rates for the various items of work shall remain final and binding, even in the event of a subcontractor not listed above being approved by the Engineer.

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19.SCHEDULE OF WORK EXPERIENCE OF THE TENDERER – CURRENT CONTRACTS

CURRENT CONTRACTS						
EMPLOYER (Name, Tel, Fax, Email)		Contact Person (Name, Tel, Fax, Email)		NATURE OF WORK	VALUE OF WORK (INCL. VAT)	DATE COMPLETED
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				

Attach additional pages if more space is required.

Number of sheets appended by the tenderer to this schedule (If nil, enter NIL)				
SIGNATURE		NAME (PRINT)		
CAPACITY		DATE		
NAME OF FIRM				



20.SCHEDULE OF WORK EXPERIENCE OF THE TENDERER – COMPLETED CONTRACTS

The following is a statement of similar work successfully executed by myself / ourselves:

COMPLETED CONTRACTS						
EMPLOYER (Name, Tel, Fax, Email)		Contact Person (Name, Tel, Fax, Email)		NATURE OF WORK	VALUE OF WORK (INCL. VAT)	DATE COMPLETED
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				

Attach additional pages if mores space is required.

Number of sheets appended by the tenderer to this schedule (If nil, enter NIL)	
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SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



21. PRICING SCHEDULE

NOTE:

1. Only firm prices will be accepted. Non-firm prices will not be considered.
2. All delivery costs **MUST** be included in the bid price, for delivery at the prescribed destination.
3. Document **MUST** be completed in non-erasable black ink.
4. **NO** correction fluid/tape may be used.
 - a. In the event of a mistake having been made, it shall be crossed out in ink and be accompanied by an initial at each and every alteration.
5. The Bidder **MUST** indicate whether he/she/the entity is a registered VAT Vendor or not.
 - a.

I / We _____
 (full name of Bidder) the undersigned in my capacity as _____
 of the firm _____

hereby offer to Stellenbosch Municipality to render the services as described, in accordance with the specification and conditions of contract to the entire satisfaction of the Stellenbosch Municipality and subject to the conditions of tender, for the amounts indicated hereunder:

	INDICATE WITH AN 'X'			
	YES		NO	
Are you/is the firm a registered VAT Vendor				
If "YES", please provide VAT number				

- 8.1. State the rates and prices in Rand unless instructed otherwise in the tender conditions. Tender prices must be market related.
- 8.2. All prices tendered must include all expenses, disbursements, and costs (e.g., transport, accommodation etc.) that may be required for the execution of the tenderer's obligations in terms of the Contract, and shall cover the cost of all general risks, liabilities and obligations set forth or implied in the Contract as well as overhead

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charges and profit (in the event that the tender is successful). All prices tendered will be final and binding.

- 8.3. The successful tenderer is required to perform all tasks listed against each item. The tenderer **must therefore tender prices/rates on all items as per the section** in the Price Schedule. An item against which no rate is/are entered, or if anything other than a rate or a nil rate (for example, a zero, a dash or the word “included” or abbreviations thereof) is entered against an item, it will also be regarded as a nil rate having been entered against that item, i.e., that there is no charge for that item. The Tenderer may be requested to clarify nil rates, or items regarded as having nil rates; and the Municipality may also perform a risk analysis with regard to the reasonableness of such rates.
- 8.4. All equivalent or new products tendered must be able to integrate into the existing solution, work seamlessly with the existing solution and with no disruption of services. There must be no additional integration costs for the Municipality apart from what is provided for in the price schedule. Equivalent or new products should not void existing equipment warranty.
- 8.5. All completed jobs must be accompanied with a signed inspection sheet from the represented inspector of the relevant department, together with an invoice that corresponds with the signed inspection sheet. No payments will be made if the required items do not meet.
- 8.6. No upfront payments will be made. The appointed service provider is responsible for carrying the cost of all procurements, labour, parts, services, maintenance etc.

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Section A - Cameras

Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
A1	Camera Type-A (PTZ)	1	R	R	R	R	R	R
A2	Camera Type-B Indoor/Outdoor Dome	1	R	R	R	R	R	R
A3	Camera Type-C Thermal	1	R	R	R	R	R	R
A4	Camera Type-D Bullet Camera	1	R	R	R	R	R	R
A5	Camera Type-E Bullet Camera	1	R	R	R	R	R	R
A6	Camera Type-F Multisensory / Panoramic 4 Sensor Camera	1	R	R	R	R	R	R
A7	Camera Type-G License Plate Capture Camera	1	R	R	R	R	R	R
A8	Camera Type-H Fisheye Camera	1	R	R	R	R	R	R

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
A9	Multi Smart Sensor Device	1	R	R	R	R	R	R
A10	Wi-Fi Mini Covert Concealed Portable/Hidden Camera	1	R	R	R	R	R	R
Total (Excl. VAT)			R	R	R	R	R	R
15% VAT			R	R	R	R	R	R
Total (Incl. VAT)			R	R	R	R	R	R

Section B – Network Video Recorders

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
B1	NVR Standard Type-A	1	R	R	R	R	R	R
B2	Cloud Storage Integration and Backup Solutions	1	R	R	R	R	R	R
B3	ENVR Standard Type NVR	1	R	R	R	R	R	R
Total (Excl. VAT)			R	R	R	R	R	R
15% VAT			R	R	R	R	R	R
Total (Incl. VAT)			R	R	R	R	R	R

Section C – Monitoring Software and Licenses

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
C1	Monitoring Software	1	R	R	R	R	R	R
C2	Enterprise license key 1 year smart plan	1	R	R	R	R	R	R
C3	Enterprise license monthly fee	1	R	R	R	R	R	R
C4	Facial recognition license per channel	1	R	R	R	R	R	R
C5	LPR camera license per camera	1	R	R	R	R	R	R
C6	Facial recognition license per channel	1	R	R	R	R	R	R
C6	LPR camera license per camera	1	R	R	R	R	R	R
C7	LPR Cloud Services	1	R	R	R	R	R	R
C8	LPR Cloud Services Annual License Fee	1	R	R	R	R	R	R

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
C9	LPR Cloud Services MonthlyFee	1	R	R	R	R	R	R
C10	Camera Maintenance Management Information system	1	R	R	R	R	R	R
Total (Excl. VAT)			R	R	R	R	R	R
15% VAT			R	R	R	R	R	R
Total (Incl. VAT)			R	R	R	R	R	R

Section D – Data Room, Control Room Equipment, Computer Monitoring Equipment and Furniture

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
D1	Core i9 13 th gen - 5.5GHZ – 68MB cache with 24x cores tower computer with Win 10Pro fully licensed, 64GB RAM, 1x 512 GB SSD; 1x 6TB HDD, Minimum 8GB DDR6-128-Bit HDMI/DP/PCIe GPU (or equivalent)	1	R	R	R	R	R	R
D2	Remote monitoring workstation for up to 4 monitors; NVIDIA T1000 Graphics card (8G), Windows 10 IoT Enterprise4 LTSC, Intel Core i5 Processor,4 mDP to DP and 4mDP to HDMI adapters supplied, USB keyboard, USB mouse, Power cord supplied	1	R	R	R	R	R	R
D3	SuperMicro CSE 836 servers support and maintenance for 5 units	1	R	R	R	R	R	R
D4	Wireless keyboard and mouse as a set or separate	1	R	R	R	R	R	R

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			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
D5	32" LED monitor - wall mountable	1	R	R	R	R	R	R
D6	55" 8K LED borderless monitor LED 24/7/365 operation - wall mountable	1	R	R	R	R	R	R
D7	43" 8K LED borderless monitor LED 24/7/365 operation - wall mountable	1	R	R	R	R	R	R
D8	Wall brackets for 43 – 55" monitors	1	R	R	R	R	R	R
D9	HDMI cable 1.8 meters	1	R	R	R	R	R	R
D10	HDMI cable 5 meters	1	R	R	R	R	R	R
D11	HDMI cable 10 meters	1	R	R	R	R	R	R

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			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
D12	Display Port to HDMI female adaptor	1	R	R	R	R	R	R
D13	NVR Server Cabinet	1	R	R	R	R	R	R
D14	T8310 Control Board	1	R	R	R	R	R	R
Total (Excl. VAT)			R	R	R	R	R	R
15% VAT			R	R	R	R	R	R
Total (Incl. VAT)			R	R	R	R	R	R

SECTION E – CCTV ELECTRIC WORKS, COC & CIVIL WORKS

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Please note that 100% unskilled labour to be used in the area of which the work is being done of the WC024.

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			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
Placing of Cable Warning Tape								
A-E14	16mm square x 2 core	1	R	R	R	R	R	R
A-E15	10mm square bare copper earth	1	R	R	R	R	R	R
Laying of low voltage conductor per meter, Copper & Aluminium; (SWA)								
A-E16	16mm square x 2 core	1	R	R	R	R	R	R
A-E17	10mm square bare copper earth	1	R	R	R	R	R	R
Laying of PVC pipe ducts								
A-E18	16mm square x 2 core	1	R	R	R	R	R	R
A-E19	10mm square bare copper earth	1	R	R	R	R	R	R
Laying of Fibre Cabling								
A-E20	Qualify pipes (Duct Integrity Test) - 7 Way	1	R	R	R	R	R	R
A-E21	Qualify Fiber OTDR Trace with report (Bi-directional)	1	R	R	R	R	R	R

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			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
A-E22	Fibre ATP Test (full range) 12f, 24f and 48f	1	R	R	R	R	R	R
A-E23	Splice Fibre in Slimbox	1	R	R	R	R	R	R
A-E24	Splice Fibre in Drawer	1	R	R	R	R	R	R
A-E25	Splice Fibre in joint	1	R	R	R	R	R	R
A-E26	Supply and install Splice closure up to 96 Fibre	1	R	R	R	R	R	R
A-E27	Supply and install Splice Protector in Joint	1	R	R	R	R	R	R
A-E28	ODF Labelling of new Link (Existing Installation)	1	R	R	R	R	R	R
A-E29	Labelling of Joint Closure	1	R	R	R	R	R	R
A-E30	Supply and install LC APC MultiMode duplex connectors	1	R	R	R	R	R	R
A-E31	Supply and install LC PC MultiMode duplex connectors	1	R	R	R	R	R	R
A-E32	Supply and install LC UPC MultiMode duplex connectors	1	R	R	R	R	R	R
A-E33	Supply and install LC PC Single Mode duplex connectors	1	R	R	R	R	R	R

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
A-E34	Supply and install LC APC Single Mode duplex connectors	1	R	R	R	R	R	R
A-E35	Supply and install LC UPC Single Mode duplex connectors	1	R	R	R	R	R	R
A-E36	Supply and install 1U sliding krone splicing panel designed to accept 24 fibers	1	R	R	R	R	R	R
A-E37	Supply & install steel pipe galvanized 50mm against building (up to two storey)	1	R	R	R	R	R	R
A-E38	Supply & install steel pipe galvanized 100mm against building (up to two storey)	1	R	R	R	R	R	R
A-E39	Supply & install steel pipe galvanized 150mm against building (up to two storey)	1	R	R	R	R	R	R
A-E40	Supply & Fit 50mm PVC Pipe Against Wall against building (up to two storey)	1	R	R	R	R	R	R
A-E41	Supply & Fit 110mm PVC Pipe Against Wall against building (up to two storey)	1	R	R	R	R	R	R
A-E42	Supply and install of cable trays (RF HD 100mm) @ Heights	1	R	R	R	R	R	R
A-E43	Supply and install Fibre Cable - Single mode - 9/125µm ADSS long span 24 core fibre	1	R	R	R	R	R	R

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			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
A-E44	Supply and install Fibre Patch Panel - krone 6 port ST simplex adaptor	1	R	R	R	R	R	R
A-E45	Supply and install Fibre Patch Panel - krone 24 port LC simplex adaptor	1	R	R	R	R	R	R
A-E46	Supply and install Connectors-Mid-Coupler Module LC DX MM 6 port complete	1	R	R	R	R	R	R
A-E47	Supply and install Connectors-Mid-Coupler Module LC DX SM 6 port complete	1	R	R	R	R	R	R
A-E48	Supply and install Connectors-Mid-Coupler Module SC SX MM 6 port complete	1	R	R	R	R	R	R
A-E49	Supply and install Connectors-Mid-Coupler Module SC SX SM 6 port complete	1	R	R	R	R	R	R
A-E50	Supply and install Connectors-Mid-Coupler Module ST SX SM 6 port complete	1	R	R	R	R	R	R
A-E51	Supply and install Connectors-Mid-Coupler Module ST ST SM 6 port complete	1	R	R	R	R	R	R
A-E52	Supply and install Connectors-Mid-Coupler Module ST ST MM 6 port complete	1	R	R	R	R	R	R
A-E53	Supply and install 24 Port MM OM3 Fibre Patch Panel Complete with Mid-Couplers ST	1	R	R	R	R	R	R

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
A-E54	Supply and install 24 Port MM OM3 Fibre Patch Panel Complete with Mid-Couplers LC	1	R	R	R	R	R	R
A-E55	Fibre Pigtails - Krone Pigtails ST Multi-mode 0.5 m	1	R	R	R	R	R	R
A-E56	Supply and install Fibre Pigtails - Krone Pigtails ST Single mode 1.0 m	1	R	R	R	R	R	R
A-E57	Supply and install Fibre Pigtails - Krone Pigtails SC Multi-mode 0.5 m	1	R	R	R	R	R	R
A-E58	Supply and install Fibre Pigtails - Krone Pigtails SC Single mode 1.0 m	1	R	R	R	R	R	R
A-E59	Supply and install Fibre Pigtails - Krone Pigtails LC Multi-mode 0.5 m	1	R	R	R	R	R	R
A-E60	Supply and install Fibre Pigtails - Krone Pigtails LC Single mode 1.0 m	1	R	R	R	R	R	R
A-E61	Supply and install Fibre Pigtails - OM3 10G multi-mode 1.0 m ST	1	R	R	R	R	R	R
A-E62	Supply and install Fibre Pigtails - OM3 10G multi-mode 1.0 m LC	1	R	R	R	R	R	R
A-E63	Supply and install Fibre Pigtails - OM3 10G multi-mode 1.0 m SC	1	R	R	R	R	R	R

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			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
A-E64	Supply and install Dual Fibre Fly and Patch Leads - ST to ST (MM) 3m	1	R	R	R	R	R	R
A-E65	Supply and install Dual Fibre Fly and Patch Leads - ST to ST (MM) 3m OM3	1	R	R	R	R	R	R
A-E66	Supply and install Dual Fibre Fly and Patch Leads - ST to ST (SM) 3m	1	R	R	R	R	R	R
A-E67	Supply and install Dual Fibre Fly and Patch Leads - ST to SC (MM) 3m	1	R	R	R	R	R	R
A-E68	Supply and install Dual Fibre Fly and Patch Leads - ST to SC (MM) 3m OM3	1	R	R	R	R	R	R
A-E69	Dual Fibre Fly and Patch Leads - ST to SC (SM) 3m	1	R	R	R	R	R	R
A-E70	Supply and install Dual Fibre Fly and Patch Leads - SC to SC (MM) 3m	1	R	R	R	R	R	R
A-E71	Supply and install Dual Fibre Fly and Patch Leads - SC to SC (MM) 3m OM3	1	R	R	R	R	R	R
A-E72	Supply and install Dual Fibre Fly and Patch Leads - SC to SC (SM) 3m	1	R	R	R	R	R	R
A-E73	Supply and install Dual Fibre Fly and Patch Leads - SC to LC (MM) 3m OM3	1	R	R	R	R	R	R
A-E74	Supply and install Dual Fibre Fly and Patch Leads - SC to LC (SM) 3m	1	R	R	R	R	R	R

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
A-E75	Supply and install Dual Fibre Fly and Patch Leads - ST to LC (MM) 3m	1	R	R	R	R	R	R
A-E76	Supply and install Dual Fibre Fly and Patch Leads - ST to LC (MM) 3m OM3	1	R	R	R	R	R	R
A-E77	Supply and install Dual Fibre Fly and Patch Leads - ST to LC (SM) 3m	1	R	R	R	R	R	R
A-E78	Supply and install Dual Fibre Fly and Patch Leads - LC to LC (SM) 3m	1	R	R	R	R	R	R
A-E79	Supply and install Dual Fibre Fly and Patch Leads - LC to LC (MM) 3m OM3	1	R	R	R	R	R	R
Digging depth and pole planting								
A-E80	Cement / Concrete 4.5m (1.2m deep)	1	R	R	R	R	R	R
A-E81	Cement / Concrete 7.2m(1.5m deep)	1	R	R	R	R	R	R
A-E82	Steel 4.5m on plinth with approved engineering plan	1	R	R	R	R	R	R
A-E83	Cement / Concrete pole 9m (deep 1.7m)	1	R	R	R	R	R	R

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
A-E84	12m Mast on plinth with approved engineering plan	1	R	R	R	R	R	R
A-E85	Cement / Concrete pole 7.5m (deep 1.7m)	1	R	R	R	R	R	R
Transport / hour, Truck & Crane plus driver/operator								
A-E86	3-Ton	P/H	R	R	R	R	R	R
A-E87	Cherry Picker	P/H	R	R	R	R	R	R
A-E88	Crane Truck	P/H	R	R	R	R	R	R
Total (Excl. VAT)			R	R	R	R	R	R
15% VAT			R	R	R	R	R	R
Total (Incl. VAT)			R	R	R	R	R	R

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Section F - Installation of UPS/Inverters to various CCTV and LPR sites

Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
F1	Victron or similar inverter / charger 12 / 500W/20amp (must be online capable)	1	R	R	R	R	R	R
F2	12 V/ 50 Amp/160W Li-Po4 battery	1	R	R	R	R	R	R
F3	10mm silicone suitable cable set from battery to inverter (2m)	1	R	R	R	R	R	R
F4	Battery Management System to regulate battery	1	R	R	R	R	R	R
F5	Lockable IP65 enclosure (600mm Hx400mm W x 250mm E	1	R	R	R	R	R	R
F6	12V EC breaker	1	R	R	R	R	R	R
F7	Double industrial plug 4 x 2	1	R	R	R	R	R	R
F8	COC	1	R	R	R	R	R	R
F9	2000VA Off-line UPS	1	R	R	R	R	R	R
F10	PowerValue11RT UPS	1	R	R	R	R	R	R

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
	Total (Excl. VAT)		R	R	R	R	R	R
	15% VAT		R	R	R	R	R	R
	Total (Incl. VAT)		R	R	R	R	R	R

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Section G - Installation of Solar Powered Panels at various CCTV and LPR sites

Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
G1	Solar panel kit 200 watt	1	R	R	R	R	R	R
G2	Solar panel kit 100 watt	1	R	R	R	R	R	R
G3	Solar panel kit 50 watt	1	R	R	R	R	R	R
G4	Electrical wires	1	R	R	R	R	R	R
G5	12V Lithium-ion battery	1	R	R	R	R	R	R
Total (Excl. VAT)			R	R	R	R	R	R
15% VAT			R	R	R	R	R	R
Total (Incl. VAT)			R	R	R	R	R	R

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Section H – Body Worn Cameras and Additional Accessories

Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
H1	Motorola VB400 Bodycam (Or equivalent)	1	R	R	R	R	R	R
H2	VB400 Solo Dock Station (Or equivalent)	1	R	R	R	R	R	R
H3	VB400 14-Port Dock Station (Or equivalent)	1	R	R	R	R	R	R
H4	Motorola RFID Reader (Or equivalent)	1	R	R	R	R	R	R
H5	Motorola RFID Card (Or equivalent)	1	R	R	R	R	R	R
H6	Dock Controller (Or equivalent)	1	R	R	R	R	R	R
H7	3-Point Chest Harness for VB400	1	R	R	R	R	R	R
H8	4-Point Chest Harness for VB400	1	R	R	R	R	R	R
H9	Shoulder Harness for VB400	1	R	R	R	R	R	R

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
H10	Quick release klick fast tilt mount for VB400	1	R	R	R	R	R	R
H11	Quick release klick fast stud for VB400	1	R	R	R	R	R	R
H12	Uniform Screw-On Dock for VB400	1	R	R	R	R	R	R
H13	Klick fast Dock Clamp for VB400	1	R	R	R	R	R	R
H14	Klick fast radio loop dock for VB400	1	R	R	R	R	R	R
H15	Close-fit Magnetic Mount for VB400	1	R	R	R	R	R	R
H16	Close-fit Double MOLLE mount for VB400	1	R	R	R	R	R	R
H17	Klick Fast dock for MOLLE vests to securely attached body-worn camera to a MOLLE Vest	1	R	R	R	R	R	R
H18	VB400 External Charging Cable	1	R	R	R	R	R	R
Total (Excl. VAT)			R	R	R	R	R	R

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
	15% VAT	R	R	R	R	R	R	R
	Total (Incl. VAT)	R	R	R	R	R	R	R

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Section I - Other Accessories/Parts

Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
I1	CM-MT-Wall1 – Wall Mount arm for Pendant	1	R	R	R	R	R	R
I2	PLMT-1001 – Pole Mount Adapter	1	R	R	R	R	R	R
I3	CRNMT-1001 - Corner Mount Adapter	1	R	R	R	R	R	R
I4	ES-HD-LP-HS - Standard format enclosure with heater, sunshield and PoE passthrough for a camera. PoE+ powers the camera enclosure and camera using one Ethernet connection.	1	R	R	R	R	R	R
I5	ES-HD-IR-IP6 - IR illuminator, PoE+, Outdoor, included lens option for 60°, 35°, or 10° horizontal coverage	1	R	R	R	R	R	R
I6	ES-HD-MNT-POLE-LG - Large pole mount for pole diameter 210mm (8.2 in) to 225mm (8.85 in)	1	R	R	R	R	R	R
I7	H4-BO-JBOX1 - Junction box for bullet cameras	1	R	R	R	R	R	R

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
18	H5AMH-AD-DOME1 - Outdoor surface mount adapter	1	R	R	R	R	R	R
19	H5AMH-AD-PEND1 - Outdoor pendant mount adapter	1	R	R	R	R	R	R
110	H5AMH-DO-COVR1 - Dome bubble and cover, for outdoor surface mount or pendant mount, clear.	1	R	R	R	R	R	R
111	WLMT-1001 - Pendant wall arm adapter,	1	R	R	R	R	R	R
112	NPTA-1001 - Pendant NPT adapter	1	R	R	R	R	R	R
113	H4AMH-AD-IRIL1 - Optional IR illuminator ring	1	R	R	R	R	R	R
114	POE60U-1BTE - Gigabit 802.3bt 60 W PoE Injector	1	R	R	R	R	R	R
115	IRPTZ-MNT-NPTA1 - NPT Pendant Adapter	1	R	R	R	R	R	R
116	IRPTZ-MNT-WALL1 - Wall Arm Mount	1	R	R	R	R	R	R
117	H4-MT-POLE1 - Pole Mounting Bracket	1	R	R	R	R	R	R

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			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
I18	H4-MT-CRNR1 - Corner Mounting Bracket,	1	R	R	R	R	R	R
I19	POE-INJ-BT-60W-NA - Gigabit 802.3bt 60W PoE Injector, single port	1	R	R	R	R	R	R
I20	POE-INJ2-PLUS-NA - 30W PoE+ Injector. Injector operational temperature range is -20°C (-4°F) to 40°C (104°F)1	1	R	R	R	R	R	R
I21	ES-HD-CWS-LG - Large housing with cooling fan and wall arm, -25 °C to +60 °C (-13 °F to 140 °F)	1	R	R	R	R	R	R
I22	H4VI-MT-SURF1 - Surface mount adapter for H4 Video Intercom	1	R	R	R	R	R	R
I23	Body Worn Chest Harness 3 point	1	R	R	R	R	R	R
I24	Body Worn Chest Harness 4 point	1	R	R	R	R	R	R
I25	Body Worn Shoulder Harness	1	R	R	R	R	R	R
I26	Body Worn Dock Epaulette	1	R	R	R	R	R	R

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
I27	Body Worn Molle Vest Mount	1	R	R	R	R	R	R
I28	Body Worn Double Molle Mount	1	R	R	R	R	R	R
I29	Body Worn Magnetic Mount	1	R	R	R	R	R	R
I30	Outdoor Camera Housing	1	R	R	R	R	R	R
I31	Cat5e Cable	1	R	R	R	R	R	R
I132	Cat6 Cable	1	R	R	R	R	R	R
I33	6 V Lithium-ion Battery	1	R	R	R	R	R	R
I34	12 V Lithium-ion Battery	1	R	R	R	R	R	R
I35	24 V Lithium-ion Battery	1	R	R	R	R	R	R
I36	256 GB Solid State Drive	1	R	R	R	R	R	R

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Item No	Description	QTY	Year 1 (2024/25) Unit Prices (Excl. VAT)		Year 2 (2025/26) Unit Prices (Excl. VAT)		Year 3 (2026/27) Unit Prices (Excl. VAT)	
			Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price	Labour	Item Cost/Unit Price
I37	512 GB Solid State Drive	1	R	R	R	R	R	R
I38	1 TB Solid State Drive	1	R	R	R	R	R	R
I39	8TB Hard drive	1	R	R	R	R	R	R
I40	10TB Hard drive	1	R	R	R	R	R	R
I41	Industrial GSM router with Wi-Fi facility and must be able to operate with 2 sim cards.	1	R	R	R	R	R	R
Total (Excl. VAT)			R	R	R	R	R	R
15% VAT			R	R	R	R	R	R
Total (Incl. VAT)			R	R	R	R	R	R

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Section J – Maintenance/Services/Repairs/Emergency Call Outs

Item No	Description	Estimate Frequency	Estimate Time	Year 1 (2024/25) Unit Prices (Excl. VAT)	Year 2 (2025/26) Unit Prices (Excl. VAT)	Year 3 (2026/27) Unit Prices (Excl. VAT)
J1	24-hour maintenance and support on all CCTV and related work. Support line must provide user department with ticket ID of registered faults and provide feedback on maintenance and support rendered.	24-hour	Per Day	R	R	R
J2	24-hour maintenance and support on all LPR and related work. Support line must provide user department with ticket ID of registered faults and provide feedback on maintenance and support rendered.	24-hour	Per Day	R	R	R
J3	Call out fee for emergency work within 2 hours	Hourly rate	Per Hour	R	R	R
		Weekdays 8am – 5pm		R	R	R
		Weekdays after hours (after 5pm)		R	R	R
		Saturday		R	R	R
		Sunday		R	R	R

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Item No	Description	Estimate Frequency	Estimate Time	Year 1 (2024/25) Unit Prices (Excl. VAT)	Year 2 (2025/26) Unit Prices (Excl. VAT)	Year 3 (2026/27) Unit Prices (Excl. VAT)
J4	Repairs for CCTV and LPR cameras (Labour)	Hourly rate	Per Hour	R	R	R
		Weekdays 8am – 5pm		R	R	R
		Weekdays after hours (after 5pm)		R	R	R
		Saturday		R	R	R
		Sunday		R	R	R
J5	Repair of fibre (labour)	Per Hour		R	R	R
Total (Excl. VAT)				R	R	R
15% VAT				R	R	R
Total (Incl. VAT)				R	R	R

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SUMMARY

Section	Description	Total (VAT Incl.) for all 3 Financial Years
A	Cameras	R
B	Network Video Recorders	R
C	Monitoring Software and Licenses	R
D	Control Room Equipment, Computer Monitoring Equipment and Furniture	R
E	Electric Works, COC & Civil Works	R
F	Installation of UPS/Inverters to various CCTV and LPR sites	R
G	Installation of Solar Powered Panel Kits at CCTV/LPR sites	R
H	Body Worn Cameras and Additional Accessories	R
I	Other Accessories/Parts	R
J	Maintenance/Services/Repairs/Emergency Call Outs	R
Grand Total (VAT Incl.)		R

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22.DECLARATION BY TENDERER

I / We acknowledge that I / we am / are fully acquainted with the contents of the conditions of tender of this tender document and that I / we accept the conditions in all respects.

I / We agree that the laws of the Republic of South Africa shall be applicable to the contract resulting from the acceptance of *my / our tender and that I / we elect *domicillium citandi et executandi* (physical address at which legal proceedings may be instituted) in the Republic at:

I / We accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving in me / us under this agreement as the principal liable for the due fulfillment of this contract.

I / We furthermore confirm I / we satisfied myself / ourselves as to the corrections and validity of my / our tender; that the price quoted cover all the work / items specified in the tender documents and that the price(s) cover all my / our obligations under a resulting contract and that I / we accept that any mistake(s) regarding price and calculations will be at my / our risk.

I / We furthermore confirm that my / our offer remains binding upon me / us and open for acceptance by the Purchases / Employer during the validity period indicated and calculated from the closing date of the bid.

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WITNESS 1		WITNESS 2	