

BID NOTICE

**STELLENBOSCH MUNICIPALITY HEREBY INVITES YOU TO TENDER FOR BSM 24/22
UPGRADE/MAINTENANCE OF HERITAGE BUILDINGS: VOORGELEGEN, RHENISH AND BERGZICHT
UNTIL 30 JUNE 2024.**

TENDER NUMBER: **BSM 24/22**
DESCRIPTION: **UPGRADE/MAINTENANCE OF HERITAGE BUILDINGS: VOORGELEGEN, RHENISH AND BERGZICHT UNTIL 30 JUNE 2024.**
CLOSING DATE: **24 January 2022**
CLOSING TIME: **Bids will be opened in the Council chambers or SCM boardroom at 12h00. Due to Covid -19 restrictions, opening of tenders to the public will not take place, but the opening register will be posted on the municipality website, immediately thereafter.**
CIDB : The following CIDB class of construction works will be applicable to the Tender, in accordance with the sum tendered or value determined in accordance with regulation 25(7A) of the Construction Industry Development Regulations, 2004 (As Amended)- at 23 May 2019-. **Class of Construction Works: minimum of 5GB or higher.**

INFORMATION:

Tender Specifications: Piet Smit; 021 808 8189; email: Piet.Smit@stellenbosch.gov.za
SCM Requirements: Gerald Kraukamp; 021 808 8519; email: Gerald.Kraukamp@stellenbosch.gov.za

Office hours for collection: 08h00-15h30

A **compulsory clarification meeting** will be held at the Council Chamber on the **8 December 2021** at 10:00. Due to Covid 19 restrictions a limited number of bidders may attend the compulsory meeting and it is therefore requested that only one representative per company attend. A notice of intention must be submitted by email to Piet.Smit@stellenbosch.gov.za by **6 December 2021** before 10:00 to enable the department to determine if more than one meeting must be scheduled. If more than one meeting is scheduled, a time will be allocated to the tenderers and a tenderer can only attend on the allocated time. Only bidders registered will be allowed to attend the compulsory meeting. No walk in attendance will be permitted. Tenderers who fail to notify on time or do not attend the compulsory session will be regarded as non-compliant.. Bidders must wear masks, bring their own pen and maintain the prescribe distance between them. Direct after the meeting all bidders must attend the compulsory site meeting of all various sites.

Local production and content is applicable to this bid. Bidders must use the exchange rate published by the South African Reserve Bank (SARB) at **12:00 on 24 November 2021**. The guidance document for the calculation of local content is included in the bid document and is also available on the municipality's website by following the Supply Chain Management link. If raw material or input to be used for a specific item is not available locally, bidders should obtain written authorisation from the dti should there be a need to import such raw material or input. A copy of the authorisation letter must be submitted together with this tender document at the closing date and time of bid. **Please note that the requirements in terms of local production and content are fully contained in the tender document.**

Tenders may only be submitted on the Tender documentation issued by Stellenbosch Municipality and must be valid for **180 days** after tender closing. Late, electronic format, telephonic or faxed Tenders will not be considered and Stellenbosch Municipality does not bind itself to accept the lowest, part of or any Tender.

Sealed Tenders, with "**BSM 24/22 UPGRADE/MAINTENANCE OF HERITAGE BUILDINGS: VOORGELEGEN, RHENISH AND BERGZICHT UNTIL 30 JUNE 2024.**", clearly endorsed on the envelope, must be deposited in the Tender box at the offices of the Stellenbosch Municipality, Town Hall Complex, 17 Plein Street, Stellenbosch. The Tender box is accessible 24 hours a day and Tenders must be accompanied by the completed Tender documents. Tenders not accompanied by a complete Tender document, will not be considered.

NOTE: This tender will be evaluated in terms of the General Conditions of Contract, Supply Chain Management Policy, relevant specification, local content as depicted in the document and also the **Preferential Procurement Regulations, 2017 that was promulgated by the Minister of Finance on 20 January 2017 in Government Gazette No 40553.**

The preferential points system applied is as follows:

Price	80
B-BBEE status level of contribution	20
Total points for Price and B-BBEE	100

The following conditions to Tender exist (failure to comply may result in your Tender being disqualified):

1. This Tender is subject to the Standard Conditions of Tender and special conditions for Tendering;
2. Relevant terms of reference;
3. Tenderers must be registered on the Central supplier database (CSD) if they wish to conduct business with the municipality;
4. No award will be made to tenderers whose tax status is non-compliant;
5. Tenders submitted must be in a sealed envelope clearly marked with the Tender number, placed in the tender box before closing time. Failure will result in the tender being invalid;

Tender documents, in English, are available free of charge on the website: www.stellenbosch.gov.za Alternatively hard copies of the document are obtainable from the office of the SCM unit, Stellenbosch Municipality 1st floor, Plein Street, Stellenbosch, upon payment of a non-refundable fee of R603.00 per document.

G Mettler (Me)
MUNISIPALE BESTUURDER

TENDER KENNISGEWING

STELLENBOSCH NOOI U VIR DIE VOLGENDE TENDER : B/SM24/22

OPGRADERING/ONDERHOUD VAN ERFENISGEBOUE: VOORGELEGEN, RHENISH EN BERGZICHT TOT 30 JUNIE 2024.

TENDER NOMMER: **B/SM 24/22**

BESKRYWING: **OPGRADERING/ONDERHOUD VAN ERFENISGEBOUE: VOORGELEGEN, RHENISH EN BERGZICHT TOT 30 JUNIE 2024.**

SLUITINGSdatum: **24 Januarie 2022.**

TYD VAN SLUITING: **12h00.** Tenders sal oopgemaak word in die Raadsaal of in die Voorsieningskanaalbestuurs Komiteekamer. **As gevolg van die Covid -19 beperkinge sal die opening van die tenders vir die publiek nie plaasvind nie, maar die openingregiter sal onmiddellik daarna op die website geplaas word.**

KIOR: Die volgende KIOR klas vir konstruksiewerk, in ooreenstemming met die totale bedrag getender of waarde bepaal in ooreenstemming met regulasie 25 (7A) van die Konstruksie-industrie Ontwikkelingsraad, Regulasies, 2004 (soos gewysig) op 23 Mei 2019, sal op die bod van toepassing wees. Tenders moet 'n geskatte KIOR **kontraakteurgradering** van ten minste 5GB of **hoër hê**

NAVRAE:

Tender spesifikasies: Piet Smit; 021 808 8189; email: Piet.Smit@stellenbosch.gov.za

Vkb vereistes: Gerald Kraukamp; 021 808 8519; epos: Gerald.Kraukamp@stellenbosch.gov.za

Kantoor Ure: 08h00-15h30

n Verpligte toeligtingsvergadering sal op 8 Desember 2021 om 10:00 by die Stellenbosch Munisipale Raadsaal. Weens die beperking van Covid -19 mag n beperkte aantal tendersaars die verpligte vergadering bywoon en daarom word versoek dat slegs een verteenwoordiger per maatskappy die vergadering bywoon. n Kennisgewing van voornemde tendersaars moet teen **6 Desember 2021** voor **10:00** per e-pos ingedien word na Piet.Smit@stellenbosch.gov.za, om die departement in staat te stel om te bepaal of meer as een vergadering geskeduleer moet word. As daar meer as een vergadering geskeduleer is, sal 'n tyd aan die tenderaar toegeken word en die tenderaar kan slegs die vergadering op daardie betrokke tyd bywoon. Slegs geregistreerde tendersaars mag die verpligte vergadering bywoon. Geen instap sal toegelaat word nie. Tendersaars wat nie die verpligte inligtingsessie bywoon, sal gediskwalifiseer word.. Tendersaars moet maskers dra, hul eie pen saambring en die voorgeskrewe afstand tussen mekaar handhaaf. Tendersaars wat nie op tyd kennis gegee het nie, of die verpligte inligtingsessie bywoon nie, sal nie in ag geneem word nie. Direk na die vergadering sal n verpligte

Plaaslike produksie en inhoud is van toepassing op hierdie bod. Bieërs moet die wisselkoers wat om **12:00 op 24 November 2021**, soos deur die Suid-Afrikaanse Reserwebank (SARB) gepubliseer is, gebruik. Die begeleidingsdokument vir die berekening van plaaslike inhoud is ingesluit in die tenderdokument en is ook op die munisipaliteit se webwerf beskikbaar deur die Voorsieningskanaal Bestuurskakeel. Indien grondstowwe of insette wat vir 'n spesifieke item gebruik word, nie plaaslik beskikbaar is nie, moet bieërs skriftelike magtiging van die dti verkry indien daar so 'n grondstof of inset benodig word. 'N afskrif van die magtigingsbrief moet saam met hierdie tenderdokument by die sluitingsdatum en tyd van die bod ingedien word. **Neem kennis dat die vereistes in terme van die plaaslike produksie en inhoud volledig in die tender dokument vervat is.**

Tenders mag slegs ingedien word op die tenderdokumentasie verskaf deur Stellenbosch Munisipaliteit en moet geldig wees vir **180 dae** na die sluitingsdatum. Laat, elektroniese formaat of gefakse tenders sal nie aanvaar word nie en Stellenbosch Munisipaliteit is nie verplig om die laagste of enige tender wat ingedien word te aanvaar nie.

Verseëde tenders duidelik gemerk: **"BSM 24/22: OPGRADERING/ONDERHOUD VAN ERFENISGEBOUE: VOORGELEGEN, RHENISH EN BERGZICHT TOT 30 JUNIE 2024,"** op die koevert, moet geplaas word in die Tenderbus by die kantore van Stellenbosch Munisipaliteit, Pleinstraat, Stellenbosch. Die tenderbus is 24 uur per dag beskikbaar en tenders moet vergesel word met die voltooië stel tenderdokumente. Tendersaanbiedinge wat nie deur die volledige tenderdokument vergesel word nie, sal nie oorweeg word nie.

LET WEL: Hierdie tender sal geëvalueer in terme van Algemene Kontrakvoorwaardes, die Voorsieningskanaal Bestuursbeleid van Stellenbosch Munisipaliteit relevante spesifikasies, plaaslike inhoud en die Voorkeurverkrygings Regulasies, 2017 en soos op 20 Januarie 2017 deur die Minister van Finansies in Staatskoerant No 40553 afgekondig is.

Tendersaars mag voorkeerpunte eis in terme van hul B-BSEB status vlak van bydrae as volg:

Prys	80
BBSEB	20
Totale punte	100

Die volgende voorwaardes vir Tender soos volg: (versuim om te voldoen, kan veroorsaak dat u Tender gediskwalifiseer word):

1. Hierdie tender is onderworpe aan die algemene kontrakvoorwaardes (GCC) en spesiale voorwaardes vir die tender;
2. Toepaslike opdrag
3. Tendersaars moet geregistreer wees op Sentrale verskaffersdatabasis (SVD) as hulle met die munisipaliteit sake wil doen
4. Geen toekenning sal gemaak word aan diensverskaffers wie se Belasting status ongeldig is.
5. Die tender wat ingedien moet word, moet in 'n verseëde koevert wees wat duidelik gemerk is met die Tondernommer, wat in die tenderbus voor sluitingstyd geplaas word. Versuim sal tot gevolg hê dat die tender ongeldig is.

Tenderdokumente, in Engels, is verkrygbaar by die kantoor van die Voorsieningskanaalbestuurseenheid, Stellenbosch Munisipaliteit, 1ste Vloer, Pleinstraat, Stellenbosch na betaling van 'n nie-terugbetaalde tenderdeelnamefooi van R603.00 per dokument. Alternatiewelik mag die dokument gratis afgelaai word vanaf die webblad www.stellenbosch.gov.za.

G Mettler (Me)

MUNISIPALE BESTUURDER



TENDER NO.: B/SM 24/22
UPGRADE/STRUCTURAL MAINTENANCE: VARIOUS HERITAGE BUILDINGS UNTIL
30 JUNE 2024

PROCUREMENT DOCUMENT

NAME OF TENDERER:	
Total Bid Price (Inclusive of VAT)	
BBBEE LEVEL	

NOVEMBER 2021

PREPARED AND ISSUED BY:

Directorate: Finance:
Supply Chain Management Unit
Stellenbosch Municipality,
PO Box 17, Stellenbosch, 7599

**CONTACT FOR ENQUIRIES
REGARDING SPECIFICATIONS:**

Piet Smit
Manager: Property Management
and Municipal Buildings
Maintenance

Tel. Number: **0218088189**



1. TENDER NOTICE & INVITATION TO TENDER

BID NOTICE

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G Mettler (Me)
MUNISIPALE BESTUURDER



TENDER KENNISGEWING

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OPGRADERING/ONDERHOUD VAN ERFENISGEBOUE: VOORGELEGEN, RHENISH EN BERGZICHT TOT 30 JUNIE 2024.

TENDER NOMMER: **B/SM 24/22**
BESKRYWING: **OPGRADERING/ONDERHOUD VAN ERFENISGEBOUE: VOORGELEGEN, RHENISH EN BERGZICHT TOT 30 JUNIE 2024.**

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Tenders mag slegs ingedien word op die tenderdokumentasie verskaf deur Stellenbosch Munisipaliteit en moet geldig wees vir **180 dae** na die sluitingsdatum. Laat, elektroniese formaat of gefakse tenders sal nie aanvaar word nie en Stellenbosch Munisipaliteit is nie verplig om die laagste of enige tender wat ingedien word te aanvaar nie.

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Tendersaars mag voorkeerpunte eis in terme van hul B-BSEB status vlak van bydrae as volg:



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BBSEB	20
Totale punte	100

Die volgende voorwaardes vir Tender soos volg: (versuim om te voldoen, kan veroorsaak dat u Tender gediskwalifiseer word):

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5. Die tender wat ingedien moet word, moet in 'n verseëelde koevert wees wat duidelik gemerk is met die Tendernommer, wat in die tenderbus voor sluitingstyd geplaas word. Versuim sal tot gevolg hê dat die tender ongeldig is.

Tenderdokumente, in Engels, is verkrygbaar by die kantoor van die Voorsieningskanaalbestuurseenheid, Stellenbosch Munisipaliteit, 1ste Vloer, Pleinstraat, Stellenbosch na betaling van 'n nie-terugbetaalde tenderdeelnamefooi van R603.00 per dokument. Alternatiewelik mag die dokument gratis afgelaai word vanaf die webblad www.stellenbosch.gov.za.

G Mettler (Me)
MUNISIPALE BESTUURDER



**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)					
BID NUMBER:	B/SM 24/22	CLOSING DATE:	24 JANUARY 2022	CLOSING TIME:	12:00
DESCRIPTION	UPGRADE/STRUCTURAL MAINTENANCE: VARIOUS HERITAGE BUILDINGS				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					

BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT **STELLENBOSCH MUNICIPALITY, TOWN HOUSE COMPLEX, PLEIN STREET, STELLENBOSCH**

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT		<input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					

1. ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	2. ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
3. TOTAL NUMBER OF ITEMS OFFERED		4. TOTAL BID PRICE	R
5. SIGNATURE OF BIDDER	6. DATE	
7. CAPACITY UNDER WHICH THIS BID IS SIGNED			

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT	Finance	CONTACT PERSON	Piet Smit
CONTACT PERSON	Gerald Kraukamp	TELEPHONE NUMBER	021808-8189
TELEPHONE NUMBER	021808-8519	FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	Piet.Smit@ Stellenbosch.gov.za
E-MAIL ADDRESS	Gerald.Kraukamp@ Stellenbosch.gov.za		



PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.	
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE	
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.	
2. TAX COMPLIANCE REQUIREMENTS	
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.	
2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.	
2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.	
2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.	
2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.	
2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.	
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:

.....
CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

.....



CONTENTS

	PAGE NUMBER
1. 1. TENDER NOTICE & INVITATION TO TENDER	2
TENDER KENNISGEWING	4
PART A – ADMINISTRATIVE REQUIREMENTS IN TERMS OF THE SUPPLY CHAIN MANAGEMENT POLICY	10
2. CHECKLIST	11
3. CLARIFICATION MEETING CERTIFICATE	12
4. AUTHORITY TO SIGN A BID.....	13
5. CERTIFICATE OF AUTHORITY FOR JOINT VENTURES	15
6. STANDARD CONDITIONS OF TENDER (CIDB).....	16
7. JOINT BUILDING CONTRACTS COMMITTEE – GOVERNMENT PROCUREMENT	29
8. GENERAL CONDITIONS OF TENDER	38
9. MBD 4 – DECLARATION OF INTEREST	40
10. 10. MBD6.1 – PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017 – PURCHASES/SERVICES 80/20	43
11. MBD 6.2 – GUIDANCE DOCUMENT FOR THE CALCULATION OF LOCAL CONTENT ATTACHED FOR INFORMATION PURPOSES (if applicable)	49
12. DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS.....	50
13. MBD 8 – DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES.....	71
14. MBD 9 – CERTIFICATE OF INDEPENDENT BID DETERMINATION.....	73
15. MBD 10 – CERTIFICATE FOR PAYMENT OF MUNICIPAL SERVICES.....	75
16. COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT, 1993 (ACT 130 OF 1993).....	76
17. FORM OF INDEMNITY	77
PART B – SPECIFICATIONS AND PRICING SCHEDULE	78
18. SPECIFICATIONS	79
19. PRE-QUALIFICATION SCORE SHEET	105
20. SCHEDULE OF PLANT AND EQUIPMENT.....	106



21.	SCHEDULE OF SUBCONTRACTORS	107
22.	SCHEDULE OF WORK EXPERIENCE OF THE TENDERER – CURRENT CONTRACTS	108
23.	SCHEDULE OF WORK EXPERIENCE OF THE TENDERER – COMPLETED CONTRACTS	109
24.	CERTIFICATE OF REGISTRATION WITH CIDB	110
25.	FORM OF OFFER AND ACCEPTANCE	111
26.	PRICING SCHEDULE	113
27.	DECLARATION BY TENDERER	204



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PART A – ADMINISTRATIVE REQUIREMENTS IN TERMS OF THE SUPPLY CHAIN MANAGEMENT POLICY



2. CHECKLIST

PLEASE ENSURE THAT THE FOLLOWING FORMS HAVE BEEN DULY COMPLETED AND SIGNED AND THAT ALL DOCUMENTS AS REQUESTED, ARE ATTACHED TO THE TENDER DOCUMENT:

Certificate of Clarification Meeting Attendance - Is the form duly completed and signed by both tenderer and agent of the Stellenbosch Municipality?	Yes	No
Authority to Sign a Bid - Is the form duly completed and is a certified copy of the resolution attached?	Yes	No
MBD 4 (Declaration of Interest) - Is the form duly completed and signed?	Yes	No
MBD 6.1 (Preference Points claim form for purchases/services) - Is the form duly completed and signed? Is a CERTIFIED copy of the B-BBEE Certificate issued by a Verification Agency accredited by SANAS or the original Sworn Affidavit attached?	Yes	No
MBD 6.2 (Local Content) - Is the form duly completed and signed? Guidance Document for the Calculation of Local Content attached for information purposes?	Yes	No
MBD 8 (Declaration of Past Supply Chain Practices) - Is the form duly completed and signed?	Yes	No
MBD 9 (Certificate of Independent Bid Determination) - Is the form duly completed and signed?	Yes	No
MBD 10 (Certificate of Payment of Municipal Accounts) - Is the form duly completed and signed? Are the Identity numbers, residential addresses and municipal account numbers of ALL members, partners, directors, etc. provided on the form as requested?	Yes	No
OHSA (Occupational Health and Safety) - Is the form duly completed and signed? Is a valid Letter of Good Standing from the Compensation Commissioner attached?	Yes	No
Form of Indemnity - Is the form duly completed and signed?	Yes	No
Pricing Schedule - Is the form duly completed and signed?	Yes	No
Form of Offer - Is the form duly completed and signed?	Yes	No
Declaration by Tenderer - Is the form duly completed and signed?	Yes	No

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



3. CLARIFICATION MEETING CERTIFICATE

I / We*, the undersigned, certify that I / we* have examined the Site for the Works and its surroundings for which I / we* am / are* submitting this Tender and have, as far as practicable possible, familiarized myself / ourselves* with all information, risks, contingencies and other circumstances which may influence or affect my / our* tender.

NAME & SURNAME			
CAPACITY			
NAME OF FIRM			
ADDRESS			
TELEPHONE NO		FAX NO:	
E-MAIL		SIGNATURE	

NB: Please note that no latecomers will be allowed.

*For all compulsory briefing sessions/site meetings/clarification meetings, bids received from interested bidders who fail to provide their contact details 48 hours prior to the meeting or not attend the meeting or arrived later than predetermined date and time, will be **disqualified***



4. AUTHORITY TO SIGN A BID

1. SOLE PROPRIETOR (SINGLE OWNER BUSINESS) AND NATURAL PERSON

1.1. I, _____, the undersigned, hereby confirm that I am the sole owner of the business trading as _____.

OR

1.2. I, _____, the undersigned, hereby confirm that I am submitting this tender in my capacity as natural person.

SIGNATURE:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	

2. COMPANIES AND CLOSE CORPORATIONS

2.1. If a Bidder is a **COMPANY**, a certified copy of the resolution by the board of directors, duly signed, authorising the person who signs this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the company **must be submitted with this bid**, that is, before the closing time and date of the bid

2.2. In the case of a **CLOSE CORPORATION (CC)** submitting a bid, a resolution by its members, authorizing a member or other official of the corporation to sign the documents on their behalf, **shall be included with the bid**.

PARTICULARS OF RESOLUTION BY BOARD OF DIRECTORS OF THE COMPANY/MEMBERS OF THE CC

Date Resolution was taken			
Resolution signed by (name and surname)			
Capacity			
Name and surname of delegated Authorised Signatory			
Capacity			
Specimen Signature			
Full name and surname of ALL Director(s) / Member (s)			
1.		2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	
Is a CERTIFIED COPY of the resolution attached?		YES	NO
SIGNED ON BEHALF OF COMPANY / CC:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	



3. PARTNERSHIP

We, the undersigned partners in the business trading as _____ hereby authorize Mr/Ms _____ to sign this bid as well as any contract resulting from the bid and any other documents and correspondence in connection with this bid and /or contract for and on behalf of the abovementioned partnership.

The following particulars in respect of every partner must be furnished and signed by every partner:

Full name of partner		Signature	
SIGNED ON BEHALF OF PARTNERSHIP:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	

4. CONSORTIUM

We, the undersigned consortium partners, hereby authorize _____ (Name of entity) to act as lead consortium partner and further authorize Mr./Ms. _____ To sign this offer as well as any contract resulting from this tender and any other documents and correspondence in connection with this tender and / or contract for and on behalf of the consortium.

The following particulars in respect of each consortium member must be provided and signed by each member:

Full Name of Consortium Member	Role of Consortium Member	% Participation	Signature
SIGNED ON BEHALF OF PARTNERSHIP:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	



5. CERTIFICATE OF AUTHORITY FOR JOINT VENTURES

This returnable schedule is to be completed by JOINT VENTURES

We, the undersigned, are submitting this tender offer in joint venture and hereby authorize Mr./Ms. _____

authorized signatory of the Company/Close Corporation/Partnership (name) _____, acting in the capacity of lead partner, to sign all documents in connection with the tender offer and any contract resulting from it on our behalf.

(i) Name of firm (Lead partner)			
Address			
		Tel. No.	
Signature		Designation	

(ii) Name of firm			
Address			
		Tel. No.	
Signature		Designation	

(iii) Name of firm			
Address:			
		Tel. No.	
Signature		Designation	

(iv) Name of firm			
Address			
		Tel. No.	
Signature		Designation	

NOTE: A copy of the Joint Venture Agreement showing clearly the percentage contribution of each partner to the Joint Venture, shall be appended to this Schedule.



6. STANDARD CONDITIONS OF TENDER (CIDB)

F.1 General

F.1.1 Actions

F.1.1.1 The employer and each tenderer submitting a tender offer shall comply with these conditions of tender. In their dealings with each other, they shall discharge their duties and obligations as set out in F.2 and F.3, timeously and with integrity, and behave equitably, honestly and transparently, comply with all legal obligations and not engage in anticompetitive practices.

F.1.1.2 The employer and the tenderer and all their agents and employees involved in the tender process shall avoid conflicts of interest and where a conflict of interest is perceived or known, declare any such conflict of interest, indicating the nature of such conflict. Tenderers shall declare any potential conflict of interest in their tender submissions. Employees, agents and advisors of the employer shall declare any conflict of interest to whoever is responsible for overseeing the procurement process at the start of any deliberations relating to the procurement process or as soon as they become aware of such conflict, and abstain from any decisions where such conflict exists or recuse themselves from the procurement process, as appropriate.

Note

- 1) *A conflict of interest may arise due to a conflict of roles, which might provide an incentive for improper acts in some circumstances. A conflict of interest can create an appearance of impropriety that can undermine confidence in the ability of that person to act properly in his or her position even if no improper acts result.*
- 2) *Conflicts of interest in respect of those engaged in the procurement process include direct, indirect or family interests in the tender or outcome of the procurement process and any personal bias, inclination, obligation, allegiance or loyalty, which would in any way, affect any decisions taken.*

F.1.1.3 The employer shall not seek and a tenderer shall not submit a tender without having a firm intention and the capacity to proceed with the contract.

F.1.2 Tender Documents

The documents issued by the employer for the purpose of a tender offer are listed in the tender data.

F.1.3 Interpretation

F.1.3.1 The tender data and additional requirements contained in the tender schedules that are included in the returnable documents are deemed to be part of these conditions of tender.

F.1.3.2 These conditions of tender, the tender data and tender schedules, which are only required for tender evaluation purposes, shall not form part of any contract arising from the invitation to tender.

F.1.3.3 For the purposes of these conditions of tender, the following definitions apply:

- a) **conflict of interest** means any situation in which:
 - i) someone in a position of trust has competing professional or personal interests which make it difficult to fulfil his or her duties impartially;
 - ii) an individual or organisation is in a position to exploit a professional or official capacity in some way for their personal or corporate benefit; or
 - iii) incompatibility or contradictory interests exist between an employee and the organisation which employs that employee.
- b) **comparative offer** means the price after the factors of a non-firm price and all unconditional discounts it can be utilised to have been taken into consideration;



-
- c) **corrupt practice** means the offering, giving, receiving or soliciting of anything of value to influence the action of the employer or his staff or agents in the tender process;
 - d) **fraudulent practice** means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the employer, including collusive practices intended to establish prices at artificial levels;
 - e) **organization** means a company, firm, enterprise, association or other legal entity, whether incorporated or not, or a public body;
 - f) **functionality** means the measurement according to the predetermined norms of a service or commodity designed to be practical and useful, working or operating, taking into account quality, reliability, viability and durability of a service and technical capacity and ability of a tenderer.

F.1.4 Communication and employer's agent

Each communication between the employer and a tenderer shall be to or from the employer's agent only, and in a form that can be readily read, copied and recorded. Communications shall be in the English language. The employer shall not take any responsibility for non- receipt of communications from or by a tenderer. The name and contact details of the employer's agent are stated in the tender data.

F.1.5 Cancellation and Re-Invitation of Tenders

F1.5.1 An organ of state may, prior to the award of the tender, cancel a tender if-

- (a) due to changed circumstances, there is no longer a need for the services, works or goods requested; or
- (b) funds are no longer available to cover the total envisaged expenditure; or
- (c) no acceptable tenders are received.

F1.5.2 The decision to cancel a tender must be published in the cidb website and in the government Tender Bulletin for the media in which the original tender invitation was advertised.

F.1.6 Procurement procedures

F.1.6.1 General

Unless otherwise stated in the tender data, a contract will, subject to F.3.13, be concluded with the tenderer who in terms of F.3.11 is the highest ranked or the tenderer scoring the highest number of tender evaluation points, as relevant, based on the tender submissions that are received at the closing time for tenders.

F.1.6.2 Competitive negotiation procedure

F.1.6.2.1 Where the tender data require that the competitive negotiation procedure is to be followed, tenderers shall submit tender offers in response to the proposed contract in the first round of submissions. Notwithstanding the requirements of F.3.4, the employer shall announce only the names of the tenderers who make a submission. The requirements of F.3.8 relating to the material deviations or qualifications which affect the competitive position of tenderers shall not apply.

F.1.6.2.2 All responsive tenderers, or not less than three responsive tenderers that are highest ranked in terms of the evaluation method and evaluation criteria stated in the tender data, shall be invited in each round to enter into competitive negotiations, based on the principle of equal treatment and keeping confidential the proposed solutions and associated information. Notwithstanding the provisions of F.2.17, the employer may request that tenders be clarified, specified and fine-tuned in order to improve a tenderer's



competitive position provided that such clarification, specification, fine-tuning or additional information does not alter any fundamental aspects of the offers or impose substantial new requirements which restrict or distort competition or have a discriminatory effect.

F.1.6.2.3 At the conclusion of each round of negotiations, tenderers shall be invited by the employer to make a fresh tender offer, based on the same evaluation criteria, with or without adjusted weightings. Tenderers shall be advised when they are to submit their best and final offer.

F.1.6.2.4 The contract shall be awarded in accordance with the provisions of F.3.11 and F.3.13 after tenderers have been requested to submit their best and final offer.

F.1.6.3 Proposal procedure using the two stage-system

F.1.6.3.1 Option 1

Tenderers shall in the first stage submit technical proposals and, if required, cost parameters around which a contract may be negotiated. The employer shall evaluate each responsive submission in terms of the method of evaluation stated in the tender data, and in the second stage negotiate a contract with the tenderer scoring the highest number of evaluation points and award the contract in terms of these conditions of tender.

F.1.6.3.2 Option 2

F.1.6.3.2.1 Tenderers shall submit in the first stage only technical proposals. The employer shall invite all responsive tenderers to submit tender offers in the second stage, following the issuing of procurement documents.

F.1.6.3.2.2 The employer shall evaluate tenders received during the second stage in terms of the method of evaluation stated in the tender data, and award the contract in terms of these conditions of tender.

F.2 Tenderer's obligations

F.2.1 Eligibility

F.2.1.1 Submit a tender offer only if the tenderer satisfies the criteria stated in the tender data and the tenderer, or any of his principals, is not under any restriction to do business with employer.

F.2.1.2 Notify the employer of any proposed material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used by the employer as the basis in a prior process to invite the tenderer to submit a tender offer and obtain the employer's written approval to do so prior to the closing time for tenders.

F.2.2 Cost of tendering

F.2.2.1 Accept that, unless otherwise stated in the tender data, the employer will not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer complies with requirements.

F.2.2.2 The cost of the tender documents charged by the employer shall be limited to the actual cost incurred by the employer for printing the documents. Employers must attempt to make available the tender documents on its website so as not to incur any costs pertaining to the printing of the tender documents.

F.2.3 Check documents

Check the tender documents on receipt for completeness and notify the employer of any discrepancy or omission.



F.2.4 Confidentiality and copyright of documents

Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a tender offer in response to the invitation.

F.2.5 Reference documents

Obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are not attached but which are incorporated into the tender documents by reference.

F.2.6 Acknowledge addenda

Acknowledge receipt of addenda to the tender documents, which the employer may issue, and if necessary apply for an extension to the closing time stated in the tender data, in order to take the addenda into account.

F.2.7 Clarification meeting

Attend, where required, a clarification meeting at which tenderers may familiarize themselves with aspects of the proposed work, services or supply and raise questions. Details of the meeting(s) are stated in the tender data.

F.2.8 Seek clarification

Request clarification of the tender documents, if necessary, by notifying the employer at least five working days before the closing time stated in the tender data.

F.2.9 Insurance

Be aware that the extent of insurance to be provided by the employer (if any) might not be for the full cover required in terms of the conditions of contract identified in the contract data. The tenderer is advised to seek qualified advice regarding insurance.

F.2.10 Pricing the tender offer

F.2.10.1 Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes (except Value Added Tax (VAT), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable 14 days before the closing time stated in the tender data.

F.2.10.2 Show VAT payable by the employer separately as an addition to the tendered total of the prices.

F.2.10.3 Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.

F.2.10.4 State the rates and prices in Rand unless instructed otherwise in the tender data. The conditions of contract identified in the contract data may provide for part payment in other currencies.

F.2.11 Alterations to documents

Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations.

F.2.12 Alternative tender offers

F.2.12.1 Unless otherwise stated in the tender data, submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted as well as a schedule that compares the requirements of the tender documents with the alternative requirements that are proposed.



F.2.12.2 Accept that an alternative tender offer may be based only on the criteria stated in the tender data or criteria otherwise acceptable to the employer.

F.2.12.3 An alternative tender offer may only be considered in the event that the main tender offer is the winning tender.

F.2.13 Submitting a tender offer

F.2.13.1 Submit one tender offer only, either as a single tendering entity or as a member in a joint venture to provide the whole of the works, services or supply identified in the contract data and described in the scope of works, unless stated otherwise in the tender data.

F.2.13.2 Return all returnable documents to the employer after completing them in their entirety, either electronically (if they were issued in electronic format) or by writing legibly in non-erasable ink.

F.2.13.3 Submit the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with an English translation of any documentation in a language other than English, and the parts communicated electronically in the same format as they were issued by the employer.

F.2.13.4 Sign the original and all copies of the tender offer where required in terms of the tender data. The employer will hold all authorized signatories liable on behalf of the tenderer. Signatories for tenderers proposing to contract as joint ventures shall state which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the tender offer.

F.2.13.5 Seal the original and each copy of the tender offer as separate packages marking the packages as "ORIGINAL" and "COPY". Each package shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

F.2.13.6 Where a two-envelope system is required in terms of the tender data, place and seal the returnable documents listed in the tender data in an envelope marked "financial proposal" and place the remaining returnable documents in an envelope marked "technical proposal". Each envelope shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

F.2.13.7 Seal the original tender offer and copy packages together in an outer package that states on the outside only the employer's address and identification details as stated in the tender data.

F.2.13.8 Accept that the employer will not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.

F.2.13.9 Accept that tender offers submitted by facsimile or e-mail will be rejected by the employer, unless stated otherwise in the tender data.

F.2.14 Information and data to be completed in all respects

Accept that tender offers, which do not provide all the data or information requested completely and in the form required, may be regarded by the employer as non-responsive.

F.2.15 Closing time

F.2.15.1 Ensure that the employer receives the tender offer at the address specified in the tender data not later than the closing time stated in the tender data. Accept that proof of posting shall not be accepted as proof of delivery.



F.2.15.2 Accept that, if the employer extends the closing time stated in the tender data for any reason, the requirements of these conditions of tender apply equally to the extended deadline.

F.2.16 Tender offer validity

F.2.16.1 Hold the tender offer(s) valid for acceptance by the employer at any time during the validity period stated in the tender data after the closing time stated in the tender data.

F.2.16.2 If requested by the employer, consider extending the validity period stated in the tender data for an agreed additional period with or without any conditions attached to such extension.

F.2.16.3 Accept that a tender submission that has been submitted to the employer may only be withdrawn or substituted by giving the employer's agent written notice before the closing time for tenders that a tender is to be withdrawn or substituted.

F.2.16.4 Where a tender submission is to be substituted, submit a substitute tender in accordance with the requirements of F.2.13 with the packages clearly marked as "SUBSTITUTE".

F.2.17 Clarification of tender offer after submission

Provide clarification of a tender offer in response to a request to do so from the employer during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted.

Note: Sub-clause F.2.17 does not preclude the negotiation of the final terms of the contract with a preferred tenderer following a competitive selection process, should the Employer elect to do so.

F.2.18 Provide other material

F.2.18.1 Provide, on request by the employer, any other material that has a bearing on the tender offer, the tenderer's commercial position (including notarized joint venture agreements), preferencing arrangements, or samples of materials, considered necessary by the employer for the purpose of a full and fair risk assessment. Should the tenderer not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in the employer's request, the employer may regard the tender offer as non-responsive.

F.2.18.2 Dispose of samples of materials provided for evaluation by the employer, where required.

F.2.19 Inspections, tests and analysis

Provide access during working hours to premises for inspections, tests and analysis as provided for in the tender data.

F.2.20 Submit securities, bonds and policies

If requested, submit for the employer's acceptance before formation of the contract, all securities, bonds, guarantees, policies and certificates of insurance required in terms of the conditions of contract identified in the contract data.

F.2.21 Check final draft

Check the final draft of the contract provided by the employer within the time available for the employer to issue the contract.

F.2.22 Return of other tender documents

If so instructed by the employer, return all retained tender documents within 28 days after the expiry of the validity period stated in the tender data.



F.2.23 Certificates

Include in the tender submission or provide the employer with any certificates as stated in the tender data.

F.3 The employer's undertakings

F.3.1 Respond to requests from the tenderer

F.3.1.1 Unless otherwise stated in the tender Data, respond to a request for clarification received up to five working days before the tender closing time stated in the Tender Data and notify all tenderers who drew procurement documents.

F.3.1.2 Consider any request to make a material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used to prequalify a tenderer to submit a tender offer in terms of a previous procurement process and deny any such request if as a consequence:

- a) an individual firm, or a joint venture as a whole, or any individual member of the joint venture fails to meet any of the collective or individual qualifying requirements;
- b) the new partners to a joint venture were not prequalified in the first instance, either as individual firms or as another joint venture; or
- c) in the opinion of the Employer, acceptance of the material change would compromise the outcome of the prequalification process.

F.3.2 Issue Addenda

If necessary, issue addenda that may amend or amplify the tender documents to each tenderer during the period from the date that tender documents are available until three days before the tender closing time stated in the Tender Data. If, as a result a tenderer applies for an extension to the closing time stated in the Tender Data, the Employer may grant such extension and, shall then notify all tenderers who drew documents.

F.3.3 Return late tender offers

Return tender offers received after the closing time stated in the Tender Data, unopened, (unless it is necessary to open a tender submission to obtain a forwarding address), to the tenderer concerned.

F.3.4 Opening of tender submissions

F.3.4.1 Unless the two-envelope system is to be followed, open valid tender submissions in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data. Tender submissions for which acceptable reasons for withdrawal have been submitted will not be opened.

F.3.4.2 Announce at the meeting held immediately after the opening of tender submissions, at a venue indicated in the tender data, the name of each tenderer whose tender offer is opened and, where applicable, the total of his prices, number of points claimed for its B-BBEE status level and time for completion for the main tender offer only.

F.3.4.3 Make available the record outlined in F.3.4.2 to all interested persons upon request.

F.3.5 Two-envelope system

F.3.5.1 Where stated in the tender data that a two-envelope system is to be followed, open only the technical proposal of valid tenders in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data and announce the name of each tenderer whose technical proposal is opened.

F.3.5.2 Evaluate functionality of the technical proposals offered by tenderers, then advise tenderers who remain in contention for the award of the contract of the time and place when the financial proposals will be opened. Open only the financial proposals of



tenderers, who score in the functionality evaluation more than the minimum number of points for functionality stated in the tender data, and announce the score obtained for the technical proposals and the total price and any points claimed on B-BBEE status level. Return unopened financial proposals to tenderers whose technical proposals failed to achieve the minimum number of points for functionality.

F.3.6 Non-disclosure

Not disclose to tenderers, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of tender offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful tenderer.

F.3.7 Grounds for rejection and disqualification

Determine whether there has been any effort by a tenderer to influence the processing of tender offers and instantly disqualify a tenderer (and his tender offer) if it is established that he engaged in corrupt or fraudulent practices.

F.3.8 Test for responsiveness

F.3.8.1 Determine, after opening and before detailed evaluation, whether each tender offer properly received:

- a) complies with the requirements of these Conditions of Tender,
- b) has been properly and fully completed and signed, and
- c) is responsive to the other requirements of the tender documents.

F.3.8.2 A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. A material deviation or qualification is one which, in the Employer's opinion, would:

- a) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the Scope of Work,
- b) significantly change the Employer's or the tenderer's risks and responsibilities under the contract, or
- c) affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified.

Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.

F.3.9 Arithmetical errors, omissions and discrepancies

F.3.9.1 Check the highest ranked tender or tenderer with the highest number of tender evaluation points after the evaluation of tender offers in accordance with F.3.11 for:

- a) the gross misplacement of the decimal point in any unit rate;
- b) omissions made in completing the pricing schedule or bills of quantities; or
- c) arithmetic errors in:
 - i) line item totals resulting from the product of a unit rate and a quantity in bills of quantities or schedules of prices; or
 - ii) the summation of the prices.

F3.9.2 The employer must correct the arithmetical errors in the following manner:

- a) Where there is a discrepancy between the amounts in words and amounts in figures, the amount in words shall govern.



- b) If bills of quantities or pricing schedules apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted shall govern, and the unit rate shall be corrected.
- c) Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern and the tenderer will be asked to revise selected item prices (and their rates if bills of quantities apply) to achieve the tendered total of the prices.

Consider the rejection of a tender offer if the tenderer does not correct or accept the correction of the arithmetical error in the manner described above.

F.3.10 Clarification of a tender offer

Obtain clarification from a tenderer on any matter that could give rise to ambiguity in a contract arising from the tender offer.

F.3.11 Evaluation of tender offers

F.3.11.1 General

Appoint an evaluation panel of not less than three persons. Reduce each responsive tender offer to a comparative offer and evaluate them using the tender evaluation methods and associated evaluation criteria and weightings that are specified in the tender data.

F.3.11.2 Method 1: Price and Preference

In the case of a price and preference:

- 1) Score tender evaluation points for price
- 2) Score points for BBBEE contribution
- 3) Add the points scored for price and BBBEE.

F.3.11.3 Method 2: Functionality, Price and Preference

In the case of a functionality, price and preference:

- 1) Score functionality, rejecting all tender offers that fail to achieve the minimum number of points for functionality as stated in the Tender Data.
- 2) No tender must be regarded as an acceptable tender if it fails to achieve the minimum qualifying score for functionality as indicated in the tender invitation.
- 3) Tenders that have received the minimum qualification score for functionality must be evaluated further in terms of the preference points system prescribed in paragraphs 4 and 5 below.

The 80/20 point system for acquisition of services, works or goods up to Rand value of R50 million.

- 4) (a)(i) The following formula must be used to calculate the points for price in respect of tender (including price quotation) with a rand value equal to, or above R30 000 and up to Rand value of R50 000 000 (all applicable taxes included):

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where:



P_s = Points scored for price of bid under consideration;

P_t = Price of bid under consideration; and

P_{min} = Price of lowest acceptable tender or offer.

- 4) (a)(ii) An employer of state may apply the formula in paragraph (i) for price quotations with a value less than R30 000, if and when appropriate:
- 4) (b) Subject to subparagraph (4)(c), points must be awarded to a tender for attaining the B-BBEE status level of contributor in accordance with the table below:

B-BBEE status level of contributor	Number of points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

- 4) (c) A maximum of 20 points may be allocated in accordance with subparagraph (4)(b)
- 4) (d) The points scored by tender in respect of B-BBEE contribution contemplated in subparagraph (4)(b) must be added to the points scored for price as calculated in accordance with subparagraph (4)(a).
- 4) (e) Subject to paragraph 4.3.8 of "Standard for Uniformity in Procurement, April 2017", the contract must be awarded to the tender who scores the highest total number of points.

The 90/10 preference points system for acquisition of services, works or goods with a Rand value above R50 million

- 5) (a) The following formula must be used to calculate the points for price in respect of tenders with a Rand value above R50 000 000 (all applicable taxes included):

$$P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where:

P_s = Points scored for price of bid under consideration;

P_t = Price of bid under consideration; and

P_{min} = Price of lowest acceptable bid.

- 5) (b) Subject to subparagraph (5)(c), points must be awarded to a tender for attaining the B-BBEE status level of contributor in accordance with the table below:

B-BBEE status level of contributor	Number of points
1	10
2	9



3	6
4	5
5	4
6	3
7	2
8	1
Non-compliant contributor	0

- 5) (c) A maximum of 10 points may be allocated in accordance with subparagraph (5)(b).
- 5) (d) The points scored by tender in respect of B-BBEE contribution contemplated in subparagraph (5)(a) must be added to the points scored for price as calculated in accordance with subparagraph (5)(a).
- 5) (e) Subject to paragraph 4.3.8 of “Standard for Uniformity in Procurement, April 2017”, the contract must be awarded to the tender who scores the highest total number of points.

F.3.11.6 Decimal places

Score price, preference and functionality, as relevant, to two decimal places.

F.3.11.7 Scoring Price

Score price of remaining responsive tender offers using the following formula:

$$N_{FO} = W_1 \times A$$

Where:

N_{FO} = the number of tender evaluation points awarded for price.

W_1 = the maximum possible number of tender evaluation points awarded for price as stated in the Tender Data.

A = a number calculated using the formula and option described in Table F.1 as stated in the Tender Data.

Table F.1: Formulae for calculating the value of A

Formula	Comparison aimed at achieving	Option 1 ^a	Option 2 ^a
1	Highest price or discount	$A = \left(1 + \frac{P - P_m}{P_m}\right)$	$A = P / P_m$
2	Lowest price or percentage commission / fee	$A = \left(1 - \frac{P - P_m}{P_m}\right)$	$A = P_m / P$
^a P_m = is the comparative offer of the most favourable comparative offer. P = is the comparative offer of the tender offer under consideration.			

F.3.11.8 Scoring preferences

Confirm that tenderers are eligible for the preferences claimed in accordance with the provisions of the tender data and reject all claims for preferences where tenderers are not eligible for such preferences. Calculate the total number of tender evaluation points for preferences claimed in accordance with the provisions of the tender data.

F.3.11.9 Scoring functionality

Score each of the criteria and sub-criteria for quality in accordance with the provisions of the Tender Data.



Calculate the total number of tender evaluation points for quality using the following formula:

$$N_Q = W_2 \times S_O / M_S$$

Where:

S_O = the score for quality allocated to the submission under consideration;

M_S = the maximum possible score for quality in respect of a submission; and

W_2 = the maximum possible number of tender evaluation points awarded for the quality as stated in the tender data

F.3.12 Insurance provided by the employer

If requested by the proposed successful tenderer, submit for the tenderer's information the policies and / or certificates of insurance which the conditions of contract identified in the contract data, require the employer to provide.

F.3.13 Acceptance of tender offer

Accept the tender offer; if in the opinion of the employer, it does not present any risk and only if the tenderer:

- a) is not under restrictions, or has principals who are under restrictions, preventing participating in the employer's procurement,
- b) can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract,
- c) has the legal capacity to enter into the contract,
- d) is not insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act, 2008, bankrupt or being wound up, has his affairs administered by a court or a judicial officer, has suspended his business activities, or is subject to legal proceedings in respect of any of the foregoing,
- e) complies with the legal requirements, if any, stated in the tender data, and
- f) is able, in the opinion of the employer, to perform the contract free of conflicts of interest.

F.3.14 Prepare contract documents

F.3.14.1 If necessary, revise documents that shall form part of the contract and that were issued by the employer as part of the tender documents to take account of:

- a) addenda issued during the tender period,
- b) inclusion of some of the returnable documents, and
- c) other revisions agreed between the employer and the successful tenderer.

F.3.14.2 Complete the schedule of deviations attached to the form of offer and acceptance, if any.

F.3.15 Complete adjudicator's contract

Unless alternative arrangements have been agreed or otherwise provided for in the contract, arrange for both parties to complete formalities for appointing the selected adjudicator at the same time as the main contract is signed.

F.3.16 Notice to unsuccessful tenderers



F.3.16.1 Notify the successful tenderer of the employer's acceptance of his tender offer by completing and returning one copy of the form of offer and acceptance before the expiry of the validity period stated in the tender data, or agreed additional period.

F.3.16.2 After the successful tenderer has been notified of the employer's acceptance of the tender, notify other tenderers that their tender offers have not been accepted.

F.3.17 Provide copies of the contracts

Provide to the successful tenderer the number of copies stated in the Tender Data of the signed copy of the contract as soon as possible after completion and signing of the form of offer and acceptance.

F.3.18 Provide written reasons for actions taken

Provide upon request written reasons to tenderers for any action that is taken in applying these conditions of tender, but withhold information, which is not in the public interest to be divulged, which is considered to prejudice the legitimate commercial interests of tenderers or might prejudice fair competition between tenderers.

F3.19 Transparency in the procurement process

F3.19.1 The cidb prescripts require that tenders must be advertised and be registered on the cidb i-Tender system.

F3.19.2 The employer must adopt a transparency model that incorporates the disclosure and accountability as transparency requirements in the procurement process.

F3.19.3 The transparency model must identify the criteria for selection of projects, project information template and the threshold value of the projects to be disclosed in the public domain at various intervals of delivery of infrastructure projects.

F3.19.4 The client must publish the information on a quarterly basis, which contains the following information:

- Procurement planning process
- Procurement method and evaluation process
- Contract type
- Contract status
- Number of firms tendering
- Cost estimate
- Contract title
- Contract firm(s)
- Contract price
- Contract scope of work
- Contract start date and duration
- Contract evaluation reports

F3.19.5 The employer must establish a Consultative Forum which will conduct a random audit in the implementation of the transparency requirements in the procurement process.

F3.19.6 Consultative Forum must be an independent structure from the bid committees. F3.19.7 The information must be published on the employer's website.

F 3.19.8 Records of such disclosed information must be retained for audit purposes.



7. JOINT BUILDING CONTRACTS COMMITTEE – GOVERNMENT PROCUREMENT

1. DEFINITIONS

The following terms shall be interpreted as indicated:

- 1.1. "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2. "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3. "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4. "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5. "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally
- 1.6. "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7. "Day" means calendar day.
- 1.8. "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9. "Delivery ex stock" means immediate delivery directly from stock actually on hand
- 1.10. "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11. "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12. "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable.
- 1.13. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.14. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.15. "JBCC" means the Joint Building Contracts Committee.
- 1.16. "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.17. "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.18. "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.



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- 1.19. "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.20. "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.21. "Project site" where applicable, means the place indicated in bidding documents.
- 1.22. "Purchaser" means the organization purchasing the goods.
- 1.23. "Republic" means the Republic of South Africa.
- 1.24. "SCC" means the Special Conditions of Contract.
- 1.25. "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.26. "Supplier" means the successful bidder who is awarded the contract to maintain and administer the required and specified service(s) to the State.
- 1.27. "Tort" means in breach of contract.
- 1.28. "Turnkey" means a procurement process where one service provider assumes total responsibility for all aspects of the project and delivers the full end product / service required by the contract.
- 1.29. "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

- 2.1. These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2. Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3. Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1. Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2. Invitations to bid are usually published in locally distributed news media and on the municipality / municipal entity website.

4. Standards

- 4.1. The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1. The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.
- 5.2. The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in JBCC clause 5.1 except for purposes of performing the contract.
- 5.3. Any document, other than the contract itself mentioned in JBCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.



- 5.4. The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

- 6.1. The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 6.2. When a supplier developed documentation / projects for the municipality / municipal entity, the intellectual, copy and patent rights or ownership of such documents or projects will vest in the municipality / municipal entity.

7. Performance security

- 7.1. Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2. The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3. The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- 7.3.1. bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - 7.3.2. a cashier's or certified cheque
- 7.4. The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified.

8. Inspections, tests and analyses

- 8.1. All pre-bidding testing will be for the account of the bidder. If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspections tests and analysis, the bidder or contractor's premises shall be open, at all reasonable hours, for inspection by a representative of the purchaser or an organization acting on behalf of the purchaser.
- 8.2. If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.3. If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the goods to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.4. Where the goods or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such goods or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.5. Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.



8.6. Any contract goods may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected goods shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with goods which do comply with the requirements of the contract. Failing such removal the rejected goods shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute goods forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected goods, purchase such goods as may be necessary at the expense of the supplier.

8.7. The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 22 of JBCC.

9. Packing

9.1. The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2. The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, and in any subsequent instructions ordered by the purchaser.

10. Delivery

Delivery of the goods shall be made by the supplier in accordance with the documents and terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified.

11. Insurance

The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.

12. Transportation

Should a price other than an all-inclusive delivered price be required, this shall be specified.

13. Incidental

13.1. The supplier may be required to provide any or all of the following services, including additional services, if any:

13.1.1. performance or supervision of on-site assembly and/or commissioning of the supplied goods;

13.1.2. furnishing of tools required for assembly and/or maintenance of the supplied goods;

13.1.3. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;

13.1.4. performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and

13.1.5. training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2. Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.



14. Spare parts

14.1. As specified, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

14.1.1. such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and;

14.1.2. in the event of termination of production of the spare parts:

14.1.2.1. advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and

14.1.2.2. following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1. The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2. This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3. The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4. Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5. If the supplier, having been notified, fails to remedy the defect(s) within the period specified, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

16.1. The method and conditions of payment to be made to the supplier under this contract shall be specified.

16.2. The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.

16.3. Payments shall be made by the purchaser **no later than thirty (30) days** after submission of an **invoice, statement** or claim by the supplier.

16.4. Payment will be made in Rand unless otherwise stipulated.

17. Prices

Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized or in the purchaser's request for bid validity extension, as the case may be.

18. Variation orders

In cases where the estimated value of the envisaged changes in purchase does not vary more than 15% of the total value of the original contract, the contractor may be instructed to deliver the goods or render the services as such. In cases of measurable quantities, the contractor may be approached to reduce the unit price and such offers, may be accepted provided that there is no escalation in price.



19. Assignment

The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract, if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

21.1. Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2. If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.3. The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.4. Except as provided under JBCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to JBCC Clause 22, unless an extension of time is agreed upon pursuant to JBCC Clause 22 without the application of penalties.

21.5. Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

Subject to JBCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to JBCC Clause 23.

23. Termination for default

23.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

23.1.1. if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to JBCC Clause 21.2;

23.1.2. if the Supplier fails to perform any other obligation(s) under the contract; or

23.1.3. if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.



- 23.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4. If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the supplier as having no objection and proceed with the restriction.
- 23.5. Any restriction imposed on any person by the purchaser will, at the discretion of the purchaser, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the purchase actively associated.
- 23.6. If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- 23.6.1. the name and address of the supplier and / or person restricted by the purchaser;
 - 23.6.2. the date of commencement of the restriction
 - 23.6.3. the period of restriction; and
 - 23.6.4. the reasons for the restriction.
- These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.
- 23.7. If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. Force Majeure

- 25.1. Notwithstanding the provisions of JBCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2. If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency



The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

27.1.If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2.If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3.Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4.Notwithstanding any reference to mediation and/or court proceedings herein,

27.4.1. the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

27.4.2. the purchaser shall pay the supplier any monies due for goods delivered and / or services rendered according to the prescripts of the contract.

28. Limitation of liability

28.1.Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;

28.1.1. the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

28.1.2. the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment

29. Governing language

The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

31. Notices

31.1.Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice

31.2.The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

32.1.A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

32.2.A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3.No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid SARS must have certified that the tax matters of the preferred bidder are in order.



32.4. No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.

33. Transfer of contracts

The contractor shall not abandon, transfer, cede, assign or sublet a contract or part thereof without the written permission of the purchaser.

34. Amendment of contracts

No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing.

35. Prohibition of restrictive practices.

35.1. In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is / are or a contractor(s) was / were involved in collusive bidding.

35.2. If a bidder(s) or contractor(s) based on reasonable grounds or evidence obtained by the purchaser has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in section 59 of the Competition Act No 89 of 1998.

35.3. If a bidder(s) or contractor(s) has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

Joint Building Contracts Committee (Edition 6.2, 2018)



8. GENERAL CONDITIONS OF TENDER

1. Sealed tenders, with the **“Tender Number and Title”** clearly endorsed on the envelope, must be deposited in the **tender box** at the offices of the Stellenbosch Municipality, Plein Street, Stellenbosch.
2. The tender must be lodged by the Tenderer in the tender box in the Main Hall Entrance, Stellenbosch Municipal Offices, Plein Street, Stellenbosch

PLEASE NOTE:

- 2.1. Tenders that are deposited in the incorrect box will not be considered.
 - 2.2. Mailed, telegraphic or faxed tenders will not be accepted.
 - 2.3. Documents may only be completed in non-erasable ink.
 - 2.4. The use of correction fluid/tape is not allowed.
 - 2.4.1. In the event of a mistake having been made, it shall be crossed out in ink and be accompanied by an initial at each and every alteration.
 - 2.4.2. Alterations or deletions not signed by the Tenderer may render the tender invalid.
 - 2.5. All bids must be submitted in writing on the official forms supplied (not to be re-typed)
 - 2.6. All prices shall be quoted in South African currency and be **INCLUSIVE of VAT**.
- 3. Where the value of an intended contract will exceed R1 000 000, 00 (R1 million) it is the bidder's responsibility to be registered with the South African Revenue Service (SARS) for VAT purposes in order to be able to issue tax invoices. The municipality will deem the price above R 1 000 000,00 (R1 million) to be VAT inclusive even if it is indicated that no VAT is charged. Please insure that provision is made for VAT in these instances.**
- 3.1 It is a requirement of this contract that the amount of value-added tax (VAT) must be shown clearly on each invoice.
 - 3.2 The amended Value-Added Tax Act requires that a Tax Invoice for supplies in excess of R3 000 should, in addition to the other required information, also disclose the VAT registration number of the recipient, with effect from 1 March 2005. The VAT registration number of the Stellenbosch Municipality is **4700102181**.
- 3 Any Tender received after the appointed time for the closing of Tenders shall not be considered but shall be filed unopened with the other Tenders received or may be returned to the Tenderer at his request.
 - 4 Tenders may not be telefaxed to the Municipality and therefore any tenders received by fax will **not** be considered.
 - 5 Tenders shall be opened in public at the Stellenbosch Municipal Offices as soon as possible after the closing time for the receipt of tenders.
 - 6 The Municipality shall have the right to summarily disqualify any Tenderer who, either at the date of submission of this tender or at the date of its award, is indebted to the Municipality in respect of any rental, levies, rates and/or service charges; **ALTERNATIVELY;**
 - 6.1 That an agreement be signed whereby the Tenderer agrees that a percentage or fixed amount at the discretion of the Municipality, be deducted from payments due to him for this tender, until the debt is paid in full.
 - 6.2 The tenderer shall declare **all** the Municipal account numbers in the Stellenbosch Area for which the enterprise or the proprietors or directors in their personal capacity is/ are responsible or co-responsible.



7. Negotiations for a fair market related price

7.1 The award of the tender may be subject to price negotiation with the preferred tenderers.

8 This bid will be evaluated and adjudicated according to the following criteria:

8.1 Relevant specifications

8.2 Value for money

8.3 Capability to execute the contract

8.4 PPPFA & associated regulations

9 Service Level Agreement

The award of the tender is subject to the signing of a Service Level Agreement (SLA) between the successful bidder and Stellenbosch Municipality.

10 Centralised Supplier Database

No Bids will be awarded to a bidder who is not registered on the Centralised Supplier Database (CSD).

The CSD supplier number starting with (MAAA) number is automatically generated by the Central Database System after successful registration and validation of a prospective service provider. This number is now a mandatory requirement, as referred to in regulation 14(1) (b) of the Municipal Supply Chain Management Regulations, as part of the listing criteria for accrediting a prospective service provider. Prospective suppliers should self – register on the CSD website at www.csd.gov.za Registration on the CSD will be compulsory in order to conduct business with the STELLENBOSCH MUNICIPALITY. Registration on CSD can be done by contacting 021 808 8594 or Nicolene.Hamilton@stellenbosch.gov.za

Centralised Supplier Database No. MAAA.....



9. MBD 4 – DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid:

3.1.	Full Name of bidder or his or her representative												
3.2.	Identity Number												
3.3.	Position occupied in the Company (director, shareholder ² etc.)												
3.4.	Company Registration Number												
3.5.	Tax Reference Number												
3.6.	VAT Registration Number												

3.7.	Are you presently in the service of the state?	YES		NO	
3.7.1.	If so, furnish particulars:				
3.8.	Have you been in the service of the state for the past twelve months?	YES		NO	
3.8.1.	If so, furnish particulars:				

¹ MSCM Regulations: "in the service of the state" means to be –

- a. a member of –
 - i. any municipal council;
 - ii. any provincial legislature; or
 - iii. the National Assembly or the National Council of Provinces;
- b. a member of the board of directors of any municipal entity;
- c. an official of any municipality or municipal entity;
- d. an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- e. an executive member of the accounting authority of any national or provincial public entity; or
- f. an employee of Parliament or a provincial legislature.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.



3.9.	Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?	YES		NO	
3.9.1.	If so, furnish particulars:				
3.10.	Are you aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?	YES		NO	
3.10.1.	If so, furnish particulars:				
3.11.	Are any of the company's directors, managers, principal shareholders or stakeholders in the service of the state?	YES		NO	
3.11.1.	If so, furnish particulars:				
3.12.	Is any spouse, child or parent of the company's directors, managers, principal shareholders or stakeholders in the service of the state?	YES		NO	
3.12.1.	If so, furnish particulars:				
3.13.	Do you or any of the directors, trustees, managers, principal shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract?	YES		NO	
3.13.1.	If so, furnish particulars:				



3.14.	Please provide the following information on ALL directors/shareholders/trustees/members below:		
Full Name and Surname	Identity Number	Personal Income Tax Number	Provide State ³ Employee Number

<p>NB:</p> <p>a) PLEASE ATTACH CERTIFIED COPY(IES) OF ID DOCUMENT(S)</p> <p>b) PLEASE PROVIDE PERSONAL INCOME TAX NUMBERS FOR ALL DIRECTORS / SHAREHOLDERS / TRUSTEES / MEMBERS, ETC.</p>
--

4. DECLARATION

I, the undersigned (name) _____, certify that the information furnished in paragraph 3 above is correct.

I accept that the state may act against me should this declaration prove to be false.

SIGNATURE		DATE	
NAME OF SIGNATORY			
POSITION			
NAME OF COMPANY			

³ MSCM Regulations: "in the service of the state" means to be –

- a. a member of –
 - i. any municipal council;
 - ii. any provincial legislature; or
 - iii. the National Assembly or the National Council of Provinces;
- b. a member of the board of directors of any municipal entity;
- c. an official of any municipality or municipal entity;
- d. an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- e. an executive member of the accounting authority of any national or provincial public entity; or
- f. an employee of Parliament or a provincial legislature.



10. MBD6.1 – PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017 – PURCHASES/SERVICES 80/20

NB:

Before completing this form, bidders must study the general conditions, definitions and directives applicable in respect of B-BBEE, as prescribed in the Preferential Procurement Regulations, 2017.

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or
- b) The 80/20 preference point system will be applicable to this tender

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.



2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“price”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or **90/10**

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME-GENERATING PROCUREMENT



4.3 POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \text{ or } P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{max} = Price of highest acceptable bid

5. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 5.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

6. BID DECLARATION

- 6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 7.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.



8. SUB-CONTRACTING

8.1 Will any portion of the contract be sub-contracted?

(*Tick applicable box*)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

8.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(*Tick applicable box*)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One person business/sole propriety
 - ☐ Close corporation
 - ☐ Company
 - ☐ (Pty) Limited
- [TICK APPLICABLE BOX]



9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

.....

9.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

9.7 MUNICIPAL INFORMATION

Municipality where business is situated:

Registered Account Number:

Stand Number:.....

9.8 Total number of years the company/firm has been in business:.....

9.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a



fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

- (e) forward the matter for criminal prosecution.

SIGNATURE OF BIDDER(S):			
WITNESS 1:		WITNESS 2:	
DATE:			
ADDRESS:			



**11. MBD 6.2 – GUIDANCE DOCUMENT FOR THE CALCULATION OF LOCAL CONTENT
 ATTACHED FOR INFORMATION PURPOSES (if applicable)**

Add to the final document the template

BSC committee meetings,

Templates:

Guideline Calculation of Local Content_20200211



12. DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

- 1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;



2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Description of services, works goods	Components	Stipulated minimum threshold as a %	Reference in BOQ Section/Bill/page/item
Fasteners	Bolts, nuts, rivets, nails	100%	1/8/44/15 1/10/49/1,2,3,4 1/10/50/5,6,7,8,9 1/10/51/10,11,12,13,14
Steel Construction Materials	Roof Sheets	100%	1/8/44/11,12,13
Valves	Taps	70%	1/17/65/11,12
Cable Products	Electrical wiring	90%	1/18/67/7,9,11,13 1/18/68/20,21,22,23,24 1/18/69/27/28 1/19/70/2,4 1/19/71/6,8 1/19/72/20/22 1/19/74/44,46,48,50,52,54 1/19/75/56
Plastic Pipes	PVC Pipes	100%	1/19/72/28 1/19/73/30 1/19/77/78,80,82,84
Wire Products	Fencing	100%	
Fabricated Structural Steel	Reinforcement Steel Steel door frames/ Bars	100%	1/5/37/6,7 1/5/36/1,2,5 1/6/39/6 1/6/38/1,2,3,4 1/14/59/1
Roof and Cladding	Colour coated cladding	100%	1/8/44/10
Cement	Cement	100%	1/3/28/66 1/3/28/68,69 1/3/29/70,71 1/5/36/1,2,5 1/6/38/1,2,3,4 1/8/43/2,3 1/15/60/1,2,3,4,5 1/15/61/6 1/16/62/1 1/16/63/2,3

Please submit also letters of exemption from dti if local content is not 70, 90 or 100%. Please ensure that you put all the items on Annexure C on which you make an offer.

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

YES		NO	
-----	--	----	--

3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	



Other	
-------	--

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

SIGNATURE OF BIDDER(S):			
WITNESS 1:		WITNESS 2:	
DATE:			
ADDRESS:			



**LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)**

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF TENDER NO. B/SM: 24/22 UPGRADE/MAINTENANCE OF HERITAGE BUILDINGS: VOORGELEGEN, RHENISH AND BERGZICHT UNTIL 30 JUNE 2024, ISSUED BY STELLENBOSCH MUNICIPALITY.

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thdti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of (name of bidder entity), the
following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and



the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

	SIGNATURE	DATE
TENDERER:		
WITNESS No. 1:		
WITNESS No. 2:		



ANNEXURE C	SATS 1286.2011
Local Content Declaration – Summary Schedule	

(C1) Tender No.				
(C2) Tender Description				
(C3) Designated product(s)				
(C4) Tender Authority				
(C5) Name of Tendering Entity				
(C6) Tender Exchange Rate	Currency		Rate	
(C7) Specified local content %				

NOTE: VAT to be excluded from all calculations

		Calculation of local content					
Tender Item No's	List of Items	Tender Price – each	Exempted imported value	Tender value net of exempted imported content	Imported value	Local value	Local content % (per item)
(C8)	(C9)	(C10)	(C11)	(C12)	(C13)	(C14)	(C15)
	CEMENT						
66/28/3/1	BILL NO. 3						
	ALTERATIONS (PROVISIONAL)						
	MAKING GOOD OF FINISHES ETC						
68/28/3/1	Making good stone floor tiles to match existing						
	Floors where half brick walls were removed						
69/28/3/1	Making good timber floor covering to match existing						
70/29/3/1	Making good cement screeds						
71/29/3/1	30mm Thick on floors in patches						
	Making good internal cement plaster						
	Walls on both sides of new one brick wall						

Tender summary			
Tender Quantity	Total tender value	Total exempted imported content	Total imported content
(C16)	(C17)	(C18)	(C19)

Reference No:	B/SM 24/2	Page 58 of 204
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	STRUCTURAL TIMBERWORK ETC												
2/49/10/1	Wrought softwood												
	38 x 114mm Bearers in lengths not exceeding 2 400mm to be fixed perpendicular to roof timbers to support geyser												
3/49/10/1	PLATE NAILED TIMBER ROOF TRUSS CONSTRUCTION ETC												
4/49/10/1	Sawn softwood grade V4												
5/50/10/1	114 x 38mm Wall plates												
6/50/10/1	Timber roof truss construction												
7/50/10/1	Roof construction including engineer's certificate to hipped roof size 10,48m x 6,40m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)												
8/50/10/1	Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 6,82m x 2,82m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)												
9/50/10/1	Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 6,82m x 2,82m overall on plan including trusses, rafters, permanent												



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	bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)											
10/51/10/1	Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 6,73m x 4,27m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)											
11/51/10/1	Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 6,22m x 5,68m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)											
12/51/10/1	Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 9,47m x 5,68m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)											
	Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 12,35m x 5,57m overall on plan including trusses, rafters, permanent bracing and 50 x											



	76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)										
	Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 14,72m x 5,00m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)										
	Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 19,13m x 5,63m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)										
13/51/10/1	Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 21,46m x 6,49m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)										
	<u>FLOORS AND SKIRTINGS</u>										
	SKIRTINGS										



	Wrought softwood								
14/51/10/1	30 x 135mm Skirtings, plugged to match existing								
	<u>TIMBER DOORS, WINDOWS, ETC</u>								
	<u>DOORS ETC</u>								
	Wrought meranti door to match existing								
	44mm Framed, ledged and braced battern door 900mm wide x 2 032mm high (to match existing) hung to timber door frame								
1/59/14/1	<u>BILL NO 14</u>								
	<u>METALWORK</u>								
	<u>PREPAINTED PROPRIETARY SECURITY SCREENS, GATES, ETC</u>								
	Screens and gates								
	"Trellidor" or similar approved expandable security gate with and including all ironmongery, overall size 1,00m x 2,09m high								
1/60/15/1	<u>BILL NO 15</u>								
2/60/15/1	<u>PLASTERING</u>								
	<u>SCREEDS</u>								
	Screeds wood floated on concrete								
3/60/15/1	30mm Screed in patches to receive tiles, carpeting, etc (elsewhere measured)								
4/60/15/1	30mm Screed to receive tiles, carpeting, etc (elsewhere measured)								



5/60/15/1	<u>INTERNAL PLASTER</u>								
	Cement plaster on brickwork								
	On walls								
6/61/15/1	On walls in patches								
	On narrow widths								
	<u>EXTERNAL PLASTER</u>								
	Cement plaster on brickwork								
	On walls								
1/62/16/1	<u>BILL NO 16</u>								
	<u>TILING</u>								
	<u>WALL TILING</u>								
2/63/16/1	200 x 200 x 5mm White glazed ceramic tiles on brickwork including cement plaster backing to match existing								
3/63/16/1	On walls in patches								
	<u>FLOOR TILING</u>								
	300 x 300 x 7mm Terracotta / Clay floor tiles to match existing fixed with adhesive to screed and flush pointed with tinted grout								
	On floors and landings in patches								
	On floors and landings								
	VALVES								
11/65/17/1	<u>BILL NO 17</u>								
	<u>PLUMBING AND DRAINAGE (PROVISIONAL)</u>								
12/65/17/1	<u>TAPS, VALVES, ETC</u>								



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	"Cobra" or other similar approved								
	15mm elbow action pillar tap								
	"Stella pillar taps" or equal approved								
	15mm Chromium plated basin tap								
	CABLES								
7/67/18/1	BILL NO 18								
9/67/18/1	ELECTRICAL WORK (PROVISIONAL)								
	GENERAL LIGHTING AND POWER								
11/67/18/1	LIGHT SWITCHES, SOCKET OUTLETS, ETC								
	Ditto, but including electrical wiring								
13/67/18/1	Ditto, but including electrical wiring								
	LUMINARIES AND EQUIPMENT								
	Ditto, but including electrical wiring								
20/68/18/1	SUNDRIES								
21/68/18/1	Earthing of buildings								
22/68/18/1	REWIRING								
23/68/18/1	Rewiring of single storey building size 393m ² with 15 rooms including 23 x 3 pin single socket outlet points, 6 x 3 pin double socket outlet points, 37 x ceiling light points, 17 one lever light switches, 3 air conditioners, 2 geysers, 1 stove								
24/68/18/1	16A Flush mounted one lever one-way switch unit								
	16A Flush mounted two lever one-way switch unit								

Reference No:	B/SM 24/2	Page 65 of 204
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	2.5mm ² Supply								
28/72/19/1	6mm ² Supply								
30/73/19/1	Rigid PVC conduit cast in concrete, surface bed or screed or surface mounted or placed in position or installed in roof space.								
	20mm Diameter Supply								
	25mm Diameter Supply								
44/74/19/1									
	<u>Conductors</u>								
46/74/19/1	Bare stranded copper earth conductors drawn into wire ways								
	1,5mm ² Supply								
48/74/19/1									
	2,5mm ² Supply								
50/74/19/1									
	4mm ² Supply								
52/74/19/1	2,5mm ² Green insulated stranded copper earth conductors drawn into wire ways								
	Supply								
54/74/19/1	PVC insulated stranded copper conductors drawn into wire ways								
	1,5mm ² Supply								
56/75/19/1									



	2,5mm ² Supply												
78/77/19/1	4mm ² Supply												
80/77/19/1	<u>SLEEVES</u>												
	Unplasticised polyvinyl chloride (uPVC) sleeve piping including short lengths, coupling, seal ring, end plug, etc laid in trench, through concrete wall or slab (trench and backfilling elsewhere measured)												
82/77/19/1	Supply 160mm Diameter pipe												
84/77/19/1	Supply 110mm Diameter long radius bend 90°												
84/77/19/1	Supply 110mm Flexibend bend 0 - 90°												

(C20) Total tender value

(C21) Total Exempt imported content

(C22) Total Tender value net of exempt imported content

(C23) Total Imported content

(C24) Total local content

(C25) Average local content % of tender

SIGNATURE OF TENDERER AS PER LOCAL CONTENT DECLARATION

DATE

Attach additional pages if more space is required



ANNEXURE D

SATS 1286.2011

Imported Content Declaration – Supporting Schedule to Annexure C

(D1)	Tender No.				
(D2)	Tender Description				
(D3)	Designated product(s)				
(D4)	Tender Authority				
(D5)	Tendering Entity's Name				
(D6)	Tender Exchange Rate	Currency		Rate	

NOTE: VAT to be excluded from all calculations

A. Exempted imported content				Calculation of imported content						Summary	
Tender item no's	Description of imported content	Local supplier	Overseas supplier	Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost	Tender Quantity	Exempted imported value
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)	(D17)	(D18)
(D19) Total exempt imported value											
										This total must correspond with Annex C – C21	

B. Imported directly by the Tenderer				Calculation of imported content						Summary	
Tender item no's	Description of imported content	Unit of measure	Overseas supplier	Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost	Tender Quantity	Total imported value
(D20)	(D21)	(D22)	(D23)	(D24)	(D25)	(D26)	(D27)	(D28)	(D29)	(D30)	(D31)
(D32) Total imported value by tenderer											



ANNEXURE D - Continued

SATS 1286.2011

Imported Content Declaration – Supporting Schedule to Annexure C

NOTE: VAT to be excluded from all calculations

C. Imported by a 3 rd party and supplied to the Tenderer				Calculation of imported content						Summary	
Description of imported content	Unit of measure	Local supplier	Overseas supplier	Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost	Quantity imported	Total imported value
(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)	(D40)	(D41)	(D42)	(D43)	(D44)
(D45) Total imported value by 3 rd party											

D. Other foreign currency payments			Calculation of foreign currency payments	
Type of payment	Local supplier making the payment	Overseas beneficiary	Foreign currency value paid	Tender rate of exchange
(D46)	(D47)	(D48)	(D49)	(D50)

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party

(D53) Total of imported content and foreign currency payments – (D32), (D45) and (D52) above

SIGNATURE OF TENDERER AS PER LOCAL CONTENT DECLARATION

DATE

This total must correspond with Annex C – (C23)



ANNEX E	SATS 1286.2011
Local content Declaration – Summary Schedule	

(E1) Tender No.		NOTE: VAT to be excluded from all calculations
(E2) Tender Description		
(E3) Designated product(s)		
(E4) Tender Authority		
(E5) Tendering Entity's Name		

LOCAL PRODUCTS (Goods, Services and Works)		
Description of items purchased	Local suppliers	Value
(E6)	(E7)	(E8)
(E9) Total local products (Goods, service and works)		

(E10) Manpower costs (Tenderer's own manpower cost)

(E11) Factory overheads (Rental, depreciation & amortization, utility costs, consumables, etc.)

(E12) Administration overheads and mark-up (Marketing, insurance, financing interest, etc.)

(E13) Total local content

This total must correspond with Annex C – C24

SIGNATURE OF TENDERER AS PER LOCAL CONTENT DECLARATION

DATE



13. MBD 8 – DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Municipal Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - 3.1. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - 3.2. been convicted for fraud or corruption during the past five years;
 - 3.3. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - 3.4. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

4.1	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? <i>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied).</i>	Yes	No
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <i>(To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).</i>	Yes	No
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No



4.3.1	If so, furnish particulars:		
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes	No
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No
4.5.1	If so, furnish particulars:		

5. CERTIFICATION

I, the undersigned (full name), _____, certify that the information furnished on this declaration form true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

SIGNATURE:		NAME (PRINT):	
CAPACITY:		DATE:	
NAME OF FIRM:			



14. MBD 9 – CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This Municipal Bidding Document (MBD) must form part of all bids invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).⁴ Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - 3.1. take all reasonable steps to prevent such abuse;
 - 3.2. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - 3.3. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

CERTIFICATE OF INDEPENDENT BID DETERMINATION:

In response to the invitation for the bid made by:

STELLENBOSCH MUNICIPALITY

I, the undersigned, in submitting the accompanying bid, hereby make the following statements that I certify to be true and complete in every respect:

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - 5.1. has been requested to submit a bid in response to this bid invitation;

⁴ Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.



- 5.2. could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
- 5.3. provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium⁵ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - 7.1. prices;
 - 7.2. geographical area where product or service will be rendered (market allocation)
 - 7.3. methods, factors or formulas used to calculate prices;
 - 7.4. the intention or decision to submit or not to submit, a bid;
 - 7.5. the submission of a bid which does not meet the specifications and conditions of the bid; or
 - 7.6. bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

SIGNATURE:		NAME (PRINT):	
CAPACITY:		DATE:	
NAME OF FIRM:			

⁵ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



15. MBD 10 – CERTIFICATE FOR PAYMENT OF MUNICIPAL SERVICES

DECLARATION IN TERMS OF CLAUSE 112(1) OF THE MUNICIPAL FINANCE MANAGEMENT ACT (NO.56 OF 2003)

I, _____, _____ (full name and ID no.), hereby acknowledge that according to SCM Regulation 38(1)(d)(i), the Municipality may reject the tender of the tenderer if any municipal rates and taxes or municipal service charges owed by the Tenderer or any of its directors/members/partners to the Stellenbosch Municipality, or to any other municipality or municipal entity, are in arrears for more than 3 (three) months.

I declare that I am duly authorised to act on behalf of _____ (name of the firm) and hereby declare, that to the best of my personal knowledge, neither the firm nor any director/member/partner of said firm is in arrears on any of its municipal accounts with any municipality in the Republic of South Africa, for a period longer than 3 (three) months.

I further hereby certify that the information set out in this schedule and/or attachment(s) hereto is true and correct. The Tenderer acknowledges that failure to properly and truthfully complete this schedule may result in the tender being disqualified, and/or in the event that the tenderer is successful, the cancellation of the contract.

PHYSICAL BUSINESS ADDRESS(ES) OF THE TENDERER	MUNICIPAL ACCOUNT NUMBER

FURTHER DETAILS OF THE BIDDER'S Director / Shareholder / Partners, etc.:

Director / Shareholder / partner	Physical address of the Business	Municipal Account number(s)	Physical residential address of the Director / shareholder / partner	Municipal Account number(s)

NB: Please attach certified copy (ies) of ID document(s) and Municipal Accounts

If the entity or any of its Directors/Shareholders/Partners, etc. rents/leases premises, a copy of the rental/lease agreement must be submitted with this tender.

Signature	Position	Date



16. COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT, 1993 (ACT 130 OF 1993)

COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT, 1993 (ACT 130 OF 1993)

Stellenbosch Municipality has legal duty in terms of Section 89 of the said Act to ensure that all contractors with whom agreements are entered into for the execution of work are registered as employers in accordance with the provisions of this Act and that all the necessary assessments have been paid by the contractor.

In order to enter into this agreement, the following information is needed regarding the above-mentioned:

Contractor's registration number with the office of the Compensation Commissioner:

NOTE:

A copy of the latest receipt together with a copy of the relevant assessment OR a copy of a valid Letter of Good Standing must be handed in, in this regard.

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	



17. FORM OF INDEMNITY

INDEMNITY

Given by (Name of Company) _____
of (registered address of Company) _____
a company incorporated with limited liability according to the Company Laws of the Republic of South Africa (hereinafter called the Contractor), represented herein by (Name of Representative) _____
_____ in his capacity as (Designation) _____
of the Contractor, is duly authorised hereto by a resolution dated _____/20____,
to sign on behalf of the Contractor.

WHEREAS the Contractor has entered into a Contract dated _____ / 20____,
with the Municipality who require this indemnity from the Contractor.

NOW THEREFORE THIS DEED WITNESSES that the Contractor does hereby indemnify and hold harmless the Municipality in respect of all loss or damage that may be incurred or sustained by the Municipality by reason of or in any way arising out of or caused by operations that may be carried out by the Contractor in connection with the aforementioned contract; and also in respect of all claims that may be made against the Municipality in consequence of such operations, by reason of or in any way arising out of any accidents or damage to life or property or any other cause whatsoever; and also in respect of all legal or other expenses that may be incurred by the Municipality in examining, resisting or settling any such claims; for the due performance of which the Contractor binds itself according to law.

SIGNATURE OF CONTRACTOR:	
DATE:	
SIGNATURE OF WITNESS 1:	
DATE:	
SIGNATURE OF WITNESS 2:	
DATE:	



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PART B – SPECIFICATIONS AND PRICING SCHEDULE



18. SPECIFICATIONS

1. TO PROCURE THE SERVICES OF A CONTRACTOR TO ATTEND TO THE UPGRADE/STRUCTURAL MAINTENANCE AT VARIOUS HERITAGE BUILDINGS.

2. BACKGROUND

2.1 Need for upgrade/structural maintenance: various heritage buildings.

Over the past number of years various complaints were received regarding the general state of disrepair of these buildings, some of which are structural of nature. In general, however all these buildings need some maintenance work in general.

2.2 Appointment of Quantity Surveyor and team of specialists to compile tender specifications

Following a tender process, QSource Quantity Surveyors were appointed to undertake the survey, advise on remedial action and to prepare tender specifications (building/engineering plans and bill of quantities). They have now completed their work, and their reports form the basis of this report.

3. DISCUSSION

3.1 Property description

3.1.1 Location and context.

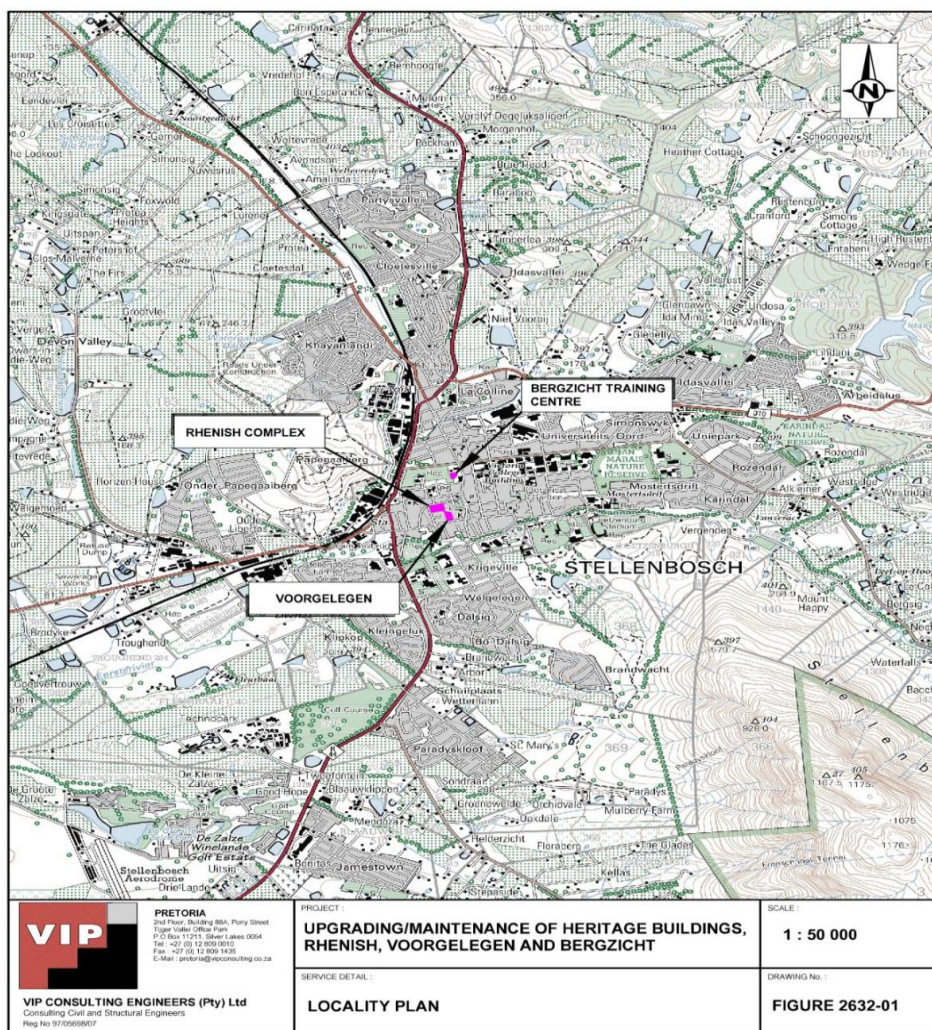
The following buildings form part of this tender:

- a) Voorgelegen: 116 Dorp Street, Erf 658, Stellenbosch
- b) Rhenish Complex: Corner of Mark Street and Herte Street, Erf 9672, Stellenbosch
- c) Bergzicht Training Centre: Off Du Toit street, between Van der Stel Sport grounds, and Birdstreet, portion of erf 235, Stellenbosch, as indicated on Figures 1-18 below

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Fig, 1: Location and context of three site

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Fig.2: Voorgelegen: Location and context

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Fig.3: Voorgelegen site

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SIGNATURE:		DATE:	



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Fig. 4: Voorgelegen site layout

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SIGNATURE:		DATE:	



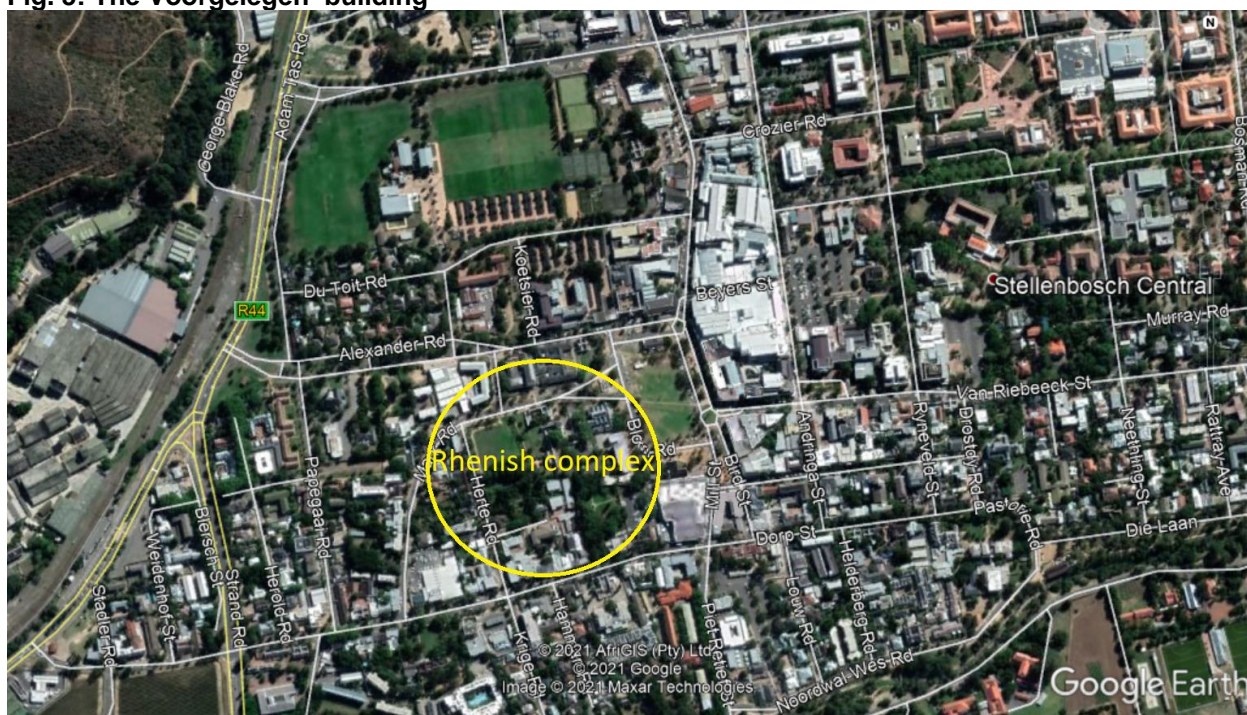
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Fig. 5: The Voorgelegen building



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Fig. 6: Rhenisch Complex: Location and context



Fig.7: Rhenish Complex: The site

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CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

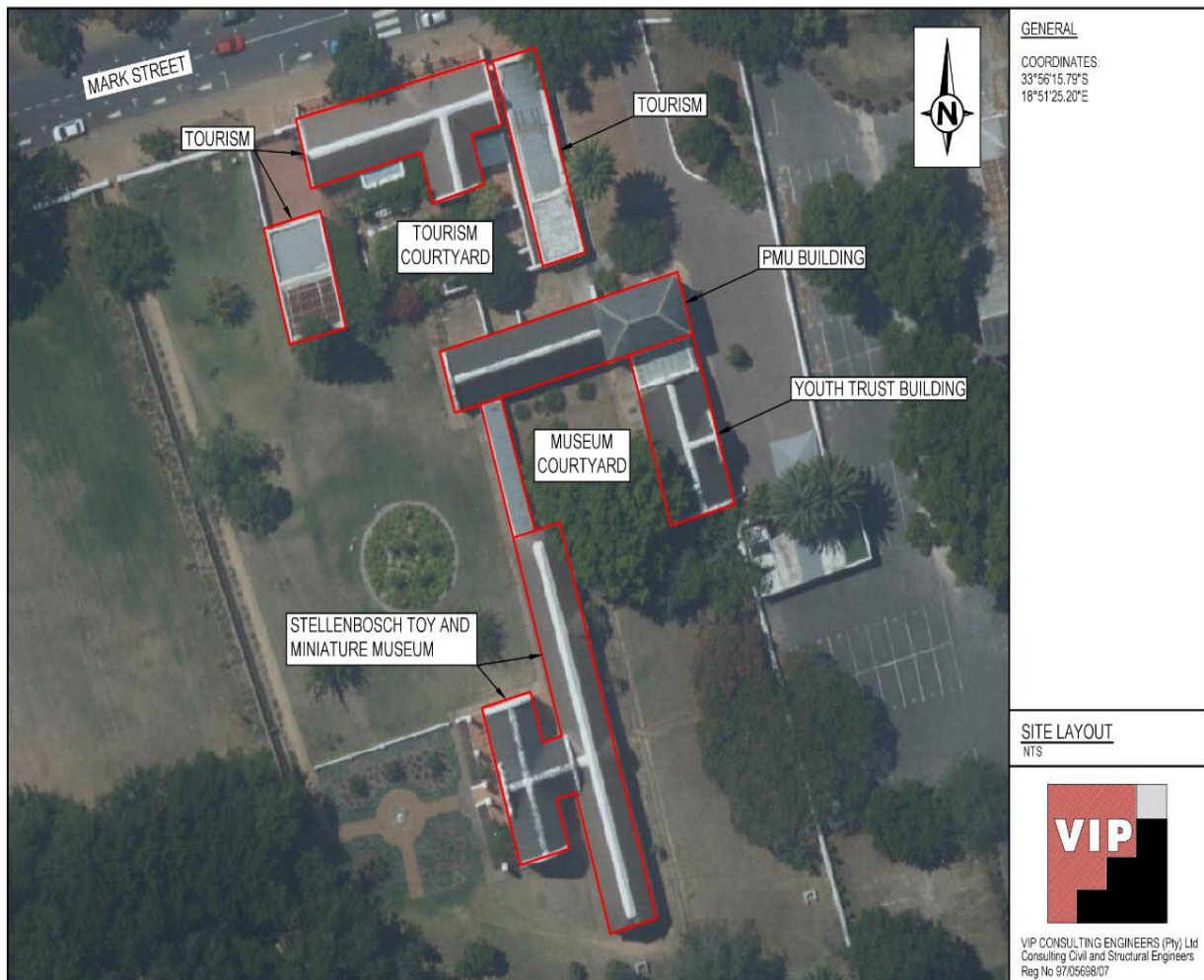


Fig. 8: Rhenish complex Site layout

PRINT NAME:			
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Fig .9: Old Parsonage (Toy Museum)



Fig. 10: PMU Building

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	



Fig. 11: Youth Trust Building

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	



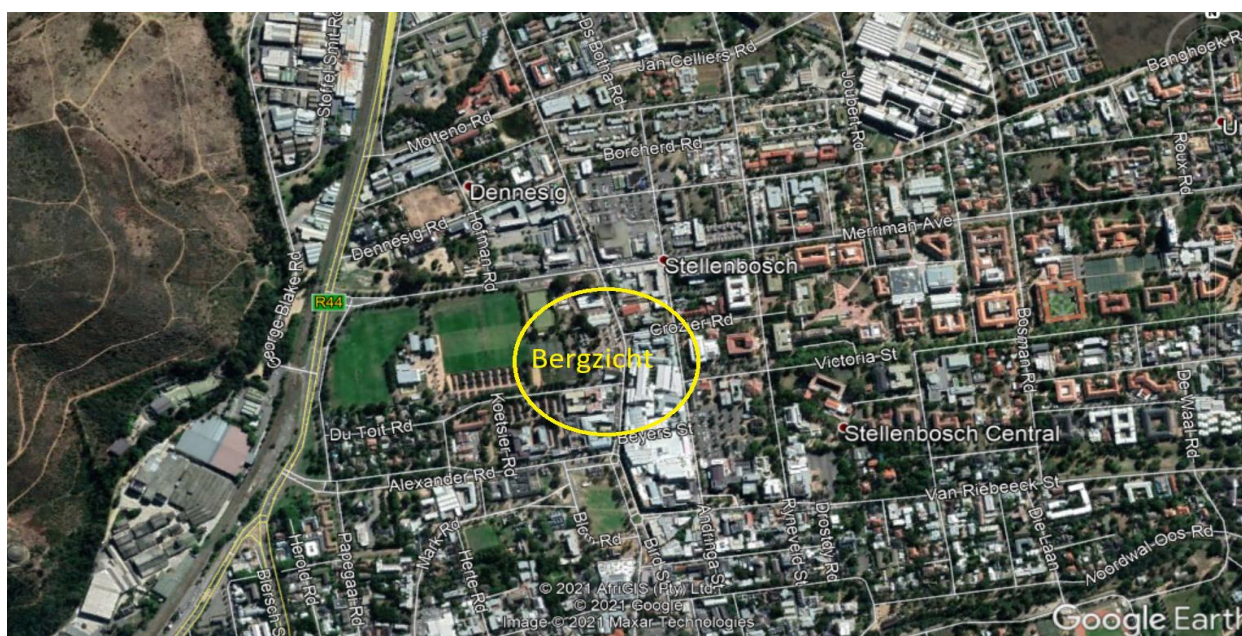
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Fig. 12: Ex Tourism office building



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Fig.13: Bergzicht: Location and context



Fig.14: Bergzicht site

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

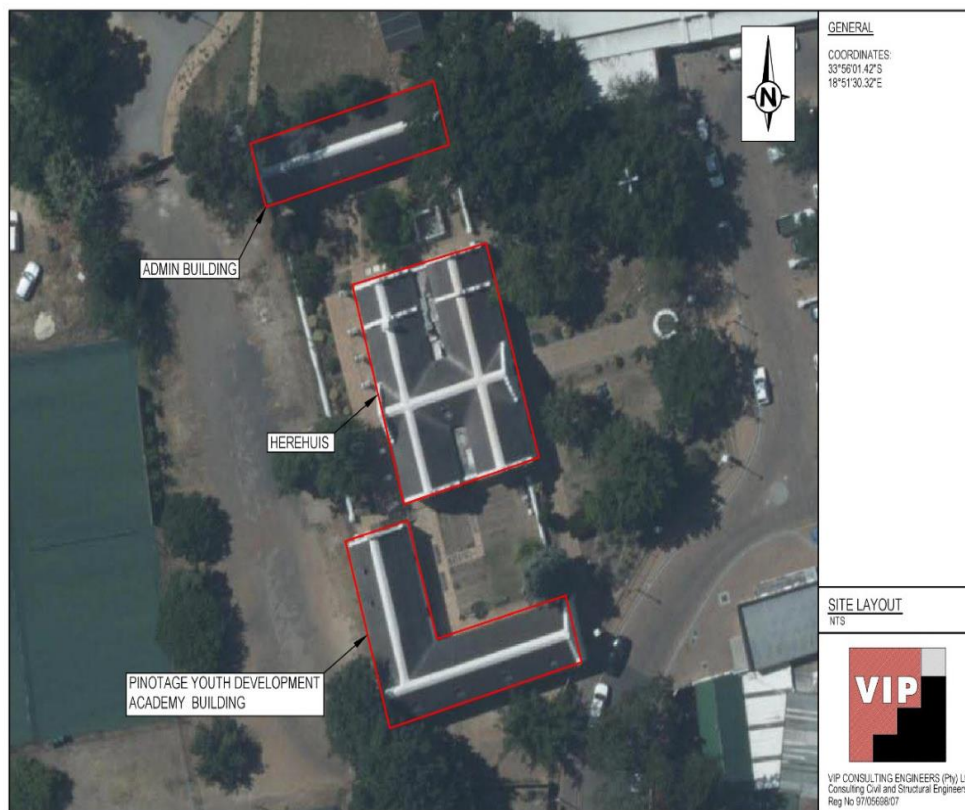


Fig. 15:

Bergzicht site layout

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Fig.16: Herehuis

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	



Fig.17: Pinotage Building



Fig18: Admin building

3.1.2 Description of the Premises

The premises comprise the following buildings:

- Three buildings at Voorgelegen namely: The Museum, Annex and Building 3.

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- Five buildings at Rhenish Complex namely: The Toy Museum, The Youth Trust Building, PMU Building, Tourism Building and the Toilets/Stellenbosch Art Foundry Building.
- Three buildings at Bergzicht namely the Admin Building, Heerenhuys and The Pinotage Youth Development Academy Building.

3.1.3 Description of Buildings

3.1.3.1 Vorgelegen:

Building number 116 is a double-storey H shaped building with a flat corrugated iron roof. Building number 118 is a double-storey flat-roofed building that stretches back into the site. They are linked by a partially enclosed yard accessed through an archway from Dorp Street. All buildings incorporate late 18th-century building materials in an 1880s remodeling with Neo-Georgian styling. A notable garden wall extends westwards along Dorp Street and to the North. West of building number 116 is a large garden.

3.1.3.2 Rhenish:

The museum is a Cape-Dutch style building constructed from thick sundried brick walls with a whitewashed lime plaster finish and covered with a thatched roof.

The Youth Trust building is a Cape-Dutch style building constructed from thick sundried brick walls with a whitewashed lime plaster finish and covered with a thatched roof. There is a small flat roof building connecting the Youth Trust and PMU buildings. This section, however, forms part of the Youth Trust building and is constructed from the same building materials as the Youth Trust building but has a flat corrugated iron roof.

The eastern part of the PMU building consists of a square-shaped double-storey building with a hip truss roof covered with asbestos slate tiles. The western part of the building is a rectangular single-storey Cape-Dutch building with one gable wall and a thatched roof.

The western and eastern Tourism buildings are both flat-roofed buildings covered with corrugated iron sheets. The western building serves as a metal forgery, art studio and bathrooms. The eastern building is used as office space. The northern building adjacent to Mark Street is a rectangular thatched-roof building with two gable walls at its ends, one gable wall in the tourism courtyard, and a wooden stoep pergola towards Mark Street. This building serves as an art shop and tourism information centre.

Bergzicht Training Centre:

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SIGNATURE:		DATE:	



Bergzicht Training Centre consists of the Admin building, Heerenhuys building and the Pinotage Youth Development Academy Building.

The Admin building is a Cape-Dutch style, thatched-roof building with two gable walls at its ends with thick, lime plastered, brick walls. This building was traditionally only a single-storey building. Currently, the building is being utilized for office space for Bergzicht Training.

The Heerenhuys building is a Cape-Dutch style, thatched-roof building with six gable walls with thick, lime plastered brick walls. The building was constructed in the typical letter “H”-shape. It is likely that the flat roof sections of the building were added at a later date and do not form part of the original layout. This building was traditionally only a single-storey building. Currently, the building is being utilized for classroom space for Bergzicht Training.

The Pinotage building is a Cape-Dutch style, thatched-roof building with three gable walls and thick, lime plastered, brick walls. The building was constructed in the letter “L” shape. The wall thickness of the building varies, and the layout of this building was likely altered with an addition. This building was traditionally only a single-storey building. Currently, the building is being utilized for classroom, office and dance practice space for the Pinotage Youth Development Academy.

3.1.3.3 Bergzicht Training Centre:

Bergzicht Training Centre consists of the Admin building, Heerenhuys building and the Pinotage Youth Development Academy Building.

The Admin building is a Cape-Dutch style, thatched-roof building with two gable walls at its ends with thick, lime plastered, brick walls. This building was traditionally only a single-storey building. Currently, the building is being utilized for office space for Bergzicht Training.

The Heerenhuys building is a Cape-Dutch style, thatched-roof building with six gable walls with thick, lime plastered brick walls. The building was constructed in the typical letter “H”-shape. It is likely that the flat roof sections of the building were added at a later date and do not form part of the original layout. This building was traditionally only a single-storey building. Currently, the building is being utilized for classroom space for Bergzicht Training.

The Pinotage building is a Cape-Dutch style, thatched-roof building with three gable walls and thick, lime plastered, brick walls. The building was constructed in the letter “L” shape. The wall thickness of the building varies, and the layout of this building was likely altered with an addition. This building was traditionally only a single-storey building. Currently, the building is being utilized for classroom, office and dance practice space for the Pinotage Youth Development Academy.

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SIGNATURE:		DATE:	



3.1.4 Scope of work

3.1.4.1 Works Description: As per categories listed in Bill of Quantities(project as a whole)

3.1.4.1.1 Substructure

Construction of foundations required for new internal walls in Bergzicht Pinotage building.

Ground Floor

Cut through ground floor construction to construct foundations for internal walls in Bergzicht Pinotage building.

3.1.4.1.2 Structural Frame

It was determined that the buildings of Voorgelegen and Rhenish Complex were structurally mostly in good condition overall with the exception of a few isolated problems. At Bergzicht structural damage and possible future problems were identified. The “brandsolders” are not safe for the current use and the structural integrity has been compromised. As a result, current use of those areas should be seized. Some walls need to be demolished and new foundations and walls need to be constructed. The usage of the “brandsolders” needs to continue after the upgrading and therefore new first floor designs and construction with adequate load bearing support is required. Refer to the Structural Engineer’s report.

3.1.4.1.3 External Façade

All external facades need maintenance ranging from scraping off PVA paint from lime plaster, repairing of surface cracks by scraping off lime plaster, reinforcing in patches, lime plaster in patches, lime wash finishing in several layers, etc. Sand down and finish off wooden windows, doors, stairs, handrails and other wooden surfaces. A waterproofing specialist is required for the reinserting of windows in thatched roofs at Bergzicht.

3.1.4.1.4 Roofs

Remove and replace the roof coverings at all buildings at Voorgelegen. Remove and replace the thatched roof of the PMU building at the Rhenish Complex. Remove asbestos slate roof covering, take all necessary asbestos removal pre-cautions and obtain asbestos removal certificates at Rhenish Complex PMU Building. Remove and replace the thatched roofs of all three buildings at Bergzicht. Consultation with a waterproofing specialist is required. Brandsolder areas at Voorgelegen Buildings, Rhenish Complex Youth Building and Rhenish Complex Toy Museum need to be cleaned out to avoid possible fire damage.

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	



3.1.4.1.5 Internal Divisions

Internal walls are mostly intact except at the Bergzicht Pinotage building where demolition and rebuilding of some internal walls are required. Repair surface cracks in plaster, re-paint previously painted walls and repair wall tiling in patches.

3.1.4.1.6 Partitions

Repair damage to partitioning where screeds are removed in solder areas at Bergzicht.

Floor Finishes

Floor finishes are mostly in good condition. Some tiling and other floor coverings in patches are necessary. Remove screeds in Bergzicht brandsolders and make good wooden surfaces. Clean / replace carpets and skirtings at Voorgelegen.

Remove tiles and skirting in Tourism wet area and replace with new tiles, skirting and paint. Allowance for new light weight floor coverings to wooden surfaces in loft areas at Bergzicht. Allowance for maintenance and alterations of floor coverings in Voorgelegen Annex, Voorgelegen Building 3 and Rhenish PMU.

3.1.4.1.7 Internal Wall Finishes

Paint previously painted walls. Repair surface cracks in patches. Repair tiling in patches. Allowance to address moisture damp damage to internal wall finishes in various areas.

Ceiling Finishes

Clean and paint/varnish previously painted/varnished ceilings. Remove and replace ceilings in Voorgelegen Museum rooms VMG07 and VMF04, Rhenish Toy Museum RMG13, Bergzicht Heerenhuys BGH01 and BGH08.

3.1.4.1.8 Fittings

No allowance is made for repairs to fittings such as cupboards, counters, shelving, benches etc. Minor repairs to tiling on kitchen and bathrooms vanities/worktops are allowed for.

Electrical Installation

The electrical investigation concluded that the integrity of wiring was up to standard for all visible and accessible wiring. Smaller items such as replacing of broken fittings, bulbs, plates, DB board covers and replacing of bigger breakers in some areas were listed. Re-wiring of the Rhenish Toy Museum is required. Install an adequate breaker and distribution board for the Toilets/Stellenbosch Art Foundry Building. Install new trunking and re-wire minor areas in the Tourism building. At Bergzicht Heerenhuys repair power leakage problem and exposed live wiring needs to be disconnected and capped off safely. Low voltage alarm cabling in solder areas causing concern to tenants to be placed in conduits at Bergzicht.

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CAPACITY:		Name of firm	
SIGNATURE:		DATE:	



3.1.4.1.9 Plumbing

Minor repairs and maintenance to plumbing pipes and fittings are required. Remove and replace broken wash hand basin in Rhenish Toilet Building and fasten loose wash hand basin at Bergzicht Heerenhuys. Repair minor leaks in bathrooms. Structurally support geysers to distribute loads to beams at Voorgelegen Museum and Rhenish Toy Museum. Repair leaking geysers and provide drip trays for geysers in Voorgelegen Museum and Rhenish Toy Museum.

Remove and replace gutters and downpipes of all buildings at Voorgelegen as well as at the Rhenish PMU building. Clean out gutters of Rhenish Toy Museum and Tourism buildings thoroughly. Divert the illegal rainwater downpipe at Voorgelegen Museum to discharge onto the pavement and not into sewer.

3.1.4.1.10 Balustrading, Handrails, etc.

External balustrade at Bergzicht Pinotage needs to be structurally stabilised. Sand down and varnish/paint all wooden balustrades and stairs.

3.1.4.1.11 Air-conditioning

Repair/replace air conditioning units in Rhenish Toy Museum and Bergzicht Heerenhuys. Aircon overflow causing continuous dripping and damp needs to be addressed at Rhenish Toy Museum Courtyard.

3.1.4.1.12 Signage

Allowance

3.1.4.1.13 Artwork, Furnishings, etc

Replace broken/missing door/window ironmongery.

3.1.4.1.14 External demolitions

Break up and remove paving, filling and concrete stripfootings. Structural support of exposed sides of patio during construction at Bergzicht Heerenhuys.

Boundary, Screen, Retaining Walls, etc

Boundary walls need structural repairing and reinforcement in patches, lime plastering with "Duramesh" (or similar) in patches and lime wash finish at all three premises. Break down and rebuild garden wall at Rhenish Complex Toy Museum Courtyard.

3.1.4.1.15 Fences and Railings

Paint palisade fencing.

3.1.4.1.16 Paving, etc

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	



Remove, repair ground layers and install new paving at Rhenish Toy Museum where tree roots caused extensive damage. Repairing of various types of paving in patches is necessary on all three premises.

Walkways, Pergolas, Patios, etc

Demolish and re-construct pergola at Rhenish Tourism building entrance. Demolish and re-construct covered walkway at Rhenish Toy Museum Courtyard.

3.1.4.17 Leivore

Clean and unblock leivore at Rhenish Complex thoroughly.

3.1.4.2 Works description per site/building

3.1.4.2.1 Bergzicht

The following remedial work is proposed in order to ensure the safety of the building to its tenants and the public, as well as extend and maintain the historical value and practical usage of the structure:

3.1.4.2.1.1 Admin Building

- a) Remove the first-floor concrete screed from the wooden floor and make good.
- b) Determine if the first-floor needs to be utilized and consult a professional for solution proposals.
- c) Replace the grass/reeds of the thatched roof and construct a new waterproof ridge cap.
- d) Consult a waterproofing expert to reinsert windows in the newly thatched roof.
- e) Plaster cracks on the exterior of the building to be exposed, reinforced and filled.
- f) Varnish or paint any exposed woodwork like windowsills, door frames and doors.
- g) The whole building to be whitewashed.

3.1.4.2.1.2 Herenhuis

- a) Remove the first-floor concrete screed from the wooden floor and make good.
- b) Determine if the first-floor needs to be utilized and consult a professional for solution proposals.
- c) Replace the grass/reeds of the thatched roof and construct a new waterproof ridge cap.
- d) Consult waterproofing expert to reinsert windows in the newly thatched roof.
- e) Consult waterproofing expert on action to waterproof the northern and southern flat roof sections.
- f) Plaster cracks on the exterior of the building to be exposed, reinforced and filled.
- g) Remove all plasterwork from southern water damaged wall. Reinforce, re-plaster, and whitewash.
- h) Demolish the affected stoep area in front of the Herehuis, remove rubble, construct appropriate foundations, adequately compact backfill and reconstruct retaining walls and surface paving.
- i) Varnish or paint any exposed woodwork like windowsills, door frames and doors.

PRINT NAME:			
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SIGNATURE:		DATE:	



j) The whole building to be whitewashed.

3.1.4.2.1.3 Pinotage Building

- a) Remove the first-floor concrete screed from the wooden floor and make good.
- b) Determine if the first-floor needs to be utilized and consult a professional for solution proposals.
- c) Prop first-floor, demolish cracked interior walls, excavate foundations and construct new loadbearing walls.
- d) Replace the grass/reeds of the thatched roof and construct a new waterproof ridge cap.
- e) Consult waterproofing expert to reinsert windows in the newly thatched roof.
- f) Plaster cracks on the exterior of the building to be exposed, reinforced and filled.
- g) Varnish or paint any exposed woodwork like windowsills, door frames and doors.
- h) The whole building to be whitewashed.

3.1.4.2.2 Rhenish complex

The following remedial work is proposed in order to ensure the safety of the buildings to its tenants and to the public, as well as extend and maintain the historical value and practical usage of the structures:

3.1.4.2.2.1 Toy and miniature museum

- a) Repair all plaster cracks on the exterior of the building.
- b) Remove all paint that has been applied to the structure in order to prepare the building for multiple layers of whitewash treatment.
- c) Commission a plumber to repair the leaking geyser reservoir and address the aircon overflow causing rising damp in the external wall of the structure.
- d) Install drip trays and support beams for the geysers.
- e) Remove/rebuild the stoep roof in the museum courtyard.
- f) Fill all cracks in the perimeter wall of the Rhenish complex and give the wall multiple layers of whitewash treatment.
- g) Clear the stormwater channels from leaf litter and grass growing in them and maintain the channels to always be free from obstruction.
- h) Cleanup the brandsolder from grass/reed tinder posing a serious fire threat with regards to the electrical wiring of the building.

3.1.4.2.2.2 Youth trust building

- a) Repair all plaster cracks, on the exterior of the building and whitewash the entire building with multiple layers.
- b) Fill all cracks in the perimeter wall of the Rhenish complex and give the wall multiple layers of whitewash treatment.
- c) Cleanup the brandsolder from grass/reed tinder posing a serious fire threat with regards to the electrical wiring of the building. Also, remove the building rubble and window frames.

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3.1.4.2.3 PMU building

- a) Replace the grass/reeds of the thatched roof and construct a new waterproof ridge cap.
- b) Replace the slate tiled roof of the double-storey building with chromadek IBR sheets, fastened with 90mm Tek screws incorporating a 25mm bonded washer.
- c) Reinstall or upgrade the rainwater gutter and downpipe system.
- d) Repair all plaster cracks on the exterior of the building and whitewash the entire building with multiple layers.

3.1.4.2.2 .4 Tourism buildings

- a) Repair all plaster cracks on the exterior/interior of the building and whitewash the entire building with multiple layers.
- b) Remove/rebuild the stoep pergola in front of the thatched roof Tourism building next to Mark street.
- c) Determine the cause of the excess moisture ingress from below the thatched roof Tourism building, either by commissioning a water leakage test of the property, or exposing the side of the building to inspect the possible presence of a water pipe leak.
- d) In the event that a water leak is detected, it should be repaired. If groundwater is identified as the problem, sub-soil fin drains need to be installed in the vicinity of the affected area.
- e) Remove all roof blockages from the flat roof Tourism building next to the PMU building and waterproof the roof by replacing the Tek screw washers and sealing identified leakage areas with waterproofing membrane.

3.1.4.2.3 Voorgelegen

The following remedial work is proposed in order to ensure the safety of the building to its tenants and the public, as well as extend and maintain the historical value and practical usage of the structure:

- a) Replace all roof sheets with new corrugated sheets. Chromadek type coated IBR sheets fixed with 90mm Tek screws, incorporating a 25mm bonded washer is the recommended covering replacement. Although Chromadek has a larger cost component than typical corrugated sheets, it is much more durable.
- b) Waterproof the top of the parapet walls with membrane flashing and sealed with waterproof paint. Since the top of the roof cannot be seen by the public, modern waterproofing methods may be used instead of the traditional whitewashing, which is currently present on top of the parapet walls. The existing plaster needs to be removed and replastered to remove the accumulated moisture. Paintcor Aquaseal can be used to waterproof the membrane flashing.
- c) Repair the rafter beam with additional wooden planks, threaded rods and nuts and remove the temporary support columns.
- d) Support the geyser with planks to distribute the load to the ceiling beams and install a drip tray.
- e) Replace the stormwater gutters and possibly the downpipes.
- f) Divert the stormwater downpipe to discharge onto the pavement and not into the sewer gully.
- g) Commission a leakage test on the premises to identify the presence of any additional water supply pipe leakages.
- h) Plaster cracks on the exterior of the building may be reinforced, filled and whitewashed.
- i) It is recommended that any exposed woodwork like window sills, door frames and doors be varnished or painted.
- j) The whole building to be whitewashed.

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	



3.2 Bill of quantities / Pricing Schedule

The electronic Bill of Quantities (Excel spreadsheet) needs to be populated by prospective bidders. The populated BOQ must be printed out and signed on each page; this must be attached to the Tender Document that is submitted. An electronic version **must** be sent to the following e-mail address after closing date and time or must accompany the tender document (memory stick or CD). The memory stick and/or CD's will not be returned to Tenderers. piet.smit@ Stellenbosch.gov.za

PLEASE NOTE: Stellenbosch Municipality reserves the right to scale down on certain items listed in the Bill of Quantities or on certain buildings, should the tendered amount be in excess of the available budget.

3.3 Local content

Local content is applicable on the products set out below. Please ensure that the necessary forms are completed, failing which the bid(s) will not be considered.

Description of services, works goods	Components	Stipulated minimum threshold as a %
Fasteners	Bolts, nuts, rivets, nails	100%
Steel Construction Materials	Roof Sheets	100%
Valves	Taps	70%
Cable Products	Electrical wiring	90%
Plastic Pipes	PVC Pipes	100%
Wire Products	Fencing	100%
Fabricated Structural Steel	Reinforcement Steel Steel door frames/ Bars	100%
Roof and Cladding	Colour coated cladding	100%
Cement	Cement	100%

3.4 Local labour

Successful bidders must make use of local labour on the following basis:

- Unskilled labour: 100%
- Semi-skilled: 40%
- Skilled Labour: 10%

PRINT NAME:			
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SIGNATURE:		DATE:	



3.5 Minimum requirements

Bidders must have a CIDB grading of 5GB or higher.

Bidders must provide at least 3 contactable references of projects of similar size and nature successfully completed over the past 5 years.

Failing to meet these requirements will lead to disqualification of the tender.

3.6 Thatch roof Regulations and membership of TASA

Prospective bidders, or the sub-contractor appointed by the successful bidder for the maintenance or replacement of thatch roofs, must be a member of the Thatchers Association of South Africa (TASA).

The Thatchers Association of South Africa (TASA) developed a Guide to thatch construction in South Africa (2016 edition 1). This practical guide explains the material, processes and test methods to be used in order to comply with the National Building Regulations as well as SANS 10407 – 2016 Edition 2.1. Prospective bidders must acquaint themselves with these guideline, as to ensure compliance with the above Regulations/national standards.

3.7 Compulsory briefing session

PLEASE NOTE: Due to the Covid-19 restrictions, prospective bidders MUST register per e-mail to piet.smit@ Stellenbosch.gov.za, at least two days before the briefing session, indicating that they are going to attend the briefing session. They must bring along their own pens to sign Attendance Register

IMPORTANT NOTE TO TENDERERS:

Prospective tenderers must acquaint themselves with the sites and buildings. The Works Description (See par 3.1.4, *supra*) must be read in conjunction with the detailed Engineers Reports, which will be distributed to Prospective Tenderers who have attended the compulsory briefing session, together with Engineering drawings.

3.8 Validity period

Tenders must be valid for 180 days after date of closure.

3.9 Contract

The JBCC Contract will be applicable.

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	



3.10 Unbundling of Municipal Infrastructure Assets

As part of the project closeout, the contractor must also unbundle the assets. The unbundling of capital assets means breaking down the capital assets into components according to the capital asset hierarchy as per GRAP 17 (PPE) in support of the annual compilation of a GRAP compliant Fixed Asset Register. In dealing with the unbundling of capital assets, the unbundling must occur at the end of every financial year and the end of the project.

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	



19. PRE-QUALIFICATION SCORE SHEET

*** Proof of Contactable References is required, as indicated below, and must accompany each proposal.**

Notify your intent to attend the compulsory briefing session within the timeframe as advertised.(taken inconsideration load shedding in your area)

Attend the compulsory and site meeting

Bidders must have a CIDB grading of 5GB or higher.

Bidders must provide at least 3 contactable references of projects of similar size and nature successfully completed over the past 5 years

SIGNATURE (Bidder)		FOR OFFICE USE ONLY:	
CAPACITY		Evaluated by	
NAME OF FIRM		Signature:	
NAME (PRINT)		Designation:	
DATE		Date:	



20. SCHEDULE OF PLANT AND EQUIPMENT

The following are lists of major items of relevant equipment that I/we **presently** own or lease and will have available for this contract or will acquire or hire for this contract if my / our tender is accepted.

DETAILS OF MAJOR EQUIPMENT THAT IS OWNED BY AND IMMEDIATELY AVAILABLE FOR THIS CONTRACT.			
QUANTITY	DESCRIPTION	SIZE	CAPACITY

Attach additional pages if more space is required.

DETAIL OF MAJOR EQUIPMENT THAT WILL BE HIRED, ORE ACQUIRED FOR THIS CONTRACT IF MY / OUR TENDER IS ACCEPTED.			
QUANTITY	DESCRIPTION,	SIZE	CAPACITY

Attach additional pages if more space is required.

Number of sheets appended by the tenderer to this schedule (If nil, enter NIL)			
SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



21. SCHEDULE OF SUBCONTRACTORS

I/we the tenderer, notify the Stellenbosch Municipality that it is our intention to employ the following Subcontractors for work in this contract.

SUBCONTRACTORS				
Category / Type	Subcontractor Name; Address; Contact Person; Tel. No.		Items of work (pay items) to be undertaken by the Subcontractor	Estimated cost of Work (Rand)
1.	Name of firm			
	Contact person			
	Tel No			
	Address			
2.	Name of firm			
	Contact person			
	Tel No			
	Address			
3.	Name of firm			
	Contact person			
	Tel No			
	Address			
4.	Name of firm			
	Contact person			
	Tel No			
	Address			
5.	Name of firm			
	Contact person			
	Tel No			
	Address			
Number of sheets appended by the tenderer to this schedule (<i>If nil, enter NIL</i>)				

Acceptance of this tender shall not be construed as approval of all or any of the listed subcontractors. Should any of the subcontractors not be approved subsequent to acceptance of the tender, this shall in no way invalidate this tender, and the tendered unit rates for the various items of work shall remain final and binding, even in the event of a subcontractor not listed above being approved by the Engineer.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



22. SCHEDULE OF WORK EXPERIENCE OF THE TENDERER – CURRENT CONTRACTS

CURRENT CONTRACTS							
EMPLOYER (Name, Tel, Fax, Email)		Contact Person (Name, Tel, Fax, Email)		NATURE OF WORK	VALUE OF WORK (INCL. VAT)	DATE COMPLETED	
Name		Name					
Tel		Tel					
Fax		Fax					
Email		Email					
Name		Name					
Tel		Tel					
Fax		Fax					
Email		Email					
Name		Name					
Tel		Tel					
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Name		Name					
Tel		Tel					
Fax		Fax					
Email		Email					
Name		Name					
Tel		Tel					
Fax		Fax					
Email		Email					

Attach additional pages if more space is required.

Number of sheets appended by the tenderer to this schedule (If nil, enter NIL)				
SIGNATURE		NAME (PRINT)		
CAPACITY		DATE		
NAME OF FIRM				



23. SCHEDULE OF WORK EXPERIENCE OF THE TENDERER – COMPLETED CONTRACTS

The following is a statement of similar work successfully executed by myself / ourselves:

COMPLETED CONTRACTS						
EMPLOYER (Name, Tel, Fax, Email)		Contact Person (Name, Tel, Fax, Email)		NATURE OF WORK	VALUE OF WORK (INCL. VAT)	DATE COMPLETED
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				

Attach additional pages if more space is required.

Number of sheets appended by the tenderer to this schedule (If nil, enter NIL)

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



24. CERTIFICATE OF REGISTRATION WITH CIDB
--

CIDB Contractor Registration Certificate

A Certificate of Contractors Registration issued by the Construction Industry Development Board (CIDB) shall be attached to this schedule.

Where a tenderer satisfies CIDB Contractor Grading designation requirements through joint venture formation, such tenderers must submit the Certificates of Contractor Registration in respect of each partner.

Number of sheets appended by the tenderer to this schedule (If nil, enter NIL)		
CRS Number:		
CIDB GRADING		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



25. FORM OF OFFER AND ACCEPTANCE

NOTE:

1. This form must be completed in duplicate by both the successful bidder (Part 1) and the purchaser (Part 2). Both forms must be signed in the original so that the successful bidder and the purchaser will be in possession of originally signed contracts for their respective records.
2. NO correction fluid/tape may be used.
 - a. In the event of a mistake having been made, it shall be crossed out in ink and be accompanied by an initial at each and every alteration.
3. The Bidder **MUST** indicate whether he/she/the entity is a registered VAT Vendor or not.
 - a. In the case of the Bidder not being a registered VAT Vendor, both columns (amount/rate excluding AND including VAT) must reflect the same amount.

	INDICATE WITH AN 'X'							
Are you/is the firm a registered VAT Vendor	YES				NO			
If "YES", please provide VAT number								

1. OFFER

- 1.1. The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract in respect of the following works: **B/SM: 24/22**
- 1.2. The tenderer, identified in the Offer signature block, has examined the draft contract as listed in the Acceptance section and agreed to provide this Offer.
- 1.3. By the representative of the Tenderer, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance, the Tenderer offers to perform all of the obligations and liabilities of the **Employer** under the contract, including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the Contract Data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VAT IS:	
In figures:	Rate based tender
In words:	N/A

- 1.4. This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document to the Tenderer before the end of the period of validity stated in the Tender Data, whereupon the Tenderer becomes the party named as the **Contractor** in the conditions of contract identified in the Contract Data.

Signature(s)		
Name(s)		
Capacity		
Name of tenderer:		
Name of witness:	(Insert name and address of organisation)	Date
Signature of witness:		



2. ACCEPTANCE

- 2.1. By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the tenderer's Offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the conditions of contract identified in the Contract Data. Acceptance of the tenderer's Offer shall form an agreement between the Employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.
- 2.2. Deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the tenderer and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.
- 2.3. It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

Signature(s):		
Name(s):		
Capacity:		
For the Employer:	Stellenbosch Municipality, Plein Street, Stellenbosch	
Name of witness:		Date:
Signature of witness:		



26. PRICING SCHEDULE

NOTE:

1. Only firm prices will be accepted. Non-firm prices will not be considered.
2. All delivery costs **MUST** be included in the bid price, for delivery at the prescribed destination.
3. Document **MUST** be completed in non-erasable black ink.
4. NO correction fluid/tape may be used.
 - a. In the event of a mistake having been made, it shall be crossed out in ink and be accompanied by an initial at each and every alteration.
5. The Bidder **MUST** indicate whether he/she/the entity is a registered VAT Vendor or not.
 - a.

I / We _____

(full name of Bidder) the undersigned in my capacity as _____

of the firm _____

hereby offer to Stellenbosch Municipality to render the services as described, in accordance with the specification and conditions of contract to the entire satisfaction of the Stellenbosch Municipality and subject to the conditions of tender, for the amounts indicated hereunder:

	INDICATE WITH AN 'X'									
Are you/is the firm a registered VAT Vendor	YES					NO				
If "YES", please provide VAT number										

Please note the following:

1. Stellenbosch Municipality reserves the right to downward adjust the scope of work/ quantity required to stay within its budget.
2. Only firm prices will be accepted and non-firm prices will not be considered.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



PRICING SCHEDULE:

The electronic BOQ* (Excel spreadsheet) must be populated, print out and signed on each page; this must be attached to the Tender Document that is submitted. An electronic version **must** be sent to the following e-mail address after closing date and time or must accompany the tender document (memory stick or CD). The memory stick and/or CD's will not be returned to Tenderers.
Piet.Smit@stellenbosch.gov.za

*The Electronic BOQ (Excel Spreadsheet) will be posted on the municipal website or will be send to all prospective bidders who attended the briefing session

Evaluation will be done on the Total Price, inclusive of PC amounts and Contingency amount and VAT

The below Pricing Schedule is the same as the Electronic version, but just for information purposes.

DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Upgrading / Maintenance of Various Buildings				
Voorgelegen, Rhenish, Bergzicht				
BILL NO. 1	H1	-		
PRELIMINARIES	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
BUILDING AGREEMENT AND PRELIMINARIES	H2	-		
The JBCC Principal Building Agreement (Edition 6.2 - May 2018) prepared by the Joint Building Contracts Committee shall be the applicable building agreement, amended as hereinafter described		-		
The JBCC Principal Building Agreement contract data form an integral part of this agreement		-		
The JBCC General Preliminaries (May 2018) published by the Joint Building Contracts Committee for use with the JBCC Principal Building Agreement (Edition 6.2 - May 2018) shall be deemed to be incorporated in these bills of quantities, amended as hereinafter described		-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
The contractor is deemed to have referred to the abovementioned documents for the full intent and meaning of each clause		-		
The clauses in the abovementioned documents are hereinafter referred to by clause number and heading only		-		
Where any item is not relevant to this agreement such item is marked N/A signifying "not applicable"		-		
Where standard clauses or alternatives are not entirely applicable to this agreement such amendments, modifications, corrections or supplements as will apply are given under each relevant clause heading and such amendments, modifications, corrections or supplements shall take precedence notwithstanding anything to the contrary contained in the abovementioned documents		-		
PREAMBLES FOR TRADES	H2	-		
The General Preambles for Trades 2017 published by the Association of South African Quantity Surveyors shall be deemed to be incorporated in these bills of quantities and no claims arising from brevity of description of items fully described in the said General Preambles will be entertained		-		
Supplementary preambles and / or specifications are incorporated in these bills of quantities to satisfy the requirements of this project. Such supplementary preambles and / or specifications shall take precedence over the provisions of the General Preambles		-		
The contractor's prices for all items throughout these bills of quantities shall take account of and include where applicable for all of the obligations, requirements and specifications given in the General Preambles and in any supplementary preambles and / or specifications		-		
STRUCTURE OF THIS PRELIMINARIES BILL	H2	-		
Section A : A recital of the headings of the individual clauses in the aforementioned JBCC Principal Building Agreement		-		
Section B : A recital of the headings of the individual clauses in the aforementioned JBCC General Preliminaries		-		
Section C : Any special clauses to meet the particular circumstances of the project		-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
PRICING OF PRELIMINARIES	H2	-		
Should the contractor select Option A in the contract data for the adjustment of preliminaries, the amounts entered against the relevant items in these preliminaries are to be divided into one or more of the three categories provided namely fixed (F), value related (V) and time related (T)		-		
SECTION A: PRINCIPAL BUILDING AGREEMENT	H2	-		
Interpretation (A1-A7)	H3	-		
Clause 1.0 - Definitions and interpretation	CONT	-		R -
Pricing of bills of quantities	CONT	-		R -
The contractor is to allow opposite each item for all costs in connection therewith. All prices to include, unless otherwise stated, for all materials, fabrication, conveyance and delivery, unloading, storing, unpacking, hoisting, labour, setting, fitting and fixing in position, cutting and waste (except where to be measured in accordance with the standard system of measurement), patterns, models and templates, plant, temporary works, returning of packaging, duties, taxes (other than Value Added Tax), imposts, establishment charges, overheads, profit and all other obligations arising out of this agreement. Value Added Tax (VAT) is to be separately stated on the summary page of these bills of quantities	CONT	-		R -
Items left unpriced will be deemed to be covered in prices against other items throughout these bills of quantities and no claim for any extras arising out of the contractor's omission to price any item will be entertained	CONT	-		R -
Prices for all construction equipment, temporary works, services and other items shall include for the supply, maintenance, operating cost and subsequent removal and making good as necessary	CONT	-		R -
Abbreviated descriptions	CONT	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
The items in these bills of quantities utilise abbreviated descriptions. It is the intention that the abbreviated descriptions be fully described when read with the applicable measuring system and the relevant preambles and/or specifications. However, should the full intent and meaning of any description not be clear, the contractor shall, before submission of his tender, call for a written directive from the principal agent, failing which it shall be assumed that the contractor has allowed in his pricing for materials and workmanship in terms of international best practice	CONT	-		R -
Legal status of contractor	CONT	-		R -
If the contractor constitutes a joint venture, consortium or other unincorporated grouping of two or more persons then:	CONT	-		R -
1. These persons are deemed to be jointly and severally liable to the employer for the performance of this agreement	CONT	-		R -
2. These persons shall notify the employer of their leader who has assigned authority to bind the contractor and each of these persons	CONT	-		R -
3. The contractor shall not alter its composition or legal status without the prior written consent of the employer	CONT	-		R -
F:..... V:..... T:.....	Item	1,00		R -
Clause 3.0 - Offer and acceptance F:..... V:..... T:.....	Item	-		R -
Clause 4.0 - Cession and assignment F:..... V:..... T:.....	Item	-		R -
Clause 5.0 - Documents	CONT	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Value Added Tax	CONT	-		R -
Provision is made in the summary page of these bills of quantities for the inclusion of Value Added Tax (VAT)	CONT	-		R -
Priced document as specification Clause 5.4 is deemed to be deleted	CONT	-		R -
The principal agent shall decide which portion of the priced document may be used as a specification of materials and goods or methods, if any	CONT	-		R -
Electronic issue of drawings All drawings for this project will be issued electronically and the contractor shall be deemed to have received such drawings on the date that such drawings have been dispatched electronically [5.6]	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
Clause 7.0 - Design responsibility F:..... V:..... T:.....	Item	-		R -
Insurances and securities (A8-A11)	H3	-		R -
Clause 8.0 - Works risk F:..... V:..... T:.....	Item	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Clause 9.0 - Indemnities F:..... V:..... T:.....	Item	-		R -
Clause 10.0 - Insurances F:..... V:..... T:.....	Item	-		R -
Execution (A12 - A17)	H3	-		R -
Clause 12.0 - Obligations of the parties	CONT	-		R -
Statutory and other notices	CONT	-		R -
The contractor shall submit and/or comply with all statutory and other notices that may be required by any local or other authority in order not to cause any delay to the commencement of the works by the contractor. The contractor shall pay all deposits or fees in this regard	CONT	-		R -
It is, however, specifically recorded that the employer shall be responsible for the timeous approval of building plans by any local or other authorities and the payment of any fees or charges related thereto	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Clause 13.0 - Setting out F:..... V:..... T:.....	Item	-		R -
Clause 14.0 - Nominated subcontractors	CONT	-		R -
Clause 14.0 is amended by the addition of the following:	CONT	-		R -
Tenderers to allow for all scaffolding & craneage throughout the project. No claims for scaffolding or craneage shall be considered	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
Clause 15.0 - Selected subcontractors	CONT	-		R -
Clause 15.0 is amended by the addition of the following:	CONT	-		R -
Tenderers to allow for all scaffolding & craneage throughout the project. No claims for scaffolding or craneage shall be considered	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
Clause 16.0 - Direct contractors Attendance on direct contractors In respect of direct contractors the contractor shall:	CONT	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
1. Designate an area for the direct contractor to establish a temporary office and workshop and storage of equipment and materials	CONT	-		R -
2. Allow the use of personnel welfare facilities, where provided	CONT	-		R -
3. Provide water, lighting and single phase electric power to a position within 50m of the place where the direct contract work is to be carried out, other than fuel or power for commissioning of any installation	CONT	-		R -
4. Permit the direct contractor to use erected scaffolding, hoisting facilities, etc provided by the contractor, in common with others having the like right, while it remains erected on the site [16.1]	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
Clause 17.0 - Contract instructions Site instructions Instructions issued on site are to be recorded in a site instruction book which is to be supplied and maintained on site by the contractor	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
Completion (A18 - A24)	H3	-		R -
Clause 18.0 - Interim completion	N/A	-		R -
Clause 19.0 - Practical completion F:..... V:..... T:.....	Item	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Clause 20.0 - Completion in sections	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
Clause 21.0 - Defects liability period and final completion	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
Clause 22.0 - Latent defects liability period F:..... V:..... T:.....	Item	-		R -
Clause 23.0 - Revision of the date for practical completion Substitution of materials and goods The removal or substitution of any materials and goods which do not conform to the specification or the contract drawings shall not constitute grounds for the extension of the construction period nor for the adjustment of the contract value [17.1.8; 23.1 & 2]	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
Clause 24.0 - Penalty for late or non-completion F:..... V:..... T:.....	Item	-		R -
Payment (A25 - A27)	H3	-		R -
Clause 25.0 - Payment	CONT	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Prices submitted Where prices are submitted by the contractor or subcontractor during the progress of the works in respect of contract instructions or in regard to a claim under the terms of this agreement and notwithstanding the fact that such prices may be used in an interim payment certificate, there is to be no presumption of acceptance. Should the principal agent wish to accept any such prices prior to the issue of the certificate of final completion, it shall be in writing	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
Clause 26.0 - Adjustment of the contract value and final account	CONT	-		R -
Cost of claims All costs incurred by the contractor in the preparation of claims shall be borne by the contractor. This provision shall not preclude an adjudicator or an arbitrator appointed in terms of this agreement [30.6 & 7] from making a determination on costs	CONT	-		R -
Claims from subcontractors The contractor shall review, assess and adjudicate any claims received by him from any subcontractor and thereafter submit same to the principal agent with a recommendation in order to assist the principal agent in adjudicating the claim [26.6]	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
Clause 27.0 - Recovery of expense and/or loss F:..... V:..... T:.....	Item	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Suspension and termination (A28 - A29)	H3	-		R -
Clause 28.0 - Suspension by the contractor	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
Clause 29.0 - Termination	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
Dispute resolution (A30)	H3	-		R -
Clause 30.0 - Dispute resolution F:..... V:..... T:.....	Item	-		R -
Agreement	CONT	-		R -
The required information of the parties and the amount of the contract sum shall be inserted in the agreement for signature of the agreement by the parties F:..... V:..... T:.....	Item	-		R -
Contract data	CONT	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Tenderer's selections	CONT	-		R -
Before submission of his tender the contractor is to complete the tenderer's selections in the contract data	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
SECTION B: GENERAL PRELIMINARIES	H2	-		R -
Definitions and interpretation (B1)	H3	-		R -
Clause 1.1 - Definitions F:..... V:..... T:.....	Item	-		R -
Clause 1.2 - Interpretation F:..... V:..... T:.....	Item	-		R -
Documents (B2)	H3	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Clause 2.1 - Checking of documents F:..... V:..... T:.....	Item	-		R -
Clause 2.2 - Provisional bills of quantities	CONT	-		R -
Clause 2.3 - Availability of construction information	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
Clause 2.4 - Ordering of materials and goods F:..... V:..... T:.....	Item	-		R -
Previous work and adjoining properties (B3)	H3	-		R -
Clause 3.1 - Previous work - dimensional accuracy F:..... V:..... T:.....	Item	-		R -
Clause 3.2 - Previous work - defects F:..... V:..... T:.....	Item	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Clause 3.3 - Inspection of adjoining properties F:..... V:..... T:.....	Item	-		R -
The site (B4)	H3	-		R -
Clause 4.1 - Handover of site in stages F:..... V:..... T:.....	Item	-		R -
Clause 4.2 - Enclosure of the works F:..... V:..... T:.....	Item	-		R -
CONT		-		R -
Clause 4.3 - Geotechnical and other investigations F:..... V:..... T:.....	Item	-		R -
Clause 4.4 - Encroachments F:..... V:..... T:.....	Item	-		R -
Clause 4.5 - Existing premises occupied F:..... V:..... T:.....	Item	-		R -
Clause 4.6 - Services - known F:..... V:..... T:.....	Item	-		R -
Management of contract (B5)	H3	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Clause 5.1 - Management of the works F:..... V:..... T:.....	Item	-		R -
Clause 5.2 - Progress meetings F:..... V:..... T:.....	Item	-		R -
Clause 5.3 - Technical meetings F:..... V:..... T:.....	Item	-		R -
Samples, shop drawings and manufacturer's instructions (B6)	H3	-		R -
Clause 6.1 - Samples of materials F:..... V:..... T:.....	Item	-		R -
Clause 6.2 - Workmanship samples F:..... V:..... T:.....	Item	-		R -
Clause 6.3 - Shop drawings F:..... V:..... T:.....	Item	-		R -
Clause 6.4 - Compliance with manufacturer's instructions F:..... V:..... T:.....	Item	-		R -
Deposits and fees (B7)	H3	-		R -
Clause 7.1 - Deposits and fees F:..... V:..... T:.....	Item	-		R -
Temporary services (B8)	H3	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Clause 8.1 - Water F:..... V:..... T:.....	Item	-		R -
Clause 8.2 - Electricity F:..... V:..... T:.....	Item	-		R -
Clause 8.3 - Ablution and welfare facilities F:..... V:..... T:.....	Item	-		R -
Clause 8.4 - Communication facilities F:..... V:..... T:.....	Item	-		R -
Prime cost amounts (B9)	H3	-		R -
Clause 9.1 - Responsibility for prime cost amounts	CONT	-		R -
Attendance on subcontractors (B10)	H3	-		R -
Clause 10.1 - General attendance F:..... V:..... T:.....	Item	-		R -
Clause 10.2 - Special attendance	CONT	-		R -
General (B11)	H3	-		R -
Clause 11.1 - Protection of the works F:..... V:..... T:.....	Item	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Clause 11.2 - Protection/isolation of existing works and works occupied in sections F:..... V:..... T:.....	Item	-		R -
Clause 11.3 - Security of the works F:..... V:..... T:.....	Item	-		R -
Clause 11.4 - Notice before covering work F:..... V:..... T:.....	Item	-		R -
SECTION C: SPECIFIC PRELIMINARIES	H2	-		R -
Warranties for materials and workmanship Where warranties for materials and/or workmanship are called for, the contractor shall obtain a written warranty, addressed to the employer, from the entity supplying the materials and/or executing the work and shall deliver same to the principal agent on final completion of the contract	CONT	-		R -
The warranty shall state that workmanship, materials and installation are warranted for a specific period from the date of practical completion and that any defects that may arise during the specified period shall be made good at the expense of the entity supplying the materials and/or doing the work, upon written notice to do so	CONT	-		R -
The warranty will not be enforced if the work is damaged by defects in the execution of the works, in which case the responsibility for replacement shall rest entirely with the contractor F:..... V:..... T:.....	Item	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Cooperation of the contractor for cost management It is specifically agreed that the contractor accepts the obligation of assisting the principal agent in implementing proper cost management. The contractor will be advised by the principal agent of all cost management procedures which will be implemented to ensure that the contract value does not exceed the budget F:..... V:.....T:.....	Item	-		R -
Overloading The contractor shall take all necessary steps to ensure that no damage occurs due to overloading of any portion of the works or temporary works eg scaffolding, etc. The contractor shall submit details of his proposed loading, storage, plant erection, etc to the principal agent for approval prior to proceeding with such loading, storing or erecting and shall comply with and pay for the principal agent's requirements in connection with the provision of temporary support work, etc. Any damage caused to the works by overloading shall be made good by the contractor at his sole expense F:..... V:.....T:.....	Item	-		R -
Propping of floors below The contractor is advised that propping of floors below may be required if he wishes to use any areas of completed suspended reinforced concrete slabs for vehicle access, storage of materials and goods and location of plant, scaffolding, etc. The location of these areas and any necessary propping shall be approved by the principal agent and the cost thereof shall be borne by the contractor F:..... V:.....T:.....	Item	-		R -
Testing of flat roof waterproofing for watertightness Flat roof waterproof areas shall be flooded and kept "ponded" for at least forty eight (48) hours as a test to ensure the watertightness of the waterproofing and before any further construction work is carried out above the waterproofing F:..... V:.....T:.....	Item	-		R -
Health and safety	CONT	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Without limiting the generality of the provisions of clause 2.0, the contractor's attention is drawn to the provisions of the Construction Regulations issued in terms of the Occupational Health and Safety Act, 1993 as amended. It is specifically stated that the employer shall prepare a documented health and safety specification for the works and that the employer shall ensure that the contractor has made provision for the cost of health and safety measures during the execution of the works. The contractor shall price opposite this item for compliance with the act and the regulations and the reasonable provisions of the aforementioned health and safety specification [2.1]		-		
F:..... V:..... T:.....	Item	-		R -
Scaffolding and crange	CONT	-		R -
Tenderers to allow for all scaffolding & crange required throughout the project for the tenderer, his in house subcontractors and domestic subcontractors, see Clause 14.0, 15.0 for Nominated and Selected subcontractors and Clause 16.0 for Direct contractors. No claims for scaffolding or crange shall be considered	CONT	-		R -
F:..... V:..... T:.....	Item	-		R -
SUMMARY OF CATEGORIES	H3	-		R -
Category : Fixed R..... Category : Value R..... Category : Time R.....		-		
Bill Total	BT	-		R -
BILL NO. 2	H1	-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
DEMOLITIONS	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
View site	H4	-		
Before submitting his tender the tenderer shall visit the site and satisfy himself as to the nature and extent of the work to be done and the value of the materials contained in the buildings or portions of the buildings to be demolished. No claim for any variations of the contract sum in respect of the nature and extent of the work or of inferior or damaged materials will be entertained		-		
General	H4	-		
Water supply pipes and other piping in ground that may be encountered and found necessary to disconnect or cut, shall be effectually stopped off or grubbed up and removed, and any new connections that may be necessary shall be made with proper fittings to the satisfaction of the principal agent		-		
Unless otherwise described all materials are to become the property of the contractor and are to be removed from the site		-		
Breaking up and removing	H4	-		
Paving, concrete surface bed and compacted earth filling for 7,86m x 5,06m section of patio platform including supporting excavated sides from collapsing and making good to receive new	m3	31,00		R -
Taking down and removing	H4	-		R -
Covered walkway complete with overall size 17,00m x 2,40m including roof sheeting, timber plank ceiling, timber beams and columns, concrete footings, gutters and downpipes, electrical wiring and fittings etc, and prepare and making good to receive new	No	1,00		R -
Timber pergola structure consisting of timber beams and columns with an overall size of 31,40m x 2,20m including making good to receive new	No	1,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Demolishing and removing	H4	-		R -
420mm Boundary or yard walls 1,90m high and concrete strip footing including making good to receive new	m	12,00		R -
Bill Total	BT	-		R -
BILL NO. 3	H1	-		
ALTERATIONS (PROVISIONAL)	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
View site	H4	-		
Before submitting his tender the tenderer shall visit the site and satisfy himself as to the nature and extent of the work to be done and the value of the materials salvageable from the alterations. No claim for any variations of the contract sum in respect of the nature and extent of the work or of inferior or damaged materials will be entertained		-		
General	H4	-		
The contractor shall carry out the whole of the works with as little mess and noise as possible and with a minimum of disturbance to tenants in the building and to adjoining premises and their tenants. He shall provide proper protection and provide, erect and remove when directed, any temporary tarpaulins that may be necessary during the progress of the works, all to the satisfaction of the principal agent		-		
Doors, fanlights, windows, fittings, frames, linings, etc which are to remain the property of the employer shall be carefully taken out, temporarily stored, transported over a distance of approximately 10km to store and handed over to the employer		-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Doors, fanlights, windows, fittings, frames, linings, etc which are to be reused shall be thoroughly overhauled before refixing including taking off, easing and rehanging, cramping up, re-wedging as required and making good cramps, dowels, etc, and oiling, adjusting and repairing ironmongery as necessary, replacing any glass damaged in removal or subsequently and stopping up all nail and screw holes with tinted plastic wood to match timber, unless otherwise described. Re-painting or re-varnishing is given separately		-		
Prices for taking out of doors, windows, etc shall include for removal of all beads, architraves, ironmongery, etc		-		
Prices for taking out and removing doors and frames shall include for removing door stops, cabin hooks, etc		-		
With regard to building up of openings in existing walls, cement screeds and pavings, granolithic, tops of walls, etc, shall be levelled and prepared for raising of brickwork		-		
Making good of finishes shall include making good of the brick and concrete surfaces onto which the new finishes are applied, where necessary		-		
The contractor will be required to take all dimensions affecting the existing buildings on the site and he will be held solely responsible for the accuracy of all such dimensions where used in the manufacture of new items (doors, windows, fittings, etc)		-		
TEMPORARY SUPPORTING STRUCTURE	H2	-		
Temporary supporting structure including removal	H4	-		
Propping to support loft floor structure approximately 2,64m above bearing level of rectangular shaped building size 344,10m ² overall for the duration of demolitions, alterations and reconstruction according to structural engineer's specifications	No	1,00		R -
Ditto, but size 128,78m ² overall	No	1,00		R -
Ditto, but L-shaped building size 258,42m ² overall	No	1,00		R -
REMOVAL OF EXISTING WORK	H2	-		R -
Breaking up and removing unreinforced concrete	H4	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
100mm Thick surface beds	m2	40,00		R -
100mm Thick surface beds inside building	m2	9,00		R -
Breaking down and removing brickwork etc	H4	-		R -
Half brick walls	m2	18,00		R -
One brick walls	m2	28,00		R -
Taking out and removing windows from thatched roofs	H4	-		R -
Glazed timber window not exceeding 2,5m ² from thatch roofs to be removed (removal of roof elsewhere measured), and place aside safely to be reinstalled (reinstallation elsewhere measured)	No	11,00		R -
Taking out doors, windows, etc including thresholds, sills, etc from brickwork to be demolished, setting aside for re-use and later refixing in similar new position	H4	-		R -
Timber single door and frame 813mm x 2 032mm high overall, including setting up and building in frame in new brickwork, rehanging door on new brass hinges and replacing lock with three-lever mortice lockset to match existing	No	3,00		R -
Taking out and removing doors, windows, etc, including thresholds, sills, etc	H4	-		R -
Timber single door from timber frame not exceeding 2,5m ²	No	1,00		R -
Glazed timber window not exceeding 2,5m ² from brick work and making good to receive new	No	1,00		R -
Taking down and removing roofs, floors, panelling, ceilings, partitions, etc	H4	-		R -
Note:	H4	-		R -
Demolition and removal of structures containing asbestos cement products to comply with all statutory requirements regarding removal of asbestos cement products		-		
Note:	H4	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
The thatching contractor is to remove all old thatch from the premises. The thatch must be removed and reconstructed in sections. The open roof sections must be properly protected against inclement weather with large tarpaulins while the work is in progress. All costs for damages to the structure underneath caused by the contractor through negligence, will be for the contractor's account. The contractor must ensure that he / she is properly insured against any possible claims for damages caused.		-		
Taking off and removing asbestos cement roof covering	H4	-		R -
Provision to comply with all statutory requirements regarding removal of structures containing asbestos cement products (to be omitted as a whole if not required)	Item	1,00		R -
Slate asbestos roof covering, timber purlins, fascias, barge boards, insulation material, gutters, rainwater pipes, etc. size 10,48m x 6,40m overall (measured on plan) from hipped roof construction	No	1,00		R -
Taking off and removing thatch roof covering	H4	-		R -
Thatch roof covering, ridge capping, flashings, drenching system, etc. from roof structure including making good to receive new (roof area measured on plan) (new thatching elsewhere measured)	m2	793,00		R -
Taking off and removing corrugated sheet steel roof covering	H4	-		R -
Corrugated sheet steel roof covering (not exceeding 25 degrees) including timber purlins, flashings, fascias, barge boards, insulation material, gutters and rainwater pipes, etc. from timber roof structure (roof area measured on plan) (removal of roof structure elsewhere measured)	m2	596,00		R -
Taking off and removing existing timber roof construction complete including all timber trusses, wall plates, etc	H4	-		R -
Hipped roof structure size 10,48m x 6,40m (measured on plan) including making good to receive new	No	1,00		R -
Roof structure not exceeding 25 degrees (measured on plan) including making good to receive new	m2	596,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Taking off and removing ceilings	H4	-		R -
Gypsum plasterboard ceilings, including cornices, timber bandering, etc	m2	67,00		R -
Slatted timber ceilings, including cornices, timber bandering, etc	m2	391,00		R -
Taking out and removing sundry joinery work, fittings, etc	H4	-		R -
Timber skirtings	m	167,00		R -
Taking up and removing wood floor coverings, vinyl floor coverings, carpets, etc and preparing screeds for new floor coverings	H4	-		R -
Wood floor covering in patches	m2	39,00		R -
Carpet floor covering	m2	160,00		R -
Taking out and removing ironmongery to be refurbished or replaced to match existing or with similar approved (measured elsewhere)	H4	-		R -
Mortice lockset from timber door	No	3,00		R -
Surface mounted lockset from timber door	No	7,00		R -
Door closer from timber door and frame	No	6,00		R -
Sash fastener from window	No	10,00		R -
Sash lift from window	No	7,00		R -
Strap hinge from window shutter or door	No	8,00		R -
Shutter hook from window shutter	No	12,00		R -
Shutter fastener from wall	No	17,00		R -
Piano hinges from timber door and frame	No	8,00		R -
Ball bearing hinge from timber door and frame	No	6,00		R -
Catch from timber fanlight	No	7,00		R -
Stay from timber fanlight	No	5,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Cabin hook and eye from timber window	No	9,00		R -
Door knob from timber door	No	10,00		R -
Cylinder escutcheon from timber door	No	5,00		R -
38mm Diameter rubber door stop from floor	No	6,00		R -
Towel rail not exceeding 1,5m long from wall	No	3,00		R -
Toilet paper holder from wall	No	3,00		R -
Taking out and removing steel security gates	H4	-		R -
Steel gate size 900mm x 2 100mm	No	4,00		R -
Hacking up / off and removing granolithic, screeds, plaster, etc from concrete or brickwork and preparing surfaces for new screed, plaster, tile finishes, etc	H4	-		R -
External plaster from parapet walls and prepare surface to receive new	m2	184,00		R -
External plaster in patches and prepare to receive new	m2	2,00		R -
External plaster in patches to boundary / garden walls (making good elsewhere measured)	m2	44,00		R -
External plaster in patches to boundary / garden wall copings (making good elsewhere measured)	m2	20,00		R -
Removing of external paint, plaster, screed and waterproofing from top and sides of parapet wall and slab size 5 680 x 2 570mm overall on plan including making good to receive new	Item	1,00		R -
Removing of external paint, plaster, screed and waterproofing from top and sides of parapet wall and slab size 9 230 x 3 170mm overall on plan including making good to receive new	Item	1,00		R -
Hacking up / off and removing terracotta / clay tiles including removing mortar bed or adhesive from concrete or brickwork and preparing surfaces for new screed, plaster, tile finish, etc	H4	-		R -
Tiles to floors in patches	m2	49,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Tiles to floors	m2	19,00		R -
Hacking up / off and removing ceramic tiles including removing mortar bed or adhesive from concrete or brickwork and preparing surfaces for new screed, plaster, tile finish, etc	H4	-		R -
Tiles to walls in patches	m2	22,00		R -
Taking out and removing sanitary fittings, tanks, geysers, etc, including disconnecting from pipes, traps, etc and making good floor and wall finishes (making good tiling and paintwork elsewhere)	H4	-		R -
Carefully removing solar geyser, flat plate solar collectors and frame size 2,00m x 1,50m from roof to be removed and reinstalling solar geyser and flat plate collectors including disconnecting and reconnecting hot and cold water supply	No	1,00		R -
Vitreous china wash hand basin	No	1,00		R -
Vitreous china WC pan with cistern and flush pipe	No	1,00		R -
Vitreous china bathtub	No	1,00		R -
Electrical sundries	H4	-		R -
Disconnecting, isolating and properly sealing off exposed live wiring	No	1,00		R -
Taking out / off and removing glass and mirrors	H4	-		R -
Glass from timber windows with beads, including cleaning out rebates and preparing for new glass	m2	5,00		R -
Window sundries	H4	-		R -
Carefully scraping out and removing dry putty from cottage pane type timber windows (timber frames and glass to stay in tact)	m2	101,00		R -
Scraping off and removing PVA paint from lime plastered walls to receive new lime wash finishing	H4	-		R -
External walls in patches	m2	212,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Taking up and removing paving, kerbs, etc.	H4	-		R -
Brick / precast concrete pavers in patches and set aside to be reinstalled	m2	276,00		R -
Brick / precast concrete kerbing and set aside to be reinstalled	m	10,00		R -
CUTTING THROUGH FLOORS AND CEILINGS	H2	-		R -
Cutting through:	H4	-		R -
100mm Thick unreinforced concrete surface bed for 300mm wide concrete wall footings and making good concrete on both sides of new one brick walls (making good floor finishes elsewhere)	m	11,00		R -
MAKING GOOD OF FINISHES ETC	H2	-		R -
Making good timber ceilings and timber brandering	H4	-		R -
Ceilings on both sides of new one brick wall to match existing	m	11,00		R -
Making good ceilings and timber brandering	H4	-		R -
Timber ceilings in patches and making good to match existing	m2	28,00		R -
Reed ceilings in patches and making good to match existing	m2	10,00		R -
Making good timber soffits	H4	-		R -
Sanding down and repairing varnish to wooden soffits, in patches to match existing	m2	10,00		R -
Making good stone floor tiles to match existing	H4	-		R -
Floors where half brick walls were removed	m2	9,00		R -
Making good timber floor covering to match existing	H4	-		R -
On floors	m2	29,00		R -
Making good cement screeds	H4	-		R -
30mm Thick on floors in patches	m	11,00		R -
Making good internal cement plaster	H4	-		R -
Walls on both sides of new one brick wall	m2	11,00		R

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
				-
Walls in patches	m2	2,00		R -
Concrete ceilings in patches	m2	4,00		R -
Making good interior plaster cracks by filling the with Pollyfilla or similar, sanding down, and repainting wall	H4	-		R -
Plaster cracks to walls	m	55,00		R -
Making good external lime plaster according to structural engineer's report	H4	-		R -
Walls in patches	m2	19,00		R -
Plaster cracks in patches to boundary / garden walls	m2	28,00		R -
Plaster in patches to boundary / garden wall copings	m2	20,00		R -
Chasing out plaster cracks to walls, to form recess and fill with lime mortar including wire mesh and floating smooth to match existing	m2	33,00		R -
Making good putty in wooden windows	H4	-		R -
Replacing putty in cottage pane type timber windows	m2	101,00		R -
NEW WORK CHIEFLY INSIDE EXISTING BUILDING(S)	H2	-		R -
STRUCTURAL TIMBERWORK ETC	H3	-		R -
Wrought softwood	H4	-		R -
Strengthening and repairing approximately 2,00m length of 8,00m long structural rafter beam with additional timber planking, threaded rods and nuts all according to structural engineer's report (Provisional)	Item	1,00	2 000,00	R 2 000,00
Covered walkway overall size 17,00m x 2,40m simulating previous structure (to be demolished) consisting of corrugated roof covering, lightweight timber roof structure and columns, concrete footings including excavation, backfilling, etc, timber slat ceilings, galvanised sheet iron gutters and downpipes, electrical wiring for and including one light fitting, etc (breaking down of structure elsewhere measured)	No	1,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Timber pergola overall size of 31,40m x 2,20m simulating previous structure consisting of timber beams, bearers, bolts, screws, etc (breaking down of structure elsewhere measured)	No	1,00		R -
GENERAL MAINTENANCE	H2	-		R -
Clearing and removing all blockages from corrugated iron flat roof and gutters size 21,35m x 3,87m overall including making waterproof by removing and replacing Tek screw washers and sealing all leakages with waterproofing membrane and paint	H4	-		R -
Flat roof	m2	92,00		R -
Fastening and securing timber handrail and staircase	H4	-		R -
Securely fastening existing unsecure external timber handrail to timber staircase and fastening timber staircase to brick wall (staircase consisting of one flight and one landing stretching from ground floor to first floor with a vertical height of 3,00m)	No	1,00		R -
Planing, rounding and varnishing of staircase hand railing	H4	-		R -
Edges	m	12,00		R -
Corners	No	10,00		R -
Cleaning floor carpets	H4	-		R -
Wall to wall floor carpeting	m2	176,00		R -
Testing water heater	H4	-		R -
Testing and repairing water heaters	No	6,00		R -
Conducting plumbing leak detection test	H4	-		R -
Plumbing leakage test for building size 344m ² overall comprising 17 rooms and approximately 6 plumbing points including detecting and fixing all plumbing leakages, defective pipes and fittings	Item	1,00	10 000,00	R 10 000,00
Exposing plumbing under building	H4	-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Opening up and exposing plumbing under existing building including excavation, risk of collapse, keeping excavations free of water, repairing of pipes, testing for leakages, backfilling, compacting and making good (as directed by and at the discretion of the Principal Agent and deducted in whole or in part if not required)	Item	1,00	20 000,00	R 20 000,00
Extending rainwater downpipe shoe	H4	-		
Extending 110mm diameter cast iron shoe (provisional)	m	1,00		R -
Extending air-conditioning overflow	H4	-		R -
Extending uPVC pipe	m	2,00		R -
Testing and repairing air-conditioning unit	H4	-		R -
Air-conditioning split unit	No	2,00		R -
Servicing existing windows	H4	-		R -
Provision for servicing of existing timber sash and other windows including fastening and securing hinges, handles etc, making sure units are opening and closing as well as making good defects and adjusting alignment of all parts	No	163,00		R -
Cleaning "brandsolders"	H4	-		R -
Cleaning out and removing thatch roof tinder, building rubble, etc. from "brandsolder"	m2	723,00		R -
Cleaning windows	H4	-		R -
Cleaning glass panes with soap and water solution	m2	591,00		R -
Cleaning all "leivore"	H4	-		R -
Removing debris and vegetation from "leivore" 500mm wide x 500mm deep including removing all blockages	m	175,00		R -
Bill Total	BT	-		R 32 000,00
BILL NO. 4	H1	-		
EARTHWORKS (PROVISIONAL)	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
Carting away of excavated material	H4	-		
Descriptions of carting away of excavated material shall be deemed to include loading excavated material onto trucks directly from the excavations or, alternatively, from stock piles situated on the building site		-		
Filling and layer work materials	H4	-		
References such as "G1", "G2", etc and "C1", "C2", etc in descriptions of filling and layer work materials refer to corresponding references in the document "Guidelines for Road Construction Materials. TRH 14 : 1985" compiled by the Committee of State Road Authorities and the properties set out therein for each kind shall be applicable to the respective materials described hereinafter		-		
Testing	H4	-		
Prices for filling are to include for all necessary density and other tests		-		
EXCAVATION, FILLING, ETC	H2	-		
EXCAVATIONS ETC	H3	-		
Excavation in earth not exceeding 2m deep	H4	-		
Trenches inside existing building	m3	3,00		R -
Excavation in earth not exceeding 2m deep below reduced level	H4	-		R -
Trenches	m3	3,00		R -
Extra over trench and hole excavations in earth for excavation in	H4	-		R -
Soft rock	m3	1,00		R -
Hard rock	m3	1,00		R -
Extra over all excavations for carting away	H4	-		R -
Surplus material from excavations and / or stock piles on site, to a dumping site to be located by the contractor	m3	37,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Risk of collapse of excavations	H4	-		R -
Sides of trenches and holes excavations not exceeding 1,5m deep	m2	41,00		R -
Keeping excavations free of water	H4	-		R -
Keeping excavations free of all water other than subterranean water	Item	1,00		R -
FILLING ETC	H3	-		R -
Earth filling obtained from the excavations and / or prescribed stock piles on site, compacted to 93% Mod AASHTO density	H4	-		R -
Backfilling to trenches, holes, etc	m3	2,00		R -
Filling of gravel-soil material (G7) supplied by the contractor, compacted to 93% Mod AASHTO density	H4	-		R -
Under floors, steps, pavings, etc	m3	31,00		R -
Compaction of surfaces	H4	-		R -
Compaction of natural or excavated ground surface under floors etc, including scarifying for a depth of 150mm, breaking down oversize material, adding suitable material where necessary and compacting to 93% Mod AASHTO density	m2	45,00		R -
WEED KILLERS, INSECTICIDES, ETC	H2	-		R -
Soil insecticide in accordance with SANS 5859	H4	-		R -
Under floors etc, including forming and poisoning shallow furrows against foundation walls etc, filling in furrows and ramming	m2	40,00		R -
To bottoms and sides of trenches etc	m2	44,00		R -
TESTS	H2	-		R -
Prescribed tests to determine degree of compaction or other properties of ground or filling	H4	-		R -
"Modified AASHTO Density" test	No	4,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Bill Total	BT	-		R -
BILL NO 5	H1	-		
CONCRETE, FORMWORK AND REINFORCEMENT (PROVISIONAL)	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
Cost of tests	H4	-		
The costs of making, storing and testing of concrete test cubes as required under clause 7 "Tests" of SABS 1200 G shall include the cost of providing cube moulds necessary for the purpose, for testing costs and for submitting reports on the tests for approval. The testing shall be undertaken by an approved independent firm or institution nominated by the contractor (test cubes are measured separately)		-		
Formwork	H4	-		
Descriptions of formwork shall be deemed to include use and waste only (except where described as "left in" or "permanent"), for fitting together in the required forms, wedging, plumbing and fixing to true angles and surfaces as necessary to ensure easy release during stripping and for reconditioning as necessary before reuse		-		
The vertical strutting shall be carried down to such construction as is sufficiently strong to afford the required support without damage and shall remain in position until the newly constructed work is able to support itself		-		
Formwork to soffits of solid slabs etc shall be deemed to be to slabs not exceeding 250mm thick unless otherwise described		-		
Formwork to soffits of slabs, beams, etc shall be deemed to be propped up exceeding 1,5m and not exceeding 3,5m high unless otherwise described		-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Formwork to sides of bases, pile caps, ground beams, etc will only be measured where it is prescribed by the engineer for design reasons. Formwork necessitated by irregularity or collapse of excavated faces will not be measured and the cost thereof shall be deemed to be included in the allowance for taking the risk of collapse of the sides of the excavations, provision for which is made in "Earthworks"		-		
REINFORCED CONCRETE CAST AGAINST EXCAVATED SURFACES	H2	-		
25MPa / 19mm concrete	H4	-		
Strip footings	m3	7,00		R -
30MPa / 19mm concrete	H4	-		R -
Surface beds	m3	11,00		R -
TEST CUBES	H2	-		R -
Making and testing 150 x 150 x 150mm concrete strength test cube (Provisional)	No	2,00		R -
CONCRETE SUNDRIES	H2	-		R -
Finishing top surfaces of concrete smooth with a wood float	H4	-		R -
Surface beds, slabs, etc	m2	40,00		R -
REINFORCEMENT (PROVISIONAL)	H2	-		R -
Mild steel reinforcement to structural concrete work	H4	-		R -
10mm Diameter bars	t	7,03		R -
High tensile steel dowel bars	H4	-		R -
10mm Dowel bar 300mm long with one end embedded 150mm deep in side of concrete at expansion joint and other end greased and wrapped in polythene sheeting, including hole through formwork	No	12,00		R -
Fabric reinforcement	H4	-		R -
Type 193 fabric reinforcement in concrete surface beds etc	m2	40,00		R -
Bill Total	BT	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
BILL NO 6	H1	-		
MASONRY	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
BRICKWORK	H3	-		
Sizes in descriptions	H4	-		
Where sizes in descriptions are given in brick units, "one brick" shall represent the length and "half brick" the width of a brick		-		
BRICKWORK	H2	-		
FOUNDATIONS (PROVISIONAL)	H3	-		
Brickwork of NFX bricks (14 MPa nominal compressive strength) in class II mortar in loadbearing walls etc	H4	-		
One brick walls	m2	10,00		R -
430mm brick wall	m2	5,00		R -
SUPERSTRUCTURE	H3	-		R -
Brickwork of NFP bricks in class II mortar	H4	-		R -
One brick walls	m2	36,00		R -
430mm brick wall	m2	21,00		R -
BRICKWORK SUNDRIES	H3	-		R -
Forming toothings and bonding new brickwork to existing	m2	2,00		R -
2,5mm Brickwork reinforcement	H4	-		R -
150mm Wide reinforcement built in horizontally	m	130,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Prestressed fabricated concrete lintels including necessary temporary supports	H4	-		R -
Concrete lintels in lengths not exceeding 3m	m	8,00		R -
PAVING ETC	H2	-		R -
Weedkiller (active ingredients metalaclor 102,8 g / l, terbitilasien 248,6 g / l and atrasien 248,6 g / l) mixed in the proportion of 100 ml weedkiller to 100 l water and applied at a rate of 10 l / m²	H4	-		R -
Under paving etc	m2	176,00		R -
Cleaning down and laying previously removed paving blocks bedded on and including 20mm thick bed of river sand with sand-and-cement mixture swept into joints and hosed down, including preparation of ground or filling to match existing	H4	-		R -
Paving in patchwork and small quantities to falls including any consequent cutting and tying into existing paving to match existing	m2	176,00		R -
Bill Total	BT	-		R -
BILL NO 7	H1	-		
WATERPROOFING	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
Waterproofing	H4	-		
Waterproofing of roofs, basements, etc shall be laid under a ten year guarantee. Waterproofing to roofs shall be laid to even falls to outlets etc with necessary ridges, hips and valleys. Descriptions of sheet or membrane waterproofing shall be deemed to include additional labour to turn-ups and turn-downs		-		
DAMPPROOFING OF WALLS AND FLOORS	H2	-		
One layer 375 micron embossed polyethylene dampproof course (SANS 952-1985 type B)	H4	-		
In walls	m2	5,00		R -
One layer 250 micron green polyethylene waterproof sheeting (SANS 952-1985 type C) sealed at laps with PVC self-adhesive tape	H4	-		R -
Under surface beds	m2	39,00		R -
Membrane flashing including "Paintcor Aquaseal" or similar waterproofing paint	H4	-		R -
On tops of parapet walls	m2	460,00		R -
On tops of gable walls	m2	329,00		R -
WATERPROOFING TO ROOFS ETC	H2	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Prime with one coat bitumen primer and one layer 4mm fully bonded waterproof membrane comprising two bitumen layers reinforced with woven spunbonded polyester fabric and coated with polyethelene film for heat bonding, laid with 100mm side and 150mm end laps	H4	-		R -
On flat roofs and tops and sides of parapet walls	m2	44,00		R -
Two coats bituminous aluminium paint	H4	-		R -
On waterproofing to roofs	m2	44,00		R -
SUNDRIES	H2	-		R -
Specialist waterproofing certification	H4	-		R -
Making roof and parapet walls with an overall area of 9,23m x 2,56m waterproof with suitable waterproofing material including accompanying building work (area measured on plan) all according to waterproofing specialist	No	1,00		R -
Ditto, but size 5,68m x 2,75m overall	No	1,00		R -
Waterproofing of re-inserted windows in thatch roof	H4	-		R -
Designing, supplying, installing and certifying of waterproof installation for window size 660mm x 1100mm reinserted in thatch roofs all in consultation with a waterproofing specialist (sourced and consulted by contractor), method and consultant to be approved by the client.	No	11,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



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DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Bill Total	BT	-		
BILL NO 8	H1	-		R -
ROOF COVERINGS, CLADDINGS, ETC	H1	-		R -
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
SUPPLEMENTARY PREAMBLES	H2	-		R -
Thatchers Association of South Africa	H3	-		R -
Thatching contractors should be registered members of the Thatchers Association of South Africa. Proof of such membership should be returned with this RFQ.		-		
THATCH	H2	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
200mm Thick thatch of hand cut grass of the "Thamnochortus Insignis" (Cape Reed) species in lengths varying from 1 200mm to 1 500mm laid in bundles of suitable size, compacted to a minimum density of 85kg / m ² / 180mm thickness and fixed by means of suitable fixing rods interlaced through and over the bundles at not exceeding 600mm centres and secured with tarred twine to and including eucalyptus battens CCA treated in accordance with SANS 457-2, varying in diameter from 20 to 40mm, spaced at maximum 300mm centres generally and at closer centres nearer to eaves, including a fire-retardent interlay of multi-layered reinforced double-sided aluminium foil sheeting in accordance with SANS 1381-4 with a mass of not less than 272g / m ² and a Class I fire rating in accordance with SANS 0177-3	H4	-		R -
Covering to general roof slopes including a spreadlayer to exposed soffit	m2	793,00		R -
Ridge capping minimum 50mm thick of plasticized cement (1:3 mix) with SABS damp seal sheeting (minimum 375 microns), 13mm galvanised wire bird netting reinforcement waterproofed with minimum three (3) layers including expansion joints at 3 000mm centres sealed with suitable sealer. Thatch under the ridge capping to be cross-woven to prevent reeds from being blown out by the wind or pulled out by birds	H4	-		R -
Ridge capping	m	140,00		R -
Flashings minimum 50mm thick against gable walls constructed of plasticized cement (1:3 mix) with 13mm galvanised wire bird netting reinforcement plugged to wall and waterproofed with minimum three (3) layers	H4	-		R -
Side wall flashings	m	120,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Disconnecting and removing existing drencher system including supplying and installing new manual drenching sprinkler system with copper piping and nozzles cast into the ridge capping to match the existing including re-connecting to the existing main water supply pipe, testing, etc	H4	-		R -
Drenching system 23m length	No	1,00		R -
Ditto, but 54m length	No	1,00		R -
Ditto, but 41m length	No	1,00		R -
Ditto, but 24m length	No	1,00		R -
"Thatchsayf" or similar approved fire retardant treatment sprayed to the outside and accessible areas on the inside of thatch roof all according to manufacturer's specifications	H4	-		R -
Fire retardant to thatch roof	m2	793,00		R -
Reinstalling windows in thatched roofs	H4	-		R -
Timber windows in original position (installation only)	No	11,00		R -
PROFILED METAL SHEETING AND ACCESSORIES	H2	-		R -
0,58mm Z200 galvanised IBR steel sheets with Chromadek finish in the colour "Charcoal grey" fixed to timber purlins or rails	H4	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Roof covering with pitches not exceeding 25 degrees (roof area measured on plan)	m2	663,00		R -
0,58 mm Z200 galvanised steel sheet accessories to preceding roof coverings	H4	-		R -
Hip capping not exceeding 500mm girth	m	28,00		R -
Side wall flashings not exceeding 500mm girth	m	95,00		R -
Head wall flashings not exceeding 500mm girth	m	114,00		R -
ROOF AND WALL INSULATION	H2	-		R -
50mm Thick "Sisalation" or similar aluminium foil faced fibreglass blanket	H4	-		R -
Insulation blanket laid taut over purlins (at approximately 500mm centres) and fixed concurrent with roof covering with stapled longitudinal flap joints, including fixing at top and bottom edges to purlins with and including hoop iron straps	m2	663,00		R -
SUNDRIES	H2	-		R -
Fastening and securing of bolts	H4	-		R -
Fastening and securing of bolts in roof structure including replacing deteriorated bolts (roof area measured on plan)	m2	793,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



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DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
The rethatched roof shall carry a guarantee (to the approval of the client) on workmanship and material as well as a full maintenance contract for a period of 36 months from the official hand-over of the completed works.	H4	-		R -
Allow for servicing and maintenance of the completed rethatched roof for a period of 36 months. The cost shall be a fixed amount not subject to escalation. Payment will only occur after fulfilment and completion of the servicing and maintenance contract period.	Item	4,00		R -
Bill Total	BT	-		R -
BILL NO 9	H1	-		
ROOF COVERINGS, CLADDINGS, ETC (RATE ONLY ITEMS)	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
SUPPLEMENTARY PREAMBLES	H2	-		
Thatchers Association of South Africa	H3	-		
Thatching contractors should be registered members of the Thatchers Association of South Africa. Proof of such membership should be returned with this RFQ.		-		
THATCH	H2	-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



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DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Overhauling, repairing and re-compacting of thatch roof size 130m ² (roof area measured on plan) (Rate not Applicable)	Item	1,00	52 000,00	Rate N/A
Profit	Item	1,00		Rate Only
Attendance	Item	1,00		Rate Only
Overhauling, repairing and re-compacting of thatch roof size 344m ² (roof area measured on plan) (Rate not Applicable)	Item	1,00	175 000,00	Rate N/A
Profit	Item	1,00		Rate Only
Attendance	Item	1,00		Rate Only
Overhauling, repairing and re-compacting of thatch roof size 163m ² (roof area measured on plan) (Rate not Applicable)	Item	1,00	85 000,00	Rate N/A
Profit	Item	1,00		Rate Only
Attendance	Item	1,00		Rate Only
Overhauling, repairing and re-compacting of thatch roof size 156m ² (roof area measured on plan) (Rate not Applicable)	Item	1,00	58 000,00	Rate N/A
Profit	Item	1,00		Rate Only
Attendance	Item	1,00		Rate Only
Bill Total	BT	-		R -
BILL NO 10	H1	-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



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DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
CARPENTRY AND JOINERY	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
Fixing	H4	-		
Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins, or to be shot-pinned, to brickwork or concrete		-		
Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and where described as "bolted", the bolts have been given elsewhere		-		
SUPPLEMENTARY PREAMBLES	H4	-		
Timber roof trusses to be supplied with relevant A19 certificate		-		
All the roof trusses to be designed and constructed with sawn softwood structural timber to include for live loads, wind loads and to take the roof covering, purlins and ceilings with brandering. Each roof truss shall have its members accurately cut and close butted together and rigidly fixed by CSIR approved patented galvanised metal spiked connectors, fixed on both sides of each intersection by a approved method, all in accordance with manufacturer's instructions		-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Plated nail timber roof trusses shall be of approved design and manufacture and constructed with softwood structural timber by a truss fabricator holding a current Certificate of Competence awarded by the Institute of Timber Construction		-		
The design, manufacture and transport of the roof trusses, bracing, etc shall be under the control of a registered Structural Engineer in accordance with SANS 1900, SANS 10160 and SANS 10163, who shall, after the erection, provide a certificate confirming that the design, manufacture, transport, erection and bracing has been carried out in accordance with this specification		-		
Description of roof trusses shall be deemed to include for design, manufacture, supply, hoisting and fixing in position, trimming ends, notching, etc and for any temporary bracing		-		
Roof trusses and bracing shall include design and preparation of shop drawings		-		
Design Responsibility	H4	-		
The contractor shall be responsible for the design of the timber roof construction. The contractor will submit shop drawings for approval to the engineer. The contractor shall commence manufacturing only after written approval of shop drawings.		-		
Trusses are at maximum 1 500mm centres		-		
Roof coverings are Chromadek IBR sheeting fixed to purlins (sheeting elsewhere measured)		-		
Dimensions in descriptions of trusses are nominal and actual measurements are to be taken on site before design or fabrication commences		-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
All exposed wood of roof construction to be Carbolineum or similar treated		-		
STRUCTURAL TIMBERWORK ETC	H2	-		
Trusses shall be designed by a registered supplier of prefabricated trusses who shall issue an Engineers Certificate upon completion of the installation. The dimensions in the descriptions of the trusses are nominal and actual measurements are to be obtained on site before design or fabrication commences. Tenderers must study the roof plan and sections as attached to the back of these bills of quantities and must obtain prices from a qualified and registered roof truss supplier as no claims in this regard will be entertained.		-		
Wrought softwood	H4	-		
38 x 114mm Bearers in lengths not exceeding 2 400mm to be fixed perpendicular to roof timbers to support geyser	m	12,00		R -
PLATE NAILED TIMBER ROOF TRUSS CONSTRUCTION ETC	H3	-		R -
Sawn softwood grade V4	H4	-		R -
114 x 38mm Wall plates	m	276,00		R -
Timber roof truss construction	H4	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Roof construction including engineer's certificate to hipped roof size 10,48m x 6,40m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)	No	1,00		R -
Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 6,82m x 2,82m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)	No	1,00		R -
Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 6,82m x 2,82m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)	No	1,00		R -
Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 6,73m x 4,27m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)	No	1,00		R -
Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 6,22m x 5,68m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)	No	1,00		R -
Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 9,47m x 5,68m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)	No	1,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 12,35m x 5,57m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)	No	1,00		R -
Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 14,72m x 5,00m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)	No	1,00		R -
Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 19,13m x 5,63m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)	No	1,00		R -
Roof construction including engineer's certificate to flat roof not exceeding 25 degrees size 21,46m x 6,49m overall on plan including trusses, rafters, permanent bracing and 50 x 76mm purlins at maximum 500mm centres for roof covering (roof covering and wall plates elsewhere measured)	No	1,00		R -
FLOORS AND SKIRTINGS	H2	-		R -
SKIRTINGS	H3	-		R -
Wrought softwood	H4	-		R -
30 x 135mm Skirtings, plugged to match existing	m	167,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



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DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
TIMBER DOORS, WINDOWS, ETC	H2	-		R -
DOORS ETC	H3	-		R -
Wrought meranti door to match existing	H4	-		R -
44mm Framed, ledged and braced battern door 900mm wide x 2 032mm high (to match existing) hung to timber door frame	No	1,00		R -
WINDOWS	H2	-		R -
Wrought meranti window to match existing	H4	-		R -
Cottage type window size 740mm wide x 1 400mm high to match existing	No	1,00		R -
Bill Total	BT	-		R -
BILL NO 11	H1	-		
CEILINGS, PARTITIONS AND ACCESS FLOORING	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
Fixing	H4	-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins, or to be shot-pinned, to brickwork or concrete		-		
Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and where described as "bolted", the bolts have been given elsewhere		-		
Ceilings	H4	-		
Unless otherwise described ceilings shall be deemed to be horizontal		-		
Steel components	H4	-		
All steel components for ceilings, partitions, etc are to be galvanised in accordance with SANS 121		-		
NAILED-UP CEILINGS	H3	-		
SUPPLEMENTARY PREAMBLES	H4	-		
Openings	H4	-		
Prices for openings for light fittings, ventilation grilles, air conditioning diffusers, etc are to include for any necessary additional support, trimming around, etc		-		
6,4mm Gypsum plasterboard with galvanised steel jointing strips	H4	-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Ceilings including 38 x 38mm sawn softwood brandering at 500mm centres generally in one direction and 38 x 38mm branders and cross branders at joints and edges of boards	m2	67,00		R -
Extra over ceiling for 600 x 600mm trap door of 30 x 30mm wrought softwood rebated framing with one cross brander, covered with ceiling board and fitted flush in opening, including necessary trimmers around	No	1,00		R -
12 x 102mm Slatted tongue and groove timber ceiling	H4	-		R -
Ceilings including 38 x 38mm sawn softwood brandering at 500mm centres generally in one direction and 38 x 38mm branders and cross branders at joints and edges of boards	m2	391,00		R -
12 x 160mm Slatted natural timber tongue and groove ceiling	H4	-		R -
Ceilings including 38 x 38mm sawn softwood brandering at 500mm centres generally in one direction and 38 x 38mm branders and cross branders at joints and edges of boards	m2	35,00		R -
Gypsum plasterboard cornices	H4	-		R -
75mm Coved cornices	m	401,00		R -
Bill Total	BT	-		R -
BILL NO 12	H1	-		
FLOOR COVERINGS, WALL LININGS, ETC	H1	-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
Fixing	H4	-		
Floor coverings, wall linings, etc shall, where applicable, be fixed with adhesive as recommended by the manufacturers of the flooring, linings, etc		-		
FLOOR COVERINGS	H2	-		
"Belgotex" or similar approved loop pile carpeting including 600g / m² felt underlay	H4	-		
On floors	m2	160,00		R -
Bill Total	BT	-		R -
BILL NO 13	H1	-		
IRONMONGERY	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
Proprietary items	H4	-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Where applicable the manufacturers' names or product catalogue titles are given in sub-headings preceding the items. Prices are to be based on the specific products / articles specified. If tenderers wish to offer alternative products / articles for certain items, these items are to be clearly marked and the alternative specification given with supporting brochures etc clarifying the features of the products / articles offered. On request returnable samples are to be provided to the principal agent for consideration.		-		
HINGES, BOLTS, ETC	H2	-		
75mm (Open) brass piano hinges to match existing	No	8,00		R -
100mm Ball bearing brass hinge to match existing	No	6,00		R -
Strap hinge to window shutter or door to match existing, PC sum R200.00 excluding VAT delivered to site	No	8,00		R -
CATCHES, CABIN HOOKS, ETC	H2	-		R -
Brass fanlight catch to match existing	No	7,00		R -
300mm Brass fanlight stay to match existing	No	5,00		R -
150mm Cabin hook and eye to match existing	No	9,00		R -
Shutter hook to window shutter to match existing, PC sum R200.00 excluding VAT delivered to site	No	12,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



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DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Sash fastener to window to match existing, PC sum R200.00 excluding VAT delivered to site	No	10,00		R -
Shutter fastener to wall to match existing, PC sum R200.00 excluding VAT delivered to site	No	17,00		R -
LOCKS	H2	-		R -
"Union" or similar to match existing three-lever rebated deadlock	No	5,00		R -
"BBL Rim" surface mounted lockset or similar to match existing	No	8,00		R -
HANDLES	H2	-		R -
Brass "BBL Rim" knob handles or similar to match existing	No	10,00		R -
Cylinder escutcheon to match existing	No	5,00		R -
DOOR CLOSERS	H2	-		R -
"Union UDY7770" or similar approved medium duty door closer, PC sum R800,00 each excluding VAT delivered to site	No	5,00		R -
SUNDRIES	H2	-		R -
38mm Diameter rubber door stop, PC sum R450,00 each excluding VAT delivered to site	No	6,00		R -
BATHROOM FITTINGS	H2	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



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DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Standard toilet paper roll holder manufactured from 0.8mm thick 18 / 10 stainless steel with a single piece pressed lid, welded container and cylinder lock or similar approved	No	6,00		R -
Standard 385 x 465 x 200mm stainless steel mounted waste bin installed to manufacturer's specifications	No	4,00		R -
Stainless steel paper towel dispenser plugged installed to manufacturer's specifications	No	5,00		R -
Standard 120 x 210 x 110mm stainless steel liquid soap dispenser	No	5,00		R -
Standard 266 x 257 x 230mm high surface mounted splash proof electronic hand-drier, including connecting to electrical	No	4,00		R -
Standard 600mm Long chromium plated towel rails	No	6,00		R -
Standard 32mm Stainless steel grabrails	No	3,00		R -
Standard 32mm stainless steel back horizontal grab rails	No	3,00		R -
Bill Total	BT	-		R -
BILL NO 14	H1	-		
METALWORK	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



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DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
Descriptions of bolts, anchors, etc	H4	-		
Descriptions of bolts shall be deemed to include nuts and washers		-		
Descriptions of expansion anchors and bolts and chemical anchors and bolts shall be deemed to include nuts, washers and mortices in brickwork or concrete		-		
Items described as "holed for bolt(s)" shall be deemed to exclude the bolts unless otherwise described		-		
Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 600mm centres		-		
PREPAINTED PROPRIOTORY SECURITY SCREENS, GATES, ETC	H2	-		
Screens and gates	H4	-		
"Trellidor" or similar approved expandable security gate with and including all ironmongery, overall size 1,00m x 2,09m high	No	4,00		R -
Bill Total	BT			R -
BILL NO 15	H1	-		
PLASTERING	H1	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
LIME PLASTER	H3	-		R -
Mix	H4	-		R -
Lime plaster can be mixed according to the following mix design: 5 parts clean river sand, 1 part unslaked lime (quicklime) and water to suit workability		-		
SCREEDS	H2	-		R -
Screeds wood floated on concrete	H4	-		R -
30mm Screed in patches to receive tiles, carpeting, etc (elsewhere measured)	m2	68,00		R -
30mm Screed to receive tiles, carpeting, etc (elsewhere measured)	m2	44,00		R -
INTERNAL PLASTER	H2	-		R -
Cement plaster on brickwork	H4	-		R -
On walls	m2	68,00		R -
On walls in patches	m2	22,00		R

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
				-
On narrow widths	m2	3,00		R -
EXTERNAL PLASTER	H2	-		R -
Cement plaster on brickwork	H4	-		R -
On walls	m2	12,00		R -
EXTERNAL LIME PLASTER	H2	-		R -
Lime plaster on brickwork	H4	-		R -
On walls	m2	70,00		R -
On parapet walls	m2	184,00		R -
Bill Total	BT			R -
BILL NO 16	H1	-		
TILING	H1	-		R -
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Patterns	H4	-		R -
Unless otherwise described, tiles shall be laid with continuous joints in both directions		-		
Fixing	H4	-		R -
Unless described as "fixed with adhesive to plaster (plaster elsewhere)" descriptions of tiling on brick or concrete walls, columns, etc shall be deemed to include 1:4 cement plaster backing and descriptions of tiling on concrete floors etc shall be deemed to include 1:3 plaster bedding		-		
Tiling described as "fixed with adhesive on power floated concrete" shall be deemed to include for approved tiling key-coat		-		
Ceramic, porcelain, marble and granite tiles are to be fixed and grouted with suitable adhesives and grouts as recommended by the manufacturer of the tiles		-		
WALL TILING	H2	-		R -
200 x 200 x 5mm White glazed ceramic tiles on brickwork including cement plaster backing to match existing	H4	-		R -
On walls in patches	m2	22,00		R -
FLOOR TILING	H2	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
300 x 300 x 7mm Terracotta / Clay floor tiles to match existing fixed with adhesive to screed and flush pointed with tinted grout	H4	-		R -
On floors and landings in patches	m2	49,00		R -
On floors and landings	m2	19,00		R -
Bill Total	BT	-		R -
BILL NO 17	H1	-		
PLUMBING AND DRAINAGE (PROVISIONAL)	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
RAINWATER DISPOSAL	H2	-		
0,6mm Galvanised sheet iron gutters and rainwater pipes with "Chromadek" or similar approved finish	H4	-		
100 x 125mm Eaves gutters with beaded front edge	m	150,00		R -
100 x 75mm Rainwater down pipe	m	89,00		R -
Extra over eaves gutter for corner	No	12,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



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DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Extra over eaves gutter for angle	No	4,00		R -
Extra over eaves gutter for outlet for 100 x 75mm diameter pipe	No	14,00		R -
Extra over rainwater pipe for 500mm eaves offset	No	4,00		R -
Extra over rainwater pipe for shoe	No	14,00		R -
SANITARY FITTINGS	H2	-		R -
"Vaal" or equivalent approved new fittings in similar position including all new pipework, valves, etc. and making good floor and or wall finishes	H4	-		R -
510 x 400mm White vitreous china basin with double tap holes	No	1,00		R -
White vitreous china water closet pan with double flap heavy duty plastic seat	No	1,00		R -
1700 x 700mm White acrylic bath with waste outlet, overflow grating with coupling and pair of handles, bedded in position	No	1,00		R -
TAPS, VALVES, ETC	H2	-		R -
"Cobra" or other similar approved	H4	-		R -
15mm elbow action pillar tap	No	3,00		R -
"Stella pillar taps" or equal approved	H4	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



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DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
15mm Chromium plated basin tap	No	3,00		R -
DRIP TRAYS, TANKS, ETC	H2	-		R -
0,6mm Galvanised sheet steel	H4	-		R -
Drip tray for 200 litre water heater, with 100mm high upstand all round with top edge bent over and with threaded outlet union	No	3,00		R -
FIRE APPLIANCES ETC	H2	-		R -
4,5kg Dry chemical powder fire extinguisher	No	12,00		R -
SUNDRIES	H2	-		R -
Sealing of edges	H4	-		R -
Outer edges of sinks, basins, baths, urinals, etc are to be sealed against adjacent surfaces with approved silicone	m	50,00		R -
Bill Total	BT	-		R -
BILL NO 18	H1	-		
ELECTRICAL WORK (PROVISIONAL)	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



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DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
Distribution boards etc	H4	-		
Rates for distribution boards etc are to include for busbars, jumpers, neutral bars, internal wiring and connections, circuit identification markers, control gear labels, circuit legend cards and working drawings		-		
Switches, socket outlets, etc	H4	-		
Rates for switches, socket outlets, etc are to include for screwing to outlet boxes, connecting up and cover plates		-		
Light fittings	H4	-		
Rates for light fittings are to include for hanging, fixing and connecting and for lamp holders and fluorescent tubes and lamps of the type and wattage described		-		
LOW TENSION DISTRIBUTION	H2	-		
DISTRIBUTION BOARD DB	H3	-		
Flush mounted distribution board, complete, in one section with door, space for the existing 37 circuit breakers and space for 5 additional circuit breakers, colour coded and installed in recess, to match existing	No	1,00		R -
Distribution board cover to match existing	No	1,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
CIRCUIT BREAKERS	H3	-		R -
20A single pole	No	1,00		R -
30A single pole	No	6,00		R -
100A single pole	No	1,00		R -
GENERAL LIGHTING AND POWER	H2	-		R -
LIGHT SWITCHES, SOCKET OUTLETS, ETC	H3	-		R -
16A Flush mounted one lever one-way switch unit complete with cover plate to match existing	No	1,00		R -
Ditto, but including electrical wiring	No	3,00		R -
16A Three pin flush mounted socket outlet with switch, single type complete with cover plate and wall box	No	5,00		R -
Ditto, but including electrical wiring	No	9,00		R -
LUMINARIES AND EQUIPMENT	H3	-		R -
Light fitting complete with luminaries (PC amount of R200.00 excluding VAT delivered to site) to match existing	No	16,00		R -
Ditto, but including electrical wiring	No	30,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
REPLACING OF LUMINARIES	H3	-		R -
Luminaries (PC amount of R100.00 excluding VAT delivered to site) to match existing	No	71,00		R -
SUNDRIES	H3	-		R -
Earthing of buildings	Item	2,00		R -
Provision of as built drawings	Item	1,00		R -
Testing and commissioning the complete electrical installation	Item	1,00		R -
Making safe, tying up and neatening wiring / cabling exposed from power trunking (labour only)	m	8,00		R -
Single line diagram for DB's	No	3,00		R -
TESTING	H3	-		R -
Testing of all electrical equipment	Item	1,00		R -
REWIRING	H2	-		R -
Taking out and removing electrical wiring from single storey building size 393m ² consisting of 15 rooms including 29 x 3 pin socket outlet points, 37 x ceiling light points, 17 one lever light switches, 3 air conditioners, 2 geysers, 1 stove to be rewired (rewiring elsewhere measured)	Item	1,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Rewiring of single storey building size 393m ² with 15 rooms including 23 x 3 pin single socket outlet points, 6 x 3 pin double socket outlet points, 37 x ceiling light points, 17 one lever light switches, 3 air conditioners, 2 geysers, 1 stove	H4	-		R -
16A Flush mounted one lever one-way switch unit	No	11,00		R -
16A Flush mounted two lever one-way switch unit	No	6,00		R -
16A Three pin flush mounted socket outlet with switch, single type	No	23,00		R -
16A Three pin flush mounted socket outlet with switch, double type	No	6,00		R -
Fitting complete with light source, fitting and luminaries to match existing	No	37,00		R -
Removing of water geyser and setting aside to be reinstalled (elsewhere measured)	No	2,00		R -
Removing of chandelier and setting aside to be reinstalled (elsewhere measured)	No	1,00		R -
CONNECTIONS OF APPLIANCES ETC	H3	-		R -
Connecting geyser (elsewhere removed) to isolator with and including 3mm ² 3-core PVC insulated cable not exceeding 1m long	No	2,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Connecting chandelier (elsewhere removed) with and including 3mm ² 3-core PVC insulated cable not exceeding 1m long	No	1,00		R -
CERTIFICATE OF COMPLIANCE ACCORDING TO SANS 10142-1	H3	-		R -
Inspecting and compiling a detailed priced list of electrical items which were not detectable during initial inspection before construction in order to reach electrical compliance	Item	1,00		R -
Certificate of Compliance comprising all items stipulated in the Test Report for electrical installations according to The Electrical Contracting Board of South Africa for conducting, recording and verifying of all tests required by SANS for all three sites (11 loose standing buildings) forming part of this contract	Item	1,00		R -
Bill Total	BT	-		R -
BILL NO 19	H1	-		
ELECTRICAL WORK (RATE ONLY ITEMS)	H1	-		
Note: All electrical items arising from initial surveys were included in the previous bill (ELECTRICAL WORK). It is compulsory for all tenderers to complete the rates in this section (ELECTRICAL WORK RATE ONLY ITEMS)		-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
CABLES	H2	-		
600 / 1 000V PVC / PVC / SWA / PVC cable in trench (trenching and backfilling elsewhere measured) or on cable ladder / tray or on brick wall or concrete or pulled through sleeves, including strapping or clamping	H3	-		
2.5mm² 3-core Copper	H4	-		
Install	m	1,00		Rate Only
4mm² 3-core Copper	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
6mm² 3-core Copper	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
10mm² 3-core Copper	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
16mm² 3-core Copper	H4	-		
Supply	m	1,00		Rate Only

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Install	m	1,00		Rate Only
CABLE TERMINATIONS	H2	-		
Termination for 600 / 1000V PVC / PVC / SWA / PVC cables including drilling, bolting, lugs, number tags, glands, shrouds etc	H3	-		
2.5mm² 3-core Copper	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
4mm² 3-core Copper	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
6mm² 3-core Copper	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
10mm² 3-core Copper	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



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DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
16mm² 3-core Copper	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
EARTHING	H2	-		
Bare copper earth wire strapped to cable in trench or sleeve or conduit or on ladder / tray etc.	H3	-		
2.5mm²	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
6mm²	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
EARTH CONDUCTOR TERMINATION	H2	-		
Terminations for bare and PVC insulated copper conductors	H3	-		
4mm²	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
6mm²	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
Rigid PVC conduit cast in concrete, surface bed or screed or surface mounted or placed in position or installed in roof space.	H3	-		
20mm Diameter	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
25mm Diameter	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
PVC conduit boxes and fittings	H2	-		
Round conduit box for 20mm diameter conduit	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
Round conduit box for 25mm diameter conduit	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
Round conduit box cover	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
100 x 50 x 50mm Deep box	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
100 x 100 x 50mm Deep box	H4	-		
Supply	No	1,00		Rate Only

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Install	No	1,00		Rate Only
100 x 100 x 50mm Deep expansion joint box complete with conduit sleeve, earth strap, cover plate, etc.	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
Conductors	H2	-		
Bare stranded copper earth conductors drawn into wire ways	H3	-		
1,5mm²	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
2,5mm²	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
4mm²	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
2,5mm² Green insulated stranded copper earth conductors drawn into wire ways	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
PVC insulated stranded copper conductors drawn into wire ways	H3	-		
1,5mm²	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
2,5mm²	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
4mm²	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
DRAW WIRE	H2	-		
Galvanised draw wire drawn into wire ways	H3	-		
2mm Diameter	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
LIGHT SWITCHES, SWITCHED SOCKET OUTLETS, ETC.	H2	-		
Switches, etc. complete with cover plate fixed in flush box	H3	-		
16A One-lever one-way switch	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
16A Two-lever one-way switch	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
5A Three-pin switched socket outlet	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
16A One-lever Two-way switch	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
Socket outlets, etc. complete with cover plate as required, fixed into 100 x 100 x 50 wall boxes in brick walls (box elsewhere measured)	H3	-		
16A 3 pin plus 1 x Euro Socket outlet	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
LUMINARIES AND EQUIPMENT	H3	-		
Type A1 - 2 x 18W T5 cool white	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
Type D - 15W bulkhead	H4	-		
Supply	No	1,00		Rate Only

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Install	No	1,00		Rate Only
Type B - 2 x 25W up down lights	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
Type C - 2W footlight	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
SLEEVES	H2	-		
Unplasticised polyvinyl chloride (uPVC) sleeve piping including short lengths, coupling, seal ring, end plug, etc laid in trench, through concrete wall or slab (trench and backfilling elsewhere measured)				
	H3	-		
110mm Diameter pipe	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
160mm Diameter pipe	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
110mm Diameter long radius bend 90°	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
110mm Flexibend bend 0 - 90°	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
EXCAVATIONS, ETC	H2	-		
Excavate and set excavated material aside for reuse as filling material including backfilling of trench in layers.				
	H3	-		
Excavations in pickable soil	m3	1,00		Rate Only
Excavations in "soft rock" where special machine operation is required	m3	1,00		Rate Only

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Excavations in "rock" where blasting is required	m3	1,00		Rate Only
MANHOLES	H2	-		
300 x 300 x 300mm Deep manhole including excavation, building, backfilling and heavy duty cast iron cover.	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
600 x 600 x 600mm Deep manhole including excavation, building, backfilling and heavy duty cast iron cover.	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
800 x 800 x 800mm Deep manhole including excavation, building, backfilling and heavy duty cast iron cover.	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
1000 x 1000 x 1000mm Deep manhole including excavation, building, backfilling and heavy duty cast iron cover.	H4	-		
Supply	No	1,00		Rate Only
Install	No	1,00		Rate Only
SUNDRIES	H2	-		
Cable warning tape placed 150mm above cables in excavations	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
Distribution Board Components	H2	-		
Circuit Breakers 3kA	H3	-		
5A Single Pole	H4	-		
Supply	m	1,00		Rate Only

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Install	m	1,00		Rate Only
10A Single Pole	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
20A Single Pole	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
30A Single Pole	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
60A Double pole	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
63A Earth leakage	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
20A Electronic 7 day Timer	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
Surge Arrestors x 2 Live & Neutral	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only
Power Skirting and Accessories	H2	-		
The rates for power skirting shall include for splices, jointing, drilling, cut opening in the back of the power skirting for access to draw box, etc		-		
Power skirting surface mounted to brickwork or concrete complete with cover equal or similar to OL801 - Colour to be advised	H3	-		
2 Tier Three-compartment skirting	H4	-		
Supply	m	1,00		Rate Only
Install	m	1,00		Rate Only

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Bill Total	BT	-		R -
BILL NO 20	H1	-		
MECHANICAL WORK	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
AIR CONDITIONING INSTALLATION	H2	-		
"SPLIT TYPE" UNITS	H3	-		
8.79kW Wall mounted unit with refrigerant and drain piping, with condenser section mounted on external wall	No	2,00		R -
Bill Total	BT	-		R -
BILL NO 21	H1	-		
GLAZING	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
Float glass	H4	-		
The term "float glass" is used for monolithic annealed glass		-		
GLAZING TO WOOD WITH PUTTY	H2	-		
4mm Clear float glass	H4	-		
Panes not exceeding 0,1m ²	m2	5,00		R -
Bill Total	BT	-		R -
BILL NO 22	H1	-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
PAINTWORK	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
SUPPLEMENTARY PREAMBLES	H2	-		
PREPARATORY WORK TO EXISTING WORK	H3	-		
Previously painted plastered surfaces	H4	-		
Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and cracks shall be opened, filled with a suitable filler and finished smooth. In case of previously limewashed surfaces, completely remove all limewash if possible or at least wire brush and scrape down to achieve a 'grey state' exposure of the substrate and apply filler as indicated above.		-		
Previously painted metal surfaces	H4	-		
Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal		-		
Previously painted wood surfaces	H4	-		
Surfaces shall be thoroughly cleaned down. Blistered or peeling paint shall be completely removed and cracks and crevices shall be primed, filled with suitable filler and finished smooth		-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
PAINTWORK ETC TO NEW WORK	H2	-		
ON INTERNAL FLOATED PLASTER SURFACES	H2	-		
One coat alkali resistant primer and two coats PVA emulsion paint for interior use	H4	-		
Walls	m2	68,00		R -
On narrow widths	m2	3,00		R -
Ceilings and beams	m2	9,00		R -
ON INTERNAL GYPSUM PLASTER SURFACES	H2	-		R -
One coat primer and two coats superior quality acrylic emulsion paint for interior and exterior use	H4	-		R -
Ceilings and beams	m2	67,00		R -
Cornices	m	401,00		R -
ON WOOD SURFACES	H2	-		R -
Three coats superior quality clear gloss varnish	H4	-		R -
Slatted natural timber tongue and groove ceilings	m2	45,00		R -
One coat alkali resistant primer and two coats PVA emulsion paint for interior use	H4	-		R -
Slatted tongue and groove ceilings	m2	406,00		R -
Skirtings, rails, etc not exceeding 300mm girth	m	167,00		R -
PAINTWORK, ETC TO PREVIOUSLY PAINTED WORK	H2	-		R -
ON INTERNAL FLOATED PLASTER SURFACES	H2	-		R -
Two coats alkyd based universal undercoat and one coat superior quality universal PVA paint	H4	-		R -
Walls	m2	5 536,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
ON EXTERNAL FLOATED LIME PLASTER SURFACES	H2	-		R -
Two coats lime wash for exterior use	H4	-		R -
Walls	m2	6 209,00		R -
ON METAL SURFACES	H2	-		R -
Spot priming bare metal surfaces, one coat alkyd based universal undercoat and two coats superior quality universal enamel paint	H4	-		R -
Door frames	m2	10,00		R -
Gates, grilles, burglar screens, balustrades, etc (both sides measured over the full flat area)	m2	582,00		R -
ON INTERNAL WOOD SURFACES	H2	-		R -
Previously painted wood surfaces	H4	-		R -
Surfaces shall be thoroughly cleaned down. Blistered or peeling paint shall be completely removed and cracks and crevices shall be primed, filled with suitable filler and finished smooth		-		
One coat alkyd based universal undercoat and one coat superior quality universal PVA paint	H4	-		R -
Doors	m2	87,00		R -
Door frames etc	m2	34,00		R -
"Cottage pane" windows	m2	62,00		R -
Window sills	m	35,00		R -
Ceilings and beams	m2	236,00		R -
Fanlights	m2	2,00		R -
Skirtings, rails, etc not exceeding 300mm girth	m	1 014,00		R

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
				-
Two coats superior quality clear gloss varnish	H4	-		R -
Doors	m2	343,00		R -
Door frames etc	m2	84,00		R -
"Cottage pane" windows	m2	198,00		R -
Window sills	m	82,00		R -
Fanlights	m2	11,00		R -
Skirtings, rails, etc not exceeding 300mm girth	m	750,00		R -
Ceilings and beams	m2	1 576,00		R -
ON EXTERNAL WOOD SURFACES	H2	-		R -
Previously painted wood surfaces	H4	-		R -
Surfaces shall be thoroughly cleaned down. Blistered or peeling paint shall be completely removed and cracks and crevices shall be primed, filled with suitable filler and finished smooth		-		
One coat alkyd based universal undercoat and one coat superior quality universal PVA paint to match existing	H4	-		R -
Doors	m2	35,00		R -
"Cottage pane" windows	m2	155,00		R -
Window shutters	m2	173,00		R -
Fanlights	m2	8,00		R -
Staircases	m2	17,00		R -
Two coats superior quality clear gloss varnish	H4	-		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Doors	m2	85,00		R -
"Cottage pane" windows	m2	143,00		R -
Window shutters	m2	54,00		R -
Fanlights	m2	5,00		R -
Bill Total	BT	-		R -
BILL NO 23	H1	-		
EXTERNAL WORK	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
PAINTWORK, ETC TO PREVIOUSLY PAINTED WORK	H2	-		
ON EXTERNAL FLOATED LIME PLASTER SURFACES	H2	-		
Previously painted plastered surfaces	H4	-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and cracks shall be opened, filled with a suitable filler and finished smooth. In the case of previously limewashed surfaces, completely remove all limewash if possible or at least wire brush and scrape down to achieve a 'grey state' exposure of the substrate and apply filler as indicated above.		-		
Two coats lime wash for exterior use	H4	-		
Boundary / garden walls	m2	2 071,00		R -
Boundary / garden wall copings	m	680,00		R -
ON METAL SURFACES	H2	-		R -
Previously painted metal surfaces	H4	-		R -
Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal		-		
Spot priming bare metal surfaces, one coat alkyd based universal undercoat and two coats superior quality universal enamel paint	H4	-		R -
Gates, grilles, burglar screens, balustrades, etc (both sides measured over the full flat area)	m2	582,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
ROADWORK, PARKING AREAS AND PAVING	H2	-		R -
Testing of material and filling	H4	-		R -
Descriptions of earth filling, compaction, etc shall be deemed to include for all necessary testing required in accordance with the SABS 1200 series		-		
Filling supplied by the contractor under parking areas, roadways, etc	H4	-		R -
G7 base coarse gravel-soil material in 100mm layers compacted to 93% Mod AASHTO density	m3	10,00		R -
Weedkiller (active ingredients metalaclor 102,8 g / l, terbitilasien 248,6 g / l and atrisien 248,6 g / l) mixed in the proportion of 100 ml weedkiller to 100 l water and applied at a rate of 10 l / m²	H4	-		R -
Under paving etc	m2	100,00		R -
Clean down and lay existing concrete or brick pavers from stockpiles bedded on and including 20mm thick bed of river sand with 1:6 cement grout swept & watered into joints between roadstones	H4	-		R -
Paving to roads, parking areas, pavements, etc. in patchwork and small quantities to falls including any consequent cutting and tying into existing paving	m2	100,00		R -
Precast concrete edging finished smooth on exposed surfaces, including bedding, jointing and pointing	H4	-		R -
Precast concrete edging (E1) or similar to match existing, including excavation, backfilling, etc	m	10,00		R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Bill Total	BT	-		R -
BILL NO 24	H1	-		
PROVISIONAL SUMS	H1	-		
Note: Tenderers are advised to study the Model Preambles for Trades before pricing the Bill.		-		
Note: Unless otherwise stated herein, all items in the Bill shall be deemed to be a fixed price for the duration of this project		-		
General	H4	-		
Work for which budgetary allowances are provided will be measured and valued in accordance with the relevant building agreement / building contract and deducted in whole or in part if not required without any compensation for loss of profit on the said allowances		-		
Prime cost amounts and provisional sums are net. Prime cost amounts shall include for delivery to site of all articles concerned. Provisional sums are for material and equipment supplied and installed complete by firms of specialists		-		
Profit	H4	-		
Where stated, the contractor may allow for profit if required		-		
Builder's work	H4	-		
Builder's work in connection with specialist services is given elsewhere in these bills of quantities		-		
BUDGETARY ALLOWANCES	H2	-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
The following budgetary allowance are for work to be executed by the contractor	H3	-		
Allow the amount of R300,000.00 (Three Hundred Thousand Rand) for site works	Item	1,00	300 000,00	R 300 000,00
Allow the amount of R50,000.00 (Fifty Thousand Rand) for plumbing	Item	1,00	50 000,00	R 50 000,00
Allow the amount of R5 000.00 (Five Thousand Rand) for electrical work in PMU Building first floor (provisional) (as directed by and at the discretion of the Principal Agent and deducted in whole or in part if not required)	Item	1,00	5 000,00	R 5 000,00
Allow the amount of R50,000.00 (Fifty Thousand Rand) for electrical fittings	Item	1,00	50 000,00	R 50 000,00
Allow the amount of R150,000.00 (One Hundred and Fifty Thousand Rand) for electrical work	Item	1,00	150 000,00	R 150 000,00
Allow the amount of R180,000.00 (One Hundred and Eighty Thousand Rand) for security	Item	1,00	180 000,00	R 180 000,00
Alterations to first-floor construction	H4	-		
Provide the budgetary allowance of R940,000.00 (Nine Hundred and Forty Thousand Rand) for first-floor construction	Item	1,00	940 000,00	R 940 000,00
Floor covering (Provisional)	H4	-		
Provide the budgetary allowance of R400,000.00 (Four Hundred Thousand Rand) for floor covering	Item	1,00	400 000,00	R 400 000,00
Health and Safety Officer	H4	-		
Provide the budgetary allowance of R100,000.00 (One Hundred Thousand Rand) for health and safety officer	Item	1,00	100 000,00	R 100 000,00
Fire Engineer	H4	-		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Provide the budgetary allowance of R30,000.00 (Thirty Thousand Rand) for a fire engineer	Item	1,00	100 000,00	R 100 000,00
Fire detection and protection	H4	-		
Provide the budgetary allowance of R100,000.00 (One Hundred Thousand Rand) for fire compliance	Item	1,00	100 000,00	R 100 000,00
WORK EXECUTED BY SEPARATE DIRECT CONTRACTORS	H2	-		
The following work will be executed by contractors under direct agreement with the employer. The contractor is to accommodate these direct contractors and allow them to execute their work unhindered and allow them the use of water and toilet facilities. Damage caused by these contractors to work completed by the principal contractor is to be recorded in detail to enable the employer to counter-charge the direct contractors the cost of making good such damages		-		
The following budgetary allowance are for work to be executed by the engineer	H3	-		
Structural design	H4	-		
Provide the sum of R125,000.00 (One Hundred and Twenty Five Thousand Rand) for structural design by VIP Consulting Engineers	Item	1,00	125 000,00	R 125 000,00
Plumbing investigation	H4	-		
Provide the sum of R20,000.00 (Twenty Thousand Rand) for investigation of exposed plumbing by VIP Consulting Engineers	Item	1,00	20 000,00	R 20 000,00
Bill Total	BT	-		R 2 520 000,00
Bill 2 : Demolitions			-	R -
Bill 3 : Alterations			-	R 32 000,00
Bill 4 : Earthworks			-	R -
Bill 5 : Concrete, Formwork and Reinforcing			-	R -
Bill 6 : Masonry			-	R -
Bill 7 : Waterproofing			-	R -

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
Bill 8 : Roof Coverings, Claddings, etc			-	R -
Bill 9 : Roof Coverings, Claddings, etc (Rate Only Items)			-	R -
Bill 10 : Carpentry and Joinery			-	R -
Bill 11 : Ceilings			-	R -
Bill 12 : Floor Covering, Wall Linings, etc			-	R -
Bill 13 : Ironmongery			-	R -
Bill 14 : Metalwork			-	R -
Bill 15 : Plastering			-	R -
Bill 16 : Tiling			-	R -
Bill 17 : Plumbing and Drainage			-	R -
Bill 18 : Electrical Work			-	R -
Bill 19 : Electrical Work (Rate Only Items)			-	R -
Bill 20 : Mechanical Work			-	R -
Bill 21 : Glazing			-	R -
Bill 22 : Paintwork			-	R -
Bill 23 : External Works			-	R -
Bill 24 : Provisional Sums			-	R 2 520 000,00
Section 1			-	R 2 552 000,00
Sub Total	ST	-		R 2 552 000,00
Contingency (allow 15%)	%	15%		R 382 800,00
Sub Total	ST	-		R 2 934 800,00
VAT	TAX	15%		R 440 220,00
TOTAL	T			

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			



27. DECLARATION BY TENDERER

I / We acknowledge that I / we am / are fully acquainted with the contents of the conditions of tender of this tender document and that I / we accept the conditions in all respects.

I / We agree that the laws of the Republic of South Africa shall be applicable to the contract resulting from the acceptance of *my / our tender and that I / we elect *domicillium citandi et executandi* (physical address at which legal proceedings may be instituted) in the Republic at:

I / We accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving in me / us under this agreement as the principal liable for the due fulfillment of this contract.

I / We furthermore confirm I / we satisfied myself / ourselves as to the corrections and validity of my / our tender; that the price quoted cover all the work / items specified in the tender documents and that the price(s) cover all my / our obligations under a resulting contract and that I / we accept that any mistake(s) regarding price and calculations will be at my / our risk.

I / We furthermore confirm that my / our offer remains binding upon me / us and open for acceptance by the Purchases / Employer during the validity period indicated and calculated from the closing date of the bid.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			
WITNESS 1		WITNESS 2	

Guidance Document for the Calculation of Local Content

1. DEFINITIONS

Unless explicitly provided in this guideline, the definitions given in SATS 1286:2011 apply.

2. GENERAL

2.1. Introduction

This guideline provides tenderers with a detailed description of how to calculate local content of products (goods, services and works) by components/material/services and enables them to keep an updated record for verification requirements as per the SATS 1286:2011 Annexure A and B.

The guideline consists of two parts, namely:

- a written guideline; and
- three declarations that must be completed:
 - Declaration C: “Local Content Declaration – Summary Schedule” (see Annexure C);
 - Declaration D: “Imported Content Declaration – Supporting Schedule to Annex C” (see Annexure D); and
 - Declaration E: “Local Content Declaration – Supporting Schedule to Annex C” (see Annexure E).

The guidelines and declarations should be used by tenderers when preparing a tender. A tenderer must complete Declarations D and E, and consolidate the information on Declaration C.

Annexure C must be submitted with the tender by the closing date and time as determined by the Tender Authority. The Tender Authority reserves the right to request that Declarations D and E also be submitted.

If the tender is successful, the tenderer must continuously update Declarations C, D and E with actual values for the duration of the contract.

NOTE:

Annexure A is a note to the purchaser in SATS 1286:2011; and
Annexure B is the Local Content Declaration IN SATS 1286:2011.

2.2. What is local content?

According to SATS 1286:2011, the local content of a product is the tender price less the value of imported content, expressed as a percentage. It is, therefore, necessary to first compute the imported value of a product to determine the local content of a product.

2.3. Categories: Imported and Local Content

The tenderer must differentiate between imported content and local content.

Imported content of a product by components/material/services is separated into two categories, namely:

- products imported directly by the tenderer; and
- products imported by a third party and supplied to the tenderer.

2.3.1. Imported Content

Identify the imported content, if any, by value for products by component/material/services. In the case of components/materials/services sourced from a South African manufacturer, agent, supplier or subcontractor (i.e. third party), obtain that information and Declaration D from the third party.

Calculate the imported content of components/materials/services to be used in the manufacture of the total quantity of the products for which the tender is to be submitted.

As stated in clause 3.2.4 of SATS 1286:2011: "If information on the origin of components, parts or materials is not available, it will be deemed to be imported content."

2.3.1.1. Imported directly by the tenderer:

When the tenderer import products directly, the onus is on the tenderer to provide evidence of any components/materials/services that were procured from a non-domestic source. The evidence should be verifiable and pertain to the tender as a whole. Typical evidence will include commercial invoices, bills of entry, etc.

When the tenderer procures imported services such as project management, design, testing, marketing, etc and makes royalty and lease payments, such payments relating to the tender must be included when calculating imported content.

2.3.1.2. Imported by a third party and supplied to the tenderer:

When the tenderer supplies components/material/services that are imported by any third party (for example, a domestic manufacturer, agent, supplier or subcontractor in the supply chain), the onus is on the tenderer to obtain verifiable evidence from the third party.

The tenderer must obtain Declaration D from all third parties for the related tender. The third party must be requested by the tenderer to continuously update Declaration D. Typical evidence of imported content will include commercial invoices, bills of entry etc.

When a third party procures imported services such as project management, design, testing, marketing etc. and makes royalty and lease payments, such payments relating to the tender must be included when calculating imported content.

2.3.1.3. Exempt Imported Content:

Exemptions, if any, are granted by the Department of Trade and Industry (**the dti**). Evidence of the exemptions must be provided and included in Annexure D.

2.3.2. Local Content

Identify and calculate the local content, by value for products by components/materials/services to be used in the manufacture of the total quantity of the products.

3. ANNEXURE C

3.1. Guidelines for completing Annexure C: Local Content Declaration – Summary Schedule

Note: The paragraph numbers correspond to the numbers in Annexure C.

C1. Tender Number

Supply the tender number that is specified on the specific tender documentation.

C2. Tender description

Supply the tender description that is specified on the specific tender documentation.

C3. Designated products

Supply the details of the products that are designated in terms of this tender (i.e. buses).

C4. Tender Authority

Supply the name of the tender authority.

C5. Tendering Entity name

Provide the tendering entity name (for example, Unibody Bus Builders (Pty) Ltd).

C6. Tender Exchange Rate

Provide the exchange rate used for this tender, as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

C7. Specified local content %

Provide the specified minimum local content requirement for the tender (i.e. 80%), as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MDB) 6.2.

C8. Tender item number

Provide the tender item number(s) of the products that have a local content requirement as per the tender specification.

C9. List of items

Provide a list of the item(s) corresponding with the tender item number.
This may be a short description or a brand name.

Calculation of local content

C10. Tender price

Provide the unit tender price of each item excluding VAT.

C11. Exempted imported content

Provide the ZAR value of the exempted imported content for each item, if applicable. These value(s) must correspond with the value(s) of column D16 on Annexure D.

C12. Tender value net of exempted imported content

Provide the net tender value of the item, if applicable, by deducting the exempted imported content (C11) from the tender price (C10).

C13. Imported value

Provide the ZAR value of the items' imported content.

C14. Local value

Provide the local value of the item by deducting the Imported value (C13) from the net tender value (C12).

C15. Local content percentage (per item)

Provide the local content percentage of the item(s) by dividing the local value (C14) by the net tender value (C12) as per the local content formula in SATS 1286.

Tender Summary

C16. Tender quantity

Provide the tender quantity for each item number as per the tender specification.

C17. Total tender value

Provide the total tender value by multiplying the tender quantity (C16) by the tender price (C10).

C18. Total exempted imported content

Provide the total exempted imported content by multiplying the tender quantity (C16) by the exempted imported content (C11). These values must correspond with the values of column D18 on Annexure D.

C19. Total imported content

Provide the total imported content of each item by multiplying the tender quantity (C16) by the imported value (C13).

C20. Total tender value

Total tender value is the sum of the values in column C17.

C21. Total exempted imported content

Total exempted imported content is the sum of the values in column C18. This value must correspond with the value of D19 on Annexure D.

C22. Total tender value net of exempted imported content

The total tender value net of exempt imported content is the total tender value (C20) less the total exempted imported content (C21).

C23. Total imported content

Total imported content is the sum of the values in column C19. This value must correspond with the value of D53 on Annexure D.

C24. Total local content

Total local content is the total tender value net of exempted imported content (C22) less the total imported content (C23). This value must correspond with the value of E13 on Annexure E.

C25. Average local content percentage of tender

The average local content percentage of tender is calculated by dividing total local content (C24) by the total tender value net of exempted imported content (C22).

4. ANNEXURE D

4.1. Guidelines for completing Annexure D: “Imported Content Declaration – Supporting Schedule to Annexure C”

Note: The paragraph numbers correspond to the numbers in Annexure D.

D1. Tender number

Supply the tender number that is specified on the specific tender documentation.

D2. Tender description

Supply the tender description that is specified on the specific tender documentation.

D3. Designated products

Supply the details of the products that are designated in terms of this tender (i.e. buses).

D4. Tender authority

Supply the name of the tender authority.

D5. Tendering entity name

Provide the tendering entity name (i.e. Unibody Bus Builders (Pty) Ltd).

D6. Tender exchange rate

Provide the exchange rate used for this tender, as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

Table A. Exempted Imported Content

D7. Tender item number

Provide the tender item number(s) of the product(s) that have imported content.

D8. Description of imported content

Provide a list of the exempted imported product(s), if any, as specified in the tender.

D9. Local supplier

Provide the name of the local supplier(s) supplying the imported product(s).

D10. Overseas supplier

Provide the name(s) of the overseas supplier(s) supplying the exempted imported product(s).

D11. Imported value as per commercial invoice

Provide the foreign currency value of the exempted imported product(s) disclosed in the commercial invoice accepted by the South African Revenue Service (SARS).

D12. Tender exchange rate

Provide the exchange rate used for this tender as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

D13. Local value of imports

Convert the value of the exempted imported content as per commercial invoice (D11) into the ZAR value by using the tender exchange rate (D12) disclosed in the tender documentation.

D14. Freight costs to port of entry

Provide the freight costs to the South African Port of the exempted imported item.

D15. All locally incurred landing costs and duties

Provide all landing costs including customs and excise duty for the exempted imported product(s) as stipulated in the SATS 1286:2011.

D16. Total landed costs excl VAT

Provide the total landed costs (excluding VAT) for each item imported by adding the corresponding item values in columns D13, D14 and D15. These values must be transferred to column C11 on Annexure C.

D17. Tender quantity

Provide the tender quantity of the exempted imported products as per the tender specification.

D18. Exempted imported value

Provide the imported value for each of the exempted imported product(s) by multiplying the total landed cost (excl. VAT) (D16) by the

tender quantity (D17). The values in column D18 must correspond with the values of column C18 of Annexure C.

D19. Total exempted imported value

The total exempted imported value is the sum of the values in column D18. This total must correspond with the value of C21 on Annexure C.

Table B. Imported Directly By Tenderer

D20. Tender item numbers

Provide the tender item number(s) of the product(s) that have imported content.

D21. Description of imported content:

Provide a list of the product(s) imported directly by tender as specified in the tender documentation.

D22. Unit of measure

Provide the unit of measure for the product(s) imported directly by the tenderer.

D23. Overseas supplier

Provide the name(s) of the overseas supplier(s) supplying the imported product(s).

D24. Imported value as per commercial Invoice

Provide the foreign currency value of the product(s) imported directly by tenderer disclosed in the commercial invoice accepted by the South African Revenue Service (SARS).

D25. Tender rate of exchange

Provide the exchange rate used for this tender as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

D26. Local value of imports

Convert the value of the product(s) imported directly by the tenderer as per commercial invoice (D24) into the ZAR value by using the tender exchange rate (D25) disclosed in the tender documentation.

D27. Freight costs to port of entry

Provide the freight costs to the South African Port of the product(s) imported directly by the tenderer.

D28. All locally incurred landing costs and duties

Provide all landing costs including customs and excise duty for the product(s) imported directly by the tenderer as stipulated in the SATS 1286:2011.

D29. Total landed costs excl VAT

Provide the total landed costs (excluding VAT) for each item imported directly by the tenderer by adding the corresponding item values in columns D26, D27 and D28.

D30. Tender quantity

Provide the tender quantity of the product(s) imported directly by the tenderer as per the tender specification.

D31. Total imported value

Provide the total imported value for each of the product(s) imported directly by the tenderer by multiplying the total landed cost (excl. VAT) (D29) by the tender quantity (D30).

D32. Total imported value by tenderer

The total value of imports by the tenderer is the sum of the values in column D31.

Table C. Imported by Third Party and Supplied to the Tenderer

D33. Description of imported content

Provide a list of the product(s) imported by the third party and supplied to the tenderer as specified in the tender documentation.

D34. Unit of measure

Provide the unit of measure for the product(s) imported by the third party and supplied to tenderer as disclosed in the commercial invoice.

D35. Local supplier

Provide the name of the local supplier(s) supplying the imported product(s).

D36. Overseas supplier

Provide the name(s) of the overseas supplier(s) supplying the imported products.

D37. Imported value as per commercial invoice

Provide the foreign currency value of the product(s) imported by the third party and supplied to the tenderer disclosed in the commercial invoice accepted by SARS.

D38. Tender rate of exchange

Provide the exchange rate used for this tender as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

D39. Local value of imports

Convert the value of the product(s) imported by the third party as per commercial invoice (D37) into the ZAR value by using the tender exchange rate (D38) disclosed in the tender documentation.

D40. Freight costs to port of entry

Provide the freight costs to the South African Port of the product(s) imported by third party and supplied to the tenderer.

D41. All locally incurred landing costs and duties

Provide all landing costs including customs and excise duty for the product(s) imported by third party and supplied to the tenderer as stipulated in the SATS 1286:2011.

D42. Total landed costs excluding VAT

Provide the total landed costs (excluding VAT) for each product imported by third party and supplied to the tenderer by adding the corresponding item values in columns D39, D40 and D41.

D43. Quantity imported

Provide the quantity of each product(s) imported by third party and supplied to the tenderer for the tender.

D44. Total imported value

Provide the total imported value of the product(s) imported by third party and supplied to the tenderer by multiplying the total landed cost (D42) by the quantity imported (D43).

D45. Total imported value by third party

The total imported value from the third party is the sum of the values in column D44.

Table D. Other Foreign Currency Payments

D46. Type of payment

Provide the type of foreign currency payment. (i.e. royalty payment for use of patent, annual licence fee, etc).

D47. Local supplier making the payment

Provide the name of the local supplier making the payment.

D48. Overseas beneficiary

Provide the name of the overseas beneficiary.

D49. Foreign currency value paid

Provide the value of the listed payment(s) in their foreign currency.

D50. Tender rate of exchange

Provide the exchange rate used for this tender as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

D51. Local value of payments

Provide the local value of each payment by multiplying the foreign currency value paid (D49) by the tender rate of exchange (D50).

D52. Total of foreign currency payments declared by tenderer and/or third party

The total of foreign currency payments declared by tenderer and/or a third party is the sum of the values in column D51.

D53. Total of imported content and foreign currency payment

The total imported content and foreign currency payment is the sum of the values in column D32, D45 and D52. This value must correspond with the value of C23 on Annexure C.

5. ANNEXURE E

5.1. Guidelines to completing Annexure E: “Local Content Declaration-Supporting Schedule to Annexure C”

The paragraph numbers correspond to the numbers in Annexure E

E1. Tender number

Supply the tender number that is specified on the specific tender documentation.

E2. Tender description

Supply the tender description that is specified on the specific tender documentation.

E3. Designated products

Supply the details of the products that are designated in terms of this tender (for example, buses/canned vegetables).

E4. Tender authority

Supply the name of the tender authority.

E5. Tendering entity name

Provide the tendering entity name (for example, Unibody Bus Builders (Pty) Ltd) Ltd).

Local Goods, Services and Works

E6. Description of items purchased

Provide a description of the items purchased locally in the space provided.

E7. Local supplier

Provide the name of the local supplier that corresponds to the item listed in column E6.

E8. Value

Provide the total value of the item purchased in column E6.

E9. Total local products (Goods, Services and Works)

Total local products (goods, services and works) is the sum of the values in E8.

E10. Manpower costs:

Provide the total of all the labour costs accruing only to the tenderer (i.e. not the suppliers to tenderer).

E11. Factory overheads:

Provide the total of all the factory overheads including rental, depreciation and amortisation for local and imported capital goods, utility costs and consumables. (Consumables are goods used by individuals and businesses that must be replaced regularly because they wear out or are used up. Consumables can also be defined as the components of an end product that are used up or permanently altered in the process of manufacturing, such as basic chemicals.)

E12. Administration overheads and mark-up:

Provide the total of all the administration overheads, including marketing, insurance, financing, interest and mark-up costs.

E13. Total local content:

The total local content is the sum of the values of E9, E10, E11 and E12. This total must correspond with C24 of Annexure C.