



BID NOTICE

STELLENBOSCH MUNICIPALITY HEREBY INVITES YOU TO TENDER FOR:

TENDER NUMBER: **B/SM 105/25**

DESCRIPTION: DOMESTIC LEAK REPAIR, WATER METER REPLACEMENT AND PRESSURE MANAGEMENT

CLOSING DATE: **5 MAY 2025**

CLOSING TIME: **12h00:** Bids will be opened in the **Council Chambers or Supply Chain Management Boardroom.**

CIDB : The following CIDB class of construction works will be applicable to the Tender, in accordance with the sum tendered or value determined in accordance with regulation 25(7A) of the Construction Industry Development Regulations, 2004 (as amended) – As at 23 May 2019 - **Class of Construction Works: CIDB GRADING 4CE or higher.**

INFORMATION:

Tender Specifications:

Dale Middleton (021 879 4992), email: dalem@easwc.co.za

SCM Requirements:

Gerald Kraukamp (021-808 8519), e-mail: gerald.kraukamp@stellenbosch.gov.za

Office hours for collection; 08h00-15h30

A **Compulsory Clarification Meeting** will be held on **14 April 2025 at 10h00.** The Compulsory Clarification meeting will be held in person at Stellenbosch Municipal Library Hall, 1st Floor Plein Street, Stellenbosch.

This is a rates-based tender and the quantities provided in the Schedule of Quantities for this tender will be used to generate a tender value for the financial offer for the purposes of tender evaluation. The tender value does not necessarily reflect the total value of work to be awarded or limit the total work to be awarded.

Since the work is of a routine and repetitive nature, as per the Construction Industry Development Regulations, Inform Practice Note #3, August 2006 (Version 2 - February 2008), the CIDB contractor grading designation is based on the annual estimated value of the contract.

Tenders may only be submitted on the Tender documentation issued by Stellenbosch Municipality and must be valid for **180 days** after tender closing. Late, electronic format, telephonic or faxed Tenders will not be considered and Stellenbosch Municipality does not bind itself to accept the lowest bid or any of the tenders that has been submitted.

Sealed Tenders, with “**B/SM 105/25: DOMESTIC LEAK REPAIR, WATER METER REPLACEMENT AND PRESSURE MANAGEMENT**” clearly endorsed on the envelope, must be deposited in the Tender box at the offices of the Stellenbosch Municipality, Plein Street, Stellenbosch. The Tender box is accessible 24 hours a day. The completed Tender Document (hardcopy) must accompany tenders, as well as a **USB memory stick** containing a **scanned copy of the whole completed Tender Document in pdf format** (softcopy) and a **whole completed Bill of Quantities in Excel format** (softcopy). Should there be any discrepancy between the tenderer’s hardcopy and softcopies, the hardcopy document shall take precedence. Any contract shall be based on the tenderer’s hardcopy Tender Document. Tenders not accompanied by a complete hardcopy Tender Document, will not be considered.

NOTE: This tender will be evaluated in terms of the **General Conditions of Contract, Supply Chain Management Policy, relevant specification and functionality as depicted in the document and also the Preferential Procurement Regulations, 2022 that was promulgated by the Minister of Finance on 4 November 2022 in Government Gazette No 47452.**

The preferential points system applied is as follows:

Price	80
B-BBEE	20
Total points	100

The following conditions to Tender exist (failure to comply may result in your Tender being disqualified):

1. This Tender is subject to the General Conditions of Contract for Construction Works, Third Edition, 2015, prepared by the South African Institution of Civil Engineering (SAICE)
2. Tender data and relevant terms of reference
3. Tenderers must be registered on the Central supplier database (CSD) and must be registered on Stellenbosch Municipality’s supplier database if they wish to conduct business within the municipality
4. No award will be made to tenderers whose tax status is non-compliant

5. Tenders submitted must be in a sealed envelope clearly marked with the Tender number, placed in the tender box before closing time. Failure will result in the tender being invalid

POPIA

By submitting a tender to the Stellenbosch Municipality, (and by concluding any ensuing related agreement with the Stellenbosch Municipality, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

- 1.1. that the tenderer has been informed of the purpose of the collection and processing of its personal the avoidance of doubt is for, and in relation to, the tender process and the negotiation, conclusion, performance and enforcement of the ensuing agreement, if applicable, as well as for the Stellenbosch Municipality's reporting purposes;
- 1.2. to the collection and processing of the tenderer's personal information by the Stellenbosch Municipality and agrees to make available to the Stellenbosch Municipality, all information reasonably required by the Stellenbosch Municipality for the above purposes;
- 1.3. that the personal information the Stellenbosch Municipality collects from the tenderer or about the tenderer may be further processed for other activities and/or purposes which are lawful, reasonable, relevant and not excessive in relation to the purposes set out above, for which it was originally collected;
- 1.4. that, the tenderer indemnifies the Stellenbosch Municipality and its officials, employees, and directors and undertakes to keep the Stellenbosch Municipality and its officials, employees, and directors nature which may be made against the Stellenbosch Municipality (including the costs incurred in defending or contesting any such claim) in relation to the tenderer or the tenderer's employees', representatives' and/or sub-contractors' non-compliance with POPIA and/or the Stellenbosch Municipality's failure to obtain the tenderer's consent or to notify the tenderer of the reason for the processing of the tenderer's personal information;
- 1.5. to the disclosure of the tenderer's personal information by the Stellenbosch Municipality to any third party, where the Stellenbosch Municipality has a legal or contractual obligation to disclose such personal
- 1.6. that, under POPIA, the tenderer may request to access, confirm, request the correction, destruction, or deletion of, or request a description of, personal information held by the Stellenbosch Municipality in relation to you, subject to applicable law; and
- 1.7. that under POPIA, subject to applicable law, the tenderer also has the right to be notified of a personal information breach and the right to object to, or restrict, the Stellenbosch Municipality's processing of its personal information.

*Only hard copy tender documents, in English, are available and obtainable from the offices of the Supply Chain Management Unit, Stellenbosch Municipality, Town House Complex, 1st Floor, Plein Street, Stellenbosch, upon payment of a non-refundable fee of **R1083.50 per document**.*

Note: The municipality will never contact you to pay money in exchange for the award of a tender.

G Mettler (Ms)

MUNICIPAL MANAGER

TENDER KENNISGEWING

STELLENBOSCH MUNISIPALITEIT NOOI U VIR DIE VOLGENDE TENDER:

TENDER NOMMER: **B/SM 105/25**
BESKRYWING: HUISHOUDELIKE LEK HERSTELWERK, WATER METER VERVANGING EN DRUKSONE BEHEER
SLUITINGSDATUM: 5 MAY 2025
TYD VAN SLUITING: **12h00**. Tenders sal oopgemaak word in die **Raadsaal of in die Voorsieningskanaalbestuurs Raadsaal**.

KIOR: Die volgende KIOR klas vir konstruksiewerk, in ooreenstemming met die totale bedrag getender of waarde bepaal in ooreenstemming met regulasie 25 (7A) van die Konstruksie-industrie Ontwikkelingsraad, Regulasies, 2004 (soos gewysig) op 23 Mei 2019, sal op die bod van toepassing wees. Tendersaars moet 'n **geskatte KIOR kontrakgradering** van ten minste **KIOR GRADING van 4CE** of hoër hê.

NAVRAE:

Tender Spesifikasies:

Dale Middleton (021 879 4992), email: dalem@easwc.co.za

VKB Vereistes:

Gerald Kraukamp (021 808 8519), e-mail: gerald.kraukamp@stellenbosch.gov.za

Kantoor ure vir afhaling: 08h00-15h30

'n **Verpligte Toeligtingsvergadering** sal gehou word op **14 April 2025** om **10h00**. Die Verpligte Toeligtingsvergadering sal by Stellenbosch Munisipale Biblioteeksaal, 1ste Vloer, Pleinstraat gehou word.. Tendersaars wat nie die verpligte inligtingsessie bywoon nie, sal nie in ag geneem word nie.

Hierdie is 'n tarief-gebaseerde tender en die hoeveelhede wat verskaf is in die hoeveelheidslys van die tender sal gebruik word om die tenderwaarde te bepaal vir die finansieële offer vir die doeleindes vir tenderevaluering. Die tenderwaarde reflekteer is nie noodwendig die totale waarde van die werk wat toegeken gaan word of die limiet van die totale werk wat toegeken sal word nie. Omdat die werk van 'n roetine en repeterende aard is, soos per die KIOR- "Inform Practice Note #3, August 2006 (Weergawe 2 - February 2008)", sal die KIOR kontrakgradering gebaseer wees op die jaarlikse geskatte waarde van die kontrak.

Tenders mag slegs ingedien word op die tenderdokumentasie verskaf deur Stellenbosch Munisipaliteit en moet geldig wees vir **180 dae** na die sluitingsdatum. Laat, elektroniese formaat of gefakse tenders sal nie aanvaar word nie en Stellenbosch Munisipaliteit is nie verplig om die laagste of enige tender wat ingedien word te aanvaar nie.

Verseëldes tenders duidelik gemerk: "**BSM 105/25: HUISHOUDELIKE LEK HERSTELWERK, WATER METER VERVANGING EN DRUKSONE BEHEER**", op die koevert, moet geplaas word in Tenderbus by die kantore van Stellenbosch Munisipaliteit, Pleinstraat, Stellenbosch. Die tenderbus is 24 uur per dag beskikbaar. Tenders moet vergesel wees van die voltooide tenderdokument (hardekopie), asook 'n USB-geheuestokkie met 'n geskandeerde kopie van die hele voltooide tenderdokument in pdf-formaat (sagtekopie) en 'n hele voltooide tariefskedule in excel-formaat (sagtekopie). As daar 'n verskil is tussen die hardekopie van die tenderaar en die sagte kopieë, sal die hardekopie-dokument voorrang geniet. Enige kontrak sal gebaseer wees op die hardekopie van die tender. Tenders wat nie gepaard gaan met die volledige hardekopie van die tenderdokument nie, sal nie oorweeg word nie.

LET WEL: Hierdie tender sal geëvalueer word ingevolge die **Algemene Kontrakvoorwaardes, Voorsieningskanaal Bestuursbeleid, relevante spesifikasies en funksionaliteit soos vervat in die tender dokument asook die Voorkeurverkrygingsregulasies, 2022 wat op 4 November 2025 deur die Minister van Finansies in Staatskoerant No 47452 afgekondig is.**

Tendersaars mag voorkeerpunte eis in terme van hul B-BSEB status vlak van bydrae as volg:

Prys:	80
BBSEB	20
Totale punte.	100

Die volgende voorwaardes vir Tender soos volg: (versuim om te voldoen, kan veroorsaak dat u Tender gediskwalifiseer word):

1. Hierdie tender is onderworpe aan die "General Conditions of Contract for Construction Works, Third Edition, 2015, prepared by the South African Institution of Civil Engineering (SAICE)";
2. Tender data en betrokke terme van verwysing is hier ingesluit;
3. Tendersaars moet geregistreer wees op Sentrale verskaffersdatabasis en op die Stellenbosch Munisipaliteit se verskaffersdatabasis as hulle met die munisipaliteit sake wil doen;
4. Geen toekenning sal gemaak word aan diensverskaffers wie se Belasting status ongeldig is;

5. Die tender wat ingedien moet word, moet in 'n verseëelde koevert wees wat duidelik gemerk is met die Tendernommer, wat in die tenderbus voor sluitingstyd geplaas word. Versuim sal tot gevolg hê dat die tender ongeldig is.

POPIA

Deur 'n tender aan die Stellenbosch Munisipaliteit voor te lê (en deur enige daaropvolgende verwante ooreenkoms met die Stellenbosch Munisipaliteit aan te gaan, indien van toepassing), erken die Tenderer hiermee en stem onvoorwaardelik in:

- 1.1. dat die tenderer ingelig is oor die doel van die insameling en verwerking van sy persoonlike inligting, wat vir die voorkoming van twyfel, verband hou met die tenderproses en die onderhandeling, afsluiting, uitvoering en afdwinging van die daaropvolgende ooreenkoms, indien van toepassing, asook vir die Stellenbosch Munisipaliteit se rapporteringsdoeleindes;
- 1.2. tot die insameling en verwerking van die tenderer se persoonlike inligting deur die Stellenbosch Munisipaliteit en stem daarmee in om alle inligting wat redelikerwys deur die Stellenbosch Munisipaliteit vir bogenoemde doeleindes vereis word, beskikbaar te stel;
- 1.3. dat die persoonlike inligting wat die Stellenbosch Munisipaliteit van die tenderer verkry of oor die tenderer mag verwerk, vir ander aktiwiteite en/of doeleindes verder verwerk mag word, wat wettig, redelik, relevant en nie buitensporig is in verhouding tot die bogenoemde doeleindes waarvoor dit oorspronklik ingesamel is nie;
- 1.4. dat die tenderer die Stellenbosch Munisipaliteit en sy amptenare, werknemers en direkteure indenniteer en verbind hom daartoe om die Stellenbosch Munisipaliteit en sy amptenare, werknemers en direkteure skadeloos te stel teen enige eise van welke aard ookal wat teen die Stellenbosch Munisipaliteit ingestel mag word (insluitende die kostes wat aangegaan is om enige sodanige eis te verdedig of te betwis) in verband met die tenderer of die tenderer se werknemers, verteenwoordigers en/of subkontraakteurs se nie-nakoming van POPIA en/of die Stellenbosch Munisipaliteit se versuim om die tenderer se toestemming te verkry of om die tenderer van die rede vir die verwerking van die tenderer se persoonlike inligting in kennis te stel;
- 1.5. tot die bekendmaking van die tenderer se persoonlike inligting deur die Stellenbosch Munisipaliteit aan enige derde party, waar die Stellenbosch Munisipaliteit 'n wettige of kontraktuele verpligting het om sodanige persoonlike inligting bekend te maak;
- 1.6. dat die tenderer ingevolge POPIA, onderworpe aan toepaslike wetgewing, mag versoek doen om toegang te verkry tot, die bevestiging van, die versoek van korreksie, vernietiging of skrapping van, of 'n beskrywing van, persoonlike inligting wat deur die Stellenbosch Munisipaliteit in verband met hom gehou word; en
- 1.7. dat die tenderer ingevolge POPIA, onderworpe aan toepaslike wetgewing, ook die reg het om in kennis gestel te word van 'n inbreuk op persoonlike inligting en die reg het om te beswaar maak teen, of die verwerking van sy persoonlike inligting deur die Stellenbosch Munisipaliteit te beperk.

*Tenderdokumente is slegs in Engels is verkrygbaar by die kantoor van die Voorsieningskanaalbestuurseenheid, Stellenbosch Munisipaliteit, Meenthuis Kompleks, 1ste Vloer, Pleinstraat, Stellenbosch na betaling van 'n nie-terugbetaalbare tenderdeelnamewooi van **R1083.50 per dokument**.*

Let Wel: Die munisipaliteit sal jou nooit kontak om geld te betaal in ruil vir die toekenning van 'n tender nie.

G Mettler (Me)

MUNISIPALE BESTUURDER