

BID NOTICE

STELLENBOSCH MUNICIPALITY HEREBY INVITES YOU TO TENDER FOR BSM 103 /21 RATES-BASED TENDER FOR DOMESTIC LEAK REPAIR, WATER METER REPLACEMENT AND PRESSURE MANAGEMENT

TENDER NUMBER: **B/SM 103/21**

DESCRIPTION: RATES-BASED TENDER FOR DOMESTIC LEAK REPAIR, WATER METER REPLACEMENT AND PRESSURE MANAGEMENT

CLOSING DATE: **15 November 2021**

CLOSING TIME: 12h00: Bids will be opened in the **Council Chambers or Supply Chain Management Boardroom. Due to Covid-19 restrictions, opening of tenders to the public will not take place, but the opening register will be posted on the municipal website, immediately thereafter.**

CIDB : The following CIDB class of construction works will be applicable to the Tender, in accordance with the sum tendered or value determined in accordance with regulation 25(7A) of the Construction Industry Development Regulations, 2004 (as amended) – As at 23 May 2019 - **Class of Construction Works: CIDB GRADING 5CE or higher.**

INFORMATION:

Tender Specifications:

SMEC South Africa (Pty) Ltd
65 Riebeeck Street
Cape Town
083 302 9445
henry.maart@smec.com

SCM Requirements: Jeanette Williams (021-808 8524), e-mail: Jeanette.Williams@stellenbosch.gov.za

Office hours for collection: 08h00-15h30

A **Compulsory virtual MS Teams Meeting** will be held on **21 October 2021 at 10h00**. The Compulsory Virtual MS Teams Meeting will be held via the App for Microsoft Teams. Tenderers must ensure to download the App and give the municipality the necessary email address and cell phone number to henry.maart@smec.com at least 48 hours (**19 October 2021 @ 10h00**) prior to the meeting to enable the department to setup a virtual meeting.

This is a rates-based tender and the quantities provided in the Schedule of Quantities for this tender will be used to generate a tender value for the financial offer for the purposes of tender evaluation. The tender value does not necessarily reflect the total value of work to be awarded or limit the total work to be awarded.

Since the work is off a routine and repetitive nature, as per the Construction Industry Development Regulations, Inform Practice Note #3, August 2006 (Version 2 - February 2008), the CIDB contractor grading designation is based on the annual estimated value of the contract.

Local production and content is applicable to this bid. Bidders must use the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on **09 October 2021**. The guidance document for the calculation of local content is included in the bid document and is available on the municipality's website by following the Supply Chain Management link. If raw material or input to be used for a specific item is not available locally, bidders should obtain written authorisation from the dti should there be a need to import such raw material or input. A copy of the authorisation letter must be submitted together with this tender document at the closing date and time of bid. **Please note that the requirements in terms of local production and content are fully contained in the tender document.**

Tenders may only be submitted on the Tender documentation issued by Stellenbosch Municipality and must be valid for **180 days** after tender closing. Late, electronic format, telephonic or faxed Tenders will not be considered and Stellenbosch Municipality does not bind itself to accept the lowest, part of or any Tender.

Sealed Tenders, with "**B/SM 103/21: RATES-BASED TENDER FOR DOMESTIC LEAK REPAIR, WATER METER REPLACEMENT AND PRESSURE MANAGEMENT**" clearly endorsed on the envelope, must be deposited in the Tender box at the offices of the Stellenbosch Municipality, Plein Street, Stellenbosch. The Tender box is accessible 24 hours a day. The completed Tender Document (hardcopy) must accompany tenders, as well as a USB memory stick containing a scanned copy of the whole completed Tender Document in pdf format (softcopy) and a whole completed Bill of Quantities in Excel format (softcopy). Should there be any discrepancy between the tenderer's hardcopy and softcopies, the hardcopy document shall take precedence. Any contract shall be based on the tenderer's hardcopy Tender Document. Tenders not accompanied by a complete hardcopy Tender Document, will not be considered.

NOTE: This tender will be evaluated in terms of the General Conditions of Contract, Supply Chain Management Policy, relevant specification, functionality and local content as depicted in the document and also the Preferential Procurement Regulations, 2017 that was promulgated by the Minister of Finance on 20 January 2017 in Government Gazette No 40553.

The preferential points system applied is as follows:

Price	80
B-BBEE status level of contribution	<u>20</u>
Total points for Price and B-BBEE	100

The following conditions to Tender exist (failure to comply may result in your Tender being disqualified):

1. This Tender is subject to the General Conditions of Contract for Construction Works, Third Edition, 2015, prepared by the South African Institution of Civil Engineering (SAICE)
2. Tender data and relevant terms of reference
3. Tenderers must be registered on the Central supplier database (CSD) and must be registered on Stellenbosch Municipality's supplier database if they wish to conduct business within the municipality
4. No award will be made to tenderers whose tax status is non-compliant
5. Tenders submitted must be in a sealed envelope clearly marked with the Tender number, placed in the tender box before closing time. Failure will result in the tender being invalid
6. Functionality is applicable to this Tender. Tenderers are required to attain a minimum score of 70 points for the functionality in order to be further evaluated in terms of the preference point's system.

*Tender documents, in English, hard copies only are obtainable from the offices of the Supply Chain Management Unit, Stellenbosch Municipality, 1st Floor, Plein Street, Stellenbosch, upon payment of a non-refundable fee of **R770.00 per document***

G Mettler (Ms)

MUNICIPAL MANAGER

TENDER KENNISGEWING

STELLENBOSCH MUNISIPALITEIT NOOI U UIT VIR DIE VOLGENDE TENDER: BSM 103/21: TARIEF-GEBASEERDE TENDER VIR HUISHOUDELIKE LEK HERSTELWERK, WATER METER VERVANGING EN DRUKSONE BEHEER

TENDER NOMMER: **B/SM 103/21**
BESKRYWING: TARIEF-GEBASEERDE TENDER VIR HUISHOUDELIKE LEK HERSTELWERK, WATER METER VERVANGING EN DRUKSONE BEHEER.
SLUITINGSDATUM: **15 November 2021**
TYD VAN SLUITING: **12h00**. Tenders sal oopgemaak word in die Raadsaal of in die Voorsieningskanaalbestuurs Raadsaal. **As gevolg van die Covid-19 beperkinge sal die opening van tenders vir die publiek nie plaasvind nie maar die openingsregister sal onmiddellik daarna op die munisipale webwerf geplaas word.**

KIOR: Die volgende KIOR klas vir konstruksiewerk, in ooreenstemming met die totale bedrag getender of waarde bepaal in ooreenstemming met regulasie 25 (7A) van die Konstruksie-industrie Ontwikkelingsraad, Regulasies, 2004 (soos gewysig) op 23 Mei 2019, sal op die bod van toepassing wees. Tendersaars moet 'n **geskatte KIOR kontrakgradering** van ten minste **KIOR GRADING van 5CE** of hoër hê.

NAVRAE:

Tender spesifikasies:

SMEC South Africa (Pty) Ltd
Riebeekstraat 65
Kaapstad
083 302 9445
henry.maart@smec.com

Vkb vereistes: **Jeanette Williams (021-808 8524), e-mail: Jeanette.Williams@stellenbosch.gov.za**
Kantoor Ure: 08h00-15h30

'n Verpligte inligtingsessie sal gehou word op **21 Oktober 2021 om 10h00**. Die verpligte inligtingsvergadering sal word via die App vir "Microsoft-Teams" gehou word. Tendersaars moet toesien dat hulle die App aflaai en die munisipaliteit, ten minste 48 uur (**19 Oktober 2021 om 10h00**) voor die vergadering hul nodige e-posadres en selfoonnommer gee aan henry.maart@smec.com om die departement in staat te stel om 'n virtuele vergadering op te stel

Hierdie is 'n tarief-gebaseerde tender en die hoeveelhede wat verskaf is in die hoeveelheidslys van die tender sal gebruik word om die tenderwaarde te bepaal vir die finansieële offer vir die doeleindes vir tenderevaluering. Die tenderwaarde reflekteer is nie noodwendig die totale waarde van die werk wat toegeken gaan word of die limiet van die totale werk wat toegeken sal word nie. Omdat die werk van 'n roetine en repeterende aard is, soos per die KIOR- "Inform Practice Note #3, August 2006 (Weergawe 2 - February 2008)", sal die KIOR kontrakgradering gebaseer wees op die jaarlikse geskatte waarde van die kontrak.

Plaaslike produksie en inhoud is van toepassing op hierdie bod. Bieërs moet die wisselkoers wat om 12:00 op **09 Oktober 2021** soos deur die Suid-Afrikaanse Reserwebank (SARB) gepubliseer is, gebruik. Die begeleidingsdokument vir die berekening van plaaslike inhoud is ingesluit in die tenderdokument en is ook op die munisipaliteit se webwerf beskikbaar deur die Voorsieningskanaal Bestuurskakeel. Indien grondstowwe of insette wat vir 'n spesifieke item gebruik word, nie plaaslik beskikbaar is nie, moet bieërs skriftelike magtiging van die dti verkry indien daar so 'n grondstof of inset benodig word. 'n Afskrif van die magtigingsbrief moet saam met hierdie tenderdokument by die sluitingsdatum en tyd van die bod ingedien word. **Neem kennis dat die vereistes in terme van die plaaslike produksie en inhoud volledig in die tender dokument vervat is.**

Tenders mag slegs ingedien word op die tenderdokumentasie verskaf deur Stellenbosch Munisipaliteit en moet geldig wees vir **180 dae** na die sluitingsdatum. Laat, elektroniese formaat of gefakse tenders sal nie aanvaar word nie en Stellenbosch Munisipaliteit is nie verplig om die laagste of enige tender wat ingedien word te aanvaar nie.

Verseëde tenders duidelik gemerk: "**BSM 103/21 Tarief-gebaseerde tender vir huishoudelike lek herstelwerk, water meter vervanging en druksone beheer.**", op die koevert, moet geplaas word in Tenderbus by die kantore van Stellenbosch Munisipaliteit, Pleinstraat, Stellenbosch. Die tenderbus is 24 uur per dag beskikbaar. Tenders moet vergesel wees van die voltooiende tenderdokument (hardekopie), asook 'n USB-geheuestokkie met 'n geskandeerde kopie van die hele voltooiende tenderdokument in pdf-formaat (sagtekopie) en 'n hele voltooiende tariefskedule in excel-formaat (sagtekopie). As daar 'n verskil is tussen die hardekopie van die tenderaar en die sagte kopieë, sal die hardekopie-dokument voorrang geniet. Enige kontrak sal gebaseer wees op die hardekopie van die tender. Tenders wat nie gepaard gaan met die volledige hardekopie van die tenderdokument nie, sal nie oorweeg word nie.

LET WEL: Hierdie tender sal geëvalueer word ingevolge die Algemene Kontrakvoorwaardes, Voorsieningskanaal Bestuursbeleid, relevante spesifikasies, funksionaliteit en plaaslike inhoud soos vervat in die tender dokument asook die Voorkeurverkrygingsregulasies, 2017 wat op 20 Januarie 2017 deur die Minister van Finansies in Staatskoerant No 40553 afgekondig is.

Tenderaars mag voorkeerpunte eis in terme van hul B-BSEB status vlak van bydrae as volg:

Prys:	80
BBSEB	<u>20</u>
Totale punte.	100

Die volgende voorwaardes vir Tender soos volg: (versuim om te voldoen, kan veroorsaak dat u Tender gediskwalifiseer word):

1. Hierdie tender is onderworpe aan die "General Conditions of Contract for Construction Works, Third Edition, 2015, prepared by the South African Institution of Civil Engineering (SAICE)";
2. Tender data en betrokke terme van verwysing is hier ingesluit;
3. Tenderaars moet geregistreer wees op Sentrale verskaffersdatabasis en op die Stellenbosch Munisipaliteit se verskaffersdatabasis as hulle met die munisipaliteit sake wil doen;
4. Geen toekenning sal gemaak word aan diensverskaffers wie se Belasting status ongeldig is;
5. Die tender wat ingedien moet word, moet in 'n verseëelde koevert wees wat duidelik gemerk is met die Tendernommer, wat in die tenderbus voor sluitingstyd geplaas word. Versuim sal tot gevolg hê dat die tender ongeldig is.
6. Funksionaliteit is van toepassing op hierdie Tender. Tenderaars word vereis om 'n minimum puntetelling van 70 punte te behaal om verder ge-evalueer te word in terme van die voorkeurbeleid se punte sisteem.

*Tenderdokumente, in Engels, slegs harde kopies is verkrygbaar by die kantoor van die Voorsieningskanaalbestuurseenheid, Stellenbosch Munisipaliteit, 1ste Vloer, Pleinstraat, Stellenbosch. Na betaling van 'n nie-terugbetaalde tenderdeelnemefooi van **R770.00 per dokument**.*

G Mettler (Me)
MUNISIPALE BESTURDER