



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

**PROJECT MANAGER (3-YEAR CONTRACT)
DEVELOPMENT, ASSET MANAGEMENT AND SYSTEMS, PMU
INFRASTRUCTURE SERVICES
REF: IS/IPDS/PMU**

The successful incumbent will report to the Manager: PMU

Minimum requirements: B-Degree in Project Management/Construction Management / Civil Engineering or other related built environment qualification • 5-8 years relevant experience in a Water or Wastewater environment/ project management or similar role • Valid Code B driver license.

Other Requirements: Working knowledge of Project Management Methodologies and Implementation of Infrastructure Projects for Water and Wastewater Services, including • Critical thinking and problem-solving skills
• Planning and Organising skill • Decision-making skill • Communication Skills • Influencing and leading skill
• Teamwork • Negotiation skills • Conflict Management • Adaptability • Mathematical aptitude • Knowledge of Financial systems • Good interpersonal skills • Good communication skills • Language proficiency in at least two of the three official languages of the Western Cape (English, Xhosa and Afrikaans). • Minimum Competency compliance or compliance within 18 months of appointment

Added advantage: Registered or eligible for registration as Professional Project Manager (Pr.P.M.) and/or any other relevant registrations with a professional body

Knowledge of: Project and Construction Project Management Profession Act • Council for Built Environment Act • New Construction Regulations 2014 • Occupational Health and Safety Act • Construction Industry Development Board Act • MFMA/DORA/Treasury Regulations • National Building Regulations 103/1977 • Water Services Act and National Environmental Management Act.

Responsibilities/Duties: To provide project management services to internal departments for the planning, implementation and construction phase of water and wastewater infrastructure • Develop and maintain project management systems, procedures and processes for the life cycle of implementing water and wastewater infrastructure projects, • Render life cycle project management services for all type of water and wastewater infrastructure projects, • Engage with departments in the medium to long terms planning and budgeting of capital projects for water and wastewater infrastructure • Provide input into long term budget for the Department: Water & Wastewater Services • Manage and report on water and wastewater infrastructure implementation projects, • Manage Funding application programmes • Integration, co-ordination, project management and financial administration of water and wastewater capital infrastructure-related projects.

Job related enquiries: Mr. Paul Joubert 021 808 8209/Wade van der Merwe 021 808 8747

General Enquiries: Ms. Lucretia Koegelenberg 021 808 8102 or Ms. Evan Williams 021 808 8059

Salary: R 649 269.79 - R 842 799.15 (subject to evaluation) Plus benefits

Applications, clearly marked and accompanied by an application form of Stellenbosch Municipality, a comprehensive CV, certified copies of qualifications and the details of contactable referees, must be emailed to the Human Resource Management Services at Stellenbosch Municipality at the following email address specifically linked to the above Directorate: infrastructurejobs@stellenbosch.gov.za

Your application must be completed on an official application form of Stellenbosch Municipality and will not be considered if not submitted.

Application forms can be found on the Stellenbosch Municipal website <https://stellenbosch.gov.za>

Applications for the above-mentioned vacancy must be sent via the given email. If not, it will not be considered. No hand-delivered or posted applications will be considered.

Please note: By applying for this position, the candidate consents to verification checks of qualifications, criminal records and must be willing to be subjected to a rigorous evaluation process. Receipt of applications will not be acknowledged and no supporting documentation will be returned. Canvassing with Councillors or any other decision-maker/ member of the Selection Committee, is not permitted and proof thereof will result in disqualification of your application

Closing date: 25 February 2025



Stellenbosch Municipality is an Equal Opportunity employer. Candidates from the designated groups, including those with disabilities, are encouraged to apply. The requirements of the Employment Equity Act will be considered as part of the selection criteria/process. If you do not hear from us within ten (10) weeks of the closing date, please regard your application as unsuccessful. For more details on vacancies, visit our website www.stellenbosch.gov.za. The Council reserves the right not to make an appointment and to add/amend/change the salary package.
