



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

**PROJECT MANAGER (3-YEAR CONTRACT)
DEVELOPMENT, ASSET MANAGEMENT AND SYSTEMS, PMU
INFRASTRUCTURE SERVICES
REF: IS/IPDS/PMU**

The successful incumbent will report to the Manager: Project Management Unit

Minimum requirements: B-Degree in Project Management/ Civil Engineering • experience project management in a Roads, Transport and Stormwater related environment • 5-8 years relevant experience in a Roads, Transport and Stormwater/ project management and or similar role • Valid Code B Driver Licence.

Other Requirements: Working knowledge of Project Management Methodologies and Implementation of Infrastructure Projects in Roads, Transport and Stormwater, including • Critical thinking and problem-solving skills
• Planning and Organising • Decision-making • Communication Skills • Influencing and leading • Teamwork
• Negotiation • Conflict Management • Adaptability • Mathematical aptitude • Accounting systems
• Good interpersonal skills • Good communication skills • Language proficiency in at least two of the three official languages of the Western Cape (English, Xhosa and Afrikaans). • Minimum Competency compliance or compliance within 18 months of appointment

Added advantage: Reregistered or eligible for registration as Professional Construction Project Manager (Pr. C.P.M.) or any other relevant registrations with a relevant professional body. professional body

Knowledge of: Project and Construction Project Management Profession Act • Council for Built Environment Act
• New Construction Regulations 2014 • Occupational Health and Safety Act • Construction Industry Development Board Act • MFMA/DORA/Treasury Regulations • National Building Regulations 103/1977 • National Land Transport Act.

Responsibilities/Duties: To provide project management services to internal departments for the planning, implementation and construction phase for roads, transport and stormwater infrastructure • Develop and maintain project management systems, procedures and processes for the life cycle of implementing roads, transport and stormwater infrastructure projects, • Render life cycle project management services for all type of roads, transport and stormwater infrastructure projects, •Engage with departments in the medium to long terms planning and budgeting of capital projects for roads, transport and infrastructure • Provide input into long term budget for the Department: Roads, Transport and Stormwater • Manage and report on roads, transport and stormwater infrastructure implementation projects, • Manage Funding application programmes • Integration, co-ordination, project management and financial administration of projects for roads, transport and stormwater infrastructure-related projects. Any other projects for which the PMU would be responsible.

Job related enquiries: Mr. Johan Fullard 021 808 8222/ Myra Francis 021 808 8760

General Enquiries: Ms. Lucretia Koegelenberg 021 808 8102 or Ms. Evan Williams 021 808 8059

Salary: R 649 269.79 - R 842 799.15 (subject to evaluation)

Plus benefits

Applications, clearly marked and accompanied by an application form of Stellenbosch Municipality, a comprehensive CV, certified copies of qualifications and the details of contactable referees, must be emailed to the Human Resource Management Services at Stellenbosch Municipality at the following email address specifically linked to the above Directorate: infrastructurejobs@stellenbosch.gov.za

Your application must be completed on an official application form of Stellenbosch Municipality and will not be considered if not submitted.

Application forms can be found on the Stellenbosch Municipal website <https://stellenbosch.gov.za>

Applications for the above-mentioned vacancy must be sent via the given email. If not, it will not be considered. No hand-delivered or posted applications will be considered.

Please note: By applying for this position, the candidate consents to verification checks of qualifications, criminal records and must be willing to be subjected to a rigorous evaluation process. Receipt of applications will not be acknowledged and no supporting documentation will be returned. Canvassing with Councillors or any other decision-maker/ member of the Selection Committee, is not permitted and proof thereof will result in disqualification of your application

Closing date: 25 February 2025



Stellenbosch Municipality is an Equal Opportunity employer. Candidates from the designated groups, including those with disabilities, are encouraged to apply. The requirements of the Employment Equity Act will be considered as part of the selection criteria/process. If you do not hear from us within ten (10) weeks of the closing date, please regard your application as unsuccessful. For more details on vacancies, visit our website www.stellenbosch.gov.za. The Council reserves the right not to make an appointment and to add/amend/change the salary package.