

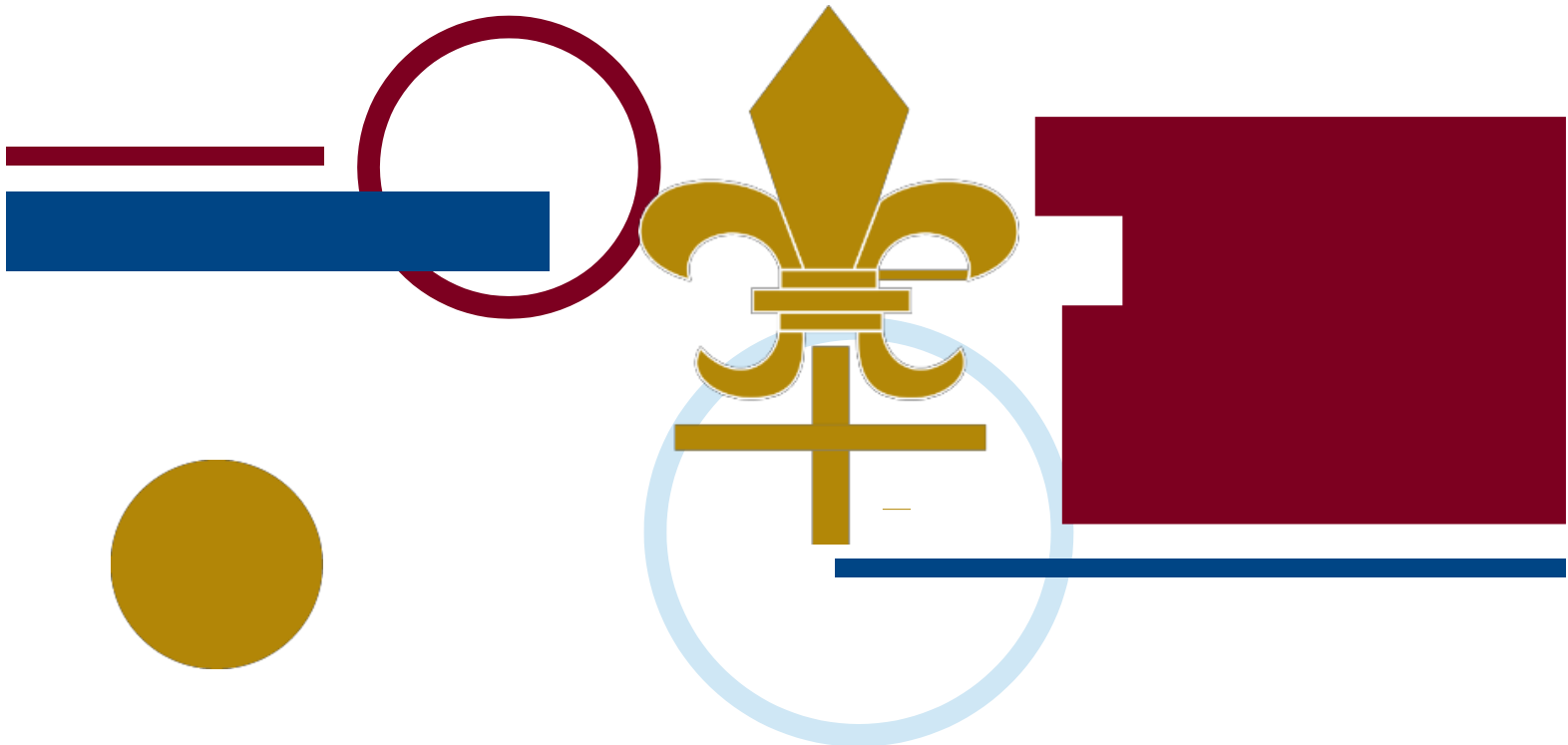


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IDP/SDF PROCESS PLAN (TIME SCHEDULE)

To guide the planning, drafting, adoption and review of
the

**First Amendment of the 4th
Generation Integrated
Development Plan (2017/18 -
2021/22)**



June 2019

Context

In terms of section 34(b) of the Local Government: Municipal Systems Act 32 of 2000 (MSA):

“A municipal council may amend its integrated development plan (IDP) in accordance with a prescribed process.”

The process for amending a municipal integrated development plan is outlined in regulation 3 of the Local Government: Municipal Planning and Performance Management Regulations of 2001 (MP&PMR).

By virtue of the fact that the municipality is in a state of readiness to adopt the new municipal Spatial Development Framework (*mSDF*) in accordance with section 20 (2) and 21 of the Spatial Planning and Land Use Management Act 16 of 2013 (SPLUMA), an IDP Amendment process has been necessitated. Section 20(3) of SPLUMA requires that “before adopting the municipal SDF:

- (1) and any proposed amendments to the municipal spatial development framework, the Municipal Council must—
 - (a) give notice of the proposed municipal spatial development framework in the Gazette and the media;
 - (b) invite the public to submit written representations in respect of the proposed municipal spatial development framework to the Municipal Council within 60 days after the publication of the notice referred to in paragraph (a); and
 - (c) consider all representations received in respect of the proposed municipal spatial development framework.

The Draft *mSDF* has undergone a first phase of public consultation of 60 days which commenced on 8 March 2019 and ended on 8 May 2019. An additional 21 days public consultation will be undertaken alongside the IDP Amendment Process.

The process started in 2018 with the development of the Draft *mSDF*, which has been carefully consulted with the WC Department of Environmental Affairs and Planning. The Draft *mSDF* was tabled in Council and consulted for 60 days. Revision were made to the Draft *mSDF* after considering the various comments received. Having taken the feedback into account, it was agreed that the Draft *mSDF* should be revised and taken on an additional round of public comment, which is outlined in the processes following from June 2019. The processes prior to June, includes some of the key process undertaken to date as part of the development of the Draft *mSDF*.

The Draft *mSDF* and the IDP Amendment will run concurrently.

FEB – JULY 2019

ACTIVITY	DATE	DESCRIPTION	LEGAL
Draft <i>mSDF</i> tabled in Council	27 Feb 2019	<ul style="list-style-type: none"> • Draft <i>mSDF</i> tabled in Council to release for public comment. 	Section 20(2)(b) of SPLUMA
Advertise for public comments over 60 days	8 March 2019	<ul style="list-style-type: none"> • Advertise in local newspapers and on municipal platforms. • Receive feedback from the public, interest groups, stakeholders and provincial departments. 	Section 20(3)(b) of SPLUMA
<i>mSDF</i> updates	May 2019	<ul style="list-style-type: none"> • Update <i>mSDF</i> after considering all comments received. 	Section 20(2)(c) of SPLUMA
Table <i>mSDF</i> in Council	12 June 2019	<ul style="list-style-type: none"> • Table <i>mSDF</i> in Council to recommend further actions to be taken in line with various recommendation received as part of 1st round of comments. 	SPLUMA section 20
Table IDP, SDF Amendment Process	12 June 2019	<ul style="list-style-type: none"> • Table IDP, SDF Amendment Process in Council. • Member of Council to introduce the proposal for the IDP Amendment in Council. • Memo to Council setting out the reasons for IDP Amendment with sufficient notification to members of Council. 	<p>Section 29 and 34(b) of the MSA</p> <p>Regulation 3(2) and 3(4)(a) of the MP&PMR</p> <p>Regulation 3(4)(b) of the MP&PMR</p>
Advertise the Draft <i>mSDF</i> and IDP Amendment Process Plan	June 2019	<ul style="list-style-type: none"> • Place the Draft <i>mSDF</i> on Municipal Website and advertise in local newspapers and on municipal platforms. • Publish notice of the proposal to amend the IDP in two of the official languages of the Province, most spoken in the area, in two newspapers circulating in the area and advertise in local newspapers and on municipal platforms. 	Section 21B MSA

FEB – JULY 2019

ACTIVITY	DATE	DESCRIPTION	LEGAL
<i>mSDF</i> Update and Finalisation	June – July 2019	<ul style="list-style-type: none"> • Inform the Provincial Minister in writing of the intention to amend the <i>mSDF</i>. • Consult Cape Winelands District Municipality and consider all comments before finalising <i>mSDF</i> • Consult with Drakenstein Municipality. 	
IDP – Amendment Updates	July 2019	<ul style="list-style-type: none"> • Preparation and Compilation of Draft IDP Amendment Document. 	Regulation 3 of the MP&PMR
<i>mSDF</i> a updates taking into account comments received.	Jul 2019	<ul style="list-style-type: none"> • Receive feedback from the provincial departments – additional components recommended to finalise <i>mSDF</i>. • Preparation and Compilation of Final <i>mSDF</i> taking all comments into account. 	Section 20(3)(c) of SPLUMA
Intergovernmental Steering Committee (IGSC) meeting to discuss the SDF	July 2019	<ul style="list-style-type: none"> • IGSC meeting to discuss SDF with updates and public comments. 	July 2019
Final <i>mSDF</i>	24 July 2019	<ul style="list-style-type: none"> • Table final <i>mSDF</i> in Council for adoption. 	Section 35 of the MSA
Report and make public the Final <i>mSDF</i>	Jul - Aug 2019	<ul style="list-style-type: none"> • Submit <i>mSDF</i> to the MEC of Local Government in the province. • Place final approved documents at all major municipal buildings, libraries and offices. 	Section 21B MSA
Table Draft IDP Amendment in Council	24 July 2019	<ul style="list-style-type: none"> • Table Draft IDP Amendment in Council for adoption taking revisions to <i>mSDF</i> into account. 	Section 34(b) and section 35 of the MSA
Advertise and distribution Draft IDP Amendment for 21	Jul-Aug	<ul style="list-style-type: none"> • Place Draft IDP Amendment Document on Municipal 	Section 21B

FEB – JULY 2019

ACTIVITY	DATE	DESCRIPTION	LEGAL
days	2019	<p>Website.</p> <ul style="list-style-type: none"> • Advertise in local newspapers and on municipal platforms. • Submit Draft IDP Amendment document to the District Municipality and Provincial MEC for Local Government. 	Section 29 of the MSA MSA, Regulation 3 of the MP&PMR
IDP – Amendment Consultation	Jul– Aug 2019	<ul style="list-style-type: none"> • Consult Cape Winelands District Municipality and consider all comments before finalising <i>mSDF</i> • Consult with Drakenstein Municipality. • Consult with any other stakeholders as might be required 	<p>Regulation 3 of the MP&PMR</p> <p>Regulation 3(6) of the MP&PMR</p>
Adopt Final IDP Amendment	Aug 2019	<ul style="list-style-type: none"> • Council to adopt Final IDP Amendment taking comments from 21 days consultation into account. 	Section 34(b) MSA
Advertise and distribution IDP Amendment	Aug– Sept 2019	<ul style="list-style-type: none"> • Place approved IDP Amendment on Municipal Website. • Advertise in local newspapers and on municipal platforms. • Submit approved IDP Amendment to District Municipality and Provincial MEC for Local Government. • Distribute and place in main municipal buildings, libraries. 	<p>Section 21B</p> <p>Section 29 of the MSA MSA</p>

Abbreviations

IDP	Integrated Development Plan
IGSC	Intergovernmental Steering Committee
mSDF	Municipal Spatial Development Framework
MSA	Municipal Systems Act 32 of 2000
MP&PMR	Municipal Planning and Performance Management Regulations of 2001
SPLUMA	Spatial Planning and Land Use Management Act