



STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2023-08-02

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MINUTES

PROTECTION SERVICES COMMITTEE

2023-08-02 AT 12:00

MINUTES
PROTECTION SERVICES COMMITTEE MEETING
2023-08-02
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	NONE	

PRESENT: Cllr R Pheiffer [Chairperson]

COUNCILLORS: Cllr C Manuel
Cllr M Nkopane

ALSO PRESENT: Cllr R Adams
Cllr J Joon
Cllr X Mdemka
Cllr M Rataza
Cllr E Vermeulen
Cllr J Williams

OFFICIALS: Director: Community and Protection Services (G Boshoff)
Senior Manager: Protection Services (C Kitching)
Senior Administration Officer (T Samuels (Ms))

1.	OPENING AND WELCOME
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The Chairperson, Cllr R Pheiffer, welcomed all present at the Committee meeting. He afforded 1 minute for silent prayer and reflection as part of the opening.

2.1	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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NONE

2.2	DISCLOSURE OF INTERESTS	(3/6/2/2)
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NONE

3.	APPLICATION FOR LEAVE OF ABSENCE
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3.1 APOLOGIES:

None

3.2 ABSENT:

Cllr N Mkhontwana – 2 August 2023
Cllr M Slabbert – 2 August 2023

4.	CONFIRMATION OF MINUTES
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4.1.	CONFIRMATION OF THE MINUTES: PROTECTION SERVICES COMMITTEE MEETING: 2023-05-03 (3/4/3/5/2/4)
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PROTECTION SERVICES COMMITTEE: 2023-08-02: ITEM 4.2.1

The minutes of the Protection Services Committee Meeting held on 2023-05-03 could not be confirmed and will stand over until the next Protection Services Committee meeting.

4.2	CONFIRMATION OF THE MINUTES: PROTECTION SERVICES COMMITTEE MEETING: 2023-06-07 (3/4/3/5/2/4)
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The minutes of the Protection Services Committee Meeting held on 2023-06-07 **was confirmed as correct without any changes.**

4.3	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS (3/4/3/5/2/2)
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 2 August 2023

1. SUBJECT: REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTION SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS COUNCIL MEETINGS

The report by the Director: Community and Protection Services re outstanding resolutions taken at previous meetings of Council is attached as **APPENDIX 1**.

FOR INFORMATION

PROTECTION SERVICES COMMITTEE: 2023-08-02: ITEM 4.3

NOTED

the Outstanding Council Resolutions that is applicable to the Committee.

FOR FURTHER DETAILS CONTACT:

NAME	Gary Boshoff
POSITION	<i>Director</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>021 808 8410</i>
E-MAIL ADDRESS	Gary.Boshoff@stellenbosch.gov.za
REPORT DATE	<i>1 June 2023</i>

5.	REPORTS FROM PROTECTION SERVICES
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5.1	NON-DELEGATED MATTERS
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NONE

5.2	DELEGATED MATTERS
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5.2.1	MONTHLY REPORT BY FIRE & DISASTER FOR MAY 2023
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Collaborator No: 753029

IDP KPA Ref No: Safest Valley

Meeting Date: 2 August 2023

1. SUBJECT: MONTHLY REPORT FOR MAY 2023: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for May 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of May 2023 to the Committee for notification.

PROTECTION SERVICES COMMITTEE: 2023-08-02: ITEM 5.2.1

NOTED

the monthly report by Fire & Disaster for the month of May 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	<i>Manager: Fire Services and Disaster management</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8771</i>
E-MAIL ADDRESS	<u>wayne.smith@stellenbosch.gov.za</u>
REPORT DATE	

5.2.2	MONTHLY REPORT BY TRAFFIC SERVICES FOR APRIL 2023
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Collaborator No: 751113

IDP KPA Ref No: Safest Valley

Meeting Date: 2 August 2023

1. **SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR APRIL 2023**

2. **PURPOSE**

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period April 2023.

3. **DELEGATED AUTHORITY**

For the Portfolio Committee to note.

4. **EXECUTIVE SUMMARY**

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street By-law, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE: 2023-08-02: ITEM 5.2.2

NOTED

the monthly report by Traffic Services for the month of April 2023.

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BOSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	gary.boshoff@stellenbosch.gov.za
REPORT DATE	

5.2.3	MONTHLY REPORT BY TRAFFIC SERVICES FOR MAY 2023
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Collaborator No: 753447

IDP KPA Ref No: Safest Valley

Meeting Date: 2 August 2023

1. **SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR MAY 2023**

2. **PURPOSE**

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period May 2023.

3. **DELEGATED AUTHORITY**

For the Portfolio Committee to note.

4. **EXECUTIVE SUMMARY**

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street By-law, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE: 2023-08-02: ITEM 5.2.3

NOTED

the monthly report by Traffic Services for the month of May 2023.

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BOSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	<u>gary.boshoff@stellenbosch.gov.za</u>
REPORT DATE	

5.2.4	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR APRIL 2023
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Collaborator No: 751115

IDP KPA Ref No: Safest Valley

Meeting Date: 2 August 2023

1. **SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR APRIL 2023**

2. **PURPOSE**

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of April 2023, as per **ANNEXURE A**.

3. **DELEGATED AUTHORITY**

For notification by the Portfolio committee.

4. **EXECUTIVE SUMMARY**

To present the monthly report of Law Enforcement and Events Management on activities for the month of April 2023.

PROTECTION SERVICES COMMITTEE: 2023-08-02: ITEM 5.2.4

NOTED

the monthly report on By-Law Enforcement and Events Management for April 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	<i>Manager: Traffic and Law Enforcement Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8441</i>
E-MAIL ADDRESS	<i><u>joan.felix@stellenbosch.gov.za</u></i>
REPORT DATE	

6.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

7.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

8.	URGENT MATTERS
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NONE

9.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 12:45.

CHAIRPERSON:

DATE:

Confirmed on **with/without amendments.**