



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2023-05-03

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MINUTES

PROTECTION SERVICES COMMITTEE

2023-05-03 AT 12:00

MINUTES
PROTECTION SERVICES COMMITTEE MEETING
2023-05-03
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PRESENT: Cllr C Van Wyk [Interim Chairperson]

COUNCILLORS: Cllr A Hanekom
Cllr C Manuel
Cllr N Mkhontwana

ALSO PRESENT: Cllr R Adams
Ald JC Anthony
Cllr M Rataza
Cllr Q Smith
Cllr E Vermeulen
Cllr J Williams

OFFICIALS: Director: Community and Protection Services (G Boshoff)
Senior Manager: Protection Services
Senior Administration Officer (T Samuels (Ms))

1.	OPENING AND WELCOME
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The Interim Chairperson for Fire & Disaster, Cllr C Van Wyk, welcomed all present at the Protection Services Committee meeting for May 2023.

2.1	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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NONE

2.2	DISCLOSURE OF INTERESTS	(3/6/2/2)
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NONE

3.	APPLICATION FOR LEAVE OF ABSENCE
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NONE

ABSENT

Cllr M Nkopane

4.	CONFIRMATION OF MINUTES
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4.1.	CONFIRMATION OF THE MINUTES: PROTECTION SERVICES COMMITTEE MEETING: 2023-03-01	(3/4/3/5/2/4)
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The minutes of the Protection Services Committee Meeting held on 2023-03-01 **were confirmed as correct without any changes.**

4.3	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS	(3/4/3/5/2/2)
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NONE

5.	REPORTS FROM PROTECTION SERVICES
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5.1	NON-DELEGATED MATTERS
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NONE

5.2	DELEGATED MATTERS
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5.2.1	MONTHLY REPORT BY FIRE & DISASTER FOR JANUARY 2023
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Collaborator No: 747711

IDP KPA Ref No: Safest Valley

Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT FOR JANUARY 2023: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for January 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of January 2023 to the Committee for notification.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.1**NOTED**

the monthly report by Fire & Disaster for the month of January 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	<i>Manager: Fire Services and Disaster management</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8771</i>
E-MAIL ADDRESS	<i><u>wayne.smith@stellenbosch.gov.za</u></i>
REPORT DATE	

5.2.2	MONTHLY REPORT BY FIRE & DISASTER FOR FEBRUARY 2023
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Collaborator No: 747712
 IDP KPA Ref No: Safest Valley
 Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT FOR FEBRUARY 2023: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for February 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of February 2023 to the Committee for notification.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.2

NOTED

the monthly report by Fire & Disaster for the month of February 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	Manager: Fire Services and Disaster management
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8771
E-MAIL ADDRESS	<u>wayne.smith@stellenbosch.gov.za</u>
REPORT DATE	

5.2.3	MONTHLY REPORT BY FIRE & DISASTER FOR MARCH 2023
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Collaborator No: 748541
IDP KPA Ref No: Safest Valley
Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT FOR MARCH 2023: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for March 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of March 2023 to the Committee for notification.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.3

NOTED

the monthly report by Fire & Disaster for the month of March 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	Manager: Fire Services and Disaster management
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8771
E-MAIL ADDRESS	<u>wayne.smith@stellenbosch.gov.za</u>
REPORT DATE	

5.2.4	MONTHLY REPORT BY TRAFFIC SERVICES FOR JANUARY 2023
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Collaborator No: 745551

IDP KPA Ref No: Safest Valley

Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR JANUARY 2023

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period January 2023.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street bylaw, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.4

NOTED

the monthly report by Traffic Services for the month of January 2023.

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	<u>gary.bshoff@stellenbosch.gov.za</u>
REPORT DATE	

5.2.5	MONTHLY REPORT BY TRAFFIC SERVICES FOR FEBRUARY 2023
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Collaborator No: 747835

IDP KPA Ref No: Safest Valley

Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR FEBRUARY 2023

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period February 2023.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street By-law, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.5

NOTED

the monthly report by Traffic Services for the month of February 2023.

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	<u>gary.bshoff@stellenbosch.gov.za</u>
REPORT DATE	

5.2.6	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR NOVEMBER 2022
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Collaborator No: 747517

IDP KPA Ref No: Safest Valley

Meeting Date: 3 May 2023

1. **SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR NOVEMBER 2022**

2. **PURPOSE**

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of November 2022, as per **ANNEXURE A.**

3. **DELEGATED AUTHORITY**

For notification by the Portfolio committee.

4. **EXECUTIVE SUMMARY**

To present the monthly report of Law Enforcement and Events Management on activities for the month of November 2022.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.6

NOTED

the monthly report on By-Law Enforcement and Events Management for November 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	<i>Manager: Traffic and Law Enforcement Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8441</i>
E-MAIL ADDRESS	<u>joan.felix@ Stellenbosch.gov.za</u>
REPORT DATE	

5.2.7	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR DECEMBER 2022
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Collaborator No: 747518

IDP KPA Ref No: Safest Valley

Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR DECEMBER 2022

2. PURPOSE

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of December 2022, as per **ANNEXURE A.**

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly report of Law Enforcement and Events Management on activities for the month of December 2022.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.7

NOTED

the monthly report on By-Law Enforcement and Events Management for December 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	<i>Manager: Traffic and Law Enforcement Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8441</i>
E-MAIL ADDRESS	<u>joan.felix@ Stellenbosch.gov.za</u>
REPORT DATE	

5.2.8	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR JANUARY 2023
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Collaborator No: 747519

IDP KPA Ref No: Safest Valley

Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR JANUARY 2023

2. PURPOSE

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of January 2023, as per **ANNEXURE A.**

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly report of Law Enforcement and Events Management on activities for the month of January 2023.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.8

NOTED

the monthly report on By-Law Enforcement and Events Management for January 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	<i>Manager: Traffic and Law Enforcement Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8441</i>
E-MAIL ADDRESS	<u>joan.felix@ Stellenbosch.gov.za</u>
REPORT DATE	

5.2.9	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR FEBRUARY 2023
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Collaborator No: 740904

IDP KPA Ref No: Safest Valley

Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR FEBRUARY 2023

2. PURPOSE

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of February 2023, as per **ANNEXURE A.**

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly report of Law Enforcement and Events Management on activities for the month of February 2023.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.9

NOTED

the monthly report on By-Law Enforcement and Events Management for February 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	<i>Manager: Traffic and Law Enforcement Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8441</i>
E-MAIL ADDRESS	<u>joan.felix@ Stellenbosch.gov.za</u>
REPORT DATE	

6.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

7.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

8.	URGENT MATTERS
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NONE

9.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 12:30.

CHAIRPERSON:

DATE:

Confirmed on **with/without amendments.**