



**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2022-06-14

## **MINUTES**

### **PLANNING COMMITTEE MEETING**

**2022-06-14 AT 15:00**

**MINUTES**  
**PLANNING COMMITTEE MEETING**  
**2022-06-14**

**TABLE OF CONTENTS**

ITEM	SUBJECT	PAGE
1.	OPENING AND WELCOME	
2	COMMUNICATION BY THE CHAIRPERSON	
3	DISCLOSURE OF INTERESTS	
4	APPLICATIONS FOR LEAVE OF ABSENCE	
5	CONFIRMATION OF MINUTES	
	NONE	
6	REPORT/S BY THE DIRECTOR: ECONOMIC DEVELOPMENT AND PLANNING SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS	
6.1	REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS AS AT APRIL 2022 – PLANNING COMMITTEE ( <b>APPENDIX 1</b> )	4
7.	REPORT/S FROM OFFICIALS: PLANNING	
7.1	NON-DELEGATED	
7.1.1	REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS AS AT APRIL 2022 – PLANNING COMMITTEE ( <b>APPENDIX 1</b> )	10
7.2	DELEGATED	
	NONE	
8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER	
	NONE	
9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER	
	NONE	
10.	CONSIDERATION OF URGENT MATTERS	
11.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

**PRESENT** Cllr C Van Wyk (Ms) [Chairperson]

**COUNCILLORS** Cllr JC Anthony  
A Hanekom  
R Hendrickse (Ms)

**ALSO PRESENT** Cllr Q Smit (Speaker)

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**OFFICIALS:** Director: Planning Services (A Barnes)  
Senior Manager: LED (C Alexander)  
Senior Manager: Development Management (S Carstens)  
Senior Admin Officer (T Samuels (Ms))

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1.	<b>OPENING AND WELCOME</b>
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The Chairperson, Cllr C Van Wyk (Ms) welcomed all present at the 1<sup>st</sup> Planning Services Committee meeting for 2022.

2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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NONE

3.	DISCLOSURE OF INTEREST	(3/6/2/2)
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NONE

4.	APPLICATION FOR LEAVE OF ABSENCE	(3/4/3/3)
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**PLANNING COMMITTEE MEETING: 2022-06-14: ITEM 4**

- 4.1 The following applications for leave of absence were approved in terms of the Rules Of Order By-law of Council:-

CLr M Danana - 14 Junie 2022

5.	CONFIRMATION OF MINUTES
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NONE

6.	<b>REPORT/S BY THE DIRECTOR: ECONOMIC DEVELOPMENT AND PLANNING SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS</b>
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6.1	<b>REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS AS AT APRIL 2022 – PLANNING COMMITTEE</b> (3/4/3/5/2/2)
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**Collaborator No:** 731160  
**IDP KPA Ref No:** Valley of Opportunity  
**Meeting Date:** 14 June 2022

**1. SUBJECT: REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS AS AT APRIL 2022 – PLANNING COMMITTEE**

**2. PURPOSE**

To submit the Outstanding Council Resolutions for April 2022 to the Planning Committee, in order for the said Committee to establish progress of such resolution in respect of its oversight responsibility.

**3. DELEGATED AUTHORITY**

Section 80 Committee: Planning Portfolio Committee

**4. EXECUTIVE SUMMARY**

The outstanding Council resolutions, that is applicable to both the Departments of Development Planning and Development Management, that is within the Directorate: Planning & Economic Development have been updated and duly submitted to the Office of the Municipal Manager. The latest updated version is submitted to the Portfolio Committee for noting and oversight purposes.

**PLANNING COMMITTEE MEETING: 2022-06-14: ITEM 6.1**

**NOTED**

the latest updated Outstanding Council Resolutions that is applicable to the Committee.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	<i>Craig Alexander Pr Pln</i>
<b>POSITION</b>	<i>Senior Manager: Development Planning</i>
<b>DIRECTORATE</b>	<i>Planning and Economic Development</i>
<b>CONTACT NUMBERS</b>	<i>021 808 8196</i>
<b>E-MAIL ADDRESS</b>	<i>Craig.alexander@ Stellenbosch.gov.za</i>
<b>REPORT DATE</b>	<i>01 June 2022</i>

7.	<b>REPORTS FROM OFFICIALS: PLANNING</b>
7.1	<b>NON-DELEGATED MATTERS</b>
7.1.1	<b>APPROVAL OF THE TERMS OF REFERENCE FOR THE LOCAL ECONOMIC DEVELOPMENT AND TOURISM SECTION 80 COMMITTEE</b>

Collaborator No:	731166
IDP KPA Ref No:	Good Governance and Compliance
Meeting Date:	14 June 2022

**1. SUBJECT: APPROVAL OF THE TERMS OF REFERENCE FOR THE PLANNING SECTION 80 COMMITTEE**

**2. PURPOSE**

For Council to approve the Draft Terms of Reference for the Planning Section 80 Committee in terms of the Municipal Structures Act No 117 of 1998.

**3. DELEGATED AUTHORITY**

Council establishes the committees and appoints the members, whilst the Executive Mayor appoints the Chairpersons. The Section 80 committees has no decision making authority and make recommendations to the Executive Mayor on items that advices was required by the Executive Mayor.

**4. EXECUTIVE SUMMARY**

The Planning Committee must assist the Executive Mayor in accordance with the directions of the Executive Mayor and in line with the provisions as indicated in Section 80.

The members are appointed by Council in accordance with the principle of representation amongst the number of members allocated to each committee.

The Terms of reference for the Planning Section 80 Committee is attached as **APPENDIX 1**.

The following members of the Committee was appointed at the Special Council meeting on 16 February 2022, item 8.11.1 to assist the Executive Mayor in accordance with the directions of the Executive Mayor

C Van Wyk (DA) – Chairperson  
A Hanekom (DA)  
JC Anthony (DA)  
M Danana (ANC)  
R Hendrickse (GOOD)

**PLANNING COMMITTEE MEETING: 2022-06-14: ITEM 6.1****NOTED**

the Terms of References for the Planning Section 80 Committee attached as **APPENDIX 1**.

**FOR FURTHER DETAILS CONTACT:**

<b><i>NAME</i></b>	Anthony Barnes
<b><i>POSITION</i></b>	<b><i>Director</i></b>
<b><i>DIRECTORATE</i></b>	<b><i>Planning and Economic Development</i></b>
<b><i>CONTACT NUMBERS</i></b>	<b><i>021 808 8491</i></b>
<b><i>E-MAIL ADDRESS</i></b>	<b><i><u>Anthony.Barnes@stellenbosch.gov.za</u></i></b>
<b><i>REPORT DATE</i></b>	<b><i>01 June 2022</i></b>

<b>7.2</b>	<b>DELEGATED MATTERS</b>
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NONE

<b>8.</b>	<b>REPORTS SUBMITTED BY THE MUNICIPAL MANAGER</b>
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NONE

<b>9.</b>	<b>NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER</b>
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NONE

<b>10.</b>	<b>URGENT MATTERS</b>
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NONE

<b>11.</b>	<b>MATTERS TO BE CONSIDERED IN-COMMITTEE</b>
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NONE

The meeting adjourned at 15:24.

**CHAIRPERSON:** .....

**DATE:** .....

**CONFIRMED ON:** .....with/without amendments.