



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2023-10-12

MINUTES

PARKS, OPEN SPACES AND ENVIRONMENT COMMITTEE MEETING

2023-10-12 AT 10:00

MINUTES
PARKS, OPEN SPACES AND ENVIRONMENT
COMMITTEE MEETING
2023-10-12

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE
1.	OPENING AND WELCOME	
2.	COMMUNICATION BY THE CHAIRPERSON	
3.	DISCLOSURE OF INTERESTS	
4.	APPLICATION FOR LEAVE OF ABSENCE	
5.	CONFIRMATION OF MINUTES	
5.1	The minutes of the Parks, Open Spaces and Environment Committee Meeting held on 2023-09-04 FOR CONFIRMATION	2
6.	REPORT/S BY THE DIRECTOR: COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS	
6.1	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTION SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS COUNCIL MEETINGS (APPENDIX 1)	3
7.	REPORTS FROM PARKS, OPEN SPACES AND ENVIRONMENT: (PC: J JOON))	
7.1	NON-DELEGATED MATTERS	
	NONE	
7.2	DELEGATED MATTERS	
	NONE	
8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER	
	NONE	
9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER	
	NONE	
10.	CONSIDERATION OF URGENT MATTERS	
11.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

PRESENT Cllr J Williams [Chairperson]

COUNCILLORS Z Dalling
M Nkopane
E Vermeulen

ALSO PRESENT Cllr R Adams
Cllr X Kalipa
Cllr J Joon
Cllr WF Pietersen

OFFICIALS: Director: Community and Protection Services (G Boshoff)
Senior Manager: Community Services (A van der Merwe)
Manager: Parks and Cemeteries (N Mohamed (Ms))
Senior Admin Officer (T Samuels (Ms))

1.	OPENING AND WELCOME
----	----------------------------

The Chairperson, Cllr J Williams welcomed all present at the meeting.

2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
-----------	---	------------------

The Chairperson's communications can be summarized as follows:

- A moment of silence was observed in remembrance of all the who recently passed away, especially one of our colleagues, Mr Lungile Nomandla who recently passed away.
- The disaster brought huge flood damages along and the Chairperson thanked everyone who worked together to clean up after the floods, especially the Department Parks, as well as cleaning crews of Infrastructure Services.
- Urged Councillors to request communities to be patient with grass cutting and tree cutting.
- Worker of the month initiative is scheduled for 9 November 2023. Thanked the department for encouraging personnel.
- Arbor month came to an end on 30 September 2023, but we are still continuing planting trees. A big thank you to Ms T Leibrandt in this regard.

3	DISCLOSURE OF INTERESTS	(3/6/2/2)
----------	--------------------------------	------------------

NONE

4	APPLICATION FOR LEAVE OF ABSENCE
----------	---

4.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

Cllr M Nkopane	– 12 October 2023
Director: Comm & Prot. Serv. (G Boshoff)	– 12 October 2023
Senior Manager: Comm. Serv. (A van der Merwe)	– 12 October 2023

5	CONFIRMATION OF THE MINUTES	(3/4/3/5/2/4)
----------	------------------------------------	----------------------

The minutes of the Parks, Open Spaces and Environment Committee Meeting held on 2023-09-04 **was confirmed as correct without any changes.**

6.	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS (3/4/3/5/2/2)
----	---

Collaborator No:

IDP KPA Ref No:

Good Governance and Compliance

Meeting Date:

1. SUBJECT: REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTION SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS COUNCIL MEETINGS

The report by the Director: Community and Protection Services re outstanding resolutions taken at previous meetings of Council is attached as **APPENDIX 1**.

FOR INFORMATION

PARKS, OPEN SPACES AND ENVIRONMENT: 2023-09-04: ITEM 7.2.1

NOTED

the latest updated Outstanding Council Resolutions as at August 2023 that is applicable to the Committee.

FOR FURTHER DETAILS CONTACT:

NAME	Gary Boshoff
POSITION	<i>Director</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>021 808 8410</i>
E-MAIL ADDRESS	Gary.Boshoff@Stellenbosch.gov.za
REPORT DATE	<i>13 September 2023</i>

7.	PARKS, OPEN SPACES & ENVIRONMENT: [PC: CLLR J JOON]
----	--

7.1	NON-DELEGATED MATTERS
-----	------------------------------

NONE

7.2	DELEGATED MATTERS
-----	--------------------------

NONE

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
----	---

NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
----	--

NONE

10.	URGENT MATTERS
-----	-----------------------

NONE

11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
-----	--

NONE

The meeting adjourned at 10:20.

CHAIRPERSON:

DATE:

Confirmed on: **with / without amendments**