



**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2023-09-04

## **MINUTES**

### **PARKS, OPEN SPACES AND ENVIRONMENT COMMITTEE MEETING**

**2023-09-04 AT 10:00**

**MINUTES**  
**PARKS, OPEN SPACES AND ENVIRONMENT**  
**COMMITTEE MEETING**  
**2023-09-04**

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**PRESENT** Cllr J Williams [Chairperson]

**COUNCILLORS** Z Dalling  
M Nkopane  
E Vermeulen

**ALSO PRESENT** Ald JC Anthony  
P Crawley  
J Fasser  
M Rataza

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**OFFICIALS:** Director: Community and Protection Services (G Boshoff)  
Acting Senior Manager: Community Services (S Majudith)  
Manager: Parks and Cemeteries (N Mohamed (Ms))  
Environmental Manager (TC Leibrandt (Ms))  
Senior Admin Officer (T Samuels (Ms))

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1.	<b>OPENING AND WELCOME</b>
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The Chairperson, Cllr J Williams welcomed all present at the meeting.

<b>2.</b>	<b>COMMUNICATION BY THE CHAIRPERSON</b>	<b>(3/4/3/6)</b>
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- National Arbor Week started on 1 September 2023 where a pilot project was rolled out.
- The Mayoral Garden Competition has been concluded and the winner will be announced on 31 October 2023 during Stellenbosch Garden Town.
- Stellenbosch Municipality won 2<sup>nd</sup> Prize at the National Arbor City Awards Competition. Congratulations to all who worked behind the scenes to make this possible.

<b>3</b>	<b>DISCLOSURE OF INTERESTS</b>	<b>(3/6/2/2)</b>
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NONE

<b>4</b>	<b>APPLICATION FOR LEAVE OF ABSENCE</b>
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NONE

<b>5</b>	<b>CONFIRMATION OF THE MINUTES</b>	<b>(3/4/3/5/2/4)</b>
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The minutes of the Parks, Open Spaces and Environment Committee Meeting held on 2023-08-07 **was confirmed as correct without any changes.**

<b>6.</b>	<b>REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS</b>	<b>(3/4/3/5/2/2)</b>
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NONE

<b>7.</b>	<b>PARKS, OPEN SPACES &amp; ENVIRONMENT: [PC: CLLR J JOON]</b>
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<b>7.1</b>	<b>NON-DELEGATED MATTERS</b>
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NONE

<b>7.2</b>	<b>DELEGATED MATTERS</b>
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<b>7.2.1</b>	<b>JUNE 2023 MONTHLY REPORT: ENVIRONMENTAL MANAGEMENT, PARKS AND CEMETERIES</b>
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Collaborator No: 754598  
 IDP KPA Ref No: Good Governance and Compliance  
 Meeting Date: 4 September 2023

**1. SUBJECT: JUNE 2023 MONTHLY REPORT: ENVIRONMENTAL MANAGEMENT, PARKS AND CEMETERIES**

**2. PURPOSE**

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Sections: Environmental Management, Parks and Cemeteries for June 2023.

**3. DELEGATED AUTHORITY**

For notification by the Portfolio Committee.

**4. EXECUTIVE SUMMARY**

To present the monthly activity report of the Sections Environmental Management, Parks and Cemeteries for the month of June 2023 to the Committee for notification.

**PARKS, OPEN SPACES AND ENVIRONMENT: 2023-09-04: ITEM 7.2.1**

**NOTED**

the monthly reports of the Sections Environmental Management, Parks and Cemeteries for the month of June 2023.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	<i>Albert van der Merwe</i>
<b>POSITION</b>	<i>Senior Manager: Community Services</i>
<b>DIRECTORATE</b>	<i>Community and Protection Services</i>
<b>CONTACT NUMBERS</b>	<i>Ext 8165</i>
<b>E-MAIL ADDRESS</b>	<i>albert.vandermerwe@stellenbosch.gov.za</i>
<b>REPORT DATE</b>	

7.2.2	<b>JULY 2023 MONTHLY REPORT: ENVIRONMENTAL MANAGEMENT, PARKS AND CEMETERIES</b>
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Collaborator No: 754600  
 IDP KPA Ref No: Good Governance and Compliance  
 Meeting Date: 4 September 2023

1. **SUBJECT: JULY 2023 MONTHLY REPORT: ENVIRONMENTAL MANAGEMENT, PARKS AND CEMETERIES**
2. **PURPOSE**  
 To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Sections: Environmental Management, Parks and Cemeteries for July 2023.
3. **DELEGATED AUTHORITY**  
 For notification by the Portfolio Committee.
4. **EXECUTIVE SUMMARY**  
 To present the monthly activity report of the Sections Environmental Management, Parks and Cemeteries for the month of July 2023 to the Committee for notification.

**PARKS, OPEN SPACES AND ENVIRONMENT: 2023-09-04: ITEM 7.2.1**

**NOTED**

the monthly reports of the Sections Environmental Management, Parks and Cemeteries for the month of July 2023.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	<i>Albert van der Merwe</i>
<b>POSITION</b>	<i>Senior Manager: Community Services</i>
<b>DIRECTORATE</b>	<i>Community and Protection Services</i>
<b>CONTACT NUMBERS</b>	<i>Ext 8165</i>
<b>E-MAIL ADDRESS</b>	<i>albert.vandermerwe@stellenbosch.gov.za</i>
<b>REPORT DATE</b>	

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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NONE

11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

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The meeting adjourned at 10:15.

**CHAIRPERSON:** .....

**DATE:** .....

**Confirmed on:** ..... **with / without amendments**