



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/2/5

2022-11-16

MINUTES

MAYORAL COMMITTEE MEETING:

2022-11-16 AT 10:00

MINUTES
MAYORAL COMMITTEE MEETING
2022-11-16
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PRESENT: Executive Mayor, Ald GM Van Deventer (**Chairperson**)
Deputy Mayor, Cllr J Fasser

Councillors: R Adams
R Badenhorst
Z Dalling (Ms)
R du Toit (Ms)
P Johnson
J Joon
L Nkamisa
C van Wyk (Ms)
J Williams

Also Present: Councillor P Crawley (Chief Whip)
Speaker Q Smit
W Petersen (MPAC Chairperson)

Officials: Municipal Manager (G Mettler (Ms))
Director: Corporate Services (A de Beer (Ms))
Director: Community & Protection Services (G Boshoff)
Director: Planning and Economic Development (A Barnes)
Director : Infrastructure Services (S Chandaka)
Chief Financial Officer (K Carolus)
Senior Manager: Planning and Economic Development (C Alexander)
Senior Manager: Development Management (S Carstens)
Senior Administration Officer (B Mgcushe (Ms))

1.	OPENING AND WELCOME
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The Chairperson, Executive Mayor welcomed everyone present to the Mayoral Committee Meeting.

2.	COMMUNICATION BY THE CHAIRPERSON
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The Chairperson, Executive Mayor, indicated that she will make her full communication in the Council meeting next week.

3.	DISCLOSURE OF INTERESTS
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NONE

4.	APPLICATIONS FOR LEAVE OF ABSENCE
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NONE

5.	CONFIRMATION OF PREVIOUS MINUTES
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The minutes of the Mayoral Committee Meeting held on 2022-10-19 were **confirmed as correct without any amendments.**

6.	STATUTORY MATTERS
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6.1	ADJUSTMENTS BUDGET 2022/2023
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

16 November 2022

1. SUBJECT: ADJUSTMENTS BUDGET 2022/2023

2. PURPOSE

Is to table the adjustments budget for the 2022/2023 financial year to Council for approval. The adjustments budget emanates from a roll-over allocation approval received from Western Cape Provincial Government, National Treasury and an additional allocation received from Cape Winelands District Municipality.

3. DELEGATED AUTHORITY

FOR APPROVAL BY MUNICIPAL COUNCIL

4. EXECUTIVE SUMMARY

Attached as **APPENDIX 1** is an executive summary by the Accounting Officer.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 6.1

- (a) that the Adjustments Budget for 2022/2023 as set out in **APPENDIX 2**, be approved;
- (b) that the Adjustments Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDIX 3**, be approved; and
- (c) that the Service Delivery and Budget Implementation Plan be adjusted accordingly inclusive of the non-financial information (performance measurement).

FOR FURTHER DETAILS CONTACT:

NAME	MONIQUE STEYL
POSITION	SENIOR ANAGER: FINANCIAL MANGEMENT SERVICES
DIRECTORATE	FINANCIAL SERVICES
CONTACT NUMBERS	021 808 8512
E-MAIL ADDRESS	Monique.Steyl@ Stellenbosch.gov.za
REPORT DATE	04 November 2022

6.2	MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR OCTOBER 2022
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

16 November 2022

1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR OCTOBER 2022

2. PURPOSE

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2022/2023 to report the deviations to Council.

3. DELEGATED AUTHORITY

Council

FOR NOTING.

4. EXECUTIVE SUMMARY

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2022/2023) stipulate that SCM deviations be reported to Council. In compliance thereto, this report presents to Council the SCM deviations that occurred during October 2022.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 6.2

that Council notes the deviations as listed for the month of October 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Dalleel Jacobs
POSITION	<i>Senior Manager Supply Chain</i>
DIRECTORATE	<i>Finance</i>
CONTACT NUMBERS	<i>021 808 8528</i>
E-MAIL ADDRESS	<i>Dalleel.jacobs@ Stellenbosch.gov.za</i>
REPORT DATE	04 November 2022

7.	CONSIDERATION OF ITEMS BY THE EXECUTIVE MAYOR: [ALD G VAN DEVENTER]
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7.1	PROTECTION SERVICES: (PC: CLLR R BADENHORST)
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NONE

7.2	YOUTH, SPORTS AND CULTURE: [PC: CLLR R ADAMS]
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7.2.1	REPORT ON A PUBLIC FACILITY MANAGEMENT PLAN FOR THE DIRECTORATE: COMMUNITY AND PROTECTION SERVICES
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Collaborator No: 738430
IDP KPA Ref No: Good Governance
Meeting Date: 16 November 2022

1. SUBJECT: REPORT ON A PUBLIC FACILITY MANAGEMENT PLAN FOR THE DIRECTORATE: COMMUNITY AND PROTECTION SERVICES

2. PURPOSE

To report on the finalisation of the Key Performance Indicator D2602, namely updating of a Public Facility Management Plan for the Directorate Community and Protection Services.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

One of the Key Performance Indicators for the Directorate for the 2021/2022 financial year is that a Public Facility Management Plan for the Directorate Community and Protection Services must be compiled. The due date is 30 June 2022. The report has been finalised. The Plan will be attached as **ANNEXURE A**.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.2.1

that Council takes note of the Public Facility Management Plan for the Directorate Community and Protection Services.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Albert van der Merwe</i>
POSITION	<i>Senior Manager: Community Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>8161</i>
E-MAIL ADDRESS	<i>Albert.vandermerwe</i>
REPORT DATE	

7.2.2	WEMMERSHOEK BOXING GYM FACILITY
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Collaborator No:
 IDP KPA Ref No: **Good Governance**
 Meeting Date: **16 November 2022**

1. SUBJECT: WEMMERSHOEK BOXING GYM FACILITY

2. PURPOSE

Is to obtain approval from Council to upgrade and utilise a section of the Wemmershoek Community Hall for the purpose of a boxing and gym facility.

3. DELEGATED AUTHORITY

The executive mayor in consultation with the mayoral committee has delegated authority to resolve on lease agreements less than 10 years and less than 5 million value, all other matters council must resolve on.

4. EXECUTIVE SUMMARY

The Wemmershoek Community Hall currently has a unoccupied section adjacent to the hall. All upgrades done in creating the boxing gym facility will be managed and facilitated by Neopharm who will be appointing Agritek for architectural services.

All upgrades will be financed by Neopharm and upon completion of the boxing gym, Neopharm will establish a working committee to manage and control the boxing gym.

EXECUTIVE MAYORAL COMMITTEE: 2022-11-16: ITEM 7.2.2

RESOLVED

- (a) that the section of the Wemmershoek Community Hall be identified as property not fully needed for Municipal functions;
- (b) that Council approves the request by Neopharm to utilise the vacant space to upgrade the unoccupied section of the Wemmershoek Community Hall and establishment of a boxing gym in principle;
- (c) that Council in principle approves a lease agreement of 9 years and 11 months as reflecting in the Memorandum of Understanding; and
- (d) that the intention of Council to enter into a lease agreement as indicated above be advertised for public input and whereafter the same be submitted after the public participation process.

FOR FURTHER DETAILS CONTACT:

NAME	Garth Abrahams
POSITION	Manager: Recreation, Sports grounds and Halls
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	021 808 8160
E-MAIL ADDRESS	Garth.abrahams@ Stellenbosch.gov.za
REPORT DATE	02 November 2022

7.3	CORPORATE SERVICES: (PC: CLLR L NKAMISA)
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7.3.1	APPROVAL OF THE DRAFT EMPLOYMENT EQUITY POLICY
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance

16 November 2022

1. SUBJECT: APPROVAL OF THE DRAFT EMPLOYMENT EQUITY POLICY

2. PURPOSE

To obtain Council's approval for the draft Employment Equity Policy after consultation with the unions.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Council does not have an approved Employment Equity policy but there was an Employment Equity Plan that was approved and effective for a five-year term from 2013 to 2018.

Normally in the last year (2018) a revision should have been undertaken and the plan and policy would be amended or revised or changed. Due to the re-organisation of the municipality during 2017 Council established and adopted a new structure which was then populated with current staff since early 2018. Since the new structure almost doubled the staff structure in size an annual plan was developed and reported on, this was done in consultation with the unions and the Department of Labour. The population of the organogram was only completed in early 2021. We identified the need for the development of an Employment Equity policy and the development of a new five-year plan is a legislative requirement.

Council approved the draft Employment Equity Policy on 22 June 2022 for consultation with the unions. The matter was tabled in July 2022 at the Local Labour Forum (LLF) for consultation. The consultation process was referred to a sub-committee and the consultation process was finalised on 2 November 2022. The unions had no additions to the draft policy.

The draft policy (**APPENDIX 1**) is therefore tabled at Council for approval. The plan will be consulted after the Employment Equity Committee is established after approval of the policy. The policy has been drafted with due consideration of the provisions of the Employment Equity Act and the plan will be aligned to reflect the current organogram figures and filled positions as well as setting targets to attain said targets within the 5-year period framework.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.3.1

that Council approves the draft Employment Equity Policy for implementation.

FOR FURTHER DETAILS CONTACT:

<i>NAME</i>	Annalene de Beer
<i>POSITION</i>	Director Corporate Services
<i>DIRECTORATE</i>	Corporate Services
<i>CONTACT NUMBERS</i>	021-808 8018
<i>E-MAIL ADDRESS</i>	Annalene.deBeer@stellenbosch.gov.za
<i>REPORT DATE</i>	01 June 2022

7.3.2	PROGRESS REPORT ON THE EMPOWERMENT INITIATIVES OF LICIACEPT (PTY) LTD AND KLEINE ZALZE WINES (PTY) LTD
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Collaborator No:

IDP KPA Ref No:

Good Governance

Meeting Date:

16 November 2022

1. SUBJECT: PROGRESS REPORT ON THE EMPOWERMENT INITIATIVES OF LICIACEPT (PTY) LTD AND KLEINE ZALZE WINES (PTY) LTD

2. PURPOSE

Is to report to Council on the progress made by Liciaccept (Pty) Ltd and Kleine Zalze Wines (Pty) Ltd on the empowerment of BBBEE initiatives.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Stellenbosch Municipality and Liciaccept (Pty) Ltd and Kleine Zalze Wines (Pty) Ltd concluded the Cession and Assignment of the Lease Agreement in terms of Leasing Area 1 over Erf 9190 and Area 1 over Farm 377F, subject thereto that the cession will be reviewed after June 2020, whereby the progress on the empowerment of BBBEE initiatives must be considered. On 26 May 2021, a further extension of the Cession and Assignment of Lease Agreement was granted to give effect to the conditions set by the Municipality.

Liciaccept (Pty) Ltd and Kleine Zalze Wines (Pty) Ltd submitted a summary in the form of a presentation on the progress made over the past year, specifically focussing on the development and registration of the brand "Visio Vintners" and the production and sale of the first Visio Vintners wines in the overseas market and South Africa. They further indicated that the presentation refers to "Liciaccept" and "Visio Vintners" interchangeably as the official registered name of the BEE company is Liciaccept while the brand that has been developed and registered in the name of the company is Visio Vintners. It is imperative to note that AdVini SA, who purchased Kleine Zalze Wines (Pty) Ltd with effect from 1 September 2022 in introduced.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.3.2

that Council notes the progress report of Liciaccept (Pty) Ltd and Kleine Zalze Wines (Pty) Ltd on the empowerment of BBBEE initiatives.

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	Director: Corporate Services
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021 808 8018
E-MAIL ADDRESS	Annalene.deBeer@stellenbosch.gov.za
REPORT DATE	10 November 2022

7.3.3	APPROVAL OF INFORMATION STATEMENT: TRANSVALIA COMPLEX
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance

16 November 2022

1. SUBJECT: APPROVAL OF INFORMATION STATEMENT: TRANSVALIA COMPLEX

2. PURPOSE

Is for Council to approve the draft information statement to indicate Council's intention to dispose of the erven or portions thereof for economic development. The disposal will take the form of a long-term lease and the information statement must be published in terms of the Asset Transfer Regulations.

3. DELEGATED AUTHORITY

Council must consider the matter.

4. EXECUTIVE SUMMARY

The Transvalia complex as it is commonly known consists of erven 825, 1123, 1125, 1130, 1133, 1128, 1129, 1124, 1134, 1142 and 1160. A copy of the map indicating the erven is attached as **(APPENDIX 1)**. Erven 1125 and 1130 is used as a street and provides access to the private erven situated adjacent to it. Erf 825 provides access to the Stelkor complex and is mainly used for parking for the middle of town as the Checkers centrum lies across the street.

The "Dorp Street flats" currently rented to the IEC (unit 1) and used as office space for the Informal Settlements Department and some of Infrastructure Directorate (PMU) staff, are situated along Dorp Street and is located on portions of erven 1123, 1133, 1128, 1134, 1142. These buildings are heritage buildings and to make any changes to them will require approval from Heritage Western Cape. All heritage approvals will have to be obtained.

Any development will have to take the need of parking into account and will have to not only supply parking for the development, but also the same amount of parking that is currently available to the residents and visitors that make use of the parking area will still have to be available to the public. The areas that are used as streets and to provide access should ideally be subdivided from any area that is put out for development, consolidated, and not form part of any development proposals.

The development requirements for the area within which the erven are situated must be considered as far as height and depth of any underground development is concerned. It must compliment the architectural character of Stellenbosch and be sensitive to the historic character of the existing buildings. The Municipality does not want to dispose of the erven in question by selling them, but rather providing a long-term lease to the developer that will be doing the development that will fit into the business district and will contribute to the economic upliftment of the area like for example restaurants, tourist accommodation.

As the development will mean additional traffic on that corner a traffic impact study will probably be required. How pedestrians can be incorporated, and the non-motorised transport plan must be indicated in any proposal. The development must maximise the economic development opportunities in the area and stimulate economic activity within the town and therefore allow for business, tourism, and accommodation. The erven will likely need to be rezoned and any application in this regard will have to follow the normal process.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.3.3

- (a) that Council provisionally identifies the erven 825, 1123, 1125, 1130, 1133, 1128, 1129, 1124, 1134, 1142 and 1160 is not needed for Municipal Services; and
- (b) that the information statement be approved for public participation.

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	Director
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021-8088018
E-MAIL ADDRESS	Annalene.deBeer@ Stellenbosch.gov.za
REPORT DATE	2022 – 11 - 09

7.3.4	REQUEST TO RELEASE ERVEN 622 AND 623, STELLENBOSCH FOR RESTITUTION PURPOSES TO THE REGIONAL LAND CLAIMS COMMISSIONER: WESTERN CAPE
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance

16 November 2022

1. **SUBJECT: REQUEST TO RELEASE ERVEN 622 AND 623, STELLENBOSCH FOR RESTITUTION PURPOSES TO THE REGIONAL LAND CLAIMS COMMISSIONER: WESTERN CAPE**

2. **PURPOSE**

To consider a request by the Regional Land Claim Commissioner: Western Cape (RLCC: WC) for the release of erven 622 and 623, Stellenbosch for restitution purposes (now part of erf 9672, Stellenbosch).

3. **DELEGATED AUTHORITY**

Council must consider the request.

4. **EXECUTIVE SUMMARY**

The Rynse Sending Gemeente Kerk lodged a claim when the RLCC: WC on 1997-03-25 and has indicated that they would prefer restoration of the properties as preferred method of compensation. The claim has subsequently been accepted by the RLCC WC as a *prima face* complaint.

They have requested Stellenbosch Municipality, the current owner of erf 9672, Stellenbosch, to release the property to the RLCC WC at a minimal cost or gratis, for restitution purposes. Council must consider the request.

EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.3.4

RESOLVED

that this matter be referred back to Administration.

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	Director Corporate Services
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021-8088018
E-MAIL ADDRESS	Annalene.deBeer@stellenbosch.gov.za
REPORT DATE	09.11.2022

7.4	FINANCIAL SERVICES: (PC: CLLR P JOHNSON)
7.4.1	PREFERENTIAL PROCUREMENT POLICY

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

16 November 2022

1. SUBJECT: PREFERENTIAL PROCUREMENT POLICY

2. PURPOSE

That Council approves the New Preferential Procurement Policy and revisions to the Supply Chain Management Policy

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

To give effect to the New Preferential Procurement Regulations (2022 Regulations) under the Preferential Procurement Policy Framework Act, 2000 (PPPFA) that were gazette by the Minister of Finance on 4 November 2022.

In light of this newly gazetted Preferential Procurement Regulations, The Stellenbosch Municipality are compelled like all other municipalities to table a New Preferential Procurement Policy that must comply with the newly gazette Preferential Procurement Regulations.

Further to the above Stellenbosch Municipality need to repeal its previously adopted and approved Preferential Procurement Policy.

Amendments to the current Supply Chain Management policy will also be drafted and included that will ensure the effective functioning of our Supply Chain Management system.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.4.1

- (a) that the New Preferential Procurement Policy be advertised for public comment; and
- (b) that the revised Supply Chain Management Policy be advertised for public comment

FOR FURTHER DETAILS CONTACT:

NAME	<i>Dalleel Jacobs</i>
POSITION	<i>Senior Manager Supply Chain</i>
DIRECTORATE	<i>Finance</i>
CONTACT NUMBERS	<i>021 808 8137</i>
E-MAIL ADDRESS	<i>Dalleel.jacobs@stellenbosch.gov.za</i>
REPORT DATE	<i>04 November 2022</i>

7.5	HUMAN SETTLEMENTS: (PC: CLLR J FASSER)
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NONE

7.6	INFRASTRUCTURE SERVICES : (PC : CLLR Z DALLING (MS))
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7.6.1	SEPTEMBER 2022 QUARTERLY STATUS REPORT ON THE GENERATION OF ALTERNATE ELECTRICITY ENERGY SUPPLIES
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Collaborator No: 737545
 IDP KPA Ref No: Good Governance and Compliance
 Meeting Date: 16 November 2022

1. SUBJECT: SEPTEMBER 2022 QUARTERLY STATUS REPORT ON THE GENERATION OF ALTERNATE ELECTRICITY ENERGY SUPPLIES

2. PURPOSE

To inform Council of the progress with the augmentation of the electricity energy supplies to Stellenbosch Municipality in order to drastically reduce the impact of electricity loadshedding on Stellenbosch Municipality.

3. DELEGATED AUTHORITY

For notification by the Municipal Council.

4. EXECUTIVE SUMMARY

Previously Council made the following resolutions of Alternate Electricity Generation:

- 1) That Council notes the status of the Alternate Electricity Energy investigations and studies being performed and in particular:
 - a) Memorandums of Understanding entered into with:
 - i) University of Stellenbosch
 - ii) Council of Scientific & Industrial Research (CSIR)
 - iii) Western Cape Government (WCG)
 - b) Service Levels Agreements entered into with:
 - i) University of Stellenbosch
 - ii) Council of Scientific & Industrial Research (CSIR)
 - iii) Western Cape Government (WCG) That Council notes the commencement with the following projects:
 - Rooftop Solar Photo Voltaic Investigation

2) that Council notes the commencement with the following projects:

(i) Rooftop Solar Photo Voltaic Investigation

(ii) Energy Master Plan creation

This report indicates how the above has commenced and currently realised completion dates of various parts of the project and sub-projects to date.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.6.1

that Council notes the status of the Alternate Electricity Energy investigations and studies being performed up to 30 September 2022 and the dates of proposed completions of sub project next steps.

FOR FURTHER DETAILS CONTACT:

NAME	Shane Chandaka
POSITION	<i>Director Infrastructure Services</i>
DIRECTORATE	<i>Infrastructure Services</i>
CONTACT NUMBERS	021 808 8213
E-MAIL ADDRESS	shane.chandaka@ Stellenbosch.gov.za
REPORT DATE	30 September 2022

7.6.2	REQUEST FOR APPROVAL OF STELLENBOSCH ROADS MASTER PLAN
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

16 November 2022

1. SUBJECT: REQUEST FOR APPROVAL OF STELLENBOSCH ROADS MASTER PLAN

2. PURPOSE

That Council approves the 2022 Roads Master Plan (RMP).

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

Stellenbosch Municipality undertook the development of its first Roads Master Plan (RMP) in 2012 and the new RMP is a full review of the previous edition.

The aim of the Roads Master Plan (RMP) is to analyse the capacity of the current road network and identify the current and future road infrastructure requirements. This is undertaken with the aid of a Roads Simulation Model, that simulates existing and future road traffic scenarios. Results of the simulations are analysed and recommendations are made for infrastructure that will ensure an effective road layout for the Municipality.

The Draft Roads Master Plan (RMP) has been tabled at Council in April 2021, where the Draft Roads Master Plan (RMP) was accepted by Council and advertised for public comment. Comments were received from Friends of Stellenbosch Mountain (FSM), Stellenbosch Ratepayers Association (SRA), Stellenbosch Interest Group (SIG) and the University of Stellenbosch (US).

Two interest groups in Stellenbosch expressed their concern for the Draft Roads Master Plan (RMP) in general, while others expressed concerns relating to listed projects. Amendments to the Draft Roads Master Plan (RMP) has been brought about to align with the public comments received.

The Directorate's view is that the analysis carried out through the compilation of the RMP ensures that it is suitable for its purpose, i.e. as an aid to planning processes, providing input in the Comprehensive Integrated Transport Plan (CITP).

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.6.2

- (a) that Council notes that the Roads Master Plan that was published for public comment;
- (b) that Council notes the comments received, and the Directorate's views; and
- (c) that Council approves the 2022 Roads Master Plan.

FOR FURTHER DETAILS CONTACT:

Name	Shane Chandaka
Position	<i>Director</i>
Directorate	<i>Infrastructure Services</i>
Contact Numbers	021 808 8213
E-mail Address	Shane.Chandaka@stellenbosch.gov.za
Report Date	9 November 2022

7.6.3	APPROVAL OF THE LONG-TERM BERG RIVER – VOELVLEI AUGMENTATION SCHEME (BRVAS) WATER SUPPLY AGREEMENT BETWEEN DEPARTMENT OF WATER AND SANITATION (DWS) / STELLENBOSCH LOCAL MUNICIPALITY
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

16 November 2022

1. SUBJECT: APPROVAL OF THE LONG-TERM BERG RIVER – VOELVLEI AUGMENTATION SCHEME (BRVAS) WATER SUPPLY AGREEMENT BETWEEN DEPARTMENT OF WATER AND SANITATION (DWS) / STELLENBOSCH LOCAL MUNICIPALITY

2. PURPOSE

To obtain Council's approval for the publication of the Information statement as part of the public participation process and the in-principle approval of the long-term agreement for Berg River – Voelvlei augmentation water supply scheme (BRVAS) between Department of Water and Sanitation and Stellenbosch Municipality

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The purpose of this item is to obtain Council approval for the participation in the Berg River-Voelvlei Augmentation Scheme (BRVAS) and the proposed BRVAS water supply agreement.

The BRVAS will benefit the Municipality with increased water security over the long term at a favorable cost.

By entering into the agreement the Municipality agree to purchase its allocated water supply. For the first 20 years the rate payable is estimated at the initial BRVAS-Capital Unit Charge (CUC) commencing on 1 July 2023, based on the base financial, economic and Projected Costs information is R4.2690/m³ in June 2023 terms, excluding VAT. The water from the BRVAS still needs to be treated to potable standards. After this 20-year period, only the catchment charge, presently R 0.45/m³, will be payable which makes the scheme very feasible for the municipality in the long term.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.6.3

- (a) that the Municipality's participation in the Berg River- Voelvlei Augmentation Scheme (BRVAS) be approved;
- (b) that the Municipal Manager be delegated to attend to all negotiations and sign the Berg River – Voelvlei Augmentation Scheme (BRVAS) Water Supply Agreement on behalf of the Municipality;
- (c) that according to Clause 33 of the Municipal Finance Management Act (MFMA), the required process for contracts with budgetary implications for more than 3 years be followed; and

- (d) that Council approve the information statement (**ANNEXURE I**) to be published as part of the public participation process.

FOR FURTHER DETAILS CONTACT:

NAME	Shane Chandaka
POSITION	<i>Director</i>
DIRECTORATE	<i>Infrastructure Services</i>
CONTACT NUMBERS	<i>021 808 8213</i>
E-MAIL ADDRESS	<u>shane.chandaka@stellenbosch.gov.za</u>
REPORT DATE	<i>09 November 2022</i>

7.6.4	TRANSFER OF PORTIONS OF FARM 502 (PORTIONS OFF 502AA;502AB;502AC;502ADN; 502BH; 502BK; 502AE; 502AF) OWNED BY STELLENBOSCH MUNICIPALITY, TO WESTERN CAPE GOVERNMENT FOR ROAD PURPOSES
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

16 November 2022

1. **SUBJECT: TRANSFER OF PORTIONS OF FARM 502 (PORTIONS OFF 502AA;502AB;502AC;502ADN; 502BH; 502BK; 502AE; 502AF) OWNED BY STELLENBOSCH MUNICIPALITY, TO WESTERN CAPE GOVERNMENT FOR ROAD PURPOSES**

2. **PURPOSE**

Is to consider a request from the Provincial Government of the Western Cape (PGWC) to acquire from Stellenbosch Municipality, portions of Farm 502AA;502AB;502AC;502ADN; 502BH; 502BK; 502AE; 502AF, for road purposes.

3. **DELEGATED AUTHORITY**

Municipal Council.

4. **EXECUTIVE SUMMARY**

Farm No. 502 has been subdivided into various portions and is located just south of Stellenbosch and surrounded by agricultural areas. Annandale Road, also referred to as Divisional Road (DR) 1050, runs through a portions of the subdivided portions (502AA;502AB;502AC;502ADN; 502BH; 502BK; 502AE; 502AF) of Farm 502. **(APPENDIX 4)**

The Provincial Government of the Western Cape (PGWC) proposed the acquisition of the above-mentioned portions of land along the road - to supplement the existing road reserve. The additional portions will have to be subdivided from the mentioned portions (502AA;502AB;502AC;502ADN; 502BH; 502BK; 502AE; 502AF) and be incorporated into the new road reserve.

The Provincial Government of the Western Cape (PGWC) is prepared to compensate the Municipality, the market value of the properties that is required of Farms 502AA;502AB;502AC;502ADN; 502BH; 502BK; 502AE; 502AF. **(APPENDIX 2)**

In addition to the financial gain, community value will be gained from the transfer of the portions of land which will increase mobility for commuters within the Municipal area.

The wider road reserve is required for upgrades to Annandale Road, these upgrades have been completed and the fence-line have been relocated to the new road reserve boundary, the transfer of land will have minimum impact on surrounding agricultural operations.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.6.4

- (a) that Council identifies that the subject portions of Farms **502AA;502AB;502AC;502ADN; 502BH; 502BK; 502AE; 502AF (APPENDIX 4)** is not required for the provision of basic municipal services;

- (b) that new valuations be obtained for consideration when the item is returned after public participation (**APPENDIX 2**);
- (c) that Council considers the community value (increased mobility of commuters) that will be gained as a result of the transfer (**APPENDIX 4**);
- (d) that Council approves the transfer of the subdivided portions of Farms 502AA;502AB;502AC;502ADN; 502BH; 502BK; 502AE; 502AF 502 (**Appendix 4**) in principle;
- (e) that the intention to transfer the subdivided portions of Farms 502AA; 502AB; 502AC; 502ADN; 502BH; 502BK; 502AE; 502AF, be advertised for public comment;
- (f) that, after the public participation process, the comments be considered by Council, before a final decision is made; and
- (g) that the Municipal Manager then be authorized to conclude the deed of sale. (**APPENDIX 3**)

FOR FURTHER DETAILS CONTACT:

Name	Shane Chandaka
Position	Director
Directorate	Infrastructure Services
Contact Numbers	021 808 8213
E-mail Address	Shane.Chandaka@ Stellenbosch.gov.za
Report Date	9 November 2022

7.7	PARKS, OPEN SPACES AND ENVIRONMENT: (PC: J JOON)
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7.7.1	STELLENBOSCH MUNICIPALITY INVASIVE ALIEN PLANT MANAGEMENT PLAN (5-YEAR REVIEW)
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Collaborator No: 738427
 IDP KPA Ref No: Good Governance and Compliance
 Meeting Date: 16 November 2022

1. SUBJECT: STELLENBOSCH MUNICIPALITY INVASIVE ALIEN PLANT MANAGEMENT PLAN (5-YEAR REVIEW)

2. PURPOSE

The Stellenbosch Municipality Invasive Alien Plant (IAP) Management Plan, adopted by Council in 2017, have been reviewed (5-year cycle) in consultation with the Department of Forestry, Fisheries and the Environment (**ANNEXURE 1**).

The latter document (September 2022) is herewith presented to Council for approval as Stellenbosch Municipality's 2nd generation IAP Management Plan prepared in terms of the National Environmental Management Biodiversity Act, 10 of 2004 (NEMBA).

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

As local authority and as landowner of various portions of nature areas throughout the WC024 area, Stellenbosch Municipality is required (in terms of NEMBA) to have an invasive alien monitoring, -control and -eradication plan in place. Stellenbosch Municipality responded to this requirement by adopting its first IAP Management Plan during June 2017 (Council decision included below). The latter plan required that it be reviewed and updated in accordance with the status of invasive alien plant investigation of the relevant municipal property included in the plan as well as alien clearing work undertaken.

The Stellenbosch Municipality IAP Management Plan, as contained in this item, has been finalized in collaboration with the Department of Forestry, Fisheries and the Environment.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.7.1

that Council approves and adopts the Stellenbosch Municipality Invasive Alien Plant Management Plan (September 2022) as its 2nd Generation invasive alien monitoring, -control and -eradication plan prepared in terms of NEMBA.

FOR FURTHER DETAILS CONTACT:

NAME	Schalk van der Merwe
POSITION	Environmental Planner
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	021 808 8679
E-MAIL ADDRESS	schalk.vandermerwe@stellenbosch.gov.za
REPORT DATE	19 October 2022

7.7.2	STELLENBOSCH MUNICIPALITY: AIR QUALITY MANAGEMENT PLAN (5-YEAR REVIEW)
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Collaborator No: 738428
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 16 November 2022

1. SUBJECT: STELLENBOSCH MUNICIPALITY: AIR QUALITY MANAGEMENT PLAN (5-YEAR REVIEW)

2. PURPOSE

The Stellenbosch Municipality: Air Quality Management Plan (October 2018) has been reviewed in terms Section 15 (1) of the National Environmental Management: Air Quality Act, 39 of 2004.

The Stellenbosch Municipality: Air Quality Management Plan (September 2022) (**ANNEXURE A**) has been finalized in collaboration with the Cape Winelands District Municipality Air Quality Officer and the Department of Environmental Affairs and Development Planning's Directorate: Air Quality Management. The latter document is herewith presented to Council for approval as Stellenbosch Municipality's 3rd Generation Air Quality Management Plan.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Section 15 (1) of the National Environmental Management: Air Quality Act, 39 of 2004, places an obligation on Municipalities to develop Air Quality Management Plans (AQMPs) to manage air quality in their regions. Stellenbosch Municipality's 1st Generation AQMP dates back to 2013. This document was reviewed and the updated document adopted by Council in 2018. The Stellenbosch Municipality: AQMP (September 2022) (Annexure A) serves as Stellenbosch Municipality's 3rd Generation AQMP, 5-year review and update of the latter. The Stellenbosch Municipality: AQMP (September 2022) is based on the above (2013 and 2018) plans and is informed by the updated Western Cape AQMP (2021) and the Cape Winelands District Municipality AQMP (2018).

The Stellenbosch Municipality: AQMP, as contained in this item, has been finalized in collaboration with the Cape Winelands District Municipality Air Quality Officer and the Department of Environmental Affairs and Development Planning's Directorate: Air Quality Management.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.7.2

that Council approves and adopts the Stellenbosch Municipality: Air Quality Management Plan (September 2022) as its 3rd Generation Air Quality Management Plan.

FOR FURTHER DETAILS CONTACT:

NAME	Schalk van der Merwe
POSITION	Environmental Planner
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	021 808 8679
E-MAIL ADDRESS	schalk.vandermerwe@stellenbosch.gov.za
REPORT DATE	17 October 2022

7.8	PLANNING :(PC: CLLR C VAN WYK
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7.8.1	APPROVAL OF THE CORE FESTIVE PERIOD AND ARRANGEMENTS FOR THE PROCESSING OF LAND USE AND BUILDING PLAN APPLICATIONS AND ASSOCIATED PUBLIC PARTICIPATION
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Collaborator No: 738311
 IDP KPA Ref No: Good Governance and Compliance
 Meeting Date: 16 November 2022

1. SUBJECT: APPROVAL OF THE CORE FESTIVE PERIOD AND ARRANGEMENTS FOR THE PROCESSING OF LAND USE AND BUILDING PLAN APPLICATIONS AND ASSOCIATED PUBLIC PARTICIPATION

2. PURPOSE

Is to seek approval for arrangements for the processing and associated public participation pertaining to land use planning and building plan applications over the festive period.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Land use and building development applications are subject to prescribed legislative timeframes and associated public participation processes. During the festive season most families undertake extended holiday breaks away from home, which presents a challenge when most staff is also on holiday breaks and during which notices are not received by potential interested and affected parties on land use applications. For this purpose, it has become a practice to determine a core festive period during which public participation is not permitted or, alternatively, that such periods are disregarded with the extension of notice periods, and that such core festive period is also not taken into account in the prescribed timeframes for the processing for such applications. It is consequently proposed to adopt these arrangements to ensure ongoing compliance with legislative prescripts on timeframes as well as fair administrative processes regarding public participation for any potential interested and affected parties.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.8.1

that the core festive period determined as 15 December 2022 to 9 January 2023 **BE APPROVED** for the purpose:

- (a) That no serving or publishing of land use and land development application notices be undertaken during the determined core festive period.
- (b) That the determined core festive period is not taken into account for purposes of calculating the number of days for public participation and/ or the processing of land use and building development applications, and that any such periods affected be accordingly extended.
- (c) That any new land use and building plan applications submitted during the determined core festive period will not be administratively processed and that this period will also

not be taken into account for the purpose of calculating any of the legislative prescribed timeframes for the processing of land use and building plan applications.

- (d) That no appeal period can commence which will be affected by the core festive period and that no notifications of decisions on land use applications will be communicated after 1 December 2022, and only be communicated from 9 January 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Stiaan Carstens
POSITION	Senior Manager: Development Management
DIRECTORATE	Planning and Economic Development
CONTACT NUMBERS	021 808 8674
E-MAIL ADDRESS	Stiaan.carstens@stellenbosch.gov.za
REPORT DATE	7 November 2022

7.8.2	APPOINTMENT OF ADDITIONAL BUILDING CONTROL OFFICERS
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Collaborator No: 738321
 IDP KPA Ref No: Good Governance and Compliance
 Meeting Date: 16 November 2022

1. SUBJECT: APPOINTMENT OF ADDITIONAL BUILDING CONTROL OFFICERS

2. PURPOSE

Is to request to Council to appoint additional officials in the employ of the Municipality as Building Control Officers (BCO's) in order to complement the existing appointed BCO's to enhance service delivery.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

A Local Authority is required to appoint a Building Control Officer (BCO) to perform the prescribed duties in terms of the National Building Regulations and Buildings Standards Act, 1977 (Act 103 of 1977), hereafter referred to as "the Act". The designation and appointment of a BCO in accordance with the Act

is a requirement of the Act, which qualified person is permitted to make recommendation to the authorised decision maker to decide on a building plan application. The purpose of this Item is to request to Council to appoint additional officials in the employ of the Municipality as BCO's in terms of the Act in order to complement the existing appointed BCO's to enhance service delivery.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.8.2

The appointment of the following suitably qualified officials in the employment of the Stellenbosch Municipality as Building Control Officers in terms of such designation in Section 5 of the National Building Regulations and Buildings Standards Act, 1977 (Act 103 of 1977), **BE APPROVED:**

- (a) Me. Liezel Poulten
- (b) Mr. Aubrey Langeveldt

FOR FURTHER DETAILS CONTACT:

NAME	Stiaan Carstens
POSITION	Senior Manager: Development Management
DIRECTORATE	Planning and Economic Development
CONTACT NUMBERS	021 808 8674
E-MAIL ADDRESS	Stiaan.carstens@stellenbosch.gov.za
REPORT DATE	7 November 2022

7.8.3	APPROVAL OF THE DELEGATIONS OF THE POLICY FOR THE NAMING AND RENAMING OF STREETS, PUBLIC PLACES, NATURAL AREAS, ARTEFACTS AND COUNCIL-OWNED BUILDINGS AND FACILITIES
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Collaborator No: 738334
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 16 November 2022

1. SUBJECT: APPROVAL OF THE DELEGATIONS OF THE POLICY FOR THE NAMING AND RENAMING OF STREETS, PUBLIC PLACES, NATURAL AREAS, ARTEFACTS AND COUNCIL-OWNED BUILDINGS AND FACILITIES

2. PURPOSE

To request Council to adopt the delegations of the Policy on Naming and Renaming of Streets, Public Places, Natural Areas, Artefacts and Council-owned Buildings and Facilities for Stellenbosch Municipality.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The subject policy was approved by Council on 27 July 2022. The associated and required delegations to implement the subject policy did not accompany the item for approval, and the purpose of this item is the rectify the matter and obtain approval for the required delegations in order to effectively implement the subject policy.

The policy sets out the responsibilities of the relevant parties involved in the process of naming and renaming of streets, public places, natural areas, artefacts and council-owned buildings and facilities, as well as the numbering of streets. It provides criteria to guide how these names or numbers are allocated and approved and rules for effective administrative and decision-making procedures.

Under Section 59: Delegations of the Municipal Systems Act, Council is to approve the delegation of powers in terms of this policy to key officials and incorporate these into the System of Delegations. The proposed delegations are included in **ANNEXURE 1**.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.8.3

that the Delegations for the Policy on Naming and Renaming of Streets, Public Places, Natural Areas, Artefacts and Council-owned Buildings and Facilities for Stellenbosch Municipality (WC024) attached as **ANNEXURE 1, BE APPROVED** and to be attached to the System of Delegations.

FOR FURTHER DETAILS CONTACT:

NAME	Stiaan Carstens
POSITION	Senior Manager: Development Management
DIRECTORATE	Planning and Economic Development
CONTACT NUMBERS	021 808 8674
E-MAIL ADDRESS	Stiaan.Carstens@stellenbosch.gov.za
REPORT DATE	07 November 2022

7.8.4	REVIEW OF THE STELLENBOSCH BY-LAW ON MUNICIPAL LAND USE PLANNING
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance

16 November 2022

1. SUBJECT: REVIEW OF THE STELLENBOSCH BY-LAW ON MUNICIPAL LAND USE PLANNING

2. PURPOSE

Is to present to Council a proposed revised draft By-law on municipal land use planning in terms of Section 12(1) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) (MSA), and to request Council's permission to release the same for the purpose of public participation and input as contemplated in terms of Section 12(3)(b) of the MSA.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The current By-law on Municipal Land Use Planning was adopted in 2015. During the years of implementation many areas for improvement, shortcomings and omissions, as well as errors have been identified. This prompted the need for the review of the subject by-law, which will ensure that the Municipality applies the planning laws accurately and improve their ability to deliver land use planning services. The purpose of this report is to introduce to Council the resulting proposed draft revised By-law for the purpose of releasing same for the required public participation process.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.8.4

- (a) that the revised draft by-law on municipal land use planning, attached as **ANNEXURE "A", BE NOTED**; and
- (b) that the publishing of the proposed draft by-law on municipal land use planning, attached as **ANNEXURE "A"**, for the purpose of public comments and representations in terms of section 12(3)(b) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), **BE APPROVED**.

FOR FURTHER DETAILS CONTACT:

NAME	Stiaan Carstens
POSITION	Senior Manager: Development Management
DIRECTORATE	Planning and Economic Development
CONTACT NUMBERS	021 808 8674
E-MAIL ADDRESS	Stiaan.carstens@ Stellenbosch.gov.za
REPORT DATE	3 November 2022

7.9	LOCAL ECONOMIC DEVELOPMENT AND TOURISM:(PC: CLLR R DE TOIT (MS)
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7.9.1	PERMISSION TO ALLOW FOR MOBILE UNITS TO TRADE AT PRE-DETERMINED SITES WITHIN THE WC024 AREA
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Collaborator No: 737594
IDP KPA Ref No: Valley of Opportunity
Meeting Date: 16 November 2022

1. SUBJECT: PERMISSION TO ALLOW FOR MOBILE UNITS TO TRADE AT PRE-DETERMINED SITES WITHIN THE WC024 AREA

2. PURPOSE

To provide Council with the pertinent facts to approve the pilot project to permit mobile trading on predetermined sites for food trucks & coffee carts, etc. for a period of one (1) year, or until such time the draft Informal Trading Bylaw is adopted by Council.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Council to approve the request to allow the Department: Development Planning to pilot informal trading in the form of mobile trading within pre- determined areas, as stipulated within the draft Informal Trading By-law.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.9.1

- (a) that Council approves the request of the Directorate: Planning & Economic Development for the pilot period of one (1) year in order to issue permits to informal traders using mobile units to trade within pre-determined areas in accordance with the terms and conditions as set out under 6.2 of this report;
- (b) that Council approve that such mobile informal trading also be allowed on the premises of the Stellenbosch Municipality's Traffic Department (Stellenbosch), Jan Marais Park, or any other identified municipal property, with approval from the user Department of such property; and
- (c) that the Section: Economic Development & Tourism in consultation with the Director: Community & Safety Services and Directorate: Infrastructure Services allocate such trading bays and areas within the premises of the Traffic Department (Stellenbosch) or on any other pre-determined areas.

FOR FURTHER DETAILS CONTACT:

NAME	Carmen Saville
POSITION	Economic Development Officer
DIRECTORATE	Planning & Economic Development
CONTACT NUMBERS	021 808 8151
E-MAIL ADDRESS	Carmen.Saville@stellenbosch.gov.za
REPORT DATE	29 August 2022

7.10	RURAL MANAGEMENT: (PC: CLLR J WILLIAMS)
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NONE

7.11	MUNICIPAL MANAGER
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7.11.1	COMMUNITY INPUTS AND SUBMISSIONS RECEIVED DURING THE PUBLIC PARTICIPATION PROCESSES IN SEPTEMBER AND OCTOBER 2022
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Collaborator No: 738035
 IDP KPA Ref No: Good Governance and Compliance
 Meeting Date: 16 November 2022

1. SUBJECT: COMMUNITY INPUTS AND SUBMISSIONS RECEIVED DURING THE PUBLIC PARTICIPATION PROCESSES IN SEPTEMBER AND OCTOBER 2022

2. PURPOSE

To table to Council for notification:

- (a) The community inputs and submissions made during the public participation period in September 2022 on the 1st Review on the 5th Generation IDP 2022 – 2027 and budget for the 2023/24 financial year, attached as **ANNEXURE A**.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Each municipality is legally required to embark on a public participation process to solicit community inputs in preparation for the review of the IDP and budget for the next financial year.

The public participation process for the 1st Review of the 5th Generation IDP 2022 – 2027 was held during 07 – 28 September 2022. A sector engagement was also held on 06 October 2022.

All the inputs received were submitted to the relevant ward councillors to workshop the inputs with their respective ward committees and to review (if so required) their ward priorities for the 2023/24 financial year in line with the inputs received.

In addition, the inputs were also submitted to the various directorates to consider the same in their respective strategies, plans and master plans.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2022-11-16: ITEM 7.11.1

- (a) that Council **takes note** of the community inputs received during the September and October 2022 public participation process, attached as **ANNEXURE A**;
- (b) that Council **takes note** that the ward councillor will, in consultation with the ward committee, review the ward priorities of the respective ward; and

- (c) that Council **takes note** that the [re]prioritised ward priorities and community inputs will be considered by the municipality for implementation in the 2023/24 and or outer financial years.

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Office of the Municipal Manager
CONTACT NUMBERS	021 – 808 8025
E-MAIL ADDRESS	Geraldine.Mettler@stellenbosch.gov.za
REPORT DATE	03 November 2022

8.	REPORTS SUBMITTED BY THE EXECUTIVE MAYOR
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NONE

9.	URGENT MATTERS
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10.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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The meeting adjourned at 11:25

CHAIRPERSON:

DATE:

Confirmed on