



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/2/5

2017-08-11

MINUTES

MAYORAL COMMITTEE MEETING:

2017-08-08 AT 10:00

MINUTES
MAYORAL COMMITTEE MEETING
2017-08-08

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MINUTES OF THE MAYORAL COMMITTEE MEETING HELD ON 2017-08-08 AT 10:00 IN THE COUNCIL CHAMBER, TOWN HOUSE, PLEIN STREET, STELLENBOSCH

PRESENT: Executive Mayor, Ald GM Van Deventer (Ms) **(Chairperson)**

Ald: JP Serdyn (Ms)

Councillors: PW Biscombe
 J De Villiers
 AR Frazenburg
 E Groenewald (Ms)
 S Peters
 Q Smit

Also Present: Councillor FJ Badenhorst
 Councillor WF Pietersen

Officials: Municipal Manager (G Mettler (Ms))
 Director: Strategic and Corporate Services (A de Beer (Ms))
 Chief Financial Officer (M Wüst)
 Director: Human Settlements (T Mfeya)
 Director: Community and Protection Services (G Esau)
 Director: Economic Development and Planning (D Lombaard)
 Director: Engineering Services (D Louw)
 Chief Audit Executive (F Hoosain)
 Committee Clerk (B Mgcushe (Ms))
 Committee Clerk (N Mbali)

1.	OPENING AND WELCOME
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The Executive Mayor welcomed everyone present.

1.1	COMMUNICATION BY THE CHAIRPERSON
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The Executive Mayor stated that August is a special month as it marks Women`s month, and that she feels proud for being a female Executive Mayor of Stellenbosch Municipality, that has so many capable women. There will be events to celebrate Woman`s Day across WCO24. The Executive Mayor wished all women in the country a happy Women`s Day.

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1.2	DISCLOSURE OF INTERESTS
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NONE

2.	APPLICATIONS FOR LEAVE OF ABSENCE
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The following applications for leave were approved in terms of the Rules of Order of Council:-

Deputy Executive Mayor, Cllr N Jindela – 08 August 2017

Councillor XL Mdemka – 08 August 2017

3.	CONFIRMATION OF PREVIOUS MINUTES
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The minutes of the Mayoral Committee Meetings held on 2017-07-19, were **confirmed as correct.**

4.	REPORT/S BY THE MUNICIPAL MANAGER RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MAYORAL COMMITTEE MEETINGS
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NONE

5.	STATUTORY MATTERS
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5.1	COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES: (PC: CLLR AR FRAZENBURG)
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5.1.1	REVIEW: COMMUNITY DEVELOPMENT STRATEGY
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1. PURPOSE OF REPORT

To present Council with the review on the Community Development Strategy as approved in 2014.

2. BACKGROUND

Council approved the Community Development Strategy at the 20th Council meeting in June 2014. **(APPENDIX 1)** At the time it was indicated to Council that the implementation of the strategy would be problematic due to lack of human capacity within the department. Six objectives were identified in a participatory process with representatives of different sectors within the municipal area. The aim of the review is not to present major changes, but to evaluate progress made with the implementation.

MAYORAL COMMITTEE MEETING: 2017-08-08: ITEM 5.1.1

RESOLVED

That it be recommended to Council:

that Council notes the review of the Community Development Strategy.

<i>Meeting:</i>	MAYCO:: 2017-08-08	<i>Submitted by Directorate:</i>	Planning & Economic Development
<i>Ref no:</i>	9/P/1	<i>Author</i>	Manager: Community Development
<i>Collab:</i>	529604	<i>Referred from:</i>	

5.1.2	STREET PEOPLE POLICY
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1. PURPOSE OF REPORT

To present Council with a draft policy aimed at addressing the needs of persons living on the street through a holistic approach of service delivery in collaboration with civil society. The aim is to obtain in principle council approval in order to start engagements and negotiation with civil society. No implementation of any programmes is envisaged at this stage prior to the completion of the consultation process.

2. BACKGROUND

According to the March 2015 Human Science Research Council's review, homelessness cannot be understood by only focusing on the concept of home or shelter. It is important to consider the psycho-socio economic drivers and outcomes of homelessness. These include factors such as substance abuse, family dysfunction and conflict, mental and physical health issues, and criminal affiliation. Among others, socioeconomic factors include poverty, unemployment, and a lack of social security and housing. These factors may be both the drivers and outcomes of homelessness. Homelessness is not unique to Stellenbosch or South Africa for that matter.

MAYORAL COMMITTEE MEETING: 2017-08-08: ITEM 5.1.2

RESOLVED

That it be recommended to Council:

- (a) that Council approve the draft policy on Street People (as amended) in principle to provide a framework for the Department Community Development to start consultation with civil society on a collaborative approach to dealing with people living on the street;
- (b) that the draft Policy on Street People go out for public participation, which include consultation with civil society; and
- (c) that all inputs and comments received from the public participation- and consultation process be first considered by Council before a final decision is made on the approval of the Street People Policy for implementation.

Meeting: Ref no: Collab:	MAYCO: 2017-08-08 17/P/23 529636	Submitted by Directorate: Author Referred from:	Planning & Economic Development Manager: Community Development
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5.2	CORPORATE AND STRATEGIC SERVICES: (PC: CLLR E GROENEWALD (MS))
5.2.1	STELLENBOSCH MUNICIPALITY IDP/BUDGET/SDF TIME SCHEDULE (PROCESS PLAN) FOR THE 1 st REVISION OF THE 4 th GENERATION INTEGRATED DEVELOPMENT PLAN (2017/18- 2021/22)

1. PURPOSE OF REPORT

To submit the IDP/Budget/SDF Process Plan (time schedule) for the 1st Revision of the 2017/18 – 2021/2022 Integrated Development Plan (IDP), Performance Management System (PMS), the Medium Term Revenue and Expenditure Framework (MTREF) for 2018/19, 2019/20 and 2021/22 and the Spatial Development Framework (SDF) to council for approval.

2. BACKGROUND

The IDP/Budget/SDF Time Schedule (Process Plan) is compiled in terms of sections 28 and 29 of the Municipal Systems Act, No 32 of 2000; which specifies that:

Section 28:

- “(1) Each municipal council must adopt a process set out in writing to guide the planning, drafting, adoption and review of its IDP.*
- (2) The municipality must through appropriate mechanisms, processes and procedures established in terms of Chapter 4, consult the local community before adopting the process.*
- (3) A municipality must give notice to the local community of particulars of the process it intends to follow.”*

Section 29(1):

“The process must—

- (a) be in accordance with a predetermined programme specifying timeframes for the different steps;*
- (b) through appropriate mechanisms, processes and procedures allow for—*
 - (i) the local community to be consulted on its development needs and priorities;*
 - (ii) the local community to participate in the drafting of the IDP; and*
 - (iii) organs of state, including traditional authorities, and other role players to be identified and consulted on the drafting of the integrated development plan;*

- (c) *provide for the identification of all plans and planning requirements binding on the municipality in terms of national and provincial legislation; and*
- (d) *be consistent with any other matters that may be prescribed by regulation.”*

The Annual Budget and the IDP are inextricably linked to one another, something that has been formalised through the promulgation of the Municipal Finance Management Act (Act 56 of 2003). Chapter 4 and Section 21(1) of the MFMA indicate that:

The Mayor of a municipality must –

- (a) *coordinate the processes for preparing the annual budget and for reviewing the municipality’s integrated development plan and budget-related policies to ensure that the tabled budget and any revisions of the integrated development plan and budget-related policies are mutually consistent and credible;*
- (b) *at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for–*
 - (i) *the preparation, tabling and approval of the annual budget;*
 - (ii) *the annual review of –*
 - a) *the integrated development plan in terms of section 34 of the Municipal Systems Act; and*
 - b) *the budget related policies.*
 - (iii) *the tabling and adoption of any amendments to the integrated development plan and the budget-related policies; and*
 - (iv) *the consultative processes forming part of the processes referred to in subparagraphs (i), (ii) and (iii).*

The IDP/Budget/SDF Time Schedule (Process Plan) takes cognizance of the regulatory framework for the drafting, consultation and approval of the annual Service Delivery and Budget Implementation Plan (SDBIP), which is developed in accordance with the Local Government: Municipal Systems Act, Act 32 of 2000 and Regulations. The SDBIP is the implementation tool to give effect to those objectives and targets as indicated in the Integrated Development Plan (IDP). The importance of synchronising the timelines for the revision of the IDP, MTREF and SDF with those of the SDBIP, is captured in the sections from the Municipal Systems Act cited underneath:

Municipal Structures Act (Act 32 of 2000), Section 41:

- (1) *A municipality must in terms of its performance management system and in accordance with any regulations and guidelines that may be prescribed –*
 - (a) *set appropriate key performance indicators as a yardstick for measuring performance, including outcomes and impact, with*

regard to the municipality's development priorities and objectives set out in its integrated development plan".

In integrating the different projects into a credible Municipal Spatial Development Framework (MSDF) certain legal requirements have to be met. Legislation also requires that the MSDF has to include particular information. These requirements are set out in the section below.

Section 26 of the Municipal Systems Act refers to the core components of integrated development plans as follows:

An integrated development plan must reflect the following core components:-

- (a) the municipal council's vision for the long term development of the municipality with special emphasis on the municipality's most critical development and internal transformation needs;
- (b) an assessment of the existing level of development in the municipality, which must include an identification of communities which do not have access to basic municipal services;
- (c) the council's development priorities and objectives for its elected term, including its local economic development aims and its internal transformation needs;
- (d) the council's development strategies which must be aligned with any national or provincial sectoral plans and planning requirements binding on the municipality in terms of legislation;
- (e) a spatial development framework which must include the provision of basic guidelines for a land use management system for the municipality;
- (f) the council's operational strategies;
- (g) applicable disaster management plans;
- (h) a financial plan, which must include a budget projection for at least the next three years; and
- (i) the key performance indicators and performance targets determined in terms of section 41.

Section 24 (1) of the Municipal Systems Act also prescribes that "the planning undertaken by a municipality must be aligned with, and complement, the development plans and strategies of other affected municipalities and other organs of state so as to give effect to the principles of co-operative government contained in Section 41 of the Constitution."

The Spatial Planning and Land Use Management Act, No 16 of 2013 (SPLUMA) also differentiate between various categories of Spatial Planning, as set out in the section below.

SPLUMA, Section 5 – Categories of Spatial Planning:

5 (1) Municipal planning, for the purposes of this Act, consists of the following elements:

-
- (a) The compilation, approval and review of integrated development plans;
 - (b) the compilation, approval and review of the components of an integrated development plan prescribed by legislation and falling within the competence of a municipality, including a spatial development framework and a land use scheme; and
 - (c) the control and regulation of the use of land within the municipal area where the nature, scale and intensity of the land use do not affect the provincial planning mandate of provincial government or the national interest.

MAYORAL COMMITTEE MEETING: 2017-08-08: ITEM 5.2.1

RESOLVED

That it be recommended to Council:

- (a) that the IDP/Budget/SDF Time schedule (Process Plan), attached as **APPENDIX 1**, which sets out in detail the IDP/Budget/SDF process (including dates) for the 1st revision of the 2017/18 – 2021/2022 Integrated Development Plan (IDP), Performance Management System (PMS), SDF and Medium Term Revenue and Expenditure Framework (MTREF) for 2018/19, 2019/20 and 2021/22, be approved; and
- (b) that any amendments to the Time Schedule (Process Plan) only be done by the Municipal Manager and Executive Mayor.

Meeting:	Mayco: 2017-08-08	Submitted by Directorate:	Strategic & Corporate Services
Ref no:	9/1/2/1	Author	Manager: IDP/PMS
Collab:		Referred from:	

5.3	ECONOMIC DEVELOPMENT AND PLANNING: (PC: ALD JP SERDYN (MS))
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5.3.1	IDENTIFYING OF MUNICIPAL AGRICULTURAL LAND FOR IMPLEMENTATION OF FARMER PRODUCTION SUPPORT UNIT (FPSU)
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1. PURPOSE OF THE REPORT

To identify available municipal agricultural land for the possible development of a Farmer Production Support Unit (FPSU) as requested by the National Department of Rural Development and Land Reform (**APPENDIX 1**).

2. BACKGROUND

With the establishment of small farmers throughout South Africa, certain needs have been addressed and opportunities have been identified to create a sustainable environment and increase local job creation within different local municipalities.

The National Department of Rural Development and Land Reform (NDRDLR) have invested in extensive research and the outcome of studies conducted within all municipal areas was the establishment of Farmer Production Support Units which will be funded and implemented by the National Department of Rural Development and Land Reform and monitored by the different District Joint Operations Centres administered by the NDRDLR.

MAYORAL COMMITTEE MEETING: 2017-08-08: ITEM 5.3.1

RESOLVED

that this item be referred back for refinement and serve at the next Mayoral Committee meeting.

Meeting:	Mayco: 2017-08-08	Submitted by Directorate:	Planning & Economic Development
Ref no:	9/2/1/1/1/3	Author	Manager: LED
Collab:		Referred from:	

5.3.2	APPLICATION FOR STREET NAMING AND NUMBERING: JAMESTOWN HOUSING PROJECT FARM NO. 527/9, STELLENBOSCH (NOW ERF 967, JAMESTOWN)
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1. PURPOSE OF REPORT

To make an informed recommendation to Council on the allocation of street names and numbers for the Jamestown Housing Project on Farm No. 527/9, Stellenbosch. The application is **recommended for approval**.

It should be noted that the initial application served before the 7th meeting of Council on 29-03-2017. At the meeting Council resolved as follows;

“that the matter be referred back to the administration for the public participation process”

The administration subsequently advertised the application in the Eikestad news on 11 May 2017 for a 30day commenting period which ended on 11 June 2017. A 30day notice was also served on the ward councilor for ward 21 on 12 May 2017, which was returned unclaimed from the post office on 21 June 2017. It should be noted that the ward councilor and the ward committee of ward 21 were however actively involved in proposing and allocating the subject street names as indicated in the applicant's motivational report attached as **APPENDIX 4**.

No comments or objections were received from any interested and affected parties, hence the resubmission of the same item to Council for reconsideration.

2. BACKGROUND

In 2013 an application for the subdivision of Farm No. 527, Stellenbosch into six (6) portions and the rezoning of Portion 4 to subdivisional area to allow 395 single residential zoned properties, 176 General Residential units, educational/place of worship, public open spaces and local authority zone erven, was approved.

In 2014 the further subdivision of Farm No. 527/9, Stellenbosch into 168 erven (Phase 1A of 124 Single Residential, 2 Public Open Space and 1 Local Authority erven on 2.99ha & Phase 1B of 38 Single Residential, 2 Public Open Space and 1 Local Authority erven on 1ha) was approved by Council.

No street names and numbers were however approved with this process and it is now requested to approve the new street names and numbers after a consultative process with the ward councilor and ward members.

MAYORAL COMMITTEE MEETING: 2017-08-08: ITEM 5.3.2**RESOLVED****That it be recommended to Council:**

that the application to allocate the proposed street names listed in **APPENDIX 1** and indicated on **APPENDIX 3**, to the public roads and to allocate street numbers for all erven in the Jamestown Housing Project on Farm No. 527/9, Stellenbosch (Now Erf 967, Jamestown), **be approved** as contemplated in terms of Section 98 of the Stellenbosch Municipality Land Use Planning By-law dated 20 October 2015 and in compliance with the Stellenbosch Municipal Policy on Place naming, Street naming, Renaming & Numbering (November 2010), subject to the conditions as per the attached **APPENDIX 1**.

**APPENDIX 1
FILE NO: PL 527/9 S**

In this approval document:

"Council" means the Stellenbosch Municipality

"the owner" means the registered owner of the property.

"the site" means **FARM NO 527/9, STELLENBOSCH**

"scheme regulation" has the meaning assigned thereto by the Land Use Planning Ordinance (15 of 1985).

EXTENT OF APPROVAL: To allocate the following 15 street names **for street naming purposes** in the Jamestown Housing project as indicated on **APPENDIX 4**;

1. Stellenberg Street
2. Tafelberg Street
3. Helderberg Street
4. Papegaaiberg Street
5. Overberg Street
6. Drakensberg Street
7. Coetzenberg Street
8. Kogelberg Street
9. Langeberg Street
10. Rooiberg Street
11. Winterhoek Street
12. Simonsberg Street
13. Piketberg Street
14. Sneeuiberg Street
15. Bolandberg Street

To allocate the following 8 street names **to the constructed roads** in the Jamestown Housing project as indicated on **APPENDIX 3**;

1. Helderberg Street
2. Stellenberg Street
3. Coetzenberg Street
4. Overberg Street
5. Rooiberg Street
6. Simonsberg Street
7. Sneeuiberg Street
8. Drakensberg Street

To allocate street numbers for all erven in the Jamestown Housing Project on Farm No. 527/9, Stellenbosch (Now Erf 967, Jamestown) as indicated on **APPENDIX 3**, as contemplated in terms of Section 98 of the Stellenbosch Municipality Land Use Planning By-law dated 20 October 2015 and in compliance with the Stellenbosch Municipal Policy on Place naming, Street naming, Renaming & Numbering (November 2010)

CONDITIONS IMPOSED:

1. That the approval applies only to the street naming and numbering in question, as indicated in **APPENDIX 1** and **APPENDIX 3** and shall not be construed as authority to depart from any other legal prescriptions or requirements from Council.
2. That the street names be erected at the cost of the Directorate: Integrated Human Settlements according to Municipal standards.
3. That the Director: Integrated Human Settlements notifies all essential services, other applicable authorities and departments, e.g. the local police, post office, Telkom, ambulance services, fire services, Geographic Mapping Authorities, Municipal Finance, Electrical and Engineering Services etc. of the newly allocated street names and numbers.
4. Council reserves the right to impose further conditions if deemed necessary.

<i>Meeting:</i>	<i>Mayco: 2017-08-08</i>	<i>Submitted by Directorate:</i>	<i>Planning & Economic Development</i>
<i>Ref no:</i>	<i>PL527/9S</i>	<i>Author</i>	<i>Senior Town Planner</i>
<i>Collab:</i>	<i>529567</i>	<i>Referred from:</i>	

5.4	FINANCIAL SERVICES: (PC: CLLR S PETERS)
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5.4.1	NEW OFFICE ACCOMMODATION PPP STUDY
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1. PURPOSE OF REPORT

To report on the progress of the office accommodation PPP and the way forward.

2. BACKGROUND

It should be noted that the outcome of a PPP process is not necessarily to proceed with a PPP, but could result in procurement strategies other than a PPP.

The Municipality needs to optimize its service delivery also through the utilization of effective office accommodation. A PPP process will address the optimization of the utilization of effective office accommodation.

MAYORAL COMMITTEE MEETING: 2017-08-08: ITEM 5.4.1

RESOLVED

That it be recommended to Council:

that Council notes the progress of the office accommodation PPP and the way forward.

<i>Meeting:</i>	<i>Mayco: 2017-08-08</i>	<i>Submitted by Directorate:</i>	<i>Financial Services</i>
<i>Ref no:</i>	<i>8/1 Financial Services</i>	<i>Author</i>	<i>CFO</i>
<i>Collab:</i>	<i>530184</i>	<i>Referred from:</i>	

5.4.2	DOWNWARDS ADJUSTMENT OF WATER TARIFFS WITH REGARDS TO THE SLIDING SCALE OF DOMESTIC CLUSTERS
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1. PURPOSE OF REPORT

To request Council to approve a downward adjustment of Water Tariffs with regards to the Sliding Scale of the Domestic Cluster.

2. BACKGROUND

In terms of S75A(2) of the Municipal Systems (Systems Act) Act 32 of 2000, fees, charges and tariffs are levied by a municipality by resolution passed by the municipal council with a supporting vote of a majority of its members.

S28(6) of the Municipal Finance Management Act (MFMA) Act 56 of 2003 stipulates that municipal tax and tariffs may not be increased during a financial year.

There is however, no restriction on the lowering of a tariff.

3. DISCUSSION

For the first time during the 2017/18 financial year the municipality introduced a Level 4 Restriction Water Tariff. This is a direct result of the ongoing drought being encountered in the Western Cape.

The purpose of the Level 4 Restriction Water Tariff is to encourage consumers to save water by imposing high rates on high consumption of water. This is also in line with best practice followed by other municipalities, in particular the City of Cape Town.

Amongst others, water tariffs are categorized in Domestic (normal individual residential consumers) and Domestic Cluster (residential consumers living in clusters of blocks of flats)

The approved Sliding Scale for Level 4 Restriction of the Domestic Tariffs (2017/18) is as follows:

FROM	TO	AMOUNT (excl VAT)
0KI	6KI	R4.90 per KI
7KI	20KI	R10.00 per KI
21KI	40KI	R38.00 per KI
41KI	60KI	R100.00 per KI
61KI	80KI	R215.00 per KI
80KI	Above	R250.00 per KI

The approved Sliding Scale for Level 4 Restrictions of the Domestic Cluster Tariffs (2017/18) is as follows:

FROM	TO	AMOUNT (excl VAT)
0kL	6kL	R5.02 per Kl
7Kl	10Kl	R38.00 per Kl
10Kl	Above	R100.00 per Kl

The result of the fewer brackets in the Domestic Cluster tariffs as opposed to the Domestic Tariff is having a severely negative effect on especially poorer tenants of flats.

Tenants of flats are charged roughly according to the average consumption of a particular block of flats divided by the number of units in the building. This means that smaller households, or people making an effort to save water, still have to pay the same as those occupants who do not make the same effort.

Occupants, who would normally have a water account of say 39kl, would pay R891.40 plus VAT when living in a normal residential house, while another person living in a flat will face an account of R3 082.12 plus VAT for the same consumption.

Given the fact that occupants of cluster housing are expected to pay according to the average consumption of their entire complex or building, regardless of their own consumption or own efforts to save water, coupled with the fact that occupants of cluster type housing are often amongst the lower end of income earners, the tariffs approved by Council for Water consumption hardly seems fair.

It is therefore proposed that council consider approving similar consumption brackets of the Domestic tariff for use in the case of Domestic Cluster consumers.

4. LEGAL IMPLICATION

As stated above, there is no restriction on adjusting tariffs downwards during a financial year.

Should council approve the proposed downwards adjustment of the Domestic Cluster Water Tariff, the provisions of S75A(3) of the Systems Act would have to be met before the new tariff can be implemented. This section deals with publication of the resolution in the press and the like.

5. FINANCIAL IMPLICATION

The Level 4 Restriction Water Tariff was introduced to the 2017/18 Budget at a very late stage. In the process, the budgeted revenue to be generated from Sale of water was not adjusted accordingly.

The downwards adjustment of a singular section of the Water Tariffs should therefore not have any negative bearing on budgeted revenue provisions.

6. COMMENTS FROM OTHER RELEVANT DEPARTMENTS**Legal:****Engineering:**

Item supported.

7. CONCLUSION

The downwards adjustment of the Domestic Cluster Water Tariff will prevent a position of double negative where the municipality loses water as well as fails to collect the money due to it.

MAYORAL COMMITTEE MEETING: 2017-08-08: ITEM 5.4.2**RESOLVED****That it be recommended to Council:**

- (a) that the following amended Domestic Cluster Water Tariff with specific reference to Level 4 Restrictions be approved:

FROM	TO	AMOUNT (excl VAT)
0KI	6KI	R5.02 per KI
>6KI	20KI	R10.00 per KI
>20KI	40KI	R38.00 per KI
>40KI	60KI	R100.00 per KI

- (b) that subject to the process as stipulated in S75A of the Municipal Systems Act, 32 of 2000, being followed, the implementation date of the new tariff be 1 July 2017; and
- (c) that all other Water Tariffs remain the same.

<i>Meeting:</i>	<i>Mayco: 2017-08-08</i>	<i>Submitted by Directorate:</i>	<i>Financial Services</i>
<i>Ref no:</i>	<i>8/1 Financial Services</i>	<i>Author</i>	<i>CFO</i>
<i>Collab:</i>	<i>531644</i>	<i>Referred from:</i>	

5.5	HUMAN SETTLEMENTS: (PC: CLLR PW BISCOBE)
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NONE

5.6	INFRASTRUCTURE: (PC: CLLR J DE VILLIERS)
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NONE

5.7	PARKS, OPEN SPACES AND ENVIRONMENT: (PC: CLLR N JINDELA)
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NONE

5.8	PROTECTION SERVICES: (PC: CLLR Q SMIT)
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NONE

5.9	YOUTH, SPORT AND CULTURE: (PC: XL MDEMKA (MS))
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NONE

6.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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6.1.	DECISIONS TAKEN BY DIRECTORATES IN TERMS OF DELEGATED AUTHORITY: PLANNING AND ECONOMIC DEVELOPMENT
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1. PURPOSE OF REPORT

To report to Council on the decisions taken by the delegated officials in the Directorate Planning and Economic Development in terms of Council's System of Delegations for the period 01 July 2016 – 31 March 2017, in compliance with Section 63 of the Local Government: Municipal Systems Act read in conjunction with the System of Delegations as approved by Council.

2. BACKGROUND

Section 63 of the Local Government Municipal Systems Act 32 of 2000 reads as follows:

"A political structure, political office bearer, Councillor or staff member of a municipality to whom a delegating authority has delegated or sub delegated a power or duty, must report to the delegating authority at such intervals as the delegating authority may require, on decisions taken in terms of that delegated or sub-delegated power or duty since the last report."

3. DISCUSSION

In view of the legislative stipulations, attached as **APPENDIX 1** is a summary of unique decisions taken by each of the delegated officials as described. The report is for noting purposes.

Please note that these delegations only indicate the delegations exercised that were delegated by Council to the various officials.

4. COMMENTS BY RELEVANT DEPARTMENTS

No comments were solicited from departments.

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RESOLVED

That it be recommended to Council:

that Council takes note of the decisions taken, for the period 01 July 2016 until 31 March 2017, by the Directorate: Planning and Economic Development (attached as **APPENDIX 1**).

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7.	REPORTS SUBMITTED BY THE EXECUTIVE MAYOR
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NONE

8.	MOTIONS AND QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

9.	URGENT MATTERS
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NONE

10.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 11:25.

CHAIRPERSON:

DATE:

Confirmed on **with/without amendments.**