

## **ANNEXURE A**



# STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

| No | Surname           | Name                | Contact details                | Nominated by                     |
|----|-------------------|---------------------|--------------------------------|----------------------------------|
| 1  | Pool-Stanvliet    | Ruida (Dr)          | 082 485 8993                   | Self                             |
| 2  | Dampies           | Karel               | 021 807 5205 /<br>082 471 3895 | Self                             |
| 3  | Claassen          | Pieter Eduard (Dr)  | 021 883 2956 /<br>083 532 0181 | Abraham Benjamin Meiring         |
| 4  | Havenga           | Christine           | 021 975 6266 /<br>073 195 1040 | Susara Catharina Van Der Merwe   |
| 5  | McDonald          | Eric Peter          | 021 903 8911 /<br>083 556 5409 | Self                             |
| 6  | Mdludlu           | Mandla (Adv)        | 083 489 9678                   | Self                             |
| 7  | Du Plessis        | André Marthinus     | 072 420 0329                   | Petronella Margaretha Du Plesiss |
| 8  | de Wet            | Jeffery Phil        | 021 885 1416 /<br>082 901 4184 | Lorraine Catharine De Wet        |
| 9  | Crooijmans-Lemmer | Hedwig              | 082 439 6289                   | Self                             |
| 10 | Du Plessis        | Daniël Jakobus (Dr) | 021 808 3126 /<br>083 655 4196 | Jakobus Munro                    |
| 11 | Rode              | Berchtwald Paul     | 021 886 8186 /<br>082 658 7545 | Self                             |
| 12 | Arendse           | Francett Carmen     | 073 682 2147                   | John William Henry               |
| 13 | Rabie             | Christiaan Klopper  | 021 919 5145 /<br>082 457 5095 | Self                             |
| 14 | Juries            | Jason Michael       | 076 308 0432                   | Self                             |
| 15 | Delpont           | Jacobus Eddie       | 021 880 1046 /<br>083 611 9164 | André Stevens Jansen             |
| 16 | Veldman           | Michael Hendrik     | 028 514 1184 /<br>084 584 1184 | Self                             |
| 17 | Todd              | Jennifer Mary       | 021 883 2873 /<br>082 526 0423 | Self                             |
| 18 | Smart             | Cornelia Hendrika   | 021 882 8927 /<br>083 325 6138 | Self                             |
| 19 | Mavumengwana      | Siphiwo Innocent    | 082 409 4600                   | Cornelia Hendrika Smart          |
| 20 | Boshoff           | Johannes Stephanus  | 082 376 7381                   | Andre D Pelser                   |
| 21 | le Grange         | Lucien Paul ( Prof) | 083 254 0151                   | Cornelia Hendrika Smart          |

## **ANNEXURE B**

|       |   |
|-------|---|
| 7.7.4 | <b>INVITATION AND CALL FOR NOMINEES FOR THE MUNICIPAL PLANNING TRIBUNAL IN TERMS OF THE PROVISIONS OF THE STELLENBOSCH MUNICIPAL LAND USE PLANNING BY-LAW (2015) AND THE AMENDMENT OF THE HOURLY RATE PAYABLE TO THE STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL</b> |
|-------|---|

Collaborator No:

File No:

1/1/1/40

IDP KPA Ref No:

D535

Meeting Date:

18 March 2019

1. **SUBJECT: INVITATION AND CALL FOR NOMINEES FOR THE MUNICIPAL PLANNING TRIBUNAL IN TERMS OF THE PROVISIONS OF THE STELLENBOSCH MUNICIPAL LAND USE PLANNING BY-LAW (2015) AND THE AMENDMENT OF THE HOURLY RATE PAYABLE TO THE STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL**

2. **PURPOSE**

To obtain Council's approval to invite and call for nominees suitably experienced and qualified external professionals to serve as members of the Municipal Planning Tribunal in terms of the provisions of the Stellenbosch Municipal Land Use Planning By-law (2015) (hereinafter referred to as "the By-law") and to facilitate the increase in the hourly remuneration of these members.

3. **DELEGATED AUTHORITY**

For decision by Council.

In terms of the Stellenbosch Municipality Land Use Planning By-law 2015; the Spatial Planning Land Use Management Act No 16 of 2013 [SPLUMA] and the Western Cape Land Use Planning Act No 3 of 2014 [LUPA], as well as regulations governing these pieces of legislation (SPLUMA/LUPA).

4. **EXECUTIVE SUMMARY**

In terms of Section 70(1) of Stellenbosch Municipality Land Use Planning By-law (2015), read with Section 35 (1) of SPLUMA, the Municipality must establish a Municipal Planning Tribunal to consider and decide on land use applications made in terms of the By-law.

Council resolved, as per item 8.6 on 27 May 2015, that the term of office for the current Stellenbosch MPT shall be a period of three years which period would come to an end on 1 March 2019. The aforesaid resolution also contained details in respect of the remuneration and travel expenses of the MPT members. Subsequently, Council resolved, as per item 8.6 on 25 November 2015, to appoint external Municipal Planning Tribunal members as recommended by the evaluation panel for the three year period referred to above. For the last three years since June 2015, the Municipal Planning Tribunal has been constituted and operated professionally. Council recently resolved, as per item 8.2.2 on 27 February 2019, to extend the term of office of the current Municipal Planning Tribunal for a further period of four months, until 1 July 2019.

Permission is now sought from Council to proceed with the invitation and call for nominations in terms of Section 72 (1)(b) of the By-law for suitably experienced and qualified external professionals to serve as members of the Municipal Planning Tribunal in terms of the provisions of the Stellenbosch Municipal Land Use Planning By-law (2015). This process will include, but not be limited to:

- (i) the publication of a notice in the various local and regional newspapers and on the Municipal website calling on nominations to serve on the Municipal Planning Tribunal;
- (ii) the Administration assisting the Mayco to determine the terms of reference to be used as criteria for the evaluation of the nominated MPT members;
- (iii) the Administration assisting in the establishment of an evaluation panel to evaluate the nominations for MPT members received by the Municipality, which panel will consist of all the members of the Planning Portfolio Committee and all the Directors, or their delegated officials.

In respect of the remuneration of the external MPT members, Council subsequently resolved in (b) of Item 7.3.3 of the 10<sup>th</sup> Council meeting dated 26 July 2017 to amend resolution (e)(i) of Council Item 8.6 dated 27 May 2015, to remunerate the members in line with SACPLAN professional fees (Category B) from R 300,00 to R 1000,00 per hour to a maximum remuneration equal to five hours per meeting.

In light of inflation and increases consequential thereto, it is necessary to adjust the rate at which members are paid to ensure that suitably qualified professional members are attracted or avail themselves to be nominated to serve on the MPT. It will be recommended that the hourly rate be amended according to the latest publication of the South African Council of Professional Planners (SACPLAN) increased professional fees rate. This will be to allow for the increase in the hourly remuneration rate of MPT members from R 1000,00 to a capped rate of R 1500,00 per hour to a maximum remuneration equal to five hours per meeting.

#### 25<sup>TH</sup> COUNCIL MEETING: 2019-03-27: ITEM 7.7.4

##### RESOLVED (majority vote with abstentions)

- (a) that Council approves the invitation and call for nominees for suitably experienced and qualified external professionals to serve as members of the Municipal Planning Tribunal in terms of the provisions of the Stellenbosch Municipal Land Use Planning By-law (2015);
- (b) that the Administration assist the Mayco to determine the terms of reference to be used as criteria for the evaluation of the nominated MPT members;
- (c) that the Administration assist in the establishment of an evaluation panel to evaluate the nominations for MPT members received by the Municipality, which panel will consist of the Chairperson of the Planning Portfolio Committee and all the Directors;
- (d) that the Administration assist the Mayco to determine the ideal number of external MPT Members, taking into account the private schedule and availability of such members to regularly attend to MPT meetings;

- (e) that the Administration assist the Mayco to determine the term of office for the MPT, taking into account the recommendations from the evaluation panel with regards to the nominations as well as Section 73(1) of Stellenbosch Municipality Land Use Planning By-law (2015) which refers to a maximum period of 5 years, or a shorter period as the Municipality may determine; and
- (f) that Council amend resolution (b) of Council Item 7.3.3 dated 26 July 2017 (10th Council meeting) in line with latest publication of the South African Council of Professional Planners (SACPLAN) increased professional fees rate (Category B) to allow for the increase in the hourly remuneration rate of MPT members from R 1000,00 to a capped rate of R 1250,00 per hour to a maximum remuneration equal to five hours per meeting.

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Tabiso Mfeya                               |
| <b>POSITION</b>        | <i>Director</i>                            |
| <b>DIRECTORATE</b>     | <i>Planning &amp; Economic Development</i> |
| <b>CONTACT NUMBERS</b> | <i>021 808 8491</i>                        |
| <b>E-MAIL ADDRESS</b>  | <i>tabiso.mfeya@ Stellenbosch.gov.za</i>   |
| <b>REPORT DATE</b>     | <i>1 March 2019</i>                        |

## **ANNEXURE C**

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**Ilze Couvaras**

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**From:** Ilze Couvaras  
**Sent:** 18 April 2019 11:36 AM  
**To:** 'poolstanvliet@gmail.com'  
**Cc:** Daniel Meyer  
**Subject:** NOMINATION FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

Dear Dr Pool Stanvliet

With reference to your nomination for the appointment as a member of the Stellenbosch Municipal Planning Tribunal received on 10 April 2019 (by hand), I herewith acknowledge receipt of your Nomination form and CV accompanied by certified copies of your qualifications and registration certificates.

A further communication will be addressed to you in due course.



*Kind regards,*

**Ilze Couvaras**

Head . Customer Interface and

Administration

**Planning & Economic Development**

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T: +27 21 808 8604 | Fax: +27 21 886 6899

Postal P O Box 17, Stellenbosch, 7600

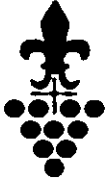
Physical Plein Street, Stellenbosch, 7600

[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



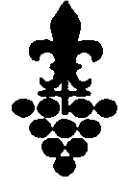
Disclaimer and confidentiality note: The legal status of this communication is governed by the terms and conditions published at the following link: [http://www.stellenbosch.gov.za/main\\_pages/disclaimerpage.htm](http://www.stellenbosch.gov.za/main_pages/disclaimerpage.htm)





**STELLENBOSCH  
MUNICIPALITY**

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT



**DEPARTMENT LAND USE MANAGEMENT**

PO Box 17  
STELLENBOSCH  
7599

Plain Street  
STELLENBOSCH  
7600

Tel no:  
Fax no:  
E-mail:

(021) 808 8404 (Ilze Coovarras)  
(021) 884 6899  
ilze.coovarras@stellenbosch.gov.za

**NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL**

**SECTION A: TO BE COMPLETED BY NOMINATOR (Section A is not necessary in the event of self-nomination)**

|                                    |                |
|------------------------------------|----------------|
| <b>1. DETAILS OF THE NOMINATOR</b> |                |
| Full Names:                        | Surname:       |
| Identity Number:                   | Date Of Birth: |
| Residential Address:               |                |
|                                    | Code:          |
| Postal Address:                    |                |
|                                    | Code:          |
| Tel:                               | Cell:          |
| Email:                             |                |

**2. NOMINATION**

I, ....., ID ....., whose further particulars are provided above, hereby nominate..... as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).

**3. MOTIVATION (An additional motivation can be attached separately if required)**

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Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2019

\_\_\_\_\_  
NOMINATOR

\_\_\_\_\_  
WITNESS

10 APR 2019

**RECEIVED**

**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT**

|   |                                  |
|---|----------------------------------|
| <b>1. DETAILS OF THE NOMINEE</b>                                |                                  |
| Full Names: <i>RUUDA</i>  | Surname: <i>POOL STANVLIET</i>   |
| Identity Number: <i>5909020005085</i>                           | Date Of Birth: <i>02/09/1957</i> |
| Residential Address: <i>55 A JUNKERSHOEK ROAD MUSTERTSPRIET</i> |                                  |
| <i>STELLENBOSCH</i>   | Code: <i>7600</i>                |
| Postal Address: <i>PRIVATE BAG X 5014</i>                       |                                  |
| <i>STELLENBOSCH</i>   | Code: <i>7599</i>                |
| Tel:  | Cell: <i>082 485 8993</i>        |
| Email: <i>POOLSTANVLIET @ GMAIL . COM</i>                       |                                  |

**2. ACCEPTANCE OF NOMINATION (Only to be completed in the event of nomination)**

I, *RUUDA POOL-STANVLIET*, ID *5909020005085*, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS (Please provide the following)**

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body.
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal-
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest.

4.2 A member has conflict of interest if:

- 421 the member, a family member, partner or business associate of the member is the applicant or has a pecuniary or other interest in the matter before the Tribunal;
- 422 the member has any other interest that may preclude or reasonably be perceived as precluding the member from performing the functions of the member in a fair, unbiased and proper manner;
- 423 the member is an official in the employ of national, provincial or local government if the department by which such an official is employed, has a direct or substantial interest in the outcome of the matter.

4.3 I hereby declare the following interests that may conflict with my duties as a member of the Stellenbosch Municipality. (Only if there is potential conflict of interests)

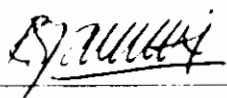
NO CONFLICTS OF INTEREST AT PRESENT

**5. DECLARATION**

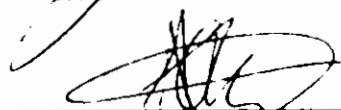
I, RUIDA POOL-STAN VLIC T, ID 570902005085 declare that I:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at STELLENBOSCH on this 8<sup>th</sup> day of APRIL 2019

  
\_\_\_\_\_  
NOMINEE/APPLICANT

  
\_\_\_\_\_  
WITNESS 1

  
\_\_\_\_\_  
WITNESS 2

**MOTIVATION TO BE APPOINTED AS A MEMBER OF THE STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL**

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Herewith I, Dr Ruida Pool-Stanvliet, submit a self-nomination to serve as a member of the Stellenbosch Municipal Planning Tribunal. I completed my studies at the University of Stellenbosch in 1985 and my family and I have been residents of Stellenbosch for more than 30 years. We are the owners of three properties in Stellenbosch central. I am extremely interested in the development of Stellenbosch and surrounds and therefore I keep up to date with spatial happenings.

The Spatial Planning and Land Use Management Act (SPLUMA – Act 16 of 2013) came into operation on 1 July 2015. SPLUMA is to replace various other acts, *inter alia* the Physical Planning Act, the Development Facilitation Act and the Western Cape Land Use Planning Ordinance.

SPLUMA regulates the re-alignment of decision-making mandates of local and provincial government, thereby allocating greater responsibility in decision-making on land use applications to municipalities.

Within 5 years of the implementation of SPLUMA, each municipality has to revise and adopt their zoning scheme. To assist in this process, the Department of Environmental Affairs and Development Planning has issued two draft by-laws (i) standard draft municipal land use planning by-law; (ii) standard draft municipal zoning scheme by-law. Municipalities are encouraged to adopt these standard by-laws but could also update and publish existing by-laws based on the drafts. The land use planning by-law guides spatial planning and spatial development frameworks. The purpose of a zoning scheme is to give effect to the municipal spatial development framework and to determine development and land use within the municipal area of jurisdiction.

Section 35 of SPLUMA directs the establishment of Municipal Planning Tribunals and section 36(1) spells out the composition of such Tribunals. It is noted that non-municipal members of the Tribunals should have "knowledge and experience of spatial planning, land use management, land development or the law".

My occupation is that of a natural scientist at CapeNature, based at the offices of Scientific Services in Jonkershoek. My main responsibilities are within the framework of landscape management and I am a member of our land use team. Due to my long-term involvement with landscape development and management, I have extensive knowledge of spatial planning and land use policies and legislation. I have been involved in drafting processes of policies and legislation at provincial and national level and have attended various discussions and meetings in relation to land use planning.

In addition I have personally been involved in development applications in the past and therefore have excellent knowledge of the development application and environmental impact assessment processes.

I hold a doctorate in natural sciences of the Ernst Moritz Arndt University in Greifswald, Germany with a focus on the social sciences discipline. Since 2011 I am registered as a Professional Natural Scientist with the South African Council for Natural Scientific Professions.

Throughout my career I have acted as author, co-author and editor of numerous scientific as well as popular articles, papers, books and reports. I have extensive experience in editing and proofreading and will be able to assist with good minute writing.

Knowledge of natural resources and ecological systems is crucial in development decision-making both within and outside of the municipal urban edge. I am an excellent candidate to contribute to the Municipal Planning Tribunal in this regard. In addition I have superior understanding of spatial

planning in general, have a deep-seated sense of place with regards to Stellenbosch and will be able to apply my mind in an objective way, ever mindful of the well-being of our town and its residents.

Although I am full-time employed by CapeNature, I confirm that this nomination is done in my personal capacity and I undertake therefore to conduct any activities in relation to the Tribunal in my private time and capacity as a concerned Stellenbosch resident.

I have a perfect command of written and spoken English and Afrikaans. I am very good at collaborating with people from all walks of life and across all cultural and religious backgrounds.

Thank you for the opportunity to apply for membership of the Stellenbosch Municipal Planning Tribunal. I am convinced that I am in a position to make a very valuable contribution to the Tribunal.



Dr Ruida Pool-Stanvliet

55A Jonkershoek Road

Mostertsdrift

Stellenbosch

[poolstanvliet@gmail.com](mailto:poolstanvliet@gmail.com)

082 485 8993

10 April 2019

## **BRIEF CURRICULUM VITAE : DR RUIDA POOL-STANVLIET**

### **PERSONAL STATISTICS**

Name Ruida Pool Stanvliet (maiden name Ruida Pool)  
Date of birth 2 September 1959  
Nationality SA Citizen  
Language English (speak, read, write); Afrikaans (speak, read, write)  
Home address. 55A Jonkershoek Road, Mostertsdrift, Stellenbosch, 7600, South Africa  
Work address. Western Cape Nature Conservation Board (CapeNature)  
Scientific Services, Private Bag X 5014, Stellenbosch, 7599, South Africa  
Contact numbers Mobile +27 82 485 8993, Tel +27 21 866 8020  
Email [r.pool.stanvliet@gmail.com](mailto:r.pool.stanvliet@gmail.com)

### **ACADEMIC QUALIFICATIONS.**

1980 BSc (Botany and Zoology); University of Stellenbosch, Stellenbosch  
1981 Higher Educational Diploma, University of Stellenbosch, Stellenbosch  
1982 BSc Hons (Botany Ecology), University of Stellenbosch, Stellenbosch  
1985 MSc (Botany), University of Stellenbosch, Stellenbosch  
2014 Ph.D (Doctor rerum naturalium)  
Ernst-Moritz-Arndt-Universitat, Greifswald, Germany  
Dissertation: The UNESCO MAB Programme in South Africa Current challenges and future options relating to the implementation of Biosphere Reserves  
Supervisor: Prof. Dr. S. Stoll-Kleemann

### **LATEST WORK EXPERIENCE:**

01.1986 – 12.2008 Conservation Scientist, CapeNature  
01.2009 – present Land Use Scientist, CapeNature

### **LATEST SPECIALIST PROFESSIONAL FOCUS.**

October 2001 – February 2002:

Invited by UNESCO MAB, Paris to serve on a committee that was responsible for the global evaluation of the MAB Programme

March – December 2002:

Member of a team, contracted by UNESCO MAB, Paris, that was responsible for compiling documentation on the implementation of the MAB Biosphere Reserve concept in South Africa

2003

- Part of a two-person team who compiled the South African Biosphere Reserve Implementation Manual under the auspices of UNESCO, Paris
- Involved in the international CUBES program in Cape Town as the team leader of the Cape Town Case Study

2004 – 2007.

- Continuation of the CUBES Cape Town project and collaboration with the Stockholm Resilience Centre
- Advisory capacity on the MAB Programme and biosphere reserve aspects
- Involved in research projects related to the biosphere reserve concept and social-ecological systems

2008 – present

- PhD research project
- Advisory role related to the UNESCO MAB Programme, locally, provincially and nationally
- Co-editor with UNESCO MAB of a book on African biosphere reserves
- Collaborator on World Heritage Protected Area management plans
- Member of the Land Use group at Scientific Services, CapeNature
- Co-editor of the Western Cape Biodiversity Spatial Plan
- Advisory capacity on implementation aspects of Western Cape provincial spatial planning legislation and policies
- Member of the UNESCO MAB Roster of Experts
- Local facilitator of Open Standards for the Practice of Conservation towards protected area management plans
- External moderator for the Environmental Governance module at the School of Public Leadership, Stellenbosch University
- Main rapporteur of the UNESCO MAB Technical Guidelines for Biosphere Reserves (TGBR) Working Group
- Rapporteur of the UNESCO MAB TGBR thematic sub-group on Policy, Management and Business Plans

### **PROFESSIONAL SOCIETIES**

Registered as a Professional Natural Scientist since 2010 with the South African Council for Natural Scientific Professions (SACNASP)  
Member of the IUCN World Commission on Protected Areas (WCPA)

**MAIN PAPER PRESENTATIONS AT SYMPOSIA AND CONGRESSES**

1. Pool, R. 2001. AfriMAB. GTOS/MAB Special Meeting on BRIM. FAO HQ, Rome Italy
2. Pool, R., Baber, R., Gilder, A., Masebe, L., and Naude, K. 2003. The World Network of Biosphere Reserves – tools for linkages in the landscape: the experience of South African Biosphere Reserves. Linkages in the Landscape and Seascape. The International Game Board, 5th World Parks Congress. ICC, Durban, South Africa
3. Stanvliet, R., Jackson, J., Davis, G., De Swardt, C., Mokhoele, J., Thom, Q., and Lane, B.D. 2003. Applicability of the Biosphere Reserve Concept to an Urban Context: An Overview Evaluation of the CUBES Cape Town Case Study. Urban Biosphere and Society: Partnership of Cities conference. New York Academy of Sciences. New York, USA
4. Stanvliet, R. 2005. The contribution of the UNESCO biosphere reserve concept to urban resilience. International Conference for Integrating Urban Knowledge and Practice, Gothenburg, Sweden.
5. Stanvliet, R. 2007. Value of landscape initiatives, including biosphere reserves, for social-ecological systems in a fragmented landscape. Natural Areas Association Conference. Cleveland, Ohio, USA.
6. Stanvliet, R., Massey, R. & Muller, A. 2008. Using the urban biosphere concept in strengthening the jurisdictional landscape in Stellenbosch, South Africa, towards supporting sustainable development practices. Urban Biodiversity and Design Conference, Erfurt, Germany
7. Elmqvist, T. & Stanvliet, R. 2008. Man and the Biosphere: conserving nature within human systems. Reinventing Stellenbosch workshop, Sustainability Institute, Stellenbosch, South Africa.
8. Pool-Stanvliet, R. 2015. Experiences of the South African MAB National Committee and of the Management Committees of Biosphere Reserves. International UNESCO MAB Workshop, Maputo, Mozambique.
9. Pool-Stanvliet, R. 2015. Mining in Biosphere Reserves. AfriMAB General Assembly, Accra, Ghana.
10. Pool-Stanvliet, R. 2017. What is the impact of environmental changes on livelihoods? UNESCO MOST School on Sustainability Science, Sustainability Institute, Stellenbosch, South Africa
11. Pool-Stanvliet, R., Carlisle, J. & Vise, C. 2018. Contribution of the UNESCO MAB Programme to Sustainable Development in South Africa. Women in Science Without Borders (WiSWB) Indaba, Johannesburg, South Africa
12. Pool-Stanvliet, R. 2019. Social-ecological Systems and the Sustainable Development Goals. Startupbootcamp AfriTech (SBC) and RCS. The Future Cities Hackathon, 1 March 2019, Cape Town, South Africa

**MAIN PUBLICATIONS AND UNPUBLISHED REPORTS:**

1. Pool, R. 2002. The Kogelberg Biosphere Reserve and bioregional planning in the Western Cape Province, South Africa. In UNESCO. 2002. Proceedings of the AfriMAB Technical Workshop for Anglophone countries Nairobi, Kenya. 12 – 15 September 2000. UNESCO, Nairobi, Kenya.
2. Stuyck-Taillandier, J., Stanvliet, R. & Cuc, L. T. 2002. Evaluation of the MAB Programme. Report submitted to the Executive Board of the ICC of UNESCO MAB at its 164<sup>th</sup> Session, May 2002
3. Stanvliet, R.; Jackson, J., Davis, G.; De Swardt, C., Mokhoele, J.; Thom, Q., and Lane, B. D. 2004. The UNESCO Biosphere Reserve concept as a Tool for Urban Sustainability – the CUBES Cape Town Case Study. Annals of the New York Academy of Sciences. Volume 1023: 80-104
4. Stanvliet, R., Gilder, A., & Naude, K. 2004. UNESCO MAB Background and Guidelines for the Implementation of the Biosphere Reserve Concept in South Africa. Unpublished report
5. Stanvliet, R. & Parnell, S. 2006. The contribution of the UNESCO biosphere reserve concept to urban resilience. Management of Environmental Quality. Volume 17 Number 4, pp. 437 – 449
6. Stanvliet, R. 2010. South Africa's first biosphere reserve: A case study of the Kogelberg Biosphere Reserve. Unpublished paper
7. Stanvliet, R. 2011. Management model for a section of the South African coastal zone: A case study of the Cape West Coast Biosphere Reserve. Unpublished paper
8. Stanvliet, R. 2011. A sustainable development model for the wine lands of the Western Cape: A case study of the Cape Winelands Biosphere Reserve. Unpublished paper.
9. Pool Stanvliet, R. 2011. The World's only Savanna Biosphere Reserve. A case study of the Waterberg Biosphere Reserve. Unpublished paper



- Page 10
- 10 Pool-Stanvliet, R. 2011. South Africa's most remarkable wildlife tourist destination: A case study of the Kruger to Canyons Biosphere Region. Unpublished paper.
  - 11 Pool-Stanvliet, R. 2011. Comparative study of five biosphere reserves in South Africa: Results of a multicase study. Unpublished paper.
  - 12 Pool-Stanvliet, R. 2013. A history of the UNESCO Man and the Biosphere Programme in South Africa. *South African Journal of Science* 109(9/10), Art #a0035. 6 pages. URL: <http://dx.doi.org/10.1590/sajs.2013/a0035>
  - 13 Pool-Stanvliet, R. & Giliomee, J.H. 2013. A sustainable development model for the wine lands of the Western Cape: A case study of the Cape Winelands Biosphere Reserve. In: Pool-Stanvliet, R. & Clusener-Godt, M. (eds). *AfriMAB Biosphere Reserves in Sub-Saharan Africa: Showcasing Sustainable Development*. Chapter 4, pp. 45-72. Department of Environmental Affairs and UNESCO. Pretoria: Government of South Africa.
  - 14 Pool-Stanvliet, R. & Giliomee, J.H. 2013. Un modèle de développement durable pour la région des vignobles du Cap occidental: Etude de cas de la réserve de biosphère de la région des vignobles du Cap. Dans: Pool-Stanvliet, R. & Clusener-Godt, M. (eds). *AfriMAB Les réserves de biosphère en Afrique subsaharienne: Présentation du développement durable*. Chapitre 4, p. 49-80. Ministère de l'Environnement et UNESCO. Pretoria: Gouvernement de l'Afrique du Sud.
  - 15 Pool-Stanvliet, R. & Stoll-Kleemann, S. 2013. Biosphere Reserve Selection Criteria for South Africa: A Literature Review. *Biological Reviews* (in press).
  - 16 Pool-Stanvliet, R. 2014. The UNESCO MAB Programme in South Africa: Current challenges and future options relating to the implementation of Biosphere Reserves. Doctoral dissertation, Ernst Moritz Arndt Universität, Greifswald, Germany.
  - 17 Pool-Stanvliet, R., Stoll-Kleemann, S. & Giliomee, J.H.G. 2016. The UNESCO MAB Programme in South Africa: Are Biosphere Reserves delivering on their promises? Unpublished paper.
  - 18 Duffell-Canham, A., Mortimer, G., Pence, G. & Pool-Stanvliet, R. 2017. Protected Areas, Biodiversity Spatial Planning and Mainstreaming. In: Turner, A.A. (ed). *Western Cape Province State of Biodiversity 2017*. CapeNature Scientific Services, Stellenbosch. ISBN: 978-0-621-45962-3.
  - 19 Pool-Stanvliet, R., Stoll-Kleemann, S. & Giliomee, J.H.G. 2017. Criteria for Selection and Evaluation of Biosphere Reserves in support of the UNESCO MAB Programme in South Africa. *Land Use Policy*. DOI: 10.1016/j.landusepol.2018.02.047.
  - 20 Pool-Stanvliet, R., Giliomee, J.H.G., Stoll-Kleemann, S. & Pienaar, R. 2018. The UNESCO MAB Programme: Linking natural and cultural capital towards sustainable landscape management. Pp. 205-213, in: Paracchini, M.L., Zingari, P.C. & Blasi, C. (eds.) *Reconnecting Natural and Cultural Capital: Contributions from Science and Policy*. Italy: Italian Ministry of Environment, Land and Sea.
  - 21 Pool-Stanvliet, R., Carlisle, J. & Vise, C. 2018. Contribution of the UNESCO MAB Programme to Sustainable Development in South Africa. *Proceedings, Women in Science Without Borders (WiSWB): Resilience in Diversity*. ISBN: 978-0-620-78656-0.
  - 22 Pool-Stanvliet, R. & Coetzer-Hanack, K. 2019. Innovative implementation of the UNESCO MAB Programme in South Africa towards the advancement of sustainable landscapes. Country chapter in: Reed, M.R. & Price, M.F. (eds.) *UNESCO Biosphere Reserves: Supporting Biocultural Diversity, Sustainability and Society*. UNESCO. In press.

**BOOKS**

- 1 Pool-Stanvliet, R. & Clusener-Godt, M. (eds). 2013. *AfriMAB Biosphere Reserves in Sub-Saharan Africa: Showcasing Sustainable Development*. Department of Environmental Affairs and UNESCO. Pretoria: Government of South Africa. ISBN: 978-0-620-57141-8.
- 2 Pool-Stanvliet, R. & Clusener-Godt, M. (eds). 2013. *AfriMAB Les réserves de biosphère en Afrique subsaharienne: Présentation du développement durable*. Ministère de l'Environnement et UNESCO. Pretoria: Gouvernement de l'Afrique du Sud. ISBN: 978-0-620-57142-5.
- 3 Pool-Stanvliet, R., Duffell-Canham, A., Pence, G. & Smart, R. 2017. *The Western Cape Biodiversity Spatial Plan Handbook*. Stellenbosch: CapeNature. ISBN: 978-0-621-45456-7.



**Die Suid-Afrikaanse Raad vir Natuurwetenskaplike Professes**  
**The South African Council for Natural Scientific Professions**

2 March 2011

Verw. 69/11  
Ref.

Privaatsak/  
Private Bag X540  
SILVERTON  
0127

Mrs R. Stanvliet Pr.Sci.Nat.  
Private Bag X5014  
STELLENBOSCH  
7599

Dear Mrs Stanvliet

GAUTENG PROV  
Republiek van Suid-Afrika  
Republic of South Africa

PROFESSIONAL REGISTRATION IN TERMS OF SECTION 20(3)(a) OF THE  
NATURAL SCIENTIFIC PROFESSIONS ACT, 2003 (ACT 27 OF 2003)

Suite B313  
Geowetenskap Gebou/  
Geoscience Buildings  
Protonaweg 280, Pretoria Rd  
SILVERTON PRETORIA

Your application for registration as a *Professional Natural Scientist* in the field of practice *Environmental Science* was successful and approved on 2 March 2011. Your registration number is 400069/11.

Your registration entitles you to describe yourself as a "Professional Natural Scientist" and use the prescribed title "Pr.Sci.Nat." after your name. (Section 22.)

Tel +27 (12) 841 1075

Fax +27 (12) 841 1057

Registered persons have to comply with the Council's Code of Conduct. Failure to do so constitutes improper conduct. A copy will be included with your registration certificate, which will follow shortly. The *registration certificate* remains the property of the Council and has to be returned to the Registrar after cancellation or lapse of registration. (Section 24.)

epos/email  
sarnap@geoscience.org.za

http://www.sacnasp.org.za

The Council may cancel the registration of a registered person if the person has erroneously been registered, or has been registered on information subsequently proved to be false; or if the person fails to pay the prescribed annual fee. [Section 21(1)(a).]

Should your registration as a Professional Natural Scientist lapse or be cancelled you may not pretend to be, or in any manner hold or allow yourself to be held out as a registered person. You may not use the name or title of another registered person or perform any act purporting to lead persons to believe that you are registered in terms of this Act. (Section 27.)

The Council wishes you a successful career as a Professional Natural Scientist.

With kind regards

Yours sincerely

A. J. DE KLERK  
REGISTRAR



Unter dem Rektorat  
der Universitätsprofessorin für Differentielle und Persönlichkeitspsychologie/Psychologische Diagnostik  
Dr. phil. Johanna Eleonore Weber  
und unter dem Dekanat des Universitätsprofessors für Theoretische Physik  
Dr. rer. nat. Klaus Fesser

verleiht

die Mathematisch-Naturwissenschaftliche Fakultät  
der Ernst-Moritz-Arndt-Universität Greifswald

**Frau Ruida Pool-Stanvliet**

geboren am 2. September 1959 in Malmesbury (Südafrika)

den Grad eines Doktors der Naturwissenschaften  
**Doctor rerum naturalium (Dr. rer. nat.)**

nachdem sie in einem ordnungsgemäßen Promotionsverfahren durch die Dissertation „The UNESCO MAB Programme in South Africa: Current challenges and future options relating to the implementation of Biosphere Reserves“ ihre wissenschaftliche Befähigung erwiesen und dabei das Gesamtprädikat

**„ magna cum laude -**

erhalten hat

Greifswald, den 8. Oktober 2014

Stasiebevelvoerder  
Cloetesville

Cloetesville  
Station Commander

Rektorin

Dekan



Under the Auspices of the President of the University,  
Professor of Personality Psychology and Psychological Assessment,  
Dr. phil. Johanna Eleonore Weber,  
and the Dean of the Faculty,  
Professor of Theoretical Physics, Dr. rer. nat. Klaus Fesser

grants

the Faculty of Mathematics and Sciences of the  
Ernst-Moritz-Armdt-University Greifswald

**Ruida Pool-Stanvliet**

born September 2, 1959 in Malmesbury (Republic of South Africa)  
the Degree of Doctor of Natural Sciences  
Doctor rerum naturalium (Dr. rer. nat.)

after Completion of a regular Promotion Procedure according to the Regulations of the Faculty.

Title of the Doctoral Thesis:

**The UNESCO MAB Programme in South Africa: Current challenges  
and future options relating to the implementation of Biosphere Reserves**

Final grade: magna cum laude (very good)

October 8, 2014

*[Handwritten signature]*  
*assistent*  
*note*

*[Handwritten signature]*  
President of the University



Stasiebevelvoerder  
Cloetesville  
  
Cloetesville  
Station Commander

*[Handwritten signature]*  
Dean of the Faculty

# Die Universiteit van Stellenbosch

Hiermee word verklaar dat nademaal

RUTDA POOL

ten opsigte van die Magistersgraadkursus in die Natuurwetenskappe met

BOTANIE

as studierigting, voldoen het aan al die vereistes soos neergelê in Wet Nr. 37 van 1959 en die Statuut en Regulasies van die Universiteit, die graad

**Magister in die Natuurwetenskappe (M.Sc.)**

met al die regte en voorregte daaraan verbonde, by geleentheid van 'n Kongregasie van die Universiteit op

11 DESEMBER 1985

aan HAAR verleen is.

*G. W. W. W. W.*

REKTOR

*R. D. D. D.*

REGISTRATEUR

*[Handwritten signature]*  
71329  
11 DESEMBER 1985

*[Handwritten signature]*



2009-10-11

# Die Universiteit van Stellenbosch

Hiermee word verklaar dat nademaal

RUIDA POOL

ten opsigte van die *Honneurs-Baccalaureus*-graadkursus  
in die *Natuurwetenskappe* met

•• BOTANIE ••

as studierigting, voldoen het aan al die vereistes soos  
neergelê in Wet Nr. 37 van 1959 en die Statuut en  
Regulasies van die Universiteit, die graad

## Honneurs-Baccalaureus in die Natuurwetenskappe (Hons.-B.Sc.)

met al die regte en voorregte daaraan verbonde, by  
geleentheid van 'n Kongregasie van die Universiteit op

1 DESEMBER 1982

aan HAAR verleen is.

Handwritten notes: 5700, 71321607, RIK

Stellenbosch



Handwritten signature of the Rector

Handwritten signature of the Registrar

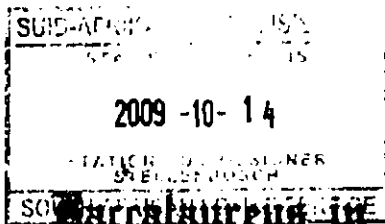
1 DESEMBER 1982

# Die Universiteit van Stellenbosch

Hiermee word verklaar dat nademaal

RUIDA POOL

ten opsigte van die driejarige Baccalaureus-graadkursus in die Natuurwetenskappe voldoen het aan al die vereistes soos neergelê in Wet Nr. 37 van 1959 en die Statuut en Regulasies van die Universiteit, die graad



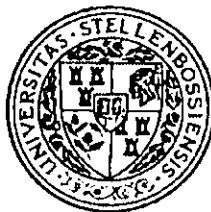
**Baccalaureus in die Natuurwetenskappe (B.Sc.)**

met al die regte en voorregte daaraan verbonde, by geleentheid van 'n Kongregasie van die Universiteit op  
aan HAAR verleen is.

10 DESEMBER 1980

*[Handwritten signature]*

7111403-3 CST  
Stellenbosch L.N. WILLIAMS



*[Handwritten signature]*  
REKTOR

*[Handwritten signature]*  
REGISTRATEUR

10 DESEMBER 1980

2

**Ilze Couvaras**

---

**From:** Ilze Couvaras  
**Sent:** 18 April 2019 11:42 AM  
**To:** 'kdampies@pioneerfoods.co.za'  
**Cc:** Daniel Meyer  
**Subject:** NOMINATION FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

Mr Dampies

With reference to your nomination for the appointment as a member of the Stellenbosch Municipal Planning Tribunal received on 10 April 2019 (by hand), I herewith acknowledge receipt of your Nomination form and CV.

A further communication will be addressed to you in due course.



*Kind regards,*

**Ilze Couvaras**

Head - Customer Interface and  
Administration

**Planning & Economic Development**

Tel: +27 21 808 8604 | Fax: +27 21 586 6879

Postal: P.O. Box 17, Stellenbosch, 7600

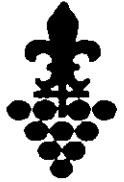
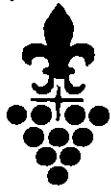
Physical: Plein Street, Stellenbosch, 7600

[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



Stellenbosch Municipality, 100% Green Energy  
100% Renewable Energy  
100% Green Buildings





**STELLENBOSCH MUNICIPALITY**

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT

STELLENBOSCH MUNICIPALITY  
PLANNING AND ECONOMIC DEVELOPMENT  
OFFICE OF THE DIRECTOR  
10 APR 2019 (2)  
**RECEIVED**

**DEPARTMENT LAND USE MANAGEMENT**

PO Box 17 STELLENBOSCH 7599      Plain Street STELLENBOSCH 7600      Tel no: (021) 808 8604 (Ilze Couvaras)      Fax no: (021) 886 6899      E-mail: ilze.couvaras@stellenbosch.gov.za

**NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL**

**SECTION A: TO BE COMPLETED BY NOMINATOR (Section A is not necessary in the event of self-nomination)**

|   |                                  |
|---|----------------------------------|
| <b>1. DETAILS OF THE NOMINATOR</b>                      |                                  |
| Full Names: <b>KAREL</b>                                | Surname: <b>DAMPJES</b>          |
| Identity Number: <b>6203025228085</b>                   | Date Of Birth: <b>02-03-1962</b> |
| Residential Address: <b>2 Duine way Van Wyksvillage</b> |                                  |
| <b>Wellington</b>                                       | Code: <b>7655</b>                |
| Postal Address: <b>P.O. Box 20 Huguenot 7645</b>        |                                  |
|   | Code: <b>7645</b>                |
| Tel: <b>021-8075205</b>                                 | Cell: <b>0824713895</b>          |
| Email: <b>kdampjes@pioneerfoods.co.za</b>               |                                  |

**2. NOMINATION**

I, KAREL DAMPJES, ID 6203025228085 whose further particulars are provided above, hereby nominate..... as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015)

**3. MOTIVATION (An additional motivation can be attached separately if required)**

I, KAREL DAMPJES IS A HARD WORKER AND CAN EASY WORK IN A TEAM. Always willing to LEARN AND BRING THE BEST OUT OF ME

Signed at Paarl on this 10 day of April 2019  
KAREL DAMPJES      Merivan Heswick  
 NOMINATOR      WITNESS

**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT**

| 1. DETAILS OF THE NOMINEE |                |
|---------------------------|----------------|
| Full Names:               | Surname:       |
| Identity Number:          | Date Of Birth: |
| Residential Address:      |                |
|                           | Code:          |
| Postal Address:           |                |
|                           | Code:          |
| Tel:                      | Cell:          |
| Email:                    |                |

|   |
|---|
| <b>2. ACCEPTANCE OF NOMINATION</b> <i>(Only to be completed in the event of nomination)</i> |
|---|

I, KAREL Dampies, ID 6703025228085, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

|   |
|---|
| <b>3. MEMBERSHIP AND SUPPORTING DOCUMENTS</b> <i>(Please provide the following)</i> |
|---|

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body.
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

|                                |
|--------------------------------|
| <b>4. CONFLICT OF INTEREST</b> |
|--------------------------------|

- 4.1 In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal-
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest.

|                       |
|-----------------------|
| <b>S. DECLARATION</b> |
|-----------------------|

I, KAREL DAMPIES, ID 6203025228085 declare that I:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at Paarl on this 10 April day of 10 April 2019

K. Dampies  
NOMINEE/APPLICANT

Mervin Heswidt  
WITNESS 1

Koos Petersen  
WITNESS 2

4.2 A member has conflict of interest if:

- 421 the member, a family member, partner or business associate of the member is the applicant or has a pecuniary or other interest in the matter before the Tribunal;
- 422 the member has any other interest that may preclude or reasonably be perceived as precluding the member from performing the functions of the member in a fair, unbiased and proper manner;
- 423 the member is an official in the employ of national, provincial or local government if the department by which such an official is employed, has a direct or substantial interest in the outcome of the matter.

4.3 I hereby declare the following interests that may conflict with my duties as a member of the Stellenbosch Municipality. *(Only if there is potential conflict of interests)*

Gardening and ART & Culture  
and been board member.  
Community Developer.

**MOTIVATION LETTER:**

Karel Damples is a fulltime worker and received various nomination for community award.

Karel Damples is a secretary for the voluntary club for Arts & Craft.

Also secretary for Friends of the Library and read stories for the learners and kids.

A Community developer for 20 years and received various awards.

A member for the Friends of the Paarl Museum.

Karel Damples is a very hard working person and always willing to learn.

I am a friendly and can easy work in a team with highly ambitions and always bring the best out of me.

I am a fast learner and always open for new ideas.

I also work as a P.O. for the IEC in my community.

I also work as a Stage Manager for the Milnerton Teater Players for a AFRIKAANS Play as it is Pa maak vir my n Vlieer Pa

My passion is to help others who need help and he is also a good listener .

My believe is respecting all Religions and treat others with respect and dignity.

I volunteer for Child Welfare S.A. and help with all kinds of projects and assist them with their activities.

**CURRICULUM VITEA**

**OF**

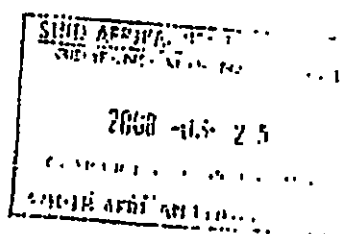


**KAREL DAMPIES**

CV :

I CERTIFY THAT THIS DOCUMENT IS A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT WHICH WAS HAND ED TO ME FOR AUTHENTICATION. I FURTHER CERTIFY THAT FROM MY OBSERVATIONS AND EXAMINATION OF THE SAME I WAS NOT AWARE OF ANY ALTERATIONS OR OMISSIONS.  
 I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT WHICH WAS HAND ED TO ME FOR AUTHENTICATION. I FURTHER CERTIFY THAT FROM MY OBSERVATIONS AND EXAMINATION OF THE SAME I WAS NOT AWARE OF ANY ALTERATIONS OR OMISSIONS.  
 NAME: Arabi  
 RANK: R/Capt  
 FORCE NUMBER: 25797675  
 NAME IN FULL: N.O. Maphahlele

Naam : Karel  
 Van : Dampies  
 Geboorte Datum : 2 Maart 1962  
 Geslag: Manlik  
 LD. 6203025228085  
 Ras : S.A. Burger  
 Huistaal : Afrikaans/Eng  
 Gesondheid : Uitstekend  
 Adres: Duine weg 2  
 Van Wyksvlei  
 Wellington  
 7655  
 Tel: 021—8642182 h  
 021—8075205 w  
 0824713895 s  
 Pos Adres : Posbus 20  
 Huguenot  
 7645  
 Bestuur Lisensie : Kode 10 + PDP









AFRIKAANSE POLISIENIEUW  
POLICE

22 AUG 2012

AFRIKAANSE POLISIENIEUW  
POLICE

DECLARATION OF THE VERIFICATION OF THE DOCUMENT


I hereby declare that the document is a true copy of the original document and I certify that, from my observation, no amendment or change was not made to the original document.

*Steenis*  
HANDTEKENING (SIGNATURE)

U75519 RANK 157  
NAME IN PRINT *VF COBANS*

REPUBLIC OF SOUTH AFRICA  
SOUTH AFRICAN POLICE SERVICE  
KORPS  
ID No: 02/6203075728085  
BRANCH: ...  
UNIT: ...  
POSTAL ADDRESS: ...  
TELEPHONE: ...  
FAX: ...  
E-MAIL: ...  
WEBSITE: ...

AFRIKAANSE POLISIENIEUW  
POLICE



**Ilze Couvaras**

**From:** Ilze Couvaras  
**Sent:** 16 April 2019 05:09 PM  
**To:** 'Piet Claassen'  
**Cc:** Daniel Meyer, 'abrimeiring@telkomsa.net'  
**Subject:** Nomination for Appointment as Member of the Stellenbosch Municipal Planning Tribunal : P E Claassen

Dear Dr Pieter E Claassen

With reference to your nomination for the appointment as a member of the Stellenbosch Municipal Planning Tribunal received on 12 April 2019 (both via email and by hand). I herewith acknowledge receipt of your Nomination form and CV accompanied by certified copies of your qualifications and registration certificates

A further communication will be addressed to you in due course



*Kind regards,*

**Ilze Couvaras**

Head - Customer Interface and  
Administration

**Planning & Economic Development**

T: +27 21 808 8604 | Fax: +27 21 886 6899

Postal: P.O. Box 17, Stellenbosch, 7500

Physical: Plein Street, Stellenbosch, 7600

[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



This e-mail and any files transmitted with it are confidential. If you have received this e-mail in error, please notify the sender immediately. This e-mail and any files transmitted with it are subject to the terms and conditions published at the following link: <http://www.stellenbosch.gov.za/infocentre/privacy-policy>

**From:** Piet Claassen [mailto:[pec@adept.co.za](mailto:pec@adept.co.za)]  
**Sent:** 12 April 2019 05:24 PM  
**To:** Ilze Couvaras  
**Subject:** [EX] FW: Nomination: Planning Tribunal P E Claassen

Dear Ms Couvaras

Earlier today I handed in a hard copy of my nomination as a candidate for the Municipal Planning Tribunal at your office. Attached is a computer copy – as promised.

Yours faithfully

## Piet Claassen

Dr Pieter E Claassen  
42 Rowan Street  
Stellenbosch 7600  
South Africa

Tel: 021 883 2956  
Cell: 083 532 0181

**P E CLAASSEN** TRP(SA)  
B.Sc. B.Eng(Civ), MURP, D.Phil. Heritage professional

**TOWN PLANNER  
REGIONAL PLANNER**

42 Rowan Street  
7600 STELLENBOSCH  
South Africa

Tel 021 883-2956  
Cell 083 532 0181  
E-mail pec@adept.co.za  
Ret

12 April 2019

Municipal Manger  
Attention: Ms Ilze Couvaras  
Stellenbosch Municipality  
PO Box 17  
7600 Stellenbosch

Dear Ms Couvaras

**NOMINATION FOR MUNICIPAL PLANNING TRIBUNAL**

Attached is the duly filled in nomination form for the municipal planning tribunal.

I am being nominated by Adv. A Meiring. You will see in his motivation and in my CV that I am very well qualified to serve on the Tribunal. I have dealt with appeals, on provincial level, under the planning laws for many years.

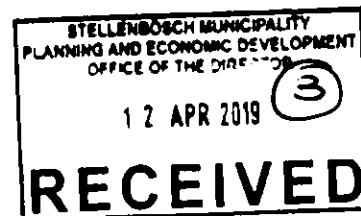
I include the following documents:

- 1 The filled in and duly signed nomination form.
- 2 My curriculum vitae
- 3 A certified copy of my registration certificate as a professional town and regional planner.
- 4 Certified copies of my bachelor, masters and doctoral degrees.

I shall also send you all these documents by email.

I thank you for the opportunity to apply.

Yours faithfully





## STELLENBOSCH MUNICIPALITY

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT



### DEPARTMENT LAND USE MANAGEMENT

PO Box 17  
STELLENBOSCH  
7599

Plain Street  
STELLENBOSCH  
7600

Tel no: (021) 806 8604 (Izre Courvaas)  
Fax no: (021) 886 6899  
E-mail: [izre.courvaas@stellenbosch.gov.za](mailto:izre.courvaas@stellenbosch.gov.za)

### NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

#### SECTION A: TO BE COMPLETED BY NOMINATOR (Section A is not necessary in the event of self-nomination)

| 1. DETAILS OF THE NOMINATOR                   |                                 |
|---|---------------------------------|
| Full Names: <b>ABRAHAM BENJAMIN</b>           | Surname: <b>MEIRING</b>         |
| Identity Number: <b>5101315132085</b>         | Date Of Birth: <b>31-01-'51</b> |
| Residential Address: <b>1 BERGYLIET DRAAI</b> |                                 |
| <b>STELLENBOSCH</b>                           | Code: <b>7600</b>               |
| Postal Address: <b>(DITTO)</b>                |                                 |
| <b>(DITTO)</b>                                | Code:                           |
| Tel: <b>021 8872378</b>                       | Cell: <b>082 4476338</b>        |
| Email: <b>abrimeiring@telkomsa.net</b>        |                                 |

#### 2. NOMINATION

I, **ADV. ABRI MEIRING**, ID **5101315132085**, whose further particulars are provided above, hereby nominate **DR. PIETER E. CLAASSEN** as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).

#### 3. MOTIVATION (An additional motivation can be attached separately if required)

**(SEE ATTACHED)**

Signed at **STELLENBOSCH** on this **10<sup>th</sup>** day of **APRIL** 2019

NOMINATOR

WITNESS

### 3 MOTIVATION

Dr Claassen has wide experience of town planning and town planning related matters such as planning law, and the handling of appeals.

His subject of specialisation is planning systems and planning law and related subjects such as environmental and heritage aspects. Besides teaching in these fields to Stellenbosch University planning students for many years, he also has wide ranging practical experience in the field.

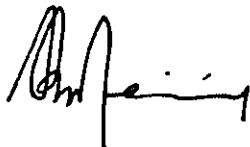
He was town planning consultant for three municipalities, Wellington, Franschhoek and Vredendal.

For three years he advised the provincial Department of Environmental and Development Planning on appeals under the previous Land Use Planning Ordinance, when appeals were still a provincial function, and he was involved with about 60 appeals.

He also has considerable experience in heritage matters, having served on various committees and the Council of Heritage Western Cape for eight years. He currently serves on the panel of tribunal members for the provincial Minister of Cultural Affairs' Appeals Tribunal.

As can be seen on his CV he has some international experience and was active in planning matters over a substantial period in various capacities, *inter alia* serving as president of the South African Institute of Town and Regional Planners.

Yours faithfully



A.B. MEIRING

10/04/19

**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT**

|   |                                 |
|---|---------------------------------|
| <b>1. DETAILS OF THE NOMINEE</b>                                  |                                 |
| Full Names: Pieter Eduard   | Surname: Claassen               |
| Identity Number: 370213 5007 084                                  | Date Of Birth: 13 February 1937 |
| Residential Address: 42 Rowan Street, Mostertsdrift, Stellenbosch |                                 |
|   | Code: 7600                      |
| Postal Address: 42 Rowan Street, Mostertsdrift, Stellenbosch      |                                 |
|   | Code: 7600                      |
| Tel: 021 883 2956   | Cell: 083 532 0181              |
| Email: pec@adept.co.za  |                                 |

**2. ACCEPTANCE OF NOMINATION** *(Only to be completed in the event of nomination)*

I, Pieter Eduard Claassen....., ID 370213.5007.084....., whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS** *(Please provide the following)*

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body.
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By law (Oct 2015), a member of the Municipal Planning Tribunal
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest





**5. DECLARATION**

I, Peter Edward Claassen, ID 370213 5007 084 declare that I:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at P. E. Claassen on this 12 day of April 2019

P. E. CLAASSEN  
NOMINEE/APPLICANT

A. E. Baye  
WITNESS 1

P. M. Claassen  
WITNESS 2

## CURRICULUM VITAE: P E CLAASSEN

Dr Pieter E. Claassen  
42 Rowan Street  
Stellenbosch 7600

Tel: 021 883 2956; 083 532 0181

Email: pec@adept.co.za

### EMPLOYMENT

- Since 2017: **Member of the Appeals Tribunal panel** appointed by the Minister of Cultural Affairs (Western Cape) under the Heritage Act.
- 2005-2008 **Advisor to the Department of Environmental Affairs and Development Planning**, Western Cape Provincial Government on **planning appeals**, and **removal of deed restrictions**.
- 1975-2002 Senior lecturer, Dept. of Town & Regional Planning, University of Stellenbosch.
- 1970-1975 Senior lecturer, Dept of Civil Engineering, University of Stellenbosch.
- 1967-1970 Assistant Town Engineer, Stellenbosch Municipality
- 1960-1967 Civil Engineer, SA Transport Services.
- 1985-2008 **Consultant** town planner: Vredendal and now Matzikama Municipality.
- 1985-2000 **Consultant** town planner: Franschoek Municipality.
- 1970-1978 **Consultant** town planner: Wellington Municipality.

### PUBLIC SERVICE

- 2013-2016: **Council member of Heritage Western Cape**.
- 2013-2016: **Member** of the Impact Assessment Committee (IACOM) of Heritage Western Cape – for a year as chairperson.
- 2003-2009: **Member** of the Built Environment and Landscape Permit Committee (BELCOM) of Heritage Western Cape.
- Since 2009: **Member**: Stellenbosch Municipality's Planning Advisory Committee
- Since 2011: **Member** of Municipal Ward Committee: Ward 7, Stellenbosch Municipality.
- 2000-2005 **Member** of the Committee of Stellenbosch Interest Group.
- 1993-1996 **Member: Western Cape Province Demarcation Board**
- 1985-2000 **Member** of the Aesthetics Committee of Franschoek Municipality.
- 1970-1978 **Member** of the Stellenbosch Committee of the Simon van der Stel Foundation.
- 1980-1983 **Member** of the Committee (representing the SAITRP) **that wrote the Land Use Planning Ordinance** of the Cape Province.

### QUALIFICATIONS

- 1960 BSc BEng (Civil), Stell.
- 1970 M(S & S), Stell.
- 1975 D Phil, Stell.

### PROFESSIONAL:

Registered Professional Town and Regional Planner

### PROFESSIONAL: SA Inst. of Town and Regional Planners / SA Planning Institute

- 1994-1996 President:
- 1992-1994 Vice President
- 1987-1996 Council Member
- 1990-1994 Newsletter Editor (Circulation ca 1100)
- 1985-1987 Chairperson: Cape Branch
- 1987 Guest Editor: Town and Regional Planning: Special Issue.
- 1983-1985 Cape Branch: News Letter Editor

|           |  |
|-----------|--|
| 1981-1983 | Cape Branch, Hon. Secretary  |
| 1983      | Organise SAITRP International Conference in Cape Town.   |
| 1983      | Editor: Proceedings of SAITRP International Conference   |
| 1977-1988 | Member: Cape Branch Committee  |
| 1998-2000 | Advisor to the Association of Consulting Town and Regional Planners on environmental and associated legislation. |

#### MEMBERSHIP OF OTHER PROFESSIONAL INSTITUTIONS

- American Planning Association (1978 - 2000)
- International Society of City and Regional Planners (ISOCARP) (1985 - 2001)
- Development Society of SA (1985-2000)
- The Development Action Group (1990-2000)
- The International Association of Impact Assessments (1990-2010).

#### SUMMARY OF RESEARCH OUTPUT

|  |                |
|--|----------------|
| Total number of publications                     | 141            |
| Published research papers & chapters in books    | 40             |
| Planning reports (author & co-author)            | 34             |
| Technical memoranda (since 1990)                 | 24             |
| Articles in SAITRP Newsletter                    | 30             |
| Book reviews                                     | 17             |
| Congresses attended                              | 40 (10 abroad) |
| Papers read                                      | 36 ( 9 abroad) |
| Guest speaker at universities abroad             | 17             |
| Guest lecturer abroad (McGill, Montreal, Canada) | 2 terms        |
| Visiting Fellow abroad:                          | 4              |
| Princeton NJ, USA; Cambridge, England;           |                |
| Cornell NY, USA; McGill, Montreal, Canada.       |                |

#### PUBLICATIONS AND REPORTS (Publications marked (\*) qualified for subsidy)

- 2004 *Thoughts about the heritage aspect of environmental management*. IAIA National Conference, Drakensberg, 17-19 October.
- 2004 *Matzikama Munisipaliteit Dorpsprofiel sons gereflekteer deur die 2001 sensusdata Detailverslag vir dorpe en die landelike gebied van Matzikama (verslag 3)*
- 2003 *Zoning schemes should promote sustainable development*. IMII SA, March, pp45-47.
- 2003 *New conservation bills impact on planning*. SAPI Newsletter, April.
- 2003 *Does long-term planing play a role in the search for the holy grail of environmental management?* IAIA National Conference, Wildernis, 1-3 September.
- 2002 *The role of environmental management (spatial planning, development planning & conservation of the natural environment) in promoting sustainable development in South-Africa*. National Research Foundation-funded research report.
- 2002 *The role of zoning by-laws in the promotion of sustainable development*. Proceedings of the SAPI National conference, Durban, October.
- 2002 *The role of zoning by laws in environmental management*. Proceedings of IAIA National Conference, Brits, 7 - 9 October.
- 2002 *England may abandon structure plans - are they moving closer to the South African systems?* Comments on British Green Paper: *Planning, Delivering a fundamental change*. (December 2001). *Town and Regional Planning Newsletter*, February.
- 2002 *Provincial zoning scheme - model by law Draft 1*. Co-author with Planning Partners and Du Plessis and Hofmeyr Attorneys.

- 2001 *Integrating South African systems for environmental management. Town and Regional Planning*, November No 44.
- 2001 *The evolution of systems for managing the environment with specific focus on South Africa*. Papers of the Forth Conference on Environmental Engineering, September, Environmental Engineering Division, South African Institution of Civil Engineers.
- 2000 *Partnerships to promote sustainable development. An analysis of South African systems for environmental management*. IATA International Conference, Goudini, September.
- 2000 *Promoting sustainable development as prescribed by the National Environmental Management Act Report for the Association of Consulting Town and Regional Planners*.
- 2000 *Munisipaliteit vir die gebied van Vredendal. Dorpsprofiel – 2000 soos gereflekteer deur die 1996 sensusdata*.
- 1999 Comments on: *Planning Professions Bill Fourth Preliminary Draft*. Department of Land Affairs.
- 1999 Comments on: *Green Paper on Development and Planning*. Department of Land Affairs (voluntary).
- 1999 Comment on: *Guideline document Strategic environmental assessment in South Africa* Department of Environmental Affairs and Tourism, for Association of Consulting Town and Regional Planners.
- 1999 Comments on: *Planning Professions Bill: Fourth Preliminary Draft*. For Department of Land Affairs (voluntary).
- 1999 *Possibilities for regulations on environmental impact assessments at the provincial level*. Comment on sections 21 and 26 regulations, Environment conservation Act for the Association of Consulting Town and Regional Planners.
- 1999 *Munisipaliteit vir die gebied van Vredendal: Konsep-Strukturplan (Ruimtelike Plan)*.
- 1998 Comments on: *A national strategy for integrated environmental management in South Africa*. Heydenrych R & Claassen P, Dept. of Environmental Affairs, Pretoria.
- 1998 Comments on: *White Paper on Environmental management plan for South Africa*. Ministry of Environmental Affairs and Tourism, Pretoria.
- 1998 *Presentation to the Portfolio Committee on the: Draft National Environmental Management Bill*. On behalf of the SAPI, ACTRP and SABIACO.
- 1998 Comments on: *Draft National Environmental Management Bill*. Dept. of Environmental Affairs, Pretoria.
- 1998 *Munisipaliteit vir die gebied van Vredendal: Dorpsprofiel vir die gemtegreerde ontwikkelingsplan en die strukturplan*
- 1997 *Can the conflict between development and conservation be resolved? A critique of efforts at sustainable development in South Africa. Conflicting challenges in development*. Development society of SA, Queenswood.
- 1996 Comments on: *Towards a policy for the conservation and sustainable use of South Africa's biological diversity: A discussion document*, of Department of Environmental Affairs.

- 1996 *Can the conflict between development and conservation be resolved? A critical analysis of sustainable development in South Africa.* Conflicting challenges in development. Development Society of SA. Biennial Conference, Stellenbosch, September.
- 1996 *Specifying appropriate public participation in planning legislation. Community participation in decision making.* HSRC, Pretoria, 30 August
- 1996 SAITRP President's annual report for 1995-96 at the 43rd AGM.
- 1996 Comments on: *The Club Mykonos Accord* to The Director General, Department of Land Affairs.
- 1996 Comments on: *Discussion document. Towards a new environmental policy for SA.* Dept of Environmental Affairs
- 1996 *Planners, the Institute, apartheid and our new beginning.* SAITRP Newsletter, April.
- 1995 Boodskap van die President. SAITRP Newsletter, Maart
- 1995 *You and Local Agenda 21.* SAITRP Newsletter, March.
- 1995 *Relevance of planning in the RDP.* Voordrag by die Stellenbosch Forum.
- 1995 Comment on: *Red tape and the planning, development and environmental conservation process.* Report to the Commission on Red Tape, Western Cape Provincial Government.
- 1995 Position paper no 3: *The environment for the SAITRP.*
- 1995 Comments on: Regional Councils Bill aan Wes-Kaap Provinsiale Regering.
- 1994: *Mechanisms for promoting socio economic development at the local level in South Africa.* Journal for Town and Regional Planning, No 36 April Stellenbosch
- 1994: *A proposed new system for regional development planning in rural regions.* Development SA, Vol 11:3, August, Innesdal.
- 1994 *The planning, development and environmental conservation systems of South Africa. Shortcomings and possibilities.* Proceedings: SAITRP Biennial International Conference. Growth management for cities in crises. Cape Town.
- 1994 *UPRI will show us how to do it.* SAITRP Newsletter, February.
- 1994 *The Institute and the RDP.* SAITRP Newsletter, November.
- 1994 Message from the President. SAITRP Newsletter, November
- 1994 *Die Raad se standpunt. Kommentaar: Wetsontwerp op Ontwikkelingsfasilitering.* SAITRP Newsletter, November.
- 1994 *Council supports environmental regulations conditionally.* SAITRP Newsletter, November
- 1994 Restitution of land and the Subdivision of Agricultural Land Act. Report to Minister D Hanekom, Minister of Land Affairs
- 1994 Regulasies kragtens Artikel 26 van die Wet Op Omgewingsbewing. Kommentaar op konsepregulasies aan Direkteur-generaal van die Departement Omgewingsake.
- 1994 Regulasies kragtens Artikel 21 van die Wet Op Omgewingsbewing. Kommentaar op konsepregulasies aan Direkteur-generaal van die Departement Omgewingsake.
- 1994 *Memorandum oor Voorgestelde Wet op Dorpstigting* Vir SAISS opgestel.

- 1994 *Comments on Development Facilitation Bill* to The Director General, Department of Land Affairs.
- 1994 *A national environmental management strategy for South Africa*. Report to the Council for the Environment.
- 1993 *Wits and Council discuss the role of the Institute*. SAITRP Newsletter, May.
- 1993 *The ANC on regional policy*. SAITRP Newsletter, May.
- 1993 *Omgewingsake gaan groter rol in stadsbeplanning speel*. SAITRP Newsletter, Mei.
- 1993 *Instituut vra vir skakeling met Raad vir die Omgewing*. SAITRP Newsletter, Mei.
- 1993 *Cape Branch Conference: The metropolitan development process*. SAITRP Newsletter, September.
- 1993 *Can the courts do planning?* SAITRP Newsletter, January.
- 1993 *Alberton Boulevard gets international recognition*. SAITRP Newsletter, September.
- 1993 *Integrated environmental management guideline series*. Comments to the President's Council for the Environment.
- 1993 *Guidelines for planning in rural areas*. Comments to WCSDR.
- 1993 *Comments on ANC draft proposals: Metropolitan government for the Cape Metropolitan Area*.
- 1993: *\*Urban Stress: The urban revolution in South Africa*. Proceedings of the 29th International Congress of ISOCARP, **Glasgow, Scotland**, September
- 1992: *\*Mechanisms aimed at socio-economic development at the local level in North America and Britain*. *Town and Regional Planning*, 33, Sept. Stellenbosch.
- 1992 *\*Land use planning*. Chapter 26 in Fuggle R F & Rabie M A: *Environmental management in South Africa*. Juta.
- 1992 *\*A rational system vir reconciling development and conservation*. Proceedings: EPPIC Biennial Conference: Conservation and development. Johannesburg.
- 1992 *Gebruik van en publieke voorkeure vir die Jan Marais Natuurreservaat*. Stellenbosch. Research Report.
- 1992 *Omgewingswet versterk*. SAITRP Newsletter, September
- 1992 *Moet Instituut sy lidmaatskap verbreed?* SAITRP Newsletter, Maart.
- 1992 *Misconceptions about IEM*. SAITRP Newsletter, March.
- 1991 *Norme vir die evaluering van grootskaalse kleinhandelinstellings*. Stads- en Streekbeplanning, 30 Apr. Stellenbosch
- 1991 *The role of local government in local socio economic development*. Report on research in the USA and Canada (50 pages).
- 1991 *Planners and planning need to adapt*. Report on Transvaal Branch Conference. SAITRP Newsletter, October
- 1991 *Omgewingsbewaring en struktuurbeplanning*. SAITRP Newsletter, Februarie.
- 1991 *New Physical Planning Bill*. SAITRP Newsletter, June
- 1991 *Institute visits Deputy Minister of Planning*. SAITRP Newsletter, June.
- 1991 *Een beplanningwet vervang Ordonnansie?* SAITRP Newsletter, Junie

- 1991 Beoogde wet op dorpsstigting. SAITRP Newsletter, Oktober.
- 1991 Government's strategy on urbanisation. Presentation to the President's Council on White Paper
- 1990 \**Town and regional planning in the context of a national policy of environmental management.* Town and Regional Planning, No 29, November.
- 1990 \**The environment and the Third World city: A case study of Khayelitsha, South Africa.* Proceedings of the 26th Congress of the International Society of City and Regional Planners, **Warsaw, Poland**, 25 - 30 August.
- 1990 \**Die rol van stads- en streekebeplanning in plaaslike ekonomiese ontwikkeling.* Proceedings: Biennial: SAITRP Conference, Bloemfontein. :
- 1990 \**The role of local government in local development and the creation of employment.* Proceedings: Biennial conference, Development Society of SA, Johannesburg.
- 1990 *Planning law.* SAITRP Newsletter, April.
- 1990 *Geraasbeheer. Groot invloed op stadsbeplanning?* SAITRP Newsletter, September.
- 1990 *Cape adopts coastal structure plans.* SAITRP Newsletter, September.
- 1990 *Beleid oor 'n nasionale omgewingsbestuurstelsel.* SAITRP Newsletter, September.
- 1990 *Beleid oor 'n nasionale omgewingsbestuurstelsel.* Presentation to the President's Council.
- 1990 *'n Benadering tot 'n nasionale omgewingsbeleid en strategie vir Suid-Afrika.* Memorandum aan die Raad vir die Omgewing.
- 1988 \**Environmental protection vs development: A rational approach.* Proceedings: Eighth Quinquennial Convention of SAICE, Vol 4A, Pretoria.
- 1988 \**Regional services councils as metropolitan planning institutions.* Journal of Public Administration, Vol 23, No 2, Junie.
- 1987 \**Development planning in the USA and Britain.* Proceedings: Conference of the SAITRP (Cape Branch), Cape Town.
- 1987 \**Endowments and conditions in terms of the Land Use Planning Ordinance.* Town and Regional Planning, Journal of the SAITRP, Special edition, Stellenbosch.
- 1987 *Planning issues in Taiwan and Hong Kong.* Report on research during short study tour and conference (17 printed pages)
- 1987 *Local planning systems in the USA and Britain.* Report on research done at Austin TX, USA, and Cambridge University, England (44 printed pages).
- 1986 \**Structure plans. A theoretical approach.* Proceedings: Conference of SAITRP (Cape Branch), Cape Town.
- 1986 \**The application of a gravity model to determine an optimal transportation system for Owambo, Namibia.* Proceedings, Symposium on urban transportation in third world countries, Taipei, Taiwan, 17 - 19 November.
- 1986 \**Regional Services Councils: Possibilities for acceptance and growth.* Journal of Public Administration, Vol 21, No 1, March, SAIPA; Pretoria.
- 1985 \**The contribution of urban & regional planning towards regional development in Southern Africa.* Development Southern Africa, Vol 2, No 2, May, Sandton.



- 1985 \**Die konflik tussen bewaring en ontwikkeling in die Rooi Els - Botrivier gebied.* Die Suid-Afrikaanse Tydskrif vir Natuurwetenskap en Tegnologie, Vol 4, No 3, Sept. SA Akademie vir Wetenskap en Kuns, Pretoria.
- 1984 \**Recent trends in thought on planning legislation.* Town and Regional Planning, No 17, April, Stellenbosch.
- 1982 \**A municipal property data system.* Papers from the annual conference of URISA, Washington DC.
- 1982 \**The application of central place theory for the location of towns in Owambo, Namibia.* Town & Regional Planning, No 14, Sept. University, Stellenbosch.
- 1982 \**The utilisation of computers and data systems in town and regional planning.* Report on research done at Princeton University, NJ, USA (123 pages).
- 1980 \**Physikalische Planung in Owambo.* Stad Region Land, Schriftenreihe des Instituts für Stadtbauwesen, No 51, March, Aachen.
- 1980 *Towards a uniform lot numbering system.* Municipal Administration & Engineering, Part 42, 540, Aug. Johannesburg.
- 1980 *Integrated computer and data systems in local government.* Municipal Administration & Engineering, Part 40, 538, June. Johannesburg.
- 1978 *A green belt system for Greater Cape Town. Design for environmental quality.* ITCC Review, No 26, April, Association for Engineers & Architects in Israel, Tel Aviv.
- 1978 *Relatiewe sektorverskuiwing in indiensneming: 'n Vergelyking tussen berekeningsmetodes.* Journal for Regional Planning, April, University, Stellenbosch.
- 1978 *Planning study of the Little Karoo region.* Inst. for Planning Research, University of Stellenbosch (128 pages).
- 1978 *Development plan for Owambo.* Inst. for Planning Research, University of Stellenbosch (79 printed pages).
- 1976 *Green belts as planning mechanism.* Planning & Building Developments, April, Johannesburg.
- 1975 *Aspects of open space provision metropolitan planning* Regional Planning, July, University, Stell.
- 1975 *A green belt system for the Cape Town Metropolitan Area* Unpublished D Phil thesis, University of Stellenbosch.
- 1973 *Green belts and transportation.* Proceedings: Fifth five-yearly Conference of the SAICE, Johannesburg.
- 1970 *The water resources of the lower Berg River Region.* Unpublished M(URP) thesis, University of Stellenbosch.

#### REPORTS CO-AUTHORED

- 1999 Municipality for the area of Vredendal (Western Cape Province): *Proposal for the demarcation of the category B municipality for the Vredendal - Klawer - Lutzville - Vanrhynsdorp - Ebenhaeser - Strandfontein - Doringbaai area.*
- 1999 *Guidelines to control development in and around mountain areas.* Member of an IALA-team assisting the Department of Nature Conservation of the Western Cape Province.

- 1999 Comments on draft regulations for the Planning and Development Act of the Western Cape Province. Member of a technical team assisting the Western Cape Government.
- 1999 Report on: *Coastal policy green paper - comparative study of institutional models*. Member of task team.
- 1995 *Proposed substructure boundaries for the Cape Metropolitan Area*. Local Government Demarcation Board for the Western Cape, Report 13.
- 1994 *Outer boundary for the proposed Cape Transitional Metropolitan Council*. Local Government Demarcation Board for the Western Cape, Report 1
- 1982 Report: Committee appointed to compile a *Draft Land Use Planning Ordinance*. Cape Provincial Administration, Cape Town.
- 1982 *Waterbronne van die Wes-Kaap*. Navorsing in opdrag van die Eenheid vir Toekomsnavorsing.
- 1981 *Development plan for the Ciskei*. Institute for Planning Research, University of Stellenbosch.
- 1981 *Central place study of the Worcester - Bokkeveld Region*. Institute for Planning Research, Univ. of Stellenbosch.
- 1976 *Kaokoland. Evaluation of resources and development plan*. Institute for Planning Research, Univ. of Stellenbosch.

**PAPERS READ: NATIONAL AND INTERNATIONAL PROFESSIONAL CONGRESSES (Only those not reflected in list of publications above)**

- 1999 The Southern African Development Scenario: Challenges for the New Millennium Development Society of SA Biennial Conference: RAU, Johannesburg, 7 - 8 April. Paper: *The impact of the National Environmental Management Act on sustainable development*
- 1997 Quest for a better world: Exploring new directions in planning. Canadian Institute of Planners' annual conference, St. John's, Newfoundland, CANADA, 20 - 23 July. Paper: *So many problems - so few solutions - Planning in the new South Africa*.
- 1996 Evolving environmental ideals. IAPS 14th International Conference, Stockholm, 30 July - 3 August. Paper: *Evolving efforts at sustainable development in Southern Africa*.
- 1996: Seminar to discuss recent government policies which materially influence planners and planning. SAITRP, Karos Indaba Hotel, Gauteng, 25 June. Paper: *Aspects of the role of the planning system in environmental conservation*.
- 1996 Integrating the RDP and social services. IIR Conference, Johannesburg, 31 January. Paper: *Utilising integrated environmental management as an integral part of planning and development*
- 1995 Adaptation and mediation in urban planning. ISOCARP International Planning Congress, Sydney, Australia, September. Paper: *State of environment reporting with particular reference to South Africa*
- 1994 Workshop: Integrated environmental management and planning. The relationship. Council for the Environment, Cape Town, 18 February. Paper: *What the planning profession sees as the relationship between planning and integrated environmental management*.

- 1993 Association of Collegiate Schools of Planning, 35th International Congress, Philadelphia, USA, October. Paper: *The changing role of town planning in South Africa.*
- 1993 The metropolitan development process. Cape Branch, SAITRP, Junie, Cape Town. Function: Summary of proceedings.
- 1993 Managing the transition towards more compact and public transport oriented cities. CSIR, Pretoria, 25 March. Paper: *Coordination of land use and transportation planning. Shortcomings in present legal instruments*
- 1992 First World - Third World relations. SAITRP Biennial National Conference, October, Port Elizabeth. Function: Evaluated papers for Institute prize for best paper.
- 1991 SAITRP Transvaal Branch Conference: Planners and planning need to adapt. October. Function: Report on Conference.
- 1989 Association of Collegiate Schools of Planning, 31st Annual Conference, Portland, Oregon, 4-7 Oktober. Paper: *Low cost housing in Southern Africa.*
- 1985 Development Plan Reviews - What Next? Royal Town Planning Institute Seminar, Stevenage, England (Attended only).
- 1985 SAITRP National Biennial Conference, Durban. Paper: *The teaching of planning education or training?*
- 1984 Challenges and Opportunities of the Municipal Engineer in the next decade. SA Inst. of Municipal Engineers, Cape Town. Paper: *Die Konsepdommansie op Grondgebruikbeplanning van die Kaapprovinsie.*
- 1984 Stedelike Bewaring: Die rol en betekenis daarvan in moderne stedelike ontwikkeling. SAISS Konf., Stellenbosch. (Ek het konferensie gereël.)
- 1984 Development Priorities in Southern Africa. Symposium to determine development research priorities. Development Society of SA; Jan Smuts. Paper: The contribution of urban & regional planning towards regional development in Southern Africa.
- 1984 *The new Land Use Planning Ordinance of the Cape.* Proceedings 63<sup>rd</sup> Annual Congress, Institute of Municipal Engineers, Cape Town.
- 1983 Die Prestasies en Probleme van die Stads- en Streekbeplanningsberoep. Nasionale Konf., SAISS, 13-15 April, Kaapstad. Paper: *The proposed land use planning ordinance of the Cape Province.*
- 1983 *The proposed land use planning ordinance of the Cape Province.* Proceedings SAITRP Biennial National Conference. Die Prestasies en Probleme van die Stads- en Streekbeplanningsberoep. Cape Town.
- 1982 *'n Munisipale gerekenariseerde datasteesem.* Verrigtinge: Simposium oor rekenaars in siviele ingenieurswese. CSIR, Pretoria.
- 1982 Simposium: Rekenaars in siviele ingenieurswese. WNNR, 28 Sept; Pretoria. Paper: *'n Munisipale gerekenariseerde datasteesem*
- 1981 Long Term Development Prospects of the Western Cape. Long Term Planning Ass. of SA, 20 August, Cape Town. Paper: *Spatial patterns of economic activity in the Western Cape.*
- 1981 Jaarkongres: Suid Kaaplandse Toerisme en Ontwikkelingsvereniging, 20 November, Mosselbaai. Referaat *Voorsigte vir ontwikkeling van die Suid Kaapstreek.*

- 1976 SAITRP Conference, September, Stellenbosch. Paper: *New planning possibilities for Greater Cape Town.*
- 1976 First Conf. on Recreation Research, Dept. of Nature Conservation, September, Stellenbosch. Paper: *The role of the town planner in the supply of space for outdoor recreation.*
- 1976 *New planning possibilities for Greater Cape Town.* Proceedings: SAICE Congress, Stellenbosch.
- 1976 *The role of the town planner in the supply of space for outdoor recreation.* Proceedings: First Conference on Recreation Research, Dept. of Nature Conservation, Stellenbosch.
- 1975 ITCC, AEA Conference, Tel Aviv, Israel, Desember. Paper: *A green belt system for Greater Cape Town: Design for environmental quality.*

**BOOK REVIEWS (Published in SAITRP Newsletter or Plan News)**

- 2002 *Law and development: An introduction to the law applicable to development and the development management process in South Africa.* By Theo Scheepers, Planning South Africa, February..
- 2001 *Tourism development* by Heidi Keyser. Planning South Africa.
- 2000 *Planning law* by Jeannie van Wyk.
- 1997 *Environmental laws of South Africa* by P G W Henderson. July.
- 1996 *Making urban places: Principles and guidelines of layout planning* by Roger Behrens and Vanessa Watson. November.
- 1995 *Urbanisation: South Africa's challenge.* Gelderblom en Kok, September.
- 1995 *Prodder: The southern African Development Directory.* D Barnard, March.
- 1994 *Urban planning in the transition from apartheid.* Ivan Turok. February.
- 1994 *Tourism planning.* C A Gunn in November.
- 1994 *Gidse van Omgewingswette.* P Teurlings in February.
- 1994 *Environmental resource economics.* Department of Environmental Affairs. February.
- 1994 *Caring for the earth.* John Yeld. February.
- 1994 *Guidelines for the provision of engineering services (The Red Book).* CSIR in November.
- 1993 *Prodder's development directory 1992-93.* D Barnard (ed.). May.
- 1993 *Environmental management in South Africa.* R Fuggle & A Rabie (eds.). January.
- 1992 *International manual of planning practice (2nd Ed).* ISOCARP. May
- 1992 *Apartheid in transition.* M Swilling, R Humphries & K Shubane (eds.). March
- 1991 *Movement patterns of the African population in Cape Town.* D Dewar, I Rosmarin & V Watson. October.
- 1990 *Planning local economic development.* F J Blakely. April.

**PERSONAL**

Married            82 years of age

*Pieter Eduard Claassen*

**Pieter Eduard Claassen**







0061720



# UNIVERSITY OF STELLENBOSCH

*This is to certify that whereas*

**PIETER EDUARD CLAASSEN**

*had complied with all the conditions prescribed  
in the Act, Statute and Rules of the University,  
the five-year degree*

11 APR 2019

**BACHELOR OF SCIENCE AND BACHELOR OF ENGINEERING  
(B. SC., B. ENG.)**

*with all the rights and privileges pertaining thereto was conferred on  
him at a congregation of the University in March 1960.*

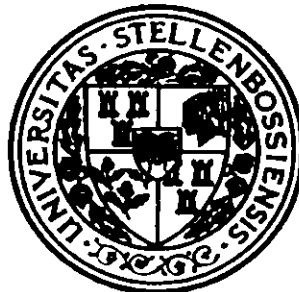
*Chris Brink*

RECTOR AND VICE CHANCELLOR

*Schoonmaker*

DEAN

This is a duplicate of the original certificate which was not destroyed as it can be determined by the university.



*Regis*

REGISTRAR

8 March 2005

This certificate was issued in both Afrikaans and English in the unlikely event of an discrepancy in the wording, the Afrikaans text shall have precedence.

IS VAN DIE OORSPRONKELIKE DOKUMENT WAT AAN HAN OORGEVOER IS. DIE OORSPRONKELIKE DOKUMENT WAT AAN HAN OORGEVOER IS, IS 'N KOPIE VAN 'N OORSPRONKELIKE DOKUMENT WAT AAN HAN OORGEVOER IS. DIE OORSPRONKELIKE DOKUMENT WAT AAN HAN OORGEVOER IS, IS 'N KOPIE VAN 'N OORSPRONKELIKE DOKUMENT WAT AAN HAN OORGEVOER IS.

THIS IS A COPY OF THE ORIGINAL DOCUMENT WHICH WAS NOT DESTROYED AS IT CAN BE DETERMINED BY THE UNIVERSITY.

MAAGSTRONOMER  
POLICE NUMBER  
NAME OF THE ISSUING OFFICE  
NAME OF THE ISSUING OFFICER

11 APR 2019



4

**Ilze Couvaras**

---

**From:** Ilze Couvaras  
**Sent:** 18 April 2019 11:48 AM  
**To:** 'Susara.vandermerwe@westerncape.gov.za'; 'christine.havenga@firstplan.co.za'  
**Cc:** Daniel Meyer  
**Subject:** NOMINATION FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

Dear Ms van Der Merwe

With reference to your nomination of Ms C Havenga for the appointment as a member of the Stellenbosch Municipal Planning Tribunal received on 12 April 2019 (by hand), I herewith acknowledge receipt of your Nomination form and CV (of the nominee) accompanied by certified copies of your qualifications and registration certificates

A further communication will be addressed to you in due course



*Kind regards,*

**Ilze Couvaras**

Head . Customer Interface and  
Administration  
**Planning & Economic Development**

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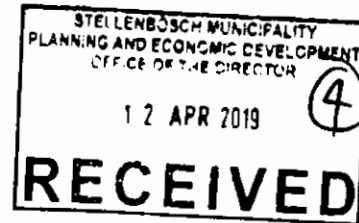
T +27 21 808 8604 | Fax +27 21 886 6894  
Postal: P.O. Box 17, Stellenbosch, 7600  
Physical: Plein Street, Stellenbosch, 7600  
[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



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<http://www.stellenbosch.gov.za/employment>



Stellenbosch Municipality  
Directorate Planning and Economic Development  
P O Box 17  
STELLENBOSCH  
7599  
11 April 2019



For Attention: Ms Ilze Couvaras

**NOMINATION FOR MUNICIPAL PLANNING TRIBUNAL**

Please find the following attached to this letter:

- Annexure A:** Nomination Form with further motivation by nominator, Susara van der Merwe, Chief Town and Regional Planner: Directorate Development Management (Region 2), Western Cape Department of Environmental Affairs and Development Planning
- Annexure B:** Shortened Resume as well as more detailed Curriculum Vitae.
- Annexure C:** Certified copies of qualifications and memberships of professional bodies.
- Annexure D:** Detailed motivation.

Yours faithfully

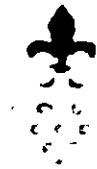
**Christine Havenga**

**Annexure A**

**Nomination Form**



STELLENBOSCH MUNICIPALITY



NOMINATION FORM FOR APPOINTMENT OF MEMBERS OF THE URBAN PLANNING TRIBUNAL

SECTION A: DETAILS OF THE NOMINATOR

1. DETAILS OF THE NOMINATOR

NOMINATOR: SUKABA LATHAN AND VAN DER MERWE  
ADDRESS: 56001605 56001605 TEL: 021-8336038  
ADDRESS: 31 ARUNDEL STREET WEST BEACH 7801  
ADDRESS: PO BOX 51099 WEST BEACH 7801  
CONTACT: 021-8336038 CELL: 082-5783321  
E-MAIL: sukaba.lathan@westcoast.gov.za

2. NOMINATION

I hereby nominate the undersigned as a member of the Urban Planning Tribunal for the period of 3 years commencing from the date of appointment.

3. MOTIVATION

... positive avenue for professional...  
... and private sector...  
... and use of them...  
... — addition...

Signed at PE TOWN on this 1 day of APRIL 2019

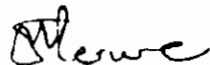
NOMINATOR FITNESS

**ADDITIONAL MOTIVATION FOR THE NOMINATION OF MS CHRISTINE HAVENGA TO BE APPOINTED AS A MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL**

Ms Christine Havenga is a Town and Regional Planner and a Heritage Practitioner with a Masters degree in Town and Regional Planning from the University of Stellenbosch and in addition to this planning qualification a M.Phil in Conservation of the Built Environment from the University of Cape Town. She is registered as a Professional Planner (Reg. no. A/945/ 997) with the South African Council for Planners (SACPLAN) and also a Member of the independent Heritage Tribunal of Heritage Western Cape (Constituted by the MEC of Cultural Affairs and Sport Western Cape in terms of Section 49(2) of the National Heritage Resources Act of 1999). The combination of planning and heritage qualifications makes Ms Havenga suitably qualified to be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

She has extensive knowledge of and experience in spatial planning, land use management, and development and the law and policies related thereto at Provincial-, Municipal- and Private Sector level. She is also familiar with the Stellenbosch area as she has been employed as a consultant by the Stellenbosch Municipality, where she dealt with a variety of land use applications and policies pertaining to town planning and heritage applications. Her M.Phil-thesis focussed on the Architecture of Security Developments in the Stellenbosch area (also refer to her Curriculum Vitae attached).

I recommend that Ms Christine Havenga be appointed as a member of the Stellenbosch Municipal Planning Tribunal.



SC van der Merwe (Nominator)

Date: 2019-04-11

## SECTION B - ACCEPTANCE OF NOMINATION AND NOMINEE DETAILS

## 1. DETAILS OF THE NOMINEE

Name: **Christine Havenga**  
 Date of Birth: **6610010119089** / **1-10-1966**  
 Residential Address: **7 Danie Theron Street, Amanda Glen, Durbanville**  
 Postal Address: **P.O. Box 1290 Sanlamhof**  
 Tel: **021-9756266** Cell: **073 1951040**  
 Email: **christine.havenga@firstplan.co.za**  
 Code: **7550**  
 Code: **7532**

2. ACCEPTANCE OF NOMINATION *(Only to be completed in the event of nomination)*

**Christine Havenga** ID: **6610010119089** whose further particulars are provided above hereby accept the nomination to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

3. MEMBERSHIP AND SUPPORTING DOCUMENTS *(Please provide the following)*

- 3.1 A comprehensive curriculum vitae reflecting qualifications and experience in spatial planning, land use and development or the law related thereto as contemplated in section 36(1)(b) of the Spatial Planning and Land Use Management Act 2013, Act 16 of 2013 and sections 12, 20 and 22.3 of the Stellenbosch Municipality Land Use Planning By-law of 2012.
- 3.2 Certified copies of qualification and registration certificates indicating registration with a relevant professional body.
- 3.3 A copy of the appointment letter of the applicant as a member of the Stellenbosch Municipal Planning Tribunal.

## 4. CONFLICT OF INTEREST

- 4.1 In terms of sections 26 and 27 of the Spatial Planning and Land Use Management Act 2013 and section 24(1)(a)(ii) of the Stellenbosch Municipality Land Use Planning By-law, indicate as a member of the Municipal Planning Tribunal:
  - 4.1.1 Any financial interest in the property or development of the property or development of the property.
  - 4.1.2 Any other interest in the property or development of the property or development of the property.



5. DECLARATION

Christine Havenga : 6610010119089

- a) am a citizen of the Republic of South Africa
- b) am a citizen of permanent member of the Republic of South Africa
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional leaders.
- d) am not an unrehabilitated insolvent.
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act Act 17 of 2002.
- f) have never been convicted of any offence involving dishonesty.
- g) have never been removed from an office of trust on account of misconduct
- h) have never been found guilty of misconduct, incapacity or incompetence.
- i) have disclosed all potential conflict of interest.
- j) the municipality may verify all the information provided and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal

Signed at Durbanville on this 11 day of April 2019

Ch Havenga  
~~CHAVENGA~~ APPLICANT

[Signature]  
MAYOR

Chavenga  
MAYOR



**Annexure B**

**Resume and more detailed Curriculum Vitae**

## PROFILE

I am a registered town planner and heritage practitioner with extensive experience in land use planning and management, spatial planning, heritage studies and management, submission of applications, property management and project management both in the private and public (provincial and local authority levels) sector

I have an extensive knowledge of legislation and policies pertaining to town planning and heritage applications and submissions. Having been employed in both the public and private sector I have built an extensive professional network and am also very knowledgeable about the systems in place in Local and Provincial Authorities as well as other Government Departments.

I have an excellent ability to write good quality content in both English and Afrikaans and have a wide spectrum of experience in the writing of reports, research documents, policy documents and planning/heritage applications.

## ACADEMIC QUALIFICATIONS

|  |      |
|--|------|
| B A Degree (Stellenbosch University)                   | 1987 |
| M Town and Regional Planning (Stellenbosch University) | 1989 |
| M Phil Conservation of the Built Environment (UCT)     | 2018 |

Other

Project Management Diploma (US Business School)  
Environmental Management Diploma (UCT)  
Sustainable Development Diploma (University of the Western Cape)  
Course in Xhosa at UNISA  
Diploma in Geographical Information Systems (University of Stellenbosch)

## CAREER HISTORY

**Provincial Government Western Cape: Department of Environmental Affairs and Development Planning (1990 – 1999)**

Involved in various planning research studies, planning policy formulations, land use management, low cost housing, preparation of Zoning Schemes and Spatial Policies

**City of Cape Town: Planning and Building Development Management (1999 – 2002)**

Responsible for land use management, spatial planning, planning research and policy formulation, urban upgrading projects and restitution applications. Do presentations at several public and Council meetings

**Cape Peninsula University of Technology (Part time lecturer at Engineering Faculty 1997 – 2003)**

**Commence own planning practice Christine Havenga and Associates in 2002**

Does consultation work as town planning consultant and heritage practitioner for various private and public sector clients. Public sector clients include City of Cape Town, Provincial Government Western Cape and Stellenbosch Municipality

## CURRICULUM VITA

Cell: 073 1951 040  
christine.havenga@absamail.co.za

## SKILLS & COMPETENCIES

Heritage studies  
Town Planning  
Property Investigations  
Project Management

## PROFESSIONAL REGISTRATIONS

Registered at South African Council of Town Planners. (Reg. nr. A/945/1997)

Registered at the Association of Heritage Practitioners of South Africa (Reg. nr. C0083)

Member of South African Planning Institute, South African Association of Consulting Professional Planners, Property Management Forum and Women Property Network


## LANGUAGES


English  
Afrikaans  
Xhosa (basic)

## CHARACTER TRAITS

I am a mature, positive and hardworking self-motivated individual, who always strives to achieve the highest standard possible, at any given task. I am detail orientated and can work very well under pressure on an individual basis or in a team. I possess excellent communication skills and I have the ability and experience to relate to a wide range of people.

## RESUME: CHRISTINE HAVENGA

|  |   |  |
|--|---|--|
|  |   |  |
| <b>Identity number</b>   | 6610010119089   |  |
| <b>Contact telephone numbers</b>   | 021 975 6266 or 073 1951 040  |  |
| <b>Contact address</b>   | <u>Postal address:</u><br>P O Box 1290<br>Street<br>Sanlamhof<br>7532 | <u>Office address:</u><br>7 Danie Theron<br>Amanda Glen<br>Durbanville<br>7550 |
| <b>E-mail address</b>  | christine.havenga@absamail.co.za                                      |  |
| <b>Fax number</b>  | 021 957 1247  |  |

  
I am a registered town planner with extensive experience in urban planning, land use planning and management, spatial planning, project management and property management. I have a strong background in all aspects of planning investigations/analysis/research and policy formulation, land use management, project management, property management, low cost housing, poverty alleviation projects, urban agriculture, spatial planning, strategic planning, sustainable development and alternative energy sources, human resource management, and education.

I am also a registered heritage practitioner with several years of experience in heritage related applications such as heritage impact assessments and the preparation of heritage statements. I am also a member of the Independent Tribunal of Heritage Western Cape.

I am a mature, positive and hardworking self-motivated individual, who always strives to achieve the highest standard possible, at any given task. I am detail orientated and can work very well under pressure on an individual basis or in a team. I possess excellent communication skills and I

have the ability and experience to relate to a wide range of people.

I have an extensive knowledge of legislation and policies pertaining to town planning and heritage applications, spatial policy formulation and property development. I have lectured part time in Planning Legislation, Sustainable Development and Project Management at the Cape Peninsula University of Technology.

Having been employed in both the public and private sector I have built an extensive professional network and am also very knowledgeable about the systems in place in local and provincial authorities as well as other Government Departments.

I have training and extensive experience in project management of several large scale projects in provincial and local government as well as in the private sector.

I have an excellent ability to write good quality content in both English and Afrikaans and have a wide spectrum of experience in the writing of reports, research documents and policy documents. I have a basic speaking knowledge of Xhosa.

#### **Qualifications**

B.A. Degree 1985 - 1987 at Stellenbosch University

Masters Degree in Town and Regional Planning 1988 - 1989 at Stellenbosch University

A M Phil Degree in the Conservation of the Built Environment at the University of Cape Town

#### **Further Short Courses Completed**

Course in Project Management at the Stellenbosch University Business School

Course in Environmental Management at the University of Cape Town

Course in Sustainable Development at the University of the Western Cape

Advanced Management Course at the PGWC

Course in Xhosa at UNISA

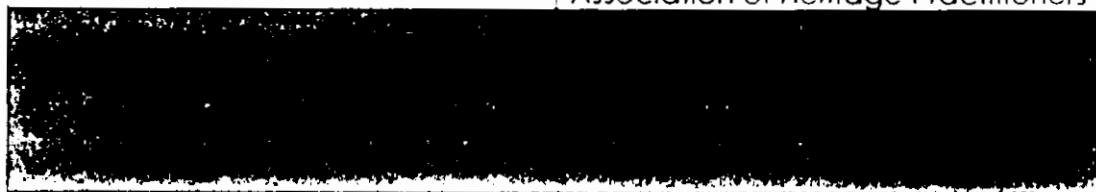
Short course in Geographical Information Systems at the University of Stellenbosch

### Professional Registration

Registered at South African Council of Town Planners. (Reg. nr. A/945/1997)

Member of South African Planning Institute, South African Association of Consulting Professional Planners and Women Property Network.

Registered member of the Association of Heritage Practitioners



### Period of Employment

1990 - 1999 employed as First Town and Regional Planner

### Job Functions and projects involved

Involved in several planning research studies, planning policy formulations, planning investigations, forward planning studies and Integrated Development Plans.

Member of the Provincial Planning Work Group involved in research and responsible for the preparation and updating of policy manuals to local authorities, new legislation and circulars regarding provincial policies.

Informal township developments at Bloekombos. Wallacedene, Grabouw, Franschhoek and in the Helderberg

Land use management in Overberg, Heldeberg, Boland and Cape Metropolitan Area.

Preparation and evaluation of Zoning Scheme Regulations. Part of committee preparing new Section 8 Zoning Scheme.

Departmental representative on Provincial Red Tape Commission.

Involved in the establishment of the Kogelberg Biosphere Reserve, the first declared biosphere in South Africa.

#### References

Saar van der Merwe, Chief Town and Regional Planner tel nr 021 483 4638 or Riette Fourie, Chief Town and Regional Planner tel nr 021 483 8778

#### Period of Employment

1999 – 2002 as a Senior Town and Regional Planner

#### Job Functions and projects involved

Land use management in terms of Ordinance 15 of 1985.

Research and publishing of several Spatial planning studies, e.g. the Tygerberg Spatial Development Framework, the West Spatial Development Framework, the Bonteheuwel CBD Framework, the North Spatial Development Framework, the Fisantekraal Development Plan to inter alia address poverty alleviation in the area and a Framework for Wingfield

to address Restitution Claims.

Responsible for the Adult Entertainment Policy for the City of Cape Town.

Project manager for the Grandwest Development and the Wingfield Site.

#### References

Cheryl Walters, Director Planning, City of Cape Town, tel nr 021 400 2420

#### Period of Employment

1997 – 2003 as a part time lecturer at the Town Planning Section (Engineering Department)

#### Job Functions and projects involved

Lecturing on a part time basis in Town Planning Processes, Sustainable Development, Legislation and Project Management.

#### References

Vic Theunissen, former head of the Department, tel nr 021 550 1090

#### Experience, projects and contracts

Assist City of Cape Town Property Management Directorate at several periods as a consultant with project management, property investigations, liaison between departments, rezoning applications, environmental studies and tender processes pertaining to sale and acquisition of land and the development of strategic sites.

Assist City of Cape Town Directorate Planning and Building Development Management at several occasions as a consultant to assist them with

several land use applications.

Assist private sector clients in identifying and obtaining land from local authorities to either purchase or lease it for development.

Involved in several rezoning, subdivision, removal of restrictive title deed conditions etc. applications in the Cape Metropolitan Area, West Coast, Stellenbosch, Boland and Overberg for numerous private clients.

Assisted Stellenbosch Municipality and City of Cape Town to evaluate land use management applications.

Did property investigations for the Department of Public Works with regard to possible sites for new schools and hospitals.

Did several rezoning applications for the Western Cape Department of Education for school sites.

Assist the Directorate Environmental and Land Management of the Provincial Government Western Cape (appointed by DFU) with the evaluation of planning applications, strategic studies and new regulations. Assist them with several strategic applications within the Western Cape.

Did several heritage impact assessments and heritage statements for various private and public sector client.



**Annexure C**

**Certified copies of qualifications and memberships  
of professional bodies**

# Die Universiteit van Stellenbosch

Hiermee word verklaar dat nademaal

ten opsigte van die Magistersgraadkursus in Stads- en Streekbeplanning, voldoen het aan al die vereistes soos neergelê in Wet Nr. 37 van 1959 en die Statuut en Regulasies van die Universiteit, die graad

**Magister in Stads- en Streekbeplanning**  
[M.(S. en S.)]

met al die regte en voorregte daaraan verbonde, by geleentheid van 'n Kongregasie van die Universiteit op  
aan verleen is.

Stellenbosch,

8 MAART 1990



Gesertifiseerde ware afskrif  
van die oorspronklike  
Certified a true copy  
of the original

*G. W. S.*  
REKTOR

*R. L.*  
REGISTRATEUR

12-04-2019  
*L. Langeveld*  
LIEZEL LANGEVELD CA (SA)  
2 Strand Road, BELLVILLE  
Commissioner of Oaths for  
the District of Bellville  
Accountant: Sanlam Life



The South African  
Council *for* Planners  
SACPPLAN

# REGISTRATION CERTIFICATE

Issued in terms of Section 13 (4) of the Planning Profession Act, 2002  
(Act 36 of 2002)

12-04-2019  
*L. Langeveld*  
LIEZEL LANGEVELD CA (SA)  
2-Strand Road, BELLVILLE  
Commissioner of Oaths for  
the District of Bellville  
Accountant: Sanlam Life

This is to Certify that

## Christina Havenga

I.D. NUMBER 6610010119089

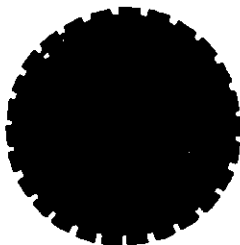
is registered as a

## Professional Planner

Gesertifiseer in ware afskrif  
van die oorspronklike  
Certified a true copy  
of the original

In terms of the Planning Profession Act, 2002 and is authorised  
to act as such in accordance with the said Act and the Rules  
prescribed thereunder.

Issued under the Seal of the Council



L LANGEVELD CA (SA)  
2nd Road, BELLVILLE  
Commissioner of Oaths for  
District of Bellville  
Accountant: Sanlam Life

\_\_\_\_\_  
CHAIRPERSON

*L. Langeveld*  
\_\_\_\_\_  
REGISTRAR

27/06/2011  
\_\_\_\_\_  
DATE

REGISTRATION NUMBER: A/945/1997



*We certify that*


*Christina Havenga*

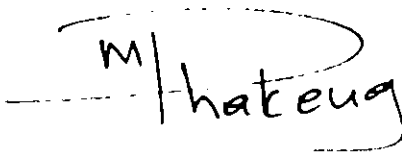
*was admitted to the degree of*

*Master of Philosophy  
specialising in Conservation of the Built Environment*

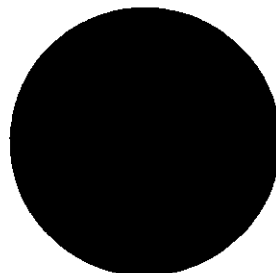
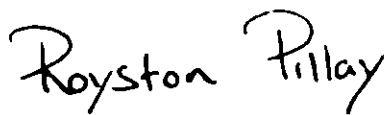
*on 14 December 2018*

Gesertifiseer in ware afskrif  
van die oorspronklike  
Certified a true copy  
of the original

12-06-2019  
  
 LIEZEL LANGVELD CA (SA)  
 2 Strand Road, BELLVILLE  
 Commissioner of Oaths for  
 the District of Bellville  
 Accountant: Sanlam Life



Vice-Chancellor

Registrar

# MEMBERSHIP CERTIFICATE

THIS CERTIFIES THAT

**CHRISTINE HAVENGA**  
**MEMBERSHIP NUMBER: 0083**

has been duly credited as a

**PROFESSIONAL HERITAGE PRACTITIONER (PHP)**

The membership is subject to the Financial and Accounting Practices and Standards of the Institute of Certified Accountants of South Africa (ICASA) and the Financial and Accounting Practices and Standards of the Institute of Accountants of South Africa (IFA) respectively. This certificate is valid only if the member is in good standing with the relevant regulatory body.

Number: 0083 has been duly credited as a Professional Heritage Practitioner (PHP) as per the information provided.

THIS CERTIFICATE IS VALID FROM 12-04-2019 TO 12-04-2019

CHRISTINE HAVENGA

Gesertifiseer in ware afskrif  
van die oorspronklike  
Certified a true copy  
of the original

**LIEZEL LANGEVELD CA (SA)**  
2 Strand Road, BELLVILLE  
Commissioner of Oaths for  
the District of Bellville  
Accountant: Sanlam Life

**Annexure D**

**Detailed motivation**

**CHRISTINE HAVENGA**

**MOTIVATION TO BECOME A MEMBER OF THE STELLENBOSCH MUNICIPALITY  
PLANNING TRIBUNAL**

I am of the opinion that I can make a valuable contribution as a member of the Stellenbosch Municipality Planning Tribunal for the following reasons:

- I am a registered town planner with extensive experience in all fields of town planning in both the public sector (Provincial and Local levels) and the private sector.
- I am also a registered heritage practitioner with experience in submitting heritage related applications to Heritage Western Cape, SAHRA and local authorities. I also have experience in evaluating heritage applications due to being a member of the Independent Tribunal of Heritage Western Cape.
- I have an excellent knowledge of town planning and also heritage legislation and policies in general.
- I have a good knowledge of the existing Stellenbosch Planning Bylaw and existing Zoning Schemes applicable in the Stellenbosch Municipal Area.
- I have been involved in the submission of several town planning applications in the Stellenbosch Municipal Area and also assisted the Stellenbosch Municipality as a private consultant in the evaluation of town planning applications.
- I also have a good grasp of heritage issues within the Stellenbosch Municipal area as my dissertation for my M Phil Degree in the Conservation of the Built Environment specifically addressed architecture in gated communities in the Stellenbosch area.
- Being involved in several large scale developments and being part of these professional teams I also have a good understanding of what is required from other disciplines involved in development applications. In this regard I work in close association with other professionals such as architects, urban designers, landscape planners, heritage practitioners, environmental practitioners, lawyers as well as civil engineers and electrical engineers.
- I am a good team player who enjoys working with other professionals and also making a contribution to ensure that there will be appropriate and desirable development within a certain area to the benefit of the wider community.

5

**Ilze Couvaras**

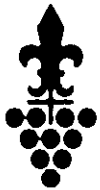
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**From:** Ilze Couvaras  
**Sent:** 18 April 2019 11:53 AM  
**To:** 'epmcd54@telkomsa.net'  
**Cc:** Daniel Meyer  
**Subject:** NOMINATION FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

Dear Mr E P McDonald

With reference to your nomination for the appointment as a member of the Stellenbosch Municipal Planning Tribunal received on 12 April 2019 (by hand) I herewith acknowledge receipt of your Nomination form and CV accompanied by certified copies of your qualifications and registration certificate (not certified)

A further communication will be addressed to you in due course



*Kind regards,*

**Ilze Couvaras**

Head Customer Interface and  
Administration

**Planning & Economic Development**

---

T: +27 21 808 8604 | Fax: +27 21 886 6899

Postal: P O Box 17 Stellenbosch 7600

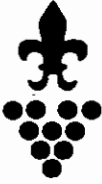
Physical: Plein Street Stellenbosch 7600

[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



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STELLENBOSCH MUNICIPALITY

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT

DEPARTMENT LAND USE MANAGEMENT

PO Box 17  
STELLENBOSCH  
7599

Plain Street  
STELLENBOSCH  
7600

Tel no: (021) 808 8604 (Izse Couvaras)  
Fax no: (021) 886 6899  
E-mail: izse.couvaras@stellenbosch.gov.za

NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

SECTION A: TO BE COMPLETED BY NOMINATOR (Section A is not necessary in the event of self-nomination)

1. DETAILS OF THE NOMINATOR

|                      |  |                |       |
|----------------------|--|----------------|-------|
| Full Names:          |  | Surname:       |       |
| Identity Number:     |  | Date Of Birth: |       |
| Residential Address: |  |                |       |
|                      |  |                | Code: |
| Postal Address:      |  |                |       |
|                      |  |                | Code: |
| Tel:                 |  | Cell:          |       |
| Email:               |  |                |       |

2. NOMINATION

I, ERIC PETER McDONALD, ID 549025091081, whose further particulars are provided above, hereby nominate MYSELF as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).

3. MOTIVATION (An additional motivation can be attached separately if required)

I BELIEVE MY VAST EXPERIENCE IN PROJECT MANAGEMENT OF MAJOR PROJECTS AS WELL AS MY GENERAL KNOWLEDGE OF THE SA ECONOMY/INDUSTRY WILL PLACE ME IN A <sup>GOOD</sup> STANDING TO PERFORM THIS TASK. I ALSO BELIEVE THAT MY PAST EXPERIENCE IN SENIOR MANAGEMENT, KNOWLEDGE OF FMA AND MY EXPOSURE TO A SOE BOARD AS WELL AS OTHER BOARDS WILL SERVE ME WELL IN ABOVE CAPACITY. I AM SEMI-RETIRED AND AVAILABLE TO SERVE ON THIS TRIBUNAL

Signed at KUILSRIVER on this 6<sup>th</sup> day of APRIL 2019

[Signature]

[Signature]

NOMINATOR

WITNESS

**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT****1. DETAILS OF THE NOMINEE**

|   |                                    |
|---|------------------------------------|
| Full Names: <u>ERIC PETER</u>                               | Surname: <u>McDONALD</u>           |
| Identity Number: <u>540902 5091 081</u>                     | Date Of Birth: <u>02 SEPT 1954</u> |
| Residential Address: <u>9 UITSIG GROVE, ZEVENDAL ESTATE</u> | Code: <u>7580</u>                  |
| Postal Address: <u>AS ABOVE</u>                             | Code:                              |
| Tel: <u>021-9038911</u>                                     | Cell: <u>083 556 5409</u>          |
| Email: <u>epmcd54@telkomsa.net</u>                          |                                    |

**2. ACCEPTANCE OF NOMINATION** *(Only to be completed in the event of nomination)*

I, ERIC P. McDONALD, ID 540902 5091 081, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS** *(Please provide the following)*

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015)
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal:
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest

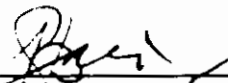


**5. DECLARATION**

I, ERIC PETER McDONALD, ID. 540902 5091081 declare that I:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at KUILSRIVER on this 6<sup>th</sup> day of APRIL 2019

  
\_\_\_\_\_  
NOMINEE/APPLICANT

  
\_\_\_\_\_  
WITNESS 1

B. Mearns  
\_\_\_\_\_  
WITNESS 2

6<sup>th</sup> April 2019

9 Uitsig Close,

Zevendal Estate,

Kuilsriver. 7580.

Attention: The Director: Planning and Economical Development

***Re: Call for Nominations to be appointed as Members of the STELLENBOSCH Municipal Planning Tribunal***

I herewith apply for one of the above positions as advertised in Die Burger. I include copies of all the documentation and qualifications as requested.

I have just completed a 3year term as a non-executive director on the board of the **Radioactive Waste Disposal Institute [NRWDI]**, an SOE within the Department of Energy.

Prior to that, I have served as the MD Operations for Lesedi Nuclear Services for eleven years. Lesedi is a South African subsidiary of FRAMATOME, a leader in the global nuclear power industry.

Lesedi's competencies includes Project Management; Design Engineering; Construction and Maintenance services.

I have extensive experience in Project and Construction Management, having been involved in various multi-disciplinary construction projects. As a Project Manager, I was responsible for the implementation of Procurement Management; Quality Management; Integration Management; Cost Management; Risk Management and Time Management on the various projects under my control. As Project Manager you are also responsible for Tender Adjudications and Awards as well as "Close Out" evaluations on the projects.

I am an Electrical Engineer by training with a BSc degree in heavy current. I have experience in General Management [Financial Control & Reporting; Budgeting; Budget Control; Estimating; Contracts] as well as Resource Management.

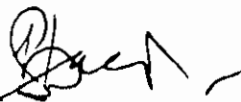
I have a good knowledge of the Public Finance Management Act, having been exposed to it both as a manager and a service provider to Eskom as well as being a director on the board of the **NRWDI**.

I am fully bilingual, with no criminal records.

I have taken early retirement from Lesedi Nuclear Services in July 2012 and am currently available to serve in the above capacity.

Should you require additional information, feel free to contact me on +27 21 9038911 or +27835565409.

Yours faithfully,



Eric P McDonald.

**CURRICULUM VITAE**

**SURNAME** Mc Donald

**FIRST NAMES** Eric Peter

**ADDRESS** 9 Uitsig Close  
Zevendal Estate  
Kuilsriver. 7580

**TELEPHONE** (021) 903 8911 (H)  
+27 83 556 5409 (Cell)

**E-MAIL** epmd54@a telkomsa.net

**NATIONALITY** South African

**DATE OF BIRTH** 02 September 1954

**MARITAL STATUS** Married with three children

**ACADEMIC QUALIFICATIONS** **MATRIC**- English; Afrikaans; Biology; Maths;  
Physics & Chemistry and Accountancy.

**TECHNICAL QUALIFICATIONS** **BSc. ENG (ELECTRICAL)**  
**INCORPORATED ENGINEER (I Eng)**  
**DIPLOMA PROJECT MANAGEMENT**

**COMPUTER LITERACY** MS-Word; MS-Excel; MS-Projects; MS-Power point

**PROFESSIONAL INSTITUTES** Member - South African Institute of Electrical  
Engineers (SAIEE)  
Member Engineering Council UK (I Eng)

**DRIVER'S LICENCE** CODE 08

**EXPERIENCE**

**JANUARY 2014**  
**TO March 2017**

**NATIONAL RADIOACTIVE WASTE DISPOSAL**  
**INSTITUTE (NRWDI)**

**Non-Executive Director on the BOARD of NRWDI a State**  
**Owned Enterprise within the Department of ENERGY**

- I was also a member of the Audit & Risk Management Committee as well as the Technical Committee

**AUGUST 1999**  
**TO JULY 2012**

**LESEDI NUCLEAR SERVICES [FRAMATOME]**  
**Managing Director Operations**

**RESPONSIBILITIES**

- Plan, develop and implement strategy for operational management and development so as to meet agreed organizational performance plans within agreed budgets and time scales [covering: projects; design; technical personnel and maintenance]
- Maintain appropriate systems for measuring necessary aspects of operational management and development
- Monitor, measure and report on operational issues and achievements within agreed formats and timescales
- Manage and develop direct reporting staff
- Manage and control departmental expenditure within agreed budgets
- Ensure activities meet and integrate with organizational requirements for quality management; safety and health; environmental policy and general duty of care
- Ensure the Black Economic Empowerment and compliance to the BCEA

**NOVEMBER 1998  
TO JULY 1999**

**ESKOM KOEBERG NUCLEAR POWER STATION  
HENDRINA POWER STATION  
Electrical Project Engineer**

**RESPONSIBILITIES**

- Manages the execution of projects from conceptual engineering, through detailed engineering, tendering, placing orders, installation and commissioning of plants, machinery and equipment
- This entails the generating of preliminary engineering packages with inputs from the discipline engineers; consolidation of this information into an estimate and schedule for the request of expenditure capital from the board. Establish project interfaces; schedules and milestones
- Manages projects through construction and commissioning up to post project audit and financial close-out

KOEBERG NUCLEAR POWER STATION: P3 project leader for the planning and scheduling of the Electrical work during Outage 210.

HENDRINA POWER STATION: Project Leader for the refurbishment project on the Control and Instrumentation of Units 1-5 of the power station.

**NOVEMBER 1997  
TO OCTOBER 1998**

**BP South Africa CAPE TOWN  
FUEL MASTER Operations Manager**

**RESPONSIBILITIES**

Managed the service providers of BP's Fuelmaster installations and maintenance support with the National Engineering teams. This consisted of the following:

- Project managed Fuelmaster site and vehicle equipment and systems installations; from feasibility investigations, design, authority approval, tendering, construction supervision and commissioning
- Ensured legal and HSES compliance, fitness of purpose, optimum whole life cost and delivery within scope of schedule, budget and performance
- Plant and facility breakdown repair and preventative maintenance within agreed response times
- Provided technical assistance to the BP Oil SA business streams (Retail; Distribution & Marketing) and customers
- Provided training to staff; contractors; customers, distributors and dealers on systems; processes and equipment with regards to operations

**DECEMBER 1995  
TO OCTOBER 1997**

**ESKOM - BRACKENFEL  
Electrical Superintendent**

**RESPONSIBILITIES**

Managed the construction of Overhead lines, Distribution Substations and Electrification. This consisted of:

- Planning of project construction activities; ensure that projects are completed on time and within budget
- Optimizing, allocating and co-ordinating resources and staff, as well as identifying the needs; selection and appointment of staff
- Performed administration duties, cost and budget control on all projects
- Evaluate and award of contracts and tenders
- Performed HR and IR duties

**NOVEMBER 1988  
TO NOVEMBER 1995**

**SASTECH (Sasol Technology) SECUNDA  
Electrical Engineer [March 1992 - Nov 1995]  
Electrical Designer [Nov 1988 - Feb 1992]**

**FEBRUARY 1973  
OCTOBER 1988**

**Various Construction Companies in the  
South African Industry**

**RESPONSIBILITIES**

Completed my Electrical Apprenticeship; and progressed up to Electrical Supervisor level.

# Umsigca State University And Peter McDonald

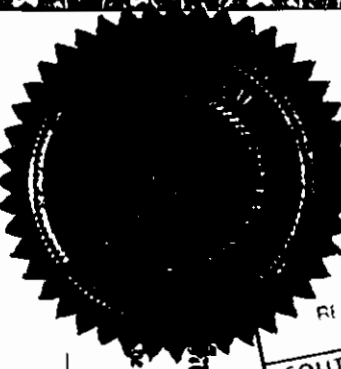
This is to certify that the above, having satisfactorily completed the necessary requirements of study, has been deemed by the Board of Directors to possess the qualifications required by the Constitutional Statutes, is hereby conferred upon the degree:

## Bachelor of Science

in

## Electrical Engineering

SIKAANSE POLISIEDIENS  
UNIVERSITY OF THE FORTIFIED  
UNIVERSITY CENTRE  
04 FEB 2019  
RECEIVED BY ACCOUNTING  
FOUNTAIN  
SOUTH AFRICAN POLICE SERVICE



At Witnessed and signed the seal of the President and the Registrar of the University are:

Member of the Board of Directors  
*[Signature]*  
Administrator

Day of February 19 92  
*[Signature]*  
Chancellor



**RAAD VIR GEESTESWETENSKAPLIKE NAVORSING  
HUMAN SCIENCES RESEARCH COUNCIL**

**WAARDEBEPALINGSERTIFIKAAT  
CERTIFICATE OF EVALUATION**

**ERIC PETER MC DONALD**

**Columbia State University: Degree of Bachelor of Science in Electrical Engineering, 1992 and component document.**

**EVALUATION**

**Senior Certificate plus completed university degree study at fourth-year level in Electrical Engineering.**

**A South African bachelor's degree in Electrical Engineering is evaluated at the same level.**



**MANAGER: EDUCATIONAL SYSTEMS AND STRATEGIES**

**1992-04-03**

**7630**

SUID-AFRIKAANSE POLISIEDIENS  
REKENING-OPHEWINGSKANTOR  
POLISDIENSTREKKE  
04 FEB 2019  
REKENING-OPHEWINGS  
KANTOR  
SOUTH AFRICAN POLICE SERVICE

**SENTRUM VIR DIE EVALUERING VAN OPVOEDKUNDIGE KWALIFIKASIES (SEOK)  
CENTRE FOR THE EVALUATION OF EDUCATIONAL QUALIFICATIONS (CEEQ)**



The  
**South African Institute  
of Electrical Engineers**

Founded June 1909

Incorporated December 1909

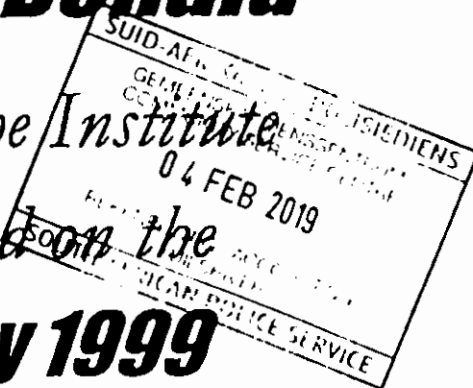
*This is to certify that*

**Eric Peter McDonald**

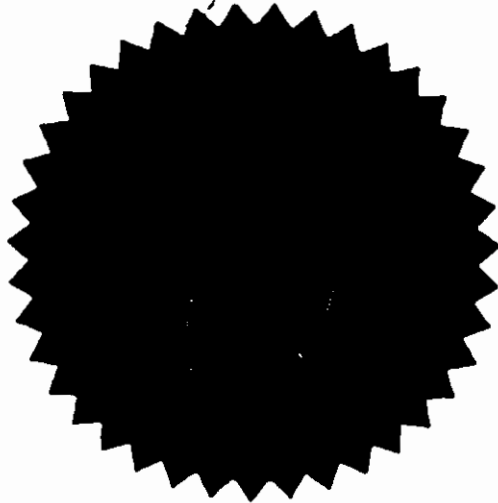
is a **Member** of the Institute

having been elected on the

**3rd day of May 1999**



Given under the Seal of the Institute  
this 4th day of June 1999



*[Signature]*  
\_\_\_\_\_

PRESIDENT

*[Signature]*  
\_\_\_\_\_

SECRETARY

Membership No: 7460

*Executive*  
**EDUCATION**

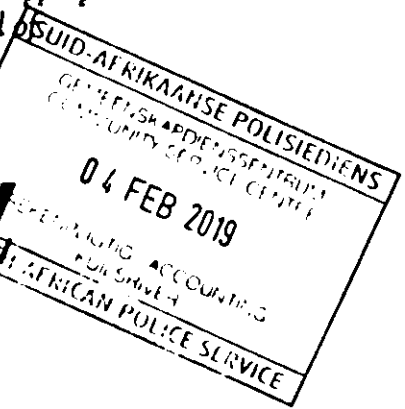
THE COLLEGE OF MANAGEMENT


This is to Certify that  
**Eric P. Mc Donald**

Has successfully completed the following course and appropriate examination and has qualified for the award of

**Diploma**

in  
**Project Management**



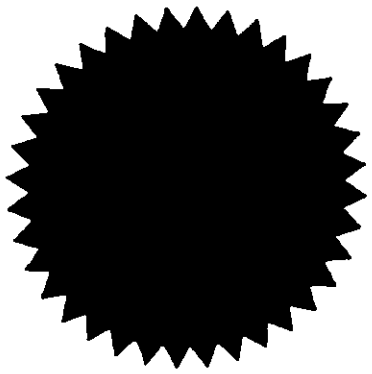
  
Principal

  
Registrar

**XPM 97/1E - 6615**

Diploma number  
**2<sup>nd</sup> May 1997**

Date of issue



ACCREDITED BY NEWPORT UNIVERSITY



Established for the promotion and development  
of the knowledge and best practice of engineering

This is to certify that

***Eric McDonald***

in membership of the

***Institution of Engineering and Technology***

has been registered by the Engineering Council UK and is hereby authorised  
to use the style or title of

***Incorporated Engineer***

Chairman

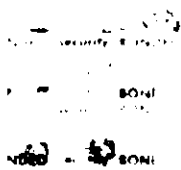
Date of Registration: 10 April 2006

Executive Director

Date of Issue: 10 April 2006

Registration No: 550079

This certificate is the property of the Engineering Council UK  
Registered in England No. 2642947





**Ilze Couvaras**

---

**From:** Ilze Couvaras  
**Sent:** 18 April 2019 12:08 PM  
**To:** 'mmdludlu@telkomsa.net'  
**Cc:** Daniel Meyer  
**Subject:** NOMINATION FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

Dear Adv Mdlulu

With reference to your nomination for the appointment as a member of the Stellenbosch Municipal Planning Tribunal received on 15 April 2019 (by hand), I herewith acknowledge receipt of your Nomination form and CV

A further communication will be addressed to you in due course



*Kind regards,*

**Ilze Couvaras**

Head - Customer Interface and  
Administration

**Planning & Economic Development**

---

T: +27 21 808 8604 | Fax: +27 21 886 6899

Postal: P.O. Box 17, Stellenbosch, 7600

Physical: Plein Street, Stellenbosch, 7600

[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



Accuracy and confidentiality are the hallmarks of the communication services provided by the Stellenbosch Municipality. For more information, please contact the Information Services Unit at the following link: <http://www.stellenbosch.gov.za/infocentre>

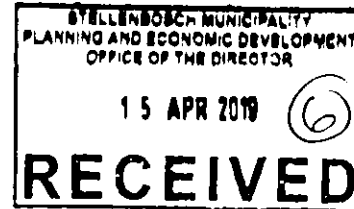
**irshaad@stbsquare.co.za**

---

**From:** mmdludlu <mmdludlu@telkomsa.net>  
**Sent:** 15 April 2019 12:34 PM  
**To:** irshaad@stbsquare.co.za  
**Subject:** APPLICATION TO BE APPOINTED AS MEMBER OF MUNICIPAL PLANNING TRIBUNAL - STELLENBOSCH MUNICIPALITY

Reference: No P08/19

Director: Planning and Economic Development  
P O Box 17  
Stellenbosch  
7599



Plein Street  
Stellenbosch  
7600

APPLICATION TO BE APPOINTED TO BE A MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL (MPT)

-----

Dear Madam,

I would like to apply to be re-appointed for the second time to sit and serve as member of the abovementioned municipality as advertised in the Stellenbosch Municipal website on 4th April 2019.

The application form and my Curriculum Vitae are hereby attached for your information and perusal as requested in the advertisement.

Yours faithfully,

Advocate M Mdludlu

15/04/2019

Sent from my Samsung Galaxy smartphone.

SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT

1. DETAILS OF THE NOMINEE

Name: MAMDLA Surname: MALUDU  
ID Number: 5407175762089 Date Of Birth: 17 JULY 1954  
Residential Address: GRAND 11/13 SAMORA MACHEL CRESCENT - KENNETH  
HLAUNDA STRUËS, MANDELA PARK, KIMPELISHA Code: 7784  
Postal Address: P.O. BOX 393 MITCHELL'S PLAZA  
Code: 7784  
Tel: \_\_\_\_\_ Cell: 083 489 9678  
Email: mmaludu@feikemsa.net  
maludumanala@gmail.com

2. ACCEPTANCE OF NOMINATION (Only to be completed in the event of nomination)

I, MAMDLA MALUDU, ID 5407175762089, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013

3. MEMBERSHIP AND SUPPORTING DOCUMENTS (Please provide the following)

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015)
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal

4. CONFLICT OF INTEREST

- 4.1 In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74 (3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest






**5. DECLARATION**

MAHDLA MABUOLI ID: 5407175762E89 declare that I

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent.
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at STELLENBOSCH on this 15 day of APRIL 2019

  
 \_\_\_\_\_  
 NOMINEE/APPLICANT

  
 \_\_\_\_\_  
 WITNESS 1

Mahathi L. C.  
 \_\_\_\_\_  
 WITNESS 2

**CURRICULUM VITAE****Tax Number: 3076456197****Advocate MANDLA MDLUDLU (M.Inst.D) –[BIURIS, LLB]****PERSONAL DATA**

|                         |   |
|-------------------------|---|
| <b>SURNAME:</b>         | Mdludlu   |
| <b>FIRST NAME</b>       | Mandla  |
| <b>ADDRESSES:</b>       |   |
| Residential             | 11 / 13 Corner Samora Machel & Kenneth Kaunda Streets<br>Mandela Park<br><b>KHAYELITSHA</b><br>7784 |
| <b>TELEPHONE (HOME)</b> | (021) 361-8161  |
| <b>MOBILE PHONE</b>     | 083-489-9678  |
| <b>E-MAIL ADDRESSES</b> | mmdludlu@telkomsa.net<br>mdludlumandla@gmail.com  |
| <b>DRIVER'S LICENCE</b> | Code 8  |
| <b>NATIONALITY</b>      | African, South African, Male  |
| <b>RELIGION</b>         | Methodist Church  |
| <b>HEALTH</b>           | Good  |
| <b>IDENTITY NUMBER</b>  | 540717 5762 089   |
| <b>POSTAL</b>           | P. O. Box 393<br><b>MITCHELL'S PLAIN</b><br>7789  |
| <b>TELEPHONE NUMBER</b> | Work (021) 361-8161   |
| <b>FAX</b>              | (021) 361-8161  |
| <b>BORN</b>             | 17 July 1954, Ugie, South Africa  |

HOME LANGUAGES      Xhosa / Tswana / South Sotho

1

MARITAL STATUS      Married

CHILDREN: One (1). However, my daughter is already an adult and admitted as practising attorney worked in the past as Professional Assistance for Marais Muller Yekiso Inc firm of lawyers in Cape Town. She later resigned from this firm of lawyers to join KPMG firm of Auditors in Cape Town as Trainee Forensic Investigator and later appointed as Forensic Investigator.

### Qualifications

#### CERTIFICATES:

Matric  
Certificate in Labour Law

#### Degrees:

UNIVERSITY              University of the North

DEGREE OBTAINED      Bachelor of Law (Bluris)

#### **COURSES PASSED (BACHELOR OF LAW) B IURIS**

1. Private Law I, II, III and IV  
African Law I and IV  
English & Afrikaans  
Introduction to the Study of Law  
Criminology I
2. Constitution and Administrative Law II  
Mercantile Law II  
Criminal Law II  
African Administration  
Interpretation of Statutes
3. Criminal Procedure  
Civil Procedure  
Evidence  
Private Law III  
Negotiable Instruments

4. Private Law IV  
African Law IV  
Roman Law  
Civil Procedure

UNIVERSITY University of the Western Cape  
STUDENT NUMBER 9195012  
DEGREE OBTAINED Bachelor of Laws (LLB)  
Subjects passed As prescribed, including the following subjects:  
Advanced Constitutional law  
Administrative law (which covers PAJA)  
Advanced Contract law  
Labour law  
Company Law  
Insolvency law  
Human Rights law  
Jurisprudence  
Law of Negotiables and Partnership  
Advanced Criminal law  
Public International law  
Advanced law of Family & Persons  
Social Security law  
Agency law  
Law of Unjustifiable enrichment

**PAST NON-EXECUTIVE DIRECTOR POSITIONS**

Member: Audit & Performance Committee, Cape Winelands District Municipality (CWDM)  
with effect from 01 February 2015 and later appointed as

Chairperson: Audit & Performance Committee, Cape Winelands District Municipality  
(CWDM) with effect from 27 April 2016. The CWDM covers the Witzenburg, Drakenstein ,  
Stellenbosch, Breed Valley and Breede River / Winelands local municipalities. As Audit &  
Performance Committee member my job functions are to provide role regarding monitoring of  
the Internal Audit process, performance and risk management within the Municipality,  
provision of reports to the Council and accounting Officer and execution of duties stipulated in  
the Audit Committee charter.

**Estate Agents Affairs Board (for first time)**

**National Home Builders Registration Council**

**Rental Housing Tribunal: Western Cape Province**

**Examiner: Film and Publication Board**

**Operating Licensing Board: Western Cape Province**

**Board of Directors: Cape Town International Convention Centre (Pty)**

**Northlink FET College**

**Western Cape Nature Conservation Board u/a CapeNature (for the first time) 20 May 2005-31**

**May 2010**

**Mental Health Review Board: Western Cape (15<sup>th</sup> May 2005- 30<sup>th</sup> June 2010**

**Estate Agents Affairs Board ( for second time) until 11<sup>th</sup> August 2010**

**Council Advisory Committee: Department of Human Settlements until 30<sup>th</sup> June 2011**

**Civilian Oversight Committee (CIVOC): City of Cape Town until 28 November 2011**

**(for first time)**

**Social Cluster Audit Committee: Department of Social Development, Community Safety,**

**Cultural Affairs and Sport and Human Settlements: Western Cape Province until 31 December**

**2011**

**Chairperson: Valuation Appeal Board: Cape Winelands District Municipality: until 30 June**

**2011: The Municipality serves the towns Worcester, De Doorns, Rawsonville and Touws River**

**Chairperson of Valuation Appeal Board: Langeberg Municipality: The Municipality serves the**

**towns Ashton, Robertson, Montagu, Bonnievale and McGregor in the picturesque Breede**

**River Valley / Klein Karoo area, where people still live close to nature.: 1 January 2008 until**

**31 December 2011**

**Pan South African Language Board until 13 June 2012**

Chairperson: Stellenbosch Municipality Valuation Appeal Board until July 2013: The Municipality serves the towns Stellenbosch, Pniel and Franschoek

Member: Western Cape Consumer Affairs Tribunal: with effect from 01 September 2010

Member: Elsenburg Agricultural Training Institute: with effect from 26 October 2010

Civilian Oversight Committee (for second time)

Audit Committee member: Drakenstein Municipality with effect from 1 June 2012: The Municipality serves the towns Gouda, Mbekweni, Paarl, Saron and Wellington.

Chairperson: National Home Builders Registration Council (NTIBRC) Disciplinary Committee: with effect from 17 August 2012.

Chairperson: Valuation Appeal Board, Cape Agulhas Municipality with effect from 01 November 2013 to 31 October 2017.

Cape Agulhas Municipality serves and includes a number of big rural as well as the following towns: Bredasdorp, Waenhuiskrans/Arniston, Napier, Struisbaai, L'Agulhas, Suiderstand, Elin, Klipdale and Protem. This municipality is in the southern most local municipality in Africa. Its coastal is surrounded by Atlantic and Indian oceans which meet at the most southern town in Africa named L'Agulhas. This is where Africa ends in the south..

Western Cape Nature Conversation Board t/a CapeNature with effect from 1 March 2013 – 28 February 2018 (for second time) and served on two of its two Finance & IT and Audit & Risk Committees and later on its Risk Committee.

Member: Council of the Social Housing Regulatory Authority (SHRA) with effect from 18 March 2015 until 15 March 2018

Chairperson: National Home Builders Registration Council (NHBRC) Disciplinary Committee with effect from 17 August 2012 until 2017. I have chaired Disciplinary Hearings in Cape Town, Kimberley Bloemfontein and Port Elizabeth.

**PRESENT NON-EXECUTIVE DIRECTOR POSITIONS**

Chairperson: Valuation Appeal Board, Cape Agulhas Municipality with effect from 1 March 2018 until 28 February 2022 (re-appointed)

Member: Council of the Social Housing Regulatory Authority (SHRA) with effect from 15 March 2018 – 15 March 2021 (re-appointed)

Member: Audit and Performance Committee, Cape Winelands District Municipality with effect from 01 February 2018 for a period of three (3) years **for the second term.**

Member: Joint Audit and Performance Audit Committee (JAPAC), Overstrand Municipality, Hermanus with effect from 01 December 2017 for a period of three (3) years.

Member: Boland College with effect from 28 September 2017

Member: Independent Health Complaints Committee (IHCC), Department of Health, Western Cape Province with effect from 13 June 2017 for a period of (3) three years.

Member: Civilian Oversight Committee (CIVOC), City of Cape Town for the third time with effect from 12 May 2017.

Chairperson: External Municipality Planning Tribunal: Stellenbosch Municipality with effect from 26 November 2015

Chairperson / Legal Assessor: Health Professions Council of South Africa (HPCSA) with effect from 19 July 2013 until current..

Member: Valuation Appeal Board: Witzenburg Municipality with effect from 01 September 2015 and ending 31 August 2019

**EMPLOYMENT HISTORY:**

Civil Servant as Tax Clerk and later Clerk of the Court, Department of Justice (Mount Frere) (Transkei), Eastern Cape, 1977-1978

Personal Clerk, Department of Public Works, Mahikeng, (Bophuthatswana), North West

Province – with effect from 01 October 1979 to 01 June 1984

Teacher – Coordinator – Orange Hope Teachers' Training College, Cape Town, 1989-1990

Bond Officer, South African Housing Trust (1990)

Legal drafter and editor of in-house products, Southern Life Association Ltd 1991-1992

Assistant Executive Director/Manager and Legal Advisor, Housing Consumer Protection Trust (1993-1998).

Executive Director/Company Director, National Housing Consumers' Consultants CC and admitted to practice as an Advocate of the High Court of South Africa.

**REFERENCES:**

**Dr N C Dlayedwa**

University of the Western Cape  
Private Bag X17

**BELLEVILLE**

7535

Contact Details: 082 0608 225 (C)

021- 959 1212 / 2420 (I)

E-mail- ndlayedwa@uwc.ac.za

**Dr Joy Papier**

SAQA, 46 Grouwkop Road  
Off Campground Road

**RONDEBOSCH**

7700

Contact Details: 082 465 1143 (C)

686 0070 021- (O)

021-686 0182 (F)

**Adv Mukhadi Ivy Thenga**

Director of Public Prosecutions (Limpopo Division)  
Limpopo High Court Building,

Cm. Biccard and Bodenstein Streets

**POLOKWANE**

Limpopo Province

Contact Details: Cell: 084 814 6421 (Cell)

015-045 0274 (Tel)

E-mail – ithenga@npa.gov.za





**Ilze Couvaras**

---

**From:** Ilze Couvaras  
**Sent:** 18 April 2019 11:59 AM  
**To:** 'pmduplessis@iafrica.com'; 'amduplessis@iafrica.com'  
**Cc:** Daniel Meyer  
**Subject:** NOMINATION FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

Dear Ms P M Du Plessis

With reference to your nomination of Mr A M Du Plessis for the appointment as a member of the Stellenbosch Municipal Planning Tribunal received on 16 April 2019 (by hand), I herewith acknowledge receipt of your Nomination form and CV (of the nominee) accompanied by certified copies of your qualifications and registration certificates

A further communication will be addressed to you in due course



*Kind regards,*

**Ilze Couvaras**

Head - Customer Interface and  
Administration

**Planning & Economic Development**

---

Tel: +27 21 808 8604 | Fax: +27 21 886 6849

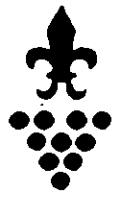
Postal: P.O. Box 17, Stellenbosch, 7600

Physical: Plein Street, Stellenbosch, 7600

[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



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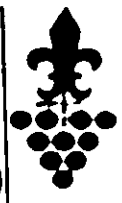
# STELLENBOSCH MUNICIPALITY

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT  
DEPARTMENT LAND USE MANAGEMENT

STELLENBOSCH MUNICIPALITY  
PLANNING AND ECONOMIC DEVELOPMENT  
OFFICE OF THE DIRECTOR

16 APR 2019 **7**

**RECEIVED**



PO Box 17  
STELLENBOSCH  
7599

Plain Street  
STELLENBOSCH  
7600

Tel no  
Fax no:  
E-mail:

(021) 808 8604 (Iize Couvares)  
(021) 886 6899  
iize.couvares@stellenbosch.gov.za

## NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

SECTION A: TO BE COMPLETED BY NOMINATOR (Section A is not necessary in the event of self-nomination)

**1. DETAILS OF THE NOMINATOR**

|  |                                    |
|--|------------------------------------|
| Full Names: <u>Petronella Margaretha</u>     | Surname: <u>Du Plessis</u>         |
| Identity Number: <u>590831 0068 08 4</u>     | Date Of Birth: <u>31 Aug. 1959</u> |
| Residential Address:                         |                                    |
| <u>15 CARISSA STR, Helder vue Somerset W</u> | Code: <u>7130</u>                  |
| Postal Address:                              |                                    |
| <u>as above</u>                              | Code:                              |
| Tel: <u>—</u>                                | Cell: <u>082 7022 005</u>          |
| Email: <u>pmhduplessis@iafrica.com</u>       |                                    |

## 2. NOMINATION

I, P M Du Plessis, ID 5908310068084, whose further particulars are provided above, hereby nominate A M Du Plessis as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).

## 3. MOTIVATION (An additional motivation can be attached separately if required)

Nominee has 39 years experience in the property industry as well as town planning, township development sales, rentals, business and commercial developments, subdivisions, removal of restrictive title deed conditions. Nominee is a graduated jurist with many years experience in governing bodies, Tribunals, legal process, PAJA, POPI, Liquor Act, 2008, CPA and Rental Housing, etc

Signed at Somerset West on this 8<sup>th</sup> day of April 2019

NOMINATOR

WITNESS

## SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT

| 1. DETAILS OF THE NOMINEE   |                                   |
|---|-----------------------------------|
| Full Names: <b>ANDRÉ MARTHINKS</b>  | Surname: <b>Du Plessis</b>        |
| Identity Number: <b>5812 255026 08 3</b>  | Date Of Birth: <b>25 Dec 1958</b> |
| Residential Address:<br><b>15 CARISSA STR, Helderme, Somerset W</b> Code: <b>7130</b> |                                   |
| Postal Address: <b>as above</b>   |                                   |
| Code:   |                                   |
| Tel: <b>—</b>   | Cell: <b>072 420 0329</b>         |
| Email: <b>amduplessis@iafrica.com</b>   |                                   |

**2. ACCEPTANCE OF NOMINATION** *(Only to be completed in the event of nomination)*

I, **A.M. du Plessis**, ID **5812255026083**, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS** *(Please provide the following)*

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body.
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal-
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest.

**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT**

| 1. DETAILS OF THE NOMINEE   |                                   |
|---|-----------------------------------|
| Full Names: <b>ANDRÉ MARTHINKS</b>  | Surname: <b>Du Plessis</b>        |
| Identity Number: <b>5812 255026 08 3</b>  | Date Of Birth: <b>25 Dec 1958</b> |
| Residential Address:<br><b>15 CARISSA STR, Helderwue, Somersetw</b> Code: <b>7130</b> |                                   |
| Postal Address: <b>as above</b> Code:   |                                   |
| Tel: <b>—</b>   | Cell: <b>072 420 0329</b>         |
| Email: <b>amduplessis@iafrica.com</b>   |                                   |

**2. ACCEPTANCE OF NOMINATION** *(Only to be completed in the event of nomination)*

I, A.M. du Plessis, ID 5812255026083, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS** *(Please provide the following)*

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body.
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal-
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest.

4.2 A member has conflict of interest if:

- 421 the member, a family member, partner or business associate of the member is the applicant or has a pecuniary or other interest in the matter before the Tribunal;
- 422 the member has any other interest that may preclude or reasonably be perceived as precluding the member from performing the functions of the member in a fair, unbiased and proper manner;
- 423 the member is an official in the employ of national, provincial or local government if the department by which such an official is employed, has a direct or substantial interest in the outcome of the matter.

4.3 I hereby declare the following interests that may conflict with my duties as a member of the Stellenbosch Municipality. (Only if there is potential conflict of interests)

I am currently only a member of the Western Cape Housing Tribunal under the Rental Housing Act, 50 of 1999 where we endeavour to resolve Rental Housing disputes.

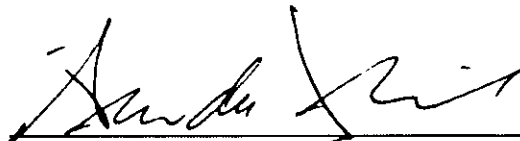
I do not foresee any conflict of interests.

|                |
|----------------|
| 5. DECLARATION |
|----------------|

I, A. M. du Plessis ID: 5812255026083 declare that I:

- am available to serve on the Stellenbosch Municipal Planning Tribunal;
- am a citizen or permanent member of the Republic of South Africa;
- am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- am not an unrehabilitated insolvent;
- was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- have never been convicted of any offence involving dishonesty;
- have never been removed from an office of trust on account of misconduct;
- have never been found guilty of misconduct, incapacity or incompetence;
- have disclosed all potential conflict of interests;
- the municipality may verify all the information provided; and
- will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at Southern-West on this 8<sup>th</sup> day of April 2019



NOMINEE/APPLICANT



WITNESS 1



WITNESS 2

**Curriculum Vitae A M DU PLESSIS 2019**

Full names: André Marthinus du Plessis  
 ID Number: 5812255026083  
 Date of Birth: 25 December 1958  
 Gender: Male  
 Disability: None. Criminal Record: None  
 Education: B Proc degree (Univ.Pret);  
 Certificate on Popi Act (UCT) 2015; NQF 4, NQF 5 (Property) Registered Business  
 Broker (Non-practicing). International Accreditation Commercial Mediation and  
 Negotiations (CeDR [London] and ACDS [African Centre for Dispute Management]. NQF  
 8 level.

Contact: Cell 072 4200 329 [amduplessis@iafrica.com](mailto:amduplessis@iafrica.com)

Current address: 15 Carissa Str, Heldervue, South Africa, Somerset West, 7130

Health, etc: In very good health. Non smoker, active, good standing - SARS and SAPS.  
Own car, above average computer literate. Married. Can Travel any time.

**Career in a nutshell**

*I am a person with a very long and diverse career in a variety of Corporate, Small Business, NGO, NCP, Government and other environments such as Local Government (Town Planning and Township establishment administration), management, technical- and general management. Served several communities in three provinces - from Professional bodies to NGO, Government (public Boards) and independent entities to Non Profit Companies.*

*The most relevant is the fact that I have been extensively involved with property rights and related matters over the past 5 years but my property and property rights experience spans 40 years plus.*

*Town Planning and Township development (Spatial planning and development). At that time all land usage such as rezonings, subdivisions, consent uses, removal of restrictive title deed conditions had to go through the Provincial Governments. My work included in loco inspections, submissions to the Townships Board, drafting of township establishment proclamations, rezoning advertisements, rezoning notices and more. Later, I also assisting in drafting of amendments to the relevant legislation.*

*Experienced in tribunals (as a member/commissioner) governance, oversight, legislation, retail, property and related management, compliance, contracts, training and other related matters related to, but not limited to regulatory matters. Many years' experience in Property development and land use.*

**CAREER IN SHORT****GENERAL**

*Partner in "Zoneplan" a property focussed, multi-disciplinary business. Served on several Business forums and interest groups, where we looked after the public interest. In 2013 I decided to expand my skills and personal development. I then completed the ACDS (Africa) and CeDR (International) Commercial Mediation courses through the University of Stellenbosch's Business School. I then did a three month internship as consultant for the Office of the Consumer Protector and then started working full time as a self employed business broker and I assist landlords in management of a hand full of properties.*

**Department of Human Settlements 2017 - Current**

*Rental Housing Tribunal [RHT] - Rental Housing Act, 1999 - Serving member of the Tribunal that adjudicates Rental Housing disputes in The Western Cape. Specialist Mediator member for the Tribunal. Resolving Rental disputes. This position also requires that the public interest and "audi alteram partem" rule must be balanced with individual and constitutional rights. This tribunal is equal to a Magistrate's Court and execution of its rulings are done in terms of the Magistrate's Court Act, 1944.*



As a result of an unforeseen workload at the Tribunal I scaled down significantly on my other business activities. Serving on the RHT will not influence any appointment to a municipal planning committee.

My term here ends on 12 March 2020.

**Western Cape Liquor Authority** - Governing Board member 2015 to 2017 (three year term). Governing body for the Western Cape Liquor Authority and Liquor Tribunal. Specialist member - Compliance and legal matters, administration and Risk management. (Appointments are done by SCOPA and the relevant Minister after strict vetting process.) Development of Policy and Procedures. This position also required, as with the RHT, that the public interest and "audi alteram partem rule must be balanced with individual and constitutional rights. **This was (and is) not a full time occupation and I served on the board while continuing with my normal business activities.**

#### **Zoneplan 1999 – 2018 Mpumalanga**

Partner in multi-disciplinary business as founder. Town planning, encroachments, subdivisions, commercial leases, land use rights (i.e. consent uses), commercial property sales, business broking, electrical and plumbing (Certificates of Compliance), residential sales and rentals. Registered with Estate Agent's Board as business broker (1994 – current).

Guest House – From 1999 to 2010 my spouse owned a guest house and I also assisted in the management, advertising and marketing as well as planning and budgeting of that business on a part time basis. The business was sold in December 2010 and we moved to Somerset West.

#### **Director Professional Affairs - Law Society of the Northern Provinces 1995 - 1998.**

Ex-co member, Ex officio full time member of the Law Society Board and executive committee. Manager to 10 staff, of which five were professionally qualified (Law). Pro forma prosecutor for the Society. Manage all matters relating to professional and unprofessional conduct rules and complaints including removals from the roll. Budgets, are meetings and rules of conduct. Liaison with University heads law faculties, etc.

#### **S A HOUSING TRUST (1989 - 1993) Manager: Land acquisition and development.**

The first non-governmental company that planned, erected and sold low cost houses in South Africa. Member of the Planning and Development committee My work entailed, to a very large extent, the ability to plan, budget, adapt and adjust, compile and develop executable, cost-effective plans for township establishment as part of the research and development team. Drafting of agreements with land owners and town councils.

#### **Provincial Government - (Department of Local Government)**

Senior Assistant to Senior Planning Development Officer. (1980 - 1989) Here (as said above), I dealt with township applications, rezonings, encroachments, building line relaxations, consent usage, removal of restrictive title conditions, servitudes and so on) I also had to attend Townships Board meetings as section head for town planning and development [administration] for the regions of Bedfordview, Lenasia, Randburg, Roodepoort and later for Gauteng and Mpumalanga as a whole. The impact on the environment became an important issue and often we required environmental impact studies as a prerequisite for proposed developments. In 1985 I was promoted to become a Senior Planning Development Officer.

#### **OTHER ACTIVITIES**

I produced and hosted two weekly radio programmes on "Radio sonder Grense" from 1999 to 2006 which were broadcasted. On Friday at 16h40 the program "Laat Wiel" (loosely "lets roll" in English) could be heard and it dealt with everything relating to cars and motorcycles. From Vintage to new. Who owns what and who and developments in technology. On Saturday at 11h00 the program "Gasvryheidsnetwerk" (Hospitality Network) dealt with how to set up a restaurant, guest facility, zoning, tourism, advertising and what not regarding tourism in RSA.

Contract work as consultant - administrative, finance and marketing for CANSA (NPO) Gauteng for three years.

When the program line-up changed at RSG, a provincial local network asked me to move my programs to their frequency and I proceeded up to 2010 with the same type of programs on "Radio Laeveld (Radio

*When the program line-up changed at RSG, a provincial local network asked me to move my programs to their frequency and I proceeded up to 2010 with the same type of programs on Radio Laeveld (Radio Lowveld 100.5FM).*

*As part of this engagement I learnt much about radio as I had to find sponsors, advertisers and also radio etiquette. What is allowed and what not. How to deal objectively with the public and how to research and find interesting material. I also did a lot of interviews and if one has that ability, one has to be a fast thinker to keep a good and productive flow in the program content.*

**HOBBIES and OTHER**

*Photography. Restoring vintage scooters and motorcycles. Cooking. Travelling. Gardening. I am fit, healthy and a non-smoker. Married since 1982. Two adult sons. Both graduated from Maties. I regard myself as dynamic, honest, driven and enjoy working with people and finding solutions to problems. I have been married for 37 years and we have two adult children. A H du Plessis <sup>(BA, Hons, MA)</sup> and DW du Plessis <sup>(BA, Hons)</sup>*

---



**Western Cape  
Government**

Zimkhitha Ngoma@pgwc.gov.za  
Tel: +27 21 483 4466 fax +27 21 483 3886  
27 Waie Street, Cape Town, 8001  
www.capegateway.gov.za

Dear Mr Andre Du Plessis

**APPOINTMENT AS MEMBER TO THE WESTERN CAPE RENTAL HOUSING TRIBUNAL**

In terms of Section 7 of the Rental Housing Act, 1999 (Act No. 50 of 1999), it is incumbent on me as Provincial Minister of Human Settlements to establish a Rental Housing Tribunal for the Western Cape.

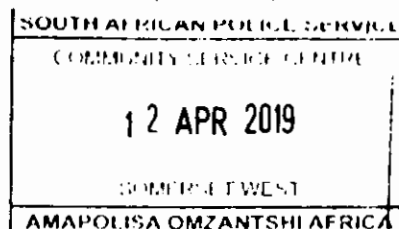
Arising from the nominations called for the terms of Section 9(2)(a) of said Act, and a process of shortlisting, reviews and recommendations made by the Standing Committee on Human Settlements [Western Cape Provincial Parliament] on the 28<sup>th</sup> February 2017, I take pleasure in appointing you as Member of the Western Cape Rental Housing Tribunal for a term of 3 years with effect from **13 March 2017 until 13 March 2020**.

This appointment is subject to the signing of the enclosed service agreement within 14 [fourteen] days of the date of this letter and a successful vetting process.

Allow me to congratulate you on this appointment and wish you success for the future. I am confident that with your expertise and ability, the Western Cape Rental Housing Tribunal will contribute positively to the rental-housing sector.

Kind regards

**BONGINKOSI MADIKIZELA**  
**MINISTER OF HUMAN SETTLEMENTS**  
**WESTERN CAPE GOVERNMENT**  
DATE: 01/03/2017



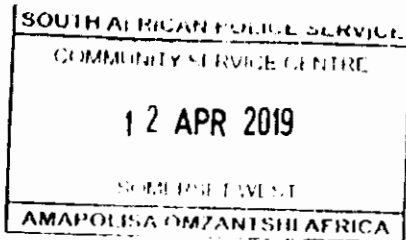
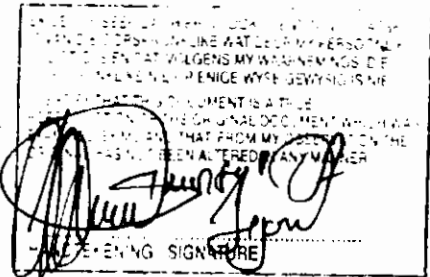


This is to certify that

**Andre Du Plessis**

has successfully completed the Mediator Skills Training programme of the Centre for Effective Dispute Resolution and is a

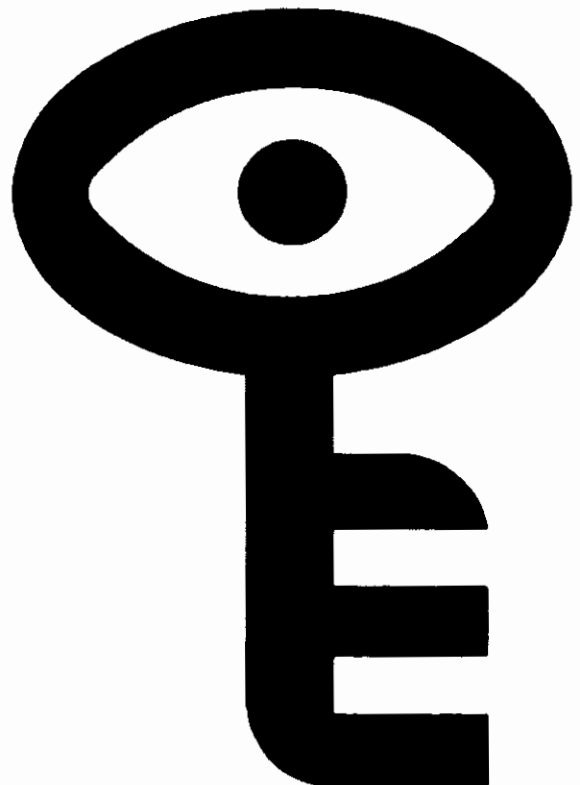
# CEDR Accredited Mediator



**Karl J Mackie**  
Chief Executive

12th September 2014

Date





UNIVERSITY OF SOUTHERN AFRICA  
your success is our only business

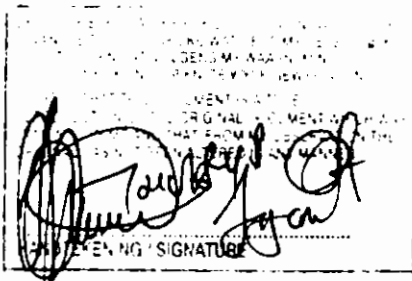
## AFRICA CENTRE FOR DISPUTE SETTLEMENT

Our fees are guaranteed and  
are a member of the bar

**André du Plessis**

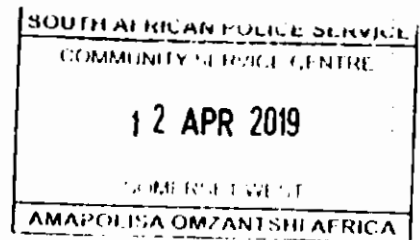
is a registered mediator and is  
introduced to the following courts

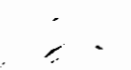
### COMMERCIAL MEDIATION ACCREDITATION PROGRAMME



NQF Level 8 Credits 20

3 - 7 June 2013



  
Prof B Jordaan

  
J Brand



AFRICA CENTRE FOR  
DISPUTE SETTLEMENT



CONFLICT  
DYNAMICS



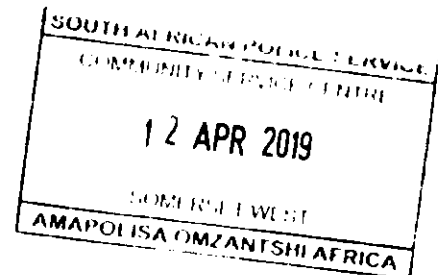
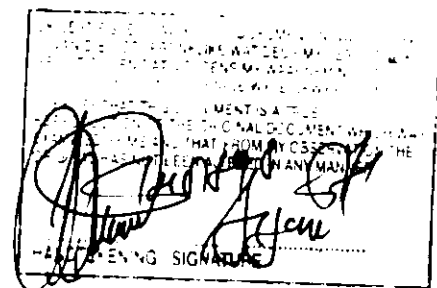
*It is hereby certified that*

*Andre' Marthinus Du Plessis*

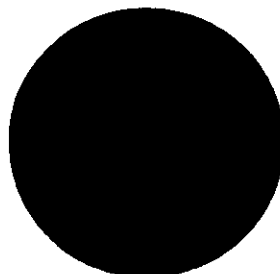
*attended a two-day course on*

*The Protection of Personal Information Act*

*14 and 15 May 2015*



Dean of Faculty



Course Convenor

8359865



# Universiteit van Pretoria

Ons, die Raad en die Senaat van die Universiteit van Pretoria, verklaar

**ANDRE MARTHINUS DU PLESSIS**

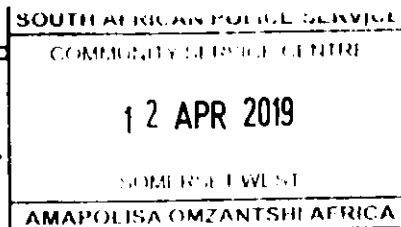
wat na afgelegde eksamen, aan die vereistes van die Wet  
en Statuut van die Universiteit valdoen het, 'n

## Baccalaureus Procurationis

As bewys daarvan plaas ons ons onderskeie handtekeninge  
en die Seël van die Universiteit van Pretoria hierander.

Geteken namens die Raad

Visekanselier en Rektor



Geteken namens die Senaat

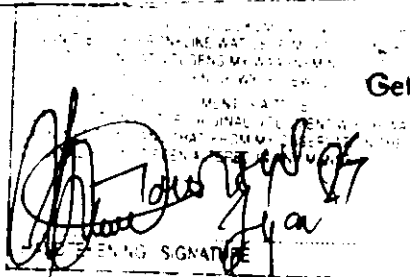
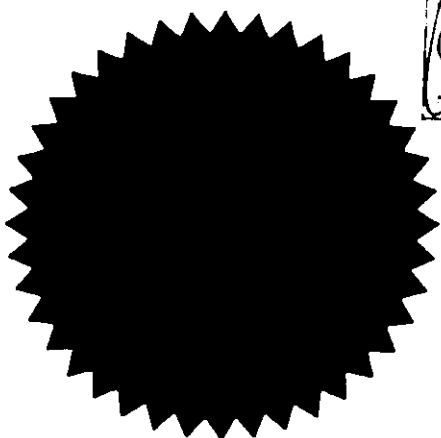
Voorsitter

Geteken namens die Fakulteit  
Regsgeleerdheid

Dekaan

Registrateur

1993-03-30









# ASSOCIATION of ARBITRATORS

142 Nettle Road, Norwood Jhb  
 PO Box 95194, Grant Park, 2031  
 Johannesburg, South Africa

Tel: 011 483 3071  
 Fax: 011 483 3072

Nelivweg 142, Norwood Jhb  
 Posbus 95194, Grant Park, 2031  
 Johannesburg, South Africa

# VERENIGING van ARBITERS

14 June 1993

Mr A M Du Plessis  
 PO Box 1171  
 GARSFONTEIN  
 0042

Dear Mr Du Plessis

I am pleased to inform you that your application for membership of the Association of Arbitrators as an Associate was approved by the Executive Committee at its last meeting. Your membership number is 1113.

Upon receipt of payment of the enclosed 1993 subscription fee invoice/statement, your handbook and membership certificate will be sent to you in due course. You are entitled to use the letters "A A Arb" after your name to indicate your membership of the Association.

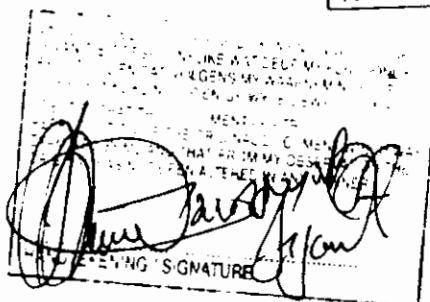
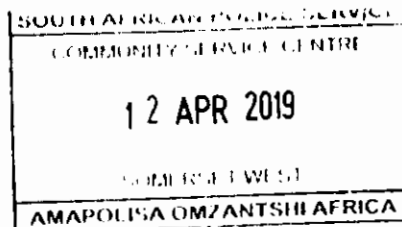
An order form for an Association tie is enclosed.

On behalf of the members of the Executive Committee may I welcome you as an Associate of the Association of Arbitrators and hope that you will find our activities increasingly useful.

Yours sincerely

*Eyvind Finsen*

Eyvind Finsen  
 Chairman







## Ilze Couvaras

**From:** Ilze Couvaras  
**Sent:** 16 April 2019 04:55 PM  
**To:** 'Lorraine de Wet'  
**Cc:** 'jpdewet@consulteam.co.za'; Daniel Meyer  
**Subject:** NOMINATION FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

Dear Mr J P De Wet

With reference to your nomination for the appointment as a member of the Stellenbosch Municipal Planning Tribunal received on 16 April 2019, I herewith acknowledge receipt of your Nomination form and CV accompanied by certified copies of your qualifications and registration certificates

A further communication will be addressed to you in due course



*Kind regards,*

**Ilze Couvaras**

Head – Customer Interface and  
Administration

**Planning & Economic Development**

T: +27 21 808 8604 | Fax: +27 21 886 6899

Postal: P.O. Box 17, Stellenbosch 7600

Physical: Plein Street, Stellenbosch 7600

[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



Stellenbosch Municipality is a registered provider of information services. The copyright in the content of this e-mail and any attachments, the terms and conditions published at the following link: <http://www.stellenbosch.gov.za/infocentre/infocentre.aspx>

**From:** Lorraine de Wet [mailto:lorraine@consulteam.co.za]  
**Sent:** 16 April 2019 11:55 AM  
**To:** Ilze Couvaras  
**Subject:** [EX] hpssc876.pdf

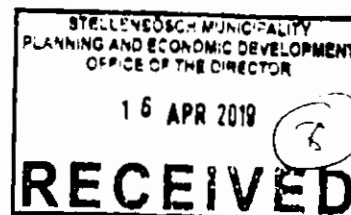
Dear Me I Couvaras

We refer to the advert in the Eikestadnuus and attach the documentation pertaining to the nomination of Mr J P de Wet as a MPT member for Stellenbosch.

Regards

L C de Wet

Mrs L.C. de Wet  
P.O. Box 578  
STELLENBOSCH  
7599



Director Planning and Economic Development  
Stellenbosch Municipality  
P.O. Box 17  
STELLENBOSCH  
7599

Attention: Me H Dednam

Fax No: 021 886 6899

Dear Madam

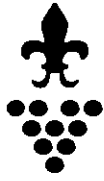
**STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL  
NOMINATION OF MR J P DE WET**

I refer to your advert in the Eikestadnuus of 4 April 2019.

The completed Nomination Form, together with supporting Documentation pertaining to the nomination of Mr JP de Wet as a member of the Municipal Planning Tribunal, is attached for your information, records and further attention. The hard copy of the Nomination will be delivered to your office.

Yours faithfully,

L.C. de Wet

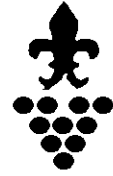


**STELLENBOSCH  
MUNICIPALITY**

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT

**DEPARTMENT LAND USE MANAGEMENT**

|                                   |                                      |                               |   |
|-----------------------------------|--------------------------------------|-------------------------------|---|
| PO Box 17<br>STELLENBOSCH<br>7599 | Plein Street<br>STELLENBOSCH<br>7600 | Tel no:<br>Fax no:<br>E-mail: | (021) 808 8604 (Ilze Couvaras)<br>(021) 886 6899<br>ilze.couvaras@stellenbosch.gov.za |
|-----------------------------------|--------------------------------------|-------------------------------|---|



**NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL**

**SECTION A: TO BE COMPLETED BY NOMINATOR** (*Section A is not necessary in the event of self-nomination*)

**1. DETAILS OF THE NOMINATOR**

|   |                           |
|---|---------------------------|
| Full Names: Lorraine Catharine                                | Surname: de Wet           |
| Identity Number: 5508240122082                                | Date Of Birth: 24-08-1955 |
| Residential Address: Brandt Street,<br>Kylemore, Stellenbosch | Code: 7608                |
| Postal Address: PO Box 578<br>Stellenbosch                    | Code: 7599                |
| Tel: 021 885 1416   | Cell: 0726586950          |
| Email: lorraine@consulteam.co.za                              |                           |

**2. NOMINATION**

I, Lorraine Catharine de Wet ID 5508240122082, whose further particulars are provided above, hereby nominate Mr JP de Wet as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By law (Oct 2015).

**3. MOTIVATION** (*An additional motivation can be attached separately if required*)

Mr J P de Wet is registered with the ECSA since 1983 and therefore has more than 35 years experience in the Built Environment. He has a key interest in planning and has also previously served as a member of the WC Premier's Planning Advisory Board. He is currently a member of the Stellenbosch MPT and is keen to make a further contribution to future planning.

Signed at STELLENBOSCH

on this 16 day of APRIL 2019

[Signature]

[Signature]

NOMINATOR

WITNESS

**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT****1. DETAILS OF THE NOMINEE**

Full Names: Jeffrey Phil

Surname: de Wet

Identity Number: 5204115116082

Date Of Birth: 11 April 1952

Residential Address: 10 Brandt Street

Kylemore, Stellenbosch

Code: 7608

Postal Address: PO Box 578

Code: 7608

Tel: 021 885 1416

Cell: 082 901 4184

Email: jpdewet@consulteam.co.za

**2. ACCEPTANCE OF NOMINATION** *(Only to be completed in the event of nomination)*

I, Jeffrey Phil de Wet, ID 5204115116082, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS** *(Please provide the following)*

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body.
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74 (3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict, and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest

4.2 A member has conflict of interest if:

- 4.2.1 the member, a family member, partner or business associate of the member is the applicant or has a pecuniary or other interest in the matter before the Tribunal;
- 4.2.2 the member has any other interest that may preclude or reasonably be perceived as precluding the member from performing the functions of the member in a fair, unbiased and proper manner;
- 4.2.3 the member is an official in the employ of national, provincial or local government if the department by which such an official is employed, has a direct or substantial interest in the outcome of the matter

4.3 I hereby declare the following interests that may conflict with my duties as a member of the Stellenbosch Municipality *(Only if there is potential conflict of interests)*

*W/A*

**5. DECLARATION**

I, Jeffrey Phil de Wet, ID 5204115116082 declare that I

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal,
- b) am a citizen or permanent member of the Republic of South Africa,
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002,
- f) have never been convicted of any offence involving dishonesty,
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at STELLENBOSCH on this 16 day of APRIL 2019

Jeffrey Phil de Wet  
NOMINEE/APPLICANT

[Signature]  
WITNESS 1

[Signature]  
WITNESS 2





# UNIVERSITY OF CAPE TOWN

*with which is incorporated the South African College*

## Degree of Bachelor of Science in Engineering

We hereby certify that JEFFREY PHIL DE WET  
obtained the Degree of Bachelor of Science in Engineering in the  
year 1977, in CIVIL ENGINEERING.

*CFS*  
*1-10*  
*(Civil Engineering)*

[Faint, illegible text]

*Richard E. Lust*

Vice Chancellor

*P. G. McDonald*

Registrar

Cape Town, 9th December, 1977.



# University of the Western Cape

This is to certify that in the year 19

obtained the Degree of  
**Bachelor of Science**

Subjects:

THE UNIVERSITY OF THE WESTERN CAPE  
DEPARTMENT OF EDUCATION  
BELLVILLE

2015

*C. J. ...*  
Vice-Chancellor  
*J. M. ...*  
Registrar

CERTIFICATE No.

**Engineering Council of South Africa**



*J*

his is to  
certify that

**Jeffrey Phil De Wet**

is registered as **Professional Engineer**

in terms of the Engineering Profession of South Africa Act, 1990 (Act 114 of 1990)

on **2 August 1983**

registration number **830342**

*R. Houbes*

President

*[Signature]*

Registrar

*[Faint text, possibly a stamp or official notice]*

*C/S*  
*[Handwritten notes]*



## Detailed Curriculum Vitae



**Jeff de Wet**

CONSULTTEAM (Pty) Ltd

**Consulting Engineers & Project Managers**

*Affirmable Professional Services for Sustainable Infrastructure Development*

### QUALIFICATIONS AND MEMBERSHIP OF PROFESSIONAL SOCIETIES

PrEng (No: 830342)

BScEng (University of Cape Town) (1977)

BSc (University of the Western Cape) (1972)

MSAICE : Member of South African Institution of Civil Engineers  
 MIMESA : Member of Institution of Municipal Engineering of Southern Africa  
 MSABTACO : Member of South African Black Technical and Allied Careers Organisation

### PREVIOUS EMPLOYMENT HISTORY

1973 - 1977 : Bursary student: Liebenberg & Stander  
 1978 - 1985 : Engineer: Liebenberg & Stander  
 1985 - 1989 : Associate: Liebenberg & Stander  
 1989 - 1995 : Partner: Liebenberg & Stander Partnership  
 1996 - 1999 : Director: Liebenberg & Stander WC (Pty) Ltd  
 2000- Mar 2001 : Consultant  
 Present : Managing Director: Consulteam (Pty) Ltd

### CAREER SUMMARY

Joined Liebenberg & Stander as a Qualified Engineer in 1978 and has since gained more than 21 years experience as a Professional Engineer in the fields of Civil, Municipal Engineering and Project Management, specialising in Urban Development, Upgrading of Existing Rural Developments and Stormwater Management.

### CATEGORIES OF PROFESSIONAL COMPETENCE:

- New Residential and Industrial Townships
- Upgrading of Existing Residential Erven
- Main Roads and Bus Routes
- Low Cost Housing
- Contract Administration
- Routine Road Maintenance
- Stormwater Management
- Water Reticulation
- Trunk Sewer Pipelines and Pumpstations
- Sport Facilities for Communities
- Master Planning and Feasibility Studies
- Empowerment Impact Assessment

## SELECTED PROJECT EXPERIENCE

- **Cape Winelands District Municipality: 2009: R3.0 m**  
Labour Intensive Public Transport Infrastructure Project: Trunk Road 30/2, Avian Park
- **Western Cape Provincial Administration: 2008 - 2012: R 36 m**  
Various Routine Maintenance Projects for N1, N7, M5, R27 and MR 191
- **Provincial Government Western Cape: 2008 - 2011**  
Various Empowerment Impact Assessments Reports for Projects in the Western Cape
- **Cape Town Municipality: 2006**  
Table Mountain Fires: Report on run-off Management
- **Cape Town Municipality: 2005**  
Design and Tender documentation for Metro South-East Cemetery (22ha)
- **Cape Town Municipality: 2004: R6.5 m**  
Guguletu: Lotus Canal Upgrade: Design and documentation.
- **Cape Winelands District Municipality: 2003-9 : R6.5 m**  
Various Public Transport Infrastructure Projects including major gabion structures for erosion protection
- **Blaauwberg Administration: 2002: R7.2 m**  
Pella Land Reform Programme: Services for 400 erven  
Plus CMIP Projects: Bulk watermain & Busroute Upgrade.
- **Cape Town Municipality: 2001: R1.4 m**  
Landsdowne Industrial Area : Design and documentation for SW. Outfall
- **Cape Town Municipality: 2001: R1.9 m**  
Cross Roads: Stormwater Report and design of Stormwater Outfall
- **Blaauwberg: 1999 : ± R2.0 m**  
Various Projects in Mamre, Pella and Atlantis Area which includes roads, sidewalk, sewer pumpstations with rising main and community sports facilities
- **Genadendal: Low Cost Housing: 1999: R 6.7 m**  
Infrastructure and top structures for 430 plots.
- **Paarl: Dal Josafat: 1998: R9,8 m**  
Project leader for design and supervision for provision of civil engineering infrastructure for 760 plots.  
Community liaison and assistance with project application.
- **Rietpoort: Various upgrading projects: R4,0 m**  
Sewer, oxidation ponds and evaporation ponds.
- **Genadendal: Upgrading:**  
Planning and detail design for phase construction for 2 200 plots.
- **Genadendal: Phase 3 and 4: 1993-1994: R1,7 m**  
Sewer pumpstation and gravel access roads and water for 150 plots.
- **Mamre: Major Stormwater facilities: R1,5 m**  
Stormwater canal and detention facilities.
- **Mamre rural area: Masterplan: 1989 - 1993: R15 m**  
Masterplanning, detail design and phase construction for 1 200 plots.
- **Mamre: Outfall sewer: 1991: R1,6 m**  
Design of two pumpstations with 4.5km rising main and 1.6km gravity section to Atlantis.
- **Mamre rural area: Feasibility study: 1988: R50 000**  
Feasibility study for upgrading of civil engineering services for 1 200 plots
- **Wolseley: Stormwater masterplan: 1990: R55 000**  
Monitoring of catchment area to be analysed - 1 600ha.
- **Blue Downs and Rotterdam: Stormwater masterplan: 1987 -1988: R110 000**  
Masterplanning and report on stormwater management for catchment areas of 550ha and 985ha respectively.
- **Khayelitsha Town 1, Village 3 & 4: 1985 : R15 m**  
Design and Tender Documentation for 9,000 residential plots.
- **Atlantis Wesfleur: Civil Engineering Services: 1981 -1985: R13,2 m**  
Design of Civil Engineering Services for residential, industrial and commercial areas.

9

**Ilze Couvaras**

**From:** Ilze Couvaras  
**Sent:** 17 April 2019 01:35 PM  
**To:** 'Hedwig'  
**Cc:** Daniel Meyer  
**Subject:** RE: [EX] Nomination Municipal Planning Tribunal

Dear Hedwig

I acknowledge receipt of your email and confirm that I am in receipt of your nomination for the appointment as a member of the Stellenbosch Municipal Planning Tribunal received on 16 April 2019 (by hand)

I herewith formally acknowledge receipt of your Nomination form and CV accompanied by certified copies of your qualifications and registration certificates

A further communication will be addressed to you in due course



*Kind regards,*

**Ilze Couvaras**

Head Customer Interface and  
Administration

**Planning & Economic Development**

T: +27 21 808 8604 | Fax: +27 21 886 6899

Postal: P.O. Box 17, Stellenbosch, 7601

Physical: Plein Street, Stellenbosch, 7601

[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



Stellenbosch Municipality, PO Box 17, Stellenbosch, 7601  
 Tel: +27 21 808 8604 | Fax: +27 21 886 6899  
[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)

**From:** Hedwig [mailto:hedwig@iafrica.com]  
**Sent:** 16 April 2019 05:39 PM  
**To:** Ilze Couvaras  
**Subject:** [EX] Nomination Municipal Planning Tribunal

Dear Ilze,

I submitted my nomination for the Municipal Planning Tribunal at the municipal offices in the ABSA Building on the third floor.

Could you please confirm if this is the correct office?

Kind regards,

Hedwig Crooijmans-Lemmer

Urban designer (M Urb. Rotterdam) (B TRP, Tilburg)  
UDISA C002, SACPLAN A/1099/1998

+27 82 439 6289

hedwig@lemmer.nl

Skype: HedwigLemmer

STELLENBOSCH MUNICIPALITY  
 PLANNING AND ECONOMIC DEVELOPMENT  
 OFFICE OF THE DIRECTOR  
 By hand at  
 16 APR 2019  
 Director  
**RECEIVED**

STELLENBOSCH MUNICIPALITY  
 PLANNING AND ECONOMIC DEVELOPMENT  
 OFFICE OF THE DIRECTOR  
 By hand at  
 17 APR 2019  
 at City Street Office  
**RECEIVED**

To: Director Planning and Economics  
 Plein Street  
 Stellenbosch 7600

Stellenbosch, 16 April 2019

**RE: Motivation to be considered as a member on the Stellenbosch Municipal Planning Tribunal.**

Dear Sir,

Hereby I would like to submit my expression of interest to be considered as a member of the Municipal Planning Tribunal for the Stellenbosch Municipality. Below is my motivation and attached is my Curriculum Vitae, Nomination form as well as proof of qualification and membership of professional bodies.

**I am an urban designer with a specific skill set:**

As a qualified and experienced urban designer, I will be able to add a specific set of skills to this forum. The focus of urban design lies in the understanding of (three-dimensional) form and space in cities and towns, and their relationship to land, context and history. This understanding is firmly rooted in the awareness of nature, landscape settings and urbanism, which includes social, economic and spatial considerations. This is combined with understanding of process, implementation and decision-making aspects. Urban design is closely linked to complimentary professions of town-planning and architecture and plays a significant role in pulling together the work of other built environment professions.

**As urban designer I have a wide variety of experience:**

In my career I have worked initially in The Netherlands and since 1996 in South Africa. I have experience in working for local government, the NGO sector and in private practise. While working in private practise I have had the privilege to work on projects in many places in South Africa as well as in the rest of Africa. Throughout the years I have also been involved with part-time teaching, initially at NMMU in Port Elizabeth and later at UCT and CPUT. This wide variety of experience provides me with a good understanding of many aspects of urban development and spatial planning, it's processes and related dynamics. These are important insights for a member of a Planning Tribunal.

**My experience with SPLUMA and Spatial Development Frameworks:**

I have been involved as a member of a team with the compilation of a number of SDF's including the review of the Eden District Municipality SDF, the George SDF, the Ibhayi LSDF as well as the SDF for Bedford and Adelaide in the Eastern Cape.

The new SPLUMA regulations and development principles are relevant and applicable to most of the work we as urban designers do.

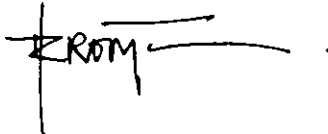


**I am a proud resident of Stellenbosch:**

In 2015 I moved from Port Elizabeth to Stellenbosch. In the four years that I have been living in the town I have discovered many unique areas and places. It is in an incredibly special place with all it's different settlements and deserves to be looked after carefully. It would be an honour for me to be able to contribute to this by serving on the Municipal Planning Tribunal.

In case you require any further information please do not hesitate to contact me.

Kind regards,

A handwritten signature in black ink, appearing to read 'HEDWIG', with a horizontal line extending to the right and a vertical line extending downwards from the end of the signature.

**Hedwig Clooijmans-Lemmer**

Email: [hedwig@clooijmans-lemmer.com](mailto:hedwig@clooijmans-lemmer.com)

082 4396289

**Personal details**

**Name:** Hedwig Crooijmans-Lemmer

**Place of Birth:** The Netherlands

**Residence Status:** Permanent residency in South Africa

**Places of Tertiary Education:** NHTV University of Applied Sciences (Tilburg), The Netherlands  
Rotterdam Academy of Architecture and Urban Design, The Netherlands

**Professional Qualifications:** Bachelor Town and Regional Planning, (B TRP), 1989  
Masters in Urban Design (M Urb), 1996 (AvBR, Rotterdam)

**Membership of Professional bodies** SACPLAN A/1099/1998  
UDISA C002  
SAPI 11648  
GBSA Accredited Green Star Professional

**Current Position:** Free-lance Urban Designer GAPP Architects, Urban Designers and Spatial Planners  
Vice-chairperson of the Urban Design Institute of South Africa

**SCOPE OF EXPERIENCE:**

Highly experienced and all-round professional in the urban design and planning field. Creative and strategic with wide experience in private and public sector as well as NGO and academic environments in South Africa and The Netherlands. Hedwig was a founding member and director of The Matrix Urban Designers and Architects in Port Elizabeth for 14 years. She has good knowledge and understanding of spatial and urban project cycles and is capable of developing a project from vision to implementation. Hedwig has good project management and leadership skills.

**CURRENT ADDITIONAL ACTIVITIES:**

**Vice-chairperson** of the Urban Design Institute of South Africa (UDISA)  
**Committee member** for Unesco Cities of Design, Cape Town  
**External moderator** CPUT Btech course  
**External moderator** UCT Urban Design, Planning and Landscape Architecture

**PROFESSIONAL EXPERIENCE:**

**GAPP Architects and Urban Designers** 2015-current  
**Free-lance Urban designer and project manager** for GAPP offices in Cape Town.

**University of Cape Town (UCT)** 2015-2017  
**Part-time supervisor** for Urban Design Masters students during the dissertation for M Urb qualification.

**Cape Peninsula University of Technology (CPUT)** 2016-2017  
**Part-time lecturer** Urban Design facilitating the urban design course for Btech students.

**The Matrix Urban Designers and Architects, Port Elizabeth** 2001-2014  
**Partner and Director** Urban Design  
Founding member and managing director of the urban design division with the specific responsibility for project management of the urban design related projects as well as providing urban design direction and input in projects. Further responsibilities included securing new projects, financial management and staff recruitment. This includes extensive experience with the government tender

**CURRICULUM VITAE OF HEDWIG CROOIJMANS-LEMMER**

system and MFMA requirements. The company has grown to employ around 20 professional urban designers, architects and technologists during peak times.

**Nelson Mandela Metropolitan University (NMMU), Port Elizabeth** 1998- 2008

*Part-time lecturer Urban Design*

Lecturing and co-hosting of the "Urban Design Studio" project for 5<sup>th</sup> year architecture students and providing urban design support for thesis projects.

**Urban Services Group (NGO), Port Elizabeth** 1997-2003

*Project Manager Urban Planning (The position was created by Committee Zuidelijk Afrika in The Netherlands and funded by the Dutch Ministry for Overseas Development Aid).*

Project management of projects around land, housing and services provision for underprivileged communities in the Nelson Mandela Bay Municipality. Initiating urban interventions that promote economic activities in the township environment. Mentoring of staff around urban planning aspects, social facilitation and housing projects. This position included participation in the Housing Focus Group from the Urban Sector Network.

**Holland Railconsult, Nederlandse Spoorwegen, The Netherlands** 1996

*Urban Designer*

Analysis and design around the integration of rail infrastructure in the urban environment and especially around railway stations.

**CORPLAN, East London** 1996

*Research Student*

*Thesis for Masters in Urban Design: "It's a long way to Duncan Village" a study and proposal for the integration of Duncan Village into the urban fabric of East London.*

**Vollmer and Partners, Urban Designers and Landscape Architects, The Netherlands** 1991-1995

*Urban Designer*

Research, policy development and design of a variety of projects around new residential areas as well as renewal of inner city environments. Design around the expansion of (public) transport facilities like underground systems as well as the airport Schiphol.

**Dordrecht Municipality, The Netherlands** 1989-1991

*Assistant Urban Designer*

Various urban design and planning assignments in the historic city centre of Dordrecht.

**PROJECT EXPERIENCE GAPP Architects, Urban Designers**

- 2018 **Hermanus High Street Upgrade and Public Space Manual**  
Design and implementation of the redevelopment of High Street into a "Shared Street" and the development of a Public Space Manual for the CBD area of Hermanus.
- 2017/18 **Ilubirin Framework Plan, Lagos, Nigeria**  
Development of an Urban Design Framework plan for the development of a lagoon side mixed-use development of approx. 30 ha.
- 2017 **Eden Spatial Development Framework (SDF)**  
Member of the team responsible for the preparation of the SDF for the Eden District Municipality which includes George, Knysna, Plettenberg Bay, Mossel Bay and Oudtshoorn.
- 2016 **Concept Site Development Plan for visitor facilities at Mtentu and Msikaba Bridges:** The new N2 Toll Road between East London and Durban includes a number of spectacular new bridges. Two new landmark bridges are over the Msikaba and Mtentu Rivers. While the bridges are being designed by a specialist team, GAPP was appointed to focus on the local pedestrian and visitors facilities around the bridges.
- 2016 **Cederkloof development proposal:** Development of a concept for an eco-friendly residential and recreation village between Citrusdal and Baths. The development has an agricultural focus and includes a tea retreat and rooibas farm. The development



anticipates to be self-sustainable and off the grid.

- 2015/16 **Greater Cape Metro Regional Spatial Implementation Framework:** The preparation of a strategic plan that provides a long-term framework for the overall growth, spatial development, land use management and conservation of the Cape functional Region. Client: Western Cape Government – Department of Environmental Affairs and Development Planning
- 2015/16 **Development Framework for Tygerberg Hospital Estate:** A planning study including a preliminary investigation into the feasibility of developing an integrated mixed-use development on the site and the preparation of an appropriate development framework to initiate and guide further detailed planning and design. The project team includes engineers, transportation specialists, environmental specialists, economists, town planners and urban designers.
- 2015 **Rural Development Plan for the Central Karoo District Municipality:** This project identified and aligned projects, programmes and budgets within the district with the aim to improve the lives of the poorest of the poor within the district by connecting identified poverty pockets with economic opportunities within rural value chains. The project team included economists, researchers, town planners and urban designers.

#### AWARDS & COMPETITIONS:

- 2012** ECIA and SAIA Award for Pearson Conservatory  
**2011** - Finalist Regional Business Woman of the year, professional category, Eastern Cape  
**2009** - ECIA Award for the restoration of the Masonic Lodge at 22 Lansdowne Place, Port Elizabeth  
**1998** - Honourable Mention Archiprix, best student projects in The Netherlands

#### Other projects completed in the past 10 years include:

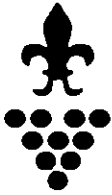
- Project Manager for the Helenvale Precinct Upgrade, design and implementation of public space upgrading, value R 33m, client: Helenvale Urban Renewal Programme (HURP), 2011-2014;
- Technical Manager "Safety and Peace through Urban Upgrading", a project funded through the German Development Bank KfW, value R 25m, client: MBDA, 2010, 2012, 2014;
- Project manager for the compilation of NDPG Business Plans (Neighbourhood Development Programme Grant), client: Knysna Municipality, Value R 105m, 2014;
- Project Manager for the design and implementation of the urban renewal project of the Govan Mbeki Avenue Precinct, client: Mandela Bay Development Agency (MBDA) Port Elizabeth, value R 75m, 2005-2009;
- Project Manager for the urban design framework plan for the Science and Technology Park at the East London IDZ client: East London IDZ, 2011.

#### Experience key project list:

- 2018: Hermanus High Street Upgrade and Public Space Manual  
 2018: Ilubirin Urban Development Framework, Lagos Nigeria.  
 2017: Tygerberg Hospital Estate Development Framework, Cape Town  
 2017: SDF Review Eden District Municipality  
 2016: Greater Cape Metro Regional Spatial Implementation Framework  
 2015: Central Karoo District Municipality Rural Development Plan.  
 2014: VPUU: Safety and Peace through Urban Upgrading implementation in Helenvale, Port Elizabeth.  
 2014: Knysna NDPG Business Plans (x3) for Northern Areas, Nekkie and Hornlee, Sedgefield  
 2013: Urban Design Framework for the upgrading of Graaff Reinet town and Umasizakhe.  
 2013: Peddie Urban Upgrading Plan for market and taxi rank, and pedestrian facilities in the centre.  
 2013: Urban design Framework for a Housing Project in Windhoek, Namibia  
 2010-2013: Master Plan Coega IDZ area, east of the Coega River.  
 2012: Precinct plan and Social Housing Framework Plan for Mermaid Precinct, Port Elizabeth CBD  
 2012: Buffalo City Metropolitan Municipality Public Transport Facilities Upgrading, 20 taxi ranks and traders facilities

**CURRICULUM VITAE OF HEDWIG CROOIJMANS-LEMMER**


- 2012: Red Location Development Study, Port Elizabeth. Identification of development opportunities around the Red Location Museum.
- 2012: Dutywa Urban Upgrading Plan, central market, taxi rank, municipal offices and N2 rerouting investigations.
- 2011: Nelson Mandela Bay Stadium Precinct Upgrading Plan, 2011.
- 2011: LSDF Beachfront, Central, Port Elizabeth, urban design input.
- 2011: Master Plan for Science and Technology Park within East London IDZ.
- 2010: Feasibility Study and Business Plan VPUU, Helenvale Port Elizabeth in cooperation with German Development Bank.
- 2010: Social Impact Assessment Mount Road Social Housing project, Port Elizabeth. Specialist study for NEMA approval.
- 2010: East London CBD, BRT and pedestrianisation study.
- 2009-2011: Design and implementation of Uitenhage Market Square upgrade.
- 2009: George Urban Design and Architectural Guidelines.
- 2008-2010: Urban design around the Bus Rapid Transit (BRT) route system and Modal Interchanges for the BRT system in the Nelson Mandela Bay Municipality.
- 2008-2010: Urban design for the integration of a civic centre and bus/taxi rank in the CBD of Port Elizabeth.
- 2008: Masterplan for Port St Johns Town.
- 2008: Walker Drive Housing development, urban design and layout.
- 2007-2008: Motherwell Presidential Project Master Plan development.
- 2007-2008: Development proposals for Van Der Kemp's Kloof recreation project and upgrading of historic core.
- 2007-2009: Design and implementation of redevelopment of Parliament Street, Port Elizabeth
- 2007: Design and layout for Mekenie Street, High density, low-income housing neighbourhood in Duncan Village, East London.
- 2005-2009: Design and implementation of Govan Mbeki Avenue urban upgrading.
- 2005-2006: Strategy for High Density low cost housing in Duncan Village, East London.
- 2004-2005: Concept proposal for Masifunde Community Node in Northern Areas, Knysna.
- 2004: Integrated Beachfront Development Plan, Port Elizabeth beaches.
- 2004: Beautification proposals for N2 Freeway north of Port Elizabeth.
- 2003: Urban Design Masterplan for Motherwell, Port Elizabeth.
- 2003: Urban design, landscaping and implementation of Embizweni Square, Port Elizabeth.
- 2003: Urban design, landscaping and implementation of Njoli Street, Port Elizabeth.
- 2002: Design and Implementation of beautification around PE airport.
- 2001: Gateway and beautification of N2 within the NMBM.
- 1997-2000: Land restitution projects in the NMBM.
- 1997-2000: Assistance in service provision and security of tenure for informal communities in Port Elizabeth and Uitenhage.
- 1997-2000: Member of the Housing Focus Group within the Urban Sector Network (USN) lobbying for housing security and service provision for underprivileged people.
- 1996: Urban research into the impact of the High Speed Train Line (HSL or TGV) on towns and investigation of options for tunnels and or bridges in various towns in The Netherlands.
- 1994: Integration of a new metro line and stations in the urban environment of Schiedam (The Netherlands).
- 1994-1995: Assistance to various small municipalities regarding zoning schemes and public space design.
- 1990-1993: Various urban design responsibilities for the historic centre of Dordrecht including, input in zoning schemes, drafting of development guidelines, design of public open space and comment on development proposals.



# STELLENBOSCH MUNICIPALITY

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT



## DEPARTMENT LAND USE MANAGEMENT

PO Box 17  
STELLENBOSCH  
7599

Plain Street  
STELLENBOSCH  
7600

Tel no:  
Fax no:  
E-mail:

(021) 808 8604 (Iize Couvaras)  
(021) 886 6899  
ize.couva:as@stellenbosch.gov.za

### NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

#### SECTION A: TO BE COMPLETED BY NOMINATOR *(Section A is not necessary in the event of self-nomination)*

##### 1. DETAILS OF THE NOMINATOR

|                      |       |                |       |
|----------------------|-------|----------------|-------|
| Full Names:          |       | Surname:       |       |
| Identity Number:     |       | Date Of Birth: |       |
| Residential Address: |       |                | Code: |
| Postal Address:      |       |                | Code: |
| Tel:                 | Cell: |                |       |
| Email:               |       |                |       |

##### 2. NOMINATION

I, \_\_\_\_\_, ID \_\_\_\_\_, whose further particulars are provided above, hereby nominate \_\_\_\_\_ as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015)

##### 3. MOTIVATION *(An additional motivation can be attached separately if required)*

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Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2019

\_\_\_\_\_  
NOMINATOR

\_\_\_\_\_  
WITNESS

**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT****1. DETAILS OF THE NOMINEE**

|                      |                            |                |                     |
|----------------------|----------------------------|----------------|---------------------|
| Full Names           | HEDWIG                     | Surname        | CROOIJMANS - LEMMER |
| Identity Number      | 651108 0262 181            | Date Of Birth: | 08 . 11 . 1965      |
| Residential Address: | 10 CANTERBURY LANE         |                |                     |
| Postal Address:      | PARADYSKLOOF, STELLENBOSCH | Code:          | 7600                |
| Postal Address:      | SEE ABOVE                  |                |                     |
|                      |                            | Code:          |                     |
| Tel:                 | 082 439 6289               | Cell:          | 082 439 6289        |
| Email:               | hedwig@iafrica.com         |                |                     |

**2. ACCEPTANCE OF NOMINATION** *(Only to be completed in the event of nomination)*

I, ....., ID ....., whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS** *(Please provide the following)*

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015)
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74 (3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal-
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest

4.2 A member has conflict of interest if:

- 4.21 the member, a family member, partner or business associate of the member is the applicant or has a pecuniary or other interest in the matter before the Tribunal,
- 4.22 the member has any other interest that may preclude or reasonably be perceived as precluding the member from performing the functions of the member in a fair, unbiased and proper manner;
- 4.23 the member is an official in the employ of national, provincial or local government if the department by which such an official is employed, has a direct or substantial interest in the outcome of the matter

4.3 I hereby declare the following interests that may conflict with my duties as a member of the Stellenbosch Municipality. *(Only if there is potential conflict of interests)*

NONE, AS FAR AS I AM AWARE.

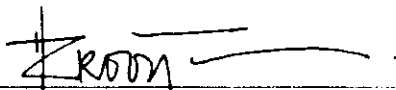


## 5. DECLARATION

I, HEDWIG CROOIJMANS - LEMMER ID. 6511080262181 declare that I:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002,
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests,
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at STELLENBOSCH on this 13<sup>TH</sup> day of APRIL 2019

  
 \_\_\_\_\_  
 NOMINEE/APPLICANT

\_\_\_\_\_  
 WITNESS 1

\_\_\_\_\_  
 WITNESS 2

Getuigschrift  
 Hoger Beroeps Onderwijs  
 AKADEMIE VAN BOUWKUNST  
 Oeverlaan 25, 3011 TH Rotterdam  
 Postbus 1272, 3000 BG Rotterdam  
 tel: 010-41 19555; Fax: 010-4331856

Hogeschool Rotterdam  
 & Omstreken  
 Faculteit der Kunsten  
 en Architectuur

De examencommissie van de  
 te **Academie van Bouwkunst  
 Rotterdam**  
 belast met het afnemen van **het afslutend examen**  
 van de **deeltijdse** opleiding van de  
 tweede fase **Stedebouw**  
 met een cursusduur van **zes jaar**

.....

verklaart dat **Hedwig Crooijmans**  
 geboren **8 november 1965**  
 te **Tilburg**  
 in het jaar **1996**  
 dit examen met goed gevolg heeft afgelegd.

Conform artikel 10.1 van de  
 Wet op de architectentitel  
 (Stb. 1987, 347) en artikel 6 van  
 de Nadere regeling inrichting  
 opleidingen architect,  
 stedenbouwkundige en interieur  
 architect (Stcrt. 1988, 196) heeft  
 betrokkene recht op inschrijving  
 in het register als

STEDENBOUWKUNDIGE

Het examen dat betrekking had  
 op de aan ommezijde vermelde  
 vakgebieden is afgenomen op  
 grond van artikel 7.13 van de  
 Wet op het hoger onderwijs en  
 wetenschappelijk onderzoek  
 (Stb. 1992, 593).

datum **28-11-1996**

.....

de geëxamineerde,

*[Handwritten signature]*

de examencommissie:

de voorzitter

*[Handwritten signature]*

de secretaris

*[Handwritten signature]*

de deskundige (n)

*[Handwritten signature]*



**Rotterdamse  
Academie  
van  
Bouwkunst**

Hedwig Crooijmans-Lemmer  
Urban designer  
P O Box 719  
Stellenbosch 7599  
SOUTH AFRICA

12 October 2015

Dear Mrs Crooijmans-Lemmer

Re Use of the title of Master of Urbanism (MUrb)

Further to your request for information on using the title of Master of Urbanism (MUrb), please find the following

The bachelor's-master's degree structure ('Bama') was introduced in the Dutch education system in September 2002, to improve the 'transparency' and equivalence in international higher education programmes. Since the introduction of this degree structure graduates at the Rotterdam Academy of Architecture and Urban Design are entitled to hold the title of Master of Architecture (MArch) – for those who have successfully completed the Master's programme in Architecture – or the title of Master of Urbanism (MUrb) – for those who have successfully completed the Master's programme in Urban Design

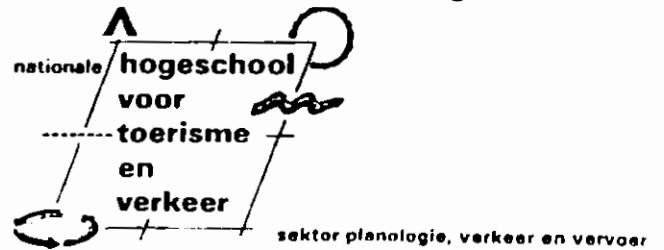
With the introduction of the 'Bama' structure it has also been legally established that those persons who graduated at the Rotterdam Academy of Architecture and Urban Design prior to September 2002, are not entitled to hold the title of MArch or MUrb, because the study programmes available before 2002 did not entitle graduates to hold any titles.

However, the level of education of persons who graduated prior to September 2002 has not been legally established: the level of education of persons who graduated at the Rotterdam Academy of Architecture and Urban Design prior to September 2002 is equivalent to that of persons who graduated after September 2002 and who are entitled to hold the title of MArch or MUrb

Yours sincerely,

Chris van Langen, Head of School  
Rotterdam Academy of Architecture and Urban Design





the  
**Nationale hogeschool voor toerisme en verkeer**  
 ...TILBURG....., holland, polytechnic.

Herewith It is certified, that

H. Crooijmans

born in Tilburg, NL. on 8-11-1965

graduated on 3rd of July 1989

in Town- and Regional Planning, Faculty of Technology,

by virtue of same and under section 192 of the

Higher Professional Education Act gazetted on June 12th, 1986 (Staatsblad 290),

is entitled to the degree of *B A C H E L O R*.

Engineering education at the various Polytechnics in the Netherlands is equivalent  
to Bachelor Courses in Engineering abroad.

For the Board of the Nationale hogeschool voor toerisme en verkeer,

Polytechnic, Tilburg, Holland,

Chairman of the Board.

**UDISA**

**REGISTRATION CERTIFICATE**

This certifies that:

**HEDWIG CROOIJMANS**


[ID No./Passport No.: 651108 0262 181]


Is registered as a:

**Professional Urban Designer**

Registration Number: **C002**

This Certificate is valid from: 01 April 2017 – 31 August 2018

  
Chairperson: Khalied Jacobs

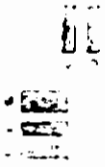
  
Secretariat: Soraya Rakiep

**UDISA**

Regentent: CIA, 71 Broad Street, Cape Town, S. Africa  
Tel: 021 424 4244, Fax: 021 424 4244, 021 424 4244  
www.udisa.org

*Rakiep.*

*[Faint, illegible handwritten text]*



## SOUTH AFRICAN COUNCIL FOR PLANNERS

P O Box 1084, Halfway House, MIDRAND, 1685  
 International Business Gateway Office Park, Cnr New Road & 6<sup>th</sup> Road.  
 Midridge Office Park Block G 1<sup>st</sup> Floor.  
 Tel: 011 318 0460/ 318 0437 Fax: 011 318 0405  
 E-Mail: [planner@sacplan.co.za](mailto:planner@sacplan.co.za)  
 Website: [www.sacplan.org.za](http://www.sacplan.org.za)

The South African  
 Council *for* Planners  
 S A C P L A N

Our Reference      A/1099/1998  
 Your Reference  
 Enquiries          Ms Claudia Lau

10 April 2019

To whom it may concern

### CONFIRMATION OF REGISTRATION AS A PROFESSIONAL PLANNER

This letter serves to confirm that Mrs Hedwig Crooijmans-Lemmer is registered as a Professional Planner with the South African Council for Planners.

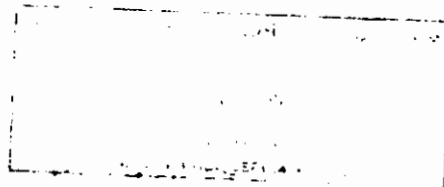
Her registration number is A/1099/1998.

The invoices for the year 2019/20 will be issued in the April / May period and due within three months of issue.

It is further confirmed that there are no judgments / a pending case(s) matters in terms of the Planning Profession Act, 2002 against Mrs Hedwig Crooijmans-Lemmer.

Yours faithfully

**KULANI MABASA** A/2678/2018  
**SERVICE DELIVERY MANAGER**  
 For MP LEWIS Pr. Pin, MRTPI  
 A/795/1994  
**CHIEF EXECUTIVE OFFICER**  
**REGISTRAR**



#### Council Members:

Chairperson: Mr Khethukuthula Zulu\* Deputy Chairperson: Dr James Chakwizira\* Alternate Chairperson: Ms Eulander Lentsoane\*  
 Prof Verma Nel\*, Dr Wangeci Karuri-Sebina\*, Dr Hangwelani Magadimisha\*, Dr Yandisa Mashalaba\*, Mr Puvendra Akkiah\*, Mr Andile Cekiso\*  
 Mr Peter Dacomb\*, Ms Nellie Lester, Mr Tshupo Monakedi\*, Ms Thuso Morake\*, Ms Natasha Murray \*  
 Chief Executive Officers: Mr Martin Lewis\*  
 \* Professional Planner \* Technical Planner



# Continuing Professional Development Certificate

This certifies that

*H Crooijamns*

successfully completed the workshop

A handwritten signature in black ink, appearing to read 'H Crooijamns', is written over a faint, circular stamp or watermark.

**SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, ACT 16 OF 2013**

**“How SPLUMA will affect you daily”**

presented in Eastern Cape – Port Alfred on 11 September 2014

by Werner Fourie

A handwritten signature in black ink, appearing to read 'Swanepolder', is written over a horizontal line.

Manager: SAPI-Professional Development Centre



10

**Ilze Couvaras**

**From:** Ilze Couvaras  
**Sent:** 17 April 2019 01:48 PM  
**To:** 'Kobus Munro'  
**Cc:** Geraldine Mettler; Esther Groenewald; Joy Ruiters; Daniel Meyer; 'ddp@sun.ac.za'  
**Subject:** RE: Nomination for Member of the Stellenbosch MPT

Dear Kobus

I acknowledge receipt of your email and confirm that I am in receipt of your nomination of D J du Plessis for the appointment as a member of the Stellenbosch Municipal Planning Tribunal received on 17 April 2019

I herewith formally acknowledge receipt of your Nomination form and CV (of the nominee) accompanied by certified copies of qualifications and registration certificates

Please note that there has been a Telkom event that has caused the fax line to not receive any incoming faxes. I have confirmed such with Joy of your office this morning. I have advised that the email submission is in order as is and that it is not necessary to also fax this submission. An urgent notice to this effect will also be published on our Website later today. Any submissions may be submitted to my email address.

A further communication regarding the outcome of the submission will be addressed to you in due course.



*Kind regards,*  
**Ilze Couvaras**  
 Head, Customer Interface and  
 Administration  
**Planning & Economic Development**

T: +27 21 808 8604 | Fax: +27 21 886 6899  
 Postal: P.O. Box 17, Stellenbosch 7600  
 Physical: Plein Street, Stellenbosch 7500  
[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



By clicking on this email, you have accepted the legal status of this communication  
 and consent to the terms and conditions published at the following link:  
<http://www.stellenbosch.gov.za/infocentre/privacy-policy>

**From:** Kobus Munro [mailto:Kobus.Munro@westerncape.gov.za]  
**Sent:** 17 April 2019 08:56 AM  
**To:** Ilze Couvaras  
**Cc:** Geraldine Mettler; Esther Groenewald; Joy Ruiters  
**Subject:** [EX] Nomination for Member of the Stellenbosch MPT

Dear Ilze

attached please find a nomination for the MPT as advertised

like I note that e-mail is not one of the options in the nomination, so we will fax it as well, just to be sure.

Kind regards,

**Kobus Munro**

Director  
Development Management, Region 2  
Department of Environmental Affairs and Development Planning

2<sup>nd</sup> floor (Africa) Building, 11 Corp Street, Cape Town, 8000

Tel: 021 483 5842

Cell: 083 7011890

E-mail: [kobus.munro@wcap.gov.za](mailto:kobus.munro@wcap.gov.za)

Website: [www.westerncape.gov.za/wcap/](http://www.westerncape.gov.za/wcap/)



Western Cape  
Government

TOGETHER.

2014-05-20 11:07:00

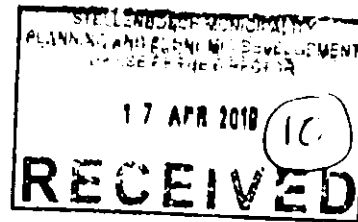
"All views or opinions expressed in this electronic message and its attachments are the view of the sender and do not necessarily reflect the views and opinions of the Western Cape Government (the WCG). No employee of the WCG is entitled to conclude a binding contract on behalf of the WCG unless he/she is an accounting officer of the WCG or his or her authorised representative. The information contained in this message and its attachments may be confidential or privileged and is for the use of the named recipient only, except where the sender specifically states otherwise.

If you are not the intended recipient you may not copy or deliver this message to anyone.



Western Cape  
Government

Director Development Management



Director: Planning and Economic Development

PO Box 17

Stellenbosch

7599

Attention: Ms. Ilze Couvaras

**NOMINATION OF MR DANIE DU PLESSIS FOR THE STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL**

Your call for nominations to serve on the Stellenbosch MUNICIPAL PLANNING TRIBUNAL.

I herewith nominate Mr Danie Du Plessis from the University of Stellenbosch for membership on the Stellenbosch MPT for the next term of office. Mr Du Plessis is an experienced town and regional planner with substantial experience in both the private and public sector environments. I am convinced that Mr Du Plessis will make a significant contribution to the MPT.

The required documentation is attached herewith.

A handwritten signature in black ink, appearing to read "Kobus Munro".

**Kobus Munro**

**Director: Spatial Planning and**

**Coastal Impact Management**

**Date: 17 April 2019**



## STELLENBOSCH MUNICIPALITY

SPATIAL PLANNING AND ECONOMIC DEVELOPMENT



### DEPARTMENT LAND USE MANAGEMENT

PO Box 17  
STELLENBOSCH  
7599

Plain Street  
STELLENBOSCH  
7600

Tel no: (021) 808 8404 (Toll Courvoisier)  
Fax no: (021) 886 6899  
E-mail: [tlm.courvoisier@stellenbosch.gov.za](mailto:tlm.courvoisier@stellenbosch.gov.za)

### NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

#### SECTION A: TO BE COMPLETED BY NOMINATOR (Section A is not necessary in the event of self-nomination)

##### 1. DETAILS OF THE NOMINATOR

|   |                                       |
|---|---------------------------------------|
| Full Names: <b>Jakobus</b>                                  | Surname: <b>Munro</b>                 |
| Identity Number: <b>661204 5119 084</b>                     | Date Of Birth: <b>4 December 1966</b> |
| Residential Address: <b>19 Tritonia Street, Boubergant,</b> |                                       |
|   | Code: <b>7443</b>                     |
| Postal Address: <b>19 Tritonia Street, Boubergant</b>       |                                       |
|   | Code: <b>7443</b>                     |
| Tel: <b>021 - 483 8101</b>                                  | Cell: <b>0837011880</b>               |
| Email: <b>jakobus.munro@westerncape.gov.za</b>              |                                       |

##### 2. NOMINATION

I, Mr. Jakobus Munro, ID 661204 5119 084, whose further particulars are provided above, hereby nominate Mr. Danie Du Plessis as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).

##### 3. MOTIVATION (An additional motivation can be attached separately if required)

Mr du Plessis is an experienced Town and Regional Planner who is currently employed by the Stellenbosch Municipality. He lectures in Town and Regional Planning at the Stellenbosch University but comes with experience in the private sector as well where he was part of the management of one of the largest Town and Regional Planning companies in South Africa. Mr Du Plessis is very suited for the position as Tribunal member and even as chairman due to him being employed by the largest employer and institution in the municipality, yet he is in a position that there would be very little if any instances where a conflict of interest could be created. I am convinced that Mr du Plessis would add tremendous value to the municipalities processes and due to him being employed in Stellenbosch, including in the field he would have all the skills and particularly intimate knowledge of relevant aspects in Stellenbosch.

Signed at

  
NOMINATOR

on this 17<sup>th</sup> day of April 2019

  
WITNESS

**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT**

| <b>1. DETAILS OF THE NOMINEE</b>   |                           |
|--|---------------------------|
| Full Names: Daniël Jacobus   | Surname: du Plessis       |
| Identity Number: 6710115105080   | Date Of Birth: 1967-10-11 |
| Residential Address: 15 John Rumble, Somerset West, 7130                 |                           |
|  | Code:7130                 |
| Postal Address: Postnet Suite 197, Private Bag X5061, Stellenbosch, 7599 |                           |
|  | Code:7599                 |
| Tel:021-8083126  | Cell:083 6554196          |
| Email: ddp@sun.ac.za   |                           |

**2. ACCEPTANCE OF NOMINATION** *(Only to be completed in the event of nomination)*

I, D J du Plessis, ID 6710115105080, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS** *(Please provide the following)*

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015)
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal

**4. CONFLICT OF INTEREST**

- 4.1 In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74 (3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict, and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest




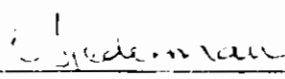
**5. DECLARATION**

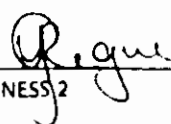
I, the undersigned, hereby declare that:

- a) I am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) I am a citizen or permanent member of the Republic of South Africa;
- c) I am not a member of either the executive or legislative Municipal Council or House of Traditional Leaders;
- d) I am not an unrehabilitated insolvent;
- e) I was never declared to be a person of unsound mind or detained under the Mental Health Care Act (Act 17 of 2007);
- f) I have never been convicted of any offence involving dishonesty;
- g) I have never been removed from an office of trust on account of misconduct;
- h) I have never been found guilty of misconduct, incapacity or incompetence;
- i) I have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) I will commit to and comply with the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at Stellenbosch on this 16<sup>th</sup> day of April 2019

  
 \_\_\_\_\_  
 NOMINEE/APPLICANT

  
 \_\_\_\_\_  
 WITNESS 1

  
 \_\_\_\_\_  
 WITNESS 2

**MOTIVATION FOR CONSIDERATION FOR SERVING ON THE STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL: DANIEL JACOBUS DU PLESSIS**

I am a registered professional town and regional planner with 28 years of experience supported by postgraduate studies to PhD level in the fields of urban management, policy development, and spatial and statistical analysis of cities and urban systems. In the early part of my career between 1993 and 2009 I spent 17 years practising as a town and regional planning consultant, first at the largest town planning consultancy in the country and thereafter as founder and managing director of a development planning and information specialist consultancy. During this period, I have successfully completed more than 200 consultancy assignments both locally and internationally for public and private sector clients. These include spatial development frameworks, various types of development applications, housing plans and strategies, long-term city development strategies, regional growth and development strategies, Integrated Development Plans, Environmental Impact Assessments, and Environmental Management Frameworks.

I have assisted with the establishment of and have since been attached to the Centre for Regional and Urban Innovation and Statistical Exploration (CRUISE) at Stellenbosch University from 2009 with a dual mandate of postgraduate lecturing and conducting research. I am lecturing in two post-graduate programmes: Masters in Urban and Regional Science (MURS) and Masters in Urban and Regional Planning (MURP). My research is focussed on innovation in urban and regional spatial planning systems, urban development and transformation, spatial statistical analysis and modeling, and monitoring and evaluating the impact of spatial planning on urban form and function. I have published widely on these topics and presented papers at numerous local and international conferences since 2009 (see attached CV). My PhD research focused on the impact of spatial planning on the structure of South African cities since 1994 and specifically the role of spatial plans and their evaluation within the framework of changing views and theories in the field of urban planning. This research offered a roadmap for a more complete approach to spatial planning evaluation in the country and contributed to the refinement of planning evaluation in South Africa and the improvement of the quality of the spatial planning process.

In addition to my general experience in both urban planning theory and practice as outlined above, I believe that I can also make specific innovative contributions that is ideally suited for potentially serving as a member of the Stellenbosch Municipal Planning Tribunal.

- Understanding and experience of the interaction between technical and quantitative planning procedures on the one hand and consultative processes related to spatial planning matters on the other hand.
- Specialist knowledge in procedures for evaluating the influence of planning policies and decisions on the long term development of cities.
- Specific interest in and skill set related to identifying and evaluating the cumulative long term spatial impacts of individual development applications that extend beyond mere legal and technical compliance, to also consider the combined systemic effect of a range of seemingly unrelated developments.
- Detailed appreciation of development challenges in the Stellenbosch municipality having recently co-authored a SACN report on intermediate cities in South Africa (including Stellenbosch) and



having contributed a chapter on the spatial transformation of Stellenbosch in a soon to be published book on spatial change and transformation of South African cities

- Strong quantitative focus to planning and development that can potentially make a significant contribution to evidence informed decision making in the tribunal
- Exposure to the international planning and development discourse will ensure that international best practices can be applied in local decision making processes
- I do not have any direct property, development, or other material interest in the Stellenbosch Local Municipality and would thus be in a position to render objective and unbiased opinions and recommendations

## CURRICULUM VITAE

**Daniel Jacobus du Plessis**

**Date of Birth:** 11 October 1967

**Nationality:** South African

**Phone:** 021 8083126

**E-mail:** ddp@sun.ac.za

### Academic Qualifications

- **1990**  
B.Art. et. Scient. (Planning), University of Potchefstroom (now North West University)
- **2010**  
Msc (Geography and Environmental Studies), North West University
- **2019**  
PhD (Stellenbosch University)

### Employment Record

- **1990 – September 1993**  
Division for Roads and Transport Technology (Programme Urbanisation and Transport Planning), of the Council for Scientific and Industrial Research (CSIR)
- **September 1993 – June 2000**  
Urban Dynamics Town and Regional Planners
- **July 2000 – June 2009**  
K2M Technologies Development Planning and Information Specialists (Managing Director)
- **July 2009 – present**  
Centre for Regional and Urban Innovation and Statistical Exploration – University of Stellenbosch

### Affiliations

- South African Council for Planners (SACPLAN)
- South African Planning Institute (SAPI)
- Society of South African Geographers (SSAG)

### Employment Experience

- **Danie du Plessis** is a town and regional planner with 28 years of experience in the fields of urban management, policy development, and spatial and statistical analysis of cities and urban systems. He spent 17 years as town and regional planning consultant during which time he has successfully completed more than 200 research and contract assignments both locally and internationally. These include spatial development plans and frameworks, housing plans and strategies at local, regional and national level, long term city development strategies, regional growth and development strategies, Integrated Development Plans, and Environmental Management Frameworks. He has been senior researcher at the Centre for Regional and Urban Innovation and Statistical Exploration (CRUISE) at Stellenbosch University since 2009 focusing on innovation in urban planning systems, urban transformation, and spatial statistical analysis and modeling of cities and urban systems.

### Recent Publications

- **Urban and Regional management**
  - Du Plessis DJ. 2018. *A reflection on local government spatial planning evaluation – towards an integrated assessment framework*. Paper presented at IGU Commission on Geography of Governance (Fifty years of local governance 1980-2030, Lisbon (Portugal), 4-5 September 2018.
  - Du Plessis DJ. 2017. *Approaching urban planning from a local economic development perspective: Implementation of the New Urban Agenda in South African cities*. Paper presented at the 2nd International Conference on African Urban planning, Lisbon (Portugal), 7-8 September 2017.
  - Du Plessis DJ. 2016. *An integrated framework and methodology for spatial planning evaluation*. Paper presented at the Planning Africa conference, 4-6 July 2016, Johannesburg.
  - Du Plessis, DJ. 2016. 'The influence of post-1994 spatial planning policies: Can we improve their effectiveness?' In: Western Cape Department of Environmental Affairs and Development Planning (ed) *Planning law reform in the Western Cape: The road to transformation*, 166-177. Cape Town: Western Cape Department of Environmental Affairs and Development Planning.
  - Van Niekerk, A., Du Plessis, D., Boonzaier, I., Spocter, M., Ferreira, S., Loots, L., Donaldson, R. 2016. Development of a multi-criteria spatial planning support system for growth potential modelling in the Western Cape, South Africa. *Land Use Policy*, 50: 179-193.
  - Du Plessis DJ. 2016. *An application of ISO 37120 indicators to compare sustainable development in South African and international cities*. Paper presented at the Planning Africa conference, 4-6 July 2016, Johannesburg.
  - Donaldson, R., Stephenson, G., Van Niekerk, A. & du Plessis, D. 2015. Compiling a land audit in large rural areas: Results from the methodology applied in the non-urban areas of the Matzikama municipal area. *Town and Regional Planning*, 66(1): 31-45.

- Lottering N, Du Plessis D & Donaldson, R. 2015. Coping with drought: the experience of water sensitive urban design (WSUD) in the George Municipality. *Water SA*, 41 (1):1-7.
- Du Plessis DJ 2015. *Reflections on the planning profession and how to make planning work*. Paper presented at the Conference to celebrate the new spatial planning and land use management dispensation. 4-5 March 2015, Cape Town.
- Du Plessis DJ 2015. *The application of sustainability indicators in local governance: A developing country perspective*. Paper presented at the Annual Conference of the IGU Urban Commission. 9 - 16 August 2015, Dublin (Ireland)
- Du Plessis DJ 2014. Approaching two decades of post-apartheid urban spatial planning in South Africa: A critical reflection on intentions and outcomes. In Kotze N, Donaldson R & Visser G (eds) *Life in a changing urban landscape*. 77-91. Proceedings of the IGU Urban Geography Commission held 21-26 July 2013. Johannesburg: University of Johannesburg.
- Du Plessis DJ 2014. A Critical Reflection on Urban Spatial Planning Practices and Outcomes in Post-Apartheid South Africa. *Urban Forum*, 25:69-88.
- Du Plessis D 2014. *Spatial planning and urban transformation in South Africa: Making "great places" or following the trend?* Paper presented at the South African Planning Institute "Planning Africa 2014" conference, 22-22 October 2014, Durban.
- Donaldson D, du Plessis D, Spocter M & Massey R. 2013. The South African area-based urban renewal programme: experiences from Cape Town. *Journal of Housing and the Built Environment*, 28:629-63.
- Schmidt IM & du Plessis DJ 2013. A critical evaluation of the operational application of various settlement typologies in South Africa. *Town and Regional Planning*, 63:12-23.
- Du Plessis DJ 2013. Alignment of provincial settlement growth potential with Provincial Strategic Departmental programmes. A research report for the Department of Environmental Affairs and Development Planning of the Western Cape Provincial Government. Cape Town: DEADP.
- Donaldson, R, van Niekerk, A., du Plessis, D and Spocter, M. 2012. Non-metropolitan growth potential of Western Cape municipalities. *Urban Forum*, 23: 367-389.
- Donaldson, R, Spocter, M, du Plessis DJ, Van Niekerk A. 2012. Towards generic interventions to stimulate growth potential in small towns of the Western Cape province. *South African Geographical Journal* 2012, 94(2): 120-136.
- Du Plessis, DJ 2012. Spatial planning in South African cities – what are the challenges? Paper presented at the SAPI Planning Africa conference, Durban, 17-19 September 2012.

#### Spatial planning and transformation: Urban economic networks

- Du Plessis DJ 2019. Stellenbosch: Spatial transformation in an aspiring city of opportunity and innovation. In Marais L & Nel V (eds) *Space and planning outside the core: reflections from South Africa's secondary cities*. Bloemfontein: African Sun Media (forthcoming 2019).

- Marais L du Plessis D & Nel V 2019 Secondary cities and spatial transformation. In Marais L & Nel V (eds) *Space and planning outside the core. reflections from South Africa's secondary cities*. Bloemfontein: African Sun Media (forthcoming 2019)
- Du Plessis DJ 2018 *A reflection on local government spatial planning evaluation – towards an integrated assessment framework*. Paper presented at IGU Commission on Geography of Governance 2018 International Annual Conference. Lisbon (Portugal), 4-5 September 2018
- Du Plessis DJ 2017 *Urban spatial strategies in local government. A South African comparative perspective on city regions and intermediate cities*. Paper presented at IGU Commission on Geography of Governance 2017 International Annual Conference. Lecce (Italy), 19-21 October, 2017
- Du Plessis DJ 2017 *Stellenbosch. Spatial transformation in an aspiring city of opportunity and innovation*. Johannesburg: South African Cities Network
- Du Plessis DJ, 2017 *Economic structural changes of secondary cities in South Africa*. Paper presented at the 3<sup>rd</sup> bi-annual Urban and Regional Science Conference. Stellenbosch, 3-5 July 2017
- Marais L & du Plessis D 2017 *Spatial transformation. Are intermediate cities different?* Johannesburg: South African Cities Network.
- Du Plessis DJ, 2016. *The influence of metropolitan spatial planning policies on economic activity clustering and sub-metropolitan economic performance*. Paper presented at the S6<sup>th</sup> congress of the European Regional Science Association, 23-26 August 2016, Vienna
- Du Plessis DJ 2016 *Spatial clustering trends of economic activities in South African cities*. Paper presented at the SSAG centennial conference, 25-28 September 2016, Stellenbosch.
- Du Plessis DJ & Boonzaaier I 2015 *The Evolving Spatial Structure of South African Cities: A Reflection on the Influence of Spatial Planning Policies*. *International Planning Studies*, 20 (1-2):87-111.
- Du Plessis DJ 2015 *Spatial transformation of South African cities. Spatial randomness or statistically significant change?* Paper presented at the annual IsiBalo symposium, 29 June 2015 Stellenbosch
- Du Plessis D 2014 *Backyard housing in South Africa's metropolitan areas. Problem or solution?* Paper presented at the South African Planning Institute "Planning Africa 2014" conference, 20-22 October 2014 Durban
- Du Plessis DJ 2015 *Land-use mix in South African cities and the influence of spatial planning. Innovation or following the trend?* *South African Geographical Journal*, 97(3): 217-242
- Du Plessis D 2014 *Restructuring post-apartheid cities in South Africa. Successes and failures of spatial planning*. Paper presented at the Annual Conference of the IGU Urban Commission 11-14 August 2014 Poznan (Poland)
- Du Plessis D 2014 *The changing space economy of post-apartheid South Africa: Implications for a new National Spatial Framework*. Paper presented at the S4<sup>th</sup> European Regional Science Association (ERSA) Congress 26-29 August 2014, St Petersburg (Russia)

- Geyer HS, Geyer HS Jr, du Plessis DJ & Van Eeden A. 2014. Recent morphological trends in metropolitan South Africa. In O'Donoghue DP (ed) *Urban transformations: Centres, Peripheries and Systems*. 171-184. Farnham: Ashgate.
- Morudu H & du Plessis D. 2014. An application of the rank-size rule to analyse and simulate economic and demographic trends of municipalities in South Africa. Paper presented at the SSAG conference, 22-27 June 2014, East London.
- Donaldson R & du Plessis D. 2013. The urban renewal programme as an area-based approach to renew townships: The experience from Khayelitsha's Central Business District, Cape Town. *Habitat International*, 39:295-301.
- Laldaparsad S, Geyer H Jr & du Plessis D. 2013. The reshaping of urban structure in South Africa through municipal capital investment: Evidence from three municipalities. *Town and Regional Planning*, 63:37-48.
- H Geyer, B Schiöms, D du Plessis and A van Eeden. 2012. Land quality, urban development and urban agriculture within the Cape Town urban edge. *Town and Regional Planning*, 59:43-55.
- Du Plessis, D. J. 2012. An evaluation of changes to South African city structure through the application of statistical urban form indicators. Paper presented at the SAPI Planning Africa conference, Durban, 17-19 September 2012.
- Du Plessis, D. 2012. *Densification of South African cities: Rhetoric or reality?* Paper presented at the Society of South African Geographers 9<sup>th</sup> Biennial Conference, Cape Town, 21-22 June 2012.
- Du Plessis, D., Geyer, H.S. and van Eeden, A. 2011. On the role of the informal sector in the changing socio-economic landscape of the Cape Town metropolitan area. *Social Space*, 1(1): 1-20.
- D J du Plessis. 2011. *Evaluating the impact of urban management instruments in South Africa: An application of statistical urban form indicators*. Paper presented at 51<sup>st</sup> European Congress of the Regional Science Association International, Barcelona, 31 August 2011.
- HS Geyer, HC Coetzee, D du Plessis, R Donaldson and P Nijkamp. 2011. Recent business transformation in intermediate-sized cities in South Africa. *Habitat International*, 35(2):265-274.

#### Urbanisation and migration: Urban systems

- Jacobs W & Du Plessis DJ. 2016. A Spatial Perspective of the Patterns and Characteristics of Main- and Substream Migration to the Western Cape, South Africa. *Urban Forum*, 27:167-185.
- Selemela, P & Du Plessis DJ. 2016. A comparative analysis of urban growth and development in traditional authority and non-traditional areas: The case of Rustenburg and Mahikeng municipalities in the North West province, South Africa. *Urban Forum*, 27:433-446.

- Geyer H S Jr, Geyer H S, du Plessis DJ 2015 Sub-Saharan Primate Cities – Quasars and Black Holes, *International Planning Studies* 20(1-2) 39-51
- Morudu DM & du Plessis DJ 2013 Economic and demographic performance of municipalities in South Africa: An application of Zipf's rule. *Town and Regional Planning*, 63:24-36
- HS Geyer, HS Geyer Jr & du Plessis DJ 2012 Migration, geographies of marginality and informality – Impacts on upper and lower ends of urban systems in the North and South *European Planning Studies*, 20(4): 1-21
- Geyer HS Jr, Geyer HS & du Plessis DJ 2012 Differential urbanisation trends in South Africa - regional and local equivalents. *Environment and Planning A*, 44 2940-2956
- Geyer H. S., du Plessis, D, Geyer, H S Jr, van Eeden, A 2012 *Urbanisation and migration trends in South Africa: Theory and policy implications*, in OECD (2012) *Redefining "Urban": A New Way to Measure Metropolitan Areas*. OECD Publishing
- Geyer, H jr, Geyer, H S., and du Plessis D J 2012 *Settlement preferences in South Africa – National and Local perspectives*. Paper presented at the SAPI Planning Africa conference, Durban, 17-19 September 2012.

### Other Experience

#### ➤ Urban and Regional management

- Multi Year Housing Development Plan for the NW Province (2009)
- Aligning the Integrated Development Plans of the Amajuba District with the Kwazulu Natal Growth and Development Strategy, and National Spatial Development Perspective (2009)
- Free State Multi Year Housing Development Plan (2008)
- Madibeng Housing Sector Plan (2008)
- An analysis and alignment of Existing Sector Plans for Rustenburg Local Municipality (2007)
- Municipal Environmental, Land use and Spatial Planning Capacity Assessment, Development of skills Profiles, Training Strategy and Action Plan for NW Municipalities (prepared for SALGA) (2007)
- Integrated Management Plan for Esibayeni Ranch (2006)
- Integrated Development Plan Environmental Toolkit for Gauteng (2007)
- Rustenburg Integrated Development Plan (2006)
- Housing Strategy for Ditsobotla Local Municipality (2006)
- Mafikeng Growth and Development Programme – Submission to ASGISA (2006)
- Rustenburg long term City Development Strategy (2006)
- Rustenburg Local Municipality Housing Sector Plan (2006)
- Bojanala Platinum District Municipality Growth and Development Strategy (2005)
- Integrated Development Plan for Moretele LM (2004)
- Madibeng LM Integrated Development Plan (2004)

- Social Delivery Plan for the North West Province (2004)
- Integrated Plan for sustainable development in the North West (2004)
- Rustenburg Urban Renewal and Settlement Redevelopment Strategy (2004)
- Ditsobotla Integrated Development Plan (2003)
- Water Services Development Plan for Central District Municipality (May 2003)
- Strategic Level Spatial Analysis to Identify Potential High priority conservation areas in the NW Province (2003)
- Establishment Plan for Kagisano Local Municipality (2002)
- Integrated Development Plan for Central District Municipality (2002)
- Integrated Development Plan for Mafikeng Local Municipality (2002)
- Centurion Integrated Development Plan (2000)
- Land Development Objectives for Eastern District Council (2000)
- Land Development Objectives for Ga-Rankuwa TRC (2000)
- Land Development Objectives for Chrissiesmeer Local Council (1999)
- Land Development Objectives for Davel Local Council (1999)
- Ermelo TLC Land Development Objectives (1999)
- Land Development Objectives for Greater Johannesburg Metropolitan Council (1999)
- Land Development Objectives for Greylingstad Local Council (1999)
- Land Development Objectives for Mabopane RC (1999)
- Piet Retief Local Council Land Development Objectives (1999)
- Amsterdam Local Council Land Development Objectives (1998)
- Land Development Objectives for Brakpan TLC (1998)
- Land Development Objectives for Balfour Local Council (1998)
- Ermelo Local Council Land Development Objectives (1998)
- Hartebeespoort TLC Land Development Objectives (1998)
- Land Development Objectives for Hazyview Local Council (1998)
- Lichtenburg TLC Land Development Objectives (1998)
- Middelburg Local Council Land Development Objectives (1998)
- Standerton Local Council Land Development Objectives for (1998)
- Land Development objectives for Temba TRC (1998)
- Westonaria TLC Land Development Objectives for (1998)
- Zeerust TLC Land Development Objectives for (1998)
- Water and Sanitation provision policy for informal settlements in Gauteng (1997)
- Land Development Objectives for Eastern Johannesburg MLC (1997)
- Land Development Objectives for Kempton Park / Tembisa (1997)



Urban structure and transformation Urban economic networks

- Spatial Development Framework for Moretele Local Municipality (2009)
- Mutale LM Spatial Development Framework (2009)
- Mafikeng Spatial Development Framework and Strategic Environmental Assessment (2007)
- Rustenburg 20 Year City Development Strategy (2006)
- Ditsobotla Spatial Development Framework (2006)
- Rustenburg Spatial Development Framework (2005)
- Dukhan Physical Development Plan (Qatar) (2003)
- Dukhan Concession Area Physical Development Plan (Qatar) (2003)
- Itsoseng Human Settlement Redevelopment Master Plan (2002)
- Mafikeng – Montshiwa Master Plan (2001)
- Greater Pretoria Metro Council Upgrading of informal settlements strategy (1997)
- Development Strategy for the co-use of Under Utilized Camden Military Base (1997)
- Boksburg – Vosloorus social facility study and policy (1997)
- Land Resource study for Eastern Gauteng Services Council (1997)
- Primrose Activity Corridor Study (1997)
- Greater Pretoria Metro Council Land Invasion & housing development policy (1996)
- An investigation of the development potential of mining land west of Soweto (1996)
- Carletonville – Fochville Sub-regional structure plan (1995)
- Randburg Structure Plan (1995)
- Investigation into the development potential of mining land in the East Rand (1995)
- Greater Soweto Land Resource study (1994)
- Local Economic Development Strategy for Elias Motsoaledi Local Municipality (2007)
- Tourism Analysis Bojanala Platinum District Municipality (2006)
- Pre-feasibility studies for Moses Kotane Development Agency (2006)
- Local Economic Development Plan for Kgetlengrivier Local Municipality (2005)
- Feasibility Study for Bothithong/Kaingkop Tourism Development (2005)
- Local Economic Development Plan for Bojanala Platinum District Municipality (2004)
- Tourism Development Strategy and Implementation Plan for Kgalagadi District Municipality (2004)
- Tourism Market Survey for Kgalagadi District Municipality (2004)
- Local Economic Development Strategy and Implementation Plan for Moretele LM (2004)
- Feasibility Study for Development of a brickmaking plant at Gopane (2004)
- Informal Business Survey and Report for Bojanala Platinum District Municipality (2003)
- Local Economic Development and Tourism Strategy for Bophirima District Municipality (2003)
- Informal Business survey and small scale/ emerging farmers survey report for Moretele Local Municipality (2003)
- Moses Kotane LM Local Economic Development Plan (2003)

- Tourism Development Potential Assessment for SiyaQhubeka Forests (2002)
- Pilane Reserve Business plan (May 2001)
- Economic Development & Industrialization Plan for North West Province (2001)
- An evaluation of the rollout impact of the SMME development strategy of the NW Province (2001)
- Feasibility analysis for land tenure upgrading in Ga-Moeka (1999)
- Feasibility study for land tenure upgrading in Maboloka (1997)
- Development of an integrated approach for the analysis of land use management, land reform and the extension of income base in rural areas (1997)
- Feasibility study for land tenure upgrading in Modderspruit (1997)
- Feasibility study for land tenure upgrading in Majakaneng (1997)
- Feasibility study for land tenure upgrading in Oskraal (1997)
- Feasibility analysis for land redistribution projects in the Sphinx and Bronberg areas in Gauteng (1996)
- Feasibility analysis for the development of the Tokoholong Agri Village in the Heidelberg region (1996)
- Feasibility study for the joint military & non-military co-use of Camden Military Base (2001)

- Other

- Environmental Management Plan for Dinokeng Big 5 Game Reserve (Gauteng) (2009)
- Strategic Environmental Assessment for Umzinyathi District Municipality (2009)
- Environmental Impact Assessment for industrial development of Waterkloof East Ext.50 (2009)
- Environmental Impact Assessment for Buffelspoort residential estate (2009)
- Environmental Scoping Report for Proposed Bellevue residential development (Rustenburg) (2009)
- Environmental Impact Assessment for proposed residential development Kroondal Ext 1 (2009)
- Environmental Management Framework and Plan for the Magaliesberg Protected Environment (2008)
- Environmental Basic Assessment Report for Cradle of Pilanesberg Lodge(2008)
- Environmental Impact Assessment Report and Draft Environment Management Plan Report for Proposed Kameeldrift Country Estate (2008)
- Environmental Impact Assessment Report and Draft Environmental Management Plan Report for Proposed Laughing Waters Country Estate (2008)
- Environmental Impact Assessment report and draft Environmental Management Plan for Lethabong Ext 3 (2008)

- Basic Assessment Report for Proposed Cradle of Piñanesberg Lodge (2008)
- Environmental Basic Assessment Report for Proposed Residential Development on Holding 8 of Waterval Small Holdings (2008)
- Environmental Impact Assessment for for Khunotswana Rural Housing Project (2008)
- Environmental Impact Assessment for for Lekgophung Rural Housing Project (2008)
- Environmental Impact Assessment for Jozini Water Treatment Works (2007)
- Terrain Analysis and Ecological Profiling Report for Rooikoppies Dam Eco-Estate (2006)
- Environmental Scoping Report for Proposed Tula Tula Country Estate (2007)
- Development of a Provincial Integrated Development Planning Environmental Toolkit (NW Province) (2006)
- Environmental Scoping Report for Development of Twin Oaks Country Estate and Conference Centre (April 2006)
- Environmental Scoping Report for Provision of Water Reservoirs at Bethanie and Modikwe (2006)
- Environmental Scoping Report for Klipgat Waste Transfer Station (2006)
- Scoping Report for Lethabong Waste Transfer Station (2006)
- Environmental Scoping Report for Maumong Water Supply (2006)
- Environmental Impact Assessment for Gopane brick making Plant (2006)
- Environmental Impact Assessment for Mabaalstad Housing Project (2006)
- Environmental Impact Assessment for development of minerals park at Mafikeng Airport (2006)
- Strategic Environmental Assessment and Spatial Development Framework for Ditsobotla Local Municipality (2005)
- Strategic Environmental Management Plan for Mafikeng Local Municipality (2005)
- Environmental Screening Report for Cedara Subsidized Housing Project (2005)
- Environmental Impact Assessment Report for Itsekeng Township Establishment (2005)
- Environmental Scoping report for Madibe-ga-kubu Rural Housing project (2005)
- Environmental Scoping Report for Mooifontein Rural housing project (2005)
- Environmental Scoping Report for Motetsamongwe Rural Housing Project (2005)
- Ditsobotla LM Integrated Environmental Management Plan (2003)
- Strategic Environmental Assessment for Klipgat Tenure upgrading project (2002)
- Environmental Scoping Report for Mathibestad Rural housing project (2004)
- Environmental Scoping Report for Sekhing & New Seeding Bulk Water Supply Project (2004)
- Environmental assessment for Umzumbe Municipality – Rural subsidy housing project Cluster B (2004)
- Preliminary Environmental Screening Report for Verulam Extension 51 Affordable Housing Project (2004)

0199193



UNIVERSITY OF STELLENBOSCH

*This is to certify that*

DANIEL JACOBUS DU PLESSIS

*had complied with all the conditions prescribed  
in the Act, Statute and Rules of the University,  
the degree*

DOCTOR OF PHILOSOPHY  
(PhD)  
(Geography and Environmental Studies B)

*on a dissertation entitled*

The impact of spatial planning on the structure of South African cities since  
1994

*with all the rights and privileges pertaining thereto was awarded  
at a congregation of the University in April 2019*

A handwritten signature in black ink, appearing to read 'W. Pieterse'.

RECTOR AND VICE-CHANCELLOR

A handwritten signature in black ink, appearing to read 'L. Wainch'.

DEAN



A handwritten signature in black ink, appearing to read 'P. Pretief'.

REGISTRAR  
8 March 2019





UNIVERSITY OF NORTH WEST  
NORTH WEST UNIVERSITY  
NORD-OWES UNIVERSITEIT

# BACHELOR OF ARTS AND SCIENCE (PLANNING)

Awarded to

**\*\* DANIËL JACOBUS DU PLESSIS \*\***

after complying with all the requirements

Previously registered at



Potchefstroomse Universiteit  
vir Christelike Hoër Onderwys

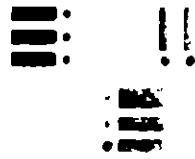
28 February 2007

  
Vice-Chancellor



  
Registrar

This is an English translation of the original certificate issued in Afrikaans  
and conferred at a graduation ceremony held on 19 March 1990.



The South African  
Council for Planners  
S A C P L A N

# REGISTRATION CERTIFICATE

Issued in terms of Section 13 (4) of the Planning Profession Act, 2002  
(Act 36 of 2002)

This is to Certify that

**Daniël Jacobus Du Plessis**

ID NUMBER 6710115105080

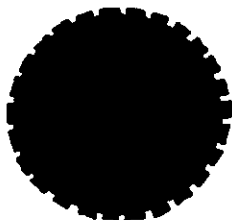
is registered as a

**Professional Planner**

In terms of the Planning Profession Act, 2002 and is authorised  
to act as such in accordance with the said Act and the Rules  
prescribed thereunder.

Issued under the Seal of the Council

CHAIRPERSON



REGISTRAR

REGISTRATION NUMBER: A/2135/2015

DATE



*This certifies that*

*Danie Du Plessis*

*Has been inducted as*

*Corporate Member*

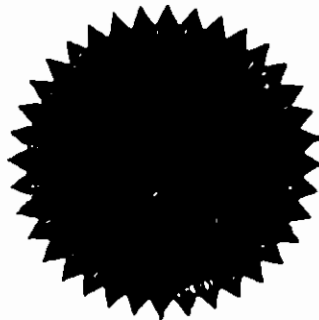
*Member number 11506*

*Of the*

*South African Planning Institute*

*Issued under the seal of the Institute*

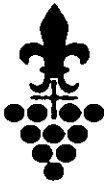
  
*President*



*February 2002*  
*Date*







**STELLENBOSCH  
MUNICIPALITY**

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT

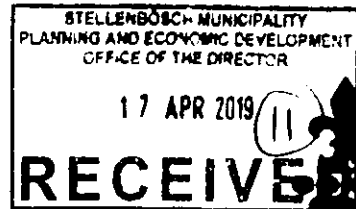
**DEPARTMENT LAND USE MANAGEMENT**

PO Box 17  
STELLENBOSCH  
7599

Plain Street  
STELLENBOSCH  
7600

Tel no  
Fax no:  
E-mail:

(021) 806 8604 (Iza Couvaras)  
(021) 886 6899  
iza.couvaras@stellenbosch.gov.za



**NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL**

**SECTION A: TO BE COMPLETED BY NOMINATOR (Section A is not necessary in the event of self-nomination)**

|                                    |                |
|------------------------------------|----------------|
| <b>1. DETAILS OF THE NOMINATOR</b> |                |
| Full Names:                        | Surname:       |
| Identity Number:                   | Date Of Birth: |
| Residential Address:               |                |
|                                    | Code:          |
| Postal Address:                    |                |
|                                    | Code:          |
| Tel:                               | Cell:          |
| Email:                             |                |

**2. NOMINATION**

I, \_\_\_\_\_, ID \_\_\_\_\_, whose further particulars are provided above, hereby nominate \_\_\_\_\_ as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).

**3. MOTIVATION (An additional motivation can be attached separately if required)**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2019

\_\_\_\_\_

NOMINATOR

\_\_\_\_\_

WITNESS

STELLENBOSCH MUNICIPALITY  
PLANNING AND ECONOMIC DEVELOPMENT  
OFFICE OF THE DIRECTOR

17 APR 2019

**RECEIVED****SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT**

| 1. DETAILS OF THE NOMINEE                       |                                  |
|---|----------------------------------|
| Full Names: <b>BERCHTWARD PAUL</b>              | Surname: <b>RODE</b>             |
| Identity Number: <b>640322 5089 085</b>         | Date Of Birth: <b>22.03.1964</b> |
| Residential Address: <b>2 BRANDWACHT STREET</b> |                                  |
| <b>STELLENBOSCH</b>                             | Code: <b>7600</b>                |
| Postal Address:                                 |                                  |
| Code:   |                                  |
| Tel: <b>021-8868186</b>                         | Cell: <b>0826587545</b>          |
| Email: <b>berchtward @ rodeplan.co.za</b>       |                                  |

**2. ACCEPTANCE OF NOMINATION (Only to be completed in the event of nomination)**

I, ....., ID ....., whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS (Please provide the following)**

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body.
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal-
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest.

4.2 A member has conflict of interest if:

- 421 the member, a family member, partner or business associate of the member is the applicant or has a pecuniary or other interest in the matter before the Tribunal;
- 422 the member has any other interest that may preclude or reasonably be perceived as precluding the member from performing the functions of the member in a fair, unbiased and proper manner;
- 423 the member is an official in the employ of national, provincial or local government if the department by which such an official is employed, has a direct or substantial interest in the outcome of the matter.

4.3 I hereby declare the following interests that may conflict with my duties as a member of the Stellenbosch Municipality. *(Only if there is potential conflict of interests)*

*See comprehensive motivation report*

**5. DECLARATION**

I, FERCHWALD ROSE, ID. 6403221089085 declare that I:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at Stellenbosch on this 15<sup>th</sup> day of April 2019

[Signature]  
NOMINEE/APPLICANT

[Signature]  
WITNESS 1

[Signature]  
WITNESS 2



# RODEPLAN (Pty) Ltd

Land development, property research, land audit

Email: berchtwald@rodeplan.co.za • Cell: 082 658 7635 • Directors: Berchtwald P Rode and Erwin G Rode

The Director Planning and Economic Development  
Stellenbosch Municipality  
PO Box 17  
Stellenbosch  
7599

Dear Mr Mfeya

## Municipal Planning Tribunal Nomination

I refer to the advert in *Eikestadnuus* of 4 April 2019.

I, **Berchtwald Rode**, a Stellenbosch resident, herewith wish to apply as a public person to be appointed as member of the Stellenbosch Municipality's Municipal Planning Tribunal for its second term of office.

I am a qualified town and regional planner, registered at SACPLAN,<sup>1</sup> and have worked as a land development practitioner in the private sector since April 2007. For many of the preceding years, I worked at the West Coast District Municipality as a town planner and the manager of integrated development planning. I have extensive knowledge of spatial planning, the land use regulatory environment and the law related thereto. Please see the attached CV and the comprehensive motivation following below.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Rode', written over a light-colored background.

**Berchtwald Rode**

15 April 2019

---

<sup>1</sup> Registration number: A/1177/2000

## **Comprehensive motivation**

for appointment as member

of the Stellenbosch Municipality Municipal Planning Tribunal (MPT)

*Mr Berchtwald Rode is the owner of his residence in 2 Brandwacht Street, Stellenbosch.*

He is a respected town and regional planner with a wealth of experience in spatial planning, land use management and integrated development planning.

Mr Rode believes that the MPT must *aim not to control but to participate* in the growth and development of the Stellenbosch municipal area – which is surely the intention of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013).<sup>2</sup> This requires, *firstly*, an understanding of local socio-spatial dynamics and the space economy, and associated responses by government, public enterprise and households. *Secondly*, decision making must be sensitive to change, with change only measurable when crucial metrics are tracked over time. Without *knowing*, decision makers (like the MPT) are in no position to intervene should practice deviate from policy.

### **Related work**

Some of his work as land development practitioner in the private sector and in the context of this application, includes the following:

1. The drafting of spatial planning policies, human settlement strategies, and integrated development plans.<sup>3</sup>
2. Land use and property market research (e.g. to determine the highest and best use of land).
3. Applications for urban and rural land development in terms of the applicable legislation.<sup>4</sup>

---

<sup>2</sup> For example, it is now required for spatial development frameworks to outline specific arrangements for prioritising, mobilising, sequencing and implementing public and private infrastructural and land development investment in the priority spatial structuring areas identified. However, idealistic SDFs attempt to direct growth and investment to where it is preferred without considering the *market forces* that ultimately drive the successful development of an area with profitability as the critical criterion for private sector investment.

<sup>3</sup> Please see attached letter of reference as an example of work done in a manner befitting his reputation and professionalism.

### **Key differentiator**

A key differentiator to strengthen his appointment as member of the MPT is an understanding of the following:

- The requirements to be a member of an MPT (Mr Rode is also a member of the Breede Valley Municipal Planning Tribunal)
- The suite of spatial planning policies/plans affecting land use management as a subordinate municipal competency thereto
- Land use management policies, practices and instruments
- The relationship between integrated development planning, spatial planning and land use management
- What shaped over time and municipality-wide the demand for land and housing and the responses thereto by government, public enterprise and households – knowledge gleaned as a Stellenbosch resident and over a multi-year period as principal author of two key municipal studies.<sup>5</sup>

### **Conflict of interest**

There is no conflict of interest in the appointment of Mr Rode to the Stellenbosch Municipality MPT.

To date, none of the afore-mentioned land development applications submitted in terms of the applicable legislation *concerned land or property within the jurisdiction of the Stellenbosch Municipality*.

### **Potential conflict of interest**

---

<sup>4</sup> Such legislation includes municipal land use planning bylaws, the national Spatial Planning and Land Use Management Act, 2013, the provincial Land Use Planning Act, 2014, and the Subdivision of Agricultural Land Act, 1970.

<sup>5</sup> Mr Rode was the principal author of (1) the *Stellenbosch Municipality Urban Development Strategy* (drafted as the leading intervention towards a Stellenbosch municipal spatial development framework), and (2) the *Stellenbosch Municipality Integrated Human Settlement Plan*. Both studies were prepared between August 2016 and May 2018 and presented as stand-alone reports.



In respect of his being a *land development practitioner* in the private sector, potential conflict of interest includes the following:

Directly

- Should the Stellenbosch Municipality's MPT have to decide on a land development application by Mr Rode submitted in terms of the Stellenbosch Municipal Land Use Planning bylaw (in whatever capacity). However, in such an instance, Mr Rode would have to recuse himself.

Indirectly

- Should Mr Rode be appointment as service provider (in whatever capacity) by the Stellenbosch Municipality to complete planning-related work. Once again, Mr Rode would have to recuse himself, if required.

- The end -



SPURIA  
inspired

# RODEPLAN

Land development, property research, land audit

PO BOX 1000, BERTCHWALD, WESTERN CAPE 7560, SOUTH AFRICA  
TEL: 021 952 2222 | FAX: 021 952 2223 | WWW.RODEPLAN.CO.ZA

## Berchtwald Rode

### Professional background

Berchtwald is a town and regional planner and founded RODEPLAN (Pty) Ltd in 2018. He has more than 27 years' experience in the public and private sector and has acquired extensive knowledge, experience and an understanding of public sector governance and the private sector agenda.

While working at Rode & Associates, Berchtwald provided consulting services to clients within the ambit of town and regional planning and property research. He has a wide array of functional, technical, administrative and management skills and has led projects (and research) in spatial planning, integrated development, land use rights accumulation, land assessment, property auditing and human settlement.

*He is registered with the South African Council for Town and Regional Planners (reg no. A/1177/2000).*

### Qualifications

- Master's degree in Town and Regional Planning (University of Free State, 1990)
- BA (University of Stellenbosch, 1998)
- Certificate courses in planning legislation (University of Cape Town), project management and local economic development (University of Stellenbosch Business School)
- Certificate courses in Geographic Information Systems.

### Specialisation

- Strategic planning
- Spatial planning
- Human settlement planning
- Public sector governance
- Land audit
- Land rights accumulation
- Socio-economic profiling
- Property research.

### Selected experience

#### 1. Strategic Planning

- Stellenbosch Urban Development Strategy
- Stellenbosch Integrated Human Settlement Plan
- Integrated Development Plans (some prepared annually for more than one budget cycle):

Category-B municipalities: Bergrivier, Knysna, Beaufort West, Cederberg, George, Umsobomvu, Kareeberg and Hantam.

Category-C municipalities: Pixley ka Seme and Central Karoo.

#### 2. Spatial Development Frameworks

- Bergrivier Municipal Spatial Development Framework
- Cape Winelands District Spatial Development Framework

#### 3. Land development applications

- Investigations and appraisals for highest and best use determination with, in most cases, subsequent formulation of application(s) to relevant authorities:
- Renewable energy facilities (more than 20)
  - Mining and industrial activities (more than 200)
  - State- and municipal owned land (more than 900)
  - West Coast Regional Waste Management Facility.

#### 4. Land Audit

- Saldanha Bay municipal land audit and land assessment of state- and municipal owned vacant land.

#### 5. Research

- Land use management (commissioned by Urban LandMark)
- Land use management as conducted by 12 South African City administrations
  - To use information technology for better municipal decision-making.

Property markets (commissioned by public and private sector)

- Assessment of the WCG land-release programme
- A scoping report for the rapid assessment of urban land markets in sub-Saharan African cities
- Property market investigation: Porter Estate (Cape Town)
- An assessment of the optimum zoning of several sites for 'Aan de Wijnlanden' development (Eersterivier, Cape Town).

Human settlement (commissioned by the National Housing Development Agency)

- Participated in drafting a 'Comprehensive Policy Framework for the Identification and Release of Land in South Africa'.

#### 6. Other projects

- Participated in the completion of a Development Trend Analysis as part of the Gauteng Spatial Development Framework (commissioned by the Gauteng Provincial Government)
- Drafted NEMA socio-economic assessment baseline reports
- Prepared and submitted applications in terms of Act 70 of 1970 (more than 10).

#### 7. Member of the Breede Valley Municipal Planning Tribunal.



The South African  
Council *for* Planners  
S A C P L A N

CERTIFIED TO BE A TRUE COPY OF THE  
ORIGINAL DOCUMENT  
MAF. TINA TOMÉ  
Commissioner of Oaths  
Practising Attorney R.S.A.  
1 BAREL DILLIENS STREET, BELLVILLE

## REGISTRATION CERTIFICATE

Issued in terms of Section 13 (4) of the Planning Profession Act 2002  
(Act 36 of 2002)

This is to Certify that

**Berchtwald Paul Rode**

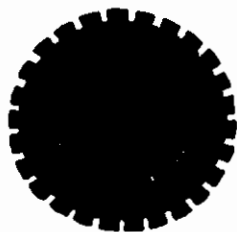
I.D. NUMBER 6403225089002

is registered as a

**Professional Planner**

In terms of the Planning Profession Act, 2002 and is authorised  
to act as such in accordance with the said Act and the Rules  
prescribed thereunder.

Issued under the Seal of the Council



CHAIRPERSON

REGISTRAR

06/08/2009

DATE

REGISTRATION NUMBER: A/1177/2000

# DIE UNIVERSITEIT VAN DIE ORANJE-VRYSTAAT



Hiermee word verklaar dat die graad

## Magister in Stads- en Streekbeplanning

in die jaar 1990 toegeken is

aan BERCHTWARD PAUL RODE

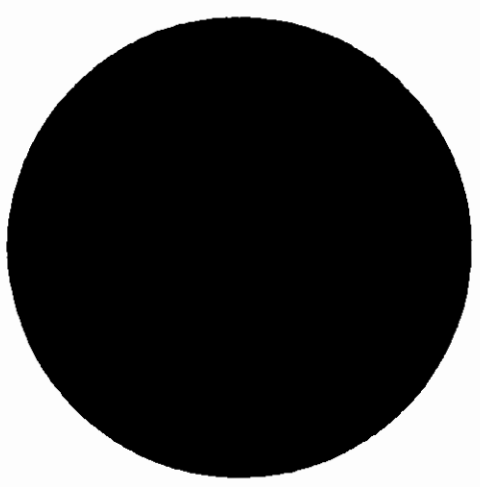
nadat aan die statute en regulasies van die Universiteit voldoen is.

*Martina Tomé*  
CERTIFIED TO BE A TRUE COPY OF THE  
ORIGINAL DOCUMENT  
**MARTINA TOMÉ**  
Commissioner of Oaths  
Practising Attorney R.S.A.  
1 SAREL CILJERS STREET, BELLVILLE

*M. P. Rode*  
.....  
Vise-kanselier

*H. J. B. ...*  
.....  
Dekaan

*[Signature]*  
.....  
Direkteur: Students-administrasie



18 Maart 1991

Bloemfontein



# HANTAM MUNISIPALITEIT HANTAM MUNICIPALITY

Wêreldsentre

**Calvinia**  
 P.O. vaalstok 14  
 Calvinia 8130  
 (027) 241-8700  
 (027) 241-8701  
 (0) 111 202 1000 1000

**Brandvlei**  
 P.O. vaalstok 14  
 Brandvlei 8135  
 (027) 205-8800  
 (0) 111 202 1000

Munisipale Kantore / Municipal Offices

**Loeriesfontein**  
 P.O. vaalstok 101  
 Loeriesfontein 8144  
 (027) 662-8600  
 (027) 662-8601

**Nieuwoudtville**  
 P.O. vaalstok 52  
 Nieuwoudtville 8180  
 (027) 218-8700  
 (027) 218-8701

Date: 13 September 2018

Ref 4342  
 Enquiries: ST Felix

**RODE & ASSOCIATES**  
 11 De Villiers Road  
 PO Box 1566  
 Bellville  
 7530

Dear Mr B Rode

## **DRAFTING OF HANTAM MUNICIPALITY'S INTEGRATED DEVELOPMENT PLAN REVIEW 1 (2018/19)**

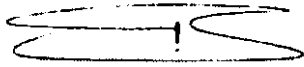
Hantam Municipality herewith would like to extend our appreciation to you for the drafting of our Integrated Development Plan (IDP) Review 1 for the period 2018/19.

We acknowledge the fact that the standard of your services and the actual product was of virtuous value and that you managed to complete it within the set and agreed timeframes. It was surely a pleasure to work with such a humble person, being able to communicate with you whenever it was required

The IDP 2018/19 Review 1 document is concise and inclusive, and will definitely guide the municipality in its approach of planning that involves the entire Hantam and its citizens in finding the best solutions to achieve good long-term development.

Wishing you all success with future endeavors

Yours Sincerely

A stylized, handwritten signature consisting of a large, sweeping 'S' shape with a vertical line through the center, resembling the initials 'J.I. Swartz'.

J.I. Swartz  
MUNICIPAL MANAGER

(12)

**Ilze Couvaras**

---

**From:** Ilze Couvaras  
**Sent:** 18 April 2019 12:05 PM  
**To:** 'fcaendse40@gmail.com'  
**Cc:** Daniel Meyer  
**Subject:** NOMINATION FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

Dear J.W. Henry; Ms F. Arendse

With reference to your nomination of Ms F. Arendse for the appointment as a member of the Stellenbosch Municipal Planning Tribunal received on 17 April 2019 (by hand), I herewith acknowledge receipt of your Nomination form and CV (of the nominee)

A further communication will be addressed to you in due course



*Kind regards,*

**Ilze Couvaras**

Head - Customer Interface and  
Administration

**Planning & Economic Development**

---

T: +27 21 808 8604 | Fax: +27 21 886 6899

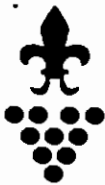
Postal: P.O. Box 17, Stellenbosch, 7600

Physical: Plein Street, Stellenbosch, 7600

[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



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STELLENBOSCH MUNICIPALITY  
 PLANNING AND ECONOMIC DEVELOPMENT  
 OFFICE OF THE DIRECTOR  
 17 APR 2019  
 RECEIVED 12

STELLENBOSCH MUNICIPALITY

DEPARTMENT OF SPATIAL PLANNING AND ECONOMIC DEVELOPMENT

DEPARTMENT LAND USE MANAGEMENT

PO Box 17  
 STELLENBOSCH  
 7599

Plain Street  
 STELLENBOSCH  
 7600

Tel no: (021) 808 8604 (Iize Couvaras)  
 Fax no: (021) 886 6899  
 E-mail: iize.couvaras@stellenbosch.gov.za

NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

SECTION A: TO BE COMPLETED BY NOMINATOR (Section A is not necessary in the event of self-nomination)

1. DETAILS OF THE NOMINATOR

|                      |                            |                |              |
|----------------------|----------------------------|----------------|--------------|
| Full Names           | John William               | Surname:       | Henry        |
| Identity Number:     | 4707015698083              | Date Of Birth: |              |
| Residential Address: | CARLEMSTR 19, CHOUTESVILLE |                |              |
|                      | Stellenbosch               | Code:          | 7600         |
| Postal Address:      | CARLEMSTR 19, CHOUTESVILLE |                |              |
|                      | STELLENBOSCH               | Code:          | 7600         |
| Tel:                 |                            | Cell           | 07145528339. |
| Email:               |                            |                |              |

2. NOMINATION

I, John William Henry, ID 4707015698083, whose further particulars are provided above, hereby nominate Fransett Gemen ARIDE as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015)

3. MOTIVATION (An additional motivation can be attached separately if required)

Member of Ward Committee of 16  
 I get insight & experience of the situation  
 of the community.

Signed at Stellenbosch, Choutesville on this 15 day of April 2019  
[Signature] [Signature]  
 NOMINATOR WITNESS



## SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT

**1. DETAILS OF THE NOMINEE**

Full Names: FRANCETT CARMEN Surname: ARENDSE  
 Identity Number: 7811190097082 Date Of Birth: 1978/11/14  
 Residential Address: 51 CHIPPENDALE STREET  
 CLUETESVILLE, STELLENBOSCH Code: 7600  
 Postal Address: AS ABOVE Code:  
 Tel: Cell: 0736822147  
 Email: farendse40@gmail.com

**2. ACCEPTANCE OF NOMINATION** *(Only to be completed in the event of nomination)*

I, Francett Carmen Arendse ID 7811190097082, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS** *(Please provide the following)*

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015)
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal:
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict, and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest

4.2 A member has conflict of interest if

- 421 the member, a family member, partner or business associate of the member is the applicant or has a pecuniary or other interest in the matter before the Tribunal;
- 422 the member has any other interest that may preclude or reasonably be perceived as precluding the member from performing the functions of the member in a fair, unbiased and proper manner,
- 423 the member is an official in the employ of national, provincial or local government if the department by which such an official is employed, has a direct or substantial interest in the outcome of the matter

4.3 I hereby declare the following interests that may conflict with my duties as a member of the Stellenbosch Municipality. *(Only if there is potential conflict of interests)*

I have no interests that may conflict with my duties as a member of the Stellenbosch Municipality.

5. DECLARATION

I, FRANCETT ARENDSE, ID 781117009702 declare that I:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal,
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent,
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal

Signed at CLOE(S)TESVILLE on this 15 day of April 2019

*Francett Arendse*  
NOMINEE/APPLICANT

*Gibby*  
WITNESS 1

*[Signature]* *[Signature]*  
WITNESS 2

51 CHIPPENDALE STREET  
CLOETESVILLE  
STELLENBOSCH  
7600  
CELL: 0736822147  
fcarendse40@gmail.com

# **FRANCETT CARMEN ARENDSE**

## **PERSONAL INFORMATION**

DATE OF BIRTH: 19/11/78

NATIONALITY: SOUTH AFRICAN

HEALTH: EXCELLENT

DEPENDANTS: 2

## **EDUCATION:**

MATRIC 1997: BLOEMHOF GIRL'S HIGH

2000 – 2002: BOLAND COLLEGE – LAW SECRETARIAL NATIONAL CERTIFICATE N6

THEORETICAL CERTIFICATES: COMPUTER END USER & CONVEYANCE CERTIFICATE

## **WORK EXPERIENCE:**

2006 - 2007: LIAISON & RECEPTIONIST AT SABINET ONLINE

DUTIES: Liaison between company and parliament, attending all parliamentary meeting to get documentation, acts, amended bills etc. to put on Sabinet online for clients to have access to documents, switchboard operator, petty cash, clientele, go to post office daily, government newspaper at government printers, administration duties, get committee meetings documents at parliament at committee secretary or assistants, stationary stock take and purchase, research online for clients, arranging courier services, competent to work in Phoenix

2007 – 2014: SECRETARY/MARKETING EXECUTIVE AT CHIPPENDALE SECURITY

DUTIES: Administration duties, clientele, debtor clerk, supervisor over guards, marketing, invoicing, pay queries, switchboard operator, diary keeping of director, attending meeting

2015 - 2016 : TEA LADY AT RHEENISH PRIMARY SCHOOL

DUTIES : Break times tea/coffee in staff room for teachers, function coordinator, cleaning of different rooms in school, stock take, liaison between school and parents/etc., first aid assistant

2016 - 2018 : SECRETARY/SALES MANAGER AT LASER & INK/EASY DRIVE /WAV HIRE

DUTIES : Sales, switchboard operator, clientele, stock take, purchasing of stock, administration duties, liaison between company and clients, handle queries, quotations for clients via e-mails or fax etc., marketing, reservations of wheelchair accessible vehicles for hire, invoicing/debtor clerk, petty cash, logistics at WAV, Postal V6, booking of vehicles for modifications or servicing, research, marketing projects to increase sales

**REFERENCES:**

ALWIDA BEUKFS: 061 307 3327

MS Z JAARDIEN-HENDRICKS: 021 461 0229/032 559 8140

3.2 I am the vice-president of Pieter-Langenveldt Primary school governing body. I made myself available to help make the school a better place for all the children. Children is the future of our community and they should have a good future, be successful. If a child's foundation is set right from the beginning, one can be sure that they will have a prosperous future/life, because of the person they develop to be.

I am also the president of the school's disciplinary committee, not just to punish the children, but also to help to try make their circumstances better.

Certified copies of qualifications - I lost my certificates, but did apply online for my certificates to be re-send to me.

## 33 Motivation

I want to help make a difference in our community. The people in need, help, but they need someone to lead, serve them to make their lives better. I want to reach out to people and support them, help them rise above their circumstances. I want to get involve, acknowledge people's need and help to make a positive change for people to have a better life, better place and become a better person, better for all.





13



LORELEI S  
EVERSDAL  
7550

15 April 2019

Die Direkteur  
Direktoraat Beplanning en Ekonomiese Ontwikkeling  
Munisipaliteit Stellenbosch  
Posbus 15  
Stellenbosch  
7600

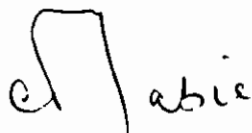
Meneer

**NOMINASIE VAN PRIVAAT PERSOON OM AANGESTEL TE WORD OP DIE  
MUNISIPALE BEPLANNINGSTRIBUNAAL**

1. Graag wil ek myself nomineer om aangestel te word as lid van die Munisipale Beplanningstribunaal ingevolge artikel 26 van SPEUMA
2. Hieronder vind die volgende:
  - 2.1. 'n Kopie aansoek van
  - 2.2. Afskrif van my ID Dokument
  - 2.3. Afskrifte van my Graadsertifikate
  - 2.4. Bewys dat ek 'n wêreldwye PLAN as Professional en Bepaalde beroepstreeke is
  - 2.5. Curriculum Vitae
  - 2.6. Bekende motiverende wêreldwye persoon wat word aangestel op 27
  - 2.7. Bekende in Proffesionele Lys

- 3 Enige bykomende inligting wat verlang word, sal met graagte verskaf word  
Graag verneem ek spoedig van u.

Vriendelike Groete

A handwritten signature in black ink, appearing to read 'CK Rabie'. The signature is written in a cursive style with a large initial 'C'.

CK RABIE  
Pr. PIn (A/127/1985)

Telefoon 021 919 5145  
Selfoon 082 457 5095



# STELLENBOSCH MUNICIPALITY



## DEPARTMENT OF LAND USE MANAGEMENT

|              |              |      |              |
|--------------|--------------|------|--------------|
| PROVINSIE    | Provincie    | Stad | STELLENBOSCH |
| STELLENBOSCH | Stellenbosch | Stad | STELLENBOSCH |
| 1200         | 7600         | 7600 | 7600         |

### NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

#### SECTION A: TO BE COMPLETED BY NOMINATOR *(Section A is to be completed in the event of a nomination)*

##### 1. DETAILS OF THE NOMINATOR

Name: \_\_\_\_\_ Surname: \_\_\_\_\_  
 Identity Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Residential Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_  
 Cell: \_\_\_\_\_  
 Fax: \_\_\_\_\_

##### 2. NOMINATION

I, the undersigned, hereby nominate \_\_\_\_\_ of \_\_\_\_\_  
 to be a member of the Stellenbosch Municipal Planning Tribunal for the term of \_\_\_\_\_ years commencing on \_\_\_\_\_  
 and ending on \_\_\_\_\_.

##### 3. MOTIVATION *(This section is to be completed in the event of a nomination)*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SECTION B: FOR COMPLETION BY THE NOMINEE APPLICANT**

**1. DETAILS OF THE NOMINEE**

Name: CHRISTIAN KLOPPER      Surname: RABIE  
 Identity Number: 5104305101083      Date of Birth: 30 APRIL 1951  
 Residential Address: 9 LORELEI  
    EVERSDAL      Code: 7550  
 Postal Address: 9 LORELEI  
    EVERSDAL      Code: 7550  
 Tel: 021 919 5145      Cell: 082 457 5095  
 E-mail: chrisrabie51@gmail.com

**2. ACCEPTANCE OF NOMINATION** *(to be completed by the nominee)*

C.K. RABIE      ID: 5104305101083

I, the undersigned, hereby accept the nomination of the above-named person to the Stellenbosch Municipal Council, subject to the stipulated terms of the Spatial Planning and Land-use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS** *(to be completed by the nominee)*

- 3.1 A completed application form of the qualification of the nominee as a qualified person, as defined in section 21 of the Spatial Planning and Land-use Management Act, Act 16 of 2013, and the application form of the Stellenbosch Municipal Council, as required by the Council.
- 3.2 Certified copies of qualifications and/or certificates relevant to the qualification of the nominee as a qualified person.
- 3.3 A copy of the nomination form of the applicant, as required by the Council, and a copy of the Stellenbosch Municipal Council's By-laws.

**4. CONFLICT OF INTEREST**

- 4.1 I, the undersigned, do not have any financial or other interest in any business or activity of the Stellenbosch Municipal Council, as defined in section 21 of the Spatial Planning and Land-use Management Act, Act 16 of 2013, and the Stellenbosch Municipal Council's By-laws.
- 4.1.1 I may not make, bid, or be involved in, or the fulfilment of, or any potential conflict of interest.
- 4.1.2 I may not attend, participate in, vote in, or be involved in, any process of the Council's resolution to any matter in respect of which the nominee is a candidate for election.

4.2 A member has conflict of interest if

- 4.2.1 the member, a family member, partner or business associate of the member or the applicant or has a pecuniary or other interest in the matter before the Tribunal;
- 4.2.2 the member has any other interest that may preclude or reasonably be perceived as precluding the member from performing the functions of the member in a fair and unbiased manner;
- 4.2.3 the member is an official in the employ of national, provincial or local government or the department by which such an official is employed, has a direct or substantial interest in the outcome of the matter

4.3 I hereby declare the following interests that may conflict with my duties as a member of the Stellenbosch Municipality. *(Only if there is potential conflict of interests)*

2/4

5. DECLARATION

C. K. RABIE

5104305107082 are that I

- a) am available to serve on the Steltonsoed Municipal Planning Tribunal
- b) am a citizen or permanent member of the Republic of South Africa,
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or Council of Traditional Leaders,
- d) am not an insolvent liquidator
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002
- f) have never been convicted of any offence involving dishonesty
- g) have never been removed from an office of trust on account of misconduct
- h) have never been found guilty of misconduct in respect of any office held
- i) have disclosed all potential conflicts of interest
- j) the municipality may verify all the information provided, and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal

Signed at

Bellville

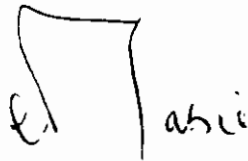
on the

16

day of

April

2019

  
C. K. Rabie

(SIGNEE APPLICANT)

  
WITNESS

  
WITNESS



REPUBLIC OF SOUTH AFRICA  
NATIONAL IDENTITY CARD

RABIE  
CHRISTIAAN KLOPPER

M  
RBA  
6104306107080  
30 APR 1981

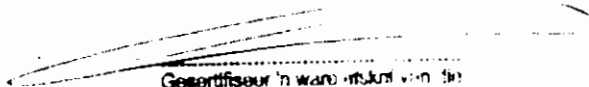
RBA  
TSDH  
CITIZEN



*Christiaan Klopper*  
07



**MICHAEL ANDRÉ MULLER**  
Commissioner of Oaths  
Practising Attorney  
Notary Public in Charge  
Unit 9, Gascoas Farm, 1  
Carl Cronje Drive, Tygerburg, Durban  
BELLVILLE R.S.A.



Gesertifiseer 'n ware intekening van die  
oorspronklike dokument.  
Certified to be a true copy of the  
original document.

This card has been issued by the  
Department of Home Affairs in terms of the  
Identification Act, Act 68 of 1987

23 NOV 2017

If found please return to the Department of Home Affairs  
For enquiry or verification purposes contact 020 67 11 00

105104851



**MICHAEL ANDRÉ MULLER**  
Commissioner of the  
Practising Division  
Notary Public, Department of  
Unit 9, Cecilios Road  
Carl Cronje Drive, Tygerburg District  
2013 WELLSIDE

*Georgina S. ...*  
Certified to be a true copy of the  
original document



# Die Universiteit van Stellenbosch

Hiermee word verklaar dat nademaal

*HERSTAAK KLOPPEL 1961.*

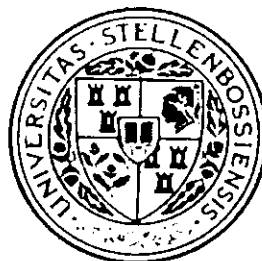
ten opsigte van die Magistersgraadkursus in Stads- en Streekbeplanning, voldoen het aan al die vereistes soos neergelê in Wet Nr. 37 van 1959 en die Statuut en Regulasies van die Universiteit, die graad

**Magister in Stads- en Streekbeplanning**  
[M.(S. en S.)]

met al die regte en voorregte daaraan verbonde, by geleentheid van 'n Kongregasie van die Universiteit op  
aan verleen is.

**MICHAEL ANDRÉ MULLER**  
Commissioner of Oaths  
Practising Attorney  
Notary Public & Conveyancer  
Unit 9, Cascades Terraces,  
Carl Cronje Drive, Tyger Waterfront,  
BELLVILLE, R.S.A.

Gesertifiseer 'n ware afskrif van die  
oorspronklike te wies /  
Certified to be a true copy of the  
original document



*J. M. de Villiers*

REKTOR

*P. M. S. de Vries*

REGISTRAR

Stellenbosch,

# Die Universiteit van Stellenbosch

Hiermee word verklaar dat nademaal

JONATHAN KLUFFER, BA.B.L.

ten opsigte van die driejarige Baccalaureus-graadkursus  
in die Lettere en Wysbegeerte met

Hoofvakke: \*\* GEOGRAFIE IIIA; LIGGAAMLIKE OPVOEDKUNDE III \*\*

Byvakke: \*\* GEONTEREÏE I; FISIOLOGIE II; SPESIALE ANATOMIE \*\*

voldoen het aan al die vereistes soos neergelê in Wet  
Nr. 37 van 1959 en die Statuut en Regulasies van die  
Universiteit, die graad

**Baccalaureus in die Lettere en Wysbegeerte (B.A.)**

met al die regte en voorregte daaraan verbonde, by  
geleentheid van 'n Kongregasie van die Universiteit op

DESEMBER 1973 aan *hy* verleen is.

**MICHAEL ANDRÉ MULLER**  
Commissioner of Oaths  
Practising Attorney,  
Notary Public & Conveyancer  
Unit 9, Cascades Terraces  
Carl Cronje Drive, Tiger Waterfront  
RELVILLE R.S.A.

Gesertifiseer 'n ware afskrif van die  
oorspronklike te wees /  
Certified to be a true copy of the  
original document

Stellenbosch



*J. de Villiers*

REKTOR

*H. P. van der Merwe*

REGISTRAR

1973

# Die Universiteit van Stellenbosch

Hiermee word verklaar dat nademaal

CHRISTIAAN KLOPPER RABIE

ten opsigte van die Honneurs-Baccalaureus-graadkursus in Publieke Administrasie voldoen het aan al die vereistes soos neergelê in Wet Nr. 37 van 1959 en die Statuut en Regulasies van die Universiteit, die graad

## Honneurs-Baccalaureus in Publieke Administrasie (Hons.-B. in Publ. Admin.)

met al die regte en voorregte daaraan verbonde, by geleentheid van 'n Kongregasie van die Universiteit op 1 DESEMBER 1962 aan  verleen is.

MICHAEL ANDRÉ MULLER  
Commissioner of Oaths  
Practising Attorney,  
Notary Public & Conveyancer  
Unit 9, Cascades Terraces  
Cent Cronje Drive, Tyger Waterfront  
BELLVILLE R.S.A.

*[Signature]*

Gesertifiseer 'n ware afskrif van die oorspronklike te wees /  
Certified to be a true copy of the original document

Stellenbosch



*[Signature]*  
REKTOR

*[Signature]*  
REKTORES



## SOUTH AFRICAN COUNCIL FOR PLANNERS

P O Box 1084, Halfway House, MIDRAND, 1685  
 International Business Gateway Office Park, Cur New Road & 6<sup>th</sup> Road,  
 Midridge Office Park - Block G, 1<sup>st</sup> Floor.  
 Tel: 011 318 0460 / 318 0437 Fax: 011-318 0405  
 E-Mail: [planner@sacplan.co.za](mailto:planner@sacplan.co.za)  
 Website: [www.sacplan.org.za](http://www.sacplan.org.za)

The South African  
 Council *for* Planners  
 S A C P L A N

Our Reference : A/127/1985

Your Reference :

Enquiries : Claudia Lau

10 April 2019

To whom it may concern

### CONFIRMATION OF REGISTRATION AS A PROFESSIONAL PLANNER

This letter serves to confirm that Mr Christiaan Klopper Rabie is registered as a Professional Planner with the South African Council for Planners.

His registration number is A/127/1985.

The invoices for the year 2019/20 will be issued in the April / May period and due within three months of issue.

It is further confirmed that there are no judgments and / or a pending case(s) in terms of the Planning Profession Act, 2002 against Mr Christiaan Klopper Rabie.

Yours faithfully

  
**KULANI MABASA**  
 Pr.Pln A/2679/20180  
**SERVICE DELIVERY MANAGER**  
 For MP LEWIS Pr.Pln MRTPI  
 A/795/1994  
**CHIEF EXECUTIVE OFFICER**  
**REGISTRAR**

|   |
|---|
| South African Council For Planners<br>P O Box 1084<br>Halfway House<br>MIDRAND 1685<br>Tel: 011 318 0460 / 0437<br>Fax: 011 318 0405<br>Email: <a href="mailto:planner@sacplan.co.za">planner@sacplan.co.za</a> |
|---|


#### Council Members:

Chairperson: Mr Khethukuthula Zulu\* Deputy Chairperson: Dr James Chitwiza\* Alternate Chairperson: Ms Eulander Lenzoune\*  
 Prof Verna Nel\*; Dr Wangeci Kanzi-Sebina\*; Dr Hangwechani Magidimaha\*; Dr Yawlim Mashabela\*; Mr Puvendra Akkiah\*; Mr Andile Cekiso\*;  
 Mr Peter Dacorab\*; Ms Nellie Lester; Mr Tshapo Monakedi\*; Ms Thuso Monake\*; Ms Natasha Murray\*.

Chief Executive Officer: Mr Martin Lewis\*

\* Professional Planner \* Technical Planner

**MICHAEL ANDRÉ MULLER**  
 Commissioner of Oaths  
 Practising Attorney,  
 Notary Public & Conveyancer  
 Unit 9, Cascades Terraces  
 Carl Cronje Drive, Tyger Waterfront  
 BELLVILLE, R.S.A.

  
 Gesertifiseer te ware afskrif van die  
 oorspronklike te wese /  
 Certified to be a true copy of the  
 original document

CHRISTIAAN KLOPPER RABIE

VERTROULIK

WOONADRES

LORELEI 9

EVERSDAL

7550

TELEFOON

(021) 919-5145

SELFOON

082 457 5095

WERKSADRES

SOOS HIERBO

## PERSOONLIK

|                  |   |
|------------------|---|
| VAN              | RABIE   |
| VOORNAME         | CHRISTIAAN KLOPPER  |
| GEBOORTEDATUM    | 30 APRIL 1951   |
| ID NOMMER        | 510430 5107 083   |
| NASIONALITEIT    | S A   |
| RAS              | BLANK   |
| GESLAG           | MANLIK  |
| HUWELIKSTAAT     | GETROUD   |
| KINDERS          | CHRISTIAAN 39 JAAR<br>LOUW 34 JAAR  |
| HUISTAAL         | AFRIKAANS   |
| TAALBEVOEGDHEID  | AFRIKAANS (PRAAT LEES<br>SKRYF) GOED<br>ENGELS (PRAAT LEES<br>SKRYF) GOED |
| KERKVERBAND      | N G   |
| GESONDHEID       | GOED  |
| BESTUURSLISENSIE | KODE 8  |

## OPVOEDKUNDIGE KWALIFIKASIES

SKOOL HOeR JONGENSKOOL WORCESTER

HOOGSTE STANDARD GESLAAG MATRIEK (MET VRYSTELLING)

JAAR 1969

VAKKE GESLAAG AFRIKAANS ENGELS WISKUNDE  
BIOLOGIE, NATUUR EN SKEIKUNDE  
LANDBOU

## NASKOOLSE KWALIFIKASIES

INSTANSIE UNIVERSITEIT VAN STELLENBOSCH

KWALIFIKASIE B A

JAAR 1973

VAKKE GESLAAG GEOGRAFIE 111  
LIGGAAMLIKE OPVOEDING 111  
GESKIEDENIS 1  
FISIOLOGIE 1B  
SPESIALE ANATOMIE

INSTANSIE UNIVERSITEIT VAN STELLENBOSCH

KWALIFIKASIE MAGISTER IN STADS-EN-  
STREEKBEPLANNING

JAAR 1976

VAKKE GESLAAG BEPLANNINGSWETGEWING  
STADSBEPLANNINGSPRAKTYK  
STEDELIKE ONTWERP  
NAVORSINGSMETODES



GESKIEDENIS VAN STEDEBOU  
TERREINKARTERING  
VERVOER EKONOMIE  
SOSIOLOGIE  
INLEIDING TOT EKONOMIE  
TOEGEPASTE STREEKEKONOMIE  
STATISTIEK METODES 1 B

INSTANSIE

UNIVERSITEIT VAN STELLENBOSCH

KWALIFIKASIE

HONS B IN PUBLIEKE ADMINISTRASIE

JAAR

1982

VAKKE GESLAAG

INLEIDING TOT PUBLIEKE  
ADMINISTRASIE  
GEVORDERDE PUBLIEKE  
ADMINISTRASIE  
EKONOMIE  
REKENAARSVAARDIGHEID  
PERSONEELADMINISTRASIE  
ADMINISTRATIEFREG  
FINANSIELE ADMINISTRASIE  
BELEIDSANALISE

LIDMAATSKAP

S A RAAD VAN STADS EN  
STREEKBEPLANNERS

GEREGISTREERINGSVOLGELIE  
VET OP STADS EN  
STREEKBEPLANNERS

ALGEMEEN

VRYE TYDSBESTEDING

SPORT

JAG

TUINMAAK

BUITE LEWEN

REIS

**PROFESSIONAL CAREER**

OF

**CHRISTIAAN KLOPPER RABIE**

510430 5107 083

Registered Planner with SACPLAN (127/1985)

8 April 2019

Confidential

## BEKNOPT MOTIVERING WAT SAAMGELEES MOET WORD MET DIE REKORD VAN MY PROFESSIONELE LOOPBAAN.

1. Ek was vanaf 1 Maart 1996 tot 31 Augustus 2014 werksaam by die Provinsiale Regering van die Wes-Kaap en het gedurende hierdie tydperk verskillende posisies beklee. Ek het gedurende my loopbaan 'n uitgebreide kennis van al die verskillende aspekte van die bestuursaspektdoelwitte. Ek is 'n kundige in beplanningswetgewing, sowel op hoër spesialisvlak as in die bestuur daarvan, asook op die terreine waar dit verband hou met die munisipaliteit byv. Wetgewing, Opstel van Beleid, Grondgebruikbestuur, Geïntegreerde Ontwikkelingsplanne, Ruimtelike Ontwikkelingsraamwerke (SDFs), grondhervorming, verkoop van Munisipale grond ensovoorts.
2. Ek het 'n uitgebreide kennis van die hantering van aansoeke ingevolge Omgewings- en verwante wetgewing en was van 2004 tot 2008 die Bevoegde Gesag vir die oorweging van alle omgewingsaansoeke vir die uitreiking van Rekord van Besluite (ROD) en Omgewingsmagtiging (EA).
3. As gevolg van my werk was ek voortdurend betrokke by onderhandeling op alle vlakke. Ek het deeglike ondervinding en vermoë om met mense op alle vlakke te onderhandel en het met politici insluitend die Premier, Ministers, konsultante, buite-parlementere groepe, gemeenskappe, plaaslike owerhede insluitend burgermeesters en raadslede, geskakel.
4. Ek het wye bestuursondervinding op alle vlakke binne funksionele werksverband en het ook gedien as projekleier en voorsitter van baie projekspanne en komitees. Hierdie aspek sluit ook samewerking met die verskillende Munisipaliteite in. Ek het die Provinsiale Regering op verskeie komitees en belangrike gesprekke verteenwoordig.
5. My onderwerpe sluit die volgende in:
  - 5.1 Wetgewing:
    - 5.1.1. Hantering van die volgende tipes aansoekereappele ingevolge die Ordonnansie op Grondgebruikbeplanning: 1985 (Ordonnansië 17 van 1985):
      - (a) Staat lande; (b) Staat landsema; (c) Heteroëma;
      - (d) Oorverdeling; (e) Afwyking; (f) Strafbare meting;
      - (g) Ophef en wysiging van goedkeuringvoorwaardes, ensovoorts.
    - 5.1.2. Hantering van aansoekereappele vir opheffing en wysiging van Beperkings ingevolge die Wet op Opheffing van Beperkings, 1997 (Wet 84 van 1997).
    - 5.1.3. Hantering van alle tipes aansoekereappele ingevolge die volgende wetgewing:
      - (a) Wet op Minder-Formele Dorpsstating, 1991 (Wet 113 van 1991)
      - (b) Wet op Ontwikkeling van Swart Gemeenskappe, 1994 (Wet 4 van 1994) en die reëlmasjien ingevolge die Wet op die Munisipale Ordonnansië, 1974 (Ordonnansië 15 van 1974)
      - (c) die Wet op Fisiese Beplanning, 1997 (Wet 68 van 1997)

- 5.2. Treë op as projekleier vir die
- (i) ontwikkeling van nuwe provinsiale moderaseringse regulasies
  - (ii) opstelling van Provinsiale beleid in grondgebruikbeplanning insluitende alle sonerings en grondgebruik beperkings
  - (iii) ontwikkeling van verskeie woongebiede vir 10 jaar inkomste-groepe in die destydse Kaap Provinsie
  - (iv) hulpverlening aan munisipaliteite met die opstel van Ruimtelike Ontwikkelingsraamwerke deur die BESP program
- 5.3. Ek het die Department op verskeie komitees verteenwoordig byvoorbeeld die Provinsiale Behuisingsraad, die Provinsiale Eiendomskomitee, die Grondhervormings komitee van die destydse Departement Plaaslike Regering en Behuising ens.
- 5.4. Ek het aanbiedinge gedoen tydens seminare, werksinkels en funksies van die Instituut van Argitekte, die Habitatraad, die Instituut van Stads en Streekbeplanners, die Assosiasie van Raadgewende Stads- en Streekbeplanners.
- 5.5. Was verantwoordelik vir die opstel en uitreiking van alle Beplannings omsendskrywes van die Departement.
- 5.6. Dien op verskeie Departementele taakspanne wat beleid formuleer vir die ontwikkeling van Gholfbane en Polovalde, die opstel van Beplannings en Omgewingsbeleid ensovoorts.
- 5.7. Was verantwoordelik vir die uitvoering van die Kusbestuursfunksie ingevolge die Kusbestuurswet.
6. Onder my leierskap het onder andere die volgende plaasgevind
- (i) Die goedkeuring van nuwe geïntegreerde beplanningswetgewing vir die Wes Kaap (LUPA)
  - (ii) Die goedkeuring van die Biosfeerwet
  - (iii) Die aanbieding van opleidingskursusse by SALGA, die Staande komitee, verskillende Munisipaliteite, Landmeter, Generaal, provinsiale departemente ensovoorts
  - (iv) Die bepaling van Terugsetlyng van die kuslyn vir Oos- en Weskus Distrikse munisipaliteite ingevolge die Kusbestuurswet
  - (v) Die bepaling van minimum Beplanningstandaarde vir dorpsontwikkeling
  - (vi) Hersiening van die Groeipotensiaalstudie van Wes Kaapse Dorpe as inleiding vir die hersiening van die Provinsiale Ruimtelike Ontwikkelingsraamwerk (PSDF) ensovoorts
7. Ek het ondersoek by verskeie munisipaliteite gedoen om die nie-nakoming van wettlike vereistes en wanadministrasie te identifiseer, en om die proses van beplanning en omgewingsaansoek te verbeter.
8. Ek is geregistreer by SACPLAN as 'n Professionele Beplanner (Pr. Pr. 127/1985) en het op te pas drie Tiekommitees geleier.

9. Ek dien op die oomblik op 'n Beplanningstribunale naamlik Stellenbosch Swartland en Theewaterskloof. In die laaste geval tree ek op as voorsitter van die Tribunaal.
10. Ek tree op as Stadsbeplanningskonsultant en het die afgelope paar jaar na my aftrede verskillende tipes aansoeke ingevolge die Munisipale Verordinge van die verskillende Munisipaliteite suksesvol hanteer.
11. Gedurende die tydperk het ek ook ondersoeke by verskeie munisipaliteite gedoen rakende die funksionering van die Stadsbeplannings- en Boubeheer Afdelings. Ek het ook in sekere gevalle munisipaliteit en die Appelowerheid bygestaan met die hantering van Appelle teen die besluite van die Bevoegde Gesag.
12. Ek is ten volle op hoogte hoe die prosedures tydens die vergaderings werk en het 'n uitgebreide kennis van die Munisipale Beplanningsverordinge. Trouens ek was 'n lid van die komitee wat verantwoordelik was om die konsepdokument op te stel toe ek nog by die Provinsiale Regering werksaam was.
13. Soos wat duidelik uit my werksondervinding wat hierna vol afgelei kan word het ek 'n wye praktiese ondervinding van alle fasette van die Beplanningsveld.

## RECORD OF PROFESSIONAL CAREER

### 1 TRAINING

- 1 1 After obtaining my matriculation certificate in 1969 at the Worcester Boys' High, I completed my compulsory military training at the Infantry Battalion in Oudtshoorn
- 1 2 I completed my BA and Masters in Town and Regional Planning in 1973 and 1976 respectively at the University of Stellenbosch. In addition I qualified in an administrative direction in 1982, when I completed my B Honours degree in Public Administration through extramural studies at the University of Stellenbosch
- 1 3 In addition to my formal academic training, I have completed several courses in the work environment, including management and computer courses

### 2 WORK EXPERIENCE

#### 2.1 Period 1 March 1976 to 31 August 1997

- 2 1 1 I started my career on 1 March 1976, at the then Provincial Administration of the Cape in the directorate responsible for town and regional planning in the province. During this period I progressed from a Town and Regional Planner to a Chief Town and Regional Planner and I gained extensive experience in many facets of the public sector, both provincial and municipal

#### 2 1 2 My experience includes the following

- (a) Management of the following types of applications/appeals in terms of the Land Use Planning Ordinance 1985 (Ordinance 15 of 1985)
  - (i) Structure Plans
  - (ii) Zoning Schemes
  - (iii) Rezoning
  - (iv) Subdivision
  - (v) Departures
  - (vi) Contravention levy
  - (vii) Imposing and amendment of conditions of approval etc
- (b) Handling of applications for removal and amendment of conditions in terms of the Removal of Restrictions Act, 1967 (Act 84 of 1967)
- (c) Handling of applications for the designation of areas for less formal settlement and approval of layout plans in terms of the Less Formal Township Establishment Act, 1991 (Act 113 of 1991)

- (d) Management of the following types of applications in terms of the Black Communities Development Act, 1984 (Act 4 of 1984) and the regulations under the Act
  - (i) Declaration of land as Development Areas
  - (ii) Subdivision
  - (iii) Rezoning
  - (iv) Town Planning Schemes
- (e) Management of the following types of applications under the Municipal Ordinance, 1974 (Ordinance 15 of 1970)
  - (i) Closure of Open Space
  - (ii) Closing of Public Streets
  - (iii) Sale of Municipal Land
- (f) Management of the following types of applications under the Physical Planning Act, 1967 (Act 88 of 1967)
  - (i) The compilation of various Guide plans
  - (ii) Amendment of Guide Plans
  - (iii) Consistency ruling in terms of Guide Plans
  - (iv) Establishment of industrial areas

2.1.3 In addition to the normal management and line function responsibilities, I acted as project leader for the development of residential areas for the lower income groups such as Sisami (Port Nolloth), Norvalspont, Grabouw, Izamoyethu (Hout Bay), Happy Valley (Blackheath), Plettenberg Bay etc. In these cases, I was responsible for coordinating the entire development process including land identification, project approval, public participation, planning approval, financing, installation of infrastructure, construction of housing etc. The multidisciplinary project teams consist of different professions including planners, engineers, geologists, surveyors.

2.1.4 I have represented Provincial Government in various committees and important consultations. For example, I have served on various committees to compile Guide Plans within the province under the Physical Planning Act, 1967 (Act 88 of 1967).

2.1.5 I acted as chairman of the committee which evaluated town planning schemes which were compiled under the Townships Ordinance, 1934 (Ordinance 33 of 1934) with the view to declare them as zoning schemes under section 7 of the Land use Planning Ordinance, 1985 (Ordinance 15 of 1985) with the commencement of the latter legislation.

2.1.6 I have served on various committees which developed development strategies for the former black townships to coordinate the availability of lands and infrastructure and to coordinate their expansion.

2.1.7 I was the chairman of the committee which evaluated applications for industrial development in the then Cape Province in terms of section 2 of the Physical Planning Act, 1967.

**2.2 Period 1 September 1997 to 31 July 2002**

2.2.1 From 1 October 1997 to 31 July 2002 I occupied the position of Director Land Development Management in the Community Services Branch of the (then) Department of Planning, Local Government and Housing. I was responsible for managing at Director's level the administration of all town and regional planning applications/appeals in the Western Cape. This task entailed managing the processing of applications/appeals in terms of various sets of planning legislation including

- (a) The Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985)
- (b) The Removals of Restrictions Act, 1967 (Act 84 of 1967)
- (c) The Less Formal Townships Establishment Act, 1991 (Act 113 of 1991)
- (d) The regulations issued in terms of the Black Communities Development Act, 1967 (Act 4 of 1984)

In this regard also see paragraph 2.1.2 above.

2.2.2 My responsibility also included the administration of the Planning Advisory Board. This Board is made up of professional individuals selected from the private sector and assists the Minister in evaluating the merits of applications in terms of the abovementioned legislation.

2.2.3 During 2002 I was the acting Chief Director for a period of more than 7 months due to the illness of the (then) Chief Director. During this specific period I was responsible for the management and administration of the amalgamation between the Planning and Administrative components of the Community Services Branch and the Environmental component of the former Department of Nature Conservation, Culture and Sport.

2.2.4 Other responsibilities/functions which I had or were involved in during this period were the following:

- (a) The compilation of the Planning and Development Act, 1999 (Act 7 of 1999). One of the objectives of this Act was to consolidate the fragmented planning legislation in the Western Cape.
- (b) Chairing a committee which managed the compilation of the regulations which were required to implement the abovementioned Act, including regulations for public participation, appeal procedures and the functioning of the Planning Review Board.
- (c) Chairing a Task Team which was responsible for compiling new provincial model zoning scheme regulations. These regulations reflected the Provincial



- policy for land use management and included all the zonings and land use restrictions for the specific land uses
- (d) The establishment of the Planning Review Board in terms of the Planning and Development Act
  - (e) The amendment of section 14(2) of the Land Use Planning Ordinance on various occasions
  - (f) The administration of land which was bought by Province in its capacity as the local authority for the development of less formal townships
  - (g) The transfer of land in the above regard in terms of the appropriate legislation to the identified beneficiaries
  - (h) Managing the land reform program within the Provincial Government. This included other functions such as dealing with restitution applications, the updating of land use rights and small farmer settlement. In 2000 I was responsible for the compilation of a policy whereby all restitution applications on property owned by the Provincial Housing Development Board had to be dealt with within the Western Cape
  - (i) Representing the Chief Directorate on the Provincial Housing Board which dealt with applications for low cost housing
  - (j) Serving on the Provincial Property Committee which was responsible for the management of all provincial property
  - (k) Representing the Province on the committee which dealt with the disposal of State Land in the Western Cape
  - (l) Responsible for the administration of all court cases against the Department with regard to Planning matters
  - (m) Coordination of all Parliamentary questions and enquiries from the Press within the Chief Directorate
  - (n) Responsible for amendments of land use planning legislation which were processed and taken through the Parliamentary processes
  - (o) Initiation of the amendment of section 62 of the Local Government Municipal Systems Act 2000 (Act 32/2000) in order to expedite the finalisation of planning applications
  - (p) Serving on a committee which evaluated the population growth in the Western Cape
  - (q) Acting as the presiding officer during a disciplinary hearing of an official who followed incorrect procedures during the processing of an application to favour a developer

- (r) Served on the departmental IMC committee and served as the spokesperson for management
- (s) Speaking at or chairing seminars, workshops and functions arranged by the Institute of Architects, the Habitat Board, the Institute of Town and Regional Planners and the Association of Consulting Town and Regional Planners. During 2000 I was given the opportunity of attending an international conference in Havana, Cuba, which dealt with land use control.

### **2.3 Period 1 August 2002 to 31 March 2004**

- 2.3.1 On 1 August 2002 a restructuring of certain of the Departments of the Provincial Government took place. The Chief Directorate of Land Management and the Chief Directorate of Environmental Impact Studies of the Department of Conservation, Culture and Sport amalgamated to become the Department of Environmental Affairs and Development Planning.
- 2.3.2 During this period I continued to do all the planning functions and management functions as set out in paragraph 2.2.
- 2.3.3 From November 2003 to 31 March 2004, apart from my normal duties, I also acted as Director of Integrated Environmental Management.
- 2.3.4 During this period I was part of management to evaluate the integration of the planning and environmental functions of the Department in order to follow integrated approach from April 2004.
- 2.3.5 I was responsible for coordinating all comments and had to make affidavits where the Department was involved in legal action.

### **2.4 Period 1 April 2004 to 31 August 2008**

- 2.4.1 From 1 April 2004 to 31 August 2008 I was the Director, Integrated Environmental Management for Region A. I was responsible for all planning and environmental matters presented under the jurisdiction for the eastern part of the City of Cape Town as well as the Cape Winelands, Central Karoo and Eden.
- 2.4.2 I was responsible for all planning functions in my region, the details of which are already fully reflected in descriptions in paragraphs 2.1 and 2.2 above. In addition, I was involved in the following general planning functions over the Province as a whole, regardless of geographical distribution:
  - (a) The preparation of a planning policy, which set out priorities and policies.

- b. Served as the Departmental representative on the Land Reform Committee of the then Department of Local Government and Housing
  - c. Served on the committee which compiled draft legislation to integrate Planning, Environment and Heritage Legislation
  - d. Acted as Chairman of the Working Group for Planning Legislation to compile integrated planning legislation for the Western Cape
  - e. Act as speaker at meetings of the Consulting Town and Regional Planners forum on how to speed up applications
  - f. Handled various training courses within the Department for planning legislation
  - g. Served on various committees that compiled manuals for planning
  - h. Served as a provincial representative on Working Group 4 for Department of Environmental Affairs and Tourism
- 2.4.3 I was also the Competent Authority for handling of applications under the Environmental Protection Act, 1997 (Act 73 of 1997) and the Regulations in terms of the National Environment Conservation Act, 1998 (Act 107 of 1998). This function included, among others, the following aspects:
- a. Consideration of all environmental applications under the relevant legislation for the issuing of Record of Decisions (ROD) and Environmental (EA) approvals
  - b. Consideration of all applications for amendment of Record of Decisions and environmental approvals
  - c. Processing of appeals to the Competent Authority
  - d. Handling of 24G applications and assessing penalties
- 2.4.4 Other aspects which were both part of the planning and the environmental field are as follows:
- a. Acted as chairman of the Committee drafting legislation for the then Department of Local Government and Housing to expedite the handling of Planning and Environmental Applications within District B
  - b. Acted as departmental representative on the Ethics Board of the University of Stellenbosch
  - c. Acted on the departmental task team which set up policies for the development of Golf Courses and Polo fields

- (d) Acted as a speaker at the annual meeting of IAIA
- (e) Acted as provincial representative on Working Group 4 of the Department of Environmental Affairs and Tourism
- (f) Attended an international conference in Basel, Switzerland dealing with Planning and the Environment, in 2005
- (g) Was requested by the Swartland Municipal Manager to handle a disciplinary investigation regarding the misuse of power by an official who was responsible for town planning in the municipality
- (h) Was appointed by the Chief of Human Resources to investigate a grievance of a Deputy Director against his supervisor
- (i) Initiate an investigation by an industrial psychologist into the human relations/management style of some middle managers within the regional office in George
- (j) Represented management on the Departmental IMLC committee

**2.5 Period from 1 September 2008 to 31 August 2014**

2.5.1 Since 1 September 2008, I have been the Director of Environment and Spatial Planning, with the following responsibilities:

- (a) The preparation of Planning and Environmental Policy. During this period various policy documents were advertised for comment while the PSDF was approved as Section 4(6) structure plan in terms of the Land Use Planning Ordinance, 1985.
- (b) Assisted municipalities with the preparation of Spatial Development Frameworks in order to promote land use and environmental planning in regional context. An important component of this is the BESP (Built Environment Support Programme) in collaboration with the Department of Human Settlements.
- (c) The withdrawal of all Guide Plans and obsolete structure plans, respectively in terms of the Physical Planning Act, 1991 and the Land Use Planning Ordinance, 1985.
- (d) The planning law reform process.
- (e) From 14 November 2008 the implementation of the additional Coastal Management function was added as one of the responsibilities to the Spatial Planning Directorate.

- 7. Since 1 April 2010, I have also been responsible for the administration of the Planning Advisory Board.
- 2.5.2 I have represented the Provincial Government and the department on several occasions in the past on committees and important discussions. Additional aspects include:
  - (a) Served as departmental representative on the Premier's District 6 work group
  - (b) Served as departmental representative on the Provincial Property Committee
  - (c) Acted on the committee of the Directorate of Legal Services Delegations who deals with departments within the Province
  - (d) Served as departmental representative on the Provincial Transport Working Group of the Department of Public Works and Transport
  - (e) Served as departmental representative on the Municipal Infrastructure Work Group (MIG)
  - (f) Served as departmental representative on PSO 11 of the Department of Agriculture
  - (g) Served as departmental representative on PSO 7 of the Department of Human Settlements
  - (h) I was requested by the Minister to conduct an investigation of a complex application which included the sale of land, rezoning, departures and the approval of building plans etc. at Oudtshoorn Municipality
  - (i) Served on committee with the Department of Local Government which investigated the sale of municipal land and the procedure for the planning and environmental applications at Overstrand. A similar investigation regarding a planning and environmental application for the rezoning of land in Swellendam was also conducted.
  - (j) Until September 2011, served on the IMC committee for various Departments for a period of about 10 years.
  - (k) Acted as a representative on the Departmental Tender Committee several times.
  - (m) Served as Chairman of the Infrastructure Task Group of the Department of Agriculture for the CRDP project on developing Dysselsburg as one of the National priorities.
  - (n) Served as departmental representative on the National Planning Committee (NPC) for the preparation of new national legislation and represented submissions in respect of the Provincial perspective during the August 2010

meeting.

- (o) Did an investigation at the Bitou Municipality on various planning and related matters after a complaint was received regarding the handling of applications by the chief planner
- (p) Served as a member to compile the Municipal Planning Bylaws

2 5 3 Under my leadership the following occurred during this period

- (a) New integrated planning legislation for the Western Cape was completed and assented by the Premier
- (b) The concept Biosphere legislation for the Province was prepared advertised for comment and approved by Parliament
- (c) A departmental database was developed and now consists of all municipalities, organizations, for example, ratepayers associations, non-governmental groups, etc and more than 1 400 individual persons
- (d) Since September 2008 more than 40 circulars were sent to all municipalities and other governmental clients in order to explain policies, information requests or to disclose information etc
- (e) Was responsible for the evaluation of all appeals in terms of section 14(2) of LUPO against the lapsing of land use rights
- (f) Several general zoning scheme amendments in terms of Section 8 and 9 of the Land Use Planning Ordinance, 1985, took place where new policy were incorporated to resolve problems which existed. Amendments to the zoning schemes were made to include among other the following 1) communication facilities, 2) amendments of definitions for agriculture and 3) alternative energy facilities
- (h) Initiated training courses at SALGA where Planning and Environmental Legislation were presented to politicians and officials
- (i) Training was provided to members of SALGA on spatial development frameworks. Individual training was also provided to Councilors of municipalities
- (j) Initiated training courses to the staff of the Surveyor General in respect of planning legislation
- (k) Provided training regarding all aspects of planning to various municipalities including Mossel Bay, Oudtshoorn, George etc

2.5.4 I was responsible for the following projects

- (a) The review of the Provincial Spatial Development Framework (PSDF) including the compilation of the Provincial Spatial Plan (PSP)
- (b) Completion of Phase 1 of the BE-SP program
- (c) Roll out of Phase 2 of the BE-SP program
- (d) Review of planning legislation in the Western Cape
- (e) Determination of setback lines for the Western Cape coastline

2.5.5 Other projects which I was responsible for included the following

- (a) The establishment of minimum standards for town planning in the Province
- (b) Completion of the second phase of the GAP (Gap Analysis) program of municipal SDF's
- (c) Review of the Growth Potential Study of the Western Cape Towns as an introduction to the review of the Provincial Spatial Development Framework (PSDF)
- (d) The manual for procedure for the preparation of Spatial Development Frameworks (SDF's)
- (e) The manual for Development in Rural Areas
- (f) The drafting of regulations under the Provincial Planning Act

### **3 PERIOD since 1 SEPTEMBER 2014**

Since my retirement on 31 August 2014 I am busy with Town Planning consulting work. In this regard I have compiled applications for zoning, subdivisions, departures, consolidations, etc. which were finalized successfully.

I was appointed by Theewaterskloof to conduct an investigation in the functioning of the Town Planning and Building section. In my report I identified all the shortcomings/problems which existed and made recommendation of how it could be solved. All my recommendations were implemented.

I assisted Municipalities to evaluate appeals which were submitted against the decision of the Delegated Official and assisted the Appeal Authority.

Since 2015 I am a member of MPT's, namely Stellenbosch, Swartland en Theewaterskloof. In the latter case I am the Chair Person of the Tribunal.

#### 4 IN CONCLUSION OF MY EXPERIENCE

My experience broadly involve the following

- (a) I have extensive knowledge of all the different aspects of the planning field. I am an expert in planning law, land use planning on provincial level, as well as in similar areas at municipalities, e.g. Integrated Development Plans, land reform, sale of municipal land etc. In this context the Spatial Development Frameworks (SDF's) of Municipalities is a very important component.
- (b) I have an extensive knowledge of the handling of applications in terms of environmental and related legislation.
- (c) Due to my work I am constantly involved in negotiations at all levels. I have thorough experience and ability to relate to people at all levels to negotiate and liaise with politicians, including Premiers, Ministers, consultants, outside parliamentary groups, communities, local authorities, including mayors and councilors, etc. In this regard it is important to take into account that the tasks performed, included liaising with the community at the lowest level as well as politicians at the highest level. I have also completed negotiation skills courses.
- (d) I have extensive management experience at all levels of the functional work environment and also served as project leader and chairman of many committees and project teams. This aspect includes collaborations with various Municipalities.
- (e) I am computer literate and have completed computer courses in Word, Excel and PowerPoint. I handle all my work on a personal computer.
- (f) At present I am a member of 3 Municipal Planning Tribunals, Stellenbosch, Swartland and Theewaterskloof. In the latter case I am the chair person.



14

**Ilze Couvaras**

**From:** Ilze Couvaras  
**Sent:** 18 April 2019 10:06 AM  
**To:** 'Kaylin Botha'; 'jason@greenrock-group.co.za'  
**Cc:** Daniel Meyer  
**Subject:** NOMINATION FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL : J JURIES

Dear Mr Juries

With reference to your nomination for the appointment as a member of the Stellenbosch Municipal Planning Tribunal received on 17 April 2019 (via email), I herewith acknowledge receipt of your Nomination form and CV accompanied by certified copies of your qualifications and registration certificates

A further communication will be addressed to you in due course



*Kind regards,*

**Ilze Couvaras**

Head Customer Interface and  
Administration

**Planning & Economic Development**

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**From:** Kaylin Botha [mailto:kaylinkay@gmail.com]  
**Sent:** 17 April 2019 03:10 PM  
**To:** Ilze Couvaras  
**Subject:** [EX] Fwd: MPT APPLICATION

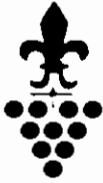
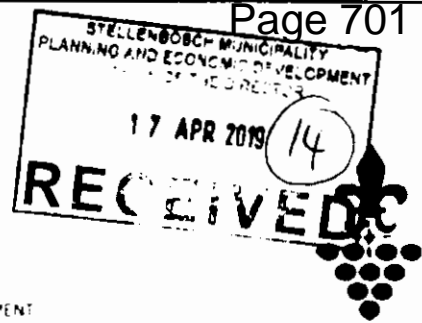
Good Day Ilze

I trust this email finds you well.

As discussed telephonically; please find herewith attached Jason Juries' application for the MPT position.

If you require any further information please do not hesitate to contact me

Kind regards  
Kaylin Botha



**STELLENBOSCH  
MUNICIPALITY**

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT

**DEPARTMENT LAND USE MANAGEMENT**

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**NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL**

**SECTION A: TO BE COMPLETED BY NOMINATOR (Section A is not necessary in the event of self-nomination)**

**1. DETAILS OF THE NOMINATOR**

|                      |  |                |       |
|----------------------|--|----------------|-------|
| Full Names:          |  | Surname:       |       |
| Identity Number:     |  | Date Of Birth: |       |
| Residential Address: |  |                |       |
|                      |  |                | Code: |
| Postal Address:      |  |                |       |
|                      |  |                | Code: |
| Tel:                 |  | Cell:          |       |
| Email:               |  |                |       |

**2. NOMINATION**

I, ....., ID ....., whose further particulars are provided above, hereby nominate..... as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).

**3. MOTIVATION (An additional motivation can be attached separately if required)**

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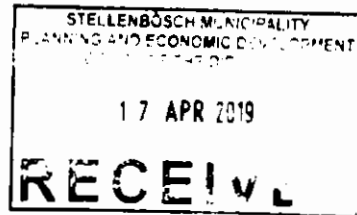


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Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2019

\_\_\_\_\_  
NOMINATOR

\_\_\_\_\_  
WITNESS

**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT**

|                                  |  |                |            |
|----------------------------------|--|----------------|------------|
| <b>1. DETAILS OF THE NOMINEE</b> |  |                |            |
| Full Names:                      | Jason Michael                                | Surname:       | Juries     |
| Identity Number:                 | 8908165105087                                | Date Of Birth: | 16-08-1989 |
| Residential Address:             | 13 Tafelberg street Mount Simon Stellenbosch |                |            |
|                                  | Code:  | 7600           |            |
| Postal Address:                  | 13 Tafelberg street Mount Simon Stellenbosch |                |            |
|                                  | Code:  | 7600           |            |
| Tel:                             | Cell:  | 076 308 0432   |            |
| Email:                           | jason@greenrock-group.co.za                  |                |            |

**2. ACCEPTANCE OF NOMINATION (Only to be completed in the event of nomination)**

I, ....., ID ....., whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS (Please provide the following)**

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body.
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal-
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest.

4.2 A member has conflict of interest if:

- 4.21 the member, a family member, partner or business associate of the member is the applicant or has a pecuniary or other interest in the matter before the Tribunal;
- 4.22 the member has any other interest that may preclude or reasonably be perceived as precluding the member from performing the functions of the member in a fair, unbiased and proper manner;
- 4.23 the member is an official in the employ of national, provincial or local government if the department by which such an official is employed, has a direct or substantial interest in the outcome of the matter.

4.3 I hereby declare the following interests that may conflict with my duties as a member of the Stellenbosch Municipality. *(Only if there is potential conflict of interests)*

N/A

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**5. DECLARATION**

I, Jason Michael Juries, ID. 8908165105087 declare that I:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at Stellenbosch on this 16 day of April 2019



NOMINEE/APPLICANT



WITNESS 1



WITNESS 2

South Africa  
Western Cape, Cape Town  
Stellenbosch 7600  
(+27) 076 308 0432

18<sup>th</sup> April 2019

To:  
Stellenbosch Local Municipality  
Director: Planning and Economic Development

**Reference: Call for Municipal Planning Tribunal nominations**

Please accept this motivation letter for the above-mentioned Municipal Planning Tribunal position and the opportunity to contribute to the sustainable growth and development of Stellenbosch Local Municipality.

The Municipal Planning Tribunal is responsible for making decisions on categories of land use development applications and my professional work experience, formal qualifications and academic achievements provide sufficient evidence of competence in relation to small- and large-scale complex land development application decision-making abilities.

My professional work experience comprise of public sector employment in local government (City of Cape Town) in departments such as land use management, spatial planning and urban design as well as project packaging and private sector employment at small-medium size consulting firms (JONO Trust Professional Planners and Sustainable Planning Solutions) and a global consulting firm (Aurecon), and recently my independent consulting practice (Greenrock Group).

Being the managing director of an urban planning and property development economics consulting practice affords me the availability and flexibility to structure my time in accordance with the Municipal Planning Tribunal's schedule. Furthermore, as a young black urbanist, it is imperative to consider my application favourable in order to promote diversity, transformation and inclusion within the technical decision-making bodies of government.

Thank you for taking the time to review my application and looking forward to hearing from you.

Yours sincerely,

**Jason Juries**

MScPS (cond) MCRP BCP Hons (UCT) BTNRP NDTRNP (CPUT)  
Pr. Pin A/2096/2018 (SACPLAN) MSAPI 12550

# Jason Michael Jurles

Professional Urban Planner  
 Pr Pin (SACPLAN) MSAP/MScPS (cand) MCRP BCP Hon. BTTRP NDTTRP  
 E: jasonm.jurles@gmail.com | C: +27 (0) 78 308 0432  
 Cape Town, Western Cape, South Africa



## Experience

- Current – 09/2018**
  - MANAGING DIRECTOR
  - Urban Planning and Property Development Economics
- 09/2018 – 07/2017**
  - SNR PROFESSIONAL URBAN PLANNER
  - Engineering and Infrastructure Advisory
- 02/2017- 01/2017**
  - PROFESSIONAL URBAN PLANNER
  - City of Cape Town: Spatial Planning and Implementation
  - Project Packaging Unit
- 01/2016- 05/2014**
  - PROFESSIONAL URBAN PLANNER
  - City of Cape Town: Spatial Planning and Urban Design
  - District Spatial Planning
- 04/2014 – 09/2013**
  - ASSISTANT URBAN PLANNER
  - City of Cape Town: Planning and Building Development Management
  - Land Use Planning
- 08/2013 – 02/2012**
  - CANDIDATE URBAN PLANNER
  - JOHN Trust Professional Planner
  - Human Settlements Planning
- 12/2010 – 01/2010**
  - CANDIDATE URBAN PLANNER
  - City of Cape Town: Planning and Building Development Management
  - Land Use Planning

## Skills

- PROFESSIONAL
- Report writing
- Research
- Project management
- MSEXcel
- MSWord
- MSOutlook
- MSPowerPoint
- SPSS
- GRAPHICS DESIGN
- AutoCAD
- ArcGIS
- Adobe Photoshop
- Adobe InDesign
- Adobe Illustrator
- Sketchup
- PERSONAL
- Leadership
- Presentation
- Communication

## Education

- SUSTAINABLE PRECINCTS AP
- Green Buildings Council South Africa (GBCSA)
- 2019
- MSC PROPERTY STUDIES
- University of Cape Town
- 2018 - 2020
- MASTER OF CITY AND REGIONAL PLANNING
- University of Cape Town
- 2017 – 2017
- BACHELOR OF CITY PLANNING HONOURS
- University of Cape Town
- 2016 – 2016
- BACHELOR OF TOWN AND REGIONAL PLANNING
- Cape Peninsula University of Technology
- 2012 – 2012
- NATIONAL DIPLOMA TOWN AND REGIONAL PLANNING
- Cape Peninsula University of Technology
- 2009 – 2011

## Accomplishments

- KW Johnston Bequest Scholarship (2017)
- Master Research Scholarship (2017)
- NRF Masters Innovation Scholarship (2017)
- Hugh and Win Walker Scholarship (2016)
- Best Infill Development Project (2010)

## Project Experience Overview

**Drakenstein Spatial Development Framework (Western Cape Province, South Africa) 08/2018 – 06/2020.** Strategic Spatial Planner. Appointed to review the Drakenstein Local Municipality Spatial Development Framework which will direct and illustrate the future spatial form and growth of the city. Involved for 1 person-month. (Drakenstein Local Municipality).

**Breede Valley Spatial Development Framework (Western Cape Province, South Africa) 07/2018 – 01/2020.** Strategic Spatial Planner. Appointed to review the Breede Valley Local Municipality Spatial Development Framework which will direct and illustrate the future spatial form and growth of the city. Involved for 0.5 person-month. (Breede Valley Local Municipality).

**Chatty/ Jachtlvakte Precinct Planning (Eastern Cape Province, South Africa) 06/2018 – 07/2019.** Town and Regional Planner. Appointed to develop a precinct plan which will illustrate the future spatial structure of Chatty/Jachtlvakte Precinct. The aim of this precinct plan is to enable mixed-use intensification and densification around Chatty Link Road, Bloemendal Arterial and Standford Road extension through a comprehensive precinct plan, business plan and implementation framework. Involved for 2 person-months. (Nelson Mandela Bay Local Municipality).

**Knysna Cemetery Master Planning (Western Cape, Eden District, South Africa) 11/2017 – 09/2018.** Town and Regional Planner. Appointed by Knysna Municipality to develop a cemetery in the Windheuwel area and was required to complete the layout design and the consequent statutory town planning processes to establish the new cemetery. Involved for 2 person-months. (Knysna Local Municipality).

**City of Tshwane National Upgrade Support Programme (NUSP) (Gauteng Province, South Africa) 01/2018 - 03/2019.** Town and Regional Planner. The National Upgrading Support Programme (NUSP) is an initiative of the National Department of Human Settlements aimed at improving the practice of informal settlement upgrading in South Africa. The NUSP also strongly focused on addressing the human settlement challenges in South Africa through incremental interventions and capacity building across government, local communities and the private sector. The policy intent of the NUSP is to create 400 000 households in well-located informal settlements to receive basic services and secure tenure. This programme is to be implemented in 45 municipalities across South Africa. Its objectives are to improve programmatic approaches to upgrading, strengthening coordination with other sectors and partners as well as strengthening the capacity of government and professional practitioners to implement community-based incremental upgrading. The overarching goals are the attainment of security of tenure, health and security as well as empowerment in the informal settlement context. The Tshwane NUSP project aims to assess and categorise Tshwane Municipality's informal settlements, and thereafter develop a municipal wide strategy and programme. Finally, this project will develop detailed strategies for the identified settlements. Responsible for the assessment of the regional, sub-metropolitan and local environmental characteristics for all the informal settlements within Region 1, 6 and 7 respectively. Involved for 1 person-month. (National Department of Human Settlements).



***Integrated transport and land-use planning support for the Dar es Salaam Metropolitan Development Project (DMDP) (Tanzania) 01/2017 - 08/2018. Town and Regional Planner.*** Dar es Salaam is expected to become a mega city by 2030 with a population of over 10 million, but there is currently no metropolitan master plan guiding the development of the city. As a result, its growth has been shaped by informal settlements. The Dar es Salaam Metropolitan Project (DMDP) aims to improve urban services and institutional capacity in the metropolitan area. Aurecon provided highways, civil and geotechnical engineering; as well as property advice; local planning and legal issues. The project comprised two phases, the first of which was the baseline assessment to establish the current situation within the BRT corridor followed by Phase 2 which included specific proposals, guidelines and urban design interventions especially surrounding the BRT stations. Responsible for assisting with the map compilation for infrastructural services and community facilities provision based on the future growth scenarios. Involved for 0.5 person-months. (Tanzania President's Office, Regional Administration and Local Government (PO-RALG)).

***Urban Vision Framework for Uitvlucht (Western Cape Province, South Africa) 10/2017 - 04/2018. Municipality of Breede Valley.*** Aurecon was appointed for the compilation of an Urban Vision Framework which will contextualise future development, create a vision and present a site-specific development option for the Uitvlucht industrial land in Worcester. This is aimed at facilitating economic growth, job creation and increased vertical integration of current value chains in the local and regional economy. Responsible for the urban planning analysis and writing inputs, map formulation, document control and assisting with the stakeholder engagements in the form of an urban vision workshop. Involved for 2 person-months. (Municipality of Breede Valley).

***Adriaanse Local Area Planning Initiative (LAPI) (Western Cape Province, South Africa) 02/2015 - 02/2016. Strategic Spatial Planner.*** The project entailed the analysis and compilation of a precinct plan for the upgrade of Adriaanse, Cape Town. The project consisted of a contextual analysis and conceptual proposals for urban upgrading such as non-motorised transport (NMT), landscaping and community residential unit (CRU) flat upgrades as well as the development of vacant city-owned land within the area. Responsible for the contextual analysis, precinct planning, project proposals and project input as well as internal department engagements. Involved for 3 person-months. (City of Cape Town, Spatial Planning and Urban Design Department).

***Morgenster Road Housing Development (Western Cape Province, South Africa) 04/2012 - 11/2015. Town and Regional Planner.*** The project entailed the development of approximately 400 subsidy housing units in Beacon Valley, Cape Town. Responsible for assisting with the layout design, team management, contextual analysis and the formal land development application to permit the development of the units. Involved for 2 person-months. (City of Cape Town: Department of Human Settlements).

***Redevelopment of Cape Town Station: Adderley Street Precinct (Western Cape Province, South Africa) 09/2011 - 10/2015. Town and Regional Planner.*** The project entailed legal planning guidance to protect all existing development rights within the Cape Town station precinct and to prepare and manage any additional development rights processes that are required to implement a mixed-use office, commercial and retail mall. Responsible for assisting with the layout design, contextual analysis and land use survey. Involved for 2 person-months. (Eris Property Group).

**Highlands Drive Housing Development (Western Cape Province, South Africa) 04/2012 - 10/2015.** *Town and Regional Planner.* The project entailed the development of approximately 800 subsidy housing units in Beacon Valley, Cape Town. Responsible for assisting with the layout design, team management, contextual analysis and the formal land development application to permit the development of the units. Involved for 2 person-months. (City of Cape Town: Department of Human Settlements).

**Imperial Street Housing Development (Western Cape Province, South Africa) 11/2012 - 09/2015.** *Town and Regional Planner.* The project involved the development of approximately 500 subsidy housing units in Beacon Valley, Cape Town. Responsible for assisting with the layout design, team management, contextual analysis and the formal land development application to permit the development the units. Involved for 2 person-months. (City of Cape Town: Department of Human Settlements).

**Pre-feasibility study for the Paint City site (Western Cape Province, South Africa) 07/2015 - 08/2015.** *Strategic Spatial Planner.* The project entailed an in-depth feasibility analysis to determine site suitability for redevelopment. The project consists of a contextual analysis and redevelopment proposals for the Paint City site and upgrade proposals for Bellville's public transport interchange (PTI). Responsible for the compilation of the current planning initiatives, broader contextual and site analysis, research and project input as well as line department engagements as a spatial planner. Involved for 1 person-month. (City of Cape Town, Spatial Planning and Urban Design Department).

**Halt Road regeneration framework (Western Cape Province, South Africa) 02/2013 - 09/2014.** *Strategic Spatial Planner.* The project entailed the compilation of a spatial development framework (SDF) for the regeneration of Halt Road in Elsies River, Cape Town. The project outlined conceptual proposals for urban upgrading such as non-motorised transport (NMT), landscaping and demarcation of informal trading areas, the promotion of mixed-use redevelopment and community residential unit (CRU) flat upgrades as well as the development of vacant city-owned land. Responsible for assisting with the contextual analysis, precinct planning, project proposals and project input as a spatial planner. Involved for 2 person-months. (City of Cape Town, Spatial Planning and Urban Design Department).

**Green Point Phase 3 Housing Development (Western Cape Province, South Africa) 06/2011 - 11/2013.** *Town and Regional Planner.* The project entailed the development of approximately 360 subsidy housing units as part of the Green Point housing development in, Khayelitsha, Cape Town. Responsible for assisting with the layout design, contextual analysis, on-site notices, client engagement and team management as well as assisting with the land development application to permit the development of the housing units. Involved for 3 person-months. (City of Cape Town: Department of Human Settlements).

**Atlantis Kanonkop Housing Development (Western Cape Province, South Africa) 10/2011- 10/2013.** *Town and Regional Planner.* The project entailed the development of approximately 1 100 subsidy housing units in Atlantis, Cape Town. Responsible for assisting with the layout design, contextual analysis, client engagement and team management as well as assisting with the land development application to permit the development the units. Involved for 5 person-months. (City of Cape Town: Department of Human Settlements).

## Mentoring Experience

- Student Mentor: CPUT Town and Regional Planning in-service training students (JONO Trust Professional Planners 2012-2014)
- Student Mentor: CPUT Town and Regional Planning in-service training students (City of Cape Town 2014-2016)
- UCT Master of City and Regional Planning Class representative (2017)

## References

Professor Vanessa Watson (UCT)  
Email: [vanessa.watson@uct.ac.za](mailto:vanessa.watson@uct.ac.za)  
Phone: +27 (0)21 650 2387

Nancy Odendaal  
Associate Professor (UCT)  
Email: [nancy.odendaal@uct.ac.za](mailto:nancy.odendaal@uct.ac.za)  
Phone: +27 (0)21 650 2365

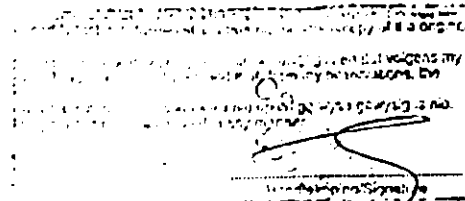
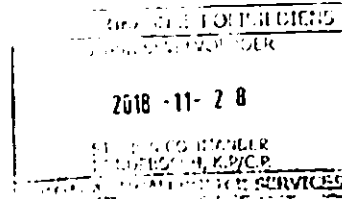
Tanya Winkler Associate Professor (UCT)  
Email: [tanja.winkler@uct.ac.za](mailto:tanja.winkler@uct.ac.za)  
Phone: +27 (0)21 650 2360

Tania Katzschner Senior Lecturer (UCT)  
Email: [tania.katzschner@uct.ac.za](mailto:tania.katzschner@uct.ac.za)  
Phone: +27 (0)21 650 2381

Chad Newman  
District Manager Planning and Building Development Management  
Email: [chad.newman@capetown.gov.za](mailto:chad.newman@capetown.gov.za)  
Phone: 082 254 1445

Mark Job  
Managing Director: JONO Trust Professional Planners  
Email: [mark@jonotrust.co.za](mailto:mark@jonotrust.co.za)  
Phone: 079 585 4361

Cape Peninsula  
University of Technology



THE  
NATIONAL DIPLOMA

TOWN AND REGIONAL PLANNING

is awarded to

**JASON MICHAEL JURIES**

student number

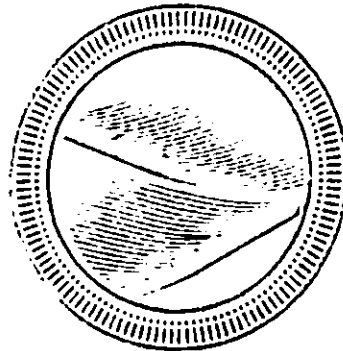
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with effect from

**01 JULY 2012**

Registrar

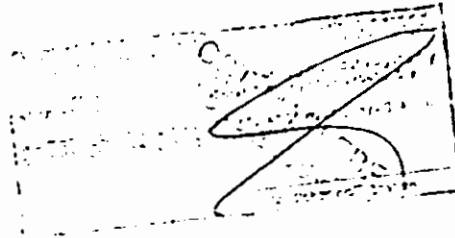
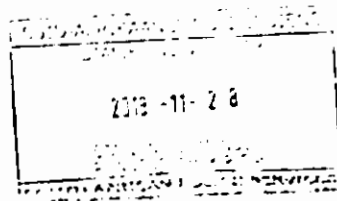
Vice-Chancellor



2 167 129



Cape Peninsula  
University of Technology



THE  
DEGREE  
BACCALAUREUS TECHNOLOGIAE  
TOWN AND REGIONAL PLANNING

is awarded to

**JASON MICHAEL JURIES**

student number

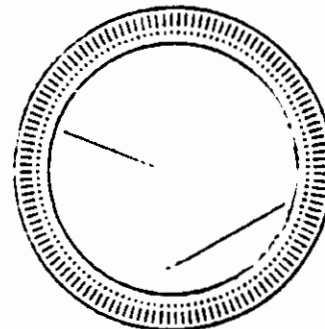
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with effect from

**01 DECEMBER 2012**

Registrar

Vice-Chancellor



412 994



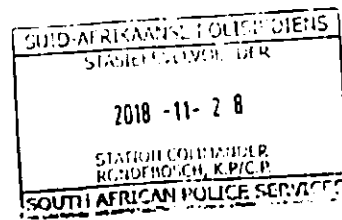
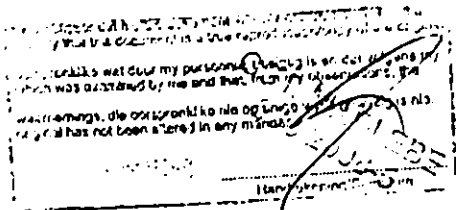
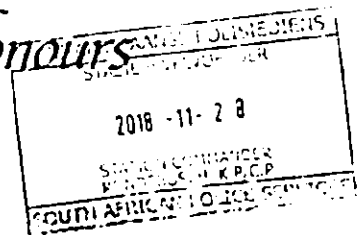
We certify that

*Jason Michael Juries*

was admitted to the degree of

*Bachelor of City Planning Honours*

on 23 December 2016



*Alan Price*

Vice-Chancellor



*Royston Pillay*

Registrar



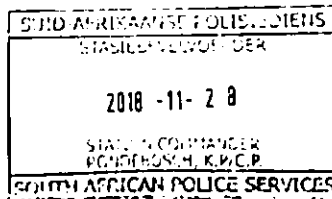
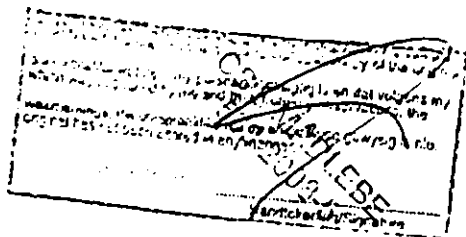
We certify that

*Jason Michael Juries*

was admitted to the degree of

*Master of City and Regional Planning*

on 3 April 2018



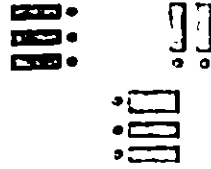
*Alan Paine*

Vice-Chancellor



*Royston Pillay*

Registrar



The South African Council /or Planners  
S A C P L A N

# REGISTRATION CERTIFICATE

Issued in terms of Section 13 (4) of the Planning Profession Act, 2002  
(Act 36 of 2002)

This is to Certify that

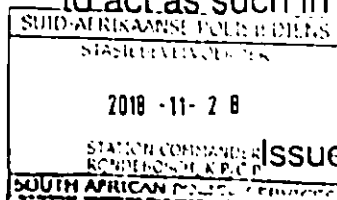
**Jason Michael Juries**

I.D. NUMBER 8908165105087

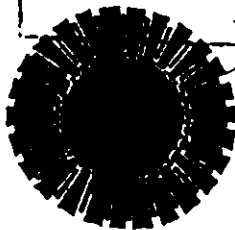
is registered as a

**Professional Planner**

In terms of the Planning Profession Act, 2002 and is authorised  
to act as such in accordance with the said Act and the Rules  
prescribed thereunder.



Issued under the Seal of the Council



*[Signature]*  
CHAIRPERSON

*[Signature]*  
REGISTRAR

REGISTRATION NUMBER: A/2096/2015

15 Nov 2015  
DATE



# SAPI

SOUTH AFRICAN PLANNING INSTITUTE

*This certifies that*

***Jason Michael Juries***

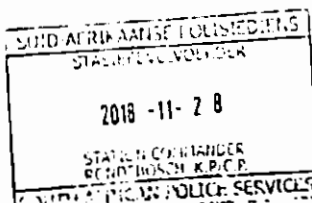
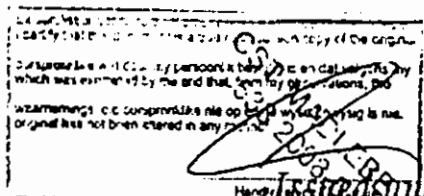
*has been inducted as*

***Corporate Member***

*Member number 12550*

*Of the*

***South African Planning Institute***



*Handed under the seal of the Institute*

*Nthato Mhnyuku*  
**Nthato Mhnyuku**  
**President**

**May 2015**  
**Date**

**Ilze Couvaras**

---

**From:** Kaylin Botha <kaylinkay@gmail.com>  
**Sent:** 17 April 2019 03:10 PM  
**To:** Ilze Couvaras  
**Subject:** [EX] Fwd: MPT APPLICATION  
**Attachments:** Jason Juries CV.pdf; MPT Motivation Jason Juries.pdf; Jason Juries qualifications.pdf; SACPLAN and SAPI.pdf; Nomination for MPT Stellenbosch Jason Michael Juries.pdf

Good Day Ilze

I trust this email finds you well.

As discussed telephonically; please find herewith attached Jason Juries' application for the MPT position.

If you require any further information please do not hesitate to contact me.

Kind regards  
Kaylin Botha



STELLENBOSCH

MUNICIPALITY

MUNICIPAL OFFICES, PLEIN STREET, STELLENBOSCH, 7600

**UPDATE****CALL FOR MUNICIPAL PLANNING TRIBUNAL NOMINATIONS :  
SUBMISSIONS VIA EMAIL**

Notice is hereby given that the submission of nominations for suitably qualified and experienced professionals as public persons to be appointed as members of the Municipal Planning Tribunal may, due to the Telkom Signal Transfer Point being down which is affecting the fax line, be done via email to [ilze.couvaras@stellenbosch.gov.za](mailto:ilze.couvaras@stellenbosch.gov.za).

**Telkom distributed the following notice on 16 April 2019 :**

*Major Event : Multiple customers affected by links to Telkom Signal Transfer Point being down affecting all Telkom routes to PE, BFN and Cape Town ( NET1763945).*

This event has caused the incoming fax line at Stellenbosch Municipality to show as unresponsive. In order to address connectivity, you are hereby informed that any nomination submissions may now be submitted via email to the below mentioned email address.

Completed nomination forms must be accompanied by a Curriculum Vitae of the nominee.

Enquiries: Ilze Couvaras  
Email: [ilze.couvaras@stellenbosch.gov.za](mailto:ilze.couvaras@stellenbosch.gov.za)  
Tel: +27 21 808 8604

The closing date for the nomination is **18 April 2019**. Applications must be sent to the Director: Planning and Economic Development at :

Postal Address:  
**PO Box 17  
Stellenbosch  
7599**

or

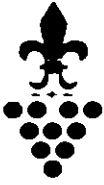
Physical Address:  
**Plein Street  
Stellenbosch  
7600**

or

Email : [ilze.couvaras@stellenbosch.gov.za](mailto:ilze.couvaras@stellenbosch.gov.za)

Notice No P08/19  
**MUNICIPAL MANAGER**  
Municipal Offices, Plein Street, Stellenbosch, 7600





STELLENBOSCH  
MUNICIPALITY

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT

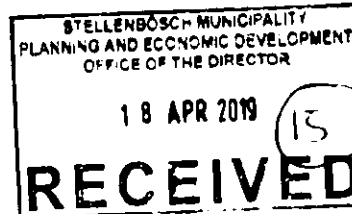
DEPARTMENT LAND USE MANAGEMENT

PO Box 17  
STELLENBOSCH  
7599

Plain Street  
STELLENBOSCH  
7600

Tel no:  
Fax no:  
E-mail:

(021) 808 8604 (Izza Couvaras)  
(021) 886 6899  
izza.couvaras@stellenbosch.gov.za



NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

SECTION A: TO BE COMPLETED BY NOMINATOR (Section A is not necessary in the event of self-nomination)

| 1. DETAILS OF THE NOMINATOR                         |                            |
|---|----------------------------|
| Full Names: Andre' Stevens                          | Surname: Jansen            |
| Identity Number: 4911155029089                      | Date Of Birth: 15 Nov 1949 |
| Residential Address: 22 SERPENT SER; Parady's Kloof |                            |
| STELLEN BOSCH                                       | Code: 7600                 |
| Postal Address: DITZO                               |                            |
| Code:   |                            |
| Tel:  | Cell: 079 489 9805         |
| Email: andre.jansen49@gmail.com                     |                            |

2. NOMINATION

I, Andre' Stevens Jansen, ID 4911155029089, whose further particulars are provided above, hereby nominate J.E. Delpert as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).

3. MOTIVATION (An additional motivation can be attached separately if required)

J.E. Delpert has got the required experience, skills and educational background to be an asset and provide positive added value in this regard.

Signed at Stellenbosch on this 16 day of APRIL 2019

NOMINATOR

WITNESS

**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT**

|   |                                  |
|---|----------------------------------|
| <b>1. DETAILS OF THE NOMINEE</b>                      |                                  |
| Full Names: <u>JACOBUS EDUARD</u>                     | Surname: <u>DELPART</u>          |
| Identity Number: <u>5212195090085</u>                 | Date Of Birth: <u>19/12/1952</u> |
| Residential Address: <u>22 CORONATA, PARADYSKLOOF</u> |                                  |
| <u>STELLENBOSCH</u>                                   | Code: <u>7600</u>                |
| Postal Address: <u>DITTO</u>                          |                                  |
|   | Code:                            |
| Tel: <u>021 880 1046</u>                              | Cell: <u>083 611 9164</u>        |
| Email: <u>eddie@edim.co.za</u>                        |                                  |

**2. ACCEPTANCE OF NOMINATION** *(Only to be completed in the event of nomination)*

I, J. E. DELPART, ID 5212195090085, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS** *(Please provide the following)*

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body.
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal-
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest.

4.2 A member has conflict of interest if.

- 421 the member, a family member, partner or business associate of the member is the applicant or has a pecuniary or other interest in the matter before the Tribunal;
- 422 the member has any other interest that may preclude or reasonably be perceived as precluding the member from performing the functions of the member in a fair, unbiased and proper manner;
- 423 the member is an official in the employ of national, provincial or local government if the department by which such an official is employed, has a direct or substantial interest in the outcome of the matter.

4.3 I hereby declare the following interests that may conflict with my duties as a member of the Stellenbosch Municipality. *(Only if there is potential conflict of interests)*

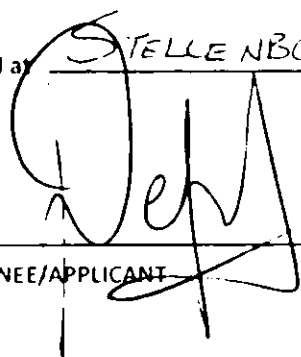
NONE

**5. DECLARATION**

I, JE DELPORT, ID 5212195040085 declare that I:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at STELLENBOSCH on this 17 day of April 2019

  
\_\_\_\_\_  
NOMINEE/APPLICANT

\_\_\_\_\_  
WITNESS 1

\_\_\_\_\_  
WITNESS 2



### Additional Information

I have the pleasure of nominating Eddie Delpont as a member of Stellenbosch Municipality Planning tribunal.

Mr Delpont is a Professional Engineer and has been a municipal official for most of his career working with and administering developers and town planning applicants. He held the following positions capacitating him for such a position:

- Director Engineering Services Stellenbosch Municipality, also acting as Director Planning and Economic Development for a period.
- Director Technical Services Breede Valley Municipality, where Town Planning, the Building Inspectorate as well as Electricity reported to him.

Under his leadership - for a period of over twenty years - many developments were approved, revised or declined.

As a member of the tribunal, he would be fair, impartial and an asset to Stellenbosch Council and the community it serves.

A handwritten signature in black ink, consisting of several overlapping loops and lines, positioned in the lower right quadrant of the page.

## CURRICULUM VITAE

### PERSONAL DETAILS

|                        |   |
|------------------------|---|
| <b>Name</b>            | Eddie Delport   |
| <b>Contact details</b> | Coronata 22, Paradyskloof, <b>Stellenbosch</b> 7600<br>Tel: 021 880 1046<br>Cell: 083 611 9164<br>Email: <a href="mailto:Eddie@edim.co.za">Eddie@edim.co.za</a> |
| <b>Date of Birth</b>   | 19 December 1952  |
| <b>Nationality</b>     | South African   |

### ❖ ACADEMIC QUALIFICATIONS

|      |  |
|------|--|
| 1977 | B.Sc Eng (Civil), University of Pretoria             |
| 1981 | <b>B Eng (Hons) (Civil)</b> , University of Pretoria |
| 1988 | Hons B & A (Executive), University of Stellenbosch   |
| 1990 | <b>MBA</b> , University of Stellenbosch              |

### ❖ PROFESSIONAL MEMBERSHIP

- Engineering Council of South Africa:  
Registered Professional Engineer
- Fellow, Institute of Municipal Engineers of Southern Africa (IMESA)  
Member of IMESA Council from 1998 to present. Currently Exco-member  
and current **Treasurer** of the Institution.
- Ex-Chairman of the Association of Cape Municipal Engineers (ACME),  
and of Western Cape Masebambane

### ❖ PROFESSIONAL CAREER:

#### ➤ Summary

After completing the first five engineering years in the South African Transport Services managing several large infrastructure projects, I joined local government in 1982. Learning my trade as municipal engineer in **Kempton Park**, I systematically progressed professionally in all aspects of infrastructure management (operation, maintenance, planning and design) and social improvement projects, helping **Tembisa** in the late 80's. Three years in the **private sector** gained me valuable experience in specialised project management and low cost developments.

Being the chief technical officer (with various titles from time to time) at **Stellenbosch Council** from 1992 to 2005, has given me the opportunity to successfully manage an engineering department through all the

transformation phases. Stellenbosch Council also gave me the opportunity to be involved in water and sanitation issues on **provincial and national level**.

Since leaving Stellenbosch Council in July 2005, I have developed my SMME-business (**EDIM**), lectured infrastructure management at **Stellenbosch University**, and was part of some ground-breaking **intervention projects** in local government.

➤ **Director Technical Services Breede Valley Municipality: 2013 to 2017.**

- Reporting to the MM and responsible for Civil Engineering, Electrical Engineering, Public Works and Town Planning.
- Covered all aspects of the above to turn-around this cash-stricken municipality that has been sucked dry over a period of 20-years – no easy task, to say the least.

➤ **Private Practice: 2005 to 2013**

- Lectures *Project Management, Engineering Economics and Professional Practice* to final year engineering students at the **University of Stellenbosch**.
- Project: *Drinking Water Quality Management System (eWQMS)* – design and roll out to all local authorities in South Africa. The project was the predecessor of the Blue/Green Drop system, and received international recognition as the best O&M project in the world by the **International Water Association (IWA)** – a project that had its roots in Stellenbosch. A 6-Year DWA project now incorporated in the **MBI** below.
- Project: *Municipal Benchmarking Initiative (MBI)* project to gather data and distribute information to all Water Services Authorities on services KPI's. It is a three year contract and SALGA and the WRC are the clients. (2011 to 2014)
- Compiled an *Infrastructure Asset Management Strategy and Guidelines (Water Services)* for Western Cape municipalities – DWAF WC was the client.
- **Task Leader of Community Infrastructure** in compiling the **Strategic Infrastructure Plan** for the Western Cape Provincial Government in 2007;
- Manage Chevron Cape Town Refinery's civil engineering and Servitudes. Multi-disciplinary **project management** at a international oil company (with a turnover as large as the RSA total GDP) is a different kettle of fish and I have grown in perspective and knowledge seldom part of a South African civil engineer's experience.

- As part of a Water Research Commission project Prof Kobus van Zyl of UCT is currently writing a book on the **Operation and Maintenance** of water distribution systems.

➤ **Stellenbosch: 1992 to 2005**

Director: Engineering and Technical Services Stellenbosch Council

Responsibilities – The planning, design, construction, maintenance and operation of all civil engineering infrastructure i.e. roads, stormwater, water and sanitation. Waste removal was later added and I had to manage Planning and Economic Development for a six month period in 2004/2005.

Managing - A capital budget in excess of R25 Million per year, an operational budget of R85,6 Million, a personnel of 235, as well as plant, equipment and computer infrastructure; various Contractors and Consulting Engineers.

***Highlights and achievements***

- Improving the water and sanitation system from a dilapidated network to a modern state-of-the-art delivery system which in terms of technical standards, cost, efficiency and effectiveness outperforms most other local authorities. It includes: -
  - an on-line telemetry based bulk distribution system;
  - one of the very few well-designed Drinking Water Quality Management Systems outside the large metropolises;
  - the development and implementation of the first *water master plan* and *pipe replacement model* and programme.
- The above resulted in postponing the large and expensive extensions to the sewage treatment plants and water treatment plants.
- Applying and securing external financing for a multitude of infrastructure and housing projects basically eradicating service delivery backlogs in Jamestown, Johannesdal, Kylemore, Klapmuts and certain areas of Kaya Mandi within a few years.
- Successful completion of the following low cost housing projects:-
  - Klapmuts Phases 1, 2 and 3 (resulting in various national and international awards);
  - Ex-station, Cloetesville and Kylemore;
  - Kaya Mandi Phases 1A and 1B (50%);
  - 1702 Housing units in total.
- In the latter part of my career at Stellenbosch, Council gave me the opportunity to participate in water services issues at provincial and national level - which of course also benefitted Stellenbosch. The following stands out:

- Compiling the first set of standard **Bylaws for Local Government** and presenting it in all nine provinces as part of a two-man team with Neil Macleod of eThekweni
  - Led the SALGA team in compiling the "**Strategy for Water Services (2003)**" with DWAF and other role-players
  - Leading the Western Cape **Masebambane** programme for 2 years.
  - Member of SALGA's national water services working group.
  - The national co-ordinator of IMESA Water, Sanitation and Environment Working Group from 2001 to 2004
- As co-author of several **international papers** on water services and developmental projects, presentations were made at international conferences including Lisbon, Buenos Aires and Berlin. I was also part of the Western Cape water and wastewater study team to Bavaria, Germany in 2003.
- Played a leading role in most transformation aspects since 1992, including: -
    - Discussions leading to the forming of the Stellenbosch Discussion Forum.
    - The original and subsequent struggle to stay out of the greater Cape Town.
    - Addressing backlogs of previously disadvantaged groups.
    - Co-ordination all service delivery aspects leading up to and starting the new greater Stellenbosch.
  - Over a span of thirteen years the Town Engineer's department has built a reputation of:-
    - Always completing all their projects on the capital budget.
    - There are always creative ways to solve an engineering problem, especially under (the usual) financial constraints.
    - If in charge, the work gets done.
    - Never complaining of not "having enough personnel"... or money.

➤ **Previously:**

1990 to 1992 : **Aquafund & SA Housing Trust and Director at Projects Infrastruct (Pty) Ltd**

Initiating low cost housing projects and the management of the whole project from the land acquisition stage to the ultimate sale of the houses. Initiating the Infrastruct Consortium, developing the concept and integrated construction and O&M systems.

1987 – 1990 : **Deputy City Engineer – Town Council of Kempton Park**

Responsible for the planning, design, construction, operating and maintenance of all the civil infrastructure in Kempton Park, achieving the following:-

- The writing of the council's first concept strategic plan.
- The initiating, development and implementation of a project management system for civil projects of the department.

- **The development of an expenditure and income estimation model and the positive financial results attained.**
- The restructuring of the division at senior level.
- The initiating and installation of the department's computer network system.
- The restructuring and promotion of the department's and the council's occupational safety program.

**1883 – 1987 : Assistant City Engineer (Public Works) – Kempton Park**

- Changing the emphasis in the branch from maintenance to operation of the infrastructure which had the following benefits:
  - Higher surpluses on the business accounts.
  - Optimal use of existing infrastructure to curb capital expenditure.
- The marketing of the "Save Water" campaign.
- The restructuring of the whole division to fully utilise and develop existing personnel, especially black personnel.

**1977 – 1983 : Assistant Engineer: SA Transport Services**

- Project leader for the R100 Million upgrading of the Natal Main Line's section between Newcastle and Ladysmith for one year.
- The short term planning, design and preparation of tender documents of three R10 Million contracts for the Mountain Route between Newcastle and Volksrust involving earthworks, culverts, bridges and tunnels.
- Site Engineer for two of the contracts and also doing specialised work on tunnels.
- Roads design and departmental construction at Richards Bay Harbour and marshalling yard.

**PERSONAL ATTRIBUTES**

- Although I understand the political nature of local government, I am a Professional Engineer and therefore remain professionally responsible and accountable for the infrastructure I manage, which is independent from party politics.
- I think strategically, but operate as a line manager.
- I am always on the lookout for synergy and to create win/win situations.

**COMMUNITY CONTRIBUTIONS**

- Chairman and member of various church committees, especially regarding youth work.
- Member of the Management Board of Bloemhof Girls High School (as deputy chairman) and before that Eikestad Primary School as chairman of the PTA.
- Property Committee of Durbanville Children Home.
- Member of Ward 21 Ward Committee Stellenbosch

**PROFICIENCY IN LANGUAGES**

English (Excellent speaking, writing and reading)

Afrikaans (Excellent speaking, writing and reading)

**References**

Andricus vd Westhuizen current parliamentarian and ex Stellenbosch Speaker  
Tel. 021 887 7052, 082 372 3163

Neil Macleod or Frank Stevens from eThekweni Water and Waste, Tel. 031  
311 8549

Johan Malan, Technical Services Department, Breede Valley Municipality.

*C. van der Merwe*  
2012-01-14



1000000000

# Unibersiteit van Pretoria

Ons, die Raad en die Senaat van die Unibersiteit van Pretoria,  
seklare

JACOBUS EDUARD DELPORT

wat, na afgeleide eksamen, aan die vereistes van die Wet en Statuut van die  
Unibersiteit voldoen het, in

## Baccalaureus in Ingenieurswese. (SIVIEL)

As bewys daarvan plaas ons ons ondertekende handtekeninge en die Seel van  
die Unibersiteit van Pretoria hieronder, op hierdie SESDE  
dag van APRIL Eenduisend Negenhonderd AGT-EN-SEWENTIG.

Geteken namens die Universiteitsraad,

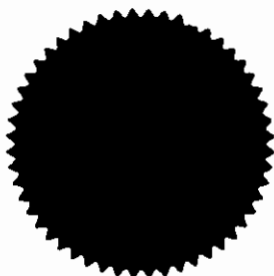
*E. M. Hamman*

Viso-Kanselier

Geteken namens die Senaat,

*E. M. Hamman*

Voorsitter



Geteken namens die Fakulteit van  
Ingenieurswese,

*[Signature]*  
Dekaan

*[Signature]*  
Registrateur (Akademies)



# Die Universiteit van Stellenbosch

JACOBUS EDUARD DELPORT

ten opsigte van die Magistersgraadkursus in Besigheidsbestuur en -administrasie voldoen het aan al die vereistes soos neergelê in Wet Nr. 37 van 1959 en die Statuut en Regulasies van die Universiteit, die graad

Magister in Besigheidsbestuur en administrasie  
(H.B.A.)

met al die regte en voorregte daaraan verbonde, by geleentheid van 'n Kongregasie van die Universiteit op  
11 DESEMBER 1990 aan HOM verleen is.

Handwritten notes and stamps including "MANAGER" and "NIE BOET" with a date "2012 09 14".

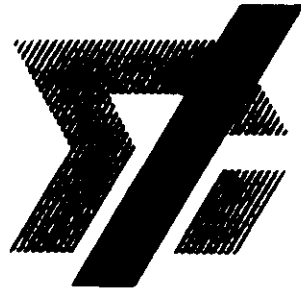
*[Signature]*  
REKTOR

*[Signature]*  
REGISTRATEUR

Stellenbosch

11 DESEMBER 1990

Suid-Afrikaanse Raad vir Ingenieurswese



*JH*

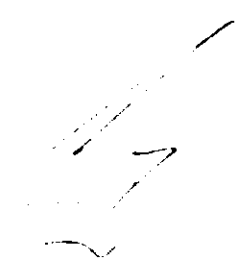
Jacobus Eduard Delpont.

Professionele Ingenieur

6 Julie 1982

B20285

*Rhodes*



REGISTERED



*C. van R.*

*2002-08-14*

*Handwritten notes:*  
C. Cas. Bone. Die...  
2012-01-14



# UNIVERSITEIT VAN PRETORIA

Ons, die Raad en die Senaat van die Universiteit van Pretoria,

MANAGER  
OFFICE  
7013

verklaar

JACOBUS EDUARD DELPORT

wat, na afgelegde eksamen, aan die vereistes van die Wet en Statuut van die  
Universiteit voldoen het, 'n

## Baccalaureus Honores in Ingenieurswese (SIVIEL)

As bewys daarvan plaas ons ons onderskeie handtekeninge en die Seël van die  
Universiteit van Pretoria hieronder, op hierdie **ELFDE**  
dag van **SEPTEMBER** Tienduisend Negehonderd **EEN EN TAGTIG**.

Geteken namens die Universiteitsraad,

Geteken namens die Senaat,

*S. M. Hamman*

*S. M. Hamman*

Onderkanselier

Voorsitter

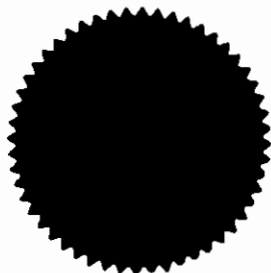
Geteken namens die Fakulteit  
van Ingenieurswese,

*A. J. H. van der Merwe*

Dekaan

*A. C. K. ...*

Registrateur (Akademies).







**POWELL | KELLY | VELDMAN PROKUREURS**  
*• Prokureur • Notaris • Aktebesorger • Boedelbereidderaar*

Handwritten notes and stamps in the top right corner, including a date stamp that appears to be 18 APR 2019.

**NOTICE NO. P08/19**  
**NOMINATION FOR PLANNING**  
**TRIBUNAL**

STELLENBOSCH MUNICIPALITY  
PLANNING AND ECONOMIC DEVELOPMENT  
OFFICE OF THE DIRECTOR  
18 APR 2019 16  
**RECEIVED**

NOTICE NO. P08/19



**STELLENBOSCH  
MUNICIPALITY**

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT



**DEPARTMENT LAND USE MANAGEMENT**

PO Box 17  
STELLENBOSCH  
7599

Plain Street  
STELLENBOSCH  
7600

Tel no:  
Fax no:  
E-mail:

(021) 808 8604 (Iiza Couvaras)  
(021) 886 6899  
iiza.couvaras@stellenbosch.gov.za

**NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL**

**SECTION A: TO BE COMPLETED BY NOMINATOR (Section A is not necessary in the event of self-nomination)**

|  |                           |
|--|---------------------------|
| <b>1. DETAILS OF THE NOMINATOR : SELF-NOMINATION</b> |                           |
| Full Names: MICHAEL HENDRIK                          | Surname: VELDMAN          |
| Identity Number: 640 512 5162 086                    | Date Of Birth: 1964-05-12 |
| Residential Address: 9 VAN EEDEN STREET              |                           |
| SWELLENDAM   | Code: 6740                |
| Postal Address: P.O. BOX 18                          |                           |
| SWELLENDAM   |                           |
| Tel: 028 514 1184                                    | Cell: 084 584 1184        |
| Email: kelly@twentytow.co.za                         |                           |

**2. NOMINATION**

I, \_\_\_\_\_, ID \_\_\_\_\_, whose further particulars are provided above, hereby nominate \_\_\_\_\_ as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).

**3. MOTIVATION (An additional motivation can be attached separately if required)**

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2019

NOMINATOR

WITNESS

*[Handwritten signatures]*

**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT**

| 1. DETAILS OF THE NOMINEE               |                           |
|---|---------------------------|
| Full Names: MICHAEL HENDRIK             | Surname: VELDMAN          |
| Identity Number: 640 512 5162 086       | Date Of Birth: 1966-05-12 |
| Residential Address: 9 VAN EEDEN STREET |                           |
| SWELLENHAM                              | Code: 6740                |
| Postal Address: P.O. BOX 18             |                           |
| SWELLENHAM                              | Code: 6740                |
| Tel: 028 514 1184                       | Cell: 084 584 1184        |
| Email: Kelly@twentyfour.co.za           |                           |

**2. ACCEPTANCE OF NOMINATION** *(Only to be completed in the event of nomination)*

I, MICHAEL HENDRIK VELDMAN, ID 6405125162086, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS** *(Please provide the following)*

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body.
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal-
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest.

*Kelly J. Aucutt*

5. DECLARATION

I, MICHAEL HENDRIK VELDAMP 6405257/2456 declare that I:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at Swerdendam on this 17<sup>th</sup> day of April 2019

M. Veldamp  
NOMINEE/APPLICANT

[Signature]  
WITNESS 1

[Signature]  
WITNESS 2





Saak Nr. 11/95

IN DIE HOOGGEREGSHOF VAN SUID-AFRIKA  
( LAAP DIE GOEIE HOOP PROVINSIALE AFDELING)

KAAPSTAD , hede die 3de dag van FEBRUARIE 19 95

Voor Sy Edele Regter President Friedman en  
Voor Sy Edele Regter Conradie

NADEMAAL DIT GEBLYK HET DAT

MICHAEL HENDRIK VELDMAN

bevoeg is om te praktiseer en toegelaat te word as

PROKUREUR

van hierdie Hof, word dit gelas dat sy

naam as sodanig deur die bevoegde amptenaar op die Rol geplaas word.

Wre Afskrif / True Copy



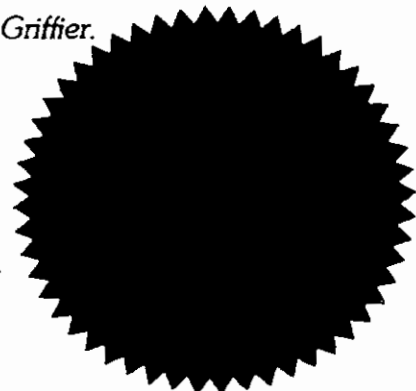
Op las van die Hof.

**Petrus Theodorus Houterman**  
Kommissaris van Ede ex Officio  
Geregistreerde Landmeter  
Bakerstraat 13A, Swellendam  
Tel: 028-514 2615

Hof Griffier.

Op dieselfde dag ingeskryf.

Hof Griffier.





**Schedule 6A  
(Rule 47.6)**

**LEGAL PRACTITIONERS' FIDELITY FUND**

**FIDELITY FUND CERTIFICATE**

for the year ending 31 December 2019

Pursuant to the provisions of Chapter 6 of the

Legal Practice Act, 28 of 2014 (the Act)

I hereby certify that

**MICHAEL HENDRIK VELDMAN**

an attorney has complied with the provisions of Section 85 of the Act. The legal practitioner named in this certificate is obliged to practise subject to the provisions of the Act.



---

for acting Executive Officer

Legal Practice Council

Issued on 22 December 2018

FFC61620/2019

**Ware Afskrif / True Copy**



**Petrus Theodorus Houterman**  
Kommissaris van Ede ex Officio  
Geregistreerde Landmeter  
Bakerstraat 13A, Swellendam  
Tel: 028-514 2615

SAAKNOMMER: 9519/2001

**IN DIE HOOGGEREGSHOF VAN SUID-AFRIKA  
(KAAP DIE GOEIE HOOP PROVINSIALE AFDELING)**

KAAPSTAD: Vrydag 7 September 2001

Voor Sy Edele Regter President Hlophe

Voor Haar Edele Adjunk Regter President Traverso

NADEMAAL DIT BLYK DAT

**MICHAEL HENDRIK VELDMAN**

bevoeg is om te praktiseer en toegelaat te word as

**TRANSPORTBESORGER**

van hierdie Hof, word dit gelas dat sy naam as sodanig deur die bevoegde  
ampテナar op die Rol geplaas word.

**Ware Afskrif / True Copy**

OP LAS VAN DIE HOF



**Petrus Theodorus Houterman**  
Kommissaris van Ede ex Officio  
Geregistreeerde Landmeter  
Bakerstraat 13A, Swellendam  
Tel: 028-514 2615

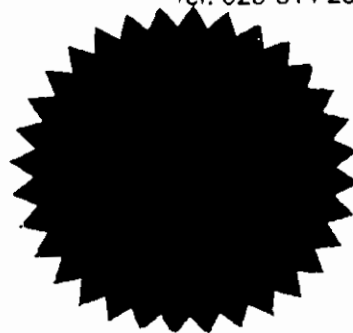
HOF GRIFFIER

Op dieselfde dag ingeskryf

HOF GRIFFIER

Powell & Kelly  
P a 27 De Klerk & Van Gend Ing.  
KAAPSTAD

/Magda



SAAKNO.: 10180/2002

**IN DIE HOOGGEREGSHOF VAN SUID-AFRIKA  
(KAAP DIE GOEIE HOOP PROVINSIALE AFDELING)**

KAAPSTAD, VRYDAG die 7de dag van Februarie 2003

Voor Sy Edele Regter President Hlophe  
Voor Haar Edele Adjunk Regter President Traverso

NADEMAAL DIT GEBLYK HET DAT

**MICHAEL HENDRIK VELDMAN**

bevoeg is om te praktiseer en toegelaat te word as

**NOTARIS**

van hierdie Hof, word dit gelas dat sy naam as sodanig deur die bevoegde amptenaar op die Rol geplaas word.

OP LAS VAN DIE HOF



HOF GRIFFIER

Op dieselfde dag ingeskryf.



HOF GRIFFIER

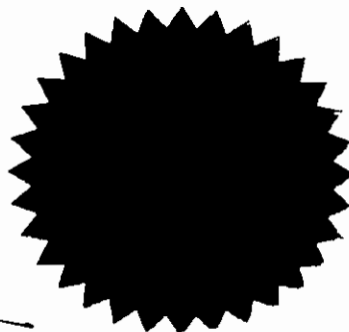
Ware Afskrif / True Copy



**Petrus Theodorus Houtermar.**

*Koninkryk van Suid-Afrika*  
Kingsdom of South Africa

Geregistreerde Landmeter  
Bakerstraat 13A, Swellendam  
Tel: 028-514 2615





DEPARTMENT: JUSTICE AND CONSTITUTIONAL DEVELOPMENT  
REPUBLIC OF SOUTH AFRICA

## Appointment as **APPRAISER**

This is to certify that

**MICHAEL HENDRIK VELDMAN**

has been appointed as Appraiser in terms of section  
6 (1) of the Administration of Estates Act, 1965  
(Act 66 of 1965), for the District of

**SWELLENDAM**

on

**30.10.2003**

In testimony whereof this certificate has been issued  
under my Hand

**Ware Afskrif / True Copy**

**Petrus Theodorus Houterman**  
Kommissaris van Ede ex Officio  
Geregistreerde Landmeter  
Bakerstraat 13A, Swellendam  
Tel: 028-514 2615

**DIRECTOR-GENERAL: JUSTICE AND CONSTITUTIONAL DEVELOPMENT**

14 years

# Recognition Of Long Service Award

In grateful appreciation, the Department of Justice and Constitutional Development hereby acknowledges the long and dedicated service rendered, pro bono, by:

*Mr. W.A. Velaman*

to the community of South Africa,  
as a Small Claims Court Commissioner.

Ware Afskrif / True Copy

signed: *[Signature]* Date: 14 / 11 / 2014  
John Jeffery (MP)  
Deputy Minister: Justice and Constitutional Development

*[Signature]*  
Petrus Theodorus Houten  
Kommissaris van Ede ex Officio  
Geregistreerde Landmeter  
Bakerstraat 13A, Swellendam  
Tel: 028-514 2615



doj  
Department:  
Justice and Constitutional Development  
REPUBLIC OF SOUTH AFRICA

14 years

# Recognition Of Long Service Award

In grateful appreciation, the Department of Justice and Constitutional Development hereby acknowledges the long and dedicated service rendered, pro bono, by:

*Mr. A H Veldman*

to the community of South Africa,  
as a Small Claims Court Commissioner.

Ware Afskrif / True Copy

signed: *[Signature]* Date: 14 / 11 / 2014

John Jeffery (MP)  
Deputy Minister: Justice and Constitutional Development

*[Signature]*

Petrus Theodorus Houteman  
Kommissaris van Ede ex Officio  
Geregistreerde Landmeter  
Bakerstraat 13A, Swellendam  
Tel: 028-514 2615



Department  
Justice and Constitutional Development  
REPUBLIC OF SOUTH AFRICA



## SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE

I, the undersigned,

|                     |                         |
|---------------------|-------------------------|
| Full name & Surname | MICHAEL HENDRIK VELDMAN |
| Identity number     | 640512 5162 086         |

Hereby declare under oath as follows:

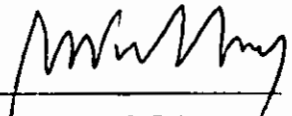
- The contents of this statement are to the best of my knowledge a true reflection of the facts.
- I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

|                     |  |
|---------------------|--|
| Enterprise Name     | POWELL KELLY VELDMAN                             |
| Trading Name        | " " "  |
| Registration Number |  |
| Enterprise Address  | 13 BAKER STREET<br>P.O. BOX 18, SWELLENDAM, 6740 |

- I hereby declare under oath that
  - The enterprise is \_\_\_\_\_ % black owned;
  - The enterprise is \_\_\_\_\_ % black woman owned;
  - Based on the management accounts and other information available on the \_\_\_\_\_ financial year, the income did not exceed R10,000,000.00 (ten million rands);
  - Please confirm on the table below the B-BBEE level contributor, by ticking the applicable box.

|                           |  |  |
|---------------------------|--|--|
| 100% black owned          | Level One (135% B-BBEE procurement recognition)  |  |
| More than 51% black owned | Level Two (125% B-BBEE procurement recognition)  |  |
| Less than 51% black owned | Level Four (100% B-BBEE procurement recognition) |  |

- The entity is an empowering supplier in terms of the dti Codes of Good Practice.
- I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
- The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: 

Date: 28 - 01 - 2019

Commissioner of Oaths

Signature &amp; stamp

Brenda Ishona  
88 Vortrekstreef  
Swellendam  
Admin Clerk



Ware Afskrif / True Copy



Theodorus Houterman  
Kommissaris van Ede ex Officio  
Geregistreeerde Landmeter  
Kerstraat 13A, Swellendam  
Tel: 028-514 2615

**MOTIVATION**

I submit that my qualifications and experience reflected on my Curriculum Vitae make me a suitable candidate to serve as member of the Stellenbosch Municipal Planning Tribunal.

I understand the nature and processes of a tribunal such as a Municipal Planning Tribunal. I have been a legal service provider to the Swellendam Municipality for more than two decades. I understand the principles of Administrative law and in particular Planning law.


I have advised the Municipality and private clients on matters pertaining to Spatial Development Frame Works, Zoning Schemes, SPLUMA, LUPA and the local By law of the Municipality.

I have been involved in the establishment and registration in the Deeds Office of all the local State Subsidy Housing Schemes in Swellendam, Barrydale and Suurbraak.

On behalf of the Municipality of Swellendam and private clients I am involved in matters pertaining to subdivisions, consolidation and registration of General Plans; thereby liaising with the Municipality applying for and obtaining certificates of compliance with planning conditions.

I also have a personal interest in spending time in Stellenbosch because I have a daughter at Bloemhof High School and my son will be going to Paul Roos Gimnasium in 2020.

**Wore Afskrif / True Copy**



**Petrus Theodorus Houterman**  
Kommissaris van Ede ex Officio  
Geregistreeerde Landmeter  
Bakerstraat 13A, Swellendam  
Tel: 028-514 2615

1

**CURRICULUM VITAE**

MICHAEL HENDRIK VELDMAN

ID.: 640512 5162 08 6

---

**RESIDENTIAL ADDRESS** : 9 Van Eeden Street  
Swellendam  
6740

**WORK ADDRESS** : Powell Kelly Veldman Attorneys  
13 Baker Street  
Swellendam  
6740

**POSTAL ADDRESS** : P.O. Box 18  
Swellendam  
6740

**CONTACT DETAILS** : 028 514 1184 (W)  
028 514 1782 (F)  
084 584 1184 (C)

**SCHOOLING** : Bergsig High School  
Rustenburg  
Matriculated with matric exemption  
Member of student council

**TERTIARY EDUCATION** : University of Stellenbosch  
Obtained BA Degree with Legal Subjects.

Ware Afskrif / True Copy



**Petrus Theodorus Houterman**  
Kommissaris van Ede ex Officio  
Geregistreeerde Landmeter  
Bakerstraat 13A, Swellendam  
Tel: 028-514 2615

: Politics and Development Administration  
in 1986.

Obtained LL.B in 1988

Played inter hostel tennis, squash and  
Rugby.

Member of US Lawyers for Human Rights

**MILITARY SERVICE**

: Performed Military service as Military Law  
Officer after basic training and Officers training  
until 1990, Acted as prosecuting and defense  
Officer in disciplinary hearings and Court  
Marshal.

**DEPARTMENT OF JUSTICE**

: Acting as Prosecutor for the Department of  
Justice in Wynberg and Swellendam Courts  
From 1991 – 1992.

**CANDIDATE ATTORNEY**

: Articles done at Powell Kelly Veldman  
Attorneys from 1993 – 1994  
Admitted as attorney in 1995

**ATTORNEY**

: Professional Assistant, Partner and currently  
sole owner of the Firm Powell Kelly Veldman,  
Swellendam. Admitted as Conveyancer in 2001  
and Notary in 2003.

**SMALL CLAIMS COURT**

: Serving Commissioner of Court, Swellendam.  
for 15 years.

**FOCUS**

Admitted as Conveyancer and Notary.  
Firm has extensive Property Practice which focus is on the transfer of Municipal property, stands, farms and Estate properties as well as execution of registration of Servitude Deeds, Trusts and Antenuptual contracts.

The firm further concentrates on Deceased Estates.

**LABOUR CONSULTANT**

Advising clients (Employer of Employee) on disciplinary action in the workplace, act as Prosecutor or chairman of disciplinary hearings and advise clients concerning compliance with Labour legislation.

Participate in litigation in the Labour court and represent clients at CCMA and bargaining councils.

**ONGOING**

Attend Seminars regularly offered by The Cape Law Society and legal experts.

**TRAINING**

Firm has a comprehensive Law library which is updated with access to E-resources.

**FURTHER INTERESTS**

Journalism. Obtained Certificate in Community Journalism through UNISA in 2013 (with Distinction).

Ware Afskrif / True Copy



**Petrus Theodorus Houterman**  
Kommissaris van Ede ex Officio  
Geregistreeerde Landmeter  
Bakerstraat 13A, Swellendam  
Tel: 028-514 2615

**SPORTS**

: Play tennis and Squash on social level.  
Mountain Biking (completed Argus 4 times).

**FAMILY**

: Married to Annemarie, have two children respectively 12 and 14 years old.  
Actively involved in children's school work and outdoor activities and member of the School Governing body of Swellendam Primary School.

**QUALIFICATIONS AND  
EXPERIENCE OF PLANNING LAW  
SECTION 36(1)(b)**

Admitted Attorney, Conveyancer and Notary and practicing in Property Law since 1995.

Extensive and working knowledge of matters relating to Property Law, Conveyancing, Notarial execution of servitudes, subdivision of land and consolidation of land, transfer of all properties and registration of General Plans for Municipal and State subsidy housing schemes. Extensive and working knowledge of planning legislation and policies through advice and legal service provision to local Municipality and private clients.

17

**Ilze Couvaras**

**From:** Ilze Couvaras  
**Sent:** 23 April 2019 05:00 PM  
**To:** jtodd@adept.co.za  
**Cc:** Daniel Meyer  
**Subject:** NOMINATION FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

Dear Ms J Todd

With reference to your nomination for the appointment as a member of the Stellenbosch Municipal Planning Tribunal received on 18 April 2019 (by hand), I herewith acknowledge receipt of your Nomination form and CV accompanied by certified copies of your qualifications and registration certificates

A further communication will be addressed to you in due course



*Kind regards,*  
**Ilze Couvaras**  
 Head : Customer Interface and  
 Administration  
**Planning & Economic Development**

Tel: +27 21 808 8604 | Fax: +27 21 886 6849  
 Postal: P.O. Box 17, Stellenbosch, 7600  
 Physical: Plain Street, Stellenbosch, Zuid  
[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



Disclaimer and confidentiality note: The legal status of this communication is governed by the terms and conditions published at the following link: <http://www.stellenbosch.gov.za/images/pages/disclaimer-page.html>

17

Jennifer Todd  
4 Stellenberg Ave  
Dalsig  
Stellenbosch  
7600  
18 April 2019

Director Planning and Economic Development  
Stellenbosch Municipality  
Plein Street  
Stellenbosch  
7600

Dear Sir / Madam

**STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL MEMBERSHIP APPLICATION**

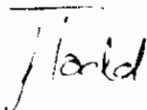
I herewith submit an application for membership of the Stellenbosch Municipal Planning Tribunal

I would like to serve on the municipal planning tribunal, as I have a keen interest in maintaining the unique natural and cultural heritage of Stellenbosch, as well as ensuring its optimal performance to meet the needs of all residents.

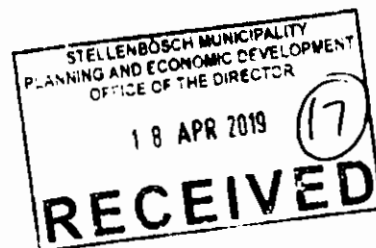
I have a particular concern for the landscape heritage of Stellenbosch. I am also particularly interested in maintaining community facilities and spaces, as well as ensuring the efficiency of infrastructure use. Provision for all modes of transportation is a further concern of mine.

I feel that I am well qualified since, aside for my passion for Stellenbosch, I have several years of experience in spatial planning and land use management in the Stellenbosch area.

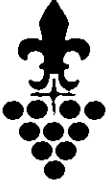
Yours faithfully



**J M Todd**  
MTRP TRP(SA)

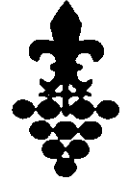






## STELLENBOSCH MUNICIPALITY

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT



### DEPARTMENT LAND USE MANAGEMENT

PO Box 17  
STELLENBOSCH  
7599

Main Street  
STELLENBOSCH  
7600

Tel no:  
Fax no:  
E-mail:

(021) 808 8604 (Itze Cooveras)  
(021) 884 6899  
itza.cooveras@stellenbosch.gov.za

### NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

**SECTION A: TO BE COMPLETED BY NOMINATOR** *(Section A is not necessary in the event of self-nomination)*

#### 1. DETAILS OF THE NOMINATOR

|                      |  |                |       |
|----------------------|--|----------------|-------|
| Full Names:          |  | Surname:       |       |
| Identity Number:     |  | Date Of Birth: |       |
| Residential Address: |  |                |       |
|                      |  |                | Code: |
| Postal Address:      |  |                |       |
|                      |  |                | Code: |
| Tel:                 |  | Cell:          |       |
| Email:               |  |                |       |

#### 2. NOMINATION

I, \_\_\_\_\_, ID \_\_\_\_\_, whose further particulars are provided above, hereby nominate \_\_\_\_\_ as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015)

#### 3. MOTIVATION *(An additional motivation can be attached separately if required)*

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Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2019

\_\_\_\_\_  
NOMINATOR

\_\_\_\_\_  
WITNESS



**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT**

| 1. DETAILS OF THE NOMINEE              |                           |
|--|---------------------------|
| Full Names: Jennifer Mary              | Surname: Todd             |
| Identity Number: 6708290134085         | Date Of Birth: 29-08-1965 |
| Residential Address: 4 Stellenberg Ave |                           |
| Dulsig, Stellenbosch                   | Code: 7600                |
| Postal Address:                        |                           |
| Code:                                  |                           |
| Tel: 021 853 2873                      | Cell: 0825260423          |
| Email: jtodd@adept.co.za               |                           |

**2. ACCEPTANCE OF NOMINATION (Only to be completed in the event of nomination)**

I, \_\_\_\_\_, ID \_\_\_\_\_, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS (Please provide the following)**

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body.
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74 (3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal-
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest.

**5. DECLARATION**

I, Jennifer Mary Told, ID. 6508210134065 declare that I:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal

Signed at Stellenbosch on this 18 day of April 2019

J Told  
NOMINEE/APPLICANT

Maick  
WITNESS 1

\_\_\_\_\_  
WITNESS 2

## JENNIFER MARY TODD

6508290134002

4 Stellenberg Ave, Dalsig, Stellenbosch 7600

[jtodd@adept.co.za](mailto:jtodd@adept.co.za) - 0825260423

### PERSONAL DETAILS

|                |                |
|----------------|----------------|
| Date of Birth  | 29 August 1965 |
| Marital Status | Married        |
| Nationality    | South African  |
| Home Language  | English        |
| Other Language | Afrikaans      |

### TERTIARY QUALIFICATIONS

|   |   |
|---|---|
| University of Cape Town<br>1990 – 1991    | Master of City and Regional Planning          |
| University of Stellenbosch<br>1984 - 1987 | Bachelor of Science Honours<br>(Biochemistry) |

### OTHER QUALIFICATIONS

|   |                               |
|---|-------------------------------|
| University of Cape Town<br>September 2014 | Heritage Resources Management |
|---|-------------------------------|

### EMPLOYMENT RECORD

|  |  |
|--|--|
| Self-employed  | Town and Regional Planner<br>(2010 - present)        |
| Geostratics cc   | Town and Regional Planner<br>(August 2004 - 2009)    |
| Self-employed  | Town and Regional Planner<br>(2002 - 2003)           |
| Dennis Moss Partnership  | Town and Regional Planner<br>(August 1992 - 2001)    |
| University of Cape Town,<br>Department of Medical Biochemistry | Technical Officer<br>(February 1988 - February 1990) |

### MEMBERSHIP OF PROFESSIONAL BODIES

South African Council for Town & Regional Planners (October 1997)  
South African Institute of Town & Regional Planners (November 1997)

### WORK EXPERIENCE

Stellenbosch Environs Sub-regional Plan, 1996; Dwars River SDF, 2000; Western Cape Coastal Zone Policy, 2002; Tokai-Cecilia EMF, 2006; Western Cape Emergent Farmers: Status and Spatial Distribution, 2007; Integrated Zoning Scheme Regulations: Breede River Winelands Municipality, 2008; Committee Member: Association of Consulting Town & Regional Planners, 1995 - 1998

# South African Council for Town and Regional Planners



## REGISTRATION CERTIFICATE

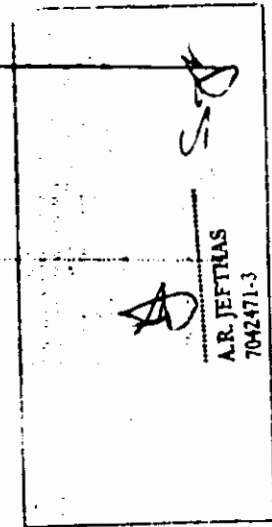
Issued in terms of Section 21 of the Town and Regional Planners Act, 1984  
(ACT 19 of 1984)

This is to Certify that

**JENNIFER MARY TODD**

is registered as a

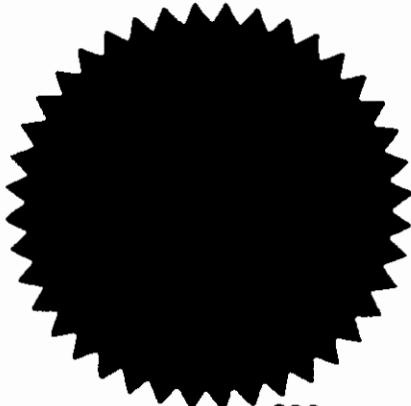
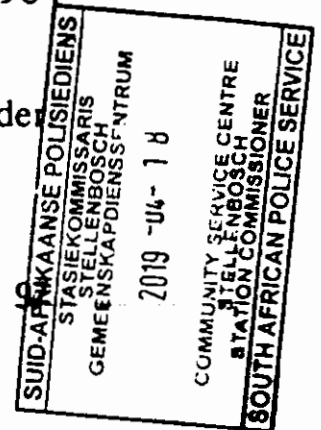
**Town and Regional Planner**



in terms of the Town and Regional Planners Act, 1984  
and is authorised to act as such in accordance  
with the said Act and the Rules prescribed thereunder.

Issued under the Seal of the Council

this 29 day of OCTOBER 19



CERTIFICATE NUMBER

990

*[Signature]*  
PRESIDENT

*[Signature]*  
REGISTRAR

SOUTH AFRICAN  
PLANNING  
INSTITUTION



SAPI

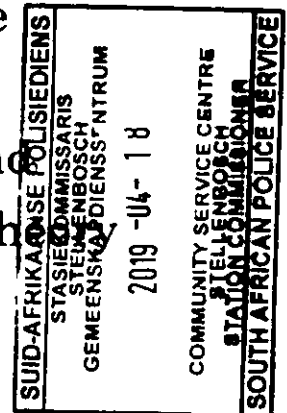
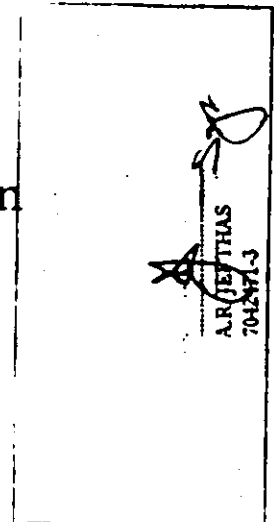
This is to certify that

JENNIFER MARY TODD

having passed a qualifying examination  
was elected by the Board as a

CORPORATE MEMBER

of the Institution founded to enhance  
the art and science of sustainable  
local, regional and national human and  
physical development planning, and the theory  
and practice relating thereto.

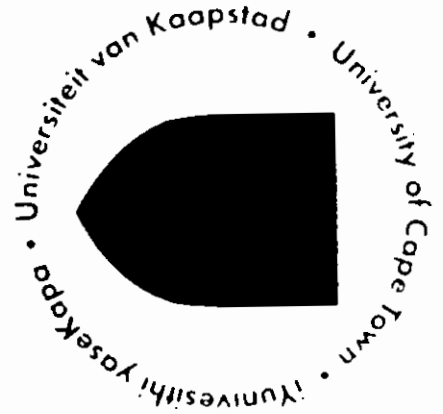


PRESIDENT



NOVEMBER 1997

DATE



*The University of Cape Town*

hereby certifies that

*Jennifer Todd*

successfully completed the 18-hour course

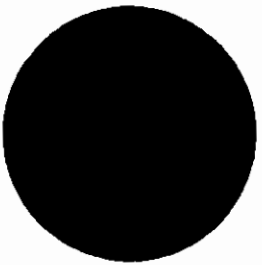
*Heritage Resources Management*

29 September 2014

|                              |
|------------------------------|
| SUID-AFRIKAANSE POLISDIENST  |
| STASIEKOMMISSARIS            |
| STELLENBOSCH                 |
| GEMEENSKAPDIENSTSENTRUM      |
| 2019 -U4- 18                 |
| COMMUNITY SERVICE CENTRE     |
| STELLENBOSCH                 |
| STATION COMMISSIONER         |
| SOUTH AFRICAN POLICE SERVICE |

MR. JEFFTHAS  
042-41-1-3

*B.T. Manning*  
Deputy Chief



*B.T. Manning*  
Deputy Chief





**UNIVERSITY OF CAPE TOWN**  
*with which is incorporated the South African College*

**Degree of  
Master of City and Regional Planning**

*We hereby certify that* JENNIFER MARY TODD  
*was admitted to the Degree of Master of City and  
Regional Planning on* 11 DECEMBER 1991.

*[Signature]*  
MR. JEFFHAS  
762711-3

SUID-AFRIKAANSE POLISIEDIENS  
STASIEKOMMISSARIS  
STELLENBOSCH  
GEMEENSKAPDIENSSENTRUM  
2019 -04- 18  
COMMUNITY SERVICE CENTRE  
STELLENBOSCH  
STATION COMMISSIONER  
SOUTH AFRICAN POLICE SERVICE

*[Signature]*  
Vice-Chancellor

*[Signature]*  
Registrar

# Die Universiteit van Stellenbosch

Hiermee word verklaar dat nademaal

JENNIFER MARY TODD

ten opsigte van die ~~Honneurs-Baccalaureus-graad~~ **Baccalaureus**  
in die Natuurwetenskappe met

BIOCHENIE

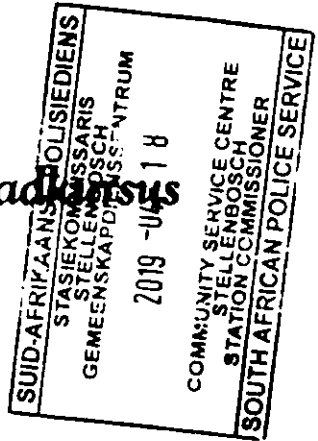
as studierigting, voldoen het aan al die vereistes soos  
neergelê in Wet Nr. 37 van 1959 en die Statuut en  
Regulasies van die Universiteit, die graad

**Honneurs-Baccalaureus in die  
Natuurwetenskappe (Hons.-B.Sc.)**

met al die regte en voorregte daaraan verbonde, by  
geleentheid van 'n Kongregasie van die Universiteit op

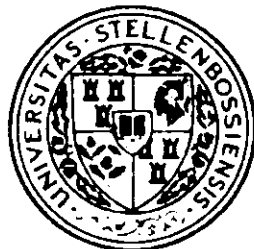
9 DESEMBER 1987

aan HAAR verleen is.



A. J. JEFFTHAS  
7042771-3

Stellenbosch



*[Handwritten Signature]*  
REKTOR  
*[Handwritten Signature]*  
REGISTRATEUR

9 DESEMBER 1987

# Die Universiteit van Stellenbosch

Hiermee word verklaar dat nademaal

JENNIFER MARY TODD

ten opsigte van die driejarige Baccalaureus-graadkursus in die Natuurwetenskappe voldoen het aan al die vereistes soos neergelê in Wet Nr. 37 van 1959 en die Statuut en Regulasies van die Universiteit, die graad

SUID-AFRIKAANSE POLISIEDIENS  
STASIEKOMMISSARIS  
STELLENBOSCH  
MEENSKAPDIENST-TRUUM  
2019-04-18  
COMMUNITY SERVICE CENTRE  
STELLENBOSCH  
STATION COMMISSIONER  
SOUTH AFRICAN POLICE SERVICE

AR. JEFFREYS  
705411

## Baccalaureus in die Natuurwetenskappe (B.Sc.)

met al die regte en voorregte daaraan verbonde, by geleentheid van 'n Kongregasie van die Universiteit op

11 DESEMBER 1985

aan *Jennifer Mary Todd* verleen is.

Stellenbosch



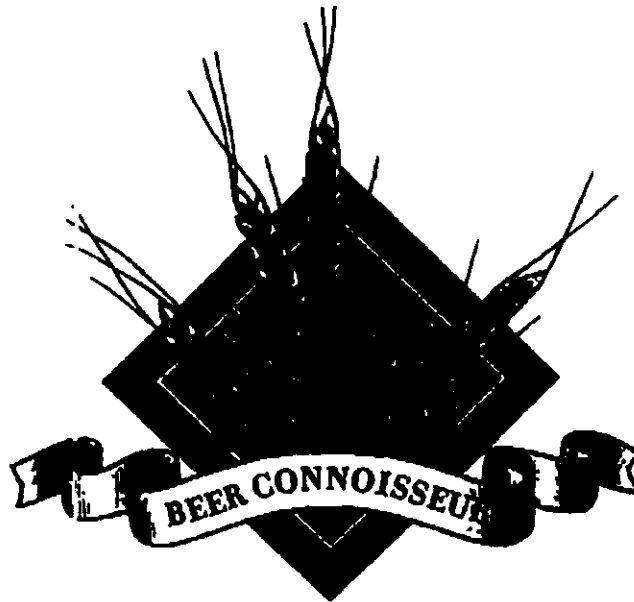
11 DESEMBER 1985

*J. W. Wiers*  
REKTOR

*[Signature]*  
REGISTRATEUR







**Over a Century of skills in the  
Art & Science of Brewing**

**This is to certify that**

*Siphiso Mavumengwana*

**has attended the  
South African Breweries Limited  
Beer Connoisseur Course**

*10-11 April 2007*

**Date**



**for The South African Breweries Limited**

18

**Ilze Couvaras**

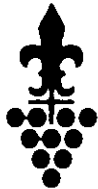
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**From:** Ilze Couvaras  
**Sent:** 23 April 2019 05:14 PM  
**To:** Corlie Smart (smartest@mweb.co.za)  
**Cc:** Daniel Meyer  
**Subject:** NOMINATION FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

Dear Ms C Smart

With reference to your nomination for the appointment as a member of the Stellenbosch Municipal Planning Tribunal received on 18 April 2019 (via email and Drop Box), I herewith acknowledge receipt of your Nomination form and CV accompanied by certified copies of your qualifications and registration certificates

A further communication will be addressed to you in due course



*Kind regards,*

**Ilze Couvaras**

Head Customer Interface and  
Administration

**Planning & Economic Development**

---

T: +27 21 808 8604 | Fax: +27 21 886 6899

Postal: P.O. Box 17, Stellenbosch, 7600

Physical: Plem Street, Stellenbosch, 7600

[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



This e-mail and any files transmitted with it are confidential. If you have received this e-mail in error, please notify the sender immediately by e-mail. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system.

**Ilze Couvaras**

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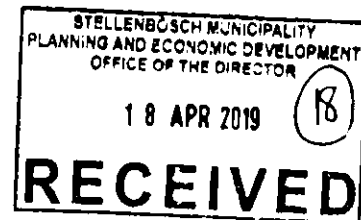
**From:** Corlie Smart <smartest@mweb.co.za>  
**Sent:** 18 April 2019 03:17 PM  
**To:** Ilze Couvaras  
**Subject:** [EX] MPT NOMINATION - 2019 - C H SMART  
**Attachments:** TOELATING.JPG; B PROC.JPG; LETTER TO DIRECTOR APPLICATION MPT 2019.pdf; C H SMART MOTIVATION MPT APRIL 2019.pdf; C H SMART CV APRIL 2019 - MPT.pdf

**Importance:** High

Dear Ilze  
Attached hereto my CV, Application form, motivation and proof of qualifications.  
Please let me know if there is anything else that you need from me.

Regards

**Corlie Smart**  
B.Proc // LL.M  
**Smart Attorneys**  
Heritage and Planning Law  
**083 325 6138**  
**021 882 8927**





# Smart Attorneys

OUR REF: Ms Smart

YOUR REF:

DATE: 16 APRIL 2019

**DIRECTOR: PLANNING AND ECONOMIC DEVELOPMENT  
STELLENBOSCH MUNICIPALITY  
Via email**

Dear Sir

**RE: NOMINATION / APPLICATION FOR MEMBER OF MUNICIPAL PLANNING  
TRIBUNAL 2019**

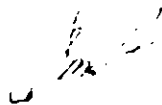
I refer to the above and the Stellenbosch Municipality's call for nomination of members of the MPT.

I attach hereto for **CORNELIA HENDRIKA SMART** the following as required:

1. Complete nomination / application form;
2. The motivation in support thereof;
3. My Curriculum Vitae;
4. Proof of qualifications and certificates.

Should you need any further information feel free to contact me.

Regards



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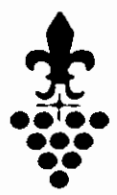
C H Smart

Smart Attorneys

SMART ATTORNEYS  
111 DORP STREET  
STELLENBOSCH

C H SMART  
B.PROC. LL.M  
**083 325 6138**

tel - 021 882 8927  
smarterf@mweb.co.za  
fax - 086 689 2749



**STELLENBOSCH  
MUNICIPALITY**

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT



**DEPARTMENT LAND USE MANAGEMENT**

|                                   |                                      |   |
|-----------------------------------|--------------------------------------|---|
| PO Box 17<br>STELLENBOSCH<br>7599 | Plain Street<br>STELLENBOSCH<br>7600 | Tel no: (021) 808 8604 (Iiza Couvras)<br>Fax no: (021) 886 6899<br>E-mail: <a href="mailto:liza.couvras@stellenbosch.gov.za">liza.couvras@stellenbosch.gov.za</a> |
|-----------------------------------|--------------------------------------|---|

**NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL**

**SECTION A: TO BE COMPLETED BY NOMINATOR** (Section A is not necessary in the event of self-nomination)

|                                    |                |
|------------------------------------|----------------|
| <b>1. DETAILS OF THE NOMINATOR</b> |                |
| Full Names:                        | Surname:       |
| Identity Number:                   | Date Of Birth: |
| Residential Address:               |                |
|                                    | Code:          |
| Postal Address:                    |                |
|                                    | Code:          |
| Tel:                               | Cell:          |
| Email:                             |                |

**2. NOMINATION**

I, \_\_\_\_\_, ID \_\_\_\_\_, whose further particulars are provided above, hereby nominate \_\_\_\_\_ as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).

**3. MOTIVATION** (An additional motivation can be attached separately if required)

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Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2019

\_\_\_\_\_

NOMINATOR

WITNESS

**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT**

|  |                              |
|--|------------------------------|
| <b>1. DETAILS OF THE NOMINEE</b>                   |                              |
| Full Names: Cornelia Hendrika                      | Surname: Smart               |
| Identity Number: 680426 0061 089                   | Date Of Birth: 26 April 1968 |
| Residential Address: 111 Dorp Street, Stellenbosch | Code: 7600                   |
| Postal Address: 111 Dorp Street, Stellenbosch      | Code: 7600                   |
| Tel: 021 882 8927                                  | Cell: 083 325 6138           |
| Email: smartest@mweb.co.za                         |                              |

**2. ACCEPTANCE OF NOMINATION (Only to be completed in the event of nomination)**

I, ....., ID ....., whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS (Please provide the following)**

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal-
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest.

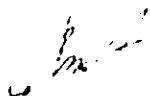


**5. DECLARATION**

I, Cornelia Hendrika Smart, ID. 680426 0061 089 declare that I:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at Stellenbosch on this 16th day of April 2019



\_\_\_\_\_  
NOMINEE/APPLICANT

\_\_\_\_\_  
WITNESS 1

\_\_\_\_\_  
WITNESS 2

# Cornelia Hendrika Smart

HERITAGE AND PLANNING LAW ATTORNEY AND CONSULTANT

OWNER SMART ATTORNEY

## MOTIVATION IN SUPPORT OF APPLICATION – STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

I am currently the Vice Chairperson of the Stellenbosch Municipal Planning Tribunal. I have also, on occasion, acted as the Chairperson of the MPT. I have drafted several planning applications, provided clients with legal advice regarding planning law matters as well as servitudes and property law in general.

Over the past 3 years I have mostly dealt with municipal planning law matters in my legal practise.

I have extensive litigation experience and I have been practising as an Attorney of the High Court for 25 years. I have been practising for my own account as Smart Attorneys for the past 23 years.

During this period I have been involved with court cases which lead to the judgements being reported in the Law Journals. One of these cases pertained to a judgement handed down by the Constitutional Court of South Africa declaring section 44 of the Land Use Planning Ordinance 15 of 1985, unconstitutional.

[Link to the Constitutional Court Judgement: *Minister Of Local Government, Environmental Affairs And Development Planning, Western Cape V Habitat Council & 6 Others* – <http://www.saflii.org/za/cases/ZACC/2014/9.html> ]

On behalf of clients I have:

- Drafted motivational reports in support of Land Use Planning Applications;
- Appealed against decisions of planning authorities in the Western Cape;
- Assisted planning professionals in drafting Land Use Planning Applications;
- Advised clients regarding the development possibilities of land in terms of various municipal By-Law in the Western Cape;
- Drafted legal opinions regarding municipal planning approval, servitudes and property law in general;
- Advised clients on the Building Regulations and Standards Act.

My experience as a member of various committees of Heritage Western Cape and especially my position as the Chairperson of the Appeals Committee has provided me with valuable experience in conducting meetings.

My extensive experience of the National Heritage Resources Act also provides me with skills to make a meaningful contributions to the MPT meetings.

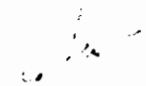
111 DORP STREET  
STELLENBOSCH

083 325 6138

021 882 8927  
[smartest@mweb.co.za](mailto:smartest@mweb.co.za)

As a member of the Impact Assessment Committee of Heritage Western Cape I was, for a period of three years, part of the decision making committee that dealt with development application in the Western Cape.

The above is a brief summary of my experience relevant to the application.



C H SMART

Dated 16<sup>th</sup> of April 2019 – Stellenbosch

# Cornelia Hendrika Smart

HERITAGE AND PLANNING LAW ATTORNEY AND CONSULTANT

OWNER SMART ATTORNEY

## SUMMARY OF QUALIFICATIONS:

|      |   |                        |
|------|---|------------------------|
| 2006 | Masters of Law Degree (LLM)               | University of Pretoria |
| 1993 | Baccalaureus Procuratoris Degree (B.Proc) | University of Pretoria |

## PROFESSIONAL MEMBERSHIPS

|      |  |
|------|--|
| 1995 | Law Society of the Northern Provinces.<br>Admitted attorney and registered as such<br>(With right of appearance in the High Court) |
| 2011 | Law Society of Cape of Good Hope.<br>Admitted attorney and registered as such<br>(With right of appearance in the High Court)      |

## BUSINESS DETAILS

Smart Attorneys – Heritage and Planning Law

111 Dorp Street

Stellenbosch

021 882 8927 / 083 325 6138 / [smartest@mweb.co.za](mailto:smartest@mweb.co.za)

111 DORP STREET  
STELLENBOSCH, 7600

TEL: 021 -8828927  
0833256138

1 | Page

[smartest@mweb.co.za](mailto:smartest@mweb.co.za)



## CURRENT MEMBERSHIP OF COMMITTEES

|                |   |
|----------------|---|
| 2016 – current | Member of Council of Heritage Western Cape                                  |
| 2016 – current | Member of Executive Committee of Heritage Western Cape                      |
| 2016 – current | Chairperson of Appeals Committee of Heritage Western Cape                   |
| 2016 – current | Vice Chairperson of Municipal Planning Tribunal – Stellenbosch Municipality |

## PREVIOUS MEMBERSHIP OF COMMITTEES

|             |  |
|-------------|--|
| 2013 – 2016 | Heritage Western Cape: Impact Assessment Committee (Iacom) |
| 2011 – 2016 | Stellenbosch Heritage Foundation – Vice Chairperson        |

## WORK EXPERIENCE & LIST OF PROJECTS

Projects listed below are a selection of projects undertaken by Corlie Smart as lawyer with specialist knowledge of planning law, property law, litigation and heritage law.

Planning Law and Heritage professional that specifically deals or dealt with matters from heritage policy formulation to providing specialist heritage and planning law skills pertaining to matters in terms of the Planning and Constitutional Law, Planning Legislation including LUPA and related municipal by-laws, National Heritage Resources Act, Promotion of Administrative Justice Act,

## CURRENT PROJECTS

### **LAND USE APPLICATIONS AND LEGAL OPINIONS – LAND USE PLANNING ACT AND MUNICIPAL BY – LAWS – VARIOUS MUNICIPALITIES:**

#### **EDENHOF LIFESTYLE AND RETIREMENT VILLAGE, TULBACH:**

Land use planning application for the approval of a life style village development in terms of the municipal planning By-Laws and LUPA.

**EDENHOF GOLF COURSE ESTATE, TULBACH:**

Land use planning application for the approval of a life style village development in terms of the municipal planning By-Laws and LUPA.

**LABORIE FARM, PAARL:**

Advise on planning application for the approval of various consent uses in terms of the municipal planning By-Laws and LUPA.

**PICARDIE FARM, PAARL:**

Advise on planning application for the approval of various consent uses in terms of the municipal planning By-Laws and LUPA.

**WATER OAK FARM, KLEIN CONSTANTIA, CAPE TOWN:**

Advise on planning and heritage applications

**ROWAN STREET 13, STELLENBOSCH:**

Review Application to set aside approval of various planning application decisions and approved building plans.

Appeal in terms of LUPA and Municipal by-laws against the granting of departures on behalf of owner.

**LEASE FARM 369P STELLENBOSCH:**

Review application to set aside various decisions of officials relating to the lease agreement and issuing of Exemption Certificate into the By-Laws and LUPA

## COMPLETED PROJECTS – MUNICIPAL PLANNING BY-LAWS, LUPA AND PROPERTY RELATED MATTERS

**BON ESPERANCE, STELLENBOSCH:**

Heritage application and advise on departure application in terms of municipal By-Laws and LUPA.

**ERF 3542, SIMONSTOWN:**

Departure Application in terms of municipal planning By-Laws and LUPA.

**TOUWSBERG NATURE RESERVE:**

Advise on the subdivision of agricultural land, environmental approval and companies act.

**ORANJEVLEI CLAY MINE, VREDENBURG:**

Oppose application for granting of departure for mining activities on farm.

**29 DERRY ROAD, VREDEHOEK:**

111 DORP STREET  
STELLENBOSCH, 7600

TEL: 021 -8828927  
0833256138

3 | Page

smartest@mweb.co.za

Appointed as planning law attorney to draft and oppose building plans of property.

**12 AVENUE BRITTANY, FRESNAYE, CAPE TOWN:**

Appointed as planning law attorney to draft and oppose rezoning of property.

**ERF 9197, STELLENBOSCH:**

Appointed to appeal a zoning scheme approval

**ERF 657B, STELLENBOSCH:**

Appointed to provide an opinion regarding zoning scheme regulations

**ERF 8358, STELLENBOSCH:**

Appointed by Johann Marais Attorneys to draft motivational report for rezoning

**PETER FALKE FARMS, STELLENBOSCH**

Appointed by Johann Marais Attorneys to draft motivational report for rezoning

## COMPLETED PROJECTS – HERITAGE LEGISLATION MATTERS

**KLEIN BABYLONSTOREN FARM, DRAKENSTEIN:**

Relocation of graves on farm, consultation process and all relevant applications.

**KLEIN BABYLONSTOREN FARM, DRAKENSTEIN:**

N.I.D. ito NHRA for development on farm

**20 MAIN ROAD, MUIZENBERG:**

Legal opinion regarding additions and alterations ito section 27

**CONSTANTIA NECK – ERF 1847, CAPE TOWN:**

Represent client regarding settlement relating to unauthorised work

**40 ROWAN STREET, STELLENBOSCH:**

Appointed as Heritage Consultant in order to obtain permit in terms of section 34 for demolition of structure

**ERF 4423, HOUT BAY:**

N.I.D. ito NHRA on behalf of owner

**18 VREDEHOEK AVE, VREDEHOEK:**

111 DORP STREET  
STELLENBOSCH, 7600

TEL: 021 -8828927  
0833256138

4 | Page

smartest@mweb.co.za

Appointed as Heritage Consultant in order to obtain permit in terms of section 34 for additions and alterations.

**ALPHEN HOTEL DEVELOPMENT, CONSTANTIA:**

Appointed as heritage and planning attorney by Shepstone and Wylie Attorney to appeal a decision by Heritage Western Cape

**RADIO LEAGUE OF SOUTH AFRICA**

Appointed to provide opinion regarding the Zoning Scheme Regulations of the City of Cape Town relating to planning approval of radio masts.

**MARTIN MELCK WAREHOUSE – STRAND STREET, CAPE TOWN:**

Appointed as heritage and planning law attorney to draft and oppose application to develop in a heritage overlay zone in terms of Zoning Scheme Regulations of City of Cape Town.

**28 VAN DER STEL ROAD, STELLENBOSCH:**

Appointed as Heritage Consultant in order to obtain permit in terms of section 34 for demolition of structure

**38 ROWAN STREET, STELLENBOSCH:**

Appointed as Heritage Consultant in order to obtain permit in terms of section 34 for demolition of structure

**43 MARKET STREET, STELLENBOSCH:**

Appointed as Heritage Consultant in order to obtain permit in terms of section 34 for additions and alterations.

**1 MURRAY STREET, STELLENBOSCH:**

Appointed as Heritage Consultant in order to obtain permit in terms of section 34 for additions and alterations.

**BATON ROUGE FARM:**

Appointed as Heritage Consultant in order to obtain permit in terms of section 34 for demolition of structure

**WELTEVREDEN FARM:**

Appointed as Heritage Consultant in order to obtain permit in terms of section 27 for additions and alterations.

**JONKERSDRIFT FARM:**

Appointed as heritage and planning attorney by Shepstone & Wylie Attorney to appeal a decision by Heritage Western Cape

**REFEREES**

**STUART HERMANSEN**

**HB ARCHITECTS**

[stuart@hermansen.co.za](mailto:stuart@hermansen.co.za)

**ANNEKE VIJJOEN**

**DIRECTOR- SHEPSTONE AND WYLIE ATTORNEYS**

**021 419 4722**

[Aviljoen@wylie.co.za](mailto:Aviljoen@wylie.co.za)

**ADV ANDRE BEZUIDENHOUT**

**0826507773**

[apbez@law.co.za](mailto:apbez@law.co.za)

**PENELOPE MEYER**

**LEGAL ADIVISOR – HWC**

**0740899315**

[penemey@gmail.com](mailto:penemey@gmail.com)



# Universiteit van Pretoria

Die Raad en die Senaat verklaar hiermee dat die graad

## Baccalaureus Procurationis

met al die regte en voorregte daaraan verbonde by geleentheid van  
'n kongregasie van die Universiteit toegeken is aan

**CORNELIA HENDRIKA SMART**

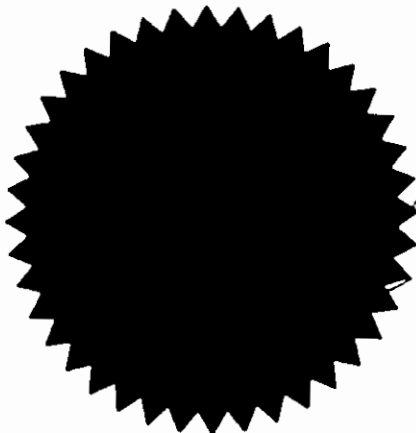
kragtens die Wet en Statuut van die Universiteit

Namens die Raad en die Senaat

Visekanselier en Rektor

Namens die Fakulteit  
Regsgeleerdheid

Dekaan



JOHAN VAN HEERDEN  
COMMISSIONER OF OATHS  
PRACTISING ATTORNEY  
BARNSTABLE 17A  
15 NW WOOD MANSIE PRETORIA

Registrateur

1993-12-02

G.P. 3. 013-0734

J353A

**IN DIE HOOGGEREGSHOF VAN SUID-AFRIKA**  
 ( TRANSVAALSE PROVINSIALE AFDELING)

PRETORIA , hede die 12de dag van SEPTEMBER 19 95

Voor Sy Edele Regter SMIT  
 Voor Sy Edele Regter SOUTHWOOD

**NADEMAAL DIT GEBLYK HET DAT**

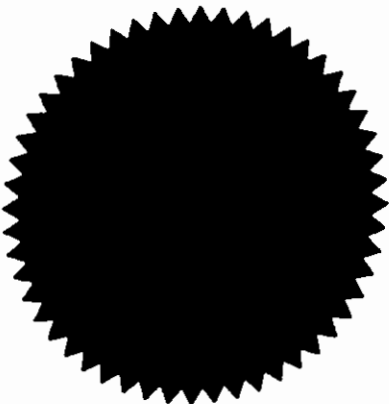
CORNELIA HENDRIKA SMART

bevoeg is om te praktiseer en toegelaat te word as

PROKUREUR

van hierdie Hof, word dit gelas dat <sup>haar</sup> ~~sy~~

naam as sodanig deur die bevoegde amptenaar op die Rol geplaas word.



Op dieselfde dag ingeskryf.

Op las van die Hof.

Griffier.

Griffier.





**Ilze Couvaras**

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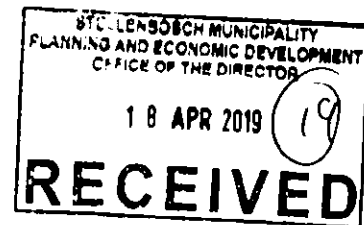
**From:** Corlie Smart <smartest@mweb.co.za >  
**Sent:** 18 April 2019 03:21 PM  
**To:** Ilze Couvaras  
**Subject:** [EX] MPT NOMINATION FOR SIPHIWO MAVUMENGWANA  
**Attachments:** Sipiwo personal profile.pdf; CV.docx; qualifications.pdf; Nomination form for MPT 2019 signed.pdf; motivation MPT.docx

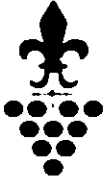
**Importance:** High

Hi Ilze  
Attach the nomination of Mr Sipiwo Mavumengwana and the supporting documents.

Regards

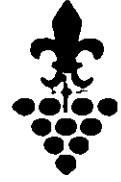
**Corlie Smart**  
B.Proc // LLM  
**Smart Attorneys**  
Heritage and Planning Law  
**083 325 6138**  
**021 882 8927**





## STELLENBOSCH MUNICIPALITY

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT



### DEPARTMENT LAND USE MANAGEMENT

PO Box 17  
STELLENBOSCH  
7599

Plein Street  
STELLENBOSCH  
7600

Tel no  
Fax no:  
E-mail:

(021) 808 8604 (Izsa Courvaras)  
(021) 886 6899  
izsa.courvaras@stellenbosch.gov.za

### NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

#### SECTION A: TO BE COMPLETED BY NOMINATOR (Section A is not necessary in the event of self-nomination)

| 1. DETAILS OF THE NOMINATOR                       |                              |
|---|------------------------------|
| Full Names: Cornelia Hendrika                     | Surname: Smart               |
| Identity Number: 680426 0061 089                  | Date Of Birth: 26 April 1968 |
| Residential Address: 111 Dorp Street Stellenbosch |                              |
|   | Code: 7600                   |
| Postal Address: 111 Dorp Street Stellenbosch      |                              |
|   | Code: 7600                   |
| Tel: 021 882 8927                                 | Cell: 083 325 6138           |
| Email: smartest@web.co.za                         |                              |

#### 2. NOMINATION

I, Cornelia Hendrika Smart, ID 680426 0061 089, whose further particulars are provided above, hereby nominate Sipho Innocent Mavimengwana as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).

#### 3. MOTIVATION (An additional motivation can be attached separately if required)

Please find attached motivation.

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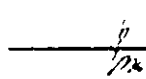


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Signed at Stellenbosch on this 17 day of April 2019

  
\_\_\_\_\_

NOMINATOR

\_\_\_\_\_

WITNESS

**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT**

| <b>1. DETAILS OF THE NOMINEE</b> |                              |                |              |
|----------------------------------|------------------------------|----------------|--------------|
| Full Names:                      | Siphiwo Innocent             | Surname:       | Mavumengwana |
| Identity Number:                 | 7008295587089                | Date Of Birth: | 29/08/1970   |
| Residential Address:             | 67 Daniels Avenue, Worcester |                |              |
|                                  |                              | Code:          | 6852         |
| Postal Address:                  | As above.                    |                |              |
|                                  |                              | Code:          |              |
| Tel:                             |                              | Cell:          | 082 409 4600 |
| Email:                           | gebanegroup@gmail.com        |                |              |

**2. ACCEPTANCE OF NOMINATION** *(Only to be completed in the event of nomination)*

I, Siphiwo I. Mavumengwana, ID 7008295587089, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS** *(Please provide the following)*

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body.
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal-
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest.

4.2 A member has conflict of interest if:

- 421 the member, a family member, partner or business associate of the member is the applicant or has a pecuniary or other interest in the matter before the Tribunal;
- 422 the member has any other interest that may preclude or reasonably be perceived as precluding the member from performing the functions of the member in a fair, unbiased and proper manner;
- 423 the member is an official in the employ of national, provincial or local government if the department by which such an official is employed, has a direct or substantial interest in the outcome of the matter.

4.3 I hereby declare the following interests that may conflict with my duties as a member of the Stellenbosch Municipality. *(Only if there is potential conflict of interests)*

N/A

**5. DECLARATION**

I, Siphiwo I. Mavumengwana, ID 7008295587089 declare that I:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at Worcester on this 16th day of April 2019

S. Mavumengwana  
NOMINEE/APPLICANT

N. Wullschleger  
WITNESS 1

NP Williams  
WITNESS 2

### PERSONAL PROFILE: Siphiwo I Mavumengwana

**Founder & CEO:** ConBin South Africa (Pty) Ltd

**CEO:** Oasis Development Agency NPO

**Member:** Heritage Western Cape Council, a Provincial Heritage Authority

**Chairperson:** Inventory, Gradings and Interpretations Committee (IGIC)

- Siphiwo Mavumengwana was born in Worcester on 29 August 1970. He lived and worked in Cape Town for blue chip companies in South Africa, including Old Mutual (Section Head), Wesbank (Business Development Manager) and SA Breweries (Account Manager).
- He is a founder and former director of SANDC Inc. (a section 21 company previously based in the Cape Winelands). **SANDC Inc. specialised in business/ management/ advisory services**, local economic development and business skills training.
- Through SANDC Inc., Siphiwo facilitated the roll-out of a national DTI (Dept of Trade and Industry) **Rural Distribution Programme** in the Cape Winelands. The programme objective was to extend the reach of the department's financial incentive schemes to rural communities targeting micro, small and medium businesses.
- During 2002/03, he facilitated a **community empowerment program** in the Breede Valley municipality area titled Walala Wasala. The programme funded by the Dept of Social Development targeted rural women, youth and the disabled for skills training. More than 2,000 women and youth were trained in basic to intermediate ICT skills.
- During 2003/04 SANDC Inc. was awarded a contract to **roll out Project RAVE** in the Cape Winelands area. RAVE was a **national project of the Wholesale and Retail SETA (W&R SETA)** funded by the Department of Labour through the National Skills Fund. This skills training programme targeted beneficiaries in the retail sector. We facilitated the roll out of the project in poor communities in Worcester, De Doorns, Touwsrivier, Rawsonville and Stellenbosch. **SANDC Inc. trained 2400 participants towards a national target of 10000. More than 600 survivalist/emerging and small businesses were supported by SANDC Inc. through this initiative.**
- Siphiwo is a former Associate Member of the Institute of Business Advisors Southern Africa (IBASA), South African Quality Institute (SAQI) and the Proudly South African campaign, 2004.
- He is a corporate and academic graduate: Management Development Programme (MDP) (Old Mutual). Certificate: Asset Finance (Wesbank) and Dip: Marketing (Varsity College)

### CAREER HISTORY

- Siphiwo is a founder and CEO of Con Bin South Africa (CBSA) a wheelie bin country master franchisee.
- Currently Siphiwo serves in the Council of Heritage Western Cape, a provincial heritage authority, from 2013-2016 and 2016-2019. Siphiwo serves in the Impact Assessment

Committee (IACom) and is chairperson of Inventories, Gradings and Landscape Committee (IGIC). He previously served in the Appeals Committee.

- He is a past director: sales and marketing at SH Civils Pty Ltd. A construction material supply company in the Cape Winelands.
- In 1993, he was appointed trainee manager at Old Mutual (Mutualpark, Pinelands) and was promoted to Section Head a year later. He led an in-house market research team (conducting a viability study) tasked with exploring the possibility of using Xhosa for business communication at Client Services Administration division at Mutualpark. The system is now used by major retail banks on the ATM's.
- Sipiwo holds a marketing qualification from VarsityCollege, Cape Town campus.
- He graduated from an intensive two year Management Development Programme (MDP) at Old Mutual. A similar programme is offered at UWC at NQF6 level.
- In 1995 he joined Wesbank as a Senior Business Development Officer and was soon promoted to Business Development Manager.
- At Wesbank he graduated from an 18-month Banking Asset Finance certificate program. While at Wesbank Plumstead, the branch was awarded the Best Branch in the Western Cape for achieving sales target and exceptional customer service. Sipiwo will later employ the same principles in his SANDC Inc. business consulting business.
- In 2014, trading as Mavuso Consulting, Sipiwo was appointed technical development consultant to the Community Works Program (CWP) Worcester, by a provincial implementing agent. This is a national poverty alleviation program funded by CoGTA in the Breede Valley.
- As a technical consultant, he implemented project diagnostic assessment tools and apply remedial solutions to revive the project in Zwelethemba, Worcester.
- He is a community leader in good standing in the community of Zwelethemba where he facilitated many community development projects with the support of the local community.

#### **CURRENT BUSINESS INTERESTS**

- Founder and CEO of Con Bin South Africa. A company specialises in commercial wheelie bin cleaning and assembly of wheelie bin machine for export market in the SADC region.
- Currently a member of Oasis Development Agency. The organisation is facilitating the roll out of a urban upgrade project, the Zwelethemba Economic Development Corridor. The objective is the establishment of a shopping mall and the development of identified nodal points (e.g. the swimming pool) and the general upgrade of the façade along the economic corridor.

## BOARD/COMMITTEE APPOINTMENTS

- **2013–2016 (2016-2019).** *Current. Council member: Heritage Western Cape (HWC).* He serves on the Impact Assessment Committee (IACom) and is a former member of HWC Appeals Committee (2013). Chairperson of Inventories, Gradings and Landscape Committee (IGIC) 2016-2019.
- **2012–2015:** *Governing Board: Western Cape Liquor Authority* Served in the following committees: Operations, Finance and Audit and Stakeholder Relations.
- **2011/12:** *Audit and Performance Evaluation Panel: Breede Valley Municipality,* in line with PFMA and MFMA.
- **2011–2014:** *Ward committee member,* responsible for finance and economic development portfolio.
- **2012-2014:** *Community Works Programme Reference Committee member.* A community led national project funded by the Department of Cooperative Governance and Traditional Affairs (CoGTA), in the Breede Valley area.
- **2013-2016: Current: Premier's representative in the Management Committee, Worcester provincial museum.**
- **2014-2016:** *Current: Executive Committee: Worcester Hope and Reconciliation Process, and Human Settlements task team convenor.*
- **2013-2016:** *Current: Worcester Business Forum Management Committee member,* serving in the *External Relations portfolio*

28 February 2016

END.

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Personal resume'

Siphiwo I. Mavumengwana

|                               |  |
|-------------------------------|--|
| <b>Surname:</b>               | <b>Mavumengwana</b>  |
| <b>First names:</b>           | Siphiwo Innocent   |
| <b>Physical address:</b>      | 67 Daniels Avenue, Zweletemba WORCESTER,<br>WESTERN CAPE 6852  |
| <b>Postal address:</b>        | As above   |
| <b>Contact details:</b>       |  |
| • Home:                       | 023 345 1179   |
| • Mobile:                     | 082 409 4600   |
| • E-mail:                     | <a href="mailto:gebanegroup@gmail.com">gebanegroup@gmail.com</a>   |
| • Fax to mail:                | 086 558 3947   |
| <b>Nationality:</b>           | South African  |
| <b>Identity number:</b>       | 7008295587089  |
| <b>Gender:</b>                | Male   |
| <b>Age:</b>                   | 42 years   |
| <b>Marital status:</b>        | Married  |
| <b>Dependants:</b>            | Two. 16 and 3 years respectively   |
| <b>Drivers licence:</b>       | Code EC1, unendorsed   |
| <b>Willingness to travel:</b> | Yes  |
| <b>Hobbies:</b>               | <ul style="list-style-type: none"> <li>• Landscape and wildlife photography</li> <li>• Camping/mountain climbing/outdoor living</li> <li>• Collecting artefacts</li> </ul> |

| <b>LANGUAGE PROFICIENCY</b> | <b>Speak</b> | <b>Read</b> | <b>Write</b> |
|-----------------------------|--------------|-------------|--------------|
| English                     | 100%         | 100%        | 100%         |
| Xhosa                       | 100%         | 100%        | 100%         |
| Afrikaans                   | 75%          | 70%         | 70%          |
| Zulu                        | 80%          | 80%         | 80%          |

| <b>ACADEMIC QUALIFICATIONS</b>                      | <b>Year/s</b> | <b>Subjects</b>                         |
|---|---------------|---|
| Obadyah College (Plumstead)/<br>Luhlaza High School | 1989          | Matric                                  |
| University of the Western Cape                      | 1990 – 1992   | BAI (Industrial Psychology, Physiology, |

|  |      |  |
|--|------|--|
| Varsity College<br>School of Business and Technology<br>Cape Town Campus<br>(Rondebosch) | 2008 | Sociology)<br>Diploma: Marketing Management<br>(Marketing Strategy,<br>Consumer markets & consumer buyer<br>behaviour,<br>Business markets & business buyer<br>behaviour<br>Marketing information systems<br>Branding and pricing strategies<br>Marketing communication<br>Market research<br>(diploma withheld due to outstanding fees) |
|--|------|--|

**PROFESSIONAL ASSOCIATION/S**

Institute of Business Advisers Southern Africa (past)

**ACCREDIATION STATUS**

Associate, with the right to use letters AIBA and title ASSOCIATE OF IBA SOUTHERN AFRICA , 2004

**BOARD/COMMITTEE APPOINTMENTS**

| <b>INSTITUTION</b>  | <b>POSITION</b>   | <b>PERIOD</b>  | <b>APPOINTED BY</b>   |
|---|---|--|---|
| Western Cape Government:<br>Department of Economic<br>Development and Tourism | Western Cape Liquor Authority<br>Schedule 3A public entity:<br>Board Member   Business and<br>Governance Seat | 2012 – 2015 (part time<br>appointment)   | MEC for Finance, Economic<br>Development and Tourism,<br>Mr A. Winde  Western Cape.<br>Established in terms section 2 of<br>the Western Cape Liquor Act No<br>4 of 2008, i.e. to administer liquor<br>regulation in the province and<br>reporting to provincial parliament. |
| Breede Valley Municipality  | Performance Evaluation Panel  | For the 2010/11 final mid-year<br>performance review and<br>2011/12 annual performance<br>assessments. | Performance Management<br>Manager   |
| Breede Valley Municipality  | Ward 16: Ward Committee<br>member   Finance and Economic<br>Development portfolio                             | 2011 – 2014  | Ward constituency   |

**OTHER COURSES/ QUALIFICATIONS/ MEMBERSHIP OF PROFESSIONAL BODIES**

| <b>INSTITUTION</b>                       | <b>QUALIFICATION</b>                          | <b>DATE ACHIEVED</b> | <b>COURSE CONTENT</b>  |
|--|---|----------------------|--|
| Old Mutual, Mutualpark<br>Pinelands      | Management Development<br>Programme (MDP)     | 1995                 | Two year intensive management<br>skills development programme<br>covering; <ul style="list-style-type: none"> <li>• Quality Management Systems</li> <li>• Customer service</li> <li>• Strategic planning</li> <li>• Human Resources and<br/>Labour Relations principles.</li> </ul>  |
| Wesbank (a division of FNB)<br>Cape Town | Finance School Programme<br>(Banking Finance) | 1997                 | 18 month finance skills<br>programme covering asset<br>finance, risk management, sales<br>and marketing management and<br>administration.<br>Included was; <ul style="list-style-type: none"> <li>• Assessing company financial<br/>statements to determine<br/>creditworthiness.</li> <li>• Sales and marketing</li> <li>• Risk profiling</li> <li>• Credit management</li> </ul> |

**COMPUTER LITERACY:** MS Word, MS PowerPoint, MS Excel, Internet incl. e-mail.

**EMPLOYMENT HISTORY**

| <b>Company</b>  | <b>Period of service</b> | <b>Position</b> | <b>Reporting to?</b> | <b>Reason for leaving</b>            |
|---|--------------------------|-----------------|----------------------|--------------------------------------|
| South African Breweries<br>Ltd.<br>Marketing, Sales &<br>Distribution | Jan '06 – June '09       | Account Manager | Sales Manager        | To start own consulting<br>business. |

|  |                    |                                 |                    |  |
|--|--------------------|---------------------------------|--------------------|--|
| Cape Inland<br>Cape Region (Eastern and<br>Western Cape) |                    |                                 |                    |  |
| SANDC Inc. Business<br>Consulting                        | Jan '00 – Dec '05  | Owner manager                   | Board of Directors | Business closed down.                          |
| Wesbank (a division of<br>FNB)                           | July '95 – Dec '98 | Business Development<br>Manager | Branch Manager     | To start own business.                         |
| Old Mutual, Mutualpark<br>Pinelands                      | Jan '93 – July '95 | Section Head                    | Department Head    | To further career<br>aspirations.              |
| SAIRR (Western Cape)                                     | 1989 – 1992        | Bursary administrator           | Programme Director | Part-time employment<br>while studying at UWC. |

#### EXPERIENCE, LEADERSHIP QUALITIES AND PREVIOUS ACHIEVEMENTS

- *Starting own business consulting agency.* SANDC Inc. Business consulting focusing on small business development.
- *Conferred an ASSOCIATE MEMBER* of the Institute of Business Advisers Southern Africa in 2004, while managing own company, with the right to use the letters AIBA and title Associate of IBA Southern Africa.
- *Corporate graduate* of Old Mutual's *Management Development Programme* and Wesbank's *Finance School*.
- Participated in a *national roll-out of ProjectRAVE*, a Wholesale and Retail SETA project.  
SANDC Inc. trained more than *400 community-based start up and existing small businesses* in the Cape Winelands district.
- In contribution towards poverty eradication I have facilitated ICT and business skills development and capacity building programmes through development training, mentoring of CBO's, NGO's and smme's in poverty stricken areas of the Cape Winelands district.
- Conducted a *Walala Wasala community empowerment project focusing on computer literacy skills* development in Worcester, De Doorns and Rawsonville (Breede Valley Municipality), *funded by the Department of Social Development*. Target market was *unemployed youth and women*.
- Having facilitated organizational development programmes, I am familiar with grant and financial management and community development processes, i.e. project conceptualization and appraisal, drawing project proposals, monitor and evaluate project implementation and project hand-over.
- My ward committee membership is testimony to working with community organisations (stakeholder management and community relations), while serving at the governing Board of the Western Cape Liquor Authority (most senior authority at provincial public entity level) is a testimony to the level I interact.
- I am a former member of the *Proudly South African* campaign and *South African Quality Institute (SAQI)* through SANDC Inc.
- Head of a research team at Old Mutual tasked with "Exploring possibilities of using Xhosa for business communication at head office". ABSA has since implemented the use indigenous languages on their ATM's.

- Recently elected to the ward committee Breede Valley Municipality Ward 16 (after the 2011 local government elections), to head the *Finance and Economic Development* unit.

#### COMPETENCIES

- Negotiating skills.
- Good planning and budgeting attributes.
- Presentation and time management skills.
- Research and report writing skills.
- Lateral and analytical thinking ability.
- Managing interpersonal relations.
- Conflict management skills.
- Project management and coordination skills
- I am fluent in Xhosa (mother tongue) with strong computer literacy and analytical skills, and resident in the Western Cape.

#### REFERENCES

| NAME                | POSITION   | COMPANY   | CONTACT NUMBERS   |
|---------------------|--|---|---|
| Mr David McThomas   | Chief Financial Officer and previous acting Municipal Manager                | Breede Valley Municipality and member of Performance Evaluation Committee as acting MM. | 023 – 348 2600<br>dmcthomas@bvm.gov.za                            |
| Mr Shepherd Mdlangu | Former School Principal and business owner.                                  | Siyafuneka Primary School   | 072 120 6967/ 023 -343 1891/<br>023-342 8285                      |
| Mr Mveleli Ncula    | WC Liquor Authority Board Deputy Chairperson and former SARU Chief Executive | Western Cape Liquor Authority   | 082 990 0016<br>mveleli@sarugby.co.za<br>Mvelelincula@gmail.co.za |

## MOTIVATION:

### Stellenbosch Municipality Planning Tribunal

- I was a member of the **annual report assessment** of Stellenbosch Municipality. BCM's annual report, and the annual financial statements, are published on the website of the municipality. I was a member of the assessment team, which was a result of the Municipality's decision to assess the financial statements of the Stellenbosch Municipality.
- In 2011, I was appointed to the **Audit and Performance Evaluation** Committee. This committee was tasked with municipality overall performance evaluation, including assessing the work of the various departments in line with their performance agreements.
- I participated in the **IDP Representative Forum** of the BCM. In this forum, I have input into the IDP development process and all the local government services provided. Municipality Spatial Development Framework (MDF) is an integral part of spatial planning, as an enabling spatial development policy.
- As a **award committee member** (2011-2014), I was responsible for the awarding of the award for development projects.
- I designed and developed a **commercial development corridor** in the local township of Swellendam, Worcester. This commercial corridor's objective is to design and upgrade a business hub in the centre of the community. The development is designed to support formal and informal businesses that they implement each other. This also supports local economic development. The municipality has recently issued a tender for the roll-out of this initiative, to the value of R1 million.
- As the **chairman** of the urban settlement committee in the Worcester Region and Beaufort West, I have facilitated the design and development of a new urban settlement pattern which has replaced the current housing policy of the Breede Valley Municipality.
- The Department of Trade and Industry, **Rural Distribution Programme** extended the reach of my business development services to the rest of the Cape Wine and agricultural sector, with a view to increasing the rural economic growth by supporting small businesses.
- I was represented by the wine sector in the **Wine & Agricultural Sector** of the **WAFS** in Stellenbosch, focusing on the wine sector. The focus of the work of the wine sector is to support small businesses in the sector.
- Member of the **Committee of Business** in Worcester, which is the external body for the business community.
- In the **Worcester** region, I have been a member of the **Worcester** committee of the **Worcester Wine** region, by responsibility of the wine municipality. I have been a member of the **Worcester** committee of the **Worcester** region, which is a part of the **Worcester** region. I have been a member of the **Worcester** committee of the **Worcester** region, which is a part of the **Worcester** region. I have been a member of the **Worcester** committee of the **Worcester** region, which is a part of the **Worcester** region.
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2011

Worcester, Western Cape

2011-2014

28/09 2012 13:31 FAX

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Universiteit van Wes-Kaapland

University of the Western Cape

Privaatsak X17  
Bellville, 7530  
Republiek van SA  
Tel. Ad: UNBELL, SA  
Tel: 959-2911

Private Bag X17  
Bellville, 7530  
Republic of SA  
Tel. Add: UNBELL, SA  
Tel: 959-2911

Verwys./Ref. 7982263

to certify that SIPHIWO INNOCENT MAMUMENGWANA born 28/06/70  
studied the undermentioned courses in part-completion of the Degree/diploma

|                               |   |
|-------------------------------|---|
| S. A. I                       |   |
| INDUSTRIAL PSYCHOLOGY BPS 111 | C |
| INDUSTRIAL PSYCHOLOGY BPS 121 | C |
| SOCIOLOGY 121                 | D |
| XHOSA 121                     | D |
| PHYSIOLOGY 115                | C |
| PHYSIOLOGY 125                | C |

Signature

S. Matthews

UNIVERSITEIT VAN WES-KAAPLAND  
PRIVAATSAK X17, BELLVILLE, CAPE  
REKORDS  
1991 -01- 21  
RECORDS  
UNIVERSITY OF THE WESTERN CAPE  
PRIVATE BAG X17, BELLVILLE, CAPE





# THIS IS TO CERTIFY

That having satisfied the current qualifying requirements

**Sihlivo Mavumengwana**

was admitted as an ASSOCIATE of the Institute on  
24 May 2004

with the right to use, subject to annual renewal, the letters IBA and title  
Associate of IBA Southern Africa  
given under the Common Seal of the Institute

Chairman

Secretary

Certificate No: SA-A8147

This Certificate remains the property of:

INSTITUTE OF BUSINESS ADVISERS SOUTHERN AFRICA, PO BOX 36878, MENLO PARK, PRETORIA 0102

Issued without alteration or erasure / Uitgevelek sonder veranderings of uitwasing

Secretary, Joint Matriculation Board  
 Sekretaris, Gemeenskaplike Matrusulasieraad

14651.7V 938

1990/C/101 with effect from

Examiners Officer  
 Eksaminasieamptenaar  
 Director-General: Education and Training  
 Direkteur-generaal: Onderwys en Opvoeding

This candidate has been exempted from the Matriculation Examination of the Incorporated Universities in the Republic of South Africa  
 Hierdie kandidaat is verigmak van die Matrusulasie-eksamen van die Ingevoegde Universiteite in die Republiek van Suid-Afrika

*W. J. M. N. N.*  
*J. H. M. N.*

XX  
 XX  
 BIOLOGIE HG PHYSICAL SCIENCE SG  
 NATUR- EN SKETSKUNDE SG MATHEMATICS SG  
 ENGLISH SECOND LANGUAGE HG ENGLISH TWEDE TAAL HG  
 AFRIKAANS SECOND LANGUAGE HG AFRIKAANS TWEDE TAAL HG  
 XHOSA FIRST LANGUAGE HG XHOSA EERSTE TAAL HG

Symbol/Simbol

Subjects passed/Vakke geslaag

AS29465

EXAM. NO./EKSAMENNR.

MAVUMENGHANA SIPHERO INNOCENT

AWARDED TO/TOEGEKEN AAN:

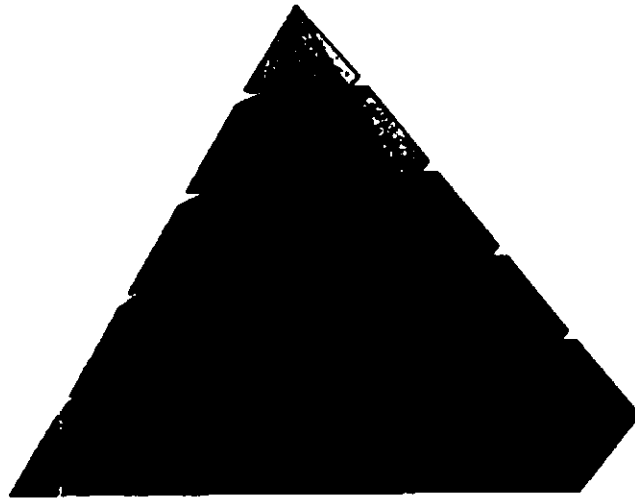
Senior Certificate (S10)  
 Senior Certificate Examination  
 (National Senior Certificate Examination)  
 (Nasionale Senior Sertifikaat-eksamen)

REPUBLIEK VAN SUID-AFRIKA



REPUBLIC OF SOUTH AFRICA

0001 287



# CLIENT SERVICES ADMIN

This is to certify that

**Siphiwo Mavumengwana**

has successfully completed the  
Management Development Scheme

A.G.M.                      D.M.                      H.R.C.

Date: 28 April 1995





# Certificate of Accomplishment

*This serves to confirm that*

**Siphiso Mavumengwana**

*has successfully completed the*

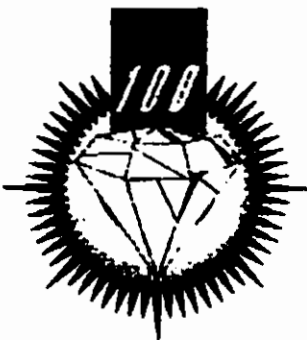
**WESTERN CAPE MOTOR NITE SCHOOL**

**1996**

**PROGRAMME**

**1996-11-8**

*Date*



*Regional Manager*

**KEMP SCOTT**  
*Manager Human Resources*

28/09 2012 13:37 FAX

006



# Certificate • Sertifikaat



This is to certify that  
Hiermee word gesertifiseer dat SIPHIWO MAVUMENGWANA

Has completed  
a training  
'n opleidings

and appropriate tests in  
en toepaslike  
toetse voltooi het in

## A B C OF FINANCE

for a training period of  
vir 'n opleidings tydperk van 3 days  
dae

From  
Vanaf 02/10/96 to  
tot 04/10/96

Date of issue  
Datum van uitreiking 07/10/96

  
Training Manager/Officer  
Opleidingsbestuurder/-beampte

  
Managing Director/Regional Manager  
Besturende Direkteur/Streeksbestuurder



# Certificate

*This is to certify that*

***Siphino***

**Has completed a course with the Wilderness Leadership School  
and that instruction included**

**a strenuous trail on foot through a wilderness area under  
expert guidance, experiencing the impact and meaning of  
man's place in nature.**

**The course facilitated a cross-cultural interactive process,  
which focussed on value clarification, problem solving and  
communication. Central to the experience was an awareness of  
the importance of conservation.**



**Field Officer  
in charge of Course**



**Chairman**

**WILDERNESS LEADERSHIP SCHOOL**

WILDERNESS LEADERSHIP SCHOOL is a registered charity (No. 262819) and a company limited by guarantee (No. 262819) under the laws of England. The school is a not-for-profit organisation and any surplus funds are used for the benefit of the school.

*- Ian Player -*



FEATHER ASSOCIATES

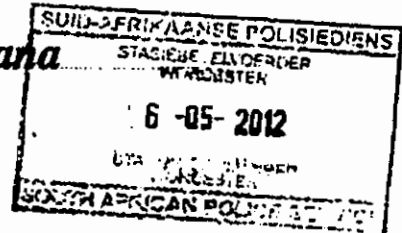
# CERTIFICATE

*This is to certify that*

*Siphiso Mavumengwana*

... besigig is ei dat, volgens my  
 ... Observations, the  
 ... up eroge wyas gewysig is nis.  
 ... my manner.

at Sico  
 70231893

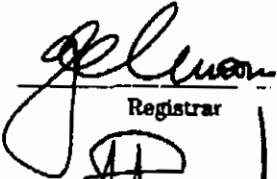
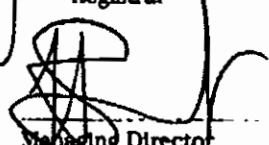


*completed the course*

## Facilitation Skills

Date: 22nd March 1995

Registration No: 00972

  
 Registrar  
  
 Managing Director





**UNIVERSITY OF THE WESTERN CAPE  
DEPARTMENT OF MANAGEMENT**

Private Bag x17 Bellville 7535 South Africa tel. Add.: Unibell  
Telephone: (021) 959 3223 Fax: (021) 959 3219  
Secretary: (021) 959 2595

9<sup>th</sup> February 2005

Dear Mr I. Mavumengwana

Student No: 9082203

**Re: Acceptance for Admission to the Advanced Diploma in Management (ADM 1613)**

We are pleased to inform you that your application has been assessed and accepted by the Faculty of Economic and Management Sciences. In accordance with university regulations, all applications are forwarded to the university Senate for final approval. You have been admitted to the **Advanced Diploma in Management (ADM) -1613**.

Based on our assessment of your application, we believe that you can climb to the top of the management ladder. We will ensure that you receive the necessary academic support to successfully complete our courses at the required standard.

**Registration**

**Date:** 29 January 05      **Time:** 11h00-12h00      **Venue:** Management Department, room 301, 3<sup>rd</sup> Floor, EMS.

**Registration Fees for 2005**

The University requires a deposit of R2600-00 for Non Residents and R3100-00 for Residents in order to process your registration.

**Keeping you informed**

You are required to pay R870-00 per module. Please bring along a photograph of yourself (driver's license size) for the class director, so that we can all get to know you better.

**Classes**

Classes commence on 7 February 2005 (Date could change). All classes are scheduled to start at 17h30 and end at 21h00 for both full time and part time students. A timetable specifying the modules that you will be required to start with will be issued to you on the day of registration.

Classes for MAN 648 will commence on the 18<sup>th</sup> January 2005 at 17h30. It will be twice a week (Tuesday - Thursday) until formal classes start on 7<sup>th</sup> February 2005.

We look forward to having you on our programme and trust that you will find it an enriching experience.

Yours sincerely

  
Esiya Isaac  
Departmental Chair



28/09 2012 13:40 FAX

010



**Universiteit van Wes-Kaapland**  
**University of the Western Cape**

Private Bag X17  
Bellville, 7530  
Tel. Ad: UNIBELL, S.A.  
Tel: 951-8181, 951-8281

Private Bag X17  
Bellville, 7530  
Tel. Ad: UNIBELL, S.A.  
Tel: 951-8181, 951-8281

Verwysingsnr. .... Ref. No

**DEPARTMENT OF PHYSIOLOGICAL SCIENCES**

22 August 1990

**TO WHOM IT MAY CONCERN**

Mr. S.I. Mavumergwana (Student no. 9082203) is a 115 physiology student and obtained a semester mark of 79% for the physiology course (first semester).

Yours sincerely

.....  
**C. VAN DER HORST**  
**HEAD OF DEPARTMENT**

20



STELLENBOSCH MUNICIPALITY



DEPARTMENT OF LOCAL GOVERNMENT MANAGEMENT

11th Floor, 11th Floor, 11th Floor, 11th Floor, 11th Floor

NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

SECTION A: TO BE COMPLETED BY NOMINATOR

1. DETAILS OF THE NOMINATOR

NAME: ANDRÉ DE VISMÉ PÉLSER  
ADDRESS: SIOZS SIOZS O81 25/1/51  
7 KRONDAL AVENUE, WELGEBLOEM  
STELLENBOSCH 7600  
CONTACT: SAME AS ABOVE  
PHONE: 0824537760  
EMAIL: andre\_p@mvweb.co.za

2. NOMINATION

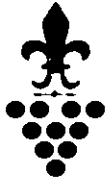
NOMINATED BY: André D. Pélser SIOZS SIOZS O81  
STEPHEN BOSHOFF

3. MOTIVATION

Mr Boshoff is well qualified and familiar with the Stellenbosch environment. He enjoys the trust and confidence of the Stellenbosch Ratepayers Association.

Stellenbosch  
A. Pélser

24th April  
A. Pélser



**STELLENBOSCH  
MUNICIPALITY**

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT



**DEPARTMENT LAND USE MANAGEMENT**

PO Box 17  
STELLENBOSCH  
7599

Plain Street  
STELLENBOSCH  
7600

Tel no:  
Fax no:  
E-mail:

(021) 808 8604 (Izze Couvaras)  
(021) 886 6899  
izze.couvaras@stellenbosch.gov.za

**NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL**

**SECTION A: TO BE COMPLETED BY NOMINATOR** *(Section A is not necessary in the event of self-nomination)*

|                                    |                |
|------------------------------------|----------------|
| <b>1. DETAILS OF THE NOMINATOR</b> |                |
| Full Names:                        | Surname:       |
| Identity Number:                   | Date Of Birth: |
| Residential Address:               |                |
|                                    | Code:          |
| Postal Address:                    |                |
|                                    | Code:          |
| Tel:                               | Cell:          |
| Email:                             |                |

**2. NOMINATION**

I, \_\_\_\_\_, ID \_\_\_\_\_, whose further particulars are provided above, hereby nominate \_\_\_\_\_ as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).

**3. MOTIVATION** *(An additional motivation can be attached separately if required)*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2019

\_\_\_\_\_  
NOMINATOR

\_\_\_\_\_  
WITNESS

**SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT****1. DETAILS OF THE NOMINEE**

|  |                           |
|--|---------------------------|
| Full Names: Johannes Stephanus (Stephen)                             | Surname: Boshoff          |
| Identity Number: 6003095130082                                       | Date Of Birth: 1960-03-09 |
| Residential Address: Unit B6 Queens Park Avenue Queensgate Woodstock |                           |
|  | Code: 7925                |
| Postal Address: As above   |                           |
|  | Code:                     |
| Tel:   | Cell: 082 375 7381        |
| Email: Stephenb@bepsa.co.za  |                           |

**2. ACCEPTANCE OF NOMINATION (Only to be completed in the event of nomination)**

I, Johannes Stephanus (Stephen) Boshoff, ID 6003095130082, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

**3. MEMBERSHIP AND SUPPORTING DOCUMENTS (Please provide the following)**

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body.
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal.

**4. CONFLICT OF INTEREST**

- 4.1. In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal-
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict; and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest.

4.2 A member has conflict of interest if:

- 421 the member, a family member, partner or business associate of the member is the applicant or has a pecuniary or other interest in the matter before the Tribunal;
- 422 the member has any other interest that may preclude or reasonably be perceived as precluding the member from performing the functions of the member in a fair, unbiased and proper manner;
- 423 the member is an official in the employ of national, provincial or local government if the department by which such an official is employed, has a direct or substantial interest in the outcome of the matter.

4.3 I hereby declare the following interests that may conflict with my duties as a member of the Stellenbosch Municipality. *(Only if there is potential conflict of interests)*

Although I do not perceive it as a conflict of interest I was the team leader for preparing the Draft Stellenbosch Municipal Spatial Development Framework (2019) and a team member on associated work for the Adam Tas Corridor Project

**5. DECLARATION**

I, Johannes Stephanus (Stephen) Boshoff, ID 6003095130082 declare that I:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002;
- f) have never been convicted of any offence involving dishonesty;
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests;
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at Cape Town on this 24<sup>th</sup> day of April 2019

\_\_\_\_\_  
NOMINEE/APPLICANT

\_\_\_\_\_  
WITNESS 1

\_\_\_\_\_  
WITNESS 2

## **MOTIVATION FOR JOHANNES STEPHANUS (STEPHEN) BOSHOFF TO SERVE AS A MEMBER OF THE STELLENBOSCH MUNICIPALITY MUNICIPAL PLANNING TRIBUNAL**

Stephen has extensive public and private sector spatial planning, land use management, and urban design experience – stretching over a period of 35 years – and ranging in focus from senior management, strategy advice, policy formulation and institutional design to spatial planning, urban design, and managing planning applications. His experience covers working in both the public and private sectors.

He holds BA and Master in Urban and Regional Planning degrees from Stellenbosch University and a post graduate qualification in Urban Design and management from Rutgers University, New Jersey (where he held a Hubert H. Humphrey Fellowship in 1997/8).

Stephen is a past Executive Director: Strategy and Development at the City of Cape Town, responsible for the City-wide Spatial Development and Urban Design, Environmental Resource Management, Land Use and Building Development, Property, Economic Development and Tourism, and Knowledge Management departments (constituting some 1 200 staff).

Initiatives led and championed by him include the Cape Town 2030 plan and discussion (also known as “Future Cape Town” and now completed as a Spatial Development Framework for Cape Town), production of the first integrated State of Cape Town report, and the City’s dignified spaces programme. During 2005 and 2006, his directorate twice won categories and recognition in the International Union of Architects “Celebration of Cities” competition.

Earlier in his career he held various senior management positions, in different functional areas, in the City of Cape Town, including Head of Zoning Administration, Manager of Spatial Planning and in the “Unicity”, Strategic Director for the Development Service. As Manager Spatial Planning, his work (as project leader) on the Municipal Spatial Development Framework for Cape Town which won a best project award from the South African Planning Institute.

As a private sector consultant Stephen led among others the planning and urban design component of the Athlone Power Station pre-feasibility study, the strategic planning component of the Tshwane City Strategy, the Knysna 2020 process, space-economy perspectives for Stellenbosch, Saldanha, George and Sol Plaatje Municipalities, the initiative to establish the Desmond Tutu Peace Centre in Cape Town, a business improvement process for building development and land use management in the City of Cape Town, and a conceptual approach and methodology to prepare a Public Investment Framework for Cape Town.

For a period of three years Stephen was the consultant project leader responsible for the preparation of the City of Cape Town’s Built Environment Performance Plan. He was a member of the Government of the Western Cape’s Provincial Resource Team assisting with the planning and implementation of various human settlement development projects in the metropolitan area.

Most recently Stephen was team leader for the preparation of the Draft Stellenbosch Municipality Spatial Development Framework and associated work on the Adam Tas Corridor Project. He has also acted as an independent specialist technical advisor for George Municipality on a case involving the establishment of a new Mediclinic and ancillary facilities (the application was refused by the Municipal Planning Tribunal).

He has considerable experience working with the mayoral committees and senior management teams of numerous municipalities. Stephen has lectured and tutored by invitation at the Universities of Stellenbosch, Cape Town and Rutgers.

Stephen has:

- In-depth knowledge of and experience in working with current national and provincial spatial planning and land use management regulations and policy.
- Extensive experience in municipal spatial planning and land use management, as well as its interrelationship with other municipal functional areas.
- In-depth knowledge of the settlement management challenges facing Stellenbosch Municipality and its broader context.
- Very strong and proven conceptual ability in spatial planning and land use management, as well as the ability to communicate work verbally and in writing to a range of audiences.





3rd Floor Old Warehouse Building  
2 Fir Street Black River Park  
Observatory, Cape Town  
7925  
stephenb@bepsa.co.za

## STEPHEN BOSHOFF

### Current Position

Stephen has extensive public and private sector built environment management experience, ranging in focus from senior management, strategy advice, policy formulation and institutional design to spatial planning and urban design. During 1997/8 he held a Hubert H. Humphrey Fellowship at Rutgers University, New Jersey.

### Education

Stephen is a past Executive Director: Strategy and Development at the City of Cape Town, responsible for the City-wide Spatial Development and Urban Design, Environmental Resource Management, Land Use and Building Development, Property, Economic Development and Tourism, and Knowledge Management departments (constituting some 1 200 staff).

Initiatives led and championed by him include the Cape Town 2030 plan and discussion (also known as "Future Cape Town" and now completed as a Spatial Development Framework for Cape Town), production of the first integrated State of Cape Town report, and the City's dignified spaces programme. During 2005 and 2006, his directorate twice won categories and recognition in the International Union of Architects "Celebration of Cities" competition.

### Professional Registration

Earlier in his career he held various senior management positions, in different functional areas, in the City Of Cape Town, including Head of Zoning Administration, Manager of Spatial Planning and in the "Unicity", Strategic Director for the Development Service. As Manager Spatial Planning, his work (as project leader) on the Municipal Spatial Development Framework for Cape Town which won a best project award from the South African Planning Institute.

### Years of Experience

As a private sector consultant Stephen led among others the planning and urban design component of the Athlone Power Station pre-feasibility study, the strategic planning component of the Tshwane City Strategy, the Knysna 2020 process, space-economy perspectives for Stellenbosch, Saldanha, George and Sol Plaatje Municipalities, the initiative to establish the Desmond Tutu Peace Centre in Cape Town, a business improvement process for building development and land use management in the City of Cape Town, and a conceptual approach and methodology to prepare a Public Investment Framework for Cape Town.

### Date of Birth

### Nationality

For a period of three years Stephen was the consultant project leader responsible for the preparation of the City of Cape Town's Built Environment Performance Plan. He was a member of the Government of the Western Cape's Provincial Resource Team assisting with the planning and implementation of various human settlement development projects in the metropolitan area. He has considerable experience working with the mayoral committees and senior management teams of numerous municipalities.

Stephen has lectured and tutored by invitation at the Universities of Stellenbosch, Cape Town and Rutgers.

**2016 to present, as Associate at Built Environment Partnership**

- 2018/19      **Municipal Spatial Development Framework, Witzenberg Municipality (WM)**  
Lead planner for the preparation of a new Spatial Development Framework for WM, fully aligned with the SPLUMA principles and the municipal IDP process (in progress).
- 2018/19      **Master Plan for Swartklip, Airports Company of South Africa (ACSA)**  
Lead planner for the preparation of a Master Plan for the ACSA owned 500ha Swartklip site (previously owned by Denel) situated between Khayalitsha and Mitchells Plan, Cape Town (in progress)
- 2018/19      **Adam Tas Corridor regeneration project, Stellenbosch**  
Lead planner for the initiation phase of the Adam Tas Corridor regeneration project, Stellenbosch, involving more than 300ha of brown-field development (in progress).
- 2018/19      **Municipal Spatial Development Framework, Stellenbosch Municipality (SM)**  
Lead planner for the preparation of a new Spatial Development Framework for SM, fully aligned with the SPLUMA principles and the municipal IDP process (in progress).
- 2018/19      **Independent specialist technical advisor, George Municipality (GM)**  
Independent specialist technical advisor for GM on a case involving establishment of a new Mediclinic and ancillary facilities (the application was refused by the Municipal Planning Tribunal).
- 2018          **Master Plan for Farm 736/RE, Klapmuts**  
Lead planner for preparing a Master Plan for the development of the 200ha Farm 736/RE, Klapmuts North (to accommodate a Distell bottling, logistics, and warehousing facility as lead project).
- 2017          **Urban Design Framework for the municipal camp site/ caravan park in Arniston, Cape Agulhas Municipality (CAM)**  
Development options, concept urban design framework, and development process options for the possible development of the municipal camp site/ caravan park and surrounds in Arniston, CAM.
- 2017          **Local Spatial Development Framework for commercial precincts in Drakenstein Municipality (DM)**  
Preparation of local SDFs for various commercial precincts in DM, including the Paarl CBD, Drakenstein Road, Hugenout Station area, and "Waterfront" site.
- 2017          **Approach paper and development options for markets in Cape Agulhas Municipality (CAM)**  
Approach paper, development options, institutional arrangements, location, and design of a hierarchy of "informal" markets in CAM.
- 2017          **Land investigation, Cape Agulhas Municipality (CAM)**  
Investigation into the development options for various municipally owned vacant land portions in CAM
- 2016/17      **Municipal Spatial Development Framework, Cape Agulhas Municipality (CAM)**  
Preparation of a new Spatial Development Framework for CAM, fully aligned with the SPLUMA principles and the municipal IDP process (in progress).
- 2016          **Expert opinion on a regional shopping mall development, Stellenbosch Municipality**  
Expert opinion on the expected impact on the space-economy of Stellenbosch of a 200 000m<sup>2</sup> regional commercial and shopping mall development.

- 2016 **Feasibility study for the Paradyskloof site, Stellenbosch Municipality**  
Concept design and feasibility study for the 250ha Paradyskloof site adjacent to Stellenbosch town (in progress).
- 2016 **Feasibility study for the University of Stellenbosch Business School**  
Feasibility study, urban design concept, costing and public private partnership strategy for establishing a new University of Stellenbosch Business School on a municipal landholding in Stellenbosch (in progress).
- 2016 **Concept proposal In support of Transit Oriented Development (TOD), Stellenbosch**  
Concept urban design proposal for strategically managing land use in Stellenbosch town in a manner that supports TOD and maximizes municipal land assets and private sector investment energy towards greater equity, efficiency, and sustainability.
- 2016 **Proposal to prepare the new Saldanha Bay Municipality Municipal Spatial Development Framework**  
Proposal to prepare the new Saldanha Bay Municipality Municipal Spatial Development Framework, including team formation, process plan, and costing.
- 2016 **Redevelopment and densification of Dennesig, Stellenbosch**  
Concept proposal for the redevelopment and densification of the Dennesig residential area in Stellenbosch (for private land owners).

**2007-2015, as Associate at AECOM and Practice Leader: Urban Sector Reform at ODA**

- 2015 **Concept proposal and land procurement for fuel and gas storage for Rexxon (Pty) Ltd**  
Land identification, concept planning, application for land procurement, and determination of applicable statutory processes to enable the development of a major fuel and gas storage facility in Atlantis for Rexxon (Pty) Ltd.
- 2015 **Medium Term Infrastructure Investment Framework (MTIIF) for City of Cape Town (CoCT)**  
Urban Planning team member on the MTIIF which sets out to develop a decision-making support system aimed at ensuring evidence based, transversal infrastructure investment in the CoCT's jurisdictional area, aligned to agreed long term development objectives, strategies, and resource prerequisites.
- 2015 **Proposal to undertake planning, urban design and engineering services to enable the development readiness of the Athlone Power Station site, City of Cape Town (CoCT)**  
Preparation of AECOM's bid to to assist the CoCT to undertake planning, urban design and engineering services work to enable the development readiness of the Athlone Power Station site.
- 2015 **Cape Town International Airport (CTIA) "Aerotropolis" feasibility study (ACSA)**  
Urban planner/development specialist as part of a team investigating the feasibility of applying the aerotropolis approach to the future development and management of the CTIA. Provided a critical contribution through positioning the Economic Development Partnership to lead further establishment of governance arrangements for the initiative and conceptualised a "nodal network" (with the CTIA as a transit oriented development node) as a means to overcome the dearth of non-residential investment on the Cape Flats.
- 2015 **Metro South-east Integration Zone Strategy and Investment Plan, City of Cape Town (CoCT)**  
Team Leader for the compilation of the CoCT's Metro South-east Integration Zone Strategy and Investment Plan, aimed at the coordination of public and private investment in a manner which support transit oriented development in the city's key development corridor.
- 2015 **Concept urban design framework and implementation framework for Elizabeth Park, Bellville CBD, City of Cape Town (CoCT)**

Urban planner/designer as part of a team responsible for preparing an urban design and implementation framework for Elizabeth Park (a public park located next to the municipal library), Bellville CBD.

- 2014 **Repositioning of the human settlement planning and implementation unit in AECOM**  
Assisted the business unit head to reposition the human settlement planning and implementation unit in AECOM (SA West) as the hub for Design, Planning and Economics work in Africa (aligned to AECOM's international business structure and processes).
- 2014 **Nigeria Way spatial development/urban design framework and land use applications, City of Cape Town (CoCT)**  
Urban planner/development specialist as part of a team responsible for preparing a spatial development/urban design framework and land use applications – rezoning, consent, closure of public space, and subdivision – for Erf 32511, Epping (Nigeria Way).
- 2014 **Proposal to prepare the Tshwane Automotive City (TAC) development framework, master plan and precinct plans**  
Preparation of AECOM's bid to to assist the Automotive Industry Development Centre (AIDC) and its partners in establishing the TAC in order to enhance the AIDC's support for maintaining and building a globally competitive South African Automotive and Allied Industry.
- 2014 **Proposal to assist the Government of the Western Cape in an initiative to explore the feasibility of providing alternative and sustainable infrastructure and services in two different settlements**  
Preparation of AECOM's bid to to assist the Government of the Western Cape and its partner municipalities in an initiative to explore the feasibility of providing alternative and sustainable infrastructure and services in two different Western Cape settlement contexts.
- 2014 **Atlantis Green Manufacturing Special Economic Zone (SEZ) feasibility study/ application for the National Department of Trade and Industry (DTI)**  
Sub-consulted by Deloitte to coordinate all infrastructure, spatial planning and environmental components of the feasibility study and SEZ application.
- 2014 **2015/16 and 30-year Built Environment Performance Plan (BEPP), City of Cape Town (CoCT)**  
Preparation of the CoCT's BEPP, now outlining the City's intended use of all national funding grants amounting to some R3 billion for the financial year, approximately 50% of the City's annual capital budget.
- 2014 **Granger Bay development options study, Victoria & Alfred Waterfront (V&AW)**  
Urban planning and urban design team member for the preparation of development options for the Granger Bay precinct at the V&AW, including consideration of sustainable infrastructure and services provision.
- 2013 **Premier of the Government of the Western Cape and Executive Mayor of Cape Town's Housing Coordination Initiative**  
Responsible for compiling the final report and recommendations for an integrated policy framework and processes for improved human settlement delivery. The process was initiated by the Premier of the Western Cape and Executive Mayor of Cape Town (this work has now been formalized as an Integrated Human Settlement Framework for Cape Town and represents a fundamental shift in the prevailing focus and manner of housing delivery).
- 2013 **2013/14 and 30-year Built Environment Performance Plan (BEPP), City of Cape Town (CoCT)**  
Preparation of the CoCT's Urban Settlement Development Grant funding application (from the National Treasury and National Department of Human Settlements). The allocation amounted to more than R1 billion for the financial year, more than 20% of the City's annual capital budget.

- 2013 **Professional Resource Team (PRT), Human Settlement Development, Government of the Western Cape (GWC)**  
Member of the PRT assisting the GWC with various human settlement development initiatives in the metropolitan area. Phase 1 work focused on the resettlement of 14 000 households in Kanana and Barcelona along the N2 and conceptual planning of a new 200ha settlement at Penhill.
- 2013 **Customer segmentation of Building Development and Land Use Management, City of Cape Town (CoCT)**  
Team member (with Rode Associates) undertaking a segmentation study of the building development and land use management customers of the CoCT. The study identified significant shifts in development focus in the city and made recommendations for an appropriate response in resource allocation, work processes, and staffing.
- 2013 **Langa Boulevard, MCV Investment Holdings**  
Conceptual design of a mixed use commercial precinct of 20 000m<sup>2</sup> in Langa aimed at improved commercial and leisure opportunity within a traditional "township" (with JSA urban designers and architects).
- 2013 **Teaching on behalf of the Urban Design Institute of South Africa (UDISA) geared at City of Cape Town (CoCT) staff**  
Responsibility for the "Institutionalisation of Urban Design" component of a UDISA course sponsored by the CoCT and aimed at staff across functional areas engaged in building development and land use management.
- 2012 **Legal assessment of work undertaken at the Arniston Hotel, Cape Agulhas Municipality**  
Assessment of building work undertaken at the Arniston Hotel in terms of the National Buildings and Standards Act and the Land Use Planning Ordinance and recommendations on municipal actions to be taken (with Blignaut-Lolwane Associates).
- 2012 **Future options for the development of Erf 599, Arniston, Cape Agulhas Municipality**  
Team leader investigating future development options for the development of Erf 599, Arniston following a High Court decision to stop further development of a proposed shopping centre (with Blignaut-Lolwane Associates).
- 2012 **Future strategy for the Cape Town Port Precinct, Department of Economic Development and Tourism, Government of the Western Cape (GWC)**  
Project Manager for a joint GWC/CoCT project to determine a future vision and development strategy for the Cape Town Port precinct.
- 2011 **3<sup>rd</sup> Generation Integrated Development Plan (IDP) and Ward planning, Stellenbosch Municipality**  
Strategic advice, assistance, and Mayoral Committee facilitation in support of the 3<sup>rd</sup> Generation IDP and ward planning process for Stellenbosch Municipality.
- 2011 **Spatial Development Framework, George Municipality**  
Preparation of a Spatial Development Framework for George Municipality, with specific reference to increase opportunity for poorer neighbourhoods (with Setplan).
- 2011 **Planning of Community Residential Units, Langa, City of Cape Town (CoCT)**  
Urban planning and design services for the development of approximately 1 000 Community Residential Units (public rental) on five sites in Langa (with JSA urban designers and architects).
- 2011 **Comment on the Draft Cape Town Spatial Development Framework, Food and Allied Workers' Union (FAWU)**  
Comment on the Draft Cape Town Spatial Development Framework on behalf of FAWU (with the support of Cosatu).
- 2011 **Illustration of the new Integrated Zoning Scheme, City of Cape Town (CoCT)**

Illustration of key concepts and terminology in the CoCT's new Integrated Zoning Scheme to assist public and development community dissemination and understanding.

- 2010 **Athlone Power Station pre-feasibility study, City of Cape Town (CoCT)**  
Lead urban planner and member of a consortium of consultants responsible for undertaking a pre-feasibility study to determine the development potential of the Athlone Power Station site, a 36ha brownfield development opportunity in Cape Town (potentially involving 500 000 m<sup>2</sup> bulk and R5 billion of investment). The project was funded under National Treasury's Neighbourhood Development Partnership Grant.
- 2010 **Spatial investigation for a potential innovation "hub" in Cape Town, Cape Higher Education Consortium (CHEC)**  
An approach to the spatial aspects of a possible innovation hub in Cape Town, driven by the CHEC. Conceptualised an innovation hub focused on all aspects of life in a district surrounding the University of Western Cape as opposed to the client body's initial concept of a gated facility.
- 2010 **Campus land identification and design framework, Tertiary School in Business Administration (TSiBA)**  
Site identification and urban design framework for a new campus for TSiBA in Cape Town.
- 2010 **Brighton Road urban design framework, City of Cape Town (CoCT)**  
Team leader for the preparation of an urban design framework and design guidelines for the future development and management of Brighton Road, Kraaifontein, Cape Town.
- 2010 **Approach and work programme, Spatial Development Framework for the Culemborg land holding, Cape Town**  
Detail approach and programme for preparing a Spatial Development Framework for the Culemborg back of port area in Cape Town.
- 2010 **Built Environment Support Programme, Western Cape Government**  
Specialist papers and recommendations on:
  - A Provincial implementation and monitoring framework for spatial development frameworks and human settlement plans.
  - Government tools for use in achieving "urban restructuring".
  - Training needs at provincial and municipal level for the preparation and management of spatial development frameworks and human settlement plans.
  - The readiness of provincial and municipal government for achieving credible spatial development frameworks and human settlement plans.
  - The space-economy perspective for George Municipality.
- 2010 **Comment on proposed development of a wetland, Scarborough, Cape Town, Scarborough Ratepayers' and Residents' Association (SRRA)**  
Statutory planning comment for the SRRA on an application to develop a wetland – zoned for agricultural purposes – in Scarborough with six dwelling units (*pro bono work*).
- 2010 **Review and urban design improvement of the Lerato Park housing development, Kimberley, Bigen Africa**  
Review of the layout and urban design of a 5 000+ unit housing development in Kimberley in terms of the "Breaking New Ground" policy principles (for Bigen Africa).
- 2008/09 **Built Environment Support Programme, Western Cape Provincial Government**  
Project leader of a consortium of consultants responsible for the implementation of the Built Environment Support Programme; an initiative aimed at achieving "credible" spatial development frameworks and human settlement plans for six "leader" municipalities in the Western Cape.
- 2008/09 **Corporate Social Initiatives Programme, Mountains to Oceans Forestry (MTO)**

Reviewed the company's strategy for Corporate Social Initiatives (CSI). Positioned Corporate Social Initiatives within a broader context; integrating enterprise, people and environmental considerations into one corporate strategy and scorecard. Made recommendations on short, medium and longer term programming of CSI.

- 2008/09      **Corporate Strategy, Gauteng Economic Development Agency (GEDA)**  
Member of ODA team responsible for the corporate strategy, organisational restructuring and business re-engineering of the government-funded development agency for the Gauteng City Region (including Johannesburg, Tshwane and Vereeniging). Specifically identified and framed the opportunity for GEDA to lead the coordination of infrastructure initiatives by State-owned Enterprises and the preparation of a Public Infrastructure Investment Framework for the Gauteng City Region.
- 2008          **Space-economy perspective, Sol Plaatje Municipality**  
Member of ODA team that provided strategic advice to the municipality. Prepared a space-economy perspective for the municipality; now incorporated in the Sol Plaatje Municipality's Integrated Development Plan as the overarching strategy for the municipality.
- 2008          **Corporate Strategy, Rape Crisis**  
Member of ODA team that provided strategic advice to the Cape-based NGO on its corporate strategy and lead programmes (*pro bono* work).
- 2008          **Space-economy perspective, Stellenbosch Municipality**  
Member of ODA team that provided strategic advice to the municipality's political and administrative leadership; specifically prepared a space-economy perspective for the municipality (the spatial perspective informed the overall municipal strategy, human settlement plan and spatial development framework).
- 2008          **Business Plan, CapeNature/SA National Biodiversity Institute**  
Member of ODA team that assisted the senior management and Board of CapeNature (the biodiversity conservation agency of the Provincial government) to develop a business plan for 2009 to 2010 (in preparation for a funding approach to national government). Framed the concept of shifting from a current funding model where biodiversity is seen as a "pillar" of the economy (relying on own funding) towards a shared "foundation" of the economy (reliant on the contribution of all sectors).
- 2008          **Gauteng Province Integrated Development Plan (IDP), Department of Economic Development, Gauteng Provincial Government**  
Team member of a consortium who produced the first Gauteng Province IDP. This involved using the "Blueprint" land information/software system as a tool to assemble and interpret patterns of public infrastructure spending by all spheres and agencies of government as a means to improve co-ordination and developmental impact.
- 2007          **Tshwane City Strategy Implementation, City of Tshwane**  
Member of ODA team that provided specialist assistance towards implementation of the 15 lead projects of the Tshwane City Development Strategy.
- 2007          **Tshwane Tsosoloso Programme, City of Tshwane**  
Prepared a business case for the Tshwane Tsosoloso Programme (loosely based on Cape Town's Dignified Places Programme) and secured R700 million funding for programme implementation from National Treasury (under the Neighbourhood Development Partnership Grant).
- 2007          **Business Improvement, Land Use Management, City of Cape Town (CoCT)**  
Project leader of team of consultants that undertook a programme of business process improvement of the land use and building development management system for the Blouberg district of the CoCT.
- 2007          **Development strategy for MataMata/Piako, New Zealand**

Assisted with the preparation of a draft future development strategy for the MataMata/Piako District Council, North Island, New Zealand (with Marius Rademeyer, Resource Management Consultant).

**2005-2007, as Executive Director: Strategy and Development, City of Cape Town (CoCT)**

Member of the CoCT's executive management team, reporting directly to the City Manager.

Managed the Strategy and Development Directorate, including the City-wide Spatial Development and Urban Design, Environmental Resource Management, Land Use and Building Development, Property, Economic Development and Tourism, and Knowledge Management departments (comprising 1 200 staff and a capital budget of R120 million).

Transformed the Directorate management team of 40 to meet, for the first time, national equity norms (50% women and 78% Black managers).

Led the achievement of much improved performance on capital expenditure in the Directorate (91% expenditure; a 25% improvement on the preceding year).

Achieved the highest performance evaluation of the CoCT's Executive Directors for the 2005/6 financial year (evaluation undertaken by an independent committee comprising members of academia, business and civil society).

Led the Cape Town 2030 initiative (also known as "Future Cape Town"), a perspective on how to manage the long term development of Cape Town (now completed as a spatial development framework for Cape Town). Specifically, conceptualised a reconfigured economic backbone of major infrastructure facilities to support the restructuring of Cape Town towards greater equity.

Championed the preparation of the first State of Cape Town report.

Guided the preparation of a new municipal property policy for the CoCT, aimed at the equitable and sustained use of the City-owned land resource (based on lease arrangements linked to developmental objectives as opposed to sale to the highest commercial bidder).

Initiated work to focus attention on and prepare a development strategy for the Cape Town Functional Region (across municipal jurisdictional boundaries).

Led planning and urban design studies to indicate more appropriate locations for the World Cup 2010 stadium (as opposed to the chosen Green Point site).

Led planning studies to explore sustainable development options for the Philippi horticultural area, maintaining a significant agricultural component while providing for greater choice in living environments, shelter opportunity, local economic development, and significantly increased investor benefits.

Led planning studies to explore sustainable development options for the Denel/Swartklip land holding (500ha of undeveloped land situated between Khayelitsha and Mitchells Plain).

**2003-2005, as Senior Consultant, ODA**

Conceptualised the "Rapid Planning" spatial planning methodology, aimed at achieving spatial planning frameworks which are shared between political and administrative leadership, ready when needed in decision-making, directive of sector and detailed work and sensitive to resource constraints.

**City of Cape Town (CoCT)**



Assisted in the preparation – and devised core underlying concepts – of the CoCT's Area Service Coordination Framework, aimed at facilitating the integration and alignment of various initiatives of the Municipality focused on decentralised and area-based governance, service delivery and service user, citizen, and community interface.

Conceptualised and prepared initial planning proposals for a number of proposed Mayoral transformation projects in Cape Town, including the redevelopment of the Athlone Power Station and a Young Peoples' Housing Programme.

Contributed to the review of the Cape Town Integrated Development Plan for 2004.

#### **City of Tshwane**

Formulated the strategic direction, co-led associated negotiations, and assisted in the preparation of the Tshwane City Development Strategy. Specifically developed the concept of the "Zone of Choice" as a more appropriate location for directing investment in affordable housing and employment opportunity.

#### **Desmond Tutu Peace Trust**

Worked as lead consultant on the initiative to develop the Desmond Tutu Peace Centre in Cape Town, including securing a prized public land holding (adjacent to the Cape Town International Convention Centre) for the facility and negotiations to form the CoCT/Desmond Tutu Peace Trust Partnership.

#### **Knysna Municipality**

Conceptualised and compiled the Knysna 2020 Strategy and Integrated Development Plan review (subsequently regarded as a Provincial "best practice" initiative).

Conceptualised and managed the preparation of development plans for poor areas in Knysna, including one and three year delivery programmes.

#### **University of Cape Town**

Undertook a peer-review at the request of the University of Cape Town of the published work undertaken by Prof. David Dewar (Head of the Department of Urban and Regional Planning at the UCT) during 2004.

#### **2000-2003, as Director: Strategic Support, City of Cape Town (CoCT)**

Assisted in the conceptualisation and preparation of the City's Equitable Services Framework, aimed at establishing a just and fair servicing model and service arrangements in the CoCT.

Prepared a concept document and undertook negotiations aimed at establishing a mentoring programme for the Directorate of Development and Trading Services (now implemented).

Established a close working relationship between the Directorate of Development and Trading Services and the Faculty of Engineering and the Built Environment at the University of Cape Town.

Assisted with the preparation of the CoCT's Term of Office Integrated Development Plan.

#### **1999-2000, as Project Team Member, Cape Town Unicity Commission**

Worked as the only municipal professional official seconded to the Cape Town Unicity Commission

Project Team, established to manage the incorporation/transformation of six municipalities into one municipal authority in the greater Cape Town area.

Conceptualised an area service delivery and co-ordination model for the Unicity.

Conceptualised and motivated for the establishment of a "Development Services Cluster", to facilitate greater integration in service delivery between different functional units of the future organisation.

Played a significant role in preparing a draft City Development Strategy for Cape Town and writing part of the Unicity Commission Summary Document Building a Unified City for the 21<sup>st</sup> Century (including the "Vision Statement").

Compiled the Unicity Commission's submission to DFID motivating for corporate lead project funding (including the motivation for a City Leadership Academy).

#### **1997-1999, as Manager: Spatial Planning, City of Cape Town (CoCT)**

Directed and managed the preparation of the draft Municipal Spatial Development Framework (awarded the South African Planning Institute and Association of Consultant Town and Regional Planners' Best Project Award in 2001).

Conceptualised and managed preparation of the highly illustrated "populist" version of the Municipal Spatial Development Framework as a means to assist broad public engagement in a multi cultural context.

Conceptualised and co-drafted "planning checklists" as a means to ensure alignment between spatial policy and project identification/assessment/resourcing.

Co-initiated the CoCT's Public Space and Markets Programme (now called the Quality Public Spaces programme). The programme has led to the implementation of more than a 100 projects through-out the city and was a significant stimulus for a new recognition of the importance of public space in many aother South African cities/towns.

Led the urban planning and design of the Twin Rivers Urban Park initiative and a regional park in the Silica Sands Area, Manenberg.

Led initiatives for an alternative, dignified approach to the provision of cemetery and initiation space in Cape Town.

Directed the preparation of eight local area spatial development frameworks (and initiated an innovative and developmental associated process for utilising consultant resources).

Campaigned for and assisted in establishing an integrated Design Service (incorporating architecture, urban design and landscape architecture) for the CoCT.

Led the urban planning and design framework for the redevelopment of the Central Station Square, Cape Town CBD.

#### **1997-1998, as Hubert H. Humphrey Fellow, Rutgers University, New Jersey**

Undertook research of strategic energy and development issues in the Caspian Region and provided research, editing and writing assistance to a book by Prof Hooshang Amirahmadi *The Caspian Region at a Crossroad: Challenges of a New Frontier of Energy and Development*.

## Curriculum Vitae

**1994-1997, as Chief Planner: Policy and Research, City of Cape Town (CoCT)**

Advised the City Planner on key policy, institutional and day-to-day issues affecting the city and City Planner's Department.

Coordinated the preparation of the annual departmental business plan and annual report.

Assisted the City Planner in projects and preparation in support of his role in the Cape Town 2004 Olympic Bid.

Directed and managed inter-disciplinary projects and investigations on behalf of the City Planner (including City initiatives in preparation of the World Rugby Cup 1995 and a study of Zeekoevlei as an Olympic rowing venue).

Represented the City Planner at events (including the 1995 ICLEA conference on climate change in Japan).

**1990-1994, as Assistant Director: Building Survey, City of Cape Town**

Directed and managed the Zoning Administration section, comprising 50 professional, technical and administrative staff and undertaking the evaluation of more than 1 000 land use applications per annum.

Led and managed negotiations on major development projects (including the redevelopment of the Newlands rugby and cricket stadia for World Cup events).

Team member in initiatives to adapt the City's Zoning Scheme to better meet city policy objectives and citizen needs, including provisions to permit second dwellings, home industries, and higher density development.

Assisted in the conceptual development and operationalisation of the Package of Plans approach to facilitate development of the V&AW.

Established the City of Cape Town's first land use inspectorate.

**1985-1990, as Senior Planner and Planner, City of Cape Town**

Led the preparation of an urban design framework for the Claremont CBD, the second largest commercial centre in Cape Town (subsequent implementation of the Claremont relief road and public space improvements – including bus and kombi taxi termini – is largely based on the concepts of this plan).

Member of a team that prepared a policy plan for Salt River/Woodstock (a city fringe and urban renewal area).

Team member on the City's "Greening the City" initiative, aimed at establishing a city-wide landscape framework for Cape Town, integrating various fragmented landscape elements.

Led the preparation of a design framework for Culemborg, a 300 ha CBD brownfield site (this work later formed the basis for Cape Town 2004 Olympic planning for the area).

Assessed development applications and prepared policy frameworks for specific land parcels and areas.

**PROFESSIONAL REGISTRATIONS**

- 2014 Thoughts on the institutionalisation of urban design considerations in the City of Cape Town, First Urban Design Institute of South Africa Conference, Stellenbosch.
- 2010 The Cape Town 2030 initiative: A Contested Vision for the Future, in Counter Currents, edited publication by Edgar Pieterse, Jacana Press.
- 2007 We are trapped in a hit-parade culture (Cape Town: preparing for the future without a plan), Cape Argus, April 2007.
- 2006 Cape Town 2030: Planning for the City's Future, Planning Africa Conference, Cape Town.
- 2006 The Role of Water in the Development of Cape Town, Aquapolis (co-authored with Barbara Southworth).
- 2006 Cape Town 2030: An Argument for the Long-term Spatial Development of Cape Town, Cape Argus, June 2006.
- 2005 Cape Town 2025 Conference, co-hosted by City Of Cape Town and Isandla Institute, 14-15 July 2005.
- 2002 Towards Sustainable Urban Change in South Africa: the Crucial Role of "Transformation Projects", 2002 Built Environment Professional's Convention, Durban (with Professor David Dewar and Barbara Southworth).
- 2000 Regaining Relevance: The Municipal Spatial Development Framework for Cape Town, Urban Futures Conference, Johannesburg, 2000 (with Professor David Dewar and Barbara Southworth).

## REFERENCES

**Mr. Hannes van Zyl**

Entrepreneur and philanthropist, Stellenbosch  
083 303 8544

**Mr. David Daniels**

Chairperson, SPLUMA Tribunal, City of Cape Town  
078 804 0289

**Mr. Japie Hugo**

Former Executive Director: Economic, Environmental, and Spatial Planning, City of Cape Town  
[japie@hugo.org.za](mailto:japie@hugo.org.za)  
083 280 6335

**Prof. Edgar Pieterse**

South African Research Chair in Urban Policy & Director of African Centre for Cities, University of Cape Town  
[edgar.pieterse@uct.ac.za](mailto:edgar.pieterse@uct.ac.za)  
021 650 5903  
078 801 0669

**Mr. Derek Bock**

Chief Operations Officer: Voortrekker Road Corridor City Improvement District  
[derek@vrcid.co.za](mailto:derek@vrcid.co.za)  
083 409 9999



THE GOVERNMENT OF  
THE UNITED STATES OF AMERICA

awards this certificate to

*Stephen Boshoff*

in recognition of the successful completion of a one-year program of graduate  
study and professional development at

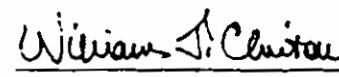
*Rutgers University*

as a

Participant in the Hubert H. Humphrey Fellowship Program  
Established in memory of an eminent American Statesman

1997-1998

  
Director  
United States Information Agency

  
President  
United States of America

# Die Universiteit van Stellenbosch

Hiermee word verklaar dat nademaal

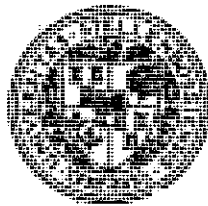
JOHANNES STEPHANUS BOSHOFF

ten opsigte van die Magistersgraadkursus in Stads- en Streekbeplanning, voldoen het aan al die vereistes soos neergelê in Wet Nr. 37 van 1959 en die Statuut en Regulasies van die Universiteit, die graad

Magister in Stads- en Streekbeplanning  
[M.(S. en S.)]

met al die regte en voorregte daaraan verbonde, by geleentheid van 'n Kongregasie van die Universiteit op  
aan HON verleen is.

10 MAART 1983



Stellenbosch,

10 MAART 1983

*Gonwies*

REKTOR

*A. B. S. S. S.*

REGISTRATEUR

# Die Universiteit van Stellenbosch

Hiermee word verklaar dat nademaal

JOHANNES STEPHANUS BOSHOFF

ten opsigte van die driejarige Baccalaureus-graadkursus in die Lettere en Wysbegeerte voldoen het aan al die vereistes soos neergelê in Wet Nr. 37 van 1959 en die Statuut en Regulasies van die Universiteit, die graad

**Baccalaureus in die Lettere en Wysbegeerte (B.A.)**

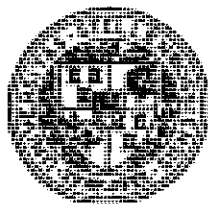
*Cum Laude*

met al die regte en voorregte daaraan verbonde, by geleentheid van 'n Kongregasie van die Universiteit op  
aan *HON* verleen is.

9 DESEMBER 1960

Stellenbosch

9 DESEMBER 1960



## STELLENBOSCH MUNICIPALITY

DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT

### DEPARTMENT LAND USE MANAGEMENT

PO Box 17  
STELLENBOSCH  
7599

Plain Street  
STELLENBOSCH  
7600

Tel no: (021) 808 8604 (Btz Couvaard)  
Fax no: (021) 886 6899  
E-mail:

#### NOMINATION FORM FOR APPOINTMENT AS MEMBER OF STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL

#### SECTION A: TO BE COMPLETED BY NOMINATOR (Section A is not necessary in the event of self-nomination)

| 1. DETAILS OF THE NOMINATOR                               |                                     |
|---|-------------------------------------|
| Full Names: <b>Cornelia Hendrika</b>                      | Surname: <b>Smart</b>               |
| Identity Number: <b>680426 0061 089</b>                   | Date Of Birth: <b>26 April 1968</b> |
| Residential Address: <b>111 Dorp Street, Stellenbosch</b> |                                     |
|   | Code: <b>7600</b>                   |
| Postal Address: <b>111 Dorp Street, Stellenbosch</b>      |                                     |
|   | Code: <b>7600</b>                   |
| Tel: <b>021 882 8927</b>                                  | Cell: <b>083 325 6138</b>           |
| Email: <b>smartest@mweb.co.za</b>                         |                                     |

#### 2. NOMINATION

I, Cornelia Hendrika Smart, ID 680426 0061 089, whose further particulars are provided above, hereby nominate Lucien Paul le Grange as a suitable candidate to serve on the Stellenbosch Municipal Planning Tribunal to be established in terms of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the Stellenbosch Municipality Land Use Planning By-law (Oct 2015)

#### 3. MOTIVATION (An additional motivation can be attached separately if required)

Prof le Grange obtained his Architecture Degree in 1972 and a Master Degree (Urban Design) in 1976. He has been serving on various Institutes and Councils since 1978. He was appointed as Professor & HOD of the School of Architecture Planning & Geomatics, UCT in 2005 and has been Eminentus Professor of the department since 2011 to date. He published a book and was the author of chapters in 8 books. He published more than 45 articles in Journals and Professional Magazines. He has extensive experience in Urban Design and Architecture as reflected in his CV attached. Prof le Grange's experience and qualifications will be invaluable to the MPT.

An Urban Design and Planning professional such as Prof le Grange is in my opinion essential for the MPT to make informed decisions and to fulfill its mandate.

Signed at Pretoria on this 25th day of April 2015

NOMINATOR

WITNESS



## SECTION B: FOR COMPLETION BY THE NOMINEE/APPLICANT

| 1. DETAILS OF THE NOMINEE                            |                               |
|--|-------------------------------|
| Full Names: Lucien Paul                              | Surname: le Grange            |
| Identity Number: 4709015180088                       | Date Of Birth: 1ST SEPT. 1947 |
| Residential Address: 5 Grand Vue Road, Walmer Estate |                               |
|  | Code: 7925                    |
| Postal Address: PO Box 22 Woodstock                  |                               |
|  | Code: 7195                    |
| Tel: 083 254 0151                                    | Cell: 083 254 0151            |
| Email: legrangehome@iafca.com                        |                               |

2. ACCEPTANCE OF NOMINATION *(Only to be completed in the event of nomination)*

Lucien Paul le Grange, ID 4709015180088, whose further particulars are provided above, hereby accept the nomination to serve on the Stellenbosch Municipal Planning tribunal to be established in terms of the Spatial Planning and Land Use Management Act, Act 16 of 2013.

3. MEMBERSHIP AND SUPPORTING DOCUMENTS *(Please provide the following)*

- 3.1 A comprehensive curriculum vitae indicating qualification/s and experience of spatial planning, land use, land development or the law related thereto as contemplated in section 36(1) (b) of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and section 72(2)(b) & 72(3) of the Stellenbosch Municipality Land Use Planning By-law (Oct 2015).
- 3.2 Certified copies of qualifications and registration certificates indicating registration with a relevant professional body
- 3.3 Comprehensive motivation indicating why you believe you should be appointed as a member of the Stellenbosch Municipal Planning Tribunal

## 4. CONFLICT OF INTEREST

- 4.1 In terms of sections 38(3) of the Spatial Planning and Land Use Management Act, Act 16 of 2013 and sections 74.(3) & (4) of the Stellenbosch Municipality Land Use By-law (Oct 2015), a member of the Municipal Planning Tribunal:
  - 4.1.1 must make full disclosure of any conflict of interest, including any potential conflict, and
  - 4.1.2 may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has conflict of interest



5. DECLARATION

Lucien Paul le Grange ID: 1709015180088 declare that:

- a) am available to serve on the Stellenbosch Municipal Planning Tribunal;
- b) am a citizen or permanent member of the Republic of South Africa;
- c) am not a member of Parliament, Provincial Legislature, Municipal Council or House of Traditional Leaders;
- d) am not an unrehabilitated insolvent;
- e) was never declared by a court of law to be mentally incompetent nor detained under the Mental Health Care Act, Act 17 of 2002.
- f) have never been convicted of any offence involving dishonesty.
- g) have never been removed from an office of trust on account of misconduct;
- h) have never been found guilty of misconduct, incapacity or incompetence;
- i) have disclosed all potential conflict of interests.
- j) the municipality may verify all the information provided; and
- k) will commit to and uphold the Code of Conduct for members of the Municipal Planning Tribunal.

Signed at Case Town on this 25th day of April 2019

*Lucien Paul le Grange*

\_\_\_\_\_  
NOMINEE/APPLICANT

\_\_\_\_\_  
WITNESS 1

\_\_\_\_\_  
WITNESS 2

## **ABRIDGED CURRICULUM VITAE**

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**Lucien le Grange**  
April 2019

**Name:** Lucien Paul le Grange  
**Date of Birth:** 1st September 1947  
**Address:** 5 Grand Vue Road, Walmer Estate, 7925  
P.O. Box 22, Woodstock, 7915 Tel: (083) 254 0151

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**QUALIFICATIONS:**

1972 Bachelor of Architecture, University of Cape Town  
1976 Master of Architecture (Urban Design),  
Rice University, Houston, USA.

**PROFESSIONAL AFFILIATIONS**

1978 – date Cape Institute for Architects (CifA)  
1978 - date Institute of South African Architects (SAIA)  
1978 - date South African Council for Architectural Professions/ SACAP  
1994 - date SBTACO (South African Black Technical &  
Allied Careers Organisation), Western Cape Branch.  
2003 – date Urban Design Institute of South Africa (UDISA)

**RELATED AFFILIATIONS**

1985 - 1990 COSBEN (Community Support Group for the Built Environment, merged with DAG in 1990).  
1987 - 1991 MASIZAKHE (Moravian Church Self Help and Development Program).  
1986 - 2002 Moravian Mission Trust Fund.  
1989 - 1992 Kommissie vir Dorpsbeplanning - Moravian Church.  
1990 - 1994 DAG (Development Action Group).  
1989 - date Founding Trustee of the District Six Museum Foundation.  
1994 - 1998 Ministry of Public Works, ministerial appointee to Forum to Review the Function and Role of Statutory Councils for the Built Environment.  
1996 - 2001 Ministerial appointee (DPW), to serve on committee to review the development and use of strategically placed state-owned land.  
1998 - 2004 Alternate member to Education Committee of the South African Council for Architectural Professions.  
1999-2006 Member of Heritage/Conservation Committee, Cape Institute for Architecture.  
1999 -2002 Administering and processing of financial assistance from the Department of Public Works (DPW) for bursaries for previously disadvantaged students at the UCT School of Architecture & Planning.  
2005 – 2009 Member of the Main Management Committee, Cape Institute for Architecture.  
2002 – 2009; Ministry: Arts, Culture, Science and Technology, Ministerial appointee to National Tribunal to review, assess and advise on heritage resource management appeals.  
2003 – 2004 Ministry of Cultural Affairs, Sport and Recreation (Western Cape), Ministerial appointee/ Councilor to Council of Heritage Western Cape (HWC) to assist with regional heritage resource management.

|            |  |
|------------|--|
| 2005- 2009 | Member of Main Committee, Cape Institute for Architecture.   |
| 2005- 2009 | Member of Education Sub-Committee Cape Institute for Architecture.   |
| 2005- 2006 | Member of Housing Reference Group, Department of Housing and Local Government, PGWC, appointed by MEC Marius Fransman. |
| 2005- 2009 | Member of SAIA/SACAP Heads of Architectural Schools – South Africa.  |
| 2017- 2019 | Member of the Impact Assessment Committee (IACOM), Heritage Western Cape, Provincial Government.                       |

#### ACADEMIC EXPERIENCE

|             |  |
|-------------|--|
| 1973        | Temporary Part-time Studio-master: School of Architecture, University of Cape Town.                        |
| 1977        | Teaching Assistant: School of Architecture and Urban Design, Rice University, Houston, USA.                |
| 1978        | Temporary Full Time Lecturer: School of Architecture, University of Cape Town.                             |
| 1979 - 1981 | Lecturer: School of Architecture, University of Cape Town.   |
| 1981 - 1999 | Senior Lecturer: School of Architecture & Planning, University of Cape Town.                               |
| 1999 - date | Associate Professor: School of Architecture, Planning & Geomatics, University of Cape Town.                |
| 1984        | Visiting Studio-master/Lecturer: Graduate School of Design, University of Pennsylvania, Philadelphia, USA. |
| 1990        | Visiting Lecturer: School of Architecture, University of Natal, Durban.                                    |
| 1993 - 1996 | External Examiner, School of Architecture, Peninsula Technikon, Bellville.                                 |
| 1998        | Visiting Critic: Wits University School of Architecture - Thesis Projects.                                 |
| 2005 – 2009 | Professor and Director/HOD – School of Architecture, Planning & Geomatics.                                 |
| 2010        | Professor – School of Architecture, Planning & Geomatics, UCT.   |
| 2011- Date  | Emeritus Professor - School of Architecture, Planning & Geomatics, UCT.                                    |

#### PROFESSIONAL EXPERIENCE

|             |   |
|-------------|---|
| 1970 - 1972 | Student Architectural Assistant: A & A de Souza Santos, Architects, Cape Town; Jose Forjaz, Architect, Mbabane, Swaziland |
| 1973 - 1974 | Assistant Architect: Jose Forjaz, Architect, Mbabane, Swaziland; Planning Unit, University of Cape Town, Cape Town.       |
| 1975        | Assistant Architect: Rice Centre for Community Research and Design, Houston, USA  |
| 1976 -1977  | Assistant Architect: Charles Tapley & Associates, Houston, USA  |
| 1977        | Assistant Architect & Planner: Abma & Hazewinkel, Architects and Planners, Amsterdam, Holland                             |
| 1979 - date | Architect and Urban Designer/Planner: Own Practice  |

**RESEARCH WORK IN PROGRESS**

|             |  |
|-------------|--|
| 1984 - date | Working Class Housing in Cape Town, 1895 to 1972.                                  |
| 1987 - date | Moravian Mission Stations in the Western, Southern and Eastern Cape, 173 to 1900.  |
| 1991 - date | Mission Stations in South Africa (with Derek Japha, Fabio Todeschini).             |
| 1993 - date | The Reconstruction of South African Cities.  |
| 2002 - date | Modern Architecture/ Architectural Documentation Project (1930 - 1995), Cape Town. |

**ADVISORY ROLES, ADJUDICATOR, COMPETITION JUROR**

|            |   |
|------------|---|
| 2010 -2013 | Tribunal Member: Tribunal for Heritage & Conservation, HWC/PGWC, Western Cape.  |
| 2009       | International Architectural Design Competition Juror: Sarah Bartmann Memorial, Hankey/ Port Elizabeth, for the National Department of Arts and Culture.   |
| 2004       | International Architectural Competition: Affordable High-density Housing in the Nelson Mandela Metropolitan (NMMM) & Buffalo City (BCM) Municipalities; Jury Chairman.  |
| 1998       | Robben Island Millenium Competition, Robben Island, Juror: Organized by the Robben Island Museum.   |
| 1996-97    | Adjudicator, PWD panel reviewing development proposals for the Fernwood Recreational Grounds (Fernwood, Newlands).  |
| 1996-98    | Adviser to Moravian Church Task Group for Development & Conservation, concerning the development of land tenure options, local government structures and conservation policy.   |
| 1996       | Advising (with Derek Japha, Vivienne Japha & Fabio Todeschini) the Department of Education and Culture (Eastern Cape) on the conservation and development of key mission settlements (Clarkbury, Mgwali, Enon, etc.) in the Eastern Cape. |
| 1994 -1995 | Advising (with Derek Japha, Vivienne Japha & Fabio Todeschini) the Genadendal Community Forum and Transitional Local Council on the proposed development/extension of the Genadendal settlement.  |

**EXTENSION SERVICE WORK/ ADVISORY CONSULTATIONS**

|          |   |
|----------|---|
| 2019     | 'A Vision for Future Cape Town', UCT Summer School - Lectures and Exhibition (with Julian Cooke, Dave Dewar, Simone le Grange and Luyanda Mphalwa).   |
| 1995 -98 | Ministerial appointee, Department of Public Works, to 'Forum to Review the Function and role of Statutory Councils for the Built Environment'. Development of white paper for the 'Built Environment Council' Bill. |
| 1997     | Member of Selection Panel to Select the Council for the Robben Island Museum, appointed by the Department of Arts, Culture Technology & Science.  |

|            |  |
|------------|--|
| 1996-98    | Adviser to Moravian Church Task Group for Development & Conservation, concerning the development of land tenure options, local government structures and conservation policy.  |
| 1996       | Advising (with Derek Japha, Vivienne Japha & Fabio Todeschini) the Department of Education and Culture (Eastern Cape) on the conservation and development of key mission settlements (Clarkbury, Mgwali, Enon, etc.) in the Eastern Cape.                      |
| 1994-95    | Advising (with Derek Japha, Vivienne Japha & Fabio Todeschini) the Genadendal Community Forum and Transitional Local Council on the proposed development/extension of the Genadendal settlement.   |
| 1990-98    | Various architectural projects within local disadvantaged communities as developed by the Simulated Office Studio (B.Arch 3&4) in the School of Architecture & Planning, UCT, including collaboration with the Community Projects Office, Peninsula Technikon. |
| 1999- date | Advisor to the District Six Beneficiary and Development Trust.   |
| 2012- 2016 | Member of V&A Waterfront Design Review Committee   |
| 2017 -2019 | Member of IACOM (Impact Assessment Committee) Heritage Western Cape.   |

**AWARDS**

|      |   |
|------|---|
| 2007 | Award of Commendation: UIA International Competition – Celebrating Cities 2, in association with Dave Dewar and Piet Louw.  |
| 2005 | Merit Award: Cape Town International Convention Center (CTICC) in association with Foreshore Architects (Revel Fox, Van der Merwe Miscewski, Stauch Voster, DHK, ACG, Mgwaqkwa, Architects).  |
| 2003 | Merit Award, SAIA: New Council Chamber/Unicity Accommodation (in Association with KrugerRoos Architects and ACG Architects). Award of Commendation, CIFA: New Council Chamber/Unicity Accommodation (in Association with KrugerRoos Architects and ACG Architects). |
| 2001 | Merit Award: Harry Gwala Senior Secondary School, Khayelitsha.<br>Project Award: New Council Chamber, Unicity Accommodation (in Association with KrugerRoos and ACG Architects).  |
| 2000 | Project Award: Robben Island Ferry Terminal, V&A Waterfront.  |
| 1999 | Merit Award: Mew-way Community Sports Hall (now Oliver Tambo Sports Complex), Khayelitsha.<br><br>Project Award: Harry Gwala Senior Secondary School, Khayelitsha.  |



**PUBLICATIONS  
BOOKS**

- 1993 *Mission Settlements in South Africa - A Report on their Historical Background and Prospects for Conservation*, with Derek Japha, Vivienne Japha and Fabio Todeschini; Department of Environment Affairs, March 1993.

**CHAPTERS IN BOOKS**

- 2011 The Work of Jose Forjaz Arquitectos, Maputo, Mozambique, in *Jose Forjaz Arquitecto | Ideias e Projectos*, Casa da Cerca, 2011, pp 44-61.
- 2010 District Six: Development Framework: Prospects for Urban and Social Sustainability, (with Nisa Mammon) in Pieterse, E, *Counter Currents*, January 2010.
- 2009 Genadendal: Conservation and Development, in Du Preez H., van Oers R., *The Challenge of Genadendal*, IOS Press, Amsterdam, 2009, pp.37-50.
- 2008 Rebuilding District Six, in Bennett, B, Julius, C. Soudien, C., *City, Site, Museum: Reviewing Memory Practices at the District Six Museum*, District Six Museum, 2008, pp 8-17.
- 2006 "Roelof Uytenbogaardt: Homage to a Teacher" in *Roelof Uytenbogaardt: Senza tempo/Timeless*, Giovanni Vio (editor), Il Poligrafo, Padova, Italy, October 2006, pp.46-52.
- 2005 "Spacio, architettura e societa nel Nouvo Sudafrica" in *Corpi Liberati Cha Carcano la Storia, Le Storie: Il Nouvo Sudafrica dieci anni dopo l'apartheid*, Itala Vivan (editor), Baldini & Castoldi Publsihers, Milan, October 2005
- 2001 District Six: Urban Place and Public Memory, in Rassool C., *Recalling Community in Cape Town*, Published by the District Six Museum, 2001, pp. 106-113.
- 1998 *Encyclopaedia of Vernacular Architecture of the World*, Paul Oliver, editor; 'Moravian Mission Settlements in the Western Cape, South Africa'; and 'Wupperthal Mission Settlement', Cambridge University Press, 1997, pp. 2160 - 2162.

## ARTICLES IN JOURNALS, PROFESSIONAL MAGAZINES AND UNPUBLISHED MANUSCRIPTS

- 2009 Work of José Forjaz Arquitectos, Maputo, Mozambique; in *South African Architect*, August 2009, pp. 18-25
- 2008 Design, Building and Education: Considering the Theory, Practice and Teaching of Architecture and Urban Design; *South African Architect, Special Issue*, December 2008, pp. 34-40.
- 2007 Prestwich Memorial, *The Digest of South African Architecture*, Vol. 8, 2006/2007, pp. 48-50.
- 2005 District Six: Pilot Project Housing, Cape Town, *The Digest of South African Architecture*, Vol. 9, 2004/2005, pp. 88-89.
- 2004 Joe Gcabi (Stock Road) Transport Terminus, Cape Town, *The Digest of South African Architecture*, Vol. 8, 2003/2004, pp.40-42.
- 2003 Hanover Park Informal Traders Market, *The Digest of South African Architecture*, Vol. 6, 2001/2002.  
Nelson Mandela Gateway to Robben Island Building, *The Digest of South African Architecture*, Vol. 7, 2002/2003, pp.18-19.  
District Six: Heritage Impact Assessment, May 2003. Unpublished Manuscript.  
Genadendal (Insluitend Voorstekraal, Bereaville and Boschmanskloof):  
Riglyne vir Bewaring, Februarie, 2003.  
Genadendal: Conservation and Use Plan, 2003. Unpublished Manuscript.
- 2002 New Work, Nelson Mandela Gateway Building, Clock Tower Precinct, V&A Waterfont, Cape Town, *South African Architect*, March/April 2002.  
Vanguard Clinic (Bonteheuwel/Langa), *The Digest of South African Architecture*, Vol. 5, 2001/2002.
- 2001 District Six: Urban Place and Public Memory, in Rassool C., *Recalling Community in Cape Town*, Published by the District Six Museum, 2001, pp. 106-113.
- 2001 Robben Island Museum Ferry Terminal, Project Award publication; *South African Architect*, August, 2000.  
Mitchell's Plain Local Area Spatial Development Framework (with SETPLAN Town Planners and Piet Louw Architects & Urban Designers). Unpublished manuscript.  
Mewway Sports & Recreational Hall, Khayelitsha, Merit Award publication; *South African Architect*, January/February 2000.
- 2000/1999 Harry Gwala Senior Secondary School, Khayelitsha, *The Digest of South African Architecture*, Vol. 4, 1999/2000.  
Mewway Sports & Recreational Hall, Khayelitsha; *South African Architect*, May 1999, pp.16-21.  
Harry Gwala Senior Secondary School - Project Award, *South African Architect*, April 1999, pp. 21.
- 1998/99 Khayelitsha Sports & Recreational Hall, *The Digest of South African Architecture*, Vol 3, pp.72-77.
- 1998 Robben Island: Built Environment Study; with Nicolas Baumann/Revel Fox; Unpublished Manuscript
- 1998 New Work: 'Community Sports & Recreational Hall, Khayelitsha, Cape

- Town', *SA Architect*, February 1998, pp. 49-51.
- 1997 *Encyclopaedia of Vernacular Architecture of the World*, Paul Oliver, editor; 'Moravian Mission Settlements in the Western Cape, South Africa'; and 'Wupperthal Mission Settlement', Cambridge University Press, 1997, pp. 2160 - 2162.  
Wetton/Lansdowne Road Corridor Area: '*The Identification of Culturally Significant Places and Opportunities*' (Prepared for the City Planner's Department, City of Cape Town), with Steven Robins, February 1997, Unpublished Manuscript.
- 1996 'Mission Settlements in the Cape', *Restorica*, No.29, 1996, pp.10-11.  
1995 '*Location and Provision of Practice Facilities for the Olympics Games (Cape Town). A Conceptual Approach*'; with Dave Dewar, September 1995, Unpublished Manuscript.
- '*Architectural Education in South Africa. Problems and Opportunities*' prepared for the Architecture 2000 Conference, Cape Town, May 1995, Unpublished Manuscript.
- Upgrading Policies and Projects: The South African Experience*, Working Paper No.4; an ODA Research Paper for the joint research project - The Integration and Urbanisation of existing Townships in the Republic of South Africa - between UCT School of Architecture and Planning and the Centre for Architectural Research and Development Overseas (CARDO), University of Newcastle, August 1995.
- The Integration and Urbanisation of South African Townships: Conceptual, Theoretical and Methodological Issues*, Working Paper No.1; an ODA Research Paper for the joint research project - The Integration and Urbanisation of existing Townships in the Republic of South Africa - between UCT School of Architecture and Planning and the CARDO, University of Newcastle, (with Adenrele Awotona, Derek Japha, Ivor Prinsloo, Ola Uduku and Marie Huchzermeyer) August 1995.
- The Integration and Urbanisation of Existing Townships in South Africa: First Progress Report*, an ODA Research Paper for the joint research project between CARDO and the UCT School of Architecture and Planning, (with Adenrele Awotona, Derek Japha, Ivor Prinsloo and Michael Briggs) October 1995.
- ELIM: Riglyne vir Bowaring (Voorberei vir die Overberg Streek- diensteraad en die Gemeente van Elim)*, published by the National Monuments Council, October 1995.
- With Derek Japha, Vivienne Japha & Fabio Todeschini- *Mission Settlements in South Africa - Final Report*, March 1995  
Section A - Main Policy Recommendations  
Section B - Specialised Studies  
Section C - Genadendal
- 1994 'Cape Town - Reconstructing Public Space', *Architecture SA*, Sept.-Oct. 1994, pp 23-27.  
Restoration/Repair Report prepared with the NMC for Wittewater (Piketberg) Moravian mission settlement, Unpublished Manuscript.
- 1993 *Mission Settlements in South Africa - A Report on their Historical Background and Prospects for Conservation*, with Derek Japha, Vivienne Japha and Fabio Todeschini; Department of Environment Affairs, March 1993  
*WOODSTOCK/SALT RIVER: A Guide to Building Repairs*, Prepared for the City Planner's Department, Cape Town City Council, October 1993.  
'Moravian Churches in the Western Cape', 1799-1900, *Architecture SA*,

May-June 1993.

- 1992 *Mission Settlements in South Africa - Pilot Study*, for the Department of Environmental Affairs (with Derek Japha, Vivienne Japha and Fabio Todeschini), April 1992, Unpublished Manuscript.
- 1991 Conservation in the Moravian Stations of Elim and Wupperthal; *The Proceedings of the National Urban Conservation Symposium, Johannesburg, 1990* (editors, Derek & Vivienne Japha), Oakville Press, Cape Town 1991.  
*Moravian Mission Stations in the Western and Southern Cape - Conservation Study*, School of Architecture & Planning, March 1991, Unpublished Manuscript.
- 1990 'Making Public Place; The Moravian Mission Nucleus at Genadendal, 1792 to 1899'; *Architecture SA*, December 1990.
- 1989 'Preparing for the Future; Addressing the Education of Black Architects in South Africa', *Architecture SA*, February 1989.
- 1988 'Working Class Housing, Cape Town 1890 -1947: Segregation and Township Formation', *Africa Seminar: Collected Papers, Volume 5, 1985*; Centre for African Studies, UCT, 1988.
- 1986 Genadendal: 250th Anniversary (Promotional Pamphlet). Published by the Genadendal Mission Trust Fund, August 1986.
- 1985 Working Class Housing, Cape Town, 1902 -1947. Africa Seminar Paper, Centre for African Studies, UCT, November 1985, Unpublished Manuscript.
- 1983 'Development and Architecture in South Africa', *Architecture SA*, August 1983. Also published in *Crisis in de Derde Wereld 3: Over Ideologie en Beroepspraktijk*, T H Delft, Afdeling der Bouwkunde, December 1984.
- 1983 'The Development Issues Unit at the School of Architecture, UCT', Architectural Teachers Seminar, 1982. Published by the School of Architecture, University of Pretoria, June 1983.

#### RECENT ARCHITECTURAL AND URBAN DESIGN WORK (1995 -2016)

**2015 -2018:** St George's Cathedral Roof Refurbishment/Repair; Repairs/Renovations to Alexandra Hospital Kitchen; Repairs/ Renovations to Western Cape Nurses College Kitchen.

**2014:** St George's Cathedral: Rehabilitation of Church House, Development Proposals.

**2013:** Cape Metropole Maintenance Contracts (WCG): Repairs and Maintenance to various Clinics including Hout Bay Clinic, Retreat CHC, Kensington Clinic, Maitland Clinic, Strand Clinic, Vanguard CHC, Victoria Hospital, Woodstock Hospital.

**2012- 2011:** Urban Design: Two River Urban Park: Urban Regeneration and VBH.

**2010:** Urban Design: Valkenberg Hospital UD Framework (with TKLA ).

**2009:** District Six Urban Design Framework .

**2008:** Avenue 5 House, Groote Schuur Estate, Restoration and Renovations.

**2007:** District Six, Next 100 Houses, District Six, D6B&DT.

**2005 – 2006:** Prestwich Street Ossuary, City of Cape Town.

**2004:** Design for Samora Machel Primary School, Weltevrede Valley, Cape Town, for the PGWC.  
Central Karoo Mobility Strategy (in association with the CSIR, Stellenbosch), for the PGWC.  
Sandkraal Road Mobility Strategy (in association with VelaVKE and Ninham Shand Consultants) for the PGWC

**2003:** Over-arching Urban Design input for the Klipfontein Corridor Mobility and NMT Study for the PGWC.

Hikers Accommodation / Renovation of Stables, Deer Park, for the Table Mountain National Park.

Medium Density Housing Study, for the PGWC.

House Kallis, Houtbay, Cape Town.

Restoration of selected historic Werf buildings and village housing, Genadendal.

**2002:** Preliminary Urban Development Framework for District Six, being prepared for the District Six Beneficiary Trust (in progress).

Pilot Project design (incorporating 22 housing units), Chapel Street, District Six, for the District Six Beneficiary Trust (9 units now completed).

Conservation and Use Plan for Genadendal, prepared for the Genadendal community and the Western Cape Cultural Commission.

Conservation Guidelines for Genadendal, Voorstekraal, Bereaville and Boschmanskloof.

**2001:** Design proposal for a new Minor Hall, Lentegeur Community Centre, Mitchell's Plain (in association with Jac Snyman, Architects).

Design for the Stock Road Long Distance Bus Terminal (incorporating Metro Bus station, Mini- Bus Taxi station and Vehicle Testing Centre), Stock Road, Phillipi East (in association with ARG Design), completed December 2002

**2000:** Preliminary Design Proposal (with KrugerRoos Architects and ACG Architects) for UNICITY Council accommodation, Podium Block, Civic Centre, Cape Town (completed June 2002).

Preliminary Design Proposal (with Revel Fox Architects and Van der Merwe Miszewski Architects) for Cape Town International Convention Centre, Foreshore, Cape Town (completed June 2003).

Mitchell's Plain Local Area Spatial Development Framework (with SETPLAN Planners and Piet Louw Architects & Urban Designers).

Design Proposal for Sewing Factory for the Genadendal Community Development Forum, Genadendal.

Robben Island Conservation and Management Plan (with Nicolas Baumann, Urban Conservation & Planning).

Design Proposal for Informal Traders' Market Hanover Park Town Square, Hanover Park, completed December 2001.

**1999:** Design proposal for the Robben Island Ferry Terminal/ Museum Building, Victoria & Alfred Waterfront, Cape Town, completed December 2001.

2000 Planning Study (with Nicolas Baumann) of Van Riebeeck Park, Cape Town for the Cape Peninsula National Park.

Urban Design (with Mammon Rendall Planners) of the Stock Road site, Phillipi East, Cape Town.

Bonteheuwel/Langa Community Health Clinic (in Association with Engelbrecht & Bester, Architects).

Proposal for additions to Hostels, Wupperthal Werf, Wupperthal.

Robben Island: Survey of the Built Environment (in Association With Revel Fox/Nicolas Baumann & Partners, Architects & Planners).

**1997:** Preparation of Conservation Guidelines and Model plans for Wupperthal Mission Settlement.

Design and execution of the Khayelitsha Community Sports & Recreation Hall, (formerly the Olympic 2000 Bid Competition venue for Boxing, Mew Way, Khayelitsha) (in Association with Mike Smuts Architects), completed July 1998.

Design and execution of Phillipi - East Community and Sports Centre, (formerly the Olympic 2000 Bid Competition venue for Badminton (in Association with Steven Boers, Architects) - completed October 1998.

**1996:** Design Proposal for Harry Gwala, Senior Secondary School, Khayelitsha for PAWC - completed October 1999.

Design and construction of the RDP Multi-Purpose Hall, Oceanview

Detailed Urban Design input for the Wynberg Transport Interchange, Mosque Square, Wynberg, with OVP Landscape Architects.

Planning Study - Wetton/Lansdowne Road Corridor Area: Identification of Places of Cultural Significance, for the Conservation Unit, City Planner's Department, Central Sub-structure, Cape Town (with Steven Robins, Department of Anthropology, UWC.).

Urban Planning of extension (570 erfs) to Clarkson Mission Settlement, (Tsitsikama Algoa RSC Region) for the Clarkson Communal Property Association.

**1995:** Development of a Policy Framework for the Provision of Practising Facilities for the 2004 Olympics (in Association with Dave Dewar, Planner).

House for Barry Johnson, Rondebosch, Cape.

Design and execution of the Lukhanyo Secondary School, Zwelihle, Hermanus, for the Western Cape School's Building Trust, the IDT and the local community.

Urban Design Consultant (in association with Ivan Sasman Architects) on the planning of the Wynberg Station Transport Interchange, Wynberg.

Detailed Urban Design input for the Wynberg Transport Interchange, Mosque Square, Wynberg, with OVP Landscape Architects.

Planning Study - Wetton/Lansdowne Road Corridor Area: Identification of Places of Cultural Significance, for the Conservation Unit, City Planner's Department, Central Sub-structure, Cape Town) (with Steven Robins, Department of Anthropology, UWC.

17th April 2019

## **ANNEXURE D**

**MUNICIPAL PLANNING TRIBUNAL EVALUATION PANEL IN TERMS OF  
THE STELLENBOCH MUNICIPALITY LAND USE PLANNING BY-LAW**

**ACTION MINUTES OF THE EVALUATION PANEL AND THEIR  
RECOMMENDATIONS FOR EXTERNAL MUNICIPAL PLANNING TRIBUNAL  
MEMBERS**



**STELLENBOSCH**  
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April 26, 2019  
Authored by: Ilze Couvaras



# MUNICIPAL PLANNING TRIBUNAL EVALUATION PANEL IN TERMS OF THE STELLENBOCH MUNICIPALITY LAND USE PLANNING BY-LAW

## ACTION MINUTES OF THE EVALUATION PANEL AND THEIR RECOMMENDATIONS FOR EXTERNAL MUNICIPAL PLANNING TRIBUNAL MEMBERS

### ATTENDANCE:

#### Present:

1. Tabiso Mfeya - Director Planning and Economic Development (TM)
2. Deon Louw - Director Engineering (DL)
3. Hedré Dednam - Manager Land Use Management (HD)
4. Gary Boshoff - Director Protection Services (GB)
5. Annalene De Beer - Director Corporate Services (ADB)
6. Kevin Carolus - Director Financial Services (KC)
7. Cllr Esther Groenewald - Portfolio Councillor Planning and Economic Development (EG)
8. Ilze Couvaras - Head Customer Interface and Administration (IC)

### Agenda Points:

1. Welcoming
2. Purpose for the day
3. Terms of Reference for the MPT determined by the Mayco
4. Presentation of nominations received
5. Assessment of nominations : Identifying of suitable candidates in line with the evaluation panel terms of reference
6. Recommendation : Proposal made by Evaluation Panel for public members to serve on the MPT
7. Closure

| Item No | Agenda Item  | Action | Date |
|---------|--|--------|------|
| 1.      | TM welcomed all to the meeting and introduced HD and IC to take the panel through the purpose and proceedings of the day.  | TM     |      |
| 2.      | <p>HD briefly explained the purpose of the nominations panel and what must be achieved:</p> <ul style="list-style-type: none"> <li>- Evaluate and discuss nominations received for the appointment of external MPT members (SPLUMA Regs 3(1)(g) and Stellenbosch Municipal Land Use Planning By-law).</li> <li>- Make recommendations based on the terms of reference as determined by the MAYCO.</li> </ul> <p>The following background information was discussed:</p> <ul style="list-style-type: none"> <li>- The term of office of the current MPT members comes to an end on 30 June 2019;</li> <li>- In the 25<sup>TH</sup> Council Meeting held on 27 March 2019 (ITEM 7.7.4) Council resolved inter alia :               <ul style="list-style-type: none"> <li>- <i>that Council approves the invitation and call for nominees for suitably experienced and qualified external professionals to serve as members of the Municipal Planning Tribunal in terms of the provisions of the Stellenbosch Municipal Land Use Planning By-law (2015);</i></li> <li>- <i>that the Administration assist the Mayco to determine the terms of reference to be used as criteria for the evaluation of the nominated MPT members;</i></li> <li>- <i>That the Administration assist in the establishment of an evaluation panel to evaluate the nominations for MPT members received by the Municipality, which panel will consist of the Chairperson of the Planning Portfolio Committee and all the Directors;</i></li> </ul> </li> </ul> | HD     |      |
| 3.      | <p>HD took the Panel through the Presentation which was presented to the Mayco on 24 April 2019 in respect of the terms or reference proposed for the selection of MPT members and disclosed the resolutions of the Mayco in respect of each of the criteria proposed.</p> <p>The following criteria was resolved by Mayco :</p> <ul style="list-style-type: none"> <li>• The proposed age of a member should be limited up to 75 years.</li> <li>• Representation by organisations or constituencies will be up</li> </ul>  | HD     |      |

to the discretion of the evaluation panel.

- The specific expertise, personal qualities or experience required are *that they must have knowledge and experience of land use planning or the law related thereto and be representative of a broad range of appropriate experience and expertise*. That they also should have an understanding of the local ethos of Stellenbosch (WC024).
- The following categories of people are legally disqualified from becoming a member:
  - (a) Any organisation or institution who is a Registered Interested and Affected party who comments on new land use applications, as they have a conflict of interest.
  - (b) If a person was *not nominated in accordance with the provisions of section 72(9) of the By-law*.
  - (c) If a person is *disqualified from appointment as contemplated in section 74 of the By-law*.
  - (d) If a person does not possess the knowledge or experience required in terms of section 71(2) of the By-law.
  - (e) *Disqualification from membership of Tribunal as set out in Section 74 of the Stellenbosch Municipal Land Use Planning By-law : (1) A person may not be appointed or continue to serve as a member of the Tribunal if that person—*
    - (a) *is not a citizen or permanent resident of the Republic of South Africa;*
    - (b) *is a member of Parliament, a provincial legislature, a municipal Council or a House of Traditional Leaders;*
    - (c) *is an unrehabilitated insolvent;*
    - (d) *has been declared by a court of law to be mentally incompetent or has been detained under the Mental Health Care Act, 2002(Act 17 of 2002);*
    - (e) *has at any time been convicted of an offence involving dishonesty;*
    - (f) *has at any time been removed from an office of trust on account of misconduct;*
    - (g) *has previously been removed from a tribunal for a breach of the Spatial Planning and Land Use Management Act or this By-law;*
    - (h) *has been found guilty of misconduct, incapacity or incompetence; or*
    - (i) *fails to comply with the Spatial Planning and Land Use Management Act or this By-law.*
  - (2) *A member must vacate office if that member becomes subject to a disqualification as contemplated in subsection (1)”*

- In respect of the diversity of the tribunal, the members should be representative of a wide variety of related expertise, have an interest in Stellenbosch and as many as possible could reside within Stellenbosch.
- A restriction is placed on current/past members to be appointed, in that a minimum of at least three of the current/past members should be replaced with new candidates.
- No member may have a conflict of interest as defined in the By-law : **Section 74 (3) and (4) of the Stellenbosch Municipality Land Use Planning By-law** allows for the following: *“(3) A member of a Tribunal—  
(a) must make full disclosure of any conflict of interest, including any potential conflict; and  
(b) may not attend, participate or vote in any proceedings of the Tribunal in relation to any matter in respect of which the member has a conflict of interest.  
(4) For the purposes of this section, a member has a conflict of interest if-  
(a) the member, a family member, partner or business associate of the member is the applicant or has a pecuniary or other interest in the matter before the Tribunal;  
(b) the member has any other interest that may preclude or may reasonably be perceived as precluding the member from performing the functions of the member in a fair, unbiased and proper manner;  
(c) the member is an official in the employ of national, provincial or local government, if the department by which such an official is employed, has a direct or substantial interest in the outcome of the matter.”*
- Skills such as Listening, Reading; Having Knowledge or Understanding of Community Issues and By-laws; Being Fair & Open-Minded; Being Prepared; Ability to Communicate; Analytic Ability; Relevant Experience are required for the post.

4. IC presented the panel with the nominations/applications received. IC  
In total twenty one (21) applications/nominations were received.

From a percentage perspective, 45% of which are representative of the Town/Urban Planning sector, 25 % are representative of the Legal sector; 15% are representative of the Engineering sector and 15% are representative of the Environmental sector.

The following minimum criteria were requested:

- Completed Nomination form;

- Written motivation;
- Indicate any Conflict of interest;
- Declaration;
- Comprehensive CV and
- Certified copies qualifications and registration bodies.

The CV of each candidate was presented to the panel and discussed. The list of candidates was depicted on a spread sheet describing the primary criteria.

IC

5. An assessment was conducted by the nomination panel to discuss and weigh each candidate with the TOR. ALL

In line with the TOR the following candidates were shortlisted during this discussion :

1. Dr Ruida Pool-Stanvliet (Current member)
2. Christine Havenga
3. Hedwig Crooijmans-Lemmer
4. Dr Daniel Jakobus Du Plessis
5. Christiaan Klopper Rabie (Current member)
6. Jason Michael Juries
7. Jacobus Eddie Delport
8. Jennifer Mary Todd
9. Prof Lucien Paul Le Grange
10. Johannes Stephanus Boshoff (added later)
11. Berchtwald Paul Rode (added later)

It was agreed that the representation from a Legal sector was insufficient, as the candidates were not specialized in Land Use Planning legislation. A separate additional process will be followed to call for candidates specifically from the Legal sector specializing in Land Use Planning legislation and preferably outside the WCO24.

IC/HD

It was agreed that an interview process had to be arranged in order to enable to panel to accurately gauge the skill sets of the candidates on the short list. Interviews of about 15-20 minutes per candidate were agreed upon. Questions for the interviews were to be provided by the Directors.

IC/ALL  
DIRECTORS

6. The panel recommended that the candidates listed be invited to an interview process to be arranged urgently. IC

Final recommendations would be done after the interview process. ALL

All Directors to provide questions which could be posed to the candidates in the interviews. Due regard be given to the fact that the candidates will respond to the questions based on their field of expertise.

ALL  
DIRECTORS

7. The meeting was closed by TM.



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MEETING : MUNICIPAL PLANNING TRIBUNAL EVALUATION PANEL IN TERMS OF THE STELLENBOSCH MUNICIPALITY LAND USE  
 PLANNING BY-LAW DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT  
 DATE : 26 APRIL 2019  
 VENUE : PLANNING BOARDROOM, THIRD FLOOR, EIEKESTAD MALL, ANDRINGA STREET, STELLENBOSCH  
 TIME : 11:30

| NAME & SURNAME   | DESIGNATION   | TELEPHONE NUMBER | E-MAIL   | SIGNATURE |
|------------------|---|------------------|--|-----------|
| Tabiso Mfeya     | Director Planning and Economic Development                                    | 021 808 8491     | <a href="mailto:Tabiso.Mfeya@stellenbosch.gov.za">Tabiso.Mfeya@stellenbosch.gov.za</a>       |           |
| Annalene de Beer | Director Corporate Services   | 021 808 8018     | <a href="mailto:Annalene.DeBeer@stellenbosch.gov.za">Annalene.DeBeer@stellenbosch.gov.za</a> |           |
| Deon Louw        | Director Engineering Services   | 021 808 8213     | <a href="mailto:Deon.Louw@stellenbosch.gov.za">Deon.Louw@stellenbosch.gov.za</a>             |           |
| Gary Boshoff     | Director Community and Protection Services                                    | 021 808 8410     | <a href="mailto:Gary.Boshoff@stellenbosch.gov.za">Gary.Boshoff@stellenbosch.gov.za</a>       |           |
| Kevin Carolus    | Manager: Budget Office  | 021 808 8509     | <a href="mailto:Kevin.Carolus@stellenbosch.gov.za">Kevin.Carolus@stellenbosch.gov.za</a>     |           |
| Hedre Dednam     | Manager: Land Use Management  | 021 808 8674     | <a href="mailto:Hedre.Dednam@stellenbosch.gov.za">Hedre.Dednam@stellenbosch.gov.za</a>       |           |
| Ilze Couvaras    | Head Customer Interface & Administration, Customer Interface & Administration | 021 808 8604     | <a href="mailto:Ilze.Couvaras@stellenbosch.gov.za">Ilze.Couvaras@stellenbosch.gov.za</a>     |           |

ATTENDANCE REGISTER

## **ANNEXURE E**



**MUNICIPAL PLANNING TRIBUNAL EVALUATION PANEL IN TERMS OF  
THE STELLENBOCH MUNICIPALITY LAND USE PLANNING BY-LAW  
INTERVIEWS**

**ACTION MINUTES OF THE INTERVIEWS OF THE SHORTLISTED NOMINEES  
FOR THE EXTERNAL MUNICIPAL PLANNING TRIBUNAL MEMBERS**



**STELLENBOSCH**

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May 10, 2019

Authored by: Ilze Couvaras



# MUNICIPAL PLANNING TRIBUNAL EVALUATION PANEL IN TERMS OF THE STELLENBOCH MUNICIPALITY LAND USE PLANNING BY-LAW INTERVIEWS

## ACTION MINUTES OF THE INTERVIEWS OF THE SHORTLISTED NOMINEES FOR THE EXTERNAL MUNICIPAL PLANNING TRIBUNAL MEMBERS

### ATTENDANCE:

#### Present:

1. Tabiso Mfeya - Director Planning and Economic Development (TM)
2. Deon Louw - Director Engineering (DL)
3. Hedré Dednam - Manager Land Use Management (HD)
4. Gary Boshoff - Director Protection Services (GB)
5. Kevin Carolus - Director Financial Services (KC)
6. Cllr Esther Groenewald - Portfolio Councillor Planning and Economic Development (EG)
7. Ilze Couvaras - Head Customer Interface and Administration (IC)

#### Apologies :

1. Annalene De Beer - Director Corporate Services (ADB) (unable due to Family emergency)
2. Christiaan Klopper Rabie (Out of the Country)
3. Berchtwald Paul Rode (Out of the Country)
4. Johannes Stephanus Boshoff (Out of Town)

#### Declined :

1. Prof Lucien Paul le Grange

**Interview programme :**

1. Welcome : Brief Panel on interview protocol
2. Christine Havenga
3. Jason Michael Juries
4. Jacobus Eddie Delport
5. Body/Tea Break
6. Jennifer Mary Todd
7. Hedwig Crooijmans-Lemmer
8. Dr Daniel Jakobus Du Plessis
9. Dr Ruida Pool-Stanvliet
10. Body/Tea Break
11. Deliberation and Conclusion

| Item No | Programme item   | Action | Date |
|---------|--|--------|------|
| 1.      | IC welcomed all to the meeting and presented all the members with their Interview packs, containing the programme, list of candidates who were unable to attend, list of questions (with answers), an additional question received from ADB and score sheets. No other amendments or additions to the questions were received from the Directors.                                  | IC     |      |
|         | IC informed the panel of the apologies rendered by those candidates who were unable to attend (C K Rabie, B P Rode and J S Boshoff). Prof L P le Grange declined the invitation to attend the interview, with no apology offered. A discussion about the way forward with these candidates would be held during the deliberation at the end of the proceedings.                    | ALL    |      |
|         | It was agreed that all the questions listed on the score sheets would be posed to the candidates. Technical Questions were identified and those would be put to the candidates as such (should they have the ability to address them as they have relevance to the By-Law and PAJA). (Questions 2, 5, 6 & 9 are those that will be incorporated in the orientation of new members) | PANEL  |      |
|         | The panel nominated IC to put the questions to the candidates.   | IC     |      |
|         | It was agreed that TM will pose the last question to the candidates.   | TM     |      |
| 2.      | Interview of Christine Havenga   |        |      |
| 3.      | Interview Jason Michael Juries   |        |      |

4. Interview of Jacobus Eddie Delport
5. Body/Tea Break
6. Interview of Jennifer Mary Todd
7. Interview of Hedwig Crooijmans-Lemmer
8. Interview of Dr Daniël Jakobus Du Plessis
9. Interview of Dr Ruida Pool-Stanvliet
10. Body/Tea Break
11. The one candidate already known to the panel (an existing MPT member), Mr Christiaan Klopper Rabie will be supported as a candidate to be recommended to Council even though he was unable to attend the interviews. This is largely due to the positive, detailed and methodical contribution he has made to the MPT in his current membership role.

It was agreed that due to the tight timelines the other candidates who were unavailable to attend the interviews could not be accommodated for another interview date. This will unfortunately result in the elimination of these candidates. The panel had originally expressed concerns about the neutrality of both the candidates (Boshoff and Rode) due to the fact that both are involved in projects for the Stellenbosch Municipality, which could be viewed as a conflict of interest. The interview process endeavored to clarify roles and areas of conflicting interests, but as it was not possible to interview these candidates, they will not be recommended for selection.

Based on the scoring done by the individual members the following candidates were identified as the final short listed candidates to be recommended to Council :

1. Christine Havenga
2. Jason Michael Juries
3. Jacobus Eddie Delport
4. Hedwig Crooijmans-Lemmer
5. Dr Daniel Jakobus Du Plessis

6. Dr Ruida Pool-Stanvliet (current MPT member)
7. Christiaan Klopper Rabie (current MPT member)

It was felt that the nominations received from the Legal Sector did not sufficiently cover the field of expertise required for the purpose of the position. Therefore in addition to the seven shortlisted candidates it was proposed that the Administration pursue a separate additional advertising process of calling for the nomination of candidates specifically from the Legal sector specializing in Land Use Planning legislation and preferably outside the WC024 in due course.

HD

June/Aug  
2019

The panel agreed that the following candidates be recommended to Council as Chairperson and Deputy Chairperson :

1. Dr Daniel Jakobus Du Plessis (Chairperson)
2. Christine Havenga (Deputy Chairperson)

IC

13 May  
2019

The recommendation to Council will include a proposal that the number of external Tribunal members at any Tribunal meeting be not less than 5 members.

The report to Council should be compiled by Monday, 13 May 2019 or soonest thereafter, for submission to the Mayco on 15 May 2019.

The proceedings were closed by TM.

**EVALUATION PANELLIST VOTING RECOMMENDATION**

10 May 2019


PANELLIST NAME:   Clr Esther Groenewald  DESIGNATION: Portfolio Councillor : Planning and Economic DevelopmentSIGNATURE: 

In terms of the Stellenbosch Municipality Land Use Planning By-Law (2015) I hereby wish to nominate the following candidates to serve on the Stellenbosch Municipality MPT as External Municipal Planning Tribunal Members:

| Number | Name and Surname                        |
|--------|---|
| 1.     | Daniël Jakobus Du Plessis (Chairperson) |
| 2.     | Christine Havenga (Deputy Chairperson)  |
| 3.     | Hedwig Crooijmans-Lemmer                |
| 4.     | Jacobus Eddie Delport                   |
| 5.     | Jason Michael Juries                    |
| 6.     | Dr Rulda Pool-Stanvliet                 |
| 7.     | Christiaan Klopper Rable                |

## EVALUATION PANELLIST VOTING RECOMMENDATION

10 May 2019

PANELLIST NAME: Tabiso MfeyaDESIGNATION: Director : Planning and Economic DevelopmentSIGNATURE: 

In terms of the Stellenbosch Municipality Land Use Planning By-Law (2015) I hereby wish to nominate the following candidates to serve on the Stellenbosch Municipality MPT as External Municipal Planning Tribunal Members:

| Number | Name and Surname                        |
|--------|---|
| 1.     | Christine Havenga (Deputy Chairperson)  |
| 2.     | Jason Michael Juries                    |
| 3.     | Hedwig Crooljmans-Lemmer                |
| 4.     | Daniël Jakobus Du Plessis (Chairperson) |
| 5.     | Dr Ruida Pool-Stanvliet                 |
| 6.     | Jacobus Eddie Delport                   |
| 7.     | Christiaan Klopper Rabie                |

## EVALUATION PANELLIST VOTING RECOMMENDATION

10 May 2019

PANELLIST NAME: Kevin CarolusDESIGNATION: Director : Financial ServicesSIGNATURE: 

In terms of the Stellenbosch Municipality Land Use Planning By-Law (2015) I hereby wish to nominate the following candidates to serve on the Stellenbosch Municipality MPT as External Municipal Planning Tribunal Members:

| Number | Name and Surname                        |
|--------|---|
| 1.     | Christine Havenga (Deputy Chairperson)  |
| 2.     | Jacobus Eddie Delport                   |
| 3.     | Daniël Jakobus Du Plessis (Chairperson) |
| 4.     | Dr Ruida Pool-Stanvliet                 |
| 5.     | Jason Michael Juries                    |
| 6.     | Hedwig Crooljmans-Lemmer                |
| 7.     | Christiaan Klopper Rable                |

## EVALUATION PANELLIST VOTING RECOMMENDATION

10 May 2019

PANELLIST NAME: Deon LouwDESIGNATION: Director : Engineering ServicesSIGNATURE: 

In terms of the Stellenbosch Municipality Land Use Planning By-Law (2015) I hereby wish to nominate the following candidates to serve on the Stellenbosch Municipality MPT as External Municipal Planning Tribunal Members:

| Number | Name and Surname                        |
|--------|---|
| 1.     | Dr Ruida Pool-Stanvliet                 |
| 2.     | Daniël Jakobus Du Plessis (Chairperson) |
| 3.     | Hedwig Crooijmans-Lemmer                |
| 4.     | Jacobus Eddie Delport                   |
| 5.     | Christine Havenga (Deputy Chairperson)  |
| 6.     | Jason Michael Juries                    |
| 7.     | Christiaan Klopper Rabie                |



## EVALUATION PANNELIST VOTING RECOMMENDATION

10 May 2019

PANNELIST NAME: Gary BoshoffDESIGNATION: Director : Protection ServicesSIGNATURE: 

In terms of the Stellenbosch Municipality Land Use Planning By-Law (2015) I hereby wish to nominate the following candidates to serve on the Stellenbosch Municipality MPT as External Municipal Planning Tribunal Members:

| Number | Name and Surname                        |
|--------|---|
| 1.     | Christine Havenga (Deputy Chairperson)  |
| 2.     | Jason Michael Juries                    |
| 3.     | Daniël Jakobus Du Plessis (Chairperson) |
| 4.     | Hedwig Crooijmans-Lemmer                |
| 5.     | Dr Ruida Pool-Stanvliet                 |
| 6.     | Jacobus Eddle Delpport                  |
| 7.     | Christiaan Klopper Rable                |



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Planning and Economic Development

MEETING: INTERVIEWS FOR NOMINEES OF MUNICIPAL PLANNING TRIBUNAL

DATE: 10 MAY 2019, 12:45Pm

VENUE: PED, Boardroom 3<sup>rd</sup> Floor

| NAME:             | COMPANY: | TEL NO: | EMAIL:                                | SIGNATURE:               |
|-------------------|----------|---------|---------------------------------------|--------------------------|
| Hedre Dednam      | STB Mun  | 8674    | Hedre.Dednam@stellenbosch.gov.za      | <i>H Dednam</i>          |
| Ilze Couvaras     | STB Mun  | 8604    | Ilze.Couvaras@stellenbosch.gov.za     | <i>Ilze Couvaras</i>     |
| Tabiso Mfeya      | STB Mun  | 4006    | Tabiso.Mfeya@stellenbosch.gov.za      | <i>Tabiso Mfeya</i>      |
| Annalene De Beer  | STB Mun  | 8018    | Annalene.Debeer@stellenbosch.gov.za   | APOLGUY                  |
| Kevin Carolus     | STB Mun  | 8528    | Kevin.Carolus@stellenbosch.gov.za     | <i>Kevin Carolus</i>     |
| Deon Louw         | STB Mun  | 8213    | Deon.Louw@stellenbosch.gov.za         | <i>Deon Louw</i>         |
| Gary Boshoff      | STB Mun  |         | Gary.Boshoff@stellenbosch.gov.za      | <i>Gary Boshoff</i>      |
| Esther Groenewald | STB Mun  |         | Esther.Groenewald@stellenbosch.gov.za | <i>Esther Groenewald</i> |

ATTENDANCE REGISTER

## **ANNEXURE F**

|       |   |
|-------|---|
| 7.3.3 | <b>AMENDMENT OF THE EXISTING CATEGORISATION OF APPLICATIONS, AMOUNTS PAYABLE TO THE STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL AND APPOINTMENT OF AN ADDITIONAL INTERNAL MUNICIPAL PLANNING TRIBUNAL MEMBER IN TERMS OF SPATIAL PLANNING AND LAND USE MANAGEMENT ACT NO 16 OF 2013 (SPLUMA)</b> |
|-------|---|

### 1. PURPOSE OF REPORT

To motivate and seek approval from Council to amend the existing decisions (approved in Item 8.6 dated 27 May 2015). Further to propose to Council to appoint an additional Internal Municipal Tribunal Members, to amend the existing categorisation of applications and adjust the remuneration of external Municipal Tribunal member's fees in line with market value.

### 2. BACKGROUND

During 2015 Council authorised the establishment of a Municipal Planning Tribunal (MPT) for Stellenbosch Municipality (WC024) in line with new planning legislation which include the Spatial Planning and Land Use Management Act No 16 of 2013 (SPLUMA), the Western Cape Land Use Planning Act No 3 of 2014 (LUPA) as well as the Stellenbosch Municipal Land Use Planning By-law (2015).

Council took a series of decisions during 2015 [*Resolution 8.6 dated 27 May 2015 as APPENDIX 1*] and [*item 7.4 (36<sup>th</sup> Council Meeting dated 25 of November 2015 as APPENDIX 2*] in line with the above mentioned land use planning legislation. Amongst others Council approved the appointment of external public Municipal Planning Tribunal Members, the remuneration for external MPT members, the categorisation of applications, and the appointment of an authorised employee (the Director for Planning and Economic Development) to consider and determine certain applications in line with Council's approved categorisation.

During 2016 not one Municipal Planning Tribunal meeting was conducted, amongst others as a result of the existing categorisation of applications approved by Council.

The purpose of this item is to amend the existing categorisation of applications in terms of SPLUMA, LUPA and the Land Use Planning By-law to amend the remuneration of External Municipal Planning Tribunal Members in line with the SACPLAN professional fees and appoint additional secondi Internal Municipal Planning Tribunal members.

### 10<sup>TH</sup> COUNCIL MEETING: 2017-07-26: ITEM 7.3.3

#### RESOLVED (nem con)

- (a) that Council rescind the approved categorisation of applications as per resolutions (g) and (h) of Council Item 8.6 dated 27 May 2015 and replace it with the table below in line with Section 35 of SPLUMA:

| NO  | APPLICATION TYPE   | COUNCIL | Category  |                       |
|---|--|---------|---|-----------------------|
|   |  |         | Category 1<br>Municipal<br>Planning<br>Tribunal | Category 2<br>(AO/AE) |
| Actions in terms of Sections 11 and 22 of the Western Cape Land Use Planning Act 2014 and Section 35(3) and 47(2) of the Spatial Planning and Land Use Management Act, 2013 |  |         |   |                       |
| 1.  | Approval / amendment of <b>Spatial Development Framework</b>   | X       |   |                       |
| 2.  | Approval / amendment of <b>Zoning Scheme</b>   | X       |   |                       |
| 3.  | Approval / amendment of an <b>Overlay Zone</b> for the zoning scheme 15(2)(j) of the Land Use By-law read with section 12 & 13 of MSA  | X       |   |                       |
| 4.  | Title Deed Relaxations to enable minor departure applications SPLUMA 47(2)   |         |   | X                     |
| 5.  | <b>Categorisation of applications</b>  | X       |   |                       |
| Application types as per section 15 of the Stellenbosch Municipal Land Use Planning By-law (2015)   |  |         |   |                       |
| 6.  | 15(2)(a) <b>Rezoning of Land</b>   |         | X<br>OBJECTIONS                                 | X<br>NO<br>OBJECTIONS |
| 7.  | 15(2)(b) a <b>permanent departure</b> from the development parameters of the zoning scheme   |         | X<br>OBJECTIONS                                 | X<br>NO<br>OBJECTIONS |
| 8.  | 15(2)(c) a <b>departure granted on a temporary basis</b> to utilise land for a purpose not permitted in terms of the primary rights of the zoning applicable to the land;  |         | X<br>OBJECTIONS                                 | X<br>NO<br>OBJECTIONS |
| 9.  | 15(2)(d) a <b>subdivision of land</b> that is not exempted in terms of section 24, including the registration of a servitude or lease agreement;   |         | X<br>OBJECTIONS                                 | X<br>NO<br>OBJECTIONS |
| 10.   | 15(2)(e) a <b>consolidation of land</b> that is not exempted in terms of section 24;   |         |   | X                     |
| 11.   | 15(2)(f) a <b>removal, suspension or amendment of restrictive conditions</b> in respect of a land unit;  |         | X<br>OBJECTIONS                                 | X<br>NO<br>OBJECTIONS |
| 12.   | 15(2) (g) a <b>permission required in terms of the zoning scheme</b> ;   |         |   | X                     |
| 13.   | 15(2)(h) an <b>amendment, deletion or imposition of conditions in respect of an existing approval</b> ;  |         |   | X                     |
| 14.   | 15(2) (i) an <b>extension of the validity period of an approval</b>  |         |   | X                     |
| 15.   | 15(2) (j) an <b>approval of an overlay zone as contemplated in the zoning scheme</b> ;   | X       |   |                       |
| 16.   | 15(2)(k) an <b>amendment or cancellation of an approved subdivision plan</b> or part thereof, including a general plan or diagram ;  |         |   | X                     |
| 17.   | 15(2)(l) a <b>permission required in terms of a condition of approval</b> ;  |         |   | X                     |
| 18.   | 15(2)(m) a <b>determination of a zoning</b> ;  |         |   | X                     |
| 19.   | 15(2)(n) a <b>closure of a public place</b> or part thereof;   |         | X<br>OBJECTIONS                                 | X<br>NO<br>OBJECTIONS |
| 20.   | 15(2)(o) a <b>consent use</b> contemplated in the zoning scheme;   |         | X<br>OBJECTIONS                                 | X<br>NO<br>OBJECTIONS |
| 21.   | 15(2)(p) an <b>occasional use of land</b> ;  |         |   | X                     |
| 22.   | 15(2)(q) to <b>disestablish a home owner's association</b>   |         |   | X                     |
| 23.   | 15(2)(r) to <b>rectify a failure by a home owner's association</b> to meet its obligations in respect of the control over or maintenance of services;  |         |   | X                     |
| 24.   | 15(2)(s) a <b>permission required for the reconstruction of an existing building that constitutes a non-conforming use</b> that is destroyed or damaged to the extent that it is necessary to demolish a substantial part of the building. |         |   | X                     |

|     |  |  |   |   |
|-----|--|--|---|---|
| 25. | 15(2)(6) When the Municipality on its own initiative intends to conduct land development or an activity contemplated in subsection (2), the decision on the application must be made by the Tribunal in accordance with this Chapter and Chapter IV and no official may be authorised to make such a decision. |  | X |   |
| 26. | 15(2)(l) Amendment of Site Development Plan  |  |   | X |
| 27. | 15(2)(l) Compilation / Establishment of a Home Owners Association Constitution / Design Guidelines   |  |   | X |

**Note:** "OBJECTIONS" above refer only to submissions indicating objection to the proposed development / activity and not comment submitted with proposed conditions and mitigation measures.

- (b) that Council amend resolution e (ii) of Council Item 8.6 dated 27 May 2015 in line with SACPLAN professional fees (Category B) from R300. 00 per hour to R 1 000, 00 per hour to a maximum remuneration equal to five hours per meeting. The appointed External Municipal Planning Tribunal Members meets the criteria of SACPLAN Categories B as their expertise are of private consulting firm in practice standard whom have adequate expertise and relevant experience to perform the work of a planning nature and whom can carry the direct technical responsibility for one or more specific activities;
- (c) that Council amend resolution f of Council Item 8.6 dated 27 May 2015 to expand the internal members from 3 internal MPT members to 6 by appointing additional 3 secondi members whom include:
1. The Environmental Planner
  2. Head of Transport
  3. Manager: Integrated Development Planning; and
- (d) that Council authorise and delegate the Municipal Manager to appoint Internal Municipal Planning Tribunal Members fulfilling the designations in accordance with the requirements set in the Land Use Planning By-law (2015), the Land Use Planning Act (2014), and the Spatial Planning and Land Use Planning Act (2013).

|          |                                      |                           |                                 |
|----------|--------------------------------------|---------------------------|---------------------------------|
| Meeting: | 10 <sup>th</sup> Council: 2017-07-26 | Submitted by Directorate: | Planning & Economic Development |
| Ref no:  | 1/1/1/40                             | Author:                   | SPLUMA Compliance Officer       |
| Collab:  |                                      | Referred from:            | Mayco: 2017-07-19               |

## **ANNEXURE G**



## MEMORANDUM

DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT

---

**TO** : ACTING MUNICIPAL MANAGER  
**FROM** : ACTING DIRECTOR: PLANNING AND ECONOMIC DEVELOPMENT  
**DATE** : 16 MAY 2019  
**SUBJECT** : APPOINTMENT OF INTERNAL MUNICIPAL PLANNING TRIBUNAL MEMBERS  
 IN TERMS OF THE STELLENBOSCH MUNICIPALITY LAND USE PLANNING  
 BY-LAW (2015)

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### 1. PURPOSE

To appoint new internal members of the Municipal Planning Tribunal and to reaffirm that an official designated by the Department of Environmental Affairs and Development Planning will serve on the Municipal Planning Tribunal as a Technical Advisor.

### 2. BACKGROUND & DISCUSSION

In terms of Section 70(1) of Stellenbosch Municipality Land Use Planning By-law (2015), read with Section 35 (1) of SPLUMA, the Municipality must establish a Municipal Planning Tribunal to consider and decide on land use applications made in terms of the By-law. In terms of the aforesaid legislative requirements the Municipal Planning Tribunal must consist of both external and internal members.

Council recently resolved, per item 8.2.2 on 27 February 2019 to extend the term of office of the current Municipal Planning Tribunal, for a further period of four months until 1 July 2019. Per Item 7.7.4 of Council dated 27 March 2019, Council resolved to embark on a process to call for nominations for external members of the MPT to be appointed from the 1<sup>st</sup> of July 2019. Council will consider the appointment of the external members during May 2019.



In terms of the 10<sup>th</sup> Council meeting held on 26 July 2017, item 7.3.3 (d) (as per **ANNEXURE A**), the Municipal Manager is authorized and delegated to appoint Internal Planning Tribunal members fulfilling the designation in accordance with the requirements set in the Land Use Planning By-Law (2015), the Land Use Planning Act (2014) and the Spatial Planning and Land Use Planning Act (2013).

In order to inform Council of the internal members to serve on the Municipal Planning Tribunal from 1 July 2019, the following positions are recommended for consideration:

- a) Manager : Spatial Planning, Directorate Planning and Economic Development
- b) Senior Manager: Infrastructure Planning, Development and Implementation, Directorate Infrastructure Services
- c) Senior Legal Advisor, Directorate Corporate Services
- d) Senior Manager : Community Services, Directorate Community and Protection Services
- e) Senior Environmental Planner, Environmental Management, Directorate Community and Protection Services
- f) Manager: IDP and Performance Management, Department Governance, Office of the Municipal Manager
- g) Manager Infrastructure Implementation Services, Directorate Infrastructure Services

Note should further be taken of the fact that an official designated by the Department of Environmental and Development Planning (Mr K Munro and his *secundus* Ms H Janser), served on the Municipal Planning Tribunal as Technical Advisor as per the correspondence attached as **Annexure B**. The reaffirmation of the appointment of this official is also hereby sought.

### 3. ANNEXURES

|            |  |
|------------|--|
| Annexure A | Item 7.7.4 of Council meeting dated 27 March 2019  |
| Annexure B | Letter from Department of Environmental Affairs and Development Planning dated 30 January 2018 |

### 4. RECOMMENDATION

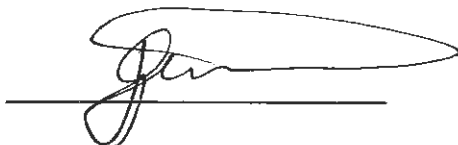
4.1 That the incumbents of the following positions be appointed as Internal Members to serve on the Municipal Planning Tribunal from 1 July 2019 :

- a) Manager : Spatial Planning, Directorate Planning and Economic Development

- b) Senior Manager: Infrastructure Planning, Development and Implementation, Directorate Infrastructure Services
- c) Senior Legal Advisor, Directorate Corporate Services
- d) Senior Manager : Community Services, Directorate Community and Protection Services
- e) Senior Environmental Planner, Environmental Management, Directorate Community and Protection Services
- f) Manager: IDP and Performance Management, Department Governance, Office of the Municipal Manager
- g) Manager Infrastructure Implementation Services, Directorate Infrastructure Services.
- 4.2 That the appointment of an official designated by the Department of Environmental Affairs and Development Planning (Mr Kobus Munro and should he be unavailable, Ms Helene Janser as his *secundus*) to act as Advisor to the Municipal Planning Tribunal be reaffirmed.
- 4.3 That the Senior Administrative Officer for the MPT be tasked with the administration of the above mentioned appointments in terms of the Stellenbosch Land Use Planning By-Law, October 2015.

**RECOMMENDED**


Widmark Moses

**ACTING DIRECTOR: PLANNING AND ECONOMIC DEVELOPMENT**Date 16-05-2019**APPROVED/ NOT APPROVED**


Deon Louw

**ACTING MUNICIPAL MANAGER**Date 16/5/19

# **Annexure A**

Memorandum dated 16 May 2019

|       |   |
|-------|---|
| 7.3.3 | <b>AMENDMENT OF THE EXISTING CATEGORISATION OF APPLICATIONS, AMOUNTS PAYABLE TO THE STELLENBOSCH MUNICIPAL PLANNING TRIBUNAL AND APPOINTMENT OF AN ADDITIONAL INTERNAL MUNICIPAL PLANNING TRIBUNAL MEMBER IN TERMS OF SPATIAL PLANNING AND LAND USE MANAGEMENT ACT NO 16 OF 2013 (SPLUMA)</b> |
|-------|---|

#### 1. PURPOSE OF REPORT

To motivate and seek approval from Council to amend the existing decisions (approved in Item 8.6 dated 27 May 2015). Further to propose to Council to appoint an additional Internal Municipal Tribunal Members, to amend the existing categorisation of applications and adjust the remuneration of external Municipal Tribunal member's fees in line with market value.

#### 2. BACKGROUND

During 2015 Council authorised the establishment of a Municipal Planning Tribunal (MPT) for Stellenbosch Municipality (WC024) in line with new planning legislation which include the Spatial Planning and Land Use Management Act No 16 of 2013 (SPLUMA), the Western Cape Land Use Planning Act No 3 of 2014 (LUPA) as well as the Stellenbosch Municipal Land Use Planning By-law (2015).

Council took a series of decisions during 2015 [*Resolution 8.6 dated 27 May 2015 as APPENDIX 1*] and [*item 7.4 (36<sup>th</sup> Council Meeting dated 25 of November 2015 as APPENDIX 2*] in line with the above mentioned land use planning legislation. Amongst others Council approved the appointment of external public Municipal Planning Tribunal Members, the remuneration for external MPT members, the categorisation of applications, and the appointment of an authorised employee (the Director for Planning and Economic Development) to consider and determine certain applications in line with Council's approved categorisation.

During 2016 not one Municipal Planning Tribunal meeting was conducted, amongst others as a result of the existing categorisation of applications approved by Council.

The purpose of this item is to amend the existing categorisation of applications in terms of SPLUMA, LUPA and the Land Use Planning By-law to amend the remuneration of External Municipal Planning Tribunal Members in line with the SACPLAN professional fees and appoint additional secondi Internal Municipal Planning Tribunal members.

#### 10<sup>TH</sup> COUNCIL MEETING: 2017-07-26: ITEM 7.3.3

#### RESOLVED (nem con)

- (a) that Council rescind the approved categorisation of applications as per resolutions (g) and (h) of Council Item 8.6 dated 27 May 2015 and replace it with the table below in line with Section 35 of SPLUMA:

| NO  | APPLICATION TYPE  | COUNCIL | Category                    |                       |
|---|---|---------|-----------------------------|-----------------------|
|   |   |         | Municipal Planning Tribunal | Category 2 (AO/IE)    |
| Actions in terms of Sections 11 and 22 of the Western Cape Land Use Planning Act 2014 and Section 35(3) and 47(2) of the Spatial Planning and Land Use Management Act, 2013 |   |         |                             |                       |
| 1.  | Approval / amendment of Spatial Development Framework   | X       |                             |                       |
| 2.  | Approval / amendment of Zoning Scheme   | X       |                             |                       |
| 3.  | Approval / amendment of an Overlay Zone for the zoning scheme 15(2)(j) of the Land Use By-law read with section 12 & 13 of MSA  | X       |                             |                       |
| 4.  | Title Deed Relaxations to enable minor departure applications SPLUMA 47(2)  |         |                             | X                     |
| 5.  | Categorisation of applications  | X       |                             |                       |
| Application types as per section 15 of the Stellenbosch Municipal Land Use Planning By-law (2015)   |   |         |                             |                       |
| 6.  | 15(2)(a) Rezoning of Land   |         | X<br>OBJECTIONS             | X<br>NO<br>OBJECTIONS |
| 7.  | 15(2)(b) a permanent departure from the development parameters of the zoning scheme   |         | X<br>OBJECTIONS             | X<br>NO<br>OBJECTIONS |
| 8.  | 15(2)(c) a departure granted on a temporary basis to utilise land for a purpose not permitted in terms of the primary rights of the zoning applicable to the land;  |         | X<br>OBJECTIONS             | X<br>NO<br>OBJECTIONS |
| 9.  | 15(2)(d) a subdivision of land that is not exempted in terms of section 24, including the registration of a servitude or lease agreement;   |         | X<br>OBJECTIONS             | X<br>NO<br>OBJECTIONS |
| 10.   | 15(2)(e) a consolidation of land that is not exempted in terms of section 24;   |         |                             | X                     |
| 11.   | 15(2)(f) a removal, suspension or amendment of restrictive conditions in respect of a land unit;  |         | X<br>OBJECTIONS             | X<br>NO<br>OBJECTIONS |
| 12.   | 15(2) (g) a permission required in terms of the zoning scheme;  |         |                             | X                     |
| 13.   | 15(2)(h) an amendment, deletion or imposition of conditions in respect of an existing approval;   |         |                             | X                     |
| 14.   | 15(2) (i) an extension of the validity period of an approval  |         |                             | X                     |
| 15.   | 15(2) (j) an approval of an overlay zone as contemplated in the zoning scheme;  | X       |                             |                       |
| 16.   | 15(2)(k) an amendment or cancellation of an approved subdivision plan or part thereof, including a general plan or diagram ;  |         |                             | X                     |
| 17.   | 15(2)(l) a permission required in terms of a condition of approval;   |         |                             | X                     |
| 18.   | 15(2)(m) a determination of a zoning;   |         |                             | X                     |
| 19.   | 15(2)(n) a closure of a public place or part thereof;   |         | X<br>OBJECTIONS             | X<br>NO<br>OBJECTIONS |
| 20.   | 15(2)(o) a consent use contemplated in the zoning scheme;   |         | X<br>OBJECTIONS             | X<br>NO<br>OBJECTIONS |
| 21.   | 15(2)(p) an occasional use of land;   |         |                             | X                     |
| 22.   | 15(2)(q) to disestablish a home owner's association   |         |                             | X                     |
| 23.   | 15(2)(r) to rectify a failure by a home owner's association to meet its obligations in respect of the control over or maintenance of services;  |         |                             | X                     |
| 24.   | 15(2)(s) a permission required for the reconstruction of an existing building that constitutes a non-conforming use that is destroyed or damaged to the extent that it is necessary to demolish a substantial part of the building. |         |                             | X                     |

|     |  |  |   |   |
|-----|--|--|---|---|
| 25. | 15(2)(6) When the Municipality on its own initiative intends to conduct land development or an activity contemplated in subsection (2), the decision on the application must be made by the Tribunal in accordance with this Chapter and Chapter IV and no official may be authorised to make such a decision. |  | X |   |
| 26. | 15(2)(l) Amendment of Site Development Plan  |  |   | X |
| 27. | 15(2)(l) Compilation / Establishment of a Home Owners Association Constitution / Design Guidelines   |  |   | X |

Note: "OBJECTIONS" above refer only to submissions indicating objection to the proposed development / activity and not comment submitted with proposed conditions and mitigation measures.

- (b) that Council amend resolution e (ii) of Council Item 8.6 dated 27 May 2015 in line with SACPLAN professional fees (Category B) from R300. 00 per hour to R 1 000, 00 per hour to a maximum remuneration equal to five hours per meeting. The appointed External Municipal Planning Tribunal Members meets the criteria of SACPLAN Categories B as their expertise are of private consulting firm in practice standard whom have adequate expertise and relevant experience to perform the work of a planning nature and whom can carry the direct technical responsibility for one or more specific activities;
- (c) that Council amend resolution f of Council Item 8.6 dated 27 May 2015 to expand the internal members from 3 internal MPT members to 6 by appointing additional 3 secondi members whom include:
1. The Environmental Planner
  2. Head of Transport
  3. Manager: Integrated Development Planning; and
- (d) that Council authorise and delegate the Municipal Manager to appoint Internal Municipal Planning Tribunal Members fulfilling the designations in accordance with the requirements set in the Land Use Planning By-law (2015), the Land Use Planning Act (2014), and the Spatial Planning and Land Use Planning Act (2013).

|          |                                      |                           |                                 |
|----------|--------------------------------------|---------------------------|---------------------------------|
| Meeting: | 10 <sup>th</sup> Council: 2017-07-26 | Submitted by Directorate: | Planning & Economic Development |
| Ref no:  | 1/1/1/40                             | Author:                   | SPLUMA Compliance Officer       |
| Collab:  |                                      | Referred from:            | Mayco: 2017-07-19               |

## **Annexure B**

Memorandum dated 16 May 2019



Piet van Zyl  
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Ms Geraldine Mettler  
The Municipal Manager  
Stellenbosch Municipality  
PO Box 17  
STELLENBOSCH  
7599

Dear Colleague

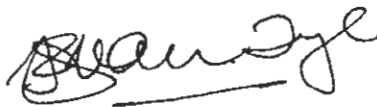
**REQUEST FOR AN EMPLOYEE OF THE WESTERN CAPE GOVERNMENT TO SERVE AS AN EXTERNAL MUNICIPAL PLANNING TRIBUNAL MEMBER ON STELLENBOSCH MUNICIPALITY'S TRIBUNAL IN TERMS OF SECTION 71(1)(b) OF THE STELLENBOSCH LAND USE PLANNING BY-LAW, 2015**

- 1.1. Your letter dated 10 January 2018 regarding the above, refers.
- 1.2. Thank you for approaching the Department to nominate an official to serve as an external member on the Stellenbosch Municipal Planning Tribunal (MPT). We have considered your request very carefully, also against the background of our involvement on several other Municipal Planning Tribunals across the Western Cape. Whilst we appreciate the opportunity to serve on the Stellenbosch MPT we wish to propose an alternative approach that will hopefully still address your challenge with sustainable land use decisions and the vacancy created with the resignation of some members.
- 1.3. The main reasons for suggesting an alternative approach are the following:
  - 1.3.1. The Western Cape Land Use Planning Act, 2014 (Act 3 of 2014) places an obligation on the Stellenbosch Municipality to obtain the comment of the Head of Department of the WCG Department of Environmental Affairs and Development Planning on a number of applications as specified in Section 45.
  - 1.3.2. It is anticipated that these applications are those with potential Provincial interest, but will most probably also be the controversial and difficult applications on which the advice and experience of the professional planners in the employment of this Department is sought.



- 1.3.3. The authority to issue these comments on behalf of the Department has been delegated to the relevant Directors within the Department. It is therefore our view that Mr Munro as one of the delegated Directors could find himself in a compromised position if he was a member of your MPT on a significant number of matters that will come before the MPT.
- 1.3.4. Not only may this expose you Municipality to a judicial review, but it may also result in individual and much needed development applications being taken on review as a result of the Departmental external and voting member having a predisposed position as a result of the Departmental comment on an application. The Promotion of Administrative Justice Act determines that even the "suspicion" of bias is sufficient justification to set aside a decision of the MPT.
- 1.4. To avoid the situation as described above, it is our alternative suggestion that the MPT of Stellenbosch appoints one or more senior planning professionals from the Department, which could include Kobus Munro, as "Technical Advisors" to the MPT or any other decision making structure (appeal authority or authorised employee).
- 1.5. This alternative approach will have the advantage that technical advice and input from a senior and experienced professional planner from my Department will be available to the MPT, but not as a voting member on the MPT. It will therefore not expose the Municipality or individual applicants to judicial reviews as a result of any "suspicion" of bias.
- 1.6. In this way the Department can also play its Constitutional oversight role of monitoring and support without encroaching on any municipal mandates.
- 1.7. Accordingly, we recommend that your MPT considers the appointment of Kobus Munro as a "Technical Advisor", as well as Helene Janser as a *secundus*, should Kobus Munro not be available. Please also note that SPLUMA determines that the MPT may appoint the Technical Advisor, and not the Council.
2. We trust that the above will be acceptable to your Municipality, but should you have any queries please do not hesitate to contact myself or Kobus Munro.

Yours sincerely



**PIET VAN ZYL**  
**Head of Department**  
**Environmental Affairs and Development Planning**  
**Western Cape Government**

**Date:** 30 January 2018

Copy: The Manager: Land Use Management (ATTENTION: J JANSEN VAN RENSBURG)  
Stellenbosch Municipality  
(E-mail: Jacques.JansenvanRensburg@stellenbosch.gov.za)