

STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref. no.3/4/1/5

2020-02-26

MINUTES

35TH MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY

2020-02-26 AT 10:00

Detailed account of the meeting proceedings is available on audio recording, which is obtainable from The Municipal Manager's Office per Request for Information (RFI)

MINUTES

MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY

2020-02-26

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PRESENT	The Speaker, Cllr N Jindela [Chairperson] The Executive Mayor, Ald G Van Deventer (Ms) The Deputy Executive Mayor, Cllr WC Petersen (Ms)	
COUNCILLORS	F Adams FJ Badenhorst FT Bangani-Menziwa (Ms) (until 13:00) Ald PW Biscombe G Cele (Ms) PR Crawley(Ms) A Crombie (Ms) Z Dalling (Ms) R Du Toit (Ms) J Fasser A Florence (until 13:30) AR Frazenburg T Gosa E Groenewald (Ms) AJ Hanekom (until 13:00) DA Hendrickse JK Hendriks	MC Johnson DD Joubert N Mananga-Gugushe (Ms) XL Mdemka (Ms) C Moses (Ms) N Olayi SA Peters MM Pietersen WF Pietersen SR Schäfer Ald JP Serdyn (Ms) N Sinkinya (Ms) P Sitshoti (Ms) Q Smit LL Stander E Vermeulen

Officials:	Acting Municipal Manager (Ms A De Beer (Ms)) Chief Financial Officer (K Carolus) Infrastructure Services (D Louw) Director: Planning and Economic Development (T Mfeya) Director: Community and Protection Services (G Boshoff) Senior Manager: Governance (S de Visser (Ms)) Chief Audit Executive (F Hoosain) Manager: Secretariat (EJ Potts) Senior Administration Officer (B Mgcushe (Ms)) Committee Clerk (N Mbali (Ms)) Interpreter (J Tyatyeka)
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1.	OPENING AND WELCOME
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The Speaker, Cllr N Jindela, welcomed everyone present at the 35th Council meeting, and requested that a moment of silence be observed.

2.	MAYORAL ADDRESS
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“Goeiedag, Good Morning, Molweni, As-salaam Alaikum

- Condolences to family of Mr Andrew Crouzer who passed away earlier this month
 - Mr Crouzer was a Manager: Building Development, Planning & Economic Development section.
- On 21 Feb 2020, 19 new peace officers graduated from their training.

- Training was conducted by the Provincial Department of Community Safety.
- Officers are all from the greater Stellenbosch region
- They will be deployed with funding assistance from Cape Winelands District Funding in the near future
- Die afgelope tyd het ons 'n toename in klagtes gekry oor onwettige stortings
 - Beskou onwettige stortings in 'n baie ernstige lig, ongeag of dit tuinvullis of rommel is.
 - Ernstige beroep doen op elke inwoner om onwettige storting aan te meld die oomblik wat u dit sien gebeur!
 - Daar is 'n boetestelsel in plek vir sulke oortreders, mits ons hulle kan vastrek. Indien u enige persone sien wat onwettig op enige oop spasie vullis of enige soort rommel stort, kontak ons wetstoepassingseenheid onmiddellik deur 021 808 8890 te skakel.
- The Road Traffic Management Corporation, under the management of the National Department of Transport, is responsible for the issuing of notices that remind people to renew their motor vehicle licences.
 - Informed the municipality that notices will now longer be sent via the normal postal route. Motor vehicle owners can now register online to receive notices electronically.
 - It will allow residents to apply for motor vehicle licences online. For more information please visit our website.
 - Information booklet gives you step by step details on how you must go about using the NaTIS system.
 - Every driver is reminded to make sure of when their motor vehicle license expires.
 - Do not wait to the last minute to renew these documents.
- Maart is Menseregtemaand in Suid-Afrika en hierdie jaar herdenk ons 60 jaar sedert die protesoptogte teen die destydse Paswette op 21 Maart 1960.
 - 96 mense is dood tydens die optogte en 'n verdere 180 is gewond.
 - Hierdie dapper mense se opoffering het bygedra tot ons grondwet wat die hoeksteen van ons regte vorm.
 - Ons moet dit altyd koester en nooit as vanselfsprekend aanvaar nie.
 - Ons moet seker maak dat ons hierdie regte beskerm en eerbiedig om te verseker dat dit nooit van ons af weggeneem word nie.
- Woordfees skop af op 6 Maart 2020 tot 15 Maart 2020
 - Welkom aan al die besoekers wat van regoor die land en selfs die wêreld rys om die geleentheid by te woon.
 - Let daarop dat die fees wat regoor die Stellenbosch CBD asook by veneus buite die dorp plaasvind, 'n impak kan hê op verkeer.
 - Wil al ons inwoners aanmoedig om deel te neem aan die fees, wonderlike geleentheid wat kuns en kultuur bevorder en ook bydra tot ons plaaslike ekonomie.

Baie Dankie”.

3.	COMMUNICATION BY THE SPEAKER
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“Good morning to:

- The Executive Mayor, Advocate Gesie Van Deventer
- The Acting Municipal Manager, Ms. Annalene de Beer
- All other Aldermen and Alderwomen
- All Councillors
- All Directors and Staff members present
- Members of the Public and other dignitaries.

Let me Welcome you all **Back to Business** to the 35th Meeting of Council and the second one of the Year 2020.

The year 2020 for me is: The Year of Vision and Self Reflection –

- I therefore urged the Councillors who did already indicated their presence to attend the Councillors Computer Training scheduled for **12/13 March 2020** to not disappoint my office.
- Fellow Members of Council – It is important that we have your correct contact @ email details of All Councillors – please liaise with my office if your particulars have changed.
- Councillors regarding the **absence** of members from Council or Committee Meetings or the request to leave earlier – has now become a stumbling block. Please adhere to the rules as agreed or else I have to take drastic action against certain members.
- The Closing date for the Ward allocations is this coming **Friday 28 February 2020** – Ward Councillors please see to it that you comply.
- To the Church Community – Today the Church Community – start with the **Lent fast** – may they enjoy a blessed fasting till Passover.
- Madam Executive Mayor as we continue with our journey in life – let us pause and take a step back and reflect on the **Violence** of our men against our **Women and Children** in the fight of gender violence and may I refer to the tragic loss of life of little **Tasne van Wyk** – let us think of her and all other members of our different Communities in combatting this crime.

Birthdays

- For the month of March Councillor Rikus Badenhorst will be celebrating his birthday on 16 March.
Allow me to congratulate him on his birthday and may he enjoy this special day with his family.

We now move to the items on the Agenda / Ons beweeg nou na die items op die Agenda”.

4. COMMUNICATION BY THE MUNICIPAL MANAGER

None

5. DISCLOSURE OF INTERESTS

None

6. APPLICATIONS FOR LEAVE OF ABSENCE

6.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

E Fredericks (Ms)	– 26 February 2020
JG Hamilton	– 26 February 2020
LK Horsband (Ms)	– 26 February 2020
NE Mcombring (Ms)	– 26 February 2020
RS Nalumango (Ms)	– 26 February 2020
Municipal Manager (Ms G Mettler)	– 26 February 2020

6.2 Permission was granted to the following Councillors to leave the meeting earlier:

Cllr FT Bangani-Menziwa (Ms)	– at 13:00
Cllr A Florence	– at 13:30
Cllr AJ Hanekom	– at 13:00

6.3 ABSENT

Cllr MD Oliphant

7. APPROVAL OF MINUTES OF PREVIOUS COUNCIL**7.1 CONFIRMATION OF MINUTES OF THE 34TH COUNCIL MEETING: 2020-01-29**

The minutes of the 34th Council Meeting: 2020-01-29 were **confirmed as correct**, subject to the notation on items 14.5 and 14.6 be amended to read as follows:

“It is noted that Cllr DA Hendrickse was not satisfied with the written response from the Municipal Manager. The Speaker RULED that Cllr DA Hendrickse is welcome to submit, in writing, a follow-up question”.

8.	STATUTORY MATTERS
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8.1	MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR JANUARY 2020
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Collaborator No: 8/1
 BUDGET KPA Ref No: Good Governance and Compliance
 Meeting Date: 26 February 2020

1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR JANUARY 2020

2. PURPOSE

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2019/2020 to report the deviations to Council.

3. DELEGATED AUTHORITY

Council for noting.

4. EXECUTIVE SUMMARY

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2019/2020) stipulate that SCM deviations be reported to Council. In compliance thereto, this report presents to Council the SCM deviations that occurred during January 2020.

35TH COUNCIL MEETING: 2020-02-26: ITEM 8.1

NOTED

that there were no deviations for the month of January 2020.

FOR FURTHER DETAILS CONTACT:

NAME	Kevin Carolus
POSITION	CFO
DIRECTORATE	Finance
CONTACT NUMBERS	021 808 8528
E-MAIL ADDRESS	Kevin.Carolus@ Stellenbosch.gov.za
REPORT DATE	February 2020

9.	REPORT BY THE MUNICIPAL MANAGER RE OUTSTANDING RESOLUTIONS
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ITEM	Pg.	INPUT	Acting MM'S RESPONSE
<u>Cllr DA Hendrickse</u> Future use and maintenance of Council Heritage Buildings	62	This item is only at 30% completion while the resolution was taken nearly 3 years ago; It is most unsatisfactory.	Noted; an update will be provided at the next meeting.
<u>Cllr F Adams</u> Awarding of rights to the Local Economic Hubs	67	What progress has been made with resolving the dispute between the 2 beneficiaries?	A response will be provided at the next meeting.
Proposed service delivery in Jonkershoek	70	Clarity is needed on exactly what services are proposed for Jonkershoek	An update will be provided at the next meeting.
<u>Cllr P Sitshoti</u> Development of Zone 0	65	What is the status of assistance to the non-qualifiers?	Noted; an update will be provided at the next meeting.
<u>Cllr XL Mdemka</u> Undeveloped erven in Kayamandi	69	The slow progress with the tender process is unacceptable.	Noted; to be followed up

35TH COUNCIL MEETING: 2020-02-26: ITEM 9**NOTED**

The report by the Municipal Manager re outstanding resolutions taken at previous meetings of Council.

10.	ITEMS FOR NOTING
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10.1	REPORT/S BY THE EXECUTIVE MAYOR
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NONE

10.2	REPORT/S BY THE SPEAKER
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NONE

10.3	REPORT/S BY THE MUNICIPAL MANAGER
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10.3.1	VAN DER STEL SPORT FACILITY: REVIEW OF THE AGREEMENTS BETWEEN STELLENBOSCH MUNICIPALITY (WC024), STELLENBOSCH SPORT AND RECREATION ASSOCIATION (SSRA) AND VAN DER STEL SPORT COUNCIL
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 26 February 2020

1. SUBJECT: VAN DER STEL SPORT FACILITY: REVIEW OF THE AGREEMENTS BETWEEN STELLENBOSCH MUNICIPALITY (WC024), STELLENBOSCH SPORT AND RECREATION ASSOCIATION (SSRA) AND VAN DER STEL SPORT COUNCIL

2. PURPOSE

To inform Council on the progress of the Council Resolutions of *Item 12.2 (b, c, d and e)*, Van der Stel Sport Facility: Review of the Agreements between Stellenbosch Municipality (WC024), Stellenbosch Sport and recreation Association (SSRA) and Van der Stel Sport Council.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

At the 29th Council meeting, held on 27 July 2019 the following decisions were taken regarding the Van der Stel Sport Facility:

- (a) that the draft MOU between the Stellenbosch Municipality and the SSRA be approved for a six month period;
- (b) that, upon the dissolution of the lease agreement between the SSRA and Van der Stel Sports Council, the Director: Community and Protection Services be mandated to conclude a lease agreement, 1 line with a rental amount in line with relevant tariffs for rental of municipal property, as amended, from time to time.

- (c) that Council agrees that the Community Services review the Sport Policy and Facilities Management Model (Plan), in consultation with the SSRA
- (d) that Council notes that the Municipality will appoint a service provider to conduct a forensic audit of the financial (accounts), operational systems and processes in operation at the Van der Stel Sport Club; and that the Senior Manager: Community Services report back to Council on the forensic investigation's outcome;
- (e) that Council notes that the Community Services Department will commence with the process to develop an alternative management model for the Van der Stel Sport facility, in consultation with the SSRA
- (f) 6 that a separate report on the outstanding debt of Area Sport Councils be submitted to the next Council Meeting.

The progress on the resolution is discussed under 6.2. A further report will be submitted to the March 2020 round of meetings.

35TH COUNCIL MEETING: 2020-02-26: ITEM 10.3.1

NOTED

the progress report on the agreements re: Van der Stel Sport facility.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Garth Abrahams</i>
POSITION	<i>Manager: Recreation, Sport and Halls</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>021 808 8166</i>
E-MAIL ADDRESS	<i>garth.abrahams@stellenbosch.gov.za</i>
REPORT DATE	<i>17/02/2020</i>

11.	ITEMS FOR CONSIDERATION FROM THE EXECUTIVE MAYOR OR MAYORAL COMMITTEE: [ALD. G VAN DEVENTER (MS)]
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11.1	COMMUNITY AND PROTECTION SERVICES: (PC : CLLR FJ BADENHORST)
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NONE

11.2	CORPORATE SERVICES: (PC: CLLR AR FRAZENBURG)
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11.2.1	TASK IMPLEMENTATION POLICY
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

12 February 2020

1. SUBJECT: TASK IMPLEMENTATION POLICY

2. PURPOSE

To recommend to MAYCO and COUNCIL that the TASK IMPLEMENTATION POLICY be approved.

3. DELEGATED AUTHORITY

The delegated authority for the approval of policies is Council.

4. EXECUTIVE SUMMARY

The TASK Implementation Policy was initially tabled at the Local Labour Forum Meeting of 23 January 2019. This policy document was referred by the Local Labour Forum to the Human Resources Development Sub-Committee for consultation with the Labour Unions. The Human Resources Development Sub-Committee could only commence with discussions of this policy on the 09th of September 2019, and discussions were finalized on the 14th of October 2019 for re-submission to the Local Labour Forum for adoption and Council for approval.

SAMWU requested an opportunity for further inputs at the LLF of 28 October 2019. The parties considered these further inputs at the Human Resources Development Sub-Committee meeting of 18th of November 2019 and finalized discussions at the Human Resources Development Sub-Committee meeting of the 16th of January 2020, and submitted a final draft to the LLF meeting on 27th January 2020 (postponed to 3rd February 2020) where it was adopted for recommendation to Mayco and Council for final approval.

The TASK Implementation Policy sets out the process in how job descriptions are evaluated, and the outcome implemented. The lack of such a policy was part of the reason why the implementation process that took place when TASK was first introduced in the organisation lead to so much unhappiness.

The policy was drawn up based on guidelines provided by SALGA and on the policies of municipalities that are situated in the District and therefore forms part of the evaluation unit for the District.

35TH COUNCIL MEETING: 2020-02-26: ITEM 11.2.1

RESOLVED (majority vote)

that the TASK Implementation Policy be approved.

The following Councillors requested that their votes of dissent be minuted:

Cllrs F Adams; FT Bangani-Menziwa (Ms); DA Hendrickse; N Mananga-Gugushe (Ms); C Moses (Ms); N Sinkinya (Ms); P Sitshoti (Ms) and LL Stander.

FOR FURTHER DETAILS CONTACT:

NAME	Annalene de Beer
POSITION	Director
DIRECTORATE	Corporate Services
CONTACT NUMBERS	021 – 808 8018
EMAIL ADDRESS	Annalene.deBeer@ Stellenbosch.gov.za
REPORT DATE	4 th February 2020

11.2.2	PROPOSED DISPOSAL OF ERF 718, KAYAMANDI TO THE PROVINCIAL GOVERNMENT OF THE WESTERN CAPE
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Collaborator No:

DP KPA Ref No:

Meeting Date:

Good Governance and Compliance

12 February 2020

1. SUBJECT: PROPOSED DISPOSAL OF ERF 718, KAYAMANDI TO THE PROVINCIAL GOVERNMENT OF THE WESTERN CAPE

2. PURPOSE

To obtain Council's final approval for the disposal of erf 718, Kayamandi, to the Provincial Government of the Western Cape, to enable them to extend the existing clinic in Kayamandi.

3. DELEGATED AUTHORITY

For decision by the Municipal Council.

4. EXECUTIVE SUMMARY

On 2019-08-28 Council considered an application from the Provincial Government of the Western Cape to acquire erf 718, Kayamandi.

Council approved, in principle, that erf 718 be disposed of to the Provincial Government, subject to certain conditions, and subject thereto that Council's intention so to act be advertised for public inputs/objections. A notice to this effect was published. No inputs/objections were received. Council must now make a final determination in this regard.

35TH COUNCIL MEETING: 2020-02-26: ITEM 11.2.2

RESOLVED (majority vote)

- (a) that Council takes note of the fact that no inputs/objections were received, following the public notice period;
- (b) that it is confirmed that Erf 718 Kayamandi was identified as land not needed to provide the minimum level of basic municipal services;
- (c) that Council approves the disposal of Erf 718 Kayamandi to the Provincial Government of the Western Cape free of charge as it will be used for the greater good of the community and it is disposed of to the Provincial Government; and
- (d) that the disposal is subject to the following conditions:
 - i) that the Provincial Government be responsible for the rezoning and consolidation of Erf 718;
 - ii) that all costs associated with the transfer, including the cost of obtaining vacant occupation, be for the account of the Provincial Government; and
 - iii) that a fall-back clause be registered against the title deed if the property is no longer used for clinic/community health purposes.

11.2.3	APPLICATION FOR A LONG TERM LEASE AGREEMENT BETWEEN STELLENBOSCH MUNICIPALITY AND THE STELLENBOSCH FLYING CLUB: PORTION L OF FARM 502, STELLENBOSCH
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

GOOD GOVERNANCE

12 February 2020

1. SUBJECT: APPLICATION FOR A LONG TERM LEASE AGREEMENT BETWEEN STELLENBOSCH MUNICIPALITY AND THE STELLENBOSCH FLYING CLUB: PORTION L OF FARM 502, STELLENBOSCH

2. PURPOSE

The purpose of this report is to consider an application from the Stellenbosch Flying Club to enter into a long term lease agreement with the club.

3. DELEGATED AUTHORITY

The Municipal Council must consider the matter.

4. EXECUTIVE SUMMARY

Stellenbosch Municipality concluded a Lease Agreement with the Stellenbosch Flying Club on 10 February 1992, which agreement is due to expire on 21 March 2021. They have requested that the Lease Agreement be renewed for another 30-year term. The Lease Agreement does not have a provision dealing with a renewal and therefore it is suggested that a new agreement be entered into should Council approve of the request for a long-term lease. If Council decide to enter into a private treaty the intention to enter into the long term lease must be advertised for public inputs/objections/alternative proposals. The Stellenbosch Airfield has been operating since the early 1900's and over time the required infrastructure and services to operate an airfield of this nature has been acquired. For the purpose of this report, it is assumed that the property falls within this category, value in excess of R10M. According to the General Valuation of 2017 the total Municipal valuation of the property is R20,339 million including a business category portion valued at R17,519 million. For that reason a section 35 public participation process needs to take place before the Council can make an in principle decision on the request and for that reason a draft information statement is attached for approval .

35TH COUNCIL MEETING: 2020-02-26: ITEM 11.2.3

RESOLVED

that this item be referred back, and be submitted at the next Council meeting.

FOR FURTHER DETAILS CONTACT:

NAME	Piet Smit
POSITION	<i>Manager: Property Management</i>
DIRECTORATE	<i>Corporate Services</i>
CONTACT NUMBERS	021-8088189
E-MAIL ADDRESS	Piet.smit@stellenbosch.gov.za
REPORT DATE	2019-12-17

- 5.2 that Council's intention to dispose of the property under the provisions set out above, be advertised for **public inputs/objections/alternative proposals** as provided for in par 9.2.2.1 of the Property Management Policy; and
- 5.3 that, following the public participation process, the matter be submitted to Council to make a final decision on the disposal, or not."

Following the above decision two (2) independent valuers have been appointed to do a valuation and the proposed disposal was advertised for public comment/inputs.

The intended disposal was advertised and the closure of the inputs was 11 July 2019. No inputs or comments were received. The valuation reports are attached as **APPENDICES 3 and 4**.

The return item served before Mayco in November 2019 and was referred back to get a valuation of the property from the valuer responsible for valuations for rates valuations. The valuation report is attached as **APPENDIX 5**.

Council must now make a final determination in this regard.

35TH COUNCIL MEETING: 2020-02-26: ITEM 11.2.4

RESOLVED (majority vote)

- (a) that Council takes note of the fact that no public inputs/objections/alternative proposals were received; and
- (b) that Council does not to dispose of the land indicated in Fig 3 to the Franschoek Methodist Church at this stage.

The following Councillors requested that their votes of dissent be minuted:

Cllrs F Adams; FT Bangani-Menziwa (Ms); DA Hendrickse; N Mananga-Gugushe (Ms); C Moses (Ms); N Sinkinya (Ms); P Sitshoti (Ms) and LL Stander.

FOR FURTHER DETAILS CONTACT:

NAME	ANNALENE DE BEER
POSITION	DIRECTOR
DIRECTORATE	Corporate services
CONTACT NUMBERS	021-8088018
E-MAIL ADDRESS	Annalene.deBeer@stellenbosch.org.za
REPORT DATE	2020-02-07

11.2.5	PROPOSED SETTLEMENT OFFER IN THE MATTER BETWEEN G.S. VAN NIEKERK N.O & OTHERS (“THE APPLICANTS”) / STELLENBOSCH MUNICIPALITY (“THE MUNICIPALITY”) WITH REGARD TO THE REVIEW APPLICATION INSTITUTED TO REMOVE THE ILLEGAL ENCROACHMENT AND BOUNDARY FENCES ON ERF 1771 STELLENBOSCH (“THE MILLSTREAM”)
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

GOOD GOVERNANCE

12 February 2020

- SUBJECT: PROPOSED SETTLEMENT OFFER IN THE MATTER BETWEEN G.S. VAN NIEKERK N.O & OTHERS (“THE APPLICANTS”) / STELLENBOSCH MUNICIPALITY (“THE MUNICIPALITY”) WITH REGARD TO THE REVIEW APPLICATION INSTITUTED TO REMOVE THE ILLEGAL ENCROACHMENT AND BOUNDARY FENCES ON ERF 1771 STELLENBOSCH (“THE MILLSTREAM”)**

- PURPOSE**

To consider the settlement proposal submitted by the Applicants to settle the dispute between the Applicants and the Municipality in the case G.S. Van Niekerk N.O & Others (“the Applicants”) / Stellenbosch Municipality (“the Municipality”) – Case number 8473/2019.

- DELEGATED AUTHORITY**

FOR DECISION BY COUNCIL

Council resolved to have the fences removed and although the Municipal Manager, in consultation with the Executive Mayor, has delegated authority to settle court matters out of court they felt it appropriate in this instance to bring the matter to Council for approval due to the Council resolution.

- EXECUTIVE SUMMARY**

One of the owners affected by the council resolution removed his fence in accordance with the resolution. One of the owners requested the Municipality to remove the fence and that the costs will be paid to the municipality from the proceeds of the sale of the house. A contractor has been appointed to do the work and the costs of approximately R64 000 will be recovered from the owner. Two of the owners took the council resolution on review and the matter is set down for a hearing in May 2020. The applicants in the court matter are proposing a settlement of the matter. There are consultations with the last owner’s attorneys on the process to comply with the order.

The Applicants instituted review proceedings against Stellenbosch Municipality’s resolution of 31 October 2018, which resolved that the owners be instructed to demolish all structures/boundary fences impeding public access to the Millstream, and to move any and all boundary fencing to their own erf boundaries, within a period of 3 (three) months of receipt of the notice (“the Council resolution”), be reviewed and set aside. Furthermore, that the decision of the Municipality on or about 22 November 2018, alternatively on or about 14 May 2019, to issue notices pursuant to the Council’s resolution to the First to Fourth Applicants and the Fifth to Seventh Applicants, respectively (“the decision to issue the notices”), be reviewed and set aside. One of the Applicants prayers is that the Municipality pay the Applicants costs of the application, including costs of two counsel. The proposals are attached as **Appendix 1**.

The item served before Mayco in January 2020, but was referred back for the Community Services Department to provide a report on the trees:

- a) Are the trees worth protecting?
- b) Are the measures proposed practical and within measure?
- c) Is there any other manner to protect the trees?

The department provided an updated report attached as **APPENDIX 2**.

35TH COUNCIL MEETING: 2020-02-26: ITEM 11.2.5

RESOLVED (majority vote with abstentions)

- (a) that Council does not accept the settlement offer made by the Applicants;
- (b) that Council undertakes to make alternative arrangements to protect the trees on council property that were pointed out by the Applicants, in line with the recommendations by the Senior Manager: Community Services in Appendix 2; and
- (c) that the Senior Manager: Community Services submits a report to the section 80 Committee for the potential upgrade and cost thereof of the Millstream area.

Councillor F Adams requested that his vote of dissent be minuted.

NAME	MERVIN WILLIAMS
POSITION	SENIOR LEGAL ADVISOR
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021 808 8674
E-MAIL ADDRESS	mervin.williams@ Stellenbosch.gov.za
REPORT DATE	13 January 2020

11.3	FINANCIAL SERVICES: [PC: CLLR P CRAWLEY (MS)]
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NONE

11.4	HUMAN SETTLEMENTS: (PC: CLLR WC PETERSEN)
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11.4.1	PROPOSED DEVELOPMENT OF ERF 81/2 AND ERF 81/9, STELLENBOSCH, FOR BACKYARDERS OF STELLENBOSCH
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Collaborator No: 653153
IDP KPA Ref No:
Meeting Date: 12 February 2020

1. SUBJECT: PROPOSED DEVELOPMENT OF ERF 81/2 AND ERF 81/9, STELLENBOSCH, FOR BACKYARDERS OF STELLENBOSCH

2. PURPOSE

To provide feedback on Resolution (a) of item 7.4.1 "Proposed Development of Erf 81/2 and Erf 81/9, Stellenbosch for Backyarders of Stellenbosch" which served before 29th Council Meeting.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

A consulting firm was appointed to undertake a feasibility study in accordance with Resolution (a) of item 7.4.1 of the 29th Council Meeting.

Resolution (a)

"that a feasibility study as a matter of urgency must be concluded to determine the exact extent of the developable area".

The consulting firm was appointed in late November 2019 and had very little time to undertake the studies required for the feasibility report, as most companies are closed over the festive period. Therefore only a progress report can be submitted to Council for information. **See APPENDIX A.**

In essence the draft findings of the report are as follows:

- 4.1. The progress report confirms that there are several constraints impacting on the developable area.
- 4.2. The progress report proposes multi storey buildings (3 to 4 storey walkups) because the developable area is significantly reduced by the abovementioned constraints.

The Consultants are currently busy with firming up the project cost for this proposal and that the figure quoted at the end of the attached document are indicative and for discussion purposes only.

35TH COUNCIL MEETING: 2020-02-26: ITEM 11.4.1**RESOLVED** (majority vote)

- (a) that the progress report be noted;
- (b) that Council approves in principle the development proposal as set out in the draft feasibility study;
- (c) that the Municipal Manager is authorised to undertake a process towards entering into Land Availability Agreements with competent Social Housing Institutions (SHI's) or Other Development Agencies (ODA's);
- (d) that a Smart Partnership and a Land Availability Agreement be entered into with the successful accredited Social Housing Institution (SHI) or Other Development Agency (ODA); and
- (e) that the proposed base criteria which need to be met by a viable Social Housing Institution, be noted.

The following Councillors requested that their votes of dissent be minuted:

FT Bangani-Menziwa (Ms); DA Hendrickse; N Mananga-Gugushe (Ms); C Moses (Ms); N Sinkinya (Ms); P Sitshoti (Ms) and LL Stander.

11.5	INFRASTRUCTURE SERVICES: (PC: CLLR Q SMIT)
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NONE

11.6	PARKS, OPEN SPACES AND ENVIRONMENT: (PC: XL MDEMKA (MS))
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NONE

11.7	PLANNING AND ECONOMIC DEVELOPMENT: (PC:CLLR E GROENEWALD (MS)
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NONE

11.8	RURAL MANAGEMENT AND TOURISM: (PC: CLLR S PETERS)
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NONE

11.9	YOUTH, SPORT AND CULTURE: (PC: CLLR M PIETERSEN)
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NONE

11.10	MUNICIPAL MANAGER
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NONE

12.	CONSIDERATION OF ITEMS, REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS SUBMITTED VIA THE OFFICE OF THE MUNICIPAL MANAGER
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12.1	MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC): [CLLR WF PIETERSEN]
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NONE

13.	REPORTS BY THE MUNICIPAL MANAGER
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13.1	POLICY FOR THE IMPLEMENTATION OF AN AUXILIARY LAW ENFORCEMENT SERVICE FOR STELLENBOSCH MUNICIPALITY
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Collaborator No:
IDP KPA Ref No:
Meeting Date:

1. SUBJECT: POLICY FOR THE IMPLEMENTATION OF AN AUXILIARY LAW ENFORCEMENT SERVICE FOR STELLENBOSCH MUNICIPALITY

2. PURPOSE

To obtain Council's approval for implementation of the policy on an Auxiliary Law Enforcement Service within the Greater Stellenbosch Municipality.

3. DELEGATED AUTHORITY

For decision by the Municipal Council.

4. EXECUTIVE SUMMARY

Stellenbosch Municipality encompasses a vast jurisdiction which includes Franschhoek, Klapmuts, Pniel, Kylemore, Raithby and Jamestown. Enforcing municipal bylaws and preventing criminal activity through active visible policing is putting a big strain on the municipal budget. The continued escalation in crime has further heightened the pressure on local law enforcement and municipal traffic services.

This is borne out by the public outcry for help against rising crime in all communities. In order to extend the fight against crime to the community's themselves, the municipality has crafted a draft policy on the creation of a volunteer auxiliary law enforcement service. It is envisaged that the additional law enforcement contingent will improve the municipality's ability to stem the rise in crime experienced in local communities.

The policy was out for public comment and advertised from the 14th October 2019 till the 25th November 2019. No comments were received.

35TH COUNCIL MEETING: 2020-02-26: ITEM 13.1

RESOLVED (majority vote)

that Council approves the Policy for an Auxiliary Law Enforcement Service for Stellenbosch Municipality.

Councillor DA Hendrickse requested that his vote of dissent be minuted.

13.2	POLICY ON EXTERNALLY FUNDED LAW ENFORCEMENT AND TRAFFIC OFFICERS
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

1. SUBJECT: POLICY ON EXTERNALLY FUNDED LAW ENFORCEMENT AND TRAFFIC OFFICERS

2. PURPOSE

To obtain Council's approval for implementation on the policy on Externally Funded Law Enforcement and Traffic Officers for the Stellenbosch Municipality.

3. DELEGATED AUTHORITY

For decision by the Municipal Council

4. EXECUTIVE SUMMARY

Stellenbosch Municipality comprises of a vast area which includes the towns of Stellenbosch and Franschhoek, as well as the smaller settlement nodes of Klapmuts, Pniel, Kylemore, Raithby and Jamestown. This poses significant challenges to the municipality in terms of its mandate to provide a Traffic and Law Enforcement Service to all these communities. Add to this the annual influx of tens of thousands of university students into central Stellenbosch, the resultant congestion and "over-crowding" tends to cause major traffic and law enforcement challenges for the relevant departments.

The current staff component of the Protection Services Department (Law Enforcement, Traffic Services and Fire Services) is not adequate to provide a quality service to all communities through visible policing. This proposed policy provides private business and non-governmental organisations with the opportunity to partner with the municipality to fund the employment of additional law enforcement and traffic officials in designated areas where crime and traffic congestion has become a challenge.

The policy was out for public comment and advertised from the 14th October 2019 till the 25th November 2019. One comment was received from Cllr Mcombring to *include as part of requirements: NC (V) L4 FET Certificate*, and will be considered.

35TH COUNCIL MEETING: 2020-02-26: ITEM 13.2

RESOLVED (majority vote)

that Council approves the Policy on Externally Funded Law Enforcement and Traffic Officers.

The following Councillors requested that their votes of dissent be minuted:

Cllrs F Adams; FT Bangani-Menziwa (Ms); DA Hendrickse; N Mananga-Gugushe (Ms); C Moses (Ms); N Sinkinya (Ms); P Sitshoti (Ms) and LL Stander.

13.3	SECTION 78 (4) REPORT FOR THE PROVIDING OF SUFFICIENT PUBLIC PARKING
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

1. SUBJECT: SECTION 78 (4) REPORT FOR THE PROVIDING OF SUFFICIENT PUBLIC PARKING

2. PURPOSE

To report to Council in term of a Section 78(4) report on the Section 78(3) investigation into providing of sufficient parking in the Greater Stellenbosch Municipal Area.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Council has commenced with the upgrading of parking provision. Due to service of parking provision being a Local Government Competence in terms of The Constitution a Section 78 Assessment process needs to be followed. Council has commenced with the Section 78(1) approach and in February of 2018 Council has decided to also look at the provision of parking via an external mechanism due to the high costs involved in provide parking garage type parking.

The Section 78(3) process is now complete and the following deals with the assessments of External Mechanisms of Parking provision.

It is however very important to note that parking is firmly integrated with various other transport related functions to be provide, which includes, Traffic Flow management, Public Transport Creation and Management, Non-Motorised transport such as walking, cycling, wheel chair transport and small wheel methods of transport such as role skates, skateboard, scooters and lastly also creating areas which promotes walking rather than using vehicles such as the Transit Oriented Development areas. The provision and sizing of parking must relies heavily on the speed at which cars can park and leave again and the proximity of parking with, as many as possible, other modes of transport.

In the assessment of providing parking through an external mechanism (Annexure B), the placement and quantity of parking has been seriously considered. In addition, it is important that the speed of absorption of vehicles is of primary importance to negate traffic jams in especially primary routes such as Bird -, Dorp and Piet Retief streets. The cost of parking is very high and the provision of the average parking bay within a parking garage is estimated at R150 000 per vehicle. Parking Garage are chosen due to the smaller footprint of such a parking mechanism.

Assessments have indicated that the provision of Parking Garages through an external mechanism such as a private company through a Build, Own, Operate and Transfer (BOOT) mechanism takes away most of the Risk from the Municipality and also provide parking at a reasonable cost to the public.

It is also true that the cost of providing a total solution is not within the reach of Stellenbosch Municipality and needs to be a synchronised exercise between National Government, Provincial government, SANRAL, PRASA in order to provide proper Public Transport and proper capacity of the major feeder routes into Stellenbosch.

A start with the solution can however commenced with. It is therefore proposed that Parking Garages be provided through an External Mechanism at the Municipal parking next to Eikestad Mall and at Techno Park. This has been chosen due to speed of absorption of vehicles required and close proximity to various public transport facilities in the case of Van der Stel, and the severe lack of public transport at Techno Park, but still an important parking provision hub in future.

It is further proposed that were open one level of parking is to be provided, extended or formalised, that this be done on an internal mechanism. Existing parking areas at the Hoffman Road (Dennesig Parking), Du Toits Road (Aandklas), parking at Mosque & Church next to Bird Street, north of Pick 'n Pay, back of Municipal Court in Stellenbosch and the Old Tennis Courts at Franschoek be upgraded. It is also proposed the provision of parking spaces at space bounded by Borchard Road, Andringa Street and Banhoek Road as well as the space bounded by Jan Cilliers Road, Ds Botha Road and Muller Road be investigated and implemented.

It is expected that some 600 (upgraded and new) open space parking can be provided.

If Council so decides, then the next step for the services being provided through an external mechanism would be to draw up a Service Deliver Agreement in terms of MSA Section 80. This has to be taken through a public participation process. When formally accepted a bidding process will be conducted to obtain a preferred service provider. Once all detailed of providing such a service, the preferred service provider will then build the parking garage, own this, operate this and transfer this to Council after a proposed period of 20 years.

35TH COUNCIL MEETING: 2020-02-26: ITEM 13.3

RESOLVED

- (a) that this report be noted;
- (b) that Council accepts that all the requirements of Section 78(3) (Annexure A) in terms of investigating the feasibility of the provision of sufficient parking, has been complied with;
- (c) that Council accepts that parking forms an integral part of the total Mobility concept within Greater Stellenbosch Area and relates to other major parts such as: Traffic Flow, Public Transport (PT), Non-Motorised Transport (NMT), Transit Oriented Development (TOD), and Movement of Disabled Persons (normally seen as a primary part of NMT);
- (d) that Council notes that in order to alleviate the parking process as a whole, matters such as PT, NMT, TOD must also be addressed in synchronisation, as this will directly affect the quantity and positioning of parking;
- (e) that Council, in terms of the Municipal Systems Act (MSA), Act 32 of 2000, as amended, Section 78(4), accepts that the method of providing parking generally be considered as follows:
 - (i) Provision of open one level parking space needs, be performed on an internal mechanism;
 - (ii) Provision of multi storied parking space needs, be performed on an external mechanism.
- (f) that Council approves the provision of parking as a first phase as mentioned hereunder, which must be in line with future mobility developments, as the final mobility status can by nature not be resolved at this time;

-
- (g) that Council proceed with the initial provision and upgrade of parking spaces as follows:
- (i) that the legislative process be commenced with to provide multiple level parking, and management thereof, utilising an External Mechanism of parking in the following areas:
- (1) Eikestad Mall Parking area bounded by Andringa -, Victoria, and Ryneveld Streets. Portion of erf 1692, erven, 1969, 1972, 1973, 1974, 1975, 1976, 6402 and 6636; and
 - (2) Techno Park area, considering the area bounded by Tegno Road, Termo Avenue and Proton Road. Portion of erf 13171
- (ii) that the following areas, as a first phase, be upgraded and/or developed as a single layer open space parking area, utilising an internal service delivery mechanism:
- (1) Dennesig Existing Parking Area, entrance in Hoffman Road, Part of Erf 235;
 - (2) Municipal Court Existing Parking Area, entrance from Papegaai Road, **Erf 528**;
 - (3) Aandklas Existing Parking Area, entrance from Du Toit Road Part of Erf 235;
 - (4) New Parking Area Bounded by Borchard Road and Andringa Street to be considered as an extension of the public parking on erf 2529;
 - (5) New Parking Area Bounded by Jan Cilliers Road, Ds Botha Road and Muller Road to be considered as new parking area. Part of Erf 175/0; and
 - (6) Parking area to be upgraded at the old tennis courts, Franschoek, Erf 1538.
- (h) that Council proceeds with the setting up of a Service Delivery Agreements for the provision of Bulk Parking, as required by Section 80(1) & (2), of the MSA and in particular section 80(1)(b) (which prescribes an SDA with a Private Company) for the areas mentioned under 4.7.1;
- (i) that the Service Delivery Agreement be approved by Council as a draft SDA prior to Community Participation takes place; and
- (j) that the matter of providing a synchronised total mobility network be urgently pursued with all the role-players participating in the mobility arena which includes Public Transport, Non-Motorised Transport, Transit Oriented Development, Parking and Universal Access.

The following Councillors requested that their votes of dissent be minuted:

Cllrs F Adams; FT Bangani-Menziwa (Ms); DA Hendrickse; N Mananga-Gugushe (Ms); C Moses (Ms); N Sinkinya (Ms); P Sitshoti (Ms) and LL Stander.

13.4	ACTING ARRANGEMENTS FOR THE MUNICIPAL MANAGER AND SECTION 56 MANAGERS WHEN THE MUNICIPAL MANAGER AND SECTION 56 MANAGERS ARE NOT AVAILABLE
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Collaborator No:

IDP KPA Ref No:

Good Governance

Meeting Date:

26 February 2020

1. SUBJECT: ACTING ARRANGEMENTS FOR THE MUNICIPAL MANAGER AND SECTION 56 MANAGERS WHEN THE MUNICIPAL MANAGER AND SECTION 56 MANAGERS ARE NOT AVAILABLE

2. PURPOSE OF REPORT

To approve the Directors who will act as Municipal Manager when the Municipal Manager is not available.

To approve the acting Section 56 Managers who will act as section 56 managers (Directors) when the section 56 managers are not available.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Council approved the Directors to act as Municipal Manager when the Municipal Manager is not available on 30 July 2018. Council approved the acting arrangements for section 56 Managers when they are not available on 30 January 2019. It is good practise to review these arrangements on a regular basis as circumstances change.

Section 54 (A) of the Systems, which has been subsequently declared unconstitutional, and Section 80 of the Structures act provide for the appointment of a Municipal Manager and acting Municipal Managers. Section 54A of the Municipal Systems Act provides that the Municipal Council must appoint an acting Municipal Manager under circumstances and for a period as prescribed. Section 54A(1) (b) provides that such an acting person must at least have the skills, expertise, competencies and qualifications as prescribed.

It can be anticipated that there will be occasions when the Municipal Manager will be away from office or not available due to a variety of reasons. The roster approved in July 2018 is still relevant and does not need any changes. The payment of an acting allowance is dealt with in the Acting Policy approved by Council on 28 November 2018.

Council must appoint acting section 56 managers when the appointed section 56 managers are not available. It is not practical to call a council meeting every time a person must act when a director is on leave, on sick leave or out of office. Council therefore appoints acting managers on a roster to fulfil the obligation in section 56.

There have been several changes to these rosters approved in January 2019 and the acting arrangements are therefore indicated below.

35TH COUNCIL MEETING: 2020-02-26: ITEM 13.4

RESOLVED

that this item be referred back to Administration for further refinement, whereafter same be resubmitted to the next Council meeting.

14.	CONSIDERATION OF NOTICES OF QUESTIONS AND NOTICES OF MOTIONS RECEIVED BY THE SPEAKER
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14.1	MOTION BY COUNCILLOR DA HENDRICKSE: RETURN OF OWNERSHIP: HOSTELS IN KAYAMANDI
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A Notice of a Motion, dated 2020-02-11, was received from Councillor DA Hendrickse regarding the return of ownership of the Hostels in Kayamandi.

The said Motion is attached as **APPENDIX 1**.

FOR CONSIDERATION

35TH COUNCIL MEETING: 2020-02-26: ITEM 14.1

The mover drew Council's attention to the fact that salient documentation that he had submitted in support of his motion was not attached to the agenda.

On account of the omission,

THE SPEAKER RULED

that this motion stand over till the next Council meeting.

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler (Ms)
POSITION	<i>Municipal Manager</i>
DIRECTORATE	<i>Office of the Municipal Manager</i>
CONTACT NUMBERS	<i>021 808-8025</i>
E-MAIL ADDRESS	<i>Municipal.Manager@stellenbosch.gov.za</i>
REPORT DATE	<i>2020-02-26</i>

14.2	MOTION BY COUNCILLOR F ADAMS: FREE PARKING IN THE CBD
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A Notice of a Motion, dated 2020-02-11, was received from Councillor F Adams regarding free parking in the CBD.

The said Motion is attached as **APPENDIX 1**.

FOR CONSIDERATION

35TH COUNCIL MEETING: 2020-02-26: ITEM 14.2

The Speaker allowed Councillor F Adams to put his Motion, duly seconded. After the Motion was motivated, the Speaker allowed debate on the matter.

The matter was put to the vote, yielding a result of 10 in favour and 27 against.

RESOLVED (majority vote)

that this Motion not be accepted.

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler (Ms)
POSITION	<i>Municipal Manager</i>
DIRECTORATE	<i>Office of the Municipal Manager</i>
CONTACT NUMBERS	021 808-8025
E-MAIL ADDRESS	<i>Municipal.Manager@stellenbosch.gov.za</i>
REPORT DATE	2020-02-26

14.3	QUESTION BY COUNCILLOR DA HENDRICKSE: RETIREMENT DATE OF MR D LOUW: DIRECTOR: INFRASTRUCTURE
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A Notice of a Question, dated 2020-02-11, was received from Councillor DA Hendrickse regarding the retirement date of Mr D Louw, Director: Infrastructure.

The said Question is attached as **APPENDIX 1** and the appropriate response as **APPENDIX 2**.

FOR CONSIDERATION

35TH COUNCIL MEETING: 2020-02-26: ITEM 14.3

It is noted that Cllr DA Hendrickse was not satisfied with the written response from the Municipal Manager. The Speaker RULED that Cllr DA Hendrickse is welcome to submit, in writing, a follow-up question.

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler (Ms)
POSITION	<i>Municipal Manager</i>
DIRECTORATE	<i>Office of the Municipal Manager</i>
CONTACT NUMBERS	<i>021 808-8025</i>
E-MAIL ADDRESS	<i><u>Municipal.Manager@stellenbosch.gov.za</u></i>
REPORT DATE	<i>2020-02-26</i>

14.4	QUESTION BY COUNCILLOR F ADAMS: UPPER LIMITS AND REMUNERATION OF THE MUNICIPAL MANAGER
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A Notice of a Question, dated 2020-02-10, was received from Councillor F Adams regarding the upper limits and remuneration of the Municipal Manager

The said Question is attached as **APPENDIX 1** and the appropriate response as **APPENDIX 2**.

FOR CONSIDERATION

35TH COUNCIL MEETING: 2020-02-26: ITEM 14.4

It is noted that Cllr F Adams was not satisfied with the written response from the Municipal Manager. The Speaker RULED that Cllr Adams is welcome to submit, in writing, a follow-up question.

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler (Ms)
POSITION	<i>Municipal Manager</i>
DIRECTORATE	<i>Office of the Municipal Manager</i>
CONTACT NUMBERS	<i>021 808-8025</i>
E-MAIL ADDRESS	<i><u>Municipal.Manager@stellenbosch.gov.za</u></i>
REPORT DATE	<i>2020-01-29</i>

14.5	QUESTION BY COUNCILLOR LK HORSBAND (MS): AMOUNT PAID TO ASLA: IDA'S VALLEY HOUSING PROJECT
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A Notice of a Question, dated 2020-01-14, was received from Councillor LK Horsband (Ms) regarding the amount paid to ASLA in connection with the Ida's Valley Housing Project.

The said Question is attached as **APPENDIX 1** and the appropriate response as **APPENDIX 2**.

FOR CONSIDERATION

35TH COUNCIL MEETING: 2020-02-26: ITEM 14.5

In view of the absence of the member,

The Speaker **RULED**

that this matter has lapsed.

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler (Ms)
POSITION	<i>Municipal Manager</i>
DIRECTORATE	<i>Office of the Municipal Manager</i>
CONTACT NUMBERS	<i>021 808-8025</i>
E-MAIL ADDRESS	<i>Municipal.Manager@ Stellenbosch.gov.za</i>
REPORT DATE	<i>2020-01-29</i>

14.6	QUESTION BY COUNCILLOR LK HORSBAND (MS): THE NUMBER OF MEMBERS IN THE IDA'S VALLEY COMMUNITY THAT ASLA SOLD HOUSES TO
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A Notice of a Question, dated 2020-02-11, was received from Councillor LK Horsband (Ms) regarding the number of members in the Ida's Valley Community that ASLA sold houses to that they marketed in 2019.

The said Question is attached as **APPENDIX 1** and the appropriate response as **APPENDIX 2**.

FOR CONSIDERATION

35TH COUNCIL MEETING: 2020-02-26: ITEM 14.6

In view of the absence of the member,

The Speaker **RULED**

that this matter has lapsed.

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler (Ms)
POSITION	<i>Municipal Manager</i>
DIRECTORATE	<i>Office of the Municipal Manager</i>
CONTACT NUMBERS	<i>021 808-8025</i>
E-MAIL ADDRESS	<i>Municipal.Manager@ Stellenbosch.gov.za</i>
REPORT DATE	<i>2020-01-29</i>

15.	CONSIDERATION OF URGENT MOTIONS
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NONE

16.	URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

17.	REPORTS SUBMITTED BY THE SPEAKER
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NONE

18.	REPORTS SUBMITTED BY THE EXECUTIVE MAYOR
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NONE

19.	MATTERS TO BE CONSIDERED IN – COMMITTEE
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(SEE PINK DOCUMENTATION)

The meeting adjourned at 17:00.

CHAIRPERSON:

DATE:

Confirmed on **with/without amendments.**