



T: +27 21 808 8696 / 8663 / 8641 / 8692 • E-mail complaint to: Dillon.williams@stellenbosch.gov.za
 Eikestad Mall, Andringa Street, Stellenbosch, 7600 • PO Box 17, Stellenbosch, 7599
<http://www.stellenbosch.gov.za>

BUILDING REGULATIONS - COMPLAINT FORM

Please note that **ALL complaints** must be submitted in writing on the attached form & emailed to the above email address. Anonymous complaints will not be investigated, and further information may be requested in the form of a sworn affidavit in relation to the activities witnessed on site. This may lead to evidence being given in court. **See download "How complain process works"**

COMPLAINANT'S INFORMATION (Please complete to the best of your ability)

Name & Surname:			
Address:		Postal Code:	
Contact Details:			
Cell		Home	
Work			
Email Address:			

All Correspondence regarding any progress of your complaint will be sent via email (preferred) or registered post. Please provide at least one telephone number on which the Municipality will be able to reach you.

Signature:	_____	Date:	
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ALLEGED CONTRAVENTION INFORMATION (S)

Name/Surname of Offending Party:	
Address where activity is taking place:	
Erf Number: (if known)	
Nature of Alleged Contravention:	
Frequency of Activity:	
Impact of Activity on you/surroundings:	

Note:
 You may attach further information such as photos, letters and/or petitions to this complaint form.
 Please indicate if you have added additional information to this complaint form by marking the appropriate box below.

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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