



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

**ARTISAN ASSISTANT
MUNICIPAL BUILDING MAINTENANCE AND FACILITY MANAGEMENT
CORPORATE SERVICES
CS/PMBM/FM/09**

The successful candidate will report to an Artisan.

Minimum Requirements: Grade 10 with basic literacy • 1-2 years of relevant experience preferably in a building maintenance working environment.

Other Requirements: • Demonstrates effective oral and written communication in 2 of the 3 official languages of the Western Cape (Afrikaans, English or Xhosa) • Shows initiative • Good physical condition and strength with the ability to work in awkward spaces • Good interpersonal skills • Accuracy and ability to give attention to detail • Able to work in a team • Service delivery orientated • Ability to work under pressure • Self-discipline, sound interpersonal relations, punctual and sound health • Sober habits • Work in varying temperatures

Responsibilities/Duties: • Self-discipline, sound interpersonal relations, punctual and sound health • Providing support to the Artisan during the marking of work area/site holding measuring tape • Excavating and backfilling trenches to define levels using hand held tools (e.g. spade, picks, etc.) • Preparing requisite quantities of materials (e.g. concrete, mortar, etc.) and proceeds with mixing sequences • Preparing surfaces with hand held tools • Assisting Artisan with the following - Painting/ varnishing of windows/ General painting/ Plastering/ skimming of walls/ Plumbing work repairing of ceiling and cornices/ Laying of vinyl tiles/ Replacing glazing/ Replacing gutters and down pipes/ Roof cleaning and painting • Cleaning of sites • Removing and washing off debris from tools and equipment • Placing and stacking of tools/ equipment in the vehicle, observing sequences and procedures supporting safe transit • Physically loading materials and other products and/ or holding and guiding plant/ equipment the hoisting and placement

Added advantage: • Code B driver's License • Studying towards an applicable Trade Certificate

Job related enquiries: Marwaan Hendricks (021 808 8666)

General Enquiries: Ms. Lucretia Koegelenberg 021 808 8102 or Ms. Lisa Patience 021 808 8064

Salary: R121 647,01 - 153 404,14 (subject to evaluation)

Plus Benefits

Applications, clearly marked and accompanied by an application form of Stellenbosch Municipality, a comprehensive CV, certified copies of qualifications and the details of contactable referees, must be emailed to the Human Resource Management Services at Stellenbosch Municipality at the following email address specifically linked to the above Directorate: corporatejobs@stellenbosch.gov.za

Your application must be completed on an official application form of Stellenbosch Municipality and will not be considered if not submitted. Application forms can be found on the Stellenbosch Municipal website <https://stellenbosch.gov.za>

Applications for the above-mentioned vacancy must be sent via the given email. If not, it will not be considered. No hand-delivered or posted applications will be considered.

Please note: By applying for this position, the candidate consents to verification checks of qualifications, criminal records and must be willing to be subjected to a rigorous evaluation process. Receipt of applications will not be acknowledged and no supporting documentation will be returned. Canvassing with Councillors or any other decision-maker/ member of the Selection Committee, is not permitted and proof thereof will result in disqualification of your application

Closing date: 02 September 2024



Stellenbosch Municipality is an Equal Opportunity employer. Candidates from the designated groups, including those with disabilities, are encouraged to apply. The requirements of the Employment Equity Act will be considered as part of the selection criteria/process. If you do not hear from us within ten (10) weeks of the closing date, please regard your application as unsuccessful. For more details on vacancies, visit our website www.stellenbosch.gov.za. The Council reserves the right not to make an appointment and to add/amend/change the salary package.
