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| 8.5.1 | APPROVAL OF THE STELLENBOSCH MUNICIPALITY ROADS & STREETS BY-LAW DELEGATIONS AND ADMISSION OF GUILT FINES |
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| Collaborator No: | 723770 |
| IDP KPA Ref No: | Good Governance and Compliance |
| Meeting Date: | 16 & 23 February 2022 |

1. SUBJECT: APPROVAL OF THE STELLENBOSCH MUNICIPALITY ROADS & STREETS BY-LAW DELEGATIONS AND ADMISSION OF GUILT FINES

2. PURPOSE

To request approval from Council to finally approve the Roads & Streets By-Law Delegations and Admission of Guilt Fines.

3. DELEGATED AUTHORITY

The Stellenbosch Municipality By-Law relating to Roads & Streets was approved by Council on the 24 August 2021.

4. EXECUTIVE SUMMARY

The Stellenbosch Municipality Roads & Streets By-Law (2020) regulates activities and functions on roadways, walkways and other spaces within road reserves.

Under Section 59: Delegations of the Municipal Systems Act, Council is to approve the proposed delegations of powers in terms of this By-Law to various key officials and incorporate these into the System of Delegations. A proposed set of delegations is shown under **ANNEXURE B**.

Under the provisions of Section 43 of the By-Law, a person convicted of an offence is liable to a fine. A set of proposed Admission of Guilt Fines (AGF) has been attached as **ANNEXURE C**.

5. RECOMMENDATIONS

- (a) that the content of this report be noted;
- (b) that the set of delegations as proposed in Annexure B be accepted and attached to the System of Delegations, and
- (c) that the proposed set of Admission of Guilt Fines (Attached as **ANNEXURE C**) be accepted as the fines to be sought from the Chief Magistrate for this By-Law.

6. DISCUSSION / CONTENTS

6.1 Background

Council had approved the Municipality's By-Law on Roads and Streets, following a public participation process and all relevant processes, on the 24th August 2021 (**ANNEXURE A**).

In order to manage this By Law and in terms of Section 59 of the Municipal Systems Act, various functions are to be assigned to various officials. These delegations are taken up in the proposed set of Delegations within **ANNEXURE B**.

In order to give effect to Section 43 of the By-Law a set fines is proposed for consideration by Council. The proposed set of Admission of Guilt Fines (AGF) fines are attached as **ANNEXURE C**.

6.2 **Financial Implications**

There are no financial implications, other than an income generated through the issuing of fines, should the recommendations as set out in the report be accepted.

6.4 **Legal Implications**

None

6.5 **Staff Implications**

6.6 **Previous / Relevant Council Resolutions**

COUNCIL MEETING: 2021-08-24: ITEM

RESOLVED (majority vote)

- (a) that the Draft By-Law on Roads and Streets, attached as **ANNEXURE A**, be accepted as the Final By-Law as per Section 12(2) to 12(4) & 13; and
- (b) that Council notes that a public participation process was followed and considered the discussion on comments received.

6.7 **Risk Implications**

This report has no risk implications for the Municipality.

KINDLY NOTE: THE RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE WILL BE TABLED IN THE COUNCIL AGENDA IN DUE COURSE.

ANNEXURES

Annexure A: BY-LAW RELATING TO ROADS & STREETS

Annexure B: PROPOSED SET OF DELEGATIONS

Annexure C: PROPOSED ADMISSION OF GUILT FINES

FOR FURTHER DETAILS CONTACT:

| | |
|------------------------|---|
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| Report Date | February 2022 |

ANNEXURE A

[LOCAL AUTHORITY NOTICE OF XXX.]

[DATE OF COMMENCEMENT: XXX.]

This By-Law

was published by *Provincial Gazette* No. XXX dated XXX.

STELLENBOSCH MUNICIPALITY

ROADS AND STREETS BY-LAW

APPROVED BY COUNCIL ON 24 AUGUST 2021

AND

PROMULGATED IN TERMS OF SECTION 11 OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT, 2000 (ACT 32 OF 2000)

STELLENBOSCH MUNICIPALITY STREETS BY-LAW
(20XX)

To give effect to the right contained in section 24 of the Constitution of the Republic of South Africa, 1996 and to—

- promote the realisation of a safe environment for the benefit of residents within the area of jurisdiction of the Municipality;
- promote universal accessibility to streets; and
- provide for procedures, methods and practices to manage the use and utilisation of streets in the area of jurisdiction of the Stellenbosch Municipality.

Under the provisions of sections 152 and 156 of the Constitution of the Republic of South Africa, 1996, and section 11 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), Stellenbosch Municipality enacts as follows:

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1. Definitions

In this By-law, words used in the masculine gender include the feminine, the singular includes the plural and vice versa, the Afrikaans text shall prevail in the event of an inconsistency between the different texts, and, unless the context otherwise indicates –

“animals” mean any means any tame or wild mammal, reptile, amphibia, fish or bird, and includes domesticated animals;

“caravan” means any vehicle permanently fitted out for use by persons for living and sleeping purposes, whether or not such vehicle is a trailer;

“Council” means the municipal Council of Stellenbosch;

“encroachment” includes any source of annoyance, damage, danger, intrusion or inconvenience to persons using a street, sidewalk, walkway, road reserve forming part thereof, or public place;

“firearm” means a firearm, as contemplated in the Firearms Control, 2000 (Act 60 of 2000);

“heavy motor vehicle” includes a truck, light truck, bus, horse-and-trailer, caravan, or any other like vehicle wherein it is possible to have persons residing, sleeping or committing any unlawful act or conduct;

“informal parking attendant” means a person who is in possession of a permit issued by the Municipality and who assists with the pointing out of parking or supervising over vehicles in a street, parking area or public place;

“kerb line” means the boundary between the shoulder and the verge or, in the absence of a shoulder, the part between the edge of the roadway and the verge;

“motor vehicle” means any self-propelled vehicle and includes –

- (a) a trailer, and
- (b) a vehicle having pedals and an engine or an electric motor as an integral part thereof or attached thereto and which is designed or adapted to be propelled by means of such pedals, engine or electric motor, or both such pedals, engine or electric motor, but does not include –
 - (i) any vehicle propelled by electrical power derived from storage batteries and which is controlled by a pedestrian;
 - (ii) any vehicle with a mass not exceeding 230 kg and specially designed and constructed, and not merely adapted, for the use of any person suffering from some physical defect or disability and used solely by such person; or
 - (iii) a pedal cycle having pedals and an engine or an electrical motor as an integral part thereof with a maximum design speed not exceeding 45 km/h;

“municipal area” means the area of jurisdiction of Stellenbosch Municipality as determined in terms of the Local Government: Municipal Demarcation Act, 1998 (Act 27 of 1998);

“municipal manager” means a person appointed in terms of section 82 of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998);

“Municipality” means the Stellenbosch Municipality established by Provincial Notice No. 489 of 2000 in *Provincial Gazette* 5590 of 22 September 2000 as amended from time to time, or its successors in title; and includes any –

- (a) political structure;
- (b) political office bearer;
- (c) Councillor;
- (d) duly authorised agent, service provider or any employee thereof, acting in connection with this By-law by virtue of a power vested in the Municipality and so authorised, delegated or sub-delegated to such –
 - (i) political structure;
 - (ii) political office bearer;
 - (iii) councillor;
 - (iv) agent;
 - (v) service provider; or
 - (vi) employee;

“park” means to keep a vehicle, whether occupied or not, stationary for a period of time longer than is reasonably necessary for the actual loading or unloading of persons or goods from such vehicle, but does not include any such keeping of a vehicle by reason of a cause beyond the control of the person in charge of such vehicle;

“parking area” means any area provided by the Municipality for the parking of vehicles and pedal cycles;

“parking meter” means a device for registering and visibly recording of a parking period in accordance with the insertion of a coin or other prescribed object therein and includes a post or fixture to which it is attached;

“parking period” means that period of parking in a demarcated space which is permitted by the insertion into the parking meter allocated to such space of a coin or other object as prescribed;

“pedal cycle” means –

- (a) any bicycle or tricycle designed for propulsion solely by means of human power; or
- (b) any bicycle or tricycle with operable pedals and an electric motor with a total weight that does not exceed 30kg: Provided that the electric motor may not be capable of propelling the bicycle or tricycle unassisted at a speed not exceeding 25km/h; and

“pedal cyclist” has a corresponding meaning;

“prescribed” means determined by resolution of the Council from time to time, and in relation to a fee, means as set out in the tariff policy of the Municipality;

“prior written permission of the Municipality” means permission granted by the Municipality

–

- (a) in writing and in the prescribed format; and

(b) upon receipt of a written application in accordance with the applicable process prescribed by the Municipality for that matter, from time to time;
and such permission may be made subject to conditions determined by the Municipality after due consideration of the application;

“Provincial Gazette” means the official gazette of the Western Cape Province contemplated in section 33(1) of the Constitution of the Western Cape, 1998 (Act 1 of 1998);

“public place” includes any of the following, located in the area of jurisdiction of the Municipality, which has either been declared as such in terms of applicable legislation, or to which the public or any section thereof has free access, or which is commonly used by the public or any section thereof:

- (a) thoroughfare;
- (b) bridge;
- (c) trail;
- (d) pavement;
- (e) alley square;
- (f) garden;
- (g) parking area;
- (h) square;
- (i) park;
- (j) recreation ground;
- (k) sports ground;
- (l) sanitary lane;
- (m) open space;
- (n) shopping centre on municipal land;
- (o) unused or vacant municipal land; or
- (p) cemetery, and includes
- (q) any place contemplated in subsections (a) – (p) which has –
 - (i) in connection with any subdivision or layout of land into erven, been provided, reserved or set apart for use by the public or the owners or occupiers of such erven, whether or not it is shown on a general plan, plan of subdivision or diagram;
 - (ii) at any time been dedicated to the public;
 - (iii) been used by the public without interruption for a period of at least thirty years; or
 - (iv) at any time been declared or rendered such by the Municipality or other competent authority;

“semi-trailer” means a trailer having no front axle and so designed that at least 15% of its tare is super-imposed on and borne by a vehicle drawing such trailer;

“sidewalk” means that portion of a street between the outer boundary of the roadway and the boundary lines of adjacent properties or buildings which is intended for the use of pedestrians, pedal cyclists and any other category of vehicles as may be determined by the Municipality in accordance with section 42(1);

“street” means

- (a) any path, road, cycle path, thoroughfare or any other place, and includes –
 - (i) the verge of any such road, street or thoroughfare;

- (ii) any footpath, sidewalk or similar portion of a road reserve;
- (iii) any bridge, ferry or drift traversed by any such road, street or thoroughfare; and
- (b) any other object belonging to an area contemplated in subsection (a) which was –
 - (i) declared or rendered such by the Municipality or other competent authority, or
 - (ii) constructed by a local authority, and
- (c) any land, with or without buildings or structures thereon, which is shown as an area contemplated in subsection (a) on –
 - (i) any plan of subdivision or diagram approved by the Municipality or other competent authority and acted upon, or
 - (ii) any general plan as defined in the Land Survey Act, 1997 (Act 8 of 1997), registered or filed in a deeds registry or Surveyor General's office;
 unless such land is on such plan or diagram described as a private street;

“trailer” means a vehicle which is not self-propelled and designed or adapted to be drawn by a motor vehicle, but does not include a sidecar fitted to a motorcycle;

“trolley” means a push trolley, pushcart or any table, stand or basket on wheels;

“vehicle” –

- (a) means a device designed or adapted mainly to travel on wheels, tyres or crawler tracks and includes such a device which is connected with a draw-bar to a breakdown vehicle and is used as part of the towing equipment of a breakdown vehicle to support any axle or all the axles of a motor vehicle which is being salvaged other than such a device which moves solely on rails; and
- (b) includes –
 - (i) a motor vehicle;
 - (ii) a pedal cycle; and
 - (iii) any other subcategory of vehicles as may be determined by the Municipality in accordance with section 42(1)(a).

“verge” means that portion of a road, street or thoroughfare, including the sidewalk, which is not the roadway or the shoulder;

“walkway” means a structure built for exclusive use by pedestrians, pedal cyclists and other subcategories of vehicles as may be determined by the Municipality in accordance with section 42(1);

“work” means work of any nature whatsoever undertaken on any land within the area of jurisdiction of the Municipality and, without in any way limiting the ordinary meaning of the word, includes the –

- (a) erection of a new building;
- (b) alterations or additions to any existing building;
- (c) laying of cables and pipes;
- (d) dumping of building or other material anywhere in a street, on a sidewalk or walkway, or in a public place; or
- (e) delivery to, or removal from, any site of any soil or material of any nature whatsoever.

2. Application of this By-law, exemptions and conditions. –(1) This By-law does not derogate from the provisions of any other legislation and also binds an organ of state.

(2)(a) Notwithstanding the provisions in subsection (1), any person may, by means of a prior written application stating the reasons in full, apply to the Municipality for exemption from any provision of this By-law.

(b) The Municipality may –

- (i) approve such exemption in full or subject to reasonable conditions; or
- (ii) refuse such exemption on reasonable grounds.

(c) The Municipality may, on reasonable grounds, revise or cancel such exemption or condition of an exemption.

(d) Where applicable, an exemption does not take effect before the applicant has undertaken in writing to comply with all conditions imposed under subsection (2)(b)(i).

(e) In the event that –

- (i) an activity for which exemption has been applied, commences before receipt of the undertaking contemplated in subsection (2)(d) by the Municipality, or
- (ii) any condition of an exemption granted by the Municipality is not fully complied with, the exemption granted, lapses with immediate effect.

3. Construction and maintenance of streets, sidewalks and walkways. –(1) The Municipality may construct and maintain streets, sidewalks and walkways as required and with due consideration of any legal process, to accommodate the necessary pedestrian, pedal cyclist and other vehicle traffic flow.

(2) The Municipality may –

- (a) exercise its duty to construct or maintain such streets, sidewalks or walkways irrespective of the existence of a structure in the area where the sidewalk or walkway will be built; and
- (b) issue a written notice to the owner of said structure to remove it within a specific period.

(3) The owner of a structure contemplated in section 4(2) must remove the structure at own cost and within the period stipulated in a written notice issued by the Municipality to do so.

(4) If the owner does not comply with the written notice, the Municipality may remove the structure at the cost of the Owner.

4. Regulating encroachments on streets, sidewalks, walkways and road reserves. –(1)

No person may, without prior written permission of the Municipality, cause an encroachment on a street, sidewalk, walkway or road reserve forming part thereof by –

- (a) making, constructing, reconstructing, or altering;
- (b) constructing a veranda, stoep, steps or other protrusion within;
- (c) erecting a post or any other structure on;
- (d) planting or cause to be planted, any tree, shrub or other plant on or allowing any such tree, shrub or plant to remain on; or
- (e) placing or cause to be placed any other impediment or obstruction on, such a street, sidewalk, walkway or road reserve forming part thereof, other than in accordance with conditions prescribed by the Municipality.

- (2) If an encroachment is caused in contravention with subsection (1), the Municipality may, –
 - (a) by written notice, order the person responsible for causing such encroachment, to remove said encroachment within the period specified in the notice; and
 - (b) in the event of non-compliance with such written notice, remove said encroachment.
- (3) The Municipality must immediately thereafter notify the person concerned in writing of their liability to pay the costs of the carrying out of the removal as contemplated in subsection (2)(b).
- (4) Any person failing to comply with a notice issued in terms of subsection (2) is guilty of an offence.

5. Regulating goods or building materials causing obstruction. –(1) No person may, except in accordance with prior written permission of the Municipality, deposit, place, pack, unpack or leave any goods in a street, on a sidewalk or walkway, in a public place, or in an area specifically designated therefore, other than for a reasonable period during the loading, off-loading or removal thereof.

- (2) No person may bore or cut stone, slake or sift lime, or mix building materials in a street, on a sidewalk or walkway, in a public place.

6. Prohibitions on objects and animals causing an obstruction. –(1) No person may –

- (a) in any way obstruct the pedestrians, pedal cyclists and other vehicle traffic on a sidewalk, walkway or in a public place by bringing, or allowing to be brought thereon, any animal, object or vehicle;
- (b) allow their animals to roam freely on sidewalks or in public roads without the necessary control mechanisms; or
- (c) allow, permit or cause any animal to graze or stray in or about any street or public space.

- (2) A person contemplated in subsection (1) must at all times keep such animal in a manner that does not pose a danger or annoyance to the traffic or public.

- (3) The prohibition in subsection (1)(a) does not apply to a perambulator or wheel-chair used for the conveyance of children or the disabled.

7. Rules on advertising. –(1) Subject to the applicable By-laws of the Municipality, no person may, except in accordance with prior written permission of the Municipality, display any –

- (a) advertisement;
- (b) placard;
- (c) poster; or
- (d) bill,

in a street, on a sidewalk or walkway, in a public place.

(2) A written application for the erection of advertising signs contemplated in subsection (1) must be submitted to the Municipality as prescribed, or as determined by the By-laws on Outdoor Advertising/Advertising Signs of the Municipality.

8. Regulating planting of trees, shrubs or plants. –(1) No person may, except in accordance with prior written permission of the Municipality, in a street, on a sidewalk or walkway, or in a public place –

- (a) plant a tree, shrub or plant;
- (b) in any way cut down, remove, climb, break or damage a tree, shrub or plant growing there;
- (c) mark or paint any tree, shrub or plant growing there; or
- (d) attach any advertisement thereto.

(2) Any tree, shrub or plant planted in a street, on a sidewalk or walkway, or in a public place become the property of the Municipality.

9. Regulating trees or growth causing an interference or obstruction. –(1) The Municipality may, by written notice, order the owner or occupier of any property upon which any tree or other growth interferes with overhead wires or is a source of annoyance, damage, danger or inconvenience to persons using a street, sidewalk, walkway or public place, to prune or remove such tree or growth to the extent and within the period specified in such notice.

(2) Any person failing to comply with a notice issued in terms of subsection (1) is guilty of an offence.

(3) If any person fails to comply with a notice in terms of this section, the Municipality may itself prune or remove the tree or growth at the expense of the person on whom the notice was served.

10. Regulating conduct regarding refuse, motor vehicle wrecks, waste material, etc. – No person may, except in accordance with prior written permission of the Municipality, and subject to the applicable By-laws of the Municipality on waste management –

- (a) dump, leave or accumulate any garden refuse, motor vehicle wrecks, spare parts of vehicles, building or waste materials, rubbish or any other waste products in any street, sidewalk, walkway or public place; or
- (b) allow, or permit any of, the prohibitions contemplated in paragraph (a).

11. Regulating activities related to vehicles. –(1) No person may, in a street, sidewalk, walkway or public place, –

- (a) effect any repairs or service to a vehicle, except where necessary for the purpose of removing such vehicle from the place where it was involved in an accident;
- (b) clean or wash a vehicle;
- (c) wash, clean, dry, paint or bleach any other article or thing;
- (d) park or leave a heavy motor vehicle parked overnight in a public place in a residential area.

(2) The Municipality may issue a written notice to the owner or person in control of the said vehicle, to remove it within a specific period, failing which it may itself remove the vehicle at the expense of the person on whom the notice was served.

(3) Any person failing to comply with the notice contemplated in subsection (2), is guilty of an offence.

(4) No driver, person in control of a motor vehicle or passenger in the motor vehicle shall permit any amplified noise to emanate from the motor vehicle such that it is audible at more than 50 meters.

12. Regulating specific acts regarding games, sports and events. –(1) No person may–

(a) play games, roll a hoop, fly a kite, shoot with a bow and arrow or catapult, discharge fireworks or a missile, or throw a stone, stick or other projectile in, onto or across a street, sidewalk, walkway or public place; or

(b) do anything in a street, sidewalk, walkway or public place which may endanger the life or safety of any person, animal or thing or may be a nuisance, obstruction or annoyance to the public,

unless that place is provided with clear signs, identifiable paving or equipment which distinguishes it as “street park”.

(2) No person may play cricket, football or any game, or indulge in any pastime whatsoever in a street, sidewalk, walkway or public place, except on such places as the municipality may set apart for the purposes of a particular game, sport or pastime.

(3) No person may erect a tent or place chairs or any article in, onto or across a street, sidewalk, walkway or public place for the purpose of a funeral, party or any other event, except in accordance with prior written permission of the Municipality/Council.

13. Regulating use of explosives and firearms. –(1) No person may use explosives or undertake blasting operations in a street, sidewalk, walkway or public place, except in accordance with –

(a) prior written permission of the Municipality; and

(b) any other applicable By-law.

(2) No person may, except for a lawful purpose, discharge any firearm or air, gas or alarm gun or pistol, unless discharged –

(a) in any shooting range which complies with the provisions of any law applicable thereto;

(b) for signalling the start of a race at an organised and controlled sports meeting, provided that blank cartridges only are fired thereby; or

(c) in accordance with prior written permission of the Municipality.

14. Regulating conveyance of animal carcasses or other waste. –No person may carry or convey through a street, sidewalk, walkway or public place the carcass, parts or offal of an animal or fish, polluted liquid, or any garbage, night soil, refuse, litter, rubbish, manure, gravel or sand, unless –

- (a) properly covered; and
- (b) conveyed in such type of container or in such a manner as will not allow any of the items contemplated, or parts thereof, to be spilt in a street, sidewalk, walkway or public place, and

subject to the applicable By-laws of the Municipality.

15. Regulating erection of fences, etc. –(1)(a) No person may, except in accordance with prior written permission of the Municipality, erect, cause or permit to be erected, a barbed wire, razor wire, electrified or other dangerous fence, railing, paling or other barrier which is, or may become, a danger to a member of the public by reason of –

- (i) spikes or other sharp or pointed protrusions; or
- (ii) the nature of its construction or design,

on the boundary of a street, sidewalk, walkway or public place.

- (b) The full technical details of the proposed electrified fence, railing, wall or other barrier must accompany any written application for permission submitted to the Municipality.

(2) The safety of pedestrian, pedal cyclist and other vehicle traffic may not be compromised by the height of any tree, bush, vegetation, wall, hedge or fence at the junction of a street.

(3) No person may dry or spread washing, bedding or other items on or from a fence on the boundary of a street or public place.

16. Regulating building materials, dangerous objects and cleanliness.– (1) No person may, except in accordance with prior written permission of the Municipality, –

- (a) bore or cut stone or bricks, slake or sift lime;
- (b) mix building materials; or
- (c) store, deposit, leave or cause to be stored, deposited or left –
 - (i) sand, stone, earth, bricks, timber, corrugated iron sheets, lime, cement; or
 - (ii) other building or excavated material of whatever nature, in a street, sidewalk, walkway, or public place or on municipal property.

(2) No person may leave, accumulate or cause to be left or accumulated from premises owned or occupied by him or her, any broken glass or other potentially dangerous object in a street, sidewalk, walkway or public place.

(3) No person may drop or place or permit to be spilled, dropped or placed, any matter or substance in a street, on a sidewalk or walkway, or in a public place that may interfere with the cleanliness of such area, without removing it or causing it to be removed within a reasonable time in the circumstances.

(4) The Municipality may remove any materials, objects, matter and substance contemplated in this section and recover the cost of removal and/or storage from the person in breach thereof.

17. Prohibition on placing article in or on a building. –No person may place any article in or on a building facing a street, on a sidewalk or walkway, or a public place, where it is likely to cause injury or damage to any person or property if it were to fall on that street, a sidewalk, walkway, or public place, without taking all reasonable steps to prevent the article from falling onto such area.

18. Regulating races and sports events. –(1) No person may, except in accordance with prior written permission of the Municipality, hold a race or sporting event in a street, on a sidewalk or walkway, or a public place.

(2) An applicant for permission to hold such a race or sporting event must pay the prescribed tariff and deposit for the costs to be incurred by the Municipality during and after the race or sports event, at least xx days prior to commencement of the race or event: Provided that, if the actual costs incurred are higher than the deposited amount, such person is liable to pay the difference to the Municipality upon proof of such expenses.

19. Prohibitions regarding balconies and verandas. –No person may use a balcony or veranda erected beyond the boundary line of a street, sidewalk, walkway or public place for purposes of–

- (a) trading or the storage of goods, or
- (b) washing or drying of clothes thereon, or enclose or partition a balcony or veranda erected beyond the boundary line of such a street, sidewalk, walkway or public place thereof as a living or bedroom.

20. Prohibition of parking of heavy motor vehicles, trailers and caravans. –(1) No person may park a –

- (a) heavy motor vehicle;
- (b) trailer;
- (c) semi-trailer; or
- (d) caravan,

on a street within the Municipal area for an uninterrupted period exceeding two hours, except on places reserved for parking of heavy motor vehicles: Provided further that the above provisions do not apply to the actual loading or unloading of such vehicle.

(2) Unless the contrary is proved, any vehicle parked in contravention of subsection (1) is deemed to have been parked by the owner thereof.

21. Regulating the protection of surfaces. –(1) No person may, except in accordance with prior written permission of the Municipality, make, or cause to be made, an excavation or dig, or cause to be dug, a pit, trench or hole in any street, on any sidewalk or walkway, or in any public place.

(2) No person may –

- (a) use a vehicle or allow it to be used in any street, on any sidewalk or walkway, or in any public place, if such vehicle is in such a defective condition that it will or may cause damage to such area;
 - (b) drive, push, roll, pull or propel any object, machine or other material through or along a street, sidewalk, walkway or public place, –
 - (i) in such a way, or
 - (ii) while such object, machine or material is in such a condition, as may damage, break or destroy the surface of such area in any way; or
 - (c) without prior written permission of the Municipality, except a necessary excavation, pit, trench or hole, undertake any work which may cause the surface of any street, sidewalk, walkway or public place to be altered, damaged or broken: Provided that such permission may be subject to payment of an amount sufficient to cover the cost of repairing any damages resulting from such actions, as a deposit before commencement of the work.
- (3) If the Municipality identifies a person who, as a result of any action referred to in subsection (1), has damaged, broken or destroyed the surface of any street, sidewalk, walkway or public place, the cost of repairing any damages, as determined by the Municipality, may be recovered from the offender.
- (4) Any person who is the owner of land on which any work is done is liable to the Municipality for any damage to any portion of any street, sidewalk, walkway or public place caused by or in connection with the execution of such work by such owner, his employee or any independent contractor acting on behalf of such owner.
- (5) When any work which has to be undertaken on any land entails the driving of vehicles over kerbs, sidewalks, walkways or road verges, the owner of such land shall not commence, or allow any other person to commence, any such work unless and until such a person has deposited with the Municipality an amount sufficient to cover the cost of repairing any damage which may be caused to any portion of such area as a result of, or in connection with, the execution of such work by such owner, his employee or any independent contractor acting on behalf of such owner.
- (6) After completion of the work contemplated in subsection (5), the Municipality may itself undertake the repair of any portion of the damaged area to the account of the owner and may set off the cost of such repairs against such deposit: Provided that if the cost is less than the amount of the deposit, the Municipality must refund the balance to the depositor and if the amount deposited does not cover such cost, the owner is liable for the difference, which becomes payable on receipt of an invoice from the Municipality specifying the additional amount due.
- (7) No person other than an authorised official of the Municipality in the performance of his duties may apply, mark, paint or draw lines, marks, words, signs or advertisements on the surface of a street, sidewalk, walkway or public place .

22. Prohibition of damaging specific property. –No person may deface, damage, tamper or in any way interfere with any notice-board, road traffic sign, street-name board or other similar sign or any advertisement which has been erected in a street, on a sidewalk or walkway, or in public place by, or with the permission of, the Municipality.

23. Regulating street and door-to-door collections and distribution of handbills. –(1) No person may, except in accordance with prior written permission of the Municipality, –

- (a) collect, or attempt to collect, money, organise, or in any way assist in the organisation of such collection;
- (b) from door-to-door collect, beg, solicit or accept donations;
- (c) distribute any handbill or similar advertising material, or cause it to be distributed; or
- (d) place any handbill or similar advertising material, or cause it to be placed on or in any vehicle,

in any street, on any sidewalk or walkway, or in any public place.

(2) The Municipality may levy an application fee, as determined from time to time by the Municipality, in respect of any application in terms this section: Provided that this subsection does not apply to any registered welfare of benevolent organisation.

24. Prohibition on administering poison. –No person other than an official of the Municipality or an authorised person who administers legally approved weed-killers or poisons, may use, set or cast poison in any street, on any sidewalk or walkway, or in any public place.

25. Regulating processions. –(1) Subject to the provisions of subsection (7), no person may, except in accordance with prior written permission of the Municipality, –

- (a) hold, organise, initiate, control or actively participate in a procession or gathering;
- (b) dance or sing or play a musical instrument;
- (c) do anything which is likely to cause a gathering of persons or the disruption or obstruction of traffic; or
- (d) use any loudspeaker or other device for the reproduction or amplification of sound,

in any street, on any sidewalk or walkway, or in any public place

(2) Any person who intends to perform or carry out any one or more of the actions described in subsection (1) in any street, on any sidewalk or walkway, or in any public place must submit a written application for permission thereto, to reach the Municipality at least seven days before the date upon which any one or more of such actions is or are intended to be performed or carried out.

(3) An application contemplated in subsection (2) must contain the following –

- (a) full details of the name, address and occupation of the applicant;
- (b) full details of the –
 - (i) street or public place where or route along which any one or more of the actions is or are intended to be performed or carried out; and
 - (ii) proposed starting and finishing times or any one or more of the aforesaid actions;
- (c) in the case of processions and gatherings, the number of persons expected to attend;
- (d) request for assistance by traffic officers, if required; and
- (e) general details of the purpose of any one or more of the aforesaid actions intended to be performed or carried out.

(4) Any application submitted in accordance with subsection (3) must be considered by the Municipality, and if, in the opinion of the Municipality any one or more of the actions to be performed or carried out as proposed in such application –

- (a) is, or are not likely to be, in conflict with the interests of public peace, good order or safety, the Municipality must issue a certificate granting permission and authorisation for the performance or carrying out of any one, or more, of such actions: Provided that the Municipality may determine such conditions as it deem necessary to uphold public peace, good order or safety; or
- (b) will, or is likely to, be in conflict with the interests of public peace, good order or safety may be refused by the Municipality.

(5) The Municipality may withdraw any permission granted in terms of subsection (4), if, as a result of further information, it is of the opinion that the performance or carrying out of the action or action in question will be in conflict with the interests of public peace, good order or safety.

(6) Persons who intend participating actively in a procession, or gathering in any street need not apply to the Municipality for permission thereto and it is not illegal for such persons to participate actively in such procession or gathering if the organiser, promoter or controller thereof has obtained the permission of the Municipality.

(7) The provisions of this section do not apply to a –

- (a) wedding or funeral processions; and
- (b) gathering or demonstration as contemplated by the Regulation of Gatherings Act, 1993 (Act 205 of 1993), in which case the provisions of the said Act apply.

26. Prohibition on public indecency. –No person may, in any street, sidewalk, walkway or public place–

- (a) appear without being clothed in such a manner as decency demands;
- (b) or in view of such a place, urinate, excrete, behave in any indecent manner by exposing his or her person or otherwise, make use of any indecent gesture, or commit, solicit or provoke any person to commit any riotous, disorderly or indecent act;
- (c) sing any obscene or profane song;
- (d) use any profane, foul, indecent or obscene language;
- (e) in any way loiter or solicit or inconvenience or harass any other person for the purpose of begging; or
- (f) use any threatening, abusive or insulting words or gestures or behaviour with intent to cause a breach of the peace or whereby a breach of the peace is likely to be caused.

27. Prohibition regarding overflow water. –With the exception of rainwater, no person may cause or allow any dirty, waste, swimming pool, infected or otherwise polluted water to flow from his premises into a street, sidewalk, walkway or public place.

28. Control of stormwater and watercourses on public road. –(1) No person may, except in accordance with prior written permission of the Municipality, –

- (a) lead or discharge any water on, over or across; or

(b) by any means whatever, raise the level of water in any river, dam or watercourse to cause interference with or endanger,
a street, sidewalk, walkway or public place.

(2) The Municipality may, subject to any laws which may be applicable and after obtaining consent of the owner and the occupier, if any, of the land concerned –

- (a) deviate any watercourse, stream or river: Provided that the deviation is necessary for the protection of a public road or structure related to a public road or for the construction of a structure connected with or belonging to a street, sidewalk, walkway or public place;
- (b) divert stormwater from, or under, a street, sidewalk, walkway or public place onto private property other than land occupied by buildings, other structures or improvements; and
- (c) pay reasonable compensation as agreed between the owner or occupier and the Council, for any damage caused as a result of any action taken in terms of this subsection, or failing such agreement, compensation determined by arbitration in terms of the Arbitration Act 42 of 1965 or an alternative dispute resolution process.

29. Prohibitions regarding behaviour in public. –(1) No person may–

- (a) cause a nuisance to other persons by loitering, standing, sitting, lying, congregating or begging;
- (b) sleep, overnight or erect any shelter;
- (c) wash or dry clothes, blankets or any other domestic articles;
- (d) use abusive, insulting, obscene, threatening or blasphemous language;
- (e) fight or act in a riotous manner;
- (f) discharge a firearm, airgun or air-pistol;
- (g) annoy or inconvenience any other person by yelling, shouting or making any noise in any manner whatsoever;
- (h) defecate, urinate or wash himself;
- (i) solicit or importune any person for the purpose of prostitution or immorality;
- (j) engage or participate in gambling;
- (k) use intoxicating liquor or drugs;
- (l) spit;
- (m) be drunk;
- (n) obstruct traffic in any manner; or
- (o) litter or leave behind, or allow, permit or cause littering, by means of cigarette butts, matches, beer- or cold drink cans or bottles, any glass or plastic bottles, disposable nappies or any other container, rubbish or refuse,
in any street, sidewalk, walkway or public place.

(2) Any person contravening subsection (1) must, upon instruction by an authorised official, discontinue doing so.

30. Prohibitions regarding handling of animals. –No owner or person in charge of, or responsible to supervise, any wild or ferocious animal, monkey, livestock, or trek- or horned cattle may –

- (a) turn such animal loose;
- (b) leave such animal at any time insufficiently attended in;

- (c) keep such animal –
 - (i) at large; or
 - (ii) in such a manner as to be a danger or annoyance to the traffic or public, or
 - (d) allow, permit or cause the animal to graze or stray, in, or about a street, sidewalk, walkway or public place.
- (2) No person may walk a dog a street, sidewalk, walkway or public place unless it is on a leash and under control of that person.
- (3) No person may leave any injured, feeble, emaciated, diseased or dying animal on a street, sidewalk, walkway or public place except for the purpose of seeking assistance for the removal of such animal from that area.

31. Regulating display of street number of places. –(1) The Municipality may prescribe, by written notice to the owner of any premises, that a number allocated to such premises by the Municipality shall be displayed and the owner of such premises shall, within 30 days of the date of such notice, display the allocated number on the premises.

- (2) A number contemplated in subsection (1) must be–
 - (a) displayed in a conspicuous position on the premises and must at all times be visible and legible from the adjacent street; and
 - (b) replaced by the owner of the premises as often as it gets obliterated, defaced or illegible.
- (3) If the owner contemplated in subsection (1) fails to comply with such notice, the Municipality may execute the notice and the owner is liable for the reasonable cost incurred by the Municipality in so doing.

32 Regulating bridges and crossings. –No person may, except in accordance with prior written permission of the Municipality, make, or built to or in front of, –

- (a) any dwelling; or
- (b) other premises in any street or public place, a private crossing, walkway, bridge or culvert.

33. Regulating amusement shows and devices. –(1) No person may, except in accordance with prior written permission of the Municipality, set up or use in any street, sidewalk, walkway or public place any circus, whirligig, roundabout or other side-show or device for the amusement or recreation of the public –

- (a) unless suitable sanitary conveniences for both sexes of the staff have been provided; and
 - (b) if it is in any way dangerous or unsafe for public use.
- (2) Assistance by traffic officers will be provided by the municipality on application.
- (3) An applicant for permission to hold such a show or set up such a device must pay the prescribed tariff and deposit for the costs to be incurred by the Municipality during and after the event, at least seven working days prior to commencement of the race or event: Provided that,

if the actual costs incurred are higher than the deposited amount, such person is liable to pay the difference to the Municipality upon proof of such expenses.

(4) An authorised official of the Municipality must, for the purposes of inspection, at all reasonable times have free access to such circus, whirlingig, roundabout or other side-show or device.

34. Prohibitions regarding animal-drawn vehicles and push or pull carts. –(1) No person may drive, or cause to be driven, an animal-drawn vehicle along or through streets, –

- (a) during the hours when it would be required of motor vehicles to have their lights switched on; or
- (b) with a gradient of 20° or more.

(2) No person may push or pull any cart along or through streets –

- (a) during the hours when it would be required of motor vehicles to have their lights switched on; or
- (b) with a gradient of 20° or more.

(3) No person may –

- (a) simultaneously drive, or be in control of, more than one animal-drawn vehicle in a street or public place;
- (b) drive, or be in control of, an animal-drawn vehicle in a street or public place if he is under 16 years of age;
- (c) if he or she is in control of an animal-drawn vehicle in a street, allow a person under 16 years of age to drive or be in control of such vehicle; or
- (d) outspan, or allowed to be outspanned, any vehicle drawn by animals in a street or public place.

35. Regulating sleeping in vehicles. –No person may sleep in a vehicle in a street or public place, other than a motor vehicle parked at stands duly so allocated by the Municipality.

36. Regulating informal parking attendants. –(1) No person may act as an informal parking attendant in a street, parking area or public place, except in accordance with prior written permission of the Municipality.

(2) The Municipality may levy a registration tariff, the amount of which is determined by Municipality and fixed in the registration, as a requirement for the registration of parking attendants, provided that where a Memorandum of Agreement exists between the municipality and a service provider for the provision of a parking management system, such a tariff will not be levied.

37. Regulating costs and tariffs. –(1) The Municipality may charge fees and monies for the permission granted in terms of this By-law and may require the deposit of an amount of money as security for damages, repair, mopping up, losses and other costs.

- (2) Notwithstanding any other provisions of this By-law, the Municipality may, –
- (a) where the permission of the Municipality is required before a person may perform a certain action or build or erect anything, and such permission has not been obtained; and
 - (b) where any provision of this By-law is contravened under circumstances in which the contravention may be terminated by the removal of any structure, object, material or substance,

serve a written notice on the owner of the premises or the offender, as the case may be, to terminate such contravention, to remove the structure, object, material or substance, or to take such other steps as the Municipality may require to rectify such contravention, within the period stated in such notice.

(3) Any person who fails to comply with a notice in terms of subsection (1) is guilty of an offence, and the Municipality may, without prejudice to its powers to take action against the offender, take the necessary steps to implement such notice at the expense of the owner of the premises or the offender, as the case may be.

- (4) The payment of deposits and tariffs to the Municipality are subject to the following:
- (a) the Municipality may determine the estimated tariffs, and a deposit equal to these tariffs in respect, must be paid in cash or by bank-guaranteed cheque at the date of application;
 - (b) any mutual adjustment must be made after conclusion of the sporting event, procession or gathering, or the setting up of the circus, whirligig, roundabout or other side-show or device, as the case may be, as soon as the actual costs have been determined by the Municipality;
 - (c) the Municipality may, at its sole discretion, exempt an applicant from the payment of the tariffs and the deposit upon written reasons being provided to the Municipality prior to the commencement of the escorting, race or sporting event, procession or gathering, or the set up of the circus, whirligig, roundabout or other side-show or device: Provided that, in the event that the municipality is unable to grant exemption for whatever reason prior to the commencement of the event, the applicant must pay the tariffs, which must, if exemption is granted thereafter, be refunded to the applicant;
 - (d) the Municipality may approve the appointment of marshals and prescribe their responsibilities and attire to perform functions on a street, sidewalk, walkway or in a public place; and
 - (e) the Municipality must prescribe the minimum number of marshals required to assist at a race or sporting event, procession or gathering, or the set up of the circus, whirligig, roundabout or other side-show, or device, racing event, sporting event, procession and a gathering in general.

(5) Subsection (1) does not apply to a funeral procession.

38. Regulating limitation on access to certain areas. –No person may, except in accordance with prior written permission of the Municipality, close or barricade any street, sidewalk, walkway or a public place, or part thereof, or restrict access to any such place.

39. Regulating closure or diversion of certain areas. –(1) The Municipality may permanently close or divert any street, sidewalk, walkway or a public place, or part thereof, or restrict access to any such place.

(2) When the Municipality decides to act in terms of subsection (1), it must –
 (a) give written notice of such intention in terms of its communication policy; or
 (b) in the absence of such policy, give notice of its intention in a local newspaper in at least two official languages.

(3) Any objection against the decision to act as contemplated in subsection (2) must be delivered in writing to the Municipal manager within 30 days from the date of the notification contemplated in subsection (2) for consideration by the Council, a committee or person who has delegated powers to decide upon it.

(4) Notwithstanding the provisions of subsection (2), the Municipality may temporarily close or restrict access to any street, sidewalk, walkway or a public place, or part thereof –

- (a) for the purpose of or pending the construction, reconstruction, maintenance or repair of such place;
- (b) for the purpose of or pending the construction, erection, laying, extension, maintenance, repair or demolition of any building, structure, works or service alongside, on, across, through, over or under such place;
 - (i) if such street or public place is, in the opinion of the Municipality, in a state dangerous to traffic;
 - (ii) by reason of any emergency or public event which, in the opinion of the Municipality, requires special measures for the control of traffic or special provision for the accommodation of crowds; or
 - (iii) for any other reason which, in the opinion of the Municipality, renders the temporary closing of such street necessary,
- (c) and temporarily divert such access.

(2) The municipal manager may in his discretion, for general information, place a notice of such temporary closure, restriction or diversion in a local newspaper.

40. Certain functions of Municipality regarding streets, sidewalks, walkways and public places. –The Municipality may, in its area,

- (a) make, construct, reconstruct, alter and maintain;
- (b) name and re-name; and
- (c) allocate and re-allocate numbers to properties abutting on, streets, sidewalks, walkways and public places.

41. Declaration of streets and public places. –(1) The Municipality may –

- (a) declare any land, or portion of land, under its control to be a street, sidewalk or walkway, or any street, sidewalk or walkway, or portion thereof to be a public place; and

- (b) declare any private street or portion thereof to be a public street, or any place or portion thereof to be a public place.
- (2) When the Municipality decides to act in terms of subsection (1), it must –
 - (a) give written notice of such intention in terms of its communication policy; or
 - (b) in the absence of such policy, give notice of its intention in a local newspaper in at least two official languages
- (3) Any objection against the intended action must be delivered in writing to the municipal manager within 30 days from the date of notification in terms of subsection (2) for submission to Council, a committee or person who has delegated powers to decide upon it.

42. Determination of subcategories and regulation of pedestrians, pedal cyclists and subcategories. –(1) The Municipality may –

- (a) by Notice in the *Provincial Gazette* determine any other subcategory of vehicles and regulate such subcategory as contemplated in paragraph (b); and
 - (b) regulate the use by pedestrians, pedal cyclists and other subcategories of vehicles of a specific street, sidewalk, walkway or public place, or a section or part thereof, where the use thereof is not suitable for pedestrians, pedal cyclists or such subcategory of vehicles, as the case may be.
- (2) When exercising its powers as contemplated in subsection (1)(b), the Municipality must erect a road traffic sign which clearly indicates the regulated use and area of application.

43. Offences and penalties. –Any person who contravenes or fails to comply with any provision of this By-law is guilty of an offence and liable upon conviction to –

- (a) a fine or imprisonment, or either such fine or imprisonment or to both such fine and such imprisonment;
- (b) in the case of a continuing offence, to an additional fine or an additional period of imprisonment or to such additional imprisonment without the option of a fine or to both such additional fine and imprisonment for each day on which such offence is continued; and
- (c) a further amount equal to any costs and expenses found by the court to have been incurred by the Municipality as result of such contravention or failure.

44. Repeal of By-laws. –The By-laws listed in the Schedule hereto are hereby repealed to the extent indicated in the third column thereof.

45. Short title and commencement. –This By-law shall be known as the By-law relating to Streets and comes into operation on the date of publication thereof in the *Provincial Gazette*.

REPEAL SCHEDULE
By-Laws to be Repealed

| No. | Title, number and year of law | Extent of repeal |
|------------|---|-------------------------|
| 1 | Stellenbosch Municipality By-Law on Streets; Province of Western Cape: Provincial Gazette 6756; 4 June 2010 | The whole |
| 2 | Stellenbosch Municipality By-Law on Roads and Streets; Province of Western Cape: Provincial Gazette 8436; 28 May 2021 | The whole |

ANNEXURE B

| ITEM NUMBER | LEGISLATIVE MANDATE | DESCRIPTION OF POWER OR FUNCTION | RESPONSIBILITY / DELEGATED FROM | DELEGATED TO | SUB-DELEGATED TO | CONDITIONS/LIMITATIONS/ INSTRUCTION TO ASSIST |
|---|---------------------------------|---|---|---|--|---|
| ROADS AND STREETS BY-LAW DATED August 2021 | | | | | | |
| RSB1 | Roads and Streets By-Law S3 | Decision to construct and maintain roads, sidewalks and walkways | Municipal Manager | Director: Infrastructure Services | Senior Manager: Roads, Transport, Stormwater | |
| RSB2 | Roads and Streets By-Law S4 | Conclude encroachment agreements | Municipal Manager | Director Corporate Services | Manager: Property Management | In consultation with Senior Manager: Roads, Transport, Stormwater |
| RSB3 | Roads and Streets By-Law S7 | Authorization to advertise | Municipal Manager | Director: Infrastructure Services | | |
| RSB4 | Roads and Streets By-Law S9 | Instruct owner or occupier to cut tree branches away from overhead lines | Municipal Manager | Director: Infrastructure Services | Senior Manager: Roads, Transport, Stormwater | In consultation with Community Services |
| RSB5 | Roads and Streets By-Law S11(2) | Instruct Person to remove Vehicles | Municipal Manager | Director: Community Services | Senior Manager: Protection Services | |
| RSB6 | Roads and Streets By-Law S16 | Regulating building materials, dangerous objects and cleanliness | Municipal Manager | Director: Infrastructure Services | Senior Manager: Roads, Transport, Stormwater | |
| RSB7 | Roads and Streets By-Law S18 | Issuing permits for races and sport events | Director: Community & Protection Services | Senior Manager: Protection Services | Manager: Traffic & Law Enforcement Services | |
| RSB8 | Roads and Streets By-Law S21(5) | Issuing permits to travel over curbs, sidewalks, walkways or road verges | Municipal Manager | Director: Infrastructure Services | Senior Manager: Roads, Transport, Stormwater | |
| RSB9 | Roads and Streets By-Law S23 | Regulating street and door-to-door collections and distribution of handbills | Director: Community & Protection Services | Senior Manager: Protection Services | Manager: Traffic & Law Enforcement Services | |
| RSB10 | Roads and Streets By-Law S24 | Regulating administration of poison for weed killing | Municipal manager | Director: Community & Protection Services | Senior Manager: Community Services | |
| RSB11 | Roads and Streets By-Law S25 | Regulating Processions | Director: Community & Protection Services | Senior Manager: Protection Services | Manager: Traffic & Law Enforcement Services | |
| RSB12 | Roads and Streets By-Law S28 | Allow a deviation to allow stormwater or watercourse water to run onto a street | Municipal Manager | Director: Infrastructure Services | Senior Manager: Roads, Transport, Stormwater | |
| RSB13 | Roads and Streets By-Law S31 | Regulating display of street numbers | Municipal Manager | Director: Planning and Economic Development | Senior Manager: Development Planning | |

| ITEM NUMBER | LEGISLATIVE MANDATE | DESCRIPTION OF POWER OR FUNCTION | RESPONSIBILITY / DELEGATED FROM | DELEGATED TO | SUB-DELEGATED TO | CONDITIONS/LIMITATIONS/ INSTRUCTION TO ASSIST |
|-------------|---------------------------------|--|---|--|--|---|
| RSB14 | Roads and Streets By-Law S32 | Regulating bridges and crossings | Municipal Manager | Director: Infrastructure Services | Senior Manager: Roads, Transport, Stormwater | |
| RSB15 | Roads and Streets By-Law S33 | Regulating Amusement Shows and Devices | Director: Community & Protection Services | Senior Manager: Protection Services | Manager: Traffic & Law Enforcement Services | |
| RSB16 | Roads and Streets By-Law S35 | Regulating Informal Parking Attendants | Director: Community & Protection Services | Senior Manager: Protection Services | Manager: Traffic & Law Enforcement Services | |
| RSB17 | Roads and Streets By-Law S37 | Regulating costs and tariffs | Council | | | |
| RSB18 | Roads and Streets By-Law S38 | Regulating Limited Access | Director: Infrastructure Services | Senior Manager: Roads, Transport, Stormwater | Manager: Traffic Engineering | |
| RSB19 | Roads and Streets By-Law S39 | Regulating Closure or diversions | Director: Infrastructure Services | Senior Manager: Roads, Transport, Stormwater | Manager: Traffic Engineering | |
| RSB20 | Roads and Streets By-Law S40(a) | Make, reconstruct, alter and maintain roads | Municipal Manager | Director: Infrastructure Services | Senior Manager: Roads, Transport, Stormwater | |
| RSB21 | Roads and Streets By-Law S40(b) | Name and rename roads and streets | Council | | | |
| RSB22 | Roads and Streets By-Law S40(c) | Allocate and reallocate numbers to properties | Municipal Manager | Director: Planning and Economic Development | Senior Manager: Development Planning | |
| RSB23 | Roads and Streets By-Law S41 | Declaration of Streets and public places | Municipal Manager | Director: Planning and Economic Development | Senior Manager: Development Planning | |
| RSB24 | Roads and Streets By-Law S42 | Determination of subcategories and regulation of pedestrians, pedal cyclists and subcategories | Municipal Manager | Director: Infrastructure Services | Senior Manager: Roads, Transport, Stormwater | |

ANNEXURE C

**STELLENBOSCH MUNICIPALITY
PROPOSED ADMISSION OF GUILT FINES
BY-LAW ON ROADS & STREETS**

| Section Contravened | Description of Offence | Proposed Fine (1) | Approved Fine (2) |
|---|---|--------------------------|--------------------------|
| Reg 4 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021 | <p>Regulating encroachments on streets, sidewalks, walkways and road reserves-</p> <p>(1) No person may, without prior written permission of the Municipality, cause an encroachment on a street, sidewalk, walkway or road reserve forming part thereof by –</p> <p>(a) making, constructing, reconstructing, or altering;</p> <p>(b) constructing a veranda, stoep, steps or other protrusion within;</p> <p>(c) erecting a post or any other structure on;</p> <p>(d) planting or cause to be planted, any tree, shrub or other plant on or allowing any such tree, shrub or plant to remain on; or</p> <p>(e) placing or cause to be placed any other impediment or obstruction on, such a street, sidewalk, walkway or road reserve forming part thereof.</p> | R1000 | |
| Reg 5 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021 | <p>Regulating goods or building materials causing obstruction –</p> <p>(1) No person may, deposit, place, pack, unpack or leave any goods in a street, on a sidewalk or walkway, in a public place without prior written permission of the Municipality.</p> | R1000 | |
| Reg 6 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021 | <p>Prohibitions on objects and animals causing an obstruction –</p> <p>(1) No person may</p> <p>(a) obstruct the pedestrians, pedal cyclists and other vehicle traffic on a sidewalk, walkway or in a public place by bringing, or allowing to be brought thereon, any animal, object or vehicle;</p> <p>(b) allow their animals to roam freely on sidewalks or in public roads without the necessary control mechanisms; or</p> <p>(c) allow, permit or cause any animal to graze or stray in or about any street or public space.</p> | R1000 | |

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| <p>Ref 7 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Rules on advertising –</p> <p>No person may, except in accordance with prior written permission of the Municipality, display any –</p> <p>(a) advertisement; (b) placard; (c) poster; or (d) bill, in a street, on a sidewalk or walkway, in a public place.</p> | <p>R500</p> | |
| <p>Ref 8 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Regulating planting of trees, shrubs or plants –</p> <p>(1) No person may, except in accordance with prior written permission of the Municipality, in a street, sidewalk or walkway, or in a public place –</p> <p>(a) plant a tree, shrub or plant; (b) in any way cut down, remove, climb, break or damage a tree, shrub or plant growing there; (c) mark or paint any tree, shrub or plant growing there; or (d) attach any advertisement thereto.</p> | <p>R500</p> | |
| <p>Reg 10 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Regulating conduct regarding refuse, motor vehicle wrecks, waste material, etc. –</p> <p>No person may,</p> <p>(a) dump, leave or accumulate any garden refuse, motor vehicle wrecks, spare parts of vehicles, building or waste materials, rubbish or any other waste products in any street, sidewalk, walkway, public place; or (b) allow, or permit any of, the prohibitions contemplated in paragraph (a) without written permission of the Municipality.</p> | <p>R1000</p> | |
| <p>Reg 11 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Regulating activities related to vehicles –</p> <p>(1) No person may, in a street, sidewalk, walkway or public place, –</p> <p>(a) effect any repairs or service to a vehicle, (c) wash, clean, dry, paint or bleach any other article or thing; (d) park or leave a heavy motor vehicle parked overnight in a public place in a residential area.</p> | <p>R1000</p> | |

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| <p>Reg 12 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Regulating specific acts regarding games, sports and events –</p> <p>(1) No person may – (a) play games, roll a hoop, fly a kite, shoot with a bow and arrow or catapult, discharge fireworks or a missile, or throw a stone, stick or other projectile in, onto or across a street, sidewalk, walkway or public place; or (b) do anything in a street, sidewalk, walkway or public place which may endanger the life or safety of any person, animal or thing or may be a nuisance, obstruction or annoyance to the public. (3) No person may erect a tent or place chairs or any article in, onto or across a street, sidewalk, walkway or public place for the purpose of a funeral, party or any other event, except in accordance with prior written permission of the Municipality/Council.</p> | <p>R1000</p> | |
| <p>Reg 13 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Regulating use of explosives and firearms –</p> <p>(1) No person may use explosives or undertake blasting operations in a street, sidewalk, walkway or public place, except in accordance with – (a) prior written permission of the Municipality.</p> | <p>R2500</p> | |
| <p>Reg 14 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Regulating conveyance of animal carcasses or other waste –</p> <p>No person may carry or convey through a street, sidewalk, walkway or public place the carcass, parts or offal of an animal or fish, polluted liquid, or any garbage, night soil, refuse, litter, rubbish, manure, gravel or sand, unless – (a) properly covered; and (b) conveyed in such type of container or in such a manner as will not allow any of the items contemplated, or parts thereof, to be spilt in a street, sidewalk, walkway or public place.</p> | <p>R1000</p> | |
| <p>Reg 15 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Regulating erection of fences, etc. –</p> <p>(1)(a) No person may, except in accordance with prior written permission of the Municipality, erect, cause or permit to be erected, a barbed wire, razor wire, electrified or other dangerous fence, railing, paling or other barrier which is, or may become, a danger to a member of the public by reason of – (i) spikes or other sharp or pointed protrusions; or (ii) the nature of its construction or design, on the boundary of a street, sidewalk, walkway or public place.</p> | <p>R1500</p> | |

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| <p>Reg 16 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Regulating building materials, dangerous objects and cleanliness –</p> <p>(1) No person may, except in accordance with prior written permission of the Municipality, –</p> <ul style="list-style-type: none"> (a) bore or cut stone or bricks, slake or sift lime; (b) mix building materials; or (c) store, deposit, leave or cause to be stored, deposited or left – <ul style="list-style-type: none"> (i) sand, stone, earth, bricks, timber, corrugated iron sheets, lime, cement; or (ii) other building or excavated material of whatever nature, in a street, sidewalk, walkway, or public place or on municipal property. | <p>R1000</p> | |
| <p>Reg 18 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Regulating races and sports events –</p> <p>(1) No person may, except in accordance with prior written permission of the Municipality, hold a race or sporting event in a street, on a sidewalk or walkway, or a public place.</p> | <p>R1500</p> | |
| <p>Reg 19 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Prohibitions regarding balconies and verandas –</p> <p>No person may use a balcony or veranda erected beyond the boundary line of a street, sidewalk, walkway or public place for purposes of–</p> <ul style="list-style-type: none"> (a) trading or the storage of goods, or (b) washing or drying of clothes thereon, or <p>enclose or partition a balcony or veranda erected beyond the boundary line of such a street, sidewalk, walkway or public place thereof as a living or bedroom.</p> | <p>R1000</p> | |
| <p>Reg 20 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Prohibition of parking of heavy motor vehicles, trailers and caravans –</p> <p>(1) No person may park a –</p> <ul style="list-style-type: none"> (a) heavy motor vehicle; (b) trailer; (c) semi-trailer; or (d) caravan, on a street within the Municipal area for an uninterrupted period exceeding two hours, except on places reserved for parking of heavy motor vehicles: <p>NB provisions do not apply to the actual loading or unloading of such vehicle.</p> | <p>R500</p> | |

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| <p>Reg 21 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Regulating the protection of surfaces –</p> <p>(1) No person may, except in accordance with prior written permission of the Municipality, make, or cause to be made, an excavation or dig, or cause to be dug, a pit, trench or hole in any street, on any sidewalk or walkway, or in any public place.</p> <p>(2) No person may –</p> <p>(a) use a vehicle or allow it to be used in any street, on any sidewalk or walkway, or in any public place, if such vehicle is in such a defective condition that it will or may cause damage to such area;</p> <p>(b) drive, push, roll, pull or propel any object, machine or other material through or along a street, sidewalk, walkway or public place, –</p> <p>(i) in such a way, or</p> <p>(ii) while such object, machine or material is in such a condition, as may damage, break or destroy the surface of such area in any way.</p> | <p>R2500</p> | |
| <p>Reg 22 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Prohibition of damaging specific property –</p> <p>No person may deface, damage, tamper or in any way interfere with any notice-board, road traffic sign, street-name board or other similar sign or any advertisement which has been erected in a street, on a sidewalk or walkway, or in public place by, or with the permission of, the Municipality.</p> | <p>R2500</p> | |
| <p>Reg 23 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Regulating street and door-to-door collections and distribution of handbills –</p> <p>(1) No person may, except in accordance with prior written permission of the Municipality, –</p> <p>(a) collect, or attempt to collect, money, organise, or in any way assist in the organisation of such collection;</p> <p>(b) from door-to-door collect, beg, solicit or accept donations;</p> <p>(c) distribute any handbill or similar advertising material, or cause it to be distributed; or</p> <p>(d) place any handbill or similar advertising material, or cause it to be placed on or in any vehicle, in any street, on any sidewalk or walkway, or in any public place.</p> | <p>R500</p> | |

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| Reg 24 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021 | <p>Prohibition on administering poison –</p> <p>No person other than an official of the Municipality or an authorised person who administers legally approved weed-killers or poisons, may use, set or cast poison in any street, on any sidewalk or walkway, or in any public place.</p> | R1000 | |
| Reg 25 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021 | <p>Regulating any processions –</p> <p>(7), No person may, except in accordance with prior written permission of the Municipality, –</p> <p>(a) hold, organise, initiate, control or actively participate in a procession or gathering;</p> <p>(b) dance or sing or play a musical instrument;</p> <p>(c) do anything which is likely to cause a gathering of persons or the disruption or obstruction of traffic; or</p> <p>(d) use any loudspeaker or other device for the reproduction or amplification of sound, in any street, on any sidewalk or walkway, or in any public place.</p> | R2500 | |
| Reg 26 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021 | <p>Prohibition on public indecency</p> <p>No person may, in any street, sidewalk, walkway or public place–</p> <p>(a) appear without being clothed in such a manner as decency demands;</p> <p>(b) or in view of such a place, urinate, excrete, behave in any indecent manner by exposing his or her person or otherwise, make use of any indecent gesture, or commit, solicit or provoke any person to commit any riotous, disorderly or indecent act;</p> <p>(c) sing any obscene or profane song;</p> <p>(d) use any profane, foul, indecent or obscene language;</p> <p>(e) in any way loiter or solicit or inconvenience or harass any other person for the purpose of begging; or</p> <p>(f) use any threatening, abusive or insulting words or gestures or behaviour with intent to cause a breach of the peace or whereby a breach of the peace is likely to be caused.</p> | R1000 | |
| Reg 27 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021 | <p>Prohibition regarding overflow water</p> <p>With the exception of rainwater, no person may cause or allow any dirty, waste, swimming pool, infected or otherwise polluted water to flow from his premises into a street, sidewalk, walkway or public place.</p> | R500 | |

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| <p>Reg 28 R/W Reg 43 (a), (b) and (c) P.N. 8436 dated 28 May 2021</p> | <p>Control of stormwater and watercourses on public road</p> <p>(1) No person may, except in accordance with prior written permission of the Municipality, –</p> <p>(a) lead or discharge any water on, over or across; or</p> <p>(b) by any means whatever, raise the level of water in any river, dam or watercourse to cause interference with or endanger, a street, sidewalk, walkway or public place.</p> | <p>R2500</p> | |
| <p>Reg 29 R/W Reg 43 (a), (b) and (C) P.N. 8436 dated 28 May 2021</p> | <p>Prohibitions regarding behaviour in public</p> <p>(1) No person may–</p> <p>(a) cause a nuisance to other persons by loitering, standing, sitting, lying, congregating or begging;</p> <p>(b) sleep, overnight or erect any shelter;</p> <p>(c) wash or dry clothes, blankets or any other domestic articles;</p> <p>(d) use abusive, insulting, obscene, threatening or blasphemous language;</p> <p>(e) fight or act in a riotous manner;</p> <p>(f) discharge a firearm, airgun or air-pistol;</p> <p>(g) annoy or inconvenience any other person by yelling, shouting or making any noise in any manner whatsoever;</p> <p>(h) defecate, urinate or wash himself;</p> <p>(i) solicit or importune any person for the purpose of prostitution or immorality;</p> <p>(j) engage or participate in gambling;</p> <p>(k) use intoxicating liquor or drugs;</p> <p>(l) spit;</p> <p>(m) be drunk;</p> <p>(n) obstruct traffic in any manner; or</p> <p>(o) litter or leave behind, or allow, permit or cause littering, by means of cigarette butts, matches, beer- or cold drink cans or bottles, any glass or plastic bottles, disposable nappies or any other container, rubbish or refuse, in any street, sidewalk, walkway or public place.</p> <p>(2) Any person contravening subsection (1) must, unailing upon instruction by an authorised official, discontinue a behaviour as per subsection (1) (a) – (o).</p> | <p>R500</p> | |

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| <p>Reg 30 R/W Reg 43 (a), (b) and (C) P.N. 8436 dated 28 May 2021</p> | <p>Prohibitions regarding handling of animals</p> <p>No owner or person in charge of, or responsible to supervise, any wild or ferocious animal, monkey, livestock, or trek- or horned cattle may –</p> <p>(a) turn such animal loose;</p> <p>(b) leave such animal at any time insufficiently attended in;</p> <p>(c) keep such animal –</p> <p>(i) at large; or</p> <p>(ii) in such a manner as to be a danger or annoyance to the traffic or public, or</p> <p>(d) allow, permit or cause the animal to graze or stray, in, or about a street, sidewalk, walkway or public place.</p> <p>(2) No person may walk a dog in a street, sidewalk, walkway or public place unless it is on a leash and under control of that person.</p> <p>(3) No person may leave any injured, feeble, emaciated, diseased or dying animal on a street, sidewalk, walkway or public place except for the purpose of seeking assistance for the</p> | <p>R500</p> | |
| <p>Reg 32 R/W Reg 43 (a), (b) and (C) P.N. 8436 dated 28 May 2021</p> | <p>Regulating bridges and crossings</p> <p>No person may, except in accordance with prior written permission of the Municipality, make, or built to or in front of, –</p> <p>(a) any dwelling; or</p> <p>(b) other premises in any street or public place, a private crossing, walkway, bridge or culvert.</p> | <p>R1000</p> | |
| <p>Reg 33 R/W Reg 43 (a), (b) and (C) P.N. 8436 dated 28 May 2021</p> | <p>Regulating amusement shows and devices</p> <p>(1) No person may, except in accordance with prior written permission of the Municipality, set up or use in any street, sidewalk, walkway or public place any circus, whirligig, roundabout or other side-show or device for the amusement or recreation of the public –</p> <p>(a) unless suitable sanitary conveniences for both sexes of the staff have been provided; and</p> <p>(b) if it is in any way dangerous or unsafe for public use.</p> | <p>R1000</p> | |

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| <p>Reg 34 R/W Reg 43 (a), (b) and (C) P.N. 8436 dated 28 May 2021</p> | <p>Prohibitions regarding animal-drawn vehicles and push or pull carts –</p> <p>(1) No person may drive, or cause to be driven, an animal-drawn vehicle along or through streets, – (a) during the hours when it would be required of motor vehicles to have their lights switched on; or (b) with a gradient of 20° or more.</p> <p>(2) No person may push or pull any cart along or through streets – (a) during the hours when it would be required of motor vehicles to have their lights switched on; or (b) with a gradient of 20° or more.</p> <p>(3) No person may – (a) simultaneously drive, or be in control of, more than one animal-drawn vehicle in a street or public place; (b) drive, or be in control of, an animal-drawn vehicle in a street or public place if he is under 16 years of age; (c) if he or she is in control of an animal-drawn vehicle in a street, allow a person under 16 years of age to drive or be in control of such vehicle; or (d) outspan, or allowed to be outspanned, any vehicle drawn by animals in a street or public place.</p> | R500 | |
| <p>Reg 35 R/W Reg 43 (a), (b) and (C) P.N. 8436 dated 28 May 2021</p> | <p>Regulating sleeping in vehicles No person may sleep in any vehicle in or on a public street or public place without the prior written permission of the Municipality.</p> | R250 | |
| <p>Reg 36 R/W Reg 43 (a), (b) and (C) P.N. 8436 dated 28 May 2021</p> | <p>Regulating informal parking attendants –</p> <p>(1) No person may act as an informal parking attendant in a street, parking area or public place, except in accordance with prior written permission of the Municipality.</p> | R250 | |
| <p>Reg 38 R/W Reg 43 (a), (b) and (C) P.N. 8436 dated 28 May 2021</p> | <p>Regulating limitation on access to certain areas. No person may, except in accordance with prior written permission of the Municipality, close or barricade any street, sidewalk, walkway or a public place, or part thereof, or restrict access to any such place.</p> | R1 000 | |