



# STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

## **APPLICATIONS AND/OR NOMINATIONS FOR 1 MEMBER TO SERVE ON THE AUDIT AND PERFORMANCE AUDIT COMMITTEE OF THE STELLENBOSCH MUNICIPALITY.**

### **OFFICE OF THE MUNICIPAL MANAGER**

In accordance with the provisions of Section 166 of the reporting and information Local Government: Municipal Finance Management Act (No 56 of 2003), each Municipality is required to constitute an Audit Committee that will serve as an independent advisory body which must advise the Municipal Council, the Accounting Officer and the Management of the Municipality. Applications and nominations are hereby invited from Members of the public to serve as Audit and Performance Audit Committee Members of the Stellenbosch Municipality. The Municipality requires 1 member from the public to serve on the Committee. Persons who meet the basic requirements listed below may apply directly or be nominated for consideration.

### **BASIC REQUIREMENTS:**

Expertise in either of the following areas:

- Financial Management, Accounting and Auditing
- Information and Communication Technology
- Performance Management
- Risk Management
- Legal Services

Proven experience in serving as an Audit and Performance Audit Committee Member in a local government institution. **Interest in local community affairs and the ability to contribute to transparent administration and good governance.** Sound knowledge and understanding of local government issues and national development imperatives.

Possess the following qualities:

- Independence
- Integrity
- Objectivity
- Willingness to dedicate time and vigour to Council responsibilities
- Excellent communication skills

**KEY FUNCTIONS:**

Persons interested and who are eminently qualified will be expected to render amongst others advisory services in the following areas:

- Internal Audit
- Risk Management/ Combined Assurance
- Performance Management
- Information and Communication Technology / IT Governance
- Internal Financial Controls
- Accounting Policies / mSCOA
- Adequacy, reliability and accuracy of financial reporting and information
- Effective governance / Compliance
- Review of the annual financial statements
- Reports of the Auditor-General
- Investigations into financial affairs of the Municipality

**Interested persons may not have any business or contractual dealings with the Stellenbosch Municipality. This is to ensure that the Audit and Performance Audit Committee members remain independent from any Municipal activities during the period of appointment on the Audit Committee.**

**TERM OF OFFICE:**

3 years

**REMUNERATION:**

Members who are appointed will be remunerated for attending meetings in accordance with the tariff/stipend per meeting as approved by Council. Applicants should also be willing to meet during office hours.

**CLOSING DATE:** 3 February 2025

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A detailed curriculum vitae, accompanied by a covering letter, stating the post for which application is being made, is to be forwarded to the Municipal Manager, P.O. Box 17, Stellenbosch, 7599. Please mark the envelope clearly with Audit and Performance Audit Committee application. A pro forma application form is not necessary. You can also email your application to [Municipal.Manager@stellenbosch.gov.za](mailto:Municipal.Manager@stellenbosch.gov.za). Further information is available from Mari-Lise Krige on 021 808 8296.

Please note: 1) No faxes will be accepted. 2) All applications must be accompanied by certified copies of qualifications and driver's licences.