



BUILDING INSPECTION REQUEST FORM

DEPARTMENT: PLANNING AND ECONOMIC DEVELOPMENT
DIVISION: BUILDING DEVELOPMENT MANAGEMENT
SECTION: BUILDING CONTROL

NOTICE FOR MANDATORY INSPECTIONS IN TERMS OF SECTION A22, NBR OF ACT 103, 1977

Please ensure that an approved Local Authority building plan is available on site as required by A2(5), NBR.

Instructions: Please email this written request to the allocated building inspector in your area as indicate on the latest building inspector area document downloaded from the Stellenbosch Municipality website:



<https://stellenbosch.gov.za/planning>

(A) NOTICE OF INTENTION TO COMMENCE:

(Tick relevant box)

ERECTION OF A BUILDING
 DEMOLITION WORK
 TRENCH INSPECTION

Erf/Farm no: _____ Portion no: _____ Approved Building Plan no: _____

Site Address: _____

I hereby give notice, in terms of sA22 of NBR, that the abovementioned building work is ready for inspection **within 2 working days** of submitting this request to the correct building inspector, and confirm that the site compliant with the OHS Act 85, 1993. **I declare that all building work is in accordance to the Local Authority approved building plan in terms of s7, NBR.**

Request date of inspection:	<i>Municipal BI use only:</i>
Requestor's name:	BI signature of approval:
Requestor's email:	Building inspector name:
Date of request: Contact number:	Date of approval:
Signature of owner/authorized agent:	Comments:

[Owner/authorized agent to keep original for later reference](#)

(B) NOTICE FOR THE INSPECTION OF:

(Tick relevant box)

DRAINAGE INSTALLATION

Erf/Farm no: _____ Portion no: _____ Approved Building Plan no: _____

Site Address: _____

I hereby give notice, in terms of sA22 of NBR, that the abovementioned building work is ready for inspection **within 2 working days** of submitting this request to the correct building inspector, and confirm that the site compliant with the OHS Act 85, 1993. **I declare that all building work is in accordance to the Local Authority approved building plan in terms of s7, NBR.**

Request date of inspection:	<i>Municipal BI use only:</i>
Requestor's name:	BI signature of approval:
Requestor's email:	Building inspector name:
Date of request: Contact number:	Date of approval:
Signature of owner/authorized agent:	Comments:

[Owner/authorized agent to keep original for later reference](#)

(C) NOTICE FOR THE INSPECTION FOR:

(Tick relevant box)

COMPLETION OF WORK
 CERTIFICATE OF OCCUPANCY (s14, NBR) - Occupation checklist

Erf/Farm no: _____ Portion no: _____ Approved Building Plan no: _____

Site Address: _____

I hereby give notice, in terms of sA22 of NBR, that the abovementioned building work is ready for inspection **within 2 working days** of submitting this request to the correct building inspector, and confirm that the site compliant with the OHS Act 85, 1993. **I declare that all building work is in accordance to the Local Authority approved building plan in terms of s7, NBR.**

Request date of inspection:	<i>Municipal BI use only:</i>
Requestor's name:	BI signature of approval:
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Date of request: Contact number:	Date of approval:
Signature of owner/authorized agent:	Comments:

[Owner/authorized agent to keep original for later reference](#)