



STELLENBOSCH

STELLENBOSCH . PNIEL . FRANSCHHOEK

APPLICATION FOR AN EVENT IN STELLENBOSCH

Name of Event: _____

Location of Event: _____
(NB: If event includes a march / procession, complete **Annexure A**)

Date(s) of proposed event: _____

Start time of Event (for each day): _____ Duration: _____

Number of attendees expected: _____
(NB: Specify estimates for each day)

Event organiser/person making application: _____

Company name & Address: _____

Designation: _____ Tel/Cell: _____

BRIEF DESCRIPTION OF EVENT: (Please attach additional documents as per Municipality's Events Plan)

1. Traffic Control Required? YES _____ NO _____

If yes, please provide details: _____

• Section of Road(s): _____

• Time: _____

• Road closure YES _____ NO _____

(If yes, please attach road map and times of road closure required)

2. Marquees / Tents: YES _____ NO _____

If yes, please provide details: _____

3. Music / Public Address / PA System, etc. to be used? YES _____ NO _____

• Music / Other: Please give details: _____

4. Catering / Food Stalls:

• Number planned: _____ Number with certificates of acceptability: _____

5. Other services:

• Electricity: YES _____ NO _____

Details: _____

• Water YES _____ NO _____

Details: _____

• Waste Removal YES _____ NO _____

Details: _____

SIGNATURE: _____

APPLICATION DATE: _____

APPLICATION FOR AN EVENT IN STELLENBOSCH

	TIME	LOCATION		TIME	LOCATION
START			END		
ASSEMBLY			DEPART		
ROUTE:					

Community & Protection Services:

Traffic Services: Supported/ Not supported – Costs involved Yes/ No

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Fire and Disaster: Supported/ Not supported – Costs involved Yes/ No

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Law Enforcement: Supported/ Not supported – Costs involved Yes/ No

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Events & Fleet Management: Supported/ Not supported

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Community Services: Supported/ Not supported – Costs involved Yes/ No

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Planning & Development Services: Supported/ Not supported

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Engineering Services:

Supported/ Not supported – Costs involved Yes/ No

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Finance Services:

Cost calculation consolidated

Invoiced: Yes/ No or Not Applicable

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