



STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2022-09-01

**NOTICE OF A
YOUTH, SPORT AND CULTURE
COMMITTEE MEETING
THURSDAY: 2022-09-01 AT 10:00**

TO Cllr R Adams [Chairperson]

COUNCILLORS J Andrews
C Noble
R Pheiffer
R van Rooyen

Ex officio Executive Mayor, Ald G Van Deventer (Ms)

Notice is hereby given that a Youth, Sports and Culture Committee meeting will be held via MS Teams on **Thursday, 2022-09-01 at 10:00** to consider the attached Agenda.

**CLLR R ADAMS
CHAIRPERSON**

29.8.2022

A G E N D A
YOUTH, SPORT AND CULTURE
COMMITTEE MEETING
2022-09-01
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	NONE	

AGENDA

YOUTH, SPORTS AND CULTURE
COMMITTEE MEETING

2022-09-01

1.	OPENING AND WELCOME	
2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
3.	DISCLOSURE OF INTERESTS	(3/6/2/2)
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5.	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS	(3/4/3/5/2/2)

Collaborator No:
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 1 September 2022

1. SUBJECT: REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTION SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS COUNCIL MEETINGS

The report by the Director: Community and Protection Services re outstanding resolutions taken at previous meetings of Council is attached as **APPENDIX 1**.

FOR INFORMATION

FOR FURTHER DETAILS CONTACT:

NAME	Gary Boshoff
POSITION	<i>Director</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	021 808 8410
E-MAIL ADDRESS	<u><i>Gary.Boshoff@stellenbosch.gov.za</i></u>
REPORT DATE	27 July 2022

APPENDIX 1

Council Meeting		Resolution	Resolution Date	Allocated To	% Feedback	Feedback Comment
	VAN DER STEL SPORT FACILITY: REVIEW OF THE AGREEMENTS BETWEEN STELLENBOSCH MUNICIPALITY (WC024), STELLENBOSCH SPORT AND RECREATION ASSOCIATION (SSRA) AND VAN DER STEL SPORT COUNCIL	<p>12.2 VAN DER STEL SPORT FACILITY: REVIEW OF THE AGREEMENTS BETWEEN STELLENBOSCH MUNICIPALITY (WC024), STELLENBOSCH SPORT AND RECREATION ASSOCIATION (SSRA) AND VAN DER STEL SPORT COUNCIL</p> <p>29TH COUNCIL MEETING: 2019-07-24: ITEM 12.2</p> <p>RESOLVED (majority vote)</p> <p>(a) that the draft MOU between the Stellenbosch Municipality and the SSRA be approved for a six-month period;</p> <p>(b) that, upon the dissolution of the lease agreement between the SSRA and Van Der Stel Sports Council, the Director: Community & Protection Services be mandated to conclude a lease agreement, in line with a rental amount in line with relevant tariffs for rental of municipal property, as amended, from time to time;</p> <p>© that Council agrees that the Community Services Department review the Sport Policy and Facilities Management Model (Plan) of the Stellenbosch Municipality, in consultation with the SSRA;</p> <p>(d) that Council notes that the Municipality will appoint a service provider to conduct a forensic audit of the financial (accounts), operational systems and processes in operation at the Van Der Stel Sport Club; and that the Senior Manager Community Services report back to Council on the forensic investigation's outcome;</p> <p>© that Council notes that the Community Services Department will commence with the process to develop an alternative management model for the Van Der Stel Sport facility, in consultation with the SSRA;</p> <p>(f) that a separate report on the outstanding debt of Area Sport Councils be submitted to the next Council Meeting; and</p> <p>(g) that the period of the aforementioned lease agreement period not exceed six (6) months and that the draft Lease Agreement be updated to reflect same.</p>	2019-07-24	ALBERTVDM	95.00	<p>Point(b): Department in process of getting User Agreements signed.</p> <p>Point (c): Completed</p> <p>Point (d): Completed</p> <p>Point (e) Completed</p> <p>Point (f) Report was submitted by Finance department, but was referred back for further input</p>

		<p><i>The following Councillors requested that their votes of dissent be minuted:</i></p> <p><i>Cllrs FT Bangani-Menziwa (Ms); DA Hendrickse; LK Horsband (Ms); C Moses (Ms); RS Nalumango (Ms); N Mananga-Gugushe (Ms); MD Oliphant and N Sinkinya (Ms); Cllr J Hamilton requested that his vote of support be minuted.</i></p>				
	SECOND AMENDMENT TO CHILDREN'S ACT – IMPLICATIONS FOR LOCAL GOVERNMENT	<p>11.2.1 SECOND AMENDMENT TO CHILDREN'S ACT – IMPLICATIONS FOR LOCAL GOVERNMENT</p> <p>5th COUNCIL MEETING: 2022-05-25: ITEM 11.2.1</p> <p>RESOLVED (nem con)</p> <p>(a) that Council considered the legal and financial impact of the amendments on municipalities; and</p> <p>(b) that Council endorses the inputs provided by the CFO and Municipal Manager as a response to SALGA on the matter.</p>	2022-05-25	MICHELLEA	100	SALGA was informed of the council decision.
	REVIEW OF THE EARLY CHILDHOOD DEVELOPMENT POLICY	<p>11.2.2 REVIEW OF THE EARLY CHILDHOOD DEVELOPMENT POLICY</p> <p>5th COUNCIL MEETING: 2022-05-25: ITEM 11.2.2</p> <p>RESOLVED (nem con)</p> <p>(a) that Council notes the impending legislative changes and the resulting impact on local government capital and operational budgets;</p> <p>(b) that Council approves this review of the Stellenbosch Municipality ECD Policy without changes; and</p> <p>that the Policy be reviewed and submitted back to Council once the above-mentioned legislation has been enacted, whereafter the public participation process will ensue.</p>	2022-05-25	MICHELLEA	100	No indication has been received in relation to the enactment of the legislation. A new item will be submitted to council once information on said enactment becomes available.

AGENDA

YOUTH, SPORTS AND CULTURE
COMMITTEE MEETING

2022-09-01

6.	CONFIRMATION OF THE MINUTES	(3/4/3/5/2/4)
6.1	CONFIRMATION OF THE MINUTES: YOUTH, SPORT AND CULTURE COMMITTEE MEETING: 2022-06-09	(3/4/3/5/2/4)

The minutes of the Protection Services Committee Meeting held on 2022-06-09 is attached as **APPENDIX 1**.

FOR CONFIRMATION

APPENDIX 1



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Ref: 3/4/3/5/3/4

2022-08-04

MINUTES

**YOUTH, SPORTS AND CULTURE
COMMITTEE MEETING**

2022-08-04 AT 10:00

MINUTES
YOUTH, SPORT AND CULTURE
COMMITTEE MEETING
2022-08-04
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	NONE	
10.	CONSIDERATION OF URGENT MATTERS	
11.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

PRESENT Cllr R Adams [Chairperson]

COUNCILLORS Cllr J Andrews
Cllr C Noble
Cllr R Pheiffer

OFFICIALS Director: Community & Protection Services (G Boshoff)
Manager: Community Development (Ms M Aalbers)
Manager: Libraries (Ms S Majudith)
Senior Admin Officer (T Samuels)

MINUTES

YOUTH, SPORTS AND CULTURE
COMMITTEE MEETING

2022-08-04

1.	OPENING AND WELCOME
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The Chairperson, Cllr R Adams, welcomed all present at the Youth, Sport and Culture Committee meeting.

2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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NONE

3.	DISCLOSURE OF INTERESTS	(3/6/2/2)
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NONE

4.	APPLICATION FOR LEAVE OF ABSENCE
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YOUTH, SPORT AND CULTURE COMMITTEE MEETING: 2022-08-04: ITEM 7.2.1

4.1 APOLOGIES

None

4.2 ABSENT

Cllr R van Rooyen

5.	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS	(3/4/3/5/2/2)
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NONE

6.	CONFIRMATION OF THE MINUTES	(3/4/3/5/2/4)
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6.1	CONFIRMATION OF THE MINUTES: YOUTH, SPORT AND CULTURE COMMITTEE MEETING: 2022-06-09	(3/4/3/5/2/4)
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The minutes of the Protection Services Committee Meeting held on 2022-06-09 is **confirmed as correct without any changes.**

MINUTES

YOUTH, SPORTS AND CULTURE
COMMITTEE MEETING

2022-08-04

7.	YOUTH, SPORT AND CULTURE: [PC: CLLR J FASSER]
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7.1	NON-DELEGATED MATTERS
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NONE

7.2	DELEGATED MATTERS
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7.2.1	COMMUNITY DEVELOPMENT MONTHLY REPORT: MAY 2022
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Collaborator No: 732373
IDP KPA Ref No: Dignified Living: Municipal Focus Area 21
File Plan: 8/1/4/2/3
Meeting Date: 4 August 2022

1. **SUBJECT: COMMUNITY DEVELOPMENT MONTHLY REPORT: MAY 2022**2. **PURPOSE**

To present to the Portfolio Committee the monthly report relating to the functioning and activities of the Department: Community Development for the period: May 2022.

3. **DELEGATED AUTHORITY**

For information to the Portfolio Committee and Municipal Manager.

4. **EXECUTIVE SUMMARY**

The Department: Community Development is responsible for service delivery to vulnerable groups. The monthly report accounts for the activities and programmes as implemented by the Community Development Department for the above-mentioned period.

YOUTH, SPORT AND CULTURE COMMITTEE MEETING: 2022-08-04: ITEM 7.2.1**NOTED**

the Community Development Monthly Report for May 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Michelle Aalbers
POSITION	Manager Community Development
DIRECTORATE	Planning and Economic Development
CONTACT NUMBERS	8408
E-MAIL ADDRESS	Michelle.aalbers@stellenbossc.gov.za
REPORT DATE	

7.2.2	COMMUNITY DEVELOPMENT MONTHLY REPORT: JUNE 2022
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Collaborator No:	733479
IDP KPA Ref No:	Dignified Living: Municipal Focus Area 21
File Plan:	8/1/4/2/3
Meeting Date:	4 August 2022

1. SUBJECT: COMMUNITY DEVELOPMENT MONTHLY REPORT: MAY 2022

2. PURPOSE

To present to the Portfolio Committee the monthly report relating to the functioning and activities of the Department: Community Development for the period: June 2022.

3. DELEGATED AUTHORITY

For information to the Portfolio Committee and Municipal Manager.

4. EXECUTIVE SUMMARY

The Department: Community Development is responsible for service delivery to vulnerable groups. The monthly report accounts for the activities and programmes as implemented by the Community Development Department for the above-mentioned period.

YOUTH, SPORT AND CULTURE COMMITTEE MEETING: 2022-08-04: ITEM 7.2.2

NOTED

the Community Development Monthly Report for June 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Michelle Aalbers
POSITION	<i>Manager Community Development</i>
DIRECTORATE	<i>Planning and Economic Development</i>
CONTACT NUMBERS	8408
E-MAIL ADDRESS	<i>Michelle.aalbers@stellenbosc.gov.za</i>
REPORT DATE	

MINUTES

YOUTH, SPORTS AND CULTURE
COMMITTEE MEETING

2022-08-04

7.2.3	MONTHLY REPORT: SPORT: APRIL 2022
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Collaborator No: 732517

IDP KPA Ref No:

Meeting Date: 4 August 2022

1. SUBJECT: APRIL 2022 MONTHLY REPORT: SPORT**2. PURPOSE**

To notify the Committee of the monthly activities (**ANNEXURE A**) that were conducted by the Sports Section for April 2022.

3. DELEGATED AUTHORITY

Council established the committees and appoints the members, whilst the Executive Mayor appoints the Chairpersons. The Section 80 committees have no decision-making authority and make recommendations to the Executive Mayor on items that advice was required by the Executive Mayor.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sports Section for the month of April 2022 to the Committee for notification.

YOUTH, SPORT AND CULTURE COMMITTEE MEETING: 2022-08-04: ITEM 7.2.3**NOTED**

the monthly reports of Sports for April 2022.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Albert van der Merwe</i>
POSITION	<i>Manager: Community Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8161</i>
E-MAIL ADDRESS	<i>albert.vandermerwe@stellenbosch.gov.za</i>
REPORT DATE	

7.2.4	MONTHLY REPORT: SPORT: MAY 2022
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Collaborator No: 733367

IDP KPA Ref No:

Meeting Date: 4 August 2022

1. SUBJECT: MAY 2022 MONTHLY REPORT: SPORT

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that were conducted by the Sports Section for May 2022.

3. DELEGATED AUTHORITY

Council established the committees and appoints the members, whilst the Executive Mayor appoints the Chairpersons. The Section 80 committees have no decision-making authority and make recommendations to the Executive Mayor on items that advice was required by the Executive Mayor.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sports Section for the month of May 2022 to the Committee for notification.

YOUTH, SPORT AND CULTURE COMMITTEE MEETING: 2022-08-04: ITEM 7.2.4

NOTED

the monthly reports of Sports for May 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Albert van der Merwe
POSITION	Manager: Community Services
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8161
E-MAIL ADDRESS	albert.vandermerwe@stellenbosch.gov.za
REPORT DATE	

MINUTES

YOUTH, SPORTS AND CULTURE
COMMITTEE MEETING

2022-08-04

7.2.5	MONTHLY REPORT: HALLS: APRIL 2022
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Collaborator No: 732518

IDP KPA Ref No:

Meeting Date: 4 August 2022

1. SUBJECT: APRIL 2022 MONTHLY REPORT: HALLS

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that were conducted by the Section: Halls for April 2022.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Section: Halls for the month of April 2022 to the Committee for notification.

YOUTH, SPORT AND CULTURE COMMITTEE MEETING: 2022-08-04: ITEM 7.2.5

NOTED

the monthly reports of Halls for April 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Albert van der Merwe
POSITION	Manager: Community Services
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8161
E-MAIL ADDRESS	albert.vandermerwe@stellenbosch.gov.za
REPORT DATE	

MINUTES

YOUTH, SPORTS AND CULTURE
COMMITTEE MEETING

2022-08-04

7.2.6	MONTHLY REPORT: HALLS: MAY 2022
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Collaborator No: 733366

IDP KPA Ref No:

Meeting Date: 4 August 2022

1. SUBJECT: MAY 2022 MONTHLY REPORT: HALLS

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that were conducted by the Section: Halls for May 2022.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Section: Halls for the month of May 2022 to the Committee for notification.

YOUTH, SPORT AND CULTURE COMMITTEE MEETING: 2022-08-04: ITEM 7.2.6

NOTED

the monthly reports of Halls for May 2022.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Albert van der Merwe</i>
POSITION	<i>Manager: Community Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8161</i>
E-MAIL ADDRESS	<i>albert.vandermerwe@ Stellenbosch.gov.za</i>
REPORT DATE	

7.2.7	MONTHLY REPORT: LIBRARIES: APRIL 2022
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Collaborator No:

IDP KPA Ref No:

File Plan:

Meeting Date: 4 August 2022

1. **SUBJECT: MONTHLY REPORT: LIBRARIES: APRIL 2022**

2. **PURPOSE**

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Sections: Libraries for April 2022.

3. **DELEGATED AUTHORITY**

For notification by the Portfolio committee.

4. **EXECUTIVE SUMMARY**

To present the monthly activity report of the Sections: Libraries for the month of April 2022 to the Committee for notification.

YOUTH, SPORT AND CULTURE COMMITTEE MEETING: 2022-08-04: ITEM 7.2.7

NOTED

the monthly reports by the Sections: Libraries for April 2022.

7.2.8	MONTHLY REPORT: LIBRARIES: MAY 2022
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Collaborator No:

IDP KPA Ref No:

File Plan:

Meeting Date: 4 August 2022

1. **SUBJECT: MONTHLY REPORT: LIBRARIES: MAY 2022**

2. **PURPOSE**

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Sections: Libraries for May 2022.

3. **DELEGATED AUTHORITY**

For notification by the Portfolio committee.

4. **EXECUTIVE SUMMARY**

To present the monthly activity report of the Sections: Libraries for the month of May 2022 to the Committee for notification.

YOUTH, SPORT AND CULTURE COMMITTEE MEETING: 2022-08-04: ITEM 7.2.8

NOTED

the monthly reports by the Sections: Libraries for May 2022.

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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NONE

11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 10:20.

CHAIRPERSON:

DATE:

CONFIRMED ON:

AGENDA

YOUTH, SPORTS AND CULTURE
COMMITTEE MEETING

2022-09-01

7.	YOUTH, SPORT AND CULTURE: [PC: CLLR R ADAMS]
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7.1	NON-DELEGATED MATTERS
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NONE

7.2	DELEGATED MATTERS
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7.2.1	COMMUNITY DEVELOPMENT MONTHLY REPORT: JULY 2022
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Collaborator No:	734170
IDP KPA Ref No:	Dignified Living: Municipal Focus Area 21
File Plan:	8/1/4/2/3
Meeting Date:	1 September 2022

1. **SUBJECT: COMMUNITY DEVELOPMENT MONTHLY REPORT: JULY 2022**2. **PURPOSE**

To present to the Portfolio Committee the monthly report relating to the functioning and activities of the Department: Community Development for the period: July 2022.

3. **DELEGATED AUTHORITY**

For information to the Portfolio Committee and Municipal Manager.

4. **EXECUTIVE SUMMARY**

The Department: Community Development is responsible for service delivery to vulnerable groups. The monthly report accounts for the activities and programmes as implemented by the Community Development Department for the above-mentioned period.

5. **RECOMMENDATION**

that the Community Development Monthly Report for July 2022, be noted.

6. **DISCUSSION / CONTENTS**6.1 **Background**

The monthly report lists all functions performed by the various sections in the Department Community Development. It show-cases successes achieved, and projects completed for the set time frames.

6.2 Discussion

Service delivery in the department is in line with the identified KPI's of the department.

6.3 Financial Implications

Financial implications as per approved budget.

6.4 Legal Implications

The recommendation in this report complies with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

ANNEXURES

Annexure A: Community Development Monthly Report: July 2022

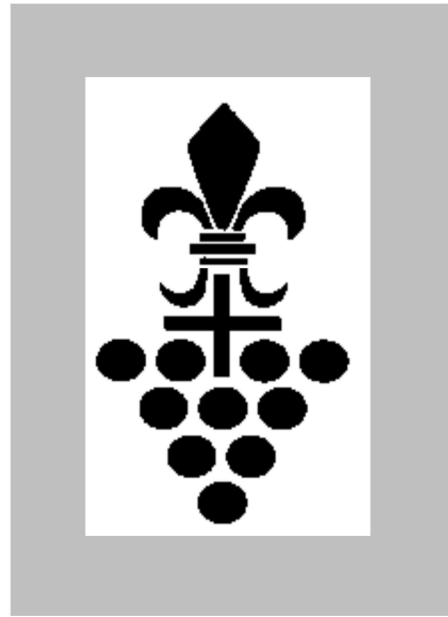
FOR FURTHER DETAILS CONTACT:

NAME	Michelle Aalbers
POSITION	<i>Manager Community Development</i>
DIRECTORATE	<i>Planning and Economic Development</i>
CONTACT NUMBERS	8408
E-MAIL ADDRESS	<i>Michelle.aalbers@stellenbosc.gov.za</i>
REPORT DATE	

DIRECTOR: COMMUNITY AND PROTECTION SERVICES

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.

ANNEXURE A




MONTHLY
REPORT:
JULY 2022

Community Development

Report Highlights

- ✦ **Mandela Day:** Celebration with partners on the Give Responsibly Campaign. Develop micro site with easy to access QR code.
- ✦ **Back to School Programme:** P4

CAPITAL EXPENTIURE						
Projects	Original Budget	New Budget	Actual Expenditure	Provisi onal	Shadows	Balance
Furniture Tools & Equip 20200706012897	50 000	50 000	0	0	0	50 000
COMMENTS: NONE						
Implementing the model of partnerships between the municipality and local organizations to collectively further development in the community through focussing on existing resources and needs as identified by the community.						
YOUTH						
Activity 1: (Describe activity ito objectives, partnerships, and outcomes)						
<p>Job readiness Program</p> <p>The program was done in collaboration with the Department of Social Development and the Department of Labour on the 26th of July at the Kylemore community Hall. It empowered youth and developed their skills for the world of work.</p> <p>The following were addressed in the session:</p> <p>How to write your CV and how to respond in an interview. How and where to search for various job opportunities and how to write your CV that would be fitting a required advertised position. The psychological aspects of being unemployed were also discussed as this has an impact on motivation and determination when seeking employment. The basic conditions of employment were also discussed giving them an overview of what is expected when you are employed. Mock interviews were done to give them a sense of how to present yourself when going for an interview. The youth were also motivated to register on the various work seeker databases, especially our municipal database as well as Dept of Labour. The mobilisation for the program was done by DSD and the CSO (A Hartogh) which were fully responsible for the program. This program also addressed the need identified by the ward: More and effective skills development programmes for the youth.</p>						
						
Total persons reached (Activity 1)						40
Ward No						4
Budget Allocated						4 000
Persons reached for the month						40
ELDERLY						
Activity 1: (Describe activity ito objectives, partnerships, and outcomes)						
<p>Elderly Forum</p> <p>We had a meeting with the elderly clubs within the Stellenbosch area on the 29th of July 2022.</p> <p>The different programs were discussed for rolling out within the area. A need was established for SASSA and the municipal finance (Indigent policy) department to visit the elderly and address the challenges</p>						

currently experienced as well as the processes to be followed. Dates for these sessions will be arranged with the two entities. The challenge with public transport was also highlighted at this meeting as the taxi-drivers are not very patient and accommodating with their needs.

Total persons reached (Activity 1)	23
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Ward No	3-6; 12-13; 16-17;20
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Budget Allocated	11 000
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Activity 2: (Describe activity its objectives, partnerships and outcomes)

Cape Winelands adult diaper donation

On the 27th of July an Elderly adult diaper drive was done by CDC, CSO's and the provincial CDW. Goods were handed out to the different elderly clubs for the distribution within the club and or community. This was a donation from the Cape Winelands Municipality. There is currently a big need within the elderly community for these resources as not everyone is fortunate to have medical assistance. This item is expensive to buy and their grants are not sufficient to cover all their expenses. The groups have members who are currently not physically fit enough to join on a regular basis anymore and have or are diagnosed with cancer, which also requires the utilisation of diapers. The forum has decided to investigate the possibility of having a fundraising drive to address this need themselves in the future.



Total clubs reached (Activity 2)	7
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Ward No	4-6, 12, 13, 16, 17, 20
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Budget Allocated	0.00
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Persons reached for the month	7
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CHILDREN

Activity 1 (Describe activity its objectives, partnerships, and outcomes)

GIS Updates of ECD Facilities

The following ECD facilities were updated on the GIS system: None

Total persons reached (Activity 1)	0
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Ward No	None
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Budget Allocated	0.00
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Activity 2 (Describe activity its objectives, partnerships, and outcomes)

8 July 2022: Institutional Capacity Building Session: NPO and Financial Training: Klapmuts Community Hall

The department in collaboration with Klapmuts Community Development Forum, Ranyaka and Department of Social Development held a "Know your status" workshop and a financial management workshop with local ECD forums and emerging non-governmental organizations. The morning session was the financial management workshop that was facilitated by Nedbank, from management of finances, budgeting, managing of business bank accounts and financial year reporting. The afternoon session was conducted by the ICB Community Development Workers of DSD Paarl focussing on registration, knowing your status and progress reporting of an organisation.



Total persons reached (Activity 2)	40
Ward No	18
Budget Allocated	0.00

Activity 3 (Describe activity its objectives, partnerships, and outcomes)

15 July 2022: ECD Stakeholders Planning Session; Paradyskloof Clubhouse

The department hosted a planning session with the ECD stakeholders in the Greater Stellenbosch Municipality. This session was to evaluate services rendered in the previous financial year and to highlight the challenges. The department presented the 5-year priority plans from the Municipality, motivating for services in the area to be done as a collective to reach key performance areas, ensure quality equal access to services for all children and to avoid double dipping by ECD facilities. It was agreed by all service providers focussing on WCO24 to collaborate and communicate with each other continuously and in a transparent way.



Total persons reached (Activity 3)	22
Ward No	All
Budget Allocated	9 000.00

Activity 4 (Describe activity its objectives, partnerships, and outcomes)

20&22 July 2022: Back to School Programme: Bottelary and Vlottenburg Primary Schools

The department in collaboration with Cotlands, SAPS, Traffic, Fire, DSD, ACVV, Disaster Management, Working on Fire, Plein Street Library, Provincial Community Development Worker, and Cape Winelands held a Back-to-School Programmes at the above-mentioned schools. The purpose of the programme was to motivate the learners to stay in school for them to attain qualifications that will lead to better employment opportunities when they complete their education. Participating implementation partners provided information to the children pertaining to child abuse, substance abuse, health, hygiene, and safety measures – each according to their mandate. Mr Geduld Veldsman an author and motivational speaker motivated the Grade 6 and 7 with the slogan of “I BELIEVE” and Sgt Jason Rhoda from the Stellenbosch SAPS Social Crime Unit highlighted choices and consequences as life principles. The role-players reached 1076 children divided per class for them to do their presentations.





Total persons reached (Activity 4)	1 076
Ward No	11, 20
Budget Allocated	28 130.00

Activity 5 (Describe activity its objectives, partnerships, and outcomes)**29 July 2022: ECD Registration Assessments Session: Klapmuts ECD Forum**

The department hosted a registration assessment session with Klapmuts ECD Forum to determine their registration progress. The platform provided the opportunity to each ECD Centre to indicate how far they have come and where they experience challenges. It will also assist the department to identify which facilities requires additional assistance.

Total persons reached (Activity 5)	19
Ward No	18
Budget Allocated	4 000.00

DISABILITY**Activity 1** (Describe activity its objectives, partnerships, and outcomes)**Inclusive Transport Survey**

The CSO's continued with the transport survey to include the elderly. The objective of the research was to understand the utilisation of public transport and what the challenges are that they experience.

The CSO's have heard different views and complains and that the fellow community members utilising the transport contributes to the problem as they do not have patience when it comes to elderly. They are not accommodated when it comes to space in the taxis and the attitudes of the fellow commuters.

Total persons reached (Activity 1)	3
Ward No	13;16 & 20
Budget Allocated	0.00
Persons reached for the month	3

GENDER**Activity 1** (Describe activity its objectives, partnerships, and outcomes)**16 June 2022, Fatherhood Programme- Klapmuts Clubhouse**

The department in collaboration with Klapmuts Development Forum, Ranyaka, Heartlines, Nedbank, hosted an empowerment programme for men in Klapmuts. The chairperson of KDF welcomed the guests and shared his perspective on role of men in society as observed by him. He urged men to recruit others and create a space to talk about issues that they encounter and to address these issues as a collective. The programme looked a journey of a young father that decided to change his role and become more involved with the nurturing and growth of his child. Heartlines explained how the organisation works with families and do capacity building.

Lastly, the participants identified what kind of programmes they need and shared their experiences as fathers. The follow up date has been set for the 8th of October 2022.



Total persons reached (Activity 1)	17
Ward No	18
Budget Allocated	2 551.88
Persons reached for the month	17

PEOPLE LIVING ON THE STREET

Activity 1: (Describe activity its objectives, partnerships, and outcomes)

Give Responsibly Campaign

The campaign was launched in March 2019. Feedback on progress is done in collaboration with the implementation partners which means that we are reliant on feedback received from them. Heartflow coordinates the feedback and receives it by the 10th of each month. Municipal monthly reporting thus reflects the statistics of the month prior to the reporting period.

It seems as if the hard copy coupons are favoured by the public. It might be because the benefactor is physically giving something to the homeless person. The statistics also show that many people wanting to go to the shelter make use of the coupons and have accepted this as a system that works for them.



2022: Part of the Mandela Day planning included the development of a microsite where the information relating to Give Responsibly can be accessed via a QR code. This is now an integral part of the marketing strategy and will also be used as part of the training of parking attendants and peace marshals appointed on EPWP. The information will be available on street level through lanyards with reference to the campaign and where the coupons are available.



Coupons Sold	550	Coupons Redeemed	495	Sold via APP	0	APP Redeemed	0
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Current list of Distribution Partners: 16

Heartflow completed the app development which allows for electronic/digital coupon giving. People are requested to try out the app at <https://www.cheeseapp.org/>. It can also be downloaded on your phone via the apple App Store or at Google Play for android users. Please use the app as this means that you will never have to be without a coupon to help someone in need.

Retailers selling coupons

The following Stellenbosch retailers & organisations are helping us sell coupons. Thank you for your support!



Total persons reached (Activity 1)	1 045
Budget Allocated	0.00

Activity 2: (Describe activity its objectives, partnerships and outcomes)

Restorative Justice No referrals was received from the Municipal Court

Number of clients assisted: Contact was established with prosecutor Swanepoel of the Municipal Court to foster a relationship to start with the programme again. Four persons were given an opportunity to engage in the programme, but they did not pitch up for their appointments. An appointment was made to formalise the referral process again.

Referrals:

- Stellenbosch Night Shelter = 0
- Stellenbosch Hospital = 0
- Abba (substance abuse) = 0
- ACVV Social Worker = 0
- Follow-up reports: 0

Total persons reached (Activity 2)		0	
Ward No		0	
Budget Allocated		0.00	
Activity 3: (Describe activity its objectives, partnerships and outcomes)			
NIGHT SHELTER		Capacity/Night 38	
	Individuals staying for the month	New Individuals	Ave per Night
Occupancy	40	2	26
Total persons reached (Activity 3)		804	
Ward No		All	
Budget Allocated		92 076.32	
Activity 4: (Describe activity its objectives, partnerships and outcomes)			
EMPLOYMENT CREATION PROJECTS			
Dog Walking at the Devon Valley AWSS			
<p>Through the Stellenbosch Homeless Ministries Network, a project in collaboration with Heartflow started where homeless persons can walk dogs at the AWSS in exchange for a Give Responsibly Coupon. The volunteers of the network also use the opportunity to engage and minister homeless persons while they walk the dogs. The homeless walk the dogs for about an hour, but some has found the connection so compelling that they stay there and assist with the cleaning of the feeding and water bowls as well as the kennels. It is difficult to accommodate the persons when the weather is rainy.</p>			
<p>The project is not suitable for all homeless persons, but provides an opportunity where a person can through personal effort obtain a coupon to sleep in the shelter without having to beg for it.</p>			
<p><u>Ways in which the public can get involved:</u> Buy Give Responsibly Coupons and donate it tot the Devon Valley AWSS, provide cash for the purchase of veggies to make soup as this is coming out of the managers pocket at the moment. People can also volunteer time to engage with homeless persons and walk dogs with them. Contact Lorna Hughes to get involved in the project. 0 persons was assisted through this programme to obtain tickets and access to the night shelter.</p>			
Cleaning Services at the Shelter			
<p>The shelter has a cleaning project through which residents of the facility can earn a small income. During the month, 3 individuals made use of the opportunity.</p>			
Total persons reached (Activity 4)		3	
Ward No		0	
Budget Allocated		0.00	
Total Persons reached for the month		1 852	



GRANT IN AID (GiA)

Activity 1: (Describe activity its objectives, partnerships, and outcomes)

2022-2023 Application Process

Documentation for the payments of grants has been finalised and submitted to finance for payment.

Total organisations reached (Activity 1)	75
Ward No	All
Budget Allocated	0.00

Activity 2: (Describe activity its objectives, partnerships, and outcomes)

2021-2022 Monitoring and Evaluation

The following organisation was visited for monitoring and evaluation: GiA payments has not been paid to organisations and thus the spending of the donation could not be monitored.

Total persons reached (Activity 2)	0
Ward No	0
Budget Allocated	0

Total Persons reached for the month **75**

GENERAL

Activity 1: (Describe activity its objectives, partnerships and outcomes)

Mandela Day

Heartflow's Give Responsibly initiative, which is endorsed by the Stellenbosch Municipality, produces coupons which can be exchanged for a nutritious meal or a night's stay at the Stellenbosch Night Shelter with access to social services. It is an easy and effective way to help. Simply buy paper-based coupons from participating shops and pass them onto to homeless people instead of offering money.

To date, 15 551 Give Responsibly coupons have been sold - providing homeless residents with a place to sleep, food and access to social services. On Mandela Day 2022, let's keep on giving responsibly and support the organisations that support the homeless! #MandelaDay za

Everything you need to know on how you can become involved can be found here:

<https://giveresponsibly.visitstellenbosch.org/>

Posters were distributed within the municipality and in town to elicit support for the initiative.

Total posters distributed (Activity 1)	60
Ward No	ALL
Budget Allocated	0

Activity 2: (Describe activity its objectives, partnerships and outcomes)

**WESTERN CAPE PARLIAMENT THETHA NATHI PROGRAMME WITH THE GREATER ECD FORUMS:
19 JULY 2022 @ EIKESTAD HALL CLOETESVILLE**

The department assisted with the mobilizing of community organisations to attend the event.



Total persons reached (Activity 2)	80
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Ward No	16
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Budget Allocated	0
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Total Persons reached for the month	140
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COVID 19

Activity 1: (Describe activity its objectives, partnerships and outcomes)

Humanitarian Relief through local NGO's

Reporting on relief efforts in partnership with Stellenbosch Unite and other local organisations

Both Stellenbosch Unite and Together Franschhoek ended their support to communities at the end of December 2020 due to financial issues and volunteer fatigue. Local support from soup kitchens is however still provided to communities. The following feedback was **received from Feeding in Action** its meals provided during the month:

AREA	WARDS	MEALS
Franschhoek	1, 2	5 816
Lanquedoc/Wemmershoek/Meerlust	3	2 880
Kylemore/Pniel	4	2 000
Idas Valley / Jonkershoek	5	1 680
Idas Valley / Farms	6	1 400
Stellenbosch Central	7-10	1 800
Devon Valley / Farms	11	4 708
Kayamandi	12-15	16 380
Cloetesville	16-17	5 440

Klapmuts	18	6 960	
Farms	19	400	
Vlottenburg / Raithby	20	3 740	
Jamestown	21	500	
TOTAL		53 704	
SOCIAL RELIEF OF DISTRESS		Total No of New Incidents	
		8	
New Incidences			
Incident 1:	Hot meals B	20	
Date: 08-07-2022	Hot meals S	25	
Location: KL497 Mandela City, Klapmuts	Special	0	
Describe incident and assistance provided: Fire affecting structure with 5 persons partially. Hot food provided. Verified Report Received: 14-07-2022 SRD Distributed: Partially affected. Only hot food provided.	Food parcel S	0	
	Food parcel L	0	
	Blankets	0	
	Mattresses	0	
	Vanity M	0	
	Vanity F	0	
	Vanity B	0	
	Total persons reached (Incident 1)		5
	Ward No		18
Budget Allocated		3 158.50	
Incident 2:	Hot meals B	18	
Date: 09-07-2022	Hot meals S	25	
Location: AZ658 Azania, Kayamandi	Special	4	
Describe incident and assistance provided: Fire affecting structure with 6 occupants. SRD distributed and SASSA informed. Verified Report Received: 11-07-2022 SRD Distributed: 12-07-2022	Food parcel S	0	
	Food parcel L	1	
	Blankets	6	
	Mattresses	6	
	Vanity M	3	
	Vanity F	3	
	Vanity B	0	
	Total persons reached (Incident 2)		6
	Ward No		12
Budget Allocated		4 568.62	
Incident 3:	Hot meals B	0	
Date: 09-07-2022	Hot meals S	0	
Location: 125 Watergang, TRA Unit Kayamandi	Special	0	
Describe incident and assistance provided: Fire affecting formal/private structure. No deviation from SOP requested or approved. Verified Report Received: NO SRD Distributed: NA	Food parcel S	0	
	Food parcel L	0	
	Blankets	0	
	Mattresses	0	
	Vanity M	0	
	Vanity F	0	
	Vanity B	0	
	Total persons reached (Incident 3)		0
	Ward No		12
Budget Allocated		0.00	
Incident 4:	Hot meals B	0	
Date: 10-07-2022	Hot meals S	0	
	Special	0	

Location: 13 Alexander Street, Klapmuts Describe incident and assistance provided: Fire affecting backyard structure on private property. No deviation from SOP requested or approved. Verified Report Received: NO SRD Distributed: NA	Food parcel S	0
	Food parcel L	0
	Blankets	0
	Mattresses	0
	Vanity M	0
	Vanity F	0
	Vanity B	0
Total persons reached (Incident 4)		0
Ward No		18
Budget Allocated		0.00
Incident 5: Date: 14-07-2022 Location: KL 553 Mandela City, Klapmuts Describe incident and assistance provided: Fire affecting structure with 2 occupants. SRD distributed and SASSA informed. Verified Report Received: 18-07-2022 SRD Distributed: 18-07-2022	Hot meals B	8
	Hot meals S	8
	Special	0
	Food parcel S	1
	Food parcel L	0
	Blankets	2
	Mattresses	2
	Vanity M	1
	Vanity F	1
Vanity B	0	
Total persons reached (Incident 5)		2
Ward No		18
Budget Allocated		2 621.78
Incident 6: Date: 12-07-2022 Location: 5 Eike Street, Cloeteville Describe incident and assistance provided: Verified Report Received: SRD Distributed:	Hot meals B	0
	Hot meals S	0
	Special	0
	Food parcel S	0
	Food parcel L	0
	Blankets	0
	Mattresses	0
	Vanity M	0
	Vanity F	0
Vanity B	0	
Total persons reached (Incident 6)		0
Ward No		16
Budget Allocated		0.00
Incident 7: Date: 24/07/2022 Location: 2973 Rose Street, Klapmuts Describe incident and assistance provided: Fire affecting backyard structure on private property. Deviation from SOP not requested or approved. Verified Report Received: NO SRD Distributed: NA	Hot meals B	0
	Hot meals S	0
	Special	0
	Food parcel S	0
	Food parcel L	0
	Blankets	0
	Mattresses	0
	Vanity M	0
	Vanity F	0
Vanity B	0	
Total persons reached (Incident 7)		0
Ward No		18
Budget Allocated		0
Incident 8:	Hot meals B	0
	Hot meals S	0

Date: 28/07/2022 Location: 1894 Snake Valley, Kayamandi Describe incident and assistance provided: Fire affecting backyard structure on private property. No deviation from SOP requested or approved. Verified Report Received: NO SRD Distributed: NA	Special	0
	Food parcel S	0
	Food parcel L	0
	Blankets	0
	Mattresses	0
	Vanity M	0
	Vanity F	0
	Vanity B	0
Total persons reached (Incident 8)		0
Ward No		12
Budget Allocated		0
Persons reached for the month		13

MEETINGS

Date	Description
4	Costing exercises of Simonsberg Street offices
4	J du Toit – Homeless research
5	Mandela Day planning
6	BSM 37/22 – preparation of newly appointed service provider
6	KDF Open Conversation meeting
6	Meeting with Public Works – EPWP program
7	ACVV Franschhoek – Establishment of Franschhoek Elderly group
7	SAMRAS Web training
7	CDW Programme supervision
8	Dept OHS
8	Executive Mayor: Women's Day
11	Mandela Day planning
12	Costing exercises of Simonsberg Street offices
13	Indaba Institute ECD Visits-Noluthando Magwa
15	ECD Sector Strategic Session
15	Costing exercises of Simonsberg Street offices
15	DCAS program meeting
18	Stellemploy
18	Kayamandi VEP Mandela Day
19	S de Beer – Homeless Research
20	DSD MOU Implementation report
20	LDAC launch meeting
21	Costing exercises of Simonsberg Street offices
21	CBD Meeting
21	DCAS
25	Luigia – Disability program
25	NMT Meeting
26	DSD MOU 2022-23 targets
27	REMGRO: Public Speaking training
28	DCAS
29	Co-create birthday
29	Forum meeting with Stellenbosch Elderly Clubs

ITEM SUBMISSION

Collab no	Description
733479	Monthly report: June 2022
OUTSTANDING COUNCIL RESOLUTIONS	
Collab no	Description
	NONE

FQ'S AND TENDERS		
No	Status	Termination Date
63/20	BSM: Social Relief of Distress Resources – Hot meals. Contract Management completed	June 2023
64/20	BSM: Social Relief of Distress Resources – Mattresses. Contract Management completed	June 2023
48/21	BSM: Youth Skills Development. Hospitality Monthly contract management completed.	June 2024
49/21	BSM: SRD – Blankets and Vanity Packs. Contract Management completed.	June 2024
116/21	BSM: Learner and Driver Licence: Contract Management completed.	June 2024
117/21	BSM: Youth Skills Development (Artisan): Contract Management completed.	June 2024
37/22	BSM: SRD Food Parcels – to replace BSM 3/20. Specifications completed and submitted to SCM for inclusion in next available BSC. Closing date 28 March 2022. 11 Bids received. Evaluation was completed and submitted back to SCM on 08-04-2022. BAC completed on 27-05-2022. Contract Management completed.	June 2025
60/22	BSM: UA Training and other services. BSC meeting on 05/05/22. Specs approved. Compulsory clarification meeting concluded with a closing date of 11 July 2022. Evaluation of bids received completed. Awaiting BEC date.	June 2025

OFFICE MANAGEMENT

One-on-one with Director	2
One-on-one with officials	3
Joint Management Meetings (Director)	1
Consultation with portfolio chair	0
Departmental meetings	0
Departmental OHS Meeting:	1

REPORTS

Monthly Departmental Report	1
Monthly OHS Report	1
Ignite reporting and uploading	1

HR

Discipline	0
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Leave stats

Month: July		Year: 2022		Go																														
Approved	Pending	A=Annual	C=Accum	L=Long Service	S=Sick	F=Fam.Resp.	U=Unpaid	T=Overtime	O=Other																									
Weekend	Holiday	B=Occasional	M=Maternity	Y=Study	D=Lv.Sold																													
Co.	Empl. Code	Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
				F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
01	1212121	KRUYWAGEN,FD	S															A	A	A	A													
01	123004	NDODA,A				S	F	F																					F		A			
01	123010	MGUDWANA,F																A																
01	123011	PUTENI,N					S	S	S	S																								
01	175050	MAYEMBANA,F	S			S	S	S									A																	
01	175132	AALBERS (BEZUIDENHOUDT),M	A																															
01	903235	HARTOGH,A																										A						
01	903236	CORNELSEN,AI					A	A	A	A				S	S	S	S																	
01	904021	JANSEN,PB								S	S	S	S	S	S	S																		

IN THE NEWS

https://twitter.com/StellMun
Stellenbosch Municipality

To date, 15 551 #GiveResponsibly coupons have been sold - providing homeless residents with a place to sleep, food and access to social services. On #MandelaDay2022, let's keep on giving responsibly and support the organisations that support the homeless! #MandelaDay 2A

Twitter · 34 mins ago

Food-service assistants certified

Stellenbosch Municipality has recently certified 100 food-service assistants. The ceremony was held at the Stellenbosch Community Centre. The assistants will be working at the various food service outlets across the municipality. The certification was conducted by the Department of Health and Wellness Services. The assistants will be responsible for ensuring that the food service outlets are clean and safe, and that the food is prepared and served in a hygienic manner. The assistants will also be responsible for ensuring that the food service outlets are accessible to all members of the community, including those with disabilities. The certification was a significant milestone for the municipality, as it demonstrates its commitment to providing high-quality food service to its residents.

Mandela Day Clubs, homeless supported

The Stellenbosch Municipality has supported 15 551 #GiveResponsibly coupons to date, providing homeless residents with a place to sleep, food and access to social services. On #MandelaDay2022, let's keep on giving responsibly and support the organisations that support the homeless! #MandelaDay 2A

Stellenbosch Municipality
Published by Stuart Grobbelaar · 18 July at 08:07

Happy Mandela Day! Let's keep on giving responsibly and support the organisations that support the homeless! Visit bit.ly/3O4KkUj to get involved. #MandelaDay2022 #MandelaDay

MANDELA DAY
#67minutes
18 JULY

“It always seems impossible, until it is done”

Stellenbosch Municipality
Published by Stuart Grobbelaar · 13 July

SCAN HERE for details on our #MandelaDay initiatives and how you can become involved. #GiveResponsibly

Stellenbosch Municipality
Published by Stuart Grobbelaar · 6 July

To date, 15 551 #GiveResponsibly coupons have been sold - providing homeless residents with a place to sleep, food and access to social services. Keep on giving responsibly! 🙌👏

Give Responsibly

LOOKING AHEAD: AUGUST 2022

1-5	Indaba Core Training: Klappmuts Community Hall
2	Supervisors Incapacity Training
6	Open Conversation: Klappmuts Community Hall
8	Open Conversation: La Motte Community Hall
10	Training 104 parking attendants and peace marshals on the Give Responsibly Campaign to assist them with bylaw enforcement.
12	Open Conversation: Kayamandi
11-12	ECD Congress Unregistered facilities Workshop: Klappmuts Community Hall
13	Open Conversation: Jamestown
18	Homeless Workshop
20	Elderly & Youth Women's Day event in collaboration with DCAS
24	Elderly Capacity Building
26	Mother and Daughter Evening: Klappmuts Community Hall
31	Legal challenges faced by our persons with disability

7.2.2	MONTHLY REPORT: SPORT: JUNE 2022
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Collaborator No: 734241

IDP KPA Ref No:

Meeting Date: 1 September 2022

1. SUBJECT: JUNE 2022 MONTHLY REPORT: SPORT

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that were conducted by the Sports Section for June 2022.

3. DELEGATED AUTHORITY

Council establishes the committees and appoints the members, whilst the Executive Mayor appoints the Chairpersons. The Section 80 committees have no decision-making authority and make recommendations to the Executive Mayor on items that advice was required by the Executive Mayor.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sports Section for the month of June 2022 to the Committee for notification.

5. RECOMMENDATION

that the monthly reports of Sports for June 2022, be noted by the Committee.

6. DISCUSSION / CONTENTS

6.1 Background

The Sub-section specialises in maintaining sports grounds and Facilities in the WCO24.

6.2 Discussion

The Sport Section prepares sports fields for different teams and sporting codes varying from cricket, rugby, soccer, hockey, tennis, netball and the swimming pool. All our sports grounds combined together make 37.5 hectares. The Sport Section has 33 employees to render this service.

6.3 Financial Implications

There are no financial implications should the recommendations as set out in the report be accepted.

As per the approved budget.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

ANNEXURES

Annexure A: Sport Monthly Report for June 2022.

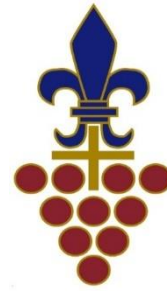
FOR FURTHER DETAILS CONTACT:

NAME	<i>Albert van der Merwe</i>
POSITION	<i>Manager: Community Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8161</i>
E-MAIL ADDRESS	<i>albert.vandermerwe@stellenbosch.gov.za</i>
REPORT DATE	

DIRECTOR: COMMUNITY AND PROTECTION SERVICES

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.

ANNEXURE A



MONTHLY REPORT

JUNE 2022

SPORT
DEPARTMENT

**COMMUNITY
SERVICES**

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SPORTS AND FACILITIES

1. GENERAL

All sport facilities are accessible for usage.

2. TRAINING

Training	Month	Total attendees	Section
Supervision	7-8 June 2022	3	Sport
Supervision	9-10 June 2022	1	Sport
Supervision	14-15 June 2022	1	Sport

3. SPORT AND HALLS: CHALLENGES, GOOD NEWS, SPORT CODES

Sport facilities are vulnerable to theft and vandalism due to the removal of security services at certain facilities. A sharp increase of theft and vandalism has spiked due to the removal of security services. All security concerns are reported to Law Enforcement as received from staff, sport councils and communities.

4. SPORTS FACILITIES MANAGEMENT PLAN

After receiving input, recommendations and profit sharing proposal of the User Agreement, a User Agreement has been finalised to present to each individual sport council

5. RECREATION FACILITIES

Cloetesvilles Community Swimming Pool and Jonkershoek Picnic Site closed on the 30th of April 2022 for the season.

6. EVENTS FOR SPORTS AND HALLS

The upgrading of netball courts at Groendal sport facility was launched on the 13th of June 2022 by Minister of Department Culture, Arts and Sport, Anroux Marais.

7. SPORTING ACTIVITIES AT OUR FACILITIES: JUNE 2022

Sports Facility	Soccer (includes: practices and matches)	Rugby (includes: practices and matches)	Cricket (includes: practices and matches)	Hockey (includes: practices and matches)	Baseball (includes: practices and matches)	School Athletics (includes: practices and matches)	Special events
Ida's Valley	7	1		2			
Cloetesville	9	4					
Kayamandi	3						
Van Der Stel	1	2					
Jamestown	5						
Raithby		1					
Kylemore	2	4					
Pniel		2					
Lanquedoc	1						
Wemmershoek	2	1					
La Motte	2	1					
Groendal	2	4					
Klapmuts	2	1					
Jonkershoek	2						
Papplaas	1						
De Novo	2						
Nietvoorbij	7						

8. VANDALISM BREAK-INS AT SPORTS FACILITIES: JUNE 2022

DATE	LOCATION	COMPLAINT	FEEDBACK/COMMENT
08/06/2022	Van Der Stel	Vandalism to water pipes and theft thereof at the clubhouse.	Reported To Law Enforcement.

10. DEPARTMENT COMMUNITY SERVICES :KEY PERFORMANCE INDICATORS

Ref	KPI Name	Description of Unit of Measurement	Jun-22							Overall Performance for June 2022 to June 2022			
			Original Target	Adjustment	Target	Target Description	Actual	R	Performance Comment	Original Target	Target	Actual	R
D25 43	Spend the Recreation, Sport Grounds & Halls approved Capital Budget	Percentage of approved Capital Budget of the Recreation, Sport Grounds & Halls actually spent by 30 June	90.00%	0.00%	90.00%		77.60%	O	KPI not met.	90.00%	90.00%	77.60%	O
D25 44	Capital spending committed on the financial management system	Percentage the approved Capital Budget committed by on the financial system by 31 March (30% by September, 60% by December and 90% by March)	0.00%	0.00%	0.00%		0.00%	N/A		0.00%	0.00%	0.00%	N/A
D25 45	Submission of final bid specifications for all capital projects to the Bid Specification Committee (BSC) (2022/23)	Percentage of final bid specifications for all capital projects submitted to the BSC by 30 June (50% by 31 March 2022 and 100% by 30 June 2022. For the 2022/23 financial year)	100.00%	0.00%	100.00%		100.00%	G	see attached	100.00%	100.00%	100.00%	G
D25 46	Submission of detailed procurement needs for all operational projects to the Supply Chain Management (SCM) Department	Number of quarterly detailed procurement needs submitted to SCM 10 days before start of the quarter	1	0	1		1	G	Attached the list of procurement needs that was submitted to SCM.	1	1	1	G
D25 47	Attendance of Quarterly Occupation Health and Safety meeting(s)	Number of quarterly meetings attended by the Manager or secondee	1	0	1		1	G	Attach the teams meeting invitation of the Central OHS meeting that was attended by the Manager.	1	1	1	G
D25 48	Develop or Review Standard Operating Procedures (SOPs) within the Section: Recreation, Sport Grounds and Halls	Percentage of SOPs Developed or Reviewed of which must 50% must be completed by December and 100% by July.	100.00%	0.00%	100.00%		100.00%	G	Attached the SOP's developed.	100.00%	100.00%	100.00%	G
D25 49	Facilitation of Sport meetings	Number of monthly Sport meetings facilitated	22	-20	2		2	G	Attached the teams meeting invitation of Sports meeting Facilitated.	22	2	2	G
D26 68	Submission of the reviewed Swimming Pool By-law to the Snr Manager: Community Services	Number of reviewed Swimming Pool By-laws submitted to the Snr Manager: Community Services by 30 June	0	1	1		1	G	see attached	0	1	1	G
D27 28	Submission of a draft Swimming Pool By-law to the Snr Manager: Community Services	Number of draft Swimming Pool By-laws submitted to the Snr Manager: Community Services by 31 March	0	0	0		0	N/A		0	0	0	N/A

Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	2
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
G	KPI Met	Actual meets Target (Actual/Target = 100%)	6
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	Total KPIs:		9

11. SPORT & FACILITIES RISK MANAGEMENT

Sport and Facilities	Halls
<p>Criminals vandalises and forcefully removed council assets- this contribution to devastating the municipal operational budgets.</p> <p>Lack of adequate security remains to be a challenge.</p>	<p>Outside lighting at Halls are too weak.</p> <p>Perimeter fencing are continuously vandalised and stolen during night time.</p>

12. COMMUNITY SERVICES HUMAN RESOURCES:

Departmental Human Resources:	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
STAFF COMPLEMENT (CURRENT PERMANENT)												
URBAN FORESTRY	5	5	5	5	5	5						
ORNAMENTAL HORTICULTURE	20	20	20	19	19	19						
NATURE CONSERVATION	18	18	18	18	18	18						
SPORT AND FACILITIES	34	34	32	32	32	32						
HALLS	14	14	14	14	14	14						
PARKS STB	34	34	34	34	34	34						
PARKS FHK	9	9	9	9	9	9						
CEMETERIES	13	13	13	13	13	13						
LIBRARIES	35	35	32	32	32	32						
WORKSHOP	2	2	2	2	2	2						
TOTAL	184	184	184	184	184	184						
FUNDED VACANCIES	DEC	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	2	2	2	2	2	2						
ORNAMENTAL HORTICULTURE	2	2	2	2	2	2						
NATURE CONSERVATION	2	2	2	2	2	2						

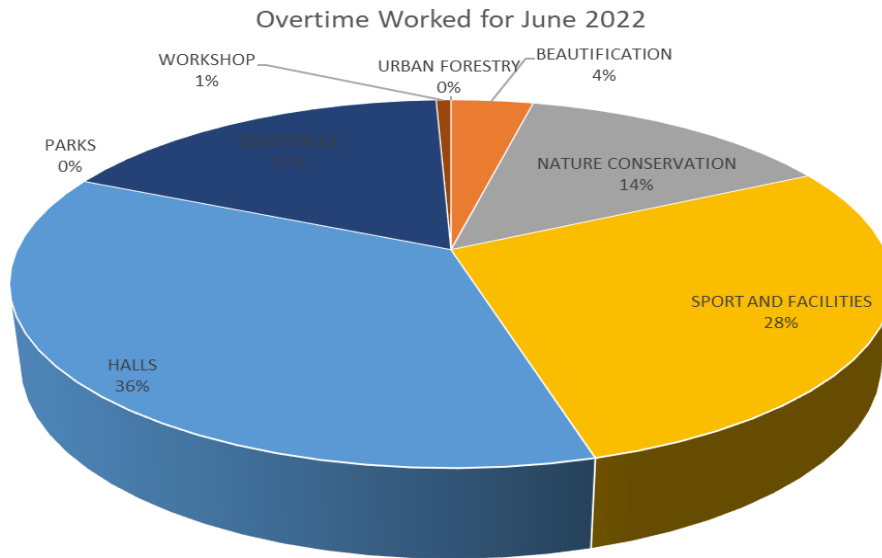
SPORT AND FACILITIES	4	4	6	6	6	6						
HALLS	2	2	2	2	2	2						
PARKS	2	2	2	2	2	2						
LIBRARIES	7	7	7	7	7	7						
CEMETERIES	0	0	1	2	2	2						
WORKSHOP	1	1	1	1	1	1						
TOTAL	22	22	25	26	26	26						
EPWP STAFF	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
ORNAMENTAL HORTICULTURE & Free2Grow	22	22	22	22	22	22						
URBAN FORESTRY & MTP	5	5	5	5	5	5						
NATURE CONSERVATION & AIP Projects	39	39	39	39	39	39						
SPORT AND FACILITIES	7	7	7	7	5	5						
HALLS	0	0	0	0	0	0						
PARKS & CEMETERIES	35	35	28	28	28	28						
WORKSHOP	0	0	0	0	0	0						
TOTAL	108	108	101	101	99	99						
TEMPORARY + RELIEVE STAFF	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	0	0	0	0	0	0						
ORNAMENTAL HORTICULTURE	0	0	0	0	0	0						
NATURE CONSERVATION	0	0	0	0	0	0						
SPORT AND FACILITIES	0	6	6	6	6	6						

HALLS	0	0	0	0	0	0						
PARKS	0	0	0	0	0	0						
LIBRARIES	0	0	0	0	0	0						
WORKSHOP	0	0	0	0	0	0						
TOTAL	0	0	6	6	6	6						
RETIREMENTS / RESIGNATIONS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Retirement												
HALLS	0	0	0	0	0	0						
SPORT	1	0	0	0	0	0						
Retirement	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
PARKS	1	0	1	1	0	0						
Resignation	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
WORKSHOP	0	0	0	0	0	0						
TOTAL	0	0	0	0	0	0						
DISMISSALS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
RETRENCHMENTS	0	0	0	0	0	0						
INCAPACITIES	0	0	0	0	0	0						
DISABLED / CHRONIC ILLNESSES	0	0	0	0	0	0						
TOTAL	0	0	0	0	0	0						
INJURY ON DUTY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	0	0	0	0	0	0						
ORNAMENTAL HORTICULTURE	0	0	0	0	0	0						
NATURE CONSERVATION	0	0	0	0	0	0						
SPORT AND FACILITIES	0	0	0	0	0	0						

HALLS	0	0	0	0	0	0						
PARKS	0	0	0	0	0	1						
LIBRARIES	0	0	0	0	0	0						
TOTAL	0	0	0	0	0	1						
TRAINING	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	0	0	0	0	0	0						
ORNAMENTAL HORTICULTURE	0	0	0	0	0	0						
NATURE CONSERVATION	0	0	0	0	0	0						
SPORT AND FACILITIES	0	0	0	0	1	5						
LIBRARIES	0	0	0	0	0	0						
HALLS	0	0	0	0	0	0						
TOTAL	0	0	0	0	1	5						
OVERTIME PRE-APPROVALS & STANDBY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	6	6	6	4	4	4						
BEAUTIFICATION	18	18	18	19	9	2						
NATURE CONSERVATION	9	9	9	9	9	9						
SPORT AND FACILITIES	34	34	32	32	32	32						
HALLS	12	12	12	12	12	12						
PARKS	45	45	45	45	3	0						
CEMETERIES	13	13	13	13	13	13						
LIBRARIES	0	0	0	0	0	0						
WORKSHOP	2	2	2	2	2	2						
TOTAL	137	137	137	136	84	74						

13. OVERTIME STATISTICS FOR COMMUNITY SERVICES

OVERTIME & STANDBY HOURS WORKED	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	0	0	0	10	12	0						
BEAUTIFICATION	595	370	760	730	156	36						
NATURE CONSERVATION	90	105	370	280	237	140						
SPORT AND FACILITIES	546	838	797	729	197	280.8						
HALLS	236	378	425	388	325	362.5						
PARKS	168	194	99	156	10	0						
CEMETERIES	95	94	297	89	103	176						
WORKSHOP	0	0	0	27	12	6.5						
TOTAL	1730	1979	2208	2409	1053.5	1001.80						



7.2.3	MONTHLY REPORT: HALLS: JUNE 2022
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Collaborator No: 734242

IDP KPA Ref No:

Meeting Date: 1 September 2022

1. SUBJECT: JUNE 2022 MONTHLY REPORT: HALLS

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that were conducted by the Section: Halls for June 2022.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Section: Halls for the month of June 2022 to the Committee for notification.

5. RECOMMENDATIONS

that the monthly reports of Halls for June 2022, be noted.

6. DISCUSSION / CONTENTS

6.1 Background

The Section: Halls specialises in maintaining all halls in the WCO24.

6.2 Discussion

The Halls Section consists of one Assistant Superintendent, one Clerk, who undertakes administrative duties for the hiring and lease of all Municipal halls, one Foreperson and 14 general workers. The main functions of this section are to drive capital projects, plan finances, maintenance, new facilities and draft budgets and policies.

6.3 Financial Implications

None

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

ANNEXURES

Annexure A: Halls Monthly Report for June 2022.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Albert van der Merwe</i>
POSITION	<i>Manager: Community Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8161</i>
E-MAIL ADDRESS	<i>albert.vandermerwe@stellenbosch.gov.za</i>
REPORT DATE	

DIRECTOR: COMMUNITY AND PROTECTION SERVICES

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.

ANNEXURE A



MONTHLY REPORT

JUNE 2022

HALLS
DEPARTMENT

**COMMUNITY
SERVICES**

Table of Contents

1. Halls Functions and Revenue

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1.2 Total Functions	3
1.3 Total Revenue	4
1.4 Key Performance Indicators	4
1.5 Overtime Statistics.....	5

1.1 HALLS

Month: June 2022	Deposit	Rental of Hall	Name and Contact details	Vandalism and theft	Incident reported
	STELLENBOSCH TOWN HALL				
04/06/2022	R4019.00	R7090.29	NPC Fundraiser	None	None
	KLAPMUTS MULTI-PURPOSE CENTRE				
01/06/2022		R510.00	Alvonso Julius	None	None
01/06/2022		R510.00	Spirit World International	None	None
03/06/2022	R600.00	R650.00	Enver Ewerts	None	None
04/06/2022	R486.00	R510.00	Manette Williams	None	None
12/06/2022	R486.00	R510.11	U.N Msongelwa	None	None
18/06/2022	R600.00	R642.00	Lionel Fredericks	None	None
24/06/2022	R600.00	R641.57	Kayla Williams	None	None
	EIKESTAD HALL				
01/06/2022		R469.00	Jubilee Ministries	None	None
01/06/2022		R469.00	Lofdal Church	None	None
01/06/2022		R469.00	Christie Noble Fitness Fixer	None	None
04,05/06/2022	R469.00	R1340.00	Harold Lamberts	None	None
12/06/2022	R469.00	R669.00	Faizel Biscombe	None	None
18/06/2022	R469.00	R669.00	Ricardo Sinclair	None	None
25/06/2022	R469.00	R669.00	Carlyn Dhelminie	None	None
26/06/2022	R468.60	R468.80	SJ Community Hearts	None	None
	CLOETESVILLE BANQUET HALL				
05/06/2022	R169.00	R169.00	Chris Theunissen	None	None
19/06/2022	R169.00	R169.00	Spirit World	None	None
26/06/2022		R169.00	Spirit World	None	None
29/06/2022		R169.00	Chris Theunissen	None	None
	WEMMERSHOEK COMMUNITY HALL				
01/06/2022		R401.35	Spirit Revival Ministries	None	None
01/06/2022		R401.35	St George Church	None	None
25/06/2022	R267.98	R401.35	S. Davids	None	None
	LA MOTTE COMMUNITY HALL				
01/06/2022		R401.35	Spirit World Ministries	None	None
01/06/2022		R401.35	St George Church	None	None
01/06/2022		R401.35	JCI Church	None	None
	GROENDAL COMMUNITY HALL				
01/0/2022		R510.00	Spirit World Ministries	None	None
01/06/2022		R510.00	Lofdal International	None	None

01/06/2022		R510.00	Harvest Ministries Church	None	None
04/06/2022	R468.54	R510.00	M. Jacobs	None	None
11/06/2022	R468.54	R510.00	W. Pietersen	None	None
12/06/2022	R468.54	R510.00	C. September	None	None
	FRANSCHHOEK TOWN HALL				
None					
	KAYAMANDI COMMUNITY HALL				
1, 2,3, 6,7 8, 9, 10/06/2022		R1069.68	Macfallen Nthonga	None	None
2/06/2022		R133.71	N. Sali	None	None
5/06/2022		R133.71	Mbambalala	None	None
8, 29/06/2022		R267.42	N. Sali	None	None
11/06/2022		R133.71	Siphosethu Plaatjie	None	None
11/06/2022		R133.71	David Block	None	None
12/06/2022		R133.71	Lundi Qhayiya	None	None
15,22/06/2022		R267.42	NB. Fingo	None	None
16/06/2022		R133.71	Mrs Jooste	None	None
18/06/2022		R133.71	Emihle Mahlahlela	None	None
19/06/2022		R133.71	Nhlangabezi Msongwana	None	None
20/06/2022		R133.71	Vuyani Nkohla	None	None
26/06/2022		R133.71	Anele Lusu	None	None
	KYLEMORE COMMUNITY HALL				
01/06/2022		R669.67	New Apostolic Church	None	None
01/06/2022		R669.70	Brother of Christ Kylemore	None	None
3,4,5/06/2022	R468.54	R2009.00	Verity Moses	None	None
25/06/2022	R468.50	R669.70	John Williams	None	None
	PNIEL BANQUET HALL				
01/06/2022		R669.67	Pniel Baptist	None	None
18/06/2022	R468.50	R669.70	Gregory Viljoen	None	None
25/06/2022	R468.50	R670.00	Meagan Ontong	None	None

1.2 TOTAL FUNCTIONS

2022	31 Jan	28 Feb	31 Mar	30 Apr	31 May	30 Jun	31 Jul	31 Aug	30 Sept	30 Oct	31 Nov	31 Dec	Total	Average
Stellenbosch Town Hall	0	2	2	1	2	1							8	1.3
Klapmuts Multi-purpose Centre	2	3	5	7	3	7							27	4.5
Eikestad Hall	4	4	7	7	4	8							34	5.6
Cloetesville Banquet Hall	0	0	0	0	1	4							5	0.8
Wemmershoek Hall	2	3	3	2	4	3							17	2.8
La Motte Community Hall	3	6	4	6	5	3							27	4.5
Franschhoek Town Hall	0	0	0	0	0	0							0	
Groendal Community Hall	4	4	5	7	6	6							32	5.3
Kayamandi Community Hall	0	0	0	0	6	21							27	4.5
Kylemore Community Hall	3	2	2	2	2	4							15	2.5
Pniel Banquet Hall	1	2	3	2	3	3							14	2.3
Total Functions	19	26	31	34	36	60							206	34.3

1.3 TOTAL REVENUE

2022	31 Jan	28 Feb	31 Mar	30 Apr	31 May	30 June	July 31	31 Aug	30 Sept	30 Oct	31 Nov	31 Dec	Total	Average
Stellenbosch Town Hall	R0.00	R27265.28	R23340.50	R9507.90	R15243.90	R7090.29							R82447.87	R13741.31
Klapmuts Centre	R1179.00	R2221.00	R5641.00	R5898.00	R1662.00	R3973.68							R20574.68	R3429.11
Eikestad Hall	R2786.00	R2587.00	R7342.21	R4833.00	R2077.00	R5222,80							R24848.01	R4141.33
Cloeteville Banquet Hall	0	0	0	0	R139.00	R676.00							R815.00	R135.83
Wemmershoek Hall	R802.70	R1472.59	R1472.03	R802.70	R1605.40	R1204.05							R7895.43	R1316.00
La Motte Community Hall	R1204.05	R3212.04	R1873.38	R3120.04	R2542.71	R1204.05							R13156.27	R2192.71
Franschhoek Town Hall	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00							R0.00	R0.00
Groendal Community Hall	R2508.54	R2508.54	R3487.08	R5444.16	R4465.62	R3060.00							R21473.94	R3579.00
Kayamandi Community Hall	0	0	0	0	R2273.07	R2941.62							R5214.69	R869.00
Kylemore Community Hall	R2477.54	R1807.88	R1339.34	R1606.67	R1339.34	R4018.07							R9642.83	R1607.13
Pniel Banquet Hall	R669.67	R1807.87	R3146.07	R1807.87	R1807.87	R2009.37							R7632.98	R1272.16
Total Amount	R11627.50	R42882.20	R47641.61	R33021.34	R33155.91	R31399.93							R193701.17	R32283.52

1.4 KEY PERFORMANCE INDICATORS

Ref	KPI Name	Description of Unit of Measurement	Jun-22							Overall Performance for June 2022 to June 2022			
			Original Target	Adjustment	Target	Target Description	Actual	R	Performance Comment	Original Target	Target	Actual	R
D25 43	Spend the Recreation, Sport Grounds & Halls approved Capital Budget	Percentage of approved Capital Budget of the Recreation, Sport Grounds & Halls actually spent by 30 June	90.00%	0.00%	90.00%		77.60%	O	KPI not met.	90.00%	90.00%	77.60%	O
D25 44	Capital spending committed on the financial management system	Percentage the approved Capital Budget committed by on the financial system by 31 March (30% by September, 60% by December and 90% by March)	0.00%	0.00%	0.00%		0.00%	N/A		0.00%	0.00%	0.00%	N/A
D25 45	Submission of final bid specifications for all capital projects to the Bid Specification Committee (BSC) (2022/23)	Percentage of final bid specifications for all capital projects submitted to the BSC by 30 June (50% by 31 March 2022 and 100% by 30 June 2022. For the 2022/23 financial year)	100.00%	0.00%	100.00%		100.00%	G	see attached	100.00%	100.00%	100.00%	G
D25 46	Submission of detailed procurement needs for all operational projects to the Supply Chain Management (SCM) Department	Number of quarterly detailed procurement needs submitted to SCM 10 days before start of the quarter	1	0	1		1	G	Attached the list of procurement needs that was submitted to SCM.	1	1	1	G
D25 47	Attendance of Quarterly Occupation Health and Safety meeting(s)	Number of quarterly meetings attended by the Manager or secondee	1	0	1		1	G	Attach the teams meeting invitation of the Central OHS meeting that was attended by the Manager.	1	1	1	G
D25 48	Develop or Review Standard Operating Procedures (SOPs) within the Section: Recreation, Sport Grounds and Halls	Percentage of SOPs Developed or Reviewed of which must 50% must be completed by December and 100% by July.	100.00%	0.00%	100.00%		100.00%	G	Attached the SOP's developed.	100.00%	100.00%	100.00%	G
D25 49	Facilitation of Sport meetings	Number of monthly Sport meetings facilitated	22	-20	2		2	G	Attached the teams meeting invitation of Sports meeting Facilitated.	22	2	2	G
D26 68	Submission of the reviewed Swimming Pool By-law to the Snr Manager: Community Services	Number of reviewed Swimming Pool By-laws submitted to the Snr Manager: Community Services by 30 June	0	1	1		1	G	see attached	0	1	1	G
D27 28	Submission of a draft Swimming Pool By-law to the Snr Manager: Community Services	Number of draft Swimming Pool By-laws submitted to the Snr Manager: Community Services by 31 March	0	0	0		0	N/A		0	0	0	N/A

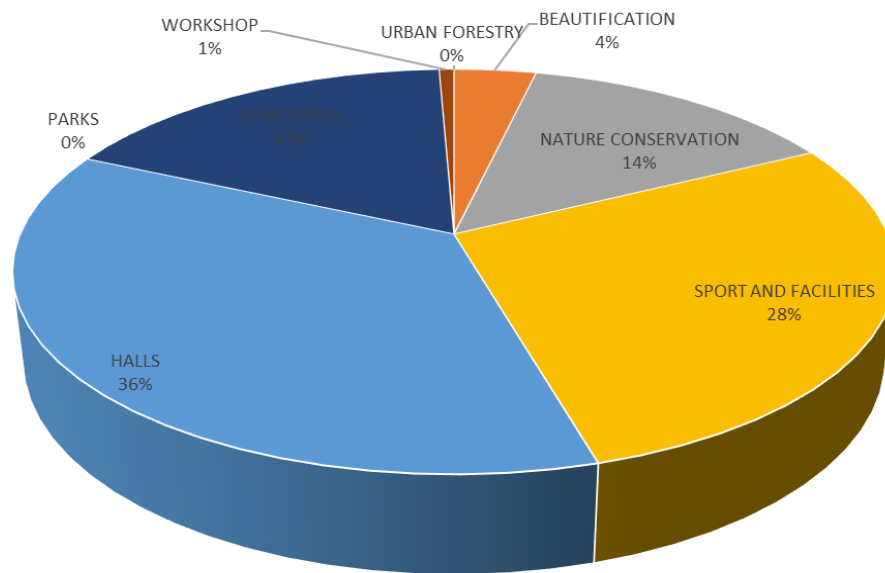
Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	2
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
G	KPI Met	Actual meets Target (Actual/Target = 100%)	6
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
Total KPIs:			9

1.5 OVERTIME STATISTICS FOR COMMUNITY SERVICES

OVERTIME & STANDBY HOURS WORKED	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	0	0	0	10	12	0						
BEAUTIFICATION	595	370	760	730	156	36						
NATURE CONSERVATION	90	105	370	280	237	140						
SPORT AND FACILITIES	546	838	797	729	197.5	280.8						
HALLS	236	378	425	388	325.5	362.5						
PARKS	168	194	99	156	10	0						
CEMETERIES	95	94	297	89	103.5	176						
WORKSHOP	0	0	0	27	12	6.5						
TOTAL	1730	1979	2208	2409	1053.5	1001.80						

Overtime Worked for June 2022



7.2.4	MONTHLY REPORT: LIBRARIES: JUNE 2022
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Collaborator No: 734239
IDP KPA Ref No:
File Plan:
Meeting Date: 1 September 2022

1. SUBJECT: MONTHLY REPORT: LIBRARIES: JUNE 2022

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Sections: Libraries for June 2022.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sections: Libraries for the month of June 2022 to the Committee for notification.

5. RECOMMENDATION

that the monthly reports by the Sections: Libraries for June 2022, be noted by the Committee.

6. DISCUSSION / CONTENTS

6.1 Background

The Section: Libraries specialises in public liaison, ad hoc projects and the promotion of literature within the Greater Stellenbosch Area.

6.2 Discussion

The Libraries Section consists of one Manager: Library Services, and five Senior Librarians to manage this section effectively. Their main functions are to provide effective and efficient library service to clients and to promote culture of reading.

6.3 Financial Implications

None

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

ANNEXURES

Annexure A: Libraries Monthly Report for June 2022.

ANNEXURE A

MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Cloetesville Library

Month & Year: Jun-22

A: MEMBERSHIP

	Adults	Children	ICT Only
Female	2165	695	29
Male	883	603	65
	3048	1 298	94
	TOTAL MEMBERSHIP		4 440

TOTAL GENDER	
Females	2889
Males	1551
GRAND TOTAL	4440

B: OTHER

OVERDRIVE / LIBBY STATS	
Ebooks	AudioBooks
0	0

LIBRARY FOR THE BLIND	
TOTAL	
Membership	0

ILL / IMPALA	
TOTAL	
Own requests	0
Supplied to other libraries	0

PHOTOCOPIES
Total
1191

GATE COUNTER
Total
1578

C: CIRCULATION

Total book & periodical circulation: 1 078
Circulation total (books & AV media): 1 138

Adults: 738

	AF			EF				XF		NF										Prov Entries (n.a.)
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl	
Sub total	246	289	5	92	4	0	0	0	4	49	0	48	1	0	0	0	0	0	0	0
Total	540			96				4		98										

Children: 334

	AJF			EJF			XJF			JNF							Periodicals			
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjnl	pam	pan	pjm
Sub total	110	86	8	52	30	4	0	0	0	13	31	0	0	0	0	0	6	0	0	0
Total	204			86			0			44							6			

AV material: 60

	Audio Books	CDs				CASSETTES		Records	DVD				VIDEO				Other:		ICT Computer Circulation
	sabc	ecdra	ecdrl	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	tg	
Sub total	0	0	0	0	2	0	0	0	57	0	0	1	0	0	0	0	0	0	0
Total	0	2				0		0	58				0				0		175

Signature:

LIBRARIAN: S Petersen

DATE: 02.07.2022

MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Cloetesville Library

Month & Year: Jun-22

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Reading Circles				
e.g. Reading Programs e.g. Superhero Boys Loves Reading				
e.g. Reading Lists e.g. lists for 7-12 years were distributed				
e.g. Book Clubs				
e.g. Story Hours/Time/Telling/Virtual e.g. storytelling on FB	Liewe Heksie	9-11 years	1	8
e.g. Class visits to library				
e.g. Early Child Development				
e.g. Information Literacy				
e.g. Library Orientation				
e.g. Departmental Programmes				
e.g. Digital Literacy e.g. ICT Cadet introduced Skype to users				
OR ANY OTHER PROJECTS NOT METIONED:				
TOTAL:			1	8

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:
LIBRARIAN: S Petersen

DATE: 02.07.2022

MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Cloetesville Library Month & Year: Jun-22

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

Table with 5 columns: NATURE OF PROGRAM, THEME, AGE CATEGORY (Target Group), QUANTITY, No. of Participants. Includes entries like 'e.g. Displays e.g. World Book Day' and 'Holiday program' with associated quantities and participant counts.

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: S Petersen

DATE: 02.07.2022

MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library: Idas Valley Public Library

Month & Year: Jun-22

A: MEMBERSHIP

Adults	6	2
Children	4	1
ICT Only	10	3
TOTAL MEMBERSHIP	20	3 667

Female
Male

TOTAL GENDER	Females	8
	Males	5
	GRAND TOTAL	13

B: OTHER

OVERDRIVE / LIBBY STATS	Ebooks
LIBRARY FOR THE BLIND	Membership
TOTAL	

ILL / IMPALA	TOTAL
Own requests	1
Supplied to other libraries	1

PHOTOCOPIES	Total
	410

GATE COUNTER	Total
	2433

C: CIRCULATION

Total book & periodical circulation: 1 910
Circulation total (books & AV media): 1 934

Adults:

AF	514	249	16
baft	bafp	bat	beat
EF	4	136	7
XF	75	30	1
NF	111	5	
Prov Entries (n.a.)			

Children:

AJF	218	223	15
baft	bafp	bat	beat
EIF	82	107	6
XJF	24	35	3
JNF	62	3	
Periodicals			

AV material:

Audio Books	218	223	15
CDS	82	107	6
CASSETTES	24	35	3
Records	62	3	
DVD	10		
VIDEO			
TOYS			
ICT			
Computer Circulation			
Other:			

**MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT**

Name of Library Idas Valley Public Library

Month & Year: Jun-22

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Visits to schools				
e.g. Services to Old Age Homes				
e.g. Block Loans to schools				
e.g. Holiday Programs e.g. face painting for 5-6 year olds				
e.g. Displays e.g. World Book Day	, National Pink	Adults/Children	7	
e.g. Exhibitions e.g. exhibitions on COVID				
e.g. Library Spaces: Bookings	rgy saving works	Nersa workshop (All Ages)	1	30
e.g. Library Week				
e.g. Spelling Bees e.g. primary school spelling bee				
e.g. Prison Visits				
e.g. Craft Workshops e.g. create your own jewelry				
e.g. Hospital / Home Visits				
e.g. Marketing in other media sources e.g. FB, websites, etc.				
OR ANY OTHER PROJECTS NOT MENTIONED:				
TOTAL:			8	30

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:
LIBRARIAN: _____

DATE: Jun-22

MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Idas Valley Public Library

Month & Year: Jun-22

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Reading Circles				
e.g. Reading Programs e.g. Superhero Boys Loves Reading				
e.g. Reading Lists e.g. lists for 7-12 years were distributed				
e.g. Book Clubs				
e.g. Story Hours/Time/Telling/Virtual e.g. storytelling on FB	Play hour	McDay Aftercare	1	5
e.g. Class visits to library	Life skills	Youth day (Rev. Brooks)	1	18
e.g. Early Child Development				
e.g. Information Literacy				
e.g. Library Orientation				
e.g. Departmental Programmes				
e.g. Digital Literacy e.g. ICT Cadet introduced Skype to users				
OR ANY OTHER PROJECTS NOT METIONED:				
TOTAL:			2	23

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:
LIBRARIAN: _____

DATE: Jun-22

MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Jamestown Library

Month & Year: Jun-22

A: MEMBERSHIP

	Adults	Children	ICT Only
Female			
Male			
	488	238	25
TOTAL MEMBERSHIP			751

TOTAL GENDER	
Females	0
Males	0
GRAND TOTAL	0

B: OTHER

OVERDRIVE / LIBBY STATS	
Ebooks	AudioBooks
0	0

LIBRARY FOR THE BLIND	
TOTAL	
Membership	0

ILL / IMPALA	
TOTAL	
Own requests	0
Supplied to other libraries	0

PHOTOCOPIES
Total
97

GATE COUNTER
Total
579

C: CIRCULATION

Total book & periodical circulation: 698
Circulation total (books & AV media): 698

Adults: 200

Sub total	AF			EF				XF		NF										Prov Entries (n.a.)	
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl		pamp
Total	116	33	1	30	0	0	6	0	0	0	0	3	0	0	0	0	0	11	0	0	
	150			36				0		14											

Children: 496

Sub total	AJF			EJF			XJF			JNF							Periodicals				
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjnl	pam	pan	pjm	pjn
Total	101	196	2	57	109	0	0	0	0	9	22	0	0	0	0	0	0	2			
	299			166			0			31							2				

AV material: 0

Sub total	Audio Books	CDs				CASSETTES		Records	DVD					VIDEO				TOYS		ICT Computer Circulation
	sabc	ecdra	ecdrl	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	tg	vdg	
Total	0	0				0		0	0					0				0		27

Signature:

LIBRARIAN: B. King

DATE: 2022/01/06

MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Jamestown Library

Month & Year: Jun-22

D: PROGRAMS

Literacy & Reading Programs:

Table with 5 columns: NATURE OF PROGRAM, THEME, AGE CATEGORY (Target Group), QUANTITY, No. of Participants. Includes rows for 'Block loans to creche', 'Jakkerland Creche', and 'Sonstraaltjies Creche'. A 'TOTAL:' row is at the bottom right.

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: B King

DATE: 2022/01/06

MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Jamestown Library Month & Year: Jun-22

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Display	YOUTH DAY	ALL Patrons	1	579
Display	Father's Day	ALL Patrons	1	579
Display	New Books	ALL Patrons	1	579
Youth Protection Week	Protection	Devon Valley Primary School	1	300
TOTAL:			4	2037

OR ANY OTHER PROJECTS NOT METIONED:

This information could be used for Departmental and other ad hoc feedback or input required.

Signature: _____
LIBRARIAN: B King

DATE: 2022/01/06

Name of Library Franschhoek Library

Month & Year: Jun-22

A: MEMBERSHIP

	Town						District / Visitors						ICT ONLY MEMBERS	GRAND TOTAL
	Adults			Children			Adults			Children				
	New	Total		New	Total		New	Total		New	Total			
Female	3	0	0	2	0		0	0	0	0	0	0	9	9
Male	0	0	0	0	0		0	0	0	0	0	0	0	0
	3			2			0			0			9	0
	Town TOTAL			5			District/Visitor TOTAL							0

B: OTHER

LIBRARY OF THE BLIND	
TOTAL	
Membership	0

ILL / IMPALA	
TOTAL	
Own requests	4
Supplied to other libraries	2

PHOTOCOPIES
Total
42

GATE COUNTER
Total
113

C: CIRCULATION

Total book circulation:	553
Circulation total (books & media):	0

Adults: 581

Sub total	AF			EF				XF		NF								Periodical	
	baaf	balp	bat	beaf	belp	ber	bet	bxaf	biaf	baanf	baanfl	beanf	beanfl	bianf	bxanf	bsa	bra	pam	pan
	Total			Total				Total		Total								Total	
	105	112	2	216	76	1	2	0	0	29	0	27	0	0	0	0	0	11	0
	219			295				0		56								11	

Children: 163

Sub total	AJF			EJF			XJF			JNF						Periodical	Pamphlets
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bijnf	bxjnf	bsj	brj	pjm	pamp
	Total			Total			Total			Total						Total	Total
	48	34	0	20	41	2	0	0	0	14	4	0	0	0	0	0	0
	82			63			0			18						0	0

Media: 7

Sub total	CD ROM		SOUND MEDIA					TOYS	DVD					VIDEO				ICT Computers Circulation
	ecdra	ecdri	sabc	sac	slac	slcc	smc	tg	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	
	Total		Total					Total	Total					Total				
	0	0	0	0	0	0	0	0	6	0	0	1	0	0	0	0	0	
	0		0					0	7					0				0

Name of Library Franschhoek Library

Month & Year: Jun-22

D: PROGRAMS

Total number of programs: 0

Total number of people : 0

Literacy Programs:	READING CIRCLES / BOOK CLUBS	STORY HOURS	CLASS VISITS TO LIBRARY	EARLY CHILD DEVELOPMENT	OTHER
Number presented/supported	0	0	0	0	0
Number of attendees/participants	0	0	0	0	0

SUBTOTAL
0
0

Library Activity Programs:	HOLIDAY	DISPLAYS & EXHIBITIONS	LIBRARY HALL BOOKINGS	OTHER
Number presented/used	0	2	0	0
Number of attendees/participants	0	0		0

SUBTOTAL
2
0

Outreach Programs:	VISITS TO SCHOOL	SERVICES TO OLD AGE HOMES	BLOCK LOANS TO SCHOOLS	OTHER
Number presented/supported	0	1	0	0
Number of participants	0			0

SUBTOTAL
1
0

OTHER ACTIVITIES NOT MENTIONED: (e.g. spelling bees, prison visits, craft workshops, etc.)	HOUSEBOUND VISITS				
Number presented/offered	2				
Number of participants	0				

SUBTOTAL
2
0

Signature:

LIBRARIAN: CHANTAL

DATE: 05.07.2022

Name of Library Groendal Library

Month & Year: Jun-22

A: MEMBERSHIP

	Town					District / Visitors					ICT ONLY MEMBERS	GRAND TOTAL	
	Adults		Children			Adults		Children					
	New	Total		New	Total		New	Total		New			Total
Female		2	0	0	0	0	0	0	0	0	0	10	10
Male	0	0	0	0	0	0	0	0	0	0	0	0	0
	2		0			0		0			10	0	
	Town TOTAL					District/Visitor TOTAL							
	2					0							

B: OTHER

LIBRARY OF THE BLIND	
TOTAL	
Membership	0

ILL / IMPALA	
TOTAL	
Own requests	2
Supplied to other libraries	2

PHOTOCOPIES
Total
52

GATE COUNTER
Total
293

C: CIRCULATION

Total book circulation: 1 077

Circulation total (books & media): 0

Adults: 1 079

Sub total	AF			EF				XF		NF								Periodical	
	baaf	balp	bat	beaf	belp	ber	bet	bxaf	biaf	baanf	baanfl	beanf	beanfl	bianf	bxanf	bsa	bra	pam	pan
	Total			Total				Total		Total								Total	
	599	343	1	82	7	0	2	1	0	38	1	0	0	0	0	5	0	0	0
	943			91				1		44								0	

Children: 377

Sub total	AJF			EJF			XJF			JNF						Periodical	Pamphlets
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bijnf	bxjnf	bsj	brj	pjm	pamp
	Total			Total			Total			Total						Total	Total
	106	113	10	63	67	3	0	1	5	11	4	0	0	0	0	0	0
	229			133			0			15						0	0

Media: 4

Sub total	CD ROM		SOUND MEDIA					TOYS	DVD					VIDEO				ICT Computers Circulation
	ecdra	ecdrj	sabc	sac	slac	slcc	smc	tg	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	
	Total		Total					Total	Total					Total				
	0	0	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	
	0		0					0	4					0				0

Name of Library Groendal Library

Month & Year: Jun-22

D: PROGRAMS

Total number of programs: 0

Total number of people : 0

Literacy Programs:	READING CIRCLES / BOOK CLUBS	STORY HOURS	CLASS VISITS TO LIBRARY	EARLY CHILD DEVELOPMENT	OTHER	SUBTOTAL
Number presented/supported	0	0	0	1	1	2
Number of attendees/participants	0	0	0	10	5	15

Library Activity Programs:	HOLIDAY	DISPLAYS & EXHIBITIONS	LIBRARY HALL BOOKINGS	OTHER	SUBTOTAL
Number presented/used	0	2	0	0	2
Number of attendees/participants	0	0		0	0

Outreach Programs:	VISITS TO SCHOOL	SERVICES TO OLD AGE HOMES	BLOCK LOANS TO SCHOOLS	OTHER	SUBTOTAL
Number presented/supported	0	0	0	0	0
Number of participants	0			0	0

OTHER ACTIVITIES NOT MENTIONED: (e.g. spelling bees, prison visits, craft workshops, etc.)	HOUSEBOUND VISITS					SUBTOTAL
Number presented/offered	0					0
Number of participants	0					0

Signature:

LIBRARIAN: CHANTAL

DATE: 05.07.2022

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library KAYAMANDI PUBLIC LIBRARY

Month & Year: Jun-22

A: MEMBERSHIP

	Adults	Children	ICT Only
Female	3	7	2
Male	2		
	2367	344	783
	TOTAL MEMBERSHIP		3 494

TOTAL GENDER	
Females	12
Males	2
GRAND TOTAL	14

B: OTHER

LIBRARY FOR THE BLIND	
TOTAL	
Membership	0

ILL / IMPALA	
TOTAL	
Own requests	0
Supplied to other libraries	2

PHOTOCOPIES
Total
807

GATE COUNTER
Total
5118

OVERDRIVE STATS	
Ebooks	AudioBooks
0	0

C: CIRCULATION

Total book & periodical circulation: 739
Circulation total (books & AV media): 739

Adults: 102

Sub total	AF			EF			XF		NF										Prov Entries (n.a.)	
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa		bsasl
	0	0	1	10	0	1	14	0	12	0	0	28	0	0	1	21	0	14	0	0
Total	1			25			12		64											

Children: 637

Sub total	AJF			EJF			XJF			JNF							Periodicals				
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjnl	pam	pan	pjm	pjn
	53	56	0	211	124	4	0	79	92	0	16	0	0	2	0	0	0	0	0	0	0
Total	109			339			171			18							0				

AV material: 0

Sub total	Audio Books	CDs				CASSETTES			DVD					VIDEO				TOYS		ICT Computer Circulation
	sabc	ecdra	ecdrj	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	tg	vdg	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total	0	0				0			0					0				0		126

Signature:

LIBRARIAN: Thobeka Stokwe

DATE: Jun-22

**STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT**

Name of Library KAYAMANDI PUBLIC LIBRARYMonth & Year: Jun-22**D: PROGRAMS****Literacy & Reading Programs:**

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Story Hours	Pets	4 -6 years	50	2
Library Orientation	How to use the library	5 - 20 years	14	1
Departmental Programmes	Youth month	18 - 35 years	200	
OR ANY OTHER PROJECTS NOT METIONED:				
DISPLAYS				
Youth Month	historical event	18 - 35 years		1
Exam Study Tips	exams	13 - 18 years		1
Awareness World Eldery abuse month	abuse	50 - +- 65 years		1
Rain Rain go away , come again onather day	rain / nursery rhyme	4 - 6 years		1
Growing Youth unemployment	unemployment	18 - 35 years		1
Rainbow	rainbow	4 - 6 years		1
Happy father's day	father's day	35 - 50 years		1
Veiligheid / Safety	safety	4 - 10 years		1
TOTAL:			264	11

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:LIBRARIAN: Thobeka StokweDATE: Jun-22

**STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT**

Name of Library KAYAMANDI PUBLIC LIBRARYMonth & Year: Jun-22

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Block Loans to schools /creche	Pets	4 - 6 years	30	1
Exhibitions e.g. exhibitions on COVID	covid	all ages		1
Youth month	Youth unemployment	18 -35 years	200	7
Marketing in other media sources e.g. FB, websites, etc.				
TOTAL:			230	9

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:LIBRARIAN: Thobeka StokweDATE: Jun-22

stellenbosch MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Koelenhoff library

Month & Year: Jun-22

A: MEMBERSHIP

	Adults	Children	ICT Only
Female	91	915	0
Male	12		
	103	915	0
TOTAL MEMBERSHIP			1 018

TOTAL GENDER	
Females	1006
Males	12
GRAND TOTAL	1018

B: OTHER

LIBRARY FOR THE BLIND	
TOTAL	
Membership	

ILL / IMPALA	
TOTAL	
Own requests	
Supplied to other libraries	

PHOTOCOPIES
Total

GATE COUNTER
Total
516

OVERDRIVE STATS	
Ebooks	AudioBooks

C: CIRCULATION

Total book & periodical circulation:	38
Circulation total (books & AV media):	38

Adults: 21

	AF			EF			XF		NF								Prov Entries (n.a.)			
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf		bra	bsa	bsasl
Sub total	12				9															
Total	12				9			0							0					

Children: 17

	AJF			EJF			XJF			JNF						Periodicals					
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjnl	pam	pan	pjm	pjn
Sub total	9					8															
Total	9					8			0					0							0

AV material: 0

	Audio Books	CDs				CASSETTES		Records	DVD					VIDEO				TOYS		ICT Computer Circulation
	sabc	ecdra	ecdrj	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	tg	vdg	
Sub total																				
Total	0				0			0						0				0		0

Signature:

LIBRARIAN: Taryn Robyn

DATE: 31/05/2022

stellenbosch

MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library Koelenhoff libraryMonth & Year: Jun-22**D: PROGRAMS**

Literacy & Reading Programs:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Reading Circles			0	
e.g. Reading Programs e.g. Superhero Boys Loves Reading			0	
e.g. Reading Lists e.g. lists for 7-12 years were distributed			0	
e.g. Book Clubs			0	
e.g. Story Hours/Time/Telling/Virtual e.g. storytelling on FB	seasons	7-8 age	9	
e.g. Class visits to library	farm animals	6-8 years	11	
e.g. Early Child Development			0	
e.g. Information Literacy			0	
e.g. Library Orientation			0	
e.g. Departmental Programmes			0	
e.g. Digital Literacy e.g. ICT Cadet introduced Skype to users			0	
TOTAL:			20	0

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:LIBRARIAN: T. RobynDATE: 31/05/2022

stellenbosch MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library Koelenhoff library Month & Year: Jun-22

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Visits to schools				
e.g. Services to Old Age Homes				
e.g. Book Loans to schools				
e.g. Holiday Programs e.g. face painting for 5-6 year olds				
e.g. Displays e.g. World Book Day				
e.g. Exhibitions e.g. exhibitions on COVID				
e.g. Library Spaces: Bookings				
e.g. Library Week				
e.g. Spelling Bees e.g. primary school spelling bee				
e.g. Prison Visits				
e.g. Craft Workshops e.g. create your own jewelry				
e.g. Hospital / Home Visits				
e.g. Marketing in other media sources e.g. FB, websites, etc.				
OR ANY OTHER PROJECTS NOT METIONED:				
TOTAL:			0	0

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: _____

DATE: _____

Name of Library Priel

Month & Year: Jun-22

A: MEMBERSHIP

	Adults	Children	ICT Only
Female	371	285	39
Male	115	200	57
	486	485	96
	TOTAL MEMBERSHIP		1 067

TOTAL GENDER	
Females	695
Males	372
GRAND TOTAL	1067

B: OTHER

LIBRARY FOR THE BLIND	
TOTAL	
Membership	0

ILL / IMPALA	
TOTAL	
Own requests	7
Supplied to other libraries	6

PHOTOCOPIES
Total
1491

GATE COUNTER
Total
623

OVERDRIVE STATS	
Ebooks	AudioBooks
0	0

C: CIRCULATION

Total book & periodical circulation:	849
Circulation total (books & AV media):	879

Adults: 523

Sub total	AF			EF				XF		NF										Prov Entries (n.a.)	
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl		pamp
Total	177	165	3	107	1	0	4	0	0	28	0	37	0	0	0	0	0	1	0	0	0
	345			112				0		66										0	

Children: 303

Sub total	AJF			EJF			XJF			JNF								Periodicals			
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjnl	pam	pan	pjm	pjn
Total	66	105	6	29	75	1	0	0	0	9	12	0	0	0	0	0	0	23	0	0	0
	177			105			0			21								23			

AV material: 30

Sub total	Audio Books	CDs				CASSETTES		Records	DVD					VIDEO				TOYS		ICT Computer Circulation
	sabc	ecdra	ecdrl	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	tg	vdg	
Total	0	0	0	0	8	0	0	0	20	0	0	2	0	0	0	0	0	0	0	0
	0	8				0		0	22					0				0		12

Signature:

LIBRARIAN: WAlexander

DATE: 01.07.2022

MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Pniel

Month & Year: Jun-22

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Storytelling Boschendal creche	Bravery	4 - 5 year olds	1	15
OR ANY OTHER PROJECTS NOT METIONED:				
TOTAL:			1	15

This information could be used for Departmental and other ad hoc feedback or input required.

Signature: WA Alexander

LIBRARIAN: _____

DATE: 01.07.2022

MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Priel Month & Year: Jun-22

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

Table with 5 columns: NATURE OF PROGRAM, THEME, AGE CATEGORY (Target Group), QUANTITY, No. of Participants. Rows include Blockloan (Wild animals), Blockloan (Senses - Taste), Display (Youth day), Display (Wild protection week), Display (World ocean day), Display (World Blood donor). Total: 85, 180.

This information could be used for Departmental and other ad hoc feedback or input required.

Signature: [Handwritten Signature]
LIBRARIAN:

DATE: 01.07.2022

MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Stellenbosch Library

Month & Year: Jun-22

A: MEMBERSHIP

	Adults	Children	ICT Only
Female	4234	878	249
Male	1658	750	370
	5892	1 628	619
	TOTAL MEMBERSHIP		8 139

TOTAL GENDER	
Females	5361
Males	2778
GRAND TOTAL	8139

B: OTHER

LIBRARY FOR THE BLIND	
TOTAL	
Membership	0

ILL / IMPALA	
TOTAL	
Own requests	5
Supplied to other libraries	5

PHOTOCOPIES
Total
606

GATE COUNTER
Total
2501

OVERDRIVE STATS	
Ebooks	AudioBooks

C: CIRCULATION

Total book & periodical circulation: 7 026
Circulation total (books & AV media): 7 052

Adults: 3 082

Sub total	AF			EF				XF		NF										Prov Entries (n.a.)	
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl		pamp
Total	899	366	17	1 237	107	2	9	0	0	94	0	319	6	0	0	0	2	24	0	0	
	1 282			1 355				0		445											

Children: 3 873

Sub total	AJF			EJF			XJF			JNF							Periodicals				
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjnl	pam	pan	pjm	pjn
Total	1 088	914	23	720	514	90	0	3	8	127	315	0	0	0	0	0	0	63	0	8	0
	2 025			1 324			11			442							71				

AV material: 26

Other:

MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Stellenbosch Library

Month & Year: Jun-22

Sub total
Total

Audio Books	CDs				CASSETTES		Records	DVD					VIDEO				TOYS		ICT Computer Circulation
	sabc	ecdra	ecdj	slcc	smc	sac		slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	
0	0	0	0	18	0	0	0	7	1	0	0	0	0	0	0	0	0	0	0
0	18				0		0	8					0				0		

Signature:

LIBRARIAN: Sonia Pause

DATE: 01-Jul-22

_____ MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Stellenbosch Library

Month & Year: Jun-22

TOTAL:			37	135

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: Sonia Paulse

DATE: 01-Jul-22

MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Stellenbosch Library

Month & Year: Jun-22

TOTAL:			55	7239

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: Sonia Pause

DATE: 01-Jul-22

OVERDRIVE / LIBBY STATS

JUNE 2022

Library

EBOOKS AUDIOBOOKS

Franschhoek Public Library	4	
Ida's Valley Public Library		4
Pniel Public Library	7	
Stellenbosch Public Library	326	10

AGENDA

YOUTH, SPORTS AND CULTURE
COMMITTEE MEETING

2022-09-01

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE