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Ref: 3/4/3/5/3/4

2024-03-07

NOTICE OF A SPORT, YOUTH AND CULTURE COMMITTEE MEETING THURSDAY: 2024-03-07 AT 10:00

TO Ald JC Anthony [Chairperson]

COUNCILLORS J Andrews C Noble NE Mcombring R van Rooyen

Ex officio Executive Mayor, Ald G Van Deventer (Ms)

Notice is hereby given that a Sports, Youth and Culture Committee meeting will be held

on **Thursday, 2024-03-07 at 10:00** in the **Council Chambers, Plein Street, Stellenbosch,** to consider the attached Agenda.

AGENDA

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SPORT, YOUTH AND CULTURE

COMMITTEE MEETING

2024-03-07

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	NONE	
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	NONE	

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8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER	
	NONE	
9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAG	ER
	NONE	
10.	CONSIDERATION OF URGENT MATTERS	
11.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

AGENDA

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-03-07

1. OPENING AND WELCOME	
------------------------	--

2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)

3.	DISCLOSURE OF INTERESTS	(3/6/2/2)

4.	APPLICATION FOR LEAVE OF ABSENCE
4.	APPLICATION FOR LEAVE OF ABSENCE

5.	REPORT/S BY THE DIRECTOR: COMMU	NITY AND PROTECTIONS
	SERVICES RE OUTSTANDING RESOLUTIO COUNCIL MEETINGS	NS TAKEN AT PREVIOUS (3/4/3/5/2/2)

NONE

6.	6. CONFIRMATION OF THE MINUTES	
	-	
6.1	CONFIRMATION OF THE MINUTES: SPORT, YOUTH AND COMMITTEE MEETING: 2024-02-01	CULTURE (3/4/3/5/2/4)
	The minutes of the Vouth Sport and Culture Committee mee	ting hold on

The minutes of the Youth, Sport and Culture Committee meeting held on 2024-02-01 is attached as **APPENDIX 1**.

APPENDIX 1

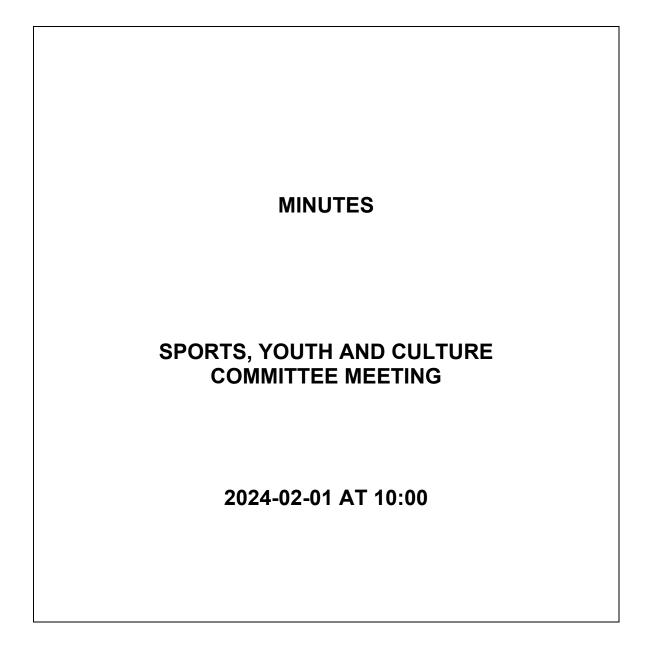
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Ref: 3/4/3/5/3/4

2024-02-01

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MINUTES: SPORT, YOUTH & CULTURE.2024-02-01/TS

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SPORT, YOUTH AND CULTURE

COMMITTEE MEETING

2024-02-01

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	NONE	
6.	CONFIRMATION OF MINUTES	
6.1	THE MINUTES OF THE SPORT, YOUTH AND CULTURE MEETING: 2023-11-02 REFER (APPENDIX 1) FOR CONFIRMATION	RS
7.	REPORTS FROM YOUTH, SPORT AND CULTURE	
7.1	NON-DELEGATED MATTERS	
	NONE	

7.2	DELEGATED MATTERS	
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8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER	
	NONE	
9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER	
	NONE	
10.	CONSIDERATION OF URGENT MATTERS	
11.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

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MINUTES

1.

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-02-01

PRESENT	Ald JC Anthony [Chairperson]	
COUNCILLORS	Cllr J Andrews Cllr C Noble Cllr NE Mcombring Cllr R van Rooyen	
ALSO PRESENT	Cllr R Adams Cllr R Du Toit Cllr X Kalipa Cllr NE Mcombring	
******	***************************************	
OFFICIALS	Director: Community & Protection Services (G Boshoff) Senior Manager: Community Services (A van der Merwe) Manager: Libraries (Ms S Majudith) Senior Admin Officer (T Samuels)	

OPENING AND WELCOME

The Chairperson, Ald JC Anthony afforded Cllr J Andrews the opportunity to open the meeting with a prayer. He welcomed all Councillors and the Administration back in the Council Chambers since the beginning of 2020.

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)

The Chairperson and the Director: Protection Services had a meeting with the Executive Mayor on 12 January 2024 where they were informed what is expected of the Sport, Youth and Culture Committee meetings for 2024.

3.	DISCLOSURE OF INTERESTS	(3/6/2/2)
----	-------------------------	-----------

NONE

APPLICATION FOR LEAVE OF ABSENCE	
The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-	;
Senior Manager: Community Services (G Abrahams) – 1 February 2024	
	The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

5. REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS COUNCIL MEETINGS (3/4/3/5/2/2)

NONE

6.	CONFIRMATION OF THE MINUTES		
6.1	CONFIRMATION OF THE MINUTES: SPORT, YOUTH AND COMMITTEE MEETING: 2023-11-02	CULTURE (3/4/3/5/2/4)	

The minutes of the Youth, Sport and Culture Committee meeting held on 2023-11-02 were confirmed as correct without any changes.

2024-02-01

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-02-01

7.	YOUTH, SPORT AND CULTURE: [PC: ALD JC ANTHONY]
7.1	NON-DELEGATED MATTERS

NONE

7.2 DELEGATED MATTERS

7.2.1 MONTHLY REPORT: HALLS: SEPTEMBER 2023

Collaborator No: 759336 IDP KPA Ref No: Meeting Date: 1 February 2024

1. SUBJECT: SEPTEMBER 2023 MONTHLY REPORT: HALLS

2. PURPOSE

To notify the Committee of the monthly activities **(ANNEXURE A)** that were conducted by the Section: Halls for September 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio Committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Section: Halls for the month of September 2023 to the Committee for notification.

SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2024-02-01: ITEM 7.2.1

NOTED

the monthly reports of Halls for September 2023.

NAME	Albert van der Merwe
POSITION	Manager: Community Services
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8161
E-MAIL ADDRESS	albert.vandermerwe@stellenbosch.gov.za
REPORT DATE	

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-02-01

7.2.2 MONTHLY REPORT: HALLS: OCTOBER 2023

Collaborator No:761523IDP KPA Ref No:1Meeting Date:1February 2024

1. SUBJECT: OCTOBER 2023 MONTHLY REPORT: HALLS

2. PURPOSE

To notify the Committee of the monthly activities **(ANNEXURE A)** that were conducted by the Section: Halls for October 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio Committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Section: Halls for the month of October 2023 to the Committee for notification.

SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2024-02-01: ITEM 7.2.2

NOTED

the monthly reports of Halls for October 2023.

NAME	Albert van der Merwe
POSITION	Manager: Community Services
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8161
E-MAIL ADDRESS	albert.vandermerwe@stellenbosch.gov.za
REPORT DATE	

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-02-01

7.2.3 MONTHLY REPORT: SPORT: SEPTEMBER 2023

Collaborator No: 759339

IDP KPA Ref No:

Meeting Date: 1 February 2024

1. SUBJECT: SEPTEMBER 2023 MONTHLY REPORT: SPORT

2. PURPOSE

To notify the Committee of the monthly activities **(ANNEXURE A)** that were conducted by the Sports Section for September 2023.

3. DELEGATED AUTHORITY

Council establishes the committees and appoints the members, whilst the Executive Mayor appoints the Chairpersons. The Section 80 committees have no decision-making authority and make recommendations to the Executive Mayor on items that advice was required by the Executive Mayor.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sports Section for the month of September 2023 to the Committee for notification.

SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2024-02-01: ITEM 7.2.3

NOTED

the monthly reports of Sports for September 2023, be noted by the Committee.

Name	Albert van der Merwe
POSITION	Manager: Community Services
DIRECTORATE	Community and Protection Services
C ONTACT NUMBERS	Ext 8161
E-MAIL ADDRESS	albert.vandermerwe@stellenbosch.gov.za
REPORT DATE	

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-02-01

7.2.4 MONTHLY REPORT: SPORT: OCTOBER 2023

Collaborator No: 761522

IDP KPA Ref No:

Meeting Date: 1 February 2024

1. SUBJECT: OCTOBER 2023 MONTHLY REPORT: SPORT

2. PURPOSE

To notify the Committee of the monthly activities (ANNEXURE A) that were conducted by the Sports Section for October 2023.

3. DELEGATED AUTHORITY

Council establishes the committees and appoints the members, whilst the Executive Mayor appoints the Chairpersons. The Section 80 committees have no decision-making authority and make recommendations to the Executive Mayor on items that advice was required by the Executive Mayor.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sports Section for the month of October 2023 to the Committee for notification.

SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2024-02-01: ITEM 7.2.4 NOTED

the monthly reports of Sports for October 2023.

NAME	Albert van der Merwe	
Position	Manager: Community Services	
DIRECTORATE	Community and Protection Services	
CONTACT NUMBERS	Ext 8161	
E-MAIL ADDRESS	albert.vandermerwe@stellenbosch.gov.za	
REPORT DATE		

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-02-01

7.2.5 MONTHLY REPORT: LIBRARIES: SEPTEMBER 2023

Collaborator No:759337IDP KPA Ref No:759337File Plan:1 February 2024

1. SUBJECT: MONTHLY REPORT: LIBRARIES: SEPTEMBER 2023

2. PURPOSE

To notify the Committee of the monthly activities **(ANNEXURE A)** that was conducted by the Sections: Libraries for September 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sections: Libraries for the month of September 2023 to the Committee for notification.

SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2024-02-01: ITEM 7.2.5

NOTED

the monthly reports by the Sections: Libraries for September 2023, be noted by the Committee.

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-02-01

7.2.6 MONTHLY REPORT: LIBRARIES: OCTOBER 2023

Collaborator No:761523IDP KPA Ref No:761523File Plan:1 February 2024Meeting Date:1 February 2024

1. SUBJECT: MONTHLY REPORT: LIBRARIES: OCTOBER 2023

2. PURPOSE

To notify the Committee of the monthly activities **(ANNEXURE A)** that was conducted by the Sections: Libraries for October 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sections: Libraries for the month of October 2023 to the Committee for notification.

SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2024-02-01: ITEM 7.2.5 NOTED

the monthly reports by the Sections: Libraries for October 2023.

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-02-01

8. REPORTS SUBMITTED BY THE MUNICIPAL MANAGER

NONE

9. NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER

NONE

10.	URGENT MATTERS

NONE

11. MATTERS TO BE CONSIDERED IN-COMMITTEE

NONE

The meeting adjourned at 11:00.

CHAIRPERSON:	
DATE:	
Confirmed on	 with/without amendments

MINUTES: SPORT, YOUTH AND CULTURE.2024-02-01/TS

AGENDA

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

7.	YOUTH, SPORT AND CULTURE: [PC: ALD JC ANTHONY]						
7.1	NON-DELEGATED MATTERS						

NONE

7.2	DELEGATED MATTERS

7.2.1 MONTHLY REPORT: HALLS: NOVEMBER 2023

Collaborator No: IDP KPA Ref No: Meeting Date: 7 March 2024

1. SUBJECT: NOVEMBER 2023 MONTHLY REPORT: HALLS

2. PURPOSE

To notify the Committee of the monthly activities (ANNEXURE A) that were conducted by the Section: Halls for November 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio Committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Section: Halls for the month of November 2023 to the Committee for notification.

5. **RECOMMENDATION**

that the monthly reports of Halls for November 2023, be noted.

6. DISCUSSION / CONTENTS

6.1 Background

The Section: Halls specialises in maintaining all halls in the WCO24.

6.2 <u>Discussion</u>

The Halls Section consists of one Assistant Superintendent, one Clerk, who undertakes administrative duties for the hiring and lease of all Municipal halls, one Foreperson and 14 general workers. The main functions of this section are to drive capital projects, plan finances, maintenance, new facilities and draft budgets and policies.

2024-03-07

6.2 <u>Financial Implications</u>

None

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 <u>Previous / Relevant Council Resolutions</u>

None

6.7 <u>Risk Implications</u>

The risks are addressed through the content of the report.

6.8 <u>Comments from Senior Management</u>

No comment requested.

6.9 <u>Municipal Manager</u>

Contents noted.

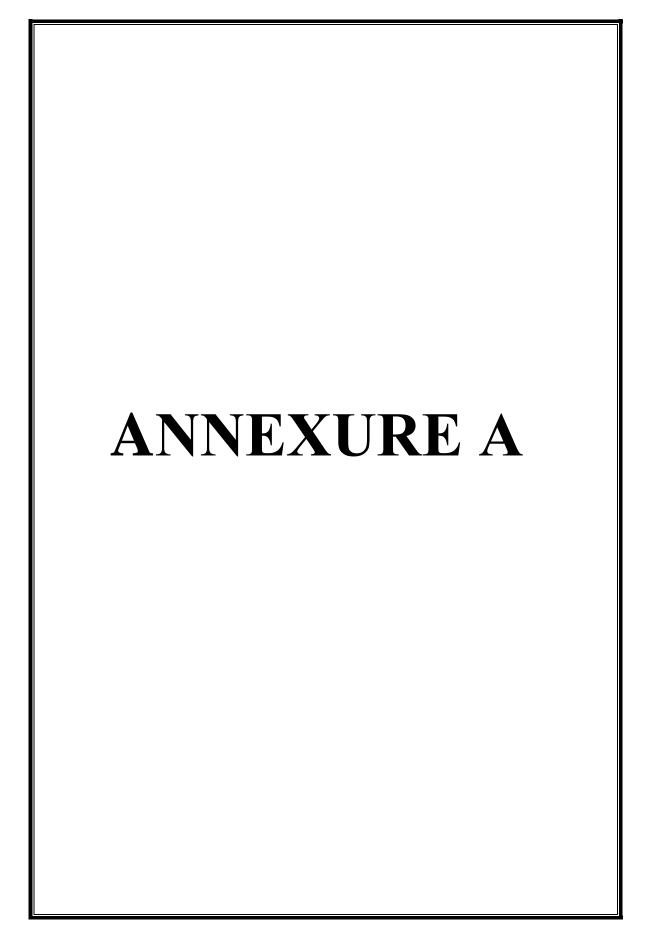
ANNEXURES

Annexure A: Halls Monthly Report for November 2023.

FOR FURTHER DETAILS CONTACT:

DIRECTOR: COMMUNITY AND PROTECTION SERVICES

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.









MONTHLY REPORT

FOR NOVEMBER 2023

> HALLS DEPARTMENT

> COMMUNITY SERVICES

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1.1 HIRING OF HALLS

Month:			
November 2023	Deposit	Rental of Hall	Name and Contact details
	STELLENBOSCH TOWN HALL		
06-24/11/2023	R3496,00	R116 490,00	THE RED TEAPOT GALLERY
	KLAPMUTS MULTI-PURPOSE	,	
	CENTRE		
11/2023	N/A	R540,00	PROPHETIC AWAKENING REVIVAL MINISTRIES
11/2023	N/A	R525,00	JCI KLAPMUTS
11/2023	N/A	R2625,00	SASSA
01/11/2023	N/A	R525,00	JC ANTHONY
04/11/2023	R681,00	R719,00	M.GOEDEMAN
05/11/2023	R147,00	R719,00	JC ANTHONY
15&16/11/2023	N/A	R1050,00	JC ANTHONY
18/11/2023	R672,00	R719,00	BERNADETTE FREDERICKSE
28/11/2023	R672,00	R672,00	UBUNTU RURAL WOMEN & YOUTH MOVEMENT
	EIKESTAD HALL		
11/2023	N/A	R554,00	THE NOBLE AIDERS
11/2023	N/A	R520,00	JUBILEE LIFE MINISTRIES
11/2023	N/A	R7350,00	SASSA
11/11/2023	R525,00	R751,00	FRANSWA NORTJE
25/11/2023	R525,00	R1126,50	WINSTON APPOLLIS
	CLOETESVILLE BANQUET HALL		
05,12,19&26/11/2023	N/A	R756,00	SPIRIT WORLD REVIVAL MINISTRIES
05/11/2023	R189,00	R189,00	CHRIS THEUNISSEN
11,18&25/11/2023	N/A	R567,00	HER VOICE
23&24/11/2023	R189,00	R378,00	ROBIN HENDRIKSE
	WEMMERSHOEK COMMUNITY HALL		
11/2023	N/A	R301,00	THE PARISH OF ST GEORGES
24&25/11/2023	R301,00	R585,00	L.CLOETE
26/11/2023	R301,00	R550,00	C.KLAASEN
	LA MOTTE COMMUNITY HALL		
11/2023	N/A	R301,00	THE PARISH OF ST GEORGES
11/2023	N/A	R301,00	SPIRIT WORLD REVIVAL MINISTRIES
01/11/2023	R301,00	R450,00	SUN BEAM CRECHE
03/11/2023	R301,00	R450,00	LAMOTTE JUNIOR RUGBY
04/11/2023	R301,00	R450,00	R.KLAASSEN
25/11/2023	R301,00	R450,00	ANGELIQUE MARLOW

26/11/2023	R301,00	R450,00	ELIESIER PINKSTER
	GROENDAL COMMUNITY	,	
	HALL		
NONE			VENUE CLOSED DUE TO FLOOD DAMAGE
	FRANSCHHOEK TOWN HALL		
NONE			
	KAYAMANDI COMMUNITY		
	HALL		
11/2023	N/A	R1764,00	SAIE
01/11/2023	N/A	R147,00	C.MPOTULO
02/11/2023	N/A	R147,00	SISULE JOZANA
04/11/2023	N/A	R147,00	SISANDA FIKISO
05/11/2023	N/A	R147,00	MAYEZAMA
07/11/2023	N/A	R147,00	PASTOR SAKHI
09/11/2023	N/A	R147,00	T.SEPUHLE
16/11/2023	N/A	R147,00	BONGISWA MKETSU
18/11/2023	N/A	R147,00	NOMBULELE
19/11/2023	N/A	R147,00	VUYANI NKOHLA
20&26/11/2023	N/A	R294,00	PASTOR SAKHI
21&26/11/2023	N/A	R294,00	PASTOR SAKHI
23/11/2023	N/A	R147,00	BONGISWA MKETSU
24/11/2023	N/A	R147,00	B.VALELA
25/11/2023	N/A	R147,00	N.MASIBHUNGE
28/11/2023	N/A	R147,00	ASA NYANGIWE
30/11/2023	N/A	R147,00	BONGISWA MKETSU
	KYLEMORE COMMUNITY		
	HALL		
11/2023	N/A	R682,50	HOUSE OF YEHUDAH
11/2023	N/A	R525,00	NAC
04/11/2023	R525,00	R751,00	RANDALL LOUW
23/11/2023	R525,00	R525,00	DAVID CAROLISSEN
25/11/2023	R525,00	R751,00	ANDUS ADAMS
	PNIEL BANQUET HALL		
11/2023	N/A	R525,00	PNIEL BAPTIST CHURCH
04/11/2023	R525,00	R751,00	PNIEL BAPTIST CHURCH
12/11/2023	R525,00	R901,00	DAMIAN ADAMS
24&25/11/2023	R525,00	R901,00	NATALIE LACKAY

Tage 20

1.2 TOTAL FUNCTIONS

2023	31 Jan	28 Feb	31 Mar	30 Apr	31 May	30 Jun	31 Jul	31 Aug	30 Sept	30 Oct	30 Nov	31 Dec	Total	Average
Stellenbosch Town Hall	3	0	4	3	5	3	7	1	11	4	1		42	3.8
Klapmuts Multi-purpose Centre	6	5	8	7	6	8	7	5	6	10	10		77	7
Eikestad Hall	1	6	6	4	4	7	5	5	6	7	6		56	5.0
Cloetesville Banquet Hall	5	3	5	7	2	3	3	5	4	6	4		47	4.2
Wemmershoek Community Hall	1	1	4	4	1	2	2	2	3	1	3		24	2.1
La Motte Community Hall	2	5	2	4	4	4	4	5	3	7	7		47	4.2
Franschhoek Town Hall	0	0	0	0	1	0	2	0	0	2	0		5	0.4
Groendal Community Hall	3	5	5	2	5	5	6	3	3	1	1		39	3.5
Kayamandi Community Hall	9	6	12	16	8	9	12	14	15	14	17		132	12
Kylemore Community Hall	3	4	2	3	2	3	3	4	3	6	5		38	3.4
Pniel Banquet Hall	2	1	2	5	4	2	5	5	6	4	4		40	3.6
Total Functions	35	36	50	55	42	46	56	49	60	62	53		547	49.7

1.3 TOTAL REVENUE

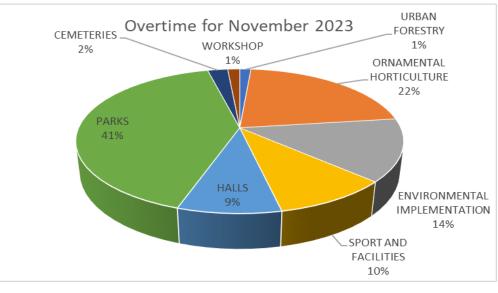
2023	31 Jan	28 Feb	31 Mar	30 Apr	31 May	30 June	31 July	31 Aug	30 Sept	30 Oct	30 Nov	Total	Average
Stellenbosch Town Hall	R 15999,00	R 0,00	R 33004,00	R 25372,80	R 38541,00	R 24836,30	R 49115,00	R 29520,00	R 90016,30	R34442,70	R 116490,00	R 481878,10	R43807.10
Klapmuts Multi-Purpose Centre	R 4388,00	R 3044,00	R 10801,00	R 3850,00	R 3378,00	R 4949,00	R 5192,70	R 5957,40	R 4448,00	R9302,60	R 8094,00	R 63404,70	R5764.06
Eikestad Hall	R 1492,00	R 4607,60	R 4398,00	R 2911,00	R 2910,00	R 2916,00	R 4827,00	R 9478.,80	R 10408,00	R13659,70	R 10291,50	R 66407,60	R6037.05
Cloetesville Banguet Hall	R 1253,00	R 1611,00	R 1790,00	R 3580,00	R 895,00	R 1074,00	R 3024,00	R 2079,00	R 2646,00	R3213,00	R1890,00	R 22125,00	R2011.36
Wemmershoe k Community Hall	R 725,00	R 300,00	R 1140,00	R 1980,00	R 1140,00	R 1132,65	R 751,90	R 1201,00	R 1052,00	R301,00	R 1336,00	R 11059,55	R1005.41
La Motte Community Hall	R 581,50	R 2137,00	R 709,00	R 1559,00	R 1275,00	R 1732,65	R 1202,60	R 3302,00	R 1052,00	R2807,00	R 2852,00	R 19209,75	R1746.34
Franschhoek Town Hall	R 0,00	R 0,00	R 0,00	R 0,00	R 11386,00	R 0,00	R 20759,90	R 0,00	R 0,00	R10680,50	R 0,00	R 42826,40	R3893.30
Groendal Community Hall	R 3020,00	R 1632,00	R2226,40	R 2072,00	R 2568,00	R 2072,00	R 4869,00	R 3987,00	R 3201,00	R0,00	R 3291,00	R 28938,40	R2630.76
Kayamandi Community Hall	R 1259,00	R 1952,00	R 3772,00	R 3215,00	R 1757,00	R 1260,00	R 5292,00	R 2058,00	R 2205,00	R2940,00	R 4116,00	R 29826,00	R2711.45
Kylemore Community Hall	R 2073,07	R 1314,47	R 2073,07	R 3680,67	R 2023,47	R 2992,07	R 1538,50	R 2762,00	R 2011,00	R4939,00	R 3234,50	R 28641,82	R2603.80
Pniel Banquet Hall	R 1415,00	R 1205,00	R 1205,00	R 2760,00	R 3189.00	R 2480,00	R 3678,00	R 2355,00	R 5253,00	R7576,00	R 5028,00	R 36144,00	R3285.81
Total Amount	R 32205,57	R 17803,07	R 61118,47	R 50980,47	R 69062,47	R 45440,67	R 100250,60	R 62700,20	R 122292,30	R 89861,50	R156623,00	R 830461,31	R75496.48

1.4 KEY PERFORMANCE INDICATORS

No KPI's to display for the month of November 2023.

1.5 OVERTIME STATISTICS FOR COMMUNITY SERVICES

OVERTIME & STANDBY HOURS WORKED	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
URBAN FORESTRY	0	0	0	1	6	439	18	53	160	114	62	
ORNAMENTAL HORTICULTURE	0	544	491	419	174	0	612	601	630	881	1019	
ENVIRONMENTAL IMPLEMENTATION	306	0	30	30	30	294	28	228	577	363	659	
SPORT AND FACILITIES	672,20	747,5	554.5	449.5	494,5	233,5	382,5	360	336	716,5	457,5	
HALLS	272	378	331	386	414,5	332,50	424,5	373	440,5	465,5	405,5	
PARKS	507	610	1258	1325	1270	40	1134	1426	1388	2137	1938	
CEMETERIES	11,5	155,5	304	155	169,5	218,5	217	135,4	150,4	220,5	111	
WORKSHOP	5	38	12,5	18	36	18	44	43	75	61.5	67	
TOTAL	1773.70	2473	2981	2783.5	2594.5	1575.5	2860	3219.4	3756.9	4959	4719	



SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-03-07

7.2.2 MONTHLY REPORT: HALLS: DECEMBER 2023

Collaborator No: IDP KPA Ref No: Meeting Date: 7 March 2024

1. SUBJECT: DECEMBER 2023 MONTHLY REPORT: HALLS

2. PURPOSE

To notify the Committee of the monthly activities **(ANNEXURE A)** that were conducted by the Section: Halls for December 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio Committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Section: Halls for the month of December 2023 to the Committee for notification.

5. **RECOMMENDATION**

that the monthly reports of Halls for December 2023, be noted.

6. DISCUSSION / CONTENTS

6.3 Background

The Section: Halls specialises in maintaining all halls in the WCO24.

6.2 <u>Discussion</u>

The Halls Section consists of one Assistant Superintendent, one Clerk, who undertakes administrative duties for the hiring and lease of all Municipal halls, one Foreperson and 14 general workers. The main functions of this section are to drive capital projects, plan finances, maintenance, new facilities and draft budgets and policies.

6.4 **Financial Implications**

None

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-03-07

6.6 <u>Previous / Relevant Council Resolutions</u>

None

6.7 <u>Risk Implications</u>

The risks are addressed through the content of the report.

6.8 <u>Comments from Senior Management</u>

No comment requested.

6.9 <u>Municipal Manager</u>

Contents noted.

ANNEXURES

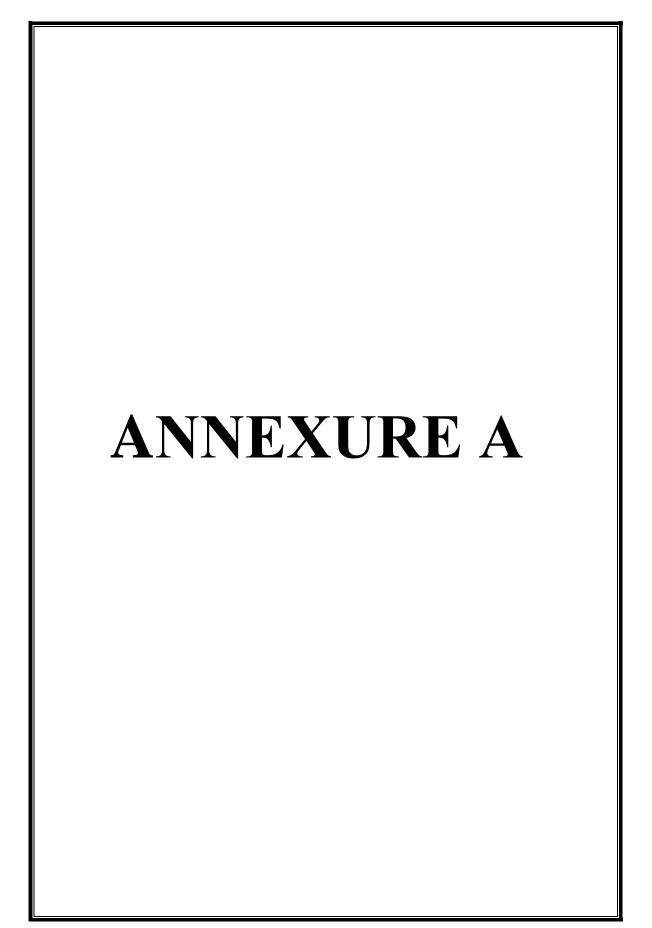
Annexure A: Halls Monthly Report for December 2023.

FOR FURTHER DETAILS CONTACT:

Albert van der Merwe
Manager: Community Services
Community and Protection Services
Ext 8161
albert.vandermerwe@stellenbosch.gov.za

DIRECTOR: COMMUNITY AND PROTECTION SERVICES

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.







MONTHLY REPORT

FOR DECEMBER 2023

HALLS DEPARTMENT

COMMUNITY SERVICES

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1.4 Key Performance Indicators	.5
1.5 Overtime Statistics	.6

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1.1 HIRING OF HALLS

Month: November 2023	Deposit	Rental of Hall	Name and Contact details
	STELLENBOSCH TOWN HALL		
06/12/2023	R5022,00	R7016,00	HINDLE HIGH SCHOOL
08/12/2023	R5022,00	R8745,00	RAFIA MOHAMED-FAKIER
	KLAPMUTS MULTI-PURPOSE CENTRE		
12/2023	N/A	R1050,00	SASSA
12/2023	N/A	R530,00	PROPHETIC AWAKENING MINISTRIES
12/2023	N/A	R525,00	JCI KLAPMUTS
02/12/2023	R672,00	R719,00	JUAN WILLIAMS
09/12/2023	N/A	R572,00	JC ANTHONY
23/12/2023	R672,00	R719,00	HILDEGARD LEIBRANDT
	EIKESTAD HALL		
12/2023	N/A	R2100,00	SASSA
12/2023	N/A	R530,00	JUBILEE LIFE MINISTRIES
02/12/2023	R525,00	R751,00	EXCELSIORS RFC
03/12/2023	N/A	R751,00	HAJIERA ARNOLDS
08/12/2023	R525,00	R751,00	CHARLOTTES WEB DAY CARE
09/12/2023	R525,00	R751,00	BROEDERS VAN CHRISTUS GEMEENTE
10/12/2023	R525,00	R751,00	WILFRED PIETERSEN
	CLOETESVILLE BANQUET		
	HALL		
02/12/2023	R189,00	R189,00	SIYAMTHANDA DIPHOKO
03,10,24/12/2023	N/A	R567,00	SPIRIT WORLD REVIVAL MINISTRIES
03/12/2023	R189,00	R189,00	CHERYL DENYSSEN
16/12/2023	R189,00	R189,00	LAURENCE SEALS
23/12/2023	R189,00	R189,00	MERCIA GREEFF
	WEMMERSHOEK COMMUNITY HALL		
12/2023	N/A	R301,00	THE PARISH OF ST GEORGE
01,09/12/2023	R301,00	R900,00	HELLENE FISCHER
02/12/2023	R301,00	R450,00	MARILYN AFRIKA

<u> </u>	ζ	ľ	

	LA MOTTE COMMUNITY HALL		
12/2023	N/A	R301,00	THE PARISH OF ST GEORGE
12/2023	N/A	R301,00	SPIRIT WORLD REVIVAL MINISTRIES
15/12/2023	R301,00	R450,00	KAYLIN BOONZAAIER
16/12/2023	R301,00	R450,00	RACQUEL CUPIDO
25/12/2023	N/A	R572,00	SPIRIT WORLD REVIVAL MINISTRIES

	GROENDAL COMMUNITY		
	HALL		
12/2023	N/A	R525,00	SASSA
	FRANSCHHOEK TOWN HALL		
NONE			
	KAYAMANDI COMMUNITY HALL		
01/12/2023	N/A	R147,00	MR.RALANE
05,06,07/12/2023	N/A	R441,00	SIHLE MBULAWA
09/12/2023	N/A	R147,00	MORGAN NTOZINI
09/12/2023	N/A	R147,00	BRITON KAURIMBO
12/12/2023	N/A	R147,00	NTSIKELELO OFISI
	KYLEMORE COMMUNITY		
	HALL		
12/2023	N/A	R652,50	HOUSE OF YEHUDAH
12/2023	N/A	R525,00	NAC
02/12/2023	R525,00	R751,00	RALPHTON ADAMS
	PNIEL BANQUET HALL		
12/2023	N/A	R525,00	PNIEL BAPTIST CHURCH
16/12/2023	R525,00	R751,00	MARALYN DAMONSE
19,20,21/12/2023	N/A	R1575,00	EXTRAORDINARY SOLUTIONS

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1.2 TOTAL FUNCTIONS

2023	31 Jan	28 Feb	31 Mar	30 Apr	31 May	30 Jun	31 Jul	31 Aug	30 Sept	30 Oct	30 Nov	31 Dec	Total	Average
Stellenbosch Town Hall	3	0	4	3	5	3	7	1	11	4	1	2	42	3.8
Klapmuts Multi-purpose Centre	6	5	8	7	6	8	7	5	6	10	10	6	77	7
Eikestad Hall	1	6	6	4	4	7	5	5	6	7	6	7	56	5.0
Cloetesville Banquet Hall	5	3	5	7	2	3	3	5	4	6	4	5	47	4.2
Wemmershoek Community Hall	1	1	4	4	1	2	2	2	3	1	3	3	24	2.1
La Motte Community Hall	2	5	2	4	4	4	4	5	3	7	7	5	47	4.2
Franschhoek Town Hall	0	0	0	0	1	0	2	0	0	2	0	0	5	0.4
Groendal Community Hall	3	5	5	2	5	5	6	3	3	1	1	1	39	3.5
Kayamandi Community Hall	9	6	12	16	8	9	12	14	15	14	17	5	132	12
Kylemore Community Hall	3	4	2	3	2	3	3	4	3	6	5	3	38	3.4
Pniel Banquet Hall	2	1	2	5	4	2	5	5	6	4	4	3	40	3.6
Total Functions	35	36	50	55	42	46	56	49	60	62	53	40	547	49.7

1.3 TOTAL REVENUE

2023	31 Jan	28 Feb	31 Mar	30 Apr	31 May	30 June	31 July	31 Aug	30 Sept	30 Oct	30 Nov	31 Dec	Total	Average
Stellenbosch Town Hall	R 15999,0 0	R 0,00	R 33004,00	R 25372,80	R 38541,00	R 24836,30	R 49115,00	R 29520,00	R 90016,30	R34442,70	R 116490,00	R15761,00	R 481878,10	R43807.10
Klapmuts Multi-Purpose Centre	R 4388,00	R 3044,00	R 10801,00	R 3850,00	R 3378,00	R 4949,00	R 5192,70	R 5957,40	R 4448,00	R9302,60	R 8094,00	R4115,00	R 63404,70	R5764.06
Eikestad Hall	R 1492,00	R 4607,60	R 4398,00	R 2911,00	R 2910,00	R 2916,00	R 4827,00	R 9478.,80	R 10408,00	R13659,70	R 10291,50	R6385,00	R 66407,60	R6037.05
Cloetesville Banguet Hall	R 1253,00	R 1611,00	R 1790,00	R 3580,00	R 895,00	R 1074,00	R 3024,00	R 2079,00	R 2646,00	R3213,00	R1890,00	R1323,00	R 22125,00	R2011.36
Wemmershoe k Community Hall	R 725,00	R 300,00	R 1140,00	R 1980,00	R 1140,00	R 1132,65	R 751,90	R 1201,00	R 1052,00	R301,00	R 1336,00	R1651,00	R 11059,55	R1005.41
La Motte Community Hall	R 581,50	R 2137,00	R 709,00	R 1559,00	R 1275,00	R 1732,65	R 1202,60	R 3302,00	R 1052,00	R2807,00	R 2852,00	R2074,00	R 19209,75	R1746.34
Franschhoek Town Hall	R 0,00	R 0,00	R 0,00	R 0,00	R 11386,00	R 0,00	R 20759,90	R 0,00	R 0,00	R10680,50	R 0,00	R0,00	R 42826,40	R3893.30
Groendal Community Hall	R 3020,00	R 1632,00	R2226,40	R 2072,00	R 2568,00	R 2072,00	R 4869,00	R 3987,00	R 3201,00	R0,00	R 3291,00	R525,00	R 28938,40	R2630.76
Kayamandi Community Hall	R 1259,00	R 1952,00	R 3772,00	R 3215,00	R 1757,00	R 1260,00	R 5292,00	R 2058,00	R 2205,00	R2940,00	R 4116,00	R1029,00	R 29826,00	R2711.45
Kylemore Community Hall	R 2073,07	R 1314,47	R 2073,07	R 3680,67	R 2023,47	R 2992,07	R 1538,50	R 2762,00	R 2011,00	R4939,00	R 3234,50	R1928,50	R 28641,82	R2603.80
Pniel Banquet Hall	R 1415,00	R 1205,00	R 1205,00	R 2760,00	R 3189.00	R 2480,00	R 3678,00	R 2355,00	R 5253,00	R7576,00	R 5028,00	R2851,00	R 36144,00	R3285.81
Total Amount	R 32205,5 7	R 17803,07	R 61118,47	R 50980,47	R 69062,47	R 45440,67	R 100250,6 0	R 62700,20	R 122292,30	R 89861,50	R156623,00	R37642,50	R 830461,31	R75496.48

1.4 KEY PERFORMANCE INDICATORS

Ref	КРІ	Unit of Measurement	KPI Type	MSC				Dec-23			Overall Performance for December 2023 to December		
					Original Target	Target Adjustments	Target	Target Description	Actual F	R Performance Comment	Original Target	Target	Actual R
D2040	Spend the Recreation, Sport Grounds and Halls approved Capital Budget	Percentage of approved Capital Budget of the Recreation, Sport Grounds and Halls actually spent by 30 June	[Unspecified]	Whole Municipal Area: All	30%	0%	30%		0% F		30%	30%	0% R
D2041	Capital spending committed on the financial management system	Percentage Capital Budget committed by 31 March (30% by September, 60% by December and 90% by March)	[Unspecified]	Whole Municipal Area: All	60%	0%	60%		0% F		60%	60%	0% R
D2042	Submission of final bid specifications for all capital projects to the Bid Specification Committee (BSC) (2024/25)	Percentage of final bid specifications for all capital projects submitted to the BSC by 30 June (50% by 31 March 2024 and 100% by 30 June 2024 for the 2024/25 financial year)	[Unspecified]	Whole Municipal Area: All	0%	0%	0%	;	0% N/	(A	0%	0%	0% N/A
D2043	Submission of detailed procurement needs for all operational projects to the Supply Chain Management (SCM) Department	Number of quarterly detailed procurement needs submitted to SCM within 10 days before start of the quarter		Whole Municipal Area: All	1	0	1		1 0	Attached the print screen of procurement needs submitted to SCM for the Department.	1	1	1 G
D2044	Attendance of Quarterly Occupation Health and Safety (OHS) meetings	Number of quarterly OHS meetings attended by the manager or secondee	[Unspecified]	Whole Municipal Area: All	1	0	1		1 0	Attached the attendance register of the quarterly meeting attended by the manager	1	1	1 G
D2045	Submission of a list of SOPs to be developed or reviewed to the Senior Manager: Community Services	Number lists of SOPs to be developed or review submitted to the Senior Manager: Community Services by 31 July	[Unspecified]	Whole Municipal Area: All	0	0	0		0 N/	(A	0	0	0 N/A
D2046	Develop or Review Standard Operating Procedures (SOPs) within the Section: Recreation, Sport Grounds and Halls	Percentage of SOPs Developed or Reviewed of which must 50% must be completed by December and 100% by 30 June		Whole Municipal Area: All	50%	0%	50%		100% E	Attached the SOPs developed and signed by the Director.	50%	50%	100% B
D2047	Facilitation of Sport meetings	Number of monthly Sport meetings facilitated	[Unspecified]	Whole Municipal Area: All	2	0	2	2	2 0	See attached attendance registers.	2	2	2 G
D2125	Submission of the Swimming Pool policy to the Senior Manager: Community Services	Number of Swimming Pool policies submitted to the Senior Manager: Community Services by 30 June	[Unspecified]	Whole Municipal Area: All	0	0	0		0 N/	A A	0	0	O N/A
D2165	Facilitation of the Annual Mayoral Youth Cup	Number of Annul Mayoral Youth Cups facilitated by 30 June	[Unspecified]	Whole Municipal Area: All	0	0	0)	0 N/	ΥA.	0	0	0 N/A

Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the	4
		selected period.	
R	KPI Not Met	0% <= Actual/Target <= 74.999%	2
0	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target =	3
		100%)	
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
В	KPI Extremely Well Met	150.000% <= Actual/Target	1
	Total KPIs:		10

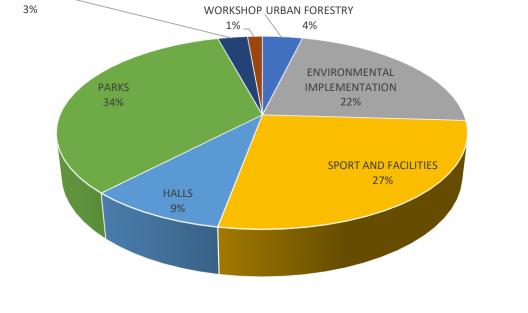
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1.5 OVERTIME STATISTICS FOR COMMUNITY SERVICES

OVERTIME & STANDBY HOURS WORKED	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
URBAN FORESTRY	0	0	0	1	6	439	18	53	160	114	62	121
ORNAMENTAL HORTICULTURE	0	544	491	419	174	0	612	601	630	881	1019	
ENVIRONMENTAL IMPLEMENTATION	306	0	30	30	30	294	28	228	577	363	659	714
SPORT AND FACILITIES	672,20	747,5	554.5	449.5	494,5	233,5	382,5	360	336	716,5	457,5	867
HALLS	272	378	331	386	414,5	332,50	424,5	373	440,5	465,5	405,5	296
PARKS	507	610	1258	1325	1270	40	1134	1426	1388	2137	1938	1086
CEMETERIES	11,5	155,5	304	155	169,5	218,5	217	135,4	150,4	220,5	111	89,5
WORKSHOP	5	38	12,5	18	36	18	44	43	75	61.5	67	45
TOTAL	1773.70	2473	2981	2783.5	2594.5	1575.5	2860	3219.4	3756.9	4959	4719	3218,5



Overtime Hours Worked for December 2023



2024-03-07

7.2.3 MONTHLY REPORT: HALLS: JANUARY 2024

Collaborator No: IDP KPA Ref No: Meeting Date: 7 March 2024

2. SUBJECT: JANUARY 2024 MONTHLY REPORT: HALLS

2. PURPOSE

To notify the Committee of the monthly activities **(ANNEXURE A)** that were conducted by the Section: Halls for January 2024.

3. DELEGATED AUTHORITY

For notification by the Portfolio Committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Section: Halls for the month of January 2024 to the Committee for notification.

5. **RECOMMENDATION**

that the monthly reports of Halls for January 2024, be noted.

6. DISCUSSION / CONTENTS

6.5 Background

The Section: Halls specialises in maintaining all halls in the WCO24.

6.2 <u>Discussion</u>

The Halls Section consists of one Assistant Superintendent, one Clerk, who undertakes administrative duties for the hiring and lease of all Municipal halls, one Foreperson and 14 general workers. The main functions of this section are to drive capital projects, plan finances, maintenance, new facilities and draft budgets and policies.

6.6 **Financial Implications**

None

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

2024-03-07

6.6 <u>Previous / Relevant Council Resolutions</u>

None

6.7 <u>Risk Implications</u>

The risks are addressed through the content of the report.

6.8 <u>Comments from Senior Management</u>

No comment requested.

6.9 <u>Municipal Manager</u>

Contents noted.

ANNEXURES

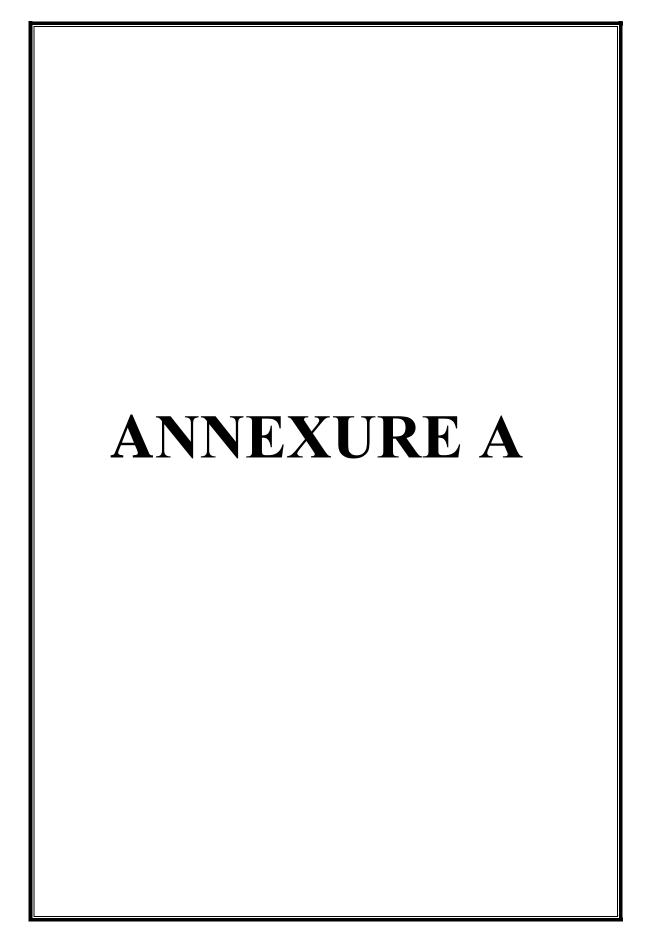
Annexure A: Halls Monthly Report for January 2024.

FOR FURTHER DETAILS CONTACT:

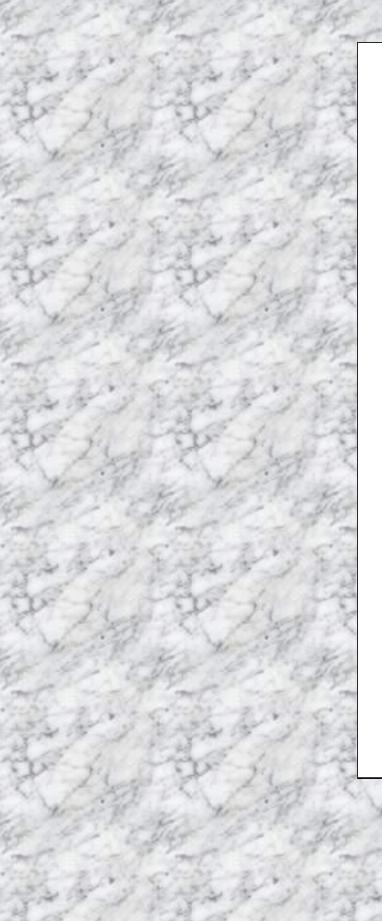
Albert van der Merwe
Manager: Community Services
Community and Protection Services
Ext 8161
albert.vandermerwe@stellenbosch.gov.za

DIRECTOR: COMMUNITY AND PROTECTION SERVICES

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.



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MONTHLY REPORT

FOR JANUARY 2024

HALLS DEPARTMENT

COMMUNITY SERVICES

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1.1 HIRING OF HALLS

Month: November 2023	Deposit	Rental of Hall	Name and Contact details
	STELLENBOSCH TOWN HALL		
28/01/2024	R5785,00	R9525,00	F.SHAIK
	KLAPMUTS MULTI-PURPOSE CENTRE		
01/2024	N/A	R525,00	JCI KLAPMUTS
01/2024	N/A	R740,00	PROPHETIC AWAKENING REVIVAL MINISTRIES
01/2024	N/A	R2100,00	SASSA
	EIKESTAD HALL		
01/2024	N/A	R530,00	JUBILEE LIFE MINISTRIES
01/2024	N/A	R5775,00	SASSA
27/01/2024	R525,00	R751,00	WADIA ABRAHAMS
	CLOETESVILLE BANQUET HALL		
01/2024	N/A	R567,00	USIKO
7,14,21,28/01/2024	N/A	R756,00	SPIRIT WORLD REVIVAL MINISTRIES
	WEMMERSHOEK COMMUNITY		
	HALL		
01/2024	N/A	R301,00	ST GEORGES
JANUARY-JUNE	N/A	R1575,00	DEPARTMENT OF EMPLOYMENT AND LABOR
06/01/2024	R301,00	R450,00	FERNOL ESTERHUIZEN
13/01/2024	R301,00	R450,00	CAROLINE DANIELS
	LA MOTTE COMMUNITY HALL		
01/2024	N/A	R301,00	SPIRIT WORLD REVIVAL MINISTRIES
01/2024	N/A	R301,00	ST GEORGES

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	GROENDAL COMMUNITY		
	HALL		
01/2024	N/A	R1575,00	SASSA
	FRANSCHHOEK TOWN HALL		
26-28/01/2024	N/A	R1716,00	SPIRIT WORLD REVIVAL MINISTRIES
	KAYAMANDI COMMUNITY		
	HALL		
04/02,03/03,07/04,05/05,02/06/2024	N/A	R735,00	NOMBULELO NANI
10/02,09/03,13/04,11/05,08/06/2024	N/A	R735,00	SLWETHU SIBONGO
11/02,10/03,14/04,12/05,09/06/2024	N/A	R735,00	LUNELI QHAYIYA
19/01/2024	N/A	R147,00	MR RAZANE
27/01/2024	N/A	R147,00	Z.NTSHONTSWANA
	KYLEMORE COMMUNITY		
	HALL		
01/2024	N/A	R630,00	HOUSE OF YEHUDAH
01/2024	N/A	R525,00	NAC
	PNIEL BANQUET HALL		
01/2024	N/A	R525,00	PNIEL BAPTIST CHURCH
20/01/2024	R525,00	R751,00	NIGEL SAMUELS

1.2 TOTAL FUNCTIONS

2024	31 Jan	29 Feb	31 Mar	30 Apr	31 May	30 Jun	31 Jul	31 Aug	30 Sept	30 Oct	30 Nov	31 Dec	Total	Average
Stellenbosch Town Hall	1												1	1
Klapmuts Multi-purpose Centre	3												3	3
Eikestad Hall	3												3	3
Cloetesville Banquet Hall	2												2	2
Wemmershoek Community Hall	4												4	4
La Motte Community Hall	2												2	2
Franschhoek Town Hall	1												1	1
Groendal Community Hall	1												1	1
Kayamandi Community Hall	5												5	5
Kylemore Community Hall	2												2	2
Pniel Banquet Hall	2												2	2
Total Functions	26												26	26

1.3 TOTAL REVENUE

2024	31 Jan	29 Feb	31 Mar	30 Apr	31 May	30 June	31 July	31 Aug	30 Sept	30 Oct	30 Nov	31 Dec	Total	Average
Stellenbosch Town Hall	R9525,00												R9525,00	R9525,00
Klapmuts Multi- Purpose Centre	R3365,00												R3365,00	R3365,00
Eikestad Hall	R7056,00						-						R7056,00	R7056,00
Cloetesville Banquet Hall	R1323,00			1									R1323,00	R1323,00
Wemmershoek Community Hall	R2776,00												R2776,00	R2776,00
La Motte Community Hall	R602,00												R602,00	R602,00
Franschhoek Town Hall	R1716,00												R1716,00	R1716,00
Groendal Community Hall	R1575,00												R1575,00	R1575,00
Kayamandi Community Hall	R2499,00												R2499,00	R2499,00
Kylemore Community Hall	R1155,00												R1155,00	R1155,00
Pniel Banquet Hall	R1276,00						+						R1276,00	R1276,00
Total Amount	R32868,00												R32868,00	R32868,00

1.4 KEY PERFORMANCE INDICATORS

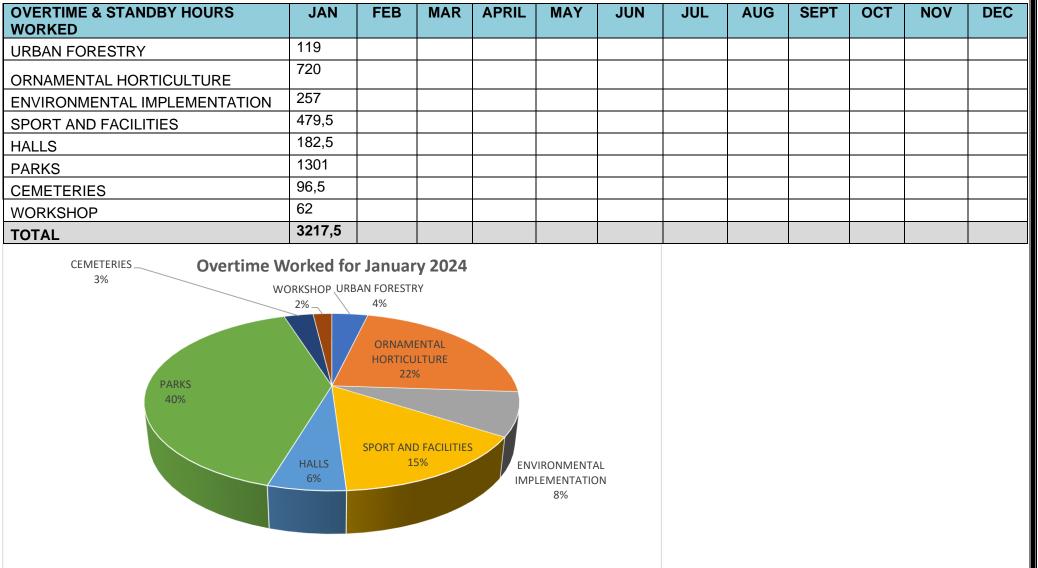
Ref	КРІ	Unit of Measurement	KPI Type	MSC	Performance KPA	Performance Standard			Jan-2	24		Overall Perfor 2024 to			
							Original Target	Target	Target Description Actual	R	Performance Comment	Original Target	Targe	et Ac	tual R
		Percentage of approved Capital Budget of the Recreation, Sport Grounds and Halls actually spent by 30 June	[Unspecified]	Whole Municipal Area: All	Recreation, Sport and Halls - 3 - Financial Management	90% approved Capital Budget of the Recreation, Sport Grounds and Halls actually spent by 30 June	0%	0%	0%	S N∕A		0%	0)%	0% N/A
	financial management system	Percentage Capital Budget committed by 31 March (30% by September, 60% by December and 90% by March)	[Unspecified]	Whole Municipal Area: All	·	90% Capital Budget committed by 31 March (30% by September, 60% by December and 90% by March)	0%	0%	0%	S N∕A		0%	0)%	0% N/A
		v i	[Unspecified]		Ť	100% Final bid specifications for all capital projects submitted to the BSC by 30 June (50% by 31 March 2024 and 100% by 30 June 2024 for the 2024/25 financial year)	0%	0%	0%	S N∕ A		0%	0	0%	0% N/A
		Number of quarterly detailed procurement needs submitted to SCM within 10 days before start of the quarter		Whole Municipal Area: All	Recreation, Sport and Halls - 1 - Management	Quarterly detailed procurement needs submitted to SCM within 10 days before start of the quarter	0	0	0	N/A		C		0	0 N/A
		Number of quarterly OHS meetings attended by the manager or secondee	[Unspecified]		Recreation, Sport and Halls - 9 - Occupational Health and Safety (OHS)	Quarterly OHS meetings attended by the manager or secondee	0	0	0) N/A	A Contraction of the second seco	C		0	0 N/A
	developed or reviewed to the Senior	Number lists of SOPs to be developed or review submitted to the Senior Manager: Community Services by 31 July	[Unspecified]			1 List of SOPs to be developed or review submitted to the Senior Manager: Community Services by 31 July	0	0	0	N/4		C		0	0 N/A
	· · ·	Percentage of SOPs Developed or Reviewed of which must 50% must be completed by December and 100% by 30 June		Whole Municipal Area: All	Risk Management - 6 - Administration	100% SOPs Developed or Reviewed of which must 50% must be completed by December and 100% by 30 June	0%	0%	0%	S N∕A		0%	0	3%	0% N/A
D2047		Number of monthly Sport meetings facilitated	[Unspecified]	Whole Municipal Area: All	Recreation, Sport and Halls - 7 - Administration	24 Sport meetings facilitated per annum	2	2	2	G	See attached the 2 attendance registers of meetings.	2		2	2 G
	v .	Number of Swimming Pool policies submitted to the Senior Manager: Community Services by 30 June	[Unspecified]			1 Swimming Pool policy submitted to the Senior Manager: Community Services by 30 June	1 1	0	0	N/A		C		0	0 N/A
D2165	Facilitation of the Annual Mayoral Youth Cup	Number of Annul Mayoral Youth Cups facilitated by 30 June	[Unspecified]		Recreation, Sport and Halls - 6 - Project Management	1 Annual Mayoral Youth Cup facilitated by 30 June	0	0	0	N/A	A	C		0	0 N/A

Overall Summary of Results

	Total KPIs:	· •	10
В	KPI Extremely Well Met	150.000% <= Actual/Target	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
		100%)	
	KPI Met	Actual meets Target (Actual/Target =	1
0	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
		selected period.	
N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the	9

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1.5 OVERTIME STATISTICS FOR COMMUNITY SERVICES



2024-03-07

7.2.4 MONTHLY REPORT: SPORT: NOVEMBER 2023

Collaborator No:

IDP KPA Ref No:

Meeting Date: 7 March 2024

1. SUBJECT: SPORT: NOVEMBER 2023 MONTHLY REPORT

2. PURPOSE

To notify the Committee of the monthly activities (ANNEXURE A) that were conducted by the Sports Section for November 2023.

3. DELEGATED AUTHORITY

Council establishes the committees and appoints the members, whilst the Executive Mayor appoints the Chairpersons. The Section 80 committees have no decision-making authority and make recommendations to the Executive Mayor on items that advice was required by the Executive Mayor.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sports Section for the month of November 2023 to the Committee for notification.

5. **RECOMMENDATION**

that the monthly reports of Sports for November 2023, be noted by the Committee.

6. DISCUSSION / CONTENTS

6.1 <u>Background</u>

The Sub-section specialises in maintaining sports grounds and Facilities in the WCO24.

6.2 <u>Discussion</u>

The Sport Section prepares sports fields for different teams and sporting codes varying from cricket, rugby, soccer, hockey, tennis, netball and the swimming pool. All our sports grounds combined together make 37.5 hectares. The Sport Section has 33 employees to render this service.

6.3 <u>Financial Implications</u>

There are no financial implications should the recommendations as set out in the report be accepted.

As per the approved budget.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

2024-03-07

6.5 <u>Staff Implications</u>

This report has no additional staff implications to the Municipality.

6.6 <u>Previous / Relevant Council Resolutions</u>

None

6.7 <u>Risk Implications</u>

The risks are addressed through the content of the report.

6.8 <u>Comments from Senior Management</u>

No comment requested.

6.9 <u>Municipal Manager</u>

Contents noted.

ANNEXURES

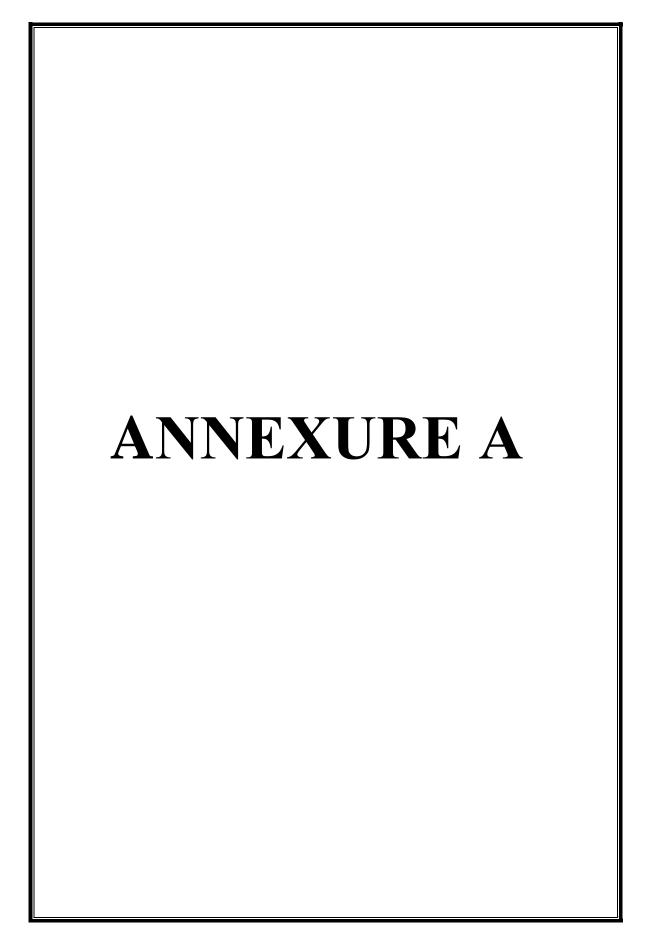
Annexure A: Sport Monthly Report for November 2023.

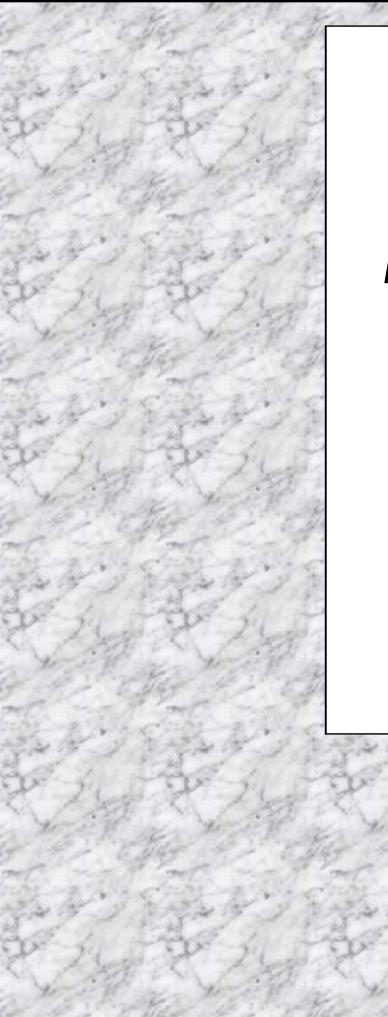
FOR FURTHER DETAILS CONTACT:

NAME	Albert van der Merwe	
Position	Manager: Community Services	
DIRECTORATE	Community and Protection Services	
CONTACT NUMBERS	Ext 8161	
E-MAIL ADDRESS	albert.vandermerwe@stellenbosch.gov.za	
REPORT DATE		

DIRECTOR: COMMUNITY AND PROTECTION SERVICES

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.







MONTHLY REPORT

NOVEMBER 2023

SPORT SECTION

COMMUNITY SERVICES

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SPORTS AND FACILITIES

1. GENERAL

All sport facilities are open and fully functional.

2. TRAINING

Training	Month	Total attendees	Section
Digger	November	1	Sports

3. SPORT AND HALLS: CHALLENGES, GOOD NEWS, SPORT CODES

All security concerns are reported to Law Enforcement as received from staff, sport councils and communities.

The Section 80 committee members visited the sport facilities and the Sport Section is in the process of compiling a report to discuss the critical defects.

4. SPORTS FACILITIES MANAGEMENT PLAN

User Agreement of Pniel Sport Council is outstanding, they are awaiting the election of a new sport council, the SSRA undertook facilitate the process.

A workshop is planned with the SSRA and Sport Councils to discuss the roles, responsibilities and expectations as illustrated in the User Agreement.

5. RECREATION FACILITIES

Advertisements for seasonal posts were advertised for Cloetesville swimming pool. Jonkershoek Picnic Site is currently closed due to disastrous floods. A service provider has been appointed to fell and remove fallen and damaged trees. Repairing the roads has also commenced.

6. EVENTS FOR SPORTS AND HALLS

None.

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7. SPORTING ACTIVITIES AT OUR FACILITIES: NOVEMBER 2023

Sports Facility	Soccer (includes: practices and matches)	Rugby (includes: practices and matches)	Cricket (includes: practices and matches)	Hockey (includes: practices and matches)	Baseball (includes: practices and matches)	Netball (includes: practices and matches)	Special events
lda's Valley	4		4				
Cloetesville	5		6				
Kayamandi	5						
Van Der Stel	3		5				
Jamestown	8						
Raithby			2				
Kylemore			2				
Pniel			8				
Lanquedoc							
Wemmershoek			2				
La Motte							
Groendal	2		4				
Klapmuts	2		4				
Jonkershoek							
Papplaas							
De Novo	2						
Nietvoorbij							

8. VANDALISM BREAK-INS AT SPORTS FACILITIES: NOVEMBER 2023

DATE	LOCATION	COMPLAINT	FEEDBACK/COMMENT
None		•	•

9. CAPITAL PROJECT 2023/24 FEEDBACK

Projects	Fund	Original Budget	Adjustment Budget	Virements	Amended Budget	Planned Expenditure	Actual Expenditure	Shadows (Orders)	Provisional Cost	Actuals + Shadows & Provisional •	Balance R	Actual Exp %	Committed %
Halls		350 000	-	19 350	369 350	194 350	8 0 00	4 229	-	12 229	357 121	2,17%	3,31%
Community Hall	CRR	200 000	-	-	200 000	100 000	-	-	-	-	200 000	0,00%	0,00%
Fumiture, Tools & Equipment Halls	CRR	150 000	-	19 350	169 350	94 350	8 000	4 229	-	12 229	157 121	4,72%	7,22%
Sports Grounds and Picnic Sites		5 211 030	2 437 008	-19 350	7 628 688	5 161 655	747 535	1 073 951	856 515	2 678 001	4 950 687	9,80%	35,10%
Fencing of Netball Courts	CRR	350 000	-	-	350 000	350 000	-	-	304 348	304 348	45 652	0,00%	86,96%
Fencing: Sport Grounds (WC024)	DC-Comm	-	190 570	-	190 570	190 570	165 7 13	-	21 6 15	187 328	3 2 4 2	86,96%	98,30%
Jonkershoek Picnic Site upgrades	CRR	500 000	99 905	-	599 905	599 905	-	-	234 435	234 435	365 470	0,00%	39,08%
Jonkershoek Picnic Site upgrades	DC-Comm	-	48 500	-	48 500	48 500	42 174	-	-	42 17 4	6 3 2 6	86,96%	86,96%
Kayamandi Sports Ground	CRR	300 000	-	-	300 000	100 000	-	-	-	-	300 000	0,00%	0,00%
La Motte Open Air Gym	CRR	300 000	-	-	300 000	200 000	-	-	-	-	300 000	0,00%	0,00%
Recreational Equipment Sport	CRR	-	131 000	58 900	189 900	189 900	-	165 130	-	165 130	24 770	0,00%	86,96%
Re-Surface of Netball/Tennis Courts	CRR	-	274 718	-2 900	271 818	-2 900	-	-	-	-	271 818	0,00%	0,00%
Re-Surface of Netball/Tennis Courts	DC-Comm	-	123 495	-	123 495	-	-	-	-	-	123 495	0,00%	0,00%
Upgrade of Sport Facilities	DC-Comm	3 561 030	1 568 820	-	5 129 850	3 561 030	539 648	784 171	296 117	1 619 937	3 509 913	10,52%	31,58%
Installation of cricket nets	CRR	200 000	-	-75 350	124 650	-75 350	-	124 650	-	124 650	-	0,00%	100,00%
TOTAL - Capital		504 799 865	52 359 025	4 839 484	561 998 374	182 307 397	83 688 073	159 384 671	7 762 595			14,89%	0,00%

10. DEPARTMENT COMMUNITY SERVICES :KEY PERFORMANCE INDICATORS

No KPI's to display for the month of November 2023.

11. SPORT& FACILITIES RISK MANAGEMENT

Sport and Facilities	Halls
Criminals vandalises and forcefully removed council assets- this contribution to devastating the municipal	Outside lighting at Halls are too weak.
operational budgets.	Perimiter fencing are continuously vandalised and stolen during night time.
Lack of adequate security remains to be a challenge.	

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12. COMMUNITY SERVICES HUMAN RESOURCES:

Departmental Human Resources:	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023
Human Resources.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
STAFF COMPLEMENT (CURRENT PERMANENT)												
URBAN FORESTRY	5	5	5	5	5	5	5	5	5	5	5	
ORNAMENTAL HORTICULTURE	20	20	20	20	20	20	20	20	20	20	20	
NATURE CONSERVATION	18	18	18	18	18	18	18	18	18	18	18	
SPORT AND FACILITIES	34	34	34	34	34	34	34	33	33	34	34	
HALLS	14	14	14	14	14	14	14	14	14	14	14	
PARKS STB	34	34	34	34	34	34	34	34	34	34	34	
PARKS FHK	9	9	9	9	9	9	9	9	9	9	9	
CEMETERIES	13	13	13	13	13	13	13	13	13	13	13	
LIBRARIES	35	35	35	35	35	35	35	35	35	35	35	
WORKSHOP	2	2	2	2	2	2	2	2	2	2	2	
TOTAL	184	184	184	184	184	184	184	183	183	184	184	
FUNDED VACANCIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	2	2	2	2	2	2	2	2	2	2	2	
ORNAMENTAL HORTICULTURE	2	2	2	2	2	2	2	2	2	2	2	
NATURE CONSERVATION	2	2	2	2	2	2	2	2	2	2	2	

SPORT AND FACILITIES	4	4	4	4	4	4	4	4	4	4	4	
HALLS	2	2	2	2	2	2	2	2	2	2	2	1
PARKS	2	2	2	2	2	2	2	2	2	2	2	1
LIBRARIES	7	7	7	7	7	7	7	7	7	7	7	I
CEMETERIES	0	0	0	0	0	0	0	0	0	0	0	I /
WORKSHOP	1	1	1	1	1	1	1	1	1	1	1	I /
TOTAL	22	22	22	22	22	26	26	36	36	36	36	
EPWP STAFF	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
ORNAMENTAL HORTICULTURE & Free2Grow	25	25	25	25	25	25	0	0	0	13	16	
URBAN FORESTRY & MTP	5	5	5	5	5	5	0	0	0	0	0	/
NATURE CONSERVATION & AIP Projects	39	39	39	39	39	39	0	0	0	19	23	
SPORT AND FACILITIES	7	7	7	7	7	6	4	4	4	4	4	
HALLS	0	0	0	0	0	0	0	0	0	0	0	
PARKS & CEMETERIES	18	18	19	19	19	19	7	7	17	19	32	
WORKSHOP	0	0	0	0	0	0	0	0	0	0	0	
TOTAL	94	94	95	95	95	94	11	11	21	55	75	
TEMPORARY + RELIEVE STAFF	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
URBAN FORESTRY	0	0	0	0	0	0	0	0	0	0	0	1
ORNAMENTAL HORTICULTURE	0	0	0	0	0	0	0	0	0	0	0	
NATURE CONSERVATION	0	0	0	0	0	0	0	0	0	0	0	
SPORT AND FACILITIES	7	7	7	7	0	0	0	0	0	0	0	

HALLS	0	0	0	0	0	0	0	0	0	0	0	
PARKS	0	0	0	0	0	0	0	0	0	0	0	
LIBRARIES	0	0	0	0	0	0	0	0	0	0	0	
WORKSHOP	0	0	0	0	0	0	0	0	0	0	0	
TOTAL	7	7	7	7	0	0	0	0	0	0	0	
RETIREMENTS / RESIGNATIONS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
Retirement												
HALLS	0	0	0	0	0	0	0	0	0	0	0	
SPORT	0	0	0	0	0	0	0	0	0	0	0	
Retirement	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
PARKS	0	0	0	0	0	0	0	0	0			
Resignation	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
WORKSHOP	0	0	0	0	0	0	0	0	0	0	0	
TOTAL	0	0	0	0	0	0	0	0	0	0	0	
DISMISSALS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
RETRENCHMENTS	0	0	0	0	0	0	0	0	0	0	0	
INCAPACITIES	0	0	0	0	0	0	0	0	0	0	0	
DISABLED /	0	0	0	0	0	0	0	0	0	0	0	
CHRONIC ILLNESSES												
TOTAL	0	0	0	0	0	0	0	0	0	0	0	
INJURY ON DUTY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
URBAN FORESTRY	0	0	0	0	0	0	0	0	0	0	0	
ORNAMENTAL HORTICULTURE	0	0	0	0	0	0	0	0	0	0	0	
NATURE CONSERVATION	0	0	0	0	0	0	0	0	0	0	0	
SPORT AND FACILITIES	0	0	0	0	0	0	0	0	0	0	0	

HALLS	0	0	0	0	0	0	0	0	0	0	0	
PARKS	0	0	0	0	0	0	0	0	0	0	0	
LIBRARIES	0	0	0	0	0	0	0	0	0	0	0	
TOTAL	0	0	0	0	0	0	0	0	0	0	0	
TRAINING	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
URBAN FORESTRY	0	0	0	1	1	1	1	1	1	0	0	
ORNAMENTAL	0	0	0	3	3	3	3	3	3	0	0	
						0			0		0	
NATURE CONSERVATION	0	0	0	2	2	2	2	2	2	0	0	
SPORT AND	0	0	0	17	0	0	0	0	0	0	0	
FACILITIES												
PARKS STB &FHK	0	0	0	0	0	0	0	0	0	0	14	
LIBRARIES	0	0	0	0	0	0	0	0	0	0	0	
HALLS	0	0	0	2	2	2	2	2	2	0	0	
TOTAL	0	0	0	25	8	8	8	8	8	0	14	
TOTAL OVERTIME PRE-	0 JAN	0 FEB	0 MAR	25 APR	8 MAY	8 JUN	8 JUL	8 AUG	8 SEPT	0 OCT	14 NOV	DEC
TOTAL OVERTIME PRE- APPROVALS &	-	-	_		_	_	_	_	_	_		DEC
TOTAL OVERTIME PRE- APPROVALS & STANDBY	-	-	_		_	_	_	_	_	_		DEC
TOTAL OVERTIME PRE- APPROVALS & STANDBY URBAN FORESTRY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
TOTAL OVERTIME PRE- APPROVALS & STANDBY	JAN 6	FEB	MAR 2	APR 2	MAY 2	JUN 2	JUL 2	AUG 2	SEPT 2	OCT 3	NOV 3	DEC
TOTAL OVERTIME PRE- APPROVALS & STANDBY URBAN FORESTRY BEAUTIFICATION NATURE CONSERVATION	JAN 6 18 9	FEB 6 18 9	MAR 2 18 9	APR 2 18 9	MAY 2 18 9	JUN 2 18 9	JUL 2 18 9	AUG 2 18 9	2 18 9	OCT 3 18 9	NOV 3 19 9	DEC
TOTAL OVERTIME PRE- APPROVALS & STANDBY URBAN FORESTRY BEAUTIFICATION NATURE CONSERVATION SPORT AND	JAN 6 18	FEB 6 18	MAR 2 18	APR 2 18	MAY 2 18	JUN 2 18	2 18	AUG 2 18	SEPT 2 18	OCT 3 18	NOV 3 19	DEC
TOTAL OVERTIME PRE- APPROVALS & STANDBY URBAN FORESTRY BEAUTIFICATION NATURE CONSERVATION SPORT AND FACILITIES	JAN 6 18 9 34	FEB 6 18 9 34	MAR 2 18 9 34	APR 2 18 9 34	MAY 2 18 9 34	JUN 2 18 9 34	JUL 2 18 9 34	AUG 2 18 9 34	SEPT 2 18 9 34	OCT 3 18 9 34	NOV 3 19 9 34	DEC
TOTAL OVERTIME PRE- APPROVALS & STANDBY URBAN FORESTRY BEAUTIFICATION NATURE CONSERVATION SPORT AND FACILITIES HALLS	JAN 6 18 9 34 12	FEB 6 18 9 34 12	MAR 2 18 9 34 12	APR 2 18 9 34 12	MAY 2 18 9 34 12	JUN 2 18 9 34 12	JUL 2 18 9 34 12	AUG 2 18 9 34 12	SEPT 2 18 9 34 12	OCT 3 18 9 34 12	NOV 3 19 9 34 12	DEC
TOTAL OVERTIME PRE- APPROVALS & STANDBY URBAN FORESTRY BEAUTIFICATION NATURE CONSERVATION SPORT AND FACILITIES HALLS PARKS	JAN 6 18 9 34 12 45	FEB 6 18 9 34 12 45	MAR 2 18 9 34 12 45	APR 2 18 9 34 12 45	MAY 2 18 9 34 12 45	JUN 2 18 9 34 12 45	JUL 2 18 9 34 12 45	AUG 2 18 9 34 12 45	SEPT 2 18 9 34 12 45	OCT 3 18 9 34 12 45	NOV 3 19 9 34 12 45	DEC
TOTAL OVERTIME PRE- APPROVALS & STANDBY URBAN FORESTRY BEAUTIFICATION NATURE CONSERVATION SPORT AND FACILITIES HALLS PARKS CEMETERIES	JAN 6 18 9 34 12 45 13	6 18 9 34 12 45 13	MAR 2 18 9 34 12 45 13	APR 2 18 9 34 12 45 13	MAY 2 18 9 34 12 45 13	JUN 2 18 9 34 12 45 13	JUL 2 18 9 34 12 45 13	AUG 2 18 9 34 12 45 13	2 18 9 34 12 45 13	OCT 3 18 9 34 12 45 13	NOV 3 19 9 34 12 45 13	DEC
TOTAL OVERTIME PRE- APPROVALS & STANDBY URBAN FORESTRY BEAUTIFICATION NATURE CONSERVATION SPORT AND FACILITIES HALLS PARKS CEMETERIES LIBRARIES	JAN 6 18 9 34 12 45 13 0	FEB 6 18 9 34 12 45 13 0	MAR 2 18 9 34 12 45 13 0	APR 2 18 9 34 12 45 13 0	MAY 2 18 9 34 12 45 13 0	JUN 2 18 9 34 12 45 13 0	JUL 2 18 9 34 12 45 13 0	AUG 2 18 9 34 12 45 13 0	SEPT 2 18 9 34 12 45 13 0	OCT 3 18 9 34 12 45 13 0	NOV 3 19 9 34 12 45 13 0	DEC
TOTAL OVERTIME PRE- APPROVALS & STANDBY URBAN FORESTRY BEAUTIFICATION NATURE CONSERVATION SPORT AND FACILITIES HALLS PARKS CEMETERIES	JAN 6 18 9 34 12 45 13	6 18 9 34 12 45 13	MAR 2 18 9 34 12 45 13	APR 2 18 9 34 12 45 13	MAY 2 18 9 34 12 45 13	JUN 2 18 9 34 12 45 13	JUL 2 18 9 34 12 45 13	AUG 2 18 9 34 12 45 13	2 18 9 34 12 45 13	OCT 3 18 9 34 12 45 13	NOV 3 19 9 34 12 45 13	

13. OVERTIME STATISTICS FOR COMMUNITY SERVICES

OVERTIME & STANDBY HOURS WORKED	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
URBAN FORESTRY	0	0	0	1	6	439	18	53	160	114	62	
BEAUTIFICATION	0	544	491	419	174	0	612	601	630	881	1019	
NATURE CONSERVATION	306	0	30	30	30	294	28	228	577	363	659	
SPORT AND FACILITIES	672,20	747.5	554.5	449.5	494.5	233,5	382,5	360	336	716,5	457,5	
HALLS	272	378	331	386	414.5	332,50	424,5	373	440,5	465,5	405,5	
PARKS	507	610	1258	1325	1270	40	1134	1426	1388	2137	1938	
CEMETERIES	11,5	155.5	304	155	169.5	218,5	217	135,4	150,4	220,5	111	
WORKSHOP	5	38	12.5	18	36	18	44	43	75	61.5	67	
TOTAL	1773.70	2473	2981	2783.5	2594.5	1575.5	2860	3219.4	3756.9	4959	4719	

1.



2024-03-07

7.2.5 MONTHLY REPORT: SPORT: DECEMBER 2023

Collaborator No:

IDP KPA Ref No:

Meeting Date: 7 March 2024

1. SUBJECT: SPORT: DECEMBER 2023 MONTHLY REPORT

2. PURPOSE

To notify the Committee of the monthly activities (ANNEXURE A) that were conducted by the Sports Section for December 2023.

3. DELEGATED AUTHORITY

Council establishes the committees and appoints the members, whilst the Executive Mayor appoints the Chairpersons. The Section 80 committees have no decision-making authority and make recommendations to the Executive Mayor on items that advice was required by the Executive Mayor.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sports Section for the month of December 2023 to the Committee for notification.

5. **RECOMMENDATION**

that the monthly reports of Sports for December 2023, be noted by the Committee.

6. DISCUSSION / CONTENTS

6.1 Background

The Sub-section specialises in maintaining sports grounds and Facilities in the WCO24.

6.2 <u>Discussion</u>

The Sport Section prepares sports fields for different teams and sporting codes varying from cricket, rugby, soccer, hockey, tennis, netball and the swimming pool. All our sports grounds combined together make 37.5 hectares. The Sport Section has 33 employees to render this service.

6.3 <u>Financial Implications</u>

There are no financial implications should the recommendations as set out in the report be accepted.

As per the approved budget.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

2024-03-07

6.5 <u>Staff Implications</u>

This report has no additional staff implications to the Municipality.

6.6 <u>Previous / Relevant Council Resolutions</u>

None

6.7 <u>Risk Implications</u>

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 <u>Municipal Manager</u>

Contents noted.

ANNEXURES

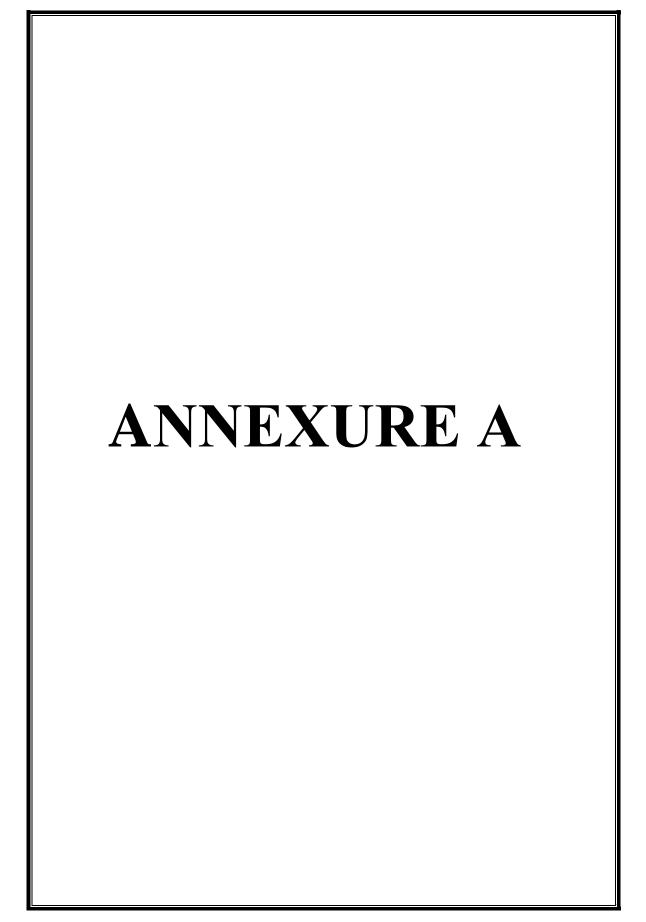
Annexure A: Sport Monthly Report for December 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Albert van der Merwe	
Position	Manager: Community Services	
DIRECTORATE	Community and Protection Services	
CONTACT NUMBERS	Ext 8161	
E-MAIL ADDRESS	albert.vandermerwe@stellenbosch.gov.za	
REPORT DATE		

DIRECTOR: COMMUNITY AND PROTECTION SERVICES

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.







MONTHLY REPORT DECEMBER 2023

SPORT SECTION

COMMUNITY SERVICES

age 01

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age 60

SPORTS AND FACILITIES

1. GENERAL

All sport facilities are open and fully functional.

2. TRAINING

None.

3. SPORT AND HALLS: CHALLENGES, GOOD NEWS, SPORT CODES

All security concerns are reported to Law Enforcement as received from staff, sport councils and communities.

The Section 80 committee members visited the sport facilities and the Sport Section is in the process of compiling a report to discuss the critical defects.

4. SPORTS FACILITIES MANAGEMENT PLAN

User Agreement of Pniel Sport Council is outstanding, they are awaiting the election of a new sport council, the SSRA undertook facilitate the process.

A workshop is planned with the SSRA and Sport Councils to discuss the roles, responsibilities and expectations as illustrated in the User Agreement.

5. RECREATION FACILITIES

Cloetesville swimming pool is fully operational. Jonkershoek Picnic Site is currently closed due to disastrous floods. Repairing the roads has also commenced and the section await the procurement the procurement of machinery to reinstate the roads. The opening of the facility is undefined

6. EVENTS FOR SPORTS AND HALLS

None.

7. SPORTING ACTIVITIES AT OUR FACILITIES: DECEMBER 2023

Sports Facility	Soccer (includes: practices and matches)	Rugby (includes: practices and matches)	Cricket (includes: practices and matches)	Hockey (includes: practices and matches)	Baseball (includes: practices and matches)	Netball (includes: practices and matches)	Special events
lda's Valley	4	0	4	0	0	0	
Cloetesville	5	0	6	0	0	0	
Kayamandi	5	0	0	0	0	0	
Van Der Stel	3	0	5	0	0	0	
Jamestown	8	0	0	0	0	0	
Raithby	0	0	2	0	0	0	
Kylemore	0	0	2	0	0	0	
Pniel	0	0	8	0	0	0	
Lanquedoc	0	0	0	0	0	0	
Wemmershoek	0	0	2	0	0	0	
La Motte	0	0	0	0	0	0	
Groendal	2	0	4	0	0	0	
Klapmuts	2	0	4	0	0	0	
Jonkershoek	0	0	0	0	0	0	
Papplaas	0	0	0	0	0	0	
De Novo	2	0	0	0	0	0	
Nietvoorbij	0	0	0	0	0	0	

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8. VANDALISM BREAK-INS AT SPORTS FACILITIES: DECEMBER 2023

DATE	LOCATION	COMPLAINT	FEEDBACK/COMMENT
None		•	•

9. CAPITAL PROJECT 2023/24 FEEDBACK

¥	Projects	Fund	Original Budget	Adjustment Budget	Virements	Amended Budget	Planned Expenditure	Actual Expenditure	Shadows (Orders)	Provisional Cost	Actuals + Shadows & Provisional •	Balance R	Actual Exp %	Committed %
Hall			350 000	-	19 350	369 350	194 350		4 229	-	12 229	357 121	2,17%	3,31%
С	community Hall	CRR	200 000	-	-	200 000	100 000	-	-	-	-	200 000	0,00%	0,00%
F	umiture, Tools & Equipment Halls	CRR	150 000	-	19 350	169 350	94 350	8 0 0 0	4 229	-	12 229	157 121	4,72%	7,22%
Spo	Sports Grounds and Picnic Sites		5 211 0 30	2 437 008	-19 350	7 628 688	5 161 655	747 535	1 073 951	856 515	2 678 001	4 950 687	9,80%	35,10%
F	encing of Netball Courts	CRR	350 000	-	-	350 000	350 000	-	-	304 348	304 348	45 652	0,00%	86,96%
F	encing: Sport Grounds (WC024)	DC-Comm	-	190 570	-	190 570	190 570	165 713	-	21 6 15	187 328	3 2 4 2	86,96%	98,30%
J	onkershoek Picnic Site upgrades	CRR	500 000	99 905	-	599 905	599 905	-	-	234 435	234 435	365 470	0,00%	39,08%
J	onkershoek Picnic Site upgrades	DC-Comm	-	48 500	-	48 500	48 500	42 174	-	-	42 17 4	6 3 2 6	86,96%	86,96%
K	ayamandi Sports Ground	CRR	300 000	-	-	300 000	100 000	-	-	-	-	300 000	0,00%	0,00%
La	a Motte Open Air Gym	CRR	300 000	-	-	300 000	200 000	-	-	-	-	300 000	0,00%	0,00%
R	lecreational Equipment Sport	CRR	-	131 000	58 900	189 900	189 900	-	165 130	-	165 130	24 770	0,00%	86,96%
R	e-Surface of Netball/Tennis Courts	CRR	-	274 718	-2 900	271 818	-2 900	-	-	-	-	271 818	0,00%	0,00%
R	e-Surface of Netball/Tennis Courts	DC-Comm	-	123 495	-	123 495	-	-	-	-	-	123 495	0,00%	0,00%
U	pgrade of Sport Facilities	DC-Comm	3 561 030	1 568 820	-	5 129 850	3 561 030	539 648	784 171	296 117	1 619 937	3 509 913	10,52%	31,58%
In	stallation of cricket nets	CRR	200 000	-	-75 350	124 650	-75 350	-	124 650	-	124 650	-	0,00%	100,00%
T01	TAL - Capital		504 799 865	52 359 025	4 839 484	561 998 374	182 307 397	83 688 073	159 384 671	7 762 595			14,89%	0,00 %

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10. DEPARTMENT COMMUNITY SERVICES : KEY PERFORMANCE INDICATORS

Ref	КРІ	Unit of Measurement	КРІ Туре	MSC								MSC		-	Overall Perfor December 2023 to I		December 2023	
					Original Target	Driginal Target Target Adjustments Target Target Description Actual R Performance Comment					Original Target	Target	Actual R					
D2040	Spend the Recreation, Sport Grounds and Halls approved Capital Budget	Percentage of approved Capital Budget of the Recreation, Sport Grounds and Halls actually spent by 30 June		Whole Municipal Area: All		0%	30%		0% R		30%							
D2041	Capital spending committed on the financial management system	Percentage Capital Budget committed by 31 March (30% by September, 60% by December and 90% by March)	[Unspecified]	Whole Municipal Area: All	60%	0%	60%		0% R		60%	60%	0% R					
D2042	Submission of final bid specifications for all capital projects to the Bid Specification Committee (BSC) (2024/25)	5	[Unspecified]	Whole Municipal Area: All	0%	0%	0%		0% N/#		0%	0%	0% N/A					
D2043	Submission of detailed procurement needs for all operational projects to the Supply Chain Management (SCM) Department	Number of quarterly detailed procurement needs submitted to SCM within 10 days before start of the quarter		Whole Municipal Area: All	1	0	1		1 G	Attached the print screen of procurement needs submitted to SCM for the Department.	1	1	1 G					
D2044	Attendance of Quarterly Occupation Health and Safety (OHS) meetings	Number of quarterly OHS meetings attended by the manager or secondee	[Unspecified]	Whole Municipal Area: All	1	0	1		1 G	Attached the attendance register of the quarterly meeting attended by the manager	1	1	1 G					
D2045	Submission of a list of SOPs to be developed or reviewed to the Senior Manager: Community Services	Number lists of SOPs to be developed or review submitted to the Senior Manager: Community Services by 31 July	[Unspecified]	Whole Municipal Area: All	0	0	0		0 N/A		0	0	0 N/A					
D2046	Develop or Review Standard Operating Procedures (SOPs) within the Section: Recreation, Sport Grounds and Halls	Percentage of SOPs Developed or Reviewed of which must 50% must be completed by December and 100% by 30 June	[Unspecified]	Whole Municipal Area: All	50%	0%	50%	, ,	100% B	Attached the SOPs developed and signed by the Director.	50%	50%	100% B					
D2047	Facilitation of Sport meetings	Number of monthly Sport meetings facilitated	[Unspecified]	Whole Municipal Area: All	2	0	2	2	2 G	See attached attendance registers.	2	2	2 G					
D2125	Submission of the Swimming Pool policy to the Senior Manager: Community Services	Number of Swimming Pool policies submitted to the Senior Manager: Community Services by 30 June	[Unspecified]	Whole Municipal Area: All	0	0	0		0 N/A		0	0	0 N/A					
D2165	Facilitation of the Annual Mayoral Youth Cup	Number of Annul Mayoral Youth Cups facilitated by 30 June	[Unspecified]	Whole Municipal Area: All	0	0	0		0 N/A		0	0	0 N/A					

Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the	4
		selected period.	
R	KPI Not Met	0% <= Actual/Target <= 74.999%	2
0	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
	KPI Met	Actual meets Target (Actual/Target =	3
		100%)	
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
В	KPI Extremely Well Met	150.000% <= Actual/Target	1
	Total KPIs:		10

11. SPORT& FACILITIES RISK MANAGEMENT

Sport and Facilities	Halls
Criminals vandalises and forcefully removed council assets- this contribution to devastating the municipal	Outside lighting at Halls are too weak.
operational budgets. Lack of adequate security remains to be a challenge.	Perimiter fencing are continuously vandalised and stolen during night time.

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12. COMMUNITY SERVICES HUMAN RESOURCES:

Departmental	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023
Human Resources:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
	JAN	FEB	IVIAR	APR		JUN	JUL	AUG	SEPT		NOV	DEC
STAFF COMPLEMENT (CURRENT PERMANENT)												
URBAN FORESTRY	5	5	5	5	5	5	5	5	5	5	5	5
ORNAMENTAL HORTICULTURE	20	20	20	20	20	20	20	20	20	20	20	20
NATURE CONSERVATION	18	18	18	18	18	18	18	18	18	18	18	18
SPORT AND FACILITIES	34	34	34	34	34	34	34	33	33	34	34	34
HALLS	14	14	14	14	14	14	14	14	14	14	14	14
PARKS STB	34	34	34	34	34	34	34	34	34	34	34	34
PARKS FHK	9	9	9	9	9	9	9	9	9	9	9	9
CEMETERIES	13	13	13	13	13	13	13	13	13	13	13	13
LIBRARIES	35	35	35	35	35	35	35	35	35	35	35	35
WORKSHOP	2	2	2	2	2	2	2	2	2	2	2	2
TOTAL	184	184	184	184	184	184	184	183	183	184	184	184
FUNDED VACANCIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
URBAN FORESTRY	2	2	2	2	2	2	2	2	2	2	2	2
ORNAMENTAL HORTICULTURE	2	2	2	2	2	2	2	2	2	2	2	2
NATURE CONSERVATION	2	2	2	2	2	2	2	2	2	2	2	2

SPORT AND FACILITIES	4	4	4	4	4	4	4	4	4	4	4	4
HALLS	2	2	2	2	2	2	2	2	2	2	2	2
PARKS	2	2	2	2	2	2	2	2	2	2	2	2
LIBRARIES	7	7	7	7	7	7	7	7	7	7	7	7
CEMETERIES	0	0	0	0	0	0	0	0	0	0	0	0
WORKSHOP	1	1	1	1	1	1	1	1	1	1	1	1
TOTAL	22	22	22	22	22	26	26	36	36	36	36	36
EPWP STAFF	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
ORNAMENTAL HORTICULTURE & Free2Grow	25	25	25	25	25	25	0	0	0	13	16	16
URBAN FORESTRY & MTP	5	5	5	5	5	5	0	0	0	0	0	0
NATURE CONSERVATION & AIP Projects	39	39	39	39	39	39	0	0	0	19	23	23
SPORT AND FACILITIES	7	7	7	7	7	6	4	4	4	4	4	4
HALLS	0	0	0	0	0	0	0	0	0	0	0	0
PARKS & CEMETERIES	18	18	19	19	19	19	7	7	17	19	32	32
WORKSHOP	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	94	94	95	95	95	94	11	11	21	55	75	75
TEMPORARY + RELIEVE STAFF	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
URBAN FORESTRY	0	0	0	0	0	0	0	0	0	0	0	0
ORNAMENTAL HORTICULTURE	0	0	0	0	0	0	0	0	0	0	0	0
NATURE CONSERVATION	0	0	0	0	0	0	0	0	0	0	0	0
SPORT AND FACILITIES	7	7	7	7	0	0	0	0	0	0	0	0

HALLS	0	0	0	0	0	0	0	0	0	0	0	0
PARKS	0	0	0	0	0	0	0	0	0	0	0	0
LIBRARIES	0	0	0	0	0	0	0	0	0	0	0	0
WORKSHOP	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	7	7	7	7	0	0	0	0	0	0	0	0
RETIREMENTS / RESIGNATIONS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
Retirement												
HALLS	0	0	0	0	0	0	0	0	0	0	0	0
SPORT	0	0	0	0	0	0	0	0	0	0	0	0
Retirement	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
PARKS	0	0	0	0	0	0	0	0	0			
Resignation	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
WORKSHOP	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0
DISMISSALS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
RETRENCHMENTS	0	0	0	0	0	0	0	0	0	0	0	0
INCAPACITIES	0	0	0	0	0	0	0	0	0	0	0	0
DISABLED /	0	0	0	0	0	0	0	0	0	0	0	0
CHRONIC ILLNESSES												
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0
INJURY ON DUTY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
URBAN FORESTRY	0	0	0	0	0	0	0	0	0	0	0	0
ORNAMENTAL HORTICULTURE	0	0	0	0	0	0	0	0	0	0	0	0
NATURE CONSERVATION	0	0	0	0	0	0	0	0	0	0	0	0
SPORT AND FACILITIES	0	0	0	0	0	0	0	0	0	0	0	0

HALLS	0	0	0	0	0	0	0	0	0	0	0	0
PARKS	0	0	0	0	0	0	0	0	0	0	0	0
LIBRARIES	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0
TRAINING	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
URBAN FORESTRY	0	0	0	1	1	1	1	1	1	0	0	0
ORNAMENTAL HORTICULTURE	0	0	0	3	3	3	3	3	3	0	0	0
NATURE CONSERVATION	0	0	0	2	2	2	2	2	2	0	0	0
SPORT AND FACILITIES	0	0	0	17	0	0	0	0	0	0	0	0
PARKS STB & FHK	0	0	0	0	0	0	0	0	0	0	14	14
LIBRARIES	0	0	0	0	0	0	0	0	0	0	0	0
HALLS	0	0	0	2	2	2	2	2	2	0	0	0
TOTAL	0	0	0	25	8	8	8	8	8	0	14	14
OVERTIME PRE- APPROVALS & STANDBY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
URBAN FORESTRY	6	6	2	2	2	2	2	2	2	3	3	121
BEAUTIFICATION	18	18	18	18	18	18	18	18	18	18	19	
NATURE CONSERVATION	9	9	9	9	9	9	9	9	9	9	9	714
SPORT AND FACILITIES	34	34	34	34	34	34	34	34	34	34	34	867
HALLS	12	12	12	12	12	12	12	12	12	12	12	296
PARKS	45	45	45	45	45	45	45	45	45	45	45	1086
CEMETERIES	13	13	13	13	13	13	13	13	13	13	13	89,5
WORKSHOP	2	2	2	2	2	2	2	2	2	2	2	45
TOTAL	137	137	133	133	133	133	133	133	133	136	137	3218,5

Fage /

13. OVERTIME STATISTICS FOR COMMUNITY SERVICES

OVERTIME & STANDBY HOURS WORKED	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEPT	ОСТ	NOV	DEC
URBAN FORESTRY	0	0	0	1	6	439	18	53	160	114	62	121
BEAUTIFICATION	0	544	491	419	174	0	612	601	630	881	1019	
NATURE CONSERVATION	306	0	30	30	30	294	28	228	577	363	659	714
SPORT AND FACILITIES	672,20	747.5	554.5	449.5	494.5	233,5	382,5	360	336	716,5	457,5	867
HALLS	272	378	331	386	414.5	332,50	424,5	373	440,5	465,5	405,5	296
PARKS	507	610	1258	1325	1270	40	1134	1426	1388	2137	1938	1086
CEMETERIES	11,5	155.5	304	155	169.5	218,5	217	135,4	150,4	220,5	111	89,5
WORKSHOP	5	38	12.5	18	36	18	44	43	75	61.5	67	45
TOTAL	1773.70	2473	2981	2783.5	2594.5	1575.5	2860	3219.4	3756.9	4959	4719	3218,5



SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-03-07

7.2.6 MONTHLY REPORT: LIBRARIES: NOVEMBER 2023

Collaborator No: IDP KPA Ref No: File Plan: Meeting Date: 7 March 2024

1. SUBJECT: MONTHLY REPORT: LIBRARIES: NOVEMBER 2023

2. PURPOSE

To notify the Committee of the monthly activities **(ANNEXURE A)** that was conducted by the Sections: Libraries for November 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sections: Libraries for the month of November 2023 to the Committee for notification.

5. **RECOMMENDATION**

that the monthly reports by the Sections: Libraries for November 2023, be noted by the Committee.

6. DISCUSSION / CONTENTS

6.1 Background

The Section: Libraries specialises in public liaison, ad hoc projects and the promotion of literature within the Greater Stellenbosch Area.

6.2 <u>Discussion</u>

The Libraries Section consists of one Manager: Library Services, and five Senior Librarians to manage this section effectively. Their main functions are to provide effective and efficient library service to clients and to promote culture of reading.

6.3 <u>Financial Implications</u>

None

6.4 <u>Legal Implications</u>

The recommendations in this report comply with Council's policies and all applicable legislation.

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-03-07

6.5 <u>Staff Implications</u>

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 <u>Risk Implications</u>

The risks are addressed through the content of the report.

6.8 <u>Comments from Senior Management</u>

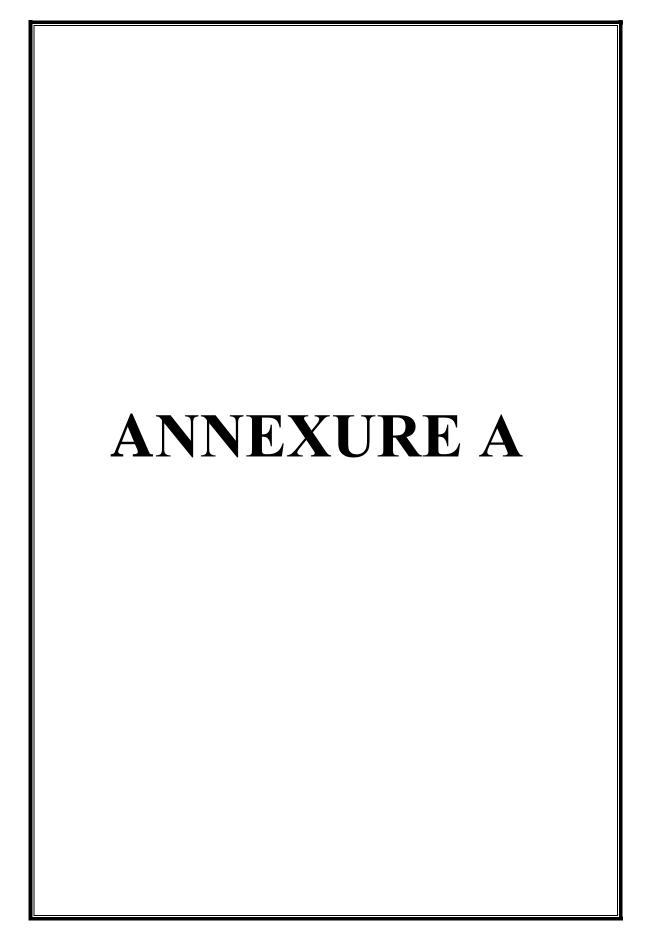
No comment requested.

6.9 <u>Municipal Manager</u>

Contents noted.

ANNEXURES

Annexure A: Libraries Monthly Report for November 2023.



MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

	Adults	Children	ICT Only		TOTAL OF		
Female	ruunto	onnoren	7			7	
Male			5		Males	5	
			1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1		GRAND TOTAL	12	
	101	AL WEWBERSHIP	0				
	the second se	LIBRARY		ILL / IMP	PALA	PHOTOCOPIES	GATE
Ebooks	AudioBooks		TOTAL		TOTAL	Total	
							T
		Membersh	ip	Own requests Supplied to other librarie	0	110	
	Male OVERDRIVE / L	Male TOT	Female Male TOTAL MEMBERSHIP	Female 7 Male 5 TOTAL MEMBERSHIP 0	Female 7 Male 5 TOTAL MEMBERSHIP 0 OVERDRIVE / LIBBY STATS LIBRARY FOR THE BLIND	Female 7 Male 5 Males 6 TOTAL MEMBERSHIP 0	Female 7 Male 5 Males 5 GRAND TOTAL MEMBERSHIP 0 OVERDRIVE / LIBBY STATS LIBRARY FOR THE BLIND

Circulation total (books & AV media):

ä	Adults:		2	211																	
1		AF			1	EF		X	F	111.55					NF				1		Prov
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl	pamp	Entries
Sub total	73	33		93	11		1			3	[]	12	1				$ \longrightarrow $	1		PP	(n.a.)
Total		Sector					. bran a f								18		A		and the second		

3	Childre	n:		36														-		100	
		AJF		0	EJF	10.021	1000	XJF	1.20		-	Sec. 1	JN	F		2.3			Perio	dicals	19-14
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxinf	bri	bsi	bsisl	pam	pan	pjm	pjn
Sub total	6	14	0	6	10										,			6	pan	pjn	- PJII
Total		20		10.00	16			0				TIM	0							6	

	AV mat	erial:		0													1	A POST	Oth	er:
	Audio Books		С	Ds	1	CASS	ETTES	Records		n di	DVD		140	12:51	VID	EO	234	тс	DYS	ІСТ
Cub tatal	sabc	ecdra	ecdrj	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	tg	vdg	Computer
Sub total									6											Circulation
Total	0			0		1 C 3	0	0				in the second	A AL	1.15%)			0	15

Signature:

LIBRARIAN:

DATE: 01/12/2023

____ MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library FRANSCHHHOEK LIBRARY

Month & Year: Nov-23

.

MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

Name of Library FRANSCHHHOEK LIBRARY

Month & Year: Nov-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Reading Circles				
Reading Programs :				
Arbor Day Event with the Adults				
OR ANY OTHER PROJECTS NOT METIONED:				
		TOTAL:	6	65

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN:

DATE: 01/12/2023

MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library FRANSCHHHOEK LIBRARY

Month & Year: Nov-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Visits to schools				
Services to Old Age Homes		Fleur de Lis / Housebounds	17	
OR ANY OTHER PROJECTS NOT METIONED:	Ek's nie bang ni€		1	1
	pp Gender Violer			

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN:

DATE: 01/12/2023

WCLS 20 Page 86^{ated: 31 May 2022}

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL DEDORT

								INION		STATIS		EPURI									
	Name o	of Library	Groend	al						-	Month	& Year:	Nov-23					-			
	==																				
A: MEMBE	RSHIP			Ad	ults	Chi	dren	ICT	Only	1					TOTAL			1			
			Female		ants	UIII								Female		GENDER	0				
			Male	-						1				Males			0				
					0		(0	0				GRAND	TOTAL		0				
					TOT	TAL MEN	IBERSHIP]											
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B: OTHER		_		/ LIBBY S			LIBRAR	Y FOR THI	and the second second	-		ILL	/ IMPAL	A				COPIES			COUNTER
		EDC	ooks	Audio	Books	5	Member	chin	TOTAL	-	Our room	unante.		1.000	TOTAL			tal			otal
		L				i i	wember	snip	G		Own request Supplied		ibrarian				3	50	L	5	553
										đ	Supplieu	to other i	ibruries		0	1					
									_			_									
C: CIRCUL	ATION													Tot	al book	& perio	dical circ	ulation:		1 114	
														Circu	lation to	otal (boo	ks & AV	media):		1 115	
	Adults:		7	/90																	
		AF			E	F	1.42 U.m.	X	F		1			2.1.1.1	NF	1-1-72		2.3	-		Prov
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl	pamp	- Contraction of the
Sub total	526	141	1	50	1	1	7	2	1	18		25					2	15		panp	(n.a.)
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	Childre	n۰	3	324																	
	Ginare	AJF			EJF	-		XJF		1		1	JN	c		1			Perio	odicals	
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjsl	nam		nim	Lata
Sub total	65	121	7	29	62	7	6	4	3	5	15	- Oljin	- Dijin	0Ajini	515	USJ	DSJSI	pam	pan	pjm	pjn
Total		193			98			13			The same		20			1.1		1000		0	1
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																	0				
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Total	0	3-175		0	10-00-00		0	0			1	ALTIQUE				0		()		

Signature:

LIBRARIAN: MTHANDAZO NTSHAM

DATE: 31/11/2023

Name of Library Groendal

Month & Year: Nov-23

Name of Library Groendal

Month & Year: Nov-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Exam session	Study session	16-18	2	22
OR ANY OTHER PROJECTS NOT METIONED:				
In the second second second second		TOTAL	2	22

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: MTHANDAZO NTSHAM

DATE: 01/12/2023

Name of Library Groendal

Month & Year: Nov-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Display	Movember	adults and young adults	1	Patrons
Display	Exams	08-18years, school kids	1	School kids
Display	Picture books	4-12years	1	School kids
Display	Gender base	adults and young adults	2	patrons
Display	book s	kids	1	2
Inceba	Ecd	Adults	4	20
Sinothando choir	chior	adults and young adults	4 weekends	30-64
OR ANY OTHER PROJECTS NOT METIONED:				
		TOTAL:	10	22

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: MTHANDAZO NTSHAM

DATE: 01/12/2023

WCLS 20 Page 89 ated: 31 May 2022

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

											IICAL K										
	Name o	f Library	STELLEN	BOSCH						-	Month	& Year:	Nov-23					_			
MEMBE	RSHIP																				
			ſ	Adu	lts	Chi	dren	ICT	Only	1			Ĵ	100	TOTAL	GENDER		1			
		1	Female		4265		920		249					Females		54	34	1			
			Male		1801		770		394	1				Males		29		1			
			[6066		1 690		643	1			1	GRAND	TOTAL	83	_	1			
			[No 7-17	тот	AL MEM	BERSHIP	83	99	1			3		Dec a se			1			
OTHER		Eboo		LIBBY ST Audiot			LIBRARY Members		TOTAL		Own requ	lests	/ IMPAL	A	TOTAL 0		To	ocopies otal 076			OUNTE tal 12
CIRCULA	TION										Supplied 1	to other l	braries			& period tal (bool				6 656 6 670	
: CIRCULA	ATION Adults:		34	197							Supplied 1	to other l	braries		al book	& perioc					
		AF	34	197	E	F		X	F		Supplied 1	to other l	braries		al book	& perioc					Pro
	Adults: baaf	balp	bat	beaf	belp	ber	bet	X biaf	F	baanf	Supplied 1	to other l	beanfl		al book ation to	& perioc					and the second
ub total	Adults:	balp 242			belp 89	ber 2	bet 93	biaf O	bxaf 6				:	Circul	al book ation to NF	& perioc stal (bool	ks & AV	' media):	Y	6 670	Prov Entric (n.a.
ub total	Adults: baaf	balp	bat	beaf	belp	ber 2		biaf	bxaf 6	baanf	baanfl	beanf	beanfl	Circul bfanf	al book ation to NF bianf	& perioc stal (boo bxanf	ks & AV bra	' media): bsa	bsasl	6 670 pamp	Entr (n.a
ub total Total	Adults: baaf	balp 242 1 264	bat 34	beaf	belp 89	ber 2		biaf O	bxaf 6	baanf	baanfl	beanf	beanfl	Circul bfanf 0	al book ation to NF bianf 0	& perioc stal (boo bxanf	ks & AV bra	' media): bsa	bsasl O	6 670 pamp	Entr (n.a
ub total Tota l	Adults: baaf 988 Childrer bajf	balp 242 1 264	bat 34	beaf 1 251	belp 89 14	ber 2		biaf O	bxaf 6	baanf	baanfl	beanf 571	beanfi 10 JNF	Circul bfanf 0	al book ation to NF bianf 0 790	& perioc stal (bool bxanf 0	ks & AV bra 1	⁷ media): bsa 57	bsasl 0 Perio	6 670 pamp 0	Entri (n.a 2
ub total Total	Adults: baaf 988 Childrer	balp 242 1 264 n: AJF	bat 34 31	beaf 1 251	belp 89 14 EJF	ber 2 35	93	biaf 0 6 XJF	bxaf 6	baanf 149	baanfl 2	beanf	beanfl 10	Circul bfanf 0	al book ation to NF bianf 0	& perioc stal (boo bxanf	ks & AV bra	' media): bsa	bsasl O	6 670 pamp 0	Entr (n.a

	AV mat	erial:	1	.4								_							Oth	er:
	Audio Books						ETTES	Records			DVD			VID	EO		то	YS	ІСТ	
	sabc ecdra ecdrj slcc smc sac						slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvif	vvjnf	tg	vdg	Computer
Sub total	0	0	0	0	2	0	0	0	12 0 0 0 0				0	0	0	0	-6		Circulation	
Total	0			2	1 11		0	0		P	12	6 A.		10.00	0)				1 012

Signature:

LIBRARIAN: SONIA PAULSE

DATE: 04/12/2023

.

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

Name of Library STELLENBOSCH

Month & Year: Nov-23

Name of Library STELLENBOSCH

Month & Year: Nov-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
e.g. Reading Circles				
e.g. Reading Programs e.g. Superhero Boys Loves Reading		Book : Chris Vorster	1	30
e.g. Reading Lists e.g. lists for 7-12 years were distributed				
e.g. Book Clubs				
e.g. Story Hours/Time/Telling/Virtual e.g. storytelling on FB			4	45
e.g. Class visits to library			20	650
e.g. Early Child Development				
e.g. Information Literacy		ongoing with new patrons		
e.g. Library Orientation		ongoing with new patrons		20
e.g. Departmental Programmes				
e.g. Digital Literacy e.g. ICT Cadet introduced Skype to users		Cv, mail accounts	3	15
OR ANY OTHER PROJECTS NOT METIONED:				
			_	
		TOTAL:	28	760

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: SONIA PAULSE

DATE: 04/12/2023

Name of Library STELLENBOSCH

Month & Year: Nov-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
e.g. Visits to schools				
e.g. Services to Old Age Homes			9	75
e.g. Block Loans to schools				
e.g. Holiday Programs e.g. face painting for 5-6 year olds				
e.g. Displays e.g. World Book Day			11	3412
e.g. Exhibitions e.g. exhibitions on COVID				
e.g. Library Spaces: Bookings			20	100
e.g. Library Week				
e.g. Spelling Bees e.g. primary school spelling bee				
e.g. Prison Visits				
e.g. Craft Workshops e.g. create your own jewelry				
e.g. Hospital / Home Visits				
e.g. Marketing in other media sources e.g. FB, websites, etc.		Libby: new and exiting patrons	ongoing	20

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: SONIA PAULSE

DATE: 04/12/2023

WCLS 20 Page 9'B^{lated: 31 May 2022}

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

	Name of	Library	Cloetes	ville							Month	& Year:	Nov-23					2			
: MEMBE	RSHIP																				
				Adı	ults	Chi	Idren	ICT (Only				1		TOTAL	GENDER	6 T	1			
			Female		2196		752		29					Females		29		1			
			Male		877		639		64					Males		15	80	1			
				-4-55	3073	-	1 391	an 2 F	93					GRAND	TOTAL	45	57	1			
			l		TOT	AL MEN	BERSHIP	4 5	57												
B: OTHER		OVE Ebo		LIBBY S Audiol	and the second se		LIBRARY		BLIND TOTAL		Own requ Supplied	vests	/ IMPAL		TOTAL 1	1	To	ocopies ital 51			OUNT otal 942
C: CIRCULA			5	65														culation: media):		855 864	
	ATION Adults:	AF	5	65	F	F		×	E					Circul							
		AF balp	5 bat	65 beaf	E	F	bet	X		baanf	baanfl	beanf	beanfl	Circul	ation to	tal (boo	ks & AV	media):	head	864	-
1	Adults:		193		E belp 3		bet 1	X biaf	F bxaf	baanf 58	baanfl	beanf 36	beanfl	Circul					bsasl		Pro Entri (n.a
1	Adults: baaf	balp	bat	beaf	belp	ber			bxaf	baanf 58	baanfl	beanf 36	beanfl	Circul	ation to	tal (boo	ks & AV	media):	bsasl	864	Entri
Sub total Total	Adults: baaf	balp 164 406	bat 6	beaf	belp 3 6	ber		biaf C	bxaf		baanfl	_		Circul NF bfanf	ation to	tal (boo	ks & AV	media):		864 pamp	Entri
Sub total Total	Adults: baaf 236 Children	balp 164 406 :: AJF	bat 6 2	beaf 61 89	belp 3 6	ber 5	1	biaf C	bxaf	58		36	JNF	Circul NF bfanf 94	bianf	tal (boo	ks & AV bra	media):		864	Entri
Sub total Total	Adults: baaf 236 Children bajf	balp 164 406 :: AJF bajp	bat 6 2 bajt	beaf 61 89 bejf	belp 3 6 EJF bejp	ber 5 bejt		biaf C	bxaf	58 bajnf	bejnf	_		Circul NF bfanf	ation to	tal (boo	ks & AV	media): bsa pam		864 pamp	-
Sub total Total Sub total	Adults: baaf 236 Children	balp 164 406 :: AJF	bat 6 2	beaf 61 89	belp 3 6	ber 5	1	biaf C	bxaf	58		36	JNF	Circul NF bfanf 94	bianf	tal (boo	ks & AV bra	media):	Perio	864 pamp	Enti (n.:
Sub total Total Sub total 'otal	Adults: baaf 236 Children bajf 79 AV mate Audio	balp 164 406 .: AJF bajp 77 160	bat 6 2 bajt 4	beaf 61 89 bejf	belp 3 6 EJF bejp 40	ber 5 bejt 3	1	biaf C XJF bxjf	bxaf	58 bajnf	bejnf	36	JNF bijnf	Circul NF bfanf 94	bianf bianf	bxanf bsj	ks & AV bra	media): bsa pam 1	Perio pan Oti	864 pamp odicals pjm 1 her:	Entr (n.:
Sub total Total Sub total F otal	Adults: baaf 236 Children bajf 79 AV mate	balp 164 406 .: AJF bajp 77 160	bat 6 2 bajt 4	beaf 61 89 bejf 37 9	belp 3 6 EJF bejp 40	ber 5 bejt 3	bijf	biaf C XJF bxjf 0	bxaf	58 bajnf	bejnf 28	36	JNF bijnf	Circul NF bfanf 94	bianf	bxanf bsj	ks & AV bra	media): bsa pam 1	Perio	864 pamp odicals pjm 1 her:	Entri (n.a

7

Total

Signature:

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LIBRARIAN: Nizam Bray

2

0

0

DATE: 01.12.2023

0

992

0

Name of Library Cloetesville

Month & Year: Nov-23

Name of Library Cloetesville

Month & Year: Nov-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Reading Circles				
e.g. Reading Programs e.g. Superhero Boys Loves Reading				
e.g. Reading Lists e.g. lists for 7-12 years were distributed				
e.g. Book Clubs				
	how to tie your laces animals bullying colours transport			
e.g. Story Hours/Time/Telling/Virtual e.g. storytelling on FB	folk stories	02 - 06 years	6	78
e.g. Class visits to library	Torix stories		0	10
e.g. Early Child Development			·	-
e.g. Information Literacy				
e.g. Library Orientation				
e.g. Departmental Programmes				
e.g. Digital Literacy e.g. ICT Cadet introduced Skype to users				-
OR ANY OTHER PROJECTS NOT METIONED:				
		TOTAL:	6	78

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: Nizam Bray

DATE: 01.12.2023

Name of Library Cloetesville

Month & Year: Nov-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
e.g. Visits to schools				
e.g. Services to Old Age Homes				
e.g. Block Loans to schools				
e.g. Holiday Programs e.g. face painting for 5-6 year olds				
e.g. Displays e.g. World Book Day	16 Days of activism Dinovember geography awareness day Movember Bullying Mickey Mouse	all ages	6	
e.g. Exhibitions e.g. exhibitions on COVID	WICKEY WOuse	an ages	6	
e.g. Library Spaces: Bookings				
e.g. Library Week				
e.g. Spelling Bees e.g. primary school spelling bee				-
e.g. Prison Visits				
e.g. Craft Workshops e.g. create your own jewelry				
e.g. Hospital / Home Visits				
e.g. Marketing in other media sources e.g. FB, websites, etc.				-
OR ANY OTHER PROJECTS NOT METIONED:				
Book Launch	Chris Vorster	adults	1	20
Men's Health Programme	Men without Borders	Adults	1	15
		TOTAL:	8	35

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: Nizam Bray

DATE: 01.12.2023

WCLS 20 Page 97 ated: 31 May 2022

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT: IDAS VALLEY LIBRARY

	Name of	Library I	DAS VA	LLEY LIBI	RARY					-	Month	& Year:	Nov-23					i			
A: MEMBE	RSHIP																				
				Adu	lits	Chi	ildren	ICT	Only	1					TOTAL	GENDER		1			
		F	emale		168		914		• my					Female		-	506	1			
			Male		605		888		90	1				Males	_		085	1			
					773	lass for the	1 802	180.0	90	1				GRANE	TOTAL		591	1			
					то	TAL MEN	MBERSHIP	26	665	1								1			
B: OTHER	(OVER Eboo		/ LIBBY S Audio]	LIBRAR	f FOR THI ship	E BLIND TOTAL		Own requ Supplied	<i>lests</i>	/ IMPAL	A	TOTAL		To	DCOPIES tal 93		To	COUNTER Dtal 675
C: CIRCULA	TION													То	tal book	& perio	dical circ	ulation:		1 991	
														Circu	lation to	tal (boo	ks & AV	media):			
	Adults:		1:	145																	
		AF				EF		X		12324	1.1.1				NF						Prov
Cult tatal	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfi	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl	pamp	Entries
Sub total Total	503	282 750	6	230	13	06	24	-	1	51	1	27				2		2		3	(n.a.)
, otur						00									68	- 24		100 m 11			L
	Children		8	45														1.20	Dorio	dicals	
	bajf	AJF	hait	half	EJF	h a la	L !!!	XJF	1			1	JNF				27115		renu	uicais	
Sub total	248	bajp 245	bajt 25	bejf 133	bejp 98	bejt 25	bijf	bxjf 1	bxjp 4	bajnf 34	bejnf 32	bfjnf	bijnf	bxjnf	brj	bsj	bsjsl	pam	pan	pjm	pjn
Total	2.10	437	2.5	135	274	25		2	4	54	32	L	72		-			-	L	3	
													12					-		3	
	AV mat	erial:																(Section of the sect	Ot	her:	
	Audio Books			Ds		CASS	SETTES	Records		143.11	DVD	20154	179		VIC	DEO		то		I	ст
Sub total	sabc	ecdra	ecdrj	slcc	smc	sac	siac	smr	vdaf	vdanf 1	vdg	vdjf 0	vdjnf	vvaf	vvanf	vvjf	vvjnf	tg	vdg		puter lation

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Signature:

LIBRARIAN: Vuyokazi Ngcofe

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DATE: 01-Nov-23

90

0

0

Total 0

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT: IDAS VALLEY LIBRARY

Name of Library IDAS VALLEY LIBRARY

Month & Year: Nov-23

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT: IDAS VALLEY LIBRARY

Name of Library IDAS VALLEY LIBRARY

Month & Year: Nov-23

D: PROGRAMS

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT: IDAS VALLEY LIBRARY

Name of Library IDAS VALLEY LIBRARY

Month & Year: Nov-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
e.g. School visits: Vlottenberg Primary adopted school		Adult	1	4
e.g. Displays -		Diabetes awareness month		All
e.g. Displays -		Mens health month		
e.g. Displays -		Violence against women and childre		All
e.g. Displays -		Safety aroud home/ road/ water		Children
e.g. Displays -		Guys Fawkes-safety of our pets		Children
e.g.Displays-		Stop Bullying		Children
e.g Displays-		Epilepsy Awareness month		All
e.g Library spaces: Bookings		1, Physio group,	4	80
Cleaning Up- Stell-Care		2, Resident Focus group	4	
		3, Community child programme		
		4, Youth stakeholder		
		4, Touth stakeholder		
				+
				-
				_
		TOTAL:	5	84

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: Vuyokazi Ngcofe

WCLS 20 Page 10^{pplated: 31 May 2022}

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

	Name o	f Library	Jamesto	own						-	Month	& Year:	Nov-23					_			
A: MEMBE	RSHIP																				
				Adu	ults	Ch	ildren	ICT	Only	1					TOTAL	GENDER		1			
			Female		0		0		0	5				Female			0				
			Male]				Males			0	1			
					510	1.1.2.	248		25					GRAND	TOTAL	7	83	1			
				1	TO	TAL MEN	ABERSHIP	78	83									-			
B: OTHER		Ebo		/ LIBBY S Audio			LIBRAR	f FOR THE	E BLIND TOTAL		Own requ Supplied	iests	/ IMPAL		TOTAL 0 1		Te	OCOPIES Mal 14]	70 7	COUNTER Dtal 193
C: CIRCUL/	ATION																	culation:		1 371	
														Circu	lation to	otal (boo	ks & AV	media):		1 371	
	Adults:		5	87																	
		AF				F	-1 6-1	X	F	1.5 1.5		1.1.1.1.1.1.1.1		100	NF	N		I Down II			Prov
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl	pamp	Entries
Sub total	271	42	22	142	4	1	7	0	2	22	1	69	1	0	0	0	0	3	0	0	(n.a.)
Total		335	_	Mon	1	54		2	2		The second		1		96						
	Childre		7	'84																	-
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Cub tatal	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjsl	pam	pan	pjm	pjn
Sub total Total	304	178 511	29	59	104 170	7	0	6	8	51	38	0	0	0	0	0	0	0	0	0	0
i otur		511		Contract of the	170		1	14					89)				1000	10.00	0	
	AV mat	erial:		0															Ôt	her:	
	Audio Books	4.11	С	Ds	- Sug	CASS	SETTES	Records	50		DVD			1917	VI	DEO		т	DYS	1	ст
	sabc	ecdra	ecdrj	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	tg	vdg		puter
Sub total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			Circu	lation

Sub total

Total

Signature:

LIBRARIAN: B King

DATE: 31/11/2023

Name of Library Jamestown

Month & Year: Nov-23

Name of Library Jamestown

Month & Year: Nov-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
WEBER GEDENK SCHOOL GRADE R1	BLOCK LOANS	Ages 5 - 6	11	30
WEBER GEDENK SCHOOL GRADE R2	BLOCK LOANS	ages 5 - 6	35	30
Sonstraaltjies Creche	BLOCK LOANS	Ages 4 - 5	20	25
Jakkerland Creche	BLOCK LOANS		20	6
Kbouterland Muise	BLOCK LOANS		44	26
Kbouterland Ladybird	BLOCK LOANS		25	30
Kabouterland Pikkewyne	BLOCK LOANS		25	30
Pret op die plaas Creche	BLOCK LOANS		25	30
Little EINSTEINS CRECHE	BLOCK LOANS		23	30
OR ANY OTHER PROJECTS NOT METIONED:				
Movember Testicular Awareness	Adult Display	EVERYONE	1	793
Summer Fun with Disney	Kids Display	EVERYONE	1	793
LIBBY ONLINE READING PROGRAM DISPLAY	Adult Display	EVERYONE	1	793
16 Days of Activism against GBV	Adult Display	EVERYONE	1	793

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: B King

DATE: 31/11/2023

Name of Library Jamestown

Month & Year: Nov-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
Story Hour Jakkerland Creche	Pret met vriende Ag	es 4 - 5	2	6
Story Hour Sonstraaltjies Creche	Pret met vriende Ag	es 4 - 5	2	6
				-
OR ANY OTHER PROJECTS NOT METIONED:				
			-	
			_	
				-
			-	
		TOT	AL: 4	12

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: B King

DATE: 31/11/2023

WCLS 20 Page 109 ated: 31 May 2022

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

	Alexes -	¢ 1 11																			
	Name o	f Library		_						-	Month	& Year:	Nov-23			_		-			
: MEMBE	RSHIP	i i																			
			[Adu	lts	Chi	Idren	ICT	Only	1					TOTAL	GENDER		1			
			Female		85		114		108	1				Female	and the second se		07				
			Male		101		10		99	1				Males	_		10				
					186	1.1	124		207	2				GRANE	TOTAL	5	17	1			
			ļ		TO	TAL MEM	IBERSHIP	5:	17									-			
OTHER				LIBBY ST			LIBRAR	FOR THI				ILL	/ IMPAL	A]	PHOTO	OCOPIES		GATE C	OUNT
		Ebo	OKS	AudioE	L M R. MY		Momhor	chin	TOTAL		0				TOTAL			otal			otal
		L	<u> </u>			1	Members	snip	0	ייני	Own request Supplied		branice		0	-	2	528]	43	276
										ą	Supplieu	to other in	bruries		0	1					
CIRCUL	ATION															& perio				93	
CIRCUL	ATION Adults:		5	9												& perio otal (boo				93 93	
CIRCUL	Adults:	AF		1		EF		×			- 3			Circu							Pro
	Adults:	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	Circu bfanf	NF bianf	otal (boo bxanf	ks & AV bra	/ media) : bsa	bsasl	93 pamp	Entri
Sub total	Adults:	balp 8		1	belp 0	ber 0	bet 2	biaf O	bxaf 7	baanf O	baanfl O	beanf 10	beanfl 0	Circu	NF bianf	otal (boo	ks & AV	' media):		93	Entri (n.a
	Adults:	balp	bat	beaf	belp 0	ber		biaf	bxaf 7	-				Circu bfanf	NF bianf	otal (boo bxanf	ks & AV bra	/ media) : bsa	bsasl	93 pamp	Entri (n.a
Sub total	Adults:	balp 8 24	bat 0	beaf	belp 0	ber 0		biaf O	bxaf 7	-				Circu bfanf	NF bianf	otal (boo bxanf	ks & AV bra	/ media) : bsa	bsasl 0	93 pamp 0	Entri (n.a
Sub total	Adults: baaf 16 Childrer	balp 8 24 n: AJF	bat 0 3	beaf 4	belp 0 EJF	ber 0 6	2	biaf O	bxaf 7	-				Circu bfanf 0	NF bianf	otal (boo bxanf	ks & AV bra	/ media) : bsa	bsasl 0	93 pamp	Entri (n.a
Sub total Total	Adults: baaf 16 Childrer bajf	balp 8 24 n: AJF bajp	bat 0 3 bajt	beaf 4 4 4 bejf	belp 0 EJF bejp	ber 0 6 bejt	2 bijf	biaf O XJF bxjf	bxaf 7 bxjp	0 bajnf	0 bejnf	10 bfjnf	0 JNI bijnf	Circu bfanf O bsjnf	NF bianf 0 22 brj	otal (boo bxanf	ks & AV bra	/ media) : bsa	bsasl 0	93 pamp 0	Entri (n.a. 0
Sub total Total Sub total	Adults: baaf 16 Childrer	balp 8 24 n: AJF bajp 1	bat 0 3	beaf 4	belp 0 EJF bejp 4	ber 0 6	2	biaf 0 XJF bxjf 1	bxaf 7	0	0	10	0 JNI bijnf 0	Circu bfanf 0 bsjnf 0	NF bianf 0 22	bxanf	ks & AV bra 0	/ media): bsa 9	bsasl 0 Peric pan 0	93 pamp 0 odicals	Entri (n.a. 0
Sub total Total Sub total	Adults: baaf 16 Childrer bajf	balp 8 24 n: AJF bajp	bat 0 3 bajt	beaf 4 4 4 bejf	belp 0 EJF bejp	ber 0 6 bejt	2 bijf	biaf O XJF bxjf	bxaf 7 bxjp	0 bajnf	0 bejnf	10 bfjnf	0 JNI bijnf	Circu bfanf 0 bsjnf 0	NF bianf 0 22 brj	bxanf 3 bsj	ks & AV bra 0 bsjsl	/ media): bsa 9	bsasl 0 Peric pan 0	93 pamp 0 odicals	Entri (n.a. O
Sub total Total Sub total	Adults: baaf 16 Childrer bajf	balp 8 24 AJF bajp 1 9	bat 0 3 bajt 8	beaf 4 4 4 4 4 2	belp 0 EJF bejp 4	ber 0 6 bejt	2 bijf	biaf 0 XJF bxjf 1	bxaf 7 bxjp	0 bajnf	0 bejnf	10 bfjnf	0 JNI bijnf 0	Circu bfanf 0 bsjnf 0	NF bianf 0 22 brj	bxanf 3 bsj	ks & AV bra 0 bsjsl	/ media): bsa 9	bsasl 0 Peric pan 0	93 pamp 0 odicals pjm 0 0	Entri (n.a O
Sub total Total Sub total	Adults: baaf 16 Childrer bajf 0 AV mate	balp 8 24 AJF bajp 1 9	bat 0 3 bajt 8	beaf 4 4 4 bejf 2	belp 0 EJF bejp 4	ber 0 6 bejt 2	2 bijf 0	biaf O XJF bxjf 1 5	bxaf 7 bxjp	0 bajnf	0 bejnf 12	10 bfjnf	0 JNI bijnf 0	Circu bfanf 0 bsjnf 0	NF bianf 0 22 brj 0	bxanf 3 bsj 0	ks & AV bra 0 bsjsl	/ media): bsa 9 pam 0	bsasl 0 Peric pan 0	93 pamp 0 odicals pjm 0 0	Entri (n.a 0 pjn 0
Sub total Total Sub total	Adults: baaf 16 Childrer bajf 0 AV mate	balp 8 24 AJF bajp 1 9 erial:	bat 0 3 bajt 8	beaf 4 4 4 4 4 4 2 0 0 0 0 0 5	belp 0 EJF bejp 4 8	ber 0 6 bejt 2 CASS	2 bijf 0	biaf O XJF bxjf 1 5 Records	bxaf 7 bxjp 4	0 bajnf 0	0 bejnf 12 DVD	10 bfjnf 0	0 JNI bijnf 0 12	Circu bfanf O bxjnf O	NF bianf 0 22 brj 0	bxanf 3 bsj 0	ks & AV	redia): bsa 9 pam 0	bsasl 0 Peric pan 0 Ot Dys	93 pamp 0 odicals pjm 0 0	Entri (n.a. 0 pjn 0
Sub total 'otal	Adults: baaf 16 Childrer bajf 0 AV mate	balp 8 24 AJF bajp 1 9 erial:	bat 0 3 bajt 8 0 CI ecdrj	beaf 4 4 4 4 4 4 2 0 0 0 0 0 0 0 0 0 0 0 0 0	belp 0 EJF bejp 4 8 8	ber 0 6 bejt 2 CASS sac	2 bijf 0 ETTES slac	biaf O XJF bxjf 1 5 Records Smr	bxaf 7 bxjp 4 vdaf	0 bajnf 0	0 bejnf 12 DVD vdg	10 bfjnf 0 vdjf	0 JNI bijnf 0 12 vdjnf	Circu bfanf 0 bxjnf 0 vvaf	NF bianf 0 22 brj 0 VII vvanf	bxanf 3 bsj 0 DEO vvjf	ks & AV	redia): bsa 9 pam 0 TC	bsasl 0 Peric pan 0 Ot Oty S Vdg	93 pamp 0 odicals pjm 0 0 her:	pjn 0 CT puter
Sub total Total Sub total	Adults: baaf 16 Childrer bajf 0 AV mate Books sabc	balp 8 24 AJF bajp 1 9 erial:	bat 0 3 bajt 8 0 C C C	beaf 4 4 4 4 4 4 2 0 0 0 0 0 5	belp 0 EJF bejp 4 8	ber 0 6 bejt 2 CASS sac 0	2 bijf 0	biaf O XJF bxjf 1 5 Records	bxaf 7 bxjp 4	0 bajnf 0	0 bejnf 12 DVD	10 bfjnf 0	0 JNI bijnf 0 12	Circu bfanf O bxjnf O	NF bianf 0 22 brj 0 VII vvanf 0	bxanf 3 bsj 0	ks & AV	redia): bsa 9 pam 0 tg 0	bsasl 0 Peric pan 0 Ot Oty S Vdg	93 pamp 0 odicals pjm 0 0 her:	Entri (n.a 0 pjn 0

Signature:

LIBRARIAN: U Alexander

DATE: 1.12.2023

Name of Library

Month & Year: Nov-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
Storytelling	Friendship	1 - 5 year olds	1	15
OR ANY OTHER PROJECTS NOT METIONED:				
			_	
				_
				+
	and the second second	TOT	AL: 1	15

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: U Alexander

DATE: 1.12.2023

WCLS 20 Page 10^{77^dated: 31 May 2022}

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

		LIDIAIY	Klapmu	ts Library						÷	Month	& Year:	Nov-23		_						
MEMBER	SHIP																				
			1	Adu	lts	Chi	ldren	ICT O	nly	1			1		TOTAL	GENDER		1			
			Female		3		1	101 0	, my	1				Females		_	1				
			Male							1				Males	,		1)				
					3		1		0	1				GRAND	TOTAL		, 1				
				The Day		TAI MEN	BERSHIP	4						GNAND	TUTAL		•	1			
				1						4											
OTHER)	OVE	RDRIVE	/ LIBBY S	TATS		LIBRAR	Y FOR THE	RUND	1	1		/ IBADAL				-		i		
		Ebo		Audio			LIDRAN	TFORTHE	TOTAL	-		ILL	/ IMPAL	A	-			COPIES		GATE C	
	-		UNS	Audior	50045		Members	hin	TOTAL	- 1	Own requ	octo	-		TOTAL			tal			tal
	ą.						Wiembers	mp			Supplied		brarios	-	2		14	45	l I	44	112
											Supplied	o other n	braries								
										_											
CIRCULAT	TION																				
011100041															al book					652	
													3			& perioo tal (boo				652 652	
	Adults:	AE	4	50				M					3		lation to						
A	Adults:	AF				F	hat	XF	-	haanf	harred	(3	Circul	NF	tal (boo	ks & AV	media):		652	
A	Adults: baaf	balp	bat	beaf	E belp	F ber	bet	XF biaf	bxaf	baanf	baanfl	beanf	beanfl		lation to	bxanf			bsasl		Entri
A b total	Adults:	balp 107			belp	ber	bet 6	biaf	-	baanf 17	baanfl	beanf 34	beanfl	Circul	NF bianf	tal (boo	ks & AV	media):		652	Entri
A b total	Adults: baaf	balp	bat	beaf	belp				bxaf		baanfl		beanfl	Circul	NF	bxanf	ks & AV	media):		652	Entri
A Ib total Total	Adults: baaf	balp 107 356 n:	bat 11	beaf	belp 4	ber		biaf 1	bxaf		baanfl		<u>.</u>	Circul	NF bianf	bxanf	ks & AV	media):	bsasl	652 pamp	Entri
A Ib total Total	Adults: baaf 238 Childrer	balp 107 356 n: AJF	bat 11 1	beaf 35 98	belp 4 EJF	ber 11	6	biaf 1 XJF	bxaf 1	17		34	JNI	Circul	NF bianf 52	bxanf	ks & AV	media):	bsas! Perio	652 pamp dicals	Entri
ıb total Total	Adults: baaf 238 Childrer bajf	balp 107 356 n: AJF bajp	bat 11 1 1 bajt	beaf 35 98 bejf	belp 4 EJF bejp	ber 11 bejt		biaf 1 XJF bxjf	bxaf 1 bxjp	17 bajnf	bejnf		<u>.</u>	Circul	NF bianf	bxanf	ks & AV	media): bsa pam	bsasl	652 pamp	Entri (n.a
ıb total Total	Adults: baaf 238 Childrer	balp 107 356 n: AJF bajp 30	bat 11 1	beaf 35 98	EJF bejp 19	ber 11	6	biaf 1 XJF bxjf 14	bxaf 1	17		34	JNI bijnf	Circul bfanf bfanf	NF bianf 52	bxanf	ks & AV	media):	bsasl Perio pan	652 pamp dicals	Entri (n.a
ib total Total	Adults: baaf 238 Childrer bajf	balp 107 356 n: AJF bajp	bat 11 1 1 bajt	beaf 35 98 bejf	belp 4 EJF bejp	ber 11 bejt	6	biaf 1 XJF bxjf	bxaf 1 bxjp	17 bajnf	bejnf	34	JNI	Circul bfanf bfanf	NF bianf 52	bxanf	ks & AV	media): bsa pam	bsasl Perio pan	652 pamp dicals	Entri (n.a
ıb total Total Ib total Ib total tal	Adults: baaf 238 Children bajf 48	balp 107 356 AJF bajp 30 94	bat 11 1 1 1 bajt 16	beaf 35 98 bejf 35	EJF bejp 19	ber 11 bejt	6	biaf 1 XJF bxjf 14	bxaf 1 bxjp	17 bajnf	bejnf	34	JNI bijnf	Circul bfanf bfanf	NF bianf 52	bxanf	ks & AV	media): bsa pam	bsasl Perio	652 pamp dicals pjm	Entri (n.a
ib total Total b total tal	Adults: baaf 238 Children bajf 48 AV mate Audio	balp 107 356 AJF bajp 30 94	bat 11 1 1 1 bajt 16	beaf 35 98 bejf 35 0	EJF bejp 19	ber 11 bejt 5	6 bijf	biaf 1 XJF bxjf 14 18	bxaf 1 bxjp	17 bajnf	bejnf 11	34	JNI bijnf	Circul bfanf bfanf	NF bianf 52 brj	bxanf 1 bsj	ks & AV	media): bsa pam 4	bsasi Perio pan Ott	652 pamp odicals pjm 4	Entri (n.a
ib total Total	Adults: baaf 238 Children bajf 48 AV mate Audio Books	balp 107 356 AJF bajp 30 94 erial:	bat 11 1 bajt 16 C	beaf 35 98 bejf 35 0 Ds	EJF bejp 19 59	ber 11 bejt 5 CASS	6 bijf ETTES	biaf 1 XJF bxjf 14	bxaf 1 bxjp 4	17 bajnf	bejnf 11 DVD	34	JNI bijnf 27	Circul bfanf bfanf	NF bianf 52	bxanf 1 bsj	ks & AV	media): bsa pam 4	bsasl Perio	652 pamp odicals pjm 4 4	Entri (n.a
ıb total Total	Adults: baaf 238 Children bajf 48 AV mate Audio	balp 107 356 AJF bajp 30 94	bat 11 1 1 1 bajt 16	beaf 35 98 bejf 35 0	EJF bejp 19	ber 11 bejt 5	6 bijf	biaf 1 XJF bxjf 14 18	bxaf 1 bxjp	17 bajnf	bejnf 11	34	JNI bijnf	Circul bfanf bfanf	NF bianf 52 brj	bxanf 1 bsj	ks & AV	media): bsa pam 4	bsasi Perio pan Ott	652 pamp dicals pjm 4 4	puter
ib total Total	Adults: baaf 238 Children bajf 48 AV mate Audio Books	balp 107 356 AJF bajp 30 94 erial:	bat 11 12 bajt 16 C ecdrj	beaf 35 98 bejf 35 0 Ds	EJF bejp 19 59	ber 11 bejt 5 CASS sac	6 bijf ETTES	biaf 1 XJF bxjf 14 18 Records	bxaf 1 bxjp 4	17 bajnf 16	bejnf 11 DVD	34 bfjnf	JNI bijnf 27	Circul bfanf bxjnf	NF bianf 52 brj VID	bxanf 1 bsj EO	bra bra	media): bsa pam 4	bsasl Perio pan Otti	652 pamp odicals pjm 4 4	Entr (n.

Signature:

LIBRARIAN: C Jonkers-Eksteen

DATE: 01-Dec-23

Name of Library Klapmuts Library

Month & Year: Nov-23

Name of Library Klapmuts Library

Month & Year: Nov-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Reading Circles				
e.g. Reading Programs e.g. Superhero Boys Loves Reading				
e.g. Reading Lists e.g. lists for 7-12 years were distributed				
e.g. Book Clubs				
e.g. Story Hours/Time/Telling/Virtual e.g. storytelling on FB	Noko en die koel katte	5 -6 years old		15
e.g. Class visits to library				
e.g. Early Child Development				
e.g. Information Literacy				
e.g. Library Orientation				
e.g. Departmental Programmes				
e.g. Digital Literacy e.g. ICT Cadet introduced Skype to users				
OR ANY OTHER PROJECTS NOT METIONED:				
		TOTAL:	0	15

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: C Jonkers-Eksteen

DATE: 01-Dec-23

Name of Library Klapmuts Library

Month & Year: Nov-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
e.g. Visits to schools				
e.g. Services to Old Age Homes				-
e.g. Block Loans to schools				-
e.g. Holiday Programs e.g. face painting for 5-6 year olds				
e.g. Displays e.g. World Book Day		Diabetes and Prostae Cancer		
e.g. Exhibitions e.g. exhibitions on COVID				
e.g. Library Spaces: Bookings				
e.g. Library Week				
e.g. Spelling Bees e.g. primary school spelling bee			1	
e.g. Prison Visits				
e.g. Craft Workshops e.g. create your own jewelry				
e.g. Hospital / Home Visits				
e.g. Marketing in other media sources e.g. FB, websites, etc.				
OR ANY OTHER PROJECTS NOT METIONED:	1			
Giving out food to the needy children and Patrons once a month				40-50
	- Contractor	TOTAL	0	0

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: C Jonkers-Eksteen

DATE: 45261

WCLS 20 Page 11^{yddiated: 31 May 2022}

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

Name	of Library Pniel li	brary						2	Month	& Year:	Nov-23	_				-			
MEMBERSHIP																			
		Adul	Its	Chil	Idren	ICT (Only	1					TOTAL	GENDER		1			
	Female		402		311		39	1				Females	and the second se	75	52				
	Male		126		215		57]				Males		39	8	1			
			528		526		96					GRAND	TOTAL	11	50	1			
			ΤΟΤΑ	AL MEM	IBERSHIP	11	50												
OTHER	OVERDRIVE Ebooks	/ LIBBY ST			LIBRARY	FOR THE	BLIND			ILL	/ IMPAL	A	TOTAL		PHOTO	COPIES		GATEO	
	0	0			Membersh	hip	0	1 1	Own requ Supplied 1		braries		0			62]		<i>tal</i> 14
CIRCULATION	and all the strength	0			Membersh	nip	0	1 1			braries		0 al book	& perioc	8 lical circ	62 culation:			
CIRCULATION	and all the strength	0			Membersh	nip	0	1 1			braries		0 al book		8 lical circ	62 culation:		2:	
CIRCULATION	0	905			Membersh	hip	0	1 1			braries		0 al book	& perioc	8 lical circ	62 culation:		2:	
Adults	O AF	905	EF	F		hip XI		1 1			braries		0 al book	& perioc	8 lical circ	62 culation:		2:	
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Adults	O AF balp bat	905 beaf	EF	F ber 0	bet	X	F bxaf O	baanf	Supplied 1 baanfl	o other li beanf	beanfl	Circul bfanf	0 al book ation to NF bianf	& perioc tal (boo bxanf	8 lical circ ks & AV bra	62 :ulation: media): bsa	bsasl	2: 1 247 1 252 pamp	14 Prov Entrie
Adulta baaf baaf Total	0 AF balp bat 190 7 563	905 beaf 167	EF belp 16	F ber 0	bet	x biaf 0	F bxaf O	baanf	Supplied 1 baanfl	o other li beanf	beanfl	Circul bfanf	0 al book ation to NF bianf 0	& perioc tal (boo bxanf	8 lical circ ks & AV bra	62 :ulation: media): bsa	bsasl	2: 1 247 1 252 pamp	Prov Entrie (n.a.
Adults baaf ub total 366	C C C C C C C C C C C C C C C C C C C	905 beaf	EF belp 16 210	F ber 0	bet	Xi biaf 0 0	F bxaf O	baanf	Supplied 1 baanfl	o other li beanf	beanfl 2	Circul bfanf 0	0 al book ation to NF bianf 0	& perioc tal (boo bxanf	8 lical circ ks & AV bra	62 :ulation: media): bsa	bsasl O	1 247 1 252	Prov Entrie (n.a.)
Adulta baaf baaf Total Childr	0 AF balp bat 190 7 563 en: AJF	905 beaf 167 322	EJF	F ber 0 0	bet 27	XI biaf 0 0 XJF	F bxaf O	baanf 35	Supplied 1 baanfl 0	beanf 89	beanfl 2 JNI	Circul bfanf 0	0 al book ation to bianf 0 132	& perioc tal (boo bxanf 1	lical circ ks & AV bra 0	62 :ulation: media): bsa 5	bsasi 0 Perio	2: 1 247 1 252 pamp 0 dicals	Prov Entrie (n.a.) 0
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	AV mat	erial:		5													1		Oth	ier:
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	sabc	ecdra	ecdrj	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdif	vdinf	vvaf	vvanf	vvjf	vvjnf	tg	vdg	Computer
Sub total	2	0	0	0	0	0	0	0	1	0	0	2	0	0	0	0	0	ه ۱	VU6 0	Circulation
Total	2	1		0		24.2	0	0	22		3	5.2.	LL YCT	Ref	()		()	115

Signature:

LIBRARIAN: U Alexander

DATE: 1.12.2023

Name of Library Pniel library

Month & Year: Nov-23

Name of Library Pniel library

Month & Year: Nov-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
Reading programme Grade 7 readiness for Grade 8	Exams	11 - 12 year olds	4	5
	f			
OR ANY OTHER PROJECTS NOT METIONED:				
		TOT	AL: 4	5

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: U Alexander

DATE: 1.12.2023

Name of Library Pniel library

Month & Year: Nov-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Displays Adult	Diabetes	ALL	1	
Displays Adult	Movember	ALL	1	
Displays Juvenile	Kindness	ALL	1	
Displays Juvenile	Princess Day	ALL	1	
Displays Adult	16 Days	ALL	11	
OR ANY OTHER PROJECTS NOT METIONED:		1		

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: U Alexander

DATE: 1.12.2023

AGENDA

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-03-07

7.2.7 MONTHLY REPORT: LIBRARIES: DECEMBER 2023

Collaborator No: IDP KPA Ref No: File Plan: Meeting Date: 7 March 2024

1. SUBJECT: MONTHLY REPORT: LIBRARIES: DECEMBER 2023

2. PURPOSE

To notify the Committee of the monthly activities **(ANNEXURE A)** that was conducted by the Sections: Libraries for December 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sections: Libraries for the month of December 2023 to the Committee for notification.

5. **RECOMMENDATION**

that the monthly reports by the Sections: Libraries for December 2023, be noted by the Committee.

6. DISCUSSION / CONTENTS

6.1 <u>Background</u>

The Section: Libraries specialises in public liaison, ad hoc projects and the promotion of literature within the Greater Stellenbosch Area.

6.2 <u>Discussion</u>

The Libraries Section consists of one Manager: Library Services, and five Senior Librarians to manage this section effectively. Their main functions are to provide effective and efficient library service to clients and to promote culture of reading.

6.3 <u>Financial Implications</u>

None

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

AGENDA

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-03-07

6.5 <u>Staff Implications</u>

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 <u>Risk Implications</u>

The risks are addressed through the content of the report.

6.8 <u>Comments from Senior Management</u>

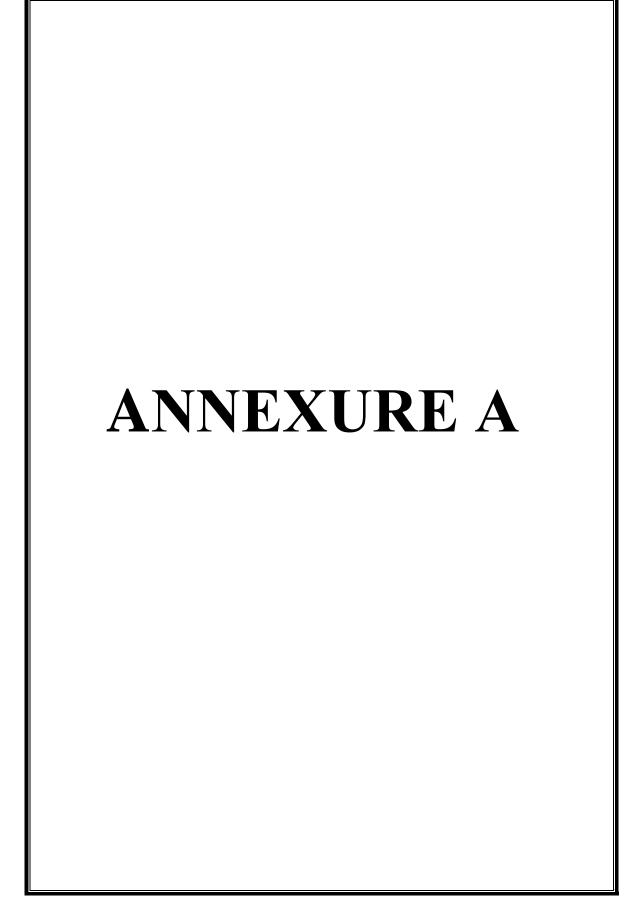
No comment requested.

6.9 <u>Municipal Manager</u>

Contents noted.

ANNEXURES

Annexure A: Libraries Monthly Report for December 2023.



WCLS 20 Page 118 Hay 2022

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

	Name o	of Library	Cloetesv	ille						8	Month	& Year:	Dec-23					-			
: MEMBE	RCHID	r.																			
	.NJI IIF		E	Adu	ults	Chi	Idren	ICT	Only	1				-	TOTAL	GENDER	_	1			
			Female		2198		752	101	29					Female		-	79	-			
			Male		640		880		65					Males	3		85	1			
					2838	and the second	1 632		94						TOTAL		64				
						AL MEN	IBERSHIP	4 5						GAPTINE	TOTAL		10-4				
OTHER		OVE Ebo	RDRIVE /	LIBBY ST Audiol			LIBRARY Members		E BLIND TOTAL		Own requ Supplied	ests	/ IMPAL	A	TOTAL		To	COPIES Ital			OUNT 195
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: CIRCULA	ATION	ĺ.														& perio				558	1
: CIRCUL/	ATION	ĺ														& perio otal (boo				558 582	¥
: CIRCUL#	ATION Adults:	ĺ	41	.7																	1
: CIRCULA	Adults:	AF	41	.7	E	F		X	F				3								Prov
	Adults: baaf	AF balp	bat	beaf	E beip	F	bet	X biaf	F	baanf	baanfl	beanf	beanfl		lation to						
ub total	Adults:	AF balp 156			belp	ber	bet 6	biaf	bxaf	baanf 35	baanfl	beanf 15	beanfl	Circu	lation to	otal (boo	ks & AV	media):	1	582	Entri
	Adults: baaf	AF balp	bat	beaf		ber			bxaf		baanfl		beanfl	Circu	lation to	otal (boo	ks & AV	media):	1	582	Entrie
Sub total	Adults: baaf 162	AF balp 156 320	bat 2	beaf 41	belp	ber		biaf	bxaf		baanfi		beanfl	Circu	NF bianf	otal (boo	ks & AV	media):	1	582	Entrie
Sub total	Adults: baaf	AF balp 156 320	bat	beaf 41	beip 4	ber		biaf (bxaf		baanfl			Circu bfanf	NF bianf	otal (boo	ks & AV	media):	bsasl	582	Entri
Sub total	Adults: baaf 162 Childree	AF balp 156 320 n: AJF	bat 2	beaf 41	beip 4 EJF	ber 7	6	biaf (bxaf	35		15	JNF	Circu bfanf	NF bianf 50	bxanf	ks & AV	media):	bsasl	582	Entrie
ub total Tota l	Adults: baaf 162 Childree	AF balp 156 320 n: AJF bajp	bat 2	beaf 41 0 bejf	beip 4 EJF bejp	ber 7 bejt		biaf (bxaf	35 bajnf	bejnf			Circu bfanf	NF bianf	otal (boo	ks & AV	media): bsa pam	bsasl	582	Entrie (n.a.
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ub total Total ub total	Adults: baaf 162 Childree	AF balp 156 320 n: AJF bajp 48	bat 2	beaf 41 0 bejf	beip 4 EJF bejp	ber 7 bejt	6	biaf (bxaf	35 bajnf	bejnf	15	JNF	Circu bfanf	NF bianf 50	bxanf	ks & AV	media): bsa pam	bsasl Peric pan	582 pamp odicals	Entri (n.a.
ub total Total Tub total	Adults: baaf 162 Childree bajf 20	AF balp 156 320 n: AJF bajp 48 68	bat 2 14 bajt	beaf 41 00 bejf 13	belp 4 EJF bejp 43	ber 7 bejt	6	biaf (XJF bxjf	bxaf	35 bajnf	bejnf	15	JNF bijnf	Circu bfanf	NF bianf 50	bxanf	ks & AV	media): bsa pam	bsasl Peric pan	582 pamp odicals	Entri (n.a.
Sub total Total Sub total	Adults: baaf 162 Children bajf 20 AV mat	AF balp 156 320 n: AJF bajp 48 68	bat 2	beaf 41 00 bejf 13	belp 4 EJF bejp 43	ber 7 bejt	6	biaf (XJF bxjf	bxaf	35 bajnf	bejnf	15	JNF bijnf	Circu bfanf	NF bianf 50	bxanf	ks & AV	media): bsa pam	bsasl Peric	582 pamp odicals	Entri (n.a.
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Sub total Total Sub total otal	Adults: baaf 162 Childree bajf 20 AV mate	AF balp 156 320 n: AJF bajp 48 68	bat 2 14 bajt 2	beaf 41 40 bejf 13	belp 4 EJF bejp 43	ber 7 bejt 3	6 bijf	biaf (XJF bxjf 0	bxaf bxjp vdaf	35 bajnf	bejnf 9	15	JNF bijnf	Circu bfanf	NF bianf 50 brj	bxanf	ks & AV	media): bsa pam 1	bsasl Peric pan Ott	582 pamp dicals pjm 1 her:	Entrid (n.a.
Sub total	Adults: baaf 162 Childree bajf 20 AV mate Books	AF balp 156 320 n: AJF bajp 48 68 erial:	bat 2 14 bajt 2 2 C	beaf 41 40 bejf 13 4 0s slcc	EJF bejp 43 59	ber 7 bejt 3 CASS sac	6 bijf ETTES	biaf () XJF bxjf 0 Records	bxaf bxjp	35 bajnf 4	bejnf 9 DVD	15 bfjnf	JNF bijnf 13	Circu bfanf bxjnf	NF bianf 50 brj VII vvanf	bxanf bxanf bsj	ks & AV	media): bsa pam 1 TC	bsasl Peric pan Otto	582 pamp odicals pjm 1 her:	

Signature:

LIBRARIAN: N. Bray

DATE: 02/01/2024

Name of Library Cloetesville

Name of Library Cloetesville

Month & Year: Dec-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Story Hours/Time/Telling/Virtual e.g. storytelling on FB	Christmas	2 - 6 years	2	24
		ΤΟΤΑ	L: 2	24

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: N. Bray

DATE: 02/01/2024

Name of Library Cloetesville

Month & Year: Dec-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Holiday Programs e.g. face painting for 5-6 year olds	Christmas Movie Day Museums	05 - 15 years	3	107
e.g. Displays e.g. World Book Day	Festive Season World Aids Day	All	6	n/a
OR ANY OTHER PROJECTS NOT METIONED:				
Creative writing workshop	Writing to heal	11 - 20 years old	1	7
Christmas Party	Christmas	2 - 6 years old	1	43
		TOTAL:	11	157

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: N. Bray

DATE: 02/01/2024

WCLS 20 Page 1222ated: 31 May 2022

Total

248

MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library FRANSCHHHOEK LIBRARY Month & Year: Dec-23 A: MEMBERSHIP Adults Children **ICT Only** TOTAL GENDER Female 9 10 Females Male 3 Males 3 **GRAND TOTAL** 13 TOTAL MEMBERSHIP 0 B: OTHER **OVERDRIVE / LIBBY STATS** LIBRARY FOR THE BLIND ILL / IMPALA PHOTOCOPIES GATE COUNTER Ebooks AudioBooks TOTAL TOTAL Total Membership Own requests 0 65 Supplied to other libraries 1 C: CIRCULATION Circulation total (books & AV media):

1	Adults:		2	06																	
		AF			1	EF		X	F			101.00	-	1.1.1.1	NF	11.22	-	-		1	Prov
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl	pamp	Entries
Sub total	49	40	2	92	6		1			2	0	13	0					1		panip	(n.a.)
Total	101	91				99		1-1-10			S		1	1811	16		57 T	-		I	1

	Childre	n:	4	41														12	- Contraction		1.00
		AJF		1.	EJF	100	1	XJF			11 - 14		JN	F				1.00	Perio	dicals	
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxinf	bri	bsi	bsjsl	pam	pan	pim	pjn
Sub total	0	17	0	14	5	1					1				-			0	Part	pjiii	- PJri
Total		20	1-1-1		20	1.2.1	All all	0					1							0	

	AV mat	erial:		0													I		Oth	er:
	Audio Books		C	Ds		CASS	ETTES	Records			DVD		213		VID	EO		то	YS	ICT
	sabc	ecdra	ecdrj	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	tg	vdg	Computer
Sub total									2											Circulation
Total	0			0			0	0	Up.LD				V.I. mak	1000	0)	A1	1	2	10

Signature:

LIBRARIAN:

DATE: 01/12/2023

MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library FRANSCHHHOEK LIBRARY

MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library FRANSCHHHOEK LIBRARY

Month & Year: Dec-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Reading Circles				
Reading Programs :				
Arbor Day Event with the Adults				
OR ANY OTHER PROJECTS NOT METIONED:				1
		TOTA	AL:	

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN:

DATE: 01/12/2023

MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library FRANSCHHHOEK LIBRARY

Month & Year: Dec-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Visits to schools				
Services to Old Age Homes		Fleur de Lis / Housebounds	1	17
OR ANY OTHER PROJECTS NOT METIONED:				
Displays	Christmas			
	ke your own Chri			
		TOTAL:		

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN:

DATE: 01/12/2023

WCLS 20 Page 126 ated: 31 May 2022

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

	Name o	f Library	Groenda	al	_						Month	& Year:	Dec-23					_			
A: MEMBE	RSHIP	r.																			
			ſ	Adu	ilts	Chi	ldren	ICT	Only						TOTAL	GENDER		1			
			Female							Ĩ				Females			0	1			
			Male							1				Males			0				
				t the	0		0)	0]				GRAND	TOTAL		0	1			
			l		TO	TAL MEN	IBERSHIP)	J											
B: OTHER		OVE	RDRIVE /	LIBBY ST	TATS		LIBRAR	Y FOR THE	BLIND	1		ILL	/ IMPAL	Α		1	PHOTO	COPIES		GATEC	OUNTER
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							Member	ship			Own requ					1		05			54
											Supplied t	o other l	ibraries]					
C: CIRCUL	ATION													Tot	al book	& perio	dical cire	ulation		499	
																tal (boo				499	
			_															meanag		433	
	Adults:		38	89		14															
	baaf	AF balp	bat	haaf		EF	L hat	X					1.		NF	24/10		100			Prov
Sub total	194	164	Dat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	hinnf				bsasl	pamp	Entries
				27			1 2						beum	Diam	bianf	bxanf	bra	bsa	USdSI	pump	1
	1.0.2		_	27		29	2					2	beum	Diam		Dxant	bra	bsa	USdSI		(n.a.)
Total	1.5.7	358		27	2	29	2						beam	Diam	2	Dxant	bra	bsa	USasi	pump	(n.a.)
	Childre	358 n:	1:	27		29	2						Jocum			Dxant	bra	bsa	-		(n.a.)
		358 n: AJF	Sec.	10	EJF			XJF					JN	8		Dxanr	bra	bsa	-	odicals	(n.a.)
Total	bajf	358 n: AJF bajp	bajt	10 bejf	EJF bejp	bejt	2 bijf	XJF bxjf	bxjp	bajnf	bejnf			8		bxanr	bra	pam	-		7.4
Total Sub total		358 n: AJF bajp 30	Sec.	10	EJF bejp 7			XJF bxjf 4		bajnf	bejnf 14	2	JN	bxjnf	2				Peri	odicals	(n.a.) pjn
Total	bajf	358 n: AJF bajp	bajt	10 bejf	EJF bejp	bejt		XJF bxjf		bajnf		2	JN	bxjnf	2				Peri	odicals	7.4
Total Sub total	bajf	358 n: AJF bajp 30	bajt	10 bejf	EJF bejp 7	bejt		XJF bxjf 4		bajnf		2	JN	bxjnf	2				Peri	odicals	7.4
Total Sub total	bajf 25	358 AJF bajp 30 62	bajt 7	10 bejf 20	EJF bejp 7	bejt		XJF bxjf 4		bajnf		2	JN	bxjnf	2				Peri pan	pjm 0	7.4
Total Sub total	bajf	358 AJF bajp 30 62	bajt 7	10 bejf 20	EJF bejp 7	bejt 3	bijf	XJF bxjf 4 4		bəjnf	14	2	JNI bijnf	bxjnf	2 brj	bsj		pam	Peri pan	odicals pjm 0	pjn
Total Sub total	AV mat	358 AJF bajp 30 62 erial:	bajt 7	10 bejf 20 D Ds	EJF bejp 7	bejt 3		XJF bxjf 4		bajnf		2	JNI bijnf	bxjnf	2 brj			pam	Peri pan	odicals pjm 0 ther:	pjn
Total Sub total Total	bajf 25 AV mat	358 AJF bajp 30 62	bajt 7	10 bejf 20	EJF bejp 7	bejt 3	bijf	XJF bxjf 4 4		bəjnf	14	2	JNI bijnf	bxjnf	2 brj	bsj		pam	Peri pan	odicals pjm 0 ther:	pjn CT puter
Total Sub total	AV mat Audio Books	358 AJF bajp 30 62 erial:	bajt 7 C ecdrj	10 bejf 20 D Ds	EJF bejp 7 30	bejt 3 CASS sac	bijf	XJF bxjf 4 4 Records	bxjp		14 DVD	2 bfjnf	JN bijnf 14	bxjnf	2 brj VIC vvanf	bsj DEO	bsjsl	pam	Peri pan Oto DYS	odicals pjm 0 ther:	pjn

Signature:

LIBRARIAN:

DATE: 03/01/2024

Name of Library Groendal

Name of Library Groendal

Month & Year: Dec-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Christmas stories	Christmas	03 to 12	1	10
OR ANY OTHER PROJECTS NOT METIONED:			I	
		TOTAL	1	10

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: 0

DATE: 03/01/2024

Name of Library Groendal

Month & Year: Dec-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Display	Christmas	All patrons	1	1
Display	The grinch	School kids	1	1
Display	Road safety	All patrons	1	1
Holiday program	Christmas Crafts	7 to 12	2	10
Holiday program	Movies	7 to 12	2	10
OR ANY OTHER PROJECTS NOT METIONED:				
	THE REPORT	TOTAL:	7	23

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: 0

DATE: 03/01/2024

WCLS 20 Page 130^{ated: 31 May 2022}

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT: IDAS VALLEY LIBRARY

	Name o	f Library	IDAS VA	ALLEY LIB	RARY					-2	Month	& Year:	Dec-23					e:			
A: MEMBE	RSHIP																				
-				Ada	ults	Ch	ildren	ICT	Only	1					TOTAL	GENDER	-122	1			
			Female		1444		894			1				Females		23	37				
			Male		595		879		171	ī l				Males			74	1			
					2039		1 773		171					GRAND	TOTAL	38	11	1			
				•	TO	TAL MEN	MBERSHIP	39	983]								1			
B: OTHER	ATION		RDRIVE	/ LIBBY S Audio			LIBRAR Member	Y FOR TH	E BLIND TOTAL	-	Own requ Supplied	iests	/ IMPAL	Tot		& period	4: dical circ			70 18 1600	OUNTER Ital 883
	Adults:		c	80										Circu	lation to	otal (boo	ks & AV	media):		1 600	
		AF				EF		X	(F	1-1-1					NF	-	100	-			Prov
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl	pamp	Entries
Sub total	428	248	1	222	15		12			39		15									(n.a.)
Total		677	1.51	1.1.1.1	2	49	THE NET		0			ndi un			54						
	Childre		6	520															Poric	dicals	
	bajf	AJF	hait	haif	EJF	halt	L 224	XJF	1			1.10.0	JNF	_		1.1				uncurs	
Sub total	255	bajp 103	bajt 35	bejf 102	bejp 74	bejt 23	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjsl	pam	pan	pjm	pjn
Total	255	393	55	102	199	25		2	2	8	18		26				_				
					133			2					20							0	
	AV mat	erial:		0															Oti	her:	
	Audio Books	17-17	C	Ds	121	CAS	SETTES	Records	1		DVD	120			VIC	DEO		тс	DYS	10	ст
Sub total	sabc	ecdra	ecdrj	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	tg	vdg	the second second	puter lation
Total	0			0			0	0			0		1.1.1.1.1			0	1227		0	8	34

Signature:

LIBRARIAN: Vuyokazi Ngcofe

DATE: 30-Dec-23

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT: IDAS VALLEY LIBRARY

Name of Library IDAS VALLEY LIBRARY

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT: IDAS VALLEY LIBRARY

Name of Library IDAS VALLEY LIBRARY

Month & Year: Dec-23

D: PROGRAMS

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT: IDAS VALLEY LIBRARY

Name of Library IDAS VALLEY LIBRARY

Month & Year: Dec-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participar
e.g. Holiday Programs e.g. Colour-in competition/Movie hour	for 5-6 Christmas Holidays	5 - 6 years olds	2	42
e.g. Displays e.g. Christmas decorations/table			2	
e.g. Display e.g Summer Activities			1	
e.g. Display e.g 16 days of Activism			1	
e.g. Display e.g Aids day - 1 December			1	
e.g. Exhibitions e.g. Do-It-Yourself			1	
e.g. Library Spaces: Bookings	First aid training	Adults	2	15
e.g Library spaces: Bookings	th awareness for el		1	30
OR ANY OTHER PROJECTS NOT METIONED:				
OR ANY OTHER PROJECTS NOT METIONED:				
OR ANY OTHER PROJECTS NOT METIONED:				
OR ANY OTHER PROJECTS NOT METIONED:				

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: Vuyokazi Ngcofe

DATE: 30-Dec-23

WCLS 20 Page 13²⁴ated: 31 May 2022

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

	Name o	of Library	KAYAM	ANDI LIB	RARY					•	Month	& Year:	Dec-23					_			
: MEMBE	:KSHIP			Adı	ults	Childre	n	ICT C	Only	1			i		TOTAL	CENIDED	-	1			
			Female		86	onnure	114		108	1				Females	and the second second	GENDER 31		-			
			Male		101		10		99					Males	,		10	-			
					187		124		207	-				GRAND	TOTAL	-	18	1			
					TOTA		RSHIP	51	_						TOTAL		10	1			
B: OTHER		Ebo			Books 0	1	BRARY FO		BLIND TOTAL 0		Own requ Supplied t	ests	/ IMPAL	-	TOTAL 0 0	& perior	70 14	COPIES Ital 15 culation:			COUNT otal 933
																				174	
	Adults:		:	19														media):	_		
	Adults:	AF	-	19	EF			X	F		100.000	1000	-								Pro
	baaf	AF balp	bat	beaf	EF belp			Xi biaf	F bxaf	baanf	baanfl	beanf	beanfl		lation to				bsasl		-
		AF balp 0		1	belp 0		bet 8	biaf 0	bxaf O	baanf 0	baanfl 0	beanf 8	beanfl 0	Circul	lation to NF bianf 0	otal (boo	ks & AV	media):	bsasl O	174	Entr
ub total Total	baaf	AF balp	bat	beaf	belp	ber		biaf	bxaf O					Circu bfanf	NF bianf	b tal (boo	ks & AV bra	media):		174	Entr (n.a
	baaf	AF balp 0 0	bat O	beaf	belp 0	ber		biaf 0	bxaf O					Circu bfanf	lation to NF bianf 0	b tal (boo	ks & AV bra	media):		174	Entr (n.a
	baaf O	AF balp 0 0	bat O	beaf O	belp 0	ber	8	biaf 0	bxaf O				0	Circul bfanf 0	lation to NF bianf 0	b tal (boo	ks & AV bra	media):	0	174	Entr (n.a
	baaf O	AF balp 0 0	bat O	beaf O	belp 0 9	ber 1	8	biaf 0 0	bxaf O	0	0	8	0 JNI	Circul bfanf 0	NF bianf 0 10	bxanf	ks & AV bra 2	media): bsa 0	0 Perio	174 pamp 0	Entr (n.a O
Total ub total	baaf 0 Childre	AF balp 0 0 n: AJF bajp 8	bat 0	beaf 0 55	belp 0 9 EJF bejp 47	ber 1	8	biaf 0 0 XJF	bxaf O				0	Circul bfanf 0	lation to NF bianf 0	b tal (boo	ks & AV bra	media):	0	174 pamp 0	Entr (n.a O
Total ub total	baaf 0 Childre	AF balp O O n: AJF bajp	bat 0 1 bajt	beaf 0 55 bejf	belp 0 9 EJF bejp	ber 1 bejt	8 bijf 0	biaf 0 0 XJF bxjf	bxaf O bxjp	0 bajnf	0 bejnf	8 bfjnf	0 JNI bijnf	Circul bfanf 0 bxjnf 1	NF bianf 0 10 brj	bxanf 0 bsj	ks & AV bra 2 bsjsl	media): bsa 0	0 Perio pan 0	174 pamp 0 odicals	Entr (n.: C
Total ub total	baaf 0 Childre	AF balp 0 0 n: AJF bajp 8	bat 0 1 bajt	beaf 0 55 bejf	belp 0 9 EJF bejp 47	ber 1 bejt	8 bijf 0	biaf 0 0 XJF bxjf 8	bxaf O bxjp	0 bajnf	0 bejnf	8 bfjnf	0 JNI bijnf 0	Circul bfanf 0 bxjnf 1	NF bianf 0 10 brj	bxanf 0 bsj	ks & AV bra 2 bsjsl	media): bsa 0	0 Perio pan 0	174 pamp 0 odicals pjm 0	Entr (n.: O
Total ub total	baaf 0 Childree bajf 14	AF balp 0 0 AJF bajp 8 22	bat 0 1 bajt 0	beaf 0 55 bejf 33	belp 0 9 EJF bejp 47	ber 1 bejt	8 bijf 0	biaf 0 0 XJF bxjf 8	bxaf O bxjp	0 bajnf	0 bejnf	8 bfjnf	0 JNI bijnf 0	Circul bfanf 0 bxjnf 1	NF bianf 0 10 brj	bxanf 0 bsj	ks & AV bra 2 bsjsl	media): bsa 0	0 Perio pan 0	174 pamp 0 odicals pjm 0 0	Entr (n.: C
Total ub total	baaf 0 Childree bajf 14	AF balp 0 0 AJF bajp 8 22	bat 0 1 bajt 0	beaf 0 55 bejf	belp 0 9 EJF bejp 47	ber 1 bejt	8 bijf 0	biaf 0 0 XJF bxjf 8	bxaf O bxjp	0 bajnf	0 bejnf	8 bfjnf	0 JNI bijnf 0	Circul bfanf 0 bxjnf 1	NF bianf 0 10 brj	bxanf 0 bsj	ks & AV bra 2 bsjsl	media): bsa 0	0 Perio pan 0	174 pamp 0 odicals pjm 0	Entr (n.: O
Sub total Total Sub total otal	baaf 0 Childree bajf 14 AV mat Audio Books	AF balp 0 0 AJF bajp 8 22 erial:	bat 0 1 bajt 0	beaf 0 55 bejf 33	belp 0 9 EJF bejp 47	ber 1 bejt	8 bijf 0	biaf 0 0 XJF bxjf 8	bxaf O bxjp	0 bajnf	0 bejnf	8 bfjnf	0 JNI bijnf 0	Circul bfanf 0 bxjnf 1	NF bianf 0 10 brj	bxanf 0 bsj 0	ks & AV bra 2 bsjsl	media): bsa 0 pam 0	0 Perio pan 0	174 pamp 0 odicals pjm 0 0 0	(n.a 0 pjn 0 CT
Total ub total	Childree Dajf 14 AV mat	AF balp 0 0 AJF bajp 8 22	bat 0 1 bajt 0	beaf 0 55 bejf 33	belp 0 9 EJF bejp 47	ber 1 bejt 1 CASSETT	8 bijf 0 ES R	biaf 0 0 XJF bxjf 8 25	bxaf O bxjp	0 bajnf	0 bejnf 23	8 bfjnf	0 JNI bijnf 0	Circul bfanf 0 bxjnf 1	NF bianf 0 10 brj 2	bxanf 0 bsj 0	ks & AV bra 2 bsjsl	media): bsa 0 pam 0	0 Perio pan 0	174 pamp 0 odicals pjm 0 0 cher:	Entr (n.a 0

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Signature:

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LIBRARIAN: U ALEXANDER

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Name of Library KAYAMANDI LIBRARY

Name of Library KAYAMANDI LIBRARY

Month & Year: Dec-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
R ANY OTHER PROJECTS NOT METIONED:				<u> </u>
			_	

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: U ALEXANDER

DATE: 45293

Name of Library KAYAMANDI LIBRARY

Month & Year: Dec-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Displays: Adult	afety Awarenes	All	1	
Displays: Adult	Reconcilliation	All	1	
Displays: Adult	Arrive Alive	All	1	
Displays: Adult	Aids	All	1	
Displays: Juvenile	Christmas	All	1	
OR ANY OTHER PROJECTS NOT METIONED:				
				_

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: U ALEXANDER

DATE:

45293

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

	Name o	f Library	Klapmu	ts Library	/						Month	& Year:	Dec-23								
: MEMBE	RSHIP																				
				Adı	ults	Ch	ildren	ICT	Only						TOTAL	SENDER		1			
			Female		1									Females		1		-			
			Male											Males	-	0		-			
				1.1	1		(0					GRAND	TOTAL			-			
							ABERSHIP		L					GRAND	TUTAL	1		J			
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							Member	ship			Own requ		_		2			0	1	1	56
											Supplied	to other li	ibraries		0	-			2.		
: CIRCULA	TION													Tab	al haali	0					
																& period				256	
														Circui	ation to	tal (book	(S & AV	media):		256	
	Adults:		2	22																	
		AF				EF		X	F	SCHOOL STR	Martin Party	1000	-	NF		11 2	-	100	11.1		Prov
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl	pamp	Entrie
Sub total	129	64		12						12		3									(n.a.)
Total		193		1.12.1		12		(15	10.000				2		2
	Childre	. .	-	28																	
	Ciliure	AIF		-0	EJF		1	XJF				_	10.10	_				- Alex	Perio	dicals	
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	hvin	hainf	hated	1.6.6	JNF	1.1.6							
Sub total	6	9	1	6	3	Dejt	Diji	DXJI	bxjp	bajnf 1	bejnf 2	bfjnf	bijnf	bxjnf	brj	bsj	bsjsl	pam	pan	pjm	pjn
otal		16	_		9			0		1		-	3		-			6			
													3		11					6	
	AV mat	erial:		0													1	and the second	Ot	her:	
	Audio	and i	с	Ds	12.1	CASS	ETTES	Records	and a little		DVD	1.1			VID	FO		то	_		СТ
						sac	slac	smr	vdaf	udanf		vdjf						1		ALC: NOT THE OWNER OF	puter
	Books sabc	ecdra	ecdri	2012				• SITE	vuai	vdanf	vdg	I VOIT	vdjnf	vvaf	vvanf	vvjf	vvjnf	ta l	vda	COIII	JULEI
ub total	sabc	ecdra	ecdrj	sicc	smc	Sac	Side									•••)	vvjin	tg	vdg	Circu	A REAL PROPERTY AND INCOME.
ub total Total		ecdra		SICC	smc		0	0			0				0		vojni		vug		lation

Signature:

LIBRARIAN: N. Bray

DATE: 02/01/2024

Name of Library Klapmuts Library

Name of Library Klapmuts Library

Month & Year: Dec-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Reading Circles				
e.g. Reading Programs e.g. Superhero Boys Loves Reading				
e.g. Reading Lists e.g. lists for 7-12 years were distributed				
e.g. Book Clubs				
e.g. Story Hours/Time/Telling/Virtual e.g. storytelling on FB				
e.g. Class visits to library				
e.g. Early Child Development				
e.g. Information Literacy				
e.g. Library Orientation				
e.g. Departmental Programmes			1	
e.g. Digital Literacy e.g. ICT Cadet introduced Skype to users				
		TOT	AL: 0	0

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: N. Bray

DATE: 02/01/2024

Name of Library Klapmuts Library

Month & Year: Dec-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participan	
e.g. Visits to schools					
e.g. Services to Old Age Homes					
e.g. Block Loans to schools					
e.g. Holiday Programs e.g. face painting for 5-6 year olds					
e.g. Displays e.g. World Book Day	16 Days of Activism Christmas	All	2	n/a	
e.g. Exhibitions e.g. exhibitions on COVID					
e.g. Library Spaces: Bookings					
e.g. Library Week					
e.g. Spelling Bees e.g. primary school spelling bee					
e.g. Prison Visits					
e.g. Craft Workshops e.g. create your own jewelry					
e.g. Hospital / Home Visits					
e.g. Marketing in other media sources e.g. FB, websites, etc.					
OR ANY OTHER PROJECTS NOT METIONED: Health & Wellness Day		1			
nearth & Wellness Day	Health & Wellness	Adults	1	47	

This information could be used for Departmental and other ad hoc feedback or input required.

Name of Library Klapmuts Library

LIBRARIAN: N. Bray

Month & Year: Dec-23

DATE: 02/01/2024

WCLS 20 Page 148ated: 31 May 2022

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

	Name of	f Library	PNIEL LI	BRARY							Month	& Year:	Dec-23								
										2	montai	a rear.	Dec-25								
MEMBE	RSHIP		Ī	Adu	lits	Chil	dren	ICT	Only	1			1		TOTAL	GENDER	_	1			
			Female		402		312	101	39	1				Females		3ENDER 75	2				
			Male		126	-	215		57					Males		39	_				
			1		528	6. S. S.	527		96	-				GRAND	TOTAL	11	-	1			
			1	1.00	TOT	TAL MEM	BERSHIP	11		1			ļ		TOTAL			1			
OTHER		Ebo		LIBBY S Audio	and the second se		LIBRARY Members		BLIND TOTAL 0		Own requ Supplied	iests	/ IMPAL	A	TOTAL 0 0		То	COPIES tal 48		_	OUNT otal 551
CIRCUL	TION															& period				436	
CIRCUL				0.5									:			& period tal (bool				436 440	
CIRCULA	ATION Adults:	AE	2:	96		-							:		ation to						
CIRCUL	Adults:	AF				F	hot	X		haanf	baanfi	haant	i boonfil	Circu	ation to NF	tal (bool	(5 & AV	media):		440	Pro
	Adults:	balp	bat	beaf	belp	ber	bet 5	biaf	bxaf	baanf 7	baanfi	beanf	beanfl	Circu bfanf	ation to NF bianf	tal (bool bxanf	ks & AV bra	media): bsa	bsasl	440 pamp	Entr
b total	Adults:				belp 0	-7-C	bet 5		bxaf 0	baanf 7	baanfi O	beanf 11	beanfl 0	Circu	ation to NF	tal (bool	(5 & AV	media):		440	Entr (n.a
b total	Adults:	balp 88 206 n:	bat 3	beaf	belp 0 7	ber 0		biaf O O	bxaf 0				0	Circu bfanf 0	NF bianf	tal (bool bxanf	ks & AV bra	media): bsa	bsasl O	440 pamp	Entr (n.a
b total	Adults: baaf 115 Childrer	balp 88 206 n: AJF	bat 3	beaf 66 21	belp 0 7	ber 0 /1	5	biaf O C	bxaf O	7	0	11	0 JNF	Circu bfanf 0	NF bianf 0 19	tal (bool bxanf 0	ks & AV	media):	bsasl O Peric	440 pamp 0	Entr (n.a
b total Total	Adults: baaf 115	balp 88 206 n:	bat 3	beaf 66	belp 0 7	ber 0		biaf O O XJF bxjf	bxaf 0 bxjp	7 bajnf	0 bejnf	11 bfjnf	0 JNF bijnf	Circu bfanf 0 : bxjnf	NF bianf 0 19 brj	bxanf 0	bra 0 bsjsl	media): bsa 1	bsasl O Peric pan	440 pamp 0 odicals	Entr (n.a O
b total Fotal b total	Adults: baaf 115 Childrer bajf	balp 88 206 n: AJF bajp	bat 3 1. bajt	beaf 66 21 bejf	belp 0 7 EJF bejp	ber 0 71 bejt	5 bijf	biaf O C	bxaf O	7	0	11	0 JNF	Circu bfanf 0	NF bianf 0 19	tal (bool bxanf 0	ks & AV	media):	bsasl O Peric pan O	440 pamp 0	Entr (n.: C
CIRCUL/ Ib total Total Ib total tal	Adults: baaf 115 Childrer bajf	balp 88 206 AJF bajp 35 49	bat 3 1. bajt 2	beaf 66 21 bejf	belp 0 7 EJF bejp 42	ber 0 71 bejt	5 bijf	biaf 0 0 XJF bxjf 0	bxaf 0 bxjp	7 bajnf	0 bejnf	11 bfjnf	0 JNF bijnf 0	Circu bfanf 0 : bxjnf	NF bianf 0 19 brj	bxanf 0	bra 0 bsjsl	media): bsa 1	bsasl O Peric pan O	440 pamp 0 odicals	Entr (n.: O

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Computer

Circulation

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Name of Library PNIEL LIBRARY

Name of Library PNIEL LIBRARY

Month & Year: Dec-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
	-			
R ANY OTHER PROJECTS NOT METIONED:				

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: U Alexander

DATE: 45293

Name of Library PNIEL LIBRARY

Month & Year: Dec-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
Blockloans to school	Summer	5 - 6 year olds	20	60
Home visit	Fiction	80+ year old	8	1
Holiday programs: Christmas crafts	Christmas	0 - 12 year olds	3	75
Displays: Adult	Aids	All	1	
Displays: Juvenile	Christmas	All	1	
Displays: Juvenile	Summer fun	All	1	-
			_	
OR ANY OTHER PROJECTS NOT METIONED:				
		TOT	AL: 34	136

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: U Alexander

DATE: 4529

45293

WESTERN CAPE LIBRARY SERVICE

WCLS 20 Page 14 Pated: 31 May 2022

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

	lame of	Library ST	ELLENBO	DSCH LI	BRARY						Month	& Year:	Dec-23								
										-											
: MEMBER	SHIP		-																		
		-		Adu		Chil	dren	İCT		1					TOTAL	GENDER]			
			male		4279		925		249	4				Females		54	53				
		i	Male		1810		781		394	4				Males		29	85				
			-		6089		1 706		643					GRAND	TOTAL	84	38				
				· · · · · ·	тот	AL MEM	BERSHIP	84	38]								5.9			
OTHER		OVERD Ebooks	RIVE / Ľ	IBBY ST AudioB			LIBRARY		BLIND TOTAL		Own requ Supplied :	iests	/ IMPAL	À	TOTAL 0 0		To	COPIES tal 01		GATE C	_
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Á	Adults: baaf	balp I	bat	beaf	belp	F	bet 72	X biaf	bxaf	baanf	baanfl	beanf	beanfl		al book ation to	tal (bool bxanf	ks & AV bra	media): bsa			Entri
A Sub total	Adults:	balp l 318	bət		belp 155	ber	bet 73	biaf	bxaf 5					Circul	al book ation to NF bianf	tal (bool	ks & AV	media):		4 942	Pro Entri (n.a
Á	Adults: baaf	balp I	bat	beaf	belp	ber			bxaf 5	baanf	baanfl	beanf	beanfl	Circul	al book ation to NF	tal (bool bxanf	ks & AV bra	media): bsa		4 942	Entri
A ub total Total	Adults: baaf 751	balp 318 1094	bat 25	beaf 958	belp 155	ber		biaf	bxaf 5	baanf	baanfl	beanf	beanfl	Circul	al book ation to NF bianf	tal (bool bxanf	ks & AV bra	media): bsa		4 942	Entri
A iub total Total	Adults: baaf	balp 318 1094 :	bat	beaf 958	belp 155 11	ber		biaf 5	bxaf 5	baanf	baanfl	beanf	beanfl	Circul	al book ation to NF bianf	tal (bool bxanf	ks & AV bra	media): bsa	bsasl	4 942	Entri
A Gub total Total	Adults: baaf 751 Children	balp 318 1 094 : AJF	25 25 2 160	beaf 958	belp 155 11	ber 86	73	biaf 5 XJF	bxaf 5	baanf	baanfl	beanf	beanfl	Circul	al book ation to NF bianf	tal (bool bxanf	ks & AV bra	media): bsa	bsasl	4 942	Entri
Sub total Total	Adults: baaf 751 Children bajf	balp 318 1 094 : AJF bajp k	25 25 2 16(pajt	beaf 958) bejf	belp 155 11 EJF bejp	ber 86 bejt		biaf 5 XJF bxjf	bxaf 5	baanf 99 bajnf	baanfl	beanf	beanfl 8	Circul	al book ation to NF bianf	tal (bool bxanf	ks & AV bra	media): bsa	bsasi	4 942	Entri (n.a
Sub total Total	Adults: baaf 751 Children	balp 318 1 094 : AJF bajp k	25 25 2 16(pajt	beaf 958	belp 155 11	ber 86	73	biaf 5 XJF	bxaf 5	baanf 99	baanfl 1	beanf 323	beanfl 8	Circul bfanf banf bxjnf	al book ation to NF bianf 477	tal (bool	ks & AV bra 12	media): bsa 33	bsasi Perio	4 942 pamp dicals	Entri

	AV mat	erial:	1	.6															Oth	er:
	Audio Books		C	Ds	1923	CASS	ETTES	Records			DVD			13	VID	EO	. <u>2</u> 9 - 1	тс	DYS	ІСТ
	sabc	ecdra	ecdrj	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvif	vvinf	tg	vdg	Computer
Sub total					3				9	1		3						-0		Circulation
Total	0	1000		3			0	0			13		ALC: NO.)			0	842

Signature:

LIBRARIAN:

DATE: 02-Jan-24

Name of Library STELLENBOSCH LIBRARY

Month & Year: Dec-23

Name of Library STELLENBOSCH LIBRARY

Month & Year: Dec-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Reading Circles				
e.g. Reading Programs e.g. Superhero Boys Loves Reading				
e.g. Reading Lists e.g. lists for 7-12 years were distributed				
e.g. Book Clubs				
e.g. Story Hours/Time/Telling/Virtual e.g. storytelling on FB			3	30
e.g. Class visits to library			4	684
e.g. Early Child Development				
e.g. Information Literacy		ongoing with new patron		
e.g. Library Orientation		ongoing with new patron		
e.g. Departmental Programmes			1	
e.g. Digital Literacy e.g. ICT Cadet introduced Skype to users				
		TOTAL	7	714

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: SONIA PAULSE

DATE: 02-Jan-24

Name of Library STELLENBOSCH LIBRARY

Month & Year: Dec-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
e.g. Visits to schools				
e.g. Services to Old Age Homes			9	75
e.g. Block Loans to schools				
e.g. Holiday Programs e.g. face painting for 5-6 year olds			3	50
e.g. Displays e.g. World Book Day			11	3002
e.g. Exhibitions e.g. exhibitions on COVID				
e.g. Library Spaces: Bookings			9	96
e.g. Library Week				
e.g. Spelling Bees e.g. primary school spelling bee				
e.g. Prison Visits				
e.g. Craft Workshops e.g. create your own jewelry				
e.g. Hospital / Home Visits				
e.g. Marketing in other media sources e.g. FB, websites, etc.		on going		-
		TOTA	AL: 32	322

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: SONIA PAULSE

DATE: 02-Jan-24

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-03-07

7.2.8 MONTHLY REPORT: LIBRARIES: JANUARY 2024

Collaborator No: IDP KPA Ref No: File Plan: Meeting Date: 7 March 2024

1. SUBJECT: MONTHLY REPORT: LIBRARIES: JANUARY 2024

2. PURPOSE

To notify the Committee of the monthly activities **(ANNEXURE A)** that was conducted by the Sections: Libraries for January 2024.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sections: Libraries for the month of January 2024 to the Committee for notification.

5. **RECOMMENDATION**

that the monthly reports by the Sections: Libraries for January 2024, be noted by the Committee.

6. DISCUSSION / CONTENTS

6.1 Background

The Section: Libraries specialises in public liaison, ad hoc projects and the promotion of literature within the Greater Stellenbosch Area.

6.2 <u>Discussion</u>

The Libraries Section consists of one Manager: Library Services, and five Senior Librarians to manage this section effectively. Their main functions are to provide effective and efficient library service to clients and to promote culture of reading.

6.3 <u>Financial Implications</u>

None

6.4 <u>Legal Implications</u>

The recommendations in this report comply with Council's policies and all applicable legislation.

AGENDA

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-03-07

6.5 <u>Staff Implications</u>

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 <u>Risk Implications</u>

The risks are addressed through the content of the report.

6.8 <u>Comments from Senior Management</u>

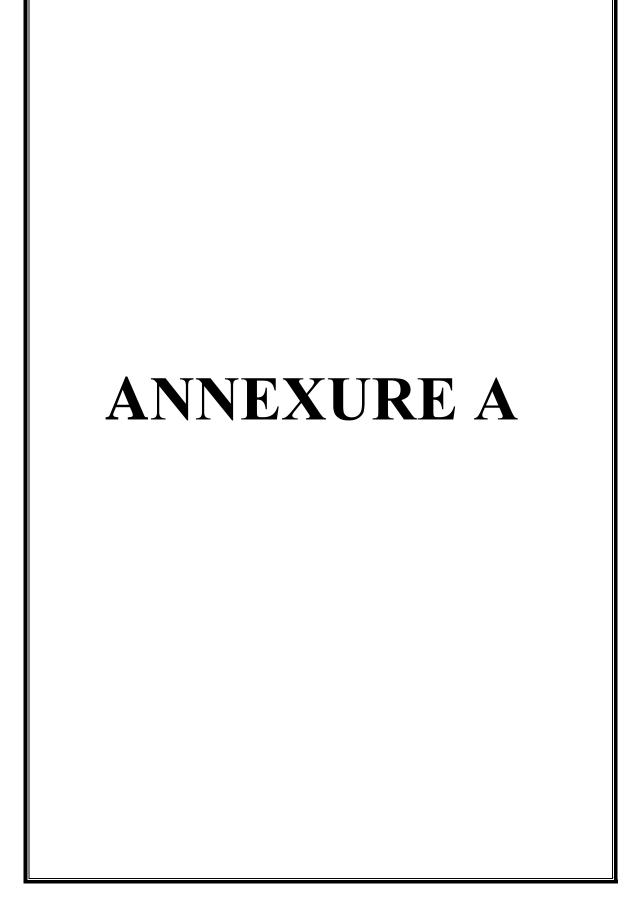
No comment requested.

6.9 <u>Municipal Manager</u>

Contents noted.

ANNEXURES

Annexure A: Libraries Monthly Report for January 2024.



WESTERN CAPE LIBRARY SERVICE

WCLS 20 Page 15²⁴^{4 ated: 31 May 2022}

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

	Name of	f Library	CLOETES	SVILLE							Month	& Year:	Jan-24		_			-			
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CIRCUL	ATION																odical cire oks & AV			1 328 1 347	
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	Adults:	balp	bat	beaf	belp	ber	bet 75	XF biaf	bxaf	baanf	baanfl	beanf	beanfl	Circu		total (bo	oks & AV	/ media): bsa			Entrie
	Adults:				and the second se	ber	bet 75		bxaf	baanf 41	baanfl 0	beanf 32	beanfl 2	Circu	lation 1	total (bo	oks & AV	' media):		1 347	Entri
ub total	Adults: baaf 288 Childrer	balp 258 607	bat 61	beaf 115 47	belp 4 19 EJF	ber	75	biaf	_bxaf				beanfl 2	Circu NF bfanf	lation 1	total (bo	oks & AV	/ media): bsa	bsasl	1 347	Entri
ub total Total	Adults: baaf 288 Childrer bajf	balp 258 607 n: AJF bajp	bat 61 4 bajt	beaf 115 47 bejf	belp 4 19 EJF bejp	ber 4 bejt		biaf 0	bxaf			32	beanfl 2	Circu NF bfanf	lation 1	total (bo	oks & AV	/ media): bsa	bsasl	1 347	Entrie (n.a.
ub total Total ub total	Adults: baaf 288 Childrer	balp 258 607 AJF bajp 116	bat 61	beaf 115 47	belp 4 19 EJF bejp 67	ber 4	75	biaf 0 XJF bxjf		41	0	32 JNF bfjnf	beanfl 2	Circu NF bfanf 76	bianf	total (bo	oks & AV	/ media): bsa 1	bsasl Peric	1 347	Entrie (n.a.
ub total Total ub total	Adults: baaf 288 Childrer bajf	balp 258 607 n: AJF bajp	bat 61 4 bajt	beaf 115 47 bejf	belp 4 19 EJF bejp	ber 4 bejt	75	biaf 0 XJF		41 bajnf	0 bejnf	32 JNF	beanfl 2	Circu NF bfanf 76	bianf	total (bo	oks & AV	/ media): bsa 1	bsasl Peric	1 347	Entrie (n.a.
ıb total Total ıb total	Adults: baaf 288 Childrer bajf 159	balp 258 607 AJF bajp 116 277	bat 61 4 bajt 2	47 115 47 bejf 65	belp 4 19 EJF bejp 67	ber 4 bejt	75	biaf 0 XJF bxjf		41 bajnf	0 bejnf	32 JNF bfjnf	beanfl 2	Circu NF bfanf 76	bianf	total (bo	oks & AV	/ media): bsa 1	bsasl Peric	1 347	Entri (n.a
ub total Total ub total	Adults: baaf 288 Childrer bajf 159 AV mate	balp 258 607 AJF bajp 116 277	bat 61 4 bajt 2	beaf 115 47 bejf 65	belp 4 19 EJF bejp 67	ber 4 bejt 0	75 bijf	biaf 0 XJF bxjf		41 bajnf	0 bejnf	32 JNF bfjnf	beanfl 2	Circu NF bfanf 76	bianf	total (bo	oks & AV	/ media): bsa 1	bsasl Peric	1 347	Entrie (n.a.
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ub total Total ub total stal	Adults: baaf 288 Childrer bajf 159 AV mate	balp 258 607 AJF bajp 116 277	bat 61 4 bajt 2	beaf 115 47 bejf 65	belp 4 19 EJF bejp 67 132	ber 4 bejt 0	75 bijf	biaf 0 XJF bxjf 0		41 bajnf 10	0 bejnf 12	32 JNF bfjnf	beanfl 2	Circu NF bfanf 76	bianf bianf brj 16	total (bo bxanf bsj	oks & AV	r media): bsa 1 pam 4 TC	bsasl Peric pan Ot Dys	1 347	pjn pjn
iub total Total ub total otal ib total Total	Adults: baaf 288 Childrer bajf 159 AV mate Audio Books	balp 258 607 AJF bajp 116 277 erial:	bat 61 4 bajt 2 2 c ecdrj	47 47 65 19 Ds	belp 4 19 EJF bejp 67 132	ber 4 bejt 0 CASSE	bijf bijf slac	biaf 0 XJF bxjf 0 Records	bxjp	41 bajnf 10 DV	0 bejnf 12 D vdg	32 JNF bfjnf 38	beanfl 2 bijnf	Circu NF bfanf 76 bxjnf	bianf bianf brj 16	total (bo bxanf bsj	oks & AV	r media): bsa 1 pam 4	bsasl Peric pan Ot	1 347	Entria (n.a.

Signature:

LIBRARIAN: N.BRAY

DATE: 01.02.2024

Name of Library CLOETESVILLE

Month & Year: Jan-24

Name of Library CLOETESVILLE

D: PROGRAMS

Month & Year: Jan-24

Literacy & Reading Programs:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Reading Circles				-
e.g. Reading Programs e.g. Superhero Boys Loves Reading				
e.g. Reading Lists e.g. lists for 7-12 years were distributed				
e.g. Book Clubs				
e.g. Story Hours/Time/Telling/Virtual e.g. storytelling on FB				
e.g. Class visits to library				
e.g. Early Child Development				
e.g. Information Literacy				
e.g. Library Orientation				
e.g. Departmental Programmes				
e.g. Digital Literacy e.g. ICT Cadet introduced Skype to users				
		TOTAL:	0	0

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: N.BRAY

DATE: 01.01.2024

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library CLOETESVILLE

Month & Year: Jan-24

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Visits to schools				
e.g. Services to Old Age Homes				
e.g. Block Loans to schools				_
e.g. Holiday Programs e.g. face painting for 5-6 year olds				-
e.g. Displays e.g. World Book Day	Books to inspire a new		6	-
e.g. Exhibitions e.g. exhibitions on COVID				-
e.g. Library Spaces: Bookings				
e.g. Library Week				
e.g. Spelling Bees e.g. primary school spelling bee				
e.g. Prison Visits				
e.g. Craft Workshops e.g. create your own jewelry				
e.g. Hospital / Home Visits				
e.g. Marketing in other media sources e.g. FB, websites, etc.				
		TOTAL	6	0

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: N.BRAY

DATE: 01.02.2024

Total

338

Prov

Entries

(n.a.)

MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

Name of Library FRANSCHHHOEK LIBRARY Month & Year: Jan-24 A: MEMBERSHIP Adults **ICT Only** Children TOTAL GENDER Female 0 Females 0 Male 0 Males 0 **GRAND TOTAL** 0 TOTAL MEMBERSHIP 0 B: OTHER **OVERDRIVE / LIBBY STATS** LIBRARY FOR THE BLIND ILL / IMPALA PHOTOCOPIES GATE COUNTER **Ebooks AudioBooks** TOTAL TOTAL Total Membership **Own requests** 0 203 Supplied to other libraries 0 C: CIRCULATION Circulation total (books & AV media): 280 Adults: 271 18 AF EF XF NF balp baaf bat beaf belp ber bet biaf bxaf baanf baanfl beanf beanfl bfanf bianf bxanf bra bsa bsasl pamp Sub total 89 54 2 123 2 1 2 16 0

Children: 30 10 Periodicals AJF EJF XJF JNF bajf bajp bajt bejf bejp bejt bijf bajnf bxjf bxjp bijnf bxjnf bejnf bfjnf brj bsj bsjsl pam pan pjm pjn 15 Sub total 7 6 1 1 9 8 Total 22 7 0 10 8

	AV mat	erial:		6													1	1-1-1	Oti	ier:
	Audio Books	4 Mil	С	Ds		CASS	ETTES	Records	151 E.		DVD				VID	EO		тс	oys	ICT
	sabc	ecdra	ecdrj	sicc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvif	vvinf	tg	vdg	Computer
Sub total	0	0	0	0	0	0	0	0	6	0	0	0	Ó	0	0	0	0	-0	146	Circulation
Total	0			0			0	0			6		-	-)			0	19

Signature:

Total

LIBRARIAN: C.WILLIAMS (Library Ass)

_____ MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library FRANSCHHHOEK LIBRARY

~

Month & Year: Jan-24

_____ MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

Name of Library FRANSCHHHOEK LIBRARY

Month & Year: Jan-24

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Reading Circles				
Reading Programs :				
Arbor Day Event with the Adults				_
OR ANY OTHER PROJECTS NOT METIONED:				
		TOTAL:	0	0

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: C. WILLIAMS (Library Ass)

DATE: 31/01/2024

MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library FRANSCHHHOEK LIBRARY

Month & Year: Jan-24

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Creche Visits	ucing kids to the	05-Mar	10	10
Services to Old Age Homes		Fleur de Lis / Housebounds	7	23
OR ANY OTHER PROJECTS NOT METIONED: Displays	Back to school			

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: C.WILLIAMS (Library Ass)

DATE: 31/01/2024

WESTERN CAPE LIBRARY SERVICE

WCLS 20 Page 162^{ated: 31 May 2022}

MUNICIPALITY: LIBRARY SERVICES MONITHI V STATISTICAL DEDODT

										STATIS	TICAL R	EPORI									
	Name o	of Library	Groenda								Month	& Year:	Jan-24					2			
A: MEMBE	DCLUD	r.																			
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		F	Female			-				1				Female			0	1			
			Male							1				Males			0	1			
						-		国际 必法						GRANE	TOTAL	201	1.4	1			
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		*****			An All		Members	ship	10171	1	Own requ	iests			0			05	4		tal 25
						1					Supplied		ibraries		0	4			1	L4	13
																1					
C: CIRCUL	ATION Adults:	ĺ	4(05										Circu	lation to	otal (boo	ks & AV	'media):		520	
		AF		1.7 11		EF		X	F	1.000	1.1.1	State of the	10 H C	100 PT 100	NF	-					Prov
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl	pamp	Entries
Sub total	245	160	1	37	3		5		0	11	0		0							Parrie	(n.a.)
Total		405				45	1	C		Sec.					11					1	
	Childre		5	57																	
		AJF			EJF	1000		XJF					JN	F					Perio	odicals	
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjsl	pam	pan	pjm	pjn
Sub total	51	3	0	12	15	0				4	1										12
Total		54			10 L 10		1.1.2	0	1	all and	1 1 1 1	1-11-	5				1				
	AV mot	orialı																			
	AV mat								-									-	Ot	her:	
	Books	19. Sec. 1	C	D5		CASS	SETTES	Records			DVD				VIE	DEO		тс	DYS	10	л
	sabc	ecdra	ecdrj	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	tg	vdg	Com	puter
Sub total									0									-'b	146	Circul	ation

Sub total Total

Signature:

LIBRARIAN:

0

0

0

0

0

0

MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library Groendal

Month & Year: Jan-24

MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

Name of Library Groendal

Month & Year: Jan-24

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
After school activities	brain fun		6	8
After school art	arts	4 to 6	4	10
OR ANY OTHER PROJECTS NOT METIONED:				
OR ANY OTHER PROJECTS NOT METIONED:				
DR ANY OTHER PROJECTS NOT METIONED:				

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN:

DATE: 31-01-2024

_ MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library Groendai

Month & Year: Jan-24

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Services to Old Age Homes and house deliveries	mobile books	Fleur de Lis / Housebounds	32	7
OR ANY OTHER PROJECTS NOT METIONED:				
Display	Back to school	7 to 18	1	425
Display	time to read	everyone	1	425
Display	sun safety	everyone	1	425

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN:

DATE: 01/11/2023

WESTERN CAPE LIBRARY SERVICE

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT: IDAS VALLEY LIBRARY

baaf balp bat beaf belp ber bet biaf bxaf baanf beanf beanf bfanf bianf bxanf bra bsa bsasi pamp Er 466 281 10 210 11 39 0 52 2 15 1 0 0 9 0 (u) Total Children: 747 Children: 747 AJF EJF XJF JNF Periodicals	Nam	e of Library	DAS VA	LLEY LIB	RARY					Month	& Year:	Jan-24					2					
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Female 1448 897 126 Male 595 880 126 ZOA3 1777 126 OTHER OVERDRIVE / LIBRY STATS LIBRARY FOR THE BLIND ILL / IMPALA PHOTOCOPILS GATE COU OTHER OVERDRIVE / LIBRY STATS LIBRARY FOR THE BLIND Over requests TOTAL TOTAL B820 CIRCULATION Ebooks AudioBooks IBRARY FOR THE BLIND Total Total Total Cover and the state of the state			1	Adu	ults	Children	1	CT Only	1					TOTAL	GENDER		1					
Male 595 880 126 2043 1777 126 TOTAL MEMBERSHP 3 946 OTHER OVERDRIVE / LIBBY STATS LIBRARY FOR THE BLIND ILL / IMPALA PHOTOCOPIES GATE COU CIRCULATION Ebooks AudioBooks Image: Sappled to other libraries TOTAL PHOTOCOPIES GATE COU Adults: 1 094 Total book & periodical circulation: 1 841 CIRCULATION Adults: 1 094 YF Periodical circulation: 1 841 Circulation total (books & AV media): 1 867 YF Periodical circulation: 1 841 Adults: 1 094 YF NF Periodical circulation: 1 841 Circulation total (books & AV media): 1 867 YF Periodical circulation: 1 841 Adults: 1 094 YF NF Periodical circulation: 1 841 Vetori Aff EF XF Deanf Dean			Female		1448										_							
$\frac{203}{177}$ $\frac{125}{70TAL MEMBERSHIP}$ $\frac{203}{177}$ $\frac{125}{70TAL MEMBERSHIP}$ $\frac{112}{70TAL MEMBERSHIP}$ $\frac{112}{112}$ 1			Male		595		880	12	6													
TOTAL MEMBERSHIP 3 946 OTHER PHOTOCOPIES GATE COUL OTHER PHOTOCOPIES GATE COUL TOTAL MEMBERSHIP OTHER PHOTOCOPIES GATE COUL OTHER DECOMPTOR // LIBBY STATS PHOTOCOPIES GATE COUL CONTREL PHOTOCOPIES GATE COUL TOTAL PHOTOCOPIES GATE COUL COLD TOTAL PHOTOCOPIES GATE COUL COLD TOTAL OTHER WIGHTON TOTAL PHOTOCOPIES GATE COUL COLD TOTAL OTHER WIGHTON TOTAL TOTAL COLD TOTAL OTHER WIGHTON TOTAL TOTAL TOTAL Aduits: 1 094 Total Decomption Total Decomption Total <th colspan="2" do<="" td=""><td></td><td></td><td></td><td></td><td>2043</td><td>1</td><td></td><td></td><td>-</td><td></td><td></td><td></td><td></td><td>TOTAL</td><td></td><td></td><td>1</td><td></td><td></td><td></td></th>	<td></td> <td></td> <td></td> <td></td> <td>2043</td> <td>1</td> <td></td> <td></td> <td>-</td> <td></td> <td></td> <td></td> <td></td> <td>TOTAL</td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td></td>						2043	1			-					TOTAL			1			
Ebooks AudioBooks Interview of the strip CIRCULATION Image: strip Image: strip Image: strip CIRCULATION Total book & periodical circulation: 1 841 CIRCULATION Image: strip Image: strip Image: strip Adults: 1 094 Image: strip Image: strip Image: strip Adults: 1 094 Image: strip Image: strip Image: strip Adults: 1 094 Image: strip Image: strip Image: strip Adults: 1 094 Image: strip Image: strip Image: strip Adults: 1 094 Image: strip Image: strip Image: strip Adults: 1 094 Image: strip Image: strip Image: strip Adults: 1 094 Image: strip Image: strip Image: strip Adults: 1 094 Image: strip Image: strip Image: strip Advits: 1 094 Image: strip Image: strip Image: strip Image: strip Advits: 1 094 Image: strip Image: strip Image: strip Image: strip Advits: 1 0 1 0 Image: strip Image: strip Image: strip Advita: 260 0 Image:			[3.0	тот	AL MEMBER	SHIP										1					
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Children: 747 JNF Periodicals bajf bajf bejf bejf bijf bxjf bxjp bajn bejnf bijnf brinf	Adu	lts: AF					100 23						Circul	ation to NF						Pro		
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b total 260 191 18 121 63 33 30 31 30,11 31,11 <	Adul baa b total fotal	hts: AF balp 6 281 757	bat 10	beaf 210	beip 11	ber b		af bxaf					Circul bfanf	ation to NF bianf	tal (boo	ks & AV	media):	bsasl	1 867	Entr		
b total 260 191 18 121 63 33 30 31 1	Adul baa b total Total Child	hts: AF balp 6 281 757 dren: AJF	bat 10	beaf 210	beip 11 26	ber b	9	af bxaf 0				1	Circul	ation to NF bianf	tal (boo	ks & AV	media):	bsasl	1 867	Entr		
AV material: 26 Audio Books CDs CASSETTES Records DVD VIDEO TOYS ICT Sabc ecdra ecdrj slcc smc sac slac smr vdaf vdanf vdg vdjf vdjnf vvanf vvijf vvijf tg vdg Comput Dotod/ 0 4 0 0 11 11 11 0 0 0 0	Adul baa baa fotal Chilo ba	hts: AF balp 6 281 757 dren: AJF jf bajp	bat 10 74	beaf 210 47	beip 11 26 EJF	ber b 3 0	9	of bxaf	52	2	15	1 JNF	Circul	NF bianf 77	tal (boo	ks & AV bra	media): bsa 9	bsasl Peric	1 867	Entr (n.a		
Audio Books CLS CASSETTES Records DVD VIDEO TOYS ICT Sabc ecdra ecdrj slcc smc sac slac smr vdaf vdaf vdg vdjf vdjf vvaf vvaf vvjf vg vdg Comput to total 0 4 0 0 11 0 11 0 0 0 0 0 0	Adul baa baa fotal Chilo ba bbaba ba ba	hts: AF balp 6 281 757 dren: AJF jf bajp 0 191	bat 10 74 bajt	beaf 210 47 bejf	beip 11 26 EJF bejp 63	ber b 3 0 bejt b	9	of bxaf	52 bajnf	2 bejnf	15	1 JNF	Circul	NF bianf 77	tal (boo	ks & AV bra	media): bsa 9	bsasl Peric	1 867	Entri (n.a		
Audio Books CDs CASSETTES Records DVD VIDEO TOYS ICT sabc ecdra ecdrj slcc smc slac smr vdaf vdanf vdg vdjf vdjnf vvanf vvanf vvjf vsjf tg vdg o total 4 0 0 11 0 11 0 0 0 0 0 0 0	Adul baa b total Fotal Child ba b total	hts: AF balp 6 281 757 dren: AJF jf bajp 0 191	bat 10 74 bajt	beaf 210 47 bejf	beip 11 26 EJF bejp 63	ber b 3 0 bejt b	9 XJ ijf bx	af bxaf 0 jf bxjp	52 bajnf	2 bejnf	15	1 JNF bijnf	Circul	NF bianf 77	tal (boo	ks & AV bra	media): bsa 9	bsasl Peric	1 867	Entr (n.a		
sabc ecdra ecdrj slcc smc sac slac smr vdaf vdanf vdg vdjf vdjnf vvaf vvanf vvif vvjnf tg vdg Cototal	Adul baa b total Fotal b total b total cal	hts: AF balp 6 281 757 dren: AJF jf bajp 0 191 269	bat 10 74 bajt 18	beaf 210 47 47 bejf 121	beip 11 26 EJF bejp 63	ber b 3 0 bejt b	9 XJ ijf bx	af bxaf 0 jf bxjp	52 bajnf	2 bejnf	15	1 JNF bijnf	Circul	NF bianf 77	tal (boo	ks & AV bra	media): bsa 9	bsasl Peric	1 867	Entr (n.a		
	Adul baa baa 46 Total baa ba ba ba ba ba ba ba ba ba ba ba ba	hts: AF balp 6 281 757 dren: AJF jf bajp 0 191 269 material: lio	bat 10 74 bajt 18 2	beaf 210 47 bejf 121 26	beip 11 26 EJF bejp 63	ber b 3 0 bejt b 33	9 XJJ ijf bx	af bxaf 0 jf bxjp	52 bajnf	2 bejnf 31	15	1 JNF bijnf	Circul	ation to NF bianf 77 brj	bxanf	ks & AV bra	media): bsa 9	bsasl Peric pan Ot	1 867	Entri (n.a		
	Ib total baa baa de total baa baa baa baa baa baa baa baa baa b	hts: AF balp 6 281 757 dren: AJF jf bajp 0 191 269 naterial: liio ks	bat 10 74 bajt 18 2 C	beaf 210 47 47 bejf 121 26 Ds slcc	belp 11 26 EJF bejp 63 217	ber b 3 0 bejt b 33 CASSETTE	9 XJI ijf bx 0 S Recc	af bxaf 0 jf bxjp rds vrds	52 bajnf 30	2 bejnf 31 DVD	15 bfjnf	JNF bijnf 61	Circul bfanf bxjnf	NF bianf 77 brj VID	bxanf bsj bsj	ks & AV	media): bsa 9 pam	bsasl Peric pan Ot Dys	1 867	Entri (n.a pjr		

Signature:

LIBRARIAN: Vuyokazi Ngcofe

DATE: 31-Jan-24

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT: IDAS VALLEY LIBRARY

Name of Library IDAS VALLEY LIBRARY

Month & Year: Jan-24

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT: IDAS VALLEY LIBRARY

Name of Library IDAS VALLEY LIBRARY

Month & Year: Jan-24

D: PROGRAMS

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT: IDAS VALLEY LIBRARY

Name of Library IDAS VALLEY LIBRARY

Month & Year: Jan-24

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participan
Activities: Senior citizens activities	Exercise/Gym	Senior Citizens	15	
e.g. Displays: Back to school display, books and charts	Alphabets	Grade R to 7	1	
e.g. Display: World Braille day	Awareness	All ages	1	
e.g. Display: Donor Month	Awareness	18 years and above	1	
e.g. Display: Healthy eating	Promotion of hea	All ages	1	1
e.g. Display: Leprosy Day	Awareness	All ages	1	
e.g. Library Spaces: Bookings	SARS Visit	Community members/ Patrons	35	
DR ANY OTHER PROJECTS NOT METIONED:				

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: Vuyokazi Ngcofe

DATE: 31-Jan-24

WESTERN CAPE LIBRARY SERVICE

WCLS 20 Page 170^{ated: 31 May 2022}

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

	Name o	f Library	Jmestov	wn Librar	у					=:	Month	& Year:	Jan-24					-			
A: MEMBE	RSHIP																				
				Adı	ults	Chi	ldren	ICT	Only	1					TOTAL	GENDER		1			
			Female							1				Females		(_				
			Male]				Males		()	1			
					515		248		24					GRAND	TOTAL	78	37	1			
					TO	TAL MEN	IBERSHIP	78	37												
B: OTHER	ATION Adults:	Ebo	oks 5	/ LIBBY S Audio			LIBRAR	Y FOR THE ship	E BLIND TOTAL 0		Own requ Supplied	iests	/ IMPAL	Tot			tical cire			То	OUNTER htal 55
	Addits.	AF	-	.07		F		X	E	1					A10						
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	NF bianf	bxanf	bra	bsa	head	Lanna	Prov
Sub total	207	29	8	109	7	3	2	0	0	12	0	27	1	0	0	0	0	2	bsasl 0	pamp 0	Entries (n.a.)
Total		244			1	21		0							42	0	0				(man)
	Childre	_	3	99														1-14	Doric	odicals	213
	1.10	AJF		1.16	EJF			XJF			2.103	1	JNI		Sale He	T.V.M			rend	Alcais	
Sub total	bajf 149	bajp 139	bajt 7	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjsl	pam	pan	pjm	pjn
Total	149	295	/	30	57 89	2	0	6	5	5	4	0	0 9	0	0	0	0	0	0	0	0
	AV mat			2																0 her:	
	Books			Ds		CASS	ETTES	Records	1		DVD		1000		VIC	DEO		тс	DYS	A REAL PROPERTY.	ст
	sabc	ecdra	ecdrj	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdif	vdinf	vvaf	vvanf	vvif	vvinf	tø	vdø	Com	puter

Sub total

Total

Signature:

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LIBRARIAN: B King Librarian Assistant

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Circulation

27

Name of Library Jmestown Library

Month & Year: Jan-24

Name of Library Jmestown Library

Month & Year: Jan-24

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Reading Circles				
e.g. Reading Programs e.g. Superhero Boys Loves Reading				
e.g. Reading Lists e.g. lists for 7-12 years were distributed				
	_			
OR ANY OTHER PROJECTS NOT METIONED:				
	_			
	-			
		TOTAL	0	0

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: B King Librarian Assistant

DATE: 01/02/2024

Name of Library Jmestown Library

Month & Year: Jan-24

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
IOIN THE LIBRARY - BEST TOOL FOR SCHOOL Display	ALL PATRONS	All patrons	1	455
Kleuterskool is vet pret - Children Display	ALL PATRONS	Ages six and under target	1	455
Back to School Display		ALL patrons	1	455
OR ANY OTHER PROJECTS NOT METIONED:				

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: B King Librarian Assistant

DATE: 01/02/2024

WESTERN CAPE LIBRARY SERVICE

WCLS 200 Page 174^{dated: 1 Dec 2021}

MUNICIPALITY: LIBRARY SERVICES

Name o	of Library Kayaman	di			Month & Year:	23-Jan			
MBERSHIP									
		Adults	Children	ICT Only		TO	TAL GENDER		
	Female Male					Females	1. 10. 10. 10.		
	TOTAL	0	0	0		Males GRAND TO	TAL 0		
			TAL MEMBERSHIP	0		GRAND TO	IAL U		
HER	OVERDRIVE /	LIBBY STATS AudioBooks	LIBRARY	FOR THE BLIND TOTAL	ILL	/ IMPALA		IOTOCOPIES	GATE COU
	LOUUNS	AUGIOBOOKS	Members		Own requests	10	TAL	Total 3510	Total 3243
	L				Supplied to other l	ibraries		5510	3243
					[
CULATION						Total b	ook 9 noviedies	l cinculation .	70
CULATION						Total b Circulatio	ook & periodical	l circulation:	70
	(Total b Circulatio	ook & periodical on total (books &	l circulation: k AV media):	70 70
CULATION Adults:			EF	XF		Circulatio	on total (books &	l circulation: & AV media):	
	AF		EF	XF		Total b Circulatio NF	on total (books &	l circulation: & AV media):	
	AF					Circulatio	on total (books &	l circulation: & AV media):	
			EF 7	XF 1		Circulatio	on total (books &	l circulation: & AV media):	
Adults:	AF 17					Circulatio	on total (books &	l circulation: & AV media):	
	AF 17			1		Circulatio NF 20	on total (books &	k AV media):	70
Adults:	AF 17					Circulatio	on total (books &	k AV media):	
Adults:	AF 17			1		Circulatio NF 20	on total (books &	k AV media):	70
Adults:	AF 17			1		Circulatio NF 20	on total (books &	k AV media):	70
Adults:	AF 17 en: AJF	EJF		1 XJF		Circulatio NI 20 JNF	on total (books &	k AV media):	70
Adults:	AF 17 m: AJF 5	EJF		1 XJF		Circulatio NI 20 JNF	on total (books &	& AV media):	70
Adults: Childre	AF 17 m: AJF 5	EJF 11	7	1 XJF 5	DVD	Circulatio NI 20 JNF	on total (books &	& AV media): Peri	70 iodicals
Adults: Childre	AF 17 en: AJF 5 terial:	EJF 11		1 XJF	DVD	Circulatio NI 20 JNF	on total (books &	& AV media):	70 iodicals
Adults: Childre	AF 17 en: AJF 5 terial:	EJF 11	7	1 XJF 5	DVD	Circulatio NI 20 JNF	on total (books &	& AV media): Peri	70 iodicals

Signature:

LIBRARIAN: Unine Alexander

_ MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library Kayamandi

Month & Year: 23-Jan

MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

Name of Library Kayamandi

Month & Year: 23-Jan

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
e.g. Reading Circles				
e.g. Reading Programs e.g. Superhero Boys Loves Reading				
e.g. Reading Lists e.g. lists for 7-12 years were distributed				
e.g. Book Clubs				
e.g. Story Hours/Time/Telling/Virtual e.g. storytelling on FB				
e.g. Class visits to library				
e.g. Early Child Development				
e.g. Information Literacy				-
e.g. Library Orientation				
e.g. Departmental Programmes				-
e.g. Digital Literacy e.g. ICT Cadet introduced Skype to users				-
		TOT	AL: 0	0

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: Unine Alexander

DATE: 03-Jan-23

MUNICIPALITY: LIBRARY SERVICES

MONTHLY STATISTICAL REPORT

Name of Library Kayamandi

Month & Year: 23-Jan

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
e.g. Visits to schools				
e.g. Services to Old Age Homes				
e.g. Block Loans to schools				
e.g. Holiday Programs e.g. face painting for 5-6 year olds				_
e.g. Displays e.g. World Book Day				
e.g. Exhibitions e.g. exhibitions on COVID				
e.g. Library Spaces: Bookings				
e.g. Library Week				
e.g. Spelling Bees e.g. primary school spelling bee				
e.g. Prison Visits				-
e.g. Craft Workshops e.g. create your own jewelry				
e.g. Hospital / Home Visits				
e.g. Marketing in other media sources e.g. FB, websites, etc.				
Norld Leprosy Day New Year		Adult Adult		
SunSmart Skin Cancer Awareness Month		Adult		
Norld Braille Day		Adult		
Back To School		Adult		_
Reading Gives You Wings		Children		
Dive into a Good Book		Children		
		тот	AL: 0	0

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN:

DATE:

OVERDRIVE / LIBBY STATS JANUARY 2024

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Row Labels	Count of Ebook	Count of Audiobook
Stellenbosch Public Library	24	3
Grand Total	24	3

WESTERN CAPE LIBRARY SERVICE

WCLS 20 Page 179 ted: 31 May 2022

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

								MON	ITHLY	STATIS	TICAL R	EPORT									
	Name o	f Library	Pniel lib	rary							Month	& Year:	Jan-24				_	-			
MEMBE	RSHIP																				
				Adu	ults	Chil	ldren	ICT	Only	1					TOTAL	GENDER		1			
			Female		402		315		39	5				Females		75	56				
			Male		126		216		57	7			1	Males		39	99				
					528	1.	531		96	5				GRAND	TOTAL	11	55	1			
			ļ	a start	τοτ	TAL MEM	BERSHIP	11	.55												
: OTHER	ATION Adults:	Ebo	ooks D	/ LIBBY S Audio	and the second se		LIBRARY	' FOR THE	E BLIND TOTAL		Own requ Supplied i	ests	/ IMPAL	Tot			To 10			100 C	OUNT atal 766
	Traunes.	AF			E	F		X	F		100 V 100 V	16.4			NF	-	-			_	
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl	pamp	Prov
ub total	172	113	5	174	8	0	.9	0	0	27	0	38	3	0	0	0	1	3	0	0	(n.a.
Total		290			19	91		0)		Transfer and		10100		72					-	0
	Childre	n:	1	82																	
		AJF	1-37	- Cherry	EJF	State of the second	a n là thi	XJF	4		11.53		JNF					10.72	Perio	dicals	
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjsl	pam	pan	pjm	pjr
ıb total	18	110	1	7	36	1	0	0	0	5	4	0	0	0	0	0	0	33	0	0	0
tal		129			44		i neve i i	0		1.00			9				1.00		3	3	
																				5	
	AV mat	erial:	:	2															04		
	AV mate Audio Books	erial:	1. 1 1 1 1 1 1	2 Ds	-	CACO	ETTES	Records	-		DVD		1		10.0	DEO		то		ner:	ст

Sub total

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DATE: 01.02.2024

vvjnf

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vdg

0

Computer

Circulation

61

Name of Library Pniel library

Month & Year: Jan-24

Name of Library Pniel library

Month & Year: Jan-24

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
RANY OTHER PROJECTS NOT METIONED:				
			_	
			AL: 0	

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: U Alexander

DATE: 01.02.2024

Name of Library Pniel library

Month & Year: Jan-24

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participant
Block loans to school	Me	3-5 year olds	24	120
Block loans to school	My body	6-7 year olds	50	100
Displays: Adult	New Year	All	1	6
Displays: Adult	Hat Day	All	1	2
Displays: Juvenile	Back to school	All	1	3
Displays: Juvenile	Police Day	All	1	5
Displays: Juvenile	Bird Day	All	1	3
DR ANY OTHER PROJECTS NOT METIONED:				
		TOT	AL: 79	239

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: U Alexander

DATE: 01.02.2024

MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

Name of Library Stellenbosch Library

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Month & Year: Oct-22
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A: MEMBERSHIP

Adults Children **ICT Only** Female 4195 906 249 Male 1684 774 369 5879 1 680 618 TOTAL MEMBERSHIP 8 177

TOTAL G	ENDER
Females	5350
Males	2827
GRAND TOTAL	8177

1	B	:	0	Tŀ	IE	R
---	---	---	---	----	----	---

LIBRARY FOR THE	BLIND	ILL / IMPALA		PHOTOCOPIES	GATE COUNTER
	TOTAL		TOTAL	Total	Total
Membership	0	Own requests	2	239	737
		Supplied to other libraries	4		

OVERDRI Ebooks

C: CIRCULATION

Total book & periodical circulation:

Circulation total (books & AV media):

Adults:		2	361															
	AF			E	F		X	F	这一行了的是"女长"				NF	1.212			10.7	
baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl
590	272	39	836	75	2	66	0	12	75	0	315	7	0			2	12	0
	901	1.0		9	79		1	2			- fundition		469			~	12	
	baaf	AF baaf balp 590 272	AFbaafbalpbat59027239	AFbaafbalpbat59027239836	AFEbaafbalpbatbeafbelp5902723983675	AF EF baaf balp bat beaf belp ber 590 272 39 836 75 2	AF EF baaf balp bat beaf belp ber bet 590 272 39 836 75 2 66	AFEFXbaafbalpbatbeafbelpberbetbiaf590272398367526609019791111	AF EF XF baaf balp bat beaf belp ber bet biaf bxaf 590 272 39 836 75 2 66 0 12	AF EF XF baaf balp bat beaf belp ber biaf biaf bxaf baanf 590 272 39 836 75 2 66 0 12 75 901 12	AF EF XF baaf balp bat beaf belp ber bet biaf bxaf baanf baanf 590 272 39 836 75 2 66 0 12 75 0 901 979 12	AF EF XF baaf balp beaf belp ber biaf bxaf baanf baanf1 beanf1 590 272 39 836 75 2 66 0 12 75 0 315	AF EF XF Sean F Sean F	AF EF XF NF NF baaf balp bat beaf belp ber bet biaf bxaf baanfl beanfl beanfl bfanfl 590 272 39 836 75 2 66 0 12 75 0 315 7 0	AF EF XF NF NF baaf balp beaf belp ber bet biaf bxaf baanfl baanfl beanfl bfanfl bianfl bianfl bfanfl bfanfl bfanfl bfanfl bianfl bfanfl bf	AF EF XF NF NF baaf balp bat beaf belp ber bet biaf bxaf baanfl baanfl beanfl bfanfl bianfl bxanfl bfanfl bfanfl bianfl bfanfl bfanf	AF EF XF NF NF baaf balp bat beaf belp ber bet biaf bxaf baanfl beanfl beanfl bfanfl bianfl branfl bfanfl bfanfl bianfl branfl bfanfl bfanf	AF EF XF NF NF baaf balp bat beaf belp ber bet biaf bxaf baanfl baanfl beanfl bfanfl bianfl bran bran<

	Childre	n:	2	5 84														10000	1
		AJF	0-		EJF			XJF				J	NF		-		-	1.1.1	Perio
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	bri	bsj	bsjsl	pam	pan
Sub total	820	577	17	708	324	49	0	2	16	49	113	0	0	0	0	0	0	8	0
Total	1.4	1 414			1 081	- 511		18	-34- m	We have a straight of the		1	.62		1101				

AV material: 127

WESTERN CAPE LIBRARY SERVICE

MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

1	Name o	f Library	Stellent	osch Libi	rary						Month	& Year:	Oct-22						
	Audio Books		С	Ds	2	CASS	ETTES	Records		D	VD	t la t		1.7	VID	EO	2.4	TOYS	
	sabc	ecdra	ecdrj	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvif	vvinf	tg	vdg
Sub total	0	0	0	0	116	0	0	0	11	0	0	0	0	0	0	0	0	ι <u>6</u> Ο	
Total	0		1	.16			0	0	P-19-14	1	11		1		0)			0

Literacy & Reading Programs:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Library Orientation	er Introduction to library servi	ongoing through the month	10	new members
		TOTAL:	10	10

This information could be used for Departmental and other ad hoc feedback or input required.

MUNICIPALITY: LIBRARY SERVICES MONTHLY STATISTICAL REPORT

Name of Library Stellenbosch Library

Month & Year: Oct-22

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Services to Old Age Homes		Old age homes	10	75
Library Spaces: Bookings		Libray halls	5	74
OR ANY OTHER PROJECTS NOT METIONED:				
None				1
		TOTAL:	15	149

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: MTHANDAZO NTSHAM

DATE: 31-Oct-22

/E STATS
AudioBooks

2	5 054	
-	5 181	

	Prov
pamp	Entries
0	(n.a.)

pjn
0

ier:

	ICT
1	Computer
8	Circulation
	210

22222222

AGENDA

SPORTS, YOUTH AND CULTURE COMMITTEE MEETING

2024-03-07

8. REPORTS SUBMITTED BY THE MUNICIPAL MANAGER

NONE

9. NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER

NONE

10.

11.	MATTERS TO BE CONSIDERED IN-COMMITTEE

NONE

AGENDA: SPORT, YOUTH AND CULTURE.2024-03-07/TS