



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2023-11-02

**NOTICE OF A
SPORT, YOUTH AND CULTURE
COMMITTEE MEETING
THURSDAY: 2023-11-02 AT 10:00**

TO Ald JC Anthony [Chairperson]

COUNCILLORS J Andrews
C Noble
NE Mcombring
R van Rooyen

Ex officio Executive Mayor, Ald G Van Deventer (Ms)

Notice is hereby given that a Sports, Youth and Culture Committee meeting will be held via MS Teams on **Thursday, 2023-11-02 at 10:00** to consider the attached Agenda.


ALD JC ANTHONY
CHAIRPERSON

A G E N D A
SPORT, YOUTH AND CULTURE
COMMITTEE MEETING
2023-11-02
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	NONE	
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	NONE	
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	NONE	

AGENDA

SPORTS, YOUTH AND CULTURE
COMMITTEE MEETING

2023-11-02

1.	OPENING AND WELCOME	
2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
3.	DISCLOSURE OF INTERESTS	(3/6/2/2)
4.	APPLICATION FOR LEAVE OF ABSENCE	
5.	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS COUNCIL MEETINGS	(3/4/3/5/2/2)
	NONE	
6.	CONFIRMATION OF THE MINUTES	(3/4/3/5/2/4)
6.1	CONFIRMATION OF THE MINUTES: SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2023-10-05	(3/4/3/5/2/4)

The minutes of the Youth, Sport and Culture Committee meeting held on 2023-10-05 is attached as **APPENDIX 1**.

APPENDIX 1



STELLENBOSCH
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Ref: 3/4/3/5/3/4

2023-10-05

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MINUTES

**SPORTS, YOUTH AND CULTURE
COMMITTEE MEETING**

2023-10-05 AT 10:00

MINUTES
SPORT, YOUTH AND CULTURE
COMMITTEE MEETING
2023-10-05
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	NONE	
6.	CONFIRMATION OF MINUTES	
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	NONE	
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	NONE	
9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER	
	NONE	
10.	CONSIDERATION OF URGENT MATTERS	
11.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

MINUTES

SPORTS, YOUTH AND CULTURE
COMMITTEE MEETING

2023-10-05

PRESENT Ald JC Anthony [Chairperson]**COUNCILLORS** Cllr J Andrews
Cllr C Noble
Cllr NE Mcombring
Cllr R van Rooyen**ALSO PRESENT** Cllr P Crawley
Cllr J Joon
Cllr X Kalipa
Cllr R Pheiffer
Cllr J Williams

OFFICIALS Acting Director: Community & Protection Services (Kitching)
Senior Manager: Community Services (G Abrahams)
Manager: Libraries (Ms S Majudith)
Senior Admin Officer (T Samuels)

1.	OPENING AND WELCOME
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The Chairperson, Ald JC Anthony, welcomed all present at the Youth, Sport and Culture Committee meeting and requested that a minute of silent reflection be observed.

2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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- The Chairperson thanked everyone who took part in the site visit to the sport fields in the area. A follow-up site visit will take place on 19 October 2023.
- The Chairperson will respond to Cllr C Noble in writing regarding the timeframe for the distribution of Agendas for the Sport, Youth and Culture Committee to Councillors.

3.	DISCLOSURE OF INTERESTS	(3/6/2/2)
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NONE

4.	APPLICATION FOR LEAVE OF ABSENCE
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4.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

Director: Comm & Prot. Serv. (G Boshoff) – 5 October 2023

Senior Manager: Comm. Serv. (A van der Merwe) – 5 October 2023

5.	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS COUNCIL MEETINGS (3/4/3/5/2/2)
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NONE

6.	CONFIRMATION OF THE MINUTES (3/4/3/5/2/4)
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6.1	CONFIRMATION OF THE MINUTES: SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2023-09-07 (3/4/3/5/2/4)
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The minutes of the Youth, Sport and Culture Committee meeting held on 2023-09-07 was confirmed as correct without any changes.

7.	YOUTH, SPORT AND CULTURE: [PC: ALD JC ANTHONY]
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7.1	NON-DELEGATED MATTERS
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NONE

MINUTES

SPORTS, YOUTH AND CULTURE
COMMITTEE MEETING

2023-10-05

7.2	DELEGATED MATTERS
7.2.1	MONTHLY REPORT: HALLS: JUNE 2023

Collaborator No: 755840

IDP KPA Ref No:

Meeting Date: 5 October 2023

1. SUBJECT: JUNE 2023 MONTHLY REPORT: HALLS**2. PURPOSE**

To notify the Committee of the monthly activities (**ANNEXURE A**) that were conducted by the Section: Halls for June 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Section: Halls for the month of June 2023 to the Committee for notification.

SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2023-10-05: ITEM 7.2.1**NOTED**

the monthly reports of Halls for June 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Albert van der Merwe
POSITION	Manager: Community Services
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8161
E-MAIL ADDRESS	albert.vandermerwe@stellenbosch.gov.za
REPORT DATE	

MINUTES

SPORTS, YOUTH AND CULTURE
COMMITTEE MEETING

2023-10-05

7.2.2	MONTHLY REPORT: HALLS: JULY 2023
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Collaborator No: 755841

IDP KPA Ref No:

Meeting Date: 5 October 2023

1. SUBJECT: JULY 2023 MONTHLY REPORT: HALLS**2. PURPOSE**

To notify the Committee of the monthly activities (**ANNEXURE A**) that were conducted by the Section: Halls for July 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio Committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Section: Halls for the month of July 2023 to the Committee for notification.

SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2023-10-05: ITEM 7.2.2**NOTED**

the monthly reports of Halls for July 2023.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Albert van der Merwe</i>
POSITION	<i>Manager: Community Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8161</i>
E-MAIL ADDRESS	<i>albert.vandermerwe@stellenbosch.gov.za</i>
REPORT DATE	

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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NONE

11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 10:45.

CHAIRPERSON:

DATE:

CONFIRMED ON **with/without amendments**

AGENDA

SPORTS, YOUTH AND CULTURE
COMMITTEE MEETING

2023-11-02

7.	YOUTH, SPORT AND CULTURE: [PC: ALD JC ANTHONY]
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7.1	NON-DELEGATED MATTERS
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NONE

7.2	DELEGATED MATTERS
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7.2.1	MONTHLY REPORT: HALLS: AUGUST 2023
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Collaborator No: 757319

IDP KPA Ref No:

Meeting Date: 2 November 2023

1. **SUBJECT: AUGUST 2023 MONTHLY REPORT: HALLS**2. **PURPOSE**

To notify the Committee of the monthly activities (**ANNEXURE A**) that were conducted by the Section: Halls for August 2023.

3. **DELEGATED AUTHORITY**

For notification by the Portfolio Committee.

4. **EXECUTIVE SUMMARY**

To present the monthly activity report of the Section: Halls for the month of August 2023 to the Committee for notification.

5. **RECOMMENDATIONS**

that the monthly reports of Halls for August 2023, be noted.

6. **DISCUSSION / CONTENTS**6.1 **Background**

The Section: Halls specialises in maintaining all halls in the WCO24.

6.2 **Discussion**

The Halls Section consists of one Assistant Superintendent, one Clerk, who undertakes administrative duties for the hiring and lease of all Municipal halls, one Foreperson and 14 general workers. The main functions of this section are to drive capital projects, plan finances, maintenance, new facilities and draft budgets and policies.

6.2 Financial Implications

None

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

ANNEXURES

Annexure A: Halls Monthly Report for August 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Albert van der Merwe
POSITION	Manager: Community Services
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8161
E-MAIL ADDRESS	albert.vandermerwe@ Stellenbosch.gov.za
REPORT DATE	

DIRECTOR: COMMUNITY AND PROTECTION SERVICES

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.

ANNEXURE A



MONTHLY REPORT

FOR

AUGUST 2023

HALLS

DEPARTMENT

COMMUNITY

SERVICES

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1.1 HIRING OF HALLS

Month: August 2023	Deposit	Rental of Hall	Name and Contact details
	STELLENBOSCH TOWN HALL		
11/08/2023	R4259,00	R7965,00	LTJK HOLDINGS (PTY) LTD
	KLAPMUTS MULTI-PURPOSE CENTRE		
08/2023		R525,00	JCI KLAPMUTS
05/08/2023	R672,00	R719,00	NEHEMIA MINISTRIES
06/08/2023		R720,00	NAOMI LANGEVELT
14/08/2023	R525,00	R525,00	JC ANTHONY
27/08/2023		R719,00	JC ANTHONY
	EIKESTAD HALL		
08/2023		R530,00	JUBILEE LIFE MINISTRIES
08/2023		R554,00	THE NOBLE AIDERS
09/08/2023	R525,00	R367,50	ALL SAINTS ANGLICAN CHURCH
19/08/2023	R525,00	R751,00	CLAYTON ROBYN
27/08/2023	R525,00	R976,30	REVONAH ANTHONY
	CLOETESVILLE BANQUET HALL		
08/2023		R756,00	USIKO
08/2023	R189,00	R756,00	SPIRIT WORLD REVIVAL MINISTRIES
05/08/2023	R189,00	R189,00	JASMINE PLAATJIES
06/08/2023	R189,00	R189,00	YVONNE HERANDIEN
12/08/2023	R189,00	R189,00	CAYLIN VAN WYK
	WEMMERSHOEK COMMUNITY HALL		
19/08/2023	R301,00	R450,00	MATHILDA GELANT
27/08/2023	R301,00	R450,00	DONOVAN KOCK
	LA MOTTE COMMUNITY HALL		
05/08/2023	R301,00	R450,00	MANIE VAN RHYN
19/08/2023	R301,00	R450,00	PATRICIA MNTUYEDWA
25/08/2023	R301,00	R450,00	B.JEFTHAS
26/08/2023	R301,00	R450,00	R.PHEIFFER
27/08/2023	R301,00	R450,00	S.DAMONS
	GROENDAL COMMUNITY HALL		
04/08/2023	R525,00	R743,00	N.BAARTMAN
19/08/2023	R525,00	R572,00	PATRICIA MNTUYEDWA
26/08/2023	R525,00	R572,00	JAKOBUS DIRKSE

	FRANSCHHOEK TOWN HALL		
NONE			
	KAYAMANDI COMMUNITY HALL		
05/08,02/09/2023		R294,00	MAKABONGWE HAGILE
14,15,16,21,22,23,28,29,30/08/2023		R1323,00	SAIE
19/08/2023		R147,00	NOLUBABALO MHLABENI
26/08/2023		R147,00	NOSICELO SISHUBA
27/08/2023		R147,00	N.MAYEZANA
	KYLEMORE COMMUNITY HALL		
08/2023		R735,00	HOUSE OF YEHUDAH
08/2023		R525,00	NAC
04/08/2023	R525,00	R751,00	BERTRAM SAMUELS
26/08/2023	R525,00	R901,00	JULIA TUKWAYO
	PNIEL BANQUET HALL		
08/2023		R525,00	PNIEL BAPTIST CHURCH
18/08/2023		R525,00	SCORE
25/08,01/09/2023		R1050,00	SCORE
27/08/2023	R525,00	R751,00	SANDRA JOOSTE

1.2 TOTAL FUNCTIONS

2023	31 Jan	28 Feb	31 Mar	30 Apr	31 May	30 Jun	31 Jul	31 Aug	30 Sept	30 Oct	30 Nov	31 Dec	Total	Average
Stellenbosch Town Hall	3	0	4	3	5	3	7	1					26	3.25
Klapmuts Multi-purpose Centre	6	5	8	7	6	8	7	5					52	6.5
Eikestad Hall	1	6	6	4	4	7	5	5					38	4.75
Cloetesville Banquet Hall	5	3	5	7	2	3	3	5					33	4.1
Wemmershoek Community Hall	1	1	4	4	1	2	2	2					17	2.1
La Motte Community Hall	2	5	2	4	4	4	4	5					30	3.7
Franschhoek Town Hall	0	0	0	0	1	0	2	0					3	0.3
Groendal Community Hall	3	5	5	2	5	5	6	3					34	4.2
Kayamandi Community Hall	9	6	12	16	8	9	12	14					86	10.7
Kylemore Community Hall	3	4	2	3	2	3	3	4					24	3
Pniel Banquet Hall	2	1	2	5	4	2	5	5					26	3.2
Total Functions	35	36	50	55	42	46	56	49					369	46.1

1.3 TOTAL REVENUE

2023	31 Jan	28 Feb	31 Mar	30 Apr	31 May	30 June	31 July	31 Aug	30 Sept	30 Oct	30 Nov	31 Dec	Total	Average
Stellenbosch Town Hall	R 15999.00	R 0.00	R 33004.00	R 25372.80	R 38541.00	R24836.30	R49115,00	R7965,00					R194833,10	R24354.13
Klapmuts Multi-Purpose Centre	R 4784.00	R 3044.00	R 6770.00	R 3850.00	R 3378.00	R4949.00	R4667,00	R3208,00					R34650,00	R4331.25
Eikestad Hall	R 500.00	R 4607.60	R 4398.00	R 2911.00	R 2910.00	R2916.00	R3279,00	R3178,80					R24700,40	R3087.55
Cloetesville Banquet Hall	R 1253.00	R 895.00	R 1611.00	R 3580.00	R 895.00	R1074.00	R3024,00	R2079,00					R14411,00	R1801.37
Wemmershoek Community Hall	R 300.00	R 300.00	R 1565.00	R 2480.00	R 425.00	R1182.65	R991,90	R900,00					R8144,55	R1018.06
La Motte Community Hall	R 780.00	R 2068.00	R 568.00	R 1984.00	R 1630.00	R2157.65	R1202,60	R2250,00					R12640,25	R1580.03
Franschhoek Town Hall	R 0.00	R 0.00	R 0.00	R 0.00	R 11386.00	R0.00	R20759,90	R0,00					R32145,90	R4018.23
Groendal Community Hall	R 1532.00	R 3660.00	R2766.40	R 1036.00	R 2568.00	R2072.00	R4344,00	R1887,00					R19865,40	R2483.17
Kayamandi Community Hall	R 1259.00	R 1952.00	R 2099.00	R 3635.00	R 1679.00	R1260.00	R5292,00	R2058,00					R19234,00	R2404.25
Kylemore Community Hall	R 2569.07	R 2732.47	R 1403.40	R 2302.00	R 1353.80	R2992.07	R2063,50	R2912,00					R18328,31	R2291.03
Priel Banquet Hall	R 992.00	R 496.00	R 1205.00	R 3256.00	R 3189.00	R2480.00	R3678,00	R2851,00					R18147,00	R2268.37
Total Amount	R 29968.07	R 19755.07	R 55389.80	R 50406.80	R 67954.80	R45919.67	R98416,90	R29288,80					R397099,91	R49637.48

1.4 KEY PERFORMANCE INDICATORS

Ref	Unit of Measurement	KPI Concept	Aug-23					Overall Performance for August 2023 to August 2023		
			Target	Target Description	Actual	R	Performance Comment	Target	Actual	R
D2040	Percentage of approved Capital Budget of the Recreation, Sport Grounds and Halls actually spent by 30 June	[Unspecified]	0%		0%	N/A		0%	0%	N/A
D2041	Percentage Capital Budget committed by 31 March (30% by September, 60% by December and 90% by March)	[Unspecified]	0%		0%	N/A		0%	0%	N/A
D2042	Percentage of final bid specifications for all capital projects submitted to the BSC by 30 June (50% by 31 March 2024 and 100% by 30 June 2024 for the 2024/25 financial year)	[Unspecified]	0%		0%	N/A		0%	0%	N/A
D2043	Number of quarterly detailed procurement needs submitted to SCM within 10 days before start of the quarter	[Unspecified]	0		0	N/A		0	0	N/A
D2044	Number of quarterly OHS meetings attended by the manager or secondee	[Unspecified]	0		0	N/A		0	0	N/A
D2045	Number lists of SOPs to be developed or review submitted to the Senior Manager: Community Services by 31 July	[Unspecified]	0		0	N/A		0	0	N/A
D2046	Percentage of SOPs Developed or Reviewed of which must 50% must be completed by December and 100% by 30 June	[Unspecified]	0%		0%	N/A		0%	0%	N/A
D2047	Number of monthly Sport meetings facilitated	[Unspecified]	2		2	G	See attached attendance registers.	2	2	G
D2125	Number of Swimming Pool policies submitted to the Senior Manager: Community Services by 30 June	[Unspecified]	0		0	N/A		0	0	N/A
D2165	Number of Annul Mayoral Youth Cups facilitated by 30 June	[Unspecified]	0		0	N/A		0	0	N/A

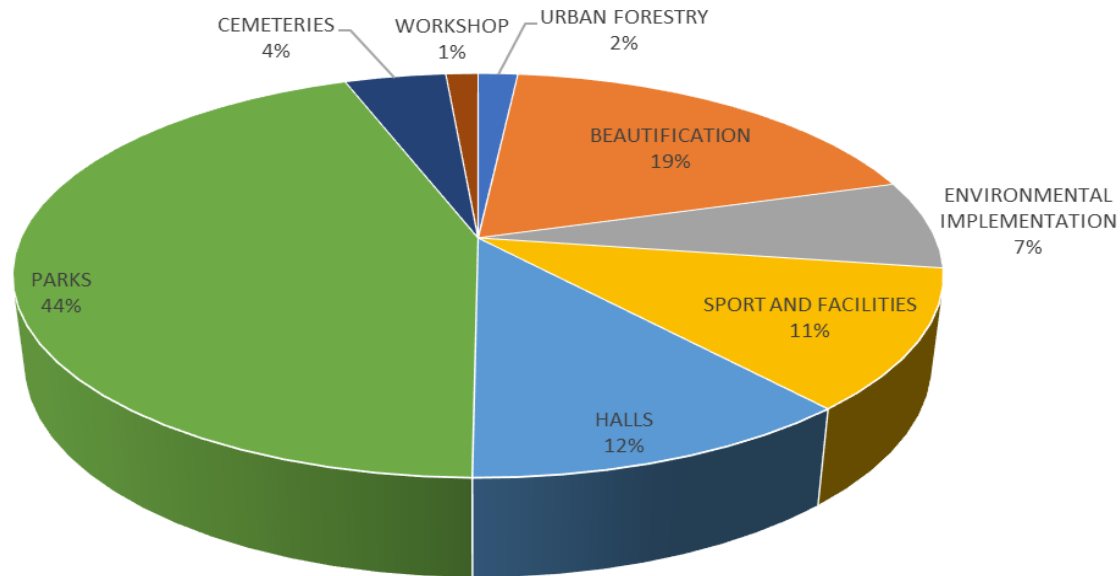
Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	9
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	1
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
Total KPIs:			10

1.5 OVERTIME STATISTICS FOR COMMUNITY SERVICES

OVERTIME & STANDBY HOURS WORKED	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	0	0	0	1	6	439	18	53				
BEAUTIFICATION	0	544	491	419	174	0	612	601				
ENVIRONMENTAL IMPLEMENTATION	306	0	30	30	30	294	28	228				
SPORT AND FACILITIES	672,20	747,5	554.5	449.5	494,5	233,5	382,5	360				
HALLS	272	378	331	386	414,5	332,50	424,5	373				
PARKS	507	610	1258	1325	1270	40	1134	1426				
CEMETERIES	11,5	155,5	304	155	169,5	218,5	217	135.4				
WORKSHOP	5	38	12,5	18	36	18	44	43				
TOTAL	1773.70	2473	2981	2783.5	2594.5	1575.5	2860	3219.4				

Overtime Hours for August 2023



7.2.2	MONTHLY REPORT: SPORT: AUGUST 2023
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Collaborator No: 757317

IDP KPA Ref No:

Meeting Date: 2 November 2023

1. SUBJECT: AUGUST 2023 MONTHLY REPORT: SPORT

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that were conducted by the Sports Section for August 2023.

3. DELEGATED AUTHORITY

Council establishes the committees and appoints the members, whilst the Executive Mayor appoints the Chairpersons. The Section 80 committees have no decision-making authority and make recommendations to the Executive Mayor on items that advice was required by the Executive Mayor.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sports Section for the month of July 2023 to the Committee for notification.

5. RECOMMENDATION

that the monthly reports of Sports for August 2023, be noted by the Committee.

6. DISCUSSION / CONTENTS

6.1 Background

The Sub-section specialises in maintaining sports grounds and Facilities in the WCO24.

6.2 Discussion

The Sport Section prepares sports fields for different teams and sporting codes varying from cricket, rugby, soccer, hockey, tennis, netball and the swimming pool. All our sports grounds combined together make 37.5 hectares. The Sport Section has 33 employees to render this service.

6.3 Financial Implications

There are no financial implications should the recommendations as set out in the report be accepted.

As per the approved budget.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

ANNEXURES

Annexure A: Sport Monthly Report for August 2023.

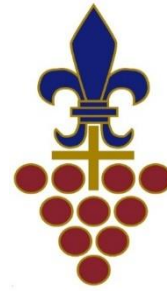
FOR FURTHER DETAILS CONTACT:

NAME	<i>Albert van der Merwe</i>
POSITION	<i>Manager: Community Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8161</i>
E-MAIL ADDRESS	<i>albert.vandermerwe@stellenbosch.gov.za</i>
REPORT DATE	

DIRECTOR: COMMUNITY AND PROTECTION SERVICES

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.

ANNEXURE A



MONTHLY REPORT
AUGUST 2023
SPORT SECTION
COMMUNITY
SERVICES

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SPORTS AND FACILITIES

1. GENERAL

All sport facilities are open and fully functional.

2. TRAINING

Training	Month	Total attendees	Section
None			

3. SPORT AND HALLS: CHALLENGES, GOOD NEWS, SPORT CODES

All security concerns are reported to Law Enforcement as received from staff, sport councils and communities.

4. SPORTS FACILITIES MANAGEMENT PLAN

Currently the User Agreements were signed by 14 sport councils. Pniel Sport Council is outstanding, they are awaiting the election of a new sport council, the SSRA undertook facilitate the process.

5. RECREATION FACILITIES

Cloetesvilles Community Swimming Pool and Jonkershoek Picnic Site closed for the season.

6. EVENTS FOR SPORTS AND HALLS

None.

7. SPORTING ACTIVITIES AT OUR FACILITIES: AUGUST 2023

Sports Facility	Soccer (includes: practices and matches)	Rugby (includes: practices and matches)	Cricket (includes: practices and matches)	Hockey (includes: practices and matches)	Baseball (includes: practices and matches)	Netball (includes: practices and matches)	Special events
Ida's Valley	34	1		2		1	
Cloetesville	36	3					
Kayamandi	36						
Van Der Stel	6	2					
Jamestown	20						
Raithby		3					
Kylemore	1	2					
Pniel		1					
Lanquedoc							
Wemmershoek		3					
La Motte		3					
Groendal	18	3					
Klapmuts	15	2					
Jonkershoek							
Papplaas							
De Novo	24						
Nietvoorbij	26						

8. VANDALISM BREAK-INS AT SPORTS FACILITIES: AUGUST 2023

DATE	LOCATION	COMPLAINT	FEEDBACK/COMMENT
		No break-ins or vandalism at facilities were reported.	

9. CAPITAL PROJECT 2022/23 FEEDBACK

Projects	Fund	Original Budget	Roll-over Adjustment	Virements	Amended Budget	Planned Expenditure	Actual Expenditure	Shadows (Orders)	Provisional Cost	Actuals + Shadows & Provisional	Balance R	Actual Exp %	Committed %	Universal Key (Ukey)	OV Code	Project Code
Halls		350 000	-	-	350 000	-	5 012	410	-	5 422	344 578	1,43%	1,55%			
Community Hall	CRR	200 000	-	-	200 000	-	-	-	-	-	200 000	0,00%	0,00%	20230621063421	OV000004000503	PC_0213
Furniture, Tools & Equipment: Halls	CRR	150 000	-	-	150 000	-	5 012	410	-	5 422	144 578	3,34%	3,61%	20220630077194	OV000004000503	PC_0214
Sports Grounds and Picnic Sites		5 211 030	2 437 008	-	7 648 038	-	-	828 718	660 814	1 489 532	6 158 506	0,00%	28,58%			
Fencing of Netball Courts	CRR	350 000	-	-	350 000	-	-	-	-	-	350 000	0,00%	0,00%	20220630077681	OV000004000201	PC_0220
Fencing: Sport Grounds (WC024)	DC-Comm	-	190 570	-	190 570	-	-	-	165 713	165 713	24 857			20230331015056	OV000004000201	PC_0221
Jonkershoek Picnic Site upgrades	CRR	500 000	99 905	-	599 905	-	-	-	-	-	599 905	0,00%	0,00%	20220630077475	OV000004000201	PC_0225
Jonkershoek Picnic Site upgrades	DC-Comm	-	48 500	-	48 500	-	-	-	-	-	48 500			20230823075836	OV000004000201	PC_0225
Kayamandi Sports Ground	CRR	300 000	-	-	300 000	-	-	-	-	-	300 000	0,00%	0,00%	20220630077693	OV000004000201	PC_0226
La Motte Open Air Gym	CRR	300 000	-	-	300 000	-	-	-	-	-	300 000	0,00%	0,00%	20220630077651	OV000004000201	PC_0227
Recreational Equipment Sport	CRR	-	131 000	-	131 000	-	-	-	-	-	131 000			20220630077239	OV000004000201	PC_0229
Re-Surface of Netball/Tennis Courts	CRR	-	274 718	-	274 718	-	-	-	-	-	274 718			20220630077654	OV000004000201	PC_0230
Re-Surface of Netball/Tennis Courts	DC-Comm	-	123 495	-	123 495	-	-	-	-	-	123 495			20230330011013	OV000004000201	PC_0230
Upgrade of Sport Facilities	DC-Comm	3 561 030	1 568 820	-	5 129 850	-	-	828 718	495 101	1 323 819	3 806 031	0,00%	37,18%	20220630077636	OV000004000201	PC_0235
Installation of cricket nets	CRR	200 000	-	-	200 000	-	-	-	-	-	200 000	0,00%	0,00%	20220630077645	OV000004000201	PC_0218
Vehicle Fleet: FMS	CRR	500 000	-	-	500 000	-	-	-	-	-	500 000	0,00%	0,00%	20230621063193	OV000007000101	PC_0330
TOTAL - Capital		504 799 865	35 109 760	-	539 909 625	16 903 323	9 159 531	148 628 173	14 969 724			1,81%	0,00%			

10. DEPARTMENT COMMUNITY SERVICES :KEY PERFORMANCE INDICATORS

Ref	Unit of Measurement	KPI Concept	Aug-23					Overall Performance for August 2023 to August 2023		
			Target	Target Description	Actual	R	Performance Comment	Target	Actual	R
D2040	Percentage of approved Capital Budget of the Recreation, Sport Grounds and Halls actually spent by 30 June	[Unspecified]	0%		0%	N/A		0%	0%	N/A
D2041	Percentage Capital Budget committed by 31 March (30% by September, 60% by December and 90% by March)	[Unspecified]	0%		0%	N/A		0%	0%	N/A
D2042	Percentage of final bid specifications for all capital projects submitted to the BSC by 30 June (50% by 31 March 2024 and 100% by 30 June 2024 for the 2024/25 financial year)	[Unspecified]	0%		0%	N/A		0%	0%	N/A
D2043	Number of quarterly detailed procurement needs submitted to SCM within 10 days before start of the quarter	[Unspecified]	0		0	N/A		0	0	N/A
D2044	Number of quarterly OHS meetings attended by the manager or secondee	[Unspecified]	0		0	N/A		0	0	N/A
D2045	Number lists of SOPs to be developed or review submitted to the Senior Manager: Community Services by 31 July	[Unspecified]	0		0	N/A		0	0	N/A
D2046	Percentage of SOPs Developed or Reviewed of which must 50% must be completed by December and 100% by 30 June	[Unspecified]	0%		0%	N/A		0%	0%	N/A
D2047	Number of monthly Sport meetings facilitated	[Unspecified]	2		2	G	See attached attendance registers.	2	2	G
D2125	Number of Swimming Pool policies submitted to the Senior Manager: Community Services by 30 June	[Unspecified]	0		0	N/A		0	0	N/A
D2165	Number of Annual Mayoral Youth Cups facilitated by 30 June	[Unspecified]	0		0	N/A		0	0	N/A

Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	9
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	1
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
Total KPIs:			10

11. SPORT & FACILITIES RISK MANAGEMENT

Sport and Facilities	Halls
<p>Criminals vandalises and forcefully removed council assets- this contribution to devastating the municipal operational budgets.</p> <p>Lack of adequate security remains to be a challenge.</p>	<p>Outside lighting at Halls are too weak.</p> <p>Perimeter fencing are continuously vandalised and stolen during night time.</p>

12. COMMUNITY SERVICES HUMAN RESOURCES:

Departmental Human Resources:	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
STAFF COMPLEMENT (CURRENT PERMANENT)												
URBAN FORESTRY	5	5	5	5	5	5	5	5				
ORNAMENTAL HORTICULTURE	20	20	20	20	20	20	20	20				
NATURE CONSERVATION	18	18	18	18	18	18	18	18				
SPORT AND FACILITIES	34	34	34	34	34	34	34	33				
HALLS	14	14	14	14	14	14	14	14				
PARKS STB	34	34	34	34	34	34	34	34				
PARKS FHK	9	9	9	9	9	9	9	9				
CEMETERIES	13	13	13	13	13	13	13	13				
LIBRARIES	35	35	35	35	35	35	35	35				
WORKSHOP	2	2	2	2	2	2	2	2				
TOTAL	184	184	184	184	184	184	184	183				
FUNDED VACANCIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	2	2	2	2	2	2	2	2				
ORNAMENTAL HORTICULTURE	2	2	2	2	2	2	2	2				
NATURE CONSERVATION	2	2	2	2	2	2	2	2				

SPORT AND FACILITIES	4	4	4	4	4	4	4	4				
HALLS	2	2	2	2	2	2	2	2				
PARKS	2	2	2	2	2	2	2	2				
LIBRARIES	7	7	7	7	7	7	7	7				
CEMETERIES	0	0	0	0	0	0	0	0				
WORKSHOP	1	1	1	1	1	1	1	1				
TOTAL	22	22	22	22	22	26	26	36	36	35	35	35
EPWP STAFF	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
ORNAMENTAL HORTICULTURE & Free2Grow	25	25	25	25	25	25	0	0				
URBAN FORESTRY & MTP	5	5	5	5	5	5	0	0				
NATURE CONSERVATION & AIP Projects	39	39	39	39	39	39	0	0				
SPORT AND FACILITIES	7	7	7	7	7	6	4	4				
HALLS	0	0	0	0	0	0	0	0				
PARKS & CEMETERIES	18	18	19	19	19	19	7	7				
WORKSHOP	0	0	0	0	0	0	0	0				
TOTAL	94	94	95	95	95	94	11	11				
TEMPORARY + RELIEVE STAFF	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	0	0	0	0	0	0	0	0				
ORNAMENTAL HORTICULTURE	0	0	0	0	0	0	0	0				
NATURE CONSERVATION	0	0	0	0	0	0	0	0				
SPORT AND FACILITIES	7	7	7	7	0	0	0	0				

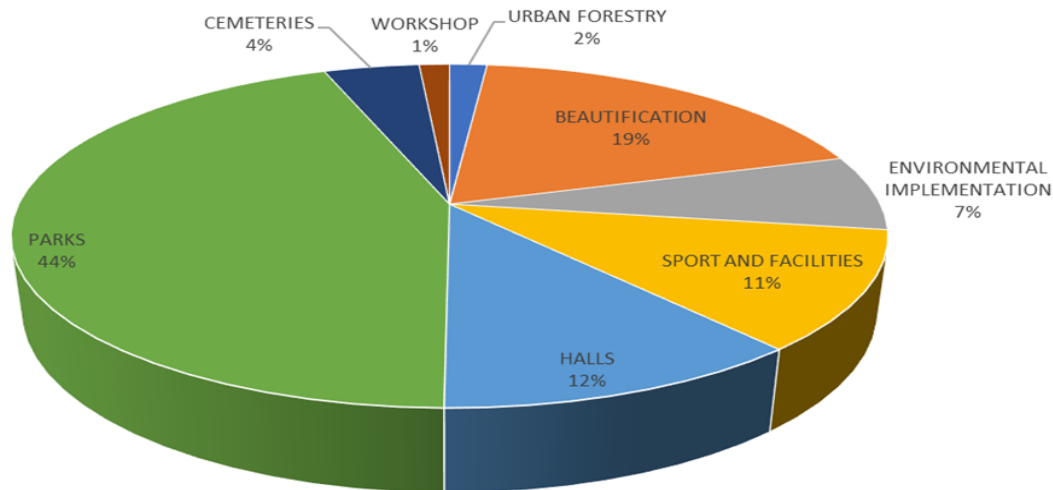
HALLS	0	0	0	0	0	0	0	0				
PARKS	0	0	0	0	0	0	0	0				
LIBRARIES	0	0	0	0	0	0	0	0				
WORKSHOP	0	0	0	0	0	0	0	0				
TOTAL	7	7	7	7	0	0	0	0				
RETIREMENTS / RESIGNATIONS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Retirement												
HALLS	0	0	0	0	0	0	0	0				
SPORT	0	0	0	0	0	0	0	0				
Retirement	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
PARKS	0	0	0	0	0	0						
Resignation	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
WORKSHOP	0	0	0	0	0	0	0	0				
TOTAL	0	0	0	0	0	0	0	0				
DISMISSALS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
RETRENCHMENTS	0	0	0	0	0	0	0	0				
INCAPACITIES	0	0	0	0	0	0	0	0				
DISABLED / CHRONIC ILLNESSES	0	0	0	0	0	0	0	0				
TOTAL	0	0	0	0	0	0	0	0		0		
INJURY ON DUTY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	0	0	0	0	0	0	0	0				
ORNAMENTAL HORTICULTURE	0	0	0	0	0	0	0	0				
NATURE CONSERVATION	0	0	0	0	0	0	0	0				
SPORT AND FACILITIES	0	0	0	0	0	0	0	0				

HALLS	0	0	0	0	0	0	0	0				
PARKS	0	0	0	0	0	0	0	0				
LIBRARIES	0	0	0	0	0	0	0	0				
TOTAL	0	0	0	0	0	0	0	0				
TRAINING	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	0	0	0	1	1	1	1	1				
ORNAMENTAL HORTICULTURE	0	0	0	3	3	3	3	3				
NATURE CONSERVATION	0	0	0	2	2	2	2	2				
SPORT AND FACILITIES	0	0	0	17	0	0	0	0				
LIBRARIES	0	0	0	0	0	0	0	0				
HALLS	0	0	0	2	2	2	2	2				
TOTAL	0	0	0	25	8	8	8	8				
OVERTIME PRE-APPROVALS & STANDBY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	6	6	2	2	2	2	2	2				
BEAUTIFICATION	18	18	18	18	18	18	18	18				
NATURE CONSERVATION	9	9	9	9	9	9	9	9				
SPORT AND FACILITIES	34	34	34	34	34	34	34	34				
HALLS	12	12	12	12	12	12	12	12				
PARKS	45	45	45	45	45	45	45	45				
CEMETERIES	13	13	13	13	13	13	13	13				
LIBRARIES	0	0	0	0	0	0	0	0				
WORKSHOP	2	2	2	2	2	2	2	2				
TOTAL	137	137	133	133	133	133	133	133				

13. OVERTIME STATISTICS FOR COMMUNITY SERVICES

OVERTIME & STANDBY HOURS WORKED	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	0	0	0	1	6	439	18	53				
BEAUTIFICATION	0	544	491	419	174	0	612	601				
NATURE CONSERVATION	306	0	30	30	30	294	28	228				
SPORT AND FACILITIES	672,20	747.5	554.5	449.5	494.5	233,5	382,5	360				
HALLS	272	378	331	386	414.5	332,50	424,5	373				
PARKS	507	610	1258	1325	1270	40	1134	1426				
CEMETERIES	11,5	155.5	304	155	169.5	218,5	217	135.4				
WORKSHOP	5	38	12.5	18	36	18	44	43				
TOTAL	1773.70	2473	2981	2783.5	2594.5	1575.5	2860	3219.4				

Overtime Hours for August 2023



7.2.3	MONTHLY REPORT: LIBRARIES: AUGUST 2023
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Collaborator No: 757318
 IDP KPA Ref No:
 File Plan:
 Meeting Date: 2 November 2023

1. SUBJECT: MONTHLY REPORT: LIBRARIES: AUGUST 2023

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Sections: Libraries for August 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sections: Libraries for the month of August 2023 to the Committee for notification.

5. RECOMMENDATION

that the monthly reports by the Sections: Libraries for August 2023, be noted by the Committee.

6. DISCUSSION / CONTENTS

6.1 Background

The Section: Libraries specialises in public liaison, ad hoc projects and the promotion of literature within the Greater Stellenbosch Area.

6.2 Discussion

The Libraries Section consists of one Manager: Library Services, and five Senior Librarians to manage this section effectively. Their main functions are to provide effective and efficient library service to clients and to promote culture of reading.

6.3 Financial Implications

None

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

ANNEXURES

Annexure A: Libraries Monthly Report for August 2023.

ANNEXURE A



MONTHLY REPORT

FOR

AUGUST 2023

LIBRARY SERVICES

COMMUNITY

SERVICES

MARKETING AND EVENTS

Retirement Villages – Plein Street Library visits the 9 retirement Villages in our area of service delivery. Staff choose and pre-back books and render library service to retired people staying at the villages. – 80 participants

Housebound – Plein Street Library Staff Choose (according to patron preferred to choose) and Pre-back book and delivery books- 4 users.

Schools' visits – Delicium Private School visits Plein Street Library twice this month – 2 x 135 kids.

Lynedoch Sustainable School visits Plein Street Library twice this month two x75 Kids





Delicium Private School Grade 2 visits Plein Street Library



Children from St Joseph creche came in for a story telling session. Our reading champion read them a story about bears, followed by a question and answer session on bears.

Retirement Villages – Plein Street Library visits the 9 retirement Villages in our area of service delivery. Staff choose and pre-back books and render library service to retired people staying at the villages. – 80 participants

Housebound – Plein Street Library Staff Choose (according to patron reading preference books were pre-packed and delivered to four users.

Schools' visits – Delicium Private School visits Plein Street Library twice this month – 2 x 135 kids.

Lynedoch Sustainable School visits Plein Street Library twice this month two x75 Kids

The 4-5-year-olds from Boschendal crèche visited the library and a story was read to them about caring about all people.



<ol style="list-style-type: none"> 1. Holiday programme at Pniel library 2. "Book Tasting Activity" 3. Indigenous games at Kayamandi Library during school holidays and craft 4. National Sea Rescue (Revan Kennedy) 	<p>As part of the holiday programme, Pniel library partnered with Fire department and Traffic department to give children interactive lesson on fire and road safety.</p> <p>The library hosted a book tasting, where children could have a "taste" of the books, like chocolate for a chocolate themed book and many more.</p> <p>Kids were taught about safety measures at the sea.</p>
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WOMENS DAY EVENT



National Women's Day holds significance as a South African public holiday that is commemorated annually on the 9th of August. On this day in 1956, a powerful event unfolded when over 20,000 South African women, representing diverse racial backgrounds, united in a march towards the Union Buildings. The purpose of this remarkable protest was to voice their opposition against proposed changes to the Urban Areas Act of 1950, more commonly known as the "pass laws." The forefront of this historic demonstration was led by remarkable women such as Lillian Ngoyi, Helen Joseph, Rahima Moosa and Sophia Williams.

In Ida's Valley Library we celebrated this day by welcoming 30 Women from our community. We extended an invitation to Mrs. Marlene Blankenberg, a representative from the Women Abuse Trauma Centre, who delivered an enlightening presentation shedding light on the pressing issue of domestic violence against women. Additionally, our event featured the expertise of Ms. Anna-Marie Schutte from Anique, who provided valuable insights into matters of health. Her presentation encompassed guidance on adopting a healthy lifestyle, including recommendations on dietary choices, exercise routines, and wellness practices.

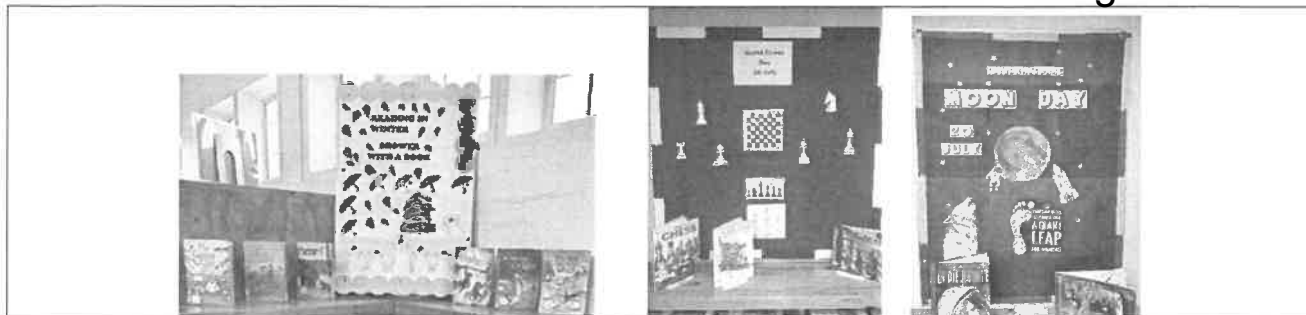
As a source of entertainment for the day, our community members from the Golden Boys and Girls of Ida's Valley graced us with a captivating theatrical performance. This engaging play contributed to the lively and meaningful atmosphere of the event. In a gesture of gratitude and appreciation, we expressed our sentiments by presenting goody packs to the attendees from our community. This act of giving aimed to convey our heartfelt thanks for their participation and to further strengthen the bonds within our community.

Our celebration of National Women's Day was marked by a profound sense of unity, learning, and empowerment. By acknowledging the historical significance of this day and creating a platform for education and connection, we sought to honor the spirit of resilience and activism displayed by the women who marched for justice and equality in 1956.

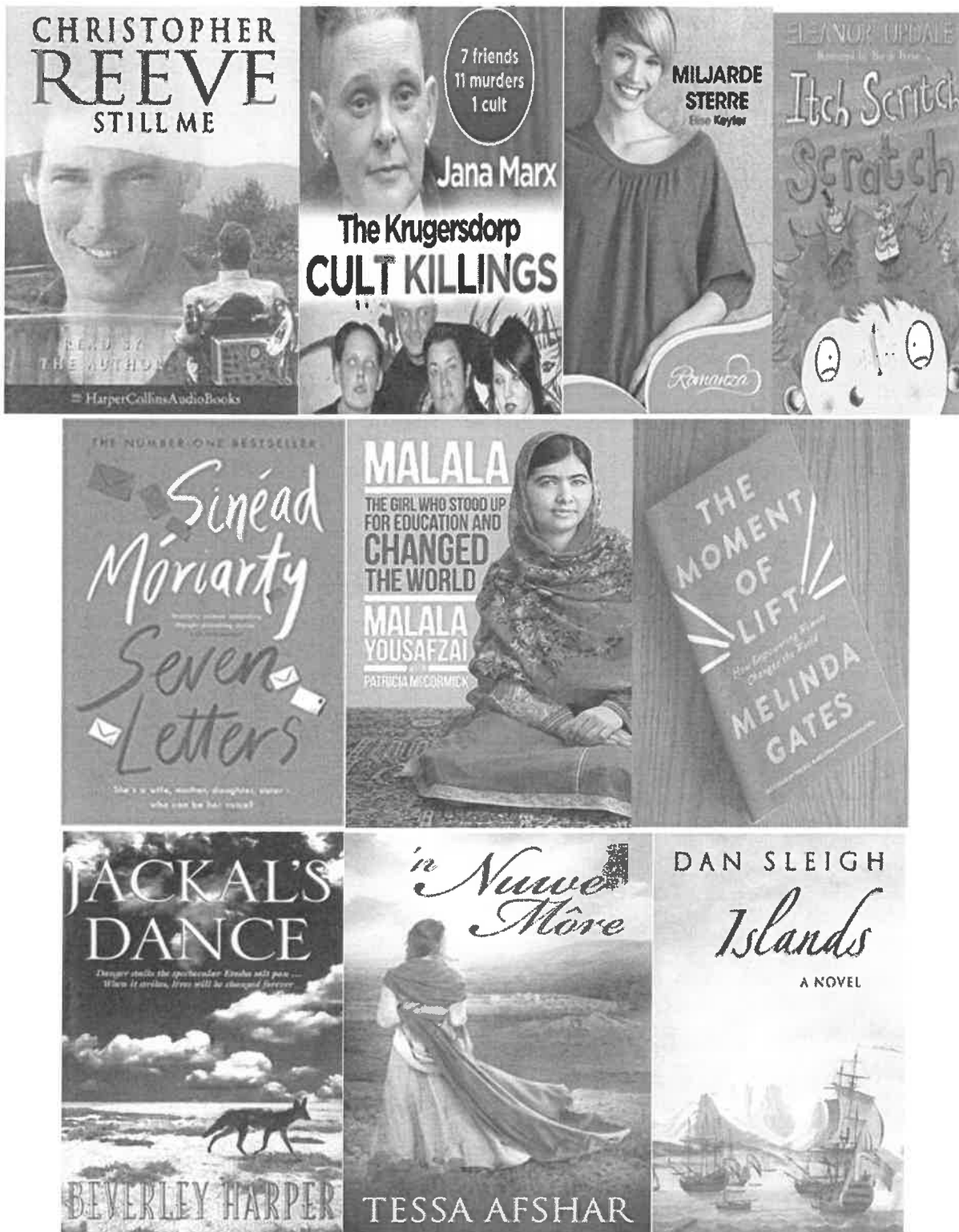
Title	Comment
<ol style="list-style-type: none"> 1. National Sterilization week (23-27 July) 2. Hot reads for Cold nights 3. Corporate wellness week (4-8 July) 4. Human trafficking 	<ol style="list-style-type: none"> 1. The reason for Sterilization week is to provide information, education and support about sterilization and sterilization services to women and men who do not want any more children. 2. Chilly display on the benefits of snuggling with a steamy book in this icy cold weather the Western Cape is currently experiencing. 3. The first week of July is Corporate Wellness Week - an opportunity to raise awareness of the need to create a healthy work environment. 4. 30 July is United Nations World Day against Trafficking in Persons, established to raise awareness of the plight of human trafficking victims, and promote and protect their rights.



<ol style="list-style-type: none"> 1. International Moon Day (20 July) 2. World Chess Day (20 July) 3. Reading in Winter 	<p>International Moon Day is celebrated on July 20 every year to mark the anniversary of the day when humans first landed on the Moon as part of NASA's Apollo 11 mission. Astronauts Neil Armstrong and Buzz Aldrin landed on the Moon in a location that they then named Tranquillity Base, on July 20, 1969.</p> <p>International Chess Day is celebrated annually on 20 July, the day the International Chess Federation was founded, in 1924. The idea to celebrate this day as the international chess day was proposed by UNESCO, and it has been celebrated as such since 1966, after it was established by FIDE.</p> <p>To promote the culture of reading and literacy.</p>
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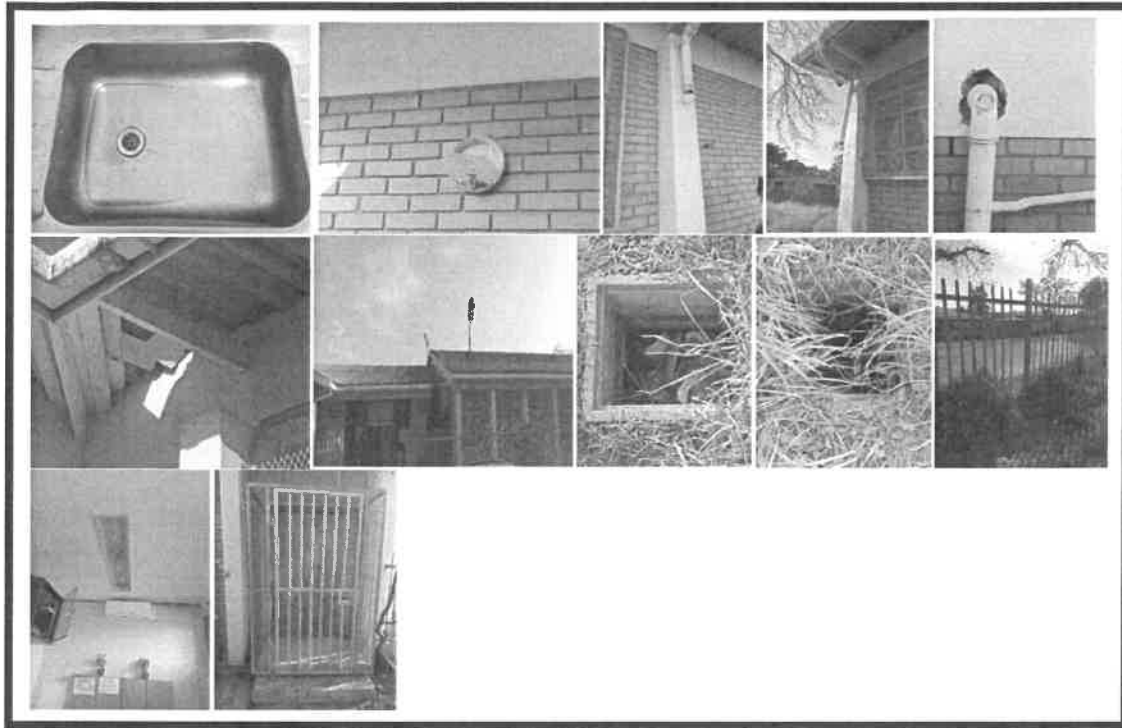


Book reviews



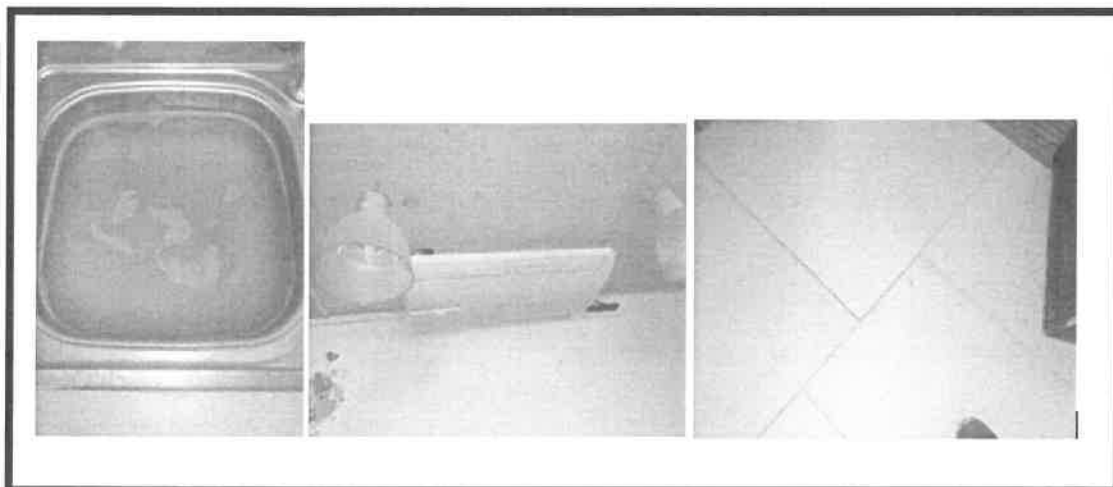
Cloetesville Library OHS Report Aug 2023

Fault description	Status	Follow up
Sinks are blocked in the kitchen and the senior librarian's office – issue with drains	Reported on 18 July 2023. Reference number: CS_00001709	26 July 2023
Drain covers required for open drains behind the library – health and safety risk	Reported on 18 July 2023. Reference number: CS_00001709	26 July 2023
Palisade fence at the back needs to be fixed urgently – security risk	Reported on 18 July 2023. Reference number: CS_00001709	26 July 2023
Light bulb stolen outside by the entrance of library needs replacement	Reported on 18 July 2023. Reference number: CS_00001709	26 July 2023
Light fitting in senior librarians' office requires urgent replacement (new financial year cannot say there is not in stores)	Reported on 18 July 2023. Reference number: CS_00001709	26 July 2023
Hole in roof at the back of library where emergency exit of hall is	Reported on 18 July 2023. Reference number: CS_00001709	26 July 2023
Hole in wall at the back of library where water/sewage pipe is coming out	Reported on 18 July 2023. Reference number: CS_00001709	26 July 2023
Paving removed on side of library needs replacement (paving bricks are at the library – consider doing a solid cement slab)	Reported on 18 July 2023. Reference number: CS_00001709	26 July 2023
Wooden cover needs to be removed from emergency exit door in library – health and safety risk (that is the only emergency exit)	Reported on 18 July 2023. Reference number: CS_00001709	26 July 2023
Asbestos roof needs to be replaced	Reported on 18 July 2023. Reference number: CS_00001709	26 July 2023
Cabinet locks need to be replaced	Reported on 15 August 2023. Reference number: CS_000018642	25 Aug 2023
Leaking roof in Senior librarian's office	Reported on 25 Aug 2023. Ref Number: CS_000019240	



Klapmuts Library OHS Report August 2023

Fault description	Status
1. Tiles are broken (Hazard)	Reported to school – 14 February 2023 incomplete
2. Broken Air cons.	Reported to school – 14 February 2023 incomplete
3. Blocks under the Shelves is a hazard.	Reported to school – 14 February 2023 incomplete
4. No cleaning of library.	Reported to school – 14 February 2023 incomplete
5. The door needs to be fixed	Reported to school – 14 February 2023 incomplete
6. Broken Air cons.	Reported to school – 14 February 2023 incomplete



Jamestown

Incidents and/or near misses	Reported	Status
<p>Jamestown Library</p> <ul style="list-style-type: none"> • Vibracrete perimeter wall has been removed but it has not even been replaced by a fence. • Retaining wall at the base clearly has shifted more. • All issues reported numerous times. 	<p>The incidents in Jamestown were reported several times on both customer care and let's fix it.</p> <p>This is a very dangerous safety hazard.</p> <p>The matter was noticed during March and verbally reported to the library manager end March 2023.</p>	<p>The matter has been escalated to OHS and Awaiting appointment of service providers. The removal of vibracrete resulted in open easy access to premises.</p> <p>Still very much a huge safety hazard. 4 years and really nothing has been done.</p> <p>The Library Manager advised that the matter should be reported to property management and be loaded on customer care.</p>

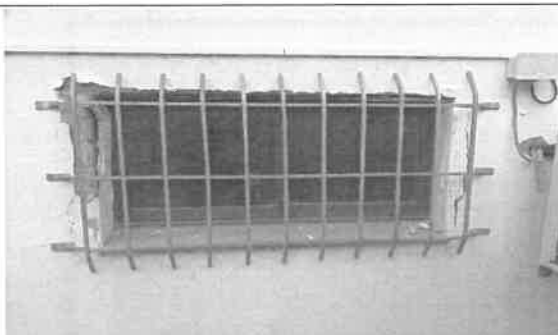
<p>Exterior of Building</p> <p>Reported in 2022 December (Continuous reports were submitted throughout 2023)</p>	<p>Loose slabs</p> <p>Reported in 2022 December (Continuous reports were submitted throughout 2023)</p>
-------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------



Interior of cracks emanating from cracks above from exterior. More follow up is needed.



Clear view of vibracrete slabs missing and wall foundation shift. More follow up is needed.



Some of the visible loose plaster cracks visible on exterior.



Compared with picture above its clearly visible that the Base of retaining wall has shifted dramatically in a space of a year.

Replacing burnt out bulbs in Jamestown library is still pending. The electrical department is still waiting in stock – how can this be possible after a full year?

Library has numerous lights not functioning	Reported 25.10.2022. Still Pending	Electrical Department sites lack stock (LED lights)
Service of Fire Extinguishers	25.10.2022	Jamestown, Franschhoek, Groendal and Plein Street highly needed.
Toilets flush mechanism repairs Jamestown	25.10.2022 – 30.8.2023 Almost a year and still no action on repairs	This was put on customer care on the 30 March 2023
Security gate lock still not working – non-secure antitheft device.	25.10.2022 – 30.8.2023 Still not been repaired. It is a very big concern as the broken vibracrete has been removed, as a result there is easy access into the premises.	In process, the matter was escalated to library managers attention in mid Feb 2023 and to OHS meeting 27 th March 2023

OVERDRIVE / LIBBY STATS
AUGUST 2023

Row Labels	Count of Ebook	Count of Audiobook
Franschhoek Public Library	7	4
Groendal Public Library	2	2
Ida's Valley Public Library	58	9
Pniel Public Library	5	
Stellenbosch Public Library	532	73

**STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT**

Name of Library Cloetesville Library

Month & Year: Aug-23

A: MEMBERSHIP

	Adults	Children	ICT Only
Female	2200	746	29
Male	899	638	65
	3099	1 384	94
	TOTAL MEMBERSHIP		4 577

TOTAL GENDER	
Female	2975
Males	1602
TOTAL	4577

B: OTHER

OVERDRIVE / LIBBY STATS	
Ebooks	AudioBooks

LIBRARY FOR THE BLIND	
TOTAL	
Membership	

ILL / IMPALA	
TOTAL	
Own requests	
Supplied to other l	

PHOTOCOPIES
Total
1090

GATE COUNTER
Total
4889

C: CIRCULATION

tal book & periodical circulation: 402
lation total (books & AV media): 402

Adults: **259**

Sub total	AF			EF				XF		NF								Prov Entries (n.a.)
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	bianf	bxanf	bra	bsa	bsasl	
	185			39						35								
Total	185			39				0		35								

Children: **143**

Sub total	AJF			EJF			XJF			JNF					Periodicals			
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	brj	bsj	bsjsl	pam	pan	pjm
	92			35						16								
Total	92			35			0			16								0

AV material: **0**

Sub total	Audio Books	CDs				CASSETTES		Records	DVD			VIDEO			TOYS		ICT Computer Circulation	
		sabc	ecdra	ecdri	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vvanf	vvjf	vvjnf		tg
Total	0			0			0	0		0				0		0		

Signature:

LIBRARIAN: N. Bray

DATE: 04/09/2023

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Cloeteville Library

Month & Year: Aug-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Reading Circles	Afterschool	7 - 11 years	4	15
Story Hours/Time/Telling/Virtual e.g. storytelling on FB	Teeth & movies	05 - 06 years	3	51
OR ANY OTHER PROJECTS NOT MENTIONED:				
Afterschool homework support		07 - 11 years	4	15
TOTAL:			11	81

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: N. Bray

DATE: 04/09/2023

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library Cloetesville Library

Month & Year: Aug-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Displays	Women's Day Focus on Crime New Books Netball World Cup Read and Grow Hinduism Chill out with a good book	ALL	7	

Signature:

LIBRARIAN: N. Bray

DATE: 04/09/2023

**STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT**

Name of Library FRANSCHHOEK LIBRARY

Month & Year: 31/08/2023

A: MEMBERSHIP

	Adults	Children	ICT Only
Female			
Male			
			15
TOTAL MEMBERSHIP			15

TOTAL GENDER	
Females	0
Males	0
GRAND TOTAL	0

B: OTHER

OVERDRIVE / LIBBY STATS	
Ebooks	AudioBooks
0	0

LIBRARY FOR THE BLIND	
TOTAL	
Membership	0

ILL / IMPALA	
TOTAL	
Own requests	0
Supplied to other libraries	0

PHOTOCOPIES
Total
55

GATE COUNTER
Total
345

C: CIRCULATION

Total book & periodical circulation: 299
Circulation total (books & AV media): 301

Adults: 247

	AF			EF				XF		NF										Prov Entries (n.a.)
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl	
Sub total	65	0	0	38	0	0	2	0	0	5	0	1	0	0	0	0	2	0	0	0
Total	130			115				0		2										

Children: 52

	AJF			EJF			XJF			JNF							Periodicals				
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjnl	pam	pan	pjm	pnj
Sub total	446	0	4	129	0	0	0	0	0	95	36	0	0	0	0	0	0	0	0	0	0
Total	27			21			0			4							0				

AV material: 2

	Audio Books	CDs				CASSETTES		Records	DVD				VIDEO				TOYS		ICT Computer Circulation	
		sabc	ecdra	ecdrl	slcc	smc	sac		slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf		vvjnf
Sub total	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0
Total	0	0				0		0	2				0				0		15	

Signature:

LIBRARIAN: MTHANDAZO NTSHAM

DATE: 2023/08/31

**STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT**Name of Library FRANSCHHOEK LIBRARYMonth & Year: 31/08/2023**D: PROGRAMS**

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Services to Old Age Homes	Library book provision for elderly	Ages 3 - 5	1	14
OR ANY OTHER PROJECTS NOT MENTIONED:				
Women's Day Display	Women empowerment and	Adults	1	
Do not be a bully display	Educating children on to treat	Children	1	
TOTAL:			3	

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:LIBRARIAN: MTHANDAZO NTSHAMDATE: 2023/08/31

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library **FRANSCHHOEK LIBRARY**

Month & Year: **31/08/2023**

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
OR ANY OTHER PROJECTS NOT METIONED:				
TOTAL:			0	0

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: **MTHANDAZO NTSHAM**

DATE: **2023/08/31**

**STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT**

Name of Library GROENDAL LIBRARY

Month & Year: 31/08/2023

A: MEMBERSHIP

	Adults	Children	ICT Only
Female			
Male			
			55
TOTAL MEMBERSHIP			55

TOTAL GENDER	
Females	0
Males	0
GRAND TOTAL	0

B: OTHER

OVERDRIVE / LIBBY STATS	
Ebooks	AudioBooks
0	0

LIBRARY FOR THE BLIND	
TOTAL	
Membership	0

ILL / IMPALA	
TOTAL	
Own requests	0
Supplied to other libraries	0

PHOTOCOPIES
Total
55

GATE COUNTER
Total

C: CIRCULATION

Total book & periodical circulation: 726
Circulation total (books & AV media): 726

Adults: 641

	AF			EF				XF		NF										Prov Entries (n.a.)
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanf	beanf	beanf	bfanf	bianf	bxanf	bra	bsa	bsasl	
Sub total	65	0	0	38	0	0	2	0	0	5	0	1	0	0	0	0	2	0	0	0
Total	466			155				0		20										

Children: 85

	AJF			EJF			XJF			JNF							Periodicals				
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjnl	pam	pan	pjm	pjn
Sub total	446	0	4	129	0	0	0	0	0	95	36	0	0	0	0	0	0	0	0	0	0
Total	40			15			15			15							0				

AV material: 0

	Audio Books	CDs				CASSETTES		Records	DVD				VIDEO				TOYS		ICT Computer Circulation	
		sabc	ecdra	ecdrl	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf		tg
Sub total	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0
Total	0	0				0		0	0				0				0		55	

Signature:

LIBRARIAN: MTHANDAZO NTSHAM

DATE: 2023/08/31

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library GROENDAL LIBRARY

Month & Year: 31/08/2023

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Kabouterland Preschool	Library orientation and Story	Ages 3 - 5	1	
OR ANY OTHER PROJECTS NOT METIONED:				
Women's Day Display	Women empowerment and	Adults	1	
Story Ingredients	How to write a story	Children	1	
Book care	Taking care of library materia	All library users	1	
Affirmation for Kids	To make them feel part of th	Children	1	
TOTAL:			5	

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: MTHANDAZO NTSHAM

DATE: 2023/08/31

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library GROENDAL LIBRARY

Month & Year: 31/08/2023

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
OR ANY OTHER PROJECTS NOT METIONED:				
TOTAL:			0	0

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: MTHANDAZO NTSHAM

DATE: 2023/08/31

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT: IDAS VALLEY LIBRARY

Name of Library IDAS VALLEY LIBRARY

Month & Year: Aug-23

A: MEMBERSHIP

	Adults	Children	ICT Only
Female	1443	893	
Male	595	879	171
	2038	1 772	171
	TOTAL MEMBERSHIP		3 981

TOTAL GENDER	
Females	2336
Males	1474
GRAND TOTAL	3810

B: OTHER

OVERDRIVE / LIBBY STATS	
Ebooks	AudioBooks

LIBRARY FOR THE BLIND	
TOTAL	
Membership	

ILL / IMPALA	
TOTAL	
Own requests	
Supplied to other libraries	

PHOTOCOPIES	
Total	
	298

GATE COUNTER	
Total	
	2014

C: CIRCULATION

Total book & periodical circulation:	1 038
Circulation total (books & AV media):	1 038

Adults: 592

	AF			EF				XF		NF										Prov Entries (n.a.)	
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl		pamp
Sub total																					
Total	387			143				0		62											

Children: 414

	AJF			EJF			XJF			JNF							Periodicals				
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjnl	pam	pan	pjm	pjn
Sub total																					
Total	157			228			0			29							2				

AV material: 30

	Audio Books	CDs				CASSETTES		Records	DVD					VIDEO				Other:		ICT Computer Circulation	
		sabc	ecdra	ecdrl	slcc	smc	sac		slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf		tg
Sub total																					
Total	0	0				0		0	30					0				0		171	

Signature:

LIBRARIAN: Vuyokazi Ngcofe

DATE: 30-Aug-23

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT: IDAS VALLEY LIBRARY

Name of Library IDAS VALLEY LIBRARY

Month & Year: Aug-23

D: PROGRAMS

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library JAMESTOWN LIBRARYMonth & Year: Aug-23**A: MEMBERSHIP**

	Adults	Children	ICT Only
Female			
Male			
	485	243	24
	TOTAL MEMBERSHIP		752

TOTAL GENDER	
Females	0
Males	0
GRAND TOTAL	0

B: OTHER

OVERDRIVE / LIBBY STATS	
Ebooks	AudioBooks
0	0

LIBRARY FOR THE BLIND	
TOTAL	
Membership	0

ILL / IMPALA	
TOTAL	
Own requests	0
Supplied to other libraries	0

PHOTOCOPIES
Total
55

GATE COUNTER
Total
803

C: CIRCULATIONTotal book & periodical circulation: **823**Circulation total (books & AV media): **825**Adults: **113**

	AF			EF				XF		NF										Prov Entries (n.a.)
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl	
Sub total	65	0	0	38	0	0	2	0	0	5	0	1	0	0	0	0	2	0	0	0
Total	65			40				0		8										

Children: **710**

	AJF			EJF			XJF			JNF							Periodicals				
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjst	pam	pan	pjm	pjn
Sub total	446	0	4	129	0	0	0	0	0	95	36	0	0	0	0	0	0	0	0	0	0
Total	450			129			0			131							0				

AV material: **2**

	Audio Books	CDs				CASSETTES		Records	DVD					VIDEO				TOYS		ICT Computer Circulation
		sabc	ecdra	ecdrrj	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	tg	
Sub total	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0
Total	0	0				0		0	2					0				0		16

Signature:

LIBRARIAN: MTHANDAZO NTSHAMDATE: 2023/08/31

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library JAMESTOWN LIBRARY

Month & Year: Aug-23

D: PROGRAMS

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
SONTRAALTJIES CRECHE STORY HOUR	DINOSAURS	Ages 3 - 5	2	6
OR ANY OTHER PROJECTS NOT METIONED:				
Women's Day Display	Display		1	803
Barbie Display - Children Theme	Child Display		1	803
Libby ONLINE Display	Display		1	803
Disney Fun Display	Display		1	803
TOTAL:			6	3218

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:

LIBRARIAN: MTHANDAZO NTSHAM

DATE: 2023/08/31

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library JAMESTOWN LIBRARYMonth & Year: Aug-23

Outreach Programs, Library Activity Programs, Youth Programs, Mental Health & Wellness Programs and other activities not mentioned:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
WEBER GEDENK SCHOOL GRADE R1	BLOCK LOANS	Ages 5 - 6	50	30
WEBER GEDENK SCHOOL GRADE R2	BLOCK LOANS	ages 5 - 6	50	30
KABOUTERLAND MUISE CRECHE	BLOCK LOANS	Age 4 - 5	38	27
KABOUTERLAND PIKKEWYNE CRECHE	BLOCK LOANS	Ages 2 - 4	50	23
KABOUTERLAND LADYBIRDS CRECHE	BLOCK LOANS	Ages 4 - 5	24	25
SONSTRAALTJIES CRECHE	BLOCK LOANS	Ages 3 - 5	50	6
DIGIT CRECHE	BLOCK LOANS	Ages 3 - 5	48	24
PRET OP DIE PLAAS CRECHE	BLOCK LOANS	Ages 3 - 5	50	30
JAKKERLAND CRECHE	BLOCK LOANS	Ages 3 - 5	50	6
LITTLE EINSTEINS CRECHE	BLOCK LOANS	Ages 3 - 5	50	25
OR ANY OTHER PROJECTS NOT MENTIONED:				
TOTAL:			460	226

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:LIBRARIAN: MTHANDAZO NTSHAMDATE: 2023/08/31

STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT

Name of Library KayamandiMonth & Year: Aug-23**A: MEMBERSHIP**

	Adults	Children	ICT Only
Female	75	100	99
Male	100	3	93
	175	103	192
	TOTAL MEMBERSHIP		470

TOTAL GENDER	
Females	274
Males	196
GRAND TOTAL	470

B: OTHER

OVERDRIVE / LIBBY STATS	
Ebooks	AudioBooks
0	0

LIBRARY FOR THE BLIND	
TOTAL	
Membership	0

ILL / IMPALA	
TOTAL	
Own requests	0
Supplied to other libraries	0

PHOTOCOPIES
Total
4061

GATE COUNTER
Total
12928

C: CIRCULATIONTotal book & periodical circulation: **58**Circulation total (books & AV media): **58**Adults: **31**

	AF			EF				XF		NF										Prov Entries (n.a.)	
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl		pamp
Sub total	3	0	0	7	0	0	0	0	5	16	0	0	0	0	0	0	0	0	0	0	0
Total	3			7				5		16										0	

Children: **27**

	AJF			EJF			XJF			JNF							Periodicals				
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjnl	pam	pan	pjm	pjn
Sub total	3	0	0	13	0	0	0	4	0	7	0	0	0	0	0	0	0	0	0	0	0
Total	3			13			4			7							0				

AV material: **0**

	Audio Books	CDs				CASSETTES		Records	DVD					VIDEO				TOYS		ICT Computer Circulation
		sabc	ecdra	ecdrl	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	tg	
Sub total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0				0		0	0					0				0		223

Signature:LIBRARIAN: U AlexanderDATE: 01.09.2023

**STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT**

Name of Library Pniel

Month & Year: Aug-23

A: MEMBERSHIP

	Adults	Children	ICT Only
Female	395	306	39
Male	124	212	57
	519	518	96
	TOTAL MEMBERSHIP		1 133

TOTAL GENDER	
Females	740
Males	393
GRAND TOTAL	1133

B: OTHER

OVERDRIVE / LIBBY STATS	
Ebooks	AudioBooks
0	0

LIBRARY FOR THE BLIND	
TOTAL	
Membership	0

ILL / IMPALA	
TOTAL	
Own requests	0
Supplied to other libraries	0

PHOTOCOPIES
Total
1435

GATE COUNTER
Total
753

C: CIRCULATION

Total book & periodical circulation:	1 106
Circulation total (books & AV media):	1 123

Adults: 647

	AF			EF				XF		NF										Prov Entries (n.a.)
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl	
Sub total	303	208	0	106	2	0	4	0	1	21	0	1	0	0	0	1	0	0	0	0
Total	511			112				1		23										0

Children: 444

	AJF			EJF			XJF			JNF							Periodicals				
	bajf	bajp	bajt	bejf	bejp	bejt	bijf	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjnl	pam	pan	pjm	pjn
Sub total	172	67	16	77	21	20	0	46	6	12	6	0	0	1	0	0	0	15	0	0	0
Total	255			118			52			19							15				

AV material: 17

	Audio Books	CDs				CASSETTES		Records	DVD				VIDEO				Other:		ICT Computer Circulation	
		sabc	ecdra	ecdrl	slcc	smc	sac		slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf		vvjnf
Sub total	0	0	0	0	0	0	0	0	17	0	0	0	0	0	0	0	0	0	0	0
Total	0	0				0		0	17				0				0		90	

Signature:

LIBRARIAN: U Alexander

DATE: 01.09.2023

**STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT**

Name of Library STELLENBOSCH PUBLIC LIBRARY

Month & Year: Aug-23

A: MEMBERSHIP

	Adults	Children	ICT Only
Female	4195	904	249
Male	1793	784	370
	5988	1 688	619
	TOTAL MEMBERSHIP		8 295

TOTAL GENDER	
Females	5348
Males	2947
GRAND TOTAL	8295

B: OTHER

OVERDRIVE / LIBBY STATS	
Ebooks	AudioBooks

LIBRARY FOR THE BLIND	
TOTAL	
Membership	0

ILL / IMPALA	
TOTAL	
Own requests	0
Supplied to other libraries	0

PHOTOCOPIES
Total
801

GATE COUNTER
Total
2451

C: CIRCULATION

Total book & periodical circulation: 5 263
Circulation total (books & AV media): 5 267

Adults: 2 852

Sub total	AF			EF				XF		NF										Prov Entries (n.a.)
	baaf	balp	bat	beaf	belp	ber	bet	biaf	bxaf	baanf	baanfl	beanf	beanfl	bfanf	bianf	bxanf	bra	bsa	bsasl	
Total	1 162			1 143				4		543										0

Children: 2 391

Sub total	AJF			EJF			XJF			JNF						Periodicals				
	bajf	bajp	bajt	bejf	bejp	bejt	bjif	bxjf	bxjp	bajnf	bejnf	bfjnf	bijnf	bxjnf	brj	bsj	bsjnl	pam	pan	pjm
Total	955			928			1			507						20				

AV material: 4

Sub total	Audio Books	CDs				CASSETTES		Records	DVD					VIDEO				TOYS		ICT Computer Circulation
		sabc	ecdra	ecdrj	slcc	smc	sac	slac	smr	vdaf	vdanf	vdg	vdjf	vdjnf	vvaf	vvanf	vvjf	vvjnf	tg	
Total	0	0				1		0	3					0				0		502

Signature:

LIBRARIAN: MTHANDAZO NTSHAM

DATE: 31-Aug-23

**STELLENBOSCH MUNICIPALITY: LIBRARY SERVICES
MONTHLY STATISTICAL REPORT**

Name of Library STELLENBOSCH PUBLIC LIBRARYMonth & Year: Aug-23**D: PROGRAMS**

Literacy & Reading Programs:

NATURE OF PROGRAM / ACTIVITY	THEME	AGE CATEGORY (Target Group)	QUANTITY	No. of Participants
Story Hours/Time/Telling/Virtual e.g. storytelling on FB			1	10
Class visits to library			11	420
Early Child Development			1	5
Information Literacy			ongoing	25
Library Orientation			ongoing	15
Departmental Programmes			1	7
Digital Literacy e.g. ICT Cadet introduced Skype to users			ongoing	15
OR ANY OTHER PROJECTS NOT METIONED:				
TOTAL:			14	497

This information could be used for Departmental and other ad hoc feedback or input required.

Signature:LIBRARIAN: MTHANDAZO NTSHAMDATE: 31-Aug-23

AGENDA

SPORTS, YOUTH AND CULTURE
COMMITTEE MEETING

2023-11-02

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE