



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2023-10-05

**NOTICE OF A
SPORT, YOUTH AND CULTURE
COMMITTEE MEETING
THURSDAY: 2023-10-05 AT 10:00**

TO Ald JC Anthony [Chairperson]

COUNCILLORS J Andrews
C Noble
NE Mcombring
R van Rooyen

Ex officio Executive Mayor, Ald G Van Deventer (Ms)

Notice is hereby given that a Sports, Youth and Culture Committee meeting will be held via MS Teams on **Thursday, 2023-10-05 at 10:00** to consider the attached Agenda.


ALD JC ANTHONY
CHAIRPERSON

A G E N D A
SPORT, YOUTH AND CULTURE
COMMITTEE MEETING
2023-10-05
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	NONE	
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	NONE	
10.	CONSIDERATION OF URGENT MATTERS	
11.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

AGENDA

SPORTS, YOUTH AND CULTURE
COMMITTEE MEETING

2023-10-05

1.	OPENING AND WELCOME	
2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
3.	DISCLOSURE OF INTERESTS	(3/6/2/2)
4.	APPLICATION FOR LEAVE OF ABSENCE	
5.	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS COUNCIL MEETINGS	(3/4/3/5/2/2)
	NONE	
6.	CONFIRMATION OF THE MINUTES	(3/4/3/5/2/4)
6.1	CONFIRMATION OF THE MINUTES: SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2023-09-07	(3/4/3/5/2/4)

The minutes of the Youth, Sport and Culture Committee meeting held on 2023-09-07 is attached as **APPENDIX 1**.

APPENDIX 1



STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2023-09-07

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MINUTES

**SPORTS, YOUTH AND CULTURE
COMMITTEE MEETING**

2023-09-07 AT 10:00

MINUTES
SPORT, YOUTH AND CULTURE
COMMITTEE MEETING
2023-09-07
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	NONE	
6.	CONFIRMATION OF MINUTES	
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7.1	NON-DELEGATED MATTERS	
	NONE	
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8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER	
	NONE	
9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER	
	NONE	
10.	CONSIDERATION OF URGENT MATTERS	
11.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

PRESENT Ald JC Anthony [Chairperson]

COUNCILLORS Cllr J Andrews
Cllr C Noble
Cllr NE Mcombring
Cllr R van Rooyen

ALSO PRESENT Cllr J Joon
Cllr X Kalipa
Cllr M Rataza
Cllr WF Pietersen
Cllr J Williams

OFFICIALS Director: Community & Protection Services (G Boshoff)
Senior Manager: Community Services (G Abrahams)
Manager: Libraries (Ms S Majudith)
Senior Admin Officer (T Samuels)

1.	OPENING AND WELCOME
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The Chairperson, Ald JC Anthony, welcomed all present at the Youth, Sport and Culture Committee meeting.

2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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NONE

3.	DISCLOSURE OF INTERESTS	(3/6/2/2)
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NONE

MINUTES

SPORTS, YOUTH AND CULTURE
COMMITTEE MEETING

2023-09-07

4.	APPLICATION FOR LEAVE OF ABSENCE
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NONE

5.	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS COUNCIL MEETINGS (3/4/3/5/2/2)
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NONE

6.	CONFIRMATION OF THE MINUTES (3/4/3/5/2/4)
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6.1	CONFIRMATION OF THE MINUTES: SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2023-08-03 (3/4/3/5/2/4)
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The minutes of the Youth, Sport and Culture Committee meeting held on 2023-08-03 was confirmed as correct without any changes.

MINUTES

SPORTS, YOUTH AND CULTURE
COMMITTEE MEETING

2023-09-07

7.	YOUTH, SPORT AND CULTURE: [PC: ALD JC ANTHONY]
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7.1	NON-DELEGATED MATTERS
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NONE

7.2	DELEGATED MATTERS
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7.2.1	MONTHLY REPORT: SPORT: JUNE 2023
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Collaborator No: 754584

IDP KPA Ref No:

Meeting Date: 7 September 2023

1. SUBJECT: JUNE 2023 MONTHLY REPORT: SPORT**2. PURPOSE**

To notify the Committee of the monthly activities (**ANNEXURE A**) that were conducted by the Sports Section for July 2023.

3. DELEGATED AUTHORITY

Council establishes the committees and appoints the members, whilst the Executive Mayor appoints the Chairpersons. The Section 80 committees have no decision-making authority and make recommendations to the Executive Mayor on items that advice was required by the Executive Mayor.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sports Section for the month of July 2023 to the Committee for notification.

SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2023-09-07: ITEM 7.2.1**NOTED**

the monthly reports of Sports for July 2023.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Albert van der Merwe</i>
POSITION	<i>Manager: Community Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8161</i>
E-MAIL ADDRESS	<i>albert.vandermerwe@stellenbosch.gov.za</i>
REPORT DATE	

MINUTES

SPORTS, YOUTH AND CULTURE
COMMITTEE MEETING

2023-09-07

7.2.2	MONTHLY REPORT: SPORT: JULY 2023
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Collaborator No: 754585

IDP KPA Ref No:

Meeting Date: 7 September 2023

1. SUBJECT: JULY 2023 MONTHLY REPORT: SPORT**2. PURPOSE**

To notify the Committee of the monthly activities (**ANNEXURE A**) that were conducted by the Sports Section for July 2023.

3. DELEGATED AUTHORITY

Council establishes the committees and appoints the members, whilst the Executive Mayor appoints the Chairpersons. The Section 80 committees have no decision-making authority and make recommendations to the Executive Mayor on items that advice was required by the Executive Mayor.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sports Section for the month of July 2023 to the Committee for notification.

SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2023-09-07: ITEM 7.2.2**NOTED**

the monthly reports of Sports for July 2023.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Albert van der Merwe</i>
POSITION	<i>Manager: Community Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8161</i>
E-MAIL ADDRESS	<i>albert.vandermerwe@stellenbosch.gov.za</i>
REPORT DATE	

7.2.3	MONTHLY REPORT: LIBRARIES: JUNE 2023
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Collaborator No: 754587
IDP KPA Ref No:
File Plan:
Meeting Date: 7 September 2023

1. SUBJECT: MONTHLY REPORT: LIBRARIES: JUNE 2023

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Sections: Libraries for July 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sections: Libraries for the month of July 2023 to the Committee for notification.

SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2023-09-07: ITEM 7.2.3

NOTED

the monthly reports by the Sections: Libraries for July 2023.

7.2.4	MONTHLY REPORT: LIBRARIES: JULY 2023
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Collaborator No: 754590
IDP KPA Ref No:
File Plan:
Meeting Date: 7 September 2023

1. SUBJECT: MONTHLY REPORT: LIBRARIES: JULY 2023

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Sections: Libraries for July 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sections: Libraries for the month of July 2023 to the Committee for notification.

SPORT, YOUTH AND CULTURE COMMITTEE MEETING: 2023-09-07: ITEM 7.2.4

NOTED

the monthly reports by the Sections: Libraries for July 2023.

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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NONE

11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 10:30.

CHAIRPERSON:

DATE:

CONFIRMED ON **with/without amendments**

AGENDA

SPORTS, YOUTH AND CULTURE
COMMITTEE MEETING

2023-10-05

7.	YOUTH, SPORT AND CULTURE: [PC: ALD JC ANTHONY]
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7.1	NON-DELEGATED MATTERS
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NONE

7.2	DELEGATED MATTERS
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7.2.1	MONTHLY REPORT: HALLS: JUNE 2023
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Collaborator No: 755840

IDP KPA Ref No:

Meeting Date: 5 October 2023

1. **SUBJECT: JUNE 2023 MONTHLY REPORT: HALLS**2. **PURPOSE**

To notify the Committee of the monthly activities (**ANNEXURE A**) that were conducted by the Section: Halls for June 2023.

3. **DELEGATED AUTHORITY**

For notification by the Portfolio committee

4. **EXECUTIVE SUMMARY**

To present the monthly activity report of the Section: Halls for the month of June 2023 to the Committee for notification.

5. **RECOMMENDATIONS**

that the monthly reports of Halls for June 2023, be noted.

6. **DISCUSSION / CONTENTS**6.1 **Background**

The Section: Halls specialises in maintaining all halls in the WCO24.

6.2 **Discussion**

The Halls Section consists of one Assistant Superintendent, one Clerk, who undertakes administrative duties for the hiring and lease of all Municipal halls, one Foreperson and 14 general workers. The main functions of this section are to drive capital projects, plan finances, maintenance, new facilities and draft budgets and policies.

6.3 Financial Implications

None

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

ANNEXURES

Annexure A: Halls Monthly Report for June 2023.

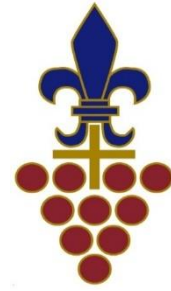
FOR FURTHER DETAILS CONTACT:

NAME	<i>Albert van der Merwe</i>
POSITION	<i>Manager: Community Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8161</i>
E-MAIL ADDRESS	<i>albert.vandermerwe@stellenbosch.gov.za</i>
REPORT DATE	

DIRECTOR: COMMUNITY AND PROTECTION SERVICES

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.

ANNEXURE A



MONTHLY REPORT

FOR

JUNE 2023

HALLS

DEPARTMENT

COMMUNITY

SERVICES

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1.1 HIRING OF HALLS

Month: June 2023	Deposit	Rental of Hall	Name and Contact details
	STELLENBOSCH TOWN HALL		
03/06/2023	R4019.00	R7515.00	FUNRAISER NPC
09/06/2023	R4739.00	R4633.30	CASIDRA
29,30/06/2023	R5459.00	R12688.00	MY VIRTUAL EVENTS
	KLAPMUTS MULTI-PURPOSE CENTRE		
06/2023		R496.00	JCI KLAPMUTS
06/2023		R650.00	REVIVAL MINISTRIES
03/06/2023	R635.00	R679.00	LILLIAN LAUBSER
04/06/2023	R635.00	R679.00	ANURA VINEYARDS
14/06/2023	R496.00	R496.00	JC ANTHONY
15/06/2023	R635.00	R635.00	VERONICA KLAASSEN
16/06/2023	R635.00	R635.00	REGINALD PHEIFFER
18/06/2023	R639.00	R679.00	WINSTON SCHOEMAN
	EIKESTAD HALL		
06/2023		R498.00	CNFFF
06/2023		R500.00	JUBILEE LIFE MINISTRIES
02/06/2023	R496.00	R709.00	NORA TYRES CRECHE
03/06/2023	R496.00	R4.00	CARYN SEPTEMBER
10/06/2023	R496.00	R709.00	HAROLD LAMBERTS
11/06/2023	R496.00		MICHELLEEN PHILANDER
16/06/2023	R496.00	R496.00	MARINA GROENEWALD
	CLOETESVILLE BANQUET HALL		
04/06/2023		R 179.00	CHRIS THEUNISSEN
04,11,18/06/2023		R 537.00	SPIRIT WORLD REVIVAL MINISTRIES
14,17/06/2023		R 358.00	JASMINE PLAATJIES
	WEMMERSHOEK COMMUNITY HALL		
06/2023		R300.00	ISRAEL LAATREENS
06/2023		R882.65	THE PARISH OF ST GEORGES
	LA MOTTE COMMUNITY HALL		
06/2023		R882.65	THE PARISH OF ST GEORGES
10/06/2023	R284.00	R425.00	S WARRIES
18/06/2023	R284.00	R425.00	L.BOOYSEN
24/06/2023	R284.00	R425.00	M VAN DER MERWE

	GROENDAL COMMUNITY HALL		
06/2023		R496.00	HARVEST MINISTRIES
06/2023		R496.00	SPIRIT WORLD REVIVAL MINISTRIES
02/06/2023	R496.00	R540.00	R MORGAN
10/06/2023	R496.00		A.GXEKU
24/06/2023	R496.00	R540.00	M.ADAMS
	FRANSCHHOEK TOWN HALL		
NONE			
	KAYAMANDI COMMUNITY HALL		
08/06/2023		R140.00	ON
10/06/2023		R140.00	PUMEZO MTAYI
11/06/2023		R140.00	MPENDULO NTSHWANTI
14/06/2023		R140.00	NOMANDLA NXAKO
15/06/2023		R140.00	ONGEZA TSHALANI
16/06/2023		R140.00	NOZI
25/06/2023		R140.00	MBAMBALALA
29/06/2023		R140.00	BUHLE SITHELA
30/06/2023		R140.00	SIYAMTHANDA ZENYA
	KYLEMORE COMMUNITY HALL		
06/2023		R 669.67	NAC
06/2023		R 694.40	HOUSE OF YEHUDAH
03,04/06/2023	R496.00	R1628.00	MARIUS VAN ROOYEN
	PNIEL BANQUET HALL		
06/2023		R 496.00	PNIEL BAPTIST CHURCH
02,09,23,30/06/2023		R1984.00	SCORE

1.2 TOTAL FUNCTIONS

2023	31 Jan	28 Feb	31 Mar	30 Apr	31 May	30 Jun	31 Jul	31 Aug	30 Sept	30 Oct	30 Nov	31 Dec	Total	Average
Stellenbosch Town Hall	3	0	4	3	5	3							18	3
Klapmuts Multi-purpose Centre	6	5	8	7	6	8							40	6.6
Eikestad Hall	1	6	6	4	4	7							28	4.6
Cloetesville Banquet Hall	5	3	5	7	2	3							25	4.1
Wemmershoek Community Hall	1	1	4	4	1	2							13	2.1
La Motte Community Hall	2	5	2	4	4	4							21	3.5
Franschhoek Town Hall	0	0	0	0	1	0							1	1
Groendal Community Hall	3	5	5	2	5	5							25	4.1
Kayamandi Community Hall	9	6	12	16	8	9							60	6
Kylemore Community Hall	3	4	2	3	2	3							17	2.8
Pniel Banquet Hall	2	1	2	5	4	2							16	2.6
Total Functions	35	36	50	55	42	46							264	44

1.3 TOTAL REVENUE

2023	31 Jan	28 Feb	31 Mar	30 Apr	31 May	30 June	July 31	31 Aug	30 Sept	30 Oct	30 Nov	31 Dec	Total	Average
Stellenbosch Town Hall	R 15999.00	R 0.00	R 33004.00	R 25372.80	R 38541.00	R24836.30							R137753.10	R22958.85
Klapmuts Multi-Purpose Centre	R 4784.00	R 3044.00	R 6770.00	R 3850.00	R 3378.00	R4949.00							R26775.00	R4462.50
Eikestad Hall	R 500.00	R 4607.60	R 4398.00	R 2911.00	R 2910.00	R2916.00							R18242.60	R3040.43
Cloetesville Banquet Hall	R 1253.00	R 895.00	R 1611.00	R 3580.00	R 895.00	R1074.00							R9308.00	R1551.33
Wemmershoek Community Hall	R 300.00	R 300.00	R 1565.00	R 2480.00	R 425.00	R1182.65							R6252.65	R1092.10
La Motte Community Hall	R 780.00	R 2068.00	R 568.00	R 1984.00	R 1630.00	R2157.65							R9187.65	R1531.27
Franschhoek Town Hall	R 0.00	R 0.00	R 0.00	R 0.00	R 11386.00	R0.00							R 11386.00	R1897.66
Groendal Community Hall	R 1532.00	R 3660.00	R2766.40	R 1036.00	R 2568.00	R2072.00							R13634.40	R2272.40
Kayamandi Community Hall	R 1259.00	R 1952.00	R 2099.00	R 3635.00	R 1679.00	R1260.00							R11884.00	R1980.66
Kylemore Community Hall	R 2569.07	R 2732.47	R 1403.40	R 2302.00	R 1353.80	R2992.07							R13352.81	R2225.46
Priel Banquet Hall	R 992.00	R 496.00	R 1205.00	R 3256.00	R 3189.00	R2480.00							R11618.00	R1936.33
Total Amount	R 29968.07	R 19755.07	R 55389.80	R 50406.80	R 67954.80	R45919.67							R269394.21	R44899.03

1.4 KEY PERFORMANCE INDICATORS

Ref	KPI	Unit of Measurement	Jun-23					Overall Performance for June 2023 to June 2023		
			Target	Target Description	Actual	R	Performance Comment	Target	Actual	R
D767	Spend the Recreation, Sport Grounds and Halls approved Capital Budget	Percentage of approved Capital Budget of the Recreation, Sport Grounds and Halls actually spent by 30 June	90%		15.60%	R	The percentage capital spend is 15,60 %	90%	15.60%	R
D768	Capital spending committed on the financial management system	Percentage Capital Budget committed by 31 March (30% by September, 60% by December and 90% by March)	0%		0%	N/A		0%	0%	N/A
D769	Submission of final bid specifications for all capital projects to the Bid Specification Committee (BSC) (2023/24)	Percentage of final bid specifications for all capital projects submitted to the BSC by 30 June (50% by 31 March 2023 and 100% by 30 June 2023 for the 2023/24 financial year)	100%		0%	R		100%	0%	R
D770	Submission of detailed procurement needs for all operational projects to the Supply Chain Management (SCM) Department	Number of quarterly detailed procurement needs submitted to SCM within 10 days before start of the quarter	1		1	G	Attached the procurement needs submitted to SCM.	1	1	G
D771	Attendance of Quarterly Occupation Health and Safety (OHS) meetings	Number of quarterly OHS meetings attended by the manager or secondee	1		1	G	See attached.	1	1	G
D772	Submission of a list of SOPs to be developed or reviewed to the Senior Manager: Community Services	Number lists of SOPs to be developed or review submitted to the Senior Manager: Community Services by 31 July	0		0	N/A		0	0	N/A
D773	Develop or Review Standard Operating Procedures (SOPs) within the Section: Recreation, Sport Grounds and Halls	Percentage of SOPs Developed or Reviewed of which must 50% must be completed by December and 100% by 30 June	100%		100%	G	Attached the approved signed SOPs.	100%	100%	G
D774	Facilitation of Sport meetings	Number of monthly Sport meetings facilitated	2		2	G	Attached the attendance registers of Sport meetings facilitated.	2	2	G
D859	Submission of the Swimming Pool policy to the Senior Manager: Community Services	Number of Swimming Pool policies submitted to the Senior Manager: Community Services by 30 June	1		1	G	Was submitted.	1	1	G
D904	Facilitation of the Annual Mayoral Youth Cup	Number of Annual Mayoral Youth Cups facilitated by 30 June	1		0	R	Due to the weather conditions the tournament could not take place.	1	0	R
D1002	Compilation of a status quo report for Sports Facilities and Community Halls	Number of Sports Facilities and Community Halls status quo reports compiled by 30 June	1		1	G	See attached.	1	1	G

Overall Summary of Results

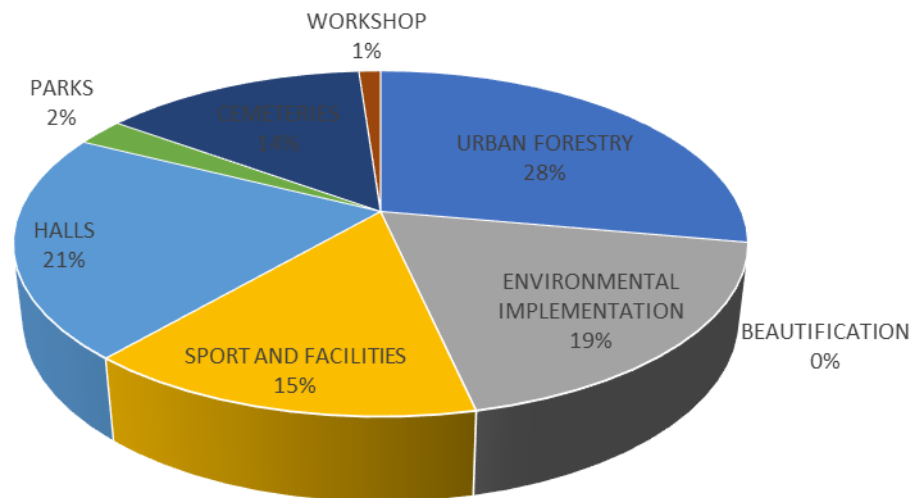
N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	2
R	KPI Not Met	0% <= Actual/Target <= 74.999%	3
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	6
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
Total KPIs:			11

Report generated on 13 July 2023 at 11:17.

1.5 OVERTIME STATISTICS FOR COMMUNITY SERVICES

OVERTIME & STANDBY HOURS WORKED	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	0	0	0	1	6	439						
BEAUTIFICATION	0	544	491	419	174	0						
ENVIRONMENTAL IMPLEMENTATION	306	0	30	30	30	294						
SPORT AND FACILITIES	672,20	747,5	554.5	449.5	494,5	233,5						
HALLS	272	378	331	386	414,5	332,50						
PARKS	507	610	1258	1325	1270	40						
CEMETERIES	11,5	155,5	304	155	169,5	218,5						
WORKSHOP	5	38	12,5	18	36	18						
TOTAL	1773.70	2473	2981	2783.5	2594.5	1575.5						

Overtime Hours for June 2023



7.2.2	MONTHLY REPORT: HALLS: JULY 2023
-------	----------------------------------

Collaborator No: 755841

IDP KPA Ref No:

Meeting Date: 5 October 2023

1. SUBJECT: JULY 2023 MONTHLY REPORT: HALLS

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that were conducted by the Section: Halls for July 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Section: Halls for the month of July 2023 to the Committee for notification.

5. RECOMMENDATIONS

that the monthly reports of Halls for July 2023, be noted.

6. DISCUSSION / CONTENTS

6.2 Background

The Section: Halls specialises in maintaining all halls in the WCO24.

6.2 Discussion

The Halls Section consists of one Assistant Superintendent, one Clerk, who undertakes administrative duties for the hiring and lease of all Municipal halls, one Foreperson and 14 general workers. The main functions of this section are to drive capital projects, plan finances, maintenance, new facilities and draft budgets and policies.

6.3 Financial Implications

None

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

ANNEXURES

Annexure A: Halls Monthly Report for July 2023.

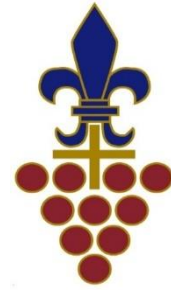
FOR FURTHER DETAILS CONTACT:

NAME	<i>Albert van der Merwe</i>
POSITION	<i>Manager: Community Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8161</i>
E-MAIL ADDRESS	<i>albert.vandermerwe@stellenbosch.gov.za</i>
REPORT DATE	

DIRECTOR: COMMUNITY AND PROTECTION SERVICES

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.

ANNEXURE A



MONTHLY REPORT

FOR

JULY 2023

HALLS

DEPARTMENT

COMMUNITY

SERVICES

Table of Contents

1. Halls Functions and Revenue

1.1 Hiring of Halls.....	1
1.2 Total Functions	3
1.3 Total Revenue	4
1.4 Key Performance Indicators	5
1.5 Overtime Statistics.....	6

1.1 HIRING OF HALLS

Month: July 2023	Deposit	Rental of Hall	Name and Contact details
	STELLENBOSCH TOWN HALL		
01/07/2023	R3496,00	R5029,50	SA ROCK SOLID FOUNDATION
02,09/07/2023	R3496,00	R14370,00	HILLSONGS SA
13/07/2023	R5022,00	R7016,00	CARLAMANI CONFERENCES AND EVENTS
15/07/2023	R5785,00		E'BOSCH HERITAGE PROJECTS
21/07/2023	R5785,00	R9525,00	AVEC MARI SPORTS ENTERTAINMENT
26/07/2023	R5785,00	R7599,00	STUDENTEPLEIN
29/07/2023	R4259,00	R5575,50	THE OLD APOSTOLIC CHURCH SA
	KLAPMUTS MULTI-PURPOSE CENTRE		
07/2023		R790,00	PROPHETIC AWAKENING
07/2023		R525,00	JCI KLAPMUTS
01/07/2023	R672,00	R935,00	BELINDA SKIPPERS
08/07/2023	R239,00	R239,00	DORA DE JAGER
12/07/2023	R525,00	R525,00	JC ANTHONY
14,15/07/2023	R672,00	R934,00	JENNA LANGEVELDT
22/07/2023	R672,00	R719,00	ANNALINE CROWN
	EIKESTAD HALL		
07/2023		R530,00	JUBILEE LIFE MINISTRIES
07/2023		R496,00	THE NOBLE AIDERS
01/07/2023	R525,00	R751,00	HAJIERA ARNOLD
15/07/2023	R525,00	R751,00	COLIN RHODES
28/07/2023	R525,00	R751,00	SOPHIA JONES
	CLOETESVILLE BANQUET HALL		
07/2023	R189,00	R945,00	USIKO
07/2023		R945,00	SPIRIT WORLD REVIVAL MINISTRIES
15,22/07/2023 12/19/08/2023	R189,00	R1134,00	HER VOICE
	WEMMERSHOEK COMMUNITY HALL		
07/2023		R240,90	THE PARISH OF ST GEORGE
08/07/2023	R301,00	R751,00	GODWIN MOHAMED
	LA MOTTE COMMUNITY HALL		
07/2023		R301,00	SPIRIT WORLD REVIVAL MINISTRIES
07/2023		R240,90	THE PARISH OF ST GEORGE
10/07/2023	R301,00	R210,70	R. PHEIFFER

15/07/2023	R301,00	R450,00	HELENA BURROWS
	GROENDAL COMMUNITY HALL		
07/2023		R525,00	HARVEST MINISTRIES
07/2023		R525,00	SPIRIT WORLD REVIVAL MINSTRIES
01/07/2023	R525,00	R572,00	ADRI BOONZAAIER
02/07/2023	R525,00	R572,00	ADAM FISCHER
07/07/2023	R525,00	R575,00	SPARKLES ECD
	FRANSCHHOEK TOWN HALL		
11,12/07/2023	R4816,00	R7259,00	CASIDRA (SOC) LTD
14-16/07/2023	R4816,00	R13500,90	FRANSCHHOEK WINE VALLEY
	KAYAMANDI COMMUNITY HALL		
02/07/2023		R147,00	MAYEZANE
07/07/2023		R147,00	BONQISWA MKETSU
08/07/2023		R147,00	H. MOOTO
16/07/2023		R147,00	V.NKOHLA
21/07/2023		R147,00	HESTER VERSCHUUR
22/07/2023		R147,00	KAYAKAZI
23/07/2023		R147,00	MBAMBALALA
28/07,11,18/08/2023		R441,00	LOVE TO GIVE
12,13,14,18,19,20,25,26,27/07/2023		R1323,00	SAIE
02/07,06/08,01/09,05/10,03/12/2023		R882,00	NOMBULELO NANI
09/07,13/08,10/09,08/10,12/11/2023		R735,00	LUNDI QHAYIYA
15/07,12/08,09/09,07/10,11/11,02/12/2023		R882,00	OLWETHU SIBONGO
	KYLEMORE COMMUNITY HALL		
07/2023		R525,00	NAC
07/2023		R787,50	HOUSE OF YEHUDAH
22/07/2023	R525,00	R751,00	SHANICE ABRAHAMS
	PNIEL BANQUET HALL		
07/2023		R525,00	PNIEL BAPTIST CHURCH
08/07/2023	R525,00	R976,00	THEODORE ALLIES
16/07/2023	R525,00	R751,00	DAVINA MENTOOR
22/07/2023	R525,00	R901,00	PETER PIETERSEN
28/07/2023	R525,00	R525,00	SCORE

1.2 TOTAL FUNCTIONS

2023	31 Jan	28 Feb	31 Mar	30 Apr	31 May	30 Jun	31 Jul	31 Aug	30 Sept	30 Oct	30 Nov	31 Dec	Total	Average
Stellenbosch Town Hall	3	0	4	3	5	3	7						25	3.5
Klapmuts Multi-purpose Centre	6	5	8	7	6	8	7						47	6.7
Eikestad Hall	1	6	6	4	4	7	5						33	4.7
Cloetesville Banquet Hall	5	3	5	7	2	3	3						28	4
Wemmershoek Community Hall	1	1	4	4	1	2	2						15	2.1
La Motte Community Hall	2	5	2	4	4	4	4						25	3.5
Franschhoek Town Hall	0	0	0	0	1	0	2						3	0.4
Groendal Community Hall	3	5	5	2	5	5	5						30	4.2
Kayamandi Community Hall	9	6	12	16	8	9	12						72	10.2
Kylemore Community Hall	3	4	2	3	2	3	3						20	2.8
Pniel Banquet Hall	2	1	2	5	4	2	5						21	3
Total Functions	35	36	50	55	42	46	55						319	45.5

1.3 TOTAL REVENUE

2023	31 Jan	28 Feb	31 Mar	30 Apr	31 May	30 June	31 July	31 Aug	30 Sept	30 Oct	30 Nov	31 Dec	Total	Average
Stellenbosch Town Hall	R 15999.00	R 0.00	R 33004.00	R 25372.80	R 38541.00	R24836.30	R49115,00						R186868,10	R26695.44
Klapmuts Multi-Purpose Centre	R 4784.00	R 3044.00	R 6770.00	R 3850.00	R 3378.00	R4949.00	R4667,00						R31442,00	R4491.71
Eikestad Hall	R 500.00	R 4607.60	R 4398.00	R 2911.00	R 2910.00	R2916.00	R3279,00						R21521,60	R3074.51
Cloetesville Banquet Hall	R 1253.00	R 895.00	R 1611.00	R 3580.00	R 895.00	R1074.00	R3024,00						R12332,00	R1761.71
Wemmershoek Community Hall	R 300.00	R 300.00	R 1565.00	R 2480.00	R 425.00	R1182.65	R991,90						R7244,55	R1035.00
La Motte Community Hall	R 780.00	R 2068.00	R 568.00	R 1984.00	R 1630.00	R2157.65	R1202,60						R10390,25	R1484.32
Franschhoek Town Hall	R 0.00	R 0.00	R 0.00	R 0.00	R 11386.00	R0.00	R20759,90						R32145,90	R4592.27
Groendal Community Hall	R 1532.00	R 3660.00	R2766.40	R 1036.00	R 2568.00	R2072.00	R2769,00						R16403,40	R2343.34
Kayamandi Community Hall	R 1259.00	R 1952.00	R 2099.00	R 3635.00	R 1679.00	R1260.00	R5292,00						R17176,00	R2453.71
Kylemore Community Hall	R 2569.07	R 2732.47	R 1403.40	R 2302.00	R 1353.80	R2992.07	R2063,50						R15416,31	R2202.33
Priel Banquet Hall	R 992.00	R 496.00	R 1205.00	R 3256.00	R 3189.00	R2480.00	R3678,00						R15296,00	R2185.14
Total Amount	R 29968.07	R 19755.07	R 55389.80	R 50406.80	R 67954.80	R45919.67	R96841,90						R366236,11	R52319.44

1.4 KEY PERFORMANCE INDICATORS

No KPI's to upload for the month of July 2023.

www.Action4u.co.za

ignite.assist.action4u.co.za/login.html

Action4u.co.za

Ignite Assist

Stellenbosch Municipality

MAIN MENU

Shortcuts

Add Shortcut

Notifications

No reminders are awaiting your attention.

SDBIP Assist: 2023 - 2024: Actions Due within next 30 days

No actions overdue, due today or due within the next 30 days.

Action Dashboard

Module	Overdue	Due Today	Due within next 30 days
Individual Performance 2023/2024	0	0	0
SDBIP Assist (2019/20 - 2021/22): 2019/20	0	0	0
SDBIP Assist (2019/20 - 2021/22): 2020/21	0	0	0
SDBIP Assist (2019/20 - 2021/22): 2021/22	0	0	0

Print page

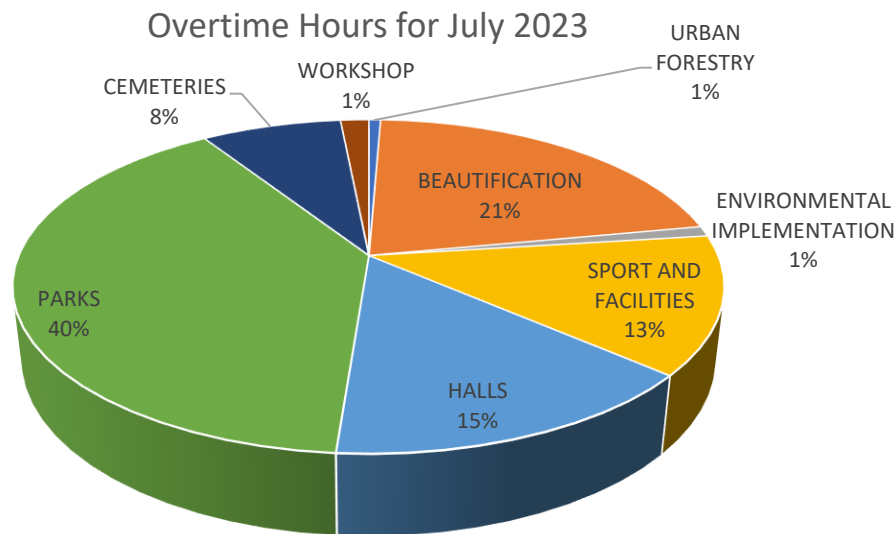
Ignite Assist is hosted on the Action Assist platform owned by Action IT (Pty) Ltd.

You are currently logged in as: Joswin Paulse | Logout

14°C Mostly sunny 10:09 2023/08/08

1.5 OVERTIME STATISTICS FOR COMMUNITY SERVICES

OVERTIME & STANDBY HOURS WORKED	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
URBAN FORESTRY	0	0	0	1	6	439	18					
BEAUTIFICATION	0	544	491	419	174	0	612					
ENVIRONMENTAL IMPLEMENTATION	306	0	30	30	30	294	28					
SPORT AND FACILITIES	672,20	747,5	554.5	449.5	494,5	233,5	382,5					
HALLS	272	378	331	386	414,5	332,50	424,5					
PARKS	507	610	1258	1325	1270	40	1134					
CEMETERIES	11,5	155,5	304	155	169,5	218,5	217					
WORKSHOP	5	38	12,5	18	36	18	44					
TOTAL	1773.70	2473	2981	2783.5	2594.5	1575.5	2860					



AGENDA

SPORTS, YOUTH AND CULTURE
COMMITTEE MEETING2023-10-05

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE