



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2023-03-01

**NOTICE OF A
PROTECTION SERVICES COMMITTEE MEETING
WEDNESDAY: 2023-03-01 AT 12:00**

TO Cllr C Van Wyk [Interim Chairperson: Traffic Services]
Cllr P Johnson [Interim Chairperson: Fire & Disaster]

COUNCILLORS A Hanekom
C Manuel
N Mkhontwana
M Nkopane

Ex officio Executive Mayor, Ald G Van Deventer

Notice is hereby given that a Protection Services Committee meeting will be held via MS Teams on **Wednesday, 2023-03-01 at 14:00** to consider the items on the Agenda.

CLLR P JOHNSON / CLLR C VAN WYK
INTERIM CHAIRPERSONS

A G E N D A
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2023-03-01
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	NONE	
8.	CONSIDERATION OF URGENT MATTERS	
9.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

AGENDA PROTECTION SERVICES COMMITTEE MEETING 2023-03-01

1.	OPENING AND WELCOME
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2.1	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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2.2	DISCLOSURE OF INTERESTS	(3/6/2/2)
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3.	APPLICATION FOR LEAVE OF ABSENCE
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4.	CONFIRMATION OF MINUTES
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4.1	CONFIRMATION OF THE MINUTES: PROTECTION SERVICES COMMITTEE MEETING: 2023-02-01	(3/4/3/5/2/4)
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The minutes of the Protection Services Committee Meeting held on 2023-02-01 is attached as **APPENDIX 1**.

FOR CONFIRMATION

APPENDIX 1



STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2023-02-01

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MINUTES

PROTECTION SERVICES COMMITTEE

2023-02-01 AT 12:00

MINUTES
PROTECTION SERVICES COMMITTEE MEETING
2023-02-01
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	NONE	
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	NONE	
8.	CONSIDERATION OF URGENT MATTERS	
	NONE	
9.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

4.	CONFIRMATION OF MINUTES
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4.1.1	CONFIRMATION OF THE MINUTES: PROTECTION SERVICES COMMITTEE MEETING: 2022-11-02 (3/4/3/5/2/4)
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The minutes of the Protection Services Committee Meeting held on 2022-11-02 **was confirmed as correct.**

4.2	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS (3/4/3/5/2/2)
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NONE

5.	REPORTS FROM PROTECTION SERVICES
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5.1	NON-DELEGATED MATTERS
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NONE

5.2	DELEGATED MATTERS
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5.2.1	MONTHLY REPORT BY FIRE & DISASTER FOR OCTOBER 2022
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Collaborator No: 740915

IDP KPA Ref No: Safest Valley

Meeting Date: 01 February 2023

1. SUBJECT: MONTHLY REPORT FOR OCTOBER 2022: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for October 2022.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of October 2022 to the Committee for notification.

PROTECTION SERVICES COMMITTEE MEETING: 2023-02-01: ITEM 5.2.1

NOTED

the monthly report by Fire & Disaster for the month of October 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	<i>Manager: Fire Services and Disaster management</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8771</i>
E-MAIL ADDRESS	<i>wayne.smith@stellenbosch.gov.za</i>
REPORT DATE	

5.2.2	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR OCTOBER 2022
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Collaborator No: 740904

IDP KPA Ref No: Safest Valley

Meeting Date: 01 February 2023

1. SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR OCTOBER 2022

2. PURPOSE

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of October 2022, as per **ANNEXURE A.**

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly report of Law Enforcement and Events Management on activities for the month of October 2022.

PROTECTION SERVICES COMMITTEE MEETING: 2023-02-01: ITEM 5.2.2

NOTED

the monthly report on By-Law Enforcement and Events Management for October 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	<i>Manager: Traffic and Law Enforcement Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8441</i>
E-MAIL ADDRESS	<i><u>joan.felix@stellenbosch.gov.za</u></i>
REPORT DATE	

5.2.3	MONTHLY REPORT BY TRAFFIC SERVICES FOR OCTOBER 2022
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Collaborator No: 740906

IDP KPA Ref No: Safest Valley

Meeting Date: 1 February 2023

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR OCTOBER 2022

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period 01 – 31 October 2022.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street bylaw, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE MEETING: 2023-02-01: ITEM 5.2.3

NOTED

the monthly report by Traffic Services for the month of October 2022.

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BOSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	<u>gary.boshoff@stellenbosch.gov.za</u>
REPORT DATE	

6.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

7.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

8.	URGENT MATTERS
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NONE

9.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 12:25.

CHAIRPERSON:

DATE:

CONFIRMED ON **with/without amendments.**

AGENDA PROTECTION SERVICES COMMITTEE MEETING 2023-03-01

4.3	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS (3/4/3/5/2/2)
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NONE

5.	REPORTS FROM PROTECTION SERVICES
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5.1	NON-DELEGATED MATTERS
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NONE

5.2	DELEGATED MATTERS
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5.2.1	MONTHLY REPORT BY FIRE & DISASTER FOR NOVEMBER 2022
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Collaborator No: 743524

IDP KPA Ref No: Safest Valley

Meeting Date: 01 March 2023

1. SUBJECT: MONTHLY REPORT FOR NOVEMBER 2022: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for November 2022.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of November 2022 to the Committee for notification.

5. RECOMMENDATION

that the monthly report by Fire & Disaster for the month of November 2022, be noted.

6. DISCUSSION / CONTENTS**6.1 Background**

Fire and disaster related activities and duties are executed in line with statutory requirements in terms of the Fire Services act 99 of 1987 and the Disaster Management Act 57 of 2002 as well as all Council policies.

6.2 Discussion

The fire and disaster section reports to the Director Community and Protection Services. The section strives to keep the directorate and the Portfolio Committee informed of all activities and incidents through its monthly reports.

6.3 Financial Implications

As per the approved budget.

6.4 Legal Implications

All actions and functions performed in line with applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the contents of the report.

6.8 Comments from Senior Management

No comment requested

6.8.1 Director: Infrastructure Services

No comments requested.

6.8.2 Director: Planning and Economic Development

No comments requested.

6.8.3 Director: Community and Protection Services

No comments requested.

6.8.4 Director: Strategic and Corporate Services

No comments requested.

6.8.5 Chief Financial Officer

No comments requested.

6.8.6 Municipal Manager

Contents noted.

ANNEXURE

Annexure A: Fire and Disaster Monthly report for November 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	Manager: Fire Services and Disaster management
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8771
E-MAIL ADDRESS	<u>wayne.smith@ Stellenbosch.gov.za</u>
REPORT DATE	

ANNEXURE A



**MONTHLY
REPORT:**

01-30 Nov 2022

DISASTER MANAGEMENT

Department:
Protection Services

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DISASTER MANAGEMENT UNIT/DIVISION**1. DISASTER OPERATIONS & EMERGENCY COMMUNICATION CONTROL CO-ORDINATION - CONTROLLING PROCEDURES APPLICATIONS AND ADMINISTRATIVE REQUIREMENTS****1.1 Administrative Tasks/Activities: -****1.1.1 Financial Operational Budget for Financial Year 2022/2023****The year 2022/2023 Budget for Disaster Management: - R5 234 274**

Type	Budget 2022/23:
Operational Cost	R25 272
Employee Related Cost	R2 279 699
Inventory Consumed	R2 844 405
Contracted Services	R68 335
Depreciation and Amortisation	R16 563
Disaster Management Total	R5 234 274

1.1.2 Disaster Management Financial Year Order Tracker:

DM OPERATIONS COST					
UKEY:	20220630080442	UKEY:	20220630080191	UKEY:	20220630080493
DESCRIPTION:	DOMESTIC: FOOD & BEVERAGE	DESCRIPTION:	LICENCES: MOTOR VEHICLE LICENCE & REGISTRATION	DESCRIPTION:	UNIFORMS & PROTECTIVE CLOTHING
BUDGET:	R5,000.00	BUDGET:	R5,000.00	BUDGET:	R15,272.00
EXPENDITURE:	R0.00	EXPENDITURE:	R0.00	EXPENDITURE:	R0.00
FUNDS REMAINING:	R5,000.00	FUNDS REMAINING:	R5,000.00	FUNDS REMAINING:	R15,272.00

DM INVENTORY CONSUMED							
UKEY:	20220630079655	UKEY:	20220630079845	UKEY:	20220630079780	UKEY:	20220815014313
DESCRIPTION:	CONSUMABLES: STANDARD RATED	DESCRIPTION:	MATERIALS & SUPPLIES	DESCRIPTION:	CONSUMABLES: ZERO RATED	DESCRIPTION:	ALLOCATIONS IN KIND: SOCIAL RELIEF
BUDGET:	R35,000.00	BUDGET:	R1,709,405.00	BUDGET:	R100,000.00	BUDGET:	R1,000,000.00
EXPENDITURE:	R3,955.15	EXPENDITURE:	R0.00	EXPENDITURE:	R0.00	EXPENDITURE:	R673,202.50
FUNDS REMAINING:	R31,044.85	FUNDS REMAINING:	R1,709,405.00	FUNDS REMAINING:	R100,000.00	FUNDS REMAINING:	R326,797.50
			-R1,000,000.00				

DM CONTRACTED SERVICE

UKEY:	20220630078052	UKEY:	20220630077977
DESCRIPTION:	CONTRACTORS: MAINTENANCE OF UNSPECIFIED ASSETS	DESCRIPTION:	CONTRACTORS: MAINTENANCE OF EQUIPMENT
BUDGET:	R60,335.00	BUDGET:	R8,000.00
EXPENDITURE:	R0.00	EXPENDITURE:	R0.00
FUNDS REMAINING:	R60,335.00	FUNDS REMAINING:	R8,000.00

1.1.3 Disaster Management Vehicle Monitoring & Management System

Disaster Management

Vehicle Monitoring Management Log-Book Checklist

01-30 November 2022

VEHICLE 10/170/3375	DATE	DISTANCE TRAVELLED	TOTAL HOURS	ODOMETER AT FUEL INTAKE	QUANTITY		NAME OF DRIVER	PARTICULARS OF TRIP	FAULTS	NEXT SERVICE
					FUEL	OIL				
FORD SC 5 CL 53375 (2005)	01-10-2022 TO 31-10-2022	1537 176037-177574	69,9	175784 176780 177303	41,050 41,270 48,000	-	WISEMAN & ROZAAN	DM OPERATION	Booked for Service at Tompson Motors	195.000
10/120/7713 NISSAN CL 47713	01-10-2022 TO 31-10-2022	770 189628- 190398	35,00	189960	52,300	-	NEVADA WINSO WISEMAN	DM OPERATIONS	Window winder,	200.000
10/120/1041 ISUZU D-Max CL 51041	01-10-2022 TO 31-10-2022	1662 39258-40920	75,5	39967 40728	64,070 64,567	-	WINSO NEVADA WISEMAN	DM OPERATIONS	Booked for Service	65.000
10/120/1044 ISUZU/TRUCK CL 61044	01-10-2022 TO 31-10-2022	168 3266-3434	7,6			-	NEVADA	DM OPERATION DELIVERIES		15.000
DM TRAILER	01-10-2022 TO 31-10-2022	-	-			-	-	-	-	-

1.1.4 NEWLY CONTRACTUAL EPWP STAFF:2022/23

Name	Date From	Date To	Remarks
Anele Makupula	2022/07/01	2023/06/30	1 Year Contract
Winso Stubbs	2022/07/01	2023/06/30	1 Year Contract
Jacques Booyesen	2022/07/01	2023/06/30	1 Year Contract
Rozaan Lekeur	2022/07/01	2023/06/30	1 Year Contract
Onele Neliswa Ntsenge	2022/07/01	2023/06/30	1 Year Contract
Ntobeko Dennis Mbasa	2022/10/03	2022/11/08	Resigned
Rochelleann Van Wyk	2022/12/01	2023/06/30	7-Month Contract

EPWP STAFF LEAVE MATRIX: - 2022/23

Name	Date From	Date To	No. Days	Remarks	Comment
Anele Makupula	2022/11/11	2022/11/11	1:00	Sick Leave	IOD-Injury on Duty
	2022/11/28	2022/11/28	1:00	Sick Leave	Unpaid Leave -No sick certificate
Winso Stubbs	2022/11/09	2022/11/10	2:00	Sick leave	Unpaid leave – No sick certificate
	2022/11/14	2022/11/15	2:00	Annual leave	Unpaid – No days available
	2022/11/21	2022/11/21	1:00	Annual leave	Unpaid – No days available
Jacques Booyesen	2022/11/11	2022/11/14	2:00	Sick Leave	IOD-Injury on Duty
Rozaan Lekeur	2022/11/11	2022/11/14	2:00	Sick Leave	IOD-Injury on Duty
Onele Ntsenge	2022/11/11	2022/11/11	1:00	Sick Leave	IOD-Injury on Duty

OCCUPATIONAL HEALTH AND SAFETY REPORT - SUBMISSIONS OF INJURY ON DUTY

EMPLOYER'S REPORT OF AN ACCIDENT

The following employees

- Onele Ntsenge, Identity Number 9110250919089
- Jacques Booysen, Identity Number 9112305213088
- Anele Makupula, Identity Number 9501226055083
- Rozaan Lekeur, Identity Number 9505290170082

On the 10 November 2022, at the Stellenbosch Municipal Fire Service, at about 08:56; the above employees were performing a task of loading emergency housing fire kits at the stores to distribute such building material to the fire victims and as their duty, there was a nearby gas gallon outside the store cage dumped unattended which leaked a toxic gas that caused inhalation by the employees.

The matter was reported to Fire & Disaster Manager: Mr Wayne Smith, who instructed the affected employees to be taken to Stellenbosch Medi-clinic and Injury on Duty forms filled and be submitted to Occupational Health and Safety Office -Human Resources Department.

First Medical Report suggest that all employee's inhale ammonium gas, which they suffer acute allergic reaction with no injuries. Medication were provided

Final report suggested that all employee's condition become stabilised and inhalation injury resolved

Medical claim number are as follows

- | | | |
|-------------------|---------------------|----------|
| - Ntsenge Onele | - ID: 9110250919089 | 11797298 |
| - Makupulu Anele | - ID: 9501226055083 | 11797405 |
| - Le Keur Rozaan | - ID: 9505290170082 | 11797446 |
| - Booysen Jacques | - ID: 9112305213088 | 11797444 |

1.1.5 IMPLEMENTATION PLAN: DISASTER MANAGEMENT

Disaster Management Interventions: 2022/23 Annual Plan

Key Activity/Project programme	Description of unit of measurement	Project Description	Stakeholders	5-Year Target	Year 1 Target		Progress Ratings	
					Per Year	Per Month	Done	O/stand
Conduct Fire Awareness sessions	Number of fire awareness sessions conducted	Safer Communities Project Plan Implementation of Fire resilient communities	Disaster Management and other Internal Stakeholders	240	48	4	4	40
Facilitate COVID 19 vaccination drives in WCO24	Number of COVID-19 vaccination drives facilitated	COVID 19 is respiratory illness similar to flu.	Department of Health, Disaster Management and other relevant stakeholders	25	5	2	2	3
Respond to Fire incidents within 14 minutes	Percentage of fire incidents responded to within 14 minutes	Flood / Fire Response	Disaster Management	85%	85%	100%	100%	0%
Installation of Smoke alarms	Number of smoke alarms installed	Fire Prevention/Safety	Disaster Management	1500	300	25	?	-

Implement Water Safety Program within WCO24	Number of water safety programmes implemented within WCO24	Water Safety Programmes	Disaster Management / SANTAM / NSRI	10	2	0.2	2	0
Create EPWP job opportunities within the Department:	Number of EPWP jobs created within the Department	EPWP – job creation initiatives	Disaster Management	50	10	-	6	4
Conduct disaster Risk assessment in WC024	Number of Disaster risk assessment conducted in WCO24	Disaster Risk Assessment conducted to determine the increase of vulnerability: ❖ Langrug	Disaster Management	8	2	0.2	1	1

2. DISASTER MANAGEMENT FUNCTION: DISASTER RISK

“The ability to identify and assess risk and manage resources for dealing with emergencies to reduce the impact of disasters”.

Strategic Risks					
Risk Item	Risk Description	Risk Background	Strategic Focus Areas	Impact Rating	Likelihood Ratings
1	Severe Weather events/Climate Change	Changing weather patterns, unpredictable rainfall, flash floods, drought natural disasters, fires (seasonal and other).	Community Services Department: - Restoration of Urban Greening	10	10
2	Structural Fires (formal)	Negligence, load shading, arson, unplanned unapproved backyards dwellings and unknown incidents	Planning and Development: - Enforcement of building codes. Energy use	10	10
3	Structural Fires (Informal)	Arson, negligence, use paraffin stoves, cooking forms and illegal wiring	Informal Housing Settlement: - Illegal invasions and land grabs. Compromising housing development and housing opportunities	10	8
4	Road Accidents	Reckless and drunken driving	Community Protection Department: - Traffic Legal enforcement of traffic fines	10	8
5	Strong/High Winds	Changing weather patterns, unmounted roof trusses, and	Community Protection Department: - Disaster Management Monitoring and management of weather focus.	10	8
6	Pandemic/Epidemic Covid-19	Negligence to the prescribed regulations, taking and intensity of new infections into account.	Provincial Health Department. Health awareness session at community health facilities	8	8
7	Poverty	Scare skill and closure of workforce industries and low job opportunities needed to be provided by government, and private sector.	Local Economic Department: - Job creation and EPWP Programs	10	4
8	Eskom Power-outages/Electricity disruption	Insufficient power generation	National Crisis	8	4

3. DISASTER MANAGEMENT FUNCTION: DISASTER RISK PREVENTION & REDUCTION



3.1 Risk Reduction Strategies: -

- Aim to promote and implement
- Platforms to share knowledge
- Disaster risk reduction initiative
- Community safety programmes; and
- Campaigns to promote safety resilient sustainable communities

3.1.1 Risk Reduction Project:

- Evacuation simulation exercises and Public safety and Fire Awareness campaigns conducted in Community structures such as (Schools, Forums, ECD centres, religious fraternities, etc.)
- Inspection on critical infrastructure such as community halls/centres
- Distribution of smoke alarm system devices to fire victims and firekilla device system to Temporary Relocated Units/Areas

4. ENABLER 2: EDUCATION, TRAINING, PUBLIC AWARENESS AND RESEARCH

Date	Type of activity (School or community activity)	Location	Stakeholders involved	Number of people attended or reached	Gender (F/M)	Age group (school learners, Youth, Adults)	Proof of attendance (attendance register, photographs etc)
21-11-22	Safety Awareness	Klapmuts area	Community	100	F&M	All ages	
30-11-22	Festive Season Launch	Die Braak Grounds	Community	1000	F&M	All ages	

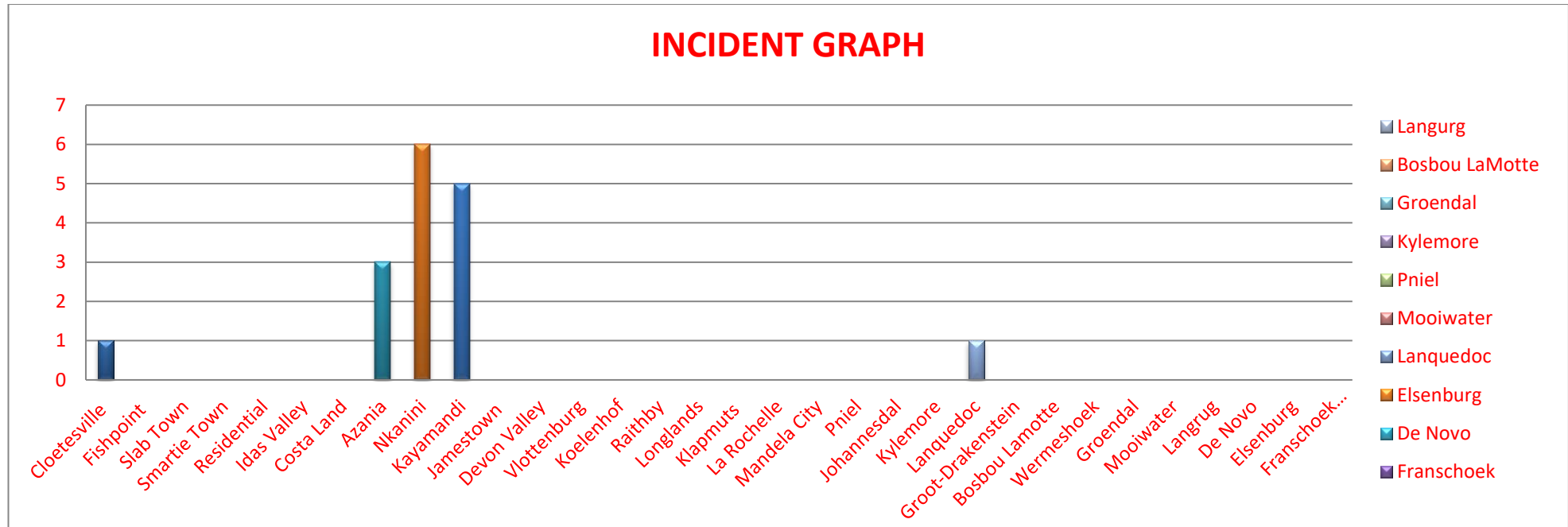
5. DISASTER MANAGEMENT FUNCTION: DISASTER CONTROL & RESPONSE

“Ability to prepared, control and reduce the impact of disasters and effectively manage consequences in the event of a disaster”.

Disaster Management Monthly Statistics: November 2022			
Respond to fire incidents within 14 minutes	100%	Percentage of fire incidents responding to within 14 minutes	100%
The number of structural fires occurring in informal settlements:	12	The number of 'displaced persons to whom the municipality delivered assistance:	263
Number of dwellings in informal settlements affected by structural fires	116	Number of people in informal settlements affected by structural fires	256
Number of structural fires occurring in the formal settlements	2	Number of people in formal settlements affected by structural fires	7
Conduct fire awareness sessions	100%	Number of fire awareness sessions conducted	2
Conduct disaster risk assessment in WCO24	50%	Number of the disaster risk assessment conducted in WCO24	1
Installation of smoke alarms	100%	Number of smoke alarms installed	-
Firekilla Device system	100%	Number of firekilla devices issued	100%

OCCURRENCES GRAPH – NOVEMBER 2022

INCIDENT GRAPH



The above graph is a clear indication of occurrences.

F	Fires	A	Accidents
Fs	Floods	S	Social Conflict /Protest
Hw	High winds	H	Health

STATS: Occurrences from 1 November 2022 to 30 November 2022**ANNEXURE**

The distribution of emergency housing kits to eligible survivors, temporary food packs, and crisis counselling were provided to victims of occurrences i.e., fires, and storm surges.

No	DATE	AREA	ADDRESS	STRUCTURE			AMOUNT OF VICTIMS	RELIEF AID		EMERGENCY FIRE RELIEF ASSISTANCE			OCCURRENCES	
				Informal	Formal	Total		Blankets	Food parcels	Flood kit	FIRE KIT		Household	Per area
											Fully affected	Partially affected		
1.	02-11-2022	Azania Watergang	Az 134 Azania	1	0	1	1	√	√	*	1	0	1	2
2.	06-11-2022		Az 778 Azania	1	0	1	2	√	√	*	0	1	1	
3.	02-11-2022	Kayamandi	Zone A/Taxi Rank	33	0	33	69	√	√	*	25	8	33	4
4.	01-11-2022		307 Mawethu Str	1	0	1	1	-	-	*	-	-	1	
5.	05-11-2022		Zone J	41	0	41	85	√	√	*	34	7	41	
6.	21-11-2022		Zone I	4	0	4	11	√	√	*	3	1	4	
7.	07-11-2022	Nkanini	Section A 667	1	0	1	1	√	√	*	0	1	1	4
8.	07-11-2022		Section B	14	0	14	29	√	√	*	10	4	14	
9.	19-11-2022		Section I 82	1	0	1	1	√	√	*	1	0	1	

10.	26-11-2022		Section C125	6	0	6	13	√	√	*	5	3	6	
11.	03-11-2022	Lacoline	Prinspark La Colline	0	2	2	8	-	-	-	-	-	2	1
Totals				116	2	118	263				88	25	149	11

STOCK TAKING (Temporary emergency housing material)

WEEK 1: 02-05 December 2022

Delivery received Week 1: 05-11-2022	20 x fire kit	Fire Stores	
	Corrugated sheet	300	
	Poles (thin) 76/50	240	
	Poles (thick) 76/76	160	
	DPC Plastic cover	20	
	Nails (boxes)	3 x (2x 3 inch), (2x 4 inch), (1x clout)	
Total sheets at stores: - 02-12-2022	Sheets	627	
Total DPC Flood kit at stores: - 02-12-2022	Flood kit plastic	472	
Breakdown of stock issued:	None	None	
	None	None	
	Store		Totals:
	Cage	Garages	
Corrugated iron sheet	927	-	627
Poles (thin)	747	-	747

Poles (thick poles)	496	-	496
DPC fire kit Plastic	62	-	62
FLOODKIT PLASTIC	422	-	422
Sets of nails	8x boxes	-	8x boxes
Summary stock update at Stores			
Total sheets at stores: -28-02 December 2022	Sheets		927
	Poles/wood		1243
	DPC PLASTIC		422
	Total Emergency Housing Firekit at Stores		61,8 kit



**MONTHLY
REPORT:
NOVEMBER
2022**

**FIRE AND RESCUE
SERVICES**

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Drills

04/11/2022 Rescue
09/11/2022 BA`s
14/10/2022 TL
30/11/2022 Ladder

Tests

03/11/2022 Pumps
04/11/2022 Rescue Gear
06/10/2022 Batteries & Tyres
07/11/2022 Batteries/Tyres
11/11/2022 Rescue Gear
14/11/2022 Batteries & Tyres
18/11/2022 Rescue gear
21/11/2022 Batteries & Tyres
24/11/2022 High Angle
25/11/2022 Rescue Gear
30/11/2022 Ladders

Training and development

There were no external training courses available for the month of July. Fire fighters' skills were sharpening with in-house drills, lectures and activities.

Familiarization tours/ Evacuations

1. Evacuation drill @ Groendal Clinic, Franschoek. (FSLMF 22110303)
2. 23/11/2022 Franschoek senior centre - evacuation

Fatalities

1. Blue patients, 2 x Females and 2 x males @ incident (AMKLM 22100803)
2. AMSBF 22101902 R304 Dtrekka (MVA) - One minor -female
3. AMSBF 22102401 MVA Paul Krugerstreet (2 x DOA)

Display/ School visits/ Standby / Engagements with Communities regarding fire safety matters

1. Display @ Lanzerac Farm, Little People creche (NESBF 22111119)
2. Display @ Fire Station for Tiny Tikes.

Fire readiness and preparedness test

Daily vehicle and appliance checks
 Daily drills and lectures
 Regular awareness programs and visits to premises.
 Periodical test of equipment
 Maintenance of vehicles and appliances
 Daily station work
 Daily cleaning of stores
 Longlands settlement – Water supply daily x 2
 Hydrant inspections
 Smoke detector installations

Fire Prevention activities

NAME	TOTAL
Rezoning	0
Building line encroachments	0
Departures	0
Inspections	135
Evacuation drills	0
Fire Certificates	24
Lectures	0
After Hours inspections	0
Population certificates	17
Smoke detectors installed	39
Hydrant inspections	52
Building plans	

Smoke Alarms

STELLENBOSCH FIRE & RESCUE SERVICE SMOKE ALARM INSTALLATIONS NOVEMBER 2022	
DATE	ADDRESS
01/11/2022	Idas Valley
	P Okkers, 15 Newman Street
	M Okkers, 15 Newman Street
	C Bruiners, 16 Newman Street
	F Julius, Newman Street
	P Hendricks, 21 Newman Street
	H Abrahams, 21 Newman Street
	S Beneke, 36 Newman Street
	A Petersen, 37 Newman Street
	M Lodewyk, 33 Newman Street
	A Diendal, 38 Newman Street
03/11/2022	J Simery, 48 Gorridon Street
	G Humphries, 46 Gorridon Street
	S Olivier, 44 Gorridon Street
	M Booyesen, Newman Street
	M Moses, 8 Davy Street
	A Jantjies, 6 Newman Street
	S Jantjies, 6 Newman Street
	E Smith, 10 Newman Street
	E Adams, 23 Newman Street
	F Johnson, 32 Newman Street
	M Pholman, 28 Newman Street
	R Lalo, 23 Newman Street
	R van der westhuizen, 46 Davy Street
	E Moses, 51 Gorridon Street
	S Februarie, 49 Gorridon Street
	H Martin, 49 Gorridon Street
	H Links, 56 Gorridon Street
	S Hendricks, 50 Gorridon Street
	A Johnson, 48 Gorridon Street
14/11/2022	M de Wee, 46 Juffenburg Street
	J Koopman, 27 Juffenburg Street
	M Philander, 27 Juffenburg Street
	J Booyesen, 27 Juffenburg Street
	J Klaasen, 27 Juffenburg Street
	E A Stevens, 27 Juffenburg Street
	C Frans, 33 Lindley Street
	L Adams, Lindley Street
	C Adams, 21 Lindley Street
	S De Koker, 42 Newman Street

Inter-governmental relations

All municipalities within the Cape Winelands District municipality have entered into an agreement with each other and with the Cape Winelands whereby assistance is reciprocally rendered in case of major fire incidents.

Budget

Progress on Capital projects for 2022/23 financial year				
Projects	Value	Process	Funds Committed	Progress budget spent
Incident command vehicle	R1500000	1. Procure vehicle off RT tender 2. In process of registering tender for conversion	46%	46% awaiting delivery of vehicle. Specifications for Phase two will be submitted, week of 14 October
Furniture, tool and equipment	R200 000	Tender	90%	Awaiting delivery of goods
Upgrading STB fire	R520 000	Tender	100% actual	completed
Jamestown fire station	R200 000	Liaised with PMU who will appoint a Project manager to assist with roll out	0%	We have since established that there is contractor in place to develop the erf in question. Fortunately, the New Housing department has already procured the services of said contractor who met with us and Mr Mculu. This has resulted in them committing to ensure that zoning will include the Fire Station as part of the existing housing project. This means that we will not be spending from our budget until the next phase

Incidents

<u>1-30 November 2022</u>					
STRUCTURE FIRES	MVA	PVA	MEDICALS	WATER SUPPLY	NON EMERGENCY
TOTAL: 26	TOTAL: 17	TOTAL: 04	TOTAL: 02	TOTAL: 111	TOTAL: 13

Work opportunities created:

- 16 EPWP opportunities created within our disaster management and fire safety section from 1 July 2021 to 30 June 2023.

4 Employed on contract to do sanitization from 1 July – 30 June 2023

The Fire & Rescue services and Disaster management functioned well within its legislative mandate to provide an equitable service to all.



House Alight - Raithby



5.2.2	MONTHLY REPORT BY FIRE & DISASTER FOR DECEMBER 2022
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Collaborator No: 743526

IDP KPA Ref No: Safest Valley

Meeting Date: 01 March 2023

1. SUBJECT: MONTHLY REPORT FOR DECEMBER 2022: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for December 2022.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of December 2022 to the Committee for notification.

5. RECOMMENDATION

that the monthly report by Fire & Disaster for the month of December 2022, be noted.

6. DISCUSSION / CONTENTS

6.1 Background

Fire and disaster related activities and duties are executed in line with statutory requirements in terms of the Fire Services act 99 of 1987 and the Disaster Management Act 57 of 2002 as well as all Council policies.

6.2 Discussion

The fire and disaster section reports to the Director Community and Protection Services. The section strives to keep the directorate and the Portfolio Committee informed of all activities and incidents through its monthly reports.

6.3 Financial Implications

As per the approved budget.

6.4 Legal Implications

All actions and functions performed in line with applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the contents of the report.

6.8 Comments from Senior Management

No comment requested

6.8.1 Director: Infrastructure Services

No comments requested.

6.8.2 Director: Planning and Economic Development

No comments requested.

6.8.3 Director: Community and Protection Services

No comments requested.

6.8.4 Director: Strategic and Corporate Services

No comments requested.

6.8.5 Chief Financial Officer

No comments requested.

6.8.6 Municipal Manager

Contents noted.

ANNEXURE

Annexure A: Fire and Disaster Monthly report for December 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	Manager: Fire Services and Disaster management
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8771
E-MAIL ADDRESS	<u>wayne.smith@stellenbosch.gov.za</u>
REPORT DATE	

ANNEXURE A



**MONTHLY
REPORT:**

01-31 DEC 2022

DISASTER MANAGEMENT

Department:
Protection Services

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DISASTER MANAGEMENT UNIT/DIVISION**1. DISASTER OPERATIONS & EMERGENCY COMMUNICATION CONTROL CO-ORDINATION - CONTROLLING PROCEDURES APPLICATIONS AND ADMINISTRATIVE REQUIREMENTS****1.1 Administrative Tasks/Activities: -****1.1.1 Financial Operational Budget for Financial Year 2022/2023****The year 2022/2023 Budget for Disaster Management: - R5 234 274**

Type	Budget 2022/23:
Operational Cost	R25 272
Employee Related Cost	R2 279 699
Inventory Consumed	R2 844 405
Contracted Services	R68 335
Depreciation and Amortisation	R16 563
Disaster Management Total	R5 234 274

1.1.2 Disaster Management Financial Year Order Tracker:

DM OPERATIONS COST					
UKEY:	20220630080442	UKEY:	20220630080191	UKEY:	20220630080493
DESCRIPTION:	DOMESTIC: FOOD & BEVERAGE	DESCRIPTION:	LICENCES: MOTOR VEHICLE LICENCE & REGISTRATION	DESCRIPTION:	UNIFORMS & PROTECTIVE CLOTHING
BUDGET:	R5,000.00	BUDGET:	R5,000.00	BUDGET:	R15,272.00
EXPENDITURE:	R0.00	EXPENDITURE:	R0.00	EXPENDITURE:	R0.00
FUNDS REMAINING:	R5,000.00	FUNDS REMAINING:	R5,000.00	FUNDS REMAINING:	R15,272.00

DM INVENTORY CONSUMED							
UKEY:	20220630079655	UKEY:	20220630079845	UKEY:	20220630079780	UKEY:	20220815014313
DESCRIPTION:	CONSUMABLES: STANDARD RATED	DESCRIPTION:	MATERIALS & SUPPLIES	DESCRIPTION:	CONSUMABLES: ZERO RATED	DESCRIPTION:	ALLOCATIONS IN KIND: SOCIAL RELIEF
BUDGET:	R35,000.00	BUDGET:	R1,709,405.00	BUDGET:	R100,000.00	BUDGET:	R1,000,000.00
EXPENDITURE:	R3,955.15	EXPENDITURE:	R0.00	EXPENDITURE:	R0.00	EXPENDITURE:	R673,202.50
FUNDS REMAINING:	R31,044.85	FUNDS REMAINING:	R1,709,405.00	FUNDS REMAINING:	R100,000.00	FUNDS REMAINING:	R326,797.50
			-R1,000,000.00				

DM CONTRACTED SERVICE

UKEY:	20220630078052	UKEY:	20220630077977
DESCRIPTION:	CONTRACTORS: MAINTENANCE OF UNSPECIFIED ASSETS	DESCRIPTION:	CONTRACTORS: MAINTENANCE OF EQUIPMENT
BUDGET:	R60,335.00	BUDGET:	R8,000.00
EXPENDITURE:	R0.00	EXPENDITURE:	R0.00
FUNDS REMAINING:	R60,335.00	FUNDS REMAINING:	R8,000.00

1.1.3 Disaster Management Vehicle Monitoring & Management System

Disaster Management

Vehicle Monitoring Management Log-Book Checklist

01-31 December 2022

VEHICLE 10/170/3375	DATE	DISTANCE TRAVELLED	TOTAL HOURS	ODOMETER AT FUEL INTAKE	QUANTITY		NAME OF DRIVER	PARTICULARS OF TRIP	FAULTS	NEXT SERVICE
					FUEL	OIL				
FORD SC 5 CL 53375 (2005)	01-12-2022 To 31-12-2022	518 177574-178092	5,4	177849	41.620L	-	WISEMAN & ROZAAN	DM OPERATION	CAR NEED MAJOR MECHANICAL OR OVERRIDE	195.000
10/120/7713 NISSAN CL 47713	01-12-2022 To 31-12-2022	709 190316-191025	7,4	190575	64.360L	-	WINSO & NEVADA	DM OPERATIONS	CAR NEED MAJOR MECHANICAL OR OVERRIDE	200.000
10/120/1041 ISUZU D-Max CL 51041	01-12-2022 To 31-12-2022	1 484 41040-42524	15,6	41558 42260	70.190L 70.26L	-	NEVADA	DM OPERATIONS	NONE	65.000
10/120/1044 ISUZU/TRUCK CL 61044	01-12-2022 To 31-12-2022	172 3434-3606	1,8	-	-	-	NEVADA	DM OPERATION DELIVERIES	NONE	15.000
DM TRAILER	01-12-2022 To 31-12-2022	-	-	-	-	-	-	-	-	-

Capture by: Wiseman Ndamase: Date: 31/12/2022

1.1.4 NEWLY CONTRACTUAL EPWP STAFF:2022/23

Name	Date From	Date To	Remarks
Anele Makupula	2022/07/01	2023/06/30	1 Year Contract
Winso Stubbs	2022/07/01	2023/06/30	1 Year Contract
Jacques Booyesen	2022/07/01	2023/06/30	1 Year Contract
Rozaan Lekeur	2022/07/01	2023/06/30	1 Year Contract
Onele Neliswa Ntsenge	2022/07/01	2023/06/30	1 Year Contract
Ntobeko Dennis Mbasa	2022/10/03	2022/11/08	Resigned
Rochelleann Van Wyk	2022/12/01	2023/06/30	7-Month Contract

EPWP STAFF LEAVE MATRIX: - LEAVE TAKEN ON DECEMBER 2022

Name	Date From	Date To	No. Days	Remarks	Comment
Winso Stubbs	2022/12/19	2022/12/19	1:00	Sick leave	Unpaid leave – No sick certificate
	2022/12/22	2022/12/23	2:00	Sick leave	Unpaid leave – No sick certificate
Rozaan Lekeur	2022/12/20	2022/12/20	1:00	Sick Leave	
Onele Ntsenge	2022/12/01	2022/12/01	1:00	Sick Leave	Unpaid leave – No sick certificate
	2022/12/19	2022/12/23	5:00	Annual leave	Paid leave –

OCCUPATIONAL HEALTH AND SAFETY REPORT - SUBMISSIONS OF INJURY ON DUTY**EMPLOYER'S REPORT OF AN ACCIDENT**

First Medical Report suggest that all employee's inhale ammonium gas, which they suffer acute allergic reaction.

Medical claim numbers are as follow:

- Ntsenge Onele – ID: 9110250919089 **11797298**
- Makupulu Anele – ID: 9501226055083 **11797405**
- Le Keur Rozaan - ID: 9505290170082 **11797446**
- Booysen Jacques - ID: 9112305213088 **11797444**

Final Medical Report suggests that all employees have recovered fully.

1.1.5 IMPLEMENTATION PLAN: DISASTER MANAGEMENT

Disaster Management Interventions: 2022/23 Annual Plan

Key Activity/Project programme	Description of unit of measurement	Project Description	Stakeholders	5-Year Target	Year 1 Target		Progress Ratings	
					Per Year	Per Month	Done	O/stand
Conduct Fire Awareness sessions	Number of fire awareness sessions conducted	Safer Communities Project Plan Implementation of Fire resilient communities	Disaster Management and other Internal Stakeholders	240	48	4	24	24
Facilitate COVID 19 vaccination drives in WCO24	Number of COVID-19 vaccination drives facilitated	COVID 19 is respiratory illness similar to flu.	Department of Health, Disaster Management and other relevant stakeholders	25	5	2	2	3
Respond to Fire incidents within 14 minutes	Percentage of fire incidents responded to within 14 minutes	Flood / Fire Response	Disaster Management	85%	85%	100%	85	0%
Installation of Smoke alarms	Number of smoke alarms installed	Fire Prevention/Safety	Disaster Management	1500	300	25	200	
Implement Water Safety Program within WCO24	Number of water safety programmes implemented within WCO24	Water Safety Programmes	Disaster Management / SANTAM / NSRI	10	2	0.2	2	0

Create EPWP job opportunities within the Department:	Number of EPWP jobs created within the Department	EPWP – job creation initiatives	Disaster Management	50	10	-	10	40
Conduct disaster Risk assessment in WC024	Number of Disaster risk assessment conducted in WCO24	Disaster Risk Assessment conducted to determine the increase of vulnerability: ❖ Langrug	Disaster Management	8	2	0.2	1	1

1.2 DISASTER MANAGEMENT FUNCTION: DISASTER EMERGENCY COMMUNICATIONS CONTROL: -

Radio and Technical Services management are to ensure continued reliable operation of the Municipalities radio trunking communication system, especially in times of emergencies, as it is utilised by all emergency services.

For this the radio trunking infrastructure is currently being upgraded to ensure an effective and reliable infrastructure available at all times. This includes the new refurbishment of Control room and CCTV installation critical components and ring-feeds to the more important sites to improve the reliability, generator back-up at each site and redundancy in all critical equipment installed.

Further, radio staff are on 24/7 standby, as well as 24/7 maintenance and support agreements with external contractors are in place for service continuity. The technology is to be of such a standard that even if the Network Control Centre (NCC) should be destroyed, the remote sites will continue operating in local service (users in a specific area can still communicate). The system will only lose its capability for users to communication in wide area functionality. Stellenbosch Municipality operates the most advanced and reliable radio trunking network which provides for a significant part of inter-communication requirements.

3. DISASTER MANAGEMENT FUNCTION: DISASTER RISK PREVENTION & REDUCTION

“The ability to assess anticipated and reduce the risk of disasters”.



3.1 Risk Reduction Strategies: -

- Aim to promote and implement
- Platforms to share knowledge
- Disaster risk reduction initiative
- Community safety programmes; and
- Campaigns to promote safety resilient sustainable communities

3.1.1 Risk Reduction Project:

- Evacuation simulation exercises and Public safety and Fire Awareness campaigns conducted in Community structures such as (Schools, Forums, ECD centres, religious fraternities, etc.)
- Inspection on critical infrastructure such as community halls/centres
- Distribution of smoke alarm system devices to fire victims and firekilla device system to Temporary Relocated Units/Areas

4. ENABLER 2: EDUCATION, TRAINING, PUBLIC AWARENESS AND RESEARCH

Date	Type of activity (School or community activity)	Location	Stakeholders involved	Number of people attended or reached	Gender (F/M)	Age group (school learners, Youth, Adults)	Proof of attendance (attendance register, photographs etc)
09-12-22	Safety Awareness	Die Braak Stellenbosch	Community	100	F&M	All ages	
13-12-22	Safety Awareness	Stellenbosch Taxi Rank	Community	100	F&M	All ages	

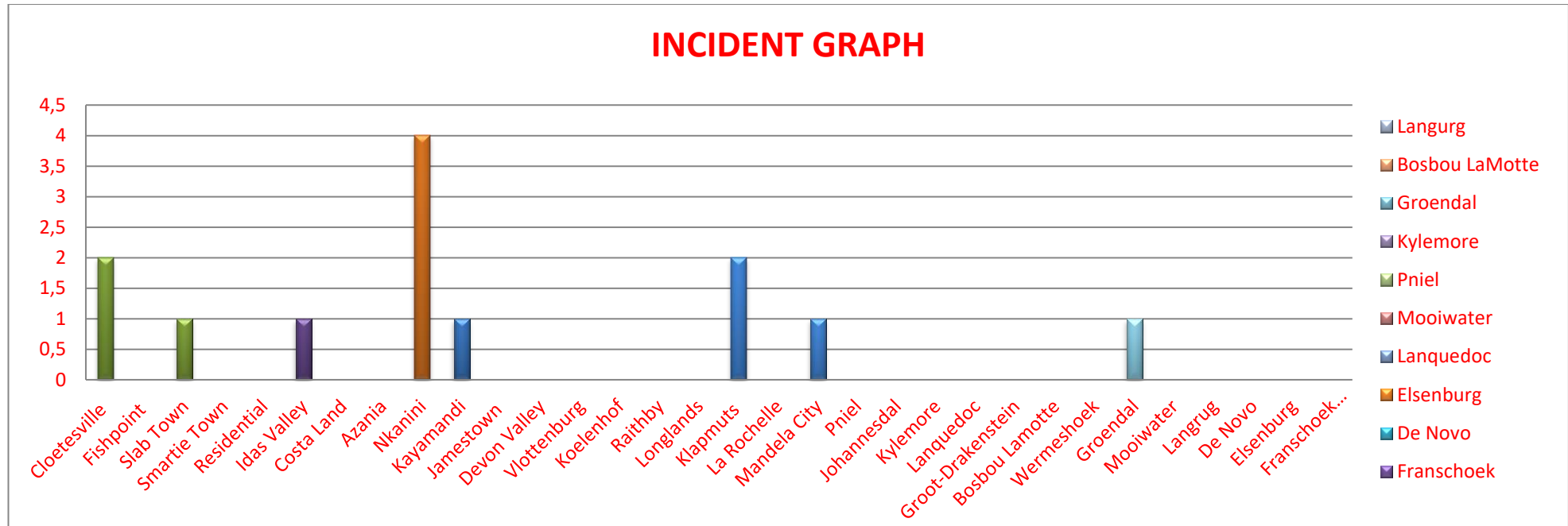
5. DISASTER MANAGEMENT FUNCTION: DISASTER CONTROL & RESPONSE

“Ability to prepared, control and reduce the impact of disasters and effectively manage consequences in the event of a disaster”.

Disaster Management Monthly Statistics: DECEMBER 2022			
Respond to fire incidents within 14 minutes	85%	The number of 'displaced persons to whom the municipality delivered assistance:	193
The number of structural fires occurring in informal settlements:	6	Number of people in formal settlements affected by structural fires	44
Number of dwellings in informal settlements affected by structural fires	56		
Number of structural fires occurring in the formal settlements	7		
Conduct fire awareness sessions	5		
Conduct disaster risk assessment in WCO24	1		
Number of smoke alarms installed	47		
Firekilla Device system	100%		

OCCURRENCES GRAPH – DECEMBER 2022

INCIDENT GRAPH



The above graph is a clear indication of occurrences.

F	Fires	A	Accidents
Fs	Floods	S	Social Conflict /Protest
Hw	High winds	H	Health

STATS: Occurrences from 1 December 2022 to 31 December 2022

ANNEXURE

The distribution of emergency housing kits to eligible survivors, temporary food packs, and crisis counselling were provided to victims of occurrences i.e., fires, and storm surges.

No	DATE	AREA	ADDRESS	STRUCTURE			AMOUNT OF VICTIMS	RELIEF AID		EMERGENCY FIRE RELIEF ASSISTANCE			OCCURRENCES	
				Informal	Formal	Total		Blankets	Food parcels	Flood kit	FIRE KIT		Household	Per area
											Fully affected	Partially affected		
1.	03-12-2022	Nkanini	Section B 759	1	0	1	1	√	√	*	1	0	1	4
2.	10-12-2022		Section H185	44	0	44	117	√	√	*	37	7	44	
3.	18-12-2022		Section D350	1	0	1	2	√	√	*	0	1	1	
4.	18-12-2022		No 3395	1	0	1	1	*	*	*	*	*	1	
5.	21-12-2022	Mandela City	KL 984 & KL985	3	0	3	7	√	√	*	2	1	3	1
6.	08-12-2022	Groendal	No 4 Paulse Str	3	1	4	12	*	*	*	*	*	4	1
7.	09-12-2022	Kayamandi	N25, 6 th Avenue	1	0	1	2	*	*	*	*	*	1	1
8.	14-12-2022	Cloetesville	No 126 Long Str	1	0	1	3	*	*	*	*	*	1	2
9.	29-12-2022		75 Vredelust Str	4	1	5	8	*	*	*	*	*	5	

10.	19-12-2022	Idas Valley	9 Canavyda Str	0	1	1	6	*	*	*	*	*	1	1
11.	25-12-2022	Slabtown	Underbridge Slabtown	6	0	6	17	√	√	*	4	2	6	1
12.	26-12-2022	Klapmuts	27 Julies Str	1	0	1	4	*	*	*	*	*	1	2
13.	26-12-2022		18-19 Merchant Str	3	0	3	9	*	*	*	*	*	3	
Totals				69	3	72	189				44	11	72	13

STOCK TAKING (Temporary emergency housing material)

WEEK 4: 26-31 December 2022

Delivery received Week 4:	None		None
Total sheets at stores: - 23-12-2022	Sheets		716
Total DPC Flood kit at stores: - 23-12-2022	Flood kit plastic		413
Breakdown of stock issued:	6 x Firekit		Slabtown
Distribution date: 28-12-2022	4 x full kit 2 x partial kit		74 x sheets 60 x poles (76x50) 40 x poles (76x76) 4 x DPC Plastic 16 x Nails pkt
Total sheets at stores: - 31-12-2022	Store		Totals:
	Cage	Garages	
Corrugated iron sheet	642	-	642
Poles (thin)	514	-	514
Poles (thick poles)	340	-	340

DPC fire kit Plastic	50	-	50
FLOODKIT PLASTIC	413	-	413
Sets of nails	10 x boxes	-	10 x boxes

Summary stock update at Stores

Total sheets at stores: -19-23 December 2022	Sheets	642
	Poles/wood	854
	DPC PLASTIC	413
	Total Emergency Housing Firekit at Stores	42.8 kits



**MONTHLY
REPORT:
DECEMBER
2022**

**FIRE AND RESCUE
SERVICES**

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7. Fire readiness and preparedness test	2
8. Fire Prevention activities.....	2
9. Smoke alarms	3-4
10. Inter-governmental relations	5
11. Budget.....	5
12. Incidents	5
13. Work opportunities	6



Drills

05/12/2022 TL

Tests

01/12/2022	Pumps
02/12/2022	Rescue Gear
05/12/2022	Batteries & Tyres
06/12/2022	Hoses
09/12/2022	Rescue Gear
12/12/2022	Batteries & Tyres
14/12/2022	SCBA
19/12/2022	Batteries and Tyres
20/12/2022	Small Gear
23/12/2022	Rescue Gear
28/12/2022	Ladders
29/12/2022	High Angle Gear
30/12/2022	Rescue Gear

Training and development

There were no external training courses available for the month of December. Fire fighters' skills were sharpening with in-house drills, lectures and activities.

Familiarization tours/ Evacuations

1. NONE

Fatalities

1. NONE

Display/ School visits/ Standby / Engagements with Communities regarding fire safety matters

1. NONE

Fire readiness and preparedness test

Daily vehicle and appliance checks
 Daily drills and lectures
 Regular awareness programs and visits to premises.
 Periodical test of equipment
 Maintenance of vehicles and appliances
 Daily station work
 Daily cleaning of stores
 Longlands settlement – Water supply daily x 2
 Hydrant inspections
 Smoke detector installations

Fire Prevention activities

NAME	TOTAL
Rezoning	0
Building line encroachments	0
Departures	0
Inspections	54
Evacuation drills	0
Fire Certificates	26
Lectures	0
After Hours inspections	0
Population certificates	2
Smoke detectors installed	47
Hydrant inspections	52
Building plans	

Smoke Alarms

STELLENBOSCH FIRE & RESCUE SERVICE SMOKE ALARM INSTALLATIONS DECEMBER 2022	
DATE	ADDRESS
01/12/2022	DE NOVO
	Klapmuts
	D Samson, 25 Remmeits Street
	K Plaatjies, 26 Remmeits Street
	J Tieties, 59 Van Niekerk Street
	J Tieties, 59 Van Niekerk Street
	K Hendricks, 20 Van Niekerk Street
	M Pietersen, Remmeits Street
	M Pietersen, 40 Remmeits Street
	R Solomons, 30 Barnes Street
	G van Zyl, 26 Remmeits Street
	N Sapo, 27 Remmeits Street
	A Simayile, 27 Remmeits Street
	L Simayile, 27 Remmeits Street
02/12/2022	S Hector, 68 Merchant Street
	M Hector, 68 Merchant Street
	P Moses, 33 Lindley Street Idas Valley
05/12/2022	Y Nofemela, 52 Moses Street
	L Maqoqwana, 08 Mthini Street
	M Khan, 5 Smith Street
	B Ranisi, KL553 Mandela City
	N Nonondre, KL559 Mandela City
	E Macingwana, KL541 Mandela City
	T Nqwelo, 16 Smith Street
	V Ntleki, KL 949 Mandela City
	M Dodana, KL 674 Mandela City
	V Ntleki, KL 948 Mandela City
	N Benani, KL 1018 Mandela City
	K Kompfi, KL 945 Mandela City
	T Damane, KL 1010 Mandela City
	T Damane, KL 1010 Mandela City
06/12/2022	Kayamandi
	N Jange - Dukiso, 8th Avenue Street
	S Peter, 05476 9th Avenue
	N Ngxothweni, 0547B Luxolo Street
	Z Nkomeni, 0545 8th Avenue
	T Ngubeliso, 8th Avenue
	O Nyengane, F54 8th Avenue
07/12/2022	Langrug
	C Madrarielie, D23
	N Hlangayane, E38
	A Nkebenkebe, E31
	N Mcimbi, E40

	C Boonzaaier, LE21
	V Simakado, E18
	D Simamkele, D22
	V Simamkele, E18
	V Simamkele, LD35
	V Maguld, E18
	N Jelemani, LE06 B
	N Rogwana, E25
	Total: 47

Inter-governmental relations

All municipalities within the Cape Winelands District municipality have entered into an agreement with each other and with the Cape Winelands whereby assistance is reciprocally rendered in case of major fire incidents.

Budget

Progress on Capital projects for 2022/23 financial year				
Projects	Value	Process	Funds Committed	Progress budget spent
Incident command vehicle	R1500000	1. Procure vehicle off RT tender 2. In process of registering tender for conversion	46%	46% awaiting delivery of vehicle.
Furniture, tool and equipment	R200 000	Tender	90%	Awaiting delivery of goods
Upgrading STB fire	R520 000	Tender	100% actual	completed
Jamestown fire station	R200 000	Liaised with PMU who will appoint a Project manager to assist with roll out	0%	We have since established that there is contractor in place to develop the erf in question. Fortunately, the New Housing department has already procured the services of said contractor who met with us and Mr Mculu. This has resulted in them committing to ensure that zoning will include the Fire Station as part of the existing housing project. This means that we will not be spending from our budget until the next phase

Incidents

<u>1-31 December 2022</u>					
STRUCTURE FIRES	MVA	PVA	MEDICALS	WATER SUPPLY	NON EMERGENCY
TOTAL: 25	TOTAL: 15	TOTAL: 03	TOTAL: 20	TOTAL: 144	TOTAL: 09

Work opportunities created:

- 16 EPWP opportunities created within our disaster management and fire safety section from 1 July 2021 to 30 June 2023.

4 Employed on contract to do sanitization from 1 July – 30 June 2023

The Fire & Rescue services and Disaster management functioned well within its legislative mandate to provide an equitable service to all.



5.2.3	MONTHLY REPORT BY TRAFFIC SERVICES FOR NOVEMBER 2022
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Collaborator No: 743527

IDP KPA Ref No: Safest Valley

Meeting Date: 1 March 2023

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR NOVEMBER 2022

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period 01 – 30 November 2022.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street bylaw, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

5. RECOMMENDATION

that the monthly report by Traffic Services for the month of November 2022, be noted.

6. DISCUSSION / CONTENTS

6.1. Background

The core function of the Department Traffic Services is to improve road safety by changing driver behaviour. The Department participates in the respective national and provincial road safety and crime prevention campaigns and co-ordinate actions with other law enforcement agencies such as the South African Police Services, Western Cape Provincial Traffic Services within Department of Transport.

The Department Traffic Service Stellenbosch strives within its capacity to achieve the objectives as set out in section 152 of the Constitution. "To promote a safe & healthy environment" for all citizens within the Greater Stellenbosch Municipal Area.

6.2 Discussion

Stellenbosch Traffic Services performs 3 functions on behalf of the Provincial Department of Transport, namely, Registration and licensing of vehicles, Vehicle Roadworthy tests and Driver/learner testing.

The monthly report entails an activity report which includes statistics on total accidents and its categories of injuries, number of learner and driver licenses issued/converted and other related driver authorisation, roadworthy tests conducted and certificates issued, motor vehicle registrations, issue of duplicate registration certificates, annual license renewals, issue of temporary/special permits and allocation of registration numbers, total notices issued for parking, moving offences and speeding violations. Stellenbosch is well-known for hosting events and ideal location for film shooting. On a monthly basis the Stellenbosch Traffic Services provides assistance at these events which are listed in the report.

Staff members are deployed to increase road safety awareness by conducting campaigns and visiting crèches, primary and high schools' colleges and the University. Law Enforcement Section is currently improving its performances on D.U.I. and other special operations.

The financial management report provides an overview of income generated by divisions as stated above, parking revenue, rental of parking bays, services provided by officers, film shoots, impoundment fees, issue of parking discs and request for data such as copies of accident reports. Further data is provided on Automatic Number-plate recognition operations, locations and income generated.

6.3 Parking (Municipal Own Project)

The Municipality decided to manage parking on their own and this pilot project commenced from 1 October 2021. Positive results observed are there is growth of revenue earned by the Municipality.

The traffic operational plan is only made available and reported on after activities took place due to the confidential nature thereof.

6.4 Financial Implications

As per the approved budget.

6.5 Legal Implications

All actions and functions performed are in line with applicable legislation.

6.6 Staff Implications

This report has no additional staff implications to the Municipality.

6.7 Previous / Relevant Council Resolutions

None

6.8 Risk Implications

The risk is addressed through the content of the report.

6.9 Comments from Senior Management

No comment requested.

6.9.1 Municipal Manager

Contents noted

ANNEXURE A:

Annexure A: Traffic Services Monthly Report – November 2022

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BOSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	<u>gary.boshoff@ Stellenbosch.gov.za</u>
REPORT DATE	

ANNEXURE A



**MONTHLY
REPORT:
NOVEMBER 2022**

Traffic Services:

Community And Protection
Services

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1. Activities Reporting	1
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• Vehicle impounds	
• License Section	
• Vehicle Testing Centre	
• Motor Vehicle Registrations	
• Special Operations and Law Enforcement	
2. Financial Management Reporting	3
<u>Income/ revenue</u>	
• Traffic fines income	
• Motor Vehicle Registration	
• Driver's license Section	
• Parking (Municipal Project)	
• Bloemhof Parking Income	
• Stelcor Parking Income	
• General Income	
<u>Payments / Expenditures</u>	
3. Total Jobs Created	4
4. Natis Blocks – Warrants	4

1. ACTIVITIES REPORTING

WCO24 ACCIDENTS RECORDED	TRAFFIC	SAPD
	TOTALS	TOTALS
ACCIDENTS	29	143
Fatal Injuries	0	1
Serious injuries	0	4
Slight injuries	10	14
No injuries	47	223
PEDESTRIANS		
Accidents Total	1	
Pedestrians Fatal	0	
Pedestrians Serious injuries	0	
Pedestrians Slight injuries	1	
No injuries	0	
VEHICLE IMPOUNDS		
Vehicle impounded released		0
Vehicle impounded		
TOTAL		0
LICENSE SECTION		
Stellenbosch DLTC		
Application for Learner's Licence		324
Application for PrDP		3
Application for light motor-vehicle driving licence		236
Application for motor-cycle driving licence		6
Learners Applicants absent		63
Duplicate learner's licence		3
Issued Drivers Licence (Pass)		101
Issued Learners Licence (Pass)		326
Drivers Licence Test conducted Fail		124
Learner's licence Test conducted Fail		225
Drivers Licence Test conducted (Pass & Fail)		225
Learner's licence Test conducted (Pass & Fail)		494
Drivers Licence Applicants absent		25
Renewal of Drivers licence (Conversion)		936
Franschhoek DLTC		
Application for learner's licence		28
Applicants absent		6
Learner's licence Test conducted Fail		13
Issued Learners Licence (Pass)		29
Learner's licence Test conducted (Pass & Fail)		42

VEHICLE TESTING CENTRE	
Roadworthy certificates :-	
Motor vehicles	21
Light delivery vehicles	2
Heavy delivery vehicles (trucks)	0
Trailers	4
Taxi's	1
Busses	0
Motor bikes	8
TOTAL TRANSACTIONS	36
MOTOR VEHICLE REGISTRATION	
Duplicate registrations certificate	144
Registration only	1 143
Licensing and renewals	13 084
Temporary permits	19
Special permits	17
Allocation of registration numbers	59
RTMC	
TOTAL TRANSACTIONS	14 466
SPECIAL OPERATIONS AND TRAFFIC LAW ENFORCEMENT	
Section 56 Fines Issued	3 514
Section 341 Fines Issued	1 487
Traffic Safety Awareness Session conducted	4
Speed Camera Cases(mobile, radar,digicam, robot, etc)	33 399
ANPR Interventions conducted	11
Public Transport Operations conducted	22
Drunken Driving Operations conducted	17
Traffic Law Enforcement VCPs	60
Drag Racing Operations	4
Warrants Operations	4
Warrants Executed	112
DUI Arrests	3
False documents	3
Other arrests	4
Fatal, Reckless and Negligent Driving Arrests	1
Driver Competency Test conducted – Council Vehicles	7

2. FINANCIAL MANAGEMENT REPORTING

INCOME / REVENUE	
TRAFFIC FINES INCOME	
Fines Income & Speed camera digital, Fixed camera and RLV	R 1 593 573-95
TOTAL	R 1 593 573-95
MOTOR VEHICLE REGISTRATION	
Registration fees	R 288 660-00
Licensing's and renewals	R 4 345 059-35
Duplicate Registrations	R 20 130-00
Temporary permits	R 17 100-00
Special permits	R 1 105-00
Roadworthy Application & certificate	R 9 795
RTMC	R 348 264
ALLOCATION FEES	R 2 950-00
TOTAL	R 5 033 063-35
DRIVERS LICENCE SECTION	
L/Licence (app. & iss.)	35 251-00
D/Licence (App & iss)	32 535-00
Professional Drivers Permit	13 600-00
Temporary Driving Licence	23 265-00
Duplicate Certificates	99
Renewal of card licences	131 040-00
TOTAL	R 235 790-00
PARKING (MUNICIPAL OWN PROJECT)	R 649 343-97
BLOEMHOF PARKING INCOME	R 1 590-00
STELKOR PARKING INCOME	R 0.00
GENERAL INCOME	
Hiring of parking bays	R 0
Impoundment fees	R 0
Info – Accident Bureau	R 2 805-00
Disabled Parking Discs	R 425-00
Escort Fees	R 2 884-00
Taxi Permits	R 1 600-00
TOTAL	R 7 714-00

PAYMENTS / EXPENDITURES	
Sheriff Account	R 631-36
Driving Licence Card Account Cost	R 73 944-00
WCP Government	R 3 823 652-23
RTMC	R 348 264-00
TMT Services & Supplies	R 1 309 656-05
TOTAL	R 5 556 147-64

3. TOTAL JOBS CREATED

EPWP POSITIONS	
Temporary Pointsmen	10
Gardener	3
Assistants	8
Parking Marshals	102
Supervisors – Parking Marshals	2
EPWP Temporarily Staff	125

4. NATIS BLOCK- WARRANTS

Admin Marks Loaded	568
Paid	R123 350-00
Total Withdrawn	14

AGENDA

PROTECTION SERVICES COMMITTEE MEETING

2023-03-01

6.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

7.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

8.	URGENT MATTERS
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9.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE