



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2022-09-07

**NOTICE OF A
PROTECTION SERVICES COMMITTEE MEETING
WEDNESDAY: 2022-09-07 AT 14:00**

TO Cllr R Badenhorst [Chairperson]

COUNCILLORS A Hanekom
C Manuel
N Mkhontwana (Ms)
M Nkopane (Ms)

Ex officio Executive Mayor, Ald G Van Deventer (Ms)

Notice is hereby given that a Protection Services Committee meeting will be held via MS Teams on **Wednesday, 2022-09-07 at 14:00** to consider the items on the Agenda.

**CLLR R BADENHORST
CHAIRPERSON**

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2022-09-07
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9.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

AGENDA

COMMUNITY AND PROTECTION SERVICES
COMMITTEE MEETING

2022-09-07

1.	OPENING AND WELCOME	
2.1	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
2.2	DISCLOSURE OF INTERESTS	(3/6/2/2)
3.	APPLICATION FOR LEAVE OF ABSENCE	
4.	CONFIRMATION OF MINUTES	
4.1.1	CONFIRMATION OF THE MINUTES: PROTECTION SERVICES COMMITTEE MEETING: 2022-08-03	(3/4/3/5/2/4)

The minutes of the Protection Services Committee Meeting held on 2022-08-03 is attached as **APPENDIX 1**.

FOR CONFIRMATION

APPENDIX 1



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Ref: 3/4/3/5/3/4

2022-08-03

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MINUTES

PROTECTION SERVICES COMMITTEE

2022-08-03 AT 10:00

MINUTES
PROTECTION SERVICES COMMITTEE MEETING
2022-08-03
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	NONE	
8.	CONSIDERATION OF URGENT MATTERS	
	NONE	
9.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

MINUTES PROTECTION SERVICES COMMITTEE MEETING 2022-08-03

PRESENT: Cllr R Badenhorst [Chairperson: Community & Protection Services]

COUNCILLORS: C Manuel
 M Nkopane (Ms)

ALSO PRESENT: WF Pietersen (MPAC Chairperson)
 A Crombie (Ms)

OFFICIALS: Director: Community and Protection Services (G Boshoff)
 Chief: Law Enforcement & Traffic (J Felix (Ms))
 Senior Administration Officer (T Samuels (Ms))

1.	OPENING AND WELCOME
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The Chairperson, Cllr R Badenhorst welcomed all present at the Protection Services Committee meeting.

2.1	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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The Chairperson extended the Committee’s warmest wishes for a speedy recovery to the Senior Manager: Protection Services, Mr C Kitching, after his operation.

2.2	DISCLOSURE OF INTERESTS	(3/6/2/2)
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NONE

3.	APPLICATION FOR LEAVE OF ABSENCE
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3.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

Senior Manager: Protection Services (Mr C Kitching) – 3 August 2022

3.2 ABSENT:

Cllr A Hanekom – 3 August 2022

Cllr N Mkhontwana (Ms) – 3 August 2022

4.	CONFIRMATION OF MINUTES
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4.1.1	CONFIRMATION OF THE MINUTES: PROTECTION SERVICES COMMITTEE MEETING: 2022-06-09	(3/4/3/5/2/4)
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The minutes of the Protection Services Committee Meeting held on 2022-06-09 **was confirmed as correct without any amendments.**

4.2	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS	(3/4/3/5/2/2)
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NONE

5.	REPORTS FROM PROTECTION SERVICES
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5.1	NON-DELEGATED MATTERS
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NONE

5.2	DELEGATED MATTERS
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5.2.1	MONTHLY REPORT BY TRAFFIC SERVICES FOR MAY 2022
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Collaborator No: 732520

IDP KPA Ref No: Safest Valley

Meeting Date: 3 August 2022

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR MAY 2022

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period 01 – 31 May 2022.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street bylaw, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE MEETING: 2022-08-03: ITEM 5.2.1

NOTED

the monthly report by Traffic Services for the month of May 2022.

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BOSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	gary.boshoff@stellenbosch.gov.za
REPORT DATE	May 2022

5.2.2	MONTHLY REPORT BY FIRE & DISASTER FOR MAY 2022
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Collaborator No: 731845

IDP KPA Ref No: Safest Valley

Meeting Date: 03 August 2022

1. SUBJECT: MONTHLY REPORT FOR MAY 2022: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**Annexure A**) that was conducted by the Fire and Disaster services for May 2022.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of May 2022 to the Committee for notification.

PROTECTION SERVICES COMMITTEE MEETING: 2022-08-03: ITEM 5.2.2

NOTED

the monthly report by Fire & Disaster for the month of May 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	Manager: Fire Services and Disaster management
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8771
E-MAIL ADDRESS	<u>wayne.smith@stellenbosch.gov.za</u>
REPORT DATE	10 June 2022

5.2.3	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR APRIL 2022
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Collaborator No: 731835

IDP KPA Ref No: Safest Valley

Meeting Date: 03 August 2022

1. **SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT: APRIL 2022**

2. **PURPOSE**

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of April 2022, as per **ANNEXURE A**.

3. **DELEGATED AUTHORITY**

For notification by the Portfolio Committee.

4. **EXECUTIVE SUMMARY**

To present the monthly report of Law Enforcement and Events Management on activities for the month of April 2022.

PROTECTION SERVICES COMMITTEE MEETING: 2022-08-03: ITEM 5.2.3

NOTED

the monthly report on By-Law Enforcement and Events Management for April 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	<i>Manager: Traffic and Law Enforcement Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8441</i>
E-MAIL ADDRESS	<i>joan.felix@ Stellenbosch.gov.za</i>
REPORT DATE	

5.2.4	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR MAY 2022
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Collaborator No: 733369

IDP KPA Ref No: Safest Valley

Meeting Date: 03 August 2022

1. SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR MAY 2022

2. PURPOSE

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of May 2022, as per **ANNEXURE A**.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly report of Law Enforcement and Events Management on activities for the month of May 2022.

PROTECTION SERVICES COMMITTEE MEETING: 2022-08-03: ITEM 5.2.4

NOTED

the monthly report on By-Law Enforcement and Events Management for May 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	Manager: Traffic and Law Enforcement Services
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8441
E-MAIL ADDRESS	<u>joan.felix@ Stellenbosch.gov.za</u>
REPORT DATE	

7.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

8.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

9.	URGENT MATTERS
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NONE

10.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 14:10.

CHAIRPERSON:

DATE:

Confirmed on **with/without amendments.**

AGENDA

**COMMUNITY AND PROTECTION SERVICES
COMMITTEE MEETING**

2022-09-07

4.2	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS (3/4/3/5/2/2)
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

1. **SUBJECT: REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTION SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS COUNCIL MEETINGS**

The report by the Director: Community and Protection Services re outstanding resolutions taken at previous meetings of Council is attached as **APPENDIX 1**.

FOR INFORMATION

FOR FURTHER DETAILS CONTACT:

NAME	Gary Boshoff
POSITION	<i>Director</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	021 808 8410
E-MAIL ADDRESS	Gary.Boshoff@Stellenbosch.gov.za
REPORT DATE	27 July 2022

APPENDIX 1

**OUTSTANDING RESOLUTIONS – COMMUNITY AND PROTECTION SERVICES
PROTECTION SERVICES**

Council Meeting		Resolution	Resolution Date	Allocated To	% Feedback	Feedback Comment
	SAPS SAFER CITY INITIATIVE	<p>11.1.1 SAPS SAFER CITY INITIATIVE</p> <p>5th COUNCIL MEETING: 2022-05-25: ITEM 11.1.1 RESOLVED (majority vote)</p> <p>(a) that the report on the implementation of the Safer City Initiative be noted and supported;</p> <p>(b) that the Community and Protection Services Directorate's commitment and participation in the Safer City Initiative, insofar as resources permit, be noted;</p> <p>(c) that it be noted that the Mayoral Committee Member for Protection Services, Councillor R Badenhorst will represent Stellenbosch Municipality in engagements with SAPS and other stakeholders;</p> <p>(d) that it be noted that the Senior Manager for Protection Services, Mr Charl Kitching will represent Stellenbosch Municipality's Administration in engagements with SAPS and other stakeholders;</p> <p>(e) that where the engagements with SAPS and others impact on the services of other directorates the Mayoral Committee Member and Director for those directorates shall be invited to participate; and</p> <p>(f) that the Safer City Initiative of the SAPS form part of Stellenbosch Community Safety Forum and not as another separate Project with the same intention.</p>	2022-05-25	CHARLK	100% completed and ongoing engagements	A letter sent to the Provincial Commissioner on the 8 th June as per council resolution. First meeting scheduled for Thursday 28 th July in the Town hall

AGENDA

**COMMUNITY AND PROTECTION SERVICES
COMMITTEE MEETING**

2022-09-07

5.	REPORTS FROM PROTECTION SERVICES
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5.1	NON-DELEGATED MATTERS
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NONE

5.2	DELEGATED MATTERS
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5.2.1	MONTHLY REPORT BY TRAFFIC SERVICES FOR JUNE 2022
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Collaborator No: 733698

IDP KPA Ref No: Safest Valley

Meeting Date: 7 September 2022

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR JUNE 2022

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period 01 – 30 June 2022.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street bylaw, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

5. RECOMMENDATION

that the monthly report by Traffic Services for the month of June 2022, be noted.

6. DISCUSSION / CONTENTS**6.1. Background**

The core function of the Department Traffic Services is to improve road safety by changing driver behaviour. The Department participates in the respective national and provincial road safety and crime prevention campaigns and co-ordinate actions with other law enforcement agencies such as the South African Police Services, Western Cape Provincial Traffic Services within Department of Transport.

The Department Traffic Service Stellenbosch strives within its capacity to achieve the objectives as set out in section 152 of the Constitution. "To promote a safe & healthy environment" for all citizens within the Greater Stellenbosch Municipal Area.

6.2 Discussion

Stellenbosch Traffic Services performs 3 functions on behalf of the Provincial Department of Transport, namely, Registration and licensing of vehicles, Vehicle Roadworthy tests and Driver/learner testing.

The monthly report entails an activity report which includes statistics on total accidents and its categories of injuries, number of learner and driver licenses issued/converted and other related driver authorisation, roadworthy tests conducted and certificates issued, motor vehicle registrations, issue of duplicate registration certificates, annual license renewals, issue of temporary/special permits and allocation of registration numbers, total notices issued for parking, moving offences and speeding violations. Stellenbosch is well-known for hosting events and ideal location for film shooting. On a monthly basis the Stellenbosch Traffic Services provides assistance at these events which are listed in the report.

Staff members are deployed to increase road safety awareness by conducting campaigns and visiting crèches, primary and high schools' colleges and the University. Law Enforcement Section is currently improving its performances on D.U.I. and other special operations.

The financial management report provides an overview of income generated by divisions as stated above, parking revenue, rental of parking bays, services provided by officers, film shoots, impoundment fees, issue of parking discs and request for data such as copies of accident reports. Further data is provided on Automatic Number-plate recognition operations, locations and income generated.

6.3 Parking (Municipal Own Project)

The Municipality decided to manage parking on their own and this pilot project commenced from 1 October 2021. Positive results observed are there is growth of revenue earned by the Municipality.

The traffic operational plan is only made available and reported on after activities took place due to the confidential nature thereof.

6.4 Financial Implications

As per the approved budget.

6.5 Legal Implications

All actions and functions performed are in line with applicable legislation.

6.6 Staff Implications

This report has no additional staff implications to the Municipality.

6.7 Previous / Relevant Council Resolutions

None

6.8 Risk Implications

The risk is addressed through the content of the report.

6.9 Comments from Senior Management

No comment requested.

6.9.1 Municipal Manager

Contents noted

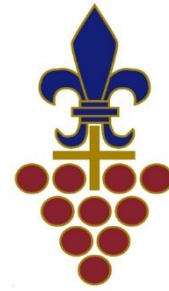
ANNEXURE A:

Annexure A: Traffic Services Monthly Report – June 2022

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BOSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	gary.boshoff@stellenbosch.gov.za
REPORT DATE	August 2022

ANNEXURE A



**MONTHLY REPORT
JUNE 2022**

TRAFFIC SERVICES

**COMMUNITY AND
PROTECTION
SERVICES**

INDEX

1. ACTIVITIES REPORT:

- Accidents
- Driving Licences
- Roadworthy Certificates
- Motor Vehicle Registrations
- Traffic Offences
- Law Enforcement Functions

2. TRAINING, EDUCATION ACCIDENTS & ANPR

3. FINANCIAL MANAGEMENT REPORT

4. TOTAL JOBS CREATED

5. E-NATIS BLOCK

1. ACTIVITIES REPORT

	01 – 30 JUNE 2022	
A) WCO24 ACCIDENTS STATS FOR MAY 2022	TRAFFIC	SAPD
	TOTALS	TOTALS
ACCIDENTS	61	
Fatal Injuries		
Serious injuries		
Slight injuries		
No injuries		
PEDESTRIANS		
Accidents Total		
Pedestrians Fatal		
Pedestrians Serious injuries		
Pedestrians Slight injuries		
No injuries		
Vehicle impounded released		0
Vehicle impounded		1
TOTAL		1
B) LICENSE SECTION		
a) Stellenbosch DLTC		
Application for Learner's Licence		243
Application for PrDP		107
Application for light motor-vehicle driving licence		147
Application for motor-cycle driving licence		2
Learners Applicants absent		22
Duplicate learner's licence		4
Issued Drivers Licence (Pass)		85
Issued Learners Licence (Pass)		132
Drivers Licence Test conducted Fail		89
Learner's licence Test conducted Fail		78
Drivers Licence Test conducted (Pass & Fail)		174
Learner's licence Test conducted (Pass & Fail)		210
Drivers Licence Applicants absent		22
Renewal of Drivers licence (Conversion)		687
b) Franschhoek DLTC		
Application for learner's licence		66
Applicants absent		0
Learner's licence Test conducted Fail		18
Issued Learners Licence (Pass)		28
Learner's licence Test conducted (Pass & Fail)		36

C) TESTING CENTRE	
Roadworthy certificates :-	0
Motor vehicles	0
Light delivery vehicles	0
Heavy delivery vehicles (trucks)	0
Trailers	0
Taxi's	0
Busses	0
Motor bikes	0
TOTAL TRANSACTIONS	0
D) MOTOR VEHICLE REGISTRATION	
Duplicate registrations certificate	122
Registration only	949
Licensing and renewals	4 831
Temporary permits	12
Special permits	5
Allocation of registration numbers	72
RTMC	2 987
TOTAL TRANSACTIONS	8 978
E) TRAFFIC OFFENCES	
Speed cameras – Mobile, radar, digicam, robot – TMT	
SERVICES	23 775
Section 56	2 738
Section 341	1 222
TOTAL NOTICES ISSUED	27 735

2. STATS OF SPECIAL OPERATIONS UNIT & TRAFFIC LAW ENFORCEMENT

2.1 OPERATIONS TO FOCUS ON SPECIFIC PROBLEMS

PUBLIC TRANSPORT VCP's

TOTAL = 22

TRAFFIC LAW ENFORCEMENT VCP's

TOTAL = 60

DUI – 17

DRAG RACING 5

TOTAL = 22

AWARENESS CAMPAIGNS

TOTAL = 5

ANPR

TOTAL = 4

WARRANT OPERATIONS NB

TOTAL = 4

WARRENTS ISSUED

TOTAL = 72

WRITTEN 56 CASES

TOTAL = 2 738

WRITTEN 341 CASES

TOTAL = 1 222

SPEED CASES

TOTAL = 23 775

DUI ARREST

TOTAL = 15

Reckless and negligent driving = 2

Fraudulent documentation = 1

Total = 18

2.2 DRIVER COMPETENCY TEST – COUNCIL VEHICLES

TOTAL = 0

2.3 ACCIDENT RESPONSE UNIT (POLICE DOCKETS, NO ONE ARRESTED)

TOTAL = 0

a) FINANCIAL MANAGEMENT REPORT

a. INCOME	
1) TRAFFIC FINES INCOME	
Fines Income & Speed camera digital, Fixed camera and RLV	1 751 500
TOTAL	1 751 500
2) MOTOR VEHICLE REGISTRATION	
Registration fees	209 616
Licensing's and renewals	2 321 761-70
Duplicate Registrations	16 401
Temporary permits	7 920
Special permits	240
Roadworthy Application & certificate	0
RTMC	215 064
ALLOCATION FEES	3 250
TOTAL	2 774 252-70
3) DRIVERS LICENCE SECTION	
L/Licence (app. & iss.)	54 027
D/Licence (App & iss)	32 015
Professional Drivers Permit	8 560
Temporary Driving Licence	19 035
Duplicate Certificates	132
Instructors Certificate (app. & iss.)	0
Renewal of card licences	96 180
TOTAL	209 949
4) PARKING (MUNICIPAL OWN PROJECT)	387 159-75
5) BLOEMHOF PARKING INCOME	
6) STELKOR PARKING INCOME	

7) GENERAL INCOME	
Hiring of parking bays	2 400
Impoundment fees	2 415
Info – Accident Bureau	1 980
Disabled Parking Discs	160
Escort Fees	4 656
Taxi Permits	800
TOTAL	12 411
INCOME PARKING PROJECT	R387 159-75

PAYMENTS/EXPENDITURES	
a) Sheriff Account	0
b) Driving Licence Card Account Cost	54 273
c) WCP Government	2 043 150-30
d) RTMC	215 064
e) TMT Services & Supplies	769 465.56
TOTAL	3 081 952-86

4. TOTAL JOBS CREATED

EPWP X 10 (Temporary point-duty)
 EPWP X 3 (Gardener)
 EPWP X 4 (EPWP Assistance)
 EPWP X 100 (Parking Marshals)
 EPWP X 2 (Supervisors – Parking Marshals)
 2 X (Temporary Administration Clerks)

5. NATIS BLOCK – WARRANTS MAY 2022

Total paid	R16 300
Total block	681
Total withdrawn	40

5.2.2	MONTHLY REPORT BY TRAFFIC SERVICES FOR JULY 2022
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Collaborator No:

IDP KPA Ref No: Safest Valley

Meeting Date: 7 September 2022

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR JULY 2022

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period 01 – 30 July 2022.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

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5. RECOMMENDATION

that the monthly report by Traffic Services for the month of July 2022, be noted.

6. DISCUSSION / CONTENTS

6.1 Background

The core function of the Department Traffic Services is to improve road safety by changing driver behaviour. The Department participates in the respective national and provincial road safety and crime prevention campaigns and co-ordinate actions with other law enforcement agencies such as the South African Police Services, Western Cape Provincial Traffic Services within Department of Transport.

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6.3 Parking (Municipal Own Project)

The Municipality decided to manage parking on their own and this pilot project commenced from 1 October 2021. Positive results observed are there is growth of revenue earned by the Municipality.

The traffic operational plan is only made available and reported on after activities took place due to the confidential nature thereof.

6.5 Financial Implications

As per the approved budget.

6.5 Legal Implications

All actions and functions performed are in line with applicable legislation.

6.6 Staff Implications

This report has no additional staff implications to the Municipality.

6.7 Previous / Relevant Council Resolutions

None

6.8 Risk Implications

The risk is addressed through the content of the report.

6.9 Comments from Senior Management

No comment requested.

6.9.1 Municipal Manager

Contents noted

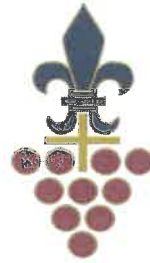
ANNEXURE A:

Annexure A: Traffic Services Monthly Report – July 2022

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BOSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	<u>gary.boshoff@stellenbosch.gov.za</u>
REPORT DATE	August 2022

ANNEXURE A



**MONTHLY REPORT
JULY 2022**

TRAFFIC SERVICES

**COMMUNITY AND
PROTECTION
SERVICES**

INDEX

1. ACTIVITIES REPORT:

- **Accidents**
- **Driving Licences**
- **Roadworthy Certificates**
- **Motor Vehicle Registrations**
- **Traffic Offences**
- **Law Enforcement Functions**

2. TRAINING, EDUCATION ACCIDENTS & ANPR

3. FINANCIAL MANAGEMENT REPORT

4. TOTAL JOBS CREATED

5. E-NATIS BLOCK

1. ACTIVITIES REPORT

	01 – 31 JULY 2022	
A) WCO24 ACCIDENTS STATS FOR JULY 2022	TRAFFIC	SAPD
	TOTALS	TOTALS
ACCIDENTS	38	68
Fatal Injuries	0	0
Serious injuries	2	2
Slight injuries	9	4
No injuries	64	115
PEDESTRIANS		
Accidents Total	1	3
Pedestrians Fatal	0	0
Pedestrians Serious injuries	0	2
Pedestrians Slight injuries	1	2
No injuries	0	0
Vehicle impounded released		0
Vehicle impounded		0
TOTAL		0
B) LICENSE SECTION		
a) Stellenbosch DLTC		
Application for Learner's Licence		215
Application for PrDP		121
Application for light motor-vehicle driving licence		214
Application for motor-cycle driving licence		1
Learners Applicants absent		29
Duplicate learner's licence		8
Issued Drivers Licence (Pass)		78
Issued Learners Licence (Pass)		151
Drivers Licence Test conducted Fail		74
Learner's licence Test conducted Fail		76
Drivers Licence Test conducted (Pass & Fail)		152
Learner's licence Test conducted (Pass & Fail)		227
Drivers Licence Applicants absent		25
Renewal of Drivers licence (Conversion)		945
b) Franschhoek DLTC		
Application for learner's licence		118
Applicants absent		2
Learner's licence Test conducted Fail		13
Issued Learners Licence (Pass)		30
Learner's licence Test conducted (Pass & Fail)		43

C) TESTING CENTRE	
Roadworthy certificates :-	0
Motor vehicles	0
Light delivery vehicles	0
Heavy delivery vehicles (trucks)	0
Trailers	0
Taxi's	0
Busses	0
Motor bikes	0
TOTAL TRANSACTIONS	0
D) MOTOR VEHICLE REGISTRATION	
Duplicate registrations certificate	105
Registration only	1 003
Licensing and renewals	5 369
Temporary permits	14
Special permits	4
Allocation of registration numbers	57
RTMC	3 530
TOTAL TRANSACTIONS	10 082
E) TRAFFIC OFFENCES	
Speed cameras – Mobile, radar, digicam, robot – TMT	
SERVICES	32 564
Section 56	3 506
Section 341	733
TOTAL NOTICES ISSUED	36 803

2. STATS OF SPECIAL OPERATIONS UNIT & TRAFFIC LAW ENFORCEMENT

2.1 OPERATIONS TO FOCUS ON SPECIFIC PROBLEMS

PUBLIC TRANSPORT VCP's

TOTAL = 24

TRAFFIC LAW ENFORCEMENT VCP's

TOTAL = 59

DUI – 21

DRAG RACING 4

TOTAL = 25

AWARENESS CAMPAIGNS

TOTAL = 5

ANPR

TOTAL = 7

WARRANT OPERATIONS NB

TOTAL = 5

WARRANTS ISSUED

TOTAL = 86

WRITTEN 56 CASES

TOTAL = 3 506

WRITTEN 341 CASES

TOTAL = 733

SPEED CASES

TOTAL = 32 564

DUI ARREST

TOTAL = 12

Reckless and negligent driving = 2

Fraudulent documentation = 0

Total = 14

2.2 DRIVER COMPETENCY TEST – COUNCIL VEHICLES

TOTAL = 3

a) FINANCIAL MANAGEMENT REPORT

a. INCOME	
1) TRAFFIC FINES INCOME	
Fines Income & Speed camera digital, Fixed camera and RLV	975 730.19
TOTAL	975 730.19
2) MOTOR VEHICLE REGISTRATION	
Registration fees	224 328
Licensing's and renewals	2 629 020-30
Duplicate Registrations	13 530
Temporary permits	9 240
Special permits	192
Roadworthy Application & certificate	0
RTMC	253 800
ALLOCATION FEES	2 800
TOTAL	3 132 910-30
3) DRIVERS LICENCE SECTION	
L/Licence (app. & iss.)	26 923
D/Licence (App & iss)	35 902
Professional Drivers Permit	10 080
Temporary Driving Licence	20 430
Duplicate Certificates	231
Renewal of card licences	132 300
TOTAL	225 866
4) PARKING (MUNICIPAL OWN PROJECT)	406 301-50
5) BLOEMHOF PARKING INCOME	80 560-00
6) STELKOR PARKING INCOME	0

7) GENERAL INCOME	
Hiring of parking bays	530
Impoundment fees	0
Info – Accident Bureau	2 970
Disabled Parking Discs	340
Escort Fees	4 120
Taxi Permits	2 400
TOTAL	10 360
INCOME PARKING PROJECT R406 304-50	

PAYMENTS/EXPENDITURES	
a) Sheriff Account	0
b) Driving Licence Card Account Cost	68 493
c) WCP Government	2 313 538
d) RTMC	253 800
e) TMT Services & Supplies	726 499-81
TOTAL	3 362 330-81

4. TOTAL JOBS CREATED

EPWP X 10 (Temporary point-duty)
 EPWP X 3 (Gardener)
 EPWP X 8 (EPWP Assistance)
 EPWP X 102 (Parking Marshals)
 EPWP X 2 (Supervisors – Parking Marshals)
 2 X (Temporary Administration Clerks)

5. NATIS BLOCK – WARRANTS JULY 2022

Total paid	R35 650
Total block	257
Total withdrawn	5

5.2.3	MONTHLY REPORT BY FIRE & DISASTER FOR JUNE 2022
--------------	--

Collaborator No: 734244

IDP KPA Ref No: Safest Valley

Meeting Date: 07 September 2022

1. SUBJECT: MONTHLY REPORT FOR JUNE 2022: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for June 2022.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of June 2022 to the Committee for notification.

5. RECOMMENDATION

that the monthly report by Fire & Disaster for the month of June 2022, be noted.

6. DISCUSSION / CONTENTS

6.1 Background

Fire and disaster related activities and duties are executed in line with statutory requirements in terms of the Fire Services act 99 of 1987 and the Disaster Management Act 57 of 2002 as well as all Council policies.

6.2 Discussion

The fire and disaster section reports to the Director Community and Protection Services. The section strives to keep the directorate and the Portfolio Committee informed of all activities and incidents through its monthly reports.

6.3 Financial Implications

As per the approved budget.

6.4 Legal Implications

All actions and functions performed in line with applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the contents of the report.

6.8 Comments from Senior Management

No comment requested

6.8.1 Director: Infrastructure Services

No comments requested.

6.8.2 Director: Planning and Economic Development

No comments requested.

6.8.3 Director: Community and Protection Services

No comments requested.

6.8.4 Director: Strategic and Corporate Services

No comments requested.

6.8.5 Chief Financial Officer

No comments requested.

6.8.6 Municipal Manager

Contents noted

ANNEXURES

Fire and Disaster Monthly report for June 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	Manager: Fire Services and Disaster management
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8771
E-MAIL ADDRESS	<u>wayne.smith@ Stellenbosch.gov.za</u>
REPORT DATE	August 2022

ANNEXURE A



**MONTHLY
REPORT:
JUNE 2022**

**FIRE AND RESCUE
SERVICES**

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8. Fire Prevention activities	3
9. Smoke alarms	4 - 6
10. Inter-governmental relations	7
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Drills

02/06/2022 Turntable ladder
 06/06/2022 TL 1
 07/06/2022 Battery operated Lucas tools
 08/06/2022 Squad Drill – Seasonals
 08/06/2022 Pump Drill
 08/06/2022 Medical Lecture
 13/06/2022 Medical Lecture – Asthma
 14/06/2022 Mp1 & Mp6
 17/06/2022 Rescue equipment
 27/06/2022 MP3 & TL1 @ tower
 29/06/2022 SCBA - Drills

Tests

02/06/2022 Pumps
 03/06/2022 Rescue Gear, Rope Rescue Equipment
 06/06/2022 Batteries & Tyres
 07/06/2022 Hoses
 10/06/2022 Rescue Gear
 13/06/2022 Batteries and Tyres
 15/06/2022 SCBA
 17/06/2022 Rescue equipment
 20/06/2022 Batteries and Tyres
 21/06/2022 Small Gear
 24/06/2022 Rescue Gear
 27/06/2022 Batteries & Tyres
 29/06/2022 Ladders
 30/06/2022 High Angle gear

Training and development

There were no external training courses available for the month of June. Fire fighters' skills were sharpening with in-house drills, lectures and activities. Seven fire reservist were nominated by the CWDM to attend the Fire fighter 1 course that commence on 11 July 2022.

Familiarization tours/ Evacuations

27/06/2022 Solms Delta, Groot Drakenstein, Fam tour
 30/06/2022 Winelands office, Alexander str.

Fatalities

1. NONE

Display/ School visits/ Standby / Engagements with Communities regarding fire safety matters

1. Sparks school career day display
2. New Apostolic church Klapmuts display
3. Teambuilders creche, Cloetisville
4. Creche @ Herold str. Stellenbosch
5. Du Nova, Little Miracles Edu Care Centre - Display



Fire awareness session

Fire readiness and preparedness test

- Daily vehicle and appliance checks
- Daily drills and lectures
- Regular awareness programs and visits to premises.
- Periodical test of equipment
- Maintenance of vehicles and appliances
- Daily station work
- Daily cleaning of stores
- Daily water supplies to various informal settlements.
- Hydrant inspections
- Smoke detector installations



Firefighter doing station maintenance

Fire Prevention activities

NAME	TOTAL
Rezoning	3
Departures	5
Inspections	179
Evacuation drills	0
Fire Certificates	33
Lectures	2
After Hours inspections	0
Population certificates	11
Smoke detectors installed	115
Hydrant inspections	29
Building plans	117

Smoke Alarms

STELLENBOSCH FIRE & RESCUE SERVICE SMOKE ALARMS INSTALLATIONS JUNE 2022	
DATE	ADDRESS
01/06/2022	DE NOVO
	C Dunn, 57 De Novo
	A Lybrandt, S7 De Novo
	R Peters, N24
	R Peters, N24
	S Swart, N31
	A Marais, N31
	S Booi, S10
	S Booi, S10
02/06/2022	LANGRUG
	A Steng, L79
	P Hlumayo, LD65
	A Jikibhunge, D
	A Mkeke, D49
	N Lucialo, C67
	T Tsupu, C67
	E Nobhakakada, C55A
	E Nobhakakada, C55A
	S Vukani, LC31
	S Vukani, LC30
	RAITHBY
03/06/2022	T Gordon, 43 Watson Way
	J De Bruin, 42 Watson Way
	M October, 150 Watson Way
	G Williams, 150 Watson Way
	S October, 150 Watson Way
	G Fischer, 150 Watson Way
	N Jacobs, 150 Watson Way
	D Adendorf, 150 Watson Way
06/06/2022	KLAPMUTS
	C Klaassen, 32 Moses Street
	D Afrika, 51 Moses Street
	R Langeveld, 30 Moses Street
	C Qumza, 23 Jacobs Street
	R Bowles, 26 Moses Street
	N Mabutho, 29 Moses Street
	N Mabuto, 29 Moses Street
	A Moses, 38 Moses Street
	A Moses, 38 Jacobs Street
	A Moses, 38 Jacobs Street
	M Miggel, 23 Meinkie Street
	S Pietersen, 25 Jacobs Street
07/06/2022	M Du Preez, 15 Julia Street
	B Philander, 4 Malgas Street

DATE	ADDRESS
	K Booyesen, 5 Malgas Street
	F Fredericks, 3 Malgas Street
	E Stevens, 16 Julia Street
	G Goliath, 10 Malgas Street
	M Booyesen, 07 Julia Street
08/06/2022	H Nelson, 92 Merchant Street
	N Williams, 10 Jacobs Street
	L Jacobs, 10 Jacobs Street
	V Mbongiwe, 12 Jacobs Street
	D Bipa, 12 Jacobs Street
	X Kutuka, 14 Jacobs Street
	Z Sinkinya, 17 Jacobs Street
08/06/2022	K van Wyk, 11 Martin Street
	C Wildschudt, 8 Martin Street
	E Philander, 25 Martin Street
	E Philander, 25 Martin Street
	F Muller, 177 Groenfontein
	L Matthews, 177 Groenfontein
	J Noka, Groenfontein 177
	E Leander, Groenfontein 177
	H Koopman, Groenfontein 177
09/06/2022	R Skippers, 233 Bell Street
	S Delf, 233 Bell Street
	A Tiemie, 82 Merchant Street
	A Tiemie, 82 Merchant Street
	C Prinsloo, 92 Merchant Street
	N Prinsloo, 92 Merchant Street
	C Enock, 299 Bell Street
	F Blom, 229 Bell Street
	S Zamba, 229 Bell Street
	E Constable, 229 Bell Street
	S Titus, 1300 Bell Street
	Devon Valley
10/06/2022	H Julies, 15 Uitvalwerke
	N Visagie, 15 Uitvalwerke
	S Visagie, 15 Uitvalwerke
	C Klein, DT14
	S Visagie, DT18
	M Peceur, DT02
	N Muller, DT19
20/06/2022	KAYAMANDI THUBELITSHA
	N Gwele, 3861
	A Dayile, 3889
	S Mariana, 3890
	S Mariana, 3890
	R Mariana, 3890
	S Mlilo, 2575

DATE	ADDRESS
	X Mabengu, 2575
	S Mmemcio, 2575 Watergang
	L Pietersen, 108B Beyers Street
	F Marries, 109A Beyers Street
	C Moos, 38 Bell Street
21/06/2022	KAYAMANDI
	N Tengile, J207 Zone J
	M Gcwilikana, J218 Zone J
	S Mntuyedwo, J 220 Zone J
	T Jack, J217 Zone J
	P Madikizela, J139 Bassie Street
	B Qowono, K047 Somjana Street
	N Malofa, J278
	N Noncedo, J276
	Z Mlinganiso, J281
	Z Mlinganiso, J281
	M Fumanisa, J162 Zone J
	V Butshing, J143 Zone J
22/06/2022	A Mgidini, Zone J
	Z Jack, J385
	P Mbeneli, J351
	Y Sithetho, J324
	L Ntoni, Zone J
	N Mahukihla
	V Joxo, J100
	T Sibeko, J437
	S Mafenyanga, J449
	S Mafenyanga, J449
	M Vikikahle, J450
	N Dalicuba, J41
	Replacement
	G Jantjies, Hoffman Street Groendal
	Total: 115

Inter-governmental relations

All municipalities within the Cape Winelands District municipality have entered into an agreement with each other and with the Cape Winelands whereby assistance is reciprocally rendered in case of major fire incidents.

Budget

Progress on Capital projects for 2021/22 financial year				
Total Funds committed: Fire = 99.8%				
Disaster = 99 %				
Actual Spending: 78%				
Projects	Value	Process	Funds Committed	Progress budget spent
Upgrading of fire station	R7 923 552	Tender	76%	Practical completion 3/12/21
Rescue equipment	R300 000	Existing tender	99%	Awaiting delivery of goods
Furniture	R200 000	Existing tender	99%	Project completed
Vehicle fleet	R600 000	TR transversal tender	99%	Completed, truck received

Incidents

<u>1-30 June 2022</u>					
STRUCTURE FIRES	MVA	PVA	MEDICALS	WATER SUPPLY	NON EMERGENCY
TOTAL: 26	TOTAL: 10	TOTAL: 03	TOTAL: 13	TOTAL: 110	TOTAL: 14

Work opportunities created:

- 16 EPWP opportunities created within our disaster management and fire safety section from 1 July 2021 to 30 June 2022.

4 Employed on contract to do sanitization from 1 July – 30 June 2022

The Fire & Rescue services and Disaster management functioned well within its legislative mandate to provide an equitable service to all.



Fire fighters in action





**MONTHLY
REPORT:**

JUNE 2022

DEPARTMENT:
Disaster Management

DIRECTORATE:
Protection Services

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-----	-----------	----

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a)	SAPS	18
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b)	SA Weather Services	18
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-----	------------------------------------	----

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-----	-------------	-------

4.8	Stock taking (Temporary emergency housing material)	27-31
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KPA 1: INTEGRATED INSTITUTIONAL CAPACITY

The Disaster Management unit is to effectively coordinate the required collective input of the municipality, external stakeholders, and citizens.

1.1. PARTICIPATION OF VOLUNTEERS IN THE DEPARTMENT

Disaster Management: EPWP Volunteers participate on regular bases by assisting in conducting educational campaign and awareness at crèches, communities, and schools about safety and emergency services.

1.2. PARTNERS FOR PROJECT AND ALLIES

The department engages on numerous platforms through partnering with stakeholders to gain access to added resources, information, expertise, and skills to facilitate service delivery.

1.2.1 WAI School Holiday Program "Save Our Children/Red Ons Kinders"



Numerous role-players participated in the school holiday program

1.2.2. Evacuation drills

Clear allocations of roles and responsibilities and defined procedures and protocol for all operational personnel are influenced by mechanisms in place which leaves no room for confusion when a significant event or disaster occurs or is threatening to occur the in municipal council's area.

The Disaster Management Act provides a platform from which all spheres of government and communities can work together to prevent or reduce the risks of disasters including steps that aimed at–

- preventing or reducing the risk of disasters.
- taking measures to reduce the impact or consequences of a disaster.
- emergency preparedness.
- rapid and effective responses to disasters; and
- post-disaster recovery and rehabilitation.



Evacuation Simulation exercise conducted at CWDM Main offices on 30 June 2022 - Alexander and Du Toit Street



Date	Activity	Venue	Number of participants
14-06-22	Evacuation exercise drill information session	Luckhoff High school	7

1.3. NODAL POINTS

The effectiveness of communication between disaster management offices and ward offices is very vital as these offices tend to be central points of information during disaster-related incidents. The Disaster Management Unit is assigned the task of directing and facilitating the disaster risk management process. This process remains ongoing.

1.4. MUNICIPAL DISASTER MANAGEMENT FRAMEWORK

1.4.1 Controlling procedures applications and administrative requirements

Administrative Tasks/Activities:

Order Items	Service provider	Order No	Item date Received	Total Cost
Stationery	Office For You (Pty) Ltd.	368576	2022-06-08	R500.02
Material & Supply	Beltana Store A	008143	2022-06-10	R460.22
Material & Supply	Beltana Store A	008146	2022-06-10	R2 274.02
Stationery	Bidvest Waltons	368583	2022-06-20	R358.44
Uniform & Clothing	Beltana Store A	008288	2022-06-22	R4 801.29

The year 2021/2022 Budget for Disaster Management: - R3 949,625.00

Type	Budget 2021/22: Cost Code	Expected Budget 2022/23
Employee Related Cost	R1 049,243.00	R1 142,625.00
Inventory Consumed	R2 774,836.00	R2 899,703.00
Contracted Services	R17,888.00	R18,810.00
Depreciation and Amortisation	R3,151.00	R3,293.00
Operation Cost	R104,507.00	R109,210.00
		Expected Total Budget 2022/23: - R4 173,641

1.4.1 Contingency plans updated?

- Plans are reviewed continuously.
- Review Power Outages Contingency Plans

1.4.2 Stakeholder engagements

THE GOAL is to provide a platform for local governments, disaster management, civil society groups, businesses, academic institutions, and other interested groups to demonstrate support and to highlight achievements and challenges in so doing with a particular focus on life-saving measures.

a) Stellenbosch University - Social Relief Initiative for the Distress

The student fraternity donated t-shirts for distribution to the needy.



b) Stellenbosch Night Shelter

The shelter donated access blankets and requested DM to distribute them in designated areas of concern.



Donations were collected from Stellenbosch Night Shelter.

c) Food relief aid

The communities of Longlands, Vlotenburg and Mountain View, Jamestown received food relief aid (soup and vegetables) from Pinehaven Farms.

Pinehaven is a small farm on the Annandale rd. in Lynedoch managed by 2 brothers Sydney and Byron where fresh produce and herbs and harvested: prepack vegetables for Spars in and around Cape Town.





- d) Public Participation – Outreach Program
- e) Eskom JPC Meeting
- f) Working on Fire
- g) Eskom
- h) Commerce and Industry

KPA 2: RISK ASSESSMENT

Coordinating the application for specific procedures associated with identifying and assessing the severity of potential risk factors.

- Conducting inspections on structures affected by fires and facilities a form of preventative measure has been done.
- Scheduling risk assessment/s (to be conducted at Langrug and Languedoc informal settlement).

2.1. Langrug

Progress information on Langrug Risk Assessment.

Task	Progress	Progress percentage
Schedule meeting with Ward Councillor	Done	100%
Meeting with Ward Administrator	Done	100%
Meeting with ward committee members	Outstanding	0%
Meeting with Community members for information	Done	100%
Meeting with NGO/CBOs working around Langrug	Done	80%
Gathering maps from GIS	Done	100%
Gathering information from the internal municipal department	Done	80%
Transect walk in the area to identify risk areas and photographs	Done	100%
Sourcing information from various sources like StatsSA	Done	100%
Compiling the first draft of the report	On progress	20%
First draft product expectation date to be submitted to Manager Wayne Smith		20 July 2022
The final product of the Langrug Risk Assessment		31 July 2022

2.3. Hazard Assessment

Monitoring of Seasonal hazards in Stellenbosch Local Municipality. The probability of a hazard occurring each month is indicated as high, medium, or low.

This aspect is also colour coded:

Probability	Abbreviation	Colour
High	H	Red
Medium	M	Orange
Low	L	Yellow

In addition, the normal severity in each month is indicated with a score on the following five-point scale:

Score	Severity
5	Catastrophic
4	Major
3	Moderate
2	Minor
1	Insignificant

Priority Risk	JAN	FEB	MARCH	APRIL	MAY	JUNE
Severe Weather Events	L1	L1	L1	L1	L1	M2
Flooding	L1	L1	L1	L1	L2	H3
Pandemic/Epidemic	L2	L2	L1	L1	L1	L1
Structural Fires (formal)	L2	L2	L1	L1	L1	L1
Structural Fires (informal)	H3	H4	H3	H3	M2	L2
Road Accidents	-	-	-	-	-	-

In addition, the normal severity in each month is indicated with a score on the following five-point scale:

2.4. Fires

On a daily base, the Stellenbosch Fire Services activate Disaster Management to respond to all types of emergencies. Disaster Management responds to major fires in its authority to conduct incident assessments and activate all relevant departments and roles players for action.

Major emergencies include (House Alight, Informal dwellings, Formal backyard dwellings, Flooding, etc).

2.4.1. Summary of occurrences

This is the summary of fire incidents that Disaster Management responded to in June

Category		Total
1.	Number of Fire	12
2.	Structures Damaged or destroyed	12
3.	Fire burn injuries	1
4.	Fatalities	4

During June month, no disasters were declared in Stellenbosch municipal area. However, several incidents were recorded such as shack fires and house fires.

The Disaster Management Division responded to all x12 localized incidents and offered incident assessments while Community Social Services offered relief assistance, including blankets and food parcels.

2.4.2 Incidents

No	Incident Number	Type of fire	Main location	Frequent causes
1.	SFSBF2206041	Informal structural fire	2 Delta Street, Smartie town	Unknown
2.	SFSBF22060701	Backyard Dwelling	2710 Tubelitsha, Kayamandi	Suspected Arson
3.	SFSBF22061001	House Alight	Vredelust Street, Cloetesville	Unknown
4.	SFKLM22061201	Backyard Dwelling	2834 Geranium Street, Klapmuts	Unknown
5.	SFSBF22061202	Backyard Dwelling	46 Jakaranda Street, Cloetesville	Unknown
6.	SFSBF22061501	Informal structural fire	Mountain Breeze	Unknown
7.	SFSBF22061805	House Alight	2 Pendoring Street, Idasvalley	Unknown

No	Incident Number	Type of fire	Main location	Frequent causes
8.	SFLMF22061901	House Alight	Robertsvlei Road, La -Motte	Unknown
9.	SFLMF22062402	House Alight	La Provance, Franschoek	Unknown
10.	SFSBF2206601	House Alight	Dr. Malan Street	Unknown
11.	SFSBF22062608	House Alight	Bassi Street, Kayamandi	Unknown
12.	TBC	House Alight	Merriman & Joubert	Unknown

2.4.3 Types of Fires affect Formal (House-alight) & Informal Shack fires

Types of Incidents	Total Number	Wards affected
# No of Formal dwellings (House-alight) =	7	-
# No of Informal Dwellings	4	-
# No of Reported Injuries	1	-
# No of Fatalities	4	-
# No of Unknown Supposed Cause	11	-
# No of Suspect of Arson	1	-

2.4.4 Summary of Occurrences JUNE 2022



5 x incidents
Number of Fire number



5 x Structures
Structures Damaged



1 x Injuries
Fire burn injuries



4 x Fatality
Lost life reported

No	Incident Number	Type of fire	Main location	Frequent causes
13.	SFSBF2206041	Informal structural fire	2 Delta Street, Smartie town	Unknown
14.	SFSBF22060701	Backyard Dwelling	2710 Tubelitsha, Kayamandi	Suspected Arson

15.	SFSBF22061001	House Alight	Vredelust Street, Cloetesville	Unknown
16.	SFKLM22061201	Backyard Dwelling	2834 Geranium Street, Klapmuts	Unknown
17.	SFSBF22061202	Backyard Dwelling	46 Jakaranda Street, Cloetesville	Unknown
18.	SFSBF22061501	Informal structural fire	Mountain Breeze	Unknown
19.	SFSBF22061805	House Alight	2 Pendoring Street, Idas Valley	Unknown
20.	SFLMF22061901	House Alight	Robertsvei Road, La - Motte	Unknown
21.	SFLMF22062402	House Alight	La Provance, Franschhoek	Unknown
22.	SFSBF2206601	House Alight	Dr. Malan Street	Unknown
23.	SFSBF22062608	House Alight	Bassi Street, Kayamandi	Unknown
24.	TBC	House Alight	Merriman & Joubert	Unknown

Types of Incidents	Total Number	Wards affected
# No of Formal dwellings (House-alight) =	7	-
# No of Informal Dwellings	4	-
# No of Reported Injuries	1	-
# No of Fatalities	4	-
# No of Unknown Supposed Cause	11	-
# No of Suspect of Arson	1	-

2.5 Strong winds

Numerous trees fell complaints were received and addressed.



2.4.5 Flood/Roof Leak



Bridge flooded in Nkanini (Kayamandi) during heavy rain conditions.

2.6 Controlling procedures applications and administrative requirements

Processing of Fire Incident Reports:

- All Fire Incidents Reports have been processed and sent to the relevant line functions department for their respective roles.

Administrative Tasks/Activities: -

- All Administrative tasks/activities such as timesheets and vehicle monitoring sheets are performed.
- The scheduled nodal point meeting for May 24, 2022, has been postponed.

Inspection Logbooks completion:

- All logbook inspection sheets are up to date

Communications: - (Interactions with Internal Officials/personnel) –

The coordination role has been performed effectively.

	Role-player	Function
1.	Fire & Rescue Services	Provide Fire Incident Reports of all fire-related incidents.
2.	Fire Prevention	Coordinate evacuation simulation exercises and identify fire hydrant databases.
3.	Community Development	Relief Assistance.
4.	Planning & Economic Development	-Feedback reports lto structural defects, approved plans formal and backyards dwellings.
5.	Informal Settlement Department	-Verification Report.
6.	Housing Administration	-Transfer/Sale of properties. -Temporary Relocation Areas (TRAs)/Alternation Building Technology (ABT).
7.	Waste Management (Area cleaning)	-Debris and rubble removal.
8.	The finance department (SCM)	-Processing my requisition/order.

KPA 3: RISK REDUCTION

THE OBJECTIVE of Disaster Risk Reduction is to ensure that all disaster risk management stakeholders develop and implement integrated disaster risk management plans and risk reduction programs by approved frameworks. Risk management planning such as mitigation project/program the impact/or severity of risk in areas/or communities and households known to be prone to risk.

3.1 Risk identification

3.1.1 RISK REDUCTION PROJECT PLANS AND INITIATIVES

Risk Reduction Project	Plans	Department/ Stakeholder
Relief aid	Social Relief of Distress	WC Prov. Government/Municipal Social Development Services

3.1.2 Current projects are encapsulated in the monthly report.

Project Identified		
a)	Urban Trees	Removal of Dead Trees
b)	Infrastructure	Infrastructure decay
c)	Fire Prevention/Safety	The Department of Fire Prevention facilitates community-based on i.e., fire safety.
d)	Events Management	Compliance

Risk Reduction: refers to all policies, actions, and initiatives that minimize vulnerabilities and disaster risk including those that incorporate prevention, mitigation, and preparedness. Environmental and urban planning should be at the forefront of risk reduction- particularly those that protect essential environmental services associated with rivers and wetlands.

3.2. Risk Reduction Project: Fire Killa and Smoke Alarm

The rollout of the portable fire extinguisher (Fire-Killa) and smoke alarms is on-going.

	All areas	All wards	Issued
Firekilla Device	Mountainview TRAs Jamestown	Ward 21	30
	Longlands Triangle TRAs, Vlottenburg	Ward 20	47
	Paplass TRAs, Devon valley	Ward 16	28

	Watergang TRAs, Kayamandi	Ward 14	23
	Watergang ABT, Kayamandi	Ward 12	27
	LaRochelle TRAs, Klapmuts	Ward 18	14
	Mandela City ABT, Klapmuts	Ward 18	16
	Klein Mooiwater TRAs, Groendal	Ward 1	32
	Riverside TRAs, Mooiwater	Ward 1	19

KPA 4: DISASTER RESPONSE AND RECOVERY

Response and Recovery calls to achieve the requirements of the Act for an integrated and coordinated policy that will provide for rapid and effective response to disasters and post-disaster recovery, mechanisms must be put in place which leaves no room for confusion when a significant event or disaster occurs or is threatening to occur in council's area. This requires a clear allocation of roles and responsibilities and concisely defined procedures and protocols for all operational personnel, other relevant role-players, communities at risk, and the public in general. This key performance area seeks to ensure that disaster response and recovery planning for the Stellenbosch Local Municipality achieves these objectives.

ENABLER 1: INFORMATION MANAGEMENT AND COMMUNICATION

Knowledge management, although a broad term, relates to all the information needs and applications for the Stellenbosch Municipality Disaster Management to effectively reduce disaster risk. This focuses on information management and communication, education and training, public awareness, and research.

Stellenbosch Local Municipality needs to establish a Disaster Management Information System (DMIS) with a collaborative process that involves all spheres of government, as well as NGOs, the private sector, a wide range of capacity-building partners, and communities. It also requires capabilities to manage risks on an ongoing basis, and to effectively anticipate, prepare for, and respond to a diverse range of natural and other threats. Effective, coordinated, and integrated disaster risk management is dependent on an adequate and reliable information system.

It is a critical instrument that ensures that Stellenbosch Municipality has the capabilities to manage risk continuously; to effectively monitor disaster and risk trends and patterns for the municipality for planning and preparedness.

4.1 HAVE DATABASES BEEN CREATED OR UPDATED IN THE LAST QUARTER?

- Review the list of crèches and schools within our area of authority.

4.2 EARLY WARNING SYSTEMS (e.g., Police intelligence regarding threats in the area, instability on farms, potential unrest)

a) SAPS

None.

b) SA WEATHER SERVICES

South African Weather Services through Cape Winelands District Disaster Management office effectively issued hazards warnings for municipal area timeously to ensure that those at risk take risk avoidance measures to reduce losses. Emergency services remained on high alert for any notification of occurrences, to render support.

4.3. EVENTS MANAGEMENT

Emergency services, i.e., municipal law enforcement, traffic, disaster management, fire safety, health, and waste management form part of the event's committee. The respective roles and responsibilities are clearly defined in the Safety at Sports and Recreational Events Act, 2010. This committee plays a critical role in overseeing events and the safeguarding of premises as well as participants.

Between the Departments: Fire Prevention and Disaster Management, events safety inspections are conducted to ensure compliance with standards and regulations.

4.4. MONITORING OF DISASTER MANAGEMENT DIVISION RESPONDS

Stellenbosch Local Municipality Disaster Management established mechanisms for monitoring and reviewing incidents and noteworthy events to facilitate and evaluate the effectiveness and for improved operations.





Call Time	DM Activated	Description	Address	DM Assessment Time
07:04	07:13	SFSBF22050105	Section C, Nkanini	08:43
20:28	20:38	SFSBF22050204	JT18, Mountainview	22:13
21:36	21:43	SFSBF22050205	1173 Flat, 14 th Str, K/mandi	22:19
00:06	01:33	SFSBF22050402	No 27 & 29 Jack Str, Klapmuts	08:29
01:50	01:57	SFSBF22051002	No 7, Mjandana Str, Kayamandi	07:31
03:30	03:43	SFSBF22051402	No 38383, Thubelitsha Homes	04:24
	22:32	SFSBF22052302	Section A, Nkanini	07:07
04:36	08:11	SFSBF22053001	8 van Wyk str, Klapmuts	07:24

ENABLER 2: EDUCATION, TRAINING, PUBLIC AWARENESS, AND RESEARCH

Date	Activity	Venue	Number of participants
09.06	Educational Awareness	<i>Cloetesville (Little Builders)</i>	Children
11.06	Public Awareness	<p><i>Kayamandi Taxi -Rank</i></p> 	Children
20.06	Educational Awareness	<p><i>Cloetesville ABBA sorg</i></p> 	Children
28.06	Educational Awareness	<p><i>Klapmuts (New Apostolic Church)</i></p> 	Children

4.5. ON-GOING PROJECTS

Post-Incident Assessment Routine visit to post-incident household to assess recovery -	Fire victims at various fire sites in Greater Stellenbosch Area (WCO24).
Consulting with Stellenbosch Night Shelter -Receiving donations (Used clothing...etc.)	Distribute to fire victims and less fortunate communities in Greater Stellenbosch Area.
Consulting with University of Stellenbosch -Receiving donations (Used sports gear...etc.)	Distribute to under privilege children in communities in Greater Stellenbosch Area.
Consulting with the Department of Health - Public Service	Disaster Management performs the duties of marshals to assist the public with the Covid 19 vaccine.
Emergency Number- display emergency number and emergency number distribution.	
Structural Fires – Educational awareness programs at school.	All Wards /areas

4.6 INTEGRATED RESPONSE RECOVERY PLANS

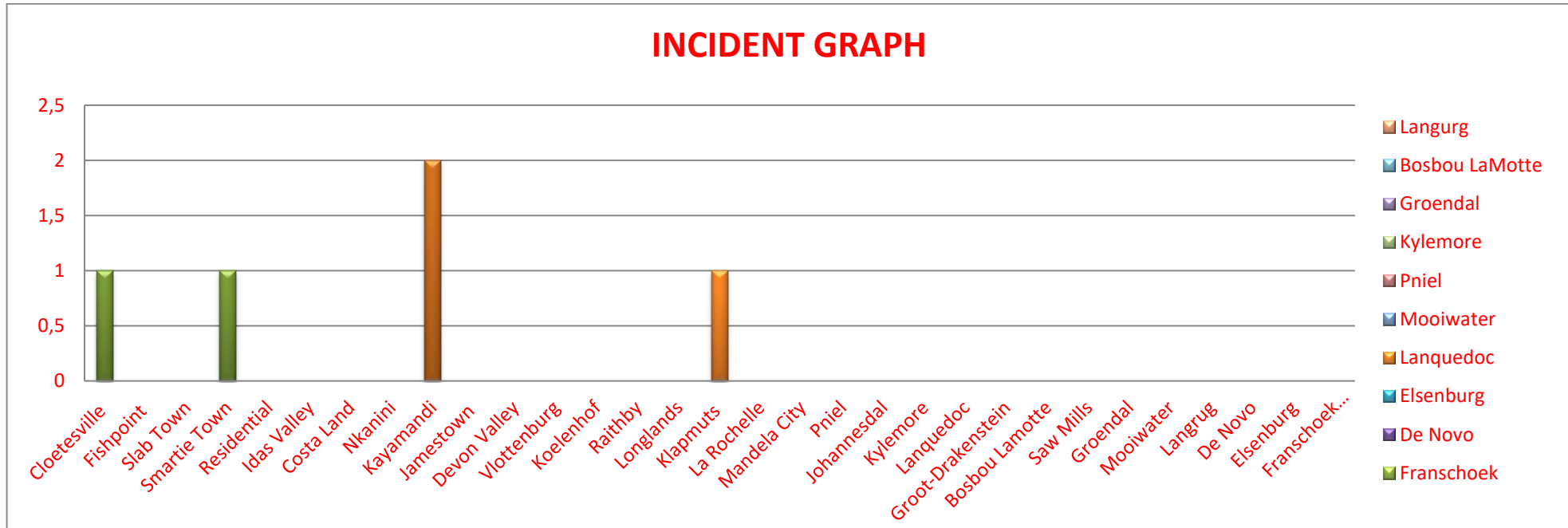
Stellenbosch Local Municipality must ensure integrated response and recovery operations when noteworthy events and/or disasters occur or are threatening to occur in the area.

Contingency plans that contain generic contingency plans as developed by a multi-stakeholder workshop within the Stellenbosch Local Municipality.

These plans include integrated responses to:

- Search and Rescue.
- evacuation and sheltering.
- Relief and Logistics.
- Industrial Accidents; and
- Access Control and Security

4.7 OCCURRENCES GRAPH – MAY 2022 OCCURRENCES GRAPH – JUNE 2022



The above graph is a clear indication of occurrences.

F	Fires	A	Accidents
Fs	Floods	S	Social Conflict /Protest
Hw	High winds	H	Health

OCCURRENCES / INCIDENTS DURING THE MONTH OF JUNE 2022

DATE	AREA	ADDRESS	STRUCTURE			AMOUNT OF VICTIMS	RELIEF AID		EMERGENCY FIRE RELIEF ASSISTANCE			OCCURRENCES	
			Informal	Formal	Total		Blankets	Food parcels	Flood kit	Fully affected	Partially affected	Household	Per area
1.	12-06	Klapmuts	No 2834 Geranium Str,			4							1
2.	07-06	Kayamandi	No 2710, Thubelitsha			4							2
3.	27-06		No 1216 Bassie Str			1							
4.	04-06	Cloetesville	No 2 Delta Str,			1							2
5.	12-06		No 46 Jakaranda Str,			2							
		Total				12							5

4.8 STOCK TAKING

STOCK TAKING (Temporary emergency housing material)

WEEK 1: 29-03 JUNE 2022

Delivery received on – Week: 1			
Total sheets at stores: - 27-05-2022	Sheets		416
Total DPC Flood kit at stores: -	Flood kit plastic		495
Breakdown of stock issued:	None		None
	None		None
Balance at Stores: Week 1: - 29-03 JUNE 2022			
Items:	Store		Totals:
	Cage	Garages	
Corrugated iron sheet	416	-	416
Poles (thin)	474	-	474
Poles (thick poles)	292	-	292
DPC fire kit Plastic	4	-	4
FLOODKIT PLASTIC	495	-	495
Sets of nails	691	-	691

STOCK TAKING (Temporary emergency housing material)

WEEK 2: 06-10 JUNE 2022

Delivery received on – Week: 2			
Total sheets at stores: - 03-06-2022	Sheets	416	
Total DPC Flood kit at stores: -	Flood kit plastic	495	
Breakdown of stock issued:	1 x fire kit	Mountainview -Jamestown	
Distributed date:06-06-2022	1 x full kit	15 x sheets 12 x poles (76x50) 8 x poles (76x76) 1 x DPC plastic 3 x Nails pkt	
Balance at Stores: Week 2: - 06-10 JUNE 2022			
Items:	Store		Totals:
	Cage	Garages	
Corrugated iron sheet	401	-	401
Poles (thin)	462	-	462
Poles (thick poles)	284	-	284
DPC fire kit Plastic	3	-	3
FLOODKIT PLASTIC	495	-	495
Sets of nails	689	-	689

STOCK TAKING (Temporary emergency housing material)**WEEK 3: 13-17 JUNE 2022**

Delivery received on – Week: 3			
Total sheets at stores: - 17-06-2022	Sheets		401
Total DPC Flood kit at stores: -	Flood kit plastic		495
Breakdown of stock issued:	None		None
Distributed date:	None		None
Balance at Stores: Week 3: - 13-17 JUNE 2022			
Items:	Store		Totals:
	Cage	Garages	
Corrugated iron sheet	401	-	401
Poles (thin)	462	-	462
Poles (thick poles)	284	-	284
DPC fire kit Plastic	3	-	3
FLOODKIT PLASTIC	495	-	495
Sets of nails	689	-	689

STOCK TAKING (Temporary emergency housing material)**WEEK 4: 20-24 JUNE 2022**

Delivery received on – Week: 4			
Total sheets at stores: - 24-06-2022	Sheets		401
Total DPC Flood kit at stores: -	Flood kit plastic		495
Breakdown of stock issued:	None		None
Distributed date:	None		None
Balance at Stores: Week 4: - 20-24 JUNE 2022			
Items:	Store		Totals:
	Cage	Garages	
Corrugated iron sheet	401	-	401
Poles (thin)	462	-	462
Poles (thick poles)	284	-	284
DPC fire kit Plastic	3	-	3
FLOODKIT PLASTIC	495	-	495
Sets of nails	689	-	689

STOCK TAKING (Temporary emergency housing material)

WEEK 5: 27-30 JUNE 2022

Delivery received on – Week: 5			
Total sheets at stores: - 24-06-2022	Sheets	401	
Total DPC Flood kit at stores: -	Flood kit plastic	495	
Breakdown of stock issued:	1 x fire kit	Langrug	
Distributed date:27-06-2022	1 x partial kit	7 x sheets 6 x poles (76x50) 4 x poles (76x76) 3 x Nails pkt	
Balance at Stores: Week 5: - 27-30 JUNE 2022			
Items:	Store		Totals:
	Cage	Garages	
Corrugated iron sheet	394	-	394
Poles (thin)	454	-	454
Poles (thick poles)	280	-	280
DPC fire kit Plastic	3	-	3
FLOODKIT PLASTIC	495	-	495
Sets of nails	689	-	689

5.2.4	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR JUNE 2022
-------	---

Collaborator No: 733696

IDP KPA Ref No: Safest Valley

Meeting Date: 07 September 2022

1. SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR JUNE 2022

2. PURPOSE

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of June 2022, as per **ANNEXURE A**.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly report of Law Enforcement and Events Management on activities for the month of June 2022.

5. RECOMMENDATION

that the monthly report on By-Law Enforcement and Events Management for June 2022, be noted.

6. DISCUSSION / CONTENTS

6.1 Background

Law Enforcement duties and Events Management functions are performed in line with the applicable legislations and municipal by laws, regulations and policies.

6.2 Discussion

The Law Enforcement Services and Events Management reports to the Director Community and Protection Services. The Department strives to keep the Directorate as well as the Portfolio Committee informed of all enforcement activities and incidents occurred through the monthly reporting.

6.3 Financial Implications

As per the approved budget

6.4 Legal Implications

All actions and functions performed in line with applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the contents of the report.

6.8 Comments from Senior Management

No comment requested.

6.8.1 Director: Community and Protection Services

No comment requested.

6.8.2 Municipal Manager

Contents noted.

ANNEXURES

Annexure A: Law Enforcement and Events Management Monthly Report for the Month of June 2022

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	Manager: Traffic and Law Enforcement Services
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8441
E-MAIL ADDRESS	joan.felix@stellenbosch.gov.za
REPORT DATE	

ANNEXURE A



**MONTHLY
REPORT:**

JUNE 2022

Law Enforcement &
Events Management:

Community And
Protection Services

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LAW ENFORCEMENT MONTHLY OVERVIEW

DATE FROM:

01 June 2022

UNTIL:

30 June 2022

DUTIES/OFFENCES	WEEK 23	WEEK 24	WEEK 25	WEEK 26	WEEK 27	MONTH TOTAL
FINES ISSUED	29	9	51	42	6	137
WARRANTS COLLECTED	6					6
WARRANTS EXECUTED	6					6
OPERATIONS EXECUTED	1	1	1			3
ARREST / WARRANTS OF ARREST		1	4			5
LIQUOR COMPLIANCE				3		3
DRINKING IN PUBLIC	2	3				5
PEOPLE FRISKED	53	45	59	8		165
VAGRANTS REMOVED	79	88	54	49	3	273
BUCKET SHOPS		5				5
ILLEGAL CAR GUARDS	1	1	9	5		16
STRUCTURES DEMOLISHED	13	16	11	7		47
NOISE COMPLAINT	17	16	1		2	36
DOG COMPLAINTS	3	6	4		1	14
AWARENESS ACTIVITY				1		1
ENCROACHMENT	2	2	1	1		6
ESCORTS OFFICIALS	8	10	2	4	3	27
LPR ALERTS	15	9	12	20	6	62
LPR RESPONDED	8	5	4	7	3	27
CONTROL ROOM WHATSAPP COMPLAINTS						
RECEIVED	78	113	93	60	10	354
RESPONDED	78	113	93	60	10	354
CCTV CAMERAS ONLINE/OFFLINE						
CAMERAS ONLINE	299	300	299	298	199	279
CAMERAS OFFLINE	26	25	26	27	17	24



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MONTHLY REGISTER

SECTION 56 FINES ISSUED

FROM: 01 June 2022 UNTIL: 30 June 2022

TOTAL FINES ISSUED FOR REPORT PERIOD

WEEK 23	WEEK 24	WEEK 25	WEEK 26	WEEK 27	TOTAL
29	9	51	42	6	137

CONFIRMED AND APPROVED BY

DEPUTY CHIEF LAW ENFORCEMENT

OFFICIAL DATE STAMP

STELLENBOSCH MUNICIPALITY
COMMUNITY AND PROTECTION SERVICES
LAW ENFORCEMENT

2022 -07- 04

STELLENBOSCH MUNISIPALITEIT
GEMEENSKAP BESKERMINGS DIENSTE
WETSTOEPPASSING



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COMMUNITY PROTECTION SERVICES



LAW ENFORCEMENT DEPARTMENT

BUCKET SHOP/SECONDHAND GOODS/NON-FERROUS METAL

MONTHLY REPORT

01 UNTIL 30 JUNE 2022

BUCKET SHOP/SECONDHAND GOODS COMPLIANCE INSPECTIONS				
INSPECTIONS CONDUCTED	FINES ISSUED	FOUND COMPLIANT?		JOINT OPERATIONS CONDUCTED
		YES	NO	
5	0	3	2	0

MONTHLY REGISTER						
Date	Time	Business name	Full names	Compliance	Officer name	Comments
09/06/2022	10h39	Cell & Electronic World	Sana Ullah	Yes	D Pritchard	Compliant
	10h45	Cell Protech & Electronics	Ashraf Ali	Yes	D Pritchard	Compliant
	11h21	Tahir Cellular	Ashan Raza	No	D Pritchard	Application pending at SAPS
	11h33	African Cellular & Electronics	Naveed Zaki	Yes	D Pritchard	Compliant
	11h39	Eikestad Cash & Carry	Saad Fraz	No	D Pritchard	Application pending at SAPS

EXECUTION

For the period of the report, inspections are carried out Senior Inspector R Banies and Law Enforcement Officer sub-ordinates. During an inspection, the officers will inspect the premises and ensure that the applicable licenses are issued and that the daily register is up to date and contains all the required information are available upon request which will indicate if the business are compliant/non-compliant.

CHALLENGES

None so far.

THURSDAY, 09 JUNE 2022

CELL & ELECTRONIC WORLD, KLAPMUTS

A compliance inspection was done at 10h39. Business is compliant.

CELL PROTECH & ELECTRONICS, KLAPMUTS

A compliance inspection was done at 10h45. Business is compliant.

TAHIR CELLULAR, STELLENBOSCH

A compliance inspection was done at 11h21. The application for business is pending at Stellenbosch SAPS.

AFRICAN CELLULAR & ELECTRONICS, STELLENBOSCH

A compliance inspection was done at 11h33. Business is compliant.

EIKESTAD CASH & CARRY, STELLENBOSCH

A compliance inspection was done at 11h39. The application for business is pending at Stellenbosch SAPS.

***** End of Report *****



COMMUNITY AND PROTECTION SERVICES LAW ENFORCEMENT - WETSTOEPASSING

BUCKETSHOPS - MONTHLY REGISTER

FOR THE DATES:


01 June 2022

AND:

30 June 2022

Inspection Date :	Inspection Time:	Area:	Business Name:	Management:	Full Name:	Compliance:	Officer Name:	Comments:
2022/06/09	10:39	KLAPMUTS	CELL & ELECTRONIC WORLD	MANAGER	SANA ULLAH	YES	D. PRITCHARD	BUSINESS FULLY COMPLIANT
2022/06/09	10:45	KLAPMUTS	CELL PROTECH & ELECTRONICS	MANAGER	ASHRAF ALI	YES	D. PRITCHARD	BUSINESS FULLY COMPLIANT
2022/06/09	11:21	STELLENBOSCH CBD	TAHIR CELLULAR	MANAGER	ASHAN RAZA	NO	D. PRITCHARD	APPLICATION PENDING AT SAPS
2022/06/09	11:33	STELLENBOSCH CBD	AFRICAN CELLULAR & ELECTRONICS	MANAGER	NAVEED ZAIDI	YES	D. PRITCHARD	BUSINESS FULLY COMPLIANT
2022/06/09	11:39	STELLENBOSCH CBD	EKESTAD CASH & CARRY	MANAGER	SAAD FRAZ	NO	D. PRITCHARD	APPLICATION PENDING AT SAPS

Unit Commander:


Deputy Chief: Law Enforcement

STELLENBOSCH MUNICIPALITY COMMUNITY AND PROTECTION SERVICES LAW ENFORCEMENT
2022 -07- 04 Date
STELLENBOSCH MUNISIPALITEIT GEMEENSKAP BESKERMINGSDIENSTE WETSTOEPASSING



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STELLENBOSCH LAW ENFORCEMENT DEPARTMENT

LIQUOR ENFORCEMENT MONTHLY REPORT

01 UNTIL 30 JUNE 2022

LIQUOR COMPLIANCE INSPECTIONS				
INSPECTIONS CONDUCTED	FINES ISSUED	FOUND COMPLIANT?		JOINT OPERATIONS CONDUCTED
		YES	NO	
3	0	2	1	0

LIQUOR COMPLIANCE MONTHLY REGISTER							
Date	Time	Business name	Management	Full names	Compliance	Officer name	Comments
26/06/2022	15h11	Hudsons	Owner	Steven Bremer	Yes	S van Zyl	Compliant
	15h31	Hayashi	Manager		No	S van Zyl	Failed to display business license and zoning certificate. Business is under new management
	15h46	Sukithai	Manager	Sherolene De Klerk	Yes	S van Zyl	Compliant.

EXECUTION

For the duration of this report, general inspections were done to ensure compliance with the Stellenbosch Municipal Liquor By-Law (PN 7553 Dated 15 January 2016) by the administration division officers S van Zyl.

CHALLENGES

None

SUNDAY, 26 JUNE 2022

HUDSONS

A compliance inspection was done. The inspection officer found the business compliant.

HAYASHI

During a compliance inspection at 15h31, the inspection officer met with the manager who explained that the business is under new management and have not done any application. A non-compliance notice was issued for failing to display the business license and zoning certificate which needs to be complied with by 23 August 2022.

SUKITHAI

A follow up inspection was done at 15h46. The manager on duty presented all the required documents. The inspection officer find the business compliant.

*** End of Report ***



COMMUNITY AND PROTECTION SERVICES LAW ENFORCEMENT - WETSTOEPASSING

LIQUOR ENFORCEMENT - MONTHLY REGISTER

FOR THE DATES:

01 June 2022

AND:

30 June 2022

Date:	Time:	Area:	Business Name:	Management:	Full Names:	Compliance:	Officer Name:	Comments:
2022/06/26	15:11:00	STELLENBOSCH CBD	HUDSONS	OWNER	STEVEN BREMER	YES	S. VAN ZYL	BUSINESS FULLY COMPLIANT WITH THE MUNICIPAL LIQUOR BY-LAW AND COVID19 SAFETY REGULATIONS
2022/06/26	15:31:00	STELLENBOSCH CBD	HAYASHI	MANAGER		NO	S. VAN ZYL	FAILED TO DISPLAY BUSINESS LICENSE AND ZONING CERTIFICATE
2022/06/26	15:46:00	STELLENBOSCH CBD	SUKITHAI	MANAGER	SHEROLINE DE KLERK	YES	S. VAN ZYL	BUSINESS FULLY COMPLIANT WITH THE MUNICIPAL LIQUOR BY-LAW AND COVID19 SAFETY REGULATIONS

Unit Commander:



Deputy Chief: Law Enforcement

STELLENBOSCH MUNICIPALITY
COMMUNITY AND PROTECTION SERVICES
LAW ENFORCEMENT

Date
2022 -07- 04

STELLENBOSCH MUNICIPALITEIT
GEMEENSKAP BESKERMINGS DIENSTE
WETSTOEPASSING

Inspection Entries: 3



LAW ENFORCEMENT SERVICES AWARENESS ACTIVITY REGISTER

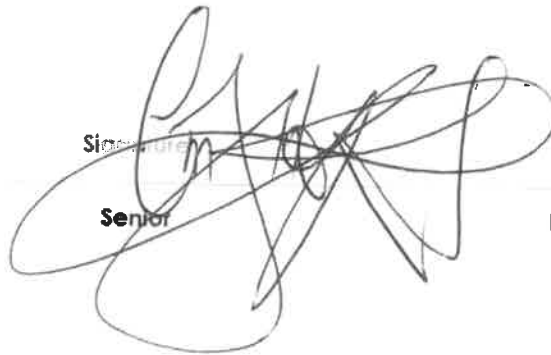
FROM: 01 June 2022

TO: 30 June 2022

Date:	Time:	Activity:	Address:	Age Group:	Officers:
23-Jun-22	10:00	SAFETY AND BY-LAW AWARENESS	PLUM & PIPS, LILLY PATRICK FARM	ALL AGES	L WILLIAMS

Total Activities: 1

Signature
Senior



Signature
Deputy Chief: Law Enforcement Services

STELLENBOSCH MUNICIPALITY COMMUNITY AND PROTECTION SERVICES LAW ENFORCEMENT
2022-07-04
STELLENBOSCH MUNISIPALITEIT GEMEENSKAP BESKERMINGS DIENSTE WETSTOEPASSING



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COMMUNITY PROTECTION SERVICES



STELLENBOSCH LAW ENFORCEMENT DEPARTMENT

EVENTS MANAGEMENT MONTHLY REPORT

01 UNTIL 30 JUNE 2022

EVENTS MANAGEMENT-RELATED ACTIVITIES

The following special events were held during the month of June 2022:

NO	EVENT	DATE	APPROVED / DECLINED
01	DHL WP Rugby VS Windhoek Draught Griquas	03 June 2022	Approved
02	DHL WP Rugby VS Cell C Sharks	10 June 2022	Approved
03	Cape Town All Stars	11 June 2022	Approved
04	Dwarsriver Valley Youth Day Celebration	16 June 2022	Decline
05	Maties Rugby VS Namibia	17 June 2022	Approved
06	School Sports Hockey IPTs	25 June 2022 till 13 July 2022	Approved
07	Mid-Year Trail Run	26 June 2022	Approved

The following Noise Exemptions were granted/declined during the month of June 2022

01	There were no Noise Exemptions applications during the month of June 2022		
----	---	--	--

The following applications in terms of the Gatherings Act were approved / not approved during the month of June 2022

01	Kayamandi Peacefully march: child protection	01 June 2022	Approved
02	Cloetesville Peacefully march: child protection	04 June 2022	approved

The following Film Shoots were granted/declined during the month of June 2022

	There were no Film Shoot applications during the month of June 2022		
--	---	--	--

Compiled by:

Ms Y Mndabani
Events Management

5.2.5	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR JULY 2022
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Collaborator No:

IDP KPA Ref No: Safest Valley

Meeting Date: 07 September 2022

1. SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR JULY 2022

2. PURPOSE

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of July 2022, as per **ANNEXURE A**.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly report of Law Enforcement and Events Management on activities for the month of July 2022.

5. RECOMMENDATION

that the monthly report on By-Law Enforcement and Events Management for July 2022, be noted.

6. DISCUSSION / CONTENTS

6.1 Background

Law Enforcement duties and Events Management functions are performed in line with the applicable legislations and municipal by laws, regulations and policies.

6.2 Discussion

The Law Enforcement Services and Events Management reports to the Director Community and Protection Services. The Department strives to keep the Directorate as well as the Portfolio Committee informed of all enforcement activities and incidents occurred through the monthly reporting.

6.3 Financial Implications

As per the approved budget

6.4 Legal Implications

All actions and functions performed in line with applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the contents of the report.

6.8 Comments from Senior Management

No comment requested.

6.8.1 Director: Community and Protection Services

No comment requested.

6.8.2 Municipal Manager

Contents noted.

ANNEXURES

Annexure A: Law Enforcement and Events Management Monthly Report for the Month of July 2022

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	Manager: Traffic and Law Enforcement Services
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8441
E-MAIL ADDRESS	joan.felix@stellenbosch.gov.za
REPORT DATE	

ANNEXURE A



**MONTHLY
REPORT:
JULY 2022**

Law Enforcement &
Events Management:
Community And
Protection Services

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LAW ENFORCEMENT DAILY STATISTICS OVERVIEW																																
DATE FROM:	01 July 2022														UNTIL:	31 July 2022																
DUTIES/OFFENCES	WEEK 27							WEEK 28							WEEK 29							WEEK 30							WEEK 31			MONTH TOTAL
	01/07/2022 until 07/07/2022							08/07/2022 until 14/07/2022							15/07/2022 until 21/07/2022							22/07/2022 until 28/07/2022							29/07/2022 until 31/07/2022			
	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	
BY-LAW ENFORCEMENT																																
FINES ISSUED	7	4		7	3	7		11	5	1		5	4	7	25	14	4	6	3	10	10	9	7	2	3	11	2	4	7	15	2	195
WARRANTS COLLECTED				6		4												1	5											16		
WARRANTS EXECUTED				6		4												1	5											16		
COURT NOTICES SERVED				2				2																						4		
OPERATIONS EXECUTED					2		1													1		1								5		
ARREST / WARRANTS OF ARREST						4												1	4								2			11		
LIQUOR COMPLIANCE/INSPECTIONS																						5			2						7	
DRINKING IN PUBLIC	6	1		4	1			8	3			2	1	6	23	9	1	2		6		3	4	2	3	1	2	6	10		104	
PEOPLE FRISKED	5			7	10		5	8			25	10	20	2				8	6	20	8	3		6	10	5	12			170		
VAGRANTS REMOVED	11	4	5	12	12	20	10	11	7	9	8	5	12	5	16	2	5	3	5	4	2	8		1	3	2	2		15	12	211	
BUCKET SHOPS																				2										2		
ILLEGAL CAR GUARDS	1							3				1				1	1	4					1	1		1		1	1	16		
STRUCTURES DEMOLISHED				1		1		1	1	1	3		2			1		1			1	1			2		20		1	3	40	
NOISE COMPLAINT	8	7	6		1	3	2	8	6	6	1		1		4	20	7	3	2	7	2	6	8	6	1	3	1	3	1	10	3	136
DOG COMPLAINTS	1		1								1									1									3		7	
AWARENESS ACTIVITY															1																1	
ENCROACHMENT/ INSPECTIONS				3								2							1		1	1			1		1				10	
ESCORTS OFFICIALS	1							1																							2	
CONTROL ROOM WHATSAPP COMPLAINTS																																
RECEIVED	10	6	12	2	8	3	2	12	18	5	8	10	9	7	14	25	16	19	6	10	11	10	15	15	10	10	3	14	6	12	24	332
RESPONDED	10	6	12	2	8	3	2	12	18	5	8	10	9	7	14	25	16	19	6	10	11	10	15	15	10	10	3	14	6	12	24	332
CCTV CAMERAS - ONLINE/OFFLINE																																
CAMERAS ONLINE	300	300	297	300	300	299	299	300	300	298	300	299	300	300	299	299	300	298	300	300	299	300	300	298	300	300	297	300	300	298	300	325
CAMERAS OFFLINE	25	25	28	25	25	26	26	25	25	27	25	26	25	25	26	25	25	27	25	25	26	25	25	27	25	25	28	25	25	27	25	26



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MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

MONTHLY REGISTER

SECTION 56 FINES ISSUED

FROM: 01 July 2022 UNTIL: 31 July 2022

TOTAL FINES ISSUED FOR REPORT PERIOD

WEEK 27	WEEK 28	WEEK 29	WEEK 30	WEEK 31	TOTAL
28	33	72	38	24	195

CONFIRMED AND APPROVED BY

DEPUTY CHIEF LAW ENFORCEMENT

OFFICIAL DATE STAMP

COMMUNITY AND PROTECTION SERVICES
LAW ENFORCEMENT

2022 -08- 10

STELLENBOSCH MUNISIPALITEIT
GEMEENSAP BESKERMINGS DIENSTE

WETSTOEPASSING



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COMMUNITY PROTECTION SERVICES



LAW ENFORCEMENT DEPARTMENT

BUCKET SHOP/SECONDHAND GOODS/NON-FERROUS METAL

MONTHLY REPORT

01 UNTIL 31 JULY 2022

EXECUTION

For the period of the report, inspections are carried out by Principal Inspector C Abrahams. During an inspection, the officers will inspect the premises and ensure that the applicable licenses are issued and that the daily register is up to date and contains all the required information are available upon request which will indicate if the business are compliant/non-compliant.

CHALLENGES

None so far.

WEDNESDAY, 20 JULY 2022

EIKESTAD CASH n CARRY

A compliance inspection was done at 10h30. Business is compliant.

MATIES CAFE

A compliance inspection was done at 11h10. Business is compliant.

***** End of Report *****



COMMUNITY AND PROTECTION SERVICES LAW ENFORCEMENT - WETSTOEPASSING

BUCKETSHOPS - MONTHLY REGISTER

FOR THE DATES:

01 July 2022

AND:

31 July 2022

Inspection Date :	Inspection Time:	Area:	Business Name:	Management:	Full Names:	Compliance:	Officer Name:	Comments:
2022/07/20	10:30	STELLENBOSCH CBD	EIKESTAD CASH & CARRY			YES	C. ABRAHAMS	BUSINESS FULLY COMPLIANT
2022/07/20	11:10	STELLENBOSCH CBD	MATIES CAFÉ			YES	C. ABRAHAMS	BUSINESS FULLY COMPLIANT

Unit Commander:

[Handwritten Signature]
Deputy Chief: Law Enforcement

STELLENBOSCH-MUNICIPALITY COMMUNITY AND PROTECTION SERVICES LAW ENFORCEMENT
2022 -08- 10 Date
STELLENBOSCH MUNISIPALITEIT GEMEENSKAP BESKERMINGS DIENSTE WETSTOEPASSING

Inspection Entries: 2



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STELLENBOSCH LAW ENFORCEMENT DEPARTMENT

LIQUOR ENFORCEMENT MONTHLY REPORT

01 UNTIL 31 JULY 2022

LIQUOR COMPLIANCE INSPECTIONS				
INSPECTIONS CONDUCTED	FINES ISSUED	FOUND COMPLIANT?		JOINT OPERATIONS CONDUCTED
		YES	NO	
7	0	7	0	2

JOINT OPERATIONS INSPECTIONS				
INSPECTIONS CONDUCTED	FINES ISSUED	SHEBEEN INSPECTIONS	LICENSED VENUES INSPECTIONS	COMPLIANCES
15	0	6	9	15

LIQUOR COMPLIANCE MONTHLY REGISTER							
Date	Time	Business name	Management	Full names	Compliance	Officer name	Comments
22/07/2022	19h25	De Lapa	Owner	A Frost	Yes	L/L/E Williams	All in order
	19h58	Nu'Bar	Manager	E Jordaan	Yes	L/L/E September	All in order
	20h25	Aandklas	Manager	N Nigel	Yes	L/L/E Februarie	All in order
	21h05	Mystic Boer	Manager	L Ngubane	Yes	L/L/E September	All in order
	21h20	Catwalk	Owner	G Brink	Yes	L/L/E Februarie	All in order
25/07/2022	13h57	Asami's	Manager	Chantal	Yes	L/E Jumat	All in order
	14h04	Bossa	Manager	H Shereni	Yes	L/E Jumat	All in order

EXECUTION

For the duration of this report, general inspections were done to ensure compliance with the Stellenbosch Municipal Liquor By-Law (PN 7553 Dated 15 January 2016) by the administration division officer O Jumat and EPWP officers J September and A Februarie.

Stellenbosch SAPS DPO office requested assistance from Law Enforcement in executing a joint operation to inspect liquor premises and taverns on the 22nd and 23rd of July 2022.

CHALLENGES

None

FRIDAY, 22 JULY 2022

Stellenbosch DPO and Law Enforcement joined forces to do inspections at various taverns and licensed venues.

DE LAPA

At 19h25, officers did an inspection. They found the business compliant.

NU'BAR

At 19h58, officers did an inspection. They found the business compliant.

AANDKLAS

At 20h25, officers did an inspection. They found the business compliant.

MYSTIC BOER

At 21h05, officers did an inspection. They found the business compliant.

CATWALK

At 21h20, officers did an inspection. They found the business compliant.

For the remainder of the operation, Law Enforcement officers assist SAPS where inspections at taverns were done.

MONDAY, 25 JULY 2022

ASAMI's - PARADYSKLOOF

Law Enforcement Officer Jumat did a compliance inspection at about 13h57. The business is found compliant.

BOSSA - PARADYSKLOOF

Law Enforcement Officer Jumat did a compliance inspection at about 14h04. The business is found compliant.

*** End of Report ***



COMMUNITY AND PROTECTION SERVICES LAW ENFORCEMENT - WETSTOEPASSING

LIQUOR ENFORCEMENT - MONTHLY REGISTER

FOR THE DATES:

01 July 2022

AND:

31 July 2022

Date:	Time:	Area:	Business Name:	Management:	Full Names:	Compliance:	Officer Name:	Comments:
2022/07/22	13:57:00	PARADYSKLOOF	ASAMI'S SUSHI BAR	MANAGER	CHANTAL	YES	O. JUMAT	BUSINESS FULLY COMPLIANT WITH THE MUNICIPAL LIQUOR BY-LAW AND COVID19 SAFETY REGULATIONS
2022/07/22	19:25:00	STELLENBOSCH CBD	DE LAPA	OWNER	AILEE FROST	YES	S. WILLIAMS	BUSINESS FULLY COMPLIANT WITH THE MUNICIPAL LIQUOR BY-LAW AND COVID19 SAFETY REGULATIONS
2022/07/22	19:58:00	STELLENBOSCH CBD	NU'BAR	MANAGER	ELIZE JORDAAN	YES	J. SEPTEMBER	BUSINESS FULLY COMPLIANT WITH THE MUNICIPAL LIQUOR BY-LAW AND COVID19 SAFETY REGULATIONS
2022/07/22	20:25:00	STELLENBOSCH CBD	AANDKLAS	MANAGER	N NIGEL	YES	A. FEBRUARIE	BUSINESS FULLY COMPLIANT WITH THE MUNICIPAL LIQUOR BY-LAW AND COVID19 SAFETY REGULATIONS
2022/07/22	21:02:00	STELLENBOSCH CBD	CANTINA CHICA	OWNER	GIAN BRINK	YES	A. FEBRUARIE	BUSINESS FULLY COMPLIANT WITH THE MUNICIPAL LIQUOR BY-LAW AND COVID19 SAFETY REGULATIONS
2022/07/22	21:05:00	STELLENBOSCH CBD	MYSTIC BOER	MANAGER	L. NGUBANE	YES	J. SEPTEMBER	BUSINESS FULLY COMPLIANT WITH THE MUNICIPAL LIQUOR BY-LAW AND COVID19 SAFETY REGULATIONS
2022/07/25	14:04:00	PARADYSKLOOF	BOSSA	MANAGER	HOPE SHERENI	YES	O. JUMAT	BUSINESS FULLY COMPLIANT WITH THE MUNICIPAL LIQUOR BY-LAW AND COVID19 SAFETY REGULATIONS

Unit Commander:

[Handwritten Signature]
Deputy Chief: Law Enforcement

STELLENBOSCH MUNICIPALITY COMMUNITY AND PROTECTION SERVICES LAW ENFORCEMENT
2022 -08- 1 0 Date
STELLENBOSCH MUNISIPALITEIT GEMEENSAP BESKERMINGS DIENSTE WETSTOEPASSING

Inspection Entries: 7



LAW ENFORCEMENT SERVICES AWARENESS ACTIVITY REGISTER

FROM: 01 July 2022

TO: 31 July 2022

Date:	Time:	Activity:	Address:	Age Group:	Officers:
15-Jul-22	10:00	BY-LAW & SAFETY AWARENESS	KLAPMUTS CLUBHOUSE	ALL AGES	O. JUMAT, S. VAN ZYL


Senior


Deputy Chief, Law Enforcement Services

Total Activities: 1


Date



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COMMUNITY PROTECTION SERVICES



STELLENBOSCH LAW ENFORCEMENT DEPARTMENT

EVENTS MANAGEMENT MONTHLY REPORT

01 UNTIL 31 JULY 2022

EVENTS MANAGEMENT-RELATED ACTIVITIES

The following special events were held during the month of July 2022:

NO	EVENT	DATE	APPROVED / DECLINED
01	Winter School Event	04 – 06 July 2022	Approved
02	Winter Trail Run	10 July 2022	Approved
	Goju RYU Karate Federation	16 July 2022	Approved
03	Bastille Day Trail Run	16 July 2022	Approved
04	Franschhoek Bastille Festival	16 & 17 July 2022	Approved
	PRG vs WBHS Hockey Day Event	22 July 2022	Approved
05	PRG vs WBHS Rugby Day	23 July 2022	Approved
06	Inter-Faculty Tournament	29 July 2022	Approved
07	Muratie Mountain Series	31 July 2022	Approved

The following Noise Exemptions were granted/declined during the month of July 2022

01	Hey Joe Brewing	15 and 16 July 2022	Approved
02	21 st Birthday: 217 Orchid Street Franschhoek	16 July 2022	Approved

The following applications in terms of the Gatherings Act were approved / not approved during the month of July 2022

01	Operation Dudula	15 July 2022	Approved
----	------------------	--------------	----------

The following Film Shoots were granted/declined during the month of July 2022

01	Infinity Film – Local TV Drama	05 th July 2022	Approved
02	Hammar skjold Films	09 July 2022	Approved
03	Kanji Production	13 and 14 July 2022	Approved

Compiled by:

Ms. Y Mndabani
Events Management

AGENDA

**COMMUNITY AND PROTECTION SERVICES
COMMITTEE MEETING**2022-09-07

7.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

8.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

9.	URGENT MATTERS
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10.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE