



STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2023-08-02

**NOTICE OF A
PROTECTION SERVICES COMMITTEE MEETING
WEDNESDAY: 2023-08-02 AT 12:00**

TO Cllr R Pheiffer [Chairperson]

COUNCILLORS C Manuel
N Mkhontwana
M Nkopane
M Slabbert

Ex officio Executive Mayor, Ald G Van Deventer

Notice is hereby given that a Protection Services Committee meeting will be held via MS Teams on **Wednesday, 2023-08-02 at 12:00** to consider the items on the Agenda.

**CLLR R PHEIFFER
CHAIRPERSON**

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2023-08-02
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	NONE	

AGENDA PROTECTION SERVICES COMMITTEE MEETING 2023-08-02

1.	OPENING AND WELCOME
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2.1	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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2.2	DISCLOSURE OF INTERESTS	(3/6/2/2)
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3.	APPLICATION FOR LEAVE OF ABSENCE
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4.	CONFIRMATION OF MINUTES
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4.1.	CONFIRMATION OF THE MINUTES: PROTECTION SERVICES COMMITTEE MEETING: 2023-05-03	(3/4/3/5/2/4)
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The minutes of the Protection Services Committee Meeting held on 2023-05-03 is attached as **APPENDIX 1**.

FOR CONFIRMATION

APPENDIX 1



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Ref: 3/4/3/5/3/4

2023-05-03

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MINUTES

PROTECTION SERVICES COMMITTEE

2023-05-03 AT 12:00

MINUTES
PROTECTION SERVICES COMMITTEE MEETING
2023-05-03
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	NONE	
8.	CONSIDERATION OF URGENT MATTERS	
	NONE	
9.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

PRESENT: Cllr P Van Wyk [Interim Chairperson]

COUNCILLORS: Cllr A Hanekom
Cllr C Manuel
Cllr N Mkhontwana

ALSO PRESENT: Cllr R Adams
Ald JC Anthony
Cllr M Rataza
Cllr Q Smith
Cllr E Vermeulen
Cllr J Williams

OFFICIALS: Director: Community and Protection Services (G Boshoff)
Senior Manager: Protection Services
Senior Administration Officer (T Samuels (Ms))

1.	OPENING AND WELCOME
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The Interim Chairperson for Fire & Disaster, Cllr C Van Wyk, welcomed all present at the Protection Services Committee meeting for May 2023.

2.1	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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NONE

2.2	DISCLOSURE OF INTERESTS	(3/6/2/2)
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NONE

3.	APPLICATION FOR LEAVE OF ABSENCE
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NONE

ABSENT

Cllr M Nkopane

4.	CONFIRMATION OF MINUTES
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4.1.	CONFIRMATION OF THE MINUTES: PROTECTION SERVICES COMMITTEE MEETING: 2023-03-01	(3/4/3/5/2/4)
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The minutes of the Protection Services Committee Meeting held on 2023-03-01 **were confirmed as correct without any changes.**

4.3	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS	(3/4/3/5/2/2)
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NONE

5.	REPORTS FROM PROTECTION SERVICES
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5.1	NON-DELEGATED MATTERS
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NONE

5.2	DELEGATED MATTERS
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5.2.1	MONTHLY REPORT BY FIRE & DISASTER FOR JANUARY 2023
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Collaborator No: 747711

IDP KPA Ref No: Safest Valley

Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT FOR JANUARY 2023: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for January 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of January 2023 to the Committee for notification.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.1**NOTED**

the monthly report by Fire & Disaster for the month of January 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	<i>Manager: Fire Services and Disaster management</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8771</i>
E-MAIL ADDRESS	<u><i>wayne.smith@stellenbosch.gov.za</i></u>
REPORT DATE	

5.2.2	MONTHLY REPORT BY FIRE & DISASTER FOR FEBRUARY 2023
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Collaborator No: 747712
 IDP KPA Ref No: Safest Valley
 Meeting Date: 3 May 2023

1. **SUBJECT: MONTHLY REPORT FOR FEBRUARY 2023: FIRE & DISASTER**

2. **PURPOSE**

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for February 2023.

3. **DELEGATED AUTHORITY**

For notification by the Portfolio committee.

4. **EXECUTIVE SUMMARY**

To present the monthly activity report of the Fire and Disaster services for the month of February 2023 to the Committee for notification.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.2

NOTED

the monthly report by Fire & Disaster for the month of February 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	Manager: Fire Services and Disaster management
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8771
E-MAIL ADDRESS	<u>wayne.smith@stellenbosch.gov.za</u>
REPORT DATE	

5.2.3	MONTHLY REPORT BY FIRE & DISASTER FOR MARCH 2023
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Collaborator No: 748541
 IDP KPA Ref No: Safest Valley
 Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT FOR MARCH 2023: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for March 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of March 2023 to the Committee for notification.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.3

NOTED

the monthly report by Fire & Disaster for the month of March 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	Manager: Fire Services and Disaster management
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8771
E-MAIL ADDRESS	<u>wayne.smith@stellenbosch.gov.za</u>
REPORT DATE	

5.2.4	MONTHLY REPORT BY TRAFFIC SERVICES FOR JANUARY 2023
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Collaborator No: 745551

IDP KPA Ref No: Safest Valley

Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR JANUARY 2023

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period January 2023.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street bylaw, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.4

NOTED

the monthly report by Traffic Services for the month of January 2023.

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	<u>gary.bshoff@stellenbosch.gov.za</u>
REPORT DATE	

5.2.5	MONTHLY REPORT BY TRAFFIC SERVICES FOR FEBRUARY 2023
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Collaborator No: 747835

IDP KPA Ref No: Safest Valley

Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR FEBRUARY 2023

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period February 2023.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street By-law, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.5

NOTED

the monthly report by Traffic Services for the month of February 2023.

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	<u>gary.bshoff@stellenbosch.gov.za</u>
REPORT DATE	

5.2.6	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR NOVEMBER 2022
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Collaborator No: 747517

IDP KPA Ref No: Safest Valley

Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR NOVEMBER 2022

2. PURPOSE

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of November 2022, as per **ANNEXURE A.**

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly report of Law Enforcement and Events Management on activities for the month of November 2022.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.6

NOTED

the monthly report on By-Law Enforcement and Events Management for November 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	<i>Manager: Traffic and Law Enforcement Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8441</i>
E-MAIL ADDRESS	<u>joan.felix@ Stellenbosch.gov.za</u>
REPORT DATE	

5.2.7	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR DECEMBER 2022
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Collaborator No: 747518

IDP KPA Ref No: Safest Valley

Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR DECEMBER 2022

2. PURPOSE

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of December 2022, as per **ANNEXURE A.**

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly report of Law Enforcement and Events Management on activities for the month of December 2022.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.7

NOTED

the monthly report on By-Law Enforcement and Events Management for December 2022.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	<i>Manager: Traffic and Law Enforcement Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8441</i>
E-MAIL ADDRESS	<u>joan.felix@ Stellenbosch.gov.za</u>
REPORT DATE	

5.2.8	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR JANUARY 2023
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Collaborator No: 747519

IDP KPA Ref No: Safest Valley

Meeting Date: 3 May 2023

1. **SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR JANUARY 2023**

2. **PURPOSE**

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of January 2023, as per **ANNEXURE A.**

3. **DELEGATED AUTHORITY**

For notification by the Portfolio committee.

4. **EXECUTIVE SUMMARY**

To present the monthly report of Law Enforcement and Events Management on activities for the month of January 2023.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.8

NOTED

the monthly report on By-Law Enforcement and Events Management for January 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	<i>Manager: Traffic and Law Enforcement Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8441</i>
E-MAIL ADDRESS	<u>joan.felix@ Stellenbosch.gov.za</u>
REPORT DATE	

5.2.9	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR FEBRUARY 2023
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Collaborator No: 740904

IDP KPA Ref No: Safest Valley

Meeting Date: 3 May 2023

1. SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR FEBRUARY 2023

2. PURPOSE

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of February 2023, as per **ANNEXURE A.**

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly report of Law Enforcement and Events Management on activities for the month of February 2023.

PROTECTION SERVICES COMMITTEE: 2023-05-03: ITEM 5.2.9

NOTED

the monthly report on By-Law Enforcement and Events Management for February 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	<i>Manager: Traffic and Law Enforcement Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8441</i>
E-MAIL ADDRESS	<u>joan.felix@ Stellenbosch.gov.za</u>
REPORT DATE	

6.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

7.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

8.	URGENT MATTERS
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NONE

9.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 12:30.

CHAIRPERSON:

DATE:

Confirmed on **with/without amendments.**

AGENDA PROTECTION SERVICES COMMITTEE MEETING 2023-08-02

4.2	CONFIRMATION OF THE MINUTES: PROTECTION SERVICES COMMITTEE MEETING: 2023-06-07 (3/4/3/5/2/4)
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The minutes of the Protection Services Committee Meeting held on 2023-06-07 is attached as **APPENDIX 1**.

FOR CONFIRMATION

APPENDIX 1



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Ref: 3/4/3/5/3/4

2023-06-07

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MINUTES

PROTECTION SERVICES COMMITTEE

2023-06-07 AT 12:00

MINUTES
PROTECTION SERVICES COMMITTEE MEETING
2023-06-07
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	NONE	
5.2	DELEGATED MATTERS	
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5.2.3	MONTHLY REPORT: BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT: MARCH 2023	5
6.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER	
	NONE	
7.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER	
	NONE	
8.	CONSIDERATION OF URGENT MATTERS	
9.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

MINUTES PROTECTION SERVICES COMMITTEE MEETING 2023-06-07

PRESENT: Cllr R Pheiffer [Chairperson]

COUNCILLORS: Cllr C Manuel
 Cllr M Nkopane

ALSO PRESENT: Cllr J Fasser (Deputy Mayor)
 Cllr X Kalipa
 Cllr J Joon
 Cllr O Jooste
 Cllr WF Pietersen (MPAC Chair)

OFFICIALS: Director: Community and Protection Services (G Boshoff)
 Senior Manager: Protection Services (C Kitching)
 Senior Administration Officer (T Samuels (Ms))

1.	OPENING AND WELCOME
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The newly appointed Chairperson of Protection Services, Cllr R Pheiffer, welcomed all present at the Committee meeting. He afforded 1 minute for silent prayer and reflection as part of the opening.

2.1	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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The Chairperson explained the rules applicable for Council Committee meetings (application for leave of absence, etc.)

2.2	DISCLOSURE OF INTERESTS	(3/6/2/2)
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NONE

3.	APPLICATION FOR LEAVE OF ABSENCE
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3.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

Cllr M Slabbert – 7 June 2023

3.2 ABSENT:

Cllr N Mkhontwana – 7 June 2023

4.	CONFIRMATION OF MINUTES
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4.1.	CONFIRMATION OF THE MINUTES: PROTECTION SERVICES COMMITTEE MEETING: 2023-05-03	(3/4/3/5/2/4)
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PROTECTION SERVICES COMMITTEE: 2023-06-07: ITEM 5.2.1

The minutes of the Protection Services Committee Meeting held on 2023-05-03 could not be confirmed and will stand over until the next Protection Services Committee meeting.

4.2	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS	(3/4/3/5/2/2)
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NONE

5.	REPORTS FROM PROTECTION SERVICES
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5.1	NON-DELEGATED MATTERS
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NONE

5.2	DELEGATED MATTERS
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5.2.1	MONTHLY REPORT BY FIRE & DISASTER FOR APRIL 2023
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Collaborator No: 750477
IDP KPA Ref No: Safest Valley
Meeting Date: 7 June 2023

1. SUBJECT: MONTHLY REPORT FOR APRIL 2023: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for April 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of April 2023 to the Committee for notification.

PROTECTION SERVICES COMMITTEE: 2023-06-07: ITEM 5.2.1

NOTED

the monthly report by Fire & Disaster for the month of April 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	<i>Manager: Fire Services and Disaster management</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8771</i>
E-MAIL ADDRESS	<i>wayne.smith@stellenbosch.gov.za</i>
REPORT DATE	

5.2.2	MONTHLY REPORT BY TRAFFIC SERVICES FOR MARCH 2023
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Collaborator No: 749480

IDP KPA Ref No: Safest Valley

Meeting Date: 7 June 2023

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR FEBRUARY 2023

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period February 2023.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street By-law, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE: 2023-06-07: ITEM 5.2.2

NOTED

the monthly report by Traffic Services for the month of February 2023.

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BOSHOF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	<u>gary.boshoff@stellenbosch.gov.za</u>
REPORT DATE	

5.2.3	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR MARCH 2023
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Collaborator No: 749705

IDP KPA Ref No: Safest Valley

Meeting Date: 7 June 2023

1. SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR MARCH 2023

2. PURPOSE

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of March 2023, as per **ANNEXURE A**.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly report of Law Enforcement and Events Management on activities for the month of February 2023.

PROTECTION SERVICES COMMITTEE: 2023-06-07: ITEM 5.2.3

NOTED

the monthly report on By-Law Enforcement and Events Management for March 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	Manager: Traffic and Law Enforcement Services
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8441
E-MAIL ADDRESS	<u>joan.felix@ Stellenbosch.gov.za</u>
REPORT DATE	

6.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

7.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

8.	URGENT MATTERS
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NONE

9.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 12:30.

CHAIRPERSON:

DATE:

Confirmed on **with/without amendments.**

4.3	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS (3/4/3/5/2/2)
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Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 2 August 2023

1. SUBJECT: REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTION SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS COUNCIL MEETINGS

The report by the Director: Community and Protection Services re outstanding resolutions taken at previous meetings of Council is attached as **APPENDIX 1**.

FOR INFORMATION

FOR FURTHER DETAILS CONTACT:

NAME	Gary Boshoff
POSITION	<i>Director</i>
DIRECTORATE	<i>Community and Protection Services</i>
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E-MAIL ADDRESS	Gary.Boshoff@stellenbosch.gov.za
REPORT DATE	1 June 2023

APPENDIX 1

ANNEXURE 1

**OUTSTANDING COUNCIL RESOLUTIONS – COMMUNITY AND PROTECTION SERVICES
PROTECTION SERVICES (MAY 2023)**

	Council Meeting	Resolution	Resolution Date	Allocated To	% Feedback	Feedback Comment
11.1.1	REVIEW OF DISASTER MANAGEMENT PLAN	<p>11.1.1 REVIEW OF DISASTER MANAGEMENT PLAN</p> <p>13TH CONCIL MEETING: 2023-04-26: ITEM 11.1.1</p> <p>During deliberations on the matter, Cllrs M van Stade and WF Pietersen requested that a workshop be held on the Review of Disaster Management Plan.</p> <p>RESOLVED (majority vote)</p> <p>that Council approves and adopts the revised Disaster Management Plan.</p>	2023-04-26	CHARLK	100%	Content noted. Please note that annually, starting in September, all departments, councilors, etc. are engaged leading up to the drafting of the new plan, which is due every year by March 31st.
11.1.1	<p>PERMISSION TO VISIT GERMANY ON INVITATION OF LANDESVERBAND KINDER -UND JUNGERHOLUNGSZENTREN (KIEZ) – FIREFIGHTING EXCHANGE PROGRAM 20 AUGUST 2023 - 31 AUGUST 2023</p>	<p>11.1.1 PERMISSION TO VISIT GERMANY ON INVITATION OF LANDESVERBAND KINDER -UND JUNGERHOLUNGSZENTREN (KIEZ) – FIREFIGHTING EXCHANGE PROGRAM 20 AUGUST 2023 - 31 AUGUST 2023</p> <p>14TH COUNCIL MEETING: 2023-05-24: ITEM 11.1.1</p> <p>RESOLVED (nem con)</p> <p>(a) that Council approves the request for attendance of the firefighting exchange program that will be hosted in Germany from 20 to 31 August 2023; and</p> <p>(b) that Council approves the daily allowance and travel costs to and from Germany for the duration of the program.</p>	2023-05-24	CHARLK	100%	Craig Van Reenen will attend. The required arrangements will be made.

5.	REPORTS FROM PROTECTION SERVICES
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5.1	NON-DELEGATED MATTERS
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NONE

5.2	DELEGATED MATTERS
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5.2.1	MONTHLY REPORT BY FIRE & DISASTER FOR MAY 2023
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Collaborator No: 753029

IDP KPA Ref No: Safest Valley

Meeting Date: 2 August 2023

1. SUBJECT: MONTHLY REPORT FOR MAY 2023: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for May 2023.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of May 2023 to the Committee for notification.

5. RECOMMENDATION

that the monthly report by Fire & Disaster for the month of May 2023, be noted.

6. DISCUSSION / CONTENTS

6.1 Background

Fire and disaster related activities and duties are executed in line with statutory requirements in terms of the Fire Services act 99 of 1987 and the Disaster Management Act 57 of 2002 as well as all Council policies.

6.2 Discussion

The fire and disaster section reports to the Director Community and Protection Services. The section strives to keep the directorate and the Portfolio Committee informed of all activities and incidents through its monthly reports.

6.3 Financial Implications

As per the approved budget.

6.4 Legal Implications

All actions and functions performed in line with applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the contents of the report.

6.8 Comments from Senior Management

No comment requested

6.8.1 Director: Infrastructure Services

No comments requested.

6.8.2 Director: Planning and Economic Development

No comments requested.

6.8.3 Director: Community and Protection Services

No comments requested.

6.8.4 Director: Strategic and Corporate Services

No comments requested.

6.8.5 Chief Financial Officer

No comments requested.

6.8.6 Municipal Manager

Contents noted.

ANNEXURE

Annexure A: Fire and Disaster Monthly report for May 2023.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	Manager: Fire Services and Disaster management
DIRECTORATE	Community and Protection Services
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E-MAIL ADDRESS	<u>wayne.smith@stellenbosch.gov.za</u>
REPORT DATE	

ANNEXURE A



**MONTHLY
REPORT:**

MAY 2023

**FIRE AND RESCUE
SERVICES**

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Drills

01/05/2023	Turn Table Ladder
02/05/2023	HL
04/05/2023	Lucas battery tools
05/05/2023	Accident scene safety/ Basics of Vehicle Extrication
09/05/2023	Ropes /Knots
11/05/2023	MP3 Pump
12/05/2023	Anchor points
15/05/2023	Fire act 99 of 1987, Powers of FF Search / Rescue, Forcible Entry, Firemans Lift
16/05/2023	TL1 & MP3
17/05/2023	SCBA`s03/05/2023 TL1
19/05/2023	Hydrants & Pumps
27/05/2023	TL1 Ladder Operations
31/05/2023	Fire Extinguisher Training at Fleur De Lis Retirement Village, Franschhoek

Tests

01/05/2023	Batteries and Tyres
02/05/2023	Hoses
04/05/2023	Foam
05/05/2023	Rescue Gear
08/05/2023	Batteries & Tyres
09/05/2023	Ladders
12/05/2023	Rescue Gear
15/05/2023	Batteries/Tyres
17/04/2023	SCBA`s
19/05/2023	Rescue Tools
22/05/2023	Batteries and Tyres
24/05/2023	High Angle Gear
26/05/2023	Rescue gear
29/05/2023	Batteries & Tyres

Training and development

No external training was scheduled for the month of May.

Familiarization tours/ Evacuations

1. FSSBF 23050304 Bergzicht Training Centre
2. NESBF23052902 University Area

Fatalities

1. NONE

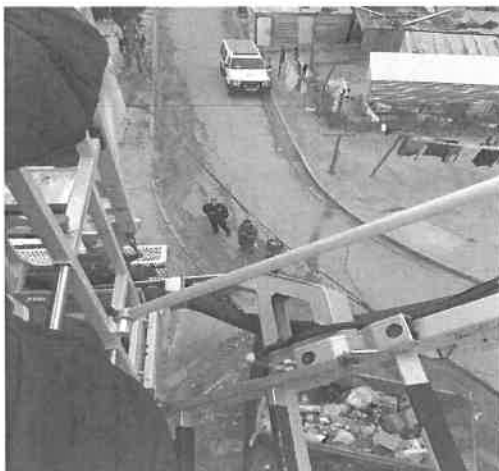
Display/ School visits/ Standby / Engagements with Communities regarding fire safety matters

1. 10/05/2023 Little Einstein Creche
2. 26/05/2023 JJ Rhode Primary School



Fire readiness and preparedness test

- Daily vehicle and appliance checks
- Daily drills and lectures
- Evacuation drills as scheduled
- Regular awareness programs and visits to premises.
- Periodical test of equipment
- Maintenance of vehicles and appliances
- Daily station work
- Daily cleaning of stores
- Daily water supply to various informal settlements
- Hydrant inspections
- Smoke detector installations



Fire Prevention activities

NAME	TOTAL
Rezoning	0
Building line encroachments	0
Departures	0
Inspections	89
Evacuation drills	0
Fire Certificates	4
Lectures	0
After Hours inspections	0
Population certificates	7
Smoke detectors installed	94
Hydrant inspections	32

Smoke Alarms

STELLENBOSCH FIRE & RESCUE SERVICE SMOKE ALARM INSTALLATIONS MAY 2023	
DATE	ADDRESS
10/05/2023	Zone O
	M Duma, O241B Zone O
	N Mhlahlo, O238A Zone O
	K Mashiya, O245 Zone O
	Z Nqwita, O389 Zone O
	R Nenzindne, O237 Zone O
	P Napa-Ntonzima, O3198 Zone O
	L Gxozana, O80 Zone O
	B Ngxakini, O382A Zone O
	S Lekker, O379A Zone O
	T Mwezeni, O310 Zone O
	P Mayongo, O238B Zone O
	C Malowa, O297 Zone O
	V Thembani, O425 Zone O
	N Mayongo, O245B Zone O
	N Qaoka, O12A Zone O
11/05/2023	Zone O
	F Mehlo, O51B Zone O

	E Maxwele, O269 Zone O
	L Peter, O250A Zone O
	P Pike, O315 Zone O
	N Nombuye, O1714 Zone O
	M Qanya, O248 Zone O
	N Gobelwana, O277B Zone O
	M Siyikiki, O299 Zone O
	A Kepelele, O279 Zone O
	N Bangani, O279 Zone O
12/05/2023	Zone O
	B Mahlikihla, O313 Zone O
	N Puteni, O341 Zone O
	N Dumawisiwe, O215B Zone O
	A Latyisi, O251D Zone O
	P Mayongo, O238B Zone O
	G Mantyi, O0295 Zone O
	Z Dywili, O040A Zone O
	Z Dywili, O040A Zone O
	A Tyobeka, O262 Zone O
	N Sithonga, O280 Zone O
	A Ntozimbi, O282 Zone O
	R.P Nenzinane, O237 Zone O
	Z Kadji, O278 Zone O
	A Dyantyi, O268 Zone O
	S Ramncwana, O256 Zone O
	A Hawu, O337 Zone O
	N Singe, O339A Zone O
15/05/2023	ZONE O AND ZONE N
	S.I Ndyike, N93B Zone N
	N Mhotwana, N5 Zone N
	N Mollungu, O357A Zone O
	M Khabi, O357 Zone O
	A Mangamane, O356 Zone O
	B Kontyo, O34D Zone O
	L Royi, O357C Zone O
	N Mdibaniso, O338A Zone o
	M Zilwa, O34B Zone O
	M Nobangule, O314 Zone O
15/05/2023	REPLACEMENTS MOOIWATER
	M Rex, Skoolstraat 890
	K Witbooi, Skoolstraat 21
19/05/2023	ZONE O
	A Mzembetha, O335C Zone O
	W Pongo, O359B Zone O
	A Setona, O329E Zone O
	E.G Pendu, O360 Zone O
	V Launda, O377B Zone O
	F Nyrenda O376 Zone O
	X Ngceba, O359 Zone O
	Z april, O522A Zone O

	S Nckuka, O376 Zone O
	A Maranya, O377 Zone O
22/05/2023	ZONE O
	U Arhosi, O28b Zone O
	A Zakhe, O361 Zone O
	N Nthotsela, O323 Zone O
	V Mzembetha, O362 Zone O
	M Thembisile, O333b Zone O
	I Mayezana, O362 Zone O
	S Nkomana, O328 Zone O
	B Bobi, O347 Zone O
	N Mafentile, O323b Zone O
	N Mafentile, O323 Zone O
24/05/2023	ZONE O
	N Malusi, O292 Zone O
	N Malusi, O332 Zone O
	V Njobe, O09c Zone O
	V Mpasayiya, O293 Zone O
	T Mathyantya, O333 Zone O
	X Giyose, O426 Zone O
	L Kepelele, O294 Zone O
	A Nkantsuma, O338 Zone O
	A Nkantsuma, O338a Zone O
	N Zisiwe, O336 Zone O
	A Arosi, O336 Zone O
	Y Tshongweni, O11b Zone O
	T Mbombo, O11c Zone O
	N Sibakwana, O335 Zone O
	N Mpotololo, O335b Zone O
	N Mcelu, O316 Zone O
	E Sontshi, O317 Zone O
	A ZaneKile, O424 Zone O
	K Nogcado, O387c Zone O
	K Nogcado, O387b Zone O
Total	94

Inter-governmental relations

All municipalities within the Cape Winelands District municipality have entered into an agreement with each other and with the Cape Winelands whereby assistance is reciprocally rendered in case of major fire incidents.

Budget**Progress on Capital projects for 2022/23 financial year**

Projects	Value	Process	Funds Committed	Progress budget spent
Incident command vehicle	R1500000	Tender	90%	31% spent
Furniture tools and equipment	R200 000	Tender	99%	80% spent. Awaiting delivery of outstanding goods
Upgrading STB fire	R520 000	Tender	100% actual	100%

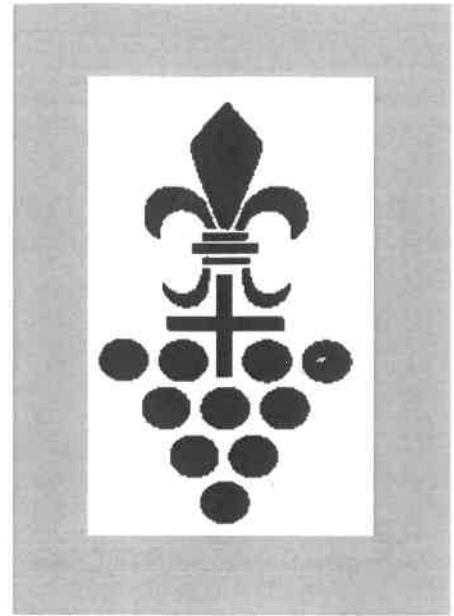
Incidents**1-31 May 2023**

VELDFIRES	STRUCTURE FIRES	MVA	PVA	MEDICALS	WATER SUPPLY	NON EMERGENCY
TOTAL: 13	TOTAL: 32	TOTAL: 21	TOTAL: 1	TOTAL: 25	TOTAL: 100	TOTAL: 9

Work opportunities created:

- 16 EPWP opportunities created within our disaster management and fire safety section from 1 July 2021 to 30 June 2023.

The Fire & Rescue services and Disaster management functioned well within its legislative mandate to provide an equitable service to all.



**MONTHLY
REPORT:**

01-31 MAY 2023

DISASTER RISK
MANAGEMENT

Department:
Protection Services

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1. DISASTER RISK MANAGEMENT STRATEGIC OVERVIEW

1.1 Vision

The Stellenbosch Disaster Risk Management Services is responsible for the co-ordination of multi-disciplinary and multi-sectoral risk reduction through integrated institutional capacity for Disaster Risk Management, Disaster Risk Assessment, Response, and Recovery.

This includes the management of disaster-related incidents in municipal areas of:

- Franschhoek,
- Dwarsrivier,
- Klapmuts,
- Jamestown,
- Raithby,
- Stellenbosch central and
- Kayamandi

1.2 Mission

Our Disaster Risk Management Services strive to effectively plan for and minimize the impact of disasters on the community, infrastructure, and environment through:

- Developing sufficient capacity within the Disaster Management Division and improving communication with a large variety of stakeholders.
- Managing risk to the environment by conducting continuous risk analysis in local municipality areas and developing and implementing standards and procedures.
- Responding to all disasters and providing sufficient support during incidents.
- Implementing systems to mitigate risks through training, awareness, and communication.

The function of Disaster Risk Management includes:

Risk Assessment: A process to determine the nature and extent of risk by analysing potential hazards and evaluating existing conditions of vulnerability that could pose a potential threat or harm to people, property, livelihoods, and the environment on which they depend.

Planning: this includes the development of Disaster Management Plans, Standard Operating Procedures, Seasonal Preparedness Plans, and Contingency Plans.

Risk Reduction: this includes:

- **Prevention:** how to avoid the adverse impacts of a hazard – this includes awareness and education programs.

- **Mitigation:** this can include structural or non-structural measures undertaken to limit the adverse impacts of a hazard- this includes policies or physical structures.
- **Preparedness:** activities and measures are taken in advance to ensure an effective response to the impacts of hazards including the issuing of early warnings, evacuation of people, etc.
- **Response:** the provision of assistance during or immediately after a disaster. This can be short-term such as the provision of relief items e.g. food parcels, and blankets, or protracted duration such as the setting up of temporary shelters.
- **Recovery:** decisions and actions were taken after a disaster to restore the situation to normality or improve the pre-disaster conditions

2. THE STRATEGIC OBJECTIVES:

IMPLEMENTATION PLAN: DISASTER MANAGEMENT INTERVENTION: 2022/23 ANNUAL PLAN

Strategic Objectives of the Stellenbosch Municipality: Disaster Risk Management Services, as stipulated in the Annual Performance Plan, are depicted in Table 1. All projects have specific project plans with 30 June 2024 as the completion date for deliverables.

Table 1: Strategic Performance Indicators – Outcomes, Outputs Performance Indicators, Targets, and Actual Achievements

Key Activity/Project program	Description of the unit of measurement	Project Description	Stakeholders	5-Year Target	Year 1 Target		Progress Ratings	
					Per Year	Per Month	Done	O/stand
Conduct Fire Awareness sessions	Number of fire awareness sessions conducted	Safer Communities Project Plan Implementation of Fire resilient Communities	Disaster Management and other Internal Stakeholders	240	48	4	43	5
Facilitate COVID-19 vaccination drives in WCO24	Number of COVID-19 vaccination drives facilitated	COVID-19 is a respiratory illness similar to flu.	Department of Health, Disaster Management, and other relevant stakeholders	25	5	2	1	3
Respond to Fire incidents within 14 minutes	Percentage of fire incidents responded to within 14 minutes	Flood / Fire Response	Disaster Management	85%	85%	100%	100%	0%
Installation of Smoke alarms	Number of smoke alarms installed	Fire Prevention/Safety	Disaster Management	1500	300	25	62	0

Implement a Water Safety Program within WCO24	Number of water safety programs implemented within WCO24	Water Safety Programmes	Disaster Management / SANTAM / NSRI	10	2	1	1	0
Create EPWP job opportunities within the Department:	Number of EPWP jobs created within the Department	EPWP – job creation initiatives	Disaster Management	50	10	-	6	4
Conduct disaster Risk assessment in WC024	Number of Disaster risk assessments conducted in WCO24	Disaster Risk Assessment conducted to determine the increase in vulnerability: ❖ Langrug ❖ Lanquedoc	Disaster Management	8	2		2	0

3. INTEGRATED INSTITUTIONAL CAPACITY

During the reporting period, various forum meetings took place to ensure cross-functional and multi-stakeholder engagements. This includes the Provincial Disaster Management Advisory Forum and Cape Winelands District Disaster Management Meetings.

3.1 CAPE WINELANDS DISTRICT DISASTER MANAGEMENT MEETING

- The last meeting was held Wednesday, 10 May 2023 at Cape Winelands Disaster Management Centre
- The scheduled next meeting will be held on Thursday, 8 June 2023, at 10:00 at Disaster Management Centre, Worcester.

3.2 STELLENBOSCH DISASTER MANAGEMENT ADVISORY FORUM MEETING

- During the reporting period, no meeting was scheduled

3.3 CAPACITY BUILDING INITIATIVES

- A Ward Administrators Strategic session was held on the 18th of May 2023, at Paradyskloof Clubhouse.
- An Early Childhood Development Quarterly engagement was held on the 19th of May 2023, at Klappmuts Community Centre.
- Participate in a Child Protection Launch on 29th of May 2023, at Klappmuts Community Centre
- Establishment of Ward Base Disaster Management Incident Representative – No activities took place
- Recurring appointments of Extended Public Works Program people. – 6 new positions available in the new financial year
- Early Childhood Development Programs on School Safety and Evacuation Drills. – No activities took place
- Safety Awareness Campaigns. - Weekly School and Public awareness were conducted

3.4 OCCUPATIONAL HEALTH AND SAFETY REPORT

3.4.1 Community & Protection Service Directorate OHS Committee Meeting

The last meeting was held on the 06 March 2023 at 14h00

- The next meeting was scheduled for May/June 2023

3.4.2 Central Quarterly OHS Committee Meeting

The last meeting was held on 28 March 2023 at 14h00. The next meeting was scheduled for May/June 2023.

4. DISASTER MANAGEMENT FUNCTION: DISASTER RISK PREVENTION & REDUCTION

"The ability to assess anticipated and reduce the risk of disasters".

4.1 Risk Reduction Strategies: -

- Aim to promote and implement
- Platforms to share knowledge
- Disaster risk reduction initiative
- Community safety programs; and
- Campaigns to promote safety resilient sustainable communities

4.2 Risk Reduction Project:

- Evacuation simulation exercises and Public Safety and Fire Awareness campaigns are conducted in Community structures such as (Schools, Forums, ECD centers, religious fraternities, etc.)

Figure: Evacuation Simulation Exercises & Fire Safety

Date	Evacuation Drill Exercise (Fire Simulation/Water Pipe Burst/Bomb)	Location	Stakeholders involved	The number of people who participated
31-05-2023	Evacuation simulation Exercise/Fire simulation	<i>Eikestad Mall, Plein Str, Stellenbosch</i>	Public & Staff	

- Distribution of smoke alarm system devices to fire victims and fire kills device system to Temporary Relocated Units/Areas

Figure: Smoke Alarm distribution






Date	Area	Ward	Stakeholders/Community Involved	Number of devices issued
31-05-2023	Various Areas	<i>WCO24</i>	Public & Staff	30

- Distribution of FireKilla device system to Temporary Relocated Units/Areas

Figure: Firekilla Device

Date	Area	Ward	Number of devices issued
	Klein Mooiwater TRAs, Groendal	Ward 1	32
	Riverside TRAs, Mooiwater	Ward 1	19
	La Motte -Bosbou	Ward 2	14
	Meerlust TRAs, Meerlust	Ward 3	45
	Saagmeule-Wemmershoek	Ward 3	27
	Jonkershoek, Bosbou	Ward 6	15
	Watergang ABT, Kayamandi	Ward 12	27
	Zone O	Ward 12	30
	Zone L	Ward 12	6
	Watergang TRAs, Kayamandi	Ward 14	23
	Paaplass TRAs, Devon Valley	Ward 16	29
	LaRochelle TRAs, Klapmuts	Ward 18	14
	Mandela City ABT, Klapmuts	Ward 18	16
	Longlands Triangle TRAs, Vlottenburg	Ward 20	81
	Mountainview TRAs Jamestown	Ward 21	30

5. ENABLER 2: EDUCATION, TRAINING, PUBLIC AWARENESS, AND RESEARCH

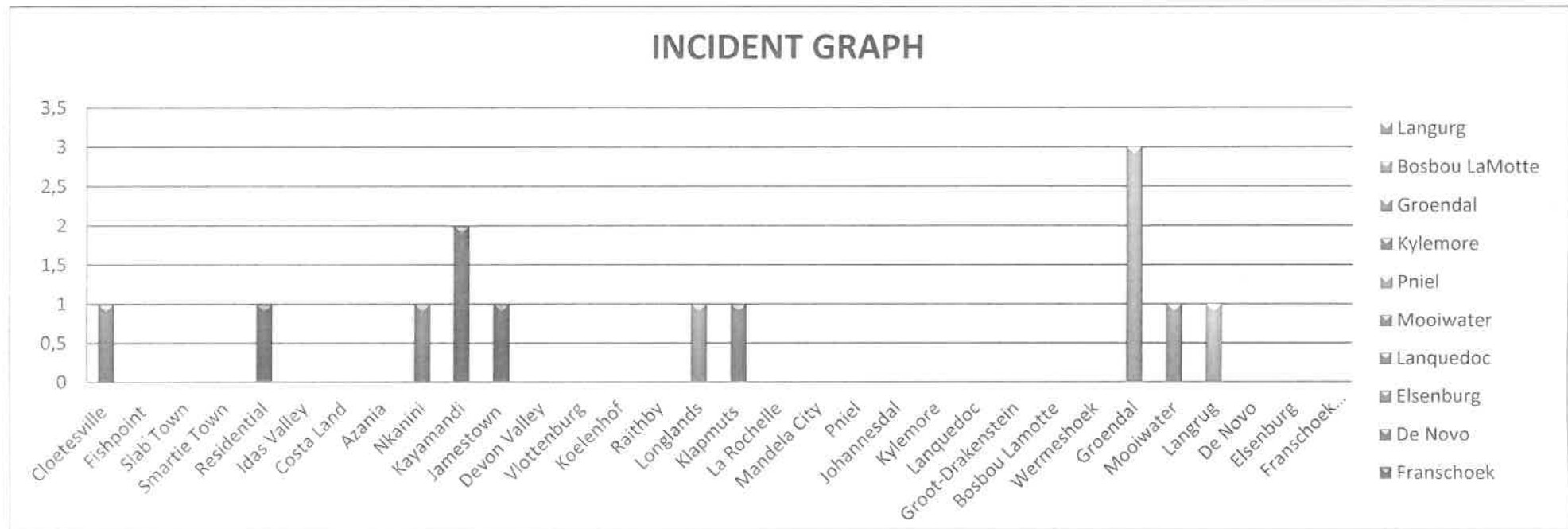
Date	Type of activity (School or community activity)	Location	Stakeholders involved	The number of people who attended or reached	Gender (F/M)	Age group (school learners, Youth, Adults)	Proof of attendance (attendance register, photographs, etc)
12-05-23	Santam/Trailer Display	<i>Idas Valley</i>	Community Members	30	Male/ Female	All Ages	
16-05-23	Santam/Trailer Display	<i>Kylemore</i>	Community Members	100	Male/ Female	All Ages	
19-05-23	Awareness	<i>Devonvallei primary</i>	Grade 6 Learners	45	Males/ Female	Learners	
24-05-23	Santam/Trailer Display	<i>R44 Die, Boord,</i>	Community Members	20	Male/ Female	All Ages	
24-05-23	Awareness	<i>Ikaya primary</i>	Grade 6 Learners	31	Males/ Female	Learners	

6. DISASTER MANAGEMENT FUNCTION: DISASTER CONTROL & RESPONSE

"Ability to prepare, control and reduce the impact of disasters and effectively manage consequences in the event of a disaster".

Disaster Management Monthly Statistics: MAY 2023			
Respond to fire incidents within 14 minutes	100%	Percentage of fire incidents responded to within 14 minutes	100%
The number of structural fires occurring in informal settlements:	2	The number of 'displaced persons to whom the municipality delivered assistance:	22
Number of dwellings in informal settlements affected by structural fires	13	Number of people in informal settlements affected by structural fires	22
Number of structural fires occurring in the formal settlements	11	Number of people in formal settlements affected by structural fires	80
Number of fire awareness sessions conducted	5		
Number of the disaster risk assessment conducted in WCO24	2		
Number of smoke alarms installed	30		
Number of firekilla devices issued	35		

6.1 OCCURRENCES GRAPH – MAY 2023



The above graph is a clear indication of occurrences.

F	Fires	A	Accidents
Fs	Floods	S	Social Conflict /Protest
Hw	High winds	H	Health

6.2 STATS: Occurrences from 1 MAY 2023 to 31 MAY 2023

Distribution of emergency housing kits to eligible survivors, temporary food packs, and crisis counselling was provided to victims of occurrences i.e., fires, and storm surges.

No	DATE	AREA	ADDRESS	STRUCTURE			AMOUNT OF VICTIMS	RELIEF AID		EMERGENCY FIRE RELIEF ASSISTANCE			OCCURRENCES	
				Informal	Formal	Total		Blankets/Food parcel	Food /Hot Meal	Flood kit	FIRE KIT		Household	Per area
											Fully affected	Partially affected		
1.	23-05-2023	Langrug	Phase 2, Langrug	1	0	1	2	√	√	*	0	1	1	1
2.	30-05-2023	Nkanini	Section A	12	0	12	20	*	√	*	*	*	12	1
		Totals		13	0	13	22				0	1	13	2

STOCK TAKING (Temporary emergency housing material)

WEEK 18-22: 01-31 MAY 2023

Delivery received: Week 18-22:	None		None
Total sheets at stores: - 30-04-2023	Sheets		469
Total DPC Flood kit at stores: - 30-04-2023	Flood kit plastic		413
Breakdown of stock issued:	1 x fire kit		Langrug
Distribution date between 01-31 May 2023	1 x partial kits		7 x sheets 6 x poles (thin)76/50 4 x poles (thick)76/76 2 x pkt nails
Total sheets at stores: - 31-05-2023	Store		Totals:
	Cage	Delivery	
Corrugated iron sheet	461		461
Poles (thin)	346		346
Poles (thick poles)	244		244
DPC fire kit Plastic	64		64
FLOODKIT PLASTIC	413	-	413
Sets of nails	11 x boxes	5 x boxes	16 x boxes

Summary stock update at Stores

Total sheets at stores: -May 31, 2023	Sheets	461
	Poles/wood	590
	DPC PLASTIC	413
	Total Emergency Housing Firekit at Stores	30.7 kits

5.2.2	MONTHLY REPORT BY TRAFFIC SERVICES FOR APRIL 2023
--------------	--

Collaborator No: 751113

IDP KPA Ref No: Safest Valley

Meeting Date: 2 August 2023

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR APRIL 2023

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period April 2023.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street By-law, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

5. RECOMMENDATION

that the monthly report by Traffic Services for the month of April 2023, be noted.

6. DISCUSSION / CONTENTS

6.1 Background

The core function of the Department Traffic Services is to improve road safety by changing driver behaviour. The Department participates in the respective national and provincial road safety and crime prevention campaigns and co-ordinate actions with other law enforcement agencies such as the South African Police Services, Western Cape Provincial Traffic Services within Department of Transport.

The Department Traffic Service Stellenbosch strives within its capacity to achieve the objectives as set out in section 152 of the Constitution. "To promote a safe & healthy environment" for all citizens within the Greater Stellenbosch Municipal Area.

6.2 Discussion

Stellenbosch Traffic Services performs 3 functions on behalf of the Provincial Department of Transport, namely, Registration and licensing of vehicles, Vehicle Roadworthy tests and Driver/learner testing.

The monthly report entails an activity report which includes statistics on total accidents and its categories of injuries, number of learner and driver licenses issued/converted and other related driver authorisation, roadworthy tests conducted and certificates issued, motor vehicle registrations, issue of duplicate registration certificates, annual license renewals, issue of temporary/special permits and allocation of registration numbers, total notices issued for parking, moving offences and speeding violations. Stellenbosch is well-known for hosting events and ideal location for film shooting. On a monthly basis the Stellenbosch Traffic Services provides assistance at these events which are listed in the report.

Staff members are deployed to increase road safety awareness by conducting campaigns and visiting crèches, primary and high schools' colleges and the University. Law Enforcement Section is currently improving its performances on D.U.I. and other special operations.

The financial management report provides an overview of income generated by divisions as stated above, parking revenue, rental of parking bays, services provided by officers, film shoots, impoundment fees, issue of parking discs and request for data such as copies of accident reports. Further data is provided on Automatic Number-plate recognition operations, locations and income generated.

6.3 Parking (Municipal Own Project)

The Municipality decided to manage parking on their own and this pilot project commenced from 1 October 2021. Positive results observed are there is growth of revenue earned by the Municipality.

The traffic operational plan is only made available and reported on after activities took place due to the confidential nature thereof.

6.4 Financial Implications

As per the approved budget.

6.5 Legal Implications

All actions and functions performed are in line with applicable legislation.

6.6 Staff Implications

This report has no additional staff implications to the Municipality.

6.7 Previous / Relevant Council Resolutions

None

6.8 Risk Implications

The risk is addressed through the content of the report.

6.9 Comments from Senior Management

No comment requested.

6.9.1 Municipal Manager

Contents noted.

ANNEXURE A:

Annexure A: Traffic Services Monthly Report – April 2023

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BOSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	<u>gary.boshoff@stellenbosch.gov.za</u>
REPORT DATE	

ANNEXURE A



**MONTHLY
REPORT:
APRIL 2023**

Traffic Services:

Community And Protection
Services

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1. Activities Reporting	1
• Accidents Recorded	
• Vehicle impounds	
• License Section	
• Vehicle Testing Centre	
• Motor Vehicle Registrations	
• Special Operations and Law Enforcement	
2. Financial Management Reporting	3
<u>Income/ revenue</u>	
• Traffic fines income	
• Motor Vehicle Registration	
• Driver's license Section	
• Parking (Municipal Project)	
• Bloemhof Parking Income	
• Stelcor Parking Income	
• General Income	
<u>Payments / Expenditures</u>	
3. Total Jobs Created	4
4. Natis Blocks – Warrants	4

1. ACTIVITIES REPORTING

WCO24 ACCIDENTS RECORDED	TRAFFIC	SAPD
	TOTALS	TOTALS
ACCIDENTS	60	84
Fatal Injuries	0	0
Serious injuries	1	1
Slight injuries	0	0
No injuries	57	82
PEDESTRIANS		
Accidents Total	0	1
Pedestrians Fatal	0	0
Pedestrians Serious injuries	0	0
Pedestrians Slight injuries	0	1
No injuries	0	0
VEHICLE IMPOUNDS		
Vehicle impounded released		0
Vehicle impounded		0
TOTAL		0
LICENSE SECTION		
Stellenbosch DLTC		
Application for Learner's Licence		363
Application for PrDP		105
Application for light motor-vehicle driving licence		154
Application for motor-cycle driving licence		5
Learners Applicants absent		57
Duplicate learner's licence		4
Issued Drivers Licence (Pass)		60
Issued Learners Licence (Pass)		190
Drivers Licence Test conducted Fail		63
Learner's licence Test conducted Fail		125
Drivers Licence Test conducted (Pass & Fail)		123
Learner's licence Test conducted (Pass & Fail)		315
Drivers Licence Applicants absent		31
Renewal of Drivers licence (Conversion)		724
Franschhoek DLTC		
Application for learner's licence		12
Applicants absent		4
Learner's licence Test conducted Fail		18
Issued Learners Licence (Pass)		25
Learner's licence Test conducted (Pass & Fail)		68

VEHICLE TESTING CENTRE	
Roadworthy certificates :-	
Motor vehicles	0
Light delivery vehicles	0
Heavy delivery vehicles (trucks)	0
Trailers	0
Taxi's	0
Busses	0
Motor bikes	0
TOTAL TRANSACTIONS	0
MOTOR VEHICLE REGISTRATION	
Duplicate registrations certificate	93
Registration only	927
Licensing and renewals	4 626
Temporary permits	12
Special permits	8
Allocation of registration numbers	51
RTMC	2 569
TOTAL TRANSACTIONS	8 286
SPECIAL OPERATIONS AND TRAFFIC LAW ENFORCEMENT	
Section 56 Fines Issued	3 678
Section 341 Fines Issued	3 660
Traffic Safety Awareness Session conducted	3
Speed Camera Cases(mobile, radar,digicam, robot, etc)	35 280
ANPR Interventions conducted	10
Public Transport Operations conducted	19
Drunken Driving Operations conducted	14
Traffic Law Enforcement VCPs	62
Drag Racing Operations	9
Warrants Operations	4
Warrants Executed	80
DUI Arrests	4
False documents	0
Other arrests	0
Fatal, Reckless and Negligent Driving Arrests	0
Driver Competency Test conducted – Council Vehicles	5

2. FINANCIAL MANAGEMENT REPORTING

INCOME / REVENUE	
TRAFFIC FINES INCOME	
Fines Income & Speed camera digital, Fixed camera and RLV	R 1 392 160-00
TOTAL	R 1 392 160-00
MOTOR VEHICLE REGISTRATION	
Registration fees	233 109
Licensing's and renewals	2 244 268-55
Duplicate Registrations	10 890
Temporary permits	10 800
Special permits	520
Roadworthy Application & certificate	0
RTMC	183 750
ALLOCATION FEES	2 550
TOTAL	R 2 685 887.55
DRIVERS LICENCE SECTION	
L/Licence (app. & iss.)	32 595
D/Licence (App & iss)	29 565
Professional Drivers Permit	178 773
Temporary Driving Licence	16 335
Duplicate Certificates	132
Renewal of card licences	101 360
TOTAL	R 358 760
PARKING (MUNICIPAL OWN PROJECT)	R 366 095
BLOEMHOF PARKING INCOME	R 6 360
STELKOR PARKING INCOME	R 8 000
TOTAL	R 380 455
GENERAL INCOME	
Hiring of parking bays	R 1 200
Impoundment fees	R 0
Info – Accident Bureau	R 2 145
Disabled Parking Discs	R 510
Escort Fees	R 4 120
Taxi Permits	R 2 400
TOTAL	R 10 375
	R 390 830

PAYMENTS / EXPENDITURES	
Sheriff Account	R 0
Driving Licence Card Account Cost	R 57 196
WCP Government	R 1 974 956-32
RTMC	R 183 750
TMT Services & Supplies	R 635 342.28
TOTAL	R 2 851 244.60

3. TOTAL JOBS CREATED

EPWP POSITIONS	
Temporary Pointsmen	8
Gardener	2
Assistants	8
Traffic Clerks – Parking Marshals	1
Parking Marshals	101
Supervisors – Parking Marshals	2
EPWP Temporarily Staff	122

4. NATIS BLOCK- WARRANTS

Admin Marks Loaded	934
Paid	R 114 270-00
Total Withdrawn	22

5.2.3	MONTHLY REPORT BY TRAFFIC SERVICES FOR MAY 2023
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Collaborator No: 753447

IDP KPA Ref No: Safest Valley

Meeting Date: 2 August 2023

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR MAY 2023

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period May 2023.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street By-law, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

5. RECOMMENDATION

that the monthly report by Traffic Services for the month of May 2023, be noted.

6. DISCUSSION / CONTENTS

6.2 Background

The core function of the Department Traffic Services is to improve road safety by changing driver behaviour. The Department participates in the respective national and provincial road safety and crime prevention campaigns and co-ordinate actions with other law enforcement agencies such as the South African Police Services, Western Cape Provincial Traffic Services within Department of Transport.

The Department Traffic Service Stellenbosch strives within its capacity to achieve the objectives as set out in section 152 of the Constitution. "To promote a safe & healthy environment" for all citizens within the Greater Stellenbosch Municipal Area.

6.2 Discussion

Stellenbosch Traffic Services performs 3 functions on behalf of the Provincial Department of Transport, namely, Registration and licensing of vehicles, Vehicle Roadworthy tests and Driver/learner testing.

The monthly report entails an activity report which includes statistics on total accidents and its categories of injuries, number of learner and driver licenses issued/converted and other related driver authorisation, roadworthy tests conducted and certificates issued, motor vehicle registrations, issue of duplicate registration certificates, annual license renewals, issue of temporary/special permits and allocation of registration numbers, total notices issued for parking, moving offences and speeding violations. Stellenbosch is well-known for hosting events and ideal location for film shooting. On a monthly basis the Stellenbosch Traffic Services provides assistance at these events which are listed in the report.

Staff members are deployed to increase road safety awareness by conducting campaigns and visiting crèches, primary and high schools' colleges and the University. Law Enforcement Section is currently improving its performances on D.U.I. and other special operations.

The financial management report provides an overview of income generated by divisions as stated above, parking revenue, rental of parking bays, services provided by officers, film shoots, impoundment fees, issue of parking discs and request for data such as copies of accident reports. Further data is provided on Automatic Number-plate recognition operations, locations and income generated.

6.3 Parking (Municipal Own Project)

The Municipality decided to manage parking on their own and this pilot project commenced from 1 October 2021. Positive results observed are there is growth of revenue earned by the Municipality.

The traffic operational plan is only made available and reported on after activities took place due to the confidential nature thereof.

6.4 Financial Implications

As per the approved budget.

6.5 Legal Implications

All actions and functions performed are in line with applicable legislation.

6.6 Staff Implications

This report has no additional staff implications to the Municipality.

6.7 Previous / Relevant Council Resolutions

None

6.8 Risk Implications

The risk is addressed through the content of the report.

6.9 Comments from Senior Management

No comment requested.

6.9.1 Municipal Manager

Contents noted.

ANNEXURE A:

Annexure A: Traffic Services Monthly Report – May 2023

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BOSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	gary.boshoff@stellenbosch.gov.za
REPORT DATE	

ANNEXURE A



**MONTHLY
REPORT:
MAY 2023**

Traffic Services:

Community And Protection
Services

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• Accidents Recorded	
• Vehicle impounds	
• License Section	
• Vehicle Testing Centre	
• Motor Vehicle Registrations	
• Special Operations and Law Enforcement	
2. Financial Management Reporting	3
<u>Income/ revenue</u>	
• Traffic fines income	
• Motor Vehicle Registration	
• Driver's license Section	
• Parking (Municipal Project)	
• Bloemhof Parking Income	
• Stelcor Parking Income	
• General Income	
<u>Payments / Expenditures</u>	
3. Total Jobs Created	4
4. Natis Blocks – Warrants	4

1. ACTIVITIES REPORTING

WCO24 ACCIDENTS RECORDED	TRAFFIC	SAPD
	TOTALS	TOTALS
ACCIDENTS	38	84
Fatal Injuries	0	0
Serious injuries	0	0
Slight injuries	4	2
No injuries	0	0
PEDESTRIANS	TRAFFIC	SAPD
Pedestrians Fatal	0	0
Pedestrians Serious injuries	0	2
Pedestrians Slight injuries	9	3
No injuries	0	0
VEHICLE IMPOUNDS		
Vehicle impounded released		7
Vehicle impounded		0
TOTAL		7
LICENSE SECTION		
Stellenbosch DLTC		
Application for Learner's Licence		361
Application for PrDP		200
Application for light motor-vehicle driving licence		256
Application for motor-cycle driving licence		8
Learners Applicants absent		44
Duplicate learner's licence		9
Issued Drivers Licence (Pass)		119
Issued Learners Licence (Pass)		196
Drivers Licence Test conducted Fail		102
Learner's licence Test conducted Fail		110
Drivers Licence Test conducted (Pass & Fail)		340
Learner's licence Test conducted (Pass & Fail)		306
Drivers Licence Applicants absent		39
Renewal of Drivers licence (Conversion)		1038
Franschhoek DLTC		
Application for learner's licence		61
Applicants absent		7
Learner's licence Test conducted Fail		22
Issued Learners Licence (Pass)		16
Learner's licence Test conducted (Pass & Fail)		41

VEHICLE TESTING CENTRE	
Roadworthy certificates :-	
Motor vehicles	20
Light delivery vehicles	2
Heavy delivery vehicles (trucks)	0
Trailers	5
Taxi's	1
Busses	0
Motor bikes	4
TOTAL TRANSACTIONS	32
MOTOR VEHICLE REGISTRATION	
Duplicate registrations certificate	117
Registration only	1 166
Licensing and renewals	4 510
Temporary permits	13
Special permits	10
Allocation of registration numbers	69
RTMC	2 670
TOTAL TRANSACTIONS	8 555
SPECIAL OPERATIONS AND TRAFFIC LAW ENFORCEMENT	
Section 56 Fines Issued	4 103
Section 341 Fines Issued	3 625
Traffic Safety Awareness Session conducted	4
Speed Camera Cases(mobile, radar,digicam, robot, etc)	35 332
ANPR Interventions conducted	6
Public Transport Operations conducted	24
Drunken Driving Operations conducted	16
Traffic Law Enforcement VCPs	63
Drag Racing Operations	10
Warrants Operations	5
Warrants Executed	100
DUI Arrests	4
False documents	0
Other arrests	0
Fatal, Reckless and Negligent Driving Arrests	0
Driver Competency Test conducted – Council Vehicles	11

2. FINANCIAL MANAGEMENT REPORTING

INCOME / REVENUE	
TRAFFIC FINES INCOME	
Fines Income & Speed camera digital, Fixed camera and RLV	R 2 016 300.00
TOTAL	R 2 016 300.00
MOTOR VEHICLE REGISTRATION	
Registration fees	288 933.00
Licensing's and renewals	2 147 245.05
Duplicate Registrations	16 386.00
Temporary permits	11 700.00
Special permits	650.00
Roadworthy Application & certificate	6 605.00
RTMC	192 168.00
ALLOCATION FEES	3 400.00
TOTAL	R 2 667 087.05
DRIVERS LICENCE SECTION	
L/Licence (app. & iss.)	32 204.00
D/Licence (App & iss)	180 960.00
Professional Drivers Permit	16 000.00
Temporary Driving Licence	23 715.00
Duplicate Certificates	297.00
Renewal of card licences	145 320.00
TOTAL	R 398 496.00
PARKING (MUNICIPAL OWN PROJECT)	R 418 822.88
BLOEMHOF PARKING INCOME	R 0
STELKOR PARKING INCOME	R 400.00
TOTAL	R 419 222.88
GENERAL INCOME	
Hiring of parking bays	R 3 776.00
Impoundment fees	R 17 919.50
Info – Accident Bureau	R 3 465.00
Disabled Parking Discs	R 170.00
Escort Fees	R 3 296.00
Taxi Permits	R 4 400.00
TOTAL	R 33 026.50

PAYMENTS / EXPENDITURES		
Sheriff Account	R	1 384.03
Driving Licence Card Account Cost	R	82 002.00
WCP Government	R	1 889 575.64
RTMC	R	192 168.00
TMT Services & Supplies	R	881 920.68
TOTAL	R	3 047 050.35

3. TOTAL JOBS CREATED

EPWP POSITIONS		
Temporary Pointsmen		8
Gardener		2
Assistants		8
Traffic Clerks – Parking Marshals		1
Parking Marshals		101
Supervisors – Parking Marshals		2
EPWP Temporarily Staff		122

4. NATIS BLOCK- WARRANTS

Admin Marks Loaded		1 218.00
Paid	R	158 950.00
Total Withdrawn		49

5.2.4	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR APRIL 2023
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Collaborator No: 751115

IDP KPA Ref No: Safest Valley

Meeting Date: 2 August 2023

1. SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR APRIL 2023

2. PURPOSE

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of April 2023, as per **ANNEXURE A**.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly report of Law Enforcement and Events Management on activities for the month of April 2023.

5. RECOMMENDATION

that the monthly report on By-Law Enforcement and Events Management for April 2023, be noted.

6. DISCUSSION / CONTENTS

6.1 Background

Law Enforcement duties and Events Management functions are performed in line with the applicable legislations and municipal by laws, regulations and policies.

6.2 Discussion

The Law Enforcement Services and Events Management reports to the Director Community and Protection Services. The Department strives to keep the Directorate as well as the Portfolio Committee informed of all enforcement activities and incidents occurred through the monthly reporting.

6.3 Financial Implications

As per the approved budget

6.4 Legal Implications

All actions and functions performed in line with applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the contents of the report.

6.8 Comments from Senior Management

No comment requested.

6.8.1 Director: Community and Protection Services

No comment requested.

6.8.2 Municipal Manager

Contents noted.

ANNEXURES

Annexure A: Law Enforcement and Events Management Monthly Report for the Month of April 2023

FOR FURTHER DETAILS CONTACT:

<i>NAME</i>	Joan Felix
<i>POSITION</i>	<i>Manager: Traffic and Law Enforcement Services</i>
<i>DIRECTORATE</i>	<i>Community and Protection Services</i>
<i>CONTACT NUMBERS</i>	<i>Ext 8441</i>
<i>E-MAIL ADDRESS</i>	<i>joan.felix@Stellenbosch.gov.za</i>
<i>REPORT DATE</i>	

ANNEXURE A



**MONTHLY
REPORT:**

April

2023

Law Enforcement &
Events Management:

Community And
Protection Services

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3. Awareness Sessions	5
4. Events Managements	7



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STELLENBOSCH LAW ENFORCEMENT - MONTH STATISTICS OVERVIEW

MONTH:

April 2023

DUTIES/OFFENCES	WEEK 13	WEEK 14	WEEK 15	WEEK 16	WEEK 17	MONTH TOTAL
BY-LAWS AND OPERATIONAL FOCUSES						CATEGORY TOTAL: 1253
FINES ISSUED - 56	18	22	16	4	8	68
FINES ISSUED - 341	45	44	193	69	91	442
WARRANTS COLLECTED				10		10
WARRANTS EXECUTED				10		10
COURT NOTICES SERVED		3				3
OPERATIONS EXECUTED				1		1
ARREST / WARRANTS OF ARREST		1				1
LIQUOR COMPLIANCE					6	6
DRINKING IN PUBLIC			1		4	5
PEOPLE FRISKED	7	37	38	47	14	143
VAGRANTS REMOVED	37	54	97	74	89	351
ILLEGAL CAR GUARDS		16	15	13		44
STRUCTURES DEMOLISHED	1	2	2		1	6
NOISE COMPLAINT	21	9	17	4	24	75
DOG COMPLAINTS	2	10	3	5	2	22
AWARENESS ACTIVITY		3	1	2		6
ENCROACHMENT COMPLIANCE		4	4	6	2	16
ILLEGAL SIGN BOARDS	2	17	2	1		22
ESCORTS OFFICIALS		1	13	6	2	22
CONTROL ROOM WHATSAPP COMPLAINTS						CATEGORY TOTAL: 1038
RECEIVED	41	94	102	146	136	519
RESPONDED	41	94	102	146	136	519
CCTV CAMERAS - ONLINE\OFFLINE						
CAMERAS ONLINE	318	298	299	298	298	
CAMERAS OFFLINE	7	27	26	27	27	



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COMMUNITY PROTECTION SERVICES



STELLENBOSCH LAW ENFORCEMENT DEPARTMENT

LIQUOR ENFORCEMENT MONTHLY REPORT

01 UNTIL 30 APRIL 2023

LIQUOR COMPLIANCE INSPECTIONS

INSPECTIONS CONDUCTED	FINES ISSUED	FOUND COMPLIANT?		JOINT OPERATIONS CONDUCTED
		YES	NO	
6	NIL	3	3	1

JOINT OPERATIONS INSPECTIONS

INSPECTIONS CONDUCTED	FINES ISSUED	SHEBEN INSPECTIONS	LICENSED VENUES INSPECTIONS	NON - COMPLIANCES
2	NIL	2	4	3

LIQUOR COMPLIANCE MONTHLY REGISTER

Date	Time	Business name	Management	Full names	Compliance	Officer name	Comments
28/04/2023	19h10	Eisenburg 66	N/A	N/A	No	L/E S van Zyl	Negative
	19h30	Krommeree 17A	N/A	N/A	No	L/E S van Zyl	Negative
	20h21	De Lapa	Owner	Ailee Frost	Yes	L/E O Jumat	Compliant
	20h44	Simply Greek	Manager	Matthew Allwood	No	L/E O Jumat	Waiting on owner to provide documents. New application submitted
	21h35	Penthouse	Manager	N/A	Yes	L/E O Jumat	Compliant
	21h55	Nu Bar	Manager	N/A	Yes	L/E O Jumat	Compliant

EXECUTION

Liquor compliance inspections were conducted by L/E officers S van Zyl and O Jumat. L/E officers joined with Stellenbosch SAPS where illegal shebeens were inspected and well as other licensed liquor premises. During the compliance inspections, officers will check for compliance with the Stellenbosch Municipal Liquor by-law as well as the Western Cape Liquor Act.

CHALLENGES

None so far.

INSPECTIONS CONDUCTED

FRIDAY, 28 APRIL 2023

JOINT OPERATION

First inspection conducted was at a house situated in Eisenburg that is known for illegally selling liquor without a valid liquor license. On arrival, the inspection is negative.

Second inspection conducted was at Krommeree farm which is also known for illegally selling of liquor without a valid liquor license. On arrival, the residents hindered officers from entering the premises. After access was gained, the inspection is negative.

L/E officers joined with Warrant Officer Smit of Stellenbosch DPO to conduct license premises inspections in the Stellenbosch CBD area.

DE LAPA

An inspection was done at 20h21. The business is compliant.

SIMPLY GREEK

An inspection was done at 20h44. Waiting on the owner to receive his required documentation as a new application was submitted to the Municipality.

PENTHOUSE

An inspection was done at 21h35. Business is compliant.

NU'BAR

An inspection was done at 21h55. Business is compliant.

*** End of Report ***



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COMMUNITY PROTECTION SERVICES



STELLENBOSCH LAW ENFORCEMENT DEPARTMENT

AWARENESS REPORT

01 April 2023 until 31 April 2023

BACKGROUND

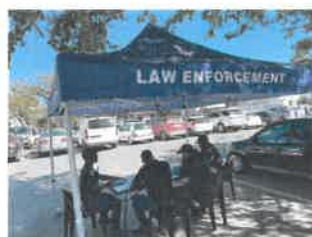
Law Enforcement is required to host monthly awareness sessions in the different communities, schools, and other educational institutions. These awareness sessions are to inform and educate the communities of Stellenbosch Municipality's By-Laws and Regulations, and the role that Law Enforcement plays in the safety of the communities.

The aim is to help gain the co-operation of the community to assist Law Enforcement on the prevention of crime, do reduce violence in the communities and to be law abiding citizens.

THURSDAY 16 APRIL 2023

DATE OF SESSION:	05	04	2023	TIME FRAME:	11H00	TO	13H00
PLACE:	STELLENBOSCH CBD						
	Toll parking						
GROUP:	Members of the Public						
Law Enforcement Officer Present:	Senior Inspector: Mkhululi Mqikela Learner Law Enforcement Officers						

On Wednesday 5 April 2023, Law Enforcement hosted an awareness in the Toll parking area. Law Enforcement Officers informed members of the public what role they play in reporting any transgressions. Members of the public was also informed how to prevent auto theft and to vigilant when being in parking areas and when making use of ATM's. Law Enforcement officers alert the members of the public not to give money to any displaced people and children begging in the parking area.



Learner officers busy with awareness in Toll parking

SUMMARY:

For the April 2023, Law Enforcement hosted one (1) awareness session.

*** End of Report ***



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STELLENBOSCH LAW ENFORCEMENT DEPARTMENT

EVENTS MANAGEMENT MONTHLY REPORT

01 UNTIL 30 APRIL 2023

EVENTS MANAGEMENT-RELATED ACTIVITIES

The following special events were held during the month of April 2023:

NO	EVENT	DATE	APPROVED / DECLINED
01	Western Province Biathlon Champs	01 April 2023	Approved
02	PSL Diski League	1, 8, 23, and 30 April 2023	Approved
03	PRG Rugby Festival	1 and 3 April	Approved
04	Varsity Cup	03, 10, 17, and 24 April 2023	Approved
05	Klapmuts Sport for peace 5km Run/Walk	05 April 2023	Approved
06	Willie Le Roux Rugby Festival	5, 6, and 8 April 2023	Approved
07	The Galileo Open-Air Cinema	08 April 2023	Approved
08	Horse Riding Show	11 and 12 April 2023	Approved
09	PRG vs Grey High Hockey Day	14 April 2023	Approved
10	PRG vs Grey PE Rugby Day	14 April 2023	Approved
11	Newcomers and Tens Rugby Tournament	14 April 2023	Approved
12	PRG vs Grey PE Rugby Day	15 April 2023	Approved
13	Stellenbosch Iftaar 2023	15 April 2023	Approved
14	Darkfest	17 – 22 April 2023 c	Approved
15	World Rugby Sevens	20, 21, 22, 28, 29, and 30 April 2023	Approved
16	You can Beat ZAK? New Balance	20 April 2023	Approved
17	DHL Stormers vs Benetton URC Match	21 April 2023	Approved
18	Family Fun Day 3 Car Show	22 April 2023	Approved
19	Primier Soccer League Matches Stellenbosch FC	22 and 29 April 2023	Approved
20	Enduro Western Cape	23 April 2023	Approved
21	Horse Riding Show	25 and 26 April 2023	Approved
22	WC DH # 3& Nat	29 and 30 April 2023	Approved
23	Muddy Princess	29 April 2023	Approved

The following Noise Exemptions were granted/declined during the month of April 2023:

01	Varsity Cup	03, 10, 17, and 24 April 2023	Approved
02	Stellenbosch Iftaar 2023	15 April 2023	Approved
03	World Rugby Sevens	20, 21, 22, 28, 29, and 30 April 2023	Approved
04	DHL Stomers vs Benetton URC Match	21 April 2023	Approved
05	Family Fun Day 3 Car Show	22 April 2023	Approved
06	Muddy Princess	29 April 2023	Approved

The following applications in terms of the Gatherings Act were approved / not approved during the month of April 2023

	There were no Gatherings applications in during the month of April 2023		
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The following Film Shoots were granted/declined during the month of April 2023

01	Juice Films	18 April 2023	Approved
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Compiled by:

Ms. Y Mndabani
Events Management

6.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

7.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

8.	URGENT MATTERS
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9.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE