



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2023-03-06

**NOTICE OF A
PARKS, OPEN SPACES AND ENVIRONMENT
COMMITTEE MEETING
MONDAY: 2023-03-06**

TO Cllr J Joon [Chairperson]

COUNCILLORS A Hanekom
M Nkopane (Ms)
E Vermeulen (Ms)

Ex officio Executive Mayor, Ald G Van Deventer (Ms)

Notice is hereby given that a Parks, Open Spaces and Environment Committee meeting will be held via MS Teams on **Monday, 2023-03-06 at 10:00** to consider the attached Agenda.

**CLLR J JOON
CHAIRPERSON**

A G E N D A
PARKS, OPEN SPACES AND ENVIRONMENT
COMMITTEE MEETING
2023-03-06

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	NONE	
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	NONE	
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	NONE	
9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER	
	NONE	
10.	CONSIDERATION OF URGENT MATTERS	
11.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

AGENDA

**PARKS, OPEN SPACES AND ENVIRONMENT
COMMUNITY SERVICES COMMITTEE MEETING**

2023-03-06

1.	OPENING AND WELCOME
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2	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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3	DISCLOSURE OF INTERESTS	(3/6/2/2)
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4	APPLICATION FOR LEAVE OF ABSENCE
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5	CONFIRMATION OF THE MINUTES	(3/4/3/5/2/4)
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The minutes of the Parks, Open Spaces and Environment Committee Meeting held on 2023-02-06.

FOR CONFIRMATION

APPENDIX 1



STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2023-02-06

MINUTES

PARKS, OPEN SPACES AND ENVIRONMENT COMMITTEE MEETING

2023-02-06 AT 10:00

MINUTES
PARKS, OPEN SPACES AND ENVIRONMENT
COMMITTEE MEETING
2023-02-06

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5.1	The minutes of the Parks, Open Spaces and Environment Committee Meeting held on 2022-11-07 FOR CONFIRMATION	1
6.	REPORT/S BY THE DIRECTOR: COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS	
	NONE	
7.	REPORTS FROM PARKS, OPEN SPACES AND ENVIRONMENT: (PC: J JOON))	
7.1	NON-DELEGATED MATTERS	
	NONE	
7.2	DELEGATED MATTERS	
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	NONE	
9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER	
	NONE	
10.	CONSIDERATION OF URGENT MATTERS	
	NONE	
11.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

MINUTES

**PARKS, OPEN SPACES AND ENVIRONMENT
COMMUNITY SERVICES COMMITTEE MEETING**

2023-02-06

PRESENT Cllr J Joon [Chairperson]

COUNCILLORS Cllr A Hanekom
Cllr M Nkopane
Cllr E Vermeulen

ALSO PRESENT Cllr R Adams
Cllr P Crawley
Cllr P Johnson
Ald J Serdyn
Cllr J Williams

OFFICIALS: Director: Community and Protection Services (G Boshoff)
Senior Manager: Community Services (A van der Merwe)
Manager: Parks and Cemeteries (N Mohamed (Ms))
Senior Admin Officer (T Samuels (Ms))

1.	OPENING AND WELCOME	
	The Chairperson, Cllr J Joon welcomed all present at the 1 st Parks, Open Spaces and Environment Committee meeting for 2023.	
2	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
	NONE	
3	DISCLOSURE OF INTERESTS	(3/6/2/2)
	NONE	
4	APPLICATION FOR LEAVE OF ABSENCE	
	NONE	
5	CONFIRMATION OF THE MINUTES	(3/4/3/5/2/4)

The minutes of the Parks, Open Spaces and Environment Committee Meeting held on 2022-11-07 **was confirmed as correct without any changes.**

6.	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS (3/4/3/5/2/2)
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NONE

7.	PARKS, OPEN SPACES & ENVIRONMENT: [PC: CLLR J JOON]
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7.1	NON-DELEGATED MATTERS
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NONE

7.2	DELEGATED MATTERS
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7.2.1	SEPTEMBER 2022 MONTHLY REPORT: ENVIRONMENTAL MANAGEMENT, PARKS AND CEMETERIES
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Collaborator No: 739411
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 6 February 2023

1. **SUBJECT: SEPTEMBER 2022 MONTHLY REPORT: ENVIRONMENTAL MANAGEMENT, PARKS AND CEMETERIES**

2. **PURPOSE**

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Sections: Environmental Management, Parks and Cemeteries for September 2022.

3. **DELEGATED AUTHORITY**

For notification by the Portfolio Committee.

4. **EXECUTIVE SUMMARY**

To present the monthly activity report of the Sections Environmental Management, Parks and Cemeteries for the month of September 2022 to the Committee for notification.

MINUTES

**PARKS, OPEN SPACES AND ENVIRONMENT
COMMUNITY SERVICES COMMITTEE MEETING**

2023-02-06

**PARKS, OPEN SPACES AND ENVIRONMENT COMMITTEE MEETING: 2023-02-06:
ITEM 7.2.1**

NOTED

the monthly reports of the Sections Environmental Management, Parks and Cemeteries for the month of September 2022, be noted.

FOR FURTHER DETAILS CONTACT:

<i>NAME</i>	<i>Albert van der Merwe</i>
<i>POSITION</i>	<i>Senior Manager: Community Services</i>
<i>DIRECTORATE</i>	<i>Community and Protection Services</i>
<i>CONTACT NUMBERS</i>	<i>Ext 8165</i>
<i>E-MAIL ADDRESS</i>	<i>albert.vandermerwe@stellenbosch.gov.za</i>
<i>REPORT DATE</i>	

7.2.2	OCTOBER 2022 MONTHLY REPORT: ENVIRONMENTAL MANAGEMENT, PARKS AND CEMETERIES
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Collaborator No: 743244
 IDP KPA Ref No: Good Governance and Compliance
 Meeting Date: 6 February 2023

1. SUBJECT: OCTOBER 2022 MONTHLY REPORT: ENVIRONMENTAL MANAGEMENT, PARKS AND CEMETERIES

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Sections: Environmental Management, Parks and Cemeteries for October 2022.

3. DELEGATED AUTHORITY

For notification by the Portfolio Committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Sections Environmental Management, Parks and Cemeteries for the month of October 2022 to the Committee for notification.

**PARKS, OPEN SPACES AND ENVIRONMENT COMMITTEE MEETING: 2023-02-06:
ITEM 7.2.2**

NOTED

the monthly reports of the Sections Environmental Management, Parks and Cemeteries for the month of October 2022.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Albert van der Merwe</i>
POSITION	<i>Senior Manager: Community Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8165</i>
E-MAIL ADDRESS	<i>albert.vandermerwe@stellenbosch.gov.za</i>
REPORT DATE	

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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NONE

11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 10:25.

CHAIRPERSON:

DATE:

Confirmed on: **with / without amendments**

AGENDA

**PARKS, OPEN SPACES AND ENVIRONMENT
COMMUNITY SERVICES COMMITTEE MEETING**

2023-03-06

6.	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS <i>(3/4/3/5/2/2)</i>
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

- 1. SUBJECT: REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTION SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS COUNCIL MEETINGS**

The report by the Director: Community and Protection Services re outstanding resolutions taken at previous meetings of Council is attached as **APPENDIX 1**.

FOR INFORMATION

FOR FURTHER DETAILS CONTACT:

NAME	Gary Boshoff
POSITION	<i>Director</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>021 808 8410</i>
E-MAIL ADDRESS	<u><i>Gary.Boshoff@stellenbosch.gov.za</i></u>
REPORT DATE	<i>27 January 2023</i>

APPENDIX 1

**OUTSTANDING RESOLUTIONS – COMMUNITY AND PROTECTION SERVICES
PARKS, OPEN SPACES AND ENVIRONMENT**

Council Meeting		Resolution	Resolution Date	Allocated To	% Feedback	Feedback Comment
	DRAFT IDAS VALLEY / BOTMASKOP NATURE AREA ENVIRONMENTAL MANAGEMENT PLAN (DRAFT MAY 2022)	<p>13.1 DRAFT IDAS VALLEY / BOTMASKOP NATURE AREA ENVIRONMENTAL MANAGEMENT PLAN (DRAFT MAY 2022)</p> <p>7TH COUNCIL MEETING: 2022-08-24: ITEM 13.1</p> <p>RESOLVED (nem con)</p> <p>(a) that Council approves the advertisement of the draft Idas Valley / Botmaskop Nature Area Environmental Management Plan (May 2022) for a period of 21 days for public input; and</p> <p>(b) that the inputs received during the above public participation process be worked into a final Idas Valley / Botmaskop Nature Area Environmental Management Plan to be presented to Council for approval.</p>	2022-08-24	SCHALKVDM	50%	The Draft Idas Valley / Botmaskop Nature Area Environmental Management Plan (May 2022) was advertised in the Eikestad News during October 2022. Comments received are being processed before a final document is presented to Council for approval.
	STELLENBOSCH MUNICIPALITY INVASIVE ALIEN PLANT MANAGEMENT PLAN (5-YEAR REVIEW)	<p>11.7.1 STELLENBOSCH MUNICIPALITY INVASIVE ALIEN PLANT MANAGEMENT PLAN (5-YEAR REVIEW)</p> <p>9TH COUNCIL MEETING: 2022-11-23: ITEM 11.7.1</p> <p>RESOLVED (nem con)</p> <p>that Council approves and adopts the Stellenbosch Municipality Invasive Alien Plant Management Plan (September 2022) as its 2nd Generation invasive alien monitoring, -control and -eradication plan prepared in terms of NEMBA.</p>	2022-11-23	SCHALKVDM	100%	The Stellenbosch Municipality Invasive Alien Plant Management Plan has been reviewed, adopted by Council and approved by the Department of Forestry, Fisheries and Environment. This plan will be implemented by the Section: Environmental Management and again be reviewed in 2027.

**OUTSTANDING RESOLUTIONS – COMMUNITY AND PROTECTION SERVICES
PARKS, OPEN SPACES AND ENVIRONMENT**

	<p>STELLENBOSCH MUNICIPALITY: AIR QUALITY MANAGEMENT PLAN (5-YEAR REVIEW)</p>	<p>11.7.2 STELLENBOSCH MUNICIPALITY: AIR QUALITY MANAGEMENT PLAN (5-YEAR REVIEW) 9TH COUNCIL MEETING: 2022-11-23: ITEM 11.7.2 RESOLVED (nem con) that Council approves and adopts the Stellenbosch Municipality: Air Quality Management Plan (September 2022) as its 3rd Generation Air Quality Management Plan.</p>	<p>2022-11-23</p>	<p>SCHALKVD M</p>	<p>100%</p>	<p>The Stellenbosch Municipality: Air Quality Management Plan has been reviewed and adopted by Council. This plan will be implemented by the appointed Air Quality Officer and again be reviewed in 2027.</p>
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AGENDA

**PARKS, OPEN SPACES AND ENVIRONMENT
COMMUNITY SERVICES COMMITTEE MEETING**

2023-03-06

7.	PARKS, OPEN SPACES & ENVIRONMENT: [PC: CLLR J JOON]
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7.1	NON-DELEGATED MATTERS
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NONE

7.2	DELEGATED MATTERS
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NONE

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE