



STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2022-06-13

**NOTICE OF A
LOCAL ECONOMIC DEVELOPMENT & TOURISM
COMMITTEE MEETING
MONDAY: 2022-06-13 AT 10:00**

TO R Du Toit (Ms) [Chairperson]
COUNCILLORS I De Taillerfer (Ms)
N Mcombring (Ms)
R Pheiffer

Ex officio Executive Mayor, Ald G Van Deventer (Ms)

Notice is hereby given that a Local Economic Development & Tourism Committee meeting will be held via MS Teams on **Monday, 2022-06-13 at 10:00** to consider the attached Agenda.

CLLR R DU TOIT (MS)
CHAIRPERSON

A G E N D A
LOCAL ECONOMIC DEVELOPMENT & TOURISM COMMITTEE MEETING
 2022-06-13

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AGENDA

LOCAL ECONOMIC DEVELOPMENT & TOURISM
COMMITTEE MEETING

2022-06-13

1.	OPENING AND WELCOME	(3/4/3/3)
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2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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3.	DISCLOSURE OF INTEREST	(3/6/2/2)
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4.	APPLICATION FOR LEAVE OF ABSENCE	(3/4/3/3)
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5.	CONFIRMATION OF MINUTES	
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NONE

AGENDA LOCAL ECONOMIC DEVELOPMENT & TOURISM 2022-06-13
COMMITTEE MEETING

6.	REPORT/S BY THE DIRECTOR: ECONOMIC DEVELOPMENT AND PLANNING SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS
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6.1	REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS AS AT APRIL 2022 – ECONOMIC DEVELOPMENT & TOURISM COMMITTEE (3/4/3/5/2/2)
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Collaborator No: 731125
IDP KPA Ref No: Valley of Opportunity
Meeting Date: 13 June 2022

1. SUBJECT: REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS AS AT APRIL 2022 – ECONOMIC DEVELOPMENT & TOURISM COMMITTEE

2. PURPOSE

To submit the Outstanding Council Resolutions for April 2022 to the Economic Development & Tourism Committee, in order for the said Committee to establish progress of such resolution in respect of its oversight responsibility.

3. DELEGATED AUTHORITY

Section 80 Committee: Economic Development & Tourism Portfolio Committee

4. EXECUTIVE SUMMARY

The outstanding Council resolutions, that specifically is applicable to the Department: Development Planning, that is within the Directorate: Planning & Economic Development have been updated and duly submitted to the Office of the Municipal Manager. The latest updated version is submitted to the Portfolio Committee for noting and oversight purposes.

5. RECOMMENDATION

that the Economic Development & Tourism Committee take note of the latest updated Outstanding Council Resolutions as at April 2022 that is applicable to the Committee. The outstanding Resolutions is attached as **APPENDIX 1** of this report.

6. DISCUSSION / CONTENTS

6.1. Background

The Executive Mayor instructed the Mayoral Committee Members of Stellenbosch Municipality to perform an oversight role to ensure that the outstanding Council Resolutions are being finalised by the administration and to monitor progress. Therefore, this will become a standard item on the agenda of the Section 80 Portfolio Committee Meetings.

6.3 Financial Implications

There are no financial applications that relate to the operations of the pilot mobile trading or the continued issuing of temporary informal trading.

6.4 Legal Implications

There are no legal implications.

6.5 Previous / Relevant Council Resolutions

Not applicable

6.6 Risk Implications

There are no risk implications in respect of this report.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Craig Alexander Pr Pln</i>
POSITION	<i>Senior Manager: Development Planning</i>
DIRECTORATE	<i>Planning and Economic Development</i>
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E-MAIL ADDRESS	<i>Craig.alexander@ Stellenbosch.gov.za</i>
REPORT DATE	<i>01 June 2022</i>

APPENDIX 1

OUTSTANDING RESOLUTIONS – ECONOMIC DEVELOPMENT & TOURISM

Council Meeting	Resolution	Resolution Date	Allocated To	% Feedback	Feedback Comment
639570	<p>TO AUTHORISE THE MUNICIPAL MANAGER TO START THE PRESCRIBED PUBLIC PARTICIPATION PROCESS AS PER CHAPTER 4 OF THE MUNICIPAL ASSET TRANSFER REGULATIONS, WITH THE VIEW OF FOLLOWING A TENDER/CALL FOR PROPOSAL PROCESS FOR OUTSOURCING THE MANAGEMENT/USE OF THE KAYAMANDI ECONOMIC AND TOURISM CORRIDOR (KETC)</p> <p>25TH COUNCIL MEETING: 2019-03-27: ITEM 7.7.2</p> <p>RESOLVED (majority vote)</p> <p>a) that Council authorises the Municipal Manager to start the Public Participation Process (60 days) as per Chapter 4 of the Asset Transfer Regulations with the intention of following an appropriate process for the outsourcing and management of the Kayamandi Economic and Tourism Corridor;</p> <p>(b) that Council gives reasonable consideration to all regulations and processes required by the Municipal Policy on the Management of Immovable Property, the Asset Transfer Regulations and prescriptions of the MFMA, and then to follow the process that best ensures the correct operational outcome for the Kayamandi Economic and Tourism Corridor;</p> <p>(c) that the local community be invited to submit representations; and</p> <p>(d) that the Municipal Manager be authorized to conclude the contract or agreement after (c) above is finalized in terms of the applicable Act/Regulation.</p> <p>The following Councillors requested that their votes of dissent be minuted: Cllrs RS Nalumango (Ms); N Sinkinya (Ms); P Sitshoti (Ms) and LL Stander.</p>	2019-03-27	CRAIGA	90.00	<p>Currently, the Kayamandi Corridor is undergoing maintenance work and the facility is not operational during this work.</p> <p>The Department is proposing to undertake a feasibility study in respect of the current and potential use of the Kayamandi Corridor for social development related activities that will be completed during the 2022 / 2023 financial year. This feasibility study may therefore have an impact on the proposed intention for outsourcing the management, and the Department will advise Council accordingly.</p>
	<p>FEEDBACK AND WAY FORWARD IN RESPECT OF THE BUSINESS WEBINAR STELLENBOSCH WC024 & COVID-19: REALITIES, REMEDIES, ROAD AHEAD, HELD ON 23 JULY 2020</p> <p>38TH COUNCIL MEETING: 2020-10-28: ITEM 11.7.2</p> <p>RESOLVED (majority vote)</p> <p>(a) that Council takes note of the comments and / or inputs submitted during the webinar and the written submissions;</p> <p>(b) that the Department: Development Planning be authorised to, through the Office of the Municipal Manager, allocate point person(s)</p>	2020-10-28	CRAIGA	100.00	<p>This matter has been resolved and therefore this item may be removed from the outstanding resolutions.</p> <p>The Department will propose a new platform for discussing the COVID-19 related impact on Economic Sectors.</p>

OUTSTANDING RESOLUTIONS – ECONOMIC DEVELOPMENT & TOURISM

		<p>from each Directorate to investigate the submissions and compile an Action Plan, which must be submitted to the next Council Meeting;</p> <p>(c) that, as part of point (b), an engagement be held with the following sectors, through virtual meetings, and if required, in person engagements, on the following preliminary dates, as per schedule attached as APPENDIX 3:</p> <ul style="list-style-type: none"> • Tourism (Wine Industry, Events & Filming) – 04 September 2020 • Manufacturing – 08 September 2020 • Construction & Finance – 15 September 2020 • Agriculture – 09 September 2020 • Informal Sector – 10 September 2020 • Education – 18 September 2020 <p>(d) that the Department: Development Planning compiles a detailed proposed Action Plan, to be included in the Stellenbosch Municipality Economic Recovery Plan, which must be completed before end February 2021, and which must be submitted to Council for consideration by November 2021, taking into account the financial, operational and risk implications; and</p> <p>© that, in the event 'quick' wins or responses are identified, that such initiatives be brought to Council at the next Council Meeting and be documented as part of the proposed Action Plan, and where such interventions are delegated to the Municipal Manager, that such interventions be implemented, and Council be notified accordingly.</p> <p><i>Cllrs FT Bangani-Menziwe (Ms); DA Hendrickse; LK Horsband (Ms); C Moses (Ms); RS Nalumango; N Sinkinya (Ms) and LL Stander.</i></p>				
691675	INVESTIGATION OF THE RHENISH COMPLEX FOR ECONOMIC DEVELOPMENT OPPORTUNITIES	<p>11.7.3 INVESTIGATION OF THE RHENISH COMPLEX FOR ECONOMIC DEVELOPMENT OPPORTUNITIES</p> <p>38TH COUNCIL MEETING: 2020-10-28: ITEM 11.7.3</p> <p>RESOLVED (majority vote)</p> <p>(a) that Council takes note of the numerous studies and planning over the years that were done on the Rhenish Complex without any noticeable implementation of the approved recommendations;</p> <p>(b) that Council approves the request of the Directorate: Planning & Economic Development to investigate the development of all municipal owned landholdings within the demarcated areas as depicted within the boundaries of Dorp-, Herte-, Alexander-, Market-, Bird- and Mill Street</p>	2020-10-28	BERNABEDLB	75.00	Final Draft Proposal has been compiled and workshopped. The matter regarding the land claim is being research by the Department.

OUTSTANDING RESOLUTIONS – ECONOMIC DEVELOPMENT & TOURISM

		<p>for potential economic opportunities to kick start the development of the entire Rhenish Complex;</p> <p>(c) that the investigation into the development of the Council owned landholdings considers the context of the surrounding spaces in the town centre; and</p> <p>(d) that such an investigation be done within three months after which a report with a request for the advertisement of the proposals be tabled to Council to enable the phased implementation of such proposals.</p> <p><i>Cllrs FT Bangani-Menziwe (Ms); DA Hendrickse; LK Horsband (Ms); C Moses (Ms); RS Nalumango; N Sinkinya (Ms) and LL Stander.</i></p>				
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NB: RESPONSES OBTAINED FROM RELEVANT DEPARTMENTS

AGENDA LOCAL ECONOMIC DEVELOPMENT & TOURISM 2022-06-13
COMMITTEE MEETING

7.	REPORTS FROM OFFICIALS: LOCAL ECONOMIC DEVELOPMENT
7.1	NON-DELEGATED MATTERS
7.1.1	APPROVAL OF THE TERMS OF REFERENCE FOR THE LOCAL ECONOMIC DEVELOPMENT AND TOURISM SECTION 80 COMMITTEE

Collaborator No: 731121
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 13 June 2022

1. SUBJECT: APPROVAL OF THE TERMS OF REFERENCE FOR THE LOCAL ECONOMIC DEVELOPMENT AND TOURISM SECTION 80 COMMITTEE

2. PURPOSE

For Council to approve the draft Terms of Reference for the Local Economic Development and Tourism Section 80 Committee in terms of the Municipal Structures Act No 117 of 1998.

3. DELEGATED AUTHORITY

Council establishes the committees and appoints the members, whilst the Executive Mayor appoints the Chairpersons. The Section 80 committees has no decision making authority and make recommendations to the Executive Mayor on items that advices-was required by the Executive Mayor.

4. EXECUTIVE SUMMARY

The Local Economic Development and Tourism Committee must assist the Executive Mayor in accordance with the directions of the Executive Mayor and in line with the provisions as indicated in Section 80.

The members are appointed by Council in accordance with the principle of representation amongst the number of members allocated to each committee.

The Terms of reference for the Local Economic Development and Tourism Section 80 Committee is attached as **ANNEXURE 1**.

The following members of the Committee was appointed at the Special Council meeting on 16 February 2022, item 8.11.1 to assist the Executive Mayor in accordance with the directions of the Executive Mayor.

R Du Toit (DA) – Chairperson
N Mcombring (DA)
R Pheiffer (DA)
I De Taillerfer (VF)

5. RECOMMENDATION

that the Committee note and support the Terms of References for the Local Economic Development and Tourism Section 80 Committee attached as **APPENDIX 1**.

6. DISCUSSION / CONTENTS**6.1 Background**

Council approved the establishment of the new Section 80 Committees during the 1st Council Meeting held on 23 November 2021, Item 6.7.

The committee was established to consist of 4 members:

DA – 3
Opposition – 1

The purpose of the Committee is to assist the Executive Mayor in accordance with the directions of the Executive Mayor as indicated in the Section 80 of the Municipal Structures Act No 117.

6.2 Discussion**Composition of Committee**

In terms of Section 160(8) of the Constitution of the Republic of South Africa, members of a municipal Council are entitled to participate in its proceedings and those of its Committees in a manner that, *inter alia*:-

- (a) *allows parties and interests reflected within the Council to be fairly represented; and*
- (b) *is consistent with democracy.*

The Chairpersons of the Section 80 Committees are appointed by the Executive Mayor and makes up the Mayoral Committee.

Financial implications

As per the approved budget.

6.3 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.4 Staff Implications

This report has no additional staff implications to the Municipality.

6.5 Previous / Relevant Council Resolutions**SPECIAL COUNCIL: 2022-02-16: ITEM 8.11.1****RESOLVED (nem con)**

- (a) that it be noted that Council approved the following Section 80 portfolio committees on 23 November 2021:
 - Corporate Services;
 - Planning
 - Financial Services;
 - Human Settlements;
 - Infrastructure Services;
 - Protection Services
 - Local Economic Development and Tourism
 - Rural Management
 - Youth, Sport and Culture
 - Parks, Open Spaces and Environment

(b) that the following members be appointed to the section 80 Committees

Corporate Services, total 4 members:

DA – 3
Opposition – 1

L Nkamisa (DA) - Chairperson
J C Anthony (DA)
J Serdyn (DA)
M Rataza (ANC)

Planning total 5 members:

DA – 3
Opposition – 2

C van Wyk (DA) – Chairperson
A Hanekom (DA)
J C Anthony (DA)
M Danana (ANC)
R Hendrickse (GOOD)

Financial Services, total 5 members:

DA – 3
Opposition – 2

P Johnson (DA) – Chairperson
W Petersen (DA)
E Groenewald (DA)
A Tomose (ANC)
R Hendrickse (GOOD)

Human Settlements, total 5 members:

DA – 3
Opposition – 2

J Fasser (DA) – Deputy Executive Mayor – Chairperson
E Vermeulen (DA)
J Serdyn (DA)
N Ntsunguzi (ANC)
M van Stade (GOOD)

Infrastructure Services, total 5 members:

DA – 3
Opposition – 2

Z Dalling (DA) – Chairperson
R van Rooyen (DA)
N Mcombring (DA)
R Nalumangu (ANC)
Z Ndalasi (EFF)

Protection Services, total 5 members:

DA – 3
Opposition – 2

R Badenhorst (DA) – chairperson
 C Manuel (DA)
 A Hanekom (DA)
 M Nkopane (ANC)
 N Mkhontwana (EFF)

Local Economic Development and Tourism, total 4 members:

DA - 3 members
 Opposition – 1 member

R Du Toit (DA) – Chairperson
 N Mcombring (DA)
 R Pheiffer (DA)
 I De Taillerfer (VF)

Rural Management, total 4 members:

DA - 3
 Opposition - 1

J Williams (DA) – Chairperson
 X Mdemka (DA)
 C Manuel (DA)
 E Masimini (ANC)

Youth, Sport and Culture, total 5 members of which:

DA - 3
 Opposition - 2

R Adams (DA) – Chairperson
 R Pheiffer (DA)
 R van Rooyen (DA)
 C Noble (Good)
 J Andrews (PA)

Parks, Open Spaces and Environment total 4 members –

DA - 3
 Opposition - 1

J Joon (DA) – Chairperson
 E Vermeueln (DA)
 A Hanekom (DA)
 M Nkopane (ANC)

- (c) that it be noted that the Executive Mayor have appointed the chairpersons to the committees on 23 November 2021;
- (d) that the current terms of reference for all Section 80 Committees be adopted; and
- (e) that the various terms of references be referred to the relevant section 80 committees for revision after which said items must be re-submitted to Mayco and subsequent to Council for final adoption.

6.7 Risk Implications

This report has no risk implications for the Municipality.

6.8 Comments from Senior Management**6.8.1 Director: Infrastructure Services**

Not applicable

6.8.2 Director: Planning and Economic Development

Author of report.

6.8.3 Director: Protection and Community Services

Not applicable

6.8.4 Director: Corporate Services

Supports the recommendations

6.8.5 Chief Financial Officer

Not applicable

6.8.6 Municipal Manager**ANNEXURES**

Annexure 1: Terms of Reference for Infrastructure S80 Committee

FOR FURTHER DETAILS CONTACT:

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POSITION	Director
DIRECTORATE	Planning and Economic Development
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REPORT DATE	01 June 2022

APPENDIX 1

TERMS OF REFERENCE SECTION 80 COMMITTEE: LOCAL ECONOMIC DEVELOPMENT

LOCAL ECONOMIC DEVELOPMENT COMMITTEE

The terms of reference and functions of this committee is to advise the Executive Mayor on the formulation and implementation and monitoring of policies when requested to by the Executive Mayor, in the following functional areas:

The Economic Development & Tourism function which includes –

- Business Development (Including Small Medium & Micro Enterprises “SMME” & Tourism
- Expanded Public Works Programme (“EPWP”)
- Informal Economy (Economic Hubs, Informal Trading, Markets, Processing and commenting on Business- & liquor license applications
- Business research & Intelligence
- Events & Filming Promotion and Management
- Municipal Investment- & Tourism Desk

AGENDA

LOCAL ECONOMIC DEVELOPMENT & TOURISM
COMMITTEE MEETING

2022-06-13

7.2	DELEGATED MATTERS
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NONE

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE