



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2021-08-04

**NOTICE OF A
COMMUNITY AND PROTECTION SERVICES
COMMITTEE MEETING
WEDNESDAY: 2021-08-04 AT 14:00**

TO Cllr R Badenhorst [Chairperson]

COUNCILLORS JK Hendriks
C Manuel
N Olayi
P Sitshoti (Ms)
LL Stander

Ex officio Executive Mayor, Ald G Van Deventer (Ms)

Notice is hereby given that a Community and Protection Services Committee meeting will be held via MS Teams on **Wednesday, 2021-08-04 at 14:00** to consider the attached Agenda.

**CLLR R BADENHORST
CHAIRPERSON**

A G E N D A
COMMUNITY AND PROTECTION SERVICES
COMMITTEE MEETING

2021-08-04

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	NONE	

1.	OPENING AND WELCOME	
2.1	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
2.2	DISCLOSURE OF INTERESTS	(3/6/2/2)
3.	APPLICATION FOR LEAVE OF ABSENCE	
4.	CONFIRMATION OF MINUTES	
4.1.1	CONFIRMATION OF THE MINUTES: COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES COMMITTEE MEETING: 2021-06-10	(3/4/3/5/2/4)

The minutes of the Community and Protection Services Committee Meeting held on 2021-06-10 is attached as **APPENDIX 1**.

FOR CONFIRMATION

APPENDIX 1



STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2021-06-10

MINUTES

**COMMUNITY AND PROTECTION SERVICES
COMMITTEE MEETING**

2021-06-10 AT 14:00

MINUTES
COMMUNITY AND PROTECTION SERVICES
COMMITTEE MEETING

2021-06-10

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	NONE	
8.	CONSIDERATION OF URGENT MATTERS	
	NONE	
9.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

MINUTES

**COMMUNITY AND PROTECTION SERVICES
COMMITTEE MEETING**

2021-06-10

PRESENT: Cllr R Badenhorst [Chairperson: Community & Protection Services]

COUNCILLORS: C Davidse
JK Hendricks
C Manuel
P Sitshoti (Ms)
LL Stander

OFFICIALS: Director: Community and Protection Services (G Boshoff)
Senior Administration Officer (T Samuels (Ms))

1.	OPENING AND WELCOME
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The Chairperson, Cllr R Badenhorst welcomed all present at the Community and Protection Services Committee meeting.

2.1	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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The Chairperson reminded the Committee members about the rules that must be followed when applying for leave of absence. He explained these rules to Committee members in a communication he sent via email, and if members are still unclear, they are welcome to engage with him in his office and he will explain it again.

2.2	DISCLOSURE OF INTERESTS	(3/6/2/2)
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NONE

3.	APPLICATION FOR LEAVE OF ABSENCE
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3.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

None

3.2 ABSENT:

Cllr N Olayi – 10 June 2021

4.	CONFIRMATION OF MINUTES
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4.1.1	CONFIRMATION OF THE MINUTES: COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES COMMITTEE MEETING: 2021-04-08 (3/4/3/5/2/4)
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Before confirmation of the minutes held on 2021-05-05, the Chairperson, Cllr R Badenhorst, informed the meeting that Committee Services made an error on the minutes dated 2021-04-08. He placed it on record that his office never received an application for leave of absence from Cllrs P Sitshoti (Ms) and N Olayi prior or after the meeting dated 2021-04-08 and that the minutes be corrected to reflect that Cllrs P Sitshoti (Ms) and N Olayi were absent from the meeting without approved leave.

4.3	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS (3/4/3/5/2/2)
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NONE

MINUTES

**COMMUNITY AND PROTECTION SERVICES
COMMITTEE MEETING**

2021-06-10

5.	REPORTS FROM PROTECTION SERVICES
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5.1	NON-DELEGATED MATTERS
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NONE

5.2	DELEGATED MATTERS
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5.2.1	MONTHLY REPORT FOR MARCH 2021: FIRE & DISASTER
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Collaborator No:

IDP KPA Ref No: Safest Valley

Meeting Date: 10 June 2021

1. SUBJECT: MARCH 2021 MONTHLY REPORT: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for March 2021.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of March 2021 to the Committee for notification.

**COMMUNITY AND PROTECTION SERVICES COMMITTEE MEETING: 2021-06-10:
ITEM 5.2.1**

NOTED

the monthly report of Fire and Disaster Monthly for March 2021.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	Manager: Fire Services and Disaster management
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8771
E-MAIL ADDRESS	wayne.smith@stellenbosch.gov.za
REPORT DATE	

5.2.2	MONTHLY REPORT: BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT: MARCH 2021
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Collaborator No:

IDP KPA Ref No:

Meeting Date: 10 June 2021

1. SUBJECT: MONTHLY REPORT: BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT: MARCH 2021

2. PURPOSE

To submit a monthly report to the Standing Committee on By-law Enforcement statistics and Events Management for the month of March 2021.

3. DELEGATED AUTHORITY

For Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of law enforcement activities and events for the month of March 2021 and highlights of all the various activities which occurred in the mentioned period. It covers the period with the focus on high visibility and special operations by the Law Enforcement department together with SAPS.

**COMMUNITY AND PROTECTION SERVICES COMMITTEE MEETING: 2021-06-10:
ITEM 5.2.2**

NOTED

the By-Law Enforcement and Events Management Monthly report for March 2021.

FOR FURTHER DETAILS CONTACT:

NAME	Neville Langenhoven
POSITION	Manager: By-Law and Events Management
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	X8497
E-MAIL ADDRESS	Neville.langenhoven@ Stellenbosch.gov.za
REPORT DATE	

5.2.3	MONTHLY REPORT FOR MARCH 2021 – TRAFFIC SERVICES
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Collaborator No: 704802

IDP KPA Ref No: Safest Valley

Meeting Date: 10 June 2021

1. SUBJECT: MARCH 2021 MONTHLY REPORT – TRAFFIC SERVICES

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period 01 – 31 March 2021.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street By-law, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

**COMMUNITY AND PROTECTION SERVICES COMMITTEE MEETING: 2021-06-10:
ITEM 5.2.2**

NOTED

the monthly report for March 2021 by Traffic Services.

FOR FURTHER DETAILS CONTACT:

NAME	GARY BOSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	gary.boshoff@stellenbosch.gov.za
REPORT DATE	

7.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

8.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

9.	URGENT MATTERS
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10.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 14:20.

CHAIRPERSON:

DATE:

CONFIRMED ON:

4.3	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS (3/4/3/5/2/2)
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NONE

5.	REPORTS FROM PROTECTION SERVICES
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5.1	NON-DELEGATED MATTERS
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NONE

5.2	DELEGATED MATTERS
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5.2.1	MONTHLY REPORT FOR APRIL 2021 – TRAFFIC SERVICES
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Collaborator No: 708899

IDP KPA Ref No: Safest Valley

Meeting Date: 4 August 2021

1. SUBJECT: APRIL 2021 MONTHLY REPORT – TRAFFIC SERVICES

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period 01 – 30 April 2021.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street bylaw, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

5. RECOMMENDATION

that the monthly report for April 2021 by Traffic Services, be noted.

6. DISCUSSION / CONTENTS**6.1. Background**

The core function of the Department Traffic Services is to improve road safety by changing driver behavior. The Department participates in the respective national and provincial road safety and crime prevention campaigns and co-ordinate actions with other law enforcement agencies such as the South African Police Services, Western Cape Provincial Traffic Services within Department of Transport.

The Department Traffic Service Stellenbosch strives within its capacity to achieve the objectives as set out in section 152 of the Constitution. "To promote a safe & healthy environment" for all citizens within the Greater Stellenbosch Municipal Area.

6.2 Discussion

Stellenbosch Traffic Services performs 3 functions on behalf of Provincial Department of Transport, namely, Registration and licensing of vehicles, Vehicle Roadworthy tests and Driver/learner testing.

The monthly report entails an activity report which includes statistics on total accidents and its categories of injuries, number of learner and driver licences issued/converted and other related driver authorisation, roadworthy tests conducted and certificates issued, motor vehicle registrations, issue of duplicate registration certificates, annual licence renewals, issue of temporary/special permits and allocation of registration numbers, total notices issued for parking, moving offences and speeding violations. Stellenbosch is well-known for hosting events and ideal location for film shooting. On a monthly basis the Stellenbosch Traffic Services provides assistance at these events which are listed in the report.

Staff members are deployed to increase road safety awareness by conducting campaigns and visiting crèches, primary and high schools colleges and the university. The same unit is all responsible for responding to accidents. Due to SAPS limited staffing, these officers response time is faster to ensure safe-guarding/accurate recording of data/clearing of the accident scene.

The financial management report provides an overview of income generated by divisions as stated above, parking revenue, rental of parking bays, services provided by officers, film shoots, impoundment fees, issue of parking discs and request for data such as copies of accident reports. Further data is provided on Automatic Number-plate recognition operations, locations and income generated. During this period the revenue collected is low due to non-operational of parking management system, licences sections and traffic fines management, all affected by level 5 lockdown regulations of Covid-19 epidemics.

The traffic operational plan is only made available and reported on after activities took place due to confidential nature thereof.

6.3. Financial Implications

As per the approved budget.

6.4 Legal Implications

All actions and functions performed in line with applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

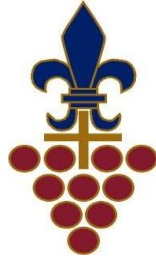
ANNEXURE A:

Annexure A: Traffic Services Monthly Report – April 2021

FOR FURTHER DETAILS CONTACT:

NAME	GARY BOSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	gary.boshoff@stellenbosch.gov.za
REPORT DATE	

ANNEXURE A



STELLENBOSCH MUNICIPALITY

DIRECTORATE COMMUNITY & PROTECTION SERVICES

TRAFFIC SERVICES



MONTHLY REPORT: APRIL 2021

INDEX

1. ACTIVITIES REPORT:

- **Accidents**
- **Driving Licences**
- **Roadworthy Certificates**
- **Motor Vehicle Registrations**
- **Traffic Offences**
- **Law Enforcement Functions**

2. TRAINING, EDUCATION ACCIDENTS & ANPR

3. FINANCIAL MANAGEMENT REPORT

4. TOTAL JOBS CREATED

5. E-NATIS BLOCK

1. ACTIVITIES REPORT:

		01- 31 MARCH 2021
A) ACCIDENTS WCO24		
ACCIDENTS	42	236
	TRAFFIC	SAPD
Fatal Injuries	1	2
Serious injuries	1	5
Slight injuries	19	31
No injuries	21	151
PEDESTRIANS		
Accidents Total	2	5
Pedestrians Fatal	0	0
Pedestrians Serious injuries	0	0
Pedestrians Slight injuries	2	5
No injuries	0	0
		APRIL 2021
IMPOUNDMENTS		
Vehicle impounded released		1
Vehicle impounded		2
TOTAL		3
B) LICENSE SECTION		
a) Stellenbosch DLTC		
Application for Learner's Licence		324
Application for PrDP		123
Application for light motor-vehicle driving licence		241
Application for motor-cycle driving licence		2
Learners Applicants absent		18
Duplicate learner's licence		6
Issued Drivers Licence		784
Issued Learner's licence		146
Drivers Licence Test conducted (Pass & Fail)		203
Learner's Licence Test conducted (Pass & Fail)		217
Issued temporary driving licence		286
Drivers Licence Applicants absent		26
b) Franschhoek DLTC		
Application for learner's licence		64
Applicants absent		7
Issued learner's licence		27
Learner's licence Test conducted (Pass & Fail)		41
C) TESTING CENTRE		
Roadworthy certificates :-		
Motor vehicles		15
Light delivery vehicles		7
Heavy delivery vehicles (trucks)		0
Trailers		0
Taxi's		2
Busses		0
Motor bikes		3
TOTAL TRANSACTIONS		27

D) MOTOR VEHICLE REGISTRATION	
Duplicate registrations certificate	86
Registration only	1 027
Licensing and renewals	4 178
Temporary permits	24
Special permits	15
Allocation of registration numbers	36
RTMC	1 927
TOTAL TRANSACTIONS	7 293
E) TRAFFIC OFFENCES	
Speed cameras – Mobile, radar, digicam, robot – TMT SERVICES	21 472
Section 56	1 546
Section 341	1 129
TOTAL NOTICES ISSUED	24 147

2. STATS OF SPECIAL OPERATIONS UNIT & TRAFFIC LAW ENFORCEMENT

2.1 OPERATIONS TO FOCUS ON SPECIFIC PROBLEMS

PUBLIC TRANSPORT VCP's

TOTAL = 76

DUI & DRAG RACING

TOTAL = 25

AWARENESS CAMPAIGNS

TOTAL = 6

ANPR

TOTAL = 1

Helshoogte outgoing

Operation – 07 April 10:00 – 13:00

= 1 (Monetary value R200)

Only one ANPR operation could be executed – bus battery failure and needs to be replaced

WARRENTS SERVED

TOTAL = 28

2.2 DRIVER COMPETENCY TEST – COUNCIL VEHICLES

Water Services - 3

Law Enforcement - 1

Asset Management - 1

2.3 ACCIDENT RESPONSE UNIT (POLICE DOCKETS, NO ONE ARRESTED)

None

a) FINANCIAL MANAGEMENT REPORT

a. INCOME	
1) TRAFFIC FINES INCOME	
Fines Income & Speed camera digital, Fixed camera and RLV	1 316 740
TOTAL	1 316 740
2) MOTOR VEHICLE REGISTRATION	
Registration fees	229 680
Licensing and renewals	1 567 062
Duplicate Registrations	11 550
Temporary permits	14 058
Special permits	720
Roadworthy Application & certificate	5 169
RTMC	138 384
ALLOCATION FEES	1 750
TOTAL	1 968 373
3) DRIVERS LICENCE SECTION	
L/Licence (app. & iss.)	32 093
D/Licence (App & iss)	44 430
Professional Drivers Permit	9 840
Temporary Driving Licence	12 870
Duplicate Learners Licence issue	198
Missprinted Learners Licence (reflect as duplicate)	1
Instructors Certificate (app. & iss.)	0
Renewal of card licences	98 000
TOTAL	197 431
4) STREET PARKING SOLUTIONS INCOME	159 515
5) BLOEMHOF PARKING INCOME	6 913
6) GENERAL INCOME	
Hiring of parking bays	1 060
Impoundment fees	450
Info - Accident Bureau	1 320
Disabled Parking Discs	150
Escort Fees	2 208
Taxi Permits	1 925
TOTAL	7 113
PAYMENTS/EXPENDITURES	
a) Sheriff Account	30 512
b) Driving Licence Card Account Cost	55 300
c) WCP Government	1 379 015
d) RTMC	138 384
e) Street Parking Solutions	531 028

f) TMT Services & Supplies	575 160
TOTAL	2 709 399

TOTAL TURNOVER	R3 656 085
<u>LESS EXPENDITURE</u>	<u>R2 709 399</u>
<u>TOTAL INCOME</u>	<u>R 946 686</u>

4. TOTAL JOBS CREATED

EPWP x 10 (Temporary point-duty)
 EPWP X 2 (Gardener)

5. E-NATIS BLOCK

Total block	22
Total withdrawn	1
Total paid	R0

5.2.2	MONTHLY REPORT FOR MAY 2021 – TRAFFIC SERVICES
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Collaborator No: 708900

IDP KPA Ref No: Safest Valley

Meeting Date: 4 August 2021

1. SUBJECT: MAY 2021 MONTHLY REPORT – TRAFFIC SERVICES

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period 01 – 31 May 2021.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street bylaw, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

5. RECOMMENDATION

that the monthly report for May 2021 by Traffic Services, be noted.

6. DISCUSSION / CONTENTS

6.1 Background

The core function of the Department Traffic Services is to improve road safety by changing driver behavior. The Department participates in the respective national and provincial road safety and crime prevention campaigns and co-ordinate actions with other law enforcement agencies such as the South African Police Services, Western Cape Provincial Traffic Services within Department of Transport.

The Department Traffic Service Stellenbosch strives within its capacity to achieve the objectives as set out in section 152 of the Constitution. "To promote a safe & healthy environment" for all citizens within the Greater Stellenbosch Municipal Area.

6.2 Discussion

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The traffic operational plan is only made available and reported on after activities took place due to confidential nature thereof.

6.3 Financial Implications

As per the approved budget.

6.4 Legal Implications

All actions and functions performed in line with applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions**6.7 Risk Implications**

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

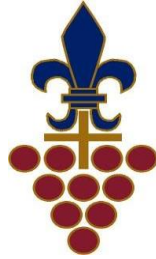
ANNEXURE A:

Annexure A: Traffic Services Monthly Report – May 2021

FOR FURTHER DETAILS CONTACT:

NAME	GARY BOSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	gary.boshoff@stellenbosch.gov.za
REPORT DATE	

ANNEXURE A



STELLENBOSCH MUNICIPALITY

DIRECTORATE COMMUNITY & PROTECTION SERVICES

TRAFFIC SERVICES



MONTHLY REPORT: MAY 2021

INDEX

1. ACTIVITIES REPORT:

- Accidents
- Driving Licences
- Roadworthy Certificates
- Motor Vehicle Registrations
- Traffic Offences
- Law Enforcement Functions

2. TRAINING, EDUCATION ACCIDENTS & ANPR

3. FINANCIAL MANAGEMENT REPORT

4. TOTAL JOBS CREATED

5. E-NATIS BLOCK

1. ACTIVITIES REPORT:

		01- 30 APRIL 2021
A) ACCIDENTS WCO24		
ACCIDENTS	42	278
	TRAFFIC	SAPD
Fatal Injuries	0	0
Serious injuries	1	6
Slight injuries	9	25
No injuries	32	247
PEDESTRIANS		
Accidents Total	3	5
Pedestrians Fatal	0	0
Pedestrians Serious injuries	1	1
Pedestrians Slight injuries	6	4
No injuries	0	0
		MAY 2021
IMPOUNDMENTS		
Vehicle impounded released		0
Vehicle impounded		15
TOTAL		15
B) LICENSE SECTION		
a) Stellenbosch DLTC		
Application for Learner's Licence		269
Application for PrDP		146
Application for light motor-vehicle driving licence		248
Application for motor-cycle driving licence		3
Learners Applicants absent		37
Duplicate learner's licence		12
Issued Drivers Licence		97
Issued Learners Licence		154
Drivers Licence Test conducted (Pass & Fail)		182
Learner's licence Test conducted (Pass & Fail)		224
Issue temporary driving licence		291
Drivers Licence Applicants absent		18
b) Franschhoek DLTC		
Application for learner's licence		61
Applicants absent		2
Issued learner's licence		31
Learner's licence Test conducted (Pass & Fail)		92
C) TESTING CENTRE		
Roadworthy certificates :-		
Motor vehicles		9
Light delivery vehicles		2
Heavy delivery vehicles (trucks)		
Trailers		1
Taxi's		
Busses		
Motor bikes		4
TOTAL TRANSACTIONS		16

D) MOTOR VEHICLE REGISTRATION	
Duplicate registrations certificate	103
Registration only	1 049
Licensing and renewals	3 715
Temporary permits	17
Special permits	10
Allocation of registration numbers	59
RTMC	2 033
TOTAL TRANSACTIONS	6 986
E) TRAFFIC OFFENCES	
Speed cameras – Mobile, radar, digicam, robot – TMT SERVICES	16 424
Section 56	1 651
Section 341	1 324
TOTAL NOTICES ISSUED	19 399

2. STATS OF SPECIAL OPERATIONS UNIT & TRAFFIC LAW ENFORCEMENT

2.1 OPERATIONS TO FOCUS ON SPECIFIC PROBLEMS

PUBLIC TRANSPORT VCP's

TOTAL = 52

TRAFFIC LAW ENFORCEMENT VCP's

TOTAL = 52

DUI & DRAG RACING

DUI – 21

DRAG RACING - 13

TOTAL = 34

AWARENESS CAMPAIGNS

TOTAL = 6

ANPR

TOTAL = 6

WARRENTS SERVED

TOTAL = 53

2.2 DRIVER COMPETENCY TEST – COUNCIL VEHICLES

Fire Department - 2

Water Service - 2

2.3 ACCIDENT RESPONSE UNIT (POLICE DOCKETS, NO ONE ARRESTED)

1 X Fatal docket

16 X Accident without serious injuries

TOTAL = 17 Fatal docket

a) FINANCIAL MANAGEMENT REPORT

a. INCOME	
1) TRAFFIC FINES INCOME	
Fines Income & Speed camera digital, Fixed camera and RLV	1 604 080
TOTAL	1 604 080

2) MOTOR VEHICLE REGISTRATION	
Registration fees	234 600
Licensing's and renewals	1 370 311
Duplicate Registrations	15 510
Temporary permits	11 220
Special permits	480
Roadworthy Application & certificate	2 065
RTMC	146 160
ALLOCATION FEES	
TOTAL	1 780 346
3) DRIVERS LICENCE SECTION	
L/Licence (app. & iss.)	28 545
D/Licence (App & iss)	47 465
Professional Drivers Permit	11 680
Temporary Driving Licence	13 095
Duplicate Certificates	396
Instructors Certificate (app. & iss.)	0
Renewal of card licences	99 540
TOTAL	200 721
4) STREET PARKING SOLUTIONS INCOME	165 737
5) BLOEMHOF PARKING INCOME	2 765
6) GENERAL INCOME	
Hiring of parking bays	0
Impoundment fees	0
Info - Accident Bureau	2 310
Disabled Parking Discs	0
Escort Fees	1 472
Taxi Permits	3 080
TOTAL	6 862
PAYMENTS/EXPENDITURES	
a) Sheriff Account	165 740
b) Driving Licence Card Account Cost	56 169
c) WCP Government	1 205 874
d) RTMC	146 160
e) Street Parking Solutions	551 732
f) TMT Services & Supplies	648 624
TOTAL	2 774 299

TOTAL TURNOVER	R3 760 511
LESS EXPENDITURE	R2 774 299
TOTAL INCOME	R 986 212

4. TOTAL JOBS CREATED

EPWP x 10 (Temporary point-duty)

EPWP X 2 (Gardener)

5. E-NATIS BLOCK

Total block	40
Total withdrawn	1
Total paid	R0

5.2.3	MONTHLY REPORT FOR APRIL 2021: FIRE & DISASTER
-------	--

Collaborator No:

IDP KPA Ref No: Safest Valley

Meeting Date: 4 August 2021

1. **SUBJECT: APRIL 2021 MONTHLY REPORT: FIRE & DISASTER**

2. **PURPOSE**

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for April 2021.

3. **DELEGATED AUTHORITY**

For notification by the Portfolio Committee.

4. **EXECUTIVE SUMMARY**

To present the monthly activity report of the Fire and Disaster services for the month of April 2021 to the Committee for notification.

5. **RECOMMENDATION**

that the monthly report of Fire and Disaster Monthly for April 2021, be noted.

6. **DISCUSSION / CONTENTS**

6.1 **Background**

Fire and disaster related activities and duties are executed in line with statutory requirements in terms of the Fire Services Act 99 of 1987 and the Disaster Management Act 57 of 2002 as well as all Council Policies.

6.2 **Discussion**

The Fire and Disaster Section reports to the Director: Community and Protection Services. The section strives to keep the directorate and also the Portfolio Committee informed of all activities and incidents through its monthly reports.

6.3 **Financial Implications**

As per the approved budget.

6.4 **Legal Implications**

All actions and functions performed in line with applicable legislation.

6.5 **Staff Implications**

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

ANNEXURES**Annexure A:** Fire and Disaster Monthly report for April 2021.**FOR FURTHER DETAILS CONTACT:**

NAME	Wayne Smith
POSITION	Manager: Fire Services and Disaster management
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8771
E-MAIL ADDRESS	wayne.smith@stellenbosch.gov.za
REPORT DATE	

ANNEXURE A



STELLENBOSCH MUNICIPALITY

DIRECTORATE COMMUNITY & PROTECTION SERVICES

MONTHLY REPORT FOR APRIL 2021

FIRE AND RESCUE SERVICES



Highlight: Monday 19 April 2021

Effective and efficient fire operations at Dorp Street 95 where the thatched roof of a restaurant caught fire.

**Drills**

05/04/2021	MP8 pump
06/04/2021	Pump drill
07/04/2021	Scba
08/04/2021	MP10 pump
14/04/2021	TL1 drill
15/04/2021	Pumps
16/04/2021	Medical- different admin sets and use
19/04/2021	Medical OSCES
20/04/2021	High Angle
23/04/2021	Rescue
24/04/2021	Engaging land cruisers 4x4
28/04/2021	Pumps
29/04/2021	SCBA

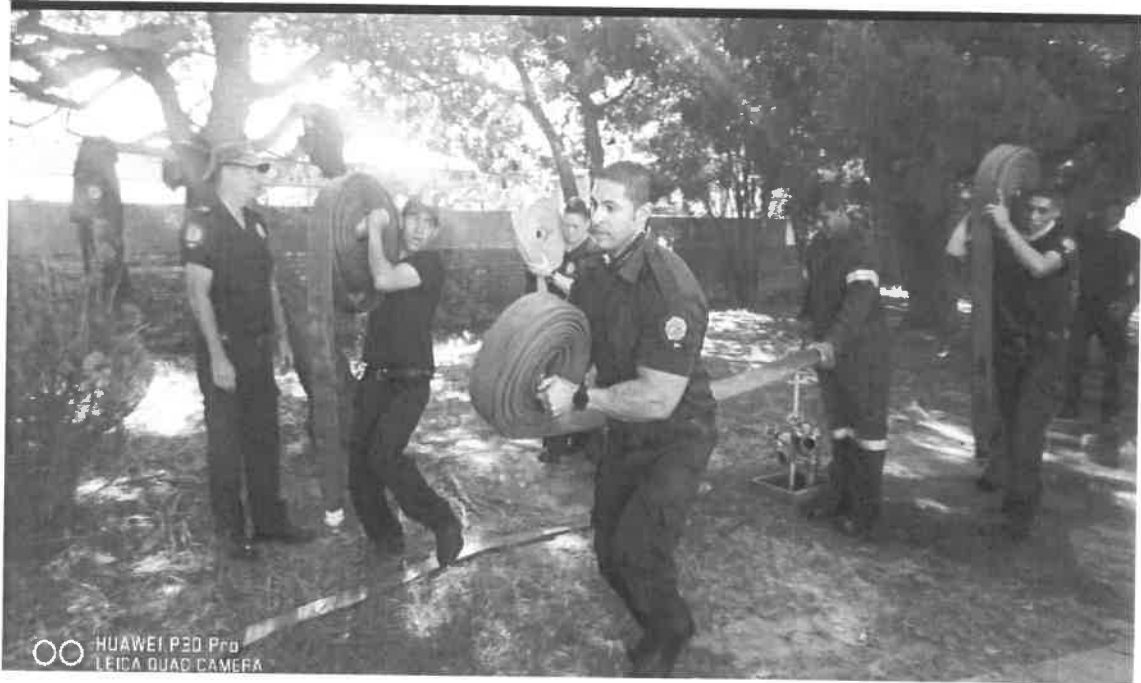


Tests

02/04/2021	Rescue Tools
05/04/2021	Batteries and Tyres
07/04/2021	Scba
09/04/2021	Rescue gear
12/04/2021	Batteries & Tyres
14/04/2021	Ladders
15/04/2021	Pumps
16/04/2021	Rescue gear
19/04/2021	Batteries and tyres
20/04/2021	High Angle
23/04/2021	Rescue Tools
26/04/2021	Batteries and Tyres
28/04/2021	Pumps
30/04/2021	Rescue gear

Training and development

There were no external training courses available for the month of April. Fire fighters' skills were sharpened with in-house drills, lectures and activities.



Familiarization tours/ Evacuations

1. Raithby and surroundings

Fatalities

1. SFSBF21040804 Hercules Pillar farm
2. AMSBF21042401 Leliestreet



Display/ School visits/ Standby / Engagements with Communities regarding fire safety matters

1. None

Fire readiness and preparedness test

Daily vehicle and appliance checks

Daily drills and lectures

Regular awareness programs and visits to premises.

Periodical test of equipment

Maintenance of vehicles and appliances

Daily station work

Daily cleaning of stores

Longlands settlement – Water supply daily x 2

Hydrant inspections

Smoke detector installations

Fire Prevention activities

NAME	TOTAL
Rezoning	0
Building line encroachments	0
Departures	0
Inspections	141
Evacuation drills	0
Fire Certificates	10
Lectures	0
After Hours inspections	0
Population certificates	13
Smoke detectors installed	94
Hydrant inspections	31
Building plans	138

Inter-governmental relations

Stellenbosch Municipality entered into a MOU with Provincial government to enable our emergency personnel to receive training at their training academy in Wolwekloof Ceres. Training will commence in the month of June 2019

All municipalities within the Cape Winelands District municipality have entered into an agreement with each other and with the Cape Winelands whereby assistance is reciprocally rendered in case of major fire incidents.

Stellenbosch municipality and the CWDM are rolling out a collaborative Ward base risk assessment project for the WC024 area. (On going)

Budget

Progress on Capital projects for 2020/21 financial year				
Actual Spending: 55.92%				
Projects	Value	Process	Funds Committed	Progress budget spent
Upgrading of fire station	R4 445 023	Tender	99%	All orders received. Awaiting commencement of project roll out
Major fire pumper	R4 500 000	Tender	100%	Delivered on 31 March
Rescue equipment	R600 000	Existing tender	100%	Awaiting delivery
Furniture	R400 000	Existing tender	95%	Awaiting new pricing schedule to load requisitions
Vehicle fleet	R1 000 000	RT tender	100%	2 x vehicles received. Project completed
Rescue vehicle	R800 000	RT tender	99%	Vehicles received
				Fire Services - 99% of total budget of R 11 146 023 committed on the financial system
				Disaster – 99% of a total budget of R 815 000 spend

Monthly incidents:

1-30 April 2021							
VELDFIRES	STRUCTUERE FIRES	MVA	PVA	MEDICALS	WATER SUPPLY	NON EMERGENCY	
TOTAL: 48	TOTAL: 17	TOTAL: 12	TOTAL: 04	TOTAL: 13	TOTAL: 148	TOTAL: 22	

Work opportunities created:

- 16 EPWP opportunities and 5 temporary contract positions created within our disaster management and fire safety section from 1 July 2020 to 30 June 2021

The Fire & Rescue services and Disaster management functioned well within its legislative mandate to provide an equitable service to all.



STELLENBOSCH
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Monthly report of the

Department:
Disaster Management

APRIL 2021



Ms Shezayd Seigels
Senior Co-ordinator: Disaster Management

KPA 1:**INTEGRATED INSTITUTIONAL CAPACITY**

The Disaster Management unit is mandated to effectively coordinate the required collective input of the municipality, external stakeholders and citizens.

1.1. PARTICIPATION OF VOLUNTEERS IN THE DEPARTMENT

Disaster Management: EPWP Volunteers participate on regular bases by assisting in conducting educational campaigns and awareness at crèches, communities and at schools about safety and emergency services, capacitate the department by doing field work and conducting the required surveys within communities.

A key function attributed to Disaster Management: EPWP Volunteers is to assist with the incident risk assessments during emergency situations such as fires and floods and the subsequent provision of material and relief aid to the affected. This is all done with the aim to alleviate the effects of a disaster and to restore and to rehabilitate the affected in the shortest possible time.

Volunteers were expected to render administrative support to the superior in the form of feedback-, verification and monthly report, this contributes to skills development.

With the onset of the COVID- 19 pandemic and it being declared a national disaster, it has become incumbent upon the Disaster Management: EPWP Volunteers to monitor and advise the different communities of the Greater Stellenbosch region on appropriate actions and behaviour as well as applicable safety measures during such a crisis. These Volunteers also constantly assist the municipal council area's needy communities by providing them with donations collected from various reputable organisations.

1.2. PARTNERS FOR PROJECT AND ALLIES

The department engages at numerous platforms through partnering stakeholders to gain access to new resources, information, expertise and skills to facilitate service delivery.

1.2.2. EVACUATION DRILLS

Clear allocations of roles and responsibilities and defined procedures and protocol for all operational personnel is influenced by mechanisms in place which leave no room for confusion when significant events or disasters occurs or is threatening to occur in municipal council's area.

The Disaster Management Act provides a platform from which all spheres of government and communities can work together to prevent or reduce the risks of disasters including steps which are aimed at–

- preventing or reducing the risk of disasters;
- taking measures to reduce the impact or consequences of a disaster;
- emergency preparedness;
- rapid and effective responses to disasters; and
- post- disaster recovery and rehabilitation.

1.3. NODAL POINTS

The effectiveness of communication between the disaster management office and ward offices are very vital as these offices tend to be the central point of information during disaster related incidents. The Disaster Management Unit is assigned the task of directing and facilitating the disaster risk management process.

This process remains on-going.

1.4. MUNICIPAL DISASTER MANAGEMENT FRAMEWORK

1.4.1 Have any disaster management plans and contingency plans been updated?

- Plans are reviewed on a continuous basis.

1.4.2 Did stakeholder engagements take place to establish a cooperative with mechanisms?

THE GOAL is to provide a platform for local governments, disaster management, civil society groups, businesses, academic institutions, and other interested groups to demonstrate support and to highlight achievements and challenges in so doing with a particular focus on life-saving measures.

➤ **Stellenbosch University**

The Maties Community Outreach programme continued. The department received donations from the various residences i.e. stationary, chips and sanitary towels.



Donation provided to Stellenbosch Night Shelter

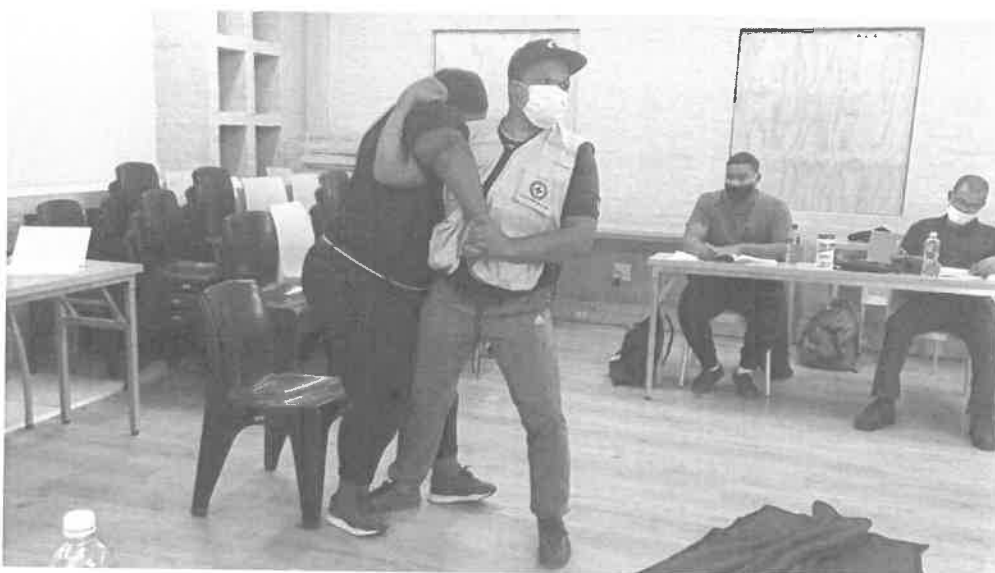


Sanitary towels received from Huis: Nemesia

➤ **Santam, SA Red Cross**

Disaster Management volunteers participated in an intense 2 week course focusing on Disaster preparedness and response, Psycho social support and First aid.

The aim was to equip these individuals holistically to ensure rapid assessment and take effective measures in resolving the issues at hand.





➤ **Western Cape Government: Health
COVID-19 Vaccination sites –WCO24**

20 April 2021

The Western Cape Government Health will be rolling out the vaccination program mid May 2021. Dr Davids, Sr. Johnson, Mr Kitching (Protection Services), Ms Seigels (Disaster Management) and Mr Benn (Facilities) had a walkabout throughout Greater Stellenbosch to inspect AND identify venues.

On conclusion the venues below adhered to the prescribed specification, namely:

- Klapmuts Multi-Purpose Centre
Merchant Street, Klapmuts, 7625
(-33.80958, 18.86305)
- Groendal Community Hall
29 Stiebeuel Street, Le Roux, Franschhoek, 7690
(-33.894979, 19.101358)
- Van Der Stel Sports Grounds
Bergzicht Street, Stellenbosch Central, 7600
(-33.933764, 18.854711)

KPA 2: RISK ASSESSMENT

1. DISASTER RISK ASSESSMENT

Once again this month, the task of this unit didn't divert from determining the nature and the extent of risk by analysing the probabilities that could harm or endanger people and their properties. Serious damages to properties due to salvaging it out of the wreckage. High of potential harm to children as sprawl illegal electrical wiring is exposed.

- Disaster Emergency Preparedness:
 - Conduct Routine Inspection - Risk Hazards.
 - Conduct Routine Inspection - Effect of Possible Fire Risk.

1.1 WHAT PRIORITY RISKS IDENTIFIED?

- COVID-19.
- Veld and runaway fires.
- Shack Fires.
- Illegal invasion of open land.
- Pipe-line damaged in Banhoek and Jonkershoek Valley during a runaway veld fire

Fire Prevention/Risk Assessments

Fire risk assessments and fire safety awareness presentations were conducted at the following communities as a precautionary measure during the month of April 2021.

- Croydon, Faure
- Plankenburg Industrial area
- Raithby
- Franschhoek
- Kylemore
- Lanquedoc
- Meerlust, Groot-Drakenstein
- Jamestown

2.1 Fires

Residents of informal settlement as well as formal residential areas bear the brunt of extreme weather such as Fires.

Table. Two types of fires that affect informal dwellings

Type of fires	Main location	Frequent causes
Formal dwellings fires	Affect one formal dwelling	Electrical faults
Informal dwellings fires	Affect one or more informal dwelling	arson

Types of Fires affect Formal (House-alight) & Informal Shack fires

# No of Formal dwellings (House-alight) =	1
# No of Informal Dwellings	8
# No of Semi-formal Dwellings	1
# No of Reported Injuries	0
# No of Fatalities	0
# No of Unknown Suppose Cause	9
# No of Suspect of Arson	0
# No of Open unattended fire	0
# No of Electrical wiring	1

2.2 Strong winds

Strong damaging winds -: No reports of strong-winds that cause tree falling as per incident report from Urban Trees.

2.3 Flood/Roof Leak

No reports of flooding reported by Road and Storm water Department

KPA 3: RISK REDUCTION

THE OBJECTIVE of Disaster Risk Reduction is to ensure that all disaster risk management stakeholders develop and implement integrated disaster risk management plans and risk reduction programs in accordance with approved frameworks.

3.1 RISK REDUCTION PROJECT PLANS AND INITIATIVES

Risk Reduction Project	Plans	Department/ Stakeholder
Relief aid	Social Relief of Distress	WC Prov. Government/Municipal Social Development Services
Donations	Clothing and other miscellaneous	Stellenbosch Night Shelter

Current projects are encapsulated in the monthly report.

Project Identified		
a)	Events Management	Compliance
b)	Fire Safety: DM	Fire safety and awareness
c)	Fire Prevention	Installation of smoke alarm apparatus
d)	Water supply	Fire Services/Water Works rotationally supply bulk water to areas: Azania Kayamandi, Meerlust Simondium, Langrug Franschoek, Longlangs Vlottenburg, Mesco Farm Bottelary and Jonkershoek

3.2 HAVE ANY DISASTER RISK MANAGEMENT EDUCATION AND TRAINING CAMPAIGNS BEEN HELD OR PLANNED FOR THE UPCOMING MONTHS?

The Unit continues with scheduled disaster risk management training programs for the purpose of disseminating information on risk avoidance.

Areas of concentration were:

- Lanquedoc
 - erection of illegal shacks continued
 - unsafe building near river
 - health related issues
- Watergang
 - flood line occupancy
 - erection of illegal shacks continued
 - health related issues
- Slab Town
 - Illegal occupants under the bridge
 - uncollected filthy waste
 - health related issues
 - crime

Circumstances are made more difficult by limited access to essential services as well as unplanned demand for service provision including maintenance and expansion of essential public infrastructure.

There are almost four useful policy and planning documents guide risk management in informal settlement, namely:

- South Africa's Disaster Management Act (No. 57 of 2002)
- The National Disaster Management Framework
- Sustainable Human Settlements Strategy
- Informal Settlements Master Plan.

The chances of hardship or loss resulting from interaction between natural hazards and the vulnerability of households and communities that are exposed to them.

INTERNAL DEPARTMENTS

- Fire Readiness Campaign.
- Installation of Smoke detector.
- Information tables.
- Compilation of COVID-19 Vaccination list for Protection Services

Fire Control room Emergency Number – display emergency number and emergency number distribution

COVID-19 – Information Sessions: flyers distributed

Structural Fires – Educational awareness programs at school.

- Klapmuts
- Kayamandi



Post Incident Assessment

- Routine visit to post incident household to assess recovery

3.3 PLANNED ACTIVITIES FOR THE CURRENT FINANCIAL YEAR AND NEXT FINANCIAL YEAR

To develop networks with institutions of higher learning and other role-players involved with research in the area, in order to pool information and to include relevant information in training, education and awareness programmes:

- Back to school programme
- DM information sessions on-going.
- Safety at home on-going.
- Planned evacuation drills to be confirmed
- Procurement of PPE.

DISASTER MANAGEMENT EPWP FIELDWORKER- WORK SCHEDULE

DATE	TIME	STAKEHOLDER	ACTIVITY	ADDRESS	CONTACT PERSON	CONTACT NUMBER	TARGET GROUP
01-04	08h30 – 12h30	Community	-Information table -Distribution of COVID- 19 pamphlets and emergency numbers	BOTTELARY ROAD	DM Team	021 808 8327	Community
	09h00 – 10h00	Primary school	Fire, Flood and Health Safety awareness	Ikaya Primary School, KAYAMANDI			Grade 1
	10h00 – 12h30	Disaster Management	Stock inventory	STELLENBOSCH FIRE DEPARTMENT			Staff
	13h00– 14h00	Disaster Management	Housekeeping	STELLENBOSCH FIRE DEPARTMENT			
02-04	PUBLIC HOLIDAY						
26-04	08h30 – 12h30	Community	INSPECTION Fire incident Saturday 24 April 2021	INKANINI KAYAMANDI	DM Team	021 808 8327	Disabled persons
	08h30 – 13h00	Community	Winter preparations Risk assessment	KYLEMORE / VLOTTENBURG			Community
	14h00-15h30	Community	Winter preparations Risk assessment	MEERLUST / LANQUEDOC			
27-04	PUBLIC HOLIDAY						

Directorate: Community Safety & Protection Services

Department: Disaster Management

DATE	TIME	STAKEHOLDER	ACTIVITY	ADDRESS	CONTACT PERSON	CONTACT NUMBER	TARGET GROUP
28-04	08h30 – 13h00	Community	Winter preparations Risk assessment	FRANSCHHOEK	DM Team	021 808 8327	Community
	14h00-15h30	Community	Winter preparations Risk assessment	CLOETESVILLE / PLANKENBERG AREA			
29-04	09h00- 12h30	Community	Winter preparations Risk assessment	KAYAMANDI / CROYDON	DM Team	021 808 8327	Community
	13h30-15h30	Community	Winter preparations Risk assessment	RAITHBY / JAMESTOWN			
30-04	08h30-12h30	Disaster Management	Stock inventory	STELLENBOSCH FIRE DEPARTMENT	DM Team	021 808 8327	Staff
	14h00-15h30	Disaster Management	Housekeeping	STELLENBOSCH FIRE DEPARTMENT			

KPA 4: DISASTER RESPONSE AND RECOVERY

Early warnings are closely watched to ensure rapid response actions by essential and emergency services; accessibility to household, communities and areas that are at risk; avert potential impact to people, loss of life, damage to property.

Response to any disaster related incident whether it is dealing with damage from fires, floods or severe storms need to consider your personal safety first as your survival depends on you.

ENABLER 1: INFORMATION MANAGEMENT AND COMMUNICATION

Knowledge management, although a very broad term, relates to all the informational needs and applications in order for Stellenbosch Municipality Disaster Management to effectively reduce disaster risk. This focuses on information management and communication, education and training, public awareness and research.

4.1 HAVE DATABASES BEEN CREATED OR UPDATED IN THE LAST QUARTER?

- Incident Statistical Report.
- Reconciliation of Incident Report with identified ward administrators.
- Safety Awareness Presentation schedules
- Ward councilor, administrator, school, crèches and institutions contact lists
- Risk Assessment Reports

4.2 EARLY WARNING SYSTEMS (e.g. Police intelligence regarding threats in the area, instability on farms, potential unrest)

a) SAPS

None.

b) SA WEATHER SERVICES

South African Weather Services through Cape Winelands District Disaster Management office effectively issued hazard warnings of significance for the municipal area timely ensuring these warnings include information and guidance enabling those at risk to increase their safety and to take risk avoidance measures in order to reduce losses. Emergency services remained on high alert for any notification of occurrences to render support.

4.3. EVENTS MANAGEMENT

Emergency services, i.e. municipal law enforcement, traffic, disaster management, fire safety, health and waste management form part of the events committee. The respective roles and responsibilities are clearly defined in the Safety at Sports and Recreational Events Act, 2010. This committee plays a critical role in overseeing events, the safe guarding of premises as well as of participants.

Several events approved and hosted in WCO24 complied to safety standards and regulations. Weekly scheduled meeting between emergency services continued for upcoming activities/ events in Greater Stellenbosch. Joint operations centre (JOC) and Venue operations centre (VOC) was fully represented by emergency stakeholders, i.e.: Events Organizer/ Safety Officer, SAPS/ Security, Disaster Management, EMS.


Between the Departments: Fire Prevention and Disaster Management, events safety inspections are conducted to ensure compliance to safety standard and regulations.

ENABLER 2: EDUCATION, TRAINING, PUBLIC AWARENESS AND RESEARCH

Public Awareness has long been regarded as one of the tool to achieve disaster risk reduction through increased hazard knowledge risk perception and fostering of risk avoidance behavior

These awareness campaign aims to reach those most vulnerable to the impact of such hazards and focuses on residents in informal settlements and primary school learners in the respective areas.

5. ON-GOING PROJECTS

Safety Programs at Schools/ ECD Centres/ Old Age Homes/ Religious Fraternities and other	Develop sustainable programs to disseminate information on risk avoidance, hazards and their effects and disaster prevention activities.
Site visit i.t.o. risk profile	Risk Assessment: Lanquedoc, Nkanini, Wemmershoek, Langrug, Meerlust Bosbou
Fire Control room Emergency Number – display emergency number and emergency number distribution	 <p>The image shows a rectangular emergency number sign for Stellenbosch Municipality. It features the municipal logo at the top, followed by the text 'STELLENBOSCH' and 'STELLENBOSCH MUNISIPALITEIT / STELLENBOSCH MUNICIPALITY'. Below this, it reads 'EMERGENCY NUMBER / NOODNUMMER' and prominently displays the number '(021) 808 8888' in large, bold digits. There are small circular icons on either side of the number.</p>
Structural Fires – Educational awareness programs at school.	<ul style="list-style-type: none"> ➤ All Wards /areas commencing during the month of April
Post Incident Assessment - Routine visit to post incident household to assess recovery	<ul style="list-style-type: none"> ➤ Fire victims at various fire sites such Kayamandi, Klapmuts, Kylemore

Fire Safety Workshop

Various schedule has been lined-up to roll out awareness campaign drive on risk reduction.



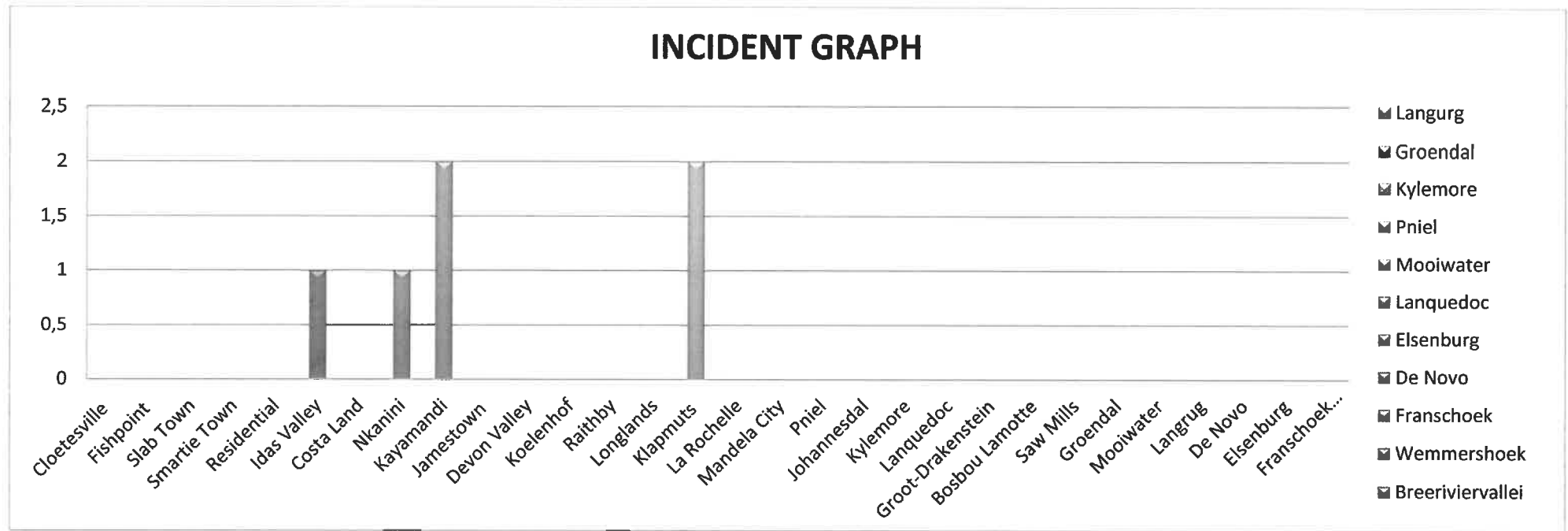
Date	Activity	Venue	Amount of Public participants
19-04	Importance of Disaster Management at ECD's (crèche)	Franschhoek Valley Community Sport Centre (FVCSC)	14 x Support Staff from each ECD's/crèche
22-04	Disability, Chronic condition & Health Workshop	Kuyasa Community Centre	13 disabled people



5.2. OCCURRENCES / INCIDENTS DURING THE MONTH OF APRIL 2021

DATE	AREA	ADDRESS	STRUCTURE			AMOUNT OF VICTIMS	RELIEF AID		EMERGENCY FIRE RELIEF ASSISTANCE			CAUSE ASSESSMENT	OCCURRENCES		
			Informal	Formal	Total		Blankets	Food parcels	Flood kit	FIRE KIT			Household	Per area	
										Fully affected	Partially affected				
1.	-	Stellenbosch Central	-	-	-	-	-	-	-	-	-	-	-		
2.		Jonkershoek													
3.	-	Cloetesville	-	-	-	-	-	-	-	-	-	-	-		
4.	15-04-2021	Ida's Valley	No 19 Old Helshoogte Rd	0	1	1	4	-	-	-	-	-	Electrical socket	1	1
5.	20-04-2021	Kayamandi	Zone J 306, 312,	2	0	2	6	√	√	√	√	-	Unknown	2	3
6.	24-04-2021		Section A Nkanini	2	0	2	5	√	√	√	√	-	Unknown	2	
7.	29-04-2021		No 3948 Nutec TRA	0	1	1	2	-	-	-	-	-	Unknown	1	
8.	-	Jamestown	-	-	-	-	-	-	-	-	-	-	-	-	
9.	-	Devon Valley	-	-	-	-	-	-	-	-	-	-	-	-	
10.	-	Koelenhof	-	-	-	-	-	-	-	-	-	-	-	-	
11.	-	Raithby	-	-	-	-	-	-	-	-	-	-	-	-	
12.	-	Vlottenberg	-	-	-	-	-	-	-	-	-	-	-	-	
13.	10-04-2021	Klapmuts	No 2879 Coronation Str,	1	0	1	9	√	√	√			Electrical socket	1	2
14.	11-04-2021		No 2571 Alexander Str	1	0	1	1	√	√	√	√		Unknown	1	
15.	-	Kylemore	-	-	-	-	-	-	-	-	-	-	-	-	
16.	-	Johannesdal	-	-	-	-	-	-	-	-	-	-	-	-	
17.	-	Pniel	-	-	-	-	-	-	-	-	-	-	-	-	
18.	-	Lanquedoc	-	-	-	-	-	-	-	-	-	-	-	-	
19.	-	Groot-Drakenstein	-	-	-	-	-	-	-	-	-	-	-	-	
20.	-	La Motte	-	-	-	-	-	-	-	-	-	-	-	-	
21.	-	Wemmershoek	-	-	-	-	-	-	-	-	-	-	-	-	
22.		Groendal													
23.	-	Mooiwater	-	-	-	-	-	-	-	-	-	-	-	-	
24.	-	Langrug	-	-	-	-	-	-	-	-	-	-	-	-	
25.	-	De Nova	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL															

EVENTS (INCIDENTS) GRAPH APRIL 2021



The above graph is a clear indicator of incident prone areas within the jurisdiction of Stellenbosch.

F	Fires	A	Accidents
Fs	Floods	S	Social Conflict /Protest
Hw	High winds	H	Health

EMERGENCY FIRE KITS ISSUED APRIL 2021
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DATE	FIRE KIT	Amount	AREA
24-04-2021	3 x partial firekit	21 x sheets 18 x poles (thin) 12 x poles (thick) 9 x nail pkt	Zone J /Ward 14
28-04-2021	1x full firekit 1x partial kit	22 x sheets 18 x poles (thin) 12 x poles (thick) 1 x DPC Plastic 6 x pkt nails	Nkanini /Ward 12

STOCK TAKING (Temporary emergency housing material)

WEEK 1: 05 - 09 APRIL 2021

Delivery received on - Week 1	None	None	
Total sheets at stores:-	-	870 x sheets	
Distribution dated			
Breakdown of stock issued	None	None	
Balance at Stores : Week 1:- 05 - 09 APRIL 2021			
Items:	Store		Totals:
	Cage	Garages	
Poles (thin)	106	2050	2 156
Poles (thick poles)	504	1306	1 810
DPC plastic	146	-	146
Corrugated iron sheet	870	-	870
Sets of nails	1519	-	1519

STOCK TAKING (Temporary emergency housing material)

WEEK 2: 12 - 16 APRIL 2021

Delivery received on - Week 2: 15-04-2021	DPC PLASTIC FLOODKIT	250 PLASTIC	
Total sheets at stores:-	-	870 x sheets	
Distribution dated			
Breakdown of stock issued	None	None	
Balance at Stores : Week 2:- 12 - 16 APRIL 2021			
Items:	Store		Totals:
	Cage	Garages	
Poles (thin)	106	2050	2 156
Poles (thick poles)	504	1306	1 810
DPC Plastic	146	-	146
FLOODKIT PLASTIC	250	-	250
Corrugated iron sheet	870	-	870
Sets of nails	1519	-	1519

STOCK TAKING (Temporary emergency housing material)

WEEK 3: 19 - 23 APRIL 2021

Delivery received on - Week 3:	-	-	
Total sheets at stores:-	-	870 x sheets	
Distribution dated			
Breakdown of stock issued	3 x partial fire kits – Zone J	21 x sheets 18 x poles (thin) 12 x poles (thick) 9 x pkt nails	
Balance at Stores : Week 3:- 19 - 23 APRIL 2021			
Items:	Store		Totals:
	Cage	Garages	
Poles (thin)	88	2050	2 138
Poles (thick poles)	492	1306	1 798
DPC Plastic	146	-	146
FLOODKIT PLASTIC	250	-	250
Corrugated iron sheet	849	-	849
Sets of nails	1510	-	1510

STOCK TAKING (Temporary emergency housing material)

WEEK 4: 26 - 30 APRIL 2021

Delivery received on - Week 4:	-	-	
Total sheets at stores:-	-	849 x sheets	
Distribution dated			
Breakdown of stock issued	1 x full fire kits – Nkanini 1 x partial kit- Nkanini	22 x sheets 18 x poles (thin) 12 x poles (thick) 1 x DPC Plastic 6 x pkt nails	
Balance at Stores : Week 4:- 26 - 30 APRIL 2021			
Items:	Store		Totals:
	Cage	Garages	
Poles (thin)	88	2050	2 120
Poles (thick poles)	492	1306	1 786
DPC Plastic	145	-	145
FLOODKIT PLASTIC	250	-	250
Corrugated iron sheet	849	-	827
Sets of nails	1510	-	1594

5.2.4	MONTHLY REPORT FOR MAY 2021: FIRE & DISASTER
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Collaborator No: 708896

IDP KPA Ref No: Safest Valley

Meeting Date: 4 August 2021

1. SUBJECT: MAY 2021 MONTHLY REPORT: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster Services for May 2021.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of May 2021 to the Committee for notification.

5. RECOMMENDATION

that the monthly report of Fire and Disaster Monthly for May 2021, be noted.

6. DISCUSSION / CONTENTS

6.2 Background

Fire and disaster related activities and duties are executed in line with statutory requirements in terms of the Fire Services act 99 of 1987 and the Disaster Management Act 57 of 2002 as well as all Council Policies.

6.2 Discussion

The fire and disaster section reports to the Director: Community and Protection Services. The section strives to keep the directorate and also the Portfolio Committee informed of all activities and incidents through its monthly reports.

6.3 Financial Implications

As per the approved budget.

6.4 Legal Implications

All actions and functions performed in line with applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

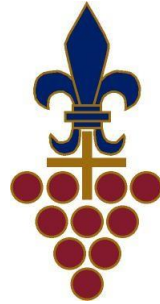
6.9 Municipal Manager

Contents noted.

ANNEXURES**Annexure A:** Fire and Disaster Monthly report for May 2021.**FOR FURTHER DETAILS CONTACT:**

NAME	Wayne Smith
POSITION	<i>Manager: Fire Services and Disaster management</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8771</i>
E-MAIL ADDRESS	<i>wayne.smith@ Stellenbosch.gov.za</i>
REPORT DATE	

ANNEXURE A



STELLENBOSCH MUNICIPALITY

DIRECTORATE COMMUNITY & PROTECTION SERVICES

MONTHLY REPORT FOR MAY 2021

FIRE AND RESCUE SERVICES



Highlight

New, fully equipment Fire rescue pumper



Special features:

Fire pumper and rescue tender combination.

Compressed air foam system – using less water to extinguish a fire

Remote deck gun operation

New, dedicated and fitted equipment

Drills

07/05/2021	Hose and hydrant
11/05/2021	Awareness Kayamandi
14/05/2021	Awareness Kayamandi
19/05/2021	High Angle
24/05/2021	Ladder Drill
28/05/2021	TL Basics 01



Hose and hydrant drill

Tests

03/05/2021	Batteries & Tyres
04/05/2021	Hoses
05/05/2021	SCBA
07/05/2021	Rescue gear
10/05/2021	Batteries and tyres
12/05/2021	Ladders
13/05/2021	Small gear
14/05/2021	Rescue Tools
17/05/2021	Batteries and tires
20/05/2021	Small gear
21/05/2021	Rescue gear
23/05/2021	Pumps/Foam Equip
24/04/2021	Batteries & Tyres

Training and development

Seven reservist fire fighters is undergoing Fire fighter 1 training.

Four reservist has completed the Hazmat awareness course at CWDM.

Familiarization tours/ Evacuations

1. Awareness Kayamandi corridor
2. Awareness Klapmuts Academy
3. NESBF21052413 Eikestad Mall
4. Jamestown Mall

Fatalities

1. NONE

Display/ School visits/ Standby / Engagements with Communities regarding fire safety matters

1. NESBF21052413 Eikestad Mall
2. 22/05/2021 Jamestown Mall
3. Country Kids Farm, Franschoek
4. Kids party



Educational session

Fire readiness and preparedness test

Daily vehicle and appliance checks

Daily drills and lectures

Regular awareness programs and visits to premises.

Periodical test of equipment

Maintenance of vehicles and appliances

Daily station work

Daily cleaning of stores

Informal settlements – Water supply – filling 20 water tanks daily

Hydrant inspections

Smoke detector installations

Fire Prevention activities

NAME	TOTAL
Rezoning	0
Building line encroachments	0
Departures	0
Inspections	160
Evacuation drills	0
Fire Certificates	27
Lectures	2
After Hours inspections	0
Population certificates	5
Smoke detectors installed	101
Hydrant inspections	31
Building plans	179

Inter-governmental relations

Stellenbosch Municipality entered into a MOU with Provincial government to enable our emergency personnel to receive training at their training academy in Wolwekloof Ceres. Four reservist fire fighters is currently attending firefighter 1 training at the facility.

All municipalities within the Cape Winelands District municipality have entered into an agreement with each other and with the Cape Winelands whereby assistance is reciprocally offered.

Stellenbosch municipality and the CWDM are rolling out a collaborative Ward base risk assessment for the WC024 area. (Completed)

Budget

Progress on Capital projects for 2020/21 financial year				
Actual Spending: 55.92%				
Projects	Value	Process	Funds Committed	Progress budget spent
Upgrading of fire station	R4 445 023	Tender	99%	Construction started 31 May 21
Major fire pumper	R4 500 000	Tender	100%	Delivered on 31 March Project completed
Rescue equipment	R600 000	Existing tender	100%	Awaiting delivery
Furniture	R400 000	Existing tender	95%	Awaiting new pricing schedule to load requisitions
Vehicle fleet	R1 000 000	RT tender	100%	2 x vehicles received. Project completed
Rescue vehicle	R800 000	RT tender	99%	Vehicles received Project completed
				Fire Services - 99% of total budget of R 11 146 023 committed on the financial system. Disaster – 99% of a total budget of R 815 000 spend

Monthly incidents:

1-31 May 2021							
VELDFIRES	STRUCTUERE FIRES	MVA	PVA	MEDICALS	WATER SUPPLY	NON EMERGENCY	
TOTAL: 20	TOTAL: 17	TOTAL: 10	TOTAL: 7	TOTAL: 7	TOTAL: 156	TOTAL:	18

Work opportunities created:

- 16 EPWP opportunities and 5 temporary contract positions created within our disaster management and fire safety section from 1 July 2020 to 30 June 2021



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Monthly report of the
Disaster Management Unit

MAY 2021



KPA 1:**INTEGRATED INSTITUTIONAL CAPACITY**

(1) Each metropolitan and each district municipality must establish and implement a framework for disaster management in the municipality aimed at ensuring an integrated and uniform approach to disaster management in its area.

(2) A district municipality must establish its disaster management framework after consultation with the local municipalities in its area. A municipal disaster management framework must be consistent with the provisions of this Act, the national disaster management framework and the disaster management framework of the province concerned.

1.1. PARTICIPATION OF VOLUNTEERS IN THE DEPARTMENT

The disaster regulations makes provision for the establishment of a disaster management volunteer unit. In order to maintain an inclusive approach to the participation of volunteers in the disaster risk management, volunteers are classified into three categories. These categories are:

- Units of volunteers
- General volunteers
- Spontaneous volunteers

1.2. PARTNERS FOR PROJECT AND ALLIES

The department engages at numerous platforms through collaboration with stakeholders to gain access to new resources, information, expertise and skills to facilitate service delivery.

1.2.1 Western Cape Government:

Each province must establish and implement a framework for disaster management in the province aimed at ensuring an integrated and uniform approach to 35-disaster management in the province by all provincial organs of state, provincial statutory functionaries. Non-governmental organizations involved in disaster management in the province and by the private sector.

1.2.3. EVACUATION DRILLS

The purpose of conducting an emergency evacuation training drill is to assist personnel to know their roles and responsibilities in an emergency in accordance with the workplace plans and procedures, and to test the workforce response to an emergency.

The Disaster Management Act provides a platform from which all spheres of government and communities can work together to prevent or reduce the risks of disasters including steps which are aimed at–

- preventing or reducing the risk of disasters;
- taking measures to reduce the impact or consequences of a disaster;
- emergency preparedness;
- rapid and effective responses to disasters; and
- post-disaster recovery and rehabilitation.

1.3. NODAL POINTS

The senior coordinator: Disaster Management of the Stellenbosch Municipality must direct and facilitate the disaster risk management process. However, this incumbent cannot perform the whole spectrum of disaster risk management activities on his/her own. Disaster Management is not a line function, but an advisory coordinative function. Disaster risk management is everybody's business. It is required that each municipal discipline within the Municipality assigns a person or section within each discipline to be the nodal point for disaster management activities in that particular discipline. The disaster management activities performed within disciplines include participation in disaster risk reduction strategies as well as preparedness and response.

1.4. MUNICIPAL DISASTER MANAGEMENT FRAMEWORK

1.4.1 Have any disaster management plans and contingency plans have been updated?

- Plans is reviewed annually
- Ward based Risk Assessment has been concluded
- Power outages plan regularly discussed

1.4.2 Did stakeholder engagements take place to establish a cooperative with mechanisms?

THE GOAL is to provide a platform for local governments, disaster management, Civil society groups, businesses, academic institutions, and other interested groups to demonstrate support and to highlight achievements and challenges in so doing with a particular focus on life-saving measures.

Stellenbosch municipality is part of the bi weekly CWDM consultative disaster structure. Many statutory bodies and stakeholders is represented on this body where strategies to combat the spread of the Corona virus is formulated.

The Health department in collaboration with Stellenbosch municipality has commenced with the the vaccination drive in the Stellenbosch area.

The protection services did also play an active part in the Child protection week.

KPA 2: RISK ASSESSMENT

1. DISASTER RISK ASSESSMENT

A disaster risk assessment is a qualitative or quantitative approach to determine the nature and extent of disaster risk by analyzing potential hazards and evaluating existing conditions of exposure and vulnerability that could be detrimental to people, property, services, livelihoods and the environment on which they are dependent.

Stellenbosch municipality in collaboration with the Cape Winelands District Municipality conducted a ward based risk assessment (spanning over 24 months) for the entire WC024 area.

2.1 Fires

The disaster management unit dealt with the assessment of various types of fires. Consistent with seasonal trends, most of these fire occurrences affected informal dwellings

The major fires affects informal dwellings

Incident Number	Type of fire	Main location	Frequent causes
SFSBF21051402	Urban fringe fire	Affect one backyard informal dwelling. No 6 Luyolo Str. Kayamandi	Alleged suspect of Arson
Unreported	Informal dwelling fire	Affect more informal dwellings. Section B454 & B455, Nkanini	Unknown, associated with hazardous source of energy
SFSBF21051701	Urban fringe fire	Affect one backyard informal dwelling. No 16 Daffodil Str. Kylemore	Candle burn down to a flammable surface
Unreported	Formal dwelling fire	Affect one unit/formal dwelling. Unit G3 Lang Str, Cloetesville	Carelessness and poorly unattended fire
SFSBF21051902	Informal dwelling	Affect one informal dwellings. Section Bx1, Nkanini	Unknown, associated with hazardous source of energy
Unreported	Informal dwelling	Affect one informal dwellings. AZ-81 Azania.	Unknown, associated with hazardous source of energy
SFSBF21052303	Urban fringe fire	Affect more informal wendy dwellings. DT07; DT08, DT09 TRA's Devon Valley	Carelessness and poorly unattended fire

2.2 Strong winds

No reports of damages due to strong winds was received

2.3 Flood/Roof Leak

The Fire and Disaster section proactively put the following measures in place in light of the impending winter rains:

Liaised with engineering department and visited the historic flood prone areas

Procured enough roof plastics/flood kits

Filled sandbags

Strategically placed the sandbags before the heavy rains to prevent flooding of residences.

These measures seemed to bear fruit as not many complaints of heavy flooding in the residential areas were received.

KPA 3: RISK REDUCTION

THE OBJECTIVE of Disaster Risk Reduction is to ensure that all disaster risk management stakeholders develop and implement integrated disaster risk management plans and risk reduction programs in accordance with approved frameworks. Risk management planning such as mitigation project/programs that lessen the impact/or severity of risk in areas/or communities and households known to be prone to risk.

3.1 RISK REDUCTION PROJECT PLANS AND INITIATIVES

Risk Reduction Project	Plans	Department/ Stakeholder
Relief aid	Social Relief of Distress	WC Prov. Government/Municipal Social Development Services

Current projects are encapsulated in the monthly report.

Project Identified		
a)	Urban Trees	Pruning and Removal of Dead Trees
b)	Infrastructure	Infrastructure maintenance
c)	Fire Prevention/Safety	The Department Fire Prevention facilitates community based sessions in terms of fire safety and awareness. Smoke alarm installations Hydrant maintenance Evacuation drills
d)	Events Management	Compliance

Risk Reduction: refers to all policies, actions and initiatives that minimize vulnerabilities and disaster risk including those that incorporate prevention, mitigation and preparedness. Environmental and urban planning should be at the forefront of risk reduction- particularly those that protect essential environmental services associated with river and wetlands.

Urban planning and Engineering works can ease the exposure to risk for residents in high-risk settlements.

KPA 4:**DISASTER RESPONSE AND RECOVERY**

Call Time	DM Activated	Description	Address	DM Assessment Time
03:22	03:40	SFSBF21051402	No 6 Luyolo Str	08:30
06:50	07:18	SFSBF21051701	No 16 Daffodil Str,	08:07
Unreported	10:41	Unrecorded	B454 & B455 Nkanini	11:40
Unreported	11:24	Unrecorded	G3 Long Str	11:30
13:45	08:00	SFSBF21051902	Bx1 Nkanini	08:30
Unreported	09:21	Unrecorded	AZ81 Azania	11:24
07:49	08:07	SFSBF21052201	No 11 Wilger Str	09:23
15:58	16:21	SFSBF21052303	TRA's Devon Valley	16:45
22:36	23:09	SFSBF21052901	Clay tile Bottelary Rd	16:39
22:53	22:53	SFSBF21053002	TRA's Vlottenburg	10:52

Each disaster presents emergency services with the opportunity to review, improve and learn from our experiences. It also provides the opportunity for various departments and stakeholders to work together as partners and provides the opportunities to further consolidate partnerships.

An emergency incident is followed by a coordinated response (under the disaster management umbrella) from various municipal sections and other role-players. Typical response would be:

Response from Fire Services

Response and initial verification by disaster management

Activation of other services such as Community development and Human settlements, Engineering services, DSD, SASSA and others

Final verification by Human Settlements

Restoration and rehabilitation

ENABLER 1: INFORMATION MANAGEMENT AND COMMUNICATION

Knowledge management, although a very broad term, relates to all the information needs and applications in order for the Stellenbosch Municipality Disaster Management to effectively reduce disaster risk. This focuses on information management and communication, education and training, public awareness and research.

4.1 HAVE DATABASES BEEN CREATED OR UPDATED IN THE LAST QUARTER?

➤ None

4.2 EARLY WARNING SYSTEMS (e.g. Police intelligence regarding threats in the area, instability on farms, potential unrest)

a) SAPS

None.

b) SA WEATHER SERVICES

South African Weather Services through Cape Winelands District Disaster Management office effectively issued hazards warnings applicable for our municipal area timeously. Emergency services usually prepares itself accordingly upon receipt of such notices.

4.3. EVENTS MANAGEMENT

Emergency services, i.e. municipal law enforcement, traffic, disaster management, fire safety, health and waste management forms part of the events committee of the municipality. The respective roles and responsibilities are clearly defined in the Sports and Recreational Events Act, 2010.


All events is approved in line with the prevalent restriction level and in terms of the applicable Covid protocols.

ENABLER 2: EDUCATION, TRAINING, PUBLIC AWARENESS AND RESEARCH

- To promote a culture of risk avoidance among stakeholders by capacitating role players through integrated education, training and public awareness programmes informed by scientific research.

Date	Activity	Venue	Amount of Public participants
11-05-2021	Ward Based Fire & Disaster Awareness organized by Vuyokazi Mnci (Prov. CDW)	Strong yard hall (ward 14)	50
12-05-2021	Ward Based Fire & Disaster Awareness organized by Vuyokazi Mnci (Prov. CDW)	Kayamandi Corridor(ward 13)	50
14-05-2021	Ward Based Fire & Disaster Awareness organized by Vuyokazi Mnci (Prov. CDW)	Kayamandi Corridor(ward 12)	50
24-05-2021	ECD Quarterly Engagement organized by Funeka Mayembana (CS)	Klapmuts Community hall	100
31-05-2021	Child Protection Week	Klapmuts Community Hall	50

4.4. ON-GOING PROJECTS

<p>Fire Control room Emergency Number – display emergency number and emergency number distribution</p>	 <p>The image shows a red-bordered sign for Stellenbosch Municipality. It features the municipal logo, the name 'STELLENBOSCH' in yellow, and 'MUNICIPALITEIT . UMASIPALA . MUNICIPALITY' in black. Below this, it reads 'EMERGENCY NUMBER / NOODNOMMER' in red, followed by the number '(021) 808 8888' in large red font. There are also small icons of a fire hydrant and a fire extinguisher.</p>
<p>Structural Fires – Educational awareness programs at school.</p>	<p>➤ All Wards /areas</p>
<p>Post Incident Assessment - Routine visit to post incident household to assess recovery</p>	<p>➤ Fire victims at various fire sites such Kayamandi, Klapmuts, Kylemore,</p>
<p>Smoke alarm installations – early detection of fires in informal settlements – total of 101 installed for May 2021</p>	<ul style="list-style-type: none"> ➤ Groendal ➤ De Novo ➤ Elsenburg ➤ Langrug

PLANNED PROJECT:

A Total of 598 Firekilla disposable fire extinguisher have been ordered as part of a pilot program to assist in combatting runaway fires in informal settlements. Fire prone areas will be identified for the launch and roll out of the program.



The Fire Killa Extinguisher is a class A extinguisher with nontoxic ingredients, which is easily operated by the user with simple to follow instructions on the bottle.

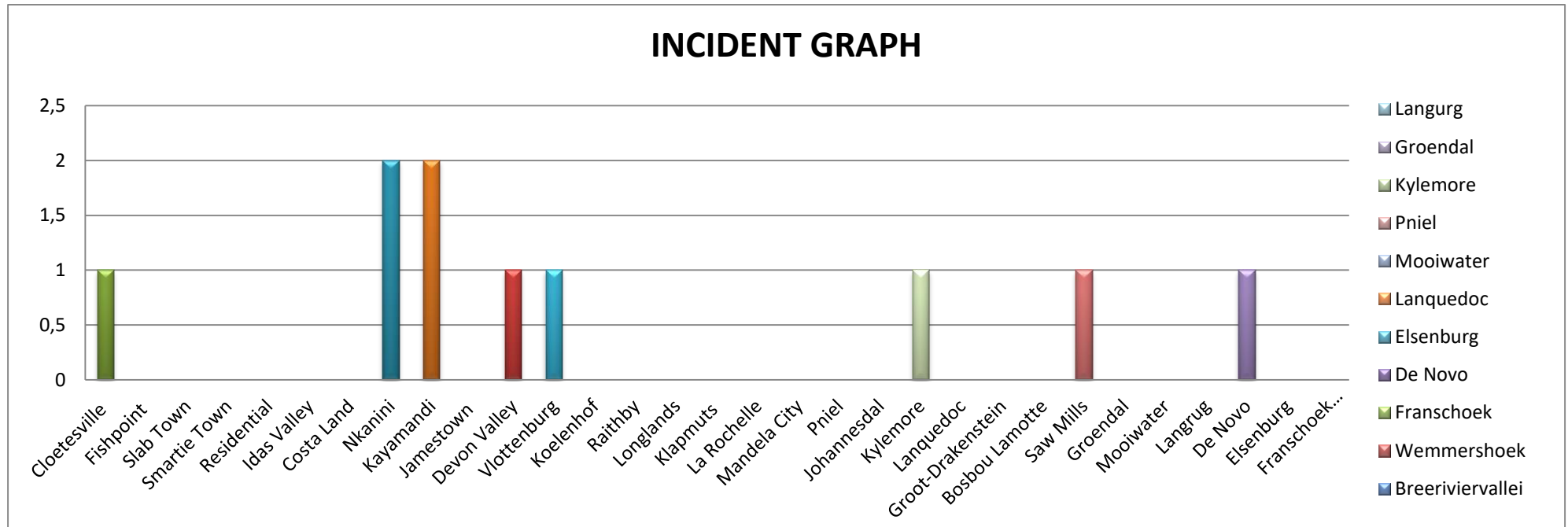
The unit comprises a 4-litre injection moulded robust plastic bottle containing 2.5 litres solution of our formula, foaming agent and water. A built in cartridge contains 180 grams of activator, which when required, is released into the water by means of a hand-activated plunger. This produces approximately 10 litres of foam, which is dispensed through a nozzle at a rate of about one litre per second. The foam cools and smothers the flame. A safety clip is fitted around the plunger shaft to prevent accidental activation. When required, the clip is easily removed by pulling on the clip ring.

Once used, the unit can be recharged with the activator cartridge, and the formula / foaming agent / water solution. The unit when fully charged weighs approximately 3.5 kg's. The Fire Killa Extinguisher is not under pressure until activated and does not require regular inspection. After use, the unit should be taken to an appointed service centre to be recharged. Fire Killa Extinguisher is a non-pressurized, reusable unit.

4.5 Relief Assistance

Area	Address	Victims	Relief Aid			Social Relief of Distress Process
			Blankets & Matresses	Food Parcel	Hot meals	
Kayamandi	No 6 Luyolo Str	1	√	√	√	Submitted to Department Social Development
Kylemore	No 16 Daffodil Str	1	√	√	√	Submitted to Department Social Development
Cloetesville	G3 Long Str	13	√	√	√	Submitted to Department Social Development
Nkanini	B454 & B455 Nkanini	3	√	√	√	Submitted to Department Social Development
Azania	Az81 Azania	1	√	√	√	Submitted to Department Social Development
Nkanini	Bx1 Nkanini	2	√	√	√	Submitted to Department Social Development
Devon valley	DT07-09	15	√	√	√	Submitted to Department Social Development

EVENTS (INCIDENTS) GRAPH MAY 2021



The above graph is a clear indicator of incident prone areas within the jurisdiction of Stellenbosch.

F	Fires	A	Accidents
Fs	Floods	S	Social Conflict /Protest
Hw	High winds	H	Health

5.2.5	MONTHLY REPORT FOR JUNE 2021: FIRE & DISASTER
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Collaborator No: 710782

IDP KPA Ref No: Safest Valley

Meeting Date: 4 August 2021

1. **SUBJECT: JUNE 2021 MONTHLY REPORT: FIRE & DISASTER**

2. **PURPOSE**

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster Services for June 2021.

3. **DELEGATED AUTHORITY**

For notification by the Portfolio Committee.

4. **EXECUTIVE SUMMARY**

To present the monthly activity report of the Fire and Disaster services for the month of June 2021 to the Committee for notification.

5. **RECOMMENDATION**

that the monthly report of Fire and Disaster Monthly for June 2021, be noted.

6. **DISCUSSION / CONTENTS**

6.1 **Background**

Fire and disaster related activities and duties are executed in line with statutory requirements in terms of the Fire Services act 99 of 1987 and the Disaster Management Act 57 of 2002 as well as all Council Policies.

6.2 **Discussion**

The fire and disaster section reports to the Director: Community and Protection Services. The section strives to keep the directorate and also the Portfolio Committee informed of all activities and incidents through its monthly reports.

6.3 **Financial Implications**

As per the approved budget.

6.4 **Legal Implications**

All actions and functions performed in line with applicable legislation.

6.5 **Staff Implications**

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

ANNEXURES**Annexure A:** Fire and Disaster Monthly report for June 2021.**FOR FURTHER DETAILS CONTACT:**

NAME	Wayne Smith
POSITION	<i>Manager: Fire Services and Disaster management</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8771</i>
E-MAIL ADDRESS	<i>wayne.smith@stellenbosch.gov.za</i>
REPORT DATE	

ANNEXURE A



STELLENBOSCH MUNICIPALITY

DIRECTORATE COMMUNITY & PROTECTION SERVICES

MONTHLY REPORT FOR JUNE 2021

FIRE AND RESCUE SERVICES



Highlight 1. Official demonstration of new fire pumper



The vehicle was officially demonstrated in front of the majestic town hall of Stellenbosch on Tuesday, 15 June 2021, in the presence of Mayor, Adv Gesie van Deventer, Cllr Rickus Badenhost (Portfolio Chairperson, Protection Services) and the Municipal Manager, Geraldine Mettler

Highlight 2: Firekilla disposable fire extinguisher



598 disposable fire extinguishers was procured and delivered
 This innovative project, coupled with our smoke alarm and hydrant maintenance project is in aid of safer communities, especially those in informal settlements.

Drills

07/05/2021	Hose and hydrant
08/06/2021	Turn Table Ladder – Gear and Equipment Familiarization.
09/06/2021	MP 3- Pump and operation of vehicle
11/06/2021	Motor Pump 3 – Familiarization of equipment, tools and operation Compressed Air Foam Systems – Louis from Marce conducted training.
12/06/2021	MP 3- Pump and operation of vehicle
15/06/2021	Display of MP3 at Town hall for MM and Mayor
17/06/2021	MP3- Pump and operation of vehicle
18/06/2021	Rescue tools-TNT and Lucas Battery tools
21/06/2021	Turn Table Ladder, Mp3 Extension Ladder Drills, MP3 Pump Operation Familiarization.

24/06/2021 MP3 Pump Operation Familiarization,
29/06/2021 Theory & Practical on Chainsaw and Carborandum Cutter

Tests

02/06/2021 SCBA's
04/06/2021 Rescue Tools
07/06/2021 Batteries and tires
08/06/2021 Hose
11/06/2021 Rescue Gear
14/06/2021 Batteries & Tyres
17/06/2021 Pumps
18/06/2021 Rescue tools
21/06/2021 Batteries and Tyres
22/06/2021 High Angle
24/06/2021 Small Gear
25/06/2021 Rescue Gear
28/06/2021 Batteries and tires
30/06/2021 Pumps

Training and development

Seven reservist fire fighters is undergoing Fire fighter 1 training – suspended due to Level 4 lockdown.

Four reservist has completed the Hazmat awareness course at CWDM – suspended due to Level 4 lockdown.

Familiarization tours/ Evacuations

1. NELMF 21060917- Fam tour Awareness- Franschoek Pick n Pay centre
2. NESBF 21061715 - Fam tour Awareness- Franschoek Agrimark Awareness Kayamandi corridor

Fatalities

1. 2 Blue patients (children) – Simondium road

2. 2 Blue female patient – Krommerivier road

Display/ School visits/ Standby / Engagements with Communities regarding fire safety matters

1. NESBI21060411- Fam Tour Raithby Primary School
2. NELMF 21060112- Awareness Groendal Primary School

Fire readiness and preparedness test

Daily vehicle and appliance checks

Daily drills and lectures

Regular awareness programs and visits to premises.

Periodical test of equipment

Maintenance of vehicles and appliances

Daily station work

Daily cleaning of stores

Kayamandi, Longlands, Meerlust, Langrug settlement – Water supply daily

Hydrant inspections

Smoke detector installations



300 key ring sanitisers handed out to Old Age homes – Covid -19 awareness

Fire Prevention activities

NAME	TOTAL
Rezoning	0
Building line encroachments	0
Departures	0
Inspections	146
Evacuation drills	0
Fire Certificates	23
Lectures	1
After Hours inspections	0
Population certificates	2
Smoke detectors installed	147
Hydrant inspections	0
Building plans	152

**STELLENBOSCH FIRE & RESCUE SERVICE
SANITIZING OF MUNICIPAL OFFICES JUNE 2021**

103 locations sanitized:

DATE	ADDRESS
01/06/2021	Klapmuts Multi Purpose Centre
	Kayamandi Community Hall (Makapula)
	Eike Hall
	Van der Stel Hall
	Stellenbosch Fire Station & Disaster management
02/06/2021	Community Services Merriman avenue
	Kylemore Community Hall
	Pniel Banquet Hall
	Van der Stel Hall
03/06/2021	Wemmershoek Hall
	La Motte Community Hall
	Groendal Community Hall
	Franschhoek Town Hall
	La Motte Fire Station & Vehicles
	Van der Stel Hall
	Traffic Dept
04/06/2021	Kayamandi Sportgrounds
	Idas Valley Sportsground
	Jamestown Sportsground
	Van der Stel Hall
	Klapmuts MPC
	Housing Dept Drukkers Lane
	Cloetesville Library
	Cloetesville Ward Office
07/06/2021	Klapmuts Multi Purpose Centre
	Kayamandi Community Hall (Makapula)
	Stellenbosch Town hall
	Klapmuts Fire Station & Vehicles
	Van der Stel Hall
08/06/2021	Kylemore Community Hall
	Van der Stel Hall

	Pniel Banquet Hall
09/06/2021	Pniel Ward Office
	Devon Valley Solid Waste
	Water Works
	Van der Stel Hall
10/06/2021	Traffic Dept
	Eike Hall
	Van der Stel Hall
11/06/2021	Wemmershoek Hall
	La Motte Community Hall
	Groendal Community Hall
	Franschhoek Town Hall
	Van der Stel Hall
	Cloeteville ward office
	Housing Dept.
14/06/2021	Klapmuts Multi Purpose Centre
	Kayamandi Community Hall (Makapula)
	Stellenbosch Town hall
	LED Offices Andringa Street
	Cloeteville Ward Office
	Housing Dept.
15/06/2021	Water Works
	Stellenbosch Fire Station & Vehicles
	Disaster Management & Vehicles
	Law Enforcement Control room
	Paradyskloof (Huisie in die Bos)
	Finance Offices
	Income Offices
17/06/2021	Traffic Dept
	Eike Hall
	Van der Stel Hall
	Housing Dept.
18/06/2021	Phyllaria Flat no 311
	Houses in Cloeteville

	North End Street: 39;24;37&41
	Cloetesville Ward Office
	Klapmuts MPC
21/06/2021	Water Works
	Finance Department
	Stellenbosch Library Plein Street
22/06/2021	Klapmuts Multi Purpose Centre
	Law Enforcement Office
	De Witt Huis Office
	Supply Chain Offices
23/06/2021	Pniel Ward Office
	Devon Valley Solid Waste
	Water Works
	Van der Stel Hall
24/06/2021	Traffic Dept
	Eike Hall
	Van der Stel Hall
	Housing Dept.
25/06/2021	Klapmuts MPC
	Cloetesville Ward Office
	Housing Dept.
28/06/2021	Wemmershoek Hall
	La Motte Community Hall
	Groendal Community Hall
	Franschhoek Town Hall
	Van der Stel Hall
29/06/2021	Traffic Dept
	Eike Hall
	Van der Stel Hall
	Housing Dept.
30/06/2021	Pniel Ward Office
	Devon Valley Solid Waste
	Water Works
	Van der Stel Hall

Inter-governmental relations

Stellenbosch Municipality entered into a MOU with Provincial government to enable our emergency personnel to receive training at their training academy in Wolwekloof Ceres. Four reservist fire fighters is currently attending firefighter 1 training at the facility.

All municipalities within the Cape Winelands District municipality have entered into an agreement with each other and with the Cape Winelands whereby assistance is reciprocally offered.

Stellenbosch municipality and the CWDM are rolling out a collaborative Ward base risk assessment for the WC024 area. (Completed)

Budget

Progress on Capital projects for 2020/21 financial year				
Actual Spending: 60%				
Projects	Value	Process	Funds Committed	Progress budget spent
Upgrading of fire station	R4 445 023	Tender	99%	Construction started 31 May 21 Rollover project
Major fire pumper	R4 500 000	Tender	100%	Delivered on 31 March Project completed
Rescue equipment	R600 000	Existing tender	100%	Project completed
Furniture	R400 000	Existing tender	95%	Project completed
Vehicle fleet	R1 000 000	RT tender	100%	2 x vehicles received. Project completed
Rescue vehicle	R800 000	RT tender	99%	Vehicles received Project completed
* If the roll over project is taken into consideration then our capital expenditure would in all probability be 98% for the rest of the projects.				Fire Services - 99% of total budget of R 11 146 023 committed on the financial system. Disaster – 99% of a total budget of R 815 000 spend

Monthly incidents:

1-30 June 2021						
VELDFIRES	STRUCTUERE FIRES	MVA	PVA	MEDICALS	WATER SUPPLY	NON EMERGENCY
TOTAL: 12	TOTAL: 20	TOTAL:09	TOTAL: 01	TOTAL: 0	TOTAL: 150	TOTAL: 15

Work opportunities created:

- 11 EPWP opportunities created within our disaster management and fire safety section from 1 **July** 2020 to 30 June 2021.
- The Fire & Rescue services and Disaster management functioned well within its legislative mandate to provide an equitable service to all.



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Monthly report of the
**Disaster Management
Unit**

JUNE 2021



KPA 1:**INTEGRATED INSTITUTIONAL CAPACITY**

The Disaster Management unit is to effectively coordinate the required collective input of the municipality, external stakeholders and citizens.

1.1. PARTICIPATION OF VOLUNTEERS IN THE DEPARTMENT

Disaster Management: EPWP Volunteers participates on regular bases by assisting in conducting educational campaign and awareness at crèches, communities and at schools about safety and emergency services.

1.2. PARTNERS FOR PROJECT AND ALLIES

The department engages at numerous platforms through partnering stakeholders to gain access to new resources, information, expertise and skills to facilitate service delivery.

1.2.1. EVACUATION DRILLS

Clear allocations of roles and responsibilities and defined procedures and protocol for all operational personnel is influenced by mechanism in place which leaves no room for confusion when significant event or disaster occurs or is threatening to occur in municipal council's area.

The Disaster Management Act provides a platform from which all spheres of government and communities can work together to prevent or reduce the risks of disasters including steps which are aimed at–

- preventing or reducing the risk of disasters;
- taking measures to reduce the impact or consequences of a disaster;
- emergency preparedness;
- rapid and effective responses to disasters; and
- post-disaster recovery and rehabilitation.

1.3. NODAL POINTS

The effectiveness of communication between disaster management office and ward offices are very vital as these offices tend to be central point of information during disaster related incidents. The Disaster Management Unit is assigned the task of directing and facilitating the disaster risk management process.

This process remains on-going.

1.4. MUNICIPAL DISASTER MANAGEMENT FRAMEWORK**1.4.1 Have any disaster management plans and contingency plans have been updated?**

- Plans are reviewed on a continuous basis.

1.4.2 Did stakeholder engagements take place to establish a cooperative with mechanisms?

THE GOAL is to provide a platform for local governments, disaster management, civil society groups, businesses, academic institutions, and other interested groups to demonstrate support and to highlight achievements and challenges in so doing with a particular focus on life-saving measures.

**KPA 2:
RISK ASSESSMENT****1. DISASTER RISK ASSESSMENT**

Conducting of Inspections on structures and facilities. Determine the impact of application to communities identified as high risk/vulnerable. Monitoring, updating and disseminating risk information

2.1 Fires

Disaster Management Unit deals with assessment of different types of fires which they classified according to its location and/or type of structures affected.

The fire incidents that affect informal/formal dwellings

Incident Number	Type of fire	Main location	Frequent causes
SFSBF21060701	Informal dwelling fire	2x wooden dwellings in a backyard well alight. No 28 Main Rd, Lanquedoc	Allegedly unknown, associated with hazardous source of energy
SFSBF21061001	Formal dwelling fire	Top floor of double store building alight	Allegedly unknown, associated with hazardous source of energy
SFSBF21061201	Urban fringe fire	Affect one backyard informal dwelling. No 3	Allegedly unknown, associated with

		Hartzenburg Klapmuts	hazardous source of energy
SFSBF21061202	Informal dwelling	Affect 4x informal dwellings. Section J, Langrug	Carelessness and poorly unattended fire
SFSBF21061401	Informal dwelling	Affect 2x informal dwellings. Az245 Azania	Allegedly unknown, associated with hazardous source of energy
SFSBF21062303	Informal dwelling	Affect 30x informal dwellings. Section H, Langrug	Allegedly unknown, associated with hazardous source of energy

Types of Fires experienced:

# No of Formal dwellings	1
# No of Informal Dwellings	39
# No of Semi-formal Dwellings	1
# No of Injuries reported	1
# No of Fatalities reported	0
# No of fires due to Arson	0
# No of Open unattended fires	1
# No of fires due to Electrical faults	0

2.2 Strong winds

Strong damaging winds -: The SA Weather Service (SAWS) has warned of gale force winds, with possible gusts of 100km/h over parts of Western as well as disruptive rainfall in Cape Winelands. A storm warning of Orange level 8, to indicate the severity of the wind, which could be expected for few days.

"The SAWS warns that strong to gale north-westerly winds, with intense gusts (100-140km/h), can be expected over the interior of the province".

Cape Winelands is predicted to be missing the worst of the wind. However, the SAWS has issued an Orange level 6 warning for rainfall for the area, conditions that are expected to remain until the beginning of July 2021

Widespread damage to formal and informal settlements was likely as well as the disruption of essential services.

2.3 Flood/Roof Leak

Flooding -: Since the cold front had moved in, there had been heavy rains across the district the past month. Informal settlements has been severely impacted and Roads and Stormwater and Fire Services personnel responded to many of these complaints. Sandbags was stacked in an effort to divert runoff water away from residences.

KPA 3:

RISK REDUCTION

THE OBJECTIVE of Disaster Risk Reduction is to ensure that all disaster risk management stakeholders develop and implement integrated disaster risk management plans and risk reduction programs in accordance with approved frameworks. Risk management planning such as mitigation project/programs that lessen the impact/or severity of risk in areas/or communities and households known to be prone to risk.

3.1 RISK REDUCTION PROJECT PLANS AND INITIATIVES

Risk Reduction Project	Plans	Department/ Stakeholder
Relief aid	Social Relief of Distress	WC Prov. Government/Municipal Social Development Services

Current projects are encapsulated in the monthly report.

Project Identified		
a)	Urban Trees	Pruning and Removal of Dead Trees
b)	Infrastructure	Infrastructure decay
c)	Fire Prevention/Safety	The Department Fire Prevention facilitates community based session i.e. fire safety.
d)	Events Management	Compliance

Risk Reduction: refers to all policies, actions and initiatives that minimize vulnerabilities and disaster risk including those that incorporate prevention, mitigation and preparedness. Environmental and urban planning should be at the forefront of risk reduction- particularly those that protect essential environmental services associated with river and wetlands.

Urban planning and Engineering works can ease the exposure to risk for residents of high-risk settlements, social development actions that strengthen community involvement can reduce risks.

KPA 4: DISASTER RESPONSE AND RECOVERY

Call Time	DM Activated	Description	Address	DM Assessment Time
22:20	22:21	SFSBF21060701	No 28 Main Rd,	09:01
12:30	12:32	SFSBF21061001	No 747 Bassie Str	13:35
05:16	05:46	SFSBF21061201	Hartzenburg 3, Klapmuts	07:36
23:46	23:47	SFSBF21061202	Section J3, Langrug	09:47
03:01	03:33	SFSBF21061402	Azania, Kayamandi	05:38
11:09	Not activated	SFSBF21061902	Stellenbosch University	Not assessed
19:38	20:54	SFSBF21061906	8 Echo Str, C/ville	09:53
09:55	10:18	SFSBF21062201	Covid area, Lanquedoc	10:40
12:09	12:20	SFSBF21062303	Section H12, Langrug	12:61
18:08	Not activated	SFSBF21062501	04 Raziet Str, C/Ville	Not assessed

Each disaster presents emergency services with the opportunity to review, improve and learn from our experiences. It also provides the opportunity for the various departments and stakeholders to work together as partners, and provide the opportunity where improvements could be made and how to further consolidate partnerships.

ENABLER 1: INFORMATION MANAGEMENT AND COMMUNICATION

Knowledge management, although a very broad term, relates to all the information needs and applications in order for the Stellenbosch Municipality Disaster Management to effectively reduce disaster risk. This focuses on information management and communication, education and training, public awareness and research.

4.1 HAVE DATABASES BEEN CREATED OR UPDATED IN THE LAST QUARTER?

➤ None

4.2 EARLY WARNING SYSTEMS (e.g., Police intelligence regarding threats in the area, instability on farms, potential unrest)

a) SAPS

None.

b) SA WEATHER SERVICES

South African Weather Services through Cape Winelands District Disaster Management office effectively issued hazards warning of significance for the municipal area. Emergency services adhered to this early warnings and prepared accordingly with filling of sandbags, placing sandbags at historic flood prone areas and the maintenance of storm water systems.

4.3. EVENTS MANAGEMENT

Emergency services, i.e., municipal law enforcement, traffic, disaster management, fire safety, health and waste management form part of the event's committee. The respective roles and responsibilities are clearly defined in the Safety at Sports and Recreational Events Act, 2010. This committee plays a critical role in overseeing events. All events is approved subject to and in accordance with prevailing Lockdown level.

ENABLER 2: EDUCATION, TRAINING, PUBLIC AWARENESS AND RESEARCH


COVID-19 vaccines provide protection against developing severe disease and death, but it does not provide 100% protection against infection, and for that matter, transmission to others. For these reasons, those who have been inoculated should continue following preventative measures, which include the wearing of facemasks that covers both the nose and mouth, washing hands frequently or using an alcohol-based hand sanitiser, maintaining physical distancing of 1.5m or more where possible, avoiding crowds and gathering in well ventilated spaces, if not outdoors.

Department of Health confirms that a significant majority people over the age of 60 had received the jab, which translated to 40% of the population in that age group.

Stellenbosch Vaccine Roll-out Program**JUNE 2021 - Vaccinator Schedule**

Monday	Tuesday	Wednesday	Thursday	Friday
31	1	2	3	4
Azaleahof (76) 4sm	Huis Ebenaezer (106) 51sm	Huis Noah (13) Geluksoord (14) 5sm Huis Horison (14) 31sm	La Clemence (178) 30sm	Utopia (42) Moelenhof (14) Azaleahof Catch up
7	8	9	10	11
La Clemence (178) 30sm	Langerverwag (40) Stellenoord (76) 23sm Fleur de Lis (42)	Paradyskloof (78) 24sm	Groendal Hall Franschhoek Farm Areas	Groendal Hall Franschhoek Farm Areas
14	15	16	17	18
Kylemore Hall	Lanquedoc Sports Club	Youth Day	Klapmuts Multipurpose Surrounds & Farms	Klapmuts Multipurpose Surrounds & Farms
21	22	23	24	25
Jamestown Outreach	Groendal Hall	Eikestad Saal	Eikestad Saal	Kayamandi Corridor
28	29	30	1	2
Kayamandi Corridor	Groendal Hall	Groendal Hall	Klapmuts	Kayamandi

4.4. ON-GOING PROJECTS

<p>Fire Control room Emergency Number – display emergency number and emergency number distribution</p>	 <p>The image shows a rectangular sign with a red border. At the top left is the Stellenbosch Municipality logo, which includes a fleur-de-lis and a bunch of grapes. To the right of the logo, the text reads 'STELLENBOSCH' in yellow, 'STELLENBOSCH, PHIL. FRANSOHOEK' in small black letters, and 'MUNISIPALITEIT . UMASIPALA . MUNICIPALITY' in black. Below this, 'EMERGENCY NUMBER / NOODNOMMER' is written in red. At the bottom center, the number '(021) 808 8888' is displayed in large red font. There are small circular icons on the bottom left and right corners of the sign.</p>
<p>Structural Fires – Educational awareness programs at school.</p>	<ul style="list-style-type: none"> ➤ All Wards /areas
<p>Post Incident Assessment - Routine visit to post incident household to assess recovery</p>	<ul style="list-style-type: none"> ➤ Fire victims at various fire sites such Kayamandi, Klapmuts, Kylemore,

4.5 Relief Assistance

The distribution of emergency housing kit to eligible survivors, temporary food packs, crisis counseling was provided to fire victims. The support of Community Development in terms of Relief Assistance was immediately provided.

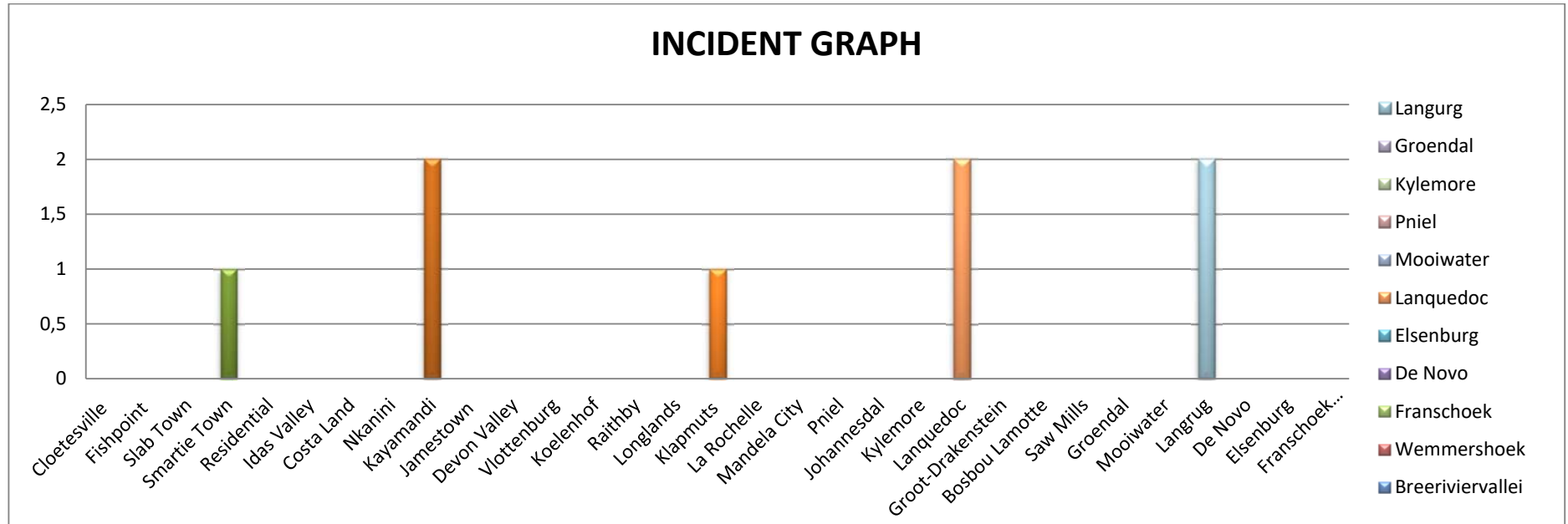
Area	Address	Victims	Relief Aid			Social Relief of Distress Process
			Blankets & Matresses	Food Parcel	Hot meals	
Kayamandi	No 28 Main Rd,	11	√	√	√	Submitted to Department Social Development
Kayamandi	No 747 Bassie Str	6	√	√	√	
Klapmuts	Hartzenburg 3, Klapmuts	2	√	√	√	
Langrug	Section J3, Langrug	14	√	√	√	
Kayamandi	Azania, Kayamandi	3	√	√	√	
Lanquedoc	Covid area, Lanquedoc	2	√	√	√	
Langrug	Section H12, Langrug	72	√	√	√	

OCCURRENCES / INCIDENTS DURING THE MONTH OF JUNE 2021

DATE	AREA	ADDRESS	STRUCTURE			AMOUNT OF VICTIMS	RELIEF AID		EMERGENCY FIRE RELIEF ASSISTANCE			CAUSE ASSESSMENT	OCCURRENCES		
			Informal	Formal	Total		Blankets	Food parcels	Flood kit	FIRE KIT			Household	Per area	
										Fully affected	Partially affected				
1.	-	Stellenbosch Central	-	-	-	-	-	-	-	-	-	-	-	-	
2.	-	Jonkershoek	-	-	-	-	-	-	-	-	-	-	-	-	
3.	19-06-2021	Cloetesville	No 8 Echo Str	1	0	1	2				*	-	Unknown	1	1
4.	-	Ida's Valley	-	-	-	-	-	-	-	-	-	-	-	-	-
5.	10-06-2021	Kayamandi	No 747 Bassie Str,	1	0	1	6	√	√	√	*	-	Unknown	1	2
6.	14-06-2021		Az 245 Azania	2	0	2	3	√	√	√	√		Unknown	2	
7.	-	Jamestown	-	-	-	-	-	-	-	-	-	-	-	-	-
8.	-	Devon Valley	-	-	-	-	-	-	-	-	-	-	-	-	-
9.	-	Koelenhof	-	-	-	-	-	-	-	-	-	-	-	-	-
10.	-	Raithby	-	-	-	-	-	-	-	-	-	-	-	-	-
11.	-	Vlottenberg	-	-	-	-	-	-	-	-	-	-	-	-	-
12.	12-06-2021	Klapmuts	No 3 Hartzenburg	1	0	1	2	√	√	√	*		Unknown		1
13.	-	Kylemore	-	-	-	-	-	-	-	-	-	-	-	-	-
14.	-	Johannesdal	-	-	-	-	-	-	-	-	-	-	-	-	-
15.	-	Pniel	-	-	-	-	-	-	-	-	-	-	-	-	-
16.	22-06-2021	Lanquedoc	Covid Squarters	1	0	1	2				-	-	Unknown	1	2
17.	07-06-2021		No 28 Main Rd	3	0	3	11	√	√	√	*		Unknown	3	
18.	-	Groot-Drakenstein	-	-	-	-	-	-	-	-	-	-	-	-	-
19.	-	La Motte	-	-	-	-	-	-	-	-	-	-	-	-	-
20.	-	Wemmershoek	-	-	-	-	-	-	-	-	-	-	-	-	-
21.	-	Groendal	-	-	-	-	-	-	-	-	-	-	-	-	-
22.	-	Mooiwater	-	-	-	-	-	-	-	-	-	-	-	-	-
23.	12-06-2021	Langrug	Section J3	4	0	4	8	√	√	√	√	-	Unknown	4	2
24.	23-06-2021		Section H12	30	0	30	72	√	√	√	√	√	Unknown	30	
25.	-	De Nova	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL				43	43	106					28	8		43	8

NB: * No Approved plans on backyards

EVENTS (INCIDENTS) GRAPH JUNE 2021



The above graph is a clear indicator of incident prone areas within the jurisdiction of Stellenbosch.

F	Fires	A	Accidents
Fs	Floods	S	Social Conflict /Protest
Hw	High winds	H	Health

EMERGENCY FIRE KITS ISSUED JUNE 2021

DATE	FIRE KIT	Amount	AREA
03-06-2021	1 x full fire kit	15 x sheets 12 x poles (thin) 8 x poles (thick) 1 x DPC Plastic 3 x nail pkt	Triangle Units Vlottenburg /Ward 20
15-06-2021	4 x full fire kit	60 x sheets 48 x poles (thin) 32 x poles (thick) 4 x DPC Plastic 12 x pkt nails	Langrug /Ward 2
24-06-2021	2 x full fire kit	30 x sheets 24 x poles (thin) 16 x poles (thick) 2 x DPC Plastic 6 x nail pkt	Azania/Ward 12
29-06-2021	22 x full fire kit 8 x partial kit	386 x sheets 312 x poles (thin) 208 x poles (thick) 22 x DPC Plastic 90 x nails pkt	Langrug/Ward 2

STOCK TAKING (Temporary emergency housing material)

WEEK 1: 31 - 4 June 2021

Delivery received on - Week 1: (02-06-2021)	DPC FLOODKIT PLASTIC	250 x DPC FLOODKIT PLASTIC	
Total sheets at stores: -	-	827 x sheets	
Total DPC Flood kit at stores: -	-	273 + 250 = 523 x flood kit plastic	
Breakdown of stock issued: 31-04 JUNE 2021			
Distribution date: (03-06-2021)	1 x full fire kits – Nkanini	15 x sheets 12 x poles (thin) 8 x poles (thick) 1 x DPC Plastic 3 x pkt nails	
Balance at Stores: Week 1: - 31-04 JUNE 2021			
Items:	Store		Totals:
	Cage	Garages	
Poles (thin)	58	2038	2 096
Poles (thick poles)	1298	480	1 778
DPC fire kit Plastic	143	-	143
FLOODKIT PLASTIC	523	-	523
Corrugated iron sheet	790	-	790
Sets of nails	1495	-	1495

STOCK TAKING (Temporary emergency housing material)

WEEK 2: 7 - 11 June 2021

Delivery received on - Week 2:	None	None	
Total sheets at stores: -	-	790 x sheets	
Total DPC flood kit at stores: -	-	523 x flood kit plastic	
Breakdown of stock issued: 7- 11 JUNE 2021			
Distribution date:	None	None	
Balance at Stores: Week 2: - 7 - 11 JUNE 2021			
Items:	Store		Totals:
	Cage	Garages	
Poles (thin)	58	2038	2 096
Poles (thick poles)	1298	480	1 778
DPC fire kit Plastic	143	-	143
FLOODKIT PLASTIC	523	-	523
Corrugated iron sheet	790	-	790
Sets of nails	1495	-	1495

STOCK TAKING (Temporary emergency housing material)

WEEK 3: 14 -18 June 2021

Delivery received on - Week 3:	None	None	
Total sheets at stores: -	-	790 x sheets	
Total DPC Flood kit at stores: -	-	523 x flood kit plastic	
Breakdown of stock issued: 14 -18 JUNE 2021			
Distribution date: 14-06-2021	4 x full fire kits – Langrug	60 x sheets 48 x poles (thin) 32 x poles (thick) 4 x DPC Plastic 12 x pkt nails	
Balance at Stores: Week 3: - 14 - 18 JUNE 2021			
Items:	Store		Totals:
	Cage	Garages	
Poles (thin)	58	1990	2 048
Poles (thick poles)	1266	480	1 746
DPC fire kit Plastic	134	-	134
FLOODKIT PLASTIC	523	-	523
Corrugated iron sheet	730	-	730
Sets of nails	1483	-	1483

STOCK TAKING (Temporary emergency housing material)

WEEK 4: 21 - 25 June 2021

Delivery received on - Week 4:	None	None	
Total sheets at stores: -	-	730 x sheets	
Total DPC Flood kit at stores: -	-	523 x flood kit plastic	
Breakdown of stock issued: 21- 25 JUNE 2021			
Distribution date: 24-06-2021	2 x full fire kits – Azania	30 x sheets 24 x poles (thin) 16 x poles (thick) 2 x DPC Plastic 6 x pkt nails	
Balance at Stores: Week 4: - 21-25 JUNE 2021			
Items:	Store		Totals:
	Cage	Garages	
Poles (thin)	58	1966	2 024
Poles (thick poles)	1250	480	1 730
DPC fire kit Plastic	132	-	132
FLOODKIT PLASTIC	523	-	523
Corrugated iron sheet	700	-	700
Sets of nails	1477	-	1477

STOCK TAKING (Temporary emergency housing material)

WEEK 5: 28 - 30 June 2021

Delivery received on - Week 5:	None	None	
Total sheets at stores: -	-	700 x sheets	
Total DPC Flood kit at stores: -	-	523 x flood kit plastic	
Breakdown of stock issued: 28- 30 JUNE 2021			
Distribution date: 29-06-2021	22 x full fire kits – Langrug 8 x partial kit	386 x sheets 312 x poles (thin) 208 x poles (thick) 22 x DPC Plastic 90 x pkt nails	
Balance at Stores: Week 5: - 28-30 JUNE 2021			
Items:	Store		Totals:
	Cage	Garages	
Corrugated iron sheet	314	-	314
Poles (thin)	58	1654	1712
Poles (thick poles)	1250	272	1522
DPC fire kit Plastic	110	-	110
FLOODKIT PLASTIC	523	-	523
Sets of nails	1477	-	1387

5.2.6	MONTHLY REPORT: BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT: APRIL 2021
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Collaborator No: 708958

IDP KPA Ref No:

Meeting Date: 4 August 2021

1. SUBJECT: MONTHLY REPORT: BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT: APRIL 2021

2. PURPOSE

To submit a monthly report to the Standing Committee on By-law Enforcement statistics and Events Management for the month of April 2021.

3. DELEGATED AUTHORITY

For Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of law enforcement activities and events for the month of April 2021 and highlights of all the various activities which occurred in the mentioned period. It covers the period with the focus on high visibility and special operations by the Law Enforcement department together with SAPS.

5. RECOMMENDATION

that the By-Law Enforcement and Events Management Monthly report for April 2021, be noted.

6. DISCUSSION / CONTENTS

6.1 Background

The activity reports on By-law Enforcement and Events Management are attached as **ANNEXURE A**.

This report focuses on Law Enforcement statistics only as the monthly reports provide detailed description of all activities undertaken. Events Management reports have been included as part of the quarterly report.

6.2 Discussion

None

6.3 Financial implications

As per the approved budget.

6.4 Legal Implications

All actions and functions performed in line with applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

ANNEXURES**Annexure A:** By-Law Enforcement and Events Management Monthly report for April 2021.**FOR FURTHER DETAILS CONTACT:**

NAME	Neville Langenhoven
POSITION	Manager: By-Law and Events Management
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	X8497
E-MAIL ADDRESS	Neville.langenhoven@stellenbosch.gov.za
REPORT DATE	

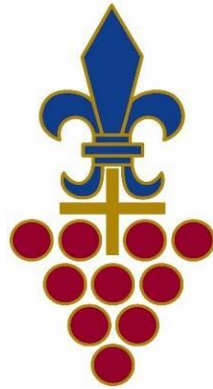
DIRECTOR: COMMUNITY & PROTECTION SERVICES

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.

ANNEXURE A



ANNEXURE A



MONTHLY REPORT FOR

APRIL 2021

DIRECTORATE COMMUNITY & PROTECTION SERVICES

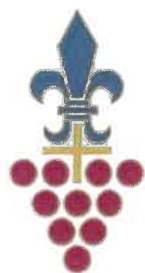
LAW ENFORCEMENT DEPARTMENT



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ANNEXURE II



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COMMUNITY AND PROTECTION SERVICES



STELLENBOSCH LAW ENFORCEMENT DEPARTMENT

LIQUOR ENFORCEMENT MONTHLY REPORT

APRIL 2021

LIQUOR PREMISES INSPECTED			
BUSINESS NAME	INSPECTIONS	FINES ISSUED	COMPLIANCE
CENTRAAL	1	0	NO
BALBOA PUB	1		YES
CAZA CARVEZA	1	0	NO
DE VLEIS PALEIS	1	0	NO
MONTH TOTAL	4	0	YES 1 NO 3

LIQUOR OPERATIONS IN CONJUNCTION WITH OTHER ROLE PLAYERS	
PREMISES NAME/LOCATION	OUTCOME
	Non Executed
MONTH TOTAL	4

DETAILED LIQUOR ENFORCEMENT REPORT:**THURSDAY, 15 APRIL 2021****Centraal**

Inspection done with Fire Brigade within the central business area in Andringa Street behind Eikestad Mall. During inspection, there was no liquor license number or trading hours displayed by the entrance as required by the liquor by-law and the manager could not present their zoning or business license certificates. A non-compliance notice was issued to the manager who needs to comply with by 21 April 2021.

Balboa Bar

Inspection carried out with Fire Brigade at Balboa Pub. There was live entertainment upon inspection but nobody was dancing. The business license makes provision for entertainment. All other required certificates were presented.

Casa Cerveza

An inspection was done at Casa Cerveza with Fire Brigade in Dorp Street. The manager on duty only presented their zoning certificate. A non-compliance notice was issued to the manager who needs to comply with by 28 April 2021.

De Vleis Paleis

An inspection was done at De Vleis Paleis with Fire Brigade in Dorp Street. The zoning and business license was not presented during the inspection. A non-compliance notice was issued to the owner who needs to comply with by 28 April 2021.

*****End of Report*****

ANNEXURE III



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COMMUNITY AND PROTECTION SERVICES



STELLENBOSCH LAW ENFORCEMENT DEPARTMENT

BUCKET SHOP/SECOND HAND GOODS/NON-FERROUS METAL

MONTHLY REPORT

APRIL 2021

PREMISES INSPECTED			
BUSINESS NAME	INSPECTIONS	FINES ISSUED	COMPLIANCE
STAR METAL	10	0	YES
CL WASTE/TRADING	8	0	YES
SHARON'S	7	0	YES
CASH CRUSADERS	1	0	YES
JOHNNIES	1	0	YES
WHITE HOUSE	1	0	YES
WIFEY'S	1	0	YES
MONTH TOTAL	29	0	YES 29 NO 0

DETAILED REPORT:

WEDNESDAY, 07 APRIL 2021

Star Metal

An inspection was carried out at Star Metal at 08h53. Business is fully compliant.

An inspection was carried out at Star Metal at 16h00. Business is fully compliant.

CL Waste/Trading

An inspection was carried out at CL Waste/Trading. Business is fully compliant.

Sharon's, Vlottenburg

An inspection was carried out at Sharon's. Owner confirmed she is not doing business anymore.

MONDAY, 12 APRIL 2021

Star Metal

An inspection was carried out at Star Metal at 09h41. Business is fully compliant.

CL Waste/Trading

An inspection was carried out at CL Waste/Trading at 10h07. Business is fully compliant.

Sharon's, Vlottenburg

An inspection was carried out at Sharon's in Vlottenburg at 10h45. Owner confirmed she is not doing business anymore.

TUESDAY, 13 APRIL 2021

Sharon's, Vlottenburg

An inspection was carried out at Sharon's in Vlottenburg at 09h41. Owner confirmed she is not doing business anymore.

Star Metal

An inspection was carried out at Star Metal at 10h21. Business is fully compliant.

CL Waste/Trading

An inspection was carried out at CL Waste/Trading at 13h16. Business is fully compliant.

THURSDAY, 15 APRIL 2021

Star Metal

An inspection was carried out at Star Metal at 09h00. Business is fully compliant.

CL Waste/Trading

An inspection was carried out at CL Waste/Trading at 09h28. Business is fully compliant.

Sharon's, Vlottenburg

An inspection was carried out at Sharon's in Vlottenburg at 10h16. Owner confirmed she is not doing business anymore.

FRIDAY, 16 APRIL 2021

Star Metal

An inspection was carried out at Star Metal at 09h00. Business is fully compliant.

CL Waste/Trading

An inspection was carried out at CL Waste/Trading at 13h16. Business is fully compliant.

MONDAY, 19 APRIL 2021

Star Metal

An inspection was carried out at Star Metal at 08h50. Business is fully compliant.

CL Waste/Trading

An inspection was carried out at CL Waste/Trading at 10h30. Business is fully compliant.

THURSDAY, 22 APRIL 2021

Star Metal

An inspection was carried out at Star Metal at 08h00. Business is fully compliant.

CL Waste/Trading

An inspection was carried out at CL Waste/Trading at 08h30. Business is fully compliant.

Sharon's, Vlottenburg

An inspection was carried out at Sharon's in Vlottenburg at 09h00. Owner confirmed she is not doing business anymore.

WEDNESDAY, 28 APRIL 2021

Star Metal

An inspection was carried out at Star Metal at 07h30. Business is fully compliant.

CL Waste/Trading

An inspection was carried out at CL Waste/Trading at 08h16. Business is fully compliant.

Sharon's, Vlottenburg

An inspection was carried out at Sharon's in Vlottenburg at 09h00. Owner confirmed she is not doing business anymore.

THURSDAY, 29 APRIL 2021

Cash Crusaders, Stelmark Centre

An inspection was carried out at 11h37. Business is fully compliant.

Johnnies, Jamestown

An inspection was carried out at 12h48. No copper/non-ferrous metal or stolen goods found or reported.

White House, Lanquedoc

An inspection was carried out at 14h06. The owner only buys in vehicle bodies.

Wifey's, Franschhoek

An inspection was carried out at 15h45. The owner confirmed he is only collecting soda cans and glass pieces.

*****End of Report*****

ANNEXURE IV

MONTHLY REPORT: APRIL 2021**EVENTS MANAGEMENT****EVENTS**

The following special events were held during the month of April 2021:

<u>No</u>	<u>Event</u>	<u>Date</u>
01	Toyota SU Woordfees Flikker & Flash	09 & 10 April 2021 Approved
02	Paul Roos CXO MTB 2021	10 April 2021 Approved
03	Stellenbosch Street Soirees	10 April 2021 Approved
04	Fantail Trail Run	11 April 2021 Approved
05	Western Cape Swimming Gala	14 – 18 April 2021 Approved
06	Stellenbosch FC	24, 27 April, and 11, 26 May 2021 Approved

The following Noise Exemptions were granted / declined during the month of April 2021

01	Christian Community in Unity	03 April 2021	Approved
02	Toyota SU Woordfees Flikker & Flash	09 & 10 April 2021	Approved

The following applications in terms of the Gatherings Act were approved / not approved during the month April 2021

01	Christian Community in Unity	03 April 2021	Approved
02	DAK Netwerk Protest March	09 April 2021	Approved
03	SANCO Protest March and Gathering @ Klapmuts / Backyard Dwellers	28 April 2021	Approved
04	SANCO Protest March and Gathering @ Klapmuts / Feedback on Previous Memorandum	29 April 2021	Approved

The following Film Shoots were granted / declined during the month of April 2021

01	Operating Drone @ Paul Roos Gymnasium and Coetzenburg Sports Grounds, Stellenbosch	Approved	10 April 2021
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5.2.7	MONTHLY REPORT: BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT: MAY 2021
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Collaborator No: 710454

IDP KPA Ref No:

Meeting Date: 4 August 2021

1. SUBJECT: MONTHLY REPORT: BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT: MAY 2021

2. PURPOSE

To submit a monthly report to the Standing Committee on By-law Enforcement statistics and Events Management for the month of May 2021.

3. DELEGATED AUTHORITY

For Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of law enforcement activities and events for the month of May 2021 and highlights of all the various activities which occurred in the mentioned period. It covers the period with the focus on high visibility and special operations by the Law Enforcement department together with SAPS.

5. RECOMMENDATION

that the By-Law Enforcement and Events Management Monthly report for May 2021, be noted.

6. DISCUSSION / CONTENTS

6.1 Background

The activity reports on By-law Enforcement and Events Management are attached as **ANNEXURE A**.

This report focuses on Law Enforcement statistics only as the monthly reports provide detailed description of all activities undertaken. Events Management reports have been included as part of the quarterly report.

6.2 Discussion

None

6.3 Financial implications

As per the approved budget.

6.4 Legal Implications

All actions and functions performed in line with applicable legislation.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The risks are addressed through the content of the report.

6.8 Comments from Senior Management

No comment requested.

6.9 Municipal Manager

Contents noted.

ANNEXURES**Annexure A:** By-Law Enforcement and Events Management Monthly report for May 2021.**FOR FURTHER DETAILS CONTACT:**

NAME	Neville Langenhoven
POSITION	<i>Manager: By-Law and Events Management</i>
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	X8497
E-MAIL ADDRESS	<i>Neville.langenhoven@stellenbosch.gov.za</i>
REPORT DATE	

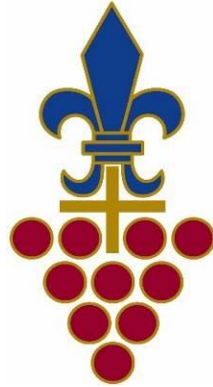
DIRECTOR: COMMUNITY & PROTECTION SERVICES

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.

ANNEXURE A



ANNEXURE A



MONTHLY REPORT FOR

MAY 2021

DIRECTORATE COMMUNITY & PROTECTION SERVICES

LAW ENFORCEMENT DEPARTMENT



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| 5. Events Management report | ANNEXURE V |

ANNEXURE I

LAW ENFORCEMENT DEPARTMENT

MONTH STATISTICS FROM:	2021/04/30	UNTIL:	2021/05/27
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DUTIES/OFFENCES	WEEKS				TOTAL
	WEEK 1	WEEK 2	WEEK 3	WEEK 4	
FINES ISSUED	72	30	18	30	150
WARRANTS COLLECTED	0	0	0	3	3
WARRANTS EXECUTED	21	12	19	3	55
LIQUOR COMPLIANCE	0	0	4	0	4
DRINKING IN PUBLIC	42	7	5	14	68
PEOPLE FRISKED	5	8	0	0	13
VAGRANTS REMOVED	5	60	45	0	110
BUCKET SHOPS	0	0	2	4	6
ILLEGAL CAR GUARDS	8	30	25	2	65
STRUCTURES DEMOLISHED	6	6	5	4	21
NOISE COMPLAINT	3	4	7	0	14
DOG COMPLAINTS	2	9	5	0	16
CONTROL ROOM WHATSAPP COMPLAINTS					
RECEIVED	89	58	98	100	345
RESPONDED	89	58	98	100	345
CONTROL ROOM INCIDENTS	0	0	0	0	0
CCTV CAMERAS ONLINE/OFFLINE					
CAMERAS ONLINE	299	300	300	299	299
CAMERAS OFFLINE	26	25	25	26	26

DATE	INCIDENT DETAILS
2021/04/30	Awareness session attended at 10h00 at Ida's Valley Park
2021/04/30	Covid fines issued x2
2021/05/01	Covid fines issued x1
2021/05/02	Covid fines issued x4
2021/05/02	Fine issued for collecting money in a street or public place
2021/05/03	Fine issued for urinating in public
2021/05/04	Fines issued for urinating in public x2
2021/05/04	Fines issued for begging money in public x2
2021/05/04	Fine issued for trading without a permit
2021/05/04	Fine issued for advertisement bills without permission
2021/05/05	Covid fines issued x5
2021/05/06	Fine issued for begging money in public
2021/05/06	Covid fines issued x3
2021/05/07	Fine issued for urinating in public
2021/05/07	Fine issued for advertisement bills without permission

2021/05/08	Fine issued for removal of tree without permission x4
08/05/2021	Covid19 compliance inspectoins in:Wemmershoek,Lamotte,Hey Joe
2021/05/09	Covid fines issued x1
2021/05/09	Begging money in public fine issued
2021/05/09	Covid 19 compliance inspections in:Lamotte,Groendal,Mooiwater,CBD,F/H.
2021/05/10	Assist SAPS with VCP at Lamotte on the R45 road and Le
2021/05/11	Urinating in public fines issued x3
2021/05/11	Display advertisement cards without permissson fines x2
2021/05/12	Awareness session attended at 10h00 at Kleine Diamandjies
2021/05/12	Begging money in public fine issued
2021/05/12	Urinating in public fine issued
2021/05/13	Covid fines issued x3
2021/05/14	Trading without permit fine issued
2021/05/15	Covid fines issued x1
2021/05/17	Covid fines issued x3
2021/05/18	Fines issued for display of advertisement placards without permission x5
2021/05/18	Fine issued for illegal dumping x1
2021/05/19	Covid fines issued x1
2021/05/19	Fine issued for contravention of Liquor By-Law x1
2021/05/21	Fine issued for trading without a permit x1
2021/05/21	Warrant of arrest collected and executed x3
2021/05/22	Covid fines issued x1
2021/05/23	Fines issued for begging money in public x3
2021/05/24	Fines issued for urinating in public x1
2021/05/24	Covid fines issued x3
2021/05/24	Fines issued for begging money in public x1
2021/05/25	Fines issued for trading without a valid permit x1
2021/05/26	Covid fines issued x1
2021/05/26	Fines issued for overnight/erecting shelter in public x1
2021/05/27	Fines issued for overnight/erecting shelter in public x1

HIGHLIGHTS TO BE NOTED

1. Covid fines issued for not wearing face masks in public - 29

ANNEXURE II



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COMMUNITY PROTECTION SERVICES



STELLENBOSCH LAW ENFORCEMENT DEPARTMENT

LIQUOR ENFORCEMENT MONTHLY REPORT

MAY 2021

LIQUOR PREMISES INSPECTED			
BUSINESS NAME	INSPECTIONS	FINES ISSUED	COMPLIANCE
CENTRAAL	1	0	NO
DORP	1	0	NO
CAZA CARVEZA	1	1	NO
DE VLEIS PALEIS	1	0	NO
MONTH TOTAL	4	1	YES 0 NO 4

LIQUOR OPERATIONS IN CONJUNCTION WITH OTHER ROLE PLAYERS	
PREMISES NAME/LOCATION	OUTCOME
	Non Executed
MONTH TOTAL	5

DETAILED LIQUOR ENFORCEMENT REPORT:**WEDNESDAY, 19 MAY 2021****Centraal**

An inspection was done by Law Enforcement. The owner of the premises informed the officers that their application is pending as they had to reapply for the zoning certificate. A follow up inspection will be done.

Dorp

An inspection was done by Law Enforcement. The business recently opened where The Happy Oak was situated and is owned by the same owner of Aandklas. The general manager presented their application forms that were submitted to the municipality. A follow up inspection will be done.

Casa Cerveza

An inspection was done by Law Enforcement. The manager on duty was well aware of the previous inspection and could still not present the business license that was requested previously. A fine of R500, 00 for non-compliance was issued to the manager.

De Vleis Paleis

A follow up inspection was done at De Vleis Paleis by Law Enforcement. The officers were informed by the owner that their application is pending with the municipality. A follow up inspection will be done.

*****End of Report*****

ANNEXURE III



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COMMUNITY PROTECTION SERVICES



STELLENBOSCH LAW ENFORCEMENT DEPARTMENT

BUCKET SHOP/SECOND HAND GOODS/NON-FERROUS METAL

MONTHLY REPORT

MAY 2021

PREMISES INSPECTED			
BUSINESS NAME	INSPECTIONS	FINES ISSUED	COMPLIANCE
STAR METAL	1	0	YES
LAKE SIDE CELLULAR	1	0	YES
SHARON'S	1	0	YES
CASH CRUSADERS	1	0	YES
ALI'S	1	0	YES
SHP TRADING	1	0	YES
MONTH TOTAL	6	0	YES 6 NO 0

DETAILED REPORT:

MODAY, 17 MAY 2021

Cash Crusaders

An inspection was carried out at Cash Crusaders at 11h03. Business is fully compliant.

Star Metal

An inspection was carried out at Star Metal at 11h16. Business is fully compliant.

FRIDAY, 21 MAY 2021

Lake Side Celluar

An inspection was carried out at Lake Side Cellular in CBD at 11h24. Business is fully compliant.

Sharon's, Vlottenburg

An inspection was carried out at Sharon's in Vlottenburg at 11h48. Owner confirmed she is not doing business anymore.

Ali's

An inspection was carried out at Ali's at Stelmark at 13h05. Business is fully compliant.

SHP Trading

An inspection was carried out at SHP Trading on the Bottelary Road at 13h24. Business is fully compliant.

*****End of Report*****

ANNEXURE IV



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COMMUNITY PROTECTION SERVICES



STELLENBOSCH LAW ENFORCEMENT DEPARTMENT

RESTORATIVE JUSTICE PROJECT MONTHLY REPORT

MAY 2021

BACKGROUND

The Restorative Justice Project report covers the period from 01st May 2021 till 31st May 2021 This project concentrates on displaced people who are contravening municipal by-laws and provides feedback on warrants executed received from the Municipal Court..

Challenges faced this past month

Community Development still does not have programs for displaced persons. No social worker to assist with displaced persons. Members of Community Development could not come to court on a few days to assist due other commitments.

Restorative justice monthly summary and warrant execution report

Monthly Summary for May 2021

Number of Homeless brought to court and warned for the month	Number of Homeless people referred to and warned to report to Community Development	Number of Homeless people seen by Community Development	Warrants Booked out	Warrants executed	Warrants Positive
Thirteen (13)	Thirteen (13)	Five (5)	Fifty-five (55)	Fifty-five (55)	Five (5)

During the month of May 2021 Thirteen (13) displaced persons were brought to the municipal court as part of the restorative justice program after being found contravening the municipal by-laws, most of the homeless persons were brought to court on days that the members of community development members were not present at court because they only available two (2) days a week on a Wednesday and Friday of each week.

- The homeless people that were brought to court for contravening the municipal by-laws was warned and referred to see the members of community development to be put into programs.
- Two (2) of the displaced person was referred to Abba rehab Centre due to drug addiction and was interviewed by Abba.
- One (1) of the homeless persons was accepted by the Salvation Army Hesketh King Treatment Centre and reported to the rehab Centre on the 25th May 2021.
- One (1) homeless person was referred to the Stellenbosch hospital because of illness and was warned to come for a follow up session with community development members when discharged from hospital.
- A female that also ended up on the street with her Four (4) year old daughter was also warned to get her child off the Street otherwise the child welfare will be involved

and the lady with her four (4) year old daughter was fetched by her family from Eersteriver.

- Two (2) displaced persons that were sleeping on the street was referred to the night shelter and was accepted.
- Four (4) homeless persons that were sleeping at the Bergzicht Taxi rank at the washing bay and causing a nuisance and disturbance was verbally warned by the Stellenbosch Municipal Court's prosecutor to immediately cease their behaviour or otherwise face prosecution. Material that was used to erect structures was also seized.
- Two (2) of the displaced persons that were warned did not come to court to be interviewed by members of community development.

*****End of Report*****

ANNEXURE V

MONTHLY REPORT:

MAY 2021

EVENTS MANAGEMENT

EVENTS

The following special events were held during the month of May 2021:

<u>No</u>	<u>Event</u>	<u>Date</u>
01	Cana Grand Prix Swimming Gala	06 – 08 May 2021 Approved
02	Curro Schools MTB Cycling Event	08 May 2021 Approved
03	Cape Fine & Rare Wine Auction	22 May 2021 Approved
04	The Chill Out Event	29 May 2021 Approved
05	PPA Sportive #1	30 May 2021 Approved

The following Noise Exemptions were granted / declined during the month of May 2021

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The following applications in terms of the Gatherings Act were approved / not approved during the month May 2021

01	Protest March Against Azania Services	Decline	29 May 2021
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The following Film Shoots were granted / declined during the month of May 2021

01	Value Logistics 40 th Birthday	Approved	01 May 2021
02	Arendsvlei Season3	Approved	17 May 2021

7.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

8.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

9.	URGENT MATTERS
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10.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE