



# STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref. no.3/4/1/5

2021-08-20

## NOTICE OF THE 45<sup>TH</sup> MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY TUESDAY, 2021-08-24 AT 10:00

**TO** The Speaker, Cllr WC Petersen (Ms) [Chairperson]  
The Executive Mayor, Ald G Van Deventer (Ms)  
The Deputy Executive Mayor, Cllr N Jindela

**COUNCILLORS**

FJ Badenhorst	DD Joubert
FT Bangani-Menziwa (Ms)	J Kleynhans (Ms)
Ald PW Biscombe	N Mananga-Gugushe (Ms)
G Cele (Ms)	C Manuel
PR Crawley (Ms)	NE Mcombring (Ms)
A Crombie (Ms)	XL Mdemka (Ms)
Z Dalling (Ms)	C Moses (Ms)
C Davidse	RS Nalumango (Ms)
R Du Toit (Ms)	N Olayi
J Fasser	MD Oliphant
A Florence	SA Peters
AR Frazenburg	WF Pietersen
E Fredericks (Ms)	SR Schäfer
T Gosa	Ald JP Serdyn (Ms)
E Groenewald (Ms)	N Sinkinya (Ms)
JG Hamilton	P Sitshoti (Ms)
AJ Hanekom	Q Smit
JK Hendriks	LL Stander
LK Horsband (Ms)	R Van Rooyen
MC Johnson	E Vermeulen

Notice is hereby given in terms of Section 29, read with Section 18(2) of the *Local Government: Municipal Structures Act, 117 of 1998*, as amended, that the **45<sup>TH</sup> MEETING** of the **COUNCIL** of **STELLENBOSCH MUNICIPALITY** will be held via **MS TEAMS** on **TUESDAY, 2021-08-24** at **10:00** to consider the items on the Agenda.

**SPEAKER**  
**WC PETERSEN (MS)**

2021/08/24

**A G E N D A**  
**MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY**  
**2021-08-24**

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5.	DISCLOSURE OF INTERESTS
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7.	<b>CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING</b>
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7.1	<b>44<sup>TH</sup> COUNCIL MEETING: 2021-07-28</b>
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The minutes of the 44<sup>TH</sup> Council Meeting: 2021-07-28 is attached as **APPENDIX 1**.

**FOR CONFIRMATION**

# APPENDIX 1

**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref. no.3/4/1/5

2021-07-28

**MINUTES**

**44<sup>TH</sup> MEETING OF THE COUNCIL  
OF STELLENBOSCH MUNICIPALITY**

**2021-07-28 AT 10:00**

**Detailed account of the meeting proceedings is available on audio recording, which is obtainable from The Municipal Manager's Office per Request for Information (RFI)**



## MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY

2021-07-28

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	(SEE IN-COMMITTEE DOCUMENTATION)	

**PRESENT**                    The Speaker, Cllr WC Petersen (Ms) [Chairperson]  
 The Executive Mayor, Ald G Van Deventer (Ms)

<b>COUNCILLORS</b>	FJ Badenhorst Ald PW Biscombe G Cele (Ms) PR Crawley (Ms) Z Dalling (Ms) C Davidse R Du Toit (Ms) J Fasser A Florence AR Frazenburg E Fredericks (Ms) T Gosa E Groenewald (Ms) JG Hamilton AJ Hanekom	JK Hendriks LK Horsband (Ms) MC Johnson J Kleynhans (Ms) NE Mcombring (Ms) XL Mdemka (Ms) C Moses WF Pietersen SR Schäfer Ald JP Serdyn (Ms) N Sinkinya (Ms) P Sitshoti (Ms) (from 10:45) LL Stander R Van Rooyen E Vermeulen (Ms)
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**Officials:**                Acting Municipal Manager (A Barnes)  
 Chief Financial Officer (K Carolus)  
 Acting Director: Community and Protection Services (G Boshoff)  
 Director: Corporate Services (Ms A De Beer)  
 Director: Infrastructure Services (D Louw)  
 Acting Director: Planning and Economic Development (C Alexander)  
 Chief Audit Executive (F Hoosain)  
 Senior Administration Officer (B Mgcushe (Ms))

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<b>1.</b>	<b>OPENING AND WELCOME</b>
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Good Morning to you all present at the 44th Council Meeting.

A special welcome to:

- The Executive Mayor, Alderman Gesie Van Deventer
- The Municipal Manager and Directors
- The Members of the Executive Committee
- All Councillors present
- And the broader Stellenbosch Public tuned in on the Virtual Platform

I welcome you all present and hope that you will have a fruitful and constructive meeting as we discuss the Agenda Items.

I now call on Cllr G Cele (Ms) to open the meeting with a prayer.

Thank you.”

<b>2.</b>	<b>MAYORAL ADDRESS</b>
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“Speaker, Munisipale Bestuurder, Burgemeesterskomiteede, Direkteure

Goeiedag, Good Morning, Molweni, As-salaam Alaikum

- I want to start by wishing all our Muslim Councillors, Staff and residents a blessed Eid Al-Adha. From Monday until Friday our Muslim community celebrates the festival of Sacrifice.
- Die gebeure van verlede week in KZN en Gauteng druk swaar op my en ek weet op alle Suid-Afrikaners.
  - Die geweld en plundertogte wat deur Kwazulu-Natal en ook Gauteng geruk het, het die hele land tot stilstand geruk en ons almal getraumatiseerd gelos en met ook ‘n tikkie vrees.
  - Die nagevolge hiervan, is nie beperk tot die Noordelike dele van ons land nie, en ons gaan dit op verskillende maniere voel en sien in die komende maande en selfs jare.
  - Ek was egter ontsaglik bly, dankbaar en trots om te sien hoe inwoners regoor die land hande gevat het en die boodskap gedra het dat plundery en geweld nie welkom is ons dorpe nie.
  - Ons inwoners staan saam teen boewery en sinnelose geweld.
  - As munisipaliteit werk ons saam met die SAPD en die Departement van gemeenskapsveiligheid om die situasie plaaslik ook te monitor.
  - Ek doen ‘n beroep op al ons inwoners, dat indien u bewus word van opstokers, om dit nie vir ‘n oomblik te duld nie, maar vir ons of die polisie in kennis te stel daarvan.
  - Moet asseblief nie die reg in eie hande neem nie, maar deel die inligting met ons.
- The third wave the CORONA virus has been more devastating than the first two combined
  - The Delta variant has become the most predominant strain in the country.
  - Research has shown that this strain is much more contagious and has left hospitals and health workers overwhelmed.
  - Many more people have died and almost all of us has lost someone because of this virus.
  - I urge all our residents to please adhere to the following preventative COVID measures:
    - Avoid large groups
    - WEAR A MASK
    - Sanitize your hands.
  - I want to encourage all councillors and residents who qualify to please register for the vaccine.
  - Registration is now open for all residents 35 years old and older.
  - Priority will still be given to older residents, but most sites, especially administered by private institutions are accepting all residents registered for vaccination.
- Registration is easy and can be done on the website – <https://vaccine.enroll.health.gov.za> or WhatsApp the word REGISTER to 0600 123 456 or call \*134\*832#. You can also call 0860 142 142 for assistance with registration.
  - Vaccination saves lives, please get vaccinated!

Thank you.”

<b>3.</b>	<b>COMMUNICATION BY THE SPEAKER</b>
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Madame Mayor and Councillors, today we are holding our 44<sup>th</sup> Council Meeting. We have just returned from recess where we had the opportunity to spend some quality time with our families. For us as Councillors, recess actually means that we are just working away from our offices and that we are on standby, in order to continue to serve our communities. Councillors, thank you for your valuable service to your communities, even when you are on recess, and thank you to your families for always supporting and understanding your role in the community.

**COVID 19**

- The 3<sup>rd</sup> wave of the pandemic has been tremendously challenging for us as a country as we went through a hectic peak with the DELTA VARIANT. The president has announced that we move to adjusted level 3. It is still required of us to keep ourselves and the people around us safe, by wearing a mask, sanitising, and practicing social distancing.
- I also want to encourage each and every one to seriously consider getting vaccinated as it will help us curb the spread of Covid-19. Should you feel that you have insufficient information regarding the vaccination, please make contact with your doctor or local health institution to discuss the pros and cons of the vaccination with you.

**Other Notices:**

**Birthdays:**

The following Councillors will be celebrating their birthdays in August:

- Cllr Lisenda Horsband            05 August
- Cllr Ansaaf Crombie            11 August
- Cllr Nyaniso Jindela            26 August
- Alderman Paul Biscombe       28 August

Councillors, may this year added to your lives be just as special as you are. And may you be blessed with love, joy and good health.

**MOMENT OF SILENCE**

- Can we please have a moment of silence for families who have lost loved ones in this time. We pray that you will find comfort and peace as time goes by and that you will always treasure the good memories of your loved ones.

Madame Mayor, Municipal Manager and fellow Councilors, let us move to the Business of the Day in dealing with the Council Agenda.

Thank You.”

<b>4.</b>	<b>COMMUNICATION BY THE ACTING MUNICIPAL MANAGER (MR A BARNES)</b>
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The Acting Municipal Manager, Mr A Barnes, extended his well wishes to all who lost family, friends and colleagues, especially due to Covid. He stated that Stellenbosch Municipality is indeed *open for business*, and he thanked the staff who, during this pandemic, showed their commitment towards serving the people of Stellenbosch. It is his prayer that God will continue to bless South Africa in these trying times.

<b>5.</b>	<b>DISCLOSURE OF INTERESTS</b>
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NONE

<b>6.</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE</b>
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6.1 The following application for leave of absence was approved in terms of the Rules and Order By-law of Council:-

Cllr DD Joubert	– 28 July 2021
Cllr N Jindela	– 28 July 2021
Cllr N Mananga-Gugushe (Ms)	– 28 July 2021
Cllr N Olayi	– 28 July 2021 (Special leave)
Cllr MD Oliphant	– 28 July 2021
Cllr SA Peters	– 28 July 2021
Cllr Q Smit	– 28 July 2021

6.2 Permission was granted to Cllr P Sitshoti (Ms) to join the meeting later (from 10:45).

6.3 ABSENT:

Cllr FT Bangani-Menziwa (Ms)	– 28 July 2021
Cllr A Crombie (Ms)	– 28 July 2021
Cllr C Manuel	– 28 July 2021
Cllr RS Nalumango (Ms)	– 28 July 2021

<b>7.</b>	<b>CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING</b>
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<b>7.1</b>	<b>43<sup>RD</sup> COUNCIL MEETING: 2021-05-26</b>
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The minutes of the 43<sup>rd</sup> Council Meeting: 2021-05-26 was **confirmed as correct**, subject to the following amendment:

that, under Item 6: **Applications for leave of absence**, it be minuted that Cllr C Moses was not absent, but that an application for leave was approved.

<b>7.2</b>	<b>SPECIAL COUNCIL MEETING: 2021-06-23</b>
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The minutes of a Special Council Meeting: 2021-06-23 was **confirmed as correct**.

<b>8.</b>	<b>STATUTORY MATTERS</b>
<b>8.1</b>	<b>APPROVED TOP LAYER (TL) SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2021/22</b>

**Collaborator No:** 709628  
**IDP KPA Ref No:** Good Governance and Compliance  
**Meeting Date:** 21 July 2021 and 28 July 2021

**1. SUBJECT: APPROVED TOP LAYER (TL) SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2021/22**

**2. PURPOSE**

To inform Council that the Executive Mayor has approved the Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) 2021/22.

**3. DELEGATED AUTHORITY**

Council.

**4. EXECUTIVE SUMMARY**

Section 53(1)(c)(ii) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) requires the Mayor of a municipality to take all reasonable steps to ensure that the municipality's Service Delivery and Budget Implementation Plan (SDBIP) is approved by the mayor within 28 days after the approval of the budget.

The TL SDBIP 2021/22 was approved by the Executive Mayor on 23 June 2021, which falls within the prescribed 28 days after the approval of the Budget.

The TL SDBIP 2021/22 is herewith submitted to Council for notification.

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 8.1**

**NOTED**

- (a) the approved Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) 2021/22 attached hereto as **ANNEXURE A**;
- (b) the approved TL SDBIP 2021/22 has been made public within 10 working days after the approval of the TL SDBIP 2021/22 and duly submitted to the MEC for Local Government in the Province; and
- (c) the performance indicators and targets adjustment as contained in the approved Integrated Development Plan (2017 – 2022) in accordance with the performance indicators and targets contained in the approved TL SDBIP 2021/22 to ensure accurate technical alignment between the IDP 2017 – 2022 and TL SDBIP 2021/22.



<b>8.2</b>	<b>SIGNED PERFORMANCE AGREEMENTS 2021/22 OF THE MUNICIPAL MANAGER AND MANAGERS DIRECTLY ACCOUNTABLE TO THE MUNICIPAL MANAGER</b>
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**Collaborator No:** 708364  
**IDP KPA Ref No:** Good Governance and Compliance  
**Meeting Date:** 28 July 2021

**1. SUBJECT: SIGNED PERFORMANCE AGREEMENTS 2021/22 OF THE MUNICIPAL MANAGER AND MANAGERS DIRECTLY ACCOUNTABLE TO THE MUNICIPAL MANAGER**

**2. PURPOSE**

To submit to Council, for notification, the following:

Signed Performance Agreements 2021/22 of the Municipal Manager and Managers Directly Accountable to the Municipal Manager.

**3. DELEGATED AUTHORITY**

Council.

**4. EXECUTIVE SUMMARY**

According to Section 57(2) of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA) the performance agreement must be concluded annually:

“(a) ...within one month after the beginning of each financial year of the municipality.”

The Performance Agreements 2021/22 was developed in consultation with the Municipal Manager and each Director and signed on 07 July 2021.

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 8.2**

**NOTED**

the signed Performance Agreements 2021/22 of the Municipal Manager and Managers Directly Accountable to the Municipal Manager.

**FOR FURTHER DETAILS CONTACT:**

NAME	Shireen De Visser
POSITION	Senior Manager: Governance
DIRECTORATE	Municipal Manager
CONTACT NUMBERS	021 808 8035
E-MAIL ADDRESS	shireen.devisser@ Stellenbosch.gov.za
REPORT DATE	06 July 2021

<b>8.3</b>	<b>MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR JUNE 2021</b>
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**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**Good Governance and Compliance**

**28 July 2021**

**1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR JUNE 2021**

**2. PURPOSE**

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2020/2021 to report the deviations to Council.

**3. DELEGATED AUTHORITY**

**Council**

FOR NOTING.

**4. EXECUTIVE SUMMARY**

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2020/2021) stipulate that SCM deviations be reported to Council. In compliance thereto, this report presents to Council the SCM deviations that occurred during June 2021.

#### **44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 8.3**

#### **NOTED**

the deviations as listed for the month of June 2021 with the reasons as indicated below:

<b>DEVIATION NUMBER</b>	<b>CONTRACT DATE</b>	<b>NAME OF CONTRACTOR</b>	<b>CONTRACT DESCRIPTION</b>	<b>REASON</b>	<b>SUBSTANTIATION WHY SCM PROCESS COULD NOT BE FOLLOWED</b>	<b>TOTAL CONTRACT PRICE R</b>
D/SM 16/21	25 June 2021	Adjuvo Enterprises	BSM 106/21 (Polar fleece blankets)	Exceptional case and it is impractical or impossible to follow the official procurement processes	The municipality followed a tender process to appoint a service provider for the provision of fleece blankets that forms part of the ward projects. The service provider defaulted and did not deliver the blankets as agreed. Subsequently the service provider was put on terms and the contract was cancelled. The municipality commenced with a new tender process, but the tender was cancelled due to non-responsive bids.	R 312 800.00 (Incl. Vat)

					<p>The ward projects needs to be completed and after testing the market twice without success it is impractical to follow a tender process again and it was decided to follow a targeted procurement process.</p> <p>The provision of the blankets were advertised again on the website and we received responses from four service. The preferred service provider is the least expensive of the four. The appointment of this service provider is required to complete the operational ward projects for 2020/21.</p>	
D/SM 17/21	30 June 2021	Securitem (Pty) Ltd	Extension on security services	Emergency	<p>Tender BSM87/18 for the rendering of security services for a period of three years expired on 30 June 2021. A new Tender BSM73/21 was advertised in April 2021 and the closing date was 17 May 2021, the technical report was submitted and the tender is currently under evaluation. Due to the number of tenders received for Tender BSM73/21 (23 bids) and the technical nature of the evaluation, it is not possible to do a comprehensive evaluation and finalize the tender process inclusive of a 21 day appeal period for the tender to be implemented on 01 July 2021.</p>	Estimated cost for 3 months - R5.6million
D/SM 18/21	30 June 2021	TMT Services	Provision of Traffic Law Enforcement equipment, back office system and related services.	Exceptional case and it is impossible to follow the official procurement process	<p>D/SM 10/21 was approved for six months to enable the conclusion of tender B/SM 04/20. This Deviation expired on 30 June 2021.</p> <p>Tender: B/SM 04/20 was not awarded due to unsuccessful negotiations with the preferred bidder.</p> <p>As the municipality cannot afford to be without a</p>	R121.49 per fine

					<p>service provider for any given period due to the nature of this function relating to the provision of traffic law enforcement equipment and back office systems, the request was made for the extension of D/SM 10/21 for a period of six (6) months or until a new tender has been awarded whichever date comes first.</p> <p>This is to allow the municipality to start a new competitive bidding process and to appoint a service provider on tender for an extended period.</p>	
D/SM 19/21	30 June 2021	Esri South Africa (Pty) Ltd	The renewal of annual software maintenance for geographic information system (GIS) licenses with training, maintenance and support for a period ending 30 June 2022	Goods or services are produced or available from a single provider; Exceptional case and it is impractical or impossible to follow the official procurement processes	<p>Esri South Africa (PTY) Ltd is the single/sole provider for the provision of software licensing for the municipality's Geographic Information System (GIS) as well as for the provision of maintenance, support and training.</p> <p>It is impractical to follow an official procurement process for the provision of goods and services that are produced or available from a single provider.</p>	R6 247 525.94 (Incl. VAT)

<b>8.4</b>	<b>OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY - REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: ANNUAL IMPLEMENTATION REPORT (01 JULY 2020 - 30 JUNE 2021)</b>
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**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**Good Governance and Compliance**

**28 July 2021**

**1. SUBJECT: OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY - REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: ANNUAL IMPLEMENTATION REPORT (01 JULY 2020 - 30 JUNE 2021)**

**2. PURPOSE**

To submit to Executive Management a report for the period 01 July 2020 - 30 June 2021 on the implementation of Council's Supply Chain Management Policy. The report covers the performance of the various delegated functions and the implementation thereof.

**3. FOR DECISION BY MUNICIPAL COUNCIL**

Section 6 (2) (i) & 4 of the SCM Policy 2020/2021 determines that the Accounting Officer must within 30 days of the end of each financial year; submit a report on the implementation of the SCM Policy to the Executive Mayor. This report must be made public in accordance with section 21A of the Municipal Systems Act (32 of 2000).

**4. EXECUTIVE SUMMARY**

Within 30 days of the end of each financial year the Accounting Officer must submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor. In terms of the SCM Regulations and Council's SCM Policy the SCM unit has been delegated to perform powers and functions that related to the procurement of goods and services, disposal of goods no longer needed, the selection of contractors to provide assistance in the provision of municipal services.

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 8.4**

**RESOLVED** (nem con)

- (a) that Council takes note of this report and **ANNEXURE A** attached to the report; and
- (b) that the report be made public in accordance with section 21A of the Municipal Systems Act.

<b>8.5</b>	<b>OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY - REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: QUARTER 4 (01 April 2021 - 30 June 2021)</b>
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

28 July 2021

**1. SUBJECT: OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY - REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: QUARTER 4 (01 April 2021 - 30 June 2021)**

**2. PURPOSE**

To submit to Executive Management a report for the period 01 April to 30 June 2021 on the implementation of Council's Supply Chain Management Policy. The report covers the performance of the various delegated functions and the implementation thereof.

**3. FOR DECISION BY MUNICIPAL COUNCIL**

Section 6 (3) & 4 of the SCM Policy 2020/2021, determines that the Accounting Officer must within 10 days at the end of each quarter; submit a report on the implementation of the SCM Policy to the Executive Mayor. This report must be made public in accordance with section 21A of the Municipal Systems Act (32 of 2000).

**4. EXECUTIVE SUMMARY**

On a quarterly basis the Accounting Officer must submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor. In terms of the SCM Regulations and Council's SCM Policy the SCM unit has been delegated to perform powers and functions that related to the procurement of goods and services, disposal of goods no longer needed, the selection of contractors to provide assistance in the provision of municipal services.

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 8.5**

**RESOLVED** (nem con)

- (a) that Council takes note of this report and **ANNEXURE A** attached to the report; and
- (b) that the report be made public in accordance with section 21A of the Municipal Systems Act.

<b>8.6</b>	<b>TABLING OF THE REMAINING CORE COMPONENTS OF THE ANNUAL REPORT 2019/20</b>
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**Collaborator No:** 710066  
**IDP KPA Ref No:** Good Governance and Compliance  
**Meeting Date:** 28 July 2021

**1. SUBJECT: TABLING OF THE REMAINING CORE COMPONENTS OF THE ANNUAL REPORT 2019/20**

**2. PURPOSE**

- a) To table to Council the remaining core components of the Annual Report 2019/20 for consideration and to be released for public comment.
- b) Furthermore, it is also the purpose of this submission to, after consideration of the remaining core components of the Annual Report 2019/20 by Council, to refer it to the Municipal Public Accounts Committee (MPAC) to fulfil the role of an Oversight Committee and make to make a recommendation to Council as contemplated in terms of Section 129(1) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA).

**3. DELEGATED AUTHORITY**

Council.

**4. EXECUTIVE SUMMARY**

The Draft Annual Report 2019/20 was referred by Council, on 31 March 2021, to the MPAC which fulfilled the functions of the Oversight Committee. The appointment and mandate of the MPAC/Oversight Committee were informed by the MFMA Circular 32 of 2006.

Committee members, including the two co-opted members, have scrutinized the Draft Annual Report 2019/20 and requested, where required, responses from the relevant Directorates. The Annual Report 2019/20 was objectively reviewed by the MPAC Members to ascertain whether the Annual Report 2019/20 is a true and accurate reflection of the municipality's performance for the 2019/20 financial year. The public were also invited to attend a public hearing to submit any representations on the Annual Report 2019/20. The public hearing was held on 15 April 2021.

At the time of deliberating on the Annual Report 2019/20, the report from the Auditor General of South Africa (AGSA), as contemplated in terms of Section 121(3)(b) and (d), was not yet available.

The Annual Report 2019/20 was approved by Council on 26 May 2021 with the following reservation that, as soon as the AGSA's report for the 2019/20 becomes available, that it be submitted to the MPAC and Council for consideration.

The AGSA's report was signed on 13 July 2021 (**ANNEXURE A**). The Audit and Performance Audit Committee (APAC) also concluded its annual report and is also herewith submitted to Council for consideration (**ANNEXURE B**).

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 8.6**

**NOTED**

- (a) the remaining core components of the Annual Report 2019/20;
- (b) that the Municipal Manager will make the remaining core components of the Annual Report 2019/20 public for comment on the official website of the Stellenbosch Municipality and at the offices of the municipality for a period of 21 days; the public will be invited through the local print media to provide written inputs / comments; and
- (c) that the remaining core components of the Annual Report 2019/20 (**ANNEXURES A and B**) be referred to the MPAC for consideration and to make recommendations to Council as contemplated in terms of Section 129(1) of the MFMA.



<b>8.7</b>	<b>MFMA SECTION 52 REPORTING UP TO JUNE 2021</b>
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**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**Good Governance and Compliance**

**28 July 2021**

**1. SUBJECT: MFMA SECTION 52 REPORTING UP TO JUNE 2021**

**2. PURPOSE**

To comply with section 52(d) of the Municipal Finance Management Act and report to Council on the budget; financial and service delivery budget implementation plan by the Municipality for quarter 4 of the 2020/21 financial year.

**3. DELEGATED AUTHORITY**

**THE EXECUTIVE MAYOR TO SUBMIT TO COUNCIL**

In terms of section 52 (d) of the Municipal Finance Management Act:

*“The mayor of a municipality—*

*(d) must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget as well as the non-financial performance of the municipality;”*

**4. EXECUTIVE SUMMARY**

The Executive Mayor must provide general political guidance over the fiscal and financial affairs of the Municipality and is required by Section 52(d) of the Municipal Finance Management Act to submit a report on the implementation of the budget and the financial and non-financial performance of the Municipality, to the Council within 30 days after end of each quarter.

The Section 52 report is a summary of the budget performance. It compares the implementation of the budget to the commitments made and contained in the Service Delivery and Budget Implementation Plan (SDBIP), and is intended to enable Council to give effect to their oversight responsibility.

This report provides the overall performance of the Municipality for the period 1 April 2021 to 30 June 2021.

The Office of the CFO is currently, in terms of s126 (1)(a) of the MFMA, preparing the annual financial statements for the financial period ended 30 June 2021. It is important to note that the information in this report are preliminary results and may not be an accurate reflection of the financial position of the municipality as same will materially be influenced by year-end journals and processes still to be finalised which will influence the financial position. The latter process alluded to will only be finalised by the end of August 2021.

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 8.7****NOTED**

the Section 52 Report (including quarterly performance report) – Fourth Quarter.

**FOR FURTHER DETAILS CONTACT:**

<b><i>NAME</i></b>	Monique Steyl
<b><i>POSITION</i></b>	<b><i>Senior Manager Financial Management Services</i></b>
<b><i>DIRECTORATE</i></b>	<b><i>Financial Services</i></b>
<b><i>CONTACT NUMBERS</i></b>	<b><i>021 – 808 8516</i></b>
<b><i>E-MAIL ADDRESS</i></b>	<b><i>Monique.Steyl@ Stellenbosch.gov.za</i></b>
<b><i>REPORT DATE</i></b>	<b><i>July 2021</i></b>

<b>9.</b>	<b>REPORT BY THE MUNICIPAL MANAGER RE OUTSTANDING RESOLUTIONS</b>
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As per Council directive (2021-01-27: Item 9) the Report by the Municipal Manager re Outstanding Resolutions taken at previous meetings of Council, is referred to the Section 80 Committees for scrutiny and interrogation.

The report attached hereto as **APPENDIX 1, IS FOR INFORMATION ONLY.**

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 9**

**NOTED**

the report by the Municipal Manager re outstanding resolutions taken at previous meetings of Council.

<b>10.</b>	<b>ITEMS FOR NOTING</b>
<b>10.1</b>	<b>REPORT/S BY THE EXECUTIVE MAYOR</b>
<b>10.1.1</b>	<b>REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR FOR THE QUARTER: APRIL 2021 – JUNE 2021</b>

Collaborator No:  
 IDP KPA Ref No: **Good Governance**  
 Meeting Date: **28 July 2021**

**1. SUBJECT: REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR FOR THE QUARTER: APRIL 2021 – JUNE 2021**

**2. PURPOSE**

To inform Council of the decisions taken by the Executive Mayor from April 2021 to June 2021 (see **APPENDIX 1**).

**3. DELEGATED AUTHORITY**

As per the delegations from Council and powers vested in the Executive Mayor by legislation.

For Notification

**4. EXECUTIVE SUMMARY**

In terms of the Municipal Structures Act 117 of 1998 Section 56 (5) it is stated that:

*“An Executive Mayor must report to the municipal council on all decisions taken by the Executive Mayor.”*

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 10.1.1**

**NOTED**

the decisions by the Executive Mayor taken in consultation with the Mayoral Committee for the Quarter: April 2021 – June 2021.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	DONOVAN MULLER
<b>POSITION</b>	<b>MANAGER: COUNCILLOR SUPPORT</b>
<b>DIRECTORATE</b>	<b>CORPORATE SERVICES</b>
<b>CONTACT NUMBERS</b>	<b>021 8088314</b>
<b>E-MAIL ADDRESS</b>	<b><u><a href="mailto:Donovan.Muller@stellenbosch.gov.za">Donovan.Muller@stellenbosch.gov.za</a></u></b>
<b>REPORT DATE</b>	<b>30 June 2021</b>

<b>10.1.2</b>	<b>REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR ON MATTERS RESOLVED UNDER AUTHORITY DELEGATED TO THE EXECUTIVE MAYOR IN CONSULTATION WITH THE MAYORAL COMMITTEE [JULY 2020 – JUNE 2021]</b>
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Collaborator No:  
 IDP KPA Ref No: Good Governance  
 Meeting Date: 28 July 2021

**1. SUBJECT: REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR ON MATTERS RESOLVED UNDER AUTHORITY DELEGATED TO THE EXECUTIVE MAYOR IN CONSULTATION WITH THE MAYORAL COMMITTEE [JULY 2020 – JUNE 2021]**

**2. PURPOSE**

To inform Council of the decisions taken by the Executive Mayor on matters resolved under the authority delegated to the Executive Mayor, in consultation with the Mayoral Committee, for meetings from July 2020 to June 2021 (see **APPENDIX 1**).

**3. DELEGATED AUTHORITY**

As per the delegations from Council and powers vested in the Executive Mayor by legislation. In terms of the Stellenbosch Municipality System of Delegations (2019) EM12 and section 56(5) of the Structures Act, the Executive Mayor must report to Council at such intervals as the latter may determine on decisions taken.

The Executive Mayor is herewith reporting on the decisions taken by the Executive Mayor in consultation the Mayoral Committee.

**4. EXECUTIVE SUMMARY**

In terms of the Municipal Structures Act 117 of 1998 Section 56 (5) it is stated that:

*“An Executive Mayor must report to the municipal council on all decisions taken by the Executive Mayor.”*

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 10.1.2**

**NOTED**

the decisions by the Executive Mayor taken in consultation with the Mayoral Committee at Mayoral Committee meetings from July 2020 until June 2021.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	DONOVAN MULLER
<b>POSITION</b>	<b>MANAGER: COUNCIL SUPPORT</b>
<b>DIRECTORATE</b>	<b>CORPORATE SERVICES</b>
<b>CONTACT NUMBERS</b>	<b>021 8088314</b>
<b>E-MAIL ADDRESS</b>	<b><u><a href="mailto:Donovan.Muller@stellenbosch.gov.za">Donovan.Muller@stellenbosch.gov.za</a></u></b>
<b>REPORT DATE</b>	<b>12 July 2021</b>

<b>10.1.3</b>	<b>REPORT BY THE EXECUTIVE MAYOR ON THE MAYOR – RECTOR FORUM MEETING: 20 MAY 2021</b>
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**Collaborator No:** 710094  
**IDP KPA Ref No:** Good Governance  
**Meeting Date:** 28 July 2021

**1. SUBJECT: REPORT BY THE EXECUTIVE MAYOR ON THE MAYOR – RECTOR FORUM MEETING: 20 MAY 2021**

**2. PURPOSE**

To inform Council of the matters under discussion at the Mayor – Rector Forum meeting held on 20 May 2021.

**3. DELEGATED AUTHORITY**

FOR INFORMATION

**4. EXECUTIVE SUMMARY**

The Executive Mayor has since her election reported to the Council on discussions that takes place at the regular meetings of the Mayor – Rector Forum. The meeting was held on 20 May 2021. The minutes are attached as **ANNEXURE A** and the COVID-19 presentation as **ANNEXURE B**.

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 10.1.3**

**NOTED**

the report from the Executive Mayor on the Mayor – Rector Forum Meeting: 20 May 2021.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	DONOVAN MULLER
<b>POSITION</b>	<b>MANAGER: COUNCIL SUPPORT</b>
<b>DIRECTORATE</b>	<b>CORPORATE SERVICES</b>
<b>CONTACT NUMBERS</b>	<b>021 8088314</b>
<b>E-MAIL ADDRESS</b>	<b><u><a href="mailto:Donovan.Muller@ Stellenbosch.gov.za">Donovan.Muller@Stellenbosch.gov.za</a></u></b>
<b>REPORT DATE</b>	<b>02 July 2021</b>

10.1.4	<b>REQUEST TO NOMINATE COUNCILLORS TO SERVE IN CLINIC COMMITTEES: DON AND PAT BILTON CLINIC (JAMESTOWN), IDAS VALLEY CLINIC, GROENDAL CLINIC, KAYAMANDI CLINIC</b>
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Collaborator No: 710095  
 IDP KPA Ref No: Good Governance  
 Meeting Date: 28 July 2021

**1. SUBJECT: REQUEST TO NOMINATE COUNCILLORS TO SERVE IN CLINIC COMMITTEES: DON AND PAT BILTON CLINIC (JAMESTOWN), IDAS VALLEY CLINIC, GROENDAL CLINIC, KAYAMANDI CLINIC**

**2. PURPOSE**

To inform Council of the nomination of the ward councillors to serve on the respective Clinic Committees.

**3. DELEGATED AUTHORITY**

According to the Stellenbosch Municipality System of Delegations (2019), delegation CL2 [section 59(1) of the Systems Act], Council delegated the Executive Mayor the “*nomination / appointment of councillors to represent the municipality at meetings, functions and on outside bodies, etc. or to open projects, events, facilities and new buildings, etc.*”.

**4. EXECUTIVE SUMMARY**

The Executive Mayor was requested to nominate four (4) councillors to serve in four clinic committees, namely Don And Pat Bilton Clinic (Jamestown), Ida’s Valley Clinic, Groendal Clinic, Kayamandi Clinic.

The letter of request as per electronic communication from the Assistant Director: Statutory Bodies, Ministry of Health, Western Cape Government is attached as **ANNEXURE A**. [It must be noted that the Prince Alfred Hamlet Clinic, as per the correspondence in **ANNEXURE A**, does not fall within Stellenbosch Municipal area].

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 10.1.4**

**NOTED**

the nomination of the following councillors to the respective Clinic Committees:

- Don And Pat Bilton Clinic (Jamestown) – Cllr R Badenhorst;
- Ida’s Valley Clinic – Cllr N Mcombring;
- Groendal Clinic – Cllr W Petersen;
- Kayamandi Clinic – Cllr N Sinkinya

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	DONOVAN MULLER
<b>POSITION</b>	<b>MANAGER: COUNCILLOR SUPPORT</b>
<b>DIRECTORATE</b>	<b>CORPORATE SERVICES</b>
<b>CONTACT NUMBERS</b>	021 8088314
<b>E-MAIL ADDRESS</b>	<u><a href="mailto:Donovan.Muller@stellenbosch.gov.za">Donovan.Muller@stellenbosch.gov.za</a></u>
<b>REPORT DATE</b>	12 July 2021





11.	<b>ITEMS FOR CONSIDERATION FROM THE EXECUTIVE MAYOR OR MAYORAL COMMITTEE: [ALD. G VAN DEVENTER (MS)]</b>
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11.1	<b>COMMUNITY DEVELOPMENT AND PROTECTION SERVICES: (PC: CLLR R BADENHORST)</b>
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NONE

11.2	<b>CORPORATE SERVICES: (PC: CLLR AR FRAZENBURG)</b>
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NONE

11.3	<b>FINANCIAL SERVICES: [PC: CLLR P CRAWLEY (MS)]</b>
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NONE

11.4	<b>HUMAN SETTLEMENTS: (PC: CLLR N JINDELA)</b>
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NONE

11.5	<b>INFRASTRUCTURE: (PC: CLLR Q SMIT)</b>
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NONE

11.6	<b>PARKS, OPEN SPACES AND ENVIRONMENT: (PC: XL MDEMKA (MS))</b>
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NONE

11.7	<b>PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM: (PC: CLLR E GROENEWALD (MS))</b>
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11.7.1	<b>TERMS OF REFERENCE FOR THE ESTABLISHMENT OF A STELLENBOSCH MUNICIPALITY CONSERVATION ADVISORY COMMITTEE</b>
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**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:** 15 June 2021 and 28 July 2021

**1. SUBJECT: TERMS OF REFERENCE FOR THE ESTABLISHMENT OF A STELLENBOSCH MUNICIPALITY CONSERVATION ADVISORY COMMITTEE**

**2. PURPOSE**

To provide Council with the terms of reference for the Establishment of the Conservation Advisory Committee as required in terms of Section 249 of the Stellenbosch Municipality Zoning Scheme Bylaw, 2019, and to obtain the required approval to place advertisements for the invitation for members to serve on the said Committee.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

Section 249 of the Stellenbosch Municipality Zoning Scheme By-law, 2019 stipulate the following:

*“(1) The Municipality shall establish a Conservation Advisory Committee, which may consist of various sub-committees for different overlay zone areas, to make recommendations on planning applications in Urban and Rural Conservation Overlay zones.”*

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 11.7.1**

**RESOLVED** (majority vote)

- (a) that Council approves and adopts the Terms of Reference for the Establishment of the Conservation Advisory Committee, as contained in **APPENDIX 1** of this report;
- (b) that Council approves that the Directorate: Planning and Economic Development commences with a process to place an advertisement that will invite suitably qualified and experienced persons to apply to serve as Members of the Conservation Advisory Committee;
- (c) that Council notes that the Directorate: Planning & Economic Development will submit the list of preferred candidates to serve as members of the Conservation Advisory Committee to the next Council Meeting for approval; and
- (d) that Council notes that the Directorate: Planning & Economic Development will submit the Code of Conduct of the Members of the Conservation Advisory Committee for approval to the next Council meeting.

11.7.2	<b>REPORT ON THE PREPARATION OF A KLAPMUTS DEVELOPMENT CONCEPT PLAN</b>
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**Collaborator No:** 708320  
**IDP KPA Ref No:** Valley of Opportunity  
**Meeting Date:** 15 June 2021 and 28 July 2021

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**1. SUBJECT: REPORT ON THE PREPARATION OF A KLAPMUTS DEVELOPMENT CONCEPT PLAN**

**2. PURPOSE**

To inform the Mayoral Committee and Council of the progress with the planning related to the development of Concept Plans for Klapmuts.

**3. DELEGATED AUTHORITY**

Executive Mayoral Committee

**4. EXECUTIVE SUMMARY (D1710)**

The departmental SDBIB reference number D1710 requires of the Director Planning and Economic Development to submit a “Klapmuts Development Concept Plan” to the MayCo by the end of June 2021.

This target is in effect obsolete as a Klapmuts Concept Plan was approved as part of the Municipal Spatial Development Framework (MSDF) which was approved by Council in 2019 and promulgated in January 2020. However, there is currently an inter-governmental initiative around the development of Klapmuts (Stellenbosch - Drakenstein - WCG via DEA&DP - and other affected government departments). As such, this target for a revised plan has been proposed to be shifted to 30 June 2021 when the department can report back on the above initiative as well as progress with the implementation of the strategies contained in the MSDF.

Klapmuts was identified in the approved MSDF as a potentially significant centre for economic activity and residence within the metropolitan region and Stellenbosch Municipality (as identified in the Greater Cape Metro Regional Spatial Implementation Framework, May 2017 (GCM RSIF).

The (GCM RSIF) contains very specific policy directives related to Klapmuts, aimed at addressing pressing sub-regional and local space economy issues.

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 11.7.2****RESOLVED** (majority vote)

- (a) that Council takes note that the Figure 30: Klapmuts Plan as contained within the Stellenbosch Municipality Spatial Development Framework, 2019, copy attached as **APPENDIX 1** of the report, is the adopted Concept Plan for Klapmuts;
- (b) that Council further supports the proposal to establish an Inter-governmental Working Group tasked with ensuring the joint planning and development of the Klapmuts node, copy of draft proposal attached as **APPENDIX 2**; and
- (c) that Council supports that the Department: Development Planning (Directorate: Planning & Economic Development) be the lead and coordinating department for Council as part of the Inter-Governmental Working Group.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	<i>Bernabe De La Bat</i>
<b>POSITION</b>	<i>Manager: Spatial Planning</i>
<b>DIRECTORATE</b>	<i>Planning and Economic Development</i>
<b>CONTACT NUMBERS</b>	<i>021 808 8653</i>
<b>E-MAIL ADDRESS</b>	<i>Bernabe.Delabat@stellenbosch.gov.za</i>
<b>REPORT DATE</b>	<i>28 May 2021</i>

11.7.3	<b>REPORT ON PROGRESS WITH THE PREPARATION OF A LOCAL SPATIAL DEVELOPMENT PLAN FOR THE ADAM TAS CORRIDOR</b>
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**Collaborator No:** 708438  
**IDP KPA Ref No:** Valley of Opportunity  
**Meeting Date:** 21 July 2021 and 28 July 2021

**1. SUBJECT: REPORT ON PROGRESS WITH THE PREPARATION OF A LOCAL SPATIAL DEVELOPMENT PLAN FOR THE ADAM TAS CORRIDOR**

**2. PURPOSE**

To update Council of the progress with the preparation of a local spatial development framework (LSDF) for the Adam Tas Corridor.

**3. DELEGATED AUTHORITY**

Mayoral Committee

**4. EXECUTIVE SUMMARY**

The possible development of the Adam Tas Corridor was first identified as a catalytic project in the Municipal Spatial Development Framework which was approved by Council in November 2019. The municipal manager approved the commencement of the drafting of the LSDF on 20 March 2020.

The LSDF is required to develop a coherent spatial vision for the defined ATC area, which supports key municipal strategic directives and objectives of the wider ATC initiative. This spatial framework will assist in guiding decision-making on development applications to enable the progressive realization of the vision and will contribute to identifying key implementation actions to achieve the objectives of the ATC.

Following a public tender process (Tender No: BSM 01/21), the Built Environment Partnership was appointed by Stellenbosch Municipality in January 2021 to assist with the preparation of a Local Spatial Development Framework (LSDF) for the Adam Tas Corridor (ATC). Albeit the Stellenbosch Municipality will lead the project – and remains accountable for it – the Municipality is undertaking the project with the support of and in partnership of the Western Cape Government (WCG).

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 11.7.3**

**RESOLVED** (majority vote)

that Council takes note of the progress with the drafting of the Local Spatial Development Plan (LSDF) for the Adam Tas Corridor.

*The following Councillors requested that their votes of dissent be minuted:*

*Cllr G Cele (Ms); C Davidse; LK Horsband (Ms); J Kleynhans (Ms); C Moses (Ms), N Sinkinya (Ms) and LL Stander.*

<b>11.8</b>	<b>RURAL MANAGEMENT: (PC: CLLR S PETERS)</b>
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<b>11.8.1</b>	<b>COMPILATION OF AN OPERATIONAL COMMITTEE IN ACCORDANCE WITH THE STELLENBOSCH MUNICIPALITY POLICY FOR THE MANAGEMENT OF MUNICIPAL AGRICULTURAL LAND</b>
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**Collaborator No:** 707723  
**IDP KPA Ref No:** Valley of opportunity  
**Meeting Date:** 15 June 2021 and 28 July 2021

**1. SUBJECT: COMPILATION OF AN OPERATIONAL COMMITTEE IN ACCORDANCE WITH THE STELLENBOSCH MUNICIPALITY POLICY FOR THE MANAGEMENT OF MUNICIPAL AGRICULTURAL LAND**

**2. PURPOSE**

To obtain Council's approval to establish an Operational Committee Clause 4.6.2 of the Stellenbosch Municipality: Policy for Management of Municipal Agricultural Land.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

The Stellenbosch Municipality: Policy for the Management of Municipal Agricultural Land, as gazetted within the Provincial Gazette dated 27 March 2017, requires the establishment of an Operational Committee which have varied responsibilities, that include, but are not limited to land administration and information, etc.

The policy further recommends that the said Committee comprise of the following functions within Council:

- Property Management
- Local Economic Development
- Legal Services
- Environmental Management

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 11.8.1**

**RESOLVED** (nem con)

- (a) that Council dissolves any previous established Operational Committee in terms of the said Policy;
- (b) that Council delegates the Municipal Manager, in consultation with the Directors, to identify and mandate representatives and alternates to serve on the Operational Committee;
- (c) that Council delegates the Municipal Manager to reconstitute the Operational Committee, at any time should the need arise, in consultation with the relevant Directors; and
- (d) that Council approves that the Operational Committee comprises of the representatives from at least the following Directorates:
  - Corporate Services (Property Management & Legal Services)
  - Planning & Economic Development (Development Planning)
  - Community and Safety Services (Environmental Management & Safety & Security).

11.9	<b>YOUTH, SPORTS AND CULTURE: (PC: CLLR J FASSER)</b>
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NONE

11.10	<b>MUNICIPAL MANAGER</b>
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11.10.1	<b>JOINT STATEMENT BY ALL POLITICAL PARTIES REPRESENTED IN THE COUNCIL OF THE STELLENBOSCH MUNICIPALITY</b>
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**Collaborator No:**

**IDP KPA Ref No:** Valley of Opportunity

**Meeting Date:** 21 July 2021 and 28 July 2021

1. **SUBJECT: JOINT STATEMENT BY ALL POLITICAL PARTIES REPRESENTED IN THE COUNCIL OF THE STELLENBOSCH MUNICIPALITY**

2. **PURPOSE**

To present to all political parties represented in Council to endorse a joint statement on possible unrest and to request calmness and stability.

3. **DELEGATED AUTHORITY**

Council

4. **EXECUTIVE SUMMARY**

Mr Ivan Meyer, Minister of the Western Cape Provincial Agriculture, at an Extended Cabinet Meeting requested that the speaker with the relevant party leader represented in Council issue a joint statement on possible unrest and to request calmness and stability. Attached statement for endorsement.

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 11.10.1**

**RESOLVED** (majority vote with abstentions)

that Council endorses the attached Joint Statement.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	Geraldine Mettler
<b>POSITION</b>	<b>Municipal Manger</b>
<b>DIRECTORATE</b>	Office of the Municipal Manager
<b>CONTACT NUMBERS</b>	021-8088025
<b>E-MAIL ADDRESS</b>	municipal.manager@ Stellenbosch.gov.za
<b>REPORT DATE</b>	2021-07-19

<b>12.</b>	<b>CONSIDERATION OF ITEMS, REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS SUBMITTED VIA THE OFFICE OF THE MUNICIPAL MANAGER</b>
<b>12.1</b>	<b>MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC): [CLLR WF PIETERSEN]</b>
<b>12.1.1</b>	<b>CONSIDERATION OF EXPENDITURE INCURRED RELATING TO THE 2019/2020 FINANCIAL YEAR</b>

**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**Good Governance**

**29 June 2021 and 28 July 2021**

**1. SUBJECT: CONSIDERATION OF EXPENDITURE INCURRED RELATING TO THE 2019/2020 FINANCIAL YEAR**

**2. PURPOSE OF REPORT**

To provide information regarding the irregular expenditure incurred in the 2019/2020 financial year and, to be recommended to and considered by Council to certify the expenditure as irrecoverable and to be written off by Council in terms of Section 32 of the MFMA.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

Section 32(2)(b) of the Municipal Finance Management, 2003 (Act 56 of 2003) (MFMA) require a municipality to recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure unless the expenditure, in the case of irregular or fruitless and wasteful expenditure, is, after investigation by a council committee, certified by the council as irrecoverable and written off by the council.

Expenditure was identified in the 2019/2020 financial year by the Auditor-General which was non-compliant with Council approved policies and the Municipal Financial Management Act. All known instances of non-compliance with legislation, which the Municipality is aware of and whose effects should be considered have been recorded.

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 12.1.1**

**RESOLVED** (majority vote)

- (a) that Council takes note of the circumstances as provided in the report;
- (b) that Council certifies the irregular expenditure to the amount of R 4 371 376.00 (including VAT) as irrecoverable; and
- (c) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32.

*The following Councillors requested that their votes of dissent be minuted:*

*Cllr G Cele (Ms); C Davidse; LK Horsband (Ms); J Kleynhans (Ms); C Moses (Ms); N Sinkinya (Ms) and LL Stander.*



<b>12.1.2</b>	<b>CONSIDERATION OF EXPENDITURE INCURRED RELATING TO LOCAL PRODUCTION AND CONTENT</b>
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**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**Good Governance**

**29 June 2021 and July 2021**

**1. SUBJECT: CONSIDERATION OF EXPENDITURE INCURRED RELATING TO LOCAL PRODUCTION AND CONTENT**

**2. PURPOSE OF REPORT**

To provide information regarding the irregular expenditure incurred relating to local production and content and, to be recommended and considered by Council to certify the expenditure as irrecoverable and to be written off by Council as per the Stellenbosch Municipal Supply Chain Management Policy (2020/2021) embodied from the principles as specified in the Preferential Procurement Regulations of 2017.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

Preferential Procurement Regulations (PPR) 2017, PPR 8(2), requires that, an organ of the state must, in case of a designated sector, advertise the invitation to tender with a specific condition that only locally produced or locally manufactured goods, meeting the stipulated minimum threshold for local production and content, will be considered.

The Auditor-General, in its findings during the 2017/2018 financial year, identified that the Municipality did not include a specific condition that local production and content is applicable when inviting bidders to tender (advertisement). Furthermore the Municipality also did not include the local production and content in the bid documents (MBD 6.2) and the suppliers declared accordingly. The Auditor-General concluded that the tender award does not comply with Preferential Procurement Regulations 2017.

However, the Municipality disagrees with the findings of the Auditor-General, as the PPFA Regulations of 2017 does not stipulate in brackets (advertisement) as alluded in the findings. In order to advertise, the invitation to tender places emphasis on the tender document that need to include the minimum thresholds (MBD6.2) that are advertised as a complete document and from which potential bidders submit bid offers.

Irregular expenditure is defined in the Municipal Finance Management Act (Act 56 of 2003) as expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the supply chain management policy of the municipality or entity or any of the municipality's by-laws giving effect to such policy, and which has not been condoned in terms of such policy or by-law. Furthermore expenditure incurred means the amounts that were expensed or work done; therefore the MPAC and municipal council can only considered amounts already expensed.

This item did serve before MPAC and was certified as irrecoverable and written-off by the municipal council, but council only considered the expenditure that was incurred up to that specific point. This return item is to consider the expenditure that was incurred subsequent to council's resolution.

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 12.1.2****RESOLVED** (majority vote)

- (a) that Council takes note of the circumstances as provided in the report;
- (b) that Council certifies the irregular expenditure to the amount of R3 369 184.43 (excluding VAT) as irrecoverable; and
- (c) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32(2).

*The following Councillors requested that their votes of dissent be minuted:*

*Cllrs G Cele (Ms); C Davidse; LK Horsband (Ms); J Kleynhans (Ms); C Moses (Ms); N Sinkinya (Ms) and LL Stander.*

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	Monique Steyl
<b>POSITION</b>	<b>Acting Chief Financial Officer</b>
<b>DIRECTORATE</b>	<b>Financial Services</b>
<b>CONTACT NUMBERS</b>	<b>021 808 8528</b>
<b>E-MAIL ADDRESS</b>	Monique.Steyl@stellenbosch.gov.za
<b>REPORT DATE</b>	<b>21 June 2021</b>

12.1.3	<b>CONSIDERATION OF EXPENDITURE INCURRED RELATING TO THE ADVERTISEMENT AND SUB-CONTRACTING REQUIREMENTS: BSM/30/19: THE UPGRADE AND EXTENTION OF THE PNIEL WASTEWATER TREATMENT WORKS</b>
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**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**Good Governance**

**23 June 2021 and 28 July 2021**

**1. SUBJECT: CONSIDERATION OF EXPENDITURE INCURRED RELATING TO THE ADVERTISEMENT AND SUB-CONTRACTING REQUIREMENTS: BSM/30/19: THE UPGRADE AND EXTENTION OF THE PNIEL WASTEWATER TREATMENT WORKS**

**2. PURPOSE OF REPORT**

To provide information regarding the expenditure incurred for investigation by MPAC and to be recommended to and consideration by Council to ratify the expenditure in terms of the MFMA Section 32 (2). The expenditure with regard to the adjudication of BSM 30/19 for the Upgrade ad Extension of the Pniel Waste water Treatment works amounts to R 35 296 996,23 80 for the period since inception until 31 May 2021.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

BSM 30/19 was awarded to INENZO WATER (PTY) LTD on the 27<sup>th</sup> of September 2019 for the amount of R 63 909 796.00 and the actual expenditure as on 30 June 2020 amounted to R 9 135 130. Expenditure 2020/2021 Financial year up until 31 May 2021 was R 26 161 866, 15.

Important to note is that the Auditor – General in its final audit conclusion agreed that the municipality were not Materially Non Complaint and that the municipality must in future clearly state whether it is applying SCM Regulation 4 (Pre-qualification ) or SCM Regulation 9 ( Sub contracting ) and that the irregular expenditure relating to the 19/20 financial year, is not considered to be material in aggregate, but that the municipality must disclose the irregular expenditure for 20/21 and going forward.

#### **44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 12.1.3**

**RESOLVED** (majority vote with abstentions)

- (a) that Council takes note of the circumstances as provided in the report;
- (b) that Council certifies the irregular expenditure to the amount of R9 135 130.00 (including VAT) to Inenzo Water (Pty) Ltd as irrecoverable; and
- (c) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32(2).

*Councillors C Davidse; LK Horsband (Ms) and J Kleynhans (Ms) requested that their votes of dissent be minuted.*

*Councillors G Cele (Ms); C Moses (Ms); N Sinkinya (Ms) and LL Stander requested that their abstentions be minuted.*

12.1.4	<b>CONSIDERATION OF EXPENDITURE INCURRED RELATING TO THE 30% SUB-CONTRACTING REQUIREMENT NOT MET BY THE WINNING BIDDER BSM/29/19: THE UPGRADE AND EXTENSION OF THE PNIEL WASTEWATER TREATMENT WORKS: CIVIL WORKS</b>
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**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**Good Governance**

**23 June 2021 and 28 July 2021**

**1. SUBJECT: CONSIDERATION OF EXPENDITURE INCURRED RELATING TO THE 30% SUB-CONTRACTING REQUIREMENT NOT MET BY THE WINNING BIDDER, BSM/29/19: THE UPGRADE AND EXTENSION OF THE PNIEL WASTEWATER TREATMENT WORKS: CIVIL WORKS**

**2. PURPOSE OF REPORT**

To provide information regarding the expenditure incurred for investigation by MPAC and to be recommended to and consideration by Council to ratify the expenditure in terms of the MFMA Section 32 (2). The expenditure with regard to the adjudication of BSM 29/19 for the Upgrade and Extension of the Pniel Waste Water Treatment Works amounts to 26 856 264,80 for the period since inception until 31 May 2021.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

BSM 29/19 was awarded to CSV MAZARIN JV on 16 August 2019 for R61 871 693.00 and the actual expenditure as on 30 June 2020 amounted to R5 983 335. Expenditure 2020/2021 Financial year up until 31 May 2021 was R20 872 929, 80.

The Auditor – General in its final audit conclusion agreed that the municipality were not Materially Non Compliant and that the municipality should in future clearly state whether it is applying SCM Regulation 4 (Pre-qualification) or SCM Regulation 9 (Sub-contracting) and that the irregular expenditure relating to the 19/20 financial year, is not considered to be material in aggregate, but that the municipality must disclose the irregular expenditure for 20/21 and going forward.

#### **44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 12.1.4**

**RESOLVED** (majority vote with abstentions)

- (a) that Council takes note of the circumstances as provided in the report;
- (b) that Council certifies the irregular expenditure to the amount of R26 856 264.80 (including VAT) to CSV MAZARIN JV as irrecoverable; and
- (c) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32(2).

*Councillors C Davidse; LK Horsband (Ms); J Kleynhans (Ms); C Moses (Ms); N Sinkinya (Ms) and LL Stander requested that their votes of dissent be minuted.*

*Councillor G Cele (Ms) requested that her abstention be minuted.*

12.1.5	<b>CONSIDERATION OF EXPENDITURE INCURRED RELATING TO SERVICES RENDERED BY Water Solutions South Africa Pty Ltd (Proxa Water) IN ORDER TO PROVIDE EMERGENCY WATER</b>
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance

29 June 2021 and 28 July 2021

**1. SUBJECT: CONSIDERATION OF EXPENDITURE INCURRED RELATING TO SERVICES RENDERED BY WATER SOLUTIONS SOUTH AFRICA PTY LTD (PROXA WATER) IN ORDER TO PROVIDE EMERGENCY WATER**

**2. PURPOSE OF REPORT**

To provide information regarding the expenditure incurred for investigation by MPAC and to make a decision.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

Stellenbosch Municipality was given notice on the 30<sup>th</sup> November 2020 by the City of Cape Town, Bulk Water Division that due to critical maintenance work at its Wemmershoek Water Treatment plant supply to the Dwarsrivier area will be switch-off from 00:30 on 3<sup>rd</sup> December 2020 until 24:00 pm on Friday 4<sup>th</sup>. On the 1<sup>st</sup> December 2020 the switch gear in the Motor Control Centre of the Kylemore pump station failed. The result was that the water network could not pump water from the said pump station to fill the reservoirs within the Dwarsrivier area.

The different options available to the Water Services Department was to ensure available potable water supply to the Dwarsrivier area through carting of water by means of water tankers and commissioning of the Kylemore borehole and containerized water treatment plant that was installed via the Stellenbosch Municipality Drought Implementation Plan DSM 15/18.

In terms of the Water Services Act, the responsibility for ensuring access to water services lies with water services authorities (municipalities). It is the responsibility of water services authorities (through water services providers) to ensure access to both water supply services and sanitation services.

As result of this irregular expenditure the Department have introduce by means of formal discussions the Standard Operating Procedures (SOPs) to follow before any work will commence.

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 12.1.5**

**RESOLVED** (majority vote)

- (a) that Council certifies the irregular expenditure to the amount of R283 149.85 (including VAT) to Water Solutions SA (Pty) Ltd (Proxa Water) as irrecoverable; and
- (b) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32(2).

12.1.6	<b>CONSIDERATION OF IRREGULAR EXPENDITURE INCURRED RELATING TO THE STORAGE OF DOCUMENTS FOR TRAFFIC SERVICES-METROFILE RECORDS- FQ/SM 24/20</b>
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**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**Good Governance**

**29 June 2021 and 28 July 2021**

**1. SUBJECT: CONSIDERATION OF IRREGULAR EXPENDITURE INCURRED RELATING TO THE STORAGE OF DOCUMENTS AT METROFILE AS PER CONTRACT FQ/SM/24/20**

**2. PURPOSE OF REPORT**

To provide information regarding the irregular expenditure incurred. For investigation by MPAC and recommended for consideration by Council to write-off the expenditure in terms of the MFMA Section 32(2).

**3. DELEGATED AUTHORITY**

Council.

**4. EXECUTIVE SUMMARY**

The service provider namely Metro file was appointed under FQ/SM24/20 for storage of documents. The appointment was done during the financial year 2019/2020. The successful bidder was Metro file Pty (Ltd).

At the beginning of the new financial year 2020/2021, Traffic services compiled specifications for a new tender and submitted it to SCM for advertisement but were not advertised. SCM informed the Department later, that they cannot advertise the FQ based on a previous approved decision where it was decided that a tender must be prepared for the next period in respect of storage of documents. This response was given in the middle of the financial year and no tender of this nature exists within the entire Municipality. No FQ were generated by SCM at the time.

#### **44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 12.1.6**

**RESOLVED** (majority vote with abstention)

- (a) that Council certifies the irregular expenditure to the amount of R71 693.77 (including VAT) to Metrofile (Pty) Ltd as irrecoverable; and
- (b) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32(2).

*Councillors C Davidse; LK Horsband (Ms); J Kleynhans (Ms); C Moses (Ms); N Sinkinya (Ms) and LL Stander requested that their votes of dissent be minuted.*

*Councillor G Cele (Ms) requested that her abstention be minuted.*

12.1.7	<b>CONSIDERATION OF EXPENDITURE INCURRED RELATING TO: APPEAL LODGED IN TERMS OF SECTION 43(2) OF THE NATIONAL ENVIRONMENTAL ACT, 1998 (ACT NO. 107 OF 1998) AGAINST THE ADMINISTRATIVE FINE DECISION ISSUED FOR THE UNLAWFUL DEVELOPMENT OF ENKANINI IN FORMAL SETTLEMENTS ON THE REMAINDER OF FARM 183, FARM 181, PORTION 5 OF FARM 175, THE REMAINDER OF PORTION 33 OF FARM 175 AND ERF 2175, STELLENBOSCH</b>
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**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**Good Governance**

**29 June 2021 and 28 July 2021**

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1. **SUBJECT: CONSIDERATION OF EXPENDITURE INCURRED RELATING TO: APPEAL LODGED IN TERMS OF SECTION 43(2) OF THE NATIONAL ENVIRONMENTAL ACT, 1998 (ACT NO. 107 OF 1998) AGAINST THE ADMINISTRATIVE FINE DECISION ISSUED FOR THE UNLAWFUL DEVELOPMENT OF ENKANINI IN FORMAL SETTLEMENTS ON THE REMAINDER OF FARM 183, FARM 181, PORTION 5 OF FARM 175, THE REMAINDER OF PORTION 33 OF FARM 175 AND ERF 2175, STELLENBOSCH**
  2. **PURPOSE OF REPORT**  
To provide information regarding the expenditure incurred for investigation by MPAC and to be recommended to and consideration by Council to write off the expenditure in terms of the MFMA Section 32 (2). The expenditure with regard to appeal lodged in terms of section 43(2) of the national environmental act, 1998 (act no. 107 of 1998) against the administrative fine decision issued for the unlawful development of Enkanini informal settlement on the remainder of farm 183, farm 181, portion 5 of farm 175, the remainder of portion 33 of farm 175 and erf 2175, Stellenbosch **ANNEXURE A.**
  3. **DELEGATED AUTHORITY**  
Council
  4. **EXECUTIVE SUMMARY**  
Stellenbosch Municipality was issued a fine, amounting to R50 000 in terms of Section 24G of the NEMA legislation. The cause of this fine was the invasion of the Enkanini property and resultant squatter settling of the area. The Municipality in terms of Schedule 4B of the Constitution (Act 108 of 1996) attempted to provide basic services in terms of its Constitutional mandate and this action was regarded as the unlawful development of informal settlement. The Municipality therefore Appealed the finding and the MEC for Local Government, Environmental Affairs and Development Planning ruled in favour of the Municipality and reduced the fine to R25 000. **ANNEXURE B.**

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 12.1.7****RESOLVED** (majority vote)

- (a) that Council certifies the expenditure to the amount of R25 000.00 (including VAT) to the Western Cape Ministry of Local Government: Environmental Affairs and Development Planning (DEA&DP) as irrecoverable; and
- (b) that Council writes off the expenditure as irrecoverable in terms of the MFMA Section 32(2).

*Councillors G Cele (Ms); C Davidse; LK Horsband (Ms); J Kleynhans (Ms); C Moses (Ms); N Sinkinya (Ms) and LL Stander requested that their votes of dissent be minuted.*

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	Anthony Barnes
<b>POSITION</b>	<b><i>Director: Planning and Economic Development</i></b>
<b>DIRECTORATE</b>	<b><i>Planning and Economic Development</i></b>
<b>CONTACT NUMBERS</b>	<b><i>021 808 8213</i></b>
<b>E-MAIL ADDRESS</b>	<b><i><u><a href="mailto:anthony.barnes@ Stellenbosch.gov.za">anthony.barnes@ Stellenbosch.gov.za</a></u></i></b>
<b>REPORT DATE</b>	<b><i>21 June 2020</i></b>



<b>13.</b>	<b>REPORTS BY THE MUNICIPAL MANAGER</b>
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<b>13.1</b>	<b>REVISED ELECTRICITY TARIFFS FOR 2021/22 FINANCIAL YEAR</b>
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**Collaborator No:** 710065  
**IDP KPA Ref No:** Good Governance  
**Meeting Date:** 28 July 2021

**1. SUBJECT: REVISED ELECTRICITY TARIFFS FOR 2021/22 FINANCIAL YEAR**

**2. PURPOSE OF REPORT**

This report seeks Council's approval to adopt a revised set of electricity tariffs for 2021/22 after the NERSA confirmation dated 06 July 2021.

**3. DELEGATED AUTHORITY**

Council.

**4. EXECUTIVE SUMMARY**

Council, at its budget meeting, adopted the electricity tariffs based on a guideline increase of 14.59% given by NERSA. Application was made to NERSA to increase the tariffs (**ANNEXURE A**) accordingly and a response from NERSA was sent to the Municipality on 06 July 2021 whereby some of the tariffs were not approved (**ANNEXURE B**).

NERSA had public hearings on the Eskom tariff application and only approved the 2021/22 tariff increases on 06 July 2021.

Tariffs that were not approved by NERSA were Block 4 – Domestic Lifeline and Reactive Energy for Small Scale Embedded Generation (SSEG) (**ANNEXURE B**)

Stellenbosch Municipal intends to appeal NERSA's decision on the Reactive Energy for Small Scale Embedded Generation (SSEG) tariff.

Furthermore the Department omitted the Availability Fee for Vacant serviced erven during submission to Council however the tariff was included with the application to NERSA.

Given the above, a revised set of electricity tariffs (**ANNEXURE C**) were re-developed for application in the 2021/22 financial year for Council's consideration and approval.

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 13.1**

**RESOLVED** (majority vote with abstentions)

- (a) that Council withdraws the electricity consumption tariffs approved at its budget meeting held on 26 May 2021, and adopts the revised electricity tariffs (**ANNEXURE B**) for application in the 2021-22 financial year as a result of the rejection of specific tariffs by NERSA, and also accepts the tariff in respect of the Availability Fee for vacant serviced erven for 2021/2022 (**ANNEXURE C**); and
- (b) that the revised 2021/22 tariffs be published for notification purposes.

*Cllr G Cele (Ms) requested that her abstention be minuted.*

13.2	<b>REQUESTING PUBLIC INPUT ON THE FUTURE USE OF PORTIONS 528A AND 529CC, STELLENBOSCH, FORMALY KNOWN AS MOUNTAIN BREEZE CARAVAN PARK</b>
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**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**Good Governance**

**28 July 2021**

**1. SUBJECT: REQUESTING PUBLIC INPUT ON THE FUTURE USE OF PORTIONS 528A AND 529CC, STELLENBOSCH, FORMALY KNOWN AS MOUNTAIN BREEZE CARAVAN PARK**

**2. PURPOSE**

To approve the request for public input on the future use of portions 528A and 529CC, formally known as Mountain Breeze Caravan Park.

**3. DELEGATED AUTHORITY**

The Municipal Council.

**4. EXECUTIVE SUMMARY**

Stellenbosch Municipality and Stellenbosch Caravan Park cc (Malan) concluded a long-term Lease Agreement during 1992 for a period of 30 years (1 April 1991-31 March 2021). This Lease Agreement was later ceded to the Mountain Breeze Caravan Park CC (Visser).

The lease Agreement expired on 31 March 2021, but at a Council meeting held on 31-03-2021 Council has decided to extent the current Lease Agreement on a month-to-month basis. The Lessee subsequently cancelled the lease and indicated that they will vacate the property by 30 June 2021. They are currently busy removing an agreed list of assets that forms part of the improvements Mountain Breeze made and may be removed in terms of the contract.

There are 9 long term residents left on the property and the administration is in the process to appoint attorneys to have the people evicted should they not agree to vacate the property freely. We have received requests from two of the residents for a temporary arrangement, which requests will be submitted to the Executive Mayor in consultation with the Mayoral committee for a decision under separate item.

Council has requested the municipal manager to assemble a TASK team to provide a report on the different types of properties owned by Council by December 2021. This is one of the properties that will form part of the report. Council however resolved on 23 June 2021 inter alia *that a call for proposal be prepared for the property on the future use of the property.*

The property fall in the over R10 million category and any disposal thereof will require a public participation process that involves the publication of an information statement. Disposal in this instance will mean either the selling or any long term lease agreement. Before such a call for proposals can be properly considered council must assessed the property for its most appropriate use. The attach request for public input provides the opportunity for the public to provide an indication of what they regard as the best future use of the property. All inputs will be placed before Council and Council can then resolve what the future use must be and is the intention to sell of the property or lease the property for that purpose. A further process of public participation will be needed before a final decision of providing rights on the property may be made. The current process merely want to get a sense of how the public see the future of the property. This process will assist the Council to make as assessment of the most appropriate use of the property as required by law before an Information statement is published.

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 13.2****RESOLVED** (nem con)

to approve the notification to the public for input.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	<b>Annalene de Beer</b>
<b>POSITION</b>	<b>Director: Corporate Services</b>
<b>DIRECTORATE</b>	<b>Corporate Services</b>
<b>CONTACT NUMBERS</b>	<b>021-8088018</b>
<b>E-MAIL ADDRESS</b>	<b>Annalene.deBeer@stellenbosch.gov.za</b>
<b>REPORT DATE</b>	<b>21/07/21</b>

14.	<b>CONSIDERATION OF NOTICES OF QUESTIONS AND NOTICES OF MOTIONS RECEIVED BY THE SPEAKER</b>
14.1	<b>MOTION BY COUNCILLOR J KLEYNHANS (MS): AWARDING OF HONORARY CITIZENSHIP</b>

A Notice of a Motion, dated 2021-07-19, was received from Councillor J Kleynhans (Ms), regarding the awarding of Honorary Citizenship.

The said Motion is attached as **APPENDIX 1**.

**FOR CONSIDERATION**

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 14.1**

**NOTED**

The Speaker allowed Cllr J Kleynhans (Ms) to put her Motion, duly seconded. After the Motion was motivated, the Speaker allowed debate on the matter.

The matter was put to the vote, yielding a result of majority of Councillors not in support of the Motion.

**RESOLVED** (majority vote)

that this Motion not be accepted.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	Geraldine Mettler (Ms)
<b>POSITION</b>	<b><i>Municipal Manager</i></b>
<b>DIRECTORATE</b>	<b><i>Office of the Municipal Manager</i></b>
<b>CONTACT NUMBERS</b>	<b><i>021 808-8025</i></b>
<b>E-MAIL ADDRESS</b>	<b><i><u>Municipal.Manager@stellenbosch.gov.za</u></i></b>
<b>REPORT DATE</b>	

<b>14.2</b>	<b>QUESTION BY COUNCILLOR J KLEYNHANS (MS): STATUS OF COUNCILLORS N JINDELA AND N OLAYI</b>
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A Notice of a Question, dated 2021-07-19, was received from Councillor J Kleynhans (Ms) regarding the status of Cllrs N Jindela and N Olayi.

The said Question is attached as **APPENDIX 1** and the appropriate response as **APPENDIX 2**.

**FOR CONSIDERATION**

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 14.2**

**NOTED**

It is noted that the Speaker RULED that Cllr J Kleynhans (Ms) is welcome to submit, in writing, a follow-up question.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	Geraldine Mettler (Ms)
<b>POSITION</b>	<b><i>Municipal Manager</i></b>
<b>DIRECTORATE</b>	<b><i>Office of the Municipal Manager</i></b>
<b>CONTACT NUMBERS</b>	<b><i>021 808-8025</i></b>
<b>E-MAIL ADDRESS</b>	<b><i><u>Municipal.Manager@stellenbosch.gov.za</u></i></b>
<b>REPORT DATE</b>	

15.	<b>CONSIDERATION OF URGENT MOTIONS</b>
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NONE

16.	<b>URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER</b>
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NONE

17.	<b>REPORTS SUBMITTED BY THE SPEAKER</b>
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17.1	<b>REPORT TO COUNCIL REGARDING THE INVESTIGATION INTO ALLEGATIONS OF MISCONDUCT BY CLR R DU TOIT (MS)</b>
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**Collaborator No:**  
**IDP KPA Ref No:** Good Governance and Compliance  
**Meeting Date:** 28 July 2021

**1. SUBJECT: REPORT TO COUNCIL REGARDING INVESTIGATION INTO ALLEGATIONS OF MISCONDUCT BY COUNCILLOR R DU TOIT (MS)**

**2. PURPOSE**

To consider the report submitted by the Speaker against Councillor Cllr R du Toit, which was done in terms of item 14 of Schedule 1 of the Local Government Act: Municipal Systems Act 32 of 2000, as well as the Approved Code of Conduct for Councillors.

**3. DELGATED AUTHORITY**

Municipal Council.

**4. EXECUTIVE SUMMARY**

The Office of the Speaker received a formal complaint from the complainant Liesl Rhaphoto against Cllr R du Toit, for various allegations as listed in her letter of complaint. The Office of the Speaker was requested to assist with the investigation and for this matter Speaker opted for outside legal services.

An Investigator (Adv. Ettiene Vermaak) was appointed to assist the Speaker with the investigation into facts and circumstances related to the complaints received against Councillor R Du Toit.

Advocate Vermaak provided a report with recommendations to the Speaker's office, which report served before Council for consideration on 24 August 2020. In his report Advocate Vermaak under **Remarks** page 36 said that: "In my view, she did not transgress the Code of Conduct for Councillors as attached **as APPENDIX 1**."

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 17.1**

the Speaker **RULED**

that this item be withdrawn.

<b>18.</b>	<b>REPORTS SUBMITTED BY THE EXECUTIVE MAYOR</b>
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<b>18.1</b>	<b>CHANGES TO THE PORTFOLIO COMMITTEE CHAIRPERSONS, MEMBERS OF PORTFOLIO COMMITTEES AND THE LLF (LOCAL LABOUR FORUM)</b>
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good governance and Compliance

28 July 2021

**1. SUBJECT: CHANGES TO THE PORTFOLIO COMMITTEE CHAIRPERSONS, MEMBERS OF PORTFOLIO COMMITTEES AND THE LLF (LOCAL LABOUR FORUM)**

**2. PURPOSE OF REPORT**

(a) To approve the changes to members of the section 80 committees and LLF.

(b) To note the replacement of the late councilor Manie Pietersen as Chairperson of the Youth, Sport and Culture committee with councilor Jeremy Fasser.

**3. DELEGATED AUTHORITY**

Municipal Council.

**4. EXECUTIVE SUMMARY**

The Executive Mayor, in terms of Section 60 of the Municipal Structures Act 117 of 1998 reshuffled her Mayoral Committee after the passing of the late councillor Manie Pietersen.

During January 2021, councillors Derrick Hendrickse and Manie Pietersen passed away, and Cllr Hendrickse was replaced by Cllr Clint Davidse, and Cllr Roy van Rooyen replaced Cllr Manie Pietersen [IEC appointment letters as **APPENDIX 1**].

Councillor Jeremy Fasser was also appointment by the Executive Mayor, in terms of section 60(1) of the Municipal Structures Act, no 117 of 1998 and Regulations, as the new Mayoral Committee member in the place of Cllr Manie Pietersen on 18 February 2021 [Appointment letter of Cllr Fasser as Mayco member as **APPENDIX 2**]. All this lead to vacancies on section 80 committees.

Councillor J Kleynhans also replaced ex-councillor F Adams as representative of the DNCA from 4 June 2021, after the resignation of ex-councillor Adams on 31 May 2021, but the letter of resignation was submitted on 27 April 2021 [IEC appointment letter as **APPENDIX 3**].

Councillor E Fredericks was appointed on MPAC by Council on 5 February 2019. She forfeited her seat on the LLF from that date. Councillor A Frazenburg has informally replaced Cllr Fredericks but his official appointment as an Employer Representative must be approved.

**44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 18.1****RESOLVED** (majority vote with 1 abstention)

- (a) that it BE NOTED that the Executive Mayor has appointed the following Mayco members as Chairpersons of the Section 80 Committees –

**Human Settlements**

Deputy Mayor Nyaniso Jindela

**Financial Services**

Cllr Patricia Crawley

**Parks, Open Spaces and Environment**

Cllr Xoliswa Mdemka

**Planning and Economic Development And Tourism**

Cllr Esther Groenewald

**Youth, Sports and Culture**

Cllr Jeremy Fasser

**Rural Management**

Cllr Salie Peters

**Community and Protection Services**

Cllr Rikus Badenhorst

**Infrastructure Services**

Cllr Quintin Smit

**Corporate Services**

Cllr Aldridge Frazenburg

- (b) that Council approves the appointment of Cllrs R van Rooyen, C Davidse and J Kleynhans to the respective Section 80 Committees as per **APPENDIX 4** [Section 80 committees]; and
- (c) that Council approves the appointment of Cllr Frazenburg as an Employer Representative on the LLF in the place of Cllr E Fredericks [**APPENDIX 4**].

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	Donovan Muller
<b>POSITION</b>	<i>Manager: Council Support</i>
<b>DIRECTORATE</b>	<i>Corporate Services</i>
<b>CONTACT NUMBERS</b>	021 808 8314
<b>E-MAIL ADDRESS</b>	Donovan.Muller@stellenbosch.gov.za
<b>REPORT DATE</b>	2021-07-19



19.	<b>MATTERS TO BE CONSIDERED IN-COMMITTEE</b>
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SEE IN-COMMITTEE DOCUMENTATION

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The meeting adjourned at 12:50.

**CHAIRPERSON:** .....

**DATE:** .....

**Confirmed on** ..... **with/without amendments**

<b>8.</b>	<b>STATUTORY MATTERS</b>
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<b>8.1</b>	<b>SDF / IDP / BUDGET TIME SCHEDULE / PROCESS PLAN 2022/23</b>
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**Collaborator No:** 711481  
**IDP KPA Ref No:** Good Governance and Compliance  
**Meeting Date:** 24 August 2021

**1. SUBJECT: SDF / IDP / BUDGET TIME SCHEDULE / PROCESS PLAN 2022/23**

**2. PURPOSE**

To table to Council for consideration:

- (a) The Time Schedule / Process Plan 2022/23 of key activities and deadlines for the annual review, amendment and adoption of the Integrated Development Plan (IDP), Budget and Spatial Development Framework (SDF) processes, attached as **ANNEXURE A**.
- (b) The Online Public Participation Meeting Schedule for September 2021 and November 2021, attached as **ANNEXURE B**.

**3. DELEGATED AUTHORITY**

Council.

**4. EXECUTIVE SUMMARY**

Each municipality is legally required to adopt a time schedule listing key activities and deadlines 10 months before the start of the new financial year.

The SDF / IDP / Budget Time Schedule 2022/23 endeavours to outline the key strategic activities and consultative processes that will contribute to the finalisation of the SDF, IDP and Budget revisions to be implemented in the 2022/23 financial year.

The SDF / IDP / Budget Time Schedule 2022/23 is, therefore, compiled in terms of Section 21(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No.56 of 2003) (MFMA), which states that “the mayor of a municipality must –

at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for –

- (i) the preparation, tabling and approval of the annual budget;
- (ii) the annual review of-
  - (aa) the integrated development plan in terms of section 34 of the Municipal Systems Act; and
  - (bb) the budget-related policies;
- (iii) the tabling and adoption of any amendments to the integrated development plan and budget –related policies; and
- (iv) any consultative processes forming part of the processes referred to in subparagraphs (i), (ii) and (iii)

The SDF / IDP / Budget Time Schedule 2022/23 is also compiled in terms of Section 29 of the Local Government: Municipal Systems Act, 2000 (Act No.32 of 2000) (MSA).

Section 29(1) of the MSA further specifies that:

The process followed by a municipality to draft its integrated plan, including its consideration and adoption of the draft plan, must-

- (a) be in accordance with a predetermined programme specifying timeframes for the different steps;
- (b) through appropriate mechanisms, processes and procedures established in terms of Chapter 4, allow for:
  - (i) the local community to be consulted on its development needs and priorities;
  - (ii) the local community to participate in the drafting of the integrated development plan; and
  - (iii) organs of state, including traditional authorities and other role players to be identified and consulted on the drafting of the integrated development plan;
- (c) provide for the identification of all plan and planning requirements binding on the municipality in terms of national and provincial legislation; and
- (d) be consistent with any other matters that may be prescribed by regulation.

## 5. RECOMMENDATIONS

- (a) that Council adopts the SDF / IDP / Budget Time Schedule for 2022/23 for the compilation of the annual budget in terms of Section 21(1) of the MFMA and Section 29 of the MSA, to guide the annual review, amendment and adoption of the Integrated Development Plan, attached as **ANNEXURE A**;
- (b) that Council approves the Online Public Participation meeting schedule for September 2021 and November 2021 (should the Local Government Elections be held in February 2022), attached as **ANNEXURE B**;
- (c) that the SDF / IDP / Budget Time Schedule / Process Plan for 2022/23 be placed on the municipal website, municipal notice boards and libraries, notifying the public and municipal stakeholders of the planned process; and
- (d) that, if amendments to the SDF / IDP / Budget Time Schedule / Process Plan for 2022/23 must be made as a result of further liaison and directives from other role players, inter alia, COGTA and the Western Cape Government: Department of Local Government, the Executive Mayoral Committee is given the mandate to introduce the amendments and to notify Council accordingly.

## 6. DISCUSSION

### 6.1 Background

The SDF, IDP, and Budget are inextricably linked with one another, and this link has been formalised through the promulgation of the Local Government: Municipal Finance Management Act, 2003 (Act No.56 of 2003) (MFMA).

The requirements for a Time Schedule are outlined in Section 21(1) of the MFMA and indicates:

The Mayor of a municipality must –

- (a) coordinate the processes for preparing the annual budget and for reviewing the municipality's integrated development plan and budget-related policies to ensure that the tabled budget and any revisions of the integrated development plan and budget-related policies are mutually consistent and credible;

- 
- (b) at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for–
- (i) the preparation, tabling and approval of the annual budget;
  - (ii) the annual review of –
    - aa) the integrated development plan in terms of section 34 of the Municipal Systems Act; and
    - bb) the budget related policies.
  - (iii) the tabling and adoption of any amendments to the integrated development plan and the budget-related policies; and
  - (iv) any consultative processes forming part of the processes referred to in subparagraphs (i), (ii) and (iii).

The new planning dispensation which includes the Spatial Planning and Land Use Management Act, 2013 (Act No.16 of 2013) (SPLUMA), the Western Cape Land Use Planning Act, 2014 (Act No.3 of 2014) and the Stellenbosch Municipal Planning By-law, 2015 imposes new requirements to compile or amend a municipal Spatial Development Framework (*mSDF*).

The SDF / IDP / Budget Time Schedule 2022/23 also takes cognizance of the regulatory framework for the review, amendment and approval of the SDF, IDP, Budget and the Service Delivery and Budget Implementation Plan (SDBIP). The SDBIP is the implementation tool to give effect to those objectives and targets as indicated in the IDP and Budget. The importance of synchronising the timelines for the revision of the IDP and Annual Budget with those of the SDBIP, is captured in Section 41 of the MSA, which states that:

Section 41:

- “(1) A municipality must in terms of its performance management system and in accordance with any regulations and guidelines that may be prescribed –
- (a) set appropriate key performance indicators as a yardstick for measuring performance, including outcomes and impact, with regard to the municipality’s development priorities and objectives set out in its integrated development plan”.

Section 26(e) of the MSA refers to the Municipal SDF as a ‘core component’ of the municipal IDP and requires that the IDP reflect an *mSDF*, which must include the provision of basic guidelines for a land use management system for the municipality.

A municipal SDF (new and / or amended) has to follow a timeline set out in a process plan similar to the IDP Process Plan. Moreover, the SDF and IDP processes need to be aligned.

The 2022/23 implementation year proves to be a very challenging and unique. The date of the Local Government Elections is set for 27 October 2021. However, this date is subject to a court review and may be extended to February 2022. Therefore, in order for the municipality to ensure that the development of the IDP during the election year continue smoothly, it is important that the process be managed carefully to ensure compliance with legislation.

The following two processes are proposed and encapsulated in the SDF / IDP / Budget Time Schedule / Process Plan 2022/23:

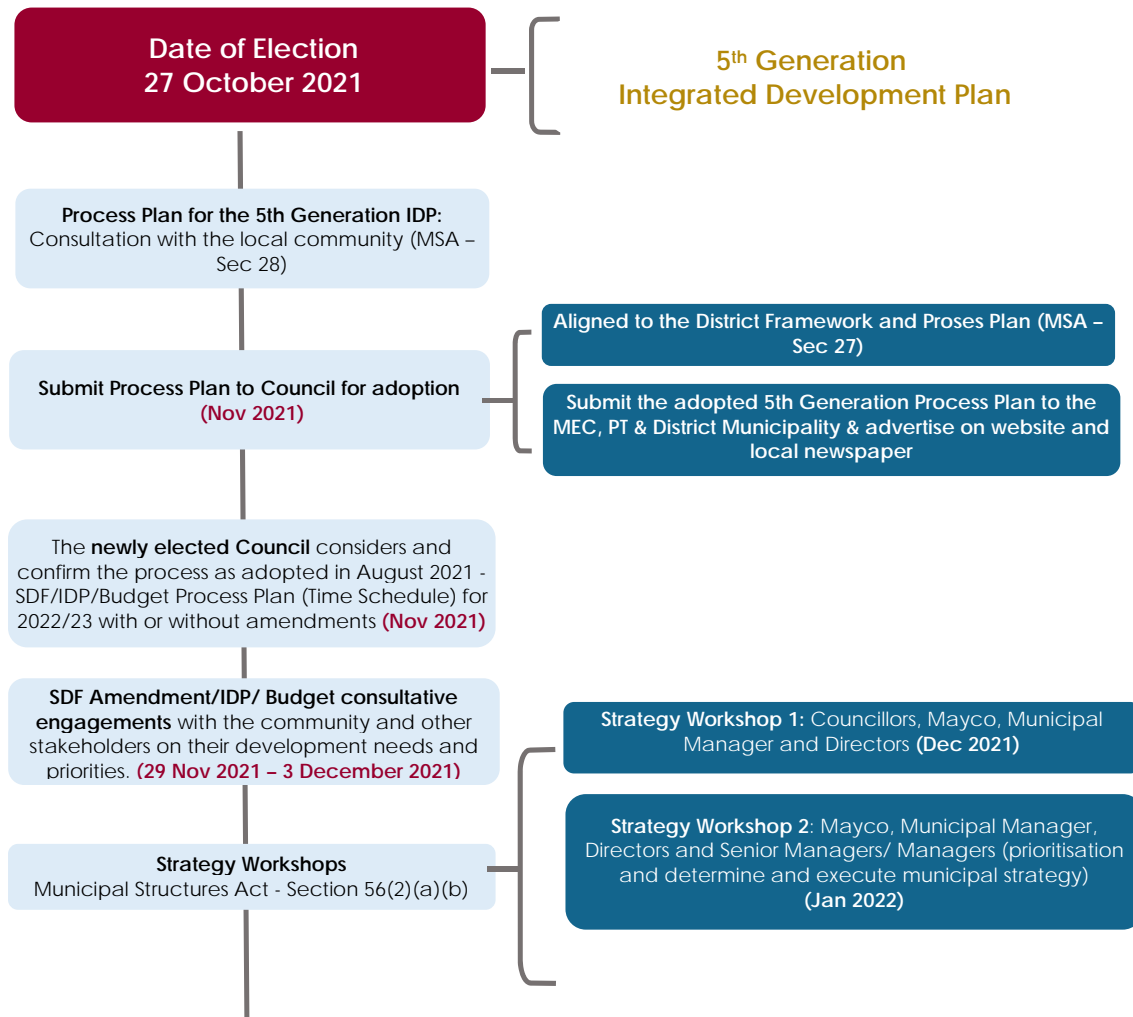
The IDP is a 5 – year strategic plan linked to the term of council. Under normal circumstances, in which the local government elections are normally held in April / May of a specific year, the norm has been that the first year of such a new council is primarily confined to implementing the last year of the previous Council’s IDP and Budget. The newly elected council will then start the process in August of that specific year to develop their 5 – year IDP with the start of implementation in the second year. This process mostly leads to an overlap of the last year of the outgoing council into the new council.

In the extraordinary circumstances of the COVID–19 pandemic, the date of the Local Government Election has been Gazette for **Wednesday, 27 October 2021**. The date of elections, being set for 27 October 2021, ignites different process scenarios to be considered, to ensure adherence to legislated timeframes for the review and adoption of the IDP.

According to Section 28(1) of the MSA, each municipal council must adopt an IDP after the start of its elected term within a prescribed period. An election represents the start of a 5 – year IDP development process. In this instance, it will be the 5th Generation IDP. The MSA, Section 25(3) does allow the new municipal council to adopt the IDP of the preceding council, with or without amendments.

With the date of election, Gazetted for **27 October 2021**, the following process (**Scenario 1**) will be followed (see **ANNEXURE A** attached: key activities for scenario 1 highlighted in light blue).

**Scenario 1: 5th Generation IDP by the new Council**



Submission of the draft 5th Generation IDP, budget, tariffs, budget related policies and SDBIP (at least 90 days before the start of the budget year) – March 2022

Strategy Workshop 3: Municipal Manager and Directors - to consolidate all strategic inputs and to formulate the first draft of the new strategy chapter (Jan 2022)

Public Participation Process to consult the Draft IDP, SDBIP and Budget (5 – 29 April 2022)

**MAYCO**  
To consider the 5th Generation IDP, Budget and SDBIP (at least 30 days before the start of the budget year) – 30 May 2022

Council meeting to adopt the SDF Amendment, 5th Generation IDP, Performance Management Measures and targets and the budget (at least 30 days before the start of the budget year)

Place the IDP, multi-year budget, all budget-related documents and all budget-related policies on the website & Submission to MEC, PT, DM

After the date for the local government election was gazetted, for 27 October 2021, the Electoral Commission of South Africa, has launched an application to the Constitutional Court for the date of election to be deferred to not later than February 2022. The application was made on an urgent basis, to gain certainty on the preparations for the local government elections.

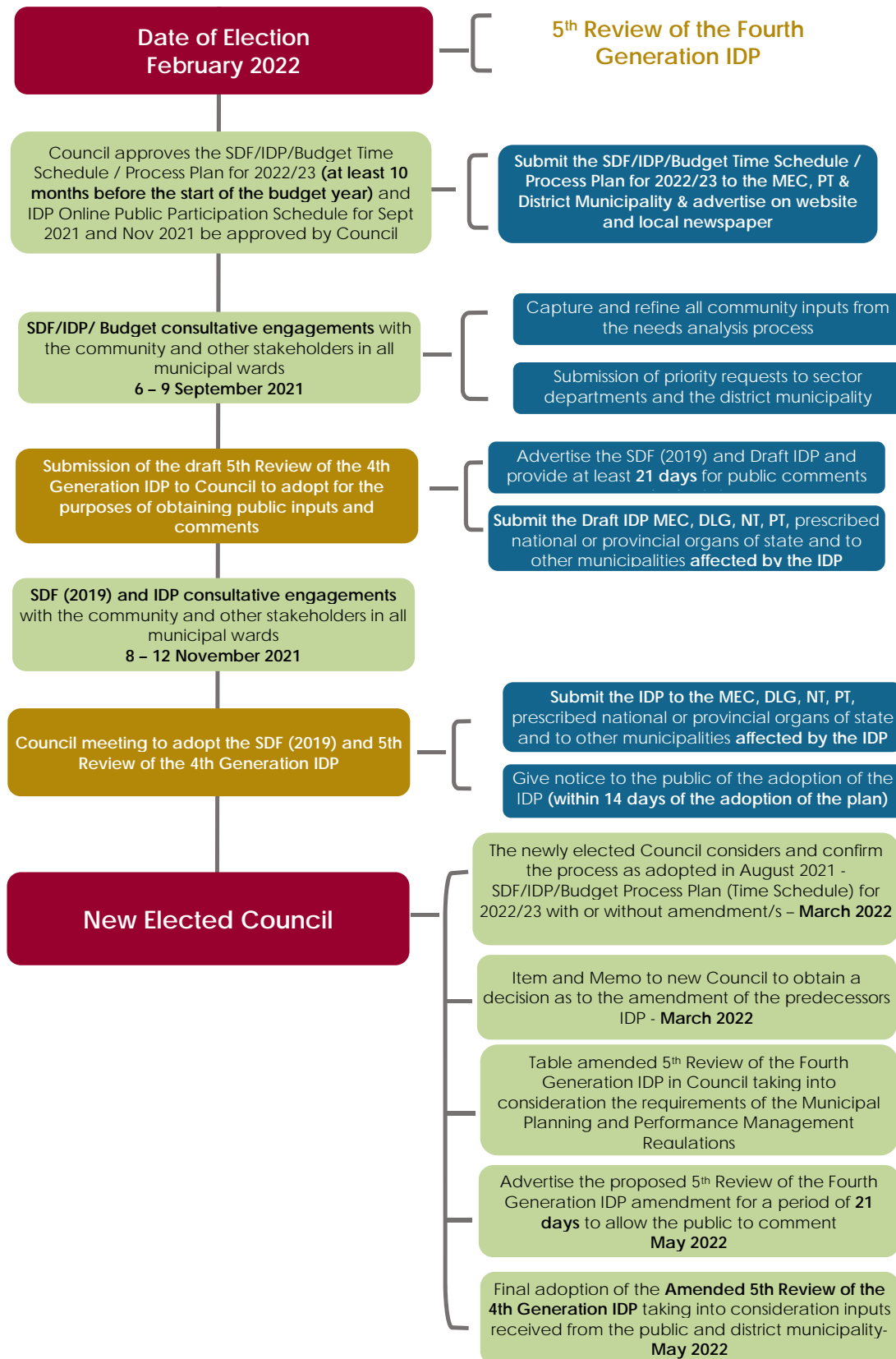
In the event that the date of Local Government Election is deferred to **February 2022**, the outgoing council have an obligation to comply with legislation, for an IDP and Budget to be approved by June 2022. The new council will be advised to consider the existing adopted IDP from the previous council and make amendments, if so required.

The following process (**Scenario 2**) will be followed, (see **ANNEXURE A** attached: key activities for scenario 2 highlighted in light green)

**NOTE:** Council should take notice that the Online Public Participation Schedules for September 2021 and November 2021 (attached as Annexure B) are link to *Scenario 2* only, should the Local Government Elections be held in February 2022.

However, Should the Local Government elections be held on 27 October 2021, there will be no public participation in September 2021. Therefore, an Online Public Participation schedule will be submitted to the new Council for purposes of developing the 5<sup>th</sup> Generation IDP (public participation in November 2021 and April 2022).

**Scenario 2: 5th Review of the Fourth Generation IDP 2017 – 2023**



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**6.2 Financial Implications**

There are no financial implications beyond that which was approved in the 2021/22 MTREF Budget.

**6.3 Legal Implications**

In accordance with Section 21(b) of the MFMA “the mayor of a municipality must –

at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for –

- (i) the preparation, tabling and approval of the annual budget;
- (ii) the annual review of-
  - (aa) the integrated development plan in terms of section 34 of the Municipal Systems Act; and
  - (bb) the budget-related policies;
- (iii) the tabling and adoption of any amendments to the integrated development plan and budget –related policies; and
- (iv) any consultative processes forming part of the processes referred to in subparagraphs (i), (ii) and (iii)

Section 29(1) of the MS further specifies that:

The process followed by a municipality to draft its integrated development plan, including its consideration and adoption of the draft plan, must –

- (a) be in accordance with a predetermined programme specifying timeframes for the different steps;
- (b) through appropriate mechanisms, processes and procedures established in terms of Chapter 4, allow for
  - (iv) the local community to be consulted on its development needs and priorities;
  - (v) the local community to participate in the drafting of the integrated development plan; and
  - (vi) organs of state, including traditional authorities and other role players to be identified and consulted on the drafting of the integrated development plan;
- (c) provide for the identification of all plan and planning requirements binding on the municipality in terms of national and provincial legislation; and
- (d) be consistent with any other matters that may be prescribed by regulation.

Section 41 of the MSA also states that:

- (1) A municipality must in terms of its performance management system and in accordance with any regulations and guidelines that may be prescribed –
  - (b) set appropriate key performance indicators as a yardstick for measuring performance, including outcomes and impact, with regard to the municipality’s development priorities and objectives set out in its integrated development plan”.

**6.4 Staff Implications**

This report has no additional staff implications to the Municipality.

**6.5 Risk Implication**

This report has no direct risk implications for the Municipality.



**6.6 Previous / Relevant Council Resolutions:**

Item 8.1 of the 37<sup>th</sup> Council Meeting held on 24 August 2020.

**6.7 Comments from Senior Management****6.7.1 Director: Community and Protection Services**

Supported

**6.7.2 Chief Financial Officer**

Supported

**6.7.3 Director: Infrastructure Services**

Supported

**6.7.4 Director: Corporate Services**

Supported

**6.7.5 Director: Planning and Economic Development**

Supported

**6.7.6 Comments from the Municipal Manager**

Supported

**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2021-08-18: ITEM 6.1**

- (a) that Council adopts the SDF / IDP / Budget Time Schedule for 2022/23 for the compilation of the annual budget in terms of Section 21(1) of the MFMA and Section 29 of the MSA, to guide the annual review, amendment and adoption of the Integrated Development Plan, attached as **ANNEXURE A**;
- (b) that Council approves the Online Public Participation meeting schedule for September 2021 and November 2021 (should the Local Government Elections be held in February 2022), attached as **ANNEXURE B**;
- (c) that the SDF / IDP / Budget Time Schedule / Process Plan for 2022/23 be placed on the municipal website, municipal notice boards and libraries, notifying the public and municipal stakeholders of the planned process; and
- (d) that, if amendments to the SDF / IDP / Budget Time Schedule / Process Plan for 2022/23 must be made as a result of further liaison and directives from other role players, inter alia, COGTA and the Western Cape Government: Department of Local Government, the Executive Mayoral Committee is given the mandate to introduce the amendments and to notify Council accordingly.

**ANNEXURES**

**Annexure A:** SDF/IDP/BUDGET TIME SCHEDULE/PROCESS PLAN FOR 2022/23

**Annexure B:** ONLINE PUBLIC PARTICIPATION MEETING SCHEDULE FOR SEPTEMBER 2021 AND NOVEMBER 2021

**(ANNEXURES ARE DISTRIBUTED UNDER SEPARATE COVER)**

8.2	<b>ADJUSTMENTS BUDGET (ROLL-OVER) 2021/2022</b>
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

24 August 2021

**1. SUBJECT: ADJUSTMENTS BUDGET (ROLL-OVER) 2021/2022****2. PURPOSE**

To present the adjustments budget roll-over for the 2021/2022 financial year to Council for approval.

**3. DELEGATED AUTHORITY**

FOR APPROVAL BY MUNICIPAL COUNCIL

**4. EXECUTIVE SUMMARY**

Attached as **APPENDIX 1** is an executive summary by the Accounting Officer.

**5. RECOMMENDATIONS**

- (a) that the Adjustments Budget for 2021/2022 as set out in **APPENDIX 2**, be approved;
- (b) that the Adjustments Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDIX 3**, be approved; and
- (c) that the Service Delivery and Budget Implementation Plan be adjusted accordingly, inclusive of the non-financial information (performance measurement).

**6. DISCUSSION / CONTENTS****6.1 Background/ Legislative Framework**

In terms of section 28 (2) (e) of the Municipal Finance Management Act:

*“An adjustments budget may authorise the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by the council”.*

According to regulation 23 (5) of the Municipal Budget and Reporting Regulations:

*“An adjustments budget referred to in section 28 (2) (e) of the Act may only be tabled after the end of the financial year to which the roll-overs relate, and must be approved by the municipal council by 25 August of the financial year following the financial year to which the roll-overs relate.”*

**6.2 Discussion**

This adjustments budget addresses the spending of funds that were unspent and committed at the end of the 2020/21 financial year where the under-spending could not reasonably have been foreseen at the time of concluding the annual budget of the current financial year.

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### **Capital Adjustments Budget**

Council approved a Capital Budget for the 2021/2022 financial year amounting to R406 053 915 in May 2021. This adjustments budget effectively changes the Amended budget by means of the inclusion of the roll-overs from the 2020/2021 financial year.

The criteria applied for roll over of capital projects included supporting evidence that must be provided for each project that the work has commenced, namely the following:

- Proof that the project tender was published and the period for tender submissions closed before 30 June 2021.
- Detailed reference numbers of the Supply Chain Management process followed needs to be provided.
- Evidence that all projects linked to an allocation will be fully utilised by 30 June 2022.

Details of the proposed adjustments are reflected in APPENDIX 2.

### **Operating Revenue Adjustments Budget**

The approved Operating Revenue Budget for the 2021/2022 financial year amounted to R 2 125 604 578 in May 2021. This adjustments budget effectively changes the amended budget by means of the inclusion of the grant roll-overs from the 2020/2021 financial year.

Details of the proposed adjustments are reflected in **APPENDIX 2**.

### **Operating Expenditure Adjustments Budget**

Council adopted an Operating Expenditure Budget for the 2021/2022 financial year amounting to R 2 017 490 423 in May 2021. This adjustments budget changes the approved budget by means of the inclusion of the roll-overs from the 2020/2021 financial year.

Details of the proposed adjustments are reflected in **APPENDIX 2**.

## **6.3 Financial Implications**

Financial impact is reflected in the appendices.

## **6.4 External Loan roll over from 2020/2021**

Council approved the debt agreement in terms of Section 46 (2) of the Municipal Finance Management Act (Act No 56 of 2003) on 23 June 2021.

The specific loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these identified projects.

The details of the proposed adjustments are reflected in **APPENDIX 2**.

## **6.5 Legal Implications**

The item is compliant with the relevant legislative framework.

## **6.6 Staff Implications**

None.

**6.7 Previous / Relevant Council Resolutions:**

43<sup>rd</sup> Council Meeting on 26 May 2021 - Item 8.3

**6.8 Risk Implications**

None

**6.9 Comments from Senior Management:**

The item was not circulated for comment except to the Municipal Manager

**6.10 Municipal Manager:**

Supports the recommendations.

**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2021-08-18: ITEM 6.2**

- (a) that the Adjustments Budget for 2021/2022 as set out in **APPENDIX 2**, be approved;
- (b) that the Adjustments Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDIX 3**, be approved; and
- (c) that the Service Delivery and Budget Implementation Plan be adjusted accordingly, inclusive of the non-financial information (performance measurement).

**ANNEXURES**

**Appendix 1:** Executive summary

**Appendix 2:** Adjustments Budget

**Appendix 3:** Budgeting and Reporting Regulations: Schedule B

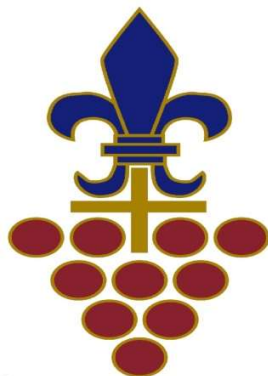
**Appendix 4:** Other supporting documents

**Appendix 5:** Quality Certificate

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	MONIQUE STEYL
<b>POSITION</b>	<i>Senior Manager: Financial Management Services</i>
<b>DIRECTORATE</b>	<b>FINANCIAL SERVICES</b>
<b>CONTACT NUMBERS</b>	<b>021 808 8512</b>
<b>E-MAIL ADDRESS</b>	<b><i>Monique.Steyl@ Stellenbosch.gov.za</i></b>
<b>REPORT DA/TE</b>	<b>12 August 2021</b>

# **APPENDICES 1-5**



**STELLENBOSCH**

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# **STELLENBOSCH MUNICIPALITY**

**ROLL-OVER ADJUSTMENTS BUDGET DOCUMENTATION**

**AUGUST 2021**

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
AUGUST 2021

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## Executive Summary

### Overview

The adjustments budget in terms of section 28 (2) (e) of the MFMA emanates from funds that have not been spent in the 2020/2021 financial year.

Only unspent capital funds will be rolled over. Capital projects funded from conditional grants will also be rolled over.

Stellenbosch Municipality had budgeted R 453 880 001 for capital expenditure in the 2020/2021 financial year, of which the municipality spent R 392 660 406 of the budget.

### Roll-over of unspent Provincial conditional grants

The Western Cape Provincial Minister of Finance and Economic Opportunities has in principle granted approval, in terms of Section 10(2) of the Western Cape Appropriation Act (WCAA) 2020 (Act No. 2 of 2020), to roll-over the unspent amounts of R702 673.13 for Human Settlement Development Grant (Beneficiaries) and R3 337 700.05 for Regional Socio-economic Project - Municipal Projects.

Grants	Type	Approved Budget	Adjustments	Adjustments Budget
Human Settlement Development Grant (Beneficiaries)	Capital	33 468 000	702 673	34 170 673
Regional Socio-economic Project - Municipal Projects	Capital	1 000 000	3 337 700	4 337 700
		<b>34 468 000</b>	<b>4 040 373</b>	<b>38 508 373</b>

The adjustments budget takes into account the current economic climate and the impact that Covid-19 will have on the greater WC024. The National Lockdown regulations caused delays in procurement processes for capital projects and the implementation of services were closed down. Essential services were provided to the communities, however some interruptions occurred that impacted the budget.



ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
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### Capital Adjustments Budget for 2021/2022

	2021/2022 Approved Budget	2021/2022 Adjustments Budget	%
Capital Budget	406 053 915	471 680 164	16%

### Adjustments to Funding

The funding sources to the capital budget are as follows:

<u>Funding</u>	2021/2022 Approved Budget	%	2022/2022 Adjustments Budget	%
<b>Own Funding</b>				
Capital Replacement Reserve	156 500 195	39%	209 224 446	45%
<b>External Funding</b>				
External Loans	144 000 000	35%	152 861 625	33%
National Grants	70 385 720	17%	70 385 720	15%
Provincial Grants	35 168 000	9%	39 208 373	8%
	<b>406 053 915</b>		<b>471 680 164</b>	

### Adjustments to Capital Expenditure

The capital budget per directorate is as follows:

Directorate	Total Approved Budget (R )	%	Total Adjustments Budget (R )	%
<b>Municipal Manager</b>	44 000	0%	44 000	0%
<b>Planning &amp; Development Services</b>	11 513 800	3%	17 272 325	4%
<b>Community and Protection Services</b>	24 024 370	6%	33 976 933	7%
<b>Infrastructure Services</b>	342 514 745	84%	388 012 987	82%
<b>Corporate Services</b>	27 757 000	7%	31 973 919	7%
<b>Financial Services</b>	200 000	0%	400 000	0%
<b>TOTALS</b>	<b>406 053 915</b>		<b>471 680 164</b>	

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
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### High Level Adjustments Budget Summary for 2021/2022

The total budget is summarized as follows:

Directorate	Operating Revenue Budget	Operating Expenditure Budget	Capital Budget	Total Budget
<b>Municipal Manager Planning &amp; Development Services</b>	-	39 988 673	44 000	40 032 673
<b>Community and Protection Services</b>	34 494 265	100 874 836	17 272 325	118 147 161
<b>Infrastructure Services</b>	190 526 242	374 481 006	33 976 933	408 457 939
<b>Corporate Services</b>	1 394 599 407	1 188 821 414	388 012 987	1 576 834 401
<b>Financial Services</b>	6 339 253	198 282 948	31 973 919	230 256 867
<b>Total Revenue</b>	<u>503 685 785</u>	<u>115 041 547</u>	<u>400 000</u>	<u>115 441 547</u>
	<b>2 129 644 950</b>	<b>2 017 490 423</b>	<b>471 680 164</b>	<b>2 489 170 587</b>

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
AUGUST 2021

**APPENDIX 2**

**Capital Adjustments Budget for 2021/2022**

The following funds per directorate are to be rolled-over:

Directorate	Approved Budget	Funds rolled-over	Adjustments Budget
<b>Municipal Manager</b>	44 000	-	44 000
<b>Planning &amp; Development Services</b>	11 513 800	5 758 525	17 272 325
<b>Community and Protection Services</b>	24 024 370	9 952 563	33 976 933
<b>Infrastructure Services</b>	342 514 745	45 498 242	388 012 987
<b>Corporate Services</b>	27 757 000	4 216 919	31 973 919
<b>Financial Services</b>	200 000	200 000	400 000
<b>TOTALS</b>	<b>406 053 915</b>	<b>65 626 249</b>	<b>471 680 164</b>

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
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The Capital projects to be rolled over from the previous financial year are as follows:

<i>Projects</i>	<i>Fund</i>	<i>Roll Over Amount</i>	<i>Motivation</i>
<b>Planning and Development Services</b>		<b>5 758 525</b>	
<b>Economic Development &amp; Tourism</b>		<b>4 164 563</b>	
Furniture tools and equipment	CRR	64 563	Orders have been placed, but due to shortage of stock and the impact of the pandemic, delivery was delayed. Items to be delivered during new financial year and payment to commence thereafter.
Establishment of the Kayamandi Informal Trading Area	RSEP	2 600 000	Project was not completed and carried forward to 2021/2022 financial year.
	CRR	1 500 000	
<b>Housing Development</b>		<b>1 473 784</b>	
Furniture, Tools and Equipment	CRR	33 411	Orders have been placed, but due to shortage of stock and the impact of the pandemic, delivery was delayed. Items to be delivered during new financial year and payment to commence thereafter.
Northern Extension: Feasibility	RSEP	737 700	Roll-over application was approved for the grant funded project.

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
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<i>Projects</i>	<i>Fund</i>	<i>Roll Over Amount</i>	<i>Motivation</i>
Jamestown: Housing (Phase 2, 3 & 4)	HS Grant	702 673	Roll-over application was approved for the grant funded project.
<b>Spatial Planning: Planning and Development</b>		<b>120 178</b>	
Furniture, Tools and Equipment	CRR	120 178	Orders have been placed, but due to shortage of stock and the impact of the pandemic, delivery was delayed. Items to be delivered during new financial year and payment to commence thereafter.
<b>Infrastructure Services</b>		<b>45 498 242</b>	
<b>Waste Management: Solid Waste Management</b>		<b>49 464</b>	
Expansion of the landfill site (New cells)	Ext Loan	49 464	The External loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these projects.
<b>Electrical Services</b>		<b>4 770 771</b>	
Bien don 66/11kV substation new	Ext Loan	746 352	The External loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these projects.

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
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<i>Projects</i>	<i>Fund</i>	<i>Roll Over Amount</i>	<i>Motivation</i>
Electricity Network: Priel	Ext Loan	20 613	The External loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these projects.
General System Improvements - Franschhoek	Ext Loan	189 549	The External loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these projects.
	CRR	2 662 534	Contractors appointed from Labour Tender.
Energy Efficiency and Demand Side Management	Ext Loan	15	The External loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these projects.
System Control Centre & Upgrade Telemetry	Ext Loan	5 859	The External loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these projects.
Infrastructure Improvement - Franschhoek	Ext Loan	178 922	The External loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these projects.
Integrated National Electrification Programme (Enkanini)	CRR	918 698	The tender was published and the period for tender submissions closed before 30 June 2021. Project to be carried forward to the 2021/2022 Financial Year.
Meter Panels	CRR	48 229	Project was not completed and carried forward to 2021/2022 financial year.

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
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<i>Projects</i>	<i>Fund</i>	<i>Roll Over Amount</i>	<i>Motivation</i>
<b>Project Management Unit (PMU)</b>		<b>1 035 585</b>	
Furniture, Tools and Equipment	CRR	123 825	Procurement of new printer to scan and update the GIS Information on ArcGIS.
Basic Improvements: Langrug	CRR	382 519	This is a multi-year project. Funds to be carried forward to the 2021/2022 financial year. Budgeted funds for the 2021/22 financial year are earmarked for site rehabilitation.
Housing Projects	CRR	529 241	This is a multi-year project. Project was not completed and will be carried forward to the 2021/2022 financial year.
<b>Water &amp; Wastewater Network Operations</b>		<b>11 356 262</b>	
Extention Of WWTW: Stellenbosch	CRR	989 161	This is a multi-year project. Project carried forward to the 2021/2022 Financial Year.
New Plankenburg Main Outfall Sewer	CRR	417 702	This is a multi-year project. Project carried forward to the 2021/2022 Financial Year.
Bulk Sewer Outfall: Jamestown	CRR	5 526 817	This is a multi-year project. Project carried forward to the 2021/2022 Financial Year.
	Ext Loan	764 609	The External loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these projects.

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
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<i>Projects</i>	<i>Fund</i>	<i>Roll Over Amount</i>	<i>Motivation</i>
Furniture, Tools and Equipment : Sanitation	CRR	136 940	Orders have been placed, but due to shortage of stock and the impact of the pandemic, delivery was delayed. Items to be delivered during new financial year and payment to commence thereafter.
Sewerpipe Replacement	CRR	1 000 000	Project was not completed and carried forward to 2021/2022 financial year. Service provider has been appointed and work is in progress.
Upgrade Auto-Samplers	CRR	100 000	This is a multi-year project. Project carried forward to the 2021/2022 Financial Year.
Upgrade of WWTW Wemmershoek	Ext Loan	1 462 041	The External loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these projects.
	CRR	958 992	This is a multi-year project. Project carried forward to the 2021/2022 Financial Year.
<b>Water Treatment</b>		<b>19 838 546</b>	
Bulk water supply pipe and Reservoir: Kayamandi	Ext Loan	1 296 020	The External loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these projects.
Furniture, Tools and Equipment : Reticulation	CRR	73 564	Orders have been placed, but due to shortage of stock and the impact of the pandemic, delivery was delayed. Items to be



ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
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<i>Projects</i>	<i>Fund</i>	<i>Roll Over Amount</i>	<i>Motivation</i>
			delivered during new financial year and payment to commence thereafter.
New Developments Bulk Water Supply WC024	CRR	163 141	This is a multi-year project. Consultant appointed. Project carried forward to the 2021/2022 Financial Year.
New Reservoir & Pipeline: Vlottenburg	CRR	679 046	This is a multi-year project. Tender to be awarded. Project carried forward to the 2021/2022 Financial Year.
New Reservoir Rosendal	Ext Loan	454 706	The External loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these projects.
	CRR	11 989 360	The tender was approved. Project carried forward to the 2021/2022 Financial Year.
Reservoirs and Dam Safety	Ext Loan	638 711	The External loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these projects.
Reservoirs and Dam Safety	CRR	507 802	This is a multi-year project. Project carried forward to the 2021/2022 Financial Year.
Vehicles	CRR	341 515	An order was generated for the procurement of a vehicle during the previous financial year. Delivery of vehicle will take place during

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
AUGUST 2021

<i>Projects</i>	<i>Fund</i>	<i>Roll Over Amount</i>	<i>Motivation</i>
			the 2021/2022 financial year. Project carried forward to the 2021/200 Financial Year.
Water Conservation & Demand Management	CRR	639 917	This is a multi-year project. Project carried forward to the 2021/2022 Financial Year.
Water Treatment Works: Idasvalley	Ext Loan	1 193 075	The External loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these projects.
Waterpipe Replacement	Ext Loan	1 861 689	The External loan capital projects formed part of the information statement in terms of S46(3) and the loan funding can only be utilised for these projects.
<b>Roads and Stormwater</b>		<b>384 920</b>	
Parking area upgrades	CRR	114 920	Contractors have been appointed before 30 June 2021 - work in progress
River Rehabilitation Implementation	CRR	100 000	Contractors have been appointed before 30 June 2021 - work in progress
Rivers Rehabilitation Planning & Design	CRR	120 000	Contractors have been appointed before 30 June 2021 - work in progress
Upgrade Stormwater Water Conveyance System	CRR	50 000	Contractors have been appointed before 30 June 2021 - work in progress

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
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<b>Traffic Engineering</b>			<b>180 000</b>	
	Main Road Intersection Improvements: Franschhoek	CRR	10 000	Contractors have been appointed before 30 June 2021 - work in progress
	Main Road Intersection Improvements: Stellenbosch	CRR	170 000	Contractors have been appointed before 30 June 2021 - work in progress
<b>Transport Planning and Public Transport</b>			<b>7 882 694</b>	
	Taxi Rank: Franschhoek	CRR	4 320 950	Contractors have been appointed before 30 June 2021 - work in progress
	Taxi Rank: Kayamandi	CRR	2 371 525	Contractors have been appointed before 30 June 2021 - work in progress
	Taxi Rank: Klapmuts	CRR	1 190 219	Contractors have been appointed before 30 June 2021 - work in progress
<b>Corporate Services</b>			<b>4 216 919</b>	
<b>Information and Communications Technology (ICT)</b>			<b>453 614</b>	
	Purchase and Replacement of Computer/software and Peripheral devices	CRR	453 614	Orders have been placed, but due to shortage of stock and the impact of the pandemic, delivery was delayed. Items to be delivered during new financial year and payment to commence thereafter.
<b>Properties and Municipal Building Maintenance</b>			<b>3 763 305</b>	
	Furniture Tools and Equipment: Property Management	CRR	44 236	Orders have been placed, but due to shortage of stock and the impact of the pandemic, delivery was delayed. Items to be delivered during new financial year and payment to commence thereafter.

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
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Kaymandi: Upgrading of Makapula Hall	CRR	99 600	The consultants were appointed. Construction phase of project to commence. Project carried forward to the 2021/2022 Financial Year.
Purchasing of land	CRR	736 585	Contracts for the acquisition of two portions of land were concluded and signed, however transfer of land took place after 30 June 2021, the amount budgeted for the new financial year is already committed for other acquisitions. Project carried forward to the 2021/2022 Financial Year.
Rebuild: Kleine Libertas Theatre	CRR	52 695	Planning to be completed by consultants. Process to be finalized during August 2021. Project carried forward to 2021/2022 Financial Year.
Structural Improvement: General	CRR	341 008	The tender for the Upgrade of Simonsberg Offices closed and the evaluation report were submitted during June 2021. The awarding of tender must still take place. Funds for the new financial year will not be sufficient to cater for other identified projects as well as this project. Project carried forward to the 2021/2022 Financial Year.
Upgrading of Library in Kayamandi	CRR	198 318	Specifications for structural maintenance were submitted. Tender to be allocated. Project carried forward to the 2021/2022 Financial Year.
Upgrading of New Office Space: Ryneveld Street	CRR	1 647 500	The consultants were appointed. Construction phase to commence. Project carried forward to the 2021/2022 Financial Year.

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
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	Upgrading of Stellenbosch Town Hall	CRR	643 363	Project were delayed due to the pandemic and will only be finalized during the new financial year. Project carried forward to the 2021/2022 Financial Year.
	<b>Community &amp; Protection Services</b>		<b>9 952 563</b>	
	<b>Parks and Cemeteries</b>		<b>292 162</b>	
	Extension of Cemetery Infrastructure	CRR	103 155	The tender for the Upgrade of Jamestown Cemetery was approved. Project carried forward to the 2021/2022 Financial Year.
	Furniture, Tools and Equipment	CRR	20 999	Orders have been placed, but due to shortage of stock and the impact of the pandemic, delivery was delayed. Items to be delivered during new financial year and payment to commence thereafter.
	Horticulture Furniture, Tools and Equipment	CRR	79 623	Orders have been placed, but due to shortage of stock and the impact of the pandemic, delivery was delayed. Items to be delivered during new financial year and payment to commence thereafter.
	Purchase of Equipment	CRR	88 385	Orders have been placed, but due to shortage of stock and the impact of the pandemic, delivery was delayed. Items to be delivered during new financial year and payment to commence thereafter.
	<b>Fire Services</b>		<b>3 389 529</b>	
	Upgrading of Stellenbosch Fire Station	CRR	3 389 529	This is a multi-year project. Project were delayed due to unforeseen circumstances as a result of the pandemic. Project carried forward to the 2021/2022 Financial Year.

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
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<b>Law Enforcement and Security</b>			<b>1 825 791</b>	
	Install and Upgrade CCTV/ LPR Cameras In WC024	CRR	1 329 225	Orders were generated for installation of CCTV and LPR cameras. Wayleave applications and the tender for network equipment was approved during June 2021. The installation of the cameras and the network could not be finalised before 30 June 2021. CCTV ward projects form part of this project. Project carried forward to the 2021/2022 Financial Year for completion.
	Install Computerized Access Security Systems and CCTV Cameras At Municipal Buildings	CRR	225 797	Orders were generated for installation of CCTV and LPR cameras. Wayleave applications and the tender for network equipment was approved during June 2021. The installation of the cameras and the network could not be finalised before 30 June 2021. Project carried forward to the 2021/2022 Financial Year for completion.
	Law Enforcement: Vehicle Fleet	CRR	184 740	Order were generated for the procurement of a vehicle. The manufacturer could not complete the conversion of the SAPS canopy and window wire mesh and ensure delivery before 30 June 2021. Project carried forward to the 2021/2022 Financial Year for completion.
	Neighbourhood Watch Safety equipment	CRR	86 029	Orders have been placed, but due to shortage of stock and the impact of the pandemic, delivery was delayed. Items to be delivered during new financial year and payment to commence thereafter.

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
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<b>Community Services: Library Services</b>			<b>49 094</b>	
	Cloetesville: Furniture, Tools and Equipment	CRR	34 094	Orders have been placed, but due to shortage of stock and the impact of the pandemic, delivery was delayed. Items to be delivered during new financial year and payment to commence thereafter.
	Libraries: Small Capital	CRR	15 000	Procuring and receipt of library book scanners could not occur before 30 June 2021, due to unforeseen circumstances. Project carried forward to the 2021/2022 Financial Year.
<b>Urban Forestry</b>			<b>194 003</b>	
	Urban Forestry: Vehicle Fleet	CRR	194 003	Order were generated for the procurement of a vehicle. Vehicle to be delivered during the new financial year. Project carried over to the 2021/2022 Financial Year.
<b>Small Plants Maintenance Services</b>			<b>99 775</b>	
	Workshop: Furniture, Tools and Equipment	CRR	99 775	Orders have been placed, but due to shortage of stock and the impact of the pandemic, delivery was delayed. Items to be delivered during new financial year and payment to commence thereafter.
<b>Environmental Management Implementation</b>			<b>68 417</b>	
	Mont Rochelle Nature Reserve: Upgrade of Facilities	CRR	18 324	The tender was approved for re-advertisement. Project carried forward to the 2021/2022 Financial Year.

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	Furniture, Tools and Equipment	CRR	50 093	Orders have been placed, but due to shortage of stock and the impact of the pandemic, delivery was delayed. Items to be delivered during new financial year and payment to commence thereafter.
	<b>Recreation, Sports Grounds &amp; Halls</b>		<b>3 831 682</b>	
	Upgrading of swimming pool	CRR	1 910 412	Tenders for appointment of consultant and contractor were awarded for the Upgrading of the Cloetesville Swimming Pool. Work-in-progress. Project carried forward to the 2021/2022 Financial Year.
	Building of Clubhouse & Ablution Facilities: Lanquedoc Sports grounds	CRR	64 307	Contractors have been appointed before 30 June 2021 - work in progress
	Fencing: Sport Grounds (WC024)	CRR	21 306	Contractors have been appointed before 30 June 2021 - work in progress
	Skate Board Park	CRR	1 078 498	Orders were generated for the construction of the skateboard park. Work-in-progress. Project delayed due to rainy weather conditions, scarcity of certain key steel products and special concrete casting. Project carried forward to the 2021/2022 Financial Year.
	Upgrading of Tennis Courts: Idas Valley & Cloetesville	CRR	645 159	Orders were generated. Project delayed due to rainy weather conditions. Dry weather is required for sealing of tennis courts. Work-in-progress. Project carried forward to the 2021/2022 Financial Year.



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	Sport: Community Services Special Equipment	CRR	112 000	Orders were generated for the purchase of line marking machines. Supplier indicated that sourcing of line marking machines is still in progress. The 2021/2022 budget is allocated for critical specialised equipment as identified by the section. Project carried forward to the 2021/2022 Financial Year.
<b>Traffic Services</b>			<b>202 110</b>	
	Replacement of Patrol Vehicles	CRR	202 110	An order was generated for the procurement of a vehicle during the previous financial year. Delivery of vehicle will take place during the 2021/2022 financial year. Project carried forward to the 2021/2022 Financial Year.
<b>Financial Services</b>			<b>200 000</b>	
<b>Financial Services General</b>			<b>200 000</b>	
	Furniture, Tools & Equipment	CRR	200 000	Orders were generated during the previous financial year. Delivery of procured items were delayed and will occur during the new financial year. Project carried forward to the 2021/2022 Financial Year.
<b>TOTAL - Capital</b>			<b>65 626 249</b>	

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2021 – 2022  
AUGUST 2021

**APPENDIX 3**

### Adjustments Budget Tables

In accordance with the Budget and Reporting Regulations, the following compulsory schedules are attached (Appendix 3) reflecting the composition and detail of the adjustments budget:

<b>Table name</b>	<b>Table reference</b>
Adjustments Budget Summary	B1
Adjustments Budget Financial Performance by standard classification	B2
Adjustments Budget Financial Performance by vote	B3
Adjustments Budget Financial Performance	B4
Adjustments Budget Capital Expenditure by vote and funding	B5
Adjustments Budget Financial Position	B6
Adjustments Budget Cash Flows	B7
Cash backed reserves/ Accumulated surplus reconciliation	B8
Asset Management	B9
Basic Service Delivery Measurement	B10

Supporting schedules (SB1 – SB20) are attached on Appendix 4.

WC024 Stellenbosch - Table B1 Adjustments Budget Summary -

Description	Budget Year 2021/22									Budget Year	Budget Year
	Original	Prior Adjusted	Accum. Funds	Multi-year	Unfore.	Nat. or Prov.	Other Adjusts.	Total Adjusts.	Adjusted	Adjusted	Adjusted
	Budget	1	2	capital	Unavoid.	Govt			Budget	Budget	Budget
R thousands	A	A1	B	C	D	E	F	G	H		
<b>Financial Performance</b>											
Property rates	423 633	-	-	-	-	-	-	-	423 633	449 050	475 994
Service charges	1 156 097	-	-	-	-	-	-	-	1 156 097	1 237 779	1 317 078
Investment revenue	13 200	-	-	-	-	-	-	-	13 200	13 948	14 739
Transfers recognised - operational	204 313	-	-	-	-	-	-	-	204 313	186 708	190 421
Other own revenue	222 808	-	-	-	-	-	-	-	222 808	234 047	245 857
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>2 020 051</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2 020 051</b>	<b>2 121 533</b>	<b>2 244 089</b>
Employee costs	607 458	-	-	-	-	-	-	-	607 458	621 597	643 102
Remuneration of councillors	21 978	-	-	-	-	-	-	-	21 978	22 857	23 771
Depreciation & asset impairment	211 541	-	-	-	-	-	-	-	211 541	215 772	220 087
Finance charges	43 842	-	-	-	-	-	-	-	43 842	41 194	38 953
Materials and bulk purchases	577 332	-	-	-	-	-	-	-	577 332	626 635	681 782
Transfers and grants	13 600	-	-	-	-	-	-	-	13 600	13 223	13 606
Other expenditure	541 739	-	-	-	-	-	-	-	541 739	541 788	564 687
<b>Total Expenditure</b>	<b>2 017 490</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2 017 490</b>	<b>2 083 067</b>	<b>2 185 990</b>
<b>Surplus/(Deficit)</b>	<b>2 560</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2 560</b>	<b>38 467</b>	<b>58 099</b>
Transfers recognised - capital	105 554	-	-	-	-	4 040	-	4 040	109 594	96 887	65 845
Contributions recognised - capital & contributed assets	-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>108 114</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4 040</b>	<b>-</b>	<b>4 040</b>	<b>112 155</b>	<b>135 354</b>	<b>123 944</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>108 114</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4 040</b>	<b>-</b>	<b>4 040</b>	<b>112 155</b>	<b>135 354</b>	<b>123 944</b>
<b>Capital expenditure &amp; funds sources</b>											
<b>Capital expenditure</b>	<b>406 054</b>	<b>-</b>	<b>61 586</b>	<b>-</b>	<b>-</b>	<b>4 040</b>	<b>-</b>	<b>65 626</b>	<b>471 680</b>	<b>384 460</b>	<b>381 495</b>
Transfers recognised - capital	105 554	-	-	-	-	4 040	-	4 040	109 594	96 887	65 845
Public contributions & donations	-	-	-	-	-	-	-	-	-	-	-
Borrowing	144 000	-	8 862	-	-	-	-	8 862	152 862	140 000	160 000
Internally generated funds	156 500	-	52 724	-	-	-	-	52 724	209 224	147 573	155 650
<b>Total sources of capital funds</b>	<b>406 054</b>	<b>-</b>	<b>61 586</b>	<b>-</b>	<b>-</b>	<b>4 040</b>	<b>-</b>	<b>65 626</b>	<b>471 680</b>	<b>384 460</b>	<b>381 495</b>
<b>Financial position</b>											
Total current assets	1 017 900	-	(61 346)	-	-	-	-	(61 346)	956 554	1 013 703	1 048 137
Total non current assets	5 865 071	-	61 586	-	-	4 040	-	65 626	5 930 697	6 034 280	6 195 687
Total current liabilities	878 732	-	240	-	-	-	-	240	878 972	935 630	996 117
Total non current liabilities	804 086	-	-	-	-	-	-	-	804 086	891 203	981 320
<b>Community wealth/Equity</b>	<b>5 200 152</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4 040</b>	<b>-</b>	<b>4 040</b>	<b>5 204 193</b>	<b>5 221 149</b>	<b>5 266 387</b>
<b>Cash flows</b>											
Net cash from (used) operating	305 862	-	-	-	-	-	-	-	305 862	332 349	332 559
Net cash from (used) investing	(406 054)	-	(61 586)	-	-	(4 040)	-	(65 626)	(471 680)	(384 460)	(381 495)
Net cash from (used) financing	144 000	-	-	-	-	-	-	-	144 000	140 000	160 000
<b>Cash/cash equivalents at the year end</b>	<b>459 050</b>	<b>-</b>	<b>(61 586)</b>	<b>-</b>	<b>-</b>	<b>(4 040)</b>	<b>-</b>	<b>(65 626)</b>	<b>393 424</b>	<b>403 039</b>	<b>374 104</b>
<b>Cash backing/surplus reconciliation</b>											
Cash and investments available	416 293	-	(61 586)	-	-	-	-	(61 586)	354 707	341 439	391 773
Application of cash and investments	(555 542)	-	240	-	-	4 040	-	4 280	(551 262)	(627 724)	(666 524)
<b>Balance - surplus (shortfall)</b>	<b>971 835</b>	<b>-</b>	<b>(61 826)</b>	<b>-</b>	<b>-</b>	<b>(4 040)</b>	<b>-</b>	<b>(65 866)</b>	<b>905 969</b>	<b>969 163</b>	<b>1 058 298</b>
<b>Asset Management</b>											
Asset register summary (WDV)	5 868 503	-	61 586	-	-	4 040	-	65 626	5 934 130	6 037 712	6 199 119
Depreciation & asset impairment	211 541	-	-	-	-	-	-	-	211 541	215 772	220 087
Renewal of Existing Assets	9 950	-	3 507	-	-	-	-	3 507	13 457	23 600	39 164
Repairs and Maintenance	87 614	-	-	-	-	-	-	-	87 614	85 775	88 724
<b>Free services</b>											
Cost of Free Basic Services provided	(43 344)	-	-	-	-	-	-	-	(43 344)	(47 159)	(51 185)
Revenue cost of free services provided	-	-	-	-	-	-	-	-	-	-	-
<b>Households below minimum service level</b>											
Water:	1	-	-	-	-	-	-	-	1	-	-
Sanitation/sewerage:	1	-	-	-	-	-	-	-	1	-	-
Energy:	2	-	-	-	-	-	-	-	2	-	-
Refuse:	4	-	-	-	-	-	-	-	4	-	-

WC024 Stellenbosch - Table B2 Adjustments Budget Financial Performance (functional classification) -

Standard Description	Ref	Budget Year 2021/22										Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
		5	6	7	8	9	10	11	12	12	12		
R thousands	1, 4	A	A1	B	C	D	E	F	G	H			
<b>Revenue - Functional</b>													
<i>Governance and administration</i>		513 180	-	-	-	-	-	-	-	513 180	543 776	573 589	
Executive and council		1 061	-	-	-	-	-	-	-	1 061	778	817	
Finance and administration		512 119	-	-	-	-	-	-	-	512 119	542 998	572 772	
Internal audit		-	-	-	-	-	-	-	-	-	-	-	
<i>Community and public safety</i>		203 081	-	-	-	-	1 440	-	1 440	204 521	205 816	221 604	
Community and social services		15 436	-	-	-	-	-	-	-	15 436	15 135	15 512	
Sport and recreation		1 658	-	-	-	-	-	-	-	1 658	778	817	
Public safety		171 533	-	-	-	-	-	-	-	171 533	178 682	187 616	
Housing		14 455	-	-	-	-	1 440	-	1 440	15 895	11 222	17 659	
Health		-	-	-	-	-	-	-	-	-	-	-	
<i>Economic and environmental services</i>		121 921	-	-	-	-	2 600	-	2 600	124 521	103 233	66 863	
Planning and development		115 023	-	-	-	-	2 600	-	2 600	117 623	100 506	64 051	
Road transport		5 911	-	-	-	-	-	-	-	5 911	2 059	2 109	
Environmental protection		987	-	-	-	-	-	-	-	987	669	702	
<i>Trading services</i>		1 287 310	-	-	-	-	-	-	-	1 287 310	1 365 477	1 447 753	
Energy sources		842 934	-	-	-	-	-	-	-	842 934	888 691	940 224	
Water management		172 558	-	-	-	-	-	-	-	172 558	182 058	192 082	
Waste water management		150 230	-	-	-	-	-	-	-	150 230	159 928	168 040	
Waste management		121 589	-	-	-	-	-	-	-	121 589	134 800	147 408	
<i>Other</i>		112	-	-	-	-	-	-	-	112	119	125	
<b>Total Revenue - Functional</b>	2	2 125 605	-	-	-	-	4 040	-	4 040	2 129 645	2 218 421	2 309 934	
<b>Expenditure - Functional</b>													
<i>Governance and administration</i>		344 570	-	-	-	-	-	-	-	344 570	356 413	367 581	
Executive and council		55 384	-	-	-	-	-	-	-	55 384	57 501	59 770	
Finance and administration		275 761	-	-	-	-	-	-	-	275 761	285 031	293 484	
Internal audit		13 425	-	-	-	-	-	-	-	13 425	13 881	14 327	
<i>Community and public safety</i>		367 326	-	-	-	-	-	-	-	367 326	380 810	397 262	
Community and social services		43 177	-	-	-	-	-	-	-	43 177	44 254	45 740	
Sport and recreation		53 696	-	-	-	-	-	-	-	53 696	55 423	57 381	
Public safety		236 448	-	-	-	-	-	-	-	236 448	246 009	257 732	
Housing		34 003	-	-	-	-	-	-	-	34 003	35 125	36 409	
Health		-	-	-	-	-	-	-	-	-	-	-	
<i>Economic and environmental services</i>		236 611	-	-	-	-	-	-	-	236 611	214 248	221 160	
Planning and development		105 250	-	-	-	-	-	-	-	105 250	84 169	86 571	
Road transport		99 836	-	-	-	-	-	-	-	99 836	97 415	100 591	
Environmental protection		31 526	-	-	-	-	-	-	-	31 526	32 665	33 998	
<i>Trading services</i>		1 068 933	-	-	-	-	-	-	-	1 068 933	1 131 544	1 199 933	
Energy sources		610 888	-	-	-	-	-	-	-	610 888	659 020	711 311	
Water management		127 577	-	-	-	-	-	-	-	127 577	132 091	137 925	
Waste water management		182 682	-	-	-	-	-	-	-	182 682	186 184	189 975	
Waste management		147 785	-	-	-	-	-	-	-	147 785	154 248	160 722	
<i>Other</i>		50	-	-	-	-	-	-	-	50	52	53	
<b>Total Expenditure - Functional</b>	3	2 017 490	-	-	-	-	-	-	-	2 017 490	2 083 067	2 185 990	
<b>Surplus/ (Deficit) for the year</b>		108 114	-	-	-	-	4 040	-	4 040	112 155	135 354	123 944	

WC024 Stellenbosch - Table B2 Adjustments Budget Financial Performance (functional classification) - B -

Standard Classification Description	Ref	Budget Year 2021/22									Budget Year	Budget Year	
		Original	Prior Adjusted	Accum. Funds	Multi-year	Unfore.	Nat. or Prov.	Other Adjusts.	Total Adjusts.	Adjusted	Adjusted	Adjusted	
		Budget	5	6	7	8	9	10	11	Budget	Budget	Budget	
R thousand	1	A	A1	B	C	D	E	F	G	H			
<b>Revenue - Functional</b>													
<b>Municipal governance and administration</b>		513 180	-	-	-	-	-	-	-	-	513 180	543 776	573 589
Executive and council		1 061	-	-	-	-	-	-	-	-	1 061	778	817
Mayor and Council		1 061	-	-	-	-	-	-	-	-	1 061	778	817
Municipal Manager, Town Secretary and Chief		-	-	-	-	-	-	-	-	-	-	-	-
Finance and administration		512 119	-	-	-	-	-	-	-	-	512 119	542 998	572 772
Administrative and Corporate Support		-	-	-	-	-	-	-	-	-	-	-	-
Asset Management		-	-	-	-	-	-	-	-	-	-	-	-
Finance		503 347	-	-	-	-	-	-	-	-	503 347	534 028	563 330
Fleet Management		132	-	-	-	-	-	-	-	-	132	128	123
Human Resources		250	-	-	-	-	-	-	-	-	250	-	-
Information Technology		-	-	-	-	-	-	-	-	-	-	-	-
Legal Services		1	-	-	-	-	-	-	-	-	1	1	2
Marketing, Customer Relations, Publicity and Media		-	-	-	-	-	-	-	-	-	-	-	-
Property Services		8 182	-	-	-	-	-	-	-	-	8 182	8 623	9 088
Risk Management		-	-	-	-	-	-	-	-	-	-	-	-
Security Services		-	-	-	-	-	-	-	-	-	-	-	-
Supply Chain Management		207	-	-	-	-	-	-	-	-	207	218	228
Valuation Service		-	-	-	-	-	-	-	-	-	-	-	-
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-
Governance Function		-	-	-	-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		203 081	-	-	-	-	1 440	-	-	1 440	204 521	205 816	221 604
Community and social services		15 436	-	-	-	-	-	-	-	-	15 436	15 135	15 512
Aged Care		-	-	-	-	-	-	-	-	-	-	-	-
Agricultural		-	-	-	-	-	-	-	-	-	-	-	-
Animal Care and Diseases		-	-	-	-	-	-	-	-	-	-	-	-
Cemeteries, Funeral Parlours and Crematoriums		3 542	-	-	-	-	-	-	-	-	3 542	3 467	3 640
Child Care Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Community Halls and Facilities		58	-	-	-	-	-	-	-	-	58	62	65
Consumer Protection		-	-	-	-	-	-	-	-	-	-	-	-
Cultural Matters		-	-	-	-	-	-	-	-	-	-	-	-
Disaster Management		320	-	-	-	-	-	-	-	-	320	-	-
Education		-	-	-	-	-	-	-	-	-	-	-	-
Indigenous and Customary Law		-	-	-	-	-	-	-	-	-	-	-	-
Industrial Promotion		-	-	-	-	-	-	-	-	-	-	-	-
Language Policy		-	-	-	-	-	-	-	-	-	-	-	-
Libraries and Archives		11 434	-	-	-	-	-	-	-	-	11 434	11 568	11 768
Literacy Programmes		-	-	-	-	-	-	-	-	-	-	-	-
Media Services		-	-	-	-	-	-	-	-	-	-	-	-
Museums and Art Galleries		-	-	-	-	-	-	-	-	-	-	-	-
Population Development		81	-	-	-	-	-	-	-	-	81	38	38
Provincial Cultural Matters		-	-	-	-	-	-	-	-	-	-	-	-
Theatres		-	-	-	-	-	-	-	-	-	-	-	-
Zoo's		-	-	-	-	-	-	-	-	-	-	-	-
Sport and recreation		1 658	-	-	-	-	-	-	-	-	1 658	778	817
Beaches and Jetties		-	-	-	-	-	-	-	-	-	-	-	-
Casinos, Racing, Gambling, Wagering		-	-	-	-	-	-	-	-	-	-	-	-
Community Parks (including Nurseries)		991	-	-	-	-	-	-	-	-	991	778	817
Recreational Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Sports Grounds and Stadiums		667	-	-	-	-	-	-	-	-	667	-	-
Public safety		171 533	-	-	-	-	-	-	-	-	171 533	178 682	187 616
Civil Defence		2 226	-	-	-	-	-	-	-	-	2 226	1 889	1 984
Cleansing		-	-	-	-	-	-	-	-	-	-	-	-
Control of Public Nuisances		-	-	-	-	-	-	-	-	-	-	-	-
Fencing and Fences		-	-	-	-	-	-	-	-	-	-	-	-
Fire Fighting and Protection		844	-	-	-	-	-	-	-	-	844	327	343
Licensing and Control of Animals		-	-	-	-	-	-	-	-	-	-	-	-
Police Forces, Traffic and Street Parking Control		168 463	-	-	-	-	-	-	-	-	168 463	176 466	185 289
Pounds		-	-	-	-	-	-	-	-	-	-	-	-
Housing		14 455	-	-	-	-	1 440	-	-	1 440	15 895	11 222	17 659
Housing		14 455	-	-	-	-	1 440	-	-	1 440	15 895	11 222	17 659
Informal Settlements		-	-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-	-
Ambulance		-	-	-	-	-	-	-	-	-	-	-	-
Health Services		-	-	-	-	-	-	-	-	-	-	-	-
Laboratory Services		-	-	-	-	-	-	-	-	-	-	-	-
Food Control		-	-	-	-	-	-	-	-	-	-	-	-
Health Surveillance and Prevention of Communicable		-	-	-	-	-	-	-	-	-	-	-	-
Vector Control		-	-	-	-	-	-	-	-	-	-	-	-
Chemical Safety		-	-	-	-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		121 921	-	-	-	-	2 600	-	-	2 600	124 521	103 233	66 863
Planning and development		115 023	-	-	-	-	2 600	-	-	2 600	117 623	100 506	64 051
Billboards		-	-	-	-	-	-	-	-	-	-	-	-
Corporate Wide Strategic Planning (IDPs, LEDs)		3 658	-	-	-	-	2 600	-	-	2 600	6 258	26	27
Central City Improvement District		-	-	-	-	-	-	-	-	-	-	-	-
Development Facilitation		-	-	-	-	-	-	-	-	-	-	-	-
Economic Development/Planning		-	-	-	-	-	-	-	-	-	-	-	-
Regional Planning and Development		-	-	-	-	-	-	-	-	-	-	-	-
Town Planning, Building Regulations and		9 074	-	-	-	-	-	-	-	-	9 074	9 527	10 004
Project Management Unit		102 292	-	-	-	-	-	-	-	-	102 292	90 952	54 020
Provincial Planning		-	-	-	-	-	-	-	-	-	-	-	-
Support to Local Municipalities		-	-	-	-	-	-	-	-	-	-	-	-
Road transport		5 911	-	-	-	-	-	-	-	-	5 911	2 059	2 109
Public Transport		-	-	-	-	-	-	-	-	-	-	-	-
Road and Traffic Regulation		913	-	-	-	-	-	-	-	-	913	959	1 007
Roads		4 998	-	-	-	-	-	-	-	-	4 998	1 100	1 103
Taxi Ranks		-	-	-	-	-	-	-	-	-	-	-	-
Environmental protection		987	-	-	-	-	-	-	-	-	987	669	702

Standard Classification Description	Ref	Budget Year 2021/22									Budget Year	Budget Year	
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2022/23	+2 2023/24	
		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H	Adjusted Budget	Adjusted Budget	
<b>R thousand</b>	<b>1</b>												
<i>Biodiversity and Landscape</i>		595	-	-	-	-	-	-	-	595	624	656	
<i>Coastal Protection</i>		-	-	-	-	-	-	-	-	-	-	-	
<i>Indigenous Forests</i>		-	-	-	-	-	-	-	-	-	-	-	
<i>Nature Conservation</i>		393	-	-	-	-	-	-	-	393	45	47	
<i>Pollution Control</i>		-	-	-	-	-	-	-	-	-	-	-	
<i>Soil Conservation</i>		-	-	-	-	-	-	-	-	-	-	-	
<b>Trading services</b>		<b>1 287 310</b>	-	-	-	-	-	-	-	<b>1 287 310</b>	<b>1 365 477</b>	<b>1 447 753</b>	
<i>Energy sources</i>		<b>842 934</b>	-	-	-	-	-	-	-	<b>842 934</b>	<b>888 691</b>	<b>940 224</b>	
<i>Electricity</i>		842 934	-	-	-	-	-	-	-	842 934	888 691	940 224	
<i>Street Lighting and Signal Systems</i>		-	-	-	-	-	-	-	-	-	-	-	
<i>Nonelectric Energy</i>		-	-	-	-	-	-	-	-	-	-	-	
<i>Water management</i>		<b>172 558</b>	-	-	-	-	-	-	-	<b>172 558</b>	<b>182 058</b>	<b>192 082</b>	
<i>Water Treatment</i>		-	-	-	-	-	-	-	-	-	-	-	
<i>Water Distribution</i>		172 558	-	-	-	-	-	-	-	172 558	182 058	192 082	
<i>Water Storage</i>		-	-	-	-	-	-	-	-	-	-	-	
<i>Waste water management</i>		<b>150 230</b>	-	-	-	-	-	-	-	<b>150 230</b>	<b>159 928</b>	<b>168 040</b>	
<i>Public Toilets</i>		7 015	-	-	-	-	-	-	-	7 015	7 577	7 729	
<i>Sewerage</i>		68 078	-	-	-	-	-	-	-	68 078	72 163	76 493	
<i>Storm Water Management</i>		-	-	-	-	-	-	-	-	-	-	-	
<i>Waste Water Treatment</i>		75 136	-	-	-	-	-	-	-	75 136	80 187	83 818	
<i>Waste management</i>		<b>121 589</b>	-	-	-	-	-	-	-	<b>121 589</b>	<b>134 800</b>	<b>147 408</b>	
<i>Recycling</i>		-	-	-	-	-	-	-	-	-	-	-	
<i>Solid Waste Disposal (Landfill Sites)</i>		4 296	-	-	-	-	-	-	-	4 296	4 812	5 389	
<i>Solid Waste Removal</i>		117 293	-	-	-	-	-	-	-	117 293	129 988	142 018	
<i>Street Cleaning</i>		-	-	-	-	-	-	-	-	-	-	-	
<b>Other</b>		<b>112</b>	-	-	-	-	-	-	-	<b>112</b>	<b>119</b>	<b>125</b>	
<i>Abattoirs</i>		-	-	-	-	-	-	-	-	-	-	-	
<i>Air Transport</i>		-	-	-	-	-	-	-	-	-	-	-	
<i>Forestry</i>		-	-	-	-	-	-	-	-	-	-	-	
<i>Licensing and Regulation</i>		-	-	-	-	-	-	-	-	-	-	-	
<i>Markets</i>		112	-	-	-	-	-	-	-	112	119	125	
<i>Tourism</i>		-	-	-	-	-	-	-	-	-	-	-	
<b>Total Revenue - Functional</b>	<b>2</b>	<b>2 125 605</b>	-	-	-	-	-	<b>4 040</b>	-	<b>4 040</b>	<b>2 129 645</b>	<b>2 218 421</b>	<b>2 309 934</b>

Standard Classification Description	Ref	Budget Year 2021/22										Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H			
R thousand	1												
<b>Expenditure - Functional</b>													
<b>Municipal governance and administration</b>		344 570	-	-	-	-	-	-	-	344 570	356 413	367 581	
Executive and council		55 384	-	-	-	-	-	-	-	55 384	57 501	59 770	
Mayor and Council		40 038	-	-	-	-	-	-	-	40 038	41 634	43 378	
Municipal Manager, Town Secretary and Chief		15 346	-	-	-	-	-	-	-	15 346	15 867	16 393	
Finance and administration		275 761	-	-	-	-	-	-	-	275 761	285 031	293 484	
Administrative and Corporate Support		11 821	-	-	-	-	-	-	-	11 821	12 323	12 854	
Asset Management		-	-	-	-	-	-	-	-	-	-	-	
Finance		110 877	-	-	-	-	-	-	-	110 877	115 039	118 812	
Fleet Management		1 503	-	-	-	-	-	-	-	1 503	1 548	1 595	
Human Resources		41 915	-	-	-	-	-	-	-	41 915	43 178	44 629	
Information Technology		49 380	-	-	-	-	-	-	-	49 380	49 836	50 305	
Legal Services		13 511	-	-	-	-	-	-	-	13 511	13 736	14 522	
Marketing, Customer Relations, Publicity and Media		2 290	-	-	-	-	-	-	-	2 290	2 373	2 446	
Property Services		41 792	-	-	-	-	-	-	-	41 792	44 215	45 446	
Risk Management		-	-	-	-	-	-	-	-	-	-	-	
Security Services		-	-	-	-	-	-	-	-	-	-	-	
Supply Chain Management		2 671	-	-	-	-	-	-	-	2 671	2 784	2 874	
Valuation Service		-	-	-	-	-	-	-	-	-	-	-	
Internal audit		13 425	-	-	-	-	-	-	-	13 425	13 881	14 327	
Governance Function		13 425	-	-	-	-	-	-	-	13 425	13 881	14 327	
<b>Community and public safety</b>		367 326	-	-	-	-	-	-	-	367 326	380 810	397 262	
Community and social services		43 177	-	-	-	-	-	-	-	43 177	44 254	45 740	
Aged Care		-	-	-	-	-	-	-	-	-	-	-	
Agricultural		-	-	-	-	-	-	-	-	-	-	-	
Animal Care and Diseases		-	-	-	-	-	-	-	-	-	-	-	
Cemeteries, Funeral Parlours and Crematoriums		5 908	-	-	-	-	-	-	-	5 908	6 098	6 293	
Child Care Facilities		-	-	-	-	-	-	-	-	-	-	-	
Community Halls and Facilities		6 381	-	-	-	-	-	-	-	6 381	6 515	6 851	
Consumer Protection		-	-	-	-	-	-	-	-	-	-	-	
Cultural Matters		-	-	-	-	-	-	-	-	-	-	-	
Disaster Management		4 201	-	-	-	-	-	-	-	4 201	4 067	4 192	
Education		-	-	-	-	-	-	-	-	-	-	-	
Indigenous and Customary Law		-	-	-	-	-	-	-	-	-	-	-	
Industrial Promotion		-	-	-	-	-	-	-	-	-	-	-	
Language Policy		-	-	-	-	-	-	-	-	-	-	-	
Libraries and Archives		17 029	-	-	-	-	-	-	-	17 029	17 504	17 892	
Literacy Programmes		-	-	-	-	-	-	-	-	-	-	-	
Media Services		-	-	-	-	-	-	-	-	-	-	-	
Museums and Art Galleries		-	-	-	-	-	-	-	-	-	-	-	
Population Development		9 657	-	-	-	-	-	-	-	9 657	10 070	10 512	
Provincial Cultural Matters		-	-	-	-	-	-	-	-	-	-	-	
Theatres		-	-	-	-	-	-	-	-	-	-	-	
Zoo's		-	-	-	-	-	-	-	-	-	-	-	
Sport and recreation		53 696	-	-	-	-	-	-	-	53 696	55 423	57 381	
Beaches and Jetties		-	-	-	-	-	-	-	-	-	-	-	
Casinos, Racing, Gambling, Wagering		-	-	-	-	-	-	-	-	-	-	-	
Community Parks (including Nurseries)		40 032	-	-	-	-	-	-	-	40 032	41 370	42 869	
Recreational Facilities		1 728	-	-	-	-	-	-	-	1 728	1 788	1 851	
Sports Grounds and Stadiums		11 936	-	-	-	-	-	-	-	11 936	12 264	12 661	
Public safety		236 448	-	-	-	-	-	-	-	236 448	246 009	257 732	
Civil Defence		67 956	-	-	-	-	-	-	-	67 956	70 164	73 446	
Cleansing		-	-	-	-	-	-	-	-	-	-	-	
Control of Public Nuisances		-	-	-	-	-	-	-	-	-	-	-	
Fencing and Fences		-	-	-	-	-	-	-	-	-	-	-	
Fire Fighting and Protection		47 104	-	-	-	-	-	-	-	47 104	48 228	49 877	
Licensing and Control of Animals		-	-	-	-	-	-	-	-	-	-	-	
Police Forces, Traffic and Street Parking Control		121 388	-	-	-	-	-	-	-	121 388	127 616	134 409	
Pounds		-	-	-	-	-	-	-	-	-	-	-	
Housing		34 003	-	-	-	-	-	-	-	34 003	35 125	36 409	
Housing		21 741	-	-	-	-	-	-	-	21 741	22 424	23 271	
Informal Settlements		12 262	-	-	-	-	-	-	-	12 262	12 701	13 138	
Health		-	-	-	-	-	-	-	-	-	-	-	
Ambulance		-	-	-	-	-	-	-	-	-	-	-	
Health Services		-	-	-	-	-	-	-	-	-	-	-	
Laboratory Services		-	-	-	-	-	-	-	-	-	-	-	
Food Control		-	-	-	-	-	-	-	-	-	-	-	
Health Surveillance and Prevention of Communicable		-	-	-	-	-	-	-	-	-	-	-	
Vector Control		-	-	-	-	-	-	-	-	-	-	-	
Chemical Safety		-	-	-	-	-	-	-	-	-	-	-	
<b>Economic and environmental services</b>		236 611	-	-	-	-	-	-	-	236 611	214 248	221 160	
Planning and development		105 250	-	-	-	-	-	-	-	105 250	84 169	86 571	
Billboards		-	-	-	-	-	-	-	-	-	-	-	
Corporate Wide Strategic Planning (IDPs, LEDs)		16 968	-	-	-	-	-	-	-	16 968	16 821	17 066	
Central City Improvement District		-	-	-	-	-	-	-	-	-	-	-	
Development Facilitation		-	-	-	-	-	-	-	-	-	-	-	
Economic Development/Planning		9 212	-	-	-	-	-	-	-	9 212	7 077	7 281	
Regional Planning and Development		-	-	-	-	-	-	-	-	-	-	-	
Town Planning, Building Regulations and		-	-	-	-	-	-	-	-	-	-	-	
Enforcement and Civ Engineer		50 821	-	-	-	-	-	-	-	50 821	52 725	54 589	
Project Management Unit		28 249	-	-	-	-	-	-	-	28 249	7 545	7 635	
Provincial Planning		-	-	-	-	-	-	-	-	-	-	-	
Support to Local Municipalities		-	-	-	-	-	-	-	-	-	-	-	
Road transport		99 836	-	-	-	-	-	-	-	99 836	97 415	100 591	
Public Transport		-	-	-	-	-	-	-	-	-	-	-	
Road and Traffic Regulation		9 368	-	-	-	-	-	-	-	9 368	9 792	10 124	
Roads		90 467	-	-	-	-	-	-	-	90 467	87 623	90 467	
Taxi Ranks		-	-	-	-	-	-	-	-	-	-	-	
Environmental protection		31 526	-	-	-	-	-	-	-	31 526	32 665	33 998	
Biodiversity and Landscape		22 913	-	-	-	-	-	-	-	22 913	24 147	25 176	

Standard Classification Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2022/23	+2 2023/24
		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H	Adjusted Budget	Adjusted Budget
<b>R thousand</b>	<b>1</b>											
<i>Coastal Protection</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Indigenous Forests</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Nature Conservation</i>		8 612	-	-	-	-	-	-	-	8 612	8 518	8 822
<i>Pollution Control</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Soil Conservation</i>		-	-	-	-	-	-	-	-	-	-	-
<b>Trading services</b>		<b>1 068 933</b>	-	-	-	-	-	-	-	<b>1 068 933</b>	<b>1 131 544</b>	<b>1 199 933</b>
Energy sources		<b>610 888</b>	-	-	-	-	-	-	-	<b>610 888</b>	<b>659 020</b>	<b>711 311</b>
<i>Electricity</i>		610 888	-	-	-	-	-	-	-	610 888	659 020	711 311
<i>Street Lighting and Signal Systems</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Nonelectric Energy</i>		-	-	-	-	-	-	-	-	-	-	-
Water management		<b>127 577</b>	-	-	-	-	-	-	-	<b>127 577</b>	<b>132 091</b>	<b>137 925</b>
<i>Water Treatment</i>		16 897	-	-	-	-	-	-	-	16 897	17 521	18 180
<i>Water Distribution</i>		104 193	-	-	-	-	-	-	-	104 193	107 879	112 843
<i>Water Storage</i>		6 487	-	-	-	-	-	-	-	6 487	6 691	6 903
Waste water management		<b>182 682</b>	-	-	-	-	-	-	-	<b>182 682</b>	<b>186 184</b>	<b>189 975</b>
<i>Public Toilets</i>		8 376	-	-	-	-	-	-	-	8 376	8 649	8 921
<i>Sewerage</i>		96 043	-	-	-	-	-	-	-	96 043	95 872	95 776
<i>Storm Water Management</i>		17 144	-	-	-	-	-	-	-	17 144	17 610	18 086
<i>Waste Water Treatment</i>		61 119	-	-	-	-	-	-	-	61 119	64 053	67 192
Waste management		<b>147 785</b>	-	-	-	-	-	-	-	<b>147 785</b>	<b>154 248</b>	<b>160 722</b>
<i>Recycling</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Solid Waste Disposal (Landfill Sites)</i>		77 848	-	-	-	-	-	-	-	77 848	81 749	85 583
<i>Solid Waste Removal</i>		36 460	-	-	-	-	-	-	-	36 460	37 841	39 258
<i>Street Cleaning</i>		33 477	-	-	-	-	-	-	-	33 477	34 658	35 882
<b>Other</b>		<b>50</b>	-	-	-	-	-	-	-	<b>50</b>	<b>52</b>	<b>53</b>
Abattoirs		-	-	-	-	-	-	-	-	-	-	-
Air Transport		-	-	-	-	-	-	-	-	-	-	-
Forestry		-	-	-	-	-	-	-	-	-	-	-
Licensing and Regulation		-	-	-	-	-	-	-	-	-	-	-
Markets		-	-	-	-	-	-	-	-	-	-	-
Tourism		50	-	-	-	-	-	-	-	50	52	53
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>2 017 490</b>	-	-	-	-	-	-	-	<b>2 017 490</b>	<b>2 083 067</b>	<b>2 185 990</b>
<b>Surplus/ (Deficit) for the year</b>		<b>108 114</b>	-	-	-	-	-	<b>4 040</b>	-	<b>4 040</b>	<b>112 155</b>	<b>135 354</b>



WC024 Stellenbosch - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) -

Vote Description  <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
<b>R thousands</b>												
<b>Revenue by Vote</b>	1											
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-	-	-
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		30 454	-	-	-	-	4 040	-	4 040	34 494	24 223	31 328
Vote 3 - INFRASTRUCTURE SERVICES		1 394 599	-	-	-	-	-	-	-	1 394 599	1 457 529	1 502 876
Vote 4 - COMMUNITY AND PROTECTION SERVICES		190 526	-	-	-	-	-	-	-	190 526	196 222	205 654
Vote 5 - CORPORATE SERVICES		6 339	-	-	-	-	-	-	-	6 339	6 074	6 395
Vote 6 - FINANCIAL SERVICES		503 686	-	-	-	-	-	-	-	503 686	534 373	563 682
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>	2	<b>2 125 605</b>	-	-	-	-	<b>4 040</b>	-	<b>4 040</b>	<b>2 129 645</b>	<b>2 218 421</b>	<b>2 309 934</b>
<b>Expenditure by Vote</b>	1											
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		39 989	-	-	-	-	-	-	-	39 989	41 440	42 823
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		100 875	-	-	-	-	-	-	-	100 875	101 205	104 440
Vote 3 - INFRASTRUCTURE SERVICES		1 188 821	-	-	-	-	-	-	-	1 188 821	1 227 906	1 299 254
Vote 4 - COMMUNITY AND PROTECTION SERVICES		374 481	-	-	-	-	-	-	-	374 481	388 418	405 262
Vote 5 - CORPORATE SERVICES		198 283	-	-	-	-	-	-	-	198 283	204 737	210 941
Vote 6 - FINANCIAL SERVICES		115 042	-	-	-	-	-	-	-	115 042	119 361	123 270
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	2	<b>2 017 490</b>	-	-	-	-	-	-	-	<b>2 017 490</b>	<b>2 083 067</b>	<b>2 185 990</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>108 114</b>	-	-	-	-	<b>4 040</b>	-	<b>4 040</b>	<b>112 155</b>	<b>135 354</b>	<b>123 944</b>

WC024 Stellenbosch - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - B -

Vote Description  <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
<b>R thousands</b>												
<b>Revenue by Vote</b>	1											
<b>Vote 1 - OFFICE OF THE MUNICIPAL MANAGER</b>		-	-	-	-	-	-	-	-	-	-	-
1,1 - 1100 MUNICIPAL MANAGER 1		-	-	-	-	-	-	-	-	-	-	-
1,2 - 1105 INTERNAL AUDIT 2		-	-	-	-	-	-	-	-	-	-	-
1,3 - 1106 AUDIT COMMITTEE 2		-	-	-	-	-	-	-	-	-	-	-
1,4 - 1111 LIAISON EXECUTIVE 2		-	-	-	-	-	-	-	-	-	-	-
1,5 - 7770 COMMUNICATION SERVICES		-	-	-	-	-	-	-	-	-	-	-
1,6 - 8110 IDP AND STRATEGIC PROGRAMS 88-89		-	-	-	-	-	-	-	-	-	-	-
1,7 - 8116 PUBLIC PARTICIPATION		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
<b>Vote 2 - PLANNING AND DEVELOPMENT SERVICES</b>		30 454	-	-	-	-	4 040	-	4 040	34 494	24 223	31 328
2,1 - 2200 PLANNING AND DEVELOPMENT: GENERAL 3		9 045	-	-	-	-	-	-	-	9 045	9 497	9 972
2,2 - 2205 BUILDING CONTROL 4		29	-	-	-	-	-	-	-	29	30	32
2,3 - 2210 TOWN PLANNING 4 - 5		-	-	-	-	-	-	-	-	-	-	-
2,4 - 2230 TOWN DEVELOPMENT 5		-	-	-	-	-	-	-	-	-	-	-
2,5 - 3113 COMMUNITY DEVELOPMENT 5 - 6		6 908	-	-	-	-	2 600	-	2 600	9 508	3 456	3 646
2,6 - 8120 LOCAL ECONOMIC DEVELOPMENT 6 - 7		-	-	-	-	-	-	-	-	-	-	-
2,7 - 3780 HUMAN SETTLEMENTS: GENERAL 8		7 955	-	-	-	-	-	-	-	7 955	8 222	8 659
2,8 - 3781 HOUSING ADMINISTRATION 9-10		6 517	-	-	-	-	1 440	-	1 440	7 957	3 018	9 019
2,9 - 3783 NEW HOUSING 10		-	-	-	-	-	-	-	-	-	-	-
2.10 - 3784 INFORMAL SETTLEMENTS 10-11		-	-	-	-	-	-	-	-	-	-	-
<b>Vote 3 - INFRASTRUCTURE SERVICES</b>		1 394 599	-	-	-	-	-	-	-	1 394 599	1 457 529	1 502 876
3,1 - 6600 ENGINEERING SERVICES GENERAL		196	-	-	-	-	-	-	-	196	4	4
3,2 - 4400 ELECTRICAL ENGINEERING SERVICES 56-58		842 738	-	-	-	-	-	-	-	842 738	888 688	940 220
3,3 - 6530 REFUSE REMOVAL 60-61		128 604	-	-	-	-	-	-	-	128 604	142 377	155 136
3,4 - 6620 ROADS		158 915	-	-	-	-	-	-	-	158 915	164 448	172 705
3,5 - 6606 SEWERAGE NETWORK		58 674	-	-	-	-	-	-	-	58 674	62 194	65 926
3,6 - 6650 WATER NETWORK		103 181	-	-	-	-	-	-	-	103 181	108 866	114 864
3,7 - 4410 ELECTRICAL ENG. CLIENT SERVICES		-	-	-	-	-	-	-	-	-	-	-
3,8 - 4420 ELECTRICAL ENG. SYSTEM OPERATIONS		-	-	-	-	-	-	-	-	-	-	-
3,9 - 2245 DEVELOP SERVICES & PROJECT MANAGEMENT		102 292	-	-	-	-	-	-	-	102 292	90 952	54 020
3.10 - 6540 CLEANING OF STREETS		-	-	-	-	-	-	-	-	-	-	-
<b>Vote 4 - COMMUNITY AND PROTECTION SERVICES</b>		190 526	-	-	-	-	-	-	-	190 526	196 222	205 654
4,1 - 5111 COMMUNITY AND PROTECTION: GENERAL 20		58	-	-	-	-	-	-	-	58	62	65
4,2 - 5120 FIRE SERVICES 20-22		844	-	-	-	-	-	-	-	844	327	343
4,3 - 5140 TRAFFIC SERVICES: LICENCING 22-23		156 501	-	-	-	-	-	-	-	156 501	163 906	172 101
4,4 - 5705 DISASTER MANAGEMENT 25-26		320	-	-	-	-	-	-	-	320	-	-

Vote Description  <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24	
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjus.	Total Adjus.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H			
<b>R thousands</b>													
4,5 - 5710 LAW ENFORCEMENT 26-27		2 226	-	-	-	-	-	-	-	-	2 226	1 889	1 984
4,6 - 3300 FORESTRY		14 853	-	-	-	-	-	-	-	-	14 853	14 966	15 714
4,7 - 3340 SPORTS GROUNDS: VAN DER STEL 35-36		667	-	-	-	-	-	-	-	-	667	-	-
4,8 - 3545 CEMETRY: STELLENBOSCH 43-44		3 542	-	-	-	-	-	-	-	-	3 542	3 467	3 640
4,9 - 3750 LIBRARY: PLEIN STREET 46-47		11 434	-	-	-	-	-	-	-	-	11 434	11 568	11 768
		81	-	-	-	-	-	-	-	-	81	38	38
<b>Vote 5 - CORPORATE SERVICES</b>		<b>6 339</b>	-	-	-	-	-	-	-	-	<b>6 339</b>	<b>6 074</b>	<b>6 395</b>
5,1 - 7111 CORPORATE SERVICES: GENERAL 80-81		25	-	-	-	-	-	-	-	-	25	26	27
5,2 - 7180 HUMAN RESOURCES SERVICES 81-82		250	-	-	-	-	-	-	-	-	250	-	-
5,3 - 5715 OCCUPATIONAL SAFETY 82		-	-	-	-	-	-	-	-	-	-	-	-
5,4 - 7700 DOCUMENTATION AND ARCHIVES 82-83		-	-	-	-	-	-	-	-	-	-	-	-
5,5 - 7720 LEGAL SERVICES 84		1	-	-	-	-	-	-	-	-	1	1	2
5,6 - 7800 COUNCIL: GENERAL EXPENSES 85-86		1 061	-	-	-	-	-	-	-	-	1 061	778	817
5,7 - 9910 INFORMATION TECHNOLOGY 90-91		-	-	-	-	-	-	-	-	-	-	-	-
5,8 - 2235 PROPERTY MANAGEMENT 11-12		5 002	-	-	-	-	-	-	-	-	5 002	5 268	5 549
5,9 - 6220 MUNICIPAL BUILDINGS AND STRUCTURES 12-13		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
<b>Vote 6 - FINANCIAL SERVICES</b>		<b>503 686</b>	-	-	-	-	-	-	-	-	<b>503 686</b>	<b>534 373</b>	<b>563 682</b>
6,1 - 9900 FINANCIAL SERVICES: GENERAL 92-93		503 347	-	-	-	-	-	-	-	-	503 347	534 028	563 330
6,2 - 9920 FINANCIAL SERVICES: STORES 94		207	-	-	-	-	-	-	-	-	207	218	228
6,3 - 9921 FINANCIAL SERVICES: SCM 94		-	-	-	-	-	-	-	-	-	-	-	-
6,4 - 5130 LOGISTICS AND FLEET MANAGEMENT 22		132	-	-	-	-	-	-	-	-	132	128	123
<b>Total Revenue by Vote</b>	<b>2</b>	<b>2 125 605</b>	-	-	-	-	<b>4 040</b>	-	-	4 040	<b>2 129 645</b>	<b>2 218 421</b>	<b>2 309 934</b>
<b>Expenditure by Vote</b>	<b>1</b>												
<b>Vote 1 - OFFICE OF THE MUNICIPAL MANAGER</b>		<b>39 989</b>	-	-	-	-	-	-	-	-	<b>39 989</b>	<b>41 440</b>	<b>42 823</b>
1,1 - 1100 MUNICIPAL MANAGER 1		13 642	-	-	-	-	-	-	-	-	13 642	14 129	14 620
1,2 - 1105 INTERNAL AUDIT 2		13 425	-	-	-	-	-	-	-	-	13 425	13 881	14 327
1,3 - 1106 AUDIT COMMITTEE 2		-	-	-	-	-	-	-	-	-	-	-	-
1,4 - 1111 LIAISON EXECUTIVE 2		-	-	-	-	-	-	-	-	-	-	-	-
1,5 - 7770 COMMUNICATION SERVICES		2 290	-	-	-	-	-	-	-	-	2 290	2 373	2 446
1,6 - 8110 IDP AND STRATEGIC PROGRAMS 88-89		9 853	-	-	-	-	-	-	-	-	9 853	10 206	10 550
1,7 - 8116 PUBLIC PARTICIPATION		779	-	-	-	-	-	-	-	-	779	852	881
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
<b>Vote 2 - PLANNING AND DEVELOPMENT SERVICES</b>		<b>100 875</b>	-	-	-	-	-	-	-	-	<b>100 875</b>	<b>101 205</b>	<b>104 440</b>
2,1 - 2200 PLANNING AND DEVELOPMENT: GENERAL 3		30 032	-	-	-	-	-	-	-	-	30 032	31 202	32 350
2,2 - 2205 BUILDING CONTROL 4		289	-	-	-	-	-	-	-	-	289	334	354
2,3 - 2210 TOWN PLANNING 4 - 5		1 425	-	-	-	-	-	-	-	-	1 425	1 461	1 488
2,4 - 2230 TOWN DEVELOPMENT 5		19 535	-	-	-	-	-	-	-	-	19 535	20 198	20 875

Vote Description  <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24	
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjus.	Total Adjus.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H			
<b>R thousands</b>													
2,5 - 3113 COMMUNITY DEVELOPMENT 5 - 6		15 339	-	-	-	-	-	-	-	-	15 339	12 622	12 699
2,6 - 8120 LOCAL ECONOMIC DEVELOPMENT 6 - 7		-	-	-	-	-	-	-	-	-	-	-	-
2,7 - 3780 HUMAN SETTLEMENTS: GENERAL 8		21 332	-	-	-	-	-	-	-	-	21 332	22 005	22 825
2,8 - 3781 HOUSING ADMINISTRATION 9-10		661	-	-	-	-	-	-	-	-	661	683	711
2,9 - 3783 NEW HOUSING 10		12 262	-	-	-	-	-	-	-	-	12 262	12 701	13 138
2.10 - 3784 INFORMAL SETTLEMENTS 10-11		-	-	-	-	-	-	-	-	-	-	-	-
<b>Vote 3 - INFRASTRUCTURE SERVICES</b>		<b>1 188 821</b>	-	-	-	-	-	-	-	-	<b>1 188 821</b>	<b>1 227 906</b>	<b>1 299 254</b>
3,1 - 6600 ENGINEERING SERVICES GENERAL		4 871	-	-	-	-	-	-	-	-	4 871	4 898	5 080
3,2 - 4400 ELECTRICAL ENGINEERING SERVICES 56-58		589 560	-	-	-	-	-	-	-	-	589 560	636 988	688 389
3,3 - 6530 REFUSE REMOVAL 60-61		122 831	-	-	-	-	-	-	-	-	122 831	128 389	133 914
3,4 - 6620 ROADS		186 439	-	-	-	-	-	-	-	-	186 439	187 625	194 742
3,5 - 6606 SEWERAGE NETWORK		92 525	-	-	-	-	-	-	-	-	92 525	92 220	91 983
3,6 - 6650 WATER NETWORK		113 439	-	-	-	-	-	-	-	-	113 439	117 456	122 774
3,7 - 4410 ELECTRICAL ENG. CLIENT SERVICES		7 151	-	-	-	-	-	-	-	-	7 151	7 500	7 866
3,8 - 4420 ELECTRICAL ENG. SYSTEM OPERATIONS		10 279	-	-	-	-	-	-	-	-	10 279	10 627	10 988
3,9 - 2245 DEVELOP SERVICES & PROJECT MANAGEMENT		28 249	-	-	-	-	-	-	-	-	28 249	7 545	7 635
3.10 - 6540 CLEANING OF STREETS		33 477	-	-	-	-	-	-	-	-	33 477	34 658	35 882
<b>Vote 4 - COMMUNITY AND PROTECTION SERVICES</b>		<b>374 481</b>	-	-	-	-	-	-	-	-	<b>374 481</b>	<b>388 418</b>	<b>405 262</b>
4,1 - 5111 COMMUNITY AND PROTECTION: GENERAL 20		13 105	-	-	-	-	-	-	-	-	13 105	13 581	14 076
4,2 - 5120 FIRE SERVICES 20-22		47 104	-	-	-	-	-	-	-	-	47 104	48 228	49 877
4,3 - 5140 TRAFFIC SERVICES: LICENCING 22-23		130 010	-	-	-	-	-	-	-	-	130 010	136 532	143 643
4,4 - 5705 DISASTER MANAGEMENT 25-26		4 201	-	-	-	-	-	-	-	-	4 201	4 067	4 192
4,5 - 5710 LAW ENFORCEMENT 26-27		67 956	-	-	-	-	-	-	-	-	67 956	70 164	73 446
4,6 - 3300 FORESTRY		67 482	-	-	-	-	-	-	-	-	67 482	69 814	72 572
4,7 - 3340 SPORTS GROUNDS: VAN DER STEL 35-36		11 936	-	-	-	-	-	-	-	-	11 936	12 264	12 661
4,8 - 3545 CEMETRY: STELLENBOSCH 43-44		5 908	-	-	-	-	-	-	-	-	5 908	6 098	6 293
4,9 - 3750 LIBRARY: PLEIN STREET 46-47		17 029	-	-	-	-	-	-	-	-	17 029	17 504	17 892
		9 748	-	-	-	-	-	-	-	-	9 748	10 164	10 610
<b>Vote 5 - CORPORATE SERVICES</b>		<b>198 283</b>	-	-	-	-	-	-	-	-	<b>198 283</b>	<b>204 737</b>	<b>210 941</b>
5,1 - 7111 CORPORATE SERVICES: GENERAL 80-81		10 813	-	-	-	-	-	-	-	-	10 813	11 225	11 655
5,2 - 7180 HUMAN RESOURCES SERVICES 81-82		37 496	-	-	-	-	-	-	-	-	37 496	38 607	39 903
5,3 - 5715 OCCUPATIONAL SAFETY 82		4 430	-	-	-	-	-	-	-	-	4 430	4 581	4 737
5,4 - 7700 DOCUMENTATION AND ARCHIVES 82-83		1 023	-	-	-	-	-	-	-	-	1 023	1 113	1 215
5,5 - 7720 LEGAL SERVICES 84		13 511	-	-	-	-	-	-	-	-	13 511	13 736	14 522
5,6 - 7800 COUNCIL: GENERAL EXPENSES 85-86		40 398	-	-	-	-	-	-	-	-	40 398	41 996	43 742
5,7 - 9910 INFORMATION TECHNOLOGY 90-91		48 920	-	-	-	-	-	-	-	-	48 920	49 367	49 827
5,8 - 2235 PROPERTY MANAGEMENT 11-12		30 279	-	-	-	-	-	-	-	-	30 279	32 360	33 238
5,9 - 6220 MUNICIPAL BUILDINGS AND STRUCTURES 12-13		11 413	-	-	-	-	-	-	-	-	11 413	11 752	12 102
		-	-	-	-	-	-	-	-	-	-	-	-
<b>Vote 6 - FINANCIAL SERVICES</b>		<b>115 042</b>	-	-	-	-	-	-	-	-	<b>115 042</b>	<b>119 361</b>	<b>123 270</b>

Vote Description  <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
<b>R thousands</b>												
6,1 - 9900 FINANCIAL SERVICES: GENERAL 92-93		110 867	-	-	-	-	-	-	-	110 867	115 029	118 801
6,2 - 9920 FINANCIAL SERVICES: STORES 94		99	-	-	-	-	-	-	-	99	101	103
6,3 - 9921 FINANCIAL SERVICES: SCM 94		2 572	-	-	-	-	-	-	-	2 572	2 683	2 771
6,4 - 5130 LOGISTICS AND FLEET MANAGEMENT 22		1 503	-	-	-	-	-	-	-	1 503	1 548	1 595
<b>Total Expenditure by Vote</b>	2	<b>2 017 490</b>	-	-	-	-	-	-	-	2 017 490	<b>2 083 067</b>	<b>2 185 990</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>108 114</b>	-	-	-	-	<b>4 040</b>	-	4 040	112 155	<b>135 354</b>	<b>123 944</b>

WC024 Stellenbosch - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) -

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or Prov.	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Govt	Adjusts.	Adjusts.	Budget	Budget	Budget
R thousands	1	3	4	5	6	7	8	9	10	+1 2022/23	+2 2023/24	
		A	A1	B	C	D	E	F	G	H		
<b>Revenue By Source</b>												
Property rates	2	423 633	-	-	-	-	-	-	-	423 633	449 050	475 994
Service charges - electricity revenue	2	787 275	-	-	-	-	-	-	-	787 275	842 384	892 927
Service charges - water revenue	2	166 400	-	-	-	-	-	-	-	166 400	175 552	185 207
Service charges - sanitation revenue	2	114 485	-	-	-	-	-	-	-	114 485	121 354	128 636
Service charges - refuse revenue	2	87 936	-	-	-	-	-	-	-	87 936	98 489	110 307
Service charges - other		-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		11 175	-	-	-	-	-	-	-	11 175	11 789	12 438
Interest earned - external investments		13 200	-	-	-	-	-	-	-	13 200	13 948	14 739
Interest earned - outstanding debtors		14 034	-	-	-	-	-	-	-	14 034	14 830	15 671
Dividends received		-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		147 425	-	-	-	-	-	-	-	147 425	154 796	162 536
Licences and permits		5 778	-	-	-	-	-	-	-	5 778	6 056	6 348
Agency services		3 077	-	-	-	-	-	-	-	3 077	3 231	3 393
Transfers and subsidies		204 313	-	-	-	-	-	-	-	204 313	186 708	190 421
Other revenue	2	41 319	-	-	-	-	-	-	-	41 319	43 344	45 472
Gains		-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>2 020 051</b>	-	-	-	-	-	-	-	<b>2 020 051</b>	<b>2 121 533</b>	<b>2 244 089</b>
<b>Expenditure By Type</b>												
Employee related costs		607 458	-	-	-	-	-	-	-	607 458	621 597	643 102
Remuneration of councillors		21 978	-	-	-	-	-	-	-	21 978	22 857	23 771
Debt impairment		103 900	-	-	-	-	-	-	-	103 900	110 134	116 742
Depreciation & asset impairment		211 541	-	-	-	-	-	-	-	211 541	215 772	220 087
Finance charges		43 842	-	-	-	-	-	-	-	43 842	41 194	38 953
Bulk purchases - electricity		507 699	-	-	-	-	-	-	-	507 699	553 392	603 198
Inventory Consumed		69 632	-	-	-	-	-	-	-	69 632	73 243	78 584
Contracted services		277 481	-	-	-	-	-	-	-	277 481	264 324	275 231
Transfers and subsidies		13 600	-	-	-	-	-	-	-	13 600	13 223	13 606
Other expenditure		160 358	-	-	-	-	-	-	-	160 358	167 330	172 714
Losses		-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>		<b>2 017 490</b>	-	-	-	-	-	-	-	<b>2 017 490</b>	<b>2 083 067</b>	<b>2 185 990</b>
<b>Surplus/(Deficit)</b>		<b>2 560</b>	-	-	-	-	-	-	-	<b>2 560</b>	<b>38 467</b>	<b>58 099</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		105 554	-	-	-	-	4 040	-	4 040	109 594	96 887	65 845
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) before taxation</b>		<b>108 114</b>	-	-	-	-	<b>4 040</b>	-	<b>4 040</b>	<b>112 155</b>	<b>135 354</b>	<b>123 944</b>
Taxation		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		<b>108 114</b>	-	-	-	-	<b>4 040</b>	-	<b>4 040</b>	<b>112 155</b>	<b>135 354</b>	<b>123 944</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>108 114</b>	-	-	-	-	<b>4 040</b>	-	<b>4 040</b>	<b>112 155</b>	<b>135 354</b>	<b>123 944</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		<b>108 114</b>	-	-	-	-	<b>4 040</b>	-	<b>4 040</b>	<b>112 155</b>	<b>135 354</b>	<b>123 944</b>

WC024 Stellenbosch - Table B5 Adjustments Capital Expenditure Budget by vote and funding -

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year	
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	+1 2022/23	+2 2023/24
		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H			
<b>R thousands</b>													
<b>Capital expenditure - Vote</b>													
<b>Multi-year expenditure to be adjusted</b>													
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER	2	44	-	-	-	-	-	-	-	44	49	56	
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		2 685	-	1 500	-	-	2 600	-	4 100	6 785	100	3 100	
Vote 3 - INFRASTRUCTURE SERVICES		175 071	-	60 996	-	-	-	-	60 996	236 066	213 753	165 310	
Vote 4 - COMMUNITY AND PROTECTION SERVICES		11 950	-	5 466	-	-	-	-	5 466	17 416	12 480	8 700	
Vote 5 - CORPORATE SERVICES		18 400	-	2 982	-	-	-	-	2 982	21 382	12 000	11 500	
Vote 6 - FINANCIAL SERVICES		-	-	-	-	-	-	-	-	-	-	-	
<b>Capital multi-year expenditure sub-total</b>	3	<b>208 150</b>	<b>-</b>	<b>70 944</b>	<b>-</b>	<b>-</b>	<b>2 600</b>	<b>-</b>	<b>73 544</b>	<b>281 693</b>	<b>238 382</b>	<b>188 666</b>	
<b>Single-year expenditure to be adjusted</b>													
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER	2	-	-	-	-	-	-	-	-	-	-	-	
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		8 829	-	218	-	-	1 440	-	1 659	10 487	4 440	10 300	
Vote 3 - INFRASTRUCTURE SERVICES		167 444	-	(15 497)	-	-	-	-	(15 497)	151 947	125 609	164 914	
Vote 4 - COMMUNITY AND PROTECTION SERVICES		12 074	-	4 487	-	-	-	-	4 487	16 561	10 030	13 355	
Vote 5 - CORPORATE SERVICES		9 357	-	1 234	-	-	-	-	1 234	10 591	5 800	4 050	
Vote 6 - FINANCIAL SERVICES		200	-	200	-	-	-	-	200	400	200	210	
<b>Capital single-year expenditure sub-total</b>		<b>197 904</b>	<b>-</b>	<b>(9 358)</b>	<b>-</b>	<b>-</b>	<b>1 440</b>	<b>-</b>	<b>(7 917)</b>	<b>189 987</b>	<b>146 079</b>	<b>192 829</b>	
<b>Total Capital Expenditure - Vote</b>		<b>406 054</b>	<b>-</b>	<b>61 586</b>	<b>-</b>	<b>-</b>	<b>4 040</b>	<b>-</b>	<b>65 626</b>	<b>471 680</b>	<b>384 460</b>	<b>381 495</b>	
<b>Capital Expenditure - Functional</b>													
<b>Governance and administration</b>		<b>28 001</b>	<b>-</b>	<b>4 417</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4 417</b>	<b>32 418</b>	<b>18 049</b>	<b>15 816</b>	
Executive and council		44	-	-	-	-	-	-	-	44	49	56	
Finance and administration		27 957	-	4 417	-	-	-	-	4 417	32 374	18 000	15 760	
Internal audit		-	-	-	-	-	-	-	-	-	-	-	
<b>Community and public safety</b>		<b>25 844</b>	<b>-</b>	<b>9 422</b>	<b>-</b>	<b>-</b>	<b>1 440</b>	<b>-</b>	<b>10 862</b>	<b>36 706</b>	<b>19 145</b>	<b>28 205</b>	
Community and social services		2 155	-	241	-	-	-	-	241	2 396	7 230	11 055	
Sport and recreation		4 900	-	3 932	-	-	-	-	3 932	8 832	4 750	2 200	
Public safety		10 395	-	5 215	-	-	-	-	5 215	15 610	2 950	4 900	
Housing		8 394	-	33	-	-	1 440	-	1 474	9 868	4 215	10 050	
Health		-	-	-	-	-	-	-	-	-	-	-	
<b>Economic and environmental services</b>		<b>105 037</b>	<b>-</b>	<b>11 732</b>	<b>-</b>	<b>-</b>	<b>2 600</b>	<b>-</b>	<b>14 332</b>	<b>119 370</b>	<b>124 025</b>	<b>31 150</b>	
Planning and development		45 863	-	2 720	-	-	2 600	-	5 320	51 183	54 045	20 450	
Road transport		52 800	-	8 650	-	-	-	-	8 650	61 450	62 500	8 650	
Environmental protection		6 374	-	362	-	-	-	-	362	6 737	7 480	2 050	
<b>Trading services</b>		<b>247 172</b>	<b>-</b>	<b>36 015</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>36 015</b>	<b>283 187</b>	<b>223 241</b>	<b>306 324</b>	
Energy sources		74 748	-	4 771	-	-	-	-	4 771	79 519	59 446	85 561	
Water management		79 850	-	19 839	-	-	-	-	19 839	99 689	79 550	105 818	
Waste water management		84 700	-	11 356	-	-	-	-	11 356	96 056	55 500	91 500	
Waste management		7 874	-	49	-	-	-	-	49	7 923	28 745	23 445	
<b>Other</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Capital Expenditure - Functional</b>	3	<b>406 054</b>	<b>-</b>	<b>61 586</b>	<b>-</b>	<b>-</b>	<b>4 040</b>	<b>-</b>	<b>65 626</b>	<b>471 680</b>	<b>384 460</b>	<b>381 495</b>	
<b>Funded by:</b>													
National Government		70 386	-	-	-	-	-	-	-	70 386	43 267	44 745	
Provincial Government		35 168	-	-	-	-	4 040	-	4 040	39 208	53 620	21 100	
District Municipality		-	-	-	-	-	-	-	-	-	-	-	
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-	
<b>Transfers recognised - capital</b>	4	<b>105 554</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4 040</b>	<b>-</b>	<b>4 040</b>	<b>109 594</b>	<b>96 887</b>	<b>65 845</b>	
Borrowing		144 000	-	8 862	-	-	-	-	8 862	152 862	140 000	160 000	
Internally generated funds		156 500	-	52 724	-	-	-	-	52 724	209 224	147 573	155 650	
<b>Total Capital Funding</b>		<b>406 054</b>	<b>-</b>	<b>61 586</b>	<b>-</b>	<b>-</b>	<b>4 040</b>	<b>-</b>	<b>65 626</b>	<b>471 680</b>	<b>384 460</b>	<b>381 495</b>	

WC024 Stellenbosch - Table B5 Adjustments Capital Expenditure Budget by vote and funding - B -

Vote Description <small>[Insert departmental structure etc]</small>	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
<b>Capital expenditure - Municipal Vote</b>												
<b>Multi-year expenditure appropriation</b>												
<b>Vote 1 - OFFICE OF THE MUNICIPAL MANAGER</b>		44	-	-	-	-	-	-	-	44	49	56
1.1 - 1100 MUNICIPAL MANAGER 1		44	-	-	-	-	-	-	-	44	49	56
1.2 - 1105 INTERNAL AUDIT 2		-	-	-	-	-	-	-	-	-	-	-
1.3 - 1106 AUDIT COMMITTEE 2		-	-	-	-	-	-	-	-	-	-	-
1.4 - 1111 LIAISON EXECUTIVE 2		-	-	-	-	-	-	-	-	-	-	-
1.5 - 7770 COMMUNICATION SERVICES		-	-	-	-	-	-	-	-	-	-	-
1.6 - 8110 IDP AND STRATEGIC PROGRAMS 88-89		-	-	-	-	-	-	-	-	-	-	-
1.7 - 8116 PUBLIC PARTICIPATION		-	-	-	-	-	-	-	-	-	-	-
<b>Vote 2 - PLANNING AND DEVELOPMENT SERVICES</b>		2 685	-	1 500	-	-	2 600	-	4 100	6 785	100	3 100
2.1 - 2200 PLANNING AND DEVELOPMENT: GENERAL		-	-	-	-	-	-	-	-	-	-	-
2.2 - 2205 BUILDING CONTROL 4		185	-	-	-	-	-	-	-	185	100	100
2.3 - 2210 TOWN PLANNING 4 - 5		-	-	-	-	-	-	-	-	-	-	-
2.4 - 2230 TOWN DEVELOPMENT 5		-	-	-	-	-	-	-	-	-	-	-
2.5 - 3113 COMMUNITY DEVELOPMENT 5 - 6		2 500	-	1 500	-	-	2 600	-	4 100	6 600	-	3 000
2.6 - 8120 LOCAL ECONOMIC DEVELOPMENT 6 - 7		-	-	-	-	-	-	-	-	-	-	-
2.7 - 3780 HUMAN SETTLEMENTS: GENERAL 8		-	-	-	-	-	-	-	-	-	-	-
2.8 - 3781 HOUSING ADMINISTRATION 9-10		-	-	-	-	-	-	-	-	-	-	-
2.9 - 3783 NEW HOUSING 10		-	-	-	-	-	-	-	-	-	-	-
2.10 - 3784 INFORMAL SETTLEMENTS 10-11		-	-	-	-	-	-	-	-	-	-	-
<b>Vote 3 - INFRASTRUCTURE SERVICES</b>		175 071	-	60 996	-	-	-	-	60 996	236 066	213 753	165 310
3.1 - 6600 ENGINEERING SERVICES GENERAL		-	-	-	-	-	-	-	-	-	-	-
3.2 - 4400 ELECTRICAL ENGINEERING SERVICES 56		61 164	-	4 696	-	-	-	-	4 696	65 860	45 453	52 892
3.3 - 6530 REFUSE REMOVAL 60-61		3 500	-	49	-	-	-	-	49	3 549	13 700	13 200
3.4 - 6620 ROADS		14 650	-	38 448	-	-	-	-	38 448	53 098	56 000	2 600
3.5 - 6606 SEWERAGE NETWORK		30 000	-	3 510	-	-	-	-	3 510	33 510	48 200	52 700
3.6 - 6650 WATER NETWORK		43 000	-	13 763	-	-	-	-	13 763	56 763	47 400	37 918
3.7 - 4410 ELECTRICAL ENG. CLIENT SERVICES		-	-	-	-	-	-	-	-	-	-	-
3.8 - 4420 ELECTRICAL ENG. SYSTEM OPERATIONS		-	-	-	-	-	-	-	-	-	-	-
3.9 - 2245 DEVELOP SERVICES & PROJECT MANAGE		22 757	-	529	-	-	-	-	529	23 286	3 000	6 000
3.10 - 6540 CLEANING OF STREETS		-	-	-	-	-	-	-	-	-	-	-
<b>Vote 4 - COMMUNITY AND PROTECTION SERVICES</b>		11 950	-	5 466	-	-	-	-	5 466	17 416	12 480	8 700
4.1 - 5111 COMMUNITY AND PROTECTION: GENERAL		250	-	-	-	-	-	-	-	250	-	-
4.2 - 5120 FIRE SERVICES 20-22		-	-	-	-	-	-	-	-	-	-	-
4.3 - 5140 TRAFFIC SERVICES: LICENCING 22-23		-	-	202	-	-	-	-	202	202	-	1 750
4.4 - 5705 DISASTER MANAGEMENT 25-26		600	-	-	-	-	-	-	-	600	-	1 500
4.5 - 5710 LAW ENFORCEMENT 26-27		2 700	-	1 641	-	-	-	-	1 641	4 341	2 450	1 900
4.6 - 3300 FORESTRY		7 200	-	444	-	-	-	-	444	7 644	9 430	3 550
4.7 - 3340 SPORTS GROUNDS: VAN DER STEL 35-36		1 100	-	3 075	-	-	-	-	3 075	4 175	600	-
4.8 - 3545 CEMETRY: STELLENBOSCH 43-44		-	-	88	-	-	-	-	88	88	-	-
4.9 - 3750 LIBRARY: PLEIN STREET 46-47		100	-	15	-	-	-	-	15	115	-	-
<b>Vote 5 - CORPORATE SERVICES</b>		18 400	-	2 982	-	-	-	-	2 982	21 382	12 000	11 500
5.1 - 7111 CORPORATE SERVICES: GENERAL 80-81		-	-	-	-	-	-	-	-	-	-	-
5.2 - 7180 HUMAN RESOURCES SERVICES 81-82		-	-	-	-	-	-	-	-	-	-	-
5.3 - 5715 OCCUPATIONAL SAFETY 82		-	-	-	-	-	-	-	-	-	-	-
5.4 - 7700 DOCUMENTATION AND ARCHIVES 82-83		-	-	-	-	-	-	-	-	-	-	-
5.5 - 7720 LEGAL SERVICES 84		-	-	-	-	-	-	-	-	-	-	-
5.6 - 7800 COUNCIL: GENERAL EXPENSES 85-86		-	-	-	-	-	-	-	-	-	-	-
5.7 - 9910 INFORMATION TECHNOLOGY 90-91		4 100	-	-	-	-	-	-	-	4 100	4 200	4 200
5.8 - 2235 PROPERTY MANAGEMENT 11-12		-	-	-	-	-	-	-	-	-	-	-
5.9 - 6220 MUNICIPAL BUILDINGS AND STRUCTURES		14 300	-	2 982	-	-	-	-	2 982	17 282	7 800	7 300
<b>Vote 6 - FINANCIAL SERVICES</b>		-	-	-	-	-	-	-	-	-	-	-
6.1 - 9900 FINANCIAL SERVICES: GENERAL 92-93		-	-	-	-	-	-	-	-	-	-	-
6.2 - 9920 FINANCIAL SERVICES: STORES 94		-	-	-	-	-	-	-	-	-	-	-
6.3 - 9921 FINANCIAL SERVICES: SCM 94		-	-	-	-	-	-	-	-	-	-	-
6.4 - 5130 LOGISTICS AND FLEET MANAGEMENT 22		-	-	-	-	-	-	-	-	-	-	-
<b>Capital multi-year expenditure sub-total</b>		208 150	-	70 944	-	-	2 600	-	73 544	281 693	238 382	188 666
<b>Capital expenditure - Municipal Vote</b>												
<b>Single-year expenditure appropriation</b>												
<b>Vote 1 - OFFICE OF THE MUNICIPAL MANAGER</b>		-	-	-	-	-	-	-	-	-	-	-
1.1 - 1100 MUNICIPAL MANAGER 1		-	-	-	-	-	-	-	-	-	-	-
1.2 - 1105 INTERNAL AUDIT 2		-	-	-	-	-	-	-	-	-	-	-
1.3 - 1106 AUDIT COMMITTEE 2		-	-	-	-	-	-	-	-	-	-	-
1.4 - 1111 LIAISON EXECUTIVE 2		-	-	-	-	-	-	-	-	-	-	-
1.5 - 7770 COMMUNICATION SERVICES		-	-	-	-	-	-	-	-	-	-	-
1.6 - 8110 IDP AND STRATEGIC PROGRAMS 88-89		-	-	-	-	-	-	-	-	-	-	-
1.7 - 8116 PUBLIC PARTICIPATION		-	-	-	-	-	-	-	-	-	-	-
<b>Vote 2 - PLANNING AND DEVELOPMENT SERVICES</b>		8 829	-	218	-	-	1 440	-	1 659	10 487	4 440	10 300
2.1 - 2200 PLANNING AND DEVELOPMENT: GENERAL		-	-	-	-	-	-	-	-	-	-	-
2.2 - 2205 BUILDING CONTROL 4		-	-	-	-	-	-	-	-	-	-	-
2.3 - 2210 TOWN PLANNING 4 - 5		125	-	-	-	-	-	-	-	125	125	100
2.4 - 2230 TOWN DEVELOPMENT 5		130	-	120	-	-	-	-	120	250	-	-
2.5 - 3113 COMMUNITY DEVELOPMENT 5 - 6		180	-	65	-	-	-	-	65	245	100	150
2.6 - 8120 LOCAL ECONOMIC DEVELOPMENT 6 - 7		-	-	-	-	-	-	-	-	-	-	-
2.7 - 3780 HUMAN SETTLEMENTS: GENERAL 8		135	-	-	-	-	-	-	-	135	190	-



Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
2.8 - 3781 HOUSING ADMINISTRATION 9-10		8 259	-	33	-	-	1 440	-	1 474	9 733	4 025	10 050
2.9 - 3783 NEW HOUSING 10		-	-	-	-	-	-	-	-	-	-	-
2.10 - 3784 INFORMAL SETTLEMENTS 10-11		-	-	-	-	-	-	-	-	-	-	-
<b>Vote 3 - INFRASTRUCTURE SERVICES</b>		<b>167 444</b>	-	<b>(15 497)</b>	-	-	-	-	<b>(15 497)</b>	<b>151 947</b>	<b>125 609</b>	<b>164 914</b>
3.1 - 6600 ENGINEERING SERVICES GENERAL		75	-	-	-	-	-	-	-	75	75	50
3.2 - 4400 ELECTRICAL ENGINEERING SERVICES 56		13 509	-	75	-	-	-	-	75	13 584	13 919	32 619
3.3 - 6530 REFUSE REMOVAL 60-61		4 374	-	-	-	-	-	-	-	4 374	15 045	10 245
3.4 - 6620 ROADS		37 950	-	(29 000)	-	-	-	-	(29 000)	8 950	6 400	5 200
3.5 - 6606 SEWERAGE NETWORK		54 700	-	6 846	-	-	-	-	6 846	61 546	7 300	37 800
3.6 - 6650 WATER NETWORK		36 850	-	6 076	-	-	-	-	6 076	42 926	32 150	67 900
3.7 - 4410 ELECTRICAL ENG. CLIENT SERVICES		-	-	-	-	-	-	-	-	-	-	-
3.8 - 4420 ELECTRICAL ENG. SYSTEM OPERATIONS		-	-	-	-	-	-	-	-	-	-	-
3.9 - 2245 DEVELOP SERVICES & PROJECT MANAGE		19 986	-	506	-	-	-	-	506	20 492	50 720	11 100
3.10 - 6540 CLEANING OF STREETS		-	-	-	-	-	-	-	-	-	-	-
<b>Vote 4 - COMMUNITY AND PROTECTION SERVICES</b>		<b>12 074</b>	-	<b>4 487</b>	-	-	-	-	<b>4 487</b>	<b>16 561</b>	<b>10 030</b>	<b>13 355</b>
4.1 - 5111 COMMUNITY AND PROTECTION: GENERAL		-	-	-	-	-	-	-	-	-	-	-
4.2 - 5120 FIRE SERVICES 20-22		4 945	-	3 390	-	-	-	-	3 390	8 335	500	3 000
4.3 - 5140 TRAFFIC SERVICES: LICENCING 22-23		200	-	-	-	-	-	-	-	200	100	100
4.4 - 5705 DISASTER MANAGEMENT 25-26		-	-	-	-	-	-	-	-	-	-	-
4.5 - 5710 LAW ENFORCEMENT 26-27		2 750	-	185	-	-	-	-	185	2 935	-	-
4.6 - 3300 FORESTRY		2 474	-	18	-	-	-	-	18	2 493	1 300	1 000
4.7 - 3340 SPORTS GROUNDS: VAN DER STEL 35-36		250	-	757	-	-	-	-	757	1 007	900	-
4.8 - 3545 CEMETRY: STELLENBOSCH 43-44		1 000	-	103	-	-	-	-	103	1 103	7 000	9 000
4.9 - 3750 LIBRARY: PLEIN STREET 46-47		370	-	34	-	-	-	-	34	404	180	200
		85	-	-	-	-	-	-	-	85	50	55
<b>Vote 5 - CORPORATE SERVICES</b>		<b>9 357</b>	-	<b>1 234</b>	-	-	-	-	<b>1 234</b>	<b>10 591</b>	<b>5 800</b>	<b>4 050</b>
5.1 - 7111 CORPORATE SERVICES: GENERAL 80-81		-	-	-	-	-	-	-	-	-	-	-
5.2 - 7180 HUMAN RESOURCES SERVICES 81-82		-	-	-	-	-	-	-	-	-	-	-
5.3 - 5715 OCCUPATIONAL SAFETY 82		-	-	-	-	-	-	-	-	-	-	-
5.4 - 7700 DOCUMENTATION AND ARCHIVES 82-83		-	-	-	-	-	-	-	-	-	-	-
5.5 - 7720 LEGAL SERVICES 84		-	-	-	-	-	-	-	-	-	-	-
5.6 - 7800 COUNCIL: GENERAL EXPENSES 85-86		-	-	-	-	-	-	-	-	-	-	-
5.7 - 9910 INFORMATION TECHNOLOGY 90-91		1 800	-	454	-	-	-	-	454	2 254	600	800
5.8 - 2235 PROPERTY MANAGEMENT 11-12		-	-	-	-	-	-	-	-	-	-	-
5.9 - 6220 MUNICIPAL BUILDINGS AND STRUCTURES		7 557	-	781	-	-	-	-	781	8 338	5 200	3 250
		-	-	-	-	-	-	-	-	-	-	-
<b>Vote 6 - FINANCIAL SERVICES</b>		<b>200</b>	-	<b>200</b>	-	-	-	-	<b>200</b>	<b>400</b>	<b>200</b>	<b>210</b>
6.1 - 9900 FINANCIAL SERVICES: GENERAL 92-93		200	-	200	-	-	-	-	200	400	200	210
6.2 - 9920 FINANCIAL SERVICES: STORES 94		-	-	-	-	-	-	-	-	-	-	-
6.3 - 9921 FINANCIAL SERVICES: SCM 94		-	-	-	-	-	-	-	-	-	-	-
6.4 - 5130 LOGISTICS AND FLEET MANAGEMENT 22		-	-	-	-	-	-	-	-	-	-	-
<b>Capital single-year expenditure sub-total</b>		<b>197 904</b>	-	<b>(9 358)</b>	-	-	<b>1 440</b>	-	<b>(7 917)</b>	<b>189 987</b>	<b>146 079</b>	<b>192 829</b>
<b>Total Capital Expenditure</b>		<b>406 054</b>	-	<b>61 586</b>	-	-	<b>4 040</b>	-	<b>65 626</b>	<b>471 680</b>	<b>384 460</b>	<b>381 495</b>

WC024 Stellenbosch - Table B6 Adjustments Budget Financial Position -

Description	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
<b>R thousands</b>												
<b>ASSETS</b>												
<b>Current assets</b>												
Cash		20 248	-	(61 586)	-	-	-	-	(61 586)	(41 338)	49 434	99 768
Call investment deposits	1	396 045	-	-	-	-	-	-	-	396 045	292 005	292 005
Consumer debtors	1	324 388	-	-	-	-	-	-	-	324 388	376 090	433 426
Other debtors		213 145	-	-	-	-	-	-	-	213 145	226 196	152 960
Current portion of long-term receivables		-	-	-	-	-	-	-	-	-	-	-
Inventory		64 074	-	240	-	-	-	-	240	64 314	69 978	69 978
<b>Total current assets</b>		<b>1 017 900</b>	<b>-</b>	<b>(61 346)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(61 346)</b>	<b>956 554</b>	<b>1 013 703</b>	<b>1 048 137</b>
<b>Non current assets</b>												
Long-term receivables		(3 432)	-	-	-	-	-	-	-	(3 432)	(3 432)	(3 432)
Investments		-	-	-	-	-	-	-	-	-	-	-
Investment property		412 254	-	-	-	-	-	-	-	412 254	411 989	411 718
Investment in Associate		-	-	-	-	-	-	-	-	-	-	-
Property, plant and equipment	1	5 437 921	-	61 586	-	-	4 040	-	65 626	5 503 547	5 604 066	5 765 449
Agricultural		-	-	-	-	-	-	-	-	-	-	-
Biological		6 321	-	-	-	-	-	-	-	6 321	6 321	6 321
Intangible		8 056	-	-	-	-	-	-	-	8 056	6 385	4 680
Other non-current assets		3 951	-	-	-	-	-	-	-	3 951	8 951	10 951
<b>Total non current assets</b>		<b>5 865 071</b>	<b>-</b>	<b>61 586</b>	<b>-</b>	<b>-</b>	<b>4 040</b>	<b>-</b>	<b>65 626</b>	<b>5 930 697</b>	<b>6 034 280</b>	<b>6 195 687</b>
<b>TOTAL ASSETS</b>		<b>6 882 971</b>	<b>-</b>	<b>240</b>	<b>-</b>	<b>-</b>	<b>4 040</b>	<b>-</b>	<b>4 280</b>	<b>6 887 251</b>	<b>7 047 982</b>	<b>7 243 824</b>

<b>LIABILITIES</b>													
<b>Current liabilities</b>													
Bank overdraft		-	-	-	-	-	-	-	-	-	-	-	-
Borrowing		36 154	-	-	-	-	-	-	-	-	36 154	46 495	57 871
Consumer deposits		19 757	-	-	-	-	-	-	-	-	19 757	19 757	19 757
Trade and other payables		767 715	-	240	-	-	-	-	-	240	767 955	814 271	863 383
Provisions		55 106	-	-	-	-	-	-	-	-	55 106	55 106	55 106
<b>Total current liabilities</b>		<b>878 732</b>	-	<b>240</b>	-	-	-	-	-	<b>240</b>	<b>878 972</b>	<b>935 630</b>	<b>996 117</b>
<b>Non current liabilities</b>													
Borrowing	1	499 164	-	-	-	-	-	-	-	-	499 164	586 281	676 398
Provisions	1	304 922	-	-	-	-	-	-	-	-	304 922	304 922	304 922
<b>Total non current liabilities</b>		<b>804 086</b>	-	-	-	-	-	-	-	-	<b>804 086</b>	<b>891 203</b>	<b>981 320</b>
<b>TOTAL LIABILITIES</b>		<b>1 682 818</b>	-	<b>240</b>	-	-	-	-	-	<b>240</b>	<b>1 683 058</b>	<b>1 826 833</b>	<b>1 977 437</b>
<b>NET ASSETS</b>	2	<b>5 200 152</b>	-	<b>(0)</b>	-	-	<b>4 040</b>	-	-	<b>4 040</b>	<b>5 204 193</b>	<b>5 221 149</b>	<b>5 266 387</b>
<b>COMMUNITY WEALTH/EQUITY</b>													
Accumulated Surplus/(Deficit)		5 200 152	-	-	-	-	4 040	-	-	4 040	112 155	5 221 149	5 266 387
Reserves		-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>		<b>5 200 152</b>	-	-	-	-	<b>4 040</b>	-	-	<b>4 040</b>	<b>112 155</b>	<b>5 221 149</b>	<b>5 266 387</b>

WC024 Stellenbosch - Table B7 Adjustments Budget Cash Flows -

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or Prov.	Other	Total Adjusts.	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Govt	Adjusts.		Budget	Budget	Budget
	3	4	5	6	7	8	9	10	+1 2022/23	+2 2023/24		
	A	A1	B	C	D	E	F	G	H			
<b>R thousands</b>												
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>												
<b>Receipts</b>												
Property rates		406 687	-	-	-	-	-	-	-	406 687	431 088	456 954
Service charges		1 141 264	-	-	-	-	-	-	-	1 141 264	1 222 005	1 300 399
Other revenue		84 334	-	-	-	-	-	-	-	84 334	88 500	92 874
Government - operating	1	250 764	-	-	-	-	-	-	-	250 764	242 525	213 590
Government - capital	1	58 541	-	-	-	-	-	-	-	58 541	41 708	43 314
Interest		13 200	-	-	-	-	-	-	-	13 200	13 948	14 739
Dividends		-	-	-	-	-	-	-	-	-	-	-
<b>Payments</b>												
Suppliers and employees		(1 648 929)	-	-	-	-	-	-	-	(1 648 929)	(1 707 425)	(1 789 311)
Finance charges		-	-	-	-	-	-	-	-	-	-	-
Transfers and Grants	1	-	-	-	-	-	-	-	-	-	-	-
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>305 862</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>305 862</b>	<b>332 349</b>	<b>332 559</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>												
<b>Receipts</b>												
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-
<b>Payments</b>												
Capital assets		(406 054)	-	(61 586)	-	-	(4 040)	-	(65 626)	(471 680)	(384 460)	(381 495)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(406 054)</b>	<b>-</b>	<b>(61 586)</b>	<b>-</b>	<b>-</b>	<b>(4 040)</b>	<b>-</b>	<b>(65 626)</b>	<b>(471 680)</b>	<b>(384 460)</b>	<b>(381 495)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>												
<b>Receipts</b>												
Short term loans		-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		144 000	-	-	-	-	-	-	-	144 000	140 000	160 000
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-	-	-
<b>Payments</b>												
Repayment of borrowing		-	-	-	-	-	-	-	-	-	-	-
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>144 000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>144 000</b>	<b>140 000</b>	<b>160 000</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>43 808</b>	<b>-</b>	<b>(61 586)</b>	<b>-</b>	<b>-</b>	<b>(4 040)</b>	<b>-</b>	<b>(65 626)</b>	<b>(21 819)</b>	<b>87 889</b>	<b>111 065</b>
Cash/cash equivalents at the year begin:	2	415 242	-	-	-	-	-	-	-	415 242	315 150	263 039
Cash/cash equivalents at the year end:	2	459 050	-	(61 586)	-	-	(4 040)	-	(65 626)	393 424	403 039	374 104

## WC024 Stellenbosch - Table B8 Cash backed reserves/accumulated surplus reconciliation -

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or Prov.	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Govt	Adjus.	Adjus.	Budget	Budget	Budget
R thousands		3	4	5	6	7	8	9	10			
		A	A1	B	C	D	E	F	G	H		
<b>Cash and investments available</b>												
Cash/cash equivalents at the year end	1	459 050	-	(61 586)	-	-	(4 040)	-	(65 626)	393 424	403 039	374 104
Other current investments > 90 days		(42 757)	-	-	-	-	4 040	-	4 040	(38 717)	(61 600)	17 669
Non current assets - Investments	1	-	-	-	-	-	-	-	-	-	-	-
<b>Cash and investments available:</b>		<b>416 293</b>	<b>-</b>	<b>(61 586)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(61 586)</b>	<b>354 707</b>	<b>341 439</b>	<b>391 773</b>
<b>Applications of cash and investments</b>												
Unspent conditional transfers		8 301	-	-	-	-	-	-	-	8 301	22 910	36 771
Unspent borrowing		(499 164)	-	-	-	-	-	-	-	(499 164)	(586 281)	(676 398)
Statutory requirements		-	-	-	-	-	-	-	-	-	-	-
Other working capital requirements	2	(178 429)	-	240	-	-	-	-	240	(178 189)	(205 661)	(156 835)
Other provisions		5 637	-	-	-	-	-	-	-	5 637	5 954	5 993
Long term investments committed		-	-	-	-	-	-	-	-	-	-	-
Reserves to be backed by cash/investments		108 114	-	-	-	-	4 040	-	4 040	112 155	135 354	123 944
<b>Total Application of cash and investments:</b>		<b>(555 542)</b>	<b>-</b>	<b>240</b>	<b>-</b>	<b>-</b>	<b>4 040</b>	<b>-</b>	<b>4 280</b>	<b>(551 262)</b>	<b>(627 724)</b>	<b>(666 524)</b>
<b>Surplus(shortfall)</b>		<b>971 835</b>	<b>-</b>	<b>(61 826)</b>	<b>-</b>	<b>-</b>	<b>(4 040)</b>	<b>-</b>	<b>(65 866)</b>	<b>905 969</b>	<b>969 163</b>	<b>1 058 298</b>

## References

1. Must reconcile with the Adjustments Budget Cash Flow and Adjustments Budget Financial Position
2. Council approval for policy required - include sufficient working capital (e.g. allowing for a % of current debtors > 90 days as uncollectable)
3. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.
4. Additional cash-backed accumulated funds/unspent funds (MFMA section 18(1)(b) and section 28(2)(e)) identified after the Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably have been foreseen)
5. Increases of funds approved under MFMA section 31
6. Adjustments approved in accordance with MFMA section 29
7. Adjustments to transfers from National or Provincial Government
8. Adjusts. = 'Other' Adjustments proposed to be approved; including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error correction
9.  $G = B + C + D + E + F$
10. Adjusted Budget  $H = (A \text{ or } A1/2 \text{ etc}) + G$

Other working capital requirements		
Debtors	483 653	-
Creditors due	305 224	-
<b>Total</b>	<b>178 429</b>	<b>-</b>

483 653	542 960	529 002
305 464	337 299	372 167
<b>178 189</b>	<b>205 661</b>	<b>156 835</b>

Debtors collection assumptions:		
Balance outstanding - debtors	534 100	-
Estimate of debtors collection rate	91%	0%

534 100	598 853	582 954
91%	91%	91%

Long term investments committed											
<i>Balance (Insert description; eg sinking fund)</i>											
Bankers Acceptance Certificate	-	-	-	-	-	-	-	-	-	-	-
Deposit Taking Institutions	-	-	-	-	-	-	-	-	-	-	-
Bank Repurchase Agreements	-	-	-	-	-	-	-	-	-	-	-
Derivative Financial Assets	-	-	-	-	-	-	-	-	-	-	-
Guaranteed Endowment Policies (Sinking)	-	-	-	-	-	-	-	-	-	-	-
Listed/Unlisted Bonds and Stocks	-	-	-	-	-	-	-	-	-	-	-
Municipal Bonds	-	-	-	-	-	-	-	-	-	-	-
National Government Securities	-	-	-	-	-	-	-	-	-	-	-
Negotiable Certificate of Deposits: Banks	-	-	-	-	-	-	-	-	-	-	-
Unamortised Debt Expense	-	-	-	-	-	-	-	-	-	-	-
Unamortised Preference Share Expense	-	-	-	-	-	-	-	-	-	-	-
Interest Rate Swaps	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-

Reserves to be backed by cash/investments											
Housing Development Fund											
Capital replacement											
Self-insurance											
Other reserves											
Compensation for Occupational Injuries and Diseases											
Employee Benefit Reserve											
Non-current Provisions Reserve	108 114					4 040		4 040	112 155	135 354	123 944
Valuation Reserve											
Investment in associate account											
Capitalisation Reserve											
Revaluation											
	108 114	-	-	-	-	4 040	-	4 040	112 155	135 354	123 944





Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or Prov.	Other	Total Adjusts.	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Govt	Adjusts.	13	Budget	Budget	Budget
R thousands	A	A1	B	C	D	E	F	G	H			
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		3 257	-	-	-	-	-	-	-	3 257	3 384	3 521
Machinery and Equipment		552	-	-	-	-	-	-	-	552	569	586
Transport Assets		4 141	-	-	-	-	-	-	-	4 141	4 399	4 576
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals	6	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURE OTHER ITEMS to be adjusted</b>		<b>299 156</b>	-	-	-	-	-	-	-	<b>299 156</b>	<b>301 547</b>	<b>308 812</b>
<i>Renewal and upgrading of Existing Assets as % of total capex</i>		36.3%	0.0%							36.3%	52.1%	49.7%
<i>Renewal and upgrading of Existing Assets as % of deprecn"</i>		69.8%	0.0%							81.0%	92.9%	86.2%
<i>R&amp;M as a % of PPE</i>		1.5%	0.0%							1.5%	1.4%	1.4%
<i>Renewal and upgrading and R&amp;M as a % of PPE</i>		4.0%	0.0%							4.4%	4.7%	4.5%



WC024 Stellenbosch - Table B10 Basic service delivery measurement -

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
<b>Household service targets</b>	1											
<b>Water:</b>												
Piped water inside dwelling		40676.28988								41		
Piped water inside yard (but not in dwelling)		4561.48675								5		
Using public tap (at least min.service level)	2	4877.87								5		
Other water supply (at least min.service level)		834.103375								1		
<i>Minimum Service Level and Above sub-total</i>		51								51		
Using public tap (< min.service level)	3	1070								1		
Other water supply (< min.service level)	3.4	0										
No water supply		157								0		
<i>Below Minimum Service Level sub-total</i>		1								1		
<b>Total number of households</b>	5	52								52		
<b>Sanitation/sewerage:</b>												
Flush toilet (connected to sewerage)		46306.0975								46 306		
Flush toilet (with septic tank)		2264.9825								2 265		
Chemical toilet		420								420		
Pit toilet (ventilated)		0								-		
Other toilet provisions (> min.service level)		2235.67								2 236		
<i>Minimum Service Level and Above sub-total</i>		51 227								51 227		
Bucket toilet		700								700		
Other toilet provisions (< min.service level)		0								-		
No toilet provisions		250								250		
<i>Below Minimum Service Level sub-total</i>		950								950		
<b>Total number of households</b>	5	52 177								52 177		
<b>Energy:</b>												
Electricity (at least min. service level)		15070.95								15 071		
Electricity - prepaid (> min.service level)		35253								35 253		
<i>Minimum Service Level and Above sub-total</i>		50 324								50 324		
Electricity (< min.service level)		150								150		
Electricity - prepaid (< min. service level)		0								-		
Other energy sources		1702.8								1 703		
<i>Below Minimum Service Level sub-total</i>		1 853								1 853		
<b>Total number of households</b>	5	52 177								52 177		
<b>Refuse:</b>												
Removed at least once a week (min.service)		48149.05								48 149		
<i>Minimum Service Level and Above sub-total</i>		48 149								48 149		
Removed less frequently than once a week		0								-		
Using communal refuse dump		977.7								978		
Using own refuse dump		2000								2 000		
Other rubbish disposal		700								700		
No rubbish disposal		350								350		
<i>Below Minimum Service Level sub-total</i>		4 028								4 028		
<b>Total number of households</b>	5	52 177								52 177		
<b>Households receiving Free Basic Service</b>	15											
Water (6 kilolitres per household per month)		17804127								17 804 127		
Sanitation (free minimum level service)		10884750								10 884 750		
Electricity/other energy (50kwh per household per month)		14654779								14 654 779		
Refuse (removed at least once a week)		0								-		
<b>Cost of Free Basic Services provided (R'000)</b>	16											
Water (6 kilolitres per household per month)		(17 804)								(17 804)	(19 941)	(22 333)
Sanitation (free sanitation service)		(10 885)								(10 885)	(11 538)	(12 230)
Electricity/other energy (50kwh per household per month)		(14 655)								(14 655)	(15 681)	(16 621)
Refuse (removed once a week)		-								-	-	-
<b>Total cost of FBS provided (minimum social package)</b>		(43 344)								(43 344)	(47 159)	(51 185)
<b>Highest level of free service provided</b>												
Property rates (R'000 value threshold)		250000								250 000		
Water (kilolitres per household per month)		6								6		
Sanitation (kilolitres per household per month)		0								-		
Sanitation (Rand per household per month)		112.25								112		
Electricity (kw per household per month)		100								100		
Refuse (average litres per week)		250								250		
<b>Revenue cost of free services provided (R'000)</b>	17											
Property rates (tariff adjustment) (impermissible values per section 17 of MPRA)		-								-		
Property rates exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA)		-								-		
Water (in excess of 6 kilolitres per indigent household per month)		-								-		
Sanitation (in excess of free sanitation service to indigent households)		-								-		
Electricity/other energy (in excess of 50 kwh per indigent household per month)		-								-		
Refuse (in excess of one removal a week for indigent households)		-								-		
Municipal Housing - rental rebates		-								-		
Housing - top structure subsidies	6	-								-		
Other		-								-		
<b>Total revenue cost of subsidised services provided</b>		-								-		

ROLL-OVER ADJUSTMENTS BUDGET FOR THE FINANCIAL PERIOD 2020 – 2021  
AUGUST 2020

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APPENDIX 4

**Other supporting documentation (Supporting Schedules)**

## WC024 Stellenbosch - Supporting Table SB1 Supporting detail to 'Budgeted Financial Performance' -

Description	Ref	Budget Year 2021/22										Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget A	Prior Adjusted 6 A1	Accum. Funds 7 B	Multi-year capital 8 C	Unfore. Unavoid. 9 D	Nat. or Prov. Govt 10 E	Other Adjus. 11 F	Total Adjus. 12 G	Adjusted Budget 13 H	Adjusted Budget	Adjusted Budget	
<b>R thousands</b>													
<b>REVENUE ITEMS:</b>													
<b>Property rates</b>													
Total Property Rates		423 633	-	-	-	-	-	-	-	-	423 633	449 060	475 994
<i>less Revenue Foregone (exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA)</i>		-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Property Rates</b>		<b>423 633</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>423 633</b>	<b>449 060</b>	<b>475 994</b>
<b>Service charges - electricity revenue</b>													
Total Service charges - electricity revenue		801 930	-	-	-	-	-	-	-	-	801 930	858 065	909 549
<i>less Revenue Foregone (in excess of 50 kwh per indigent household per month)</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>less Cost of Free Basic Services (50 kwh per indigent household per month)</i>		(14 655)	-	-	-	-	-	-	-	-	(14 655)	(15 681)	(16 621)
<b>Net Service charges - electricity revenue</b>		<b>787 275</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>787 275</b>	<b>842 384</b>	<b>892 927</b>
<b>Service charges - water revenue</b>													
Total Service charges - water revenue		184 204	-	-	-	-	-	-	-	-	184 204	195 492	207 541
<i>less Revenue Foregone (in excess of 6 kilolitres per indigent household per month)</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>less Cost of Free Basic Services (6 kilolitres per indigent household per month)</i>		(17 804)	-	-	-	-	-	-	-	-	(17 804)	(19 941)	(22 333)
<b>Net Service charges - water revenue</b>		<b>166 400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>166 400</b>	<b>175 552</b>	<b>185 207</b>
<b>Service charges - sanitation revenue</b>													
Total Service charges - sanitation revenue		125 370	-	-	-	-	-	-	-	-	125 370	132 892	140 866
<i>less Revenue Foregone (in excess of free sanitation service to indigent households)</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>less Cost of Free Basic Services (free sanitation service to indigent households)</i>		(10 885)	-	-	-	-	-	-	-	-	(10 885)	(11 538)	(12 230)
<b>Net Service charges - sanitation revenue</b>		<b>114 485</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>114 485</b>	<b>121 354</b>	<b>128 636</b>
<b>Service charges - refuse revenue</b>													
Total refuse removal revenue		83 640	-	-	-	-	-	-	-	-	83 640	93 677	104 918
Total landfill revenue		4 296	-	-	-	-	-	-	-	-	4 296	4 812	5 389
<i>less Revenue Foregone (in excess of one removal a week to indigent households)</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>less Cost of Free Basic Services (removed once a week to indigent households)</i>		-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Service charges - refuse revenue</b>		<b>87 936</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>87 936</b>	<b>98 489</b>	<b>110 307</b>
<b>Other Revenue By Source</b>													
Fuel Levy		-	-	-	-	-	-	-	-	-	-	-	-
Other Revenue		41 319	-	-	-	-	-	-	-	-	41 319	43 344	45 472
Discontinued Operations		-	-	-	-	-	-	-	-	-	-	-	-
Rent on Land		-	-	-	-	-	-	-	-	-	-	-	-
Operational Revenue		8 396	-	-	-	-	-	-	-	-	8 396	8 816	9 256
Intercompany/Parent-subsidary Transactions		-	-	-	-	-	-	-	-	-	-	-	-
Surcharges and Taxes		-	-	-	-	-	-	-	-	-	-	-	-
Sales of Goods and Rendering of Services		32 923	-	-	-	-	-	-	-	-	32 923	34 528	36 215
Gains and Losses : Gains		-	-	-	-	-	-	-	-	-	-	-	-
Fuel Levy		-	-	-	-	-	-	-	-	-	-	-	-
<b>Total 'Other' Revenue</b>	<b>1</b>	<b>41 319</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>41 319</b>	<b>43 344</b>	<b>45 472</b>
<b>EXPENDITURE ITEMS</b>													
<b>Employee related costs</b>													
Basic Salaries and Wages		360 533	-	-	-	-	-	-	-	-	360 533	366 015	378 674
Pension and UIF Contributions		68 553	-	-	-	-	-	-	-	-	68 553	70 933	73 397
Medical Aid Contributions		31 650	-	-	-	-	-	-	-	-	31 650	32 755	33 898
Overtime		-	-	-	-	-	-	-	-	-	-	-	-
Performance Bonus		29 798	-	-	-	-	-	-	-	-	29 798	30 819	31 876
Motor Vehicle Allowance		12 472	-	-	-	-	-	-	-	-	12 472	12 884	13 312
Cellphone Allowance		1 280	-	-	-	-	-	-	-	-	1 280	1 320	1 361
Housing Allowances		3 594	-	-	-	-	-	-	-	-	3 594	3 719	3 849
Other benefits and allowances		67 289	-	-	-	-	-	-	-	-	67 289	69 642	72 077
Payments in lieu of leave		2 538	-	-	-	-	-	-	-	-	2 538	2 627	2 719
Long service awards		1 206	-	-	-	-	-	-	-	-	1 206	1 248	1 292
Post-retirement benefit obligations		28 545	-	-	-	-	-	-	-	-	28 545	29 635	30 649
<b>sub-total</b>	<b>4</b>	<b>607 458</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>607 458</b>	<b>621 597</b>	<b>643 102</b>
<i>Less: Employees costs capitalised to PPE</i>		-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Employee related costs</b>	<b>1</b>	<b>607 458</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>607 458</b>	<b>621 597</b>	<b>643 102</b>
<b>Contributions recognised - capital</b>													
<i>List contributions by contract</i>		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Contributions recognised - capital</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Depreciation &amp; asset impairment</b>													
Depreciation of Property, Plant & Equipment		209 550	-	-	-	-	-	-	-	-	209 550	213 741	218 016
Lease amortisation		1 991	-	-	-	-	-	-	-	-	1 991	2 031	2 072
Capital asset impairment		-	-	-	-	-	-	-	-	-	-	-	-
Depreciation resulting from revaluation of PPE		-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Depreciation &amp; asset impairment</b>	<b>1</b>	<b>211 541</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>211 541</b>	<b>215 772</b>	<b>220 087</b>
<b>Bulk purchases</b>													
Electricity Bulk Purchases		507 699	-	-	-	-	-	-	-	-	507 699	553 392	603 198

Description	Ref	Budget Year 2021/22										Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjsts.	Total Adjsts.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
		A	6 A1	7 B	8 C	9 D	10 E	11 F	12 G	13 H			
<b>R thousands</b>													
Water Bulk Purchases		-	-	-	-	-	-	-	-	-	-	-	-
<b>Total bulk purchases</b>	<b>1</b>	<b>507 699</b>	-	-	-	-	-	-	-	-	<b>507 699</b>	<b>553 392</b>	<b>603 198</b>
<b>Transfers and grants</b>													
Cash transfers and grants		13 600	-	-	-	-	-	-	-	-	13 600	13 223	13 606
Non-cash transfers and grants		-	-	-	-	-	-	-	-	-	-	-	-
<b>Total transfers and grants</b>		<b>13 600</b>	-	-	-	-	-	-	-	-	<b>13 600</b>	<b>13 223</b>	<b>13 606</b>
<b>Contracted services</b>													
Outsourced Services		108 508	-	-	-	-	-	-	-	-	108 508	113 774	118 815
Consultants and Professional Services		49 574	-	-	-	-	-	-	-	-	49 574	30 513	31 198
Contractors		119 399	-	-	-	-	-	-	-	-	119 399	120 037	125 217
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
<b>Total contracted services</b>		<b>277 481</b>	-	-	-	-	-	-	-	-	<b>277 481</b>	<b>264 324</b>	<b>275 231</b>
<b>Other Expenditure By Type</b>													
Collection costs		3 500	-	-	-	-	-	-	-	-	3 500	3 605	3 713
Contributions to 'other' provisions		5 637	-	-	-	-	-	-	-	-	5 637	5 954	5 993
Audit fees		8 088	-	-	-	-	-	-	-	-	8 088	8 308	8 535
Other Expenditure		143 133	-	-	-	-	-	-	-	-	143 133	149 463	154 473
Operating Leases		17 967	-	-	-	-	-	-	-	-	17 967	18 586	19 384
Operational Cost		125 166	-	-	-	-	-	-	-	-	125 166	130 878	135 088
Statutory Payments other than Income Taxes		-	-	-	-	-	-	-	-	-	-	-	-
Discontinued Operations		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Other Expenditure</b>	<b>1</b>	<b>160 358</b>	-	-	-	-	-	-	-	-	<b>160 358</b>	<b>167 330</b>	<b>172 714</b>
<b>Repairs and Maintenance by Expenditure Item</b>													
Employee related costs	14	-	-	-	-	-	-	-	-	-	-	-	-
Inventory Consumed (Project Maintenance)		-	-	-	-	-	-	-	-	-	-	-	-
Contracted Services		-	-	-	-	-	-	-	-	-	-	-	-
Other Expenditure		-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Repairs and Maintenance Expenditure</b>	<b>15</b>	-	-	-	-	-	-	-	-	-	-	-	-
<b>Inventory Consumed</b>													
Inventory Consumed - Water		-	-	-	-	-	-	-	-	-	-	-	-
Inventory Consumed - Other		41 303	-	(240)	-	-	-	-	-	(240)	41 063	84 270	130 027
<b>Total Inventory Consumed &amp; Other Material</b>		<b>41 303</b>	-	<b>(240)</b>	-	-	-	-	-	<b>(240)</b>	<b>41 063</b>	<b>84 270</b>	<b>130 027</b>

## WC024 Stellenbosch - Supporting Table SB2 Supporting detail to 'Financial Position Budget' -

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original	Prior Adjusted	Accum. Funds	Multi-year	Unfore.	Nat. or Prov.	Other Adjusts.	Total Adjusts.	Adjusted	Adjusted	Adjusted
		Budget	4	5	capital	Unavoid.	Govt	9	10	Budget	Budget	Budget
	A	A1	B	6	7	8	F	G	H	+1 2022/23	+2 2023/24	
<b>R thousands</b>												
<b>ASSETS</b>												
<b>Call investment deposits</b>												
Call deposits		396 045	-	-	-	-	-	-	-	396 045	292 005	292 005
Other current investments		-	-	-	-	-	-	-	-	-	-	-
<b>Total Call investment deposits</b>	1	396 045	-	-	-	-	-	-	-	396 045	292 005	292 005
<b>Consumer debtors</b>												
Consumer debtors		525 106	-	-	-	-	-	-	-	525 106	679 641	763 832
Less: provision for debt impairment		(200 718)	-	-	-	-	-	-	-	(200 718)	(303 552)	(330 406)
<b>Total Consumer debtors</b>	1	324 388	-	-	-	-	-	-	-	324 388	376 090	433 426
<b>Debt impairment provision</b>												
Balance at the beginning of the year		(176 818)	-	-	-	-	-	-	-	(176 818)	(278 218)	(303 552)
Contributions to the provision		(23 900)	-	-	-	-	-	-	-	(23 900)	(25 334)	(26 854)
Bad debts written off		-	-	-	-	-	-	-	-	-	-	-
<b>Balance at end of year</b>		(200 718)	-	-	-	-	-	-	-	(200 718)	(303 552)	(330 406)
<b>Inventory</b>												
<b>Water</b>												
<b>Opening Balance</b>		-	-	-	-	-	-	-	-	-	-	-
<b>System Input Volume</b>		-	-	-	-	-	-	-	-	-	-	-
Water Treatment Works		-	-	-	-	-	-	-	-	-	-	-
Bulk Purchases		-	-	-	-	-	-	-	-	-	-	-
Natural Sources		-	-	-	-	-	-	-	-	-	-	-
<b>Authorised Consumption</b>	12	-	-	-	-	-	-	-	-	-	-	-
<b>Billed Authorised Consumption</b>		-	-	-	-	-	-	-	-	-	-	-
<b>Billed Metered Consumption</b>		-	-	-	-	-	-	-	-	-	-	-
Free Basic Water		-	-	-	-	-	-	-	-	-	-	-
Subsidised Water		-	-	-	-	-	-	-	-	-	-	-
Revenue Water		-	-	-	-	-	-	-	-	-	-	-
<b>Billed Unmetered Consumption</b>		-	-	-	-	-	-	-	-	-	-	-
Free Basic Water		-	-	-	-	-	-	-	-	-	-	-
Subsidised Water		-	-	-	-	-	-	-	-	-	-	-
Revenue Water		-	-	-	-	-	-	-	-	-	-	-
<b>UnBilled Authorised Consumption</b>		-	-	-	-	-	-	-	-	-	-	-
Unbilled Metered Consumption		-	-	-	-	-	-	-	-	-	-	-
Unbilled Unmetered Consumption		-	-	-	-	-	-	-	-	-	-	-
<b>Water Losses</b>		-	-	-	-	-	-	-	-	-	-	-
<b>Apparent losses</b>		-	-	-	-	-	-	-	-	-	-	-
Unauthorised Consumption		-	-	-	-	-	-	-	-	-	-	-
Customer Meter Inaccuracies		-	-	-	-	-	-	-	-	-	-	-
<b>Real losses</b>		-	-	-	-	-	-	-	-	-	-	-
Leakage on Transmission and Distribution Mains		-	-	-	-	-	-	-	-	-	-	-
Leakage and Overflows at Storage Tanks/Reservoirs		-	-	-	-	-	-	-	-	-	-	-
Leakage on Service Connections up to the point of Customer Meter		-	-	-	-	-	-	-	-	-	-	-
Data Transfer and Management Errors		-	-	-	-	-	-	-	-	-	-	-
Unavoidable Annual Real Losses		-	-	-	-	-	-	-	-	-	-	-
<b>Non-revenue Water</b>		-	-	-	-	-	-	-	-	-	-	-
<b>Closing Balance Water</b>		-	-	-	-	-	-	-	-	-	-	-
<b>Agricultural</b>												
<b>Opening Balance</b>		-	-	-	-	-	-	-	-	-	-	-
Acquisitions		-	-	-	-	-	-	-	-	-	-	-
Issues	13	-	-	-	-	-	-	-	-	-	-	-
Adjustments	14	-	-	-	-	-	-	-	-	-	-	-
Write-offs	15	-	-	-	-	-	-	-	-	-	-	-
<b>Closing balance - Agricultural</b>		-	-	-	-	-	-	-	-	-	-	-
<b>Consumables</b>												
<b>Standard Rated</b>												
<b>Opening Balance</b>		-	-	-	-	-	-	-	-	-	(6 394)	(13 910)
Acquisitions		(6 434)	-	40	-	-	-	-	40	(6 394)	(7 517)	(7 941)
Issues	13	-	-	-	-	-	-	-	-	-	-	-
Adjustments	14	-	-	-	-	-	-	-	-	-	-	-
Write-offs	15	-	-	-	-	-	-	-	-	-	-	-
<b>Closing balance - Consumables Standard Rated</b>		(6 434)	-	40	-	-	-	-	40	(6 394)	(13 910)	(21 851)
<b>Zero Rated</b>												
<b>Opening Balance</b>		-	-	-	-	-	-	-	-	-	(14 631)	(29 876)
Acquisitions		(14 631)	-	-	-	-	-	-	-	(14 631)	(15 245)	(15 792)
Issues	13	-	-	-	-	-	-	-	-	-	-	-
Adjustments	14	-	-	-	-	-	-	-	-	-	-	-
Write-offs	15	-	-	-	-	-	-	-	-	-	-	-
<b>Closing balance - Consumables Zero Rated</b>		(14 631)	-	-	-	-	-	-	-	(14 631)	(29 876)	(45 668)
<b>Finished Goods</b>												
<b>Opening Balance</b>		-	-	-	-	-	-	-	-	-	-	-
Acquisitions		-	-	-	-	-	-	-	-	-	-	-
Issues	13	-	-	-	-	-	-	-	-	-	-	-
Adjustments	14	-	-	-	-	-	-	-	-	-	-	-
Write-offs	15	-	-	-	-	-	-	-	-	-	-	-
<b>Closing balance - Finished Goods</b>		-	-	-	-	-	-	-	-	-	-	-

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	4 A1	5 B	6 C	7 D	8 E	9 F	10 G	11 H		
<b>R thousands</b>												
<b>Materials and Supplies</b>												
Opening Balance		-								-	(20 038)	(40 484)
Acquisitions		(20 238)		200					200	(20 038)	(20 445)	(22 025)
Issues	13	-										
Adjustments	14	-										
Write-offs	15	-										
<b>Closing balance - Materials and Supplies</b>		(20 238)		200					200	(20 038)	(40 484)	(62 508)
<b>Work-in-progress</b>												
Opening Balance		-								-	-	-
Materials		-								-	-	-
Transfers		-								-	-	-
<b>Closing balance - Work-in-progress</b>		-								-	-	-
<b>Housing Stock</b>												
Opening Balance		-								-	-	-
Acquisitions		-								-	-	-
Transfers		-								-	-	-
Sales		-								-	-	-
<b>Closing Balance - Housing Stock</b>		-								-	-	-
<b>Land</b>												
Opening Balance		-								-	-	-
Acquisitions		-								-	-	-
Sales		-								-	-	-
Adjustments		-								-	-	-
Correction of Prior period errors		-								-	-	-
<b>Closing Balance - Land</b>		-								-	-	-
<b>Closing Balance - Inventory &amp; Consumables</b>		(41 303)		240					240	(41 063)	(84 270)	(130 027)
<b>Property, plant &amp; equipment</b>												
PPE at cost/valuation (excl. finance leases)		7 339 253		61 586			4 040		65 626	7 404 879	7 672 755	8 052 249
Leases recognised as PPE		-								-	-	-
Less: Accumulated depreciation		(1 901 332)								(1 901 332)	(2 068 688)	(2 286 800)
<b>Total Property, plant &amp; equipment</b>	1	5 437 921		61 586			4 040		65 626	5 503 547	5 604 066	5 765 449
<b>LIABILITIES</b>												
<b>Current liabilities - Borrowing</b>												
Short term loans (other than bank overdraft)		-								-	-	-
Current portion of long-term liabilities		36 154								36 154	46 495	57 871
<b>Total Current liabilities - Borrowing</b>		36 154								36 154	46 495	57 871
<b>Trade and other payables</b>												
Trade Payables		305 224		240					240	305 464	337 299	372 167
Other creditors		13 350								13 350	13 223	13 606
Unspent conditional grants and receipts		8 301								8 301	22 910	36 771
VAT		440 840								440 840	440 840	440 840
<b>Total Trade and other payables</b>	1	767 715		240					240	767 955	814 271	863 383
<b>Non current liabilities - Borrowing</b>												
Borrowing	3	499 164								499 164	586 281	676 398
Finance leases (including PPP asset element)		-								-	-	-
<b>Total Non current liabilities - Borrowing</b>		499 164								499 164	586 281	676 398
<b>Provisions - non current</b>												
Retirement benefits		160 229								160 229	160 229	160 229
List other major items		-								-	-	-
Refuse landfill site rehabilitation		121 306								121 306	121 306	121 306
Other		23 387								23 387	23 387	23 387
<b>Total Provisions - non current</b>		304 922								304 922	304 922	304 922
<b>CHANGES IN NET ASSETS</b>												
<b>Accumulated surplus/(Deficit)</b>												
Accumulated surplus/(Deficit) - opening balance		-								-	-	-
GRAP adjustments		-								-	-	-
Restated balance		-								-	-	-
Surplus/(Deficit)		108 114					4 040		4 040	112 155	135 354	123 944
Transfers from Reserves		-								-	-	-
Depreciation offsets		-								-	-	-
Other adjustments		-								-	-	-
<b>Accumulated Surplus/(Deficit)</b>	1	108 114					4 040		4 040	112 155	135 354	123 944
<b>Reserves</b>												
Housing Development Fund		-								-	-	-
Capital replacement		-								-	-	-
Self-insurance		-								-	-	-
Other reserves		-								-	-	-
Revaluation		-								-	-	-
<b>Total Reserves</b>	2	-								-	-	-
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	108 114					4 040		4 040	112 155	135 354	123 944
<b>Total capital expenditure includes expenditure on nationally significant priorities:</b>												
Provision of basic services		-								-	-	-
2010 World Cup		-								-	-	-

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	4 A1	5 B	6 C	7 D	8 E	9 F	10 G	11 H		
R thousands		-	-	-	-	-	-	-	-	-	-	-

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	4 A1	5 B	6 C	7 D	8 E	9 F	10 G	11 H		

## References

1. Must reconcile with 'Financial Position' budget
2. Leases treated as assets to be depreciated as the same as purchased/constructed assets. Includes PPP asset element accounted for as finance leases
3. Borrowing (original budget) must reconcile to Budget Table A16
4. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget. **Column D should be a complete Adjustment Budget which indicates that if some figures were not adjusted the original budget would be correct.**
5. Additional cash-backed accumulated funds/unspent funds (section 18(1)(b) and section 28(2)(e) MFMA) identified after Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably be explained)
6. Increases of funds approved under section 31 MFMA
7. Adjustments approved in accordance with section 29 MFMA
8. Adjustments to funding allocations from National or Provincial Government
9. Adjusts. = 'Other' Adjustments proposed to be approved; including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error correction (section 28(2)(e))
10.  $G = B + C + D + E + F$
11. Adjusted Budget  $H = (A \text{ or } A1) + G$   
check #####
12. Inventory Consumed - Water - included under "Other materials & inventory" on Table B4 - Detail to be submitted on Table SB1
13. Inventory Consumed Other materials - included under "Other materials & inventory" on Table B4 - Detail to be submitted on Table SB1
14. Inventory Transfers/Adjustments (Include under gains/losses on Table A4) - Note that the amount could be positive or negative - please capture according to the sign
15. Inventory Write-offs (Include under losses on Table A4) - capture Cr amounts



## WC024 Stellenbosch - Supporting Table SB3 Adjustments to the SDBIP - performance objectives -

Description	Unit of measurement	Budget Year 2021/22									Budget Year	Budget Year	
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	+1 2022/23	+2 2023/24
		A	A1	B	C	D	E	F	G	H			
<b>Vote 1 - Municipal Manager</b>													
Function 1 - Budget Performance													
Sub-function 1 - Capital Expenditure		44								44	44	44	
<i>Insert measure's description</i>													
Sub-function 2 - Operational Expenditure		39 989								39 989	39 989	39 989	
<i>Insert measure's description</i>													
Sub-function 3 - Operational Revenue													
<i>Insert measure's description</i>													
<b>Vote 2 - Planning and Development Services</b>													
Function 1 - Budget Performance													
Sub-function 1 - Capital Expenditure		11 514		1 718			4 040			5 759	17 272	18 990	20 709
<i>Insert measure's description</i>													
Sub-function 2 - Operational Expenditure		100 875									100 875	100 875	100 875
<i>Insert measure's description</i>													
Sub-function 3 - Operational Revenue		30 454					4 040			4 040	34 494	34 494	34 494
<i>Insert measure's description</i>													
<b>Vote 4 - Community &amp; Protection</b>													
Function 1 - Budget Performance													
Sub-function 1 - Capital Expenditure		24 024		9 953						9 953	33 977	43 929	53 882
<i>Insert measure's description</i>													
Sub-function 2 - Operational Expenditure		374 481									374 481	374 481	374 481
<i>Insert measure's description</i>													
Sub-function 3 - Operational Revenue		190 526									190 526	190 526	190 526
<i>Insert measure's description</i>													
<b>Vote 5 - Infrastructure Services</b>													
Function 1 - Budget Performance													
Sub-function 1 - Capital Expenditure		342 515		45 498						45 498	388 013	433 511	479 009
<i>Insert measure's description</i>													
Sub-function 2 - Operational Expenditure		1 188 821									1 188 821	1 188 821	1 188 821
<i>Insert measure's description</i>													
Sub-function 3 - Operational Revenue													
<i>Insert measure's description</i>													
<b>Vote 5 - Corporate Services</b>													
Function 1 - Budget Performance													
Sub-function 1 - Capital Expenditure		27 757		4 217						4 217	31 974	36 191	40 408
<i>Insert measure's description</i>													
Sub-function 2 - Operational Expenditure		198 283									198 283	198 283	198 283
<i>Insert measure's description</i>													
Sub-function 3 - Operational Revenue		6 339									6 339	6 339	6 339
<i>Insert measure's description</i>													
<b>Vote 5 - Financial Services</b>													
Function 1 - Budget Performance													
Sub-function 1 - Capital Expenditure		200		200						200	400	600	800
<i>Insert measure's description</i>													
Sub-function 2 - Operational Expenditure		115 042									115 042	115 042	115 042
<i>Insert measure's description</i>													
Sub-function 3 - Operational Revenue		503 686									503 686	503 686	503 686
<i>Insert measure's description</i>													
And so on for the rest of the Votes													

## WC024 Stellenbosch - Supporting Table SB4 Adjustments to budgeted performance indicators and benchmarks -

Description of financial indicator	Basis of calculation	2018/19	2019/20	2020/21	Budget Year 2021/22			Budget Year +1 2022/23	Budget Year +2 2023/24
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b>Borrowing Management</b>									
Credit Rating	Short term/long term rating								
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	2.1%	2.3%	1.3%	2.2%	0.0%	2.2%	2.0%	1.8%
Capital Charges to Own Revenue	Finance charges & Repayment of borrowing /Own Revenue	2.3%	2.7%	1.1%	0.0%	0.0%	0.0%	0.0%	0.0%
Borrowed funding of 'own' capital expenditure	Borrowing/Capital expenditure excl. transfers and grants	10.3%	0.0%	0.0%	47.9%	0.0%	40.8%	43.9%	41.9%
<b>Safety of Capital</b>									
Gearing	Long Term Borrowing/ Funds & Reserves	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Liquidity</b>									
Current Ratio	Current assets/current liabilities	164.7%	221.5%	182.2%	115.8%	0.0%	108.8%	108.3%	105.2%
Current Ratio adjusted for aged debtors	Current assets/current liabilities less debtors > 90 days/current liabilities	164.7%	221.5%	182.2%	115.8%	0.0%	-25560.8%	0.0%	0.0%
Liquidity Ratio	Monetary Assets/Current Liabilities	109.7%	105.1%	30.4%	0.5	0.0	0.4	0.4	0.4
<b>Revenue Management</b>									
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Current Debtors Collection Rate (Cash receipts % of Ratepayer & Other revenue)		97.1%	107.4%	117.0%	98.0%	98.0%	98.0%	98.0%	98.0%
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue	15.9%	22.4%	79.8%	26.4%	0.0%	26.4%	28.2%	26.0%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Creditors Management</b>									
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))	98.0%	98.0%	98.0%	98.0%	98.0%	98.0%	98.0%	98.0%
Creditors to Cash and Investments		-158.7%	-60.8%	-18.3%	167.2%	0.0%	195.2%	202.0%	230.8%
<b>Other Indicators</b>									
Electricity Distribution Losses (2)	Total Volume Losses (kW)	#####	#####	#####	#####	#####	#####	#####	#####
	Total Cost of Losses (Rand '000)	28 627	1 525	26 820	27 088	27 088	27 088	27 359	27 359
	% Volume (units purchased and generated less units sold)/units purchased and generated	0	0	0	0	0	0	0	0
Water Distribution Losses (2)	Total Volume Losses (kℓ)	905065300.0%	914115953.0%	923257112.5%	932489683.7%	932489683.7%	932489683.7%	941814580.5%	941814580.5%
	Total Cost of Losses (Rand '000)	2 535	2 011	2 031	2 051	2 051	2 051	2 072	2 072
	% Volume (units purchased and generated less units sold)/units purchased and generated	0	0	0	0	0	0	0	0
Employee costs	Employee costs/(Total Revenue - capital revenue)	30.4%	32.9%	29.6%	30.1%	0.0%	30.1%	29.3%	28.7%
Remuneration	Total remuneration/(Total Revenue - capital revenue)	31.5%	32.0%						
Repairs & Maintenance	R&M/(Total Revenue excluding capital revenue)	0.5%	3.1%		4.3%	0.0%	4.3%	4.0%	4.0%
Finance charges & Depreciation	FC&D/(Total Revenue - capital revenue)	13.8%	14.4%	1.0%	12.6%	0.0%	12.6%	12.1%	11.5%
<b>IDP regulation financial viability indicators</b>									
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	2498.3%	2857.7%	10028.2%	4407.8%	0.0%	4407.8%	4967.0%	5272.1%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	20.5%	28.3%	101.4%	16.1%	0.0%	16.1%	17.7%	19.3%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	173.1%	360.7%	817.5%	0.0	0.0	0.0	0.0	0.0

WC024 Stellenbosch - Supporting Table SB5 Adjustments Budget - social, economic and demographic statistics and assumptions -

Description of economic indicator	Ref.	Basis of calculation	2001 Census	2007 Survey	2011 Census	2018/19	2019/20	2020/21	Budget Year 2021/22	Budget Year 2021/22
						Outcome	Outcome	Outcome	Original Budget	Actual
<b>Demographics</b>										
Population		Statistics South Africa	200 524	155 718	170 654	195	207	207	207	-
Females aged 5 - 14		Statistics South Africa	17 865	11 020	12 077	14	15	15	15	-
Males aged 5 - 14		Statistics South Africa	16 352	11 092	12 157	14	15	15	15	-
Females aged 15 - 34		Statistics South Africa	38 791	33 191	36 374	42	45	45	45	-
Males aged 15 - 34		Statistics South Africa	41 919	32 718	35 856	42	44	44	44	-
Unemployment		Statistics South Africa	16	10	11	13	14	14	14	-
<b>Monthly household income (no. of households)</b>										
No income	1, 12	Statistics South Africa, regional economic growth	3 557	8 961	9 820	11 375	12 058	12 299	12 545	-
R1 - R1 600		Statistics South Africa, regional economic growth	245	914	2 065	2 352	2 493	2 543	2 594	-
R1 601 - R3 200		Statistics South Africa, regional economic growth	1 126	1 517	1 614	1 872	1 984	2 024	2 065	-
R3 201 - R6 400		Statistics South Africa, regional economic growth	3 728	4 415	4 699	5 448	5 775	5 891	6 009	-
R6 401 - R12 800		Statistics South Africa, regional economic growth	4 484	7 160	7 620	8 836	9 366	9 553	9 744	-
R12 801 - R25 600		Statistics South Africa, regional economic growth	6 463	6 742	7 176	8 321	8 821	8 997	9 177	-
R25 601 - R51 200		Statistics South Africa, regional economic growth	4 144	4 994	5 316	6 164	6 534	6 665	6 799	-
R52 201 - R102 400		Statistics South Africa, regional economic growth	2 578	3 671	3 907	4 530	4 802	4 898	4 996	-
R102 401 - R204 800		Statistics South Africa, regional economic growth	1 680	2 874	3 058	3 546	3 759	3 834	3 911	-
R204 801 - R409 600		Statistics South Africa, regional economic growth	69	1 432	1 523	1 766	1 872	1 910	1 948	-
R409 601 - R819 200		Statistics South Africa, regional economic growth	242	430	458	531	563	575	587	-
> R819 200		Statistics South Africa, regional economic growth	245	305	325	376	399	407	415	-
<b>Poverty profiles (no. of households)</b>										
< R2 060 per household per month	13	0	8 656	15 807	16 824	19 508	20 678	21 256	21 850	-
	2	0	-	-	<R1600	<R1600	<R1600	<R1600	<R1600	-
<b>Household/demographics (000)</b>										
Number of people in municipal area		Statistics South Africa, regional population growth rate	200 524	155 718	170 654	198	210	210	210	-
Number of poor people in municipal area		Statistics South Africa, regional population growth rate	-	-	-	-	-	-	-	-
Number of households in municipal area		Statistics South Africa, regional population growth rate	36 413	43 417	47 582	55	58	58	58	-
Number of poor households in municipal area		Statistics South Africa, regional population growth rate	8 656	15 807	17 323	20	21	21	21	-
Definition of poor household (R per month)		0	-	-	<R1600	<R1600	<R1600	<R1600	<R1600	-
<b>Housing statistics</b>										
Formal	3	0	32 918	32 620	35 749	41 413	43 897	46 531	49 323	-
Informal		0	3	11	12	13 707	14 529	15 401	16 325	-
<b>Total number of households</b>			36 413	43 417	47 581	55 119	58 426	61 932	65 648	-
Dwellings provided by municipality	4	0	-	-	-	-	-	-	-	-
Dwellings provided by province/s		0	-	-	-	-	-	-	-	-
Dwellings provided by private sector	5	0	-	-	-	-	-	-	-	-
<b>Total new housing dwellings</b>			-	-	-	-	-	-	-	-
<b>Economic</b>										
Inflation/inflation outlook (CPIX)	6					5.3%	5.2%	4.5%	4.6%	0.0%
Interest rate - borrowing						10.5%	10.5%	10.5%	10.5%	0.0%
Interest rate - investment						8.5%	8.5%	8.5%	8.5%	0.0%
Remuneration increases						7.0%	7.0%	6.3%	7.0%	0.0%
Consumption growth (electricity)						1.0%	1.0%	1.0%	1.0%	0.0%
Consumption growth (water)						-1.0%	-1.0%	1.0%	1.0%	0.0%
<b>Collection rates</b>										
Property tax/service charges	7					96.0%	96.0%	96.0%	96.0%	0.0%
Rental of facilities & equipment						97.0%	97.0%	97.0%	97.0%	0.0%
Interest - external investments						100.0%	100.0%	100.0%	100.0%	0.0%

Interest - debtors					96.0%	96.0%	96.0%	96.0%	0.0%
Revenue from agency services					100.0%	100.0%	100.0%	100.0%	0.0%

Detail on the provision of municipal services for A10

Total municipal services	Ref.	2018/19	2019/20	2020/21	Budget Year 2021/22			2020/21 Medium Term Revenue & Expenditure Framework		
					Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
<b>Household service targets (000)</b>										
<b>Water:</b>										
		40 626	40 626	40 626	40 676	40 676	40 676	40 676	40 726	40 776
		4 461	4 461	4 461	4 561	4 561	4 561	4 561	4 664	4 769
8		4 778	4 778	4 778	4 878	4 878	4 878	4 878	4 980	5 084
10		684	684	684	834	834	834	834	1 017	1 240
	<i>Minimum Service Level and Above sub-total</i>	50 550	50 550	50 550	50 950	50 950	50 950	50 950	51 387	51 869
9		1 170	1 170	1 170	1 070	1 070	1 070	1 070	979	896
10		-	-	-	-	-	-	-	-	-
		207	207	207	157	157	157	157	119	90
	<i>Below Minimum Service Level sub-total</i>	1 377	1 377	1 377	1 227	1 227	1 227	1 227	1 098	986
	<b>Total number of households</b>	<b>51 927</b>	<b>51 927</b>	<b>51 927</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 485</b>	<b>52 855</b>
<b>Sanitation/sewerage:</b>										
		46 256	46 256	46 256	46 306	46 306	46 306	46 306	46 356	46 406
		2 165	2 165	2 165	2 265	2 265	2 265	2 265	2 370	2 480
		407	407	407	420	420	420	420	433	446
		50	50	50	-	-	-	-	-	-
		1 898	1 898	1 898	2 236	2 236	2 236	2 236	2 633	3 101
	<i>Minimum Service Level and Above sub-total</i>	50 777	50 777	50 777	51 227	51 227	51 227	51 227	51 792	52 433
		800	800	800	700	700	700	700	613	537
		50	50	50	-	-	-	-	-	-
		300	300	300	250	250	250	250	208	173
	<i>Below Minimum Service Level sub-total</i>	1 150	1 150	1 150	950	950	950	950	821	710
	<b>Total number of households</b>	<b>51 927</b>	<b>51 927</b>	<b>51 927</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 613</b>	<b>53 143</b>
<b>Energy:</b>										
		14 821	14 821	14 821	15 071	15 071	15 071	15 071	15 325	15 583
		35 003	35 003	35 003	35 253	35 253	35 253	35 253	35 505	35 759
	<i>Minimum Service Level and Above sub-total</i>	49 824	49 824	49 824	50 324	50 324	50 324	50 324	50 830	51 342
		150	150	150	150	150	150	150	150	150
		-	-	-	-	-	-	-	-	-
		1 953	1 953	1 953	1 703	1 703	1 703	1 703	1 485	1 295
	<i>Below Minimum Service Level sub-total</i>	2 103	2 103	2 103	1 853	1 853	1 853	1 853	1 635	1 445
	<b>Total number of households</b>	<b>51 927</b>	<b>51 927</b>	<b>51 927</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 465</b>	<b>52 787</b>
<b>Refuse:</b>										
		47 649	47 649	47 649	48 149	48 149	48 149	48 149	48 654	49 164
	<i>Minimum Service Level and Above sub-total</i>	47 649	47 649	47 649	48 149	48 149	48 149	48 149	48 654	49 164
		-	-	-	-	-	-	-	-	-
		1 028	1 028	1 028	978	978	978	978	930	885
		2 100	2 100	2 100	2 000	2 000	2 000	2 000	1 905	1 815
		750	750	750	700	700	700	700	653	609
		400	400	400	350	350	350	350	306	268
	<i>Below Minimum Service Level sub-total</i>	4 278	4 278	4 278	4 028	4 028	4 028	4 028	3 794	3 576
	<b>Total number of households</b>	<b>51 927</b>	<b>51 927</b>	<b>51 927</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 448</b>	<b>52 740</b>
<b>Municipal in-house services</b>										
<b>Household service targets (000)</b>										
<b>Water:</b>										
		40 626	40 626	40 626	40 676	40 676	40 676	40 676	40 726	40 776
		4 461	4 461	4 461	4 561	4 561	4 561	4 561	4 664	4 769

8	Using public tap (at least min.service level)	4 778	4 778	4 778	4 878	4 878	4 878	4 878	4 980	5 084	
10	Other water supply (at least min.service level)	684	684	684	834	834	834	834	1 017	1 240	
	<i>Minimum Service Level and Above sub-total</i>	50 550	50 550	50 550	50 950	50 950	50 950	50 950	51 387	51 869	
9	Using public tap (< min.service level)	1 170	1 170	1 170	1 070	1 070	1 070	1 070	979	896	
10	Other water supply (< min.service level)	-	-	-	-	-	-	-	-	-	
	No water supply	207	207	207	157	157	157	157	119	90	
	<i>Below Minimum Service Level sub-total</i>	1 377	1 377	1 377	1 227	1 227	1 227	1 227	1 098	986	
	<b>Total number of households</b>	<b>51 927</b>	<b>51 927</b>	<b>51 927</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 485</b>	<b>52 855</b>	
	<b>Sanitation/sewerage:</b>										
	Flush toilet (connected to sewerage)	46 256	46 256	46 256	46 306	46 306	46 306	46 306	46 356	46 406	
	Flush toilet (with septic tank)	2 165	2 165	2 165	2 265	2 265	2 265	2 265	2 370	2 480	
	Chemical toilet	407	407	407	420	420	420	420	433	446	
	Pit toilet (ventilated)	50	50	50	-	-	-	-	-	-	
	Other toilet provisions (> min.service level)	1 898	1 898	1 898	2 236	2 236	2 236	2 236	2 633	3 101	
	<i>Minimum Service Level and Above sub-total</i>	50 777	50 777	50 777	51 227	51 227	51 227	51 227	51 792	52 433	
	Bucket toilet	800	800	800	700	700	700	700	613	537	
	Other toilet provisions (< min.service level)	50	50	50	-	-	-	-	-	-	
	No toilet provisions	300	300	300	250	250	250	250	208	173	
	<i>Below Minimum Service Level sub-total</i>	1 150	1 150	1 150	950	950	950	950	821	710	
	<b>Total number of households</b>	<b>51 927</b>	<b>51 927</b>	<b>51 927</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 613</b>	<b>53 143</b>	
	<b>Energy:</b>										
	Electricity (at least min.service level)	14 821	14 821	14 821	15 071	15 071	15 071	15 071	15 325	15 583	
	Electricity - prepaid (min.service level)	35 003	35 003	35 003	35 253	35 253	35 253	35 253	35 505	35 759	
	<i>Minimum Service Level and Above sub-total</i>	49 824	49 824	49 824	50 324	50 324	50 324	50 324	50 830	51 342	
	Electricity (< min.service level)	150	150	150	150	150	150	150	150	150	
	Electricity - prepaid (< min. service level)	-	-	-	-	-	-	-	-	-	
	Other energy sources	1 953	1 953	1 953	1 703	1 703	1 703	1 703	1 485	1 295	
	<i>Below Minimum Service Level sub-total</i>	2 103	2 103	2 103	1 853	1 853	1 853	1 853	1 635	1 445	
	<b>Total number of households</b>	<b>51 927</b>	<b>51 927</b>	<b>51 927</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 465</b>	<b>52 787</b>	
	<b>Refuse:</b>										
	Removed at least once a week	47 649	47 649	47 649	48 149	48 149	48 149	48 149	48 654	49 164	
	<i>Minimum Service Level and Above sub-total</i>	47 649	47 649	47 649	48 149	48 149	48 149	48 149	48 654	49 164	
	Removed less frequently than once a week	-	-	-	-	-	-	-	-	-	
	Using communal refuse dump	1 028	1 028	1 028	978	978	978	978	930	885	
	Using own refuse dump	2 100	2 100	2 100	2 000	2 000	2 000	2 000	1 905	1 815	
	Other rubbish disposal	750	750	750	700	700	700	700	653	609	
	No rubbish disposal	400	400	400	350	350	350	350	306	268	
	<i>Below Minimum Service Level sub-total</i>	4 278	4 278	4 278	4 028	4 028	4 028	4 028	3 794	3 576	
	<b>Total number of households</b>	<b>51 927</b>	<b>51 927</b>	<b>51 927</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 177</b>	<b>52 448</b>	<b>52 740</b>	
<b>Municipal entity services</b>		Ref.	2018/19	2019/20	2020/21	Budget Year 2021/22			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
<b>Name of municipal entity</b>		<b>Household service targets (000)</b>									
		<b>Water:</b>									
	Piped water inside dwelling	-	-	-	-	-	-	-	-	-	-
	Piped water inside yard (but not in dwelling)	-	-	-	-	-	-	-	-	-	-
8	Using public tap (at least min.service level)	-	-	-	-	-	-	-	-	-	-
10	Other water supply (at least min.service level)	-	-	-	-	-	-	-	-	-	-
	<i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-	-
9	Using public tap (< min.service level)	-	-	-	-	-	-	-	-	-	-
10	Other water supply (< min.service level)	-	-	-	-	-	-	-	-	-	-
	No water supply	-	-	-	-	-	-	-	-	-	-
	<i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-	-
	<b>Total number of households</b>	-	-	-	-	-	-	-	-	-	-
<b>Name of municipal entity</b>		<b>Sanitation/sewerage:</b>									
	Flush toilet (connected to sewerage)	-	-	-	-	-	-	-	-	-	-
	Flush toilet (with septic tank)	-	-	-	-	-	-	-	-	-	-
	Chemical toilet	-	-	-	-	-	-	-	-	-	-
	Pit toilet (ventilated)	-	-	-	-	-	-	-	-	-	-

		Other toilet provisions (> min.service level)	-	-	-	-	-	-	-	-	-	-
		<i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-	-
		Bucket toilet	-	-	-	-	-	-	-	-	-	-
		Other toilet provisions (< min.service level)	-	-	-	-	-	-	-	-	-	-
		No toilet provisions	-	-	-	-	-	-	-	-	-	-
		<i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-	-
		<b>Total number of households</b>	-	-	-	-	-	-	-	-	-	-
<b>Name of municipal entity</b>		<b>Energy:</b>										
		Electricity (at least min.service level)	-	-	-	-	-	-	-	-	-	-
		Electricity - prepaid (min.service level)	-	-	-	-	-	-	-	-	-	-
		<i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-	-
		Electricity (< min.service level)	-	-	-	-	-	-	-	-	-	-
		Electricity - prepaid (< min. service level)	-	-	-	-	-	-	-	-	-	-
		Other energy sources	-	-	-	-	-	-	-	-	-	-
		<i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-	-
		<b>Total number of households</b>	-	-	-	-	-	-	-	-	-	-
<b>Name of municipal entity</b>		<b>Refuse:</b>										
		Removed at least once a week	-	-	-	-	-	-	-	-	-	-
		<i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-	-
		Removed less frequently than once a week	-	-	-	-	-	-	-	-	-	-
		Using communal refuse dump	-	-	-	-	-	-	-	-	-	-
		Using own refuse dump	-	-	-	-	-	-	-	-	-	-
		Other rubbish disposal	-	-	-	-	-	-	-	-	-	-
		No rubbish disposal	-	-	-	-	-	-	-	-	-	-
		<i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-	-
		<b>Total number of households</b>	-	-	-	-	-	-	-	-	-	-
<b>Services provided by 'external mechanisms'</b>	Ref.		<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>Budget Year 2021/22</b>			<b>2020/21 Medium Term Revenue &amp; Expenditure Framework</b>			
			<b>Outcome</b>	<b>Outcome</b>	<b>Outcome</b>	<b>Original Budget</b>	<b>Adjusted Budget</b>	<b>Full Year Forecast</b>	<b>Budget Year 2020/21</b>	<b>Budget Year +1 2021/22</b>	<b>Budget Year +2 2022/23</b>	
<b>Names of service providers</b>		<b>Household service targets (000)</b>										
		<b>Water:</b>										
		Piped water inside dwelling	-	-	-	-	-	-	-	-	-	-
		Piped water inside yard (but not in dwelling)	-	-	-	-	-	-	-	-	-	-
	8	Using public tap (at least min.service level)	-	-	-	-	-	-	-	-	-	-
	10	Other water supply (at least min.service level)	-	-	-	-	-	-	-	-	-	-
		<i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-	-
	9	Using public tap (< min.service level)	-	-	-	-	-	-	-	-	-	-
	10	Other water supply (< min.service level)	-	-	-	-	-	-	-	-	-	-
		No water supply	-	-	-	-	-	-	-	-	-	-
		<i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-	-
		<b>Total number of households</b>	-	-	-	-	-	-	-	-	-	-
<b>Names of service providers</b>		<b>Sanitation/sewerage:</b>										
		Flush toilet (connected to sewerage)	-	-	-	-	-	-	-	-	-	-
		Flush toilet (with septic tank)	-	-	-	-	-	-	-	-	-	-
		Chemical toilet	-	-	-	-	-	-	-	-	-	-
		Pit toilet (ventilated)	-	-	-	-	-	-	-	-	-	-
		Other toilet provisions (> min.service level)	-	-	-	-	-	-	-	-	-	-
		<i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-	-
		Bucket toilet	-	-	-	-	-	-	-	-	-	-
		Other toilet provisions (< min.service level)	-	-	-	-	-	-	-	-	-	-
		No toilet provisions	-	-	-	-	-	-	-	-	-	-
		<i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-	-
		<b>Total number of households</b>	-	-	-	-	-	-	-	-	-	-
<b>Names of service providers</b>		<b>Energy:</b>										
		Electricity (at least min.service level)	-	-	-	-	-	-	-	-	-	-
		Electricity - prepaid (min.service level)	-	-	-	-	-	-	-	-	-	-
		<i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-	-
		Electricity (< min.service level)	-	-	-	-	-	-	-	-	-	-
		Electricity - prepaid (< min. service level)	-	-	-	-	-	-	-	-	-	-

Detail of Free Basic Services (FBS) provided	Budget Year 2021/22										Budget Year +1 2022/23	Budget Year +2 2023/24
	Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjus.	Total Adjus.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
Other energy sources <i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total number of households</b>	-	-	-	-	-	-	-	-	-	-	-	-
<b>Names of service providers</b>	<b>Refuse:</b>											
Removed at least once a week <i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-	-	-	-
Removed less frequently than once a week	-	-	-	-	-	-	-	-	-	-	-	-
Using communal refuse dump	-	-	-	-	-	-	-	-	-	-	-	-
Using own refuse dump	-	-	-	-	-	-	-	-	-	-	-	-
Other rubbish disposal	-	-	-	-	-	-	-	-	-	-	-	-
No rubbish disposal	-	-	-	-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total number of households</b>	-	-	-	-	-	-	-	-	-	-	-	-
Electricity	Ref. <b>Location of households for each type of FBS</b>											
List type of FBS service	Formal settlements - (50 kwh per indigent household per month Rands)	14 654 779	-	-	-	-	-	-	-	14 655	15 680 614	16 621 450
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Informal settlements (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Informal settlements targeted for upgrading (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Living in informal backyard rental agreement (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Other (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	<b>Total cost of FBS - Electricity for informal settlements</b>	-	-	-	-	-	-	-	-	-	-	-
Water	Ref. <b>Location of households for each type of FBS</b>											
List type of FBS service	Formal settlements - (6 kilolitre per indigent household per month Rands)	17 804 127	-	-	-	-	-	-	-	17 804	19 940 623	22 333 497
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Informal settlements (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Informal settlements targeted for upgrading (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Living in informal backyard rental agreement (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Other (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	<b>Total cost of FBS - Water for informal settlements</b>	-	-	-	-	-	-	-	-	-	-	-
Sanitation	Ref. <b>Location of households for each type of FBS</b>											
List type of FBS service	Formal settlements - (free sanitation service to indigent households)	10 884 750	-	-	-	-	-	-	-	10 885	11 537 835	12 230 105
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Informal settlements (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Informal settlements targeted for upgrading (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Living in informal backyard rental agreement (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-
	Other (Rands)	-	-	-	-	-	-	-	-	-	-	-
	Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-	-

		Total cost of FBS - Sanitation for informal settlements	-	-	-	-	-	-	-	-	-	-
Refuse Removal	Ref.	<u>Location of households for each type of FBS</u>										
List type of FBS service		Formal settlements - (removed once a week to indigent households)	-	-	-	-	-	-	-	-	-	-
		Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-
		Informal settlements (Rands)	-	-	-	-	-	-	-	-	-	-
		Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-
		Informal settlements targeted for upgrading (Rands)	-	-	-	-	-	-	-	-	-	-
		Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-
		Living in informal backyard rental agreement (Rands)	-	-	-	-	-	-	-	-	-	-
		Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-
		Other (Rands)	-	-	-	-	-	-	-	-	-	-
		Number of HH receiving this type of FBS	-	-	-	-	-	-	-	-	-	-
		<b>Total cost of FBS - Refuse Removal for informal settlements</b>	-	-	-	-	-	-	-	-	-	-



## WC024 Stellenbosch - Supporting Table SB6 Adjustments Budget - funding measurement -

Description	Ref	MFMA section	2018/19	2019/20	2020/21	Medium Term Revenue and Expenditure Framework				
			Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Budget Year +1 2022/23	Budget Year +2 2023/24
<b>R thousands</b>										
<b>Funding measures</b>										
Cash/cash equivalents at the year end - R'000	1	18(1)b	169 491	417 839	703 745	459 050	-	393 424	403 039	374 104
Cash + investments at the yr end less applications - R'000	2	18(1)b	1 167 471	985 209	1 936 048	971 835	-	905 969	969 163	1 058 298
Cash year end/monthly employee/supplier payments	3	18(1)b	0	0	0	-	-	-	-	-
Surplus/(Deficit) excluding depreciation offsets: R'000	4	18(1)	119 231	54 421	449 452	108 114	-	112 155	135 354	123 944
Service charge rev % change - macro CPIX target exclusive	5	18(1)a,(2)	-0.077647919	1.9%	-22.0%	0.0%	0.0%	0.0%	0.8%	0.3%
Cash receipts % of Ratepayer & Other revenue	6	18(1)a,(2)	0.0%	0.0%	0.0%	90.6%	0.0%	90.6%	90.7%	90.7%
Debt impairment expense as a % of total billable revenue	7	18(1)a,(2)	9.1%	9.9%	0.0%	6.5%	0.0%	6.5%	6.5%	6.5%
Capital payments % of capital expenditure	8	18(1)c;19	31.6%	44.5%	0.0%	100.0%	0.0%	100.0%	0.0%	0.0%
Borrowing receipts % of capital expenditure (excl. transfers)	9	18(1)c	10.3%	0.0%	0.0%	47.9%	0.0%	40.8%	43.9%	41.9%
Grants % of Govt. legislated/gazetted allocations	10	18(1)a				0.0%	0.0%	0.0%	0.0%	0.0%
Current consumer debtors % change - incr(decr)	11	18(1)a	-25.8%	48.9%	255.8%	46.5%	12.0%	-2.6%	12.0%	-2.6%
Long term receivables % change - incr(decr)	12	18(1)a	40.1%	28.1%	-189.6%	-188.5%	0.0%	0.0%	0.0%	0.0%
R&M % of Property Plant & Equipment	13	20(1)(vi)	0.1%	0.9%	1.6%	1.5%	0.0%	1.5%	1.4%	1.4%
Asset renewal % of capital budget	14	20(1)(vi)	2.9%	1.1%	0.0%	2.5%	0.0%	2.9%	6.1%	10.3%

References

1. Positive cash balances indicative of minimum compliance - subject to 2
2. Deduct applications (defined) from cash balances
3. Indicative of sufficient liquidity to meet average monthly operating payments
4. Indicative of funded operational requirements
5. Indicative of adherence to macro-economic targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)
6. Realistic average cash collection forecasts as % of annual billed revenue
7. Realistic average increase in doubtful debt provision
8. Indicative of planned capital expenditure level & cash payment timing
9. Indicative of compliance with borrowing 'only' for the capital budget - should not exceed 100% unless refinancing
10. Substantiation of National/Province allocations included in budget
11. Indicative of realistic current arrear debtor collection targets (prior to 2003/04 revenue not available for high cap municipalities and later for other capacity classifications)
12. Indicative of realistic long term arrear debtor collection targets (prior to 2003/04 revenue not available for high cap municipalities and later for other capacity classifications)
13. Indicative of a credible allowance for repairs & maintenance of assets
14. Indicative of a credible allowance for asset renewal (requires analysis of asset renewal projects as % of total capital projects - detailed capital plan)

## Macro CPIX target

	6%	6%	6%	6%	6%
Total service charge revenue	1 579 729	-	1 579 729	1 686 830	1 793 071
Total service charge revenue - previous year			-	1 579 729	1 686 830
Provincial government gazetted allocations	-	-	69 742	73 782	65 807
National government DoRA allocations	-	-	239 625	239 625	217 788
Cash receipts from ratepayers	1 632 285	-	1 632 285	1 741 593	1 850 227
Ratepayer & Other revenue	1 802 538	-	1 802 538	1 920 877	2 038 929
Change in debtors				64 753	(15 900)

## WC024 Stellenbosch - Supporting Table SB7 Adjustments Budget - transfers and grant receipts -

Description	Ref	Budget Year 2021/22						Budget Year	Budget Year	
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	
		A	7 A1	8 B	9 C	10 D	11 E	12 F	+1 2022/23	+2 2023/24
<b>R thousands</b>										
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		169 239	-	-	-	-	-	169 239	174 521	178 040
Operational Revenue:General Revenue:Equitable Share		157 136	-	-	-	-	-	157 136	169 730	173 121
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		5 998	-	-	-	-	-	5 998	-	-
Local Government Financial Management Grant [Schedule 5B]		1 550	-	-	-	-	-	1 550	1 550	1 550
Municipal Disaster Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Integrated Urban Development Grant		4 555	-	-	-	-	-	4 555	3 241	3 369
Natural Resource Management Project		-	-	-	-	-	-	-	-	-
<b>Provincial Government:</b>		34 574	-	-	-	-	-	34 574	12 187	12 381
Community Development Workers Operational Support Grant		38	-	-	-	-	-	38	38	38
Financial Management Capacity Building Grant		250	-	-	-	-	-	250	-	-
Human Settlements Development Grant		17 940	-	-	-	-	-	17 940	-	-
Libraries, Archives and Museums		11 144	-	-	-	-	-	11 144	11 435	11 629
Local Government Support Grant		-	-	-	-	-	-	-	-	-
WC Financial Management Support Grant		-	-	-	-	-	-	-	-	-
LG Graduate Internship Grant		-	-	-	-	-	-	-	-	-
Maintenance and Construction of Transport Infrastructure		4 950	-	-	-	-	-	4 950	450	450
Regional Socio-Economic Project/violence through urban upgrading (RSEP/VPUU)		-	-	-	-	-	-	-	-	-
Municipal Accreditation and Capacity Building Grant	4	252	-	-	-	-	-	252	264	264
Spatial Development framework		-	-	-	-	-	-	-	-	-
Title Deeds Restoration Grant		-	-	-	-	-	-	-	-	-
Other transfers/grants [insert description]	5	-	-	-	-	-	-	-	-	-
<b>District Municipality:</b>		500	-	-	-	-	-	500	-	-
Cape Winelands District Grant		-	-	-	-	-	-	-	-	-
Cape Winelands District Grant 2		500	-	-	-	-	-	500	-	-
Safety Initiative Implementation-whole of society approach (WOSA)		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
LG SETA Discretionary grant		-	-	-	-	-	-	-	-	-
Khaya Lam Free Market Research Foundation		-	-	-	-	-	-	-	-	-
Taipei COVID 19 donation		-	-	-	-	-	-	-	-	-
DBSA		-	-	-	-	-	-	-	-	-
Arbor City		-	-	-	-	-	-	-	-	-
Parent Municipality / Entity		-	-	-	-	-	-	-	-	-
<b>Total Operating Transfers and Grants</b>	6	204 313	-	-	-	-	-	204 313	186 708	190 421
<b>Capital Transfers and Grants</b>										
<b>National Government:</b>		70 386	-	-	-	-	-	70 386	43 267	44 745
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		18 000	-	-	-	-	-	18 000	6 000	6 000
Integrated Urban Development Grant		52 386	-	-	-	-	-	52 386	37 267	38 745
<b>Provincial Government:</b>		35 168	-	-	-	-	-	35 168	53 620	21 100
Human Settlements Development Grant		33 468	-	-	-	-	-	33 468	53 020	20 500
Library Services: Conditional Grant		100	-	-	-	-	-	100	-	-
Integrated Transport Planning		-	-	-	-	-	-	-	600	600
Maintenance and Construction of Transport Infrastructure		-	-	-	-	-	-	-	-	-
Fire services capacity building grant		-	-	-	-	-	-	-	-	-
RSEP/ VPUU		1 000	-	-	-	-	-	1 000	-	-
Development of Sport and Recreational Facilities		600	-	-	-	-	-	600	-	-
Public Transport Non-Motorised Infrastructure		-	-	-	-	-	-	-	-	-
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
Safety Initiative Implementation-whole of society approach (WOSA)		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
Donated Assets		-	-	-	-	-	-	-	-	-
LOTTO		-	-	-	-	-	-	-	-	-
<b>Total Capital Transfers and Grants</b>	6	105 554	-	-	-	-	-	105 554	96 887	65 845
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>		309 867	-	-	-	-	-	309 867	283 595	256 266

## WC024 Stellenbosch - Supporting Table SB8 Adjustments Budget - expenditure on transfers and grant programme -

Description	Ref	Budget Year 2021/22						Budget Year	Budget Year	
		Original	Prior Adjusted	Multi-year	Nat. or Prov.	Other Adjusts.	Total Adjusts.	Adjusted	Adjusted	
		Budget	2	capital	Govt	5	6	Budget	Budget	
	A	A1	B	C	D	E	F			
<b>R thousands</b>										
<b>EXPENDITURE ON TRANSFERS AND GRANT PROGRAM:</b>	1									
<b>Operating expenditure of Transfers and Grants</b>										
<b>National Government:</b>		169 239	-	-	-	-	-	169 239	174 521	178 040
Operational Revenue:General Revenue:Equitable Share		157 136	-	-	-	-	-	157 136	169 730	173 121
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		5 998	-	-	-	-	-	5 998	-	-
Local Government Financial Management Grant [Schedule 5B]		1 550	-	-	-	-	-	1 550	1 550	1 550
Municipal Disaster Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Integrated Urban Development Grant		4 555	-	-	-	-	-	4 555	3 241	3 369
Natural Resource Management Project		-	-	-	-	-	-	-	-	-
<b>Provincial Government:</b>		34 574	-	-	-	-	-	34 574	12 187	12 381
Community Development Workers Operational Support Grant		38	-	-	-	-	-	38	38	38
Financial Management Capacity Building Grant		250	-	-	-	-	-	250	-	-
Human Settlements Development Grant		17 940	-	-	-	-	-	17 940	-	-
Libraries, Archives and Museums		11 144	-	-	-	-	-	11 144	11 435	11 629
Local Government Support Grant		-	-	-	-	-	-	-	-	-
WC Financial Management Support Grant		-	-	-	-	-	-	-	-	-
LG Graduate Internship Grant		-	-	-	-	-	-	-	-	-
Maintenance and Construction of Transport Infrastructure		4 950	-	-	-	-	-	4 950	450	450
Regional Socio-Economic Project/violence through urban upgrading (RSEP/VPUU)		-	-	-	-	-	-	-	-	-
Municipal Accreditation and Capacity Building Grant	4	252	-	-	-	-	-	252	264	264
Spatial Development framework		-	-	-	-	-	-	-	-	-
Title Deeds Restoration Grant		-	-	-	-	-	-	-	-	-
Other transfers/grants [insert description]	5	-	-	-	-	-	-	-	-	-
<b>District Municipality:</b>		500	-	-	-	-	-	500	-	-
Cape Winelands District Grant		-	-	-	-	-	-	-	-	-
Cape Winelands District Grant 2		500	-	-	-	-	-	500	-	-
Safety Initiative Implementation-whole of society approach (WOSA)		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
LG SETA Discretionary grant		-	-	-	-	-	-	-	-	-
Khaya Lam Free Market Research Foundation		-	-	-	-	-	-	-	-	-
Taipei COVID 19 donation		-	-	-	-	-	-	-	-	-
DBSA		-	-	-	-	-	-	-	-	-
Arbor City		-	-	-	-	-	-	-	-	-
Parent Municipality / Entity		-	-	-	-	-	-	-	-	-
<b>Total Operating Transfers and Grants</b>	6	204 313	-	-	-	-	-	204 313	186 708	190 421
<b>Capital Transfers and Grants</b>										
<b>National Government:</b>		70 386	-	-	-	-	-	70 386	43 267	44 745
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		18 000	-	-	-	-	-	18 000	6 000	6 000
Integrated Urban Development Grant		52 386	-	-	-	-	-	52 386	37 267	38 745
<b>Provincial Government:</b>		35 168	-	-	4 040	-	4 040	39 208	53 620	21 100
Human Settlements Development Grant		33 468	-	-	703	-	703	34 171	53 020	20 500
Library Services: Conditional Grant		100	-	-	-	-	-	100	-	-
Integrated Transport Planning		-	-	-	-	-	-	-	600	600
Maintenance and Construction of Transport Infrastructure		-	-	-	-	-	-	-	-	-
Fire services capacity building grant		-	-	-	-	-	-	-	-	-
RSEP/ VPUU		1 000	-	-	3 338	-	3 338	4 338	-	-
Development of Sport and Recreational Facilities		600	-	-	-	-	-	600	-	-
Public Transport Non-Motorised Infrastructure		-	-	-	-	-	-	-	-	-
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
Safety Initiative Implementation-whole of society approach (WOSA)		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
Donated Assets		-	-	-	-	-	-	-	-	-
LOTTO		-	-	-	-	-	-	-	-	-
<b>Total Capital Transfers and Grants</b>	6	105 554	-	-	4 040	-	4 040	109 594	96 887	65 845
<b>TOTAL EXPENDITURE OF TRANSFERS &amp; GRANTS</b>		309 867	-	-	4 040	-	4 040	313 907	283 595	256 266

## WC024 Stellenbosch - Supporting Table SB9 Adjustments Budget - reconciliation of transfers, grant receipts, and unspent funds -

Description	Ref	Budget Year 2021/22						Budget Year +1	Budget Year
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget
		A	2 A1	3 B	4 C	5 D	6 E	7 F	2022/23
<b>R thousands</b>									
<b>Operating transfers and grants:</b>									
<b>National Government:</b>									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		(169 239)	-	-	-	-	-	(169 239)	(174 521)
<b>Conditions met - transferred to revenue</b>		<b>169 239</b>	-	-	-	-	-	<b>169 239</b>	<b>174 521</b>
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
<b>Provincial Government:</b>									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		(34 574)	-	-	-	-	-	(34 574)	(12 187)
<b>Conditions met - transferred to revenue</b>		<b>34 574</b>	-	-	-	-	-	<b>34 574</b>	<b>12 187</b>
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
<b>District Municipality:</b>									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		(500)	-	-	-	-	-	(500)	-
<b>Conditions met - transferred to revenue</b>		<b>500</b>	-	-	-	-	-	<b>500</b>	-
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
<b>Other grant providers:</b>									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		-	-	-	-	-	-	-	-
<b>Conditions met - transferred to revenue</b>		-	-	-	-	-	-	-	-
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
<b>Total operating transfers and grants revenue</b>		<b>204 313</b>	-	-	-	-	-	<b>204 313</b>	<b>186 708</b>
<b>Total operating transfers and grants - CTBM</b>	2	-	-	-	-	-	-	-	-
<b>Capital transfers and grants:</b>									
<b>National Government:</b>									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		(70 386)	-	-	-	-	-	(70 386)	(43 267)
<b>Conditions met - transferred to revenue</b>		<b>70 386</b>	-	-	-	-	-	<b>70 386</b>	<b>43 267</b>
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
<b>Provincial Government:</b>									
Balance unspent at beginning of the year		-	-	-	(4 040)	-	(4 040)	(4 040)	-
Current year receipts		(35 168)	-	-	-	-	-	(35 168)	(53 620)
<b>Conditions met - transferred to revenue</b>		<b>35 168</b>	-	-	<b>4 040</b>	-	<b>4 040</b>	<b>39 208</b>	<b>53 620</b>
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
<b>District Municipality:</b>									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		-	-	-	-	-	-	-	-
<b>Conditions met - transferred to revenue</b>		-	-	-	-	-	-	-	-
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
<b>Other grant providers:</b>									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		-	-	-	-	-	-	-	-
<b>Conditions met - transferred to revenue</b>		-	-	-	-	-	-	-	-
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
<b>Total capital transfers and grants revenue</b>		<b>105 554</b>	-	-	<b>4 040</b>	-	<b>4 040</b>	<b>109 594</b>	<b>96 887</b>
<b>Total capital transfers and grants - CTBM</b>		-	-	-	-	-	-	-	-
<b>TOTAL TRANSFERS AND GRANTS REVENUE</b>		<b>309 867</b>	-	-	<b>4 040</b>	-	<b>4 040</b>	<b>313 907</b>	<b>283 595</b>
<b>TOTAL TRANSFERS AND GRANTS - CTBM</b>		-	-	-	-	-	-	-	-

## WC024 Stellenbosch - Supporting Table SB10 Adjustments Budget - transfers and grants made by the municipality -

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget A	Prior Adjusted 6 A1	Accum. Funds 7 B	Multi-year capital 8 C	Unfore. Unavoid. 9 D	Nat. or Prov. Govt 10 E	Other Adjusts. 11 F	Total Adjusts. 12 G	Adjusted Budget 13 H	Adjusted Budget	Adjusted Budget
<b>R thousands</b>												
<b>Cash transfers to other municipalities</b>												
Operational	1	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
<b>Total Cash Transfers To Municipalities:</b>		-	-	-	-	-	-	-	-	-	-	-
<b>Cash transfers to Entities/Other External Mechanisms</b>												
Operational	2	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
<b>Total Cash Transfers To Entities/Ems'</b>		-	-	-	-	-	-	-	-	-	-	-
<b>Cash transfers to other Organs of State</b>												
Operational	3	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
<b>Total Cash Transfers To Other Organs Of State:</b>		-	-	-	-	-	-	-	-	-	-	-
<b>Cash transfers to other Organisations</b>												
Grant-in-Aid: Sundry	4	6 553	-	-	-	-	-	-	-	6 553	6 185	6 317
Grant-in-Aid: External Bodies Performing Tourism		5 561	-	-	-	-	-	-	-	5 561	5 728	5 900
Grant-in-Aid: External Bodies Performing Animal Welfare		1 236	-	-	-	-	-	-	-	1 236	1 310	1 389
<b>Total Cash Transfers To Organisations</b>		<b>13 350</b>	-	-	-	-	-	-	-	<b>13 350</b>	<b>13 223</b>	<b>13 606</b>
<b>Cash Transfers to Groups of Individuals</b>												
Operational	4	250	-	-	-	-	-	-	-	250	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
<b>Total Cash Transfers To Groups Of Individuals:</b>		<b>250</b>	-	-	-	-	-	-	-	<b>250</b>	-	-
<b>TOTAL CASH TRANSFERS AND GRANTS</b>	<b>5</b>	<b>13 600</b>	-	-	-	-	-	-	-	<b>13 600</b>	<b>13 223</b>	<b>13 606</b>
<b>Non-cash transfers to other municipalities</b>												
Operational	1	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
<b>Total Non-Cash Transfers To Municipalities:</b>		-	-	-	-	-	-	-	-	-	-	-
<b>Non-cash transfers to Entities/Other External Mechanisms</b>												
Operational	2	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
<b>Total Non-Cash Transfers To Entities/Ems'</b>		-	-	-	-	-	-	-	-	-	-	-
<b>Non-cash transfers to other Organs of State</b>												
Operational	3	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
<b>Total Non-Cash Transfers To Other Organs Of State:</b>		-	-	-	-	-	-	-	-	-	-	-
<b>Non-cash transfers to other Organisations</b>												
Operational	4	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL NON-CASH TRANSFERS TO OTHER ORGANISATIONS:</b>		-	-	-	-	-	-	-	-	-	-	-
<b>Non-cash transfers to Groups of Individuals</b>												
Operational	4	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
<b>Total Non-Cash Grants To Groups Of Individuals:</b>		-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL NON-CASH TRANSFERS AND GRANTS</b>	<b>5</b>	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL TRANSFERS AND GRANTS</b>		<b>13 600</b>	-	-	-	-	-	-	-	<b>13 600</b>	<b>13 223</b>	<b>13 606</b>

## WC024 Stellenbosch - Supporting Table SB11 Adjustments Budget - councillor and staff benefits -

Summary of remuneration	Ref	Budget Year 2021/22									% change
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	
		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H	
<b>R thousands</b>											
<b>Councillors (Political Office Bearers plus Other)</b>											
Basic Salaries and Wages		14 258	-	-						14 258	0.0%
Pension and UIF Contributions		882	-	-						882	0.0%
Medical Aid Contributions		96	-	-						96	0.0%
Motor Vehicle Allowance		5 145	-	-						5 145	0.0%
Cellphone Allowance		1 392	-	-						1 392	0.0%
Housing Allowances		-	-	-						-	0.0%
Other benefits and allowances		205	-	-						205	0.0%
<b>Sub Total - Councillors</b>		<b>21 978</b>	<b>-</b>	<b>-</b>						<b>21 978</b>	
<b>% increase</b>			<b>-100.0%</b>								<b>0.0%</b>
<b>Senior Managers of the Municipality</b>											
Basic Salaries and Wages		7 281	-	-						7 281	0.0%
Pension and UIF Contributions		881	-	-						881	0.0%
Medical Aid Contributions		319	-	-						319	0.0%
Overtime		-	-	-						-	0.0%
Performance Bonus		627	-	-						627	0.0%
Motor Vehicle Allowance		679	-	-						679	0.0%
Cellphone Allowance		137	-	-						137	0.0%
Housing Allowances		18	-	-						18	0.0%
Other benefits and allowances		87	-	-						87	0.0%
Payments in lieu of leave		-	-	-						-	0.0%
Long service awards		-	-	-						-	0.0%
Post-retirement benefit obligations		-	-	-						-	0.0%
<b>Sub Total - Senior Managers of Municipality</b>	5	<b>10 029</b>	<b>-</b>	<b>-</b>						<b>10 029</b>	
<b>% increase</b>			<b>-100.0%</b>								<b>0.0%</b>
<b>Other Municipal Staff</b>											
Basic Salaries and Wages		351 506	-	-						351 506	0.0%
Pension and UIF Contributions		67 671	-	-						67 671	0.0%
Medical Aid Contributions		31 331	-	-						31 331	0.0%
Overtime		54 754	-	-						54 754	0.0%
Performance Bonus		-	-	-						-	0.0%
Motor Vehicle Allowance		11 793	-	-						11 793	0.0%
Cellphone Allowance		1 143	-	-						1 143	0.0%
Housing Allowances		3 576	-	-						3 576	0.0%
Other benefits and allowances		43 365	-	-						43 365	0.0%
Payments in lieu of leave		2 538	-	-						2 538	0.0%
Long service awards		82	-	-						82	0.0%
Post-retirement benefit obligations		29 669	-	-						29 669	0.0%
<b>Sub Total - Other Municipal Staff</b>	5	<b>597 429</b>	<b>-</b>	<b>-</b>						<b>597 429</b>	
<b>% increase</b>			<b>-100.0%</b>								<b>0.0%</b>
<b>Total Parent Municipality</b>		<b>629 436</b>	<b>-</b>	<b>-</b>						<b>629 436</b>	<b>0.0%</b>
<b>Board Members of Entities</b>											
Basic Salaries and Wages		-	-	-						-	0.0%
Pension and UIF Contributions		-	-	-						-	0.0%
Medical Aid Contributions		-	-	-						-	0.0%
Overtime		-	-	-						-	0.0%
Performance Bonus		-	-	-						-	0.0%
Motor Vehicle Allowance		-	-	-						-	0.0%
Cellphone Allowance		-	-	-						-	0.0%
Housing Allowances		-	-	-						-	0.0%
Other benefits and allowances		-	-	-						-	0.0%
Board Fees		-	-	-						-	0.0%
Payments in lieu of leave		-	-	-						-	0.0%
Long service awards		-	-	-						-	0.0%
Post-retirement benefit obligations		-	-	-						-	0.0%
<b>Sub Total - Board Members of Entities</b>	5	<b>-</b>	<b>-</b>	<b>-</b>						<b>-</b>	
<b>% increase</b>			<b>0.0%</b>								<b>0.0%</b>
<b>Senior Managers of Entities</b>											
Basic Salaries and Wages		-	-	-						-	0.0%
Pension and UIF Contributions		-	-	-						-	0.0%
Medical Aid Contributions		-	-	-						-	0.0%
Overtime		-	-	-						-	0.0%
Performance Bonus		-	-	-						-	0.0%
Motor Vehicle Allowance		-	-	-						-	0.0%
Cellphone Allowance		-	-	-						-	0.0%
Housing Allowances		-	-	-						-	0.0%
Other benefits and allowances		-	-	-						-	0.0%
Payments in lieu of leave		-	-	-						-	0.0%
Long service awards		-	-	-						-	0.0%
Post-retirement benefit obligations		-	-	-						-	0.0%
<b>Sub Total - Senior Managers of Entities</b>	5	<b>-</b>	<b>-</b>	<b>-</b>						<b>-</b>	
<b>% increase</b>			<b>0.0%</b>								<b>0.0%</b>
<b>Other Staff of Entities</b>											
Basic Salaries and Wages		-	-	-						-	0.0%

Summary of remuneration	Ref	Budget Year 2021/22										% change
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget		
R thousands		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
Pension and UIF Contributions		-	-	-		-		-	-	-	0.0%	
Medical Aid Contributions		-	-	-		-		-	-	-	0.0%	
Overtime		-	-	-		-		-	-	-	0.0%	
Performance Bonus		-	-	-		-		-	-	-	0.0%	
Motor Vehicle Allowance		-	-	-		-		-	-	-	0.0%	
Cellphone Allowance		-	-	-		-		-	-	-	0.0%	
Housing Allowances		-	-	-		-		-	-	-	0.0%	
Other benefits and allowances		-	-	-		-		-	-	-	0.0%	
Payments in lieu of leave		-	-	-		-		-	-	-	0.0%	
Long service awards		-	-	-		-		-	-	-	0.0%	
Post-retirement benefit obligations	5	-	-	-		-		-	-	-	0.0%	
<b>Sub Total - Other Staff of Entities</b>		-	-	-		-		-	-	-		
<b>% increase</b>			0.0%								0.0%	
<b>Total Municipal Entities</b>		-	-	-		-		-	-	-	0.0%	
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		629 436	-	-		-		-	-	629 436		
<b>% increase</b>			-100.0%								0.0%	
<b>TOTAL MANAGERS AND STAFF</b>		607 458	-	-		-		-	-	607 458	0.0%	

WC024 Stellenbosch - Supporting Table SB12 Adjustments Budget - monthly revenue and expenditure (municipal vote) -

Description	Ref	Budget Year 2021/22											Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b>R thousands</b>																
<b>Revenue by Vote</b>																
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		1 887	1 916	1 636	4 162	6 461	1 663	1 488	1 832	3 314	3 674	3 314	3 149	34 494	24 223	31 328
Vote 3 - INFRASTRUCTURE SERVICES		148 960	90 759	92 519	82 021	86 726	124 397	85 410	89 346	149 767	149 767	149 767	145 160	1 394 599	1 457 529	1 502 876
Vote 4 - COMMUNITY AND PROTECTION SERVICES		2 109	15 107	14 763	16 279	17 174	14 672	14 808	15 374	17 041	17 041	17 041	29 116	190 526	196 222	205 654
Vote 5 - CORPORATE SERVICES		238	444	532	534	491	509	439	445	614	614	614	867	6 339	6 074	6 395
Vote 6 - FINANCIAL SERVICES		128 515	38 775	36 430	36 496	34 685	58 188	37 038	35 022	40 518	40 518	40 518	(23 016)	503 686	534 373	563 682
<b>Total Revenue by Vote</b>		<b>281 709</b>	<b>147 001</b>	<b>145 881</b>	<b>139 492</b>	<b>145 536</b>	<b>199 429</b>	<b>139 182</b>	<b>142 020</b>	<b>211 254</b>	<b>211 614</b>	<b>211 254</b>	<b>155 276</b>	<b>2 129 645</b>	<b>2 218 421</b>	<b>2 309 934</b>
<b>Expenditure by Vote</b>																
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		1 806	1 729	2 445	1 766	2 786	3 019	3 092	3 085	3 243	5 366	5 325	6 326	39 989	41 440	42 823
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		4 364	10 139	5 749	6 695	6 082	7 936	5 588	6 447	10 001	9 625	9 231	19 018	100 875	101 205	104 440
Vote 3 - INFRASTRUCTURE SERVICES		13 510	66 600	75 576	84 648	83 956	153 541	86 132	80 757	149 001	96 454	97 219	201 428	1 188 821	1 227 906	1 299 254
Vote 4 - COMMUNITY AND PROTECTION SERVICES		12 590	16 453	17 805	57 759	22 060	26 889	17 595	20 547	30 465	28 149	27 588	96 579	374 481	388 418	405 262
Vote 5 - CORPORATE SERVICES		15 547	14 435	11 470	15 145	14 166	16 546	11 061	13 321	16 281	24 960	26 404	18 947	198 283	204 737	210 941
Vote 6 - FINANCIAL SERVICES		10 427	7 225	8 172	8 410	10 245	9 120	7 505	8 822	7 667	14 248	13 793	9 408	115 042	119 361	123 270
<b>Total Expenditure by Vote</b>		<b>58 244</b>	<b>116 581</b>	<b>121 219</b>	<b>174 424</b>	<b>139 296</b>	<b>217 052</b>	<b>130 973</b>	<b>132 979</b>	<b>216 657</b>	<b>178 802</b>	<b>179 561</b>	<b>351 705</b>	<b>2 017 490</b>	<b>2 083 067</b>	<b>2 185 990</b>
<b>Surplus/ (Deficit)</b>		<b>223 465</b>	<b>30 420</b>	<b>24 662</b>	<b>(34 932)</b>	<b>6 240</b>	<b>(17 622)</b>	<b>8 209</b>	<b>9 041</b>	<b>(5 403)</b>	<b>32 812</b>	<b>31 693</b>	<b>(196 429)</b>	<b>112 155</b>	<b>135 354</b>	<b>123 944</b>



## WC024 Stellenbosch - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) -

Description - Standard classification	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b>R thousands</b>																
<b>Revenue - Functional</b>																
<b>Governance and administration</b>		128 964	39 385	37 235	37 191	35 309	58 786	37 571	35 610	41 631	41 631	41 631	(21 764)	513 180	543 776	573 589
Executive and council		27	27	118	124	77	78	27	31	127	127	127	172	1 061	778	817
Finance and administration		128 937	39 358	37 117	37 067	35 232	58 708	37 544	35 580	41 504	41 504	41 504	(21 936)	512 119	542 998	572 772
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		2 887	15 735	15 390	19 391	22 781	15 545	15 414	16 209	17 220	17 580	17 220	29 150	204 521	205 816	221 604
Community and social services		1 558	1 324	313	1 665	1 335	286	917	1 077	2 052	2 052	2 052	806	15 436	15 135	15 512
Sport and recreation		-	83	83	84	87	84	83	86	246	246	246	329	1 658	778	817
Public safety		538	13 664	14 331	14 491	15 715	14 152	13 751	14 023	14 412	14 412	14 412	27 633	171 533	178 682	187 616
Housing		792	663	663	3 151	5 644	1 023	663	1 023	511	871	511	382	15 895	11 222	17 659
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		1 323	9 628	9 243	9 401	9 229	9 217	9 293	9 828	12 288	12 288	12 288	20 495	124 521	103 233	66 863
Planning and development		904	9 593	9 205	9 362	9 192	9 067	9 235	9 190	10 820	10 820	10 820	19 416	117 623	100 506	64 051
Road transport		408	-	2	-	1	118	1	606	1 296	1 296	1 296	888	5 911	2 059	2 109
Environmental protection		11	36	36	39	36	32	57	32	172	172	172	191	987	669	702
<b>Trading services</b>		148 526	82 242	84 003	73 500	78 208	115 873	76 895	80 363	140 105	140 105	140 105	127 387	1 287 310	1 365 477	1 447 753
Energy sources		81 151	61 110	63 542	56 183	57 330	71 588	56 176	58 352	86 362	86 362	86 362	78 416	842 934	888 691	940 224
Water management		7 208	11 764	10 793	7 873	11 422	9 728	11 344	12 654	21 593	21 593	21 593	24 994	172 558	182 058	192 082
Waste water management		30 075	5 649	5 671	5 574	5 679	18 548	5 576	5 551	18 031	18 031	18 031	13 812	150 230	159 928	168 040
Waste management		30 092	3 720	3 997	3 870	3 776	16 008	3 799	3 805	14 119	14 119	14 119	10 165	121 589	134 800	147 408
Other		9	10	9	9	9	9	9	9	10	10	10	9	112	119	125
<b>Total Revenue - Functional</b>		281 709	147 001	145 881	139 492	145 536	199 429	139 182	142 020	211 254	211 614	211 254	155 276	2 129 645	2 218 421	2 309 934
<b>Expenditure - Functional</b>																
<b>Governance and administration</b>		27 289	23 017	20 994	24 890	26 614	28 942	21 075	24 695	26 930	43 558	44 535	32 031	344 570	356 413	367 581
Executive and council		4 175	3 510	3 502	4 801	4 053	4 292	3 613	3 413	5 078	5 065	9 305	4 577	55 384	57 501	59 770
Finance and administration		22 693	19 120	17 008	19 655	21 847	23 093	16 314	19 772	21 295	35 943	32 679	26 342	275 761	285 031	293 484
Internal audit		421	387	485	435	714	1 557	1 147	1 509	557	2 550	2 550	1 112	13 425	13 881	14 327
<b>Community and public safety</b>		12 523	16 998	18 246	58 206	22 263	27 706	17 936	20 665	29 132	27 098	26 589	89 963	367 326	380 810	397 262
Community and social services		1 533	1 854	1 617	2 222	1 941	2 522	1 814	1 973	4 142	4 098	3 880	15 583	43 177	44 254	45 740
Sport and recreation		2 009	1 857	1 485	3 353	2 494	5 198	2 490	2 529	7 613	6 012	5 930	12 725	53 696	55 423	57 381
Public safety		7 318	11 373	13 152	50 605	15 530	16 710	11 745	14 221	14 415	14 238	14 025	53 117	236 448	246 009	257 732
Housing		1 663	1 915	1 992	2 025	2 299	3 276	1 887	1 942	2 961	2 751	2 755	8 538	34 003	35 125	36 409
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		7 165	12 276	13 124	15 308	10 064	25 826	8 728	9 800	37 230	22 019	21 540	53 531	236 611	214 248	221 160
Planning and development		4 041	9 118	9 202	6 096	5 194	6 044	4 831	5 588	12 657	12 655	12 257	17 566	105 250	84 169	86 571
Road transport		2 328	2 255	2 942	8 177	3 557	18 153	2 879	2 865	21 183	6 073	6 068	23 355	99 836	97 415	100 591
Environmental protection		797	902	980	1 035	1 313	1 630	1 017	1 347	3 390	3 290	3 215	12 610	31 526	32 665	33 998
<b>Trading services</b>		11 266	64 289	68 854	76 020	80 355	134 577	83 234	77 820	123 352	86 114	86 885	176 169	1 068 933	1 131 544	1 199 933

Description - Standard classification	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b>R thousands</b>																
Energy sources		2 718	49 292	50 329	51 202	52 168	65 227	50 376	52 565	65 203	55 255	55 175	61 377	610 888	659 020	711 311
Water management		2 669	3 593	6 935	7 978	8 916	17 309	8 136	7 033	17 142	8 902	9 707	29 257	127 577	132 091	137 925
Waste water management		4 291	5 917	5 264	7 796	10 388	35 518	12 953	8 148	26 754	10 802	10 937	43 913	182 682	186 184	189 975
Waste management		1 588	5 486	6 326	9 044	8 883	16 523	11 768	10 072	14 253	11 155	11 066	41 621	147 785	154 248	160 722
<b>Other</b>		-	-	-	-	-	-	-	-	13	13	13	13	50	52	53
<b>Total Expenditure - Functional</b>		<b>58 244</b>	<b>116 581</b>	<b>121 219</b>	<b>174 424</b>	<b>139 296</b>	<b>217 052</b>	<b>130 973</b>	<b>132 979</b>	<b>216 657</b>	<b>178 802</b>	<b>179 561</b>	<b>351 705</b>	<b>2 017 490</b>	<b>2 083 067</b>	<b>2 185 990</b>
<b>Surplus/ (Deficit) 1.</b>		<b>223 465</b>	<b>30 420</b>	<b>24 662</b>	<b>(34 932)</b>	<b>6 240</b>	<b>(17 622)</b>	<b>8 209</b>	<b>9 041</b>	<b>(5 403)</b>	<b>32 812</b>	<b>31 693</b>	<b>(196 429)</b>	<b>112 155</b>	<b>135 354</b>	<b>123 944</b>

## WC024 Stellenbosch - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure -

Description	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b>R thousands</b>																
<b>Revenue By Source</b>																
Property rates		103 421	33 722	33 569	33 734	33 818	33 746	33 742	33 274	36 463	36 463	36 463	(24 781)	423 633	449 050	475 994
Service charges - electricity revenue		67 800	61 001	63 363	55 296	57 177	59 312	56 034	58 146	79 269	79 269	79 269	71 340	787 275	842 384	892 927
Service charges - water revenue		6 554	11 365	10 400	7 485	11 021	9 310	10 918	12 225	20 768	20 768	20 768	24 818	166 400	175 552	185 207
Service charges - sanitation revenue		15 692	5 520	5 542	5 445	5 550	5 392	5 447	5 422	16 024	16 024	16 024	12 404	114 485	121 354	128 636
Service charges - refuse		16 632	3 616	3 892	3 756	3 665	3 698	3 684	3 692	12 144	12 144	12 144	8 868	87 936	98 489	110 307
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		841	827	935	825	797	751	755	805	1 181	1 181	1 181	1 095	11 175	11 789	12 438
Interest earned - external investments		97	4 429	2 255	2 111	251	1 517	2 682	1 144	(368)	(368)	(368)	(183)	13 200	13 948	14 739
Interest earned - outstanding debtors		877	1 030	1 034	1 031	1 053	1 077	1 108	1 074	1 547	1 547	1 547	1 111	14 034	14 830	15 671
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		236	12 279	12 279	12 286	12 308	12 292	12 284	12 297	12 280	12 280	12 280	24 323	147 425	154 796	162 536
Licences and permits		156	17	481	543	1 333	467	124	445	588	588	588	449	5 778	6 056	6 348
Agency services		99	-	285	291	756	190	54	155	337	337	337	238	3 077	3 231	3 393
Transfers and subsidies		65 473	3 497	2 334	3 942	3 480	62 198	2 926	3 403	14 744	14 744	14 744	12 827	204 313	186 708	190 421
Other revenue		1 952	2 736	2 549	2 918	2 382	2 156	2 461	2 480	5 070	5 070	5 070	6 475	41 319	43 344	45 472
Gains		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>		<b>279 831</b>	<b>140 038</b>	<b>138 918</b>	<b>129 663</b>	<b>133 592</b>	<b>192 106</b>	<b>132 219</b>	<b>134 562</b>	<b>200 046</b>	<b>200 046</b>	<b>200 046</b>	<b>138 984</b>	<b>2 020 051</b>	<b>2 121 533</b>	<b>2 244 089</b>
<b>Expenditure By Type</b>																
Employee related costs		39 595	40 713	43 053	41 652	56 537	43 900	43 379	41 700	52 273	52 273	52 273	100 110	607 458	621 597	643 102
Remuneration of councillors		1 541	1 852	1 837	1 837	1 837	1 837	1 772	1 668	1 864	1 864	1 864	2 206	21 978	22 857	23 771
Debt impairment		-	-	1 145	41 010	4	3 006	-	4	-	-	-	58 731	103 900	110 134	116 742
Depreciation & asset impairment		-	-	-	-	-	70 514	-	-	70 514	-	-	70 514	211 541	215 772	220 087
Finance charges		-	-	-	-	-	21 921	-	-	-	-	-	21 921	43 842	41 194	38 953
Bulk purchases - electricity		-	46 154	46 154	46 154	46 154	46 154	46 154	46 154	46 154	46 154	46 154	46 155	507 699	553 392	603 198
Inventory consumed		670	1 529	4 749	5 127	6 272	3 754	6 626	7 203	8 413	8 415	8 414	8 459	69 632	73 243	78 584
Contracted services		229	7 446	17 046	23 673	16 678	16 147	23 946	21 968	34 700	35 000	35 003	45 645	277 481	264 324	275 231
Grants and subsidies		-	6 324	647	559	559	559	559	989	559	559	559	1 725	13 600	13 223	13 606
Other expenditure		16 209	12 562	6 587	14 411	11 254	9 259	8 536	13 292	2 179	34 535	35 294	(3 760)	160 358	167 330	172 714
Losses		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>		<b>58 244</b>	<b>116 581</b>	<b>121 219</b>	<b>174 424</b>	<b>139 296</b>	<b>217 052</b>	<b>130 973</b>	<b>132 979</b>	<b>216 657</b>	<b>178 802</b>	<b>179 561</b>	<b>351 705</b>	<b>2 017 490</b>	<b>2 083 067</b>	<b>2 185 990</b>
<b>Surplus/(Deficit)</b>		<b>221 587</b>	<b>23 457</b>	<b>17 699</b>	<b>(44 760)</b>	<b>(5 704)</b>	<b>(24 945)</b>	<b>1 246</b>	<b>1 583</b>	<b>(16 611)</b>	<b>21 244</b>	<b>20 485</b>	<b>(212 721)</b>	<b>2 560</b>	<b>38 467</b>	<b>58 099</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		-	6 963	6 963	9 828	11 944	7 323	6 963	7 458	11 208	11 568	11 208	18 170	109 594	96 887	65 845
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		1 878	-	-	-	-	-	-	-	-	-	-	(1 878)	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>223 465</b>	<b>30 420</b>	<b>24 662</b>	<b>(34 932)</b>	<b>6 240</b>	<b>(17 622)</b>	<b>8 209</b>	<b>9 041</b>	<b>(5 403)</b>	<b>32 812</b>	<b>31 693</b>	<b>(196 429)</b>	<b>112 155</b>	<b>135 354</b>	<b>123 944</b>

## WC024 Stellenbosch - Supporting Table SB15 Adjustments Budget - monthly cash flow -

Monthly cash flows	Ref	Budget Year 2021/22											Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b>R thousands</b>																
<b>Cash Receipts By Source</b>	1															
Property rates		(183 056)	-	-	-	-	-	-	-	-	-	-	183 056	-	-	-
Service charges - electricity revenue		11 861	-	-	-	-	-	-	-	-	-	-	(11 861)	-	-	-
Service charges - water revenue		(8 127)	-	-	-	-	-	-	-	-	-	-	8 127	-	-	-
Service charges - sanitation revenue		(2 557)	-	-	-	-	-	-	-	-	-	-	2 557	-	-	-
Service charges - refuse		(377)	-	-	-	-	-	-	-	-	-	-	377	-	-	-
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		(125)	-	-	-	-	-	-	-	-	-	-	125	-	-	-
Interest earned - external investments		439	-	-	-	-	-	-	-	-	-	-	(439)	-	-	-
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		(1 756)	-	-	-	-	-	-	-	-	-	-	1 756	-	-	-
Licences and permits		(300)	-	-	-	-	-	-	-	-	-	-	300	-	-	-
Agency services		99	-	-	-	-	-	-	-	-	-	-	(99)	-	-	-
Transfer receipts - operational		64 656	-	-	-	-	-	-	-	-	-	-	(64 656)	-	-	-
Other revenue		(2 348)	-	-	-	-	-	-	-	-	-	-	2 348	-	-	-
<b>Cash Receipts by Source</b>		<b>(121 592)</b>	-	-	-	-	-	-	-	-	-	-	<b>121 592</b>	-	-	-
<b>Other Cash Flows by Source</b>																
Transfers receipts - capital		8 000	-	-	-	-	-	-	-	-	-	-	(8 000)	-	-	-
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		(2)	-	-	-	-	-	-	-	-	-	-	2	-	-	-
Short term loans		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Cash Receipts by Source</b>		<b>(113 594)</b>	-	-	-	-	-	-	-	-	-	-	<b>113 594</b>	-	-	-
<b>Cash Payments by Type</b>																
Employee related costs		5 111	(52 453)	(52 453)	(52 453)	(52 453)	(52 453)	(52 453)	(52 453)	(52 453)	(52 453)	(52 453)	(110 017)	(629 436)	(644 454)	(666 874)
Remuneration of councillors		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance charges		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk purchases - Electricity		-	(42 308)	(42 308)	(42 308)	(42 308)	(42 308)	(42 308)	(42 308)	(42 308)	(42 308)	(42 308)	(84 617)	(507 699)	(553 392)	(603 198)
Acquisitions - water & other inventory		-	(3 442)	(3 442)	(3 442)	(3 442)	(3 442)	(3 442)	(3 442)	(3 442)	(3 442)	(3 442)	(6 884)	(41 303)	(49 111)	(45 757)
Contracted services		-	(23 123)	(23 123)	(23 123)	(23 123)	(23 123)	(23 123)	(23 123)	(23 123)	(23 123)	(23 123)	(46 247)	(277 481)	(264 324)	(275 231)
Transfers and grants - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and grants - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenditure		116	(16 084)	(16 084)	(16 084)	(16 084)	(16 084)	(16 084)	(16 084)	(16 084)	(16 084)	(16 084)	(32 284)	(193 009)	(196 144)	(198 251)
<b>Cash Payments by Type</b>		<b>5 227</b>	<b>(137 411)</b>	<b>(137 411)</b>	<b>(137 411)</b>	<b>(137 411)</b>	<b>(137 411)</b>	<b>(137 411)</b>	<b>(137 411)</b>	<b>(137 411)</b>	<b>(137 411)</b>	<b>(137 411)</b>	<b>(280 049)</b>	<b>(1 648 929)</b>	<b>(1 707 425)</b>	<b>(1 789 311)</b>
<b>Other Cash Flows/Payments by Type</b>																

Monthly cash flows	Ref	Budget Year 2021/22											Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b>R thousands</b>																
Capital assets		-	(37 902)	(39 310)	(44 860)	(36 754)	(32 766)	(37 546)	(37 976)	(45 971)	(40 280)	(50 826)	(67 491)	(471 680)	(384 460)	(381 495)
Repayment of borrowing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Cash Flows/Payments		76	-	-	-	-	-	-	-	-	-	-	(76)	-	-	-
<b>Total Cash Payments by Type</b>		<b>5 304</b>	<b>(175 313)</b>	<b>(176 720)</b>	<b>(182 271)</b>	<b>(174 164)</b>	<b>(170 176)</b>	<b>(174 956)</b>	<b>(175 386)</b>	<b>(183 382)</b>	<b>(177 691)</b>	<b>(188 237)</b>	<b>(347 616)</b>	<b>(2 120 609)</b>	<b>(2 091 885)</b>	<b>(2 170 806)</b>
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>		<b>(118 898)</b>	<b>175 313</b>	<b>176 720</b>	<b>182 271</b>	<b>174 164</b>	<b>170 176</b>	<b>174 956</b>	<b>175 386</b>	<b>183 382</b>	<b>177 691</b>	<b>188 237</b>	<b>461 210</b>	<b>2 120 609</b>	<b>2 091 885</b>	<b>2 170 806</b>
Cash/cash equivalents at the month/year beginning:		-	(118 898)	56 415	233 135	415 406	589 571	759 747	934 703	1 110 089	1 293 471	1 471 162	1 659 399	-	2 120 609	4 212 494
Cash/cash equivalents at the month/year end:		(118 898)	56 415	233 135	415 406	589 571	759 747	934 703	1 110 089	1 293 471	1 471 162	1 659 399	2 120 609	2 120 609	4 212 494	6 383 300

WC024 Stellenbosch - Supporting Table SB16 Adjustments Budget - monthly capital expenditure (municipal vote) -

Description - Municipal Vote	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b>R thousands</b>																
<b>Multi-year expenditure appropriation</b>	1															
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		-	4	4	4	4	4	4	4	4	4	7	44	49	56	
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		-	-	100	52	145	100	600	1 000	1 257	1 215	1 200	1 116	6 785	100	3 100
Vote 3 - INFRASTRUCTURE SERVICES		-	22 580	21 162	24 263	18 813	15 282	17 234	16 351	19 701	20 622	26 596	33 462	236 066	213 753	165 310
Vote 4 - COMMUNITY AND PROTECTION SERVICES		-	773	994	1 405	1 108	1 998	1 113	2 098	1 768	2 003	1 522	2 632	17 416	12 480	8 700
Vote 5 - CORPORATE SERVICES		-	533	2 136	533	3 026	633	3 033	833	3 132	833	3 033	3 655	21 382	12 000	11 500
Vote 6 - FINANCIAL SERVICES		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Capital Multi-year expenditure sub-total</b>	3	-	23 890	24 396	26 257	23 096	18 018	21 984	20 286	25 861	24 678	32 355	40 873	281 693	238 382	188 666
<b>Single-year expenditure appropriation</b>																
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		2	694	751	734	744	1 023	694	1 230	944	1 099	844	1 731	10 487	4 440	10 300
Vote 3 - INFRASTRUCTURE SERVICES		593	12 670	12 489	15 402	10 909	12 154	11 753	14 155	14 871	13 088	12 858	21 005	151 947	125 609	164 914
Vote 4 - COMMUNITY AND PROTECTION SERVICES		-	265	500	1 260	1 181	353	2 681	1 201	2 981	961	3 466	1 712	16 561	10 030	13 355
Vote 5 - CORPORATE SERVICES		2	384	1 174	1 174	774	1 178	384	1 064	1 264	414	1 254	1 526	10 591	5 800	4 050
Vote 6 - FINANCIAL SERVICES		12	-	-	34	50	40	50	40	50	40	50	34	400	200	210
<b>Capital single-year expenditure sub-total</b>	3	609	14 012	14 913	18 603	13 657	14 748	15 561	17 690	20 110	15 602	18 471	26 009	189 987	146 079	192 829
<b>Total Capital Expenditure</b>	2	609	37 902	39 310	44 860	36 754	32 766	37 546	37 976	45 971	40 280	50 826	66 881	471 680	384 460	381 495

WC024 Stellenbosch - Supporting Table SB17 Adjustments Budget - monthly capital expenditure (functional classification) -

Description	Ref	Budget Year 2021/22											Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b>R thousands</b>																
<b>Capital Expenditure - Functional</b>																
<i>Governance and administration</i>		-	-	-	-	-	-	-	-	-	-	-	32 418	32 418	18 049	15 816
Executive and council		-	-	-	-	-	-	-	-	-	-	-	44	44	49	56
Finance and administration		-	-	-	-	-	-	-	-	-	-	-	32 374	32 374	18 000	15 760
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		-	-	-	-	-	-	-	-	-	-	-	36 706	36 706	19 145	28 205
Community and social services		-	-	-	-	-	-	-	-	-	-	-	2 396	2 396	7 230	11 055
Sport and recreation		-	-	-	-	-	-	-	-	-	-	-	8 832	8 832	4 750	2 200
Public safety		-	-	-	-	-	-	-	-	-	-	-	15 610	15 610	2 950	4 900
Housing		-	-	-	-	-	-	-	-	-	-	-	9 868	9 868	4 215	10 050
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		-	-	-	-	-	-	-	-	-	-	-	119 370	119 370	124 025	31 150
Planning and development		-	-	-	-	-	-	-	-	-	-	-	51 183	51 183	54 045	20 450
Road transport		-	-	-	-	-	-	-	-	-	-	-	61 450	61 450	62 500	8 650
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	6 737	6 737	7 480	2 050
<i>Trading services</i>		-	-	-	-	-	-	-	-	-	-	-	283 187	283 187	223 241	306 324
Energy sources		-	-	-	-	-	-	-	-	-	-	-	79 519	79 519	59 446	85 561
Water management		-	-	-	-	-	-	-	-	-	-	-	99 689	99 689	79 550	105 818
Waste water management		-	-	-	-	-	-	-	-	-	-	-	96 056	96 056	55 500	91 500
Waste management		-	-	-	-	-	-	-	-	-	-	-	7 923	7 923	28 745	23 445
<i>Other</i>		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional</b>		-	-	-	-	-	-	-	-	-	-	-	471 680	471 680	384 460	381 495





Description	Ref	Budget Year 2021/22										Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H			
<b>R thousands</b>													
Sport and Recreation Facilities		2 150	-	1 078	-	-	-	-	1 078	3 228	2 150	2 000	
Indoor Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Outdoor Facilities		2 150	-	1 078	-	-	-	-	1 078	3 228	2 150	2 000	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
<b>Heritage assets</b>		870	-	-	-	-	-	-	-	870	-	-	-
Monuments		-	-	-	-	-	-	-	-	-	-	-	-
Historic Buildings		-	-	-	-	-	-	-	-	-	-	-	-
Works of Art		-	-	-	-	-	-	-	-	-	-	-	-
Conservation Areas		870	-	-	-	-	-	-	-	870	-	-	-
Other Heritage		-	-	-	-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		700	-	-	-	-	703	-	703	1 403	200	3 000	
Revenue Generating		500	-	-	-	-	703	-	703	1 203	-	-	-
Improved Property		500	-	-	-	-	703	-	703	1 203	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		200	-	-	-	-	-	-	-	200	200	3 000	
Improved Property		200	-	-	-	-	-	-	-	200	200	3 000	
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-	-
<b>Other assets</b>		57 800	-	737	-	-	-	-	737	58 537	19 580	7 000	
Operational Buildings		48 100	-	-	-	-	-	-	-	48 100	200	3 000	
Municipal Offices		-	-	-	-	-	-	-	-	-	-	-	-
Pay/Enquiry Points		-	-	-	-	-	-	-	-	-	-	-	-
Building Plan Offices		-	-	-	-	-	-	-	-	-	-	-	-
Workshops		-	-	-	-	-	-	-	-	-	-	-	-
Yards		-	-	-	-	-	-	-	-	-	-	-	-
Stores		-	-	-	-	-	-	-	-	-	-	-	-
Laboratories		-	-	-	-	-	-	-	-	-	-	-	-
Training Centres		48 100	-	-	-	-	-	-	-	48 100	200	3 000	
Manufacturing Plant		-	-	-	-	-	-	-	-	-	-	-	-
Depots		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Housing		9 700	-	737	-	-	-	-	737	10 437	19 380	4 000	
Staff Housing		-	-	-	-	-	-	-	-	-	-	-	-
Social Housing		9 700	-	737	-	-	-	-	737	10 437	19 380	4 000	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
<b>Biological or Cultivated Assets</b>		-	-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-	-
<b>Intangible Assets</b>		-	-	-	-	-	-	-	-	-	450	250	
Servitudes		-	-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	450	250	
Water Rights		-	-	-	-	-	-	-	-	-	-	-	-
Effluent Licences		-	-	-	-	-	-	-	-	-	-	-	-
Solid Waste Licences		-	-	-	-	-	-	-	-	-	-	-	-
Computer Software and Applications		-	-	-	-	-	-	-	-	-	450	250	
Load Settlement Software Applications		-	-	-	-	-	-	-	-	-	-	-	-
Unspecified		-	-	-	-	-	-	-	-	-	-	-	-
<b>Computer Equipment</b>		50	-	-	-	-	-	-	-	50	50	50	
Computer Equipment		50	-	-	-	-	-	-	-	50	50	50	
<b>Furniture and Office Equipment</b>		2 428	-	894	-	-	-	-	894	3 322	3 114	1 736	
Furniture and Office Equipment		2 428	-	894	-	-	-	-	894	3 322	3 114	1 736	
<b>Machinery and Equipment</b>		6 450	-	2 295	-	-	-	-	2 295	8 745	6 830	3 400	
Machinery and Equipment		6 450	-	2 295	-	-	-	-	2 295	8 745	6 830	3 400	
<b>Transport Assets</b>		4 825	-	922	-	-	-	-	922	5 747	6 075	9 600	
Transport Assets		4 825	-	922	-	-	-	-	922	5 747	6 075	9 600	
<b>Land</b>		-	-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-	-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on new assets to be adjusted</b>	1	258 499	-	37 725	-	-	4 040	-	41 766	300 264	183 966	191 721	



Description	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
<b>R thousands</b>												
Sport and Recreation Facilities		-	-	645	-	-	-	-	645	645	550	-
Indoor Facilities		-	-	-	-	-	-	-	-	-	-	-
Outdoor Facilities		-	-	645	-	-	-	-	645	645	550	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-	-	-
Monuments		-	-	-	-	-	-	-	-	-	-	-
Historic Buildings		-	-	-	-	-	-	-	-	-	-	-
Works of Art		-	-	-	-	-	-	-	-	-	-	-
Conservation Areas		-	-	-	-	-	-	-	-	-	-	-
Other Heritage		-	-	-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
<b>Other assets</b>		300	-	-	-	-	-	-	-	300	200	200
Operational Buildings		300	-	-	-	-	-	-	-	300	200	200
Municipal Offices		300	-	-	-	-	-	-	-	300	200	200
Pay/Enquiry Points		-	-	-	-	-	-	-	-	-	-	-
Building Plan Offices		-	-	-	-	-	-	-	-	-	-	-
Workshops		-	-	-	-	-	-	-	-	-	-	-
Yards		-	-	-	-	-	-	-	-	-	-	-
Stores		-	-	-	-	-	-	-	-	-	-	-
Laboratories		-	-	-	-	-	-	-	-	-	-	-
Training Centres		-	-	-	-	-	-	-	-	-	-	-
Manufacturing Plant		-	-	-	-	-	-	-	-	-	-	-
Depots		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-
Staff Housing		-	-	-	-	-	-	-	-	-	-	-
Social Housing		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
<b>Biological or Cultivated Assets</b>		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
<b>Intangible Assets</b>		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Water Rights		-	-	-	-	-	-	-	-	-	-	-
Effluent Licences		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Licences		-	-	-	-	-	-	-	-	-	-	-
Computer Software and Applications		-	-	-	-	-	-	-	-	-	-	-
Load Settlement Software Applications		-	-	-	-	-	-	-	-	-	-	-
Unspecified		-	-	-	-	-	-	-	-	-	-	-
<b>Computer Equipment</b>		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
<b>Furniture and Office Equipment</b>		300	-	-	-	-	-	-	-	300	300	300
Furniture and Office Equipment		300	-	-	-	-	-	-	-	300	300	300
<b>Machinery and Equipment</b>		-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-
<b>Transport Assets</b>		-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-
<b>Land</b>		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on renewal of existing assets to be adjusted</b>	1	9 950	-	3 507	-	-	-	-	3 507	13 457	23 600	39 164



Description	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2	
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H			
<b>R thousands</b>													
Sport and Recreation Facilities		1 440	-	-	-	-	-	-	-	-	1 440	1 502	1 567
Indoor Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Outdoor Facilities		1 440	-	-	-	-	-	-	-	-	1 440	1 502	1 567
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-	-	-	-
Monuments		-	-	-	-	-	-	-	-	-	-	-	-
Historic Buildings		-	-	-	-	-	-	-	-	-	-	-	-
Works of Art		-	-	-	-	-	-	-	-	-	-	-	-
Conservation Areas		-	-	-	-	-	-	-	-	-	-	-	-
Other Heritage		-	-	-	-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-	-
<b>Other assets</b>		11 920	-	-	-	-	-	-	-	-	11 920	12 215	12 719
Operational Buildings		11 746	-	-	-	-	-	-	-	-	11 746	12 035	12 533
Municipal Offices		11 746	-	-	-	-	-	-	-	-	11 746	12 035	12 533
Pay/Enquiry Points		-	-	-	-	-	-	-	-	-	-	-	-
Building Plan Offices		-	-	-	-	-	-	-	-	-	-	-	-
Workshops		-	-	-	-	-	-	-	-	-	-	-	-
Yards		-	-	-	-	-	-	-	-	-	-	-	-
Stores		-	-	-	-	-	-	-	-	-	-	-	-
Laboratories		-	-	-	-	-	-	-	-	-	-	-	-
Training Centres		-	-	-	-	-	-	-	-	-	-	-	-
Manufacturing Plant		-	-	-	-	-	-	-	-	-	-	-	-
Depots		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Housing		175	-	-	-	-	-	-	-	-	175	180	185
Staff Housing		-	-	-	-	-	-	-	-	-	-	-	-
Social Housing		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		175	-	-	-	-	-	-	-	-	175	180	185
<b>Biological or Cultivated Assets</b>		-	-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-	-
<b>Intangible Assets</b>		-	-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-	-
Water Rights		-	-	-	-	-	-	-	-	-	-	-	-
Effluent Licences		-	-	-	-	-	-	-	-	-	-	-	-
Solid Waste Licences		-	-	-	-	-	-	-	-	-	-	-	-
Computer Software and Applications		-	-	-	-	-	-	-	-	-	-	-	-
Load Settlement Software Applications		-	-	-	-	-	-	-	-	-	-	-	-
Unspecified		-	-	-	-	-	-	-	-	-	-	-	-
<b>Computer Equipment</b>		-	-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-	-
<b>Furniture and Office Equipment</b>		3 257	-	-	-	-	-	-	-	-	3 257	3 384	3 521
Furniture and Office Equipment		3 257	-	-	-	-	-	-	-	-	3 257	3 384	3 521
<b>Machinery and Equipment</b>		552	-	-	-	-	-	-	-	-	552	569	586
Machinery and Equipment		552	-	-	-	-	-	-	-	-	552	569	586
<b>Transport Assets</b>		4 141	-	-	-	-	-	-	-	-	4 141	4 399	4 576
Transport Assets		4 141	-	-	-	-	-	-	-	-	4 141	4 399	4 576
<b>Land</b>		-	-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-	-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Repairs and Maintenance Expenditure to be adjusted</b>	1	87 614	-	-	-	-	-	-	-	-	87 614	85 775	88 724



Description	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
<b>R thousands</b>		811	-	-	-	-	-	-	-	811	828	844
Sport and Recreation Facilities		0	-	-	-	-	-	-	-	0	0	0
Indoor Facilities		811	-	-	-	-	-	-	-	811	827	844
Outdoor Facilities		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-	-	-
Monuments		-	-	-	-	-	-	-	-	-	-	-
Historic Buildings		-	-	-	-	-	-	-	-	-	-	-
Works of Art		-	-	-	-	-	-	-	-	-	-	-
Conservation Areas		-	-	-	-	-	-	-	-	-	-	-
Other Heritage		-	-	-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		260	-	-	-	-	-	-	-	260	265	271
Revenue Generating		260	-	-	-	-	-	-	-	260	265	271
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
<b>Other assets</b>		9 705	-	-	-	-	-	-	-	9 705	9 899	10 097
Operational Buildings		6 021	-	-	-	-	-	-	-	6 021	6 141	6 264
Municipal Offices		6 021	-	-	-	-	-	-	-	6 021	6 141	6 264
Pay/Enquiry Points		-	-	-	-	-	-	-	-	-	-	-
Building Plan Offices		-	-	-	-	-	-	-	-	-	-	-
Workshops		-	-	-	-	-	-	-	-	-	-	-
Yards		-	-	-	-	-	-	-	-	-	-	-
Stores		-	-	-	-	-	-	-	-	-	-	-
Laboratories		-	-	-	-	-	-	-	-	-	-	-
Training Centres		-	-	-	-	-	-	-	-	-	-	-
Manufacturing Plant		-	-	-	-	-	-	-	-	-	-	-
Depots		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Housing		3 685	-	-	-	-	-	-	-	3 685	3 758	3 834
Staff Housing		-	-	-	-	-	-	-	-	-	-	-
Social Housing		3 685	-	-	-	-	-	-	-	3 685	3 758	3 834
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
<b>Biological or Cultivated Assets</b>		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
<b>Intangible Assets</b>		1 991	-	-	-	-	-	-	-	1 991	2 031	2 072
Servitudes		1 638	-	-	-	-	-	-	-	1 638	1 671	1 705
Licences and Rights		353	-	-	-	-	-	-	-	353	360	367
Water Rights		-	-	-	-	-	-	-	-	-	-	-
Effluent Licences		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Licences		-	-	-	-	-	-	-	-	-	-	-
Computer Software and Applications		353	-	-	-	-	-	-	-	353	360	367
Load Settlement Software Applications		-	-	-	-	-	-	-	-	-	-	-
Unspecified		-	-	-	-	-	-	-	-	-	-	-
<b>Computer Equipment</b>		7 386	-	-	-	-	-	-	-	7 386	7 534	7 684
Computer Equipment		7 386	-	-	-	-	-	-	-	7 386	7 534	7 684
<b>Furniture and Office Equipment</b>		3 582	-	-	-	-	-	-	-	3 582	3 653	3 726
Furniture and Office Equipment		3 582	-	-	-	-	-	-	-	3 582	3 653	3 726
<b>Machinery and Equipment</b>		6 618	-	-	-	-	-	-	-	6 618	6 750	6 885
Machinery and Equipment		6 618	-	-	-	-	-	-	-	6 618	6 750	6 885
<b>Transport Assets</b>		10 527	-	-	-	-	-	-	-	10 527	10 738	10 953
Transport Assets		10 527	-	-	-	-	-	-	-	10 527	10 738	10 953
<b>Land</b>		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
<b>Total Depreciation to be adjusted</b>	1	211 541	-	-	-	-	-	-	-	211 541	215 772	220 087





Description	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
<b>R thousands</b>												
Sport and Recreation Facilities		3 350	-	86	-	-	-	-	86	3 436	1 300	300
Indoor Facilities		-	-	-	-	-	-	-	-	-	-	-
Outdoor Facilities		3 350	-	86	-	-	-	-	86	3 436	1 300	300
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
<b>Heritage assets</b>		1 807	-	-	-	-	-	-	-	1 807	3 000	2 000
Monuments		-	-	-	-	-	-	-	-	-	-	-
Historic Buildings		1 807	-	-	-	-	-	-	-	1 807	3 000	2 000
Works of Art		-	-	-	-	-	-	-	-	-	-	-
Conservation Areas		-	-	-	-	-	-	-	-	-	-	-
Other Heritage		-	-	-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		8 000	-	643	-	-	-	-	643	8 643	4 000	5 000
Revenue Generating		-	-	643	-	-	-	-	643	643	1 000	-
Improved Property		-	-	643	-	-	-	-	643	643	1 000	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		8 000	-	-	-	-	-	-	-	8 000	3 000	5 000
Improved Property		8 000	-	-	-	-	-	-	-	8 000	3 000	5 000
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
<b>Other assets</b>		15 495	-	5 037	-	-	-	-	5 037	20 532	6 050	-
Operational Buildings		15 495	-	5 037	-	-	-	-	5 037	20 532	6 050	-
Municipal Offices		11 050	-	1 648	-	-	-	-	1 648	12 698	6 050	-
Pay/Enquiry Points		-	-	-	-	-	-	-	-	-	-	-
Building Plan Offices		-	-	-	-	-	-	-	-	-	-	-
Workshops		-	-	-	-	-	-	-	-	-	-	-
Yards		-	-	-	-	-	-	-	-	-	-	-
Stores		-	-	-	-	-	-	-	-	-	-	-
Laboratories		-	-	-	-	-	-	-	-	-	-	-
Training Centres		-	-	-	-	-	-	-	-	-	-	-
Manufacturing Plant		-	-	-	-	-	-	-	-	-	-	-
Depots		4 445	-	3 390	-	-	-	-	3 390	7 835	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-
Staff Housing		-	-	-	-	-	-	-	-	-	-	-
Social Housing		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
<b>Biological or Cultivated Assets</b>		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
<b>Intangible Assets</b>		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Water Rights		-	-	-	-	-	-	-	-	-	-	-
Effluent Licences		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Licences		-	-	-	-	-	-	-	-	-	-	-
Computer Software and Applications		-	-	-	-	-	-	-	-	-	-	-
Load Settlement Software Applications		-	-	-	-	-	-	-	-	-	-	-
Unspecified		-	-	-	-	-	-	-	-	-	-	-
<b>Computer Equipment</b>		4 100	-	-	-	-	-	-	-	4 100	4 200	4 200
Computer Equipment		4 100	-	-	-	-	-	-	-	4 100	4 200	4 200
<b>Furniture and Office Equipment</b>		100	-	-	-	-	-	-	-	100	300	-
Furniture and Office Equipment		100	-	-	-	-	-	-	-	100	300	-
<b>Machinery and Equipment</b>		-	-	-	-	-	-	-	-	-	5 000	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	5 000	-
<b>Transport Assets</b>		-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-
<b>Land</b>		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on upgrading of existing assets to be adjusted</b>	1	137 605	-	20 354	-	-	-	-	20 354	157 959	176 894	150 610

## WC024 Stellenbosch - Supporting Table SB19 List of capital programmes and projects affected by Adjustments Budget -

Municipal Vote/Capital project	Program/Project description	Project number	Medium Term Revenue and Expenditure Framework			
			Budget Year 2021/22		Budget Year +1	Budget Year +2
			Original Budget	Adjusted Budget	Original Budget	Original Budget
<b>R thousand</b>						
<b>Parent municipality:</b>						
<i>List all capital programs/projects grouped by Municipal Vote</i>						
Economic Development & Tourism	Furniture tools and equipment	2973243	180	245	100	150
Economic Development & Tourism	Establishment of the Kayamandi Informal Trading Area	2973272	2 500	6 600	-	-
Housing Development	Furniture, Tools and Equipment	2972279	59	92	25	50
Housing Development	Northern Extension: Feasibility	2972277	2 000	2 738	-	-
Housing Development	Jamestown: Housing (Phase 2, 3 & 4)	2973470	500	1 203	-	-
<i>Spatial Planning: Planning and Development</i>	Furniture, Tools and Equipment	2972187	130	250	-	-
Waste Management: Solid Waste Management	Expansion of the landfill site (New cells)	2977010	2 000	2 049	10 000	10 000
Electrical Services	Bien don 66/11kV substation new	2980416	1 200	1 946	1 000	35 000
Electrical Services	Electricity Network: Priel	2972310	3 500	3 521	3 500	3 000
Electrical Services	General System Improvements - Franschhoek	2972299	2 000	2 190	2 000	2 000
Electrical Services	General Systems Improvements - Stellenbosch	2972285	6 392	9 055	3 542	3 600
Electrical Services	Energy Efficiency and Demand Side Management	2972302	-	0	1 000	1 000
Electrical Services	System Control Centre & Upgrade Telemetry	2972286	393	399	1 569	500
Electrical Services	Infrastructure Improvement - Franschhoek	2972297	1 500	1 679	1 500	500
Electrical Services	Integrated National Electrification Programme (Enkanini)	2972312	18 000	18 919	6 000	6 000
Electrical Services	Meter Panels	2972289	-	48	500	400
Project Management Unit (PMU)	Furniture, Tools and Equipment	2972569	20	144	50	50
Project Management Unit (PMU)	Basic Improvements: Langrug	2972572	2 490	2 873	-	-
Project Management Unit (PMU)	Housing Projects	2972278	3 469	3 998	-	500
Water & Wastewater Network Operations	Extention Of WWTW: Stellenbosch	2972390	-	989	-	-
Water & Wastewater Network Operations	New Plankenburg Main Outfall Sewer	2972487	-	418	-	-
Water & Wastewater Network Operations	Bulk Sewer Outfall: Jamestown	2972494	6 400	12 691	-	-
Water & Wastewater Network Operations	Furniture, Tools and Equipment : Sanitation	2973422	200	337	300	300
Water & Wastewater Network Operations	Sewerpipe Replacement	2972489	-	1 000	4 000	7 000
Water & Wastewater Network Operations	Upgrade Auto-Samplers	2972387	-	100	200	200
Water & Wastewater Network Operations	Upgrade of WWTW Wemmershoek	2972585	30 000	32 421	30 000	30 000

Water Treatment	Bulk water supply pipe and Reservoir: Kayamandi	2972594	-	1 296	-	2 000
Water Treatment	Furniture, Tools and Equipment : Reticulation	2972490	100	174	150	150
Water Treatment	New Developments Bulk Water Supply WC024	2972479	-	163	1 000	3 000
Water Treatment	New Reservoir & Pipeline: Vlothenburg	2973442	40 000	40 679	38 000	26 000
Water Treatment	New Reservoir Rosendal	2978028	-	12 444	-	-
Water Treatment	Reservoirs and Dam Safety	2972485	-	1 147	1 500	2 000
Water Treatment	Vehicles	2972495	-	342	-	-
Water Treatment	Water Conservation & Demand Management	2972484	3 000	3 640	3 000	3 000
Water Treatment	Water Treatment Works: Idasvalley	2972497	-	1 193	-	11 000
Water Treatment	Waterpipe Replacement	2972477	4 000	5 862	5 000	5 000
Roads and Stormwater	Parking area upgrades	2980468	-	115	-	-
Roads and Stormwater	River Rehabilitation Implementation	2973424	-	100	-	-
Roads and Stormwater	Rivers Rehabilitation Planning & Design	2973423	-	120	-	-
Roads and Stormwater	Upgrade Stormwater Water Conveyance System	2972395	-	50	-	-
Traffic Engineering	Main Road Intersection Improvements: Franschoek	2972472	-	10	-	-
Traffic Engineering	Main Road Intersection Improvements: Stellenbosch	2973399	-	170	-	-
Transport Planning And Public Transport	Taxi Rank: Franschoek	2972415	100	4 421	-	-
Transport Planning And Public Transport	Taxi Rank: Kayamandi	2972414	-	2 372	-	-
Transport Planning And Public Transport	Taxi Rank: Klapmuts	2980354	250	1 440	250	-
Transport Planning And Public Transport						
Information and Communications Technology (ICT)	Purchase and Replacement of Computer/software and Peripheral devices	2975599	1 800	2 254	600	800
Properties and Municipal Building Maintenance	Furniture Tools and Equipment: Property Management	2973285	250	294	500	250
Properties and Municipal Building Maintenance	Kaymandi: Upgrading of Makapula Hall	2980152	2 000	2 100	-	-
Properties and Municipal Building Maintenance	Purchasing of land	2975621	2 700	3 437	500	-
Properties and Municipal Building Maintenance	Rebuild: Kleine Libertas Theatre	2972365	-	53	-	-
Properties and Municipal Building Maintenance	Structural Improvement: General	2972195	1 000	1 341	1 000	2 000
Properties and Municipal Building Maintenance	Upgrading of Library in Kayamandi	2976929	-	198	-	-
Properties and Municipal Building Maintenance	Upgrading of New Office Space: Ryneveld Street	2980409	9 000	10 648	5 000	-
Properties and Municipal Building Maintenance	Upgrading of Stellenbosch Town Hall	2977020	-	643	-	-
Parks and Cemeteries	Extension of Cemetery Infrastructure	2972247	1 000	1 103	7 000	9 000
Parks and Cemeteries	Furniture, Tools and Equipment	2972210	-	21	-	-
Parks and Cemeteries	Horticulture Furniture, Tools and Equipment	2980381	-	80	-	-
Parks and Cemeteries	Purchase of Equipment	2979094	-	88	-	-
Fire Services	Upgrading of Stellenbosch Fire Station	2973306	4 445	7 835	-	-

Law Enforcement and Security	Install and Upgrade CCTV/ LPR Cameras In WC024	2972316	1 000	2 329	1 000	1 000
Law Enforcement and Security	Install Computerized Access Security Systems and CCTV Cameras At Municipal Buildings	2972335	300	526	500	500
Law Enforcement and Security	Law Enforcement: Vehicle Fleet	2972344	3 150	3 335	–	–
Law Enforcement and Security	Neighbourhood Watch Safety equipment	2980423	300	386	500	250
Community Services: Library Services	Cloetesville: Furniture, Tools and Equipment	2972260	–	34	–	–
Community Services: Library Services	Libraries: Small Capital	2972256	100	115	–	–
Urban Forestry	Urban Forestry: Vehicle Fleet	2980390	1 500	1 694	–	–
Small Plants Maintenance Services	Workshop: Furniture, Tools and Equipment	2979091	100	200	–	–
Environmental Management Implementation	Mont Rochelle Nature Reserve: Upgrade of Facilities	2975734	1 504	1 523	–	1 000
Environmental Management Implementation	Furniture, Tools and Equipment	2978091	100	150	100	–
Recreation, Sports Grounds & Halls	Upgrading of swimming pool	2973304	50	1 960	–	–
Recreation, Sports Grounds & Halls	Building of Clubhouse & Ablution Facilities: Lanquedoc Sports grounds	2972230	–	64	–	–
Recreation, Sports Grounds & Halls	Fencing: Sport Grounds (WC024)	2979104	–	21	–	–
Recreation, Sports Grounds & Halls	Skate Board Park	2973497	–	1 078	–	–
Recreation, Sports Grounds & Halls	Upgrading of Tennis Courts: Idas Valley & Cloetesville	2972231	–	645	–	–
Recreation, Sports Grounds & Halls	Sport: Community Services Special Equipment	2972205	200	312	300	–
Traffic Services	Replacement of Patrol Vehicles	2972327	–	202	–	–
Financial Services General	Furniture, Tools & Equipment	2972505	200	400	200	210
<b>Entities:</b>						
<i>List all capital programs/projects grouped by Municipal Entity</i>						
<b>Entity Name</b>						
<i>Project name</i>						

WC024 Stellenbosch - Supporting Table SB20 Not required -

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or Prov.	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Govt	Adjusts.	Adjusts.	Budget	Budget	Budget
R thousands		3	4	5	6	8	9	10	11			
		A	A1	B	C	D	E	F	G	H		
<b>Revenue By Municipal Entity</b>												
Entity 1 total revenue									-	-		
Entity 2 total revenue									-	-		
Entity 3 (etc) total revenue									-	-		
									-	-		
									-	-		
									-	-		
									-	-		
									-	-		
									-	-		
									-	-		
<b>Total Operating Revenue</b>	1	-	-	-	-	-	-	-	-	-	-	-
<b>Expenditure By Municipal Entity</b>												
Entity 1 total operating expenditure									-	-		
Entity 2 total operating expenditure									-	-		
Entity 3 etc. total operating expenditure									-	-		
									-	-		
									-	-		
									-	-		
									-	-		
									-	-		
									-	-		
									-	-		
<b>Total Operating Expenditure</b>	2	-	-	-	-	-	-	-	-	-	-	-
<b>Capital Expenditure By Municipal Entity</b>												
Entity 1 total capital expenditure									-	-		
Entity 2 total capital expenditure									-	-		
Entity 3 etc. total capital expenditure									-	-		
									-	-		
									-	-		
									-	-		
									-	-		
									-	-		
<b>Total Capital Expenditure</b>	2	-	-	-	-	-	-	-	-	-	-	-

**Municipal Manager's Quality Certification**


The quality certificate signed by the Accounting Officer is attached on Appendix 5.

## QUALITY CERTIFICATE

I, Geraldine Mettler, municipal manager of Stellenbosch Municipality, hereby certify that the adjustments budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the adjustments budget and supporting documentation are consistent with the Integrated Development Plan of the Municipality.

Name: Geraldine Mettler

Municipal Manager of Stellenbosch Municipality

Signature  (C.A.P. Barnes) (Acting Municipal Manager)

Date: 18 August 2021

<b>8.3</b>	<b>MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR JULY 2021</b>
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**Collaborator No:** 711528  
**IDP KPA Ref No:** Good Governance and Compliance  
**Meeting Date:** 24 August 2021

**1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR JULY 2021**

**2. PURPOSE**

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2021/2022 to report the deviations to Council.

**3. DELEGATED AUTHORITY**

**Council**

FOR NOTING.

**4. EXECUTIVE SUMMARY**

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2021/2022) stipulate that SCM deviations be reported to Council. In compliance thereto, this report presents to Council the SCM deviations that occurred during July 2021.

**5. RECOMMENDATION**

that Council notes the deviations as listed for the month of July 2021.

**6. DISCUSSION / CONTENTS**

**6.1 Background/Legislative Framework**

The regulation applicable is as follows:

**GNR.868 of 30 May 2005: Municipal Supply Chain Management Regulations**

**Deviation from and ratification of minor breaches of, procurement processes**

**36.** (1) A supply chain management policy may **allow the accounting officer—**  
 (a) To **dispense with the official procurement processes** established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only—  
 (i) in an emergency;  
 (ii) if such goods or services are produced or available from a single provider only;  
 (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;  
 (iv) acquisition of animals for zoos; or  
 (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes; and  
 (b) to ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.



(2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and **report them to the next meeting of the council**, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.

## 6.2 Discussion

Reporting the deviations as approved by the Accounting Officer for July 2021:

The following deviations were approved with the reasons as indicated below:

DEVIATION NUMBER	CONTRACT DATE	NAME OF CONTRACTOR	CONTRACT DESCRIPTION	REASON	SUBSTANTIATION WHY SCM PROCESS COULD NOT BE FOLLOWED	TOTAL CONTRACT PRICE R
D/SM 01/22	14 July 2021	Waste Mart (Pty) Ltd	Hiring of refuse compactors, as and when required	Emergency	<p>Due to the prevalence of COVID 19 cases in our collection team, there is now a need for hiring of refuse compactors together with team members to ensure uninterrupted service delivery.</p> <p>The department needs a minimum of 2 trucks plus team members hired per day to address the shortfall of trucks and staff due to staff's COVID 19 cases causing absenteeism.</p> <p>The department is also in the process of finalising a tender for the provision of this service.</p>	R 3 692 011

**6.3 Financial Implications**

As per table above.

**6.4 Legal Implications**

The regulation applicable is:

**GNR.868 of 30 May 2005: Municipal Supply Chain Management Regulations: Deviations from and ratification of minor breaches of, procurement processes.**

**6.5 Staff Implications:**

No staff implications

**6.6 Previous / Relevant Council Resolutions:**

None

**6.7 Risk Implications**

That the market may not be tested.

The measures in place to deal with deviations mitigate the risk to an acceptable level.  
The auditor general also audit the deviations during the yearly audit

**6.8 Comments from Senior Management:**

The item was not circulated for comment except to Municipal Manager

**6.8.1 Municipal Manager**

Supports the recommendations.

**RECOMMENDATION FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2021-08-18: ITEM 6.3**

that Council notes the deviations as listed for the month of July 2021.

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	Kevin Carolus
<b>POSITION</b>	<b>CFO</b>
<b>DIRECTORATE</b>	<b>Finance</b>
<b>CONTACT NUMBERS</b>	<b>021 808 8528</b>
<b>E-MAIL ADDRESS</b>	<b>Kevin.Carolus@ Stellenbosch.gov.za</b>
<b>REPORT DATE</b>	12 August 2021

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<b>REPORT BY THE MUNICIPAL MANAGER RE OUTSTANDING RESOLUTIONS</b>
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As per Council directive (2021-01-27: Item 9) the Report by the Municipal Manager re Outstanding Resolutions taken at previous meetings of Council, is referred to the Section 80 Committees for scrutiny and interrogation.

The report attached hereto as **APPENDIX 1, IS FOR INFORMATION ONLY.**

Council Meeting		Resolution	Resolution Date	Allocated To	% Feedback	Feedback Comment
478903	SECTION 78 PROCESS FOR AN EXTERNAL SERVICE DELIVERY MECHANISM WITH REGARDS TO PUBLIC TRANSPORT	<p>7.6.2 SECTION 78 PROCESS FOR AN EXTERNAL SERVICE DELIVERY MECHANISM WITH REGARD TO PUBLIC TRANSPORT</p> <p><b>4TH COUNCIL MEETING: 2016-11-23: ITEM 7.6.2</b></p> <p><b>RESOLVED (majority vote)</b></p> <p>(a) that Council approves the proposal that an assessment of the municipality's capacity be done to determine its ability to provide the proposed public transport service through an internal mechanism and that the recommendation of the assessment be submitted to Council for consideration and decision; and</p> <p>(b) that, should the above assessment recommend the use of an external mechanism for the provision of the public transport service, a feasibility study be conducted for the provision of the service through an external mechanism.</p> <p>The following Councillors requested that their votes of dissent be minuted: Councillors F Adams; DA Hendrickse and LK Horsband (Ms).</p>	2016-11-23	ROSCOE B	75.00	<p>Item held back due to PGWC change of view on this matter. Awaiting new input from PGWC. The change of view has not yet filtered through to us with the result that we could not alter report to reflect this.</p> <p>Public Transport such as Trains, Busses and Taxi Management is a matter that is dealt with by Provincial and National Government. Until Provincial Government (Busses and Taxis) and National Government (trains) have set the groundworks (Issuing the role that Local Government must play), we cannot commence with a strategy of co-providing or arranging such a service.</p> <p>We will however now provide a status quo report and propose possible solutions in anticipation of the guidelines from Provincial Government.</p> <p>Report submitted to serve at MAYCO on 18/08/21 - Item 7.5.3</p>
513321	THE FUTURE USE AND MAINTENANCE OF COUNCIL HERITAGE BUILDINGS	<p>7.3.1 THE FUTURE USE AND MAINTENANCE OF COUNCIL HERITAGE BUILDINGS</p> <p><b>8TH COUNCIL MEETING: 2017-04-26: ITEM 7.3.1</b></p> <p><b>RESOLVED (majority vote with abstentions)</b></p> <p>(a) that Council supports the establishment of a "heritage portfolio" that can be managed independently from other assets and that the Municipal Manager be mandated to identify all council owned properties to be placed in the heritage portfolio;</p> <p>(b) that the Rhenish complex including Voorgelegen and the Transvalia complex of</p>	2017-04-26	PIETS	70.00	<p>The draft return item has not been submitted to Mayco and Council in view of the separate process that Council approved for PED to do an investigation in regard to the future of the bigger area. When their information is ready, the impact of their information will be incorporated in the draft item to ensure a merging of the two processes. The item on Transvalia and Rhenish is also kept back in view</p>

		<p>apartments (Transvalia, Tinetta, Bosmanhuis en Alma) be agreed to be categorised as category A assets;</p> <p>(c) that in terms of Section 14(2)(a) of the MFMA, the properties listed in paragraph 3.4 (table 2) marked as Category A properties, be identified as properties not needed to provide the minimum level of basic municipal services;</p> <p>(d) that, in terms of Regulation 34(3) of the ATR, the Municipal Manager be authorized to conduct the prescribed public participation process, as envisaged in Regulation 35 of the ATR, with the view of awarding long term rights in relation to the Category A properties;</p> <p>(e) that, for the purpose of disposal, two independent valuers be appointed to determine the fair market value and fair market rental of the properties listed in Categories A and B;</p> <p>(f) that, following the public participation process, a report be tabled before Council to consider in principle, the awarding of long term rights in the relevant properties, whereafter a public competitive disposal process be followed; and</p> <p>(g) that, with regard to the properties listed as Category B and C, the Municipal Manager be mandated to investigate the best way of disposing of or managing these assets, including feasibility studies on the possible disposal/awarding of long term rights and/or outsourcing of the maintenance function and that a progress report be tabled before Council within 6 months from the date of approval of the recommendation.</p> <p>Councillor F Adams requested that his vote of dissent be minuted.</p> <p>(DIRECTOR: PLANNING AND ECON DEV TO ACTION)</p>				of the Task Team report that was requested by the Executive Mayor and the PED investigation as the latter incorporates Rhenish complex.
514994	STELLENBOSCH MUNICIPALITY: EXTENSION OF BURIAL SPACE	<p>7.3.2 STELLENBOSCH MUNICIPALITY: EXTENSION OF BURIAL SPACE</p> <p><b>8TH COUNCIL MEETING: 2017-04-26: ITEM 7.3.2</b></p> <p><b>RESOLVED (nem con)</b></p> <p>(a) that Council amends its 27th Meeting of the Council of Stellenbosch (25 February 2015) resolution by adding (b)(x) to include any alternative land in the same area which could feasibly be used as a site to be investigated as a solution to the critical need for burial space within Stellenbosch Municipality;</p> <p>(b) that Council supports the acquisition of the required authorization for the proposed establishment of regional cemeteries (for burial need within WC024) at Farm Culcatta No. 29 and the Remainder of Farm Louw's Bos No. 502 as well as the proposed establishment of a regional cemetery at Farm De Novo No. 727/10 and Portion 1 of 'Farm Meer Lust No 1006 should the process of acquiring the necessary approval from the Department of Transport and Public Works be acquired;</p>	2017-04-26	SCHALKVDM	90.00	Environmental Impact Assessment proceeded on 2 sites, Louw's Bos and Culcatta Bos. Environmental Authorization (ito the National Environmental Management Act, 107 of 1998) for the Culcatta Bos site was issued on 20 September 2019 and Louw's Bos 22 January 2020. An appeal on the EA issued for Louw's Bos has been received. This appeal was upheld by the Minister Local Government, Environmental Affairs and Development Planning during January 2021. A progress report with proposals on the way forward on Louw's Bos has been submitted to the Portfolio

		<p>(c) that the possible creation of a garden of remembrance as alternative to a traditional land site also be investigated; and</p> <p>(d) that Council authorises the Municipal Manager to proceed with acquiring the necessary approvals for the establishment of the above cemeteries.</p> <p>(DIRECTOR: PLANNING &amp; ECON DEV TO ACTION)</p>				<p>Committee (March 2021). The Calcutta Bos Land Use application was approved by the Municipal Planning Tribunal on 26 June 2020. This application is not finalised as an appeal against the decision was received. The General Authorization (to the National Water Act, 36 of 1998) on the water use Culcatta Bos' was received 7 July 2021.</p>
616959	MIGRATION OF OLD HOUSING WAITING LIST TO A HOUSING DEMAND DATABASE SYSTEM	<p>7.5.5 MIGRATION OF OLD HOUSING WAITING LIST TO A HOUSING DEMAND DATABASE SYSTEM</p> <p><b>21ST COUNCIL MEETING: 2018-10-31: ITEM 7.5.5</b></p> <p><b>RESOLVED (nem con)</b></p> <p>(a) that Council approves that the administration embarks on a process of updating data on the old Housing Waiting List;</p> <p>(b) that all updated information be imported into the Municipal Housing Demand Database; and</p> <p>(c) that, when the above process has been concluded, the Municipal Housing Demand Database becomes the only reference point and source of information in determining the municipality's housing backlog and the profile of applicants.</p>	2018-10-31	ROTANDAS	95.00	<p>The capturing of all data collected during the completed Demand Data programme on both the Western Cape and Vois Systems is still in process. The Vois System now generates weekly reports on all updated applicants in the WC024 and monthly reports on capturing done. Recent outreach updates in Wemmershoekdam and Vlotenburg areas have also now been uploaded. Updating on the system continues and is ongoing as applicants submit forms. We currently have 25 applications that required address updates on the waiting list.</p>
616954	CONDONATION OF QUALIFYING CRITERIA: SALE OF UNDEVELOPED ERVEN IN KAYAMANDI	<p>7.2.3 CONDONATION OF QUALIFYING CRITERIA: SALE OF UNDEVELOPED ERVEN IN KAYAMANDI</p> <p><b>21ST COUNCIL MEETING: 2018-10-31: ITEM 7.2.3</b></p> <p><b>RESOLVED (majority vote with abstentions)</b></p> <p>(a) that Council resolves not to condone the criteria set out in the tender documentation published on 12 November 2016; and</p> <p>(b) that Council resolves that the following criteria be used in the new tender process, i.e.</p> <p>i) Beneficiary must be a resident of Kayamandi for a minimum period of ten (10) years;</p> <p>ii) If younger than 40 years (at date of closing tender), then the beneficiary must be married or have a legal dependent staying with him/her;</p>	2018-10-31	PIETS	90.00	<p>Tender specifications submitted to DCS.</p>

		<p>ii) May not have received any form of financial assistance/subsidy from the State in obtaining a house/serviced site previously;</p> <p>iii) May not currently own any other fixed asset;</p> <p>iv) Must be a South African citizen;</p> <p>v) Must be a first time home owner; and</p> <p>vi) that a pre-emptive clause be inserted in the title deed of the property that the property be developed within 2 years and not be sold within 5 years of registration.</p>				
621772	PROPOSED SERVICE DELIVERY IN JONKERSHOEK	<p>7.2.4 PROPOSED SERVICE DELIVERY IN JONKERSHOEK</p> <p><b>22ND COUNCIL MEETING: 2018-11-28: ITEM 7.2.4</b></p> <p><b>RESOLVED (majority vote with abstentions)</b></p> <p>(a) that the Power of Attorney from the National Department of Public Works, authorising Stellenbosch Municipality to commence with service delivery in Jonkershoek, be noted;</p> <p>(b) that the Administration be authorised to render interim municipal services in the Mixed Use Precinct in Jonkershoek on a cost recovery basis from the users who receive the services, except to those households that qualify for free basic services in terms of the Municipality's Indigent Policy;</p> <p>(c) that the Administration be authorised to provide/upgrade Access to Basic Services (Communal services) in informal areas, free of charge;</p> <p>(d) that the Director: Planning and Economic Development be requested to commission a feasibility study with the view of identifying a possible site(s) for possible township establishment, taking into account the Draft SDF for Jonkershoek, but also taking into account the positioning of bulk infrastructure and access to the site(s);</p> <p>(e) that the National Department of Public Works be requested to transfer the land to Stellenbosch Municipality;</p> <p>(f) that the National Department of Public Works be requested to transfer the land on which the office space previously used by Cape Nature, either by way of acquisition or by way of a Lease Agreement, to the Municipality;</p> <p>(g) that, the Director: Infrastructure Services be requested to compile a status quo report regarding the availability of bulk infrastructure but also indicating the cost of possible interim upgrading of such bulk infrastructure;</p> <p>(h) that the Director: Planning &amp; Economic Development be requested to finalise the SDF for Jonkershoek in terms of the SPLUMA Act 16 of 2013;</p> <p>(i) that the Municipal Manager be authorised to conclude an agreement(s) with the relevant authorities to ensure that Stellenbosch Municipality is in a position to do law enforcement in the Jonkershoek Valley, with specific reference to the</p>	2018-11-28	ALL DIRECTORS	70.00	<p>The National Department of Public Works was requested the use of the office space. A meeting in this regard was scheduled for 29 January 2020. The meeting took place and after an inspection at the property the Municipality decided not to take up the offer of the office space from Public Works due to the dilapidated state of the building and the costs involved to repair it.</p> <p>Water Services is available, a sanitation service is provided as well as a waste service. Electricity is provided by Eskom.</p> <p>The transfer of the land has not taken place yet despite various follow ups from Stellenbosch.</p> <p>Matter needs political intervention on provincial level to ensure action by the National Department.</p> <p>Infrastructure Services is rendering a waste removal service through the provision of a skip and has upgraded the toilets. Stellenbosch is also providing water if the water provision from the farm fails.</p>

		<p>prevention of further unauthorised structures being constructed/erected;</p> <p>(j) that a progress report be tabled to Council within 6 months, including an environmental impact report and indicating progress that has been made regarding the provision of services; and</p> <p>(k) that, in the mean-time, all expenditure be incurred within the existing, approved budget.</p> <p>The following Councillors requested that it be minuted that they abstained from voting on the matter:</p> <p>Cllrs F Adams; DA Hendrickse and LK Horsband (Ms).</p>				
639570	<p>TO AUTHORISE THE MUNICIPAL MANAGER TO START THE PRESCRIBED PUBLIC PARTICIPATION PROCESS AS PER CHAPTER 4 OF THE MUNICIPAL ASSET TRANSFER REGULATIONS, WITH THE VIEW OF THE FOLLOWING A TENDER/CALL FOR PROPOSAL PROCESS FOR OUTSOURCING THE MANAGEMENT/USE OF THE KAYAMANDI ECONOMIC AND TOURISM CORRIDOR (KETC)</p>	<p>7.7.2 TO AUTHORISE THE MUNICIPAL MANAGER TO START THE PRESCRIBED PUBLIC PARTICIPATION PROCESS AS PER CHAPTER 4 OF THE MUNICIPAL ASSET TRANSFER REGULATIONS, WITH THE VIEW OF FOLLOWING A TENDER/CALL FOR PROPOSAL PROCESS FOR OUTSOURCING THE MANAGEMENT/USE OF THE KAYAMANDI ECONOMIC AND TOURISM CORRIDOR (KETC)</p> <p><b>25TH COUNCIL MEETING: 2019-03-27: ITEM 7.7.2</b></p> <p><b>RESOLVED (majority vote)</b></p> <p>a) that Council authorises the Municipal Manager to start the Public Participation Process (60 days) as per Chapter 4 of the Asset Transfer Regulations with the intention of following an appropriate process for the outsourcing and management of the Kayamandi Economic and Tourism Corridor;</p> <p>(b) that Council gives reasonable consideration to all regulations and processes required by the Municipal Policy on the Management of Immovable Property, the Asset Transfer Regulations and prescriptions of the MFMA, and then to follow the process that best ensures the correct operational outcome for the Kayamandi Economic and Tourism Corridor;</p> <p>(c) that the local community be invited to submit representations; and</p> <p>(d) that the Municipal Manager be authorized to conclude the contract or agreement after (c) above is finalized in terms of the applicable Act/Regulation.</p> <p>The following Councillors requested that their votes of dissent be minuted: Cllrs RS Nalumango (Ms); N Sinkinya (Ms); P Sitshoti (Ms) and LL Stander.</p>	2019-03-27	CRAIGA	90.00	<p>Item supported by Planning &amp; Economic Development Committee dated 10 March 2021 for submission to Council.</p> <p>The Department will action this decision during Aug / Sep 2021.</p>
	<p>PROPOSED DISPOSAL OF ERVEN 3192, 3019 AND 3111 IN MOOIWATER, FRANSCHHOEK: CONSIDERATION OF</p>	<p>7.2.2 PROPOSED DISPOSAL OF ERVEN 3192, 3019 AND 3111 IN MOOIWATER, FRANSCHHOEK: CONSIDERATION OF PUBLIC INPUTS</p> <p><b>26<sup>TH</sup> COUNCIL MEETING: 2019-04-24: ITEM 7.2.2</b></p>	2019-04-24	ANNALENEDB	90.00	<p>Specifications submitted to DCS for approval.</p>



	PUBLIC INPUTS	<p><b>RESOLVED (majority vote)</b></p> <p>(a) that it be noted that no comment/inputs were received from the residents of wards 1 and 2 in regard to the future use of the properties;</p> <p>(b) that erven 3192, 3019 and 3111 be identified as land not needed to provide the minimum level of basic municipal services, i.e. that it can be, in principle, disposed of;</p> <p>(c) that Council resolves that the properties be put out on a Call for Proposals for multi-purpose institutional use to the benefit of the community. Proposals will be evaluated based on the type of institutional uses, how it will benefit the greater community, and how many institutions will be accommodated through the proposals;</p> <p>(d) that the matter be reported back to Mayco and Council after implementation of resolution (c) above; and</p> <p>(e) that the conditional awarding of the tenders by the Bid Adjudication Committee, should in principle disposal be approved, be submitted to Council to make a final determination on the disposal of the properties.</p> <p><i>Councillor DA Hendrickse requested that his vote of dissent be minuted, on the grounds that, in his view, the item is not legally compliant.</i></p>				
	PROPOSED DISPOSAL OF ERF 347, LE ROUX (GROENDAL)	<p>7.2.2 PROPOSED DISPOSAL OF ERF 347, LE ROUX (GROENDAL)  <b>27<sup>TH</sup> COUNCIL MEETING: 2019-05-29: ITEM 7.2.2</b></p> <p><b>RESOLVED (majority vote)</b></p> <p>(a) that Erf 347, Le Roux (Groendal) be identified as land not needed to provide the minimum level of basic municipal services, i.e. that it can be disposed of in principle;</p> <p>(b) that Council resolves to dispose of the property by going out on a Call for Proposal, soliciting proposals to develop the land for high density gap housing opportunities; ensuring optimal use of the land, and thereby creating more opportunities for residents of the area. This may include apartments, flats or town houses of different typologies;</p> <p>(c) that the market value of the property be determined by two independent valuers and be taken into consideration in the SCM determination and reported to Council when the item is tabled for final consideration as indicated in (d) below; and</p> <p>(d) that, following the supply chain process, the matter be brought back to Council for a final decision on whether to dispose of the property under</p>	2019-05-29	PIETS	90.00	Specifications submitted to DCS for approval.

		<p>the conditions set in the supply chain process.</p> <p><i>Cllrs DA Hendrickse and LK Horsband requested that their votes of dissent be minuted</i></p>				
	<p>PROPOSED TRANSFER OF MANAGEMENT AND OWNERSHIP OF VAALDRAAI (EISENBURG) FROM PROVINCIAL GOVERNMENT OF THE WESTERN CAPE TO STELLENBOSCH MUNICIPALITY</p>	<p>7.10.2 PROPOSED TRANSFER OF MANAGEMENT AND OWNERSHIP OF VAALDRAAI (EISENBURG) FROM PROVINCIAL GOVERNMENT OF THE WESTERN CAPE TO STELLENBOSCH MUNICIPALITY</p> <p><b>27<sup>TH</sup> COUNCIL MEETING: 2019-05-29: ITEM 7.10.2</b></p> <p><b>RESOLVED (nem con)</b></p> <p>(a) that Council, in principle, agrees to take over the Management of the Vaaldraai Settlement, as an interim arrangement;</p> <p>(b) that Council, in principle, agrees to attend to the township establishment of Vaaldraai, subject thereto that additional land be made available, the detail to be agreed upon;</p> <p>© that before any final decision in this regard is made (i.e. (a) and (b) above) the Department: Planning and Economic Development be requested to conduct a feasibility study, which study must also attend to the availability (or not) of bulk infrastructure as well as the identification of additional land to be transferred, taking into account the number of residents/backyard dwellers already on the property; and</p> <p>(d) that, following the feasibility study, a progress report be submitted to Council with the view of making a final determination on the matter.</p>	2019-05-29	LESTERVS	90.00	<p>Further discussions with Provincial Department of Public Works are currently ongoing, given the fact that the said area is outside the urban edge with bulk infrastructure challenges. A meeting has been arranged with senior management of PDoPW for May 2021. The conclusion of the meeting was that the overall challenges in Vaaldraai will be elevated to HoD and MM level for strategic direction.</p>
	<p>VAN DER STEL SPORT FACILITY: REVIEW OF THE AGREEMENTS BETWEEN STELLENBOSCH MUNICIPALITY (WC024), STELLENBOSCH SPORT AND RECREATION ASSOCIATION (SSRA) AND VAN DER STEL SPORT COUNCIL</p>	<p>12.2 VAN DER STEL SPORT FACILITY: REVIEW OF THE AGREEMENTS BETWEEN STELLENBOSCH MUNICIPALITY (WC024), STELLENBOSCH SPORT AND RECREATION ASSOCIATION (SSRA) AND VAN DER STEL SPORT COUNCIL</p> <p><b>29<sup>TH</sup> COUNCIL MEETING: 2019-07-24: ITEM 12.2</b></p> <p><b>RESOLVED (majority vote)</b></p> <p>(a) that the draft MOU between the Stellenbosch Municipality and the SSRA be approved for a six-month period;</p> <p>(b) that, upon the dissolution of the lease agreement between the SSRA and Van Der Stel Sports Council, the Director: Community &amp; Protection Services be mandated to conclude a lease agreement, in line with a rental amount in line with relevant tariffs for rental of municipal</p>	2019-07-24	ALBERTVDM	85.00	<p>Point(b): As part of the implementation of the Hybrid Model is discussions with the different Sports Councils. Discussion with the Van der Stel Sports Council has been completed.</p> <p>Point (c): In progress.</p> <p>Point (d): The department received the final draft report from the Service Provider and is currently busy drafting the item that will serve before Council.</p> <p>Point (e) Discussions took place</p>

		<p>property, as amended, from time to time;</p> <p>© that Council agrees that the Community Services Department review the Sport Policy and Facilities Management Model (Plan) of the Stellenbosch Municipality, in consultation with the SSRA;</p> <p>(d) that Council notes that the Municipality will appoint a service provider to conduct a forensic audit of the financial (accounts), operational systems and processes in operation at the Van Der Stel Sport Club; and that the Senior Manager Community Services report back to Council on the forensic investigation's outcome;</p> <p>© that Council notes that the Community Services Department will commence with the process to develop an alternative management model for the Van Der Stel Sport facility, in consultation with the SSRA;</p> <p>(f) that a separate report on the outstanding debt of Area Sport Councils be submitted to the next Council Meeting; and</p> <p>(g) that the period of the aforementioned lease agreement period not exceed six (6) months and that the draft Lease Agreement be updated to reflect same.</p> <p><i>The following Councillors requested that their votes of dissent be minuted:</i></p> <p><i>ClIrs FT Bangani-Menziwa (Ms); DA Hendrickse; LK Horsband (Ms); C Moses (Ms); RS Nalumango (Ms); N Mananga-Gugushe (Ms); MD Oliphant and N Sinkinya (Ms);</i></p> <p><i>ClIrr J Hamilton requested that his vote of support be minuted.</i></p>				<p>with Van der Stel Sports Council informing them about the alternative model that will be implemented at Van der Stel Sports Council.</p> <p>Point (f) Financial services in process to compile the report for submission to Council.</p>
	<p>PROPOSED RENEWAL OF LEASE AGREEMENT: PORTION OF ERF 62, KAYAMANDI: DEPARTMENT OF PUBLIC WORKS: POLICE STATION</p>	<p>11.2.1 PROPOSED RENEWAL OF LEASE AGREEMENT: PORTION OF ERF 62, KAYAMANDI: DEPARTMENT OF PUBLIC WORKS: POLICE STATION</p> <p><b>30<sup>TH</sup> COUNCIL MEETING: 2019-08-28: ITEM 11.2.1</b></p> <p><b>RESOLVED (nem con)</b></p> <p>(a) that the portion of erf 62, used as a police station, be identified as land not needed for municipal purposes during the proposed lease period;</p> <p>(b) that approval be granted for the renewal of the Lease Agreement for a period of 9 years and 11 months;</p> <p>© that it be noted that leasing property to another sphere of government/organ of state is exempted from following a public participation process;</p>	2019-08-28	PIETS	90.00	<p>Lease agreement submitted to DPW for signature.</p> <p>No response yet – the progress is followed up regularly with the Department.</p>

		<p>(d) that Council considers the request of the department to rent the property at an amount of R 6121.99 per month, escalating at 6% per annum, and</p> <p>© that the Municipal Manager be authorised to draft and sign an appropriate new lease agreement.</p>				
	DRAFT POLICY ON PLACE NAMING, STREET NAMING AND RENAMING AND NUMBERING FOR STELLENBOSCH MUNICIPALITY, EDITED 17 MAY 2019	<p>11.7.2 DRAFT POLICY ON PLACE NAMING, STREET NAMING AND RENAMING AND NUMBERING FOR STELLENBOSCH MUNICIPALITY, EDITED 17 MAY 2019</p> <p><b>31<sup>ST</sup> COUNCIL MEETING: 2019-09-25: ITEM 11.7.2</b></p> <p><b>RESOLVED (nem con)</b></p> <p>(a) that the revised Policy on Place Naming and Street Naming, Renaming and Numbering for Stellenbosch Municipality be advertised for public comment for 60 days;</p> <p>(b) that after public participation has been received, the Draft Policy will be brought back to Council for final consideration; and</p> <p>(c) that the final approved Policy be translated into all 3 official languages.</p>	2019-09-25	STIAANC	80.00	<p>Being referred by the Council, the Planning Committee instructed the administration to investigate several matters.</p> <p>The Administration is in the process to make the required amendments in consultation with the Portfolio Councillor for guidance and inputs.</p>
	TRANSFER OF 80 HOUSES: LA MOTTE VILLAGE	<p>11.2.1 TRANSFER OF 80 HOUSES: LA MOTTE VILLAGE</p> <p><b>32<sup>ND</sup> COUNCIL MEETING: 2019-10-23: ITEM 11.2.1</b></p> <p><b>RESOLVED (majority vote with abstentions)</b></p> <p>(a) that transfer to the 10 households that are paid up be effected as a matter of urgency;</p> <p>(b) that a monthly progress report from the transferring attorney on the status quo and progress of the transfer be provided to the Municipality;</p> <p>© that letters be given as a matter of urgency to the 9 beneficiaries who allowed illegal occupants to occupy the houses to provide reasons why the houses should not be transferred to other beneficiaries;</p> <p>(d) that letters be given as a matter of urgency to all illegal occupying households to provide reasons why they should not be evicted from the houses they are occupying illegally as they were not recognised as the beneficiaries for the houses they occupy;</p> <p>© that an investigation as a matter of urgency be lodged as to how the 10 illegal</p>	2019-10-23	PIETS	90.00	<p>Updated return item submitted to DCS.</p> <p>Item referred back to department for refinement and for consultation with ward councillors.</p> <p>Item to be resubmitted to MayCo.</p>

		occupants of unallocated houses were allowed to occupy the houses; and (f) that letters be given as a matter of urgency to all beneficiaries who are in arrears on the outstanding rental amounts to inform them that council intend to assist them, should they qualify for financial assistance from financial institutions or government subsidies to buy the houses. They will however still be liable for outstanding amounts on services.				
DRAFT HOUSING ALLOCATION POLICY	11.4.1 DRAFT HOUSING ALLOCATION POLICY <b>32<sup>ND</sup> COUNCIL MEETING: 2019-10-23: ITEM 11.4.1</b> <b>RESOLVED (majority vote with abstentions)</b> (a) that Council adopts the Housing Allocation Policy as a draft, in principle, and (b) that the Draft Housing Allocation Policy for Stellenbosch Municipality be advertised for public comments, whereafter it be resubmitted to Council for final consideration and subsequent adoption.	2019-10-23	ROTANDAS	60.00	The draft policy was submitted to the Director: PED and a workshop will be organised with MAYCO to thoroughly discuss the policy before it serves on MAYCO and it will then be published for public comments.	
ADOPTION OF THE STELLENBOSCH INFORMAL TRADING POLICY	13.3 ADOPTION OF THE STELLENBOSCH INFORMAL TRADING POLICY <b>32<sup>ND</sup> COUNCIL MEETING: 2019-10-23: ITEM 13.3</b> <b>RESOLVED (majority vote)</b> (a) that, after considering the comments made by the public, Council adopts the Stellenbosch Informal Trading Policy; and (b) that the Stellenbosch Informal Trading By-Law be amended to incorporate the objectives and provisions as incorporated in the Informal Trading Policy.	2019-10-23	CRAIGA	80.00	Request submitted to Council to consider the implementation of a pilot project for Mobile Informal Trading (i.e. food trucks, coffee carts, etc.), MAYCO noted that the intention must be Public Participated and that such comments be considered before submission to Council for approval.  Process to obtain comment for the proposed polit project to be initiated during Sep 2021.	
SECTION 78 (4) REPORT FOR THE PROVIDING OF SUFFICIENT PUBLIC PARKING	13.3 SECTION 78 (4) REPORT FOR THE PROVIDING OF SUFFICIENT PUBLIC PARKING <b>35<sup>TH</sup> COUNCIL MEETING: 2020-02-26: ITEM 13.3</b> <b>RESOLVED</b> a) that this report be noted; b) that Council accepts that all the requirements of Section 78(3) (Annexure A) in terms of investigating the feasibility of the provision of sufficient parking,	2020-02-26	DEONL	55.00	Municipal Systems Act, Section 80 and 81 – Providing a service through a Service Delivery Agreement. Any service provision of this nature was prohibited during the Alert Level 5 lockdown period.  The provision of single level public parking is being debated and will	

		<p>has been complied with;</p> <p>c) that Council accepts that parking forms an integral part of the total Mobility concept within Greater Stellenbosch Area and relates to other major parts such as: Traffic Flow, Public Transport (PT), Non-Motorised Transport (NMT), Transit Oriented Development (TOD), and Movement of Disabled Persons (normally seen as a primary part of NMT);</p> <p>d) that Council notes that in order to alleviate the parking process as a whole, matters such as PT, NMT, TOD must also be addressed in synchronisation, as this will directly affect the quantity and positioning of parking;</p> <p>e) that Council, in terms of the Municipal Systems Act (MSA), Act 32 of 2000, as amended, Section 78(4), accepts that the method of providing parking generally be considered as follows:</p> <ul style="list-style-type: none"> <li>(i) Provision of open one level parking space needs, be performed on an internal mechanism;</li> <li>(ii) Provision of multi storied parking space needs, be performed on an external mechanism.</li> </ul> <p>f) that Council approves the provision of parking as a first phase as mentioned hereunder, which must be in line with future mobility developments, as the final mobility status can by nature not be resolved at this time;</p> <p>g) that Council proceed with the initial provision and upgrade of parking spaces as follows:</p> <ul style="list-style-type: none"> <li>(i) that the legislative process be commenced with to provide multiple level parking, and management thereof, utilising an External Mechanism of parking in the following areas: <ul style="list-style-type: none"> <li>(1) Eikestad Mall Parking area bounded by Andringa -, Victoria, and Ryneveld Streets. Portion of erf 1692, erven, 1969, 1972, 1973, 1974, 1975, 1976, 6402 and 6636; and</li> <li>(2) Techno Park area, considering the area bounded by Tegno Road, Termo Avenue and Proton Road. Portion of erf 13171</li> </ul> </li> <li>(ii) that the following areas, as a first phase, be upgraded and/or developed as a single layer open space parking area, utilising an internal service delivery mechanism: <ul style="list-style-type: none"> <li>(1) Dennesig Existing Parking Area, entrance in Hoffman Road, Part of</li> </ul> </li> </ul>				<p>be addressed once the final 2020/21 budget has been approved. The latter is drastically affected by the COVID-19 lockdown.</p> <p>Program:</p> <ol style="list-style-type: none"> <li>1. Report to Council on Draft SDA as well as program for community participation in May 2021. Postponed to August 2021.</li> <li>2. Community Participation to end June 2021. Postponed to September 2021.</li> </ol> <p>Have received full report. Presentation done to Directorate and Director's. Presentation planned to present to MAYCO.</p>
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		<p>Erf 235;</p> <p>(2) Municipal Court Existing Parking Area, entrance from Papegai Road, Erf 528;</p> <p>(3) Aandklas Existing Parking Area, entrance from Du Toit Road Part of Erf 235;</p> <p>(4) New Parking Area Bounded by Borchard Road and Andringa Street to be considered as an extension of the public parking on erf 2529;</p> <p>(5) New Parking Area Bounded by Jan Cilliers Road, Ds Botha Road and Muller Road to be considered as new parking area. Part of Erf 175/0; and</p> <p>(6) Parking area to be upgraded at the old tennis courts, Franschhoek, Erf 1538.</p> <p>(h) that Council proceeds with the setting up of a Service Delivery Agreements for the provision of Bulk Parking, as required by Section 80(1) &amp; (2), of the MSA and in particular section 80(1)(b) (which prescribes an SDA with a Private Company) for the areas mentioned under 4.7.1;</p> <p>(i) that the Service Delivery Agreement be approved by Council as a draft SDA prior to Community Participation takes place; and</p> <p>(j) that the matter of providing a synchronised total mobility network be urgently pursued with all the role-players participating in the mobility arena which includes Public Transport, Non-Motorised Transport, Transit Oriented Development, Parking and Universal Access.</p> <p><i>The following Councillors requested that their votes of dissent be minuted:</i></p> <p><i>Cllrs F Adams; FT Bangani-Menziwa (Ms); DA Hendrickse; N Mananga-Gugushe (Ms); C Moses (Ms); N Sinkinya (Ms); P Sitshoti (Ms) and LL Stander.</i></p>				
	POSSIBLE DEVELOPMENT OF ERVEN 412 AND 284,	POSSIBLE DEVELOPMENT OF ERVEN 412 AND 284, GROENDAL BY WAY OF A CALL FOR PROPOSAL(S)	2020-03-31	LESTERVS	70.00	The service provider has submitted its final report to the user department that consist of

	GROENDAL BY WAY OF A CALL FOR PROPOSAL(S)	<p><b>COUNCIL ITEM 5.4.1, 2020-03-31:</b></p> <p>After careful scrutiny of item 5.4.1: POSSIBLE DEVELOPMENT OF ERVEN 412 AND 284, GROENDAL, BY WAY OF A CALL FOR PROPOSAL(S), and as per the delegation approved by Council on 25 March 2020 (item 9.1) to confer Council powers and functions upon the Executive Mayor, as such I <b>HEREBY APPROVE THE SAID ITEM AS FOLLOWS:</b></p> <p>(a) that erven 412 and 284, Le Roux, be identified as land not needed to provide the minimum level of basic municipal services;</p> <p>(b) that the Administration is authorised to follow a public Call-for-Proposal, based on the points system as set out in paragraph 6.2.9;</p> <p>© that approval is granted for the discounted sales prices as set out in paragraph 6.2.6 subject to the sales restrictions set out in paragraph 6.2.7;</p> <p>(d) that approval is granted for the qualifying criteria set out in paragraph 6.2.8;</p> <p>© that the discounted bulk infrastructure contribution as set out in paragraph 6.2.10, is approved; and</p> <p>(f) that, following the conditional awarding of the bid to the bidder(s) scoring the highest points, an item be submitted to Council to make a final decision on the disposal of the land.</p>				two site development plans. This report will be submitted to Council during September 2021 for consideration. Project ongoing.
	CONSIDERATION OF EXPENDITURE INCURRED RELATING TO SERVICES RENDERED BY INTERWASTE (PTY) LTD	12.1.6 CONSIDERATION OF EXPENDITURE INCURRED RELATING TO SERVICES RENDERED BY INTERWASTE (PTY) LTD	2020-06-12	DEONL	70.00	Plan of action:  1. Investigation performed. being



		<p><b>SPECIAL COUNCIL MEETING: 2020-06-12: ITEM 12.1.6</b></p> <p><b>RESOLVED</b> (majority vote)</p> <p>(a) that Council takes note of the circumstances as provided in the report;</p> <p>(b) that investigation be done with regard to transgression of policies for disciplinary purposes and that the associated disciplinary steps be taken;</p> <p>(c) that Council certifies the expenditure of R 4 111 001.60 (VAT inclusive) to Interwaste (Pty) Ltd as irrecoverable and that this amount be written off; and</p> <p>(d) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32 (2).</p> <p><i>Cllr DA Hendrickse requested that his vote of dissent be minuted.</i></p>				
	ENCROACHMENT APPLICATION HORIZON HOUSE ERF 3722 AND PORTIONS OF ROAD RESERVE: RETURN ITEM	<p>11.2.3 ENCROACHMENT APPLICATION HORIZON HOUSE ERF 3722 AND PORTIONS OF ROAD RESERVE: RETURN ITEM</p> <p><b>36<sup>th</sup> COUNCIL MEETING: 2020-07-29: ITEM 11.2.3</b></p> <p><b>RESOLVED</b> (majority vote)</p> <p>(a) that Council considers the objection before making a final determination;</p> <p>(b) that, should Council decide to approve the encroachment application, the Municipal Manager be authorised to conclude the Agreement; and</p> <p>© that consideration be given to the proposed delegation to the Municipal Manager in <b>APPENDIX 5</b>.</p> <p><i>The following Cllrs requested that their votes of dissent be minuted:</i></p> <p><i>Cllr F Adams; FT Bangani-Menziwe (Ms); G Cele (Ms); DA Hendrickse; LK Horsband (Ms); N Sinkinya (Ms); and P Sitshoti (Ms).</i></p>	2020-07-29	PIETS	90.00	Contract was submitted through DCS office for submission to MM.
687976	FEEDBACK ON PUBLIC PARTICIPATION PROCESS: ENTERING INTO LAND AVAILABILITY AGREEMENTS WITH SOCIAL HOUSING	<p>11.4.1 FEEDBACK ON PUBLIC PARTICIPATION PROCESS: ENTERING INTO LAND AVAILABILITY AGREEMENTS WITH SOCIAL HOUSING INSTITUTIONS (SHIs) AND/OR OTHER DEVELOPMENT AGENCIES (ODAs) FOR THE DEVELOPMENT AND MANAGEMENT OF SOCIAL HOUSING ESTATES</p>	2020-07-29	LESTERVS	85.00	<p>All studies as previously identified have been completed.</p> <p>After the review of the studies the user department is now in a position in collaboration with</p>

	INSTITUTIONS (SHIs) AND/OR OTHER DEVELOPMENT AGENCIES (ODAs) FOR THE DEVELOPMENT AND MANAGEMENT OF SOCIAL HOUSING ESTATES	<p><b>36<sup>th</sup> COUNCIL MEETING: 2020-07-29: ITEM 11.4.1</b></p> <p><b>RESOLVED</b> (majority vote)</p> <p>(a) that Council takes note of inputs/comments that were received, following the public notice advertised;</p> <p>(b) that a phased approach be adopted to implement social housing in Stellenbosch;</p> <p>(c) that the property situated to the north of the town opposite Kayamandi, erven 81/2 and 81/9, Stellenbosch, commences with the procurement process to appoint a suitable SHIs and/or ODAs;</p> <p>(d) that phase 2 commences after the successful completion of the development as mentioned in © above on Remainder of erf 2149 better known as Lapland;</p> <p>(e) that phase 3 commences after the successful completion of the development as mentioned in (d) above on Remainder of Farm 180 better known as Teen-die-Bult; and</p> <p>(f) that Council makes a final determination for the administration to commence with a process toward <b>entering into Land Availability Agreements</b> with SHIs and/or ODAs successful in a Public Competitive Process.</p> <p><i>Councillors F Adams; DA Hendrickse and LK Horsband (Ms) requested that their vote of dissent be minuted.</i></p>				NASHO and the SHRA to present to the BSC a tender document for approval during September 2021. Clarification regarding incentives must first be discussed with the Infrastructure Services, Financial Services and Planning directorates before submission.
	DRAFT PROBLEM PROPERTY BY-LAW FOR STELLENBOSCH MUNICIPALITY	<p>13.2 DRAFT PROBLEM PROPERTY BY-LAW FOR STELLENBOSCH MUNICIPALITY</p> <p><b>36<sup>th</sup> COUNCIL MEETING: 2020-07-29: ITEM 13.2</b></p> <p><b>RESOLVED</b> (nem con)</p> <p>(a) that the revised draft By-law on Problem Properties for Stellenbosch Municipality (WC024) attached as <b>ANNEXURE 1</b> be recommended for approval in terms of Sections 11(3)(m) of the Local Government Municipal Systems Amendment Act 32 of 2000 and;</p> <p>(b) the administration proceed with the publication of the by-law.</p>	2020-07-29	STIAANC	95.00	A discussion between Planning and Economic Development and Community and Protection services to workshop the implementation of the by-law is scheduled for 7 September and the outcome will be reported to the Municipal Manager to resolve the outstanding matters.
690383	LONGLANDS HOUSING PROJECT – CRITERIA FOR THE SELECTION OF	11.4.2 LONGLANDS HOUSING PROJECT – CRITERIA FOR THE SELECTION OF BENEFICIARIES	2020-08-24	ROTANDAS	55.00	The Beneficiary Committee was elected, and the selection of beneficiaries has commenced, and 59 subsidy application forms have

	<p>BENEFICIARIES</p>	<p><b>37<sup>TH</sup> COUNCIL MEETING: 2020-08-24: ITEM 11.4.2</b></p> <p><b>RESOLVED</b> (nem con)</p> <p>(a) that 60 Erven with Top Structures of the 144 Erven              (b) be allocated to beneficiaries residing in Longlands Property and that the original list of Longlands Property be used to determine these 60 beneficiaries;</p> <p>(ii) beneficiaries from Longlands Property who do not qualify be allocated Enhanced Serviced Sites, in which event these beneficiaries will be responsible to construct their own top structures;</p> <p>(b) that 42 Erven with Top structures of the 144 Erven be allocated to potential beneficiaries on the Longlands Broader Community Housing Demand Database, and that priority be given to potential beneficiaries over the age of 40 years and households with applicant(s) or dependants with permanent disability, in a registration ordered list and proof of such be obtained from SASSA;</p> <p>© that 4 of the 144 Erven be allocated to beneficiaries identified by Mr Kallie Kirsten as per agreement with the municipality; and</p> <p>(d) that 38 Erven of the 144 Erven be developed into a Temporary Residential Area (TRA), with 2 (Two) families being placed in each TRA Erf which will result in 76 opportunities, and that allocation be effected in the following manner:</p> <p>(i) 18 TRA sites be allocated to families residing in the Triangle, and 2 families placed in 1 (One) Erf. This will accommodate 35 families who currently reside in the Triangle;</p> <p>(ii) that 10% of the sites in the project, which is 14 sites, be reserved for persons in WC024 who qualify for housing assistance in terms of the Emergency Housing Policy; and</p> <p>(iii) that a further 6 of the sites be reserved for persons in WC024 who are deemed as "SPECIAL CASES" and residing in conditions that are dangerous and deemed a health hazard due to medical conditions which have resulted in permanent disability and warrant better living conditions. A detailed report of such person(s) is to be submitted to the Municipal Manager for approval.</p>				<p>been submitted to the Human Settlements Department for approval as the first batch of submissions from the Longlands Property Beneficiaries.</p>
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	VOORGELEGEN COMPLEX: INFORMATION STATEMENT	<p><b>11.2.2 VOORGELEGEN COMPLEX: INFORMATION STATEMENT</b></p> <p><b>38<sup>TH</sup> COUNCIL MEETING: 2020-10-28: ITEM 11.2.2</b></p> <p><b>RESOLVED</b> (majority vote)</p> <p>(a) that Council approves the information statement attached as Appendix 1 for Public Participation; and</p> <p>(b) that, following the Public Participation process, a report be submitted to Council in order to consider the future use of the Voorgelegen Complex.</p>	2020-10-28	PIETS	90.00	The draft return item has not been submitted to Mayco and Council in view of the separate process that Council approved for PED to do an investigation in regard to the future of the bigger area. When their information is ready, the impact of their information will be incorporated in the draft item to ensure a merging of the two processes.
	STELLENBOSCH MUNICIPALITY: ALIGNMENT OF THE MUNICIPAL INTEGRATED HUMAN SETTLEMENT PLAN (IHSP) WITH THE GUIDELINES AS PROPOSED BY THE WESTERN CAPE GOVERNMENT: HUMAN SETTLEMENTS	<p><b>11.4.1 STELLENBOSCH MUNICIPALITY: ALIGNMENT OF THE MUNICIPAL INTEGRATED HUMAN SETTLEMENT PLAN (IHSP) WITH THE GUIDELINES AS PROPOSED BY THE WESTERN CAPE GOVERNMENT: HUMAN SETTLEMENTS</b></p> <p><b>38<sup>TH</sup> COUNCIL MEETING: 2020-10-28: ITEM 11.4.1</b></p> <p><b>RESOLVED</b> (majority vote)</p> <p>(a) that a new Integrated Human Settlement Plan (IHSP) be compiled that adheres to the "Guidelines for the Preparation of Municipal Human Settlement Plans" as proposed by the Western Cape Government: Department Human Settlements, subject to funding being made available; and</p> <p>(b) that a new Integrated Human Settlements Plan (IHSP) be developed that aligns housing development with the long-term vision as envisaged in the approved Integrated Development Plan and the Municipal Spatial Development Framework.</p> <p><i>The following Councillors requested that their votes of dissent be minuted:</i></p> <p><i>Cllrs FT Bangani-Menziwe (Ms); DA Hendrickse; LK Horsband (Ms); C Moses (Ms); RS Nalumango; N Sinkinya (Ms); P Sitshoti (Ms) and LL Stander.</i></p>	2020-10-28	LESTERVS	75.00	The service provider has been appointment and the project is ongoing.
	FEEDBACK AND WAY FORWARD IN RESPECT OF THE BUSINESS	<p><b>11.7.2 FEEDBACK AND WAY FORWARD IN RESPECT OF THE BUSINESS WEBINAR STELLENBOSCH WC024 &amp; COVID-19: REALITIES, REMEDIES,</b></p>	2020-10-28	CRAIGA	55.00	The Department will during Sep 2021 commence with engaging the economic sectors to determine

	<p>WEBINAR STELLENBOSCH WC024 &amp; COVID-19: REALITIES, REMEDIES, ROAD AHEAD, HELD ON 23 JULY 2020</p>	<p><b>ROAD AHEAD, HELD ON 23 JULY 2020</b></p> <p><b>38<sup>TH</sup> COUNCIL MEETING: 2020-10-28: ITEM 11.7.2</b></p> <p><b>RESOLVED</b> (majority vote)</p> <p>(a) that Council takes note of the comments and / or inputs submitted during the webinar and the written submissions;</p> <p>(b) that the Department: Development Planning be authorised to, through the Office of the Municipal Manager, allocate point person(s) from each Directorate to investigate the submissions and compile an Action Plan, which must be submitted to the next Council Meeting;</p> <p>(c) that, as part of point (b), an engagement be held with the following sectors, through virtual meetings, and if required, in person engagements, on the following preliminary dates, as per schedule attached as <b>APPENDIX 3</b>:</p> <ul style="list-style-type: none"> <li>• Tourism (Wine Industry, Events &amp; Filming) – 04 September 2020</li> <li>• Manufacturing – 08 September 2020</li> <li>• Construction &amp; Finance – 15 September 2020</li> <li>• Agriculture – 09 September 2020</li> <li>• Informal Sector – 10 September 2020</li> <li>• Education – 18 September 2020</li> </ul> <p>(d) that the Department: Development Planning compiles a detailed proposed Action Plan, to be included in the Stellenbosch Municipality Economic Recovery Plan, which must be completed before end February 2021, and which must be submitted to Council for consideration by November 2021, taking into account the financial, operational and risk implications; and</p> <p>© that, in the event 'quick' wins or responses are identified, that such initiatives be brought to Council at the next Council Meeting and be documented as part of the proposed Action Plan, and where such interventions are delegated to the Municipal Manager, that such interventions be implemented and Council be notified accordingly.</p> <p><i>ClIrs FT Bangani-Menziwe (Ms); DA Hendrickse; LK Horsband (Ms); C Moses (Ms); RS Nalumango; N Sinkinya (Ms) and LL Stander.</i></p>				<p>and discuss further actions.</p>
691675	<p>INVESTIGATION OF THE RHENISH COMPLEX FOR ECONOMIC</p>	<p><b>11.7.3 INVESTIGATION OF THE RHENISH COMPLEX FOR ECONOMIC DEVELOPMENT OPPORTUNITIES</b></p>	2020-10-28	BERNABEDLBAT	60.00	<p>The item on Transvalia and Rhenish is also kept back in view of the Task Team report that was requested by the Executive Mayor</p>

DEVELOPMENT OPPORTUNITIES		<p><b>38<sup>TH</sup> COUNCIL MEETING: 2020-10-28: ITEM 11.7.3</b></p> <p><b>RESOLVED</b> (majority vote)</p> <p>(c) that Council takes note of the numerous studies and planning over the years that were done on the Rhenish Complex without any noticeable implementation of the approved recommendations;</p> <p>(d) that Council approves the request of the Directorate: Planning &amp; Economic Development to investigate the development of all municipal owned landholdings within the demarcated areas as depicted within the boundaries of Dorp-, Herte-, Alexander-, Market-, Bird- and Mill Street for potential economic opportunities to kick start the development of the entire Rhenish Complex;</p> <p>(e) ©that the investigation into the development of the Council owned landholdings considers the context of the surrounding spaces in the town centre; and</p> <p>(f) that such an investigation be done within three months after which a report with a request for the advertisement of the proposals be tabled to Council to enable the phased implementation of such proposals.</p> <p><i>Cllrs FT Bangani-Menziwe (Ms); DA Hendrickse; LK Horsband (Ms); C Moses (Ms); RS Nalumango; N Sinkinya (Ms) and LL Stander.</i></p>				and the PED investigation as the latter incorporates Rhenish complex.
APPLICATION FOR A OF LEASE AGREEMENT: FRANSCHHOEK LIFE CRAFT CENTRE: ERF 143, FRANSCHHOEK	11.2.2 APPLICATION FOR A OF LEASE AGREEMENT: FRANSCHHOEK LIFE CRAFT CENTRE: ERF 143, FRANSCHHOEK	<p>39<sup>TH</sup> COUNCIL MEETING: 2020-11-25: ITEM 11.2.2</p> <p><b>RESOLVED</b> (majority vote with 1 abstention)</p> <p>(a) that a portion of Erf 143, Franschhoek, be identified as land not needed for own use as provided for in Regulation 36 of the Asset Transfer Regulations;</p> <p>(b) that Council does not approve the application;</p> <p>(c) that the department be requested to advertise for businesses to provide proposals on the future use of the property, and that the</p>	2020-11-25	PIETS	90.00	<p>Call for proposals was advertised with a closing date of 25 January 2021. A return item was submitted to DCS.</p> <p>Item served at MayCo in June 2021 but was referred back.</p> <p>Item will be resubmitted after discussion with the MM.</p>

		<p>proposals include an indication of the type of business, a business plan, and the number of employment opportunities;</p> <p>(d) that Council will consider the proposals and then make a determination on which proposal to approve before a lease agreement will be entered into with a new lessee; and</p> <p>(e) that the Life Craft Centre be given notice to vacate the property by no later than 30 March 2021.</p>				
INVESTIGATION WITH REGARDS TO THE VARIOUS RESIDENTIAL PROPERTIES IN MONT ROCHELLE NATURE RESERVE	<p>11.6.1 INVESTIGATION WITH REGARDS TO THE VARIOUS RESIDENTIAL PROPERTIES IN MONT ROCHELLE NATURE RESERVE</p> <p>39<sup>TH</sup> COUNCIL MEETING: 2020-11-25: ITEM 11.6.1</p> <p><b>RESOLVED</b> (majority vote with 1 abstention)</p> <p>(a) that Council approves Option 3: the redesign of the existing layout of erven in Mont Rochelle Nature Reserve;</p> <p>(b) that Option 3 be implemented once budget for this purpose becomes available;</p> <p>(c) that existing landowners of erven in sensitive areas be offered a like-for-like (with reference to erf size) proposal in a less sensitive location within the revised layout, as provided for in Paragraph 9.2.3 of the Property Management Policy;</p> <p>(d) that the Municipal Manager be authorised to finalise the above process insofar as an agreement between the relevant landowners can be reached; and</p> <p>(e) that the remaining unsold erven be de-proclaimed and consolidated into Mont Rochelle Nature Reserve.</p> <p><i>Councillors DA Hendrickse and LK Horsband (Ms) requested that their votes of dissent be minuted.</i></p>	2020-11-25	SCHALKVDM	60.00	A proposal, in consultation with Property Management and Spatial Planning, on the way forward, have been presented to the Municipal Manager for consideration. An Item in this regard is to be discussed during the Community and Protection Services Portfolio Committee Meeting.	
PROPOSED AMENDED LEASE AGREEMENT: KARLIEN AND KANDAS CRECHE: ERVEN 12758 AND 12759, STELLENBOSCH	<p>11.2.2 PROPOSED AMENDED LEASE AGREEMENT: KARLIEN AND KANDAS CRECHE: ERVEN 12758 AND 12759, STELLENBOSCH</p> <p>40<sup>TH</sup> COUNCIL MEETING: 2021-01-27: ITEM 11.2.2</p> <p><b>RESOLVED</b> (majority vote)</p> <p>(a) that it be confirmed that erven 12758 and 12759 were identified as land not needed for municipal purpose for the period for which the rights are</p>	2021-01-27	PIETS	99.00	Draft Lease Agreement submitted to DCS.	

		<p>awarded;</p> <p>(b) that Council notes that a current lease agreement with the Lessee exists;</p> <p>(c) that Council approves, in principle, the amendment to the period of lease from an undetermined period to a period of 9 years and 11 months;</p> <p>(d) that public comments/objections be requested on the amendment of the lease, and that the item be resubmitted after the public participation process; and</p> <p>(e) that the determination of the monthly rental and the decision on the costs for rezoning of the property stand over until after the public participation process has been completed.</p> <p><i>Councillors F Adams; G Cele (Ms) and LK Horsband (Ms) requested that their votes of dissent be minuted.</i></p>				
	<p>REQUEST TO COMMENCE WITH THE INVESTIGATION INTO THE USE AND GENERATION OF ALTERNATE ELECTRICITY ENERGY SUPPLIES</p>	<p>11.5.1 REQUEST TO COMMENCE WITH THE INVESTIGATION INTO THE USE AND GENERATION OF ALTERNATE ELECTRICITY ENERGY SUPPLIES</p> <p><b>40<sup>TH</sup> COUNCIL MEETING: 2021-01-27: ITEM 11.5.1</b></p> <p><b>RESOLVED</b> (nem con)</p> <p>(a) that Council approves the investigation into alternate methods of electricity generation and purchases;</p> <p>(b) that Council approves the joint investigation to be done by University of Stellenbosch, Council for Scientific and Industrial Research (CSIR), and the Western Cape Government;</p> <p>(c) that Council accepts the initiating of the following processes as may be required:</p> <ul style="list-style-type: none"> <li>i. Municipal Systems Act, Section 78(1) processes</li> <li>ii. Municipal Finance Management Act, Section 33 investigation processes</li> <li>iii. Electricity Regulation Act, Section 13; and</li> </ul> <p>(d) that Council considers the funding of such investigations and implementation of completed investigations within the determination of the 2021/22 budget process.</p>	2021-01-27	DEONL	40.00	<p>1. MOU with University and CSIR signed.</p> <p>2. MOU with PGWC to be signed shortly.</p> <p>3. Commenced with study on Solar Panels on Municipal Buildings.</p> <p>4. Proposed funds on 2021/22 budget for implementation of Solar Panels and investigations into Economically Viable Projects as well as licencing to generate or purchase from Independent Power Producers.</p> <p>Draft MOU received from WCG and has been signed by both parties.</p> <p>Quarterly reports to be submitted to Council in July 2021.</p> <p>MOU signing to take place in June 2021. Full quarter at end of June 2021 and at approval of budget..</p> <p>RFI called by Provincial Government Closes at end July</p>



						Two projects being performed at Stellenbosch: 1. Solar Panel PV installation 2. Setting up of an Energy Master Plan.  Report to serve before MayCo on 18/08/21 Item 7.5.1.
	ERF 13246, STELLENBOSCH: DUTCH REFORM CHURCH: WELGELEGEN: APPLICATION TO ENFORCE FALL-BACK CLAUSE	8.1.1 ERF 13246, STELLENBOSCH: DUTCH REFORM CHURCH: WELGELEGEN: APPLICATION TO ENFORCE FALL-BACK CLAUSE <b>SPECIAL COUNCIL MEETING: 2021-02-24: ITEM 8.1</b> <b>RESOLVED</b> (majority vote) (a) that Council invokes the buy-back clause;  (b) that the Municipal Manager be mandated to negotiate a mutually agreed price to buy back erf 13246, Stellenbosch, from the Dutch Reform Church: Welgelegen; and  (c) that the Municipal Manager reports back to Council on the price before a final decision is made and the sale agreement is signed.  <i>The following Councillors requested that their votes of dissent be minuted:</i>  <i>Cllr G Cele (Ms); FT Bangani-Menziwe (Ms); N Mananga-Gugushe (Ms); C Moses (Ms); RS Nalumango (Ms); N Sinkinya (Ms); P Sitshoti (Ms) and LL Stander.</i>	2021-02-24	PIETS	90.00	Consultations with church at an impasse. Report from MM served at MAYCO 19 May 2021. Referred back for further discussion.
696755	REQUEST FOR APPROVAL OF STELLENBOSCH MUNICIPALITY BY-LAW ON ROADS AND STREETS	11.5.1 REQUEST FOR APPROVAL OF STELLENBOSCH MUNICIPALITY BY-LAW ON ROADS AND STREETS <b>42ND COUNCIL MEETING: 2021-04-28: ITEM 11.5.1</b> <b>RESOLVED (majority vote)</b> (a) that the Draft By-Law on Roads and Streets, attached as ANNEXURE A, be accepted  (b) that Council notes that a public participating process was followed and considered	2021-04-28	DEONL	100%	Finalised. BY Law was promulgated in June 2021.  New item on agenda 24.8.21.
696737	POSTER BY-LAW	11.5.2 POSTER BY-LAW <b>42ND COUNCIL MEETING: 2021-04-28: ITEM 11.5.2</b> <b>RESOLVED</b> (nem con)	2021-04-28	DEONL	70.00	Currently in the Public domain for comments (14 May – 14 June 2021). New comments being assessed. Report to Mayor in August 2021 for referral to Section 80

		(a)that the Second Draft of the By-Law Relating to Outdoor Advertising and Signage (b)that this Second Draft By-Law Relating to Outdoor Advertising and Signage be du (c) that, upon the completion of the Public Participation process, the Second Draft By				Committee.  Item on MAYCO Agenda for 18/08/21 Item 7.5.2
702617	REQUEST FOR APPROVAL OF STELLENBOSCH ROADS MASTER PLAN	REQUEST FOR APPROVAL OF STELLENBOSCH ROADS MASTER PLAN <b>42ND COUNCIL MEETING: 2021-04-28: ITEM 11.5.3</b> <b>RESOLVED</b> (nem con) (a) that the content of this item be noted; (b) that the Draft Roads Master Plan at (c) that the Draft Roads Master Plan be advertised for public commen	2021-04-28	DEONL	70.00	Currently in the Public domain for comments (14 May – 14 June 2021).  Comments being assessed. Final report to Council in August 2021.  Item being assessed. Due to a large number of comments, report will reach the Council after deliberation at a later stage.
702615	REQUEST FOR APPROVAL OF STELLENBOSCH NON-MOTORISED TRANSPORT (NMT) MASTER PLAN & NMT POLICY	11.5.4 REQUEST FOR APPROVAL OF STELLENBOSCH NON-MOTORISED TRANSPORT (NMT) MASTER PLAN & NMT POLICY <b>42ND COUNCIL MEETING: 2021-04-28: ITEM 11.5.4</b> <b>RESOLVED</b> (nem con) <b>(a) that the content of this report be noted;</b> (b) that the Draft Non-Motorised Transport Master Plan & Policy at (c) that the draft Non-Motorised Transport Master Plan & Policy be advertised for pu	2021-04-28	DEONL	70.00	Currently in the Public domain for comments (14 May – 14 June 2021).  Comments being assessed. Final report to Council in August 2021.  Item being assessed. Due to a large number of comments, report will reach Council after deliberation at a later stage.
696747	REQUEST FOR APPROVAL OF STELLENBOSCH MUNICIPALITY'S REVISED DRAFT BY-LAW ON PARKING	11.5.6 REQUEST FOR APPROVAL FOR STELLENBOSCH MUNICIPALITY'S REVISED DRAFT BY-LAW ON PARKING <b>42<sup>ND</sup> COUNCIL MEETING: 2021-04-28: ITEM 11.5.6</b> <b>RESOLVED</b> (nem con) (a) that the Draft By-Law on Parking, attached as <b>ANNEXURE A</b> , be accepted in terms of Section 12(2) to 12(3) and 13 of the Municipal Systems Act; and (b) that Council notes that a public participating process was followed and considered the discussion on comments received.	2021-04-28	DEONL	80.00	DCS to assist with the promulgation of the by-law.
704777	DRAFT MONT ROCHELLE NATURE	11.6.1 DRAFT MONT ROCHELLE NATURE RESERVE ENVIRONMENTAL	2021-04-28	SCHALKVDM	70.00	The draft Mont Rochelle Nature Reserve Environmental

	RESERVE ENVIRONMENTAL MANAGEMENT PLAN	<p>MANAGEMENT PLAN</p> <p><b>42ND COUNCIL MEETING: 2021-04-28: ITEM 11.6.1</b></p> <p><b>RESOLVED</b> (nem con)</p> <p>(a) that Council approves the advertisement of the draft Mont Rochelle Nature Reserve Environmental Management Plan (February 2021) for a period of 21 days for public input; and</p> <p>(b) that the inputs received during the above-mentioned public participation process be worked into a final draft Mont Rochelle Nature Reserve Environmental Management Plan, to be presented to Council for approval.</p>				Management Plan was advertised in the Eikestad News on 20 May 2021. Awaiting input from Cape Nature. Comment received are being processed.
	EXTENSION OF CESSION AND ASSIGNMENT OF LEASES: LEASE AREAS OVER REMAINDER FARM 377F AND LEASE AREA 1 OVER ERF 9190: KLEINE ZALZE WINE AND LICIACEPT	<p>11.2.2 EXTENSION OF CESSION AND ASSIGNMENT OF LEASES: LEASE AREAS OVER REMAINDER FARM 377F AND LEASE AREA 1 OVER ERF 9190: KLEINE ZALZE WINE AND LICIACEPT</p> <p><b>43RD COUNCIL MEETING: 2021-05-26: ITEM 11.2.2</b></p> <p><b>RESOLVED</b> (majority vote with abstentions)</p> <p>(a) that Council takes note of the fact that no written inputs/objections were received; and</p> <p>(b) that Council approves the extension of the Lease Agreement for a period of 9 years and 11 months on condition:</p> <p>(i) that a yearly report be submitted to Council regarding Progress of the Black Empowerment entity; and</p> <p>(ii) that the possible extension of the Lease Agreement be received/considered after 2029, taking into account the progress of the empowerment and BBEE initiative.</p> <p>The following Cllrs requested that their votes of dissent be minuted:</p> <p>Cllrs FT Bangani-Menziwa (Ms); N Mananga-Gugushe (Ms); C Moses (Ms); N Sinkinya (Ms);</p> <p>RS Nalumango (Ms); P Sitshoti (Ms) and LL Stander.</p>	2021-05-26	ANNALENEDEB	99.00	Amendment agreement submitted to DCS, for submission to MM.
706763	CLOETESVILLE FEASIBILITY STUDY FOR INFILL HOUSING DEVELOPMENT OF THE FOLLOWING: ERF 8915;	<p>11.4.2 CLOETESVILLE FEASIBILITY STUDY FOR INFILL HOUSING DEVELOPMENT OF THE FOLLOWING: ERF 8915; ERF 7135; ERF 7181, ERF 6668; ERF 7271; ERF 6847, ERF 6886, ERF 6300; ERF 8776; ERF 6705 AND ERF 6767, CLOETESVILLE</p>	2021-05-26	LESTERVS	50.00	e) The user department is in process to finalise funding applications to be submitted by August/September 2021 to PDoHS.

	<p>ERF 7135; ERF 7181, ERF 6668; ERF 7271; ERF 6847, ERF 6886, ERF 6300; ERF 8776; ERF 6705 AND ERF 6767, CLOETESVILLE</p>	<p><b>43RD COUNCIL MEETING: 2021-05-26: ITEM 11.4.2</b></p> <p><b>RESOLVED</b> (nem con)</p> <p>(a) that the outcome of the feasibility study be noted;</p> <p>(b) that the appropriate land use rights be obtained as a matter of urgency taking into account the impact of COVID-19 pandemic linked to the previous period;</p> <p>(c) that the delay caused by COVID-19 pandemic linked to the previous period be noted;</p> <p>(d) that the following sites be prioritise for development potential;</p> <ul style="list-style-type: none"> <li>• Site 5: 16 Serviced sites (Plot and Plan) 152 GAP and/ or FLISP</li> <li>• Site 6: Option 1: 279 GAP and/ or FLISP Option 2: 90 Serviced sites (Plot and Plan)</li> <li>• Site 7: 37 GAP and/ or FLISP</li> <li>• Site 11: 12 GAP and/ or FLISP</li> </ul> <p>(e) funding application to be submitted within 30 days after Council approval to the P</p>				
	<p>REPORT IN REGARD TO THE AUCTION 3 COUNCIL ERWEN IN ONDERPAPEGAAIBERG: DISPOSAL OF ERF 4810 (3 SWAWELAAN) ,ERF 4811 (3A SWAWELAAN) AND ERF 4812 (6 TINKTINKIE STREET) STELLENBOSCH</p>	<p>8.1.1 REPORT IN REGARD TO THE AUCTION 3 COUNCIL ERWEN IN ONDERPAPEGAAIBERG: DISPOSAL OF ERF 4810 (3 SWAWELAAN) ,ERF 4811 (3A SWAWELAAN) AND ERF 4812 (6 TINKTINKIE STREET) STELLENBOSCH</p> <p><b>SPECIAL COUNCIL MEETING: 2021-06-23: ITEM 8.1.1</b></p> <p><b>RESOLVED</b> (nem con)</p> <p>(a) that Council approves of the disposal of the 3 erven to the bidders that bid the highest at the auction and accept the highest bids on the erven as indicated;</p> <p>(b) that the Municipal Manager be authorised to conclude the sale agreements;</p> <p>(c) that the municipality request a certificate of registered titles as the properties have not been registered as separate titles;</p> <p>(d) that the new buyers register the property from the mother erf (3721) at their own costs;</p> <p>(e) that the bidders be requested to take occupation of the erven as soon as the warranties have been provided, but not later than 30 days of this decision; and</p>	2021-06-23	ANNALENEDEB	70.00	<p>Auction completed.</p> <p>Auctioneers informed of Council resolution.</p> <p>Auctioneers in process to implement the resolution. Monitoring their process.</p> <p>One of the bidders did not fulfil obligation. New item to be submitted in terms of that property.</p>

		(f) that the risk be transferred to the buyers on occupation of the erven.				
	SECTION 116(3) AMENDMENT TO THE EXISTING APPOINTMENT OF SUSTAINABLE PLANNING SOLUTIONS FOR THE AWARDED TENDER B/SM 16/16 FOR THE TOWNSHIP ESTABLISHMENT PROCESS FOR MAASDORP FOREST VILLAGE, FRANSCHHOEK: PORTIONS 27 AND 28 OF FARM LA MOTTE NO 1041, AND FUTURE EXPANSION ON PORTIONS 3 AND 7 OF FARM LA MOTTE NO 1041, FRANSCHHOEK	<p>8.3.1 SECTION 116(3) AMENDMENT TO THE EXISTING APPOINTMENT OF SUSTAINABLE PLANNING SOLUTIONS FOR THE AWARDED TENDER B/SM 16/16 FOR THE TOWNSHIP ESTABLISHMENT PROCESS FOR MAASDORP FOREST VILLAGE, FRANSCHHOEK: PORTIONS 27 AND 28 OF FARM LA MOTTE NO 1041, AND FUTURE EXPANSION ON PORTIONS 3 AND 7 OF FARM LA MOTTE NO 1041, FRANSCHHOEK</p> <p><b>SPECIAL COUNCIL MEETING: 2021-06-23: ITEM 8.3.1</b></p> <p><b>RESOLVED</b> (nem con)</p> <p>(a) that Council notes, in terms of the Municipal Finance Management Act (MFMA) Section 116(3), the reasons for the required extension and amendment of the current appointment to enable the finalisation of the original scope of work beyond the current appointment term, which is valid only until the end of June 2021;</p> <p>(b) that Council takes note that reasonable notice of intention to extend the appointment in terms of Section 116(3)(b)(i) was given to the public;</p> <p>(c) that Council takes note that the local community was invited to submit representations to the Municipality in terms of Section 116(3)(b)(ii);</p> <p>(d) that Council approves the extension of the appointment for an additional period of eighteen (18) months from the date of confirmation of extended appointment; and</p> <p>(e) that the Municipal Manager be authorised to conclude the extension of the appointment in terms of the applicable legislation.</p>	2021-06-23	LESTERVS	35.00	A new purchase order has been requested and the service provider is currently participating in a socio-economic survey of the beneficiaries. Project ongoing.
	SECTION 116(3) AMENDMENT TO THE EXISTING APPOINTMENT OF JUBELIE PROJECT MANAGEMENT (PTY) LTD FOR THE AWARDED TENDER B/SM 16/16 FOR THE TOWNSHIP APPROVALS AND IMPLEMENTATION	<p>8.3.2 SECTION 116(3) AMENDMENT TO THE EXISTING APPOINTMENT OF JUBELIE PROJECT MANAGEMENT (PTY) LTD FOR THE AWARDED TENDER B/SM 16/16 FOR THE TOWNSHIP APPROVALS AND IMPLEMENTATION FOR THE ZONE O AND KAYAMANDI TOWN CENTRE HOUSING PROJECT, STELLENBOSCH</p> <p><b>SPECIAL COUNCIL MEETING: 2021-06-23: ITEM 8.3.2</b></p> <p><b>RESOLVED</b> (majority vote)</p> <p>(a) that Council notes, in terms of the Municipal Finance Management Act MFMA Section 116(3), the reasons for required extension and</p>	201-06-23	LESTERVS	30.00	d) and e) a new purchase order has been requested. Project ongoing.

	FOR THE ZONE O AND KAYAMANDI TOWN CENTRE HOUSING PROJECT, STELLENBOSCH	<p>amendment of the current appointment to enable the finalisation of the original scope of work beyond the current appointment term, which is valid only until the end of June 2021;</p> <p>(b) that Council takes note that reasonable notice of intention to amend the contract or agreement in terms of section 116(3)(b)(i) was given to the public;</p> <p>(c) that Council takes note that the local community was invited to submit representations to the Municipality in terms of Section 116(3)(b)(ii);</p> <p>(d) that Council approves the extension of the appointment for an additional period of 36 months for the Zone O and 15 months for the Kayamandi Towns Centre Development; and</p> <p>(e) that the Municipal Manager be authorised to conclude the extension of the appointment in terms of the applicable legislation.</p>				
	B/SM 04/19: THE AMENDMENT OF THE TENDER AWARDED TO STREET PARKING SOLUTIONS FOR THE PARKING MANAGEMENT SYSTEM FOR STELLENBOSCH MUNICIPALITY	<p>8.4.1 B/SM 04/19: THE AMENDMENT OF THE TENDER AWARDED TO STREET PARKING SOLUTIONS FOR THE PARKING MANAGEMENT SYSTEM FOR STELLENBOSCH MUNICIPALITY</p> <p><b>SPECIAL COUNCIL MEETING: 2021-06-23: ITEM 8.4.1</b></p> <p><b>RESOLVED</b> (nem con)</p> <p>(a) that Council notes in terms of MFMA Section 116(3) the reasons for the extension of the tender:</p> <ul style="list-style-type: none"> <li>• Mitigate impacts resulting from suspended parking management operations.</li> <li>• Upgrading existing and construction of additional parking facilities</li> <li>• Complete the parking development strategy, to determine the best parking model for inputs into a new tender</li> </ul> <p>(b) that Council notes the public participation process that was followed and that no formal comments were received on the advertisement; and</p> <p>(c) that Council notes the MFMA Section 116(3) Report and hereby grants a 3-Month extension on Tender B/SM 04/19 ending on 30 September 2021.</p>	2021-06-23	DEONL	50.00	<p>Tender adjusted accordingly. Internal discussion being held on viable way forward.</p> <p>Report debated by MayCo.</p>

	<p>B/SM 91-18 THE AMENDMENT TO THE TENDER AWARDED TO SYNTCELL (PTY) LTD FOR THE SUPPLY, INSTALLATION AND MANAGEMENT OF STS COMPLIANT PREPAYMENT ELECTRICITY VENDING</p>	<p>9.1 B/SM 91-18 THE AMENDMENT TO THE TENDER AWARDED TO SYNTCELL (PTY) LTD FOR THE SUPPLY, INSTALLATION AND MANAGEMENT OF STS COMPLIANT PREPAYMENT ELECTRICITY VENDING</p> <p><b>SPECIAL COUNCIL MEETING: 2021-06-23: ITEM 9.1</b></p> <p>Cllr G Cele (Ms) expressed her concern for the late submission and distribution of this item and is of the view that this is unfair practice and does not give Councillors adequate time to prepare and it limits and stifles the role of Councillors, especially the opposition. In the view of service delivery, she will support the item.</p> <p><b>RESOLVED</b> (nem con)</p> <p>(a) that Council notes in terms of MFMA Section 116(3) the reasons for the extension of the tender;</p> <p>(b) that Council notes the public participation process that was followed and that no comments were received (<b>ANNEXURES B &amp; C</b>); and</p> <p>(c)that the extension of tender BSM 91/18 in favour of Syntell (Pty) Ltd be approved</p>	2021-06-23	DEONL	45.00	<p>Old Tender Adjusted. New Tender being processed.</p> <p>New tender assessed and in process to be advertised.</p>
	<p>SECTION 116(3); B/SM 11/19 THE AMENDMENT TO THE TENDER AWARDED TO CBI ELECTRIC- AFRICAN CABLES FOR THE TESTING AND REPAIRS OF HIGH AND MEDIUM VOLTAGE CABLES IN THE STELLENBOSCH WC024 AREA</p>	<p>SECTION 116(3); B/SM 11/19 THE AMENDMENT TO THE TENDER AWARDED TO CBI ELECTRIC- AFRICAN CABLES FOR THE TESTING AND REPAIRS OF HIGH AND MEDIUM VOLTAGE CABLES IN THE STELLENBOSCH WC024 AREA</p> <p><b>SPECIAL COUNCIL MEETING: 2021-06-23: ITEM 9.2</b></p> <p>Cllr G Cele (Ms) expressed her concern for the late submission and distribution of this item and is of the view that this is unfair practice and does not give Councillors adequate time to prepare and it limits and stifles the role of Councillors, especially the opposition. In the view of service delivery, she will support the item.</p> <p><b>RESOLVED</b> (nem con)</p> <p>(a) that Council notes in terms of MFMA Section 116(3) the reasons for the extension of the tender;</p> <p>(b) that Council notes the public participation process that was followed and that no comments were received (<b>ANNEXURE B &amp; C</b>); and</p> <p>(c) that the extension of tender BSM 11/19 in favour of CBI Electric-African Cables be approved until the new tender is in place or 31 December 2021, whichever occurs first.</p>	2021-06-23	DEONL	45.00	<p>Old Tender Adjusted. New Tender being processed.</p> <p>New tender assessed and in process to be advertised.</p>

	<p>B/SM 110/18 THE AMENDMENT TO THE TENDER AWARDED TO EYA BANTU PROFFESIONAL SERVICES (PTY) LTD FOR SUBSTATION PROTECTION SYSTEM TESTING, REPAIRS AND MAINTENANCE</p>	<p>9.3 B/SM 110/18 THE AMENDMENT TO THE TENDER AWARDED TO EYA BANTU PROFFESIONAL SERVICES (PTY) LTD FOR SUBSTATION PROTECTION SYSTEM TESTING, REPAIRS AND MAINTENANCE</p> <p><b>SPECIAL COUNCIL MEETING: 2021-06-23: ITEM 9.3</b></p> <p>Cllr G Cele (Ms) expressed her concern for the late submission and distribution of this item and is of the view that this is unfair practice and does not give Councillors adequate time to prepare and it limits and stifles the role of Councillors, especially the opposition. In the view of service delivery, she will support the item.</p> <p><b>RESOLVED</b> (nem con)</p> <p>(a) that Council notes in terms of MFMA Section 116(3) the reasons for the extension of the tender;</p> <p>(b) that Council notes the public participation process that was followed and that no comments were received (<b>ANNEXURES B &amp; C</b>); and</p> <p>(c) that the extension of tender BSM 110/18 in favour of Eyabantu Professional Services (Pty) Ltd be approved until the new tender is in place or 31 December 2021, whichever occurs first.</p>	2021-06-23	DEONL	45.00	Old Tender Adjusted. New Tender being processed.
	<p>B/SM 32-18 THE AMENDMENT TO THE TENDER AWARDED TO IKAPA RETICULATION FOR THE DOMESTIC LEAK REPAIRS, WATER METER REPLACEMENT AND PRESSURE MANAGEMENT IN THE WC024</p>	<p>9.4 B/SM 32-18 THE AMENDMENT TO THE TENDER AWARDED TO IKAPA RETICULATION FOR THE DOMESTIC LEAK REPAIRS, WATER METER REPLACEMENT AND PRESSURE MANAGEMENT IN THE WC024</p> <p><b>SPECIAL COUNCIL MEETING: 2021-06-23: ITEM 9.2</b></p> <p>Cllr G Cele (Ms) expressed her concern for the late submission and distribution of this item and is of the view that this is unfair practice and does not give Councillors adequate time to prepare and it limits and stifles the role of Councillors, especially the opposition. In the view of service delivery, she will support the item.</p> <p><b>RESOLVED</b> (nem con)</p> <p>(a) that Council notes in terms of MFMA Section 116(3) the reasons for the extension of the tender;</p> <p>(b) that Council notes the public participation process that was followed and that no comments were received (<b>ANNEXURE B &amp; C</b>); and</p> <p>(c) that the extension of tender B</p>	2021-06-23	DEONL	45.00	Old Tender Adjusted. New tender advertised.



	TERMS OF REFERENCE FOR THE ESTABLISHMENT OF A STELLENBOSCH MUNICIPALITY CONSERVATION ADVISORY COMMITTEE	<p>11.7.1 TERMS OF REFERENCE FOR THE ESTABLISHMENT OF A STELLENBOSCH MUNICIPALITY CONSERVATION ADVISORY COMMITTEE</p> <p><b>44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 11.7.1</b></p> <p><b>RESOLVED</b> (majority vote)</p> <p>(a) that Council approves and adopts the Terms of Reference for the Establishment of the Conservation Advisory Committee, as contained in <b>APPENDIX 1</b> of this report;</p> <p>(b) that Council approves that the Directorate: Planning and Economic Development commences with a process to place an advertisement that will invite suitably qualified and experienced persons to apply to serve as Members of the Conservation Advisory Committee;</p> <p>(c) that Council notes that the Directorate: Planning &amp; Economic Development will submit the list of preferred candidates to serve as members of the Conservation Advisory Committee to the next Council Meeting for approval; and</p> <p>(d) that Council notes that the Directorate: Planning &amp; Economic Development will submit the Code of Conduct of the Members of the Conservation Advisory Committee for approval to the next Council meeting.</p>	2021-07-28	KATHERINER	70.00	Department finalising the advertisement for the call for nominations to serve on the Conservation Advisory Committee which will be placed during the 1 <sup>st</sup> week of September 2021.
	REPORT ON PROGRESS WITH THE PREPARATION OF A LOCAL SPATIAL DEVELOPMENT PLAN FOR THE ADAM TAS CORRIDOR	<p>11.7.3 REPORT ON PROGRESS WITH THE PREPARATION OF A LOCAL SPATIAL DEVELOPMENT PLAN FOR THE ADAM TAS CORRIDOR</p> <p><b>44<sup>TH</sup> COUNCIL MEETING: 2021-07-28: ITEM 11.7.1</b></p> <p><b>RESOLVED</b> (majority vote)</p> <p>that Council takes note of the progress with the drafting of the Local Spatial Development Plan (LSDF) for the Adam Tas Corridor.</p> <p>The following Councillors requested that their votes of dissent be minuted:</p> <p>Clr G Cele (Ms); C Davidse; LK Horsband (Ms); J Kleynhans (Ms); C Moses (Ms) and</p> <p>N Sinkinya (Ms).</p>	2021-07-28	CRAIGA	50.00	<p>The draft LSDF was submitted and circulated for internal comments. Closing date for comments is 18 August 2021.</p> <p>All comments will be forwarded to BEPSA by end of August 2021.</p>
	COMPILATION OF AN	11.8.1 COMPILATION OF AN OPERATIONAL COMMITTEE IN ACCORDANCE	2021-07-28	CRAIGA	95.00	The Department will during September 2021 submit proposals

	<p>OPERATIONAL COMMITTEE IN ACCORDANCE WITH THE STELLENBOSCH MUNICIPALITY POLICY FOR THE MANAGEMENT OF MUNICIPAL AGRICULTURAL LAND</p>	<p>WITH THE STELLENBOSCH MUNICIPALITY POLICY FOR THE MANAGEMENT OF MUNICIPAL AGRICULTURAL LAND</p> <p><b>44TH COUNCIL MEETING: 2021-07-28: ITEM 11.8.1</b></p> <p><b>RESOLVED</b> (nem con)</p> <p>(a) that Council dissolves any previous established Operational Committee in terms of the said Policy;</p> <p>(b) that Council delegates the Municipal Manager, in consultation with the Directors, to identify and mandate representatives and alternates to serve on the Operational Committee;</p> <p>(c) that Council delegates the Municipal Manager to reconstitute the Operational Committee, at any time should the need arise, in consultation with the relevant Directors; and</p> <p>(d) that Council approves that the Operational Committee comprises of the representatives from at least the following Directorates:</p> <ul style="list-style-type: none"> <li>• Corporate Services (Property Management &amp; Legal Services)</li> <li>• Planning &amp; Economic Development (Development Planning)</li> <li>• Community and Safety Services (Environmental Management &amp; Safety &amp; Security).</li> </ul>				<p>to be evaluated by Operational Committee for decision-making.</p>
	<p>REQUESTING PUBLIC INPUT ON THE FUTURE USE OF PORTIONS 528A AND 529CC, STELLENBOSCH, FORMALLY KNOWN AS MOUNTAIN BREEZE CARAVAN PARK</p>	<p>13.2 REQUESTING PUBLIC INPUT ON THE FUTURE USE OF PORTIONS 528A AND 529CC, STELLENBOSCH, FORMALLY KNOWN AS MOUNTAIN BREEZE CARAVAN PARK</p> <p><b>44TH COUNCIL MEETING: 2021-07-28: ITEM 13.2</b></p> <p><b>RESOLVED</b> (nem con)</p> <p>to approve the notification to the public for input.</p>	<p>2021-07-28</p>	<p>ANNALENEDEB</p>	<p>90.00</p>	<p>Public Notice was published for public input, following the closing date for submission of input, a return item will be submitted to Council.</p>

NB: RESPONSES OBTAINED FROM RELEVANT DEPARTMENTS

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<b>10.</b>	<b>ITEMS FOR NOTING</b>
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<b>10.1</b>	<b>REPORT/S BY THE EXECUTIVE MAYOR</b>
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NONE

<b>10.2</b>	<b>REPORT/S BY THE SPEAKER</b>
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NONE

<b>10.3</b>	<b>REPORT/S BY THE MUNICIPAL MANAGER</b>
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NONE

11.	<b>ITEMS FOR CONSIDERATION FROM THE EXECUTIVE MAYOR OR MAYORAL COMMITTEE: [ALD. G VAN DEVENTER (MS)]</b>
11.1	<b>COMMUNITY DEVELOPMENT AND PROTECTION SERVICES: (PC: CLLR R BADENHORST)</b>
11.1.1	<b>INTERNAL PARKING MANAGEMENT MODEL FOR STELLENBOSCH MUNICIPALITY</b>

**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**Good Governance and Compliance**

**24 August 2021**

**1. SUBJECT: INTERNAL PARKING MANAGEMENT MODEL FOR STELLENBOSCH MUNICIPALITY**

**2. PURPOSE**

To consider a proposal to manage on- and off- street parking in Stellenbosch CBD internally on an interim basis.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

The Stellenbosch Municipality is responsible for the supply, maintenance, and management of public parking within its area of jurisdiction.

Parking is currently being managed by an external service provider through a tender. The contract lapses on 30 September 2021. A decision must be made as to how to deal with parking management on a long term basis. Whilst the administration is investigating the possibilities and options a shorter term solution must be approved.

It is proposed that the parking in the CBD be managed internally, on a trial basis, for a period of 3 months with a possibility to extend the period for up to a maximum of 12 months from 01 October 2021. This will allow the municipality sufficient time to conclude its parking development programme and to determine the best parking management model for Stellenbosch.

**5. RECOMMENDATIONS**

- (a) that Council considers the proposal to manage parking internally, on a trial basis for a period of 3 months with a possibility to extend the period for up to a maximum of 12 months from 01 October 2021; taking public comment received in the interim into account;
- (b) Mandate the Municipal Manager to appoint the necessary staff on a project basis, with an equitable representation from the entire Stellenbosch Municipal Area where practical;
- (c) To mandate the Municipal Manager to start the process required to outsource any or all of the current off street parking areas;
- (d) That the Municipal Manager, after consultation with the Executive Mayor, be mandated to make changes to the interim parking execution as and when necessary taking into account the present economic circumstances and COVID regulations;

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- (e) To Increase the peace officer ratio to parking bay from 1:15 to 1:20;
  - (f) To change the parking management hours (on-street and off-street): Weekdays 07h30-16h00 (Parking Operational Hours from 08h00-15h30). No Saturday deployment. Parking Management hours to be assessed in order to consider increased timings and staff based on efficacy and affordability;
  - (g) To operate off street parking on Enter and Receive Time slip, Pay on Exit;
  - (h) To use bank approved POS card machines by renting 122 machines (61 in use while 61 is on charge);
  - (i) To start off with card transactions only whilst other methods of payments are investigated; and
  - (j) To use the R440 000 district funding for CBD safety to kickstart the project

## 6. DISCUSSION / CONTENT

### 6.1 Background

The Stellenbosch Municipality is responsible for the supply, maintenance, and management of public parking within its area of jurisdiction.

Due to the increases in demand for parking in the central business district area (CBD) of Stellenbosch, the municipality had implemented parking management (parking fee collection and associated tasks), to manage this demand. The best way to ensure that parking bays are used for a shorter time period and allow a turnover by cars, is by managing and enforcing parking fees. Parking is currently being managed by an external service provider which was appointed through a tender process.

### 6.2 Discussion

Parking management in Stellenbosch has been a challenge, with the local community frequently expressing their dissatisfaction with the municipality's current parking management model.

The current service provider was awarded the tender to manage the municipality's parking on the 1<sup>st</sup> April 2019. The contract term was due to end on 30 June 2021 but was extended until 30 September 2021.

The municipality therefore proposes to implement, an internal parking management model, on a trial basis for a period of 3 months with the possibility to extend the period for up to a maximum of 12 months from 01 October 2021, for the following reason:

- To allow for the conclusion of the municipality's parking development programme and incorporate relevant outcomes from this programme into a parking management model that is best suited for Stellenbosch.
- To offer a local job creation opportunity, on a temporary basis, to jobseekers from the Stellenbosch Municipal area as far as practicably possible

Towards the end of the period, the municipality will assess the internal parking management model and table proposals for future parking management models.

The proposal is to make use of sixty-one (61) temporary Law Enforcement Peace Officers with fixed term contracts. These officers will be in uniform with radio contact with the Protection Services control room. They will manage parking within the CBD (on and off-street parking), issue traffic fines for vehicles not paying parking fees and perform crime prevention duties.

Two (2) Supervisors and two (2) Clerks will also be appointed on 3 month fixed-term contracts for the duration of the project. The supervisors on contract will be appointed to manage the staff which directly resorts under Traffic Services. The clerks will also be appointed during this period on contract to assist with daily administration and reconciliations to ensure correct procedures are followed and that all income are accounted for.

The Finance department will draw reports daily to corroborate the feedback from parking attendants and ensure financial correctness. Traffic Wardens (in the employ of the Municipality) will assist in this project as and when required.

The parking management hours (on-street and off-street) will be on weekdays 07h30-16h00 (Parking Operational Hours from 08h00-15h30). No Saturday deployment. The parking management hours will be assessed to consider increased time periods and staff based on efficacy and affordability.

Parking will be paid for by the users through bank-approved POS card machines. No cash payments will be allowed for safety reasons. Officers will use pocketbooks to corroborate parking times and payments received. Alternative methods of payments are being investigated and will be implemented as it becomes available and feasible.

The parking tariffs remain the same and only payment option will be by bank card (debit/credit or foreign).

An Allocation of R440 000 received from Cape Winelands will be used to cover the costs at the start of the project where-after the project will be funded by the municipality and offset against the income. The focus on employment will be for suitably qualified locals with an envisaged appointment date of 15 September 2021.

### 6.3 Financial Implications

The municipality would receive all income generated from parking fees. The revenue generated with parking fees can then be used to offset expenses associated with staffing and other resource requirements.

Breakdown of financial costing:

#### Once-off Cost

Description	Cost	Comment
Uniforms	126 000	63 Officers @ R2 000 per officer
Radios	220 500	63 Officers @ R3 500 per officer
	<b>346 500</b>	

#### Monthly costs

Description	Cost	Comment
Salaries – Parking Marshals	457500	61 Officers @ R7 500 per officer
Salaries - Supervisors	20 000	2 Supervisors @ R10 000 per supervisor
Salaries - Clerk	17 000	2 Clerks @ R8 500 per clerk
EPWP Staff	242 000	50 EPWP employees
Rental Card Machines	58 560	122 Card Machines @ R480 per machine
Commission Card Machines	9 744	Credit Transaction @ 1.74% on a predicted income of R560 000
	<b>804 804</b>	

Note: Estimated Costs for Card machines:

- 122 Card machines @ R480 per machine.
- Commission tariff: Credit Card@ 1.74%, Debit Card@ 0.69% and foreign bank cards@ 2.50%
- All transactions by credit card at a commission of 1.74%
- R9 744 commission on an estimated monthly income of R560 000

#### **6.4 Legal Implications**

The provisions of the item complies with legislation and council policies.

#### **6.5 Staff Implications**

Staff will be appointed on a project and until a final model is decided on will not be part of the permanent staff structure. Staffing required to implement the proposed internal management of parking:

61 x Temporary Peace Officers appointed for this specific project  
50 x EPWP staff (already appointed on a registered project)  
2 x Clerks (temporary appointments)  
2 x Peace Officer Supervisors (temporary appointments)

#### **6.6 Previous / Relevant Council Resolutions:**

None

#### **6.7 Risk Implications**

The risks are addressed in the item.

#### **6.8 Comments from Senior Management:**

The comments of Senior Management is incorporated in the item as it was discussed at Director's level. The recommendations are supported.

### **RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2021-08-18: ITEM 7.1.1**

- (a) that Council considers the proposal to manage parking internally, on a trial basis for a period of 3 months with a possibility to extend the period for up to a maximum of 12 months from 01 October 2021; taking public comment received in the interim into account;
- (b) that the Municipal Manager be mandated to appoint the necessary staff on a project basis, with an equitable representation from the entire Stellenbosch Municipal Area where practical;
- (c) that the Municipal Manager be mandated to start the process required to outsource any or all of the current off street parking areas;
- (d) that the Municipal Manager, after consultation with the Executive Mayor, be mandated to make changes to the interim parking execution as and when necessary, taking into account the present economic circumstances and COVID regulations;
- (e) that the peace officer ratio to parking bay be increased from 1:15 to 1:20;

- (f) that the parking management hours (on-street and off-street) be changed: Weekdays 07h30-16h00 (Parking Operational Hours from 08h00-15h30). No Saturday deployment. Parking Management hours to be assessed in order to consider increased timings and staff based on efficacy and affordability;
- (g) that off street parking be operated on Enter and Receive Time slip, Pay on Exit;
- (h) that bank approved POS card machines be used by renting 122 machines (61 in use while 61 is on charge);
- (i) that, to start off with card transactions only whilst other methods of payments are investigated; and
- (j) that the R440 000 district funding for CBD safety be used to kick-start the project.

**FOR FURTHER DETAILS CONTACT:**

<b><i>NAME</i></b>	<b><i>Charl Kitching</i></b>
<b><i>POSITION</i></b>	<b><i>Senior Manager Protection Services</i></b>
<b><i>DIRECTORATE</i></b>	<b><i>Community and Protection Services</i></b>
<b><i>CONTACT NUMBERS</i></b>	<b><i>021 808 8815</i></b>
<b><i>E-MAIL ADDRESS</i></b>	<b><i>Charl.kitching@ Stellenbosch.gov.za</i></b>
<b><i>REPORT DATE</i></b>	<b><i>13 August 2021</i></b>



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11.2	<b>CORPORATE SERVICES: (PC: CLLR AR FRAZENBURG)</b>
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NONE

11.3	<b>FINANCIAL SERVICES: [PC: CLLR P CRAWLEY (MS)]</b>
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NONE

11.4	<b>HUMAN SETTLEMENTS: (PC: CLLR N JINDELA)</b>
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NONE

<b>11.5</b>	<b>INFRASTRUCTURE: (PC: CLLR Q SMIT)</b>
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<b>11.5.1</b>	<b>STATUS REPORT ON THE GENERATION OF ALTERNATE ELECTRICITY ENERGY SUPPLIES</b>
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**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**Good Governance**

**24 August 2021**

**1. SUBJECT: STATUS REPORT ON THE GENERATION OF ALTERNATE ELECTRICITY ENERGY SUPPLIES**

**2. PURPOSE**

To inform Council of the progress with the augmentation of the electricity energy supplies to Stellenbosch Municipality in order to drastically reduce the impact of Electricity Loadshedding on Stellenbosch Municipality

**3. DELEGATED AUTHORITY**

For notification by the Municipal Council

**4. EXECUTIVE SUMMARY**

Under previous circumstances, the Constitution, did not allow Local Government to enter into the generation of electricity and the Electricity Regulation Act did not allow municipalities to purchase electricity from any company other than Eskom. Through the promulgation of Electricity Regulation Act Regulations, in 16 October 2020, this changed and municipalities are now allowed to generate electricity and purchase electricity from other electricity providers than Eskom.

Stellenbosch Municipality is in the position to make use of internal research entities, Stellenbosch University and the Council for Scientific and Industrial Research (CSIR) as well as the Western Cape Government to facilitate the investigations into viability and feasibility of the following possible projects and other similar possibilities:

- a. Rooftop Solar Panel Generation of Electricity
- b. Methane mining of the Landfill Site and utilising methane to power engines which in turn generates electricity through generators
- c. Storage of Electricity with batteries/capacitor in order store cheap electricity at night and to use this during expensive slots within the day
- d. Allowing the public to generate electricity and sell this to the municipality
- e. Purchasing Electricity from registered Independent Power Providers (IPPs)
- f. Investigating the generation of electricity on a large scale with the view of onward selling of this electricity to willing buyers outside the jurisdiction of Stellenbosch Municipality.

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**5. RECOMMENDATIONS**

- (a) that Council notes the status of the Alternate Electricity Energy investigations and studies being performed, and in particular:
  - (i) Memorandums of Understanding entered into with:
    - a. University of Stellenbosch
    - b. Council of Scientific & Industrial Research (CSIR)
    - c. Western Cape Government (WCG)
  - (ii) Service Levels Agreements entered into with:
    - a. University of Stellenbosch
    - b. Council of Scientific & Industrial Research (CSIR)
    - c. Western Cape Government (WCG)
- (b) that Council notes the commencement with the following projects:
  - (i) Rooftop Solar Photo Voltaic Investigation
  - (ii) Energy Master Plan creation

**6. DISCUSSION / CONTENTS****6.1 Background**

Previously it was reported to Council.

Under previous circumstances, the Constitution, did not allow Local Government to enter into the generation of electricity and the Electricity Regulation Act did not allow municipalities to purchase electricity from any company other than Eskom. Through the promulgation of Electricity Regulation Act Regulations, in 16 October 2020, this changed, and municipalities are now allowed to generate electricity and purchase electricity from other electricity providers than Eskom.

Stellenbosch Municipality is in the position to make use of internal research entities, Stellenbosch University and the Council for Scientific and Industrial Research (CSIR) as well as the Western Cape Government to facilitate the investigations into viability and feasibility of the following possible projects and other similar possibilities:

- a. Rooftop Solar Panel Generation of Electricity
- b. Methane mining of the Landfill Site and utilising methane to power engines which in turn generates electricity through generators
- c. Storage of Electricity with batteries/capacitor in order store cheap electricity at night and to use this during expensive slots within the day
- d. Allowing the public to generate electricity and sell this to the municipality
- e. Purchasing Electricity from registered Independent Power Providers (IPPs)
- f. Investigating the generation of electricity on a large scale with the view of onward selling of this electricity to willing buyers outside the jurisdiction of Stellenbosch Municipality.

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**6.2. Discussion**

- 6.2.1 Memorandum of Understanding (MOU) as well as an equivalent Service Level Agreement (SLA) signed with the University of Stellenbosch and the Council for Scientific and Industrial Research (CSIR). The MOU is attached as Annexure A.

An MOU was created on the 24<sup>th</sup> of February 2021 with the Mission to achieve the creation of a situation where Stellenbosch Municipality reduces the impact of Load Shedding on the Municipality through the Generation of alternative forms of energy in order to convert this to electricity. The Vision would be to negate all forms of load shedding such that energy does not form an impediment to Business and Public of the Municipality of Stellenbosch. This will be achieved by a trilateral agreement consisting of:

- a. The Stellenbosch University (SU), with its extensive knowledge base, plays a key role in the development of human potential and scientific advancement.
- b. The CSIR has a very important branch within Stellenbosch and contributes massively to the scientific health within South Africa as a whole and Stellenbosch in particular.
- c. The SM through its mission to deliver cost-effective services that will provide the most enabling environment for civil and corporate citizens wishes to ensure the uninterrupted supply of energy.

This is to be achieved by mainly the following:

“The parties undertake –

- 4.1 to consult with each other from time to time in regard to any assistance or advice which any party may require in connection with the fulfilment of the obligations and the granting of the exemptions;
- 4.2 promptly to provide each other with any information and documentation required in connection with the fulfilment of the obligations and the granting of the exemptions; and
- 4.3 generally to exercise good faith and to co-operate in their dealings with each other.”

- 6.2.2 Memorandum of Understanding (MOU) as well as an equivalent Service Level Agreement (SLA) signed with the Western Cape Government (WPG). The MOU is attached as **ANNEXURE B**

The Western Cape Government through its mission of creating the conditions for sustainable economic and employment growth therefore plays an enormous role within Stellenbosch. Note that a separate MOU was concluded with the WCG, and signed on 16 July 2021, in order to facilitate their independence when dealing with relevant procurement matters in terms of this drive. This MOU was signed on A Municipal Energy Resilience (MER) is created as follows:

- a. Fast tracking the implementation of renewable energy projects in municipalities across the province towards enabling economic growth through improving energy security, reducing business costs, building business confidence and attracting investment.

- b. Improving the resilience of municipal revenue and enabling the balancing of energy security with a new, more reliable, more secure and less expensive future electricity pricing strategy to sustain and grow the economy.
- c. Improving the energy resilience of municipalities through facilitating energy infrastructure development (public and private) for economic growth.
- d. Supporting the post-COVID-19 economic recovery and resilience plan, addressing resource resilience, investment, ease of doing business and infrastructure.

#### 6.2.3 Commencement of the Project of Municipal Energy Resilience

Within the Current Stellenbosch Municipal Environment there basically the following main scenarios of electricity generation that can be considered:

- a. Solar Photo Voltaic Generation of Electricity
- b. Mining of Methane Gas from the Landfill Site and utilising the burning of Methane Gas to Generate Electricity through a methane driven engine. Note that the Methane Gas is to be flared in terms of legislation in any case and the additional adding of a generator would therefore be beneficial.
- c. Reducing the Organic Waste to Landfill, which is also not a legal requirement and where an Anaerobic Digestion process can be used to convert waste to energy and generate electricity.
- d. Full Waste-to-Energy process where all waste is converted to energy
- e. Calling for proposals of various forms of electricity to be generated at large scale within the boundaries of Stellenbosch and concluding a Private Public Partnership with the Municipality, whereby the Municipality purchases such electricity from the Private Party Generator
- f. Creating a partnership with Public of Stellenbosch Municipality to generate electricity within their homes and selling their excess electricity to the Municipality.
- g. Storing electricity energy to be used when needed and to store at cheap abundant times to expensive scarce times.
- h. Various forms of smaller energy generation processes such is using electricity generation to reduce water pressures

#### 6.2.4 Investigation and Studies into the Legal and Financial Process in order Generate Electricity legally and within the Financial Economy of the Municipality of Stellenbosch

Together with Consultants appointed by the Western Cape Government, various investigation processes will be launched into the viability of all the various possibilities of electricity generation and also into all the prescriptive legal processes that have to be followed.

The generation of Electricity must be viable to support the Business and Public of the Stellenbosch Municipality

#### 6.2.5 Energy Projects Commenced with as an Initially Commencement of the MER

- a. Solar PV Electricity Generation

The investigation into the creation of a 4000 m<sup>2</sup> Solar Panel Photo Voltaic projects upon building roofs within the Municipality of Stellenbosch has been commenced with by the University of Stellenbosch. The project will attempt to commence with the generation of 400 kW of electricity through the converting of solar energy to electricity energy. The investigation of this project is nearing completion and once completed, tender will be called for prospective suppliers to install such a generating scheme for the Municipality.

b. Energy Master Plan

The Municipality has an updated Electricity Master Plan which determines how the Electricity Network of the Stellenbosch Municipality is to be expanded as Development grows within the Municipality as per the Spatial Development Framework requirements approved by the Municipality.

In dealing with the SDF normally, only one source of energy would be chosen and that would be Eskom. If various other sources of electricity are also going to be used, then a plan needs to exist on how the various different forms of energy and different positional sources of energy is going to be conveyed through the Master Plan Network. This Energy Master Plan investigation is being performed by the CSIR and is therefore an important cog in the electricity energy gearbox of the Municipality.

### 6.3 Financial Implications

This report has financial implications to the municipality but will only become known once some assessments have been done. Listed projects may also have security of supply benefits as well as savings due to generating own electricity. Various budgets have been created for the projects mentioned above.

### 6.4. Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

### 6.5. Staff Implications

No staff positions are affected at this point in time

### 6.6. Previous / Relevant Council Resolutions

*"40TH COUNCIL MEETING: 2021-01-27: ITEM 11.5.1 RESOLVED (nem con)*

- (a) that Council approves the investigation into alternate methods of electricity generation and purchases;*
- (b) that Council approves the joint investigation to be done by University of Stellenbosch, Council for Scientific and Industrial Research (CSIR), and the Western Cape Government;*
- (c) that Council accepts the initiating of the following processes as may be required:
  - i. Municipal Systems Act, Section 78(1) processes*
  - ii. Municipal Finance Management Act, Section 33 investigation processes*
  - iii. Electricity Regulation Act, Section 13; and**
- (d) that Council considers the funding of such investigations and implementation"*

**6.7. Risk Implications**

Risks such as sufficient electricity supply and proper funding balancing are being mitigated.

**6.8. Comments from Senior Management:****6.8.1. Director: Infrastructure Services**

WRITER OF REPORT

**6.8.2. Director: Corporate Services**

Commented. Adjustments were made related to comments

**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2021-08-18: ITEM 7.5.1**

- (a) that Council notes the status of the Alternate Electricity Energy investigations and studies being performed, and in particular:
  - (i) Memorandums of Understanding entered into with:
    - a. University of Stellenbosch
    - b. Council of Scientific & Industrial Research (CSIR)
    - c. Western Cape Government (WCG)
  - (ii) Service Levels Agreements entered into with:
    - a. University of Stellenbosch
    - b. Council of Scientific & Industrial Research (CSIR)
    - c. Western Cape Government (WCG)
- (b) that Council notes the commencement with the following projects:
  - (i) Rooftop Solar Photo Voltaic Investigation
  - (ii) Energy Master Plan creation

**ANNEXURES**

**Annexure A:** Memorandum of Agreement entered into between: University of Stellenbosch, Council of Scientific and Industrial Research and Stellenbosch Municipality

**Annexure B:** Memorandum of Agreement entered into between: Western Cape Government and Stellenbosch Municipality

# **ANNEXURE A**



# MEMORANDUM OF UNDERSTANDING

Between

**UNIVERSITY OF STELLENBOSCH**  
**(Hereinafter referred to as SU)**

And

**COUNCIL FOR SCIENTIFIC AND INDUSTRIAL RESEARCH**  
**(Hereinafter referred to as CSIR)**

And

**MUNICIPALITY OF STELLENBOSCH**  
**(Hereinafter referred to as SM)**



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1. INTERPRETATION.....	2
2. THE CONSTITUTION .....	3
3. ENERGY DEVELOPMENT .....	4
4. ROLES OF THE PARTIES .....	5
5. GOOD FAITH, CO-OPERATION AND CONFIDENTIALITY .....	6
6. IMPLEMENTATION .....	8

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A 8M  
hgv

## 1. INTERPRETATION

In this memorandum of understanding –

- 1.1 "contract area" means the geographical area of jurisdiction of the Municipality of Stellenbosch as appears on the map annexed as schedule A
- 1.2 "COVID-19" means Corona Virus Disease of 2019
- 1.3 "CSIR" means the Council for Scientific and Industrial Research established through an Act of Parliament in 1945, with continued existence under the Scientific Research Council Act, No 46 of 1988, as amended;
- 1.4 "distribution area" means the geographical area in respect of which the Stellenbosch Municipality Distributes Electricity
- 1.5 "DMRE" means the Department of Mineral Resources and Energy;
- 1.6 "effective date" means date of signing of this memorandum of understanding;
- 1.7 "ERA" means the Electricity Regulation Act, Act 4 of 2006, as amended;
- 1.8 "Eskom" means Eskom Holdings Limited, a public company incorporated in terms of the Companies Act, registration number 2002/015527/06;
- 1.9 "IPP" means Independent Power Producer
- 1.10 "living laboratory" providing a working entity of systems and services upon which organised educational, consultative, and scientific intuitions can study, investigate and test various solutions to improve the system and service delivery of such an entity.
- 1.11 "load shedding" means the act or practice of temporarily reducing the supply of electricity to an area to avoid overloading the generators
- 1.12 "MOA" means Memorandum of Agreement
- 1.13 "MOU" means Memorandum of Understanding



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1.14 "NERSA" means the National Energy Regulator of South Africa referred to in section 2 of the Electricity Act or its successor-in-law.

1.15 "SU" means the Stellenbosch University

1.16 "SM" means the Stellenbosch Municipality established in terms of section (4) of the Establishment Notice (P.N. 489/2000) "as amended".

1.17 "Town" means the Municipal Area of Stellenbosch Municipality

1.18 "WGC\*" means the Western Cape Government as a Province of the Republic of South Africa as established by the Constitution of the Republic of South Africa.

## 2. THE CONSTITUTION

2.1 In terms of The Constitution, Section 41(1)(h):

*"41. (1) All spheres of government and all organs of state within each sphere must:*

*.....*

*h. co-operate with one another in mutual trust and good faith by -*

- i. fostering friendly relations;*
- ii. assisting and supporting one another;*
- iii. informing one another of, and consulting one another on, matters of common interest;*
- iv. co-ordinating their actions and legislation with one another;*
- v. adhering to agreed procedures; and*
- vi. avoiding legal proceedings against one another."*

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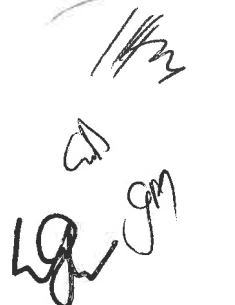
### 3. ENERGY DEVELOPMENT

- 3.1 There are several issues facing South Africa's Electricity Providing ability, one of which is the providing of sufficient electricity energy to allow the rapid recovery of the South African Economic Sector. The industry is under severe electricity loading constraints due the lack of sufficient generating surpluses. For this reason the DMRE has promulgated Regulations within the ERA to allow municipalities to generate electricity as well as the purchase of electricity energy from IPPs.
- 3.2 Stellenbosch Municipality has identified the impact of the shortage of the national available electricity energy and wishes to investigate and implement measures to lower the shortage of electricity energy and negate the need to go into load shedding within the municipal area through:
- 3.2.1 Facilitating economic recovery and development
  - 3.2.2 Facilitating the provision of a Basic Form of Electricity Energy to all its Indigent Inhabitants at a cost-effective basis to the municipality.
  - 3.2.3 Providing electricity to all its other consumers on a cost-effective basis with equitable tariffs, providing reliable and high-quality supply and services to consumers.
  - 3.2.4 Providing cost and time reflective tariffs to all classes of consumers in order to recover effectively time-based costs
  - 3.2.5 Becoming a working example of the successful usage of renewable electricity energy in synchronism with the current available Eskom electricity energy supply
  - 3.2.6 Becoming a working example of the successful and cost-effective generation of renewable electricity energy, both by itself and by its consumers
  - 3.2.7 Becoming a living laboratory to the SU, CSIR and WCG for the investigation and experimentation of all possible measures to relieve the national shortage of electricity energy, charging of effective tariffs and utilising the most effective energy source at the right times of the day, day of the week and season of the year.



#### 4. ROLES OF THE PARTIES

- 4.1 That SU, with its extensive knowledge base, plays a key role in the development of human potential and scientific advancement.
- 4.2 The CSIR has a very important branch within Stellenbosch and contributes massively to the scientific health within South Africa as a whole and Stellenbosch in particular.
- 4.3 The Western Cape Provincial Government through its mission of creating the conditions for sustainable economic and employment growth therefore plays an enormous role within Stellenbosch. A separate MOU will be concluded with the WCPG in order to facilitate their independence when dealing with relevant procurement matters in terms of this drive.
- 4.4 The SM through its mission to deliver cost-effective services that will provide the most enabling environment for civil and corporate citizens wishes to ensure the uninterrupted supply of energy.
- 4.5 Stellenbosch University, Council for Scientific and Industrial Research and Stellenbosch Municipality express herewith their understanding:
- 4.5.1 That the parties have a responsibility individually and jointly, to address the challenges facing Stellenbosch and to work towards a better future for all its inhabitants, temporary or permanent in the process of supplying uninterrupted and cost-effective provision of energy sources
- 4.5.2 That the exercise of the parties' joint responsibilities can best flow through collaborative efforts under the auspices of the combined effort to investigate, develop, assess, promote and collaborate the provision of Energy
- 4.5.3 That addressing the problems and optimizing the opportunities of Stellenbosch can best be done by adopting the core principle of sustainability in all spheres of activity, whether that be educational, social, economic, technological, infrastructural or ecological
- 4.5.4 That the parties will pursue international interaction and initiatives to their mutual benefit



**Accordingly, Stellenbosch University, Council for Scientific and Industrial Research and Stellenbosch Municipality herewith commit themselves:**

To a vision of Stellenbosch as a sustainable University/Town, Technological and Economical Wise Hub and

To a mission of "Reinventing Stellenbosch" as Uninterruptable Energy Providing Unit.

**And agree:**

To pursue this vision and mission collaboratively through continuing and formalizing within their respective structures the regular utilisation of resources to be the Energy Intelligence of South Africa

To work in a non-partisan manner with local business and industry, non-governmental and community organizations towards sustainable energy development

To draw on the intellectual capital available at the University and CSIR and the civic infrastructure of the SM in capacity-building and addressing the energy developmental needs of the SM

To set up such joint projects as required and feasible

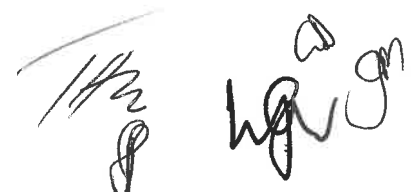
That these initiatives will form an integral part of the Integrated Development Plan of Stellenbosch Municipality

**5. GOOD FAITH, CO-OPERATION & CONFIDENTIALITY**

The parties undertake –

- 5.1 to consult with each other from time to time in regard to any assistance or advice which any party may require in connection with the fulfilment of the obligations and the granting of the exemptions;
- 5.2 promptly to provide each other with any information and documentation required in connection with the fulfilment of the obligations and the granting of the exemptions; and
- 5.3 generally to exercise good faith and to co-operate in their dealings with each other
- 5.4 to use the Disclosing Party's Confidential Information only to give effect to the Disclosing Purpose;

- 5.5 to hold in strict confidence and not to publish or disclose to any unauthorised third parties any of the Confidential Information of the Disclosing Party without the prior written consent of the Disclosing Party;
- 5.6 to use the same degree of care (and in any event not less than reasonable care) to safeguard the confidentiality of the Disclosing Party's Confidential Information that it uses to protect its own information of like kind;
- 5.7 to limit any disclosure of such Confidential Information only to those of its employees and professional advisors who have a specific need –to- know to access such Confidential Information and either entered into a written agreement which impose, or are otherwise bound by the same restrictions as those imposed upon it by virtue of this agreement;
- 5.8 not to disclose or reveal to any third party, whomsoever, either the fact that discussions or negotiations are taking, or have taken, place between the Parties; the content of any such discussions, or other facts relating to the Disclosing Purpose;
- 5.9 The Party receiving the Confidential Information ("**Recipient Party**") shall not be liable to the Party disclosing the Confidential Information ("**Disclosing Party**") for disclosure of Confidential Information received under this Agreement where:
- 5.9.1 such Confidential Information is part of the public domain;
- 5.9.2 such Confidential Information is subsequently lawfully obtained by the Recipient Party from a third party who is established as a lawful source of the information, without breach of this Agreement by the Recipient Party; such Confidential Information was known by the Recipient Party prior to its disclosure by the Disclosing Party and such prior knowledge can be proven by the Recipient Party;
- 5.9.3 the Disclosing Party has provided its prior written consent to the disclosure of such Confidential Information;
- 5.9.4 Confidential Information which the Recipient Party is obliged to disclose in terms of a court order, subpoena, other legal process and/or regulation . (In the event, however, that the Recipient Party

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is required by legal process to disclose any of the Confidential Information, covered by this clause (*Confidentiality*), it shall provide the Disclosing Party with prompt notice of such requirement so as to enable the Disclosing Party to seek a protective order or waive compliance with the provisions of this clause. In the event that a protective order or other remedy is obtained, the Recipient Party shall use all reasonable efforts to ensure that only the Confidential Information covered by such order or other remedy is disclosed. Whether or not a protective order or other remedy is obtained or the Disclosing Party has waived compliance with the provisions of this Agreement, the Recipient Party shall take all reasonable steps to ensure that only that portion of the Confidential Information that it is legally required to disclose is so disclosed.)

- 5.9.5 on termination of this agreement, to act with the Disclosing Party's Confidential Information in accordance with a Notice delivered to it by the Disclosing Party, and if no such Notice is delivered to the Recipient, to destroy the Disclosing Party's Confidential Information in a similar manner to which it would destroy its own Confidential Information.
- 5.9.6 on termination of this agreement, to act with the Disclosing Party's Confidential Information in accordance with a Notice delivered to it by the Disclosing Party, and if no such Notice is delivered to the Recipient, to destroy the Disclosing Party's Confidential Information in a similar manner to which it would destroy its own Confidential Information.

## 6. IMPLEMENTATION

Implementation is sought at the earliest possible time after effective approval from executive component of each party has been obtained. Measures shall be implemented through the concluding of MOAs both in steering projects and the effective designing, planning and implementing these projects. Financing shall be based on a user pays principle

SIGNED AT \_\_\_\_\_ ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2021

AS WITNESSES: C


For and on behalf of

**STELLENBOSCH UNIVERSITY**

1.  .....

Per:  .....

Rector and Vice-Chancellor

2.  .....

warranting that he or she is duly authorised thereto

SIGNED AT \_\_\_\_\_ ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2021

AS WITNESSES:

For and on behalf of

**COUNCIL FOR SCIENTIFIC INDUSTRIAL RESEARCH**

1.  .....

Per:  .....

DR BETHUEL SEHLAPELO  
SMART PLACES  
CSIR

2.  .....

warranting that he or she is duly authorised thereto

SIGNED AT \_\_\_\_\_ ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2021

AS WITNESSES:

For and on behalf of

**STELLENBOSCH MUNICIPALITY**

1.  .....

Per:  .....

Executive Mayor Stellenbosch

2.  .....

warranting that he or she is duly authorised thereto


Schedule A  
Area of Stellenbosch Municipality

Map of the Stellenbosch Municipality's area of jurisdiction



# **ANNEXURE B**

**MEMORANDUM OF UNDERSTANDING**

Between

**THE WESTERN CAPE GOVERNMENT VIA ITS  
DEPARTMENT OF ECONOMIC DEVELOPMENT AND TOURISM**

(Herein represented by MS JO-ANN JOHNSTON in her capacity as DEPUTY DIRECTOR-  
GENERAL: STRATEGIC ECONOMIC ACCELERATORS AND DRIVERS)

(hereinafter DEDAT)

And

**STELLENBOSCH MUNICIPALITY**

(Herein represented by MS GARALDINE LEZETTE METTLER in her capacity as  
MUNICIPAL MANAGER)

*JJL*      *KC* *GM* *AN* *HD*  
*gg*

**PREAMBLE**

- A. South Africa has an electricity security, supply and resilience crisis, indicated by blackouts and rotational load shedding, due to shortages in reliable generation capacity at Eskom. Municipalities are also under financial pressure to maintain electricity revenues due to electricity sales losses as a result of load shedding, lost potential revenue due to stifled economic growth and consumers who can afford to self-generating and defecting from the supply grid.
- B. The economy is affected by all the above (load shedding is estimated to cost the country's economy R500 million per stage per day and the Western Cape's economy R75 million per stage per day) as well as increasing and uncertain electricity prices and the growing risk to exports, (which are critical to the Western Cape's economic recovery plans) of carbon border adjustments of foreign markets.
- C. To address the ongoing energy security challenges and to ensure that Western Cape municipalities are at the forefront of taking advantage of the existing and upcoming energy opportunities, DEDAT is leading a Municipal Energy Resilience (MER) initiative. This initiative, which is aligned with the Western Cape target of having 500 MW renewable energy produced in the Province by 2025 will be undertaken in collaboration with the Department of Local Government, Provincial Treasury and select Western Cape municipalities.
- D. At a National level, there are significant changes underway in the electricity sector, including a move towards increasing the generation capacity outside of Eskom and enabling municipalities, through the promulgation of Regulations to the Electricity Regulation Act (Act 4 of 2006, as amended), to generate electricity, to purchase electricity energy from Independent Power Producers (IPPs) and to wheel IPP power over municipal grids.

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gg

**NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:****1. Definitions**

- 1.1. **“Candidate municipalities”** means the Western Cape municipalities selected through a municipal readiness evaluation process which used a set of criteria to determine the capabilities and the extent to which municipalities are able to implement initial renewable energy projects;
- 1.2. **“COVID-19”** means the COVID-19 pandemic, also known as the coronavirus pandemic, which is currently still an ongoing pandemic of coronavirus disease 2019 (COVID-19) caused by severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2);
- 1.3. **“DEDAT”** means the Western Cape Department of Economic Development and Tourism;
- 1.4. **“DMRE”** means the Department of Mineral Resources and Energy;
- 1.5. **“Eskom”** means Eskom Holdings Limited, a public company incorporated in terms of the Companies Act, registration number 2002/015527/06;
- 1.6. **“IPP”** means Independent Power Producer;
- 1.7. **“Load shedding”** means the act or practice of temporarily reducing the supply of electricity to an area to avoid overloading the electricity generating plants;
- 1.8. **“MER”** initiative means the Municipal Energy Resilience initiative;
- 1.9. **“MOU”** means Memorandum of Understanding;
- 1.10. **“Parties”** means the Department of Economic Development & Tourism at the Western Cape Government and Stellenbosch Municipality;
- 1.11. **“Pioneering projects”** means projects that will test multiple pioneering renewable energy technologies and scales, cost options, investment required etc. with a view to



implementing these in select Western Cape municipalities and acting as catalysts to further renewable energy project implementation;

1.12. **“Province”** means the Western Cape Province of the Republic of South Africa as established by the Constitution of the Republic of South Africa;

1.13. **“Stellenbosch Municipality”** means the local municipality established in terms of section (4) of the Establishment Notice (P.N. 489/2000) “as amended”; and

1.14. **“WCG”** means the Western Cape Government.

## 2. Purpose of the MOU

2.1. The Municipal Energy Resilience (MER) initiative is aimed at the following:

2.1.1. Fast tracking the implementation of renewable energy projects in municipalities across the province towards enabling economic growth through improving energy security, reducing business costs, building business confidence and attracting investment.

2.1.2. Improving the resilience of municipal revenue and enabling the balancing of energy security with a new, more reliable, more secure and less expensive future electricity pricing strategy to sustain and grow the economy.

2.1.3. Improving the energy resilience of municipalities through facilitating energy infrastructure development (public and private) for economic growth.

2.1.4. Supporting the post-COVID-19 economic recovery and resilience plan, addressing resource resilience, investment, ease of doing business and infrastructure.

2.2. DEDAT is the lead department from the WCG, working in collaboration with the Department of Local Government (DLG) and Provincial Treasury (PT) as well as other WCG departments.

2.3. A municipal readiness evaluation tool was developed to identify potential municipalities for the implementation of pioneering, rapidly deployable renewable energy projects. The results of this evaluation identified Stellenbosch Municipality as a potential candidate.

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- 2.4. Stellenbosch Municipality has identified the impact of the shortage of nationally available electricity and wishes to investigate and implement measures to lower the shortage of electricity and negate the need for load shedding.

### 3. Objectives of the MOU

The primary objectives of this MOU are to:

- 3.1. Facilitate the cooperation and collaboration by the Parties towards the exploration, identification, funding, development and implementation of initiatives and projects that will lead to improved energy resilience of the municipality and the Province;
- 3.2. Facilitate collaborative provision, pooling or securing of resources to enable the implementation of jointly approved renewable energy projects; and
- 3.3. Enable the WCG to prioritise support to those candidate municipalities that are willing to collaborate and work with the Provincial Government in preparing, developing, implementing and maintaining renewable energy projects.

Hence this MOU provides a framework for:

- 3.4. The strategic partnership between WCG and Stellenbosch Municipality wherein the two Parties will work collaboratively and in partnership towards implementing the MER initiative.
- 3.5. Clarifying the manner in which the Parties will co-operate with each other towards the realisation of the MER initiative's aims and the municipality's goals;
- 3.6. Co-ordinating the performance of the Parties' respective roles and responsibilities; and
- 3.7. Committing to provide each other with information and documentation required in connection with the fulfilment of the aims of this MOU timeously.

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#### 4. Principles

The Parties:

- 4.1. Commit, subject to the terms and conditions as set out in this MOU, to work collaboratively on areas of mutual interest related to energy resilience in order to deliver on their respective mandates;
- 4.2. Respect the right of both Parties to continue to enter into agreements with other stakeholders outside of the scope of this MOU;
- 4.3. Recognise that while the WCG sets the strategic direction and plans for energy resilience in the Province and is responsible for driving the economic recovery component of the Western Cape's post COVID-19 recovery plan, municipalities have the constitutional mandate to ensure that all citizens have access to affordable and safe energy services and drive / support local economic development. Both parties will therefore work to include each other in relevant consultative structures and to help facilitate each other's mandate;
- 4.4. Commit to undertake one or more collaborative projects in line with the objectives of the MOU and to develop appropriate channels of communication and interaction to enable implementation of joint projects;
- 4.5. Commit to provide, pool or jointly secure resources to enable the implementation of jointly approved projects;
- 4.6. Commit to fully co-operate with each other in order to give full effect to the intent and purpose of this MOU and to take all the necessary steps to implement the terms, conditions and import of this MOU;
- 4.7. Commit to communicating with each other before speaking about MER projects and the respective parties, to the media; and
- 4.8. Exercise good faith in their dealings with each other.

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## 5. Roles and responsibilities

DEDAT is responsible to:

- 5.1. Lead, oversee and facilitate the alignment of the MER initiative with the Western Cape Government's Provincial Strategic Plan and Vision Inspired Priorities.
- 5.2. Provide oversight of any WCG-funded elements of the MER initiative in Stellenbosch Municipality.
- 5.3. Provide support towards the alignment of Stellenbosch Municipality's renewable energy projects with the objectives of the MER initiative.
- 5.4. Establish and run a Provincial MER Steering Committee, consisting of representatives from key Provincial Departments which shall guide and oversee the MER initiative.
- 5.5. Where resources allow, be represented on both the Stellenbosch Municipality's MER Steering Committee (or other designated existing structure) and MER Project Team.
- 5.6. Appoint a senior DEDAT official as the MER liaison with the municipality's energy resilience coordinator.
- 5.7. Procure, manage or provide support in the procurement of professional consulting, advisory and / or technical services in support of the MER initiative at provincial and municipal level, as required.
- 5.8. Consolidate a pipeline of renewable energy projects and programmes to enable evaluation, prioritisation and communication of the pipeline development.
- 5.9. Identify the most catalytic renewable energy projects and programmes together with the candidate municipality.
- 5.10. Drive the process to take these prioritized renewable energy projects and programmes from feasibility to implementation.
- 5.11. Support and guide municipalities with respect to liaison and communication with national stakeholders when required.

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5.12. Provide funding and / or co-funding and / or access external funding to support the execution of any Pioneering Projects, subject to the relevant budget approvals and separate agreements regulating the execution of these projects.

5.13. Provide project updates through municipal circulars and / or District Co-ordinating Forums to ensure awareness and learning among all Western Cape municipalities.

Stellenbosch Municipality's is responsible to:

5.14. Establish a MER Steering Committee (or designate an existing structure to perform the functions envisaged for the MER Steering Committee) that should include mandated decision makers and allow for WCG representation. The committee (or designated existing structure) will make recommendations to the Council regarding project prioritisation and funding for renewable energy projects in the municipality towards advancing successful implementation of the energy projects, to be regulated by agreements entered into between the relevant parties, in accordance with the necessary approvals.

5.15. The MER Steering Committee (or designated exiting structure) will establish a Programme/ Scope of the Municipal Energy Resilience drive to overcome energy shortages of the Municipality. The Steering Committee will provide a collaborative approach to the project design and implementation of the MER project with functions including:

5.15.1. To approve and ensure implementation of and compliance with the MER Initiative Plan, to be distributed at a later stage;

5.15.2. To provide a platform to share information, lessons learnt and progress amongst participating stakeholders and all three spheres of government;

5.15.3. To create a forum that ensures all individuals/stakeholders/government Departments participating in the MER Initiative are focused on; mandated, delegated and accountable for agreed outcomes for the initiative;

5.15.4. To serve as a forum for the identification, consideration and resolution of key issues arising from the MER Initiative workstreams or other significant issues brought forward by stakeholders or spheres of government;

5.15.5. To provide oversight of the MER Project Team performance;

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- 5.15.6. To monitor budget availability for and spending on the MER Initiative, so as to ensure any contributing stakeholders and spheres of government have adequate accountability in place; and
- 5.15.7. To ensure that coordinated reporting is being completed by the MER Project Team.
- 5.16. Establish a MER Project Team in Stellenbosch Municipality (including representation of and mandated roll players from all relevant functions (such as Finance, Infrastructure Services, Corporate Services and other officials) and allow for WCG representation, with the following abbreviated functions:
- 5.16.1. Reports to and receives direction from Stellenbosch Municipality MER Steering Committee;
- 5.16.2. Participates in and approves project plans and deliverables related to the MER Initiative
- 5.16.3. Participates in and provides information for the development of a provincial integrated resource plan (IRP) as required
- 5.16.4. Manages, reviews, and prioritises the project work plans related to the MER Initiative with objective to stay on time and on budget
- 5.16.5. Provides status and progress reviews to Stellenbosch Municipality MER Steering Committee
- 5.16.6. Manage and supervise the following project resources:
- Senior technical staff
  - Technical project managers
  - Team leads
  - Team members
- 5.16.7. Brings pertinent issues to the Stellenbosch Municipality MER Steering Committee as needed
- 5.16.8. Monitors contract compliance
- 5.16.9. Conducts risk management analysis
- 5.17. Appoint a senior official as the municipality's energy resilience coordinator and MER liaison with DEDAT.

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- 5.18. Provide DEDAT and its MER initiative service providers with access to all required information available on the proposed renewable energy projects, to assist with the analysis of the projects.
- 5.19. Prioritize pioneering renewable energy projects, including incorporating them into the Integrated Development Plan and appropriate budgets of Stellenbosch Municipality and committing to their implementation.
- 5.20. Provide the necessary capacity for the development and implementation of renewable energy projects where possible, and work with DEDAT towards accessing external funding for these projects and further provide funding (or co-funding), to be regulated by agreements entered into between the relevant parties, in accordance with the necessary approvals.
- 5.21. Communicate with the WCG before communicating to national government stakeholders.

## **6. Commencement and Duration**

- 6.1. This MOU shall come into effect on the Effective Date and shall, unless terminated earlier in terms hereof, terminate on 31 June 2025 (“the Termination Date”).
- 6.2. The Parties may, in writing, extend this MOU on such terms and conditions as agreed.
- 6.3. In the event that any Party wishes to cancel this MOU before the Termination Date, the Party that wishes to cancel shall first consult the other Party and provide written reasons for the intended cancellation. The Parties agree to, as far as possible, act and consult in good faith to prevent the premature cancellation of this MOU.

## **7. Confidentiality and Disclosure**

- 7.1. Either Party shall treat all information and records furnished to it by the other Party as confidential. A Party shall not disclose this information to any third party without the Disclosing Party’s prior written consent.

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## 8. Intellectual Property Rights

- 8.1. Any Intellectual Property rights emanating directly or indirectly from this MOU, or from any assignments contemplated in this MOU, shall be dealt with in terms of the Intellectual Property Rights from the Publicly Financed Research and Development Act, 51 of 2008.

## 9. Dispute Resolution

- 9.1. Any dispute regarding the interpretation, application or implementation of this MOU shall be resolved amicably through consultation and negotiation between the Parties at the level of the Provincial MER Steering Committee, with representation from Stellenbosch Municipality. Should the dispute not be resolved, either Party may, without further obligation, cancel the MOU by giving the other Party thirty (30) days' written notice.

## 10. Key Contacts

### FOR DEDAT

Name: Heini Nel

Designation: Deputy Director

Telephone: 021 483 5037

E-mail Address: [heini.nel@westerncape.gov.za](mailto:heini.nel@westerncape.gov.za)

### FOR STELLENBOSCH MUNICIPALITY

Name: Deon Louw

Designation: Director: Infrastructure Services

Telephone: 021 808 8213

E-mail Address: [Deon.Louw@stellenbosch.gov.za](mailto:Deon.Louw@stellenbosch.gov.za)

JGL KC GM  
HD JJ HN

## 11. Addresses

The Parties choose as their *domicilium citandi et executandi* for the purpose of giving or sending any notice provided for or necessary in terms of this MOU, the following addresses:

### DEDAT

Attention: The Head of Department  
Address: 12<sup>th</sup> Floor, Waldorf Building, 80 St Georges Mall  
Cape Town  
8001

### STELLENBOSCH MUNICIPALITY

Attention: Municipal Manager  
Address: Town House Complex  
Plein Street  
Stellenbosch  
7600

JGL KC GM  
HD JJ HN



THUS DONE AND SIGNED AT CAPE TOWN ON THE 06 DAY OF May.....2021

SIGNATURE:

\_\_\_\_\_  
**MS JO-ANN JOHNSTON**

Deputy Director-General: Strategic Economic Accelerator and Drivers: Department of  
Economic Development: Western Cape Government

AS WITNESS:

1. \_\_\_\_\_

2. \_\_\_\_\_

THUS DONE AND SIGNED AT CAPE TOWN ON THE 06 DAY OF May.....2021

SIGNATURE:

G Mettler  
\_\_\_\_\_

**MS GARALDINE LEZETTE METTLER**

Municipal Manager: Stellenbosch Municipality

AS WITNESS:

1. \_\_\_\_\_

2. \_\_\_\_\_

<b>11.5.2</b>	<b>REQUEST FOR APPROVAL OF STELLENBOSCH MUNICIPALITY BY-LAW ON ROADS AND STREETS</b>
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

24 August 2021

**1. SUBJECT: REQUEST FOR APPROVAL OF STELLENBOSCH MUNICIPALITY BY-LAW ON ROADS AND STREETS****2. PURPOSE**

That Council considers and approves the 2021 By-Law on Roads and Streets for promulgation, as well as the Repeal Schedule - which will repeal of the Stellenbosch Municipality 2010 By-Law on Streets. That Council also approves the repeal of the Municipality's By-Law on Roads and Streets, promulgated in May 2021, which did not contain the schedule of By-Laws to be repealed.

**3. DELEGATED AUTHORITY**

Municipal Council.

**4. EXECUTIVE SUMMARY**

The 2021 By-Law on Roads and Streets was approved by Council in April 2021 and subsequently promulgated in May 2021. Documentation submitted to Council in April 2021 did not contain the Repeal Schedule (**ANNEXURE B**), indicating the By-Laws to be repealed.

The approval of the Repeal Schedule alluded to above is required to repeal all previous bylaws promulgated, to enable the Municipality to implement the 2021 By-law on Roads and Streets (**ANNEXURE A**, clause 44 has reference).

**5. RECOMMENDATIONS**

- (a) that Council rescind the Council resolution dated 28<sup>th</sup> April 2021; and
- (b) that the Roads and Streets Bylaw (2021) (**APPENDIX A**) and the Repeal Schedule (**APPENDIX B**) be approved for promulgation.

**6. DISCUSSION / CONTENTS****6.1. Background**

Stellenbosch Municipality's first By-Law on Streets was promulgated in June 2010, under Provincial Gazette 6756.

Council had approved the 2021 Bylaw on Roads and Streets, following a public participation process and all relevant processes, on 28<sup>th</sup> April 2021.

**6.2 Discussion**

The Municipality's 2021 By-Law on Roads and Streets, following Council approval, was promulgated under Provincial Gazette 8436 dated 28<sup>th</sup> May 2021. The document however did not contain the schedule, indicating the By-Laws to be repealed. That schedule was also not attached to the Council item which served before Council. In light thereof the previous 2010 By-law on Streets was not repealed with the promulgation of the 2021 By-law on Roads and Streets in May 2021.

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The By-Law without the repealing document is therefore flawed and the whole document must be re-promulgated. This means that the flawed By-Law promulgated in May 2021 must also be repealed.

The Repeal Schedule to the 2021 By-Law on Roads and Streets, which indicates the previously promulgated bylaws to be repealed, needs to be approved by Council to enable the Municipality to promulgate the 2021 By-Law on Roads and Streets.

### 6.3 **Financial Implications**

As per the approved budget.

### 6.4 **Legal Implications**

It is necessary to repeal all previous By-Laws that was promulgated to ensure there is no confusion when implementing the latest version of the By-Law.

### 6.5 **Staff Implications**

No additional staff implications.

### 6.6 **Previous / Relevant Council Resolutions:**

#### **37<sup>TH</sup> COUNCIL MEETING: 2020-08-24: ITEM 11.5.2**

**RESOLVED** (nem con)

- (a) that the content of this report be noted;
- (b) that the Draft By-Law on Roads and Streets, attached as **ANNEXURE A**, be accepted as per Section 12(1) of the Municipal Systems Act, as amended; and
- (c) that a Public Participation process be launched as per Section 12(3)(b) and Section 21 of the Municipal Systems Act.

#### **42<sup>ND</sup> COUNCIL MEETING: 2021-04-28: ITEM 11.5.1**

**RESOLVED** (majority vote)

- (a) that the Draft By-Law on Roads and Streets, attached as **ANNEXURE A**, be accepted in terms of Section 12(2) to 12(3) and 13 of the Municipal Systems Act; and
- (b) that Council notes that a public participating process was followed and considered the discussion on comments received.

### 6.7 **Risk Implications**

Without a properly promulgated Bylaw repealing previous promulgated bylaws confusion will be created when implementing the Roads and Streets By-Law.

### 6.8 **Comments from Senior Management**

#### 6.8.1 **Municipal Manager:**

Supports the recommendations

**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2021-08-18: ITEM 7.5.4**

- (a) that Council rescind the Council resolution dated 28<sup>th</sup> April 2021; and
- (b) that the Roads and Streets Bylaw (2021) (**APPENDIX A**) and the Repeal Schedule (**APPENDIX B**) be approved for promulgation.

**ANNEXURES**

Annexure A: By-Law of Roads and Streets

Annexure B: Repeal Schedule

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	Deon Louw
<b>POSITION</b>	<i>Director</i>
<b>DIRECTORATE</b>	<i>Infrastructure Services</i>
<b>CONTACT NUMBERS</b>	021 808 8213
<b>E-MAIL ADDRESS</b>	<a href="mailto:Deon.louw@ Stellenbosch.gov.za">Deon.louw@Stellenbosch.gov.za</a>
<b>REPORT DATE</b>	10 August 2021

# **ANNEXURE A**

[LOCAL AUTHORITY NOTICE OF XXX.]

[DATE OF COMMENCEMENT: XXX.]

This By-Law

was published by *Provincial Gazette* No. XXX dated XXX.

STELLENBOSCH MUNICIPALITY

ROADS AND STREETS BY-LAW

APPROVED BY COUNCIL ON XXX

AND

PROMULGATED IN TERMS OF SECTION 11 OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT, 2000 (ACT 32 OF 2000)

STELLENBOSCH MUNICIPALITY STREETS BY-LAW  
(20XX)

To give effect to the right contained in section 24 of the Constitution of the Republic of South Africa, 1996 and to–

- promote the realisation of a safe environment for the benefit of residents within the area of jurisdiction of the Municipality;
- promote universal accessibility to streets; and
- provide for procedures, methods and practices to manage the use and utilisation of streets in the area of jurisdiction of the Stellenbosch Municipality.

Under the provisions of sections 152 and 156 of the Constitution of the Republic of South Africa, 1996, and section 11 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), Stellenbosch Municipality enacts as follows:

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## 1. Definitions

In this By-law, words used in the masculine gender include the feminine, the singular includes the plural and vice versa, the Afrikaans text shall prevail in the event of an inconsistency between the different texts, and, unless the context otherwise indicates –

“**animals**” mean any means any tame or wild mammal, reptile, amphibia, fish or bird, and includes domesticated animals;

“**caravan**” means any vehicle permanently fitted out for use by persons for living and sleeping purposes, whether or not such vehicle is a trailer;

“**Council**” means the municipal Council of Stellenbosch;

“**encroachment**” includes any source of annoyance, damage, danger, intrusion or inconvenience to persons using a street, sidewalk, walkway, road reserve forming part thereof, or public place;

“**firearm**” means a firearm, as contemplated in the Firearms Control, 2000 (Act 60 of 2000);

“**heavy motor vehicle**” includes a truck, light truck, bus, horse-and-trailer, caravan, or any other like vehicle wherein it is possible to have persons residing, sleeping or committing any unlawful act or conduct;

“**informal parking attendant**” means a person who is in possession of a permit issued by the Municipality and who assists with the pointing out of parking or supervising over vehicles in a street, parking area or public place;

“**kerb line**” means the boundary between the shoulder and the verge or, in the absence of a shoulder, the part between the edge of the roadway and the verge;

“**motor vehicle**” means any self-propelled vehicle and includes –

- (a) a trailer, and
- (b) a vehicle having pedals and an engine or an electric motor as an integral part thereof or attached thereto and which is designed or adapted to be propelled by means of such pedals, engine or electric motor, or both such pedals, engine or electric motor, but does not include –
  - (i) any vehicle propelled by electrical power derived from storage batteries and which is controlled by a pedestrian;
  - (ii) any vehicle with a mass not exceeding 230 kg and specially designed and constructed, and not merely adapted, for the use of any person suffering from some physical defect or disability and used solely by such person; or
  - (iii) a pedal cycle having pedals and an engine or an electrical motor as an integral part thereof with a maximum design speed not exceeding 45 km/h;

“**municipal area**” means the area of jurisdiction of Stellenbosch Municipality as determined in terms of the Local Government: Municipal Demarcation Act, 1998 (Act 27 of 1998);

**“municipal manager”** means a person appointed in terms of section 82 of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998);

**“Municipality”** means the Stellenbosch Municipality established by Provincial Notice No. 489 of 2000 in *Provincial Gazette* 5590 of 22 September 2000 as amended from time to time, or its successors in title; and includes any –

- (a) political structure;
- (b) political office bearer;
- (c) Councillor;
- (d) duly authorised agent, service provider or any employee thereof, acting in connection with this By-law by virtue of a power vested in the Municipality and so authorised, delegated or sub-delegated to such –
  - (i) political structure;
  - (ii) political office bearer;
  - (iii) councillor;
  - (iv) agent;
  - (v) service provider; or
  - (vi) employee;

**“park”** means to keep a vehicle, whether occupied or not, stationary for a period of time longer than is reasonably necessary for the actual loading or unloading of persons or goods from such vehicle, but does not include any such keeping of a vehicle by reason of a cause beyond the control of the person in charge of such vehicle;

**“parking area”** means any area provided by the Municipality for the parking of vehicles and pedal cycles;

**“parking meter”** means a device for registering and visibly recording of a parking period in accordance with the insertion of a coin or other prescribed object therein and includes a post or fixture to which it is attached;

**“parking period”** means that period of parking in a demarcated space which is permitted by the insertion into the parking meter allocated to such space of a coin or other object as prescribed;

**“pedal cycle”** means –

- (a) any bicycle or tricycle designed for propulsion solely by means of human power; or
- (b) any bicycle or tricycle with operable pedals and an electric motor with a total weight that does not exceed 30kg: Provided that the electric motor may not be capable of propelling the bicycle or tricycle unassisted at a speed not exceeding 25km/h; and

**“pedal cyclist”** has a corresponding meaning;

**“prescribed”** means determined by resolution of the Council from time to time, and in relation to a fee, means as set out in the tariff policy of the Municipality;

**“prior written permission of the Municipality”** means permission granted by the Municipality –

- (a) in writing and in the prescribed format; and

(b) upon receipt of a written application in accordance with the applicable process prescribed by the Municipality for that matter, from time to time;  
and such permission may be made subject to conditions determined by the Municipality after due consideration of the application;

**“Provincial Gazette”** means the official gazette of the Western Cape Province contemplated in section 33(1) of the Constitution of the Western Cape, 1998 (Act 1 of 1998);

**“public place”** includes any of the following, located in the area of jurisdiction of the Municipality, which has either been declared as such in terms of applicable legislation, or to which the public or any section thereof has free access, or which is commonly used by the public or any section thereof:

- (a) thoroughfare;
- (b) bridge;
- (c) trail;
- (d) pavement;
- (e) alley square;
- (f) garden;
- (g) parking area;
- (h) square;
- (j) park;
- (k) recreation ground;
- (l) sports ground;
- (m) sanitary lane;
- (n) open space;
- (o) shopping centre on municipal land;
- (p) unused or vacant municipal land; or
- (q) cemetery, and includes
- (r) any place contemplated in subsections (a) – (q) which has –
  - (i) in connection with any subdivision or layout of land into erven, been provided, reserved or set apart for use by the public or the owners or occupiers of such erven, whether or not it is shown on a general plan, plan of subdivision or diagram;
  - (ii) at any time been dedicated to the public;
  - (iii) been used by the public without interruption for a period of at least thirty years; or
  - (iv) at any time been declared or rendered such by the Municipality or other competent authority;

**“semi-trailer”** means a trailer having no front axle and so designed that at least 15% of its tare is super-imposed on and borne by a vehicle drawing such trailer;

**“sidewalk”** means that portion of a street between the outer boundary of the roadway and the boundary lines of adjacent properties or buildings which is intended for the use of pedestrians, pedal cyclists and any other category of vehicles as may be determined by the Municipality in accordance with section 42(1);

**“street”** means

- (a) any path, road, cycle path, thoroughfare or any other place, and includes –
  - (i) the verge of any such road, street or thoroughfare;

- (ii) any footpath, sidewalk or similar portion of a road reserve;
- (iii) any bridge, ferry or drift traversed by any such road, street or thoroughfare; and
- (b) any other object belonging to an area contemplated in subsection (a) which was –
  - (i) declared or rendered such by the Municipality or other competent authority, or
  - (ii) constructed by a local authority, and
- (c) any land, with or without buildings or structures thereon, which is shown as an area contemplated in subsection (a) on –
  - (i) any plan of subdivision or diagram approved by the Municipality or other competent authority and acted upon, or
  - (ii) any general plan as defined in the Land Survey Act, 1997 (Act 8 of 1997), registered or filed in a deeds registry or Surveyor General's office;
 unless such land is on such plan or diagram described as a private street;

**“trailer”** means a vehicle which is not self-propelled and designed or adapted to be drawn by a motor vehicle, but does not include a sidecar fitted to a motorcycle;

**“trolley”** means a push trolley, pushcart or any table, stand or basket on wheels;

**“vehicle”** –

- (a) means a device designed or adapted mainly to travel on wheels, tyres or crawler tracks and includes such a device which is connected with a draw-bar to a breakdown vehicle and is used as part of the towing equipment of a breakdown vehicle to support any axle or all the axles of a motor vehicle which is being salvaged other than such a device which moves solely on rails; and
- (b) includes –
  - (i) a motor vehicle;
  - (ii) a pedal cycle; and
  - (iii) any other subcategory of vehicles as may be determined by the Municipality in accordance with section 42(1)(a).

**“verge”** means that portion of a road, street or thoroughfare, including the sidewalk, which is not the roadway or the shoulder;

**“walkway”** means a structure built for exclusive use by pedestrians, pedal cyclists and other subcategories of vehicles as may be determined by the Municipality in accordance with section 42(1);

**“work”** means work of any nature whatsoever undertaken on any land within the area of jurisdiction of the Municipality and, without in any way limiting the ordinary meaning of the word, includes the –

- (a) erection of a new building;
- (b) alterations or additions to any existing building;
- (c) laying of cables and pipes;
- (d) dumping of building or other material anywhere in a street, on a sidewalk or walkway, or in a public place; or
- (e) delivery to, or removal from, any site of any soil or material of any nature whatsoever.

**2. Application of this By-law, exemptions and conditions.** –(1) This By-law does not derogate from the provisions of any other legislation and also binds an organ of state.

(2)(a) Notwithstanding the provisions in subsection (1), any person may, by means of a prior written application stating the reasons in full, apply to the Municipality for exemption from any provision of this By-law.

(b) The Municipality may –

- (i) approve such exemption in full or subject to reasonable conditions; or
- (ii) refuse such exemption on reasonable grounds.

(c) The Municipality may, on reasonable grounds, revise or cancel such exemption or condition of an exemption.

(d) Where applicable, an exemption does not take effect before the applicant has undertaken in writing to comply with all conditions imposed under subsection (2)(b)(i).

(e) In the event that –

- (i) an activity for which exemption has been applied, commences before receipt of the undertaking contemplated in subsection (2)(d) by the Municipality, or
- (ii) any condition of an exemption granted by the Municipality is not fully complied with, the exemption granted, lapses with immediate effect.

**3. Construction and maintenance of streets, sidewalks and walkways.** –(1) The Municipality may construct and maintain streets, sidewalks and walkways as required and with due consideration of any legal process, to accommodate the necessary pedestrian, pedal cyclist and other vehicle traffic flow.

(2) The Municipality may –

- (a) exercise its duty to construct or maintain such streets, sidewalks or walkways irrespective of the existence of a structure in the area where the sidewalk or walkway will be built; and
- (b) issue a written notice to the owner of said structure to remove it within a specific period.

(3) The owner of a structure contemplated in section 4(2) must remove the structure at own cost and within the period stipulated in a written notice issued by the Municipality to do so.

(4) If the owner does not comply with the written notice, the Municipality may remove the structure at the cost of the Owner.

**4. Regulating encroachments on streets, sidewalks, walkways and road reserves.** –(1) No person may, without prior written permission of the Municipality, cause an encroachment on a street, sidewalk, walkway or road reserve forming part thereof by –

- (a) making, constructing, reconstructing, or altering;
- (b) constructing a veranda, stoep, steps or other protrusion within;
- (c) erecting a post or any other structure on;
- (d) planting or cause to be planted, any tree, shrub or other plant on or allowing any such tree, shrub or plant to remain on; or
- (e) placing or cause to be placed any other impediment or obstruction on, such a street, sidewalk, walkway or road reserve forming part thereof, other than in accordance with conditions prescribed by the Municipality.

- (2) If an encroachment is caused in contravention with subsection (1), the Municipality may, –
  - (a) by written notice, order the person responsible for causing such encroachment, to remove said encroachment within the period specified in the notice; and
  - (b) in the event of non-compliance with such written notice, remove said encroachment.
- (3) The Municipality must immediately thereafter notify the person concerned in writing of their liability to pay the costs of the carrying out of the removal as contemplated in subsection (2)(b).
- (4) Any person failing to comply with a notice issued in terms of subsection (2) is guilty of an offence.

**5. Regulating goods or building materials causing obstruction.** –(1) No person may, except in accordance with prior written permission of the Municipality, deposit, place, pack, unpack or leave any goods in a street, on a sidewalk or walkway, in a public place, or in an area specifically designated therefore, other than for a reasonable period during the loading, off-loading or removal thereof.

- (2) No person may bore or cut stone, slake or sift lime, or mix building materials in a street, on a sidewalk or walkway, in a public place.

**6. Prohibitions on objects and animals causing an obstruction.** –(1) No person may –

- (a) in any way obstruct the pedestrians, pedal cyclists and other vehicle traffic on a sidewalk, walkway or in a public place by bringing, or allowing to be brought thereon, any animal, object or vehicle;
- (b) allow their animals to roam freely on sidewalks or in public roads without the necessary control mechanisms; or
- (c) allow, permit or cause any animal to graze or stray in or about any street or public space.

- (2) A person contemplated in subsection (1) must at all times keep such animal in a manner that does not pose a danger or annoyance to the traffic or public.

- (3) The prohibition in subsection (1)(a) does not apply to a perambulator or wheel-chair used for the conveyance of children or the disabled.

**7. Rules on advertising.** –(1) Subject to the applicable By-laws of the Municipality, no person may, except in accordance with prior written permission of the Municipality, display any –

- (a) advertisement;
- (b) placard;
- (c) poster; or
- (d) bill,

in a street, on a sidewalk or walkway, in a public place.

(2) A written application for the erection of advertising signs contemplated in subsection (1) must be submitted to the Municipality as prescribed, or as determined by the By-laws on Outdoor Advertising/Advertising Signs of the Municipality.

**8. Regulating planting of trees, shrubs or plants. –(1)** No person may, except in accordance with prior written permission of the Municipality, in a street, on a sidewalk or walkway, or in a public place –

- (a) plant a tree, shrub or plant;
- (b) in any way cut down, remove, climb, break or damage a tree, shrub or plant growing there;
- (c) mark or paint any tree, shrub or plant growing there; or
- (d) attach any advertisement thereto.

(2) Any tree, shrub or plant planted in a street, on a sidewalk or walkway, or in a public place become the property of the Municipality.

**9. Regulating trees or growth causing an interference or obstruction. –(1)** The Municipality may, by written notice, order the owner or occupier of any property upon which any tree or other growth interferes with overhead wires or is a source of annoyance, damage, danger or inconvenience to persons using a street, sidewalk, walkway or public place, to prune or remove such tree or growth to the extent and within the period specified in such notice.

(2) Any person failing to comply with a notice issued in terms of subsection (1) is guilty of an offence.

(3) If any person fails to comply with a notice in terms of this section, the Municipality may itself prune or remove the tree or growth at the expense of the person on whom the notice was served.

**10. Regulating conduct regarding refuse, motor vehicle wrecks, waste material, etc. –** No person may, except in accordance with prior written permission of the Municipality, and subject to the applicable By-laws of the Municipality on waste management –

- (a) dump, leave or accumulate any garden refuse, motor vehicle wrecks, spare parts of vehicles, building or waste materials, rubbish or any other waste products in any street, sidewalk, walkway or public place; or
- (b) allow, or permit any of, the prohibitions contemplated in paragraph (a).

**11. Regulating activities related to vehicles. –(1)** No person may, in a street, sidewalk, walkway or public place, –

- (a) effect any repairs or service to a vehicle, except where necessary for the purpose of removing such vehicle from the place where it was involved in an accident;
- (b) clean or wash a vehicle;
- (c) wash, clean, dry, paint or bleach any other article or thing;
- (d) park or leave a heavy motor vehicle parked overnight in a public place in a residential area.

(2) The Municipality may issue a written notice to the owner or person in control of the said vehicle, to remove it within a specific period, failing which it may itself remove the vehicle at the expense of the person on whom the notice was served.

(3) Any person failing to comply with the notice contemplated in subsection (2), is guilty of an offence.

(4) No driver, person in control of a motor vehicle or passenger in the motor vehicle shall permit any amplified noise to emanate from the motor vehicle such that it is audible at more than 50 meters.

**12. Regulating specific acts regarding games, sports and events.** –(1) No person may–

(a) play games, roll a hoop, fly a kite, shoot with a bow and arrow or catapult, discharge fireworks or a missile, or throw a stone, stick or other projectile in, onto or across a street, sidewalk, walkway or public place; or

(b) do anything in a street, sidewalk, walkway or public place which may endanger the life or safety of any person, animal or thing or may be a nuisance, obstruction or annoyance to the public,

unless that place is provided with clear signs, identifiable paving or equipment which distinguishes it as “street park”.

(2) No person may play cricket, football or any game, or indulge in any pastime whatsoever in a street, sidewalk, walkway or public place, except on such places as the municipality may set apart for the purposes of a particular game, sport or pastime.

(3) No person may erect a tent or place chairs or any article in, onto or across a street, sidewalk, walkway or public place for the purpose of a funeral, party or any other event, except in accordance with prior written permission of the Municipality/Council.

**13. Regulating use of explosives and firearms.** –(1) No person may use explosives or undertake blasting operations in a street, sidewalk, walkway or public place, except in accordance with –

(a) prior written permission of the Municipality; and

(b) any other applicable By-law.

(2) No person may, except for a lawful purpose, discharge any firearm or air, gas or alarm gun or pistol, unless discharged –

(a) in any shooting range which complies with the provisions of any law applicable thereto;

(b) for signalling the start of a race at an organised and controlled sports meeting, provided that blank cartridges only are fired thereby; or

(c) in accordance with prior written permission of the Municipality.



**14. Regulating conveyance of animal carcasses or other waste.** –No person may carry or convey through a street, sidewalk, walkway or public place the carcass, parts or offal of an animal or fish, polluted liquid, or any garbage, night soil, refuse, litter, rubbish, manure, gravel or sand, unless –

- (a) properly covered; and
- (b) conveyed in such type of container or in such a manner as will not allow any of the items contemplated, or parts thereof, to be spilt in a street, sidewalk, walkway or public place, and

subject to the applicable By-laws of the Municipality.

**15. Regulating erection of fences, etc.** –(1)(a) No person may, except in accordance with prior written permission of the Municipality, erect, cause or permit to be erected, a barbed wire, razor wire, electrified or other dangerous fence, railing, paling or other barrier which is, or may become, a danger to a member of the public by reason of –

- (i) spikes or other sharp or pointed protrusions; or
- (ii) the nature of its construction or design,

on the boundary of a street, sidewalk, walkway or public place.

- (b) The full technical details of the proposed electrified fence, railing, wall or other barrier must accompany any written application for permission submitted to the Municipality.

(2) The safety of pedestrian, pedal cyclist and other vehicle traffic may not be compromised by the height of any tree, bush, vegetation, wall, hedge or fence at the junction of a street.

(3) No person may dry or spread washing, bedding or other items on or from a fence on the boundary of a street or public place.

**16. Regulating building materials, dangerous objects and cleanliness.**– (1) No person may, except in accordance with prior written permission of the Municipality, –

- (a) bore or cut stone or bricks, slake or sift lime;
- (b) mix building materials; or
- (c) store, deposit, leave or cause to be stored, deposited or left –
  - (i) sand, stone, earth, bricks, timber, corrugated iron sheets, lime, cement; or
  - (ii) other building or excavated material of whatever nature, in a street, sidewalk, walkway, or public place or on municipal property.

(2) No person may leave, accumulate or cause to be left or accumulated from premises owned or occupied by him or her, any broken glass or other potentially dangerous object in a street, sidewalk, walkway or public place.

(3) No person may drop or place or permit to be spilled, dropped or placed, any matter or substance in a street, on a sidewalk or walkway, or in a public place that may interfere with the cleanliness of such area, without removing it or causing it to be removed within a reasonable time in the circumstances.

(4) The Municipality may remove any materials, objects, matter and substance contemplated in this section and recover the cost of removal and/or storage from the person in breach thereof.

**17. Prohibition on placing article in or on a building.** –No person may place any article in or on a building facing a street, on a sidewalk or walkway, or a public place, where it is likely to cause injury or damage to any person or property if it were to fall on that street, a sidewalk, walkway, or public place, without taking all reasonable steps to prevent the article from falling onto such area.

**18. Regulating races and sports events.** –(1) No person may, except in accordance with prior written permission of the Municipality, hold a race or sporting event in a street, on a sidewalk or walkway, or a public place.

(2) An applicant for permission to hold such a race or sporting event must pay the prescribed tariff and deposit for the costs to be incurred by the Municipality during and after the race or sports event, at least xx days prior to commencement of the race or event: Provided that, if the actual costs incurred are higher than the deposited amount, such person is liable to pay the difference to the Municipality upon proof of such expenses.

**19. Prohibitions regarding balconies and verandas.** –No person may use a balcony or veranda erected beyond the boundary line of a street, sidewalk, walkway or public place for purposes of–

- (a) trading or the storage of goods, or
- (b) washing or drying of clothes thereon, or enclose or partition a balcony or veranda erected beyond the boundary line of such a street, sidewalk, walkway or public place thereof as a living or bedroom.

**20. Prohibition of parking of heavy motor vehicles, trailers and caravans.** –(1) No person may park a –

- (a) heavy motor vehicle;
- (b) trailer;
- (c) semi-trailer; or
- (d) caravan,

on a street within the Municipal area for an uninterrupted period exceeding two hours, except on places reserved for parking of heavy motor vehicles: Provided further that the above provisions do not apply to the actual loading or unloading of such vehicle.

(2) Unless the contrary is proved, any vehicle parked in contravention of subsection (1) is deemed to have been parked by the owner thereof.

**21. Regulating the protection of surfaces.** –(1) No person may, except in accordance with prior written permission of the Municipality, make, or cause to be made, an excavation or dig, or cause to be dug, a pit, trench or hole in any street, on any sidewalk or walkway, or in any public place.

(2) No person may –

- (a) use a vehicle or allow it to be used in any street, on any sidewalk or walkway, or in any public place, if such vehicle is in such a defective condition that it will or may cause damage to such area;
  - (b) drive, push, roll, pull or propel any object, machine or other material through or along a street, sidewalk, walkway or public place, –
    - (i) in such a way, or
    - (ii) while such object, machine or material is in such a condition, as may damage, break or destroy the surface of such area in any way; or
  - (c) without prior written permission of the Municipality, except a necessary excavation, pit, trench or hole, undertake any work which may cause the surface of any street, sidewalk, walkway or public place to be altered, damaged or broken: Provided that such permission may be subject to payment of an amount sufficient to cover the cost of repairing any damages resulting from such actions, as a deposit before commencement of the work.
- (3) If the Municipality identifies a person who, as a result of any action referred to in subsection (1), has damaged, broken or destroyed the surface of any street, sidewalk, walkway or public place, the cost of repairing any damages, as determined by the Municipality, may be recovered from the offender.
- (4) Any person who is the owner of land on which any work is done is liable to the Municipality for any damage to any portion of any street, sidewalk, walkway or public place caused by or in connection with the execution of such work by such owner, his employee or any independent contractor acting on behalf of such owner.
- (5) When any work which has to be undertaken on any land entails the driving of vehicles over kerbs, sidewalks, walkways or road verges, the owner of such land shall not commence, or allow any other person to commence, any such work unless and until such a person has deposited with the Municipality an amount sufficient to cover the cost of repairing any damage which may be caused to any portion of such area as a result of, or in connection with, the execution of such work by such owner, his employee or any independent contractor acting on behalf of such owner.
- (6) After completion of the work contemplated in subsection (5), the Municipality may itself undertake the repair of any portion of the damaged area to the account of the owner and may set off the cost of such repairs against such deposit: Provided that if the cost is less than the amount of the deposit, the Municipality must refund the balance to the depositor and if the amount deposited does not cover such cost, the owner is liable for the difference, which becomes payable on receipt of an invoice from the Municipality specifying the additional amount due.
- (7) No person other than an authorised official of the Municipality in the performance of his duties may apply, mark, paint or draw lines, marks, words, signs or advertisements on the surface of a street, sidewalk, walkway or public place .

**22. Prohibition of damaging specific property.** –No person may deface, damage, tamper or in any way interfere with any notice-board, road traffic sign, street-name board or other similar sign or any advertisement which has been erected in a street, on a sidewalk or walkway, or in public place by, or with the permission of, the Municipality.

**23. Regulating street and door-to-door collections and distribution of handbills.** –(1) No person may, except in accordance with prior written permission of the Municipality, –

- (a) collect, or attempt to collect, money, organise, or in any way assist in the organisation of such collection;
- (b) from door-to-door collect, beg, solicit or accept donations;
- (c) distribute any handbill or similar advertising material, or cause it to be distributed; or
- (d) place any handbill or similar advertising material, or cause it to be placed on or in any vehicle,

in any street, on any sidewalk or walkway, or in any public place.

(2) The Municipality may levy an application fee, as determined from time to time by the Municipality, in respect of any application in terms this section: Provided that this subsection does not apply to any registered welfare of benevolent organisation.

**24. Prohibition on administering poison.** –No person other than an official of the Municipality or an authorised person who administers legally approved weed-killers or poisons, may use, set or cast poison in any street, on any sidewalk or walkway, or in any public place.

**25. Regulating processions.** –(1) Subject to the provisions of subsection (7), no person may, except in accordance with prior written permission of the Municipality, –

- (a) hold, organise, initiate, control or actively participate in a procession or gathering;
  - (b) dance or sing or play a musical instrument;
  - (c) do anything which is likely to cause a gathering of persons or the disruption or obstruction of traffic; or
  - (d) use any loudspeaker or other device for the reproduction or amplification of sound,
- in any street, on any sidewalk or walkway, or in any public place

(2) Any person who intends to perform or carry out any one or more of the actions described in subsection (1) in any street, on any sidewalk or walkway, or in any public place must submit a written application for permission thereto, to reach the Municipality at least seven days before the date upon which any one or more of such actions is or are intended to be performed or carried out.

(3) An application contemplated in subsection (2) must contain the following –

- (a) full details of the name, address and occupation of the applicant;
- (b) full details of the –
  - (i) street or public place where or route along which any one or more of the actions is or are intended to be performed or carried out; and
  - (ii) proposed starting and finishing times or any one or more of the aforesaid actions;
- (c) in the case of processions and gatherings, the number of persons expected to attend;
- (d) request for assistance by traffic officers, if required; and
- (e) general details of the purpose of any one or more of the aforesaid actions intended to be performed or carried out.

(4) Any application submitted in accordance with subsection (3) must be considered by the Municipality, and if, in the opinion of the Municipality any one or more of the actions to be performed or carried out as proposed in such application –

- (a) is, or are not likely to be, in conflict with the interests of public peace, good order or safety, the Municipality must issue a certificate granting permission and authorisation for the performance or carrying out of any one, or more, of such actions: Provided that the Municipality may determine such conditions as it deem necessary to uphold public peace, good order or safety; or
- (b) will, or is likely to, be in conflict with the interests of public peace, good order or safety may be refused by the Municipality.

(5) The Municipality may withdraw any permission granted in terms of subsection (4), if, as a result of further information, it is of the opinion that the performance or carrying out of the action or action in question will be in conflict with the interests of public peace, good order or safety.

(6) Persons who intend participating actively in a procession, or gathering in any street need not apply to the Municipality for permission thereto and it is not illegal for such persons to participate actively in such procession or gathering if the organiser, promoter or controller thereof has obtained the permission of the Municipality.

(7) The provisions of this section do not apply to a –

- (a) wedding or funeral processions; and
- (b) gathering or demonstration as contemplated by the Regulation of Gatherings Act, 1993 (Act 205 of 1993), in which case the provisions of the said Act apply.

**26. Prohibition on public indecency.** –No person may, in any street, sidewalk, walkway or public place–

- (a) appear without being clothed in such a manner as decency demands;
- (b) or in view of such a place, urinate, excrete, behave in any indecent manner by exposing his or her person or otherwise, make use of any indecent gesture, or commit, solicit or provoke any person to commit any riotous, disorderly or indecent act;
- (c) sing any obscene or profane song;
- (d) use any profane, foul, indecent or obscene language;
- (e) in any way loiter or solicit or inconvenience or harass any other person for the purpose of begging; or
- (f) use any threatening, abusive or insulting words or gestures or behaviour with intent to cause a breach of the peace or whereby a breach of the peace is likely to be caused.

**27. Prohibition regarding overflow water.** –With the exception of rainwater, no person may cause or allow any dirty, waste, swimming pool, infected or otherwise polluted water to flow from his premises into a street, sidewalk, walkway or public place.

**28. Control of stormwater and watercourses on public road.** –(1) No person may, except in accordance with prior written permission of the Municipality, –

- (a) lead or discharge any water on, over or across; or

(b) by any means whatever, raise the level of water in any river, dam or watercourse to cause interference with or endanger,  
a street, sidewalk, walkway or public place.

(2) The Municipality may, subject to any laws which may be applicable and after obtaining consent of the owner and the occupier, if any, of the land concerned –

- (a) deviate any watercourse, stream or river: Provided that the deviation is necessary for the protection of a public road or structure related to a public road or for the construction of a structure connected with or belonging to a street, sidewalk, walkway or public place;
- (b) divert stormwater from, or under, a street, sidewalk, walkway or public place onto private property other than land occupied by buildings, other structures or improvements; and
- (c) pay reasonable compensation as agreed between the owner or occupier and the Council, for any damage caused as a result of any action taken in terms of this subsection, or failing such agreement, compensation determined by arbitration in terms of the Arbitration Act 42 of 1965 or an alternative dispute resolution process.

**29. Prohibitions regarding behaviour in public.** –(1) No person may–

- (a) cause a nuisance to other persons by loitering, standing, sitting, lying, congregating or begging;
- (b) sleep, overnight or erect any shelter;
- (c) wash or dry clothes, blankets or any other domestic articles;
- (d) use abusive, insulting, obscene, threatening or blasphemous language;
- (e) fight or act in a riotous manner;
- (f) discharge a firearm, airgun or air-pistol;
- (g) annoy or inconvenience any other person by yelling, shouting or making any noise in any manner whatsoever;
- (h) defecate, urinate or wash himself;
- (i) solicit or importune any person for the purpose of prostitution or immorality;
- (j) engage or participate in gambling;
- (k) use intoxicating liquor or drugs;
- (l) spit;
- (m) be drunk;
- (n) obstruct traffic in any manner; or
- (o) litter or leave behind, or allow, permit or cause littering, by means of cigarette butts, matches, beer- or cold drink cans or bottles, any glass or plastic bottles, disposable nappies or any other container, rubbish or refuse,  
in any street, sidewalk, walkway or public place.

(2) Any person contravening subsection (1) must, upon instruction by an authorised official, discontinue doing so.

**30. Prohibitions regarding handling of animals.** –No owner or person in charge of, or responsible to supervise, any wild or ferocious animal, monkey, livestock, or trek- or horned cattle may –

- (a) turn such animal loose;
- (b) leave such animal at any time insufficiently attended in;

- (c) keep such animal –
  - (i) at large; or
  - (ii) in such a manner as to be a danger or annoyance to the traffic or public, or
- (d) allow, permit or cause the animal to graze or stray, in, or about a street, sidewalk, walkway or public place.

(2) No person may walk a dog a street, sidewalk, walkway or public place unless it is on a leash and under control of that person.

(3) No person may leave any injured, feeble, emaciated, diseased or dying animal on a street, sidewalk, walkway or public place except for the purpose of seeking assistance for the removal of such animal from that area.

**31. Regulating display of street number of places.** –(1) The Municipality may prescribe, by written notice to the owner of any premises, that a number allocated to such premises by the Municipality shall be displayed and the owner of such premises shall, within 30 days of the date of such notice, display the allocated number on the premises.

(2) A number contemplated in subsection (1) must be–

- (a) displayed in a conspicuous position on the premises and must at all times be visible and legible from the adjacent street; and
- (b) replaced by the owner of the premises as often as it gets obliterated, defaced or illegible.

(3) If the owner contemplated in subsection (1) fails to comply with such notice, the Municipality may execute the notice and the owner is liable for the reasonable cost incurred by the Municipality in so doing.

**32 Regulating bridges and crossings.** –No person may, except in accordance with prior written permission of the Municipality, make, or built to or in front of, –

- (a) any dwelling; or
- (b) other premises in any street or public place, a private crossing, walkway, bridge or culvert.

**33. Regulating amusement shows and devices.** –(1) No person may, except in accordance with prior written permission of the Municipality, set up or use in any street, sidewalk, walkway or public place any circus, whirligig, roundabout or other side-show or device for the amusement or recreation of the public –

- (a) unless suitable sanitary conveniences for both sexes of the staff have been provided; and
- (b) if it is in any way dangerous or unsafe for public use.

(2) Assistance by traffic officers will be provided by the municipality on application.

(3) An applicant for permission to hold such a show or set up such a device must pay the prescribed tariff and deposit for the costs to be incurred by the Municipality during and after the event, at least seven working days prior to commencement of the race or event: Provided that,

if the actual costs incurred are higher than the deposited amount, such person is liable to pay the difference to the Municipality upon proof of such expenses.

(4) An authorised official of the Municipality must, for the purposes of inspection, at all reasonable times have free access to such circus, whirligig, roundabout or other side-show or device.

**34. Prohibitions regarding animal-drawn vehicles and push or pull carts.** –(1) No person may drive, or cause to be driven, an animal-drawn vehicle along or through streets, –

(a) during the hours when it would be required of motor vehicles to have their lights switched on; or

(b) with a gradient of 20° or more.

(2) No person may push or pull any cart along or through streets –

(a) during the hours when it would be required of motor vehicles to have their lights switched on; or

(b) with a gradient of 20° or more.

(3) No person may –

(a) simultaneously drive, or be in control of, more than one animal-drawn vehicle in a street or public place;

(b) drive, or be in control of, an animal-drawn vehicle in a street or public place if he is under 16 years of age;

(c) if he or she is in control of an animal-drawn vehicle in a street, allow a person under 16 years of age to drive or be in control of such vehicle; or

(d) outspan, or allowed to be outspanned, any vehicle drawn by animals in a street or public place.

**35. Regulating sleeping in vehicles.** –No person may sleep in a vehicle in a street or public place, other than a motor vehicle parked at stands duly so allocated by the Municipality.

**36. Regulating informal parking attendants.** –(1) No person may act as an informal parking attendant in a street, parking area or public place, except in accordance with prior written permission of the Municipality.

(2) The Municipality may levy a registration tariff, the amount of which is determined by Municipality and fixed in the registration, as a requirement for the registration of parking attendants, provided that where a Memorandum of Agreement exists between the municipality and a service provider for the provision of a parking management system, such a tariff will not be levied.



**37. Regulating costs and tariffs.** –(1) The Municipality may charge fees and monies for the permission granted in terms of this By-law and may require the deposit of an amount of money as security for damages, repair, mopping up, losses and other costs.

- (2) Notwithstanding any other provisions of this By-law, the Municipality may, –
- (a) where the permission of the Municipality is required before a person may perform a certain action or build or erect anything, and such permission has not been obtained; and
  - (b) where any provision of this By-law is contravened under circumstances in which the contravention may be terminated by the removal of any structure, object, material or substance,

serve a written notice on the owner of the premises or the offender, as the case may be, to terminate such contravention, to remove the structure, object, material or substance, or to take such other steps as the Municipality may require to rectify such contravention, within the period stated in such notice.

(3) Any person who fails to comply with a notice in terms of subsection (1) is guilty of an offence, and the Municipality may, without prejudice to its powers to take action against the offender, take the necessary steps to implement such notice at the expense of the owner of the premises or the offender, as the case may be.

- (4) The payment of deposits and tariffs to the Municipality are subject to the following:
- (a) the Municipality may determine the estimated tariffs, and a deposit equal to these tariffs in respect, must be paid in cash or by bank-guaranteed cheque at the date of application;
  - (b) any mutual adjustment must be made after conclusion of the sporting event, procession or gathering, or the setting up of the circus, whirligig, roundabout or other side-show or device, as the case may be, as soon as the actual costs have been determined by the Municipality;
  - (c) the Municipality may, at its sole discretion, exempt an applicant from the payment of the tariffs and the deposit upon written reasons being provided to the Municipality prior to the commencement of the escorting, race or sporting event, procession or gathering, or the set up of the circus, whirligig, roundabout or other side-show or device: Provided that, in the event that the municipality is unable to grant exemption for whatever reason prior to the commencement of the event, the applicant must pay the tariffs, which must, if exemption is granted thereafter, be refunded to the applicant;
  - (d) the Municipality may approve the appointment of marshals and prescribe their responsibilities and attire to perform functions on a street, sidewalk, walkway or in a public place; and
  - (e) the Municipality must prescribe the minimum number of marshals required to assist at a race or sporting event, procession or gathering, or the set up of the circus, whirligig, roundabout or other side-show, or device, racing event, sporting event, procession and a gathering in general.

(5) Subsection (1) does not apply to a funeral procession.

**38. Regulating limitation on access to certain areas.** –No person may, except in accordance with prior written permission of the Municipality, close or barricade any street, sidewalk, walkway or a public place, or part thereof, or restrict access to any such place.

**39. Regulating closure or diversion of certain areas.** –(1) The Municipality may permanently close or divert any street, sidewalk, walkway or a public place, or part thereof, or restrict access to any such place.

(2) When the Municipality decides to act in terms of subsection (1), it must –  
 (a) give written notice of such intention in terms of its communication policy; or  
 (b) in the absence of such policy, give notice of its intention in a local newspaper in at least two official languages.

(3) Any objection against the decision to act as contemplated in subsection (2) must be delivered in writing to the Municipal manager within 30 days from the date of the notification contemplated in subsection (2) for consideration by the Council, a committee or person who has delegated powers to decide upon it.

(4) Notwithstanding the provisions of subsection (2), the Municipality may temporarily close or restrict access to any street, sidewalk, walkway or a public place, or part thereof –

- (a) for the purpose of or pending the construction, reconstruction, maintenance or repair of such place;
- (b) for the purpose of or pending the construction, erection, laying, extension, maintenance, repair or demolition of any building, structure, works or service alongside, on, across, through, over or under such place;
  - (i) if such street or public place is, in the opinion of the Municipality, in a state dangerous to traffic;
  - (ii) by reason of any emergency or public event which, in the opinion of the Municipality, requires special measures for the control of traffic or special provision for the accommodation of crowds; or
  - (iii) for any other reason which, in the opinion of the Municipality, renders the temporary closing of such street necessary,
- (c) and temporarily divert such access.

(2) The municipal manager may in his discretion, for general information, place a notice of such temporary closure, restriction or diversion in a local newspaper.

**40. Certain functions of Municipality regarding streets, sidewalks, walkways and public places.** –The Municipality may, in its area,

- (a) make, construct, reconstruct, alter and maintain;
- (b) name and re-name; and
- (c) allocate and re-allocate numbers to properties abutting on, streets, sidewalks, walkways and public places.

**41. Declaration of streets and public places.** –(1) The Municipality may –

- (a) declare any land, or portion of land, under its control to be a street, sidewalk or walkway, or any street, sidewalk or walkway, or portion thereof to be a public place; and

- (b) declare any private street or portion thereof to be a public street, or any place or portion thereof to be a public place.
- (2) When the Municipality decides to act in terms of subsection (1), it must –
  - (a) give written notice of such intention in terms of its communication policy; or
  - (b) in the absence of such policy, give notice of its intention in a local newspaper in at least two official languages
- (3) Any objection against the intended action must be delivered in writing to the municipal manager within 30 days from the date of notification in terms of subsection (2) for submission to Council, a committee or person who has delegated powers to decide upon it.

**42. Determination of subcategories and regulation of pedestrians, pedal cyclists and subcategories.** –(1) The Municipality may –

- (a) by Notice in the *Provincial Gazette* determine any other subcategory of vehicles and regulate such subcategory as contemplated in paragraph (b); and
  - (b) regulate the use by pedestrians, pedal cyclists and other subcategories of vehicles of a specific street, sidewalk, walkway or public place, or a section or part thereof, where the use thereof is not suitable for pedestrians, pedal cyclists or such subcategory of vehicles, as the case may be.
- (2) When exercising its powers as contemplated in subsection (1)(b), the Municipality must erect a road traffic sign which clearly indicates the regulated use and area of application.

**43. Offences and penalties.** –Any person who contravenes or fails to comply with any provision of this By-law is guilty of an offence and liable upon conviction to –

- (a) a fine or imprisonment, or either such fine or imprisonment or to both such fine and such imprisonment;
- (b) in the case of a continuing offence, to an additional fine or an additional period of imprisonment or to such additional imprisonment without the option of a fine or to both such additional fine and imprisonment for each day on which such offence is continued; and
- (c) a further amount equal to any costs and expenses found by the court to have been incurred by the Municipality as result of such contravention or failure.

**44. Repeal of By-laws.** –The By-laws listed in the Schedule hereto are hereby repealed to the extent indicated in the third column thereof.

**45. Short title and commencement.** –This By-law shall be known as the By-law relating to Streets and comes into operation on the date of publication thereof in the *Provincial Gazette*.

# **ANNEXURE B**

**REPEAL SCHEDULE**  
**By-Laws to be Repealed**

<b>No.</b>	<b>Title, number and year of law</b>	<b>Extent of repeal</b>
1	Stellenbosch Municipality By-Law on Streets; Province of Western Cape: Provincial Gazette 6756; 4 June 2010	The whole
2	Stellenbosch Municipality By-Law on Roads and Streets; Province of Western Cape: Provincial Gazette 8436; 28 May 2021	The whole

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11.6	<b>PARKS, OPEN SPACES AND ENVIRONMENT: (PC: XL MDEMKA (MS))</b>
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NONE

11.7	<b>PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM: (PC: CLLR E GROENEWALD (MS))</b>
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NONE

11.8	<b>RURAL MANAGEMENT: (PC: CLLR S PETERS)</b>
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NONE

11.9	<b>YOUTH, SPORTS AND CULTURE: (PC: CLLR J FASSER)</b>
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NONE

11.10	<b>MUNICIPAL MANAGER</b>
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NONE

<b>12.</b>	<b>CONSIDERATION OF ITEMS, REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS SUBMITTED VIA THE OFFICE OF THE MUNICIPAL MANAGER</b>
<b>12.1</b>	<b>MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC): [CLLR WF PIETERSEN]</b>
<b>12.1.1</b>	<b>REMAINING CORE COMPONENTS OF THE ANNUAL REPORT 2019/20</b>

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

24 August 2021

**1. SUBJECT: REMAINING CORE COMPONENTS OF THE ANNUAL REPORT 2019/20****2. PURPOSE**

To submit the final Audit Report from the AGSA for the 2019/20 and the Report from the Audit and Performance Audit Committee 2019/20 for finalisation of the annual report oversight process.

**3. DELEGATED AUTHORITY**

Municipal Public Accounts Committee.

**4. EXECUTIVE SUMMARY**

The Draft Annual Report 2019/20 was referred by Council, on 31 March 2021, to the MPAC, to fulfil the functions of the Oversight Committee. The appointment and mandate of the MPAC/Oversight Committee were informed by the MFMA Circular 32 of 2006.

Committee members, including the two co-opted members, have scrutinised the Draft Annual Report 2019/20 and requested, where required, responses from the relevant Directorates. The Annual Report 2019/20 was objectively reviewed by the MPAC Members to ascertain whether the Annual Report 2019/20 is a true and accurate reflection of the municipality's performance for the 2019/20 financial year. The public were also invited to attend a public hearing to submit any representations on the Annual Report 2019/20. The public hearing was held on 15 April 2021.

During April and May 2021, when that draft Annual Report 2019/20 was discussed by the MPAC, the report from the Auditor General of South Africa (AGSA), as contemplated in terms of Section 121(3)(b) and (d), was not yet available. Consequently, the Audit and Performance Audit Committee (APAC) could also not finalise its report for the 2019/20 financial year. Hence, the both reports (the AGSA's 2019/20 audit report and the APAC Report 2019/20) are herewith submitted to include the reports as part of the Annual Report 2019/20 as approved by Council on 26 May 2021.

**5. RECOMMENDATIONS**

(a) that the Audit and Performance Audit Committee Report 2019/20, be noted; and

(b) that the Auditor-General SA Audit Report 2019/20, be noted.

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## 6. DISCUSSION

### 6.1 Background

The format of the annual report is guided nationally by the MFMA Circular 63 of 2012, which seeks to establish uniform reporting by all municipalities. It is envisaged with this template that national and provincial government can better benchmark municipalities through a single reporting framework.

The Annual Report 2019/20 was completed and submitted to Council on 31 March 2021. As prescribed by legislation, the Annual Report 2019/20 was released for public comment on 08 April 2021. Comments on the Draft Annual Report 2019/20 closed on 29 April 2021. No feedback from the community was received on or before 29 April 2021. However, Provincial Treasury did make a submission to the municipality on 29 April 2021. This submission was presented to the MPAC on 03 May 2021.

All Directorates were provided an opportunity to review their information and to provide feedback at the MPAC.

The MPAC Oversight Report on the Annual Report 2019/20 was submitted to Council on 26 May 2021. However, the report from the Auditor General of South Africa (AGSA), as contemplated in terms of Section 121(3)(b) and (d) as well as the APAC Report 2019/20 were not yet available. Hence, both reports are herewith submitted to include the reports as part of the Annual Report 2019/20 as approved by Council on 26 May 2021.

The AGSA's 2019/20 audit report for the Stellenbosch Municipality is attached hereto as **ANNEXURE A** and the APAC Report 2019/20 as **ANNEXURE B**.

### 6.2 Financial Implications

There are no financial implications beyond that which has been provided for in the 2020/21 MTREF Budget.

### 6.3 Legal Implications

In terms of Section 129(1) of the MFMA *"The council of a municipality must consider the annual report of the municipality and of any municipal entity under the municipality's sole or shared control, and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an oversight report containing the council's comments on the annual report, which must include a statement whether the council has -*

- (a) *approved the annual report with or without reservations;*
- (b) *rejected the annual report; or*
- (c) *referred the annual report back for revision of those components that can be revised."*

### 6.4 Staff Implications

This report has no additional staff implications to the Municipality.

### 6.5 Risk Implication

None.



**6.6 Previous / Relevant Council Resolutions:**

Item 8.4 of the 41<sup>st</sup> meeting of the Stellenbosch Municipal Council, 31 March 2021, "Tabling of the Draft Annual Report 2019/20"

Item 8.1 of the 43<sup>rd</sup> meeting of the Stellenbosch Municipal Council, 26 May 2021, "Municipal Public Accounts Committee (MPAC) Oversight Report on the Annual Report 2019/20"

Item 8.6 of the 44<sup>th</sup> meeting of the Stellenbosch Municipal Council, 28 July 2021, "Municipal Public Accounts Committee (MPAC) Oversight Report on the Annual Report 2019/20"

**MPAC MEETING: 2021-08-05: ITEM 5.1**

MPAC took note of the circumstances as outlined in the report. Having considered the two outstanding reports --- and noting Stellenbosch Municipality's attainment of a "Clean Audit" for the financial year under review --- MPAC is pleased to recommend that Council notes these two final reports in closing off the annual report- and oversight process.

**RECOMMENDATIONS FROM MPAC TO COUNCIL: 2021-08-05: ITEM 5.1**

- (a) that the Audit and Performance Audit Committee Report 2019/20, be noted; and
- (b) that the Auditor-General SA Audit Report 2019/20, be noted.

**ANNEXURES**

**Annexure A:** AGSA's 2019/20 audit report for the Stellenbosch Municipality

**Annexure B:** APAC Report 2019/20

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	Gurswin Cain
<b>POSITION</b>	Manager: IDP/PMS/PP
<b>DIRECTORATE</b>	Office of the Municipal Manager
<b>CONTACT NUMBERS</b>	021 – 808 8174
<b>E-MAIL ADDRESS</b>	<a href="mailto:gurswin.cain@stellenbosch.gov.za">gurswin.cain@stellenbosch.gov.za</a>
<b>REPORT DATE</b>	28 July 2021

# **ANNEXURE A**

## Report of the auditor-general to the Western Cape Provincial Parliament and council on the Stellenbosch Municipality

### Report on the audit of the financial statements

#### Opinion

1. I have audited the financial statements of the Stellenbosch Municipality set out on pages 5 to 143, which comprise the statement of financial position as at 30 June 2020, statement of financial performance, statement of changes in net assets, cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Stellenbosch Municipality as at 30 June 2020, and its financial performance and cash flows for the year then ended in accordance with the Standards of Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 16 of 2019 (Dora).

#### Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of this auditor's report.
4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Emphasis of matters

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

#### Restatement of corresponding figures

7. As disclosed in note 61 to the financial statements, the corresponding figures for 30 June 2019 were restated as a result of errors in the financial statements of the municipality at, and for the year ended, 30 June 2020.

#### Material impairments

8. As disclosed in note 5 to the financial statements, the municipality provided for impairment of receivables from exchange transactions of R151,4 million (2018-19: R142,8 million).
9. As disclosed in note 6 to the financial statements, the municipality provided for impairment of receivables from non-exchange transactions of R153,4 million (2018-19: R167,5 million).

**Other matter**

10. I draw attention to the matter below. My opinion is not modified in respect of this matter.

**Unaudited disclosure note**

11. In terms of section 125(2)(e) of the MFMA the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

**Responsibilities of the accounting officer for the financial statements**

12. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the GRAP and the requirements of the MFMA and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
13. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

**Auditor-general's responsibilities for the audit of the financial statements**

14. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
15. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

**Report on the audit of the annual performance report****Introduction and scope**

16. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I have a responsibility to report on the usefulness and reliability of the reported performance information against predetermined objectives for the selected strategic focus area presented in the annual performance report. I performed procedures to identify material findings but not to gather evidence to express assurance.
17. My procedures address the usefulness and reliability of the reported performance information, which must be based on the municipality's approved performance planning documents. I have not evaluated the completeness and appropriateness of the performance indicators/measures included in the planning documents. My procedures do not examine whether the actions taken by the municipality enabled service delivery. My procedures also do not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.

18. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected strategic focus area presented in the municipality's annual performance report for the year ended 30 June 2020:

Strategic focus area	Pages in the annual performance report
Strategic focus area 4 – dignified living	16 to 18

19. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
20. I did not identify any material findings on the usefulness and reliability of the reported performance information for this strategic focus area:
- Strategic focus area 4 – dignified living

#### Other matter

21. I draw attention to the matter below.

#### Achievement of planned targets

22. Refer to the annual performance report on pages 16 to 18 for information on the achievement of planned targets for the year.

### Report on the audit of compliance with legislation

#### Introduction and scope

23. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the municipality's compliance with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.
24. I did not identify any material findings on compliance with the specific matters in key legislation set out in the general notice issued in terms of the PAA.

#### Other information

25. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report. The other information does not include the financial statements, the auditor's report and the selected strategic focus area presented in the annual performance report that have been specifically reported in this auditor's report.
26. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion on it.

27. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected strategic focus area presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
28. If based on the work I have performed, I conclude that there is a material misstatement in this other information, I am required to report that fact.
29. I have nothing to report in this regard.

**Internal control deficiencies**

30. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.
31. I did not identify any significant deficiencies in internal control.

*Auditor - General*

Cape Town

13 July 2021



AUDITOR - GENERAL  
SOUTH AFRICA

*Auditing to build public confidence*

## **Annexure – Auditor-general’s responsibility for the audit**

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for the selected strategic focus area and on the municipality’s compliance with respect to the selected subject matters.

### **Financial statements**

2. In addition to my responsibility for the audit of the financial statements as described in this auditor’s report, I also:
  - identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
  - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality’s internal control
  - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer
  - conclude on the appropriateness of the accounting officer’s use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the Stellenbosch Municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor’s report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor’s report. However, future events or conditions may cause a municipality to cease operating as a going concern
  - evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation

### **Communication with those charged with governance**

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
4. I also confirm to the accounting officer that I have complied with relevant ethical requirements regarding independence, and communicate all relationships and other matters that may reasonably be thought to have a bearing on my independence and, where applicable, the actions taken to eliminate threats or the safeguards applied.

# **ANNEXURE B**





# STELLENBOSCH

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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

## Report of the Audit and Performance Audit Committee

This report of the Audit and Performance Audit Committee of Stellenbosch Municipality is in respect of the 2019/2020 financial year. The Audit and Performance Audit Committee has complied with its responsibilities in terms of Section 166 of the MFMA and applicable Treasury Regulations. The Committee has also regulated its affairs and discharged its responsibilities concordant to the approved Audit Committee Charter. The Committee's operation is guided by the International Institute of Internal Auditor's Standards and the King IV report on Corporate Governance.

The Committee consists of four independent members, elected by the Council: Len Mortimer (Chairperson), Tsepo Lesihla, Vincent Botto and June Williams. The Council appointed the Chairperson of the Committee, an independent member. The Municipal Manager, Chief Financial Officer, Directors, Chief Audit Executive, Senior Manager Governance, Chief Risk Officer, MPAC Chairperson, and External Auditors are permanent invitees to the Committee meetings.

### Execution of Functions

The Audit and Performance Audit Committee has executed its duties and responsibilities during the financial year in accordance with its terms of reference as they relate to the Council's accounting, internal auditing, internal control, governance, risk management and financial reporting practices.

During the year under review, the Committee, amongst other matters, considered the following:

#### 1.1 In respect of the External Auditors and the External Audit

- i. Approved the External Auditors' (Auditor-General of RSA) terms of engagement, the audit plan and budgeted audit fees payable;
- ii. Engaged and interrogated extensively the External Auditors' report and management report of the Auditor General at the Audit and Performance Audit Committee meeting dated 29<sup>th</sup> June 2021;
- iii. Considered the audit outcome of the Municipality extensively and communicated the Audit and Performance Audit Committee's satisfaction and congratulated the Accounting Officer and Management on the Clean Audit Outcome;
- iv. Based on the audit outcome recommendations were made by the Audit and Performance Audit Committee on the other important matters as well as control deficiencies identified in the Auditor-Generals' report;

- v. Management have been requested by the Audit and Performance Audit Committee to implement processes and reconciliations of transactions;
- vi. Management are urged to strengthen controls to adequately monitor non-compliance with laws and regulations on a timely basis;
- vii. Management need to concentrate on accurate presentation and review of the Annual Financial Statements submitted to the Auditor General for audit;
- viii. The supervision and review process need to be addressed to prevent, detect and correct misstatements on a timely basis and the controls designed to monitor compliance with regulations that are not always able to prevent or report the instances of non-compliance in a timely manner to allow for corrective action;
- ix. The quality of submitted financial statements and the compliance with the requirements of the supply chain management are still matters that can be improved on; thus, management is encouraged to develop action plans early to allow for the improvement in the next reporting cycle;

### 1.2 In respect of the Annual Financial Statements (AFS)

- i. Confirmed the going concern as the basis of preparation of the Interim and Annual Financial Statements;
- ii. Examined, reviewed and interrogated the Annual Financial Statements, performance report as well as financial information disclosed to the public prior to submission and approval by Council;
- iii. Reviewed reports on the adequacy of the portfolio and specific impairments and impairment of other assets;
- iv. Ensured that the Annual Financial Statements fairly represented the financial position of the Stellenbosch Municipality as at the end of the financial year in accordance with SA Standards of GRAP and in the manner required by the MFMA and DORA;
- v. Considered the appropriateness of accounting treatments, significant unusual transactions and management accounting judgements;
- vi. Considered the appropriateness of the accounting policies adopted by Management and changes thereto;
- vii. Through the Chairperson, met separately over the course of the year with the Chief Audit Executive, CFO, Chief Risk Officer, Management and the External Auditors (Auditor-General of RSA);
- viii. Reviewed any significant legal and tax matters that could have a material impact on the financial statements; and
- ix. Noted that there were no material reports or complaints received concerning accounting practices, internal financial controls, content of Annual Financial Statements, internal controls and related matters.

### 1.3 In respect of Internal Control and Internal Audit

- i. Reviewed and approved the Internal Audit mandate, annual and three-year rolling audit plans and evaluated the independence, effectiveness and performance of the Internal Audit Department and compliance with its mandate;
- ii. Considered reports of the Internal and External Auditors on Council's system of internal control, including internal financial controls and maintenance of effective internal control systems;
- iii. Reviewed significant issues raised by the internal audit process and the adequacy of corrective action in response to such findings;
- iv. Reviewed significant differences of opinion between the Internal Audit function and Management and noted that there were no material issues of difference raised and all matters were addressed and resolved;
- v. Assessed the adequacy of the performance of the Internal Audit function and found it to be effective in providing assurance;
- vi. Reviewed the External Quality Assurance Review conducted by an independent Quality Assurance Provider on Internal Audit as required by the IIA Standards;

- vii. Assessed the adequacy and sufficiency of available Internal Audit resources and found **them** to be very limited as more resources are required to evaluate the control weaknesses and high-risk areas identified in both the corporate strategic risk, external audit and the audit universe;
- viii. Received assurance that proper and adequate accounting records were maintained and that systems safeguarded the assets against unauthorised use or the disposal thereof; and
- ix. Based on the above, the Committee **were of** the opinion that at the date of this report, there were breakdowns in internal control, including internal financial controls, for the year under review in the following areas:
  - Supply Chain Management. The Audit and Performance Audit Committee felt strongly that controls in this area require urgent strengthening. Training interventions and, in some instances SOP's are required and monitoring by the CFO and MM in these areas as well as in:
    - Contract Management;
    - Pre-determined objectives;
    - Monthly or regular reconciliations of assets, debtors, and creditors;
    - Compilation of mid-year or interim AFS;
- x. In addition, the Committee noted Management's improved responses to conclude on internal and external audit findings from the prior and current year as reported in the internal audit follow up reports.

#### 1.4 In respect of Legal and Compliance with Laws and Regulations

- i. Reviewed with management matters that could have a material impact on Council;
- ii. Monitored compliance with the MFMA and other key legislation applicable to the Municipality, requirements of National and Provincial Treasury, Council's policies, and all other applicable legislation and codes of good governance;
- iii. Reviewed reports from the Internal and External Auditors detailing the extent of compliance.

#### 1.5 In respect of Risk Management, Combined Assurance and Information Technology

During the period under review, Management presented Strategic and Operational Risk profiles for the Municipality to the Audit and Performance Audit Committee who :

- i. Considered and reviewed reports from Management on risk management, including fraud risks and information technology risks as they pertain to financial reporting and the going concern assessment;
- ii. In respect of the coordination of assurance activities, the Committee reviewed the plans and work outcomes of the external and internal auditors and concluded that these were adequate to address all significant financial, operational and compliance risks facing the Municipality;
- iii. Noted the progress made in terms of Combined Assurance and the co-ordination between assurance providers to mitigate the top 10 strategic risks facing the Municipality as well as the emerging risks;
- iv. The Audit and Performance Audit Committee, in respect of compliance, notes an emerging risk and expresses concern with non-compliance with the SCM regulation and policies; and
- v. The Audit and Performance Audit Committee took cognisance that Information Technology and IT systems controls have improved in the Auditor General's Management report.

### 1.6 In respect of Pre-Determined Objectives (PDO's)

The Audit and Performance Audit Committee:

- i. Noted the need that management should ensure the accurate and reliable reporting of PDO's and the reporting on the top-layer SDBIP; and
- ii. The quality of submitted performance information in the Management report is indicated as satisfactory. There were no material findings reported on performance information by the Auditor General and Internal Audit, respectively.

### 1.7 In respect of the Finance Function

The Audit and Performance Audit Committee:

- i. Considered the existing expertise, resources and experience of the organisation-wide finance functional capacity and concluded that it needs to be monitored and evaluated and addressed as it appears to be the root cause of the errors in the AFS submitted to the Auditor General.
- ii. The Chief Financial Officer should ensure appropriate measures are in place for the accurate and timeous submission of information to the office of the Auditor-General.

### 1.8 Independence of the External Auditors

The Audit and Performance Audit Committee is satisfied that the Audit General of RSA (AGSA) were independent of the Council. This conclusion was arrived at, inter alia, after taking into account the following factors:

- i. The presentations made by the Auditor-General to the Audit and Performance Audit Committee;
- ii. The Auditors' independence was not impaired by any consultancy, advisory or other work undertaken by the auditors; and
- iii. The Audit and Performance Committee met with the External Auditors independently of management.

### 1.9 General

- i. The Audit and Performance Audit Committee has monitored quarterly the Municipality's implementation plan for audit issues raised in the prior year and are satisfied that the matters have been adequately resolved. Of all the matters raised in the 2019/20 audit outcome, no repeat-findings occurred from the prior year. The Audit and Performance Committee has raised its concern around the other important matters raised in the Auditor-General's Management Report. The Municipal Manager has given assurance that all of these will be addressed as urgent and tracked for the 2020/2021 financial year.
- ii. The Audit and Performance Audit Committee concurs and accepts the conclusions of the External Auditor on the Annual Financial Statements and is of the opinion that the audited Annual Financial Statements be accepted and read together with the report of the Auditor-General.

Stellenbosch Municipality has progressively been stable in the areas of second and third levels of assurance and governance over a three year period. There has also been stability in the leadership over the past five financial years. The only area for concern, and where attention is required, is financial and performance management over processing and reconciliation controls. The Audit and Performance Committee has made recommendations in this area which management have committed to.

### 1.10 Conclusion

I am extremely grateful to the members for their professionalism and diligence in their duties, as well as their flexibility in accommodating last-minute calls to duty. We are fortunate to have the diversity of skills and expertise available to the Municipality. It would be amiss not to convey on behalf of the Committee our appreciation to the Mayor, the entire Council and its Committees for the leadership, support and oversight they have provided during the year.

Finally, the Audit and Performance Audit Committee would like to express its appreciation to Management, Internal Audit, Risk Management and the Auditor General for the support and co-operation extended during the financial year and for providing the relevant information to enable the Audit and Performance Audit Committee to compile this report. This past year was indeed trying and Stellenbosch Municipality should be proud of its elected and appointed leaders for taking control and driving an agenda of sustainability and service delivery and improving its audit results in the process.

On behalf of the Audit and Performance Audit Committee.



**Dr Llewellyn Nimrod Mortimer**  
**Chairperson Audit and Performance Audit Committee**  
**30 June 2020**

<b>13.</b>	<b>REPORTS BY THE MUNICIPAL MANAGER</b>
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<b>13.1.1</b>	<b>CONSIDERATION ON APPLICATIONS RECEIVED: AMENDMENT FOR FUNDING OF EXTERNAL BODIES PERFORMING A MUNICIPAL FUNCTION AS PROVIDED BY THE POLICY FUNDING OF BODIES PERFORMING A MUNICIPAL FUNCTION, READ WITH SECTION 80(2) OF THE LOCAL GOVERNMENT SYSTEMS ACT, 32 OF 2000, FINANCIAL YEAR 2021 / 2022: (LOCAL TOURISM)</b>
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Collaborator No: 711893  
 IDP KPA Ref No: Good Governance and Compliance  
 Meeting Date: 24 August 2021

**1. SUBJECT: CONSIDERATION ON APPLICATIONS RECEIVED: AMENDMENT FOR FUNDING OF EXTERNAL BODIES PERFORMING A MUNICIPAL FUNCTION AS PROVIDED BY THE POLICY FUNDING OF BODIES PERFORMING A MUNICIPAL FUNCTION, READ WITH SECTION 80(2) OF THE LOCAL GOVERNMENT SYSTEMS ACT, 32 OF 2000, FINANCIAL YEAR 2021 / 2022: (LOCAL TOURISM)**

**2. PURPOSE OF MEETING**

To discuss and consider the amendment to the funding applications for the 2021 / 2022 financial year received from external bodies performing a Municipal function as provided by the Policy for the Funding of External Bodies Performing a Municipal Function, read with Section 80(2) of the Municipal Systems Act No. 32 of 2000, as approved by Council at the Special Council Meeting dated 23 June 2021.

**3. DELEGATED AUTHORITY**

In terms of Section 7(2) of said policy the Grants Committee is delegated to allocate funds to External Bodies Performing a Municipal Function.

**4. EXECUTIVE SUMMARY**

In terms of Section 7(2) of the Policy relating to External Bodies Performing a Municipal Function of which budget allocation are delegated to the Grants Committee to make recommendations to Council, as approved by Council.

The following bodies submitted applications by the closing date for funding to perform the local tourism function for Council for the 2021 / 2022 financial year and this is compared with the funding granted for the 2020 / 2021 financial year.

Applicant	2021 / 2022 Funding Approved by Council on 23 June 2021, in Rand Value	2021 / 2022 Additional Funding Requested
Visit Stellenbosch Dwarsrivier Tourism	3 452 000.00 <i>Including funding for Dwarsrivier Tourism Region</i>	300 000.00 (R3 452 000)
Franschhoek Wine Valley Tourist Association	1 616 489.00	1 616 489.00
Total Funding Requested	<b>5 068 489.00</b>	<b>5 368 489.00</b>

Currently, Council has allocated the above amount of R5 068 489.00 to the Local Tourism Organisations (“LTO”) for the 2021 / 2022 financial year.

The Directorate: Planning & Economic Development has however been informed that the Stellenbosch Wine Route, which is part of Visit Stellenbosch has submitted a request for funding for the compilation and printing of the 50<sup>th</sup> year of existence of the Stellenbosch Wine Route, which is the oldest wine route within the Republic of South Africa.

## 5. RECOMMENDATIONS

With due regard for the importance of tourism to the South African economy it is necessary to give thought to Municipal funding against the desired outcomes, the capabilities and capacity of the funded entities to deliver quantifiable outcomes and practice safe stewardship of the funds granted. It is thus evident that the 50<sup>th</sup> year celebration of the oldest wine route in South Africa be commemorated with the proposal of designing a book, which will illustrate and provide the history of the establishment of the wine route.

In the light of the above and the reasons submitted in this report the following is recommended to the Grants Committee for endorsement to Council for decision:

- (a) that an additional amount of R300 000 be allocated to Visit Stellenbosch to develop and print the commemorative book for the 50<sup>th</sup> year of existence of the Stellenbosch Wine Route;
- (b) that the funding be allocated in addition to the already approved amount of R3 452 000.00 by Council to Visit Stellenbosch; and
- (c) that should the development and the printing of the Commemorative Book not be implemented that the funds in the amount of R300 000.00 be reimbursement to the Municipality within the timeframe as prescribed within the Memorandum of Agreement.

## 6. DISCUSSION /CONTENTS

The additional funding will be allocated against the following unfunded project proposals as submitted by Visit Stellenbosch.

PROJECT	PERFORMANCE TARGETS	Budget requested in submission dated 21 May 2021	BUDGET approved by Council 23 June 2021	DEPARTMENTAL COMMENT	RECOMMENDED ADDITIONAL BUDGET
<b>SOCIO ECONOMIC DEVELOPMENT PROGRAMMES</b>					
	Completion and launch international and local promotional campaigns focussed on the sale and promotion of our niche products.	300 000.00	100 000.00	The <b>Department support</b> the funding of the programme / project wholly.	200 000.00
<b>Sub-Total</b>			<b>100 000.00</b>		<b>200 000.00</b>
<b>STELLENBOSCH VISITORS' INFORMATION CENTRE</b>					
	High-level international	500 000.00	400 000.00	The Department notes that the	100 000.00

	<p>marketing campaign to promote Stellenbosch to key source markets, including Germany, UK, USA, etc.</p> <p>Develop messaging and collateral, including video and photography elements for different target audiences, rolled out on digital platforms, market access opportunities, for operator and trade show activations.</p>			<p>tourism industry was significantly impacted through the COVID-19 pandemic, and a main result of this was that limited to no international tourists were permitted to enter the borders of South Africa.</p> <p>It is currently a strategy for a number of European countries to promote such destinations with a package which include a vaccine injection on arrival.</p> <p>It is thus important for Stellenbosch to ensure that its international tourism market is kept up to date of the offerings of the Municipal Area, and the current and future promotional products for the industry, which will grow the appetite for international tourists to return in larger amounts to the Municipal Area.</p> <p>The <u>Department supports the funding wholly for this initiative.</u></p>	
<b>Sub-Total</b>					<b>100 000.00</b>
TOTAL FUNDING			3 452 000.00		<b>300 000.00</b>

Visit Stellenbosch included all the required documentation and information to be considered for funding. As noted, that the additional R300 000 must be ring-fenced for the compilation and printing of the Commemerative Wine Route Book and may not be used for any alternative purposes. Should the compilation of the book not completed, the funds allocated must be transferred to Council.



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**6.1 Impact of Covid-19 on funding programs**

It should also be noted that promulgation of the national disaster (COVID-19 pandemic) in terms of the National Disaster Act, Act 57 of 2002 by the President of the Republic of South Africa from 28 March 2020 and the impact of the lockdown regulations with the systemic unlocking of economic activity, had and still has a significant impact on the ability of the external bodies to perform the required function.

Tourism within the Stellenbosch Municipality was largely geared to the international market. It is noted that Visit Stellenbosch has during the current financial year implement various measures to lure domestic tourism to Stellenbosch and have launch the Support Stellenbosch Campaign which targeted mainly domestic tourists. The Commemorative Book will provide international and domestic marketing of the Stellenbosch Wine Route, which a one of the main tourist attractions worldwide, and in turn lure such international tourists back to the region.

**6.2 Evaluation of funding requests**

Based on the factors mentioned in point 5 & 6 of this report, it is clear that this proposal must be supported.

**6.3 Financial Implications**

A total current budget approved for the allocation of external bodies performing a function of Council is R5 561 393, and the currently R5 068 489.00 was approved by Council for the Local Tourism Organisations for the 2021 / 2022 financial year. The proposed additional budget of R300 000 is available to fund the proposed additional budget.

**6.4 Legal Implications**

The recommendations in this report comply with Council's policies and applicable legislation and the approved Policy for the Financing of External Bodies Performing a Municipal function.

The successful applicants are required to submit monthly reports reflecting accurately the application of the funds allocated and using the reporting template which will be provided by Council to them as specified in the Memorandum of Agreement ("MOA") which they are required to enter into with the Municipality.

**6.5 Staff Implications**

None

**6.6 Risk Implications**

The LTO's is an entity funded to undertake a function of Council and is therefore also subject to reporting to the Auditor-General in terms of their Annual Financial Statements ("AFS") in terms of the Municipal Finance Management Act, Act 56 of 2000. Therefore, the Department will draft a reporting template to ensure that the financial reporting will be in accordance with the required financial reporting in terms of the relevant Generally Recognised Accounting Practices ("GRAP") and the MOA as signed with Council.

**GRANTS COMMITTEE MEETING: 2021-08-19: ITEM 3.1**

Having considered the merits of the proposed initiative, the Grants Committee resolved in favour of the additional funding application.

**RECOMMENDATIONS FROM GRANTS COMMITTEE TO COUNCIL: 2021-08-19: ITEM 3.1**

- (a) that an additional amount of R300 000 be allocated to Visit Stellenbosch to develop and print the commemorative book for the 50<sup>th</sup> year of existence of the Stellenbosch Wine Route;
- (b) that the funding be allocated in addition to the already approved amount of R3 452 000.00 by Council to Visit Stellenbosch; and
- (c) that should the development and the printing of the Commemorative Book not be implemented that the funds in the amount of R300 000.00 be reimbursement to the Municipality within the timeframe as prescribed within the Memorandum of Agreement.

**FOR FURTHER DETAILS, CONTACT:**

<b>NAME</b>	Craig Alexander Pr Pln
<b>POSITION</b>	Senior Manager: Development Planning
<b>DIRECTORATE</b>	PLANNING AND ECONOMIC DEVELOPMENT
<b>CONTACT NUMBERS</b>	021 808 8196
<b>E-MAIL ADDRESS</b>	Craig.Alexander@stellenbosch.gov.za
<b>REPORT DATE</b>	17 August 2021

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14.	CONSIDERATION OF NOTICES OF QUESTIONS AND NOTICES OF MOTIONS RECEIVED BY THE SPEAKER
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NONE

15.	CONSIDERATION OF URGENT MOTIONS
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16.	URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER
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17.	<b>REPORTS SUBMITTED BY THE SPEAKER</b>
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17.1	<b>INVESTGATION INTO ALLEGATIONS OF MISCONDUCT BY COUNCILLOR R DU TOIT</b>
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**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**Good Governance and Compliance**

**24 August 2021**

**1. SUBJECT: INVESTGATION INTO ALLEGATIONS OF MISCONDUCT BY COUNCILLOR R DU TOIT.**

**2. PURPOSE**

To consider the report of the Disciplinary Committee against Councillor Cllr R du Toit, which was done in terms of item 14 of Schedule 1 of the Local Government Act: Municipal Systems Act 32 of 2000, as well as the Approved Code of Conduct for Councillors. The report is submitted by the Speaker.

**3. DELGATED AUTHORITY**

Municipal Council.

**4. EXECUTIVE SUMMARY**

The Office of the Speaker received a formal complaint against Cllr R du Toit, for various allegations as listed in the letter of complaint. The Office of the Speaker was requested to assist with the investigation and for this matter Speaker opted to appoint outside legal services.

An Investigator (Adv. Ettiene Vermaak) was appointed to assist the Speaker with the investigation into facts and circumstances related to the complaints received against Councillor R Du Toit.

Advocate Vermaak provided a report with recommendations to the Speaker's office, which report served before Council for consideration on 24 August 2020. In his report Advocate Vermaak under **Remarks** page 36 said that: "In my view, she did not transgress the Code of Conduct for Councillors as attached **as APPENDIX 1.**

Council however referred the matter to the Disciplinary Committee of Council for Councillors to investigate the matters and make a finding on any alleged breach of the Code of conduct; and that, following the investigation, the Disciplinary Committee make appropriate recommendations to the Council in the event of any findings as per **APPENDIX 2.**

The Disciplinary Committee hearing was set for 20<sup>th</sup> April 2021 and Cllr R du Toit was informed of the hearing and also informed of her right to have a representative present. A copy of the Notice and Charge Sheet is attached as **APPENDIX 3.** Cllr R du Toit as well as the complainant was present at the hearing.

The case was vigorously discuss, heated debate takes place and cross examination of the accused and witness of the facts and circumstances around the matters at hand was thoroughly done.

Based on all evidence submitted and produced to the disciplinary committee and as per the regulations for disciplinary hearings the disciplinary committee make the following findings and subsequent recommendation to Council.

The disciplinary committee would hereby urge Cllr Du Toit to seriously reconsider her position and involvement in the organization as stipulated in the charge sheet.

The committee is of the opinion that Cllr Du Toit did not intentionally act in bad faith, however the committee strongly feels that the integrity of Council has never the less been affected based on the evidence produced, and therefore make the following recommendation to Council "*based on our finding of Guilty*".

## 5. RECOMMENDATION

that the disciplinary committee make the following recommendation to Council as per Section 14 of Schedule 1 of the Municipal Systems Act No 32 of 2000. (154) Subsection 2a. To: Issue a formal warning to the councillor;

## 6. DISCUSSION

### 6.1 Background

The Office of the Speaker received written complaints from a Complainant against Cllr Rozette du Toit, namely:

1. It is alleged that Councillor Rozette du Toit did not declare all her income to the Stellenbosch Municipality.
2. It is alleged that she abuse her power to instruct two Municipal Law Enforcement Officials to escorted the complainant from the building she was working at.
3. It is alleged that she instructed Mr Michael Moses, her administrator to act as presiding officer at the hearing.

### 6.2 Discussion

An investigation was done by Adv. Etienne Vermaak in respect of the complaints/allegations of misconduct made against Cllr R du Toit. His report is attached as **APPENDIX 1**. The matter served before the full Council on 24 August 2020 where the matter has been referred to the Disciplinary Committee of Council. The Disciplinary Committee did sit on 20 April 2021 and their recommendation now serves before the full Council to finalise the matter.

### 6.3 Financial Implications

Costs for the external investigator is paid as per the approved budget.

### 6.4 Legal Implications

Local Government Act: Municipal Systems, 2000 – Schedule 1: Code of Conduct for Councillors. Sections 13 and 14 read as follows:

"13. DUTY OF CHAIRPERSONS OF MUNICIPAL COUNCILS

- 13.1. *If the chairperson of a municipal council, on reasonable suspicion, is of the opinion that a provision of this Code has been breached, the chairperson must*
  - a. *authorise an investigation of the facts and circumstances of the alleged breach;*
  - b. *give the councillor a reasonable opportunity to reply in writing regarding the alleged breach; and*

- 
- c. *report the matter to a meeting of the municipal council after paragraphs (a) and (b) have been complied with.*
- 13.2. *A report in terms of sub-item (1)(c) is open to the public.*
- 13.3. *The chairperson must report the outcome of the investigation to the MEC for local government in the province concerned.*
- 13.4. *The chairperson must ensure that each councillor when taking office is given a copy of this Code and that a copy of the Code is available in every room or place where the council meets.*
- 14 *BREACHES OF CODE*
- 14.1. *A municipal council may-*
- a. *investigate and make a finding on any alleged breach of a provision of this Code; or*
- b. *establish a special committee-*
- i) *to investigate and make a finding on any alleged breach of this Code; and*
- ii) *to make appropriate recommendations to the council.*
- 14.2. *If the council or a special committee finds that a councillor has breached a provision of this Code, the council may-*
- a. *issue a formal warning to the councillor;*
- b. *reprimand the councillor;*
- c. *request the MEC for local government in the province to suspend the councillor for a period;*
- d. *fine the councillor; and*
- e. *request the MEC to remove the councillor from office.*
- 14.3. a. *Any councillor who has been warned, reprimanded or fined in terms of paragraph (a), (b) or (d) of sub-item (2) may within 14 days of having been notified of the decision of council appeal to the MEC for local government in writing, setting out the reasons on which the appeal is based.*
- 14.3 b. *A copy of the appeal must be provided to the council.*
- 14.3 c. *The council may within 14 days of receipt of the appeal referred to in paragraph (b) make any representation pertaining to the appeal to the MEC for local government in writing.*
- 14.3 d. *The MEC for local government may, after having considered the appeal, confirm, set aside or vary the decision of the council and inform the councillor and the council of the outcome of the appeal.*
- 14.4. *The MEC for local government may appoint a person or a committee to investigate any alleged breach of a provision of this Code and to make a recommendation on whether the councillor should be suspended or removed from office.*

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- 14.5. *The Commissions Act, 1947 (Act No.8 of 1947), may be applied to an investigation in terms of sub-item (3).*
- 14.6. *If the MEC is of the opinion that the councillor has breached a provision of this Code, and that such contravention warrants a suspension or removal from office, the MEC may*
- a. *suspend the councillor for a period and on conditions determined by the MEC; or*
- b. *remove the councillor from office.*
- 14.7. *Any investigation in terms of this item must be in accordance with the rules of natural justice.”*

#### **6.5 Staff Implications**

No internal capacity exists to investigate these types of allegations. It is also not good practise to use internal staff as it may lead to intimidation. The recommendations has no staff implications.

#### **6.6 Previous /Relevant Council Resolutions**

Advocate Vermaak provided a report with recommendations to the Speaker's office, which report served before Council for consideration on 24 August 2020. Council referred the matter to the Disciplinary Committee of Council for Councillors to investigate the matters and make a finding on any alleged breach of the Code of conduct; and that, following the investigation, the Disciplinary Committee make appropriate recommendations to the Council.

#### **6.7 Risk Implications**

Addressed in the item.

#### **6.8 Comments from Senior Management**

None requested.

#### **APPENDICES**

- Appendix 1 –Investigation Report from Adv. Vermaak**
- Appendix 2 - Minutes of the Disciplinary meeting**
- Appendix 3 – Notice and Charge sheet**

# APPENDIX 1



28 FEBRUARY 2020

CONFIDENTIAL

**REPORT TO THE SPEAKER OF STELLENBOSCH  
MUNICIPALITY REGARDING AN ALLEGATION OF THE  
TRANSGRESSION OF THE CODE OF CONDUCT FOR  
COUNCILLORS BY CLR ROZETTE DU TOIT**

**REPORT COMPILED BY ADV E W VERMAAK**

## **BACKGROUND**

I was appointed by Stellenbosch Municipality, in an e-mail dated 12 February 2020 from Ms Nomie Tshefu in the Office of the Municipal Manager, at the request of the Speaker of that Municipality, Clr Nyaniso Jindela, to assist the Speaker with an investigation into alleged misconduct of Councillor Rozette du Toit of Stellenbosch Municipality. This e-mail is attached to this report on pages 37 and 38.

## **MY TERMS OF REFERENCE**

My terms of reference are to investigate the written complaint by Ms Liesl Raphoto, an employee of the L'Abrie de Dieu Safe House in Stellenbosch (hereafter referred to as "the Safe House") to the Speaker dated 26 November 2019, which was hand delivered to the Municipality on the same date according to an official stamp of the Municipality on the said letter. See pages 39 and 40.

## **INITIAL DOCUMENTATION RECEIVED**

At a meeting held on 17 February 2020 in the Office of the Speaker, which was attended by the Speaker, Alderman JC Anthony and myself, the Speaker handed a file to me. The file contained documentation particular to the allegation of the transgression of the Code of Conduct by the particular Councillor comprising of:

1. A letter by Ms Liesl Raphoto, addressed to the Municipal Manager of Stellenbosch Municipality, Ms Mettler, and the Speaker of Stellenbosch Municipality, Clr Jindela, as well as to the Speaker of the Cape Winelands District Municipality, Clr Meyer, dated 26 November 2019. This letter consists of two pages and the heading is "Complaint against two law enforcement officers and Councillor du Toit" (see pages 39 and 40);
2. A letter addressed to the Speaker of Stellenbosch Municipality, dated 29 January 2020, by the same Ms Raphoto with the heading "Supporting Documents –REF 8/2019 – ALLEGED BREACHED OF CODE OF CONDUCT FOR COUNCILLORS", which was received by the Municipality on 29 January 2020 according to an official stamp of the Municipality on the first page of the said document (see pages 41 to 51);
3. A sworn Affidavit in Afrikaans made by the same Ms Raphoto on 14 November 2019, consisting of two pages (see pages 42 to 43 )
4. A sworn Affidavit in Afrikaans made by Davey Julius on 14 November 2019, consisting of one page (see page 44);

5. A letter addressed to Ms Liesl Raphto, with the heading "PRECAUTIONARY SUSPENSION NOTICE", consisting of five pages which was signed by Ms Alice Wilton as the CEO of the Safe House, dated 12 November 2019 (see page 45 to 49);
6. A photograph of a licence disc of a white Opel with registration number CA 788170 (see page 50 – a better photo appears on page 67);
7. A document with the heading "Notes to the Annual Financial Statements" of the Safe House for the financial year ended 31 March 2019 (see page 51);
8. A sworn affidavit made by Alice Lorenzo Ruth Wilton on the letterhead of the Safe House, dated 28 January 2020, consisting of six pages (see pages 52 to 56);
9. A document with the heading "To whom it may concern" listing the donations made by Clr Rozette du Toit from March 2019 until September 2019, consisting of one page (see page 57);
10. A Disclosure Form for Benefits and Interests of Stellenbosch Municipality, completed by R du Toit, which consists of two pages (see pages 58 and 59);
11. A letter to Clr R du Toit, dated 29 November 2019, and signed by the Speaker, Clr Jindela, with the heading "Alleged breach of the Code of Conduct for Councillors". Consisting of one page (see page 60);
12. An e-mail from Clr Rozette du Toit addressed to the Speaker dated 6 December 2019, in which she responded to the Speaker's letter dated 29 November 2019, consisting of one page (see page 61);
13. A copy of an article in the newspaper "The Argus" with the heading "Councillor probed for misuse of power, consisting of one page (see page 62);
14. A copy of a front page article in the newspaper "Eikestad Nuus" for the period 30 January 2020 to 5 February 2020, with the heading "Raadslid in spervuur" (loosely translated as "Councillor in cross fire" – see page 63).

#### **MODUS OPERANDI OF MY INVESTIGATION**

After the perusal of the file handed to me by the Speaker containing the complaints against Clr R du Toit, I identified the issues and I had arranged interviews with all the material witnesses mentioned in the initial documentation. During these interviews,

other possible witnesses were also identified as well as additional documentation which could assist me in my investigations in this regard.

#### **ADDITIONAL DOCUMENTATION REQUESTED AND RECEIVED**

I have requested and received the following additional documentation from the following persons during interviews:

1. A document with the heading "Submission of Liesl Raphoto to the Speaker of Stellenbosch Municipality ref 8/2019 re alleged breach of the Code of Conduct for Councillors consisting of 32 pages and received from Ms Liesl Raphoto on Monday, 24 February 2020 (see pages 64 to 96). Some of the documents in her pack also appear in the documentation initially handed to me by the Speaker, but as I gave Ms Raphoto the undertaking that I shall put all of her documentation before the Speaker without any interference, I decided include her bundle of documents as received in this report ;
2. A document with the heading "Re Board Report regarding non-compliance, disciplinary action and criminal matter filed with CAS Number 157/11/2019", dated 14 November 2019 and consisting of 24 pages (see pages 97 to 120) which is addressed to all Board Members. Please be advised that the documents received from the Safe House contained in this report are confidential and not for publication;
3. A document with the heading "Re Reporting re L'Abrie de Dieu Services (Urgent)" dated 19 November 2019 and addressed to the Department of Social Development consisting of 14 pages (see pages 121 to 134);
4. A document with the heading "Re Report regarding allegations of Board Members against myself and Clr du Toit", dated 21 January 2020 and consisting of 50 pages, drafted and signed by Ms Alice Wilton on 18 February 2020 (see pages 135 to 183), which was addressed to the Department of Social Development Services. Some of the documents in her pack also appear in the documentation initially handed to me by the Speaker and Ms Raphoto, but as I gave Ms Wilton the same undertaking as I had given to Ms Raphoto, namely that I shall put all of her documentation before the Speaker without any interference and I decided include her bundle of documents as received in this report ;
5. A copy of a letter from Stellenbosch Municipality, dated and signed by Mr G Esau on 9 November 2010, addressed to "Whom it may concern" with the

heading " Longterm relationship between Stellenbosch Municipality and the Stellenbosch Safe House: L'Abrie De Dieu" (see page 184);

6. A copy of an invitation to a Grievance meeting scheduled for 21 November 2019 to address the grievance of Ms G Pieterse , received from Ms Nomie Tshetu of the Office of the Municipal Manager (see pages 185 and 186 );
7. A copy of the Grievance Application Form completed by Ms Gretlene Pieterse, received from her during our interview on 19 February 2020 (see pages 187 and 188);
8. A copy of the attendance register of the Safe House insofar as Ms Liesl Raphoto is concerned for the month of November 2019 (see pages 189 and 190).

#### **OTHER EVIDENCE REQUESTED AND RECEIVED / OBTAINED**

1. I have recorded my interview with Ms Raphoto with her consent and I am willing to share this recording with the Speaker upon request;
2. I have requested and received several recordings (six to be exact) of Board meetings of the Safe House from Ms Wilton as I was informed by an affidavit of Ms Hillary Bergstedt that Clr du Toit had made certain admissions pertaining to the allegations against her during Board meetings. I am willing to share these recordings with the Speaker. Apart from the fact that Clr du Toit acknowledges that her office was used by the Safe House for meetings and that Mr Michael Moses acted as the Chairperson of the Precautionary Suspension Hearing of Ms Raphoto, she does not admit in these recordings that she was receiving remuneration from the Safe House as claimed and neither does she admit that she had instructed two Law Enforcement Officers of the Municipality to escort Ms Liesl Raphoto out of the offices of the Safe House on 12 November 2019;
3. I have received a recording of the proceedings on the first day of the disciplinary hearing of Ms Raphoto, but only after I had given an undertaking to Ms Wilton not to share it or disclose it before the disciplinary hearing of Ms Raphoto is finalised. It suffices to say that she had made statements in her disciplinary hearing which make her allegations against Clr du Toit questionable as some of her statements seem to point to an ulterior motive for making the said allegations. I am willing to share this with the Speaker after the said disciplinary hearing is finalised.

**OTHER EVIDENCE REQUESTED AND SHOWN BUT CANNOT BE SHARED**

Ms Wilton showed me photos of Ms Raphoto leaving the offices of the Safe House on 12 November 2019 with her jacket over her arm and her handbag in the other hand, which were taken from the video footage captured by security cameras fixed to the offices of the Safe House.

I was informed by Ms Wilton that in terms of applicable legislation, the Non Profit Organisations Act of 1997, she may not hand these photos to people like me, as legislation prohibits her from giving me photographic material which could enable people like me to identify a Safe House and which could result in compromising the safety of the clients who live there.

The full length photo clearly shows Ms Raphoto from behind from her shoes to head and it at the same time shows the car of the Law Enforcement Officers parked in front of the gate of the Safe House. This photo confirms that nobody was escorting Ms Raphoto when she left the Safe House and also shows that the Law Enforcement Officers must still have been inside the offices of the Safe House as they do not appear on the photo and as the presence of their car suggests that they have not left the premises. Ms Wilton is willing to testify in a hearing (should there be one) and she is willing to show the photo on her cell phone to a Disciplinary Committee if need be.

**OTHER EVIDENCE REQUESTED AND RECEIVED**

1. I have requested from Mr Fagrie Patel the recordings, which he had alleged to have made of the discussion between him and Ms Bergstedt on the one hand and Ms Tjetjeko and Ms Telemachus (the two Law Enforcement Officers) on the other hand outside the offices of Mr Cedric Thorpe on 13 November 2019, but despite an undertaking by him during our interview on 24 February 2020 that he would send it to me later that day as this recording was on his other cell phone which was at home, I have not received it, despite sending a reminder to Mr Patel on 26 February 2020 in the form of a WhatsApp message.

He sent me a WhatsApp on 26 February 2020 that his granddaughter now has the particular cell phone and that he will try to get the recording from her, where after he will send it to me. See pages 191 and 192 as proof of the WhatsApp communication between myself and Mr Patel. I eventually received the sound clip on 27 February 2020 but it is unclear due to many people talking at the same time.

2. I have also requested Ms Hillary Bergstedt for a meeting, but she was not available to meet with me until next week Tuesday, 3 March 2020.

As I have a lengthy sworn affidavit from her given to me by Ms Raphoto and as I expect her (Ms Bergstedt) to stand by it as it was made under oath, I decided not to wait for a meeting with her and I requested her in a WhatsApp message instead to send me the minutes of a meeting of the Board of the Safe House to me, which she described in a WhatsApp message to me as of utmost importance.

I also asked her to send me the audio recordings which she referred to in her sworn affidavit, but I only received one audio recording from her of a conversation that she had with Carmen Telemachus, a Law Enforcement Officer. In it, Ms Telemachus says that she thinks that Mr Osric Jumat received an instruction from Clr du Toit to go to the Safe House. See pages 193 to 200 as proof of the WhatsApp communication between myself and Ms Bergstedt.

#### **THE DIFFERENT COMPLAINTS**

1. **The complaint that Clr du Toit had received monies from the Safe House which she did not declare in the Disclosure Form for Benefits and Interests of Stellenbosch Municipality**

The complaint of Ms Raphoto is fully explained in her letter to Ms Mettler as the Municipal Manager dated 26 November 2019, which was also addressed to the Speaker. In the said complaint, the monies in question are referred to as "income" which she had allegedly received from the Safe House.

#### **INTERVIEWS CONDUCTED/ REQUESTED REGARDING THIS COMPLAINT:**

##### **Clr Jindela (Speaker)**

The Speaker acknowledged that his office had received the written complaint, dated 26 November 2019, from Ms Raphoto as well as her follow up document with the heading "Supporting Documents – Ref 8/2019- Alleged Breach of Code of Conduct for Councilors" dated 29 January 2020.

He informed me that after the receipt of her first letter dated 26 November 2019, he had addressed a letter to Clr du Toit dated 29 November 2019 (see page 60) in which he requested her to respond to the allegations as set out in the first letter of Ms Raphoto.

He added that Clr du Toit did respond to his letter by means of an e-mail dated 6 December 2019 to all three allegations (see page 61). The Speaker told me that, after considering her response, he was of the opinion that these complaints must be investigated more thoroughly and that he had requested the Municipal Manager to appoint a suitable person to investigate the merits of the said complaints (see page 38).

Alderman J C Anthony

Alderman Anthony said that any other salary / remuneration/ allowances received from any other legal entity must be disclosed in the Disclosure Form for Benefits and Interests of Stellenbosch Municipality (hereafter referred to as "the Declaration Form"). Reimbursements of travelling expenses within limits by a third party do not.

In terms of Section 66 of the MFMA, the accounting officer of the municipality must report to the Council, in the format and for the period prescribed, all expenses relating to the Councillors' salaries, allowances and benefits, separately disclosing (inter alia) travel allowances. But this applies to payments of such salaries, allowances and benefits by the Municipality, not out of pocket travelling expenses.

Ms Liesl Raphoto

Ms Raphoto and I agreed at the start of our very long interview that both of us would record the interview using our cell phones. This agreement is part of the recording. I did so because she speaks at a fast pace and I am not able to write at the same speed. I have saved the recording of her interview on my cell phone and I am willing to share it with the Speaker.

Our initial arrangement was to meet on Tuesday, 18 February 2020, but she contacted me via WhatsApp to request me to move the interview to Monday, 24 February 2020, as she needed more time to gather the information and evidence that I had required from her. Miss Raphoto informed me that she had learnt from the financial statements of the Safe House that a certain amount of money was paid to Clr du Toit, namely R25 186,00, in the financial year of the Safe House which ended 31 March 2019.

She pointed me to the document with the heading "Notes to the Annual Financial Statements" (see page 51) where this amount is listed next to the name of Rozette du Toit as the very last line item on that document under the sub heading "Waste removal and transport claim to related parties".



She explained that Clr du Toit was the only Councillor of the three names listed under this sub heading and that to the best of her knowledge, Clr du Toit should have declared this payment as income to the Municipality. She further pointed to the Declaration Form completed by Clr du Toit (see pages 58 and 59) and stated that Clr du Toit had not declared any income received from the Safe House under the heading " Remuneration work outside the Municipality " (see the bottom of page 58), which form was signed by her on 14 Augustus 2019. Ms Raphoto did not disclose to me how she had obtained a copy of this form or who advised her that Clr du Toit was obliged to declare reimbursements for fuel expenses as income to the Municipality.

#### Councillor Rozette du Toit

Clr du Toit acknowledged to me in our first interview that she had received the amount of R25 186,00 from the Safe House in the financial year ended 31 March 2019, but she informed me that this whole amount was a re-imbusement for travelling expenses, as the sub heading in the Notes to the Financial Statements indicate by referring to " ...transport claims to related parties".

She explained that the Safe House does not have a vehicle and as such the clients of the Safe House (abused women and children) are without transport when they need to travel to hospitals, courts, government departments, etc..

She accordingly bought a vehicle, a white Opel, using her own funds with the intention to donate this vehicle to the Safe House, but after the purchase of the vehicle and after it having passed the road worthy test at the Traffic Department, she was informed by the Traffic Department that the vehicle cannot be registered in the name of the Safe House, as the seller of the vehicle had a warrant of arrest issued against him and until such time when this issue is resolved between the seller of the vehicle and the Traffic Department, the vehicle cannot be registered in the name of a new owner.

So she made the vehicle available to the Safe House anyway to enable the clients of the Safe House to be mobile and to travel where they need to be. As she has to incur travelling expenses (petrol) from time to time when clients of the Safe House are transported to hospital or somewhere else like a court by the driver of the vehicle who was appointed by the Safe House, Mr Steven Lottering, she is entitled in terms of the policy of the Safe House to be reimbursed for such transport claims.

She explained further that she donates on average about R2 000,00 per week to the Safe House, for the sole purpose of funding the fuel expenses of the said vehicle. She pays this money to Ms Charlene Abels, who is an Acting Manager at the Safe House and who also is responsible for the financial matters of the Safe House.

This donation of hers, is not kept with the cash in the Petty Cash, but apart from any other money by Ms Abels. When Mr Lottering has to refuel the vehicle, he would then approach Ms Abels for an amount of cash to refuel the vehicle and after purchasing the fuel, he would bring her the cash slip for the transaction. Ms Abels keeps these cash slips.

Mr Lottering does on a weekly basis (usually on a Friday) fill in a claim form of the Safe House on behalf of Clr du Toit, in which he records the number of kilometres travelled in that week and in terms of which a particular tariff is claimed for every kilometre travelled for official purposes.

The claim is settled by Ms Abels by paying the claimed amount into her (Clr du Toit's) bank account. Then the process repeats itself when she donates money at the start of the next week to the Safe House to pay for the fuel the vehicle will require in that week.

#### Ms Alice Wilton

Ms Wilton informed me that, as the CEO of the Safe House, she was aware of the fact that Clr du Toit had regularly paid monies to Ms Abels of the Safe House and that these amounts of money were solely for fuel expenses for the vehicle which Clr du Toit had made available to the Safe House.

She was aware that Ms Abels had kept these funds which were donated by Clr du Toit, separate from the cash in the Petty Cash. She was aware of the arrangement that the driver of the vehicle, Mr Steven Lottering, has to request a sum of money from Ms Abels to put fuel in the said vehicle and that Mr Lottering had to record the number of kilometres that he had travelled with the said vehicle for official purposes of the Safe House and that Clr du Toit would then be reimbursed for travelling expenses in terms of the applicable policy of the Safe House.

She confirmed that Clr du Toit, just like other Board members, do not receive a monthly salary or an allowance for serving in that capacity. The only money that Board members are entitled to, is reimbursements for travelling expenses when they travel for official business for the Safe House (not all Board members do so).

Ms Wilton acknowledged that the payments made by the Safe House to Clr du Toit are part of the financial statements of the Safe House and told me that these financial statements were audited and that no irregularities in this regard have been found by the auditors of the Safe House. She pointed me to supporting documentation pertaining to the claims by Clr du Toit and the payments made by the Safe House. See pages 167 to 183.

She also made the point that Clr du Toit had made anonymous donations to the Safe House as can be seen from page 57 and that only Clr de Toit and herself knew about these donations.

#### Ms Charlene Abels

Ms Abels confirmed in a separate interview on a different date than Ms Wilton, the version of Ms Wilton. She said that on average Clr du Toit would give about R2 000 per week to her in cash, which she kept separate from the money in her Petty Cash.

She gave Mr Steven Lottering some of the cash that Clr du Toit had given her for fuel expenses when he needed to refuel the vehicle which Clr du Toit had made available to the Safe House. She continued to say that record was kept by her of the money she had given to Mr Lottering and Mr Lottering was obliged to capture the number of kilometres that he had travelled in order to claim a reimbursement on behalf of Clr du Toit. He normally completed the claim form on a Friday.

The claimed amount was then paid into the banking account of Clr du Toit. She said to me that this arrangement has been in place since the vehicle was made available to the Safe House by Clr du Toit.

She is aware that Ms Raphoto may have seen her handing cash to Mr Lottering as they work together in a small office, but she is of the opinion that Ms Raphoto is under the impression that the cash that she had handed to Mr Lottering, came from the Petty Cash of the Safe House, which may be her motivation for making this particular allegation against Clr du Toit.

She continued to say that if MS Raphoto had any concerns about the fact that cash from the Petty Cash was used to refuel the vehicle and that Clr du Toit was reimbursed by the Safe House on top of it, then she would have expected Ms Raphoto to discuss her concerns with her before she had made the allegations against Clr du Toit. She added that Ms Wilton and Mr Basil Pietersen are also reimbursed for travelling expenses by the Safe House.

Mr (Pastor) Basil Pietersen

Mr Pietersen told me in our interview that he has been the Treasurer of the Safe House for the past 2 years. He said that as the Treasurer, he has a good understanding of the finances of the Safe House. He added he was aware that Clr du Toit was providing a vehicle to be used by the Safe House and that she was paying for the fuel for this vehicle.

He is also aware that she was reimbursed for travelling expenses and he added that he and Ms Wilton are also reimbursed in terms of the policy of the Safe House in this regard.

He continued to say that the financial statements of the Safe House are scrutinised by auditors and that the auditors and the Department for Social Services (DSD) and that neither the auditors or DSD had any issues with the reimbursement for travelling expenses by the Safe House. He confirmed that Clr du Toit does not earn a salary or receive a monthly allowance from the Safe House.

**2. The complaint that Clr du Toit had abused her position as a Councillor by allegedly instructing Law Enforcement Officers to escort Ms Raphoto out of the Safe House on 12 November 2019**

The complaint is based on the fact Clr du Toit was present at the Safe House on the day, 12 November 2019, that Ms Raphoto had been suspended and that Clr du Toit was present when the CEO informed Ms Raphoto that she was going to be given a precautionary suspension while two Law Enforcement Officers, Mr Osric Jumat and Ms Gretlene Pieterse, were also present in the Safe House on that specific date and time. Ms Raphoto believes that Clr du Toit was part of the decision to suspend her and that Clr du Toit had instructed or arranged for the 2 Law Enforcement Officers to be at the Safe House on that day to escort her out of the building after she was served with a Notice of a Precautionary Suspension.

**INTERVIEWS CONDUCTED/ REQUESTED REGARDING THIS COMPLAINT:**

Ms Liesl Raphoto

During our interview, Ms Raphoto informed me that on 12 November 2019 she arrived at the office at the usual time that she starts to work, namely 7.30 am, as the Compliance Officer of the Safe House.

As she had stated in her letter to the Speaker, dated 26 November 2019, and in her sworn affidavit, dated 14 November 2019, she believes that Clr du Toit was part of a

decision to serve a Notice of a Precautionary Suspension Hearing on her on 12 November 2019 as she was present at the Safe House on that day and as she was present when Ms Alice Wilton as the CEO of the Safe House informed her of the intention of the Safe House to suspend her.

In addition, Ms Raphoto believes that Clr du Toit had instructed 2 Law Enforcement Officers to be at the Safe House to escort her out of the offices of the Safe House on 12 November 2019.

When she was asked if she has any proof in the form of documents like e-mails that Clr du Toit was part of a preconceived plan to suspend her or any witnesses to this effect, she said that she did not.

When she was asked if she has any hard evidence or witnesses that Clr du Toit had in fact instructed the Law Enforcement Officers to be at the Safe House and/or to escort her out of the Safe House, she also indicated that she did not.

When she was asked if she agrees that the Law Enforcement Officers were together at all times when they were in the Safe House, she answered that they were. When she was asked if she had to pass the 2 Law Enforcement Officers in the office to exit the building of the Safe House, she said that this is correct.

I asked her who had informed her that the Safe House was considering to suspend her and she said that it was Ms Wilton. I asked her further who had read the Notice of Precautionary Suspension to her and she confirmed that it was Ms Wilton. I enquired from her who had instructed her to hand over her keys for the building and she again said it was Ms Wilton.

I put it to her that Clr du Toit did not inform her of that she may possibly be suspended, neither did she read the Notice of Precautionary Suspension to her and neither did Clr du Toit instruct her to hand over her office keys and Ms Raphoto agreed.

I wanted to know from her why she then believed that Clr du Toit was part of the decision to serve the said Notice on her and she replied that it is because Clr du Toit suggested that the time of the Precautionary Suspension Hearing, which was going to be held at her office, must be inserted in the said Notice (In the typed Notice the time is written in by hand).

I put it to her that Clr du Toit was at the Safe House on 12 November 2019 for a meeting with Funeka Mayembana, an employee of the Department for Social

Development of Stellenbosch Municipality to discuss the "16 Days of Activism Campaign", which is an awareness campaign aimed at highlighting the abuse of women and children. Ms Raphoto told me that she was not aware of this.

When I asked her who was all present when the said Notice was read to her, she said it was herself, Ms Wilton , Clr du Toit , Ms Abels and the two Law Enforcement Officers. I put it to her that the Law Enforcement Officers both deny that they were present during this event and so does Ms Wilton, Clr du Toit and Ms Abels, but she persisted that they were present.

I asked her what made her believe that she was escorted out of the offices of the Safe House and she replied that Ms Wilton asked them to do so and that the two Law Enforcement Officers walked directly behind her as she exited the offices. She told me that Mr Osruc Jumat walked behind her left shoulder and Ms Laurika Williams walked behind her right shoulder as they approached the office door.

When I asked her if she was touched by either of the two Law Enforcement Officers at any time as she left the building, she replied that she was not. When I asked her if anyone of them spoke to her as she left the building, she replied that they did not.

I then reminded her that there were other employees in the office who saw her leaving the building on that day after she was served with the said Notice and that they did not see the Law Enforcement Officers leave the building with her. I also reminded her that there are security cameras fixed to the building, which records video footage and that the footage showed that she left the building alone and minutes before the two Law Enforcement Officers left through the same door that she did. She persisted that the two Law Enforcement Officers escorted her out of the building.

I further put it to her that Laurika Williams, who she names in her sworn affidavit as one of the Law Enforcement Officers who escorted her out of the building, has never been to the Safe House and that she does not work the same shift as Mr Osruc Jumat, the other Law Enforcement Officer that she had identified in her sworn affidavit. I put it to her that Ms Gretlene Pieterse was the other Law Enforcement Officer at the Safe House with Mr Jumat and she agreed that she had made a mistake with the name of the female officer.

I informed her that Ms Pieterse and Mr Jumat had told me in separate interviews that they were actually at the Safe House on 12 November 2019 to obtain legal advice from Ms Alice Wilton, who is legally qualified and who was once the Manager of Law Enforcement at the Municipality, about a grievance that Ms Pieterse had

submitted against Mr William September. The Grievance Hearing was scheduled for 21 November 2019 and as Ms Pieterse had never been through such a process, she wanted Ms Wilton to give her some advice about this process. Mr Jumat gave her a lift to the Safe House in a Law Enforcement vehicle on his way to his appointment with a doctor. I asked Ms Raphoto if she was aware of this and she said she was not.

I put it to her that although the two Law Enforcement Officers agree that they were requested by Ms Wilton to sign the Notice of the Precautionary Suspension Hearing as witnesses, that they deny that they were part of a preconceived plan to serve the said Notice on her. Ms Raphoto, however, persisted in her belief that the two Law Enforcement Officers were there to escort her out of the offices of the Safe House.

At the end of the interview I asked her if she could provide me with names of witnesses who could verify her version of the events. I was expecting her to name employees of the Safe House who were present on 12 November 2019 when she was allegedly escorted out of the offices of the Safe House by the two Law Enforcement Officers, but she gave me the names of Mr Fagrie Patel and Ms Hillary Bergstedt as her only witnesses.

I was informed by her that Mr Patel is a Board member of the Safe House and that Ms Bergstedt was the Secretary of the Board. I was further informed that although they were not present at the Safe House on 12 November 2019, that they had met with Mr Cedric Thorpe, the Deputy Chief of Law Enforcement on 13 November 2019 and that they understood from that visit that Mr Osric Jumat had admitted that he was instructed by Clr du Toit to go to the Safe House to escort her out of it.

She provided me with a sworn affidavit of each of these witnesses, which form part of her bundle of documents and which can be seen on pages 90 to 92 and page 93 respectively.

#### Ms Alice Wilton

Ms Wilton confirmed that Clr du Toit visited the Safe House on 12 November 2019 to attend a meeting with Funeka Mayembana, an employee of Stellenbosch Municipality, to discuss "16 Days of Activism Campaign", which is an awareness campaign aimed at highlighting the abuse of women and children. The Safe House, being a home to such women and children, was one of the key role players in planning this campaign.

She informed me that Clr du Toit arrived at the Safe House on 12 November 2019 before Funeka Mayembana did and that she entered the office using the office door

(as opposed to the front door). When Clr du Toit greeted the staff in the office of the Safe House, Ms Wilton, who was in the skills room adjacent to the office, recognised her voice as the door between the office and the skills room was open. The skills room is a room where meetings and training take place. Clr du Toit came into the skills room to greet Ms Wilton, who was busy taking to the two Law Enforcement Officers about the grievance of Ms Pieterse. She told them to wait for her in the skills room as she was busy with something important. Ms Wilton said that when Clr du Toit realised that she (Ms Wilton) was in a meeting, she left the skills room and returned to the office where she sat on a couch to wait for Funeka Mayembana. During this time Ms Raphoto was in the office.

Ms Wilton continued to say that she then returned to the office, which is an open plan office where a number of employees of the Safe House work, including Ms Rapotho. She then attended to the Notice of Precautionary Suspension to Ms Raphoto that she had prepared before the arrival of Clr du Toit and she discussed it with Ms Abels, who also co-ordinates the HR Function in the Safe House. Clr du Toit also joined them during this discussion as Ms Wilton wanted to know from Clr du Toit if her offices could be used to hold the Precautionary Suspension Hearing of Ms Raphoto on 14 November 2019, as this detail had to be inserted in the said Notice. After Clr du Toit had indicated that her office is available on 14 November 2019 for that purpose, Ms Wilton requested Ms Raphoto to join them, which she did.

Ms Wilton continued to say that she then informed Ms Raphoto of the intention of the Safe House to suspend her and that she then continued to read the said Notice to Ms Raphoto. At that time Ms Raphoto, Ms Abels, Clr du Toit and herself were present. The two Law Enforcement Officers were not part of this discussion.

Ms Wilton said that she had requested Ms Raphoto to sign the said Notice as proof of receipt, which she did. Ms Wilton added that she wanted witnesses to sign the said Notice and that she then called the two Law Enforcement Officers to the office where they were sitting in the skills room and requested them to sign the said Notice as witnesses, which they did in the office.

According to Ms Wilson, she told Ms Raphoto that she must hand over her keys for the office, which she did, and Ms Wilton then told her that she is free to leave the premises. Ms Raphoto collected her jacket and her handbag, where after she headed for the office door to leave the building.

At that time Ms Wilton attended to the two Law Enforcement Officers, who were still in the office area waiting to speak to her about the grievance of Ms Pieterse. As Mr Jumat had to leave for his doctor's appointment and as Ms Pieterse would not



have a lift if he had left without her, they discussed another date and time to meet with Ms Wilton to get legal advice about the grievance process. Ms Wilton said that the two Law Enforcement Officers left about 5 minutes after Ms Raphoto did.

Ms Wilton continued to say during her discussion with the Law Enforcement Officers Clr du Toit was sitting on the couch in the office area waiting for Funeka Mayembana to arrive for their meeting.

She said that at no time did she instruct or request the Law Enforcement Officers to escort Ms Raphoto out of the building as alleged by Ms Raphoto. Ms Wilton was very upset about his allegation during my interview with her. She told me that when she first heard of this allegation, she requested Ms Abels to look at the video footage at the time when Ms Raphoto left the building of the Safe House and it showed that Ms Raphoto left the offices alone with nobody else in sight.

She was informed later by Ms Abels that Ms Raphoto, when she was already outside the automated gate of the Safe House, was calling the Law Enforcement Officers when they left the building with a request that they must go and fetch her cell phone which she had left on her desk. Ms Pieterse did so and handed the cell phone to Ms Raphoto.

Ms Wilton assured me that Clr du Toit was not aware that a Notice of a Precautionary Suspension Hearing was going to be served on Ms Raphoto on 12 November 2019 when she arrived at the offices of the Safe House for her meeting with Funeka Mayembana. She also assured me that Clr du Toit played no part in the fact that the two Law Enforcement Officers were visiting the Safe House on 12 November 2019 as they came to seek legal advice from her about the grievance of Ms Pieterse against a fellow employee.

She added that Clr du Toit was only present when the Notice of a Precautionary Suspension Hearing was served on Ms Raphoto, as Ms Wilton beforehand had to ascertain from Clr du Toit if her municipal office could be used to hold the hearing. Clr du Toit did suggest that Ms Wilton insert the time of the said hearing in the said Notice as Ms Wilton omitted the time of the hearing. Clr du Toit suggested that the time be inserted as she could only avail her office from a certain time for this purpose. This explains why the time of the said hearing was written in by hand by Ms Wilton in the said Notice.

Ms Charlene Abels

In my interview with her in this regard, she informed me that she also fulfils the HR function in the office, apart from being responsible for the Petty Cash and the receipt of cash from Clr du Toit for the fuel of the vehicle that she had made available to the Safe House.

She said that she was on duty on 12 November 2019 and confirmed that Ms Raphoto was also at work on that day and that their desks are in the same open plan office. She said that two Law Enforcement Officers, Mr Osric Jumat and Ms Gretlene Pieterse, arrived at the Safe House, which was not uncommon as several Law Enforcement Officers stop by the Safe House from time to time to get legal advice from Ms Wilton, who was their Manager at the Municipality at one time.

She added that the Law Enforcement Officers were asked to sit in the skills room by Ms Wilton, as she was busy with another matter, namely preparing the Notice of a Precautionary Suspension Hearing for Ms Raphoto. She said that at that time Clr du Toit had not yet arrived and that she and Ms Wilton discussed the said Notice in the office adjacent to the skills room.

She continued to say she was aware that Clr du Toit had made arrangements with Funeka Mayembana of the Municipality for a meeting with staff of the Safe House about the 16 Days of Activism Campaign on 12 November 2019, as she was also going to be part of that meeting. When I asked her if Ms Raphoto was also going to be part of the meeting about the 16 Days of Activism Campaign, she answered that Ms Raphoto was a Compliance Officer and as such she was not going to be part of that meeting.

She confirmed that Clr du Toit arrived shortly after the Law Enforcement Officers and before Funeka Mayembana of the Municipality had arrived. After greeting her and other staff in the office, Clr du Toit saw Ms Wilton in the skills room as the door between the office and the skills room was open at that time and Clr du Toit walked to the skills room where she greeted Ms Wilton, who was talking to the two Law Enforcement Officers in the skills room. When she realised that Ms Wilton was not alone and in a meeting, she left the skills room and sat on the couch in the office. The couch is next to the desk of Ms Abels and therefore Ms Abels had a clear view of where Clr du Toit was.

She confirmed that Clr du Toit had joined her and Ms Wilton in a discussion in the office when Ms Wilton wanted to ascertain from Clr du Toit if her offices could be used to hold the Precautionary Suspension Hearing for Ms Raphoto on 14 November 2019. She said that Clr du Toit had indicated that her office would be available from

10.00 am for that purpose and that Clr du Toit suggested that the time of the hearing be inserted in the said Notice when Ms Wilton read the said Notice to Ms Raphoto.

She also confirmed that Ms Wilton had requested the two Law Enforcement Officers to sign as witnesses on the said Notice after Ms Raphoto had signed it. This was done in her presence and also in the presence of Ms Wilton and Clr du Toit.

She further confirmed that at no stage did Ms Wilton or Clr du Toit instruct or request the Law Enforcement Officials to escort Ms Raphoto out of the building. Ms Raphoto, according to her, left on her own after she took her jacket and her handbag from her desk. The Law Enforcement Officials left about 5 minutes later after a short discussion with Ms Wilton. One of the Law Enforcement Officers returned to the office soon after they had left to say that Ms Raphoto had left her cell phone on her desk. Ms Abels then gave the cell phone to the Law Enforcement Officer to give it to Ms Raphoto.

She added that the Safe House has an attendance register which all staff members must sign when they report for duty and when they leave work, but on 12 November 2019 Ms Raphoto did not sign the said register when she arrived for work or before she had left. See pages 189 and 190.

She told me that the video footage of the security cameras fixed to the building of the Safe House, can be accessed from her cell phone, as well as the cell phone of Ms Wilton on the computer of the Social Auxiliary Worker. The video footage of a particular day is available for 2 weeks, where after it is automatically deleted by the camera system.

Ms Abels told me that Ms Wilton had requested her to look at the video footage for 12 November 2019 at the time when Ms Raphoto left the building. She saw that the footage shows that when Ms Raphoto left the building, nobody else can be seen on the video footage. She showed the footage to Ms Wilton, who suggested that she takes a photograph of the footage, which she did. She noticed from the date and the time on the video footage that Ms Raphoto exited the offices of the Safe House on 12 November 2019 at 15:30 and that the Law Enforcement Officers left about 5 minutes later.

I put it to her that Ms Raphoto stated to me that the two Law Enforcement Officers were walking directly behind her when she was escorted out of the building, with Mr Jumat allegedly behind her left shoulder and Mr Pieterse allegedly behind her right shoulder. Ms Abels assured me that nobody else, including the Law Enforcement Officers could be seen on the video footage or the photo that was taken from the video footage. When I asked her how wide the angle was of the video footage and the

photo, she said that it shows Ms Raphoto from her shoes to her head and the angle is wide enough that the Law Enforcement vehicle can also be seen where it was parked in front of the gate.

#### Ms Funeka Mayembana

Ms Mayembana confirmed in my interview with her that she indeed had an appointment with Clr du Toit at the Safe House on 12 November 2019 from 2.30 pm until 4.30 pm. She sent me a photo of her diary on 12 November 2019 via WhatsApp, which can be seen on page 201. This appointment was to discuss the 16 Days of Activism Campaign with her and some staff members of the Safe House.

#### Ms Shireen Williams

Ms Williams informed me that she is an employee at the Safe House and that she is a "House Mother" (Huis Moeder). She is one of the employees who were in open plan office on 12 November 2019 when two Law Enforcement Officers entered the office and she confirmed that Ms Wilton had asked them to wait for her in the skills room as she was busy with something else. Ms Williams went to the skills room to offer the Law Enforcement Officers coffee or tea.

She told me that a while later, Clr du Toit arrived at the Safe House and after greeting the staff in the office, she went to the skills room where Ms Wilton was talking to the Law Enforcement Officers. She said that Clr du Toit had greeted Ms Wilton, but turned around and left the skills room when she realised that Ms Wilton was not alone. Clr du Toit then sat on the couch in the office and Ms Williams made tea for her.

She informed me that, as there are only a few staff members working for the Safe House and as they all have desks next to each other in the open plan office, they can communicate very easily with one another.

She was aware that Clr du Toit had an appointment to meet with Ms Funeka Mayembana and some staff members of the Safe House on 12 November 2019 as Ms Wilton informed her about the meeting.

As the office in the Safe House is the size of a normal living room in a normal home, she saw and heard Ms Wilton speaking to Ms Raphoto about the Notice of a Precautionary Suspension Hearing for Ms Raphoto. At that time the Law Enforcement Officers were still in the skills room, but Ms Abels and Clr du Toit were standing next to Ms Wilton.

#### Mr Cedric Thorpe

Mr Thorpe is the Deputy Chief of Law Enforcement at Stellenbosch Municipality and he informed me in our first interview that he first became aware of the alleged escorting of Ms Raphoto when Mr Fagrie Patel and Ms Hillary Bergstedt visited his offices on 13 November 2019 to discuss the incident with him. As he had no knowledge about the incident and as Mr Patel mentioned the name of Mr Osruc Jumat as being one of the Law Enforcement Officers who were involved in the alleged incident, Mr Thorpe phoned Mr Jumat on his cell phone from his (Mr Thorpe's) cell phone and he put the cell phone on speaker phone so that Mr Patel and Ms Bergstedt could follow the conversation.

He asked Mr Jumat if he was at the Safe House on 12 November 2019 and when Mr Jumat replied that he was, he asked him if Clr du Toit had given him an instruction to be there, as this was the information that he was given by Mr Patel and Ms Bergstedt. Mr Jumat explained that he took Ms Gretlene Pietersen to see Ms Alice Wilton for legal advice regarding a grievance which she had lodged against Mr William September and that Clr du Toit did not instruct him to go there.

M Thorpe then said to Mr Patel that it is not the policy of the Municipality that a Councillor may instruct a Law Enforcement Official to escort an employee of a private institution or to do anything of that kind, as Councillors must contact the Municipal Manager with a request that municipal perform a municipal function and the Municipal Manager will then decide if she will approve the request and if so, she will contact the relevant Department to perform the function as a general principle. At the time of our first interview, I did not yet receive the sworn affidavits of Mr Fagrie Patel and Ms Hillary Bergstedt, as I received these sworn affidavits from Ms Raphoto a few days later as a result of her request to me to postpone our first appointment.

After I had received these sworn affidavits, I set up a follow up interview with Mr Thorpe and I asked him to read these affidavits, which he did.

During our second interview, he explained that Mr Patel and Ms Bergstedt came to his office without making an appointment first and that he was very busy. As he had no prior knowledge of the alleged escorting of Ms Raphoto by Law Enforcement Officers, he called Mr Jumat, who was identified by Mr Patel and Ms Bergstedt to have been one of the two Law Enforcement Officers to involved in the incident. He said that the nature of the allegation was disturbing and that he wanted to allay the concerns of Mr Patel and Ms Bergstedt immediately.

He distinctly remember Mr Jumat saying that Clr du Toit did not instruct them to go to the Safe House as alleged by Mr Raphoto, Mr Patel and Ms Bergstedt. He clearly remembers Mr Jumat saying that they were there to get legal advice from Ms Wilton about a grievance of Ms Laurika Williams, but as he found out later, Mr Jumat was referring to Ms Gretlene Pieterse.

He acknowledges that he questioned Ms Laurika Williams, after Mr Patel and Ms Bergstedt had left, about the incident shortly after his conversation with Mr Jumat, but he found out that she was not at the Safe House ever and that Mr Jumat had accidentally referred to her instead of Ms Pieterse. He then spoke to Ms Pieterse about the incident and she confirmed that she was at the Safe House with Mr Jumat on 12 November 2019 so that she could get legal advice from Ms Wilton about her grievance. Ms Pieterse also told him that Clr du Toit did not instruct them or request them to go to the Safe House.

Mr Thorpe told me that he was not aware that he was being recorded by Mr Patel on his cell phone when he talked to them in his office that day. He said that if Mr Patel and Ms Bergstedt had understood that he or Mr Jumat had acknowledged that Clr du Toit had instructed Mr Jumat to go to the Safe House on 12 November 2019, then it is their problem and not his.

#### Mr Osric Jumat

Mr Jumat informed me that he is a Law Enforcement Officer at Stellenbosch Municipality with about 13 years' service. He said that on 12 November 2019 Ms Gretlene Pieterse requested him "to give her a lift" to the Safe House in Stellenbosch when she heard that he had an appointment with a doctor that afternoon. He said he agreed and on the way Ms Pieterse spoke to him about her grievance in respect of Mr William September and that she wanted to obtain free legal advice from Ms Wilton, the CEO of the Safe House, who was the Manager of Law Enforcement at the Municipality before.

He said that when they arrived at the Safe House, Ms Wilton was busy in the office area and she had asked them to wait for her in the skills room. Clr du Toit was not yet there. After a while Clr du Toit, who he does not really know well, arrived at the Safe House and after greeting Ms Wilton who was speaking to them in the skills room, Clr du Toit left the skills room and returned to the office area. He and Ms Pieterse remained in the skills room.

Ms Wilton approached them to sign a document as witnesses on her desk and they both agreed to do so. He told me that he did not know what type of document it was, but he trusted Ms Wilton and he had no problem to act as a witness. Ms

Wilton, Ms Raphoto, Ms Abels and Clr du Toit were in close proximity when they signed as witnesses.

He said that Ms Raphoto then left the office area with her jacket and her handbag through the office door as he and Ms Pieterse waited for Ms Wilton to come and speak with them. As he was concerned that he might miss his appointment with his doctor that afternoon, he suggested that Ms Pieterse should make another appointment to see Ms Wilton as Ms Pieterse depended on him for transport from the Safe House. Ms Pieterse and Ms Wilton agreed and he and Ms Pieterse left the Safe House through the same door that Ms Raphoto had used about 5 minutes after her departure.

When they were outside the building but still inside the premises, they saw and heard Ms Raphoto calling them with a request to fetch her cell phone which was still on her desk. Mr Jumat said that Ms Pieterse went back inside the building and soon came outside with the cell phone of Ms Raphoto and she gave it to her. Ms Raphoto then drove away in her car and shortly after that Mr Jumat and Ms Pieterse left in the Law Enforcement vehicle.

Mr Jumat strongly denied that he was instructed or requested by Clr du Toit to go the Safe House on that day. He further strongly denied that he was requested by Ms Wilton to escort Ms Raphoto out of the Safe House building and that he and Ms Pieterse indeed escorted Ms Raphoto out of the building. He added that as far as he knows, Clr du Toit does not have his cell phone number and neither does he have hers. He does not know Clr du Toit very well and he had not dealt with her before in sees her, like he does with any other Councillor.

He did acknowledge that he initially told Mr Thorpe that Ms Laurika Williams was with him at the Safe House, but he explained that he is not the only one that confuses the two women as they have the same appearance in terms of height and built.

#### Ms Getlene Pieterse

Ms Williams told me that she is a Law Enforcement Officer at Stellenbosch Municipality and that she had asked Mr Osrice Jumat for a lift to the Safe House in Stellenbosch on 12 November 2019 when she overheard him saying that he had an appointment to see a doctor that afternoon. He agreed to take her there when she told him that she wanted to obtain legal advice from Ms Alice Wilton, the CEO of the Safe House.

She confirmed that they were told to wait in the skills room for Ms Wilton, who was busy with something else. She also confirmed that when they arrived there, Clr du Toit was not yet there.

She said that after a while, Ms Wilton came to them asking for them to be patient as she was dealing with something very important. At that time Clr du Toit came into the skills room to greet Ms Wilton, but she left when she saw the Law Enforcement Officers. Ms Wilton returned to the office, but a while later she came to them and asked them to sign as witnesses on a document. She did not know what she was signing, but as she had known Ms Wilton for a very long time, she had no problem to sign the document as a witness. When they signed the document, Ms Wilton, Ms Abels, Ms Raphoto and Clr du Toit were also present. After they had signed the document, Ms Pieterse and Mr Jumat waited for Ms Wilton to speak to her about the grievance of Ms Pieterse.

While they were waiting, they saw Ms Raphoto leave the building through the office door by herself. After speaking to Ms Wilton briefly about another date and time for a consultation with her about the said grievance, she and Mr Jumat also left the office of the Safe House using the same door as Ms Raphoto to exit the building.

When they got outside the building, they saw and heard Ms Raphoto calling them and she requested them to go back into the office to fetch her cell phone which was laying on her desk. Ms Pieterse went back into the building and got the cell phone from an employee of the Safe House and she then handed it to Ms Raphoto who waited outside the gate.

She also strongly denied that she was instructed by Ms Wilton or Clr du Toit to go to the Safe House. She gave me a copy of her Grievance to prove that this is the only reason why she was there (see pages 187 and 188). She further strongly denied that she had escorted Ms Raphoto out of the Safe House.

#### Ms Laurika Williams

She informed me that she is a Law Enforcement Officer at Stellenbosch Municipality and that she had never been to the Safe House in Stellenbosch. She confirmed that Mr Thorpe had questioned her about an incident at the Safe House in November 2019, but she told him that Mr Jumat must have confused her with Ms Pieterse, like many people do.

#### Mr Fragie Patel



In my interview with Mr Patel, he told me that he can only speak about the incident at the Safe House and not the other allegations, as Ms Raphoto brought this incident to his attention. He then contacted M Bergstedt and on 13 November 2019 they both went to see Mr Thorpe about it.

He said Mr Thorpe phoned Mr Jumat in their presence and as he understood the conversation, Mr Jumat had acknowledged that he was instructed by Clr du Toit to go to the Safe House to escort Ms Raphoto out of the Safe House.

He said that he recorded a conversation with Mr Thorpe on his cell phone when he and Ms Bergstedt spoke to Mr Thorpe after he had spoken to Mr Jumat. He later sent me a sound clip which appears to be a recording of such a conversation, but due to other persons speaking loudly in the background and other background noise, it is very difficult to hear this conversation. I am willing to share this recording with the Speaker.

#### Ms Hillary Bergstedt

I tried to set up an interview with Ms Hillary Bergstedt , but she indicated in a WhatsApp message that she was only available to see me on Tuesday, 3 March 2020. As I am in possession of a lengthy sworn affidavit from her and as the contents were made under oath, I am comfortable that she had covered all of her concerns and that she will stand by the contents thereof. See pages 193 to 200 as proof of my attempt to set up an appointment with her and to get information from her.

#### Mr John Tjetjeko

Mr Tjetjeko was named in a sworn affidavit by Ms Bergstedt as well as in the sworn affidavit of Mr Patel as being one of the Law Enforcement Officers who confirmed later to Mr Patel that he had heard Mr Jumat say to Mr Thorpe on speaker phone that Clr du Toit had instructed him to go to the Safe House to escort Ms Raphoto out of the building.

Mr Tjetjeko told me that he is an Law Enforcement Officer at Stellenbosch Municipality and that he and Carmen Telemachus, another Law Enforcement Officer, went into the office of Mr Thorpe on 13 November 2019 to do work, when he heard Mr Thorpe asking Mr Jumat on speaker phone if Clr du Toit had instructed him to go the Safe House to escort Ms Raphoto out of the building. He saw Mr Patel and Ms Bergstedt with Mr Thorpe. He knows both of them as they were Councillors of Stellenbosch Municipality before.

He said that he did not hear the reply from Mr Jumat as he and Ms Telemachus was in a hurry to do something. As for the allegation of Mr Patel that he confirmed to Mr Patel and Ms Bergstedt outside of the offices of Mr Thorpe that he had heard Mr Jumat say that Clr du Toit had instructed him to go to the Safe House, he denies it.

#### Ms Carmen Telemachus

Ms Telemachus is the Carmen who was named in a sworn affidavit by Ms Bergstedt as well as in the sworn affidavit of Mr Patel as being one of the Law Enforcement Officers who confirmed later to Mr Patel that she had heard Mr Jumat say to Mr Thorpe on speaker phone that Clr du Toit had instructed him to go to the Safe House to escort Ms Raphoto out of the building.

She confirmed Mr Tjetjeko's version of the events in the finest detail by saying that she did not hear the reply of Mr Jumat as she was in a hurry to leave the offices of Mr Thorpe to attend to an important matter. She also did not speak to Mr Patel or Ms Bergstedt outside the offices of Mr Thorpe on that day about Mr Jumat.

#### Clr du Toit

In short, she told me that on 12 November 2019 she had an appointment with Ms Funeka Mayembana of the Municipality and some staff members of the Safe House about the 16 Days of Activism Campaign at about 2.30 pm. She said that she went to the Safe House a bit earlier to ensure that she is in time for the meeting.

When she arrived there, she went inside through the office door and she greeted all the staff members, including Ms Raphoto, in the office like she always does. Ms Mayembana was not yet there. She noticed that Ms Wilton was not in the office and saw her through the open door that she was in the skills room. She then proceeded to the skills room to greet Ms Wilton but when she noticed that Ms Wilton was in a meeting with two Law Enforcement Officers, she left the skills room and sat on the couch in the office to wait for Ms Mayembana.

Ms Wilton later approached her to ascertain from her if her office could be used for a Precautionary Suspension Hearing on 14 November 2019, which she agreed to. After a while Ms Wilton informed Ms Raphoto while Clr du Toit and Ms Abels were present, that the Safe House is intending to suspend her and Ms Wilton read the Notice of the Precautionary Suspension to Ms Raphoto. Clr du Toit said that she realised that the time of the said hearing was not mentioned in the said Notice and that it was important to insert the time as her office was only available from 10.00 am on 14 November 2019.

She said that she was present when Ms Raphoto and the Law Enforcement Officers signed the said Notice. She was also present when Ms Wilton asked Ms Raphoto to hand over the keys of her office. She said that Ms Wilton told Ms Raphoto that she can leave and Ms Raphoto did so after she fetched her jacket and her handbag. She said that Ms Raphoto left unaccompanied through the office door. At that time the Law Enforcement Officers were talking to Ms Wilton about something else and Clr du Toit again sat on the couch in the office to wait for Ms Mayembana.

She added that after about 5 minutes the Law Enforcement officers left through the office door, but a female Law Enforcement Officer returned shortly afterwards, saying that Ms Raphoto had forgotten her cell phone on her desk and one of the staff members handed it to the Officer. The Officer then left the office area.

She informed me that she did not know that a Notice of a Precautionary Suspension Hearing was going to be served on Ms Raphoto that day before her arrival and neither did she know that the two Law Enforcement Officers were going to be at the Safe House.

Therefore she strongly denied the allegation of Ms Raphoto that she had instructed the Law Enforcement Officers to go to the Safe House to escort her out of the building and she in fact took exception to his allegation. She told me that she does not have the cell phone number of any Law Enforcement Officer of Stellenbosch Municipality, except for a Mr Abrahams who she contacts when she sees drug sales going on. This is also stated in her response, dated 6 December 2019, to the letter of the Speaker. She offered her cell phone records to the Speaker in her said response as soon as she gets it from Vodacom.

Clr du Toit told me that she does not know why Ms Raphoto is making these allegations against her, but she does know that Ms Raphoto does not have proof in this regard and that she does not have all the information in these respects.

**3. The complaint that Clr du Toit is allowing the resources of the Municipality to be used by the Safe House, including her office and the services of Mr Michael Moses, her Administrator**

This complaint results from observations by Ms Raphoto that the office of Clr du Toit is used from time to time for meetings of the Safe House and that her Administrator, Mr Michael Moses, had chaired her (Ms Raphoto's) Precautionary Suspension Hearing.

**INTERVIEWS CONDUCTED/ REQUESTED REGARDING THIS COMPLAINT:**

**Ms Raphoto**

Ms Raphoto informed me in our interview that she has personal knowledge that the municipal office of Clr du Toit is being used for some meetings of the Safe House, in that her Precautionary Suspension Hearing was held on 14 November 2019 at her office in Reyneveld street in Stellenbosch, which she had attended (see page 47). She added that she was advised that a Councillor may not avail her or his office for meetings of external organisations as it is municipal property which must be used for municipal purposes alone.

She continued to say that she has personal knowledge that a few other meetings organised by the Safe House, were also held at the municipal office of Clr du Toit and that her Precautionary Suspension Hearing was not the only occasion where the office of Clr du Toit was used for non- municipal purposes.

She added that Clr du Toit did not only misuse municipal property, but also municipal staff as her Administrator, Mr Michael Moses, was requested to act as the Chairperson of her Precautionary Hearing on 14 November 2019 when the original Chairperson, Ms Zelda Dalling, had withdrawn in this regard. She said that Mr Moses works in the municipal office of Clr du Toit in Reyneveld street.

She continued to say that she was advised that Councillors may not instruct municipal officials to do so and that Clr du Toit had transgressed the Code of Conduct for Councillors by instructing Mr Moses as her Administrator to act as the Chairperson of the said hearing.

Ms Raphoto made mention of two other matters which she believed that Clr du Toit played an instrumental role in, namely the appointment of the driver, Mr Steven Lottering for the vehicle that she had made available to the Safe House as well as the appointment of an accountant, Mr Stephen Louw, for the Safe House, but toward the end of our interview she conceded that the Board of the Safe House had appointed Messrs Lottering and Louw and not Clr du Toit.

#### Ms Alice Wilton

Ms Wilton informed me that the identity and the location of the Safe House are regarded as confidential matters and that it is protected by legislation, as the Safe House is home to vulnerable women and children who have been victims of abuse. In order to ensure their safety and the progress made with counselling and to protect them against the perpetrators of the crimes against them and the friends or families of such perpetrators, the integrity and the location of the Safe House must be regarded as confidential information. According to her, this means necessarily that access to the Safe House must be restricted and one of the ways to do that, is to arrange meetings of the Safe House elsewhere so that the people who have to attend such meetings, do not know where the Safe House is located. She also added

that clients (the term used for victims of abuse in the Safe House) are free to walk around in the Safe House as they do not want to create the impression in the minds of the clients that they are confined or locked up, which means that clients can walk into meetings at any time and this is not desirable for the clients or for having uninterrupted meetings.

She said that the Safe House has an agreement with Stellenbosch Municipality in terms of which the Municipality gives financial and administrative support to the Safe House. The financial support is considered by the Municipality upon motivated requests by the Safe House on an ad hoc basis. The Municipality also for instance leases a municipal property to the Safe House at a nominal rate and as the space in the Safe House is not enough for all the activities of the Safe House, a request was made by the Safe House in 2010 for the expansion of the Safe House by the Municipality. She pointed me to a letter written by Mr G Esau of the Municipality in November 2010 in which he replied to the request for the expansion of the Safe House, which also proves the "Long term partnership" (as the heading of the said letter states) between Stellenbosch Municipality and the Safe House (see page 184). In this letter it is stated in the last paragraph that "We support the Stellenbosch Safe House and their activities..... " and also "We hope that as our partnership with them has made possible for them to continue serving, they will find a partnership who can assist them in serving a bigger portion of our community.'

It is against this background that the Safe House had for a long time requested the Municipality, if and when necessary, for a venue to hold meetings and Clr du Toit assisted the Safe House by agreeing that her municipal office can be used for meetings of the Safe House.

Ms Wilton also informed me that the Safe House does not only request the Municipality to avail meeting space for it at no charge. It also approaches guest houses and other organisations from time to time for office space to hold meetings free of charge.

As for making use of Mr Michael Moses, the Administrator of Clr du Toit, as the Chairperson of the Precautionary Suspension Hearing of Ms Raphoto, she informed me that Ms Zelda Dalling withdrew as the Chairperson of the said hearing shortly before it was scheduled. In this regard she pointed to the Notice of the Precautionary Suspension Hearing to Ms Raphoto, which is dated 12 November 2019 and in which Ms Dalling is mentioned as the Chairperson of the said hearing which was scheduled for 14 November 2019 (see page 47).

Ms Wilton told me that when Ms Dalling withdrew as the Chairperson, she had to find someone else who is available on 14 November 2019 to act in this position and eventually Mr Moses was available and agreed to fulfil this role. Asked if Clr du Toit

had instructed Mr Moses to Chair the Precautionary Suspension Hearing of Ms Raphoto, she replied that Clr du Toit did not. Asked if the Safe House had compensated Mr Moses for his time in this regard, she replied that he was not compensated by the Safe House.

#### Clr du Toit

In our interview in her office in Reyneveld street, Clr du Toit acknowledged that she avails her office as a meeting place for the Safe House when it does not interfere with her work as a Councillor. She informed me that when Clr Loretta Maree was the Mayor of Stellenbosch Municipality about thirteen years ago, a decision was taken by the Municipality that a home owned by the Municipality, would be made available to the Safe House as offices and accommodation for the clients of the Safe House. She added that there is a long standing relationship between the Municipality and the Safe House and that she has been serving on the Board of the Safe House for about two years as it is her passion to serve people in need. She does not receive a salary or an allowance to serve on the Board and neither does any other Board member.

She continued to say that apart from the municipal building, for which the Safe House pays nominal rent, the Municipality also considers applications for funding by the Safe House, in the same manner that it considers applications for funding from other community organisations. Such applications must follow a prescribed process and must be fully described and motivated.

She confirmed that it is very difficult and sometimes even impossible to hold meetings at the Safe House, as the safety of the clients can be compromised if anyone off the street is allowed to enter the premises to ask for a meeting or to attend a meeting. Therefore, taking into account the long relationship between the Municipality and the Safe House, she avails her municipal office free of charge to the Safe House for meetings if it is not being used by her for meetings. In this regard she pointed out that her office in her view must serve the broad community of Stellenbosch and that it is not only to be used by her to have meetings. She therefore also from time to time makes her office available to other community organisations to conduct meetings. It is therefore not only the Safe House that benefits from using her offices for meetings.

She informed me that the Municipality is not the only institution that makes meeting space available for the Safe House, as other some organisations also do so free of charge.

With regard to the allegation that she had instructed Mr Michael Moses, her Administrator, to act as the Chairperson of the Precautionary Suspension Hearing of

Ms Raphoto, she informed me that Ms Zelda Dalling withdrew as the Chairperson of the said hearing and she had proposed to Ms Wilton, the CEO of the Safe House, that Mr Moses be considered for this role as she is very impressed by his work and his judgement. She denies that she had instructed Mr Moses to act as the Chairperson of the said hearing and added that Mr Moses had worked many hours overtime and that he could take time off his official duties to do whatever he pleases. When he acted as the Chairperson of the said hearing, it was regarded by her that he was doing so in his time off. Asked if Mr Moses was compensated by the Municipality or the Safe House for acting as Chairperson of the Precautionary Suspension Hearing of Ms Raphoto, she replied that he was not to her knowledge.

#### Mr Michael Moses

In my interview with him, he acknowledged that he is the Administrator of Clr du Toit and that he works in her office in Reyneveld street in Stellenbosch. He also conceded that he was the Chairperson of the Precautionary Suspension Hearing of Ms Raphoto on 14 November 2019 which was held in the municipal offices of Clr du Toit. Asked if he was instructed to act in this position by Clr du Toit, he replied that she did not and that he willingly agreed to fulfil this role when Ms Wilton requested him to do so. He added that he had worked many hours overtime and because the Municipality has a policy that he cannot be paid for overtime worked and that he must take time off instead, he took time off to assist the Safe House in this regard. Asked if he was paid by the Safe House for his time, he answered that he was not.

#### Ms Charlene Abels

Ms Abels, the Acting Manager of the Safe House since September 2019, said that she is aware that meetings of the Safe House are often held at other venues than the offices of the Safe House. She mentioned a few examples of such venues which the Safe House have used free of charge, namely the Simonberg Guesthouse in Cloetesville, the Ou Luckhof offices in Banghoek street in town, the home of Mr Fagrie Patel in Jamestown, the Breugel Civic Centre in Cloetesville, the office of Clr du Toit, etc.. This is done to protect the location, the safety and the integrity of the Safe House as well as the wellbeing of the clients as Board meetings lately were marked with screaming and shouting which could upset clients, especially those with mental issues and those who have fears of any type of aggression.

### **EVALUATION OF EVIDENCE**

#### **THE DIFFERENT COMPLAINTS**

**1. The complaint that Clr du Toit had received monies from the Safe House which she did not declare in the Disclosure Form for Benefits and Interests of Stellenbosch Municipality**

It is common cause that the Safe House has a policy that Board members and staff members who have to travel in the execution of their duties and responsibilities can be reimbursed for travelling expenses. Nobody disputes this – not even Ms Raphoto.

It is further common cause that Clr du Toit is a Board member and that she had incurred travelling costs as she funded the fuel expenses of the vehicle that she had made available to the Safe House to transport clients. Nobody disputes this, including Ms Raphoto.

It is common cause further that Mr Lottering kept record of the kilometres that he had travelled in the said vehicle and that he completed a claim form on behalf of Clr du Toit, where after Clr du Toit was reimbursed by the Safe House for travelling expenses by means of an EFT into her banking account. Ms Raphoto also agrees with this as she included proof of such payments in her bundle of documents.

The donations by Clr du Toit to the Safe House by means of cash payments to Ms Abels to refuel the said vehicle, which monies were kept separately by her from the money of the Safe House, appears not to be general knowledge as Ms Raphoto is not aware of it. In the mind of Ms Raphoto, Ms Abels took money from the Petty Cash, therefore income of the Safe House, to give to Mr Lottering when he had to refuel the said vehicle. Then, in the mind of Ms Raphoto, Clr du Toit was reimbursed by the Safe House for travelling expenses, which made her believe that the Safe House was making two payments for each tank of fuel (firstly to the garage where the fuel was purchased and then, secondly, another payment to Clr du Toit for travelling expenses incurred with the same tank of fuel).

The issue in dispute in this regard between Ms Raphoto and Clr du Toit, is whether or not the reimbursements to Clr du Toit for travelling expenses can be defined to be "income" as the income envisaged by the Declaration Form of the Municipality.

Ms Raphoto was advised (I still do not know by whom) that a reimbursement for travelling expenses is income and that Clr du Toit is obliged in terms of the relevant policy of the Municipality to declare it to the Municipality.

Clr du Toit is of the opinion that reimbursements for travelling expenses is not an income as it merely places money back in one's pocket after the out of pocket expense occurred. Accordingly, she believes that these reimbursements are not similar to a second salary or another allowance, which must be declared in terms of the Declaration Form.

My instructions from Alderman J C Anthony in the Speaker's Office are that Clr du Toit is correct with her interpretation and that the interpretation of Ms Raphoto is incorrect.



In terms of Sec 66 of the MFMA and in terms of Government Notice 1426 on 21 December 2018 the Remuneration of Public Office Bearers Act of 1990, a Councillor may be reimbursed for out of pocket expenses by the Municipality. See pages 95(2). The Safe House must in terms of Accounting Standards for Non-Profit Organisations (ASNPO) report on all payments to Board members, including travelling expenses. The issue is if Clr du Toit is obliged in terms of the policies of Stellenbosch Municipality to declare a reimbursement for travelling expenses received from a third party and I could not find any such policy.

There is no evidence offered by Ms Raphoto in the form of a policy or Council resolution to say that reimbursements for travelling expenses by third parties to a Councillor will be regarded as income for purposes of completing the said Declaration Form.

**2. The complaint that Clr du Toit had abused her position as a Councillor by allegedly instructing Law Enforcement Officers to escort Ms Raphoto out of the Safe House on 12 November 2019**

There is ample evidence that Clr du Toit visited the Safe House on 12 November 2019 to attend a meeting with Ms Mayembana of the Municipality and some staff members of the Safe House to discuss the 16 Days of Activism Campaign. In this regard the inputs of Ms Mayembana (and particularly her diary showing the appointment), Ms Wilton, Ms Abels, Ms Williams and Clr du Toit are proof of this.

It appears from my interview with Ms Raphoto and also from her bundle of documents which were handed to me, that Ms Raphoto was unaware of the above meeting. She was not part of the group of employees of the Safe House that were going to discuss the said campaign with Ms Mayembana and Clr du Toit. Ms Raphoto is a Compliance Officer and as such she was not involved by Ms Wilton in the said campaign.

I believe that, after listening to all the witnesses and after studying all the documentation, Ms Raphoto jumped to conclusions by assuming that Clr du Toit came to the Safe House for the sole purpose of being present when she was going to be served with the Notice of Precautionary Suspension on 12 November 2019. The fact that the Precautionary Suspension Hearing was going to take place in the office of Clr du Toit coupled with the fact that Clr du Toit had suggested to Ms Wilton that the time of the said hearing must be inserted in the said Notice, fuelled her belief that Clr du Toit and Ms Wilton had decided jointly that Ms Raphoto would be served with the said Notice on that day.

Furthermore, Ms Raphoto, in my opinion, believed further that the presence of the two Law Enforcement Officers were organised by Clr du Toit and that they

were only there to escort her out of the building. She assumed that Clr du Toit had abused her authority to instruct the two Law Enforcement Officers to be there in case Ms Raphoto would refuse to leave the building. She made this assumption as, in her mind, neither Ms Wilton or Ms Abels (who were actually involved in the decision to suspend her) had the authority to instruct the two Law Enforcement Officers to be there.

Even furthermore, I believe that the sequence of events on 12 November 2019 in a relative short space of time, namely the arrival of the two Law Enforcement Officers, followed by the arrival of Clr du Toit, followed by the statement by Ms Wilton to Ms Raphoto that the Safe House is considering her suspension which was followed by the Law Enforcement Officers signing the said Notice as witnesses, led to an assumption by Ms Raphoto that all these events tie up together to make a plan of conspiracy against her.

The problem with this assumption is that the truth is that the Law Enforcement Officers were at the Safe House for legal advice from Ms Wilton about a grievance and that Clr du Toit was at the Safe House to attend a meeting regarding the 16 Days of Activism Campaign. This can be proved with documentation attached to this report. The Law Enforcement Officers did not know that Clr du Toit was going to be there on that day and neither did Clr du Toit know that Law Enforcement Officers would be visiting the Safe House on that day, as they were not part of the group of people which was going to discuss the said campaign.

I could not find any witness (including Ms Raphoto) who could provide me with hard evidence that Clr du Toit had instructed Law Enforcement Officials to be at the Safe House on 12 November 2019 or that she had arranged for them to be there on that date to escort Ms Raphoto out of the building.

**3. The complaint that Clr du Toit is allowing the resources of the Municipality to be used by the Safe House, including her office and the services of Mr Michael Moses, her Administrator.**

It is a fact that the Municipality has a long standing agreement with the Safe House, in terms of which office space and accommodation for clients are made available at a nominal fee and in terms of which the Municipality supports the Safe House in other ways.

It is a fact that Ms Raphoto is apparently not aware of and neither is Ms Bergstedt, who in her affidavit also criticises Clr du Toit for lending support to the Safe House, despite being the Secretary of the Board of the Safe House. One would assume that Ms Bergstedt would welcome any support to the Safe House in that capacity.

I could not find any person to say that Clr du Toit's support to a non-profit organisation like the Safe House by making her office available at times for meetings of the Safe House, contravenes a policy of the Municipality or a Council resolution. In fact, her gesture of goodwill in this regard can be seen as being part of the continued support of the good cause that the Safe House represents.

As for requesting her Administrator, Mr Moses, to act as the Chairperson of the Precautionary Suspension Hearing of Ms Raphoto, it was a request in the first place as Mr Moses certainly did not see it as an instruction. Therefore, Mr Moses could have turned down the said request if he was uncomfortable with it. In the second place, Mr Moses can do whatever he wants in his time off as long as he does not transgress any law. He decided to do his good deed for the day by making himself available in that capacity in his time off.

This too can be seen to have taken place in the spirit of the long standing agreement between the Municipality and the Safe House.

As for other allegations that Clr du Toit had recommended Mr Lottering as the driver for the vehicle that she had made available and that she had recommended Mr Stephan Louw as the accountant for the Safe House, these recommendations are just that – recommendations. She did not appoint Mr Lottering as the driver or Mr Louw as the accountant – the Board of the Safe House did (which included Ms Bergstedt).

#### **FINDINGS**

**1) The complaint about reimbursements for travelling expenses by the Safe House not being declared as income by Clr du Toit to the Municipality**

I am of the opinion that Clr du Toit is not obliged to declare reimbursement for travelling expenses by a third party, to the Municipality as it cannot be regarded as income. Accordingly, she did not transgress the Code of Conduct for Councillors.

**2) The complaint that Clr du Toit had abused her position as a Councillor by allegedly instructing Law Enforcement Officers to escort Ms Raphoto out of the Safe House on 12 November 2019**

I cannot find any evidence to prove on a balance of probabilities that Clr du Toit had instructed the two Law Enforcement Officials to be at the Safe House on 12 November 2019 or that she had instructed them to escort Ms Raphoto out of the building. In fact, I cannot find any evidence that Ms Raphoto was escorted out of the building by Law Enforcement

Officials as she claims. To the contrary, video footage shows that she walked out by herself with nobody near her. This fact is also supported by many eye witnesses. Therefore Clr du Toit did not transgress the Code of Conduct for Councillors in this regard in my view.

- 3) The complaint that Clr du Toit is allowing the resources of the Municipality to be used by the Safe House, including her office and the services of Mr Michael Moses, her Administrator.

I am of the opinion that Clr du Toit acted within the scope and the spirit of the long standing agreement between the Municipality and the Safe House by making available administrative support to the Safe House, which clearly lacks resources as a non-profit organisation. In my view, she did not transgress the Code of Conduct for Councillors.

#### **RECOMMENDATIONS:**

Based on my findings, I recommend that no action be taken against Clr du Toit.

#### **CLOSING COMMENTS**

It is noteworthy that the letter of Ms Raphoto dated 26 November 2019 addressed to the Municipal Manager and the Speaker, identifies all persons referred to in her said letter who are DA members, namely Clr du Toit, Mr Stephan Louw and Ms Zelda Dalling.

Many other names appear in her said letter and no indication is given by her of their political affiliation.

The nature of the allegations against Clr du Toit, did not require Ms Raphoto to involve party politics in her complaints. The political affiliation of certain persons does not make the complaints more or less serious. Allegations of misconduct against a Councillor should stand on their own feet and not on a political platform.

**ADV E W VERMAAK**

**28 February 2020**

2/26/2020

Mail - Etienne Vermaak - Outlook

**INVESTIGATION REGARDING ALLEGATIONS AGAINST CLR R DU TOIT**

37

Nomie Tshefu &lt;Nomie.Tshefu@stellenbosch.gov.za&gt;

Wed 2020/02/12 16:10

To: Etienne Vermaak &lt;evermaak@outlook.com&gt;

Cc: Annalene De Beer &lt;Annalene.DeBeer@stellenbosch.gov.za&gt;; JC Anthony (Speaker Admin) &lt;Speaker.Admin@stellenbosch.gov.za&gt;; Sharesa Cammeleto &lt;Sharesa.Cammeleto@stellenbosch.gov.za&gt;; mm &lt;Municipal.Manager@stellenbosch.gov.za&gt;; Raydine Wenn &lt;Raydine.Wenn@stellenbosch.gov.za&gt;

2 attachments (151 KB)

SMFD-Comite20020414160.pdf; 357405 - EVermaak.pdf;

Dear Adv Vermaak

Our telephonic conversation refers.

Attached please find a letter requesting an investigation on a Councillor.

FQ112/19 is still applicable.



Kind regards,  
 Nomie Tshefu  
 Chief Administrative Officer  
 Office of the Municipal Manager

T: +27 21 808 8049 | C: +27 76 626 9438  
 Plein Street, Stellenbosch 7600  
[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



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[http://www.stellenbosch.gov.za/main\\_pages/disclaimerpage.htm](http://www.stellenbosch.gov.za/main_pages/disclaimerpage.htm)

**About Stellenbosch Municipality**

Our mission is to deliver cost-effective services that will provide the most enabling environment for civil and corporate citizens.

Our head office is at Town House Complex, Plein Street, Stellenbosch, 7600, South Africa. For more information about Stellenbosch Municipality, please call +2721-808-8111, or visit [\[https://www.stellenbosch.gov.za target=\]www.stellenbosch.gov.za](https://www.stellenbosch.gov.za)

**Disclaimer:**

The information contained in this communication from [nomie.tshefu@stellenbosch.gov.za](mailto:nomie.tshefu@stellenbosch.gov.za) sent at 2020-02-12 16:09:54 is confidential and may be legally privileged. It is intended solely for use by evermaak@outlook.com and others authorized to receive it. If you are not evermaak@outlook.com you are hereby notified that any disclosure, copying, distribution or taking

# APPENDIX 2



**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

2021-04-20

**MINUTES**

**DISCIPLINARY COMMITTEE MEETING**

**2021-04-20**

**MINUTES**  
**DISCIPLINARY COMMITTEE MEETING**  
**2021-04-20**

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5.1	INVESTIGATION INTO AN ALLEGATION OF MISCONDUCT BY CLLR R DU TOIT	2



**PRESENT:** Cllr Q Smit [Chairperson]

**Councillors:** A Frazenburg  
E Groenewald (Ms)  
N Sinkinya (Ms)  
L Stander

**Officials:** Committee Clerk: (N Mbali (Ms))

\*\*\*\*\*

<b>1.</b>	<b>OPENING AND WELCOME</b>
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The Chairperson, Cllr Q Smit, welcomed everyone present, and for the record, acknowledged the presence of the other Disciplinary Committee members, i.e. Cllrs A Frazenburg, E Groenewald (Ms), N Sinkinya (Ms) and L Stander.

<b>2.</b>	<b>COMMUNICATION BY THE CHAIRPERSON</b>
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The Chairperson briefly stated the purpose of the meeting, namely to deal with the investigation into an allegation of misconduct by Councillor MD R du Toit, as contained in the pack of documentation provided to the committee members.

<b>3. 1</b>	<b>APPLICATION FOR LEAVE OF ABSENCE</b>
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NONE

<b>3. 2</b>	<b>DISCLOSURE OF INTERESTS</b>
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NONE

<b>4.</b>	<b>CONFIRMATION OF MINUTES</b>
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NONE

<b>5.</b>	<b>AGENDA ITEMS FOR CONSIDERATION</b>
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5.1	<b>INVESTIGATION INTO AN ALLEGATION OF MISCONDUCT BY CLLR R DU TOIT</b>
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**Collaborator No:**  
**IDP KPA Ref No:**           **Good Governance and Compliance**  
**Meeting Date:**               **20 April 2021**

---

**1. SUBJECT: INVESTIGATION INTO AN ALLEGATION OF MISCONDUCT BY COUNCILLOR R DUT TOIT**

**2. PURPOSE**

To provide the Chairperson of the Disciplinary Committee and the Disciplinary Committee with the information in regard to the disciplinary hearing of Cllr R du Toit as per the resolution taken by Council on 24/08/2020 for misconduct.

To investigate the alleged allegation of misconduct against Councillor R du Toit, and to report back to Council.

**3. DELEGATED AUTHORITY**

Municipal Council.

**4. EXECUTIVE SUMMARY**

The Office of the Speaker received a formal complaint from the complainant Liesl Rhaphoto against Cllr R du Toit, for various allegations as listed in her letter of complaint. The Office of the Speaker was requested to assist with the investigation and for this matter Speaker opted for outside legal services.

An Investigator (Adv. Ettiene Vermaak) was appointed to assist the Speaker with the investigation into facts and circumstances related to the complaints received against Councillor R Du Toit.

Advocate Vermaak provided a report with recommendations to the Speaker's office, which report served before Council for consideration on 24 August 2020.

**5. RECOMMENDATIONS**

- (a) The disciplinary committee make the following recommendation to Council as per Section 14 of Schedule 1 of the Municipal Systems Act No 32 of 2000. (154) Subsection 2. To: read as follows:

**Issue a formal warning to the councilor;**

## DISCUSSION / CONTENTS

### 6.1 Background

The Systems Act as per Schedule 1 of the Code of Conduct for Councillors determines the mechanism of accountability in fulfilling the role of a Councillor. The same act also makes provision for rules and procedures should councillors not adhere to the rules. The Stellenbosch Municipality's Standing Rules and Order By-law also needs to be adhered to.

### 6.2 Discussion

All documentation is attached.

### 6.3 Financial Implications

None

### 6.4 Legal Implications

Municipal Systems Act, 2000 – Schedule 1: Code of Conduct for Councillors Section 13 and Section 14:

#### ***“Duty of chairpersons of municipal councils***

*13.1 If the chairperson of a municipal council, on reasonable suspicion, is of the opinion that a provision of this Code has been breached, the chairperson must-*

- a. authorise an investigation of the facts and circumstances of the alleged breach;*
- b. give the councillor a reasonable opportunity to reply in writing regarding the alleged breach; and*
- c. report the matter to a meeting of the municipal council after paragraphs (a) and (b) have been complied with.*

*13.2 A report in terms of subitem (1)(c) is open to the public.*

*13.3 The chairperson must report the outcome of the investigation to the MEC for local government in the province concerned.*

*13.4 The chairperson must ensure that each councillor when taking office is given a copy of this Code and that a copy of the Code is available in every room or place where the council meets.*

#### ***Breaches of Code***

*14.1 A municipal council may-*

- a. investigate and make a finding on any alleged breach of a provision of this Code; or*
- b. establish a special committees-*
  - i. to investigate and make a finding on any alleged breach of this Code; and*

ii. to make appropriate recommendations to the council.

14.2 If the council or a special committee finds that a councillor has breached a provision of this Code, the council may-

- a. issue a formal warning to the councillor;
- b. reprimand the councillor;
- c. request the MEC for local government in the province to suspend the councillor for a period;
- d. fine the councillor; and
- e. request the MEC to remove the councillor from office.

14.3 a. Any councillor who has been warned, reprimanded or fined in terms of paragraph (a), (b) or (d) of subitem (2) may within 14 days of having been notified of the decision of council appeal to the MEC for local government in writing, setting out the reasons on which the appeal is based.

- b. A copy of the appeal must be provided to the council.
- c. The council may within 14 days of receipt of the appeal referred to in paragraph (b) make any representation pertaining to the appeal to the MEC for local government in writing.
- d. The MEC for local government may, after having considered the appeal, confirm, set aside or vary the decision of the council and inform the councillor and the council of the outcome of the appeal.

14.4 The MEC for local government may appoint a person or a committee to investigate any alleged breach of a provision of this Code and to make a recommendation on whether the councillor should be suspended or removed from office.

14.5 The Commissions Act, 1947 (Act No.8 of 1947), may be applied to an investigation in terms of subitem (3).

14.6 If the MEC is of the opinion that the councillor has breached a provision of this Code, and that such contravention warrants a suspension or removal from office, the MEC may-

- a. suspend the councillor for a period and on conditions determined by the MEC; or
- b. remove the councillor from office.

14.7 Any investigation in terms of this item must be in accordance with the rules of natural justice.

#### **6.5 Staff Implications**

N/A

#### **6.6 Risk Implications**

N/A

#### **6.7 Comments from Senior Management:**

None required.

#### **Appendix of the relevant documentation:**

Appendix A: Notice of Disciplinary Meeting

Appendix B: Charge Sheet

Appendix C: Council decision on the matter, referring it to the DC

**DISCIPLINARY COMMITTEE MEETING: 2021-04-20: ITEM 5.1**

**Finding**

Based on all evidence submitted and produced to the disciplinary committee and as per the regulations for disciplinary hearings the disciplinary committee make the following findings and subsequent recommendation to Council.

The disciplinary committee would hereby urge Cllr Du Toit to seriously reconsider her position and involvement in the organization as stipulated in the charge sheet.

The committee is of the opinion that Cllr Du Toit did not intentionally act in bad faith, however the committee strongly feels that the integrity of Council have however been affected based on the evidence produced, and therefore make the following recommendation to Council **based on our finding of Guilty.**

**Recommendation:**

The Disciplinary Committee therefore makes the following recommendation to Council as per Section 14 of Schedule 1 of the Municipal Systems Act No 32 of 2000, (154) Subsection 2, namely; to issue a formal warning to the councillor.

**RESOLVED**

to recommend to Council:

that a formal warning be issued to Councillor R du Toit.

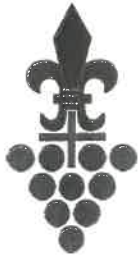
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The meeting adjourned at 10:20.

**CHAIRPERSON:**      **Councillor Quinton Smit**.....

**DATE:**                **20.04.21**.....

# APPENDIX 3



# STELLENBOSCH

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## **NOTICE OF DISCIPLINARY HEARING**

To: Cllr R du Toit  
1 Zambesie Flats  
C/O Borchart & Bird Street  
Stellenbosch  
7600

26 March 2021

### **NOTICE OF HEARING: INVESTIGATION INTO ALLEGED BREACH OF THE CODE OF CONDUCT FOR COUNCILLORS**

You are hereby given notice in terms of Item 14 of the Code of Conduct for Councillors ("the Code") to attend a disciplinary hearing to answer to allegations of breaches of the Code.

The alleged breaches are contained in the Charge Sheet attached hereto. Council reserves the right to amend or to extend the charges against you before you plead to such charges and should this be necessary, you will be informed in writing thereof.

The hearing will be held in the Speaker's Boardroom on 7 April 2021 at 14H00.

You have the following rights:

1. To be informed of the charges against you;
2. To be present at the hearing;
3. To be represented by a representative of your choice at your own costs;
4. To request additional information from the Initiator that you may require to prepare for the hearing, excluding information/documentation that are protected by legal privilege and/or the provisions of the Promotion of Access to Information Act, No 2 of 2000;
5. To cross-examine the witnesses for the Council;
6. To present your case and call witnesses to testify on your behalf. It is your responsibility to ensure that your witnesses are present at the disciplinary hearing;
7. To present evidence in mitigation should you be found guilty of any charge/charges;
8. To be notified in writing of the decision and of the sanction /penalty imposed as well as the reasons therefore, if applicable;
9. To appeal to the MEC for Local Government against the imposition by Council of a sanction of a warning, reprimand or a fine, within 14 days of notification of the decision of the Council (see Item 14(3) of the Code).

If you do not attend and if you cannot give reasonable grounds for failing to attend the hearing, the hearing may be held in your absence.



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## CHARGE SHEET

To: Cllr R du Toit  
1 Zambesie Flats  
C/O Borchart & Bird Street  
Stellenbosch  
7600

26 March 2021

It is alleged that you are guilty of the following breaches of the Code of Conduct for Councillors, Schedule 1 to the Local Government: Municipal Systems, Act No 32 of 2000:

### **CHARGE 1**

It is alleged that you have transgressed Item 7 of the Code of Conduct for Councillors ("the Code"), which requires that:

"(1) When elected or appointed, a councillor must within 60 days declare in writing to the municipal manager the following financial interests held by that councillor:

- a) Shares and securities in any company;
- b) Membership of any close corporation;
- c) Interest in any trust;
- d) Directorships;
- e) Partnerships;
- f) other financial interests in any business undertaking;
- g) employment and remuneration;
- h) interest in property;
- i) pension and
- j) Subsidies, grants and sponsorships by any organisation.

(2) Any change in the nature or detail of the financial interests of a councillor must be declared in writing to the municipal manager"

by failing to disclose to Stellenbosch Municipality that you had received reimbursements for travelling expenses from the Safe House in Stellenbosch in the amount of R25 186, 00 in the financial year of the Safe House which ended on 31 March 2019.

Alternatively to the main charge above, it is alleged on the same facts that you have transgressed Item 2(b) of the Code, which requires that:

"A Councillor must at all times act in the best interest of the municipality and in such a way that the credibility and the integrity of the municipality are not compromised".





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Further note that the hearing will be held *in camera* (meaning it will not be open for the public or for the media).

The Initiator in your hearing will be Adv Etienne Vermaak and he will lead evidence on behalf of the Municipality. Should you need to contact him, his e-mail address is [evermaak@outlook.com](mailto:evermaak@outlook.com).

Yours faithfully

Speaker

### ACKNOWLEDGEMENT OF RECEIPT

I, Cnr R du Toit, hereby acknowledge receipt of this Notice and the attached Charge Sheet.

SIGNATURE

26/03/2021

DATE

### IN THE EVENT THAT THE COUNCILLOR SHOULD REFUSE TO SIGN AS ACKNOWLEDGEMENT OF RECEIPT

I, the undersigned, hereby confirm that the Councillor refused to sign the Notice as acknowledgement of receipt of the said Notice and the Charge Sheet when I attempted to serve these documents on her at the address stated in the Notice.

NAME

\_\_\_\_\_

DATE

\_\_\_\_\_

SIGNATURE

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18.	REPORTS SUBMITTED BY THE EXECUTIVE MAYOR
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NONE

19.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

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***THE AGENDA HAS BEEN DISCUSSED WITH THE SPEAKER, CLLR WC PETERSEN (MS), AND SHE AGREES WITH THE CONTENT.***

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