



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref. no.3/4/1/5

2020-07-24

NOTICE OF THE 36TH MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY WEDNESDAY, 2020-07-29 AT 10:00

TO	The Speaker, Cllr N Jindela [Chairperson] The Executive Mayor, Ald G Van Deventer (Ms) The Deputy Executive Mayor, Cllr WC Petersen (Ms)	
COUNCILLORS	F Adams FJ Badenhorst FT Bangani-Menziwa (Ms) Ald PW Biscombe G Cele (Ms) PR Crawley (Ms) A Crombie (Ms) Z Dalling (Ms) R Du Toit (Ms) J Fasser A Florence AR Frazenburg E Fredericks (Ms) T Gosa E Groenewald (Ms) JG Hamilton AJ Hanekom DA Hendrickse JK Hendriks LK Horsband (Ms)	MC Johnson DD Joubert N Mananga-Gugushe (Ms) C Manuel NE Mcombring (Ms) XL Mdemka (Ms) C Moses (Ms) RS Nalumango (Ms) N Olayi MD Oliphant SA Peters MM Pietersen WF Pietersen SR Schäfer Ald JP Serdyn (Ms) N Sinkinya (Ms) P Sitshoti (Ms) Q Smit LL Stander E Vermeulen

Notice is hereby given in terms of Section 29, read with Section 18(2) of the *Local Government: Municipal Structures Act, 117 of 1998*, as amended, that the **36TH MEETING** of the **COUNCIL** of **STELLENBOSCH MUNICIPALITY** will be held via **MS TEAMS** on **WEDNESDAY, 2020-07-29** at **10:00** to consider the items on the Agenda.

SPEAKER
N JINDELA

A G E N D A

MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY

2020-07-29

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7.	APPROVAL OF MINUTES OF PREVIOUS COUNCIL
7.1	CONFIRMATION OF MINUTES OF A SPECIAL COUNCIL MEETING: 2020-06-12

The minutes of a Special Council Meeting: 2020-06-12 is attached as **APPENDIX 1**.

FOR CONFIRMATION

APPENDIX 1



STELLENBOSCH
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Ref no.3/4/1/5

2020-06-12

MINUTES

**SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY**

2020-06-12 AT 10:00

Detailed account of the meeting proceedings is available on audio recording, which is obtainable from The Municipal Manager's Office per Request for Information (RFI)

MINUTES
SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

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	(See IN-COMMITTEE Documentation)	

MINUTES

SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

PRESENT The Speaker, Cllr N Jindela [Chairperson]
The Executive Mayor, Ald G Van Deventer (Ms)
The Deputy Executive Mayor, Cllr WC Petersen (Ms)

COUNCILLORS

F Adams	DD Joubert
FJ Badenhorst	C Manuel
FT Bangani-Menziwa (Ms)	NE Mcombring (Ms)
Ald PW Biscombe	XL Mdemka (Ms)
A Crombie (Ms)	C Moses (Ms)
Z Dalling (Ms)	RS Nalumango (Ms)
R Du Toit (Ms)	N Olayi
J Fasser	MD Oliphant
A Florence	SA Peters
AR Frazenburg	MM Pietersen
T Gosa	SR Schäfer
E Groenewald (Ms)	Ald JP Serdyn (Ms)
JG Hamilton	N Sinkinya (Ms)
AJ Hanekom	Q Smit
DA Hendrickse	LL Stander
JK Hendriks	E Vermeulen (Ms)
MC Johnson	

Officials

Municipal Manager (Ms G Mettler)
Chief Financial Officer (K Carolus)
Director: Community and Protection Services (G Boshoff)
Director: Corporate Services (Ms A de beer)
Director: Infrastructure Services (D Louw)
Director: Planning and Economic Development (A Barnes)
Chief Audit Executive (F Hoosain)
Senior Manager: Governance (Ms S de Visser)
Senior Manager: Planning (C Alexander)
Manager: Communications (S Grobbelaar)
Manager: Housing (L van Stavel)
Manager: Secretariat (EJ Potts)
Senior Administration officer (Ms T Samuels)

1.	OPENING AND WELCOME
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The Speaker, Cllr N Jindela, welcomed everyone “present” to the Special Council meeting, a “virtual meeting” via MS Teams.

2.	MAYORAL ADDRESS
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In her abbreviated speech, the Executive Mayor conveyed sincere condolences and sympathies to Cllrs P Crawley and N Mananga-Gugushe who had lost their husbands in death.

3.	COMMUNICATION BY THE SPEAKER
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“Good Morning / Molweni to:

The Executive Mayor, Advocate Gesie Van Deventer

The Municipal Manager, Ms. Geraldine Mettler

All other Aldermen and Alderwomen

All Councilors

All Directors and Staff members present

Members of the Public and other dignitaries.

Allow me to welcome you all to this very important **Special Meeting** and also **our 2nd Virtual Council Meeting**:

- **To start the meeting - Allow me Madame Mayor and MM and fellow Councilors to give you an Update on Covid 19 and my personal journey with the Virus:**

As you may recall, we last met here on May 27, 2020. Just after the meeting I was informed of the tragic death of a close friend of mine through the Virus. I then contact my General Practitioner and immediately went to be tested. I was indeed founded positive and was requested to self-isolation for 14 days. My time of self-isolation (quarantine) expired on Wednesday 10th June when I went for re testing again and the test were negative and I was declared fit for work.

- Members of the Stellenbosch Council and the Public out there – This Covid 19 outbreak is a true reality of life. It has happened with me – it is not a myth but a true reality – I want to use this platform to inform the members of the broader Stellenbosch Community that we need to Voice out to our fellow community members that this is a **reality** and a sick condition that we should be **aware** off. Evidence of this sickness is world renown, but also amongst ourselves we have now lost from Kayamandi Mr. Kwanele Kwaito Gugushe – Provincial Community Development Worker and husband of **Councillor Nokuthula Gugushe** who passed away earlier - May his sole rest in peace.
- We are also aware of fellow municipal Workers who have been tested positive in the different departments who is currently on self-isolation. Surely fellow members and leaders of the town let us please help in flattening the curve of Covid 19.
- **Covid 19 Lockdown report – Lockdown day - 77**

Up until today the amount of people affected in RSA is 55421 and the total in Western Cape is 36 279 while the total in the Cape Winelands District is a staggering 2782 people affected. The amount for the Stellenbosch District is however a lousy 464 people putting us **third** after Drakenstein (1285) and Breedevalley (609).

Fellow Members of Council and the Broader Stellenbosch Community– It is important that we as the Stellenbosch Council support the National directive of Stop the Spread of Covid 19 and help to save lives.

MINUTES

SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

I would again like to thank all other Councillors and officials for all the hard work they are currently engaged in, in their different communities where they try to and alleviate their constituents' stress during the Covid 19 crisis.

So far, I can only say well done – to our Stellenbosch Community as the statistics reflects a well behave pattern of Covid 19 awareness.

Madame Mayor and Councillors, may I bring you some **announcements**:

1. **Birthdays** – Councillor Christine Moses reminded me of her birthday on **4 June**
2. **Councillor Gaynore Cele – give birth on a new little one on Wednesday.**
3. **Councillor Emily Fredericks mother is currently very sick and we ask that we keep her on our prayers**
4. **Councillor Patricia Crawley husband pass on Tuesday – and on behalf of Council we send our condolences**
5. **Councillor Nokuthula Gugushe regarding** her husband - has already been mentioned – May we have a moment of silence **for the departed.**

Other matters of importance to note are:

- Ward offices – unless the MM has any other news – the ward offices **are still closed** till further notice and Administrators must liaise with their Councillors respectively.
- Councillors – thank you for your indulgence and **training** fewer in trying to get to grips with the new method of **Virtual** participating in meetings. There is still minor hiccups but let us work together and make this type of virtual meetings a big success.
- Also welcome to the meeting – the thousand other members of the public who is also now **Zoom** in on all the newly created communication platforms who follow our meeting this morning.

In starting the meeting now, **focused** on the possible approval of the items on the Agenda, may I use this opportunity in **Thanking** the Executive Mayor and her team – the Mayoral Committee and the **MM and Directors** and Senior Personnel for preparing this agenda for today.

We now move to the items on the Agenda / Ons beweeg nou na die items op die Agenda”.

4. COMMUNICATION BY THE MUNICIPAL MANAGER

- The Municipal Manager welcomed the newly appointed Director: Planning and Economic Development, Mr Anthony Barnes.
- Sincere condolences were conveyed to those families who have lost loved ones due to Covid-19.
- The Municipal Manager gave the reassurance that Administration is vigilant about the health and safety of all staff; yet it is also the responsibility of each employee to stringently observe the lockdown protocols. Regular communication regarding Covid will be coming from the MM's Office.
- Birthday wishes were extended to all Councillors and Staff.

5. DISCLOSURE OF INTERESTS

NONE

6. APPLICATIONS FOR LEAVE OF ABSENCE

The following applications for leave of absence were approved in terms of the Rules and Orders By-Law of Council: -

Cllr G Cele (Ms)	–	12 June 2020
Cllr PR Crawley (Ms)	–	12 June 2020
Cllr E Fredericks (Ms)	–	12 June 2020
Cllr LK Horsband (Ms)	–	12 June 2020
Cllr N Mananga-Gugushe (Ms)	–	12 June 2020
Cllr WF Pietersen	–	12 June 2020
Cllr P Sitshoti (Ms)	–	12 June 2020

7. APPROVAL OF MINUTES OF PREVIOUS COUNCIL**7.1 CONFIRMATION OF MINUTES: 2020-02-26**

The minutes of the 35th Council Meeting: 2020-02-26 were **confirmed as correct**.

7.2 CONFIRMATION OF MINUTES: 2020-03-25

The minutes of an Urgent Council Meeting: 2020-03-25 were **confirmed as correct**.

7.3 CONFIRMATION OF MINUTES: 2020-05-27

The minutes of the Council Meeting: 2020-05-27 were **confirmed as correct**.

MINUTES

SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

8.	STATUTORY MATTERS
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8.1	SPECIAL ADJUSTMENTS BUDGET FOR 2019/2020
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Collaborator No: 8/1
 BUDGET KPA Ref No: Good Governance and Compliance
 Meeting Date: 12 June 2020

1. SUBJECT: SPECIAL ADJUSTMENTS BUDGET FOR 2019/2020**2. PURPOSE**

To table the Special adjustments budget in terms of the MFMA Exemption notice 43181 issued on 30 March 2020, paragraph 3(2), for approval.

3. DELEGATED AUTHORITY

FOR APPROVAL BY MUNICIPAL COUNCIL

4. EXECUTIVE SUMMARY

This Special adjustments budget is to address all expenditure linked to the emergency to address the COVID-19 pandemic. Furthermore, the budget also addresses adjustments in terms of section 28 (2) a, b, of the MFMA and is further explained as required by section 28 (2) (5) of the legislation.

Attached as **APPENDIX 1** is an executive summary by the Accounting Officer.

SPECIAL COUNCIL MEETING: 2020-06-12: ITEM 8.1**RESOLVED** (majority vote)

- (a) that the Special Adjustments Budget as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDICES 1 and 2**, be approved;
- (b) that the expenditure relating to Operational, as well as Capital, be adjusted downwards due to the material under collection of revenue for the current 2019/20 financial year due to the COVID-19 pandemic; and
- (c) that the Service Delivery and Budget Implementation Plan be adjusted accordingly, inclusive of the non-financial information (performance measurement).

The following Councillors requested that their votes of dissent be minuted:

Cllrs F Adams; DA Hendrickse; F Bangani-Menziwa (Ms); C Moses (Ms); R Nalumango (Ms); MD Oliphant; N Sinkinya (Ms) and LL Stander.

MINUTES

SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

9.	REPORT BY THE MUNICIPAL MANAGER ON OUTSTANDING RESOLUTIONS
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NONE

10.	ITEMS FOR NOTING
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10.1	REPORT/S BY THE EXECUTIVE MAYOR
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10.1.1	REPORT BY THE EXECUTIVE MAYOR ON THE MAYOR – RECTOR FORUM MEETING: 9 MARCH 2020
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

12 June 2020

1. **SUBJECT: REPORT BY THE EXECUTIVE MAYOR ON THE MAYOR – RECTOR FORUM MEETING: 9 MARCH 2020**

2. **PURPOSE**

To inform Council of the matters under discussion at the Mayor – Rector Forum meeting held on 9 March 2020.

3. **DELEGATED AUTHORITY**

FOR INFORMATION

4. **EXECUTIVE SUMMARY**

The Executive Mayor has since her election reported to the Council on discussions that take place at the regular meetings of the Mayor – Rector Forum. The meeting was held on 9 March 2020. The minutes are attached as **ANNEXURE A**.

SPECIAL COUNCIL MEETING: 2020-06-12: ITEM 10.1.1

NOTED

the report from the Executive Mayor on the Mayor – Rector Forum Meeting: 9 March 2020.

FOR FURTHER DETAILS CONTACT:

NAME	DONOVAN MULLER
POSITION	MANAGER: COUNCIL SUPPORT
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021 8088314
E-MAIL ADDRESS	Donovan.Muller@ Stellenbosch.gov.za
REPORT DATE	15 April 2020

MINUTES

SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

10.1.2	REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR FOR THE QUARTER: JANUARY 2020 TO MARCH 2020
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

12 June 2020

1. SUBJECT: REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR FOR THE QUARTER: JANUARY 2020 TO MARCH 2020

2. PURPOSE

To inform Council of the decisions taken by the Executive Mayor from January 2020 to March 2020 (see **APPENDIX 1**).

3. DELEGATED AUTHORITY

As per the delegations from Council and powers vested in the Executive Mayor by legislation.

For Notification

4. EXECUTIVE SUMMARY

In terms of the Municipal Structures Act 117 of 1998 Section 56 (5) it is stated that:

“An Executive Mayor must report to the municipal council on all decisions taken by the Executive Mayor.”

SPECIAL COUNCIL MEETING: 2020-06-12: ITEM 10.1.2

NOTED

the decisions by the Executive Mayor on the decisions taken by the Executive Mayor for the Quarter: January 2020 to March 2020.

FOR FURTHER DETAILS CONTACT:

NAME	DONOVAN MULLER
POSITION	MANAGER: COUNCIL SUPPORT
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021 8088314
E-MAIL ADDRESS	Donovan.Muller@ Stellenbosch.gov.za
REPORT DATE	13 May 2020

MINUTES

SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

10.1.3	REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR DURING THE LOCKDOWN PERIOD 26 MARCH TO 20 MAY 2020 IN TERMS OF THE DELEGATION DURING THE LOCKDOWN
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

12 June 2020

1. SUBJECT: REPORT ON THE DECISIONS TAKEN BY THE EXECUTIVE MAYOR DURING THE LOCK DOWN PERIOD 26 MARCH TO 20 MAY 2020 IN TERMS OF THE DELEGATION DURING THE LOCKDOWN

2. PURPOSE

To inform Council of the decisions taken by the Executive Mayor from 26 March to 20 May 2020 in terms of the delegation given to her on 25 March 2020.

3. DELEGATED AUTHORITY

As per the delegation from Council on 25 March 2020.

For Notification

4. EXECUTIVE SUMMARY

Council resolved on 25 March 2020 to grant permission to confer all Council powers and functions upon the Executive Mayor with the exception of the non-delegated powers as per section 160 (2) of the Constitution until the disaster is lifted by the President.

As part of the item it was indicated that the Executive Mayor will be required in terms of section 63 of the Municipal Systems Act to report to Council on decisions taken. Attached hereto is a summary of the decisions taken (not in committee) for the period 26 March – 20 May 2020.

SPECIAL COUNCIL MEETING: 2020-06-12: ITEM 10.1.3**NOTED**

the Report by the Executive Mayor on the Decisions taken by the Executive Mayor during the lockdown period 26 March to 20 May 2020 in terms of the Delegation during the lockdown.

FOR FURTHER DETAILS CONTACT:

NAME	DONOVAN MULLER
POSITION	MANAGER: COUNCIL SUPPORT
DIRECTORATE	CORPORATE SERVICES
CONTACT NUMBERS	021 8088314
E-MAIL ADDRESS	Donovan.Muller@ Stellenbosch.gov.za
REPORT DATE	13 May 2020

MINUTES

SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

10.2	REPORT/S BY THE SPEAKER
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NONE

10.3	REPORT/S BY THE MUNICIPAL MANAGER
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NONE

11.	ITEMS FOR CONSIDERATION FROM THE EXECUTIVE MAYOR OR MAYORAL COMMITTEE: [ALD. G VAN DEVENTER (MS)]
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11.1 - 11.10	NONE
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MINUTES

**SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY**

2020-06-12

12.	CONSIDERATION OF ITEMS, REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS SUBMITTED VIA THE OFFICE OF THE MUNICIPAL MANAGER
12.1	MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC): [CLLR WF PIETERSEN]
12.1.1	CONSIDERATION OF EXPENDITURE INCURRED RELATING TO SERVICES RENDERED BY WASTE-MART (PTY) LTD

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance

12 June 2020

1. SUBJECT: CONSIDERATION OF EXPENDITURE INCURRED RELATING TO SERVICES RENDERED BY WASTE-MART (PTY) LTD

2. PURPOSE OF REPORT

To provide information regarding the expenditure incurred for investigation by MPAC and to be recommended to and consideration by Council to ratify the expenditure in terms of the MFMA Section 32 (2). The expenditure with regards to the procurement of services to hire of refuse compactors which is regarded as irregular because it breached the procurement process.

3. DELEGATED AUTHORITY

Council to ratify the expenditure as the specific nature of the breach is a minor breach of the procurement process, not impacting in any significant way on the essential fairness, equity, transparency, competitiveness or cost effectiveness, for the payment of Waste-Mart (Pty) Ltd (DSM 06/19).

4. EXECUTIVE SUMMARY

Deviation (DSM 39/19) was awarded to Waste-Mart (Pty) Ltd on 28 February 2019 for the hire of refuse compactors, as and when required. The deviation approved a fixed amount for hiring of compactors at R 2 463 300 (Vat Incl.) calculated on R28 980 for rental per day over 85 days. The Department loaded a requisition in June 2019 for rental of trucks but was informed by the Supply Chain Management department that no further orders will be processed. This is because the deviation only allowed for a maximum of 85 rental days which had been reached. The former senior manager cancelled the requisition to keep in line with the approved 85 days of the deviation despite that the monetary value of R2 463 300 of deviation had not been reached. The deviation therefore had to be amended to increase the rental days.

Whilst the Department was finalizing the administrative process to increase the contract value and obtaining a new order number. The service needed to be rendered by the service provider because the refuse collection is an essential service in terms of the constitutional mandate.

MINUTES

SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

SPECIAL COUNCIL MEETING: 2020-06-12: ITEM 12.1.1**RESOLVED** (majority vote)

- (a) that Council takes note of the circumstances and the facts as provided in the report;
- (b) that it be noted that although irregular expenses were incurred, there is no need for the recovery of the expenditure since the services were rendered;
- (c) that Council certifies the irregular expenditure of R 288 420.00 (VAT inclusive) as irrecoverable and that this amount be written off; and
- (d) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32 (2).

The following Councillors requested that their votes of dissent be minuted:

Cllrs F Adams; DA Hendrickse; F Bangani-Menziwa (Ms); C Moses (Ms); R Nalumango (Ms); MD Oliphant; N Sinkinya (Ms) and LL Stander.

FOR FURTHER DETAILS CONTACT:

NAME	Deon Louw
POSITION	Director: Infrastructure Services
DIRECTORATE	Infrastructure Services
CONTACT NUMBERS	021 808 8213
E-MAIL ADDRESS	Deon.louw@ Stellenbosch.gov.za
REPORT DATE	2018/08/27

MINUTES

**SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY**

2020-06-12

12.1.2	CONSIDERATION OF IRREGULAR EXPENDITURE INCURRED RELATING TO EXTRA WORK DONE ON ELECTRICAL REPAIRS, FOR A COC, LA MOTTE BOSBOU COMMUNITY HALL
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance

12 June 2020

1. SUBJECT: CONSIDERATION OF IRREGULAR EXPENDITURE INCURRED RELATING TO EXTRA WORK DONE ON ELECTRICAL REPAIRS, FOR A COC, LA MOTTE BOSBOU COMMUNITY HALL

2. PURPOSE

To provide information regarding the irregular expenditure incurred for investigation by MPAC and to be recommended to and consideration by Council to write-off the expenditure in terms of the MFMA Section 32 (2). The expenditure relates to FQ/SM-102/18 repairs, installation and replacement of unsafe and dangerous electrical installation, La Motte Bosbou community hall.

3. DELEGATED AUTHORITY

Council is requested to write off the expenditure as the specific nature of the breach is a breach of the procurement process, not impacting in any significant way on the essential fairness, equity, transparency, competitiveness or cost effectiveness, for the payment of Emerald Infrastructure Solutions for additional necessary work and equipment, needed to complete the electrical installation and issue a COC at La Motte community hall.

4. EXECUTIVE SUMMARY

A request for formal written quotation was advertised as contract number FQ/SM 102/18: Electrical Upgrade at La Motte Community Hall, for seven (7) days by supply chain department. A compulsory clarification meeting was on 16 January 2018 and the closing date was 19 January 2018. Emerald Infrastructure Solutions was awarded the FQ to do the electrical upgrade in the community hall for an amount of R 36 039.57 VAT inclusive and a purchase order was issued for that amount for them to start with the electrical work.

While Emerald Infrastructure Solutions was busy with the electrical upgrading of the community hall they discovered that there was more work to be done than initially quoted for and had advised the municipality of such additional work including the cost. The additional work amounted to R 26 369.43 in addition to the R 36 039.57 quoted for, which brings the new total for the entire electrical upgrade to R 63 409.00 VAT inclusive.

MINUTES

SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

SPECIAL COUNCIL MEETING: 2020-06-12: ITEM 12.1.2**RESOLVED** (majority vote)

- (a) that Council takes note of the circumstances as provided in the report;
- (b) that Council certifies the irregular expenditure of R26 369.43 (VAT inclusive) as irrecoverable and that this amount be written off; and
- (c) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32 (2).

The following Councillors requested that their votes of dissent be minuted:

Cllrs F Adams; DA Hendrickse; F Bangani-Menziwa (Ms); C Moses (Ms); R Nalumango (Ms); MD Oliphant; N Sinkinya (Ms) and LL Stander.

FOR FURTHER DETAILS CONTACT:

NAME	Deon Louw
POSITION	Director: Infrastructure Services
DIRECTORATE	Infrastructure Services
CONTACT NUMBERS	021 808 8213
E-MAIL ADDRESS	Deon.louw@ Stellenbosch.gov.za
REPORT DATE	18/05/2020

MINUTES

SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

12.1.3	CONSIDERATION OF IRREGULAR EXPENDITURE INCURRED RELATING TO SERVICES RENDERED BY AURECON SOUTH AFRICA (PTY) LTD: TEMPORARY RELOCATION AREA (TRA), WATERGANG, KAYAMANDI
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance

12 June 2020

1. SUBJECT: CONSIDERATION OF IRREGULAR EXPENDITURE INCURRED RELATING TO SERVICES RENDERED BY AURECON SOUTH AFRICA (PTY) LTD: TEMPORARY RELOCATION AREA (TRA), WATERGANG, KAYAMANDI

2. PURPOSE

To provide information regarding the irregular expenditure incurred for investigation by MPAC and to be recommended to and consideration by Council to write-off the irregular expenditure as irrecoverable in terms of the MFMA Section 32 (2). The irregular expenditure with regard to the appointment of the electrical consultant due to the change in layout of the temporary housing units (TRA houses).

3. DELEGATED AUTHORITY

Council to write-off the irregular expenditure as irrecoverable as the specific nature of the breach is a breach of the procurement process, not impacting in any significant way on the essential fairness, equity, transparency, competitiveness or cost effectiveness, for the payment of Aurecon South Africa (Pty) Ltd.

4. EXECUTIVE SUMMARY

During December 2017, the contractor was appointed to construct 332 temporary housing units. The construction of the units commenced in January 2018.

SPECIAL COUNCIL MEETING: 2020-06-12: ITEM 12.1.3

RESOLVED (majority vote)

- (a) that Council takes note of the circumstances as provided in the report;
- (b) that Council certifies the irregular expenditure to the amount of R 92 106.19 (VAT inclusive) to Aurecon South Africa (Pty) Ltd as irrecoverable and that this amount be written off;
- (c) that Council notes that the service was necessary and the expenditure unavoidable to complete the project due to vandalism; and
- (d) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32 (2).

ClIr DA Hendrickse requested that his vote of dissent be minuted.

MINUTES

SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

12.1.4	CONSIDERATION OF IRREGULAR EXPENDITURE INCURRED RELATING TO ALIEN VEGETATION CLEARING SERVICES THAT WERE RENDERED BY IMPENTHANA PROJECTS AND MAINTENANCE CC
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Collaborator No:

IDP KPA Ref No:

Good governance

Meeting Date:

12 June 2020

1. **SUBJECT: CONSIDERATION OF IRREGULAR EXPENDITURE INCURRED RELATING TO ALIEN VEGETATION CLEARING SERVICES THAT WERE RENDERED BY IMPENTHANA PROJECTS AND MAINTENANCE CC**
2. **PURPOSE**
To obtain Council's approval regarding the irregular expenditure incurred for investigation by MPAC and to be recommended to and consideration by Council to write-off the expenditure in terms of the MFMA Section 32 (2).
3. **DELEGATED AUTHORITY**
Council
4. **EXECUTIVE SUMMARY**
Services were rendered by Impenthana Projects and Maintenance CC, to Stellenbosch Municipality to the value of R116 400-13. The contractor was utilised for clearing alien vegetation on the NRM Project.

SPECIAL COUNCIL MEETING: 2020-06-12: ITEM 12.1.4**RESOLVED** (majority vote)

- (a) that Council certifies the expenditure to the amount of R 116 400.13 (VAT inclusive) for services rendered by Impenthana Projects and Maintenance CC as irrecoverable and that it be written off; and
- (b) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32 (2).

The following Councillors requested that their votes of dissent be minuted:

Cllrs F Adams; DA Hendrickse; F Bangani-Menziwa (Ms); C Moses (Ms); R Nalumango (Ms); MD Oliphant; N Sinkinya (Ms) and LL Stander.

MINUTES

SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

12.1.5	CONSIDERATION OF EXPENDITURE INCURRED RELATING TO THE SUBSCRIPTION FEE FOR LPR CAMERAS FOR DECEMBER 2019 UNTIL MARCH 2020
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Collaborator No:**IDP KPA Ref No:****Meeting Date:****Good Governance****12 June 2020**

1. SUBJECT: CONSIDERATION OF EXPENDITURE INCURRED RELATING TO THE SUBSCRIPTION FEE FOR LPR CAMERAS FOR DECEMBER 2019 UNTIL MARCH 2020

2. PURPOSE

To provide information regarding irregular expenditure incurred relating to the subscription fee for LPR cameras for December 2019, January 2020, February 2020 and March 2020 in terms Section 32 of the MFMA to be recommended to and considered by Council to ratify the expenditure as for services rendered in terms of the Municipality Supply Chain Policy 4.36.5 in other exceptional case where it is impractical or impossible to follow the official procurement process).

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Redhills Electronics was awarded Tender BSM 61/17 which included the monthly subscription on the LPR Cloud, the said tender expired at the end of June 2019. Stellenbosch Municipality License Plate Recognition (LPR) cameras are backed up on the cloud provided by Redhills Electronics.

A FQ 206/19 was in place to provide the necessary subscription cloud fees in the interim until the new Tender BSM 99/19 is awarded.

The service provider has all the IP and location addresses of these cameras and to get another supplier in would lead to down time of these cameras. Down time on the services would mean there is no history on a vehicle license plate which committed a crime of which has been stolen or lost; new software might not communicate with the LPR software, live reporting of suspicious vehicles entered into the system will not take place.

While a new tender (Tender BSM99/19) was compiled for CCTV and LPR the user department compiled a FQ to address the monthly subscription to the Cloud until the tender would be in place.

The CCTV and LPR tender was advertised by SCM in November 2019 with closing date in December 2019. The tender has not yet been awarded. The BEC and BAC processes were scheduled to take place during the month of January 2020 and the subsequent awarding of the tender following a 21 days appeal period during February 2020.

Unfortunately, the BAC was not satisfied in awarding the tender and referred the item back to the BEC for further clarification in terms of the quantities of each item listed in the tender. Due to the delay in awarding of the tender and the referral back from the BAC to the BEC the department had already prepared a new FQ 133/20 which would cover the remaining months of March till June 2020 until the tender would be awarded.

MINUTES

**SPECIAL MEETING OF THE COUNCIL
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2020-06-12

With the evaluation of the FQ during March 2020 SCM requested that March 2020 not be included as the services had already been rendered. As a result the department had no other choice than to request a deviation approval for March 2020 to pay the service provider for services rendered.

SPECIAL COUNCIL MEETING: 2020-06-12: ITEM 12.1.5

RESOLVED (majority vote)

- (a) that Council certifies the irregular expenditure of R 72 496.00 (VAT inclusive) as irrecoverable and that this amount be written off; and
- (b) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32 (2).

Cllr F Adams requested that his vote of dissent be minuted.

FOR FURTHER DETAILS CONTACT:

NAME	Neville Langenhoven
POSITION	Chief Law Enforcement
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	021 808 8497
E-MAIL ADDRESS	Neville.langenhoven@stellenbosch.gov.za
REPORT DATE	15 April 2020

12.1.6	CONSIDERATION OF EXPENDITURE INCURRED RELATING TO SERVICES RENDERED BY INTERWASTE (PTY) LTD
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance

12 June 2020

1. SUBJECT: CONSIDERATION OF EXPENDITURE INCURRED RELATING TO SERVICES RENDERED BY INTERWASTE (PTY) LTD

2. PURPOSE OF REPORT

To provide information regarding the expenditure incurred for investigation by MPAC and to be recommended to and consideration by Council to ratify the expenditure in terms of the MFMA Section 32 (2). The expenditure with regards to the procurement of services to manage and operate the Stellenbosch Municipality landfill site between the months of March to June 2019, which is regarded as irregular because it breached the procurement process.

3. DELEGATED AUTHORITY

Council to write off the expenditure as irregular expenditure due to the breach of the procurement process. The said breach did not impact in any significant way on the essential fairness, equity, transparency, competitiveness or cost effectiveness, for the payment of Interwaste (Pty) Ltd (DSM 06/19).

4. EXECUTIVE SUMMARY

Deviation (DSM 06/19) was awarded to Interwaste (Pty) Ltd on 7 July 2018 for the operation and management of the Stellenbosch landfill. An order Number: 350 073 which was generated for a total amount of R 7 838 976 (incl. VAT). During the course of the financial year, the waste volumes received at the landfill site increased from 7000 tons to 12 000 tons per month because of various reasons. The increase of waste volumes resulted in the order number being exhausted in February 2019. Once the Department became aware of the looming shortfall of funds a requisition was loaded. Unbeknown to the Department a new deviation had to be approved to increase the contract value from R 7 838 976 to R 11 491 149 (Vat Excl.).

Whilst the Department was finalizing the administrative process, the official supervising the landfill contract neglectfully allowed the service to continue without an official order number.

As result of this irregular expenditure the Department will introduce various corrective measures such as consequence management, training of staff and Standard Operating Procedures (SOPs).

MINUTES

**SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY**

2020-06-12

SPECIAL COUNCIL MEETING: 2020-06-12: ITEM 12.1.6**RESOLVED** (majority vote)

- (a) that Council takes note of the circumstances as provided in the report;
- (b) that investigation be done with regard to transgression of policies for disciplinary purposes and that the associated disciplinary steps be taken;
- (c) that Council certifies the expenditure of R 4 111 001.60 (VAT inclusive) to Interwaste (Pty) Ltd as irrecoverable and that this amount be written off; and
- (d) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32 (2).

Cllr DA Hendrickse requested that his vote of dissent be minuted.

FOR FURTHER DETAILS CONTACT:

NAME	Deon Louw
POSITION	Director: Infrastructure Services
DIRECTORATE	Infrastructure Services
CONTACT NUMBERS	021 808 8213
E-MAIL ADDRESS	Deon.louw@ Stellenbosch.gov.za
REPORT DATE	2018/08/27

MINUTES

SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

12.1.7	CONSIDERATION OF IRREGULAR EXPENDITURE INCURRED RELATING TO THE EMPLOYEES' GROUP LIFE SOLUTIONS SCHEME WITH VERSO FINANCIAL SERVICES UNDER TENDER CGHR1/2015
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Collaborator No:
IDP KPA Ref No:
Meeting Date:

Good Governance
12 June 2020

1. SUBJECT: CONSIDERATION OF IRREGULAR EXPENDITURE INCURRED RELATING TO THE EMPLOYEES' GROUP LIFE SOLUTIONS SCHEME WITH VERSO FINANCIAL SERVICES UNDER TENDER CGHR 1/2015

2. PURPOSE

To provide information regarding the irregular expenditure incurred for investigation by MPAC and to be recommended to and consideration by Council to write-off the expenditure in terms of the MFMA Section 32(2).

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

The service provider VERSO Financial Services was appointed under tender CGHR 1/2015 for the provision of Group Life Solutions to employees for the period from 1 January 2017 to 30 June 2019.

The services have been provided under a tender issued by Drakenstein Municipality on which Stellenbosch Municipality piggy backed. See attached correspondence – certificate of participation (**ANNEXURE A**).

SPECIAL COUNCIL MEETING: 2020-06-12: ITEM 12.1.7

RESOLVED (majority vote)

- (a) that Council takes note of the circumstances as provided in the report, the fact that services were received, and employees were covered during the period until 31 October 2019;
- (b) that Council certifies the irregular expenditure of R 1 451 318.73 (VAT inclusive) as irrecoverable and that this amount be written off; and
- (c) that Council writes off the irregular expenditure as irrecoverable in terms of the MFMA Section 32 (2).

The following Councillors requested that their votes of dissent be minuted:

Cllrs DA Hendrickse; F Bangani-Menziwa (Ms); C Moses (Ms); R Nalumango (Ms); MD Oliphant; N Sinkinya (Ms) and LL Stander.

MINUTES

SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-06-12

13.	REPORTS BY THE MUNICIPAL MANAGER
13.1	INTERIM EMERGENCY EXPENDITURE REPORT IN RESPONSE TO THE COVID 19 PANDEMIC

Collaborator No: 8/1
BUDGET KPA Ref No: Good Governance and Compliance
Meeting Date: 12 June 2020

1. SUBJECT: INTERIM EMERGENCY EXPENDITURE REPORT IN RESPONSE TO THE COVID 19 PANDEMIC

2. PURPOSE

To inform Council of the interim emergency expenditure that was incurred in response to the COVID 19 pandemic.

3. DELEGATED AUTHORITY

Council

FOR APPROVAL

4. EXECUTIVE SUMMARY

On 15 March 2020, President Cyril Ramaphosa announced the declaration of a national state of disaster following the World Health Organisation declaring the COVID-19 outbreak as a pandemic as well as measures that must be implemented in South Africa. On 05 June 2020 the national state of disaster was extended to 15 July 2020.

On 18 March 2020, the regulations under the Disaster Management Act, 2002, regarding steps to prevent an escalation of the disaster or to alleviate contain, minimize the effects of the Disaster were gazetted in Government Notice No. 318 of 18 March 2020 as amended and substituted from time to time. The

During the national state of disaster, municipalities were expected to deliver emergency essential services. These services include:

- Fire, Rescue and Disaster Management
- Law Enforcement and Security
- Traffic Control
- Electro-Technical Services (Electricity)
- Waste Removal
- Water and Sanitation
- Sanitizing of public areas

Municipalities were also required to institute additional measures to prevent the spread of the COVID-19 virus and were required to equip essential staff with necessary Personal Protective Equipment (PPE). The provision of emergency essential services and the implementation of measures to limit the spread of the COVID 19 virus requires that an emergency procurement process be followed.

MINUTES

**SPECIAL MEETING OF THE COUNCIL
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2020-06-12

Direction 6.7.3 (h) issued in terms of section 27 (2) of the Disaster Management Act requires the municipality to report all procurement undertaken during the period of the state of disaster to the first council meeting after the lapsing or the termination of the state of disaster.

This item serves as an interim report of the emergency expenditure (Appendix 1) incurred in response to the COVID 19 pandemic and a complete report will be submitted to council after the lapsing or the termination of the state of disaster.

SPECIAL COUNCIL MEETING: 2020-06-12: ITEM 13.1

RESOLVED (majority vote)

that Council approves the interim emergency expenditure, hereto attached as **Appendix 1**.

Cllr DA Hendrickse requested that his vote of dissent be minuted.

FOR FURTHER DETAILS CONTACT:

NAME	Kevin Carolus
POSITION	CFO
DIRECTORATE	Finance
CONTACT NUMBERS	021 808 8528
E-MAIL ADDRESS	Kevin.Carolus@stellenbosch.gov.za
REPORT DATE	08-06-2020

14.	CONSIDERATION OF NOTICES OF QUESTIONS AND NOTICES OF MOTIONS RECEIVED BY THE SPEAKER
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NONE

15.	CONSIDERATION OF URGENT MOTIONS
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NONE

16.	URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

17.	REPORTS SUBMITTED BY THE SPEAKER
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NONE

18.	REPORTS SUBMITTED BY THE EXECUTIVE MAYOR
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NONE

19.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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(SEE IN-COMMITTEE DOCUMENTATION)

The meeting adjourned at 15:45.

CHAIRPERSON:

DATE:

Confirmed on **with/without amendments.**

8.	STATUTORY MATTERS
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8.1	REVISED PERFORMANCE MANAGEMENT POLICY 2020/21
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Collaborator No: 687937
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 22 July 2020

1. SUBJECT: REVISED PERFORMANCE MANAGEMENT POLICY 2020/21

2. PURPOSE

To submit the Revised Performance Management Policy 2020/21 to Council to be released for public comments.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The Executive Mayor must, in terms of section 39 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA), manage the development of a performance management system and submit it to Council for adoption.

This Performance Management Policy has been revised to be applicable for the 2020/21 financial year to ensure the effective implementation of performance management.

5. RECOMMENDATIONS

- (a) that Council take notice of the Draft Revised Performance Management Policy 2020/21; and
- (b) that the Draft Revised Performance Management Policy 2020/21 be released for public comments.

6. DISCUSSION

6.1 Background

As legislated and required for good practice, revisions to the Performance Management Policy is encouraged to align the policy to municipal practices as may be necessitated from time to time.

The recommended revisions to the Draft Performance Management Policy 2020/21 are highlighted in track changes for ease of reference.

6.2 Financial Implications

There are no financial implications beyond that which were approved in the 2020/21 MTRF Budget.

6.3 Legal Implications

Section 38 of the MSA allows a municipality to-

“(a) establish a performance management system that is-

- (i) commensurate with its resources;*
 - (ii) best suited to its circumstances; and*
 - (iii) in line with the priorities, objectives, indicators and targets contained in its integrated development plan;*
- (b) promote a culture of performance management among its political structures, political office bearers and councillors and in its administration; and*
- (c) administer its affairs in an economical, effective, efficient and accountable manner.”*

The Executive Mayor must, in terms of section 39 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA), manage the development of a performance management system and submit it to Council for adoption.

Section 42 of the MSA advocates for the involvement of the community in developing the Municipality’s performance management system.

6.4 Staff Implications

This report has no staff implications to the Municipality.

6.5 Risk Implication

None

6.6 Comments from Senior Management

6.6.1 Director: Community and Protection Services

Supported

6.6.2 Chief Financial Officer

Supported

6.6.3 Director: Infrastructure Services

Supported

6.6.4 Director: Corporate Services

Supported

6.6.5 Director: Planning and Economic Development

Supported

6.6.6 Comments from the Municipal Manager

Supported

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2020-07-22: ITEM 6.1

- (a) that Council takes notice of the Draft Revised Performance Management Policy 2020/21; and
- (b) that the Draft Revised Performance Management Policy 2020/21 be released for public comments.

Annexure A: Draft Revised Performance Management Policy 2020/21

FOR FURTHER DETAILS CONTACT:

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<i>REPORT DATE</i>	<i>08 July 2020</i>

ANNEXURE A



Performance Management Policy

202019/210

Compiled in terms of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) and Regulations R805



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List of acronyms

AG	: Auditor General
APAC	: Audit and Performance Audit Committee
CCR	: Core Competency Requirement
IDP	: Integrated Development Plan
KPA	: Key Performance Areas
KPI	: Key Performance Indicators
LED	: Local Economic Development
MEC	: Member of the Executive Council
MFMA	: Municipal Finance Management Act
MSA	: Municipal Systems Act
MTEF	: Medium Term Expenditure Framework
PDP	: Personal Development Plan
PMS	: Performance Management System
POE	: Portfolio of Evidence
SALGA	: South African Local Government Association
SDBIP	: Service Delivery and Budget Implementation Plan
SFA	: Strategic Focus Area
SMART	: Specific, Measurable, Achievable, Realistic, Time-frame
TL SDBIP	: Top Layer Service Delivery Budget Implementation Plan
WPSP	: Work Place Skills Plan



Glossary of terms

- **“accounting officer”**

- (a) in relation to a municipality, means the municipal official referred to in section 60 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000 (MSA)); or
- (b) in relation to a municipal entity, means the official of the entity referred to in section 93, and includes a person acting as the accounting officer.

- **“annual report”**

in relation to a municipality or municipal entity, means an annual report contemplated in section 121 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA).

- **“Auditor-General”**

means the person appointed as Auditor-General of South Africa (AGSA) in terms of section 193 of the Constitution, and includes a person-

- (a) acting as Auditor-General AGSA;
- (b) acting in terms of a delegation by the Auditor-General AGSA; or
- (c) designated by the Auditor-General AGSA to exercise a power or perform a duty of the Auditor-General AGSA.

- **“basic municipal service”**

means a municipal service that is necessary to ensure an acceptable and reasonable quality of life and which, if not provided, would endanger public health or safety or the environment.

- **“backlogs”**

A backlog can be defined as quality of service / goods that have accumulated over time that are still undelivered / unattended / still not produced. The backlogs in rural water, sanitation and electricity have been defined in official census figures, but vary (increase or decrease) from year to year due to migration patterns. Regardless, these backlogs are now being dealt with systematically (refer to baseline).

- **“baseline”**

the accurate and quantitative data at a stated point in time that marks the beginning of a trend.

- **“Councillor”**

means a member of a municipal council.

- **“MSA Section 56/57 employee”**

means a person employed by a municipality as a municipal manager or as a manager directly accountable to a municipal manager.

- **“employer”**

means the municipality employing a person as a municipal manager or as manager directly accountable to a municipal manager and as represented by the mayor, executive mayor or municipal manager as the case may be.



- **“employment contract”**

means a contract as contemplated in Section [56/57](#) of the [Municipal Systems Act/MSA](#);

- **“external service provider”**

means an external mechanism referred to in [Section 76\(b\)](#) of the [Municipal Systems Act/MSA](#); which provides a municipal service for a municipality.

- **“financial statements”**

in relation to municipality or municipal entity, means statements consisting of at least-

- (a) a statement of financial position;
- (b) a statement of financial performance;
- (c) a cash-flow statement;
- (d) any other statements that may be prescribed; and
- (e) any notes to these statements.

- **“financial year”**

means the financial year of municipalities that end on 30 June of each year.

- **“input indicator”**

means an indicator that measures the costs, resources and time used to produce an output.

- **“integrated development plan”**

means a plan envisaged in section 25 of the [Municipal Systems Act/MSA](#).

- **“local community” or “community”**

in relation to a municipality, means that body or persons comprising –

- (a) the residents of the municipality;
- (b) the ratepayers of the municipality; and
- (c) any civic organisations and non-governmental, private sector or labour organisations or bodies which are involved in local affairs within the municipality.

- **“Mayor”**

in relation to –

- (a) a municipality with an executive mayor, means the councillor elected as the executive mayor of the municipality in terms of [Section 55](#) of the [Local Government: Municipal Structures Act, 1998 \(Act No. 117 of 1998\)](#); or
- (b) a municipality with an executive committee, means the councillor elected as the mayor of the municipality in terms of section 48 of that Act

- **“MEC for local government”**

means the MEC responsible for local government in a province.

- **“Minister”**

means the national Minister responsible for local government.

- **“municipality”**

when referred to as –

- (a) an entity, means a municipality as described in section 2; and
- (b) a geographical area, means a municipal area determined in terms of the Local



Government: Municipal Demarcation Act, 1998 (Act No. 27 of 1998)

- **“municipal council” or “council”**

means a municipal council referred to in section 157(1) of the Constitution.

- **“municipal entity”**

means –

- (a) a company, co-operative, trust fund or any other corporate entity established in terms of any applicable national or provincial legislation ward which operates under the ownership control of one or more municipalities, and includes, in the case of a company under such ownership control, any subsidiary of that company, a private company referred to in [sSection 86B\(1\)\(a\)](#); or
- (b) a service utility;
- (c) a multi-jurisdictional service utility.

- **“Municipal Finance Management Act”**

means the Local Government: Municipal Finance Management Act, 2003 ([Act No. 56 of 2003](#)) ([MFMA](#)), and any regulations made under that Act.

- **“Municipal Manager”**

means a person appointed in terms of [sSection 82](#) of the [Local Government: Municipal Structures Act, 1998 \(Act No. 117 of 1998\)](#).

- **“municipal service”**

has the meaning assigned to it in [sSection 1](#) of the [Municipal Systems Act/MSA](#).

- **“Municipal Structures Act”**

means the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998).

- **“Municipal Systems Act”**

means the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000).

- **“Outcome indicator”**

means an indicator that measures the quality and or impact of an output on achieving a particular objective.

- **“Output indicator”**

means an indicator that measures the results of activities, processes and strategies of a programme of a municipality.

- **“parent municipality”**

- (a) in relation to a municipal entity which is a private company in respect of which effective control vests in a single municipality, means that municipality;
- (b) in relation to a municipal entity which is a private company in respect of which effective control vests in two or more municipalities collectively, means of those municipalities;
- (c) in relation to a municipal entity which is a service utility, means the municipality which established the entity; or
- (d) in relation to a municipal entity which is a multi-jurisdictional service utility, means each municipality which is a party to the agreement establishing the service utility



- **“private company”**

means a company referred to in [sSection 19 and 20 of the Companies Act, 1973 \(Act No. 61 of 1973\)](#)

- **“performance agreement”**

means an agreement as contemplated in Section 57 of the Municipal Systems Act which can be altered during the course of the financial year with the written consent from both the employer and employee. The performance agreement is guided by any change in the organisational structure.

- **“performance plan”**

means a part of the performance agreement which details the performance objectives and targets that must be met and time frame within which these must be met.

- **“prescribe”**

means prescribe by regulation or guidelines in terms of [sSection 120](#) and **“prescribed”** has a corresponding meaning.

- **“political office bearer”**

means the speaker, executive mayor, mayor, deputy mayor or member of the executive committee as referred to in the [Local Government: Municipal Structures Act, 1998 \(Act No. 117 of 1998\)](#).

- **“political structure”**

in relation to a municipality, means the council of the municipality or any committee or other collective structure of a municipality elected, designated or appointed in terms of a specific provision of the [Local Government: Municipal Structures Act, 1998 \(Act No. 117 of 119\)](#).

- **“resident”**

in relation to a municipality, means a person who is ordinarily resident in the municipality.

- **“senior manager”**

(a) in relation to a municipality, means a manager referred to in [sSection 56 of the ~~Municipal Systems Act~~MSA](#); or

(b) in relation to a municipal entity, means a manager directly accountable to the chief executive officer of the entity

- **“service authority”**

means the power of a municipality to regulate the provision of a municipal service by a service provider.

- **“service delivery agreement”**

means an agreement between a municipality and an institution or person mentioned in [sSection 76\(b\) of the ~~Municipal Systems Act~~MSA](#) in terms of which a municipal service is provided by that institution or person, either for its own account or on behalf of the municipality.



- **“service delivery and budget implementation plan”**

means a detailed plan approved by the mayor of a municipality in terms of ~~s~~Section 53(1)(c)(ii) of the ~~Municipal Finance Management Act~~ MFMA for ~~implementing~~ the municipality's ~~delivery~~ of municipal services and its annual budget, and which must indicate –

- (a) projections for each month of –
 - (i) revenue to be collected, by source; and
 - (ii) operational and capital expenditure, by vote;
- (b) service delivery targets and performance indicators for each quarter; and
- (c) any other matters that may be prescribed, and includes any revisions of such plan by the mayor in terms of section 54(1)(c) of the Municipal Finance Management Act

- **“service utility”**

means a municipal entity established in terms of section 82(1)(c), a body established in terms of ~~s~~Section 86H of the ~~Municipal Systems Act~~ MSA.

- **“staff”**

in ~~relation~~ to a municipality, means the employees of the municipality, including the municipal manager.



1. Introduction

Performance Management is a process which measures the implementation of the organisation's strategy.

At local government level, performance management is institutionalised through the legislative requirements and policies of a municipality. Performance management provides the mechanism with which to measure targets set by the organisation and its employees to meet its strategic objectives.

The Constitution of South Africa (1996), section 152, dealing with the objectives of local government paves the way for performance management, with the requirements for an "accountable government". The democratic values and principles in terms of section 195 (1) are also linked with the concept of Performance management, with reference to the principles of inter alia:

- the promotion of efficient, economic and effective use of resources;
- accountable public administration;
- to be transparent by providing information;
- to be responsive to the needs of the community; and
- to facilitate a culture of public service and accountability amongst staff.

The Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA), 2000 requires municipalities to establish a performance management system. The MSA and the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) further requires from the Integrated Development Plan (IDP) to be aligned to the municipal budget and to be monitored through the Service Delivery and the Budget Implementation Plan (SDBIP).

In addition, Regulation 7-(1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that "A *Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role players.*"

Section 57 makes the employment of the municipal manager and managers directly accountable to the municipal manager subject to a separate performance agreement concluded annually before the end of July. Section 67 regards the monitoring, measuring and evaluating of performance of staff as a platform to develop human resources and to hold municipal staff accountable to serve the public efficiently and effectively. Performance Management, therefore, is not only relevant to the organisation as a whole, but also to the individuals employed in the organisation as well as the external service providers.

This policy therefore describes how the Stellenbosch Municipality's performance process, for the organisation as a whole will be conducted, organised and managed. It also has the following objectives:

- Clarify processes of implementation;
- Ensure compliance with legislation;



- Demonstrate how the system will be conducted;
- Define roles and responsibilities;
- Promote accountability and transparency; and
- Reflect the linkage between the IDP, Budget, SDF, SDBIP and individual and service provider performance.

The policy also take into consideration the currently transition from the old organisational structure to the new organisational structure and supports the process that is underway to update and transfer key performance indicators (KPIs) in line with the new organisational structure.

2. Legislative Framework

2.1 The following legislation forms the foundation for the policy

- Constitution of the Republic of South Africa (1996);
- Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2003) (MSA) 2000 and its amendments;
- Government Gazette: Regulation gazette No.7146;
- Local Government: Municipal Financial Management Act, 2003 (Act No. 56 of 2003) (MFMA) ~~No.56 of 2003~~;
- Local Government: Municipal Structures Act, 1998 (Act No. 117 of-1998);
- National Treasury: 2007 Framework for Managing Performance Information;
- White Paper on Local Government (1998);
- Local Government: Municipal Planning and Performance Regulation 796 (2001);
- Municipal Performance Regulation for Municipal Managers and Managers directly accountable to Municipal Managers (805 of 2006);
- MFMA Circular 11: Annual Reports;
- MFMA Circular 13: SDBIP;
- MFMA Circular 32: Oversight report;
- MFMA Circular 42: Funding of municipal budget; and
- MFMA Circular 54: Municipal budget circular.

3. Objectives and Benefits of a Performance Management System

3.1 Objectives

The objectives of the performance management system are to:

- Facilitate strategy development;
- Facilitate increased accountability;
- Facilitate learning and improvement;
- Provide early warning signals;
- Create a culture of best practices; and
- Facilitate decision-making.

The above objectives are aligned with the MSA and the guidelines of the Department of Development Planning and Local Government.

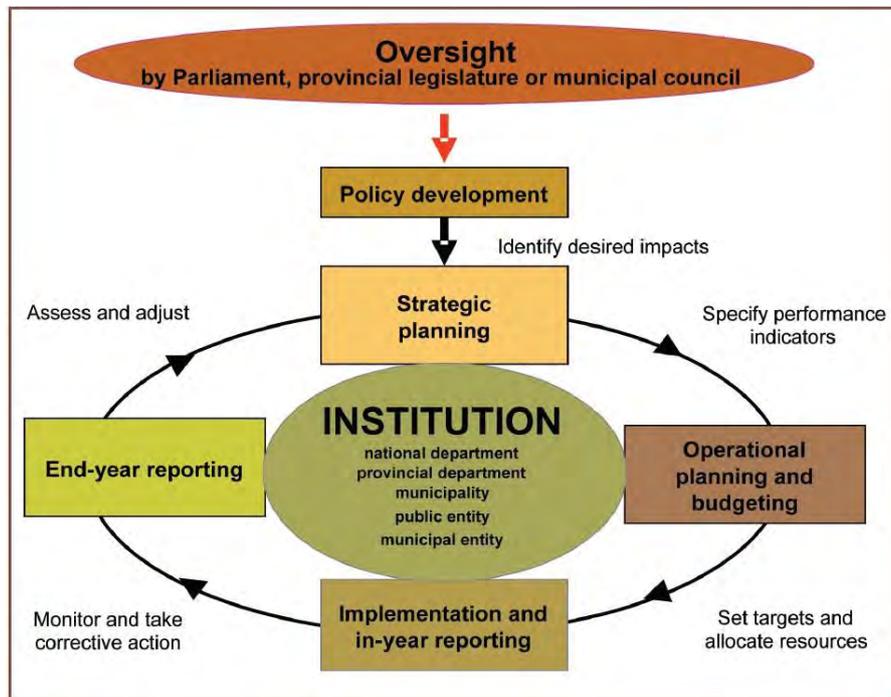


4. Definitions and Key Steps in Performance Management

4.1 The Performance Cycles

The overall planning, budgeting and reporting cycle can be summarised as follows:

Figure 1: Performance Management Cycle



Source: Framework for Managing Programme Performance Information

Each of the above cycles can be explained as follows:

- **Performance Planning** ensures that the strategic direction of the Municipality more explicitly informs and aligns with the IDP planning, activities and resource decisions. This is the stage where Key Performance Areas (KPAs) and KPIs are designed to address the IDP objectives.
- **Performance Measuring and Monitoring** is an ongoing process to determine whether performance targets have been met, exceeded or not met. Projections can also be made during the year as to whether the final target and future targets will be met. It occurs during key points in a process – for example, on a quarterly and annual basis.
- **Performance evaluation** analyses why there is under-performance or what the factors were, that allowed good performance in a particular area. Where targets have not been met, the reasons for this must be examined and corrective action recommended. Evidence to support the status is also reviewed at this stage. An additional component is the review of the indicators to determine if they are feasible and are measuring the key areas appropriately.
- **Performance Reporting** entails regular reporting to management, the performance audit committee, council and the public.
- **Performance review/auditing** is a key element of the monitoring and evaluation process. This involves verifying that the measurement mechanisms are accurate and that proper procedures are followed to evaluate and improve performance.



According to section 45, of the MSA, results of the performance measurement must be audited as part of the municipality's internal auditing process and annually by the Auditor-General. The Municipality have therefore established frameworks and structures to evaluate the effectiveness of the municipality's internal performance measurement control systems. Areas of weak performance identified at year-end must be addressed during the following years planning phase.

The Performance Process for the entire financial year as follows:

Table 1: Performance Process for the financial year

	Planned Deliverables	Planned Events	Delegation	Report
July	Quarterly SDBIP report of the previous <u>quarter financial-year</u> to be finalised by the <u>15th</u> calendar day after the end of the quarter under review for the presentation to the Municipal Manager <u>and submission to Council and the Executive Mayor.</u>	Quarterly SDBIP report: <ul style="list-style-type: none"> • Tabled at Council within <u>30 days one month</u> after the end of the quarter; • Report submitted to Provincial Government and National Government; • Reported to Internal Audit unit; • Placed upon website; • Non-Financial Performance Measures reported to Provincial and National Government. 	Yes, signed quality certificate for quarterly report by MM and Executive Mayor	Quarter <u>performance reports</u> 4 report
	Planning, Consultation and Signing of Individual performance agreements, performance plans, managerial competencies and personal development plans with <u>Senior Managers, Directors and the Municipal Manager</u> ; Publish performance agreements on the website (Directors <u>and Municipal Manager</u> only); Submit performance agreements to National and Provincial Government.	Signed agreements uploaded unto Municipal Website: <ul style="list-style-type: none"> - Agreements tabled at <u>Council; Agreements</u> submitted to Provincial Government. 	Municipal Manager in relation to Directors performance agreements; Executive Mayor in relation to the MM's performance agreement.	Upload of agreements of directors and Municipal Manager unto website. Confirm reaching of target unto the PMS system
August	Planning and Preparation of individual performance <u>agreements</u> and development plans by managers, <u>snr. Managers and identified staff, and heads of staff up to the 3rd reporting line.</u>	Signing of individual performance agreements and development plans by managers, <u>snr. Manager and identified personnel, heads</u>	Yes, Immediate supervisor	Signed agreements delivered to the IDP/PMS unit
	Preparation of previous financial year annual performance report.	Submission of the annual performance report to the Auditor General by 31 August.	Yes, Municipal Manager	<u>Electronic and hardcopy version submitted to the AG on or before 31 August at 23:59. Version emailed by 31 August @ 24:00. Hardcopy version due on the 1st of September.</u>



	Planned Deliverables	Planned Events	Delegation	Report
September	IDP and Budget consultation.	Public participation commences to determine the priorities of the new financial year. This priorities should form the basis of the new TL and Departmental SDBIP.	Yes, Municipal Manager	Community priorities
October	Quarterly <u>TL</u> SDBIP report finalised by the 1215 ¹⁵ th calendar day after the end of the quarter under review for the presentation to the Municipal Manager and the Executive Mayor. Tabling of quarterly report for the attention of MayCo & Council;	<p>Informal Performance review of directors by the Municipal Manager</p> <p>Informal Performance review of managers, snr managers and identified personnel. and heads by immediate supervisors</p> <p>Quarterly <u>TL</u> SDBIP report:</p> <ul style="list-style-type: none"> • Tabled at Council within 30 days ^{one month} after the end of the quarter; • Reported ed submitted to Provincial Government; • Reported ed <u>submitted to the</u> Internal Audit unit • Placed upon website Provincial and National Government; and • Non-Financial Performance Measures reported to Provincial and National Government. 	Yes, signed quality certificate for quarterly report by MM and Executive Mayor.	Quarter 1 <u>TL SDBIP</u> report; Signed attendance register as confirmation note for informal performance review with immediate subordinates.
November	TL and Departmental SDBIP review process.	Review sessions scheduled with each Directorate to review performance indicators and targets.	Yes, Municipal Manager.	Revised TL and Departmental SDBIP.
December	Finalisation of the Draft Annual Report.	Draft Annual Report distributed to each Directorate for final input	Yes, Municipal Manager.	Draft Annual Report
January	Mid-year <u>TL</u> SDBIP report (<u>MFMA S72</u>) finalised by the 1215 ¹⁵ th calendar day after the end of first six months ^{the month} under review for the presentation to the Municipal Manager and the Executive Mayor.	<p>Informal Performance review of directors by the Municipal Manager</p> <p>Informal Performance review of managers and heads by immediate supervisors.</p> <p>Quarterly <u>TL</u> SDBIP report:</p> <ul style="list-style-type: none"> • Tabled at Council within 25 days after the end of the quarter; • Reported ed submitted to Provincial Government; National Treasury and CoGTA; • Reported ed <u>submitted to the</u> Internal Audit unit; • Placed upon website Provincial and National Government; and • Non-Financial Performance Measures reported to Provincial and National Government. 	Yes, signed quality certificate for quarterly report by MM and Executive Mayor	Mid-year <u>TL SDBIP</u> report; <u>Quarter 2 TL SDBIP report</u> ; and <u>Draft Annual Report</u>



	Planned Deliverables	Planned Events	Delegation	Report
	<p>Draft Annual Report <u>submitted to MayCo and Council.</u> <u>Quarterly TL SDBIP report finalised by the 15th calendar day after the end of the quarter under review for the presentation to the Municipal Manager and the Executive Mayor.</u> <u>Tabling of quarterly report for the attention of MayCo & Council;</u></p>	<ul style="list-style-type: none"> Advertised on the <u>Municipal Website</u> Report<u>ed</u> submitted to Provincial Government; National Treasury and CoGTA Invitation of written submissions from the public Report<u>ed</u> to <u>the</u> -Auditor General <p><u>Quarterly TL SDBIP report:</u></p> <ul style="list-style-type: none"> <u>Tabled at Council within 30 days after the end of the quarter;</u> <u>Report submitted to Provincial Government;</u> <u>Report submitted to the Internal Audit unit</u> <u>Placed upon website; and</u> <u>Non-Financial Performance Measures reported to Provincial and National Government.</u> 	<p>Yes, MM and Executive Mayor</p>	<p>Council Minutes which refers Draft report to the MPAC/Oversight Committee.</p>
February	<p>Mid-year <u>and Annual</u> performance evaluations of the Municipal Manager and Directors</p>	<p><u>Annual Performance Evaluation of the Municipal Manager and Directors for the previous financial year.</u> Mid-year performance assessments <u>(of the current financial year)</u> of the Municipal Manager and Directors conducted on or before 28 February</p>	<p>Yes, MM and Executive Mayor</p>	<p><u>Annual Performance Assessment Report (of the previous financial year).</u> <u>Draft</u> Mid-year performance evaluation report of the Municipal Manager and Directors, <u>submitted to Council</u></p>
March	<p>Final Annual Report</p>	<ul style="list-style-type: none"> Tabled at Council; Report submitted to Provincial Government; National Treasury and CoGTA Report submitted to the Auditor General Follow MPAC process as part of Oversight Process Finalise Oversight Report and table in Council for approval. Publish approved Annual Report and MPAC oversight report on the Municipal Website 	<p>Yes, MM and Executive Mayor</p>	<p>Council Minutes which refers Final Annual Report and the MPAC Oversight Report with recommendations; public submissions; AG report; AFS and Internal Audit report.</p>
April	<p>Quarterly <u>TL</u> SDBIP report finalised by the <u>15th</u> calendar day after the end of the quarter under review for the presentation to the Municipal Manager and the Executive Mayor. Tabling of quarterly report for the attention of MayCo & Council;</p>	<p>Informal Performance review of directors by the Municipal Manager. Informal Performance review of managers, <u>snr manager and identified personnel, and heads by immediate supervisors</u> Quarterly <u>TL</u> SDBIP report:</p> <ul style="list-style-type: none"> <u>Tabled at Council within 30 days after the end of the</u> 	<p>Yes, signed quality certificate for quarterly report by MM and Executive Mayor</p>	<p>Quarter 3 <u>TL</u> SDBIP report; <u>Signed attendance register as confirmation note for informal performance review with immediate subordinates.</u></p>



Planned Deliverables		Planned Events	Delegation	Report
		<p><u>quarter-25 days after end of month;</u></p> <ul style="list-style-type: none"> Reported submitted to Provincial Government; Reported <u>submitted to the</u> Internal Audit unit Placed upon website <u>Provincial and National Government;</u> and Non-Financial Performance Measures reported to Provincial and National Government 		Monthly report for September submitted
May	Submission of the final IDP to Council.	Finalisation of the IDP and submission to Council.	Yes, MM and Executive Mayor.	Final IDP
June	Finalisation of the TL SDBIP and submission to the Executive Mayor.	Finalisation of the TL SDBIP and submission to the Executive Mayor.	Yes, MM and Executive Mayor.	Approved TL SDBIP.

4.2 Key Steps in Performance Management

The key steps in implementing the performance management cycle are as follows:

- IDP consultation and strategic processes to determine
 - Strategic Objectives aligned with the National Agenda and local needs;
 - Establish the Municipal KPAs; and
 - Design Strategic Focus Areas;
- Prioritise capital projects for budgeting purposes aligned with municipal strategy and approved methodology;
- Identify key programmes for implementation as part of directorate deliverables;
- Start with budget processes;
- Determine organisational KPIs in terms of strategy, budget and MTAS;
- Obtain baseline figures and past year performance;
- Set multi-year performance target dates;
- Determine steps/plans to achieve budget and KPIs;
- Assign strategic focused KPIs to Senior Management (Top Layer SDBIP);
- Assign organisational KPIs to directorates and members of management (Departmental SDBIP);
- Prepare individual performance agreements aligned with budget and SDBIP (MSA Section 57 and management);
- Prepare performance plans for staff and align work place skills plan with development plans;
- Provide monthly/quarterly status reports on progress with KPI implementation
- Evaluate performance on individual (1/2 yearly) and organisational levels (quarterly);
- Compilation of various performance reports;
- Auditing of performance report and portfolio of evidence(POEs);
- Appoint oversight committee to analyse and prepare report on improvement of performance; and

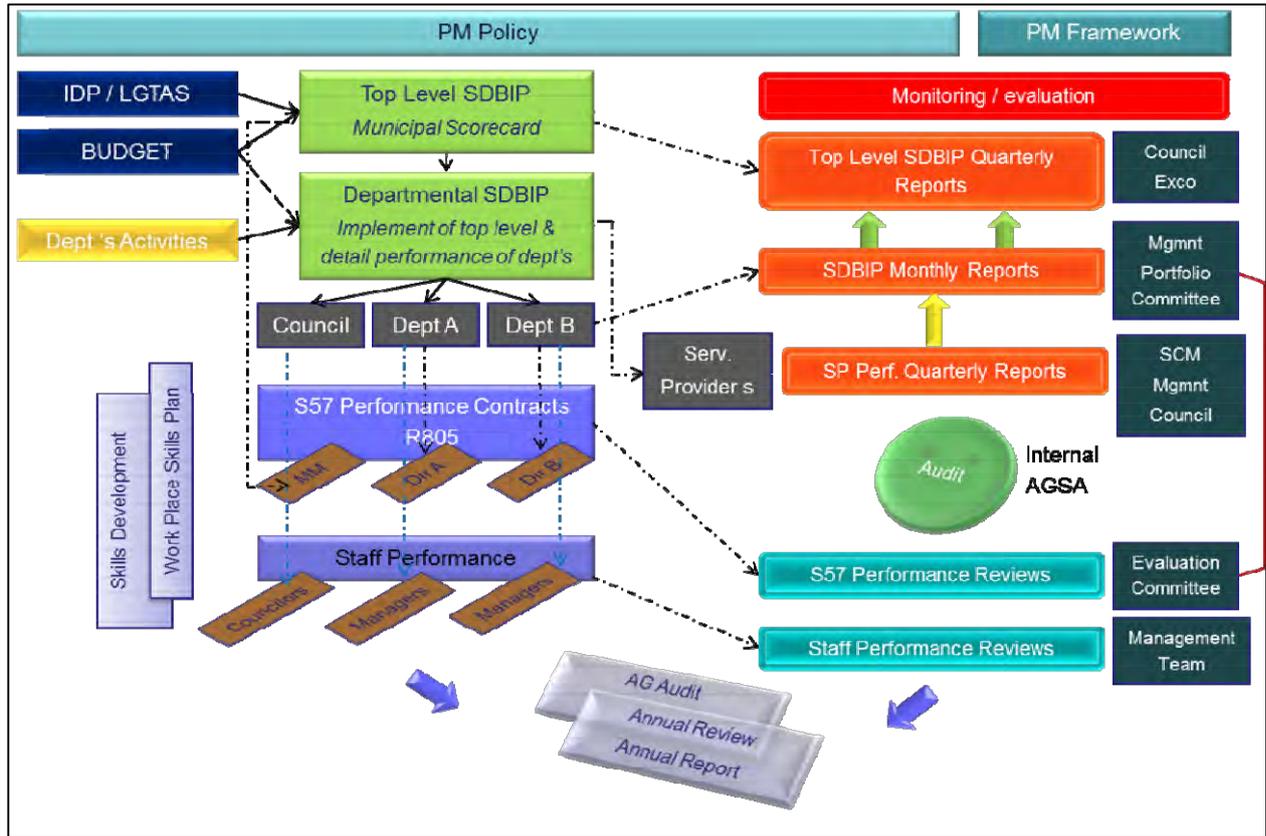


- 18. Submit year-end report to various stakeholders.

4.3 The Performance Management Model

The following section will explain the methodology of the adopted performance management model as depicted in the diagram below:

Figure 2: Performance Management Model



5. The Service Delivery and Budget Implementation Plan (SDBIP)

The IDP process and the performance management process must be seamlessly integrated. The IDP fulfils the planning stage of performance management. Performance management in turn, fulfils the implementation, management, monitoring and evaluation of the IDP.

The organisational performance will be evaluated by means of a municipal scorecard (Top Layer SDBIP) at organisational level and through the SDBIP at directorate and departmental levels.

The SDBIP is a plan that converts the IDP and budget into measurable criteria on how, where and when the strategies, objectives and normal business processes of the municipality will be implemented. It also allocates responsibility to directorates to deliver the services in terms of the IDP and budget.



The MFMA Circular No.13 prescribes that:

- The IDP and budget must be aligned;
- The budget must address the strategic priorities;
- The SDBIP should indicate what the municipality is going to do during next 12 months
- The SDBIP should form the basis for measuring the performance against goals set during the budget /IDP processes.

The SDBIP needs to be prepared as described in the paragraphs below and submitted to the Executive Mayor within 14 days after the budget has been approved. The Executive Mayor needs to approve the SDBIP within 28 days after the budget has been approved.

For each indicator the scorecard will require that a responsible official be designated, usually the respective line manager. While this official will not necessarily be accountable for performance on this indicator, they will be responsible for conducting measurements of that indicator, analysing and reporting first to their respective superior who in turn will report to the Municipal Manager and the Executive Mayor on these for reviews.

The municipal performance must be measured monthly and analysed at least quarterly. Municipal performance will be measured during the mid-year review where after the performance scorecard can be adjusted and action plans be developed to address poor performance. The information of the annual review will be included in the Annual Report of the Municipality.

5.1 The Municipal Scorecard

The municipal scorecard (Top Layer SDBIP) must consolidate service delivery targets set by Council / senior management and provide an overall picture of performance for the municipality as a whole, reflecting financial and non- financial performance on its strategic priorities.

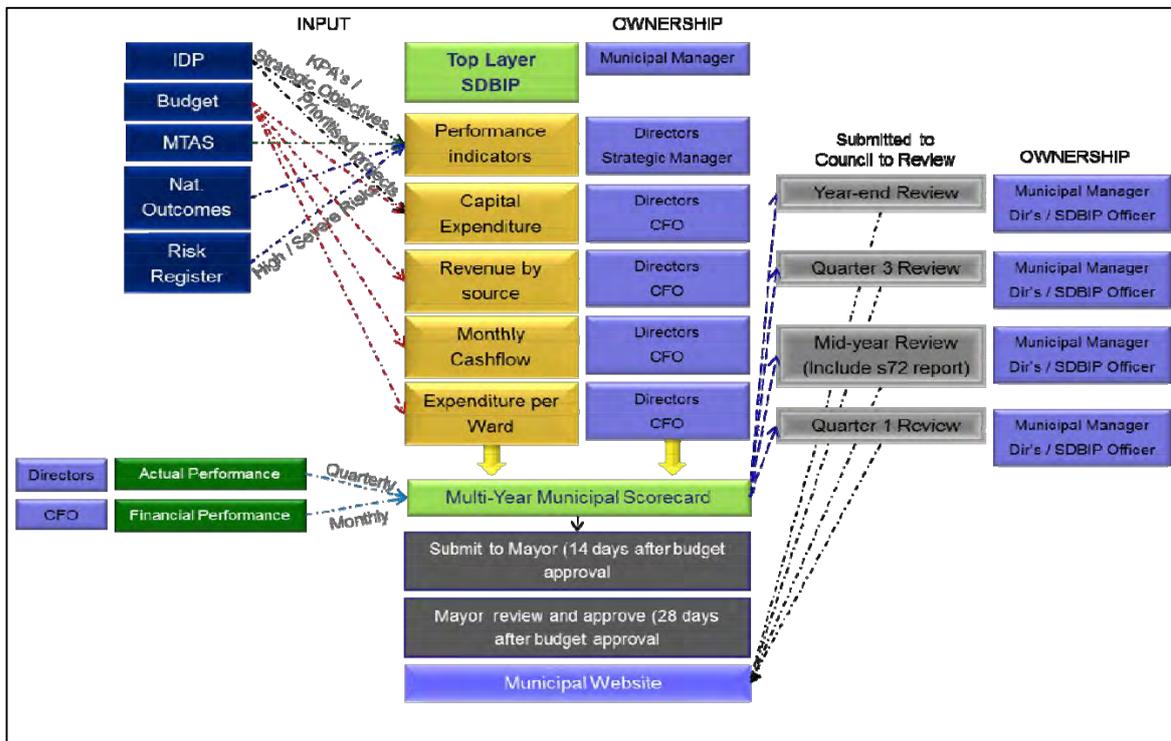
The Components of the top-layer SDBIP includes:

- Monthly projections of revenue to be collected for each source;
- Expected revenue to be collected;
- Monthly projections of expenditure (operating and capital) and revenue for each vote
- Section 71 format (Monthly budget statements);
- Quarterly projections of service delivery targets and performance indicators for each vote;
- Non-financial measurable performance objectives in the form of targets and indicators;
- Output NOT input / internal management objectives;
- Level and standard of service being provided to the community;
- Ward information for expenditure and service delivery;
- Detailed capital project plan broken down by ward over three years.



The following diagram illustrates the establishment, components and review of the municipal scorecard (Top Layer SDBIP):

Figure 3: Establishment, components and review of the municipal scorecard



5.2 Update Actual Performance

The TL SDBIP will update automatically with the actual results reported in the departmental SDBIP.

The KPI owners should report on the results of the KPI by properly documenting the information in the performance response fields and make reference to where the POE can be found. In the instance of poor performance, corrective measures should be identified and documented. The POE should prove that the KPI was delivered and that the expected outcome / impact has been achieved.

The actual performance should be monitored quarterly in terms of the objectives, KPIs and targets set. In order to measure the outcomes of the KPIs, the outputs and performance evidence (POEs) should be evaluated and **documented**.

It is important to note that the municipal manager needs to implement the necessary systems and processes to provide the POEs for reporting and auditing purposes.

5.2.1 Quarterly Reviews

On a quarterly basis, the Executive Mayor should engage in an intensive review of municipal performance against both the directorate's scorecards and the municipal scorecard, as reported by the Municipal Manager. These reviews will take place in October (for the period July to end of September), January (for the period October to the end of December), April (for the period January to the end of March) and July (for the period April to the end of June).



The review in January will coincide with the mid-year performance assessment as per section 72 of the [Local Government: Municipal Finance Management Act, 2003 \(Act No. 56 of 2003\) \(MFMA\)](#). [MFMA](#) Section 72 determines that by 25 January of each year the accounting officer must assess the performance of the municipality and report to the Council on inter alia its service delivery performance during the first half of the financial year and the service delivery targets and performance indicators set in the service delivery and budget implementation plan.

Many of the indicators in the municipal scorecard will only be measurable on an annual basis. The quarterly reviews should thus culminate in a comprehensive annual review of performance in terms of all the scorecards.

The Executive Mayor will need to ensure that targets committed to in the municipal scorecard are being met, where they are not, that satisfactory and sufficient reasons are provided and that the corrective action being proposed is sufficient to address the poor performance.

The review should also focus on reviewing the systematic compliance to the performance management system, by directorates, departments, Portfolio Councillors and the Municipal Manager. The review will also include:

- An evaluation of the validity and suitability of the Key Performance Indicators and recommending must any changes;
- An evaluation of the annual and 5 year targets to determine whether the targets are over stated or understated. These changes need to be considered;
- Changes to KPIs and 5 year targets for submission to council for approval. (The reason for this is that the original KPIs and 5 year targets would have been published with the IDP, which would have been approved and adopted by council at the beginning of the financial year.)
- An analysis to determine whether the Municipality is performing adequately.

It is important that the Executive Mayor not only pay attention to poor performance but also to good performance. It is expected that the Executive Mayor will acknowledge good performance, where directorates or departments have successfully met targets in their directorate / departmental scorecards.

5.2.2 Council Reviews

At least annually, the Executive Mayor will be required to report to the full council on the overall municipal performance. It is proposed that this reporting take place using the municipal scorecard in an annual performance report format as per the [Local Government: Municipal Systems Act, 2000 \(Act No. 32 of 2000\) \(MSA\)](#). The said annual performance report will form part of the Municipality's Annual Report as per section 121 of the [MFMA Municipal Finance Management Act](#).

5.2.3 Public Reviews

The MSA as well as the MFMA requires the public to be given the opportunity to review municipal performance. Section 127 of the MFMA requires that the accounting officer (Municipal Manager) must immediately after the Annual Report is submitted to Council make the report public and invite the local community to submit representations with regards



to the Annual Report.

5.3 Roles and Responsibilities

The roles and responsibilities during the TL SDBIP process can be summarised as follows:

Table 2: Responsibilities during the TL SDBIP process

Role Player	Roles and Responsibilities
Executive Mayor	<ul style="list-style-type: none"> • Mayor is responsible for the performance and need to approve the TL SDBIP. • Quarterly review of performance and monitor implementation of corrective action. • Submit the mid-year and annual performance reports to Council.
Mayoral Committee	<ul style="list-style-type: none"> • Support to the Executive Mayor. • Provide strategic awareness and manage the development of the TL SDBIP.
Portfolio Councillor	<ul style="list-style-type: none"> • Monitor the implementation of the strategy. • Review and monitor the implementation of the TL SDBIP at Portfolio Committee level.
Council	<ul style="list-style-type: none"> • Oversight role to ensure that performance management processes are monitored.
Municipal Manager	<ul style="list-style-type: none"> • Drafting of the TL SDBIP • Ensure the implementation of the TL SDBIP. • Monitor the TL SDBIP and ensure that POEs proof performance exists. • Take corrective action where required. • Communicate with the Executive Mayor and Executive Management Team.
Senior Management Team	<ul style="list-style-type: none"> • Manage and report on departmental performance to be cascaded up to the TL SDBIP. • Plan Performance. • Integration role and ensure POEs exists to proof performance.
Internal Audit	Internal audit should quarterly audit the results reported and issue a report to the municipal manager / performance audit committee.
Auditor-General	Auditing of legal compliance and outcomes.
Performance Audit Committee	Independent oversight on municipal performance and legal compliance.

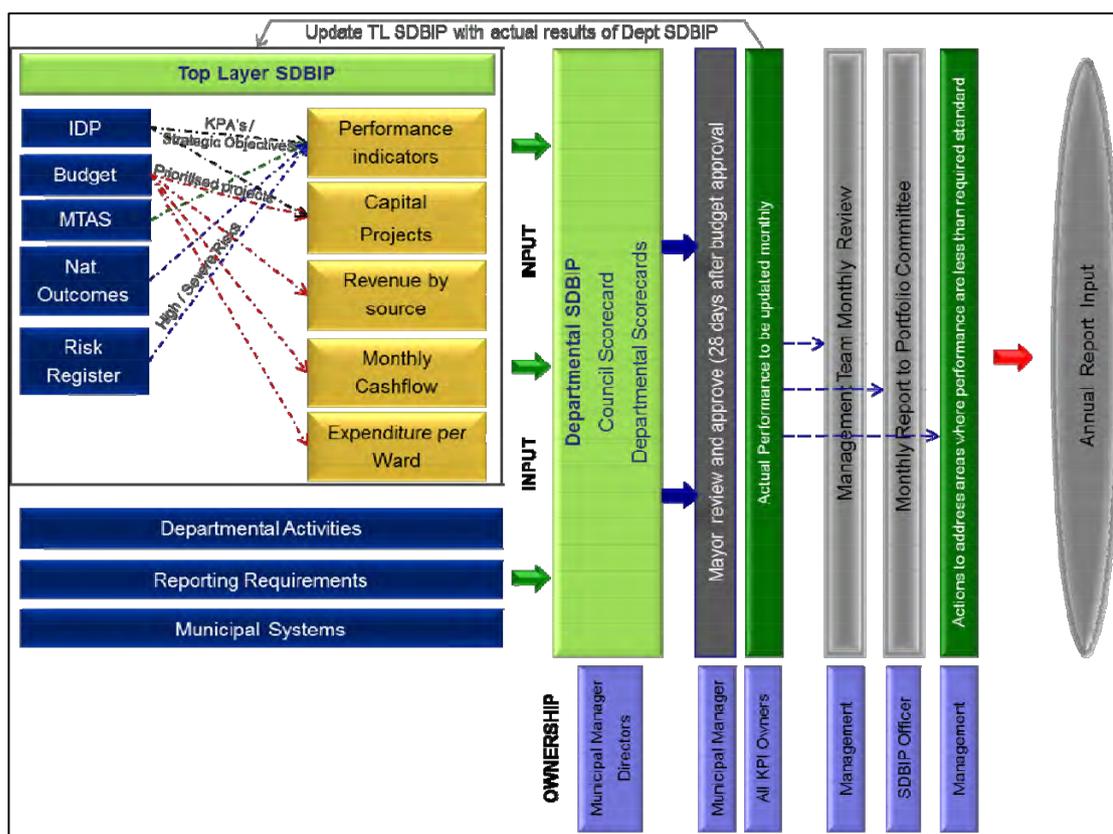


5.4 Departmental Scorecards

The directorate and departmental scorecards (detailed SDBIP) will capture the performance of each defined directorate or department. Unlike the municipal scorecard, which reflects on the strategic priorities of the municipality, the departmental SDBIP will provide detail of each outcome for which top management are responsible for, in other words a comprehensive picture of the performance of that directorate/sub-directorate. It will be compiled by senior managers for his/her directorate and will consist of objectives, indicators and targets derived from the Municipality's annual service delivery and budget implementation plan, SDBIP and any annual business or services plan compiled for each directorate or department.

The following diagram illustrates the establishment, components and review of the departmental SDBIP:

Figure 4: Establishment, components and review of the departmental SDBIP



5.5 Preparing the Departmental SDBIP

KPIs should be developed for Council, the office of the Municipal Manager and for each Directorate. The KPIs should:

- Address the TL KPIs by means of KPIs for the relevant section responsible for the KPI.
- Add KPIs to address the key departmental activities.
- Each KPI should have clear targets and should be assigned to the person responsible for the KPI. KPIs should conform to the SMART principle.



The number KPIs developed to address National KPAs, Municipal Strategic Focus Areas (SFAs) and strategic objectives should be spread amongst the aforementioned in terms of National and Local Agendas.

5.6 Approval of Departmental SDBIP

The Departmental SDBIP of each Directorate should be submitted to the Municipal Manager for approval by 31 August each year. The Municipal Manager may defer this date to a later date at the Municipal Manager's discretion, but by no later than 30 September each year.

5.7 Update Actual Performance

An evaluation of the validity and sustainability of the KPIs should be done and the actual performance results of each target should be updated and evaluated on a monthly basis. In order to measure the input/output of the KPIs, the performance results and performance evidence (POEs) should be evaluated and documented. The KPI owners should report on the results of the KPI by documenting the following information on the performance system:

- The actual result in terms of the target set;
- The output/outcome of achieving the KPI;
- The calculation of the actual performance reported. (If %);
- The reasons if the target was not achieved; and
- Actions to improve the performance against the target set, if the target was not achieved.

The municipal manager and his/her senior management team needs to implement the necessary systems and processes to provide the POEs for reporting and auditing.

5.7.1 Monthly Reviews

The Directorates will update their performance monthly in terms of the departmental SDBIP and report to the Municipal Manager. It is important that Directorates use these reviews as an opportunity for reflection on their goals and programmes and whether these are being achieved. The Portfolio Committee should have a standing agenda item to discuss at their monthly-scheduled meetings. The SDBIP report submitted should be used to analyse and discuss performance.

5.7.2 Adjustments to KPIs

KPIs should only be adjusted after the mid-year assessment and/or after the adjustments budget has been approved. KPIs should be adjusted to be aligned with the adjustment estimate and the reason for the change in KPIs should be documented in a report to the Executive Mayor/Municipal Manager for approval.

Additional KPIs can be added during the year with the approval of the municipal manager. The approval documents should be safeguarded for audit purposes.



5.7.3 Roles and Responsibilities

The roles and responsibilities during the Departmental SDBIP process can be summarised as follows:

Table 3: Responsibilities during the Departmental SDBIP process

Role Player	Roles and Responsibilities
Executive Mayor	<ul style="list-style-type: none"> Responsible for the KPIs assigned to him/her and his/her committee. The mayor should update performance results monthly.
Mayoral Committee	<ul style="list-style-type: none"> Review the feedback received from Portfolio Councillors/ respective senior manager and monitor overall performance. Support the Executive Mayor.
Portfolio Councillor	<ul style="list-style-type: none"> Support the senior manager to implement the municipal strategy. Review and monitor progress at portfolio level. Report to the Mayoral Committee on performance review and progress. Assist senior management to take corrective action to improve performance.
Municipal Manager	<ul style="list-style-type: none"> Approval of the Departmental SDBIP. Monitor SDBIP and ensure that POEs exist. Review and monitor the implementation on the SDBIP. Ensure that KPIs address the municipal strategy and service delivery requirements. Ensure alignment with the IDP objectives/programmes and budgets. Take corrective actions where required. Communicate with the senior management team on performance progress and reporting. Ensure quarterly internal audit and take necessary action where required. Communicate results to the Portfolio Committee and Mayoral Committee.
All Managers	<ul style="list-style-type: none"> Design KPIs to address the TL SDBIP, operational needs, service delivery improvement and other key departmental activities. Plan performance and set targets. Assign KPIs to KPI owners. Ensure the implementation of the SDBIP. Monitor performance and document POEs. Take corrective action where required. Communicate performance results to the municipal manager and Portfolio Committee.
Internal Audit	<ul style="list-style-type: none"> Internal audit should quarterly audit the results reported and issue a report to the municipal manager / performance audit committee.
Auditor-General	<ul style="list-style-type: none"> Auditing of legal compliance and outcomes.
Performance Audit Committee	<ul style="list-style-type: none"> Independent oversight on municipal performance and legal compliance.

5.8 Individual Performance

The performance of a municipality is integrally linked to that of staff. It is therefore important to link organisational performance to individual performance and to manage both at the same time, in separate processes. Although legislation requires that the municipal manager, and managers directly accountable to the municipal manager, sign formal performance contracts/agreements, it is also a requirement that all employees have performance plans.

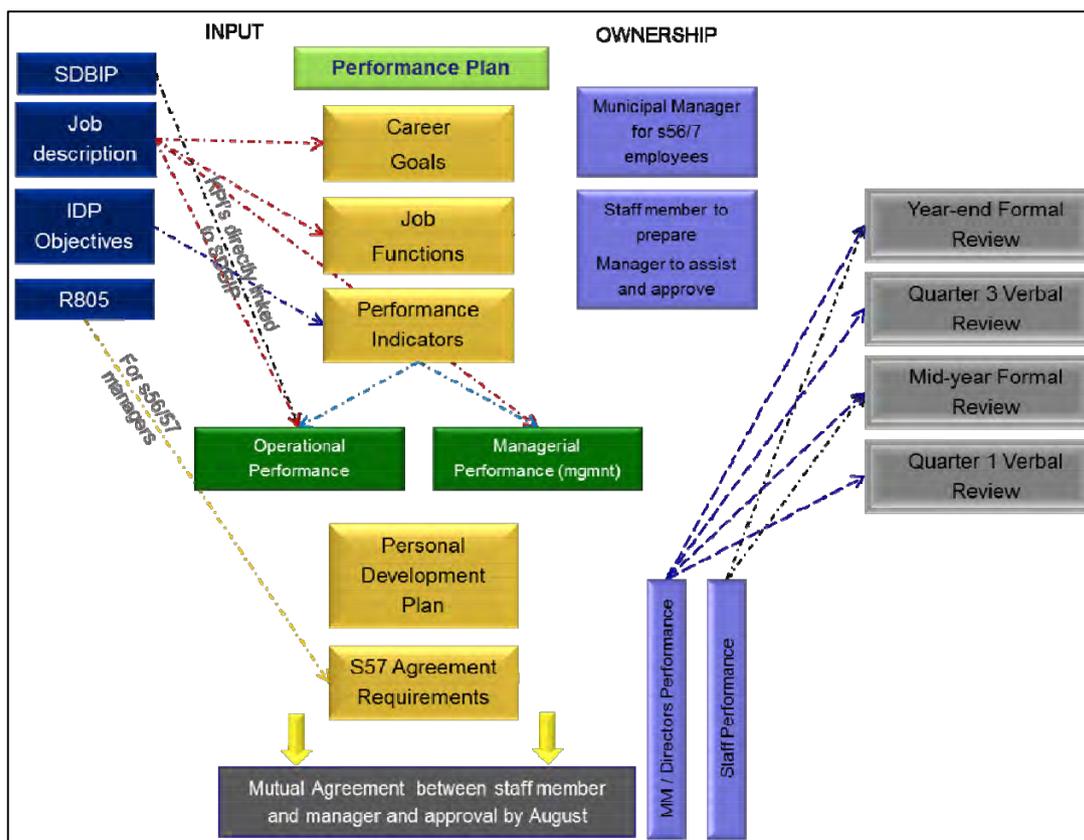


~~These should be aligned with~~ The individual performance plan of the manager, snr. Manager and identified personnel should be aligned to head of the directorate and job descriptions. It is however the responsibility of the employer, to create an environment, which the employees can deliver the objectives and the targets set for them in their performance plans and job descriptions.

Performance ~~contracts-plans~~ should be concluded with the Municipal Manager, Directors, Senior Managers and Managers. The rest of the performance ~~contracts-plans~~ with the rest of the staff will be implemented with a phased in approach.

The following diagram illustrates the individual performance management processes:

Figure 5: The individual performance management processes



The Benefits of Individual Performance are to:

- Ensure alignment of individual goals and objectives with that of the organisation and to co-ordinate efforts in order to achieve those goals;
- Understand what is expected from the incumbents, by when it is expected and to what standard is expected;
- Understand the incumbent's key areas of accountability;
- Determine whether or not performance objectives are being met;
- Make qualified decisions within the incumbents level of competencies; and
- Avail the incumbents of learning and development opportunities to competently meet their performance targets.



5.9 Individual Scorecards (Municipal Manager and MSA Section 56/57 Managers)

The MSA and Regulation 805 of August 2006 (Performance of the Municipal Manager and the Managers reporting directly to the Municipal Manager) require the Municipal Manager and the Managers reporting directly to the Municipal Manager to enter into annual Performance Agreements. The Performance Agreements of the Municipal Manager and other MSA Section 56/57 Managers should be directly linked to their employment contract. Performance will be reviewed quarterly of which the mid-year and year-end performance will be formal evaluations. These Performance Agreements consist of three distinct parts:

- **Performance Agreement:** This is an agreement between the MSA Section 56/57 Manager and the Municipality, which regulates the performance required for a particular position and the consequences of the performance. The Agreement deals with only one aspect of the employment relationship, namely performance. This agreement must be reviewed and renewed annually, subject to the individual's annual performance. This agreement can be altered during the course of the financial year with the written consent from both the employer and employee. The performance agreement is guided by any change in the organisational structure.
- A performance bonus may be paid as agreed in the performance agreement.
- **Performance Plan:** The Performance Plan is an Annexure to the Performance Agreement and stipulates in detail the performance requirements for a single financial year. The SDBIP transcends into the Performance Plan/s of the respective MSA Section 56/57 Managers according to their areas of responsibility.
- **Personal Development Plan:** The plan is an Annexure to the Performance Agreement and addresses the developmental needs/requirements of the manager indicating actions and timeframes.

The list of Core Managerial Criteria are tabled as follows:

Table 4: List of Core Managerial Criteria

Skills	Measurement
Strategic and direction leadership	Provide and direct a vision for the institution, and inspire and deploy others to deliver on the strategic institutional mandate
Programme and project management	Able to understand programme and project management methodology; plan, manage, monitor and evaluate specific activities in order to deliver on set objectives.
Financial Management	Able to compile, plan and manage budgets, control cash flow, institute financial risk management and administer procurement processes in accordance with recognised financial practices. Further to ensure that all financial transactions are managed in an ethical manner.
Change Leadership	Able to direct and initiate institutional transformation on all levels in order to successfully drive and implement new initiatives and deliver professional and quality services to the community.
Knowledge and information management	Able to promote the generation and sharing of knowledge and information through various processes and media, in order to enhance the collective knowledge base of local government.
Analysis and innovation	Able to critically analyse information, challenges and trends to establish and implement fact-based solutions that are innovative to improve institutional processes in order to achieve key strategic objectives.
People management	Must be able to manage and encourage people, optimise their outputs and effectively manage relationships in order to achieve the municipality's goals.
Communication	Able to share information, knowledge and ideas in a clear, focused and concise



Skills	Measurement
	manner appropriate for the audience in order to effectively convey, persuade and influence stakeholders to achieve the desired outcome.
Governance Leadership	Able to promote, direct and apply professionalism in managing risk and compliance requirements and apply a thorough understanding of governance practices and obligations. Further, able to direct the conceptualisation of relevant policies and enhance cooperative governance relationships.
Results and quality focus	Able to maintain high quality standards, focus on achieving results and objectives while consistently striving to exceed expectations and encourage others to meet quality standards. Further, to actively monitor and measure results and quality against identified objectives.

The agreements must be finalised by August every year and be agreed and approved by the respective senior manager. The process on how to prepare performance plans is documented in the Performance Management System Manual.

5.10 Individual Scorecards (rest of staff)

The introduction of individual performance is applicable to employees with the title Manager, Senior Manager and any other senior staff member as identified by the relevant Manager, Senior Manager, Director and or Municipal Manager. Performance plans should also be concluded with senior staff members appointed on a temporary basis for minimum period of six months and more.

The data obtained from Directorate scorecards (~~detailed departmental~~ SDBIP), will provide the user with the respective individual performance plans for managers reporting to the S57 managers.

Performance Plans are agreed with each employee as part of his/her career development plan and should include the following:

- Qualifications – a record of formal and informal training and experience;
- Job functions – key focus areas for the year;
- Career goals - long term and intermediate career goals;
- Key performance indicators linked to the SDBIP – KPIs in the SDBIP that are the responsibility of the respective manager and KPIs aligned to the job description of the manager.
- Managerial KPIs – the core managerial competencies that the manager will be evaluated on.
- A list of the core managerial competencies (CMCs) is provided for the evaluation of managerial skills.
- Weightings show the relative importance of input or output against another input or output. Every input or output in the performance agreement must be assigned to a weighting. The weightings / ratings and the distribution of the ratings per level need to be determined by the management team in the beginning of each financial year and agreed with the employer or group of employers. (employee or group of employees)
- Development needs and learning plan.

5.11 Skills Development Plan

The skills development plan needs to be compiled / updated with the information obtained from the performance agreements and the development plans. The human resources



manager together with the respective line manager is responsible to facilitate the implementation of the skills development plan.

5.12 Informal and Formal performance reviews

Monthly monitoring of the departmental SDBIP takes place and performance is discussed with relevant staff as and when required.

Although performance should be managed on a daily basis, performance reviews should be done by the respective supervisor quarterly of which two is formal and two informal. The objective review should be based on actual performance and performance evidence. The responsibility to maintain and present a portfolio of evidence file at the performance assessment is with the subordinate. The supervisor and employee needs to prepare for the review and discuss the performance during a focused performance meeting. The review should be documented on the electronic performance system as set out in the Performance Management System Manual. Feedback should be provided during the review on the employee's ability to render the allocated tasks including measures to improve on set targets

The Mid-year performance and annual performance evaluations should be completed by end February for the period July to December, of the current financial and August for the period January to June.

Please note that performance and growth is the responsibility of each individual employee and employees should ensure that his / her performance plan is executed. Performance measurement is an ongoing process and should not only be addressed during the formal reviewing sessions.

Performance should be moderated per department per task level / group level after the performance evaluation of all staff has been finalised. The moderation should be conducted in terms of the Performance Management Manual to ensure objectivity and fairness.

Unacceptable performance needs to be addressed and action plans to improve the performance must be prepared and agreed with the employee who did not perform. The performance against the action plans must be reviewed on a monthly basis.

5.13 Appeals Process

5.13.1 MSA Section 56/57-Employees

The Appeals process as prescribed in R805 of August 2006 and as agreed in the employment and performance contracts of the Section 56/57-Managers will be applicable in instances where they are not in agreement with their final performance evaluations.

5.13.2 Employees reporting to the Directors and the Municipal Manager

Should employees not agree with the contents of their performance agreement-plan after the performance discussions or with the final scores that are allocated to them, they may elect to follow the municipality's normal grievance procedures for the resolution by the Municipal Manager.



5.13.3 Reward and Recognition

The performance scores will be finalised during the moderation where after it must be approved by the moderation committee (fish-bowl). These scores will be used to recognised excellent performance in terms of the Council's Reward and Recognition Policy (Currently in draft format).

5.14 Service Providers

A municipal service can be provided by the Municipality by entering into a Service Delivery Agreement in terms of Section 76(b) of the ~~Municipal System Act~~ MSA with an external service provider. The Municipality is responsible for monitoring and assessing the implementation of the agreement, including the performance of the service provider in accordance with section 41 of the Municipal Systems Act.

This section sets out the guidelines on the monitoring and reporting on the performance of service providers in terms of Chapter 8 of the ~~Municipal Systems Act~~ MSA and Section 116 of the ~~Municipal Finance Management Act~~ MFMA.

External ~~§~~service providers will be evaluated on the following criteria by the service departments on a monthly basis:

Table 5: Criteria to be used in evaluating external service providers

Performance rating	Objective Measures to Assess Service Provider Performance
3	<ul style="list-style-type: none"> - Quality of §service delivery as agreed; Deviations are managed as mutually agreed; - Compliance to most undertakings, duties and obligations and requirements as set out in the Main Agreement and Annexures; - Progress with all projects and new service requests are on target; <u>and</u> - All §service failure events during month resolved within agreed time frames and preventative measures are proposed by Service Provider.
2	<ul style="list-style-type: none"> - Quality of §service delivery not in full compliance with Agreement; Requires more management and focus from Service Provider; - Progress with projects and new service requests are on not on target; - Service failure events are not resolved in agreed time frames and preventative measures for implementation are not proposed by Service Provider.
1	<ul style="list-style-type: none"> - Quality of §service delivery totally unacceptable; Consider termination of Agreement and all Services. - Non-compliances, progress with projects and new service requests and service failure events worse than for rating 2; - Commitment from Service Provider to resolve outstanding issues is lacking; - Skills and resources to deliver a quality service are inadequate; - Participation in contract governance, service management and effective communication is lacking or inadequate.

5.14.1 Notification of Service Providers upon Appointment

All service providers must be informed of:

- The assessment and reporting of the service provider's performance;
- setting of performance criteria in terms of the tender, the required deliverables and service level agreement;
- the exchange of information on service provider performance reports between government units/departments.



5.14.2 Evaluating the Performance of Service Providers

Thresholds (size and types of service provider contracts in line that need to comply with the requirements of the SCM policy should be allowed ~~to~~. The thresholds that need to be reviewed include:

- Contracts larger than R200 000; and
- Contracts where the service providers is/are required to deliver a service (not goods and products).

Contracts must be signed by service providers and sign a service level agreement indicating:

- The services to be delivered;
- the timeframes; and
- the evaluation methodology.

The service provider's performance must be assessed in the context of the project as a whole. The respective roles and obligations of the Municipality and service provider under the contract must be taken into account.

Persons preparing or reviewing the performance of a service provider must consider whether satisfactory progress or completion of a project has been affected by any matters which are:

- Outside the service provider's control; or
- The result of some action by the Municipality.

The service provider's performance must therefore be evaluated against set performance criteria, after taking into account matters beyond the service provider's control.

5.14.3 Prescribed Procedures to Evaluate Service Providers

The following procedures need to be followed:

- The requirements of this policy must be included in the contract of the service provider;
- The performance of the service providers under the contract or service level agreement contracts to be included in a clause must be assessed monthly by the Reporting Officer;
- The assessment must be filed in the contract file or captured onto the database;
- The Reporting Officer must complete the Service Provider Assessment Form on the database at the end of each month and on completion or termination of the contract;
- The quarterly assessment must be completed within 15 working days after the end of each quarter;
- The Reporting Officer must provide a copy of the assessment to the Service Provider at the end of each quarterly assessment period and on completion or termination of the contract;
- Supply Chain Management Unit will review the quarterly Service Provider assessments within 20 days after the end of each quarter and submit a summary report to Council;
- The Accounting Officer need to develop the necessary forms and report structures to be utilised to manage the above processes. The forms and reporting requirements need to be reviewed on a regular basis;
- In the instance of under-performance:
 - The Municipality will facilitate support interventions to service providers in the



identified areas of underperformance;

- Service providers who have been identified as under-performing in identified areas must be informed of these support interventions;
- The impact of support interventions must be monitored by the Reporting Officer; and
- The records of the support interventions must be documented, signed by both parties and appropriately filed.

5.15 Evaluation and Improvement of the Performance Management System

The ~~Municipal Systems Act~~ MSA requires the municipality to annually evaluate its performance management system. It is proposed that after the full cycle of the annual review is complete; the Municipal Manager will initiate an evaluation report annually, taking into account the input provided by directorates and departments. This report will then be discussed by the Management Team and finally submitted to the Council for discussion and approval. The evaluation should assess:

- The adherence of the performance management system to the ~~Municipal Systems Act~~ MSA.
- The fulfilment of the objectives for a performance management system.
- The adherence of the performance management system to the objectives and principles.
- Opportunities for improvement and a proposed action plan.

While good and excellent performance must also be constantly improved to meet the needs of citizens and improve their quality of life, it is poor performance in particular that needs to be improved as a priority. In order to do this, it is important that the causal and contributing reasons for poor performance are analysed. Poor performance may arise out of one or more of the following:

- Poor systems and processes;
- Inappropriate structures;
- Lack of skills and capacity;
- Inappropriate organisational culture; and
- Absence of appropriate strategy.

To improve performance, the appropriate response strategy should be chosen:

- Restructuring is a possible solution for an inappropriate structure;
- Process and system improvement will remedy poor systems and processes;
- Training and sourcing additional capacity can be useful where skills and capacity are lacking;
- Change management and education programmes can address organisational culture issues;
- The revision of strategy by key decision-makers can address shortcomings in this regard; and
- Consideration of alternative service delivery strategies should be explored.

Performance analysis is a requirement in order to identify poor performance. The Municipal Manager will implement the appropriate response strategy to improve performance.



6. Governance

The governance structure was established to offer credibility to the overall performance processes. The audit of performance information and system should comply with section 166 of the ~~Municipal Finance Management Act~~ MFMA and Regulation 14 of the Municipal Planning and Performance Management Regulations (2001).

6.1 Governance Framework for the Performance Management system

The electronic performance management system is web-based and used for administering the TL and departmental SDBIP which is available on the internet ~~on a~~ 24 hour/7 days a week/356 days a year interval. ~~The m~~ Maintenance on the electronic performance management system ~~are is~~ done on a weekly basis, as required, from 14:00 – 18:00 on a Sunday.

6.1.1 Continuous quality control and co-ordination

Directorates are required to co-ordinate and ensure good quality of performance reporting and reviews on an ongoing basis. It is their role to ensure conformity to reporting formats and verify the reliability of reported information, where possible.

~~The Municipal Manager must review overall performance monthly while the Senior Manager: Governance should support him/her in verifying the performance data and prepare the performance reports.~~

6.2 Performance investigations

The Executive Mayor or the Audit and -Performance Audit Committee (APAC) should be able to commission in-depth performance investigations where there is either continued poor performance, a lack of reliability in the information being provided or on a random ad-hoc basis. Performance investigations should assess:

- The reliability of reported information;
- The extent of performance gaps from targets;
- The reasons for performance gaps; and
- Corrective action and improvement strategies.

While the internal audit function may be used to conduct these investigations, it is preferable that external service providers, who are experts in the area to be audited, should be used. Clear terms of reference will need to be adopted by the Executive Mayor for such investigation.

6.3 Internal Audit

Section 165 of the MFMA requires that each municipality must have an internal audit unit however such function may be outsourced.

The municipality's internal audit function will need to be continuously involved in auditing the performance reports based on the organisational and directorate/departmental scorecards. As required by Regulation, they will be required to produce an audit report on a quarterly basis, to be submitted to the Municipal Manager and Performance Audit Committee.



The audit should include an assessment of the:

- functionality of the municipality's performance management system;
- adherence of the system to the Municipal Systems Act (MSA); and
- the extent to which performance measurements are reliable.

6.4 Audit and Performance Audit Committee (APAC)

The MFMA and the Municipal Planning and Performance Management Regulations require that the municipal council establish an audit committee consisting of a minimum of three members, where the majority of members are not employees of the municipality. No Councillor may be a member of an audit committee. Council shall also appoint a chairperson who is not an employee.

The Regulations give municipalities the option to establish a separate performance audit committee whereas the MFMA provides only for a single audit committee. The operation of this audit committee is governed by section 14 (2-3) of the regulations.

According to the regulations, the performance audit committee must:

- review the quarterly reports submitted to it by the internal audit unit;
- review the municipality's performance management system and make recommendations in this regard to the council of that municipality;
- assess whether the performance indicators are sufficient;
- at least twice during a financial year submit an audit report to the municipal council.

~~It is further proposed that the~~ audit committee APAC is to be tasked with assessing the reliability of information reported.

In order to fulfil their function a performance audit committee may, according to the MFMA and the regulations,

- communicate directly with the council, municipal manager or the internal and external auditors of the municipality concerned;
- access any municipal records containing information that is needed to perform its duties or exercise its powers;
- request any relevant person to attend any of its meetings, and, if necessary, to provide information requested by the committee; and
- investigate any matter it deems necessary for the performance of its duties and the exercise of its powers.

7. Performance Reporting

Performance must be reported in terms of the MSA, MFMA and the regulations and circulars issued in terms of the aforementioned legislation. These reports include the reports listed below.

7.1 Quarterly Reports

Quarterly reporting of departmental KPIs that is linked to Top Layer KPIs is due on the ~~12~~15th day after the end of the quarter, irrespective if the due date falls on a weekend. Directors (secondary users) will have the opportunity to review the updates of the relevant directorate



between the 8¹⁰th and 10¹⁵th day after the end of the quarter. Supporting proof of evidence should be uploaded to the [electronic performance management](#) system to substantiate performance against the key performance indicator.

Reports on the performance of the TL SDBIP should be generated from the system and submitted to Council. This report should also be published on the municipal website.

Actuals are to be updated in relation to the unit of measurement as follows:

Table 6: unit of measurement

Units	If the Unit of measurement is in	The Actual must also be in # unit
Number (#)	Number	Number
Percentage (%)	Percentage	Percentage
Rand (R)	Rand	Rand

7.2 Mid-year Assessment

The performance of the first 6 months of the financial year should be assessed and reported on in terms of section 72 of the MFMA. This assessment must include the measurement of performance, the identification of corrective actions and recommendations for the adjustments of KPIs, if necessary. Supporting proof of evidence should be uploaded to the [electronic performance management](#) system to substantiate performance against the key performance indicator.

The format of the report must comply with the [MFMA](#) section 72 requirements. This report must be submitted to Council on or before 31 January of each year.

7.3 Annual Performance Report

The annual performance report must be completed by the end of August and submitted with the financial statements [to the Auditor General of South Africa](#). This report must be based on the performance reported in the SDBIP supported by the relevant proof of evidence. Reports should be generated from the system, reviewed and updated in the performance comments field for reporting purposes.

7.4 Annual Report

The annual report should be prepared and submitted as per MFMA Circular 11. The update of the Annual Report commences on the 1st of July annually whereby service departments are required to submit narratives that address the highlights, challenges experienced during the previous financial year

Submission of the First Draft Annual Report to Council: Within 7 months after the end of the financial year.

[MFMA](#) Section 121(1) states that every municipality and every municipal entity must for each financial year prepare an annual report in accordance with this Chapter. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.



Submission of the Final Draft Annual Report to Council: Within 9 months after the end of the financial year.

Section 129. (l) of the ~~Municipal Finance Management Act (MFMA), (Act No 56 of 2003)~~ states that “The council of a municipality must consider the annual report of the municipality and of any municipal entity under the municipality's sole or shared control and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an oversight report containing the council's comments on the annual report, which must include a statement whether the council-

- (a) has approved the annual report with or without reservations;
- (b) has rejected the annual report; or
- (c) has referred the annual report back for revision of those components that can be revised.”

8. Legislative Reporting Requirements

The legislative requirements regarding reporting processes are summarised in the following table:

Table 7: legislative requirements regarding reporting processes

Time frame	MSA/ MFMA Reporting on PMS	Section
Quarterly reporting	The municipal manager collates the information and draft the organisational performance report, which is submitted to Internal Audit. The Internal Auditors (IA) must submit quarterly audited reports to the Municipal Manager and to the Performance Audit Committee. The Municipal Manager submits the reports to the Council.	MSA Regulation 14(1)(c)
Bi-annual reporting	The <u>Audit and</u> Performance Audit Committee must review the PMS and make recommendations to council.	MSA Regulation 14(4)(a)
	The Performance Audit Committee must submit a report at least twice during the year a report to Council The Municipality must report to Council at least twice a year.	MSA Regulation 14(4)(a)
	The Accounting officer must by 25 January of each year assess the performance of the municipality and submit a report to the Mayor, National Treasury and the relevant Provincial Treasury.	MSA Regulation 13(2)(a) MFMA S72
Annual reporting	The annual report of a municipality must include the annual performance report and any recommendations of the municipality's audit committee.	MFMA S121 (3)(c)(j) & MSA S46
	The accounting officer of a municipality must submit the performance report to the Auditor-General for auditing within two months after the end of the financial year to which that report relate.	MFMA S126 1(a)
	The Auditor-General must audit the performance report and submit the report to the accounting officer within three months of receipt of the performance report.	MFMA S126 (3)(a)(b)
	The Mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality	MFMA S127(2)
	The Auditor-General may submit the performance report and audit report of a municipality directly to the municipal council, the National Treasury, the relevant provincial treasury, the MEC responsible for local government in the province and any prescribed organ of the state	MFMA S127 (4)(a)



Time frame	MSA/ MFMA Reporting on PMS	Section
	Immediately after an annual report is tabled in the council, the accounting officer of the municipality must submit the annual report to the Auditor- General, the relevant provincial treasury and the provincial department responsible for local government in the province.	MFMA S127 (5)(b)
	The council of the municipality must consider the annual report by no later than two months from the date on which the annual report was tabled, adopt an oversight report containing council's comments on the annual report	MFMA S129 (1)
	The meetings of a municipal council at which an annual report is to be discussed or at which decisions concerning an annual report are to be taken, must be open to the public and any organ of the state	MFMA S130 (1)
	The Cabinet member responsible for local government must annually report to Parliament on actions taken by the MECs for local government to address issues raised by the Auditor-General	MFMA S134
<p>Contracts and contract Management</p>	<p>(1)A contract or agreement procured through the supply chain management system of a municipality or municipal entity must-</p> <ul style="list-style-type: none"> (a)be in writing; (b)stipulate the terms and conditions of the contract or agreement, which must include provisions providing for- <ul style="list-style-type: none"> (i)the termination of the contract or agreement in the case of non- or underperformance; (ii)dispute resolution mechanisms to settle disputes between the parties; (iii)a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years; and (iv) any other matters that may be prescribed. <p>(2)The accounting officer of a municipality or municipal entity must-</p> <ul style="list-style-type: none"> (a)take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality or municipal entity is properly enforced; (b)monitor on a monthly basis the performance of the contractor under the contract or agreement; (c)establish capacity in the administration of the municipality or municipal entity- <ul style="list-style-type: none"> (i)to assist the accounting officer in carrying out the duties set out in paragraphs (a) and (b); and (ii)to oversee the day-to-day management of the contract or agreement; and (d) regularly report to the council of the municipality or the board of directors of the entity, as may be appropriate, on the management of the contract or agreement and the performance of the contractor. <p>(3)A contract or agreement procured through the supply chain management policy of the municipality or municipal entity may be amended by the parties, but only after-</p> <ul style="list-style-type: none"> (a)the reasons for the proposed amendment have been tabled in the council of the municipality or, in the case of a municipal entity, in the council of its parent municipality; and (b)the local community- <ul style="list-style-type: none"> (i)has been given reasonable notice of the intention to amend the contract or agreement; and (ii)has been invited to submit representations to the municipality or municipal entity. 	MFMA 116

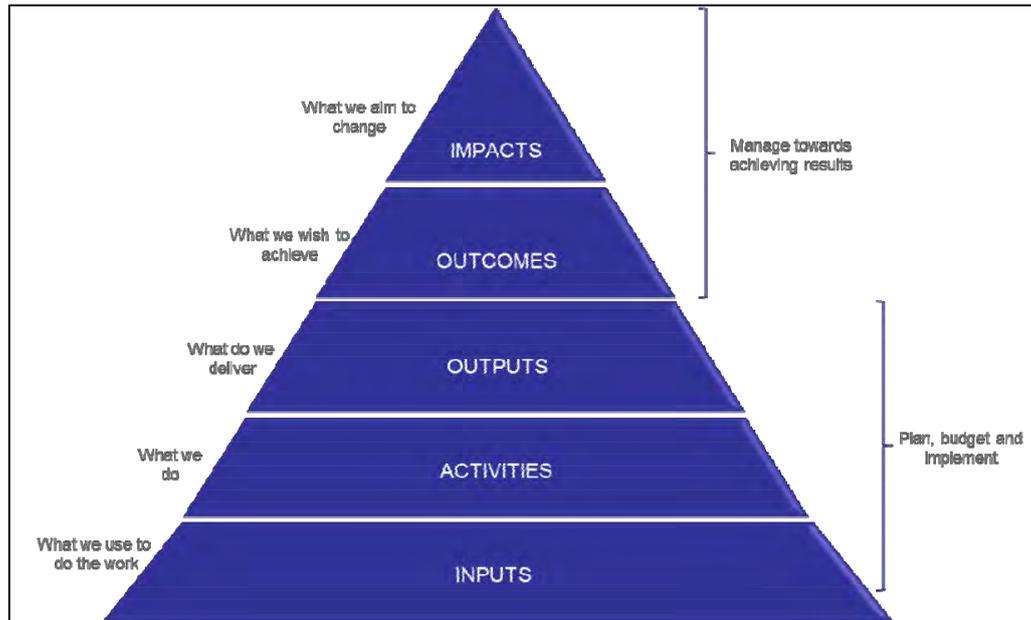


9. Design of Key Performance Indicators and Targets

9.1 Setting Indicators

In setting indicators, it is important that one understands the key performance concepts and the relationship between the core performance information concepts illustrated below.

Figure 6: The key performance concepts and the relationship between the core performance information



The following aspects must also be considered:

- The key priorities and objectives of the Municipality set in the IDP, which have been determined during the public participation process ~~at~~ **and with** ward committees;
- The scope of sector plans to be evaluated to reach the key priorities and objectives of the Municipality during the next financial year;
- The activities and processes identified in the IDP for achieving the developmental objectives as well as the earmarked resources;
- Baseline and performance standard information for each indicator;
- The risks identified during the risk review of the municipality that needs to be addressed with specific actions;
- The indicators listed in the Municipal Turnaround Strategy (MTAS);
- Compliance and reporting requirements in terms of legislation;
- Core departmental activities that need to be measured to improve municipal effectiveness and efficiency;
- The alignment of departmental activities and capital projects identified in the IDP with the budget;
- Whether measurement tools (system and data) to measure the performance of the indicators are available or can be developed;
- In the event that measurement tools do not exist, then it is advisable that a KPI be set which would measure the design and implementation of such a system. Once the measurement tool has been implemented, then the KPI measuring the output from the tool can then be included in the scorecard;



- The cost involved in setting up measurement tools needs to be considered;
- The time frame for the implementation of measurement tools is also important;
- It is important that the responsibility for the KPI needs to be allocated to the appropriate person who will be required to measure the output/outcome on the KPIs; and
- The timeframes for measuring and reporting actual performance against target set.

The following steps should be followed to develop a performance indicator:

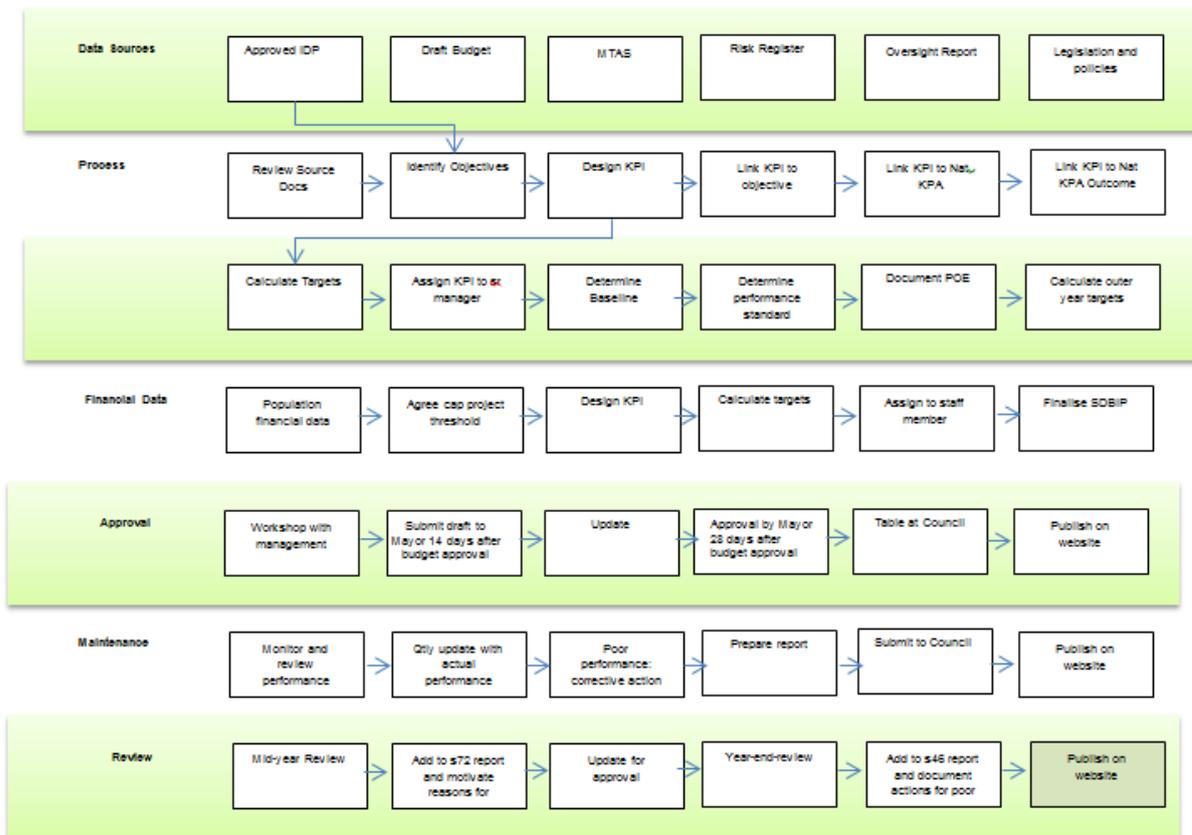
- Identify the strategic objectives defined in the IDP and the key activities in the department that need to be measured;
- Agree on what you are aiming to achieve by considering the end result (outcome / impact) of each strategic objective and define the critical processes to achieve each of the strategic objectives;
- Specify the outputs, activities and inputs in order to achieve the outcomes and impacts;
- In the instance where performance indicators for individuals needs to be developed you also need to consider key job requirements (job description);
- For each activity, confirm that it will assist in achieving the objectives and determine what the proof of evidence will be that the activity has been delivered;
- Determine what resources you will require to be able to deliver the activity and confirm availability for such resources, e.g. you cannot establish a play park without the necessary financial resources;
- Determine the timeframes by when the activities need to be achieved;
- Decide which department and individual will take responsibility for the activities;
- Draft the KPI by explaining what will be done, how it will be done and what will be achieved;
- Link it to timeframes indicating by when the activity should be delivered as well as to the National KPAs, National Outcomes and the objective to be achieved;
- Formulate how the activity will be measured and what the proof will be that the activity has been delivered (how will the activity be measured);
- Add the baseline for the indicator (the level where we are before we start with the work);
- Determine and add the performance standard for the target (minimum or ideal level of performance);
- Allocate responsibility for delivering the activity to a department and individual (who will be responsible for delivery and reporting on the target);
- Set the targets to be achieved per month / quarter in order to deliver the indicator (targets should as far as possible comply with the SMART principle);
- Agree the finally formulated indicator with the respective department / manager / staff member.

9.2 Performance Process Maps

The following process maps summarise the key operational and individual performance processes. These process maps should be read with the sections dealing with these performance processes.

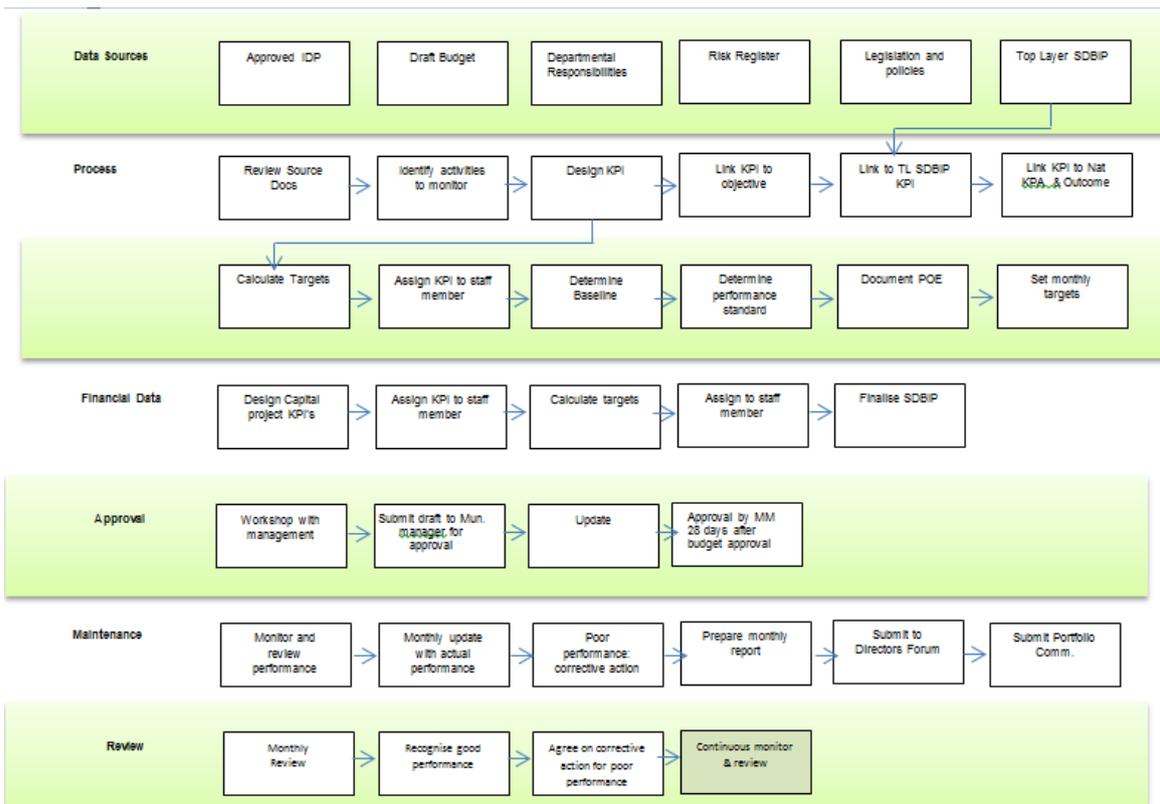


9.2.1 Top Layer SDBIP

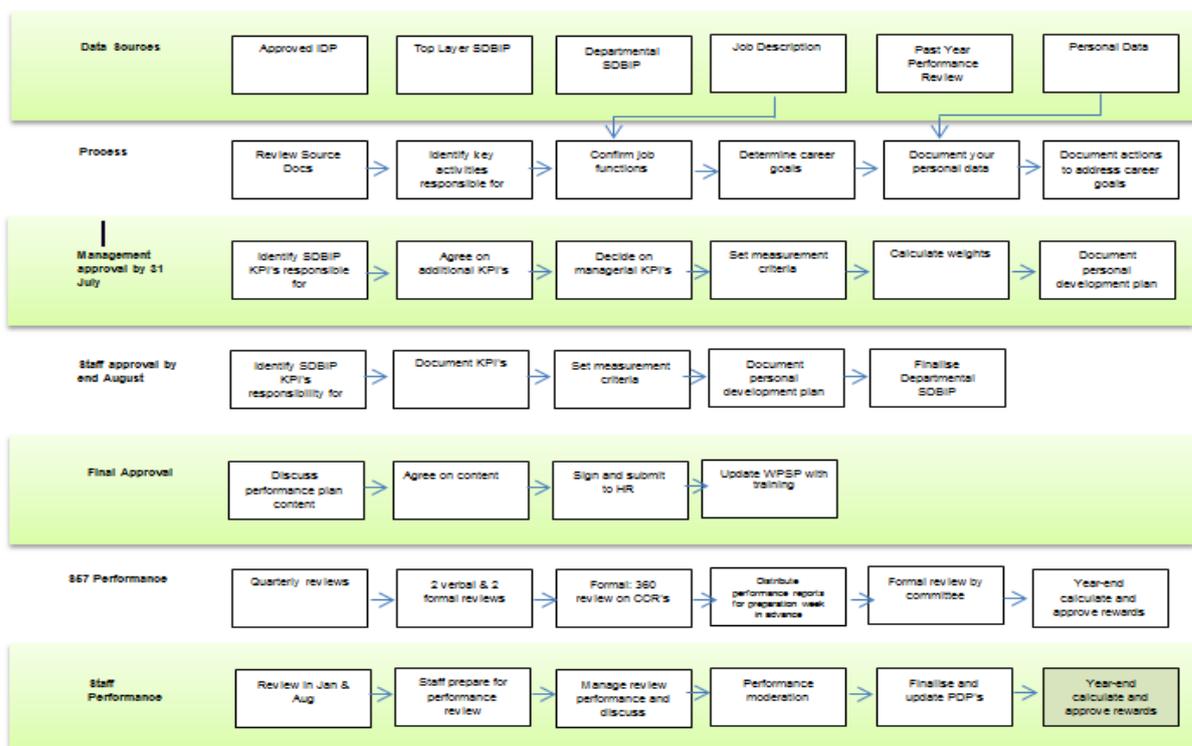




9.2.2 Departmental SDBIP



9.2.3 Individual Performance





9.3 Role and Responsibilities of Stakeholders

The following table sets out a summary of the roles and responsibilities of the various stakeholders in the PMS within each of the management components:

Table 8: Role and Responsibilities of Stakeholders

Stakeholders	Involvement	Benefits
	Administrative Oversight	
Executive Mayor	<ul style="list-style-type: none"> Facilitate the development of a long term Vision regarding IDP and PMS. Mayor is responsible for the performance and need to approve the SDBIP and submit the annual performance report to Council. Approval of municipal manager performance plan and evaluate and report on municipal performance. 	Optimum and equitable service delivery.
Mayoral Committee	Support to the Executive Mayor. Provide strategic awareness and manage the development of the IDP and PMS.	Promotes public awareness and satisfaction.

Stakeholders	Involvement	Benefits
	Administrative Oversight	
Portfolio Councillor	<ul style="list-style-type: none"> Monitor the implementation of the strategy. Review and monitor the implementation of the IDP and the PMS. Evaluate performance of senior management, where applicable. 	Facilitates the process of benchmarking and collaboration with other municipalities.
Council	<ul style="list-style-type: none"> Adopt the PMS policy and approve the IDP. Approve performance rewards Oversight role to ensure that performance management processes are monitored. 	Provides a mechanism for the implementation and review of PMS and IDP achievement.

Stakeholders	Involvement	Benefits
	Implementers	
Municipal Manager	<ul style="list-style-type: none"> Ensure the implementation of the IDP and the PMS. Communicate with the Executive Mayor and Senior Management Team. 	Clarifies goals, targets and work expectations of the executive management team, other senior managers, line managers and individual employees.
Senior Management Team	<ul style="list-style-type: none"> Manage Departmental and individual performance. Review and report on performance. 	Facilitates the identification of training and development needs at different levels in the municipality.
All Other Managers	<ul style="list-style-type: none"> Implement the departmental business / operational plans and monitor the Individual Performance Plans. 	Provides an objective basis upon which to reward good performance and correcting under performance.



Stakeholders	Involvement	Benefits
	Implementers	
Individual Employees	<ul style="list-style-type: none"> • Execute individual performance plans. 	Mechanism for early warning indicators to check and ensure compliance.
Reporting Officer (for service provider evaluations)	<ul style="list-style-type: none"> • Line Departments • Monitor and assess work done or service provided as per the service delivery agreement or contract. • Report on the performance of the service 	Ensure quality and effective performance of service providers.
Supply Chain Management	<ul style="list-style-type: none"> • Manage the performance monitoring process of service providers. • Report on contract management and service provider performance to Council quarterly. • Report to Council annually on the performance of service providers. • Investigate and report on the impact of the interventions. 	<p>Enhances service delivery and performance.</p> <p>Addresses weak performance timeously.</p> <p>Effective reporting.</p>
Internal Audit	<ul style="list-style-type: none"> • Assess the functionality, integrity, effectiveness and legal compliance with the PMS. 	<ul style="list-style-type: none"> • Enhances the credibility of the PMS and the IDP enhances the status and role of Internal Audit.

STAKEHOLDERS	INVOLVEMENT	BENEFITS
	OVERSIGHT	
Representative Forums / Ward Committees	<ul style="list-style-type: none"> • Inform the identification of community priorities. • Public involvement in service delivery of the municipality. 	Provide a platform for the public / communities to inform and communicate with Council.
Auditor-General	Audit legal compliance and performance processes.	Provides warning signals of under-performance which can provide proactive and timely interventions.
Performance Audit Committee	Independent oversight on legal compliance.	Provides warning signals of under-performance.
MPAC/Oversight Committee	Review Annual Report and suggest corrective action to address shortfalls.	Improved performance



10. Policy Review

This policy will be reviewed as and when required.

11. Conclusion

This policy describes how the municipality's performance process, for the organisation as a whole will be conducted, organised and managed.

It is important to note that a Performance Management Policy is dynamic and will change and develop over time to reflect the unique features of the municipality. The municipality environment is no exception to this phenomenon and this policy lends itself to improvement and positive changes with even more focused alignment to the municipality's strategic objectives and performance levels.

8.2	APPROVED TOP LAYER (TL) SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2020/21
-----	------------------------------------------------------------------------------------------------

Collaborator No: 687936
 IDP KPA Ref No: Good Governance and Compliance
 Meeting Date: 22 July 2020

1. SUBJECT: APPROVED TOP LAYER (TL) SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2020/21

2. PURPOSE

To inform Council that the Executive Mayor has approved the Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) 2020/21.

3. DELEGATED AUTHORITY

According to Section 53(1)(c)(ii) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), the Executive Mayor must approve the TL SDBIP within 28 days after the approval of the municipal budget.

4. EXECUTIVE SUMMARY

Section 53(1)(c)(ii) of the MFMA compels the Mayor of a municipality to take all reasonable steps to ensure that the municipality's Service Delivery and Budget Implementation Plan (SDBIP) is approved by the mayor within 28 days after the approval of the budget.

The TL SDBIP 2020/21 was approved by the Executive Mayor on 24 June 2020, which falls within the prescribed 28 days after the approval of the Budget.

The TL SDBIP 2020/21 is herewith submitted to Council for notification.

5. RECOMMENDATIONS

- (a) that Council **TAKES NOTE** of the approved Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) 2020/21 attached hereto as **ANNEXURE A**;
- (b) that Council **TAKES NOTE** that the approved TL SDBIP 2020/21 has been made public within 10 working days after the approval of the TL SDBIP 2020/21 and duly submitted to the MEC for Local Government in the Province; and
- (c) that Council **TAKES NOTE** of the performance indicators and targets adjustment as contained in the approved Integrated Development Plan (2017/2022) in accordance with the performance indicators and targets contained in the approved TL SDBIP 2020/21 to ensure accurate technical alignment between the IDP 2017/2022 and TL SDBIP 2020/21.

6. DISCUSSION

6.1 Background

The Draft Top Layer SDBIP 2020/21 was made public for public participation during April 2020 as part of the Integrated Development Plan (IDP) and Budget consultative process.

The Municipal Manager, Directors and all affected managers participated in the setting of key performance indicators and targets.

The Municipal IDP and Budget were approved by Council on 27 May 2020. As a result, the TL SDBIP 2020/21 was submitted to the Executive Mayor for consideration on 10 June 2020, which was subsequently approved on 24 June 2020.

Council should note that the provisions of the MFMA allows the Executive Mayor to approve the TL SDBIP within 28 days after the approval of the Budget. The TL SDBIP 2020/21 was published in draft form with the final IDP 2017 – 2022. Council is requested to approve the technical adjustments which has occurred with the finalisation of the TL SDBIP 2020/21 after the adoption of the IDP 2017 – 2022, to ensure appropriate alignment between the performance indicators and targets contained in the IDP and the TL SDBIP 2020/21. The approved TL SDBIP 2020/21 must be read together with approved IDP 2017/2022.

6.2 Financial Implications

There are no financial implications beyond that which was approved in the 2020/21 MTRF Budget.

6.3 Legal Implications

In terms of Section 53(1)(c)(ii) the mayor of a municipality must take all reasonable steps to ensure that the municipality's service delivery and budget implementation plan is approved by the mayor within 28 days after the approval of the budget.

6.4 Staff Implications

This report has no staff implications to the Municipality.

6.5 Risk Implication

None

7. Comments from Senior Management

7.1 Director: Community and Protection Services

Supported

7.1.1 Chief Financial Officer

Supported

7.1.2 Director: Infrastructure Services

Supported

7.1.3 Director: Corporate Services

Supported

7.1.4 Director: Planning and Economic Development

Supported

7.1.5 Comments from the Municipal Manager

Supported

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2020-07-22: ITEM 6.2

- (a) that Council **TAKES NOTE** of the approved Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) 2020/21 attached hereto as **ANNEXURE A**;
- (b) that Council **TAKES NOTE** that the approved TL SDBIP 2020/21 has been made public within 10 working days after the approval of the TL SDBIP 2020/21 and duly submitted to the MEC for Local Government in the Province; and
- (c) that Council **TAKES NOTE** of the performance indicators and targets adjustment as contained in the approved Integrated Development Plan (2017/2022) in accordance with the performance indicators and targets contained in the approved TL SDBIP 2020/21 to ensure accurate technical alignment between the IDP 2017/2022 and TL SDBIP 2020/21.

ANNEXURES

Annexure A: Approved TL SDBIP 2020/21

FOR FURTHER DETAILS CONTACT:

<i>NAME</i>	<i>Shireen De Visser</i>
<i>POSITION</i>	<i>Senior Manager: Governance</i>
<i>DIRECTORATE</i>	<i>Municipal Manager</i>
<i>CONTACT NUMBERS</i>	<i>021 808 8035</i>
<i>E-MAIL ADDRESS</i>	<i>shireen.devisser@stellenbosch.gov.za</i>
<i>REPORT DATE</i>	<i>08 July 2020</i>

ANNEXURE A



STELLENBOSCH

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**TOP LAYER SERVICE DELIVERY
AND BUDGET IMPLEMENTATION
PLAN 2020/21**

(June 2020)

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1. MUNICIPAL MANAGER'S QUALITY CERTIFICATE

I, Geraldine Mettler, the Municipal Manager of the Stellenbosch Municipality, submits the Final Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) for the 2020/21 financial year for approval by the Executive Mayor. This TL SDBIP 2020/21 has been prepared in terms of the stipulated requirements as documented in the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and regulations made under this Act.

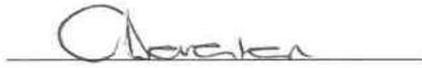


GERALDINE METTLER
MUNICIPAL MANAGER

Date: 24 June 2020

2. EXECUTIVE MAYOR'S CERTIFICATE OF APPROVAL

I, Gesie Van Deventer, in my capacity as the Executive Mayor of the Stellenbosch Municipality, hereby approves the Final Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) for the 2020/21 financial year as required in terms of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and regulations made under this Act.



**CLLR ADV GESIE VAN DEVENTER
EXECUTIVE MAYOR**

Date: 24 June 2020

3. IMPLEMENTATION, MONITORING AND REVIEW – ONE YEAR

The Local Government: Municipal Finance Management, 2003 (Act No. 56 of 2003) (MFMA) requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their strategic planning tool, the Integrated Development Plan (IDP). The SDBIP is a contract between Council, administration and the community. It gives effect to the IDP and budget of the municipality.

The municipal budget shall give effect to the Strategic Focus Areas as contained in the IDP. The Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) shall contain details on the execution of the budget and information on programmes and projects. Quarterly, half-yearly and annual performance reports must also be submitted to Council as a means to monitor the implementation of the predetermined objectives as contained in the IDP.

The SDBIP is a one – year detailed implementation plan which gives effect to the IDP and Budget of the Municipality. It is a contract between the administration, Council and community expressing the goals and objectives set by Council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis of measuring the performance in service delivery against end year targets and implementing budget.

Indicators developed for the Stellenbosch Municipality addresses the Strategic Focus Areas of the Municipality. The Municipality utilises the one-year TL SDBIP to ensure that it delivers of its service delivery mandate by indicating clear indicators and targets. These indicators also forms the basis of the performance plans of the Directors, hence, the Directors are being evaluated on the approved TL SDBIP indicators.

The five necessary components are:

1. Monthly projections of revenue to be collected for each month;
2. Monthly projections of expenditure (operating and capital) and revenue for each vote;
3. Quarterly projections of service delivery targets and performance indicators;
4. Ward information for expenditure and service delivery; and
5. Detailed capital works plan broken down by ward over three years.

4. FINAL TOP LAYER SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2020/21: PER STRATEGIC FOCUS AREA (SFA)

4.1 SFA 1 - VALLEY OF POSSIBILITY

SFA 1 – Valley of Possibility														
IDP Ref No	Directorate	Indicator (Activity/ Project/ Programme/ Key Initiative)	Unit of Measurement	Indicator Type	Wards	5 year target	Baseline (Actual result 2018/19)	Annual Target 2020/21	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP) 2020/21				POE	Delivery Indicator
									Q1	Q2	Q3	Q4		
KPI007	Planning and Economic Development	The number of jobs created through the Municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Number of job opportunities created through the Municipality's local economic development initiatives including capital projects by 30 June	Programme	All	1 300 per annum	153.10	1 300 job opportunities created through the Municipality's local economic development initiatives including capital projects by 30 June	400 (400)	900 (900)	1 100 (1 100)	1 300 (1 300)	EPWP reporting system	Outcome
KPI008	Planning and Economic Development	Land-use applications considered by the Municipal Planning Tribunal within 120 days from a complete land-use application	Percentage of land-use applications considered by the Municipal Planning Tribunal within 120 days after a complete land-use application	Programme	All	90% per annum	40%	90% of land-use applications considered by the Municipal Planning Tribunal within 120 days after a complete land-use application	90%	90%	90%	90%	Minutes of the MPT Meeting	Outcome
KPI009	Planning and Economic Development	Training opportunities provided for entrepreneurs and Small, Medium and Micro Enterprises (SMMEs)	Number of quarterly training opportunities provided for entrepreneurs and SMMEs	Programme	All	4 per annum	5	4 quarterly training opportunities provided for entrepreneurs and SMMEs	1 (1)	1 (2)	1 (3)	1 (4)	Attendance Registers	Output
KPI012	Planning and Economic Development	Revised Housing Pipeline (document) submitted to the Mayoral Committee (MayCo)	Number of Revised Housing Pipelines (documents) submitted to the MayCo by 31 March	Programme	All	1 per annum	1	1 Revised Housing Pipeline (document) submitted to the MayCo by 31 March	N/A	N/A	1	N/A	Proof of submission of the Revised Housing Pipeline (document) to the MayCo	Output

SFA 1 – Valley of Possibility														
IDP Ref No	Directorate	Indicator (Activity/ Project/ Programme/ Key Initiative)	Unit of Measurement	Indicator Type	Wards	5 year target	Baseline (Actual result 2018/19)	Annual Target 2020/21	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP) 2020/21				POE	Delivery Indicator
									Q1	Q2	Q3	Q4		
KPI080	Planning and Economic Development	Submission of Tourism Strategic Plan to the Municipal Manager	Number of Tourism Strategic Plans submitted to the Municipal Manager by 30 November	Key Initiative	All	1 per annum	New KPI	1 Tourism Strategic Plan submitted to the Municipal Manager by 30 November	N/A	1	N/A	N/A	Proof of submission of the Tourism Strategic Plan to the Municipal Manager	Output

4.2 SFA 2 - GREEN AND SUSTAINABLE VALLEY

SFA 2 - Green and Sustainable Valley														
IDP Ref No	Directorate	Indicator (Activity/ Project/ Programme/ Key Initiative)	Unit of Measurement	Indicator Type	Wards	5 year target	Baseline (Actual result 2018/19)	Annual Target 2020/21	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP) 2020/21				POE	Delivery Indicator
									Q1	Q2	Q3	Q4		
KPI016	Infrastructure Services	Conduct an external audit of the Stellenbosch Municipality Waste Disposal Facilities	Number of external audits of the Stellenbosch Municipality Waste Disposal Facilities conducted by 30 June	Programme	All	1 per annum	1	1 external audit of the Stellenbosch Municipality Waste Disposal Facilities conducted by 30 June	N/A	N/A	N/A	1	Audit report	Output
KPI073	Infrastructure Services	Implementation of identified waste minimisation projects	Number of identified waste minimisation projects implemented by 30 June	Key Initiative	All	2 per annum	New KPI	2 identified waste minimisation projects implemented by 30 June	N/A	N/A	1 (1)	1 (2)	Waste minimisation report submitted to the Municipal Manager	Output
KPI018	Planning and Economic Development	Building plan applications processed within 30 days	Percentage of building plan applications of <500sqm processed within 30 days after date of receipt	Programme	All	90% per annum	76.29%	90% of building plan applications of <500sqm processed within 30 days after date of receipt	90%	90%	90%	90%	Building plan application register	Outcome
KPI019	Infrastructure Services	Waste water quality managed and measured to the SANS Accreditation physical and micro parameters	Percentage waste water quality compliance as per analysis certificate measured by 30 June	Programme	All	80% per annum	72.72%	80% waste water quality compliance as per analysis certificate measured by 30 June	N/A	N/A	N/A	80%	Report submitted by the service provider and report from GDS system	Outcome
KPI078	Corporate Services	Submission of the Revised Facility Management Plan to the MayCo	Number of Revised Facility Management Plans submitted to the MayCo by 31 May	Programme	All	1 per annum	New KPI	1 Revised Facility Management Plan submitted to the MayCo by 31 May	N/A	N/A	N/A	1	Proof of submission of the Revised Facility Management Plan to the MayCo	Output

SFA 2 - Green and Sustainable Valley

IDP Ref No	Directorate	Indicator (Activity/ Project/ Programme/ Key Initiative)	Unit of Measurement	Indicator Type	Wards	5 year target	Baseline (Actual result 2018/19)	Annual Target 2020/21	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP) 2020/21				POE	Delivery Indicator
									Q1	Q2	Q3	Q4		
KPI081	Infrastructure Services	Reduce organic waste	Percentage of organic waste reduced by 30 June	Programme	All	20%	New KPI	20% of organic waste reduced by 30 June	N/A	N/A	N/A	20%	Weighbridge data and monthly progress reports	Outcome
KPI082	Infrastructure Services	Submission of an Integrated Waste Management Plan to the MayCo	Number of Integrated Waste Management Plans submitted to the MayCo by 31 March	Key Initiative	All	1 per annum	New KPI	1 Integrated Waste Management Plan submitted to the MayCo by 31 March	N/A	N/A	1	N/A	Proof of submission of the Integrated Waste Management Plan to the MayCo	Output

4.3 SFA 3 - SAFE VALLEY

SFA 3 - Safe Valley														
IDP Ref No	Directorate	Indicator (Activity/ Project/ Programme/ Key Initiative)	Unit of Measurement	Indicator Type	Wards	5 year target	Baseline (Actual result 2018/19)	Annual Target 2020/21	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP) 2020/21				POE	Delivery Indicator
									Q1	Q2	Q3	Q4		
KPI025	Community and Protection Services	Revised Disaster Management Plan submitted to the Municipal Manager	Number of Revised Disaster Management Plans submitted to the Municipal Manager by 31 March	Programme	All	1 per annum	1	1 Revised Disaster Management Plan submitted to the Municipal Manager by 31 March	N/A	N/A	1	N/A	Proof of submission of the Disaster Management Plan to the Municipal Manager	Output
KPI026	Community and Protection Services	Revised Safety and Security Strategy submitted to the Municipal Manager	Number of Revised Safety and Security Strategies submitted to the Municipal Manager by 31 March	Programme	All	1 per annum	1	1 Revised Safety and Security Strategy submitted to the Municipal Manager by 31 March	N/A	N/A	1	N/A	Proof of submission of the Revised Safety and Security Strategy to the Municipal Manager	Output
KPI027	Community and Protection Services	Revised Traffic Management Plan submitted to the Municipal Manager	Number of Revised Traffic Management Plans submitted to the Municipal Manager by 28 February	Programme	All	1 per annum	New KPI	1 Revised Traffic Management Plan submitted to the Municipal Manager by 28 February	N/A	N/A	1	N/A	Proof of submission of the Revised Traffic Management Plan to the Municipal Manager	Output

4.4 SFA 4 - DIGNIFIED LIVING

SFA 4 - Dignified Living														
IDP Ref No	Directorate	Indicator (Activity/ Project/ Programme/ Key Initiative)	Unit of Measurement	Indicator Type	Wards	5 year target	Baseline (Actual result 2018/19)	Annual Target 2020/21	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP) 2020/21				POE	Delivery Indicator
									Q1	Q2	Q3	Q4		
KPI037	Infrastructure Services	Provision of waterborne toilet facilities	Number of waterborne toilet facilities provided by 30 June	Programme	All	50 per annum	69	50 waterborne toilet facilities provided by 30 June	N/A	20 (20)	N/A	50 (50)	Completion certificates	Output
KPI039	Financial Services	Registered indigent formal households with access to free basic water (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage registered indigent formal households with access to free basic water, measured quarterly	Programme	All	100% per annum	100%	100% of registered indigent formal households with access to free basic water, measured quarterly	100%	100%	100%	100%	Indigent Register	Outcome
KPI040	Infrastructure Services	Limit unaccounted electricity to less than 9% annually {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl. Free basic electricity)) / Number of Electricity Units Purchased and/or Generated} x 100}	Percentage average electricity losses measured by 30 June	Programme	All	<9% per annum	7.55%	<9% average electricity losses measured by 30 June	N/A	N/A	N/A	<9%	Monthly Eskom Accounts and Vending Reports from service provider and Notes to the AFS and monthly and annual Consumption reports generated by the Finance Department	Outcome
KPI041	Infrastructure Services	Water quality managed and measured quarterly into the SANS 241 physical and micro parameters	Percentage water quality level as per analysis certificate measured quarterly	Programme	All	90% per annum	99.90%	90% water quality level as per analysis certificate measured quarterly	90%	90%	90%	90%	Quarterly Supply System Drinking Water Quality Report - DWA Blue Drop System (BDS)	Outcome
KPI042	Infrastructure Services	Limit unaccounted water to less than 25%	Average percentage water losses measured by 30 June	Programme	All	<25% per annum	28%	<25% average percentage water losses measured by 30 June	N/A	N/A	N/A	<25%	Quarterly water balance sheet and Monthly Consumption Report	Outcome

SFA 4 - Dignified Living														
IDP Ref No	Directorate	Indicator (Activity/ Project/ Programme/ Key Initiative)	Unit of Measurement	Indicator Type	Wards	5 year target	Baseline (Actual result 2018/19)	Annual Target 2020/21	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP) 2020/21				POE	Delivery Indicator
									Q1	Q2	Q3	Q4		
KPI043	Financial Services	Registered indigent formal households with access to free basic electricity provided by the Municipality (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent formal households with access to free basic electricity provided by the Municipality, measured quarterly	Programme	All	65% per annum	71%	65% of registered indigent formal households with access to free basic electricity provided by the Municipality, measured quarterly	65%	65%	65%	65%	Prepaid Electricity Service Provider Report	Output
KPI044	Financial Services	Registered indigent formal households with access to free basic refuse removal (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent formal households with access to free basic refuse removal, measured quarterly	Programme	All	100% per annum	100%	100% of registered indigent formal households with access to free basic refuse removal, measured quarterly	100%	100%	100%	100%	Indigent Register	Output
KPI045	Financial Services	Registered indigent formal households with access to free basic sanitation (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent formal households with access to free basic sanitation, measured quarterly	Programme	All	100% per annum	100%	100% of registered indigent formal households with access to free basic sanitation, measured quarterly	100%	100%	100%	100%	Indigent Register	Output
KPI074	Financial Services	Formal households with access to water (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to water, measured quarterly	Programme	All	26 500 per annum	26 088	26 500 formal households with access to water, measured quarterly	26 500	26 500	26 500	26 500	ValuProp report	Output
KPI075	Financial Services	Formal households with access to electricity (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to electricity, measured quarterly	Programme	All	24 000 per annum	26 088	24 000 formal households with access to electricity, measured quarterly	24 000	24 000	24 000	24 000	ltron management report	Output
KPI076	Financial Services	Formal households with access to refuse removal (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to refuse removal, measured quarterly	Programme	All	26 500 per annum	26 088	26 500 formal households with access to refuse removal, measured quarterly	26 500	26 500	26 500	26 500	ValuProp report	Output

SFA 4 - Dignified Living														
IDP Ref No	Directorate	Indicator (Activity/ Project/ Programme/ Key Initiative)	Unit of Measurement	Indicator Type	Wards	5 year target	Baseline (Actual result 2018/19)	Annual Target 2020/21	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP) 2020/21				POE	Delivery Indicator
									Q1	Q2	Q3	Q4		
KPI077	Financial Services	Formal households with access to sanitation (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to sanitation, measured quarterly	Programme	All	26 500 per annum	26 088	26 500 formal households with access to sanitation, measured quarterly	26 500	26 500	26 500	26 500	ValuProp report	Output

4.5 SFA 5 - GOOD GOVERNANCE AND COMPLIANCE

SFA 5 - Good Governance and Compliance														
IDP Ref No	Directorate	Indicator (Activity/ Project/ Programme/ Key Initiative)	Unit of Measurement	Indicator Type	Wards	5 year target	Baseline (Actual result 2018/19)	Annual Target 2020/21	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP) 2020/21				POE	Delivery Indicator
									Q1	Q2	Q3	Q4		
KPI055	Financial Services	Financial viability measured in terms of the available cash to cover fixed operating expenditure (NKPI Proxy - MSA, Reg. S10(g)(iii))	Cost coverage as at 30 June annually [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation)	Programme	All	4 per annum	4.7	4 (months)	N/A	N/A	N/A	4 (months)	Financial Statements	Outcome
KPI056	Financial Services	Achieve an average payment percentage of 96% by 30 June (Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	Programme	All	96% per annum	100.24%	96%	N/A	N/A	N/A	96%	Debtors transaction summary: BS-Q909E extract generated from the Samras Financial System	Outcome
KPI057	Financial Services	Actual expenditure on the approved Capital Budget for the Municipality by 30 June (NKPI - MSA, Reg. S10(c))	Percentage of approved Capital Budget for the Municipality actually spent by 30 June	Programme	All	90% per annum	87.82%	90% of approved Capital Budget for the Municipality actually spent by 30 June	10%	30%	60%	90%	Report from the financial system	Input

SFA 5 - Good Governance and Compliance

IDP Ref No	Directorate	Indicator (Activity/ Project/ Programme/ Key Initiative)	Unit of Measurement	Indicator Type	Wards	5 year target	Baseline (Actual result 2018/19)	Annual Target 2020/21	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP) 2020/21				POE	Delivery Indicator
									Q1	Q2	Q3	Q4		
KPI058	Office of the Municipal Manager	Employment equity appointments made within the financial year in the three highest levels of management	Percentage of employment equity appointments made within the financial year in the three highest levels of management, measured by 30 June	Programme	All	75% per annum	33%	75% of employment equity appointments made within the financial year in the three highest levels of management, measured by 30 June	N/A	N/A	N/A	75%	Employment Equity Report	Outcome
KPI059	Corporate Services	The percentage of actual payroll budget spent on implementing the Municipal Workplace Skills Plan (NKPI Proxy-MSA, Reg. S10(f))	Percentage of municipality's payroll budget actually spent on implementing its Workplace Skills Plan ((Total Actual Training Expenditure/ Total Annual payroll Budget) x100), measured by 30 June	Programme	All	0.58% per annum	0.43%	0.58% of Municipality's payroll budget actually spent on implementing its workplace skills plan, measured by 30 June	N/A	N/A	N/A	0.58%	Report from the financial system	Input
KPI060	Financial Services	Financial viability measured in terms of the Municipality's ability to meet its service debt obligations (NKPI Proxy - MSA, Reg. S10(g)(i))	Debt coverage ratio ((Total operating revenue - operating grants received) / (Debt service payments due within the year)) measured by 30 June	Programme	All	15% per annum	43.3%	15%	N/A	N/A	N/A	15%	Annual Financial Statements, supported by figures as per the SAMRAS financial system	Outcome
KPI061	Financial Services	Financial viability measured in terms of the outstanding service debtors (NKPI Proxy - MSA, Reg. S10(g)(ii))	Service debtors to revenue ratio – (Total outstanding service debtors / revenue received for services) measured by 30 June	Programme	All	27% per annum	20%	27%	N/A	N/A	N/A	27%	Annual Financial Statements, supported by figures as per the SAMRAS financial system	Outcome

SFA 5 - Good Governance and Compliance

IDP Ref No	Directorate	Indicator (Activity/ Project/ Programme/ Key Initiative)	Unit of Measurement	Indicator Type	Wards	5 year target	Baseline (Actual result 2018/19)	Annual Target 2020/21	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP) 2020/21				POE	Delivery Indicator
									Q1	Q2	Q3	Q4		
KPI062	Office of the Municipal Manager	Revised Risk-Based Audit Plan (RBAP) submitted to the Audit Committee	Number of Revised RBAPs submitted to the Audit Committee by 30 June	Programme	All	1 per annum	1	1 Revised RBAP submitted to the Audit Committee by 30 June	N/A	N/A	N/A	1	Proof of submission of the RBAP to the Audit Committee	Output
KPI063	Office of the Municipal Manager	Audit Action Plan (AAP) submitted to the Audit Committee	Number of Audit Action Plans submitted to the Audit Committee by 28 February	Programme	All	1 per annum	1	1 Audit Action Plan submitted to the Audit Committee by 28 February	N/A	N/A	1	N/A	Proof of submission of the AAP to the Audit Committee	Output
KPI064	Office of the Municipal Manager	Revised Strategic Risk Register (SRR) submitted to the Risk Management Committee	Number of Revised Strategic Risk Registers submitted to the Risk Management Committee by 30 June	Programme	All	1 per annum	1	1 Revised Strategic Risk Register submitted to the Risk Management Committee by 30 June	N/A	N/A	N/A	1	Proof of submission of the SRR to the Risk Management Committee	Output
KPI065	Corporate Services	Revised Information and Communication Technology (ICT) Backup Disaster Recovery Plan submitted to the ICT Steering Committee	Number of Revised ICT Backup Disaster Recovery Plans submitted to the ICT Steering Committee by 31 March	Programme	All	1 per annum	1	1 Revised ICT Backup Disaster Recovery Plan submitted to the ICT Steering Committee by 31 March	N/A	N/A	1	N/A	Proof of submission of the Revised ICT Backup Disaster Recovery Plan to the ICT Steering Committee	Output
KPI066	Corporate Services	Revised Strategic ICT Plan submitted to the ICT Steering Committee	Number of Revised Strategic ICT Plans submitted to the ICT Steering Committee by 31 March	Programme	All	1 per annum	1	1 Revised Strategic ICT Plan submitted to the ICT Steering Committee by 31 March	N/A	N/A	1	N/A	Proof of submission of the Revised Strategic ICT Plan to the ICT Steering Committee	Output
KPI067	Office of the Municipal Manager	Draft Integrated Development Plan (IDP) submitted to Council	Number of Draft IDPs submitted to Council by 31 March	Programme	All	1 per annum	1	1 Draft IDP submitted to Council by 31 March	N/A	N/A	1	N/A	Proof of submission of the Draft IDP to Council	Output

SFA 5 - Good Governance and Compliance

IDP Ref No	Directorate	Indicator (Activity/ Project/ Programme/ Key Initiative)	Unit of Measurement	Indicator Type	Wards	5 year target	Baseline (Actual result 2018/19)	Annual Target 2020/21	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP) 2020/21				POE	Delivery Indicator
									Q1	Q2	Q3	Q4		
KPI070	Office of the Municipal Manager	IDP / Budget / SDF time schedule (process plan) submitted to Council	Number of IDP / Budget / SDF time schedules (process plan) submitted to Council by 31 August	Programme	All	1 per annum	1	1 IDP / Budget / SDF time schedule (process plan) submitted to Council by 31 August	1	N/A	N/A	N/A	Proof of submission of the IDP / Budget / SDF time schedule (process plan) to Council	Output
KPI071	Infrastructure Services	Revised Electrical Master Plan submitted to Council	Number of Revised Electrical Master Plans submitted to Council by 30 June	Programme	All	1 per annum	1	1 Revised Electrical Master Plan submitted to Council by 30 June	N/A	N/A	N/A	1	Proof of submission of the Revised Electrical Master Plan to Council	Output
KPI072	Corporate Services	Submission of a Draft Smart City Framework to the MayCo	Number of Draft Smart City Frameworks submitted to the MayCo by 31 May	Key Initiative	All	1 per annum	New KPI	1 Draft Smart City Framework submitted to the MayCo by 31 December	N/A	N/A	N/A	1	Proof of submission of the Draft Smart City Framework to the MayCo	Output
KPI083	Corporate Services	Submission of a Cyber-attack Mitigation and Resilience Strategy to the Municipal Manager	Number of a Cyber-attack Mitigation and Resilience Strategies submitted to the Municipal Manager by 30 September	Key Initiative	All	1 per annum	New KPI	1 Cyber-attack Mitigation and Resilience Strategy submitted to the Municipal Manager by 30 September	1	N/A	N/A	N/A	Proof of submission of the Cyber-attack Mitigation and Resilience Strategy to the Municipal Manager	Output

Annexure A:
Revenue by source projections for the 2020/2021 financial year

Annexure B:
Expenditure by type projections for the 2020/2021 financial year

Annexure C:
Projections for the 2020/2021 financial year

Projections for the 2020/2021 financial year

Operational Expenditure

Directorates	July	August	September	October	November	December	January	February	March	April	May	June
Municipal Manager	3 990 316	3 990 316	3 990 316	3 990 316	3 990 316	3 990 316	3 990 316	3 990 316	3 990 316	3 990 316	3 990 316	3 990 177
Planning And Development	8 793 798	8 793 798	8 793 798	8 793 798	8 793 798	8 793 798	8 793 798	8 793 798	8 793 798	8 793 798	8 793 798	8 793 721
Community And Protection Services	87 630 986	87 630 986	87 630 986	87 630 986	87 630 986	103 242 662	87 630 986	87 630 986	87 630 986	87 630 986	87 630 986	103 242 250
Infrastructure Services	29 937 212	29 937 212	29 937 212	29 937 212	29 937 212	29 937 212	29 937 212	29 937 212	29 937 212	29 937 212	29 937 212	29 936 845
Corporate Services	15 119 134	15 119 134	15 119 134	15 119 134	15 119 134	15 119 134	15 119 134	15 119 134	15 119 134	15 119 134	15 119 134	15 119 023
Financial Services	9 215 323	9 215 323	9 215 323	9 215 323	9 215 323	9 215 323	9 215 323	9 215 323	9 215 323	9 215 323	9 215 323	9 215 247
Grand Total	154 686 769	170 298 445	154 686 769	170 297 263								

Operational Revenue

Directorates	July	August	September	October	November	December	January	February	March	April	May	June
Municipal Manager												
Planning And Development	-6 908 039	-6 908 039	-6 908 039	-6 908 039	-6 908 039	-6 908 039	-6 908 039	-6 908 039	-6 908 039	-6 908 039	-6 908 039	-6 908 039
Community And Protection Services	-16 082 054	-16 082 054	-16 082 054	-16 082 054	-16 082 054	-16 082 054	-16 082 054	-16 082 054	-16 082 054	-16 082 054	-16 082 054	-16 082 045
Infrastructure Services	-103 751 330	-103 751 330	-103 751 330	-103 751 330	-103 751 330	-103 751 330	-103 751 330	-103 751 330	-103 751 330	-103 751 330	-103 751 330	-103 751 330
Corporate Services	-358 555	-358 555	-358 555	-358 555	-358 555	-358 555	-358 555	-358 555	-358 555	-358 555	-358 555	-358 570
Financial Services	-40 663 346	-40 663 346	-40 663 346	-40 663 346	-40 663 346	-40 663 346	-40 663 346	-40 663 346	-40 663 346	-40 663 346	-40 663 346	-40 663 317
Grand Total	-167 763 325	-167 763 300										

Capital Expenditure

Directorates	July	August	September	October	November	December	January	February	March	April	May	June
Municipal Manager	-	-	-	4 500	-	5 000	21 000	-	-	9 500	-	-
Planning And Development	-	15 000	1 200 000	130 000	2 225 000	2 151 800	70 000	2 375 000	285 000	2 100 000	1 150 000	609 000
Community And Protection Services	65 000	260 000	3 059 000	1 155 000	2 579 000	1 425 000	465 000	2 418 000	269 000	4 806 000	3 099 000	8 040 000
Infrastructure Services	10 125 455	20 242 925	23 158 437	30 986 449	40 414 232	10 044 119	14 532 532	38 430 977	34 981 730	29 122 216	33 906 734	31 313 705
Corporate Services	1 600 000	1 850 000	4 900 000	1 600 000	2 000 000	900 000	350 000	800 000	1 250 000	1 200 000	600 000	600 000
Financial Services	-	-	-	200 000	-	250 000	200 000	-	-	200 000	-	-
Grand Total	11 790 455	22 367 925	32 317 437	34 075 949	47 218 232	14 775 919	15 638 532	44 023 977	36 785 730	37 437 716	38 755 734	40 562 705

**Annexure D:
Consolidated Capital Budget**

Directorate	Project name	Funding	Strategic Objectives	2020/2021	2021/2022	2022/2023	Total MTREF
Municipal Manager	Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	40 000	44 000	49 000	133 000
Planning and Economic Development	Local Economic Development Hub Kayamandi	CRR (Own funds)	Valley of Possibility	-	-	4 500 000	4 500 000
Planning and Economic Development	Furniture tools and equipment	CRR (Own funds)	Good Governance and Compliance	35 000	-	-	35 000
Planning and Economic Development	Local Economic Development Hub Jamestown	IUDG	Valley of Possibility	1 500 000	2 000 000	1 000 000	4 500 000
Planning and Economic Development	Upgrading of the Kayamandi Economic Tourism Corridor	CRR (Own funds)	Valley of Possibility	250 000	-	-	250 000
Planning and Economic Development	Langrug Planning	Human Settlements Grant	Dignified Living	1 000 000	-	-	1 000 000
Planning and Economic Development	Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	51 800	58 800	25 000	135 600
Planning and Economic Development	Erf 7001 and other possible sites for mix-used development in Cloetesville	CRR (Own funds)	Dignified Living	1 000 000	-	-	1 000 000
Planning and Economic Development	Erf 7001 and other possible sites for mix-used development in Cloetesville	Human Settlements Grant	Dignified Living	-	1 000 000	-	1 000 000
Planning and Economic Development	Kylemore Erf 64	CRR (Own funds)	Dignified Living	500 000	-	-	500 000
Planning and Economic Development	Farm 82 Stellenbosh	CRR (Own funds)	Dignified Living	500 000	-	-	500 000
Planning and Economic Development	La Motte Old Forest Station (±430 services & ±430 units)	Human Settlements Grant	Dignified Living	-	1 200 000	-	1 200 000
Planning and Economic Development	Kayamandi Town Centre: Planning (±700 units) (Kayamandi Town Centre - Civil Infrastructure)	Human Settlements Grant	Dignified Living	1 000 000	-	-	1 000 000
Planning and Economic Development	Northern Extension: Feasibility	Human Settlements Grant	Dignified Living	2 000 000	2 000 000	45 000 000	49 000 000
Planning and Economic Development	Jamestown: Housing	Human Settlements Grant	Dignified Living	-	500 000	-	500 000
Planning and Economic Development	Enkanini Planning	Human Settlements Grant	Dignified Living	4 279 000	-	-	4 279 000
Planning and Economic Development	Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	30 000	35 000	40 000	105 000
Planning and Economic Development	Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	35 000	-	-	35 000
Planning and Economic Development	Furniture, Tools & Equipment	CRR (Own funds)	Good Governance and Compliance	130 000	125 000	-	255 000
Infrastructure Services	Furniture, Tools & Equipment	CRR (Own funds)	Good Governance and Compliance	75 000	75 000	50 000	200 000
Infrastructure Services	Ad-Hoc Provision of Street lighting and Lighting of Public Spaces	CRR (Own funds)	Safe Valley	1 500 000	1 000 000	1 000 000	3 500 000
Infrastructure Services	Automatic Meter Reader	CRR (Own funds)	Green and Sustainable Valley	400 000	400 000	400 000	1 200 000
Infrastructure Services	Bien don 66/11kV substation new	External Loan	Valley of Possibility	-	-	70 000 000	70 000 000
Infrastructure Services	Bien don 66/11kV substation new	Developers Contribution	Valley of Possibility	1 500 000	2 200 000	-	3 700 000

Directorate	Project name	Funding	Strategic Objectives	2020/2021	2021/2022	2022/2023	Total MTREF
Infrastructure Services	Buildings & Facilities Electrical Supply - Stellenbosch	CRR (Own funds)	Valley of Possibility	500 000	575 000	661 250	1 736 250
Infrastructure Services	Cable replacement 66kV oil MN - US - MK	CRR (Own funds)	Valley of Possibility	-	-	480 000	480 000
Infrastructure Services	Data Network	CRR (Own funds)	Valley of Possibility	-	500 000	500 000	1 000 000
Infrastructure Services	DSM Geyser Control	CRR (Own funds)	Green and Sustainable Valley	200 000	100 000	100 000	400 000
Infrastructure Services	Electrical Equipment (Small Capital: Fte Electrical Engineering Services)	CRR (Own funds)	Good Governance and Compliance	-	1 601 009	-	1 601 009
Infrastructure Services	Electricity Network: Pniel	CRR (Own funds)	Valley of Possibility	3 231 988	3 500 000	3 500 000	10 231 988
Infrastructure Services	Electricity Network: Pniel	External Loan	Valley of Possibility	268 012	-	-	268 012
Infrastructure Services	Energy Balancing Between Metering and Mini-Substations	CRR (Own funds)	Valley of Possibility	500 000	500 000	-	1 000 000
Infrastructure Services	Energy Efficiency and Demand Side Management	External Loan	Green and Sustainable Valley	1 000 000	1 000 000	1 000 000	3 000 000
Infrastructure Services	General System Improvements - Franschhoek	External Loan	Valley of Possibility	2 000 000	-	-	2 000 000
Infrastructure Services	General System Improvements - Franschhoek	CRR (Own funds)	Valley of Possibility	-	2 000 000	2 000 000	4 000 000
Infrastructure Services	General Systems Improvements - Stellenbosch	External Loan	Valley of Possibility	3 000 000	-	-	3 000 000
Infrastructure Services	General Systems Improvements - Stellenbosch	CRR (Own funds)	Valley of Possibility	-	3 000 000	3 000 000	6 000 000
Infrastructure Services	System Control Centre & Upgrade Telemetry	CRR (Own funds)	Good Governance and Compliance	-	1 559 300	1 568 656	3 127 956
Infrastructure Services	System Control Centre & Upgrade Telemetry	External Loan	Good Governance and Compliance	1 550 000	-	-	1 550 000
Infrastructure Services	Infrastructure Improvement - Franschhoek	External Loan	Valley of Possibility	1 500 000	1 500 000	1 500 000	4 500 000
Infrastructure Services	Integrated National Electrification Programme	INEP	Valley of Possibility	16 200 000	5 253 000	5 584 000	27 037 000
Infrastructure Services	Jan Marais Upgrade: Remove Existing and replace with 20MVA units	CRR (Own funds)	Valley of Possibility	-	5 000 000	500 000	5 500 000
Infrastructure Services	Jan Marais Upgrade: Remove Existing and replace with 20MVA units	External Loan	Valley of Possibility	-	15 800 000	-	15 800 000
Infrastructure Services	Kwarentyn Sub cables: 11kV 3 core 185mmsq copper cabling, 3.8km	CRR (Own funds)	Valley of Possibility	5 500 000	-	-	5 500 000
Infrastructure Services	Kayamandi Costa grounds substation 66/11 kV 2x 20MVA	External Loan	Valley of Possibility	-	-	300 000	300 000
Infrastructure Services	Laterra Substation	CRR (Own funds)	Valley of Possibility	-	371 553	427 286	798 839
Infrastructure Services	Laterra Substation	External Loan	Valley of Possibility	-	8 000 000	-	8 000 000
Infrastructure Services	Main substation upgrade: Remove Existing and replace with 10MVA units	External Loan	Valley of Possibility	-	-	7 571 200	7 571 200
Infrastructure Services	Substation 66kV equipment	CRR (Own funds)	Valley of Possibility	-	-	1 950 000	1 950 000
Infrastructure Services	Meter Panels	CRR (Own funds)	Green and Sustainable Valley	500 000	500 000	400 000	1 400 000
Infrastructure Services	Replace Ineffective Meters & Energy Balance of mini-substations	CRR (Own funds)	Green and Sustainable Valley	600 000	250 000	-	850 000
Infrastructure Services	Network Cable Replace 11 Kv	External Loan	Valley of Possibility	3 000 000	3 000 000	3 000 000	9 000 000
Infrastructure Services	Stellenbosch Switchgear (11kV)	CRR (Own funds)	Valley of Possibility	-	-	-	-
Infrastructure Services	Cloetesville - University New 66kV cable	CRR (Own funds)	Valley of Possibility	450 000	8 600 000	8 000 000	17 050 000
Infrastructure Services	University substation upgrade 66/11kV 20MVA Trfr x 3	CRR (Own funds)	Valley of Possibility	-	-	450 000	450 000

Directorate	Project name	Funding	Strategic Objectives	2020/2021	2021/2022	2022/2023	Total MTREF
Infrastructure Services	Specialized Vehicles	CRR (Own funds)	Good Governance and Compliance	-	1 600 000	-	1 600 000
Infrastructure Services	Vehicle Fleet	CRR (Own funds)	Good Governance and Compliance	-	-	1 000 000	1 000 000
Infrastructure Services	Computer - Hardware/Equipment	CRR (Own funds)	Good Governance and Compliance	100 000	50 000	50 000	200 000
Infrastructure Services	Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	20 000	23 000	25 000	68 000
Infrastructure Services	Basic Improvements: Langrug	CRR (Own funds)	Dignified Living	1 610 000	1 610 682	-	3 220 682
Infrastructure Services	Housing Projects	CRR (Own funds)	Dignified Living	1 000 000	-	-	1 000 000
Infrastructure Services	Idas Valley IRDP / FLISP	Human Settlements Grant	Dignified Living	1 000 000	-	-	1 000 000
Infrastructure Services	Kayamandi: Zone O (±711 services)	Human Settlements Grant	Dignified Living	10 680 000	23 140 000	9 000 000	42 820 000
Infrastructure Services	Klapmuts TRA (298 Nutec Structures)	Human Settlements Grant	Dignified Living	1 980 000	-	-	1 980 000
Infrastructure Services	Klapmuts: Erf 2181 (298 serviced sites)	Human Settlements Grant	Dignified Living	13 560 000	-	-	13 560 000
Infrastructure Services	Longlands, Vlottenburg (±144 Services and ±144 units)	Human Settlements Grant	Dignified Living	4 640 000	11 180 000	-	15 820 000
Infrastructure Services	Northern Extension Bulk Services	CRR (Own funds)	Dignified Living	-	-	10 000 000	10 000 000
Infrastructure Services	Smartie Town	CRR (Own funds)	Dignified Living	3 000 000	-	-	3 000 000
Infrastructure Services	Upgrading of The Steps/ Orlean Lounge	CRR (Own funds)	Dignified Living	8 000 000	8 000 000	-	16 000 000
Infrastructure Services	Watergang Farm Upgrading	Human Settlements Grant	Dignified Living	5 000 000	5 000 000	-	10 000 000
Infrastructure Services	Expansion of the landfill site (New cells)	External Loan	Green and Sustainable Valley	2 000 000	7 000 000	20 000 000	29 000 000
Infrastructure Services	Formalize skip areas in Franschoek and Kayamandi	CRR (Own funds)	Green and Sustainable Valley	-	-	500 000	500 000
Infrastructure Services	Skips (5,5kl)	CRR (Own funds)	Green and Sustainable Valley	200 000	200 000	200 000	600 000
Infrastructure Services	Furniture, Tools and Equipment : Solid Waste	CRR (Own funds)	Good Governance and Compliance	45 000	45 000	45 000	135 000
Infrastructure Services	Integrated Waste Management Plan	CRR (Own funds)	Green and Sustainable Valley	-	-	100 000	100 000
Infrastructure Services	Landfill Gas To Energy	CRR (Own funds)	Green and Sustainable Valley	500 000	2 000 000	8 000 000	10 500 000
Infrastructure Services	Mini Waste drop-off facilities at inf. Settlements	CRR (Own funds)	Green and Sustainable Valley	-	-	100 000	100 000
Infrastructure Services	Street Refuse Bins	CRR (Own funds)	Green and Sustainable Valley	500 000	500 000	500 000	1 500 000

Directorate	Project name	Funding	Strategic Objectives	2020/2021	2021/2022	2022/2023	Total MTREF
Infrastructure Services	Transfer Station: Stellenbosch Planning and Design	IUDG	Green and Sustainable Valley	2 000 000	3 000 000	-	5 000 000
Infrastructure Services	Transfer Station: Stellenbosch Planning and Design	External Loan	Green and Sustainable Valley	-	5 000 000	9 000 000	14 000 000
Infrastructure Services	Upgrade Refuse disposal site (Existing Cell)- Rehab	Developers Contribution	Green and Sustainable Valley	928 753	-	-	928 753
Infrastructure Services	Upgrade Refuse disposal site (Existing Cell)- Rehab	CRR (Own funds)	Green and Sustainable Valley	1 071 247	1 000 000	1 000 000	3 071 247
Infrastructure Services	Vehicles	CRR (Own funds)	Good Governance and Compliance	-	2 000 000	3 000 000	5 000 000
Infrastructure Services	Waste Biofuels	CRR (Own funds)	Green and Sustainable Valley	-	-	300 000	300 000
Infrastructure Services	Waste Management Software	CRR (Own funds)	Green and Sustainable Valley	-	-	200 000	200 000
Infrastructure Services	Waste Minimization Projects	CRR (Own funds)	Green and Sustainable Valley	500 000	500 000	500 000	1 500 000
Infrastructure Services	Waste to Energy - Implementation	CRR (Own funds)	Green and Sustainable Valley	-	-	3 000 000	3 000 000
Infrastructure Services	Waste to Energy - Planning	CRR (Own funds)	Green and Sustainable Valley	-	-	300 000	300 000
Infrastructure Services	Bulk water supply Klapmuts	External Loan	Valley of Possibility	2 579 511	15 000 000	5 000 000	22 579 511
Infrastructure Services	Bulk water Supply Pipe : Cloetesville/ Idas Valley	CRR (Own funds)	Valley of Possibility	-	-	1 000 000	1 000 000
Infrastructure Services	Bulk water supply pipe and Reservoir: Kayamandi	External Loan	Valley of Possibility	19 500 000	-	-	19 500 000
Infrastructure Services	Bulk water Supply Pipe Line & Pumpstations: Franschhoek	Developers Contribution	Valley of Possibility	-	5 594 602	-	5 594 602
Infrastructure Services	Bulk Water Supply Pipe: Idas Valley/Papegaaiberg and Network Upgrades	CRR (Own funds)	Valley of Possibility	-	-	1 000 000	1 000 000
Infrastructure Services	Bulk Water Supply Pipeline & Reservoir - Jamestown	IUDG	Valley of Possibility	1 000 000	3 600 000	5 000 000	9 600 000
Infrastructure Services	Bulk Water Supply Pipeline & Reservoir - Jamestown	CRR (Own funds)	Valley of Possibility	-	6 400 000	4 000 000	10 400 000
Infrastructure Services	Chlorination Installation: Upgrade	CRR (Own funds)	Valley of Possibility	500 000	500 000	500 000	1 500 000
Infrastructure Services	Dwarsriver Bulk Supply Augmentation and Network Upgrades	IUDG	Valley of Possibility	1 000 000	5 822 000	7 518 000	14 340 000
Infrastructure Services	Furniture, Tools and Equipment : Reticulation	CRR (Own funds)	Good Governance and Compliance	100 000	100 000	150 000	350 000
Infrastructure Services	New Developments Bulk Water Supply WC024	CRR (Own funds)	Valley of Possibility	-	1 000 000	1 000 000	2 000 000
Infrastructure Services	New Developments Bulk Water Supply WC024	External Loan	Valley of Possibility	1 000 000	-	-	1 000 000
Infrastructure Services	New Reservoir & Pipeline: Vlottenburg/ New Reservoir: Polkadraai	CRR (Own funds)	Valley of Possibility	10 000 000	20 000 000	-	30 000 000

Directorate	Project name	Funding	Strategic Objectives	2020/2021	2021/2022	2022/2023	Total MTREF
Infrastructure Services	New Reservoir Rosendal	External Loan	Valley of Possibility	-	6 000 000	6 000 000	12 000 000
Infrastructure Services	Northern Extension Bulk Services	IUDG	Dignified Living	1 300 000	4 000 000	9 000 000	14 300 000
Infrastructure Services	Reservoirs and Dam Safety	External Loan	Valley of Possibility	1 500 000	1 500 000	1 500 000	4 500 000
Infrastructure Services	Specialized vehicle: Jet Machine	CRR (Own funds)	Valley of Possibility	-	-	3 850 000	3 850 000
Infrastructure Services	Update Water Masterplan and IMQS	CRR (Own funds)	Valley of Possibility	1 500 000	1 500 000	2 000 000	5 000 000
Infrastructure Services	Upgrade and Replace Water Meters	CRR (Own funds)	Valley of Possibility	2 500 000	3 000 000	1 500 000	7 000 000
Infrastructure Services	Upgrade of Franschoek Reservoirs and Pipelines	External Loan	Valley of Possibility	-	-	1 000 000	1 000 000
Infrastructure Services	Upgrading of Koelenhof Water Scheme	CRR (Own funds)	Valley of Possibility	-	-	500 000	500 000
Infrastructure Services	Vehicles	CRR (Own funds)	Good Governance and Compliance	1 000 000	1 000 000	1 500 000	3 500 000
Infrastructure Services	Water Conservation & Demand Management	External Loan	Green and Sustainable Valley	3 000 000	3 000 000	3 000 000	9 000 000
Infrastructure Services	Water Telemetry Upgrade	CRR (Own funds)	Valley of Possibility	-	750 000	1 500 000	2 250 000
Infrastructure Services	Water Telemetry Upgrade	External Loan	Valley of Possibility	500 000	-	-	500 000
Infrastructure Services	Water Treatment Works: Idasvalley	External Loan	Valley of Possibility	2 000 000	11 000 000	15 000 000	28 000 000
Infrastructure Services	Water Treatment Works: Paradyskloof and Associated works	CRR (Own funds)	Valley of Possibility	-	-	500 000	500 000
Infrastructure Services	Waterpipe Replacement	External Loan	Valley of Possibility	4 000 000	4 000 000	4 000 000	12 000 000
Infrastructure Services	WSDP (tri-annually)	CRR (Own funds)	Valley of Possibility	400 000	400 000	-	800 000
Infrastructure Services	Access to Basic Services	CRR (Own funds)	Dignified Living	1 465 000	280 900	300 000	2 045 900
Infrastructure Services	Bulk Sewer Outfall: Jamestown	IUDG	Dignified Living	5 535 000	-	-	5 535 000
Infrastructure Services	Bulk Sewer Outfall: Jamestown	Developers Contribution	Dignified Living	6 367 530	2 000 000	-	8 367 530
Infrastructure Services	Bulk Sewer Outfall: Jamestown	External Loan	Dignified Living	18 097 470	4 000 000	-	22 097 470
Infrastructure Services	Bulk Sewer Upgrade: Dwarsriver Area (Kylemore, Boschendal, Pniel)	CRR (Own funds)	Dignified Living	-	-	16 371 200	16 371 200
Infrastructure Services	Bulk Sewer Upgrade: Dwarsriver Area (Kylemore, Boschendal, Pniel)	External Loan	Dignified Living	-	5 000 000	9 628 800	14 628 800
Infrastructure Services	Cloetesville Bulk Sewer Upgrade	External Loan	Dignified Living	-	-	1 000 000	1 000 000

Directorate	Project name	Funding	Strategic Objectives	2020/2021	2021/2022	2022/2023	Total MTREF
Infrastructure Services	Effluent Recycling of Waste Water 10MI per day	CRR (Own funds)	Dignified Living	-	-	500 000	500 000
Infrastructure Services	Extension of WWTW Klampmuts & Reclamation water unit	External Loan	Valley of Possibility	-	1 000 000	5 000 000	6 000 000
Infrastructure Services	Franschhoek Sewer Network Upgrade	External Loan	Dignified Living	5 000 000	-	-	5 000 000
Infrastructure Services	Furniture, Tools and Equipment : Sanitation	CRR (Own funds)	Good Governance and Compliance	200 000	200 000	400 000	800 000
Infrastructure Services	Industrial Effluent Monitoring	CRR (Own funds)	Dignified Living	750 000	1 000 000	-	1 750 000
Infrastructure Services	Kayamandi Bulk Sewer	External Loan	Dignified Living	-	-	500 000	500 000
Infrastructure Services	Klappmuts Bulk Sewer Upgrade	External Loan	Dignified Living	-	-	1 000 000	1 000 000
Infrastructure Services	New Development Bulk Sewer Supply WC024	External Loan	Dignified Living	1 000 000	2 000 000	2 000 000	5 000 000
Infrastructure Services	Sewer Pumpstation & Telemetry Upgrade	CRR (Own funds)	Dignified Living	1 000 000	1 000 000	1 500 000	3 500 000
Infrastructure Services	Sewerpipe Replacement	External Loan	Dignified Living	1 000 000	2 000 000	2 000 000	5 000 000
Infrastructure Services	Sewerpipe Replacement	CRR (Own funds)	Dignified Living	-	-	-	-
Infrastructure Services	Sewerpipe Replacement: Dorp Straat	External Loan	Dignified Living	12 000 000	6 000 000	-	18 000 000
Infrastructure Services	Update Sewer Masterplan	CRR (Own funds)	Dignified Living	500 000	500 000	500 000	1 500 000
Infrastructure Services	Update Sewer Masterplan and IMQS	CRR (Own funds)	Dignified Living	-	-	-	-
Infrastructure Services	Upgrade Auto-Samplers	CRR (Own funds)	Dignified Living	100 000	150 000	200 000	450 000
Infrastructure Services	Specialized vehicle: Jet Machine	CRR (Own funds)	Valley of Possibility	-	-	-	-
Infrastructure Services	Upgrade of WWTW Wemmershoek	External Loan	Dignified Living	15 000 000	-	-	15 000 000
Infrastructure Services	Upgrade of WWTW: Klappmuts	IUDG	Dignified Living	1 655 000	6 000 000	10 000 000	17 655 000
Infrastructure Services	Upgrade of WWTW: Pniel & Decommissioning of Franschhoek	IUDG	Dignified Living	20 000 000	-	-	20 000 000
Infrastructure Services	Upgrade of WWTW: Pniel & Decommissioning of Franschhoek	Developers Contribution	Dignified Living	17 715 482	-	-	17 715 482
Infrastructure Services	Upgrade of WWTW: Pniel & Decommissioning of Franschhoek	CRR (Own funds)	Dignified Living	-	52 684 431	-	52 684 431
Infrastructure Services	Upgrade of WWTW: Pniel & Decommissioning of Franschhoek	External Loan	Dignified Living	2 284 518	2 000 000	-	4 284 518
Infrastructure Services	Vehicles	CRR (Own funds)	Good Governance and Compliance	-	-	1 000 000	1 000 000
Infrastructure Services	Adhoc Reconstruction Of Roads (WC024)	CRR (Own funds)	Valley of Possibility	3 000 000	3 000 000	3 000 000	9 000 000

Directorate	Project name	Funding	Strategic Objectives	2020/2021	2021/2022	2022/2023	Total MTREF
Infrastructure Services	Bridge Rehabilitation	CRR (Own funds)	Valley of Possibility	3 000 000	-	-	3 000 000
Infrastructure Services	Furniture, Tools and Equipment : Roads and Stormwater	CRR (Own funds)	Good Governance and Compliance	500 000	500 000	500 000	1 500 000
Infrastructure Services	Parking area upgrades	CRR (Own funds)	Dignified Living	2 500 000	-	-	2 500 000
Infrastructure Services	Reseal Roads - Stellenbosch & Surrounding/ Resealing (WC024)	CRR (Own funds)	Valley of Possibility	3 000 000	5 000 000	5 500 000	13 500 000
Infrastructure Services	Reseal Roads - Jamestown & Surrounding	CRR (Own funds)	Valley of Possibility	1 500 000	1 500 000	1 500 000	4 500 000
Infrastructure Services	Reseal Roads - Kylemore & Surrounding	CRR (Own funds)	Valley of Possibility	-	1 500 000	1 000 000	2 500 000
Infrastructure Services	Reseal Roads - Klapmuts, Raithby, Meerlust, wemmershoek, LaMotte, Maasdorp	CRR (Own funds)	Valley of Possibility	-	1 000 000	1 000 000	2 000 000
Infrastructure Services	Reseal Roads - Franschhoek & Surrounding	CRR (Own funds)	Valley of Possibility	2 000 000	1 000 000	1 000 000	4 000 000
Infrastructure Services	River Rehabilitation Implementation	CRR (Own funds)	Valley of Possibility	1 000 000	-	-	1 000 000
Infrastructure Services	Rivers Rehabilitation Planning & Design	CRR (Own funds)	Valley of Possibility	1 000 000	-	-	1 000 000
Infrastructure Services	Specialized Vehicles	CRR (Own funds)	Good Governance and Compliance	1 000 000	1 000 000	-	2 000 000
Infrastructure Services	Upgrade Stormwater Water Conveyance System	CRR (Own funds)	Valley of Possibility	2 000 000	-	-	2 000 000
Infrastructure Services	Upgrading of Laquedoc Access Road and Bridge	CRR (Own funds)	Valley of Possibility	2 000 000	-	-	2 000 000
Infrastructure Services	Bicycle Lockup Facilities	CRR (Own funds)	Safe Valley	-	1 000 000	500 000	1 500 000
Infrastructure Services	Cycle Plan - Design & Implementation	CRR (Own funds)	Valley of Possibility	-	500 000	500 000	1 000 000
Infrastructure Services	Comprehensive Integrated Transport Plan	CRR (Own funds)	Green and Sustainable Valley	400 000	400 000	400 000	1 200 000
Infrastructure Services	Comprehensive Integrated Transport Plan	ITP	Green and Sustainable Valley	600 000	600 000	600 000	1 800 000
Infrastructure Services	Adam Tas Road	CRR (Own funds)	Valley of Possibility	-	-	750 000	750 000
Infrastructure Services	De Beer St	CRR (Own funds)	Valley of Possibility	-	100 000	100 000	200 000
Infrastructure Services	Joubert St	CRR (Own funds)	Valley of Possibility	-	1 500 000	-	1 500 000
Infrastructure Services	Freight Strategy for Stellenbosch & Franschhoek	CRR (Own funds)	Valley of Possibility	-	-	200 000	200 000
Infrastructure Services	Jamestown South Transport Network	IUDG	Green and Sustainable Valley	1 000 000	3 000 000	5 000 000	9 000 000
Infrastructure Services	Pedestrian and Cycle paths Design and Phased implementation	RSEP	Valley of Possibility	-	1 000 000	-	1 000 000
Infrastructure Services	Pedestrian and Cycle paths Design and Phased implementation	CRR (Own funds)	Valley of Possibility	-	1 000 000	-	1 000 000
Infrastructure Services	Khayamandi Pedestrian Crossing (R304, River and Railway Line)	CRR (Own funds)	Valley of Possibility	2 500 000	-	-	2 500 000
Infrastructure Services	Non-Motorised Transport Implementation	RSEP	Good Governance and Compliance	2 000 000	-	-	2 000 000
Infrastructure Services	Stellenbosch NMT: Jamestown - new sidewalks	CRR (Own funds)	Good Governance and Compliance	1 000 000	-	2 000 000	3 000 000
Infrastructure Services	Parking Development	CRR (Own funds)	Valley of Possibility	1 000 000	-	-	1 000 000
Infrastructure Services	Public Transport Facilities	CRR (Own funds)	Valley of Possibility	-	-	2 000 000	2 000 000
Infrastructure Services	Public Transport Infrastructure (Public Transport Shelters & Embayments)	CRR (Own funds)	Valley of Possibility	350 000	400 000	500 000	1 250 000
Infrastructure Services	Re-design of Bergzicht Public Transport Facility	IUDG	Valley of Possibility	1 000 000	3 000 000	3 000 000	7 000 000
Infrastructure Services	Taxi Rank: Franschhoek	IUDG	Valley of Possibility	1 500 000	-	-	1 500 000
Infrastructure Services	Taxi Rank: Franschhoek	CRR (Own funds)	Valley of Possibility	3 500 000	-	1 500 000	5 000 000
Infrastructure Services	Taxi Rank: Kayamandi	IUDG	Valley of Possibility	1 500 000	-	-	1 500 000

Directorate	Project name	Funding	Strategic Objectives	2020/2021	2021/2022	2022/2023	Total MTREF
Infrastructure Services	Taxi Rank: Kayamandi	RSEP	Valley of Possibility	2 000 000	-	-	2 000 000
Infrastructure Services	Taxi Rank: Klapmuts	IUDG	Valley of Possibility	1 500 000	-	-	1 500 000
Infrastructure Services	Taxi Rank: Klapmuts	CRR (Own funds)	Valley of Possibility	500 000	250 000	250 000	1 000 000
Infrastructure Services	Tour Bus Parking	CRR (Own funds)	Valley of Possibility	-	-	400 000	400 000
Infrastructure Services	Update Roads Master Plan for WC024	CRR (Own funds)	Valley of Possibility	-	-	1 000 000	1 000 000
Infrastructure Services	Directional Information Signage	CRR (Own funds)	Valley of Possibility	200 000	-	-	200 000
Infrastructure Services	Furniture, Tools and Equipment : Traffic Engineering	CRR (Own funds)	Good Governance and Compliance	100 000	-	-	100 000
Infrastructure Services	Main Road Intersection Improvements: Franschoek	CRR (Own funds)	Valley of Possibility	1 700 000	-	-	1 700 000
Infrastructure Services	Main road intersection improvements: Helshoogte rd/La Colline	Developers Contribution	Valley of Possibility	1 400 000	-	-	1 400 000
Infrastructure Services	Main road intersection improvements: Helshoogte rd/La Colline	CRR (Own funds)	Valley of Possibility	-	-	700 000	700 000
Infrastructure Services	Main road intersection improvements: R44 / Helshoogte	Developers Contribution	Valley of Possibility	2 000 000	83 198	-	2 083 198
Infrastructure Services	Main road intersection improvements: R44 / Helshoogte	CRR (Own funds)	Valley of Possibility	-	16 802	100 000	116 802
Infrastructure Services	Main Road Intersection Improvements: R44 / Merriman Street	Developers Contribution	Valley of Possibility	2 000 000	100 000	-	2 100 000
Infrastructure Services	Main Road Intersection Improvements: R44 / Merriman Street	CRR (Own funds)	Valley of Possibility	-	-	100 000	100 000
Infrastructure Services	Main Road Intersection Improvements: Strand / Adam Tas / Alexander	Developers Contribution	Valley of Possibility	-	3 000 000	1 700 000	4 700 000
Infrastructure Services	Main Road Intersection Improvements:Pniel / Kylemore	CRR (Own funds)	Valley of Possibility	-	4 000 000	-	4 000 000
Infrastructure Services	Pedestrian Crossing Implementation	CRR (Own funds)	Safe Valley	100 000	2 000 000	-	2 100 000
Infrastructure Services	Road Transport Safety Master Plan - WC024	CRR (Own funds)	Safe Valley	-	500 000	-	500 000
Infrastructure Services	Signalisation implementation	CRR (Own funds)	Good Governance and Compliance	250 000	3 000 000	-	3 250 000
Infrastructure Services	Traffic Calming Projects: Implementation	CRR (Own funds)	Safe Valley	200 000	100 000	100 000	400 000
Infrastructure Services	Traffic Management Improvement Programme	CRR (Own funds)	Safe Valley	1 000 000	250 000	-	1 250 000
Infrastructure Services	Traffic Signal Control: Installation and Upgrading of Traffic Signals and Associated Components	CRR (Own funds)	Safe Valley	500 000	500 000	-	1 000 000
Infrastructure Services	Universal Access Implementation	CRR (Own funds)	Valley of Possibility	100 000	300 000	-	400 000
Infrastructure Services	Specialized Vehicle	CRR (Own funds)	Good Governance and Compliance	-	500 000	2 400 000	2 900 000
Infrastructure Services	Vehicles	CRR (Own funds)	Good Governance and Compliance	-	-	300 000	300 000
Corporate Services	Public WI-FI Network	CRR (Own funds)	Valley of Possibility	600 000	600 000	700 000	1 900 000
Corporate Services	Purchase and Replacement of Computer/software and Peripheral devices	CRR (Own funds)	Good Governance and Compliance	500 000	600 000	600 000	1 700 000

Directorate	Project name	Funding	Strategic Objectives	2020/2021	2021/2022	2022/2023	Total MTREF
Corporate Services	Upgrade and Expansion of IT Infrastructure Platforms	CRR (Own funds)	Good Governance and Compliance	4 000 000	4 000 000	4 000 000	12 000 000
Corporate Services	Flats: Interior Upgrading: Cloetesville - Kloof and Long Streets	CRR (Own funds)	Dignified Living	1 000 000	-	-	1 000 000
Corporate Services	Furniture Tools and Equipment: Property Management	CRR (Own funds)	Good Governance and Compliance	250 000	250 000	250 000	750 000
Corporate Services	Kaymandi: Upgrading of Makapula Hall	CRR (Own funds)	Dignified Living	1 000 000	1 000 000	-	2 000 000
Corporate Services	Kleine Libertas Precinct	CRR (Own funds)	Dignified Living	-	10 000 000	12 000 000	22 000 000
Corporate Services	La Motte Clubhouse	CRR (Own funds)	Dignified Living	800 000	-	-	800 000
Corporate Services	Structural Improvement: General	CRR (Own funds)	Valley of Possibility	1 000 000	1 000 000	1 000 000	3 000 000
Corporate Services	Structural improvements at the Van der Stel Sport grounds	CRR (Own funds)	Valley of Possibility	800 000	800 000	-	1 600 000
Corporate Services	Structural Upgrade: Heritage Building	CRR (Own funds)	Valley of Possibility	1 000 000	1 000 000	1 000 000	3 000 000
Corporate Services	Structural Upgrading: Community Hall Lamotte	CRR (Own funds)	Valley of Possibility	-	-	-	-
Corporate Services	Upgrading Fencing	CRR (Own funds)	Safe Valley	200 000	200 000	200 000	600 000
Corporate Services	Upgrading of Community Facilities: Jonkershoek	CRR (Own funds)	Valley of Possibility	-	-	-	-
Corporate Services	Upgrading of Eike Town Town Hall	CRR (Own funds)	Valley of Possibility	2 000 000	-	-	2 000 000
Corporate Services	Upgrading of Library in Kayamandi	CRR (Own funds)	Valley of Possibility	200 000	1 000 000	500 000	1 700 000
Corporate Services	Upgrading of New Office Space: Ryneveld Street	CRR (Own funds)	Valley of Possibility	1 800 000	9 000 000	-	10 800 000
Corporate Services	Upgrading of Stellenbosch Town Hall	CRR (Own funds)	Valley of Possibility	2 500 000	-	-	2 500 000
Corporate Services	Upgrading of Traffic Offices: Stellenbosch	CRR (Own funds)	Valley of Possibility	-	8 000 000	10 000 000	18 000 000
Community and Protection Services	Furniture Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	50 000	85 000	50 000	185 000
Community and Protection Services	Vehicle	CRR (Own funds)	Good Governance and Compliance	-	-	500 000	500 000
Community and Protection Services	Franschhoek: Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	45 000	-	-	45 000
Community and Protection Services	Groendal: Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	50 000	-	-	50 000
Community and Protection Services	Idas Valley: Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	30 000	-	-	30 000
Community and Protection Services	Pniel: Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	-	-	20 000	20 000

Directorate	Project name	Funding	Strategic Objectives	2020/2021	2021/2022	2022/2023	Total MTREF
Community and Protection Services	Cloetesville: Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	25 000	-	-	25 000
Community and Protection Services	Upgrading: Cloetesville Library	CRR (Own funds)	Valley of Possibility	300 000	200 000	-	500 000
Community and Protection Services	Libraries: CCTV	CRR (Own funds)	safe Valley	150 000	-	-	150 000
Community and Protection Services	Libraries: Small Capital	CRR (Own funds)	Valley of Possibility	50 000	-	-	50 000
Community and Protection Services	Library Books	CRR (Own funds)	Valley of Possibility	160 000	170 000	180 000	510 000
Community and Protection Services	Replacement of geysers	CRR (Own funds)	Good Governance and Compliance	-	-	100 000	100 000
Community and Protection Services	Vehicles	CRR (Own funds)	Good Governance and Compliance	-	-	300 000	300 000
Community and Protection Services	Specialized Vehicles: Incident command vehicle	CRR (Own funds)	Good Governance and Compliance	-	-	1 500 000	1 500 000
Community and Protection Services	Vehicle Fleet	CRR (Own funds)	Good Governance and Compliance	800 000	-	-	800 000
Community and Protection Services	Hiking Trails in Nature Areas	CRR (Own funds)	Green and Sustainable Valley	-	-	1 000 000	1 000 000
Community and Protection Services	Jan Marais Nature Reserve: Upgrading and maintenance of the reserve	CRR (Own funds)	Green and Sustainable Valley	-	-	2 000 000	2 000 000
Community and Protection Services	Mont Rochelle Nature Reserve: Upgrade of Facilities.	CRR (Own funds)	Green and Sustainable Valley	-	1 504 347	-	1 504 347
Community and Protection Services	Papegaaiberg Nature Reserve	CRR (Own funds)	Green and Sustainable Valley	-	1 000 000	-	1 000 000
Community and Protection Services	Upgrade office space: Simonsberg Road	CRR (Own funds)	Valley of Possibility	-	800 000	-	800 000
Community and Protection Services	Nature Conservation: Vehicle Fleet	CRR (Own funds)	Good Governance and Compliance	-	-	1 000 000	1 000 000
Community and Protection Services	Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	50 000	70 000	100 000	220 000
Community and Protection Services	Workshop: Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	100 000	100 000	-	200 000
Community and Protection Services	Workshop: Community Services Tractors	CRR (Own funds)	Good Governance and Compliance	-	-	800 000	800 000

Directorate	Project name	Funding	Strategic Objectives	2020/2021	2021/2022	2022/2023	Total MTREF
Community and Protection Services	Workshop: Specialized equipment	CRR (Own funds)	Good Governance and Compliance	500 000	1 000 000	1 500 000	3 000 000
Community and Protection Services	Design and implement electronic Urban Forestry management tool	CRR (Own funds)	Green and Sustainable Valley	-	-	250 000	250 000
Community and Protection Services	Irrigation Systems	CRR (Own funds)	Green and Sustainable Valley	-	-	100 000	100 000
Community and Protection Services	Storage Containers: Fertilisers & Pesticides.	CRR (Own funds)	Green and Sustainable Valley	-	-	30 000	30 000
Community and Protection Services	Urban Forestry: Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	-	-	500 000	500 000
Community and Protection Services	Urban Forestry Specialized equipment	CRR (Own funds)	Good Governance and Compliance	-	-	1 200 000	1 200 000
Community and Protection Services	Urban Forestry: Vehicle Fleet	CRR (Own funds)	Good Governance and Compliance	1 000 000	-	-	1 000 000
Community and Protection Services	Urban Greening: Beautification: Main Routes and Tourist Routes	CRR (Own funds)	Green and Sustainable Valley	150 000	250 000	-	400 000
Community and Protection Services	Furniture Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	400 000	-	400 000	800 000
Community and Protection Services	Major Fire Pumper	CRR (Own funds)	Safe Valley	-	-	-	-
Community and Protection Services	Rapid Response Vehicle	CRR (Own funds)	Safe Valley	-	-	2 500 000	2 500 000
Community and Protection Services	Vehicle Fleet	CRR (Own funds)	Good Governance and Compliance	1 000 000	-	-	1 000 000
Community and Protection Services	Rescue equipment	CRR (Own funds)	Safe Valley	300 000	-	300 000	600 000
Community and Protection Services	Specialized Vehicle	CRR (Own funds)	Good Governance and Compliance	-	-	-	-
Community and Protection Services	Furniture Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	300 000	300 000	200 000	800 000
Community and Protection Services	Install and Upgrade CCTV/ LPR Cameras In WC024	CRR (Own funds)	Safe Valley	2 200 000	1 000 000	-	3 200 000
Community and Protection Services	Install Computerized Access Security Systems and CCTV Cameras At Municipal Buildings	CRR (Own funds)	Safe Valley	500 000	500 000	500 000	1 500 000
Community and Protection Services	Law Enforcement Tools and Equipment	CRR (Own funds)	Safe Valley	300 000	300 000	300 000	900 000
Community and Protection Services	Law Enforcement: Vehicle Fleet	CRR (Own funds)	Good Governance and Compliance	1 200 000	1 200 000	-	2 400 000
Community and Protection Services	Neighbourhood Watch Safety equipment	CRR (Own funds)	Safe Valley	500 000	500 000	500 000	1 500 000
Community and Protection Services	Office accommodation	CRR (Own funds)	Valley of Possibility	-	-	1 000 000	1 000 000

Directorate	Project name	Funding	Strategic Objectives	2020/2021	2021/2022	2022/2023	Total MTREF
Community and Protection Services	Artificial grass on parks and gardens	CRR (Own funds)	Green and Sustainable Valley	-	-	300 000	300 000
Community and Protection Services	Extension of Cemetery Infrastructure	CRR (Own funds)	Dignified Living	1 500 000	8 000 000	9 000 000	18 500 000
Community and Protection Services	Facilities upgrade- Nursery	CRR (Own funds)	Green and Sustainable Valley	100 000	-	50 000	150 000
Community and Protection Services	Fencing on Various Parks and Gardens	CRR (Own funds)	safe Valley	-	-	200 000	200 000
Community and Protection Services	Pathways on Parks & gardens	CRR (Own funds)	Green and Sustainable Valley	100 000	100 000	200 000	400 000
Community and Protection Services	Upgrading of Parks	CRR (Own funds)	Green and Sustainable Valley	1 000 000	1 000 000	1 000 000	3 000 000
Community and Protection Services	Integrated and Spray Parks	CRR (Own funds)	Green and Sustainable Valley	4 000 000	2 500 000	-	6 500 000
Community and Protection Services	Landscaping of Circles in Stellenbosch	CRR (Own funds)	Green and Sustainable Valley	150 000	-	-	150 000
Community and Protection Services	Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	50 000	50 000	100 000	200 000
Community and Protection Services	Horticulture Furniture, Tools and Equipment	CRR (Own funds)	Good Governance and Compliance	80 000	-	30 000	110 000
Community and Protection Services	Purchase of Equipment	CRR (Own funds)	Good Governance and Compliance	30 000	-	-	30 000
Community and Protection Services	River development	CRR (Own funds)	Green and Sustainable Valley	-	-	250 000	250 000
Community and Protection Services	Upgrading of swimming pool	CRR (Own funds)	Valley of Possibility	500 000	-	-	500 000
Community and Protection Services	Furniture, Tools & Equipment	CRR (Own funds)	Good Governance and Compliance	250 000	250 000	250 000	750 000
Community and Protection Services	Furniture, Tools and equipment	CRR (Own funds)	Good Governance and Compliance	-	-	-	-
Community and Protection Services	Recreational Equipment Sport	CRR (Own funds)	Valley of Possibility	50 000	500 000	50 000	600 000
Community and Protection Services	Re-Surface of Netball/Tennis Courts	CRR (Own funds)	Valley of Possibility	-	-	550 000	550 000
Community and Protection Services	Sight Screens/Pitch Covers Sports Grounds	CRR (Own funds)	Valley of Possibility	250 000	250 000	250 000	750 000
Community and Protection Services	Sport: Community Services Special Equipment	CRR (Own funds)	Valley of Possibility	300 000	300 000	300 000	900 000
Community and Protection Services	Upgrade of Irrigation System	CRR (Own funds)	Green and Sustainable Valley	-	-	200 000	200 000
Community and Protection Services	Upgrade of Sport Facilities	IUDG	Valley of Possibility	7 000 000	8 000 000	-	15 000 000
Community and Protection Services	Upgrading of Halls	CRR (Own funds)	Valley of Possibility	-	-	250 000	250 000
Community and Protection Services	Vehicle Fleet	CRR (Own funds)	Good Governance and Compliance	500 000	-	-	500 000
Community and Protection Services	Furniture, Tools & Equipment	CRR (Own funds)	Good Governance and Compliance	220 000	585 000	965 000	1 770 000
Community and Protection Services	Mobile Radios	CRR (Own funds)	Safe Valley	200 000	200 000	-	400 000

Directorate	Project name	Funding	Strategic Objectives	2020/2021	2021/2022	2022/2023	Total MTREF
Community and Protection Services	Replacement of Patrol Vehicles	CRR (Own funds)	Safe Valley	1 200 000	1 225 000	-	2 425 000
Financial Services	Furniture, Tools & Equipment	CRR (Own funds)	Good Governance and Compliance	600 000	200 000	200 000	1 000 000
Financial Services	Vehicle Fleet	CRR (Own funds)	Good Governance and Compliance	250 000	-	-	250 000
Grand Total				375 750 311	436 267 624	458 119 392	1 270 137 327

8.3	MFMA SECTION 52 REPORTING UP TO JUNE 2020
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

22 July 2020

1. SUBJECT: MFMA SECTION 52 REPORTING UP TO JUNE 2020

2. PURPOSE

To comply with section 52(d) of the Municipal Finance Management Act and report to Council on the budget; financial and service delivery budget implementation plan by the Municipality for quarter 4 of the 2019/20 financial year.

3. DELEGATED AUTHORITY

THE EXECUTIVE MAYOR TO SUBMIT TO COUNCIL

In terms of section 52 (d) of the Municipal Finance Management Act:

“The mayor of a municipality—

(d) must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget as well as the non-financial performance of the municipality;”

4. EXECUTIVE SUMMARY

The Executive Mayor, must provide general political guidance over the fiscal and financial affairs of the Municipality and is required by Section 52(d) of the Municipal Finance Management Act to submit a report on the implementation of the budget and the financial and non-financial performance of the Municipality, to the Council within 30 days after end of each quarter.

The Section 52 report is a summary of the budget performance. It compares the implementation of the budget to the commitments made and contained in the Service Delivery and Budget Implementation Plan (SDBIP), and is intended to enable Council to give effect to their oversight responsibility.

This report provides the overall performance of the Municipality for the period 1 April 2020 to 30 June 2020.

The Office of the CFO is currently, in terms of s126 (1)(a) of the MFMA, preparing the annual financial statements for the financial period ended 30 June 2020. It is important to note that the information in this report are preliminary results and may not be an accurate reflection of the financial position of the municipality as same will materially be influenced by year-end journals and processes still to be finalised which will influence the financial position. The latter process alluded to will only be finalised by the end of August 2020.

5. RECOMMENDATION

that Council notes the Section 52 Report (including quarterly performance report) – Fourth Quarter.

6. DISCUSSION / CONTENTS**6.1 Background**

To comply with section 52 (d) of the Municipal Finance Management Act and report to Council on the budget; financial and service delivery budget implementation plan of the Municipality for the 4th quarter of the financial year. The report is indicated under **APPENDIX 1**.

6.2 Discussion

This report illustrates the implementation of the budget as well as the non-financial performance of the municipality for quarter 4.

In terms of the Municipal Finance Management Act (MFMA) Section 52(d) "*must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality*"

6.3 Financial Implications

None.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions:

None

6.7 Risk Implications

None

RECOMMENDATION FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2020-07-22: ITEM 6.3

that Council notes the Section 52 Report (including quarterly performance report) – Fourth Quarter.

APPENDIX

Appendix 1: Section 52 Report – 4th Quarter

FOR FURTHER DETAILS CONTACT:

NAME	Monique Steyl
POSITION	Senior Manager Financial Management Services
DIRECTORATE	Financial Services
CONTACT NUMBERS	021 – 808 8516
E-MAIL ADDRESS	Monique.Steyl@stellenbosch.gov.za
REPORT DATE	July 2020

APPENDIX 1



STELLENBOSCH

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QUARTERLY BUDGET MONITORING REPORT

4th Quarter 2019/20



QUALITY CERTIFICATE

I, Geraldine Mettler, the Municipal Manager of Stellenbosch Municipality, hereby certify that the quarterly report the period ending June 2020 has been prepared in accordance with Section 52 of the Municipal Finance Management Act and regulations made under the Act and accordingly submit the required quarterly statement on the state of Stellenbosch Municipality's budget reflecting the particulars up until the end of June 2020.

Name: Geraldine Mettler

Municipal Manager of Stellenbosch Municipality- WC024

Signature _____

A handwritten signature in black ink, appearing to read 'G. Mettler', is written over a horizontal line.

Date: 15 July 2020

To Council

In accordance with Section 52(d) of the Municipal Finance Management Act, I submit the required report on the implementation of the budget and the financial state of affairs of Stellenbosch Municipality reflecting the particulars of the fourth quarter of the financial year 2019/20.

The submission of this report forms part of my general responsibilities as the Mayor of Stellenbosch Municipality. The purpose of the report serves to inform Council on the financial affairs of Stellenbosch Municipality and to enable Council to fulfil its oversight responsibility in this regard.



.....
Advocate G M M van Deventer
Executive Mayor
Date: 17 July 2020

1. Recommendations

These recommendations are linked to the responsibilities of the Mayor under Section 52 of the MFMA.

- (a) That the content of the quarterly budget statement and supporting documentation be noted.

2. Executive Summary

2.1 Introduction

The mayor, who must provide general political guidance over the fiscal and financial affairs of the Municipality, is required by Section 52(d) of the Municipal Finance Management Act to submit a report on the implementation of the budget and the financial state of affairs of the Municipality, to the Council within 30 days after end of each quarter.

This report is a summary of the main budget issues arising from the monitoring process. It compares the implementation of the budget to the commitments/promises made and contained in the Service Delivery and Budget Implementation Plan (SDBIP), and is intended to inform and enable the Council with a view of giving effect to Council's oversight responsibility.

The Office of the CFO is currently, in terms of s126 (1) (a) of the MFMA, preparing the annual financial statements for the financial period ended 30 June 2020. It is important to note that the information in this report are preliminary results and may not be an accurate reflection of the financial position of the municipality as same will materially be influenced by year-end journals and processes still to be finalised which will influence the financial position. The latter process alluded to will only be finalised by the end of August 2020.

2.2 Summary of 2019/20 budget progress / implementation

The following table summarises the overall position of the capital and operating budgets.

Detail	Capital Expenditure	Operating Expenditure	Operating Revenue (excluding capital transfers and contributions)
Original Budget	558 276 528	1 808 247 224	1 778 647 259
Adjustment Budget	577 905 284	1 778 283 597	1 689 671 203
Plan to Date (SDBIP)	577 905 284	1 778 283 597	1 689 671 203
Actual	353 364 163	1 366 784 978	1 578 603 683
Variance to SDBIP	-224 541 121	-411 498 619	-111 067 519
Year to date % Variance to SDBIP	-38.85%	-23.14%	-6.57%

The above figures are explained in more detail throughout this report.

3. Operating Revenue

The following table shows the actual operating revenue per National Treasury Reporting regulations against that planned in the SDBIP for the 4th Quarter of 2019/20: **Operating Revenue by Source**

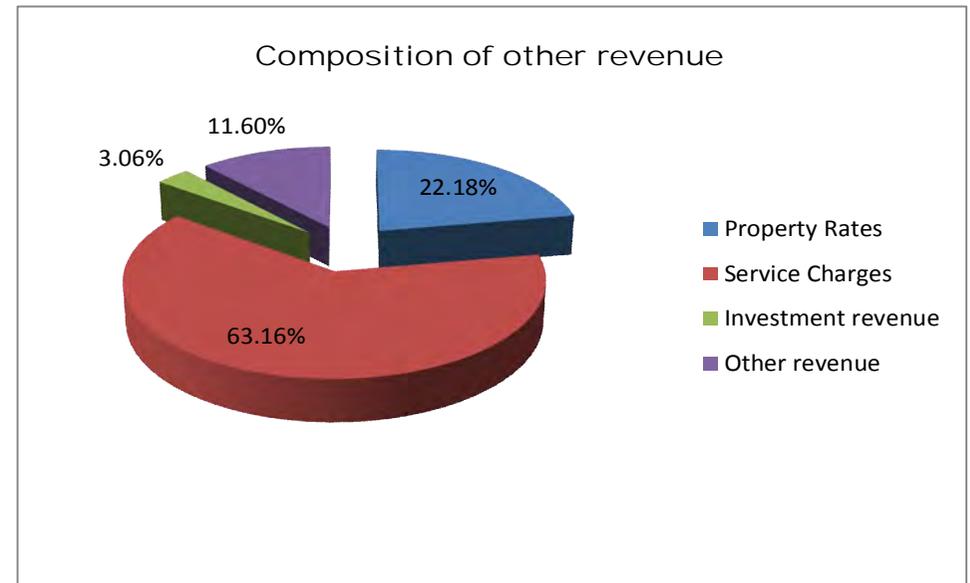
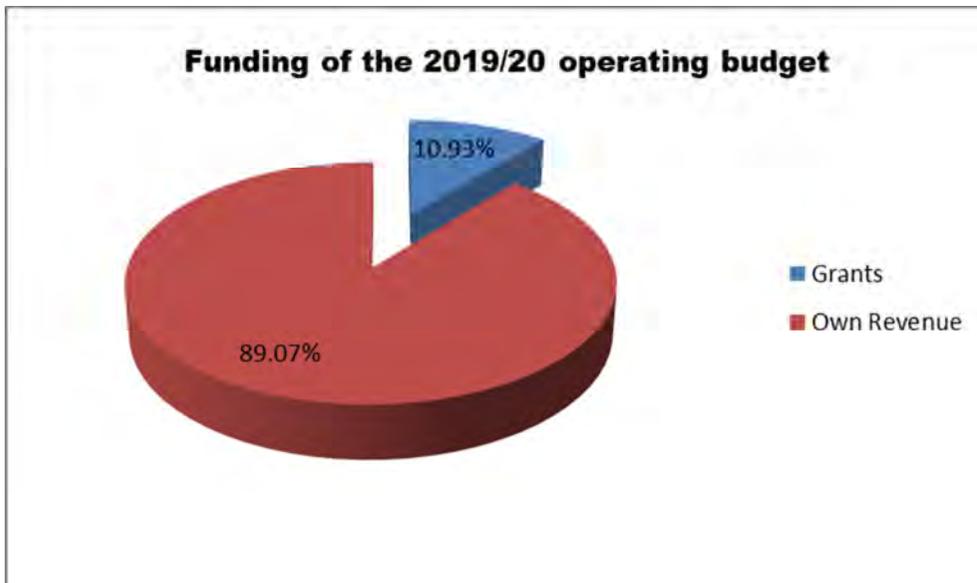
Description	ORIGINAL BUDGET	ADJUSTMENT BUDGET	QUARTER 4 2019/20			QUARTER 4 2018/19		
			PLANNED	ACTUAL	VAR	PLANNED	ACTUAL	VAR
Property rates	356 121 877	356 121 877	67 353 517	74 095 929	10%	92 432 766	67 089 039	-27%
Service charges - electricity revenue	639 886 270	639 886 270	156 914 071	145 091 223	-8%	139 087 379	159 049 106	14%
Service charges - water revenue	201 974 611	131 974 911	23 896 276	47 020 917	97%	18 033 650	38 303 732	112%
Service charges - sanitation revenue	113 503 000	93 503 000	2 662 506	19 852 555	646%	15 178 202	19 634 942	29%
Service charges - refuse revenue	69 224 664	64 224 664	11 613 919	13 736 494	18%	18 207 241	12 383 145	-32%
Service charges - other	-	-	-	-	-	-	-	0%
Rental of facilities and equipment	18 831 474	18 831 474	11 045 815	2 081 321	-81%	4 177 364	2 234 359	-47%
Interest earned - external investments	44 171 310	42 171 310	8 996 879	10 903 132	21%	11 191 655	11 163 704	0%
Interest earned - outstanding debtors	11 270 156	11 270 156	2 718 648	-361	-100%	2 486 843	2 581 415	4%
Fines	108 260 389	98 260 389	82 215 069	1 619 581	-98%	24 015 280	5 907 391	-75%
Licences and permits	5 398 023	5 398 023	1 668 554	1 927 655	16%	1 197 437	3 037 267	154%
Agency services	2 851 504	2 851 504	990 904	673 667	-32%	632 546	1 246 232	97%
Transfers recognised - operational	172 339 472	184 686 667	16 493 352	46 133 614	180%	-28 226 597	444 169	102%
Other revenue	34 814 509	40 490 958	24 383 200	2 266 197	-91%	5 496 891	5 795 687	5%
Total Revenue (excluding capital transfers and contributions)	1 778 647 259	1 689 671 203	410 952 711	365 401 924	-11%	303 910 657	328 870 189	8%

NB: - The “year to date actual for property rates income” refers to the total billed for the year and not actual receipts.

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

Stellenbosch municipality is not dependant on grant funding to fund the operating budget as is evident in the graph below.

Own revenue consists mainly of service charges at 61.77 per cent of the R1 689 671 203 billion revenue budget.



4. Operating Expenditure

The following table illustrates the actual operating expenditure for each Directorate against planned expenditure in the SDBIP for the 4th Quarter of 2019/20.

Operating Expenditure (Per Directorate):

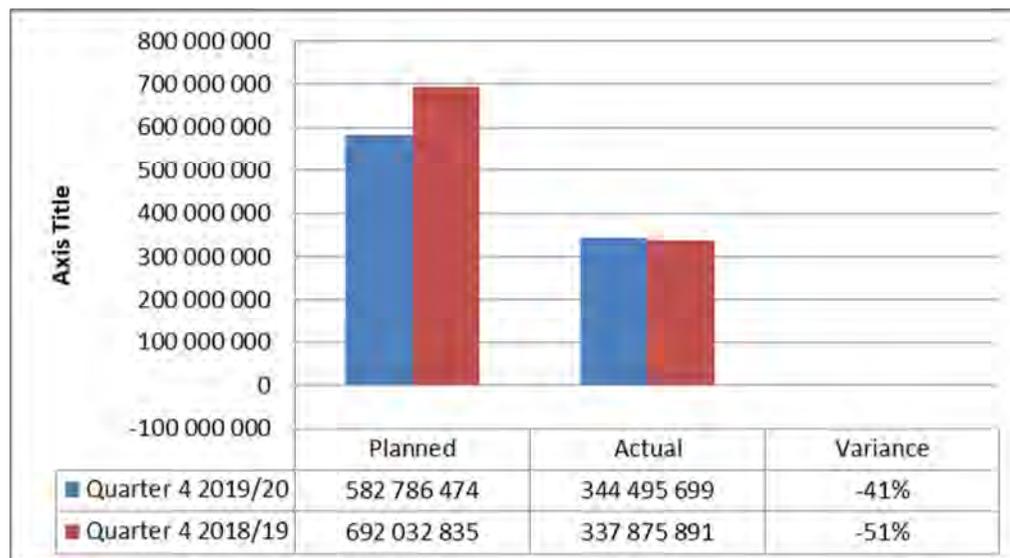
DIRECTORATE	ORIGINAL BUDGET	AMENDED BUDGET
Municipal Manager	52 257 775	37 870 412
Planning & Development	109 278 726	101 973 445
Community and Protection Services	357 525 777	366 134 596
Infrastructure Services	972 005 815	976 188 766
Corporate Services	184 054 859	162 009 383
Financial Services	133 124 272	134 106 996
TOTALS	1 808 247 224	1 778 283 597

QUARTER 4 2019/20	
PLANNED	ACTUALS
609 928	5 300 502
21 921 247	16 375 112
113 327 117	63 917 176
375 972 626	212 243 900
32 285 960	30 799 292
38 669 596	15 859 717
582 786 474	344 495 699

QUARTER 4 2018/19	
PLANNED	ACTUALS
15 477 976	4 618 543
56 244 584	17 536 663
143 786 854	54 755 482
348 999 374	190 263 394
71 853 267	51 878 740
55 670 781	18 823 068
692 032 835	337 875 891

During the fourth quarter of the financial year the directorates spent R238 290 776, 41% less than the planned expenditure. At the same period last year the directorate spent 51% less than the planned expenditure.

QUARTERLY BUDGET STATEMENT FOR JUNE 2020



The year on year comparison for the fourth quarter is 59% actual spending rate of the planned operating budget for the financial year 2019/20, compared to a 49% actual spending rate for the same period in the previous financial year.

5. Capital Expenditure

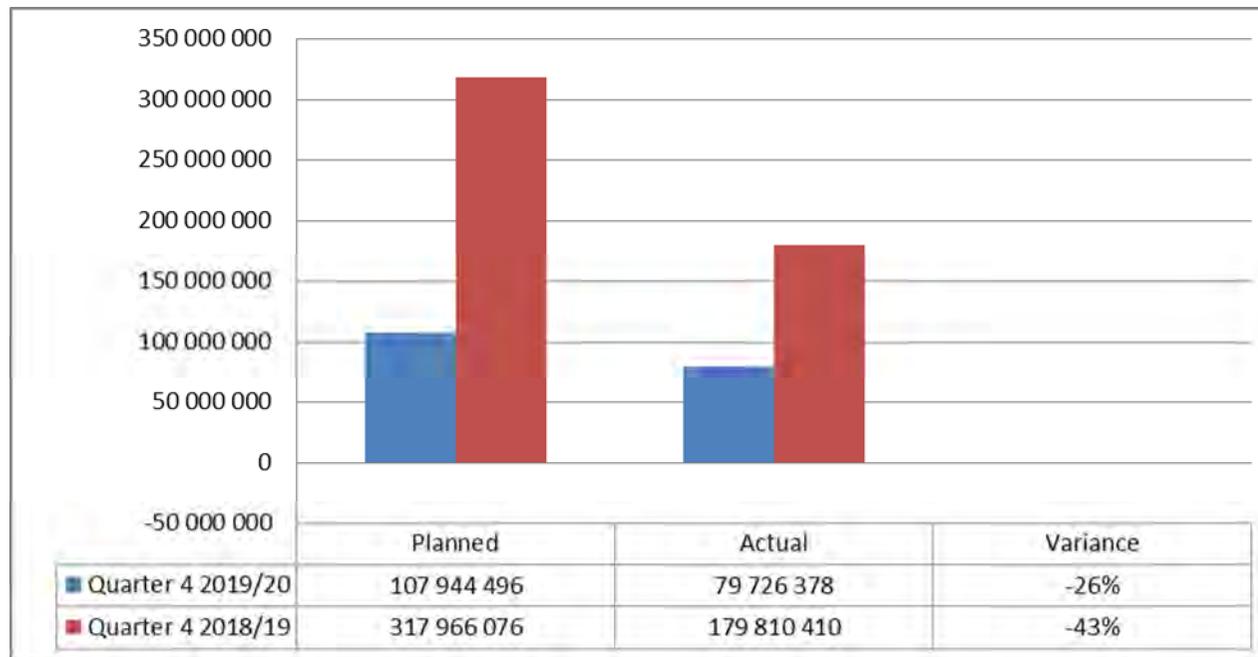
The following table illustrates the actual capital expenditure per directorate against the planned in the SDBIP for the 4th Quarter of 2019/20.

DIRECTOR	ORIGINAL BUDGET	AMENDED BUDGET
Municipal Manager	35 000	35 000
Planning & Development	9 950 000	16 804 730
Community and Protection Services	64 315 000	56 778 418
Infrastructure Services	378 856 528	362 073 146
Corporate Services	104 970 000	141 913 990
Financial Services	150 000	300 000
TOTALS	558 276 528	577 905 284

QUARTER 4 2019/20		
PLANNED	ACTUAL EXPENDITURE	VAR %
7 500	21 196	183%
4 473 486	1 287 365	-71%
10 133 773	4 113 049	-59%
56 433 738	71 917 394	27%
36 795 999	2 334 579	-94%
100 000	52 795	-47%
107 944 496	79 726 378	-26%

QUARTER 4 2018/19		
PLANNED	ACTUAL EXPENDITURE	VAR %
-1 834 628	159 680	-109%
7 416 225	2 437 986	-67%
5 696 934	9 832 949	73%
284 274 709	157 908 429	-44%
21 725 507	9 233 685	-57%
687 328	237 680	-65%
317 966 076	179 810 410	-43%

QUARTERLY BUDGET STATEMENT FOR JUNE 2020



The year on year comparison for the end of the fourth quarter is [R353 364 163/ R557 598 980] 63% of the total capital budget of R557 598 980 for the 2019/20 financial year compared to a [R403 376 822/ R563 550 230] 72% spending rate for the same period in the previous financial year measured against a budget of R563 550 230.

6. Investments and Borrowings

6.1 Investments

ACC. NR	BANK	Type/ Period	INTEREST RATE	MATURITY DATE	OPENING BALANCE AS AT 1 JULY 2019	Quarter 4 APR - JUN 2020		TOTAL INVESTMENTS/ WITHDRAWALS	INTEREST CAPITALISED FOR THE MONTH UNDER REVIEW	INTEREST ACCRUED YTD	CLOSING BALANCE YTD
						INVEST	WITHDRAW				
	ABSA BANK										
'9313956927	A#6927	CALL	6.700%	CALL		-	-	20 000 000.00	70 783.05	978 743.64	20 978 743.64
'2079161934	A#934	FIXED / 1 Mth	5.890%	15-May-20		50 000 000.00	(50 242 054.79)	(242 054.79)		242 054.79	0.00
'2079161942	A#942	FIXED / 6 Mths	6.690%	12-Oct-20		100 000 000.00	-	100 000 000.00	549 863.01	1 411 315.07	101 411 315.07
						-	(50 242 054.79)	119 757 945.21	620 646.07	2 632 113.50	122 390 058.71
	NEDBANK										
03/788/1123974/...008	N#008	CALL	3.750%	CALL	0.01	46 224 000.00	-	46 224 000.00	75 984.66	75 984.66	46 299 984.67
03/7881123974/...014	N#014	FIXED / 12 Mths	9.050%	06-Sep-19	128 866 520.39	-	-	(130 860 000.00)		1 993 479.64	0.03
03/7881123974/...015	N#015	FIXED / 12 Mths	9.050%	11-Oct-19	117 173 054.74	-	-	(119 955 000.00)		2 781 945.20	(0.06)
03/7881123974/...016	N#016	FIXED / 3 MTHS	8.050%	09-Jul-19	40 723 397.21	-	-	(40 793 972.60)		70 575.34	(0.05)
03/7881123974/...017	N#017	FIXED / 5 MTHS	7.900%	24-Feb-20		-	-	(4 498 313.66)		4 498 313.67	0.01
03/7881123974/...018	N#018	FIXED / 7 MTHS	8.000%	15-Jun-20		-	(104 690 410.96)	(4 690 410.96)	306 849.32	4 690 410.96	(0.00)
03/7881123974/...019	N#019	FIXED / 8 MTHS	7.650%	27-Oct-20		-	-	120 000 000.00	754 520.55	3 143 835.62	123 143 835.62
					286 762 972.39	46 224 000.00	(104 690 410.96)	(134 573 697.22)	1 137 354.52	17 254 545.08	169 443 820.25
	INVESTEC BANK										
JB 10024052	I#052	FIXED / 3 MTHS	7.700%	09-Jul-19	61 037 917.81	-	-	(61 139 178.08)	-	101 260.27	0.00
					61 037 917.81	-	-	(61 139 178.08)	-	101 260.27	0.00
	STANDARD BANK										
258489367-024	S#024	FIXED / 4 Mths	8.025%	26-Sep-19	50 362 773.97	-	-	(51 319 178.08)		956 404.11	0.00
258489367-025	S#025	CALL ACCOUNT	6.750%	CALL ACCOUNT	-	-	-	20 000 000.00	65 277.87	1 958 157.17	21 958 157.17
258489367-026	S#026	FIXED DEPOSIT	7.550%	14-Aug-19		-	-	(341 301.37)		341 301.37	(0.00)
258489367-027	S#027	FIXED DEPOSIT	7.900%	11-Nov-19		-	-	(2 640 547.95)	-	2 640 547.94	(0.01)
258489367-028	S#028	FIXED DEPOSIT	7.825%	24-Feb-20		-	-	(1 735 789.11)		1 735 789.11	0.00
258489367-029	S#029	FIXED 5 MNTHS	7.875%	14-Apr-20		-	(103 279 452.04)	(3 279 452.04)		3 279 452.04	(0.00)
258489367-030	S#030	FIXED 9 MNTHS	7.600%	27-Nov-20		-	-	80 000 000.00	499 726.03	2 082 191.78	82 082 191.78
					50 362 773.97	-	-	40 683 731.45	565 003.90	12 993 843.53	104 040 348.94
INVESTMENT TOTAL					398 163 664.17	196 224 000.00	(154 932 465.75)	(35 271 198.64)	2 323 004.48	32 981 762.38	395 874 227.91

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

6.2 Borrowings

Lending Institution	Balance 1/06/2020	Received Quarter 4 2019/2020	Interest Capitalised Quarter 4 2019/2020	Capital Repayments Quarter 4 2019/2020	Balance 30/06/2020	Percentage	Sinking Funds (R'000)
DBSA @ 9.25%	3 613 430	-		1 766 446	1 846 984	9.25%	
DBSA@ 11.1%	17 144 737	-		1 175 705	15 969 032	11.10%	
DBSA@ 10.25%	48 981 753	-		2 751 099	46 230 654	10.25%	
DBSA @ 9.74%	81 314 056	-		2 506 784	78 807 272	9.74%	
NEBANK @ 9.70%	155 259 200	-		5 182 701	150 076 499	9.70%	
	306 313 175	-	-	13 382 735	292 930 440		

7. Allocations and grant receipts and expenditure for the 4th Quarter of 2019/20

	TOTAL 2019/20 INCLUSIVE OF ROLL OVER AMOUNTS	EXPECTED ALLOCATION	OPENING BALANCE 1 JULY 2019	ACCUMULATED RECEIPTS	ACCUMULATED ACTUAL EXPENDITURE	QUARTER 4 RECEIPTS	QUARTER 4 ACTUAL EXPENDITURE	UNSPENT CONDITIONAL GRANTS - QUARTER 4
OPERATING & CAPITAL GRANTS								
EPWP Integrated Grant for Municipalities	5 227 000	5 227 000		5 227 000	5 227 000	-	2 111 658	-
Local Government Financial Management Grant	1 550 000	1 550 000		1 550 000	1 550 000	-	306 579	-
Integrated National Electrification Programme (Municipal) Grant	15 640 000	15 640 000		15 640 000	12 814 244	-	7 069 474	2 825 756
Integrated Urban Development Grant	46 886 000	46 886 000		46 886 000	46 886 000	-	11 143 237	-
LGSETA Bursary Fund	35 000	-		62 706	62 706	-	27 706	-
DBSA Grant	2 000 000			-	-	-	-	-
Municipal Disaster Mangement Grant	209 000			209 000	209 000	209 000	209 000	-
Community Development Workers Operational Support Grant	56 000	-		112 000	18 248	-	10 919	37 752
Library Services: Conditional Grant	12 454 000	12 454 000		12 454 000	12 364 744	-	3 363 240	89 256
Fire Services Capacity Building Grant	3 003 000		3 003 000	-	3 003 000	-	-	-
Human Settlements Development Grant	79 595 745	78 170 000	47 135 745	10 736 029	58 650 200	6 617 636	6 773 234	(12 281 471)
Title Deeds Restoration Grant	3 773 151		3 773 151	-	1 933 440	-	622 628	1 839 711
Municipal Accreditation and Capacity Building Grant	224 000	224 000	224 000	-	-	-	-	224 000
WC Financial Management Support Grant	255 000	255 000		1 155 000	1 155 000	900 000	888 733	-
Financial Management Capacity Building Grant	740 000	380 000	360 000	380 000	-	-	-	740 000
LG Graduate Internship Grant	140 000	-	60 000	80 000	66 345	80 000	12 345	73 655
Maintenance and Construction of Transport Infrastructure	384 000	384 000		-	384 000	-	384 000	(384 000)
Regional Socio-Economic Project/violence through urban upgradi	1 500 000	1 500 000		1 500 000	1 380 944	-	250 694	119 056
Integrated Transport Planning	600 000	600 000		600 000	444 571	-	202 435	155 429
Cape Winelands Grant			-	2 502 667	277 760	2 502 667	277 760	2 224 907
Natural Resources Management	1 953 031	7 465 000	1 953 031	-	(44 928)	-	(2 389 702)	-
TOTAL	176 224 926	132 215 000	56 508 926	99 094 402	146 382 274	10 309 303	31 263 940	(4 335 949)

8. Personnel Expenditure

In terms of Section 66 of the MFMA, all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits must be reported to council.

Employee - Related Costs	Original Budget	Adjustments Budget	Year-to-date Budget	Year-to-date Actual	YTD %
Basic Salary and Wages	349 070 959	323 631 009	323 631 009	321 467 978	99%
Bonus	27 014 271	27 014 271	27 014 271	22 662 742	84%
Acting and Post Related Allowances	1 364 023	1 364 023	1 364 023	723 667	53%
Non Structured	33 943 753	32 942 931	32 942 931	31 093 133	94%
Standby Allowance	14 289 607	14 289 607	14 289 607	14 547 793	102%
Travel or Motor Vehicle	13 968 860	13 958 860	13 958 860	9 195 082	66%
Accommodation, Travel and Incidental	325 230	325 230	325 230	137 743	42%
Bargaining Council	216 706	216 706	216 706	279 356	129%
Cellular and Telephone	1 003 201	1 003 201	1 003 201	1 619 707	161%
Current Service Cost	29 859 746	19 859 746	19 859 746	8 767 265	44%
Essential User	623 520	623 520	623 520	915 564	147%
Entertainment	-	117 582	117 582	-	0%
Fire Brigade	2 630 594	2 630 594	2 630 594	2 537 187	96%
Group Life Insurance	3 833 697	3 833 697	3 833 697	3 610 419	94%
Housing Benefits	2 874 701	2 874 701	2 874 701	2 916 201	101%
Interest Cost	20 905 100	20 905 100	20 905 100	-	0%
Leave Gratuity	-	-	-	-	0%
Leave Pay	2 006 574	2 006 574	2 006 574	2 094 874	104%
Long Service Award	5 979 839	979 839	979 839	6 030	1%
Medical	26 405 991	25 249 481	25 249 481	23 439 573	93%
Non-pensionable	839 301	839 301	839 301	95 944	11%
Pension	57 394 074	55 346 061	55 346 061	49 115 076	89%
Scarcity Allowance	2 509 444	1 509 444	1 509 444	1 603 857	106%
Shift Additional Remuneration	1 860 670	1 860 670	1 860 670	4 171 065	224%
Structured	1 451 296	1 451 296	1 451 296	2 260 976	156%
Unemployment Insurance	2 896 734	2 899 467	2 899 467	2 408 599	83%
Totals	603 267 891	557 732 911	557 732 911	505 669 832	91%

During the fourth quarter of the financial year directorates spent R4 884 703, 4% more than the planned expenditure of R119 289 584.

9. Withdrawals

<i>Consolidated Quarterly Report for period 01/04/2020 to 30/06/2020</i>				
Date	Payee	Amount in R'000	Description and Purpose (including section reference e.g. sec 11(f))	Authorised by (name)
Monthly	Provincial Government Western Cape	2 550 399	The Municipality acts as an agent for PAWC for collection of licencing fees. S 11(e)(i)	Acting Director: Community and Protection Services
Monthly	WECLOGO Group Insurance and Sanlam Group Insurance	1 064 734	Group Insurance. S11(e) (ii)	Council
Ad Hoc	Investment Management	196 224 000	Investment in accordance with the Cash Management and Investment Policy. S11(h)	Accounting Officer (Municipal Manager)

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

10. Cost Containment Reporting

Measures	Cost Containment In - Year Report																
	Original Budget	Amended Budget	Quarter 1		Saving/ (Over spending)	Quarter 2		Saving/ (Overspending)	Quarter 3		Saving/ (Overspending)	Quarter 4		Saving/ (Overspending)	YTD		Saving/ (Over spending)
			Budget	Actual		Budget	Actual		Budget	Actual		Budget	Actual		Total YTD Budget	Total YTD Actual	
Use of consultants	36 675 780.00	47 391 742.00	5 044 068.00	861 287.12	4 182 780.88	10 842 335.00	7 483 017.59	3 359 317.41	17 192 849.00	4 706 234.56	12 486 614.44	14 312 490.00	7 542 752.53	6 769 737.47	47 391 742.00	20 593 291.80	26 798 450.20
Vehicles used for political office-bearers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accommodation, Travel and Incidental costs	18 977 490.00	18 953 977.00	4 257 379.00	3 432 890.56	824 488.44	4 818 494.00	3 438 372.21	1 380 121.79	3 162 452.00	3 350 771.21	- 188 319.21	6 715 652.00	3 437 390.29	3 278 261.71	18 953 977.00	13 659 424.27	5 294 552.73
Sponsorships, events and catering	2 655 471.00	2 579 058.00	873 261.00	579 383.71	293 877.29	720 343.00	577 961.13	142 381.87	291 333.00	137 471.00	153 862.00	694 121.00	387 580.18	306 540.82	2 579 058.00	1 682 396.02	896 661.98
Communication	8 646 399.00	7 620 074.00	1 319 628.00	720 352.91	599 275.09	2 029 356.00	1 790 704.81	238 651.19	1 157 872.00	1 112 277.98	45 594.02	3 113 218.00	1 485 963.45	1 627 254.55	7 620 074.00	5 109 299.15	2 510 774.85
Other related expenditure items	37 701 341.00	36 673 527.00	8 253 180.00	8 115 327.53	137 852.47	9 781 060.00	9 017 956.32	763 103.68	5 620 555.00	10 127 137.01	- 4 506 582.01	13 018 732.00	10 324 765.42	2 693 966.58	36 673 527.00	37 585 186.28	- 911 659.28
Grand Total	R104 656 481.00	R113 218 378.00	R19 747 516.00	R13 709 241.83	R6 038 274.17	R28 191 588.00	R22 308 012.06	R5 883 575.94	R27 425 061.00	R19 433 891.76	R7 991 169.24	R37 854 213.00	R23 178 451.87	R14 675 761.13	R113 218 378.00	R78 629 597.52	R34 588 780.48

Please note: Due to the COVID-19 pandemic the overtime costs incurred has been more than initially anticipated.

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

Item for report	Description	Original Budget	Amended Budget	Quarter 4		Saving/ (Overspending)	YTD		Saving/ (Overspending)
				Budget	Actual		Total YTD Budget	Total YTD Actual	
Use of consultants	Business and Advisory:Accounting and Auditing	50 000.00	-	33 328.00	-	33 328.00	-	-	-
	Business and Advisory:Audit Committee	954 529.00	654 529.00	90 329.00	-	90 329.00	654 529.00	324 024.19	330 504.81
	Business and Advisory:Business and Financial Manag	6 894 685.00	12 834 685.00	4 789 143.00	780 106.68	4 009 036.32	12 834 685.00	6 776 751.65	6 057 933.35
	Business and Advisory:Commissions and Committees	121 035.00	-	-	-	-	-	-	-
	Business and Advisory:Communications	129 035.00	-	5 328.00	-	5 328.00	-	-	-
	Business and Advisory:Human Resources	559 627.00	326 448.00	18 017.00	26 644.56	8 627.56	326 448.00	80 991.75	245 456.25
	Business and Advisory:Occupational Health and Safe	55 000.00	72 250.00	41 937.00	-	41 937.00	72 250.00	-	72 250.00
	Business and Advisory:Organisational	1 123 292.00	850 085.00	217 016.00	7 058.38	209 957.62	850 085.00	7 058.38	843 026.62
	Business and Advisory:Project Management	4 659 066.00	11 356 533.00	2 791 352.00	4 566 160.30	1 774 808.30	11 356 533.00	5 080 301.01	6 276 231.99
	Business and Advisory:Research and Advisory	1 510 222.00	1 557 397.00	966 922.00	40 984.03	925 937.97	1 557 397.00	378 729.92	1 178 667.08
	Business and Advisory:Qualification Verification	121 035.00	-	-	-	-	-	-	-
	Business and Advisory:Quality Control	121 035.00	-	-	-	-	-	-	-
	Business and Advisory:Valuer and Assessors	3 084 315.00	3 084 315.00	1 384 435.00	394 295.47	990 139.53	3 084 315.00	1 566 614.16	1 517 700.84
	Business and Advisory:Forensic Investigators	1 509 200.00	397 753.00	132 585.00	319 963.76	187 378.76	397 753.00	336 116.88	61 636.12
	Infrastructure and Planning:Architectural	17 083.00	17 083.00	7 669.00	-	7 669.00	17 083.00	17 083.00	-
	Engineering:Civil	-	-	-	-	-	-	-	-
	Engineering:Structural	10 087 794.00	3 028 794.00	1 076 398.00	189 021.34	1 265 419.34	3 028 794.00	191 621.34	2 837 172.66
	Infrastructure and Planning:Land and Quantity Surv	161 809.00	-	89 179.00	-	89 179.00	-	-	-
	Laboratory Services:Water	1 596 000.00	2 096 000.00	1 032 024.00	197 409.83	834 614.17	2 096 000.00	1 261 931.71	834 068.29
	Legal Cost:Legal Advice and Litigation	3 847 218.00	11 042 070.00	4 020 694.00	1 021 108.18	2 999 585.82	11 042 070.00	4 566 056.90	6 476 013.10
Legal Cost:Issue of Summons	73 800.00	73 800.00	24 600.00	-	24 600.00	73 800.00	6 010.91	67 789.09	
Vehicles used for political office -bearers	N/A	-	-	-	-	-	-	-	-
Accommodation, Travel and Incidental	Allowance:Travel or Motor Vehicle	420 256.00	420 256.00	149 580.00	-	149 580.00	420 256.00	70 000.00	350 256.00
	Allowance:Travel or Motor Vehicle	159 690.00	159 690.00	56 838.00	-	56 838.00	159 690.00	-	159 690.00
	Allowance:Accommodation, Travel and Incidental	18 261.00	18 261.00	6 500.00	-	6 500.00	18 261.00	68.69	18 192.31
	Allowance:Travel or Motor Vehicle	159 690.00	159 690.00	56 838.00	-	56 838.00	159 690.00	10 000.00	149 690.00
	Allowance:Travel or Motor Vehicle	175 683.00	175 683.00	62 530.00	-	62 530.00	175 683.00	-	175 683.00
	Allowance:Accommodation, Travel and Incidental	-	-	-	-	-	-	-	-
	Allowance:Travel or Motor Vehicle	-	-	-	-	-	-	-	-
	Allowance:Travel or Motor Vehicle	175 683.00	175 683.00	62 530.00	-	62 530.00	175 683.00	-	175 683.00
	Allowance:Accommodation, Travel and Incidental	15 158.00	15 158.00	5 397.00	79.00	5 318.00	15 158.00	79.00	15 079.00
	Allowance:Travel or Motor Vehicle	175 683.00	175 683.00	62 530.00	-	62 530.00	175 683.00	81 200.00	94 483.00
	Allowances:Accommodation, Travel and Incidental	291 811.00	291 811.00	103 864.00	43 616.08	60 247.92	291 811.00	137 595.54	154 215.46
	Allowances:Travel or Motor Vehicle	12 702 175.00	12 692 175.00	4 484 511.00	2 175 613.42	2 308 897.58	12 692 175.00	9 033 882.05	3 658 292.95
	Allowances and Service Related Benefits:Travelling	-	-	-	-	-	-	-	-
	Allowances and Service Related Benefits:Travelling	-	-	-	-	-	-	-	-
	Allowances and Service Related Benefits:Travelling	260 172.00	260 172.00	93 771.00	-	93 771.00	260 172.00	125 339.55	134 832.45
	Allowances and Service Related Benefits:Travelling	208 138.00	208 138.00	75 017.00	-	75 017.00	208 138.00	100 271.36	107 866.64
	Allowances and Service Related Benefits:Travelling	1 562 529.00	1 562 529.00	563 172.00	-	563 172.00	1 562 529.00	376 018.16	1 186 510.84
Allowances and Service Related Benefits:Travelling	2 636 125.00	2 636 125.00	950 123.00	1 218 081.79	267 958.79	2 636 125.00	3 722 047.31	1 085 922.31	
Operational Cost:Travel Agency and Visa's	10 882.00	2 923.00	13 853.00	-	13 853.00	2 923.00	2 922.61	0.39	
Travel and Subsistence:Non-employees	5 554.00	-	3 696.00	-	3 696.00	-	-	-	
Contractors:Catering Services	1 390 649.00	1 029 560.00	352 030.00	16 618.58	335 411.42	1 029 560.00	396 664.05	632 895.95	
Outsourced Services:Catering Services	785 322.00	1 252 245.00	394 220.00	370 961.60	23 258.40	1 252 245.00	1 095 742.57	156 502.43	
Advertising, Publicity and Marketing:Gifts and Pro	150 000.00	80 000.00	22 500.00	-	22 500.00	80 000.00	26 368.45	53 631.55	
Contractors:Event Promoters	179 500.00	137 253.00	7 129.00	-	7 129.00	137 253.00	137 252.50	0.50	
Advertising, Publicity and Marketing:Gifts and Pro	150 000.00	80 000.00	22 500.00	-	22 500.00	80 000.00	26 368.45	53 631.55	
Communication:Cellular Contract (Subscription and	514 845.00	399 079.00	91 741.00	14 454.79	77 286.21	399 079.00	38 648.16	360 430.84	
Communication:Licences (Radio and Television)	30 381.00	210 381.00	190 738.00	75 307.68	115 430.32	210 381.00	75 307.68	135 073.32	
Communication:Radio and TV Transmissions	2 387 379.00	2 134 379.00	820 870.00	643 242.58	177 627.42	2 134 379.00	1 549 379.04	584 999.96	
Communication:Postage/Stamps/Frinking Machines	2 327 575.00	2 322 575.00	959 902.00	161 125.83	798 776.17	2 322 575.00	950 197.70	1 372 377.30	
Communication:SMS Bulk Message Service	173 880.00	173 880.00	66 075.00	30 752.46	35 322.54	173 880.00	72 752.01	101 127.99	
Communication:Telephone, Fax, Telegraph and Telex	3 212 339.00	2 379 780.00	983 892.00	561 080.11	422 811.89	2 379 780.00	2 423 014.56	43 234.56	
Entertainment:Senior Management	96 992.00	70 000.00	4 192.00	-	4 192.00	70 000.00	12 679.29	57 320.71	
Entertainment:Total for All Other Councillors	100 200.00	100 200.00	38 076.00	625.00	37 451.00	100 200.00	6 391.15	93 808.85	
Entertainment:Executive Mayor	248 430.00	248 430.00	94 404.00	2 602.60	91 801.40	248 430.00	40 941.91	207 488.09	
Overtime:Non Structured	33 943 753.00	32 942 931.00	11 703 257.00	8 508 757.65	3 194 499.35	32 942 931.00	31 093 133.27	1 849 797.73	
Overtime:Shift Additional Remuneration	1 860 670.00	1 860 670.00	662 254.00	1 084 521.02	422 267.02	1 860 670.00	4 171 064.85	2 310 394.85	
Overtime:Structured	1 451 296.00	1 451 296.00	516 549.00	728 259.15	211 710.15	1 451 296.00	2 260 975.81	809 679.81	
Grand Total		104 656 481.00	113 218 378.00	37 854 213.00	23 178 451.87	14 675 761.13	113 218 378.00	78 629 597.52	34 588 780.48

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

11. Quarterly Budget Statements

Table C1: Quarterly Budget Statement Summary

WC024 Stellenbosch - Table C1 Monthly Budget Statement Summary - Q4 Fourth Quarter									
Description	2018/19 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Budget Year 2019/20				
					YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	332 958	356 122	356 122	24 678	365 675	356 122	9 553	3%	356 122
Service charges	817 760	1 024 589	929 589	72 726	950 911	929 589	21 323	2%	929 589
Investment revenue	44 272	44 171	42 171	3 061	39 491	42 171	(2 680)	-6%	42 171
Transfers and subsidies	145 981	172 339	184 687	4 038	163 213	184 687	(21 474)	-12%	184 687
Other own revenue	183 015	181 426	177 103	4 405	59 314	177 103	(117 789)	-67%	177 103
Total Revenue (excluding capital transfers and contributions)	1 523 986	1 778 647	1 689 671	108 908	1 578 604	1 689 671	(111 068)	-7%	1 689 671
Employee costs	461 114	603 268	557 733	41 161	505 670	557 733	(52 063)	-9%	557 733
Remuneration of Councillors	18 272	19 936	19 936	1 683	17 967	19 936	(1 969)	-10%	19 936
Depreciation & asset impairment	176 665	206 956	206 956	-	96 316	206 956	(110 640)	-53%	206 956
Finance charges	23 207	39 877	29 877	15 177	31 150	29 877	1 273	4%	29 877
Materials and bulk purchases	412 264	441 448	461 084	29 273	423 019	461 084	(38 064)	-8%	461 084
Transfers and subsidies	8 990	10 049	10 949	1 274	10 345	10 949	(603)	-6%	10 949
Other expenditure	387 065	486 713	491 749	59 144	282 318	491 749	(209 431)	-43%	491 749
Total Expenditure	1 487 578	1 808 247	1 778 284	147 712	1 366 785	1 778 284	(411 499)	-23%	1 778 284
Surplus/(Deficit)	36 409	(29 600)	(88 613)	(38 804)	211 819	(88 613)	300 431	-339%	(88 613)
Transfers and subsidies - capital (monetary allocations)	88 153	141 088	144 868	-	108 175	144 868	(36 693)	-25%	144 868
Contributions & Contributed assets	-	-	-	-	-	500	(500)	-100%	3 269
Surplus/(Deficit) after capital transfers & contributions	124 562	111 488	56 255	(38 804)	319 993	56 755	263 238	464%	59 524
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	124 562	111 488	56 255	(38 804)	319 993	56 755	263 238	464%	59 524
Capital expenditure & funds sources									
Capital expenditure	493 304	558 277	577 905	50 005	353 364	577 905	(224 541)	-39%	577 906
Capital transfers recognised	93 849	141 088	144 386	9 156	119 179	144 386	(25 207)	-17%	144 386
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	120 561	160 000	37 096	20 532	74 461	37 096	37 365	101%	37 096
Internally generated funds	278 894	257 189	396 423	20 318	159 725	396 423	(236 698)	-60%	396 423
Total sources of capital funds	493 304	558 277	577 905	50 005	353 364	577 905	(224 541)	-39%	577 905
Financial position									
Total current assets	906 539	733 365	847 178		765 513				847 178
Total non current assets	5 494 494	5 926 685	5 961 278		5 750 117				5 961 278
Total current liabilities	517 416	352 300	352 300		218 282				352 300
Total non current liabilities	596 463	743 814	743 814		598 037				743 814
Community wealth/Equity	5 287 154	5 563 937	5 712 343		5 699 311				5 712 343
Cash flows									
Net cash from (used) operating	388 531	355 914	355 232	47 260	92 989	(61 627)	(154 616)	251%	22
Net cash from (used) investing	(387 553)	(558 277)	(577 905)	(11 180)	(210 105)	(312 893)	(102 788)	33%	577 885
Net cash from (used) financing	145 498	139 117	(20 883)	(13 383)	(25 870)	(4 741)	21 129	-446%	-
Cash/cash equivalents at the month/year end	169 538	370 118	323 163	-	423 733	187 458	(236 274)	-126%	1 144 626
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	88 866	11 805	9 403	6 543	150 892	-	-	-	267 509
Creditors Age Analysis									
Total Creditors	154 198	-	-	-	-	-	-	-	154 198

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

Table C2: Monthly Budget Statement – Financial Performance (standard classification)

WC024 Stellenbosch - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q4 Fourth Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		440 981	454 808	450 561	27 462	456 089	450 561	5 528	1%	450 561
Executive and council		639	3 566	3 566	(4)	823	3 566	(2 743)	-77%	3 566
Finance and administration		440 342	451 242	446 995	27 465	455 266	446 995	8 271	2%	446 995
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		72 223	132 219	137 363	3 004	87 508	137 363	(49 855)	-36%	137 363
Community and social services		19 239	20 917	20 176	1 927	14 834	20 176	(5 342)	-26%	20 176
Sport and recreation		352	1 986	2 386	(238)	1 215	2 386	(1 171)	-49%	2 386
Public safety		353	3 830	6 542	576	4 831	6 542	(1 711)	-26%	6 542
Housing		52 279	105 485	108 259	739	66 627	108 259	(41 632)	-38%	108 259
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		146 244	130 189	139 095	4 892	34 338	139 095	(104 757)	-75%	139 095
Planning and development		12 050	8 028	15 333	1 998	8 938	15 333	(6 395)	-42%	15 333
Road transport		133 707	122 133	121 781	2 744	24 607	121 781	(97 174)	-80%	121 781
Environmental protection		486	28	1 981	151	793	1 981	(1 188)	-60%	1 981
<i>Trading services</i>		952 624	1 202 446	1 162 446	73 541	1 108 742	1 162 446	(53 704)	-5%	1 162 446
Energy sources		561 723	711 349	766 349	49 181	667 946	766 349	(98 403)	-13%	766 349
Water management		164 175	222 248	152 248	12 932	194 052	152 248	41 804	27%	152 248
Waste water management		147 926	177 357	157 357	6 670	147 844	157 357	(9 513)	-6%	157 357
Waste management		78 801	91 493	86 493	4 759	98 900	86 493	12 407	14%	86 493
Other	4	68	74	74	8	100	74	27	37%	74
Total Revenue - Functional	2	1 612 139	1 919 735	1 889 539	108 908	1 686 778	1 889 539	(202 761)	-11%	1 889 539
Expenditure - Functional										
<i>Governance and administration</i>		242 254	377 706	335 365	25 225	236 131	335 365	(99 235)	-30%	335 365
Executive and council		59 846	68 658	64 220	4 592	53 378	64 220	(10 842)	-17%	64 220
Finance and administration		172 181	290 203	259 486	19 929	171 473	259 486	(88 013)	-34%	259 486
Internal audit		10 227	18 845	11 659	705	11 280	11 659	(380)	-3%	11 659
<i>Community and public safety</i>		197 337	395 031	251 282	20 295	201 410	251 282	(49 872)	-20%	251 282
Community and social services		29 242	52 793	45 394	2 899	30 954	45 394	(14 441)	-32%	45 394
Sport and recreation		46 041	49 716	46 731	3 528	41 287	46 731	(5 444)	-12%	46 731
Public safety		91 508	257 239	120 011	10 602	99 721	120 011	(20 290)	-17%	120 011
Housing		30 546	35 283	39 146	3 265	29 448	39 146	(9 697)	-25%	39 146
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		291 812	199 541	357 956	14 214	178 174	357 956	(179 782)	-50%	357 956
Planning and development		61 016	72 499	64 968	6 008	59 328	64 968	(5 640)	-9%	64 968
Road transport		214 299	100 339	265 485	7 018	104 428	265 485	(161 057)	-61%	265 485
Environmental protection		16 498	26 703	27 504	1 189	14 418	27 504	(13 086)	-48%	27 504
<i>Trading services</i>		756 174	835 832	833 680	87 935	750 878	833 680	(82 802)	-10%	833 680
Energy sources		440 699	454 852	467 767	31 468	442 338	467 767	(25 429)	-5%	467 767
Water management		126 735	165 258	150 785	39 543	119 487	150 785	(31 298)	-21%	150 785
Waste water management		109 181	133 677	116 646	9 282	105 985	116 646	(10 661)	-9%	116 646
Waste management		79 559	82 044	98 482	7 643	83 068	98 482	(15 414)	-16%	98 482
Other		-	137	-	43	193	-	193	#DIV/0!	-
Total Expenditure - Functional	3	1 487 578	1 808 247	1 778 284	147 712	1 366 785	1 778 284	(411 499)	-23%	1 778 284
Surplus/ (Deficit) for the year		124 562	111 488	111 255	(38 804)	319 993	111 255	208 738	188%	111 255

Table C2: Monthly Budget Statement . Financial Performance, reflects the operating revenue and operating expenditure in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. The main functions are Governance and Administration; Community and public safety; Economic and environmental services; and Trading services.

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

Table C3: Monthly Budget Statement – Financial Performance (revenue & expenditure by municipal vote)

WC024 Stellenbosch - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q4 Fourth

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		4 061	387	387	-	-	387	(387)	-100.0%	387
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		67 415	96 045	98 418	1 918	25 579	98 418	(72 839)	-74.0%	98 418
Vote 3 - INFRASTRUCTURE SERVICES		153 113	1 196 525	1 166 183	6 015	46 033	1 166 183	(1 120 150)	-96.1%	1 166 183
Vote 4 - COMMUNITY AND PROTECTION SERVICES		953 834	147 702	149 721	73 607	1 116 184	149 721	966 463	645.5%	149 721
Vote 5 - CORPORATE SERVICES		4 728	10 396	13 710	324	50 651	13 710	36 941	269.4%	13 710
Vote 6 - FINANCIAL SERVICES		428 989	468 680	461 120	27 044	448 331	461 120	(12 789)	-2.8%	461 120
Total Revenue by Vote	2	1 612 139	1 919 735	1 889 539	108 908	1 686 778	1 889 539	(202 760)	-10.7%	1 889 539
Expenditure by Vote	1									
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		26 726	52 258	37 870	1 549	27 044	37 870	(10 826)	-28.6%	37 870
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		74 263	109 279	101 973	6 969	66 294	101 973	(35 679)	-35.0%	101 973
Vote 3 - INFRASTRUCTURE SERVICES		844 635	972 006	976 189	23 058	244 595	976 189	(731 594)	-74.9%	976 189
Vote 4 - COMMUNITY AND PROTECTION SERVICES		336 045	357 526	366 135	92 828	824 561	366 135	458 426	125.2%	366 135
Vote 5 - CORPORATE SERVICES		150 522	184 055	162 009	11 346	126 367	162 009	(35 642)	-22.0%	162 009
Vote 6 - FINANCIAL SERVICES		55 386	133 124	134 107	11 963	77 924	134 107	(56 183)	-41.9%	134 107
Total Expenditure by Vote	2	1 487 578	1 808 247	1 778 284	147 712	1 366 785	1 778 284	(411 499)	-23.1%	1 778 284
Surplus/ (Deficit) for the year	2	124 562	111 488	111 255	(38 804)	319 993	111 255	208 738	187.6%	111 255

Table C3: Monthly Budget Statement . Financial Performance, reflects the operating revenue and operating expenditure by municipal vote. The municipal directorates are Municipal Manager; Planning Development; Infrastructure Services; Community and Protection Services; Corporate Services; and Financial Services. The operating expenditure budget is approved by Council on the municipal vote level.

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

Table C4: Monthly Budget Statement – Financial Performance (revenue & expenditure)

WC024 Stellenbosch - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q4 Fourth Quarter

Description	Ref	Budget Year 2019/20								
		2018/19 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		332 958	356 122	356 122	24 678	365 675	356 122	9 553	3%	356 122
Service charges - electricity revenue		531 494	639 886	639 886	49 176	632 426	639 886	(7 460)	-1%	639 886
Service charges - water revenue		147 276	201 975	131 975	12 121	169 122	131 975	37 147	28%	131 975
Service charges - sanitation revenue		83 862	113 503	93 503	6 670	86 249	93 503	(7 254)	-8%	93 503
Service charges - refuse revenue		55 128	69 225	64 225	4 759	63 114	64 225	(1 111)	-2%	64 225
Service charges - other		-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		14 524	18 831	18 831	708	10 018	18 831	(8 813)	-47%	18 831
Interest earned - external investments		44 272	44 171	42 171	3 061	39 491	42 171	(2 680)	-6%	42 171
Interest earned - outstanding debtors		8 025	11 270	11 270	(0)	9 197	11 270	(2 073)	-18%	11 270
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		118 046	108 260	98 260	985	15 029	98 260	(83 231)	-85%	98 260
Licences and permits		6 611	5 398	5 398	1 177	5 618	5 398	220	4%	5 398
Agency services		2 833	2 852	2 852	410	2 534	2 852	(317)	-11%	2 852
Transfers and subsidies		145 981	172 339	184 687	4 038	163 213	184 687	(21 474)	-12%	184 687
Other revenue		32 924	34 815	40 491	1 125	16 916	40 491	(23 575)	-58%	40 491
Gains on disposal of PPE		52	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		1 523 986	1 778 647	1 689 671	108 908	1 578 604	1 689 671	(111 068)	-7%	1 689 671
Expenditure By Type										
Employee related costs		461 114	603 268	557 733	41 161	505 670	557 733	(52 063)	-9%	557 733
Remuneration of councillors		18 272	19 936	19 936	1 683	17 967	19 936	(1 969)	-10%	19 936
Debt impairment		105 207	72 067	72 067	28 130	28 423	72 067	(43 644)	-61%	72 067
Depreciation & asset impairment		176 665	206 956	206 956	-	96 316	206 956	(110 640)	-53%	206 956
Finance charges		23 207	39 877	29 877	15 177	31 150	29 877	1 273	4%	29 877
Bulk purchases		380 671	406 458	426 958	28 245	399 953	426 958	(27 006)	-6%	426 958
Other materials		31 593	34 990	34 125	1 028	23 067	34 125	(11 059)	-32%	34 125
Contracted services		151 818	237 957	244 933	17 152	159 504	244 933	(85 429)	-35%	244 933
Transfers and subsidies		8 990	10 049	10 949	1 274	10 345	10 949	(603)	-6%	10 949
Other expenditure		124 929	176 689	174 749	11 021	101 235	174 749	(73 514)	-42%	174 749
Loss on disposal of PPE		5 112	-	-	2 841	(6 845)	-	(6 845)	#DIV/0!	-
Total Expenditure		1 487 578	1 808 247	1 778 284	147 712	1 366 785	1 778 284	(411 499)	-23%	1 778 284
Surplus/(Deficit)		36 409	(29 600)	(88 613)	(38 804)	211 819	(88 613)	300 431	(0)	(88 613)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		88 153	141 088	144 868	-	108 175	144 868	(36 693)	(0)	144 868
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	3 269
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	500	(500)	(0)	-
Surplus/(Deficit) after capital transfers & contributions		124 562	111 488	56 255	(38 804)	319 993	56 755			59 524
Taxation		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		124 562	111 488	56 255	(38 804)	319 993	56 755			59 524
Attributable to minorities		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		124 562	111 488	56 255	(38 804)	319 993	56 755			59 524
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		124 562	111 488	56 255	(38 804)	319 993	56 755			59 524

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

Table C5: Monthly Budget Statement – Capital ExpenditureWC024 Stellenbosch - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q4
Fourth Quarter

Vote Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Functional Classification									
<i>Governance and administration</i>	48 183	105 155	142 249	1 587	37 450	142 249	(104 799)	-74%	142 249
Executive and council	87	35	35	21	30	35	(5)	-15%	35
Finance and administration	48 096	105 120	142 214	1 566	37 421	142 214	(104 793)	-74%	142 214
Internal audit	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>	91 870	61 445	55 066	4 249	31 155	55 066	(23 911)	-43%	55 066
Community and social services	1 422	2 845	1 379	1 105	1 908	1 379	529	38%	1 379
Sport and recreation	14 006	29 000	26 117	1 614	5 972	26 117	(20 145)	-77%	26 117
Public safety	8 685	29 550	26 221	690	10 365	26 221	(15 856)	-60%	26 221
Housing	67 757	50	1 350	839	12 911	1 350	11 561	856%	1 350
Health	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>	87 048	130 452	128 441	9 563	111 561	128 441	(16 880)	-13%	128 441
Planning and development	7 608	50 332	46 138	1 282	58 536	46 138	12 399	27%	46 138
Road transport	79 441	80 120	82 303	8 135	52 878	82 303	(29 425)	-36%	82 303
Environmental protection	-	-	-	146	146	-	146	#DIV/0!	-
<i>Trading services</i>	260 825	261 225	252 149	34 607	173 198	252 149	(78 951)	-31%	252 149
Energy sources	66 094	35 090	46 493	7 641	37 028	46 493	(9 464)	-20%	46 493
Water management	67 730	80 000	51 420	1 164	17 233	51 420	(34 186)	-66%	51 420
Waste water management	119 852	114 400	116 553	20 879	85 339	116 553	(31 214)	-27%	116 553
Waste management	7 148	31 735	37 684	4 922	33 597	37 684	(4 087)	-11%	37 684
<i>Other</i>	5 378	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	493 304	558 277	577 905	50 005	353 364	577 905	(224 541)	-39%	577 905
Funded by:									
National Government	41 486	62 526	62 526	8 258	59 700	62 526	(2 826)	-5%	62 526
Provincial Government	52 363	78 562	81 860	897	59 479	81 860	(22 381)	-27%	81 860
District Municipality	-	-	-	-	-	-	-	-	-
Other transfers and grants	-	-	-	-	-	-	-	-	-
Transfers recognised - capital	93 849	141 088	144 386	9 156	119 179	144 386	(25 207)	-17%	144 386
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	120 561	160 000	37 096	20 532	74 461	37 096	37 365	101%	37 096
Internally generated funds	278 894	257 189	396 423	20 318	159 725	396 423	(236 698)	-60%	396 423
Total Capital Funding	493 304	558 277	577 905	50 005	353 364	577 905	(224 541)	-39%	577 905

Table C5: Monthly Budget Statement . Capital Expenditure consists of three sections: Appropriations by vote; Standard classification and funding portion.

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

Table C6: Monthly Budget Statement – Financial Position

WC024 Stellenbosch - Table C6 Monthly Budget Statement - Financial Position - Q4 Fourth Quarter						
Description	Ref	2018/19	Budget Year 2019/20			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		169 491	46 864	46 864	46 587	46 864
Call investment deposits		398 164	276 299	390 111	395 874	390 111
Consumer debtors		227 370	148 796	148 796	257 020	148 796
Other debtors		57 576	204 059	204 059	10 489	204 059
Current portion of long-term receivables		1 631	2 511	2 511	1 631	2 511
Inventory		52 308	54 836	54 836	53 912	54 836
Total current assets		906 539	733 365	847 178	765 513	847 178
Non current assets						
Long-term receivables		3 025	3 876	3 876	3 025	3 876
Investments		-	-	-	-	-
Investment property		420 777	417 348	417 348	422 461	417 348
Investments in Associate						
Property, plant and equipment		5 057 061	5 487 328	5 521 920	5 312 425	5 521 920
Agricultural						
Biological assets		6 321	9 938	9 938	6 321	9 938
Intangible assets		6 535	5 577	5 577	5 110	5 577
Other non-current assets		774	2 618	2 618	774	2 618
Total non current assets		5 494 494	5 926 685	5 961 278	5 750 117	5 961 278
TOTAL ASSETS		6 401 033	6 660 051	6 808 456	6 515 630	6 808 456
LIABILITIES						
Current liabilities						
Bank overdraft			-	-		-
Borrowing		25 870	26 311	26 311	-	26 311
Consumer deposits		17 078	14 274	14 274	17 726	14 274
Trade and other payables		418 226	254 131	254 131	162 528	254 131
Provisions		56 243	57 584	57 584	38 029	57 584
Total current liabilities		517 416	352 300	352 300	218 282	352 300
Non current liabilities						
Borrowing		292 930	449 591	449 591	292 930	449 591
Provisions		303 532	294 223	294 223	305 106	294 223
Total non current liabilities		596 463	743 814	743 814	598 037	743 814
TOTAL LIABILITIES		1 113 879	1 096 114	1 096 114	816 319	1 096 114
NET ASSETS	2	5 287 154	5 563 937	5 712 342	5 699 311	5 712 342
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		5 287 154	5 563 937	5 712 343	5 699 311	5 712 343
Reserves			-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	2	5 287 154	5 563 937	5 712 343	5 699 311	5 712 343

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

Table C7: Monthly Budget Statement – Cash Flow

WC024 Stellenbosch - Table C7 Monthly Budget Statement - Cash Flow - Q4 Fourth Quarter										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		330 932	341 877	341 877	8 785	164 533	201 637	(37 104)	-18%	(624 869)
Service charges		789 964	996 403	955 953	140 899	872 615	747 055	125 560	17%	(699 566)
Other revenue		154 846	93 620	89 297	6 875	52 418	11 298	41 120	364%	(132 032)
Government - operating		147 412	172 339	184 687	2 503	164 061	67 477	96 584	143%	(42 771)
Government - capital		122 759	141 088	144 868	2 618	56 362	141 088	(84 725)	-60%	-
Interest		52 297	54 991	52 991	2 323	31 885	37 582	(5 697)	-15%	-
Dividends		-	-	-	-	-	-	-		-
Payments										
Suppliers and employees		(1 183 655)	(1 394 478)	(1 373 615)	(100 291)	(1 207 391)	(1 243 079)	(35 688)	3%	1 458 435
Finance charges		(17 033)	(39 877)	(30 777)	(15 177)	(31 150)	(15 973)	15 177	-95%	29 877
Transfers and Grants		(8 990)	(10 049)	(10 049)	(1 274)	(10 345)	(8 711)	1 634	-19%	10 949
NET CASH FROM/(USED) OPERATING ACTIVITIES		388 531	355 914	355 232	47 260	92 989	(61 627)	(154 616)	251%	22
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		217	-	-	-	-	-	-		(21)
Decrease (increase) in non-current debtors		-	-	-	-	-	-	-		-
Decrease (increase) other non-current receivables		(1 248)	-	-	-	-	-	-		-
Decrease (increase) in non-current investments		107 454	-	-	38 679	145 410	-	145 410	#DIV/0!	-
Payments										
Capital assets		(493 976)	(558 277)	(577 905)	(49 859)	(355 515)	(312 893)	42 623	-14%	577 906
NET CASH FROM/(USED) INVESTING ACTIVITIES		(387 553)	(558 277)	(577 905)	(11 180)	(210 105)	(312 893)	(102 788)	33%	577 885
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-		-
Borrowing long term/refinancing		160 000	160 000	-	-	-	-	-		-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-		-
Payments										
Repayment of borrowing		(14 502)	(20 883)	(20 883)	(13 383)	(25 870)	(4 741)	21 129	-446%	-
NET CASH FROM/(USED) FINANCING ACTIVITIES		145 498	139 117	(20 883)	(13 383)	(25 870)	(4 741)	21 129	-446%	-
NET INCREASE/ (DECREASE) IN CASH HELD		146 476	(63 245)	(243 556)	22 698	(142 986)	(379 260)			577 907
Cash/cash equivalents at beginning:		23 063	433 363	566 719		566 719	566 719			566 719
Cash/cash equivalents at month/year end:		169 538	370 118	323 163		423 733	187 458			1 144 626

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

11. Supporting Documentation

Debtors Age Analysis

Supporting Table SC3: Monthly Budget Statement - Aged Debtors

- Supporting Table SC3 Monthly Budget Statement - aged debtors - Q4 Fourth Quarter

Description	NT Code	Budget Year 2019/20									Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts LLo Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total			
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	18 237	4 580	4 255	2 999	64 876	-	-	-	94 946	67 874	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	35 777	1 854	971	512	8 542	-	-	-	47 655	9 054	-	-
Receivables from Non-ex change Transactions - Property Rates	1400	21 258	2 925	1 244	725	21 769	-	-	-	47 921	22 494	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	7 328	1 444	1 138	1 481	17 744	-	-	-	29 134	19 225	-	-
Receivables from Exchange Transactions - Waste Management	1600	5 286	756	612	434	20 204	-	-	-	27 291	20 638	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	464	161	1 010	115	8 323	-	-	-	10 074	8 438	-	-
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	516	87	174	277	9 435	-	-	-	10 489	9 712	-	-
Total By Income Source	2000	88 866	11 805	9 403	6 543	150 892	-	-	-	267 509	157 435	-	-
2019/20 - totals only													
Debtors Age Analysis By Customer Group													
Organs of State	2200	3 956	949	143	46	637	-	-	-	5 731	683	-	-
Commercial	2300	14 789	1 028	292	117	13 751	-	-	-	29 977	13 868	-	-
Households	2400	53 206	8 819	7 102	5 807	116 716	-	-	-	191 649	122 523	-	-
Other	2500	16 916	1 009	1 865	574	19 788	-	-	-	40 151	20 361	-	-
Total By Customer Group	2600	88 866	11 805	9 403	6 543	150 892	-	-	-	267 509	157 435	-	-

Creditors Age Analysis

Supporting Table SC4: Monthly Budget Statement – Aged Creditors

- Supporting Table SC4 Monthly Budget Statement - aged creditors - Q4 Fourth Quarter

Description	NT Code	Budget Year 2019/20								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	44 828	-	-	-	-	-	-	-	44 828
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	109 370	-	-	-	-	-	-	-	109 370
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	154 198	-	-	-	-	-	-	-	154 198

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

Investments and Borrowings

Supporting Table SC5: Monthly Budget Statement – Investment Portfolio

WC024 Stellenbosch - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q4 Fourth Quarter

Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
R thousands		Yrs/Months							
Municipality									
N#014-Nedbank		1Y	Deposits - Bank (03)	19/09/06		9.05%	0		0
N#015-Nedbank		1Y	Deposits - Bank (03)	19/10/11		9.05%	(0)	-	(0)
N#016-Nedbank		3M	Deposits - Bank (03)	19/07/09		8.05%	(0)		(0)
N#017-Nedbank		5M	Deposits - Bank (03)	20/02/24		7.90%	-	-	-
N#018-Nedbank		7M	Deposits - Bank (03)	15/06/2020	307	8.00%	104 384	(104 690)	(0)
N#019-Nedbank		8M	Deposits - Bank (03)	27/11/2020	755	7.65%	122 389	-	123 144
I#052- Investec		3M	Deposits - Bank (03)	19/07/09		7.70%	0		0
S#024- Standard Bank		3M	Deposits - Bank (03)	19/09/24		8.03%	0		0
S#025-Standard Bank		4M	Deposits - Bank (03)	CALL ACCOUNT	65	6.75%	21 893	-	21 958
S#026- Standard Bank		2M	Deposits - Bank (03)	19/08/14		7.55%	-		-
S#027- Standard Bank		5M	Deposits - Bank (03)	19/11/11		7.90%	(0)		(0)
S#028- Standard Bank		5M	Deposits - Bank (03)	19/09/24		7.83%	0	-	0
S#029- Standard Bank		5M	Deposits - Bank (03)	14/04/2020		7.88%	0	-	0
S#030- Standard Bank		9M	Deposits - Bank (03)	27/10/2020	500	7.60%	81 582	-	82 082
A#6927 - ABSA		1Y	Deposits - Bank (03)	CALL ACCOUNT	71	6.70%	20 908	-	20 979
A#934-ABSA		6M	Deposits - Bank (03)	20/10/12		6.69%	100 861		100 861
A#942-ABSA		1M	Deposits - Bank (03)	15/05/2020	550	5.89%	0	-	550
N#008 - Nedbank		1Y	Deposits - Bank (03)	15/06/2021	76	3.75%	-	46 224	46 300
Municipality sub-total					2 323		452 018	(58 466)	395 874
Entities sub-total					-		-	-	-
TOTAL INVESTMENTS AND INTEREST	2				2 323		452 018	(58 466)	395 874

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

Supporting Table SC6: Monthly Budget Statement – Transfers and grant receipts

WC024 Stellenbosch - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q4 Fourth Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		131 854	144 704	144 913	-	143 163	141 212	1 742	1.2%	144 704
Operational Revenue:General Revenue:Equitable Share		124 176	136 177	136 177	-	136 177	136 177	-		136 177
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		5 722	5 227	5 227	-	5 227	3 485	1 742	50.0%	5 227
Local Government Financial Management Grant [Schedule 5B]		1 550	1 550	1 550	-	1 550	1 550	-		1 550
Municipal Systems Improvement Grant		-	1 750	1 750	-	-	-	-		1 750
Municipal Disaster Relief Grant		-	-	209	-	209	-	-		-
Provincial Government:		15 042	27 635	18 989	-	18 181	18 989	(808)	-4.3%	18 989
WC Financial Management Support Grant		255	255	1 155	-	1 155	1 155	-		1 155
Financial Management Capacity Building Grant		-	380	380	-	380	380	-		380
Community Development Workers Operational Support Grant	4	-	-	112	-	112	112	-		112
LG Graduate Internship Grant	4	-	-	80	-	80	80	-		80
Human Settlements Development Grant	4	1 455	12 438	4 200	-	4 000	4 200	(200)	-4.8%	4 200
Libraries, Archives and Museums	4	12 210	12 454	12 454	-	12 454	12 454	-		12 454
Municipal Accreditation and Capacity Building Grant	4	151	224	224	-	-	224	(224)	-100.0%	224
Maintenance and Construction of Transport Infrastructure	4	971	384	384	-	-	384	(384)	-100.0%	384
Regional Socio-Economic Project/violence through urban upgrading (RSEPIVPUU)		-	1 500	-	-	-	-	-		-
District Municipality:		-	-	2 503	-	2 503	2 503	-		-
Cape Winelands District Municipality		-	-	2 503	2 503	2 503	2 503	-		-
Other grant providers:		-	-	2 035	-	63	2 035	(1 972)	-96.9%	-
LG SETA Bursary Fund		-	-	35	-	63	35	28	79.2%	-
Public Corporations		-	-	2 000	-	-	2 000	(2 000)		-
Total Operating Transfers and Grants	5	146 896	172 339	168 440	-	163 909	164 738	(1 038)	-0.6%	163 693
Capital Transfers and Grants										
National Government:		5 000	62 526	62 526	-	62 526	62 526	-		62 526
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		5 000	15 640	15 640	-	15 640	15 640	-		15 640
Integrated Urban Development Grant		-	46 886	46 886	-	46 886	46 886	-		46 886
Provincial Government:		43 514	26 062	76 070	2 618	8 836	76 070	(67 234)	-88.4%	73 970
RSEPIVPUU		-	-	1 500	-	1 500	1 500	-		-
Human Settlements Development Grant		43 514	25 462	73 970	2 618	6 736	73 970	(67 234)	-90.9%	73 970
Integrated Transport Planning		-	600	600	-	600	600	-		-
Human Settlements Development Grant (Roll over)		-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
All Grants		-	-	-	-	-	-	-		-
Other grant providers:		-	-	50 000	-	-	-	-		-
Public Corporations		-	-	50 000	-	-	-	-		-
Total Capital Transfers and Grants	5	48 514	88 588	188 596	2 618	71 362	138 596	(67 234)	-48.5%	136 496
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	195 410	260 927	357 036	2 618	235 271	303 334	(68 272)	-22.5%	300 189

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

Supporting Table SC7 (1) Monthly Budget Statement – transfers and grant expenditure

WC024 Stellenbosch - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q4 Fourth Quarter

Description	Ref	Budget Year 2019/20								
		2018/19 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		97 266	144 704	143 410	4 705	97 663	143 301	(45 639)	-31.8%	143 201
Operational Revenue: General Revenue: Equitable Share		89 988	136 177	136 177	4 239	90 677	136 177	(45 500)	-33.4%	136 177
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		5 722	5 227	5 227	207	5 227	5 227	0	0.0%	5 227
Natural Resources Management Grant		405	—	247	—	—	139	(139)	-100.0%	247
Local Government Financial Management Grant [Schedule 5B]		1 550	1 550	1 550	50	1 550	1 550	—	—	1 550
Municipal Systems Improvement Grant		—	1 750	—	—	—	—	—	—	—
Municipal Disaster Relief Grant		—	—	209	209	209	—	209	#DIV/0!	—
		—	—	—	—	—	—	—	—	—
Provincial Government:		14 517	27 635	20 779	2 108	17 928	16 416	1 513	9.2%	20 779
WC Financial Management Support Grant		255	255	1 155	900	1 155	255	900	352.9%	1 155
Financial Management Capacity Building Grant		366	380	740	—	—	740	(740)	-100.0%	740
Community Development Workers Operational Support Grant		—	—	56	11	18	56	(38)	-67.4%	56
LG Graduate Internship Grant		—	—	140	6	6	—	6	#DIV/0!	140
Human Settlements Development Grant		1 455	12 438	5 626	—	4 000	3 000	1 000	33.3%	5 626
Infrastructure		—	—	—	—	—	—	—	—	—
Libraries, Archives and Museums		12 070	12 454	12 454	1 191	12 365	12 365	—	—	12 454
Municipal Accreditation and Capacity Building Grant		—	224	224	—	—	—	—	—	224
Public Transport		—	—	—	—	—	—	—	—	—
Maintenance and Construction of Transport Infrastructure		371	384	384	—	384	—	384	#DIV/0!	384
Sports and Recreation		—	—	—	—	—	—	—	—	—
Title Deeds Restoration		—	—	—	—	—	—	—	—	—
Regional Socio-Economic Project/violence through urban upgrading (RSEPVPUU)		—	1 500	—	—	—	—	—	—	—
District Municipality:		—	—	2 503	278	278	278	—	—	2 503
Cape Winelands District Municipality		—	—	2 503	278	278	278	—	—	2 503
Other grant providers:		—	—	2 035	28	63	63	—	—	35
LG SETA Bursary Fund		—	—	35	28	63	63	—	—	35
Foreign Government and International Organisations		—	—	—	—	—	—	—	—	—
Households		—	—	—	—	—	—	—	—	—
Non-profit Institutions		—	—	—	—	—	—	—	—	—
Private Enterprises		—	—	—	—	—	—	—	—	—
Public Corporations		—	—	2 000	—	—	—	—	—	—
Higher Educational Institutions		—	—	—	—	—	—	—	—	—
Parent Municipality / Entity		—	—	—	—	—	—	—	—	—
Total operating expenditure of Transfers and Grants:		111 783	172 339	168 726	7 119	115 904	160 057	(44 126)	-27.6%	166 517
Capital expenditure of Transfers and Grants										
National Government:		5 000	62 526	62 526	8 258	59 700	90 665	(30 965)	-34.2%	62 526
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		5 000	15 640	15 640	4 244	12 814	7 280	5 554	76.5%	15 640
Integrated Urban Development Grant		—	46 886	46 886	4 015	46 886	36 519	10 367	28.4%	46 886
Provincial Government:		43 514	26 062	79 073	897	56 476	657	55 819	802.5%	74 570
RSEPVPUU		—	—	1 500	153	1 381	—	1 381	#DIV/0!	—
Human Settlements Development Grant		43 514	25 462	73 970	745	54 650	57	54 594	—	73 970
Integrated Transport Planning		—	600	600	—	—	600	(155)	—	600
Human Settlements Development Grant (Roll over)		—	—	—	—	—	—	—	—	—
Fire Services Capacity Building Grant		—	—	3 003	—	—	—	—	—	—
District Municipality:		—	—	—	—	—	—	—	—	—
All Grants		—	—	—	—	—	—	—	—	—
Other grant providers:		—	—	50 000	—	—	—	—	—	—
Public Corporations		—	—	50 000	—	—	—	—	—	—
Total capital expenditure of Transfers and Grants:		48 514	88 588	191 599	9 156	116 176	91 322	24 854	27.2%	137 096
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		160 297	260 927	360 325	16 274	232 080	251 379	(19 272)	-7.7%	303 613

Supporting Table SC7 (2) Monthly Budget Statement – expenditure against approved roll-overs

WC024 Stellenbosch - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q4 Fourth Quarter

Description	Ref	Budget Year 2019/20				
		Approved Rollover 2018/19	Monthly actual	YearTD actual	YTD variance	YTD variance %
R thousands						
EXPENDITURE						
Operating expenditure of Approved Roll-overs						
National Government:		247	—	(45)	83	33.6%
Natural Resource Management Project		247	—	(45)	292	118.2%
Provincial Government:		5 619	157	1 993	3 625	64.5%
WC Financial Management Support Grant		—	—	—	—	—
Financial Management Capacity Building Grant		360	—	—	360	100.0%
Community Development Workers Operational Support Grant		—	—	—	—	—
LG Graduate Internship Grant		60	—	60	—	—
Human Settlements Development Grant		1 426	—	—	1 426	100.0%
Title Deeds Restoration		3 773	157	1 933	1 840	48.8%
Libraries, Archives and Museums		—	—	—	—	—
Municipal Accreditation and Capacity Building Grant		—	—	—	—	—
Public Transport		—	—	—	—	—
Maintenance and Construction of Transport Infrastructure		—	—	—	—	—
Sports and Recreation		—	—	—	—	—
Waste Water Infrastructure - Maintenance		—	—	—	—	—
Regional Socio-Economic Project/violence through urban upgrading (RSEPVPUU)		—	—	—	—	—
Total operating expenditure of Approved Roll-overs:		5 866	157	1 976	3 681	62.7%
Capital expenditure of Approved Roll-overs						
Provincial Government:		3 003	—	3 003	—	—
Fire Services Capacity Building Grant		3 003	—	3 003	—	—
Total capital expenditure of Approved Roll-overs:		—	—	3 003	—	—
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS		5 866	157	4 979	3 681	62.7%

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q4 Fourth Quarter

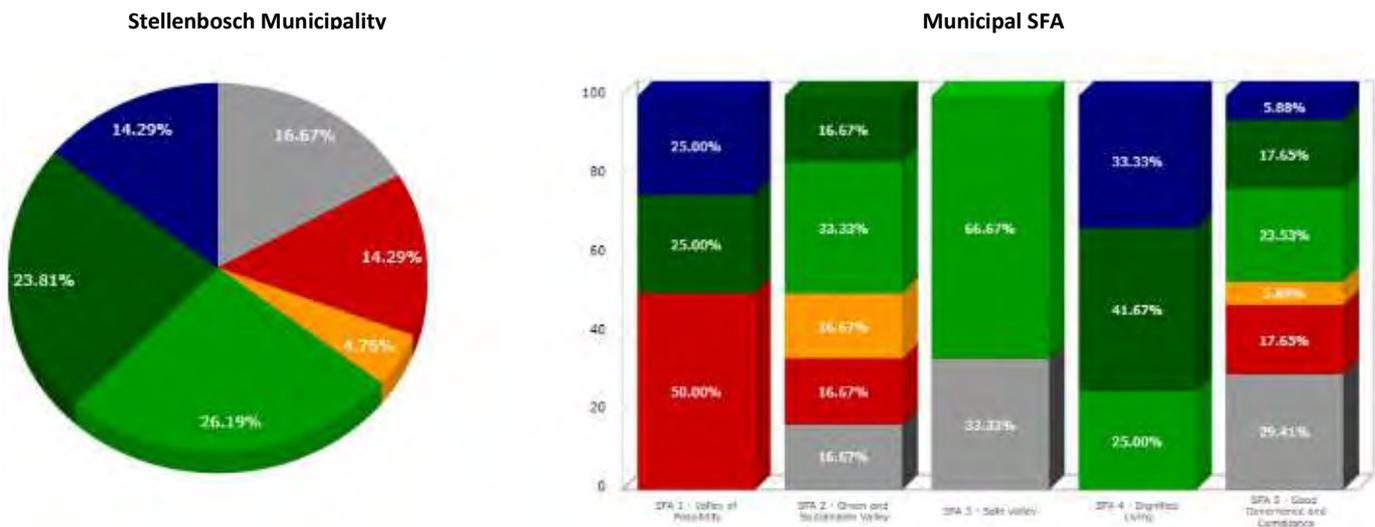
WC024 Stellenbosch - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q4 Fourth Quarter

Summary of Employee and Councillor remuneration	Ref	Budget Year 2019/20								
		2018/19								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1	A	B	C					D	
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		11 509	11 322	12 934	1 007	11 649	12 934	(1 284)	-10%	12 934
Pension and UIF Contributions		512	132	800	-	58	800	(741)	-93%	800
Medical Aid Contributions		222	50	87	-	30	87	(57)	-65%	87
Motor Vehicle Allowance		4 136	4 139	4 667	517	4 324	4 667	(343)	-7%	4 667
Cellphone Allowance		1 894	1 740	1 263	146	1 751	1 263	488	39%	1 263
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	154	186	13	155	186	(31)	-17%	186
Sub Total - Councillors		18 272	17 538	19 936	1 683	17 967	19 936	(1 969)	-10%	19 936
Senior Managers of the Municipality	3									
Basic Salaries and Wages		-	3 029	7 256	416	5 417	7 256	(1 839)	-25%	7 256
Pension and UIF Contributions		-	581	1 187	-	180	1 187	(1 007)	-85%	1 187
Medical Aid Contributions		-	72	111	0	24	111	(87)	-79%	111
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	591	-	-	710	485	225	46%	485
Motor Vehicle Allowance		-	493	1 267	-	161	1 267	(1 105)	-87%	1 267
Cellphone Allowance		-	104	134	-	42	134	(92)	-69%	134
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	18	485	0	0	34	(34)	-99%	34
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	2	-	(4 041)	34	769	8 767	-	8 767	0%	-
Sub Total - Senior Managers of Municipality		-	848	10 473	1 185	15 301	10 473	4 828	46%	10 473
Other Municipal Staff										
Basic Salaries and Wages		322 290	298 785	316 375	27 067	316 051	355 810	(39 759)	-11%	316 375
Pension and UIF Contributions		47 734	47 153	59 439	4 331	51 344	57 059	(5 715)	-10%	57 059
Medical Aid Contributions		21 652	21 580	25 138	2 046	23 416	25 138	(1 722)	-7%	25 138
Overtime		31 607	44 111	51 545	4 428	52 073	50 545	1 528	3%	50 545
Performance Bonus		591	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		9 781	9 026	12 692	732	9 034	12 692	(3 658)	-29%	12 692
Cellphone Allowance		1 342	1 237	869	145	1 579	869	709	81%	869
Housing Allowances		2 853	2 853	2 875	241	2 916	2 875	42	1%	2 875
Other benefits and allowances		23 264	30 748	76 253	945	31 856	37 955	(6 099)	-16%	37 955
Payments in lieu of leave		-	858	2 007	42	2 095	2 007	88	4%	2 007
Long service awards		-	(6)	66	-	6	66	(60)	-91%	66
Post-retirement benefit obligations	2	-	4 462	-	-	-	41 678	(41 678)	-100%	41 678
Sub Total - Other Municipal Staff		461 114	460 808	547 260	39 976	490 369	586 695	(96 326)	-16%	547 260
Total Parent Municipality		479 387	479 193	577 669	42 845	523 637	617 104	(93 467)	-15%	577 669
Total Municipal Entities		-	-	-	-	-	-	-	-	-
TOTAL SALARY, ALLOWANCES & BENEFITS		479 387	479 193	577 669	42 845	523 637	617 104	(93 467)	-15%	577 669
TOTAL MANAGERS AND STAFF		461 114	461 655	557 733	41 161	505 670	597 168	(91 498)	-15%	557 733

12. QUARTERLY PERFORMANCE ASSESSMENT REPORT 2019/20, Q4 (01 April – 30 June 2020)

12.1 OVERALL PERFORMANCE OF THE MUNICIPALITY

(a) Dashboard summary per Municipal Strategic Focus Area (SFA) for the 4th Quarter (01 April – 30 June 2020) of the 2019/20 financial year.



Stellenbosch Municipality		Municipal Strategic Focus Areas (SFAs)				
		SFA 1 - Valley of Possibility	SFA 2 - Green and Sustainable Valley	SFA 3 - Safe Valley	SFA 4 - Dignified Living	SFA 5 - Good Governance and Compliance
KPI Not Yet Measured	7 (16.67%)	-	1 (16.67%)	1 (33.33%)	-	5 (29.41%)
KPI Not Met	6 (14.29%)	2 (50.00%)	1 (16.67%)	-	-	3 (17.65%)
KPI Almost Met	2 (4.76%)	-	1 (16.67%)	-	-	1 (5.88%)
KPI Met	11 (26.19%)	-	2 (33.33%)	2 (66.67%)	3 (25.00%)	4 (23.53%)
KPI Well Met	10 (23.81%)	1 (25.00%)	1 (16.67%)	-	5 (41.67%)	3 (17.65%)
KPI Extremely Well Met	6 (14.29%)	1 (25.00%)	-	-	4 (33.33%)	1 (5.88%)
Total:	42	4	6	3	12	17
	100%	9.52%	14.29%	7.14%	28.57%	40.48%

Table: 1 Overall performance for Quarter 4 per SFA- 01 April – 30 June 2020

13. ACTUAL PERFORMANCE AND CORRECTIVE MEASURES TO BE IMPLEMENTED

13.1 SFA 1 - Valley of Possibility

SFA 1 - Valley of Possibility										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 April – 30 June 2020				
						Target	Actual	R	Performance Comment	Corrective Measures
TL1	KPI007	The number of jobs created through the Municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Number of job opportunities created through the Municipality's local economic development initiatives including capital projects by 30 June	300	1 300	1 300	1 656	G2		
TL2	KPI008	Land-use applications approved by the Municipal Planning Tribunal within 120 days	Percentage of land-use applications approved by the Municipal Planning Tribunal within 120 days after date of first submission of application	90%	90%	90%	0%	R	<p>0 / 4 x 100 = 0%</p> <p>During the 4th quarter a total number of 89 planning reports were completed, on which 53 decisions were taken. Of these only 4 land use applications needed to serve before the Municipal Planning Tribunal for decision-making.</p> <p>As a result of the national COVID-19 lockdown regulations the Stellenbosch MPT could not meet during lockdown levels 5 and 4, and only 1 MPT meeting was held at the end of June 2020.</p>	<p>Land-use strategy is in place to deal with the land use applications backlog. At the same time the Municipality is dealing with current applications. The implementation of TPAMS will also assist in the improved management of land use applications received. The shift to lockdown level 3 has allowed the Stellenbosch MPT to resume their normal functioning via the virtual MS Teams platform.</p>

SFA 1 - Valley of Possibility										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 April – 30 June 2020				
						Target	Actual	R	Performance Comment	Corrective Measures
TL3	KPI009	Training opportunities provided for entrepreneurs and Small, Medium and Micro Enterprises (SMMEs)	Number of quarterly training opportunities provided for entrepreneurs and SMMEs	4	4	1	0	R	As a result of the national lockdown regulations no training could be provided to entrepreneurs and SMMEs.	The Municipality is currently considering shifting training for entrepreneurs and SMMEs to virtual platforms.
TL4	KPI012	Revised Housing Pipeline (document) submitted to the Mayoral Committee (MayCo)	Number of Revised Housing Pipelines (documents) submitted to the MayCo by 31 March	1	1	0	1	B	Revised Housing Pipeline was submitted to MayCo and approved in April 2020.	

Summary of Results: SFA 1 - Valley of Possibility

	KPI Not Yet Measured	0
	KPI Not Met	2
	KPI Almost Met	0
	KPI Met	0
	KPI Well Met	1
	KPI Extremely Well Met	1
Total KPIs		4

13.2 SFA 2 - Green and Sustainable Valley

SFA 2 - Green and Sustainable Valley										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 April – 30 June 2020				
						Target	Actual	R	Performance Comment	Corrective Measures
TL5	KPI016	Conduct an external audit of the Stellenbosch Municipality Waste Disposal Facilities	Number of external audits of the Stellenbosch Municipality Waste Disposal Facilities conducted by 30 June	1	1	1	1	G		
TL6	KPI073	Implementation of identified waste minimisation projects	Number of identified waste minimisation projects implemented by 30 June	2	2	1	0	R	No events/campaign could take place as a result of the Covid-19 Lockdown Regulations.	Waste minimisation projects will resume once the Covid-19 Lockdown Regulations has been lifted.
TL7	KPI018	Building plan applications processed within 30 days	Percentage of building plan applications of <500sqm processed within 30 days after date of receipt	90%	90%	90%	100%	G2	25 / 25 x 100 = 100%	
TL8	KPI019	Waste water quality managed and measured into the SANS Accreditation physical and micro parameters	Percentage waste water quality compliance as per analysis certificate measured by 30 June	75%	75%	75%	60.70%	O	60.70% as per analysis certificate.	The Municipality is currently in process of revisiting the design of the Wemmershoek Wastewater Treatment Works due to current design not meeting discharge limits set by the Department of Water Affairs (DWA). The Municipality is also reviewing the Pniel Wastewater Treatment Works design due to insufficient capacity.

SFA 2 - Green and Sustainable Valley										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 April – 30 June 2020				
						Target	Actual	R	Performance Comment	Corrective Measures
TL9	KPI078	Submission of the Revised Facility Management Plan to the MayCo	Number of Revised Facility Management Plans submitted to the MayCo by 31 May	1	1	1	1	G		
TL10	KPI079	Submission of a Tree Management Policy to the MayCo	Number of Tree Management Policies submitted to the MayCo by 31 October	1	1	0	0	N/A		

Summary of Results: SFA 2 - Green and Sustainable Valley

KPI Not Yet Measured	1
KPI Not Met	1
KPI Almost Met	1
KPI Met	2
KPI Well Met	1
KPI Extremely Well Met	0
Total KPIs	6

13.3 SFA 3 - Safe Valley

SFA 3 - Safe Valley										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 April – 30 June 2020				
						Target	Actual	R	Performance Comment	Corrective Measures
TL11	KPI025	Revised Disaster Management Plan submitted to the MayCo	Number of Revised Disaster Management Plans submitted to the MayCo by 31 May	1	1	1	1	G		
TL12	KPI026	Revised Safety and Security Strategy submitted to the MayCo	Number of Revised Safety and Security Strategies submitted to the MayCo by 31 May	1	1	1	1	G		
TL13	KPI027	Revised Traffic Management Plan submitted to the MayCo	Number of Revised Traffic Management Plans submitted to the MayCo by 31 October	1	1	0	0	N/A		

Summary of Results: SFA 3 - Safe Valley

KPI Not Yet Measured	1
KPI Not Met	0
KPI Almost Met	0
KPI Met	2
KPI Well Met	0
KPI Extremely Well Met	0
Total KPIs	3

13.4 SFA 4 - Dignified Living

SFA 4 - Dignified Living										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 April – 30 June 2020				
						Target	Actual	R	Performance Comment	Corrective Measures
TL14	KPI037	Provision of waterborne toilet facilities	Number of waterborne toilet facilities provided by 30 June	25	25	25	51	B	Waterborne toilets facilities were installed in the Langrug area as a result of the National Lockdown Regulations and the consequent need for toilet facilities during the lockdown period.	
TL15	KPI039	Provision of free basic water to registered indigent households (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent households with access to free basic water, measured quarterly	100%	100%	100%	100%	G	7 012 / 7 012 x 100 = 100%	
TL16	KPI040	Limit unaccounted electricity to less than 9% annually {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold(incl. Free basic electricity)) / Number of Electricity Units Purchased and/or Generated} x 100}	Percentage average electricity losses measured by 30 June	<9%	<9%	<9%	7.83%	B	(1 112 666 641 kWh – 1 025 535 995 kWh) / 1 112 666 641 kWh x 100 = 7.83%	
TL17	KPI041	Water quality managed and measured quarterly into the SANS 241 physical and micro parameters	Percentage water quality level as per analysis certificate measured quarterly	90%	90%	90%	90.96%	G2		
TL18	KPI042	Limit unaccounted water to less than 25%	Average percentage water losses measured by 30 June	<25%	<25%	<25%	20.50%	B	1 640 553kl / 8 015 027kl x 100 = 20.50%	
TL19	KPI043	Provision of free basic electricity to registered	Percentage of registered indigent households with	100%	65%	65%	70%	B	4 932 / 7 012 x 100 = 70%	

SFA 4 - Dignified Living										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 April – 30 June 2020				
						Target	Actual	R	Performance Comment	Corrective Measures
		indigent households (NKPI Proxy - MSA, Reg. S10(a), (b))	access to free basic electricity, measured quarterly							
TL20	KPI044	Provision of free basic refuse removal to registered indigent households (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent households with access to free basic refuse removal, measured quarterly	100%	100%	100%	100%	G	7 012 / 7 012 x 100 = 100%	
TL21	KPI045	Provision of free basic sanitation to registered indigent households (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent households with access to free basic sanitation, measured quarterly	100%	100%	100%	100%	G	7 012 / 7 012 x 100 = 100%	
TL22	KPI074	Formal households provided with access to water (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households provided with access to water, measured quarterly	26 000	26 000	26 000	26 978	G2		
TL23	KPI075	Formal households provided with access to electricity (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households provided with access to electricity, measured quarterly	24 000	24 000	24 000	26 978	G2		
TL24	KPI076	Formal households provided with access to refuse removal (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households provided with access to refuse removal, measured quarterly	26 000	26 000	26 000	26 978	G2		
TL25	KPI077	Formal households provided with access to sanitation (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households provided with access to sanitation, measured quarterly	26 000	26 000	26 000	26 978	G2		

Summary of Results: SFA 4 - Dignified Living

KPI Not Yet Measured	0
KPI Not Met	0
KPI Almost Met	0
KPI Met	3
KPI Well Met	5
KPI Extremely Well Met	4
Total KPIs	12

13.5 SFA 5 - Good Governance and Compliance

SFA 5 - Good Governance and Compliance										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 April – 30 June 2020				
						Target	Actual	R	Performance Comment	Corrective Measures
TL26	KPI055	Financial viability measured in terms of the available cash to cover fixed operating expenditure (NKPI Proxy - MSA, Reg. S10(g)(iii))	Cost coverage as at 30 June annually [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation)	4	4	4	4.10	G2	R500 743 312 / R121 590 499 = 4.10	The calculation is based on the financial results in the Interim Financial Statements 2019/20. The final calculation will be performed with the completion of the Annual Financial Statements 2019/20.
TL27	KPI056	Achieve an average payment percentage of 96% by 30 June (Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	96%	96%	96%	96%	G2	(R305 948 205 + 76 884 382 – R309 044 693) / R76 884 382 = 96%	
TL28	KPI057	Actual expenditure on the approved Capital Budget for the Municipality by 30 June (NKPI - MSA, Reg. S10(c))	Percentage of approved Capital Budget for the Municipality actually spent by 30 June	90%	90%	90%	61%	R	R353 364 163 / R577 905 283 = 61% Spending affected by the declaration of a State of National Disaster and consequent National lockdown implemented from 28 March 2020 to date. Projects had to be stopped and could only resume late May and June 2020.	Outstanding invoices are still being processed and will be included in the Annual Financial Statements to be submitted to the Auditor General by 31 August 2020. In addition, tender specifications indicators were developed in the Departmental SDBIP 2020/21 for each Directorate which are aligned to the Demand Management Plan.

SFA 5 - Good Governance and Compliance										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 April – 30 June 2020				
						Target	Actual	R	Performance Comment	Corrective Measures
TL29	KPI058	Employment equity appointments made within the financial year in the three highest levels of management	Percentage of employment equity appointments made within the financial year in the three highest levels of management, measured by 30 June	75%	75%	75%	66.67%	O	4 / 6 x 100 = 66.67%	Employment Equity targets are considered in every appointment in the Municipality. Where candidates from target groups did not apply or did not pass the assessment test they could not be appointed.
TL30	KPI059	The percentage of actual payroll budget spent on implementing the Municipal Workplace Skills Plan (NKPI Proxy- MSA, Reg. S10(f))	Percentage of municipality's payroll budget actually spent on implementing its Workplace Skills Plan ((Total Actual Training Expenditure/ Total Annual payroll Budget) x100), measured by 30 June	0.85%	0.58%	0.58%	0.27%	R	R1 569 444 / R577 669 304 x 100 = 0.27%	Due to the National Lockdown regulations, planned training could not commence or continue. Planned training will resume in August 2020 in line with the easing of the National Lockdown regulations and taking the measures to prevent the spread of the virus into consideration.
TL31	KPI060	Financial viability measured in terms of the Municipality's ability to meet its service debt obligations (NKPI Proxy - MSA, Reg. S10(g)(i))	Debt coverage ratio ((Total operating revenue - operating grants received) / (Debt service payments due within the year)) measured by 30 June	15%	15%	15%	28.20%	B	R233 604 392 / R906 064 860 = 28.20%	The calculation is based on the financial results in the Interim Financial Statements 2019/20. The final calculation will be performed with the completion of the Annual Financial Statements 2019/20.
TL32	KPI061	Financial viability measured in terms of the outstanding service	Service debtors to revenue ratio - (Total outstanding service debtors	27%	27%	27%	36.30%	G2	R1 032 099 256/ R28 459 737 = 36.30%	The calculation is based on the financial results in the Interim Financial Statements 2019/20. The

SFA 5 - Good Governance and Compliance										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 April – 30 June 2020				
						Target	Actual	R	Performance Comment	Corrective Measures
		debtors (NKPI Proxy - MSA, Reg. S10(g)(ii))	/ revenue received for services) measured by 30 June							final calculation will be performed with the completion of the Annual Financial Statements 2019/20.
TL33	KPI062	Revised Risk-Based Audit Plan (RBAP) submitted to the Audit Committee	Number of Revised RBAPs submitted to the Audit Committee by 30 June	1	1	1	1	G		
TL34	KPI063	Audit Action Plan (AAP) submitted to the Audit Committee	Number of Audit Action Plans submitted to the Audit Committee by 28 February	1	1	0	0	N/A		
TL35	KPI064	Revised Strategic Risk Register (SRR) submitted to the Risk Management Committee	Number of Revised Strategic Risk Registers submitted to the Risk Management Committee by 30 June	1	1	1	1	G		
TL36	KPI065	Revised Information and Communication Technology (ICT) Backup Disaster Recovery Plan submitted to the ICT Steering Committee	Number of Revised ICT Backup Disaster Recovery Plans submitted to the ICT Steering Committee by 31 March	1	1	0	0	N/A		
TL37	KPI066	Revised Strategic ICT Plan submitted to the ICT Steering Committee	Number of Revised Strategic ICT Plans submitted to the ICT Steering Committee by 31 March	1	1	0	0	N/A		
TL38	KPI067	Draft Integrated Development Plan (IDP) submitted to Council	Number of Draft IDPs submitted to Council by 31 March	1	1	0	0	N/A		
TL39	KPI068	Submission of the Revised Asset Management Policy Council	Number of Revised Asset Management Policies submitted to Council by 30 June	1	1	1	1	G		

SFA 5 - Good Governance and Compliance										
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 April – 30 June 2020				
						Target	Actual	R	Performance Comment	Corrective Measures
TL40	KPI070	IDP / Budget / SDF time schedule (process plan) submitted to Council	Number of IDP / Budget / SDF time schedules (process plan) submitted to Council by 31 August	1	1	0	0	N/A		
TL41	KPI071	Revised Electrical Master Plan submitted to Council	Number of Revised Electrical Master Plans submitted to Council by 30 June	1	1	1	1	G		
TL42	KPI072	Submission of a Draft Smart City Framework to the MayCo	Number of Draft Smart City Frameworks submitted to the MayCo by 31 May	1	1	1	0	R	The Draft Smart City Framework has been developed and circulated for input. The framework was also submitted to the management team for input.	The Draft Smart City Framework will be submitted to MayCo by 31 May 2021.

Summary of Results: SFA 5 - Good Governance and Compliance

KPI Not Yet Measured	5
KPI Not Met	3
KPI Almost Met	1
KPI Met	4
KPI Well Met	3
KPI Extremely Well Met	1
Total KPIs	17

QUARTERLY BUDGET STATEMENT FOR JUNE 2020

14. STRATEGIC PERFORMANCE CONCLUSION

- (a) Out of the 42 Key Performance Indicators (KPIs) listed on the Top layer SDBIP 2019/20 (quarter 4), 07 were not measured, 06 KPIs were not met, 11 were met and 06 were extremely well met.

Summary of Results: Strategic Focus Areas 1 - 5

KPI Not Yet Measured	7
KPI Not Met	6
KPI Almost Met	2
KPI Met	11
KPI Well Met	10
KPI Extremely Well Met	6
Total KPIs	42

8.4	OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY-REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: QUARTER 4 (01 APRIL 2020 - 30 JUNE 2020)
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

22 July 2020

1. SUBJECT: OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY-REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: QUARTER 4 (01 APRIL 2020 - 30 JUNE 2020)

2. PURPOSE

To submit to Executive Management a report for the period 01 April 2020 - 30 June 2020 on the implementation of Council's Supply Chain Management Policy. The report covers the performance of the various delegated functions and the implementation thereof.

3. DELEGATED AUTHORITY

FOR DECISION BY MUNICIPAL COUNCIL

Section 6 (3) & 4 of the SCM Policy 2019/2020 determines that the Accounting Officer must within 10 days at the end of each quarter; submit a report on the implementation of the SCM Policy to the Executive Mayor. This report must be made public in accordance with section 21A of the Municipal Systems Act (32 of 2000).

4. EXECUTIVE SUMMARY

On a quarterly basis the Accounting Officer must submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor. In terms of the SCM Regulations and Council's SCM Policy the SCM unit has been delegated to perform powers and functions that related to the procurement of goods and services, disposal of goods no longer needed, the selection of contractors to provide assistance in the provision of municipal services.

5. RECOMMENDATIONS

(a) that the Executive Mayor and Council take note of this report and **ANNEXURE A** attached to the report, and

(b) that the report be made public in accordance with Section 21A of the Municipal Systems Act.

6 DISCUSSION/CONTENTS

6.1 Background

SCM must report within 10 days before the end of each quarter on the implementation of the SCM System.

6.2 Constitutional and Policy Implications

Paragraph 2(1) of Council's SCM Policy determines that all officials and other role players in the supply chain management system of the Stellenbosch Municipality must implement the SCM Policy in a way that gives effect to section 217 of the Constitution and Part 1 of Chapter 11 of the Municipal Finance Management Act (56 of 2003) and other applicable provisions of the Act; is fair, equitable, transparent, competitive and cost-effective; complies with the Regulations and any norms and standards that may be prescribed in terms of section 168 of the MFMA; is consistent with other applicable legislation; does not undermine the objective for uniformity in supply chain management systems between organs of state in all spheres; and is consistent with national economic policy concerning the promotion of investments and doing business with the public sector.

Paragraph 6(1) of the Supply Chain Management Policy of Council determines that the Council of Stellenbosch municipality reserves the right to maintain oversight over the implementation of the SCM Policy as approved and amended from time to time. Paragraph 6(3) of the above stated Policy determines that the Accounting Officer must within 10 days of the end of each quarter; submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor.

6.3 Environmental implications

None

6.4 Financial Implications

The financial implications are the transactions for the procurement of goods and services that were processed during the 01 April 2020 - 30 June 2020 and the payments that will derive from these commitments.

6.5 Legal Implications

The Municipal Finance Management Act (section 112) stipulates that the SCM Policy should comply with a prescribed framework as set out in section 112(1) and section 112(2) that stipulates that the regulatory framework for the municipal supply chain management must be fair, equitable, transparent, competitive and cost-effective. Reporting back in terms of paragraph 6(3) of the SCM Policy 2019/2020 to the Executive Mayor and Council on the implementation of the supply chain management system and processes enables the Executive Mayor and Council to maintain the oversight role over the implementation of the SCM Policy as approved by Council.

6.6 Staff Implications

None

6.7 Previous / Relevant Council Resolutions

None

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2020-07-22: ITEM 6.4

- (a) that Council takes note of this report and **ANNEXURE A** attached to the report, and
- (b) that the report be made public in accordance with Section 21A of the Municipal Systems Act.

APPENDIX

APPENDIX 1: Report for the period 01 April 2020 - 30 June 2020 on the Implementation of Council's Supply Chain Management Policy

FOR FURTHER DETAILS CONTACT:

NAME	<i>Dalleel Jacobs</i>
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E-MAIL ADDRESS	<i>Dalleel.Jacobs@ Stellenbosch.gov.za</i>
DIRECTORATE	<i>Financial Services</i>
REPORT DATE	<i>10 July 2020</i>

APPENDIX 1

STELLENBOSCH MUNICIPALITY
IMPLEMENTATION OF SYSTEM – SUPPLY CHAIN MANAGEMENT
SECTION 6 OF SCM POLICY:
OVERSIGHT ROLE OF COUNCIL OVER THE IMPLEMENTATION OF SCM POLICY

PERIOD: 01 APRIL 2020 - 30 JUNE 2020

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
3(1)(a)	Prepare and submit a draft supply chain management policy complying with regulation 2 to the council of the municipality for adoption.	Accounting Officer	Chief Financial Officer	YES	Done
3(1)(b)	Review at least annually the implementation of the policy.	Accounting Officer	Chief Financial Officer	YES	Done
3(1)(c)	Submit when considered necessary, proposals for amendment of the policy by the Council.	Accounting Officer	Chief Financial Officer	YES	The SCM Policy are part of the budget related policies that are annually reviewed.
3(2)(a)	Make use of any Treasury guidelines determining standards for municipal supply chain management policies, and submit to the council that guidelines standard or modified version therefore, as a draft policy.	Accounting Officer	Chief Financial Officer	YES	All NT guidelines are included in standard documents and the municipalities SCM policy is aligned with the Model SCM policy of NT.
3(2)(b)	Ensure that a draft policy submitted to council that differs from the guideline standard complies with Regulation 2.	Accounting Officer	Chief Financial Officer	YES	Not Applicable
3(1)(c)	Report any deviation from the guideline standard to the National Treasury and relevant provincial treasury	Accounting Officer	Chief Financial Officer	YES	Not Applicable
3(4)	Must, in terms of section 62(1)(f)(iv) take all reasonable steps to ensure that the municipality has and implements a supply chain management policy as set out in Regulation 2	Accounting Officer	Chief Financial Officer	YES	Done

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
5(2)(a)	Make a final award above R10 million (VAT included).	Accounting Officer (after considering recommendation of Bid Adjudication Committee)		YES	In the fourth quarter (April 2020 - June 2020) there were two final awards above R10 million.
5(2)(b)	Make a final award above R200 000(VAT included), but not exceeding R10 million (VAT included).	Accounting Officer	Bid Adjudication Committee	YES	In the fourth quarter (April 2020 - June 2020) there were fifteen final awards above R200 000 but not exceeding R10 million.
5(2)(c)	Make a final award not exceeding R200 000(VAT included) including the appointment of consultants	Accounting Officer	CFO and Senior Manager - SCM and Senior Accountants	YES	Operational Delegations are in place with clear segregation of duties as stipulated in MFMA section 115 (b)
5(3)	Submit to the officials referred to in regulation 5(4) within five days of the end of each month a written report containing particulars of each final award, except procurements made out of petty cash, made during that month, including – (a) the amount of the award; (b) the name of the person to whom the award was made; (c) the reason why the award was made to that person; and (d) the BEE/HDI status of that entity/person.	Bid Adjudication Committee (refer regulation 5(4)(a) Chief Financial Officer – 5(4)(b)	Chief Financial Officer Senior Manager SCM	YES	The awards made were submitted ,on the following dates within this quarter: 04 May2020 03 June 2020 03 July 2020
6(1)	Maintain oversight over the implementation of the supply chain management policy	Municipal Council		YES	The Supply Chain Management policy has been submitted to council in the last quarter of the previous financial year as part of the Budget Related policies.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
6(2)(a)(i)	Submit a report to council within 30 days of the end of each financial year on the implementation of the supply chain management policy of the municipality.	Accounting Officer		YES	Done
6(2)(a)	Immediately submit a report to council whenever there are serious and material; problems in the implementation of the supply chain management policy, including such a report from any municipal entity as envisaged by this Regulation 6(2)(a)(iii)	Accounting Officer		N/A	To date no serious or material problems occurred in implementing the SCM policy.
6(3)	Submit a report to the mayor of the municipality within ten days of each quarter on the implementation of the supply chain management policy.	Accounting Officer	Chief Financial Officer	YES	Done.
7(1)	Establish a supply chain management unit.	Accounting Officer	Chief Financial Officer	YES	Unit operates under direct supervision of CFO
12(1)	Direct that: a) cash purchases up to transaction value as defined I Council's Petty Cash policy b) one verbal quotation be obtained for any specified procurement of a transaction value lower than R2,000 (VAT included); c) written or verbal quotations for procurement of goods and/or services of a transaction value between R 2, 000.00 and R 10 000.00 (VAT included) d) formal written price quotations for procurement of	Accounting Officer	Operational delegations in place	YES	The SCM unit is responsible for procurement within these thresholds. Delegations approved and signed by the relevant officials.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	goods and/or services of a transaction value between R 10,000.00 and R 200,000.00 e) a competitive bidding process be followed for any specific procurement of a transaction value higher than R200 000.				
12(2)(a)	Allow the Accounting Officer to lower, but not to increase, the different threshold values specified in sub regulation(1).	Accounting Officer	Chief Financial Officer	YES	Delegated officials act within delegated thresholds.
14(1)(a)(ii)	Invite prospective providers of goods and services at least once a year through newspaper commonly circulating locally, the website of the municipality	Accounting Officer	Senior : Manager SCM	YES	Done
14(1)(b)	Specify the listing criteria for accredited prospective providers.	Accounting Officer	Chief Financial Officer	YES	Listing criteria is contained within the registration form.
14(1)(c)	Disallow the listing of any prospective provider whose name appears on the National Treasury's database as a person prohibited from doing business with the public sector.	Accounting Officer		YES	SCM consult National Treasury's database of defaulters before awarding of tenders and quotations
14(2)	Update the list of prospective providers at least quarterly to include any additional prospective providers and any new commodities or types of services.	Municipal Council	Chief Financial Officer	YES	Done
15	Requesting reconciliation's on petty cash purchases on a monthly basis.	Chief Financial Officer	Manager: Expenditure section		N/A
16(c)	If it is not possible to obtain at least three written quotations, record and report quarterly to the accounting officer, or another official designated by the accounting officer, the reasons for this.	Accounting Officer	Chief Financial Officer	YES	Reports were submitted on the following dates within this quarter. 04 May 2020 03 June 2020 03 July 2020

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
16(e)	Record the name of potential providers requested to provide written quotation with their quoted prices.	Accounting Officer	Chief Financial Officer		Reports were submitted on the following dates within this quarter. 04 May 2020 03 June 2020 03 July 2020
17(1)(c)	Approve the recorded reasons for not obtaining at least three written price quotations.	Chief Financial Officer	Senior Manager SCM & CFO: below R200,000 Accountants: Acquisitions, Contracts and SCM: Accountant Demand and Chief Buyer : below R200,000		
17(1)(d)	Record the names of the potential formal written price quotation providers and their written quotations.	Accounting Officer	Senior Manager : Supply Chain Management		
17(2)	Report to the CFO within three days at the end of the month on any approvals given during that month by that the designed official referred to in sub-regulation (1) (c).	Chief Financial Officer	Senior Manager: Supply Chain Management		
18 (a)	All requirements in excess of R30,000 (VAT included) by means of formal written price quotations should be advertised for at least 7 days on the website and municipal official website.	Chief Financial Officer	Senior Manager: Supply Chain Management	YES	
18 (b)	When using the list of accredited prospective providers, it should promote ongoing competition amongst providers by inviting providers to submit quotations on a rotational basis.	Chief Financial Officer	Senior Manager: Supply Chain Management	YES	Done
18(c)	Must take all reasonable steps to ensure that the procurement of goods and services through written quotations or formal written price quotations is not abused.	Accounting Officer	Chief Financial Officer	YES	Quotations and Formal written quotations are placed on the website and only opened on the closing date and time and mitigate the risks during the calling for quotations.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
18(d)	Notify the Accounting Officer or CFO in writing on a monthly basis of all written quotations and formal written price quotations accepted by the official acting in terms of a sub-delegation .	Chief Financial Officer	Senior Manager : Supply Chain Management	YES	Reports were submitted on the following dates within this quarter. 04 May 2020 03 June 2020 03 July 2020
22 (b) (i)	The publication notice must contain the closure date for the submission of bids, which may not be less than 3 weeks in case of transactions over R10m (VAT included), or which are of long term nature, or 14 days in any other case, from date on which the advertisement is placed in a newspaper.	Accounting Officer	Bid Specifications Committee		For quarter four a total of 19 tender specifications served before the Bid Specifications committee.
22(2)	The Accounting Officer may determine the closure date for the submission of bids which is less than the 30 days or 14 days requirement, but only if such shorter period can be justified on the grounds of urgency or emergency or any exceptional case where it is impractical or impossible to follow the official procurement process	Accounting Officer			None
23(a) (i)(ii)	The handling, opening and recording of bids should be (i) be opened in public (ii) must be opened at the same time and as soon as possible after the period for the submission of bids has expired;	Accounting Officer	Senior Manager: Supply Chain Management	YES	Done
23 (c)	(ii) make the register available for public inspection (iii) publish the entries in the register and the bid results on the website of the municipality	Accounting Officer	Senior Manager: Supply Chain Management	YES	Done

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
24(1)	Negotiate the final terms of a contract with bidders identified through a competitive bidding process as preferred bidders, provided that such negotiation – (a) does not allow any preferred bidder a second or unfair opportunity; (b) is not to the detriment of any other bidder; and (c) does not lead to a higher price than the bid submitted. Minutes of such negotiations must be kept.	Accounting Officer	Relevant user department Head of Department or Executive Director	YES	Provision for the signing of a Form of Tender/Service Level Agreement with successful vendors is being made in the tender documents and part as Special Conditions to Tender.
26(1)(b)	Appoint the members of the bid specification, evaluation and adjudication committees, taking into account Section 117 of the MFMA.	Accounting Officer		YES	Done
26(1)©	Appoint a neutral or independent observer to a bid specification, evaluation or adjudication committee for an attendance and oversight process when this is appropriate for ensuring fairness and promoting transparency.	Accounting Officer		N/A	Not Applicable
26(3)	Apply the committee system to formal written price quotations.	Accounting Officer		N/A	Committee system is applied for goods/services above R200 000
27(1)	Compile specifications for the procurement of goods and services by the municipality.	Accounting Officer	Bid Specifications Committee, upon advice of the relevant user department	YES	The Director signs for items to serve on Specification committee.
27(2)(g)	Approve specifications compiled by the bid specification committee prior to publication of the invitation for bids.	Accounting Officer	Bid Specifications Committee, upon advice of the relevant user department	YES	The specifications are accompanied with a questionnaire that the relevant department has to complete. Meetings are held according pre-determined schedule.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
28(1)(a)	Evaluate bids in accordance with – (i) the specifications for a specific procurement ; and (ii) the points system as must be set out in the supply chain management policy of the municipality in terms of Regulation 27(2)(f) and a prescribed in terms of the Preferential Procurement Policy Framework Act.	Accounting Officer	Bid Evaluation Committee upon advice of the relevant user department.	YES	Have regular BEC scheduled meetings.
28(1)(b)	Evaluate each bidder's ability to execute the contract.	Accounting Officer	Bid Evaluation Committee, upon advice from SCM	YES	Currently part of the Standard Evaluation Report
28(1)(c)	Check in respect of the recommended bidder whether municipal rates and taxes and municipal service charges are not in arrears.	Accounting Officer	Bid Evaluation Committee	YES	Has a screening list that has to be completed.
28(1)(d)	Submit to the adjudication committee a report and recommendations regarding the award of the bid or any other related matter.	Bid Evaluation Committee		YES	Currently part of the Standard Evaluation Report
29(1)(a)	Consider the report and recommendations of the bid evaluation committee where the award value exceeds R200 000 (VAT incl.) and make the award up to value of R10m (as per delegated authority)	Accounting Officer	Bid Adjudication Committee	YES	In the fourth quarter (April 2020 - June 2020) there were 10 BAC meetings
29(1)(b)(i)	For bids above R10 million, the SCM BAC will make recommendation to the Municipal Manager to make the final award.	Accounting Officer		YES	In the fourth quarter (April 2020 - June 2020) there were two final award made above R10 million.
29(1)(b)(ii)	Make another recommendation to the accounting officer on how to proceed with the relevant procurement.	Accounting Officer		YES	None.
29(3)	Appoint the chairperson of the bid adjudication committee.	Accounting Officer		YES	Delegations given is kept for record purposes

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
29(5)(a)	<p>If a bid adjudication committee decides to award a bid other than the one recommended by the bid evaluation committee, the bid adjudication committee must prior to awarding the bid –</p> <p>(i) check in respect of the preferred bidder whether that bidder's municipal rates and taxes and municipal service charges are not in arrears; and</p> <p>(ii) notify the accounting officer.</p>	Bid Adjudication Committee		YES	None
29(5)(b)	<p>(i) After due consideration of the reasons for the deviation, ratify or reject the decision of the bid adjudication committee referred to in Regulation 29(5)(a); and</p> <p>(ii) If the decision of the bid adjudication committee is rejected, refer the decision of the adjudication committee back to that committee for reconsideration.</p>	Accounting Officer		YES	None
29(6)	Refer any recommendation made by the evaluation committee or adjudication committee back to that committee for reconsideration of the recommendation.	Accounting Officer		YES	Three tenders were referred back to the BEC in the fourth quarter (April 2020 - June 2020)
29(7)	Comply with Section 114 of the MFMA within ten working days.	Accounting Officer		YES	Not applicable
31(1)	Request the State Information Technology Agency (SITA) to assist the municipality with the acquisition of IT related goods or services through a competitive bidding process.	Accounting Officer	Bid Adjudication Committee	YES	Not Applicable
31(2)	Enter into a written agreement to regulate the services rendered by, and the payments made to,	Accounting Officer		YES	Not Applicable

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	SITA.				
31(3)	<p>Notify SITA together with a motivation of the IT needs of the municipality if –</p> <p>(a) the transaction value of IT related goods or services required by the municipality in any financial year will exceed R50 million (VAT incl); or</p> <p>(b) the transaction value of a contract to be procured by the municipality whether for one or more years exceeds R50 million.</p>	Accounting Officer		YES	Not Applicable
31(4)	Submit to the Council, the National Treasury, the relevant provincial treasury and the Auditor General the SITA comments and the reasons for rejecting or not following such comments if the municipality disagrees with SITA's comments.	Accounting Officer	Senior Manager: Supply Chain Management	YES	Not Applicable
32(1)	<p>To procure goods or services for the municipality under a contract secured by another organ of state, but only if –</p> <p>(a) the contract has been secured by that organ of state by means of a competitive bidding process applicable to that organ of state;</p> <p>(b) the municipality has no reason to believe that such contract was not validly procured;</p>	Accounting Officer	Bid Adjudication Committee	YES	None

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	(c) there are demonstrable discounts or benefits of the municipality; and that other organ of state and the provider have consented to such procurement in writing.				
35(1)	Procure consulting services above the value of R200 000 (VAT incl.) provided that any Treasury guidelines in respect of consulting services or CIDB guidelines in respect of services related to the build environment and construction works are taken into account when such procurements are made.	Accounting Officer	Bid Adjudication Committee	YES	Panel of consultants tender is in place till 30 June 2020.
35(4)	Ensure that copyright in any document produced, and the patent rights or ownership in any plant, machinery, thing, system or process designed or devised, by a consultant in the course of the consultancy service is vested in the municipality.	Municipal Council	Relevant user Department	YES	Not Applicable

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
36(1)(a)	<p>Dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –</p> <ul style="list-style-type: none"> (i) in an emergency; (ii) if such goods or services are produced or available from a single provider only; (iii) for the acquisition of special worker of art or historical objects where specifications are difficult to compile; (iv) acquisition of animals or zoos; or (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes (vi) any contract relating to the publication of notices and advertisements by or on behalf of the municipality (vii) any purchase on behalf of the municipality at a public auction (viii) any contract with an organ of state, local authority or a public utility corporation or company (ix) any contract in respect of which compliance therein would not be in the public interest or interest of Council (x) ad-hoc repairs to plant and equipment where it is not possible to ascertain the nature or extent of the work required in order to call for bids (xi) workshop strip & quote 	Accounting Officer	BAC considers deviations and recommend to the Accounting Officer.	YES	Delegations are in place for BAC to recommend deviations to the Accounting Officer. Records and recordings are kept of all meetings. Departments draft memorandums and table items at BEC for consideration and recommendation to the BAC. The BAC upon approval will recommend deviation to the Accounting –Officer.
36(1)(b)	Ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.	Accounting Officer		YES	Done

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
36(2)	Record the reasons for any deviations in terms of Regulations 36(1)(a) and (b); and Report them to the next meeting of the Council and include as a note to the annual financial statements.	Municipal Council	Accounting Officer	YES	Done
37(2)	Decide to consider an unsolicited bid but only if – (a) the product or service offered is a demonstrably or proven unique innovative concept; (b) the product or service will be exceptionally beneficially to, or have exceptional cost advantages for, the municipality; (c) the person who made the bid is the sole provider of the product or service; and (d) the reasons for not going through the normal bidding processes are found to be sound by the accounting officer.	Accounting Officer		NO	None
37(4)	Submit written comments received pursuant to Regulation 37(3), including any responses from the unsolicited bidder, to the National Treasury and the relevant provincial treasury for comment.	Accounting Officer		NO	None
37(5)	Consider and may award the bid or make recommendations to the accounting officer depending on the delegations to the adjudication committee.	Accounting Officer	Bid Adjudication Committee	YES	None
37(7)	When considering an unsolicited bid, take into account where considering an unsolicited bid – (i) any comments submitted by the public; and	Accounting Officer		NO	None

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	any written comments and recommendations of the National Treasury or the relevant provincial treasury.				
37(8)	Submit to the Auditor General, the relevant provincial treasury and the National Treasury the reasons for rejecting or not following any recommendations of the National Treasury or provincial treasury in regard to the unsolicited bid.	Accounting Officer	Senior Manager: Supply Chain Management	NO	None
38(1)(a)	Take all reasonable steps to prevent abuse of the supply chain management system.	Accounting Officer	Chief Financial Officer	YES	The National Treasury Code of Conduct has been circulated and communicated to municipal staff at various formal and informal meetings.
38(1)(b)	Investigate any allegations against an official or other role player of fraud, corruption, favoritism, unfair or irregular practices or failure to comply with the supply chain management policy, and when justified – (i) take appropriate steps against such official or other role player; or (ii) report any alleged criminal conduct to the South African Police Service.	Accounting Officer	Internal Audit	YES	None
38(1)(c)	Check the National Treasury's database prior to awarding any contract to ensure that no recommended bidder, or any of its directors, is listed as a person prohibited from doing business with the public sector.	Accounting Officer	Senior Manager: Supply Chain Management	YES	The National Treasury website information of the List of Defaulters is currently used to verify.
38(1)(d)	Reject any bid from a bidder – (i) if any municipal rates and taxes or municipal service charges owed by that bidder or any directors to the municipality are in arrears for more than three months;	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	(ii) who during the last five years has failed to perform satisfactorily on a previous contract with the municipality or any other organ of state after written notice was given to that bidder that performance was unsatisfactory.				
38(1)(e)	Reject a recommendation for the award of a contract if the recommended bidder, or any of its directors, has committed a corrupt or fraudulent act in competing for the particular contract.	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place
38(1)(f)	Cancel a contract awarded to a person if – the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract; or (i) an official or other role player committed any corrupt or fraudulent act during the bidding process or the execution of the contract that benefited that person.	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place
38(1)(g)	Reject the bid of any bidder if that bidder or any of its directors – (i) has abused the supply chain management system of the municipality or has committed any improper conduct in relation to such system; (ii) has been convicted for fraud or corruption during the last five years; (iii) has willfully neglected or reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place

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	(iv) has been listed in the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).				
38(2)	Inform the National Treasury and relevant provincial treasury in writing of any actions taken in terms of Regulation 38(1)(b)(ii), (e)	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place
40(1)	The Supply chain policy must provide for an effective system of disposal management for the disposal or letting of assets, including unserviceable, redundant or obsolete assets, subject to sections 14&90 of MFMA	Municipal Council	Chief Financial Officer	YES	Delegations are in place
40(2) a	A Supply Chain management policy must specify the ways in which assets may be disposed of, including by – (i) Transferring the asset to another organ of state in terms of a provision of the MFMA enabling the transfer of assets (ii) Transferring the asset to another organ of state at market related value or, when appropriate, free of charge (iii) Selling the asset (iv) Destroying the asset	Municipal Council	Chief Financial Officer	YES	. As per delegations
40(2) (b)	Stipulate that – Immoveable property may be sold only at market	Municipal Council		YES	Not Applicable

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	related prices except when public interest or the plight of the poor demands otherwise				
40(2)(b)(ii)	Movable assets may be sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous to the municipality	Accounting Officer	Chief Financial Officer		As per delegations
40(2)(b)(iii)	In the case of the free disposal of computer equipment, the Provincial Department of Education must first be approached to indicate within 30 days whether any of the local schools are interested in the equipment.	Accounting Officer	Chief Financial Officer		Not Applicable
40(2)(b)(iv)	In the case of the disposal of firearms, the National Conventional Arms Control Committee has approved any sale or donation of firearms to any person or institution within or outside the Republic	Accounting Officer			Not Applicable
40(2)(c)(ii)	All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed	Municipal Council		YES	Not Applicable
40(2)(d)	Ensure that where assets are traded in for other assets, the highest possible trade-in is negotiated	Municipal Council			None
40(2)(b)(iii)	In the case of the free disposal of computer equipment, the provincial department of education is first approached to indicate within 30 days whether any of the local schools are interested in the equipment.				Not Applicable
41(1)	A Supply chain management policy must provide for an effective system of risk management for the identification, consideration and avoidance of	Accounting Officer	Internal Audit		Busy implementing a system for risk management

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	potential risks in the supply chain management system				
42	Establish and implement an internal monitoring system in order to determine, on a retrospective analysis, whether the authorized supply chain management processes were followed and whether the objectives of this policy were achieved.	Accounting Officer	Chief Financial Officer		Busy implementing a system for performance management in SCM
43(2)	Check with SARS whether a person's tax matters are in order before making an award to such person.	Municipal Council	Senior Manager: Supply Chain Management	YES	The Tax Clearance of vendors registered on the Central Supplier Database are checked regularly and before awards are made.
45	Disclose in the notes to the annual financial statements of the municipality particulars of any award of more than R2,000 to a person who is a spouse, child or parent of a person in the service of the state, or has been in the service of the state in the previous twelve months, including – (a) the name of that person; (b) the capacity in which that person is in the service of the state; and (c) the amount of the award.	Municipal Council	Chief Financial Officer	YES	This information was disclosed within the 18/19 financial statements of the municipality.
46(3)(a)	Keep a register of all declarations in terms of Regulation 46(2)(d) and (e).	Accounting Officer	Senior Manager: Supply Chain Management	YES	SCM keep record of it.
46(3)(b)	Declarations must be made to the mayor of the municipality who must ensure that such declarations are recorded in the register.	Accounting Officer	Chief Financial Officer	YES	Declarations are kept at SCM section and hard copy on file.
46(4)	Adopt the National Treasury's code of conduct and Schedule 2 of the Systems Act for supply chain	Accounting Officer	Senior Manager: Supply Chain Management	YES	Code of conduct are circulated annually to all officials

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	management practitioners and other role players involved in supply chain management.		Council's Speaker		
47(2)	Report any alleged contravention of Regulation 47(1) to the National Treasury for considering whether the offending person, and any representative or intermediate through which such person is alleged to have acted, should be listed in the National Treasury's database of persons prohibited from doing business with the public sector.	Accounting Officer	Chief Financial Officer	YES	Not Applicable
48	Disclose to the National Treasury and the relevant provincial treasury any sponsorship promised, offered or granted to the municipality whether directly or through a representative or intermediate, by any person who is – (a) a provider or prospective provider of goods or services to the municipality; or (b) a recipient or prospective recipient of goods disposed or to be disposed, of by the municipality.	Accounting Officer	Senior Manager: Supply Chain Management	YES	None.
49	Persons aggrieved by decisions or actions taken in the implementation of this supply chain management system, may lodge within 14 days of the decision or action, a written objection or complaint against the decision or action.	Accounting Officer		YES	Have an administrative process in place.
50(1)	Appoint an independent and impartial person to assist in the resolution of disputes between the municipality and other persons and to deal with objections, complaints or queries as described more fully in Regulation 49.	Accounting Officer		YES	Done.
50(1)(a)	Responsible to assist the person appointed in terms of Regulation 50(1) to perform his or her functions effectively.	Accounting Officer		YES	Done

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
50(4)(b)	Appointed must submit monthly reports to the Accounting Officer on all disputes, objections, complaints or queries received, attended to or resolved.	Accounting Officer		YES	The appointed official is responsible for the submission of the monthly report to the Municipal Manager.
51	Service provider that acts on behalf of municipality to provide any service or act as a collector of fees, service charges or taxes and the compensation payable to service provider, contract must stipulate a cap on compensation payable to the service provider; that such compensation must be performance based.	Accounting Officer		YES	Done

8.5	MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR JUNE 2020
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

22 July 2020

1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR JUNE 2020

2. PURPOSE

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2019/2020 to report the deviations to Council.

3. DELEGATED AUTHORITY

Council

FOR NOTING.

4. EXECUTIVE SUMMARY

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2019/2020) stipulate that SCM deviations be reported to Council. In compliance thereto, this report presents to Council the SCM deviations that occurred during June 2020.

5. RECOMMENDATION

that Council notes the deviations as listed for the month of June 2020.

6. DISCUSSION / CONTENTS

6.1 Background/Legislative Framework

The regulation applicable is as follows:

GNR.868 of 30 May 2005: Municipal Supply Chain Management Regulations

Deviation from and ratification of minor breaches of, procurement processes

36. (1) A supply chain management policy may **allow the accounting officer—**

(a) To dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only—

(i) in an emergency;

(ii) if such goods or services are produced or available from a single provider only;

(iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;

(iv) acquisition of animals for zoos; or

(v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes; and

(b) to ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

(2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and **report them to the next meeting of the council**, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.

6.2 Discussion

Reporting the deviations as approved by the Accounting Officer for June 2020:

The following deviations were approved with the reasons as indicated below:

DEVIATION NUMBER	CONTRACT DATE	NAME OF CONTRACTOR	CONTRACT DESCRIPTION	REASON	SUBSTANTIATION WHY SCM PROCESS COULD NOT BE FOLLOWED	TOTAL CONTRACT PRICE R
D/SM 23/20	18 June 2020	Rufus Dercksen Attorneys	To institute review proceedings against the arbitration award of commissioner DER VLIEGER-SEYNHAEVE Under case no: WCP011915 in the labour court in the matter between IMATU OBO DEIDRE JEFTHAS ("JEFTHAS") / Stellenbosch municipality ("THE MUNICIPALITY") including an application for condonation and to oppose the application for contempt of court instituted by JEFTHAS against the municipal manager and the municipality.	Exceptional case and it is impractical or impossible to follow the official procurement processes	Deidre Jephtas has through her Trade union obtained an ex parte contempt of court order against the Municipal Manager with a return date on 3 July 2020 for not implementing the award. An application to deal with the contempt of court application as well as the review of the award by the arbitrator must be dealt with by the same service provider. The return date for the contempt of court date is 3 July 2020. It is thus impractical to follow the normal procurement processes as the Municipality needs to act hastily to institute review proceedings and oppose the contempt of court application instituted.	R198 061.28 (Incl. Vat)
D/SM 24/20	26 June 2020	Chennells Albertyn Attorneys	To appoint a service provider to represent an employee and attend to the submission of an appeal against the judgment of magistrate Melane in the criminal matter under case number 98/03/2015.	Exceptional case and it is impractical or impossible to follow the official procurement processes	An official employed by Stellenbosch Municipality was charged with reckless and/or negligent driving and for the offence of contravening section 63(1) of the National Road Traffic Act, 93 of 1996 for causing an accident on 6 March 2015 by making an alleged U-turn in the road. The driver of the private vehicle lost control of	R137 625.00 (Incl. Vat)

					<p>his vehicle as a result thereof the vehicle overturned. The employee was found guilty of negligent driving. The municipality appointed an attorney to represent the employee in the criminal case as the employee was acting in the performance of his duties and the employer acted in terms of its obligation under the Western Cape Conditions of Service collective agreement. A quotation was done and Chennels Albertyn was appointed to represent the employee in the criminal case. It would not be practical to appoint another service provider to deal with the appeal process as Chennels Albertyn is already familiar with the case and the evidence delivered in the criminal case. The costs quoted for the attendance to the appeal process is market related. It is also a lot less than any possible delictual costs a guilty finding will have on the municipality. The employee is also barred from being a peace officer due to the guilty finding which has implications on his employment with the municipality should the matter not be taken on appeal.</p>	
D/SM 25/20	29 June 2020	LJA Construction	The replacement of roof sheeting and a box gutter at the Distell Hostel	Emergency	An invitation to suitably qualified bidders was placed on the Municipal Website 4 written quotations were received for the replacement of roofs sheeting's and box gutters. The municipality could not follow the official	R1 422 364.62 (Incl. Vat)

					bidding process and needed urgently to repair given the fact that the rain and leakages would result in risk to the property and or injuries	
D/SM 26/20	30 June 2020	Coral Clean	Rendering of laundry services, Infrastructure serv. Stellenbosch municipality	Exceptional case and it is impractical or impossible to follow the official procurement processes	Due to health risks associated with the exposure to hazardous biological agents and materials particularly during the Covid 19 pandemic, the Occupational Health and Safety Act (Act No. 85 of 1993), emphasize that it is a legal requirement under the heading "Hazardous Biological Agents" that all personal protective clothing be handled in accordance with Regulation 11 (4) to 11 (6) as well as Regulation 17 (a) to (f). To ensure legal compliance, a laundry service is required in adherence to the above-mentioned regulations. The procurement of a suitable service provider for a laundry service must therefore be treated as an emergency to avoid human injury, illness or death and the normal procurement supply chain process cannot not be followed	Estimated R699 724,00 (Incl. VAT)
D/SM 27/20	30 June 2020	The Sustainability Institute Innovation Lab (SIIL)	B/SM 97/19 off-Grid Electricity in Enkanini	Exceptional case and it is impractical or impossible to follow the official procurement processes.	A new tender (B/SM26/20) has been advertised, but due to delays caused by the National Lockdown the new tender will not be awarded in time for a new service provider to start work by 1 July 2020.	Estimated R220 000 per month (Incl. Vat)
D/SM 28/20	30 June 2020	TMT Services and Supplies (Pty) Ltd	Provision of traffic law enforcement equipment, back office system and related services	Exceptional case and it is impractical or impossible to follow the official procurement processes.	With the announcement to introduce AARTO which was announced on the 14 th of August 2019 with Implementation date only becoming known on 22 nd November 2019,	R 3 981 985.74 (Incl. Vat)

					<p>there was uncertainties as to the back office duties and no clarity as to how this will effect day to day functioning of the back office, which is currently also done by a service provider. Various meeting was then held to seek clarity on possible implications to ensure it does not negatively or have minimal effect on the municipality. The municipality engaged with a range of stakeholders (SALGA, RTIA, fellow municipalities, etc.) in extensive consultations to compile relevant specifications for the back-office service. The uncertainty has caused tremendous challenges in finalizing the specifications for the tender. The BSC recently approved specifications to be advertised. The envisaged Tender that is advertised supposed to be effective as from 01 July 2020, but due to unforeseen delays. It will be impossible for the new Tenderer to commence from 01 July 2020.</p>	
D/SM 29/20	30 June 2020	Verso Financial services	Employee group life solutions	Exceptional case and it is impractical to follow the official procurement processes.	<p>A contract was entered into with Verso for the provision of Group Life Solutions to employees from 1 December 2019 to 30 June 2020. The department compiled new tender specifications as the previous contractor was appointed through a Section 32 process. The specification started in February. It could not be finalized before March 2020 when the disaster was announced by the President. The Human Resources had to respond to an</p>	<p>Estimated R699 724,00 (Incl. Vat)</p>

					array of new challenges around Covid 19. Due to the lockdown the specification meetings did not take place and specifications could not be approved in time to allow the municipality to have a tender in place, as planned by 30 June 2020. The department finalized the specification and will take 3 months to award the tender.	
D/SM 30/20	30 June 2020	Nedbank Limited	Provision of banking services	Exceptional case and it is impractical to follow the official procurement processes.	The National Lockdown enforced caused a delay in the finalization of the tender. The Municipality also need sufficient time for the verification and communication to appropriate transferring officers and to effect systems amendments to the new primary banking details. Therefor it is impractical and impossible to follow the normal procurement processes.	Estimated R 816 607.00 (Incl. Vat)
D/SM 31/20	22 March 2020	Webber Wentzel Attorneys	De Zalze Golf Club / Valuation Appeal board for the Stellenbosch Municipality & Stellenbosch Municipality	Exceptional case and it is impractical to follow the official procurement processes.	De Zalze Golf Club applied to have the Valuation Appeal Board decision dated 5 September 2018 on the leasehold rights in respect of remainder Erf 296 De Zalze be reviewed and set aside. The Municipality must file our notice of opposition on 22 March 2019 and therefor need to appoint attorneys. Their application seek to replace the decision of the appeal valuation board with an order valuing the property at R1000.00 alternatively R4 900 000.00. If the Valuation Appeal Board and Stellenbosch Municipality intends opposing the application it is	R1 041 744.76 (Incl. Vat)

					<p>required within 15 days after receipt of the notice of motion or any amendments thereof, to deliver notice to the applicant that it intends to oppose the application and within thirty (30) days after the expiry of time referred to in rule 53(4), to deliver any affidavits it may desire in answer to De Zalze Golf Club's allegations. If no opposition is received the application will be made on 25 March 2019 at 10h00 or as soon thereafter as counsel may be heard for an order.</p> <p>In light of the above, time is of the essence and it is not practical or possible due to time constraints to follow the normal supply chain processes. The Municipality will have to appoint an attorney firm via a deviation to oppose the review application.</p>	
D/SM 32/20	26 March 2020	AON	Short Term Insurance Portfolio	Exceptional case and it is impractical to follow the official procurement processes.	<p>AON South Africa (Pty)(Ltd) was appointed as the successful broker on behalf of Stellenbosch Municipality .AON tendered with Lion of Africa as the underwriter and the insurance premiums were based on the quoted amounts of the underwriter .However Lion of Africa has withdrawn from the Local Government environment as at 30 June 2019 .This could not have been foreseen from the broker. Guardrisk is currently the sole provider and only underwriter in the Local Government Environment.</p>	R 730 049.01 (Incl. Vat)

6.3 Financial Implications

As per table above.

6.4 Legal Implications

The regulation applicable is:

GNR.868 of 30 May 2005: Municipal Supply Chain Management Regulations: Deviations from and ratification of minor breaches of, procurement processes.

6.5 Staff Implications:

No staff implications

6.6 Previous / Relevant Council Resolutions:

None

6.7 Risk Implications

That the market may not be tested. The measures in place to deal with deviations mitigate the risk to an acceptable level. The auditor general also audit the deviations during the yearly audit

6.8 Comments from Senior Management:

The item was not circulated for comment except to Municipal Manager

6.8.1 Municipal Manager

Supports the recommendations.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2020-07-22: ITEM 6.4

- (a) that the Executive Mayor and Council take note of this report and **ANNEXURE A** attached to the report, and
- (b) that the report be made public in accordance with Section 21A of the Municipal Systems Act

Further comments requested by the Mayco on deviation D/SM 23/20:

The deviation became necessary as the applicant went to court and obtained an interim Ex Parte court order. The intention to obtain such an order was not served on the municipality to put us in a position before the order was granted to answer to the allegations of contempt of court. That is also the reason why a return date was provided for by the court for the Municipal Manager to respond to the allegations. It is unusual to cite the CEO of any organisation in person as that person is acting on behalf of the organisation and although such a person would be representing the company the person should not be cited in person unless there is proof of actions by the person him/herself of deliberate contempt that is not present in this case. After we have filed our papers IMATU has indicated they want to withdraw the contempt of court application and the only matter that will proceed is the review also filed by the Municipality. The question of the withdrawal of the contempt application and the costs involved must still be decided on.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Dalleel Jacobs</i>
POSITION	<i>Senior Manager Supply Chain Management</i>
DIRECTORATE	<i>Finance</i>
CONTACT NUMBERS	<i>021 808 8528</i>
E-MAIL ADDRESS	<i>Dalleel.Jacobs@stellenbosch.gov.za</i>
REPORT DATE	<i>10 July 2020</i>

8.6	OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY- REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: ANNUAL IMPLEMENTATION REPORT (01 JULY 2019 - 30 JUNE 2020)
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

22 July 2020

1. **SUBJECT: OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY- REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: ANNUAL IMPLEMENTATION REPORT (01 JULY 2019 - 30 JUNE 2020)**
2. **PURPOSE**
To submit to Executive Management a report for the period 01 July 2019 - 30 June 2020 on the implementation of Council's Supply Chain Management Policy. The report covers the performance of the various delegated functions and the implementation thereof.
3. **FOR DECISION BY MUNICIPAL COUNCIL**
Section 6 (2) (i) & 4 of the SCM Policy 2019/2020 determines that the Accounting Officer must within 30 days of the end of each financial year; submit a report on the implementation of the SCM Policy to the Executive Mayor. This report must be made public in accordance with section 21A of the Municipal Systems Act (32 of 2000).
4. **EXECUTIVE SUMMARY**
Within 30 days of the end of each financial year the Accounting Officer must submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor. In terms of the SCM Regulations and Council's SCM Policy the SCM unit has been delegated to perform powers and functions that related to the procurement of goods and services, disposal of goods no longer needed, the selection of contractors to provide assistance in the provision of municipal services.
5. **RECOMMENDATIONS**
 - (a) that the Executive Mayor and Council take note of this report and **ANNEXURE A** attached to the report; and
 - (b) that the report be made public in accordance with section 21A of the Municipal Systems Act.
6. **DISCUSSION/CONTENTS**
 - 6.1 **Background**
SCM must report within 30 days of the end of each financial year on the implementation of the SCM System.
 - 6.2 **Constitutional and Policy Implications**
Paragraph 2(1) of Council's SCM Policy determines that all officials and other role players in the supply chain management system of the Stellenbosch Municipality must implement the SCM Policy in a way that gives effect to section 217 of the Constitution and Part 1 of Chapter 11 of the Municipal Finance Management Act (56 of 2003) and other applicable provisions of the Act; is fair, equitable, transparent, competitive and cost-effective; complies with the Regulations and any norms and standards that may be prescribed in terms of section 168 of the MFMA; is consistent with other applicable legislation; does not undermine the objective for uniformity in supply chain

management systems between organs of state in all spheres; and is consistent with national economic policy concerning the promotion of investments and doing business with the public sector.

Paragraph 6(1) of the Supply Chain Management Policy of Council determines that the Council of Stellenbosch municipality reserves the right to maintain oversight over the implementation of the SCM Policy as approved and amended from time to time. Paragraph 6 (2) (i) of the above stated Policy determines that the Accounting Officer must within 30 days of the end of each financial year; submit a report on the implementation of the SCM Policy to the Executive Mayor.

6.3 Environmental implications

None

6.4 Financial Implications

The financial implications are the transactions for the procurement of goods and services that were processed during the 01 July 2019 - 30 June 2020 and the payments that will derive from these commitments.

6.5 Legal Implications

The Municipal Finance Management Act (section 112) stipulates that the SCM Policy should comply with a prescribed framework as set out in section 112(1) and section 112(2) that stipulates that the regulatory framework for the municipal supply chain management must be fair, equitable, transparent, competitive and cost-effective. Reporting back in terms of paragraph 6 (2) (i) of the SCM Policy 2019/2020 to the Executive Mayor and Council on the implementation of the supply chain management system and processes enables the Executive Mayor and Council to maintain the oversight role over the implementation of the SCM Policy as approved by Council.

6.6 Staff Implications

None

6.7 Previous / Relevant Council Resolutions

None

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2020-07-22: ITEM 6.6

- (a) that Council takes note of this report and **ANNEXURE A** attached to the report; and
- (b) that the report be made public in accordance with section 21A of the Municipal Systems Act.

APPENDIX 1: Report for the period 01 July 2019 - 30 June 2020 on the Implementation of Council's Supply Chain Management Policy

FOR FURTHER DETAILS CONTACT:

NAME	<i>Dalleel Jacobs</i>
CONTACT NUMBERS	<i>021 808 8588</i>
E-MAIL ADDRESS	<i>Dalleel.Jacobs@stellenbosch.gov.za</i>
DIRECTORATE	<i>Financial Services</i>
REPORT DATE	<i>10 July 2020</i>

APPENDIX 1

STELLENBOSCH MUNICIPALITY
IMPLEMENTATION OF SYSTEM – SUPPLY CHAIN MANAGEMENT
SECTION 6 OF SCM POLICY:
OVERSIGHT ROLE OF COUNCIL OVER THE IMPLEMENTATION OF SCM POLICY

PERIOD: 01 JULY 2019 - 30 JUNE 2020

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
3(1)(a)	Prepare and submit a draft supply chain management policy complying with regulation 2 to the council of the municipality for adoption.	Accounting Officer	Chief Financial Officer	YES	Done
3(1)(b)	Review at least annually the implementation of the policy.	Accounting Officer	Chief Financial Officer	YES	Done
3(1)(c)	Submit when considered necessary, proposals for amendment of the policy by the Council.	Accounting Officer	Chief Financial Officer	YES	The SCM Policy are part of the budget related policies that are annually reviewed.
3(2)(a)	Make use of any Treasury guidelines determining standards for municipal supply chain management policies, and submit to the council that guidelines standard or modified version therefore, as a draft policy.	Accounting Officer	Chief Financial Officer	YES	All NT guidelines are included in standard documents and the municipalities SCM policy is aligned with the Model SCM policy of NT.
3(2)(b)	Ensure that a draft policy submitted to council that differs from the guideline standard complies with Regulation 2.	Accounting Officer	Chief Financial Officer	YES	Not Applicable
3(1)(c)	Report any deviation from the guideline standard to the National Treasury and relevant provincial treasury	Accounting Officer	Chief Financial Officer	YES	Not Applicable
3(4)	Must, in terms of section 62(1)(f)(iv) take all reasonable steps to ensure that the municipality has and implements a supply chain management policy as set out in Regulation 2	Accounting Officer	Chief Financial Officer	YES	Done

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
5(2)(a)	Make a final award above R10 million (VAT included).	Accounting Officer (after considering recommendation of Bid Adjudication Committee)		YES	In the 2019/2020 financial year there were twelve (12) final awards above R10 million.
5(2)(b)	Make a final award above R200 000(VAT included), but not exceeding R10 million (VAT included).	Accounting Officer	Bid Adjudication Committee	YES	In the 2019/2020 financial year there were fifty-four (54) final awards above R200 000 but not exceeding R10 million.
5(2)(c)	Make a final award not exceeding R200 000(VAT included) including the appointment of consultants	Accounting Officer	CFO and Senior Manager - SCM and Senior Accountants	YES	Operational Delegations are in place with clear segregation of duties as stipulated in MFMA section 115 (b)
5(3)	Submit to the officials referred to in regulation 5(4) within five days of the end of each month a written report containing particulars of each final award, except procurements made out of petty cash, made during that month, including – (a) the amount of the award; (b) the name of the person to whom the award was made; (c) the reason why the award was made to that person; and (d) the BEE/HDI status of that entity/person.	Bid Adjudication Committee (refer regulation 5(4)(a) Chief Financial Officer – 5(4)(b)	Chief Financial Officer Senior Manager SCM	YES	The awards made were submitted ,on the following dates within this financial year(2019/2020): 02 August 2019 03 September 2019 03 October 2019 01 November 2019 03 December 2019 03 January 2020 03 February 2020 03 March 2020 03 April 2020 04 May2020 03 June 2020 03 July 2020
6(1)	Maintain oversight over the implementation of the supply chain management policy	Municipal Council		YES	The Supply Chain Management policy has been submitted to council in the last quarter of the previous financial year as part of the Budget Related

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
					policies.
6(2)(a)(i)	Submit a report to council within 30 days of the end of each financial year on the implementation of the supply chain management policy of the municipality.	Accounting Officer		YES	Done
6(2)(a)	Immediately submit a report to council whenever there are serious and material; problems in the implementation of the supply chain management policy, including such a report from any municipal entity as envisaged by this Regulation 6(2)(a)(iii)	Accounting Officer		N/A	To date no serious or material problems occurred in implementing the SCM policy.
6(3)	Submit a report to the mayor of the municipality within ten days of each quarter on the implementation of the supply chain management policy.	Accounting Officer	Chief Financial Officer	YES	Done.
7(1)	Establish a supply chain management unit.	Accounting Officer	Chief Financial Officer	YES	Unit operates under direct supervision of CFO
12(1)	Direct that: a) cash purchases up to transaction value as defined I Council's Petty Cash policy b) one verbal quotation be obtained for any specified procurement of a transaction value lower than R2,000 (VAT included); c) written or verbal quotations for procurement of goods and/or services of a transaction value between R 2, 000.00 and R 10 000.00 (VAT included)	Accounting Officer	Operational delegations in place	YES	The SCM unit is responsible for procurement within these thresholds. Delegations approved and signed by the relevant officials.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	d) formal written price quotations for procurement of goods and/or services of a transaction value between R 10,000.00 and R 200,000.00 e) a competitive bidding process be followed for any specific procurement of a transaction value higher than R200 000.				
12(2)(a)	Allow the Accounting Officer to lower, but not to increase, the different threshold values specified in sub regulation(1).	Accounting Officer	Chief Financial Officer	YES	Delegated officials act within delegated thresholds.
14(1)(a)(ii)	Invite prospective providers of goods and services at least once a year through newspaper commonly circulating locally, the website of the municipality	Accounting Officer	Senior : Manager SCM	YES	Done
14(1)(b)	Specify the listing criteria for accredited prospective providers.	Accounting Officer	Chief Financial Officer	YES	Listing criteria is contained within the registration form.
14(1)(c)	Disallow the listing of any prospective provider whose name appears on the National Treasury's database as a person prohibited from doing business with the public sector.	Accounting Officer		YES	SCM consult National Treasury's database of defaulters before awarding of tenders and quotations
14(2)	Update the list of prospective providers at least quarterly to include any additional prospective providers and any new commodities or types of services.	Municipal Council	Chief Financial Officer	YES	Done
15	Requesting reconciliation's on petty cash purchases on a monthly basis.	Chief Financial Officer	Manager: Expenditure section		NVA

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
16(c)	If it is not possible to obtain at least three written quotations, record and report quarterly to the accounting officer, or another official designated by the accounting officer, the reasons for this.	Accounting Officer	Chief Financial Officer	YES	Reports were submitted on the following dates within this quarter. 02 August 2019 03 September 2019 03 October 2019 01 November 2019 03 December 2019 03 January 2020 03 February 2020 03 March 2020 03 April 2020 04 May2020 03 June 2020 03 July 2020
16(e)	Record the name of potential providers requested to provide written quotation with their quoted prices.	Accounting Officer	Chief Financial Officer		
17(1)(c)	Approve the recorded reasons for not obtaining at least three written price quotations.	Chief Financial Officer	Senior Manager SCM & CFO: below R200,000 Accountants: Acquisitions, Contracts and SCM: Accountant Demand and Chief Buyer : below R200,000		Reports were submitted on the following dates within this quarter. 02 August 2019 03 September 2019 03 October 2019 01 November 2019 03 December 2019 03 January 2020 03 February 2020 03 March 2020 03 April 2020 04 May2020 03 June 2020 03 July 2020
17(1)(d)	Record the names of the potential formal written price quotation providers and their written quotations.	Accounting Officer	Senior Manager : Supply Chain Management		
17(2)	Report to the CFO within three days at the end of the month on any approvals given during that month by that the designed official referred to in sub-regulation (1) (c).	Chief Financial Officer	Senior Manager: Supply Chain Management		
18 (a)	All requirements in excess of R30,000 (VAT	Chief Financial Officer	Senior Manager: Supply	YES	Done

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	included) by means of formal written price quotations should be advertised for at least 7 days on the website and municipal official website.		Chain Management		
18 (b)	When using the list of accredited prospective providers, it should promote ongoing competition amongst providers by inviting providers to submit quotations on a rotational basis.	Chief Financial Officer	Senior Manager: Supply Chain Management	YES	Done
18(c)	Must take all reasonable steps to ensure that the procurement of goods and services through written quotations or formal written price quotations is not abused.	Accounting Officer	Chief Financial Officer	YES	Quotations and Formal written quotations are placed on the website and only opened on the closing date and time and mitigate the risks during the calling for quotations.
18(d)	Notify the Accounting Officer or CFO in writing on a monthly basis of all written quotations and formal written price quotations accepted by the official acting in terms of a sub-delegation .	Chief Financial Officer	Senior Manager : Supply Chain Management	YES	Reports were submitted on the following dates within this quarter. 02 August 2019 03 September 2019 03 October 2019 01 November 2019 03 December 2019 03 January 2020 03 February 2020 03 March 2020 03 April 2020 04 May2020 03 June 2020 03 July 2020
22 (b) (i)	The publication notice must contain the closure date for the submission of bids, which may not be less than 3 weeks in case of transactions over R10m (VAT included), or which are of long term nature, or 14 days in any other case, from date on which the	Accounting Officer	Bid Specifications Committee		For 2019/2020 financial year a total of one-hundred-and-thirty-six (136) tender specifications served before the Bid Specifications committee.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	advertisement is placed in a newspaper.				
22(2)	The Accounting Officer may determine the closure date for the submission of bids which is less than the 30 days or 14 days requirement, but only if such shorter period can be justified on the grounds of urgency or emergency or any exceptional case where it is impractical or impossible to follow the official procurement process	Accounting Officer			None
23(a) (i)(ii)	The handling, opening and recording of bids should be (i) be opened in public (ii) must be opened at the same time and as soon as possible after the period for the submission of bids has expired;	Accounting Officer	Senior Manager: Supply Chain Management	YES	Done
23 (c)	(ii) make the register available for public inspection (iii) publish the entries in the register and the bid results on the website of the municipality	Accounting Officer	Senior Manager: Supply Chain Management	YES	Done
24(1)	Negotiate the final terms of a contract with bidders identified through a competitive bidding process as preferred bidders, provided that such negotiation – (a) does not allow any preferred bidder a second or unfair opportunity; (b) is not to the detriment of any other bidder; and (c) does not lead to a higher price than the bid submitted.	Accounting Officer	Relevant user department Head of Department or Executive Director	YES	Provision for the signing of a Form of Tender/Service Level Agreement with successful vendors is being made in the tender documents and part as Special Conditions to Tender.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	Minutes of such negotiations must be kept.				
26(1)(b)	Appoint the members of the bid specification, evaluation and adjudication committees, taking into account Section 117 of the MFMA.	Accounting Officer		YES	Done
26(1)©	Appoint a neutral or independent observer to a bid specification, evaluation or adjudication committee for an attendance and oversight process when this is appropriate for ensuring fairness and promoting transparency.	Accounting Officer		N/A	Not Applicable
26(3)	Apply the committee system to formal written price quotations.	Accounting Officer		N/A	Committee system is applied for goods/services above R200 000
27(1)	Compile specifications for the procurement of goods and services by the municipality.	Accounting Officer	Bid Specifications Committee, upon advice of the relevant user department	YES	The Director signs for items to serve on Specification committee.
27(2)(g)	Approve specifications compiled by the bid specification committee prior to publication of the invitation for bids.	Accounting Officer	Bid Specifications Committee, upon advice of the relevant user department	YES	The specifications are accompanied with a questionnaire that the relevant department has to complete. Meetings are held according pre-determined schedule.
28(1)(a)	Evaluate bids in accordance with – (i) the specifications for a specific procurement ; and (ii) the points system as must be set out in the supply chain management policy of the municipality in terms of Regulation 27(2)(f) and a prescribed in terms of the Preferential Procurement Policy Framework Act.	Accounting Officer	Bid Evaluation Committee upon advice of the relevant user department.	YES	Have regular BEC scheduled meetings.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
28(1)(b)	Evaluate each bidder's ability to execute the contract.	Accounting Officer	Bid Evaluation Committee, upon advice from SCM	YES	Currently part of the Standard Evaluation Report
28(1)(c)	Check in respect of the recommended bidder whether municipal rates and taxes and municipal service charges are not in arrears.	Accounting Officer	Bid Evaluation Committee	YES	Has a screening list that has to be completed.
28(1)(d)	Submit to the adjudication committee a report and recommendations regarding the award of the bid or any other related matter.	Bid Evaluation Committee		YES	Currently part of the Standard Evaluation Report
29(1)(a)	Consider the report and recommendations of the bid evaluation committee where the award value exceeds R200 000 (VAT incl.) and make the award up to value of R10m (as per delegated authority)	Accounting Officer	Bid Adjudication Committee	YES	In 2019/2020 financial year there were forty-one (41) BAC meetings
29(1)(b)(i)	For bids above R10 million, the SCM BAC will make recommendation to the Municipal Manager to make the final award.	Accounting Officer		YES	In 2019/2020 financial year there were twelve (12) final award made above R10 million.
29(1)(b)(ii)	Make another recommendation to the accounting officer on how to proceed with the relevant procurement.	Accounting Officer		YES	None.
29(3)	Appoint the chairperson of the bid adjudication committee.	Accounting Officer		YES	Delegations given is kept for record purposes
29(5)(a)	If a bid adjudication committee decides to award a bid other than the one recommended by the bid evaluation committee, the bid adjudication committee must prior to awarding the bid – (i) check in respect of the preferred bidder whether that bidder's municipal rates and taxes and municipal service charges are not in arrears; and (ii) notify the accounting officer.	Bid Adjudication Committee		YES	None

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
29(5)(b)	(i) After due consideration of the reasons for the deviation, ratify or reject the decision of the bid adjudication committee referred to in Regulation 29(5)(a); and (ii) If the decision of the bid adjudication committee is rejected, refer the decision of the adjudication committee back to that committee for reconsideration.	Accounting Officer		YES	None
29(6)	Refer any recommendation made by the evaluation committee or adjudication committee back to that committee for reconsideration of the recommendation.	Accounting Officer		YES	Fourteen (14) tenders were referred back to the BEC in 2019/2020 financial year
29(7)	Comply with Section 114 of the MFMA within ten working days.	Accounting Officer		YES	Not applicable
31(1)	Request the State Information Technology Agency (SITA) to assist the municipality with the acquisition of IT related goods or services through a competitive bidding process.	Accounting Officer	Bid Adjudication Committee	YES	Not Applicable
31(2)	Enter into a written agreement to regulate the services rendered by, and the payments made to, SITA.	Accounting Officer		YES	Not Applicable
31(3)	Notify SITA together with a motivation of the IT needs of the municipality if – (a) the transaction value of IT related goods or services required by the municipality in any financial year will exceed R50 million (VAT incl); or (b) the transaction value of a contract to be procured by the municipality whether for one	Accounting Officer		YES	Not Applicable

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	or more years exceeds R50 million.				
31(4)	Submit to the Council, the National Treasury, the relevant provincial treasury and the Auditor General the SITA comments and the reasons for rejecting or not following such comments if the municipality disagrees with SITA's comments.	Accounting Officer	Senior Manager: Supply Chain Management	YES	Not Applicable
32(1)	To procure goods or services for the municipality under a contract secured by another organ of state, but only if – (a) the contract has been secured by that organ of state by means of a competitive bidding process applicable to that organ of state; (b) the municipality has no reason to believe that such contract was not validly procured; (c) there are demonstrable discounts or benefits to the municipality; and that other organ of state and the provider have consented to such procurement in writing.	Accounting Officer	Bid Adjudication Committee	YES	None
35(1)	Procure consulting services above the value of R200 000 (VAT incl.) provided that any Treasury guidelines in respect of consulting services or CIDB guidelines in respect of services related to the build environment and construction works are taken into account when such procurements are made.	Accounting Officer	Bid Adjudication Committee	YES	Panel of consultants tender is in place till 30 June 2020.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
35(4)	Ensure that copyright in any document produced, and the patent rights or ownership in any plant, machinery, thing, system or process designed or devised, by a consultant in the course of the consultancy service is vested in the municipality.	Municipal Council	Relevant user Department	YES	Not Applicable

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
36(1)(a)	<p>Dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –</p> <ul style="list-style-type: none"> (i) in an emergency; (ii) if such goods or services are produced or available from a single provider only; (iii) for the acquisition of special worker of art or historical objects where specifications are difficult to compile; (iv) acquisition of animals or zoos; or (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes (vi) any contract relating to the publication of notices and advertisements by or on behalf of the municipality (vii) any purchase on behalf of the municipality at a public auction (viii) any contract with an organ of state, local authority or a public utility corporation or company (ix) any contract in respect of which compliance therein would not be in the public interest or interest of Council (x) ad-hoc repairs to plant and equipment where it is not possible to ascertain the nature or extent of the work required in order to call for bids (xi) workshop strip & quote 	Accounting Officer	BAC considers deviations and recommend to the Accounting Officer.	YES	Delegations are in place for BAC to recommend deviations to the Accounting Officer. Records and recordings are kept of all meetings. Departments draft memorandums and table items at BEC for consideration and recommendation to the BAC. The BAC upon approval will recommend deviation to the Accounting –Officer.
36(1)(b)	Ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.	Accounting Officer		YES	Done

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
36(2)	Record the reasons for any deviations in terms of Regulations 36(1)(a) and (b); and Report them to the next meeting of the Council and include as a note to the annual financial statements.	Municipal Council	Accounting Officer	YES	Done
37(2)	Decide to consider an unsolicited bid but only if – (a) the product or service offered is a demonstrably or proven unique innovative concept; (b) the product or service will be exceptionally beneficially to, or have exceptional cost advantages for, the municipality; (c) the person who made the bid is the sole provider of the product or service; and (d) the reasons for not going through the normal bidding processes are found to be sound by the accounting officer.	Accounting Officer		NO	None
37(4)	Submit written comments received pursuant to Regulation 37(3), including any responses from the unsolicited bidder, to the National Treasury and the relevant provincial treasury for comment.	Accounting Officer		NO	None
37(5)	Consider and may award the bid or make recommendations to the accounting officer depending on the delegations to the adjudication committee.	Accounting Officer	Bid Adjudication Committee	YES	None
37(7)	When considering an unsolicited bid, take into account where considering an unsolicited bid – (i) any comments submitted by the public; and	Accounting Officer		NO	None

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	any written comments and recommendations of the National Treasury or the relevant provincial treasury.				
37(8)	Submit to the Auditor General, the relevant provincial treasury and the National Treasury the reasons for rejecting or not following any recommendations of the National Treasury or provincial treasury in regard to the unsolicited bid.	Accounting Officer	Senior Manager: Supply Chain Management	NO	None
38(1)(a)	Take all reasonable steps to prevent abuse of the supply chain management system.	Accounting Officer	Chief Financial Officer	YES	The National Treasury Code of Conduct has been circulated and communicated to municipal staff at various formal and informal meetings.
38(1)(b)	Investigate any allegations against an official or other role player of fraud, corruption, favoritism, unfair or irregular practices or failure to comply with the supply chain management policy, and when justified – (i) take appropriate steps against such official or other role player; or (ii) report any alleged criminal conduct to the South African Police Service.	Accounting Officer	Internal Audit	YES	None
38(1)(c)	Check the National Treasury's database prior to awarding any contract to ensure that no recommended bidder, or any of its directors, is listed as a person prohibited from doing business with the public sector.	Accounting Officer	Senior Manager: Supply Chain Management	YES	The National Treasury website information of the List of Defaulters is currently used to verify.
38(1)(d)	Reject any bid from a bidder – (i) if any municipal rates and taxes or municipal service charges owed by that bidder or any directors to the municipality are in arrears for more than three months;	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	(ii) who during the last five years has failed to perform satisfactorily on a previous contract with the municipality or any other organ of state after written notice was given to that bidder that performance was unsatisfactory.				
38(1)(e)	Reject a recommendation for the award of a contract if the recommended bidder, or any of its directors, has committed a corrupt or fraudulent act in competing for the particular contract.	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place
38(1)(f)	Cancel a contract awarded to a person if – the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract; or (i) an official or other role player committed any corrupt or fraudulent act during the bidding process or the execution of the contract that benefited that person.	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place
38(1)(g)	Reject the bid of any bidder if that bidder or any of its directors – (i) has abused the supply chain management system of the municipality or has committed any improper conduct in relation to such system; (ii) has been convicted for fraud or corruption during the last five years; (iii) has willfully neglected or reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	(iv) has been listed in the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).				
38(2)	Inform the National Treasury and relevant provincial treasury in writing of any actions taken in terms of Regulation 38(1)(b)(ii), (e)	Accounting Officer	Bid Adjudication Committee Senior Manager: Supply Chain Management	YES	Bid Evaluation checklist is in place
40(1)	The Supply chain policy must provide for an effective system of disposal management for the disposal or letting of assets, including unserviceable, redundant or obsolete assets, subject to sections 14&90 of MFMA	Municipal Council	Chief Financial Officer	YES	Delegations are in place
40(2) a	A Supply Chain management policy must specify the ways in which assets may be disposed of, including by – (i) Transferring the asset to another organ of state in terms of a provision of the MFMA enabling the transfer of assets (ii) Transferring the asset to another organ of state at market related value or, when appropriate, free of charge (iii) Selling the asset (iv) Destroying the asset	Municipal Council	Chief Financial Officer	YES	. As per delegations
40(2) (b)	Stipulate that – Immoveable property may be sold only at market	Municipal Council		YES	Not Applicable

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	related prices except when public interest or the plight of the poor demands otherwise				
40(2)(b)(ii)	Movable assets may be sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous to the municipality	Accounting Officer	Chief Financial Officer		As per delegations
40(2)(b)(iii)	In the case of the free disposal of computer equipment, the Provincial Department of Education must first be approached to indicate within 30 days whether any of the local schools are interested in the equipment.	Accounting Officer	Chief Financial Officer		Not Applicable
40(2)(b)(iv)	In the case of the disposal of firearms, the National Conventional Arms Control Committee has approved any sale or donation of firearms to any person or institution within or outside the Republic	Accounting Officer			Not Applicable
40(2)(c)(ii)	All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed	Municipal Council		YES	Not Applicable
40(2)(d)	Ensure that where assets are traded in for other assets, the highest possible trade-in is negotiated	Municipal Council			None
40(2)(b)(iii)	In the case of the free disposal of computer equipment, the provincial department of education is first approached to indicate within 30 days whether any of the local schools are interested in the equipment.				Not Applicable
41(1)	A Supply chain management policy must provide for an effective system of risk management for the identification, consideration and avoidance of	Accounting Officer	Internal Audit		Busy implementing a system for risk management

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	potential risks in the supply chain management system				
42	Establish and implement an internal monitoring system in order to determine, on a retrospective analysis, whether the authorized supply chain management processes were followed and whether the objectives of this policy were achieved.	Accounting Officer	Chief Financial Officer		Busy implementing a system for performance management in SCM
43(2)	Check with SARS whether a person's tax matters are in order before making an award to such person.	Municipal Council	Senior Manager: Supply Chain Management	YES	The Tax Clearance of vendors registered on the Central Supplier Database are checked regularly and before awards are made.
45	Disclose in the notes to the annual financial statements of the municipality particulars of any award of more than R2,000 to a person who is a spouse, child or parent of a person in the service of the state, or has been in the service of the state in the previous twelve months, including – (a) the name of that person; (b) the capacity in which that person is in the service of the state; and (c) the amount of the award.	Municipal Council	Chief Financial Officer	YES	This information was disclosed within the 18/19 financial statements of the municipality.
46(3)(a)	Keep a register of all declarations in terms of Regulation 46(2)(d) and (e).	Accounting Officer	Senior Manager: Supply Chain Management	YES	SCM keep record of it.
46(3)(b)	Declarations must be made to the mayor of the municipality who must ensure that such declarations are recorded in the register.	Accounting Officer	Chief Financial Officer	YES	Declarations are kept at SCM section and hard copy on file.
46(4)	Adopt the National Treasury's code of conduct and Schedule 2 of the Systems Act for supply chain	Accounting Officer	Senior Manager: Supply Chain Management	YES	Code of conduct are circulated annually to all officials

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	management practitioners and other role players involved in supply chain management.		Council's Speaker		
47(2)	Report any alleged contravention of Regulation 47(1) to the National Treasury for considering whether the offending person, and any representative or intermediate through which such person is alleged to have acted, should be listed in the National Treasury's database of persons prohibited from doing business with the public sector.	Accounting Officer	Chief Financial Officer	YES	Not Applicable
48	Disclose to the National Treasury and the relevant provincial treasury any sponsorship promised, offered or granted to the municipality whether directly or through a representative or intermediate, by any person who is – (a) a provider or prospective provider of goods or services to the municipality; or (b) a recipient or prospective recipient of goods disposed or to be disposed, of by the municipality.	Accounting Officer	Senior Manager: Supply Chain Management	YES	None.
49	Persons aggrieved by decisions or actions taken in the implementation of this supply chain management system, may lodge within 14 days of the decision or action, a written objection or complaint against the decision or action.	Accounting Officer		YES	Have an administrative process in place.
50(1)	Appoint an independent and impartial person to assist in the resolution of disputes between the municipality and other persons and to deal with objections, complaints or queries as described more fully in Regulation 49.	Accounting Officer		YES	Done.
50(1)(a)	Responsible to assist the person appointed in terms of Regulation 50(1) to perform his or her functions effectively.	Accounting Officer		YES	Done

REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
50(4)(b)	Appointed must submit monthly reports to the Accounting Officer on all disputes, objections, complaints or queries received, attended to or resolved.	Accounting Officer		YES	The appointed official is responsible for the submission of the monthly report to the Municipal Manager.
51	Service provider that acts on behalf of municipality to provide any service or act as a collector of fees, service charges or taxes and the compensation payable to service provider, contract must stipulate a cap on compensation payable to the service provider; that such compensation must be performance based.	Accounting Officer		YES	Done

8.7	ADJUSTMENTS BUDGET FOR 2020/2021 FOR ADDITIONAL ALLOCATIONS
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

29 July 2020

1. SUBJECT: ADJUSTMENTS BUDGET FOR 2020/2021 FOR ADDITIONAL ALLOCATIONS**2. PURPOSE**

To table the adjustments budget for the 2020/2021 financial year to Council for approval. The adjustments budget emanates from additional allocations from the Division of Revenue Amendment Act 2020.

3. DELEGATED AUTHORITY

Council has the delegated authority to revise an approved annual budget through an adjustments budget in terms of Section 28 of the Municipal Financial Management Act 56 of 2003.

4. EXECUTIVE SUMMARY**2020/21 Municipal adjustments budget allocations**

The Minister of Finance tabled the 2020/21 tabled the Division of Revenue Amendment Act to the National Assembly on 24 June 2020 and arising from this, for the 2020/21 financial year, Stellenbosch Municipality received the following additional grant allocation, as well as a reduction in grant allocation:

Grant	Type	Amount
Equitable Share	Operational	20 828 000
Integrated National Electrification Programme (Municipal) Grant	Capital	(4 200 000)
		16 628 000

5. RECOMMENDATIONS

- (a) that an Adjustments Budget for 2020/2021 as set out in **APPENDIX 1**, be approved;
- (b) that the Service Delivery and Budget Implementation Plan be adjusted accordingly, inclusive of the non-financial information (performance measurement).

6. DISCUSSION / CONTENTS**6.1 DISCUSSION****2020/21 Municipal adjustments budget allocations**

The Minister of Finance tabled the 2020/21 tabled the Division of Revenue Amendment Act to the National Assembly on 24 June 2020 and arising from this, for the 2020/21 financial year, Stellenbosch Municipality received the following additional grant allocation, as well as a reduction in grant allocation:

Grant	Type	Amount
Equitable Share	Operational	20 828 000
Integrated National Electrification Programme (Municipal) Grant	Capital	(4 200 000)
		16 628 000

6.2 Financial Implications

Capital Adjustments Budget

Council approved a Capital Budget for the 2020/2021 financial year in May 2020, as allowed by the Municipal Budget and Reporting Regulations which amounted to R375 750 311.

The proposed Adjusted Capital Expenditure Budget for the 2020/2021 financial year, after the reduction of the Integrated National Electrification (Municipal) grant were taken into account, amounts to R371 550 311.

Operating Expenditure Adjustments Budget

Council approved the Operational Expenditure Budget for the 2020/2021 financial year in May 2020, as allowed by the Municipal Budget and Reporting Regulations, which amounted to R1 887 463 402.

The proposed Adjusted Operational Expenditure Budget for the 2020/2021 financial year, inclusive of additional Equitable Share grant funding, amounts to R1 908 291 402.

Operating Revenue Adjustments Budget

Council approved the Operational Revenue Budget for 2020/21 financial year in May 2020, as allowed by the Municipal Budget and Reporting Regulations, which amounted to R2 013 159 873. This adjustments budget effectively changes the approved budget by means of the inclusion of the additional grant funding, as well as the reduction in grant funding, resulting in an increase of R16 628 000.

The proposed Adjusted Budget for the 2020/2021 financial year amounts to R2 029 787 873.

6.3 Legal Implications

Section 28 of the Municipal Finance Management Act states that:

- “(1) *The municipality may revise an approved annual budget through an adjustments budget.*
- (2) *An adjustments budget -*
- (b) *may appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for.”*

Regulation 23 (3) of the Municipal Budget and Reporting Regulations states that:

“If a national or provincial adjustments budget allocates or transfers additional revenues to a municipality, the mayor of a municipality must, at the next available council meeting, but within 60 days of the approval of the relevant national or provincial adjustments budget, table an adjustments budget referred to in section 28 (2) (b) of the Act in the municipal council to appropriate these additional revenues.”

6.4 Staff Implications

None

6.5 Previous / Relevant Council Resolutions

Final Budget for 2020/2021 – 27 May 2020

6.6 Risk Implications

None

6.7 Comments from Senior Management

None

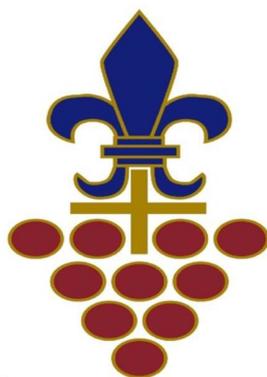
FOR FURTHER DETAILS CONTACT:

NAME	KEVIN CAROLUS
POSITION	CHIEF FINANCIAL OFFICER
DIRECTORATE	FINANCIAL SERVICES
CONTACT NUMBERS	021 808 8528
E-MAIL ADDRESS	Kevin.Carolus@ Stellenbosch.gov.za
REPORT DATE	16 July 2020

APPENDIX 1

APPENDIX 1

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STELLENBOSCH MUNICIPALITY

ADJUSTMENTS BUDGET DOCUMENTATION

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ADJUSTMENTS BUDGET

PART 1

1. Mayor's Report

Gazetting of Allocations to Municipalities

The Minister of Finance tabled the 2020/21 tabled the Division of Revenue Amendment Act to the National Assembly on 24 June 2020 and arising from this, for the 2020/21 financial year, Stellenbosch Municipality received additional grant allocations.

The additional funds have been allocated in terms of section 28 (2) (b) of the Municipal Finance Management Act (Act 56 of 2003) and regulation 23 (3) of the Municipal Budget & Reporting Regulations (17 April 2009).

2. Resolutions

- (a) that the Adjustments Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in APPENDIX 2, be approved; and
- (b) that the Service Delivery and Budget Implementation Plan be adjusted accordingly inclusive of the non-financial information (performance measurement).



3. Executive Summary

Gazetting of Allocations to Municipalities

The Minister of Finance tabled the 2020/21 tabled the Division of Revenue Amendment Act to the National Assembly on 24 June 2020 and arising from this, for the 2020/21 financial year, Stellenbosch Municipality received the following additional grant allocation, as well as a reduction in grant allocation:

The breakdowns of the conditional grants are as follows:

Grant	Type	Amount
Equitable Share	Operational	20 828 000
Integrated National Electrification Programme (Municipal) Grant	Capital	(4 200 000)

16 628 000

The additional grant funding will affect the operational revenue budget as follows:

Directorate	Operational Revenue Budget	Adjustments	Total Budget
Municipal Manager	-		-
Planning and Economic Development	82 896 473	-1 130 000	81 766 473
Infrastructure Services	1 245 015 966	8 397 442	1 253 413 408
Community and Protection Services	192 984 637		192 984 637
Corporate Services	4 302 674		4 302 674
Financial Services	487 960 122	9 360 558	497 320 680
	2 013 159 873	16 628 000	2 029 787 873

The additional grant funding will affect the operational expenditure budget as follows :

Directorate	Operational Expenditure Budget	Additional Allocation	Total Budget
Municipal Manager	47 883 653		47 883 653
Planning and Economic Development	105 525 499		105 525 499
Infrastructure Services	1 082 794 771	20 828 000	1 103 622 771
Community and Protection Services	359 246 177		359 246 177
Corporate Services	181 429 497		181 429 497
Financial Services	110 583 800		110 583 800
	1 887 463 397	20 828 000	1 908 291 397

The reduction in grant funding will affect the Capital expenditure budget as follows :

Directorate	Capital Budget	Allocation Reduction	Total Budget
Municipal Manager	40 000		40 000
Planning and Economic Development	12 310 800		12 310 800
Infrastructure Services	317 259 511	-4 200 000	313 059 511
Community and Protection Services	27 640 000		27 640 000
Corporate Services	17 650 000		17 650 000
Financial Services	850 000		850 000
	375 750 311	-4 200 000	371 550 311



4. Adjustments Budget Tables

In accordance with the Budget and Reporting Regulations, the following compulsory schedules are attached (Appendix 2) reflecting the composition and detail of the adjustments budget:

Table name	Table reference
Adjustments Budget Summary	B1
Adjustments Budget Financial Performance by standard classification	B2
Adjustments Budget Financial Performance by vote	B3
Adjustments Budget Financial Performance	B4
Adjustments Budget Capital Expenditure by vote and funding	B5
Adjustments Budget Financial Position	B6
Adjustments Budget Cash Flows	B7
Cash backed reserves/ Accumulated surplus reconciliation	B8
Asset Management	B9
Basic Service Delivery Measurement	B10



PART 2**5. Adjustments Budget Assumptions**

This adjustments budget is based on the assumption that the full amount, as per the Division of Revenue Amendment Bill 2020, will be received and spent in the current financial year.

6. Adjustments Budget Funding

The National Treasury grants are affected as follows:

National Treasury Grants	Approved Budget	Adjustments	Adjustments Budget
Equitable Share	149 804 000	20 828 000.00	170 632 000
Integrated National Electrification Programme (Municipal) Grant	16 200 000	-4 200 000.00	12 000 000
	166 004 000	16 628 000	182 632 000



7. Other supporting documentation

The following other supporting schedules (SB1 – SB19) are attached on Appendix 2 In accordance with the Budget and Reporting Regulations.

Table Name	Table reference
Supporting detail to 'Budgeted Financial Performance'	SB1
Supporting detail to 'Financial Position Budget'	SB2
Adjustments to the SDBIP	SB3
Adjustments to the budgeted performance indicators & benchmarks	SB4
Social, economic & demographic statistics & assumptions	SB5
Funding measurement	SB6
Transfers & grant receipts	SB7
Expenditure on transfers & grant programme	SB8
Reconciliation of transfers, grant receipts and unspent funds	SB9
Transfers & grants made by the municipality	SB10
Councillor & staff benefits	SB11
Monthly revenue & expenditure (vote)	SB12
Monthly revenue & expenditure (standard classification)	SB13
Monthly revenue & expenditure	SB14
Monthly cash flow	SB15
Monthly capital expenditure (vote)	SB16
Monthly capital expenditure (standard classification)	SB17
Capital expenditure on new assets by asset class	SB18a
Capital expenditure on renewal of existing assets by asset class	SB18b
Expenditure on repairs & maintenance by asset class	SB18c
Depreciation by asset class	SB18d
List of capital programmes & projects affected by the adjusted budget	SB19

Adjustments Budget Tables

In accordance with the Budget and Reporting Regulations, the following compulsory schedules are attached (Appendix 3) reflecting the composition and detail of the adjustments budget:

Table name	Table reference
Adjustments Budget Summary	B1
Adjustments Budget Financial Performance by standard classification	B2
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Adjustments Budget Financial Performance	B4
Adjustments Budget Capital Expenditure by vote and funding	B5
Adjustments Budget Financial Position	B6
Adjustments Budget Cash Flows	B7
Cash backed reserves/ Accumulated surplus reconciliation	B8
Asset Management	B9
Basic Service Delivery Measurement	B10

Supporting schedules (SB1 – SB20) are attached on Appendix 3.

WC024 Stellenbosch - Table B1 Adjustments Budget Summary - 29/07/2020

Description	Budget Year 2020/21									Budget Year	Budget Year	
										+1 2021/22	+2 2022/23	
	Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
A	1 A1	2 B	3 C	4 D	5 E	6 F	7 G	8 H				
R thousands												
Financial Performance												
Property rates	392 239	392 239	-	-	-	-	-	392 239	417 735	444 889		
Service charges	1 072 778	1 072 778	-	-	-	-	-	1 072 778	1 159 693	1 254 248		
Investment revenue	37 870	37 870	-	-	-	-	-	37 870	34 522	29 358		
Transfers recognised - operational	178 547	178 547	-	-	-	-	20 828	199 375	181 180	197 574		
Other own revenue	218 297	218 297	-	-	-	-	-	218 297	231 939	246 440		
Total Revenue (excluding capital transfers and contributions)	1 899 731	1 899 731					20 828	20 828	1 920 559	2 025 069	2 172 509	
Employee costs	579 439	579 439	-	-	-	-	-	579 439	623 493	676 723		
Remuneration of councillors	21 133	21 133	-	-	-	-	-	21 133	22 401	23 745		
Depreciation & asset impairment	205 628	205 628	-	-	-	-	-	205 628	214 881	224 550		
Finance charges	39 349	39 349	-	-	-	-	-	39 349	52 710	65 154		
Materials and bulk purchases	523 902	523 902	-	-	-	-	-	523 902	560 252	598 730		
Transfers and grants	10 069	10 469	-	-	-	-	-	10 469	10 600	11 200		
Other expenditure	507 944	507 544	-	-	-	-	20 828	528 372	518 098	541 578		
Total Expenditure	1 887 463	1 887 463					20 828	20 828	1 908 291	2 002 434	2 141 680	
Surplus/(Deficit)	12 267	12 267						12 267	22 635	30 828		
Transfers recognised - capital	113 429	113 429	-	-	-	-	(4 200)	109 229	89 295	100 702		
Contributions recognised - capital & contributed a	-	-	-	-	-	-	-	-	-	-		
Surplus/(Deficit) after capital transfers & contributions	125 696	125 696					(4 200)	(4 200)	121 496	111 930	131 530	
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-		
Surplus/ (Deficit) for the year	125 696	125 696					(4 200)	(4 200)	121 496	111 930	131 530	
Capital expenditure & funds sources												
Capital expenditure	375 750	375 750						(4 200)	(4 200)	371 550	436 268	458 119
Transfers recognised - capital	145 341	145 341	-	-	-	-	(4 200)	141 141	102 273	102 402		
Public contributions & donations	-	-	-	-	-	-	-	-	-	-		
Borrowing	102 780	102 780	-	-	-	-	-	102 780	103 800	169 000		
Internally generated funds	127 630	127 630	-	-	-	-	-	127 630	230 195	186 717		
Total sources of capital funds	375 750	375 750					(4 200)	(4 200)	371 550	436 268	458 119	
Financial position												
Total current assets	1 124 779	(1 575 180)	-	-	-	-	2 708 346	2 708 346	1 133 166	(1 381 333)	(1 551 522)	
Total non current assets	6 147 669	6 353 297	-	-	-	-	(209 828)	(209 828)	6 143 469	6 583 937	6 827 175	
Total current liabilities	452 872	(880 793)	-	-	-	-	1 342 052	1 342 052	461 259	(1 016 109)	(1 120 680)	
Total non current liabilities	849 515	849 515	-	-	-	-	-	-	849 515	951 445	1 113 430	
Community wealth/Equity	5 594 007	5 594 007					371 854	371 854	5 965 861			
Cash flows												
Net cash from (used) operating	328 247	328 247	-	-	-	-	-	328 247	325 307	356 075		
Net cash from (used) investing	(375 750)	(375 750)	-	-	-	-	4 200	4 200	(371 550)	(436 268)	(458 119)	
Net cash from (used) financing	76 469	76 469	-	-	-	-	-	76 469	72 722	130 922		
Cash/cash equivalents at the year end	28 966	(336 229)					4 200	4 200	(332 029)	(394 283)	(404 918)	
Cash backing/surplus reconciliation												
Cash and investments available	408 829	(365 194)	-	-	-	-	782 410	782 410	417 216	(356 045)	(433 796)	
Application of cash and investments	5 827 318	6 292 439	-	-	-	-	(84 880)	(84 880)	6 207 559	1 969 203	3 564 008	
Balance - surplus (shortfall)	(5 418 489)	(6 657 633)					867 290	867 290	(5 790 343)	(2 325 248)	(3 997 804)	
Asset Management												
Asset register summary (WDV)	6 143 793	6 349 420	-	-	-	-	(209 828)	(209 828)	6 139 593	6 580 060	6 823 299	
Depreciation & asset impairment	205 628	205 628	-	-	-	-	-	205 628	214 881	224 550		
Renewal of Existing Assets	34 100	34 100	-	-	-	-	-	34 100	22 650	19 080		
Repairs and Maintenance	90 823	90 823	-	-	-	-	-	90 823	95 172	99 469		
Free services												
Cost of Free Basic Services provided	106 072	106 072	-	-	-	-	-	106 072	42 985	47 816		
Revenue cost of free services provided	94 811	94 811	-	-	-	-	-	94 811	94 811	94 811		
Households below minimum service level												
Water:	1	1	-	-	-	-	-	1	1	1		
Sanitation/sew erage:	1	1	-	-	-	-	-	1	1	1		
Energy:	2	2	-	-	-	-	-	2	2	2		
Refuse:	4	4	-	-	-	-	-	4	4	4		

WC024 Stellenbosch - Table B2 Adjustments Budget Financial Performance (functional classification) - 29/07/2020

Standard Description	Ref	Budget Year 2020/21									Budget Year	Budget Year	
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or	Other	Total	Adjusted	Adjusted	Adjusted	
		Budget	Adjusted	Funds	capital	Unavoid.	Prov. Govt	Adjusts.	Adjusts.	Budget	Budget	Budget	
R thousands	1, 4	A	A1	B	C	D	E	F	G	H			
Revenue - Functional													
<i>Governance and administration</i>		495 016	495 016	-	-	-	-	9 361	9 361	504 376	522 887	551 517	
Executive and council		706	706	-	-	-	-	-	-	706	749	794	
Finance and administration		494 310	494 310	-	-	-	-	9 361	9 361	503 670	522 138	550 723	
Internal audit		-	-	-	-	-	-	-	-	-	-	-	
<i>Community and public safety</i>		257 793	257 793	-	-	-	-	-	-	257 793	259 358	273 869	
Community and social services		16 882	16 882	-	-	-	-	-	-	16 882	17 361	18 332	
Sport and recreation		8 915	8 915	-	-	-	-	-	-	8 915	8 748	794	
Public safety		166 187	166 187	-	-	-	-	-	-	166 187	175 343	186 027	
Housing		65 809	65 809	-	-	-	-	-	-	65 809	57 906	68 716	
Health		-	-	-	-	-	-	-	-	-	-	-	
<i>Economic and environmental services</i>		23 815	23 815	-	-	-	-	-	-	23 815	15 562	16 190	
Planning and development		11 220	11 220	-	-	-	-	-	-	11 220	9 403	8 963	
Road transport		12 465	12 465	-	-	-	-	-	-	12 465	6 021	7 080	
Environmental protection		131	131	-	-	-	-	-	-	131	139	147	
<i>Trading services</i>		1 236 429	1 236 429	-	-	-	-	7 267	7 267	1 243 696	1 313 444	1 428 516	
Energy sources		757 248	757 248	-	-	-	-	(984)	(984)	756 264	802 603	863 220	
Water management		191 604	191 604	-	-	-	-	1 565	1 565	193 169	216 164	239 663	
Waste water management		177 313	177 313	-	-	-	-	3 453	3 453	180 766	167 542	183 518	
Waste management		110 265	110 265	-	-	-	-	3 233	3 233	113 497	127 135	142 116	
<i>Other</i>		107	107	-	-	-	-	-	-	107	113	120	
Total Revenue - Functional	2	2 013 160	2 013 160	-	-	-	-	16 628	16 628	2 029 788	2 111 364	2 270 211	
Expenditure - Functional													
<i>Governance and administration</i>		329 110	329 110	-	-	-	-	-	-	329 110	349 849	373 164	
Executive and council		56 162	56 162	-	-	-	-	-	-	56 162	59 639	63 686	
Finance and administration		258 354	258 354	-	-	-	-	-	-	258 354	274 705	292 998	
Internal audit		14 595	14 595	-	-	-	-	-	-	14 595	15 505	16 480	
<i>Community and public safety</i>		406 547	407 065	-	-	-	-	-	-	407 065	426 830	451 535	
Community and social services		39 532	39 485	-	-	-	-	-	-	39 485	40 927	43 459	
Sport and recreation		49 049	49 607	-	-	-	-	-	-	49 607	51 007	54 188	
Public safety		281 078	281 084	-	-	-	-	-	-	281 084	295 426	311 647	
Housing		36 888	36 888	-	-	-	-	-	-	36 888	39 470	42 241	
Health		-	-	-	-	-	-	-	-	-	-	-	
<i>Economic and environmental services</i>		215 381	211 958	-	-	-	-	-	-	211 958	216 315	231 158	
Planning and development		89 452	89 452	-	-	-	-	-	-	89 452	83 303	89 752	
Road transport		97 635	94 731	-	-	-	-	-	-	94 731	103 360	109 446	
Environmental protection		28 294	27 776	-	-	-	-	-	-	27 776	29 651	31 959	
<i>Trading services</i>		936 301	939 206	-	-	-	-	20 828	20 828	960 034	1 009 314	1 085 692	
Energy sources		537 272	534 388	-	-	-	-	20 828	20 828	555 216	573 869	613 819	
Water management		148 325	147 417	-	-	-	-	-	-	147 417	156 468	172 407	
Waste water management		145 692	142 692	-	-	-	-	-	-	142 692	168 162	182 286	
Waste management		105 013	114 709	-	-	-	-	-	-	114 709	110 815	117 180	
<i>Other</i>		124	124	-	-	-	-	-	-	124	126	132	
Total Expenditure - Functional	3	1 887 463	1 887 463	-	-	-	-	20 828	20 828	1 908 291	2 002 434	2 141 680	
Surplus/ (Deficit) for the year		125 696	125 696	-	-	-	-	(4 200)	(4 200)	121 496	108 930	128 530	

WC024 Stellenbosch - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - 29/07/2020

Vote Description <i>[Insert departmental structure etc.]</i>	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjus.	Total Adjus.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H		
R thousands												
Revenue by Vote	1											
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-	-	-
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		82 896	82 896	-	-	-	-	(1 130)	(1 130)	81 766	77 211	80 758
Vote 3 - INFRASTRUCTURE SERVICES		1 245 016	1 245 016	-	-	-	-	8 397	8 397	1 253 413	1 314 672	1 437 756
Vote 4 - COMMUNITY AND PROTECTION SERVICES		192 985	192 985	-	-	-	-	-	-	192 985	202 513	206 277
Vote 5 - CORPORATE SERVICES		4 303	4 303	-	-	-	-	-	-	4 303	4 619	4 957
Vote 6 - FINANCIAL SERVICES		487 960	487 960	-	-	-	-	9 361	9 361	497 320	515 261	543 281
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	2 013 160	2 013 160	-	-	-	-	16 628	16 628	2 029 788	2 114 275	2 273 029
Expenditure by Vote	1											
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		47 884	47 884	-	-	-	-	-	-	47 884	49 452	53 040
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		105 525	105 525	-	-	-	-	-	-	105 525	115 797	124 259
Vote 3 - INFRASTRUCTURE SERVICES		1 082 795	1 082 795	-	-	-	-	20 828	20 828	1 103 623	1 143 432	1 226 682
Vote 4 - COMMUNITY AND PROTECTION SERVICES		359 246	359 246	-	-	-	-	-	-	359 246	371 601	394 145
Vote 5 - CORPORATE SERVICES		181 429	181 429	-	-	-	-	-	-	181 429	193 289	205 939
Vote 6 - FINANCIAL SERVICES		110 584	110 584	-	-	-	-	-	-	110 584	113 785	121 437
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	1 887 462	1 887 462	-	-	-	-	20 828	20 828	1 908 290	1 987 355	2 125 501
Surplus/ (Deficit) for the year	2	125 698	125 698	-	-	-	-	(4 200)	(4 200)	121 498	126 920	147 527

WC024 Stellenbosch - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 29/07/2020

Description	Ref	Budget Year 2020/21									Budget Year	Budget Year	
		Original	Prior	Accum.	Multi-year	Unavoid.	Nat. or	Other	Total	Adjusted	Adjusted	Adjusted	
		Budget	Adjusted	Funds	capital	Unavoid.	Prov. Govt	Adjus.	Adjus.	Budget	Budget	Budget	
R thousands	1	A	A1	B	C	D	E	F	G	H			
Revenue By Source													
Property rates	2	392 239	392 239	-	-	-	-	-	-	392 239	417 735	444 889	
Service charges - electricity revenue	2	707 441	707 441	-	-	-	-	-	-	707 441	760 500	817 538	
Service charges - water revenue	2	168 720	168 720	-	-	-	-	-	-	168 720	181 374	194 978	
Service charges - sanitation revenue	2	118 312	118 312	-	-	-	-	-	-	118 312	126 594	135 455	
Service charges - refuse revenue	2	78 305	78 305	-	-	-	-	-	-	78 305	91 225	106 278	
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	
Rental of facilities and equipment		16 292	16 292	-	-	-	-	-	-	16 292	17 270	18 307	
Interest earned - external investments		37 870	37 870	-	-	-	-	-	-	37 870	34 522	29 358	
Interest earned - outstanding debtors		13 281	13 281	-	-	-	-	-	-	13 281	14 211	15 206	
Dividends received		-	-	-	-	-	-	-	-	-	-	-	
Fines, penalties and forfeits		140 881	140 881	-	-	-	-	-	-	140 881	149 335	158 297	
Licences and permits		5 503	5 503	-	-	-	-	-	-	5 503	5 834	6 184	
Agency services		2 931	2 931	-	-	-	-	-	-	2 931	3 107	3 293	
Transfers and subsidies		178 547	178 547	-	-	-	-	20 828	20 828	199 375	181 180	197 574	
Other revenue	2	39 408	39 408	-	-	-	-	-	-	39 408	42 181	45 152	
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	
Total Revenue (excluding capital transfers and contributions)		1 899 731	1 899 731	-	-	-	-	20 828	20 828	1 920 559	2 025 069	2 172 509	
Expenditure By Type													
Employee related costs		579 439	579 439	-	-	-	-	-	-	579 439	623 493	676 723	
Remuneration of councillors		21 133	21 133	-	-	-	-	-	-	21 133	22 401	23 745	
Debt impairment		74 007	74 007	-	-	-	-	-	-	74 007	76 008	78 072	
Depreciation & asset impairment		205 628	205 628	-	-	-	-	-	-	205 628	214 881	224 550	
Finance charges		39 349	39 349	-	-	-	-	-	-	39 349	52 710	65 154	
Bulk purchases		482 196	482 196	-	-	-	-	-	-	482 196	516 151	552 501	
Other materials		41 706	41 706	-	-	-	-	-	-	41 706	44 101	46 229	
Contracted services		245 478	245 478	-	-	-	-	-	-	245 478	244 744	255 781	
Transfers and subsidies		10 069	10 469	-	-	-	-	-	-	10 469	10 600	11 200	
Other expenditure		188 459	188 059	-	-	-	-	20 828	20 828	208 887	197 345	207 725	
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	
Total Expenditure		1 887 463	1 887 463	-	-	-	-	20 828	20 828	1 908 291	2 002 434	2 141 680	
Surplus/(Deficit)		12 267	12 267	-	-	-	-	-	-	12 267	22 635	30 828	
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		113 429	113 429	-	-	-	-	(4 200)	(4 200)	109 229	89 295	100 702	
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-	
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-	
Surplus/(Deficit) before taxation		125 696	125 696	-	-	-	-	(4 200)	(4 200)	121 496	111 930	131 530	
Taxation		-	-	-	-	-	-	-	-	-	-	-	
Surplus/(Deficit) after taxation		125 696	125 696	-	-	-	-	(4 200)	(4 200)	121 496	111 930	131 530	
Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-	
Surplus/(Deficit) attributable to municipality		125 696	125 696	-	-	-	-	(4 200)	(4 200)	121 496	111 930	131 530	
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-	
Surplus/ (Deficit) for the year		125 696	125 696	-	-	-	-	(4 200)	(4 200)	121 496	111 930	131 530	

WC024 Stellenbosch - Table B5 Adjustments Capital Expenditure Budget by vote and funding - 29/07/2020

Description	Ref	Budget Year 2020/21									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Prov. Govt	Adjus.	Adjus.	Budget	Budget	Budget
A	5	6	7	8	9	10	11	12				
R thousands												
Capital expenditure - Vote												
Multi-year expenditure to be adjusted	2											
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		40	40	-	-	-	-	-	-	40	44	49
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		8 279	8 279	-	-	-	-	-	-	8 279	3 000	5 500
Vote 3 - INFRASTRUCTURE SERVICES		119 535	119 535	-	-	-	-	(4 200)	(4 200)	115 335	150 522	222 042
Vote 4 - COMMUNITY AND PROTECTION SERVICES		21 990	21 990	-	-	-	-	-	-	21 990	17 845	14 960
Vote 5 - CORPORATE SERVICES		14 100	14 100	-	-	-	-	-	-	14 100	34 600	28 200
Vote 6 - FINANCIAL SERVICES		-	-	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Capital multi-year expenditure sub-total	3	163 944	163 944	-	-	-	-	(4 200)	(4 200)	159 744	206 011	270 751
Single-year expenditure to be adjusted	2											
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-	-	-
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		4 082	4 082	-	-	-	-	-	-	4 082	4 004	45 615
Vote 3 - INFRASTRUCTURE SERVICES		197 725	197 725	-	-	-	-	-	-	197 725	209 194	124 239
Vote 4 - COMMUNITY AND PROTECTION SERVICES		5 600	5 600	-	-	-	-	-	-	5 600	14 009	15 265
Vote 5 - CORPORATE SERVICES		3 550	3 550	-	-	-	-	-	-	3 550	2 850	2 050
Vote 6 - FINANCIAL SERVICES		850	850	-	-	-	-	-	-	850	200	200
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total		211 806	211 806	-	-	-	-	-	-	211 806	230 257	187 369
Total Capital Expenditure - Vote		375 750	375 750	-	-	-	-	(4 200)	(4 200)	371 550	436 268	458 119
Capital Expenditure - Functional												
Governance and administration		18 540	18 540	-	-	-	-	-	-	18 540	37 694	30 499
Executive and council		40	40	-	-	-	-	-	-	40	44	49
Finance and administration		18 500	18 500	-	-	-	-	-	-	18 500	37 650	30 450
Internal audit		-	-	-	-	-	-	-	-	-	-	-
Community and public safety		34 581	34 581	-	-	-	-	-	-	34 581	29 999	66 395
Community and social services		3 190	3 190	-	-	-	-	-	-	3 190	8 455	11 650
Sport and recreation		14 330	14 330	-	-	-	-	-	-	14 330	12 950	3 980
Public safety		6 700	6 700	-	-	-	-	-	-	6 700	3 800	5 700
Housing		10 361	10 361	-	-	-	-	-	-	10 361	4 794	45 065
Health		-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		108 360	108 360	-	-	-	-	-	-	108 360	99 463	71 620
Planning and development		52 540	52 540	-	-	-	-	-	-	52 540	51 129	24 575
Road transport		54 020	54 020	-	-	-	-	-	-	54 020	43 610	38 565
Environmental protection		1 800	1 800	-	-	-	-	-	-	1 800	4 724	8 480
Trading services		214 270	214 270	-	-	-	-	(4 200)	(4 200)	210 070	269 112	289 605
Energy sources		43 475	43 475	-	-	-	-	(4 200)	(4 200)	39 275	67 885	114 942
Water management		53 380	53 380	-	-	-	-	-	-	53 380	94 167	76 018
Waste water management		109 670	109 670	-	-	-	-	-	-	109 670	85 815	51 900
Waste management		7 745	7 745	-	-	-	-	-	-	7 745	21 245	46 745
Other		-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional	3	375 750	375 750	-	-	-	-	(4 200)	(4 200)	371 550	436 268	458 119
Funded by:												
National Government		63 690	63 690	-	-	-	-	(4 200)	(4 200)	59 490	43 675	46 102
Provincial Government		49 739	49 739	-	-	-	-	-	-	49 739	45 620	54 600
District Municipality		-	-	-	-	-	-	-	-	-	-	-
Other transfers and grants		31 912	31 912	-	-	-	-	-	-	31 912	12 978	1 700
Transfers recognised - capital	4	145 341	145 341	-	-	-	-	(4 200)	(4 200)	141 141	102 273	102 402
Public contributions & donations		-	-	-	-	-	-	-	-	-	-	-
Borrowing		102 780	102 780	-	-	-	-	-	-	102 780	103 800	169 000
Internally generated funds		127 630	127 630	-	-	-	-	-	-	127 630	230 195	186 717
Total Capital Funding		375 750	375 750	-	-	-	-	(4 200)	(4 200)	371 550	436 268	458 119

WC024 Stellenbosch - Table B6 Adjustments Budget Financial Position - 29/07/2020

Description	Ref	Budget Year 2020/21									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
ASSETS												
Current assets												
Cash		77 490	(666 642)	-	-	-	-	752 519	752 519	85 877	(667 825)	(747 127)
Call investment deposits	1	331 339	301 448	-	-	-	-	29 891	29 891	331 339	311 780	313 331
Consumer debtors	1	457 055	(1 312 904)	-	-	-	-	1 769 959	1 769 959	457 055	(1 118 696)	(1 201 041)
Other debtors		209 059	53 083	-	-	-	-	155 977	155 977	209 059	48 572	43 480
Current portion of long-term receivables		-	-	-	-	-	-	-	-	-	-	-
Inventory		49 836	49 836	-	-	-	-	-	-	49 836	44 836	39 836
Total current assets		1 124 779	(1 575 180)	-	-	-	-	2 708 346	2 708 346	1 133 166	(1 381 333)	(1 551 522)
Non current assets												
Long-term receivables		3 876	3 876	-	-	-	-	-	-	3 876	3 876	3 876
Investments		-	-	-	-	-	-	-	-	-	-	-
Investment property		453 412	453 884	-	-	-	-	(472)	(472)	453 412	475 605	486 827
Investment in Associate		-	-	-	-	-	-	-	-	-	-	-
Property, plant and equipment	1	5 674 543	5 877 209	-	-	-	-	(206 866)	(206 866)	5 670 343	6 086 016	6 317 215
Agricultural		-	-	-	-	-	-	-	-	-	-	-
Biological		6 321	6 321	-	-	-	-	-	-	6 321	6 321	6 571
Intangible		6 898	9 388	-	-	-	-	(2 490)	(2 490)	6 898	9 500	10 067
Other non-current assets		2 618	2 618	-	-	-	-	-	-	2 618	2 618	2 618
Total non current assets		6 147 669	6 353 297	-	-	-	-	(209 828)	(209 828)	6 143 469	6 583 937	6 827 175
TOTAL ASSETS		7 272 448	4 778 117	-	-	-	-	2 498 518	2 498 518	7 276 635	5 202 604	5 275 654
LIABILITIES												
Current liabilities												
Bank overdraft		-	-	-	-	-	-	-	-	-	-	-
Borrowing		31 078	(8 271)	-	-	-	-	39 349	39 349	31 078	(14 632)	(19 576)
Consumer deposits		32 086	14 274	-	-	-	-	17 812	17 812	32 086	32 086	32 086
Trade and other payables		329 111	(947 392)	-	-	-	-	1 284 891	1 284 891	337 499	(1 097 384)	(1 200 460)
Provisions		60 597	60 597	-	-	-	-	-	-	60 597	63 821	67 270
Total current liabilities		452 872	(880 793)	-	-	-	-	1 342 052	1 342 052	461 259	(1 016 109)	(1 120 680)
Non current liabilities												
Borrowing	1	521 293	521 293	-	-	-	-	-	-	521 293	587 015	710 438
Provisions	1	328 223	328 223	-	-	-	-	-	-	328 223	364 430	402 993
Total non current liabilities		849 515	849 515	-	-	-	-	-	-	849 515	951 445	1 113 430
TOTAL LIABILITIES		1 302 387	(31 277)	-	-	-	-	1 342 052	1 342 052	1 310 775	(64 664)	(7 250)
NET ASSETS	2	5 970 061	4 809 394	-	-	-	-	1 156 466	1 156 466	5 965 861	5 267 268	5 282 903
COMMUNITY WEALTH/EQUITY												
Accumulated Surplus/(Deficit)		5 594 007	5 594 007	-	-	-	-	371 854	371 854	5 965 861	-	-
Reserves		-	-	-	-	-	-	-	-	-	-	-
Minorities' interests		-	-	-	-	-	-	-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY		5 594 007	5 594 007	-	-	-	-	371 854	371 854	5 965 861	-	-

WC024 Stellenbosch - Table B7 Adjustments Budget Cash Flows - 29/07/2020

Description	Ref	Budget Year 2020/21									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Prov. Govt	Adjusts.	Adjusts.	Budget	Budget	Budget
R thousands		A	A1	B	C	D	E	F	G	H		
CASH FLOW FROM OPERATING ACTIVITIES												
Receipts												
Property rates		376 549	376 549	-	-	-	-	-	-	376 549	401 026	427 093
Service charges		1 029 867	1 029 867	-	-	-	-	-	-	1 029 867	1 113 305	1 204 078
Other revenue		110 386	110 386	-	-	-	-	-	-	110 386	123 000	136 403
Government - operating	1	178 547	178 547	-	-	-	-	20 828	20 828	199 375	181 180	197 574
Government - capital	1	113 429	113 429	-	-	-	-	-	-	113 429	89 295	100 702
Interest		50 621	50 621	-	-	-	-	-	-	50 621	48 164	43 956
Dividends		-	-	-	-	-	-	-	-	-	-	-
Payments												
Suppliers and employees		(1 481 734)	(1 481 734)	-	-	-	-	(20 828)	(20 828)	(1 502 562)	(1 567 354)	(1 677 377)
Finance charges		(39 349)	(39 349)	-	-	-	-	-	-	(39 349)	(52 710)	(65 154)
Transfers and Grants	1	(10 069)	(10 069)	-	-	-	-	-	-	(10 069)	(10 600)	(11 200)
NET CASH FROM/(USED) OPERATING ACTIVITIES		328 247	328 247	-	-	-	-	-	-	328 247	325 307	356 075
CASH FLOWS FROM INVESTING ACTIVITIES												
Receipts												
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-
Payments												
Capital assets		(375 750)	(375 750)	-	-	-	-	4 200	4 200	(371 550)	(436 268)	(458 119)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(375 750)	(375 750)	-	-	-	-	4 200	4 200	(371 550)	(436 268)	(458 119)
CASH FLOWS FROM FINANCING ACTIVITIES												
Receipts												
Short term loans		-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		102 780	102 780	-	-	-	-	-	-	102 780	103 800	169 000
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-	-	-
Payments												
Repayment of borrowing		(26 311)	(26 311)	-	-	-	-	-	-	(26 311)	(31 078)	(38 078)
NET CASH FROM/(USED) FINANCING ACTIVITIES		76 469	76 469	-	-	-	-	-	-	76 469	72 722	130 922
NET INCREASE/ (DECREASE) IN CASH HELD		28 966	28 966	-	-	-	-	4 200	4 200	33 166	(38 238)	28 878
Cash/cash equivalents at the year begin:	2	-	(365 194)	-	-	-	-	-	-	(365 194)	(356 045)	(433 796)
Cash/cash equivalents at the year end:	2	28 966	(336 229)	-	-	-	-	4 200	4 200	(332 029)	(394 283)	(404 918)

WC024 Stellenbosch - Table B8 Cash backed reserves/accumulated surplus reconciliation - 29/07/2020

Description	Ref	Budget Year 2020/21									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Prov. Govt	Adjusts.	Adjusts.	Budget	Budget	Budget
R thousands												
		A	A1	B	C	D	E	F	G	H		
Cash and investments available												
Cash/cash equivalents at the year end	1	28 966	(336 229)	-	-	-	-	4 200	4 200	(332 029)	(394 283)	(404 918)
Other current investments > 90 days		379 863	(28 966)	-	-	-	-	778 210	778 210	749 245	38 238	(28 878)
Non current assets - Investments	1	-	-	-	-	-	-	-	-	-	-	-
Cash and investments available:		408 829	(365 194)	-	-	-	-	782 410	782 410	417 216	(356 045)	(433 796)
Applications of cash and investments												
Unspent conditional transfers		115 120	403 227	-	-	-	-	(288 107)	(288 107)	115 120	391 796	430 197
Unspent borrowing		(521 293)	(521 293)	-	-	-	-	-	-	(521 293)	(587 015)	(710 438)
Statutory requirements		-	-	-	-	-	-	-	-	-	-	-
Other working capital requirements	2	589 561	766 574	-	-	-	-	(168 626)	(168 626)	597 948	2 112 823	3 789 748
Other provisions		49 923	49 923	-	-	-	-	-	-	49 923	51 599	54 500
Long term investments committed		-	-	-	-	-	-	-	-	-	-	-
Reserves to be backed by cash/investments		5 594 007	5 594 007	-	-	-	-	371 854	371 854	5 965 861	-	-
Total Application of cash and investments:		5 827 318	6 292 439	-	-	-	-	(84 880)	(84 880)	6 207 559	1 969 203	3 564 008
Surplus(shortfall)		(5 418 489)	(6 657 633)	-	-	-	-	867 290	867 290	(5 790 343)	(2 325 248)	(3 997 804)

WC024 Stellenbosch - Table B9 Asset Management - 29/07/2020

Description	Ref	Budget Year 2020/21									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Prov. Govt	Adjusts.	Adjusts.	Budget	Budget	Budget
R thousands	A	A1	8	9	10	11	12	13	14			
			B	C	D	E	F	G	H			
CAPITAL EXPENDITURE												
Total New Assets to be adjusted	1	216 345	216 345	-	-	-	-	(4 200)	(4 200)	212 145	260 811	296 770
<i>Roads Infrastructure</i>		39 530	39 530	-	-	-	-	-	-	39 530	50 031	20 450
<i>Storm water Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Electrical Infrastructure</i>		30 250	30 250	-	-	-	-	(4 200)	(4 200)	26 050	30 925	90 211
<i>Water Supply Infrastructure</i>		34 805	34 805	-	-	-	-	-	-	34 805	60 181	89 900
<i>Sanitation Infrastructure</i>		32 200	32 200	-	-	-	-	-	-	32 200	9 400	2 900
<i>Solid Waste Infrastructure</i>		5 500	5 500	-	-	-	-	-	-	5 500	18 000	41 400
<i>Rail Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Coastal Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Information and Communication Infrastructure</i>		50	50	-	-	-	-	-	-	50	70	100
Infrastructure		142 335	142 335	-	-	-	-	(4 200)	(4 200)	138 135	168 606	244 961
Community Facilities		1 500	1 500	-	-	-	-	-	-	1 500	11 250	13 200
Sport and Recreation Facilities		4 000	4 000	-	-	-	-	-	-	4 000	2 500	-
Community Assets		5 500	5 500	-	-	-	-	-	-	5 500	13 750	13 200
Heritage Assets		-	-	-	-	-	-	-	-	-	1 000	-
Revenue Generating		800	800	-	-	-	-	-	-	800	500	-
Non-revenue Generating		200	200	-	-	-	-	-	-	200	200	200
Investment properties		1 000	1 000	-	-	-	-	-	-	1 000	700	200
Operational Buildings		42 350	42 350	-	-	-	-	-	-	42 350	57 784	5 800
Housing		8 759	8 759	-	-	-	-	-	-	8 759	1 000	-
Other Assets	6	51 109	51 109	-	-	-	-	-	-	51 109	58 784	5 800
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	200
Intangible Assets		-	-	-	-	-	-	-	-	-	-	200
Computer Equipment		100	100	-	-	-	-	-	-	100	50	50
Furniture and Office Equipment		2 967	2 967	-	-	-	-	-	-	2 967	2 621	3 379
Machinery and Equipment		6 110	6 110	-	-	-	-	-	-	6 110	5 200	6 080
Transport Assets		7 225	7 225	-	-	-	-	-	-	7 225	10 100	22 900
Libraries		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Total Renewal of Existing Assets to be adjusted	2	34 100	34 100	-	-	-	-	-	-	34 100	22 650	19 080
<i>Roads Infrastructure</i>		13 400	13 400	-	-	-	-	-	-	13 400	7 100	6 500
<i>Storm water Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Electrical Infrastructure</i>		3 600	3 600	-	-	-	-	-	-	3 600	3 250	5 430
<i>Water Supply Infrastructure</i>		4 000	4 000	-	-	-	-	-	-	4 000	4 000	4 000
<i>Sanitation Infrastructure</i>		13 000	13 000	-	-	-	-	-	-	13 000	8 000	2 000
<i>Solid Waste Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	600
<i>Rail Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Coastal Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Information and Communication Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
Infrastructure		34 000	34 000	-	-	-	-	-	-	34 000	22 350	18 530
Community Facilities		-	-	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		-	-	-	-	-	-	-	-	-	-	550
Community Assets		-	-	-	-	-	-	-	-	-	-	550
Heritage Assets		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		100	100	-	-	-	-	-	-	100	300	-
Housing		-	-	-	-	-	-	-	-	-	-	-
Other Assets	6	100	100	-	-	-	-	-	-	100	300	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-
Libraries		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-

Total Upgrading of Existing Assets to be adjusted	2a	125 305	125 305	-	-	-	-	-	-	125 305	152 806	142 269
<i>Roads Infrastructure</i>		12 200	12 200	-	-	-	-	-	-	12 200	16 600	13 250
<i>Storm water Infrastructure</i>		4 000	4 000	-	-	-	-	-	-	4 000	-	-
<i>Electrical Infrastructure</i>		8 000	8 000	-	-	-	-	-	-	8 000	30 476	16 682
<i>Water Supply Infrastructure</i>		30 500	30 500	-	-	-	-	-	-	30 500	31 167	32 018
<i>Sanitation Infrastructure</i>		24 155	24 155	-	-	-	-	-	-	24 155	13 500	45 500
<i>Solid Waste Infrastructure</i>		2 000	2 000	-	-	-	-	-	-	2 000	1 000	1 000
<i>Rail Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Coastal Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Information and Communication Infrastructure</i>		1 550	1 550	-	-	-	-	-	-	1 550	1 559	1 569
Infrastructure		82 405	82 405	-	-	-	-	-	-	82 405	94 302	110 019
<i>Community Facilities</i>		7 650	7 650	-	-	-	-	-	-	7 650	12 854	10 950
<i>Sport and Recreation Facilities</i>		8 050	8 050	-	-	-	-	-	-	8 050	9 050	750
Community Assets		15 700	15 700	-	-	-	-	-	-	15 700	21 904	11 700
Heritage Assets		1 000	1 000	-	-	-	-	-	-	1 000	1 000	1 000
<i>Revenue Generating</i>		3 500	3 500	-	-	-	-	-	-	3 500	-	1 000
<i>Non-revenue Generating</i>		13 000	13 000	-	-	-	-	-	-	13 000	21 000	10 000
Investment properties		16 500	16 500	-	-	-	-	-	-	16 500	21 000	11 000
<i>Operational Buildings</i>		1 900	1 900	-	-	-	-	-	-	1 900	9 800	3 050
<i>Housing</i>		3 000	3 000	-	-	-	-	-	-	3 000	-	-
Other Assets	6	4 900	4 900	-	-	-	-	-	-	4 900	9 800	3 050
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	250
<i>Servitudes</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Licences and Rights</i>		-	-	-	-	-	-	-	-	-	-	250
Intangible Assets		-	-	-	-	-	-	-	-	-	-	250
Computer Equipment		4 600	4 600	-	-	-	-	-	-	4 600	4 600	4 700
Furniture and Office Equipment		200	200	-	-	-	-	-	-	200	200	300
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-
Libraries		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure to be adjusted	4	65 130	65 130	-	-	-	-	-	-	65 130	73 731	40 200
<i>Roads Infrastructure</i>		4 000	4 000	-	-	-	-	-	-	4 000	-	-
<i>Storm water Infrastructure</i>		41 850	41 850	-	-	-	-	(4 200)	(4 200)	37 650	64 651	112 324
<i>Electrical Infrastructure</i>		69 305	69 305	-	-	-	-	-	-	69 305	95 348	125 918
<i>Water Supply Infrastructure</i>		69 355	69 355	-	-	-	-	-	-	69 355	30 900	50 400
<i>Sanitation Infrastructure</i>		7 500	7 500	-	-	-	-	-	-	7 500	19 000	43 000
<i>Solid Waste Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Rail Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Coastal Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Information and Communication Infrastructure</i>		1 600	1 600	-	-	-	-	-	-	1 600	1 629	1 669
Infrastructure		258 740	258 740	-	-	-	-	(4 200)	(4 200)	254 540	285 258	373 510
<i>Community Facilities</i>		9 150	9 150	-	-	-	-	-	-	9 150	24 104	24 150
<i>Sport and Recreation Facilities</i>		12 050	12 050	-	-	-	-	-	-	12 050	11 550	1 300
Community Assets		21 200	21 200	-	-	-	-	-	-	21 200	35 654	25 450
Heritage Assets		1 000	1 000	-	-	-	-	-	-	1 000	2 000	1 000
<i>Revenue Generating</i>		4 300	4 300	-	-	-	-	-	-	4 300	500	1 000
<i>Non-revenue Generating</i>		13 200	13 200	-	-	-	-	-	-	13 200	21 200	10 200
Investment properties		17 500	17 500	-	-	-	-	-	-	17 500	21 700	11 200
<i>Operational Buildings</i>		44 350	44 350	-	-	-	-	-	-	44 350	67 884	8 850
<i>Housing</i>		11 759	11 759	-	-	-	-	-	-	11 759	1 000	-
Other Assets		56 109	56 109	-	-	-	-	-	-	56 109	68 884	8 850
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	250
<i>Servitudes</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Licences and Rights</i>		-	-	-	-	-	-	-	-	-	-	450
Intangible Assets		-	-	-	-	-	-	-	-	-	-	450
Computer Equipment		4 700	4 700	-	-	-	-	-	-	4 700	4 650	4 750
Furniture and Office Equipment		3 167	3 167	-	-	-	-	-	-	3 167	2 821	3 679
Machinery and Equipment		6 110	6 110	-	-	-	-	-	-	6 110	5 200	6 080
Transport Assets		7 225	7 225	-	-	-	-	-	-	7 225	10 100	22 900
Libraries		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL EXPENDITURE to be adjusted	4	375 750	375 750	-	-	-	-	(4 200)	(4 200)	371 550	436 268	458 119
ASSET REGISTER SUMMARY - PPE (WDV)	5	780 248	844 964	-	-	-	-	(64 715)	(64 715)	780 248	853 380	816 869
<i>Roads Infrastructure</i>		19 244	20 936	-	-	-	-	(1 692)	(1 692)	19 244	16 936	16 936
<i>Storm water Infrastructure</i>		997 643	999 111	-	-	-	-	(5 668)	(5 668)	993 443	1 021 912	1 069 585
<i>Electrical Infrastructure</i>		1 550 481	1 611 854	-	-	-	-	(61 373)	(61 373)	1 550 481	1 407 026	1 215 952
<i>Water Supply Infrastructure</i>		1 102 420	1 102 420	-	-	-	-	-	-	1 102 420	1 078 899	1 042 715
<i>Sanitation Infrastructure</i>		29 908	65 172	-	-	-	-	(35 264)	(35 264)	29 908	71 672	82 672
<i>Solid Waste Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Rail Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Coastal Infrastructure</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Information and Communication Infrastructure</i>		12 293	12 293	-	-	-	-	-	-	12 293	12 303	12 412
Infrastructure		4 492 237	4 656 750	-	-	-	-	(168 713)	(168 713)	4 488 037	4 462 127	4 257 139
Community Assets		99 720	110 354	-	-	-	-	(10 634)	(10 634)	99 720	125 539	115 294
Heritage Assets		2 618	2 618	-	-	-	-	-	-	2 618	2 618	2 618
Investment properties		453 412	453 884	-	-	-	-	(472)	(472)	453 412	475 605	486 827
Other Assets		449 820	456 504	-	-	-	-	(6 684)	(6 684)	449 820	460 525	445 575
Biological or Cultivated Assets		6 321	6 321	-	-	-	-	-	-	6 321	6 321	6 571
Intangible Assets		6 898	9 388	-	-	-	-	(2 490)	(2 490)	6 898	9 500	10 067
Computer Equipment		85 544	89 071	-	-	-	-	(3 527)	(3 527)	85 544	89 121	89 121
Furniture and Office Equipment		17 407	20 493	-	-	-	-	(3 086)	(3 086)	17 407	399 522	833 148
Machinery and Equipment		51 229	56 273	-	-	-	-	(5 044)	(5 044)	51 229	60 343	74 273
Transport Assets		82 741	91 917	-	-	-	-	(9 176)	(9 176)	82 741	92 992	106 817
Libraries		395 847	395 847	-	-	-	-	-	-	395 847	395 847	395 847
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
TOTAL ASSET REGISTER SUMMARY - PPE (WDV)	5	6 143 793	6 349 420	-	-	-	-	(209 828)	(209 828)	6 139 593	6 580 060	6 823 299

EXPENDITURE OTHER ITEMS											
Depreciation & asset impairment	205 628	205 628	-	-	-	-	-	-	205 628	214 861	224 550
Repairs and Maintenance by asset class	90 823	90 823	-	-	-	-	-	-	90 823	95 172	99 469
Roads Infrastructure	11 218	11 218	-	-	-	-	-	-	11 218	11 716	12 244
Storm water Infrastructure	2 253	2 253	-	-	-	-	-	-	2 253	2 317	2 421
Electrical Infrastructure	107	107	-	-	-	-	-	-	107	113	118
Water Supply Infrastructure	10 387	10 387	-	-	-	-	-	-	10 387	10 891	11 382
Sanitation Infrastructure	9 692	9 692	-	-	-	-	-	-	9 692	10 133	10 590
Solid Waste Infrastructure	1 409	1 409	-	-	-	-	-	-	1 409	1 473	1 539
Rail Infrastructure	-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure	-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure	11 332	11 332	-	-	-	-	-	-	11 332	11 950	12 489
Infrastructure	46 399	46 399	-	-	-	-	-	-	46 399	48 593	50 783
Community Facilities	12 641	12 641	-	-	-	-	-	-	12 641	13 297	13 896
Sport and Recreation Facilities	1 421	1 421	-	-	-	-	-	-	1 421	1 486	1 553
Community Assets	14 062	14 062	-	-	-	-	-	-	14 062	14 782	15 449
Heritage Assets	-	-	-	-	-	-	-	-	-	-	-
Revenue Generating	-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating	-	-	-	-	-	-	-	-	-	-	-
Investment properties	-	-	-	-	-	-	-	-	-	-	-
Operational Buildings	10 577	10 577	-	-	-	-	-	-	10 577	10 925	11 417
Housing	466	466	-	-	-	-	-	-	466	483	505
Other Assets	11 044	11 044	-	-	-	-	-	-	11 044	11 408	11 922
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-	-	-
Servitudes	-	-	-	-	-	-	-	-	-	-	-
Licences and Rights	-	-	-	-	-	-	-	-	-	-	-
Intangible Assets	-	-	-	-	-	-	-	-	-	-	-
Computer Equipment	-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment	5 858	5 858	-	-	-	-	-	-	5 858	6 159	6 439
Machinery and Equipment	9 536	9 536	-	-	-	-	-	-	9 536	10 097	10 555
Transport Assets	3 925	3 925	-	-	-	-	-	-	3 925	4 133	4 322
Libraries	-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE OTHER ITEMS to be adjusted	296 451	296 451	-	-	-	-	-	-	296 451	310 053	324 019
<i>Renewal and upgrading of Existing Assets as % of total capex</i>	42.4%	42.4%							42.9%	40.2%	35.2%
<i>Renewal and upgrading of Existing Assets as % of deprecn"</i>	77.5%	77.5%							77.5%	81.7%	71.9%
<i>R&M as a % of PPE</i>	1.5%	1.4%							1.5%	1.4%	1.5%
<i>Renewal and upgrading and R&M as a % of PPE</i>	4.1%	3.9%							4.1%	4.1%	3.6%

WC024 Stellenbosch - Table B10 Basic service delivery measurement - 29/07/2020

Description	Ref	Budget Year 2020/21									Budget Year	Budget Year	
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or Prov.	Other	Total	Adjusted	Adjusted	Adjusted	
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H	+1 2021/22	+2 2022/23	
Household service targets	1												
Water:													
Piped w ater inside dwelling		40626.28988	40626.28988							41	40676.28988	40676.28988	
Piped w ater inside yard (but not in dwelling)		4461.48675	4461.48675							4	4561.48675	4561.48675	
Using public tap (at least min.service level)	2	4777.87	4777.87							5	4877.87	4877.87	
Other w ater supply (at least min.service level)		684.103375	684.103375							1	1	1	
<i>Minimum Service Level and Above sub-total</i>		51	51							51	51	51	
Using public tap (< min.service level)	3	1170	1170							1	1070	1070	
Other w ater supply (< min.service level)	3,4	0	0							0	0	0	
No w ater supply		207	207							0	157	157	
<i>Below Minimum Service Level sub-total</i>		1	1							1	1	1	
Total number of households	5	52	52							52	52	52	
Sanitation/sewerage:													
Flush toilet (connected to sewerage)		46256.0975	46256.0975							46 256	46306.0975	46306.0975	
Flush toilet (w ith septic tank)		2164.9825	2164.9825							2 165	2264.9825	2264.9825	
Chemical toilet		407.484	407.484							407	420	420	
Pit toilet (ventilated)		50	50							50	0	0	
Other toilet provisions (> min.service level)		1898.186	1898.186							1 898	2235.67	2235.67	
<i>Minimum Service Level and Above sub-total</i>		50 777	50 777							50 777	51 227	51 227	
Bucket toilet		800	800							800	700	700	
Other toilet provisions (< min.service level)		50	50							50	0	0	
No toilet provisions		300	300							300	250	250	
<i>Below Minimum Service Level sub-total</i>		1 150	1 150							1 150	950	950	
Total number of households	5	51 927	51 927							51 927	52 177	52 177	
Energy:													
Electricity (at least min. service level)		14820.95	14820.95							14 821	15070.95	15070.95	
Electricity - prepaid (> min.service level)		35003	35003							35 003	35253	35253	
<i>Minimum Service Level and Above sub-total</i>		49 824	49 824							49 824	50 324	50 324	
Electricity (< min.service level)		150	150							150	150	150	
Electricity - prepaid (< min. service level)		0	0							0	0	0	
Other energy sources		1952.8	1952.8							1 953	1702.8	1702.8	
<i>Below Minimum Service Level sub-total</i>		2 103	2 103							2 103	1 853	1 853	
Total number of households	5	51 927	51 927							51 927	52 177	52 177	
Refuse:													
Removed at least once a week (min.service)		47649.05	47649.05							47 649	48149.05	48149.05	
<i>Minimum Service Level and Above sub-total</i>		47 649	47 649							47 649	48 149	48 149	
Removed less frequently than once a week		0	0							0	0	0	
Using communal refuse dump		1027.7	1027.7							1 028	977.7	977.7	
Using own refuse dump		2100	2100							2 100	2000	2000	
Other rubbish disposal		750	750							750	700	700	
No rubbish disposal		400	400							400	350	350	
<i>Below Minimum Service Level sub-total</i>		4 278	4 278							4 278	4 028	4 028	
Total number of households	5	51 927	51 927							51 927	52 177	52 177	
Households receiving Free Basic Service	15												
Water (6 kilolitres per household per month)		6000	6000							6 000	6000	6000	
Sanitation (free minimum level service)		6000	6000							6 000	6000	6000	
Electricity/other energy (50kw h per household per month)		6000	6000							6 000	6000	6000	
Refuse (removed at least once a week)		6000	6000							6 000	6000	6000	
Cost of Free Basic Services provided (R'000)	16												
Water (6 kilolitres per household per month)		11 700	11 700							11 700	18 470	21 518	
Sanitation (free sanitation service)		69 827	69 827							69 827	11 019	11 790	
Electricity/other energy (50kw h per household per month)		11 249	11 249							11 249	13 496	14 508	
Refuse (removed once a week)		13 295	13 295							13 295			
Total cost of FBS provided (minimum social package)		106 072	106 072							106 072	42 985	47 816	
Highest level of free service provided													
Property rates (R'000 value threshold)		200000	200000							200 000	200000	200000	
Water (kilolitres per household per month)		6	6							6	6	6	
Sanitation (kilolitres per household per month)		0	0							0	0	0	
Sanitation (Rand per household per month)		122.3525	122.3525							122	121.2625	121.2625	
Electricity (kw per household per month)		100	100							100	100	100	
Refuse (average litres per week)		250	250							250	250	250	
Revenue cost of free services provided (R'000)	17												
Property rates (tariff adjustment) (impermissible values per section 17 of MPRSA)		47 262	47 262							47 262	47 262	47 262	
Property rates exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRSA		6 349	6 349							6 349	6 349	6 349	
Water (in excess of 6 kilolitres per indigent household per month)		9 374	9 374							9 374	9 374	9 374	
Sanitation (in excess of free sanitation service to indigent households)		1 472	1 472							1 472	1 472	1 472	
Electricity/other energy (in excess of 50 kw h per indigent household per month)		11 730	11 730							11 730	11 730	11 730	
Refuse (in excess of one removal a week for indigent households)													
Municipal Housing - rental rebates		18 625	18 625							18 625	18 625	18 625	
Housing - top structure subsidies													
Other													
Total revenue cost of subsidised services provided	6	94 811	94 811							94 811	94 811	94 811	



Other supporting documentation (Supporting Schedules)

WC024 Stellenbosch - Supporting Table SB1 Supporting detail to 'Budgeted Financial Performance' - 29/07/2020

Description	Ref	Budget Year 2020/21									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Prov. Govt	Adjusts.	Adjus.	Budget	Budget	Budget
		6	7	8	9	10	11	12	13			
		A	A1	B	C	D	E	F	G	H		
R thousands												
REVENUE ITEMS:												
Property rates												
Total Property Rates		392 239	392 239	-	-	-	-	-	-	392 239	417 735	444 889
<i>less Revenue Foregone (exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA)</i>		-	-	-	-	-	-	-	-	-	-	-
Net Property Rates		392 239	392 239	-	-	-	-	-	-	392 239	417 735	444 889
Service charges - electricity revenue												
Total Service charges - electricity revenue		719 996	719 996	-	-	-	-	-	-	719 996	773 996	832 046
<i>less Revenue Foregone (in excess of 50 kwh per indigent household per month)</i>		-	-	-	-	-	-	-	-	-	-	-
<i>less Cost of Free Basic Services (50 kwh per indigent household per month)</i>		12 554	12 554	-	-	-	-	-	-	12 554	13 496	14 508
Net Service charges - electricity revenue		707 441	707 441	-	-	-	-	-	-	707 441	760 500	817 538
Service charges - water revenue												
Total Service charges - water revenue		180 420	180 420	-	-	-	-	-	-	180 420	199 844	216 495
<i>less Revenue Foregone (in excess of 6 kilolitres per indigent household per month)</i>		-	-	-	-	-	-	-	-	-	-	-
<i>less Cost of Free Basic Services (6 kilolitres per indigent household per month)</i>		11 700	11 700	-	-	-	-	-	-	11 700	18 470	21 518
Net Service charges - water revenue		168 720	168 720	-	-	-	-	-	-	168 720	181 374	194 978
Service charges - sanitation revenue												
Total Service charges - sanitation revenue		128 609	128 609	-	-	-	-	-	-	128 609	137 612	147 245
<i>less Revenue Foregone (in excess of free sanitation service to indigent households)</i>		-	-	-	-	-	-	-	-	-	-	-
<i>less Cost of Free Basic Services (free sanitation service to indigent households)</i>		10 298	10 298	-	-	-	-	-	-	10 298	11 019	11 790
Net Service charges - sanitation revenue		118 312	118 312	-	-	-	-	-	-	118 312	126 594	135 455
Service charges - refuse revenue												
Total refuse removal revenue		90 333	90 333	-	-	-	-	-	-	90 333	86 769	101 085
Total landfill revenue		3 826	3 826	-	-	-	-	-	-	3 826	4 457	5 192
<i>less Revenue Foregone (in excess of one removal a week to indigent households)</i>		-	-	-	-	-	-	-	-	-	-	-
<i>less Cost of Free Basic Services (removed once a week to indigent households)</i>		15 854	15 854	-	-	-	-	-	-	15 854	-	-
Net Service charges - refuse revenue		78 305	78 305	-	-	-	-	-	-	78 305	91 225	106 278
Other Revenue By Source												
Fuel Levy		-	-	-	-	-	-	-	-	-	-	-
Other Revenue		-	-	-	-	-	-	-	-	-	-	-
Discontinued Operations		-	-	-	-	-	-	-	-	-	-	-
Rent on Land		-	-	-	-	-	-	-	-	-	-	-
Operational Revenue		7 996	7 996	-	-	-	-	-	-	7 996	8 566	9 177
Intercompany/Parent-subsidary Transactions		-	-	-	-	-	-	-	-	-	-	-
Surcharges and Taxes		-	-	-	-	-	-	-	-	-	-	-
Sales of Goods and Rendering of Services		31 412	31 412	-	-	-	-	-	-	31 412	33 615	35 975
Gains and Losses : Gains		-	-	-	-	-	-	-	-	-	-	-
Total 'Other' Revenue	1	39 408	39 408	-	-	-	-	-	-	39 408	42 181	45 152
EXPENDITURE ITEMS												
Employee related costs												
Basic Salaries and Wages		340 815	340 815	-	-	-	-	-	-	340 815	364 230	395 026
Pension and UIF Contributions		61 260	61 260	-	-	-	-	-	-	61 260	66 712	72 649
Medical Aid Contributions		27 962	27 962	-	-	-	-	-	-	27 962	30 451	33 161
Overtime		-	-	-	-	-	-	-	-	-	-	-
Performance Bonus		29 816	29 816	-	-	-	-	-	-	29 816	32 443	35 303
Motor Vehicle Allowance		15 586	15 586	-	-	-	-	-	-	15 586	16 973	18 484
Cellphone Allowance		1 143	1 143	-	-	-	-	-	-	1 143	1 245	1 356
Housing Allowances		3 165	3 165	-	-	-	-	-	-	3 165	3 447	3 753
Other benefits and allowances		66 247	66 247	-	-	-	-	-	-	66 247	72 143	78 564
Payments in lieu of leave		2 246	2 246	-	-	-	-	-	-	2 246	2 446	2 664
Long service awards		1 067	1 067	-	-	-	-	-	-	1 067	1 162	1 265
Post-retirement benefit obligations		30 131	30 131	-	-	-	-	-	-	30 131	32 240	34 497
sub-total	4	579 439	579 439	-	-	-	-	-	-	579 439	623 493	676 723
<i>Less: Employees costs capitalised to PPE</i>		-	-	-	-	-	-	-	-	-	-	-
Total Employee related costs	1	579 439	579 439	-	-	-	-	-	-	579 439	623 493	676 723
Contributions recognised - capital												
<i>List contributions by contract</i>		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
Total Contributions recognised - capital		-	-	-	-	-	-	-	-	-	-	-

Depreciation & asset impairment												
Depreciation of Property, Plant & Equipment		203 138	203 138	-	-	-	-	-	-	203 138	212 279	221 832
Lease amortisation		2 490	2 490	-	-	-	-	-	-	2 490	2 602	2 719
Capital asset impairment		-	-	-	-	-	-	-	-	-	-	-
Depreciation resulting from revaluation of PPE		-	-	-	-	-	-	-	-	-	-	-
Total Depreciation & asset impairment	1	205 628	205 628	-	-	-	-	-	-	205 628	214 881	224 550
Bulk purchases												
Electricity Bulk Purchases		455 254	455 254	-	-	-	-	-	-	455 254	487 122	521 220
Water Bulk Purchases		26 942	26 942	-	-	-	-	-	-	26 942	29 030	31 281
Total bulk purchases	1	482 196	482 196	-	-	-	-	-	-	482 196	516 151	552 501
Transfers and grants												
Cash transfers and grants		10 069	10 469	-	-	-	-	-	-	10 469	10 600	11 200
Non-cash transfers and grants		-	-	-	-	-	-	-	-	-	-	-
Total transfers and grants		10 069	10 469	-	-	-	-	-	-	10 469	10 600	11 200
Contracted services												
<i>Outsourced Services</i>		84 981	84 981	-	-	-	-	-	-	84 981	88 202	92 176
<i>Consultants and Professional Services</i>		40 566	40 566	-	-	-	-	-	-	40 566	30 191	31 536
<i>Contractors</i>		119 930	119 930	-	-	-	-	-	-	119 930	126 351	132 068
sub-total	1	245 478	245 478	-	-	-	-	-	-	245 478	244 744	255 781
Allocations to organs of state:												
Electricity		-	-	-	-	-	-	-	-	-	-	-
Water		-	-	-	-	-	-	-	-	-	-	-
Sanitation		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
Total contracted services??		245 478	245 478	-	-	-	-	-	-	245 478	244 744	255 781
Other Expenditure By Type												
Collection costs		3 072	3 072	-	-	-	-	-	-	3 072	3 211	3 355
Contributions to 'other' provisions		49 923	49 923	-	-	-	-	-	-	49 923	51 599	54 500
Consultant fees		-	-	-	-	-	-	-	-	-	-	-
Audit fees		7 831	7 831	-	-	-	-	-	-	7 831	8 222	8 628
General expenses	3,5	-	-	-	-	-	-	-	-	-	-	-
<i>Operating Leases</i>		17 192	17 192	-	-	-	-	-	-	17 192	17 971	18 787
<i>Operational Cost</i>		110 440	110 040	-	-	-	-	20 828	20 828	130 868	116 343	122 455
<i>Statutory Payments other than Income Taxes</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Discontinued Operations</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Gains and Losses : Discontinued Operations and Disposals of Non-current Ass</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Gains and Losses : Fair Value Adjustment</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Gains and Losses : Foreign Exchange</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Gains and Losses : Inventory</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Gains and Losses : Water Losses</i>		-	-	-	-	-	-	-	-	-	-	-
Total Other Expenditure	1	188 459	188 059	-	-	-	-	20 828	20 828	208 887	197 345	207 725
Repairs and Maintenance by Expenditure Item												
Employee related costs	14	-	-	-	-	-	-	-	-	-	-	-
Other materials		-	-	-	-	-	-	-	-	-	-	-
Contracted Services		90 738	90 738	-	-	-	-	-	-	90 738	95 172	99 469
Other Expenditure		85	85	-	-	-	-	-	-	85	-	-
Total Repairs and Maintenance Expenditure	15	90 823	90 823	-	-	-	-	-	-	90 823	95 172	99 469

WC024 Stellenbosch - Supporting Table SB2 Supporting detail to 'Financial Position Budget' - 29/07/2020

Description	Ref	Budget Year 2020/21									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Prov. Govt	Adjusts.	Adjusts.	Budget	Budget	Budget
		A	A1	B	C	D	E	F	G	H		
R thousands												
ASSETS												
Call investment deposits												
Call deposits		331 339	301 448	-	-	-	-	29 891	29 891	331 339	311 780	313 331
Other current investments		-	-	-	-	-	-	-	-	-	-	-
Total Call investment deposits	1	331 339	301 448	-	-	-	-	29 891	29 891	331 339	311 780	313 331
Consumer debtors												
Consumer debtors		607 798	(1 162 161)	-	-	-	-	1 769 959	1 769 959	607 798	(967 953)	(1 050 298)
Less: provision for debt impairment		150 743	150 743	-	-	-	-	-	-	150 743	150 743	150 743
Total Consumer debtors	1	457 055	(1 312 904)	-	-	-	-	1 769 959	1 769 959	457 055	(1 118 696)	(1 201 041)
Debt impairment provision												
Balance at the beginning of the year		150 743	150 743	-	-	-	-	-	-	150 743	150 743	150 743
Contributions to the provision		-	-	-	-	-	-	-	-	-	-	-
Bad debts written off		-	-	-	-	-	-	-	-	-	-	-
Balance at end of year		150 743	150 743	-	-	-	-	-	-	150 743	150 743	150 743
Property, plant & equipment												
PPE at cost/valuation (excl. finance leases)		7 380 477	7 380 477	-	-	-	-	(4 200)	(4 200)	7 376 277	7 589 284	7 820 484
Leases recognised as PPE	2	-	-	-	-	-	-	-	-	-	-	-
Less: Accumulated depreciation		1 705 934	1 503 269	-	-	-	-	202 666	202 666	1 705 934	1 503 269	1 503 269
Total Property, plant & equipment	1	5 674 543	5 877 209	-	-	-	-	(206 866)	(206 866)	5 670 343	6 086 016	6 317 215
LIABILITIES												
Current liabilities - Borrowing												
Short term loans (other than bank overdraft)		-	-	-	-	-	-	-	-	-	-	-
Current portion of long-term liabilities		31 078	(8 271)	-	-	-	-	39 349	39 349	31 078	(14 632)	(19 576)
Total Current liabilities - Borrowing		31 078	(8 271)	-	-	-	-	39 349	39 349	31 078	(14 632)	(19 576)
Trade and other payables												
Trade Payables		1 193 277	(365 134)	-	-	-	-	1 566 798	1 566 798	1 201 664	1 147 955	2 741 616
Other creditors		6 200	-	-	-	-	-	6 200	6 200	6 200	-	-
Unspent conditional grants and receipts		115 120	403 227	-	-	-	-	(288 107)	(288 107)	115 120	391 796	430 197
VAT		(985 486)	(985 486)	-	-	-	-	-	-	(985 486)	(2 637 136)	(4 372 273)
Total Trade and other payables	1	329 111	(947 392)	-	-	-	-	1 284 891	1 284 891	337 499	(1 097 384)	(1 200 460)
Non current liabilities - Borrowing												
Borrowing	3	520 322	520 322	-	-	-	-	-	-	520 322	586 044	709 466
Finance leases (including PPP asset element)		971	971	-	-	-	-	-	-	971	971	971
Total Non current liabilities - Borrowing		521 293	521 293	-	-	-	-	-	-	521 293	587 015	710 438
Provisions - non current												
Retirement benefits		202 464	202 464	-	-	-	-	-	-	202 464	238 672	277 234
List other major items		-	-	-	-	-	-	-	-	-	-	-
Refuse landfill site rehabilitation		102 344	102 344	-	-	-	-	-	-	102 344	102 344	102 344
Other		23 414	23 414	-	-	-	-	-	-	23 414	23 414	23 414
Total Provisions - non current		328 223	328 223	-	-	-	-	-	-	328 223	364 430	402 993
CHANGES IN NET ASSETS												
Accumulated surplus/(Deficit)												
Accumulated surplus/(Deficit) - opening balance		5 594 007	5 594 007	-	-	-	-	371 854	371 854	5 965 861	-	-
Appropriations to Reserves		-	-	-	-	-	-	-	-	-	-	-
Transfers from Reserves		-	-	-	-	-	-	-	-	-	-	-
Depreciation offsets		-	-	-	-	-	-	-	-	-	-	-
Other adjustments		-	-	-	-	-	-	-	-	-	-	-
Accumulated Surplus/(Deficit)	1	5 594 007	5 594 007	-	-	-	-	371 854	371 854	5 965 861	-	-
Reserves												
Housing Development Fund		-	-	-	-	-	-	-	-	-	-	-
Capital replacement		-	-	-	-	-	-	-	-	-	-	-
Self-insurance		-	-	-	-	-	-	-	-	-	-	-
Other reserves (list)		-	-	-	-	-	-	-	-	-	-	-
Compensation for Occupational Injuries and Diseases		-	-	-	-	-	-	-	-	-	-	-
Employee Benefit Reserve		-	-	-	-	-	-	-	-	-	-	-
Non-current Provisions Reserve		-	-	-	-	-	-	-	-	-	-	-
Valuation Reserve		-	-	-	-	-	-	-	-	-	-	-
Investment in associate account		-	-	-	-	-	-	-	-	-	-	-
Capitalisation Reserve		-	-	-	-	-	-	-	-	-	-	-
Revaluation		-	-	-	-	-	-	-	-	-	-	-
Total Reserves	2	-	-	-	-	-	-	-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	2	5 594 007	5 594 007	-	-	-	-	371 854	371 854	5 965 861	-	-

WC024 Stellenbosch - Supporting Table SB4 Adjustments to budgeted performance indicators and benchmarks - 29/07/2020

Description of financial indicator	Basis of calculation	2017/18	2018/19	2019/20	Budget Year 2020/21			Budget Year +1 2021/22	Budget Year +2 2022/23
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Adjusted Budget	Adjusted Budget
Borrowing Management									
Credit Rating	Short term/long term rating								
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	2.4%	2.4%	2.5%	3.5%	3.5%	3.4%	4.2%	4.8%
Capital Charges to Own Revenue	Finance charges & Repayment of borrowing /Own Revenue	2.4%	2.3%	2.7%	0.0%	0.0%	0.0%	0.0%	0.0%
Borrowed funding of 'own' capital expenditure	Borrowing/Capital expenditure excl. transfers and grants	0.0%	0.0%	40.1%	44.6%	44.6%	38.2%	31.1%	36.9%
Safety of Capital									
Gearing	Long Term Borrowing/ Funds & Reserves	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Liquidity									
Current Ratio	Current assets/current liabilities	212.4%	215.7%	164.7%	248.4%	178.8%	245.7%	135.9%	138.4%
Current Ratio adjusted for aged debtors	Current assets/current liabilities less debtors > 90 days/current liabilities	212.4%	215.7%	164.7%	248.4%	178.8%	0.0%	0.0%	0.0%
Liquidity Ratio	Monetary Assets/Current Liabilities	139.5%	125.6%	109.7%	0.9	0.4	0.9	0.4	0.4
Revenue Management									
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing		95.7%	98.6%					
Current Debtors Collection Rate (Cash receipts % of Ratepayer & Other revenue)		95.8%	98.6%	97.4%					
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue	20.2%	21.8%	15.9%	35.3%	-66.1%	34.9%	-52.7%	-53.1%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Creditors Management									
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))	98.0%	98.0%	98.0%					
Creditors to Cash and Investments		94.2%	1176.4%	158.7%	1136.2%	281.8%	-101.6%	278.3%	296.5%
Other Indicators									
Electricity Distribution Losses (2)	Total Volume Losses (kW)	#####	#####	#####					
	Total Cost of Losses (Rand '000)		21 488	28 627					
	% Volume (units purchased and generated less units sold)/units purchased and generated	0	0	0					
Water Distribution Losses (2)	Total Volume Losses (kℓ)	#####	#####	#####					
	Total Cost of Losses (Rand '000)		1 868	2 535					
	% Volume (units purchased and generated less units sold)/units purchased and generated	0	0	0					
Employee costs	Employee costs/(Total Revenue - capital revenue)	28.7%	29.0%	30.3%	30.5%	30.5%	30.2%	30.8%	31.1%
Remuneration	Total remuneration/(Total Revenue - capital revenue)	29.7%	30.1%	31.4%					
Repairs & Maintenance	R&M/(Total Revenue excluding capital revenue)	4.1%	2.8%	4.0%	4.8%	4.8%	4.7%	4.7%	4.6%
Finance charges & Depreciation	FC&D/(Total Revenue - capital revenue)	11.8%	11.5%	13.1%	12.9%	12.9%	12.8%	13.2%	13.3%
IDP regulation financial viability indicators									
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	1913.6%	2094.9%	1816.2%	2054.2%	2054.2%	2054.2%	1786.2%	1913.1%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	25.8%	28.0%	20.5%	24.1%	-69.1%	23.8%	-55.2%	-55.3%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	334.8%	23.5%	169.9%	0.0	0.0	0.0	0.0	0.0

WC024 Stellenbosch - Supporting Table SB3 Adjustments to the SDBIP - performance objectives - 29/07/2020

Description	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
	Original Budget A	Prior Adjusted A1	Accum. Funds B	Multi-year capital C	Unfore. Unavoid. D	Nat. or Prov. Govt E	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
Vote 1 - Municipal Manager											
Function 1 - Budget Performance											
Sub-function 1 - Capital Expenditure											
Insert measure/s description	40	40						40	44	49	
Sub-function 2 - Operational											
Insert measure/s description	47 884	47 884						47 884	49 452	53 040	
Sub-function 3 - Operational Revenue											
Insert measure/s description	-	-						-	-	-	
Vote 2 - Planning and Development Services											
Function 1 - Budget Performance											
Sub-function 1 - Capital Expenditure											
Insert measure/s description	12 311	12 311						12 311	6 919	50 565	
Sub-function 2 - Operational											
Insert measure/s description	105 525	105 525						105 525	110 105	118 297	
Sub-function 3 - Operational Revenue											
Insert measure/s description	82 896	82 896						82 896	77 211	80 758	
Vote 3 - Human Settlements											
Function 1 - Budget Performance											
Sub-function 1 - Capital Expenditure											
Insert measure/s description	-	-						-	-	-	
Sub-function 2 - Operational											
Insert measure/s description	-	-						-	-	-	
Sub-function 3 - Operational Revenue											
Insert measure/s description	-	-						-	-	-	
Vote 4 - Community & Protection											
Function 1 - Budget Performance											
Sub-function 1 - Capital Expenditure											
Insert measure/s description	27 640	27 640						27 640	31 939	30 775	
Sub-function 2 - Operational											
Insert measure/s description	359 246	359 246						359 246	376 880	399 676	
Sub-function 3 - Operational Revenue											
Insert measure/s description	192 985	192 985						192 985	202 513	206 277	
Vote 5 - Infrastructure services											
Function 1 - Budget Performance											
Sub-function 1 - Capital Expenditure											
Insert measure/s description	317 260	317 260				(4 200)	(4 200)	313 060	359 715	346 280	
Sub-function 2 - Operational											
Insert measure/s description	1 094 795	1 094 795				20 828	20 828	1 115 623	1 167 574	1 251 724	
Sub-function 3 - Operational Revenue											
Insert measure/s description	1 245 016	1 245 016				7 267	7 267	1 252 283	1 314 672	1 437 756	
Vote 5 - Corporate services											
Function 1 - Budget Performance											
Sub-function 1 - Capital Expenditure											
Insert measure/s description	17 650	17 650						17 650	37 450	30 250	
Sub-function 2 - Operational											
Insert measure/s description	181 429	181 429						181 429	193 737	206 407	
Sub-function 3 - Operational Revenue											
Insert measure/s description	4 303	4 303						4 303	4 619	4 957	
Vote 7 - Financial services											
Function 1 - Budget Performance											
Sub-function 1 - Capital Expenditure											
Insert measure/s description	850	850						850	200	200	
Sub-function 2 - Operational											
Insert measure/s description	110 584	110 584						110 584	116 685	124 537	
Sub-function 3 - Operational Revenue											
Insert measure/s description	487 960	487 960				9 361	9 361	497 321	515 349	543 463	
And so on for the rest of the Votes											

WC024 Stellenbosch - Supporting Table SB4 Adjustments to budgeted performance indicators and benchmarks - 29/07/2020

Description of financial indicator	Basis of calculation	2017/18	2018/19	2019/20	Budget Year 2020/21			Budget Year +1 2021/22	Budget Year +2 2022/23
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Adjusted Budget	Adjusted Budget
Borrowing Management									
Credit Rating	Short term/long term rating								
Capital Charges to Operating Expenditure	Interest & Principal Paid / Operating Expenditure	2.4%	2.4%	2.5%	3.5%	3.5%	3.4%	4.2%	4.8%
Capital Charges to Own Revenue	Finance charges & Repayment of borrowing /Own Revenue	2.4%	2.3%	2.7%	0.0%	0.0%	0.0%	0.0%	0.0%
Borrowed funding of 'own' capital expenditure	Borrowing/Capital expenditure excl. transfers and grants	0.0%	0.0%	40.1%	44.6%	44.6%	38.2%	31.1%	36.9%
Safety of Capital									
Gearing	Long Term Borrowing/ Funds & Reserves	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Liquidity									
Current Ratio	Current assets/current liabilities	212.4%	215.7%	164.7%	248.4%	178.8%	245.7%	135.9%	138.4%
Current Ratio adjusted for aged debtors	Current assets/current liabilities less debtors > 90 days/current liabilities	212.4%	215.7%	164.7%	248.4%	178.8%	0.0%	0.0%	0.0%
Liquidity Ratio	Monetary Assets/Current Liabilities	139.5%	125.6%	109.7%	0.9	0.4	0.9	0.4	0.4
Revenue Management									
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing		95.7%	98.6%					
Current Debtors Collection Rate (Cash receipts % of Ratepayer & Other revenue)		95.8%	98.6%	97.4%					
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue	20.2%	21.8%	15.9%	35.3%	-66.1%	34.9%	-52.7%	-53.1%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Creditors Management									
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))	98.0%	98.0%	98.0%					
Creditors to Cash and Investments		94.2%	1176.4%	158.7%	1136.2%	281.8%	-101.6%	278.3%	296.5%
Other Indicators									
Electricity Distribution Losses (2)	Total Volume Losses (kW)	#####	#####	#####					
	Total Cost of Losses (Rand '000)		21 488	28 627					
	% Volume (units purchased and generated less units sold)/units purchased and generated	0	0	0					
Water Distribution Losses (2)	Total Volume Losses (kℓ)	#####	#####	#####					
	Total Cost of Losses (Rand '000)		1 868	2 535					
	% Volume (units purchased and generated less units sold)/units purchased and generated	0	0	0					
Employee costs	Employee costs/(Total Revenue - capital revenue)	28.7%	29.0%	30.3%	30.5%	30.5%	30.2%	30.8%	31.1%
Remuneration	Total remuneration/(Total Revenue - capital revenue)	29.7%	30.1%	31.4%					
Repairs & Maintenance	R&M/(Total Revenue excluding capital revenue)	4.1%	2.8%	4.0%	4.8%	4.8%	4.7%	4.7%	4.6%
Finance charges & Depreciation	FC&D/(Total Revenue - capital revenue)	11.8%	11.5%	13.1%	12.9%	12.9%	12.8%	13.2%	13.3%
IDP regulation financial viability indicators									
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year	1913.6%	2094.9%	1816.2%	2054.2%	2054.2%	2054.2%	1786.2%	1913.1%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	25.8%	28.0%	20.5%	24.1%	-69.1%	23.8%	-55.2%	-55.3%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	334.8%	23.5%	169.9%	0.0	0.0	0.0	0.0	0.0

Detail on the provision of municipal services for A10

Total municipal services	Ref.		2017/18	2018/19	2019/20	Budget Year 2020/21			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
		Water:									
		Piped water inside dwelling	36 779	38 618	39 599	40 626	40 626	40 626	40 626	40 676	40 726
		Piped water inside yard (but not in dwelling)	3 854	4 047	4 249	4 461	4 461	4 461	4 461	4 561	4 664
8		Using public tap (at least min.service level)	6 828	7 169	4 528	4 778	4 778	4 778	4 778	4 878	4 980
10		Other water supply (at least min.service level)	–	–	1 774	684	684	684	684	834	1 017
		<i>Minimum Service Level and Above sub-total</i>	47 461	49 834	50 150	50 550	50 550	50 550	50 550	50 950	51 387
9		Using public tap (< min.service level)	1 305	1 370	1 270	1 170	1 170	1 170	1 170	1 070	979
10		Other water supply (< min.service level)	–	–	–	–	–	–	–	–	–
		No water supply	292	307	257	207	207	207	207	157	119
		<i>Below Minimum Service Level sub-total</i>	1 597	1 677	1 527	1 377	1 377	1 377	1 377	1 227	1 098
		Total number of households	49 058	51 511	51 677	51 927	51 927	51 927	51 927	52 177	52 485
		Sanitation/sewerage:									
		Flush toilet (connected to sewerage)	43 679	45 863	46 206	46 256	46 256	46 256	46 256	46 306	46 356
		Flush toilet (with septic tank)	1 873	1 967	2 065	2 165	2 165	2 165	2 165	2 265	2 370
		Chemical toilet	352	370	388	407	407	407	407	420	433
		Pit toilet (ventilated)	229	240	150	50	50	50	50	–	–
		Other toilet provisions (> min.service level)	1 137	1 194	1 468	1 898	1 898	1 898	1 898	2 236	2 633
		<i>Minimum Service Level and Above sub-total</i>	47 270	49 634	50 277	50 777	50 777	50 777	50 777	51 227	51 792
		Bucket toilet	1 172	1 231	900	800	800	800	800	700	613
		Other toilet provisions (< min.service level)	182	191	150	50	50	50	50	–	–
		No toilet provisions	434	456	350	300	300	300	300	250	208
		<i>Below Minimum Service Level sub-total</i>	1 788	1 877	1 400	1 150	1 150	1 150	1 150	950	821
		Total number of households	49 058	51 511	51 677	51 927	51 927	51 927	51 927	52 177	52 613
		Energy:									
		Electricity (at least min.service level)	13 639	14 321	14 571	14 821	14 821	14 821	14 821	15 071	15 325
		Electricity - prepaid (min.service level)	32 860	34 503	34 753	35 003	35 003	35 003	35 003	35 253	35 505
		<i>Minimum Service Level and Above sub-total</i>	46 499	48 824	49 324	49 824	49 824	49 824	49 824	50 324	50 830
		Electricity (< min.service level)	223	234	150	150	150	150	150	150	150
		Electricity - prepaid (< min. service level)	–	–	–	–	–	–	–	–	–
		Other energy sources	2 336	2 453	2 203	1 953	1 953	1 953	1 953	1 703	1 485
		<i>Below Minimum Service Level sub-total</i>	2 559	2 687	2 353	2 103	2 103	2 103	2 103	1 853	1 635
		Total number of households	49 058	51 511	51 677	51 927	51 927	51 927	51 927	52 177	52 465
		Refuse:									
		Removed at least once a week	43 660	39 475	47 149	47 649	47 649	47 649	47 649	48 149	48 654
		<i>Minimum Service Level and Above sub-total</i>	43 660	39 475	47 149	47 649	47 649	47 649	47 649	48 149	48 654
		Removed less frequently than once a week	768	–	–	–	–	–	–	–	–
		Using communal refuse dump	1 074	1 128	1 078	1 028	1 028	1 028	1 028	978	930
		Using own refuse dump	2 256	2 369	2 200	2 100	2 100	2 100	2 100	2 000	1 905
		Other rubbish disposal	842	884	800	750	750	750	750	700	653
		No rubbish disposal	458	481	450	400	400	400	400	350	306
		<i>Below Minimum Service Level sub-total</i>	5 398	4 862	4 528	4 278	4 278	4 278	4 278	4 028	3 794
		Total number of households	49 058	44 337	51 677	51 927	51 927	51 927	51 927	52 177	52 448

Municipal in-house services	Ref.		2017/18	2018/19	2019/20	Budget Year 2020/21			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
		Water:									
		Piped water inside dwelling	36 779	38 618	39 599	40 626	40 626	40 626	40 626	40 676	40 726
		Piped water inside yard (but not in dwelling)	3 854	4 047	4 249	4 461	4 461	4 461	4 461	4 561	4 664
8		Using public tap (at least min.service level)	6 828	7 169	4 528	4 778	4 778	4 778	4 778	4 878	4 980
10		Other water supply (at least min.service level)	-	-	1 774	684	684	684	684	834	1 017
		<i>Minimum Service Level and Above sub-total</i>	47 461	49 834	50 150	50 550	50 550	50 550	50 550	50 950	51 387
9		Using public tap (< min.service level)	1 305	1 370	1 270	1 170	1 170	1 170	1 170	1 070	979
10		Other water supply (< min.service level)	-	-	-	-	-	-	-	-	-
		No water supply	292	307	257	207	207	207	207	157	119
		<i>Below Minimum Service Level sub-total</i>	1 597	1 677	1 527	1 377	1 377	1 377	1 377	1 227	1 098
		Total number of households	49 058	51 511	51 677	51 927	51 927	51 927	51 927	52 177	52 485
		Sanitation/sewerage:									
		Flush toilet (connected to sewerage)	43 679	45 863	46 206	46 256	46 256	46 256	46 256	46 306	46 356
		Flush toilet (with septic tank)	1 873	1 967	2 065	2 165	2 165	2 165	2 165	2 265	2 370
		Chemical toilet	352	370	388	407	407	407	407	420	433
		Pit toilet (ventilated)	229	240	150	50	50	50	50	-	-
		Other toilet provisions (> min.service level)	1 137	1 194	1 468	1 898	1 898	1 898	1 898	2 236	2 633
		<i>Minimum Service Level and Above sub-total</i>	47 270	49 634	50 277	50 777	50 777	50 777	50 777	51 227	51 792
		Bucket toilet	1 172	1 231	900	800	800	800	800	700	613
		Other toilet provisions (< min.service level)	182	191	150	50	50	50	50	-	-
		No toilet provisions	434	456	350	300	300	300	300	250	208
		<i>Below Minimum Service Level sub-total</i>	1 788	1 877	1 400	1 150	1 150	1 150	1 150	950	821
		Total number of households	49 058	51 511	51 677	51 927	51 927	51 927	51 927	52 177	52 613
		Energy:									
		Electricity (at least min.service level)	13 639	14 321	14 571	14 821	14 821	14 821	14 821	15 071	15 325
		Electricity - prepaid (min.service level)	32 860	34 503	34 753	35 003	35 003	35 003	35 003	35 253	35 505
		<i>Minimum Service Level and Above sub-total</i>	46 499	48 824	49 324	49 824	49 824	49 824	49 824	50 324	50 830
		Electricity (< min.service level)	223	234	150	150	150	150	150	150	150
		Electricity - prepaid (< min. service level)	-	-	-	-	-	-	-	-	-
		Other energy sources	2 336	2 453	2 203	1 953	1 953	1 953	1 953	1 703	1 485
		<i>Below Minimum Service Level sub-total</i>	2 559	2 687	2 353	2 103	2 103	2 103	2 103	1 853	1 635
		Total number of households	49 058	51 511	51 677	51 927	51 927	51 927	51 927	52 177	52 465
		Refuse:									
		Removed at least once a week	43 660	39 475	47 149	47 649	47 649	47 649	47 649	48 149	48 654
		<i>Minimum Service Level and Above sub-total</i>	43 660	39 475	47 149	47 649	47 649	47 649	47 649	48 149	48 654
		Removed less frequently than once a week	768	-	-	-	-	-	-	-	-
		Using communal refuse dump	1 074	1 128	1 078	1 028	1 028	1 028	1 028	978	930
		Using own refuse dump	2 256	2 369	2 200	2 100	2 100	2 100	2 100	2 000	1 905
		Other rubbish disposal	842	884	800	750	750	750	750	700	653
		No rubbish disposal	458	481	450	400	400	400	400	350	306
		<i>Below Minimum Service Level sub-total</i>	5 398	4 862	4 528	4 278	4 278	4 278	4 278	4 028	3 794
		Total number of households	49 058	44 337	51 677	51 927	51 927	51 927	51 927	52 177	52 448

WC024 Stellenbosch - Supporting Table SB6 Adjustments Budget - funding measurement - 29/07/2020

Description	Ref	MFMA section	2017/18	2018/19	2019/20	Medium Term Revenue and Expenditure Framework				
			Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Budget Year +1 2021/22	Budget Year +2 2022/23
R thousands										
Funding measures										
Cash/cash equivalents at the year end - R'000	1	18(1)b	299 431	20 683	169 491	437 194	437 194	437 194	398 956	427 834
Cash + investments at the yr end less applications - R'000	2	18(1)b	244 121	237 095	89 555	289 284	289 284	289 284	352 303	381 338
Cash year end/monthly employee/supplier payments	3	18(1)b	0	0	0	0	0	0	0	0
Surplus/(Deficit) excluding depreciation offsets: R'000	4	18(1)	217 967	263 579	124 562	125 696	125 696	125 696	111 930	131 530
Service charge rev % change - macro CPIX target exclusive	5	18(1)a,(2)	N.A.	2.0%	-7.8%	-1.0%	-1.0%	-1.0%	1.7%	1.7%
Cash receipts % of Ratepayer & Other revenue	6	18(1)a,(2)	87.1%	87.7%	90.6%	90.1%	90.1%	90.1%	90.5%	90.9%
Debt impairment expense as a % of total billable revenue	7	18(1)a,(2)	7.6%	4.1%	9.1%	5.1%	5.1%	5.1%	4.8%	4.6%
Capital payments % of capital expenditure	8	18(1)c;19	100.0%	100.0%	100.0%	102.8%	102.8%	102.8%	101.1%	110.9%
Borrowing receipts % of capital expenditure (excl. transfers)	9	18(1)c	0.0%	0.0%	40.1%	40.8%	40.8%	40.8%	30.3%	54.1%
Grants % of Govt. legislated/gazetted allocations	10	18(1)a				100.0%	100.0%	100.0%	100.0%	100.0%
Current consumer debtors % change - incr(decr)	11	18(1)a	N.A.	17.1%	-28.2%	12.7%	12.7%	12.7%	11.5%	10.5%
Long term receivables % change - incr(decr)	12	18(1)a	N.A.	-38.6%	40.1%	0.0%	0.0%	0.0%	0.0%	0.0%
R&M % of Property Plant & Equipment	13	20(1)(vi)	1.3%	0.9%	1.2%	1.6%	1.6%	1.6%	1.6%	1.6%
Asset renewal % of capital budget	14	20(1)(vi)	39.8%	6.7%	0.0%	9.3%	9.3%	9.3%	5.2%	4.6%

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Description	Ref	Budget Year 2020/21						Budget Year	Budget Year	
		Original	Prior	Multi-year	Nat. or	Other	Total	Adjusted	Adjusted	
		Budget	Adjusted	capital	Prov. Govt	Adjusts.	Adjus.	Budget	Budget	
R thousands		7	8	9	10	11	12			
		A	A1	B	C	D	E	F		
RECEIPTS:	1, 2									
Operating Transfers and Grants										
National Government:		156 315	156 315	-	-	20 828	20 828	177 143	166 626	182 249
Operational Revenue:General Revenue:Equitable Share		149 804	149 804	-	-	20 828	20 828	170 632	165 076	180 699
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		4 961	4 961	-	-	-	-	4 961	-	-
Local Government Financial Management Grant [Schedule 5B]		1 550	1 550	-	-	-	-	1 550	1 550	1 550
Provincial Government:		21 791	21 791	-	-	-	-	21 791	28 807	30 329
Capacity Building		-	-	-	-	-	-	-	-	-
Capacity Building and Other		8 264	8 264	-	-	-	-	8 264	14 561	15 324
Libraries, Archives and Museums		13 077	13 077	-	-	-	-	13 077	13 796	14 555
Road Infrastructure - Maintenance	4	450	450	-	-	-	-	450	450	450
District Municipality:		440	440	-	-	-	-	440	-	-
All Grants		440	440	-	-	-	-	440	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
Departmental Agencies and Accounts		-	-	-	-	-	-	-	-	-
Parent Municipality / Entity		-	-	-	-	-	-	-	-	-
Total Operating Transfers and Grants	6	178 546	178 546	-	-	20 828	20 828	199 374	195 433	212 578
Capital Transfers and Grants										
National Government:		63 690	63 690	-	-	(4 200)	(4 200)	59 490	5 253	5 584
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		16 200	16 200	-	-	(4 200)	(4 200)	12 000	5 253	5 584
Rural Road Asset Management Systems Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Integrated Urban Development Grant		47 490	47 490	-	-	-	-	47 490	-	-
Provincial Government:		49 739	49 739	-	-	-	-	49 739	45 620	54 600
Health		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Human Settlements Development Grant		45 139	45 139	-	-	-	-	45 139	45 620	54 600
Integrated Transport Planning		600	600	-	-	-	-	600	-	-
RSEP/ VPUU		4 000	4 000	-	-	-	-	4 000	-	-
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
All Grants		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
Departmental Agencies and Accounts		-	-	-	-	-	-	-	-	-
Foreign Government and International Organisations		-	-	-	-	-	-	-	-	-
Households		-	-	-	-	-	-	-	-	-
Transfer from Operational Revenue		-	-	-	-	-	-	-	-	-
Total Capital Transfers and Grants	6	113 429	113 429	-	-	(4 200)	(4 200)	109 229	50 873	60 184
TOTAL RECEIPTS OF TRANSFERS & GRANTS		291 975	291 975	-	-	16 628	16 628	308 603	246 306	272 762

WC024 Stellenbosch - Supporting Table SB8 Adjustments Budget - expenditure on transfers and grant programme - 29/07/2020

Description	Ref	Budget Year 2020/21						Budget Year	Budget Year	
		Original	Prior	Multi-year	Nat. or Prov.	Other	Total	Adjusted	Adjusted	
		Budget	Adjusted	capital	Govt	Adjusts.	Adjusts.	Budget	Budget	
R thousands		2	3	4	5	6	7			
		A	A1	B	C	D	E	F		
EXPENDITURE ON TRANSFERS AND GRANT PROGRAM:	1									
Operating expenditure of Transfers and Grants										
National Government:		156 315	156 315	-	-	20 828	20 828	177 143	166 626	182 249
Operational Revenue:General Revenue:Equitable Share		149 804	149 804	-	-	20 828	20 828	170 632	165 076	180 699
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		4 961	4 961	-	-	-	-	4 961	-	-
HIV and Aids		-	-	-	-	-	-	-	-	-
Housing Accreditation		-	-	-	-	-	-	-	-	-
Local Government Financial Management Grant [Schedule 5B]		1 550	1 550	-	-	-	-	1 550	1 550	1 550
Provincial Government:		21 791	21 791	-	-	-	-	21 791	28 807	30 329
Capacity Building		-	-	-	-	-	-	-	-	-
Capacity Building and Other		8 264	8 264	-	-	-	-	8 264	14 561	15 324
Libraries, Archives and Museums		13 077	13 077	-	-	-	-	13 077	13 796	14 555
Other		-	-	-	-	-	-	-	-	-
Public Transport		-	-	-	-	-	-	-	-	-
Road Infrastructure - Maintenance	4	450	450	-	-	-	-	450	450	450
District Municipality:		440	440	-	-	-	-	440	-	-
All Grants		440	440	-	-	-	-	440	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
Higher Educational Institutions		-	-	-	-	-	-	-	-	-
Parent Municipality / Entity		-	-	-	-	-	-	-	-	-
Total Operating Transfers and Grants	6	178 546	178 546	-	-	20 828	20 828	199 374	195 433	212 578
Capital Transfers and Grants										
National Government:		63 690	63 690	-	-	(4 200)	(4 200)	59 490	43 675	46 102
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		16 200	16 200	-	-	(4 200)	(4 200)	12 000	5 253	5 584
Municipal Infrastructure Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Municipal Water Infrastructure Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Neighbourhood Development Partnership Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Public Transport Infrastructure Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Rural Household Infrastructure Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Rural Road Asset Management Systems Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Integrated Urban Development Grant		47 490	47 490	-	-	-	-	47 490	38 422	40 518
Provincial Government:		49 739	49 739	-	-	-	-	49 739	45 620	54 600
Human Settlements Development Grant		45 139	45 139	-	-	-	-	45 139	45 620	54 600
Integrated Transport Planning		600	600	-	-	-	-	600	-	-
RSEP/ VPUU		4 000	4 000	-	-	-	-	4 000	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
All Grants		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
Total Capital Transfers and Grants	6	113 429	113 429	-	-	(4 200)	(4 200)	109 229	89 295	100 702
TOTAL EXPENDITURE OF TRANSFERS & GRANTS		291 975	291 975	-	-	16 628	16 628	308 603	284 728	313 280

WC024 Stellenbosch - Supporting Table SB9 Adjustments Budget - reconciliation of transfers, grant receipts, and unspent funds - 29/07/2020

Description	Ref	Budget Year 2020/21						Budget Year	Budget Year
		Original	Prior	Multi-year	Nat. or Prov.	Other	Total	Adjusted	Adjusted
		Budget	Adjusted	capital	Govt	Adjusts.	Adjusts.	Budget	Budget
R thousands									
		A	2	3	4	5	6	7	
		A	A1	B	C	D	E	F	
Operating transfers and grants:									
National Government:									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		(156 315)	(156 315)	-	-	(20 828)	(20 828)	(177 143)	(166 626)
Conditions met - transferred to revenue		(156 315)	(156 315)	-	-	(20 828)	(20 828)	(177 143)	(166 626)
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
Provincial Government:									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		(21 791)	(21 791)	-	-	-	-	(21 791)	(15 154)
Conditions met - transferred to revenue		(21 791)	(21 791)	-	-	-	-	(21 791)	(15 154)
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
District Municipality:									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		440	440	-	-	-	-	440	-
Conditions met - transferred to revenue		440	440	-	-	-	-	440	-
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
Other grant providers:									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		-	-	-	-	-	-	-	-
Conditions met - transferred to revenue		-	-	-	-	-	-	-	-
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
Total operating transfers and grants revenue		(177 666)	(177 666)	-	-	(20 828)	(20 828)	(198 494)	(181 780)
Total operating transfers and grants - CTBM	2	-	-	-	-	-	-	-	-
Capital transfers and grants:									
National Government:									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		(63 690)	(63 690)	-	-	4 200	4 200	(59 490)	(43 675)
Conditions met - transferred to revenue		(63 690)	(63 690)	-	-	4 200	4 200	(59 490)	(43 675)
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
Provincial Government:									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		(49 739)	(49 739)	-	-	-	-	(49 739)	(45 620)
Conditions met - transferred to revenue		(49 739)	(49 739)	-	-	-	-	(49 739)	(45 620)
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
District Municipality:									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		-	-	-	-	-	-	-	-
Conditions met - transferred to revenue		-	-	-	-	-	-	-	-
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
Other grant providers:									
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-
Current year receipts		-	-	-	-	-	-	-	-
Conditions met - transferred to revenue		-	-	-	-	-	-	-	-
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-
Total capital transfers and grants revenue		(113 429)	(113 429)	-	-	4 200	4 200	(109 229)	(89 295)
Total capital transfers and grants - CTBM		-	-	-	-	-	-	-	-
TOTAL TRANSFERS AND GRANTS REVENUE		(291 095)	(291 095)	-	-	(16 628)	(16 628)	(307 723)	(271 075)
TOTAL TRANSFERS AND GRANTS - CTBM		-	-	-	-	-	-	-	-

WC024 Stellenbosch - Supporting Table SB10 Adjustments Budget - transfers and grants made by the municipality - 29/07/2020

Description	Ref	Budget Year 2020/21									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	6	7	8	9	10	11	12	13		
Cash transfers to other municipalities												
Operational	1	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Municipalities:		-	-	-	-	-	-	-	-	-	-	-
Cash transfers to Entities/Other External Mechanisms												
Operational	2	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Entities/Ems'		-	-	-	-	-	-	-	-	-	-	-
Cash transfers to other Organs of State												
Operational	3	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Other Organs Of State:		-	-	-	-	-	-	-	-	-	-	-
Cash transfers to other Organisations												
Operational	4	10 069	10 069	-	-	-	-	-	-	10 069	10 600	11 200
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Organisations		10 069	10 069	-	-	-	-	-	-	10 069	10 600	11 200
Cash Transfers to Groups of Individuals												
Operational	4	-	400	-	-	-	-	-	-	400	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Groups Of Individuals:		-	400	-	-	-	-	-	-	400	-	-
TOTAL CASH TRANSFERS AND GRANTS	5	10 069	10 469	-	-	-	-	-	-	10 469	10 600	11 200
Non-cash transfers to other municipalities												
Operational	1	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Non-Cash Transfers To Municipalities:		-	-	-	-	-	-	-	-	-	-	-
Non-cash transfers to Entities/Other External Mechanisms												
Operational	2	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Non-Cash Transfers To Entities/Ems'		-	-	-	-	-	-	-	-	-	-	-
Non-cash transfers to other Organs of State												
Operational	3	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Non-Cash Transfers To Other Organs Of State:		-	-	-	-	-	-	-	-	-	-	-
Non-cash transfers to other Organisations												
Operational	4	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-CASH TRANSFERS TO OTHER		-	-	-	-	-	-	-	-	-	-	-
Non-cash transfers to Groups of Individuals												
Operational	4	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Non-Cash Grants To Groups Of Individuals:		-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-CASH TRANSFERS AND GRANTS	5	-	-	-	-	-	-	-	-	-	-	-
TOTAL TRANSFERS AND GRANTS		10 069	10 469	-	-	-	-	-	-	10 469	10 600	11 200

WC024 Stellenbosch - Supporting Table SB11 Adjustments Budget - councillor and staff benefits - 29/07/2020

Summary of remuneration	Ref	Budget Year 2020/21								
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget
		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H
R thousands										
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		13 710	13 710	-		-		-	-	13 710
Pension and UIF Contributions		848	848	-		-		-	-	848
Medical Aid Contributions		92	92	-		-		-	-	92
Motor Vehicle Allowance		4 947	4 947	-		-		-	-	4 947
Cellphone Allowance		1 339	1 339	-		-		-	-	1 339
Housing Allowances		-	-	-		-		-	-	-
Other benefits and allowances		197	197	-		-		-	-	197
Sub Total - Councillors		21 133	21 133	-		-		-	-	21 133
% increase			0.0%							
Senior Managers of the Municipality										
Basic Salaries and Wages		7 532	7 532	-		-		-	-	7 532
Pension and UIF Contributions		1 374	1 374	-		-		-	-	1 374
Medical Aid Contributions		235	235	-		-		-	-	235
Overtime		-	-	-		-		-	-	-
Performance Bonus		300	300	-		-		-	-	300
Motor Vehicle Allowance		1 188	1 188	-		-		-	-	1 188
Cellphone Allowance		132	132	-		-		-	-	132
Housing Allowances		-	-	-		-		-	-	-
Other benefits and allowances		61	61	-		-		-	-	61
Payments in lieu of leave		-	-	-		-		-	-	-
Long service awards		-	-	-		-		-	-	-
Post-retirement benefit obligations	5	-	-	-		-		-	-	-
Sub Total - Senior Managers of Municipality		10 822	10 822	-		-		-	-	10 822
% increase			0.0%							
Other Municipal Staff										
Basic Salaries and Wages		331 738	331 738	-		-		-	-	331 738
Pension and UIF Contributions		59 886	59 886	-		-		-	-	59 886
Medical Aid Contributions		27 727	27 727	-		-		-	-	27 727
Overtime		55 059	55 059	-		-		-	-	55 059
Performance Bonus		-	-	-		-		-	-	-
Motor Vehicle Allowance		14 398	14 398	-		-		-	-	14 398
Cellphone Allowance		1 011	1 011	-		-		-	-	1 011
Housing Allowances		3 165	3 165	-		-		-	-	3 165
Other benefits and allowances		42 188	42 188	-		-		-	-	42 188
Payments in lieu of leave		2 246	2 246	-		-		-	-	2 246
Long service awards		72	72	-		-		-	-	72
Post-retirement benefit obligations	5	31 126	31 126	-		-		-	-	31 126
Sub Total - Other Municipal Staff		568 617	568 617	-		-		-	-	568 617
% increase			0.0%							
Total Parent Municipality		600 572	600 572	-		-		-	-	600 572
TOTAL SALARY, ALLOWANCES & BENEFITS		600 572	600 572	-		-		-	-	600 572
% increase			0.0%							
TOTAL MANAGERS AND STAFF		579 439	579 439	-		-		-	-	579 439

WC024 Stellenbosch - Supporting Table SB12 Adjustments Budget - monthly revenue and expenditure (municipal vote) - 29/07/2020

Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue by Vote																
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER													-	-	-	-
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		6 908	6 908	6 908	6 908	6 908	6 908	6 908	6 908	6 908	6 908	6 908	5 778	81 766	77 211	80 758
Vote 3 - INFRASTRUCTURE SERVICES		103 751	103 751	103 751	103 751	103 751	103 751	103 751	103 751	103 751	103 751	103 751	112 149	1 253 413	1 314 672	1 437 756
Vote 4 - COMMUNITY AND PROTECTION SERVICES		16 082	16 082	16 082	16 082	16 082	16 082	16 082	16 082	16 082	16 082	16 082	16 082	192 985	202 513	206 277
Vote 5 - CORPORATE SERVICES		359	359	359	359	359	359	359	359	359	359	359	359	4 303	4 619	4 957
Vote 6 - FINANCIAL SERVICES		40 663	40 663	40 663	40 663	40 663	40 663	40 663	40 663	40 663	40 663	40 663	50 024	497 320	515 261	543 281
Total Revenue by Vote		167 763	167 763	167 763	167 763	167 763	167 763	167 763	167 763	167 763	167 763	167 763	184 391	2 029 788	2 114 275	2 273 029
Expenditure by Vote																
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		3 990	3 990	3 990	3 990	3 990	3 990	3 990	3 990	3 990	3 990	3 990	3 990	47 884	49 452	53 040
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		8 794	8 794	8 794	8 794	8 794	8 794	8 794	8 794	8 794	8 794	8 794	8 793	105 525	115 797	124 259
Vote 3 - INFRASTRUCTURE SERVICES		87 631	87 631	87 631	87 631	87 631	103 243	87 631	87 631	87 631	87 631	87 631	124 070	1 103 623	1 143 432	1 226 682
Vote 4 - COMMUNITY AND PROTECTION SERVICES		29 937	29 937	29 937	29 937	29 937	29 937	29 937	29 937	29 937	29 937	29 937	29 937	359 246	371 601	394 145
Vote 5 - CORPORATE SERVICES		15 119	15 119	15 119	15 119	15 119	15 119	15 119	15 119	15 119	15 119	15 119	15 118	181 429	193 289	205 939
Vote 6 - FINANCIAL SERVICES		9 215	9 215	9 215	9 215	9 215	9 215	9 215	9 215	9 215	9 215	9 215	9 215	110 584	113 785	121 437
Total Expenditure by Vote		154 687	154 687	154 687	154 687	154 687	170 298	154 687	191 124	1 908 290	1 987 355	2 125 501				
Surplus/ (Deficit)		13 077	13 077	13 077	13 077	13 077	(2 535)	13 077	(6 733)	121 498	126 920	147 527				

Description - Standard classification	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget						
R thousands																
Revenue - Functional																
<i>Governance and administration</i>		42 031	42 031	42 031	42 031	42 031	42 031	42 031	42 031	42 031	42 031	42 031	42 031	504 376	522 887	551 517
Executive and council		59	59	59	59	59	59	59	59	59	59	59	59	706	749	794
Finance and administration		41 973	41 973	41 973	41 973	41 973	41 973	41 973	41 973	41 973	41 973	41 973	41 973	503 670	522 138	550 723
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		21 483	21 483	21 483	21 483	21 483	21 483	21 483	21 483	21 483	21 483	21 483	21 483	257 793	259 358	273 869
Community and social services		1 407	1 407	1 407	1 407	1 407	1 407	1 407	1 407	1 407	1 407	1 407	1 407	16 882	17 361	18 332
Sport and recreation		743	743	743	743	743	743	743	743	743	743	743	743	8 915	8 748	794
Public safety		13 849	13 849	13 849	13 849	13 849	13 849	13 849	13 849	13 849	13 849	13 849	13 849	166 187	175 343	186 027
Housing		5 484	5 484	5 484	5 484	5 484	5 484	5 484	5 484	5 484	5 484	5 484	5 484	65 809	57 906	68 716
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		1 985	1 985	1 985	1 985	1 985	1 985	1 985	1 985	1 985	1 985	1 985	1 985	23 815	15 562	16 190
Planning and development		935	935	935	935	935	935	935	935	935	935	935	935	11 220	9 403	8 963
Road transport		1 039	1 039	1 039	1 039	1 039	1 039	1 039	1 039	1 039	1 039	1 039	1 039	12 465	6 021	7 080
Environmental protection		11	11	11	11	11	11	11	11	11	11	11	11	131	139	147
<i>Trading services</i>		103 641	103 641	103 641	103 641	103 641	103 641	103 641	103 641	103 641	103 641	103 641	103 641	1 243 696	1 313 444	1 428 516
Energy sources		63 022	63 022	63 022	63 022	63 022	63 022	63 022	63 022	63 022	63 022	63 022	63 022	756 264	802 603	863 220
Water management		16 097	16 097	16 097	16 097	16 097	16 097	16 097	16 097	16 097	16 097	16 097	16 097	193 169	216 164	239 663
Waste water management		15 064	15 064	15 064	15 064	15 064	15 064	15 064	15 064	15 064	15 064	15 064	15 064	180 766	167 542	183 518
Waste management		9 458	9 458	9 458	9 458	9 458	9 458	9 458	9 458	9 458	9 458	9 458	9 458	113 497	127 135	142 116
Other		9	9	9	9	9	9	9	9	9	9	9	9	107	113	120
Total Revenue - Functional		169 149	169 149	169 149	169 149	169 149	169 149	169 149	169 149	169 149	169 149	169 149	169 149	2 029 788	2 111 364	2 270 211
Expenditure - Functional																
<i>Governance and administration</i>		27 426	27 426	27 426	27 426	27 426	27 426	27 426	27 426	27 426	27 426	27 426	27 426	329 110	349 849	373 164
Executive and council		4 680	4 680	4 680	4 680	4 680	4 680	4 680	4 680	4 680	4 680	4 680	4 680	56 162	59 639	63 686
Finance and administration		21 529	21 529	21 529	21 529	21 529	21 529	21 529	21 529	21 529	21 529	21 529	21 529	258 354	274 705	292 998
Internal audit		1 216	1 216	1 216	1 216	1 216	1 216	1 216	1 216	1 216	1 216	1 216	1 216	14 595	15 505	16 480
<i>Community and public safety</i>		33 922	33 922	33 922	33 922	33 922	33 922	33 922	33 922	33 922	33 922	33 922	33 922	407 065	426 830	451 535
Community and social services		3 290	3 290	3 290	3 290	3 290	3 290	3 290	3 290	3 290	3 290	3 290	3 290	39 485	40 927	43 459
Sport and recreation		4 134	4 134	4 134	4 134	4 134	4 134	4 134	4 134	4 134	4 134	4 134	4 134	49 607	51 007	54 188
Public safety		23 424	23 424	23 424	23 424	23 424	23 424	23 424	23 424	23 424	23 424	23 424	23 424	281 084	295 426	311 647
Housing		3 074	3 074	3 074	3 074	3 074	3 074	3 074	3 074	3 074	3 074	3 074	3 074	36 888	39 470	42 241
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		17 663	17 663	17 663	17 663	17 663	17 663	17 663	17 663	17 663	17 663	17 663	17 663	211 958	216 315	231 158
Planning and development		7 454	7 454	7 454	7 454	7 454	7 454	7 454	7 454	7 454	7 454	7 454	7 454	89 452	83 303	89 752
Road transport		7 894	7 894	7 894	7 894	7 894	7 894	7 894	7 894	7 894	7 894	7 894	7 894	94 731	103 360	109 446
Environmental protection		2 315	2 315	2 315	2 315	2 315	2 315	2 315	2 315	2 315	2 315	2 315	2 315	27 776	29 651	31 959
<i>Trading services</i>		77 401	77 401	77 401	77 401	77 401	93 013	77 401	77 401	77 401	77 401	77 401	93 012	960 034	1 009 314	1 085 692
Energy sources		46 218	46 218	46 218	46 218	46 218	46 518	46 218	46 218	46 218	46 218	46 218	46 518	555 216	573 869	613 819
Water management		10 304	10 304	10 304	10 304	10 304	22 186	10 304	10 304	10 304	10 304	10 304	22 186	147 417	156 468	172 407
Waste water management		11 319	11 319	11 319	11 319	11 319	14 749	11 319	11 319	11 319	11 319	11 319	14 749	142 692	168 162	182 286
Waste management		9 559	9 559	9 559	9 559	9 559	9 559	9 559	9 559	9 559	9 559	9 559	9 559	114 709	110 815	117 180
Other		10	10	10	10	10	10	10	10	10	10	10	10	124	126	132
Total Expenditure - Functional		156 422	156 422	156 422	156 422	156 422	172 034	156 422	172 033	1 908 291	2 002 434	2 141 680				
Surplus/ (Deficit) 1.		12 727	12 727	12 727	12 727	12 727	(2 885)	12 727	(2 884)	121 496	108 930	128 530				

Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget						
R thousands																
Revenue By Source																
Property rates		32 687	32 687	32 687	32 687	32 687	32 687	32 687	32 687	32 687	32 687	32 687	32 687	392 239	417 735	444 889
Service charges - electricity revenue		58 953	58 953	58 953	58 953	58 953	58 953	58 953	58 953	58 953	58 953	58 953	58 953	707 441	760 500	817 538
Service charges - water revenue		14 060	14 060	14 060	14 060	14 060	14 060	14 060	14 060	14 060	14 060	14 060	14 060	168 720	181 374	194 978
Service charges - sanitation revenue		9 859	9 859	9 859	9 859	9 859	9 859	9 859	9 859	9 859	9 859	9 859	9 859	118 312	126 594	135 455
Service charges - refuse		6 525	6 525	6 525	6 525	6 525	6 525	6 525	6 525	6 525	6 525	6 525	6 525	78 305	91 225	106 278
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		1 358	1 358	1 358	1 358	1 358	1 358	1 358	1 358	1 358	1 358	1 358	1 358	16 292	17 270	18 307
Interest earned - external investments		3 156	3 156	3 156	3 156	3 156	3 156	3 156	3 156	3 156	3 156	3 156	3 156	37 870	34 522	29 358
Interest earned - outstanding debtors		1 107	1 107	1 107	1 107	1 107	1 107	1 107	1 107	1 107	1 107	1 107	1 107	13 281	14 211	15 206
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		11 740	11 740	11 740	11 740	11 740	11 740	11 740	11 740	11 740	11 740	11 740	11 740	140 881	149 335	158 297
Licences and permits		459	459	459	459	459	459	459	459	459	459	459	459	5 503	5 834	6 184
Agency services		244	244	244	244	244	244	244	244	244	244	244	2 931	3 107	3 293	
Transfers and subsidies		16 615	16 615	16 615	16 615	16 615	16 615	16 615	16 615	16 615	16 615	16 615	199 375	181 180	197 574	
Other revenue		3 284	3 284	3 284	3 284	3 284	3 284	3 284	3 284	3 284	3 284	3 284	3 284	39 408	42 181	45 152
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue		160 047	160 047	160 047	160 047	160 047	160 047	160 047	160 047	160 047	160 047	160 047	160 047	1 920 559	2 025 069	2 172 509
Expenditure By Type																
Employee related costs		48 287	48 287	48 287	48 287	48 287	48 287	48 287	48 287	48 287	48 287	48 287	48 286	579 439	623 493	676 723
Remuneration of councillors		1 761	1 761	1 761	1 761	1 761	1 761	1 761	1 761	1 761	1 761	1 761	1 761	21 133	22 401	23 745
Debt impairment		6 167	6 167	6 167	6 167	6 167	6 167	6 167	6 167	6 167	6 167	6 167	6 167	74 007	76 008	78 072
Depreciation & asset impairment		17 136	17 136	17 136	17 136	17 136	17 136	17 136	17 136	17 136	17 136	17 136	17 136	205 628	214 881	224 550
Finance charges		677	677	677	677	677	16 289	677	677	677	677	677	16 289	39 349	52 710	65 154
Bulk purchases		40 183	40 183	40 183	40 183	40 183	40 183	40 183	40 183	40 183	40 183	40 183	40 183	482 196	516 151	552 501
Other materials		3 476	3 476	3 476	3 476	3 476	3 476	3 476	3 476	3 476	3 476	3 476	3 475	41 706	44 101	46 229
Contracted services		20 457	20 457	20 457	20 457	20 457	20 457	20 457	20 457	20 457	20 457	20 457	20 456	245 478	244 744	255 781
Grants and subsidies		872	872	872	872	872	872	872	872	872	872	872	872	10 469	10 600	11 200
Other expenditure		17 407	17 407	17 407	17 407	17 407	17 407	17 407	17 407	17 407	17 407	17 407	17 407	208 887	197 345	207 725
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure		156 422	156 422	156 422	156 422	156 422	172 034	156 422	172 033	1 908 291	2 002 434	2 141 680				
Surplus/(Deficit)		3 624	3 624	3 624	3 624	3 624	(11 988)	3 624	(11 987)	12 267	22 635	30 828				
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		9 102	9 102	9 102	9 102	9 102	9 102	9 102	9 102	9 102	9 102	9 102	9 102	109 229	89 295	100 702
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		12 727	12 727	12 727	12 727	12 727	(2 885)	12 727	(2 884)	121 496	111 930	131 530				

Monthly cash flows	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23	
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	
R thousands																	
Cash Receipts By Source	1																
Property rates		(52 392)	(52 392)	(52 392)	(52 392)	(52 392)	(52 392)	(52 392)	(52 392)	(52 392)	(52 392)	(52 392)	(52 391)	(628 702)	(675 270)	(722 404)	
Service charges - electricity revenue		(42 741)	(42 741)	(42 741)	(42 741)	(42 741)	(43 041)	(42 741)	(42 741)	(42 741)	(42 741)	(42 741)	(43 041)	(513 491)	(552 149)	(591 118)	
Service charges - water revenue		(7 121)	(7 121)	(7 121)	(7 121)	(7 121)	(19 002)	(7 121)	(7 121)	(7 121)	(7 121)	(7 121)	(19 002)	(109 212)	(116 528)	(130 613)	
Service charges - sanitation revenue		(7 212)	(7 212)	(7 212)	(7 212)	(7 212)	(10 642)	(7 212)	(7 212)	(7 212)	(7 212)	(7 212)	(10 642)	(93 405)	(116 388)	(127 882)	
Service charges - refuse		(9 053)	(9 053)	(9 053)	(9 053)	(9 053)	(9 053)	(9 053)	(9 053)	(9 053)	(9 053)	(9 053)	(9 053)	(108 640)	(101 064)	(106 520)	
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Rental of facilities and equipment		(390)	(390)	(390)	(390)	(390)	(390)	(390)	(390)	(390)	(390)	(390)	(390)	(4 675)	(5 049)	(5 454)	
Interest earned - external investments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fines, penalties and forfeits		(5 903)	(5 903)	(5 903)	(5 903)	(5 903)	(5 903)	(5 903)	(5 903)	(5 903)	(5 903)	(5 903)	(5 903)	(70 835)	(74 979)	(79 420)	
Licences and permits		(646)	(646)	(646)	(646)	(646)	(646)	(646)	(646)	(646)	(646)	(646)	(646)	(7 752)	(8 431)	(9 171)	
Agency services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Transfer receipts - operational		(4 170)	(4 170)	(4 170)	(4 170)	(4 170)	(4 170)	(4 170)	(4 170)	(4 170)	(4 170)	(4 170)	(153 500)	(199 375)	(181 180)	(197 574)	
Other revenue		(3 490)	(3 490)	(3 490)	(3 490)	(3 490)	(3 490)	(3 490)	(3 490)	(3 490)	(3 490)	(3 490)	(3 490)	(41 877)	(45 551)	(49 525)	
Cash Receipts by Source		(133 118)	(133 118)	(133 118)	(133 118)	(133 118)	(148 729)	(133 118)	(298 058)	(1 777 963)	(1 876 589)	(2 019 680)					
Other Cash Flows by Source																	
Transfers receipts - capital		(20 038)	(8 326)	(8 942)	(7 914)	(7 889)	(11 033)	(7 663)	(7 046)	(16 552)	(6 148)	(5 734)	(1 943)	(109 229)	(89 295)	(100 702)	
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Proceeds on disposal of PPE		(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(23)	(24)	(26)	
Short term loans		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Decrease (increase) in non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Cash Receipts by Source		(153 158)	(141 446)	(142 062)	(141 033)	(141 009)	(159 764)	(140 782)	(140 165)	(149 671)	(139 268)	(138 853)	(300 003)	(1 887 215)	(1 965 909)	(2 120 408)	
Cash Payments by Type																	
Employee related costs		48 287	48 287	48 287	48 287	48 287	48 287	48 287	48 287	48 287	48 287	48 287	48 286	579 439	623 493	676 723	
Remuneration of councillors		1 761	1 761	1 761	1 761	1 761	1 761	1 761	1 761	1 761	1 761	1 761	1 761	21 133	22 401	23 745	
Finance charges		677	677	677	677	677	16 289	677	677	677	677	677	16 289	39 349	52 710	65 154	
Bulk purchases - Electricity		37 938	37 938	37 938	37 938	37 938	37 938	37 938	37 938	37 938	37 938	37 938	37 938	455 254	487 122	521 220	
Bulk purchases - Water & Sewer		2 245	2 245	2 245	2 245	2 245	2 245	2 245	2 245	2 245	2 245	2 245	2 245	26 942	29 030	31 281	
Other materials		3 476	3 476	3 476	3 476	3 476	3 476	3 476	3 476	3 476	3 476	3 476	3 475	41 706	44 101	46 229	
Contracted services		20 457	20 457	20 457	20 457	20 457	20 457	20 457	20 457	20 457	20 457	20 457	20 456	245 478	244 744	255 781	
Transfers and grants - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Transfers and grants - other		872	872	872	872	872	872	872	872	872	872	872	872	10 469	10 600	11 200	
Other expenditure		17 407	17 407	17 407	17 407	17 407	17 407	17 407	17 407	17 407	17 407	17 407	17 407	208 887	197 345	207 725	
Cash Payments by Type		133 120	133 120	133 120	133 120	133 120	148 731	133 120	148 730	1 628 657	1 711 545	1 839 058					
Other Cash Flows/Payments by Type																	
Capital assets		11 790	20 368	32 317	32 076	47 218	14 776	15 639	44 024	36 786	37 438	38 556	40 563	371 550	436 268	458 119	
Repayment of borrowing		-	-	-	-	-	12 500	-	-	-	-	-	13 811	26 311	31 078	38 078	
Other Cash Flows/Payments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Cash Payments by Type		144 910	153 487	165 437	165 195	180 338	176 007	148 758	177 143	169 905	170 557	171 675	203 104	2 026 518	2 178 890	2 335 255	
NET INCREASE/(DECREASE) IN CASH HELD		(298 068)	12 042	23 375	24 162	39 329	16 243	7 976	36 978	20 234	31 289	32 822	(96 899)	139 302	212 981	214 847	
Cash/cash equivalents at the month/year beginning:		(365 194)	(663 262)	(651 220)	(627 845)	(603 683)	(564 354)	(548 111)	(540 136)	(503 157)	(482 924)	(451 634)	(418 812)	(365 194)	(225 892)	(12 911)	
Cash/cash equivalents at the month/year end:		(663 262)	(651 220)	(627 845)	(603 683)	(564 354)	(548 111)	(540 136)	(503 157)	(482 924)	(451 634)	(418 812)	(515 712)	(225 892)	(12 911)	201 936	

Description - Municipal Vote	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23	
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	
R thousands																	
Multi-year expenditure appropriation	1																
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		-	-	-	5	-	5	21	-	-	10	-	-	40	44	49	
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		-	-	750	50	1 450	1 330	20	1 600	270	1 400	950	459	8 279	3 000	5 500	
Vote 3 - INFRASTRUCTURE SERVICES		2 001	7 456	6 906	12 141	13 402	5 242	8 167	15 296	13 436	10 283	13 586	7 420	115 335	150 522	222 042	
Vote 4 - COMMUNITY AND PROTECTION SERVICES		5	60	2 810	630	2 000	105	260	2 110	20	3 950	3 040	7 000	21 990	17 845	14 960	
Vote 5 - CORPORATE SERVICES		1 200	1 400	4 300	1 600	2 000	900	300	600	550	750	250	250	14 100	34 600	28 200	
Vote 6 - FINANCIAL SERVICES		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Capital Multi-year expenditure sub-total	3	3 206	8 916	14 766	14 425	18 852	7 582	8 768	19 606	14 276	16 393	17 826	15 129	159 744	206 011	270 751	
Single-year expenditure appropriation																	
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		-	15	450	105	775	847	50	775	15	700	200	150	4 082	4 004	45 615	
Vote 3 - INFRASTRUCTURE SERVICES		8 125	10 787	16 253	16 846	27 013	4 803	6 366	23 135	21 546	18 839	20 121	23 894	197 725	209 194	124 239	
Vote 4 - COMMUNITY AND PROTECTION SERVICES		60	200	249	500	579	1 295	205	308	249	856	59	1 040	5 600	14 009	15 265	
Vote 5 - CORPORATE SERVICES		400	450	600	-	-	-	50	200	700	450	350	350	3 550	2 850	2 050	
Vote 6 - FINANCIAL SERVICES		-	-	-	200	-	250	200	-	-	200	-	-	850	200	200	
Capital single-year expenditure sub-total	3	8 585	11 452	17 552	17 651	28 367	7 194	6 871	24 418	22 510	21 045	20 730	25 434	211 806	230 257	187 369	
Total Capital Expenditure	2	11 790	20 368	32 317	32 076	47 218	14 776	15 639	44 024	36 786	37 438	38 556	40 563	371 550	436 268	458 119	

WC024 Stellenbosch - Supporting Table SB17 Adjustments Budget - monthly capital expenditure (functional classification) - 29/07/2020

Description	Ref	Budget Year 2020/21											Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget										
R thousands																
Capital Expenditure - Functional																
Governance and administration		95 356	(5 285)	815	(5 376)	(4 985)	(6 675)	(7 843)	(7 385)	(6 485)	(6 166)	(7 785)	(19 646)	18 540	37 694	30 499
Executive and council		(44)	4 621	4 621	4 630	4 621	4 631	4 663	4 621	4 621	4 640	4 621	(46 209)	40	44	49
Finance and administration		95 401	(11 122)	(5 022)	(11 222)	(10 822)	(12 522)	(13 722)	(13 222)	(12 322)	(12 022)	(13 622)	38 724	18 500	37 650	30 450
Internal audit		-	1 216	1 216	1 216	1 216	1 216	1 216	1 216	1 216	1 216	1 216	(12 162)	-	-	-
Community and public safety		209	10 749	14 207	12 229	19 747	17 562	10 959	19 435	11 067	23 801	18 427	(123 810)	34 581	29 999	66 395
Community and social services		(24)	880	1 078	870	798	970	990	896	898	3 632	858	(8 661)	3 190	8 455	11 650
Sport and recreation		191	3 391	4 151	4 751	4 871	3 491	3 391	3 951	3 391	9 791	8 391	(35 432)	14 330	12 950	3 980
Public safety		(106)	9 538	9 838	9 638	13 138	12 038	9 638	13 638	9 838	9 838	10 638	(100 975)	6 700	3 800	5 700
Housing		147	(3 061)	(861)	(3 031)	939	1 063	(3 061)	949	(3 061)	539	(1 461)	21 257	10 361	4 794	45 065
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		(548)	15 313	27 393	28 983	35 970	24 453	24 793	43 989	44 336	32 523	34 166	(203 008)	108 360	99 463	71 620
Planning and development		(565)	3 374	7 554	8 074	12 701	6 764	3 484	14 750	20 597	16 224	21 437	(61 856)	52 540	51 129	24 575
Road transport		(1)	9 635	15 295	18 065	20 965	15 345	18 405	26 895	21 335	13 955	10 425	(116 295)	54 020	43 610	38 565
Environmental protection		18	2 304	4 544	2 844	2 304	2 344	2 904	2 344	2 404	2 344	2 304	(24 856)	1 800	4 724	8 480
Trading services		(95 016)	(80 377)	(78 116)	(72 020)	(56 631)	(90 513)	(96 968)	(68 327)	(75 682)	(75 618)	(68 032)	1 067 369	210 070	269 112	289 605
Energy sources		(48 480)	(63 973)	(66 262)	(61 596)	(66 148)	(72 401)	(64 833)	(68 263)	(69 709)	(70 575)	(64 149)	755 665	39 275	67 885	114 942
Water management		(13 733)	(14 391)	(10 791)	(7 091)	(4 691)	(5 309)	(16 591)	(6 291)	(9 091)	(9 091)	(9 891)	160 337	53 380	94 167	76 018
Waste water management		(17 101)	3 591	3 591	1 761	19 491	(7 180)	(11 373)	11 391	7 391	8 391	10 691	79 029	109 670	85 815	51 900
Waste management		(15 702)	(5 603)	(4 653)	(5 093)	(5 283)	(5 623)	(4 171)	(5 163)	(4 273)	(4 343)	(4 683)	72 338	7 745	21 245	46 745
Other		-	-	-	-	-	-	1	1	1	1	1	(7)	-	-	-
Total Capital Expenditure - Functional		0	(59 600)	(35 701)	(36 184)	(5 900)	(55 172)	(69 057)	(12 287)	(26 763)	(25 459)	(23 223)	720 897	371 550	436 268	458 119

Description	Ref	Budget Year 2020/21										Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
R thousands		A	A1	B	C	D	E	F	G	H			
Capital expenditure on new assets by Asset Class/Sub-class													
Infrastructure		142 335	142 335	-	-	-	-	(4 200)	(4 200)	138 135	168 606	244 961	
Roads Infrastructure		39 530	39 530	-	-	-	-	-	-	39 530	50 031	20 450	
Roads		24 430	24 430	-	-	-	-	-	-	24 430	41 181	15 750	
Road Structures		13 550	13 550	-	-	-	-	-	-	13 550	3 850	2 700	
Road Furniture		1 550	1 550	-	-	-	-	-	-	1 550	5 000	2 000	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	
Storm water Infrastructure		-	-	-	-	-	-	-	-	-	-	-	
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-	
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	-	
Attenuation		-	-	-	-	-	-	-	-	-	-	-	
Electrical Infrastructure		30 250	30 250	-	-	-	-	(4 200)	(4 200)	26 050	30 925	90 211	
Power Plants		-	-	-	-	-	-	-	-	-	-	-	
HV Substations		-	-	-	-	-	-	-	-	-	-	-	
HV Switching Station		-	-	-	-	-	-	-	-	-	-	-	
HV Transmission Conductors		-	-	-	-	-	-	-	-	-	-	-	
MV Substations		1 500	1 500	-	-	-	-	-	-	1 500	10 572	70 427	
MV Switching Stations		-	-	-	-	-	-	-	-	-	-	-	
MV Networks		16 650	16 650	-	-	-	-	(4 200)	(4 200)	12 450	14 353	14 084	
LV Networks		5 700	5 700	-	-	-	-	-	-	5 700	5 100	4 600	
Capital Spares		6 400	6 400	-	-	-	-	-	-	6 400	900	1 100	
Water Supply Infrastructure		34 805	34 805	-	-	-	-	-	-	34 805	60 181	89 900	
Dams and Weirs		-	-	-	-	-	-	-	-	-	-	-	
Boreholes		-	-	-	-	-	-	-	-	-	-	-	
Reservoirs		12 000	12 000	-	-	-	-	-	-	12 000	28 000	61 000	
Pump Stations		-	-	-	-	-	-	-	-	-	-	-	
Water Treatment Works		400	400	-	-	-	-	-	-	400	400	-	
Bulk Mains		2 580	2 580	-	-	-	-	-	-	2 580	15 000	5 000	
Distribution		19 825	19 825	-	-	-	-	-	-	19 825	16 781	23 800	
Distribution Points		-	-	-	-	-	-	-	-	-	-	-	
PRV Stations		-	-	-	-	-	-	-	-	-	-	-	
Capital Spares		-	-	-	-	-	-	-	-	-	-	100	
Sanitation Infrastructure		32 200	32 200	-	-	-	-	-	-	32 200	9 400	2 900	
Pump Station		-	-	-	-	-	-	-	-	-	-	-	
Reticulation		1 000	1 000	-	-	-	-	-	-	1 000	1 200	-	
Waste Water Treatment Works		200	200	-	-	-	-	-	-	200	200	900	
Outfall Sewers		31 000	31 000	-	-	-	-	-	-	31 000	8 000	2 000	
Toilet Facilities		-	-	-	-	-	-	-	-	-	-	-	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	
Solid Waste Infrastructure		5 500	5 500	-	-	-	-	-	-	5 500	18 000	41 400	
Landfill Sites		2 000	2 000	-	-	-	-	-	-	2 000	7 000	20 000	
Waste Transfer Stations		2 000	2 000	-	-	-	-	-	-	2 000	8 000	9 000	
Waste Processing Facilities		-	-	-	-	-	-	-	-	-	-	100	
Waste Drop-off Points		500	500	-	-	-	-	-	-	500	500	500	
Waste Separation Facilities		500	500	-	-	-	-	-	-	500	500	500	
Electricity Generation Facilities		500	500	-	-	-	-	-	-	500	2 000	11 300	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-	
Rail Lines		-	-	-	-	-	-	-	-	-	-	-	
Rail Structures		-	-	-	-	-	-	-	-	-	-	-	
Rail Furniture		-	-	-	-	-	-	-	-	-	-	-	
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-	
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	-	
Attenuation		-	-	-	-	-	-	-	-	-	-	-	
MV Substations		-	-	-	-	-	-	-	-	-	-	-	
LV Networks		-	-	-	-	-	-	-	-	-	-	-	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-	
Sand Pumps		-	-	-	-	-	-	-	-	-	-	-	
Piers		-	-	-	-	-	-	-	-	-	-	-	
Revetments		-	-	-	-	-	-	-	-	-	-	-	
Promenades		-	-	-	-	-	-	-	-	-	-	-	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	
Information and Communication Infrastructure		50	50	-	-	-	-	-	-	50	70	100	
Data Centres		-	-	-	-	-	-	-	-	-	-	-	
Core Layers		-	-	-	-	-	-	-	-	-	-	-	
Distribution Layers		-	-	-	-	-	-	-	-	-	-	-	
Capital Spares		50	50	-	-	-	-	-	-	50	70	100	

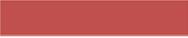
Community Assets	5 500	5 500	-	-	-	-	-	5 500	13 750	13 200		
Community Facilities	1 500	1 500	-	-	-	-	-	1 500	11 250	13 200		
Halls	-	-	-	-	-	-	-	-	-	-		
Centres	-	-	-	-	-	-	-	-	-	-		
Crèches	-	-	-	-	-	-	-	-	-	-		
Clinics/Care Centres	-	-	-	-	-	-	-	-	-	-		
Fire/Ambulance Stations	-	-	-	-	-	-	-	-	-	-		
Testing Stations	-	-	-	-	-	-	-	-	-	-		
Museums	-	-	-	-	-	-	-	-	-	-		
Galleries	-	-	-	-	-	-	-	-	-	-		
Theatres	-	-	-	-	-	-	-	-	10 000	12 000		
Libraries	200	200	-	-	-	-	-	200	-	-		
Cemeteries/Crematoria	-	-	-	-	-	-	-	-	-	-		
Police	-	-	-	-	-	-	-	-	-	-		
Parks	150	150	-	-	-	-	-	150	-	-		
Public Open Space	1 150	1 150	-	-	-	-	-	1 150	1 250	1 200		
Nature Reserves	-	-	-	-	-	-	-	-	-	-		
Public Ablution Facilities	-	-	-	-	-	-	-	-	-	-		
Markets	-	-	-	-	-	-	-	-	-	-		
Stalls	-	-	-	-	-	-	-	-	-	-		
Abattoirs	-	-	-	-	-	-	-	-	-	-		
Airports	-	-	-	-	-	-	-	-	-	-		
Taxi Ranks/Bus Terminals	-	-	-	-	-	-	-	-	-	-		
Capital Spares	-	-	-	-	-	-	-	-	-	-		
Sport and Recreation Facilities	4 000	4 000	-	-	-	-	-	4 000	2 500	-		
Indoor Facilities	-	-	-	-	-	-	-	-	-	-		
Outdoor Facilities	4 000	4 000	-	-	-	-	-	4 000	2 500	-		
Capital Spares	-	-	-	-	-	-	-	-	-	-		
Heritage assets	-	-	-	-	-	-	-	-	1 000	-		
Monuments	-	-	-	-	-	-	-	-	-	-		
Historic Buildings	-	-	-	-	-	-	-	-	-	-		
Works of Art	-	-	-	-	-	-	-	-	-	-		
Conservation Areas	-	-	-	-	-	-	-	-	1 000	-		
Other Heritage	-	-	-	-	-	-	-	-	-	-		
Investment properties	1 000	1 000	-	-	-	-	-	1 000	700	200		
Revenue Generating	800	800	-	-	-	-	-	800	500	-		
Improved Property	800	800	-	-	-	-	-	800	500	-		
Unimproved Property	-	-	-	-	-	-	-	-	-	-		
Non-revenue Generating	200	200	-	-	-	-	-	200	200	200		
Improved Property	200	200	-	-	-	-	-	200	200	200		
Unimproved Property	-	-	-	-	-	-	-	-	-	-		
Other assets	51 109	51 109	-	-	-	-	-	51 109	58 784	5 800		
Operational Buildings	42 350	42 350	-	-	-	-	-	42 350	57 784	5 800		
Municipal Offices	-	-	-	-	-	-	-	-	-	-		
Pay/Enquiry Points	-	-	-	-	-	-	-	-	-	-		
Building Plan Offices	-	-	-	-	-	-	-	-	-	-		
Workshops	-	-	-	-	-	-	-	-	-	-		
Yards	-	-	-	-	-	-	-	-	-	-		
Stores	-	-	-	-	-	-	-	-	-	-		
Laboratories	-	-	-	-	-	-	-	-	-	-		
Training Centres	42 350	42 350	-	-	-	-	-	42 350	57 784	5 700		
Manufacturing Plant	-	-	-	-	-	-	-	-	-	-		
Depots	-	-	-	-	-	-	-	-	-	-		
Capital Spares	-	-	-	-	-	-	-	-	-	100		
Housing	8 759	8 759	-	-	-	-	-	8 759	1 000	-		
Staff Housing	-	-	-	-	-	-	-	-	-	-		
Social Housing	8 759	8 759	-	-	-	-	-	8 759	1 000	-		
Capital Spares	-	-	-	-	-	-	-	-	-	-		
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-	-		
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-	-		
Intangible Assets	-	-	-	-	-	-	-	-	-	200		
Servitudes	-	-	-	-	-	-	-	-	-	-		
Licences and Rights	-	-	-	-	-	-	-	-	-	200		
Water Rights	-	-	-	-	-	-	-	-	-	-		
Effluent Licenses	-	-	-	-	-	-	-	-	-	-		
Solid Waste Licenses	-	-	-	-	-	-	-	-	-	-		
Computer Software and Applications	-	-	-	-	-	-	-	-	-	200		
Load Settlement Software Applications	-	-	-	-	-	-	-	-	-	-		
Unspecified	-	-	-	-	-	-	-	-	-	-		
Computer Equipment	100	100	-	-	-	-	-	100	50	50		
Computer Equipment	100	100	-	-	-	-	-	100	50	50		
Furniture and Office Equipment	2 967	2 967	-	-	-	-	-	2 967	2 621	3 379		
Furniture and Office Equipment	2 967	2 967	-	-	-	-	-	2 967	2 621	3 379		
Machinery and Equipment	6 110	6 110	-	-	-	-	-	6 110	5 200	6 080		
Machinery and Equipment	6 110	6 110	-	-	-	-	-	6 110	5 200	6 080		
Transport Assets	7 225	7 225	-	-	-	-	-	7 225	10 100	22 900		
Transport Assets	7 225	7 225	-	-	-	-	-	7 225	10 100	22 900		
Land	-	-	-	-	-	-	-	-	-	-		
Land	-	-	-	-	-	-	-	-	-	-		
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-	-		
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-	-		
Total Capital Expenditure on new assets to be adjusted	1	216 345	216 345	-	-	-	-	(4 200)	(4 200)	212 145	260 811	296 770

WC024 Stellenbosch - Supporting Table SB18b Adjustments Budget - capital expenditure on renewal of existing assets by asset class - 29/07/2020

Description	Ref	Budget Year 2020/21									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or Prov.	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Govt	Adjus.	Adjus.	Budget	Budget	Budget
R thousands	A	7	8	9	10	11	12	13	14			
		A1	B	C	D	E	F	G	H			
Capital expenditure on renewal of existing assets by Asset Class/Sub-class												
Infrastructure		34 000	34 000	-	-	-	-	-	-	34 000	22 350	18 530
Roads Infrastructure		13 400	13 400	-	-	-	-	-	-	13 400	7 100	6 500
Roads		8 400	8 400	-	-	-	-	-	-	8 400	7 100	6 500
Road Structures		5 000	5 000	-	-	-	-	-	-	5 000	-	-
Road Furniture		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-	-	-
Electrical Infrastructure		3 600	3 600	-	-	-	-	-	-	3 600	3 250	5 430
Power Plants		-	-	-	-	-	-	-	-	-	-	-
HV Substations		600	600	-	-	-	-	-	-	600	250	-
HV Switching Station		-	-	-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-	-	-
MV Switching Stations		-	-	-	-	-	-	-	-	-	-	-
MV Networks		3 000	3 000	-	-	-	-	-	-	3 000	3 000	4 950
LV Networks		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	480
Water Supply Infrastructure		4 000	4 000	-	-	-	-	-	-	4 000	4 000	4 000
Dams and Weirs		-	-	-	-	-	-	-	-	-	-	-
Boreholes		-	-	-	-	-	-	-	-	-	-	-
Reservoirs		-	-	-	-	-	-	-	-	-	-	-
Pump Stations		-	-	-	-	-	-	-	-	-	-	-
Water Treatment Works		-	-	-	-	-	-	-	-	-	-	-
Bulk Mains		-	-	-	-	-	-	-	-	-	-	-
Distribution		4 000	4 000	-	-	-	-	-	-	4 000	4 000	4 000
Distribution Points		-	-	-	-	-	-	-	-	-	-	-
PRV Stations		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		13 000	13 000	-	-	-	-	-	-	13 000	8 000	2 000
Pump Station		-	-	-	-	-	-	-	-	-	-	-
Reticulation		12 000	12 000	-	-	-	-	-	-	12 000	6 000	-
Waste Water Treatment Works		-	-	-	-	-	-	-	-	-	-	-
Outfall Sewers		1 000	1 000	-	-	-	-	-	-	1 000	2 000	2 000
Toilet Facilities		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-	-	600
Landfill Sites		-	-	-	-	-	-	-	-	-	-	-
Waste Transfer Stations		-	-	-	-	-	-	-	-	-	-	-
Waste Processing Facilities		-	-	-	-	-	-	-	-	-	-	-
Waste Drop-off Points		-	-	-	-	-	-	-	-	-	-	600
Waste Separation Facilities		-	-	-	-	-	-	-	-	-	-	-
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Community Assets		-	-	-	-	-	-	-	-	-	-	550
Community Facilities		-	-	-	-	-	-	-	-	-	-	-
Halls		-	-	-	-	-	-	-	-	-	-	-
Taxi Ranks/Bus Terminals		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		-	-	-	-	-	-	-	-	-	-	550
Indoor Facilities		-	-	-	-	-	-	-	-	-	-	-
Outdoor Facilities		-	-	-	-	-	-	-	-	-	-	550
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Other assets		100	100	-	-	-	-	-	-	100	300	-
Operational Buildings		100	100	-	-	-	-	-	-	100	300	-
Municipal Offices		100	100	-	-	-	-	-	-	100	300	-
Total Capital Expenditure on renewal of existing assets to be adjusted	1	34 100	34 100	-	-	-	-	-	-	34 100	22 650	19 080

Description	Ref	Budget Year 2020/21									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or Prov.	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Govt	Adjusts.	Adjusts.	Budget	Budget	Budget
	A	A1	B	C	D	E	F	G	H			
R thousands												
Repairs and maintenance expenditure by Asset Class/Sub-class												
Infrastructure		46 399	46 399	-	-	-	-	-	-	46 399	48 593	50 783
Roads Infrastructure		11 218	11 218	-	-	-	-	-	-	11 218	11 716	12 244
Roads		10 615	10 615	-	-	-	-	-	-	10 615	11 113	11 613
Road Structures		-	-	-	-	-	-	-	-	-	-	-
Road Furniture		603	603	-	-	-	-	-	-	603	603	630
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Storm water Infrastructure		2 253	2 253	-	-	-	-	-	-	2 253	2 317	2 421
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	-
Attenuation		2 253	2 253	-	-	-	-	-	-	2 253	2 317	2 421
Electrical Infrastructure		107	107	-	-	-	-	-	-	107	113	118
Power Plants		-	-	-	-	-	-	-	-	-	-	-
HV Substations		107	107	-	-	-	-	-	-	107	113	118
HV Switching Station		-	-	-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-	-	-
MV Switching Stations		-	-	-	-	-	-	-	-	-	-	-
MV Networks		-	-	-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		10 387	10 387	-	-	-	-	-	-	10 387	10 891	11 382
Dams and Weirs		-	-	-	-	-	-	-	-	-	-	-
Boreholes		-	-	-	-	-	-	-	-	-	-	-
Reservoirs		-	-	-	-	-	-	-	-	-	-	-
Pump Stations		-	-	-	-	-	-	-	-	-	-	-
Water Treatment Works		5 922	5 922	-	-	-	-	-	-	5 922	6 225	6 505
Bulk Mains		4 465	4 465	-	-	-	-	-	-	4 465	4 666	4 876
Distribution		-	-	-	-	-	-	-	-	-	-	-
Distribution Points		-	-	-	-	-	-	-	-	-	-	-
PRV Stations		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		9 692	9 692	-	-	-	-	-	-	9 692	10 133	10 590
Pump Station		-	-	-	-	-	-	-	-	-	-	-
Reticulation		-	-	-	-	-	-	-	-	-	-	-
Waste Water Treatment Works		5 054	5 054	-	-	-	-	-	-	5 054	5 264	5 502
Outfall Sewers		4 638	4 638	-	-	-	-	-	-	4 638	4 869	5 088
Toilet Facilities		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		1 409	1 409	-	-	-	-	-	-	1 409	1 473	1 539
Landfill Sites		394	394	-	-	-	-	-	-	394	412	430
Waste Transfer Stations		-	-	-	-	-	-	-	-	-	-	-
Waste Processing Facilities		-	-	-	-	-	-	-	-	-	-	-
Waste Drop-off Points		1 015	1 015	-	-	-	-	-	-	1 015	1 061	1 109
Waste Separation Facilities		-	-	-	-	-	-	-	-	-	-	-
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		11 332	11 332	-	-	-	-	-	-	11 332	11 950	12 489
Data Centres		-	-	-	-	-	-	-	-	-	-	-
Core Layers		10 965	10 965	-	-	-	-	-	-	10 965	11 568	12 089
Distribution Layers		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		366	366	-	-	-	-	-	-	366	383	400

Community Assets		14 062	14 062	-	-	-	-	-	-	14 062	14 782	15 449
Community Facilities		12 641	12 641	-	-	-	-	-	-	12 641	13 297	13 896
Halls		30	30	-	-	-	-	-	-	30	31	32
Theatres		-	-	-	-	-	-	-	-	-	-	-
Libraries		10	10	-	-	-	-	-	-	10	14	14
Cemeteries/Crematoria		1 009	1 009	-	-	-	-	-	-	1 009	1 023	1 070
Police		-	-	-	-	-	-	-	-	-	-	-
Parks		3 004	3 004	-	-	-	-	-	-	3 004	3 139	3 281
Public Open Space		-	-	-	-	-	-	-	-	-	-	-
Nature Reserves		793	793	-	-	-	-	-	-	793	912	953
Public Ablution Facilities		7 795	7 795	-	-	-	-	-	-	7 795	8 178	8 546
Markets		-	-	-	-	-	-	-	-	-	-	-
Stalls		-	-	-	-	-	-	-	-	-	-	-
Abattoirs		-	-	-	-	-	-	-	-	-	-	-
Airports		-	-	-	-	-	-	-	-	-	-	-
Taxi Ranks/Bus Terminals		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		1 421	1 421	-	-	-	-	-	-	1 421	1 486	1 553
Indoor Facilities		-	-	-	-	-	-	-	-	-	-	-
Outdoor Facilities		1 421	1 421	-	-	-	-	-	-	1 421	1 486	1 553
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Other assets		11 044	11 044	-	-	-	-	-	-	11 044	11 408	11 922
Operational Buildings		10 577	10 577	-	-	-	-	-	-	10 577	10 925	11 417
Municipal Offices		10 577	10 577	-	-	-	-	-	-	10 577	10 925	11 417
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Housing		466	466	-	-	-	-	-	-	466	483	505
Staff Housing		-	-	-	-	-	-	-	-	-	-	-
Social Housing		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		466	466	-	-	-	-	-	-	466	483	505
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		5 858	5 858	-	-	-	-	-	-	5 858	6 159	6 439
Furniture and Office Equipment		5 858	5 858	-	-	-	-	-	-	5 858	6 159	6 439
Machinery and Equipment		9 536	9 536	-	-	-	-	-	-	9 536	10 097	10 555
Machinery and Equipment		9 536	9 536	-	-	-	-	-	-	9 536	10 097	10 555
Transport Assets		3 925	3 925	-	-	-	-	-	-	3 925	4 133	4 322
Transport Assets		3 925	3 925	-	-	-	-	-	-	3 925	4 133	4 322
Land		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Total Repairs and Maintenance Expenditure to be adjusted	1	90 823	90 823	-	-	-	-	-	-	90 823	95 172	99 469



8. Municipal Manager's quality certification

The quality certificate signed by the Accounting Officer is attached on Appendix 4.



QUALITY CERTIFICATE

I, Geraldine Mettler, Municipal Manager of the Stellenbosch Municipality, hereby certify that the annual budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the annual budget and supporting documents are consistent with the Integrated Development Plan of the municipality.

Name: Geraldine Mettler

Municipal Manager of Stellenbosch Municipality

Signature _____



Date _____

24 July 2020