



# STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref. no.3/4/1/5

2019-01-25

## NOTICE OF THE 23RD MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY WEDNESDAY, 2019-01-30 AT 10:00

**TO** The Speaker, Cllr WC Petersen (Ms) [Chairperson]  
The Executive Mayor, Ald G Van Deventer (Ms)  
The Deputy Executive Mayor, Cllr N Jindela

|                    |                         |                        |
|--------------------|-------------------------|------------------------|
| <b>COUNCILLORS</b> | F Adams                 | LK Horsband (Ms)       |
|                    | FJ Badenhorst           | MC Johnson             |
|                    | GN Bakubaku-Vos (Ms)    | DD Joubert             |
|                    | FT Bangani-Menziwa (Ms) | N Mananga-Gugushe (Ms) |
|                    | Ald PW Biscoombe        | C Manuel               |
|                    | G Cele (Ms)             | NE Mcombring (Ms)      |
|                    | PR Crawley (Ms)         | XL Mdemka (Ms)         |
|                    | A Crombie (Ms)          | RS Nalumango (Ms)      |
|                    | JN De Villiers          | N Olayi                |
|                    | MB De Wet               | MD Oliphant            |
|                    | R Du Toit (Ms)          | SA Peters              |
|                    | A Florence              | MM Pietersen           |
|                    | AR Frazenburg           | WF Pietersen           |
|                    | E Fredericks (Ms)       | SR Schäfer             |
|                    | T Gosa                  | Ald JP Serdyn (Ms)     |
|                    | E Groenewald (Ms)       | N Sinkinya (Ms)        |
|                    | JG Hamilton             | P Sitshoti (Ms)        |
|                    | AJ Hanekom              | Q Smit                 |
|                    | DA Hendrickse           | LL Stander             |
|                    | JK Hendriks             | E Vermeulen (Ms)       |

Notice is hereby given in terms of Section 29, read with Section 18(2) of the *Local Government: Municipal Structures Act, 117 of 1998*, as amended, that the **23<sup>RD</sup> MEETING** of the **COUNCIL** of **STELLENBOSCH MUNICIPALITY** will be held in the **COUNCIL CHAMBER, TOWN HOUSE, PLEIN STREET, STELLENBOSCH** on **WEDNESDAY, 2019-01-30** at **10:00** to consider the items on the Agenda.

**SPEAKER**  
**WC PETERSEN (MS)**

# Vol 1

**A G E N D A**  
**23<sup>RD</sup> MEETING OF THE COUNCIL**  
**OF STELLENBOSCH MUNICIPALITY**  
**2019-01-30**  
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4.1 The minutes of the 22<sup>nd</sup> Council Meeting: 2018-11-28 is attached as **APPENDIX 1**.

**FOR CONFIRMATION**

# **APPENDIX 1**



**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref. no.3/4/1/5

2018-11-28

**MINUTES**

**22<sup>ND</sup> MEETING OF THE COUNCIL  
OF STELLENBOSCH MUNICIPALITY**

**2018-11-28 AT 10:00**

**Detailed account of the meeting proceedings is available on audio recording, which is obtainable from The Municipal Manager's Office per Request for Information (RFI)**

**22<sup>ND</sup> MEETING OF THE COUNCIL  
OF STELLENBOSCH MUNICIPALITY**

**2018-11-28**

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**MINUTES OF THE 22<sup>ND</sup> MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY HELD ON 2018-11-28 AT 10:00 IN THE COUNCIL CHAMBER, TOWN HOUSE, PLEIN STREET, STELLENBOSCH**

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|                    |  |   |
|--------------------|--|---|
| <b>PRESENT</b>     | The Speaker, Cllr WC Petersen (Ms) [Chairperson]<br>The Executive Mayor, Ald G Van Deventer (Ms)   |   |
| <b>COUNCILLORS</b> | F Adams<br>FJ Badenhorst<br>GN Bakubaku-Vos (Ms)<br>Ald PW Biscombe<br>G Cele (Ms)<br>PR Crawley (Ms)<br>JN De Villiers<br>MB De Wet<br>A Florence<br>AR Frazenburg<br>E Fredericks (Ms)<br>E Groenewald (Ms)<br>JG Hamilton<br>AJ Hanekom<br>DA Hendrickse<br>JK Hendriks<br>LK Horsband (Ms)<br>MC Johnson | DD Joubert<br>N Mananga-Gugushe (Ms)<br>C Manuel<br>NE Mcombring (Ms)<br>XL Mdemka (Ms) (until 15:15)<br>N Olayi<br>MD Oliphant<br>SA Peters<br>MM Pietersen<br>WF Pietersen<br>SR Schäfer<br>Ald JP Serdyn (Ms)<br>N Sinkinya (Ms)<br>P Sitshoti (Ms)<br>Q Smit<br>LL Stander<br>E Vermeulen (Ms) (from 11:40) |

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|-------------------|---|
| <b>Officials:</b> | Municipal Manager (Ms G Mettler)<br>Chief Financial Officer (M Wüst)<br>Director: Community and Protection Services (G Esau)<br>Director: Economic Development and Planning (T Mfeya)<br>Director: Infrastructure Services (D Louw)<br>Senior Manager: Governance (Ms S De Visser)<br>Chief Audit Executive (F Hoosain)<br>Manager: Communications (S Grobbelaar)<br>Manager: Secretariat/Committee Services (EJ Potts)<br>Senior Administration Officer (Ms T Samuels)<br>Committee Clerk (Ms N Mbali)<br>Interpreter (J Tyatyeka) |
|-------------------|---|

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| <b>1.</b> | <b>OPENING AND WELCOME</b> |
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The Speaker, Cllr WC Petersen (Ms) welcomed all present at the 22<sup>nd</sup> Council meeting. A moment of silence was observed.

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| <b>2.</b> | <b>COMMUNICATIONS</b> |
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| <b>2.1</b> | <b>MAYORAL ADDRESS</b> |
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“Goeiedag, Good day, Molweni, Assalaam-Alaikum

- Dit is ons laaste geskeduleerde raadsvergadering vir 2018!
- Voor ons by die lekker kom, moet ons egter ernstig raak.
- Sondag het die jaarlikse 16de Veldtog teen geslagsweld begin.
- Ons het vanoggend ook die ons 16dae veldtog amptelik geloods.
- Hierdie veldtog duur van 25 November tot 10 Desember en fokus spesifiek op die geweld teenoor vroue en kinders.
- Gedurende die tydperk werk die Munisipaliteit saam met verskillende rolspelers om bewustheid te kweek in ons gemeenskappe oor hierdie uitdaging.
- Dit is so hartseer dat die probleem steeds, wêreldwyd, so ernstig is, dat ons veldtogte daarvoor nodig het om die slagoffers te herinner dat hulle nie alleen is nie, en dat daar hulp vir hulle beskikbaar is.
- N studie wat gedoen is deur Stats SA en die Suid-Afrikaanse Mediese Navorsingsraad wys dat 21% van vroue in Suid-Afrika ouer as 18, het gesê dat hulle seksuele geweld ervaar het vanaf hul lewensmaat. Dit is ongeveer 1 uit elke 5 vroue.
- ‘n Studie van Stats SA wat gedoen is oor misdaad teen vroue in Suid-Afrika, wat in Junie vanjaar verskyn het, het egter nog steurende resultate gewys.
  - 3.3% mans en 2.3% vrouens in Suid-Afrika dink dit is aanvaarbaar vir ‘n man om ‘n vrou te slaan.
- Dit is ONMOONTLIK om geweld teen vroue en kinders te stop as die slagoffers dink die gewelddadige optrede is gereverdig.
- Huishoudelike geweld is nie die enigste uitdaging nie
  - Bendemisdaad en dwelms maak slagoffers van veral ons kinders
- Ons moet hieroor praat! Ons kan nie die probleem ignoreer nie.
- Ons moet nooit stilbly as ons dit sien gebeur met iemand anders nie. Ons het almal ‘n verantwoordelikheid teenoor mekaar om die geweld te stop!
- This Afternoon, it is my privilege to welcome representatives from various university towns from across the world for the Town and Gown conference
- This is part of the Centenary Celebrations of the University of Stellenbosch
- The conference will focus on the functioning between local governments and universities, in university towns, like Stellenbosch
- It is a unique opportunity for us to learn from other towns like Bath in Britain, where the university and the town share a space, like in Stellenbosch.

- 
- We will share challenges and solutions that will enable us to continue to successfully work with our own institutions for years to come.
  - On 5 December we will commemorate the 5<sup>th</sup> year of the passing of former South African President, Nelson Rolihlahla Mandela.
  - We continue to remember the father of our nation, his legacy and the values he fought so hard for.
  - Let us remember his legacy, his generous spirit, loving heart and wonderful vision for South Africa.
  - Met die Feesseisoen voor die deur wil ek ook al ons inwoners vra om asseblief veilig te wees
  - Ons nooddienste is slag gereed vir die Feesseisoen
  - Elk inwoner se samewerking is egter noodsaaklik.
  - Wees versigtig op die paaie en hou by die padreëls
  - Wees versigtig met oop vlamme en wanneer u vuurmaak om fees te vier.
  - Ek wil graag hê dat ons almal die feesseisoen verantwoordelik saam geniet, en mekaar in ag sal neem
  - The IEC announced that the National and Provincial Elections will be held in May 2019. An exact date is yet to be determined
  - The last registration weekend will be 26-27 January 2019
  - All residents who will be 18 years and older, with a valid South African ID, by the time of the election, must make sure they are registered.
  - Especially important for first time eligible voters to make sure they register.
  - New students, moving to Stellenbosch next year, must also make use of this registration opportunity to register correctly.
  - Please remember to take a proof of address with you when you register, so that the IEC can correctly update your registration details.
  - You do not have to wait for registration weekend to register, you can contact your nearest IEC office and go to register at the IEC.
  - The voters roll remains open until the president declares a voting date, where after the voting roll closes.
  - If you are unsure about your registration or where you are registered, you can SMS your ID number to 32810.
  - Or visit the IEC website on [www.elections.org.za](http://www.elections.org.za)
  - It is a very useful resource, to find out everything you need to know.
  - Op Saterdag, 1 Desember skakel ons weer die liggies aan, hier op die Braak en vier ons die begin van die feesseisoen saam met ons inwoners.
  - Ek wil al die raadslede en ook die inwoners nooi om die geleentheid te kom geniet!
  - Ek wil aan al ons personeel, raadslede, amptenare en inwoners 'n wonderlike en geseënde Feesseisoen toewens
  - Mag u 'n wonderlike Feesseisoen saam met u vriende en familie deurbring
  - Vlr die wat op verlof en/of op vakansie gaan, rus uit.
  - 2019 gaan 'n jaar vir die geskiedenisboeke wees!

“Thank You.”



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| <b>2.2</b> | <b>COMMUNICATION BY THE SPEAKER</b> |
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2.1 The Speaker's communication can be summarized as follows:

"The following Councillors celebrated birthdays during November:

|                      |             |
|----------------------|-------------|
| Cllr Johannie Serdyn | 01 November |
| Cllr Jan Hendriks    | 19 November |
| Cllr Malcolm Johnson | 23 November |
| Cllr Xoliswa Mdemka  | 26 November |
| Cllr Manie Pietersen | 27 November |

2.2 You are encouraged to embrace the 16 Days of activism of violence against women and children. Good luck to all Councillors with the events that have been planned relating to this all important mission.

2.3 Kindly be reminded about World Aids Day on 01 December. This year's theme for World AIDS Day, which will be marking its 30th anniversary, will be "Know your status".

2.4 The annual Festival of Lights hosted by the Executive Mayor will be taking place this coming Saturday and Sunday. Our appeal is that you encourage those parents that will be in attendance to take special care of their children.

2.5 All Councillors are reminded of the Integrated Zoning Scheme Presentation to be done at the start of the All Ward Councillors Meeting tomorrow afternoon at 14:00 here in the Council Chamber.

2.6 A Ward Committee Summit will be hosted by the Office of the Speaker tomorrow afternoon starting at 18:00. The signing of the Code of Conduct for Ward Committee members will be one of the more important items on the programme.

2.7 Lunch time will be at 13:00.

2.8 Today will be Director Esau's last Council meeting as he prepares to take up a new position at Drakenstein Municipality. We hereby express our heartfelt thanks to him for the services rendered over the years in the employ of this Municipality especially his last three years as Director: Community and Protection Services.

Thank you."

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| <b>2.3</b> | <b>COMMUNICATION BY THE MUNICIPAL MANAGER</b> |
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2.3.1 The Municipal Manager gave a short history on the 16 days of Activism campaign and how this campaign came about.

2.3.2 The festive season is the start of the Traffic and Road Safety Initiative. The Municipal Manager wished all the traffic officials, who will be working over this busy period, well and thanked them for the important role they will be playing to keep the community safe.

2.3.2 She expressed her gratitude towards the Director: Community and Protection Services, Mr Gerald Esau, who leaves the services of Stellenbosch Municipality on 30 November 2018, and wished him well with his new position at Drakenstein Municipality.

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| <b>3.</b> | <b>OFFICIAL NOTICES</b> |
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| <b>3.1</b> | <b>DISCLOSURE OF INTEREST</b> |
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The following Councillors declared an interest in items on the Agenda and requested to be recused when these matters are dealt with.

Cllr MB De Wet - Item 13.1.1  
 Cllr N Olayi - Item 13.1.3  
 Cllr DD Joubert - Item 13.1.3

|            |  |                  |
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| <b>3.2</b> | <b>APPLICATIONS FOR LEAVE OF ABSENCE</b> | <b>(3/4/1/6)</b> |
|------------|--|------------------|

3.2.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

Deputy Executive Mayor, Cllr N Jindela – 28 November 2018  
 Cllr FT Bangani-Menziwa (Ms) – 28 November 2018  
 Cllr A Crombie (Ms) – 28 November 2018  
 Cllr R Du Toit (Ms) – 28 November 2018  
 Cllr RS Nalumango (Ms) – 28 November 2018

3.2.2 Permission was granted to Councillor E Vermeulen (Ms) to join the meeting later (at 11:40).

3.2.3 Permission was granted to Councillor XL Mdemka (Ms) to leave the meeting earlier (until 15:15).

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| <b>4.1</b> | <b>CONFIRMATION OF MINUTES: 2018-10-31</b> | <b>(3/4/1/5)</b> |
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4.1 The minutes of the 21<sup>st</sup> Council Meeting: 2018-10-31 were **confirmed as correct.**

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| <b>4.2</b> | <b>CONFIRMATION OF MINUTES: 2018-11-09</b> | <b>(3/4/1/5)</b> |
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4.2 The minutes of an Urgent Council Meeting: 2018-11-09 were **confirmed as correct.**

|           |                          |                  |
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| <b>5.</b> | <b>STATUTORY MATTERS</b> | <b>(3/4/1/4)</b> |
|-----------|--------------------------|------------------|

NONE

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| 6. | <b>REPORT/S BY THE MUNICIPAL MANAGER RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS COUNCIL MEETINGS</b> |
|----|--|

| ITEM   | Pg  | INPUT   | MM'S RESPONSE   |
|--|-----|---|---|
| <b><u>CLLR F ADAMS</u></b>   |     |   |   |
| <b><u>8th Council meeting:</u></b><br><b><u>2017-04-26:</u></b><br>7.3.1 The future use and maintenance of Council Heritage Buildings                      | 84  | Is there any outstanding litigation regarding this matter?  | MM will provide feedback in due course.   |
| <b><u>14<sup>th</sup> Council meeting:</u></b><br><b><u>2017-11-29:</u></b><br>7.5.3 Various issues: Vlotenburg Housing Projects: Way Forward              | 91  | This item served before Council the same time last year, and promises were then made that the water would be brought closer to the residents. Up until today, this still did not materialize. Want to place it on record that we should stop making false promises to people. | Input noted.<br>NB: The Executive Mayor requested that it be placed on record that Cllr F Adams is abusing his privilege by making incorrect statements. The Speaker instructed Cllr F Adams to retract his inference regarding false promises, which he did. |
| <b><u>17th Council meeting:</u></b><br><b><u>2018-05-23:</u></b><br>7.5.1 Proposed renewal of lease agreement: Erf 52, Stellenbosch, Supergroup dealership | 101 | Where is the Progress Report that was supposed to serve before the November 2018 Council as indicated in the feedback comment on pg. 101?   | The item missed the timeframe, but will still serve before Council.   |
| <b><u>CLLR DA HENDRICKSE</u></b>   |     |   |   |
| <b><u>21<sup>st</sup> Council meeting:</u></b><br><b><u>2018-10-31:</u></b><br>Item 7.2.4 Millstream Corridor: Progress report                             |     | <b><u>Cllr DA Hendrickse made the following statements:</u></b><br><br>No mention is made on what actions were taken on this matter or if letters were served on these people.  | Letters were served on the residents and they had 3 months to remove the obstructions.  |
| <b><u>21<sup>st</sup> Council Meeting:</u></b><br><b><u>2018-10-31:</u></b><br>7.6.2 Poster By-Law relating to Outdoor Advertising and Signage             | 110 | This is in contradiction with the public resolution notice that was published.  | No public participation processes will be run during the period 15 Dec 2018 until 15 Jan 2019 to make provision for the holiday period.   |

**NOTED**

The concerns raised and the feedback report on Outstanding Resolutions.

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| 7. | <b>CONSIDERATION OF ITEMS BY THE EXECUTIVE MAYOR:<br/>(ALD G VAN DEVENTER (MS))</b> |
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|     |   |
|-----|---|
| 7.1 | <b>COMMUNITY AND PROTECTION SERVICES: (PC : CLLR J DE VILLIERS)</b> |
|-----|---|

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|-------|---|
| 7.1.1 | <b>REVIEW OF SAFETY AND SECURITY STRATEGY</b> |
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Collaborator No: 595704  
IDP KPA Ref No: Safest Valley  
Meeting Date: 09 November 2018

**1. SUBJECT: REVIEW OF SAFETY AND SECURITY STRATEGY**

**2. PURPOSE**

To submit the reviewed Safety and Security Strategy report to Council.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

The Safety and Security Strategy is a living document which is annually reviewed and adapted to meet the demands and challenges of promoting a safe and healthy environment as determined by Section 152 of the Constitution.

During 2015 the Stellenbosch Municipality has adopted a renewed Safety Plan for the WC024 area of Stellenbosch and re-affirmed the Community Safety Forum which is a key component of the Safety Plan.

The reviewed strategy sets the strategic direction of Stellenbosch Municipality in creating a safer environment for all residents, visitors and tourists.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 7.1.1**

**NOTED**

the reviewed Safety and Security Strategy Report.

**FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | GERALD ESAU   |
| <b>POSITION</b>        | <b>DIRECTOR COMMUNITY &amp; PROTECTION SERVICES</b> |
| <b>DIRECTORATE</b>     | <b>COMMUNITY &amp; PROTECTION SERVICES</b>          |
| <b>CONTACT NUMBERS</b> | <b>X8437</b>  |
| <b>E-MAIL ADDRESS</b>  | <b>Gerald.esau@stellenbosch.gov.za</b>              |
| <b>REPORT DATE</b>     | <b>24 May 2018</b>                                  |

|       |   |
|-------|---|
| 7.1.2 | <b>STELLENBOSCH MUNICIPALITY CLOSED CIRCUIT TELEVISION POLICY</b> |
|-------|---|

Collaborator No: 599452  
IDP KPA Ref No: *Safest Valley*  
Meeting Date: 09 November 2018

**1. SUBJECT: STELLENBOSCH MUNICIPALITY CLOSED CIRCUIT TELEVISION POLICY**

**2. PURPOSE**

To submit the Stellenbosch Municipality Closed Circuit Television (CCTV) Policy to Council for approval.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

This policy has been drafted to ensure that Stellenbosch Municipality, its employees and contractors comply with good practice, transparency and accountability in respect of the requirements of The Protection of Personal Information Act, Act No.4 of 2013 when operating Council CCTV and LPR cameras.

It also outlines the process for managing all access to CCTV and LPR data, the delegated authorities of Municipal staff and Municipal obligations in regard to CCTV and LPR data storage, security and signage.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 7.1.2**

**RESOLVED** (majority vote with abstentions)

- (a) that Council approves the Stellenbosch Municipality Closed Circuit Television (CCTV) Policy, in principle; and
- (b) that said policy be advertised for public comments and be re-submitted to Council for final approval.

**FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | GERALD ESAU   |
| <b>POSITION</b>        | <b>DIRECTOR COMMUNITY &amp; PROTECTION SERVICES</b> |
| <b>DIRECTORATE</b>     | <b>COMMUNITY &amp; PROTECTION SERVICES</b>          |
| <b>CONTACT NUMBERS</b> | <b>X8437</b>  |
| <b>E-MAIL ADDRESS</b>  | <b>Gerald.esau@stellenbosch.gov.za</b>              |
| <b>REPORT DATE</b>     | <b>21 May 2018</b>                                  |

|              |   |
|--------------|---|
| <b>7.1.3</b> | <b>REVIEW OF DISASTER MANAGEMENT PLAN</b> |
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Collaborator No: 597988  
IDP KPA Ref No: Safest Valley  
Meeting Date: 09 November 2018

**1. SUBJECT: REVIEW OF DISASTER MANAGEMENT PLAN**

**2. PURPOSE**

To present a reviewed Disaster Management Plan (**ANNEXURE A**) to Council.

**3. DELEGATED AUTHORITY**

**MUNICIPAL COUNCIL**

**4. EXECUTIVE SUMMARY**

The revision of the Disaster Management Plan is done annually in accordance with *Section 53 (1) of the Disaster Amendment Act, 16 of 2015 to:*

*g) regularly review and update its plan; and*

*h) through appropriate mechanisms, processes and procedures established in terms of Chapter 4 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), consult the local community on the preparation or amendment of its plan.”*

Stellenbosch Municipality also endeavors to sustain a state of readiness through a continuous and integrated multi sectoral, multi-disciplinary process of planning and implementation of measures aimed at:

- Preventing or reducing the risk of disasters;
- Mitigating the severity or consequences of disasters;
- Emergency preparedness;
- A rapid and effective response to disasters; and
- Post- disaster recovery and rehabilitation.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 7.1.3**

Pages 192-194 of the Agenda were updated and replaced.

**RESOLVED** (majority vote with abstentions)

that the revised Disaster Management Plan be approved.

*The following Councillors requested that their votes of dissent be minuted:*

*Cllrs F Adams, DA Hendrickse and LK Horsband (Ms).*

**FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | Wayne Smith   |
| <b>POSITION</b>        | <b>Manager: Fire Services and Disaster Management</b> |
| <b>DIRECTORATE</b>     | <b>Community and Protection Services</b>              |
| <b>CONTACT NUMBERS</b> | <b>Ext 8771</b>                                       |
| <b>E-MAIL ADDRESS</b>  | <b>wayne.smith@stellenbosch.gov.za</b>                |
| <b>REPORT DATE</b>     | <b>13 June 2018</b>                                   |

|              |  |
|--------------|--|
| <b>7.2</b>   | <b>CORPORATE SERVICES: (PC: CLLR E GROENEWALD (MS))</b>  |
| <b>7.2.1</b> | <b>EXTENTION OF LEASE AGREEMENT: STELLENBOSCH ANIMAL HOSPITAL: ERVEN 2498 AND 2499, STELLENBOSCH</b> |

Collaborator No:

IDP KPA Ref No:

Animal

Meeting Date:

Institutional Transformation

Hospital in relation to erven 2498 and 2499, Stellenbosch.

09 November 2018

1. **SUBJECT: EXTENTION OF LEASE AGREEMENT: STELLENBOSCH ANIMAL HOSPITAL: ERVEN 2498 AND 2499, STELLENBOSCH**

2. **PURPOSE**

To obtain Council's approval to conclude a Lease Agreement with Stellenbosch

3. **DELEGATED AUTHORITY**

The Municipal Council must consider the matter.

4. **EXECUTIVE SUMMARY**

On 2018-05-23 Council considered a report dealing with the possible renewal of a Lease Agreement with Stellenbosch Animal Hospital, without following a public competitive process.

Council approved the request, subject to Council's intention so to act being advertised for public comment/counter proposals. Council's intention to lease the land to the animal hospital was published only 10 Inputs from the public was received and it is listed under discussion below. Most of the inputs support the lease agreement.

Council must now consider the inputs/objections received and make a final decision on a way forward.

## 22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 7.2.1

**RESOLVED** (majority vote)

- (a) that Council takes note of the inputs/comments received;
- (b) that Council approves the conclusion of a Lease Agreement with the Stellenbosch Animal Hospital for the use of erven 2498 and 2499 for a period of 5 years at a rate of R19 720/month, with an escalation of 6% p.a, as from 1 December 2018; and
- (c) that the Municipal Manager be authorised to sign all documents necessary to effect the lease.

*The following Councillors requested that their votes of dissent be minuted:*

*Cllrs F Adams, DA Hendrickse and LK Horsband (Ms).*

### FOR FURTHER DETAILS CONTACT:

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Piet Smit  |
| <b>POSITION</b>        | Manager: Property Management   |
| <b>DIRECTORATE</b>     | CORPORATE SERVICES   |
| <b>CONTACT NUMBERS</b> | 021-8088189  |
| <b>E-MAIL ADDRESS</b>  | <a href="mailto:Piet.smit@stellenbosch.gov.za">Piet.smit@stellenbosch.gov.za</a> |
| <b>REPORT DATE</b>     | 2018-11-01   |

|       |  |
|-------|--|
| 7.2.2 | <b>POSSIBLE DISPOSAL OF A PORTION OF PORTION 15 OF FARM 292 (NOW KNOWN AS ERF 16489), STELLENBOSCH</b> |
|-------|--|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Institutional Transformation

09 November 2018

**1. SUBJECT: POSSIBLE DISPOSAL OF A PORTION OF PORTION 15 OF FARM 292 (NOW KNOWN AS ERF 16489), STELLENBOSCH**

**2. PURPOSE**

To approve the transfer of portion 15 of Farm 292 (now known as erf 16489) to the Provincial Department of Education for educational purposes after the public participation process.

**3. DELEGATED AUTHORITY**

The Municipal Council must decide on the matter.

**4. EXECUTIVE SUMMARY**

On 2018-08-22 Council approved an in principle transfer of a portion of portion 15 of Farm 292, Stellenbosch to the Provincial Government of the Western Cape, for educational purposes, subject thereto that Council's intention so transfer be advertised for public comment/inputs/objections.

The notice was published on 27 September 2018 (**attached hereto as APPENDIX 2**).

No inputs/objections or counter proposals were received.

Following the public notice period, Council must now make a final determination.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 7.2.2**

**RESOLVED** (majority vote with abstentions)

- (a) that it be noted that no comment/inputs/objections have been received following the public notice period; and
- (b) that Council resolves to dispose of a portion of portion 15 of Farm 292, Stellenbosch, measuring approximately 9080m<sup>2</sup> in extent to the Provincial Government of the Western Cape, at no cost to the Department subject to the following conditions:
  - (i) that the property only be used for educational purposes;
  - (ii) that the Provincial Government of the Western Cape be responsible for the subdivision and rezoning of the land to educational purposes, at their cost;
  - (iii) that the area as depicted on **APPENDIX 3** as parking area, be developed as a public parking area;



- 
- (iv) that, should the proposed development require any upgrading to existing bulk infrastructure, that such upgrading be for the account of the Provincial Government, at the then applicable tariffs;
  - (v) that no potable water be used to fill or top-up any of the (to be constructed) swimming pools, and that the school must use its existing ground-water source for this purpose.

*The following Councillors requested that their votes of dissent be minuted:*

*Cllrs F Adams, DA Hendrickse and LK Horsband (Ms).*

**FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | <i>Piet Smit</i>  |
| <b>POSITION</b>        | <i>Manager: Property Management</i>   |
| <b>DIRECTORATE</b>     | <i>Corporate Services</i>   |
| <b>CONTACT NUMBERS</b> | <i>021-8088189</i>  |
| <b>E-MAIL ADDRESS</b>  | <a href="mailto:Piet.Smit@stellenbosch.gov.za"><i>Piet.Smit@stellenbosch.gov.za</i></a> |
| <b>REPORT DATE</b>     | <i>2018-10-31</i>   |

|              |   |
|--------------|---|
| <b>7.2.3</b> | <b>UTILISATION OF A PORTION OF THE WEMMERSHOEK COMMUNITY HALL AS AN EARLY CHILDHOOD DEVELOPMENT FACILITY (ECD CENTRE)</b> |
|--------------|---|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Institutional Transformation

09 November 2018

**1. SUBJECT: UTILISATION OF A PORTION OF THE WEMMERSHOEK COMMUNITY HALL AS AN EARLY CHILDHOOD DEVELOPMENT FACILITY (ECD CENTRE)**

**2. PURPOSE**

To obtain Council's approval for entering into a Lease Agreement with Mr C Goosen, following the conditional awarding of a tender by the BAC.

**3. DELEGATED AUTHORITY**

Municipal Council must consider the matter.

**4. EXECUTIVE SUMMARY**

On 2017-07-26 Council authorised a public competitive process (tender) to be followed for the purpose of awarding rights for the development of an ECD Centre on a portion of the Community Hall in Wemmershoek. The call for proposals was put out for a one (1) year lease at 20% of the market related rental.

Only one proposal was received when the tender closed. The tenderer proposed a 5 year lease agreement at 10% of the market value. The bidder is proposing a minimum period of 5 years, taking into account their capital investment of between R200 000 and R300 000 and the BAC recently accepted the proposal, subject to Council's accepting the proposal. Council must now decide whether to proceed with the lease based on the proposal received or not.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 7.2.3**

**RESOLVED** (majority vote with abstentions)

- (a) that Council notes that a tender call for proposal was advertised and dealt with through the Supply Chain Process;
- (b) that Council now proceed with the lease based on the proposal received;
- (c) that, should Council accept the proposal, an agreement be entered into with Mr Goosen that stipulates that the property may only be used for the purposes of an ECD centre; and
- (d) that the Municipal Manager be authorised to sign all documents necessary to effect the lease agreement.

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Piet Smit  |
| <b>POSITION</b>        | Manager: Property Management   |
| <b>DIRECTORATE</b>     | Corporate Services   |
| <b>CONTACT NUMBERS</b> | 021-8088189  |
| <b>E-MAIL ADDRESS</b>  | <a href="mailto:Piet.smit@stellenbosch.gov.za">Piet.smit@stellenbosch.gov.za</a> |
| <b>REPORT DATE</b>     | 2017-11-15   |

|              |   |
|--------------|---|
| <b>7.2.4</b> | <b>PROPOSED SERVICE DELIVERY IN JONKERSHOEK</b> |
|--------------|---|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Dignified Living

09 November 2018

**1. SUBJECT: PROPOSED SERVICE DELIVERY IN JONKERSHOEK**

**2. PURPOSE**

The purpose of this agenda item is two-fold:

- a) To provide Council with a progress report; and
- b) To obtain the necessary authorisation to start with service delivery in Jonkershoek.

**3. DELEGATED AUTHORITY**

Council's approval is required.

**4. EXECUTIVE SUMMARY**

During 2006 the National Department of Public Works requested Stellenbosch Municipality to take over the responsibility of service delivery to the Op-die-Bult settlement in Jonkershoek, until such time as township establishment would occur, where after it would become the Stellenbosch municipality's responsibility in law.

In considering this request the Municipality (Mayoral Committee meeting 2007-11-21) made it clear that they would only take over this responsibility if the various role players, i. e Stellenbosch Municipality, MTO, Cape Nature and National and Provincial Departments of Public Works conclude a Memorandum of Understanding (MOU), setting out the roles and responsibilities on the medium to long term future of the mixed-use area in Jonkershoek.

Since the above decision was taken, all the parties, except the National Department of Public Works, have indicated their willingness to conclude the M.O.U.

During 2017 the process was put back on the agenda, when we received a letter from the National Department of Public Works, urging us to complete the process.

Notwithstanding their indicated during a public meeting scheduled by the Municipal Manager during August 2017 that they are now ready to sign the M.O.U, they have not signed it to date.

Following various service delivery protests over the past 6 months and following a request (as an interim arrangement until the MOU is signed) by Stellenbosch Municipality to the NDPW to give us a Power of Attorney, they have now issued a Power of Attorney authorising Stellenbosch Municipality to provide municipal services to the area.

Council must now decide on a way forward.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 7.2.4****RESOLVED** (majority vote with abstentions)

- (a) that the Power of Attorney from the National Department of Public Works, authorising Stellenbosch Municipality to commence with service delivery in Jonkershoek, be noted;
- (b) that the Administration be authorised to render interim municipal services in the Mixed Use Precinct in Jonkershoek on a cost recovery basis from the users who receive the services, except to those households that qualify for free basic services in terms of the Municipality's Indigent Policy;
- (c) that the Administration be authorised to provide/upgrade Access to Basic Services (Communal services) in informal areas, free of charge;
- (d) that the Director: Planning and Economic Development be requested to commission a feasibility study with the view of identifying a possible site(s) for possible township establishment, taking into account the Draft SDF for Jonkershoek, but also taking into account the positioning of bulk infrastructure and access to the site(s);
- (e) that the National Department of Public Works be requested to transfer the land to Stellenbosch Municipality;
- (f) that the National Department of Public Works be requested to transfer the land on which the office space previously used by Cape Nature, either by way of acquisition or by way of a Lease Agreement, to the Municipality;
- (g) that the Director: Infrastructure Services be requested to compile a *status quo* report regarding the availability of bulk infrastructure but also indicating the cost of possible interim upgrading of such bulk infrastructure;
- (h) that the Director: Planning & Economic Development be requested to finalise the SDF for Jonkershoek in terms of the SPLUMA Act 16 of 2013;
- (i) that the Municipal Manager be authorised to conclude an agreement(s) with the relevant authorities to ensure that Stellenbosch Municipality is in a position to do law enforcement in the Jonkershoek Valley, with specific reference to the prevention of further unauthorised structures being constructed/erected;
- (j) that a progress report be tabled to Council within 6 months, including an environmental impact report and indicating progress that has been made regarding the provision of services; and
- (k) that, in the mean-time, all expenditure be incurred within the existing, approved budget.

*The following Councillors requested that it be minuted that they abstained from voting on the matter:*

*Cllrs F Adams, DA Hendrickse and LK Horsband (Ms).*

**FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | <b>Piet Smit</b>  |
| <b>POSITION</b>        | <b>Manager: Property Management</b>   |
| <b>DIRECTORATE</b>     | <b>CORPORATE SERVICES</b>   |
| <b>CONTACT NUMBERS</b> | <b>021-8088189</b>  |
| <b>E-MAIL ADDRESS</b>  | <b><a href="mailto:Piet.smit@stellenbosch.gov.za">Piet.smit@stellenbosch.gov.za</a></b> |
| <b>REPORT DATE</b>     | <b>2018-10-30</b>   |

|              |  |
|--------------|--|
| <b>7.2.5</b> | <b>PAYMENT OF TRANSPORT ALLOWANCE TO EMPLOYEES ON TASK LEVEL 15 AND HIGHER</b> |
|--------------|--|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

09 November 2018

**1. SUBJECT: PAYMENT OF TRANSPORT ALLOWANCE TO EMPLOYEES ON TASK LEVEL 15 AND HIGHER**

**2. PURPOSE**

To request Council to approve the payment of a car allowance to permanent employees from Task Level 15 and higher.

**3. DELEGATED AUTHORITY**

**FOR DECISION BY THE COUNCIL**

**4. EXECUTIVE SUMMARY**

Council currently pays some permanent employees a (perk) car allowances. This applies to employees who used to be in the post levels 1 to 4 under the old Van der Merwe job gradings. Since 1 July 2013 Council has accepted the SALGA approved TASK Job evaluation system and although no official comparison was done the Task Levels of 16 and higher potentially equates to the old post levels of 1 to 4. The posts of people who received the allowances have however graded on TASK levels from as low as T14. They retained the allowances. With the acceptance of the new organogram on 25<sup>th</sup> October 2017 and the implementation of the structure it has become necessary to also adjust the policies dealing with the car allowance.

In order to attract skilled and qualified employees in the more senior positions the administration needs to use additional benefits, such as a car allowances to attract the best possible candidates. Investigations at nearby and comparative municipalities have revealed that a car allowance is one of the benefits offered to employees on TASK levels T15 and above.

A new policy was drafted with the intention to replace the existing policy. The policy was tabled at the LLF and the policy was consulted in the LLF and Human resources Sub-committee of the LLF. Parties could not reach consensus on all the provisions of the new policy mainly due to conflicting interests that the unions have to protect.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 7.2.5**

**RESOLVED** (majority vote with abstentions)

- (a) that Council notes the criteria for qualification for the car allowance as indicated in the policy;

- (b) that the following allowances be approved for T grade T15 and above as per the provisions of the policy:

| TASK LEVEL     | AMOUNT  |
|----------------|---------|
| T15            | R 11000 |
| T16            | R 12000 |
| T17            | R 14000 |
| T18            | R 15000 |
| T19 and higher | R 16000 |

- (c) that the new Motor Vehicle Allowance Scheme be approved for implementation.

NOTE: There were concerns raised in the Executive Committee around the employees that potentially may lose their car allowance if they do not grade on T15 and higher and who, when they were appointed, fell within the 0-4 (van der Merwe) scales. After consultation with the Municipal Manager and the unions, clause 4.2 of the Motor Vehicle Allowance Scheme was adjusted to accommodate this concern.

*The following Councillors requested that their votes of dissent be minuted:*

*Cllrs F Adams, DA Hendrickse and LK Horsband (Ms).*

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | GERALDINE METTLER  |
| <b>POSITION</b>        | <b>MUNICIPAL MANAGER</b>   |
| <b>DIRECTORATE</b>     | <b>MUNICIPAL MANAGER'S OFFICE</b>                                  |
| <b>CONTACT NUMBERS</b> | 021 808 8025   |
| <b>E-MAIL ADDRESS</b>  | <a href="mailto:mm@stellenbosch.gov.za">mm@stellenbosch.gov.za</a> |
| <b>REPORT DATE</b>     | 6 November 2018  |

|              |                            |
|--------------|----------------------------|
| <b>7.2.6</b> | <b>NEW OVERTIME POLICY</b> |
|--------------|----------------------------|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

09 November 2018

**1. SUBJECT: NEW OVERTIME POLICY****2. PURPOSE**

To obtain approval for the New Overtime Policy.

**3. DELEGATED AUTHORITY**

The delegated authority for the approval of policies is Council.

**4. EXECUTIVE SUMMARY**

The new Overtime Policy was tabled at the Local Labour Meeting on 26 February 2018 and was referred to the Human Resources Development Sub-Committee for consultation and re-submission to the Local Labour Forum.

The Human Resources Development Sub-Committee worked through all the provisions of the policy during the consultation process.

Then consulted Overtime Policy was re-submitted to the Local Labour Forum on 29 October 2018 where the parties confirmed that the policy was consulted and can be referred to MAYCO and COUNCIL for approval.

The new overtime Policy is attached as **APPENDIX 1**.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 7.2.6**

**RESOLVED** (majority vote with abstentions)

that the New Overtime Policy be approved.

**FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | <i>Annalene De Beer</i>                     |
| <b>POSITION</b>        | <i>Director Corporate Services</i>          |
| <b>DIRECTORATE</b>     | <i>Corporate Services</i>                   |
| <b>CONTACT NUMBERS</b> | <i>021-808 8018</i>                         |
| <b>E-MAIL ADDRESS</b>  | <i>Annalene.DeBeer@ Stellenbosch.gov.za</i> |
| <b>REPORT DATE</b>     | <i>6 November 2018</i>                      |

|              |                          |
|--------------|--------------------------|
| <b>7.2.7</b> | <b>NEW ACTING POLICY</b> |
|--------------|--------------------------|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

09 November 2018

**1. SUBJECT: NEW ACTING POLICY**

**2. PURPOSE**

To obtain approval for the New Acting Policy.

**3. DELEGATED AUTHORITY**

The delegated authority for the approval of policies is Council.

**4. EXECUTIVE SUMMARY**

Acting and the payment of acting allowance is regulated in terms of the Basic Conditions of Employment Act read with the Conditions of Service Collective Agreement for the Western Cape Division of the SALGBC. Acting provisions for Section 56 managers and the Municipal Manager is dealt with in the Municipal Systems Act (section 54 A and Section 56).

The appointment of an employee in an acting capacity is subject to very strict control measures and therefore, an employee will only be considered to act in a position if he or she has been appointed by his or her Director or authorised representative to act in a higher position. In the case of acting as Municipal Manager and Section 56 Manager Council must approve the acting arrangements. It is normally done through a roster that Council approves.

The New Acting Policy was submitted to the Local Labour Forum on in August 2018 who in turned referred same to the Human Resources Development Sub-Committee for consultation. The Human Resources Development Sub-Committee worked through all the provisions in the consultation process and referred the policy back to the Local Labour Forum for adoption. The policy is attached as Appendix A.

The Local Labour Forum meeting confirmed that the New Acting Policy was properly consulted and supported the policy. It was resolved to be forwarded to MAYCO and COUNCIL for approval.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 7.2.7**

During deliberations on the matter, Cllr DA Hendrickse moved a Procedural Motion that this matter be removed from the Agenda. The Motion was put to the vote, but was defeated by a majority vote, and the matter was debated further.

**RESOLVED** (majority vote)

that the New Acting Policy be approved.

*The following Councillors requested that their votes of dissent be minuted:*

*Cllrs F Adams, DA Hendrickse and LK Horsband (Ms).*



|              |                               |
|--------------|-------------------------------|
| <b>7.2.8</b> | <b>REVISED FIREARM POLICY</b> |
|--------------|-------------------------------|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

09 November 2018

**1. SUBJECT: REVISED FIREARM POLICY****2. PURPOSE**

To obtain approval for the Revised Firearm Policy applicable to employees to whom firearms are issued as part of their functions.

**3. DELEGATED AUTHORITY**

The delegated authority for the approval of policies is Council.

**4. EXECUTIVE SUMMARY**

A request was made to revise the firearms Policy. A revised policy was tabled at the Local Labour Meeting of 8th of June 2017 and was referred to the Human Resources Development Sub-Committee for consultation and re-submission to the Local Labour Forum.

The Human Resources Development Sub-Committee worked through the policy during the consultation. The Fire Arms Policy was re-submitted to the Local Labour Forum for adoption on the 29th of October 2018.

The Local Labour Forum confirmed that the policy was consulted and recommended that it be referred to MAYCO and COUNCIL for approval.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 7.2.8****RESOLVED** (majority vote with abstentions)

that the Firearm Policy (as revised in 2018) be approved.

**FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | <i>Annalene De Beer</i>                     |
| <b>POSITION</b>        | <i>Director Corporate Services</i>          |
| <b>DIRECTORATE</b>     | <i>Corporate Services</i>                   |
| <b>CONTACT NUMBERS</b> | <i>021-808 8018</i>                         |
| <b>E-MAIL ADDRESS</b>  | <i>Annalene.DeBeer@ Stellenbosch.gov.za</i> |
| <b>REPORT DATE</b>     | <i>6 November 2018</i>                      |

|       |  |
|-------|--|
| 7.3   | FINANCIAL SERVICES: [PC: CLLR P CRAWLEY (MS)]                      |
| 7.3.1 | MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR OCTOBER 2018 |

Collaborator No:

File No:

8/1

BUDGET KPA Ref No:

Good Governance and Compliance

Meeting Date:

09 November 2018

1. **SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR OCTOBER 2018**
2. **PURPOSE**  
To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2018/2019 to report the deviations to Council.
3. **DELEGATED AUTHORITY**  
Noted by Municipal Council

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 7.3.1****NOTED**

the deviations as listed below for the month of October 2018.

| DEVIATION NUMBER | CONTRACT DATE | NAME OF CONTRACTOR   | CONTRACT DESCRIPTION  | REASON  | SUBSTANTIATION WHY SCM PROCESS COULD NOT BE FOLLOWED  | TOTAL CONTRACT PRICE (R) |
|------------------|---------------|--|---|---|---|--------------------------|
| D/SM 23/19       | 15/10/18      | Transmission Gear Services, MAN Engineering Services and Gorman Rupp | Urgent repairs of inlet screen and floating aerator at Pniel Wastewater Treatment Plant                         | <ul style="list-style-type: none"> <li>• Exceptional case and it is impractical or impossible to follow the official procurement processes</li> </ul> | Due to the impact of pollution caused by the sub-standard effluent quality the equipment had to be repaired as an emergency. The extent of repairs was unknown and therefore not possible to request more than one service provider for a quotation. This posed a high safety risk. | R 198 055.30             |
| D/SM 26/19       | 16/10/2018    | Kings Catering   | Women's Event – Catering – Annual event for all women. Topics included Women Abuse and October Cancer Awareness | <ul style="list-style-type: none"> <li>• Exceptional case and it is impractical or impossible to follow the official procurement processes</li> </ul> | SCM requested quotations from service providers, but the lowest quotation was above R30 000.00. In terms of the SCM regulations, quotations above R30 000.00 must be placed on the website. In order to be compliant with the SCM Regulations SCM                                   | R 97 300.00              |

## MINUTES

22<sup>ND</sup> MEETING OF THE COUNCIL  
OF STELLENBOSCH MUNICIPALITY

2018-11-28

|                |            |   |  |  |   |   |
|----------------|------------|---|--|--|---|---|
|                |            |   |  |  | therefore requested that this item be reported as a deviation so that the deviation amount be recorded to ensure compliance.  |   |
| D/SM<br>17/119 | 09/10/2018 | Livewire Engineering and Consulting (Pty) Ltd | Appointment of a service provider to read meters remotely, via automated meter reading (AMR) system and manage metering services for large power users and small scale embedded generation consumers | <ul style="list-style-type: none"> <li>• Emergency</li> </ul>  | The procurement process to appoint a new service provider to render the service of reading meters remotely and management of large power users has not yet been concluded. The Department is concerned that the tender process will not be concluded in time to have a service provider operational by 01 October 2018; hence the department requested this deviation to be approved.   | R 33 131.00 (Remote meter readings per month)<br>R 4 600 (Meter audits per month) |
| D/SM<br>10/19  | 09/10/2018 | Telkom SA SOC                                 | Appointment Of Telkom SaSoc For The Provision Of Pure Pri & Sip Voice Services For A Period Starting 1 January 2019 – 30 June 2021   | <ul style="list-style-type: none"> <li>• Goods or services are produced or available from a single provider.</li> <li>• Exceptional case and it is impractical or impossible to follow the official procurement processes</li> </ul> | Due to the non-responsiveness of bidders on tender BSM 40/18, the Stellenbosch Municipality decided to follow a preferred bidder process. Telkom SA SOC is the sole provider that can offer vendor owned copper based PRI services directly to the Stellenbosch Municipality. Other vendors (MTN, Vodacom, Liquid Telecom, and Private Telkom business partners) can offer a similar service, but via microwave/fibre. This is not what the Stellenbosch Municipality requires in terms of access speed, reliability and guaranteed uptime. | R 2 700 000.00<br>R90 000 per month)  |

## FOR FURTHER DETAILS CONTACT:

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Marius Wüst                            |
| <b>POSITION</b>        | <b>CFO</b>                             |
| <b>DIRECTORATE</b>     | <b>Finance</b>                         |
| <b>CONTACT NUMBERS</b> | <b>021 808 8528</b>                    |
| <b>E-MAIL ADDRESS</b>  | <b>Marius.wust@stellenbosch.gov.za</b> |
| <b>REPORT DATE</b>     | <b>November 2018</b>                   |

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| 7.4 | HUMAN SETTLEMENTS: [CLLR N JINDELA] |
|-----|-------------------------------------|

|       |   |
|-------|---|
| 7.4.1 | PROPOSED DEVOLUTION OF RENTAL STOCK: WESTERN CAPE GOVERNMENT, DEPARTMENT OF HUMAN SETTLEMENTS |
|-------|---|

Collaborator No: 614819  
IDP KPA Ref No:  
Meeting Date: 09 November 2018

**1. SUBJECT: PROPOSED DEVOLUTION OF RENTAL STOCK: WESTERN CAPE GOVERNMENT DEPARTMENT OF HUMAN SETTLEMENTS**

**2. PURPOSE**

The purpose is two – fold:-

- a) To inform council about the proposed devolution of certain rental stock to Stellenbosch Municipality; and
- b) To obtain approval for the proposed devolution of the said rental stock.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

The Head of Department for the Provincial Department of Human Settlements approached the Municipality requesting the devolution of immovable asset in favour of Stellenbosch Municipality in terms of the housing legislation and minmec directives. The properties are attached as **ANNEXURE A**.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 7.4.1**

**RESOLVED** (majority vote)

- (a) that the Municipal Manager be mandated to negotiate a contribution with Provincial Government to assist the Municipality with the cost for the repair/restoration of the rental stock;
- (a) that the request from the Western Cape Government's Department of Human Settlements to transfer the properties listed in par. 6.1.2.4 to the Municipality, be approved; and
- (c) that the Municipal Manager be authorised to sign all documents necessary to effect transfer of the said properties.

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Tabiso Mfeya   |
| <b>POSITION</b>        | <b>Director</b>                                      |
| <b>DIRECTORATE</b>     | <b>Director: Planning &amp; Economic Development</b> |
| <b>CONTACT NUMBERS</b> | <b>021 808 8491</b>                                  |
| <b>E-MAIL ADDRESS</b>  | <b>tabiso.mfeya@stellenbosch.gov.za</b>              |
| <b>REPORT DATE</b>     | <b>5 October 2018</b>                                |

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|-----|--------------------------------------|
| 7.5 | INFRASTRUCTURE: [CLLR J DE VILLIERS] |
|-----|--------------------------------------|

NONE

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| 7.6 | PARKS, OPEN SPACES AND ENVIRONMENT: [PC: CLLR N JINDELA] |
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NONE

|     |   |
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| 7.7 | PLANNING AND ECONOMIC DEVELOPMENT: [PC: CLLR E GROENEWALD (MS)] |
|-----|---|

NONE

|     |   |
|-----|---|
| 7.8 | RURAL MANAGEMENT AND TOURISM: [PC: CLLR S PETERS] |
|-----|---|

NONE

|     |   |
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| 7.9 | YOUTH, SPORTS AND CULTURE: [PC: M PIETERSEN ] |
|-----|---|

NONE

|             |   |
|-------------|---|
| <b>7.10</b> | <b>REPORT(S) BY THE MUNICIPAL MANAGER</b> |
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|               |   |
|---------------|---|
| <b>7.10.1</b> | <b>ADOPTION OF THE REVISED RISK MANAGEMENT POLICY</b> |
|---------------|---|

**Collaborator No:** 615972  
**IDP KPA Ref No:** Good Governance and Compliance  
**Meeting Date:** 09 November 2018

**1. SUBJECT: ADOPTION OF THE REVISED RISK MANAGEMENT POLICY**

**2. PURPOSE**

To adopt the Revised Risk Management Policy of 2018.

**3. DELEGATED AUTHORITY**

Municipal Council.

**4. LEGISLATIVE BACKGROUND**

**Section 60 of the MFMA**

**Municipal Managers to be accounting officers**

“The Municipal Manager of a municipality is the accounting officer of the municipality for the purposes of this Act, and, as accounting officer, must –

- (a) Exercise the functions and powers assigned to an accounting officer in terms of this Act; and
- (b) Provide guidance and advice on compliance with this Act to –
  - (i) The political structures, political office-bearers and officials of the municipality;

**Section 62 of the MFMA**

**General Financial Management Functions**

- (1) The accounting officer of a municipality is responsible for the managing of financial administration of the municipality, and must for this purpose take all reasonable steps to ensure –
  - (c) that the municipality has and maintains effective, efficient and transparent systems–
    - (i) of financial and **risk management** and internal control; and
    - (ii) of internal audit operating in accordance with any prescribed norms and standards;
  - (d) that unauthorised, irregular or fruitless and wasteful expenditure and other losses are prevented;
  - (e) that disciplinary or, when appropriate, criminal proceedings are instituted against any official of the municipality who has allegedly committed an act of financial misconduct or an offence in terms of Chapter 15.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 7.10.1****RESOLVED** (majority vote with abstentions)

that the Revised Risk Management Policy of 2018, be adopted.

*Councillors DA Hendrickse and LK Horsband (Ms) requested that it be minuted that they abstained from voting.*

**FOR FURTHER DETAILS CONTACT:**

|                        |                                       |
|------------------------|---------------------------------------|
| <b>NAME</b>            | SHIREEN DE VISSER                     |
| <b>POSITION</b>        | SENIOR MANAGER: GOVERNANCE            |
| <b>DIRECTORATE</b>     | OFFICE OF THE MUNICIPAL MANAGER       |
| <b>CONTACT NUMBERS</b> | X8035                                 |
| <b>E-MAIL ADDRESS</b>  | shireen.devisser@ Stellenbosch.gov.za |
| <b>REPORT DATE</b>     | 3 November 2018                       |

|    |  |
|----|--|
| 8. | <b>CONSIDERATION OF ITEMS, REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS SUBMITTED VIA THE OFFICE OF THE MUNICIPAL MANAGER</b> |
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|     |  |
|-----|--|
| 8.1 | <b>MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC):<br/>[CLLR WF PIETERSEN]</b> |
|-----|--|

NONE

|     |  |
|-----|--|
| 8.2 | <b>OFFICE OF THE MUNICIPAL MANAGER</b> |
|-----|--|

|       |   |
|-------|---|
| 8.2.1 | <b>SCHEDULE OF MEETINGS OF COUNCIL, MAYORAL COMMITTEE, STANDING COMMITTEES AND OTHER COMMITTEES OF COUNCIL FOR THE 2019 CALENDAR YEAR</b> |
|-------|---|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

28 November 2018

**1. SUBJECT: SCHEDULE OF MEETINGS OF COUNCIL, MAYORAL COMMITTEE, STANDING COMMITTEES AND OTHER COMMITTEES OF COUNCIL FOR THE 2019 CALENDAR YEAR**

**2. PURPOSE**

To obtain Council's approval of the schedule of meetings of Council, Mayoral Committee, Standing Committees and other Committees of Council for the 2019 calendar year.

**3. DELEGATED AUTHORITY**

Municipal Council.

**4. EXECUTIVE SUMMARY**

An annual schedule of meetings is in the interest of good governance, proper order, and it enables effective service delivery. Besides complying with legislated requirements, an annual calendar of meetings will also enable councillors to adequately plan their events, engagements and community activities.

Section 19 of the Local Government: Municipal Systems Act, 32 of 2000, stipulates that:

*"The municipal manager of a municipality must give notice to the public, in a manner determined by the municipal council, of the time, date and venue of every -*

(a) *ordinary meeting of the council; and*

(b) *special or urgent meeting of the council, except when time constraints make this impossible."*



In line with legislated requirements, the publishing of such a schedule of meetings in the media and on the municipal website, seeks to foster a healthy culture of public involvement and participation in Council affairs.

### 22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 8.2.1

#### RESOLVED (majority vote with abstentions)

- (a) that the proposed schedule of meetings for Council, Mayoral Committee, Standing Committees and other committees of Council for the 2019 calendar year (attached as **Appendix 1**), be approved;
- (b) that the Municipal Manager be mandated to give notice to the public of the time, date and venue of said meetings in compliance with Section 19 of the Local Government: Municipal Systems Act, 32 of 2000;
- (c) that it be noted, that the Speaker has the prerogative, as provided for in the Rules Of Order, to call additional-, urgent- or special Council meetings over and above the proposed scheduled meetings, as well as to amend the proposed dates as the need may be; and
- (d) that the Whips' meeting takes place (1) one day prior to the Council meeting.

#### FOR FURTHER DETAILS CONTACT:

|                        |  |
|------------------------|--|
| <b>NAME</b>            | <i>Annalene De Beer</i>                    |
| <b>POSITION</b>        | <i>Director: Corporate Services</i>        |
| <b>DIRECTORATE</b>     | <i>Corporate Services</i>                  |
| <b>CONTACT NUMBERS</b> | <i>021-808 8018</i>                        |
| <b>E-MAIL ADDRESS</b>  | <i>Annalene.DeBeer@stellenbosch.gov.za</i> |
| <b>REPORT DATE</b>     | <i>20 November 2018</i>                    |

|              |   |
|--------------|---|
| <b>8.2.2</b> | <b>APPROVAL OF THE DRAFT ELECTRICAL SERVICES BY-LAW</b> |
|--------------|---|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

28 November 2018

**1. SUBJECT: APPROVAL OF THE DRAFT ELECTRICAL SERVICES BY-LAW****2. PURPOSE**

To request approval from Council to approve the revised Draft Electrical Services By-law.

**3. DELEGATED AUTHORITY**

The Electrical Services By-Law is a document that must, in terms of the Municipal Systems Act (Act 32 of 2000) Section 12, be adopted by the Municipal Council.

**4. EXECUTIVE SUMMARY**

The current Electricity Supply By-Law (2017) was promulgated on 30 January 2018, but it has become necessary to review this By-Law mainly due to the municipal policy to allow for national standards that have been altered or scrapped and also to adjust conditions to allow the University to develop their electricity network.

The proposed Draft Electrical Supply Services By-Law will in comparison with the existing By-law address a wider spectrum of Electrical Services management matters thus ensuring that the Municipality conforms to its mandate in terms of the Constitution and NERSA Regulations ensuring safe and quality electrical services for its citizens.

It includes:

- a. Co-Generation
- b. Supplies to Backyard Dwellers
- c. Smart Meters
- d. Retail Wheeling
- e. Energy Efficient use
- f. Development Charges policy

A proposed set of admission of guilt fines together with proposed system of delegations will accompany the final draft to Council

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 8.2.2**

The Speaker **RULED** that this matter stand over until a Special Council meeting scheduled for 2018-12-10.

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Deon Louw  |
| <b>POSITION</b>        | <i>Director</i>  |
| <b>DIRECTORATE</b>     | <i>Infrastructure Services</i>   |
| <b>CONTACT NUMBERS</b> | <i>021 808 8213</i>  |
| <b>E-MAIL ADDRESS</b>  | <a href="mailto:Deon.louw@ Stellenbosch.gov.za">Deon.louw@ Stellenbosch.gov.za</a> |
| <b>REPORT DATE</b>     | <i>29 October 2018</i>   |

|              |  |
|--------------|--|
| <b>8.2.3</b> | <b>APPROVAL OF THE DRAFT WATER SERVICES BY-LAW</b> |
|--------------|--|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

28 November 2018

**1. SUBJECT: APPROVAL OF THE DRAFT WATER SERVICES BY-LAW****2. PURPOSE OF REPORT**

The purpose of this submission is to submit the proposed Draft Water Services By-Law for Stellenbosch Municipality to Council for approval.

**3. DELEGATED AUTHORITY**

Water Services By-Law is a document that must, in terms of the Municipal Systems Act (Act 32 of 2000) Section 12, be adopted by the Municipal Council.

**4. EXECUTIVE SUMMARY**

The current Water Services By-Law (2017) was promulgated on 11 August 2017, but it has become necessary to review this By-Law mainly to allow for national standards that have been altered or scrapped, to adjust chemical requests and renumber some sections.

The proposed draft Water Service By-Law will in comparison with the existing By-Law address a wider spectrum of Water Services management matters, ensuring that the Municipality conforms to its mandate in terms of the Constitution and Water Services Act to ensure safe, sustainable and quality water for its citizens.

A proposed set of admission of guilt fines together with the proposed system of delegations will accompany the final draft to Council.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 8.2.3**

The Speaker **RULED** that this matter stand over until a Special Council meeting scheduled for 2018-12-10.

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Deon Louw  |
| <b>POSITION</b>        | <i>Director</i>  |
| <b>DIRECTORATE</b>     | <i>Infrastructure Services</i>   |
| <b>CONTACT NUMBERS</b> | <i>021 808 8213</i>  |
| <b>E-MAIL ADDRESS</b>  | <a href="mailto:Deon.louw@stellenbosch.gov.za">Deon.louw@stellenbosch.gov.za</a> |
| <b>REPORT DATE</b>     | <i>29 October 2018</i>   |

|       |  |
|-------|--|
| 8.2.4 | <b>OFFICE CLOSURE ON THE WORKDAY DIRECTLY BEFORE 25 AND 31 DECEMBER YEARLY</b> |
|-------|--|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

28 November 2018

**1. SUBJECT: OFFICE CLOSURE ON THE WORKDAY DIRECTLY BEFORE 25 AND 31 DECEMBER YEARLY**

**2. PURPOSE**

To obtain Council's approval for the early closure of offices on the workday directly before 25 and 31 December every year.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

Council does not close our office to the public during the Festive season and all Directorates are obliged to have minimum staff levels available over the festive season to ensure service delivery. Council already resolved to close the offices early on the Thursday before Good Friday every year. Council has also in the past years resolved to close office early on the dates before Christmas and New Year. It is now requested that the offices close early on the workday directly before 25 and 31 December every year. This is traditionally very quiet time and it will enable employees who want to drive to be with loved ones a little more time to get to their destinations.

We have received a request from SAMWU for a closure of all offices between Christmas and New Year – on the current calendar it is 24 December to 1 January with offices reopening on 2 January 2019. This request is not supported as management is of the opinion that service delivery might suffer and Directorates are urged to run all services even if only skeleton staff is available. In certain services where service requests from the public increase over the festive season, such as traffic-, law enforcement-, finance enquiries and fire services, Directorates are requested to ensure that adequate staff is present to deal with the increased demand.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 8.2.4**

**RESOLVED** (nem con)

- (a) that all offices close at 12h00 on the workday before the 25<sup>th</sup> and 31<sup>st</sup> of December yearly;
- (b) that the public be informed of the early closure of the offices;
- (c) that the Municipal Manager and Directors ensure that the normal arrangements for standby for essential services are in place during the festive season; and
- (d) that the Municipal Manager be delegated to decide on early closure of offices on workdays when requests are made in that regard.

**FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | Annalene de Beer                            |
| <b>POSITION</b>        | <i>Director: Corporate Services</i>         |
| <b>DIRECTORATE</b>     | <i>Corporate Services</i>                   |
| <b>CONTACT NUMBERS</b> | <i>021 808 8018</i>                         |
| <b>E-MAIL ADDRESS</b>  | <i>Annalene.deBeer@ Stellenbosch.gov.za</i> |
| <b>REPORT DATE</b>     | <i>22 November 2018</i>                     |

|              |  |
|--------------|--|
| <b>8.2.5</b> | <b>NOTICE IN TERMS OF SECTION 116(3) OF THE MFMA. AMENDMENT OF CONTRACT OF LUBUCON CIVILS: ERF 2715 ENKANINI PILOT PROJECT</b> |
|--------------|--|

Collaborator No:

IDP KPA Ref No:

Meeting Date: 28 November 2018

**1. SUBJECT: NOTICE IN TERMS OF SECTION 116(3) OF THE MFMA. AMENDMENT OF CONTRACT OF LUBUCON CIVILS: ERF 2715 ENKANINI PILOT PROJECT**

**2. PURPOSE**

To table the reasons for the intended amendment of a contract concluded with Lubucon Civils in terms of Section 116(3) of the MFMA.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

Lubucon Civils were appointed in March 2018 for the electrification of 300 households, construction of access roads; upgrade the existing ablution facilities and the installation of 50 new ablution facilities in Enkanini.

The Enkanini project was linked to the project that was implemented by the New Housing Department, i.e. the 332 Temporal Housing Project. It is imperative to note that the successful implementation of the project was dependant on the relocation of approximately 70 families in order to install the civil services, and construction of the roads. However, during the implementation of the project, community members became disgruntled with the Temporal Housing Project and brought the project to a standstill. Accordingly the pilot project could not commence, as there was no alternative place to relocate 70 affected households.

During this period, the Stellenbosch area experienced a very rainy season which lead to significant soil erosion in the project area and therefore mitigating measures had to be installed to address any future erosion. This necessitated a change in the designs and an increase in the scope of work.

The proposed change in the scope resulted in changes in specifications and additional costs to the contractor. These costs will exceed the allowed 15% in terms of Circular number 62/2012 (National Treasury) as mentioned in paragraph 6.4.3.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 8.2.5**

**RESOLVED** (majority vote with abstentions)

- (a) that Council notes the reasons for the change of the contract of the civil contractor (Lubucon Civils) of the Electrification Pilot Project (Erf 2175) in terms of MFMA Section 116(3);

- 
- (b) that Council notes the envisaged increase in the tender amount for the construction fees from R9 076 642.61 (B/SM 30/18 ) to R11 625 716.72 due to, *inter alia*, the change of scope of the contract works;
- (c) that reasonable notice of intention to amend the contract/agreement in terms of Section 116(3)(b)(i) be given to the local community;
- (d) that the local community be invited to submit representations to the Municipality in terms of Section 116 (3)(b)(ii); and
- (e) that the Municipal Manager be authorized to conclude the amended contract/agreement after (d) above is finalized in terms of the applicable legislation.

*Councillors DA Hendrickse and LK Horsband (Ms) requested that their votes of dissent be minuted.*

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | <b>Tabiso Mfeya</b>                        |
| <b>POSITION</b>        | <b>Director</b>                            |
| <b>DIRECTORATE</b>     | <b>Planning &amp; Economic Development</b> |
| <b>CONTACT NUMBERS</b> | <b>021 808 8491</b>                        |
| <b>E-MAIL ADDRESS</b>  | <b>tabiso.mfeya@stellenbosch.gov.za</b>    |
| <b>REPORT DATE</b>     | <b>22 November 2018</b>                    |

|              |  |
|--------------|--|
| <b>8.2.6</b> | <b>NOTICE IN TERMS OF SECTION 116(3) OF THE MFMA TO AMEND THE CONTRACT OF PLAN ASSOCIATES (ERF 2715, ENKANINI)</b> |
|--------------|--|

**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**28 November 2018**

**1. SUBJECT: NOTICE IN TERMS OF SECTION 116(3) OF THE MFMA TO AMEND THE CONTRACT OF PLAN ASSOCIATES (ERF 2715, ENKANINI).**

**2. PURPOSE**

To table the reasons for the intended amendment of a contract concluded with Plan Associates in terms of Section 116(3) of the MFMA.

**3. DELEGATED AUTHORITY**

Council.

**4. EXECUTIVE SUMMARY**

Plan Associates was initially appointed to design an electricity network and associated service for Erf 2175, Enkanini. The latter appointment included amongst others the design of access roads to Enkanini, designing an electricity network, project management and supervision of the construction of Civil Engineering services.

The Enkanini project was linked to the project that was implemented by the New Housing Department, i.e. the 332 Temporary Housing Project. It is imperative to note that the appointment of Lubucon Civils was dependant on the relocation of approximately 70 families in order to install the civil services. However, during the implementation of the project, community members became disgruntled with the Temporary Housing Project and brought the project to a standstill. Accordingly the pilot project could not commence, as there was no alternative place to relocate 70 affected households.

During this period, the Stellenbosch area experienced a very rainy season which leads to significant soil erosion in the project area and therefore mitigating measures had to be installed to address any future erosion. This necessitated a change in the designs and an increase in the scope of work.

This proposed change in the scope resulted in changes in specifications and additional costs to the entire professional team under Plan Associates who was appointed for the inter alia the supervise of the Professional team and Project Management of the project, i.e. Occupational Health and Safety Officer, Resident Engineer, Project Management etc. These increased costs will exceed the allowed 15% variation in terms of Circular number 62/2012 (National Treasury) as mentioned in paragraph 6.4.3.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 8.2.6**

During deliberations on the matter, the ANC requested a caucus, which the Speaker allowed.

When the meeting resumed, it was

**RESOLVED** (majority vote with abstentions)

- (a) that Council notes the reasons for the amendment to the contract of Plan Associates for the change of scope of Erf 2175, Electrification Pilot Project in terms of MFMA Section 116(3);
- (b) that Council increases the tender amount for the provision of professional services from R1 530 490.57 (B/SM 13/18) to R2 083 990.57;
- (c) that Council furnishes reasonable notice of intention to amend the contract/ agreement in terms of Section 116(3)(b)(i);
- (d) that the local community be invited to submit representations to the Municipality in terms of Section 116 (3)(b)(ii); and
- (e) that the Municipal Manager be authorized to conclude the amended contract/ agreement after (d) above, is finalized in terms of the applicable legislation.

*Councillors DA Hendrickse and LK Horsband (Ms) requested that their votes of dissent be minuted.*

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | <b>Tabiso Mfeya</b>                        |
| <b>POSITION</b>        | <b>Director</b>                            |
| <b>DIRECTORATE</b>     | <b>Planning &amp; Economic Development</b> |
| <b>CONTACT NUMBERS</b> | <b>021 808 8491</b>                        |
| <b>E-MAIL ADDRESS</b>  | <b>tabiso.mfeya@stellenbosch.gov.za</b>    |
| <b>REPORT DATE</b>     | <b>22 November 2018</b>                    |



|              |   |
|--------------|---|
| <b>8.2.7</b> | <b>SECTION 116(3) AMENDMENT TO THE EXISTING CONTRACT OF UMTHA STRATEGY PLANNING AND DEVELOPMENT CONSULTANCY</b> |
|--------------|---|

**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**28 November 2018**

**1. SUBJECT: SECTION 116(3) AMENDMENT TO THE EXISTING CONTRACT OF UMTHA STRATEGY PLANNING AND DEVELOPMENT CONSULTANCY**

**2. PURPOSE**

To table the reasons for the intended amendment of a contract / appointment concluded with Umtha Strategy Planning and Development Consultancy for the undertaking of a community survey for Zone O in terms of Section 116(3) of the MFMA include demographic survey of backyard structures in additional areas.

**3. DELEGATED AUTHORITY**

Council.

**4. EXECUTIVE SUMMARY**

During the IDP sessions of March 2018, an urgent need for a survey of backyard structures was identified as the information that the survey produced would be a key informant to future planning and budgeting towards addressing the needs of backyard dwellers.

To this end, the Department advertised tender BSM: 03/19 in order to register consultants on a panel for a period of three years up to 2020 to undertake community surveys at Informal Settlements and Backyard Structures.

The SCM process took longer than anticipated primarily due to the highly technical nature of the tender. The technical evaluation of the tender was only recently completed and the tender is not awarded and appointments will only be possible in February or March 2019. This might be too late for the future planning and budgeting towards addressing the needs of backyard dwellers for the of 2019/20 financial year.

In order to address the need identified through the IDP it is imperative to complete the data collection of at least Ida's Valley & Cloetesville during December 2018 and to complete the database during January 2019. This would provide the opportunity for planning for backyarder and to inform the budget.

Umtha Strategy Planning and Development Consultancy (henceforth Umtha) has an existing appointment with the municipality for surveys which the department request that their contracted / appointment be extended and / or amended to include the community survey of Cloetesville and Idasvally.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 8.2.7**

Councillor DA Hendrickse requested that it be minuted that there are no timeframes attached to the resolutions.

**RESOLVED** (majority vote abstentions)

- (a) that Council notes in terms of MFMA Section 116(3) the reasons for the change of scope/specification of the Zone O community survey project to include other areas; and notes the intended adjustment of tender B/SM: 60/17 to include the demographic survey of Cloetesville and Ida's Valley for an estimate 5000 backyard structures;
- (b) that Council notes that the additional work will cost the Municipality R696 731 (vat inclusive), at a rate of R139.34 per structure surveyed, which will bring the total value of the contract to R1 135 745 vat inclusive, 62% more of the original tender amount;
- (c) that reasonable notice of intention to amend the contract or agreement in terms of Section 116(3)(b)(i) be given to the public;
- (d) that the local community be invited to submit representations to the Municipality in terms of Section 116 (3)(b)(ii); and
- (e) that the Municipal Manager be authorized to conclude the awarded contract/ agreement after (d) above is finalized in terms of the applicable legislation.

*Councillors DA Hendrickse and LK Horsband (Ms) requested that their votes of dissent be minuted.*

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | <b>Tabiso Mfeya</b>                        |
| <b>POSITION</b>        | <b>Director</b>                            |
| <b>DIRECTORATE</b>     | <b>Planning &amp; Economic Development</b> |
| <b>CONTACT NUMBERS</b> | <b>021 808 8491</b>                        |
| <b>E-MAIL ADDRESS</b>  | <b>tabiso.mfeya@stellenbosch.gov.za</b>    |
| <b>REPORT DATE</b>     | <b>22 November 2018</b>                    |

|              |                      |
|--------------|----------------------|
| <b>8.2.8</b> | <b>WATER TARIFFS</b> |
|--------------|----------------------|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

28 November 2018

**1. SUBJECT: WATER TARIFFS**

**2. PURPOSE**

To obtain Council's approval for the NEW reduced water tariffs/rates as per the table below for domestic water consumptions.

**3. DELEGATED AUTHORITY**

Municipal Council according to s24(2) of the MFMA.

**4. EXECUTIVE SUMMARY**

On 31 October 2018 Council resolved:

- a) that Council approves the NEW rates as per the table below for domestic water consumptions;
  - b) that the NEW rates as per the table below be advertised for public comment.
- The new water tariffs were advertised per Municipal Notice 40/2019 on 6 November 2018 in the Eikestad Gazette and the Eikestadnuus of 8 November 2018 and comments closed on 12 November 2018;
  - As per Annexure A comments were received from:
    - i) Rev Daniel Bock; URCSA Stellenbosch
    - ii) Mr Nico Rowland
    - iii) Ms Jane Sampson
    - iv) Cllr D Hendrickse
  - As per Annexure B input was also requested / received from Treasury regarding the downward adjustment of water tariffs/rates for Stellenbosch Municipality domestic consumers.
  - It is advised that the water restriction levels and criteria associated remain at level 5 for the time being.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 8.2.8**

**RESOLVED** (majority vote with abstentions)

- (a) that Council notes the comments received during the public participation process in the media;
- (b) that Council approves the NEW reduced water tariffs/rates as per the table below for domestic water consumption from the December 2018 billing which is payable 7 January 2019;
- (c) that Council approves the implementation of the new 20% water restriction period tariffs/rates with immediate effect;

## MINUTES

22<sup>ND</sup> MEETING OF THE COUNCIL  
OF STELLENBOSCH MUNICIPALITY

2018-11-28

| Monthly consumption  | Current Rates<br>(Rand per KI excl VAT) |  |  |  | Proposed NEW Rates<br>(Rand per KI excl VAT) |  |  |  |
|--|---|--|--|--|--|--|--|--|
|  | Normal<br>consump<br>tion<br>periods    | 20%<br>water<br>restriction<br>periods | 30%<br>water<br>restriction<br>periods | 40%<br>water<br>restriction<br>periods | Normal<br>consump<br>tion<br>periods         | 20%<br>water<br>restriction<br>periods | 30%<br>water<br>restriction<br>periods | 40%<br>water<br>restriction<br>periods |
| <b>DOMESTIC</b>  |   |  |  |  |  |  |  |  |
| <b>Includes single residential erven as well as single residential erven managed by body corporates.</b> |   |  |  |  |  |  |  |  |
| 0 kiloliters to 6 kiloliters   | 5.37                                    | 5.37                                   | 5.37                                   | 5.37                                   | 5.37   | 5.37                                   | 5.37                                   | 5.37                                   |
| > 6 kiloliters to 12 kiloliters  | 8.12                                    | 8.91                                   | 9.71                                   | 10.50                                  | 8.12   | 8.91                                   | 9.71                                   | 10.50                                  |
| > 12 kiloliters to 18 kiloliters   | 13.74                                   | 22.46                                  | 31.18                                  | 39.90                                  | 13.74  | 18.50                                  | 22.46                                  | 31.18                                  |
| > 18 kiloliters to 25 kiloliters   | 23.54                                   | 39.03                                  | 54.51                                  | 70.00                                  | 23.54  | 29.50                                  | 39.03                                  | 54.51                                  |
| > 25 kiloliters to 40 kilolitres   | 31.99                                   | 53.58                                  | 75.16                                  | 96.75                                  | 31.99  | 37.00                                  | 53.58                                  | 75.16                                  |
| > 40 kiloliters to 70 kilolitres   | 50.00                                   | 108.33                                 | 166.67                                 | 225.00                                 | 50.00  | 70.00                                  | 108.33                                 | 166.67                                 |
| 70 kiloliters and above  | 75.00                                   | 155.00                                 | 235.00                                 | 315.00                                 | 75.00  | 155.00                                 | 235.00                                 | 315.00                                 |
| <b>DOMESTIC CLUSTER</b>  |   |  |  |  |  |  |  |  |
| <b>Refers to a cluster (block of flats) served by a single water connections</b>                         |   |  |  |  |  |  |  |  |
| 0 kiloliters to 6 kiloliters   | 5.37                                    | 5.37                                   | 5.37                                   | 5.37                                   | 5.37   | 5.37                                   | 5.37                                   | 5.37                                   |
| > 6 kiloliters to 12 kiloliters  | 8.12                                    | 8.91                                   | 9.71                                   | 10.50                                  | 8.12   | 8.91                                   | 9.71                                   | 10.50                                  |
| > 12 kiloliters to 18 kiloliters   | 13.74                                   | 22.46                                  | 31.18                                  | 39.90                                  | 13.74  | 18.50                                  | 22.46                                  | 31.18                                  |
| > 18 kiloliters to 25 kiloliters   | 23.54                                   | 39.03                                  | 54.51                                  | 70.00                                  | 23.54  | 29.50                                  | 39.03                                  | 54.51                                  |
| Above 25 kiloliters  | 31.99                                   | 53.58                                  | 75.16                                  | 96.75                                  | 31.99  | 37.00                                  | 53.58                                  | 75.16                                  |

Councillors DA Hendrickse and LK Horsband (Ms) requested that their votes of dissent be minuted.

## FOR FURTHER DETAILS CONTACT:

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Marius Wüst                            |
| <b>POSITION</b>        | <b>CFO</b>                             |
| <b>DIRECTORATE</b>     | <b>Finance</b>                         |
| <b>CONTACT NUMBERS</b> | <b>0218088528</b>                      |
| <b>E-MAIL ADDRESS</b>  | <b>Marius.wust@stellenbosch.gov.za</b> |
| <b>REPORT DATE</b>     | <b>26 November 2018</b>                |

|       |  |
|-------|--|
| 9.    | MATTERS FOR NOTIFICATION   |
| 9.1   | REPORT BY THE EXECUTIVE MAYOR  |
| 9.1.1 | REPORT BY THE EXECUTIVE MAYOR ON THE MAYOR – RECTOR FORUM MEETING: 12 OCTOBER 2018 |

Collaborator No:

File No:

10/5/33

IDP KPA Ref No:

Good Governance

Meeting Date:

28 November 2018

1. **SUBJECT: REPORT BY THE EXECUTIVE MAYOR ON THE MAYOR – RECTOR FORUM MEETING: 12 OCTOBER 2018**

2. **PURPOSE**

To inform Council of the matters under discussion at the Mayor – Rector Forum meeting held on 12 October 2018.

3. **DELEGATED AUTHORITY**

FOR INFORMATION

4. **EXECUTIVE SUMMARY**

The Executive Mayor has since her election reported to the Council on discussions that take place at the regular meetings of the Mayor – Rector Forum. The meeting was initially scheduled for 13 August 2018 but was postponed until 12 October 2018. The minutes are attached as **ANNEXURE A**.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 9.1.1**

**NOTED**

the report of the Mayor-Rector Forum meeting on 12 October 2018.

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | DONOVAN MULLER   |
| <b>POSITION</b>        | <b>OFFICE MANAGER: EXECUTIVE MAYOR</b>   |
| <b>DIRECTORATE</b>     | <b>CORPORATE AND STRATEGIC SERVICES</b>  |
| <b>CONTACT NUMBERS</b> | 021 8088314  |
| <b>E-MAIL ADDRESS</b>  | <a href="mailto:Donovan.Muller@ Stellenbosch.gov.za">Donovan.Muller@ Stellenbosch.gov.za</a> |
| <b>REPORT DATE</b>     | 21 November 2018   |

|     |                              |
|-----|------------------------------|
| 9.2 | <b>REPORT BY THE SPEAKER</b> |
|-----|------------------------------|

NONE

|     |  |
|-----|--|
| 9.3 | <b>REPORT BY THE MUNICIPAL MANAGER</b> |
|-----|--|

NONE

|     |   |
|-----|---|
| 10. | <b>CONSIDERATION OF NOTICES OF QUESTIONS AND NOTICES OF MOTIONS RECEIVED BY THE SPEAKER</b> |
|-----|---|

|      |  |
|------|--|
| 10.1 | <b>MOTION BY CLLR F ADAMS: NAME CHANGES WITHIN WCO24</b> |
|------|--|

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 10.1**

The Speaker allowed Councillor F Adams to put his Motion, duly seconded. After the Motion was motivated, the Speaker allowed debate on the matter.

The matter was put to the vote, yielding a result of 7 in favour and 27 against.

**RESOLVED** (majority vote)

that this Motion not be accepted.

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Geraldine Mettler (Ms)   |
| <b>POSITION</b>        | <i>Municipal Manager</i>   |
| <b>DIRECTORATE</b>     | <i>Office of the Municipal Manager</i>   |
| <b>CONTACT NUMBERS</b> | 021 808-8025   |
| <b>E-MAIL ADDRESS</b>  | <a href="mailto:Municipal.Manager@stellenbosch.gov.za">Municipal.Manager@stellenbosch.gov.za</a> |
| <b>REPORT DATE</b>     | 28 November 2018   |

|      |   |
|------|---|
| 10.2 | <b>QUESTION BY CLLR F ADAMS: 10 YEARS CONTRACT OF DIRECTOR: CORPORATE SERVICES (MS A DE BEER)</b> |
|------|---|

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 10.2**

that it be confirmed that Cllr F Adams responded that he is not satisfied with the response and he submitted a follow-up question in writing, namely:

“When did the Municipal Manager make the decision on the 10 year contract, and where is the proof thereof?”

**NOTED**

that the Municipal Manager will respond on Cllr F Adams’ follow-up question in writing in due course.

*NB: The Executive Mayor requested that it be placed on record that Cllr F Adams’ written question states that the Executive Mayor had put forth a motion pertaining to the term of the contract. This is totally incorrect because the Executive Mayor had not submitted any such motion.*

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Geraldine Mettler (Ms)   |
| <b>POSITION</b>        | <b><i>Municipal Manager</i></b>  |
| <b>DIRECTORATE</b>     | <b><i>Office of the Municipal Manager</i></b>  |
| <b>CONTACT NUMBERS</b> | <b><i>021 808-8025</i></b>   |
| <b>E-MAIL ADDRESS</b>  | <b><i><a href="mailto:Municipal.Manager@stellenbosch.gov.za">Municipal.Manager@stellenbosch.gov.za</a></i></b> |
| <b>REPORT DATE</b>     | <b><i>28 November 2018</i></b>   |

|     |  |
|-----|--|
| 11. | <b>CONSIDERATION OF URGENT MOTIONS</b> |
|-----|--|

NONE

|     |  |
|-----|--|
| 12. | <b>URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER</b> |
|-----|--|

NONE

|     |                                 |
|-----|---------------------------------|
| 13. | <b>CONSIDERATION OF REPORTS</b> |
|-----|---------------------------------|

|      |   |
|------|---|
| 13.1 | <b>REPORTS SUBMITTED BY THE SPEAKER</b> |
|------|---|

|        |  |
|--------|--|
| 13.1.1 | <b>REPORT BACK TO COUNCIL REGARDING INVESTIGATION INTO AN ALLEGATION OF MISCONDUCT BY COUNCILLOR MB DE WET</b> |
|--------|--|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good governance and Compliance

28 November 2018

**1. SUBJECT: REPORT BACK TO COUNCIL REGARDING INVESTIGATION INTO AN ALLEGATION OF MISCONDUCT BY COUNCILLOR MB DE WET**

**2. PURPOSE**

To obtain Council resolution on the allegation of misconduct against Councillor MB De Wet.

**3. DELEGATED AUTHORITY**

For decision by Council.

**4. EXECUTIVE SUMMARY**

The Office of the Speaker received a formal complaint from Councillor DA Hendrickse regarding additional remuneration received by Councillor MB de Wet in his capacity as Chairperson of a Section 79 Committee. Subsequent to receiving the e-mail various actions were performed by the Office of the Speaker and the Municipal Manager to resolve this matter.



**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 13.1.1**

Before deliberations on the matter, Cllr MB De Wet recused himself from the Chamber for the duration of the matter.

**RESOLVED** (majority vote)

- (a) that Council has considered the information provided in the report;
- (b) that, based on the information provided to Council in this report, this Council is not satisfied that Cllr MB De Wet contravened the Code of Conduct for Councillors; and
- (c) that Council shall not exercise its power in terms of Item 14.1 of the aforementioned Code to investigate the matter further.

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Office of the Speaker                    |
| <b>POSITION</b>        | <i>Office of the Speaker</i>             |
| <b>DIRECTORATE</b>     | <i>Corporate Services</i>                |
| <b>CONTACT NUMBERS</b> | <i>021 808 8618</i>                      |
| <b>E-MAIL ADDRESS</b>  | <i>Nicky.ceaser@ Stellenbosch.gov.za</i> |
| <b>REPORT DATE</b>     | <i>22 November 2018</i>                  |

|        |  |
|--------|--|
| 13.1.2 | <b>REPORT BACK TO COUNCIL REGARDING INVESTIGATION INTO AN ALLEGATION OF MISCONDUCT BY COUNCILLOR DA HENDRICKSE</b> |
|--------|--|

Collaborator No:

IDP KPA Ref No:

Meeting Date: 28 November 2018

**1. SUBJECT: REPORT BACK TO COUNCIL REGARDING INVESTIGATION INTO AN ALLEGATION OF MISCONDUCT BY COUNCILLOR DA HENDRICKSE**

**2. PURPOSE**

To inform Council of the outcome of an alleged allegation of misconduct against Councillor DA Hendrickse. The outcome of the matter is reported to Council as a statutory requirement, in terms of Item 13 (1)(c).

**3. DELEGATED AUTHORITY**

Council is the decision making authority on disciplinary matters against Councillors.

**4. EXECUTIVE SUMMARY**

The Disciplinary Committee of Council was commissioned to conduct an investigation into allegations against Councillor DA Hendrickse.

Adv Ettiene Vermaak was appointed to assist the office of the Speaker with the investigation into this allegation and to act as initiator in the disciplinary matter before the committee.

The hearing was held on 01 November and 12 November 2018.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 13.1.2**

Before deliberations on the matter, Cllr DA Hendrickse recused himself from the Chamber for the duration of the matter.

**RESOLVED** (majority vote with abstentions)

- (a) that Council notes the finding by the Disciplinary Committee against Cllr DA Hendrickse;
- (b) that Councillor Hendrickse be informed, in writing, of the outcome of the hearings; and
- (c) that the MEC for Local Government and Development Planning be informed of the outcome of the disciplinary hearing.

**FOR FURTHER DETAILS CONTACT:**

|                        |                                   |
|------------------------|-----------------------------------|
| <b>NAME</b>            | Nicky Ceasar                      |
| <b>POSITION</b>        | Council Executive Support         |
| <b>DIRECTORATE</b>     | Corporate Services                |
| <b>CONTACT NUMBERS</b> | 021 8088618                       |
| <b>E-MAIL ADDRESS</b>  | Nicky.ceasar@ Stellenbosch.gov.za |
| <b>REPORT DATE</b>     | 26 November 2018                  |

|        |  |
|--------|--|
| 13.1.3 | <b>REPORT BACK TO COUNCIL REGARDING INVESTIGATION INTO AN ALLEGATION OF MISCONDUCT BY COUNCILLOR F ADAMS</b> |
|--------|--|

Collaborator No:

IDP KPA Ref No:

Meeting Date: 28 November 2018

**1. SUBJECT: REPORT BACK TO COUNCIL REGARDING INVESTIGATION INTO AN ALLEGATION OF MISCONDUCT BY COUNCILLOR F ADAMS**

**2. PURPOSE**

To report to Council the factual findings by the Disciplinary Committee in respect of an allegation of misconduct against Councillor F Adams, and for Council to decide on the appropriate sanction for the findings.

**3. DELEGATED AUTHORITY**

Council is the decision-making authority.

**4. EXECUTIVE SUMMARY**

The Office of the Speaker received a formal complaint from Councillor N Olayi regarding an alleged insult to him and his family, that Councillor Adams allegedly threatened Councillor N Jindela and that he allegedly tried to forcefully move Councillor Crawley out of the way. The Disciplinary Committee found Councillor Adams guilty on all three charges and recommended his removal from office.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 13.1.3**

Before deliberations on the matter, Cllrs F Adams, DD Joubert and N Olayi recused themselves from the Chamber for the duration of the matter.

During deliberations on the matter, the Speaker ordered Cllr DA Hendrickse to leave the Chamber for violating Rule 27.1 of Council's Rules of Order By-Law.

**RESOLVED** (majority vote with abstentions)

- (a) that Council notes that Councillor F Adams has been found guilty on all three charges against him; and
- (b) that it be recommended to the MEC to remove Councillor F Adams from Office.

**FOR FURTHER DETAILS CONTACT**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Nicky Ceasar   |
| <b>POSITION</b>        | <i>Executive Support Officer</i>   |
| <b>DIRECTORATE</b>     | <i>Corporate Services</i>  |
| <b>CONTACT NUMBERS</b> | 021 808 8618   |
| <b>E-MAIL ADDRESS</b>  | <a href="mailto:Nicky.ceaser@ Stellenbosch.gov.za">Nicky.ceaser@ Stellenbosch.gov.za</a> |
| <b>REPORT DATE</b>     | 23 November 2018   |

|        |  |
|--------|--|
| 13.2   | REPORTS SUBMITTED BY THE EXECUTIVE MAYOR   |
| 13.2.1 | REQUEST TO NOMINATE A NEW COUNCILLOR TO SERVE ON THE STELLENBOSCH MUSEUM TRUSTEE BOARD |

1. **SUBJECT: REQUEST TO NOMINATE A NEW COUNCILLOR TO SERVE ON THE STELLENBOSCH MUSEUM TRUSTEE BOARD**

2. **PURPOSE**

To inform Council of the nomination of a new councillor to serve on the Stellenbosch Museum Trustee Board in the place of Cllr NS Louw.

3. **DELEGATED AUTHORITY**

FOR INFORMATION

4. **EXECUTIVE SUMMARY**

Cllr NS Louw resigned as councillor on 25 October 2018. Cllr NS Louw served on the Stellenbosch Museum Trustee Board. Council approved the nomination on 23 November 2016.

Due to his resignation, a new councillor must be nominated and the nomination be approved by Council to replace Cllr NS Louw on the Stellenbosch Museum Trustee Board. The letter of resignation of Cllr NS Louw is attached as **ANNEXURE A**.

**22<sup>ND</sup> COUNCIL MEETING: 2018-11-28: ITEM 13.2.1**

**RESOLVED** (majority vote with abstentions)

- (a) that Council notes the nomination of Cllr Siegfried Schäfer to replace Cllr NS Louw on the Stellenbosch Museum Trustee Board; and
- (b) that Council approves the nomination of Cllr Siegfried Schäfer to replace Cllr NS Louw on the Stellenbosch Museum Trustee Board.

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | DONOVAN MULLER   |
| <b>POSITION</b>        | <b>OFFICE MANAGER: EXECUTIVE MAYOR</b>   |
| <b>DIRECTORATE</b>     | <b>CORPORATE AND STRATEGIC SERVICES</b>  |
| <b>CONTACT NUMBERS</b> | 021 8088314  |
| <b>E-MAIL ADDRESS</b>  | <a href="mailto:Donovan.Muller@stellenbosch.gov.za">Donovan.Muller@stellenbosch.gov.za</a> |
| <b>REPORT DATE</b>     | 15 November 2018   |

|     |  |
|-----|--|
| 14. | <b>MATTERS TO BE CONSIDERED IN-COMMITTEE</b> |
|-----|--|

SEE PINK DOCUMENTATION

The meeting adjourned at 15:40.

**CHAIRPERSON:** .....

**DATE:** .....

**Confirmed on** ..... **with/without amendments.**

---

|     |  |
|-----|--|
| 4.2 | CONFIRMATION OF MINUTES: SPECIAL COUNCIL: 2018-12-10 (3/4/1/5) |
|-----|--|

4.2 The minutes of a Special Council Meeting: 2018-12-10 is attached as **APPENDIX 1**.  
**FOR CONFIRMATION**

# **APPENDIX 1**



**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/1/5

2018-12-10

**MINUTES**

**SPECIAL MEETING OF THE COUNCIL  
OF STELLENBOSCH MUNICIPALITY**

**2018-12-10 AT 11:00**

**Detailed account of the meeting proceedings is available on audio recording, which is obtainable from The Municipal Manager's Office per Request for Information (RFI)**



**MINUTES**  
**SPECIAL MEETING OF THE COUNCIL**  
**OF STELLENBOSCH MUNICIPALITY**  
**2018-12-10**

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**MINUTES OF A SPECIAL MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY HELD ON 2018-12-10 AT 11:00 IN THE COUNCIL CHAMBER, TOWN HOUSE, PLEIN STREET, STELLENBOSCH**

---

**PRESENT** The Speaker, Cllr WC Petersen (Ms) [Chairperson]  
The Executive Mayor, Ald G Van Deventer (Ms)  
The Deputy Executive Mayor, Cllr N Jindela

**ALDERMAN** PW Biscombe

|                    |                         |                   |
|--------------------|-------------------------|-------------------|
| <b>COUNCILLORS</b> | FJ Badenhorst           | JK Hendriks       |
|                    | FT Bangani-Menziwa (Ms) | MC Johnson        |
|                    | G Cele (Ms)             | DD Joubert        |
|                    | PR Crawley (Ms)         | C Manuel          |
|                    | A Crombie (Ms)          | NE Mcombring (Ms) |
|                    | JN De Villiers          | XL Mdemka (Ms)    |
|                    | R Du Toit (Ms)          | SA Peters         |
|                    | A Florence              | MM Pietersen      |
|                    | AR Frazenburg           | WF Pietersen      |
|                    | E Fredericks (Ms)       | SR Schäfer        |
|                    | T Gosa                  | Q Smit            |
|                    | E Groenewald (Ms)       | LL Stander        |
|                    | JG Hamilton             | E Vermeulen (Ms)  |

\*\*\*\*\*

**Officials:** Acting Municipal Manager (Ms A De Beer)  
Director: Infrastructure Services (D Louw)  
Acting Chief Financial Officer (K Carolus)  
Acting Director: Community and Protection Services (A van der Merwe)  
Senior Manager: Governance (Ms S De Visser)  
Manager: Communications (S Grobbelaar)  
Chief Audit Executive (F Hoosain)  
Manager: Secretariat/Committee Services (EJ Potts)  
Senior Administration Officer (Ms T Samuels)  
Committee Clerk (Ms N Mbali)  
Interpreter (J Tyatyeka)

\*\*\*\*\*

|           |                            |
|-----------|----------------------------|
| <b>1.</b> | <b>OPENING AND WELCOME</b> |
|-----------|----------------------------|

The Speaker welcomed all present at the Special Council meeting. She extended a warm welcome to the new DA Councillor, Cllr Thumakele Gosa, who replaces Cllr N Louw. A moment of silent reflection was observed.

The Executive Mayor, Ald G Van Deventer, announced that Stellenbosch Municipality recently won a prestigious award for the Most Improved Waste Water Treatment Works (WWTW). She congratulated the Department: Infrastructure Services and thanked them for their hard work.

The Speaker congratulated and presented Certificates to Councillors who completed the Good Citizen Training Course during August 2018.

|          |                               |
|----------|-------------------------------|
| <b>2</b> | <b>DISCLOSURE OF INTEREST</b> |
|----------|-------------------------------|

NONE

|           |  |
|-----------|--|
| <b>3.</b> | <b>APPLICATIONS FOR LEAVE OF ABSENCE</b> |
|-----------|--|

**(3/4/1/6)**

3.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

|                                     |                    |
|-------------------------------------|--------------------|
| Cllr F Adams                        | – 10 December 2018 |
| Cllr GN Bakubaku-Vos (Ms)           | – 10 December 2018 |
| Cllr MB De Wet                      | – 10 December 2018 |
| Cllr AJ Hanekom                     | – 10 December 2018 |
| Cllr DA Hendrickse                  | – 10 December 2018 |
| Cllr LK Horsband (Ms)               | – 10 December 2018 |
| Cllr N Mananga-Gugushe (Ms)         | – 10 December 2018 |
| Cllr RS Nalumango (Ms)              | – 10 December 2018 |
| Cllr N Olayi                        | – 10 December 2018 |
| Cllr MD Oliphant                    | – 10 December 2018 |
| Cllr JP Serdyn (Ms)                 | – 10 December 2018 |
| Cllr N Sinkinya (Ms)                | – 10 December 2018 |
| Cllr P Sitshoti (Ms)                | – 10 December 2018 |
| Ms G Mettler (Municipal Manager)    | – 10 December 2018 |
| Mr M Wüst (Chief Financial Officer) | – 10 December 2018 |

|    |   |
|----|---|
| 4. | <b>APPROVAL OF THE DRAFT ELECTRICAL SERVICES BY-LAW</b> |
|----|---|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

10 December 2018

**1. SUBJECT: APPROVAL OF THE DRAFT ELECTRICAL SERVICES BY-LAW****2. PURPOSE**

To request approval from Council to approve the revised Draft Electrical Services By-law.

**3. DELEGATED AUTHORITY**

The Electrical Services By-Law is a document that must, in terms of the Municipal Systems Act (Act 32 of 2000) Section 12, be adopted by the Municipal Council.

**4. EXECUTIVE SUMMARY**

The current Electricity Supply By-Law (2017) was promulgated on 30 January 2018, but it has become necessary to review this By-Law mainly due to the municipal policy to allow for national standards that have been altered or scrapped and also to adjust conditions to allow the University to develop their electricity network.

The proposed Draft Electrical Supply Services By-Law will in comparison with the existing By-law address a wider spectrum of Electrical Services management matters thus ensuring that the Municipality conforms to its mandate in terms of the Constitution and NERSA Regulations ensuring safe and quality electrical services for its citizens.

It includes:

- a. Co-Generation
- b. Supplies to Backyard Dwellers
- c. Smart Meters
- d. Retail Wheeling
- e. Energy Efficient use
- f. Development Charges policy

A proposed set of admission of guilt fines together with proposed system of delegations will accompany the final draft to Council

**SPECIAL COUNCIL MEETING: 2018-12-10: ITEM 4****RESOLVED** (nem con)

- (a) that the content of this report be noted;
- (b) that the Draft By-Law relating to Electrical Services, attached as **ANNEXURE A**, be accepted as the copy of the By-Law to be used in a Public Participation process;

- 
- (c) that the Draft By-Law relating to Electrical Services be duly advertised for the purpose of a public participation process;
- (d) that, upon the completion of the public participation process, the Draft By-Law together with any comments/objections by the public be resubmitted to Council for final approval and adoption; and
- (e) that a set of proposed spot fines (**ANNEXURE B**) as well as proposed system of delegations (**ANNEXURE C**) accompany the By-Law upon submission of the final draft to Council and to formally be accepted by Council together with the final By-Law.

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Deon Louw  |
| <b>POSITION</b>        | <b>Director</b>  |
| <b>DIRECTORATE</b>     | <b>Infrastructure Services</b>   |
| <b>CONTACT NUMBERS</b> | <b>021 808 8213</b>  |
| <b>E-MAIL ADDRESS</b>  | <a href="mailto:Deon.louw@ Stellenbosch.gov.za">Deon.louw@ Stellenbosch.gov.za</a> |
| <b>REPORT DATE</b>     | <b>29 October 2018</b>   |

|    |  |
|----|--|
| 5. | <b>APPROVAL OF THE DRAFT WATER SERVICES BY-LAW</b> |
|----|--|

Collaborator No: 620402  
 IDP KPA Ref No: Good Governance and Compliance  
 Meeting Date: 28 November 2018

**1. SUBJECT: APPROVAL OF THE DRAFT WATER SERVICES BY-LAW**

**2. PURPOSE OF REPORT**

The purpose of this submission is to submit the proposed Draft Water Services By-Law for Stellenbosch Municipality to Council for approval.

**3. DELEGATED AUTHORITY**

Water Services By-Law is a document that must, in terms of the Municipal Systems Act (Act 32 of 2000) Section 12, be adopted by the Municipal Council.

**4. EXECUTIVE SUMMARY**

The current Water Services By-Law (2017) was promulgated on 11 August 2017, but it has become necessary to review this By-Law mainly to allow for national standards that have been altered or scrapped, to adjust chemical requests and renumber some sections.

The proposed draft Water Service By-Law will in comparison with the existing By-Law address a wider spectrum of Water Services management matters, ensuring that the Municipality conforms to its mandate in terms of the Constitution and Water Services Act to ensure safe, sustainable and quality water for its citizens.

A proposed set of admission of guilt fines together with the proposed system of delegations will accompany the final draft to Council.

**SPECIAL COUNCIL MEETING: 2018-12-10: ITEM 5**

**RESOLVED** (nem con)

- (a) that the content of this report be noted;
- (b) that the Draft By-Law Relating to Water Services, attached as **ANNEXURE A**, be accepted as the copy of the By-Law to be used in a Public Participation process;
- (c) that the Draft By-Law relating to Water Services be duly advertised for the purpose of a public participation process;
- (d) that, upon the completion of the public participation process, the Draft By-Law together with any comments/objections by the public be resubmitted to Council for final approval and adoption; and
- (e) that a set of proposed spot fines as well as proposed system of delegations accompany the By-Law upon submission of the final draft to Council and to formally be accepted by Council together with the final By-Law.

|    |  |
|----|--|
| 6. | <b>MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR NOVEMBER 2018</b> |
|----|--|

Collaborator No: **8/1**  
 BUDGET KPA Ref No: **Good Governance and Compliance**  
 Meeting Date: **10 December 2018**

**1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR NOVEMBER 2018**

**2. PURPOSE**

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2018/2019 to report the deviations to Council.

**3. DELEGATED AUTHORITY**

Noted by Municipal Council

**SPECIAL COUNCIL MEETING: 2018-12-10: ITEM 6**

**NOTED**

the deviations as listed for the month of November 2018.

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Marius Wüst                            |
| <b>POSITION</b>        | <b>CFO</b>                             |
| <b>DIRECTORATE</b>     | <b>Finance</b>                         |
| <b>CONTACT NUMBERS</b> | <b>021 808 8528</b>                    |
| <b>E-MAIL ADDRESS</b>  | <b>Marius.wust@stellenbosch.gov.za</b> |
| <b>REPORT DATE</b>     | <b>05 December 2018</b>                |

|    |                                    |
|----|------------------------------------|
| 7. | <b>SALGA CREDIT CONTROL POLICY</b> |
|----|------------------------------------|

Collaborator No: **8/1**  
 BUDGET KPA Ref No: **Good Governance and Compliance**  
 Meeting Date: **10 December 2018**

**1. SUBJECT: SALGA CREDIT CONTROL POLICY**

**2. PURPOSE**

To submit to Council the SALGA Credit Control Policy for noting.

**3. DELEGATED AUTHORITY**

The Municipal Council.

**4. EXECUTIVE SUMMARY**

SALGA in Circular 15 of 2018/2019 is informing members of the SALGA Credit Control Policy adopted by SALGA on 22 August 2018. The Council is requested to peruse the said policy and note the cost implication it might have if this municipality pays the fees and levies after the due date.

**SPECIAL COUNCIL MEETING: 2018-12-10: ITEM 7**

**NOTED**

the content of the SALGA Credit Control Policy.

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Ms A De Beer                               |
| <b>POSITION</b>        | <i>Director: Corporate Services</i>        |
| <b>DIRECTORATE</b>     | <i>Corporate Services</i>                  |
| <b>CONTACT NUMBERS</b> | <i>021 808 8018</i>                        |
| <b>E-MAIL ADDRESS</b>  | <i>annalene.debeer@stellenbosch.gov.za</i> |
| <b>REPORT DATE</b>     | <i>10 December 2018</i>                    |



|           |   |
|-----------|---|
| <b>8.</b> | <b>MFMA SECTION 116(3) – EXTENSION OF THE CURRENT MULTIFUNCTIONAL OFFICE AUTOMATION CONTRACT FOR A MAXIMUM PERIOD OF TWO MONTHS</b> |
|-----------|---|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good governance and Compliance

10 December 2018

**1. SUBJECT: MFMA SECTION 116(3) – EXTENSION OF THE CURRENT MULTIFUNCTIONAL OFFICE AUTOMATION CONTRACT FOR A MAXIMUM PERIOD OF TWO MONTHS**

**2. PURPOSE**

To obtain approval from Council to follow the MFMA Section 116(3) process to extend the existing Multifunctional Office Automation Solution contract on a month-to-month basis but not exceeding 2 months till the supplier is appointed.

**3. DELEGATED AUTHORITY**

Council.

**4. EXECUTIVE SUMMARY**

The current contract with Pinnacle Business Solutions / APEX comes to an end as of 31 December 2018. In order to contain printing costs but maintain high service levels, it was best to participate in the National Treasury Transversal Contract RT3-2018 FOR THE SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF OFFICE AUTOMATION SOLUTIONS TO THE STATE FOR THE PERIOD 1 OCTOBER 2018 TO 30 SEPTEMBER 2021.

The Transversal contract ONLY became available for use as of 1 October 2018 with amendments running through till 11 November 2018. This resulted in an untimely delay for the Stellenbosch Municipality to participate in such contract. The Municipality is still in the process to approve the participation in transversal tender. National Treasury required assessment of current desktop printers and multifunctional tenders before they approve our participation from their side. This assessment is currently being undertaken with a time line completion on 14 December 2018. This has the consequence that the Municipality will probably not be in a position to consider the participation in the transversal tender before the beginning of January 2019. The implementation must then be initiated and rolled out resulting in the request for an extension on the current contract for the Multifunctional devices until the transversal tender can be considered and implemented.

**SPECIAL COUNCIL MEETING: 2018-12-10: ITEM 8**

**RESOLVED** (nem con)

- (a) that Council notes, in terms of MFMA Section 116(3), the reasons for the extension of the Multifunctional Office Automation Solution contract;
- (b) that Council gives reasonable notice of intention to amend the contract or agreement in terms of section 116(3)(b)(i);

- 
- (c) that the local community be invited to submit representations to the Municipality in terms of section 116 (3)(b)(ii); and
- (d) that the Municipal Manager be authorized to conclude the contract or agreement after (c) above is finalized in terms of the applicable Act/Regulation, if no negative comments are received.

**FOR FURTHER DETAILS CONTACT:**

|                               |  |
|-------------------------------|--|
| <b><i>NAME</i></b>            | <b>BRIAN MKAZA</b>                       |
| <b><i>POSITION</i></b>        | <b>SENIOR MANAGER ICT</b>                |
| <b><i>DIRECTORATE</i></b>     | <b>CORPORATE SERVICES</b>                |
| <b><i>CONTACT NUMBERS</i></b> | <b>021 808 8537</b>                      |
| <b><i>E-MAIL ADDRESS</i></b>  | <b>Brian.Mkhaza@ Stellenbosch.gov.za</b> |
| <b><i>REPORT DATE</i></b>     | <b>6 December 2018</b>                   |

|           |   |
|-----------|---|
| <b>9.</b> | <b>REPORT IN TERMS OF SECTION 126 (4) OF THE MUNICIPAL FINANCIAL MANAGEMENT ACT: REASONS FOR THE DELAY IN COMPLETING THE AUDIT OF STELLENBOSCH MUNICIPALITY FOR THE FINANCIAL YEAR ENDED 30 JUNE 2018</b> |
|-----------|---|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good governance and Compliance

7 DECEMBER 2018

**1. REPORT IN TERMS OF SECTION 126 (4) OF THE MUNICIPAL FINANCIAL MANAGEMENT ACT: REASONS FOR THE DELAY IN COMPLETING THE AUDIT OF STELLENBOSCH MUNICIPALITY FOR THE FINANCIAL YEAR ENDED 30 JUNE 2018**

**2. PURPOSE OF REPORT**

To notify Council on the communication received from the Auditor-General on the delay in completion of the Audit of the municipality for the financial year ended 30 June 2018.

**3. DELEGATED AUTHORITY**

Municipal Council

**4. EXECUTIVE SUMMARY**

The Accounting Officer received notification from the Auditor General on the challenges currently being experienced with the audit, which leads to non-compliance within the legislative deadlines.

#### **SPECIAL COUNCIL MEETING: 2018-12-10: ITEM 9**

#### **NOTED**

the Report in terms of Section 126 (4) of the Municipal Financial Management Act: Reasons for the delay in completing the audit of Stellenbosch Municipality for the Financial Year ended 30 June 2018.

The meeting adjourned at 11:20.

**CHAIRPERSON:** .....

**DATE:** .....

**Confirmed on** ..... **with/without amendments.**

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|----|-------------------|-----------|
| 5. | STATUTORY MATTERS | (3/4/1/4) |
|----|-------------------|-----------|

NONE

|    |  |
|----|--|
| 6. | REPORT/S BY THE MUNICIPAL MANAGER RE OUTSTANDING RESOLUTIONS<br>TAKEN AT PREVIOUS COUNCIL MEETINGS |
|----|--|

The report by the Municipal Manager re outstanding resolutions taken at previous meetings of Council is attached as **APPENDIX 1**.

**FOR INFORMATION**

# **APPENDIX 1**

| Council Meeting |  | Resolution  | Resolution Date | Date Closed | Task Status | Allocated To | % Feedback | Feedback Comment   |
|-----------------|--|---|-----------------|-------------|-------------|--------------|------------|--|
| 394114          | Investigation with regards to the various residential properties in Mont Rochelle Nature Reserve | <p>7.6 INVESTIGATION WITH REGARD TO THE VARIOUS RESIDENTIAL PROPERTIES IN MONT ROCHELLE NATURE RESERVE</p> <p>35TH COUNCIL MEETING: 2015-10-28: ITEM 7.6</p> <p>RESOLVED (majority vote)</p> <p>(a) that Council rescind its resolution taken at the meeting dated, 2014-01-16, with regard to Item 7.2;</p> <p>(b) that the funds allocated to be spent on conducting the proposed investigation rather be spent on consolidating the 46 unsold erven with Mont Rochelle Nature Reserve and negotiating with the owners of the 14 sold (but undeveloped) erven (the priority being erven 342, 307, 314, 322, 355, 336, located in a visually sensitive area north-eastern slope of "Du Toits Kop" facing the Franschoek valley) regarding the possibility to exchange current erven within Mont Rochelle Nature Reserve with erven in a more suitable area (suitable in terms of environmental, visual and service delivery perspective); and</p> <p>(c) that any other feasible alternative that can limit the impact on the nature reserve that might be identified in the process be considered.</p> <p>The following Councillors requested that their votes of dissent be minuted: Councillors F Adams; JA Davids; DA Hendrickse; S Jooste (Ms); C Moses (Ms); P Mntumi (Ms); RS Nalumango (Ms); P Sitshoti (Ms); AT van der Walt and M Wanana.</p> <p>(DIRECTOR: PLANNING AND ECONOMIC DEVELOPMENT TO ACTION)</p> | 2015-10-28      |             | IN PROGRESS | SCHALKV      | 95.00      | A site visit was undertaken on 26 October 2018. Internal meetings were held. In the process of formulating an implementation plan. |
| 478903          | SECTION 78 PROCESS FOR AN EXTERNAL SERVICE DELIVERY MECHANISM WITH REGARDS TO PUBLIC             | <p>7.6.2 SECTION 78 PROCESS FOR AN EXTERNAL SERVICE DELIVERY MECHANISM WITH REGARD TO PUBLIC TRANSPORT</p> <p>4TH COUNCIL MEETING: 2016-11-23: ITEM 7.6.2</p> <p>RESOLVED (majority vote)</p> <p>(a) that Council approves the proposal that an assessment of the municipality's capacity be done to determine its ability to provide the proposed public transport service through an internal mechanism and that the recommendation of the assessment be submitted to Council for consideration and decision; and</p> <p>(b) that, should the above assessment recommend the use of an external</p>   | 2016-11-23      |             | IN PROGRESS | ROSCOE B     | 22.00      | Item will be tabled at February 2019 Council   |

|        |  |   |            |  |             |         |       |   |
|--------|--|---|------------|--|-------------|---------|-------|---|
|        |  | <p>mechanism for the provision of the public transport service, a feasibility study be conducted for the provision of the service through an external mechanism.</p> <p>The following Councillors requested that their votes of dissent be minuted:<br/>Councillors F Adams; DA Hendrickse and LK Horsband (Ms).</p>  |            |  |             |         |       |   |
| 478901 | THE THIRD GENERATION INTEGRATED WASTE MANAGEMENT PLAN (IWMP) FOR STELLENBOSCH MUNICIPALITY | <p>7.6.4 THE THIRD GENERATION INTEGRATED WASTE MANAGEMENT PLAN (IWMP) FOR STELLENBOSCH MUNICIPALITY</p> <p>4TH COUNCIL MEETING: 2016-11-23: ITEM 7.6.4</p> <p>RESOLVED (nem con)</p> <p>(a) that the attached Draft 3rd Generation IWMP be supported by Council for approval in principle; and</p> <p>(b) that the proposed Draft 3rd Generation IWMP be duly advertised for public comment until the end of February 2017, and be re-submitted together with any comments / objections by D:EA&amp;DP and the public, for final approval and adoption by Council.</p>  | 2016-11-23 |  | IN PROGRESS | SALIEMH | 91.00 | Quote from GreenCape received. Procurement process to commence.   |
| 489388 | IDENTIFICATION OF POSSIBLE TRUST LAND IN PNIEL: STATUS REPORT                              | <p>7.5.1 IDENTIFICATION OF POSSIBLE TRUST LAND IN PNIEL: STATUS REPORT</p> <p>5TH COUNCIL MEETING: 2017-01-25: ITEM 7.5.1</p> <p>RESOLVED (nem con)</p> <p>(a) that the content of the notice of the Minister, be noted;</p> <p>(b) that the process plan as set out in par. 3.1.5, submitted to the Minister, be endorsed;</p> <p>(c) that the Municipal Manager be authorised to attend to the public participation process as set out in paragraph 3.1.5;</p> <p>(d) that the proposed allocations, as set out in paragraph 3.1.4, be supported in principle; and</p> <p>(e) that, following the public participation process, a progress report be submitted to Council to deal with the submissions received as a consequence of the public participation process, whereupon final recommendations will be made to the Minister regarding the allocation/transfer of so-called Section 3 Trust land.</p> <p>(DIR: HUMAN SETTLEMENTS TO ACTION)</p> | 2017-01-25 |  | IN PROGRESS | PSMIT   | 90.00 | The Public participation process was attended to by the Department. Before submitting a report to Council with final recommendations the Department of Rural Affairs was requested to provide us with their inputs on the recommendations. Notwithstanding various follow up correspondence, no such inputs were received from the department. Following a discussion with the DCS it was agreed that a progress report would be submitted to Council during February 2019. |

|        |  |   |            |  |             |        |       |   |
|--------|--|---|------------|--|-------------|--------|-------|---|
| 508896 | REPORT ON THE ESTABLISHMENT OF WARD COMMITTEES     | <p>13.1.1 REPORT ON THE ESTABLISHMENT OF WARD COMMITTEES</p> <p>7TH COUNCIL MEETING: 2017-03-29: ITEM 13.1.1</p> <p>RESOLVED</p> <p>(a) that the completion of the ward committee elections, be noted;</p> <p>(b) that the current Policy and Procedures for Ward Committees be revised taking into consideration, amongst other, the geographical model implemented whereafter same be submitted to Council for consideration;</p> <p>(c) that a deviation from the Policy be allowed only in respect of the co-option of members as stipulated in clause 15(2) and clause 15 (3) of the Policy and as stipulated in recommendations D, i, ii, iii and iv.</p> <p>(d) that the Administration be commissioned to perform the following activities in respect of co-opting members within a ward where vacancies do exist:</p> <p>(i) Advertisements and or pamphlets must be prepared inviting nominations for members to be co-opted to serve on the ward committee representing the applicable geographical area/s.</p> <p>(ii) invitations for nominations per geographical area should also be placed on the municipal website;</p> <p>(iii) that elections be held in those wards where more than one nomination for a vacancy/ies within the ward was received; and</p> <p>(iv) that this process of co-option be finalised by end of May 2017 whereafter a report in this regard be submitted to Council.</p> <p>The following Councillors requested that their votes of dissent be minuted:</p> <p>Councillors F Adams; DA Hendrickse and LK Horsband.</p> <p>(ACTING DIR: STRAT &amp; CORP TO ACTION)</p> | 2017-03-29 |  | IN PROGRESS | NICKYC | 80.00 | Review of policy in process.  |
| 513321 | THE FUTURE USE AND MAINTENANCE OF COUNCIL HERITAGE | <p>7.3.1 THE FUTURE USE AND MAINTENANCE OF COUNCIL HERITAGE BUILDINGS</p> <p>8TH COUNCIL MEETING: 2017-04-26: ITEM 7.3.1</p>  | 2017-04-26 |  | IN PROGRESS | PSMIT  | 30.00 | Manager Council Property in process of preparing a call for proposals on the future |



|        |  |  |            |  |             |          |       |  |
|--------|--|--|------------|--|-------------|----------|-------|--|
|        | BUILDINGS  | <p>RESOLVED (majority vote with abstentions)</p> <p>(a) that Council supports the establishment of a “heritage portfolio” that can be managed independently from other assets and that the Municipal Manager be mandated to identify all council owned properties to be placed in the heritage portfolio;</p> <p>(b) that the Rhenish complex including Voorgelegen and the Transvalia complex of apartments (Transvalia, Tinetta, Bosmanhuis en Alma) be agreed to be categorised as category A assets;</p> <p>(c) that in terms of Section 14(2)(a) of the MFMA, the properties listed in paragraph 3.4 (table 2) marked as Category A properties, be identified as properties not needed to provide the minimum level of basic municipal services;</p> <p>(d) that, in terms of Regulation 34(3) of the ATR, the Municipal Manager be authorized to conduct the prescribed public participation process, as envisaged in Regulation 35 of the ATR, with the view of awarding long term rights in relation to the Category A properties;</p> <p>(e) that, for the purpose of disposal, two independent valuers be appointed to determine the fair market value and fair market rental of the properties listed in Categories A and B;</p> <p>(f) that, following the public participation process, a report be tabled before Council to consider in principle, the awarding of long term rights in the relevant properties, whereafter a public competitive disposal process be followed; and</p> <p>(g) that, with regard to the properties listed as Category B and C, the Municipal Manager be mandated to investigate the best way of disposing of or managing these assets, including feasibility studies on the possible disposal/awarding of long term rights and/or outsourcing of the maintenance function and that a progress report be tabled before Council within 6 months from the date of approval of the recommendation.</p> <p>Councillor F Adams requested that his vote of dissent be minuted.</p> <p>(DIRECTOR: PLANNING AND ECON DEV TO ACTION)</p> |            |  |             |          |       | of Transvalia.   |
| 514994 | Stellenbosch Municipality: Extension of Burial Space | <p>7.3.2 STELLENBOSCH MUNICIPALITY: EXTENSION OF BURIAL SPACE</p> <p>8TH COUNCIL MEETING: 2017-04-26: ITEM 7.3.2</p> <p>RESOLVED (nem con)</p> <p>(a) that Council amends its 27th Meeting of the Council of Stellenbosch (25 February 2015) resolution by adding (b)(x) to include any alternative land in the same area which could feasibly be used as a site to be investigated as a solution</p>  | 2017-04-26 |  | IN PROGRESS | BERNABYB | 60.00 | Louw's Bos Environmental Impact Assessment process is planned to commence in the second week of January 2019. Excepting a decision from the DEADP on both by July 2019 |

|        |                        |  |            |  |             |           |       |   |
|--------|------------------------|--|------------|--|-------------|-----------|-------|---|
|        |                        | <p>to the critical need for burial space within Stellenbosch Municipality;</p> <p>(b) that Council supports the acquisition of the required authorization for the proposed establishment of regional cemeteries (for burial need within WC024) at Farm Culcatta No. 29 and the Remainder of Farm Louw's Bos No. 502 as well as the proposed establishment of a regional cemetery at Farm De Novo No. 727/10 and Portion 1 of 'Farm Meer Lust No 1006 should the process of acquiring the necessary approval from the Department of Transport and Public Works be acquired;</p> <p>(c) that the possible creation of a garden of remembrance as alternative to a traditional land site also be investigated; and</p> <p>(d) that Council authorises the Municipal Manager to proceed with acquiring the necessary approvals for the establishment of the above cemeteries.</p> <p>(DIRECTOR: PLANNING &amp; ECON DEV TO ACTION)</p> |            |  |             |           |       | (Culcatta) and November 2019 (Louw's Bos).  |
| 539732 | Street People Policy   | <p>7.1.2 STREET PEOPLE POLICY</p> <p>11TH COUNCIL MEETING: 2017-08-30: ITEM 7.1.2</p> <p>RESOLVED (majority vote with abstentions)</p> <p>(a) that Council approve the draft policy on Street People (as amended) in principle to provide a framework for the Department Community Development to start consultation with civil society on a collaborative approach to dealing with people living on the street;</p> <p>(b) that the draft Policy on Street People go out for public participation, which include consultation with civil society; and</p> <p>(c) that all inputs and comments received from the public participation- and consultation process be first considered by Council before a final decision is made on the approval of the Street People Policy for implementation.</p> <p>(DIRECTOR: PLAN &amp; ECON DEV TO ACTION)</p>  | 2017-08-30 |  | IN PROGRESS | MICHELLEB | 50.00 | Presented revised policy to Directors forum.  |
| 543966 | PARKING UPGRADE REPORT | <p>7.6.1 PARKING UPGRADE REPORT</p> <p>12TH COUNCIL: 2017-09-27: ITEM 7.6.1</p> <p>RESOLVED (majority vote with abstentions)</p> <p>(a) that a Section 78 process be launched and that an internal parking service delivery increase be investigated through the Section 78(1) approach;</p>   | 2017-09-27 |  | IN PROGRESS | JOHANF    | 90.00 | Currently the planning and parking studies under way. It is a priority project for the Directorate. |

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|--------|--|---|------------|--|-------------|----------|-------|--|
|        |  | <p>(b) that parking service delivery increase be based on the towns of:</p> <p>i) Stellenbosch<br/>ii) Klapmuts, and<br/>iii) Franschhoek; and</p> <p>(c) that a formal report be submitted to Council as required by Section 78(2), which will indicate the best way of rendering internal parking and any recommendations to a possible external method of rendering parking services.</p> <p>(DIRECTOR: ENGINEERING SERVICES TO ACTION)</p>  |            |  |             |          |       |  |
| 543953 | SOLID WASTE UPGRADE REPORT   | <p>7.6.2 SOLID WASTE UPGRADE REPORT</p> <p>12TH COUNCIL: 2017-09-27: ITEM 7.6.2</p> <p>RESOLVED (majority vote with abstentions)</p> <p>(a) that a Section 78 process be launched and that an internal waste disposal service delivery increase be investigated through the Section 78(1) approach; and</p> <p>(b) that a formal report be submitted to Council as required by Section 78(2), which will indicate the best way of rendering internal waste disposal by landfill and any recommendations to a possible external method of waste disposal landfill.</p> <p>(DIRECTOR: ENGINEERING SERVICES TO ACTION)</p>   | 2017-09-27 |  | IN PROGRESS | SALIEMH  | 93.00 | Consultant busy reviewing and finalizing S78(3) Anticipated date of completion is February 2019.   |
| 543945 | IDENTIFYING OF MUNICIPAL AGRICULTURAL LAND FOR IMPLEMENTATION OF FARMER PRODUCTION SUPPORT UNIT (FPSU) - 9/2/1/1/1/3 | <p>7.3.2 IDENTIFYING OF MUNICIPAL AGRICULTURAL LAND FOR IMPLEMENTATION OF FARMER PRODUCTION SUPPORT UNIT (FPSU)</p> <p>12TH COUNCIL: 2017-09-27: ITEM 7.3.2</p> <p>RESOLVED (majority vote with abstentions)</p> <p>(a) that Council support and approve the implementation of a Farmer Production Support Unit (FPSU) within the WCO24;</p> <p>(b) that Council support and approve the following two sites as identified for the purpose of a Farmer Production Support Unit (FPSU) in accordance with the Policy of the Management of Agricultural Land:</p> <ul style="list-style-type: none"> <li>• Lease portion BH1 of Farm 502, Stellenbosch; and</li> <li>• Lease portion BH2 of Farm 502 Stellenbosch.</li> </ul> <p>(c) that the Local Economic Development Department be mandated to undertake all required land use management applications and processes, which include, amongst others rezoning, registration of lease area and departures for the</p> | 2017-09-27 |  | IN PROGRESS | WIDMARKM | 95.00 | Meeting of the 6 December with the Deputy Director of Rural Development and Land Affairs was cancelled by the aforementioned department. In the process of scheduling another meeting. |

|        |   |   |            |  |             |        |       |   |
|--------|---|---|------------|--|-------------|--------|-------|---|
|        |   | <p>relevant area to accommodate a Farmer Production Support Unit (FPSU) as the current zoning is for agricultural purposes only, given sufficient funding and budget made available by the National Department of Rural Development and Land Reform (NDRDLR); and</p> <p>(d) that the National Department of Rural Development and Land Reform (NDRDLR) draft a MOU between the Stellenbosch Municipality as land owner and the National Department of Rural Development and Land Reform (NDRDLR) on the roles and responsibilities of the different role players for the Council to consider, prior to any lease agreement be entered into or change in land use process commences.</p> <p>Cllrs DA Hendrickse and LK Horsband (Ms) requested that their votes of dissent be minuted.</p> <p>Councillor F Adams requested that it be minuted that he supports the item with reservations.</p> <p>(DIRECTOR: PLAN &amp; ECON DEV TO ACTION)</p> |            |  |             |        |       |   |
| 546882 | Motion WC Petersen - Proposed development of erven 412 and 284, Groendal, Franschhoek | <p>10.2 MOTION BY COUNCILLOR WC PIETERSEN (MS): PROPOSED DEVELOPMENT OF ERVEN 412 AND 284, GROENDAL, FRANSCHHOEK</p> <p>12TH COUNCIL MEETING: 2017-09-27: ITEM 10.2</p> <p>The Speaker allowed Cllr WC Petersen (Ms) put her Motion, duly seconded. After the Motion was motivated, the Speaker allowed debate on the matter.</p> <p>The matter was put to the vote, yielding a result of all in favour.</p> <p>RESOLVED (nem con)</p> <p>that an item be prepared for Council's consideration regarding the development of Erf 412 (high density housing) and retirement resort Erf 284 with or without frail care facility.</p> <p>(OFFICE OF THE MM TO ACTION)</p>   | 2017-09-27 |  | IN PROGRESS | PSMIT  | 10.00 | Manager New Housing is busy to ascertain what kind of subsidies, if any would be payable on a project of this nature. Once this information is available a report will be submitted to Council. |
| 559624 | STELLENBOSCH MUNICIPALITY PROBLEM PROPERTIES DRAFT BY- LAW, AUGUST 2017               | <p>8.3.3 STELLENBOSCH MUNICIPALITY PROBLEM PROPERTIES DRAFT BY- LAW, AUGUST 2017</p> <p>14TH COUNCIL MEETING: 2017-11-29: ITEM 8.3.3</p> <p>RESOLVED (nem con)</p> <p>(a) that the draft By-law on Problem Properties for Stellenbosch Municipality, August 2017, be approved, in principle;</p>  | 2017-11-29 |  | IN PROGRESS | HEDRED | 70.00 | The draft item still to be internally circulated for comments. Seeing that only one public comment was received, it will also be circulated to ward committees and other interest groups.       |

|        |   |  |            |  |             |         |       |  |
|--------|---|--|------------|--|-------------|---------|-------|--|
|        |   | <p>(b) that the draft By-law on Problem Properties for Stellenbosch Municipality, August 2017, be advertised for public comment for 90 days where after same be resubmitted to Council for final consideration and subsequent approval; and</p> <p>(c) that the reference to the properties referred to in the agenda item under point 4 be removed from the item.</p> <p>(DIR: PLANNING &amp; ECON DEV TO ACTION)</p>   |            |  |             |         |       |  |
| 559597 | PNIEL ELECTRICITY TAKE-OVER: IN PRINCIPLE APPROVAL OF THE MEMORANDUM OF AGREEMENT                                   | <p>7.6.5 PNIEL ELECTRICITY TAKE-OVER: IN PRINCIPLE APPROVAL OF THE MEMORANDUM OF AGREEMENT</p> <p>14TH COUNCIL MEETING: 2017-11-29: ITEM 7.6.5</p> <p>In terms of Rule 28 of the Rules of Order By-law, Cllr F Adams submitted a written apology to the Speaker for his behavior earlier during the meeting. The Speaker read the apology and accepted Cllr F Adams's apology. Cllr F Adams was allowed to re-join the meeting again (at 14.30).</p> <p>RESOLVED (nem con)</p> <p>(a) that the content of this report be noted;</p> <p>(b) that the Memorandum of Agreement (MOA) be noted;</p> <p>(c) that approval be given to the Municipal Manager to negotiate a final version of the Memorandum of Agreement (MOA); and</p> <p>(d) that Council considers the approval of the final Memorandum of Agreement (MOA) at a future Council Meeting.</p> <p>(DIRECTOR: ENGINEERING SERVICES TO ACTION)</p> | 2017-11-29 |  | IN PROGRESS | SILVIAP | 97.00 | Anticipated take over 1 February 2019  |
| 559586 | DEVELOPMENT OF ZONE O AND THE HOUSING ALLOCATION CRITERIA FOR THE PHASE 2B AND 2C (277 SITES), WATERGANG, KAYAMANDI | <p>7.5.2 DEVELOPMENT OF ZONE O AND THE HOUSING ALLOCATION CRITERIA FOR THE PHASE 2B AND 2C (277 SITES), WATERGANG, KAYAMANDI</p> <p>14TH COUNCIL MEETING: 2017-11-29: ITEM 7.5.2</p> <p>RESOLVED (majority vote with abstentions)</p> <p>(a) that the block approach/method be implemented in Zone O (upper part next to Thubelisha) to effectively address the provision of new housing opportunities i.e. servicing of sites and construction of high density residential units;</p> <p>(b) that beneficiaries that were not allocated houses on the bottom part (access road) be allocated a site or Temporary Relocation Area units once (a) has been</p>  | 2017-11-29 |  | IN PROGRESS | TABISOM | 60.00 | The contractor is on-site and the project is progressing accordingly. The newly designed units were erected and the affected families moved into the units. Their informal structures were demolished when they were relocated. Progress: 1. 87 units occupied |

|        |  |  |            |  |             |         |       |   |
|--------|--|--|------------|--|-------------|---------|-------|---|
|        |  | <p>achieved and if there is any space available;</p> <p>(c) that, within the block approach non-qualifiers that earn R3 501 to R7 000 per month be allocated serviced sites in accordance with the Finance Linked Individual Subsidy Programme (FLISP);</p> <p>(d) that, within the block approach non-qualifiers (as prescribed by housing policy guidelines) that earn between R7 001 to R15 000 per month be allocated a serviced site at a cost equal to the amount as approved by Provincial Department of Human Settlement (PDoHS) for a serviced site in the project (Watergang Phase 2, Kayamandi);</p> <p>(e) that ±40 beneficiaries from Enkanini that are on the road reserve be allocated temporary housing units to enable the Municipality to implement the erf 2175 pilot project (i.e. electrification, sanitation, water);</p> <p>(f) that Temporary Relocation Area 1 residents who were not allocated units in 2005, that does not qualify for a housing subsidy also be allocated sites (±20 beneficiaries);</p> <p>(g) that the 10m road reserve be waived and the 8m road reserve be approved in order to create more housing opportunities;</p> <p>(h) that 10% of the Temporary Relocation Areas be reserved for emergency cases in accordance with Council's Emergency Housing Assistance Policy (EHAP);</p> <p>(i) that once the above process has been completed and should plots still be available in the Temporary Relocation Areas (TRA), beneficiaries are identified from Zone N that can be allocated sites in the TRA (only from the group that was placed there by the Municipality); and</p> <p>(j) that the parking requirements be amended from one (1) parking per housing unit to 0,6 average per housing unit.</p> <p>(DIR: HUMAN SETTLEMENTS TO ACTION)</p> |            |  |             |         |       | <p>2. 12 units under construction</p> <p>3. 20 slabs cast</p>   |
| 559653 | KAYAMANDI: LAND FOR RELOCATION OF SURPLUS HOUSEHOLDS | <p>8.3.2 KAYAMANDI: LAND FOR RELOCATION OF SURPLUS HOUSEHOLDS</p> <p>14TH COUNCIL MEETING: 2017-11-29: ITEM 8.3.2</p> <p>RESOLVED (majority vote)</p> <p>that the Municipal Manager be authorised to investigate / negotiate the acquisition of land, which may include land swaps, land purchase and /or the early termination of lease agreements on Council-owned property in the area (lease areas), to be approved by Council before implementation.</p>  | 2017-11-29 |  | IN PROGRESS | TABISOM | 25.00 | Engagements have started with owners of land abutting Kayamandi. Notices for the cancellation of lease agreements (75Ha in total) have been served on the Lessee. |

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|--------|---|---|------------|--|-------------|----------|-------|--|
|        |   | (DIR: HUMAN SETTLEMENTS TO ACTION)  |            |  |             |          |       | A report has been submitted to Council on 26 September 2018 item 8.2.3 that explains the current progress and status of the abutting neighbour north of Kayamandi. Meetings are being arranged between the Stellenbosch Municipality and the PDoHS to determine the way forward. |
| 559971 | PROPOSED DISPOSAL (THROUGH A LAND AVAILABILITY AGREEMENT) OF MUNICIPAL LAND, A PORTION OF PORTION 4 OF FARM NO 527 AND A PORTION OF THE REMAINDER OF FARM 527, BOTH LOCATED IN JAMESTOWN, STELLENBOSCH AND THE APPOINTMENT OF A TURNKEY DEVELOPER IN ORDER TO FACILITATE THE DELIVERY OF STATE SUBSIDIZED HOUSING UNITS, SERVICED SITES FOR AFFORDABLE HOUSING UNITS, GAP HOUSING UNITS AND HIGH INCOME HOUSING UNITS | PROPOSED DISPOSAL (THROUGH A LAND AVAILABILITY AGREEMENT) OF MUNICIPAL LAND, A PORTION OF PORTION 4 OF FARM NO 527 AND A PORTION OF THE REMAINDER OF FARM 527, BOTH LOCATED IN JAMESTOWN, STELLENBOSCH AND THE APPOINTMENT OF A TURNKEY DEVELOPER IN ORDER TO FACILITATE THE DELIVERY OF STATE SUBSIDIZED HOUSING UNITS, SERVICED SITES FOR AFFORDABLE HOUSING UNITS, GAP HOUSING UNITS AND HIGH INCOME HOUSING UNITS<br><br>14TH COUNCIL MEETING: 2017-11-29: ITEM 7.5.1<br><br>RESOLVED (majority vote with abstentions)<br><br>(a) that the land parcels listed in paragraph 1.(i) and indicated in Figure 12 be identified as land not needed by Stellenbosch Municipality to provide the minimum level of services; and<br>(b) that the Municipal Manager be authorized to initiate a Call for Proposals process with minimum requirements as determined through preliminary investigations to be completed by the administration.<br><br>Cllrs DA Hendrickse and LK Horsband (Ms) requested that their votes of dissent be minuted.<br><br>(DIR: HUMAN SETTLEMENTS TO ACTION) | 2017-11-29 |  | IN PROGRESS | TABISOM  | 90.00 | The tender was evaluated by a multi-disciplinary team and the Bid Evaluation report will be submitted to BEC during January 2019.  |
| 582813 | APPOINTMENT OF A STRATEGIC ADVISORY COMMITTEE: POLICY ON THE MANAGEMENT OF MUNICIPAL  | 7.3.1 APPOINTMENT OF A STRATEGIC ADVISORY COMMITTEE: POLICY ON THE MANAGEMENT OF MUNICIPAL AGRICULTURAL LAND<br><br>16TH COUNCIL MEETING: 2018-03-28: ITEM 7.3.1<br><br>RESOLVED (nem con)  | 2018-03-28 |  | IN PROGRESS | WIDMARKM | 50.00 | In the process of arranging the first meeting of the Strategic Advisory Committee. First meeting of the Operational  |

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| <p>AGRICULTURAL LAND</p> | <p>(a) that Council confirms the positions from the respective organisations to be members of the Strategic Advisory Committee and Operational Committee as proposed in the table below and that the Manager LED initiate the process of convening the first committee meeting before end of May 2018;<br/>Strategic Advisory Committee<br/>Organisation Position Contact Details<br/>Stellenbosch Municipality Chairperson: Director: Community and Protection Services 021 808 8437</p> <p>Stellenbosch Municipality Director: Planning and Economic Development 021 808 8667<br/>Stellenbosch Municipality Director: Integrated Human Settlements and Property 021 808 8493<br/>Stellenbosch Municipality Director: Strategic and Corporate Services 021 808 8018<br/>Stellenbosch Municipality Legal Services 021 808 8018<br/>Stellenbosch Municipality Manager: LED 021 808 8179<br/>Stellenbosch Municipality Snr LED Officer: Rural Development 021 808 8173<br/>Stellenbosch Agricultural Society General Manager 021 886 4867<br/>Department of Agriculture Acting Chief Director: Farmer Support and Development 021-8085103</p> <p>Department of Rural Development and Land Reform Deputy Director 079 880 9320<br/>Land Bank<br/>Provincial Manager Commercial Development Banking Division Western Cape 021 974 2200 / 082 339 1626<br/>Stellenbosch University Professor and Chairman of the Department Agricultural Economics 021 808 4899<br/>Department of Water Affairs Deputy Director 021 941 6000<br/>Winelands Water Board CEO 021 887 6487<br/>CASIDRA CEO 021 863 5000</p> <p>Operational Committee</p> <p>Organisation Position<br/>Stellenbosch Municipality Manager: LED<br/>Stellenbosch Municipality Manager: Municipal Property<br/>Stellenbosch Municipality Senior Legal Advisor<br/>Stellenbosch Municipality Environmental Manager<br/>Stellenbosch Municipality Senior LED Officer: Rural Development</p> <p>(b) that the following vacant municipal agricultural land be advertised to be utilised by farmers in line with the policy on the Management of Municipal Agricultural Land as advertised in the Government Gazette on 27 March 2017 (ANNEXURE B).</p> <p>PROPERTY DESCRIPTION SIZE TOTAL (HA) WATER</p> |  |  |  |  |  | <p>Committee took place. A public information session was advertised and held to explain to the broader public the objectives of the Policy on the Management of Municipal Agricultural land.</p> |
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|        |  | <p>1 165/1A 10.5 ha no water 10.5<br/> 2 279BN 25.3 ha no water 25.3<br/> 3 502 AM 8.56 ha 3 ha water 8.56 3<br/> 4 502 AP 7 ha 2 ha water 7 2<br/> 5 502 AU 8.9 ha no water 8.9<br/> 6 502 AW 6 ha no water 6<br/> 7 502 BFN 15.5 ha 6 ha c/water 15.5 6<br/> 8 502 V 21.6 ha 8 ha water 21.6 8<br/> 9 619/1 26 ha no water 26<br/> 10 502 BH PORTION 17&amp;18 5 ha 3 ha water 5 3<br/> 11 502M 5.1 ha 3 ha water 5.1 3<br/> 12 502V 21.6 ha 8 ha water 21.6 8<br/> 13 502W 9 ha 3 ha water 9 3<br/> TOTAL 175,41 ha</p>   |            |  |             |         |       |   |
| 582815 | <p>STELLENBOSCH MUNICIPALITY: HOUSING PIPELINE (ANNUAL REVIEW 2018-2021)</p> | <p>7.5.2 STELLENBOSCH MUNICIPALITY: HOUSING PIPELINE (ANNUAL REVIEW 2018-2021)</p> <p>16TH COUNCIL MEETING: 2018-03-28: ITEM 7.5.2</p> <p>RESOLVED (nem con)</p> <p>(a) that the projects as reflected in the table below be supported in accordance with the appropriate funding and relevant provincial approvals (see attached ANNEXURE 1) as well as available bulk infrastructure capacity:</p> <p>PROJECT NAME HOUSING PROGRAM PROJECT PHASE NO OF SITES NO OF UNITS</p> <p>1. Stellenbosch Ida's Valley (±166/±265 services) IRDP/FLISP Await planning approval (LUPA) 265</p> <p>2. Klapmuts (Phase 4 Of 2053:15) ±298 services &amp; TRA IRDP Construction 298</p> <p>3. La Rochelle, Klapmuts (±80 sites) IRDP/FLISP Planning</p> <p>4. Longlands, Vlottenburg (±144 Services and units) IRDP Contractual matters to be finalised 144</p> <p>5. Stellenbosch Jamestown (Phases 2) (±133 sites) IRDP Planning Phase 2</p> <p>6. Erf 7001 and other possible sites for mix-used development in Cloetesville IRDP/FLISP Proposal Call</p> <p>7. Kayamandi: Zone O (±711 services) &amp; Watergang (±277 services) UISP / ISSP Planning</p> <p>8. Kayamandi Enkanini Enhanced Services (±1 300 sites) UISP / ISSP Planning (LUPA &amp; EIA)</p> <p>9. Kayamandi Enkanini (Pilot project) UISP / ISSP Construction (Electricity and</p> | 2018-03-28 |  | IN PROGRESS | TABISOM | 50.00 | <p>a) Noted.</p> <p>b) A services provider has been appointed to do the necessary pre-feasibility studies for La Motte.</p> <p>c) Noted.</p> <p>d) Noted.</p> |

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|        |   | <p>upgrading of toilets) 300 electricity connections and 20 additional communal toilets</p> <p>10. Kayamandi Town Centre Regeneration (±700 units) UISP/ Institutional Planning</p> <p>11. Northern Extension (Phase 1), Stellenbosch IRDP/FLISP Land acquisition and planning</p> <p>12. Kylemore (±171 services &amp; ±171 units) IRDP Await transfer of land</p> <p>13. Franschhoek Langrug Enhanced Services (±1 200 services) UISP Planning and feasibility study for decanting site</p> <p>14. Stellenbosch La Motte Old Forest Station (±430 services &amp; ±430 units) IRDP/FLISP Await planning approval</p> <p>15. Meerlust, Franschhoek (±200 services &amp; ±200 units) IRDP Planning</p> <p>16. De Novo (±374 sites)</p> <p>Project managed by PDoHS IRDP / Institutional Planning</p> <p>TOTAL 707</p> <p>Note: IRDP – Integrated Residential Development Programme<br/> FLISP – Finance Linked Individual Subsidy Programme<br/> UISP – Upgrading of Informal Settlement Programme<br/> ISSP – Informal Settlements Support Programme<br/> LUPA – Land Use Planning Act<br/> EIA – Environmental Impact Assessment</p> <p>(b) that the projects in the table below, be supported in principle and submitted to Provincial Department of Human Settlements for funding to commence with pre-feasibility studies;</p> <p>PROJECT NAME HOUSING PROGRAM PROJECT PHASE NO OF SITES NO OF UNITS</p> <p>1. La Motte, Franschhoek IRDP/FLISP Pre-planning phase</p> <p>2. Erf 2, La Motte (±70 services) IRDP Pre-planning phase</p> <p>3. Drodyke IRDP Pre-planning phase</p> <p>4. Botmaskop (±1 500 opportunities) Social Housing / IRDP Pre-planning phase</p> <p>5. Stellenbosch Transit Orientated Development complex precinct (±3 500 opportunities) IRDP Pre-planning phase</p> <p>(c) that after the completion of the pre-feasibility studies of these projects as listed in (b) above, a report be submitted to Council for consideration; and</p> <p>(d) that the housing pipeline be reviewed on an annual basis to align the project readiness with the DORA allocation.</p> |            |  |             |       |       |   |
| 582818 | SECTION 78(2) REPORT FOR THE EXPANSION OF THE SOLID WASTE LANDFILL SITE | <p>7.6.1 SECTION 78(2) REPORT FOR THE EXPANSION OF THE SOLID WASTE LANDFILL SITE</p> <p>16TH COUNCIL MEETING: 2018-03-28: ITEM 7.6.1</p> <p>RESOLVED (nem con)</p>   | 2018-03-28 |  | IN PROGRESS | DLOUW | 83.00 | Payment done in October 2018. Consultants to be appointed off roster to commence with environmental |

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|        |   | <p>(a) that this report be noted;</p> <p>(b) that Council notes the report on the Devon Valley Solid Waste Landfill site and the plans to expand this site through the request to Eskom to move high voltage circuitry in order to open space for the expansion of the current Landfill site;</p> <p>(c) that Council accepts that all the requirements of Section 78(1) in terms of investigating the feasibility of expanding the current landfill site have been satisfactorily attended to;</p> <p>(d) that Council, in terms of the Municipal Systems Act, Act 32 of 200, as amended, Section 78(2), accepts the scenario to continue with the planning and implementation of the internal mechanism of expanding the current landfill site to the area south west of the current site;</p> <p>(e) that the Director: Infrastructure Services be tasked to negotiate a process of moving the Eskom 66kV lines to a position away from the current landfill site and expansion site thereof;</p> <p>(f) that any Town Planning-, Environmental-, licensing and any other legislative requirement be adhered to; and</p> <p>(g) that a report indicating accurate costing, licensing and other related matters be submitted to Council once they are known, at which time Council will consider a final approval of the expansion of this landfill site.</p> |            |  |             |       |       | processes, and appointment of engineering consultant for design and planning of new cells.  |
| 582874 | FUTURE UTILIZATION OF EX-KLEINE LIBERTAS THEATRE SITE: CONSIDERATION OF INPUTS RECEIVED | <p>8.4.2 FUTURE UTILIZATION OF EX-KLEINE LIBERTAS THEATRE SITE: CONSIDERATION OF INPUTS RECEIVED</p> <p>16TH COUNCIL MEETING: 2018-03-28: ITEM 8.4.2</p> <p>RESOLVED (nem con)</p> <p>a) that Council takes note of the large number of inputs/comment received; and</p> <p>b) that a multi-purpose building be planned and after erection of building council call for proposals from the Stellenbosch Community for its utilization in line with our strategic objectives.</p>  | 2018-03-28 |  | IN PROGRESS | PSMIT | 5.00  | Specifications were compiled for submission to SCM with the view of appointing a service provider for the planning phase of this project. |
| 582876 | PROPOSED EXCHANGE OF LAND A PORTION OF FARM 183 (CLOSED STREET) FOR A PORTION OF FARM   | <p>7.5.1 PROPOSED EXCHANGE OF LAND A PORTION OF FARM 183 (CLOSED STREET) FOR A PORTION OF FARM 183/7: WOODMILL DEVELOPMENT PROJECT</p> <p>16TH COUNCIL MEETING: 2018-03-28: ITEM 7.5.1</p>  | 2018-03-28 |  | IN PROGRESS | PSMIT | 90.00 | This item is on the January 2019 Council Agenda.  |

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|        | 183/7: WOODMILL DEVELOPMENT PROJECT  | <p>RESOLVED (nem con)</p> <p>(a) that the portion of land, indicated as Portion A on Fig 4, measuring ± 5560m<sup>2</sup>, being a portion of Farm 183, be identified as land not needed to provide the minimum level of basic municipal service;</p> <p>(b) that Council approves, in principle, the exchange of Portion A for a portion of Farm 183/17, indicated as Portion B on Fig 4, measuring ±5560m<sup>2</sup>, in order to meet the requirements of the Provincial Roads Engineer, i.e. that the Devon Valley Road be aligned as to ensure an intersection with the current access road to Distell, on condition that:-</p> <p>(i) the Developer be responsible for all associated costs, such as the rezoning and subdivision, transfer cost, etc.; and</p> <p>(ii) Portion A be consolidated with Farm 183/57</p> <p>(c) that seeing that a public competitive process is not being followed, Council's intention to enter into an exchange of land agreement, be advertised for public comments/inputs;</p> <p>(d) that, in the meantime, a valuer be appointed to determine the fair market value of the two portions of land; and</p> <p>(e) that, following the public participation process, the matter be considered by Council.</p> |            |  |             |       |    |  |
| 594379 | PROPOSED RENEWAL OF LEASE AGREEMENT: ERF 52, STELLENBOSCH, SUPERGROUP DEALERSHIP | <p>7.5.1 PROPOSED RENEWAL OF LEASE AGREEMENT: ERF 52, STELLENBOSCH, SUPERGROUP DEALERSHIP</p> <p>17TH COUNCIL MEETING: 2018-05-23: ITEM 7.5.1</p> <p>Ms A De Beer acted as Municipal Manager for the duration of this matter in the absence of the Municipal Manager, Ms G Mettler.</p> <p>RESOLVED (majority vote)</p> <p>(a) that Erf 52 be identified as a property that is not required for the municipality's own use during the period of the extended lease period;</p> <p>(b) that Council in principle approves the extension of the lease for a period of 5 years;</p> <p>(c) that the matter does not go out on tender, but be published for objections or alternative proposals; and</p> <p>(d) that the fair market value be determined before it is brought back to Council</p>  | 2018-05-23 |  | IN PROGRESS | PSMIT | 90 | This item is on the January 2019 Council Agenda. |

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|        |   | <p>for final resolution after the public participation process.</p> <p>The following Councillors requested that their votes of dissent be minuted:</p> <p>Councillors F Adams; GN-Bakubaku-Vos (Ms); FT Bangani-Menziwa (Ms); DA Hendrickse; LK Horsband (Ms); N Mananga-Gugushe (Ms); MD Oliphant; RS Nalumango (Ms); N Sinkinya (Ms) and P Sitshoti (Ms).</p>  |            |  |             |         |       |   |
| 601661 | PROPOSED CEEDING OF LONG TERM LEASE AGREEMENTS: LEASE FARMS 502AX, AY AND BC: HELDERVALLEY FARMING ASSOCIATION  | <p>7.5.3 PROPOSED CEEDING OF LONG TERM LEASE AGREEMENTS: LEASE FARMS 502AX, AY AND BC: HELDERVALLEY FARMING ASSOCIATION</p> <p>18TH COUNCIL MEETING: 2018-07-25: ITEM 7.5.3</p> <p>RESOLVED (nem con)</p> <p>that this item be withdrawn for further refinement.</p>   | 2018-07-25 |  | IN PROGRESS | PSMIT   | 50.00 | This item is on the January 2019 Council Agenda.  |
| 601662 | RESERVIST POLICY  | <p>7.8.1 RESERVIST POLICY</p> <p>18TH COUNCIL MEETING: 2018-07-25: ITEM 7.8.1</p> <p>RESOLVED (majority vote)</p> <p>that the draft Reservist Policy be supported and same be re-submitted to Council for adoption.</p>  | 2018-07-25 |  | IN PROGRESS | GERALDE |       | <p>Applications received and screening of the applicants has been done, awaiting confirmation from Insurance section before volunteer program can be fully implemented. Policy in process of rolling out the practical implication of the policy.</p> <p>Still waiting on Insurer</p> |
| 601703 | Determination and Redetermination (Technical Alignment) of Municipal Boundaries in terms of Section 26 of the Local Government: Municipal Demarcation Act, 1998 | <p>7.3.2 DETERMINATION AND REDETERMINATION (TECHNICAL ALIGNMENT) OF MUNICIPAL BOUNDARIES IN TERMS OF SECTION 26 OF THE LOCAL GOVERNMENT: MUNICIPAL DEMARCATION ACT, 1998</p> <p>18TH COUNCIL MEETING: 2018-07-25: ITEM 7.3.2</p> <p>RESOLVED (majority vote)</p> <p>that Council reaffirms its response to the proposed amendments to the boundaries of Stellenbosch Municipality as contained in Circular 1/2018 that has</p> | 2018-07-25 |  | IN PROGRESS | TABISOM | 50.00 | Noted.  |

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|        |   | again been included in Circular 2/2018; and that the Municipal Demarcation Board be notified accordingly.  |            |  |             |           |       |  |
| 601711 | PROPOSED RENEWAL OF VARIOUS LEASE AGREEMENTS  | 7.5.4 PROPOSED RENEWAL OF VARIOUS LEASE AGREEMENTS<br><br>18TH COUNCIL MEETING: 2018-07-25: ITEM 7.5.4<br><br>RESOLVED (nem con)<br><br>that this item be withdrawn for further refinement.  | 2018-07-25 |  | IN PROGRESS | PSMIT     | 10.00 | Following discussion with DCS on Monday 21 January 2019 it was agreed to re-submit different agenda items dealing with the different properties, separately during February 2019.  |
| 612597 | Draft 2 NORTHERN EXTENTION LAND FOR RELOCATION OF SURPLUS HOUSEHOLDS, KAYAMANDI<br>PROGRESS - STATUS REPORT 20.09.2018          | 8.2.3 NORTHERN EXTENSION / LAND FOR RELOCATION OF SURPLUS HOUSEHOLDS, KAYAMANDI: PROGRESS / STATUS REPORT<br><br>20 TH COUNCIL MEETING: 2018-09-26: ITEM 8.2.3<br><br>During deliberations on the matter, the Speaker ordered Cllr F Adams to leave the chambers (at 11:20) for violating Rule 27 of the Rules of Order By-law.<br><br>RESOLVED (majority vote with 7 abstentions)<br><br>(a) that the progress to date (lack thereof), be noted;<br><br>(b) that the Municipal Manager be authorised to further investigate the options as set out in paragraph 6.2.2 and to enter into preliminary discussions / negotiations with the relevant stakeholders, with the view of finding solutions for the future development of the Northern Extension;<br><br>(c) that the Municipal Manager reports back on progress within 3 months; and<br><br>(d) that no definitive agreement(s) be concluded without Council's approval. | 2018-09-26 |  | IN PROGRESS | TABISOM   | 30.00 | The Provincial Department of Human Settlements indicated that this matter is being addressed at senior level and further discussion will commence during January 2019.   |
| 612851 | PROPOSED EXCHANGE OF LAND: A PORTION OF REMAINDER FARM 387, STELLENBOSCH FOR A PORTION OF LEASE AREA 377A: VREDENHEIM (PTY) LTD | 7.2.3 PROPOSED EXCHANGE OF LAND: A PORTION OF REMAINDER FARM 387, STELLENBOSCH FOR A PORTION OF LEASE AREA 377A: VREDENHEIM (PTY) LTD<br><br>20TH COUNCIL MEETING: 2018-09-26: ITEM 7.2.3<br><br>RESOLVED (nem con)<br><br>(a) that Council cannot at this stage resolve that the land requested in the exchange of land agreement is not needed for the provision of basic municipal services as required in terms of section 14 of the MFMA;   | 2018-09-26 |  | IN PROGRESS | ANNALENED | 90.00 | The Offer to Purchase was signed by Vredenheim during December 2018. A land surveyor was appointed to submit an application for subdivision. Following the successful subdivision the land will be transferred to Stellenbosch |

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|        |  | <p>(b) that Council, for the reason contained in (a) above, does not approve the agreement to exchange municipal land in exchange for the land needed for the securing of access route for the development of Longlands;</p> <p>(c) that the owner be informed that Council is not willing to exchange land and that, should parties not be able to reach agreement on the sale of the property, the process in section 25 of the Constitution will have to be invoked; and</p> <p>(d) that, should Ms Bezuidenhout not be willing to sell the land at a fair value, the Municipal Manager be authorised to follow the provisions of section 25 of the Constitution read with section 9(3) of the Housing Act (Act 107/1997) and read with Section 1,6,18-23 of the Expropriation Act (Act no 63 of 1975).</p> |            |  |             |            |       | Municipality.   |
| 616964 | POSTER BY-LAW  | <p>7.6.2 POSTER BY-LAW RELATING TO OUTDOOR ADVERTISING AND SIGNAGE</p> <p>21ST COUNCIL MEETING: 2018-10-31: ITEM 7.6.2</p> <p>RESOLVED (nem con)</p> <p>(a) that the report be accepted;</p> <p>(b) that the Draft By-Law Relating to Outdoor Advertising and Signage, attached as ANNEXURE 1, be accepted as the copy of the By-Law to be used in a Public Participation process;</p> <p>(c) that the Draft By-Law relating to Outdoor Advertising and Signage be duly advertised for the purpose of a public participation process until the end of January 2019; and</p> <p>(d) that, upon the completion of the public participation process, the Draft By-Law together with any comments/objections by the public be resubmitted to Council for final approval and adoption.</p>                          | 2018-10-31 |  | IN PROGRESS | DLOUW      | 50.00 | Comments received and will serve at next Council meeting. |
| 616963 | RECONSTITUTION OF SECTION 80 PORTFOLIO COMMITTEES AND CHAIRPERSONS | <p>13.2.1 RECONSTITUTION OF SECTION 80 COMMITTEES</p> <p>21ST COUNCIL MEETING: 2018-10-31: ITEM 13.2.1</p> <p>RESOLVED (majority vote with abstentions)</p> <p>(a) that Council rescinds all resolutions taken on item 5.1 held at an Urgent meeting of Council on 16 February 2017;</p> <p>(b) that Council approves the establishment of the following Section 80 Committees and its composition, namely:</p>  | 2018-10-31 |  | IN PROGRESS | GERALDINEM | 80.00 | The matter regarding the names is being finalized.        |

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|  |  | <p>Human Settlements<br/>DA: 3<br/>EFF: 1<br/>ANC: 1</p> <p>Financial Services<br/>DA: 4<br/>ANC: 2</p> <p>Parks, Open Spaces and Environment<br/>To be constituted</p> <p>Planning and Economic Development<br/>DA: 4<br/>DNCA: 1<br/>ANC: 2</p> <p>Youth, Sports and Culture<br/>DA: 3<br/>EFF: 1<br/>ANC: 1</p> <p>Rural Management and Tourism<br/>To be constituted</p> <p>Community and Protection Services<br/>DA: 4<br/>ANC: 1<br/>ACDP: 1</p> <p>Infrastructure Services<br/>DA: 4<br/>ANC: 2</p> <p>Corporate Services<br/>DA: 3<br/>ANC: 2</p> <p>(c) that the relevant parties submit their representatives to the Speaker and Whip by 5 November 2018, including the two new Section 80 committees, namely Parks, Open Spaces and Environment and Rural Management and Tourism;</p> <p>(d) that it BE NOTED that the Executive Mayor has appointed the following Mayco members as Chairpersons of the Section 80 Committees –<br/>Human Settlements<br/>Deputy Mayor N Jindela</p> |  |  |  |  |  |  |
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|        |   | <p>Financial Services<br/>Cllr Patricia Crawley (Ms)</p> <p>Parks, Open Spaces and Environment<br/>Cllr Xoliswa Mdemka (Ms)</p> <p>Planning and Economic Development<br/>Cllr Esther Groenewald (Ms)</p> <p>Youth, Sports and Culture<br/>Cllr Manie Pietersen</p> <p>Rural Management and Tourism<br/>Cllr Salie Peters</p> <p>Community and Protection Services<br/>Cllr Jan de Villiers</p> <p>Infrastructure Services<br/>Cllr Quintin Smit</p> <p>Corporate Services<br/>Vacant at present. Councillor Esther Groenewald (Ms) will remain Portfolio Chairperson until new Portfolio Chairperson is appointed by the Executive Mayor; and</p> <p>(e) that Council approves the terms of reference for these Committees attached as APPENDIX A.</p> |            |  |             |         |       |   |
| 616959 | MIGRATION OF OLD HOUSING WAITING LIST TO A HOUSING DEMAND DATABASE SYSTEM | <p>7.5.5 MIGRATION OF OLD HOUSING WAITING LIST TO A HOUSING DEMAND DATABASE SYSTEM</p> <p>21ST COUNCIL MEETING: 2018-10-31: ITEM 7.5.5</p> <p>RESOLVED (nem con)</p> <p>(a) that Council approves that the administration embarks on a process of updating data on the old Housing Waiting List;</p> <p>(b) that all updated information be imported into the Municipal Housing Demand Database; and</p> <p>(c) that, when the above process has been concluded, the Municipal Housing Demand Database becomes the only reference point and source of information in determining the municipality's housing backlog and the profile of applicants.</p>   | 2018-10-31 |  | IN PROGRESS | TABISOM | 10.00 | Busy putting together a roll-out plan for the initiative. |

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| 616956 | DRAFT PARADYSKLOOF NATURE AREA: ENVIRONMENTAL MANAGEMENT PLAN              | <p>7.7.1 DRAFT PARADYSKLOOF NATURE AREA ENVIRONMENTAL MANAGEMENT PLAN</p> <p>21ST COUNCIL MEETING: 2018-10-31: ITEM 7.7.1</p> <p>RESOLVED (nem con)</p> <p>(a) that the Paradyskloof Nature Area Environmental Management Plan be duly advertised for the purpose of a public participation process until the end of January 2019; and</p> <p>(b) that the inputs received during the above public participation process be worked into a final draft Paradyskloof Nature Area Environmental Management Plan to be presented to Council for approval.</p>   | 2018-10-31 |  | IN PROGRESS | GERALDE  |       | As per the Council Resolution the Draft Paradyskloof Nature Area Environmental Management Plan was advertised in the Eikestad News on 15 November 2018. Copies of the document were also placed at the Municipal Advice Centre as well as the libraries in Stellenbosch and Jamestown. The closing date for comment is 31 January 2019. |
| 616954 | CONDONATION OF QUALIFYING CRITERIA: SALE OF UNDEVELOPED ERVEN IN KAYAMANDI | <p>7.2.3 CONDONATION OF QUALIFYING CRITERIA: SALE OF UNDEVELOPED ERVEN IN KAYAMANDI</p> <p>21ST COUNCIL MEETING: 2018-10-31: ITEM 7.2.3</p> <p>RESOLVED (majority vote with abstentions)</p> <p>(a) that Council resolves not to condone the criteria set out in the tender documentation published on 12 November 2016; and</p> <p>(b) that Council resolves that the following criteria be used in the new tender process, i.e.</p> <p>i) Beneficiary must be a resident of Kayamandi for a minimum period of ten (10) years;</p> <p>ii) If younger than 40 years (at date of closing tender), then the beneficiary must be married or have a legal dependent staying with him/her;</p> <p>ii) May not have received any form of financial assistance/subsidy from the State in obtaining a house/serviced site previously;</p> <p>iii) May not currently own any other fixed asset;</p> <p>iv) Must be a South African citizen;</p> <p>v) Must be a first time home owner; and</p> | 2018-10-31 |  | IN PROGRESS | ANNALENE | 10.00 | In the process of compiling a new Tender documents.   |

|        |   |   |            |  |             |         |       |  |
|--------|---|---|------------|--|-------------|---------|-------|--|
|        |   | vi) that a pre-emptive clause be inserted in the title deed of the property that the property be developed within 2 years and not be sold within 5 years of registration.   |            |  |             |         |       |  |
| 616953 | Water Tariffs                                       | <p>8.2.3 WATER TARIFFS</p> <p>21ST COUNCIL MEETING: 2018-10-31: ITEM 8.2.3</p> <p>Before deliberations on the matter, the EFF requested a caucus, which the Speaker allowed.</p> <p>When the meeting resumed, it was</p> <p>RESOLVED (majority vote with abstentions)</p> <p>(a) that Council approves the NEW rates as per the table below for domestic water consumptions;</p> <p>(b) that the NEW rates as per the table below be advertised for public comment;</p> <p>(c) that the 20% water restriction rates (as opposed to the current 40% water restriction tariffs) applies from the November 2018 billing run that is payable early December 2018</p> <p>(d) that the installation of Water Management Devices where necessary be approved, in order to support consumers to manage their water consumption and associated water accounts;</p> <p>(e) that the installation of individual meters at municipal flats continue;</p> <p>(f) that the public awareness campaign to save water is continued;</p> <p>(g) that credit control measures will continue for outstanding debt that is not related to the higher water tariffs applicable from 1 July 2018;</p> <p>(h) that the consumption patterns and revenue be closely monitored to consider future adjustments either up or down; and</p> <p>(i) that the Finance Directorate explores options of other billing procedures to enhance the billing effectiveness.</p> <p>Councillors DA Hendrickse and LK Horsband (Ms) requested that it be minuted that they abstained from voting on the matter.</p> | 2018-10-31 |  | IN PROGRESS | KEVINC  | 80.00 | <p>a-f) Done</p> <p>g) Ongoing</p> <p>h) Adjustment done in Mid-year Adjustment Budget.</p> <p>i) Investigation in progress.</p> |
| 620332 | 116 APPLICATION: ERF 2715, ENKANINI, PILOT PROJECT: | 8.2.5 NOTICE IN TERMS OF SECTION 116(3) OF THE MFMA. AMENDMENT OF CONTRACT OF LUBUCON CIVILS: ERF 2715 ENKANINI PILOT PROJECT   | 2018-11-28 |  | IN PROGRESS | TABISOM | 0.00  | The amendments to the contract were advertised in the local  |

|        |  |  |            |  |             |         |       |   |
|--------|--|--|------------|--|-------------|---------|-------|---|
|        | CHANGE OF SCOPE:<br>LUBUCON CIVILS   | <p>22ND COUNCIL MEETING: 2018-11-28: ITEM 8.2.5</p> <p>RESOLVED (majority vote with abstentions)</p> <p>(a) that Council notes the reasons for the change of the contract of the civil contractor (Lubucon Civils) of the Electrification Pilot Project (Erf 2175) in terms of MFMA Section 116(3);</p> <p>(b) that Council notes the envisaged increase in the tender amount for the construction fees from R9 076 642.61 (B/SM 30/18 ) to R11 625 716.72 due to inter alia the change of scope of the contract works;</p> <p>(c) that reasonable notice of intention to amend the contract /agreement in terms of section 116(3)(b)(i) be given to the local community;</p> <p>(d) that the local community be invited to submit representations to the Municipality in terms of Section 116 (3)(b)(ii); and</p> <p>(e) that the Municipal Manager be authorized to conclude the amended contract/agreement after (d) above is finalized in terms of the applicable legislation.</p> <p>Councillors DA Hendrickse and LK Horsband (Ms) requested that their votes of dissent be minuted.</p> |            |  |             |         |       | newspapers in accordance with resolution (d) of Item 8.2.5. No comments or representations were received.   |
| 620331 | 116 APPLICATION:<br>EXTENSION OF CONTRACT / APPOINTMENT FOR UMTHA STRATEGY PLANNING AND DEVELOPMENT CONSULTANCY TO UNDERTAKE DEMOGRAPHIC SURVEY OF BACKYARD STRUCTURES IN ADDITIONAL AREAS | <p>8.2.7 SECTION 116(3) AMENDMENT TO THE EXISTING CONTRACT OF UMTHA STRATEGY PLANNING AND DEVELOPMENT CONSULTANCY</p> <p>22ND COUNCIL MEETING: 2018-11-28: ITEM 8.2.7</p> <p>Councillor DA Hendrickse requested that it be minuted that there are no timeframes attached to the resolutions.</p> <p>RESOLVED (majority vote abstentions)</p> <p>(a) that Council notes in terms of MFMA Section 116(3) the reasons for the change of scope/specification of the Zone O community survey project to include other areas; and notes the intended adjustment of tender B/SM: 60/17 to include the demographic survey of Cloetesville and Idas Valley for an estimate 5000 backyard structures;</p> <p>(b) that Council notes that the additional work will cost the Municipality R696 731 (vat inclusive), at a rate of R139.34 per structure surveyed, which will bring the total value of the contract to R1 135 745 vat inclusive, 62% more of the original tender amount;</p>   | 2018-11-28 |  | IN PROGRESS | TABISOM | 70.00 | <p>The amendments to the contract were advertised in the local newspapers in accordance with resolution (d) of Item 8.2.7. No comments or representations were received.</p> <p>The authorization of the Municipal Manager has been obtained in accordance with resolution (e) of Item 8.2.7.</p> |

|        |  |  |            |  |             |          |       |  |
|--------|--|--|------------|--|-------------|----------|-------|--|
|        |  | <p>(c) that reasonable notice of intention to amend the contract or agreement in terms of Section 116(3)(b)(i) be given to the public;</p> <p>(d) that the local community be invited to submit representations to the Municipality in terms of Section 116 (3)(b)(ii); and</p> <p>(e) that the Municipal Manager be authorized to conclude the awarded contract / agreement after (d) above is finalized in terms of the applicable legislation.</p> <p>Councillors DA Hendrickse and LK Horsband (Ms) requested that their votes of dissent be minuted.</p>  |            |  |             |          |       |  |
| 621618 | <p>PROPOSED DEVOLUTION OF RENTAL STOCK: WESTERN CAPE GOVERNMENT, DEPARTMENT OF HUMAN SETTLEMENTS</p> <p>22ND COUNCIL MEETING: 2018-11-28: ITEM 7.4.1</p> <p>RESOLVED (majority vote)</p> <p>(a) that the Municipal Manager be mandated to negotiate a contribution with Provincial Government to assist the Municipality with the cost for the repair/restoration of the rental stock;</p> <p>(a) that the request from the Western Cape Government's Department of Human Settlements to transfer the properties listed in par. 6.1.2.4 to the Municipality, be approved; and</p> <p>(c) that the Municipal Manager be authorised to sign all documents necessary to effect transfer of the said properties.</p> | <p>7.4.1 PROPOSED DEVOLUTION OF RENTAL STOCK: WESTERN CAPE GOVERNMENT, DEPARTMENT OF HUMAN SETTLEMENTS</p> <p>22ND COUNCIL MEETING: 2018-11-28: ITEM 7.4.1</p> <p>RESOLVED (majority vote)</p> <p>(a) that the Municipal Manager be mandated to negotiate a contribution with Provincial Government to assist the Municipality with the cost for the repair/restoration of the rental stock;</p> <p>(a) that the request from the Western Cape Government's Department of Human Settlements to transfer the properties listed in par. 6.1.2.4 to the Municipality, be approved; and</p> <p>(c) that the Municipal Manager be authorised to sign all documents necessary to effect transfer of the said properties.</p> | 2018-11-28 |  | IN PROGRESS | TABISOM  | 10.00 | In progress                                  |
| 621645 | <p>UTILISATION OF A PORTION OF THE WEMMERSHOEK COMMUNITY HALL AS AN EARLY CHILDHOOD DEVELOPMENT FACILITY (ECD CENTRE)</p> <p>22ND COUNCIL MEETING: 2018-11-28: ITEM 7.2.3</p> <p>RESOLVED (majority vote with abstentions)</p> <p>(a) that Council notes that a tender call for proposal was advertised and dealt with through the Supply Chain Process;</p> <p>(b) that Council now proceed with the lease based on the proposal received;</p> <p>(c) that, should Council accept the proposal, an agreement be entered into with Mr Goosen that stipulates that the property may only be used for the purposes of an ECD centre; and</p>   | <p>7.2.3 UTILISATION OF A PORTION OF THE WEMMERSHOEK COMMUNITY HALL AS AN EARLY CHILDHOOD DEVELOPMENT FACILITY (ECD CENTRE)</p> <p>22ND COUNCIL MEETING: 2018-11-28: ITEM 7.2.3</p> <p>RESOLVED (majority vote with abstentions)</p> <p>(a) that Council notes that a tender call for proposal was advertised and dealt with through the Supply Chain Process;</p> <p>(b) that Council now proceed with the lease based on the proposal received;</p> <p>(c) that, should Council accept the proposal, an agreement be entered into with Mr Goosen that stipulates that the property may only be used for the purposes of an ECD centre; and</p>   | 2018-11-28 |  | IN PROGRESS | ANNALENE | 10.00 | In the process of compiling Lease Agreement. |

|        |  |   |            |  |             |            |       |   |
|--------|--|---|------------|--|-------------|------------|-------|---|
|        |  | (d) that the Municipal Manager be authorised to sign all documents necessary to effect the lease agreement.   |            |  |             |            |       |   |
| 621772 | PROPOSED SERVICE DELIVERY IN JONKERSHOEK | <p>7.2.4 PROPOSED SERVICE DELIVERY IN JONKERSHOEK</p> <p>22ND COUNCIL MEETING: 2018-11-28: ITEM 7.2.4</p> <p>RESOLVED (majority vote with abstentions)</p> <p>(a) that the Power of Attorney from the National Department of Public Works, authorizing Stellenbosch Municipality to commence with service delivery in Jonkershoek, be noted;</p> <p>(b) that the Administration be authorised to render interim municipal services in the Mixed Use Precinct in Jonkershoek on a cost recovery basis from the users who receive the services, except to those households that qualify for free basic services in terms of the Municipality's Indigent Policy;</p> <p>(c) that the Administration be authorised to provide/upgrade Access to Basic Services (Communal services) in informal areas, free of charge;</p> <p>(d) that the Director: Planning and Economic Development be requested to commission a feasibility study with the view of identifying a possible site(s) for possible township establishment, taking into account the Draft SDF for Jonkershoek, but also taking into account the positioning of bulk infrastructure and access to the site(s);</p> <p>(e) that the National Department of Public Works be requested to transfer the land to Stellenbosch Municipality;</p> <p>(f ) that the National Department of Public Works be requested to transfer the land on which the office space previously used by Cape Nature, either by way of acquisition or by way of a Lease Agreement, to the Municipality;</p> <p>(g) that, the Director: Infrastructure Services be requested to compile a status quo report regarding the availability of bulk infrastructure but also indicating the cost of possible interim upgrading of such bulk infrastructure;</p> <p>(h) that the Director: Planning &amp; Economic Development be requested to finalize the SDF for Jonkershoek in terms of the SPLUMA Act 16 of 2013;</p> <p>(i) that the Municipal Manager be authorised to conclude an agreement(s) with the relevant authorities to ensure that Stellenbosch Municipality is in a position to do law enforcement in the Jonkershoek Valley, with specific reference to the prevention of further unauthorized structures being constructed/erected;</p> <p>(i) that a progress report be tabled to Council within 6 months, including an</p> | 2018-11-28 |  | IN PROGRESS | ANNALENE D | 30.00 | <p>Meeting was scheduled during December 2018 with representatives of Informal Settlements and Engineering Services to discuss implementation of Council resolution.</p> <p>The National Department of Public Works was requested the use of the office space. A meeting in this regard is scheduled for 29 January 2019.</p> |

|  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|
|  |  | <p>environmental impact report and indicating progress that has been made regarding the provision of services; and</p> <p>(k) that, in the mean-time, all expenditure be incurred within the existing, approved budget.</p> <p>The following Councillors requested that it be minuted that they abstained from voting on the matter:</p> <p>Cllrs F Adams; DA Hendrickse and LK Horsband (Ms).</p> |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|

|    |   |
|----|---|
| 7. | <b>CONSIDERATION OF ITEMS BY THE EXECUTIVE MAYOR:<br/>(ALD G VAN DEVENTER (MS))</b> |
|----|---|

|     |   |
|-----|---|
| 7.1 | <b>COMMUNITY AND PROTECTION SERVICES: (PC : CLLR J DE VILLIERS)</b> |
|-----|---|

|       |   |
|-------|---|
| 7.1.1 | <b>SHARED SERVICE AGREEMENT WITH SURROUNDING MUNICIPALITIES TO<br/>RENDER SUPPORT AND ASSISTANCE FOR CERTAIN SERVICES</b> |
|-------|---|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

*Safest Valley*

23 &amp; 30 January 2019

**1. SUBJECT: SHARED SERVICE AGREEMENT WITH SURROUNDING MUNICIPALITIES TO RENDER SUPPORT AND ASSISTANCE FOR CERTAIN SERVICES**

**2. PURPOSE**

To obtain a shared service agreement with surrounding municipalities to lend support to each other in respect of certain service delivery areas.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

The shared service agreement has been drafted to render support and assistance to surrounding municipalities in need of assistance in respect of certain service delivery areas. Stellenbosch Municipality can benefit from such an agreement in the sense that we will be able to rely on surrounding municipalities to assist us in service delivery areas, when needed.

**5. RECOMMENDATIONS**

- (a) that the proposed draft agreement be considered and approved by Council;
- (b) that the Municipal Manager be authorized to sign the agreement on behalf of Council; and
- (c) that the Director: Community and Protection Services be represented on the Committee as per clause 9 of the agreement.

**6. DISCUSSION/ CONTENTS**

**6.1 Background**

At times municipalities need to rely on the support of surrounding municipalities due to a lack of capacity, equipment, fleet, staff and knowledge. A few months ago Overstrand Municipality had to request assistance from Stellenbosch Municipality to help fight fires in the Overstrand area because the fires were so extensive that Overstrand was unable to extinguish the fires on its own. Most recently, Stellenbosch Municipality was approached by Swartland Municipality for assistance to deal with unrest in Riebeeck Kasteel. Due to this need that arose, the surrounding



municipalities got together and decided to lend support to each other on a formal basis within the framework of an approved shared service agreement. A draft agreement was prepared between the participating municipalities and is attached as **Annexure A** to the report. It should be noted that Theewaterskloof Municipality had already obtained Council approval to enter into a shared services agreement with surrounding municipalities. Therefore, Stellenbosch Municipality would want to obtain Council approval for same.

## 6.2 **Discussion**

In drafting the agreement, it was important that the rights of each municipality, whether the municipality gives or receives assistance, be protected within the framework of all relevant legislation. The agreed upon services in respect of which assistance may be given are services relating to protest action, taxi violence, VIP protection, policing of illegal business activities, xenophobia, disaster management, illegal land invasion, protection of property, general law enforcement, fire-fighting, serving summons and warrants, and municipal courts.

The municipalities who participated in drafting the agreement also realized that risks are involved and have agreed to indemnify each other from any damages or losses, unless any degree of gross negligence is involved.

The lending municipality will be liable for their own costs and the costs for the use of apparatus or equipment as per clause 7.1 of the agreement. Should staff be required to stay overnight in rendering assistance, the borrowing party shall provide such staff with accommodation facilities and meals as will be reasonably required, as per clause 7.2 of the agreement.

The agreement also provides for meetings by an Intergovernmental Committee that will play an oversight role of the execution and implementation of the agreement and to timeously identify potential risks and evaluate and report on every occasion on which assistance was rendered. This Committee has to be established between the relevant municipalities involved in this agreement.

Should legislation or any policy or any other circumstances change the aims of the agreement, parties to the agreement must notify each other thereof.

Municipalities are all confronted by the same problems at one time or another and by means of this agreement, municipalities may assist each other to solve and deal with these problems.

## 6.3 **Financial Implications**

Each municipality will carry its own cost, subject to affordability.

## 6.4 **Legal Implications**

A municipality may provide a municipal service in its area or a part of its area through an external mechanism by entering into a service delivery agreement with another municipality in terms of Sec.76 (b) (ii) of the Municipal Systems Act, Act 32 of 2000.

Section 80 (1) (a) of the Municipal Systems Act, Act 32 of 2000 stipulates that if a municipality decides to provide a municipal service through a service delivery agreement in terms of Section 76 (b) with another municipality, it may, subject to subsection (3), negotiate and enter into such agreement with the relevant municipality without applying Part 3 of this chapter.

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**6.5 Staff Implications**

If assistance is needed by a borrowing municipality, the staff implications will be of a temporary nature, and where it is not possible to render assistance, the borrowing party must be informed accordingly.

**6.6 Previous / Relevant Council Resolutions**

None

**6.7 Risk Implications**

There is a risk that if we are helping other municipalities we may encounter the same threat in our own area. This will be taken into account when the request is received for assistance before deciding to render assistance or not.

**6.8 Comments from Senior Management:****6.8.1 Director: Infrastructure Services**

Supports the item.

**6.8.2 Director: Planning and Economic Development**

Supports the item

**6.8.3 Director: Community and Protection Services:**

Supports the item

**6.8.4 Director: Corporate Services:**

There is an additional load that will be placed on our employees, which may have risks for our own workforce and operational requirements.

The contract in its current form is not supported due to the legal compliance matters and the risk involved. The contract is too wide and should be confined to matters like fire services and disaster management. Other requests should be dealt with on an ad hoc basis.

**Comment from department:**

These concerns have been addressed in the item and the agreement.

**6.8.5 Chief Financial Officer:**

Finance supports the Item but proposes that a ceiling value of services be specified to limit the lending municipality's financial exposure. (Par 7.1 below has reference).

**“COSTS**

7.1 Save as set out in paragraph 7.2 hereunder, the parties agree that all costs associated with the rendering of assistance, will be carried by the lending party”.

**6.8.6 Municipal Manager:**

Supports the item.

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**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2019-01-23: ITEM 7.1.1**

- (a) that the proposed draft agreement be considered and approved by Council;
- (b) that the Municipal Manager be authorized to sign the agreement on behalf of Council;  
and
- (c) that the Director: Community and Protection Services be represented on the Committee as per clause 9 of the agreement.

**ANNEXURES****Annexure A: Shared Service Agreement****FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | Albert van der Merwe                                      |
| <b>POSITION</b>        | <b>Act. DIRECTOR: COMMUNITY &amp; PROTECTION SERVICES</b> |
| <b>DIRECTORATE</b>     | <b>COMMUNITY &amp; PROTECTION SERVICES</b>                |
| <b>CONTACT NUMBERS</b> | <b>X8437</b>  |
| <b>E-MAIL ADDRESS</b>  | <b>Gerald.esau@stellenbosch.gov.za</b>                    |
| <b>REPORT DATE</b>     | <b>17 September 2018</b>                                  |

# **ANNEXURE A**

**SHARED SERVICE AGREEMENT**

Entered into by and between:

**THEEWATERSKLOOF MUNICIPALITY**

Duly represented herein by \_\_\_\_\_

And

**STELLENBOSCH MUNICIPALITY**

Duly represented herein by \_\_\_\_\_

And

**DRAKENSTEIN MUNICIPALITY**

Duly represented herein by \_\_\_\_\_

And

**SWARTLAND MUNICIPALITY**

Duly represented herein by \_\_\_\_\_

And

**OVERSTRAND MUNICIPALITY**

Duly represented herein by \_\_\_\_\_

And

**BREEDE VALLEY MUNICIPALITY**

Duly represented herein by \_\_\_\_\_

And

**WHEREAS** the parties to this agreement are proclaimed municipalities in terms of Section 12 of the Municipal Structures Act, as prescribed by Section 155(1) of the Constitution; and

**WHEREAS** the various parties have the powers and functions to provide a public service to its residents in terms of:

Sections 156 and 229 of the Constitution; and  
Part B of Schedule 4 & 5 of the Constitution; and

Section 83 of the Structures Act; and  
Sections 6 and 9 of the Systems Act

**WHEREAS** the parties are all geographically located close to one another and have agreed to support each other by sharing certain services amongst them, subject to the terms and conditions incorporated herein.

**NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:**

**1 DEFINITIONS**

In this agreement, unless the contrary appears from the context, the following words and phrases shall have the meanings ascribed to them as follows:

**Borrowing party:** means the party requesting and receiving assistance from another party.

**Committee:** means the committee established in terms of paragraph 9 of this agreement.

**Constitution:** means the Constitution of the Republic of South Africa, Act 108 of 1996 as amended.

**Contract:** means this document together with all annexures thereto.

**Effective Date:** means the date upon last signature of this agreement.

**Event:** means any occurrence or situation for which assistance may be provided by the lending party to the borrowing party.

**Lending party:** means the party giving and providing assistance to another party

**MFMA:** means the Local Government: Municipal Finance Management Act, Act 56 of 2003.

**Parties:** means, collectively, the parties to this agreement or any two parties who renders assistance to one another.

**Party:** shall mean anyone of the abovementioned entities as the context may require

**Public service delivery:**  
means specifically, but not exclusively, traffic services, law enforcement, disaster management, inter-municipal skills training and

support, provision of resources in the event of insufficient staff and/ or insufficient infrastructure.

Resources: means any staff, equipment, vehicle, communications apparatus, or other resource being provided by the lending party to the borrowing party as would be required and requested for the purpose of assistance in a relevant event.

Structures Act: means the Local Government Municipal Structures Act 117 of 1998

Systems Act: means the Local Government Municipal Systems Act 32 of 2000

## 2. SCOPE & SPIRIT OF THE AGREEMENT

2.1 The parties' record that this agreement is concluded in the spirit of cooperation to assist each other with public service delivery, specifically but not limited to traffic law enforcement, disaster management, where there is a lack of skills or know-how, insufficient staff and/or insufficient infrastructure.

2.2 The said service areas will *inter alia* include assistance during:

2.2.1 Protest actions to protect municipal infrastructure and assets;

2.2.2 VIP protection;

2.2.3 Xenophobia;

2.2.4 Disaster management;

2.2.5 Land invasions;

2.2.6 Fire hazards;

2.2.7 Service delivery areas as described in Part B of Schedule 4 & 5 of the Constitution

2.2.8 Serving of Summonses/ Warrants

**Comment [A1]:** Points 2.2.1 – 2.2.5 and 2.2.7 are not ammitters that our staff are trained for. It is policing matters. Our law enforcement officers are not municipal police despite the fact that they think they can operate like that. This is exposing people to risks I do not agree with.

**Comment [N2R1]:** I have amended 2.2.1

**Comment [A3]:** I support this, but is this not a district Municipality function that in any event co-ordinates the available resources during a disaster in terms of the act?

**Comment [N4R3]:** Agree with comment but we will assist within our means if requested.

**Comment [N5]:** Deleted

**Comment [A6]:** I support this when we are not under threat ourselves.

**Comment [N7]:** Agree

**Comment [A8]:** I have no idea what this means. – given that we struggle to have enough employees are we realistic?

**Comment [N9]:** Director Esau requested that it remains.

**Comment [A10]:** Our law enforcement officers cannot do this in another municipalities area of jurisdiction?

**Comment [N11]:** In terms of Sec 15 of the Magistrates Act of 1944 we are allowed to serve summonses in another public body's jurisdiction with their consent.

**Comment [N12]:** Deleted

2.3 This agreement will be valid between all the other parties to the agreement.

### 3 DURATION OF THE AGREEMENT

This agreement will commence between any two parties upon signature hereof and will endure until terminated with 3 (three) months' notice to the other party or parties, as the case may be.

### 4 REQUEST FOR ASSISTANCE PROCESS

4.1 Although no formal process for a request for assistance will apply, the parties undertake, as far as possible, to communicate with each other in writing through the respective Municipal Managers or his/her delegated authority and to give each other reasonable notice.

4.2 No adverse effect will result of any parties' inability to render assistance.

### 5 LEGISLATIVE FRAMEWORK

Assistance by one party to another party shall be rendered within the following legal framework:

Comment [A13]: See my comments above

5.1 National Road Transport Act, Act 5 of 2009;

5.2 Transport Appeal Tribunal Act, Act 39 of 1998;

5.3 National Road Traffic Act, Act 93 of 1996;

5.4 Criminal Procedure Act, Act 51 of 1977;

5.5 Fire Brigade Services Act, Act 99 of 1987;

5.6 South African Police Services Act, Act 68 of 1995;

5.7 Firearms Control Act, Act 60 of 2000;

5.8 Disaster Management Act;

5.9 Municipal legislation and by-laws.

5.10 The Constitution of the Republic of South Africa, Act 108 of 1996, especially section 41 of the said Act;

Comment [N14]: Deleted

5.11 Labour Relations Act, Act 66 of 1995;

Comment [N15]: Requested by EW

5.12 Occupational Health and Safety Act, Act 85 of 1993;

Comment [N16]: Requested by EW



5.13 Compensation for Occupational Injuries and Diseases Act, Act 130 of 1993.

**Comment [N17]:** Requested by EW

## 6 RISK

6.1 Should a party render assistance to another party, albeit in the form of staff, equipment or any item that carries an element of internal risk to the item of the lending party, the lending party will accept full risk of damage, loss or injury to such item or staff member.

**Comment [A18]:** This is not acceptable and supported – it means if our staff member gets injured or dies we are responsible for any and all costs applicable thereto including permanent disability or a long term absence due to injury on duty.

6.2 The borrowing party shall carry the external risk to members of the public in any action taken by a staff member of the lending party, whilst under command and control of the borrowing party

6.3 In acceptance of such risks, the respective parties undertake to insure against the risks and/or to implement such risk mitigation plans as may be required.

**Comment [A19]:** Does our insurance cover these situations? If not what is the cost implications of the insurance?

6.4 The parties hereby indemnify, undertake to indemnify and keep indemnified each other against all injuries, demands, actions proceedings, liability, claims, losses, damage, costs or expenses, which the parties, their staff or equipment may sustain or incur, as a result of the implementation of this agreement. The parties also acknowledge:

**Comment [N20]:** We can find out from our insurer. In the past if an incident occurred outside our jurisdiction the only question the insurer ask is whether the employee had permission or authorisation from his employer and if the employee was on official duties.

6.4.1 that they are fully aware of all the risks involved regarding the implementation of this agreement

6.4.2 that this indemnity shall commence on time and date of signature hereof and will survive indefinitely.

6.4.3 that this indemnity was entered into voluntarily and without any undue influence of any nature.

6.5 The parties agree to complete any and all documentation, as requested by another party, as to deal with any reporting of incidents, claims and the like.

## 7 COSTS

7.1 Save as set out in paragraph 7.2 hereunder, the parties agree that all costs associated with the rendering of assistance, will be carried by the lending party, within the applicable approved budget of the lending party on condition that all costs be approved for the special operation by the Director: Community and Protection Services specifically but not limited to salaries, overtime and fuel. All expenses will be managed as the risk reduces. The lending party will thus be responsible for all

**Comment [A21]:** The reality is that we need to pay our employees as they are on our payroll. If the other municipality does not pay up that would be our problem and loss.

**Comment [N22R21]:** Comments from Director Esau inserted.

liability insurance, worker's compensation insurance, disability insurance, payroll, medical benefits, pension, unemployment, social security and any/all other expenses related to employee compensation or benefits as well as training, hiring, firing and discipline of officials including all expenses and costs associated therewith.

- 7.2 Should staff be required to stay overnight in rendering assistance, the borrowing party shall provide such staff with accommodation facilities and meals as will reasonably be required.

**Comment [A23]:** This is not allowed under Labour laws. Our employees – our responsibility unless they are seconded. Then the secondment agreement needs to deal with these aspects.

**Comment [A24]:** What if they don't. The staff remains our responsibility.

**Comment [N25]:** It was never necessary that staff stay overnight. This is only a provision being made.

**Comment [N26]:** Deleted

## 8 COMMAND AND CONTROL

- 8.1 All staff, vehicles and equipment rendering assistance to a borrowing party, shall be placed under the command and control of the lending party.
- 8.2 Prior to despatch of staff, vehicles and equipment, the lending party shall be responsible for all instructions and command during the operation for its own staff and will work in conjunction with the command and control of the borrowing party.
- 8.3 The borrowing party shall not in any negligent or irresponsible manner expose any staff or equipment of the lending party to unnecessary risks and will treat same in utmost good faith (*uberrima fides*).
- 8.4 The borrowing party will, on conclusion of every project, provide the lending party with full particulars as to the history and conclusion of the event, costs, damages and any other information that the lending party may require.
- 8.5 Briefing and de-briefing sessions to be held with full reports to the respective municipal council.

**Comment [N27]:** Amended

**Comment [A28]:** This is not allowed in term sof our insurance – is it?

**Comment [N29]:** Amended

**Comment [A30]:** This is very difficult to enforce.

**Comment [N31R30]:** We will have to manage this.

## 9 COMMITTEE

- 9.1 The parties each undertake to nominate a representative who will serve on a committee to resolve matters of mutual interest relating to this agreement.
- 9.2 The committee shall convene bi-monthly, where it will consider:
- 9.2.1 An oversight and strategic guidance to the implementation of this contract;
- 9.2.2 To ensure successful implementation of this contract;
- 9.2.3 To coordinate and manage this contract;

- 9.2.4 To identify potential risks arising from the implementation of this contract and agree on mechanisms to mitigate such risks;
- 9.2.5 To deal with any differences and/or challenges arising from the implementation of this contract and agree on possible solution/s to address the differences/challenges;
- 9.2.6 To develop and agree on the monitoring and reporting framework for the implementation of this contract.
- 9.2.7 To develop and agree to Terms of Reference for the committee.
- 9.2.8 To monitor, evaluate and report on program progress.

## **10 CHANGES IN CIRCUMSTANCES**

- 10.1 If, as a result of any amendments or promulgation of any legislation, regulation or policy; or the application of interpretation of the aforesaid by anybody of authority, the purpose and the objective of the contract are materially impacted on, each party undertakes to inform the other of the aforesaid changes that might impact on this agreement.
- 10.2 If, as a result of any structural changes in a party to this contract's governance and financial position the purpose and the objectives of the agreement are materially impacted on, the affected party undertakes to inform the other parties of the aforesaid changes that might impact on this agreement.

## **11 SETTLEMENT OF DISPUTES**

- 11.1 The Parties shall initially attempt to resolve all disputes by mutual consent or mediation, within 30 (thirty) days after a dispute has been declared. Should the matter not be resolved within the aforesaid period, they will resolve the dispute through arbitration, as set out herein.
- 11.2 Arbitration shall be held in Cape Town in accordance with the provisions of the Arbitration Act, No. 42 of 1965, it being intended that, if possible, it shall be held and concluded within 30 (thirty) business days.
- 11.3 Save as otherwise specifically provided herein, the Arbitrator shall be if the matter in dispute is:

11.3.1 Primarily a legal matter, a practicing Senior Advocate of the Cape Bar.

11.3.2 Any other matter, an independent and suitably qualified person as may be agreed upon between the parties to the dispute.

11.4 The Arbitrator shall give his or her decision within 5 (five) Business Days after the completion of the arbitration. The Arbitrator may determine that the costs of the arbitration are to be paid either by one or the other or by both of the parties.

11.5 The decision of the Arbitrator shall be final and binding and may be made an order of the Western Cape High Court, Cape Town, upon application.

**12 ASSIGNMENT**

No Party shall assign or transfer its rights and/or interests in this contract, whether totally or partially, to a third Party without the other Party's prior written consent.

**13 ENTIRE AGREEMENT**

This contract sets out the entire agreement and understanding between the parties and any changes to this contract must be recorded in writing and signed by the respective parties.

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2018

**AS WITNESSES:**

1. \_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_  
For and on behalf of Stellenbosch Municipality. The signatory warrants that he/she is duly authorised hereto.

FULL NAME: \_\_\_\_\_

CAPACITY: \_\_\_\_\_

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2018

**AS WITNESSES:**

1. \_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_  
For and on behalf of Theewaterskloof Municipality. The signatory warrants that he/she is duly authorised hereto.

FULL NAME: \_\_\_\_\_

CAPACITY: \_\_\_\_\_

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2018

AS WITNESSES:

1. \_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_  
For and on behalf of Drakenstein Municipality. The signatory warrants that he/she is duly authorised hereto.

FULL NAME: \_\_\_\_\_

CAPACITY: \_\_\_\_\_

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2018

AS WITNESSES:

1. \_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_  
For and on behalf of Swartland Municipality. The signatory warrants that he/she is duly authorised hereto.

FULL NAME: \_\_\_\_\_

CAPACITY: \_\_\_\_\_

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2018

**AS WITNESSES:**

1. \_\_\_\_\_

5. \_\_\_\_\_

\_\_\_\_\_  
For and on behalf of Overstrand Municipality. The signatory warrants that he/she is duly authorised hereto.

FULL NAME: \_\_\_\_\_

CAPACITY: \_\_\_\_\_

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2018

**AS WITNESSES:**

1. \_\_\_\_\_

6. \_\_\_\_\_

\_\_\_\_\_  
For and on behalf of Breede Valley Municipality. The signatory warrants that he/she is duly authorised hereto.

FULL NAME: \_\_\_\_\_

CAPACITY: \_\_\_\_\_

|     |   |
|-----|---|
| 7.2 | <b>CORPORATE SERVICES: (PC: CLLR AR FRAZENBURG)</b> |
|-----|---|

|       |   |
|-------|---|
| 7.2.1 | <b>APPOINTMENT OF ACTING DIRECTORS WHEN THE DIRECTORS ARE NOT AVAILABLE</b> |
|-------|---|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

*Good Governance and Compliance*

23 January 2019

**1. SUBJECT: APPOINTMENT OF ACTING DIRECTORS WHEN THE DIRECTORS ARE NOT AVAILABLE**

**2. PURPOSE**

To appoint acting Directors when the Directors are not available.

**3. DELEGATED AUTHORITY**

**COUNCIL.**

Council has to appoint acting section 56 managers when the appointed managers are not available. It is not practical to call a council meeting every time a person must act when a director is on leave, on sick leave or out of office. Council therefore appoints acting managers on a roster similar to the acting municipal manager appointments that were approved.

**4. EXECUTIVE SUMMARY**

The Local Government Systems Act is silent on acting arrangements other than determining that Council must appoint a suitably qualified person to act as Manager that reports directly to the Municipal Manager (the Section 56 Managers), (section 56(1)(a)(ii)). It has to be noted that when acting, the incumbent is still responsible for his/her own functions. An acting allowance is therefore paid for the additional workload and responsibilities taken on of a higher position, given that the person in the higher position is paid a higher salary than the acting incumbent. Council approved an acting policy in November 2018 in terms of which the acting allowances are set out.

In 2012 Council approved a roster of Directors to act when the Municipal Manager is out of office. In the meantime, some of the individuals have left and the new organisational structure was approved in October 2017. The new structure is implemented on an operational level after placements, and the acting arrangements must therefore be updated.

Section 56 (1) (a) of the Municipal Systems Act provides that the Municipal Council must appoint an acting Municipal Manager under circumstances and for a period as prescribed. Section 56 (1) (b) provides that such an acting person must at least have the skills, expertise, competencies and qualifications as prescribed.

It must be noted that the requirements are contained in the regulations published by the Department of Finance, a copy of which is attached as **APPENDIX A**, for reference purposes.

**5. RECOMMENDATIONS**

(a) that the following acting arrangements be approved:

| SECTION 56 POST  | PERSON ACTING        | POST OF ACTING INCUMBENT                              | ACTING PERIOD APPROVED                           |
|--|----------------------|---|--|
| <b>DIRECTOR: CORPORATE SERVICES: ANNALENE DE BEER</b>            |                      |   |  |
|  | Alexander Kannemeyer | Senior Manager: Human Resources                       | January; March; May; July; September; November   |
|  | Piet Smit            | Manager: Property Management and Building Maintenance | February; April; June; August; October; December |
| <b>DIRECTOR: INFRASTRUCTURE SERVICES: DEON LOUW</b>              |                      |   |  |
|  | Saliem Haider        | Senior Manager: Waste Management                      | December; January; June; July                    |
|  | Nombulelo Zwane      | Senior Manager: Electrical Services                   | February; March; August; September               |
|  | Johan Fullard        | Senior Manager: Transport, Roads & Stormwater         | April; May; October; November                    |
| <b>DIRECTOR: PLANNING AND ECONOMIC DEVELOPMENT: TABISO MFEYA</b> |                      |   |  |
|  | Johru Robyn          | Manager: Informal Settlements                         | January; February; November                      |
|  | Hedre Dednam         | Manager: Land Use Management                          | March; April; December                           |
|  | Widmark Moses        | Manager: Local Econ. Dev. & Tourism                   | May; June  |
|  | Nona Swartbooi       | Manager: Housing Administration                       | July; August                                     |
|  | Bernabe De La Bat    | Manager: Spatial Planning                             | September; October                               |
| <b>DIRECTOR: FINANCIAL SERVICES (CFO): CURRENT VACANT POST</b>   |                      |   |  |
|  | Kevin Carolus        | Senior Manager:                                       | January – March                                  |



|   |                      |                 |   |
|---|----------------------|-----------------|---|
|   |                      |                 | 2019; Council resolution dated 10/12/2018                           |
|   | Kevin Carolus        | Senior Manager: | January – December  |
| <b>DIRECTOR: PROTECTION AND COMMUNITY SERVICES: CURRENT VACANT POST</b> |                      |                 |   |
|   | Albert van der Merwe | Senior Manager: | 1 December 2018 – 28 Feb. 2019; Council resolution dated 09/11/2018 |
|   | Albert van der Merwe | Senior Manager: | January; March; April; July; September; November                    |
|   | Charl Kitching       | Senior Manager: | February; May; June; August; October; December                      |

- (b) that the Manager next on the rotation schedule acts when the relevant Manager for that month is not available as per the schedule;
- (c) that an acting allowance be paid in terms of the Acting Policy approved by Council;
- (d) that the acting arrangements be reviewed every 6 months to ensure it remains relevant, and when changes are necessary, a revised proposal be brought to Council for approval; and
- (e) that the acting arrangements approved by council whilst the posts are vacant will take preference over the normal roster arrangements.

## 6. DISCUSSION / CONTENTS

### 6.1 Background

In 2012 Council approved a roster of persons to act when the Directors are out of office. In the meantime, some of the individuals have left and the new organisational structure was approved in October 2017. The new structure has now officially been implemented on an operational level after placements, and the acting arrangements must be updated and reviewed.

### 6.2 Discussion

In 2012 Council approved a roster of Directors to act when the Municipal Manager is out of office. In the meantime, some of the individuals have left and the new organisational structure was approved in October 2017. The new structure has now officially been implemented on an operational level after placements, and the acting arrangements must be updated and reviewed.

---

Council already approved the revised acting arrangements for the Municipal Manager post in July 2018, but the acting arrangements of the Directors have not been reviewed yet. Section 56(1)(a)(ii) of the Municipal Systems Act provides that the Municipal Council must appoint an acting manager that reports to the Municipal Manager (section 56) under circumstances and for a period as prescribed. Section 56(1) provides that such an acting person must at least have the skills, expertise, competencies and qualifications as prescribed.

It can reasonably be anticipated that there will be occasions when the Directors will be away from office or not available due to a variety of reasons. An updated roster of acting arrangements is proposed as a pragmatic arrangement to manage the requirement that Council must appoint the acting managers that report to the Municipal Manager.

Council approved an Acting Policy in November 2018 to deal with the implementation of acting arrangements, including the calculation of the acting allowances.

### **6.3 Financial Implications**

Acting allowances will be paid from the normal salary budget.

### **6.4 Legal Implications**

Section 56 of the Municipal Systems Act provides that the Municipal Council must appoint the acting Managers reporting directly to the Municipal Manager under circumstances and for a period as prescribed. Section 56 (b) provides that such an acting person must at least have the skills, expertise, competencies and qualifications as prescribed.

### **6.5 Staff Implications**

The workload and responsibilities of the Directors are taken on in addition to the workload and responsibilities of those employees that are appointed to act as Directors.

### **6.6 Previous / Relevant Council Resolutions**

29 November 2012; 29 July 2018; 9 November 2018; 10 December 2018; 21 December 2018.

### **6.7 Risk Implications**

The Municipality will be at risk if acting arrangements are not put in place for Directors when they are not available, especially if the extent of their absence is more than a day or two.

### **6.8 Comments from Senior Management:**

The acting arrangements proposed in the recommendations have been consulted with the Directors and the Municipal Manager.

**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2019-01-23: ITEM 7.2.1**

(a) that the following acting arrangements be approved:

| SECTION 56 POST  | PERSON ACTING        | POST OF ACTING INCUMBENT                              | ACTING PERIOD APPROVED                           |
|--|----------------------|---|--|
| <b>DIRECTOR: CORPORATE SERVICES: ANNALENE DE BEER</b>            |                      |   |  |
|  | Alexander Kannemeyer | Senior Manager: Human Resources                       | January; March; May; July; September; November   |
|  | Piet Smit            | Manager: Property Management and Building Maintenance | February; April; June; August; October; December |
| <b>DIRECTOR: INFRASTRUCTURE SERVICES: DEON LOUW</b>              |                      |   |  |
|  | Saliem Haider        | Senior Manager: Waste Management                      | December; January; June; July                    |
|  | Nombulelo Zwane      | Senior Manager: Electrical Services                   | February; March; August; September               |
|  | Johan Fullard        | Senior Manager: Transport, Roads & Stormwater         | April; May; October; November                    |
| <b>DIRECTOR: PLANNING AND ECONOMIC DEVELOPMENT: TABISO MFEYA</b> |                      |   |  |
|  | Johru Robyn          | Manager: Informal Settlements                         | January; February; November                      |
|  | Hedre Dednam         | Manager: Land Use Management                          | March; April; December                           |
|  | Widmark Moses        | Manager: Local Econ. Dev. & Tourism                   | May; June  |
|  | Nona Swartbooi       | Manager: Housing Administration                       | July; August                                     |
|  | Bernabe De La Bat    | Manager: Spatial Planning                             | September; October                               |
| <b>DIRECTOR: FINANCIAL SERVICES (CFO): CURRENT VACANT POST</b>   |                      |   |  |

|   |                      |                 |   |
|---|----------------------|-----------------|---|
|   | Kevin Carolus        | Senior Manager: | January – March 2019; Council resolution dated 10/12/2018           |
|   | Kevin Carolus        | Senior Manager: | January – December  |
| <b>DIRECTOR: PROTECTION AND COMMUNITY SERVICES: CURRENT VACANT POST</b> |                      |                 |   |
|   | Albert van der Merwe | Senior Manager: | 1 December 2018 – 28 Feb. 2019; Council resolution dated 09/11/2018 |
|   | Albert van der Merwe | Senior Manager: | January; March; April; July; September; November                    |
|   | Charl Kitching       | Senior Manager: | February; May; June; August; October; December                      |

- (b) that the Manager next on the rotation schedule acts when the relevant Manager for that month is not available as per the schedule;
- (c) that an acting allowance be paid in terms of the Acting Policy approved by Council;
- (d) that the acting arrangements be reviewed every 6 months to ensure it remains relevant, and when changes are necessary, a revised proposal be brought to Council for approval; and
- (e) that the acting arrangements approved by council whilst the posts are vacant will take preference over the normal roster arrangements.

## **ANNEXURES**

**Appendix A:** Amendments to Municipal Regulations on Minimum Competency Levels, 2007

### **FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | Annalene de Beer                           |
| <b>POSITION</b>        | <b><i>DIRECTOR: CORPORATE SERVICES</i></b> |
| <b>DIRECTORATE</b>     | <i>Corporate Services</i>                  |
| <b>CONTACT NUMBERS</b> | <i>021 808 8018</i>                        |
| <b>E-MAIL ADDRESS</b>  | <i>Annalene.debeer@stellenbosch.gov.za</i> |
| <b>REPORT DATE</b>     | <i>8 January 2019</i>                      |

# **ANNEXURE A**

## NATIONAL TREASURY

NO. 1146

26 OCTOBER 2018

**LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003  
AMENDMENTS TO MUNICIPAL REGULATIONS ON MINIMUM COMPETENCY LEVELS,  
2007**

The Minister of Finance, acting with the concurrence of the Minister of Cooperative Governance and Traditional Affairs, in terms of section 168(1) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), amended the Municipal Regulations on Minimum Competency Levels, 2007, published under Government Notice R.493 of 15 June 2007 (herein called "the Regulations"), as set out in the Schedule.

**SCHEDULE**

1. Regulation 1 is hereby amended by the deletion of the definition of "performance regulations" in subregulation (1).
2. Regulation 3 is hereby amended—
  - (a) in the table for the item "Higher Education Qualification" in the 1<sup>st</sup> column of the table by the substitution for the words in the 2<sup>nd</sup> column of the following words:

"At least a Bachelor degree or a relevant qualification registered on the National Qualifications Framework at a NQF level 7 with a minimum of 360 credits";
  - (b) by the substitution in the 1<sup>st</sup> column of the 4<sup>th</sup> row of the words "Core Managerial and Occupational Competencies" for the words "Core and Leading Competencies";
  - (c) in the table for the item "Core Managerial and Occupational Competencies" in the 1<sup>st</sup> column of the table by the substitution for the words in the 2<sup>nd</sup> column of the following words:

"As prescribed in the Annexure A- Local Government: Competency Framework for Senior Managers as published under Government Notice No. 21 in Government Gazette No. 37245 of 17 January 2014".

3. Regulation 5 is hereby amended—

(a) in the table for the item "Description" in the 1<sup>st</sup> column by the substitution for the words in-

(i) the 2<sup>nd</sup> column of the following words:

"(a) All municipalities with annual budgets of a value below R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa by 1 July of each year; and

(b) All municipal entities of a parent municipality with annual budgets of a value below R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa by 1 July of each year";

(ii) in the 3<sup>rd</sup> column of the following words:

"(a) All municipalities with annual budgets of a value equal to or above R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa by 1 July of each year; and

(b) All municipal entities of a parent municipality with an annual budget of a value equal to or above R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa 1 July of each year";

(b) in the table for the item "Higher Education Qualification" in the 1<sup>st</sup> column by the substitution for the words-

(i) in the 2<sup>nd</sup> column of the following words:

"At least a Bachelor degree in Accounting, Finance or Economics or a relevant qualification registered on the National Qualifications Framework at a NQF level 7 with a minimum of 360 credits"; and

(ii) in the 3<sup>rd</sup> column of the following words:

"At least a Post Graduate Degree or qualification in the fields of Accounting, Finance, or Economics registered on the National Qualifications Framework at NQF Level 8 with a minimum of 120 credits or Chartered Accountant (SA)";

(c) by the substitution in the 1<sup>st</sup> column of the 4<sup>th</sup> row of the words "Core Managerial and Occupational Competencies" for the words "Core and Leading Competencies";

(d) in the table for the item "Core Managerial and Occupational Competencies" in the 1<sup>st</sup> column by the substitution for the words-

- (i) in the 2<sup>nd</sup> column of the following words:  
"As prescribed in the Annexure A (Local Government: Competency Framework for Senior Managers) to the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers as published in Government Notice No. 21 of 17 January 2014"; and
- (ii) in the 3<sup>rd</sup> column of the following words:  
"As prescribed in the Annexure A (Local Government: Competency Framework for Senior Managers) to the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers as published in Government Notice No. 21 Government Gazette No. 37245 of 17 January 2014".

4. Regulation 7 is hereby amended—

(a) in the table for the item "**Description**" in the 1<sup>st</sup> column by the substitution for the words-

- (i) in the 2<sup>nd</sup> column of the following words:  
  - (a) All municipalities with annual budgets of a value below R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa by 1 July of each year; and
  - (b) All municipal entities of a parent municipality with annual budgets of a value below R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa by 1 July of each year"; and
- (ii) in the 3<sup>rd</sup> column of the following words:  
  - (a) All municipalities with annual budgets of a value equal to or above R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa by 1 July of each year; and
  - (b) All municipal entities of a parent municipality with an annual budget of a value equal to or above R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa by 1 July of each year";



(b) in the table for the item "Higher Education Qualification" in the 1<sup>st</sup> column by the substitution for the words-

(i) in the 2<sup>nd</sup> column of the following words:

"At least a Bachelor degree or a relevant qualification registered on the National Qualifications Framework at NQF level 7 with a minimum of 360 credits"; and

(ii) in the 3<sup>rd</sup> column of the following words:

"At least a Post Graduate Degree or relevant qualification registered on the National Qualifications Framework at NQF Level 8 with a minimum of 120 credits in a field relevant for the senior management position";

(c) by the substitution in the 1<sup>st</sup> column of the 4<sup>th</sup> row of the words "Core Managerial and Occupational Competencies" for the words "Core and Leading Competencies";

(d) in the table for the item "Core Managerial and Occupational Competencies" in the 1<sup>st</sup> column by the substitution for the words in the 2<sup>nd</sup> column of the following words:

"As prescribed in the Annexure A (Local Government: Competency Framework for Senior Managers) to the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers as published in Government Notice No. 21 of 17 January 2014"; and

(e) in the table for the item "Core Managerial and Occupational Competencies" in the 1<sup>st</sup> column by the substitution for the words in the 3<sup>rd</sup> column of the following words:

"As prescribed in the Annexure A (Local Government: Competency Framework for Senior Managers) to the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers as published in Government Notice No. 21 of 17 January 2014".

5. Regulation 9 is hereby amended-

(a) in the table for the item "**Description**" in the 1<sup>st</sup> column by the substitution for the words-

(i) in the 2<sup>nd</sup> column of the following words:

“(a) All municipalities with annual budgets of a value below R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa by 1 July of each year; and

(b) All municipal entities of a parent municipality with annual budgets of a value below R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa by 1 July of each year”; and

(ii) in the 3<sup>rd</sup> column of the following words:

“(a) All municipalities with annual budgets of a value equal to or above R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa by 1 July of each year; and

(b) All municipal entities of a parent municipality with an annual budget of a value equal to or above R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa by 1 July of each year”;

(b) in the table for the item “**Higher Education Qualification**” in the 1<sup>st</sup> column by the substitution for the words-

(i) in the 2<sup>nd</sup> column of the following words:

“Relevant qualification in the fields of Accounting, Finance or Economics registered on the National Qualifications Framework at a Level 6 with a minimum of 240 credits”; and

(ii) in the 3<sup>rd</sup> column for the following words:

“Relevant qualification in the fields of Accounting, Finance or Economics registered on the National Qualifications Framework at a Level 6 with a minimum of 240 credits”.

6. Regulation 11 is hereby amended-

(b) in the table for the item “**Higher Education Qualification**” in the 1<sup>st</sup> column by the substitution for the words-

(i) in the 2<sup>nd</sup> column of the following words:

“Relevant qualification in the fields of Accounting, Finance or Economics registered on the National Qualifications Framework at a Level 6 with a minimum of 240 credits”; and

- (ii) in the 3<sup>rd</sup> column for the following words:  
"Relevant qualification in the fields of Accounting, Finance or Economics registered on the National Qualifications Framework at a Level 7 with a minimum of 360 credits".

7. Regulation 12 is hereby amended—

- (a) in the table for the item "**Description**" in the 1<sup>st</sup> column by the substitution for the words-

- (i) in the 2<sup>nd</sup> column of the following words:  
"(a) All municipalities with annual budgets of a value below R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa by 1 July of each year; and  
(b) All municipal entities of a parent municipality with annual budgets of a value below R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa by 1 July of each year"; and

- (ii) in the 3<sup>rd</sup> column of the following words:  
"(a) All municipalities with annual budgets of a value equal to or above R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa 1 July of each year by; and  
(b) All municipal entities of a parent municipality with an annual budget of a value equal to or above R1 billion, to be adjusted by the consumer price index as determined by Statistics South Africa by 1 July of each year";

- (b) in the table for the item "**Higher Education Qualification**" in the 1st column by the substitution for the words-

- (i) in the 2<sup>nd</sup> column of the following words:  
"Relevant qualification in the fields of Supply Chain Management, Accounting, Finance or Economics registered on the National Qualifications Framework at a Level 6 with a minimum of 240 credits"; and

- (ii) in the 3<sup>rd</sup> column for the following words:  
"Relevant qualification in the fields of Supply Chain Management, Accounting, Finance or Economics registered on the National Qualifications Framework at a Level 6 with a minimum of 240 credits".

8. Regulation 13 is hereby substituted for the following regulation:

"The municipal manager of a municipality or chief executive officer of a municipality entity must ensure that competency assessments of all financial officials and supply chain management officials are undertaken in terms of regulation 16 of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers in order to identify and address gaps in competency levels of those officials, as part of the recruitment process."

9. Regulation 14 is hereby amended by the substitution for—

(a) subregulation (1) of the following subregulation:

"(1) The municipal manager of a municipality and the chief executive officer of a municipal entity must monitor and take any necessary steps to ensure compliance with the prescribed minimum competency levels for financial and supply chain management officials."; and

(b) paragraph (a) of subregulation (2) for the following paragraph:

"(a) to the National Treasury and to the relevant provincial treasury by 30 January and 30 July of each year; and"

10. Regulation 15 is hereby substituted for the following regulation:

**"Period within which to attain minimum competency levels in unit standards for competency areas"**

15.(1) A financial or supply chain management official who does not meet the minimum competency level in the unit standards for a competency area, required for the position in terms of these Regulations, must attain that minimum competency level on or before 2 August 2018.

(2) A person appointed as a financial or supply chain management official on or after the date of commencement of this regulation who does not meet the minimum competency level in the unit standards for a competency area, required for the position in terms of these Regulations, must attain that minimum competency level within 18 months from the date of appointment."

11. Regulation 16 is hereby substituted for the following regulation:

**“Attainment of competency levels within prescribed timeframes to be included in performance agreement**

16. (1)(a) If a financial official or supply chain management official must conclude a performance agreement and does not meet the minimum competency level in the unit standards in a competency area required for the position in terms of the Regulations, attainment of that minimum competency level within the time frames set out in regulation 15 must be included as a performance target in that official's performance agreement.

(b) If a person is appointed a financial official or supply chain management official and does not meet the minimum competency level in the unit standards in a competency area required for the position in terms of the Regulations, the attainment of that minimum competency level within the timeframes set out in regulation 15, must be included in the person's-

- (i) employment contract which must also state that, if it is not attained within the applicable period, the employment contract will terminate automatically within one month after the applicable period; and
- (ii) performance agreement as a performance target, if such agreement is required.

(2) A municipality or municipal entity must deal with the failure by an official to attain the required minimum competency levels in the unit standards for each competency area within the timeframes set out in regulation 15, in accordance with the applicable labour legislation and policies and procedures of the municipality or municipal entity.”

12. Regulation 18 is hereby repealed.

**13. Short title and commencement**

These regulations are called the Municipal Amendment Regulations on Minimum Competency Levels, 2018 and will take effect on the date of publication in the Government Gazette.

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|       |  |
|-------|--|
| 7.2.2 | <b>IMPLEMENTATION OF THE DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS</b> |
|-------|--|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

*Good Governance and Compliance*

23 January 2019

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1. **SUBJECT: IMPLEMENTATION OF THE DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS**

2. **PURPOSE OF REPORT**

To inform Council of the provisions of Notice 1426 dated 21 December 2018, published in Government Gazette 42134 dated 21 December 2018 in regard to the determination of the upper limits of salaries, allowances and benefits for different members of Municipal Councils, and to request Council to resolve on the implementation of the provisions.

3. **DELEGATED AUTHORITY**

**COUNCIL.**

The notice is published on a yearly basis in terms of the Remuneration of Public Office Bearers Act, Act 20 of 1998. The notice requires full council to resolve on the implementation of the provisions in the Upper Limits Notice.

4. **EXECUTIVE SUMMARY**

The Minister of Local Government, on a yearly basis, publishes a notice that provides for the upper limits of salaries, allowances and benefits of different members of Municipal Councils. The notice that provides for the period 1 July 2018 to 30 June 2019, or until a new notice is published and implemented, was published on 21 December 2018 and is attached hereto as **APPENDIX A**.

The provisions indicate an increase of around 4% for the full-time Councillors and part-time Councillors. The cell phone allowances indicated in the provisions stayed the same as indicated in 2017 at R3 400.00 per month. Council did not implement the full allowance last year, and it is recommended that the allowance be implemented this year. The data allowance also stayed the same as the previous year at R300 per month.

Council resolved during 2017 to provide laptops to all councillors as a tool of the trade, which was implemented during the 2017/18 financial year. Agendas are now distributed electronically.

The notice requires Council to consider the provisions and by resolution of a supporting vote of the majority of its members to determine the implementation of the provisions as set out in the Notice. Stellenbosch Municipality is a category 4 (58.33%) municipality as indicated in the calculations in **APPENDIX B**. In making the decision the Municipal Council must have regard for the financial situation of the municipality and the affordability of implementing the provisions set out in the Notice. A copy of the financial implications is attached as **APPENDIX B**. The Municipality must obtain the concurrence of the Member for Local Government in the Province before the Council resolution can be implemented.



The tools of the trade make provision that security may be provided to the Executive Mayor, Speaker, and other councillors subject to a threat and risk analysis by the South African Police Service. In deciding on whether to grant tools of the trade Council has to take into account accessibility, affordability and cost control, equity, flexibility, simplicity, transparency, accountability and value of tools of trade.

## 5. RECOMMENDATIONS

- (a) that Council notes the provisions of Notice 1426 dated 21 December 2018;
- (b) that Council approves the implementation of the Upper Limits of the annual remuneration packages of full-time and part-time councillors as set out in paragraphs 5 to 8 of Government Notice 1426 dated 21 December 2018, as from 1 July 2018;
- (c) that the implementation will be effected by the Administration after due process has been followed and the MEC has given his concurrence with Council's resolutions;
- (d) that Council approves a cell phone allowance of R3 400.00 per month to all councillors (including all office bearers);
- (e) that Council notes that the total cost for the Municipality of all councillor salaries, allowances and reimbursement benefits will amount to R18 807 706.00 which expenditure is R114 966 more than the budgeted amount, and the shortfall will be covered through a correction in the 2018/19 adjustment budget from savings within the 2018/2019 operating budget;
- (f) that it be noted that all councillors have been provided with the opportunity to receive a laptop as a tool of trade, and that the tools of trade as set out in paragraph 15(1)(b),(d) be extended to councillors as indicated in the Notice, as well as business cards and diaries to all councillors;  
  
Part-time PR Councillors to have access to multi-digital facilities including facsimile, printer, photocopier and scanner through the Office of the Speaker or Chief Whip. It is noted that such facilities are available to part-time ward councillors at the Ward Office;
- (g) that it be noted that Councillors are entitled to a R300 per month data allowance (paragraph 12 of the Notice) to provide for data bundles for, inter alia the laptop as all cell phone contracts cater for data as part of the contract;
- (h) that Council considers the provision of security under the circumstances set out in item 15(g) in the Notice, subject to a threat and risk assessment as and when required and after the elements referred to that have to be taken into account, is available for Council consideration; and
- (i) that the written concurrence from the Minister of Local Government in the Western Cape be obtained for the payment of the above salaries, allowances and reimbursement benefits retrospectively as from 1 July 2018 and the extension of the tools of trade as indicated above, before it be implemented.

## 6. DISCUSSION / CONTENTS

### 6.1 Background

The National Minister for Cooperative Governance and Traditional Affairs gazetted the new upper limits of salaries, allowances and benefits which Council must consider and resolve upon before it may be implemented. Council also needs the written concurrence from the Minister of Local Government in the Western Cape,

who will only give his concurrence if the expenditure is funded through an approved budget.

## 6.2 Discussion

In terms of the Remuneration of Public Office Bearers Act, 1998, read together with Government Notice No 1426 dated 21 December 2018, Council has the authority to determine their remuneration packages, within the proclaimed upper limits, retrospectively as from 1 July 2018 with the *proviso* that the written concurrence of the Minister of Local Government in the Western Cape must be obtained before such packages may be implemented.

The grading of the municipality is determined by determining a point allocation for total municipal income and total population. These points are then calculated together to determine the municipality's grading. The grading is then used to determine the total remuneration packages for full-time and part-time councillors.

| Total Municipal Income | Total Population | Points       | Grade |
|------------------------|------------------|--------------|-------|
| 1 399 378 166          |                  | 33.33        |       |
|                        | 173 419          | 25.          |       |
|                        |                  | Total: 58.33 |       |
|                        |                  |              | 4     |

## 6.3 Financial Implications

The total costs if the provisions indicated are implemented will be R18 807 706.00, which is R114 966 more than what was budgeted. This shortfall must be adjusted in the adjustment budget. The full explanation is set out in **APPENDIX B**.

## 6.4 Legal Implications

The recommendations in this report comply with all applicable legislation.

## 6.5 Staff Implications

There are no additional staff implications.

## 6.6 Previous / Relevant Council Resolutions

Council meeting resolution, Item 8.3 dated 24 January 2018.

## 6.7 Risk Implications

Council must comply with the provisions of the Notice.

## 6.8 Comments from Management

The item was not circulated for comments except to the Municipal Manager and CFO.

### 6.8.1 Comments from the Municipal Manager

Agrees with the recommendations.

### 6.8.2 Comments from the CFO

Financial Implications were provided through the Office of the CFO.



**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2019-01-23: ITEM 7.2.2**

- (a) that Council notes the provisions of Notice 1426 dated 21 December 2018;
- (b) that Council approves the implementation of the Upper Limits of the annual remuneration packages of full-time and part-time councillors as set out in paragraphs 5 to 8 of Government Notice 1426 dated 21 December 2018, as from 1 July 2018;
- (c) that the implementation will be effected by the Administration after due process has been followed and the MEC has given his concurrence with Council's resolutions;
- (d) that Council approves a cell phone allowance of R3 400.00 per month to all councillors (including all office bearers);
- (e) that Council notes that the total cost for the Municipality of all councillor salaries, allowances and reimbursement benefits will amount to R18 807 706.00 which expenditure is R114 966 more than the budgeted amount, and the shortfall will be covered through a correction in the 2018/19 adjustment budget from savings within the 2018/2019 operating budget;
- (f) that it be noted that all councillors have been provided with the opportunity to receive a laptop as a tool of trade, and that the tools of trade as set out in paragraph 15(1)(b),(d) be extended to councillors as indicated in the Notice, as well as business cards and diaries to all councillors;
- Part-time PR Councillors to have access to multi-digital facilities including facsimile, printer, photocopier and scanner through the Office of the Speaker or Chief Whip. It is noted that such facilities are available to part-time ward councillors at the Ward Office;
- (g) that it be noted that Councillors are entitled to a R300 per month data allowance (paragraph 12 of the Notice) to provide for data bundles for, inter alia the laptop as all cell phone contracts cater for data as part of the contract;
- (h) that Council considers the provision of security under the circumstances set out in item 15(g) in the Notice, subject to a threat and risk assessment as and when required and after the elements referred to that have to be taken into account, is available for Council consideration; and
- (i) that the written concurrence from the Minister of Local Government in the Western Cape be obtained for the payment of the above salaries, allowances and reimbursement benefits retrospectively as from 1 July 2018 and the extension of the tools of trade as indicated above, before it be implemented.

**ANNEXURES**

**Appendix A:** Government Notice 1426 published in Government Gazette 42134 dated 21 December 2018

**Appendix B:** Financial Implications of implementation of provisions indicated in the item

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | <b>Annalene de Beer</b>                    |
| <b>POSITION</b>        | <b>DIRECTOR: CORPORATE SERVICES</b>        |
| <b>DIRECTORATE</b>     | <b>CORPORATE SERVICES</b>                  |
| <b>CONTACT NUMBERS</b> | <b>021-808 8018</b>                        |
| <b>E-MAIL ADDRESS</b>  | <b>Annalene.deBeer@stellenbosch.gov.za</b> |
| <b>REPORT DATE</b>     | <b>16 January 2019</b>                     |

# **ANNEXURE A**

**GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS**

**DEPARTMENT OF CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

**NO. 1426**

**21 DECEMBER 2018**

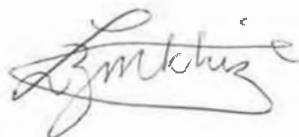
**REMUNERATION OF PUBLIC OFFICE BEARERS ACT, 1998  
(ACT NO. 20 OF 1998)**

**DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND  
BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS**

Under the powers vested in me by sections 7(1), 8(5)(a) and 9(5)(a) of the *Remuneration of Public Office-bearers Act, 1998 (Act No. 20 of 1998)*, I, Zwelini Lawrence Mkhize, Minister for Cooperative Governance and Traditional Affairs, hereby –

- (a) after consultation with the member of the Executive Council responsible for local government in each province; and
- (b) after taking into consideration the matters listed in paragraphs (a) to (i) of section 7(1) of the Act,

determine the upper limits of the salaries, allowances and benefits of the different members of municipal councils as set out in the Schedule.



**ZWELINI LAWRENCE MKHIZE, MP  
MINISTER OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

## SCHEDULE

## PREAMBLE

The salary and allowances of a councillor is determined by that municipal council by resolution of a supporting vote of the majority of its members, in consultation with the member of the Executive Council responsible for local government in each province, having regard to the upper limits as set out hereunder, the financial year of a municipality and affordability of municipality to pay within the different grades of the remuneration of councillors, including the austerity measures as approved by national Cabinet.

For purposes of implementation of this Government Notice, "in consultation with" means that a municipal council must obtain concurrence of the MEC for local government prior to the implementation of the provisions of this Notice, subject to submission of information referred to in item 18 of this Notice to the MEC.

## 1. Definitions

In this Schedule, unless the context indicates otherwise, a word or phrase to which a meaning has been assigned in the *Remuneration of Public Office-bearers Act, 1998* (Act No. 20 of 1998) (hereinafter referred to as "the Act") and the *Local Government: Municipal Structures Act, 1998* (Act No. 117 of 1998) (hereinafter referred to as "the Structures Act"), has that meaning and –

**"basic salary"** means the salary component of a councillor that excludes a travel allowance as provided in item (9)(1), housing allowance as provided in item 9(2), the municipal contribution to a pension fund as provided in item 13(1) and municipal contribution to a medical aid scheme as provided in item 13(2);

**"full-time councillor"** means a councillor who has been elected or appointed to an office which has been designated as full-time in terms of section 18(4) of the Structures Act;

**"grade"** in relation to this Notice means the grade of municipal council as determined in terms of item 4;

**"part-time councillor"** means a councillor other than a full-time councillor;

**"pension fund"** means any pension, provident or retirement annuity fund established and registered in terms of, and subject to, any law governing the registration and control of pension funds in the Republic of South Africa and to which an office bearer contributes or any pension scheme approved by Parliament for such office bearers;

**"section 79 committee"** means a committee of the municipal council established in terms of section 79 of the Structures Act;

**"SETAs"** means the Sector Education and Training Authorities established in terms of section 9 of the *Skills Development Act, 1998* (Act No. 97 of 1998);

**"special risk cover"** means an insurance cover, provided to a councillor by the municipality, which covers the loss of or damage to a councillor's personal immovable or moveable property and assets, excluding property used by such councillor for business

purposes, as well as life and disability cover, for any loss or damage caused by riot, civil unrest, strike or public disorder;

**“tools of trade”** means the resources provided by a municipal council to a councillor to enable such councillor to discharge his or her duties in the most efficient and effective manner, and at all times remain the assets of the municipality concerned;

**“total municipal income”** means gross income in respect of a metropolitan, local or district municipality based on actual income received as stated in the audited financial statements of that municipality for the 2017/ 18 financial year. The gross income for the municipality will include the following:

- rates on property;
- fees for services rendered by the municipality, or on its behalf by a municipal entity;
- surcharges;
- other authorised taxes;
- levies and duties;
- income from fines for traffic offences and contravention of municipal by-laws or legislation assigned to the local sphere of government;
- regional services council replacement grant for district municipalities;
- interest earned on invested funds other than national and provincial conditional grants;
- rental for the use of municipal movable or immovable property; and
- amounts received as agent for other spheres of government.

The gross income excludes the following:

- transfers and / or grants from the national fiscus and provincial fiscus, with the exception of regional services council replacement grant for district municipalities; and
- all value added tax (VAT) refunds.

**“total population”** means the official statistics of the population residing in the area of jurisdiction of a metropolitan, local or district municipality, as published in the Community Survey 2016: Statistical Release No. P0301, in terms of the *Statistics Act, 1999* (Act No. 6 of 1999); and

**“total remuneration package”** means the annual total cost to a municipality comprising of:

- a basic salary component;
- a travelling allowance as provided in items 9(1);
- housing allowance as provided in items 9(2);
- the municipal contribution to a pension, provident or retirement annuity fund as provided in item 13(1); and
- municipal contribution to a medical aid scheme as provided in item 13(2) to a councillor in a municipal financial year.



## 2. Allocation of number of points for total municipal income

The number of points allocated for the total municipal income of a municipality is as follows:

| TOTAL MUNICIPAL INCOME   |   |                 | NUMBER OF POINTS |
|--------------------------|---|-----------------|------------------|
| R 0                      | - | R 10,000,000    | 8.33             |
| R 10,000,001             | - | R 50,000,000    | 16.67            |
| R 50,000,001             | - | R 200,000,000   | 25.00            |
| R 200,000,001            | - | R 1,500,000,000 | 33.33            |
| R 1,500,000,001          | - | R 2,000,000,000 | 41.67            |
| More than R2,000,000,000 |   |                 | 50.00            |

## 3. Allocation of number of points for total population

The number of points allocated for the total population within a municipality, is as follows:

| TOTAL POPULATION    |   |           | NUMBER OF POINTS |
|---------------------|---|-----------|------------------|
| 0                   | - | 50,000    | 8.33             |
| 50,001              | - | 100,000   | 16.67            |
| 100,001             | - | 250,000   | 25.00            |
| 250,001             | - | 550,000   | 33.33            |
| 550,001             | - | 1,800,000 | 41.67            |
| More than 1,800,000 |   |           | 50.00            |

## 4. Determination of grade of municipal council

(1) The sum of the number of points allocated to a municipal council in terms of items 2 and 3 of the Notice, determines the grade of such municipal council as follows:

| GRADE OF MUNICIPAL COUNCIL | POINTS          |
|----------------------------|-----------------|
| 1                          | 0 to 16.66      |
| 2                          | 16.67 to 33.33  |
| 3                          | 33.34 to 50.00  |
| 4                          | 50.01 to 66.67  |
| 5                          | 66.68 to 83.35  |
| 6                          | 83.36 and above |

### 5. Upper limits of the annual total remuneration packages of full-time councillors

The upper limits of the annual total remuneration packages of full-time councillors are as follows:

| GRADE | TOTAL REMUNERATION PACKAGE |   |   |                                       |
|-------|----------------------------|---|---|---------------------------------------|
|       | EXECUTIVE MAYOR OR MAYOR   | SPEAKER, DEPUTY EXECUTIVE MAYOR OR DEPUTY MAYOR | MEMBER OF THE EXECUTIVE COMMITTEE OR MAYORAL COMMITTEE, WHIP OR CHAIRPERSON OF A SUBCOUNCIL | CHAIRPERSON OF A SECTION 79 COMMITTEE |
| 6     | 1,350,250                  | 1,090,488                                       | 1,027,223   | 997,090                               |
| 5     | 1,006,728                  | 805,382   | 755,045   | 732,898                               |
| 4     | 859,471                    | 687,575   | 644,603   | 625,693                               |
| 3     | 827,749                    | 662,200   | 620,813   | 608,340                               |
| 2     | 775,063                    | 620,051   | 586,833   | 569,619                               |
| 1     | 752,483                    | 607,716   | 569,732   | 553,020                               |

The mayor of a plenary type municipality should be remunerated according to the total remuneration package column of executive mayor or mayor.

### 6. Upper limit of annual total remuneration package or allowance in respect of councillors elected or appointed to a district council

(1) A councillor elected or appointed to a district council in terms of section 23(1)(b) of the Structures Act, may be paid the upper limit of the total remuneration package or allowance as follows:

- (a) If a councillor is elected or appointed as speaker, mayor, executive mayor, member of a mayoral committee, member of an executive committee, chairperson of a section 79 committee or part-time member of a district council, such councillor is entitled to an amount equal to the difference between the total remuneration package that a councillor receives as a member of the local council and the total remuneration package allocated to that office in the district council in terms of items 5, 6, 7, 8, 9, 10, 11, 12 and 13 as the case may be.
- (b) If the total remuneration package payable to a councillor as a member of the local council is equal to or higher than the total remuneration package that an appointed councillor to the district council receives, such a councillor is, in addition to the total remuneration package received at the local council, entitled to a sitting allowance not exceeding R1060.80, regardless of the number of meetings of the district council or committees of that council that are attended by such councillor on a specific day.

(2) A district municipality is responsible for –

- (a) the payment of the remuneration or the allowance referred to in sub-item (1);
- (b) the reimbursement of travel expenses not exceeding the applicable tariffs prescribed by the national department responsible for transport for the use of privately-owned vehicles incurred by a councillor for the execution of official duties on behalf of that district municipality, in terms of that district council's policy; and
- (c) the payment of cell phone expenses not exceeding 50% of the applicable allowances as prescribed under item 11 incurred by a part-time councillor for the execution of official duties on behalf of that district municipality, in terms of that district council's policy.

**7. Upper limit of allowance in respect of councillors serving in the governance and intergovernmental structures of organised local government**

(1) (a) A councillor designated by organised local government to serve in a governance structure of organised local government must, in addition to the total remuneration package applicable to that councillor, be paid an allowance not exceeding R1060.80, irrespective of the number of meetings attended by such councillor on a specific day.

- (b) A councillor designated by organised local government to represent organised local government at any intergovernmental structure, including national and provincial executive authorities, must in addition to the total remuneration package applicable to that councillor, be paid an allowance not exceeding R1060.80, irrespective of the number of attendances by such councillor on a specific day.

(2) Organised local government is responsible for –

- (a) the payment of the allowance referred to in sub-item (1);
- (b) the payment of accommodation expenses incurred for attending a meeting of governance and intergovernmental structures in terms of applicable organised local government policy; and
- (c) reimbursement of travel expenses, not exceeding the applicable tariffs prescribed by the national department responsible for transport for the use of privately-owned vehicles, incurred by a councillor for attending a meeting of governance and intergovernmental structures.



## 8. Upper limits of the annual total remuneration packages of part-time councillors

The upper limits of the annual total remuneration packages of part-time councillors are as follows:

| GRADE | TOTAL REMUNERATION PACKAGE |   |  |                                     |                       |
|-------|----------------------------|---|--|-------------------------------------|-----------------------|
|       | EXECUTIVE MAYOR OR MAYOR   | SPEAKER, DEPUTY EXECUTIVE MAYOR OR DEPUTY MAYOR | MEMBER OF THE EXECUTIVE COMMITTEE OR MAYORAL COMMITTEE OR WHIP | CHAIRPERSON OF SECTION 79 COMMITTEE | ALL OTHER COUNCILLORS |
| 6     | 756,866                    | 640,278   | 573,056  | 556,247                             | 505,677               |
| 5     | 561,622                    | 449,299   | 421,217  | 408,860                             | 318,591               |
| 4     | 479,472                    | 383,577   | 359,604  | 349,055                             | 271,990               |
| 3     | 461,777                    | 369,421   | 346,339  | 336,171                             | 261,952               |
| 2     | 432,384                    | 345,907   | 324,289  | 314,776                             | 245,280               |
| 1     | 419,784                    | 335,826   | 314,839  | 305,602                             | 237,846               |

The mayor of a plenary type municipality should be remunerated according to the total remuneration package column of mayor/ executive mayor.

## 9. Upper limits of allowances of councillors

The upper limits of allowances of councillors, that constitute part of the annual total remuneration package, are as follows:

### (1) Motor vehicle and travel allowance

- (a) A councillor listed in item 5 and 8 of this Notice may structure his or her basic salary to provide for motor vehicle allowance.
- (b) If a councillor structures a vehicle allowance, the councillor must provide proof of ownership of a private vehicle to the municipality and have the vehicle available for official duties.
- (c) A councillor who uses a privately-owned vehicle for execution of official duties on behalf of the municipality, may be reimbursed for official kilometres travelled, in addition to the total remuneration package of a councillor as determined in terms of items 5 and 8 of the Notice, not exceeding the applicable tariffs as prescribed by the national department responsible for transport and in terms of the municipal council's policy.

- (d) A councillor who utilises a privately-owned vehicle for official purposes must, for purpose of claiming kilometres travelled, keep a travel logbook containing the following information relating to actual official and private kilometres travelled per month as may be determined from time to time by the South African Revenue Service:
- (i) Date of travel;
  - (ii) Kilometres travelled; and
  - (iii) Travel details, where to and reason for the trip.
- (e) A councillor may, in exceptional circumstances and upon good cause shown, and with the approval of the Mayor or Speaker, utilise the municipal-owned vehicle for official purposes: Provided that the municipal council must, in line with the approved municipal council policy, exercise prudent financial management to ensure that the provision of motor vehicle does not undermine the need to prioritise service delivery and sustain viable municipalities.
- (f) If a councillor uses a municipal-owned motor vehicle for official purposes, such councillor will not be reimbursed for kilometres travelled.

(2) Housing allowance

A councillor may structure his or her salary to provide for housing allowance as part of the total remuneration package.

**10. Out of pocket expenses**

A councillor may, in addition to the total remuneration package, be reimbursed for reasonable and actual out of pocket expenses incurred during the execution of official or ceremonial duties, in accordance with the applicable municipal council policy.

**11. Upper limits of cell phone allowance for councillors**

A councillor may, in addition to the annual total remuneration packages provided for in terms of items 5 and 8 respectively, be paid a cell phone allowance not exceeding R3400.00 per month in accordance with the applicable municipal council policy.

**12. Upper limits of mobile data bundles for councillors**

A councillor may, in addition to the annual total remuneration packages provided for in terms of items 5 and 8 respectively, be paid an allowance on the use of data bundles not exceeding R300 per month.

**13. Upper limits of pension, provident or retirement annuity fund contributions and medical benefits of councillors****(1) Pension, provident or retirement annuity contributions**

- (a) A councillor may participate in a pension, provident or retirement annuity fund registered in terms of the Pension Fund Act, 1956 (Act No. 24 of 1956).
- (b) If a councillor elects to participate in a pension, provident or retirement annuity fund, the municipality must pay from his or her monthly salary, on behalf of that councillor, the monthly council contributions and councillor contributions to a pension, provident or retirement annuity fund to which the councillor is a member in accordance with the rules of such pension, provident or retirement annuity fund. The contributions by the municipal council and the councillor are included in the total remuneration package as a total cost to the municipality.

**(2) Medical Aid Scheme**

- (a) A councillor may participate in a medical aid scheme registered in terms of the Medical Schemes Act, 1998 (Act No. 131 of 1998).
- (b) If a councillor elects to participate in a medical aid scheme, the municipal council must deduct from that councillor's salary, the monthly contributions and pay the contributions to a medical aid scheme to which the councillor is a member in accordance with the rules of such medical aid scheme. The contributions by the municipal council and the councillor are included in the total remuneration package as a total cost to the municipality.

**14. Special risk cover**

(1) A municipality must, in addition to the annual total remuneration packages as provided in items 5 and 8 respectively, take out risk insurance cover, to provide for an insurance cover, provided to a councillor by the municipality, which covers the loss of or damage to a councillor's personal immovable or moveable property and assets, excluding property used by such councillor for business purposes, as well as life and disability cover, for any loss or damage caused by riot, civil unrest, strike or public disorder. The special risk insurance on residential property will be limited to R1, 5 million while on vehicles it is limited to R750 000. The life and disability insurance cover is limited to 2 times the total remuneration package of a councillor.

(2) In the event where the residential property of a councillor was damaged or destroyed as a result of riot, civil unrest, strike or public disorder, the municipality may, subject to affordability, provide alternative accommodation to the affected councillor, for a period of 30 days from the date of such an incident.



(3) Notwithstanding sub-item (2), the municipal council may, on good cause shown, provide alternative accommodation for a further period not exceeding 30 days.

(4) A councillor is obliged to submit to the municipality details of property, assets and beneficiaries to be covered by the special risk insurance upon request. A councillor who fails to submit the required details referred to herein will forfeit the benefits associated with the special risk insurance cover.

(5) If a councillor already belongs to another special risk cover, such councillor must declare to the municipality the details of property, assets and beneficiaries to be covered by the special risk insurance.

## 15. Tools of trade

(1) A municipal council may extend the following tools of trade to a councillor:

|     | TOOLS OF TRADE  | APPLICABLE TO:  |
|-----|---|---|
| (a) | Braille reader  | All visually impaired councillors   |
| (b) | Office space and furniture;<br>Parking bay;<br>Business cards;<br>Calculators;<br>Letter-heads;<br>Stationery;<br>Toner cartridges;<br>Diaries;<br>Postage costs;<br>Office telephone; and<br>Appropriate mobile technology and multi-digital office (excluding cell phones and mobile data card as per item 10 and 11), including facsimile, printer, photocopier and scanner. | Full-time councillors, part-time executive mayors or mayor, part-time deputy executive mayors or deputy mayors, part-time speakers, part-time members of mayoral committee or members of executive committee and part-time chairpersons of section 79 committees. |
| (c) | Laptop or tablet  | All councillors   |
| (d) | Official accommodation, fittings and furniture which was utilised as an official residence by the municipality, prior to 2016/17.   | Full-time Executive Mayor or Mayor  |
| (e) | Business cards;<br>Calculators;<br>Letter-heads;<br>Stationery; and<br>Diaries.   | Part-time councillors and the usage must comply with policy directives of the municipality  |
| (f) | Postage costs;<br>Office telephone; and<br>Multi-digital office, facsimile, printer, photocopier and scanner.   | Part-time councillor to have access to these tools of trade at the municipal offices  |

|     | TOOLS OF TRADE    | APPLICABLE TO:   |
|-----|-------------------|--|
| (g) | Personal security | <p>Executives Mayor, Mayor or Speaker may not have more than two bodyguards. Deviation may only be based on the recommendations of the South African Police Service.</p> <p>Any other councillor, subject to a threat and risk analysis conducted by the South African Police Service.</p> |

(2) If a municipal council makes available tools of trade in terms of sub-item (1), such a municipal council must take into account accessibility, affordability and cost control, equity, flexibility, simplicity, transparency, accountability and value of tools of trade.

(3) The tools of trade must be insured by the council with the exception of sub-item (1)(g).

## 16. Capacity building

(1) The municipal council must develop and adopt a skills development plan and personal development plan prior to any councillor undergoing training.

(2) A municipality must make a provision in its budget for development and implementation of capacity building programme for a councillor during the term of office of that councillor.

(3) Capacity building programme consist of short courses or programmes as provided for in the training, education and development policy and skills development plan of the municipality, including training conducted by national departments, associated government agencies and SETAs, provincial departments, municipalities and organised local government.

(4) The capacity building programme must take into consideration the capacity needs to fulfil a councillor' statutory obligations and affordability by a municipality.

## 17. Overpayment

(1) Any remuneration paid to a councillor of a municipality otherwise than in accordance with section 167(2) of the *Local Government: Municipal Finance Management Act, 2003* (Act No. 53 of 2003) including any bonus, bursary, loan, advance or other benefit, is an irregular expenditure and the municipality –

(a) must recover that remuneration from the political office bearer or member; and

(b) may not write-off any expenditure incurred by the municipality in paying or giving that remuneration.

(2) The MEC must report to the Minister –

(a) any transgression of subsection (1); and

(b) any non-compliance with this Notice.

#### **18. Information to be submitted to the Minister**

(1) A municipality must submit to the MEC responsible for local government in the province, a report containing the following information in respect of its serving councillors for the 2018/19 financial year on an official letterhead of the municipality, signed by the mayor:

- (a) Total number of councillors;
- (b) Designation;
- (c) Part-time or full-time;
- (d) Name of incumbent;
- (e) Gender;
- (f) Total municipal income;
- (g) Total population;
- (h) Grading of municipal council;
- (i) Date concurrence granted by the MEC;
- (j) Total remuneration package; and
- (k) Any allowance(s) payable to a councillor.

(2) Upon receipt of the data referred to in sub-item 1, the MEC must submit a consolidated report to the Minister by not later than 28 February 2019.

#### **19. Transitional measures**

(1) If a municipality has no audited financial statements for 2017/18 financial year by the date of publication of this Notice, the audited financial statements for the 2016/17 financial year will apply.

(2) If the grading of a municipal council is downgraded as a result of the redetermination of the grade of municipal council as set out in item 4 of this Notice, a councillor who was in office as at 30 June 2018 will retain the total remuneration package as determined in terms of Government Notice No. 1440, *Government Gazette* No. 41335 of 15 December 2017 and the councillor is entitled to the applicable cost of living adjustment: Provided that the data used by the municipality for determination of the grading of a municipal council is correct.

(3) This Notice replaces Government Notice No. 1440 as published in *Government Gazette* No. 41335 of 15 December 2017

**20. Short title and commencement**

This Notice is called the Determination of Upper Limits of Salaries, Allowances and Benefits of Different Members of Municipal Councils and takes effect from 1 July 2018.

# **ANNEXURE B**



# STELLENBOSCH MUNICIPALITY

## CALCULATION OF MUNICIPAL GRADING FOR PURPOSES OF COUNCILLOR UPPER LIMITS 2018/19

GAZETTE 42134 DATED 21 December 2018

|                             |         | <b>R</b>      | <b>POINTS</b> |
|-----------------------------|---------|---------------|---------------|
| MUNICIPAL INCOME AS PER DEF | 2017/18 | 1 399 378 166 | 33.33         |
| TOTAL POPULATION AS PER DEF |         | 173419        | 25            |

**TOTAL POINTS 58.33**

**RANGE 50.01 - 66.67 POINTS = GRADE 4**

Affordability Test

**BUDGET 2018/19**

**18 692 740**

| <b>COST OF NEW UPPER LIMITS</b> | <b>NUMBER OF CLLRS</b> | <b>NEW UPPER LIMIT</b> | <b>TCOE</b> | <b>PREVIOUS UPPER LIMITS</b> | <b>ADDITIONAL EXPENCE</b> | <b>% INCREASE</b> |
|---------------------------------|------------------------|------------------------|-------------|------------------------------|---------------------------|-------------------|
| MAYOR                           | 1                      | 859 471                | 859 471     | 826 414                      | 33 057                    | 4.00              |
| DEPUTY MAYOR                    | 1                      | 687 575                | 687 575     | 661 129                      | 26 446                    | 4.00              |
| SPEAKER                         | 1                      | 687 575                | 687 575     | 661 129                      | 26 446                    | 4.00              |
| SINGLE WHIP                     | 1                      | 644 603                | 644 603     | 619 811                      | 24 792                    | 4.00              |
| MAYCO MEMBERS                   | 8                      | 644 603                | 5 156 824   | 619 811                      | 198 336                   | 4.00              |
| MPAC CHAIR                      | 1                      | 625 693                | 625 693     | 601 628                      | 24 065                    | 4.00              |
| S79 CHAIR (P/T)                 | 1                      | 349 055                | 349 055     | 335 630                      | 13 425                    | 4.00              |
| COUNCILLORS (P/T)               | 29                     | 271 990                | 7 887 710   | 261 529                      | 303 369                   | 4.00              |

|   |           |        |                   |        |                  |
|---|-----------|--------|-------------------|--------|------------------|
| <b>SUB TOTAL</b>                              | <b>43</b> |        | <b>16 898 506</b> |        | <b>649 936</b>   |
| CELL PHONE ALLOWANCE                          |           |        |                   |        |                  |
| Mayor, Deputy & Speaker                       | 3         | 40 800 | 122 400           | 30 528 | 30 816           |
| Remaining Councillors                         | 40        | 40 800 | 1 632 000         | 24 168 | 665 280          |
| DATA ALLOWANCE                                | 43        | 3 600  | 154 800           | 3600   | 0                |
| <b>SUB TOTAL</b>                              |           |        | <b>1 909 200</b>  |        | <b>696 096</b>   |
| <b>TOTAL REMUNERATION COST RE COUNCILLORS</b> |           |        | <b>18 807 706</b> |        | <b>1 346 032</b> |
| BUDGET SURPLUS(DEFICIT)                       |           |        | -114 966          |        |                  |

---

|       |  |
|-------|--|
| 7.2.3 | <b>PROPOSED LEASE AGREEMENT: AITSA! AFTER-CARE CENTRE: ERF 192, KYLEMORE</b> |
|-------|--|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Institutional Transformation

23 January 2019

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**1. SUBJECT: PROPOSED LEASE AGREEMENT: AITSA! AFTER-CARE CENTRE: ERF 192, KYLEMORE**

**2. PURPOSE**

To consider a request from Aitsa After-care Centre for the lease of a portion of Erf 192, being used as the municipal sportsground in Kylemore.

**3. DELEGATED AUTHORITY**

Council to consider the request.

**4. EXECUTIVE SUMMARY**

Aitsa After-care Centre in Kylemore submitted a request to put up temporary structures on a portion of the Sportsgrounds, situated on erf 192, Kylemore, for the use of an after-care centre.

The request is supported by the Department of Community Services, the sporting body, as well as the two adjacent schools.

The land, however, is still registered in the name of the National and Provincial departments of public works. Council will therefore not be in a position to make a decision until the registration in Stellenbosch Municipality's name has taken place.

The sportsground is therefore also not registered in the name of the Municipality, although the Municipality has been using it as such since 1989. The Department of Public Works did not as yet register the consolidated erf 192 in the name of the Municipality.

**5. RECOMMENDATIONS**

- (a) that Council takes note of the application from Aitsa After-care Centre;
- (b) that the Municipality requests the Departments of National and Provincial government to urgently finalize the transfer of the consolidated erf 192, Kylemore, to Stellenbosch Municipality;
- (c) that the applicants be requested to get permission from the Department of Public Works to lease the land, subject to the transfer to the Municipality;
- (d) that it be noted that Council noted the importance of the establishment of the proposed after-care centre and supports the establishment of the centre; and
- (e) that the applicants will be responsible for the payment of any services used by the applicants, irrespective of who the owner of the land is.

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## 6. DISCUSSION/CONTEXT

### 6.1 Background

On 14 September 2018 Aitsa After-care Centre submitted a request to use a portion of the sports fields in Kylemore for putting up temporary structures, with the view of operating an after-care facility. They are currently operating a similar facility from the school next door, but were given notice of early termination by April 2019.

A copy of the application is attached as **APPENDIX A**.

Following this request, as well as a letter of support from the Kylemore Sport and Recreation Association, a copy of which is attached as **APPENDIX B**, the Department of Community Services was trying to accommodate the request as an approval to the Sport Council for sub-leasing, but following discussions with the Director: Corporate Services, the application is submitted to Council for consideration, as the Sport Council does not have the authority to enter into the lease agreement proposed.

### 6.2 DISCUSSION

#### 6.2.1 Application for temporary departure

Following discussions with the Planning and Economic Development Department, Aitsa was informed that they will have to apply for a temporary departure to allow the operation of an after-care facility from the sport grounds, for a maximum period of 5 years. A copy of the application which was subsequently submitted on 2018-12-27 is attached as **APPENDIX C**.

#### 6.2.2 Initial approval by Department

As indicated above, the Department of Community Services approved the sub-lease of the property, subject to certain conditions (see **APPENDIX D**). The department has no authority to approve leases on council land and the sub-lease is therefore not a valid lease. Following discussions with the Director: Corporate Services, the application is submitted to Council for consideration. Subsequent to the discussions, the title deed search revealed that the newly consolidated erf 192 has not yet been registered in the name of Stellenbosch Municipality. Erf 192 is a consolidated erf without any registered owner, and the pieces of land out of which erf 192 has been consolidated and approved as such by the Surveyor General, still belong to National and Provincial departments of public works.

#### 6.2.3 Location and context

Erf 192 is situated in the South Western Corner of Kylemore, next to the two schools, as indicated on Fig 1 and 2 below.



**Fig 1: Location and context**



**Fig 2: Extent of property**

**6.2.4 Property description**

Erf 192 was created by way of LG Diagram 3464/89, a copy of which is attached as **APPENDIX E**.

In terms hereof it is clear that erf 192:

- a) is 4.0376 ha in extent;
- b) was a consolidation of two portions of land, being Remainder erf 42 and erf 190.

Erf 190, in turn, is a Portion of erf 64. See surveyor Diagram 3462/89 hereto attached as **APPENDIX F**. Also see Surveyor Diagram of erf 64, hereto attached as **APPENDIX G**, confirming the above.

Although erf 192 was created (and approved by the Surveyor-General) in 1989, and was used as a sport facility ever since (firstly by the Divisional Council, then the Cape Winelands District Council, and since 1994 by Stellenbosch Municipality), it has never been registered in the Municipality's name at the Deeds Office. The

respective portions, i.e. erf 190 (being a portion of erf 64) and erf 42 is still registered in the name of the Department of Public Works National and the Department of Public Works Provincial, respectively. (See Windeed records attached as **APPENDIX H** and **I**, respectively). Both Departments were requested to attend to the transfers as a matter of urgency. The reference to “no further information available” is the way in which the national department of public work’s properties reflect during a deed search.

#### 6.2.5 Legal Requirements

In terms of Regulation 36 of the Asset Transfer Regulations, a municipal council, when considering the granting of a right to use, control or manage a capital asset, must take into account, *inter alia*:

- (a) whether the capital asset may be required for the municipality’s own use during the period for which the right is to be granted;
- (b) the extent to which any compensation to be received for the right, together with the estimated value of any improvements or enhancements to the capital asset that the private sector party or organ of state to whom the right is granted will be required to make, will result in a significant economic or financial benefit to the municipality;
- (c) the risk and rewards associated with the use, control or management of the capital asset in relation to the municipality’s interests; and
- (d) any comments or representations on the proposed granting of right received from the local community and other interested persons.

Furthermore, in terms of par. 22 of the policy, immovable property may only be let at market-related rates, except when the plight of the poor or public interest which impact on the economic and community value to be received by the Municipality demands otherwise.

In respect of certain categories of immovable properties the Municipality is entitled to adopt **below market related tariffs**, such as properties leased to non-profit organisations, NGO’s, sporting bodies, etcetera.

Fair market rentals of individual properties will be calculated as the average of the valuations sourced from two service providers, unless determined otherwise by the Municipal Manager, taking into account the estimated rental(s) *vis-à-vis* the cost of obtaining such valuation.

Although paragraph 22, which deals with criteria for determining fair market **rentals**, is silent on the type of discount, paragraph 21 (disposal) specifies that the Municipality can dispose of social care Immovable properties at a price of **between 10% and 60% of fair market value**. It is recommended that the same principle applies to rentals in respect of social care properties.

#### 6.3 Financial Implications

Given that the property is not registered in the Municipality’s name Council cannot make a decision at this stage on the lease. The services have to be paid by the entity that uses them.

#### 6.4 Legal Implications

As addressed in the discussions above.

**6.5 Staff Implications**

There are no additional staff implications.

**6.6 Previous / Relevant Council Resolutions**

None.

**6.7 Risk Implications**

The risks are addressed in the report.

**6.8 Comments from Senior Management**

As indicated elsewhere in this report, the application is supported by Community Services.

No further comments from other departments were solicited.

The planning issues will be considered when considering the temporary departure.

**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2019-01-23: ITEM 7.2.3**

- (a) that Council takes note of the application from Aitsa After-care Centre;
- (b) that the Municipality requests the Departments of National and Provincial government to urgently finalize the transfer of the consolidated erf 192, Kylemore, to Stellenbosch Municipality;
- (c) that the applicants be requested to get permission from the Department of Public Works to lease the land, subject to the transfer to the Municipality;
- (d) that it be noted that Council noted the importance of the establishment of the proposed after-care centre and supports the establishment of the centre; and
- (e) that the applicants will be responsible for the payment of any services used by the applicants, irrespective of who the owner of the land is.

**ANNEXURES:**

- Appendices A:** Application from Aitsa After-care Centre
- Appendices B:** Letter from Kylemore Sport and Recreation Association
- Appendices C:** Application for temporary departure
- Appendices D:** Conditions for use of facility
- Appendices E:** LG Diagram
- Appendices F:** Erf 190 Diagram
- Appendices G:** Erf 64 Diagram
- Appendices H:** Erf 64 Windeed record
- Appendices I:** Erf 42 Windeed record

**FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | <b>Piet Smit</b>  |
| <b>POSITION</b>        | <b>Manager: Property Management</b>   |
| <b>DIRECTORATE</b>     | <b>Corporate Services</b>   |
| <b>CONTACT NUMBERS</b> | <b>021-8088189</b>  |
| <b>E-MAIL ADDRESS</b>  | <b><a href="mailto:Piet.smit@ Stellenbosch.gov.za">Piet.smit@ Stellenbosch.gov.za</a></b> |
| <b>REPORT DATE</b>     | <b>2019-01-17</b>   |

# APPENDIX 1



Geagte Burgemeester

14 September 2018

In sake 'n perseel vir Aitsa Naskoolsentrum in Kylemore:

Sedert ons laaste brief aan u op 13 Augustus 2018, was daar heelparty gebeure in die land van Aitsa!. Hier volg 'n vinnige opsommig van die hooftrekke:

1. Vergadering op 14 Augustus 2018 met Kylemore Sportkomitee, Sportrade en gemeenskapslede – Soos genoem in die vorige brief, was daar voor hierdie vergadering redelike onmin oor die gebruik van die Kylemore Sportgronde vir ander gemeenskapsdienste buiten sport (spesefiek rugby). Ons is baie verjeug om te rapporteer dat ons glo die algemene gevoel van die vergadering was baie positief en dat daar 'n positiewe beweging is om Aitsa! se bedrywighede te ondersteun.
2. Vergadering op 3 September 2018 met PC Petersen beheerliggaam – Die beheerliggaam het Aitsa! kennis gegee om die skoolgrond te ontruim teen April 2019. Dit is ten spyte van die feit dat die skoolhoof aangedui het daar sal wel spasie geskep kan word nadat die nuwe skoolgebou voltooi is. (Die skoolhoof was nie beskikbaar vir hierdie vergadering nie.)
3. Vergadering op 5 September 2018 met Kylemore Sportkomitee – Die Sportkomitee bestuur het ons in kennis gestel dat hul ten gunste van die vestiging van Aitsa! op 'n deel van sportgronde wat nie benut word nie. Die area is reeds geïdentifiseer, en 'n gemeenskapsvoorlegging sal gedoen word om die inkoop van al die lede te kry.

Volgende stappe:

Ten einde die area op die Sportgronde te omskep in 'n aanvaarbare kwaliteit fasiliteit, voor April 2018:

1. Landskaps argitek trek 'n visuele plan op voor 18 September 2018;
2. Ontmoeting met die burgemeester gepaste raadslede;
3. Ontmoeting met gepaste munisipale amptenare om die nodige vereistes van die proses uiteen te sit;
4. Finale ondersteuning en goedkeuring van beide die Sportkomitee en munisipale amptenare;
5. Saamstel van finale begroting (Aitsa! het reeds 'n konsep begroting opgestel);
6. Borge (Aitsa! is volhoubaar vir operasionele kostes, maar die nuwe fasiliteit is 'n groot kapitaal uitvloei.)

Versoek:

Aitsa! wil graag 'n vergadering met die burgemeester en die vanpaste raadslede opstel so gou as moontlik. (Dit sal wonderlik wees as u die fasiliteite kan besoek, indien enigsins moontlik.) Die doelwit van die vergadering is:

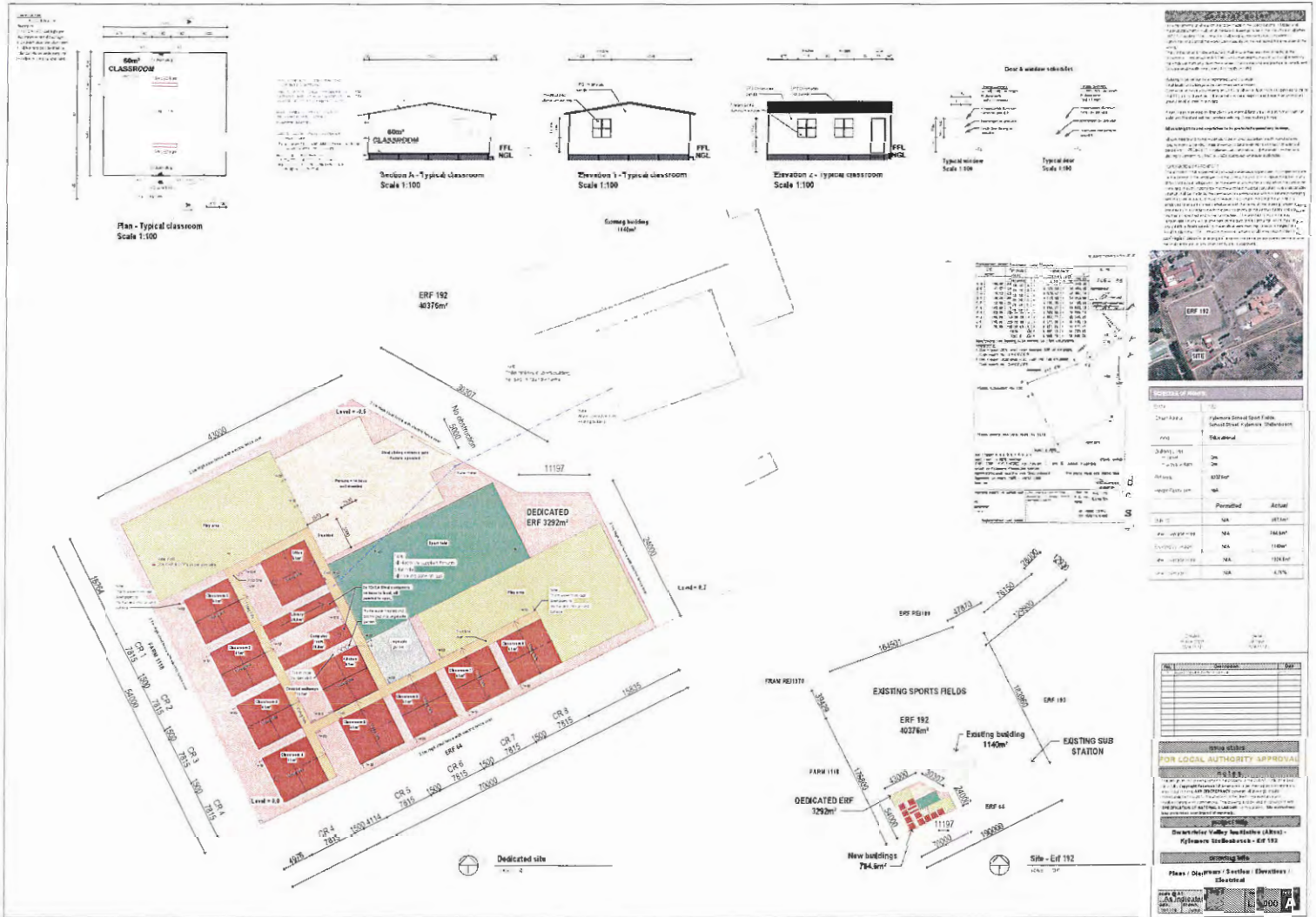
1. Deel van die Aitsa! visie en toekomsplanne en beantwoording van enige vrae;
2. Bekendstelling van die Aitsa! bestuurspan;
3. Inwin van u opinie oor die agriregteplanne vir "nuwe" na-sorg sentrum op die Kylemore Sportgronde;
4. Inwin van u advies vir die proses van goedkeuring en ander vereistes.

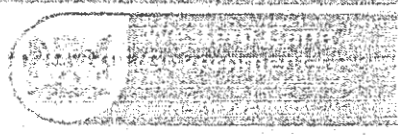
Afsluiting:

Soos dinge nou staan is Aitsa! se logistiese opsies nou beperk tot die Kylemore Sportgronde. Ons glo en vertrou dat u kantoor die dringendheid van die situasie sal verstaan. Daar is 15 voltydse werknemers afhanklik van die voorgesette bedrywighede van Aitsa!, maar nog meer belangrik is die meer as 200 leerders wat weer volgende jaar na-skool in 'n veilige stimulerende omgewing sal kan floreer.

Baie groete  
Marietjie Steyn  
Direkteur  
082 337 624

Executive Committee: Marietjie Steyn, Judy-Anne van Zyl, Jacques Dreyer, Shanaé Lackay





REFERENCE: C 14953

**CERTIFICATE OF REGISTRATION OF A PARTIAL CARE FACILITY  
(Regulation 15)  
[SECTION 62 OF THE CHILDREN'S ACT 38 OF 2005]**

It is hereby certified that: **DWARSRIVER VALLEY INITIATIVE AITSA AFTERCARE CENTRE**

- the following partial care facility has been registered in terms of section 62 of the Act
- the following partial care facility has been conditionally registered in terms of section 63 of the Act
- the registration of the following partial care facility has been renewed in terms of section 62 of the Act
- the registration of the following partial care facility has been conditionally renewed in terms of 63 of the Act
- the reinstatement of the following partial care facility has been approved in terms of section 64

on **26 JULY 2016**

Name of partial care facility: **DWARSRIVER VALLEY INITIATIVE: AITSA AFTERCARE CENTRE**

Physical address of partial care facility:  
**FC Peterson Primary School  
 Gousblom Street  
 KYLENORE  
 STELLENBOSCH**

The validity of this registration expires on: **26 JULY 2016**

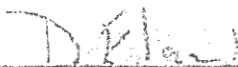
The partial care facility is registered subject to the following conditions indicating the maximum number of children that may be accommodated:

| Indicate registration (Yes or No) | Type of partial care facility   | Maximum number of children that may be accommodated |
|-----------------------------------|---|---|
|                                   | Crèche and Educare centre   |   |
| <b>YES</b>                        | After school centre   | <b>200 CHILDREN</b>                                 |
|                                   | Privats boarding hostel   |   |
|                                   | Temporary respite care facility   |   |
|                                   | Place of care providing partial care for children with disabilities requiring a high level of support |   |

Minimum age of admission: **6 YEARS**  
 Maximum age of admission: **12 YEARS**

Operating time: **16H00 - 17H00 (Monday - Friday)**

The registration is subject to the following additional conditions:  
 • **Waiting on Clearance Certificates**

  
 Regional Manager, Cape Winelands / Overberg Region

Date of issue: **26 JULY 2016**

# **APPENDIX 2**



Bestuur  
 Kylemore Sport en Rekreasie Assosiasie  
 Kylemore

12 November 2018

Die Hoof  
 Aitsa! Naskoolsentrum  
 Kylemore

Geagte Mc Steyn

Insake: aansoek om die gebruik van die suidwestelike hoek van Erf 192 soos aangedui op die aangehegte en ondertekende bouplanskets

Op 'n vergadering wat op 12 NOVEMBER 2018. gehou is te KYLEMORE SPORT GROND is daar besluit om die area hierbo beskryf beskikbaar te stel vir die gebruik van Aitsa! vanaf 1 Desember 2019 vir 'n preode van 5 jaar. Aan die einde van die preode sal Aitsa! weer 'n opsie gegun word, met die ondersteuning van die Kylemore Sport en Rekreasie Assosiasie, om die opsie te verleng vir 'n verdere 5 jaar.

Die uwe

J. J. GEETZE.

Kapasiteit: SECRETARIS

A. A. LACKAY

VOORSITTER

# APPENDIX 3

## INTERDEPARTMENTAL CIRCULATION FORM

|  |   |  |                  |
|--|---|--|------------------|
| LêER VERW/ FILE REF  | Erf 192, Kylemore   | DATUM DATE                               | 18 December 2018 |
| AANSOEKNUMMER/APPLICATION NUMBER   | LU/8843   |  |                  |
| MEMO AAN/ TO :   |   |  |                  |
| X  | Director : Engineering Services   |  |                  |
| X  | Manager : Electrical Department   |  |                  |
| X  | Manager : Building Development Management   |  |                  |
| X  | Manager : Fire Services   |  |                  |
| X  | Manager: Property Management (P. Smit)  |  |                  |
| X  | Manager: Spatial Planning / Heritage / Environment / Signage  |  |                  |
| X  | Manager: Health Department (Winelands Health)   |  |                  |
| X  | Manager: Parks (Albert van der Merwe)   |  |                  |
| X  | Manager : Local Economic Development  |  |                  |
| <b>Application</b>   | Application is made in terms of Section 15(2)(c) of the Stellenbosch Municipal Land Use Planning By-Law for a temporary departure to use a portion of the property ( $\pm 3\ 292\text{m}^2$ ) for purposes of an after care centre on Erf 192, Kylemore |  |                  |
| <b>Adres / Address</b>   | 192 Kylemore  |  |                  |
| <b>Aansoek Datum / Application Date</b>  | 29 November 2018  |  |                  |
| <b>Aansoeker / Applicant</b>   | Dwarsrivier Valley Initiative   |  |                  |
| <p>Aangeheg vind u tersaaklike dokumentasie in verband met bogenoemde aansoek. Ten einde my in staat te stel om die aansoek aan die besluitnemingsowerheid vir oorweging voor te lê, word u versoek om my skriftelik van u kommentaar, indien enige, te voorsien. Onderskei asseblief tussen algemene kommentaar op die meriete van die aansoek en enige voorwaardes wat u departement wil opleë indien die aansoek goedgekeur word.</p> <p>Attached please find the relevant documentation regarding the abovementioned application. Kindly furnish me with your written comment, if any, in order to enable me to submit the application to the decision making authority for consideration. Please differentiate between general comment on the merits of the application and any conditions that your department wishes to impose should the application be approved.</p> <p>Geliewe die memorandum <u>per hand</u> aan my terug te besorg voor of op: 25 Januarie 2019<br/>Please <u>hand deliver</u> the memorandum to me on or before : 25 January 2019</p> <p><b>A. Hardouin</b><br/>For DIRECTOR: PLANNING AND ECONOMIC DEVELOPMENT</p> |   |  |                  |
| <b>ALGEMENE KOMMENTAAR / GENERAL COMMENT:</b>  |   |  |                  |
| .....<br><i>See attached.</i><br>.....<br>.....<br>.....   |   |  |                  |
| <b>VOORWAARDES/CONDITIONS :</b>  |   |  |                  |
| .....<br><i>See attached</i><br>.....<br>.....   |   |  |                  |
| .....<br><i>A. Hardouin</i><br>HANDTEKENING / SIGNATURE  |   | .....<br><i>27/12/18</i><br>DATUM / DATE |                  |

## INTERDEPARTMENTAL CIRCULATION FORM

|  |  |                              |                  |
|--|--|------------------------------|------------------|
| LêER VERW/ FILE REF  | Erf 192, Kylemore  | DATUM DATE                   | 18 December 2018 |
| AANSOEKNOMMER/APPLICATION NUMBER   | LU/8843  |                              |                  |
| MEMO AAN/ TO :   |  |                              |                  |
| X  | Director : Engineering Services  |                              |                  |
| X  | Manager : Electrical Department  |                              |                  |
| X  | Manager : Building Development Management  |                              |                  |
| X  | Manager : Fire Services  |                              |                  |
| X  | Manager: Property Management (P. Smit)   |                              |                  |
| X  | Manager: Spatial Planning / Heritage / Environment / Signage   |                              |                  |
| X  | Manager: Health Department (Winelands Health)  |                              |                  |
| X  | Manager: Parks (Albert van der Merwe)  |                              |                  |
| X  | Manager : Local Economic Development   |                              |                  |
| <b>Application</b>   | Application is made in terms of Section 15(2)(c) of the Stellenbosch Municipal Land Use Planning By-Law for a temporary departure to use a portion of the property (±3 292m <sup>2</sup> ) for purposes of an after care centre on Erf 192, Kylemore |                              |                  |
| <b>Adres / Address</b>   | 192 Kylemore   |                              |                  |
| <b>Aansoek Datum / Application Date</b>  | 29 November 2018   |                              |                  |
| <b>Aansoeker / Applicant</b>   | Dwarsrivier Valley Initiative  |                              |                  |
| <p>Aangeheg vind u tersaaklike dokumentasie in verband met bogenoemde aansoek. Ten einde my in staat te stel om die aansoek aan die besluitnemingsowerheid vir oorweging voor te lê, word u versoek om my skriftelik van u kommentaar, indien enige, te voorsien. Onderskei asseblief tussen algemene kommentaar op die meriete van die aansoek en enige voorwaardes wat u departement wil opleë indien die aansoek goedgekeur word.</p> <p>Attached please find the relevant documentation regarding the abovementioned application. Kindly furnish me with your written comment, if any, in order to enable me to submit the application to the decision making authority for consideration. Please differentiate between general comment on the merits of the application and any conditions that your department wishes to impose should the application be approved.</p> <p>Geliewe die memorandum <u>per hand</u> aan my terug te besorg voor of op: 25 Januarie 2019<br/>Please <u>hand deliver</u> the memorandum to me on or before : 25 January 2019</p> <p><b>A. Hardouin</b><br/>For DIRECTOR: PLANNING AND ECONOMIC DEVELOPMENT</p> |  |                              |                  |
| <b>ALGEMENE KOMMENTAAR / GENERAL COMMENT:</b>  |  |                              |                  |
| .....  |  |                              |                  |
| .....  |  |                              |                  |
| .....  |  |                              |                  |
| .....  |  |                              |                  |
| <b>VOORWAARDES/CONDITIONS :</b>  |  |                              |                  |
| .....  |  |                              |                  |
| .....  |  |                              |                  |
| .....  |  |                              |                  |
| .....<br><b>HANDTEKENING / SIGNATURE</b>   |  | .....<br><b>DATUM / DATE</b> |                  |



October 2017



# STELLENBOSCH

STELLENBOSCH • ONITE • TRANSCHEURK

MUNICIPALITEIT • UNISTAD • MUNISIPALITEIT

| LAND USE PLANNING APPLICATION FORM 2017   |  |                    |             |                               |   |
|---|--|--------------------|-------------|-------------------------------|---|
| (Section 15 of the Stellenbosch Municipal Land Use Planning By-Law (2015) and other relevant legislation) |  |                    |             |                               |   |
| KINDLY NOTE: Please complete this form using BLOCK letters and ticking the appropriate boxes.             |  |                    |             |                               |   |
| PART A: APPLICANT DETAILS   |  |                    |             |                               |   |
| First name(s)   | MARIETJIE  |                    |             |                               |   |
| Surname   | STEYN  |                    |             |                               |   |
| Company name (if applicable)  | DWARSRIVIER VALLEY INITIATIVE (ASSOCIATION OF PEOPLE) APO 157451 |                    |             |                               |   |
| Postal Address  | PO BOX 2248, DENNIESIG   |                    | Postal Code | 7601                          |   |
| Stellenbosch  | STELLENBOSCH   |                    | Postal Code | 7601                          |   |
| Email   | marietjie.steyn@gmail.com  |                    |             |                               |   |
| Tel   | 082327 6242  | Fax                |             | Cell                          | 082458 3545   |
| PART B: REGISTERED OWNER(S) DETAILS (if different from applicant)   |  |                    |             |                               |   |
| Registered owner(s)   | STELLENBOSCH MUNICIPALITY  |                    |             |                               |   |
| Physical address  | PO BOX 17  |                    | Postal code | 7599                          |   |
| Stellenbosch  | STELLENBOSCH   |                    | Postal code | 7599                          |   |
| Email   | piet.scit@stellenbosch.gov.za                                    |                    |             |                               |   |
| Tel   | 021 8088032  | Fax                |             | Cell                          |   |
| PART C: PROPERTY DETAILS (in accordance with title deed)  |  |                    |             |                               |   |
| Erf / Erven / Farm No.  | 192  | Portion(s) if farm | 1 of 2      | Allotment area                | KYLEMERRE   |
| Physical Address  | As Above   |                    |             |                               |   |
| Current Zoning  | Open Space   | extent             | 4,0476 sqm  | Are there existing buildings? | <input checked="" type="radio"/> Yes <input type="radio"/> No |

|   |                                    |                                    |  |
|---|------------------------------------|------------------------------------|--|
| Applicable Zoning Scheme  | Section 3 Zoning Scheme            |                                    |  |
| Current Land Use  | Sport Fields                       |                                    |  |
| Title Deed number and date  | T                                  |                                    |  |
| Attached Conveyance's Certificate   | Y                                  | <input checked="" type="radio"/> N | Any Restrictions in the Attached Conveyance's Certificate? If yes, please list condition(s) as per certificate |
| Are the restrictive conditions in favour of a third party(ies)?                       | Y                                  | <input checked="" type="radio"/> N | If Yes, list the party(ies):   |
| Is the property encumbered by a bond?   | Y                                  | <input checked="" type="radio"/> N | If Yes, list the bondholder(s):  |
| Is the property owned by Council?   | <input checked="" type="radio"/> Y | N                                  | If Yes, kindly attach a power of attorney from the Manager Property Management                                 |
| Is the building located within the historical core?                                   | Y                                  | <input checked="" type="radio"/> N | Is the building older than 60 years?   |
|   | Y                                  | <input checked="" type="radio"/> N | Is the application triggered by the National Heritage Resources Act, 1999 (Act 25 of 1999)?                    |
|   | Y                                  | <input checked="" type="radio"/> N | If Yes, kindly indicate which section are triggered and attached the relevant permit if applicable.            |
| Any existing unauthorized buildings and/or land use on the subject property(ies)?     | Y                                  | <input checked="" type="radio"/> N | If yes, is this application to legalize the building / land use?   |
| Are there any pending court case(s) / order(s) relating to the subject property(ies)? | Y                                  | <input checked="" type="radio"/> N | Are there any land claim(s) registered on the subject property(ies)?   |

**PART D: PRE-APPLICATION CONSULTATION**

|  |                                    |  |
|--|------------------------------------|--|
| Has there been any pre-application consultation? | <input checked="" type="radio"/> Y | If Yes, please attach the minutes of the pre-application consultation. |
|--|------------------------------------|--|

**PART E: LAND USE PLANNING APPLICATIONS AND APPLICATION FEES PAYABLE**

**APPLICATIONS IN TERMS OF SECTION 15 OF THE STELLENBOSCH MUNICIPAL LAND USE PLANNING BY-LAW (2015)**

| Tick | Type of application: Cost are obtainable from the Council Approved tariffs?  |
|------|--|
|      | 15(2)(a) Rezoning of Land  |
|      | 15(2)(b) a permanent departure from the development parameters of the zoning scheme  |
| X    | 15(2)(c) a departure granted on a temporary basis to utilize land for a purpose not permitted in terms of the primary rights of the zoning applicable to the land; |
|      | 15(2)(d) a subdivision of land that is not exempted in terms of section 24, including the registration of a servitude or lease agreement;                          |
|      | 15(2)(e) a consolidation of land that is not exempted in terms of section 24;  |

1. Applications triggered by section 25(1)(a)-(c) in terms of the National Heritage Resources Act, 1999 (Act 25 of 1999) may not be processed without a permit issued by the relevant department.  
 2. This type of application is to legalize unauthorised building work and/or land use on the property if a yellow have been served in terms of section 27(2)(a) and will only be a Section 15 Compliance Certificate have been issued in terms of the Stellenbosch Municipal Land Use Planning By-Law (2015).  
 3. This type of application is for the registration of a servitude or lease agreement.

|   |
|---|
| 15(2)(f) a removal, suspension or amendment of restrictive conditions in respect of a land use;   |
| 15(2)(g) a permission required in terms of the zoning scheme;   |
| 15(2)(h) an amendment, deletion or imposition of conditions in respect of an existing approval;   |
| 15(2)(i) an extension of the validity period of an approval;  |
| 15(2)(j) an approval of an area / zone as contemplated in the zoning scheme;  |
| 15(2)(k) an amendment or cancellation of an approved subdivision plan or part thereof, including a general plan or diagram;   |
| 15(2)(l) a permission required in terms of a condition of approval;   |
| 15(2)(m) a determination of a zoning;   |
| 15(2)(n) a closure of a public place or part thereof;   |
| 15(2)(o) a consent use contemplated in the zoning scheme;   |
| 15(2)(p) an occasional use of land;   |
| 15(2)(q) to disestablish a home owner's association;  |
| 15(2)(r) to rectify a failure by a home owner's association to meet its obligations in respect of the control over or maintenance of services;  |
| 15(2)(s) a permission required for the reconstruction of an existing building that constitutes a non-conforming use that is destroyed or damaged to the extent that it is necessary to demolish a substantial part of the building; |
| 15(2)(t) When the Municipality on its own initiative intends to conduct land development or an activity   |
| 15(2)(u) Amendment of Site Development Plan   |
| 15(2)(v) Compilation / Establishment of a Home Owners Association Constitution / Design Guidelines  |

**OTHER APPLICATIONS**

|  |          |
|--|----------|
| Deviation from Council Policies/By-laws: | R        |
| Other (specify):                         | R        |
| <b>TOTAL A:</b>                          | <b>R</b> |

**PRESCRIBED NOTICE AND FEES\*\* (for completion and use by official)**

| Tick | Notification of application in media     | Type of application   | Cost             |
|------|--|---|------------------|
|      | <b>SERVING OF NOTICES</b>                | Delivering by hand; registered post; data messages  | R                |
|      | <b>PUBLICATION OF NOTICES</b>            | Local Newspaper(s); Provincial Gazette; site notice; Municipality's website                               | R                |
|      | <b>ADDITIONAL PUBLICATION OF NOTICES</b> | Site notice, public meeting, local radio station, Municipality's website, letters of consent or objection | R                |
|      | <b>NOTICE OF DECISION</b>                | Provincial Gazette  | R                |
|      | <b>INTEGRATED PROCEDURES</b>             | T.B.C.  | R                |
|      |  | <b>TOTAL B:</b>   | <b>R</b>         |
|      |  | <b>TOTAL APPLICATION FEES*<br/>(TOTAL A + B)</b>  | <b>R 2500.00</b> |

\* Application fees that are paid to the Municipality are non-refundable and proof of payment of the application fees must accompany an application.

\*\* The applicant is liable for the cost of publishing and serving notice of an application. Additional fees may become applicable and the applicant will be informed accordingly.

**BANKING DETAILS**

|  |                           |
|--|---------------------------|
| Name of:                               | Stellenbosch Municipality |
| Bank:                                  | FNB BANK                  |
| Branch name:                           | 195763                    |
| Account name:                          | 1159971679                |
| SWIFT:                                 | NED233                    |
| Payment reference:<br>(7 digit number) |                           |

| DETAILS FOR INVOICE  |   |
|--|---|
| Name & Surname/Company name (details of party responsible for payment) | DUARBRIVIER VALLEY INITIATIVE<br>(Association of people)    |
| Postal Address   | NAC 157451<br>PO BOX 2249<br>DENNESIG<br>SPELLEN-ROSEN 7601 |
| Vat Number (where applicable)  | N/A   |

**PART F: DETAILS OF PROPOSAL**

|   |                |      |   |    |   |
|---|----------------|------|---|----|---|
| Building line encroachment  | Street         | From | m | To | m |
|   | Street         | From | m | To | m |
|   | Side           | From | m | To | m |
|   | Side           | From | m | To | m |
|   | Aggregate side | From | m | To | m |
|   | Rear           | From | m | To | m |
| Exceeding permissible site coverage                                     |                | From | % | To | % |
| Exceeding maximum permitted bulk / floor factor / no of habitable rooms |                | From |   | To |   |
| Exceeding height restriction  |                | From | m | To | m |
| Exceeding maximum storey height   |                | From | m | To | m |
| Consent/Conditional Use/Special Development                             |                |      |   |    |   |
| to permit.....  |                |      |   |    |   |
| in terms of Section..... of the..... Zoning Scheme Regulations          |                |      |   |    |   |
| Other (please specify)  |                |      |   |    |   |
|   |                |      |   |    |   |
|   |                |      |   |    |   |
|   |                |      |   |    |   |

Brief description of proposed development / intent of application:

*SEE MOTIVATION*

**PART G: ATTACHMENTS AND SUPPORTING INFORMATION AND DOCUMENTATION FOR LAND USE PLANNING APPLICATION**

Complete the following checklist and attach all the information and documentation relevant to the proposal. Failure to submit all information and documentation required will result in the application being deemed incomplete.

Information and documentation required

|                                     |                                     |  |                                     |                                     |   |
|-------------------------------------|-------------------------------------|--|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | N                                   | Power of attorney / Owner's consent if applicant is not owner  | Y                                   | <input checked="" type="checkbox"/> | Bondholder's consent (if applicable)  |
| Y                                   | <input checked="" type="checkbox"/> | Resolution or other proof that applicant is authorised to act on behalf of a juristic person   | Y                                   | <input checked="" type="checkbox"/> | Proof of any other relevant right held in the land concerned  |
| <input checked="" type="checkbox"/> | N                                   | Written motivation pertaining to the need and desirability of the proposal   | <input checked="" type="checkbox"/> | N                                   | S.G. diagram / General plan extract (A4 or A3 only)   |
| <input checked="" type="checkbox"/> | N                                   | Locality plan (A4 or A3 only) to scale   | <input checked="" type="checkbox"/> | N                                   | Site development plan or conceptual layout plan (A4 or A3 only) to scale  |
| Y                                   | <input checked="" type="checkbox"/> | Proposed subdivision plan (A4 or A3 only) to scale   | Y                                   | <input checked="" type="checkbox"/> | Proof of agreement or permission for required servitude   |
| <input checked="" type="checkbox"/> | N                                   | Proof of payment of application fees   | <input checked="" type="checkbox"/> | N                                   | Proof of registered ownership (full copy of the title deed)   |
| Y                                   | <input checked="" type="checkbox"/> | Conveyancer's certificate  | <input checked="" type="checkbox"/> | N                                   | Minutes of pre-application consultation meeting (if applicable)   |
| Y                                   | N                                   | <input checked="" type="checkbox"/> N/A Consolidation plan (A4 or A3 only) to scale  | Y                                   | N                                   | <input checked="" type="checkbox"/> N/A Land use plan / Zoning plan (A4 or A3 only) to scale  |
| Y                                   | N                                   | <input checked="" type="checkbox"/> N/A Street name and numbering plan (A4 or A3 only) to scale  | Y                                   | N                                   | <input checked="" type="checkbox"/> N/A 1 : 50 / 1:100 Flood line determination (plan / report) (A4 or A3 only) to scale                              |
| Y                                   | N                                   | <input checked="" type="checkbox"/> N/A Landscaping / tree plan (A4 or A3 only) to scale   | Y                                   | N                                   | <input checked="" type="checkbox"/> N/A Home Owners' Association consent  |
| Y                                   | <input checked="" type="checkbox"/> | N/A Abutting owner's consent   | Y                                   | N                                   | <input checked="" type="checkbox"/> N/A Services Report or indication of all municipal services / registered servitudes                               |
| Y                                   | N                                   | <input checked="" type="checkbox"/> N/A Copy of Environmental Impact Assessment (EIA) / Heritage Impact Assessment (HIA) / Traffic Impact Assessment (TIA) / Traffic Impact Statement (TIS) / Major Hazard Impact Assessment (M-HIA) / Environmental Authorisation (EA) / Record of Decision (ROD) | Y                                   | N                                   | <input checked="" type="checkbox"/> N/A Proof of failure of Home owner's association  |
| Y                                   | N                                   | <input checked="" type="checkbox"/> N/A Copy of original approval and conditions of approval   | Y                                   | N                                   | <input checked="" type="checkbox"/> N/A Any additional documents or information required as listed in the pre application consultation form / minutes |
| Y                                   | N                                   | <input checked="" type="checkbox"/> N/A Proof of lawful use right  | Y                                   | N                                   | <input checked="" type="checkbox"/> N/A Other (specify)   |
| <input checked="" type="checkbox"/> | N                                   | <input checked="" type="checkbox"/> N/A Required number of documentation copies  | Y                                   | N                                   | <input checked="" type="checkbox"/> N/A   |

| PART H: AUTHORISATION(S) SUBJECT TO OR BEING CONSIDERED IN TERMS OF OTHER LEGISLATION   |                                  |  |  |
|---|----------------------------------|--|--|
| Y   | <input checked="" type="radio"/> | Is required, has application for EIA / HIA / TIA / TIS / MIIIA approval been made? If yes, attach documents / plans / proof of submission etc.                                   | Specific Environmental Management Act(s) (SFMA) (e.g. Environmental Conservation Act, 1989 (Act 73 of 1989)) |
| Y   | <input checked="" type="radio"/> | Subdivision of Agricultural Land Act, 1970 (Act 70 of 1970)  | Y <input checked="" type="radio"/> National Environmental Management: Air Quality Act, 2004 (Act 39 of 2004) |
| <input checked="" type="radio"/>  | <input checked="" type="radio"/> | Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) (SPLUMA)   | Y <input checked="" type="radio"/> National Environmental Management: Waste Act, 2008 (Act 59 of 2008)       |
| Y   | <input checked="" type="radio"/> | Occupational Health and Safety Act, 1993 (Act 85 of 1993); Major Hazard Installations Regulations  | Y <input checked="" type="radio"/> National Water Act, 1998 (Act 36 of 1998)                                 |
| <input checked="" type="radio"/>  | <input checked="" type="radio"/> | Land Use Planning Act, 2014 (Act 3 of 2014) (LUPA)   | Y <input checked="" type="radio"/> Other (specify)   |
| Y   | <input checked="" type="radio"/> | Do you want to follow an integrated application procedure in terms of section 44(i) of the Stellenbosch Municipality Land Use Planning By-law? If yes, please attach motivation. |  |
| SECTION I: DECLARATION  |                                  |  |  |
| I hereby wish to confirm the following:   |                                  |  |  |
| 1. That the information contained in this application form and accompanying documentation is complete and correct.  |                                  |  |  |
| 2. I'm aware that it is an offense in terms of section 86(1)(e) to supply particulars, information or answers knowing the particulars, information or answers to be false, incorrect or misleading or not believing them to be correct.   |                                  |  |  |
| 3. I am properly authorized to make this application on behalf of the owner and that a copy of the relevant power of attorney or consent is attached hereto.  |                                  |  |  |
| 4. Where an agent is appointed to submit this application on the owner's behalf, it is accepted that correspondence from and notifications by the Municipality in terms of the by-law will be sent only to the agent and that the owner will regularly consult with the agent in this regard. |                                  |  |  |
| 5. I confirm that the relevant title deed(s) have been read and that there are no restrictive title deed restrictions, which impact on this application, or alternatively an application for removal/suspension or amendment forms part of this submission.                                   |                                  |  |  |
| 6. I confirm that I have made known all information relating to possible Land / Restitution Claims against the application property.  |                                  |  |  |
| 7. It is the owner's responsibility to ensure that approval is not sought for a building or land use which will be in conflict with any applicable law.   |                                  |  |  |
| 8. The Municipality assesses an application on the information submitted and declarations made by the owner or on his behalf on the basis that it accepts the information so submitted and declarations so made to be correct, true and accurate.   |                                  |  |  |
| 9. Approval granted by the Municipality on information or declarations that are incorrect, false or misleading may be liable to be declared invalid and set aside which may render any building or development pursuant thereto illegal.  |                                  |  |  |
| 10. The Municipality will not be liable to the owner for any economic loss suffered in consequence of approval granted on incorrect, false or misleading information or declarations being set aside.   |                                  |  |  |
| 11. Information and declarations include any information submitted or declarations made on behalf of the owner by a Competent Person/professional person including such information submitted or  |                                  |  |  |


- declarations made as to his or her qualification as a Competent person and/or registration as a professional.
12. A person who provides any information or certificate required in terms of Regulation A19 of the National Building Regulations and Building Standards Act No. 103 of 1977 which he or she knows to be incomplete or false shall be guilty of an offence and shall be prosecuted accordingly.
  13. A person who supplies particular information or answers in a land use application in terms of the Stellenbosch Municipality Land Use Planning By-law knowing it to be incorrect, false or misleading or not believing them to be correct shall be guilty of an offence and shall be prosecuted accordingly.
  14. The Municipality will refer a complaint to the professional council or similar body with whom a Competent Person/professional person is registered in the event that it has reason to believe that information submitted or declaration/s made by such Competent Person/professional person is incorrect, false or misleading.

Applicant's signature: W. Steyn Date: 11/12/2018

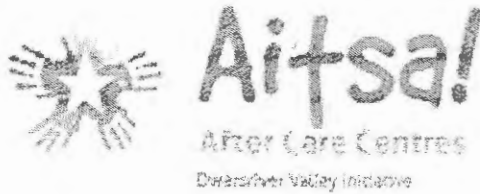
Full name: MARIEJTJE STEYN

Professional capacity: DIRECTOR / EDUCATIONAL PSYCHOLOGIST

**FOR OFFICE USE ONLY**

|   |  |
|---|--|
| <p>Date received: _____</p> <p>Received By: _____</p> |  |
|---|--|





+27 82 337 6242  
 info@aitsa.org  
 Aitsa After Care  
 www.aitsa.org

POB No. 610-043-401 • 490 RH 157-421

**MOTIVATIONAL LETTER FOR THE NEED AND DESIRABILITY OF  
 AITSA AFTER CARE CENTRE  
 TO BE ERECTED ON KYLEMORE SPORTS GROUNDS  
 ERF 192**

**Background and reason for the move to another premises:**

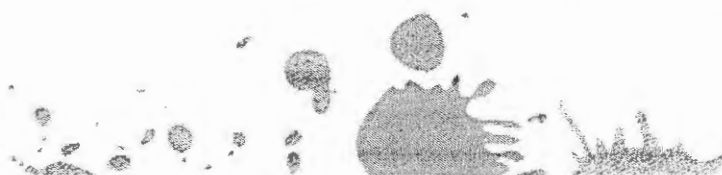
Aitsa! After Care Centre opened its doors in 2014 in the village of Kylemore just outside Stellenbosch. We provide a safe, loving and stimulating program for our children in the afternoons from 1pm to 5pm. We are the only after care centre in the Kylemore. We currently serve 180 children and have 16 salaried staff members mostly from Kylemore. For most of these children Aitsa! is a second home. We enroll 35 children annually in Gr R. Currently, the Gr R to Gr 3 section of Aitsa is based in Kylemore's PC Petersen Primary school, and the Gr 4 section based in the Kylemore Sports Ground clubhouse. Aitsa is registered with the Western Cape Department of Education its Section 82 of the Children's act 38 of 2005. We are also part of the departments Game Changer programme and have a number of teachers enrolled in their programmes and other tertiary programmes.

The Primary School is building a new school adjacent to the old one. In August this year we were notified that the new premises cannot accommodate an aftercare centre and that we have to move the entire after-care by end of March 2019.

In the beginning of 2018 we already had to move our Gr 4 class of 35 children as the Primary School indicated that there was no space for another after care class on their premises. Luckily the sports ground committee manager and chairperson, Abraham Lakay opened his heart for us and said that we could occupy the clubhouse in the afternoons. Therefore, this group of 35 kids plus an additional 35 kids moving up from Gr 3 to Gr 4 needs to be accommodated in our mobile classrooms by January 2019.

The Kylemore sportgrounds will be the ideal location for moving Aitsa! after care as it is located between PC Petersen primary and Kylemore High Schools, walking distance for our little ones and is central to sport facilities like a netball court as well as a rugby and soccer field. The Sportsground has been utilised by Aitsa! after care for the past few years, for its daily sporting programmes.

Executive Committee: Marietjie Steyn, Lady-Anne van Zyl, Jacques Dreyer, Abraham Lakay







# Aitsa!

After Care Centres

Deermeir Valley Centre

082 337 6242  
info@aitsa.org  
Aitsa After Care  
www.aitsa.org

REGISTRATION NUMBER: 1992/001574/11

Reason for late application and urgency

We realise that our application is late and urgent and that it puts pressure on your system. We apologise for that.

The reason for the delay in the application process is that we had to ensure that the community, the sport management and the parents understand and support our move, before we could start with the admin procedures. We considered various alternative, including surrounding farms, but these facilities did not create a secure and nurturing environment for our children. Furthermore, the move has placed a significant financial burden on Aitsa! and the Executive Committee had to raise the appropriate funding from donors in advance.

We also have an urgent request for the permission because 70 of our children and 4 staff members need to be moved to the new premises by 9<sup>th</sup> of January 2019. These children are vulnerable as parents are single and/or working and there are no one to supervise and protect the kids in the afternoons.

Thank you for your time and positive consideration of this application

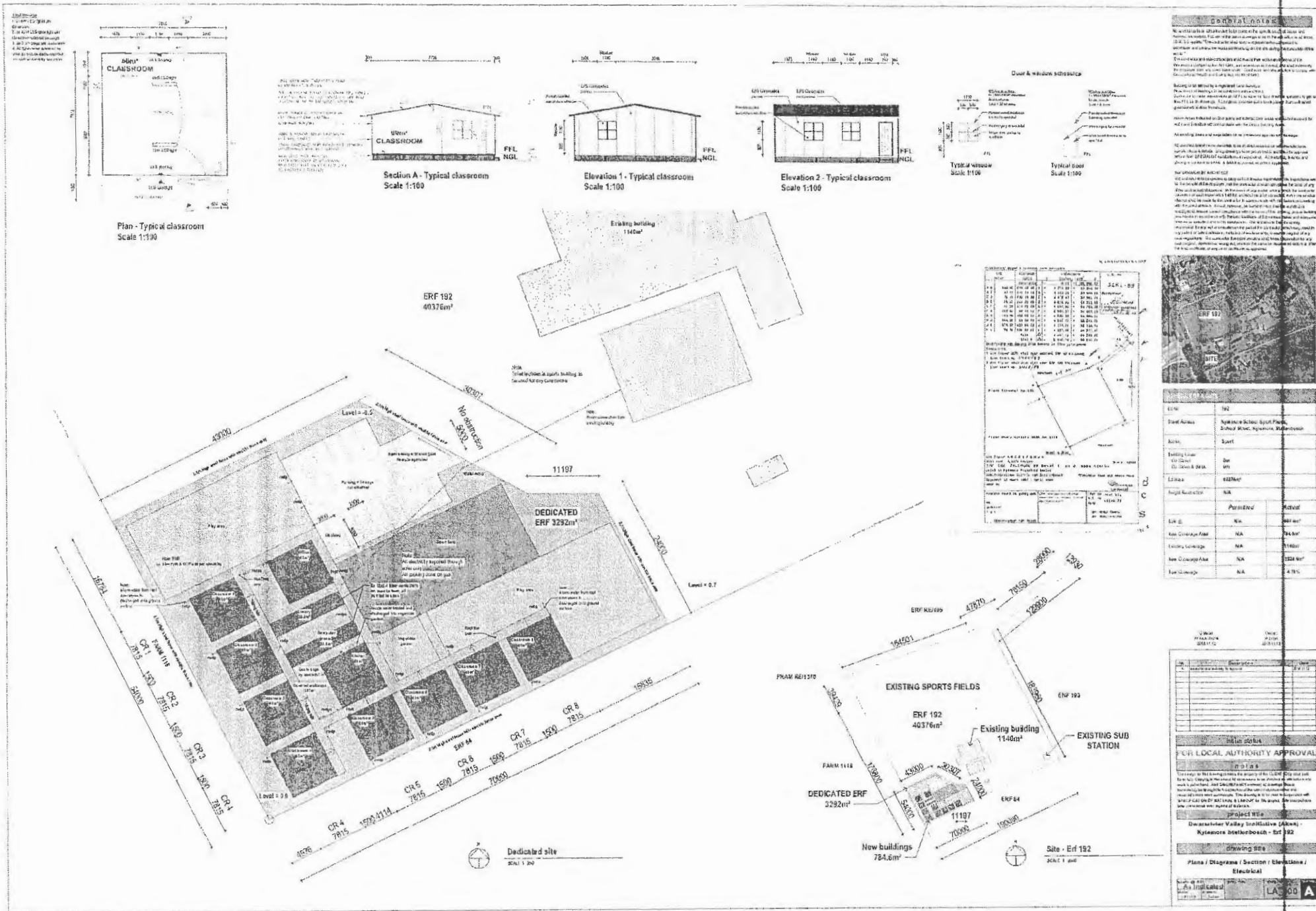
Please do not hesitate to contact me for any further questions or information, we stand by to supplement anything outstanding or not comprehensive.

Kind Regards

Marietjie Steyn  
Director  
082 337 6242

Executive Committee: Marietjie Steyn, Judy Anne van Zyl, Jacques Dreyer, Stuart Lasker





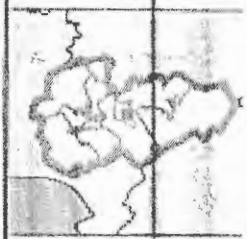
# Stellenbosch Map

SCALE

1:4 513,99

Legend

- - - - -
- - - - -
- - - - -
- - - - -
- - - - -
- - - - -
- - - - -
- - - - -
- - - - -
- - - - -
- - - - -



Stellenbosch Municipality  
 Planning & Economic Development  
 Drafted by: Barbara D.B.  
 Date: 2018-1-08

Scale: 1:4 513,99  
 Author: Stellenbosch Municipality

Stellenbosch Municipality  
 Drafted by: Barbara D.B.  
 11 Ploers Street Stellenbosch 7600  
 Tel: 021 886 2022

Stellenbosch Municipality is not responsible for any errors or omissions in this map. The map is provided as a guide only and should not be used as a legal document. The map is subject to change without notice. The map is the property of Stellenbosch Municipality and may be used for official purposes only.

Stellenbosch Municipality is not responsible for any errors or omissions in this map. The map is provided as a guide only and should not be used as a legal document. The map is subject to change without notice. The map is the property of Stellenbosch Municipality and may be used for official purposes only.



Western Cape  
Government

REFERENCE C 14950

**CERTIFICATE OF REGISTRATION OF A PARTIAL CARE FACILITY  
(Regulation 15)  
[SECTION 82 OF THE CHILDREN'S ACT 38 OF 2005]**

It is hereby certified that: **DWARSRIVER VALLEY INITIATIVE AITSA AFTERCARE CENTRE**

- the following partial care facility has been registered in terms of section 82 of the Act
- the following partial care facility has been conditionally registered in terms of section 83 of the Act
- the registration of the following partial care facility has been renewed in terms of section 82 of the Act
- the registration of the following partial care facility has been conditionally renewed in terms of 83 of the Act
- the reinstatement of the following partial care facility has been approved in terms of section 84

on **28 JULY 2016**Name of partial care facility: **DWARSRIVER VALLEY INITIATIVE: AITSA AFTERCARE CENTRE**

Physical address of partial care facility  
**PC Petersen Primary School  
 Gousblom Street  
 KYLEMORE  
 STELLENBOSCH**

The validity of this registration expires on: **28 JULY 2018**

The partial care facility is registered subject to the following conditions indicating the maximum number of children that may be accommodated:

| Indicate registration<br>(Yes or No) | Type of partial care facility   | Maximum number of<br>children that may be<br>accommodated |
|--------------------------------------|---|---|
|                                      | Crèche and Educare centre   |   |
| <b>YES</b>                           | After school centre   | <b>200 CHILDREN</b>                                       |
|                                      | Private boarding hostel   |   |
|                                      | Temporary respite care facility   |   |
|                                      | Place of care providing partial care for children with disabilities requiring a high level of support |   |

Minimum age of admission: **5 YEARS**  
 Maximum age of admission: **12 YEARS**

Operating time: **13H00 - 17H00 (Monday - Friday)**

The registration is subject to the following additional conditions:

- **Waiting on Clearance Certificate**

*D. Blouw*  
 Regional Manager: Cape Winelands / Overberg Region

Date of issue: **28 JULY 2016**

# APPENDIX 4

COMMENTS FROM THE DEPARTMENT COMMUNITY SERVICES

27 December 2018

**APPLICATION: AITSA AFTER CARE CENTRE FOR THE USE OF KYLEMORE SPORTS GROUNDS (ERF192).**GENERAL COMMENTS

The application was discussed with the Kylemore Sports Council, who did indicate in writing that they have no objection against the use of the Kylemore Sports facility.

There is no indication on the applicant's application form the length of using the Sports grounds. The department Community Services grant permission for the use of the facility subject to the following conditions:

CONDITIONS

1. Approved building plans must be provided to Stellenbosch Municipality before any structures are erected.
2. Structures can only be erected on the site as indicated on the approved building plan.
3. All services must be preapproved by the relevant directorates.
4. The site must be kept clean at all times.
5. The applicant will be responsible for his/her own security.
6. The applicant must indemnify the municipality against any claims that may arise due to the placement of the buildings on municipal property.
7. The applicant will have to make provision for separate metering of electricity and water usage and will be responsible for paying of these services, if Council decide so.
8. The buildings/structures will become the property of Stellenbosch municipality.
9. The applicant will have to fence off the buildings/structures.
10. An agreement (MOU) will have to be compiled between the applicant and Stellenbosch municipality.
11. Council will have to take a decision if the applicant must pay rent for the use of the facility.
12. All requirements from the Health and Safety Act will have to be met.
13. Stellenbosch must reserve the right to terminate the agreement at any time, due to reasonable reasons.
14. The facility must be handed over in the same condition when the agreement lapsed, as when receiving the facility.

# APPENDIX 5

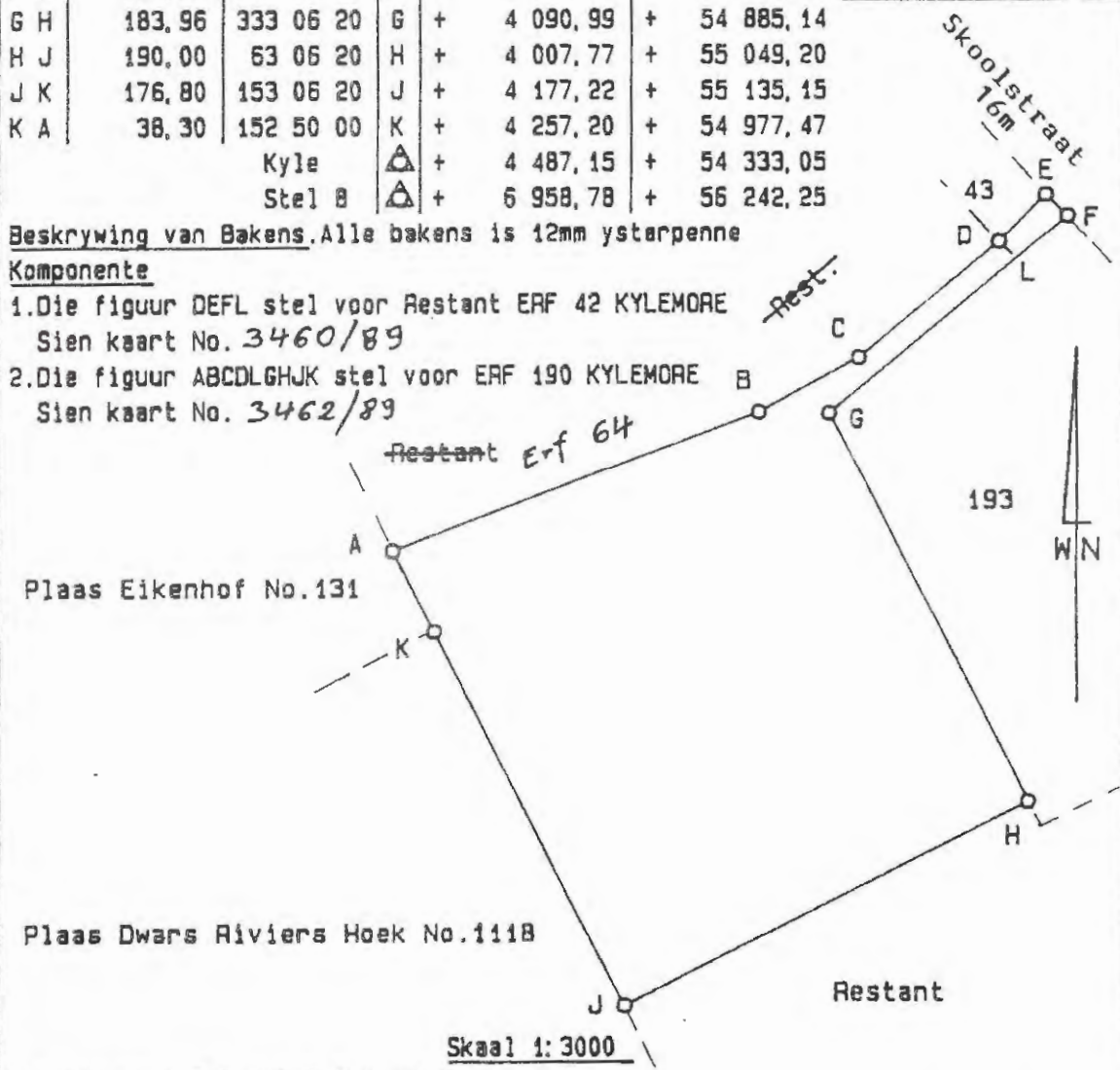
Friedlaender Burger & Volkmann, Land Surveyors

| SYE<br>Meter | RIGTINGS-<br>HOEKE | KOÖRDINATE |                           |               | L.G. No.    |
|--------------|--------------------|------------|---------------------------|---------------|-------------|
|              |                    | Y          | Stelsel Lo19 <sup>o</sup> |               |             |
|              | Konstante          | +          | 0,00                      | +3 700 000,00 | 3464-89     |
| A B          | 165,00             | 249 08 40  | A +                       | 4 274,69      | + 54 943,39 |
| B C          | 47,87              | 241 24 10  | B +                       | 4 120,50      | + 54 884,65 |
| C D          | 76,15              | 230 16 50  | C +                       | 4 078,47      | + 54 861,74 |
| D E          | 28,00              | 224 25 20  | D +                       | 4 019,90      | + 54 813,08 |
| E F          | 12,93              | 314 25 20  | E +                       | 4 000,30      | + 54 793,08 |
| F G          | 129,90             | 50 16 50   | F +                       | 3 991,07      | + 54 802,13 |
| G H          | 183,96             | 333 06 20  | G +                       | 4 090,99      | + 54 885,14 |
| H J          | 190,00             | 63 06 20   | H +                       | 4 007,77      | + 55 049,20 |
| J K          | 176,80             | 153 06 20  | J +                       | 4 177,22      | + 55 135,15 |
| K A          | 38,30              | 152 50 00  | K +                       | 4 257,20      | + 54 977,47 |
|              |                    | Kyle       | △ +                       | 4 487,15      | + 54 333,05 |
|              |                    | Stel B     | △ +                       | 6 958,78      | + 56 242,25 |

Goedgekeur  
Landmeter-generaal  
1989-07-15  
1993-08-15

Beskrywing van Bakens. Alle bakens is 12mm ystarpenne  
Komponente

- Die figuur DEFL stel voor Restant ERF 42 KYLEMORE  
Sien kaart No. 3460/89
- Die figuur ABCDLGHJK stel voor ERF 190 KYLEMORE  
Sien kaart No. 3462/89



Die figuur A B C D E F G H J K  
stel voor 4,0376 hektaar grond, synde  
ERF 192 KYLEMORE en bevat 1. en 2. soos hierbo  
geleë in Kylemore Plaaslike Gebied  
Administratiewe Distrik van Stellenbosch Provinsie Kaap die Goeie Hoop.  
Opgemeet in Maart 1987 - April 1989  
deur my

J.P. Burger.  
Landmeter

|   |   |   |
|---|---|---|
| Hierdie kaart is geheg aan<br>No.<br>gedateer<br>t.g.v. | Die oorspronklike<br>kaarte is soos hierbo<br>aangetoon | Lêer No. Stel 124<br>M.S. No. E1194/89<br>Komp.<br><br>BH- BDBD (3781)<br>BH- BDB/Y4 (1489) |
| Registrateur van Aktes                                  |   |   |

B  
C  
S



# APPENDIX 6

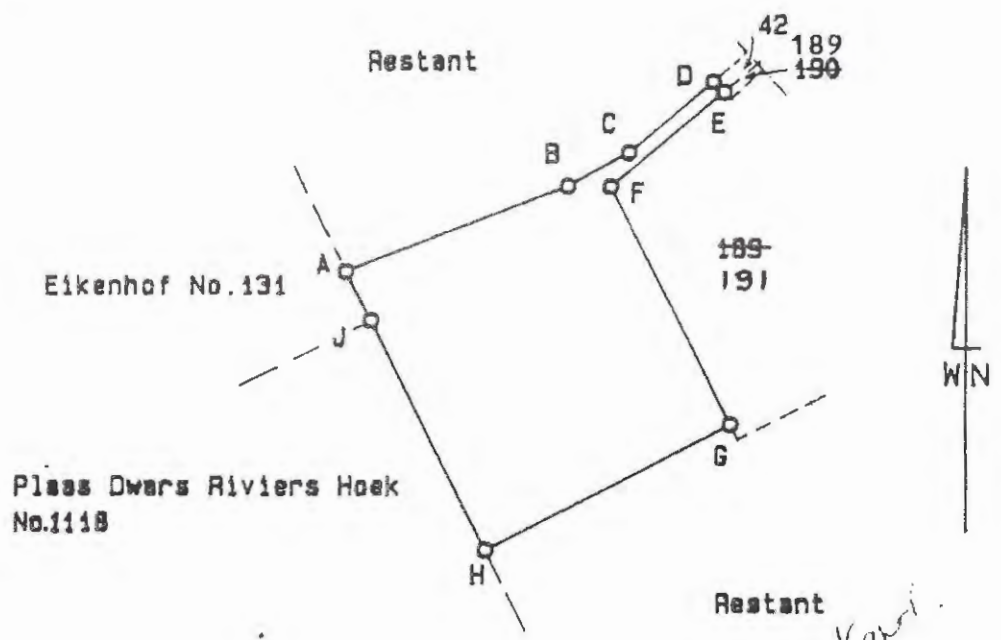
Friedlaender Burger & Volkmann, Land Surveyors

| SYE<br>Meter | RIGTINGS-<br>HOEKE | KOÖRDINATE |              | L.G. No.    |             |
|--------------|--------------------|------------|--------------|-------------|-------------|
|              |                    | Y          | X            |             |             |
|              | Konstante          | +          | 0,00         | 3462-89     |             |
| A B          | 165,00             | 249 08 40  | A + 4 274,69 | + 54 943,39 |             |
| B C          | 47,87              | 241 24 10  | B + 4 120,50 | + 54 884,65 |             |
| C D          | 76,15              | 230 16 50  | C + 4 078,47 | + 54 861,74 |             |
| D E          | 10,05              | 314 25 20  | D + 4 019,90 | + 54 813,08 |             |
| E F          | 101,78             | 50 16 50   | E + 4 012,72 | + 54 820,11 |             |
| F G          | 183,96             | 333 06 20  | F + 4 090,99 | + 54 885,14 |             |
| G H          | 190,00             | 63 06 20   | G + 4 007,77 | + 55 049,20 |             |
| H J          | 176,80             | 153 06 20  | H + 4 177,22 | + 55 135,15 |             |
| J A          | 38,30              | 152 50 00  | J + 4 257,20 | + 54 977,47 |             |
|              | Kyle               | △          | +            | 4 487,15    | + 54 333,05 |
|              | Stel 8             | △          | +            | 6 958,78    | + 55 242,25 |

Goedgekeur  
*M. van der Merwe*  
 Landmeter-generaal  
 1990-02-15

**Beskrywing van Bakens.**

Alle bakens is 12mm ysterpenne  
 E---geen bakens



Skaal 1:5000

Die figuur A B C D E F G H J  
 stel voor 4,0054 hektaar  
**ERF 190 (Gedeelte van Erf 64) KYLEMORE**  
 geleë in Kylemore Plaaslike Gebied  
 Administratiewe Distrik van Stellenbosch  
 Opgemeet in Maart 1987 - April 1989  
 deur my

grond, synde

Provinsie Kaap die Goede Hoop.

*Burger*  
Landmeter

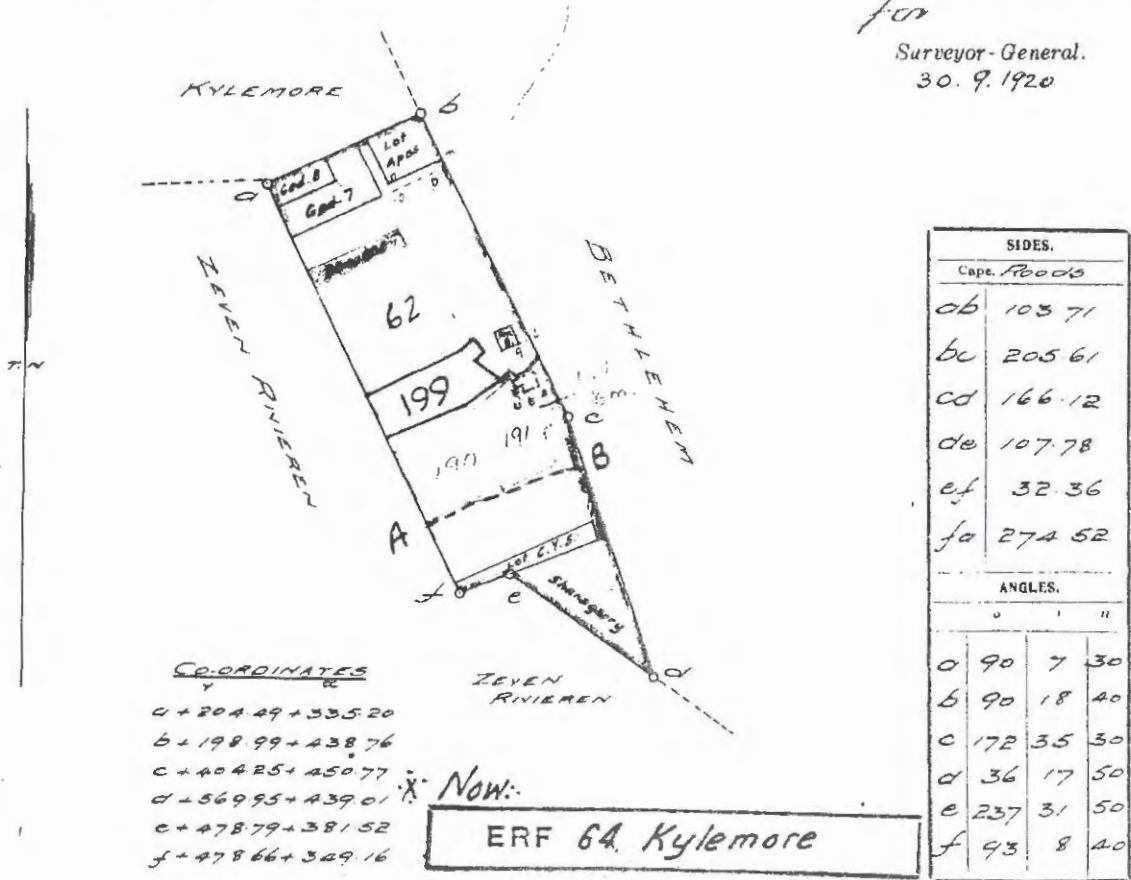
|                            |  |   |
|----------------------------|--|---|
| Hierdie kaart is geheg aan | Die oorspronklike kaart is                               | Lêer No. Stel 124                             |
| No. gedateer t.g.v.        | No. 3837/1920<br>geheg aan Transport<br>No. 1920- -16306 | M.S. No. K1194/89<br>Komp.                    |
| Registrateur van Aktes     |  | <del>BH-8088 (3781)</del><br>BH-808/Y4 (1489) |

# APPENDIX 7

No. 3857 1920

J. R. B. v. v. K. for

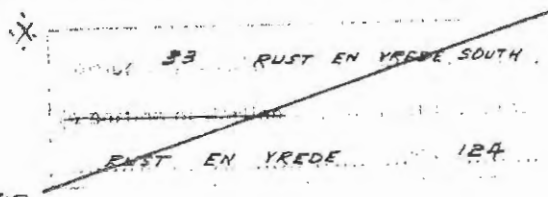
Surveyor-General.  
30. 9. 1920



The above diagram lettered *abcdef* represents 52 Morgen 420 Sq. Roods, Sq. Feet o Land, situate in the

Division of Stellenbosch, being "RUSTEN VREDE SOUTH", a portion of the farm "Rust en Vrede" granted to J. D. de Villiers, Jonk. Gen., on April 7, 1831.

Bounded N.W. by Kylemore  
 N.E. " Bethlehem  
 S. & SW " Zeven Rivieren  
 W. "



Surveyed and beaconed by me according to Regulations.

Sept 1920

*J. R. B. v. v. K.*  
 Govt. Land Surveyor. **S B**

I certify that this diagram belongs to the in favour of Alfred Mac Dewall.

Deed issued this day

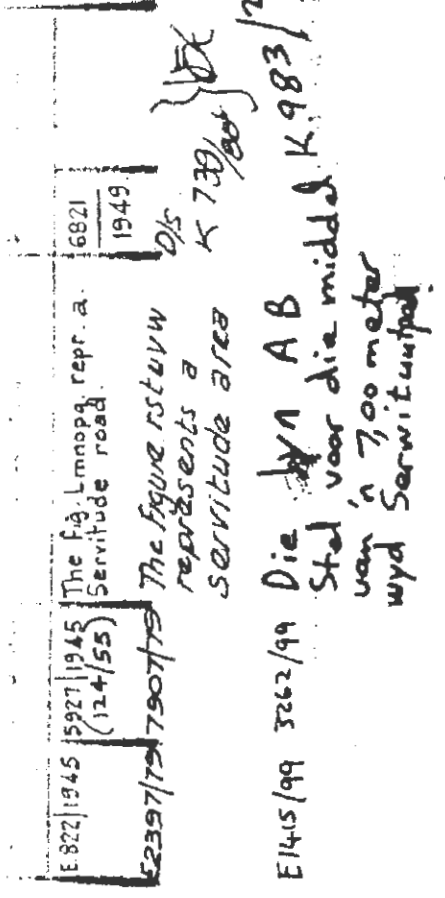
Office, } 22<sup>nd</sup> Nov. 1920.  
 19 } DIT 16306/1920

**C**  
**64**  
 11-12-20

The following is a list of...

| Case No.   | Plot No.  | Description          | Area                       | Other Info |
|------------|-----------|----------------------|----------------------------|------------|
| E 414/1941 | 4334/1930 | (Shenagarry) Plot 38 | 4 M. 507 sq. Rd. 18 sq. ft | 1931/949   |
| E 822/1945 | 468/1932  | Plot 46              | 1 " 29 " " 82 "            | 1933/3466  |
| E 906/1948 | 964/1933  | Plot 47              | 2 " " " 65 "               | 1942/12436 |
| E 898/88   | 1401/1941 | Plot 45              | 2-5000                     | 1942/12437 |
| E 2069/88  | 1595/1941 | Plot 48              | 86397                      | 1949/6821  |
| E 1194/89  | 5927/1945 | Plot 9               | 18501                      | 1949/6870  |
| ~"~        | 4350/1948 | Plot 108             | 1-0019                     | 48171/92   |
| E 89/92    | 2518/88   | Erf 62               | 16,4539                    | Withdrawn  |
|            |           | Erf 133              |                            |            |
|            |           | Erf 190              |                            |            |
|            |           | Erf 191              |                            |            |
|            |           | Erf 199              |                            |            |
|            |           |                      | 3,2496 ha.                 | 67271/02   |

\* ERF  
65  
66  
67  
68  
69  
70



E 822/1945 (124/55)  
E 2397/79  
E 1415/99 3262/99

D/S K 730/100  
K 983/2002

Die byn AB Stal voor die middel van 'n 700 meter wyd Servituutpad

# APPENDIX 8

## WinDeed Database Deeds Office Property

KYLEMEORE, 64 (CAPE TOWN)

**GENERAL INFORMATION**

|                    |                  |
|--------------------|------------------|
| Date Requested     | 2018/12/05 07:58 |
| Deeds Office       | CAPE TOWN        |
| Information Source | WINDEED DATABASE |
| Reference          | -                |

**PROPERTY SEARCH DETAILS**

|               |           |
|---------------|-----------|
| Property Type | ERF       |
| Township      | KYLEMEORE |
| Erf Number    | 64        |

THERE IS NO INFORMATION AVAILABLE THAT MATCHES YOUR SEARCH CRITERIA.

**DISCLAIMER**

This report contains information gathered from the WinDeed database and we do not make any representations about the accuracy of the data displayed nor do we accept responsibility for inaccurate data. LexisNexis will not be liable for any damage caused by reliance on this report and for legal purposes encourage validation on ownership details with the Deeds Office. This report is subject to the terms and conditions of the [WinDeed End User Licence Agreement \(EULA\)](#).

# APPENDIX 9



## WinDeed Database Deeds Office Property

**windeed**  
A LexisNexis® Product

KYLEMORE, 42, 0 (CAPE TOWN)

**GENERAL INFORMATION**

|                    |                  |
|--------------------|------------------|
| Date Requested     | 2018/12/05 07:57 |
| Deeds Office       | CAPE TOWN        |
| Information Source | WINDEED DATABASE |
| Reference          | -                |

**PROPERTY INFORMATION**

|                       |                       |
|-----------------------|-----------------------|
| Property Type         | ERF                   |
| Erf Number            | 42                    |
| Portion Number        | 0                     |
| Township              | KYLEMORE              |
| Local Authority       | STELLENBOSCH MUN      |
| Registration Division | STELLENBOSCH RD       |
| Province              | WESTERN CAPE          |
| Diagram Deed          | DU 1000/800           |
| Extent                | 420.000SQM            |
| Previous Description  | PTN OF 62-GP12164     |
| LPI Code              | C06700140000004200000 |

**OWNER INFORMATION****Owner 1 of 2**

|                     |                                    |
|---------------------|------------------------------------|
| Type                | GOVERNMENT                         |
| Name                | PROVINCIAL GOVERNMENT-WESTERN CAPE |
| ID / Reg. Number    | -                                  |
| Title Deed          | T48171/1992                        |
| Registration Date   | 1992/08/03                         |
| Purchase Price (R)  | 20,567                             |
| Purchase Date       | -                                  |
| Share               | 0.00                               |
| Microfilm           | 1999 0596 5727                     |
| Multiple Properties | NO                                 |
| Multiple Owners     | NO                                 |

**Owner 2 of 2**

|                     |                          |
|---------------------|--------------------------|
| Type                | ASSOCIATION              |
| Name                | NASIONALE BEHUISINGSRAAD |
| ID / Reg. Number    | -                        |
| Title Deed          | T48171/1992              |
| Registration Date   | 1992/08/03               |
| Purchase Price (R)  | 20,567                   |
| Purchase Date       | -                        |
| Share               | 0.00                     |
| Microfilm           | 1999 0596 5727           |
| Multiple Properties | NO                       |
| Multiple Owners     | NO                       |

**ENDORSEMENTS**

No documents to display

**HISTORIC DOCUMENTS**

No documents to display

**DISCLAIMER**

This report contains information gathered from the WinDeed database and we do not make any representations about the accuracy of the data displayed nor do we accept responsibility for inaccurate data. LexisNexis will not be liable for any damage caused by reliance on this report and for legal purposes encourage validation on ownership details with the Deeds Office. This report is subject to the terms and conditions of the [WinDeed End User Licence Agreement \(EULA\)](#).



# Location and context: Erf 192, Kylemore



Kylemore

School Street

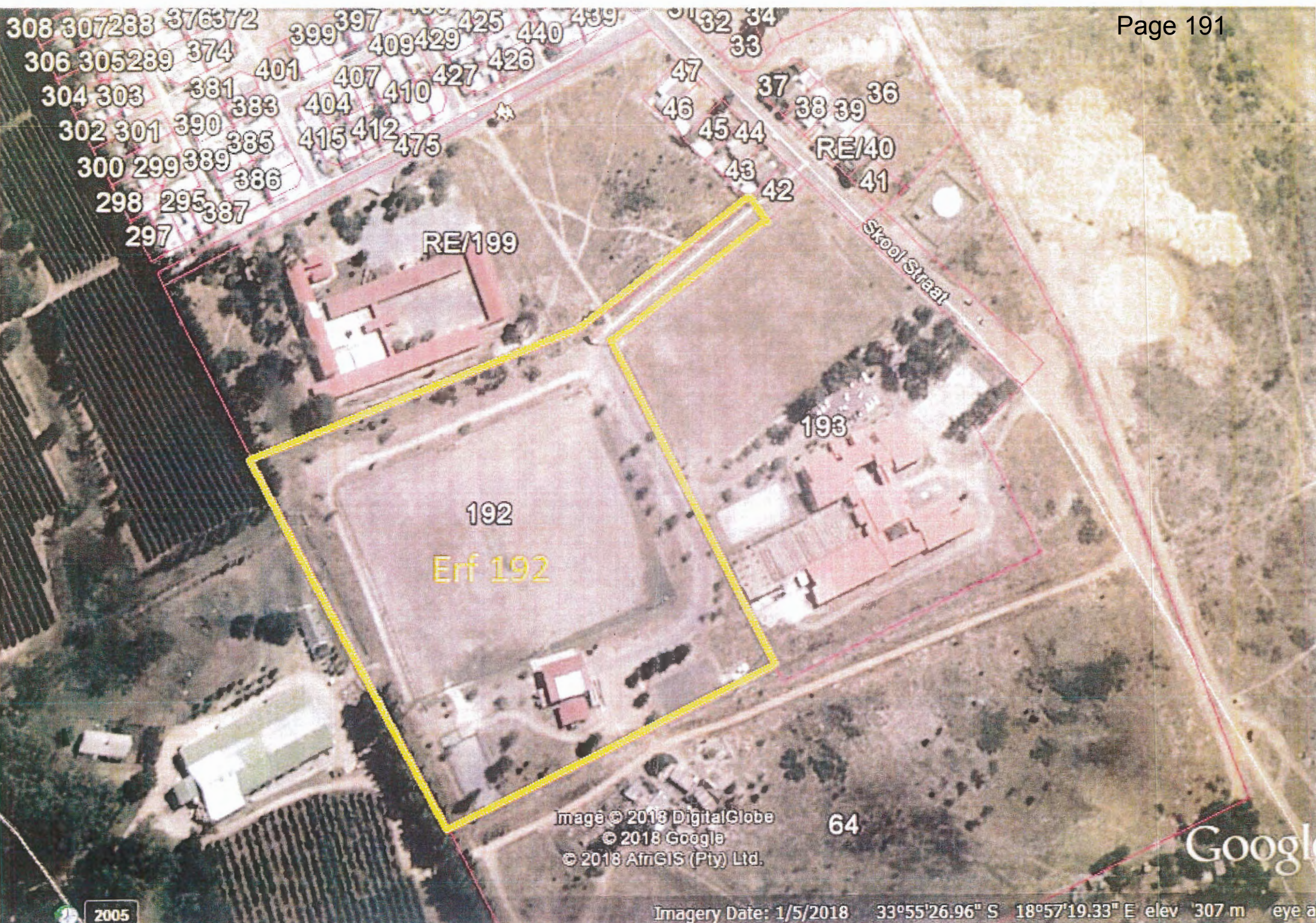
Image © 2018 DigitalGlobe  
© 2018 Google  
© 2018 AfriGIS (Pty) Ltd.

Google

2005

Imagery Date: 1/5/2018 33°55'14.86" S 18°57'23.58" E elev 299 m eye alt





RE/199

RE/40

Skeel Street

192  
Erf 192

64

Image © 2018 DigitalGlobe  
© 2018 Google  
© 2018 AfrnGIS (Pty) Ltd.

Google



|              |   |
|--------------|---|
| <b>7.2.4</b> | <b>PROPOSED RENEWAL OF LEASE AGREEMENT: ERF 52, STELLENBOSCH, SUPERGROUP DEALERSHIP</b> |
|--------------|---|

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

23 January 2019 &amp; 30 January 2019

**1. SUBJECT: PROPOSED RENEWAL OF LEASE AGREEMENT: ERF 52, STELLENBOSCH, SUPERGROUP DEALERSHIP**

**2. PURPOSE**

To consider the renewal of the lease agreement in the light of the objections/counter proposals received during the public participation process after the official notice was published to invite same and to determine a fair market rental.

**3. DELEGATED AUTHORITY**

For decision by the Municipal Council.

**4. EXECUTIVE SUMMARY**

Council on 2018-05-23 resolved to, in principle; approve the renewal of the lease agreement with the Supergroup Dealership in relation to erf 52, Stellenbosch. A notice was published, as the public participation process, calling for objections or alternative proposals.

Two objections/alternative proposals were received, which must now be considered by Council.

Council must also determine the fair market rental. HCB Property Valuations was appointed to advise on a market-related rental. A valuation report was received on 16 January 2019, a copy of which is attached as **APPENDIX G**. In terms thereof the market-related rental for Erf 52 was determined at between R21 120.00 and R30 166.00, but it is advised that a 10% rate of return be approved, i.e. a monthly rental of R30 166.00.

**5. RECOMMENDATIONS**

- (a) that Council considers the objections/counter proposal before making a final determination, i.e. whether to approve the renewal of the Lease Agreement with the Supergroup Dealership or to go out on tender; and
- (b) that, should Council decide to approve the renewal of the Lease Agreement with the Supergroup Dealership, it be for a period of 5 years, at a monthly rental of R30 160.00 (Inclusive of VAT), with an annual escalation of 7%.

**6. DISCUSSION / CONTENT**

**6.1 Background**

**6.1.1 In principle decision by Council**

On 2018-05-23 Council considered a request from Supergroup Dealership for the renewal of their lease agreement in relation to Erf 52, Stellenbosch.

Having considered the report, Council resolved as follows:

**RESOLVED (majority vote)**

- “(a) that Erf 52 be identified as a property that is not required for the municipality’s own use during the period of the extended lease period;
- (b) that Council in principle approves the extension of the lease for a period of 5 years;
- (c) that the matter does not go out on tender, but be published for objections or alternative proposals; and
- (d) that the fair market value be determined before it is brought back to Council for final resolution after the public participation process”.

A copy of the report that served before Council is attached as **APPENDIX A**.

**6.1.2 Official Notice(s)**

Following the above Council resolution an Official Notice, calling on interested and effected parties to submit comments/objections to the proposed renewal of the Lease Agreement, was published. A copy of the said notice is attached as **APPENDIX B**.

Following the above notice a letter of objection was received from Councillor Derrick Hendrickse, *inter alia* on the basis that the advert (sic) was misleading and illegal as it does not comply with the Council resolution”, i.e did not ask for alternative proposals. A copy of the e-mail is attached as **APPENDIX C**. After consideration of this objection the Acting Municipal Manager at the time instructed this Department to publish a new notice, *inter alia* calling for objections and/or alternative proposals, a copy of which is attached as **APPENDIX D**.

**6.1.3 Inputs received**

Following the new notice, the following objections/alternative proposals were received:

**(a) Winelands Community Business Opportunity Forum**

They object to the renewal and suggest that the property be put out on tender for disadvantaged people. A copy of the letter is attached as **APPENDIX E**; and

**(b) Niklaas Willemse**

Mr Willemse is suggesting/requesting that the site be made available to him for a business venture, i.e. for a driving school. A copy of his letter is attached as **APPENDIX F**.

**6.1.4 Market value rental**

HCB Property Valuations were appointed to advise on a market-related rental. A valuation report was received on 16 January 2019, a copy of which is attached as **APPENDIX G**.

In terms thereof the market-related rental for Erf 52 was determined at between R21 120.00 and R30 166.00, but it is advised that a 10% rate of return be approved, i.e. a monthly rental of R30 166.00

**6.2 Discussion**

Council must first consider the objections/alternative proposals before making a final decision. Should Council decide to approve the renewal of the Lease Agreement, then it is recommended that the monthly rental be fixed at R30 166.00 per month (inclusive of VAT), with an annual escalation of 7%.

**6.3 Financial Implications**

Should Council decide to renew the Lease Agreement, the annual income would amount to R361 992.00.

**6.4 Legal Implications**

The recommendations contained in this report comply with Council's policies and all applicable legislation, as set out in the agenda item that previously served before Council.

**6.5 Staff Implications**

This report has no staff implications for the Municipality.

**6.6 Previous / Relevant Council Resolutions**

Council Resolution 23 May 2018

**6.7 Risk Implications**

This report has no risk implications for the Municipality.

**6.8 Comments from Senior Management**

The item was not re-circulated for comment as the input from the directorates is contained in the item that served before Council on 23 May 2018 and the recommendations have not changed.

**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2019-01-23: ITEM 7.2.4**

- (a) that Council notes the objections/counter proposal; and
- (b) that Council approves the renewal of the Lease Agreement with the Supergroup Dealership for a period of 5 years, at a monthly rental of R30 160.00 (Inclusive of VAT), with an annual escalation of 7%.

**ANNEXURES:**

- Appendix A:** A copy of the report that served before Council
- Appendix B:** A copy of the notice
- Appendix C:** A copy of the e-mail
- Appendix D:** A copy of new notice, *inter alia* calling for objections and/or alternative proposals
- Appendix E:** A copy of the letter from Winelands Community Business Opportunity Forum
- Appendix F:** A copy of a letter from Niklaas Willemse
- Appendix G:** A copy of the valuation report dated 16 January 2019

**FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | <b>Piet Smit</b>  |
| <b>POSITION</b>        | <b>Manager: Property Management</b>   |
| <b>DIRECTORATE</b>     | <b>Corporate Services</b>   |
| <b>CONTACT NUMBERS</b> | <b>021-8088189</b>  |
| <b>E-MAIL ADDRESS</b>  | <b><a href="mailto:Piet.smit@stellenbosch.gov.za">Piet.smit@stellenbosch.gov.za</a></b> |
| <b>REPORT DATE</b>     | <b>2019-01-17</b>   |

# APPENDIX 1

|     |   |
|-----|---|
| 7.5 | <b>HUMAN SETTLEMENTS: (PC: CLLR PW BISCOEMBE)</b> |
|-----|---|

|       |   |
|-------|---|
| 7.5.1 | <b>PROPOSED RENEWAL OF LEASE AGREEMENT: ERF 52, STELLENBOSCH, SUPERGROUP DEALERSHIP</b> |
|-------|---|

**1. SUBJECT: PROPOSED RENEWAL OF LEASE AGREEMENT: ERF 52, STELLENBOSCH, SUPERGROUP DEALERSHIP**

**2. PURPOSE**

To consider a request from Supergroup Dealership (Mercedes Benz, Stellenbosch) to renew the current Lease Agreement in relation to erf 52 for a further period of 5 years.

**3. DELEGATED AUTHORITY**

In terms of Delegation 530 of the approved System of Delegations, the Executive Mayor has the delegated authority to grant a right to use, control or manage a fixed asset of Stellenbosch Municipality, up to a contract value of R5M, subject to compliance with Regulation 34(1) of the Asset Transfer Regulation.

\*In terms of the new Policy on the Management of Council-owned Property, however, the decision to deviate from the normal, prescribed public competitive route is reserved for the Municipal Council. For this reason the Municipal Council first need to decide whether they support the renewal of the Lease Agreement without following the prescribed public competitive process.

**4. EXECUTIVE SUMMARY**

Supergroup Dealership (Mercedes Benz, Stellenbosch) is leasing erf 52 from Stellenbosch Municipality in terms of a 5 year Lease Agreement.

The current lease expires at the end of June 2018 they have requested that their lease be renewed for a further period of 5 years.

**5. RECOMMENDATIONS**

**MAYORAL COMMITTEE MEETING: 2018-05-16: ITEM 5.5.2**

**RESOLVED**

**That it be recommended to Council:**

- (a) that erf 52 be identified as a property that is not required for the municipality's own use during the period of the extended lease period;
- (b) that Council in principle approves the extension of the lease for a period of 5 years;
- (c) that the matter does not go out on tender, but be published for objections or alternative proposals; and
- (d) that the fair market value be determined before it is brought back to Council for final resolution after the public participation process.



6. DISCUSSION / CONTENT

6.1 Background

6.1.1. Authorisation for tender process

On 2012-10-25 Council considered a report on the use of erf 52. Having considered the report, Council resolved as follows:

- (a) *that all previous Council resolutions with regard to the alienation of erf 52, be rescinded;*
- (b) *that erf 52 be identified as a property that is not required for the municipality's own use during the period for which the right is to be granted (5 years with 3 months' notice period);*
- (c) *that the Municipal Manager be authorized to follow a public tender process in awarding rights to interested parties for the use of the site; and*
- (d) *that a minimum rental be determined by means of fair market value with a minimum of R 9200 per month.*

A copy of the report is attached as **APPENDIX 1**.

6.1.2 Awarding of tender and conclusion of Lease Agreement

Following a public tender process, the tender for the use of erf 52 was awarded to Sandown Motor Holdings (Pty) Ltd, whereafter a Lease Agreement was concluded, a copy of which is attached as **APPENDIX 2**.

Irrespective of the date of signature, the lease period was for the period 1 July 2013 to 31 June 2018.

At a later stage this Lease Agreement was ceded to Super Group Trading (Pty) Ltd. A copy of the Cession Agreement is attached as **APPENDIX 3**.

6.2 Discussion

6.2.1 Property description

Erf 52 is located at Bird Street as indicated on Fig 1, 2 and 3, respectively.



Fig 1: Location and context



Fig 2: Extent of property



**Fig 3: Street view**

Erf 52 is zoned General Business in terms of the Stellenbosch Zoning Scheme and is approximately 1647m<sup>2</sup> in extent.

\*Erf 52 was specifically acquired for the purpose of developing it as a public parking area. For this reason it would not be advisable to dispose of the land. It can, however be leased on condition that the lease could be terminated on a 3 months written notice period.

### 6.2.2 Development rights

As indicated above, erf 52 is zoned for General Business. To use the area for parking purposes, no further development right are necessary.

**Please note:** Erf 52 was specifically acquired for the purpose of developing it as a public parking area. For this reason it would not be advisable to dispose of the land. It can, however be leased on condition that the lease could be terminated on a 3 months written notice period.

### 6.2.3 Legal requirements

#### 6.2.3.1 Asset Transfer Regulations

In terms of Regulation 34 of the Asset Transfer Regulations, a Municipality may grant a right to use, control or manage a capital asset, only after:-

- a) the accounting officer has conducted a public participation process in terms of regulation 35\*; and
- b) the municipal Council has approved in principle that the right may be granted

\*Sub-regulation 1 (a) must be complied with only if-

- a) the capital asset's value exceeds R10M; and

- b) a long term right (longer than 3 years) is proposed to be granted, which is not the case with the current application.

In terms of Regulation 36 of the Asset Transfer Regulations, a municipal council, when considering the granting of a right to use, control or manage a capital asset, must take into account, *inter alia*:

- a) whether the capital asset may be required for the municipality's own use during the period for which the right is to be granted;
- b) the extent to which any compensation to be received for the right together with the estimated value of any improvements or enhancements to the capital asset that the private sector party or organ of state to whom the right is granted will be required to make, will result in a significant economic or financial benefit to the municipality; and
- c) the risk and rewards associated with the use, control or management of the capital asset in relation to the municipality's interests.

#### **6.2.3.2 Policy on the Management of Council owned property (MCOP)**

In terms of paragraph 9.2.2 of the MCOP Policy, the Municipal Council may dispense with the prescribed, competitive process, and may enter into a private treaty agreement through any convenient process, which may include direct negotiations, but only in specific circumstances, and only after having advertised Council's intention so to act.

One of the circumstances listed in (l) is lease contracts with existing tenants of immovable properties, not exceeding ten (10) years. Such agreements may be renegotiated where the Executive Mayor is of the opinion that public competition would not serve a useful purpose, subject to such renewal being advertised, calling for public comment.

Further, in terms of paragraph 9.2.2.2, the reasons for any such deviation from the competitive process must be recorded.

#### **6.2.5 Tariff Structure**

In terms of Council's (to be) approved Tariff Structure for 2018/19 financial year, the fee for renting parking space in the CBD of Stellenbosch is R260.00 per parking bay per month. At approximately 40 parking bays, the minimum rental will be R10 400/month.

#### **6.3 Financial Implications**

Should Council approve the recommendations, the annual income would be R124 800-00 (i.e. R624 000 over the contract period, exclusive of escalation).

#### **6.4 Legal Implications**

See paragraph 6.2.3

#### **6.5 Staff Implications**

Investigative study by staff from The Human Settlements and Property Management Directorate.

**6.6 Previous / Relevant Council Resolutions**

See paragraph 6.1.1.

**6.7 Risk Implications**

There are no risks at this stage apart from the risk of current projects being delayed as a result of not doing anything in respect of land acquisition.

**6.8 Comments from Senior Management**

**6.8.1 Director: Infrastructure Services**

In support of the recommendations.

**6.8.2 Director: Planning and Economic Development**

No comments received.

**6.8.3 Chief Financial Officer**

No comments received.

**ANNEXURES:**

Annexure 1: Agenda item

Annexure 2: Lease Agreement

Annexure 3: Cession Agreement

**FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | Piet Smit   |
| <b>POSITION</b>        | <i>Manager: Property Management</i>   |
| <b>DIRECTORATE</b>     | <i>Human Settlement &amp; Property Management</i>                                       |
| <b>CONTACT NUMBERS</b> | 021-8088189   |
| <b>E-MAIL ADDRESS</b>  | <u><a href="mailto:Piet.smit@stellenbosch.gov.za">Piet.smit@stellenbosch.gov.za</a></u> |
| <b>REPORT DATE</b>     | 2018-02-06  |



|     |   |
|-----|---|
| 7.5 | HUMAN SETTLEMENTS: (PC: CLLR PW BISCOUBE) |
|-----|---|

|       |  |
|-------|--|
| 7.5.1 | PROPOSED RENEWAL OF LEASE AGREEMENT: ERF 52, STELLENBOSCH, SUPERGROUP DEALERSHIP |
|-------|--|

1. **SUBJECT: PROPOSED RENEWAL OF LEASE AGREEMENT: ERF 52, STELLENBOSCH, SUPERGROUP DEALERSHIP**

2. **PURPOSE**

To consider a request from Supergroup Dealership (Mercedes Benz, Stellenbosch) to renew the current Lease Agreement in relation to erf 52 for a further period of 5 years.

3. **DELEGATED AUTHORITY**

In terms of Delegation 530 of the approved System of Delegations, the Executive Mayor has the delegated authority to grant a right to use, control or manage a fixed asset of Stellenbosch Municipality, up to a contract value of R5M, subject to compliance with Regulation 34(1) of the Asset Transfer Regulation.

\*In terms of the new Policy on the Management of Council-owned Property, however, the decision to deviate from the normal, prescribed public competitive route is reserved for the Municipal Council. For this reason the Municipal Council first need to decide whether they support the renewal of the Lease Agreement without following the prescribed public competitive process.

4. **EXECUTIVE SUMMARY**

Supergroup Dealership (Mercedes Benz, Stellenbosch) is leasing erf 52 from Stellenbosch Municipality in terms of a 5 year Lease Agreement.

The current lease expires at the end of June 2018 they have requested that their lease be renewed for a further period of 5 years.

**17<sup>TH</sup> COUNCIL MEETING: 2018-05-23: ITEM 7.5.1**

Ms A De Beer acted as Municipal Manager for the duration of this matter in the absence of the Municipal Manager, Ms G Mettler.

**RESOLVED** (majority vote)

- (a) that Erf 52 be identified as a property that is not required for the municipality's own use during the period of the extended lease period;
- (b) that Council in principle approves the extension of the lease for a period of 5 years;
- (c) that the matter does not go out on tender, but be published for objections or alternative proposals; and

- 
- (d) that the fair market value be determined before it is brought back to Council for final resolution after the public participation process.

*The following Councillors requested that their votes of dissent be minuted:*

*Councillors F Adams; GN-Bakubaku-Vos (Ms); FT Bangani-Menziwa (Ms); DA Hendrickse; LK Horsband (Ms); N Mananga-Gugushe (Ms); MD Oliphant; RS Nalumango (Ms); N Sinkinya (Ms) and P Sitshoti (Ms).*

# **APPENDIX 2**





**STELLENBOSCH**  
 STELLENBOSCH • PNIEL • FRANSCHHOEK  
 MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

**OFFICIAL NOTICE**

**PROPOSED RENEWAL OF LEASE AGREEMENT: ERF 52, STELLENBOSCH:  
 SUPERGROUP DEALERSHIP**

Notice is hereby given in terms of par. 9.2.2 of Stellenbosch Municipality's Policy on the Management of Council-owned property of the Municipality's intention to renew the existing Lease Agreement with Supergroup Dealership for a further period of 5 years.

**Background**

Supergroup Dealership and Stellenbosch Municipality concluded a 5 year Lease Agreement during 2013 for the leasing of erf 52 for parking purposes, following a public tender process.

This agreement expires at the end of June 2018.

At a Council meeting held on 2018-05-23 the Municipal Council decided to approve, in principle the renewal of the Lease Agreement for a further terms of 5 years, subject to certain conditions. Although Stellenbosch Municipality's Policy on the Management of Council-owned property allow Council to dispense with the prescribed, competitive process and to enter into a private treaty agreement through direct negotiations, it may only do so after having advertised it's intention so to act.

**Further Particulars:**

Further particulars, including the agenda item that served before Council, are available at the office of the Manager: Property Management during office hours.

**Invitation to submit written inputs**

Any interested and effected party who wishes to submit comments/objections to the proposed renewal of the Lease Agreement, can do so by submitting it in writing to the Manager: Property Management within 21 days from date of this notice.

Objections/inputs can be submitted by hand, posted or by e-mail to:

Physical Address: 3rd Floor  
 Absa (Oude Bloemhof) Building, Corner of Plein and Rhyneveld Street  
 Stellenbosch  
 7600

Postal address: PO Box 17  
 Stellenbosch  
 7599

e-mail: [piet.smit@stellenbosch.gov.za](mailto:piet.smit@stellenbosch.gov.za)

**Persons with disability**

In terms of the provisions of Section 21(4) of the Municipal Systems Act, anyone who cannot read or write is welcome to contact the office of the Manager: Property Management for assistance.

**G METTLER**  
 MUNICIPAL MANAGER

**14 JUNE 2018**  
 DATE

# **APPENDIX 3**



ERF 52

**Piet Smit**

**From:** Derrick Hendrickse <derrickpal@telkomsa.net>  
**Sent:** 20 June 2018 11:42 PM  
**To:** Piet Smit; Tabiso Mfeya; mm; Donovan Joubert (Speaker); Mayor (Gesie Van Deventer)  
**Cc:** Council Stellenbosch  
**Subject:** [EX] Comments on the Proposed renewal of the lease agreement Er 52 , Stellenbosch: Super Group  
**Attachments:** Incorrect Official notices placed in Eikestad newspaper.pdf; Agenda.17th Council.2018-05-23 item 7.5.1 PROPOSED RENEWAL OF LEASE AGREEMENT ERF 52 STELLENBOSCH,.pdf; Minutes 17th Council 2018-05-23 item 7.5.1.pdf  
**Importance:** High

Dear Property manager : Mr P Smit

With reference to the attach Notice that was published in the 24 June 2018 Eikestad newspaper i herewith submit my inputs and comments on the advertised renewal of the lease of Erf 52 to Super Group , as follows:

1. The Council agenda Item that served at the Council meeting ( See attached copy ) did not comply with the legislative prescripts as it did not comply with the Municipal Asset transfer regulations as to what council must consider and resolve on . Specifically Council was mislead as the items made not reference to MATR chapter 2 requirements.
2. The DA majority in Council with the advise of the municipal officials has failed in their constitution duty to use the lease of this Erf 52 to redress the imbalanced created by the inhuman Apartheid regime whereby Black people was deprived from leasing municipal property.
3. The DA lead Council has failed to make this Erf 52 available exclusively to give access to black people to lease or buy, so as to redress the skewed property ownership within Stellenbosch.
4. By advertising the proposed renewal of this lease the DA lead Council is continuing the wrong in how this lease was awarded to this Mercedes Benz dealership in the first place. They were awarded this lease after they have already unfenced this erf 52 without any tender process. Nor was their a public participation in closing this parking area use by the public using the Du Tiot Station .
5. This advert is even misleading and illegal as it does not Comply with the Council resolution on this agenda item ( See attached minutes )
6. This current DA lead council with the aid of the municipal officials are ignoring the previous Council resolutions that has identified this Erf 52 as a property to be put out to tender for blacks so as to address the skewed property ownership patterns in Stellenbosch. In this regard this Erf was put out to tender under Tender 34 but was never allocated the the only blacks that responded to the proposal call.

Taken the above into account I call on the Speaker and the Mayor to institute disciplinary proceeding against the officials that have advised the DA lead Council incorrectly and even place a misleading advertisement.

Regards

Derrick Hendrickse

# **APPENDIX 4**





**STELLENBOSCH**  
 STELLENBOSCH • PNIEL • FRANSCHHOEK  
 MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

## OFFICIAL NOTICE

### PROPOSED RENEWAL OF LEASE AGREEMENT: ERF 52, STELLENBOSCH: SUPERGROUP DEALERSHIP

Notice is hereby given in terms of par. 9.2.2 of Stellenbosch Municipality's Policy on the Management of Council-owned property of the Municipality's intention to renew the existing Lease Agreement with Supergroup Dealership for a further period of 5 years.

#### Background

Supergroup Dealership and Stellenbosch Municipality concluded a 5 year Lease Agreement during 2013 for the leasing of erf 52 for parking purposes, following a public tender process.

This agreement expired at the end of June 2018.

At a Council meeting held on 2018-05-23 the Municipal Council decided to approve, in principle, the renewal of the Lease Agreement for further terms of 5 years, subject thereto that Council's intention so to act be advertised for objections or alternative proposals.

#### Further Particulars:

Further particulars, including the agenda item that served before Council, are available at the office of the Manager: Property Management during office hours.

#### Invitation to submit written inputs

Any interested and effected party who wishes to submit objections to the proposed renewal of the Lease Agreement or who wishes to submit alternative proposals, can do so by submitting it in writing to the Manager: Property Management on or before 25th October 2018.

Objections/alternative proposal can be submitted by hand, posted or by e-mail to:

Physical Address: 3rd Floor

Absa (Oude Bloemhof) Building, Corner of Plein and Rhyneveld Street  
 Stellenbosch  
 7600

Postal address: PO Box 17

Stellenbosch  
 7599

e-mail: [piet.smit@stellenbosch.gov.za](mailto:piet.smit@stellenbosch.gov.za)

In terms of the provisions of Section 21(4) of the Municipal Systems Act, anyone who cannot read or write is welcome to contact the office of the Manager: Property Management for assistance.

**G METTLER**  
**MUNICIPAL MANAGER**

000000-EN270510

# **APPENDIX 5**

Municipality - Munisipaliteit  
Stellenbosch

28 JUN 2018

Office of the Municipal Manager  
Kantoor van die Munisipale Bestuurder

Winelands Community Business Opportunity Forum

Tel : 083 396 8119 / Fax : 021 887 4694 or 021 886 5053

P.O. Box 12445

Die Boord

7613

E-mail : oackcity2000@yahoo.com



28 June 2018

For attention: **Municipal Manager**  
**Stellenbosch Municipality**

Re: **Propose renewal of lease erf 52 : Super Group.**

Thank you for the opportunity to communicate this letter to you.  
Background:

WCBOF is one of the oldest black business structures, since 2007. Our main objective is, to protect and promote the interest of black business within Stellenbosch. Although it was not an easy journey, we decided to pursue our objective for and economic equal and just town.

We as an organization don't have to remind you of the unemployment and lack of access to business opportunities for black entrepreneurs in Stellenbosch. Currently the local economy is owned, control and manipulate by mainly white males.

**We hereby refer you to your intention to renew the lease to benefit white privilege.**

**It is also very obvious that you are favoring the current lessee.**

**We are appalled by your arrogance to even consider the renewal taking in consideration the current land reform climate.**

**For more than 10 years there were various attempts by black individuals as well as organizations to get excess to this land.**

**You as an institution did everything possible to prevent meaningful opportunities to benefit black people.**

**We know this exercise is just a formality but we want to put it on record we vehemently oppose any possibilities to renew the current lease to Super Group Dealership.**

**We propose that the lease be finish and then the land be utilized for local Historical disadvantage people for some empowerment through a fair tender process.**



Franklin Adams

Chairperson: WCBOF

**“Our prime purpose in life is to help others. And if you can’t help them  
, at least don’t hurt them.” –Dalai Lama**

# **APPENDIX 6**

Niklaas&Nita Driving School 86 Curry street Cloetesville

For attention : Mr. Piet Smit

Stellenbosch Municipality

Re: Alternative Proposal for Erf 52

Thanks you for the opportunity.

I refer you to the advertisement for lease agreement of Erf 52 and subsequent alternative proposal.

Background :

I am currently the owner of a driving school and residing in Cloetesville for the past 45 years.

Both me and my wife who is also my partner are born and bred in Stellenbosch. We rendering an quality service to the residents as well as students from US.

We thank you for the opportunity to submit our proposal for an alternative.

Proposal:

We propose a K53 Yard.

This is a space where we can offer professional driving skill to all including poor people through our development programme.

This space is ideal for our business venture and will definitely be a benefit also for the town and its residents.

Rental cost :

We will negotiate an affordable taking in account the Supply Chain Policy who make provision for the benefit of the poor and PDI'S.

The factor of land reform and economic transformation needs to be consider in this process.

We also feel that Mercedes Benz had an opportunity for 5 years and its now time for PDI'S to also benefit.

We trust in a favourable responds to our application.

Kind regards.

Niklaas Willemse

0728724573

# **APPENDIX 7**

VALUATION REPORT OF ERF 52, STELLENBOSCH

# RENTAL VALUATION REPORT

OF ERF 52

121 BIRD STREET

STELLENBOSCH



**HCB Property Valuations**

29 Church Street  
Moorreesburg  
7310

**Tel:** 086 142 2669 **Fax:** 086 514 8551

**Email:** [admin@hcb.co.za](mailto:admin@hcb.co.za)

## VALUATION REPORT OF ERF 52, STELLENBOSCH

## LIMITATIONS AND RESTRICTIONS

This valuation report has been made with the following general assumptions:

1. No responsibility is assumed for the legal description or for matters including legal or title considerations. Title to the property is assumed to be good and marketable unless otherwise stated.
2. The property is valued free and clear of any or all liens or encumbrances unless otherwise stated.
3. Responsible ownership and competent property management are assumed.
4. The information furnished by others is believed to be reliable. However, no warranty is given for its accuracy.
5. All engineering information is assumed to be correct. The plans and illustrative material in this report are included only to assist the reader in visualizing the property.
6. It is assumed that there are no hidden or unapparent conditions of the property, subsoil, or structures that render it more or less valuable. No responsibility is assumed for such conditions or for arranging for engineering studies that may be required to discover them.
7. It is assumed that there is full compliance with all applicable state and local environmental regulations and laws unless non-compliance is stated, defined and considered in the valuation report.
8. It is assumed that all applicable zoning and use regulations and restrictions have been complied with, unless non-compliance is stated, defined and considered in the valuation report.
9. It is assumed that all required licenses, certificates of occupancy, consents or other legislative or administrative authority from any local or national government or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.
10. It is assumed that the utilization of the land and improvements is within the boundaries or property lines of the property described and that there is no encroachment or trespassing unless noted in this report.



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Signature

## VALUATION REPORT OF ERF 52, STELLENBOSCH

## LIMITATIONS AND RESTRICTIONS

This valuation report has been made with the following general limiting conditions.

1. The apportionment, if any, of the total valuation figure in this report between land and improvements applies only under the stated client instructions and is hypothetical. The separate allocations for land and buildings must not be used in conjunction with any other valuation and are invalid if so used.
2. Possession of this report, or a copy thereof, does not carry with it the right of publication. It may not be used for any purpose by any person other than the party to whom it is addressed without the written consent of the valuer, and in any event only with proper written qualification and only in its entirety.
3. The valuer herein by reason of this valuation is not required to give further consultation, testimony, or be in attendance in court with reference to the property in question unless arrangements have been previously made.
4. Neither all nor part of the contents of this report (especially conclusions as the value, the identity of the valuer, or the firm with which the valuer is connected) shall be disseminated to the public through advertising, public relations, news, sales, or other media without the prior written consent and approval of the valuer.
5. Neither the whole nor any part of this valuation report or certificate or any reference thereto may be included in any published document, circular or statement, or published in any way without the valuer's written approval of the form and context in which it may appear. The publication shall deem to include references in company accounts and/or director's reports or any other company statement or circular.
6. The valuation is prepared on the basis that full disclosure of all information and facts which may affect the valuation, has been made to the valuer and no liability or responsibility will be accepted whatsoever for the valuation unless such full disclosure has been made.
7. This valuation is solely for the use of the party to whom it is addressed in accordance with the instructions. Reliance on it by any third party cannot be regarded as reasonable and no responsibility to any third party is or will be accepted for the whole or any part of the valuation.
8. The valuer has no personal interest in the property.
9. In the unlikely event of the client incurring any losses due to negligence of the valuers, valuers in training and assistants, the aggregate amount of the damages recoverable against the valuer shall not exceed the fee for providing the service.



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Signature

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| VALUATION REPORT OF ERF 52, STELLENBOSCH |
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| VALUATION REPORT OF ERF 52, STELLENBOSCH |
|--|

**1. CERTIFICATION**

I, Dean Stephen Ward, registered as a Professional Valuer in terms of the Property Valuers Profession Act 47 of 2000, in association with HCB Valuations and Services (Pty) Ltd and its valuers, do hereby certify that I have inspected and identified the subject property referred to in this report and have obtained all the necessary information to determine the market value thereof.

**2. INSTRUCTION**

Instruction was received from the Stellenbosch Municipality to attend to the rental determination of the property being Erf 52 Stellenbosch situated at 121 Bird Street, Stellenbosch.

➤ *Please see Annexure 1 for instruction*

**3. DATE OF VALUATION**

The date of the valuation is 1 November 2018.

**4. TITLE DEED DESCRIPTION**

Information obtained from the Deeds Office indicates that the property is held by Title Deed No. T49514/1990.

|                         |   |  |
|-------------------------|---|--|
| Registered owner        | - | Stellenbosch Municipality  |
| Erf                     | - | 52   |
| In extent               | - | 1647m <sup>2</sup>   |
| Servitude               | - | Normal rights in favour of Statutory Bodies.<br>The Title Deeds have not been inspected. |
| Date of acquisition     | - | Not applicable   |
| Purchase Price          | - | Not applicable   |
| Land Restitution Claims | - | The property is not subject to any land claim.   |

➤ *Please see Annexure 2 for Windeed Property Report*

**5. SURVEYOR GENERAL INFORMATION**

The subject erf is rectangular in shape and face an easterly direction.

➤ *Please see Annexure 3 for CSG Diagram*

**6. LOCAL GOVERNMENT INFORMATION**

The subject property falls within the jurisdiction of the Stellenbosch Municipality.

|  |
|--|
| VALUATION REPORT OF ERF 52, STELLENBOSCH |
|--|

**7. ZONING INFORMATION**

Upon an informal enquiry from the Zoning Department, the following information was obtained:

|                      |   |  |
|----------------------|---|--|
| Zoning               | - | General Business                         |
| Permitted Usage      | - | As determined by Municipality            |
| Actual Usage         | - | Vacant land                              |
| Coverage             | - | 85%                                      |
| Height Restriction   | - | 5 Storeys for shops, offices and hotels  |
|                      | - | 3 Storeys for other usage                |
| Parking Restrictions | - | 1 Parking bay for every 25m <sup>2</sup> |

No rezoning application or proposed street widening has been noted.

➤ *Please see Annexure 4 for Zoning Certificate*

**8. MUNICIPAL VALUATION AND INFORMATION**

The Municipal Valuation, based on the 2016 General Valuation is as follows:

|        |   |               |
|--------|---|---------------|
| Erf 52 | - | R3,294,000-00 |
|--------|---|---------------|

All municipal services and electricity is available and can be provided by the Municipality.

**9. INSPECTION REPORT**

The property was identified and inspected on 30 November 2018.

**10. LOCALITY**

The property is situated in Stellenbosch and is in an established mixed use area on Bird Street. The property is within walking distance of all social amenities and transport.

➤ *Please see Annexure 5 for Locality Map*

**11. PHYSICAL DESCRIPTION**

The subject erven are a vacant rectangular shaped erf.

➤ *Please see Annexure 7 for Photo of Subject Property*

**12. RENTAL VALUE DEFINITION**

Rent is a system of payment for the temporary use of something owned by someone else; the payments for such use are typically referred to as "rent". In the open market, rent is a product; it does not occur naturally, as in, 'this is the rent for the premises'. To value rent, all the terms and conditions of the tenancy must be known, stated in advance or defined. However, because the rent at a new letting is often agreed before the lease is drafted and/or approved; it is possible for a completed lease to contain terms and conditions that could produce a different rent to what was agreed.

**13. HIGHEST AND BEST USE**

This is described as the most probable use of a property, which is physically possible, appropriately justified, legally permissible, financially feasible and which results in the highest value of the property being valued. In order for the property to be developed a rezoning application may be required and building plan approval.

**14. MARKET OVERVIEW AND SURVEY**

Stellenbosch is a popular area with regard to sales in the area, a major portion of the sales which take place in the area is mainly to established companies and individuals.

**15. METHOD OF VALUATION**

The Comparable Rental Method of valuation is considered to be the most suitable method to employ in order to establish the market rental of the subject property. In applying the Comparable Rental Method, it is necessary to investigate the sales of similar type properties that have been rented as well as returns required by the holders of such land.

The above information is compared to the subject property, which involves judgments as to the degree of similarity with regard to value factors such as location, shape of erf and use to which the subject property can be put.

**16. COMPARABLE RENTALS**

The market was surveyed for current ground leases, rates of return and leasing practices of both firms and public agencies in order to derive the net operating income attributable to the land. No recent vacant land leases could be established in the area. However, there are properties where the rental paid includes a large parking or hard-standing storage area. The difficulty experienced is trying to break down the rental paid between the various components which make up a property.

|   |
|---|
| <b>VALUATION REPORT OF ERF 52, STELLENBOSCH</b> |
|---|

The market was also surveyed to establish what rates of return were required on existing older leases of both private firms and public agencies. The results are tabulated below.

| <b>COMPANY</b>        | <b>PUBLIC / PRIVATE</b> | <b>RETURN REQUIRED</b> | <b>USAGE</b>        |
|-----------------------|-------------------------|------------------------|---------------------|
| City of Cape Town (1) | Public                  | 9%                     | Parking             |
| City of Cape Town (2) | Public                  | 8%                     | Parking and Storage |
| PRASA                 | Public                  | 9-10%                  | Storage             |
| SARCC                 | Public                  | 9-10%                  | Commuter Parking    |
| Company 1*            | Private                 | 10%                    | Parking             |
| Company 2*            | Private                 | 8-10%                  | Storage             |

\*Name withheld – confidential reasons.

The returns expected by each of the Companies tabulated above is based on the market values of the properties been leased. The average return is approximately 9%, therefore for example if the market value of the property is R1,000,000-00 and the required return is 9% the rental would be approximately R90,000-00 per annum.

#### **17. DETERMINATION AND ADJUSTMENT TO VALUE**

Therefore, based on the above example the rental of the subject property is determined as follows based on the updated valuation of Erf 52, Stellenbosch as at 1 December 2018.

| <b>Description</b>             | <b>Market Value</b>    |                         |
|--------------------------------|------------------------|-------------------------|
| Erf 52, Stellenbosch           | R3,620,000-00          |                         |
|                                |                        |                         |
| <b>Required Rate of Return</b> | <b>Rental per year</b> | <b>Rental per Month</b> |
| 7%                             | R253,400-00            | R21,120-00              |
| 8%                             | R289,600-00            | R24,133-00              |
| 9%                             | R325,800-00            | R27,150-00              |
| 10%                            | R362,000-00            | R30,166-00              |

|  |
|--|
| VALUATION REPORT OF ERF 52, STELLENBOSCH |
|--|

**18. CERTIFICATION OF VALUATION**

I hereby certify that I have identified the subject property and obtained all the necessary information to determine the market rental thereof.

Accordingly, I hereby certify that in my opinion, to the best of my knowledge, skill and expertise, the monthly market rental of the subject property as identified in Section 2 as at 1 November 2018 to be between R21,120-00 and R30,166-00 depending on the return required, but it is my opinion that the 10% return in Stellenbosch is deemed the more appropriate return on the market value.




---

**Dean Stephen Ward**  
Professional Valuer  
Registration Number: 3453

12 December 2018  
Date of Signature




---

**Hendrik Coenraad Botha**  
Professional Associated Valuer  
Registration Number: 5601

12 December 2018  
Date of Signature




---

**Ockert Brits**  
Professional Valuer  
Registration Number: 6876

11 December 2018  
Date of Signature

**19. CAVEATS**

This valuation has been prepared on the basis that full disclosure of all Information and factors which may affect the valuation have been made to Ourselves and we cannot accept any liability or responsibility whatsoever for the Valuation, unless such full disclosure has been made.

- Valuation Standard

This valuation has been prepared in accordance within the guidelines of the South African Institute of Valuers for valuation reports.

- Statutory Notices and Unlawful Use

We have assumed that the property and its value are unaffected by any statutory notice or condition of Title where Title Deeds have not been inspected, and that neither the property nor its condition, nor its use, nor its intended use, is or will be unlawful.

- Confidentiality

This valuation is produced exclusively for the Stellenbosch Municipality and for the specific purpose to which it refers. It may be disclosed to your other professional advisers assisting you in respect of that purpose. We accept no responsibility whatsoever to any parties other than yourselves who make use of this valuation.

- Non-Publication


Kindly note that neither the whole nor any part of this report, nor any reference thereto maybe included in any published document, circular or statement, nor published in any way without our prior written approval at to the form or context in which it may appear.



VALUATION REPORT OF ERF 52, STELLENBOSCH

20. ANNEXURES

20.1 Annexure 1 – Instruction


**Stellenbosch**  
 MUNICIPALITEIT • UMASIPALA • MUNICIPALITY

AMPTELIKE BESTELLING  
 OFFICIAL ORDER

17 STELLENBOSCH 7598  
 021 808-8520  
 021 808-8688

BESTEL NR. / ORDER NO.  
**351803**

DATUM / DATE  
**13/11/2018**

KREDITEUR NR.  
 CREDITORS NO. **011531**

KONTAK PERSOON / CONTACT PERSON  
**ANNELENE ROOIFONTEIN**  
 Requisition No. **1054897**

HCB WAARDASIE DIENSTE BK  
 POSBUS 247  
 MOORREESBURG  
 7310

| BEWYS / VIN<br>REQUISITION LINE                                    | VOORRAAD NR.<br>STOCK NO. | BESKRYWING / DESCRIPTION | POS NR. / VOTE NO. | HOEWELHEID /<br>QUANTITY | PRYS SONDRE BTW<br>PRICE WITHOUT VAT | BTW/VAT       | TOTAAL PRYS<br>TOTAL PRICE |
|--|---------------------------|--------------------------|--------------------|--------------------------|--------------------------------------|---------------|----------------------------|
| <b>APPOINTMENT OF PROFESSIONAL VALUER FOR THE DETERMINATION OF</b> |                           |                          |                    |                          |                                      |               |                            |
| <b>NAL VALUER FOR THE DETERMINATION OF</b>                         |                           |                          |                    |                          |                                      |               |                            |
|  |                           |                          |                    |                          | <b>8000.00</b>                       | <b>750.00</b> | <b>5750.00</b>             |
| <b>TOTAAL</b>  |                           |                          |                    |                          |                                      |               | <b>5750.00</b>             |

NAMENS / FOR:  
 HOUTKONING STELLENBOSCH

16/11/2018

|   |
|---|
| <b>VALUATION REPORT OF ERF 52, STELLENBOSCH</b> |
|---|



VALUERS' ASSOCIATION OF SOUTH AFRICA

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## PROPERTY MANAGEMENT

---

**TO / AAN** : SCM  
**FROM / VAN** : Manager: Property Management  
**DATE / DATUM** : 2018-09-10  
**RE / INSAKE** : APPOINTMENT OF PROFESSIONAL VALUER FOR THE DETERMINATION OF A FAIR MARKET RENTAL: ERF 52, STELLENBOSCH

---

**1. PURPOSE OF REPORT**

The purpose of this memo is to provide a brief/T.O.R for the appointment of a valuer.

**2. BACKGROUND**

**2.1 Need to determine fair market value**

At a Council meeting held on 2018-05-23, when considering the renewal of the existing Lease agreement with Supergroup Dealership, Council resolved, *inter alia*, to approve in principle such renewal, subject to a new market rental to be determined.

**3. DISCUSSION**

**3.1 Services required**

In order to attend to the above an independent valuer must be appointed to determine a market related rental for erf 52, Stellenbosch.

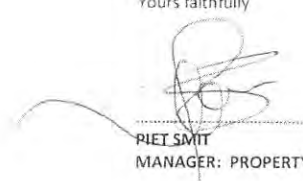
**3.2 Minimum Qualifications**

Valuer must be registered as professional valuer.

**3.3 Briefing session**

Please arrange for a briefing session in consultation with the undersigned.

Yours faithfully

  
 PIET SMIT  
 MANAGER: PROPERTY MANAGEMENT



|   |
|---|
| <b>VALUATION REPORT OF ERF 52, STELLENBOSCH</b> |
|---|

MINUTES

17<sup>TH</sup> COUNCIL MEETING OF THE COUNCIL  
OF STELLENBOSCH MUNICIPALITY

2018-05-23

|   |
|---|
| <b>7.5.1 PROPOSED RENEWAL OF LEASE AGREEMENT: ERF 52, STELLENBOSCH, SUPERGROUP DEALERSHIP</b> |
|---|

**1. SUBJECT: PROPOSED RENEWAL OF LEASE AGREEMENT: ERF 52, STELLENBOSCH, SUPERGROUP DEALERSHIP****2. PURPOSE**

To consider a request from Supergroup Dealership (Mercedes Benz, Stellenbosch) to renew the current Lease Agreement in relation to erf 52 for a further period of 5 years.

**3. DELEGATED AUTHORITY**

In terms of Delegation 530 of the approved System of Delegations, the Executive Mayor has the delegated authority to grant a right to use, control or manage a fixed asset of Stellenbosch Municipality, up to a contract value of R5M, subject to compliance with Regulation 34(1) of the Asset Transfer Regulation.

\*In terms of the new Policy on the Management of Council-owned Property, however, the decision to deviate from the normal, prescribed public competitive route is reserved for the Municipal Council. For this reason the Municipal Council first need to decide whether they support the renewal of the Lease Agreement without following the prescribed public competitive process.

**4. EXECUTIVE SUMMARY**

Supergroup Dealership (Mercedes Benz, Stellenbosch) is leasing erf 52 from Stellenbosch Municipality in terms of a 5 year Lease Agreement.

The current lease expires at the end of June 2018 they have requested that their lease be renewed for a further period of 5 years.

**17<sup>TH</sup> COUNCIL MEETING: 2018-05-23: ITEM 7.5.1**

Ms A De Beer acted as Municipal Manager for the duration of this matter in the absence of the Municipal Manager, Ms G Mettler.

**RESOLVED** (majority vote)

- (a) that Erf 52 be identified as a property that is not required for the municipality's own use during the period of the extended lease period;
- (b) that Council in principle approves the extension of the lease for a period of 5 years;
- (c) that the matter does not go out on tender, but be published for objections or alternative proposals; and
- (d) that the fair market value be determined before it is brought back to Council for final resolution after the public participation process.

*The following Councillors requested that their votes of dissent be minuted:*

*Councillors F Adams; GN-Bakubaku-Vos (Ms); FT Bangani-Menziwa (Ms); DA Hendrickse; LK Horsband (Ms); N Mananga-Gugushe (Ms); MD Oliphant; RS Nalumango (Ms); N Sinkinya (Ms) and P Sitshoti (Ms).*

## VALUATION REPORT OF ERF 52, STELLENBOSCH

20.2 Annexure 2 – Windeed Property Report

Printed: 2018/12/10 15:00

Deeds Office Property

**windeed**  
A LexisNexis® Product

STELLENBOSCH, 52, 0 (REMAINING EXTENT) (CAPE TOWN)

**GENERAL INFORMATION**

|                    |                  |
|--------------------|------------------|
| Deeds Office       | CAPE TOWN        |
| Date Requested     | 2018/12/10 14:59 |
| Information Source | DEEDS OFFICE     |
| Reference          | -                |



**PROPERTY INFORMATION**

|                       |                        |
|-----------------------|------------------------|
| Property Type         | ERF                    |
| Erf Number            | 52                     |
| Portion Number        | 0 (REMAINING EXTENT)   |
| Township              | STELLENBOSCH           |
| Local Authority       | STELLENBOSCH MUN       |
| Registration Division | STELLENBOSCH RD        |
| Province              | WESTERN CAPE           |
| Diagram Deed          | T128/9/1862            |
| Extent                | 1647 0000SQM           |
| Previous Description  | -                      |
| LPI Code              | C067002200000052000000 |

**OWNER INFORMATION**

Owner 1 of 1

|                     |                  |
|---------------------|------------------|
| Company Type        | LOCAL AUTHORITY  |
| Name                | MUN STELLENBOSCH |
| Registration Number | -                |
| Title Deed          | T49514/1990      |
| Registration Date   | 1990/08/20       |
| Purchase Price (R)  | 263,442          |
| Purchase Date       | 1990/04/28       |
| Share               | -                |
| Microfilm Reference | 1990 1253 2209   |
| Multiple Properties | NO               |
| Multiple Owners     | NO               |

**ENDORSEMENTS**

No documents to display

**HISTORIC DOCUMENTS (1)**

| # | Document    | Owner                | Amount (R) | Microfilm      |
|---|-------------|----------------------|------------|----------------|
| 1 | T27794/1969 | MATIE MOTORS PTY LTD | UNKNOWN    | 1990 1253 2202 |

**DISCLAIMER**

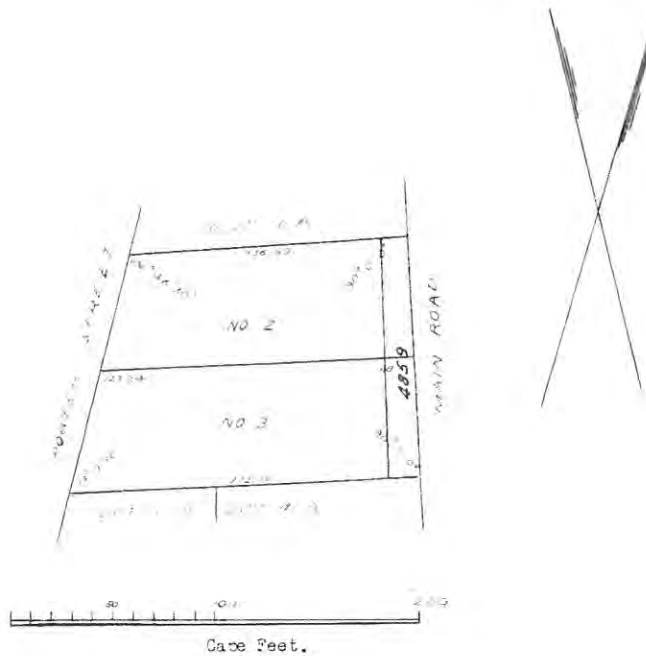
This report contains information gathered from our suppliers and we do not make any representations about the accuracy of the data displayed nor do we accept responsibility for inaccurate data. Windeed will not be liable for any damage caused by reliance on this report. This report is subject to the terms and conditions of the Windeed End User Licence Agreement (EULA).

VALUATION REPORT OF ERF 52, STELLENBOSCH

20.3 Annexure 3 – Chief Surveyor Information

S. G. DGM. NO. 1302/1862. ✓

The numerical data of this diagram are sufficiently consistent.  
 (Sgd.) L. Marquard,  
 Examiner.



NO. 52 53 1862/1862

The above diagram represents 126 Sq. Roods & 72 Sq. Feet of land situated at the Stellenbosch Railway Station, being Lots Nos. 2 & 3 Block A on the General Plan of Du Toits Ville.

Bounded N. by Lot No. 1A  
 E. " the Main Road  
 S. " Lots 11 & 4, A  
 and W. " Porter Street

Surveyed and Subdivided by me,  
 (Sgd.) Hendk. Beyers,  
 Govt. Surveyor.

Transfer xxx 138  
 6/9/1862. (Vol 55)  
 W. Langford.  
*(Signature)*

SEE ENROLLED FOR ENDORSEMENTS  
 DGM. 1302/1862  
 6/9/1862


29.7.1959

12.5.61  
*(Signature)*

52

VALUATION REPORT OF ERF 52, STELLENBOSCH

**20.4 Annexure 4 – Copy of Zoning Certificate**



**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK  
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

8 August 2008


Our Ref: Erf 52  
 Contact Person: P. April  
 Contact number: 021 808 8683

**ZONING CERTIFICATE – ERF 52, BIRD STREET STELLENBOSCH**

Its hereby certified that the Zoning of Erf 52 Bird Street Stellenbosch in terms of the Stellenbosch Zoning Scheme Regulation is:

General Business

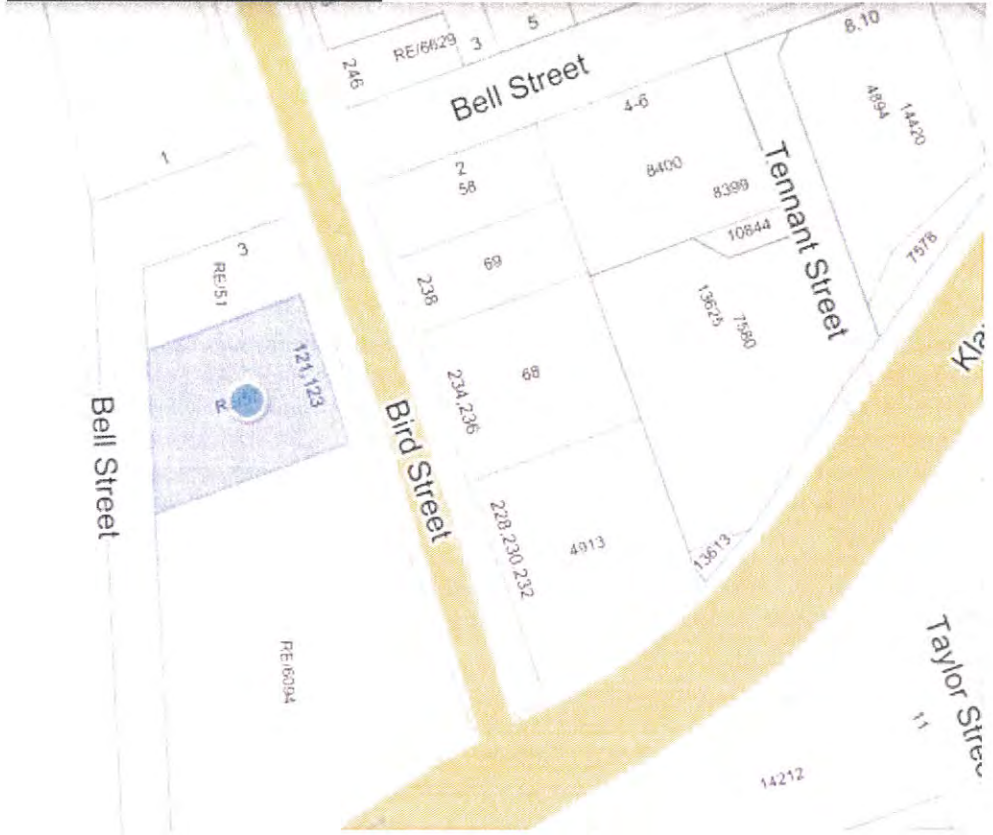
| ZONING           | NORMAL DEVELOPMENT   | SPECIAL DEVELOPMENT   |
|------------------|--|---|
| 1                | 2  | 3   |
| General Business | Shops<br>Offices<br>Private Parking area<br>Existing dwelling house<br>General residential units above the ground storey in a building complex of which a least the ground storey is used for business purposes. | Guest house<br>Hotel<br>Liquor store<br>Pub/Tavern<br>Gathering place<br>Funeral parlour<br>Service or filling station<br>Motor showroom<br>Warehouse<br>Workshop |

  
 Department: Planning and Environment  
 ZD/pa

STELLENBOSCH TOWN HALL • P.O. BOX 100 • BIRD STREET • 7120 • STELLENBOSCH • C 7120  
 TEL: 021 808 8111 • FAX: 021 808 8112 • E-MAIL: MUNISIPALITEIT@STELLENBOSCH.ORG

VALUATION REPORT OF ERF 52, STELLENBOSCH

20.5 Annexure 5 – Locality Map





20.6 Annexure 6 – Aerial Photo



20.7 Annexure 7 – Photo of Subject Property



## VALUATION REPORT OF ERF 52, STELLENBOSCH

20.8 Annexure 8 - Rental Certificate

Highest Standard Reliability

**Branches****Head Office**

PO Box 247  
29 Church Street  
Moorreesburg  
7310  
Tel - 022 433 2035  
Fax - 086 514 8551

**Rental Certificate**

|                    |                           |
|--------------------|---------------------------|
| Client:            | Stellenbosch Municipality |
| Erf Number:        | Erf 52                    |
| Suburb:            | Stellenbosch              |
| Owner:             | Stellenbosch Municipality |
| Extent:            | 1647m <sup>2</sup>        |
| Date of Valuation: | 01 November 2018          |
| Reference Number:  | SBM/2018/12/12/52         |
| Return Rate:       | ±10%                      |
| Monthly Rental:    | ±R30,166-00               |

**COMMENTS:**

- This certificate must be read together with attached Valuation Report

A handwritten signature in black ink, appearing to read 'Botha'.

**Hendrik Coenraad Botha**  
Professional Associated Valuer  
Registration Number: 5601

A handwritten signature in black ink, appearing to read 'Dean Stephen Ward'.

**Dean Stephen Ward**  
Professional Valuer  
Registration Number: 3453

Company Email  
admin@hcb.co.za



20.9 Annexure 9 – Valuer’s Certificates / Qualifications



SOUTH AFRICAN COUNCIL FOR THE  
**PROPERTY VALUERS  
PROFESSION**

This is to certify that

**DEAN STEPHEN WARD**

is registered as

*Professional Valuer*

In terms of section 20(2)(a) of the  
Property Valuers Profession Act, 2000

DATE OF REGISTRATION AS: Professional Valuer: 28 March 2014

DATE OF ISSUE: 14 May 2014

PERIOD OF VALIDITY: 28 March 2014 - 31 March 2019

M Kubuzie  
President



REGISTRATION No: 3453

MC Seota  
Registrar

VALUATION REPORT OF ERF 52, STELLENBOSCH



SOUTH AFRICAN COUNCIL FOR THE  
PROPERTY VALUERS  
PROFESSION

This is to certify that

**HENDRIK COENRAAD BOTHA**

is registered as

*Professional Associated Valuer*

in terms of section 20(2)(a) of the  
Property Valuers Profession Act, 2000,

subject to the following condition(s):

PERMITTED TO PERFORMING WORK IN PROPERTY VALUATION FOR RATING AND ENDOWMENT PURPOSES FOR A LOCAL GOVERNMENT AS DEFINED IN THE LOCAL GOVERNMENT MUNICIPAL PROPERTY RATES ACT, 2004 (ACT NO. 8 OF 2004); AND COMMERCIAL VALUATIONS

WORK IN PROPERTY VALUATION OTHER THAN THAT REFERRED TO IN PARAGRAPH 1 MUST BE PERFORMED UNDER SUPERVISION AND CONTROL OF A PROFESSIONAL PERMITTED TO PERFORMING ALL TYPES AND PURPOSES OF PROPERTY VALUATION (SUPERVISOR).

THE WORK REFERRED TO IN PARAGRAPH 2 MUST BE SIGNED BY THE REGISTERED PERSON CONCERNED AND COUNTERSIGNED BY THE SUPERVISOR TO CERTIFY THAT THE WORK HAS BEEN PERFORMED UNDER HIS/HER SUPERVISION BEFORE SUBMISSION THEREOF TO THE CLIENT.

A COMPLETE RECORD OF THE DETAILS OF SUCH OTHER WORK IN PROPERTY VALUATION MUST BE KEPT.


DATE OF REGISTRATION AS: Professional Associated Valuer: 11 November 2013

DATE OF ISSUE: 18 October 2018

PERIOD OF VALIDITY: 11 November 2018- 30 June 2023



REGISTRATION No: 5601

  
JF Cloete  
President

  
MC Seota  
Registrar

VALUATION REPORT OF ERF 52, STELLENBOSCH



SOUTH AFRICAN COUNCIL FOR THE  
**PROPERTY VALUERS  
PROFESSION**

This is to certify that

**OCKERT BRITS**

is registered as

*Professional Valuer*

In terms of section 20(2)(a) of the  
Property Valuers Profession Act, 2000

DATE OF REGISTRATION AS: Professional Valuer: 21 November 2014

DATE OF ISSUE: 25 November 2014

PERIOD OF VALIDITY: 21 November 2014 - 30 November 2019



M Kubuzie  
President



REGISTRATION No: 6876



MC Seota  
Registrar

|       |   |
|-------|---|
| 7.2.5 | <b>PROPOSED EXCHANGE OF LAND: A PORTION OF FARM 183 (CLOSED STREET) FOR A PORTION OF FARM 183/7: WOODMILL DEVELOPMENT</b> |
|-------|---|

Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: 23 January 2019 & 30 January 2019

**1. SUBJECT: PROPOSED EXCHANGE OF LAND: A PORTION OF FARM 183 (CLOSED STREET) FOR A PORTION OF FARM 183/7: WOODMILL DEVELOPMENT**

**2. PURPOSE**

To consider inputs/objections received during the public participation process and to consider the fair market values.

**3. DELEGATED AUTHORITY**

For decision by Municipal Council.

**4. EXECUTIVE SUMMARY**

On 2018-03-28 Council decided, *inter alia*, to approve the exchange of two portions of land, as to enable the construction of a new intersection at the proposed Woodmill Development.

Following the above decision:

- (a) a notice was published, calling on interested and affected parties to submit comments/input on the proposed exchange of land; and
- (b) a valuer was appointed to determine a fair market value for the two portions of land.

Council must now consider these objections and must make a determination on the fair market value of the respective properties.

**5. RECOMMENDATIONS**

- (a) that Council notes the objection(s) received; and
- (b) that Council approves the exchange of Portion A, measuring 5560m<sup>2</sup>, for Portion B, measuring 5560m<sup>2</sup>, at equal value, i.e. R6 120 000.00 per portion, on condition that:
  - (i) the Developer be responsible for all associated cost, such as the rezoning and subdivision, transfer cost, etc.; and
  - (ii) that portion A be consolidated with Farm 183/57.

**6. DISCUSSION / CONTENTS**

**6.1 Background**

**6.1.1** On 2018-03-28 Council considered a report dealing with this matter.

Having considered the report, Council resolved as follows:

**RESOLVED** (nem con)

*“(a) that the portion of land, indicated as Portion A on Fig 4, measuring ± 5560m<sup>2</sup>, being a portion of Farm 183, be identified as land not needed to provide the minimum level of basic municipal service;*

- (b) *that Council approves, in principle, the exchange of Portion A for a portion of Farm 183/17, indicated as Portion B on Fig 4, measuring  $\pm 5560\text{m}^2$ , in order to meet the requirements of the Provincial Roads Engineer, i.e. that the Devon Valley Road be aligned as to ensure an intersection with the current access road to Distell, on condition that:-*
- (i) *the Developer be responsible for all associated costs, such as the rezoning and subdivision, transfer cost, etc.; and*
  - (ii) *Portion A be consolidated with Farm 183/57*
  - (c) *that seeing that a public competitive process is not being followed, Council's intention to enter into an exchange of land agreement, be advertised for public comments/inputs;*
  - (d) *that, in the meantime, a valuer be appointed to determine the fair market value of the two portions of land; and*
  - (e) *that, following the public participation process, the matter be considered by Council".*

A copy of the agenda item that served before Council is attached as **APPENDIX A**.

#### 6.1.2 Official Notice

Following the above resolution an official notice was published, soliciting public comments/objections to the proposed exchange of land. A copy of the official notice is attached as **APPENDIX B**.

#### 6.1.3 Objection received

Following the above notice, one (1) objection has been received, that of Councillor Derrick Hendrickse on behalf of the Economic Freedom Fighters (EFF). A copy of the objection is attached as **APPENDIX C**.

#### 6.1.4 Valuation report

HCB Property Valuations were appointed to advise on the fair market value of the respective portions of land. Their report was received on 15 January 2019, a copy of which is attached as **APPENDIX D**.

In terms of this report, the two portions, of land is valued as follows:

- a) Portion A of Farm 184, measuring  $5560\text{m}^2$  in extent: R6 120 000.00; and
- b) Portion B of a portion of portion 57 of Farm 183, measuring  $5560\text{m}^2$  in extent: R6 120 000.00.

#### 6.2 Discussion

From the above it is clear that the two portions of land are equal in value, i.e. both properties are valued at R6 120 000.00.

Council must first consider the objection received from the EFF before making a final decision on the proposed exchange of land.

#### 6.3 Financial Implications

There are no financial implications for the municipality, as all costs will be for the account of the Developer.

**6.4 Legal implications**

The recommendations contained in this report comply with Council's policies and all applicable legislation.

**6.5 Staff Implications**

This report has no staff implications for the Municipality.

**6.6 Previous / Relevant Council Resolutions**

Council resolution dated 2018-03-28.

**6.7 Risk Implications**

This report has no risk implications for the Municipality.

**6.8 Comments from Senior Management**

The report was not resubmitted to management for comment as their comment is contained in the report that served before Council on 28 March 2018.

**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2019-01-23: ITEM 7.2.5**

- (a) that Council notes the objection(s) received; and
- (b) that Council approves the exchange of Portion A, measuring 5560m<sup>2</sup>, for Portion B, measuring 5560m<sup>2</sup>, at equal value, i.e. R6 120 000.00 per portion, on condition that:
  - (i) the Developer be responsible for all associated cost, such as the rezoning and subdivision, transfer cost, etc.; and
  - (ii) that portion A be consolidated with Farm 183/57.

**ANNEXURES**

**Appendix A:** Agenda item that served before Council

**Appendix B:** Official Notice

**Appendix C:** Letter of objection

**Appendix D:** Valuation report

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | <i>Piet Smit</i>   |
| <b>POSITION</b>        | <i>Manager Property Management</i>   |
| <b>DIRECTORATE</b>     | <i>Corporate Services</i>  |
| <b>CONTACT NUMBERS</b> | <i>021-8088189</i>   |
| <b>E-MAIL ADDRESS</b>  | <a href="mailto:Piet.Smit@stellenbosch.gov.za">Piet.Smit@stellenbosch.gov.za</a> |
| <b>REPORT DATE</b>     | <i>2019-01-18</i>  |

# APPENDIX 1





**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Collaborator No: *(To be filled in by administration)*  
 IDP KPA Ref No: *(Choose a KPA from 2017 – 2021 IDP)*  
 Meeting Date: *(The date of the specific meeting must be filled in here)*

---

**1. SUBJECT:**

PROPOSED EXCHANGE OF LAND A PORTION OF FARM 183 (CLOSED STREET) FOR A PORTION OF FARM 183/7: WOODMILL DEVELOPMENT PROJECT

**2 PURPOSE**

To obtain Council's approval for the exchange of certain portions of land, each measuring  $\pm 5560\text{m}^2$  in size, to allow for the re-alignment of the Devon Valley Road, following the recent approval of the proposed Woodmill Development

**3. DELEGATED AUTHORITY  
(FOR DECISION BY MUNICIPAL COUNCIL, EXECUTIVE MAYOR AND MAYORAL COMMITTEE, PORTFOLIO COMMITTEE, EXECUTIVE MANAGEMENT, ETCETERA)**

As there are no delegations in place authorising the exchange of land, the Municipal Council must decide on the matter.

**4. EXECUTIVE SUMMARY**

At the commencement of the planning process for the redevelopment of the Woodmill Area, the Provincial Roads Engineer insisted that the Devon Valley Road (located on Farm 183) be realigned as to ensure an intersection with the current access road to Distell. When the land-use application was approved, it was made subject to the successful exchange of land. The Director: Planning and Economic Development, however, did not have the delegated authority to approve the actual exchange of land.



## 5. RECOMMENDATIONS

- 5.1 That the portion of land, indicated as Portion A on Fig 4, measuring  $\pm 5560\text{m}^2$ , being a portion of Farm 183, be identified as land not needed to provide the minimum level of basic municipal service;
- 5.2 That Council approve the exchange of Portion A for a portion of Farm 183/17, indicated as Portion B on Fig 4, measuring  $\pm 5560\text{m}^2$ , in order to meet the requirements of the Provincial Roads Engineer, i.e. that the Devon Valley Road be aligned as to ensure an intersection with the current access road to Distell, on condition that:-
- a) the Developer be responsible for all associated costs, such as the rezoning and subdivision, transfer cost, etc; and
  - b) Portion A be consolidated with Farm 183/57
- 5.3 That the Municipal Manager be authorised to sign all necessary documents to effect the exchange of land.

## 6. DISCUSSION / CONTENTS

### 6.1. Background

During 2015 TV3 Architects an Town Planner submitted a land use planning application on behalf of their client, Lurand Investments (Pty) Ltd, to establish a mixed use of development rights on the old Woodmill site.

On 15 April 2016 the Provincial Roads Engineer (Provincial Department of Transport and Public Works), having considered a Traffic Impact Assessment compiled by ICE (Pty) Ltd, indicated that he would support the application, but only on receipt of an agreement, in terms whereof, *inter alia*:

- a) The Devon Valley Road intersection with the Adam Tas Road be relocated as to ensure an alignment with the Distell access; and
- b) The Developer and the Municipality negotiate a land swop as to ensure implementation of (a).

The land use planning application, including:-

- a) the subdivision of Farm 183 (Municipal Land) into a Remainder and a Portion A;
- b) the public road closure and alienation of Portion A (in exchange for Portion B); and
- c) the consolidation of Portion A with the abutting Farm 183/57

was eventually approved by Stellenbosch Municipality on 06 December 2016, subject to a number of conditions.

In order to finalise the road closure and exchange of the land parcels , TV 3 Architects and Town Planners, on behalf of the Developer, has now submitted a formal request for the exchange of land, to be considered by Council.

## 6.2 Discussion

### 6.2.1 Location and context

The properties are situated on the R310, as shown on Fig 1 – 4 below.



Fig 1: Location and context



Fig 2: Position of sites



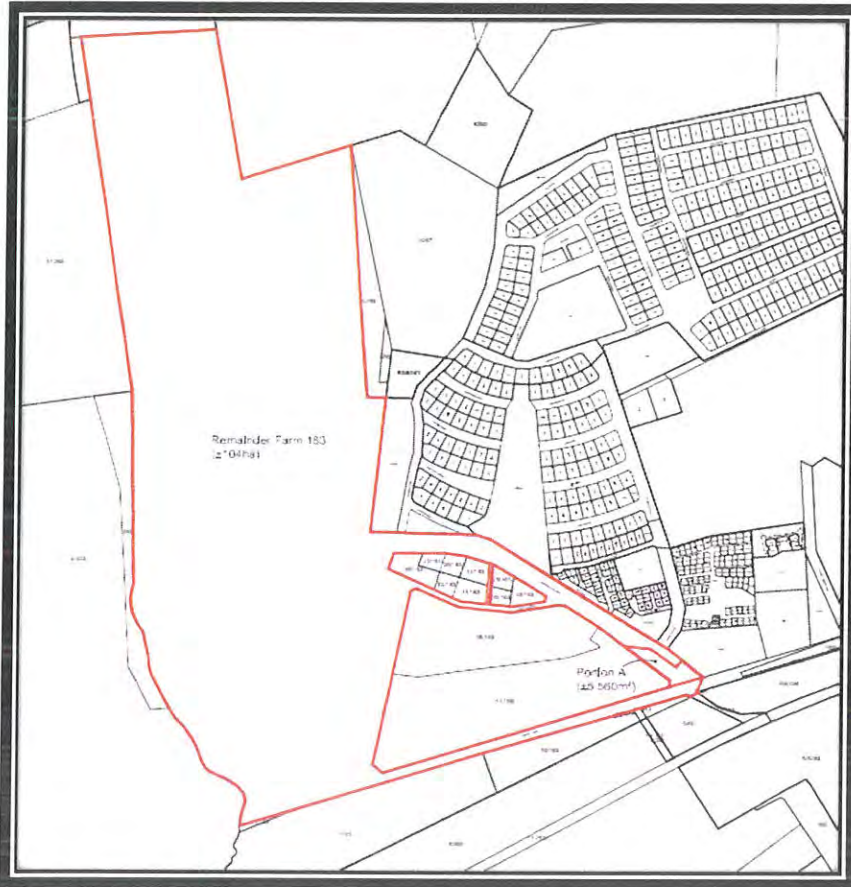


Fig 3: Farm 183

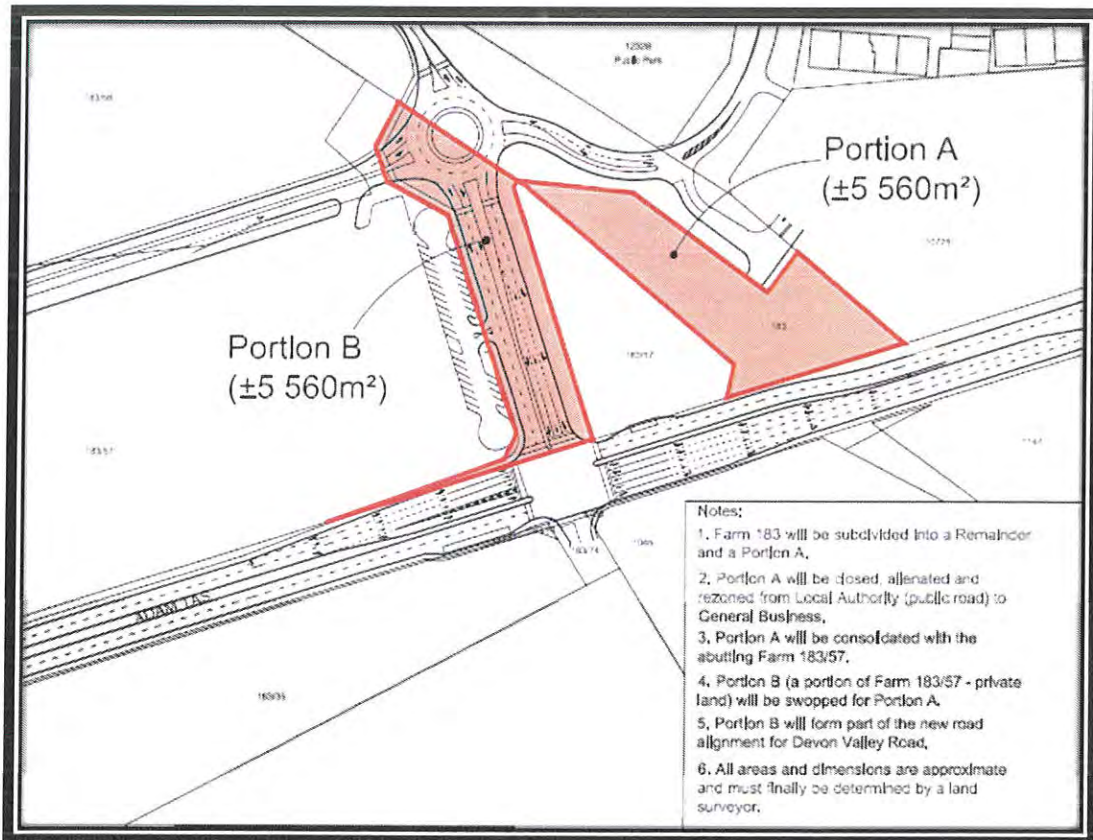


Fig 4: Portions A and B

### 6.2.2 Ownership

Portion A, measuring approximately 5560m<sup>2</sup> in extent, being a portion of Farm 183, vests with Stellenbosch Municipality by virtue of Title Deed STF8-15/1908.

Portion B, measuring approximately 5560m<sup>2</sup> in extent, being a portion of Farm 183/57, currently vests with Lurand Investment (Pty) Ltd by virtue of Title Deed T965/2015.

### 6.2.3 Zoning

Portion A has been closed as a public street and has been rezoned for General Business.

Portion B has been rezoned to Public Street.

### 6.3. Financial Implications

There is no financial implications to the municipality, as all costs will be for the account of the Developer.

### 6.4 Legal Implications

#### 6.4.1 **Municipal Finance Management Act, No 56/2007**

In terms of section 14 of the MFMA,

- (1) A municipality may not transfer ownership as a result of a sale or other transaction or otherwise permanently dispose of a capital asset needed to provide the minimum level of basic municipal services.
- (2) A municipality may transfer ownership or otherwise dispose of a capital asset other than one contemplated in subsection (1), but only after municipal council, in a meeting open to the public-
  - a) Has decided on reasonable grounds that the asset is not needed to provide the minimum level of basic municipal services; and
  - b) Has considered the fair market value\* of the asset and the economic and community value to be received in exchange for the asset.

\*In the circumstances under discussion the fair market value of the two portions of land to be exchange are the same, as the land parcels are equal in size. The economic value to the municipality is huge, taken into account the size of the proposed development and the positive impact it will have on the economy of the town.

#### 6.4.2 Asset Transfer Regulations (1998)

In terms of Regulation 5 of the ATR:-

- (1) A municipality may transfer or dispose of a non-exempted capital asset only after-
  - a) the accounting officer has in terms of regulation 6 conducted a public participation process to facilitate the determinations a municipal council must make in terms of section 14(2) and (b) of the Act; and
  - b) the Municipal council-
    - (i) has made the determinations required by Section 14(2) and (b) and
    - (ii) has as a consequence of those determinations approved in principle that the capital asset may be transferred or disposed of.
- (2) Subregulation (1)(a) must be complied with only if the capital asset proposed to be transferred or disposed of is a high value \*capital asset.

*\*"high value"*, in relation to a capital asset of a municipality or municipal entity, means that the fair market value of the capital asset exceeds R50m. The property under discussion, measuring only 5560m<sup>2</sup> in extent, does not fall into the category of a high value property, i.e. the prescribed public participation process is therefor not required.

#### 6.4.3 Supply Chain Management Policy

In terms of paragraph 5.2.4 all matters relating to the alienation of immovable assests shall be dealt with in terms of the Asset Transfer Regulation, 2008.

Further, in terms of par. 5.25 the statutory powers of Stellenbosch Council in respect of the alienation of immovable property/section 14 of the MFMA) are **reserved** to be exercised by Council, i.e. no delegation.

It is therefor clear from the above that the recommendations contained in this report comply with Council's policies and other applicable legislation.

#### 6.5 Staff Implications

This report has no staff implications to the Municipality.

#### 6.6 Previous / Relevant Council Resolutions:

As indicated above, when considering the land use application, approval has already been given for:-

- a) The closure of the public street (Portion A);

- b) The rezoning thereof to General Business, with the view of consolidating it with Farm 183/57; and
- c) The disposal of Portion A on an exchange basis.

\*The Director Planning & Economic Development, however, did not have the delegated authority (see par. 6.4.3 *supra*) to make a decision regarding the disposal of Council owned land. For this purpose, Council must make a decision in this regard.

## **6.7 Risk Implications**

This report has no risk implications for the Municipality.

## **6.8 Comments from Senior Management:**

### **6.8.1 Director: Infrastructure Services**

Agree with the recommendations.

### **6.8.2 Director: Planning and Economic Development**

This directorate supports the proposed land exchange and the relevant land use planning approvals for the future use of the land have already been granted. The land swap will facilitate the improvement of the transport networks and facilitate efficient land use and land development on either side of the Stellenbosch Arterial.

### **6.8.3 Director: Strategic and Corporate Services:**

Agree with the recommendations / No comments received / The .....

### **6.8.4 Chief Financial Officer:**

Agree with the recommendations.

### **6.8.5 Legal Services:**

Agree with the recommendations.



## ANNEXURES

- Annexure A: Application for exchange of land  
 Annexure B: Letter of approval: LUPO Application  
 Annexure C: Letter from Provincial Roads Engineer  
 Annexure D: Windeed printout: Farm 183  
 Annexure E: Windeed printout: Farm 183/57

## FOR FURTHER DETAILS CONTACT:

|                 |   |
|-----------------|---|
| NAME            | <i>Piet Smit</i>  |
| POSITION        | <i>Manager Property Management</i>  |
| DIRECTORATE     | <i>Human Settlement &amp; Property Management</i>                                       |
| CONTACT NUMBERS | <i>021-8088189</i>  |
| E-MAIL ADDRESS  | <a href="mailto:Piet.Smit@stellenbosch.gov.za"><i>Piet.Smit@stellenbosch.gov.za</i></a> |
| REPORT DATE     | <i>2017-10-05</i>   |

*[Report date is important especially if a report has compliance deadlines to adhere to. Contact details also important for councillors or someone from executive management to contact the report writer]*

## DIRECTOR: HUMAN SETTLEMENTS &amp; PROPERTY MANAGEMENT

The contents of this report have been discussed with the Portfolio Committee Chairperson and the Councillor agrees with the recommendations.

.....  
 CLLR BISCOME  
 PORTFOLIO HOLDER

\_\_\_\_\_  
 DATE

.....  
 THE EXECUTIVE MAYOR

\_\_\_\_\_  
 DATE

.....  
 THE SPEAKER

\_\_\_\_\_  
 DATE

**7.5.1 PROPOSED EXCHANGE OF LAND A PORTION OF FARM 183 (CLOSED STREET) FOR A PORTION OF FARM 183/7: WOODMILL DEVELOPMENT PROJECT 16TH COUNCIL MEETING: 2018-03-28: ITEM 7.5.1 RESOLVED (nem con)**

- (a) that the portion of land, indicated as Portion A on Fig 4, measuring  $\pm 5560\text{m}^2$ , being a portion of Farm 183, be identified as land not needed to provide the minimum level of basic municipal service;
- (b) that Council approves, in principle, the exchange of Portion A for a portion of Farm 183/17, indicated as Portion B on Fig 4, measuring  $\pm 5560\text{m}^2$ , in order to meet the requirements of the Provincial Roads Engineer, i.e. that the Devon Valley Road be aligned as to ensure an intersection with the current access road to Distell, on condition that:-
  - (i) the Developer be responsible for all associated costs, such as the rezoning and subdivision, transfer cost, etc.; and
  - (ii) Portion A be consolidated with Farm 183/57
- (c) that seeing that a public competitive process is not being followed, Council's intention to enter into an exchange of land agreement, be advertised for public comments/inputs;
- (d) that, in the meantime, a valuer be appointed to determine the fair market value of the two portions of land; and
- (e) that, following the public participation process, the matter be considered by Council.



# **APPENDIX 2**

want in die groepswedstryde het ons se naam hoog te hou.



**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK  
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

**OFFICIAL NOTICE**

**PROPOSED EXCHANGE OF LAND: A PORTION OF FARM 183 (CLOSED STREET) FOR A PORTION OF FARM 183/7: WOODMILL DEVELOPMENT**

Notice is hereby given of Stellenbosch Municipal Council's intention to conclude an exchange of land, agreement with Lurand Investment (Pty) Ltd, to enable the re-alignment of the Devon Valley/Adams Tas intersection.

**Background**

At the commencement of the planning process for the redevelopment of the Woodmill Area, the Provincial Roads Engineer insisted that the Devon Valley Road (located on Farm 183) be realigned as to ensure an intersection with the current access road to Distell. When the land-use application was approved, it was made subject to the successful exchange of land. The Director: Planning and Economic Development, however, did not have the delegated authority to approve the actual exchange of land.

At a council meeting held on 28 March 2018, Council approved, in principle the exchange of a portion of Farm 183/17, measuring 5560m<sup>2</sup> for a portion of Farm 183, measuring 5560m<sup>2</sup>, in order to meet the requirement of the Provincial Roads Engineer, i.e. that the Devon Valley Road, where it crosses the Adam Tas Road, be aligned with the Distell intersection. This decision, however, was subject thereto that Council's intention to enter into the exchange of land agreement, be advertised for public input/comments.

**Further Particulars:**

Further particulars, including the application, as well as the agenda item that served before Council, are available at the office of the undersigned during office hours.

**Invitation to submit written inputs**

Any interested and effected party who wishes to submit comments/objections to the proposed exchange of land, can do so, by submitting it in writing to the undersigned within 21 days from date of this notice.

Objections/inputs can be submitted by hand, posted or by e-mail to:

Physical Address: 3rd Floor  
Absa (Oude Bloemhof) Building, Corner of Plein and Rhyneveld Street  
Stellenbosch  
7600

Postal address: PO Box 17  
Stellenbosch  
7599

e-mail: piet.smit@stellenbosch.gov.za

**Persons with disability**

In terms of the provisions of Section 21(4) of the Municipal Systems Act, anyone who cannot read or write is welcome to contact the office of the Manager: Property Management, 3rd Floor, Absa (Oude Bloemhof) Building, Plein Street, Stellenbosch.

.....  
**G METTLER**  
MUNICIPAL MANAGER

.....  
DATE

000002 ZNT150315

# **APPENDIX 3**





29 May 2018

Stellenbosch Municipality

Attention : Mr P Smit (sent via Email )

Dear Sir

**RE : EFF objection to the : PROPOSED EXCHANGE OF LAND A PORTION OF FARM 183 (CLOSED STREET) FOR A PORTION OF FARM 183/7: WOODMILL DEVELOPMENT PROJECT**

With reference to the attached undated and unsigned advertisement calling for inputs regarding I herewith submit the following:

1. I object to the free of cost land swop as alluded to in this advert. ( See attached unsigned and undated copy of advert )
2. The Council agenda item that served at the 28 March 2018 council meeting( See attached copy ) was also written in and very misleading way so as to cover up the illegal negotiations entered into with municipal officials and the developer and or their representatives. The Municipal official developer and the Provincial Roads engineer have no authority to instruct the DA to swop public land as set out in the addenda documents.
3. I object to the fact that the Stellenbosch Council has resolved to enter into a land swop in this matter without taking into account and considering the cost implications on the following , No valuation of the Municipal property defined as Portion A was part of the Council agenda Item .Likewise no cost implications served before Council to take ownership of Portion B that must become a public road . No cost of constructing this road at municipal expense was put before Council in the agenda item.
4. I also object that the Stellenbosch municipality must swop Municipal land free of charge to develop a public road on it . In this regard it must be noted that this road is only required due to the development needs of the Woodmill Project development.
5. I say that the Council must not swop any land and let the Developer give the land needed for the road so as to get his development approved. In this regard it must be noted that it is a fact that the Woodmill development is not dependent on the Municipality give them Portion A free of charge.

6. I view this intention of the DA majority in council to swop this land free of charge as a nother attempt to advance the interest of white property developers.
7. I proposed that if Council should decide to disposed of this land , that the legal process be followed so as to make this land available to Black owned entities, so as to address the skewed land ownership in Stellenbosch.

Regards

A handwritten signature in black ink, appearing to read 'G. Mettler', written in a cursive style.

CC MM – Ms G Mettler

# **APPENDIX 4**

VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH

# VALUATION REPORT

PORTION "A", A PORTION OF FARM 183 &  
PORTION B, A PORTION OF PORTION 57  
OF FARM 183

CNR ADAM TAS AND DEVON VALLEY ROAD  
STELLENBOSCH



**HCB Property Valuations**

29 Church Street  
Moorreesburg  
7310

**Tel:** 086 142 2669 **Fax:** 086 514 8551

**Email:** [admin@hcb.co.za](mailto:admin@hcb.co.za)



**VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH****LIMITATIONS AND RESTRICTIONS**

This valuation report has been made with the following general assumptions:

1. No responsibility is assumed for the legal description or for matters including legal or title considerations. Title to the property is assumed to be good and marketable unless otherwise stated.
2. The property is valued free and clear of any or all liens or encumbrances unless otherwise stated.
3. Responsible ownership and competent property management are assumed.
4. The information furnished by others is believed to be reliable. However, no warranty is given for its accuracy.
5. All engineering information is assumed to be correct. The plans and illustrative material in this report are included only to assist the reader in visualizing the property.
6. It is assumed that there are no hidden or unapparent conditions of the property, subsoil, or structures that render it more or less valuable. No responsibility is assumed for such conditions or for arranging for engineering studies that may be required to discover them.
7. It is assumed that there is full compliance with all applicable state and local environmental regulations and laws unless non-compliance is stated, defined and considered in the valuation report.
8. It is assumed that all applicable zoning and use regulations and restrictions have been complied with, unless non-compliance is stated, defined and considered in the valuation report.
9. It is assumed that all required licenses, certificates of occupancy, consents or other legislative or administrative authority from any local or national government or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.
10. It is assumed that the utilization of the land and improvements is within the boundaries or property lines of the property described and that there is no encroachment or trespassing unless noted in this report.



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Signature

## VALUATION REPORT – PTN A OF FARM 183 &amp; PTN B OF FARM 183/57 STELLENBOSCH

## LIMITATIONS AND RESTRICTIONS

This valuation report has been made with the following general limiting conditions.

1. The apportionment, if any, of the total valuation figure in this report between land and improvements applies only under the stated client instructions and is hypothetical. The separate allocations for land and buildings must not be used in conjunction with any other valuation and are invalid if so used.
2. Possession of this report, or a copy thereof, does not carry with it the right of publication. It may not be used for any purpose by any person other than the party to whom it is addressed without the written consent of the valuer, and in any event only with proper written qualification and only in its entirety.
3. The valuer herein by reason of this valuation is not required to give further consultation, testimony, or be in attendance in court with reference to the property in question unless arrangements have been previously made.
4. Neither all nor part of the contents of this report (especially conclusions as the value, the identity of the valuer, or the firm with which the valuer is connected) shall be disseminated to the public through advertising, public relations, news, sales, or other media without the prior written consent and approval of the valuer.
5. Neither the whole nor any part of this valuation report or certificate or any reference thereto may be included in any published document, circular or statement, or published in any way without the valuer's written approval of the form and context in which it may appear. The publication shall deem to include references in company accounts and/or director's reports or any other company statement or circular.
6. The valuation is prepared on the basis that full disclosure of all information and facts which may affect the valuation, has been made to the valuer and no liability or responsibility will be accepted whatsoever for the valuation unless such full disclosure has been made.
7. This valuation is solely for the use of the party to whom it is addressed in accordance with the instructions. Reliance on it by any third party cannot be regarded as reasonable and no responsibility to any third party is or will be accepted for the whole or any part of the valuation.
8. The valuer has no personal interest in the property.
9. In the unlikely event of the client incurring any losses due to negligence of the valuers, valuers in training and assistants, the aggregate amount of the damages recoverable against the valuer shall not exceed the fee for providing the service.



Signature

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| VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH |
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| VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH |
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**1. CERTIFICATION**

I, Dean Stephen Ward, registered as a Professional Valuer in terms of the Property Valuers Profession Act 47 of 2000, in association with HCB Valuations and Services (Pty) Ltd and its valuers, do hereby certify that I have inspected and identified the subject property referred to in this report and have obtained all the necessary information to determine the market value thereof.

**2. INSTRUCTION**

Instruction was received from the Stellenbosch Municipality to attend to the valuation of Portion A, being a portion of Farm 183 Stellenbosch and Portion B being a portion of Farm 183/57 Stellenbosch. The purpose of the valuation is to determine the value of the two portions to facilitate a land swap between the Stellenbosch Municipality and the adjoining owner.

➤ *See Annexure 1 for instruction*

**3. DATE OF VALUATION**

The date of the valuation is 1 December 2018.

**4. TITLE DEED DESCRIPTION**

Information obtained from the Deeds Office indicates that Portion A is held by Stellenbosch Municipality by virtue of Title Deed No. STF-15/1908.

Information obtained from the Deeds Office indicates that Portion B is held by Lurand Investment (Pty) Ltd by virtue of Title Deed No. T965/2015.

The extents for both portions to be valued is 5560m<sup>2</sup>.

Both portions are unregistered.

The properties as far as could be ascertained are not subject to any Land Claims.

**5. SURVEYOR GENERAL INFORMATION**

The subject properties to be valued are both irregular in shape and face a northerly direction.

**6. LOCAL GOVERNMENT INFORMATION**

The subject property falls within the jurisdiction of the Stellenbosch Municipality.

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| VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH |
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**7. ZONING INFORMATION**

Upon an informal enquiry from the Zoning Department, the following information was obtained:

- Portion A is an existing road
- Portion B is an existing industrial property

However, it is noted in the instruction under point 3.3 that Portion A will be closed as a public street and to be rezoned for General Business and that Portion B will be rezoned to public street.

➤ *Please see Annexure 4 for Copy of Zoning Certificate*

**8. MUNICIPAL VALUATION AND INFORMATION**

There is no municipal valuation for the two unregistered portions.

**9. LOCALITY**

The properties are situated on Adam Tas and Devon Valley Roads in Stellenbosch and is in an established industrial node. The property is within walking distance of all social amenities and transport.

➤ *Please see Annexure 5 for Locality Map*

**10. PHYSICAL DESCRIPTION**

The subject portions comprise vacant land (as instructed all improvements have been ignored).

**11. MARKET VALUE DEFINITION**

Market value is defined by the International Valuation Standards Council as: "The estimated amount for which an asset should exchange, on the date of valuation, between a willing buyer and a willing seller, in an arms-length transaction, after proper marketing, wherein the parties had each acted knowledgeably, prudently and without compulsion".

**12. HIGHEST AND BEST USE**

This is described as the most probable use of a property, which is physically possible, appropriately justified, legally permissible, financially feasible and which results in the highest value of the property being valued. In order for the property to be developed a rezoning application may be required and building plan approval.

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| VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH |
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**13. MARKET OVERVIEW AND SURVEY**

Stellenbosch is a popular area with regard to sales in the area, a major portion of the sales which take place in the area is mainly to established companies and individuals. Industrial vacant land sales will be covered in section 15 below.

**14. METHOD OF VALUATION**

The Comparable Sales Method of valuation is considered to be the most suitable method to employ in order to establish the market value of the subject property. In applying the Comparable Sales Method, it is necessary to investigate the sales of similar type properties that have been sold as well as comparable properties which are on the market.

The above information is compared to the subject property, which involves judgments as to the degree of similarity with regard to value factors such as location, construction type, age, condition and layout. The sales of properties, which are most comparable, tend to set the range in which the value of the subject property will fall. Further consideration of comparative data will indicate to the valuer a figure representing the value of the subject property in keeping with the definition of value sought as at the date of valuation.

**15. COMPARABLE SALES**

The market was surveyed for current vacant land sales in the surrounding area, vacant industrial land for sale as well as the opinions of industrial brokers active in the area. The results are tabulated below.

**15.1 Sales**

| Sales      | Description         | Sale Price | Sale Date  | Size               | Price/m <sup>2</sup>  |
|------------|---------------------|------------|------------|--------------------|-----------------------|
| 1. Erf 724 | Firgrove Industrial | R3,824,415 | 28/09/2018 | 4473m <sup>2</sup> | R860/m <sup>2</sup>   |
| 2. Erf 723 | Firgrove Industrial | R3,485,550 | 18/04/2017 | 4215m <sup>2</sup> | R866/m <sup>2</sup>   |
| 3. Erf 693 | Firgrove Industrial | R3,001,173 | 22/02/2018 | 3045m <sup>2</sup> | R1,013/m <sup>2</sup> |
| 4. Erf 710 | Firgrove Industrial | R3,105,495 | 20/09/2018 | 2715m <sup>2</sup> | R1,143/m <sup>2</sup> |

**15.2 Properties for Sale**

| For Sale    | Description            | Asking Price | Size               | Adj Price Price/m <sup>2</sup> |
|-------------|------------------------|--------------|--------------------|--------------------------------|
| 1. Erf 1442 | Plankenburg Industrial | R4,200,000   | 2545m <sup>2</sup> | R1,353m <sup>2</sup>           |



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| VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH |
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### 15.3 Broker Opinions

| Broker            | Area                | 1000m <sup>2</sup> | 2000m <sup>2</sup> | 5000m <sup>2</sup> |
|-------------------|---------------------|--------------------|--------------------|--------------------|
| Broker 1          | Paarl               | R1,050             | R1,000             | R780-R850          |
| Broker 1          | Wellington          | R910               | R850-R870          | R700               |
|                   | <b>Stellenbosch</b> | <b>R1,200</b>      | <b>R1,200</b>      | <b>R1,100</b>      |
| Broker 2          | Paarl               | R1,080             | R980-<br>R1,020    | R820               |
| Broker 2          | Wellington          | R920               | R850-R870          | R720-R750          |
|                   | Stellenbosch        | R1,100-R1,200      | R1,200             | R1,100-R1,140      |
| Rode & Associates | Paarl               | R1,100             | R1,000             | R800               |
| Rode & Associates | Wellington          | R900               | R850               | R700               |
|                   | <b>Stellenbosch</b> | <b>N/A</b>         | <b>N/A</b>         | <b>N/A</b>         |

### 16. DETERMINATION AND ADJUSTMENT TO VALUE

Based on the above survey and comparable sales a rate per square metre of R1,100-00 can be extrapolated. This rate will be used to determine the value of portion A of Farm 183 and Portion B, a portion of portion 57 of the Farm 183.



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| VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH |
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**17. CERTIFICATION OF VALUATION**

I hereby certify that I have identified the subject properties which were identified for value and obtained all the necessary information to determine the market rental thereof. Accordingly, I hereby certify that in my opinion, to the best of my knowledge, skill and expertise, the market rental of the subject property as identified in section 2 as at 1 December 2018.

**Portion A of Farm 183  
(5560m<sup>2</sup> x R1,100) = R6,120,000-00**

**Portion B a portion of portion 57 of Farm 183  
(5560m<sup>2</sup> x R1,100) = R6,120,000-00**




---

**Dean Stephen Ward  
Professional Valuer  
Registration Number: 3453**

12 December 2018  
**Date of Signature**




---

**Hendrik Coenraad Botha  
Professional Associated Valuer  
Registration Number: 5601**

12 December 2018  
**Date of Signature**




---

**Ockert Brits  
Professional Valuer  
Registration Number: 6876**

12 December 2018  
**Date of Signature**

## 2. CAVEATS

This valuation has been prepared on the basis that full disclosure of all Information and factors which may affect the valuation have been made to Ourselves and we cannot accept any liability or responsibility whatsoever for the Valuation, unless such full disclosure has been made.

- Valuation Standard

This valuation has been prepared in accordance within the guidelines of the South African Institute of Valuers for valuation reports.

- Statutory Notices and Unlawful Use

We have assumed that the property and its value are unaffected by any statutory notice or condition of Title where Title Deeds have not been inspected, and that neither the property nor its condition, nor its use, nor its intended use, is or will be unlawful.

- Confidentiality

This valuation is produced exclusively for the Stellenbosch Municipality and for the specific purpose to which it refers. It may be disclosed to your other professional advisers assisting you in respect of that purpose. We accept no responsibility whatsoever to any parties other than yourselves who make use of this valuation.

- Non-Publication

Kindly note that neither the whole nor any part of this report, nor any reference thereto maybe included in any published document, circular or statement, nor published in any way without our prior written approval at to the form or context in which it may appear.



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| VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH |
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STELLENBOSCH

STELLENBOSCH • PNIEL • FRANK • BLOK

MUNISIPALITEIT • MUNICIPALITY • MUNICIPAALHEID

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## PROPERTY MANAGEMENT

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**TO / AAN** : SCM  
**FROM / VAN** : Manager: Property Management  
**DATE / DATUM** : 2018-03-15  
**RE / INSAKE** : APPOINTMENT OF PROFESSIONAL VALUERS FOR THE VALUATION OF TWO PORTIONS OF LAND

---

**1. PURPOSE OF REPORT**

The purpose of this memo is to request the appointment of a valuer and to provide a T.O.R for such an appointment.

**2. BACKGROUND**

**2.1 Woodmill Development**

At the commencement of the planning process for the redevelopment of the Woodmill Area, the Provincial Roads Engineer insisted that the Devon Valley Road (located on Farm 183) be realigned as to ensure an intersection with the current access road to Distell. When the land-use application was approved, it was made subject to the successful exchange of land.

**2.2 Application for exchange of land**

In order to finalise the road closure and exchange of the land parcels, TV 3 Architects and Town Planners, on behalf of the Developer, has now submitted a formal request for the exchange of land, to be considered by Council.

**6.2 Discussion**

**6.2.1 Location and context**

The properties are situated on the R310, as shown on Fig 1 – 4 below.

VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH



Fig 1: Location and context



Fig 2: Position of sites



VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH



Fig 3: Farm 183

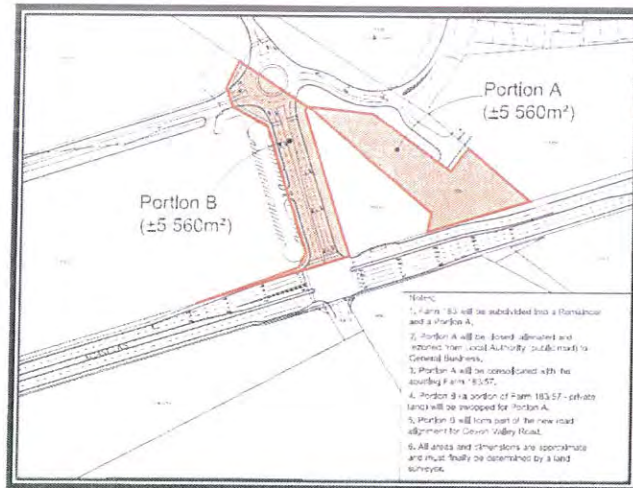


Fig 4: Portions A and B

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| VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH |
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**3.2 Ownership**

Portion A, measuring approximately 5560m<sup>2</sup> in extent, being a portion of Farm 183, vests with Stellenbosch Municipality by virtue of Title Deed STF8-15/1908.

Portion B, measuring approximately 5560m<sup>2</sup> in extent, being a portion of Farm 183/57, currently vests with Lurand Investment (Pty) Ltd by virtue of Title Deed T965/2015.

**3.3 Zoning**

Portion A has been closed as a public street and has been rezoned for General Business. Portion B has been rezoned to Public Street.

**3.4 Fair market Value**

In terms of section 14 of the MFMA,

- (1) A municipality may not transfer ownership as a result of a sale or other transaction or otherwise permanently dispose of a capital asset needed to provide the minimum level of basic municipal services.
- (2) A municipality may transfer ownership or otherwise dispose of a capital asset other than one contemplated in subsection (1), but only after municipal council, in a meeting open to the public-
  - a) has decided on reasonable grounds that the asset is not needed to provide the minimum level of basic municipal services; and
  - b) has considered the fair market value\* of the asset and the economic and community value to be received in exchange for the asset.

\*At a Mayoral Committee held on 2018-03-14 it was decided not to consider the application for the exchange of land until such time as the fair market value of the two(2) portions of land has been determined by an independent valuer.

In order to further consider this matter, the services of a professional valuer is needed to do the valuation(s).

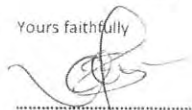
**3.5 Minimum Qualifications**

Valuators must be registered as professional valuers.

**3.6 Compulsory briefing session**

Please arrange for a compulsory meeting in consultation with the undersigned.

Yours faithfully



.....  
**PIET SMIT**  
 MANAGER: PROPERTY MANAGEMENT



|   |
|---|
| <b>VALUATION REPORT – PTN A OF FARM 183 &amp; PTN B OF FARM 183/57 STELLENBOSCH</b> |
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|         |   |            |
|---------|---|------------|
| MINUTES | 16 <sup>TH</sup> COUNCIL MEETING OF THE COUNCIL<br>OF STELLENBOSCH MUNICIPALITY | 2018-03-28 |
|---------|---|------------|

|       |   |
|-------|---|
| 7.5.1 | PROPOSED EXCHANGE OF LAND A PORTION OF FARM 183 (CLOSED STREET) FOR A PORTION OF FARM 183/7: WOODMILL DEVELOPMENT PROJECT |
|-------|---|

|                  |               |
|------------------|---------------|
| Collaborator No: | 566798        |
| IDP KPA Ref No:  |               |
| Meeting Date:    | 22 March 2018 |

**1. SUBJECT:**

PROPOSED EXCHANGE OF LAND A PORTION OF FARM 183 (CLOSED STREET) FOR A PORTION OF FARM 183/7: WOODMILL DEVELOPMENT PROJECT

**2. PURPOSE**

To obtain Council's approval for the exchange of certain portions of land, each measuring  $\pm 5560\text{m}^2$  in size, to allow for the re-alignment of the Devon Valley Road, following the recent approval of the proposed Woodmill Development.

**3. DELEGATED AUTHORITY**

As there are no delegations in place authorising the exchange of land, the Municipal Council must decide on the matter.

**4. EXECUTIVE SUMMARY**

At the commencement of the planning process for the redevelopment of the Woodmill Area, the Provincial Roads Engineer insisted that the Devon Valley Road (located on Farm 183) be realigned as to ensure an intersection with the current access road to Distell. When the land-use application was approved, it was made subject to the successful exchange of land. The Director, Planning and Economic Development, however, did not have the delegated authority to approve the actual exchange of land.

**16<sup>TH</sup> COUNCIL MEETING: 2018-03-28: ITEM 7.5.1****RESOLVED (nem con)**

- (a) that the portion of land, indicated as Portion A on Fig 4, measuring  $\pm 5560\text{m}^2$ , being a portion of Farm 183, be identified as land not needed to provide the minimum level of basic municipal service;
- (b) that Council approves, in principle, the exchange of Portion A for a portion of Farm 183/17, indicated as Portion B on Fig 4, measuring  $\pm 5560\text{m}^2$ , in order to meet the requirements of the Provincial Roads Engineer, i.e. that the Devon Valley Road be aligned as to ensure an intersection with the current access road to Distell, on condition that:-
  - (i) the Developer be responsible for all associated costs, such as the rezoning and subdivision, transfer cost, etc.; and
  - (ii) Portion A be consolidated with Farm 183/57

|  |
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| VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH |
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MINUTES

16<sup>TH</sup> COUNCIL MEETING OF THE COUNCIL  
OF STELLENBOSCH MUNICIPALITY

2018-03-28

- 
- (c) that seeing that a public competitive process is not being followed, Council's intention to enter into an exchange of land agreement, be advertised for public comments/inputs;
- (d) that, in the meantime, a valuer be appointed to determine the fair market value of the two portions of land; and
- (e) that, following the public participation process, the matter be considered by Council.

**VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH**

- 20.2 **Annexure 2 – Copy of Property Report**  
Not available – Unregistered Portions
- 20.3 **Annexure 3 – Chief Surveyor General Information**  
Not available – Unregistered Portions
- 20.4 **Annexure 4 – Zoning Certificate**

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**STELLENBOSCH**  
STELLENBOSCH • PRIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASHALA • MUNICIPALITY

IKHAYISITHI • CITYTAL • YIZIYOKO • ESTZA • KENNEL • INNOVATIE • BAO

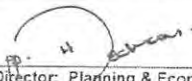
Our Ref P 183/57 S  
Contact per N Dafeti  
Contact no (021) 808 8640  
Date 24 February 2017

**ZONING CERTIFICATE – FARM 183/57, STELLENBOSCH DIVISION**

It is hereby certified that the zoning of Farm 183/57, Stellenbosch in terms of the Stellenbosch Municipality Zoning Scheme Regulations, July 1996 is:

**GENERAL INDUSTRIAL**

| NORMAL DEVELOPMENT  | SPECIAL DEVELOPMENT<br><i>(Land uses allowed with the consent of Council)</i> |
|---|---|
| Factory<br>Service or filling station<br>Light industrial<br>Public garage<br>Warehouse<br>Workshop including accommodation for supervisory staff, where necessary<br>Point of sale | Gathering place<br>Transport usage  |

  
Director: Planning & Economic Development

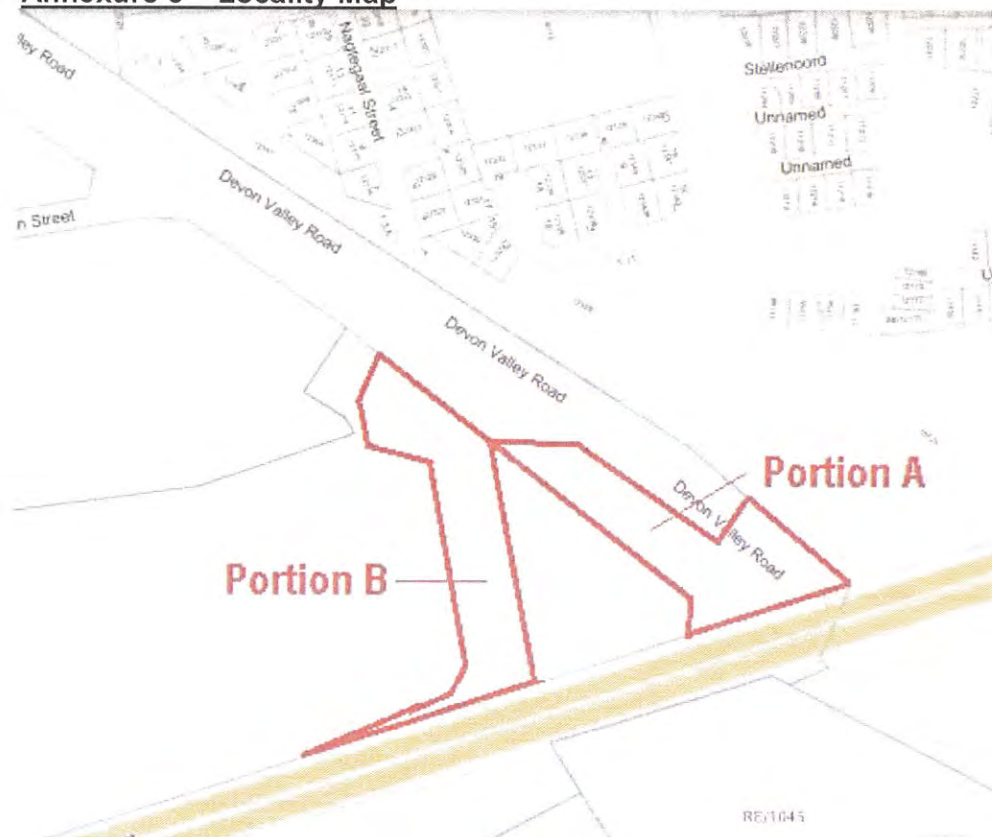
Please Note: Where discrepancies exist between the zoning information contained in this certificate and any Council decision, Council's decision override the contents of this zoning certificate.

F 183/57 SB  
496098



VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH

20.5 Annexure 5 – Locality Map



20.6 Annexure 6 – Aerial Photo



## VALUATION REPORT – PTN A OF FARM 183 &amp; PTN B OF FARM 183/57 STELLENBOSCH

20.7 Annexure 7 – Valuation Certificates

Highest Standard Reliability

**Branches****Head Office**

PO Box 247  
29 Church Street  
Moorreesburg  
7310  
Tel – 022 433 2035  
Fax – 086 514 8551

Company Email  
[admin@hcb.co.za](mailto:admin@hcb.co.za)

**Rental Certificate**

|                    |                                  |
|--------------------|----------------------------------|
| Client:            | Stellenbosch Municipality        |
| Erf Number:        | Portion A, a Portion of Farm 183 |
| Suburb:            | Stellenbosch                     |
| Owner:             | Stellenbosch Municipality        |
| Extent:            | 5560m <sup>2</sup>               |
| Date of Valuation: | 01 December 2018                 |
| Reference Number:  | SBM/2018/12/12/01                |
| Market Value:      | R6,120,000-00                    |

**COMMENTS:**

- This certificate must be read together with attached Valuation Report

A handwritten signature in black ink, appearing to read 'Botha'.

**Hendrik Coenraad Botha**  
Professional Associated Valuer  
Registration Number: 5601

A handwritten signature in black ink, appearing to read 'Ward'.

**Dean Stephen Ward**  
Professional Valuer  
Registration Number: 3453



## VALUATION REPORT – PTN A OF FARM 183 &amp; PTN B OF FARM 183/57 STELLENBOSCH



Highest Standard Reliability

**Rental Certificate**

|                    |  |
|--------------------|--|
| Client:            | Stellenbosch Municipality                      |
| Erf Number:        | Portion B, a Portion of Portion 57 of Farm 183 |
| Suburb:            | Stellenbosch                                   |
| Owner:             | Lurand Investment (Pty) Ltd                    |
| Extent:            | 5560m <sup>2</sup>                             |
| Date of Valuation: | 01 December 2018                               |
| Reference Number:  | SBM/2018/12/12/02                              |
| Market Value:      | R6,120,000-00                                  |

**COMMENTS:**

- This certificate must be read together with attached Valuation Report

A handwritten signature in blue ink, appearing to read 'Botha'.

**Hendrik Coenraad Botha**  
Professional Associated Valuer  
Registration Number: 5601

A handwritten signature in blue ink, appearing to read 'Ward'.

**Dean Stephen Ward**  
Professional Valuer  
Registration Number: 3453

**Branches****Head Office**

PO Box 247  
29 Church Street  
Moorreesburg  
7310  
Tel – 022 433 2035  
Fax – 086 514 8551

Company Email  
[admin@hcb.co.za](mailto:admin@hcb.co.za)



20.8 Annexure 8 - Valuer's Certificates / Qualifications



SOUTH AFRICAN COUNCIL FOR THE  
**PROPERTY VALUERS  
PROFESSION**

This is to certify that

**DEAN STEPHEN WARD**

is registered as

*Professional Valuer*

In terms of section 20(2)(a) of the  
Property Valuers Profession Act, 2000

DATE OF REGISTRATION AS: Professional Valuer: 28 March 2014

DATE OF ISSUE: 14 May 2014

PERIOD OF VALIDITY: 28 March 2014 - 31 March 2019

M Kubuzie  
President



REGISTRATION No: 3453

MC Seota  
Registrar

VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH



SOUTH AFRICAN COUNCIL FOR THE  
**PROPERTY VALUERS  
PROFESSION**

This is to certify that

**HENDRIK COENRAAD BOTHA**

is registered as

*Professional Associated Valuer*

in terms of section 20(2)(a) of the  
Property Valuers Profession Act, 2000,

subject to the following condition(s):

PERMITTED TO PERFORMING WORK IN PROPERTY VALUATION FOR RATING AND ENDOWMENT PURPOSES FOR A LOCAL GOVERNMENT AS DEFINED IN THE LOCAL GOVERNMENT MUNICIPAL PROPERTY RATES ACT, 2004 (ACT NO. 5 OF 2004), AND COMMERCIAL VALUATIONS

WORK IN PROPERTY VALUATION OTHER THAN THAT REFERRED TO IN PARAGRAPH 1 MUST BE PERFORMED UNDER SUPERVISION AND CONTROL OF A PROFESSIONAL PERMITTED TO PERFORMING ALL TYPES AND PURPOSES OF PROPERTY VALUATION (SUPERVISOR).

THE WORK REFERRED TO IN PARAGRAPH 2 MUST BE SIGNED BY THE REGISTERED PERSON CONCERNED AND COUNTERSIGNED BY THE SUPERVISOR TO CERTIFY THAT THE WORK HAS BEEN PERFORMED UNDER HIS/HER SUPERVISION BEFORE SUBMISSION THEREOF TO THE CLIENT.

A COMPLETE RECORD OF THE DETAILS OF SUCH OTHER WORK IN PROPERTY VALUATION MUST BE KEPT

DATE OF REGISTRATION AS: Professional Associated Valuer: 11 November 2013

DATE OF ISSUE: 18 October 2018

PERIOD OF VALIDITY: 11 November 2018- 30 June 2023



REGISTRATION No: 5601

JF Cloete  
President

MC Seota  
Registrar

VALUATION REPORT – PTN A OF FARM 183 & PTN B OF FARM 183/57 STELLENBOSCH



SOUTH AFRICAN COUNCIL FOR THE  
**PROPERTY VALUERS  
PROFESSION**

This is to certify that

**OCKERT BRITS**

is registered as

*Professional Valuer*

In terms of section 20(2)(a) of the  
Property Valuers Profession Act, 2000

DATE OF REGISTRATION AS: Professional Valuer: 21 November 2014

DATE OF ISSUE: 25 November 2014

PERIOD OF VALIDITY: 21 November 2014 - 30 November 2019



M Kubuzie  
President



REGISTRATION No: 6876



MC Seola  
Registrar

|       |   |
|-------|---|
| 7.2.6 | <b>PROPOSED CONCLUSION OF LEASE AGREEMENTS: LEASE FARMS 502 AX AND 502 AY</b> |
|-------|---|

Collaborator No:  
IDP KPA Ref No:                      Institutional Transformation  
Meeting Date:                              23 and 30 January 2019

**1. SUBJECT: PROPOSED CONCLUSION OF LEASE AGREEMENTS: LEASE FARMS 502 AX AND AY**

**2. PURPOSE**

To obtain Council approval for the cancellation of the lease agreements with HC Myburgh Boerdery and the in principle approval of a lease agreement for the identified properties be concluded with Mr Jacques Olivier.

**3. DELEGATED AUTHORITY**

**Council**

**4. EXECUTIVE SUMMARY**

Stellenbosch Municipality concluded three (3) long-term Lease Agreements with HC Myburgh Boerdery on 1 April 1991.

During 2013 Mr Myburgh approached the Municipality with a written request to cede the lease agreements to the Heldervalley Farming Association, which, at the time included Mr Jacques Olivier. Before a formal agreement in this regard could be reached, Mr Myburgh passed away. Although the ceding was never formalised, women used the land for farming purposes as from 2008 under the supervision of Mr Olivier. The lease agreements with HC Myburgh Boerdery have not been formally terminated nor has the estate chosen to take over the rights and responsibilities in terms of the agreements.

We received a request from Heldervalley Farming Association to rent the farm (**APPENDIX A**). Item served before Mayco and was referred back to determine exactly who the members of Heldervalley Farming Association are and what type of legal entity is applicable. We have, despite several attempts, not received feedback from the association. Councillors on Mayco were requested to investigate the matter, including the reference to the Eco-sensitive area. It is confirmed that the land pieces referred to above exclude the eco-sensitive area.

We have received feedback from Councillor Crawley and also received a letter from Mr Jacques Olivier explaining his involvement and the empowerment farming currently done by women. **APPENDICES B- D.**

**5. RECOMMENDATIONS**

- (a) that it is noted that Mr H C Myburgh passed away and that the current lease agreements with HC Myburgh Boerdery with regard to the lease agreements for Lease Farms 502AY; AX and BC, therefore be cancelled;
- (b) that the following properties be identified as land **not needed for own use** during the period for which such rights are to be granted, as provided for in Regulation 36 of the Asset Transfer Regulation 5:

| Property description | Size    | Water rights |
|----------------------|---------|--------------|
| Farm 502 AX          | 6.96 ha | 2.3ha        |
| Farm 502AY           | 4.28 ha | 1.3ha        |



- (c) that Council, in principle, approves the leasing of the properties to Mr Jacques Olivier provided that the current farming continues and that the land is only used for bona fide farming for a period of 9 years and 11 months, subject thereto that Council's intention to lease the properties be advertised for public inputs, as provided for in paragraph 9.2.2 of the Property Management Policy;
- (d) that Council determines the rental at 20% of market value, that is R438.85 ha/per annum, as provided for in paragraph 22.1.4 of the Property Management Policy (below market value rental);
- (e) that the matter be referred back to Council after the public participation process indicated in (c) above; and
- (f) that the outstanding debt in relation to Lease Farms 502AY, AX and BC be investigated by the acting CFO and a report be provided as to whether it can be recovered or should be written off as irrecoverable.

**6. DISCUSSION / CONTENTS**

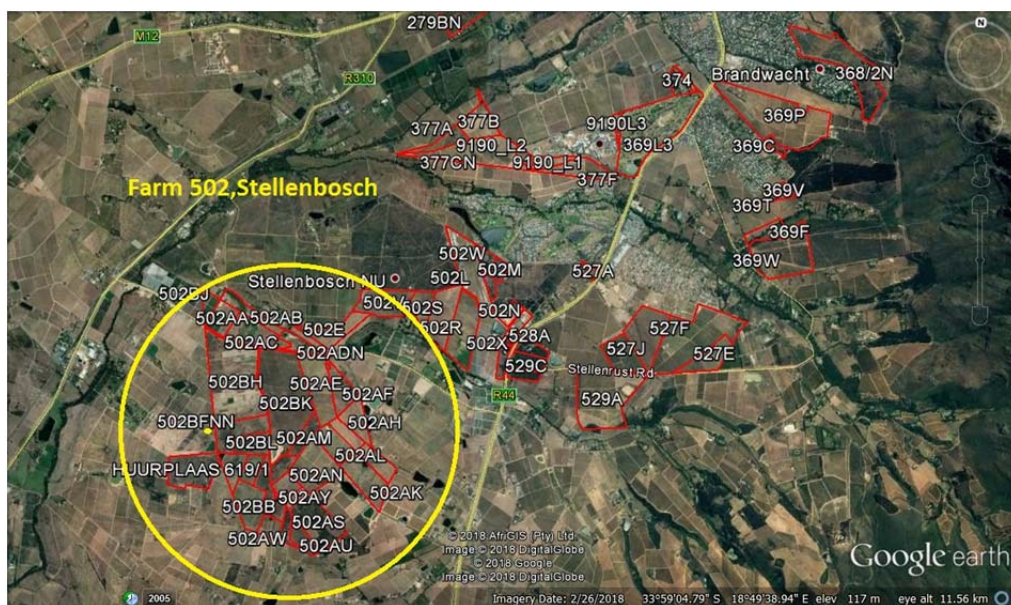
**6.1 Background**

On 1 April 1991 Stellenbosch Municipality concluded three (3) long term Lease Agreements with HC Myburgh Boerdery in relation to the following properties:

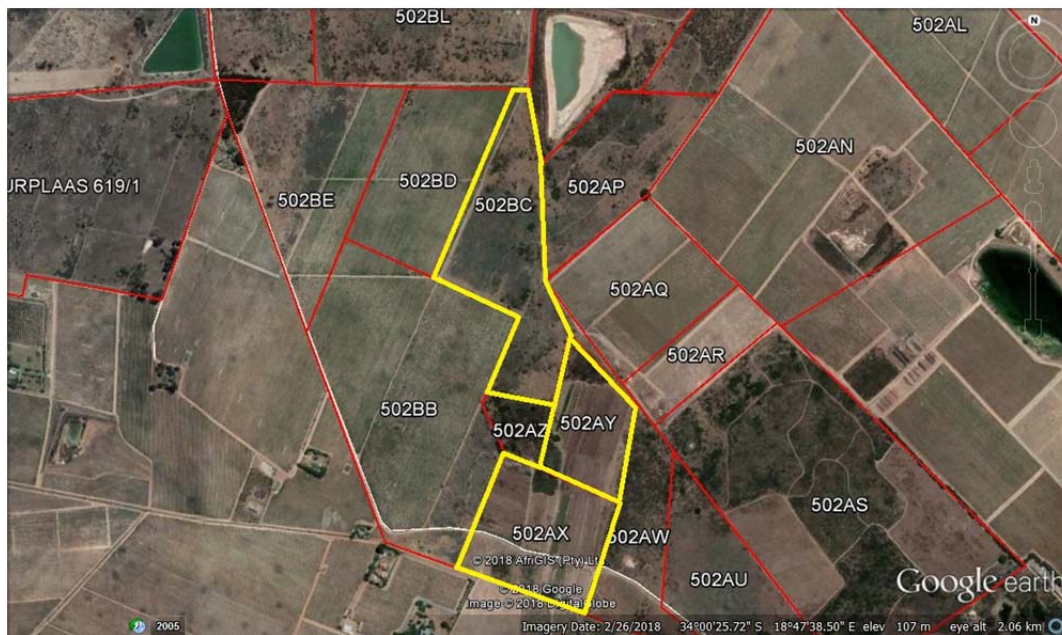
| Property description | Size    | Water rights | Contract period          |
|----------------------|---------|--------------|--------------------------|
| Lease Farm 502 AX    | 6.96 ha | 2.3ha        | 1991-04-01 to 2041-03-31 |
| Lease Farm 502AY     | 4.28 ha | 1.3ha        | 1991-04-01 to 2041-03-31 |
| Lease Farm 502 BC*   | 8.5 ha  | 2.5ha        | 1991-04-01 to 2041-03-31 |

\*Lease Farm 502BC is currently not being used. It has been identified as an environmentally sensitive area by the Provincial Department of Environmental Affairs

The Lease Areas form part of the bigger Farm 502, situated to the South of the Annandale Road, as shown on Fig 1 and 2, below.



**Fig 1: Location**



**Fig 2: Extent of properties**

## 6.2 Discussion

### 6.2.1 Application from Heldervalley Farming Association

During 2013 a written request was received from Mr Johan Myburgh, on behalf of HC Myburgh Boerdery, to cede the above-mentioned lease agreements to the Heldervalley Farming Association. At the time of the request, members of the Heldervalley Farming Association were already using the leased land. They concluded an agreement with Mr Myburgh and the Provincial Department of Agricultural. The sub-lease was never approved by Stellenbosch Municipality.

At the time there was a dispute between the parties with regard to outstanding monies. Mr Myburgh indicated that he cannot be held responsible for the outstanding rental, as the Farming Association was benefitting from the land and should be liable and the municipality held the Lessee liable for the rent in terms of the agreement. Before the matter could be resolved, Mr Myburgh suddenly passed away.

This department later met with the Attorney handling the estate of the late Mr Myburgh, explaining that the proposed ceding were never concluded, and that they should indicate in writing whether they would like to proceed with the process. Notwithstanding a number of follow-up requests, they never responded. During 2015 further attempts were made by involving the late Mr Myburgh's brother, to finalise the matter, but without success. From the above one can only assume that the estate did not want to continue with the lease agreements nor did they formally indicate that they want to continue with the ceding thereof. It is our understanding that the estate has in the meantime been wrapped up, without making any payments to the Municipality. The Municipality did not put a claim in against the estate. The contracts have not been formally terminated and it is proposed that the contracts with HC Myburgh Boerdery, be terminated

A letter was received from the Heldervalley Farming Association, hereto attached as **APPENDIX A**, requesting that the lease agreements be ceded to them, as they are utilising the land since 2008. This would enable them to approach Government for financial assistance and would provide them with legal certainty.

The legal concept of a cession or assignment of a lease agreement is where, by agreement, and after obtaining the written consent of the landlord (Lessor), the Lessee (cedent) surrender or transfer its rights and/or obligations to a third party (cessionary). Once the cession is effected, the cedent falls out of the picture and the cessionary effectively becomes the (new) Lessee.

The legal requirements for a valid cession are:

Written consent by the landlord, if the Lease Agreement provided therefor;

- a) Agreement\* between the cedent and the cessionary to give and accept transfer of the rights (and obligations); and
- b) Compliance with any formalities in law;

\*Although an agreement for a cession or assignment need not to be in writing, it is always preferable. The only requirement is that the parties must have consensus (*wilsooreenstemming*) on the terms and conditions of such an agreement.

In the circumstances under discussion:

- a) The Lessee (Myburgh) indeed requested the written consent of the Lessor (Stellenbosch Municipality);
- b) Consensus on the proposed ceding was indeed reached, but agreement was never reached on the issue of taking over the obligations (outstanding debt) of the Lessee. For this reason no agreement was ever concluded.
- c) The lessee has passed away before an agreement was reached and his estate has not taken up the rights and responsibilities under the leases and the estate has been finalised.

### 6.2.2 Further information made available

This item first served before Mayco in July 2018, and was referred to Council for a decision. The item, however, was withdrawn from the Council agenda and was referred back to the department for refinements. The item again served before Mayco in September 2018, but questions were raised on portion 502 BC, being an environmentally sensitive area. There were also questions raised regarding the membership of the Heldervalley Farming Association and the status of their legal entity.

Although various attempts were made to meet with representatives of the Association, this department was unable to set up such a meeting. During December 2018 a site meeting was scheduled. The purpose of the meeting was to ascertain whether the land is in fact optimally used and whether members of the Association were indeed active on the ground.

Following this site meeting various correspondences were received, i.e.:

- **Letter from Jacques and Maria Olivier**, indicating that he is in fact the only person that is utilising the Lease Areas from as long back as 16 years ago, when the family farm was sold. He subsequently requested that a lease agreement be concluded with him (and by implication not the Heldervalley Farming Association), a copy of which is attached as **APPENDIX B**.
- **Letter from N.J.Myburgh**, a brother of the late Johan Myburgh, confirming that Jacques Olivier is in fact the only person working on the land, a copy of which is attached as **APPENDIX C**.
- **A memo from Councillor Crawley**, requesting that the land not be allocated to the Heldervalley Farming Association, but to Jacques Olivier, a copy of which is attached as **APPENDIX D**.

### 6.3. Legal Implications

#### **Asset Transfer Regulations**

In terms of Section 34 (1) of the ATR a Municipality may grant a right to use, control or manage a capital asset only after-

- a) The Accounting officer has concluded a public participation process\*; and



b) The municipal council has approved in principle that the right may be granted.

\*Sub regulation (1) (a) (public participation process), however, must be complied with only if-

a) The capital asset in respect of which the right is to be granted has a value in excess of R10M\*; and

b) A long-term right is proposed to be granted (i.e. longer than 10 years).

\*None of the land parcels has a value in excess of R10M.

In terms of Regulation 36, the municipal council must, when considering such approval, take into account:

a) whether such asset may be required for the municipality's **own use** during the period for which such right is to be granted;

b) the extent to which any compensation to be received will result in a significant economic or **financial benefit** to the municipality;

c) the **risks and rewards** associated with such right to use; and

d) the **interest of the local community**.

In terms of Regulation 41, if an approval in principle has been given in terms of regulation 34 (1)(b), the municipality (read Mayco) may grant the right only in accordance with the **disposal management system\*** of the municipality, irrespective of:-

a) the value of the asset; or

b) the period for which the right is granted.

\*The Policy on the Management of Council-owned property is deemed to be Stellenbosch Municipality's Disposal Management System.

### **Policy on the Management of Council owned property**

In terms of paragraph 9.2.2 of the Policy, the Municipal Council may **dispense** with the prescribed, **competitive process**, and may enter into a **private treaty agreement** through any convenient process, which may include **direct negotiations**, but only in **specific circumstances**, and only after having **advertised** Council's intentions.

One of the circumstances listed in (l) is **lease contracts with existing tenants**. In the current circumstances, however, the Heldervalley Farming Association is not the legal tenants, although they are occupying the land since 2008.

Another condition is listed in paragraph 9.2.2.1 (e), and reads as follows:

"(e) *in **exceptional cases** where the Municipal Council is of the opinion **the public competition would not serve a useful purpose** or that it is in the interest of the community and the Municipality, and where none of the conditions as set out in the policy provides for such exception, is permitted, and where they are not in conflict with any provision of the policy. In such cases reasons for preferring such out-of hand sale or lease to those by public competition, must be recorded*".

Under the circumstances described above, this Department is of the view that a direct Lease Agreement with the Heldervalley Farming Association would fall into this criteria. For this reason it is recommended that Council approve, in principle, the conclusion of a lease agreement with the Heldervalley Farming Association on a private treaty basis, subject thereto that Council's intentions be advertised for public inputs/objections.



**6.7.3 Chief Financial Officer**

No comments received

**6.7.4 MUNICIPAL MANAGER**

Supports the recommendations

**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2019-01-23: ITEM 7.2.6**

- (a) that it is noted that Mr H C Myburgh passed away and that the current lease agreements with HC Myburgh Boedery with regard to the lease agreements for Lease Farms 502AY; AX and BC, therefore be cancelled;
- (b) that the following properties be identified as land **not needed for own use** during the period for which such rights are to be granted, as provided for in Regulation 36 of the Asset Transfer Regulation 5:

| Property description | Size    | Water rights |
|----------------------|---------|--------------|
| Farm 502 AX          | 6.96 ha | 2.3ha        |
| Farm 502AY           | 4.28 ha | 1.3ha        |

- (c) that Council, in principle, approves the leasing of the properties to Mr Jacques Olivier provided that the current farming continues and that the land is only used for bona fide farming for a period of 9 years and 11 months, subject thereto that Council's intention to lease the properties be advertised for public inputs, as provided for in paragraph 9.2.2 of the Property Management Policy;
- (d) that Council determines the rental at 20% of market value, that is R438.85 ha/per annum, as provided for in paragraph 22.1.4 of the Property Management Policy (below market value rental);
- (e) that the matter be referred back to Council after the public participation process indicated in (c) above; and
- (f) that the outstanding debt in relation to Lease Farms 502AY, AX and BC be investigated by the acting CFO and a report be provided as to whether it can be recovered or should be written off as irrecoverable.

**ANNEXURES**

**Annexure A:** Letter received from Heldervalley Farming Association

**Annexure B:** Letter addressed to Councillor Crawley

**Annexure C:** Letter from NJ Myburgh

**Annexure D:** Memorandum from Councillor Crawley

**FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | <b>ANNALENE DE BEER</b>   |
| <b>POSITION</b>        | <b>DIRECTOR: CORPORATE SERVICES</b>   |
| <b>DIRECTORATE</b>     | <b>CORPORATE SERVICES</b>   |
| <b>CONTACT NUMBERS</b> | <b>021-808 8106</b>   |
| <b>E-MAIL ADDRESS</b>  | <b><a href="mailto:Annalene.deBeer@stellenbosch.gov.za">Annalene.deBeer@stellenbosch.gov.za</a></b> |
| <b>REPORT DATE</b>     | <b>2019-01-22</b>   |

# **ANNEXURE 1**



Klein-Helderberg Farm  
R44 Strand Road  
Stellenbosch  
7600

Tel: 072 943 4682

Est. 1995

E-mail: heldervalleycommunityforum@gmail.com

“Together we can make a difference”

10 November 2017

Die Burgermeester  
Stellenbosch Munisipaliteit  
Pleinstraat  
7599

Geagte Rdl Adv. Gesie van Deventer

### **SEDERING VAN GROND: PLAAS 502 (AW,AX,AY+BC)**

Die vorige samesprekings met Stellenbosch Munisipaliteit rakende bogenoemde aangeleentheid het betrekking,

Hiermee rig ons graag hierdie versoek as 'n aansoek om die sedering van bogenoemde eiedom na Heldervalley Farming Association.

#### **1. Agtergrond van Heldervalley Community Forum**

Die Heldervalley Community Forum (HCF) was gestig in die jaar 1995 met die doel om sosiale en ekonomiese probleme te adreseer van agtergeblewene gemeenskappe en plaaswerkers in die Helderberg kom en Stellenbosch. Dit word gedoen deur verskillende programme wat fokus op Jeug ontwikkeling, Sports en kultuur, Boerdery en Vaardigheidsontwikkeling. Die organisasie het suksesvol n "Computer Learning Centre" by Avontuur Wine Estate wat ingerig is met 25 kompers and n Boerdery besigheid bekend as Helderbergvalley Farming te Klein-Welmoed Plaas Moddergat Pad naby Raithby.

#### **2. Agtergrond Helderberg Farming te Klein-Welmoed Plaas Moddergat**

Gedurende die jaar 2000 het die Heldervalley Community Forum (HCF) begin met n boerdery projek (Heldervalley Farming) op verskeie plase naamlik Zandberg en Blaauwklippen. Die 30ste September 2008 gaan ons in n meer formele ooreenkoms met wyle Mnr Johan Myburg te Klein-Welmoed Plaas Moddergat vir Sederling van Plaas 502 (AW,AX,AY+BC) en n aansoek was ingedien (09 Februarie 2009) deur wyle Mnr Johan Myburg na Stellenbosch Munisipaliteit vir sedering van grond. Befonsing was ook verkry vanaf Departement Lanbou waarmee ons die plaas toe kon inrug met; besproeiing stelsels, 3x containers vir pakstoor, yskas asook kantoor, Trekker, wa, Hyundai Bakkie en nog kleiner toebehore.

Die sedering van Plaas 502 (AW,AX,AY+BC) het tot stilstand gekom met die ontydige dood van Mnr Myburg en so kon onderhandelinge nie voort gaan met Stellenbosch Munisipaliteit nie. Dit dien ook gemeld te word dat daar was verskeie gespreke met Mnr Piet Smit maar voor dinge afgehandel kon word is Mnr Myburg oorlede. Ons is tans besig sederd 2008 op die grond met organise groente boerdery met verskeie markte en in die proses om ooreenkoms aantegaan met n Tee maatskappy maar weens die feit dat die grond nog nie op ons naam is nie maak dit vir ons baie moeilik om groter te groeie asook om ondersteuning te kry van ander besighede asook Staat instansies.

#### **Members**

Chairperson: Jeremy Johannes Tel.: 072 943 4682 Vice-chairperson: Christian Roman Tel: 079 248 0335  
Secretary: Patricia Stoffels Tel: 073 119 5597 Vice Secretary: Genewade Manuel Tel: 062 390 4026  
Treasurer: Valentine Solomons Tel: 079 677 4970 Additional Member Vice: Sarah Fortuin Tel: 078 347 7410

### 3. Wie is die Heldervalley Farming Association

Die Heldervalley Farming Association is 'n ter stigte nie-regeringsorganisaie wat deur Heldervalley Community Forum geïnisieer is met die doel om boerdery ontwikkelingsgeleenthede te vestig vir voorheenbenadeelde en werklose persone wat binne die bediensgebied van Stellenbosh munisipaliteit resorteer.

Die Heldervalley Farming bestaan uit 4 lede, naamlik, Jeremy Johannes, Jakob Olivier, Irwin Julius en Enrico Muller wat tans nog funksioneer onder die vaandel van Heldervalley Community Forum tot en met die boerdery entiteit gevestig is.

Daar is reeds boerdery bedrywighede op die perseel aan die gang wat namens die entiteit bestuur word deur Jakob Olivier. Laasgenoemde het in afwesigheid van die ter stigte entiteit en met goedkeuring van die lede reeds verantwoordelikheid geneem vir die oornome van die munisipale verpligtinge. Hierdie verpligtinge sal dan deur die ter stigte entiteit oorgeneem en nagekom word sodra die registrasie dokumentasie ontvang.

Die rede waarom die entiteit se registrasie verdrag was, was as gevolg van afsterwe van Mnr Johan Myburgh en die finalisering van sy boedel, die onsekerheid van die status van die eiendom en van die herhaalde samesprekings met Stellenbosch munisipaliteit, veral met Mnr Piet Smit, wat die organisasie baie behulpsaam was met leiding en advies oor die beste moontlike oplossings vir die benutting van die grond. Alvorens die voorafgaande nie gefinaliseer kon word nie, sou dit op daardie stadium nutteloos wees om 'n entiteit te registreer wat nie sekerheid gehad het of die eiendom aan hom toegeken sou word, al dan nie.

### 4. Aansoek

Die aansoek van Heldervalley Farming Association is dus dat die bogenoemde eiendom tot sy beskikking gestel word in oorleg met die terme en voorwaardes van Stellenbosch Munisipaliteit.

Ons vertrou dat hierdie versoek en aansoek gunstig oorweeg en spoedig geproseseer sal word.

U samewerking word waardeer.

Die uwe



JEREMY JOHANNES  
VOORSITTER

# **ANNEXURE 2**



**Vir aandag: Raadslid Patricia Crawley**

**Munisipaliteit Stellenbosch**

My familie het vir ongeveer 100 jaar gewerk vir die Myburgh familie op die plaas Klein Welmoed, Raithby Vir solank as ek bewus is het die Myburgh familie die huurgrond gebruik vir die verbouing van tabak.

Met die dood van Mev Helena Catharina Myburgh (16jaar gelede) die eienaar van daardie tyd, en die siekte van haar seun Mnr Rijk Hendrik Myburgh is die oorblywende gedeel van Klein Welmoed plaas verkoop.

Die Gesin Myburgh het op daardie stadium onderhandelinge begin met die proses om as deel van hul en die Stellenbosch Munisipaliteitse bemagtinge doelwitte, om die familie se huurgrond wettig oor te dra aan die loyale plaaswerkers wat vir geslagte (in hierdie geval 5 geslagte) getrou gewerk het vir die familie Myburgh op Klein Welmoed.

Van die groep werkers het net ek Jacques Johannes Olivier en my familie op die plaas aanhou organiese groente verbou. Soos wat ek geleer het by my destyde mentor Mnr Johan Myburgh.

Ons boer nou al vir meer as 16 jaar op die grond eers met finansiele bystand van die gesin Myburgh maar die laaste amper 8 jaar boer ons reeds onafhanklik.

Ons het met groot moeite mark geleenthede ontgin en is nou in die gelukkige posisie dat ons al die vars organiese produkte kan lewer aan winkels wat organiese produkte verkoop.

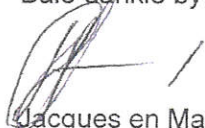
Met die hulp van buite het ons ook tonnens kon oprig waaruit ons mikro groente en eetbare blomme produsier vir die mark.

Ons familie wat self elke dag lang ure op die plaas en ons eie 8 plaaslike werkers in diens met 'n verhoging gedurende die somermaande tot oor die 12 plaaslike werkers wat ons in diens neem. (waarvan 5 vrouens is en almal op die plaas en omliggende area's woonagtig is)

Ons word tans beperk deur die water beperking wat streng bepaal hoeveel groente ons kan kweek.

Ons sou baie graag die sekuriteit van 'n langtermyn huur kontrak op ons eie naam wil teken met die Stellenbosch Munisipaliteit en ons vra asseblief dat u ons sal bystaan om hierdie projek se langtermyn toekoms te verseker.

Baie dankie byvoorbaat



Jacques en Maria Olivier

Tel: 073 257 0480



Die Munisipale Bestuurder  
Stellenbosch Munisipaliteit  
Stellenbosch.

22 Maart 2011

Vir aandag Mnr Piet Smit

Huurplaas 502 AX

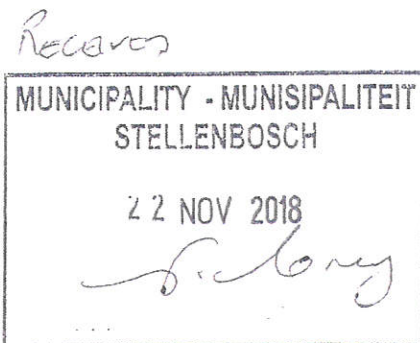
Meneer,

Namens die boedel R.H. Myburgh versoek ek dat die huur kontrak van bogenoemde Munisipale huurplaas oorgedra word na 'n ter stigte entiteit waarin Jakob Johannes Olivier (ID # 630604 5106 080 Moddergat Plaas, Posbus 3502, Somerset Wés.) 'n aandeel van 90% sal he en Johannes Morkel Myburgh met 'n aandeel van 10%.

Ek is van mening dat hierdie versoek die Bemagtigings doelwitte van beide die Stellenbosch Munisipaliteit en die Myburgh familie kan bevorder.

Met dank,

Johann Myburgh  
Moddergat Plaas  
Posbus 3502  
Somerset Wes  
7129  
083 461 4717



CLLR. P.R. CRAWLEY

# **ANNEXURE 3**

## The Stellenbosch Municipality

**NJ Myburgh  
La Casella  
Raithby**

Since my earliest childhood memories of 60 years ago, I remember Pasjan Olivier the grandfather of Jacques Olivier being a senior member of staff on our family farm – Klein Welmoed in the Helderberg area.

I believe from my parents that the family Olivier had been there since the early 1900's

When my mother HC Myburgh passed away in December 2002, the family decided to sell the farm due to the then terminal cancer our oldest brother RH Myburgh was diagnosed with.

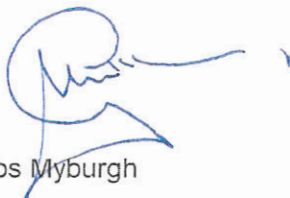
The family felt strongly that we wanted to empower the workers that had laboured diligently for our family on Klein Welmoed over so many years and asked the Stellenbosch Municipality if it was possible to transfer the rental agricultural land that the family rented from Stellenbosch Municipality to these workers.

Only one family that of JJ Olivier rose to the occasion with the help of our family especially my brother JM Myburgh (now deceased) who mentored Jacques in practices of Organic Vegetable farming.

Jacques and family have worked extremely hard against many odds and have successfully grown their small enterprise to a self sustaining project and they currently employ local workers on a permanent and season basis.

Now 16 years later we would be extremely grateful if this matter could be resolved so that this hard working and successful family can legally be allowed to continue this successful empowerment project.

Yours sincerely



Koos Myburgh

NJ Myburgh  
PO Box 1  
Somerset West

Tel: 083 252 2252



*CLERK P.R. CRAWLEY*

# **ANNEXURE 4**



## MEMORANDUM:

TO: Ms A De Beer Acting: Municipal Manager

FROM : Cllr. PR Crawley: Mayco Member, Financial Services

C.c. Mayor G Van Deventer

DATE: 22<sup>ND</sup> NOVEMBER 2018

SUBJECT: LEASE AGREEMENT FARMS 502 AX 502 AY 502BC; RAITHBY STELLENBOSCH

I refer to the site visit yesterday with myself and the municipal officials to the above Raithby, Stellenbosch agricultural property and our subsequent meeting today and advise as follows.

- 1: The issue regarding the lease agreement with HC Myburgh Boerdery should be cancelled as both of the parties are deceased.
- 2: The issue re the outstanding debt on the three lease agreements needs to be investigated and in need written off.
- 3: The Heldervalley Community Forum do not use the land and none of the members of the forum as listed on their letterhead nor 3 other members in their letter viz Jeremy Johannes, Irwin Julius and Enrico Muller are farming on the property nor are residents in the area.
- 4: Mr Jacques Olivier, his wife Maria and his family have been farming on the property for many years and employ people from the area (mostly women who support families). They have developed an excellent organic vegetable produce operation with a number of tunnels. Unfortunately due to water shortage, they are unable to use all the land.
- 5: Mr Koos Myburgh, whose family have a long history with the Olivier family also met with us and gave a background to the farming operation run by Mr and Mrs Olivier family and workers and has sent in a letter today confirming this ( Attached)
- 6: Mr Jacques Olivier and his wife Maria are requesting that they continue with their farming operation on the Stellenbosch Agricultural property and also give details of the history of their operation. (Attached )
- 7: I propose that this item is split into two:-
  - Firstly dealing with the lease cancellation and debt.
  - Secondly with a new lease on the land.
- 8: I do not believe that the Municipality require the use of the property. It is situated in an Environment Care area – mostly indigenous plant and animal life and wetland with a few hectares of arable land. This could continue providing not only work opportunity for local community members but also Local Economic Development . Hence should go through our normal process with giving Mr Olivier and family also an opportunity to continue.
- 9: I propose that the item as previously presented to Mayco is not brought to council but the above considered and that the two items are brought to the next MAYCO for consideration before council.

|     |   |
|-----|---|
| 7.3 | FINANCIAL SERVICES: [PC: CLLR P CRAWLEY (MS)] |
|-----|---|

|       |  |
|-------|--|
| 7.3.1 | MFMA S116(2)(d) REPORT: MANAGEMENT OF CONTRACTS OR AGREEMENTS AND CONTRACTOR PERFORMANCE FOR THE PERIOD 01 JULY 2018 TO 30 NOVEMBER 2018 |
|-------|--|

Collaborator No: 624718  
IDP KPA Ref No: *Financial Sustainability*  
Meeting Date: 23 January 2019

**1. SUBJECT: MFMA S116(2)(d) REPORT: MANAGEMENT OF CONTRACTS OR AGREEMENTS AND CONTRACTOR PERFORMANCE FOR THE PERIOD 01 JULY 2018 TO 30 NOVEMBER 2018**

**2. PURPOSE OF REPORT**

To report in accordance with MFMA Section 116(2)(d) on the management of contracts or agreements and the performance of contractors.

**3. DELEGATED AUTHORITY**

**COUNCIL.**

**FOR INFORMATION**

**4. EXECUTIVE SUMMARY**

Council must maintain oversight over the implementation of the SCM Policy and Chapter 11 of the MFMA. For the purpose of such oversight the accounting officer must regularly submit a report on the management of contracts or agreements and the performance of contractors to the Council of the municipality in terms of MFMA S116(2)(d).

Council is hereby informed of the performance of service providers who were active on contracts secured by means of a competitive bidding process for the period 01 July 2018 – 30 November 2018. This report also indicates the activities currently being undertaken to improve the current status as well as future endeavors which will ensure compliance with the requirements of MFMA Section 116.

**5. RECOMMENDATION**

that the MFMA S116(2)(d) Report: Management of contracts or agreements and contractor performance from 01 July 2018 till 30 November 2018, **be noted**.

**6. DISCUSSION / CONTENTS**

**6.1 Background**

The legislative requirement is the MFMA, Sec. 116(2)(d), which stipulates that:  
*“The accounting officer of a municipality or municipal entity must-  
(d) regularly report to the council of the municipality or the board of directors of the entity, as may be appropriate, on the management of the contract or agreement and the performance of the contract.”*



**6.2 Discussion****6.2.1 Contract Management and vendor performance**

As at 30 November 2018 Stellenbosch Municipality had a total of 174 active contracts secured by means of competitive bidding processes, identified and linked to responsible contract managers.

The allocation of these contracts per directorate is as follows:

| #            | Directorate                                  | # of contracts |
|--------------|--|----------------|
| 1            | Finance                                      | 16             |
| 2            | Engineering                                  | 78             |
| 3            | Corporate                                    | 28             |
| 4            | Human Settlement and Property Administration | 16             |
| 5            | Planning and Economic Development            | 12             |
| 6            | Community and Protection Services            | 22             |
| 7            | Office of the Municipal Manager              | 2              |
| <b>Total</b> |  | <b>174</b>     |

These contracts are listed on a Performance Summary Report at SCM, and it also details the performance of the various contractors/vendors against the contract requirements. The overall summary is as follows:

| # | Description  | Total |
|---|--|-------|
| 1 | <b>Satisfactory:</b> The quality of service or goods delivery is in compliance with the agreement. Where needed, corrective or preventative action has been taken or agreed upon.        | 140   |
| 2 | <b>Unrated:</b> Although the project has been initiated during the period of review, key project milestones have yet to be reached and reviewed / Project Manager did not report scoring | 30    |
| 3 | <b>Unsatisfactory:</b> Quality of service or goods delivery is totally unacceptable. Council either has or must consider termination of the agreement and all services.                  | 4     |

All 4 of the above contracts on which the performance of the vendor/s was considered unsatisfactory, have been referred to our legal department for resolution.

There were also 2 partial withdrawals from tenders, which were resolved amicably and alternative arrangements are in process.

**6.2.2 Way forward**

In terms of the project planning, the following activities are currently underway in order to continually improve the management of SCM contracts and to meet the objective of full compliance with the Policy and MFMA by 2018/2019:

1. High-level standard operating procedures for contract management, including the roles and responsibilities of departments and staff, are being drafted and will be submitted to Senior Management for consideration;

2. Standardized templates and documentation have been drafted and will be submitted to Senior Management for consideration before being distributed to all relevant staff members.

### 6.3 Financial Implications

There are no financial implications should the recommendations as set out in the report be accepted.

### 6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

### 6.5 Staff Implications

No staff implications.

### 6.6 Previous / Relevant Council Resolutions:

None.

### 6.7 Risk Implications

None.

### 6.8 Comments from Senior Management:

#### 6.8.1 Municipal Manager

Agrees with the recommendations.

### **RECOMMENDATION FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2019-01-23: ITEM 7.3.1**

that the MFMA S116(2)(d) Report: Management of contracts or agreements and contractor performance from 01 July 2018 till 30 November 2018, **be noted**.

### **FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | <i>Kevin Carolus</i>                      |
| <b>CONTACT NUMBERS</b> | <i>021 808 8137</i>                       |
| <b>E-MAIL ADDRESS</b>  | <i>Kevin.Carolus@ Stellenbosch.gov.za</i> |
| <b>DIRECTORATE</b>     | <i>Financial Services</i>                 |
| <b>REPORT DATE</b>     | <i>03 January 2019</i>                    |

|       |  |
|-------|--|
| 7.3.2 | <b>MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR DECEMBER 2018</b> |
|-------|--|

Collaborator No: 624715  
 IDP KPA Ref No: *Good Governance and Compliance*  
 Meeting Date: 23 January 2019

**1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR DECEMBER 2018**

**2. PURPOSE**

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2018/2019 to report the deviations and ratifications to Council.

**3. DELEGATED AUTHORITY**

**COUNCIL**

FOR NOTING.

**4. EXECUTIVE SUMMARY**

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2018/2019) stipulate that SCM deviations and ratifications be reported to Council. In compliance thereto, this report presents to Council the SCM deviations that occurred during December 2018.

**5. RECOMMENDATION**

that Council notes the deviations as listed for the month of December 2018.

**6. DISCUSSION / CONTENTS**

**6.1 Background / Legislative Framework**

The regulation applicable is as follows:

**GNR.868 of 30 May 2005: Municipal Supply Chain Management Regulations**

**Deviation from and ratification of minor breaches of, procurement processes**

**36. (1) A supply chain management policy may allow the accounting officer—**

- (a) To **dispense with the official procurement processes** established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only—
- (i) in an emergency;
  - (ii) if such goods or services are produced or available from a single provider only;
  - (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
  - (iv) acquisition of animals for zoos; or
  - (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes; and

(b) to ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

- (2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and **report them to the next meeting of the council**, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.

## 6.2 Discussion

Reporting the deviations as approved by the Accounting Officer for December 2018:

The following deviations were approved with the reasons as indicated below:

| DEVIATION NUMBER | CONTRACT DATE | NAME OF CONTRACTOR         | CONTRACT DESCRIPTION   | REASON  | SUBSTANTIATION WHY SCM PROCESS COULD NOT BE FOLLOWED   | TOTAL CONTRACT PRICE (R)                |
|------------------|---------------|----------------------------|--|---|--|---|
| D/SM 28/19       | 03/12/2018    | Easy Pay (PTY) LTD         | Easy Pay (PTY) LTD / Stellenbosch Municipality and two others                | Exceptional case and it is impractical or impossible to follow the official procurement processes           | Stellenbosch Municipality went out on an invitation for a formal quotation to appoint an attorney firm to oppose the indirect and review application instituted by EasyPay (Pty) Ltd ("EasyPay") against Stellenbosch Municipality under case number 20545/18 with regard to the tender award made by Stellenbosch Municipality under tender B/SM 104/18.<br><br>Three attorneys firms were informed of the formal quotation. Three formal quotations were received i.e. from Fairbridges, Van Der Spuy Attorneys and Webber Wentzel on 21 November 2018 at 10h00. | Estimate - R 363 200.00 (including VAT) |
| D/SM 30/19       | 14/12/2018    | Hydro-Tech Systems PTY LTD | Emergency repairs and safeguarding of vandalised Klapmuts water pump station | Emergency Exceptional case and it is impractical or impossible to follow the official procurement processes | Klapmuts water pump station needs immediate repairs after severe vandalism took place. The infrastructure consisting of the building, pumps, motor controls, telemetry station, chlorine equipment, low voltage cabling, security system etc. were demolished leaving the Klapmuts community's essentials water supply under threat. Immediate repair is crucial to sustain the essential water service to the whole of Klapmuts community including the business sector and surrounding farms.  | R174 831.73 (Incl. VAT )                |

|               |          |                       |   |   |   |   |
|---------------|----------|-----------------------|---|---|---|---|
| D/SM<br>31/19 | 21/12/18 | I Bester Staal<br>BK  | Repairs on the<br>vandalized<br>doors of Mini<br>Substation<br>Bassi/Long &<br>Mini<br>Substation<br>Papegaaiberg   | Emergency<br>Goods or<br>services are<br>produced or<br>available<br>from a single<br>provider.<br>Exceptional<br>case and it is<br>impractical or<br>impossible to<br>follow the<br>official<br>procurement<br>processes | Due to ever increasing<br>vandalism and electricity<br>theft for these particular<br>miniature substations it is<br>important to repair as soon<br>as possible after occurring,<br>the department must take<br>urgent action to prevent<br>unauthorised entry and<br>vandalism in order to<br>continue to deliver a safe<br>and efficient service to the<br>customers. Papegaaiberg<br>pump station supplies<br>water to the Kayamandi<br>area. As soon as a problem<br>occurs, the power needs to<br>be restored within a few<br>hours.  | R 4 025.00<br>(incl. VAT)                         |
| D/SM<br>32/19 | 21/12/18 | Leelyn<br>Management  | Parking<br>Management   | Exceptional<br>case and it is<br>impractical or<br>impossible to<br>follow the<br>official<br>procurement<br>processes  | The successful bidder that<br>is recently appointed and is<br>not in a position to render<br>the services as from 01<br>January 2019.   | Estimate –<br>R64 625<br>(Incl. VAT) per<br>month |
| D/SM<br>33/19 | 27/12/18 | Liquid<br>Telecom     | Appointment<br>of Liquid<br>Telecom for<br>the provision<br>of voice<br>services for a<br>period not<br>exceeding 6<br>months<br>starting from<br>1 Jan 2019 –<br>30 June<br>2019 | Exceptional<br>case and it is<br>impractical or<br>impossible to<br>follow the<br>official<br>procurement<br>processes  | Telkom SA SOC is the sole<br>provider that can offer a<br>vendor owned copper<br>based PRI services directly<br>to the Stellenbosch<br>Municipality. Telkom was<br>appointed on the basis of<br>sole provider to provision<br>voice services for a period<br>ending 30 June 2021,<br>implemented by the<br>1 <sup>st</sup> January 2019.<br>On the 24 <sup>th</sup> December<br>2018, Telkom SA SOC<br>issued a formal letter to the<br>Stellenbosch Municipality<br>stating that they will not be<br>able to meet the deadline to<br>provision and implement<br>voice services by 1 <sup>st</sup><br>January 2019 as they<br>require an additional 3-6<br>months in order to best<br>implement voice services. | R 515 959.60<br>(Incl VAT)                        |
| D/SM<br>34/19 | 27/12/18 | Farmgaard<br>Security | Extension on<br>security<br>contracts   | Emergency<br>Exceptional<br>case and it is<br>impractical or<br>impossible to<br>follow the<br>official<br>procurement<br>processes   | Tender 87/18 for<br>"Rendering of security<br>services for various areas<br>within the WC024 municipal<br>jurisdiction until 30 June<br>2018" has been advertised<br>by SCM on 26 April 2018<br>and closed on 01 June<br>2018. Currently the<br>municipality is in a legal<br>dispute with the preferred<br>Service provider.   | R 197 373.00<br>(Incl VAT)                        |

**6.3 Financial Implications**

As per the table above.

**6.4 Legal Implications**

The regulation applicable is:

**GNR.868 of 30 May 2005: Municipal Supply Chain Management Regulations: Deviation from and ratification of minor breaches of, procurement processes.**

**6.5 Staff Implications**

No staff implications

**6.6 Previous / Relevant Council Resolutions:**

None

**6.7 Risk Implications**

That the market may not be tested.

The measures in place to deal with deviations mitigate the risk to an acceptable level. The Auditor-General also audits the deviations during the yearly audit.

**6.8 Comments from Senior Management:**

The item was not circulated for comment except to the Municipal Manager.

**6.8.1 Municipal Manager**

Supports the recommendations.

**RECOMMENDATION FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2019-01-23: ITEM 7.3.2**

that Council notes the deviations as listed for the month of December 2018.

**FOR FURTHER DETAILS CONTACT:**

|                        |                                   |
|------------------------|-----------------------------------|
| <b>NAME</b>            | Kevin Carolus                     |
| <b>POSITION</b>        | Acting CFO                        |
| <b>DIRECTORATE</b>     | Finance                           |
| <b>CONTACT NUMBERS</b> | 021 808 8528                      |
| <b>E-MAIL ADDRESS</b>  | Kevin.Carolus@stellenbosch.gov.za |
| <b>REPORT DATE</b>     | 03 JANUARY 2019                   |

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|       |  |
|-------|--|
| 7.3.3 | <b>REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: QUARTER 2: OCTOBER 2018- DECEMBER 2018</b> |
|-------|--|

Collaborator No: 624716  
IDP KPA Ref No: *Financial Sustainability*  
Meeting Date: 23 January 2019

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1. **SUBJECT: REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: QUARTER 2: OCTOBER 2018 - DECEMBER 2018**

2. **PURPOSE**

To submit to a report for the period 01 October 2018 – 31 December 2018 on the implementation of Council's Supply Chain Management Policy. The report covers the performance of the various delegated functions and the implementation thereof.

3. **DELEGATED AUTHORITY**

**MUNICIPAL COUNCIL**

Section 2(3) & 4 of the SCM Policy 2018/2019 determines that the Accounting Officer must within 10 days of the end of each quarter submit a report on the implementation of the SCM Policy to the Executive Mayor. This report must be made public in accordance with section 21A of the Municipal Systems Act (32 of 2000).

4. **EXECUTIVE SUMMARY**

On a quarterly basis the Accounting Officer must submit a report on the implementation of the Supply Chain Management Policy. In terms of the SCM Regulations and Council's SCM Policy the SCM Unit has been delegated to perform powers and functions that relate to the procurement of goods and services, disposal of goods no longer needed, and the selection of contractors to provide assistance in the provision of municipal services. This report contains the details of the implementation of the SCM Policy for Quarter 2: October – December 2018.

5. **RECOMMENDATIONS**

- (a) that Council takes note of this report and **ANNEXURE A** attached to the report; and
- (b) that the report be made public in accordance with Section 21A of the Municipal Systems Act.

6. **DISCUSSION / CONTENTS**

6.1 **Background**

SCM must report within 10 days of the end of each quarter on the implementation of the SCM System.



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**6.2 Discussion****6.2.1 Constitutional and Policy Implications**

Paragraph 2(1) of Council's SCM Policy determines that all officials and other role-players in the supply chain management system of the Stellenbosch Municipality must implement the SCM Policy in a way that gives effect to Section 217 of the Constitution and Part 1 of Chapter 11 of the Municipal Finance Management Act (56 of 2003) and other applicable provisions of the Act; is fair, equitable, transparent, competitive and cost-effective; complies with the Regulations and any norms and standards that may be prescribed in terms of section 168 of the MFMA; is consistent with other applicable legislation; does not undermine the objective for uniformity in supply chain management systems between organs of state in all spheres; and is consistent with national economic policy concerning the promotion of investments and doing business with the public sector.

Paragraph 2(3) of the Supply Chain Management Policy of Council determines that the Council of Stellenbosch Municipality reserves the right to maintain oversight over the implementation of the SCM Policy as approved and amended from time to time. Paragraph 2(3) of the above stated policy determines that the Accounting Officer must within 10 days of the end of each quarter submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor.

**6.3 Financial Implications**

The financial implications are the transactions for the procurement of goods and services that were processed during the period 01 October 2018 – 31 December 2018 and the payments that will derive from these commitments.

**6.4 Legal Implications**

The Municipal Finance Management Act (section 112) stipulates that the SCM Policy should comply with a prescribed framework as set out in Section 112(1) and Section 112(2) that stipulate that the regulatory framework for the municipal supply chain management must be fair, equitable, transparent, competitive and cost-effective. Reporting back in terms of paragraph 2(3) of the SCM Policy 2018/2019 to the Executive Mayor and Council on the implementation of the supply chain management system and processes, enables the Executive Mayor and Council to maintain the oversight role over the implementation of the SCM Policy.

**6.5 Staff Implications**

None.

**6.6 Previous / Relevant Council Resolutions**

None

**6.7 Risk Implications**

None.

**6.8 Comments from Senior Management:****6.8.1 Municipal Manager**

Agrees with the recommendations.

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**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2019-01-23: ITEM 7.3.3**

- (a) that Council takes note of this report and **ANNEXURE A** attached to the report; and
- (b) that the report be made public in accordance with Section 21A of the Municipal Systems Act.

**ANNEXURES****Annexure A: SCM IMPLEMENTATION REPORT****FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | <i>Dalleel Jacobs</i>                     |
| <b>CONTACT NUMBERS</b> | <i>021 808 8137</i>                       |
| <b>E-MAIL ADDRESS</b>  | <i>Dalleel.Jacobs@stellenbosch.gov.za</i> |
| <b>DIRECTORATE</b>     | <i>Financial Services</i>                 |
| <b>REPORT DATE</b>     | <i>03 January 2019</i>                    |

# **ANNEXURE A**

**STELLENBOSCH MUNICIPALITY**  
**IMPLEMENTATION OF SYSTEM – SUPPLY CHAIN MANAGEMENT**  
**SECTION 6 OF SCM POLICY:**  
**OVERSIGHT ROLE OF COUNCIL OVER THE IMPLEMENTATION OF SCM POLICY**

**PERIOD: 1 OCTOBER 2018 – 31 DECEMBER 2018**

| <b>REG. NO.</b> | <b>CRYPTIC DESCRIPTION OF POWER OR DUTY</b>  | <b>POWER CURRENTLY RESIDING</b> | <b>DELEGATED</b>        | <b>IMPLE-<br/>MENTED</b> | <b>COMMENTS</b>   |
|-----------------|--|---------------------------------|-------------------------|--------------------------|---|
| 3(1)(a)         | Prepare and submit a draft supply chain management policy complying with regulation 2 to the council of the municipality for adoption.   | Accounting Officer              | Chief Financial Officer | YES                      | Done  |
| 3(1)(b)         | Review at least annually the implementation of the policy.   | Accounting Officer              | Chief Financial Officer | YES                      | Done  |
| 3(1)(c)         | Submit when considered necessary, proposals for amendment of the policy by the Council.  | Accounting Officer              | Chief Financial Officer | YES                      | The SCM Policy will be part of the budget related policies that are annually reviewed.  |
| 3(2)(a)         | Make use of any Treasury guidelines determining standards for municipal supply chain management policies, and submit to the council that guidelines standard or modified version therefore, as a draft policy. | Accounting Officer              | Chief Financial Officer | YES                      | All NT guidelines are included in standard documents and the municipalities SCM policy is aligned with the Model SCM policy of NT.. |
| 3(2)(b)         | Ensure that a draft policy submitted to council that differs from the guideline standard complies with Regulation 2.   | Accounting Officer              | Chief Financial Officer | YES                      | Not Applicable  |
| 3(1)(c)         | Report any deviation from the guideline standard to the National Treasury and relevant provincial treasury   | Accounting Officer              | Chief Financial Officer | YES                      | Not Applicable  |
| 3(4)            | Must, in terms of section 62(1)(f)((iv) take all reasonable steps to ensure that the municipality  | Accounting Officer              | Chief Financial Officer | YES                      | Done  |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY  | POWER CURRENTLY RESIDING  | DELEGATED                                   | IMPLEMENTED | COMMENTS  |
|----------|---|---|---|-------------|---|
|          | has and implements a supply chain management policy as set out in Regulation 2.   |   |   |             |   |
| 5(2)(a)  | Make a final award above R10 million (VAT included).  | Accounting Officer (after considering recommendation of Bid Adjudication Committee)           |   | YES         | In the second quarter (01 October 2018 – 31 December 2018) there were five final awards above R10 million.  |
| 5(2)(b)  | Make a final award above R200 000(VAT included), but not exceeding R10 million (VAT included).  | Accounting Officer  | Bid Adjudication Committee                  | YES         | In the second quarter (01 October 2018 – 31 December 2018) there were twelve final awards above R200 000 but not exceeding R10 million.   |
| 5(2)(c)  | Make a final award not exceeding R200 000(VAT included) including the appointment of consultants  | Accounting Officer  | CFO and Head SCM and Senior accountants     | YES         | Operational Delegations are in place with clear segregation of duties as stipulated in MFMA section 115 (b).  |
| 5(3)     | Submit to the officials referred to in regulation 5(4) within five days of the end of each month a written report containing particulars of each final award, except procurements made out of petty cash, made during that month, including –<br>(a) the amount of the award;<br><br>(b) the name of the person to whom the award was made; | Bid Adjudication Committee (refer regulation 5(4)(a)<br><br>Chief Financial Officer – 5(4)(b) | Chief Financial Officer<br><br>SCM: Manager | YES         | 1 October - 31 October 2018:<br>submitted 01 November 2018<br><br>1 November - 30 November 2018:<br>submitted 01 December 2018<br><br>1 December – 31 December 2018:<br>submitted 03 January 2019 |

| REG. NO.     | CRYPTIC DESCRIPTION OF POWER OR DUTY   | POWER CURRENTLY RESIDING | DELEGATED               | IMPLEMENTED | COMMENTS   |
|--------------|--|--------------------------|-------------------------|-------------|--|
|              | (c) the reason why the award was made to that person; and<br><br>(d) the BEE/HDI status of that entity/person.   |                          |                         |             |  |
| 6(1)         | Maintain oversight over the implementation of the supply chain management policy   | Municipal Council        |                         | YES         | The Supply Chain Management policy has been submitted to council in the last quarter of the previous financial year as part of the Budget Related policies with the approval of the budget . |
| 6(2)(a)(i)   | Submit a report to council within 30 days of the end of each financial year on the implementation of the supply chain management policy of the municipality.   | Accounting Officer       |                         | YES         | Done   |
| 6(2)(a)(iii) | Immediately submit a report to council whenever there are serious and material; problems in the implementation of the supply chain management policy, including such a report from any municipal entity as envisaged by this Regulation 6(2)(a)(iii) | Accounting Officer       |                         | N/A         | To date no serious or material problems occurred in implementing the SCM policy.   |
| 6(3)         | Submit a report to the mayor of the municipality within ten days of each quarter on the implementation of the supply chain management policy.  | Accounting Officer       | Chief Financial Officer | YES         | Done.  |
| 7(1)         | Establish a supply chain management unit.  | Accounting Officer       | Chief Financial Officer | YES         | Unit operates under direct supervision of CFO  |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY   | POWER CURRENTLY RESIDING | DELEGATED                        | IMPLEMENTED | COMMENTS  |
|----------|--|--------------------------|----------------------------------|-------------|---|
| 12(1)    | <p>Direct that:</p> <p>a) cash purchases up to transaction value as defined I Council's Petty Cash policy</p> <p>b) one verbal quotation be obtained for any specified procurement of a transaction value lower than R2,000 (VAT included);</p> <p>c) written or verbal quotations for procurement of goods and/or services of a transaction value between R 2, 000.00 and R 10 000.00 (VAT included)</p> <p>d) formal written price quotations for procurement of goods and/or services of a transaction value between R 10,000.00 and R 200,000.00</p> <p>e) a competitive bidding process be followed for any specific procurement of a transaction value higher than R200 000.</p> | Accounting Officer       | Operational delegations in place | YES         | The SCM unit is responsible for procurement within these thresholds. Delegations approved and signed by the relevant officials. |
| 12(2)(a) | Allow the Accounting Officer to lower, but not to increase, the different threshold values specified in sub regulation(1).   | Accounting Officer       | Chief Financial Officer          | YES         | Delegated officials act within delegated thresholds.  |
| 14(1)(b) | Invite prospective providers of goods and services at least once a year through newspaper commonly circulating locally, the website of the municipality  | Accounting Officer       | SCM: Manager                     | YES         | Advertisement will be placed in the beginning of the third quarter  |
| 14(1)(c) | Specify the listing criteria for accredited prospective providers.   | Accounting Officer       | Chief Financial Officer          | YES         | Listing criteria is contained within the registration form.   |



| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY  | POWER CURRENTLY RESIDING | DELEGATED                    | IMPLEMENTED | COMMENTS   |
|----------|---|--------------------------|------------------------------|-------------|--|
| 14(1)(d) | Disallow the listing of any prospective provider whose name appears on the National Treasury's database as a person prohibited from doing business with the public sector.                                | Accounting Officer       |                              | YES         | To date no suppliers registered on National Treasury's database of defaulters  |
| 14(2)    | Update the list of prospective providers at least quarterly to include any additional prospective providers and any new commodities or types of services.   | Municipal Council        | Chief Financial Officer      | YES         | List of prospective providers is up to date. Last update, 30 September 2018  |
| 15       | Requesting reconciliation's on petty cash purchases on a monthly basis.   | Chief Financial Officer  | Manager: Expenditure section |             | N/A  |
| 16(d)    | If it is not possible to obtain at least three written quotations, record and report quarterly to the accounting officer, or another official designated by the accounting officer, the reasons for this. | Accounting Officer       | Chief Financial Officer      | YES         | 1 October - 31 October 2018: submitted 01 November 2018<br>1 November - 30 November 2018: submitted 01 December 2018 |
| 16(e)    | Record the name of potential providers requested to provide written quotation with their quoted prices.   | Accounting Officer       | Chief Financial Officer      |             | 1 December – 31 December 2018: submitted 03 January 2019   |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY   | POWER CURRENTLY RESIDING | DELEGATED  | IMPLEMENTED | COMMENTS  |
|----------|--|--------------------------|--|-------------|---|
| 17(1)(c) | Approve the recorded reasons for not obtaining at least three written price quotations.  | Chief Financial Officer  | <b>SCM: Manager &amp; CFO:</b><br>below R200,000<br><br><b>Accountants:</b><br><b>Acquisitions, Contracts and SCM: Accountant Demand and Chief Buyer :</b><br>below R200,000 |             | 1 October - 31 October 2018:<br>submitted 01 November 2018<br>1 November - 30 November 2018:<br>submitted 01 December 2018<br>1 December – 31 December 2018:<br>submitted 03 January 2019 |
| 17(1)(d) | Record the names of the potential formal written price quotation providers and their written quotations.   | Accounting Officer       | Manager : Supply Chain Management  |             |   |
| 17(2)    | Report to the CFO within three days at the end of the month on any approvals given during that month by that the designed official referred to in sub-regulation (1) (c).                | Chief Financial Officer  | Manager: Supply Chain Management   |             |   |
| 18 (a)   | When using the list of accredited prospective providers, it should promote ongoing competition amongst providers by inviting providers to submit quotations on a rotational basis.       | Chief Financial Officer  | Manager: Supply Chain Management   | YES         | In place  |
| 18 (b)   | All requirements in excess of R30,000 (VAT included) by means of formal written price quotations should be advertised for at least 7 days on the website and municipal official website. | Chief Financial Officer  | Manager: Supply Chain Management   | YES         | Formal written quotations and call for tenders are advertised on the municipal website .  |
| 18(c)    | Must take all reasonable steps to ensure that the procurement of goods and services through written quotations or formal written price   | Accounting Officer       | Chief Financial Officer  | YES         | SCM will introduce stricter controls pertaining to this and standard operating procedures will be   |

| REG. NO.   | CRYPTIC DESCRIPTION OF POWER OR DUTY   | POWER CURRENTLY RESIDING | DELEGATED                         | IMPLEMENTED | COMMENTS   |
|------------|--|--------------------------|-----------------------------------|-------------|--|
|            | quotations is not abused.  |                          |                                   |             | introduced.  |
| 18(d)      | Notify the Accounting Officer or CFO in writing on a monthly basis of all written quotations and formal written price quotations accepted by the official acting in terms of a sub-delegation 12(2)(b)   | Chief Financial Officer  | Manager : Supply Chain Management | YES         | 1 October - 31 October 2018: submitted 01 November 2018<br>1 November - 30 November 2018: submitted 01 December 2018<br>1 December – 31 December 2018: submitted 03 January 2019 |
| 22 (b) (i) | The publication notice must contain the closure date for the submission of bids, which may not be less than 3 weeks in case of transactions over R10m (VAT included), or which are of long term nature, or 14 days in any other case, from date on which the advertisement is placed in a newspaper.                                     | Accounting Officer       | Bid Specifications Committee      |             | For quarter two a total of 44 items served before the Specifications committee.  |
| 22(2)      | The Accounting Officer may determine the closure date for the submission of bids which is less than the 30 days or 14 days requirement, but only if such shorter period can be justified on the grounds of urgency or emergency or any exceptional case where it is impractical or impossible to follow the official procurement process | Accounting Officer       |                                   |             | None   |
| 23(d)      | The handling, opening and recording of bids should be<br><br>(i) be opened in public<br>(ii) must be opened at the same time and as soon as possible after the period for the submission of bids has expired;  | Accounting Officer       | Manager: Supply Chain Management  | YES         | Implemented an attendance register at the opening of tenders. Has a tender book in place where received tenders are recorded in.   |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY   | POWER CURRENTLY RESIDING | DELEGATED   | IMPLEMENTED | COMMENTS  |
|----------|--|--------------------------|---|-------------|---|
|          | (iii) make the register available for public inspection<br>(iv) publish the entries in the register and the bid results on the website of the municipality.  |                          |   |             |   |
| 24(1)    | Negotiate the final terms of a contract with bidders identified through a competitive bidding process as preferred bidders, provided that such negotiation –<br>(a) does not allow any preferred bidder a second or unfair opportunity;<br>(b) is not to the detriment of any other bidder; and<br>(c) does not lead to a higher price than the bid submitted.<br>Minutes of such negotiations must be kept. | Accounting Officer       | Relevant user department<br>Head of Department or<br>Executive Director | YES         | Provision for the signing of a Form of Tender/Service Level Agreement with successful vendors is being made in the tender documents and part as Special Conditions to Tender. |
| 26(b)    | Appoint the members of the bid specification, evaluation and adjudication committees, taking into account Section 117 of the MFMA.   | Accounting Officer       |   | YES         | Done  |
| 26(3)    | Appoint a neutral or independent observer to a bid specification, evaluation or adjudication committee for an attendance and oversight process when this is appropriate for ensuring fairness and promoting transparency.  | Accounting Officer       |   | N/A         | N/A   |
| 26(4)    | Apply the committee system to formal written price quotations.   | Accounting Officer       |   | N/A         | Committee system is applied for goods/services above R200 000   |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY   | POWER CURRENTLY RESIDING | DELEGATED   | IMPLEMENTED | COMMENTS   |
|----------|--|--------------------------|---|-------------|--|
| 27(1)    | Compile specifications for the procurement of goods and services by the municipality.  | Accounting Officer       | Bid Specifications Committee, upon advice of the relevant user department | YES         | The Executive Director signs for items to serve on Specification committee.  |
| 27(2)(g) | Approve specifications compiled by the bid specification committee prior to publication of the invitation for bids.  | Accounting Officer       | Bid Specifications Committee, upon advice of the relevant user department | YES         | The specifications are accompanied with a questionnaire that the relevant department has to complete. Meetings are held according pre-determined schedule. |
| 28(1)(a) | Evaluate bids in accordance with –<br><br>(i) the specifications for a specific procurement ; and<br>(ii) the points system as must be set out in the supply chain management policy of the municipality in terms of Regulation 27(2)(f) and a prescribed in terms of the Preferential Procurement Policy Framework Act. | Accounting Officer       | Bid Evaluation Committee upon advice of the relevant user department.     | YES         | Have regular scheduled meetings.   |
| 28(1)(b) | Evaluate each bidder's ability to execute the contract.  | Accounting Officer       | Bid Evaluation Committee, upon advice from SCM                            | YES         | Currently part of the standard evaluation report   |
| 28(1)(c) | Check in respect of the recommended bidder whether municipal rates and taxes and municipal service charges are not in arrears.   | Accounting Officer       | Bid Evaluation Committee  | YES         | Has a screening list that has to be completed  |
| 28(1)(d) | Submit to the adjudication committee a report and recommendations regarding the award of the bid or any other related matter.  | Bid Evaluation Committee |   | YES         | Currently part of the standard evaluation report   |

| REG. NO.     | CRYPTIC DESCRIPTION OF POWER OR DUTY  | POWER CURRENTLY RESIDING   | DELEGATED                  | IMPLEMENTED | COMMENTS   |
|--------------|---|----------------------------|----------------------------|-------------|--|
| 29(1)(a)     | Consider the report and recommendations of the bid evaluation committee where the award value exceeds R200 000 (VAT incl.) and make the award up to value of R10m (as per delegated authority)  | Accounting Officer         | Bid Adjudication Committee | YES         | In the second quarter ( 01 October 2018 – 31 December 2018) there were 11 BAC meetings   |
| 29(1)(b)(i)  | For bids above R10 million, the SCMBAC will make recommendation to the Municipal Manager to make the final award.   | Accounting Officer         |                            | YES         | In the second quarter (01 October 2018 – 31 December 2018) there were twelve final awards above R200 0000 but not exceeding R10 million. |
| 29(1)(b)(ii) | Make another recommendation to the accounting officer on how to proceed with the relevant procurement.  | Accounting Officer         |                            | YES         | None.  |
| 29(3)        | Appoint the chairperson of the bid adjudication committee.  | Accounting Officer         |                            | YES         | Delegations given is kept for record purposes  |
| 29(5)(a)     | If a bid adjudication committee decides to award a bid other than the one recommended by the bid evaluation committee, the bid adjudication committee must prior to awarding the bid –<br><br>(i) check in respect of the preferred bidder whether that bidder's municipal rates and taxes and municipal service charges are not in arrears; and<br><br>(ii) notify the accounting officer. | Bid Adjudication Committee |                            | YES         | None   |
| 29(5)(b)     | (i) After due consideration of the reasons for  | Accounting                 |                            | YES         | None   |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY  | POWER CURRENTLY RESIDING | DELEGATED                  | IMPLEMENTED | COMMENTS  |
|----------|---|--------------------------|----------------------------|-------------|---|
|          | <p>the deviation, ratify or reject the decision of the bid adjudication committee referred to in Regulation 29(5)(a); and</p> <p>(ii) If the decision of the bid adjudication committee is rejected, refer the decision of the adjudication committee back to that committee for reconsideration.</p> | Officer                  |                            |             |   |
| 29(6)    | Refer any recommendation made by the evaluation committee or adjudication committee back to that committee for reconsideration of the recommendation.   | Accounting Officer       |                            | YES         | Seven tenders were referred back to the BEC in the second quarter (October 2018 to December 2018) |
| 29(7)    | Comply with Section 114 of the MFMA within ten working days.  | Accounting Officer       |                            | YES         | Not applicable  |
| 31(1)    | Request the State Information Technology Agency (SITA) to assist the municipality with the acquisition of IT related goods or services through a competitive bidding process.   | Accounting Officer       | Bid Adjudication Committee | YES         | N/A   |
| 31(2)    | Enter into a written agreement to regulate the services rendered by, and the payments made to, SITA.  | Accounting Officer       |                            | YES         | N/A   |
| 31(3)    | <p>Notify SITA together with a motivation of the IT needs of the municipality if –</p> <p>(a) the transaction value of IT related goods or services required by the municipality in any financial year will exceed R50 million</p>  | Accounting Officer       |                            | YES         | N/A   |



| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY   | POWER CURRENTLY RESIDING | DELEGATED                        | IMPLEMENTED | COMMENTS |
|----------|--|--------------------------|----------------------------------|-------------|----------|
|          | (VAT incl); or<br><br>(b) the transaction value of a contract to be procured by the municipality whether for one or more years exceeds R50 million.  |                          |                                  |             |          |
| 31(4)    | Submit to the Council, the National Treasury, the relevant provincial treasury and the Auditor General the SITA comments and the reasons for rejecting or not following such comments if the municipality disagrees with SITA's comments.  | Accounting Officer       | Manager: Supply Chain Management | YES         | N/A      |
| 32(1)    | To procure goods or services for the municipality under a contract secured by another organ of state, but only if –<br><br>(a) the contract has been secured by that organ of state by means of a competitive bidding process applicable to that organ of state;<br><br>(b) the municipality has no reason to believe that such contract was not validly procured;<br><br>(c) there are demonstrable discounts or benefits for the municipality; and | Accounting Officer       | Bid Adjudication Committee       | YES         | None     |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY  | POWER CURRENTLY RESIDING | DELEGATED                  | IMPLEMENTED | COMMENTS  |
|----------|---|--------------------------|----------------------------|-------------|---|
|          | that other organ of state and the provider have consented to such procurement in writing.   |                          |                            |             |   |
| 35(1)    | Procure consulting services above the value of R200 000 (VAT incl.) provided that any Treasury guidelines in respect of consulting services or CIDB guidelines in respect of services related to the build environment and construction works are taken into account when such procurements are made. | Accounting Officer       | Bid Adjudication Committee | YES         | The procurement of such consultants are linked to contract PANEL<br><br>Panel of consultants is in place. |
| 35(4)    | Ensure that copyright in any document produced, and the patent rights or ownership in any plant, machinery, thing, system or process designed or devised, by a consultant in the course of the consultancy service is vested in the municipality.   | Municipal Council        | Relevant user Department   | YES         | N/A   |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY  | POWER CURRENTLY RESIDING | DELEGATED   | IMPLEMENTED | COMMENTS  |
|----------|---|--------------------------|---|-------------|---|
| 36(1)(a) | <p>Dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –</p> <ul style="list-style-type: none"> <li>(i) in an emergency;</li> <li>(ii) if such goods or services are produced or available from a single provider only;</li> <li>(iii) for the acquisition of special worker of art or historical objects where specifications are difficult to compile;</li> <li>(iv) acquisition of animals or zoos; or</li> <li>(v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes</li> <li>(vi) any contract relating to the publication of notices and advertisements by or on behalf of the municipality</li> <li>(vii) any purchase on behalf of the municipality at a public auction</li> <li>(viii) any contract with an organ of state, local authority or a public utility corporation or company</li> <li>(ix) any contract in respect of which compliance therein would not be in the public interest or interest of Council</li> <li>(x) ad-hoc repairs to plant and equipment where it is not possible to ascertain the nature or extent of the work required in order to call for bids</li> <li>(xi) workshop strip &amp; quote</li> </ul> | Accounting Officer       | BAC considers deviations and recommend to the Accounting Officer. | YES         | <p>1 October - 31 October 2018: submitted 01 November 2018<br/> 1 November - 30 November 2018: submitted 01 December 2018<br/> 1 December – 31 December 2018: submitted 03 January 2019</p> |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY   | POWER CURRENTLY RESIDING | DELEGATED          | IMPLEMENTED | COMMENTS |
|----------|--|--------------------------|--------------------|-------------|----------|
| 36(1)(b) | Ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.   | Accounting Officer       |                    | YES         |          |
| 36(2)    | Record the reasons for any deviations in terms of Regulations 36(1)(a) and (b); and<br><br>Report them to the next meeting of the Council and include as a note to the annual financial statements.  | Municipal Council        | Accounting Officer | YES         |          |
| 37(2)    | Decide to consider an unsolicited bid but only if –<br><br>(a) the product or service offered is a demonstrably or proven unique innovative concept;<br><br>(b) the product or service will be exceptionally beneficially to, or have exceptional cost advantages for, the municipality;<br><br>(c) the person who made the bid is the sole provider of the product or service; and<br><br>(d) the reasons for not going through the normal bidding processes are found to be sound by the accounting officer. | Accounting Officer       |                    | NO          | None     |
| 37(4)    | Submit written comments received pursuant to Regulation 37(3), including any responses from the unsolicited bidder, to the National Treasury and the relevant provincial treasury for comment.   | Accounting Officer       |                    | NO          | None     |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY   | POWER CURRENTLY RESIDING | DELEGATED                        | IMPLEMENTED | COMMENTS   |
|----------|--|--------------------------|----------------------------------|-------------|--|
| 37(5)    | Consider and may award the bid or make recommendations to the accounting officer depending on the delegations to the adjudication committee.   | Accounting Officer       | Bid Adjudication Committee       | YES         | None   |
| 37(7)    | When considering an unsolicited bid, take into account where considering an unsolicited bid –<br><br>(i) any comments submitted by the public; and<br><br>any written comments and recommendations of the National Treasury or the relevant provincial treasury. | Accounting Officer       |                                  | NO          | None   |
| 37(8)    | Submit to the Auditor General, the relevant provincial treasury and the National Treasury the reasons for rejecting or not following any recommendations of the National Treasury or provincial treasury in regard to the unsolicited bid.                       | Accounting Officer       | Manager: Supply Chain Management | NO          | None   |
| 38(1)(a) | Take all reasonable steps to prevent abuse of the supply chain management system.  | Accounting Officer       | Chief Financial Officer          | YES         | The National Treasury Code of Conduct has been circulated and communicated to municipal staff at various formal and informal meetings. |
| 38(1)(b) | Investigate any allegations against an official or other role player of fraud, corruption, favoritism, unfair or irregular practices or failure to comply with the supply chain management policy, and when justified –  | Accounting Officer       | Internal Audit                   | YES         | None   |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY  | POWER CURRENTLY RESIDING | DELEGATED  | IMPLEMENTED | COMMENTS   |
|----------|---|--------------------------|--|-------------|--|
|          | (i) take appropriate steps against such official or other role player; or<br>(ii) report any alleged criminal conduct to the South African Police Service.  |                          |  |             |  |
| 38(1)(c) | Check the National Treasury's database prior to awarding any contract to ensure that no recommended bidder, or any of its directors, is listed as a person prohibited from doing business with the public sector.   | Accounting Officer       | Manager: Supply Chain Management                               | YES         | The National Treasury website information of the List of Defaulters is currently used to verify. |
| 38(1)(d) | Reject any bid from a bidder –<br>(i) if any municipal rates and taxes or municipal service charges owed by that bidder or any directors to the municipality are in arrears for more than three months;<br>(ii) who during the last five years has failed to perform satisfactorily on a previous contract with the municipality or any other organ of state after written notice was given to that bidder that performance was unsatisfactory. | Accounting Officer       | Bid Adjudication Committee<br>Manager: Supply Chain Management | YES         | Bid evaluation checklist is in place   |
| 38(1)(e) | Reject a recommendation for the award of a contract if the recommended bidder, or any of its directors, has committed a corrupt or fraudulent act in competing for the particular contract.   | Accounting Officer       | Bid Adjudication Committee<br>Manager: Supply Chain Management | YES         | Bid evaluation checklist is in place   |
| 38(1)(f) | Cancel a contract awarded to a person if – the person committed any corrupt or fraudulent act during the bidding process or the execution of  | Accounting Officer       | Bid Adjudication Committee<br>Manager: Supply Chain Management | YES         | Bid evaluation checklist is in place   |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY  | POWER CURRENTLY RESIDING | DELEGATED   | IMPLEMENTED | COMMENTS                             |
|----------|---|--------------------------|---|-------------|--------------------------------------|
|          | <p>the contract; or</p> <p>(i) an official or other role player committed any corrupt or fraudulent act during the bidding process or the execution of the contract that benefited that person.</p>   |                          |   |             |                                      |
| 38(1)(g) | <p>Reject the bid of any bidder if that bidder or any of its directors –</p> <p>(i) has abused the supply chain management system of the municipality or has committed any improper conduct in relation to such system;</p> <p>(ii) has been convicted for fraud or corruption during the last five years;</p> <p>(iii) has willfully neglected or reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or</p> <p>(iv) has been listed in the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).</p> | Accounting Officer       | Bid Adjudication Committee Manager: Supply Chain Management | YES         | Bid evaluation checklist is in place |
| 38(2)    | Inform the National Treasury and relevant provincial treasury in writing of any actions taken in terms of Regulation 38(1)(b)(ii), (e) or (if).   | Accounting Officer       | Bid Adjudication Committee Manager: Supply Chain Management | YES         | Bid evaluation checklist is in place |



| REG. NO.  | CRYPTIC DESCRIPTION OF POWER OR DUTY  | POWER CURRENTLY RESIDING | DELEGATED               | IMPLEMENTED | COMMENTS                |
|-----------|---|--------------------------|-------------------------|-------------|-------------------------|
| 40(1)     | The Supply chain policy must provide for an effective system of disposal management for the disposal or letting of assets, including unserviceable, redundant or obsolete assets, subject to sections 14&90 of MFMA   | Municipal Council        | Chief Financial Officer | YES         | Delegations is in place |
| 40(2) a   | A Supply Chain management policy must specify the ways in which assets may be disposed of, including by –<br>(i) Transferring the asset to another organ of state in terms of a provision of the MFMA enabling the transfer of assets<br>(ii) Transferring the asset to another organ of state at market related value or, when appropriate, free of charge<br>(iii) Selling the asset<br>(iv) Destroying the asset | Municipal Council        | Chief Financial Officer | YES         | .<br>As per delegations |
| 40(2) (a) | Stipulate that –<br><br>Immoveable property may be sold only at market related prices except when public interest or the plight of the poor demands otherwise   | Municipal Council        |                         | YES         |                         |
| 40(2)(b)  | Movable assets may be sold either by way of written price quotations, a competitive bidding   | Accounting Officer       | Chief Financial Officer |             | As per delegations      |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY   | POWER CURRENTLY RESIDING | DELEGATED               | IMPLEMENTED | COMMENTS                                       |
|----------|--|--------------------------|-------------------------|-------------|--|
|          | process, auction or at market related prices, whichever is the most advantageous to the municipality   |                          |                         |             |  |
| 40(2)(c) | In the case of the free disposal of computer equipment, the Provincial Department of Education must first be approached to indicate within 30 days whether any of the local schools are interested in the equipment. | Accounting Officer       | Chief Financial Officer |             | Not Applicable                                 |
| 40(2)(d) | In the case of the disposal of firearms, the National Conventional Arms Control Committee has approved any sale or donation of firearms to any person or institution within or outside the Republic                  | Accounting Officer       |                         |             | Not Applicable                                 |
| 40(2)(e) | All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed   | Municipal Council        |                         | YES         | Not Applicable                                 |
| 40(2)(f) | Ensure that where assets are traded in for other assets, the highest possible trade-in is negotiated   | Municipal Council        |                         |             | None   |
| 40(2)(g) | In the case of the free disposal of computer equipment, the provincial department of education is first approached to indicate within 30 days whether any of the local schools are interested in the equipment.      |                          |                         |             | Not Applicable                                 |
| 41(1)    | A Supply chain management policy must provide for an effective system of risk management for the identification, consideration and avoidance of potential risks in the supply chain management                       | Accounting Officer       | Internal Audit          |             | Busy implementing a system for risk management |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY  | POWER CURRENTLY RESIDING | DELEGATED                        | IMPLEMENTED | COMMENTS   |
|----------|---|--------------------------|----------------------------------|-------------|--|
|          | system  |                          |                                  |             |  |
| 42       | Establish and implement an internal monitoring system in order to determine, on a retrospective analysis, whether the authorized supply chain management processes were followed and whether the objectives of this policy were achieved.   | Accounting Officer       | Chief Financial Officer          |             | Busy implementing a system for performance management in SCM                                       |
| 43(2)    | Check with SARS whether a person's tax matters are in order before making an award to such person.  | Municipal Council        | Manager: Supply Chain Management | YES         | The Tax Clearance of vendors registered on the municipal database is requested on a regular basis. |
| 45       | Disclose in the notes to the annual financial statements of the municipality particulars of any award of more than R2,000 to a person who is a spouse, child or parent of a person in the service of the state, or has been in the service of the state in the previous twelve months, including –<br>(a) the name of that person;<br>(b) the capacity in which that person is in the service of the state; and<br>(c) the amount of the award. | Municipal Council        | Chief Financial Officer          | YES         | This information was disclosed within the 17/18 financial statements of the municipality.          |
| 46(3)(a) | Keep a register of all declarations in terms of Regulation 46(2)(d) and (e).  | Accounting Officer       | Manager: Supply Chain Management | YES         | SCM keep record of it.   |
| 46(3)(b) | Declarations must be made to the mayor of the municipality who must ensure that such declarations are recorded in the register.   | Accounting Officer       | Chief Financial Officer          | YES         | Declarations are kept at SCM section and hard copy on file.  |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY   | POWER CURRENTLY RESIDING | DELEGATED  | IMPLEMENTED | COMMENTS   |
|----------|--|--------------------------|--|-------------|--|
|          |  |                          |  |             |  |
| 46(4)    | Adopt the National Treasury's code of conduct and Schedule 2 of the Systems Act for supply chain management practitioners and other role players involved in supply chain management.  | Accounting Officer       | Manager: Supply Chain Management Council's Speaker | YES         | Code of conduct are circulated annually to all officials |
| 47(2)    | Report any alleged contravention of Regulation 47(1) to the National Treasury for considering whether the offending person, and any representative or intermediate through which such person is alleged to have acted, should be listed in the National Treasury's database of persons prohibited from doing business with the public sector.  | Accounting Officer       | Chief Financial Officer                            | YES         | Not Applicable   |
| 48       | Disclose to the National Treasury and the relevant provincial treasury any sponsorship promised, offered or granted to the municipality whether directly or through a representative or intermediate, by any person who is –<br>(a) a provider or prospective provider of goods or services to the municipality; or<br>(b) a recipient or prospective recipient of goods disposed or to be disposed, of by the municipality. | Accounting Officer       | Manager: Supply Chain Management                   | YES         | None.  |
| 49       | Persons aggrieved by decisions or actions taken  | Accounting               |  | YES         | Have an administrative process in                        |

| REG. NO. | CRYPTIC DESCRIPTION OF POWER OR DUTY   | POWER CURRENTLY RESIDING | DELEGATED | IMPLEMENTED | COMMENTS   |
|----------|--|--------------------------|-----------|-------------|--|
|          | in the implementation of this supply chain management system, may lodge within 14 days of the decision or action, a written objection or complaint against the decision or action.   | Officer                  |           |             | place.   |
| 50(1)    | Appoint an independent and impartial person to assist in the resolution of disputes between the municipality and other persons and to deal with objections, complaints or queries as described more fully in Regulation 49.  | Accounting Officer       |           | YES         | The MM will appoint an independent person to dispose with objections, complaints or queries.             |
| 50(2)    | Responsible to assist the person appointed in terms of Regulation 50(1) to perform his or her functions effectively.   | Accounting Officer       |           | YES         | .  |
| 50(3)(b) | Appointed must submit monthly reports to the Accounting Officer on all disputes, objections, complaints or queries received, attended to or resolved.  | Accounting Officer       |           | YES         | The appointed official is responsible for the submission of the monthly report to the Municipal Manager. |
| 51       | Service provider that acts on behalf of municipality to provide any service or act as a collector of fees, service charges or taxes and the compensation payable to service provider, contract must stipulate a cap on compensation payable to the service provider; that such compensation must be performance based. | Accounting Officer       |           | YES         | none   |

## 7.3.4 MID-YEAR ADJUSTMENTS BUDGET FOR 2018/2019

Collaborator No:

File nr:

8/1

IDP KPA Ref No:

Good Governance and Compliance

Meeting Date:

23 January 2019

## 1. SUBJECT: MID-YEAR ADJUSTMENTS BUDGET FOR 2018/2019

## 2. PURPOSE OF REPORT

To table the adjustments budget as envisaged by section 28 of the Municipal Finance Management Act (Act No.56 of 2003), for the 2018/2019 financial year, for approval.

## 3. DELEGATED AUTHORITY

## FOR APPROVAL BY MUNICIPAL COUNCIL

## 4. EXECUTIVE SUMMARY

This adjustments budget addresses adjustments in terms of section 28 (2) a, b, d & f of the MFMA and is further explained as required by section 28 (2) (5) of the legislation.

Attached as **APPENDIX A** is an executive summary by the Accounting Officer.

## 5. RECOMMENDATIONS

- (a) that the Adjustments Budget as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDIX A and B** be approved; and
- (b) that the following capital projects be adjusted over the MTREF (2018/2019) as follows:

| Project  | 2019/2020  | 2020/2021  |
|--|------------|------------|
| Establishment of Informal Trading Sites: Klapmuts    | 3,000,000  | -          |
| Establishment of Informal Trading Sites: Groendal    | 2,000,000  | -          |
| Heritage Tourism Center - Jamestown                  | 640,000    | -          |
| Klapmuts: Erf 2181 (298 serviced sites)              | 1,259,000  | -          |
| Smartie Town, Cloetesville                           | 4,900,000  | -          |
| Stellenbosch: Social Housing                         | 200,000    | 2,000,000  |
| Purchasing of land                                   | 65,626,490 | 10,000,000 |
| Structural Upgrading: Community Hall La Motte        | 1,700,000  | -          |
| Upgrading of Stellenbosch Fire Station               | 7,000,000  | -          |
| Hydraulic Ladder Fire Truck                          | 12,000,000 | -          |
| Mont Rochelle Nature Reserve: Upgrade of Facilities. | 800,000    | -          |

- (c) that the Service Delivery and Budget Implementation Plan be adjusted accordingly, inclusive of the non-financial information (performance measurement).

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## 6. DISCUSSION / CONTENTS

### 6.1 Background

In terms of section 28 of the Municipal Finance Management Act (Act no. 56 of 2003), a municipality may revise an approved budget through an adjustments budget process. Only the mayor may table an adjustments budget in the Municipal Council (within the prescribed framework). The latter is regulated by means of the Municipal Budget and Reporting Regulations that came into effect on 1 July 2009.

*In terms of section 28(2) of the Municipal Finance Management Act, an adjustments budget:*

- a) *must adjust the revenue and expenditure estimates downwards if there is material under collection of revenue during the current year;*
- b) *may appropriate additional revenue that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;*
- d) *may authorize the utilization of projected savings in one vote towards spending in another vote; and*
- f) *may correct any errors in the annual budget.*

In terms of section 23(1) of the Municipal Budget and Reporting Regulations, the above mentioned adjustments can only be done after the mid-year budget and performance assessment has been tabled to Council, but not later than 28 February.

### 6.2 Discussion

#### **Capital Adjustments Budget**

During the mid-year budget and performance assessment process, inclusive of taking into account actual spending as at 31 December 2018, it was identified that the capital budget had to be adjusted downward to make necessary amendments to various projects in order to accelerate progress on the priorities identified.

#### **Effect of the adjustments budget on the current annual budget:**

Taking all proposed adjustments into consideration, will result in the current approved capital budget of R587 748 280 decreasing with R34 520 090. The proposed adjusted capital budget for 2018/2019 will be R553 228 189, refer to **APPENDIX A** for the detail.

#### **Operational Adjustment Budget**

With the process followed during the mid-year budget and performance assessment, taking into consideration projected spending or projected billed revenue versus what was actually processed, it was identified that the operational budget should be adjusted accordingly.

#### **Effect of the adjustments budget on the current annual budget**

The operational income budget of 2018/2019 decreases from R1 755 894 265 to the proposed budget of R1 738 394 265. Refer to **APPENDIX A** for detail.



The operational expenditure budget of 2018/2019 decreases from R1 734 359 770 to the proposed budget amount of R1 719 104 450. Refer to **APPENDIX A** for detail.

### **Material changes to the operating budget**

#### **Operational Income Budget**

There are line items where we anticipate receiving additional revenue, over and above those already included and approved in the annual budget. The following income line items will be adjusted upwards:

- Service Charges: Electricity Revenue: The municipality has billed R279 369 047 against a year to date budget of R283 869 171. The revenue budget for this line item will have to be adjusted upwards with R10 000 000. This is as a result of the over performance that is noted for electricity revenue.
- Service Charges: Refuse Revenue: The municipality has billed R3 010 306 more refuse revenue than initially anticipated. The revenue budget for this line item will have to be adjusted upwards with R5 000 000. This is as a result of the over performance that is noted for refuse revenue.

However, there are other line items where we anticipate underperformance. The income line items that will have to be adjusted downwards are:

- Service Charges: Water Revenue: The municipality has billed R30 215 504 less water than initially anticipated. The revenue budget for this line item will have to be adjusted downwards with R35 000 000. This is as a result of the under-performance that is noted for water revenue due to decrease in billed revenue. This is due to consumers adjusting their consumption patterns in line with the water saving measures promoted by the municipality.
- Other Revenue: Encroachments: An underperformance is noted as only R1 248 376 has been receipted against an adjusted budget of R8 925 187. The budget for this item will have to be adjusted downward to R2 500 000 as a result of the actual revenue collected being less than the year to date planned budget.

#### **Operational Expenditure Budget**

Various line items were adjusted (detail included in **APPENDIX A**) due to requests received from user departments and operational pressure to increase efficiencies.

The expenditure to date reflects an under spending of R55 828 228 when comparing the financial performance of the first six months to the pro-rata budget.

There are line items where we noted an overspending when compared to the year-to-date budget and we anticipate that additional funds will be required, over and above those already included and approved in the annual budget. The following expenditure line items will be adjusted upwards:

- Remuneration of Councillors: The upper limits for the salaries, allowance and benefits of the municipal councillors were gazetted on 15 December 2018. The upper limits will be implemented in the third quarter of the financial year and an additional R130 000 budget increase will be provided for.
- Other Expenditure - Security Services: An additional amount of R8 000 000 was identified for the safeguarding of 44 municipal sites.

- Other Expenditure - Legal Cost: An additional R4 000 000 is estimated to be required to ensure that the budget for all legal cost rendered and planned will be sufficient for the financial year.
- Other Expenditure - Software License: An additional amount of R2 500 000 is required for two software licences tenders.

We have identified savings on the following expenditure categories:

- Employee related cost: An over performance of R14 354 049 is noted in the mid-year performance assessment, however the actual expenditure is 43% of the total budget of R566 807 500.

The estimated employee related cost for the year is R551 807 500 and a saving of R15 000 000 is envisaged.

- Finance Charges: After considering the municipality's cash position as at 31 December 2018 and also taking into account the improved capital spending it would be in council's best interest to take up the external loan of R160 000 000 for the 2018/2019 financial year. The external loan will only be taken up towards the end of the financial year and it will result in a R6 000 000 saving.

### **6.3 External Loan for 2018/2019**

After considering the municipality's cash position as at 31 December 2018 and also taking into account the improved capital spending it would be in council's best interest to take up the external loan of R160 000 000 for the 2018/2019 financial year. The external loan will only be taken up towards the end of the financial year and it will result in a saving in finance charges.

### **6.4 Legal Implications**

The item is compliant with the relevant legislative framework.

### **6.5 Staff Implications**

This report has no staff implications for the Municipality.

### **6.6 Previous / Relevant Council Resolutions**

The previous resolution relevant to this item was made on:

- Adjustments Budget for 2018/2019 for Additional Allocations and Roll-over of Unspent Conditional Grants- 3<sup>rd</sup> January 2019

### **6.7 Risk Implications**

None

### **6.8 Comments from Senior Management**

Inputs from all Directorates were incorporated into the adjustments budget.

**RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2019-01-23: ITEM 7.3.4**

- (a) that the Adjustments Budget as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDIX A and B**, be approved;
- (b) that the following capital projects be adjusted over the MTREF (2018/2019) as follows:

| <b>Project</b>                                       | <b>2019/2020</b> | <b>2020/2021</b> |
|--|------------------|------------------|
| Establishment of Informal Trading Sites: Klapmuts    | 3,000,000        | -                |
| Establishment of Informal Trading Sites: Groendal    | 2,000,000        | -                |
| Heritage Tourism Center - Jamestown                  | 640,000          | -                |
| Klapmuts: Erf 2181 (298 serviced sites)              | 1,259,000        | -                |
| Smartie Town, Cloetesville                           | 4,900,000        | -                |
| Stellenbosch: Social Housing                         | 200,000          | 2,000,000        |
| Purchasing of land                                   | 65,626,490       | 10,000,000       |
| Structural Upgrading: Community Hall La Motte        | 1,700,000        | -                |
| Upgrading of Stellenbosch Fire Station               | 7,000,000        | -                |
| Hydraulic Ladder Fire Truck                          | 12,000,000       | -                |
| Mont Rochelle Nature Reserve: Upgrade of Facilities. | 800,000          | -                |

- (c) that the Service Delivery and Budget Implementation Plan be adjusted accordingly, inclusive of the non-financial information (performance measurement).

**FURTHER COMMENTS BY THE MUNICIPAL MANAGER: 2019-01-24**

Subsequent to the Executive Mayoral Committee Meeting on 2019-01-23, additional information became available that affected the mid-year adjustments budget and necessitated changes to said adjustments budget. The information and subsequent changes were discussed with the Executive Mayor, and the appendices were updated (see **APPENDICES A-C**).

**ANNEXURES**

- Appendix A** - Budget documentation  
**Appendix B** - Adjustments budget 18/19 (B-schedule)  
**Appendix C** - Quality certificate

**FOR FURTHER DETAILS CONTACT:**

|                        |  |
|------------------------|--|
| <b>NAME</b>            | <b>KEVIN CAROLUS</b>                     |
| <b>POSITION</b>        | <b>ACTING CHIEF FINANCIAL OFFICER</b>    |
| <b>DIRECTORATE</b>     | <b>FINANCIAL SERVICES</b>                |
| <b>CONTACT NUMBERS</b> | <b>021 808 8512</b>                      |
| <b>E-MAIL ADDRESS</b>  | <b>Kevin.Carolus@stellenbosch.gov.za</b> |
| <b>REPORT DATE</b>     | <b>21 January 2019</b>                   |



**STELLENBOSCH**

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# **STELLENBOSCH MUNICIPALITY**

**MID-YEAR ADJUSTMENTS BUDGET DOCUMENTATION**

**JANUARY 2019**



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**ADJUSTMENTS BUDGET****PART 1****1. Mayor's Report**

In terms of section 72 of the MFMA, the municipality should assess its performance for the first half of the financial year. If necessary, this assessment then warrants an adjustment to the municipality's budget to revise projections of revenue and expenditure.

Changes to the approved budget are herein presented.

This adjustments budget is presented in terms of section 28 of the Municipal Finance Management Act (Act No.56 of 2003.) (MFMA).

**2. Resolutions**

(a) that the Adjustments Budget as prescribed by the Budgeting and Reporting Regulations, as set out in APPENDIX 1 and 2 be approved.

(b) that the following capital projects be adjusted over the MTREF (2018/2019) as follows:

| <b>Project</b>                                       | <b>2019/2020</b> | <b>2020/2021</b> |
|--|------------------|------------------|
| Establishment of Informal Trading Sites: Klapmuts    | 3,000,000        | -                |
| Establishment of Informal Trading Sites: Groendal    | 2,000,000        | -                |
| Heritage Tourism Center - Jamestown                  | 640,000          | -                |
| Klapmuts: Erf 2181 (298 serviced sites)              | 1,259,000        | -                |
| Smartie Town, Cloetesville                           | 4,900,000        | -                |
| Stellenbosch: Social Housing                         | 200,000          | 2,000,000        |
| Purchasing of land                                   | 65,626,490       | 10,000,000       |
| Structural Upgrading: Community Hall La Motte        | 1,700,000        | -                |
| Upgrading of Stellenbosch Fire Station               | 7,000,000        | -                |
| Hydraulic Ladder Fire Truck                          | 12,000,000       | -                |
| Mont Rochelle Nature Reserve: Upgrade of Facilities. | 800,000          | -                |

(c) that the Service Delivery and Budget Implementation Plan be adjusted accordingly inclusive of the non-financial information (performance measurement).

### 3. Executive Summary

Following the mid-year performance assessment, the municipality recognized the necessity to adjust its budget as per section 28 (2) of the MFMA.

On a high level, the adjustments budget is as follows:

| <u>Vote</u>                     | <b>Total Approved<br/>Budget (R )</b> | <b>%</b> | <b>Total Adjustments<br/>Budget (R )</b> | <b>%</b> |
|---------------------------------|---------------------------------------|----------|--|----------|
| Municipal Manager               | 30 317 351                            | 1.31%    | 33 892 414                               | 1.48%    |
| Planning & Development          | 140 859 750                           | 6.07%    | 132 432 760                              | 5.80%    |
| Infrastructure Services         | 1 427 705 006                         | 61.48%   | 1 398 070 391                            | 61.25%   |
| Community & Protection services | 406 955 657                           | 17.53%   | 392 735 796                              | 17.21%   |
| Corporate Services              | 219 156 364                           | 9.44%    | 210 873 167                              | 9.24%    |
| Financial Services              | 97 113 921                            | 4.18%    | 114 650 151                              | 5.02%    |
|                                 | <b>2 322 108 050</b>                  |          | <b>2 272 332 639</b>                     |          |

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#### 4. Adjustments Budget Tables

In accordance with the Budget and Reporting Regulations, the following compulsory schedules are attached (Appendix 2) reflecting the composition and detail of the adjustments budget:

| Table name  | Table reference |
|---|-----------------|
| Adjustments Budget Summary  | B1              |
| Adjustments Budget Financial Performance by standard classification | B2              |
| Adjustments Budget Financial Performance by vote                    | B3              |
| Adjustments Budget Financial Performance                            | B4              |
| Adjustments Budget Capital Expenditure by vote and funding          | B5              |
| Adjustments Budget Financial Position                               | B6              |
| Adjustments Budget Cash Flows                                       | B7              |
| Cash backed reserves/ Accumulated surplus reconciliation            | B8              |
| Asset Management  | B9              |
| Basic Service Delivery Measurement                                  | B10             |



The following other supporting schedules (SB1 . SB19) are attached on Appendix 3 in accordance with the Budget and Reporting Regulations.

| <b>Table Name</b>   | <b>Table reference</b> |
|---|------------------------|
| Supporting detail to 'Budgeted Financial Performance'                 | SB1                    |
| Supporting detail to 'Financial Position Budget'                      | SB2                    |
| Adjustments to the SDBIP  | SB3                    |
| Adjustments to the budgeted performance indicators & benchmarks       | SB4                    |
| Social, economic & demographic statistics & assumptions               | SB5                    |
| Funding measurement   | SB6                    |
| Transfers & grant receipts  | SB7                    |
| Expenditure on transfers & grant programme                            | SB8                    |
| Reconciliation of transfers, grant receipts and unspent funds         | SB9                    |
| Transfers & grants made by the municipality                           | SB10                   |
| Councillor & staff benefits   | SB11                   |
| Monthly revenue & expenditure (vote)                                  | SB12                   |
| Monthly revenue & expenditure (standard classification)               | SB13                   |
| Monthly revenue & expenditure   | SB14                   |
| Monthly cash flow   | SB15                   |
| Monthly capital expenditure (vote)                                    | SB16                   |
| Monthly capital expenditure (standard classification)                 | SB17                   |
| Capital expenditure on new assets by asset class                      | SB18a                  |
| Capital expenditure on renewal of existing assets by asset class      | SB18b                  |
| Expenditure on repairs & maintenance by asset class                   | SB18c                  |
| Depreciation by asset class   | SB18d                  |
| List of capital programmes & projects affected by the adjusted budget | SB19                   |

**PART 2****5. Adjustments Budget Assumptions**

This adjustments budget is based on the following assumptions:

1. All non-multiyear capital expenditure projects will be completed in the current financial year.

**6. Adjustments Budget Funding**

The financing sources of the capital adjustments budget are as follows:

| <b>Funding</b>                   | <b>Approved<br/>Budget (R )</b> | <b>%</b> | <b>Adjustments<br/>Budget (R )</b> | <b>%</b> |
|----------------------------------|---------------------------------|----------|------------------------------------|----------|
| <b>Own Funding</b>               |                                 |          |                                    |          |
| Capital Replacement Reserve      | 319 429 574                     | 54%      | 297 476 204                        | 53%      |
| <b>External Funding</b>          |                                 |          |                                    |          |
| External Loans                   | 160 000 000                     | 27%      | 160 000 000                        | 28%      |
| Public contributions & donations | 0                               | 0%       | 0                                  | 0%       |
| National Grants                  | 40 107 000                      | 7%       | 40 107 000                         | 7%       |
| Provincial Grants                | 68 211 706                      | 12%      | 65 967 026                         | 12%      |
|                                  | <b>587 748 280</b>              |          | <b>563 550 230</b>                 |          |

**7. Adjustments to Capital Expenditure**

The revised capital expenditure budget per vote is as follows:

| <b>Directorate</b>              | <b>Approved<br/>Budget (R )</b> | <b>%</b> | <b>Adjustments<br/>Budget (R )</b> | <b>%</b> |
|---------------------------------|---------------------------------|----------|------------------------------------|----------|
| Municipal Manager               | 85 000                          | 0.01%    | 285 000                            | 0.05%    |
| Planning & Development          | 18 633 608                      | 3.17%    | 13 517 539                         | 2.40%    |
| Infrastructure Services         | 487 970 765                     | 83.02%   | 485 540 450                        | 86.16%   |
| Community & Protection Services | 36 929 485                      | 6.28%    | 28 915 954                         | 5.13%    |
| Corporate Services              | 43 679 421                      | 7.43%    | 34 391 287                         | 6.10%    |
| Financial Services              | 450 000                         | 0.08%    | 900 000                            | 0.16%    |
|                                 | <b>587 748 280</b>              |          | <b>563 550 230</b>                 |          |

The detailed list of the adjustments made is as follows:

| Department                                 | Project  | Approved Budget   | Adjustment        | Proposed Budget  | Motivation  |
|--|--|-------------------|-------------------|------------------|---|
| <b>Municipal Manager</b>                   |  |                   |                   |                  |   |
| Municipal Manager                          | Furniture, Tools and Equipment                         | 35,000            | 50,000            | 85,000           | Additional funds for new furniture and equipment  |
| Municipal Manager                          | IDP Audio Equipment                                    | 50,000            | 150,000           | 200,000          | Additional funds for sound system for public meetings   |
| <b>Sub Total: Municipal Manager</b>        |  | <b>85,000</b>     | <b>200,000</b>    | <b>285,000</b>   |   |
| <b>Planning and Development Services</b>   |  |                   |                   |                  |   |
| Planning and Development                   | Furniture, Tools and Equipment                         | 80,579            | 100,000           | 180,579          | Additional R 100 000 for the acquisition of computers and office equipment for new staff in Land Use Management.  |
| LED  | Establishment of informal trading markets Cloetesville | 4,625,958         | -1,976,070        | 2,649,888        | Savings   |
| LED  | Establishment of Informal Trading Sites: Klappmuts     | 4,000,000         | -3,000,000        | 1,000,000        | Tenders have been advertised 12/12/2018 with the closing date being end of February 2019. Funds will be rolled over to 2019/20 financial year   |
| LED  | Establishment of Informal Trading Sites: Groendal      | 2,700,000         | -2,000,000        | 700,000          | Tenders have been advertised 12/12/2018 with the closing date being end of February 2019. Funds will be rolled over to 2019/20 financial year   |
| LED  | Vehicles   | 320,000           | 500,000           | 820,000          | Additional funds for the procurement of two additional vehicles.  |
| LED  | Heritage Tourism Center - Jamestown                    | 1,500,000         | -640,000          | 860,000          | The amount of R640 000 will be rolled over to the 2019/20 financial year  |
| New Housing                                | Structural Upgrades General: The Steps                 | -                 | 2,500,000         | 2,500,000        | Funds were re-allocated from Property Management  |
| Spatial Planning                           | Purchase of Land- Cemeteries                           | 900,000           | -600,000          | 300,000          | Savings   |
| <b>Sub Total: Planning and Development</b> |  | <b>14,126,537</b> | <b>-5,116,070</b> | <b>9,010,467</b> |   |
| <b>Infrastructure Services</b>             |  |                   |                   |                  |   |
| Infrastructure Services                    | Furniture, Tools & Equipment                           | 110,000           | 89,838            | 199,838          | Additional funds for new the reception counter for 1st Floor  |
| Infrastructure Services                    | Implementation of Ward Priorities                      | 1,210,000         | -200,000          | 1,010,000        | Ward 5: The amount of R120 000 to be reallocated to upgrading of parks and open areas project and R80 000 to be reallocated to operational projects as per ward allocation document submitted.<br>Ward 8: Reallocate R80 000 from Operational Budget to Capital Budget as per Ward Allocation Documents.<br>Ward 18: Reallocate R80 000 to Operational budget projects under Community Development. |
| Electrical Engineering                     | Electricity Network: Pniel                             | 17,000,000        | -2,881,519        | 14,118,481       | Savings   |
| Electrical Engineering                     | General Systems Improvements - Stellenbosch            | 2,700,000         | 3,893,916         | 6,593,916        | Additional funding for the upgrading of the Stellenbosch electrical network.  |
| Electrical Engineering                     | Specialized Vehicles                                   | 1,500,000         | 700,000           | 2,200,000        | Additional funds for the procurement of specialised vehicles  |
| Electrical Engineering                     | Isolators  | 1,000,000         | -512,397          | 487,603          | Savings   |
| Electrical Engineering                     | System Control Centre & Upgrade Telemetry              | 1,000,000         | -600,000          | 400,000          | Savings   |
| Electrical Engineering                     | Replace Switchgear - Franschoek                        | 1,000,000         | -100,000          | 900,000          | Savings   |
| Electrical Engineering                     | Vehicle Fleet  | 1,000,000         | -1,000,000        | -                | Funds will be reallocated to specialized vehicles   |
| Electrical Engineering                     | Ad-Hoc Provision of Street lighting                    | 950,000           | 1,250,000         | 2,200,000        | Additional funding for street lighting  |
| Electrical Engineering                     | Lighting of Public Areas                               | 2,000,000         | 1,200,000         | 3,200,000        | Additional funding for the lighting of public areas   |
| Electrical Engineering                     | Data Network   | 500,000           | -500,000          | -                | Project will not commence in this financial year.   |

| Department                               | Project  | Approved Budget | Adjustment | Proposed Budget | Motivation  |
|--|--|-----------------|------------|-----------------|---|
| Electrical Engineering                   | Upgrading of Offices   | 1,700,000       | -1,700,000 | -               | Funds will be reallocated to Property Management  |
| Electrical Engineering                   | Power line move from landfill site                               | 16,000,000      | -2,211,506 | 13,788,494      | Savings   |
| Electrical Engineering                   | Paradyskloof & Surrounding Area- Switchgear (11kV)               | 4,000,000       | -4,000,000 | -               | Current Tender was cancelled and new tender will be advertised in the 2019/20 financial year.   |
| Planning, Development and Implementation | Langrug Road Construction  | 3,500,000       | -2,637,355 | 862,645         | Contractor could not complete the full length of the road due to the 50 families that are in the road reserve. Alternative land could not be found in the contract period for them to complete the project. |
| Planning, Development and Implementation | Access to Basic Services   | 64,700          | 500,000    | 564,700         | Project is in progress. Additional funds needed.  |
| Planning, Development and Implementation | Basic Services Improvements: Langrug                             | 8,124,752       | -7,684,685 | 440,067         | The rehabilitation of the dam could not realised because no alternative land could be found to re-locate the families in order to complete the project.   |
| Planning, Development and Implementation | Jamestown: Mountainview Installation of water and sewer services | 2,615,460       | -2,180,677 | 434,783         | Project completed below the tendered amount and the saving to move to Enkanini.   |
| Planning, Development and Implementation | Enkanini ABS   | 250,000         | 10,322,040 | 10,572,040      | Additional funding for the complete for   |
| Planning, Development and Implementation | ISSP Kayamandi Enkanini (1300 sites)                             | 2,400,000       | -2,400,000 | -               | The current funding is only for planning and therefore it will not effect the project cycle.  |
| Planning, Development and Implementation | ISSP Klapmuts La Rochelle (80 sites)                             | 140,000         | -140,000   | -               | Funding will be moved to operational expenditure  |
| Planning, Development and Implementation | Idas Valley IRDP / FLISP   | 17,300,000      | 1,286,000  | 18,586,000      | Section 116 process completed in order for the current contractor to continue   |
| Planning, Development and Implementation | Kayamandi: Watergang and Zone O                                  | 19,358,122      | 4,000,000  | 23,358,122      | Section 116 process completed in order for the current contractor to continue   |
| Planning, Development and Implementation | Northern Extension: Feasibility (Kayamandi)                      | 2,000,000       | -2,000,000 | -               | In accordance with the Council decision to obtain the land, the negotiations with land owner is currently on-going.   |
| Planning, Development and Implementation | Klapmuts: Erf 2181 (298 serviced sites)                          | 12,713,434      | -3,599,434 | 9,114,000       | Adjust to original budget in line with Provincial department of Human Settlements grant   |
| Planning, Development and Implementation | Klapmuts: Erf 2181 (298 serviced sites)                          | 4,183,150       | -1,259,000 | 2,924,150       | Community requested change in lay-out which resulted in a delay on site.  |
| Planning, Development and Implementation | Smartie Town, Cloetesville                                       | 4,920,000       | -2,500,000 | 2,420,000       | Funds will be rolled over to the 2019/20 financial year. An additional R2.4million in the 2019/20 financial year will required. Estimated cost is in line with tenders received.                            |
| Planning, Development and Implementation | Cloetesville IRDP Planning                                       | 250,000         | -231,246   | 18,754          | The current funding is only for planning and therefore it will not effect the project cycle of this particular Call for Proposal. Tender advertised, closing date 25 February 2019.                         |
| Planning, Development and Implementation | Longlands Vlotenburg: Housing Internal Services                  | 7,200,000       | 1,440,000  | 8,640,000       | The project is in progress. Spending in accordance with timelines as per the approved appeal. Increase in line with Provincial Department of Human Settlements Grant.                                       |
| Planning, Development and Implementation | Stellenbosch: Social Housing                                     | 200,000         | -200,000   | -               | Procurement process is dealt with by the Social Housing Regulatory Authority (SHRA). Await outcome  |

| Department                               | Project  | Approved Budget | Adjustment | Proposed Budget | Motivation  |
|--|--|-----------------|------------|-----------------|---|
| Planning, Development and Implementation | Jamestown: Housing   | 600,000         | -600,000   | -               | The current funding is only for planning and therefore it will not effect the project cycle of this particular Call for Proposal. |
| Planning, Development and Implementation | Meerlust (200) Planning  | 600,000         | -600,000   | -               | The current funding is only for planning and therefore it will not effect the project cycle of this particular Call for Proposal. |
| Roads and Stormwater                     | Adhoc: Reconstruction Of Roads (WC024)   | 5,614,844       | 1,700,000  | 7,314,844       | Additional funding required to address road reconstruction backlog  |
| Roads and Stormwater                     | Upgrade Gravel Roads- Jamestown  | 1,000,000       | -1,000,000 | -               | Community requested tarring of roads.   |
| Roads and Stormwater                     | Lanquedoc Access road and Bridge   | 1,806,701       | -101,701   | 1,705,000       | The funding will be sufficient to complete this phase of the project.   |
| Roads and Stormwater                     | Upgrade Stormwater Water Conveyance System   | 1,228,400       | 1,771,600  | 3,000,000       | Additional funding requested.   |
| Roads and Stormwater                     | Upgrade Gravel Roads - Lamotte & Franshoek   | 2,500,000       | 2,000,000  | 4,500,000       | Increased scope as per community requirements, original budget not sufficient   |
| Roads and Stormwater                     | Update Pavement Management System  | 700,000         | -700,000   | -               | To be updated by Cape Winelands District Municipality   |
| Roads and Stormwater                     | Upgrade Gravel Roads - Wemmershoek   | 2,500,000       | 1,000,000  | 3,500,000       | Increased scope as per community requirements, original budget not sufficient   |
| Roads and Stormwater                     | Paving: Stellenbosch CBD   | 2,000,000       | -800,000   | 1,200,000       | Reduced scope due to work that will be carried out by developers - anticipated savings.   |
| Roads and Stormwater                     | Stormwater Drainage - Kayamandi and Enkanini   | 2,000,000       | 600,000    | 2,600,000       | Tender documents received, project cost higher than initially planned   |
| Sanitation                               | Extention Of WWTW: Stellenbosch  | 47,097,037      | 6,000,000  | 53,097,037      | Additional funding to complete the project  |
| Sanitation                               | Furniture, Tools and Equipment   | 291,684         | 200,000    | 491,684         | Additional funds for the procurement of furniture, tools and equipment  |
| Solid Waste Management                   | Vehicles   | 4,541,821       | -882,678   | 3,659,143       | Vehicles were bought in the previous financial year   |
| Solid Waste Management                   | Waste Minimization Projects  | 400,000         | 120,000    | 520,000         | Additional funds needed to complete the work planned for this financial year.   |
| Solid Waste Management                   | Skips (5,5Kl)  | 250,000         | 300,000    | 550,000         | Community requested skips.  |
| Solid Waste Management                   | Furniture, Tools and Equipment : Solid Waste   | 35,000          | 464,325    | 499,325         | Additional funds required for street bins, two-way radios and other equipment   |
| Solid Waste Management                   | Stellenbosch WC024 Material Recovery Facility  | 4,386,506       | 2,000,000  | 6,386,506       | Additional funding to complete the project  |
| Traffic Engineering                      | Road Transport Safety Master Plan - WC024  | 150,000         | 400,136    | 550,136         | Additional funds for replacement of solar power cat eyes  |
| Traffic Engineering                      | Pedestrian Crossing Implementation   | 100,000         | 400,000    | 500,000         | Additional funds to improve visibility of crossing  |
| Traffic Engineering                      | Universal Access Implementation  | 100,000         | 400,000    | 500,000         | Additional funds for the installation of audible tactile paving at signalized intersection  |
| Traffic Engineering                      | Helshoogte Road/ Cluver Road/ Rustenburg Road intersection & Rustenburg Road/ Sonnebloem Road intersection | 401,400         | 250,000    | 651,400         | Additional funds for the Installation of traffic cameras  |
| Traffic Engineering                      | Main Road Intersection Improvements: R44 / Bird Street   | 315,000         | 253,999    | 568,999         | Additional funds for the Installation of traffic cameras  |
| Traffic Engineering                      | Merriman & Bosman Signalisation  | 49,700          | 250,029    | 299,729         | Additional funds for the Installation of traffic cameras  |
| Transport Planning                       | Taxi Rank - Franschoek   | 3,000,000       | -1,500,000 | 1,500,000       | Designs/contract documentation only   |
| Transport Planning                       | Taxi Rank - Kayamandi  | 3,372,655       | 500,000    | 3,872,655       | Additional funds for the design and implementation  |
| Transport Planning                       | Khayamandi Pedestrian Crossing (R304, River and Railway Line)  | 2,073,734       | -1,000,000 | 1,073,734       | Waiting for provincial approval   |
| Water                                    | New 5 MI Reservoir: Cloeteville  | 500,000         | -500,000   | -               | Tendering process will commence in the 2019/2020 or 2020/21 financial year.   |

| Department                                | Project   | Approved Budget    | Adjustment        | Proposed Budget    | Motivation   |
|---|---|--------------------|-------------------|--------------------|--|
| Water                                     | Bulk Water Supply Pipe Reservoir: Dwars Rivier (Johannesdal / Kylemore / Pniel) | 12,500,000         | 500,000           | 13,000,000         | MIG funding in line with allocation for the financial year.  |
| <b>Sub Total: Infrastructure Services</b> |   | <b>237,004,099</b> | <b>-2,430,315</b> | <b>234,573,784</b> |  |
| <b>Corporate Services</b>                 |   |                    |                   |                    |  |
| Corporate Services General                | Ward 3: Mobile container  | 40,000             | -40,000           | -                  | Ward 3: Funds to be reallocated to Parks & Rivers for an Open Air Gym as requested by Councillor.  |
| Corporate Services General                | Ward 12: Resource Centre  | 21,644             | -21,644           | -                  | Ward 12: Funds to be reallocated to Sports grounds under Community and Protection Services. Project managed by Sports Department.  |
| ICT                                       | Upgrade and Expansion of IT Infrastructure Platforms                            | 7,780,053          | 3,500,000         | 11,280,053         | The additional funds are requested for the procurement of the following items: procurement of 3 microwave links; procurement of 30 network switches; procurement of 50 mini UPS for biometric clocks and the procurement of 10 Mobile High accurate devices for GIS.   |
| ICT                                       | Public WI-FI Network  | 300,000            | 700,000           | 1,000,000          | The additional funds are requested to address the shortfall of tender prices for tender BSM 35/19 for Wireless Access Points.  |
| ICT                                       | Purchase and Replacement of Computer/software and Peripherals                   | 500,000            | 1,000,000         | 1,500,000          | Additional funds requested for the procurement of additional computers & laptops.  |
| Property Management                       | Purchasing of land  | 15,626,490         | -15,626,490       | -                  | Acquisition of land will not materialise during the 18/19 financial year. Request for funds to be rolled over to 19/20 financial year.   |
| Property Management                       | Structural Upgrading: Community Hall La Motte                                   | 1,000,000          | -200,000          | 800,000            | Due to the delay in approval of specifications the project will start later than anticipated.  |
| Property Management                       | Structural Upgrades General: The Steps  | 2,500,000          | -2,500,000        | -                  | Transfer project and budget to Planning Department (New Housing).  |
| Property Management                       | Public Ablution Facilities: Franschoek  | 500,000            | 150,000           | 650,000            | Tenders received were not more than R150 000. Due to the delay in the appointment of a Draftsman for the design of a new public ablution facility. The project will materialise during the 19/20 financial year.   |
| Property Management                       | Community Services Office Space: Beltana  | 500,000            | -500,000          | -                  | Funds to be reallocated to Community Services for storage facility. Extension of office space.   |
| Property Management                       | Upgrading Fencing   | 525,404            | 2,800,000         | 3,325,404          | Additional needs for fencing such as Klapmuts taxi rank, Lamotte Municipal depot, Kayamandi Corridor and Idas Valley play park, were identified.   |
| Property Management                       | Structural improvements at the Van der Stel Sport grounds                       | 3,500,000          | 451,487           | 3,951,487          | Funds reallocated from the Van Der Stel Roof Replacement Project. Replacement of roof will be funded from this project. An amount of R300 000 requested for the replacement of flood lights. The needs were identified during a recent site visit. This is a critical project due to health and safety risks identified. |

| Department                                 | Project  | Approved Budget   | Adjustment        | Proposed Budget   | Motivation   |
|--|--|-------------------|-------------------|-------------------|--|
| Property Management                        | Structural Improvement: General                      | 1,210,999         | 1,150,000         | 2,360,999         | The following additional funds were requested for project allocated under this line item: 1) Additional funds of R800 000 are requested for unforeseen structural improvements. 2) An additional R150 000 requested for the planning phase of the Upgrading of Lanquedoc Community Facility. Planning phase will commence during the 18/19 financial year.3 ) During recent discussions with Community Services the urgency of the Upgrade of the Millennium Hall project in Pniel was brought to Property Management's attention. An amount of R200 000 are requested for this project. |
| Property Management                        | Van Der Stel Roof Replacement                        | 151,487           | -151,487          | -                 | Funds to be reallocated to the main project for Van Der Stel-Structural Improvements at the V/D Stel Sport grounds.  |
| <b>Sub Total: Corporate Services</b>       |  | <b>34,156,077</b> | <b>-9,288,134</b> | <b>24,867,943</b> |  |
| <b>Community &amp; Protection Services</b> |  |                   |                   |                   |  |
| Comm and Protection Services               | Implementation of Ward Priorities                    | 1,575,000         | 80,000            | 1,655,000         | Ward 7: Reallocate R80 000 from operational budget to capital budget for the Upgrading of Marais Park as per ward allocation documents submitted.  |
| Fire and Rescue Services                   | Upgrading of Stellenbosch Fire Station               | 1,074,195         | 1,925,805         | 3,000,000         | Additional funds requested to proceed with phase one of the upgrading project. It is further recommended that additional funds of R7million be made available in the 19/20 financial year. The total project cost is estimated at R10million.  |
| Fire and Rescue Services                   | Hydraulic Ladder Fire Truck                          | 3,003,000         | -3,003,000        | -                 | According to the manufacturer's production schedule, the vehicle will only be delivered end of June 2019 or the beginning of July 2019.  |
| Fire and Rescue Services                   | Hydraulic Ladder Fire Truck                          | 9,357,000         | -9,357,000        | -                 | According to the manufacturer's production schedule, the vehicle will only be delivered end of June 2019 or the beginning of July 2019.  |
| Law Enforcement                            | Office Accommodation                                 | 500,000           | -500,000          | -                 | The funding of R500 000 is reallocated to the upgrading of the fire station.   |
| Libraries                                  | Upgrading: Plein Street Library                      | 500,000           | -500,000          | -                 | The funds are reallocated to the Cloeteville Library upgrade project.  |
| Libraries                                  | Upgrading: Cloeteville Library                       | 450,000           | 950,000           | 1,400,000         | Additional funds are needed to complete the project..  |
| Nature Conservation                        | Botmaskop: Security Fencing                          | 1,000,000         | 150,000           | 1,150,000         | Additional funds for the procurement of security gates.  |
| Nature Conservation                        | Mont Rochelle Nature Reserve: Upgrade of Facilities. | 1,500,000         | -800,000          | 700,000           | R700 000 will be used for the appointment of a professional team and R800 000 will be transferred to the 19/20 financial year for the implementation of the project.   |

| Department  | Project                                   | Approved Budget   | Adjustment        | Proposed Budget   | Motivation  |
|---|---|-------------------|-------------------|-------------------|---|
| Parks and Rivers                                    | Upgrading of Parks and Open Areas         | 1,500,000         | 2,416,000         | 3,916,000         | Ward 3: Mobile Container Project of R40 000 not taking place under Corporate Services. Funds are reallocated to Open Gym project. Additional funds for the upgrading of parks in WC024.         |
| Parks and Rivers                                    | Purchase of Specialised Vehicles          | 1,151,100         | 1,750,000         | 2,901,100         | Additional funds needed for the purchasing of a water truck, irrigation vehicle and a vehicle for the superintendent.   |
| Parks and Rivers                                    | Ward 5: Upgrading of Parks and Open Areas | 70,812            | 120,000           | 190,812           | Ward 5: The amount of R120 000 was reallocated from Infrastructure Services to the Upgrading of Parks and Open Areas Project as per ward allocation document submitted by councillor.           |
| Parks and Rivers                                    | Furniture, Tools and Equipment            | 50,000            | 120,000           | 170,000           | Additional funding needed for purchasing of two trailers for watering of gardens with grey water.   |
| Sports Grounds & Picnic Sites                       | Upgrade of Sport Facilities (MIG funding) | 3,000,000         | -2,000,000        | 1,000,000         | Funding will be moved to Stellenbosch WC024 Material Recovery Facility due to shortfall. The Material Recovery Facility project is a high priority project.                                     |
| Sports Grounds & Picnic Sites                       | Upgrade of Sport Facilities (WC024)       | -                 | 933,020           | 933,020           | Additional funds for the upgrade of various sport facilities as per the facilities  |
| Sports Grounds & Picnic Sites                       | Borehole: Rural Sports grounds            | 450,000           | -450,000          | -                 | The project will be completed under Infrastructure Services. Funds to be reallocated to Infrastructure Services.  |
| Sports Grounds & Picnic Sites                       | Re-Surface of Netball/Tennis Courts       | 300,000           | 180,000           | 480,000           | Additional funds to complete the resurfacing of 6 netball courts.   |
| Sports Grounds & Picnic Sites                       | Upgrade of Irrigation System              | 100,000           | -100,000          | -                 | Funds to be reallocated to Infrastructure Services.   |
| Sports Grounds & Picnic Sites                       | Ward 12: Resource Centre                  | -                 | 21,644            | 21,644            | Ward 12: Funds to be reallocated to Sports grounds under Community and Protection Services.   |
| Traffic Services                                    | Furniture, Tools & Equipment              | 150,000           | 50,000            | 200,000           | The department is planning to extend the motor vehicle registration and driving licence testing services in the Pniel and Klapmuts area. Additional funds for the procurement of new furniture. |
| <b>Sub Total: Community and Protection Services</b> |   | <b>25,731,107</b> | <b>-8,013,531</b> | <b>17,717,576</b> |   |
| <b>Financial Services General</b>                   |   |                   |                   |                   |   |
| Budget and Treasury Office                          | Furniture, Tools & Equipment              | 150,000           | 50,000            | 200,000           | Additional funds requested for the procurement of furniture, tools and equipment.   |
| Budget and Treasury Office                          | Furniture, Tools & Equipment              | -                 | 400,000           | 400,000           | Funds for the procurement of computer hardware as per the Financial Management Grant (FMG) business plan.   |
| <b>Sub Total: Financial Services</b>                |   | <b>150,000</b>    | <b>450,000</b>    | <b>600,000</b>    |   |



## 8. Adjustments to Operational Expenditure

The revised operational expenditure budget per vote is as follows:

| <b><u>Directorate</u></b>       | <b>Approved<br/>Budget (R )</b> | <b>%</b> | <b>Adjustments<br/>Budget (R )</b> | <b>%</b> |
|---------------------------------|---------------------------------|----------|------------------------------------|----------|
| Municipal Manager               | 30 232 351                      | 2%       | 33 607 414                         | 2%       |
| Planning & Development          | 122 226 142                     | 7%       | 118 915 222                        | 7%       |
| Infrastructure Services         | 939 734 241                     | 54%      | 912 529 941                        | 53%      |
| Community & Protection services | 370 026 172                     | 21%      | 364 119 842                        | 21%      |
| Corporate Services              | 175 476 943                     | 10%      | 176 481 880                        | 10%      |
| Financial Services              | 96 663 921                      | 6%       | 113 450 151                        | 7%       |
|                                 | <b><u>1 734 359 770</u></b>     |          | <b><u>1 719 104 450</u></b>        |          |

The detailed list of the adjustments made is as follows:

| Department                                 | Description                                   | Adjusted Budget   | Adjustment        | Proposed Budget   | Motivation  |
|--|---|-------------------|-------------------|-------------------|---|
| <b>Municipal Manager</b>                   |   |                   |                   |                   |   |
| Communication Services                     | Communication Services - Various              | -                 | 3,875,063         | 3,875,063         | Total budget to be aligned to the new organizational structure                                    |
| Internal Audit                             | Business and Advisory:Forensic Investigators  | 1,257,000         | -500,000          | 757,000           | Savings   |
| <b>Sub Total: Municipal Manager</b>        |   | <b>1,257,000</b>  | <b>3,375,063</b>  | <b>4,632,063</b>  |   |
| <b>Planning and Development</b>            |   |                   |                   |                   |   |
| Planning and Development: General          | Business and Advisory:Project Management      | 256,130           | -256,130          | -                 | Savings   |
| Planning and Development: General          | Contractors:Catering Services                 | 401,290           | -401,290          | -                 | Savings   |
| Planning and Development: General          | Contractors:Stage and Sound Crew              | 69,780            | -69,780           | -                 | Savings   |
| Planning and Development: General          | Outsourced Services:Transport Services        | 199,600           | -199,600          | -                 | Savings   |
| Planning and Development: General          | Assets less than the Capitalisation Threshold | 254,470           | -254,470          | -                 | Savings   |
| Planning and Development: General          | Hire Charges                                  | 16,810            | -16,810           | -                 | Savings   |
| Planning and Development: General          | Business and Advisory:Project Management      | 5,250,570         | -1,000,000        | 4,250,570         | Savings   |
| Planning and Development: General          | Salaries, Wages and Allowances:Basic Salary   | 8,837,200         | -1,000,000        | 7,837,200         | Savings   |
| Economic Scheme: 221 Flats                 | Municipal Services                            | 913,630           | -913,630          | -                 | Savings   |
| Economic Scheme 4: 132 Flats               | Municipal Services                            | 943,890           | -943,890          | -                 | Savings   |
| Informal Settlements                       | Contractors:Maintenance of Buildings          | 1,945,000         | -500,000          | 1,445,000         | Savings   |
| New Housing                                | Contractors: Construction                     | 2,470,290         | 2,244,680         | 4,714,970         | To align the budget with the approved housing projects and the allocation for the financial year. |
| New Housing                                | Title Deeds                                   | 503,850           | -503,850          | -                 | Funds to be transferred to Project management   |
| New Housing                                | Business and Advisory:Project Management      | -                 | 503,850           | 503,850           | Funds transferred from Title Deeds  |
| <b>Sub Total: Planning and Development</b> |   | <b>22,062,510</b> | <b>-3,310,920</b> | <b>18,751,590</b> |   |
| <b>Infrastructure Services</b>             |   |                   |                   |                   |   |
| Water Network                              | Municipal Services                            | 10,675,020        | -10,675,020       | -                 | Savings   |
| Reservoirs & Supply Lines                  | Municipal Services                            | 1,047,980         | -964,739          | 83,241            | Savings   |
| Sewerage Network                           | Borrowings:Annuity Loans                      | 18,543,460        | -6,000,000        | 12,543,460        | Savings   |
| Electrical Engineering Service             | Salaries, Wages and Allowances:Basic Salary   | 18,741,700        | -7,000,000        | 11,741,700        | Savings   |
| Public Ablution Facilities                 | Contractors:Sewerage Services                 | 7,856,250         | -2,000,000        | 5,856,250         | Savings   |
| Sewerage Network                           | Contractors:Maintenance of Unspecified Assets | 1,800,000         | -500,000          | 1,300,000         | Savings   |
| Electrical Engineering Service             | Indigent Relief                               | 2,000,000         | 1,500,000         | 3,500,000         | Additional funding requested for Indigent relief  |
| Electrical eng. system operati             | Contractors:Maintenance of Unspecified Assets | 11,615,590        | -3,285,344        | 8,330,246         | Savings   |
| Sewerage Treatment Pniel & oth             | Contractors:Transportation                    | 300,000           | 720,803           | 1,020,803         | Additional funding requested for the sludge removal tender  |
| Sewere Purification:ruralw/h               | Contractors:Transportation                    | 120,462           | 1,000,000         | 1,120,462         | Additional funding requested for the sludge removal tender  |
| Roads                                      | Contractors:Maintenance of Equipment          | 1,099,380         | -1,000,000        | 99,380            | Savings   |

|   |  |                   |                    |                   |   |
|---|--|-------------------|--------------------|-------------------|---|
| Roads                                     | Contractors:Maintenance of Unspecified Assets      | 3,161,740         | 1,000,000          | 4,161,740         | Additional funding requested for Maintenance of Assets  |
|   |  |                   |                    |                   |   |
| <b>Sub Total: Infrastructure Services</b> |  | <b>86,912,832</b> | <b>-27,204,300</b> | <b>59,708,532</b> |   |
|   |  |                   |                    |                   |   |
| <b>Community and Protection Services</b>  |  |                   |                    |                   |   |
| Logistics and Fleet Management            | Logistics and Fleet Management - Various           | 4,086,230         | -4,086,230         | -                 | Budget to be moved to Financial Services to align to the new organisational structure.  |
| Commonage & Plantations                   | Salaries, Wages and Allowances:Basic Salary        | 7,362,200         | -1,000,000         | 6,362,200         | Savings   |
| Library: Plein Street                     | Salaries, Wages and Allowances:Basic Salary        | 17,982,700        | -5,000,000         | 12,982,700        | Savings   |
| Parks & Sidewalks: Stellenbosch           | Contractors:Maintenance of Buildings and Facilitie | 3,079,260         | -1,000,000         | 2,079,260         | Savings   |
| Traffic Services:Traffic Control          | Contribution to Provisions                         | 29,913,240        | -3,000,000         | 26,913,240        | Savings   |
| Traffic Services:Traffic Control          | Outsourced Services:Traffic Fines Management       | 11,931,900        | -1,500,000         | 10,431,900        | Savings   |
| Law Enforcement                           | Communication:Radio and TV Transmissions           | 2,109,135         | -1,000,000         | 1,109,135         | Savings   |
| Fire Services                             | Maintenance of Unspecified Assets                  | 771,420           | 300,000            | 1,071,420         | Additional funds for the refurbishment of a fire engine.  |
| Fire Services                             | Consumables:Zero Rated                             | 564,060           | 200,000            | 764,060           | Additional funds requested to ensure uninterrupted emergency service  |
| Fire Services                             | Uniform and Protective Clothing                    | 295,980           | 200,000            | 495,980           | Additional funds for the procurement of uniforms and protective clothing.   |
| Disaster Management                       | Materials and Supplies                             | 2,225,940         | 500,000            | 2,725,940         | Additional funds for the procurement of additional fire & flood kits  |
| Law Enforcement                           | Security Services                                  | 11,753,260        | 8,000,000          | 19,753,260        | Securing and safeguarding 44 municipal sites by service provider.   |
| Community Development                     | Business and Advisory:Project Management           | 893,520           | 200,000            | 1,093,520         | Request additional funding to implement youth skills development programme.   |
| Community Development                     | Minor Assets                                       | 77,680            | 160,000            | 237,680           | Increase the item with R160 000 that were reallocated from the capital budget for Ward 5 and Ward 18 as per the ward allocation documents submitted.                |
| Community Development                     | Minor Assets                                       | 237,680           | -160,000           | 77,680            | Decrease the item with R160 000 that were reallocated from the operational budget to the capital budget for Ward 7 and Ward 8 as per the ward allocation submitted. |
| Commonage and Plantations                 | Forestry   | 879,900           | 879,900            | 1,759,800         | Shortage of funds for biodiversity conservation and natural resource management.  |
| Commonage and Plantations                 | Clearing and Grass Cutting Services                | 400,000           | 400,000            | 800,000           | Additional funds for the effective management of rivers according to legislation.   |
| Library: Plein Street                     | Basic Salary and Wages                             | 17,982,700        | -2,810,905         | 15,171,795        | Conditional Grant Funding to be reallocated as per correct mSCOA item as stipulated in signed Business Plan.  |
| Library (Various)                         | Various  | -                 | 2,810,905          | 2,810,905         | Reallocation of conditional grant funding as per signed business plan.  |
|   |  |                   |                    |                   |   |

|   |   |                    |                   |                    |   |
|---|---|--------------------|-------------------|--------------------|---|
| <b>Sub Total: Community and Protection Services</b> |   | <b>112,546,805</b> | <b>-5,906,330</b> | <b>106,640,475</b> |   |
| <b>Corporate Services</b>                           |   |                    |                   |                    |   |
| Communication Services                              | Communication Services - Various                        | 3,875,063          | -3,875,063        | -                  | Budgets to be moved to Municipal Manager to align to new organizational structure                         |
| Property Management                                 | Municipal Services                                      | 700,000            | -700,000          | -                  | Savings   |
| Municipal Buildings & Structures                    | Contractors:Maintenance of Buildings and Facilitie      | 6,739,977          | -1,000,000        | 5,739,977          | Savings   |
| Council: General Expenses                           | Communication:Telephone, Fax, Telegraph and Telex       | 3,131,050          | -500,000          | 2,631,050          | Savings   |
| Municipal Court                                     | Business and Advisory:Research and Advisory             | 691,350            | -300,000          | 391,350            | Savings   |
| Information Technology                              | Hire Charges  | 523,750            | -300,000          | 223,750            | Savings   |
| Council General                                     | Councillor Remuneration (Cell phone allowance)          | 794,160            | 130,000           | 924,160            | Cell phone allowance aligned to councillor upper limits.  |
| Human Resources                                     | Bursaries (Employees)                                   | 471,380            | 250,000           | 721,380            | Additional funds for bursaries  |
| Legal Services                                      | Legal Cost:Legal Advice and Litigation                  | 5,900,000          | 4,000,000         | 9,900,000          | Additional funds for legal cost.  |
| Information Technology                              | External Computer Service:Software Licences             | 8,500,000          | 2,500,000         | 11,000,000         | Additional funds for the Vulnerability & Vmware/Veeam Renewal and Biometrics Licenses tenders             |
| Information Technology                              | External Computer Service:Specialised Computer Service  | 300,000            | 600,000           | 900,000            | Additional funds for security and the development of an enterprise architecture                           |
| Speakers Office                                     | Personnel and Labour                                    | 314,250            | 200,000           | 514,250            | Additional funds requested for payment of ward committee members for the remainder of the financial year. |
| <b>Sub Total: Strategic and Corporate Services</b>  |   |                    |                   |                    |   |
|   |   | <b>31,940,980</b>  | <b>1,004,937</b>  | <b>32,945,917</b>  |   |
| <b>Financial Services</b>                           |   |                    |                   |                    |   |
| Logistics and Fleet Management                      | Logistics and Fleet Management - Various                | -                  | 4,086,230         | 4,086,230          | Total budget to be aligned to new organizational structure  |
| Logistics & Fleet Management                        | Vehicle Tracking  | 1,153,130          | -300,000          | 853,130            | Savings   |
| Budget and Treasury Office                          | Salaries, Wages and Allowances:Basic Salary             | 36,772,300         | -1,000,000        | 35,772,300         | Savings   |
| Budget and Treasury Office                          | Business and Advisory:Business and Financial Management | 4,022,770          | 2,200,000         | 6,222,770          | Additional funding required for business and advisory services provided.                                  |
| Budget and Treasury Office                          | Valuer and Assessors                                    | 1,050,000          | 300,000           | 1,350,000          | Savings   |
| Budget and Treasury Office                          | Tracing Agents and Debt Collectors                      | 2,622,000          | 1,500,000         | 4,122,000          | Savings   |
| Budget and Treasury Office                          | Management Fee  | -                  | 5,000,000         | 5,000,000          | Accurately budget for the Special Ratings Area: Jonkershoek   |
| Budget and Treasury Office                          | Management Fee  | -                  | 5,000,000         | 5,000,000          | Accurately budget for the Special Ratings Area: Technopark  |
| <b>Sub Total: Financial Services</b>                |   |                    |                   |                    |   |
|   |   | <b>45,620,200</b>  | <b>16,786,230</b> | <b>62,406,430</b>  |   |

## 9. Adjustments to Operational Revenue

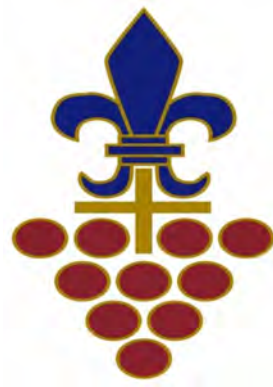
The revised operating income budget per vote is as follows:

| <u>Directorate</u>              | <b>Approved<br/>Budget (R )</b> | <b>%</b> | <b>Adjustments<br/>Budget (R )</b> | <b>%</b> |
|---------------------------------|---------------------------------|----------|------------------------------------|----------|
| Municipal Manager               | 360 000                         | 0.02%    | 360 000                            | 0.02%    |
| Planning & Development          | 89 260 819                      | 5.08%    | 89 260 819                         | 5.13%    |
| Infrastructure Services         | 1 094 407 034                   | 62.33%   | 1 064 407 034                      | 61.23%   |
| Community & Protection services | 137 269 341                     | 7.82%    | 137 269 341                        | 7.90%    |
| Corporate Services              | 12 161 933                      | 0.69%    | 9 661 933                          | 0.56%    |
| Financial Services              | 422 435 138                     | 24.06%   | 437 435 138                        | 25.16%   |
|                                 | <b><u>1 755 894 265</u></b>     |          | <b><u>1 738 394 265</u></b>        |          |

The detailed list of the adjustments made is as follows:

**Operational Revenue**

| <b>Department Name</b>                    | <b>Item Name</b>                       | <b>Approved Budget</b> | <b>Adjustments</b> | <b>Proposed Budget</b> |
|---|--|------------------------|--------------------|------------------------|
| <b>Infrastructure Services</b>            |  |                        |                    |                        |
| Water                                     | Water Sales                            | 225 542 089            | -35 000 000        | 190 542 089            |
| Electricity                               | Electricity Sales                      | 548 984 220            | 10 000 000         | 558 984 220            |
| Refuse Removal                            | Refuse Removal                         | 56 167 898             | 5 000 000          | 61 167 898             |
| Sanitation                                | Sanitation Charges                     | 107 078 132            | -10 000 000        | 97 078 132             |
| <b>Sub Total: Infrastructure Services</b> |  | <b>937 772 339</b>     | <b>-30 000 000</b> | <b>907 772 339</b>     |
| <b>Corporate Services</b>                 |  |                        |                    |                        |
| Property Services                         | Encroachments                          | 6 639 872              | -2 500 000         | 4 139 872              |
| <b>Sub Total: Corporate Services</b>      |  | <b>6 639 872</b>       | <b>-2 500 000</b>  | <b>4 139 872</b>       |
| <b>Financial Services</b>                 |  |                        |                    |                        |
| Budget and Treasury Office                | Property Rates: Residential Properties | 168 163 621            | 5 000 000          | 173 163 621            |
| Budget and Treasury Office                | SRA's: Technopark                      | -                      | 5 000 000          | 5 000 000              |
| Budget and Treasury Office                | SRA's: Jonkershoek                     | -                      | 5 000 000          | 5 000 000              |
|   |  | <b>168 163 621</b>     | <b>15 000 000</b>  | <b>183 163 621</b>     |
|   |  | <b>1 112 575 832</b>   | <b>-17 500 000</b> | <b>1 095 075 832</b>   |



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## **STELLENBOSCH MUNICIPALITY**

### **ADJUSTMENTS BUDGET TABLES**

WC024 Stellenbosch - Table B1 Adjustments Budget Summary - 30 January 2019

| Description  | Budget Year 2018/19 |                     |                   |                            |                          |                            |                   |                   |                         | Budget Year<br>+1 2019/20 | Budget Year<br>+2 2020/21 |
|--|---------------------|---------------------|-------------------|----------------------------|--------------------------|----------------------------|-------------------|-------------------|-------------------------|---------------------------|---------------------------|
|  | Original<br>Budget  | Prior Adjusted<br>1 | Accum. Funds<br>2 | Multi-year<br>capital<br>3 | Unfore.<br>Unavoid.<br>4 | Nat. or Prov.<br>Govt<br>5 | Other Adjus.<br>6 | Total Adjus.<br>7 | Adjusted<br>Budget<br>8 | Adjusted<br>Budget        | Adjusted<br>Budget        |
| R thousands  | A                   | A1                  | B                 | C                          | D                        | E                          | F                 | G                 | H                       |                           |                           |
| <b>Financial Performance</b>   |                     |                     |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Property rates   | 329,307             | 329,307             | -                 | -                          | -                        | -                          | 15,000            | 15,000            | 344,307                 | 349,065                   | 370,009                   |
| Service charges  | 937,772             | 937,772             | -                 | -                          | -                        | -                          | (30,000)          | (30,000)          | 907,772                 | 1,013,937                 | 1,096,339                 |
| Investment revenue   | 45,501              | 45,501              | -                 | -                          | -                        | -                          | -                 | -                 | 45,501                  | 45,972                    | 46,474                    |
| Transfers recognised - operational                                   | 144,700             | 162,730             | -                 | -                          | -                        | 2,245                      | -                 | 2,245             | 164,974                 | 176,317                   | 188,974                   |
| Other own revenue  | 172,266             | 172,266             | -                 | -                          | -                        | -                          | (2,500)           | (2,500)           | 169,766                 | 181,633                   | 191,515                   |
| <b>Total Revenue (excluding capital transfers and contributions)</b> | <b>1,629,546</b>    | <b>1,647,576</b>    | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>2,245</b>               | <b>(17,500)</b>   | <b>(15,255)</b>   | <b>1,632,320</b>        | <b>1,766,924</b>          | <b>1,893,311</b>          |
| Employee costs   | 566,808             | 566,808             | -                 | -                          | -                        | -                          | (17,811)          | (17,811)          | 548,997                 | 609,320                   | 655,019                   |
| Remuneration of councillors  | 18,693              | 18,693              | -                 | -                          | -                        | -                          | 130               | 130               | 18,823                  | 19,814                    | 21,003                    |
| Depreciation & asset impairment                                      | 198,819             | 198,819             | -                 | -                          | -                        | -                          | -                 | -                 | 198,819                 | 203,427                   | 208,142                   |
| Finance charges  | 26,477              | 26,477              | -                 | -                          | -                        | -                          | (6,000)           | (6,000)           | 20,477                  | 39,877                    | 48,377                    |
| Materials and bulk purchases   | 415,190             | 415,190             | -                 | -                          | -                        | -                          | 700               | 700               | 415,890                 | 445,830                   | 478,137                   |
| Transfers and grants   | 9,102               | 9,102               | -                 | -                          | -                        | -                          | -                 | -                 | 9,102                   | 8,377                     | 8,828                     |
| Other expenditure  | 481,242             | 499,271             | -                 | -                          | -                        | 2,245                      | 5,481             | 7,726             | 506,997                 | 492,426                   | 505,725                   |
| <b>Total Expenditure</b>   | <b>1,716,330</b>    | <b>1,734,360</b>    | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>2,245</b>               | <b>(17,500)</b>   | <b>(15,255)</b>   | <b>1,719,104</b>        | <b>1,819,071</b>          | <b>1,925,231</b>          |
| <b>Surplus/(Deficit)</b>   | <b>(86,784)</b>     | <b>(86,784)</b>     | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>-</b>                   | <b>0</b>          | <b>0</b>          | <b>(86,784)</b>         | <b>(52,146)</b>           | <b>(31,919)</b>           |
| Transfers recognised - capital                                       | 91,804              | 108,319             | -                 | -                          | -                        | (2,245)                    | -                 | (2,245)           | 106,074                 | 58,980                    | 68,477                    |
| Contributions recognised - capital & contributed assets              | -                   | -                   | -                 | -                          | -                        | -                          | -                 | -                 | -                       | -                         | -                         |
| <b>Surplus/(Deficit) after capital transfers &amp; contributions</b> | <b>5,020</b>        | <b>21,534</b>       | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>(2,245)</b>             | <b>0</b>          | <b>(2,245)</b>    | <b>19,290</b>           | <b>6,833</b>              | <b>36,557</b>             |
| Share of surplus/ (deficit) of associate                             | -                   | -                   | -                 | -                          | -                        | -                          | -                 | -                 | -                       | -                         | -                         |
| <b>Surplus/ (Deficit) for the year</b>                               | <b>5,020</b>        | <b>21,534</b>       | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>(2,245)</b>             | <b>0</b>          | <b>(2,245)</b>    | <b>19,290</b>           | <b>6,833</b>              | <b>36,557</b>             |
| <b>Capital expenditure &amp; funds sources</b>                       |                     |                     |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Capital expenditure  | 528,041             | 587,748             | -                 | -                          | -                        | (2,245)                    | (21,953)          | (24,198)          | 563,550                 | 467,662                   | 352,306                   |
| Transfers recognised - capital                                       | 91,804              | 108,319             | -                 | -                          | -                        | (2,245)                    | -                 | (2,245)           | 106,074                 | 58,980                    | 68,477                    |
| Public contributions & donations                                     | -                   | -                   | -                 | -                          | -                        | -                          | -                 | -                 | -                       | -                         | -                         |
| Borrowing  | 160,000             | 160,000             | -                 | -                          | -                        | -                          | -                 | -                 | 160,000                 | 100,000                   | 80,000                    |
| Internally generated funds   | 276,237             | 319,430             | -                 | -                          | -                        | -                          | (21,953)          | (21,953)          | 297,476                 | 308,682                   | 203,829                   |
| <b>Total sources of capital funds</b>                                | <b>528,041</b>      | <b>587,748</b>      | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>(2,245)</b>             | <b>(21,953)</b>   | <b>(24,198)</b>   | <b>563,550</b>          | <b>467,662</b>            | <b>352,306</b>            |
| <b>Financial position</b>  |                     |                     |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Total current assets   | 822,269             | 809,946             | -                 | -                          | -                        | -                          | -                 | -                 | 809,946                 | 909,679                   | 1,219,440                 |
| Total non current assets   | 5,507,560           | 5,567,267           | -                 | -                          | -                        | (2,245)                    | (21,953)          | (24,198)          | 5,543,069               | 5,771,794                 | 5,915,958                 |
| Total current liabilities  | 325,826             | 325,826             | -                 | -                          | -                        | -                          | -                 | -                 | 325,826                 | 347,437                   | 330,924                   |
| Total non current liabilities  | 601,220             | 601,220             | -                 | -                          | -                        | -                          | -                 | -                 | 601,220                 | 721,050                   | 822,414                   |
| Community wealth/Equity  | 5,402,784           | 5,450,168           | -                 | -                          | -                        | (2,245)                    | (21,953)          | (24,198)          | 5,425,970               | 5,612,987                 | 5,982,060                 |
| <b>Cash flows</b>  |                     |                     |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Net cash from (used) operating                                       | 332,164             | 325,783             | -                 | -                          | -                        | (2,245)                    | -                 | (2,245)           | 323,538                 | 439,454                   | 566,390                   |
| Net cash from (used) investing                                       | (528,041)           | (587,748)           | -                 | -                          | -                        | 2,245                      | 21,953            | 24,198            | (563,550)               | (467,662)                 | (352,306)                 |
| Net cash from (used) financing                                       | 144,609             | 144,609             | -                 | -                          | -                        | -                          | -                 | -                 | 144,609                 | 80,491                    | 56,840                    |
| <b>Cash/cash equivalents at the year end</b>                         | <b>423,733</b>      | <b>411,410</b>      | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>-</b>                   | <b>21,953</b>     | <b>21,953</b>     | <b>433,363</b>          | <b>485,647</b>            | <b>756,572</b>            |
| <b>Cash backing/surplus reconciliation</b>                           |                     |                     |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Cash and investments available                                       | 423,733             | 411,410             | -                 | -                          | -                        | -                          | -                 | -                 | 411,410                 | 476,017                   | 746,941                   |
| Application of cash and investments                                  | 311,331             | (16,885)            | -                 | -                          | -                        | -                          | 424               | 424               | (16,461)                | 335,596                   | 176,398                   |
| <b>Balance - surplus (shortfall)</b>                                 | <b>112,402</b>      | <b>428,295</b>      | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>-</b>                   | <b>(424)</b>      | <b>(424)</b>      | <b>427,871</b>          | <b>140,421</b>            | <b>570,544</b>            |
| <b>Asset Management</b>  |                     |                     |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Asset register summary (WDV)   | 5,503,960           | 5,563,667           | -                 | -                          | -                        | (2,245)                    | (21,953)          | (24,198)          | 5,539,469               | 5,768,194                 | 5,912,358                 |
| Depreciation & asset impairment                                      | 198,819             | 198,819             | -                 | -                          | -                        | -                          | -                 | -                 | 198,819                 | 203,427                   | 208,142                   |
| Renewal of Existing Assets   | 37,050              | 37,050              | -                 | -                          | -                        | -                          | (3,531)           | (3,531)           | 33,519                  | 21,950                    | 42,550                    |
| Repairs and Maintenance  | 91,427              | 91,427              | -                 | -                          | -                        | -                          | -                 | -                 | 91,427                  | 96,260                    | 103,646                   |
| <b>Free services</b>   |                     |                     |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Cost of Free Basic Services provided                                 | 96,808              | 96,808              | -                 | -                          | -                        | -                          | -                 | -                 | 96,808                  | 106,072                   | 117,215                   |
| Revenue cost of free services provided                               | 66,773              | 66,773              | -                 | -                          | -                        | -                          | -                 | -                 | 66,773                  | 92,785                    | 94,811                    |
| <b>Households below minimum service level</b>                        |                     |                     |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Water:   | 2                   | 2                   | -                 | -                          | -                        | -                          | -                 | -                 | 2                       | 1                         | 1                         |
| Sanitation/sewerage:   | 48                  | 48                  | -                 | -                          | -                        | -                          | -                 | -                 | 48                      | 1                         | 1                         |
| Energy:  | 2                   | 2                   | -                 | -                          | -                        | -                          | -                 | -                 | 2                       | 2                         | 2                         |
| Refuse:  | 5                   | 5                   | -                 | -                          | -                        | -                          | -                 | -                 | 5                       | 4                         | 4                         |



WC024 Stellenbosch - Table B2 Adjustments Budget Financial Performance (functional classification) - 30 January 2019

| Standard Description                       | Ref  | Budget Year 2018/19 |                        |                      |                            |                          |                            |                         |                      |                          | Budget Year<br>+1 2019/20 | Budget Year<br>+2 2020/21 |
|--|------|---------------------|------------------------|----------------------|----------------------------|--------------------------|----------------------------|-------------------------|----------------------|--------------------------|---------------------------|---------------------------|
|  |      | Original<br>Budget  | Prior<br>Adjusted<br>5 | Accum.<br>Funds<br>6 | Multi-year<br>capital<br>7 | Unfore.<br>Unavoid.<br>8 | Nat. or Prov.<br>Govt<br>9 | Other<br>Adjusts.<br>10 | Total Adjusts.<br>11 | Adjusted<br>Budget<br>12 | Adjusted<br>Budget        | Adjusted<br>Budget        |
| R thousands                                | 1, 4 | A                   | A1                     | B                    | C                          | D                        | E                          | F                       | G                    | H                        |                           |                           |
| <b>Revenue - Functional</b>                |      |                     |                        |                      |                            |                          |                            |                         |                      |                          |                           |                           |
| <i>Governance and administration</i>       |      | 434,857             | 435,169                | -                    | -                          | -                        | -                          | 12,500                  | 12,500               | 447,669                  | 463,933                   | 493,906                   |
| Executive and council                      |      | 3,314               | 3,314                  | -                    | -                          | -                        | -                          | -                       | -                    | 3,314                    | 3,131                     | 3,319                     |
| Finance and administration                 |      | 431,543             | 431,855                | -                    | -                          | -                        | -                          | 12,500                  | 12,500               | 444,355                  | 460,802                   | 490,587                   |
| Internal audit                             |      | -                   | -                      | -                    | -                          | -                        | -                          | -                       | -                    | -                        | -                         | -                         |
| <i>Community and public safety</i>         |      | 88,648              | 122,880                | -                    | -                          | -                        | -                          | -                       | -                    | 122,880                  | 72,944                    | 76,620                    |
| Community and social services              |      | 19,440              | 19,440                 | -                    | -                          | -                        | -                          | -                       | -                    | 19,440                   | 14,467                    | 15,270                    |
| Sport and recreation                       |      | 1,846               | 1,846                  | -                    | -                          | -                        | -                          | -                       | -                    | 1,846                    | 1,956                     | 2,074                     |
| Public safety                              |      | 3,560               | 3,560                  | -                    | -                          | -                        | -                          | -                       | -                    | 3,560                    | 590                       | 626                       |
| Housing                                    |      | 63,802              | 98,035                 | -                    | -                          | -                        | -                          | -                       | -                    | 98,035                   | 55,931                    | 58,650                    |
| Health                                     |      | -                   | -                      | -                    | -                          | -                        | -                          | -                       | -                    | -                        | -                         | -                         |
| <i>Economic and environmental services</i> |      | 120,993             | 120,993                | -                    | -                          | -                        | -                          | -                       | -                    | 120,993                  | 128,303                   | 135,803                   |
| Planning and development                   |      | 7,461               | 7,461                  | -                    | -                          | -                        | -                          | -                       | -                    | 7,461                    | 9,407                     | 10,881                    |
| Road transport                             |      | 113,506             | 113,506                | -                    | -                          | -                        | -                          | -                       | -                    | 113,506                  | 118,867                   | 124,892                   |
| Environmental protection                   |      | 26                  | 26                     | -                    | -                          | -                        | -                          | -                       | -                    | 26                       | 28                        | 30                        |
| <i>Trading services</i>                    |      | 1,076,784           | 1,076,784              | -                    | -                          | -                        | -                          | (30,000)                | (30,000)             | 1,046,784                | 1,160,652                 | 1,255,382                 |
| Energy sources                             |      | 580,374             | 580,374                | -                    | -                          | -                        | -                          | 10,000                  | 10,000               | 590,374                  | 622,844                   | 670,967                   |
| Water management                           |      | 241,550             | 241,550                | -                    | -                          | -                        | -                          | (35,000)                | (35,000)             | 206,550                  | 263,163                   | 286,712                   |
| Waste water management                     |      | 174,829             | 174,829                | -                    | -                          | -                        | -                          | (10,000)                | (10,000)             | 164,829                  | 187,443                   | 202,685                   |
| Waste management                           |      | 80,031              | 80,031                 | -                    | -                          | -                        | -                          | 5,000                   | 5,000                | 85,031                   | 87,203                    | 95,018                    |
| Other                                      |      | 68                  | 68                     | -                    | -                          | -                        | -                          | -                       | -                    | 68                       | 72                        | 77                        |
| <b>Total Revenue - Functional</b>          | 2    | 1,721,350           | 1,755,894              | -                    | -                          | -                        | -                          | (17,500)                | (17,500)             | 1,738,394                | 1,825,904                 | 1,961,788                 |
| <b>Expenditure - Functional</b>            |      |                     |                        |                      |                            |                          |                            |                         |                      |                          |                           |                           |
| <i>Governance and administration</i>       |      | 346,509             | 346,821                | -                    | -                          | -                        | -                          | 10,380                  | 10,380               | 357,201                  | 360,914                   | 382,415                   |
| Executive and council                      |      | 98,187              | 98,187                 | -                    | -                          | -                        | -                          | (6,670)                 | (6,670)              | 91,517                   | 102,167                   | 108,443                   |
| Finance and administration                 |      | 234,817             | 235,129                | -                    | -                          | -                        | -                          | 17,550                  | 17,550               | 252,679                  | 244,494                   | 258,971                   |
| Internal audit                             |      | 13,506              | 13,506                 | -                    | -                          | -                        | -                          | (500)                   | (500)                | 13,006                   | 14,253                    | 15,001                    |
| <i>Community and public safety</i>         |      | 229,497             | 247,215                | -                    | -                          | -                        | 2,245                      | 42                      | 2,287                | 249,502                  | 261,527                   | 272,912                   |
| Community and social services              |      | 46,166              | 46,166                 | -                    | -                          | -                        | -                          | (4,300)                 | (4,300)              | 41,866                   | 47,709                    | 50,983                    |
| Sport and recreation                       |      | 47,084              | 47,084                 | -                    | -                          | -                        | -                          | (1,000)                 | (1,000)              | 46,084                   | 49,976                    | 53,494                    |
| Public safety                              |      | 88,735              | 88,735                 | -                    | -                          | -                        | -                          | 7,700                   | 7,700                | 96,435                   | 93,308                    | 98,515                    |
| Housing                                    |      | 47,512              | 65,230                 | -                    | -                          | -                        | 2,245                      | (2,358)                 | (113)                | 65,117                   | 70,534                    | 69,920                    |
| Health                                     |      | -                   | -                      | -                    | -                          | -                        | -                          | -                       | -                    | -                        | -                         | -                         |
| <i>Economic and environmental services</i> |      | 332,770             | 332,770                | -                    | -                          | -                        | -                          | (7,718)                 | (7,718)              | 325,052                  | 329,382                   | 343,089                   |
| Planning and development                   |      | 73,958              | 73,958                 | -                    | -                          | -                        | -                          | (3,198)                 | (3,198)              | 70,760                   | 74,583                    | 78,975                    |
| Road transport                             |      | 237,038             | 237,038                | -                    | -                          | -                        | -                          | (4,800)                 | (4,800)              | 232,238                  | 231,627                   | 238,950                   |
| Environmental protection                   |      | 21,774              | 21,774                 | -                    | -                          | -                        | -                          | 280                     | 280                  | 22,053                   | 23,172                    | 25,164                    |
| <i>Trading services</i>                    |      | 807,553             | 807,553                | -                    | -                          | -                        | -                          | (20,204)                | (20,204)             | 787,349                  | 867,247                   | 926,815                   |
| Energy sources                             |      | 432,085             | 432,085                | -                    | -                          | -                        | -                          | (1,785)                 | (1,785)              | 430,300                  | 459,966                   | 492,631                   |
| Water management                           |      | 147,702             | 147,702                | -                    | -                          | -                        | -                          | (11,640)                | (11,640)             | 136,062                  | 156,666                   | 166,040                   |
| Waste water management                     |      | 145,905             | 145,905                | -                    | -                          | -                        | -                          | (6,779)                 | (6,779)              | 139,126                  | 166,498                   | 181,572                   |
| Waste management                           |      | 81,861              | 81,861                 | -                    | -                          | -                        | -                          | -                       | -                    | 81,861                   | 84,118                    | 86,571                    |
| Other                                      |      | -                   | -                      | -                    | -                          | -                        | -                          | -                       | -                    | -                        | -                         | -                         |
| <b>Total Expenditure - Functional</b>      | 3    | 1,716,330           | 1,734,360              | -                    | -                          | -                        | 2,245                      | (17,500)                | (15,255)             | 1,719,104                | 1,819,071                 | 1,925,231                 |
| <b>Surplus/ (Deficit) for the year</b>     |      | 5,020               | 21,534                 | -                    | -                          | -                        | (2,245)                    | -                       | (2,245)              | 19,290                   | 6,833                     | 36,557                    |

WC024 Stellenbosch - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - 30 January 2015

| Vote Description<br><br><i>[Insert departmental structure etc]</i> | Ref | Budget Year 2018/19 |                     |                   |                            |                          |                            |                     |                     |                          | Budget Year<br>+1 2019/20 | Budget Year<br>+2 2020/21 |
|--|-----|---------------------|---------------------|-------------------|----------------------------|--------------------------|----------------------------|---------------------|---------------------|--------------------------|---------------------------|---------------------------|
|  |     | Original<br>Budget  | Prior Adjusted<br>3 | Accum. Funds<br>4 | Multi-year<br>capital<br>5 | Unfore.<br>Unavoid.<br>6 | Nat. or Prov.<br>Govt<br>7 | Other Adjusts.<br>8 | Total Adjusts.<br>9 | Adjusted<br>Budget<br>10 | Adjusted<br>Budget        | Adjusted<br>Budget        |
| R thousands  |     | A                   | A1                  | B                 | C                          | D                        | E                          | F                   | G                   | H                        |                           |                           |
| <b>Revenue by Vote</b>   | 1   |                     |                     |                   |                            |                          |                            |                     |                     |                          |                           |                           |
| Vote 1 - Office of the Municipal Manager                           |     | 360                 | 360                 | -                 | -                          | -                        | -                          | -                   | -                   | 360                      | -                         | -                         |
| Vote 2 - Planning and Development Services                         |     | 71,543              | 89,261              | -                 | -                          | -                        | -                          | -                   | -                   | 89,261                   | 65,635                    | 69,846                    |
| Vote 3 - Infrastructure Services                                   |     | 1,077,892           | 1,094,407           | -                 | -                          | -                        | -                          | (30,000)            | (30,000)            | 1,064,407                | 1,161,397                 | 1,256,136                 |
| Vote 4 - Community and Protection Services                         |     | 137,269             | 137,269             | -                 | -                          | -                        | -                          | -                   | -                   | 137,269                  | 135,163                   | 142,137                   |
| Vote 5 - Corporate Services  |     | 12,162              | 12,162              | -                 | -                          | -                        | -                          | (2,500)             | (2,500)             | 9,662                    | 12,888                    | 13,658                    |
| Vote 6 - Financial Services  |     | 422,123             | 422,435             | -                 | -                          | -                        | -                          | 15,000              | 15,000              | 437,435                  | 450,820                   | 480,010                   |
| <b>Total Revenue by Vote</b>                                       | 2   | 1,721,350           | 1,755,894           | -                 | -                          | -                        | -                          | (17,500)            | (17,500)            | 1,738,394                | 1,825,904                 | 1,961,788                 |
| <b>Expenditure by Vote</b>   | 1   |                     |                     |                   |                            |                          |                            |                     |                     |                          |                           |                           |
| Vote 1 - Office of the Municipal Manager                           |     | 30,232              | 30,232              | -                 | -                          | -                        | -                          | 3,375               | 3,375               | 33,607                   | 32,122                    | 34,092                    |
| Vote 2 - Planning and Development Services                         |     | 104,509             | 122,226             | -                 | -                          | -                        | 2,245                      | (5,556)             | (3,311)             | 118,915                  | 128,237                   | 130,822                   |
| Vote 3 - Infrastructure Services                                   |     | 939,734             | 939,734             | -                 | -                          | -                        | -                          | (27,204)            | (27,204)            | 912,530                  | 1,003,633                 | 1,069,711                 |
| Vote 4 - Community and Protection Services                         |     | 370,026             | 370,026             | -                 | -                          | -                        | -                          | (5,906)             | (5,906)             | 364,120                  | 371,414                   | 390,212                   |
| Vote 5 - Corporate Services  |     | 175,477             | 175,477             | -                 | -                          | -                        | -                          | 1,005               | 1,005               | 176,482                  | 182,021                   | 192,377                   |
| Vote 6 - Financial Services  |     | 96,352              | 96,664              | -                 | -                          | -                        | -                          | 16,786              | 16,786              | 113,450                  | 101,643                   | 108,017                   |
| <b>Total Expenditure by Vote</b>                                   | 2   | 1,716,330           | 1,734,360           | -                 | -                          | -                        | 2,245                      | (17,500)            | (15,255)            | 1,719,104                | 1,819,071                 | 1,925,231                 |
| <b>Surplus/ (Deficit) for the year</b>                             | 2   | 5,020               | 21,534              | -                 | -                          | -                        | (2,245)                    | -                   | (2,245)             | 19,290                   | 6,833                     | 36,557                    |

WC024 Stellenbosch - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 30 January 2019

| Description  | Ref | Budget Year 2018/19 |                  |              |                    |                  |                    |                 |                 |                  | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
|--|-----|---------------------|------------------|--------------|--------------------|------------------|--------------------|-----------------|-----------------|------------------|------------------------|------------------------|
|  |     | Original Budget     | Prior Adjusted   | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjusts.  | Total Adjusts.  | Adjusted Budget  | Adjusted Budget        | Adjusted Budget        |
| R thousands  | 1   | A                   | 3 A1             | 4 B          | 5 C                | 6 D              | 7 E                | 8 F             | 9 G             | 10 H             |                        |                        |
| <b>Revenue By Source</b>   |     |                     |                  |              |                    |                  |                    |                 |                 |                  |                        |                        |
| Property rates   | 2   | 329,307             | 329,307          | -            | -                  | -                | -                  | 15,000          | 15,000          | 344,307          | 349,065                | 370,009                |
| Service charges - electricity revenue  | 2   | 548,984             | 548,984          | -            | -                  | -                | -                  | 10,000          | 10,000          | 558,984          | 590,158                | 634,420                |
| Service charges - water revenue  | 2   | 225,542             | 225,542          | -            | -                  | -                | -                  | (35,000)        | (35,000)        | 190,542          | 245,841                | 267,967                |
| Service charges - sanitation revenue   | 2   | 107,078             | 107,078          | -            | -                  | -                | -                  | (10,000)        | (10,000)        | 97,078           | 116,715                | 127,220                |
| Service charges - refuse revenue   | 2   | 56,168              | 56,168           | -            | -                  | -                | -                  | 5,000           | 5,000           | 61,168           | 61,223                 | 66,733                 |
| Service charges - other  |     | -                   | -                | -            | -                  | -                | -                  | -               | -               | -                | -                      | -                      |
| Rental of facilities and equipment   |     | 17,766              | 17,766           | -            | -                  | -                | -                  | -               | -               | 17,766           | 18,831                 | 19,961                 |
| Interest earned - external investments   |     | 45,501              | 45,501           | -            | -                  | -                | -                  | -               | -               | 45,501           | 45,972                 | 46,474                 |
| Interest earned - outstanding debtors  |     | 10,576              | 10,576           | -            | -                  | -                | -                  | -               | -               | 10,576           | 11,264                 | 11,996                 |
| Dividends received   |     | -                   | -                | -            | -                  | -                | -                  | -               | -               | -                | -                      | -                      |
| Fines, penalties and forfeits  |     | 102,132             | 102,132          | -            | -                  | -                | -                  | -               | -               | 102,132          | 107,239                | 112,601                |
| Licences and permits   |     | 5,092               | 5,092            | -            | -                  | -                | -                  | -               | -               | 5,092            | 5,398                  | 5,722                  |
| Agency services  |     | 2,690               | 2,690            | -            | -                  | -                | -                  | -               | -               | 2,690            | 2,852                  | 3,023                  |
| Transfers and subsidies  |     | 144,700             | 162,730          | -            | -                  | -                | 2,245              | -               | 2,245           | 164,974          | 176,317                | 188,974                |
| Other revenue  | 2   | 34,009              | 34,009           | -            | -                  | -                | -                  | (2,500)         | (2,500)         | 31,509           | 36,050                 | 38,213                 |
| Gains on disposal of PPE   |     | -                   | -                | -            | -                  | -                | -                  | -               | -               | -                | -                      | -                      |
| <b>Total Revenue (excluding capital transfers and contributions)</b>   |     | <b>1,629,546</b>    | <b>1,647,576</b> | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>2,245</b>       | <b>(17,500)</b> | <b>(15,255)</b> | <b>1,632,320</b> | <b>1,766,924</b>       | <b>1,893,311</b>       |
| <b>Expenditure By Type</b>   |     |                     |                  |              |                    |                  |                    |                 |                 |                  |                        |                        |
| Employee related costs   |     | 566,808             | 566,808          | -            | -                  | -                | -                  | (17,811)        | (17,811)        | 548,997          | 609,320                | 655,019                |
| Remuneration of councillors  |     | 18,693              | 18,693           | -            | -                  | -                | -                  | 130             | 130             | 18,823           | 19,814                 | 21,003                 |
| Debt impairment  |     | 90,629              | 90,629           | -            | -                  | -                | -                  | -               | -               | 90,629           | 92,442                 | 94,290                 |
| Depreciation & asset impairment  |     | 198,819             | 198,819          | -            | -                  | -                | -                  | -               | -               | 198,819          | 203,427                | 208,142                |
| Finance charges  |     | 26,477              | 26,477           | -            | -                  | -                | -                  | (6,000)         | (6,000)         | 20,477           | 39,877                 | 48,377                 |
| Bulk purchases   |     | 383,282             | 383,282          | -            | -                  | -                | -                  | -               | -               | 383,282          | 412,341                | 443,633                |
| Other materials  |     | 31,909              | 31,909           | -            | -                  | -                | -                  | 700             | 700             | 32,609           | 33,488                 | 34,504                 |
| Contracted services  |     | 220,297             | 238,326          | -            | -                  | -                | 2,245              | 10,503          | 12,748          | 251,074          | 216,541                | 224,717                |
| Transfers and subsidies  |     | 9,102               | 9,102            | -            | -                  | -                | -                  | -               | -               | 9,102            | 8,377                  | 8,828                  |
| Other expenditure  |     | 170,316             | 170,316          | -            | -                  | -                | -                  | (5,022)         | (5,022)         | 165,293          | 183,444                | 186,718                |
| Loss on disposal of PPE  |     | -                   | -                | -            | -                  | -                | -                  | -               | -               | -                | -                      | -                      |
| <b>Total Expenditure</b>   |     | <b>1,716,330</b>    | <b>1,734,360</b> | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>2,245</b>       | <b>(17,500)</b> | <b>(15,255)</b> | <b>1,719,104</b> | <b>1,819,071</b>       | <b>1,925,231</b>       |
| <b>Surplus/(Deficit)</b>   |     |                     |                  |              |                    |                  |                    |                 |                 |                  |                        |                        |
| Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)  |     | (86,784)            | (86,784)         | -            | -                  | -                | -                  | 0               | 0               | (86,784)         | (52,146)               | (31,919)               |
| Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) |     | 91,804              | 108,319          | -            | -                  | -                | (2,245)            | -               | (2,245)         | 106,074          | 58,980                 | 68,477                 |
| Transfers and subsidies - capital (in-kind - all)  |     | -                   | -                | -            | -                  | -                | -                  | -               | -               | -                | -                      | -                      |
| <b>Surplus/(Deficit) before taxation</b>   |     | <b>5,020</b>        | <b>21,534</b>    | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>(2,245)</b>     | <b>0</b>        | <b>(2,245)</b>  | <b>19,290</b>    | <b>6,833</b>           | <b>36,557</b>          |
| Taxation   |     | -                   | -                | -            | -                  | -                | -                  | -               | -               | -                | -                      | -                      |
| <b>Surplus/(Deficit) after taxation</b>  |     | <b>5,020</b>        | <b>21,534</b>    | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>(2,245)</b>     | <b>0</b>        | <b>(2,245)</b>  | <b>19,290</b>    | <b>6,833</b>           | <b>36,557</b>          |
| Attributable to minorities   |     | -                   | -                | -            | -                  | -                | -                  | -               | -               | -                | -                      | -                      |
| <b>Surplus/(Deficit) attributable to municipality</b>  |     | <b>5,020</b>        | <b>21,534</b>    | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>(2,245)</b>     | <b>0</b>        | <b>(2,245)</b>  | <b>19,290</b>    | <b>6,833</b>           | <b>36,557</b>          |
| Share of surplus/ (deficit) of associate   |     | -                   | -                | -            | -                  | -                | -                  | -               | -               | -                | -                      | -                      |
| <b>Surplus/ (Deficit) for the year</b>   |     | <b>5,020</b>        | <b>21,534</b>    | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>(2,245)</b>     | <b>0</b>        | <b>(2,245)</b>  | <b>19,290</b>    | <b>6,833</b>           | <b>36,557</b>          |

**References**

1. Classifications are revenue sources and expenditure type

2. Detail to be provided in Table SB1

3. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.

4. Additional cash-backed accumulated funds/unspent funds (MFMA section 18(1)(b) and section 28(2)(e)) identified after the Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably have been foreseen)

5. Increases of funds approved under MFMA section 31

6. Adjustments approved in accordance with MFMA section 29

7. Adjustments to transfers from National or Provincial Government

8. Adjusts. = 'Other' Adjustments proposed to be approved; including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error correction (section 28(2)(f))

9.  $G = B + C + D + E + F$ 10.  $\text{Adjusted Budget } H = (A \text{ or } A1/2 \text{ etc}) + G$

WC024 Stellenbosch - Table B5 Adjustments Capital Expenditure Budget by vote and funding - 30 January 2019

| Description                                      | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |                |                |                 | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
|--|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|----------------|----------------|-----------------|------------------------|------------------------|
|  |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjusts. | Total Adjusts. | Adjusted Budget | Adjusted Budget        | Adjusted Budget        |
| R thousands                                      |     | A                   | 5 A1           | 6 B          | 7 C                | 8 D              | 9 E                | 10 F           | 11 G           | 12 H            |                        |                        |
| <b>Capital expenditure - Vote</b>                |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| <b>Multi-year expenditure to be adjusted</b>     | 2   |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Vote 1 - Office of the Municipal Manager         |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -                      | -                      |
| Vote 2 - Planning and Development Services       |     | 12,400              | 18,004         | -            | -                  | -                | -                  | (5,616)        | (5,616)        | 12,388          | 8,007                  | 4,250                  |
| Vote 3 - Infrastructure Services                 |     | 412,222             | 453,766        | -            | -                  | -                | (2,245)            | (107)          | (2,352)        | 451,414         | 333,701                | 269,471                |
| Vote 4 - Community and Protection Services       |     | 16,485              | 17,711         | -            | -                  | -                | -                  | (817)          | (817)          | 16,894          | 16,955                 | 14,695                 |
| Vote 5 - Corporate Services                      |     | 29,000              | 40,334         | -            | -                  | -                | -                  | (9,025)        | (9,025)        | 31,309          | 72,350                 | 17,200                 |
| Vote 6 - Financial Services                      |     | 300                 | 300            | -            | -                  | -                | -                  | -              | -              | 300             | -                      | -                      |
| <b>Capital multi-year expenditure sub-total</b>  | 3   | 470,407             | 530,115        | -            | -                  | -                | (2,245)            | (15,565)       | (17,810)       | 512,305         | 431,013                | 305,616                |
| <b>Single-year expenditure to be adjusted</b>    | 2   |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Vote 1 - Office of the Municipal Manager         |     | 85                  | 85             | -            | -                  | -                | -                  | 200            | 200            | 285             | 4,435                  | 4,440                  |
| Vote 2 - Planning and Development Services       |     | 630                 | 630            | -            | -                  | -                | -                  | 500            | 500            | 1,130           | 709                    | 90                     |
| Vote 3 - Infrastructure Services                 |     | 19,219              | 19,219         | -            | -                  | -                | -                  | (79)           | (79)           | 19,140          | 6,230                  | 3,145                  |
| Vote 4 - Community and Protection Services       |     | 36,205              | 36,205         | -            | -                  | -                | -                  | (7,197)        | (7,197)        | 29,008          | 22,545                 | 38,265                 |
| Vote 5 - Corporate Services                      |     | 1,345               | 1,345          | -            | -                  | -                | -                  | (263)          | (263)          | 1,082           | 2,580                  | 600                    |
| Vote 6 - Financial Services                      |     | 150                 | 150            | -            | -                  | -                | -                  | 450            | 450            | 600             | 150                    | 150                    |
| <b>Capital single-year expenditure sub-total</b> |     | 57,634              | 57,634         | -            | -                  | -                | -                  | (6,388)        | (6,388)        | 51,245          | 36,649                 | 46,690                 |
| <b>Total Capital Expenditure - Vote</b>          |     | 528,041             | 587,748        | -            | -                  | -                | (2,245)            | (21,953)       | (24,198)       | 563,550         | 467,662                | 352,306                |
| <b>Capital Expenditure - Functional</b>          |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| <i>Governance and administration</i>             |     | 21,165              | 32,638         | -            | -                  | -                | -                  | (8,766)        | (8,766)        | 23,872          | 31,215                 | 13,790                 |
| Executive and council                            |     | 2,915               | 2,915          | -            | -                  | -                | -                  | 50             | 50             | 2,965           | 4,435                  | 4,440                  |
| Finance and administration                       |     | 18,250              | 29,723         | -            | -                  | -                | -                  | (8,816)        | (8,816)        | 20,907          | 26,780                 | 9,350                  |
| Internal audit                                   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -                      | -                      |
| <i>Community and public safety</i>               |     | 113,981             | 138,142        | -            | -                  | -                | (2,245)            | (14,325)       | (16,570)       | 121,573         | 99,711                 | 50,801                 |
| Community and social services                    |     | 6,134               | 6,451          | -            | -                  | -                | -                  | 450            | 450            | 6,901           | 5,955                  | 5,325                  |
| Sport and recreation                             |     | 7,925               | 8,460          | -            | -                  | -                | -                  | 2,399          | 2,399          | 10,859          | 7,615                  | 3,485                  |
| Public safety                                    |     | 17,650              | 17,884         | -            | -                  | -                | -                  | (10,934)       | (10,934)       | 6,950           | 9,080                  | 8,630                  |
| Housing  |     | 82,272              | 105,346        | -            | -                  | -                | (2,245)            | (6,240)        | (8,484)        | 96,862          | 77,061                 | 33,361                 |
| Health   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -                      | -                      |
| <i>Economic and environmental services</i>       |     | 89,055              | 98,086         | -            | -                  | -                | -                  | (492)          | (492)          | 97,594          | 52,271                 | 46,770                 |
| Planning and development                         |     | 18,780              | 24,384         | -            | -                  | -                | -                  | (4,966)        | (4,966)        | 19,418          | 10,986                 | 6,920                  |
| Road transport                                   |     | 68,025              | 71,452         | -            | -                  | -                | -                  | 4,474          | 4,474          | 75,926          | 40,935                 | 39,600                 |
| Environmental protection                         |     | 2,250               | 2,250          | -            | -                  | -                | -                  | -              | -              | 2,250           | 350                    | 250                    |
| <i>Trading services</i>                          |     | 303,820             | 318,862        | -            | -                  | -                | -                  | 1,630          | 1,630          | 320,492         | 284,465                | 240,945                |
| Energy sources                                   |     | 84,900              | 86,686         | -            | -                  | -                | -                  | (6,572)        | (6,572)        | 80,114          | 137,480                | 59,550                 |
| Water management                                 |     | 66,850              | 74,405         | -            | -                  | -                | -                  | -              | -              | 74,405          | 47,350                 | 90,950                 |
| Waste water management                           |     | 140,585             | 144,719        | -            | -                  | -                | -                  | 6,200          | 6,200          | 150,919         | 85,200                 | 81,200                 |
| Waste management                                 |     | 11,485              | 13,052         | -            | -                  | -                | -                  | 2,002          | 2,002          | 15,054          | 14,435                 | 9,245                  |
| Other  |     | 20                  | 20             | -            | -                  | -                | -                  | -              | -              | 20              | -                      | -                      |
| <b>Total Capital Expenditure - Functional</b>    | 3   | 528,041             | 587,748        | -            | -                  | -                | (2,245)            | (21,953)       | (24,198)       | 563,550         | 467,662                | 352,306                |
| <b>Funded by:</b>                                |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| National Government                              |     | 40,107              | 40,107         | -            | -                  | -                | -                  | -              | -              | 40,107          | 40,259                 | 44,036                 |
| Provincial Government                            |     | 51,697              | 68,212         | -            | -                  | -                | (2,245)            | -              | (2,245)        | 65,967          | 18,721                 | 24,441                 |
| District Municipality                            |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -                      | -                      |
| Other transfers and grants                       |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -                      | -                      |
| Transfers recognised - capital                   | 4   | 91,804              | 108,319        | -            | -                  | -                | (2,245)            | -              | (2,245)        | 106,074         | 58,980                 | 68,477                 |
| Public contributions & donations                 |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -                      | -                      |
| Borrowing  |     | 160,000             | 160,000        | -            | -                  | -                | -                  | -              | -              | 160,000         | 100,000                | 80,000                 |
| Internally generated funds                       |     | 276,237             | 319,430        | -            | -                  | -                | -                  | (21,953)       | (21,953)       | 297,476         | 308,682                | 203,829                |
| <b>Total Capital Funding</b>                     |     | 528,041             | 587,748        | -            | -                  | -                | (2,245)            | (21,953)       | (24,198)       | 563,550         | 467,662                | 352,306                |

- References**
- Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure required for yr2 and yr3).
  - Include capital component of PPP unitary payment. Note that capital transfers are only appropriated to municipalities for the budget year
  - Capital expenditure by standard classification must reconcile to the appropriations by vote
  - Must reconcile to supporting table SB7 and to Adjustments Budget Financial Performance (revenue and expenditure)
  - Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.
  - Additional cash-backed accumulated funds/unspent funds (MFMA section 18(1)(b) and section 28(2)(e)) identified after the Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably have
  - Increases of funds approved under MFMA section 31
  - Adjustments approved in accordance with MFMA section 29
  - Adjustments to transfers from National or Provincial Government
  - Adjusts. = 'Other' Adjustments proposed to be approved; including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error correction (section 28(2)(f))
  - $G = B + C + D + E + F$
  - Adjusted Budget  $H = (A \text{ or } A1/2 \text{ etc}) + G$

WC024 Stellenbosch - Table B6 Adjustments Budget Financial Position - 30 January 2019

| Description                              | Ref | Budget Year 2018/19 |                  |              |                    |                  |                    |                 |                 |                  | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
|--|-----|---------------------|------------------|--------------|--------------------|------------------|--------------------|-----------------|-----------------|------------------|------------------------|------------------------|
|  |     | Original Budget     | Prior Adjusted   | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjusts.  | Total Adjusts.  | Adjusted Budget  | Adjusted Budget        | Adjusted Budget        |
|  |     | A                   | 3<br>A1          | 4<br>B       | 5<br>C             | 6<br>D           | 7<br>E             | 8<br>F          | 9<br>G          | 10<br>H          |                        |                        |
| R thousands                              |     |                     |                  |              |                    |                  |                    |                 |                 |                  |                        |                        |
| <b>ASSETS</b>                            |     |                     |                  |              |                    |                  |                    |                 |                 |                  |                        |                        |
| <b>Current assets</b>                    |     |                     |                  |              |                    |                  |                    |                 |                 |                  |                        |                        |
| Cash                                     |     | 6,237               | 6,237            |              |                    |                  |                    |                 |                 | 6,237            | 3,744                  | 3,366                  |
| Call investment deposits                 | 1   | 417,496             | 405,173          | -            | -                  | -                | -                  | -               | -               | 405,173          | 472,273                | 743,575                |
| Consumer debtors                         | 1   | 165,802             | 165,802          | -            | -                  | -                | -                  | -               | -               | 165,802          | 199,913                | 237,750                |
| Other debtors                            |     | 178,277             | 178,277          |              |                    |                  |                    |                 |                 | 178,277          | 178,277                | 178,277                |
| Current portion of long-term receivables |     | 2,332               | 2,332            |              |                    |                  |                    |                 |                 | 2,332            | 2,472                  | 2,472                  |
| Inventory                                |     | 52,125              | 52,125           |              |                    |                  |                    |                 |                 | 52,125           | 53,000                 | 54,000                 |
| <b>Total current assets</b>              |     | <b>822,269</b>      | <b>809,946</b>   | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>-</b>           | <b>-</b>        | <b>-</b>        | <b>809,946</b>   | <b>909,679</b>         | <b>1,219,440</b>       |
| <b>Non current assets</b>                |     |                     |                  |              |                    |                  |                    |                 |                 |                  |                        |                        |
| Long-term receivables                    |     | 3,600               | 3,600            |              |                    |                  |                    |                 |                 | 3,600            | 3,600                  | 3,600                  |
| Investments                              |     | -                   | -                |              |                    |                  |                    |                 |                 | -                | -                      | -                      |
| Investment property                      |     | 407,389             | 407,389          |              |                    |                  |                    |                 |                 | 407,389          | 418,044                | 420,589                |
| Investment in Associate                  |     | -                   | -                |              |                    |                  |                    |                 |                 | -                | -                      | -                      |
| Property, plant and equipment            | 1   | 5,076,612           | 5,136,320        | -            | -                  | -                | (2,245)            | (21,953)        | (24,198)        | 5,112,122        | 5,331,836              | 5,475,053              |
| Agricultural                             |     | -                   | -                |              |                    |                  |                    |                 |                 | -                | -                      | -                      |
| Biological                               |     | 9,938               | 9,938            |              |                    |                  |                    |                 |                 | 9,938            | 9,938                  | 9,938                  |
| Intangible                               |     | 7,597               | 7,597            |              |                    |                  |                    |                 |                 | 7,597            | 5,852                  | 4,153                  |
| Other non-current assets                 |     | 2,424               | 2,424            |              |                    |                  |                    |                 |                 | 2,424            | 2,524                  | 2,624                  |
| <b>Total non current assets</b>          |     | <b>5,507,560</b>    | <b>5,567,267</b> | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>(2,245)</b>     | <b>(21,953)</b> | <b>(24,198)</b> | <b>5,543,069</b> | <b>5,771,794</b>       | <b>5,915,958</b>       |
| <b>TOTAL ASSETS</b>                      |     | <b>6,329,829</b>    | <b>6,377,214</b> | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>(2,245)</b>     | <b>(21,953)</b> | <b>(24,198)</b> | <b>6,353,016</b> | <b>6,681,473</b>       | <b>7,135,398</b>       |
| <b>LIABILITIES</b>                       |     |                     |                  |              |                    |                  |                    |                 |                 |                  |                        |                        |
| <b>Current liabilities</b>               |     |                     |                  |              |                    |                  |                    |                 |                 |                  |                        |                        |
| Bank overdraft                           |     | -                   | -                |              |                    |                  |                    |                 |                 | -                | -                      | -                      |
| Borrowing                                |     | 15,245              | 15,245           | -            | -                  | -                | -                  | -               | -               | 15,245           | 18,588                 | 21,992                 |
| Consumer deposits                        |     | 14,274              | 14,274           |              |                    |                  |                    |                 |                 | 14,274           | 15,702                 | 17,272                 |
| Trade and other payables                 |     | 241,570             | 241,570          | -            | -                  | -                | -                  | -               | -               | 241,570          | 255,126                | 230,158                |
| Provisions                               |     | 54,737              | 54,737           |              |                    |                  |                    |                 |                 | 54,737           | 58,021                 | 61,503                 |
| <b>Total current liabilities</b>         |     | <b>325,826</b>      | <b>325,826</b>   | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>-</b>           | <b>-</b>        | <b>-</b>        | <b>325,826</b>   | <b>347,437</b>         | <b>330,924</b>         |
| <b>Non current liabilities</b>           |     |                     |                  |              |                    |                  |                    |                 |                 |                  |                        |                        |
| Borrowing                                | 1   | 321,540             | 321,540          | -            | -                  | -                | -                  | -               | -               | 321,540          | 422,461                | 503,629                |
| Provisions                               | 1   | 279,680             | 279,680          | -            | -                  | -                | -                  | -               | -               | 279,680          | 298,589                | 318,784                |
| <b>Total non current liabilities</b>     |     | <b>601,220</b>      | <b>601,220</b>   | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>-</b>           | <b>-</b>        | <b>-</b>        | <b>601,220</b>   | <b>721,050</b>         | <b>822,414</b>         |
| <b>TOTAL LIABILITIES</b>                 |     | <b>927,046</b>      | <b>927,046</b>   | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>-</b>           | <b>-</b>        | <b>-</b>        | <b>927,046</b>   | <b>1,068,487</b>       | <b>1,153,338</b>       |
| <b>NET ASSETS</b>                        | 2   | <b>5,402,784</b>    | <b>5,450,168</b> | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>(2,245)</b>     | <b>(21,953)</b> | <b>(24,198)</b> | <b>5,425,970</b> | <b>5,612,987</b>       | <b>5,982,060</b>       |
| <b>COMMUNITY WEALTH/EQUITY</b>           |     |                     |                  |              |                    |                  |                    |                 |                 |                  |                        |                        |
| Accumulated Surplus/(Deficit)            |     | 5,402,784           | 5,450,168        | -            | -                  | -                | (2,245)            | (21,953)        | (24,198)        | 5,425,970        | 5,612,987              | 5,982,060              |
| Reserves                                 |     | -                   | -                | -            | -                  | -                | -                  | -               | -               | -                | -                      | -                      |
| Minorities' interests                    |     | -                   | -                | -            | -                  | -                | -                  | -               | -               | -                | -                      | -                      |
| <b>TOTAL COMMUNITY WEALTH/EQUITY</b>     |     | <b>5,402,784</b>    | <b>5,450,168</b> | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>(2,245)</b>     | <b>(21,953)</b> | <b>(24,198)</b> | <b>5,425,970</b> | <b>5,612,987</b>       | <b>5,982,060</b>       |

References

- Detail to be provided in Table SA3
- Net assets must balance with Total Community Wealth/Equity
- Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.
- Additional cash-backed accumulated funds/unspent funds (MFMA section 18(1)(b) and section 28(2)(e)) identified after the Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably have been foreseen)
- Increases of funds approved under MFMA section 31
- Adjustments approved in accordance with MFMA section 29
- Adjustments to transfers from National or Provincial Government
- Adjusts. = 'Other' Adjustments proposed to be approved; including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error correction (section 28(2)(f))
- $G = B + C + D + E + F$
- Adjusted Budget  $H = (A \text{ or } A1/2 \text{ etc}) + G$

WC024 Stellenbosch - Table B7 Adjustments Budget Cash Flows - 30 January 2019

| Description                                       | Ref | Budget Year 2018/19 |                     |                   |                            |                          |                            |                   |                   |                          | Budget Year<br>+1 2019/20 | Budget Year<br>+2 2020/21 |
|---|-----|---------------------|---------------------|-------------------|----------------------------|--------------------------|----------------------------|-------------------|-------------------|--------------------------|---------------------------|---------------------------|
|   |     | Original<br>Budget  | Prior Adjusted<br>3 | Accum. Funds<br>4 | Multi-year<br>capital<br>5 | Unfore.<br>Unavoid.<br>6 | Nat. or Prov.<br>Govt<br>7 | Other Adjus.<br>8 | Total Adjus.<br>9 | Adjusted<br>Budget<br>10 | Adjusted<br>Budget        | Adjusted<br>Budget        |
|   |     | A                   | A1                  | B                 | C                          | D                        | E                          | F                 | G                 | H                        |                           |                           |
| <b>R thousands</b>                                |     |                     |                     |                   |                            |                          |                            |                   |                   |                          |                           |                           |
| <b>CASH FLOW FROM OPERATING ACTIVITIES</b>        |     |                     |                     |                   |                            |                          |                            |                   |                   |                          |                           |                           |
| <b>Receipts</b>                                   |     |                     |                     |                   |                            |                          |                            |                   |                   |                          |                           |                           |
| Property rates                                    |     | 316,135             | 316,135             |                   |                            |                          |                            | 15,000            | 15,000            | 331,135                  | 335,103                   | 355,209                   |
| Service charges                                   |     | 900,261             | 900,261             |                   |                            |                          |                            | (30,000)          | (30,000)          | 870,261                  | 973,380                   | 1,052,486                 |
| Other revenue                                     |     | 80,177              | 80,177              |                   |                            |                          |                            | (2,500)           | (2,500)           | 77,677                   | 84,732                    | 89,548                    |
| Government - operating                            | 1   | 144,700             | 156,348             |                   |                            |                          | 2,245                      |                   | 2,245             | 158,593                  | 176,317                   | 188,974                   |
| Government - capital                              | 1   | 91,804              | 91,804              |                   |                            |                          | (2,245)                    |                   | (2,245)           | 89,559                   | 58,980                    | 68,477                    |
| Interest  |     | 55,654              | 55,654              |                   |                            |                          |                            |                   |                   | 55,654                   | 56,785                    | 57,990                    |
| Dividends   |     | -                   | -                   |                   |                            |                          |                            |                   |                   | -                        | -                         | -                         |
| <b>Payments</b>                                   |     |                     |                     |                   |                            |                          |                            |                   |                   |                          |                           |                           |
| Suppliers and employees                           |     | (1,220,988)         | (1,239,017)         |                   |                            |                          | (2,245)                    | 11,500            | 9,255             | (1,229,762)              | (1,210,988)               | (1,210,988)               |
| Finance charges                                   |     | (26,477)            | (26,477)            |                   |                            |                          |                            | 6,000             | 6,000             | (20,477)                 | (26,477)                  | (26,477)                  |
| Transfers and Grants                              | 1   | (9,102)             | (9,102)             |                   |                            |                          |                            |                   |                   | (9,102)                  | (8,377)                   | (8,828)                   |
| <b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>  |     | <b>332,164</b>      | <b>325,783</b>      | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>(2,245)</b>             | <b>-</b>          | <b>(2,245)</b>    | <b>323,538</b>           | <b>439,454</b>            | <b>566,390</b>            |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>       |     |                     |                     |                   |                            |                          |                            |                   |                   |                          |                           |                           |
| <b>Receipts</b>                                   |     |                     |                     |                   |                            |                          |                            |                   |                   |                          |                           |                           |
| Proceeds on disposal of PPE                       |     | -                   | -                   |                   |                            |                          |                            |                   |                   | -                        | -                         | -                         |
| Decrease (increase) in non-current debtors        |     | -                   | -                   |                   |                            |                          |                            |                   |                   | -                        | -                         | -                         |
| Decrease (increase) other non-current receivables |     | -                   | -                   |                   |                            |                          |                            |                   |                   | -                        | -                         | -                         |
| Decrease (increase) in non-current investments    |     | -                   | -                   |                   |                            |                          |                            |                   |                   | -                        | -                         | -                         |
| <b>Payments</b>                                   |     |                     |                     |                   |                            |                          |                            |                   |                   |                          |                           |                           |
| Capital assets                                    |     | (528,041)           | (587,748)           |                   |                            |                          | 2,245                      | 21,953            | 24,198            | (563,550)                | (467,662)                 | (352,306)                 |
| <b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>  |     | <b>(528,041)</b>    | <b>(587,748)</b>    | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>2,245</b>               | <b>21,953</b>     | <b>24,198</b>     | <b>(563,550)</b>         | <b>(467,662)</b>          | <b>(352,306)</b>          |
| <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>       |     |                     |                     |                   |                            |                          |                            |                   |                   |                          |                           |                           |
| <b>Receipts</b>                                   |     |                     |                     |                   |                            |                          |                            |                   |                   |                          |                           |                           |
| Short term loans                                  |     | -                   | -                   |                   |                            |                          |                            |                   |                   | -                        | -                         | -                         |
| Borrowing long term/refinancing                   |     | 160,000             | 160,000             |                   |                            |                          |                            |                   |                   | 160,000                  | 100,000                   | 80,000                    |
| Increase (decrease) in consumer deposits          |     | -                   | -                   |                   |                            |                          |                            |                   |                   | -                        | -                         | -                         |
| <b>Payments</b>                                   |     |                     |                     |                   |                            |                          |                            |                   |                   |                          |                           |                           |
| Repayment of borrowing                            |     | (15,391)            | (15,391)            |                   |                            |                          |                            |                   |                   | (15,391)                 | (19,509)                  | (23,160)                  |
| <b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>  |     | <b>144,609</b>      | <b>144,609</b>      | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>-</b>                   | <b>-</b>          | <b>-</b>          | <b>144,609</b>           | <b>80,491</b>             | <b>56,840</b>             |
| <b>NET INCREASE/ (DECREASE) IN CASH HELD</b>      |     | <b>(51,267)</b>     | <b>(117,356)</b>    | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>-</b>                   | <b>21,953</b>     | <b>21,953</b>     | <b>(95,403)</b>          | <b>52,284</b>             | <b>270,925</b>            |
| Cash/cash equivalents at the year begin:          | 2   | 475,000             | 528,766             |                   |                            |                          |                            |                   |                   | 528,766                  | 433,363                   | 485,647                   |
| Cash/cash equivalents at the year end:            | 2   | 423,733             | 411,410             |                   |                            |                          |                            | 21,953            | 21,953            | 433,363                  | 485,647                   | 756,572                   |

**References**

- Local/District municipalities to include transfers from/to District/Local Municipalities
- Cash equivalents includes investments with maturities of 3 months or less
- Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.
- Additional cash-backed accumulated funds/unspent funds (MFMA section 18(1)(b) and section 28(2)(e)) identified after the Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably have been foreseen)
- Increases of funds approved under MFMA section 31
- Adjustments approved in accordance with MFMA section 29
- Adjustments to transfers from National or Provincial Government
- Adjus. = 'Other' Adjustments proposed to be approved: including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error correction (section 28(2)(f))
- $G = B + C + D + E + F$
- Adjusted Budget  $H = (A \text{ or } A1/2 \text{ etc}) + G$

WC024 Stellenbosch - Table B8 Cash backed reserves/accumulated surplus reconciliation - 30 January 2019

| Description                                       | Ref | Budget Year 2018/19 |                     |                   |                            |                          |                            |                     |                     |                          | Budget Year<br>+1 2019/20 | Budget Year<br>+2 2020/21 |
|---|-----|---------------------|---------------------|-------------------|----------------------------|--------------------------|----------------------------|---------------------|---------------------|--------------------------|---------------------------|---------------------------|
|   |     | Original<br>Budget  | Prior Adjusted<br>3 | Accum. Funds<br>4 | Multi-year<br>capital<br>5 | Unfore.<br>Unavoid.<br>6 | Nat. or Prov.<br>Govt<br>7 | Other Adjusts.<br>8 | Total Adjusts.<br>9 | Adjusted<br>Budget<br>10 | Adjusted<br>Budget        | Adjusted<br>Budget        |
| R thousands                                       |     | A                   | A1                  | B                 | C                          | D                        | E                          | F                   | G                   | H                        |                           |                           |
| <b>Cash and investments available</b>             |     |                     |                     |                   |                            |                          |                            |                     |                     |                          |                           |                           |
| Cash/cash equivalents at the year end             | 1   | 423,733             | 411,410             | -                 | -                          | -                        | -                          | 21,953              | 21,953              | 433,363                  | 485,647                   | 756,572                   |
| Other current investments > 90 days               |     | -                   | -                   | -                 | -                          | -                        | -                          | (21,953)            | (21,953)            | (21,953)                 | (9,630)                   | (9,630)                   |
| Non current assets - Investments                  | 1   | -                   | -                   | -                 | -                          | -                        | -                          | -                   | -                   | -                        | -                         | -                         |
| <b>Cash and investments available:</b>            |     | <b>423,733</b>      | <b>411,410</b>      | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>-</b>                   | <b>-</b>            | <b>-</b>            | <b>411,410</b>           | <b>476,017</b>            | <b>746,941</b>            |
| <b>Applications of cash and investments</b>       |     |                     |                     |                   |                            |                          |                            |                     |                     |                          |                           |                           |
| Unspent conditional transfers                     |     | -                   | -                   | -                 | -                          | -                        | -                          | -                   | -                   | -                        | -                         | -                         |
| Unspent borrowing                                 |     | -                   | -                   | -                 | -                          | -                        | -                          | -                   | -                   | -                        | -                         | -                         |
| Statutory requirements                            |     | -                   | -                   | -                 | -                          | -                        | -                          | -                   | -                   | -                        | -                         | -                         |
| Other working capital requirements                | 2   | (71,622)            | (71,622)            | -                 | -                          | -                        | -                          | 424                 | 424                 | (71,198)                 | (89,237)                  | (148,814)                 |
| Other provisions                                  |     | 54,737              | 54,737              | -                 | -                          | -                        | -                          | -                   | -                   | 54,737                   | 58,021                    | 61,503                    |
| Long term investments committed                   |     | -                   | -                   | -                 | -                          | -                        | -                          | -                   | -                   | -                        | -                         | -                         |
| Reserves to be backed by cash/investments         |     | 328,217             | -                   | -                 | -                          | -                        | -                          | -                   | -                   | 328,217                  | 366,812                   | 263,709                   |
| <b>Total Application of cash and investments:</b> |     | <b>311,331</b>      | <b>(16,885)</b>     | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>-</b>                   | <b>424</b>          | <b>424</b>          | <b>311,756</b>           | <b>335,596</b>            | <b>176,398</b>            |
| <b>Surplus(shortfall)</b>                         |     | <b>112,402</b>      | <b>428,295</b>      | <b>-</b>          | <b>-</b>                   | <b>-</b>                 | <b>-</b>                   | <b>(424)</b>        | <b>(424)</b>        | <b>99,654</b>            | <b>140,421</b>            | <b>570,544</b>            |

References

1. Must reconcile with the Adjustments Budget Cash Flow and Adjustments Budget Financial Position

2. Council approval for policy required - include sufficient working capital (e.g. allowing for a % of current debtors > 90 days as uncollectable)

3. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.

4. Additional cash-backed accumulated funds/unspent funds (MFMA section 18(1)(b) and section 28(2)(e)) identified after the Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably have been

5. Increases of funds approved under MFMA section 31

6. Adjustments approved in accordance with MFMA section 29

7. Adjustments to transfers from National or Provincial Government

8. Adjusts. = 'Other' Adjustments proposed to be approved; including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error correction (section 28

9. G = B + C + D + E + F

10. Adjusted Budget H = (A or A1/2 etc) + G

WC024 Stellenbosch - Table B9 Asset Management - 30 January 2019

| Description  | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |                |                |                 | Budget Year     | Budget Year     |
|--|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|----------------|----------------|-----------------|-----------------|-----------------|
|  |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjusts. | Total Adjusts. | Adjusted Budget | Adjusted Budget | Adjusted Budget |
|  |     | A                   | 7<br>A1        | 8<br>B       | 9<br>C             | 10<br>D          | 11<br>E            | 12<br>F        | 13<br>G        | 14<br>H         |                 |                 |
| R thousands  |     |                     |                |              |                    |                  |                    |                |                |                 |                 |                 |
| <b>CAPITAL EXPENDITURE</b>                               |     |                     |                |              |                    |                  |                    |                |                |                 |                 |                 |
| <u>Total New Assets to be adjusted</u>                   | 1   | 338,646             | 398,353        | -            | -                  | -                | (2,245)            | (18,311)       | (20,556)       | 377,798         | 305,522         | 198,656         |
| Roads Infrastructure                                     |     | 61,532              | 64,959         | -            | -                  | -                | -                  | (4,984)        | (4,984)        | 59,975          | 30,600          | 19,820          |
| Storm water Infrastructure                               |     | -                   | -              | -            | -                  | -                | -                  | 600            | 600            | 600             | -               | -               |
| Electrical Infrastructure                                |     | 38,400              | 40,186         | -            | -                  | -                | -                  | (2,444)        | (2,444)        | 37,742          | 62,750          | 37,250          |
| Water Supply Infrastructure                              |     | 57,530              | 65,085         | -            | -                  | -                | -                  | (11,056)       | (11,056)       | 54,029          | 37,121          | 82,000          |
| Sanitation Infrastructure                                |     | 97,750              | 101,884        | -            | -                  | -                | -                  | 1,286          | 1,286          | 103,170         | 48,500          | 5,000           |
| Solid Waste Infrastructure                               |     | 7,600               | 9,167          | -            | -                  | -                | -                  | 2,220          | 2,220          | 11,387          | 10,500          | 7,000           |
| Rail Infrastructure                                      |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Coastal Infrastructure                                   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Information and Communication Infrastructure             |     | 1,600               | 1,600          | -            | -                  | -                | -                  | 700            | 700            | 2,300           | 757             | 700             |
| Infrastructure   |     | 264,412             | 282,881        | -            | -                  | -                | -                  | (13,678)       | (13,678)       | 269,204         | 190,228         | 151,770         |
| Community Facilities                                     |     | 21,564              | 21,564         | -            | -                  | -                | -                  | (6,410)        | (6,410)        | 15,153          | 17,225          | 700             |
| Sport and Recreation Facilities                          |     | 500                 | 500            | -            | -                  | -                | -                  | -              | -              | 500             | -               | -               |
| Community Assets   |     | 22,064              | 22,064         | -            | -                  | -                | -                  | (6,410)        | (6,410)        | 15,653          | 17,225          | 700             |
| Heritage Assets  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Revenue Generating                                       |     | 600                 | 600            | -            | -                  | -                | -                  | (600)          | (600)          | -               | 1,000           | 1,000           |
| Non-revenue Generating                                   |     | 1,800               | 1,800          | -            | -                  | -                | -                  | -              | -              | 1,800           | 8,000           | -               |
| Investment properties                                    |     | 2,400               | 2,400          | -            | -                  | -                | -                  | (600)          | (600)          | 1,800           | 9,000           | 1,000           |
| Operational Buildings                                    |     | 6,990               | 18,453         | -            | -                  | -                | -                  | 600            | 600            | 19,053          | 6,769           | 11,371          |
| Housing  |     | 3,535               | 26,609         | -            | -                  | -                | (2,245)            | 11,535         | 9,291          | 35,900          | 12,925          | 9,705           |
| Other Assets   | 6   | 10,525              | 45,063         | -            | -                  | -                | (2,245)            | 12,135         | 9,891          | 54,953          | 19,694          | 21,076          |
| Biological or Cultivated Assets                          |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Servitudes   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Licences and Rights                                      |     | 450                 | 450            | -            | -                  | -                | -                  | -              | -              | 450             | 600             | 700             |
| Intangible Assets  |     | 450                 | 450            | -            | -                  | -                | -                  | -              | -              | 450             | 600             | 700             |
| Computer Equipment                                       |     | 500                 | 500            | -            | -                  | -                | -                  | -              | -              | 500             | 500             | 500             |
| Furniture and Office Equipment                           |     | -                   | -              | -            | -                  | -                | -                  | 1,334          | 1,334          | 1,334           | -               | -               |
| Machinery and Equipment                                  |     | 15,475              | 15,475         | -            | -                  | -                | -                  | (12,160)       | (12,160)       | 3,315           | 8,055           | 7,210           |
| Transport Assets   |     | 12,770              | 12,770         | -            | -                  | -                | -                  | 1,067          | 1,067          | 13,837          | 10,220          | 5,700           |
| Land   |     | 10,000              | 16,701         | -            | -                  | -                | -                  | -              | -              | 16,701          | 50,000          | 10,000          |
| Zoo's, Marine and Non-biological Animals                 |     | 50                  | 50             | -            | -                  | -                | -                  | -              | -              | 50              | -               | -               |
| <u>Total Renewal of Existing Assets to be adjusted</u>   | 2   | 37,050              | 37,050         | -            | -                  | -                | -                  | (3,531)        | (3,531)        | 33,519          | 21,950          | 42,550          |
| Roads Infrastructure                                     |     | 16,150              | 16,150         | -            | -                  | -                | -                  | 1,400          | 1,400          | 17,550          | 9,150           | 16,150          |
| Storm water Infrastructure                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Electrical Infrastructure                                |     | 13,500              | 13,500         | -            | -                  | -                | -                  | (5,312)        | (5,312)        | 8,188           | 5,500           | 4,600           |
| Water Supply Infrastructure                              |     | 4,000               | 4,000          | -            | -                  | -                | -                  | -              | -              | 4,000           | 4,000           | 4,000           |
| Sanitation Infrastructure                                |     | 2,700               | 2,700          | -            | -                  | -                | -                  | 200            | 200            | 2,900           | 2,700           | 17,200          |
| Solid Waste Infrastructure                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Rail Infrastructure                                      |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Coastal Infrastructure                                   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Information and Communication Infrastructure             |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Infrastructure   |     | 36,350              | 36,350         | -            | -                  | -                | -                  | (3,711)        | (3,711)        | 32,639          | 21,350          | 41,950          |
| Community Facilities                                     |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Sport and Recreation Facilities                          |     | 300                 | 300            | -            | -                  | -                | -                  | 180            | 180            | 480             | -               | -               |
| Community Assets   |     | 300                 | 300            | -            | -                  | -                | -                  | 180            | 180            | 480             | -               | -               |
| Heritage Assets  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Revenue Generating                                       |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Non-revenue Generating                                   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Investment properties                                    |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Operational Buildings                                    |     | 300                 | 300            | -            | -                  | -                | -                  | -              | -              | 300             | 500             | 500             |
| Housing  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Other Assets   | 6   | 300                 | 300            | -            | -                  | -                | -                  | -              | -              | 300             | 500             | 500             |
| Biological or Cultivated Assets                          |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Servitudes   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Licences and Rights                                      |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Intangible Assets  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Computer Equipment                                       |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Furniture and Office Equipment                           |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Machinery and Equipment                                  |     | 100                 | 100            | -            | -                  | -                | -                  | -              | -              | 100             | 100             | 100             |
| Transport Assets   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Land   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Zoo's, Marine and Non-biological Animals                 |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| <u>Total Upgrading of Existing Assets to be adjusted</u> | 2a  | 152,345             | 152,345        | -            | -                  | -                | -                  | (111)          | (111)          | 152,234         | 140,190         | 111,100         |
| Roads Infrastructure                                     |     | 8,250               | 8,250          | -            | -                  | -                | -                  | 2,254          | 2,254          | 10,504          | 9,000           | 10,000          |
| Storm water Infrastructure                               |     | 1,000               | 1,000          | -            | -                  | -                | -                  | 1,772          | 1,772          | 2,772           | 1,000           | 2,000           |
| Electrical Infrastructure                                |     | 27,000              | 27,000         | -            | -                  | -                | -                  | 3,894          | 3,894          | 30,894          | 64,980          | 13,400          |
| Water Supply Infrastructure                              |     | 19,600              | 19,600         | -            | -                  | -                | -                  | -              | -              | 19,600          | 6,500           | 6,500           |
| Sanitation Infrastructure                                |     | 60,000              | 60,000         | -            | -                  | -                | -                  | 6,000          | 6,000          | 66,000          | 36,000          | 45,000          |
| Solid Waste Infrastructure                               |     | 1,000               | 1,000          | -            | -                  | -                | -                  | -              | -              | 1,000           | 1,000           | 2,000           |
| Rail Infrastructure                                      |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Coastal Infrastructure                                   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |



| Description   | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |              |              |                 | Budget Year     | Budget Year     |
|---|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|--------------|--------------|-----------------|-----------------|-----------------|
|   |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjus. | Total Adjus. | Adjusted Budget | Adjusted Budget | Adjusted Budget |
|   |     |                     | 7              | 8            | 9                  | 10               | 11                 | 12           | 13           | 14              |                 |                 |
| <i>Information and Communication Infrastructure</i> |     | 1,000               | 1,000          | -            | -                  | -                | -                  | (600)        | (600)        | 400             | 1,000           | 1,000           |
| Infrastructure                                      |     | 117,850             | 117,850        | -            | -                  | -                | -                  | 13,320       | 13,320       | 131,170         | 119,480         | 79,900          |
| Community Facilities                                |     | 6,975               | 6,975          | -            | -                  | -                | -                  | (10,008)     | (10,008)     | (3,033)         | 7,810           | 6,350           |
| Sport and Recreation Facilities                     |     | 6,700               | 6,700          | -            | -                  | -                | -                  | (2,149)      | (2,149)      | 4,551           | 3,400           | 3,000           |
| Community Assets                                    |     | 13,675              | 13,675         | -            | -                  | -                | -                  | (12,156)     | (12,156)     | 1,519           | 11,210          | 9,350           |
| Heritage Assets                                     |     | 100                 | 100            | -            | -                  | -                | -                  | -            | -            | 100             | 100             | 100             |
| Revenue Generating                                  |     | 2,100               | 2,100          | -            | -                  | -                | -                  | (2,500)      | (2,500)      | (400)           | 2,100           | 2,000           |
| Non-revenue Generating                              |     | -                   | -              | -            | -                  | -                | -                  | (500)        | (500)        | (500)           | -               | -               |
| Investment properties                               |     | 2,100               | 2,100          | -            | -                  | -                | -                  | (3,000)      | (3,000)      | (900)           | 2,100           | 2,000           |
| Operational Buildings                               |     | 4,200               | 4,200          | -            | -                  | -                | -                  | (274)        | (274)        | 3,926           | 1,000           | 350             |
| Housing   |     | 7,420               | 7,420          | -            | -                  | -                | -                  | (2,500)      | (2,500)      | 4,920           | 2,500           | 2,500           |
| Other Assets  | 6   | 11,620              | 11,620         | -            | -                  | -                | -                  | (2,774)      | (2,774)      | 8,846           | 3,500           | 2,850           |
| Biological or Cultivated Assets                     |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Servitudes  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Licences and Rights                                 |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Intangible Assets                                   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Computer Equipment                                  |     | 5,500               | 5,500          | -            | -                  | -                | -                  | 4,500        | 4,500        | 10,000          | 1,300           | 1,300           |
| Furniture and Office Equipment                      |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Machinery and Equipment                             |     | 1,500               | 1,500          | -            | -                  | -                | -                  | -            | -            | 1,500           | 2,500           | 15,600          |
| Transport Assets                                    |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Land  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Zoo's, Marine and Non-biological Animals            |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| <b>Total Capital Expenditure to be adjusted</b>     | 4   |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| Roads Infrastructure                                |     | 85,932              | 89,359         | -            | -                  | -                | -                  | (1,330)      | (1,330)      | 88,030          | 48,750          | 45,970          |
| Storm water Infrastructure                          |     | 1,000               | 1,000          | -            | -                  | -                | -                  | 2,372        | 2,372        | 3,372           | 1,000           | 2,000           |
| Electrical Infrastructure                           |     | 78,900              | 80,686         | -            | -                  | -                | -                  | (3,862)      | (3,862)      | 76,824          | 133,230         | 55,250          |
| Water Supply Infrastructure                         |     | 81,130              | 88,685         | -            | -                  | -                | -                  | (11,056)     | (11,056)     | 77,629          | 47,621          | 92,500          |
| Sanitation Infrastructure                           |     | 160,450             | 164,584        | -            | -                  | -                | -                  | 7,486        | 7,486        | 172,070         | 87,200          | 67,200          |
| Solid Waste Infrastructure                          |     | 8,600               | 10,167         | -            | -                  | -                | -                  | 2,220        | 2,220        | 12,387          | 11,500          | 9,000           |
| Rail Infrastructure                                 |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Coastal Infrastructure                              |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Information and Communication Infrastructure        |     | 2,600               | 2,600          | -            | -                  | -                | -                  | 100          | 100          | 2,700           | 1,757           | 1,700           |
| Infrastructure                                      |     | 418,612             | 437,081        | -            | -                  | -                | -                  | (4,070)      | (4,070)      | 433,012         | 331,058         | 273,620         |
| Community Facilities                                |     | 28,539              | 28,539         | -            | -                  | -                | -                  | (16,418)     | (16,418)     | 12,120          | 25,035          | 7,050           |
| Sport and Recreation Facilities                     |     | 7,500               | 7,500          | -            | -                  | -                | -                  | (1,969)      | (1,969)      | 5,531           | 3,400           | 3,000           |
| Community Assets                                    |     | 36,039              | 36,039         | -            | -                  | -                | -                  | (18,387)     | (18,387)     | 17,652          | 28,435          | 10,050          |
| Heritage Assets                                     |     | 100                 | 100            | -            | -                  | -                | -                  | -            | -            | 100             | 100             | 100             |
| Revenue Generating                                  |     | 2,700               | 2,700          | -            | -                  | -                | -                  | (3,100)      | (3,100)      | (400)           | 3,100           | 3,000           |
| Non-revenue Generating                              |     | 1,800               | 1,800          | -            | -                  | -                | -                  | (500)        | (500)        | 1,300           | 8,000           | -               |
| Investment properties                               |     | 4,500               | 4,500          | -            | -                  | -                | -                  | (3,600)      | (3,600)      | 900             | 11,100          | 3,000           |
| Operational Buildings                               |     | 11,490              | 22,953         | -            | -                  | -                | -                  | 326          | 326          | 23,279          | 8,269           | 12,221          |
| Housing   |     | 10,955              | 34,029         | -            | -                  | -                | (2,245)            | 9,035        | 6,791        | 40,820          | 15,425          | 12,205          |
| Other Assets  |     | 22,445              | 56,983         | -            | -                  | -                | (2,245)            | 9,361        | 7,117        | 64,099          | 23,694          | 24,426          |
| Biological or Cultivated Assets                     |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Servitudes  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Licences and Rights                                 |     | 450                 | 450            | -            | -                  | -                | -                  | -            | -            | 450             | 600             | 700             |
| Intangible Assets                                   |     | 450                 | 450            | -            | -                  | -                | -                  | -            | -            | 450             | 600             | 700             |
| Computer Equipment                                  |     | 6,000               | 6,000          | -            | -                  | -                | -                  | 4,500        | 4,500        | 10,500          | 1,800           | 1,800           |
| Furniture and Office Equipment                      |     | -                   | -              | -            | -                  | -                | -                  | 1,334        | 1,334        | 1,334           | -               | -               |
| Machinery and Equipment                             |     | 17,075              | 17,075         | -            | -                  | -                | -                  | (12,160)     | (12,160)     | 4,915           | 10,655          | 22,910          |
| Transport Assets                                    |     | 12,770              | 12,770         | -            | -                  | -                | -                  | 1,067        | 1,067        | 13,837          | 10,220          | 5,700           |
| Land  |     | 10,000              | 16,701         | -            | -                  | -                | -                  | -            | -            | 16,701          | 50,000          | 10,000          |
| Zoo's, Marine and Non-biological Animals            |     | 50                  | 50             | -            | -                  | -                | -                  | -            | -            | 50              | -               | -               |
| <b>TOTAL CAPITAL EXPENDITURE to be adjusted</b>     | 4   | 528,041             | 587,748        | -            | -                  | -                | (2,245)            | (21,953)     | (24,198)     | 563,550         | 467,662         | 352,306         |
| <b>ASSET REGISTER SUMMARY - PPE (WDV)</b>           | 5   |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| Roads Infrastructure                                |     | 1,043,106           | 1,046,533      | -            | -                  | -                | -                  | (1,330)      | (1,330)      | 1,045,204       | 1,030,073       | 1,012,819       |
| Storm water Infrastructure                          |     | 57,685              | 57,685         | -            | -                  | -                | -                  | 2,372        | 2,372        | 60,056          | 57,214          | 57,710          |
| Electrical Infrastructure                           |     | 656,951             | 658,736        | -            | -                  | -                | -                  | (3,862)      | (3,862)      | 654,875         | 762,107         | 788,629         |
| Water Supply Infrastructure                         |     | 1,262,731           | 1,270,286      | -            | -                  | -                | -                  | (11,056)     | (11,056)     | 1,259,230       | 1,266,776       | 1,314,684       |
| Sanitation Infrastructure                           |     | 880,709             | 884,843        | -            | -                  | -                | -                  | 7,486        | 7,486        | 892,329         | 952,982         | 1,004,907       |
| Solid Waste Infrastructure                          |     | 36,625              | 38,192         | -            | -                  | -                | -                  | 2,220        | 2,220        | 40,412          | 46,909          | 54,664          |
| Rail Infrastructure                                 |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Coastal Infrastructure                              |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Information and Communication Infrastructure        |     | 114,663             | 114,663        | -            | -                  | -                | -                  | 100          | 100          | 114,763         | 116,420         | 118,120         |
| Infrastructure                                      |     | 4,052,468           | 4,070,937      | -            | -                  | -                | -                  | (4,070)      | (4,070)      | 4,066,868       | 4,232,481       | 4,351,533       |
| Community Facilities                                |     | 125,753             | 125,753        | -            | -                  | -                | -                  | (16,418)     | (16,418)     | 109,335         | 146,668         | 149,501         |
| Sport and Recreation Facilities                     |     | 20,346              | 20,346         | -            | -                  | -                | -                  | (1,969)      | (1,969)      | 18,377          | 23,746          | 26,746          |
| Community Assets                                    |     | 146,099             | 146,099        | -            | -                  | -                | -                  | (18,387)     | (18,387)     | 127,713         | 170,414         | 176,247         |
| Heritage Assets                                     |     | 2,424               | 2,424          | -            | -                  | -                | -                  | -            | -            | 2,424           | 2,524           | 2,624           |
| Revenue Generating                                  |     | 399,689             | 399,689        | -            | -                  | -                | -                  | (3,100)      | (3,100)      | 396,589         | 402,344         | 404,889         |
| Non-revenue Generating                              |     | 7,700               | 7,700          | -            | -                  | -                | -                  | (500)        | (500)        | 7,200           | 15,700          | 15,700          |
| Investment properties                               |     | 407,389             | 407,389        | -            | -                  | -                | -                  | (3,600)      | (3,600)      | 403,789         | 418,044         | 420,589         |
| Operational Buildings                               |     | 637,634             | 649,098        | -            | -                  | -                | -                  | 326          | 326          | 649,423         | 620,643         | 607,045         |
| Housing   |     | 69,326              | 92,401         | -            | -                  | -                | (2,245)            | 9,035        | 6,791        | 99,191          | 84,751          | 96,956          |
| Other Assets  |     | 706,960             | 741,498        | -            | -                  | -                | (2,245)            | 9,361        | 7,117        | 748,615         | 705,394         | 704,001         |
| Biological or Cultivated Assets                     |     | 9,938               | 9,938          | -            | -                  | -                | -                  | -            | -            | 9,938           | 9,938           | 9,938           |

| Description  | Ref      | Budget Year 2018/19 |                  |              |                       |                     |                       |                 |                 |                    | Budget Year<br>+1 2019/20 | Budget Year<br>+2 2020/21 |
|--|----------|---------------------|------------------|--------------|-----------------------|---------------------|-----------------------|-----------------|-----------------|--------------------|---------------------------|---------------------------|
|  |          | Original<br>Budget  | Prior Adjusted   | Accum. Funds | Multi-year<br>capital | Unfore.<br>Unavoid. | Nat. or Prov.<br>Govt | Other Adjusts.  | Total Adjusts.  | Adjusted<br>Budget | Adjusted<br>Budget        | Adjusted<br>Budget        |
|  |          |                     | 7                | 8            | 9                     | 10                  | 11                    | 12              | 13              | 14                 |                           |                           |
| Servitudes   |          | (19)                | (19)             |              |                       |                     |                       |                 |                 | (19)               | (38)                      | (58)                      |
| Licences and Rights  |          | 7,615               | 7,615            |              |                       |                     |                       |                 |                 | 7,615              | 5,890                     | 4,211                     |
| Intangible Assets  |          | 7,597               | 7,597            |              |                       |                     |                       |                 |                 | 7,597              | 5,852                     | 4,153                     |
| Computer Equipment   |          | 5,684               | 5,684            |              |                       |                     |                       | 4,500           | 4,500           | 10,184             | 2,021                     | (1,770)                   |
| Furniture and Office Equipment                               |          | 23,515              | 23,515           |              |                       |                     |                       | 1,334           | 1,334           | 24,849             | 20,615                    | 17,648                    |
| Machinery and Equipment                                      |          | 64,997              | 64,997           |              |                       |                     |                       | (12,160)        | (12,160)        | 52,837             | 70,915                    | 88,977                    |
| Transport Assets   |          | 66,840              | 66,840           |              |                       |                     |                       | 1,067           | 1,067           | 67,907             | 69,947                    | 68,368                    |
| Land   |          | 10,000              | 16,701           |              |                       |                     |                       |                 |                 | 16,701             | 60,000                    | 70,000                    |
| Zoo's, Marine and Non-biological Animals                     |          | 50                  | 50               |              |                       |                     |                       |                 |                 | 50                 | 50                        | 50                        |
| <b>TOTAL ASSET REGISTER SUMMARY - PPE (WDV)</b>              | <b>5</b> | <b>5,503,960</b>    | <b>5,563,667</b> | <b>-</b>     | <b>-</b>              | <b>-</b>            | <b>(2,245)</b>        | <b>(21,953)</b> | <b>(24,198)</b> | <b>5,539,469</b>   | <b>5,768,194</b>          | <b>5,912,358</b>          |
| <b>EXPENDITURE OTHER ITEMS</b>                               |          |                     |                  |              |                       |                     |                       |                 |                 |                    |                           |                           |
| <b>Depreciation &amp; asset impairment</b>                   |          | 198,819             | 198,819          |              |                       |                     |                       |                 |                 | 198,819            | 203,427                   | 208,142                   |
| <b>Repairs and Maintenance by asset class</b>                | <b>3</b> | <b>91,427</b>       | <b>91,427</b>    | <b>-</b>     | <b>-</b>              | <b>-</b>            | <b>-</b>              | <b>-</b>        | <b>-</b>        | <b>91,427</b>      | <b>96,260</b>             | <b>103,646</b>            |
| Roads Infrastructure   |          | 12,622              | 12,622           |              |                       |                     |                       |                 |                 | 12,622             | 13,221                    | 13,849                    |
| Storm water Infrastructure                                   |          | 1,072               | 1,072            |              |                       |                     |                       |                 |                 | 1,072              | 1,123                     | 1,177                     |
| Electrical Infrastructure                                    |          | 15,098              | 15,098           |              |                       |                     |                       |                 |                 | 15,098             | 15,815                    | 18,067                    |
| Water Supply Infrastructure                                  |          | 9,476               | 9,476            |              |                       |                     |                       |                 |                 | 9,476              | 9,992                     | 10,464                    |
| Sanitation Infrastructure                                    |          | 9,569               | 9,569            |              |                       |                     |                       |                 |                 | 9,569              | 10,519                    | 11,034                    |
| Solid Waste Infrastructure                                   |          | 1,054               | 1,054            |              |                       |                     |                       |                 |                 | 1,054              | 1,104                     | 1,156                     |
| Rail Infrastructure  |          | -                   | -                |              |                       |                     |                       |                 |                 | -                  | -                         | -                         |
| Coastal Infrastructure                                       |          | -                   | -                |              |                       |                     |                       |                 |                 | -                  | -                         | -                         |
| Information and Communication Infrastructure                 |          | -                   | -                |              |                       |                     |                       |                 |                 | -                  | -                         | -                         |
| Infrastructure   |          | 48,890              | 48,890           |              |                       |                     |                       |                 |                 | 48,890             | 51,775                    | 55,747                    |
| Community Facilities   |          | 30,069              | 30,069           |              |                       |                     |                       |                 |                 | 30,069             | 31,421                    | 34,197                    |
| Sport and Recreation Facilities                              |          | -                   | -                |              |                       |                     |                       |                 |                 | -                  | -                         | -                         |
| Community Assets   |          | 30,069              | 30,069           |              |                       |                     |                       |                 |                 | 30,069             | 31,421                    | 34,197                    |
| Heritage Assets  |          | -                   | -                |              |                       |                     |                       |                 |                 | -                  | -                         | -                         |
| Revenue Generating   |          | 500                 | 500              |              |                       |                     |                       |                 |                 | 500                | 540                       | 583                       |
| Non-revenue Generating                                       |          | -                   | -                |              |                       |                     |                       |                 |                 | -                  | -                         | -                         |
| Investment properties  |          | 500                 | 500              |              |                       |                     |                       |                 |                 | 500                | 540                       | 583                       |
| Operational Buildings  |          | 11,211              | 11,211           |              |                       |                     |                       |                 |                 | 11,211             | 11,734                    | 12,292                    |
| Housing  |          | -                   | -                |              |                       |                     |                       |                 |                 | -                  | -                         | -                         |
| Other Assets   |          | 11,211              | 11,211           |              |                       |                     |                       |                 |                 | 11,211             | 11,734                    | 12,292                    |
| Biological or Cultivated Assets                              |          | 91                  | 91               |              |                       |                     |                       |                 |                 | 91                 | 96                        | 100                       |
| Servitudes   |          | -                   | -                |              |                       |                     |                       |                 |                 | -                  | -                         | -                         |
| Licences and Rights  |          | 665                 | 665              |              |                       |                     |                       |                 |                 | 665                | 695                       | 728                       |
| Intangible Assets  |          | 665                 | 665              |              |                       |                     |                       |                 |                 | 665                | 695                       | 728                       |
| Computer Equipment   |          | -                   | -                |              |                       |                     |                       |                 |                 | -                  | -                         | -                         |
| Furniture and Office Equipment                               |          | -                   | -                |              |                       |                     |                       |                 |                 | -                  | -                         | -                         |
| Machinery and Equipment                                      |          | -                   | -                |              |                       |                     |                       |                 |                 | -                  | -                         | -                         |
| Transport Assets   |          | -                   | -                |              |                       |                     |                       |                 |                 | -                  | -                         | -                         |
| Land   |          | -                   | -                |              |                       |                     |                       |                 |                 | -                  | -                         | -                         |
| Zoo's, Marine and Non-biological Animals                     | <b>6</b> | <b>-</b>            | <b>-</b>         | <b>-</b>     | <b>-</b>              | <b>-</b>            | <b>-</b>              | <b>-</b>        | <b>-</b>        | <b>-</b>           | <b>-</b>                  | <b>-</b>                  |
| <b>TOTAL EXPENDITURE OTHER ITEMS to be adjusted</b>          |          | <b>290,246</b>      | <b>290,246</b>   | <b>-</b>     | <b>-</b>              | <b>-</b>            | <b>-</b>              | <b>-</b>        | <b>-</b>        | <b>290,246</b>     | <b>299,687</b>            | <b>311,789</b>            |
| Renewal and upgrading of Existing Assets as % of total capex |          | 35.9%               | 32.2%            |              |                       |                     |                       |                 |                 | 33.0%              | 34.7%                     | 43.6%                     |
| Renewal and upgrading of Existing Assets as % of deprecn"    |          | 95.3%               | 95.3%            |              |                       |                     |                       |                 |                 | 93.4%              | 79.7%                     | 73.8%                     |
| R&M as a % of PPE  |          | 1.7%                | 1.6%             |              |                       |                     |                       |                 |                 | 1.7%               | 1.7%                      | 1.8%                      |
| Renewal and upgrading and R&M as a % of PPE                  |          | 5.1%                | 5.0%             |              |                       |                     |                       |                 |                 | 5.0%               | 4.5%                      | 4.4%                      |

## References

- Detail of new assets provided in Table SB18a
- Detail of renewal of existing assets provided in Table SB18b
- Detail of upgrading of existing assets provided in Table SB18e
- Detail of Repairs and Maintenance by Asset Class provided in Table SB18c
- Must reconcile to total capital expenditure on Budgeted Capital Expenditure
- Must reconcile to Adjustments Budget Financial Position (written down value)
- Donated/contributed and assets funded by finance leases to be allocated to the respective category
- Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.
- Additional cash-backed accumulated funds/unspent funds (MFMA section 18(1)(b) and section 28(2)(e)) identified after the Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably have been foreseen)
- Increases of funds approved under MFMA section 31
- Adjustments approved in accordance with MFMA section 29
- Adjustments to transfers from National or Provincial Government
- Adjusts = 'Other' Adjustments proposed to be approved; including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error correction (section 28(2)(f))
- G = B + C + D + E + F
- Adjusted Budget H = (A or A1/2 etc) + G

WC024 Stellenbosch - Table B10 Basic service delivery measurement - 30 January 2019

| Description   | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |              |              |                 | Budget Year +1  | Budget Year +2  |
|---|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|--------------|--------------|-----------------|-----------------|-----------------|
|   |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjus. | Total Adjus. | Adjusted Budget | Adjusted Budget | Adjusted Budget |
|   |     | A                   | 7<br>A1        | 8<br>B       | 9<br>C             | 10<br>D          | 11<br>E            | 12<br>F      | 13<br>G      | 14<br>H         |                 |                 |
| <b>Household service targets</b>  | 1   |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| <b>Water:</b>   |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| Piped water inside dwelling   |     | 39,599              | 39,599         |              |                    |                  |                    |              |              | 39,599          | 40,626          | 40,676          |
| Piped water inside yard (but not in dwelling)   |     | 4,249               | 4,249          |              |                    |                  |                    |              |              | 4,249           | 4,461           | 4,561           |
| Using public tap (at least min.service level)   | 2   | 4,528               | 4,528          |              |                    |                  |                    |              |              | 4,528           | 4,778           | 4,878           |
| Other water supply (at least min.service level)   |     | 1,774               | 1,774          |              |                    |                  |                    |              |              | 1,774           | 684             | 834             |
| <i>Minimum Service Level and Above sub-total</i>  |     | 50,150              | 50,150         |              |                    |                  |                    |              |              | 50,150          | 50,550          | 50,950          |
| Using public tap (< min.service level)  | 3   | 1,270               | 1,270          |              |                    |                  |                    |              |              | 1,270           | 1,170           | 1,070           |
| Other water supply (< min.service level)  | 3,4 |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| No water supply   |     | 257                 | 257            |              |                    |                  |                    |              |              | 257             | 207             | 157             |
| <i>Below Minimum Servic Level sub-total</i>   |     | 1,527               | 1,527          |              |                    |                  |                    |              |              | 1,527           | 1,377           | 1,227           |
| <b>Total number of households</b>   | 5   | 51,677              | 51,677         |              |                    |                  |                    |              |              | 51,677          | 51,927          | 52,177          |
| <b>Sanitation/sewerage:</b>   |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| Flush toilet (connected to sewerage)  |     | 46,206              | 46,206         |              |                    |                  |                    |              |              | 46,206          | 46,256          | 46,306          |
| Flush toilet (with septic tank)   |     | 2,065               | 2,065          |              |                    |                  |                    |              |              | 2,065           | 2,165           | 2,265           |
| Chemical toilet   |     | 388                 | 388            |              |                    |                  |                    |              |              | 388             | 407             | 420             |
| Pit toilet (ventilated)   |     | 150                 | 150            |              |                    |                  |                    |              |              | 150             | 50              |                 |
| Other toilet provisions (> min.service level)   |     | 1,468               | 1,468          |              |                    |                  |                    |              |              | 1,468           | 1,898           | 2,236           |
| <i>Minimum Service Level and Above sub-total</i>  |     | 50,277              | 50,277         |              |                    |                  |                    |              |              | 50,277          | 50,777          | 51,227          |
| Bucket toilet   |     | 550                 | 550            |              |                    |                  |                    |              |              | 550             | 800             | 700             |
| Other toilet provisions (< min.service level)   |     | 1,899               | 1,899          |              |                    |                  |                    |              |              | 1,899           | 50              |                 |
| No toilet provisions  |     | 45,566              | 45,566         |              |                    |                  |                    |              |              | 45,566          | 300             | 250             |
| <i>Below Minimum Servic Level sub-total</i>   |     | 48,015              | 48,015         |              |                    |                  |                    |              |              | 48,015          | 1,150           | 950             |
| <b>Total number of households</b>   | 5   | 98,292              | 98,292         |              |                    |                  |                    |              |              | 98,292          | 51,927          | 52,177          |
| <b>Energy:</b>  |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| Electricity (at least min. service level)   |     | 14,571              | 14,570.95      |              |                    |                  |                    |              |              | 14,571          | 14,821          | 15,071          |
| Electricity - prepaid (> min.service level)   |     | 34,753              | 34,753         |              |                    |                  |                    |              |              | 34,753          | 35,003          | 35,253          |
| <i>Minimum Service Level and Above sub-total</i>  |     | 49,324              | 49,324         |              |                    |                  |                    |              |              | 49,324          | 49,824          | 50,324          |
| Electricity (< min.service level)   |     | 150                 | 150            |              |                    |                  |                    |              |              | 150             | 150             | 150             |
| Electricity - prepaid (< min. service level)  |     |                     | 0              |              |                    |                  |                    |              |              |                 |                 |                 |
| Other energy sources  |     | 2,203               | 2,202.8        |              |                    |                  |                    |              |              | 2,203           | 1,953           | 1,703           |
| <i>Below Minimum Servic Level sub-total</i>   |     | 2,353               | 2,353          |              |                    |                  |                    |              |              | 2,353           | 2,103           | 1,853           |
| <b>Total number of households</b>   | 5   | 51,677              | 51,677         |              |                    |                  |                    |              |              | 51,677          | 51,927          | 52,177          |
| <b>Refuse:</b>  |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| Removed at least once a week (min.service)  |     | 47,149              | 47,149         |              |                    |                  |                    |              |              | 47,149          | 47,649          | 48,149          |
| <i>Minimum Service Level and Above sub-total</i>  |     | 47,149              | 47,149         |              |                    |                  |                    |              |              | 47,149          | 47,649          | 48,149          |
| Removed less frequently than once a week  |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| Using communal refuse dump  |     | 1,078               | 1,078          |              |                    |                  |                    |              |              | 1,078           | 1,028           | 978             |
| Using own refuse dump   |     | 2,200               | 2,200          |              |                    |                  |                    |              |              | 2,200           | 2,100           | 2,000           |
| Other rubbish disposal  |     | 800                 | 800            |              |                    |                  |                    |              |              | 800             | 750             | 700             |
| No rubbish disposal   |     | 450                 | 450            |              |                    |                  |                    |              |              | 450             | 400             | 350             |
| <i>Below Minimum Servic Level sub-total</i>   |     | 4,528               | 4,528          |              |                    |                  |                    |              |              | 4,528           | 4,278           | 4,028           |
| <b>Total number of households</b>   | 5   | 51,677              | 51,677         |              |                    |                  |                    |              |              | 51,677          | 51,927          | 52,177          |
| <b>Households receiving Free Basic Service</b>  | 15  |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| Water (6 kilolitres per household per month)  |     | 6                   | 6              |              |                    |                  |                    |              |              | 6               | 6               | 6               |
| Sanitation (free minimum level service)   |     | 6                   | 6              |              |                    |                  |                    |              |              | 6               | 6               | 6               |
| Electricity/other energy (50kwh per household per month)  |     | 6                   | 6              |              |                    |                  |                    |              |              | 6               | 6               | 6               |
| Refuse (removed at least once a week)   |     | 6                   | 6              |              |                    |                  |                    |              |              | 6               | 6               | 6               |
| <b>Cost of Free Basic Services provided (R'000)</b>   | 16  |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| Water (6 kilolitres per indigent household per month)   |     | 11,038              | 11,038         |              |                    |                  |                    |              |              | 11,038          | 11,700          | 12,402          |
| Sanitation (free sanitation service to indigent households)   |     | 11,169              | 11,169         |              |                    |                  |                    |              |              | 11,169          | 12,174          | 13,270          |
| Electricity/other energy (50kwh per indigent household per month)   |     | 10,513              | 10,513         |              |                    |                  |                    |              |              | 10,513          | 11,249          | 12,037          |
| Refuse (removed once a week for indigent households)  |     | 12,198              | 12,198         |              |                    |                  |                    |              |              | 12,198          | 13,295          | 14,492          |
| <b>Cost of Free Basic Services provided - Informal Formal Settlements (R'000)</b>                           |     | 51,890              | 51,890         |              |                    |                  |                    |              |              | 51,890          | 57,653          | 65,015          |
| <b>Total cost of FBS provided</b>   |     | 96,808              | 96,808         |              |                    |                  |                    |              |              | 96,808          | 106,072         | 117,215         |
| <b>Highest level of free service provided</b>   |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| Property rates (R'000 value threshold)  |     | 200,000             | 200,000        |              |                    |                  |                    |              |              | 200,000         | 200,000         | 200,000         |
| Water (kilolitres per household per month)  |     | 6                   | 6              |              |                    |                  |                    |              |              | 6               | 6               | 6               |
| Sanitation (kilolitres per household per month)   |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| Sanitation (Rand per household per month)   |     | 112                 | 112            |              |                    |                  |                    |              |              | 112             | 122             | 121             |
| Electricity (kw per household per month)  |     | 100                 | 100            |              |                    |                  |                    |              |              | 100             | 100             | 100             |
| Refuse (average litres per week)  |     | 250                 | 250            |              |                    |                  |                    |              |              | 250             | 250             | 250             |
| <b>Revenue cost of free services provided (R'000)</b>   | 17  |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| Property rates (tariff adjustment) ( impermissible values per section 17 of MPRA)                           |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| Property rates exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA) |     | 41,669              | 41,669         |              |                    |                  |                    |              |              | 41,669          | 44,169          | 46,819          |
| Water (in excess of 6 kilolitres per indigent household per month)  |     | 5,597               | 5,597          |              |                    |                  |                    |              |              | 5,597           | 6,157           | 6,773           |
| Sanitation (in excess of free sanitation service to indigent households)                                    |     | 8,343               | 8,343          |              |                    |                  |                    |              |              | 8,343           | 9,094           | 9,912           |
| Electricity/other energy (in excess of 50 kwh per indigent household per month)                             |     | 1,198               | 1,198          |              |                    |                  |                    |              |              | 1,198           | 1,286           | 1,379           |
| Refuse (in excess of one removal a week for indigent households)  |     | 8,642               | 8,642          |              |                    |                  |                    |              |              | 8,642           | 9,420           | 10,268          |
| Municipal Housing - rental rebates  |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| Housing - top structure subsidies   |     | 1,323               | 1,323          |              |                    |                  |                    |              |              | 1,323           | 22,660          | 19,660          |
| Other   |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| <b>Total revenue cost of subsidised services provided</b>   | 6   | 66,773              | 66,773         |              |                    |                  |                    |              |              | 66,773          | 92,785          | 94,811          |



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## **STELLENBOSCH MUNICIPALITY**

### **ADJUSTMENTS BUDGET SUPPORTING TABLES**

WC024 Stellenbosch - Supporting Table SB1 Supporting detail to 'Budgeted Financial Performance' - 30 January 2019

| Description   | Ref | Budget Year 2018/19     |                           |                        |                                 |                               |                                  |                           |                           |                               | Budget Year<br>+1 2019/20 | Budget Year<br>+2 2020/21 |
|---|-----|-------------------------|---------------------------|------------------------|---------------------------------|-------------------------------|----------------------------------|---------------------------|---------------------------|-------------------------------|---------------------------|---------------------------|
|   |     | Original<br>Budget<br>A | Prior Adjusted<br>6<br>A1 | Accum. Funds<br>7<br>B | Multi-year<br>capital<br>8<br>C | Unfore.<br>Unavoid.<br>9<br>D | Nat. or Prov.<br>Govt<br>10<br>E | Other Adjusts.<br>11<br>F | Total Adjusts.<br>12<br>G | Adjusted<br>Budget<br>13<br>H | Adjusted<br>Budget        | Adjusted<br>Budget        |
| R thousands   |     |                         |                           |                        |                                 |                               |                                  |                           |                           |                               |                           |                           |
| <b>REVENUE ITEMS</b>  |     |                         |                           |                        |                                 |                               |                                  |                           |                           |                               |                           |                           |
| <b>Property rates</b>   |     |                         |                           |                        |                                 |                               |                                  |                           |                           |                               |                           |                           |
| Total Property Rates  |     | 370,976                 | 370,976                   |                        |                                 |                               |                                  | 15,000                    | 15,000                    | 385,976                       | 393,234                   | 416,828                   |
| less Revenue Foregone (exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA) |     | 41,669                  | 41,669                    |                        |                                 |                               |                                  |                           | -                         | 41,669                        | 44,169                    | 46,819                    |
| Net Property Rates  |     | 329,307                 | 329,307                   | -                      | -                               | -                             | -                                | 15,000                    | 15,000                    | 344,307                       | 349,065                   | 370,009                   |
| <b>Service charges - electricity revenue</b>  |     |                         |                           |                        |                                 |                               |                                  |                           |                           |                               |                           |                           |
| Total Service charges - electricity revenue   |     | 560,695                 | 560,695                   |                        |                                 |                               |                                  | 10,000                    | 10,000                    | 570,695                       | 602,693                   | 647,836                   |
| less Revenue Foregone (in excess of 50 kwh per indigent household per month)  |     | 1,198                   | 1,198                     |                        |                                 |                               |                                  |                           | -                         | 1,198                         | 1,286                     | 1,379                     |
| less Cost of Free Basis Services (50 kwh per indigent household per month)  |     | 10,513                  | 10,513                    | -                      | -                               | -                             | -                                | -                         | -                         | 10,513                        | 11,249                    | 12,037                    |
| Net Service charges - electricity revenue   |     | 548,984                 | 548,984                   | -                      | -                               | -                             | -                                | 10,000                    | 10,000                    | 558,984                       | 590,158                   | 634,420                   |
| <b>Service charges - water revenue</b>  |     |                         |                           |                        |                                 |                               |                                  |                           |                           |                               |                           |                           |
| Total Service charges - water revenue   |     | 242,177                 | 242,177                   |                        |                                 |                               |                                  | (35,000)                  | (35,000)                  | 207,177                       | 263,698                   | 287,141                   |
| less Revenue Foregone (in excess of 6 kilolitres per indigent household per month)                                  |     | 5,597                   | 5,597                     |                        |                                 |                               |                                  |                           | -                         | 5,597                         | 6,157                     | 6,773                     |
| less Cost of Free Basis Services (6 kilolitres per indigent household per month)                                    |     | 11,038                  | 11,038                    | -                      | -                               | -                             | -                                | -                         | -                         | 11,038                        | 11,700                    | 12,402                    |
| Net Service charges - water revenue   |     | 225,542                 | 225,542                   | -                      | -                               | -                             | -                                | (35,000)                  | (35,000)                  | 190,542                       | 245,841                   | 267,967                   |
| <b>Service charges - sanitation revenue</b>   |     |                         |                           |                        |                                 |                               |                                  |                           |                           |                               |                           |                           |
| Total Service charges - sanitation revenue  |     | 126,590                 | 126,590                   |                        |                                 |                               |                                  | (10,000)                  | (10,000)                  | 116,590                       | 137,983                   | 150,402                   |
| less Revenue Foregone (in excess of free sanitation service to indigent households)                                 |     | 8,343                   | 8,343                     |                        |                                 |                               |                                  |                           | -                         | 8,343                         | 9,094                     | 9,912                     |
| less Cost of Free Basis Services (free sanitation service to indigent households)                                   |     | 11,169                  | 11,169                    | -                      | -                               | -                             | -                                | -                         | -                         | 11,169                        | 12,174                    | 13,270                    |
| Net Service charges - sanitation revenue  |     | 107,078                 | 107,078                   | -                      | -                               | -                             | -                                | (10,000)                  | (10,000)                  | 97,078                        | 116,715                   | 127,220                   |
| <b>Service charges - refuse revenue</b>   |     |                         |                           |                        |                                 |                               |                                  |                           |                           |                               |                           |                           |
| Total refuse removal revenue  |     | 77,008                  | 77,008                    |                        |                                 |                               |                                  | 5,000                     | 5,000                     | 82,008                        | 83,938                    | 91,493                    |
| Total landfill revenue  |     | -                       | -                         |                        |                                 |                               |                                  |                           | -                         | -                             | -                         | -                         |
| less Revenue Foregone (in excess of one removal a week to indigent households)                                      |     | 8,642                   | 8,642                     |                        |                                 |                               |                                  |                           | -                         | 8,642                         | 9,420                     | 10,268                    |
| less Cost of Free Basis Services (removed once a week to indigent households)                                       |     | 12,198                  | 12,198                    | -                      | -                               | -                             | -                                | -                         | -                         | 12,198                        | 13,295                    | 14,492                    |
| Net Service charges - refuse revenue  |     | 56,168                  | 56,168                    | -                      | -                               | -                             | -                                | 5,000                     | 5,000                     | 61,168                        | 61,223                    | 66,733                    |
| <b>Other Revenue By Source</b>  |     |                         |                           |                        |                                 |                               |                                  |                           |                           |                               |                           |                           |
| Fuel Levy   |     | 8,925                   | 8,925                     |                        |                                 |                               |                                  |                           | -                         | 8,925                         | 9,461                     | 10,028                    |
| Other Revenue   |     | 6,981                   | 6,981                     |                        |                                 |                               |                                  |                           | -                         | 6,981                         | 7,400                     | 7,844                     |
|   |     | 6,380                   | 6,380                     |                        |                                 |                               |                                  |                           | -                         | 6,380                         | 6,763                     | 7,169                     |
|   |     | 3,822                   | 3,822                     |                        |                                 |                               |                                  |                           | -                         | 3,822                         | 4,051                     | 4,294                     |
|   |     | 1,772                   | 1,772                     |                        |                                 |                               |                                  |                           | -                         | 1,772                         | 1,879                     | 1,992                     |
|   |     | 953                     | 953                       |                        |                                 |                               |                                  |                           | -                         | 953                           | 1,010                     | 1,070                     |
|   |     | 5,176                   | 5,176                     |                        |                                 |                               |                                  | (2,500)                   | (2,500)                   | 2,676                         | 5,486                     | 5,815                     |
| Total 'Other' Revenue   | 1   | 34,009                  | 34,009                    | -                      | -                               | -                             | -                                | (2,500)                   | (2,500)                   | 31,509                        | 36,050                    | 38,213                    |
| <b>EXPENDITURE ITEMS</b>  |     |                         |                           |                        |                                 |                               |                                  |                           |                           |                               |                           |                           |
| <b>Employee related costs</b>   |     |                         |                           |                        |                                 |                               |                                  |                           |                           |                               |                           |                           |
| Basic Salaries and Wages  |     | 357,803                 | 357,803                   |                        |                                 |                               |                                  | (17,811)                  | (17,811)                  | 339,992                       | 384,639                   | 413,487                   |
| Pension and UIF Contributions   |     | 50,995                  | 50,995                    |                        |                                 |                               |                                  |                           | -                         | 50,995                        | 54,820                    | 58,931                    |
| Medical Aid Contributions   |     | 21,784                  | 21,784                    |                        |                                 |                               |                                  |                           | -                         | 21,784                        | 23,417                    | 25,174                    |
| Overtime  |     | 30,418                  | 30,418                    |                        |                                 |                               |                                  |                           | -                         | 30,418                        | 32,700                    | 35,152                    |
| Performance Bonus   |     | 22,558                  | 22,558                    |                        |                                 |                               |                                  |                           | -                         | 22,558                        | 24,249                    | 26,068                    |
| Motor Vehicle Allowance   |     | 12,458                  | 12,458                    |                        |                                 |                               |                                  |                           | -                         | 12,458                        | 13,392                    | 14,397                    |
| Cellphone Allowance   |     | 890                     | 890                       |                        |                                 |                               |                                  |                           | -                         | 890                           | 956                       | 1,028                     |
| Housing Allowances  |     | 2,329                   | 2,329                     |                        |                                 |                               |                                  |                           | -                         | 2,329                         | 2,504                     | 2,691                     |
| Other benefits and allowances   |     | 22,488                  | 22,488                    |                        |                                 |                               |                                  |                           | -                         | 22,488                        | 24,174                    | 25,987                    |
| Payments in lieu of leave   |     | 5,248                   | 5,248                     |                        |                                 |                               |                                  |                           | -                         | 5,248                         | 5,642                     | 6,065                     |
| Long service awards   |     | 271                     | 271                       |                        |                                 |                               |                                  |                           | -                         | 271                           | 291                       | 313                       |
| Post-retirement benefit obligations   |     | 39,568                  | 39,568                    |                        |                                 |                               |                                  |                           | -                         | 39,568                        | 42,535                    | 45,725                    |
| sub-total   | 4   | 566,808                 | 566,808                   | -                      | -                               | -                             | -                                | (17,811)                  | (17,811)                  | 548,997                       | 609,320                   | 655,019                   |
| Less: Employees costs capitalised to PPE  |     |                         |                           |                        |                                 |                               |                                  |                           | -                         | -                             | -                         | -                         |
| Total Employee related costs  | 1   | 566,808                 | 566,808                   | -                      | -                               | -                             | -                                | (17,811)                  | (17,811)                  | 548,997                       | 609,320                   | 655,019                   |
| <b>Contributions recognised - capital</b>   |     |                         |                           |                        |                                 |                               |                                  |                           |                           |                               |                           |                           |
| Total Contributions recognised - capital  |     | -                       | -                         | -                      | -                               | -                             | -                                | -                         | -                         | -                             | -                         | -                         |
| <b>Depreciation &amp; asset impairment</b>  |     |                         |                           |                        |                                 |                               |                                  |                           |                           |                               |                           |                           |
| Depreciation of Property, Plant & Equipment   |     | 189,600                 | 189,600                   |                        |                                 |                               |                                  |                           | -                         | 189,600                       | 194,024                   | 198,551                   |
| Lease amortisation  |     |                         |                           |                        |                                 |                               |                                  |                           | -                         |                               |                           |                           |
| Capital asset impairment  |     | 9,218                   | 9,218                     |                        |                                 |                               |                                  |                           | -                         | 9,218                         | 9,403                     | 9,591                     |
| Depreciation resulting from revaluation of PPE  |     |                         |                           |                        |                                 |                               |                                  |                           | -                         |                               |                           |                           |

| Description                               | Ref | Budget Year 2018/19 |                     |                   |                            |                          |                             |                    |                    |                          | Budget Year<br>+1 2019/20 | Budget Year<br>+2 2020/21 |
|---|-----|---------------------|---------------------|-------------------|----------------------------|--------------------------|-----------------------------|--------------------|--------------------|--------------------------|---------------------------|---------------------------|
|   |     | Original<br>Budget  | Prior Adjusted<br>6 | Accum. Funds<br>7 | Multi-year<br>capital<br>8 | Unfore.<br>Unavoid.<br>9 | Nat. or Prov.<br>Govt<br>10 | Other Adjus.<br>11 | Total Adjus.<br>12 | Adjusted<br>Budget<br>13 | Adjusted<br>Budget        | Adjusted<br>Budget        |
| Total Depreciation & asset impairment     | 1   | 198,819             | 198,819             | -                 | -                          | -                        | -                           | -                  | -                  | 198,819                  | 203,427                   | 208,142                   |
| <b>Bulk purchases</b>                     |     |                     |                     |                   |                            |                          |                             |                    |                    |                          |                           |                           |
| Electricity Bulk Purchases                |     | 339,872             | 339,872             |                   |                            |                          |                             |                    | -                  | 339,872                  | 364,682                   | 391,304                   |
| Water Bulk Purchases                      |     | 43,410              | 43,410              |                   |                            |                          |                             |                    | -                  | 43,410                   | 47,659                    | 52,328                    |
| Total bulk purchases                      | 1   | 383,282             | 383,282             | -                 | -                          | -                        | -                           | -                  | -                  | 383,282                  | 412,341                   | 443,633                   |
| <b>Transfers and grants</b>               |     |                     |                     |                   |                            |                          |                             |                    |                    |                          |                           |                           |
| Cash transfers and grants                 |     | 9,102               | 9,102               |                   |                            |                          |                             |                    | -                  | 9,102                    | 8,377                     | 8,828                     |
| Non-cash transfers and grants             |     | -                   | -                   |                   |                            |                          |                             |                    | -                  | -                        | -                         | -                         |
| Total transfers and grants                |     | 9,102               | 9,102               | -                 | -                          | -                        | -                           | -                  | -                  | 9,102                    | 8,377                     | 8,828                     |
| <b>Contracted services</b>                |     |                     |                     |                   |                            |                          |                             |                    |                    |                          |                           |                           |
| Consultants and professional services     |     | 34,018              | 45,666              |                   |                            |                          | 2,245                       | 5,204              | 7,449              | 53,115                   | 25,183                    | 24,323                    |
| Contractors                               |     | 120,415             | 126,797             |                   |                            |                          | -                           | (1,074)            | (1,074)            | 125,723                  | 127,509                   | 137,764                   |
| Outsourced Services                       |     | 65,863              | 65,863              |                   |                            |                          |                             | 6,373              | 6,373              | 72,237                   | 63,848                    | 62,630                    |
| sub-total                                 | 1   | 220,297             | 238,326             | -                 | -                          | -                        | 2,245                       | 10,503             | 12,748             | 251,074                  | 216,541                   | 224,717                   |
| Allocations to organs of state:           |     |                     |                     |                   |                            |                          |                             |                    |                    |                          |                           |                           |
| Electricity                               |     |                     |                     |                   |                            |                          |                             |                    | -                  | -                        |                           |                           |
| Water                                     |     |                     |                     |                   |                            |                          |                             |                    | -                  | -                        |                           |                           |
| Sanitation                                |     |                     |                     |                   |                            |                          |                             |                    | -                  | -                        |                           |                           |
| Other                                     |     |                     |                     |                   |                            |                          |                             |                    | -                  | -                        |                           |                           |
| Total contracted services??               |     | 220,297             | 238,326             | -                 | -                          | -                        | 2,245                       | 10,503             | 12,748             | 251,074                  | 216,541                   | 224,717                   |
| <b>Other Expenditure By Type</b>          |     |                     |                     |                   |                            |                          |                             |                    |                    |                          |                           |                           |
| Collection costs                          |     |                     |                     |                   |                            |                          |                             |                    | -                  | -                        |                           |                           |
| Contributions to 'other' provisions       |     |                     |                     |                   |                            |                          |                             |                    | -                  | -                        |                           |                           |
| Consultant fees                           |     |                     |                     |                   |                            |                          |                             |                    | -                  | -                        |                           |                           |
| Audit fees                                |     |                     |                     |                   |                            |                          |                             |                    | -                  | -                        |                           |                           |
| General expenses                          |     |                     |                     |                   |                            |                          |                             |                    | -                  | -                        |                           |                           |
| List Other Expenditure by Type            | 3,5 | 170,316             | 170,316             |                   |                            |                          |                             | (5,022)            | (5,022)            | 165,293                  | 183,444                   | 186,718                   |
| Total Other Expenditure                   | 1   | 170,316             | 170,316             | -                 | -                          | -                        | -                           | (5,022)            | (5,022)            | 165,293                  | 183,444                   | 186,718                   |
| <b>by Expenditure Item</b>                |     |                     |                     |                   |                            |                          |                             |                    |                    |                          |                           |                           |
| Employee related costs                    | 14  |                     |                     |                   |                            |                          |                             |                    | -                  | -                        |                           |                           |
| Other materials                           |     |                     |                     |                   |                            |                          |                             |                    | -                  | -                        |                           |                           |
| Contracted Services                       |     |                     |                     |                   |                            |                          |                             |                    | -                  | -                        |                           |                           |
| Other Expenditure                         |     | 91,427              | 91,427              |                   |                            |                          |                             |                    | -                  | 91,427                   | 96,260                    | 103,646                   |
| Total Repairs and Maintenance Expenditure | 15  | 91,427              | 91,427              | -                 | -                          | -                        | -                           | -                  | -                  | 91,427                   | 96,260                    | 103,646                   |

**References**

1. Must reconcile with relevant line on the 'Financial Performance' budget
2. Must reconcile to supporting documentation on staff salaries
3. Insert other categories where revenue or expenditure is of a material nature
4. Expenditure to meet any unfunded obligations
5. Special consideration may have to be given to including 'goodwill arising' or 'joint venture' budgets where circumstances require this (include separately under relevant notes)
6. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.
7. Additional cash-backed accumulated funds/unspent funds (section 18(1)(b) and section 28(2)(e) MFMA) identified after Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably be have for
8. Increases of funds approved under section 31 MFMA
9. Adjustments approved in accordance with section 29 MFMA
10. Adjustments to funding allocations from National or Provincial Government
11. Adjus. = 'Other' Adjustments proposed to be approved: including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error correction (sec

12.  $G = B + C + D + E + F$

13. Adjusted Budget  $H = (A \text{ or } A1/2 \text{ etc}) + G$

WC024 Stellenbosch - Supporting Table SB2 Supporting detail to 'Financial Position Budget' - 30 January 2019

| Description   | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |                |                |                 | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
|---|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|----------------|----------------|-----------------|------------------------|------------------------|
|   |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjusts. | Total Adjusts. | Adjusted Budget | Adjusted Budget        | Adjusted Budget        |
| R thousands   |     | A                   | 4 A1           | 5 B          | 6 C                | 7 D              | 8 E                | 9 F            | 10 G           | 11 H            |                        |                        |
| <b>ASSETS</b>   |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| <b>Call investment deposits</b>   |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Call deposits   |     | -                   | -              |              |                    |                  |                    |                |                |                 | -                      |                        |
| Other current investments   |     | 417,496             | 405,173        |              |                    |                  |                    |                |                | 405,173         | 472,273                | 743,575                |
| <b>Total Call investment deposits</b>   | 1   | 417,496             | 405,173        | -            | -                  | -                | -                  | -              | -              | 405,173         | 472,273                | 743,575                |
| <b>Consumer debtors</b>   |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Consumer debtors  |     | 241,728             | 241,728        |              |                    |                  |                    |                |                | 241,728         | 296,249                | 354,902                |
| Less: provision for debt impairment   |     | 75,926              | 75,926         | -            | -                  | -                | -                  | -              | -              | 75,926          | 96,335                 | 117,153                |
| <b>Total Consumer debtors</b>   | 1   | 165,802             | 165,802        | -            | -                  | -                | -                  | -              | -              | 165,802         | 199,913                | 237,750                |
| <b>Debt impairment provision</b>  |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Balance at the beginning of the year  |     | 55,917              | 55,917         |              |                    |                  |                    |                |                | 55,917          | 75,926                 | 96,335                 |
| Contributions to the provision  |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Bad debts written off   |     | 20,009              | 20,009         |              |                    |                  |                    |                |                | 20,009          | 20,409                 | 20,817                 |
| <b>Balance at end of year</b>   |     | 75,926              | 75,926         | -            | -                  | -                | -                  | -              | -              | 75,926          | 96,335                 | 117,153                |
| <b>Property, plant &amp; equipment</b>  |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| PPE at cost/valuation (excl. finance leases)  |     | 6,621,348           | 6,681,056      |              |                    |                  | (2,245)            | (21,953)       | (24,198)       | 6,656,858       | 7,077,210              | 7,425,715              |
| Leases recognised as PPE  | 2   |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Less: Accumulated depreciation  |     | 1,544,736           | 1,544,736      |              |                    |                  |                    |                |                | 1,544,736       | 1,745,374              | 1,950,663              |
| <b>Total Property, plant &amp; equipment</b>  | 1   | 5,076,612           | 5,136,320      | -            | -                  | -                | (2,245)            | (21,953)       | (24,198)       | 5,112,122       | 5,331,836              | 5,475,053              |
| <b>LIABILITIES</b>  |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| <b>Current liabilities - Borrowing</b>  |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Short term loans (other than bank overdraft)  |     | -                   | -              |              |                    |                  |                    |                |                |                 |                        |                        |
| Current portion of long-term liabilities  |     | 15,245              | 15,245         |              |                    |                  |                    |                |                | 15,245          | 18,588                 | 21,992                 |
| <b>Total Current liabilities - Borrowing</b>  |     | 15,245              | 15,245         | -            | -                  | -                | -                  | -              | -              | 15,245          | 18,588                 | 21,992                 |
| <b>Trade and other payables</b>   |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Creditors   |     | 241,570             | 241,570        |              |                    |                  |                    |                |                | 241,570         | 255,126                | 230,158                |
| Unspent conditional grants and receipts   |     | -                   | -              |              |                    |                  |                    |                |                |                 |                        |                        |
| VAT   |     | -                   | -              |              |                    |                  |                    |                |                |                 |                        |                        |
| <b>Total Trade and other payables</b>   | 1   | 241,570             | 241,570        | -            | -                  | -                | -                  | -              | -              | 241,570         | 255,126                | 230,158                |
| <b>Non current liabilities - Borrowing</b>  |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Borrowing   | 3   | 321,540             | 321,540        |              |                    |                  |                    |                |                | 321,540         | 422,461                | 503,629                |
| Finance leases (including PPP asset element)  |     | -                   | -              |              |                    |                  |                    |                |                |                 |                        |                        |
| <b>Total Non current liabilities - Borrowing</b>  |     | 321,540             | 321,540        | -            | -                  | -                | -                  | -              | -              | 321,540         | 422,461                | 503,629                |
| <b>Provisions - non current</b>   |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Retirement benefits   |     | 235,109             | 235,109        |              |                    |                  |                    |                |                | 235,109         | 251,567                | 269,176                |
| List other major items  |     | -                   | -              |              |                    |                  |                    |                |                |                 |                        |                        |
| Refuse landfill site rehabilitation   |     | 44,570              | 44,570         |              |                    |                  |                    |                |                | 44,570          | 47,022                 | 49,608                 |
| Other   |     | -                   | -              |              |                    |                  |                    |                |                |                 |                        |                        |
| <b>Total Provisions - non current</b>   |     | 279,680             | 279,680        | -            | -                  | -                | -                  | -              | -              | 279,680         | 298,589                | 318,784                |
| <b>CHANGES IN NET ASSETS</b>  |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| <b>Accumulated surplus/(Deficit)</b>  |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Accumulated surplus/(Deficit) - opening balance   |     | 5,402,784           | 5,402,784      |              |                    |                  |                    |                |                | 5,402,784       | 5,612,987              | 5,982,060              |
| Appropriations to Reserves  |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Transfers from Reserves   |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Depreciation offsets  |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Other adjustments   |     |                     | 47,385         |              |                    |                  | (2,245)            | (21,953)       | (24,198)       | 23,187          |                        |                        |
| <b>Accumulated Surplus/(Deficit)</b>  | 1   | 5,402,784           | 5,450,168      | -            | -                  | -                | (2,245)            | (21,953)       | (24,198)       | 5,425,970       | 5,612,987              | 5,982,060              |
| <b>Reserves</b>   |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Housing Development Fund  |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Capital replacement   |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Self-insurance  |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Other reserves (list)   |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Revaluation   |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| <b>Total Reserves</b>   | 2   | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -                      | -                      |
| <b>TOTAL COMMUNITY WEALTH/EQUITY</b>  | 2   | 5,402,784           | 5,450,168      | -            | -                  | -                | (2,245)            | (21,953)       | (24,198)       | 5,425,970       | 5,612,987              | 5,982,060              |
| <b>Total capital expenditure includes expenditure on nationally significant priorities:</b> |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| Provision of basic services   |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |
| 2010 World Cup  |     |                     |                |              |                    |                  |                    |                |                |                 |                        |                        |

**References**

1. Must reconcile with 'Financial Position' budget
2. Leases treated as assets to be depreciated as the same as purchased/constructed assets. Includes PPP asset element accounted for as finance leases
3. Borrowing (original budget) must reconcile to Budget Table A16
4. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.
5. Additional cash-backed accumulated funds/unspent funds (section 18(1)(b) and section 28(2)(e) MFMA) identified after Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably be have for
6. Increases of funds approved under section 31 MFMA
7. Adjustments approved in accordance with section 29 MFMA
8. Adjustments to funding allocations from National or Provincial Government
9. Adjusts. = 'Other' Adjustments proposed to be approved; including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error correction (sect

10.  $G = B + C + D + E + F$

11. Adjusted Budget H = (A or A1/2 etc) + G

WC024 Stellenbosch - Supporting Table SB3 Adjustments to the SDBIP - performance objectives - 30 January 2019

| Description                                | Budget Year 2018/19     |                      |                   |                            |                          |                            |                   |                   |                         | Budget Year<br>+1 2019/20 | Budget Year<br>+2 2020/21 |
|--|-------------------------|----------------------|-------------------|----------------------------|--------------------------|----------------------------|-------------------|-------------------|-------------------------|---------------------------|---------------------------|
|  | Original<br>Budget<br>A | Prior Adjusted<br>A1 | Accum. Funds<br>B | Multi-year<br>capital<br>C | Unfore.<br>Unavoid.<br>D | Nat. or Prov.<br>Govt<br>E | Other Adjus.<br>F | Total Adjus.<br>G | Adjusted<br>Budget<br>H | Adjusted<br>Budget        | Adjusted<br>Budget        |
| <b>Vote 1 - Municipal Manager</b>          |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Function 1 - Budget Performance            |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 1 - Capital Expenditure       | 4,485                   | 4,485                |                   |                            |                          |                            |                   | 4,485             | 4,435                   | 4,440                     |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   | -                 | -                       |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 2 - Operational Expenditure   | 30,232                  | 30,232               |                   |                            |                          |                            |                   | 30,232            | 32,122                  | 34,092                    |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 3 - Operational Revenue       | 360                     | 360                  |                   |                            |                          |                            |                   | 360               | -                       | -                         |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| <b>Vote 2 - Planning and Development</b>   |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Function 1 - Budget Performance            |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 1 - Capital Expenditure       | 12,910                  | 12,910               |                   |                            |                          |                            |                   | 12,910            | 8,716                   | 4,340                     |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 2 - Operational Expenditure   | 104,509                 | 104,509              |                   |                            |                          |                            |                   | 104,509           | 128,237                 | 130,822                   |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 3 - Operational Revenue       | 71,543                  | 71,543               |                   |                            |                          |                            |                   | 71,543            | 65,635                  | 69,846                    |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| <b>Vote 3 - Human Settlements</b>          |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Function 1 - Budget Performance            |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 1 - Capital Expenditure       | -                       | -                    |                   |                            |                          |                            |                   | -                 | -                       | -                         |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 2 - Operational Expenditure   | -                       | -                    |                   |                            |                          |                            |                   | -                 | -                       | -                         |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 3 - Operational Revenue       | -                       | -                    |                   |                            |                          |                            |                   | -                 | -                       | -                         |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| <b>Vote 4 - Community &amp; Protection</b> |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Function 1 - Budget Performance            |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 1 - Capital Expenditure       | 32,779                  | 34,004               |                   |                            |                          |                            |                   | 34,004            | 21,835                  | 17,840                    |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 2 - Operational Expenditure   | 370,026                 | 370,026              |                   |                            |                          |                            |                   | 370,026           | 371,414                 | 390,212                   |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 3 - Operational Revenue       | 137,269                 | 137,269              |                   |                            |                          |                            |                   | 137,269           | 135,163                 | 142,137                   |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| <b>Vote 5 - Engineering services</b>       |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Function 1 - Budget Performance            |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 1 - Capital Expenditure       | 442,217                 | 483,761              |                   |                            |                          |                            |                   | 483,761           | 355,846                 | 307,736                   |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 2 - Operational Expenditure   | 939,734                 | 939,734              |                   |                            |                          |                            |                   | 939,734           | 1,003,633               | 1,069,711                 |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 3 - Operational Revenue       | 1,077,892               | 1,077,892            |                   |                            |                          |                            |                   | 1,077,892         | 1,161,397               | 1,256,136                 |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| <b>Vote 6 - Strategic</b>                  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Function 1 - Budget Performance            |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 1 - Capital Expenditure       | 26,800                  | 26,800               |                   |                            |                          |                            |                   | 26,800            | 74,430                  | 17,300                    |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 2 - Operational Expenditure   | 175,477                 | 175,477              |                   |                            |                          |                            |                   | 175,477           | 182,021                 | 192,377                   |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 3 - Operational Revenue       | 12,162                  | 12,162               |                   |                            |                          |                            |                   | 12,162            | 12,888                  | 13,658                    |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
|  |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| <b>Vote 7 - Financial services</b>         |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Function 1 - Budget Performance            |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |
| Sub-function 1 - Capital Expenditure       | 450                     | 450                  |                   |                            |                          |                            |                   | 450               | 150                     | 150                       |                           |
| <i>Insert measure/s description</i>        |                         |                      |                   |                            |                          |                            |                   |                   |                         |                           |                           |



| Description                                     | Budget Year 2018/19     |                      |                   |                            |                          |                            |                     |                     |                         | Budget Year<br>+1 2019/20 | Budget Year<br>+2 2020/21 |
|---|-------------------------|----------------------|-------------------|----------------------------|--------------------------|----------------------------|---------------------|---------------------|-------------------------|---------------------------|---------------------------|
|   | Original<br>Budget<br>A | Prior Adjusted<br>A1 | Accum. Funds<br>B | Multi-year<br>capital<br>C | Unfore.<br>Unavoid.<br>D | Nat. or Prov.<br>Govt<br>E | Other Adjusts.<br>F | Total Adjusts.<br>G | Adjusted<br>Budget<br>H | Adjusted<br>Budget        | Adjusted<br>Budget        |
|   |                         | -                    |                   |                            |                          |                            |                     |                     | -                       |                           |                           |
| <b>Sub-function 2 - Operational Expenditure</b> | 96,352                  | 96,352               |                   |                            |                          |                            |                     | -                   | 96,352                  | 101,643                   | 108,017                   |
| <i>Insert measure/s description</i>             |                         | -                    |                   |                            |                          |                            |                     |                     | -                       |                           |                           |
|   |                         | -                    |                   |                            |                          |                            |                     |                     | -                       |                           |                           |
| <b>Sub-function 3 - Operational Revenue</b>     | 422,123                 | 422,123              |                   |                            |                          |                            |                     |                     | 422,123                 | 450,820                   | 480,010                   |
| <i>Insert measure/s description</i>             |                         | -                    |                   |                            |                          |                            |                     |                     | -                       |                           |                           |
|   |                         | -                    |                   |                            |                          |                            |                     |                     | -                       |                           |                           |
| <b>And so on for the rest of the Votes</b>      |                         | -                    |                   |                            |                          |                            |                     |                     | -                       |                           |                           |

## WC024 Stellenbosch - Supporting Table SB4 Adjustments to budgeted performance indicators and benchmarks - 30 January 2019

| Description of financial indicator   | Basis of calculation   | 2015/16         | 2016/17         | 2017/18         | Budget Year 2018/19 |                |                 | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
|--|--|-----------------|-----------------|-----------------|---------------------|----------------|-----------------|------------------------|------------------------|
|  |  | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget     | Prior Adjusted | Adjusted Budget | Adjusted Budget        | Adjusted Budget        |
| <b>Borrowing Management</b>  |  |                 |                 |                 |                     |                |                 |                        |                        |
| Credit Rating  | Short term/long term rating  |                 |                 | A+              |                     |                |                 |                        |                        |
| Capital Charges to Operating Expenditure                                       | Interest & Principal Paid /Operating Expenditure   | 2.5%            | 2.4%            | 2.0%            | 2.4%                | 2.4%           | 2.1%            | 3.3%                   | 3.7%                   |
| Capital Charges to Own Revenue   | Finance charges & Repayment of borrowing /Own Revenue  | 2.7%            | 2.4%            | 2.3%            | 0.0%                | 0.0%           | 0.0%            | 0.0%                   | 0.0%                   |
| Borrowed funding of 'own' capital expenditure                                  | Borrowing/Capital expenditure excl. transfers and grants                                     | 20.4%           | 0.0%            | 0.0%            | 36.7%               | 33.4%          | 31.7%           | 25.1%                  | 22.7%                  |
| <b>Safety of Capital</b>   |  |                 |                 |                 |                     |                |                 |                        |                        |
| Gearing  | Long Term Borrowing/ Funds & Reserves  | 0.0%            | 0.0%            | 0.0%            | 0.0%                | 0.0%           | 0.0%            | 0.0%                   | 0.0%                   |
| <b>Liquidity</b>   |  |                 |                 |                 |                     |                |                 |                        |                        |
| Current Ratio  | Current assets/current liabilities   | 274.7%          | 212.4%          | 299.6%          | 252.4%              | 248.6%         | 248.6%          | 261.8%                 | 368.5%                 |
| Current Ratio adjusted for aged debtors  | Current assets/current liabilities less debtors > 90 days/current liabilities                | 274.7%          | 212.4%          | 299.6%          | 252.4%              | 248.6%         | 0.0%            | 0.0%                   | 0.0%                   |
| Liquidity Ratio  | Monetary Assets/Current Liabilities  | 189.3%          | 139.5%          | 173.9%          | 1.3                 | 1.3            | 1.3             | 1.4                    | 2.3                    |
| <b>Revenue Management</b>  |  |                 |                 |                 |                     |                |                 |                        |                        |
| Annual Debtors Collection Rate (Payment Level %)                               | Last 12 Mths Receipts/ Last 12 Mths Billing  | 91.5%           | 99.3%           | 95.7%           |                     |                |                 |                        |                        |
| Current Debtors Collection Rate (Cash receipts % of Ratepayer & Other revenue) |  | 100.2%          | 96.4%           | 100.9%          |                     |                |                 |                        |                        |
| Outstanding Debtors to Revenue   | Total Outstanding Debtors to Annual Revenue  | 18.5%           | 19.8%           | 20.4%           | 21.5%               | 21.2%          | 21.4%           | 21.7%                  | 22.3%                  |
| Longstanding Debtors Recovered   | Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old                                    | 0.0%            | 0.0%            | 0.0%            | 0.0%                | 0.0%           | 0.0%            | 0.0%                   | 0.0%                   |
| <b>Creditors Management</b>  |  |                 |                 |                 |                     |                |                 |                        |                        |
| Creditors System Efficiency  | % of Creditors Paid Within Terms (within MFMA s 65(e))                                       | 98.0%           | 98.0%           | 98.0%           |                     |                |                 |                        |                        |
| Creditors to Cash and Investments  |  | 159.2%          | 94.2%           | 41.4%           | 57.0%               | 58.7%          | 55.7%           | 52.5%                  | 30.4%                  |
| <b>Other Indicators</b>  |  |                 |                 |                 |                     |                |                 |                        |                        |
| Electricity Distribution Losses (2)  | Total Volume Losses (kW)   | 30,935,978      | 23,530,743      | 30,935,978      | 21,177,669          | 21,177,669     | 21,177,669      | 21,177,669             | 21,177,669             |
|  | Total Cost of Losses (Rand '000)   |                 |                 | -               | -                   | -              | -               | -                      | -                      |
|  | % Volume (units purchased and generated less units sold)/units purchased and generated       | 0               | 0               | -               | -                   | -              | -               | -                      | -                      |
| Water Distribution Losses (2)  | Total Volume Losses (kℓ)   | 3,214,660       | 2,648,383       | 3,214,660       | 2,383,545           | 2,383,545      | 2,383,545       | 2,383,545              | 2,383,545              |
|  | Total Cost of Losses (Rand '000)   | -               | -               | -               | -                   | -              | -               | -                      | -                      |
|  | % Volume (units purchased and generated less units sold)/units purchased and generated       | 0               | 0               | -               | -                   | -              | -               | -                      | -                      |
| Employee costs   | Employee costs/(Total Revenue - capital revenue)   | 28.1%           | 28.0%           | 32.6%           | 34.8%               | 34.4%          | 33.6%           | 34.5%                  | 34.6%                  |
| Remuneration   | Total remuneration/(Total Revenue - capital revenue)   | 29.3%           | 29.1%           | 33.8%           |                     |                |                 |                        |                        |
| Repairs & Maintenance  | R&M/(Total Revenue excluding capital revenue)  | 4.2%            | 4.1%            | 6.3%            | 5.6%                | 5.5%           | 5.6%            | 5.4%                   | 5.5%                   |
| Finance charges & Depreciation   | FC&D/(Total Revenue - capital revenue)   | 13.0%           | 11.6%           | 14.1%           | 13.8%               | 13.7%          | 13.4%           | 13.8%                  | 13.5%                  |
| <b>IDP regulation financial viability indicators</b>                           |  |                 |                 |                 |                     |                |                 |                        |                        |
| i. Debt coverage   | (Total Operating Revenue - Operating Grants)/Debt service payments due within financial year | 1739.0%         | 2218.4%         | 1852.9%         | 2500.4%             | 2500.4%        | 2470.9%         | 2223.5%                | 2382.5%                |
| ii. O/S Service Debtors to Revenue   | Total outstanding service debtors/annual revenue received for services                       | 24.0%           | 25.9%           | 26.0%           | 10.2%               | 10.1%          | 10.2%           | 11.3%                  | 12.6%                  |
| iii. Cost coverage   | (Available cash + Investments)/monthly fixed operational expenditure                         | 161.3%          | 351.6%          | 455.9%          | 0.0                 | 0.0            | 0.0             | 0.0                    | 0.0                    |

**References**

1. Consumer debtors &gt; 12 months old are excluded from current assets

WC024 Stellenbosch - Supporting Table SB5 Adjustments Budget - social, economic and demographic statistics and assumptions - 30 January 2019

| Description of economic indicator                    | Ref.  | Basis of calculation                                     | 2001 Census | 2007 Survey | 2011 Census | 2015/16 | 2016/17 | 2017/18 | Budget Year 2018/19 | 2018/19 Medium Term Revenue & Expenditure Framework |         |         |
|--|-------|--|-------------|-------------|-------------|---------|---------|---------|---------------------|---|---------|---------|
|  |       |  |             |             |             | Outcome | Outcome | Outcome | Original Budget     | Outcome   | Outcome | Outcome |
| <b>Demographics</b>                                  |       |  |             |             |             |         |         |         |                     |   |         |         |
| Population   |       | Statistics South Africa                                  | 118,803     | 200,524     | 155,718     | 170,654 | 173,557 | 183,970 | 195,009             | 206,709   |         |         |
| Females aged 5 - 14                                  |       | Statistics South Africa                                  | 10,159      | 17,865      | 11,020      | 12,077  | 12,451  | 13,198  | 13,990              | 14,829  |         |         |
| Males aged 5 - 14                                    |       | Statistics South Africa                                  | 10,433      | 16,352      | 11,092      | 12,157  | 12,534  | 13,286  | 14,083              | 14,928  |         |         |
| Females aged 15 - 34                                 |       | Statistics South Africa                                  | 25,866      | 38,791      | 33,191      | 36,374  | 37,502  | 39,752  | 42,137              | 44,665  |         |         |
| Males aged 15 - 34                                   |       | Statistics South Africa                                  | 23,802      | 41,919      | 32,718      | 35,856  | 36,968  | 39,186  | 41,537              | 44,029  |         |         |
| Unemployment   |       | Statistics South Africa                                  | 8,881       | 15,513      | 10,178      | 11,154  | 11,500  | 12,190  | 12,921              | 13,697  |         |         |
| <b>Monthly Household income ( no. of households)</b> |       |  |             |             |             |         |         |         |                     |   |         |         |
| None   | 1, 12 | Statistics South Africa, regional economic growth        | 6,897       | 3,557       | 8,961       | 9,820   | 10,124  | 10,731  | 11,375              | 12,058  |         |         |
| R1 - R1 600  |       | Statistics South Africa, regional economic growth        | 1,095       | 245         | 914         | 2,065   | 2,093   | 2,219   | 2,352               | 2,493   |         |         |
| R1 601 - R3 200                                      |       | Statistics South Africa, regional economic growth        | 2,731       | 1,126       | 1,517       | 1,614   | 1,666   | 1,766   | 1,872               | 1,984   |         |         |
| R3 201 - R6 400                                      |       | Statistics South Africa, regional economic growth        | 4,833       | 3,728       | 4,415       | 4,699   | 4,849   | 5,140   | 5,448               | 5,775   |         |         |
| R6 401 - R12 800                                     |       | Statistics South Africa, regional economic growth        | 6,662       | 4,484       | 7,160       | 7,620   | 7,864   | 8,336   | 8,836               | 9,366   |         |         |
| R12 801 - R25 600                                    |       | Statistics South Africa, regional economic growth        | 5,630       | 6,463       | 6,742       | 7,176   | 7,406   | 7,850   | 8,321               | 8,821   |         |         |
| R25 601 - R51 200                                    |       | Statistics South Africa, regional economic growth        | 3,750       | 4,144       | 4,994       | 5,316   | 5,486   | 5,815   | 6,164               | 6,534   |         |         |
| R52 201 - R102 400                                   |       | Statistics South Africa, regional economic growth        | 2,099       | 2,578       | 3,671       | 3,907   | 4,032   | 4,274   | 4,530               | 4,802   |         |         |
| R102 401 - R204 800                                  |       | Statistics South Africa, regional economic growth        | 855         | 1,680       | 2,874       | 3,058   | 3,156   | 3,345   | 3,546               | 3,759   |         |         |
| R204 801 - R409 600                                  |       | Statistics South Africa, regional economic growth        | 260         | 69          | 1,432       | 1,523   | 1,572   | 1,666   | 1,766               | 1,872   |         |         |
| R409 601 - R819 200                                  |       | Statistics South Africa, regional economic growth        | 130         | 242         | 430         | 458     | 473     | 501     | 531                 | 563   |         |         |
| > R819 200   |       | Statistics South Africa, regional economic growth        | 134         | 245         | 305         | 325     | 335     | 355     | 376                 | 399   |         |         |
| <b>Poverty profiles (no. of households)</b>          |       |  |             |             |             |         |         |         |                     |   |         |         |
| < R2 060 per household per month                     | 13    |  | 10,722      | 8,656       | 15,807      | 16,824  | 17,362  | 18,404  | 19,508              | 20,678  |         |         |
| Insert description                                   | 2     |  |             |             |             | <R1600  | <R1600  | <R1600  | <R1600              | <R1600  |         |         |
| <b>Household/demographics (000)</b>                  |       |  |             |             |             |         |         |         |                     |   |         |         |
| Number of people in municipal area                   |       | Statistics South Africa, regional population growth rate | 118,803     | 200,524     | 156         | 171     | 176     | 187     | 198                 | 210   |         |         |
| Number of poor people in municipal area              |       | Statistics South Africa, regional population growth rate |             |             | 43          | 48      | 49      | 52      | 55                  | 58  |         |         |
| Number of households in municipal area               |       | Statistics South Africa, regional population growth rate | 35,156      | 36,413      |             |         |         |         |                     |   |         |         |
| Number of poor households in municipal area          |       | Statistics South Africa, regional population growth rate | 10,722      | 8,656       | 16          | 17      | 18      | 19      | 20                  | 21  |         |         |
| Definition of poor household (R per month)           |       |  |             |             |             | <R1600  | <R1600  |         |                     |   |         |         |
| <b>Housing statistics</b>                            |       |  |             |             |             |         |         |         |                     |   |         |         |
| Formal   | 3     |  | 23,634      | 32,918      | 32,620      | 35,749  | 36,857  | 39,068  | 41,413              | 43,897  |         |         |
| Informal   |       |  | 11,522      | 3,495       | 10,796      | 11,832  | 12,199  | 12,931  | 13,707              | 14,529  |         |         |
| Total number of households                           |       | -  | 35,156      | 36,413      | 43,417      | 47,581  | 49,056  | 51,999  | 55,119              | 58,426  |         |         |
| Dwellings provided by municipality                   | 4     |  |             |             |             |         |         |         |                     |   |         |         |
| Dwellings provided by province/s                     |       |  |             |             |             |         |         |         |                     |   |         |         |
| Dwellings provided by private sector                 | 5     |  |             |             |             |         |         |         |                     |   |         |         |
| Total new housing dwellings                          |       | -  | -           | -           | -           | -       | -       | -       | -                   | -   |         |         |
| <b>Economic</b>                                      |       |  |             |             |             |         |         |         |                     |   |         |         |
| Inflation/inflation outlook (CPIX)                   | 6     |  |             |             |             | 5.4%    | 5.3%    | 5.3%    | 5.4%                | 5.5%  |         |         |
| Interest rate - borrowing                            |       |  |             |             |             | 11.0%   | 11.0%   | 10.5%   | 10.5%               | 10.5%   |         |         |
| Interest rate - investment                           |       |  |             |             |             | 7.0%    | 8.0%    | 8.5%    | 8.5%                | 8.5%  |         |         |
| Remuneration increases                               |       |  |             |             |             | 7.0%    | 7.0%    | 7.0%    | 6.0%                | 6.0%  |         |         |
| Consumption growth (electricity)                     |       |  |             |             |             | 0.0%    | -1.0%   | 1.0%    | 1.0%                | 1.0%  |         |         |
| Consumption growth (water)                           |       |  |             |             |             | 0.0%    | 0.5%    | -1.0%   | -1.0%               | -1.0%   |         |         |
| <b>Collection rates</b>                              |       |  |             |             |             |         |         |         |                     |   |         |         |
| Property tax/service charges                         | 7     |  |             |             | %           | 98.0%   | 97.0%   | 96.0%   | 96.0%               | 96.0%   |         |         |
| Rental of facilities & equipment                     |       |  |             |             | %           | 83.0%   | 83.0%   | 80.0%   | 80.0%               | 80.0%   |         |         |
| Interest - external investments                      |       |  |             |             | %           | 100.0%  | 100.0%  | 100.0%  | 100.0%              | 100.0%  |         |         |
| Interest - debtors                                   |       |  |             |             | %           | 97.0%   | 97.0%   | 96.0%   | 96.0%               | 96.0%   |         |         |
| Revenue from agency services                         |       |  |             |             | %           | 100.0%  | 100.0%  | 10.0%   | 10.0%               | 10.0%   |         |         |

## WC024 Stellenbosch - Supporting Table SB6 Adjustments Budget - funding measurement - 30 January 2019

| Description   | Ref | MFMA section | 2015/16         | 2016/17         | 2017/18         | Medium Term Revenue and Expenditure Framework |                |                 |                        |                        |
|---|-----|--------------|-----------------|-----------------|-----------------|---|----------------|-----------------|------------------------|------------------------|
|   |     |              | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget                               | Prior Adjusted | Adjusted Budget | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
| <b>R thousands</b>  |     |              |                 |                 |                 |   |                |                 |                        |                        |
| <b>Funding measures</b>                                       |     |              |                 |                 |                 |   |                |                 |                        |                        |
| Cash/cash equivalents at the year end - R'000                 | 1   | 18(1)b       | 128,187         | 299,431         | 475,000         | 423,733                                       | 411,410        | 433,363         | 485,647                | 756,572                |
| Cash + investments at the yr end less applications - R'000    | 2   | 18(1)b       | 355,760         | 238,441         | 109,485         | 112,402                                       | 428,295        | 99,654          | 140,421                | 570,544                |
| Cash year end/monthly employee/supplier payments              | 3   | 18(1)b       | 0               | 0               | 0               | -   | -              | -               | -                      | -                      |
| Surplus/(Deficit) excluding depreciation offsets: R'000       | 4   | 18(1)        | 153,204         | 211,729         | 40,797          | 5,020   | 21,534         | 19,290          | 6,833                  | 36,557                 |
| Service charge rev % change - macro CPIX target exclusive     | 5   | 18(1)a,(2)   | 0.057991889     | 3.9%            | -6.0%           | 0.0%  | 0.0%           | 0.0%            | 2.9%                   | 1.6%                   |
| Cash receipts % of Ratepayer & Other revenue                  | 6   | 18(1)a,(2)   | 92.2%           | 85.1%           | 95.2%           | 90.1%   | 90.1%          | 90.0%           | 90.2%                  | 90.3%                  |
| Debt impairment expense as a % of total billable revenue      | 7   | 18(1)a,(2)   | 8.5%            | 7.6%            | 7.3%            | 7.1%  | 7.1%           | 7.1%            | 6.7%                   | 6.3%                   |
| Capital payments % of capital expenditure                     | 8   | 18(1)c;19    | 100.0%          | 100.0%          | 92.0%           | 100.0%  | 100.0%         | 0.0%            | 0.0%                   | 0.0%                   |
| Borrowing receipts % of capital expenditure (excl. transfers) | 9   | 18(1)c       | 20.4%           | 0.0%            | 0.0%            | 36.7%   | 33.4%          | 31.7%           | 25.1%                  | 22.7%                  |
| Grants % of Govt. legislated/gazetted allocations             | 10  | 18(1)a       |                 |                 |                 | 0.0%  | 0.0%           | 0.0%            | 0.0%                   | 0.0%                   |
| Current consumer debtors % change - incr(decr)                | 11  | 18(1)a       | 21.3%           | 18.6%           | 0.0%            | 13.4%   | 13.4%          | 13.4%           | 9.9%                   | 9.9%                   |
| Long term receivables % change - incr(decr)                   | 12  | 18(1)a       | -47.6%          | 60.6%           | 0.0%            | 0.0%  | 0.0%           | 0.0%            | 0.0%                   | 0.0%                   |
| R&M % of Property Plant & Equipment                           | 13  | 20(1)(vi)    | 1.3%            | 1.3%            | 2.0%            | 1.7%  | 1.6%           | 1.7%            | 1.7%                   | 1.8%                   |
| Asset renewal % of capital budget                             | 14  | 20(1)(vi)    | 65.9%           | 39.8%           | 14.3%           | 7.0%  | 6.3%           | 5.9%            | 4.7%                   | 12.1%                  |

References

1. Positive cash balances indicative of minimum compliance - subject to 2
2. Deduct applications (defined) from cash balances
3. Indicative of sufficient liquidity to meet average monthly operating payments
4. Indicative of funded operational requirements
5. Indicative of adherence to macro-economic targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)
6. Realistic average cash collection forecasts as % of annual billed revenue
7. Realistic average increase in doubtful debt provision
8. Indicative of planned capital expenditure level & cash payment timing
9. Indicative of compliance with borrowing 'only' for the capital budget - should not exceed 100% unless refinancing
10. Substantiation of National/Province allocations included in budget
11. Indicative of realistic current arrear debtor collection targets (prior to 2003/04 revenue not available for high cap municipalities and later for other capacity classifications)
12. Indicative of realistic long term arrear debtor collection targets (prior to 2003/04 revenue not available for high cap municipalities and later for other capacity classifications)
13. Indicative of a credible allowance for repairs & maintenance of assets
14. Indicative of a credible allowance for asset renewal (requires analysis of asset renewal projects as % of total capital projects - detailed capital plan)

WC024 Stellenbosch - Supporting Table SB7 Adjustments Budget - transfers and grant receipts - 30 January 2019

| Description   | Ref  | Budget Year 2018/19 |                |                    |                    |              |              |                 | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
|---|------|---------------------|----------------|--------------------|--------------------|--------------|--------------|-----------------|------------------------|------------------------|
|   |      | Original Budget     | Prior Adjusted | Multi-year capital | Nat. or Prov. Govt | Other Adjus. | Total Adjus. | Adjusted Budget | Adjusted Budget        | Adjusted Budget        |
|   |      | A                   | 7<br>A1        | 8<br>B             | 9<br>C             | 10<br>D      | 11<br>E      | 12<br>F         |                        |                        |
| R thousands   |      |                     |                |                    |                    |              |              |                 |                        |                        |
| <b>RECEIPTS:</b>  | 1, 2 |                     |                |                    |                    |              |              |                 |                        |                        |
| <b>Operating Transfers and Grants</b>                           |      |                     |                |                    |                    |              |              |                 |                        |                        |
| National Government:  |      | 131,448             | 131,448        | -                  | -                  | -            | -            | 131,448         | 140,477                | 155,681                |
| Local Government Equitable Share                                |      | 124,176             | 124,176        |                    |                    |              |              | 124,176         | 136,177                | 150,331                |
| Municipal Systems Improvement                                   | 3    | -                   | -              |                    |                    |              |              | -               | 2,750                  | 3,800                  |
| EPWP Integrated Grant for Municipalities                        |      | 5,722               | 5,722          |                    |                    |              |              | 5,722           | -                      | -                      |
| Local Government Financial Management Grant                     |      | 1,550               | 1,550          |                    |                    |              |              | 1,550           | 1,550                  | 1,550                  |
| Other transfers and grants [insert description]                 |      | -                   | -              |                    |                    |              |              | -               | -                      | -                      |
| Provincial Government:  |      | 13,252              | 24,900         | -                  | -                  | 2,245        | 2,245        | 27,145          | 35,840                 | 33,293                 |
| Library Services: Conditional Grant                             |      | 12,210              | 12,210         |                    |                    |              |              | 12,210          | 12,869                 | 13,577                 |
| Community Development Workers Operational Support Grant         |      | 56                  | 56             |                    |                    |              |              | 56              | 56                     | 56                     |
| Human Settlements Development Grant                             |      | -                   | 9,686          |                    |                    | 2,245        | 2,245        | 11,931          | 22,660                 | 19,660                 |
| LG Graduate Internship Grant                                    |      | -                   | 72             |                    |                    |              |              | 72              | -                      | -                      |
| WC Financial Management Support Grant                           |      | 255                 | 255            |                    |                    |              |              | 255             | 255                    | -                      |
| Financial Management Capacity Building Grant                    |      | 360                 | 600            |                    |                    |              |              | 600             | -                      | -                      |
| Maintenance and Construction of Transport Infrastructure        | 4    | 371                 | 371            |                    |                    |              |              | 371             | -                      | -                      |
| Environmental Affairs and Development Planning                  |      | -                   | -              |                    |                    |              |              | -               | -                      | -                      |
| Title Deeds Restoration   | 5    | -                   | 1,650          |                    |                    |              |              | 1,650           | -                      | -                      |
| District Municipality:  |      | -                   | -              | -                  | -                  | -            | -            | -               | -                      | -                      |
| [insert description]  |      | -                   | -              | -                  | -                  | -            | -            | -               | -                      | -                      |
| Other grant providers:  |      | -                   | -              | -                  | -                  | -            | -            | -               | -                      | -                      |
| [insert description]  |      | -                   | -              | -                  | -                  | -            | -            | -               | -                      | -                      |
| <b>Total Operating Transfers and Grants</b>                     | 6    | 144,700             | 156,348        | -                  | -                  | 2,245        | 2,245        | 158,593         | 176,317                | 188,974                |
| <b>Capital Transfers and Grants</b>                             |      |                     |                |                    |                    |              |              |                 |                        |                        |
| National Government:  |      | 40,107              | 40,107         | -                  | -                  | -            | -            | 40,107          | 40,259                 | 44,036                 |
| Municipal Infrastructure Grant (MIG)                            |      | 35,107              | 35,107         |                    |                    |              |              | 35,107          | 35,779                 | 37,636                 |
| Regional Bulk Infrastructure                                    |      | -                   | -              |                    |                    |              |              | -               | -                      | -                      |
| Integrated National Electrification Programme (Municipal) Grant |      | 5,000               | 5,000          |                    |                    |              |              | 5,000           | 4,480                  | 6,400                  |
| Energy Efficiency and Demand Side Management Grant              |      | -                   | -              |                    |                    |              |              | -               | -                      | -                      |
| Local Government Financial Management Grant                     |      | -                   | -              |                    |                    |              |              | -               | -                      | -                      |
| Other capital transfers [insert description]                    |      | -                   | -              |                    |                    |              |              | -               | -                      | -                      |
| Provincial Government:  |      | 51,697              | 51,697         | -                  | -                  | (2,245)      | (2,245)      | 49,452          | 18,720                 | 24,441                 |
| Human Settlements Development Grant                             |      | 48,094              | 48,094         |                    |                    | (2,245)      | (2,245)      | 45,849          | 16,620                 | 21,341                 |
| RSEP/ VPUU  |      | -                   | -              |                    |                    |              |              | -               | 1,500                  | 2,500                  |
| Maintenance and Construction of Transport Infrastructure        |      | -                   | -              |                    |                    |              |              | -               | -                      | -                      |
| Library Services: Conditional Grant                             |      | -                   | -              |                    |                    |              |              | -               | -                      | -                      |
| Integrated Transport Planning                                   |      | 600                 | 600            |                    |                    |              |              | 600             | 600                    | 600                    |
| Fire Services Capacity Building Grant                           |      | 3,003               | 3,003          |                    |                    |              |              | 3,003           | -                      | -                      |
| Public Transport Non Motorised Infrastructure                   |      | -                   | -              |                    |                    |              |              | -               | -                      | -                      |
| Acceleration of Housing Delivery                                |      | -                   | -              |                    |                    |              |              | -               | -                      | -                      |
| District Municipality:  |      | -                   | -              | -                  | -                  | -            | -            | -               | -                      | -                      |
| [insert description]  |      | -                   | -              | -                  | -                  | -            | -            | -               | -                      | -                      |
| Other grant providers:  |      | -                   | -              | -                  | -                  | -            | -            | -               | -                      | -                      |
| [insert description]  |      | -                   | -              | -                  | -                  | -            | -            | -               | -                      | -                      |
| <b>Total Capital Transfers and Grants</b>                       | 6    | 91,804              | 91,804         | -                  | -                  | (2,245)      | (2,245)      | 89,559          | 58,979                 | 68,477                 |
| <b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>                 |      | 236,504             | 248,152        | -                  | -                  | -            | -            | 248,152         | 235,296                | 257,450                |

**References**

- Each grant is listed by name as gazetted together with the name of the transferring department or municipality, donor or other organisation
- Amounts actually RECEIVED; not revenue earned (the objective is to confirm grants allocated)
- Replacement of RSC levies
- Housing subsidies for housing where ownership transferred to organisations or persons outside the control of the municipality
- Motor vehicle licensing refunds to be included under 'agency' services (Not shown here as Receipts)
- Total Grant Receipts original budget must reconcile to budget supporting table A18
- Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.
- Increases of funds approved under section 31 MFMA
- Adjustments to funding allocations from National or Provincial Government
- Adjusts. = 'Other' Adjustments proposed to be approved; including revenue under-collection (MFMA section 28(2)(a)); error correction (section 28(2)(f)); functional shifts and any adjustments made under delegation by the AO since the budget was approved
- $E = B + C + D$
- Adjusted Budget  $F = (A \text{ or } A1/2 \text{ etc}) + E$

## WC024 Stellenbosch - Supporting Table SB8 Adjustments Budget - expenditure on transfers and grant programme - 30 January 2019

| Description   | Ref | Budget Year 2018/19 |                |                    |                    |                |                | Budget Year     | Budget Year     |                |
|---|-----|---------------------|----------------|--------------------|--------------------|----------------|----------------|-----------------|-----------------|----------------|
|   |     | Original Budget     | Prior Adjusted | Multi-year capital | Nat. or Prov. Govt | Other Adjusts. | Total Adjusts. | Adjusted Budget | Adjusted Budget |                |
| R thousands   |     | A                   | 2<br>A1        | 3<br>B             | 4<br>C             | 5<br>D         | 6<br>E         | 7<br>F          | +1 2019/20      | +2 2020/21     |
| <b>EXPENDITURE ON TRANSFERS AND GRANT PROGRAM:</b>              | 1   |                     |                |                    |                    |                |                |                 |                 |                |
| <b>Operating expenditure of Transfers and Grants</b>            |     |                     |                |                    |                    |                |                |                 |                 |                |
| National Government:  |     | 131,448             | 131,448        | -                  | -                  | -              | -              | 131,448         | 140,477         | 155,681        |
| Local Government Equitable Share                                |     | 124,176             | 124,176        |                    |                    |                |                | 124,176         | 136,177         | 150,331        |
| Municipal Systems Improvement                                   |     | -                   | -              |                    |                    |                |                | -               | 2,750           | 3,800          |
| EPWP Integrated Grant for Municipalities                        |     | 5,722               | 5,722          |                    |                    |                |                | 5,722           | -               | -              |
| Local Government Financial Management Grant                     |     | 1,550               | 1,550          |                    |                    |                |                | 1,550           | 1,550           | 1,550          |
|   |     | -                   | -              |                    |                    |                |                | -               | -               | -              |
|   |     | -                   | -              |                    |                    |                |                | -               | -               | -              |
| Other transfers and grants [insert description]                 |     | -                   | -              |                    |                    |                |                | -               | -               | -              |
| Provincial Government:  |     | 13,252              | 24,900         | -                  | -                  | 2,245          | 2,245          | 27,145          | 35,840          | 33,293         |
| Library Services: Conditional Grant                             |     | 12,210              | 12,210         |                    |                    |                |                | 12,210          | 12,869          | 13,577         |
| Community Development Workers Operational Support Grant         |     | 56                  | 56             |                    |                    |                |                | 56              | 56              | 56             |
| Human Settlements Development Grant                             |     | -                   | 9,686          |                    |                    | 2,245          | 2,245          | 11,931          | 22,660          | 19,660         |
| LG Graduate Internship Grant                                    |     | -                   | 72             |                    |                    |                |                | 72              | -               | -              |
| WC Financial Management Support Grant                           |     | 255                 | 255            |                    |                    |                |                | 255             | 255             | -              |
| Financial Management Capacity Building Grant                    |     | 360                 | 600            |                    |                    |                |                | 600             | -               | -              |
| Maintenance and Construction of Transport Infrastructure        |     | 371                 | 371            |                    |                    |                |                | 371             | -               | -              |
| Environmental Affairs and Development Planning                  |     | -                   | -              |                    |                    |                |                | -               | -               | -              |
| Title Deeds Restoration   |     | -                   | 1,650          |                    |                    |                |                | 1,650           | -               | -              |
| District Municipality:  |     | -                   | -              | -                  | -                  | -              | -              | -               | -               | -              |
| [insert description]  |     | -                   | -              | -                  | -                  | -              | -              | -               | -               | -              |
|   |     | -                   | -              | -                  | -                  | -              | -              | -               | -               | -              |
| Other grant providers:  |     | -                   | -              | -                  | -                  | -              | -              | -               | -               | -              |
| [insert description]  |     | -                   | -              | -                  | -                  | -              | -              | -               | -               | -              |
|   |     | -                   | -              | -                  | -                  | -              | -              | -               | -               | -              |
| <b>Total operating expenditure of Transfers and Grants:</b>     |     | <b>144,700</b>      | <b>156,348</b> | <b>-</b>           | <b>-</b>           | <b>2,245</b>   | <b>2,245</b>   | <b>158,593</b>  | <b>176,317</b>  | <b>188,974</b> |
| <b>Capital expenditure of Transfers and Grants</b>              |     |                     |                |                    |                    |                |                |                 |                 |                |
| National Government:  |     | 40,107              | 40,107         | -                  | -                  | -              | -              | 40,107          | 40,259          | 44,036         |
| Municipal Infrastructure Grant (MIG)                            |     | 35,107              | 35,107         |                    |                    |                |                | 35,107          | 35,779          | 37,636         |
| Regional Bulk Infrastructure                                    |     | -                   | -              |                    |                    |                |                | -               | -               | -              |
| Integrated National Electrification Programme (Municipal) Grant |     | 5,000               | 5,000          |                    |                    |                |                | 5,000           | 4,480           | 6,400          |
| Energy Efficiency and Demand Side Management Grant              |     | -                   | -              |                    |                    |                |                | -               | -               | -              |
| Local Government Financial Management Grant                     |     | -                   | -              |                    |                    |                |                | -               | -               | -              |
| Other capital transfers [insert description]                    |     | -                   | -              |                    |                    |                |                | -               | -               | -              |
| Provincial Government:  |     | 51,697              | 51,697         | -                  | -                  | (2,245)        | (2,245)        | 49,452          | 18,720          | 24,441         |
| Human Settlements Development Grant                             |     | 48,094              | 48,094         |                    |                    | (2,245)        | (2,245)        | 45,849          | 16,620          | 21,341         |
| RSEP/ VPUU  |     | -                   | -              |                    |                    |                |                | -               | 1,500           | 2,500          |
| Maintenance and Construction of Transport Infrastructure        |     | -                   | -              |                    |                    |                |                | -               | -               | -              |
| Library Services: Conditional Grant                             |     | -                   | -              |                    |                    |                |                | -               | -               | -              |
| Integrated Transport Planning                                   |     | 600                 | 600            |                    |                    |                |                | 600             | 600             | 600            |
| Fire Services Capacity Building Grant                           |     | 3,003               | 3,003          |                    |                    |                |                | 3,003           | -               | -              |
| Public Transport Non Motorised Infrastructure                   |     | -                   | -              |                    |                    |                |                | -               | -               | -              |
| Acceleration of Housing Delivery                                |     | -                   | -              |                    |                    |                |                | -               | -               | -              |
| District Municipality:  |     | -                   | -              | -                  | -                  | -              | -              | -               | -               | -              |
| [insert description]  |     | -                   | -              | -                  | -                  | -              | -              | -               | -               | -              |
|   |     | -                   | -              | -                  | -                  | -              | -              | -               | -               | -              |
| Other grant providers:  |     | -                   | -              | -                  | -                  | -              | -              | -               | -               | -              |
| [insert description]  |     | -                   | -              | -                  | -                  | -              | -              | -               | -               | -              |
|   |     | -                   | -              | -                  | -                  | -              | -              | -               | -               | -              |
| <b>Total capital expenditure of Transfers and Grants</b>        |     | <b>91,804</b>       | <b>91,804</b>  | <b>-</b>           | <b>-</b>           | <b>(2,245)</b> | <b>(2,245)</b> | <b>89,559</b>   | <b>58,979</b>   | <b>68,477</b>  |
| <b>Total capital expenditure of Transfers and Grants</b>        |     | <b>236,504</b>      | <b>248,152</b> | <b>-</b>           | <b>-</b>           | <b>-</b>       | <b>-</b>       | <b>248,152</b>  | <b>235,296</b>  | <b>257,450</b> |

## References

1. Transfers/Grant expenditure must be separately listed for each allocation received
2. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.
3. Increases of funds approved under section 31 MFMA
4. Adjustments to funding allocations from National or Provincial Government
5. Adjusts. = 'Other' Adjustments proposed to be approved; error correction (section 28(2)(f)); functional shifts and any adjustments made under delegation by the AO since the budget was approved or since a previously 'approved' Adjustments Budget in the
6. E = B + C + D
7. Adjusted Budget F = (A or A1/2 etc) + E

## WC024 Stellenbosch - Supporting Table SB9 Adjustments Budget - reconciliation of transfers, grant receipts, and unspent funds - 30 January 2019

| Description   | Ref | Budget Year 2018/19 |                |                    |                    |                |                | Budget Year +1  | Budget Year +2  |
|---|-----|---------------------|----------------|--------------------|--------------------|----------------|----------------|-----------------|-----------------|
|   |     | Original Budget     | Prior Adjusted | Multi-year capital | Nat. or Prov. Govt | Other Adjusts. | Total Adjusts. | Adjusted Budget | Adjusted Budget |
|   |     | A                   | 2<br>A1        | 3<br>B             | 4<br>C             | 5<br>D         | 6<br>E         | 7<br>F          |                 |
| R thousands   |     |                     |                |                    |                    |                |                |                 |                 |
| <b>Operating transfers and grants:</b>                  |     |                     |                |                    |                    |                |                |                 |                 |
| <b>National Government:</b>                             |     |                     |                |                    |                    |                |                |                 |                 |
| Balance unspent at beginning of the year                |     | -                   | -              |                    |                    |                | -              | -               | -               |
| Current year receipts                                   |     | 131,448             | 131,448        |                    |                    |                | -              | 131,448         | 140,477         |
| Conditions met - transferred to revenue                 |     | 131,448             | 131,448        | -                  | -                  | -              | -              | 131,448         | 140,477         |
| Conditions still to be met - transferred to liabilities |     | -                   | -              |                    |                    |                | -              | -               | -               |
| <b>Provincial Government:</b>                           |     |                     |                |                    |                    |                |                |                 |                 |
| Balance unspent at beginning of the year                |     | -                   | 6,382          |                    |                    |                | -              | 6,382           | -               |
| Current year receipts                                   |     | 13,252              | 24,900         |                    |                    | 2,245          | 2,245          | 27,145          | 35,840          |
| Conditions met - transferred to revenue                 |     | 13,252              | 31,282         | -                  | -                  | 2,245          | 2,245          | 33,526          | 35,840          |
| Conditions still to be met - transferred to liabilities |     | -                   | -              |                    |                    |                | -              | -               | -               |
| <b>District Municipality:</b>                           |     |                     |                |                    |                    |                |                |                 |                 |
| Balance unspent at beginning of the year                |     | -                   | -              |                    |                    |                | -              | -               | -               |
| Current year receipts                                   |     | -                   | -              |                    |                    |                | -              | -               | -               |
| Conditions met - transferred to revenue                 |     | -                   | -              | -                  | -                  | -              | -              | -               | -               |
| Conditions still to be met - transferred to liabilities |     | -                   | -              |                    |                    |                | -              | -               | -               |
| <b>Other grant providers:</b>                           |     |                     |                |                    |                    |                |                |                 |                 |
| Balance unspent at beginning of the year                |     | -                   | -              |                    |                    |                | -              | -               | -               |
| Current year receipts                                   |     | -                   | -              |                    |                    |                | -              | -               | -               |
| Conditions met - transferred to revenue                 |     | -                   | -              | -                  | -                  | -              | -              | -               | -               |
| Conditions still to be met - transferred to liabilities |     | -                   | -              |                    |                    |                | -              | -               | -               |
| <b>Total operating transfers and grants revenue</b>     |     | <b>144,700</b>      | <b>162,730</b> | <b>-</b>           | <b>-</b>           | <b>2,245</b>   | <b>2,245</b>   | <b>164,974</b>  | <b>176,317</b>  |
| <b>Total operating transfers and grants - CTBM</b>      | 2   | <b>-</b>            | <b>-</b>       | <b>-</b>           | <b>-</b>           | <b>-</b>       | <b>-</b>       | <b>-</b>        | <b>-</b>        |
| <b>Capital transfers and grants:</b>                    |     |                     |                |                    |                    |                |                |                 |                 |
| <b>National Government:</b>                             |     |                     |                |                    |                    |                |                |                 |                 |
| Balance unspent at beginning of the year                |     | -                   | -              |                    |                    |                | -              | -               | -               |
| Current year receipts                                   |     | 40,107              | 40,107         |                    |                    |                | -              | 40,107          | 40,259          |
| Conditions met - transferred to revenue                 |     | 40,107              | 40,107         | -                  | -                  | -              | -              | 40,107          | 40,259          |
| Conditions still to be met - transferred to liabilities |     | -                   | -              |                    |                    |                | -              | -               | -               |
| <b>Provincial Government:</b>                           |     |                     |                |                    |                    |                |                |                 |                 |
| Balance unspent at beginning of the year                |     | -                   | 16,515         |                    |                    |                | -              | 16,515          | -               |
| Current year receipts                                   |     | 51,697              | 51,697         |                    |                    | (2,245)        | (2,245)        | 49,452          | 18,720          |
| Conditions met - transferred to revenue                 |     | 51,697              | 68,212         | -                  | -                  | (2,245)        | (2,245)        | 65,967          | 18,720          |
| Conditions still to be met - transferred to liabilities |     | -                   | -              |                    |                    |                | -              | -               | -               |
| <b>District Municipality:</b>                           |     |                     |                |                    |                    |                |                |                 |                 |
| Balance unspent at beginning of the year                |     | -                   | -              |                    |                    |                | -              | -               | -               |
| Current year receipts                                   |     | -                   | -              |                    |                    |                | -              | -               | -               |
| Conditions met - transferred to revenue                 |     | -                   | -              | -                  | -                  | -              | -              | -               | -               |
| Conditions still to be met - transferred to liabilities |     | -                   | -              |                    |                    |                | -              | -               | -               |
| <b>Other grant providers:</b>                           |     |                     |                |                    |                    |                |                |                 |                 |
| Balance unspent at beginning of the year                |     | -                   | -              |                    |                    |                | -              | -               | -               |
| Current year receipts                                   |     | -                   | -              |                    |                    |                | -              | -               | -               |
| Conditions met - transferred to revenue                 |     | -                   | -              | -                  | -                  | -              | -              | -               | -               |
| Conditions still to be met - transferred to liabilities |     | -                   | -              |                    |                    |                | -              | -               | -               |
| <b>Total capital transfers and grants revenue</b>       |     | <b>91,804</b>       | <b>108,319</b> | <b>-</b>           | <b>-</b>           | <b>(2,245)</b> | <b>(2,245)</b> | <b>106,074</b>  | <b>58,979</b>   |
| <b>Total capital transfers and grants - CTBM</b>        |     | <b>-</b>            | <b>-</b>       | <b>-</b>           | <b>-</b>           | <b>-</b>       | <b>-</b>       | <b>-</b>        | <b>-</b>        |
| <b>TOTAL TRANSFERS AND GRANTS REVENUE</b>               |     | <b>236,504</b>      | <b>271,048</b> | <b>-</b>           | <b>-</b>           | <b>-</b>       | <b>-</b>       | <b>271,048</b>  | <b>235,296</b>  |
| <b>TOTAL TRANSFERS AND GRANTS - CTBM</b>                |     | <b>-</b>            | <b>-</b>       | <b>-</b>           | <b>-</b>           | <b>-</b>       | <b>-</b>       | <b>-</b>        | <b>-</b>        |

References

1. Total capital grants revenue budget must reconcile to budget tables A4 and A5; total operating grants revenue must reconcile to budget table A4
2. CTBM = conditions to be met
3. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.
4. Increases of funds approved under section 31 MFMA
5. Adjustments to funding allocations from National or Provincial Government
6. Adjusts = 'Other' Adjustments proposed to be approved; including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error correction (sect
6.  $E = B + C + D$
7. Adjusted Budget  $F = (A \text{ or } A1/2 \text{ etc}) + E$

## WC024 Stellenbosch - Supporting Table SB10 Adjustments Budget - transfers and grants made by the municipality - 30 January 2019

| Description   | Ref | Budget Year 2018/19 |                     |                   |                            |                          |                             |                      |                      |                          | Budget Year<br>+1 2019/20 | Budget Year<br>+2 2020/21 |
|---|-----|---------------------|---------------------|-------------------|----------------------------|--------------------------|-----------------------------|----------------------|----------------------|--------------------------|---------------------------|---------------------------|
|   |     | Original<br>Budget  | Prior Adjusted<br>6 | Accum. Funds<br>7 | Multi-year<br>capital<br>8 | Unfore.<br>Unavoid.<br>9 | Nat. or Prov.<br>Govt<br>10 | Other Adjusts.<br>11 | Total Adjusts.<br>12 | Adjusted<br>Budget<br>13 | Adjusted<br>Budget        | Adjusted<br>Budget        |
| R thousands   |     | A                   | A1                  | B                 | C                          | D                        | E                           | F                    | G                    | H                        |                           |                           |
| <b>Cash transfers to other municipalities</b>                           |     |                     |                     |                   |                            |                          |                             |                      |                      |                          |                           |                           |
| <i>[insert description]</i>   | 1   |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <i>[insert description]</i>   |     |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <i>[insert description]</i>   |     |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <b>TOTAL ALLOCATIONS TO MUNICIPALITIES:</b>                             |     | -                   | -                   | -                 | -                          | -                        | -                           | -                    | -                    | -                        | -                         | -                         |
| <b>Cash transfers to Entities/Other External Mechanisms</b>             |     |                     |                     |                   |                            |                          |                             |                      |                      |                          |                           |                           |
| <i>[insert description]</i>   | 2   |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <i>[insert description]</i>   |     |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <i>[insert description]</i>   |     |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <b>TOTAL ALLOCATIONS TO ENTITIES/EMs'</b>                               |     | -                   | -                   | -                 | -                          | -                        | -                           | -                    | -                    | -                        | -                         | -                         |
| <b>Cash transfers to other Organs of State</b>                          |     |                     |                     |                   |                            |                          |                             |                      |                      |                          |                           |                           |
| <i>[insert description]</i>   | 3   |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <i>[insert description]</i>   |     |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <i>[insert description]</i>   |     |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <b>TOTAL ALLOCATIONS TO OTHER ORGANS OF STATE:</b>                      |     | -                   | -                   | -                 | -                          | -                        | -                           | -                    | -                    | -                        | -                         | -                         |
| <b>Cash transfers to other Organisations</b>                            |     |                     |                     |                   |                            |                          |                             |                      |                      |                          |                           |                           |
| <i>Grant-In-Aid: Sundry</i>   | 4   | 4,153               | 4,153               |                   |                            |                          |                             |                      | -                    | 4,153                    | 3,180                     | 3,371                     |
| <i>Grant-In-Aid: External Bodies Performing Tourism Function</i>        |     | 3,900               | 3,900               |                   |                            |                          |                             |                      | -                    | 3,900                    | 4,095                     | 4,300                     |
| <i>Grant-In-Aid: External Bodies Performing Animal Welfare Function</i> |     | 1,050               | 1,050               |                   |                            |                          |                             |                      | -                    | 1,050                    | 1,103                     | 1,158                     |
| <b>TOTAL CASH TRANSFERS TO OTHER ORGANISATIONS:</b>                     |     | 9,102               | 9,102               | -                 | -                          | -                        | -                           | -                    | -                    | 9,102                    | 8,377                     | 8,828                     |
| <b>TOTAL CASH TRANSFERS</b>   | 5   | 9,102               | 9,102               | -                 | -                          | -                        | -                           | -                    | -                    | 9,102                    | 8,377                     | 8,828                     |
| <b>Non-cash transfers to other municipalities</b>                       |     |                     |                     |                   |                            |                          |                             |                      |                      |                          |                           |                           |
| <i>[insert description]</i>   | 1   |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <i>[insert description]</i>   |     |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <i>[insert description]</i>   |     |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <b>TOTAL ALLOCATIONS TO MUNICIPALITIES:</b>                             |     | -                   | -                   | -                 | -                          | -                        | -                           | -                    | -                    | -                        | -                         | -                         |
| <b>Non-cash transfers to Entities/Other External Mechanisms</b>         |     |                     |                     |                   |                            |                          |                             |                      |                      |                          |                           |                           |
| <i>[insert description]</i>   | 2   |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <i>[insert description]</i>   |     |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <i>[insert description]</i>   |     |                     |                     |                   |                            |                          |                             |                      | -                    | -                        |                           |                           |
| <b>TOTAL ALLOCATIONS TO ENTITIES/EMs'</b>                               |     | -                   | -                   | -                 | -                          | -                        | -                           | -                    | -                    | -                        | -                         | -                         |
| <b>Non-cash transfers to other Organs of State</b>                      |     |                     |                     |                   |                            |                          |                             |                      |                      |                          |                           |                           |



## WC024 Stellenbosch - Supporting Table SB11 Adjustments Budget - councillor and staff benefits - 30 January 2019

| Summary of remuneration                                  | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |                 |                 |                 | % change     |
|--|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|-----------------|-----------------|-----------------|--------------|
|  |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjusts.  | Total Adjusts.  | Adjusted Budget |              |
| R thousands  |     | A                   | 5              | 6            | 7                  | 8                | 9                  | 10              | 11              | 12              |              |
|  |     | A                   | A1             | B            | C                  | D                | E                  | F               | G               | H               |              |
| <b>Councillors (Political Office Bearers plus Other)</b> |     |                     |                |              |                    |                  |                    |                 |                 |                 |              |
| Basic Salaries and Wages                                 |     | 11,031              | 11,031         |              |                    |                  |                    |                 | -               | 11,031          | 0.0%         |
| Pension and UIF Contributions                            |     | 1,926               | 1,926          |              |                    |                  |                    |                 | -               | 1,926           | 0.0%         |
| Medical Aid Contributions                                |     | 183                 | 183            |              |                    |                  |                    |                 | -               | 183             | 0.0%         |
| Motor Vehicle Allowance                                  |     | 4,268               | 4,268          |              |                    |                  |                    |                 | -               | 4,268           | 0.0%         |
| Cellphone Allowance                                      |     | 1,121               | 1,121          |              |                    |                  |                    | 130             | 130             | 1,251           |              |
| Housing Allowances                                       |     | -                   | -              |              |                    |                  |                    |                 | -               | -               |              |
| Other benefits and allowances                            |     | 164                 | 164            |              |                    |                  |                    |                 | -               | 164             |              |
| <b>Sub Total - Councillors</b>                           |     | <b>18,693</b>       | <b>18,693</b>  |              |                    |                  |                    | <b>130</b>      | <b>130</b>      | <b>18,823</b>   | <b>0.7%</b>  |
| % increase   |     |                     | -              |              |                    |                  |                    |                 |                 | 0               |              |
| <b>Senior Managers of the Municipality</b>               |     |                     |                |              |                    |                  |                    |                 |                 |                 |              |
| Basic Salaries and Wages                                 |     | 8,941               | 8,941          |              |                    |                  |                    |                 | -               | 8,941           | 0.0%         |
| Pension and UIF Contributions                            |     | 1,155               | 1,155          |              |                    |                  |                    |                 | -               | 1,155           | 0.0%         |
| Medical Aid Contributions                                |     | 65                  | 65             |              |                    |                  |                    |                 | -               | 65              | 0.0%         |
| Overtime   |     | -                   | -              |              |                    |                  |                    |                 | -               | -               |              |
| Performance Bonus  |     | 446                 | 446            |              |                    |                  |                    |                 | -               | 446             |              |
| Motor Vehicle Allowance                                  |     | 1,004               | 1,004          |              |                    |                  |                    |                 | -               | 1,004           | 0.0%         |
| Cellphone Allowance                                      |     | 152                 | 152            |              |                    |                  |                    |                 | -               | 152             | 0.0%         |
| Housing Allowances                                       |     | -                   | -              |              |                    |                  |                    |                 | -               | -               |              |
| Other benefits and allowances                            |     | 81                  | 81             |              |                    |                  |                    |                 | -               | 81              |              |
| Payments in lieu of leave                                |     | -                   | -              |              |                    |                  |                    |                 | -               | -               |              |
| Long service awards                                      |     | -                   | -              |              |                    |                  |                    |                 | -               | -               |              |
| Post-retirement benefit obligations                      | 5   | -                   | -              |              |                    |                  |                    |                 | -               | -               |              |
| <b>Sub Total - Senior Managers of Municipality</b>       |     | <b>11,844</b>       | <b>11,844</b>  | <b>-</b>     |                    |                  |                    | <b>-</b>        | <b>-</b>        | <b>11,844</b>   | <b>0.0%</b>  |
| % increase   |     |                     | -              |              |                    |                  |                    |                 |                 | -               |              |
| <b>Other Municipal Staff</b>                             |     |                     |                |              |                    |                  |                    |                 |                 |                 |              |
| Basic Salaries and Wages                                 |     | 348,862             | 348,862        |              |                    |                  |                    | (17,811)        | (17,811)        | 331,051         | -5.1%        |
| Pension and UIF Contributions                            |     | 49,840              | 49,840         |              |                    |                  |                    |                 | -               | 49,840          | 0.0%         |
| Medical Aid Contributions                                |     | 21,718              | 21,718         |              |                    |                  |                    |                 | -               | 21,718          | 0.0%         |
| Overtime   |     | 30,418              | 30,418         |              |                    |                  |                    |                 | -               | 30,418          | 0.0%         |
| Performance Bonus  |     | 22,112              | 22,112         |              |                    |                  |                    |                 | -               | 22,112          |              |
| Motor Vehicle Allowance                                  |     | 11,455              | 11,455         |              |                    |                  |                    |                 | -               | 11,455          | 0.0%         |
| Cellphone Allowance                                      |     | 737                 | 737            |              |                    |                  |                    |                 | -               | 737             | 0.0%         |
| Housing Allowances                                       |     | 2,329               | 2,329          |              |                    |                  |                    |                 | -               | 2,329           |              |
| Other benefits and allowances                            |     | 22,407              | 22,407         |              |                    |                  |                    |                 | -               | 22,407          |              |
| Payments in lieu of leave                                |     | 5,248               | 5,248          |              |                    |                  |                    |                 | -               | 5,248           | 0.0%         |
| Long service awards                                      |     | 271                 | 271            |              |                    |                  |                    |                 | -               | 271             | 0.0%         |
| Post-retirement benefit obligations                      | 5   | 39,568              | 39,568         |              |                    |                  |                    |                 | -               | 39,568          | 0.0%         |
| <b>Sub Total - Other Municipal Staff</b>                 |     | <b>554,964</b>      | <b>554,964</b> | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>-</b>           | <b>(17,811)</b> | <b>(17,811)</b> | <b>537,153</b>  | <b>-3.2%</b> |
| % increase   |     |                     |                |              |                    |                  |                    |                 |                 |                 |              |
| <b>Total Parent Municipality</b>                         |     | <b>585,500</b>      | <b>585,500</b> | <b>-</b>     | <b>-</b>           | <b>-</b>         | <b>-</b>           | <b>(17,681)</b> | <b>(17,681)</b> | <b>567,819</b>  | <b>-3.0%</b> |

## WC024 Stellenbosch - Supporting Table SB12 Adjustments Budget - monthly revenue and expenditure (municipal vote) - 30 January 2019

| Description                                | Ref | Budget Year 2018/19 |                |                |                |                |                |                 |                 |                 |                 |                 | Medium Term Revenue and Expenditure Framework |                     |                        |                        |
|--|-----|---------------------|----------------|----------------|----------------|----------------|----------------|-----------------|-----------------|-----------------|-----------------|-----------------|---|---------------------|------------------------|------------------------|
|  |     | July                | August         | Sept.          | October        | November       | December       | January         | February        | March           | April           | May             | June  | Budget Year 2018/19 | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
|  |     | Outcome             | Outcome        | Outcome        | Outcome        | Outcome        | Outcome        | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget                               | Adjusted Budget     | Adjusted Budget        | Adjusted Budget        |
| R thousands                                |     |                     |                |                |                |                |                |                 |                 |                 |                 |                 |   |                     |                        |                        |
| <b>Revenue by Vote</b>                     |     |                     |                |                |                |                |                |                 |                 |                 |                 |                 |   |                     |                        |                        |
| Vote 1 - Office of the Municipal Manager   |     | 38                  | 27             | 33             | 26             | 28             | 34             | 30              | 27              | 32              | 26              | 26              | 32  | 360                 | -                      | -                      |
| Vote 2 - Planning and Development Services |     | 7,613               | 5,422          | 6,633          | 5,169          | 5,485          | 6,672          | 5,977           | 5,441           | 6,309           | 5,199           | 5,216           | 24,126  | 89,261              | 65,635                 | 69,846                 |
| Vote 3 - Infrastructure Services           |     | 153,787             | 98,060         | 115,587        | 91,913         | 103,748        | 47,124         | 87,530          | 79,462          | 118,337         | 75,622          | 76,558          | 16,677  | 1,064,407           | 1,161,397              | 1,256,136              |
| Vote 4 - Community and Protection Services |     | 14,607              | 10,404         | 12,726         | 9,918          | 10,524         | 12,801         | 11,469          | 10,440          | 12,104          | 9,975           | 10,007          | 12,295  | 137,269             | 135,163                | 142,137                |
| Vote 5 - Corporate Services                |     | 1,294               | 922            | 1,128          | 879            | 932            | 1,134          | 1,016           | 925             | 1,072           | 884             | 887             | (1,411)                                       | 9,662               | 12,888                 | 13,658                 |
| Vote 6 - Financial Services                |     | 41,392              | 31,993         | 39,134         | 30,498         | 32,364         | 41,392         | 35,269          | 32,103          | 41,392          | 30,674          | 30,773          | 50,450  | 437,435             | 450,820                | 480,010                |
| <b>Total Revenue by Vote</b>               |     | <b>218,732</b>      | <b>146,828</b> | <b>175,241</b> | <b>138,403</b> | <b>153,082</b> | <b>109,156</b> | <b>141,292</b>  | <b>128,398</b>  | <b>179,246</b>  | <b>122,380</b>  | <b>123,467</b>  | <b>102,169</b>                                | <b>1,738,394</b>    | <b>1,825,904</b>       | <b>1,961,788</b>       |
| <b>Expenditure by Vote</b>                 |     |                     |                |                |                |                |                |                 |                 |                 |                 |                 |   |                     |                        |                        |
| Vote 1 - Office of the Municipal Manager   |     | 1,284               | 2,196          | 2,101          | 1,883          | 2,832          | 1,997          | 1,884           | 1,886           | 2,066           | 1,860           | 1,952           | 11,666  | 33,607              | 32,122                 | 34,092                 |
| Vote 2 - Planning and Development Services |     | 4,438               | 7,591          | 7,264          | 6,511          | 9,791          | 6,902          | 6,513           | 6,520           | 7,142           | 6,431           | 6,748           | 43,066  | 118,915             | 128,237                | 130,822                |
| Vote 3 - Infrastructure Services           |     | 39,909              | 68,261         | 65,315         | 58,543         | 88,036         | 62,059         | 58,562          | 58,624          | 64,220          | 57,826          | 60,676          | 230,498                                       | 912,530             | 1,003,633              | 1,069,711              |
| Vote 4 - Community and Protection Services |     | 15,604              | 26,689         | 25,537         | 22,890         | 34,421         | 24,264         | 22,897          | 22,921          | 25,109          | 22,609          | 23,724          | 97,454  | 364,120             | 371,414                | 390,212                |
| Vote 5 - Corporate Services                |     | 7,410               | 12,674         | 12,127         | 10,870         | 16,345         | 11,522         | 10,873          | 10,884          | 11,924          | 10,736          | 11,265          | 49,852  | 176,482             | 182,021                | 192,377                |
| Vote 6 - Financial Services                |     | 4,092               | 6,999          | 6,697          | 6,003          | 9,026          | 6,363          | 6,004           | 6,011           | 6,585           | 5,929           | 6,221           | 43,521  | 113,450             | 101,643                | 108,017                |
| <b>Total Expenditure by Vote</b>           |     | <b>72,737</b>       | <b>124,411</b> | <b>119,041</b> | <b>106,699</b> | <b>160,451</b> | <b>113,108</b> | <b>106,733</b>  | <b>106,845</b>  | <b>117,046</b>  | <b>105,391</b>  | <b>110,586</b>  | <b>476,056</b>                                | <b>1,719,104</b>    | <b>1,819,071</b>       | <b>1,925,231</b>       |
| <b>Surplus/ (Deficit)</b>                  |     | <b>145,994</b>      | <b>22,417</b>  | <b>56,199</b>  | <b>31,704</b>  | <b>(7,370)</b> | <b>(3,951)</b> | <b>34,559</b>   | <b>21,553</b>   | <b>62,200</b>   | <b>16,989</b>   | <b>12,881</b>   | <b>(373,886)</b>                              | <b>19,290</b>       | <b>6,833</b>           | <b>36,557</b>          |

References

1. Surplus (Deficit) must reconcile with budget table A2 and monthly budget statement table C2

WC024 Stellenbosch - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) - 30 January 2019

| Description - Standard classification      | Ref | Budget Year 2018/19 |                |                |                |                |                |                 |                 |                 |                 |                 |                  | Medium Term Revenue and Expenditure Framework |                        |                        |
|--|-----|---------------------|----------------|----------------|----------------|----------------|----------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|---|------------------------|------------------------|
|  |     | July                | August         | Sept.          | October        | November       | December       | January         | February        | March           | April           | May             | June             | Budget Year 2018/19                           | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
|  |     | Outcome             | Outcome        | Outcome        | Outcome        | Outcome        | Outcome        | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget  | Adjusted Budget                               | Adjusted Budget        | Adjusted Budget        |
| <b>R thousands</b>                         |     |                     |                |                |                |                |                |                 |                 |                 |                 |                 |                  |   |                        |                        |
| <b>Revenue - Functional</b>                |     |                     |                |                |                |                |                |                 |                 |                 |                 |                 |                  |   |                        |                        |
| <i>Governance and administration</i>       |     | 46,273              | 32,958         | 40,314         | 31,418         | 33,340         | 40,551         | 36,333          | 33,072          | 38,345          | 31,600          | 31,702          | 51,762           | 447,669                                       | 463,933                | 493,906                |
| Executive and council                      |     | 353                 | 251            | 307            | 239            | 254            | 309            | 277             | 252             | 292             | 241             | 242             | 297              | 3,314   | 3,131                  | 3,319                  |
| Finance and administration                 |     | 45,921              | 32,707         | 40,007         | 31,179         | 33,086         | 40,242         | 36,056          | 32,820          | 38,053          | 31,359          | 31,460          | 51,465           | 444,355                                       | 460,802                | 490,587                |
| Internal audit                             |     | -                   | -              | -              | -              | -              | -              | -               | -               | -               | -               | -               | -                | -   | -                      | -                      |
| <i>Community and public safety</i>         |     | 9,433               | 6,719          | 8,218          | 6,405          | 6,797          | 8,267          | 7,407           | 6,742           | 7,817           | 6,442           | 6,463           | 42,173           | 122,880                                       | 72,944                 | 76,220                 |
| Community and social services              |     | 2,069               | 1,473          | 1,802          | 1,405          | 1,490          | 1,813          | 1,624           | 1,478           | 1,714           | 1,413           | 1,417           | 1,741            | 19,440  | 14,467                 | 15,270                 |
| Sport and recreation                       |     | 196                 | 140            | 171            | 133            | 141            | 172            | 154             | 140             | 163             | 134             | 135             | 165              | 1,846   | 1,956                  | 2,074                  |
| Public safety                              |     | 379                 | 270            | 330            | 257            | 273            | 332            | 297             | 271             | 314             | 259             | 260             | 319              | 3,560   | 590                    | 626                    |
| Housing                                    |     | 6,789               | 4,836          | 5,915          | 4,610          | 4,892          | 5,950          | 5,331           | 4,852           | 5,626           | 4,636           | 4,651           | 39,947           | 98,035  | 55,931                 | 58,650                 |
| Health                                     |     | -                   | -              | -              | -              | -              | -              | -               | -               | -               | -               | -               | -                | -   | -                      | -                      |
| <i>Economic and environmental services</i> |     | 12,875              | 9,170          | 11,217         | 8,742          | 9,277          | 11,283         | 10,109          | 9,202           | 10,669          | 8,792           | 8,821           | 10,837           | 120,993                                       | 128,303                | 135,803                |
| Planning and development                   |     | 794                 | 565            | 692            | 539            | 572            | 696            | 623             | 567             | 658             | 542             | 544             | 668              | 7,461   | 9,407                  | 10,881                 |
| Road transport                             |     | 12,078              | 8,603          | 10,523         | 8,201          | 8,702          | 10,585         | 9,484           | 8,632           | 10,009          | 8,248           | 8,275           | 10,167           | 113,506                                       | 118,867                | 124,892                |
| Environmental protection                   |     | 3                   | 2              | 2              | 2              | 2              | 2              | 2               | 2               | 2               | 2               | 2               | 2                | 26  | 28                     | 30                     |
| <i>Trading services</i>                    |     | 150,143             | 97,976         | 115,485        | 91,833         | 103,663        | 49,409         | 87,438          | 79,378          | 122,410         | 75,542          | 76,478          | (2,609)          | 1,046,784                                     | 1,160,652              | 1,255,382              |
| Energy sources                             |     | 97,320              | 60,352         | 69,464         | 55,967         | 65,603         | 2,758          | 45,962          | 41,625          | 78,637          | 39,469          | 40,289          | (7,073)          | 590,374                                       | 622,844                | 670,967                |
| Water management                           |     | 25,703              | 18,307         | 22,393         | 17,452         | 18,520         | 22,525         | 20,182          | 18,370          | 21,299          | 17,553          | 17,609          | (13,364)         | 206,550                                       | 263,163                | 286,712                |
| Waste water management                     |     | 18,604              | 13,250         | 16,208         | 12,631         | 13,404         | 16,303         | 14,607          | 13,296          | 15,416          | 12,704          | 12,745          | 5,660            | 164,829                                       | 187,443                | 202,685                |
| Waste management                           |     | 8,516               | 6,066          | 7,419          | 5,782          | 6,136          | 7,463          | 6,687           | 6,086           | 7,057           | 5,816           | 5,834           | 12,168           | 85,031  | 87,203                 | 95,018                 |
| Other                                      |     | 7                   | 5              | 6              | 5              | 5              | 6              | 6               | 5               | 6               | 5               | 5               | 6                | 68  | 72                     | 77                     |
| <b>Total Revenue - Functional</b>          |     | <b>218,732</b>      | <b>146,828</b> | <b>175,241</b> | <b>138,403</b> | <b>153,082</b> | <b>109,156</b> | <b>141,292</b>  | <b>128,398</b>  | <b>179,246</b>  | <b>122,380</b>  | <b>123,467</b>  | <b>102,169</b>   | <b>1,738,394</b>                              | <b>1,825,904</b>       | <b>1,961,788</b>       |
| <b>Expenditure - Functional</b>            |     |                     |                |                |                |                |                |                 |                 |                 |                 |                 |                  |   |                        |                        |
| <i>Governance and administration</i>       |     | 14,673              | 25,097         | 24,014         | 21,524         | 32,368         | 22,817         | 21,531          | 21,554          | 23,612          | 21,261          | 22,309          | 106,441          | 357,201                                       | 360,914                | 382,415                |
| Executive and council                      |     | 4,170               | 7,132          | 6,824          | 6,117          | 9,198          | 6,484          | 6,119           | 6,125           | 6,710           | 6,042           | 6,340           | 20,256           | 91,517  | 102,167                | 108,443                |
| Finance and administration                 |     | 9,930               | 16,984         | 16,251         | 14,566         | 21,904         | 15,441         | 14,571          | 14,586          | 15,979          | 14,388          | 15,097          | 82,981           | 252,679                                       | 244,494                | 258,971                |
| Internal audit                             |     | 574                 | 981            | 939            | 841            | 1,265          | 892            | 842             | 843             | 923             | 831             | 872             | 3,204            | 13,006  | 14,253                 | 15,001                 |
| <i>Community and public safety</i>         |     | 9,685               | 16,565         | 15,850         | 14,207         | 21,364         | 15,060         | 14,211          | 14,226          | 15,584          | 14,033          | 14,724          | 83,992           | 249,502                                       | 261,527                | 272,912                |
| Community and social services              |     | 1,899               | 3,248          | 3,108          | 2,786          | 4,189          | 2,953          | 2,787           | 2,790           | 3,056           | 2,752           | 2,887           | 9,412            | 41,866  | 47,709                 | 50,983                 |
| Sport and recreation                       |     | 2,000               | 3,420          | 3,273          | 2,933          | 4,411          | 3,109          | 2,934           | 2,937           | 3,218           | 2,897           | 3,040           | 11,912           | 46,084  | 49,976                 | 53,494                 |
| Public safety                              |     | 3,768               | 6,446          | 6,167          | 5,528          | 8,313          | 5,860          | 5,530           | 5,536           | 6,064           | 5,460           | 5,729           | 32,034           | 96,435  | 93,308                 | 98,515                 |
| Housing                                    |     | 2,018               | 3,451          | 3,302          | 2,960          | 4,451          | 3,138          | 2,961           | 2,964           | 3,247           | 2,924           | 3,068           | 30,634           | 65,117  | 70,534                 | 69,920                 |
| Health                                     |     | -                   | -              | -              | -              | -              | -              | -               | -               | -               | -               | -               | -                | -   | -                      | -                      |
| <i>Economic and environmental services</i> |     | 14,083              | 24,088         | 23,049         | 20,659         | 31,067         | 21,900         | 20,666          | 20,687          | 22,662          | 20,406          | 21,412          | 84,373           | 325,052                                       | 329,382                | 343,089                |
| Planning and development                   |     | 3,092               | 5,289          | 5,060          | 4,536          | 6,821          | 4,808          | 4,537           | 4,542           | 4,975           | 4,480           | 4,701           | 17,920           | 70,760  | 74,583                 | 78,975                 |
| Road transport                             |     | 10,067              | 17,218         | 16,475         | 14,767         | 22,206         | 15,654         | 14,772          | 14,787          | 16,199          | 14,586          | 15,305          | 60,203           | 232,238                                       | 231,627                | 238,950                |
| Environmental protection                   |     | 925                 | 1,582          | 1,513          | 1,356          | 2,040          | 1,438          | 1,357           | 1,358           | 1,488           | 1,340           | 1,406           | 6,251            | 22,053  | 23,172                 | 25,164                 |
| <i>Trading services</i>                    |     | 34,296              | 58,660         | 56,128         | 50,309         | 75,653         | 53,330         | 50,325          | 50,378          | 55,187          | 49,692          | 52,141          | 201,250          | 787,349                                       | 867,247                | 926,815                |
| Energy sources                             |     | 18,350              | 31,386         | 30,032         | 26,918         | 40,479         | 28,535         | 26,926          | 26,955          | 29,528          | 26,588          | 27,899          | 116,705          | 430,300                                       | 459,966                | 492,631                |
| Water management                           |     | 6,273               | 10,729         | 10,266         | 9,202          | 13,837         | 9,754          | 9,204           | 9,214           | 10,094          | 9,089           | 9,537           | 28,864           | 136,062                                       | 156,666                | 166,040                |
| Waste water management                     |     | 6,196               | 10,598         | 10,141         | 9,090          | 13,669         | 9,635          | 9,092           | 9,102           | 9,971           | 8,978           | 9,421           | 33,232           | 139,126                                       | 166,498                | 181,572                |
| Waste management                           |     | 3,477               | 5,946          | 5,690          | 5,100          | 7,669          | 5,406          | 5,101           | 5,107           | 5,594           | 5,037           | 5,286           | 22,449           | 81,861  | 84,118                 | 86,571                 |
| Other                                      |     | -                   | -              | -              | -              | -              | -              | -               | -               | -               | -               | -               | -                | -   | -                      | -                      |
| <b>Total Expenditure - Functional</b>      |     | <b>72,737</b>       | <b>124,411</b> | <b>119,041</b> | <b>106,699</b> | <b>160,451</b> | <b>113,108</b> | <b>106,733</b>  | <b>106,845</b>  | <b>117,046</b>  | <b>105,391</b>  | <b>110,586</b>  | <b>476,056</b>   | <b>1,719,104</b>                              | <b>1,819,071</b>       | <b>1,925,231</b>       |
| <b>Surplus/ (Deficit) 1.</b>               |     | <b>145,994</b>      | <b>22,417</b>  | <b>56,199</b>  | <b>31,704</b>  | <b>(7,370)</b> | <b>(3,951)</b> | <b>34,559</b>   | <b>21,553</b>   | <b>62,200</b>   | <b>16,989</b>   | <b>12,881</b>   | <b>(373,886)</b> | <b>19,290</b>                                 | <b>6,833</b>           | <b>36,557</b>          |

**References**

1. Surplus (Deficit) must reconcile with budget table A3 and monthly budget statement table C3

## WC024 Stellenbosch - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 30 January 2019

| Description  | Ref | Budget Year 2018/19 |                |                |                |                 |                 |                 |                 |                 |                 |                 | Medium Term Revenue and Expenditure Framework |                     |                        |                        |
|--|-----|---------------------|----------------|----------------|----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|---|---------------------|------------------------|------------------------|
|  |     | July                | August         | Sept.          | October        | November        | December        | January         | February        | March           | April           | May             | June  | Budget Year 2018/19 | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
|  |     | Outcome             | Outcome        | Outcome        | Outcome        | Outcome         | Outcome         | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget                               | Adjusted Budget     | Adjusted Budget        | Adjusted Budget        |
| R thousands  |     |                     |                |                |                |                 |                 |                 |                 |                 |                 |                 |   |                     |                        |                        |
| <b>Revenue By Source</b>   |     |                     |                |                |                |                 |                 |                 |                 |                 |                 |                 |   |                     |                        |                        |
| Property rates   |     | 35,042              | 24,958         | 30,529         | 23,792         | 25,248          | 30,709          | 27,514          | 25,044          | 29,038          | 23,930          | 24,007          | 44,496  | 344,307             | 349,065                | 370,009                |
| Service charges - electricity revenue  |     | 58,418              | 41,608         | 50,895         | 39,664         | 42,091          | 51,194          | 45,868          | 41,751          | 48,408          | 39,893          | 40,022          | 59,173  | 558,984             | 590,158                | 634,420                |
| Service charges - water revenue  |     | 24,000              | 17,094         | 20,909         | 16,295         | 17,292          | 21,032          | 18,844          | 17,153          | 19,888          | 16,389          | 16,442          | (14,798)                                      | 190,542             | 245,841                | 267,967                |
| Service charges - sanitation revenue   |     | 11,394              | 8,116          | 9,927          | 7,736          | 8,210           | 9,985           | 8,946           | 8,143           | 9,442           | 7,781           | 7,806           | (409)   | 97,078              | 116,715                | 127,220                |
| Service charges - refuse   |     | 5,977               | 4,257          | 5,207          | 4,058          | 4,306           | 5,238           | 4,693           | 4,272           | 4,953           | 4,082           | 4,095           | 10,031  | 61,168              | 61,223                 | 66,733                 |
| Service charges - other  |     | -                   | -              | -              | -              | -               | -               | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| Rental of facilities and equipment   |     | 1,890               | 1,346          | 1,647          | 1,284          | 1,362           | 1,657           | 1,484           | 1,351           | 1,567           | 1,291           | 1,295           | 1,591   | 17,766              | 18,831                 | 19,961                 |
| Interest earned - external investments   |     | 4,842               | 3,449          | 4,218          | 3,287          | 3,489           | 3,750           | 3,802           | 3,460           | 4,012           | 3,306           | 3,317           | 4,568   | 45,501              | 45,972                 | 46,474                 |
| Interest earned - outstanding debtors  |     | 1,125               | 802            | 980            | 764            | 811             | 986             | 884             | 804             | 933             | 769             | 771             | 947   | 10,576              | 11,264                 | 11,996                 |
| Dividends received   |     | -                   | -              | -              | -              | -               | -               | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| Fines, penalties and forfeits  |     | 10,868              | 7,741          | 9,468          | 7,379          | 7,830           | 9,524           | 8,533           | 7,767           | 9,006           | 7,422           | 7,446           | 9,148   | 102,132             | 107,239                | 112,601                |
| Licences and permits   |     | 542                 | 386            | 472            | 368            | 390             | 475             | 425             | 387             | 449             | 370             | 371             | 456   | 5,092               | 5,398                  | 5,722                  |
| Agency services  |     | 286                 | 204            | 249            | 194            | 206             | 251             | 225             | 205             | 237             | 195             | 196             | 241   | 2,690               | 2,852                  | 3,023                  |
| Transfers and subsidies  |     | 41,392              | 10,967         | 13,415         | 10,455         | 11,094          | 41,392          | 12,090          | 11,005          | 41,392          | 10,515          | 10,549          | (49,290)                                      | 164,974             | 176,317                | 188,974                |
| Other revenue  |     | 3,619               | 2,578          | 3,153          | 2,457          | 2,607           | 3,171           | 2,841           | 2,586           | 2,999           | 2,471           | 2,479           | 546   | 31,509              | 36,050                 | 38,213                 |
| Gains on disposal of PPE   |     | -                   | -              | -              | -              | -               | -               | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| <b>Total Revenue</b>   |     | <b>199,395</b>      | <b>123,505</b> | <b>151,071</b> | <b>117,735</b> | <b>124,937</b>  | <b>179,365</b>  | <b>136,150</b>  | <b>123,930</b>  | <b>172,323</b>  | <b>118,414</b>  | <b>118,796</b>  | <b>66,701</b>                                 | <b>1,632,320</b>    | <b>1,766,924</b>       | <b>1,893,311</b>       |
| <b>Expenditure By Type</b>   |     |                     |                |                |                |                 |                 |                 |                 |                 |                 |                 |   |                     |                        |                        |
| Employee related costs   |     | 24,072              | 41,172         | 39,395         | 35,311         | 53,100          | 37,432          | 35,322          | 35,359          | 38,735          | 34,878          | 36,597          | 137,624                                       | 548,997             | 609,320                | 655,019                |
| Remuneration of councillors  |     | 794                 | 1,358          | 1,299          | 1,165          | 1,751           | 1,234           | 1,165           | 1,166           | 1,277           | 1,150           | 1,207           | 5,256   | 18,823              | 19,814                 | 21,003                 |
| Debt impairment  |     | 3,849               | 6,583          | 6,299          | 5,646          | 8,490           | 5,985           | 5,648           | 5,654           | 6,193           | 5,577           | 5,852           | 24,853  | 90,629              | 92,442                 | 94,290                 |
| Depreciation & asset impairment  |     | -                   | -              | -              | -              | -               | 99,409          | 16,568          | 16,568          | 16,568          | 16,568          | 16,568          | 16,568  | 198,819             | 203,427                | 208,142                |
| Finance charges  |     | -                   | -              | -              | -              | -               | 13,238          | -               | -               | -               | -               | -               | 7,238   | 20,477              | 39,877                 | 48,377                 |
| Bulk purchases   |     | 16,277              | 27,841         | 26,640         | 23,878         | 35,907          | 25,312          | 23,885          | 23,910          | 26,193          | 23,585          | 24,747          | 105,107                                       | 383,282             | 412,341                | 443,633                |
| Other materials  |     | 1,355               | 2,318          | 2,218          | 1,988          | 2,989           | 2,107           | 1,988           | 1,991           | 2,181           | 1,963           | 2,060           | 9,450   | 32,609              | 33,488                 | 34,504                 |
| Contracted services  |     | 9,356               | 16,002         | 15,311         | 13,724         | 20,638          | 14,548          | 13,728          | 13,743          | 15,055          | 13,556          | 14,224          | 91,189  | 251,074             | 216,541                | 224,717                |
| Grants and subsidies   |     | 338                 | 577            | 553            | 495            | 745             | 525             | 495             | 496             | 543             | 489             | 513             | 3,333   | 9,102               | 8,377                  | 8,828                  |
| Other expenditure  |     | 7,129               | 12,194         | 11,667         | 10,458         | 15,726          | 11,086          | 10,461          | 10,472          | 11,472          | 10,329          | 10,839          | 43,461  | 165,293             | 183,444                | 186,718                |
| Loss on disposal of PPE  |     | -                   | -              | -              | -              | -               | -               | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| <b>Total Expenditure</b>   |     | <b>63,169</b>       | <b>108,046</b> | <b>103,382</b> | <b>92,664</b>  | <b>139,345</b>  | <b>210,877</b>  | <b>109,261</b>  | <b>109,359</b>  | <b>118,218</b>  | <b>108,096</b>  | <b>112,608</b>  | <b>444,080</b>                                | <b>1,719,104</b>    | <b>1,819,071</b>       | <b>1,925,231</b>       |
| <b>Surplus/(Deficit)</b>   |     | <b>136,225</b>      | <b>15,459</b>  | <b>47,689</b>  | <b>25,071</b>  | <b>(14,408)</b> | <b>(31,512)</b> | <b>26,889</b>   | <b>14,571</b>   | <b>54,105</b>   | <b>10,318</b>   | <b>6,189</b>    | <b>(377,379)</b>                              | <b>(86,784)</b>     | <b>(52,146)</b>        | <b>(31,919)</b>        |
| Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)  |     | 9,769               | 6,958          | 8,511          | 6,633          | 7,039           | 8,561           | 7,670           | 6,982           | 8,095           | 6,671           | 6,693           | 22,493  | 106,074             | 58,980                 | 68,477                 |
| Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) |     | -                   | -              | -              | -              | -               | -               | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| Transfers and subsidies - capital (in-kind - all)  |     | -                   | -              | -              | -              | -               | -               | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| <b>Surplus/(Deficit) after capital transfers &amp; contributions</b>   |     | <b>145,994</b>      | <b>22,417</b>  | <b>56,199</b>  | <b>31,704</b>  | <b>(7,370)</b>  | <b>(22,951)</b> | <b>34,559</b>   | <b>21,553</b>   | <b>62,200</b>   | <b>16,989</b>   | <b>12,881</b>   | <b>(354,886)</b>                              | <b>19,290</b>       | <b>6,833</b>           | <b>36,557</b>          |

## References

1. Surplus (Deficit) must reconcile with budget table A4 and monthly budget statement table C4

## WC024 Stellenbosch - Supporting Table SB15 Adjustments Budget - monthly cash flow - 30 January 2019

| Monthly cash flows                                 | Ref | Budget Year 2018/19 |                |                 |                |                 |                |                 |                 |                 |                 |                 | Medium Term Revenue and Expenditure Framework |                     |                        |                        |
|--|-----|---------------------|----------------|-----------------|----------------|-----------------|----------------|-----------------|-----------------|-----------------|-----------------|-----------------|---|---------------------|------------------------|------------------------|
|  |     | July                | August         | Sept.           | October        | November        | December       | January         | February        | March           | April           | May             | June  | Budget Year 2018/19 | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
|  |     | Outcome             | Outcome        | Outcome         | Outcome        | Outcome         | Outcome        | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget                               | Adjusted Budget     | Adjusted Budget        | Adjusted Budget        |
| <b>R thousands</b>                                 |     |                     |                |                 |                |                 |                |                 |                 |                 |                 |                 |   |                     |                        |                        |
| <b>Cash Receipts By Source</b>                     | 1   |                     |                |                 |                |                 |                |                 |                 |                 |                 |                 |   |                     |                        |                        |
| Property rates                                     |     | 21,846              | 22,067         | 38,766          | 24,202         | 25,929          | 26,323         | 27,193          | 26,034          | 26,035          | 27,089          | 27,193          | 23,458  | 316,135             | 335,103                | 355,209                |
| Service charges - electricity revenue              |     | 48,277              | 47,282         | 48,390          | 44,947         | 44,248          | 42,746         | 39,418          | 39,295          | 40,511          | 40,512          | 42,724          | 48,674  | 527,025             | 566,552                | 609,043                |
| Service charges - water revenue                    |     | 14,521              | 14,672         | 16,316          | 16,164         | 16,179          | 20,852         | 20,700          | 20,139          | 19,192          | 17,687          | 15,877          | 24,225  | 216,520             | 236,007                | 257,248                |
| Service charges - sanitation revenue               |     | 9,371               | 8,402          | 8,502           | 8,593          | 8,716           | 8,422          | 8,502           | 8,379           | 8,604           | 8,592           | 8,924           | 7,787   | 102,795             | 112,047                | 122,131                |
| Service charges - refuse                           |     | 4,464               | 4,813          | 4,786           | 4,244          | 3,857           | 4,949          | 4,577           | 4,528           | 4,286           | 4,528           | 4,474           | 4,414   | 53,921              | 58,774                 | 64,064                 |
| Service charges - other                            |     | -                   | -              | -               | -              | -               | -              | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| Rental of facilities and equipment                 |     | 1,254               | 1,148          | 1,168           | 1,160          | 1,173           | 1,274          | 1,267           | 1,149           | 1,182           | 1,158           | 1,085           | 1,195   | 14,212              | 15,065                 | 15,969                 |
| Interest earned - external investments             |     | 2,995               | 2,994          | 3,178           | 3,212          | 3,156           | 4,461          | 3,155           | 2,339           | 2,398           | 3,561           | 3,156           | 10,897  | 45,501              | 45,972                 | 46,474                 |
| Interest earned - outstanding debtors              |     | 905                 | 914            | 829             | 835            | 829             | 879            | 815             | 827             | 807             | 766             | 742             | 1,005   | 10,153              | 10,813                 | 11,516                 |
| Dividends received                                 |     | -                   | -              | -               | -              | -               | -              | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| Fines, penalties and forfeits                      |     | 2,088               | 1,981          | 1,837           | 1,980          | 1,975           | 2,256          | 1,907           | 1,505           | 2,254           | 1,719           | 1,899           | 4,131   | 25,533              | 26,810                 | 28,150                 |
| Licences and permits                               |     | 379                 | 403            | 403             | 354            | 374             | 462            | 482             | 422             | 413             | 456             | 421             | 525   | 5,092               | 5,398                  | 5,722                  |
| Agency services                                    |     | 219                 | 222            | 225             | 228            | 211             | 213            | 213             | 219             | 206             | 222             | 242             | 270   | 2,690               | 2,852                  | 3,023                  |
| Transfer receipts - operational                    |     | 42,942              | 1,907          | -               | -              | 1,907           | 53,094         | 11,648          | -               | 41,392          | -               | -               | (8,190)                                       | 144,700             | 176,317                | 188,974                |
| Other revenue                                      |     | 2,235               | 1,791          | 1,974           | 2,234          | 2,487           | 2,668          | 2,748           | 2,243           | 1,890           | 2,488           | 2,391           | 7,499   | 32,649              | 34,608                 | 36,684                 |
| <b>Cash Receipts by Source</b>                     |     | <b>151,495</b>      | <b>108,596</b> | <b>126,374</b>  | <b>108,153</b> | <b>111,039</b>  | <b>168,600</b> | <b>122,624</b>  | <b>107,079</b>  | <b>149,171</b>  | <b>108,777</b>  | <b>109,128</b>  | <b>125,890</b>                                | <b>1,496,927</b>    | <b>1,626,316</b>       | <b>1,744,206</b>       |
| <b>Other Cash Flows by Source</b>                  |     |                     |                |                 |                |                 |                |                 |                 |                 |                 |                 |   |                     |                        |                        |
| Transfers receipts - capital                       |     | 14,202              | -              | 18,319          | -              | 10,686          | 7,633          | 10,686          | 12,213          | 17,002          | -               | -               | 1,064   | 91,804              | 58,980                 | 68,477                 |
| Contributions & Contributed assets                 |     | -                   | -              | -               | -              | -               | -              | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| Proceeds on disposal of PPE                        |     | -                   | -              | -               | -              | -               | -              | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| Short term loans                                   |     | -                   | -              | -               | -              | -               | -              | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| Borrowing long term/refinancing                    |     | -                   | -              | -               | -              | -               | 160,000        | -               | -               | -               | -               | -               | -   | 160,000             | 100,000                | 80,000                 |
| Increase (decrease) in consumer deposits           |     | -                   | -              | -               | -              | -               | -              | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| Decrease (Increase) in non-current debtors         |     | -                   | -              | -               | -              | -               | -              | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| Decrease (increase) other non-current receivables  |     | -                   | -              | -               | -              | -               | -              | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| Decrease (increase) in non-current investments     |     | -                   | -              | -               | -              | -               | -              | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| <b>Total Cash Receipts by Source</b>               |     | <b>165,697</b>      | <b>108,596</b> | <b>144,693</b>  | <b>108,153</b> | <b>121,725</b>  | <b>336,233</b> | <b>133,310</b>  | <b>119,292</b>  | <b>166,173</b>  | <b>108,777</b>  | <b>109,128</b>  | <b>126,954</b>                                | <b>1,748,731</b>    | <b>1,785,296</b>       | <b>1,892,682</b>       |
| <b>Cash Payments by Type</b>                       |     |                     |                |                 |                |                 |                |                 |                 |                 |                 |                 |   |                     |                        |                        |
| Employee related costs                             |     | 43,601              | 43,601         | 48,641          | 43,601         | 80,901          | 43,601         | 43,913          | 44,861          | 43,601          | 43,601          | 43,601          | 43,288  | 566,808             | 566,808                | 566,808                |
| Remuneration of councillors                        |     | 1,484               | 1,484          | 1,484           | 1,484          | 1,484           | 1,484          | 1,484           | 2,103           | 1,558           | 1,558           | 1,558           | 1,532   | 18,693              | 18,693                 | 18,693                 |
| Finance charges                                    |     | -                   | -              | -               | -              | -               | 8,707          | -               | -               | -               | -               | -               | 17,769  | 26,477              | 26,477                 | 26,477                 |
| Bulk purchases - Electricity                       |     | -                   | 38,823         | 35,988          | 29,373         | 27,088          | 25,819         | 25,989          | 27,191          | 27,079          | 28,241          | 28,479          | 45,803  | 339,872             | 339,872                | 339,872                |
| Bulk purchases - Water & Sewer                     |     | -                   | -              | -               | -              | 11,137          | -              | -               | -               | 11,137          | -               | -               | 21,137  | 43,410              | 33,410                 | 33,410                 |
| Other materials                                    |     | 2,855               | 2,555          | 2,328           | 2,404          | 2,621           | 2,494          | 2,902           | 2,329           | 2,556           | 2,474           | 2,438           | 3,953   | 31,909              | 31,909                 | 31,909                 |
| Contracted services                                |     | 15,633              | 14,324         | 15,602          | 16,394         | 17,004          | 16,752         | 30,645          | 16,899          | 16,369          | 16,239          | 20,576          | 30,240  | 226,678             | 220,297                | 220,297                |
| Transfers and grants - other municipalities        |     | -                   | -              | -               | -              | -               | -              | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| Transfers and grants - other                       |     | -                   | 9,102          | -               | -              | -               | -              | -               | -               | -               | -               | -               | -   | 9,102               | 8,377                  | 8,828                  |
| Other expenditure                                  |     | -                   | -              | -               | -              | -               | -              | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| <b>Cash Payments by Type</b>                       |     | <b>63,573</b>       | <b>109,888</b> | <b>104,042</b>  | <b>93,255</b>  | <b>140,235</b>  | <b>98,856</b>  | <b>104,932</b>  | <b>93,383</b>   | <b>102,298</b>  | <b>92,112</b>   | <b>96,652</b>   | <b>163,721</b>                                | <b>1,262,948</b>    | <b>1,245,842</b>       | <b>1,246,292</b>       |
| <b>Other Cash Flows/Payments by Type</b>           |     |                     |                |                 |                |                 |                |                 |                 |                 |                 |                 |   |                     |                        |                        |
| Capital assets                                     |     | -                   | 5,985          | 56,393          | 22,764         | 24,302          | 45,930         | 16,085          | 22,875          | 51,250          | 45,856          | 56,340          | 239,969                                       | 587,748             | 467,662                | 352,306                |
| Repayment of borrowing                             |     | -                   | -              | -               | -              | -               | 6,546          | -               | -               | -               | -               | -               | 8,845   | 15,391              | 19,509                 | 23,160                 |
| Other Cash Flows/Payments                          |     | -                   | -              | -               | -              | -               | -              | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| <b>Total Cash Payments by Type</b>                 |     | <b>63,573</b>       | <b>115,873</b> | <b>160,435</b>  | <b>116,019</b> | <b>164,537</b>  | <b>151,332</b> | <b>121,017</b>  | <b>116,258</b>  | <b>153,549</b>  | <b>137,967</b>  | <b>152,993</b>  | <b>412,535</b>                                | <b>1,866,087</b>    | <b>1,733,012</b>       | <b>1,621,758</b>       |
| <b>NET INCREASE/(DECREASE) IN CASH HELD</b>        |     | <b>102,124</b>      | <b>(7,277)</b> | <b>(15,742)</b> | <b>(7,866)</b> | <b>(42,812)</b> | <b>184,901</b> | <b>12,293</b>   | <b>3,034</b>    | <b>12,624</b>   | <b>(29,190)</b> | <b>(43,864)</b> | <b>(285,581)</b>                              | <b>(117,356)</b>    | <b>52,284</b>          | <b>270,925</b>         |
| Cash/cash equivalents at the month/year beginning: |     | 528,766             | 630,890        | 623,613         | 607,871        | 600,005         | 557,193        | 742,094         | 754,387         | 757,421         | 770,045         | 770,045         | 696,991                                       | 528,766             | 411,410                | 463,694                |
| Cash/cash equivalents at the month/year end:       |     | 630,890             | 623,613        | 607,871         | 600,005        | 557,193         | 50 742,094     | 754,387         | 757,421         | 770,045         | 740,855         | 696,991         | 411,410                                       | 411,410             | 463,694                | 734,618                |

## WC024 Stellenbosch - Supporting Table SB16 Adjustments Budget - monthly capital expenditure (municipal vote) - 30 January 2019

| Description - Municipal Vote                     | Ref | Budget Year 2018/19 |         |         |         |          |          |                 |                 |                 |                 |                 | Medium Term Revenue and Expenditure Framework |                     |                        |                        |
|--|-----|---------------------|---------|---------|---------|----------|----------|-----------------|-----------------|-----------------|-----------------|-----------------|---|---------------------|------------------------|------------------------|
|  |     | July                | August  | Sept.   | October | November | December | January         | February        | March           | April           | May             | June  | Budget Year 2018/19 | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
|  |     | Outcome             | Outcome | Outcome | Outcome | Outcome  | Outcome  | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget                               | Adjusted Budget     | Adjusted Budget        | Adjusted Budget        |
| R thousands                                      |     |                     |         |         |         |          |          |                 |                 |                 |                 |                 |   |                     |                        |                        |
| <b>Multi-year expenditure appropriation</b>      | 1   |                     |         |         |         |          |          |                 |                 |                 |                 |                 |   |                     |                        |                        |
| Vote 1 - Office of the Municipal Manager         |     | -                   | -       | -       | -       | -        | -        | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| Vote 2 - Planning and Development Services       |     | -                   | 143     | 1,346   | 543     | 580      | 1,096    | 384             | 546             | 1,223           | 1,094           | 1,344           | 4,089   | 12,388              | 8,007                  | 4,250                  |
| Vote 3 - Infrastructure Services                 |     | -                   | 4,702   | 44,302  | 17,883  | 19,091   | 36,082   | 12,636          | 17,970          | 40,261          | 36,023          | 44,260          | 178,203                                       | 451,414             | 333,701                | 269,471                |
| Vote 4 - Community and Protection Services       |     | -                   | 174     | 1,643   | 663     | 708      | 1,338    | 468             | 666             | 1,493           | 1,336           | 1,641           | 6,765   | 16,894              | 16,955                 | 14,695                 |
| Vote 5 - Corporate Services                      |     | -                   | 299     | 2,822   | 1,139   | 1,216    | 2,298    | 805             | 1,145           | 2,564           | 2,294           | 2,819           | 13,908  | 31,309              | 72,350                 | 17,200                 |
| Vote 6 - Financial Services                      |     | -                   | 3       | 33      | 13      | 14       | 27       | 9               | 13              | 30              | 26              | 33              | 99  | 300                 | -                      | -                      |
| <b>Capital Multi-year expenditure sub-total</b>  | 3   | -                   | 5,322   | 50,144  | 20,241  | 21,609   | 40,841   | 14,303          | 20,340          | 45,571          | 40,774          | 50,097          | 203,064                                       | 512,305             | 431,013                | 305,616                |
| <b>Single-year expenditure appropriation</b>     |     |                     |         |         |         |          |          |                 |                 |                 |                 |                 |   |                     |                        |                        |
| Vote 1 - Office of the Municipal Manager         |     | -                   | 52      | 487     | 196     | 210      | 396      | 139             | 197             | 442             | 396             | 486             | (2,717)                                       | 285                 | 4,435                  | 4,440                  |
| Vote 2 - Planning and Development Services       |     | -                   | 6       | 55      | 22      | 24       | 45       | 16              | 22              | 50              | 45              | 55              | 789   | 1,130               | 709                    | 90                     |
| Vote 3 - Infrastructure Services                 |     | -                   | 392     | 3,689   | 1,489   | 1,590    | 3,005    | 1,052           | 1,496           | 3,353           | 3,000           | 3,686           | (3,612)                                       | 19,140              | 6,230                  | 3,145                  |
| Vote 4 - Community and Protection Services       |     | -                   | 203     | 1,915   | 773     | 825      | 1,559    | 546             | 777             | 1,740           | 1,557           | 1,913           | 17,200  | 29,008              | 22,545                 | 38,265                 |
| Vote 5 - Corporate Services                      |     | -                   | 9       | 87      | 35      | 37       | 71       | 25              | 35              | 79              | 71              | 87              | 546   | 1,082               | 2,580                  | 600                    |
| Vote 6 - Financial Services                      |     | -                   | 2       | 16      | 7       | 7        | 13       | 5               | 7               | 15              | 13              | 16              | 500   | 600                 | 150                    | 150                    |
| <b>Capital single-year expenditure sub-total</b> | 3   | -                   | 663     | 6,249   | 2,523   | 2,693    | 5,090    | 1,782           | 2,535           | 5,679           | 5,081           | 6,243           | 12,706  | 51,245              | 36,649                 | 46,690                 |
| <b>Total Capital Expenditure</b>                 | 2   | -                   | 5,985   | 56,393  | 22,764  | 24,302   | 45,930   | 16,085          | 22,875          | 51,250          | 45,856          | 56,340          | 215,770                                       | 563,550             | 467,662                | 352,306                |

References

1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates
2. Total Capital Expenditure must reconcile to budget table A5 and monthly budget statement table C5

WC024 Stellenbosch - Supporting Table SB17 Adjustments Budget - monthly capital expenditure (functional classification) - 30 January 2019

| Description                                   | Ref | Budget Year 2018/19 |         |         |         |          |          |                 |                 |                 |                 |                 | Medium Term Revenue and Expenditure Framework |                     |                        |                        |
|---|-----|---------------------|---------|---------|---------|----------|----------|-----------------|-----------------|-----------------|-----------------|-----------------|---|---------------------|------------------------|------------------------|
|   |     | July                | August  | Sept.   | October | November | December | January         | February        | March           | April           | May             | June  | Budget Year 2018/19 | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
|   |     | Outcome             | Outcome | Outcome | Outcome | Outcome  | Outcome  | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget                               | Adjusted Budget     | Adjusted Budget        | Adjusted Budget        |
| <b>R thousands</b>                            |     |                     |         |         |         |          |          |                 |                 |                 |                 |                 |   |                     |                        |                        |
| <b>Capital Expenditure - Functional</b>       |     |                     |         |         |         |          |          |                 |                 |                 |                 |                 |   |                     |                        |                        |
| <i>Governance and administration</i>          |     | -                   | 199     | 1,870   | 755     | 806      | 1,523    | 533             | 759             | 1,700           | 1,521           | 1,869           | 12,337  | 23,872              | 31,215                 | 13,790                 |
| Executive and council                         |     | -                   | 52      | 487     | 196     | 210      | 396      | 139             | 197             | 442             | 396             | 486             | (37)  | 2,965               | 4,435                  | 4,440                  |
| Finance and administration                    |     | -                   | 147     | 1,384   | 559     | 596      | 1,127    | 395             | 561             | 1,257           | 1,125           | 1,382           | 12,374  | 20,907              | 26,780                 | 9,350                  |
| Internal audit                                |     | -                   | -       | -       | -       | -        | -        | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| <i>Community and public safety</i>            |     | -                   | 1,297   | 12,223  | 4,934   | 5,267    | 9,955    | 3,486           | 4,958           | 11,108          | 9,939           | 12,212          | 46,192  | 121,573             | 99,711                 | 50,801                 |
| Community and social services                 |     | -                   | 71      | 666     | 269     | 287      | 542      | 190             | 270             | 605             | 541             | 665             | 2,796   | 6,901               | 5,955                  | 5,325                  |
| Sport and recreation                          |     | -                   | 76      | 714     | 288     | 307      | 581      | 204             | 289             | 648             | 580             | 713             | 6,459   | 10,859              | 7,615                  | 3,485                  |
| Public safety                                 |     | -                   | 203     | 1,915   | 773     | 825      | 1,560    | 546             | 777             | 1,741           | 1,558           | 1,914           | (4,863)                                       | 6,950               | 9,080                  | 8,630                  |
| Housing                                       |     | -                   | 948     | 8,928   | 3,604   | 3,848    | 7,272    | 2,547           | 3,622           | 8,114           | 7,260           | 8,920           | 41,800  | 96,862              | 77,061                 | 33,361                 |
| Health  |     | -                   | -       | -       | -       | -        | -        | -               | -               | -               | -               | -               | -   | -                   | -                      | -                      |
| <i>Economic and environmental services</i>    |     | -                   | 1,016   | 9,576   | 3,865   | 4,126    | 7,799    | 2,731           | 3,884           | 8,702           | 7,786           | 9,567           | 38,541  | 97,594              | 52,271                 | 46,770                 |
| Planning and development                      |     | -                   | 215     | 2,025   | 817     | 873      | 1,649    | 578             | 821             | 1,840           | 1,647           | 2,023           | 6,929   | 19,418              | 10,986                 | 6,920                  |
| Road transport                                |     | -                   | 775     | 7,306   | 2,949   | 3,149    | 5,951    | 2,084           | 2,964           | 6,640           | 5,941           | 7,299           | 30,867  | 75,926              | 40,935                 | 39,600                 |
| Environmental protection                      |     | -                   | 26      | 244     | 99      | 105      | 199      | 70              | 99              | 222             | 199             | 244             | 744   | 2,250               | 350                    | 250                    |
| <i>Trading services</i>                       |     | -                   | 3,473   | 32,722  | 13,209  | 14,101   | 26,651   | 9,333           | 13,273          | 29,738          | 26,608          | 32,691          | 118,694                                       | 320,492             | 284,465                | 240,945                |
| Energy sources                                |     | -                   | 966     | 9,105   | 3,675   | 3,924    | 7,416    | 2,597           | 3,693           | 8,275           | 7,404           | 9,097           | 23,962  | 80,114              | 137,480                | 59,550                 |
| Water management                              |     | -                   | 756     | 7,125   | 2,876   | 3,070    | 5,803    | 2,032           | 2,890           | 6,475           | 5,793           | 7,118           | 30,468  | 74,405              | 47,350                 | 90,950                 |
| Waste water management                        |     | -                   | 1,619   | 15,257  | 6,159   | 6,575    | 12,426   | 4,352           | 6,189           | 13,865          | 12,406          | 15,242          | 56,830  | 150,919             | 85,200                 | 81,200                 |
| Waste management                              |     | -                   | 131     | 1,236   | 499     | 532      | 1,006    | 352             | 501             | 1,123           | 1,005           | 1,234           | 7,434   | 15,054              | 14,435                 | 9,245                  |
| <i>Other</i>                                  |     | -                   | 0       | 2       | 1       | 1        | 2        | 1               | 1               | 2               | 2               | 2               | 7   | 20                  | -                      | -                      |
| <b>Total Capital Expenditure - Functional</b> |     | -                   | 5,985   | 56,393  | 22,764  | 24,302   | 45,930   | 16,085          | 22,875          | 51,250          | 45,856          | 56,340          | 215,770                                       | 563,550             | 467,662                | 352,306                |

References

1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates
2. Total Capital Expenditure must reconcile to the 'Financial Position' budget and monthly budget statement

WC024 Stellenbosch - Supporting Table SB18a Adjustments Budget - capital expenditure on new assets by asset class - 30 January 2019

| Description   | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |              |              |                 | Budget Year +1  | Budget Year +2  |
|---|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|--------------|--------------|-----------------|-----------------|-----------------|
|   |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjus. | Total Adjus. | Adjusted Budget | Adjusted Budget | Adjusted Budget |
|   |     | A                   | 7<br>A1        | 8<br>B       | 9<br>C             | 10<br>D          | 11<br>E            | 12<br>F      | 13<br>G      | 14<br>H         |                 |                 |
| R thousands   |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| <b>Capital expenditure on new assets by Asset Class/Sub-class</b> |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| <b>Infrastructure</b>   |     | 264,412             | 282,881        | -            | -                  | -                | -                  | (13,678)     | (13,678)     | 269,204         | 190,228         | 151,770         |
| Roads Infrastructure  |     | 61,532              | 64,959         | -            | -                  | -                | -                  | (4,984)      | (4,984)      | 59,975          | 30,600          | 19,820          |
| Roads   |     | 48,107              | 51,534         | -            | -                  | -                | -                  | (4,382)      | (4,382)      | 47,152          | 17,950          | 10,170          |
| Road Structures   |     | 12,950              | 12,950         | -            | -                  | -                | -                  | (702)        | (702)        | 12,248          | 10,500          | 9,100           |
| Road Furniture  |     | 475                 | 475            | -            | -                  | -                | -                  | 100          | 100          | 575             | 2,150           | 550             |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Storm water Infrastructure  |     | -                   | -              | -            | -                  | -                | -                  | 600          | 600          | 600             | -               | -               |
| Drainage Collection   |     | -                   | -              | -            | -                  | -                | -                  | 600          | 600          | 600             | -               | -               |
| Storm water Conveyance  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Attenuation   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Electrical Infrastructure   |     | 38,400              | 40,186         | -            | -                  | -                | -                  | (2,444)      | (2,444)      | 37,742          | 62,750          | 37,250          |
| Power Plants  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| HV Substations  |     | 10,000              | 10,000         | -            | -                  | -                | -                  | -            | -            | 10,000          | 50,000          | -               |
| HV Switching Station  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| HV Transmission Conductors  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| MV Substations  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| MV Switching Stations   |     | 2,000               | 2,000          | -            | -                  | -                | -                  | -            | -            | 2,000           | -               | -               |
| MV Networks   |     | 6,000               | 6,000          | -            | -                  | -                | -                  | (1,012)      | (1,012)      | 4,988           | 10,000          | 35,000          |
| LV Networks   |     | 19,750              | 21,536         | -            | -                  | -                | -                  | (1,832)      | (1,832)      | 19,704          | 1,950           | 1,350           |
| Capital Spares  |     | 650                 | 650            | -            | -                  | -                | -                  | 400          | 400          | 1,050           | 800             | 900             |
| Water Supply Infrastructure                                       |     | 57,530              | 65,085         | -            | -                  | -                | -                  | (11,056)     | (11,056)     | 54,029          | 37,121          | 82,000          |
| Dams and Weirs  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Boreholes   |     | 450                 | 450            | -            | -                  | -                | -                  | 483          | 483          | 933             | -               | -               |
| Reservoirs  |     | 31,200              | 38,755         | -            | -                  | -                | -                  | (7,039)      | (7,039)      | 31,716          | 33,500          | 69,500          |
| Pump Stations   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Water Treatment Works   |     | 500                 | 500            | -            | -                  | -                | -                  | -            | -            | 500             | 500             | 500             |
| Bulk Mains  |     | 20,880              | 20,880         | -            | -                  | -                | -                  | (2,400)      | (2,400)      | 18,480          | -               | 7,000           |
| Distribution  |     | 4,400               | 4,400          | -            | -                  | -                | -                  | (2,000)      | (2,000)      | 2,400           | 3,021           | 5,000           |
| Distribution Points   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| PRV Stations  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | 100                 | 100            | -            | -                  | -                | -                  | (100)        | (100)        | -               | 100             | -               |
| Sanitation Infrastructure   |     | 97,750              | 101,884        | -            | -                  | -                | -                  | 1,286        | 1,286        | 103,170         | 48,500          | 5,000           |
| Pump Station  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Reticulation  |     | 20,365              | 20,365         | -            | -                  | -                | -                  | 1,286        | 1,286        | 21,651          | 3,500           | 3,000           |
| Waste Water Treatment Works                                       |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Outfall Sewers  |     | 77,385              | 81,519         | -            | -                  | -                | -                  | -            | -            | 81,519          | 45,000          | 2,000           |
| Toilet Facilities   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Solid Waste Infrastructure  |     | 7,600               | 9,167          | -            | -                  | -                | -                  | 2,220        | 2,220        | 11,387          | 10,500          | 7,000           |
| Landfill Sites  |     | 6,000               | 7,567          | -            | -                  | -                | -                  | 2,000        | 2,000        | 9,567           | 6,000           | -               |
| Waste Transfer Stations   |     | 500                 | 500            | -            | -                  | -                | -                  | -            | -            | 500             | 4,000           | 6,000           |
| Waste Processing Facilities                                       |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Waste Drop-off Points   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Waste Separation Facilities                                       |     | 1,100               | 1,100          | -            | -                  | -                | -                  | 220          | 220          | 1,320           | 500             | 1,000           |
| Electricity Generation Facilities                                 |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Rail Infrastructure   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Rail Lines  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Rail Structures   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Rail Furniture  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Drainage Collection   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Storm water Conveyance  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Attenuation   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| MV Substations  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| LV Networks   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Coastal Infrastructure  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Sand Pumps  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Piers   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Revelments  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Promenades  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Information and Communication Infrastructure                      |     | 1,600               | 1,600          | -            | -                  | -                | -                  | 700          | 700          | 2,300           | 757             | 700             |
| Data Centres  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Core Layers   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Distribution Layers   |     | 700                 | 700            | -            | -                  | -                | -                  | 700          | 700          | 1,400           | 700             | 700             |
| Capital Spares  |     | 900                 | 900            | -            | -                  | -                | -                  | -            | -            | 900             | 57              | -               |
| <b>Community Assets</b>   |     | 22,064              | 22,064         | -            | -                  | -                | -                  | (6,410)      | (6,410)      | 15,653          | 17,225          | 700             |
| Community Facilities  |     | 21,564              | 21,564         | -            | -                  | -                | -                  | (6,410)      | (6,410)      | 15,153          | 17,225          | 700             |
| Halls   |     | 1,000               | 1,000          | -            | -                  | -                | -                  | (200)        | (200)        | 800             | 1,500           | -               |
| Centres   |     | 1,000               | 1,000          | -            | -                  | -                | -                  | -            | -            | 1,000           | -               | -               |
| Crèches   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Clinics/Care Centres  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |



| Description                                     | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |              |              |                 | Budget Year +1  | Budget Year +2  |
|---|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|--------------|--------------|-----------------|-----------------|-----------------|
|   |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjus. | Total Adjus. | Adjusted Budget | Adjusted Budget | Adjusted Budget |
|   |     | 7                   | 8              | 9            | 10                 | 11               | 12                 | 13           | 14           |                 |                 |                 |
| Fire/Ambulance Stations                         |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Testing Stations                                |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Museums   |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Galleries                                       |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Theatres  |     | 700                 | 700            |              |                    |                  |                    |              | 700          | 6,000           |                 |                 |
| Libraries                                       |     | 694                 | 694            |              |                    |                  |                    |              | 694          | 840             | 700             |                 |
| Cemeteries/Crematoria                           |     | 20                  | 20             |              |                    |                  |                    |              | 20           |                 |                 |                 |
| Police  |     | -                   | -              |              |                    |                  |                    |              |              | 35              |                 |                 |
| Parks   |     | 1,350               | 1,350          |              |                    |                  |                    |              | 1,350        | 1,350           |                 |                 |
| Public Open Space                               |     | -                   | -              |              |                    |                  | 2,416              | 2,416        | 2,416        |                 |                 |                 |
| Nature Reserves                                 |     | 1,000               | 1,000          |              |                    |                  | 150                | 150          | 1,150        |                 |                 |                 |
| Public Ablution Facilities                      |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Markets   |     | 2,400               | 2,400          |              |                    |                  | (2,616)            | (2,616)      | (216)        |                 |                 |                 |
| Stalls  |     | 7,400               | 7,400          |              |                    |                  | (5,000)            | (5,000)      | 2,400        | 7,500           |                 |                 |
| Abattoirs                                       |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Airports  |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Taxi Ranks/Bus Terminals                        |     | 6,000               | 6,000          |              |                    |                  | (1,000)            | (1,000)      | 5,000        |                 |                 |                 |
| Capital Spares                                  |     | -                   | -              |              |                    |                  | (160)              | (160)        | (160)        |                 |                 |                 |
| Sport and Recreation Facilities                 |     | 500                 | 500            |              |                    |                  |                    |              | 500          |                 |                 |                 |
| Indoor Facilities                               |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Outdoor Facilities                              |     | 500                 | 500            |              |                    |                  |                    |              | 500          |                 |                 |                 |
| Capital Spares                                  |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| <b>Heritage assets</b>                          |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Monuments                                       |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Historic Buildings                              |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Works of Art                                    |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Conservation Areas                              |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Other Heritage                                  |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| <b>Investment properties</b>                    |     | 2,400               | 2,400          |              |                    |                  | (600)              | (600)        | 1,800        | 9,000           | 1,000           |                 |
| Revenue Generating                              |     | 600                 | 600            |              |                    |                  | (600)              | (600)        | -            | 1,000           | 1,000           |                 |
| Improved Property                               |     | 600                 | 600            |              |                    |                  | (600)              | (600)        | -            | 1,000           | 1,000           |                 |
| Unimproved Property                             |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Non-revenue Generating                          |     | 1,800               | 1,800          |              |                    |                  |                    |              | 1,800        | 8,000           |                 |                 |
| Improved Property                               |     | 1,800               | 1,800          |              |                    |                  |                    |              | 1,800        | 8,000           |                 |                 |
| Unimproved Property                             |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| <b>Other assets</b>                             |     | 10,525              | 45,063         |              |                    | (2,245)          | 12,135             | 9,891        | 54,953       | 19,694          | 21,076          |                 |
| Operational Buildings                           |     | 6,990               | 18,453         |              |                    |                  | 600                | 600          | 19,053       | 6,769           | 11,371          |                 |
| Municipal Offices                               |     | -                   | -              |              |                    |                  |                    |              |              | 69              |                 |                 |
| Pay/Enquiry Points                              |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Building Plan Offices                           |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Workshops                                       |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Yards   |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Stores  |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Laboratories                                    |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Training Centres                                |     | 1,500               | 1,500          |              |                    |                  |                    |              | 1,500        | 300             | 4,000           |                 |
| Manufacturing Plant                             |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Depots  |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Capital Spares                                  |     | 5,490               | 16,953         |              |                    |                  | 600                | 600          | 17,553       | 6,400           | 7,371           |                 |
| Housing   |     | 3,535               | 26,609         |              |                    | (2,245)          | 11,535             | 9,291        | 35,900       | 12,925          | 9,705           |                 |
| Staff Housing                                   |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Social Housing                                  |     | 1,650               | 24,724         |              |                    | (2,245)          | 11,535             | 9,291        | 34,015       | 6,650           | 4,000           |                 |
| Capital Spares                                  |     | 1,885               | 1,885          |              |                    |                  |                    |              | 1,885        | 6,275           | 5,705           |                 |
| <b>Biological or Cultivated Assets</b>          |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Biological or Cultivated Assets                 |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| <b>Intangible Assets</b>                        |     | 450                 | 450            |              |                    |                  |                    |              | 450          | 600             | 700             |                 |
| Servitudes                                      |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Licences and Rights                             |     | 450                 | 450            |              |                    |                  |                    |              | 450          | 600             | 700             |                 |
| Water Rights                                    |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Effluent Licenses                               |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Solid Waste Licenses                            |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Computer Software and Applications              |     | 300                 | 300            |              |                    |                  |                    |              | 300          | 400             | 500             |                 |
| Load Settlement Software Applications           |     | -                   | -              |              |                    |                  |                    |              |              |                 |                 |                 |
| Unspecified                                     |     | 150                 | 150            |              |                    |                  |                    |              | 150          | 200             | 200             |                 |
| <b>Computer Equipment</b>                       |     | 500                 | 500            |              |                    |                  |                    |              | 500          | 500             | 500             |                 |
| Computer Equipment                              |     | 500                 | 500            |              |                    |                  |                    |              | 500          | 500             | 500             |                 |
| <b>Furniture and Office Equipment</b>           |     | -                   | -              |              |                    |                  | 1,334              | 1,334        | 1,334        |                 |                 |                 |
| Furniture and Office Equipment                  |     | -                   | -              |              |                    |                  | 1,334              | 1,334        | 1,334        |                 |                 |                 |
| <b>Machinery and Equipment</b>                  |     | 15,475              | 15,475         |              |                    |                  | (12,160)           | (12,160)     | 3,315        | 8,055           | 7,210           |                 |
| Machinery and Equipment                         |     | 15,475              | 15,475         |              |                    |                  | (12,160)           | (12,160)     | 3,315        | 8,055           | 7,210           |                 |
| <b>Transport Assets</b>                         |     | 12,770              | 12,770         |              |                    |                  | 1,067              | 1,067        | 13,837       | 10,220          | 5,700           |                 |
| Transport Assets                                |     | 12,770              | 12,770         |              |                    |                  | 1,067              | 1,067        | 13,837       | 10,220          | 5,700           |                 |
| <b>Land</b>                                     |     | 10,000              | 16,701         |              |                    |                  |                    |              | 16,701       | 50,000          | 10,000          |                 |
| Land  |     | 10,000              | 16,701         |              |                    |                  |                    |              | 16,701       | 50,000          | 10,000          |                 |
| <b>Zoo's, Marine and Non-biological Animals</b> |     | 50                  | 50             |              |                    |                  |                    |              | 50           |                 |                 |                 |

| Description  | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |                |                |                 | Budget Year +1  | Budget Year +2  |
|--|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|----------------|----------------|-----------------|-----------------|-----------------|
|  |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjusts. | Total Adjusts. | Adjusted Budget | Adjusted Budget | Adjusted Budget |
| Zoo's, Marine and Non-biological Animals               |     | 50                  | 7<br>50        | 8            | 9                  | 10               | 11                 | 12             | 13<br>-        | 14<br>50        | -               | -               |
| Total Capital Expenditure on new assets to be adjusted | 1   | 338,646             | 398,353        | -            | -                  | -                | (2,245)            | (18,311)       | (20,556)       | 377,798         | 305,522         | 198,656         |

#### References

1. Total Capital Expenditure on new assets (SB18a) plus Total Capital Expenditure on renewal of existing assets (SB18b) plus Total Capital Expenditure on upgrading of existing assets (SB18e) must reconcile to total capital expenditure in Budgeted Capital Expenditure.
7. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.
8. Additional cash-backed accumulated funds/unspent funds (section 18(1)(b) and section 28(2)(e) MFMA) identified after Original Budget approved and after annual financial statements audited (note: only increases of funds approved under section 31 MFMA)
9. Increases of funds approved under section 31 MFMA
10. Adjustments approved in accordance with section 29 MFMA
11. Adjustments to funding allocations from National or Provincial Government
12. Adjusts. = 'Other' Adjustments proposed to be approved, including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error correction (section 28(2)(e))
13.  $G = B + C + D + E + F$
14. Adjusted Budget  $H = (A \text{ or } A1/2 \text{ etc}) + G$

WC024 Stellenbosch - Supporting Table SB18b Adjustments Budget - capital expenditure on renewal of existing assets by asset class - 30 January 2019

| Description   | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |              |              |                 | Budget Year     | Budget Year     |
|---|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|--------------|--------------|-----------------|-----------------|-----------------|
|   |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjts. | Total Adjts. | Adjusted Budget | Adjusted Budget | Adjusted Budget |
|   |     | A                   | 7<br>A1        | 8<br>B       | 9<br>C             | 10<br>D          | 11<br>E            | 12<br>F      | 13<br>G      | 14<br>H         |                 |                 |
| R thousands   |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| <b>Capital expenditure on renewal of existing assets by Asset Class/Sub-class</b> |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| <b>Infrastructure</b>   |     | 36,350              | 36,350         | -            | -                  | -                | -                  | (3,711)      | (3,711)      | 32,639          | 21,350          | 41,950          |
| Roads Infrastructure  |     | 16,150              | 16,150         | -            | -                  | -                | -                  | 1,400        | 1,400        | 17,550          | 9,150           | 16,150          |
| Roads   |     | 16,150              | 16,150         | -            | -                  | -                | -                  | 1,400        | 1,400        | 17,550          | 9,150           | 16,150          |
| Road Structures   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Road Furniture  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Storm water Infrastructure  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Drainage Collection   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Storm water Conveyance  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Attenuation   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Electrical Infrastructure   |     | 13,500              | 13,500         | -            | -                  | -                | -                  | (5,312)      | (5,312)      | 8,188           | 5,500           | 4,600           |
| Power Plants  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| HV Substations  |     | 400                 | 400            | -            | -                  | -                | -                  | -            | -            | 400             | 500             | 600             |
| HV Switching Station  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| HV Transmission Conductors  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| MV Substations  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| MV Switching Stations   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| MV Networks   |     | 13,100              | 13,100         | -            | -                  | -                | -                  | (6,312)      | (6,312)      | 6,788           | 5,000           | 4,000           |
| LV Networks   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | 1,000        | 1,000        | 1,000           | -               | -               |
| Water Supply Infrastructure   |     | 4,000               | 4,000          | -            | -                  | -                | -                  | -            | -            | 4,000           | 4,000           | 4,000           |
| Dams and Weirs  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Boreholes   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Reservoirs  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Pump Stations   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Water Treatment Works   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Bulk Mains  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Distribution  |     | 4,000               | 4,000          | -            | -                  | -                | -                  | -            | -            | 4,000           | 4,000           | 4,000           |
| Distribution Points   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| PRV Stations  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Sanitation Infrastructure   |     | 2,700               | 2,700          | -            | -                  | -                | -                  | 200          | 200          | 2,900           | 2,700           | 17,200          |
| Pump Station  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Reticalation  |     | 500                 | 500            | -            | -                  | -                | -                  | -            | -            | 500             | 500             | 15,000          |
| Waste Water Treatment Works   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Outfall Sewers  |     | 2,000               | 2,000          | -            | -                  | -                | -                  | -            | -            | 2,000           | 2,000           | 2,000           |
| Toilet Facilities   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | 200                 | 200            | -            | -                  | -                | -                  | 200          | 200          | 400             | 200             | 200             |
| Solid Waste Infrastructure  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Landfill Sites  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Waste Transfer Stations   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Waste Processing Facilities   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Waste Drop-off Points   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Waste Separation Facilities   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Electricity Generation Facilities   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Rail Infrastructure   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Rail Lines  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Rail Structures   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Rail Furniture  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Drainage Collection   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Storm water Conveyance  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Attenuation   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| MV Substations  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| LV Networks   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Coastal Infrastructure  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Sand Pumps  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Piers   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Revetments  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Promenades  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Information and Communication Infrastructure                                      |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Data Centres  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Core Layers   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Distribution Layers   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| <b>Community Assets</b>   |     | 300                 | 300            | -            | -                  | -                | -                  | 180          | 180          | 480             | -               | -               |
| Community Facilities  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Halls   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Centres   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Crèches   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Clinics/Care Centres  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Fire/Ambulance Stations   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Testing Stations  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Museums   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |

| Description   | Ref | Budget Year 2018/19 |                     |                   |                         |                        |                          |                      |                      |                       | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
|---|-----|---------------------|---------------------|-------------------|-------------------------|------------------------|--------------------------|----------------------|----------------------|-----------------------|------------------------|------------------------|
|   |     | Original Budget     | Prior Adjusted<br>7 | Accum. Funds<br>8 | Multi-year capital<br>9 | Unfore. Unavoid.<br>10 | Nat. or Prov. Govt<br>11 | Other Adjusts.<br>12 | Total Adjusts.<br>13 | Adjusted Budget<br>14 | Adjusted Budget        | Adjusted Budget        |
| Galleries   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Theatres  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Libraries   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Cemeteries/Crematoria   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Police  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Purls   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Public Open Space   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Nature Reserves   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Public Ablution Facilities  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Markets   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Stalls  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Abattoirs   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Airports  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Taxi Ranks/Bus Terminals  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Capital Spares  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Sport and Recreation Facilities   |     | 300                 | 300                 | -                 | -                       | -                      | -                        | 180                  | 180                  | 480                   | -                      | -                      |
| Indoor Facilities   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Outdoor Facilities  |     | 300                 | 300                 | -                 | -                       | -                      | -                        | 180                  | 180                  | 480                   | -                      | -                      |
| Capital Spares  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| <b>Heritage assets</b>  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Monuments   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Historic Buildings  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Works of Art  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Conservation Areas  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Other Heritage  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| <b>Investment properties</b>  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Revenue Generating  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Improved Property   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Unimproved Property   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Non-revenue Generating  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Improved Property   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Unimproved Property   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| <b>Other assets</b>   |     | 300                 | 300                 | -                 | -                       | -                      | -                        | -                    | -                    | 300                   | 500                    | 500                    |
| Operational Buildings   |     | 300                 | 300                 | -                 | -                       | -                      | -                        | -                    | -                    | 300                   | 500                    | 500                    |
| Municipal Offices   |     | 300                 | 300                 | -                 | -                       | -                      | -                        | -                    | -                    | 300                   | 500                    | 500                    |
| Pay/Enquiry Points  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Building Plan Offices   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Workshops   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Yards   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Stores  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Laboratories  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Training Centres  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Manufacturing Plant   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Depots  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Capital Spares  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Housing   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Staff Housing   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Social Housing  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Capital Spares  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| <b>Biological or Cultivated Assets</b>  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Biological or Cultivated Assets   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| <b>Intangible Assets</b>  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Servitudes  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Licences and Rights   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Water Rights  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Effluent Licenses   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Solid Waste Licenses  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Computer Software and Applications  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Load Settlement Software Applications   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Unspecified   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| <b>Computer Equipment</b>   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Computer Equipment  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| <b>Furniture and Office Equipment</b>   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Furniture and Office Equipment  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| <b>Machinery and Equipment</b>  |     | 100                 | 100                 | -                 | -                       | -                      | -                        | -                    | -                    | 100                   | 100                    | 100                    |
| Machinery and Equipment   |     | 100                 | 100                 | -                 | -                       | -                      | -                        | -                    | -                    | 100                   | 100                    | 100                    |
| <b>Transport Assets</b>   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Transport Assets  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| <b>Land</b>   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Land  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| <b>Zoo's, Marine and Non-biological Animals</b>                               |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| Zoo's, Marine and Non-biological Animals                                      |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -                      | -                      |
| <b>Total Capital Expenditure on renewal of existing assets to be adjusted</b> | 1   | 37,050              | 37,050              | -                 | -                       | -                      | -                        | (3,531)              | (3,531)              | 33,519                | 21,950                 | 42,550                 |

WC024 Stellenbosch - Supporting Table SB18c Adjustments Budget - expenditure on repairs and maintenance by asset class - 30 January 2019

| Description   | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |              |              |                 | Budget Year +1  | Budget Year +2  |
|---|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|--------------|--------------|-----------------|-----------------|-----------------|
|   |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjus. | Total Adjus. | Adjusted Budget | Adjusted Budget | Adjusted Budget |
|   |     | A                   | 7<br>A1        | 8<br>B       | 9<br>C             | 10<br>D          | 11<br>E            | 12<br>F      | 13<br>G      | 14<br>H         |                 |                 |
| R thousands   |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| <b>Repairs and maintenance expenditure by Asset Class/Sub-class</b> |     |                     |                |              |                    |                  |                    |              |              |                 |                 |                 |
| <b>Infrastructure</b>   |     | 48,890              | 48,890         | -            | -                  | -                | -                  | -            | -            | 48,890          | 51,775          | 55,747          |
| Roads Infrastructure  |     | 12,622              | 12,622         | -            | -                  | -                | -                  | -            | -            | 12,622          | 13,221          | 13,849          |
| Roads   |     | 595                 | 595            | -            | -                  | -                | -                  | -            | -            | 595             | 624             | 653             |
| Road Structures   |     | 4,190               | 4,190          | -            | -                  | -                | -                  | -            | -            | 4,190           | 4,389           | 4,597           |
| Road Furniture  |     | 7,837               | 7,837          | -            | -                  | -                | -                  | -            | -            | 7,837           | 8,209           | 8,599           |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Storm water Infrastructure  |     | 1,072               | 1,072          | -            | -                  | -                | -                  | -            | -            | 1,072           | 1,123           | 1,177           |
| Drainage Collection   |     | 25                  | 25             | -            | -                  | -                | -                  | -            | -            | 25              | 26              | 27              |
| Storm water Conveyance  |     | 1,048               | 1,048          | -            | -                  | -                | -                  | -            | -            | 1,048           | 1,097           | 1,149           |
| Attenuation   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Electrical Infrastructure   |     | 15,098              | 15,098         | -            | -                  | -                | -                  | -            | -            | 15,098          | 15,815          | 18,067          |
| Power Plants  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| HV Substations  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| HV Switching Station  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| HV Transmission Conductors  |     | 14,170              | 14,170         | -            | -                  | -                | -                  | -            | -            | 14,170          | 14,843          | 17,048          |
| MV Substations  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| MV Switching Stations   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| MV Networks   |     | 928                 | 928            | -            | -                  | -                | -                  | -            | -            | 928             | 972             | 1,019           |
| LV Networks   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Water Supply Infrastructure   |     | 9,476               | 9,476          | -            | -                  | -                | -                  | -            | -            | 9,476           | 9,992           | 10,464          |
| Dams and Weirs  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Boreholes   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Reservoirs  |     | 3,107               | 3,107          | -            | -                  | -                | -                  | -            | -            | 3,107           | 3,255           | 3,410           |
| Pump Stations   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Water Treatment Works   |     | 1,176               | 1,176          | -            | -                  | -                | -                  | -            | -            | 1,176           | 1,299           | 1,357           |
| Bulk Mains  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Distribution  |     | 5,192               | 5,192          | -            | -                  | -                | -                  | -            | -            | 5,192           | 5,439           | 5,697           |
| Distribution Points   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| PRV Stations  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Sanitation Infrastructure   |     | 9,569               | 9,569          | -            | -                  | -                | -                  | -            | -            | 9,569           | 10,519          | 11,034          |
| Pump Station  |     | 17                  | 17             | -            | -                  | -                | -                  | -            | -            | 17              | 18              | 19              |
| Reticulation  |     | 3,613               | 3,613          | -            | -                  | -                | -                  | -            | -            | 3,613           | 3,834           | 4,027           |
| Waste Water Treatment Works   |     | 5,938               | 5,938          | -            | -                  | -                | -                  | -            | -            | 5,938           | 6,667           | 6,988           |
| Outfall Sewers  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Toilet Facilities   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Solid Waste Infrastructure  |     | 1,054               | 1,054          | -            | -                  | -                | -                  | -            | -            | 1,054           | 1,104           | 1,156           |
| Landfill Sites  |     | 1,054               | 1,054          | -            | -                  | -                | -                  | -            | -            | 1,054           | 1,104           | 1,156           |
| Waste Transfer Stations   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Waste Processing Facilities   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Waste Drop-off Points   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Waste Separation Facilities   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Electricity Generation Facilities                                   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Rail Infrastructure   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Rail Lines  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Rail Structures   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Rail Furniture  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Drainage Collection   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Storm water Conveyance  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Attenuation   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| MV Substations  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| LV Networks   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Coastal Infrastructure  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Sand Pumps  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Piers   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Revetments  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Promenades  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Information and Communication Infrastructure                        |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Data Centres  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Core Layers   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Distribution Layers   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| <b>Community Assets</b>   |     | 30,069              | 30,069         | -            | -                  | -                | -                  | -            | -            | 30,069          | 31,421          | 34,197          |
| Community Facilities  |     | 30,069              | 30,069         | -            | -                  | -                | -                  | -            | -            | 30,069          | 31,421          | 34,197          |
| Halls   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Centres   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |
| Crèches   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -               | -               |

| Description                            | Ref | Budget Year 2018/19 |                     |                   |                         |                        |                          |                      |                      | Budget Year +1        | Budget Year +2  |                 |
|--|-----|---------------------|---------------------|-------------------|-------------------------|------------------------|--------------------------|----------------------|----------------------|-----------------------|-----------------|-----------------|
|  |     | Original Budget     | Prior Adjusted<br>7 | Accum. Funds<br>8 | Multi-year capital<br>9 | Unfore. Unavoid.<br>10 | Nat. or Prov. Govt<br>11 | Other Adjusts.<br>12 | Total Adjusts.<br>13 | Adjusted Budget<br>14 | Adjusted Budget | Adjusted Budget |
| Clinics/Care Centres                   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Fire/Ambulance Stations                |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Testing Stations                       |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Museums                                |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Galleries                              |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Theatres                               |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Libraries                              |     | 37                  | 37                  | -                 | -                       | -                      | -                        | -                    | 37                   | 38                    | 40              | -               |
| Cemeteries/Crematoria                  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Police                                 |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Parks                                  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Public Open Space                      |     | 29,975              | 29,975              | -                 | -                       | -                      | -                        | -                    | 29,975               | 31,322                | 34,093          | -               |
| Nature Reserves                        |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Public Ablution Facilities             |     | 57                  | 57                  | -                 | -                       | -                      | -                        | -                    | 57                   | 60                    | 63              | -               |
| Markets                                |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Stalls                                 |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Abattoirs                              |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Airports                               |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Taxi Ranks/Bus Terminals               |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Capital Spares                         |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Sport and Recreation Facilities        |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Indoor Facilities                      |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Outdoor Facilities                     |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Capital Spares                         |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| <b>Heritage assets</b>                 |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Monuments                              |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Historic Buildings                     |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Works of Art                           |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Conservation Areas                     |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Other Heritage                         |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| <b>Investment properties</b>           |     | 500                 | 500                 | -                 | -                       | -                      | -                        | -                    | 500                  | 540                   | 583             | -               |
| Revenue Generating                     |     | 500                 | 500                 | -                 | -                       | -                      | -                        | -                    | 500                  | 540                   | 583             | -               |
| Improved Property                      |     | 500                 | 500                 | -                 | -                       | -                      | -                        | -                    | 500                  | 540                   | 583             | -               |
| Unimproved Property                    |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Non-revenue Generating                 |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Improved Property                      |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Unimproved Property                    |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| <b>Other assets</b>                    |     | 11,211              | 11,211              | -                 | -                       | -                      | -                        | -                    | 11,211               | 11,734                | 12,292          | -               |
| Operational Buildings                  |     | 11,211              | 11,211              | -                 | -                       | -                      | -                        | -                    | 11,211               | 11,734                | 12,292          | -               |
| Municipal Offices                      |     | 429                 | 429                 | -                 | -                       | -                      | -                        | -                    | 429                  | 449                   | 470             | -               |
| Pay/Enquiry Points                     |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Building Plan Offices                  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Workshops                              |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Yards                                  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Stores                                 |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Laboratories                           |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Training Centres                       |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Manufacturing Plant                    |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Depots                                 |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Capital Spares                         |     | 10,783              | 10,783              | -                 | -                       | -                      | -                        | -                    | 10,783               | 11,285                | 11,822          | -               |
| Housing                                |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Staff Housing                          |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Social Housing                         |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Capital Spares                         |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| <b>Biological or Cultivated Assets</b> |     | 91                  | 91                  | -                 | -                       | -                      | -                        | -                    | 91                   | 96                    | 100             | -               |
| Biological or Cultivated Assets        |     | 91                  | 91                  | -                 | -                       | -                      | -                        | -                    | 91                   | 96                    | 100             | -               |
| <b>Intangible Assets</b>               |     | 665                 | 665                 | -                 | -                       | -                      | -                        | -                    | 665                  | 695                   | 728             | -               |
| Servitudes                             |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Licences and Rights                    |     | 665                 | 665                 | -                 | -                       | -                      | -                        | -                    | 665                  | 695                   | 728             | -               |
| Water Rights                           |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Effluent Licenses                      |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Solid Waste Licenses                   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Computer Software and Applications     |     | 665                 | 665                 | -                 | -                       | -                      | -                        | -                    | 665                  | 695                   | 728             | -               |
| Load Settlement Software Applications  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Unspecified                            |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| <b>Computer Equipment</b>              |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Computer Equipment                     |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| <b>Furniture and Office Equipment</b>  |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Furniture and Office Equipment         |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| <b>Machinery and Equipment</b>         |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Machinery and Equipment                |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| <b>Transport Assets</b>                |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Transport Assets                       |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| <b>Land</b>                            |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |

| Description  | Ref | Budget Year 2018/19 |                     |                   |                         |                        |                          |                      |                      |                       | Budget Year +1  | Budget Year +2  |
|--|-----|---------------------|---------------------|-------------------|-------------------------|------------------------|--------------------------|----------------------|----------------------|-----------------------|-----------------|-----------------|
|  |     | Original Budget     | Prior Adjusted<br>7 | Accum. Funds<br>8 | Multi-year capital<br>9 | Unfore. Unavoid.<br>10 | Nat. or Prov. Govt<br>11 | Other Adjusts.<br>12 | Total Adjusts.<br>13 | Adjusted Budget<br>14 | Adjusted Budget | Adjusted Budget |
| Land   |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| <u>Zoo's, Marine and Non-biological Animals</u>          |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Zoo's, Marine and Non-biological Animals                 |     | -                   | -                   | -                 | -                       | -                      | -                        | -                    | -                    | -                     | -               | -               |
| Total Repairs and Maintenance Expenditure to be adjusted | 1   | 91,427              | 91,427              | -                 | -                       | -                      | -                        | -                    | -                    | 91,427                | 96,260          | 103,646         |

WC024 Stellenbosch - Supporting Table SB18d Adjustments Budget - depreciation by asset class - 30 January 2019

| Description                                  | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |                |                |                 | Budget Year +1  | Budget Year +2  |
|--|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|----------------|----------------|-----------------|-----------------|-----------------|
|  |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjusts. | Total Adjusts. | Adjusted Budget | Adjusted Budget | Adjusted Budget |
|  |     | A                   | 7<br>A1        | 8<br>B       | 9<br>C             | 10<br>D          | 11<br>E            | 12<br>F        | 13<br>G        | 14<br>H         |                 |                 |
| R thousands                                  |     |                     |                |              |                    |                  |                    |                |                |                 |                 |                 |
| <b>Depreciation by Asset Class/Sub-class</b> |     |                     |                |              |                    |                  |                    |                |                |                 |                 |                 |
| <b>Infrastructure</b>                        |     | 147,600             | 147,600        | -            | -                  | -                | -                  | -              | -              | 147,600         | 151,044         | 154,569         |
| Roads Infrastructure                         |     | 60,374              | 60,374         | -            | -                  | -                | -                  | -              | -              | 60,374          | 61,783          | 63,224          |
| Roads  |     | 60,374              | 60,374         | -            | -                  | -                | -                  | -              | -              | 60,374          | 61,783          | 63,224          |
| Road Structures                              |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Road Furniture                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Capital Spares                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Storm water Infrastructure                   |     | 1,437               | 1,437          | -            | -                  | -                | -                  | -              | -              | 1,437           | 1,470           | 1,505           |
| Drainage Collection                          |     | 1,437               | 1,437          | -            | -                  | -                | -                  | -              | -              | 1,437           | 1,470           | 1,505           |
| Storm water Conveyance                       |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Attenuation                                  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Electrical Infrastructure                    |     | 27,433              | 27,433         | -            | -                  | -                | -                  | -              | -              | 27,433          | 28,073          | 28,728          |
| Power Plants                                 |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| HV Substations                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| HV Switching Station                         |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| HV Transmission Conductors                   |     | 27,433              | 27,433         | -            | -                  | -                | -                  | -              | -              | 27,433          | 28,073          | 28,728          |
| MV Substations                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| MV Switching Stations                        |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| MV Networks                                  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| LV Networks                                  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Capital Spares                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Water Supply Infrastructure                  |     | 42,582              | 42,582         | -            | -                  | -                | -                  | -              | -              | 42,582          | 43,575          | 44,592          |
| Dams and Weirs                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Boreholes                                    |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Reservoirs                                   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Pump Stations                                |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Water Treatment Works                        |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Bulk Mains                                   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Distribution                                 |     | 42,582              | 42,582         | -            | -                  | -                | -                  | -              | -              | 42,582          | 43,575          | 44,592          |
| Distribution Points                          |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| PRV Stations                                 |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Capital Spares                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Sanitation Infrastructure                    |     | 14,586              | 14,586         | -            | -                  | -                | -                  | -              | -              | 14,586          | 14,927          | 15,275          |
| Pump Station                                 |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Reticulation                                 |     | 14,586              | 14,586         | -            | -                  | -                | -                  | -              | -              | 14,586          | 14,927          | 15,275          |
| Waste Water Treatment Works                  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Outfall Sewers                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Toilet Facilities                            |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Capital Spares                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Solid Waste Infrastructure                   |     | 1,188               | 1,188          | -            | -                  | -                | -                  | -              | -              | 1,188           | 1,216           | 1,244           |
| Landfill Sites                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Waste Transfer Stations                      |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Waste Processing Facilities                  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Waste Drop-off Points                        |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Waste Separation Facilities                  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Electricity Generation Facilities            |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Capital Spares                               |     | 1,188               | 1,188          | -            | -                  | -                | -                  | -              | -              | 1,188           | 1,216           | 1,244           |
| Rail Infrastructure                          |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Rail Lines                                   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Rail Structures                              |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Rail Furniture                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Drainage Collection                          |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Storm water Conveyance                       |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Attenuation                                  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| MV Substations                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| LV Networks                                  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Capital Spares                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Coastal Infrastructure                       |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Sand Pumps                                   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Piers  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Revetments                                   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Promenades                                   |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Capital Spares                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Information and Communication Infrastructure |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Data Centres                                 |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Core Layers                                  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Distribution Layers                          |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Capital Spares                               |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| <b>Community Assets</b>                      |     | 4,027               | 4,027          | -            | -                  | -                | -                  | -              | -              | 4,027           | 4,121           | 4,217           |
| Community Facilities                         |     | 4,027               | 4,027          | -            | -                  | -                | -                  | -              | -              | 4,027           | 4,121           | 4,217           |
| Halls  |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Centres                                      |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |
| Crèches                                      |     | -                   | -              | -            | -                  | -                | -                  | -              | -              | -               | -               | -               |



| Description                                  | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |                |                | Budget Year +1  | Budget Year +2  |        |
|--|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|----------------|----------------|-----------------|-----------------|--------|
|  |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjusts. | Total Adjusts. | Adjusted Budget | Adjusted Budget |        |
|  |     |                     | 7              | 8            | 9                  | 10               | 11                 | 12             | 13             | 14              |                 |        |
| <i>Clinics/Care Centres</i>                  |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Fire/Ambulance Stations</i>               |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Testing Stations</i>                      |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Museums</i>                               |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Galleries</i>                             |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Theatres</i>                              |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Libraries</i>                             |     | 8                   | 8              |              |                    |                  |                    |                | 8              | 8               | 8               | 8      |
| <i>Cemeteries/Crematoria</i>                 |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Police</i>                                |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Purfs</i>                                 |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Public Open Space</i>                     |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Nature Reserves</i>                       |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Public Ablution Facilities</i>            |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Markets</i>                               |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Stalls</i>                                |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Abattoirs</i>                             |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Airports</i>                              |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Taxi Ranks/Bus Terminals</i>              |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Capital Spares</i>                        |     | 4,019               | 4,019          |              |                    |                  |                    |                | 4,019          | 4,113           | 4,209           | 4,209  |
| <i>Sport and Recreation Facilities</i>       |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Indoor Facilities</i>                     |     |                     |                |              |                    |                  |                    |                |                |                 |                 |        |
| <i>Outdoor Facilities</i>                    |     |                     |                |              |                    |                  |                    |                |                |                 |                 |        |
| <i>Capital Spares</i>                        |     |                     |                |              |                    |                  |                    |                |                |                 |                 |        |
| <b>Heritage assets</b>                       |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Monuments</i>                             |     |                     |                |              |                    |                  |                    |                |                |                 |                 |        |
| <i>Historic Buildings</i>                    |     |                     |                |              |                    |                  |                    |                |                |                 |                 |        |
| <i>Works of Art</i>                          |     |                     |                |              |                    |                  |                    |                |                |                 |                 |        |
| <i>Conservation Areas</i>                    |     |                     |                |              |                    |                  |                    |                |                |                 |                 |        |
| <i>Other Heritage</i>                        |     |                     |                |              |                    |                  |                    |                |                |                 |                 |        |
| <b>Investment properties</b>                 |     | 434                 | 434            |              |                    |                  |                    |                | 434            | 445             | 455             | 455    |
| <i>Revenue Generating</i>                    |     | 434                 | 434            |              |                    |                  |                    |                | 434            | 445             | 455             | 455    |
| <i>Improved Property</i>                     |     | 434                 | 434            |              |                    |                  |                    |                | 434            | 445             | 455             | 455    |
| <i>Unimproved Property</i>                   |     | -                   | -              |              |                    |                  |                    |                | -              | -               | -               | -      |
| <i>Non-revenue Generating</i>                |     | -                   | -              |              |                    |                  |                    |                | -              | -               | -               | -      |
| <i>Improved Property</i>                     |     |                     |                |              |                    |                  |                    |                |                |                 |                 |        |
| <i>Unimproved Property</i>                   |     |                     |                |              |                    |                  |                    |                |                |                 |                 |        |
| <b>Other assets</b>                          |     | 24,715              | 24,715         |              |                    |                  |                    |                | 24,715         | 25,261          | 25,819          | 25,819 |
| <i>Operational Buildings</i>                 |     | 24,715              | 24,715         |              |                    |                  |                    |                | 24,715         | 25,261          | 25,819          | 25,819 |
| <i>Municipal Offices</i>                     |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Pay/Enquiry Points</i>                    |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Building Plan Offices</i>                 |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Workshops</i>                             |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Yards</i>                                 |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Stores</i>                                |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Laboratories</i>                          |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Training Centres</i>                      |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Manufacturing Plant</i>                   |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Depots</i>                                |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Capital Spares</i>                        |     | 24,715              | 24,715         |              |                    |                  |                    |                | 24,715         | 25,261          | 25,819          | 25,819 |
| <i>Housing</i>                               |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Staff Housing</i>                         |     |                     |                |              |                    |                  |                    |                |                |                 |                 |        |
| <i>Social Housing</i>                        |     |                     |                |              |                    |                  |                    |                |                |                 |                 |        |
| <i>Capital Spares</i>                        |     |                     |                |              |                    |                  |                    |                |                |                 |                 |        |
| <b>Biological or Cultivated Assets</b>       |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Biological or Cultivated Assets</i>       |     |                     |                |              |                    |                  |                    |                |                |                 |                 |        |
| <b>Intangible Assets</b>                     |     | 2,291               | 2,291          |              |                    |                  |                    |                | 2,291          | 2,344           | 2,399           | 2,399  |
| <i>Servitudes</i>                            |     | 19                  | 19             |              |                    |                  |                    |                | 19             | 19              | 20              | 20     |
| <i>Licences and Rights</i>                   |     | 2,272               | 2,272          |              |                    |                  |                    |                | 2,272          | 2,325           | 2,379           | 2,379  |
| <i>Water Rights</i>                          |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Effluent Licenses</i>                     |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Solid Waste Licenses</i>                  |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Computer Software and Applications</i>    |     | 259                 | 259            |              |                    |                  |                    |                | 259            | 265             | 271             | 271    |
| <i>Load Settlement Software Applications</i> |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |
| <i>Unspecified</i>                           |     | 2,013               | 2,013          |              |                    |                  |                    |                | 2,013          | 2,060           | 2,108           | 2,108  |
| <b>Computer Equipment</b>                    |     | 5,338               | 5,338          |              |                    |                  |                    |                | 5,338          | 5,463           | 5,590           | 5,590  |
| <i>Computer Equipment</i>                    |     | 5,338               | 5,338          |              |                    |                  |                    |                | 5,338          | 5,463           | 5,590           | 5,590  |
| <b>Furniture and Office Equipment</b>        |     | 2,833               | 2,833          |              |                    |                  |                    |                | 2,833          | 2,900           | 2,967           | 2,967  |
| <i>Furniture and Office Equipment</i>        |     | 2,833               | 2,833          |              |                    |                  |                    |                | 2,833          | 2,900           | 2,967           | 2,967  |
| <b>Machinery and Equipment</b>               |     | 4,629               | 4,629          |              |                    |                  |                    |                | 4,629          | 4,737           | 4,847           | 4,847  |
| <i>Machinery and Equipment</i>               |     | 4,629               | 4,629          |              |                    |                  |                    |                | 4,629          | 4,737           | 4,847           | 4,847  |
| <b>Transport Assets</b>                      |     | 6,951               | 6,951          |              |                    |                  |                    |                | 6,951          | 7,113           | 7,279           | 7,279  |
| <i>Transport Assets</i>                      |     | 6,951               | 6,951          |              |                    |                  |                    |                | 6,951          | 7,113           | 7,279           | 7,279  |
| <b>Land</b>                                  |     | -                   | -              |              |                    |                  |                    |                | -              | -               |                 |        |

| Description                                     | Ref | Budget Year 2018/19 |                     |                   |                            |                           |                             |                      |                      |                          | Budget Year +1<br>2019/20 | Budget Year +2<br>2020/21 |
|---|-----|---------------------|---------------------|-------------------|----------------------------|---------------------------|-----------------------------|----------------------|----------------------|--------------------------|---------------------------|---------------------------|
|   |     | Original<br>Budget  | Prior Adjusted<br>7 | Accum. Funds<br>8 | Multi-year<br>capital<br>9 | Unfore.<br>Unavoid.<br>10 | Nat. or Prov.<br>Govt<br>11 | Other Adjusts.<br>12 | Total Adjusts.<br>13 | Adjusted<br>Budget<br>14 | Adjusted<br>Budget        | Adjusted<br>Budget        |
| Land  |     |                     |                     |                   |                            |                           |                             |                      | -                    | -                        |                           |                           |
| <u>Zoo's, Marine and Non-biological Animals</u> |     | -                   | -                   | -                 | -                          | -                         | -                           | -                    | -                    | -                        | -                         | -                         |
| Zoo's, Marine and Non-biological Animals        |     |                     |                     |                   |                            |                           |                             |                      | -                    | -                        |                           |                           |
| Total Depreciation to be adjusted               | 1   | 198,819             | 198,819             | -                 | -                          | -                         | -                           | -                    | -                    | 198,819                  | 203,427                   | 208,142                   |

## WC024 Stellenbosch - Adjustments Budget - capital expenditure on upgrading of existing assets by asset class - 30 January 2019

| Description   | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |               |               |                 | Budget Year     | Budget Year |            |
|---|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|---------------|---------------|-----------------|-----------------|-------------|------------|
|   |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjuts. | Total Adjuts. | Adjusted Budget | Adjusted Budget | +1 2019/20  | +2 2020/21 |
|   |     | A                   | 7<br>A1        | 8<br>B       | 9<br>C             | 10<br>D          | 11<br>E            | 12<br>F       | 13<br>G       | 14<br>H         |                 |             |            |
| R thousands   |     |                     |                |              |                    |                  |                    |               |               |                 |                 |             |            |
| <b>Capital expenditure on upgrading of existing assets by Asset Class/Sub-class</b> |     |                     |                |              |                    |                  |                    |               |               |                 |                 |             |            |
| <b>Infrastructure</b>   |     | 117,850             | 117,850        | -            | -                  | -                | -                  | 13,320        | 13,320        | 131,170         | 119,480         | 79,900      |            |
| Roads Infrastructure  |     | 8,250               | 8,250          | -            | -                  | -                | -                  | 2,254         | 2,254         | 10,504          | 9,000           | 10,000      |            |
| Roads   |     | 7,750               | 7,750          | -            | -                  | -                | -                  | 2,254         | 2,254         | 10,004          | 8,500           | 9,500       |            |
| Road Structures   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Road Furniture  |     | 500                 | 500            | -            | -                  | -                | -                  | -             | -             | 500             | 500             | 500         |            |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Storm water Infrastructure  |     | 1,000               | 1,000          | -            | -                  | -                | -                  | 1,772         | 1,772         | 2,772           | 1,000           | 2,000       |            |
| Drainage Collection   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Storm water Conveyance  |     | 1,000               | 1,000          | -            | -                  | -                | -                  | 1,772         | 1,772         | 2,772           | 1,000           | 2,000       |            |
| Attenuation   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Electrical Infrastructure   |     | 27,000              | 27,000         | -            | -                  | -                | -                  | 3,894         | 3,894         | 30,894          | 64,980          | 13,400      |            |
| Power Plants  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| HV Substations  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| HV Switching Station  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| HV Transmission Conductors  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| MV Substations  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| MV Switching Stations   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| MV Networks   |     | 26,700              | 26,700         | -            | -                  | -                | -                  | 3,894         | 3,894         | 30,594          | 64,980          | 13,400      |            |
| LV Networks   |     | 300                 | 300            | -            | -                  | -                | -                  | -             | -             | 300             | -               | -           |            |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Water Supply Infrastructure   |     | 19,600              | 19,600         | -            | -                  | -                | -                  | -             | -             | 19,600          | 6,500           | 6,500       |            |
| Dams and Weirs  |     | 1,000               | 1,000          | -            | -                  | -                | -                  | -             | -             | 1,000           | 1,000           | 1,000       |            |
| Boreholes   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Reservoirs  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Pump Stations   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Water Treatment Works   |     | 11,600              | 11,600         | -            | -                  | -                | -                  | -             | -             | 11,600          | 1,500           | 1,500       |            |
| Bulk Mains  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Distribution  |     | 7,000               | 7,000          | -            | -                  | -                | -                  | -             | -             | 7,000           | 4,000           | 4,000       |            |
| Distribution Points   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| PRV Stations  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Sanitation Infrastructure   |     | 60,000              | 60,000         | -            | -                  | -                | -                  | 6,000         | 6,000         | 66,000          | 36,000          | 45,000      |            |
| Pump Station  |     | 500                 | 500            | -            | -                  | -                | -                  | -             | -             | 500             | 500             | 500         |            |
| Reticalation  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Waste Water Treatment Works   |     | 59,500              | 59,500         | -            | -                  | -                | -                  | 6,000         | 6,000         | 65,500          | 35,500          | 44,500      |            |
| Outfall Sewers  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Toilet Facilities   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Solid Waste Infrastructure  |     | 1,000               | 1,000          | -            | -                  | -                | -                  | -             | -             | 1,000           | 1,000           | 2,000       |            |
| Landfill Sites  |     | 1,000               | 1,000          | -            | -                  | -                | -                  | -             | -             | 1,000           | 1,000           | 2,000       |            |
| Waste Transfer Stations   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Waste Processing Facilities   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Waste Drop-off Points   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Waste Separation Facilities   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Electricity Generation Facilities   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Rail Infrastructure   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Rail Lines  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Rail Structures   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Rail Furniture  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Drainage Collection   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Storm water Conveyance  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Attenuation   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| MV Substations  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| LV Networks   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Coastal Infrastructure  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Sand Pumps  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Piers   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Revetments  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Promenades  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Information and Communication Infrastructure  |     | 1,000               | 1,000          | -            | -                  | -                | -                  | (600)         | (600)         | 400             | 1,000           | 1,000       |            |
| Data Centres  |     | 1,000               | 1,000          | -            | -                  | -                | -                  | (600)         | (600)         | 400             | 1,000           | 1,000       |            |
| Core Layers   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Distribution Layers   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Capital Spares  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| <b>Community Assets</b>   |     | 13,675              | 13,675         | -            | -                  | -                | -                  | (12,156)      | (12,156)      | 1,519           | 11,210          | 9,350       |            |
| Community Facilities  |     | 6,975               | 6,975          | -            | -                  | -                | -                  | (10,008)      | (10,008)      | (3,033)         | 7,810           | 6,350       |            |
| Halls   |     | 1,300               | 1,300          | -            | -                  | -                | -                  | 2,800         | 2,800         | 4,100           | 2,200           | 1,400       |            |
| Centres   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Crèches   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Clinics/Care Centres  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Fire/Ambulance Stations   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Testing Stations  |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |
| Museums   |     | -                   | -              | -            | -                  | -                | -                  | -             | -             | -               | -               | -           |            |

| Description   | Ref | Budget Year 2018/19 |                |              |                    |                  |                    |              |              |                 | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
|---|-----|---------------------|----------------|--------------|--------------------|------------------|--------------------|--------------|--------------|-----------------|------------------------|------------------------|
|   |     | Original Budget     | Prior Adjusted | Accum. Funds | Multi-year capital | Unfore. Unavoid. | Nat. or Prov. Govt | Other Adjus. | Total Adjus. | Adjusted Budget | Adjusted Budget        | Adjusted Budget        |
|   |     |                     | 7              | 8            | 9                  | 10               | 11                 | 12           | 13           | 14              |                        |                        |
| Galleries   |     | -                   | -              |              |                    |                  |                    |              | -            | -               | -                      | -                      |
| Theatres  |     | -                   | -              |              |                    |                  |                    |              | -            | -               | -                      | -                      |
| Libraries   |     | 1,575               | 1,575          |              |                    |                  | 450                | 450          | 2,025        | 510             | 300                    |                        |
| Cemeteries/Crematoria   |     | 750                 | 750            |              |                    |                  | (13,726)           | (13,726)     | (12,976)     | 1,500           | 1,500                  |                        |
| Police  |     | -                   | -              |              |                    |                  | 999                | 999          | 999          | -               | -                      |                        |
| Parks   |     | 150                 | 150            |              |                    |                  | -                  | -            | 150          | 750             | 1,500                  |                        |
| Public Open Space   |     | 1,700               | 1,700          |              |                    |                  | -                  | -            | 1,700        | 2,850           | 1,650                  |                        |
| Nature Reserves   |     | 1,500               | 1,500          |              |                    |                  | (680)              | (680)        | 820          | -               | -                      |                        |
| Public Ablution Facilities  |     | -                   | -              |              |                    |                  | 150                | 150          | 150          | -               | -                      |                        |
| Markets   |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Stalls  |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Abattoirs   |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Airports  |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Taxi Ranks/Bus Terminals  |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Capital Spares  |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Sport and Recreation Facilities   |     | 6,700               | 6,700          | -            | -                  | -                | (2,149)            | (2,149)      | 4,551        | 3,400           | 3,000                  |                        |
| Indoor Facilities   |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Outdoor Facilities  |     | 6,700               | 6,700          |              |                    |                  | (2,149)            | (2,149)      | 4,551        | 3,400           | 3,000                  |                        |
| Capital Spares  |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| <b>Heritage assets</b>  |     | 100                 | 100            | -            | -                  | -                | -                  | -            | 100          | 100             | 100                    |                        |
| Monuments   |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Historic Buildings  |     | 100                 | 100            |              |                    |                  | -                  | -            | 100          | 100             | 100                    |                        |
| Works of Art  |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Conservation Areas  |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Other Heritage  |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| <b>Investment properties</b>  |     | 2,100               | 2,100          | -            | -                  | -                | (3,000)            | (3,000)      | (900)        | 2,100           | 2,000                  |                        |
| Revenue Generating  |     | 2,100               | 2,100          | -            | -                  | -                | (2,500)            | (2,500)      | (400)        | 2,100           | 2,000                  |                        |
| Improved Property   |     | 2,100               | 2,100          |              |                    |                  | (2,500)            | (2,500)      | (400)        | 2,100           | 2,000                  |                        |
| Unimproved Property   |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Non-revenue Generating  |     | -                   | -              | -            | -                  | -                | (500)              | (500)        | (500)        | -               | -                      |                        |
| Improved Property   |     | -                   | -              |              |                    |                  | (500)              | (500)        | (500)        | -               | -                      |                        |
| Unimproved Property   |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| <b>Other assets</b>   |     | 11,620              | 11,620         | -            | -                  | -                | (2,774)            | (2,774)      | 8,846        | 3,500           | 2,850                  |                        |
| Operational Buildings   |     | 4,200               | 4,200          | -            | -                  | -                | (274)              | (274)        | 3,926        | 1,000           | 350                    |                        |
| Municipal Offices   |     | 800                 | 800            |              |                    |                  | (500)              | (500)        | 300          | 800             | 200                    |                        |
| Pay/Enquiry Points  |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Building Plan Offices   |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Workshops   |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Yards   |     | 200                 | 200            |              |                    |                  | -                  | -            | 200          | 200             | 150                    |                        |
| Stores  |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Laboratories  |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Training Centres  |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Manufacturing Plant   |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Depots  |     | 3,200               | 3,200          |              |                    |                  | 226                | 226          | 3,426        | -               | -                      |                        |
| Capital Spares  |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Housing   |     | 7,420               | 7,420          | -            | -                  | -                | (2,500)            | (2,500)      | 4,920        | 2,500           | 2,500                  |                        |
| Staff Housing   |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| Social Housing  |     | 7,420               | 7,420          |              |                    |                  | (2,500)            | (2,500)      | 4,920        | 2,500           | 2,500                  |                        |
| Capital Spares  |     | -                   | -              |              |                    |                  | -                  | -            | -            | -               | -                      |                        |
| <b>Biological or Cultivated Assets</b>  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| Biological or Cultivated Assets   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| <b>Intangible Assets</b>  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| Servitudes  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| Licences and Rights   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| Water Rights  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| Effluent Licenses   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| Solid Waste Licenses  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| Computer Software and Applications  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| Load Settlement Software Applications   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| Unspecified   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| <b>Computer Equipment</b>   |     | 5,500               | 5,500          | -            | -                  | -                | 4,500              | 4,500        | 10,000       | 1,300           | 1,300                  |                        |
| Computer Equipment  |     | 5,500               | 5,500          |              |                    |                  | 4,500              | 4,500        | 10,000       | 1,300           | 1,300                  |                        |
| <b>Furniture and Office Equipment</b>   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| Furniture and Office Equipment  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| <b>Machinery and Equipment</b>  |     | 1,500               | 1,500          | -            | -                  | -                | -                  | -            | 1,500        | 2,500           | 15,600                 |                        |
| Machinery and Equipment   |     | 1,500               | 1,500          |              |                    |                  | -                  | -            | 1,500        | 2,500           | 15,600                 |                        |
| <b>Transport Assets</b>   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| Transport Assets  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| <b>Land</b>   |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| Land  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| <b>Zoo's, Marine and Non-biological Animals</b>                                 |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| Zoo's, Marine and Non-biological Animals  |     | -                   | -              | -            | -                  | -                | -                  | -            | -            | -               | -                      |                        |
| <b>Total Capital Expenditure on upgrading of existing assets to be adjusted</b> | 1   | 152,345             | 152,345        | -            | -                  | -                | (111)              | (111)        | 152,234      | 140,190         | 111,100                |                        |

WC024 Stellenbosch - Supporting Table SB19 List of capital programmes and projects affected by Adjustments Budget - 30 January 2019

| Function   | Project Description  | Project Number     | Medium Term Revenue and Expenditure Framework |                 |                        |                 |                        |                 |
|--|--|--------------------|---|-----------------|------------------------|-----------------|------------------------|-----------------|
|  |  |                    | Budget Year 2018/19                           |                 | Budget Year +1 2019/20 |                 | Budget Year +2 2020/21 |                 |
|  |  |                    | Original Budget                               | Adjusted Budget | Original Budget        | Adjusted Budget | Original Budget        | Adjusted Budget |
| R thousands  |  |                    |   |                 |                        |                 |                        |                 |
| Parent municipality:                                 |  |                    |   |                 |                        |                 |                        |                 |
| <i>List all capital projects grouped by Function</i> |  |                    |   |                 |                        |                 |                        |                 |
| Core Function:Municipal Manager, Town Secretary an   | Furniture, Tools and Equipment                                   | 20180711006051     | 35  | 85              | 35                     | 35              | 40                     | 40              |
| Core Function:Corporate Wide Strategic Planning (I   | IDP Audio Equipment  | 20180711005778     | 50  | 200             | -                      | -               | -                      | -               |
| Core Function:Town Planning, Building Regulations    | Idas Valley (440) IRDP / FLISP                                   | 20170608983950     | 65  | 181             | 55                     | 55              | 35                     | 35              |
| Core Function:Corporate Wide Strategic Planning (I   | Establishment of informal trading markets Cloetesville           | 20180716042503     | 2,000   | 2,650           | -                      | -               | -                      | -               |
| Core Function:Corporate Wide Strategic Planning (I   | Establishment of Informal Trading Sites: Klappmuts               | 20180716042509     | 4,000   | 1,000           | -                      | 3,000           | -                      | -               |
| Core Function:Corporate Wide Strategic Planning (I   | Establishment of Informal Trading Sites: Groendal                | 20180716042506     | 2,700   | 700             | -                      | 2,000           | -                      | -               |
| Core Function:Corporate Wide Strategic Planning (I   | Vehicles   | 20180716042017     | 320   | 820             | -                      | -               | -                      | -               |
| Core Function:Corporate Wide Strategic Planning (I   | Heritage Tourism Center - Jamestown                              | 20180711006117     | 1,500   | 860             | -                      | 640             | -                      | -               |
| Core Function:Property Services                      | Structural Upgrades General: The Steps                           | 20180711005220     | 2,500   | 2,500           | 2,500                  | 2,500           | 2,500                  | 2,500           |
| Core Function:Town Planning, Building Regulations    | Northern Extension / Kayamandi Town Centre                       | 20180716042014     | 900   | 300             | 57                     | 57              | -                      | -               |
| Core Function:Electricity                            | Furniture, Tools & Equipment                                     | 20180716042341     | 110   | 200             | 110                    | 110             | 100                    | 100             |
| Core Function:Electricity                            | Implementation of Ward Priorities                                | 20180716042107     | 1,210   | 1,010           | -                      | -               | -                      | -               |
| Core Function:Electricity                            | Electricity Network: Priel                                       | 20180716042086     | 17,000  | 14,118          | -                      | -               | -                      | -               |
| Core Function:Electricity                            | General Systems Improvements - Stellenbosch                      | 20180716042110     | 3,000   | 6,594           | 4,000                  | 4,000           | 3,000                  | 3,000           |
| Core Function:Electricity                            | Specialized Vehicles   | 20180716042047     | 1,500   | 2,200           | 1,500                  | 1,500           | 1,500                  | 1,500           |
| Core Function:Electricity                            | Isolators  | 20180716042059     | 1,000   | 488             | -                      | -               | -                      | -               |
| Core Function:Electricity                            | System Control Centre & Upgrade Telemetry                        | 20180711005925     | 1,000   | 400             | 1,000                  | 1,000           | 1,000                  | 1,000           |
| Core Function:Electricity                            | Replace Switchgear - Franschhoek                                 | 20180716042056     | 1,000   | 900             | 2,000                  | 2,000           | -                      | -               |
| Core Function:Electricity                            | Vehicle Fleet  | 20180711005313     | 1,000   | -               | 1,000                  | 1,000           | 1,000                  | 1,000           |
| Core Function:Electricity                            | Ad-Hoc Provision of Streetlighting                               | 20180716042113     | 950   | 2,000           | 950                    | 950             | -                      | -               |
| Core Function:Electricity                            | Lighting of Public Areas   | 20180716042101     | 2,000   | 3,000           | -                      | -               | -                      | -               |
| Core Function:Electricity                            | Data Network   | 20180716042053     | 500   | -               | 500                    | 500             | 500                    | 500             |
| Core Function:Electricity                            | Upgrading of Offices   | 20180711006210     | 2,000   | -               | -                      | -               | -                      | -               |
| Core Function:Electricity                            | Power line move from landfill site                               | 20180716042128     | 5,000   | 13,788          | 47,000                 | 47,000          | -                      | -               |
| Core Function:Electricity                            | Paradyskloof & Surrounding Area- Switchgear (11kV)               | 20180716042065     | 4,000   | -               | -                      | -               | -                      | -               |
| Non-core Function:Informal Settlements               | Langrug Road Construction  | 20180711005994     | 3,500   | 863             | -                      | -               | -                      | -               |
| Non-core Function:Housing                            | Access to Basic Services   | 20180910995751     | -   | 565             | -                      | -               | -                      | -               |
| Non-core Function:Informal Settlements               | Basic Services Improvements: Langrug                             | 20180716042479     | 7,000   | 440             | 4,300                  | 4,300           | -                      | -               |
| Non-core Function:Informal Settlements               | Jamestown: Mountainview Installation of water and sewer services | 20180711005685     | 500   | 435             | 100                    | 100             | -                      | -               |
| Non-core Function:Informal Settlements               | ISSP Kayamandi Enkanini (1300 sites)                             | 20180716042131     | 2,400   | -               | 1,000                  | 1,000           | -                      | -               |
| Non-core Function:Informal Settlements               | ISSP Klappmuts La Rochelle (80 sites)                            | 20180716042137     | 640   | -               | 3,400                  | 3,400           | 2,671                  | 2,671           |
| Non-core Function:Informal Settlements               | Idas Valley IRDP / FLISP   | 20180711005613     | 20,365  | 18,586          | 3,500                  | 3,500           | 2,000                  | 2,000           |
| Non-core Function:Housing                            | Kayamandi: Watergang and Zone O                                  | 20180716042599     | 5,860   | 23,358          | 3,650                  | 3,650           | 5,000                  | 5,000           |
| Non-core Function:Housing                            | Northern Extension: Feasibility (Kayamandi)                      | 20,180,711,005,559 | 2,000   | -               | -                      | -               | 3,000                  | 3,000           |
| Non-core Function:Informal Settlements               | Klappmuts: Erf 2181 (298 serviced sites)                         | 20180711005517     | 13,880  | 9,114           | -                      | -               | -                      | -               |
| Non-core Function:Informal Settlements               | Klappmuts: Erf 2181 (298 serviced sites)                         | 20180711005514     | 13,880  | 2,924           | -                      | 1,259           | -                      | -               |
| Non-core Function:Housing                            | Smartie Town, Cloetesville                                       | 20,180,711,006,096 | 4,920   | 2,420           | -                      | 4,900           | -                      | -               |
| Non-core Function:Housing                            | Cloetesville IRDP Planning                                       | 20180716042611     | 250   | 19              | -                      | -               | -                      | -               |

|   |   |                    |        |        |        |        |        |        |
|---|---|--------------------|--------|--------|--------|--------|--------|--------|
| Non-core Function:Housing                           | Longlands Vlotenburg: Housing Internal Services                                 | 20180711006213     | 7,200  | 8,640  | -      | -      | -      | -      |
| Non-core Function:Housing                           | Stellenbosch: Social Housing  | 20180711006174     | 200    | -      | -      | 200    | 2,000  | 2,000  |
| Non-core Function:Housing                           | Jamestown: Housing  | 20180711006144     | 600    | -      | 6,650  | 6,650  | 2,000  | 2,000  |
| Non-core Function:Housing                           | Meerlust (200) Planning   | 20180716042590     | 600    | -      | -      | -      | -      | -      |
| Core Function:Roads                                 | Adhoc: Reconstruction Of Roads (WC024)  | 20180716042476     | 2,000  | 7,315  | 4,000  | 4,000  | 8,000  | 8,000  |
| Core Function:Roads                                 | Upgrade Gravel Roads- Jamestown   | 20180716042440     | 1,000  | -      | 3,000  | 3,000  | -      | -      |
| Core Function:Roads                                 | Lanquedoc Access road and Bridge  | 20180716042443     | 1,500  | 1,705  | 2,000  | 2,000  | -      | -      |
| Core Function:Roads                                 | Upgrade Stormwater Water Conveyance System                                      | 20180716042488     | 1,000  | 3,000  | 1,000  | 1,000  | 2,000  | 2,000  |
| Core Function:Roads                                 | Upgrade Gravel Roads - Lamotte & Franshoek                                      | 20,180,716,042,434 | 2,500  | 4,500  | -      | -      | -      | -      |
| Core Function:Roads                                 | Update Pavement Management System   | 20180716042377     | 700    | -      | -      | -      | -      | -      |
| Core Function:Roads                                 | Upgrade Gravel Roads - Wemmershoek  | 20180716042452     | 2,500  | 3,500  | -      | -      | -      | -      |
| Core Function:Roads                                 | Paving: Stellenbosch CBD  | 20180711006003     | 2,000  | 1,200  | -      | -      | -      | -      |
| Core Function:Roads                                 | Stormwater Drainage - Kayamandi and Enkanini                                    | 20,180,711,005,709 | 2,000  | 2,600  | -      | -      | -      | -      |
| Core Function:Waste Water Treatment                 | Extention Of WWTW: Stellenbosch   | 20,180,716,042,236 | 46,000 | 53,097 | -      | -      | -      | -      |
| Core Function:Waste Water Treatment                 | Furniture, Tools and Equipment  | 20180716042209     | 200    | 492    | 200    | 200    | 200    | 200    |
| Core Function:Solid Waste Removal                   | Vehicles  | 20180711005268     | 2,700  | 3,659  | 2,700  | 2,700  | -      | -      |
| Core Function:Solid Waste Removal                   | Waste Minimization Projects   | 20,180,711,005,694 | 1,000  | 520    | 500    | 500    | 1,000  | 1,000  |
| Core Function:Solid Waste Removal                   | Skips (5,5Kl)   | 20180711005766     | 250    | 450    | 200    | 200    | 200    | 200    |
| Core Function:Solid Waste Removal                   | Furniture, Tools and Equipment : Solid Waste                                    | 20180716042338     | 35     | 499    | 35     | 35     | 45     | 45     |
| Core Function:Roads                                 | Road Transport Safety Master Plan - WC024                                       | 20180716042410     | 150    | 2,400  | 250    | 250    | 250    | 250    |
| Core Function:Roads                                 | Pedestrian Crossing Implementation  | 20,180,716,042,374 | 100    | 3,000  | 1,000  | 1,000  | 100    | 100    |
| Core Function:Roads                                 | Universal Access Implementation   | 20180716042431     | 100    | 462    | 100    | 100    | 100    | 100    |
| Core Function:Roads                                 | Helshoogte Road/ Cluver Road/ Rustenburg Road intersection & Rustenburg Roa     | 20,180,910,995,781 | -      | 2,546  | -      | -      | -      | -      |
| Core Function:Roads                                 | Main Road Intersection Improvements: R44 / Bird Street                          | 20180910995772     | -      | 504    | -      | -      | -      | -      |
| Core Function:Roads                                 | Merriman & Bosman Signilisation   | 20,180,910,995,775 | -      | 500    | -      | -      | -      | -      |
| Core Function:Roads                                 | Taxi Rank - Franschoek  | 20180716042026     | 3,000  | 1,500  | -      | -      | -      | -      |
| Core Function:Roads                                 | Taxi Rank - Kayamandi   | 20180711005295     | 3,000  | 3,873  | -      | -      | -      | -      |
| Core Function:Roads                                 | Khayamandi Pedestrian Crossing (R304, River and Railway Line)                   | 20180716042038     | 5,000  | 1,074  | 1,000  | 1,000  | 5,000  | 5,000  |
| Core Function:Water Distribution                    | New 5 MI Reservoir: Cloetesville  | 20180716042182     | 500    | -      | -      | -      | -      | -      |
| Core Function:Water Distribution                    | Bulk Water Supply Pipe Reservoir: Dwars Rivier (Johannesdal / Kylemore / Pniel) | 20180716042185     | 12,500 | 13,000 | -      | -      | -      | -      |
| Core Function:Administrative and Corporate Support  | Ward 3: Mobile container  | 20180910995823     | -      | -      | -      | -      | -      | -      |
| Core Function:Administrative and Corporate Support  | Ward 12: Resource Centre  | 20,171,002,023,040 | -      | -      | -      | -      | -      | -      |
| Core Function:Information Technology                | Upgrade and Expansion of IT Infrastructure Platforms                            | 20180716042368     | 5,500  | 11,280 | 1,300  | 1,300  | 1,300  | 1,300  |
| Core Function:Information Technology                | Public WI-Fi Network  | 20180711005934     | 700    | 1,000  | 700    | 700    | 700    | 700    |
| Core Function:Information Technology                | Purchase and Replacement of Computer/software and Peripheral devices            | 20180711005892     | 500    | 1,500  | 500    | 500    | 500    | 500    |
| Core Function:Property Services                     | Purchasing of land  | 20180711005223     | 10,000 | -      | 50,000 | 65,626 | 10,000 | 10,000 |
| Core Function:Property Services                     | Structural Upgrading: Community Hall La Motte                                   | 20180716042542     | 1,000  | 800    | 1,500  | 1,700  | -      | -      |
| Core Function:Property Services                     | Structural Upgrades General: The Steps  | 20,180,711,005,220 | 2,500  | -      | 2,500  | 2,500  | 2,500  | 2,500  |
| Core Function:Property Services                     | Public Ablution Facilities: Franschoek  | 20180716042521     | 500    | 650    | -      | -      | -      | -      |
| Core Function:Property Services                     | Community Services Office Space: Beltana  | 20,180,716,042,581 | 500    | -      | -      | -      | -      | -      |
| Core Function:Property Services                     | Upgrading Fencing   | 20180716042587     | 100    | 3,325  | 100    | 100    | 100    | 100    |
| Core Function:Property Services                     | Structural improvements at the Van der Stel Sport grounds                       | 20180716042548     | 3,500  | 3,951  | -      | -      | -      | -      |
| Core Function:Property Services                     | Structural Improvement: General   | 20180910995829     | -      | 2,361  | -      | -      | -      | -      |
| Core Function:Property Services                     | Van Der Stel Roof Replacement   | 20180910995835     | -      | -      | -      | -      | -      | -      |
| Core Function:Community Parks (including Nurseries) | Implementation of Ward Priorities   | 20180711005421     | 1,575  | 1,655  | -      | -      | -      | -      |
| Core Function:Fire Fighting and Protection          | Upgrading of Stellenbosch Fire Station  | 20170608984019     | 1,200  | 3,000  | -      | 7,000  | -      | -      |

|  |   |                    |        |       |       |       |       |       |
|--|---|--------------------|--------|-------|-------|-------|-------|-------|
| Core Function:Fire Fighting and Protection         | Hydraulic Ladder Fire Truck   | 20180711005715     | 12,000 | -     | -     | 3,003 | -     | -     |
| Core Function:Fire Fighting and Protection         | Hydraulic Ladder Fire Truck   | 20180716042275     | 12,000 | -     | -     | 9,357 | -     | -     |
| Core Function:Civil Defence                        | Office Accommodation  | 20180711006201     | 500    | -     | 500   | 500   | -     | -     |
| Non-core Function:Libraries and Archives           | Upgrading: Plein Street Library                                       | 20,180,716,042,356 | 500    | -     | -     | -     | -     | -     |
| Non-core Function:Libraries and Archives           | Upgrading: Cloetesville Library                                       | 20180716042365     | 450    | 1,400 | -     | -     | -     | -     |
| Core Function:Community Parks (including Nurseries | Botmaskop: Security Fencing   | 20180716042512     | 1,000  | 1,150 | -     | -     | -     | -     |
| Core Function:Community Parks (including Nurseries | Mont Rochelle Nature Reserve: Upgrade of Facilities.                  | 20,180,716,042,533 | 1,500  | 700   | -     | 800   | -     | -     |
| Core Function:Community Parks (including Nurseries | Upgrading of Parks and Open Areas                                     | 20180716042557     | 1,500  | 3,816 | 2,350 | 2,350 | 1,650 | 1,650 |
| Core Function:Community Parks (including Nurseries | Purchase of Specialised Vehicles                                      | 20180716042044     | 1,000  | 2,901 | 250   | 250   | 250   | 250   |
| Core Function:Community Parks (including Nurseries | Ward 5: Upgrading of Parks and Open Areas                             | 20180910995799     | -      | 191   | -     | -     | -     | -     |
| Core Function:Community Parks (including Nurseries | Furniture, Tools and Equipment  | 20180716042326     | 50     | 170   | 50    | 50    | 50    | 50    |
| Core Function:Sports Grounds and Stadiums          | Building of Clubhouse & Ablution Facilities: Lanquedoc Sports grounds | 20180711006189     | 500    | 1,332 | -     | -     | -     | -     |
| Core Function:Sports Grounds and Stadiums          | Upgrade of Sport Facilities   | 20180716042569     | 3,000  | 933   | 3,000 | 3,000 | -     | -     |
| Core Function:Sports Grounds and Stadiums          | Borehole: Rural Sportsgrounds   | 20180711005505     | 450    | -     | -     | -     | -     | -     |
| Core Function:Sports Grounds and Stadiums          | Re-Surface of Netball/Tennis Courts                                   | 20180716042566     | 300    | 480   | -     | -     | -     | -     |
| Core Function:Sports Grounds and Stadiums          | Upgrade of Irrigation System  | 20180711005595     | 100    | -     | 100   | 100   | -     | -     |
| Core Function:Administrative and Corporate Support | Ward 12: Resource Centre  | 20171002023040     | -      | 22    | -     | -     | -     | -     |
| Core Function:Police Forces, Traffic and Street Pa | Furniture, Tools & Equipment  | 20180711005784     | 150    | 200   | 200   | 200   | 180   | 180   |
| Core Function:Finance                              | Furniture, Tools & Equipment  | 20180711005829     | 150    | 200   | 150   | 150   | 150   | 150   |
| Core Function:Finance                              | Furniture, Tools & Equipment  | 20180711005829     | 150    | 400   | 150   | 150   | 150   | 150   |

## WC024 Stellenbosch - Supporting Table SB20 Not required - 30 January 2019

| Description                                    | Ref | Budget Year 2018/19 |                     |                   |                            |                          |                            |                     |                      |                          | Budget Year<br>+1 2019/20 | Budget Year<br>+2 2020/21 |
|--|-----|---------------------|---------------------|-------------------|----------------------------|--------------------------|----------------------------|---------------------|----------------------|--------------------------|---------------------------|---------------------------|
|  |     | Original<br>Budget  | Prior Adjusted<br>3 | Accum. Funds<br>4 | Multi-year<br>capital<br>5 | Unfore.<br>Unavoid.<br>6 | Nat. or Prov.<br>Govt<br>8 | Other Adjusts.<br>9 | Total Adjusts.<br>10 | Adjusted<br>Budget<br>11 | Adjusted<br>Budget        | Adjusted<br>Budget        |
| R thousands                                    |     | A                   | A1                  | B                 | C                          | D                        | E                          | F                   | G                    | H                        |                           |                           |
| <b>Revenue By Municipal Entity</b>             |     |                     |                     |                   |                            |                          |                            |                     |                      |                          |                           |                           |
| Entity 1 total revenue                         |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
| Entity 2 total revenue                         |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
| Entity 3 (etc) total revenue                   |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
| <b>Total Operating Revenue</b>                 | 1   | -                   | -                   | -                 | -                          | -                        | -                          | -                   | -                    | -                        | -                         | -                         |
| <b>Expenditure By Municipal Entity</b>         |     |                     |                     |                   |                            |                          |                            |                     |                      |                          |                           |                           |
| Entity 1 total operating expenditure           |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
| Entity 2 total operating expenditure           |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
| Entity 3 etc. total operating expenditure      |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
| <b>Total Operating Expenditure</b>             | 2   | -                   | -                   | -                 | -                          | -                        | -                          | -                   | -                    | -                        | -                         | -                         |
| <b>Capital Expenditure By Municipal Entity</b> |     |                     |                     |                   |                            |                          |                            |                     |                      |                          |                           |                           |
| Entity 1 total capital expenditure             |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
| Entity 2 total capital expenditure             |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
| Entity 3 etc. total capital expenditure        |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
|  |     |                     |                     |                   |                            |                          |                            |                     | -                    | -                        |                           |                           |
| <b>Total Capital Expenditure</b>               | 2   | -                   | -                   | -                 | -                          | -                        | -                          | -                   | -                    | -                        | -                         | -                         |

References

1. Must reconcile to the sum of all municipal entity monthly revenue reports
2. Must reconcile to the sum of all municipal entity monthly expenditure reports
3. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.
4. Additional cash-backed accumulated funds/unspent funds identified after Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably be have foreseen)
5. Increases of funds approved under section 87 MFMA
6. Adjustments approved in accordance with section 87 MFMA
7. Adjustments made under delegation by the AO since the budget was approved or since a previously 'approved' Adjustments Budget in the same financial year
8. Adjustments to funding allocations by National or Provincial Government
9. Adjusts. = 'Other' Adjustments approved by entity Board; including revenue under-collection ; additional revenue appropriation on existing programmes; projected savings; error correction
10.  $H = B + C + D + E + F + G$
11. Adjusted Budget (I) = (A or A1/2 etc) + H





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## **8. Municipal Manager's quality certification**

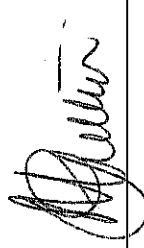
The quality certificate signed by the Accounting Officer is attached on Appendix 4.

## QUALITY CERTIFICATE

I, Geraldine Mettler, municipal manager of Stellenbosch Municipality, hereby certify that the adjustments budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the adjustments budget and supporting documentation are consistent with the Integrated Development Plan of the Municipality.

Name: Geraldine Mettler

Municipal Manager of Stellenbosch Municipality

Signature  \_\_\_\_\_

Date: 25 January 2019

|              |   |
|--------------|---|
| <b>7.3.5</b> | <b>MFMA SECTION 52 QUARTERLY REPORTING FOR THE PERIOD 01 OCTOBER 2018 TO 31 DECEMBER 2018</b> |
|--------------|---|

Collaborator No:

File nr:

8/1

IDP KPA Ref No:

Good Governance and Compliance

Meeting Date:

23 January 2019

**1. SUBJECT: MFMA SECTION 52 QUARTERLY REPORTING FOR THE PERIOD 01 OCTOBER 2018 TO 31 DECEMBER 2018**

**2. PURPOSE**

To comply with Section 52(d) of the Municipal Finance Management Act and report to Council on the implementation of the budget as well as the non-financial performance of the municipality for quarter 2 of the 2018/19 financial year.

**3. DELEGATED AUTHORITY**

**THE EXECUTIVE MAYOR TO SUBMIT TO COUNCIL**

In terms of section 52 (d) of the Municipal Finance Management Act:

*“The mayor of a municipality—*

*(d) must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget as well as the non-financial performance of the municipality;”*

**4. EXECUTIVE SUMMARY**

The Executive Mayor must provide general political guidance over the fiscal and financial affairs of the Municipality and is required by Section 52(d) of the Municipal Finance Management Act to submit a report on the implementation of the budget and the financial and non-financial performance of the Municipality to the Council within 30 days after end of each quarter.

**5. RECOMMENDATION**

that Council notes the Section 52 Report (including quarterly performance report) – Second Quarter 2018/2019.

**6. DISCUSSION / CONTENTS**

**6.1 Background**

To comply with section 52 (d) of the Municipal Finance Management Act and report to Council on the budget; financial and service delivery budget implementation plan of the Municipality for the 2<sup>nd</sup> quarter of the financial year. The report is indicated under **APPENDIX A**.

**6.2 Discussion**

The Executive Mayor must provide general political guidance over the fiscal and financial affairs of the Municipality and is required by Section 52(d) of the Municipal Finance Management Act to submit a report on the implementation of the budget

---

and the financial and non-financial performance of the Municipality to the Council within 30 days after end of each quarter.

The Section 52 report is a summary of the budget performance. It compares the implementation of the budget to the commitments made and contained in the Service Delivery and Budget Implementation Plan (SDBIP), and is intended to enable Council to give effect to their oversight responsibility.

This report provides the overall performance of the Municipality for the period 1 October 2018 to 31 December 2018.

### **6.3 Financial Implications**

None

### **6.4 Legal Implications**

In terms of section 52 (d) of the Municipal Finance Management Act:

*“The mayor of a municipality—*

*(d) must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget as well as the non-financial performance of the municipality;”*

### **6.5 Staff Implications**

This report has no staff implications for the Municipality.

### **6.6 Previous / Relevant Council Resolutions**

None

### **6.7 Risk Implications**

None

### **6.8 Comments from Senior Management**

#### **6.8.1 Director: Infrastructure Services**

Noted

#### **6.8.2 Director: Planning and Economic Development**

Noted

#### **6.8.3 Director: Community and Protection Services**

Noted

#### **6.8.4 Director: Strategic and Corporate Services**

Noted

**6.8.5 Director Human Settlements and Property Management**

Noted

**6.8.6 Chief Financial Officer**

Noted

**6.8.7 Municipal Manager**

Noted

**RECOMMENDATION FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2019-01-23: ITEM 7.3.5**

that Council notes the Section 52 Report (including quarterly performance report) – Second Quarter 2018/2019.

**ANNEXURES**

**Appendix A:** Section 52 Report – 2nd Quarter

**FOR FURTHER DETAILS CONTACT:**

|                        |   |
|------------------------|---|
| <b>NAME</b>            | Kevin Carolus                             |
| <b>POSITION</b>        | <i>Acting Chief Financial Officer</i>     |
| <b>DIRECTORATE</b>     | <i>Financial Services</i>                 |
| <b>CONTACT NUMBERS</b> | <i>021 – 807 8528</i>                     |
| <b>E-MAIL ADDRESS</b>  | <i>Kevin.Carolus@ Stellenbosch.gov.za</i> |
| <b>REPORT DATE</b>     | <i>17 January 2019</i>                    |

**DIRECTOR: FINANCIAL SERVICES**

The contents of this report have been discussed with the Executive Mayor by the Municipal Manager

# APPENDIX A



**STELLENBOSCH**

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

# **QUARTERLY BUDGET MONITORING REPORT**

**2<sup>nd</sup> Quarter 2018/19**



**QUALITY CERTIFICATE**

I, Geraldine Mettler, the Municipal Manager of Stellenbosch Municipality, hereby certify that the quarterly report the period ending December 2018 has been prepared in accordance with Section 52 of the Municipal Finance Management Act and regulations made under the Act and accordingly submit the required quarterly statement on the state of Stellenbosch Municipality's budget reflecting the particulars up until the end of December 2018.

Name: Geraldine Mettler

Municipal Manager of Stellenbosch Municipality- WC024

Signature \_\_\_\_\_



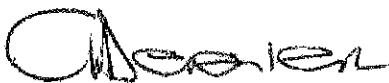
Date: 17 January 2019



**To Council**

In accordance with Section 52(d) of the Municipal Finance Management Act, I submit the required report on the implementation of the budget and the financial state of affairs of Stellenbosch Municipality reflecting the particulars of the second quarter of the financial year 2018/19.

The submission of this report forms part of my general responsibilities as the Mayor of Stellenbosch Municipality. The purpose of the report serves to inform Council on the financial affairs of Stellenbosch Municipality and to enable Council to fulfil its oversight responsibility in this regard.



.....  
Advocate G M M van Deventer  
Executive Mayor  
Date: 17 January 2019

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## **1. Recommendations**

These recommendations are linked to the responsibilities of the Mayor under Section 52 of the MFMA.

- (a) That the content of the quarterly budget statement and supporting documentation be noted.

## 2. Executive Summary

### 2.1 Introduction

The mayor, who must provide general political guidance over the fiscal and financial affairs of the Municipality, is required by Section 52(d) of the Municipal Finance Management Act to submit a report on the implementation of the budget and the financial state of affairs of the Municipality, to the Council within 30 days after end of each quarter.

This report is a summary of the main budget issues arising from the monitoring process. It compares the implementation of the budget to the commitments/promises made and contained in the Service Delivery and Budget Implementation Plan (SDBIP), and is intended to inform and enable the Council with a view of giving effect to Council's oversight responsibility.

### 2.2 Summary of 2018/19 budget progress / implementation

The following table summarises the overall position of the capital and operating budgets.

| <b>Detail</b>                    | <b>Capital Expenditure</b> | <b>Operating Expenditure</b> | <b>Operating Revenue</b><br>(excluding capital transfers and contributions) |
|----------------------------------|----------------------------|------------------------------|---|
| Original Budget                  | 528,040,751                | 1,716,330,147                | 1,629,545,935   |
| Adjustment Budget                | 587,748,280                | 1,722,711,770                | 1,635,927,559   |
| Plan to Date (SDBIP)             | 179,020,903                | 696,447,734                  | 896,006,990   |
| <b>Actual</b>                    | <b>147,499,940</b>         | <b>661,655,172</b>           | <b>800,923,941</b>  |
| Variance to SDBIP                | -31,520,964                | -34,792,562                  | -95,083,049   |
| Year to date % Variance to SDBIP | <b>-17.61%</b>             | <b>-5.00%</b>                | <b>-10.61%</b>  |

The above figures are explained in more detail throughout this report.

### 3. Operating Revenue

The following table shows the actual operating revenue per National Treasury Reporting regulations against that planned in the SDBIP for the 2<sup>nd</sup> Quarter of 2018/19

#### Operating Revenue by Source:

| Description  | ORIGINAL BUDGET      | ADJUSTMENT BUDGET    |
|--|----------------------|----------------------|
| <b>Revenue by Source</b>   |                      |                      |
| Property rates   | 329,306,916          | 329,306,916          |
| Service charges - electricity revenue                                | 548,984,220          | 548,984,220          |
| Service charges - water revenue                                      | 225,542,089          | 225,542,089          |
| Service charges - sanitation revenue                                 | 107,078,132          | 107,078,132          |
| Service charges - refuse revenue                                     | 56,167,898           | 56,167,898           |
| Service charges - other  | -                    | -                    |
| Rental of facilities and equipment                                   | 17,765,541           | 17,765,541           |
| Interest earned - external investments                               | 45,500,783           | 45,500,783           |
| Interest earned - outstanding debtors                                | 10,576,074           | 10,576,074           |
| Fines  | 102,132,446          | 102,132,446          |
| Licences and permits   | 5,092,474            | 5,092,474            |
| Agency services  | 2,690,098            | 2,690,098            |
| Transfers recognised - operational                                   | 144,700,000          | 151,081,624          |
| Other revenue  | 34,009,264           | 34,009,264           |
| Gains on disposal of PPE   | -                    | -                    |
| <b>Total Revenue (excluding capital transfers and contributions)</b> | <b>1,629,545,935</b> | <b>1,635,927,559</b> |

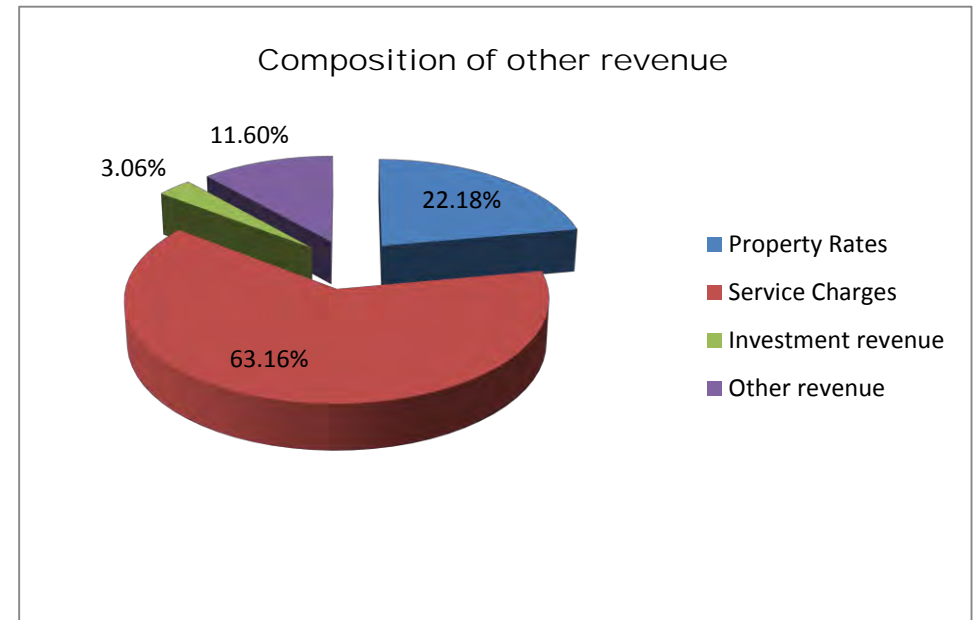
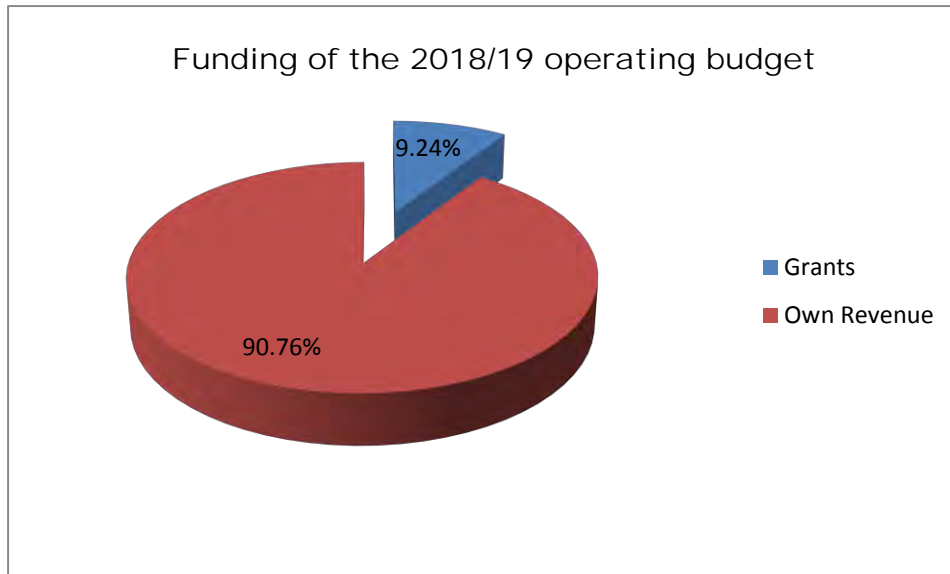
| QUARTER 2 2018/19  |                    |             |
|--------------------|--------------------|-------------|
| PLANNED            | ACTUAL             | VAR         |
| 79,749,014         | 66,582,070         | -17%        |
| 132,948,773        | 132,938,117        | 0%          |
| 54,620,047         | 37,816,529         | -31%        |
| 25,931,358         | 19,321,561         | -25%        |
| 13,602,309         | 12,560,144         | -8%         |
| -                  | -                  | -           |
| 4,302,322          | 2,074,403          | -52%        |
| 10,526,364         | 11,656,236         | 11%         |
| 2,561,232          | 2,674,353          | 4%          |
| 24,733,650         | 5,881,195          | -76%        |
| 1,233,256          | 1,270,285          | 3%          |
| 651,467            | 670,644            | 3%          |
| 62,940,712         | 48,396,000         | -23%        |
| 8,236,102          | 4,348,026          | -47%        |
| -                  | -                  | -           |
| <b>422,036,608</b> | <b>346,189,563</b> | <b>-18%</b> |

| QUARTER 2 2017/18  |                    |            |
|--------------------|--------------------|------------|
| PLANNED            | ACTUAL             | VAR        |
| -                  | 58,229,636         | 100%       |
| 148,328,198        | 93,197,706         | -37%       |
| 43,623,781         | 61,121,419         | 40%        |
| -                  | 25,062,832         | 100%       |
| -                  | 13,096,802         | 100%       |
| -                  | -2,054,839         | -100%      |
| 5,488,158          | 2,498,875          | -54%       |
| 9,698,628          | 12,644,493         | 30%        |
| 2,337,511          | 2,287,910          | -2%        |
| 28,689,621         | 6,066,444          | -79%       |
| -                  | 1,595,030          | 100%       |
| 766,804            | 194,568            | -75%       |
| 39,144,310         | 36,539,964         | -7%        |
| 9,555,382          | 6,703,384          | -30%       |
| -                  | 2,526              | 100%       |
| <b>287,632,391</b> | <b>317,186,750</b> | <b>10%</b> |

**NB: - The “year to date actual for property rates income” refers to the total billed for the year and not actual receipts.**

Stellenbosch municipality is not dependant on grant funding to fund the operating budget as is evident in the graph below.

Own revenue consists mainly of service charges at 63.16 per cent of the R1 484 845 935 billion own revenue budget.



## **Operating Revenue Variance Report**

The variances between actual operating revenue and the planned operating revenue contained in the SDBIP are explained per revenue source and are as follow:

### **Revenue by Source**

#### **Property Rates and Service Charges**

Property rates, service charges refuse and sanitation are billed monthly. However some consumers applied to have their property rates and service charges billed annually.

#### **Service charges - water revenue**

Water revenue accounts for 13.79% or R225 542 089 of the R1 635 927 559 operating budget. The municipality has billed R30 215 504 less water than initially anticipated. This is due to consumers adjusting their consumption patterns in line with the water saving measures promoted by the municipality. The level of the drought water tariff was decreased at the 21st Council Meeting on 31 October 2018. The level 2 rates has been effective from November 2018. The budget will be decreased by R35 000 000 during the Mid-year Adjustment budget process.

#### **Service charges - sanitation revenue**

The municipality has billed R10 848 110 less sanitation revenue than initially anticipated. The budget will decreased by R10 000 000 during the Mid-year Adjustment budget process.

#### **Service charges - refuse revenue**

The municipality has billed R3 010 306 more refuse revenue than initially anticipated. The budget will be increased by R5 000 000 during the Mid-year Adjustment budget process.

#### **Rental of facilities and equipment**

An under performance was noted for rental of facilities and equipment to the amount of R4 317 892. The annual rental levy will be levied during March 2019. An improvement will thus be noted during the third quarter of this financial year.

#### **Interest Earned- External Investments**

An under performance was noted for interest earned – external investments amounting to R3 610 256. The interest on investment journal amounting to

R3 449 014 will be processed in January 2019. An improvement will therefore be evident in the next reporting period.

### **Fines**

The municipality collected R44 713 147 less than it had projected. The variance relates to the accounting treatment of fine revenue that is recorded in line with accounting standard GRAP 23 and iGRAP 1.

### **Transfers recognised-operational**

An underperformance is noted for transfers recognised as operational revenue to the amount of R21 526 408. For the quarter under review the following grants have been received;

- Equitable Share payment of R41 392 000
- Expanded public works programme integrated grant for municipalities of R2 574 000
- Municipal Infrastructure Grant constituting R14 500 000
- Library Services: Conditional Grant amounting to R4 070 000
- Financial Management Capacity Building Grant R360 000
- Human Settlements Development Grant amounting to R1 406 544

All grants have been received in accordance with the National Payment schedule except for the Municipal Infrastructure Grant which have been received a month in arrears for transfer 1 and transfer 2.

### **Other revenue**

An under performance of R8 144 898 is evident for other revenue which is largely due to the following;

- The sales of goods and rendering of services: Encroachments  
An underperformance is noted as only R1 248 376 has been levied against an adjusted budget of R8 925 187. An adjustment will be done in terms of S28 (2) (a) of the MFMA during the Mid-year Adjustment budget process. The budget will be reduced to R2 500 000.
- Sales of goods and rendering of services: Parking fees  
An underperformance is noted as only R895 378 has been received against an adjusted budget of R3 821 822. This equates to a negative year-to-date variance of R1 015 493.



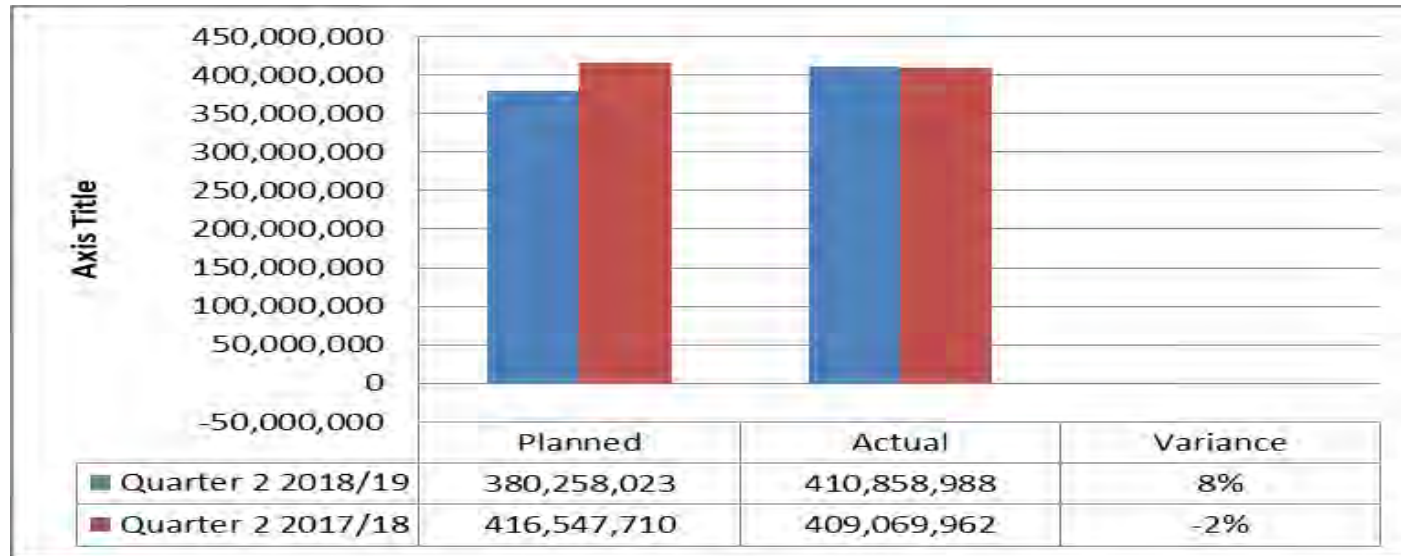
## 4. Operating Expenditure

The following table illustrates the actual operating expenditure for each Directorate against planned expenditure in the SDBIP for the 2<sup>nd</sup> Quarter of 2018/19.

### Operating Expenditure (Per Directorate):

| DIRECTORATE                       | ORIGINAL<br>BUDGET   | AMENDED<br>BUDGET    | QUARTER 2 2018/19  |                    | QUARTER 2 2017/18  |                    |
|-----------------------------------|----------------------|----------------------|--------------------|--------------------|--------------------|--------------------|
|                                   |                      |                      | PLANNED            | ACTUALS            | PLANNED            | ACTUALS            |
| Municipal Manager                 | 30,232,351           | 30,232,351           | 6,712,155.46       | 5,032,399.07       | 6,104,097          | 9,670,881          |
| Planning & Development            | 104,508,518          | 110,890,142          | 23,202,874         | 30,450,583.18      | 15,462,881         | 25,596,011         |
| Human Settlements                 |                      |                      | -                  | -                  | 23,499,476         | 24,607,644         |
| Community and Protection Services | 370,026,172          | 370,026,172          | 81,575,019         | 53,291,564.50      | 89,205,329         | 66,934,078         |
| Infrastructure Services           | 939,734,241          | 939,734,241          | 208,638,829        | 249,471,480.93     | 225,682,339        | 231,143,413        |
| Corporate Services                | 175,476,943          | 175,476,943          | 38,737,191         | 51,263,430.52      | 33,599,974         | 24,408,427         |
| Financial Services                | 96,351,921           | 96,351,921           | 21,391,954         | 21,349,530.28      | 22,993,614         | 26,709,508         |
| <b>TOTALS</b>                     | <b>1,716,330,146</b> | <b>1,722,711,770</b> | <b>380,258,023</b> | <b>410,858,988</b> | <b>416,547,710</b> | <b>409,069,962</b> |

During the first quarter of the financial year the directorates spent R30 600 965, 8.05% more than the planned expenditure for the second quarter. At the same period last year the directorate spent 1.80% less than the planned expenditure.



The year on year comparison for the second quarter is 108.05% actual spending rate of the planned operating budget for the financial year 2018/19, compared to a 98.20% actual spending rate for the same period in the previous financial year.

## **Operating Expenditure Variance Report**

The variances between actual operating expenditure and planned operating expenditure contained in the SDBIP are explained per item and are as follows:

### **4.1 Municipal Manager**

The Municipal Manager planned to spend R12 293 404 of the adjusted budget. The year- to date actual amount spent is to R19 198 167 which resulted in an over spending of R6 904 763. The items that attributed to the over spending are as follows:

#### **4.1.1 External Audit Fees**

The municipality spent R3 146 992 against a year to date budget of R2 676 790. The expenditure is still within the total annual budget amount of R5 353 580 and is anticipated to remain as such.

#### **4.1.2 Skills Development Fund Levy**

An overspending of R263 311 has been noted against a year to date budget of R10 330. The budget will be increased by R300 000 during the Mid-year adjustment budget process.

### **4.2 Planning and Development Services**

The Planning and Development Services directorate planned to spend R42 496 378 of the adjusted budget. The year- to date actual amount spent is to R50 122 733 which resulted in an over spending of R7 626 355. The items that attributed to the over spending are as follows:

#### **4.2.1 Monetary Allocations: Tourism**

A year to date actual spending of R3 899 990 is noted against a year to date budget of R1 949 945. This is due to the payment of the grant in aid in respect of Tourism, being allocated in August 2018. Although a year to date over spending is noted the payment was in line with the budget allocation for the year.

### **4.3 Community and Protection Services**

The Community and Protection Services directorate planned to spend R149 405 756 of the adjusted budget. The year to date actual amount spent is to R99 909 858 which resulted in an under spending of R49 495 898. The items that attributed to the under spending are as follows:

#### **4.3.1 Outsourced Services: Clearing and Grass Cutting Services**

Slow spending has been noted as only R659 760 has been spent against a year to date budget of R2 015 835. The user department indicated that the reason for the low spending is due to the fact that the price per square metre was considerably lower in comparison with the market related prices. In addition, the initial slow start of the service provider during the first quarter whilst he was familiarising himself to the various areas, hence team, equipment availability and other shortfalls, etc also contributed to the negative variance to date.

#### **4.3.2 Outsourced Services: Traffic Fines Management**

An under performance of R2 861 437 has been noted against a year to date budget of R5 965 950. The user department indicated that the spending is dependent on the number of fines paid and is therefore beyond the control of the municipality. Invoices amounting to R1 009 652 have been submitted for payment.

#### **4.3.3 Outsourced Services: Maintenance of Buildings and Facilities**

Slow spending has been noted as only R438 873 has been spent against a year to date budget of R1 150 000. Orders to the value of R278 274 have been loaded to the financial system. Invoices to the value of R27 565 have been submitted for payment.

### **4.4 Corporate Services**

The Corporate Services directorate planned to spend R70 947 692 of the adjusted budget. The year-to-date actual spent is to R75 419 726. This resulted in an over spending of R4 472 034. The following items attributed to the over spending:

#### **4.4.1 External Computer Service: Software Licences**

The year to date payments to the amount of R4 977 545 were processed on the financial system against a year to date budget of R4 250 000. The budget will be increased by R4 000 000 during the Mid-year budget process.

## **4.5 Infrastructure Services**

The Infrastructure Services directorate planned to spend R382 124 850 of the adjusted budget. The year-to-date actual amount spent is to R387 070 037. This resulted in an over spending of R4 945 188. The following items attributed to the over spending:

### **4.5.1 Bad Debts written off**

The year to date expenditure amounting to R10 833 837 has been incurred against a year to date budget of R4 012 500. The total adjusted budget amounts to R8 025 000 which equates to an overall overspending of R2 808 837.

### **4.5.2 Contractors: Maintenance of Unspecified Assets**

The municipality budgeted to spend R3 393 010 year-to-date. Payments to the amount of R5 006 968 have been made to date. Commitments amount to R1 039 736.

### **4.5.3 Contractors: Transportation**

An over spending of R437 758 has been noted against a year to date budget of R150 000. Commitments amount to R717 328. The budget will be increased by R1 000 256 during the Mid-year adjustment budget process.

### **4.5.4 Consumables: Zero Rated**

Actual spending amounts to R1 328 570 against a year to date budget of R980 125. The budget of R1 960 250 will increase by R650 000 during the Mid-year Adjustment budget process due to additional funds being required for storm water managements fleet usage.

## 5. Capital Expenditure

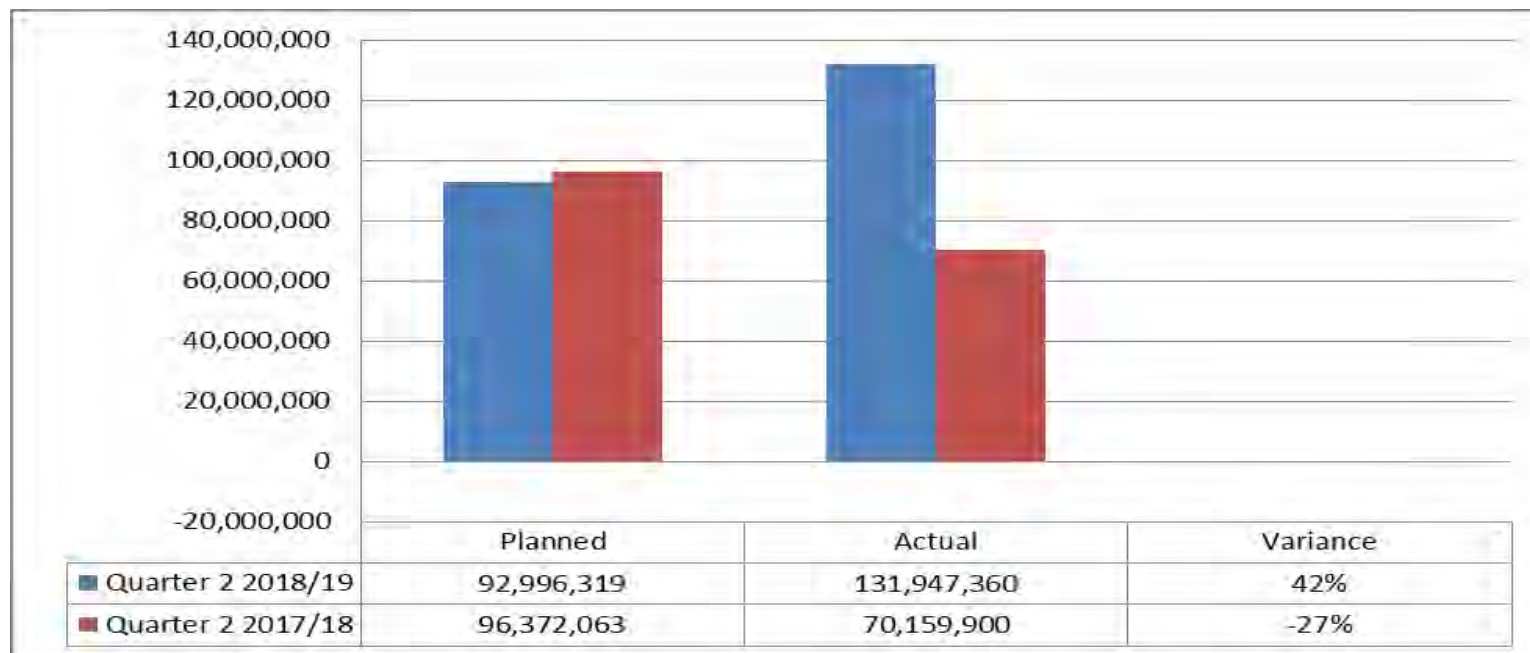
The following table illustrates the actual capital expenditure per directorate against the planned in the SDBIP for the 2<sup>nd</sup> Quarter of 2018/19.

| DIRECTOR                          | ORIGINAL BUDGET | AMENDED BUDGET |
|-----------------------------------|-----------------|----------------|
| Municipal Manager                 | 85,000          | 85,000         |
| Planning & Development            | 13,030,000      | 18,633,608     |
| Human Settlements                 |                 |                |
| Community and Protection Services | 35,703,504      | 36,929,485     |
| Infrastructure Services           | 446,427,247     | 487,970,765    |
| Corporate Services                | 32,345,000      | 43,679,421     |
| Financial Services                | 450,000         | 450,000        |
| TOTALS                            | 528,040,751     | 587,748,280    |

| QUARTER 2 2018/19 |                    |       |
|-------------------|--------------------|-------|
| PLANNED           | ACTUAL EXPENDITURE | VAR % |
| 802,648           | 8,527              | -99%  |
| 2,310,409         | 2,365,535          | 2%    |
| -                 | -                  |       |
| 10,755,284        | 6,250,171          | 64%   |
| 74,251,244        | 121,880,726        | -26%  |
| 4,796,201         | 3,538,236          | 100%  |
| 80,534            | 278,227            | -     |
| 92,996,319        | 131,947,360        | 42%   |

| QUARTER 2 2017/18 |                    |             |
|-------------------|--------------------|-------------|
| PLANNED           | ACTUAL EXPENDITURE | VAR %       |
| 2,125             | 27,958             | 1215%       |
| 1,715,550         | 282,591            | 100%        |
| 6,315,868         | 8,578,771          | 36%         |
| -1,598,153        | 5,889,168          | -468%       |
| 86,776,461        | 54,609,135         | -37%        |
| 2,561,469         | 620,352            | 100%        |
| 598,743           | 151,925            | 100%        |
| <b>96,372,063</b> | <b>70,159,900</b>  | <b>-27%</b> |

Currently commitments amounting to R195 219 641 is reflected on the financial system. This committed expenditure relate to orders issued for which the municipality must still be invoiced.



The year on year comparison for the end of the second quarter is [R147 499 939/ R587 748 279] 25.10% of the total capital budget of R587 748 279 for the 2018/19 financial year compared to a [R84 806 586/ R535 057 640] 15.85% spending rate for the same period in the previous financial year measured against a budget of R535 057 640.

## **Capital Expenditure Variance Report**

The variances between actual capital expenditure and the planned capital expenditure contained in the SDBIP are explained per directorate and are as follows:

### **5.1 Planning and Development**

The Directorate planned to spend R3 860 135 of the adjusted budget. The year-to-date actual spent is to R2 365 535. This resulted in an under spending of R1 494 600. The projects that attributed to the variances are as follows:

#### **5.1.1 Implementation of Ward Priorities**

No spending is reflected against a year to date budget of R60 000. The user department indicated that the consultation process have been concluded with the councillors. Formal Quotations will be issued.

#### **5.1.2 Establishment of Informal Trading Sites: Kayamandi**

R24 754 has been incurred against a year to date budget of R561 992. The user department indicated that the project will continue during mid-January 2019.

#### **5.1.3 Establishment of Informal Trading Markets: Cloetesville**

R1 008 823 has been spent against a year to date budget of R2 181 681. Orders to the value of R1641 854 have been loaded to the financial system.

#### **5.1.4 Establishment of Informal Trading Markets: Klapmuts**

R290 260 has been spent against a year to date budget of R2 000 000. The tender has been advertised on 12 December 2018 with the closing date being 25 February 2019.

#### **5.1.5 Establishment of Informal Trading Sites: Groendal**

R48 305 has been spent against a year to date budget of R1 350 000. Orders to the value of R191 140 have been loaded to the financial system. The tender has been advertised on 12 December 2018 with the closing date being 25 February 2019.



**5.1.6 Establishment of Informal Trading Markets Bird Street**

No spending is reflected against a year-to-date budget of R150 000. The designs for the site have been received. The user department indicated that the implementation phase will commence during this financial year.

**5.1.7 Vehicles**

No spending is reflected against a year to date budget of R160 000. The user department indicated that quotations have been submitted to Fleet Management for the acquisition of two vehicles. An additional R500 000 required will be funded from the savings pertaining to the Purchase of Land: Cemeteries.

**5.1.8 Heritage Tourism Centre - Jamestown**

The tender has been advertised and closed on 1 December 2018. A saving of R 640 000 will be rolled over to the construction of the Jamestown LED Hub in the new financial year 2019/2020.

**5.1.8 Establishment of Informal Trading Markets Bird Street**

No spending is reflected against a year to date budget of R150 000. The user department indicated that the consultant has been appointed. The funds will be fully utilised during this financial year.

**5.1.9 Purchase of Land - Cemeteries**

The project is currently awaiting the outcome of the Environmental Impact Assessment. The commencement of the project is dependent on the outcome of the aforementioned. The user department has indicated that approximately R600 000 of the R900 000 budget will not be utilised due to a saving on the professional fees associated with this project. This will be transferred to vehicles (see 5.1.7 above)

## **5.2 Community and Protection**

The Directorate planned to spend an amount of R14 690 040 of the adjusted budget. The year-to-date actual spent is to R6 481 359. This resulted in an under spending of R8 208 681. The projects that attributed to the variances are as follows:

### **5.2.1 Furniture, Tools and Equipment (Community Development)**

No spending is reflected against a year to date budget of R33 310. An order to the value of R38 111 has been loaded on the system.

### **5.2.2 Cemeteries: Specialised Equipment**

Actual spending to the amount of R8 925 was incurred against a year to date budget of R20 000. The chainsaws have been ordered and the user department is currently awaiting delivery.

### **5.2.3 Library Books**

No expenditure has been incurred against a year to date budget of R54 375. Orders to the amount of R32 010 were processed on the system. The user department has encountered difficulty pertaining to the purchase of the Library books but will remedy the situation by seeking a best practise to be followed for this process.

### **5.2.4 Franschoek: Book Detection System**

No expenditure has been incurred against a year to date budget of R170 000.

### **5.2.5 Upgrading: Cloetesville Library**

No spending has been reflected against a year to date budget of R300 000. The user department indicated that additional funding has been requested to the amount of R950 000 for this project. A Quantity Surveyor has been appointed.

### **5.2.6 Upgrading: Plein Street Library**

No spending has been incurred against a year to date budget of R100 000. The user department indicated that the funds will be moved to the Upgrading: Cloetesville Library as more funds are needed on the project.

### **5.2.7 Borehole: Rural Sportsgrounds**

No spending has been incurred against a year to date budget of R450 000. The user department indicated that an additional R450 000 has been requested for the installation of a borehole at Ida's Valley. The

project already commenced under Infrastructure Services. The funds will be reallocated to the Infrastructure Services directorate during the Mid-year adjustment budget process.

#### **5.2.8 Re-Surface of Netball/Tennis Courts**

No spending has been incurred against a year to date budget of R300 000. The user department indicated that an additional R180 000 has been requested to complete the resurfacing at Ida's Valley of 6 netball courts.

### **5.3 Infrastructure Services**

The Directorate planned to spend an amount of R127 335 334. The year-to-date amount actual spent is to R134 754 009. This resulted in an over spending of R7 418 675. The projects that attributed to the variances are as follows:

#### **5.3.1 Reseal Roads – Klapmuts, Raithby, Meerlust, Wemmershoek, LaMotte, Maasdorp**

The project has been completed. 100% of the total budget amounting to R1 500 000 has been spent to date. Although a year to date over spending is reflected the spending has been limited to the total adjusted budget for the project.

#### **5.3.1 General Systems Improvements - Stellenbosch**

Spending amounting to R1 138 659 has been reported against a year to date budget of R949 752. The budget will be increased with R3 893 916 during the Mid-year adjustment budget process.

#### **5.3.2 Power line move from landfill site**

Spending of R13 788 494 has been noted against a year to date budget of R5 416 667. Although a year to date over spending of R8 371 827 is reflected, a saving of R2 211 506 has been reported against the total adjusted budget of R16 000 000. The saving will be moved to the General systems improvement – Stellenbosch project during the Mid-year adjustment budget process.

## 5.4 Corporate Services

The Directorate planned to spend an amount of R8 013 293. The year-to-date actual spent is to R3 609 058. This resulted in an under spending of R4 404 235. The projects that attributed to the variances are as follows:

### 5.4.1 Upgrade and Expansion of IT Infrastructure Platforms

Spending amounting to R415 202 has been noted against a year to date budget of R6 300 000. Orders to the value of R6 706 555 have been loaded on the system.

**This project consists of two (2) components.**

- 1) **PABX:** This project will be completed by the end of January 2019. Last invoice to be submitted for payment by end of January 2019.

- 2) **Data Centre:**

The Contractor is envisaged to be on-site by the 14<sup>th</sup> of January 2019. If the project is on track it will be completed by early April 2019.

- (a) UPS for Simonsberg – R80 000 UPS should be delivered by the 16 January 2019 and invoice to be submitted on the same date.

- (b) 6 Micro firewalls - R220 000.00 at BEC on 12 December, Approved by BAC by 14 December, order issued by the 18 January 2019 – Awaiting Updated Municipal Accounts from Liquid Telecom.

- (c) ICT Wireless link for Denovo Office R200 000 estimated cost – FQ with SCM to advertise on the 15 January 2019. Order to be issued by the 1 February 2019.

- (d) Matopie Fencing for R130 000 – FQ closed, technical report with SCM to finalize by the 7 December 2018, order to be generated by the 15 January 2019.

## 6. Investments and Borrowings

### Investments

| ACC. NR                 | BANK                     | Type/ Period    | INTEREST RATE | MATURITY DATE | OPENING BALANCE AS AT 1 JULY 2018 | QUARTER 2 2019        |                         | TOTAL INVESTMENTS/ WITHDRAWALS | INTEREST CAPITALISED FOR THE MONTH UNDER REVIEW | INTEREST ACCRUED YTD | CLOSING BALANCE YTD   |
|-------------------------|--------------------------|-----------------|---------------|---------------|-----------------------------------|-----------------------|-------------------------|--------------------------------|---|----------------------|-----------------------|
|                         |                          |                 |               |               |                                   | INVEST                | WITHDRAW                |                                |   |                      |                       |
|                         | <b>ABSA BANK</b>         |                 |               |               |                                   |                       |                         |                                |   |                      |                       |
| 20-7784-1354            | A#1354                   | FIXED / 1 Mth   | 7.380%        | 12-Nov-18     | -                                 | 60,000,000.00         | (60,388,208.22)         | (388,208.22)                   | -   | 388,208.22           | (0.00)                |
|                         |                          |                 |               |               | <b>0.00</b>                       | <b>60,000,000.00</b>  | <b>(60,388,208.22)</b>  | <b>(388,208.22)</b>            | -   | <b>388,208.22</b>    | <b>0.00</b>           |
|                         | <b>FNB</b>               |                 |               |               |                                   |                       |                         |                                |   |                      |                       |
| 71-7585-00999           | F#0999                   | FIXED / 6 Mths  | 8.010%        | 10-Oct-18     | 203,467,342.47                    | -                     | (207,900,273.97)        | (207,900,273.97)               | -   | 4,432,931.51         | 0.00                  |
|                         |                          |                 |               |               | <b>203,467,342.49</b>             | -                     | <b>(207,900,273.97)</b> | <b>(207,900,273.97)</b>        | -   | <b>4,432,931.51</b>  | <b>0.02</b>           |
|                         | <b>NEDBANK</b>           |                 |               |               |                                   |                       |                         |                                |   |                      |                       |
| 03/788/1123974/...008   | N#008                    | CALL DEPOSIT    | 6.300%        |               | 10,396,986.30                     | -                     | -                       | (396,986.29)                   | 57,117.94                                       | 324,563.97           | 10,324,563.98         |
| 03/7881123974/...011    | N#011                    | FIXED DEPOSIT   | 8.270%        | 25-Sep-18     | 106,253,479.45                    | -                     | -                       | (108,202,027.36)               | -   | 1,948,547.95         | 0.03                  |
| 03/7881123974/...012    | N#012                    | FIXED DEPOSIT   | 8.200%        | 30-Aug-18     | 93,740,547.95                     | -                     | -                       | (94,913,260.27)                | -   | 1,172,712.33         | 0.00                  |
| 03/7881123974/...013    | N#013                    | FIXED / 6 Mths  | 8.200%        | 02-Jan-19     | -                                 | -                     | -                       | 30,000,000.00                  | 208,931.51                                      | 1,024,438.36         | 31,024,438.36         |
| 03/7881123974/...014    | N#014                    | FIXED / 12 Mths | 9.050%        | 06-Sep-19     | -                                 | -                     | -                       | 120,000,000.00                 | 922,356.16                                      | 3,481,150.52         | 123,481,150.52        |
| 03/7881123974/...015    | N#015                    | FIXED / 12 Mths | 9.050%        | 11-Oct-19     | -                                 | 110,000,000.00        | -                       | 110,000,000.00                 | 845,493.15                                      | 2,236,465.70         | 112,236,465.70        |
|                         |                          |                 |               |               | <b>210,391,013.70</b>             | <b>110,000,000.00</b> | -                       | <b>56,487,726.08</b>           | <b>2,033,898.76</b>                             | <b>10,187,878.83</b> | <b>277,066,618.61</b> |
|                         | <b>INVESTEC BANK</b>     |                 |               |               |                                   |                       |                         |                                |   |                      |                       |
| 1400-035018-500         | I#400                    | FIXED DEPOSIT   | 7.800%        | 27-Mar-18     | 0.01                              | -                     | -                       | -                              | -   | -                    | 0.01                  |
| 1400-035018-450         | I#450                    | FIXED / 3 MTHS  | 7.700%        | 11-Jan-19     | -                                 | 100,000,000.00        | -                       | 100,000,000.00                 | 653,972.60                                      | 1,729,863.01         | 101,729,863.01        |
|                         |                          |                 |               |               | <b>0.01</b>                       | <b>100,000,000.00</b> | -                       | <b>100,000,000.00</b>          | <b>653,972.60</b>                               | <b>1,729,863.01</b>  | <b>101,729,863.02</b> |
|                         | <b>STANDARD BANK</b>     |                 |               |               |                                   |                       |                         |                                |   |                      |                       |
| 258489367-020           | S#020                    | FIXED DEPOSIT   | 7.950%        | 23-Jul-18     | 102,156,301.37                    | -                     | -                       | (102,657,260.28)               | -   | 500,958.90           | (0.00)                |
| 258489367-021           | S#021                    | CALL ACCOUNT    | 6.450%        | Call Account  | -                                 | -                     | -                       | 40,000,000.00                  | 231,417.04                                      | 1,088,352.38         | 41,088,352.38         |
| 258489367-022           | S#022                    | FIXED/8 Mths    | 8.250%        | 04-May-19     | -                                 | -                     | -                       | 30,000,000.00                  | 210,205.48                                      | 786,575.34           | 30,786,575.34         |
| 258489367-023           | S#023                    | FIXED / 4 Mths  | 7.775%        | 11-Feb-19     | -                                 | 50,000,000.00         | -                       | 50,000,000.00                  | 319,520.55                                      | 862,705.48           | 50,862,705.48         |
|                         |                          |                 |               |               | <b>102,156,301.35</b>             | <b>50,000,000.00</b>  | -                       | <b>17,342,739.72</b>           | <b>761,143.07</b>                               | <b>3,238,592.11</b>  | <b>122,737,633.18</b> |
|                         | <b>NEW REPUBLIC BANK</b> |                 |               |               |                                   |                       |                         |                                |   |                      |                       |
|                         | NEW REPUBLIC BANK        |                 | 0.000%        |               | 170,839.00                        | -                     | -                       | -                              | -   | -                    | 170,839.00            |
|                         |                          |                 |               |               | <b>170,839.00</b>                 | -                     | -                       | -                              | -   | -                    | <b>170,839.00</b>     |
|                         |                          |                 |               |               |                                   |                       |                         |                                |   |                      |                       |
| <b>INVESTMENT TOTAL</b> |                          |                 |               |               | <b>516,185,496.55</b>             | <b>320,000,000.00</b> | <b>(268,288,482.19)</b> | <b>(34,458,016.39)</b>         | <b>3,449,014.43</b>                             | <b>19,977,473.67</b> | <b>501,704,953.83</b> |

## Borrowings

| Lending Institution | Balance 01/10/2018 | Received<br>Quarter 2 2018/19 | Interest<br>Capitalised<br>Quarter 2 2018/19 | Capital<br>Repayments<br>Quarter 2 2018/19 | Balance 31/12/2018 | Percentage | Sinking<br>Funds<br>(R'000) |
|---------------------|--------------------|-------------------------------|--|--|--------------------|------------|-----------------------------|
| DBSA @ 9.25%        | 8,452,854          | -                             | -  | (1,537,972)                                | 6,914,882          | 9.25%      |                             |
| DBSA@ 11.1%         | 20,297,016         | -                             | -  | (987,596)                                  | 19,309,420         | 11.10%     |                             |
| DBSA@ 10.25%        | 56,412,280         | -                             | -  | (2,336,457)                                | 54,075,823         | 10.25%     |                             |
| DBSA @ 9.74%        | 88,139,988         | -                             | -  | (2,175,442)                                | 85,964,546         | 9.74%      |                             |
|                     | 173,302,138        | -                             | -  | (7,037,467)                                | 166,264,671        |            |                             |

## 7. Allocations and grant receipts and expenditure for the 1st quarter of 2018/19

|   | TOTAL 2018/19<br>INCLUSIVE OF<br>ROLL OVER<br>AMOUNTS | EXPECTED<br>ALLOCATION | ROLL OVER<br>FUNDING<br>UNSPENT | ACCUMULATED<br>RECEIPTS | ACCUMULATED<br>ACTUAL<br>EXPENDITURE | QUARTER 2<br>RECEIPTS | QUARTER 2<br>ACTUAL<br>EXPENDITURE | UNSPENT<br>CONDITIONAL<br>GRANTS -<br>QUARTER 2 |
|---|---|------------------------|---------------------------------|-------------------------|--------------------------------------|-----------------------|------------------------------------|---|
| <b>OPERATING &amp; CAPITAL GRANTS</b>                           |   |                        |                                 |                         |                                      |                       |                                    |   |
| EPWP Integrated Grant for Municipalities                        | 5,722,000   | 5,722,000              | -                               | 4,006,000               | 956,306                              | 2,574,000             | 914,462                            | 3,049,694                                       |
| Local Government Financial Management Grant                     | 1,550,000   | 1,550,000              | -                               | 1,550,000               | 207,056                              | -                     | 107,105                            | 1,342,944                                       |
| Municipal Infrastructure Grant (MIG)                            | 35,107,000  | 35,107,000             | -                               | 22,500,000              | 18,547,869                           | 14,500,000            | 18,547,869                         | 3,952,131                                       |
| Integrated National Electrification Programme (Municipal) Grant | 5,000,000   | 5,000,000              | -                               | 5,000,000               | 1,543,269                            | -                     | 1,543,269                          | 3,456,731                                       |
| Library Services: Conditional Grant                             | 12,210,000  | 12,210,000             | -                               | 8,140,000               | 4,284,686                            | 4,070,000             | 3,140,584                          | 3,855,314                                       |
| Community Development Workers Operational Support Grant         | 56,000  | 56,000                 | -                               | -                       | 7,940                                | -                     | 7,940                              | (7,940)   |
| Human Settlements Development Grant                             | 70,428,757  | 48,094,000             | 21,928,937                      | 1,406,544               | 20,221,738                           | 1,406,544             | 19,529,237                         | 3,113,743                                       |
| LG Financial Management Support Grant                           | 255,000   | 255,000                | -                               | -                       | 52,521                               | -                     | 52,521                             | (52,521)  |
| Financial Management Capacity Building Grant                    | 360,000   | 360,000                | -                               | 360,000                 | -                                    | 360,000               | -                                  | 360,000   |
| Maintenance and Construction of Transport Infrastructure        | 371,000   | 371,000                | -                               | -                       | 371,000                              | -                     | 371,000                            | (371,000)                                       |
| Integrated Transport Planning                                   | 600,000   | 600,000                | -                               | -                       | 62,670                               | -                     | 62,670                             | (62,670)  |
| Fire Services Capacity Building Grant                           | 3,003,000   | 3,003,000              | -                               | 3,003,000               | -                                    | -                     | -                                  | 3,003,000                                       |
| <b>TOTAL</b>  | <b>134,662,757</b>                                    | <b>112,328,000</b>     | <b>21,928,937</b>               | <b>45,965,544</b>       | <b>46,255,053</b>                    | <b>22,910,544</b>     | <b>44,276,655</b>                  | <b>21,639,427</b>                               |

## 8. Personnel Expenditure

In terms of Section 66 of the MFMA, all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits must be reported to council.

| Employee - Related Costs             | Original Budget | Adjustments Budget | Year-to-date Budget | Year-to-date Actual | % Variance |
|--------------------------------------|-----------------|--------------------|---------------------|---------------------|------------|
| Basic Salary and Wages               | 357,802,600     | 357,802,600        | 151,901,300         | 151,641,713         | 0%         |
| Bonus                                | 22,557,600      | 22,557,600         | 18,478,365          | 20,038,469          | 8%         |
| Acting and Post Related Allowances   | 1,529,000       | 1,529,000          | 500,000             | 468,185             | -6%        |
| Non Structured                       | 28,638,500      | 28,638,500         | 10,000,000          | 11,884,082          | 19%        |
| Standby Allowance                    | 12,206,300      | 12,206,300         | 5,103,150           | 6,096,484           | 19%        |
| Travel or Motor Vehicle              | 12,458,100      | 12,458,100         | 4,500,000           | 5,010,298           | 11%        |
| Accommodation, Travel and Incidental | 333,200         | 333,200            | 166,600             | 212,368             | 27%        |
| Bargaining Council                   | 180,500         | 180,500            | 90,250              | 126,929             | 41%        |
| Cellular and Telephone               | 889,600         | 889,600            | 444,800             | 662,880             | 49%        |
| Current Service Cost                 | 8,564,400       | 8,564,400          | 3,282,200           | 3,327,193           | 1%         |
| Essential User                       | 955,300         | 955,300            | 398,042             | 327,603             | -18%       |
| Entertainment                        | 55,800          | 55,800             | 23,250              | 6,929               | -70%       |
| Fire Brigade                         | 2,204,100       | 2,204,100          | 1,012,050           | 1,065,564           | 5%         |
| Group Life Insurance                 | 3,293,100       | 3,293,100          | 1,546,550           | 1,525,596           | -1%        |
| Housing Benefits                     | 2,329,000       | 2,329,000          | 1,134,500           | 1,135,310           | 0%         |
| Interest Cost                        | 19,446,600      | 19,446,600         | -                   | -                   | 0%         |
| Leave Gratuity                       | 5,864,400       | 5,864,400          | -                   | -                   | 0%         |
| Leave Pay                            | 5,248,000       | 5,248,000          | 981,820             | 981,820             | 0%         |
| Long Service Award                   | 5,771,300       | 5,771,300          | 1,885,650           | 1,083,004           | -43%       |
| Medical                              | 21,783,500      | 21,783,500         | 6,126,584           | 10,375,746          | 69%        |
| Non-pensionable                      | 191,500         | 191,500            | 95,750              | 757,137             | 691%       |
| Pension                              | 48,539,800      | 48,539,800         | 19,827,855          | 22,827,855          | 15%        |
| Scarcity Allowance                   | 1,730,400       | 1,730,400          | 865,200             | 814,939             | -6%        |
| Shift Additional Remuneration        | 563,700         | 563,700            | 281,850             | 1,905,254           | 576%       |
| Structured                           | 1,216,000       | 1,216,000          | 608,000             | 726,527             | 19%        |
| Unemployment Insurance               | 2,455,200       | 2,455,200          | 1,227,600           | 1,833,530           | 49%        |
| Totals                               | 566,807,500     | 566,807,500        | 230,481,365         | 244,835,414         | 6%         |
| Totals                               | 566,807,500     | 566,807,500        | 460,962,730         | 489,670,828         | 6.23%      |

During the first quarter of the financial year directorates spent R20 945 738, 5.88% more than the planned expenditure of R356 323 383.



## 9. Withdrawals

| Date    | Payee  | Amount in R'000 | Description and Purpose<br>(including section reference e.g. sec 11(f))                 | Authorised by (name)                                     |
|---------|--|-----------------|---|--|
| Monthly | Provincial Government Western Cape                 | 8,297,426.56    | The Municipality acts as an agent for PAWC for collection of licencing fees. S 11(e)(i) | Director: Community and Protection Services. Gerald Esau |
| Monthly | WECLOGO Group Insurance and Sanlam Group Insurance | 908,735.42      | Group Insurance. S11(e) (ii)  | Council  |
| Ad Hoc  | Investment Management                              | 320,000,000.00  | Investment in accordance with the Cash Management and Investment Policy. S11(h)         | Accounting Officer (Municipal Manager)                   |



**Table C2: Monthly Budget Statement – Financial Performance (standard classification)**

WC024 Stellenbosch - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q2 Second Quarter

| Description                                | Ref | Budget Year 2018/19           |                    |                    |                   |                  |                  |                 |                      |                       |
|--|-----|-------------------------------|--------------------|--------------------|-------------------|------------------|------------------|-----------------|----------------------|-----------------------|
|  |     | 2017/18<br>Audited<br>Outcome | Original<br>Budget | Adjusted<br>Budget | Monthly<br>actual | YearTD<br>actual | YearTD<br>budget | YTD<br>variance | YTD<br>variance<br>% | Full Year<br>Forecast |
| R thousands                                | 1   |                               |                    |                    |                   |                  |                  |                 |                      |                       |
| <b>Revenue - Functional</b>                |     |                               |                    |                    |                   |                  |                  |                 |                      |                       |
| <i>Governance and administration</i>       |     | 421,353                       | 434,857            | 434,857            | 31,132            | 237,194          | 224,856          | 12,338          | 5%                   | 434,857               |
| Executive and council                      |     | 2,459                         | 3,314              | 3,314              | 407               | 650              | 1,714            | (1,064)         | -62%                 | 3,314                 |
| Finance and administration                 |     | 418,894                       | 431,543            | 431,543            | 30,726            | 236,544          | 223,143          | 13,402          | 6%                   | 431,543               |
| Internal audit                             |     | -                             | -                  | -                  | -                 | -                | -                | -               | -                    | -                     |
| <i>Community and public safety</i>         |     | 55,819                        | 88,648             | 111,544            | 2,231             | 21,530           | 45,838           | (24,308)        | -53%                 | 111,544               |
| Community and social services              |     | 38,986                        | 19,440             | 19,440             | 89                | 12,709           | 10,052           | 2,658           | 26%                  | 19,440                |
| Sport and recreation                       |     | 3,010                         | 1,846              | 1,846              | 117               | 156              | 954              | (798)           | -84%                 | 1,846                 |
| Public safety                              |     | 2,639                         | 3,560              | 3,560              | 46                | 3,324            | 1,841            | 1,483           | 81%                  | 3,560                 |
| Housing                                    |     | 11,184                        | 63,802             | 86,699             | 1,979             | 5,341            | 32,991           | (27,650)        | -84%                 | 86,699                |
| Health                                     |     | -                             | -                  | -                  | -                 | -                | -                | -               | -                    | -                     |
| <i>Economic and environmental services</i> |     | 135,719                       | 120,993            | 120,993            | 1,925             | 14,937           | 62,563           | (47,626)        | -76%                 | 120,993               |
| Planning and development                   |     | 9,793                         | 7,461              | 7,461              | 310               | 3,978            | 3,858            | 121             | 3%                   | 7,461                 |
| Road transport                             |     | 125,902                       | 113,506            | 113,506            | 1,608             | 10,932           | 58,692           | (47,760)        | -81%                 | 113,506               |
| Environmental protection                   |     | 24                            | 26                 | 26                 | 7                 | 27               | 14               | 13              | 96%                  | 26                    |
| <i>Trading services</i>                    |     | 997,392                       | 1,076,784          | 1,076,784          | 104,270           | 559,141          | 608,149          | (49,008)        | -8%                  | 1,076,784             |
| Energy sources                             |     | 553,809                       | 580,374            | 580,374            | 39,956            | 304,023          | 351,465          | (47,442)        | -13%                 | 580,374               |
| Water management                           |     | 256,841                       | 241,550            | 241,550            | 18,301            | 108,380          | 124,901          | (16,521)        | -13%                 | 241,550               |
| Waste water management                     |     | 116,332                       | 174,829            | 174,829            | 33,526            | 95,667           | 90,401           | 5,266           | 6%                   | 174,829               |
| Waste management                           |     | 70,409                        | 80,031             | 80,031             | 12,487            | 51,071           | 41,382           | 9,689           | 23%                  | 80,031                |
| Other                                      | 4   | 57                            | 68                 | 68                 | 5                 | 31               | 35               | (4)             | -11%                 | 68                    |
| <b>Total Revenue - Functional</b>          | 2   | 1,610,340                     | 1,721,350          | 1,744,246          | 139,563           | 832,833          | 832,285          | (108,608)       | -13%                 | 1,744,246             |
| <b>Expenditure - Functional</b>            |     |                               |                    |                    |                   |                  |                  |                 |                      |                       |
| <i>Governance and administration</i>       |     | 218,019                       | 346,509            | 346,509            | 27,698            | 135,176          | 140,495          | (5,318)         | -4%                  | 346,509               |
| Executive and council                      |     | 58,028                        | 98,187             | 98,187             | 5,144             | 31,546           | 39,926           | (8,379)         | -21%                 | 98,187                |
| Finance and administration                 |     | 149,508                       | 234,817            | 234,817            | 20,764            | 97,859           | 95,077           | 2,782           | 3%                   | 234,817               |
| Internal audit                             |     | 10,483                        | 13,506             | 13,506             | 1,790             | 5,771            | 5,492            | 279             | 5%                   | 13,506                |
| <i>Community and public safety</i>         |     | 181,945                       | 229,497            | 235,879            | 21,233            | 90,700           | 92,731           | (2,031)         | -2%                  | 235,879               |
| Community and social services              |     | 29,110                        | 46,166             | 46,166             | 2,924             | 15,956           | 18,183           | (2,227)         | -12%                 | 46,166                |
| Sport and recreation                       |     | 43,038                        | 47,084             | 47,084             | 6,540             | 21,131           | 19,146           | 1,985           | 10%                  | 47,084                |
| Public safety                              |     | 79,275                        | 88,735             | 88,735             | 8,114             | 31,459           | 36,082           | (4,623)         | -13%                 | 88,735                |
| Housing                                    |     | 30,523                        | 47,512             | 53,894             | 3,656             | 22,153           | 19,320           | 2,834           | 15%                  | 53,894                |
| Health                                     |     | -                             | -                  | -                  | -                 | -                | -                | -               | -                    | -                     |
| <i>Economic and environmental services</i> |     | 270,136                       | 332,770            | 332,770            | 38,097            | 97,151           | 134,846          | (37,695)        | -28%                 | 332,770               |
| Planning and development                   |     | 56,242                        | 73,958             | 73,958             | 5,061             | 33,806           | 29,605           | 4,200           | 14%                  | 73,958                |
| Road transport                             |     | 197,665                       | 237,038            | 237,038            | 31,281            | 55,415           | 96,387           | (40,972)        | -43%                 | 237,038               |
| Environmental protection                   |     | 16,229                        | 21,774             | 21,774             | 1,755             | 7,930            | 8,854            | (923)           | -10%                 | 21,774                |
| <i>Trading services</i>                    |     | 676,661                       | 807,553            | 807,553            | 96,821            | 338,628          | 328,376          | 10,252          | 3%                   | 807,553               |
| Energy sources                             |     | 419,364                       | 432,085            | 432,085            | 45,955            | 195,149          | 175,699          | 19,450          | 11%                  | 432,085               |
| Water management                           |     | 89,809                        | 147,702            | 147,702            | 18,868            | 55,240           | 60,060           | (4,820)         | -8%                  | 147,702               |
| Waste water management                     |     | 110,889                       | 145,905            | 145,905            | 24,952            | 49,348           | 59,329           | (9,981)         | -17%                 | 145,905               |
| Waste management                           |     | 56,599                        | 81,861             | 81,861             | 7,046             | 38,891           | 33,287           | 5,604           | 17%                  | 81,861                |
| Other                                      |     | -                             | -                  | -                  | -                 | -                | -                | -               | -                    | -                     |
| <b>Total Expenditure - Functional</b>      | 3   | 1,346,761                     | 1,716,330          | 1,722,712          | 183,850           | 661,655          | 696,448          | (34,793)        | -5%                  | 1,722,712             |
| <b>Surplus/ (Deficit) for the year</b>     |     | 263,579                       | 5,020              | 21,534             | (44,286)          | 171,178          | 135,837          | (73,815)        | -54%                 | 21,534                |

Table C2: Monthly Budget Statement – Financial Performance, reflects the operating revenue and operating expenditure in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. The main functions are Governance and Administration; Community and public safety; Economic and environmental services; and Trading services.

**Table C3: Monthly Budget Statement – Financial Performance (revenue & expenditure by municipal vote)**

WC024 Stellenbosch - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q2 Second Quarter

| Vote Description  | Ref | 2017/18          | Budget Year 2018/19 |                  |                 |                |                  |                 |                |                    |
|---|-----|------------------|---------------------|------------------|-----------------|----------------|------------------|-----------------|----------------|--------------------|
|   |     | Audited Outcome  | Original Budget     | Adjusted Budget  | Monthly actual  | YearTD actual  | YearTD budget    | YTD variance    | YTD variance % | Full Year Forecast |
| R thousands   |     |                  |                     |                  |                 |                |                  |                 |                |                    |
| <b>Revenue by Vote</b>                                  |     |                  |                     |                  |                 |                |                  |                 |                |                    |
| Vote 1 - DIRECTORATE: MUNICIPAL MANAGER                 | 1   | -                | 360                 | 360              | 360             | 360            | 186              | 174             | 93%            | 360                |
| Vote 2 - DIRECTORATE: PLANNING AND DEVELOPMENT          |     | 11,402           | 71,543              | 77,925           | 2,411           | 9,818          | 36,994           | (27,176)        | -73%           | 71,543             |
| Vote 3 - DIRECTORATE: COMMUNITY AND PROTECTION SERVICES |     | 142,447          | 137,269             | 137,269          | 1,862           | 27,117         | 58,179           | (31,062)        | -53%           | 118,782            |
| Vote 4 - DIRECTORATE: INFRASTRUCTURE SERVICES           |     | 1,001,139        | 1,077,892           | 1,077,892        | 104,277         | 559,288        | 563,096          | (3,808)         | -1%            | 1,077,892          |
| Vote 5 - DIRECTORATE: CORPORATE SERVICES                |     | 3,810            | 12,162              | 12,162           | 270             | 1,788          | 5,155            | (3,367)         | -65%           | 12,162             |
| Vote 6 - DIRECTORATE: FINANCIAL SERVICES                |     | 415,271          | 422,123             | 422,123          | 30,383          | 234,463        | 175,382          | 59,081          | 34%            | 422,123            |
| Vote 7 - DIRECTORATE: HUMAN SETTLEMENTS                 |     | 36,272           |                     |                  |                 |                |                  |                 |                |                    |
| <b>Total Revenue by Vote</b>                            | 2   | <b>1,610,340</b> | <b>1,721,350</b>    | <b>1,744,246</b> | <b>139,563</b>  | <b>832,833</b> | <b>1,743,252</b> | <b>(6,157)</b>  | <b>-0.4%</b>   | <b>1,702,863</b>   |
| <b>Expenditure by Vote</b>                              |     |                  |                     |                  |                 |                |                  |                 |                |                    |
| Vote 1 - DIRECTORATE: MUNICIPAL MANAGER                 | 1   | 21,061           | 30,232              | 30,232           | 8,129           | 19,198         | 12,293           | 6,905           | 56%            | 30,232             |
| Vote 2 - DIRECTORATE: PLANNING AND DEVELOPMENT          |     | 50,348           | 104,509             | 110,890          | 8,937           | 50,123         | 42,496           | 7,626           | 18%            | 104,509            |
| Vote 3 - DIRECTORATE: COMMUNITY AND PROTECTION SERVICES |     | 303,083          | 370,026             | 939,734          | 24,699          | 99,910         | 149,406          | (49,496)        | -33%           | 351,239            |
| Vote 4 - DIRECTORATE: INFRASTRUCTURE SERVICES           |     | 747,709          | 939,734             | 370,026          | 123,825         | 387,070        | 382,125          | 4,945           | 1%             | 175,477            |
| Vote 5 - DIRECTORATE: CORPORATE SERVICES                |     | 112,483          | 175,477             | 175,477          | 15,758          | 75,420         | 70,948           | 4,472           | 6%             | 175,477            |
| Vote 6 - DIRECTORATE: FINANCIAL SERVICES                |     | 52,722           | -                   | 96,352           | 2,502           | 29,935         | 39,180           | (9,245)         | -24%           | -                  |
| Vote 7 - DIRECTORATE: HUMAN SETTLEMENTS                 |     | 59,356           | 96,352              | 96,352           | 2,502           | 29,935         | 39,180           | (9,245)         | -24%           | 96,352             |
| <b>Total Expenditure by Vote</b>                        | 2   | <b>1,346,761</b> | <b>1,716,330</b>    | <b>1,819,064</b> | <b>186,351</b>  | <b>691,590</b> | <b>735,627</b>   | <b>(44,038)</b> | <b>-6.0%</b>   | <b>933,286</b>     |
| <b>Surplus/ (Deficit) for the year</b>                  | 2   | <b>263,579</b>   | <b>5,020</b>        | <b>(74,817)</b>  | <b>(46,788)</b> | <b>141,244</b> | <b>1,007,624</b> | <b>37,881</b>   | <b>3.8%</b>    | <b>769,577</b>     |

Table C3: Monthly Budget Statement – Financial Performance, reflects the operating revenue and operating expenditure by municipal vote. The municipal directorates are Municipal Manager; Planning Development; Human Settlements; Engineering Services; Community and Protection Services; Strategic and Corporate Services; and Financial Services. The operating expenditure budget is approved by Council on the municipal vote level.

**Table C4: Monthly Budget Statement – Financial Performance (revenue & expenditure)**

WC024 Stellenbosch - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter

| Description   | Ref | Budget Year 2018/19           |                    |                    |                   |                  |                  |                 |                      |                       |
|---|-----|-------------------------------|--------------------|--------------------|-------------------|------------------|------------------|-----------------|----------------------|-----------------------|
|   |     | 2017/18<br>Audited<br>Outcome | Original<br>Budget | Adjusted<br>Budget | Monthly<br>actual | YearTD<br>actual | YearTD<br>budget | YTD<br>variance | YTD<br>variance<br>% | Full Year<br>Forecast |
| <b>R thousands</b>  |     |                               |                    |                    |                   |                  |                  |                 |                      |                       |
| <b>Revenue By Source</b>  |     |                               |                    |                    |                   |                  |                  |                 |                      |                       |
| Property rates  |     | 309,989                       | 329,307            | 329,307            | 22,221            | 202,131          | 170,278          | 31,853          | 19%                  | 329,307               |
| Service charges - electricity revenue   |     | 523,068                       | 548,984            | 548,984            | 31,557            | 279,369          | 283,869          | (4,500)         | -2%                  | 548,984               |
| Service charges - water revenue   |     | 197,306                       | 225,542            | 225,542            | 9,630             | 86,408           | 116,623          | (30,216)        | -26%                 | 225,542               |
| Service charges - sanitation revenue  |     | 91,619                        | 107,078            | 107,078            | 6,491             | 44,520           | 55,368           | (10,848)        | -20%                 | 107,078               |
| Service charges - refuse revenue  |     | 50,008                        | 56,168             | 56,168             | 4,140             | 32,054           | 29,043           | 3,010           | 10%                  | 56,168                |
| Service charges - other   |     | -                             | -                  | -                  | -                 | -                | -                | -               | -                    | -                     |
| Rental of facilities and equipment  |     | 14,992                        | 17,766             | 17,766             | 714               | 4,868            | 9,186            | (4,318)         | -47%                 | 17,766                |
| Interest earned - external investments  |     | 55,110                        | 45,501             | 45,501             | 3,789             | 19,425           | 23,035           | (3,610)         | -16%                 | 45,501                |
| Interest earned - outstanding debtors   |     | 6,849                         | 10,576             | 10,576             | 857               | 4,906            | 5,469            | (562)           | -10%                 | 10,576                |
| Dividends received  |     | -                             | -                  | -                  | -                 | -                | -                | -               | -                    | -                     |
| Fines, penalties and forfeits   |     | 114,767                       | 102,132            | 102,132            | 553               | 8,098            | 52,811           | (44,713)        | -85%                 | 102,132               |
| Licences and permits  |     | 6,571                         | 5,092              | 5,092              | 303               | 1,335            | 2,633            | (1,298)         | -49%                 | 5,092                 |
| Agency services   |     | 2,365                         | 2,690              | 2,690              | 209               | 671              | 1,391            | (720)           | -52%                 | 2,690                 |
| Transfers and subsidies   |     | 133,057                       | 144,700            | 151,082            | 41,752            | 107,188          | 128,714          | (21,526)        | -17%                 | 151,082               |
| Other revenue   |     | 26,734                        | 34,009             | 34,009             | 1,441             | 9,952            | 17,586           | (7,634)         | -43%                 | 34,009                |
| Gains on disposal of PPE  |     | 427                           | -                  | -                  | -                 | -                | -                | -               | -                    | -                     |
| <b>Total Revenue (excluding capital transfers and contributions)</b>  |     | <b>1,532,862</b>              | <b>1,629,546</b>   | <b>1,635,928</b>   | <b>123,657</b>    | <b>800,924</b>   | <b>896,007</b>   | <b>(95,083)</b> | <b>-11%</b>          | <b>1,635,928</b>      |
| <b>Expenditure By Type</b>  |     |                               |                    |                    |                   |                  |                  |                 |                      |                       |
| Employee related costs  |     | 444,579                       | 566,808            | 566,808            | 39,445            | 244,835          | 230,481          | 14,354          | 6%                   | 566,808               |
| Remuneration of councillors   |     | 17,308                        | 18,693             | 18,693             | 1,365             | 8,242            | 7,601            | 641             | 8%                   | 18,693                |
| Debt impairment   |     | 47,971                        | 90,629             | 90,629             | -                 | 16,210           | 36,853           | (20,642)        | -56%                 | 90,629                |
| Depreciation & asset impairment   |     | 163,948                       | 198,819            | 198,819            | 85,619            | 85,619           | 99,409           | (13,790)        | -14%                 | 198,819               |
| Finance charges   |     | 18,775                        | 26,477             | 26,477             | 8,730             | 8,730            | 13,238           | (4,508)         | -34%                 | 26,477                |
| Bulk purchases  |     | 329,682                       | 383,282            | 383,282            | 24,083            | 169,280          | 155,854          | 13,426          | 9%                   | 383,282               |
| Other materials   |     | -                             | 31,909             | 31,909             | 2,041             | 9,566            | 12,975           | (3,409)         | -26%                 | 31,909                |
| Contracted services   |     | 123,010                       | 220,297            | 226,678            | 13,477            | 55,042           | 89,579           | (34,537)        | -39%                 | 226,678               |
| Transfers and subsidies   |     | 6,261                         | 9,102              | 9,102              | 61                | 8,226            | 3,233            | 4,994           | 154%                 | 9,102                 |
| Other expenditure   |     | 195,227                       | 170,316            | 170,316            | 9,029             | 55,904           | 68,259           | (12,355)        | -18%                 | 170,316               |
| Loss on disposal of PPE   |     | -                             | -                  | -                  | -                 | -                | -                | -               | -                    | -                     |
| <b>Total Expenditure</b>  |     | <b>1,346,761</b>              | <b>1,716,330</b>   | <b>1,722,712</b>   | <b>183,850</b>    | <b>661,655</b>   | <b>717,483</b>   | <b>(55,828)</b> | <b>-8%</b>           | <b>1,722,712</b>      |
| <b>Surplus/(Deficit)</b>  |     | <b>186,101</b>                | <b>(86,784)</b>    | <b>(86,784)</b>    | <b>(60,193)</b>   | <b>139,269</b>   | <b>178,524</b>   | <b>(39,255)</b> | <b>(0)</b>           | <b>(86,784)</b>       |
| Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)   |     | 77,198                        | 91,804             | 108,319            | 15,907            | 31,910           | 47,470           | (15,561)        | (0)                  | 108,319               |
| Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatbns, Higher Educational Institutions) |     | -                             | -                  | -                  | -                 | -                | -                | -               | -                    | -                     |
| Transfers and subsidies - capital (in-kind - all)   |     | 280                           | -                  | -                  | -                 | -                | -                | -               | -                    | -                     |
| <b>Surplus/(Deficit) after capital transfers &amp; contributions</b>  |     | <b>263,579</b>                | <b>5,020</b>       | <b>21,534</b>      | <b>(44,286)</b>   | <b>171,178</b>   | <b>225,994</b>   |                 |                      | <b>21,534</b>         |
| Taxation  |     | -                             | -                  | -                  | -                 | -                | -                | -               | -                    | -                     |
| <b>Surplus/(Deficit) after taxation</b>   |     | <b>263,579</b>                | <b>5,020</b>       | <b>21,534</b>      | <b>(44,286)</b>   | <b>171,178</b>   | <b>225,994</b>   |                 |                      | <b>21,534</b>         |
| Attributable to minorities  |     | -                             | -                  | -                  | -                 | -                | -                | -               | -                    | -                     |
| <b>Surplus/(Deficit) attributable to municipality</b>   |     | <b>263,579</b>                | <b>5,020</b>       | <b>21,534</b>      | <b>(44,286)</b>   | <b>171,178</b>   | <b>225,994</b>   |                 |                      | <b>21,534</b>         |
| Share of surplus/ (deficit) of associate  |     | -                             | -                  | -                  | -                 | -                | -                | -               | -                    | -                     |
| <b>Surplus/ (Deficit) for the year</b>  |     | <b>263,579</b>                | <b>5,020</b>       | <b>21,534</b>      | <b>(44,286)</b>   | <b>171,178</b>   | <b>225,994</b>   |                 |                      | <b>21,534</b>         |

## Table C5: Monthly Budget Statement – Capital Expenditure

WC024 Stellenbosch - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q2  
Second Quarter

| Vote Description   | Ref | 2017/18         | Budget Year 2018/19 |                 |                |               |               |              |                |                    |
|--|-----|-----------------|---------------------|-----------------|----------------|---------------|---------------|--------------|----------------|--------------------|
|  |     | Audited Outcome | Original Budget     | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands  | 1   |                 |                     |                 |                |               |               |              |                |                    |
| <b>Capital Expenditure - Functional Classification</b>       |     |                 |                     |                 |                |               |               |              |                |                    |
| <i>Governance and administration</i>                         |     | 10,770          | 21,165              | 32,638          | 1,008          | 3,900         | 5,153         | (1,253)      | -24%           | 21,165             |
| Executive and council  |     | 33              | 2,915               | 2,915           | 4              | 7             | 1,341         | (1,334)      | -99%           | 2,915              |
| Finance and administration                                   |     | 10,738          | 18,250              | 29,723          | 1,004          | 3,892         | 3,812         | 80           | 2%             | 18,250             |
| Internal audit   |     |                 | -                   | -               | -              | -             | -             | -            |                | -                  |
| <i>Community and public safety</i>                           |     | 73,699          | 113,981             | 138,142         | 14,377         | 29,954        | 33,677        | (3,723)      | -11%           | 138,142            |
| Community and social services                                |     | 17,739          | 6,134               | 6,451           | 213            | 427           | 1,834         | (1,407)      | -77%           | 6,451              |
| Sport and recreation   |     | 10,987          | 7,925               | 8,460           | 1,113          | 3,101         | 1,966         | 1,135        | 58%            | 8,460              |
| Public safety  |     | 8,638           | 17,650              | 17,884          | 1,451          | 2,462         | 5,277         | (2,815)      | -53%           | 17,884             |
| Housing  |     | 36,336          | 82,272              | 105,346         | 11,599         | 23,964        | 24,600        | (636)        | -3%            | 105,346            |
| Health   |     |                 |                     |                 |                |               |               |              |                |                    |
| <i>Economic and environmental services</i>                   |     | 78,444          | 89,055              | 98,086          | 5,530          | 20,584        | 26,383        | (5,798)      | -22%           | 98,086             |
| Planning and development                                     |     | 4,672           | 18,780              | 24,384          | 496            | 2,361         | 5,579         | (3,219)      | -58%           | 24,384             |
| Road transport   |     | 72,092          | 68,025              | 71,452          | 5,034          | 18,224        | 20,130        | (1,907)      | -9%            | 71,452             |
| Environmental protection                                     |     | 1,679           | 2,250               | 2,250           | -              | -             | 673           | (673)        | -100%          | 2,250              |
| <i>Trading services</i>                                      |     | 269,391         | 303,820             | 318,862         | 19,524         | 93,062        | 90,156        | 2,907        | 3%             | 318,862            |
| Energy sources   |     | 53,473          | 84,900              | 86,686          | 1,233          | 19,717        | 25,086        | (5,370)      | -21%           | 86,686             |
| Water management   |     | 125,642         | 66,850              | 74,405          | 5,589          | 27,690        | 19,630        | 8,061        | 41%            | 74,405             |
| Waste water management                                       |     | 82,201          | 140,585             | 144,719         | 9,790          | 41,517        | 42,035        | (519)        | -1%            | 144,719            |
| Waste management   |     | 8,075           | 11,485              | 13,052          | 2,912          | 4,139         | 3,404         | 734          | 22%            | 13,052             |
| Other  |     | 1,379           | 20                  | 20              | -              | -             | 6             | (6)          | -100%          | 20                 |
| <b>Total Capital Expenditure - Functional Classification</b> | 3   | 433,682         | 528,041             | 587,748         | 40,438         | 147,500       | 155,374       | (7,874)      | -5%            | 576,275            |
| <b>Funded by:</b>  |     |                 |                     |                 |                |               |               |              |                |                    |
| National Government  |     | 55,942          | 40,107              | 40,107          | 10,644         | 20,593        | 8,950         | 11,643       | 130%           | 40,107             |
| Provincial Government  |     | 24,195          | 51,697              | 68,212          | 9,062          | 22,020        | 32,776        | (10,756)     | -33%           | 68,212             |
| District Municipality  |     |                 |                     |                 |                |               |               |              |                |                    |
| Other transfers and grants                                   |     |                 |                     |                 |                |               |               |              |                |                    |
| Transfers recognised - capital                               |     | 80,137          | 91,804              | 108,319         | 19,706         | 42,613        | 41,726        | 887          | 2%             | 108,319            |
| Public contributions & donations                             | 5   | 280             | -                   | -               | -              | -             | -             | -            |                | -                  |
| Borrowing  | 6   |                 | 160,000             | 160,000         |                |               |               |              |                | 160,000            |
| Internally generated funds                                   |     | 353,265         | 276,237             | 319,430         | 20,732         | 104,887       | 113,648       | (8,761)      | -8%            | 319,430            |
| <b>Total Capital Funding</b>                                 |     | 433,682         | 528,041             | 587,748         | 40,438         | 147,500       | 155,374       | (7,874)      | -5%            | 576,275            |

Table C5: Monthly Budget Statement – Capital Expenditure consists of three sections: Appropriations by vote; Standard classification and funding portion.

**Table C6: Monthly Budget Statement – Financial Position**

WC024 Stellenbosch - Table C6 Monthly Budget Statement - Financial Position - Q2 Second Quarter

| Description                              | Ref | 2017/18          | Budget Year 2018/19 |                  |                  |                    |
|--|-----|------------------|---------------------|------------------|------------------|--------------------|
|  |     | Audited Outcome  | Original Budget     | Adjusted Budget  | YearTD actual    | Full Year Forecast |
| R thousands                              | 1   |                  |                     |                  |                  |                    |
| <b>ASSETS</b>                            |     |                  |                     |                  |                  |                    |
| Current assets                           |     |                  |                     |                  |                  |                    |
| Cash                                     |     | 23,063           | 6,237               | 6,237            | 29,184           | 6,237              |
| Call investment deposits                 |     | 505,618          | 417,496             | 405,173          | 501,705          | 417,496            |
| Consumer debtors                         |     | 291,594          | 165,802             | 165,802          | 197,588          | 165,802            |
| Other debtors                            |     | 51,869           | 178,277             | 178,277          | 9,677            | 178,277            |
| Current portion of long-term receivables |     | 1,600            | 2,332               | 2,332            | 1,600            | 2,332              |
| Inventory                                |     | 46,991           | 52,125              | 52,125           | 46,991           | 52,125             |
| <b>Total current assets</b>              |     | <b>920,735</b>   | <b>822,269</b>      | <b>809,946</b>   | <b>786,745</b>   | <b>822,269</b>     |
| Non current assets                       |     |                  |                     |                  |                  |                    |
| Long-term receivables                    |     | 2,158            | 3,600               | 3,600            | 2,158            | 3,600              |
| Investments                              |     |                  |                     | -                |                  | -                  |
| Investment property                      |     | 423,252          | 407,389             | 407,389          | 423,065          | 407,389            |
| Investments in Associate                 |     |                  |                     | -                |                  | -                  |
| Property, plant and equipment            |     | 4,710,275        | 5,076,612           | 5,136,320        | 4,774,238        | 5,076,612          |
| Agricultural                             |     |                  |                     | -                |                  | -                  |
| Biological                               |     | 6,321            | 9,938               | 9,938            | 6,321            | 9,938              |
| Intangible                               |     | 8,368            | 7,597               | 7,597            | 7,416            | 7,597              |
| Other non-current assets                 |     | 774              | 2,424               | 2,424            | 774              | 2,424              |
| <b>Total non current assets</b>          |     | <b>5,151,150</b> | <b>5,507,560</b>    | <b>5,567,267</b> | <b>5,213,973</b> | <b>5,507,560</b>   |
| <b>TOTAL ASSETS</b>                      |     | <b>6,071,884</b> | <b>6,329,829</b>    | <b>6,377,214</b> | <b>6,000,718</b> | <b>6,329,829</b>   |
| <b>LIABILITIES</b>                       |     |                  |                     |                  |                  |                    |
| Current liabilities                      |     |                  |                     |                  |                  |                    |
| Bank overdraft                           |     |                  |                     | -                |                  | -                  |
| Borrowing                                |     | 14,502           | 15,245              | 15,245           | 7,465            | 15,245             |
| Consumer deposits                        |     | 15,674           | 14,274              | 14,274           | 15,674           | 14,274             |
| Trade and other payables                 |     | 341,506          | 241,570             | 241,570          | 133,032          | 241,570            |
| Provisions                               |     | 48,967           | 54,737              | 54,737           | 48,967           | 54,737             |
| <b>Total current liabilities</b>         |     | <b>420,649</b>   | <b>325,826</b>      | <b>325,826</b>   | <b>205,137</b>   | <b>325,826</b>     |
| Non current liabilities                  |     |                  |                     |                  |                  |                    |
| Borrowing                                |     | 158,800          | 321,540             | 321,540          | 158,800          | 321,540            |
| Provisions                               |     | 298,352          | 279,680             | 279,680          | 298,392          | 279,680            |
| <b>Total non current liabilities</b>     |     | <b>457,152</b>   | <b>601,220</b>      | <b>601,220</b>   | <b>457,192</b>   | <b>601,220</b>     |
| <b>TOTAL LIABILITIES</b>                 |     | <b>877,802</b>   | <b>927,046</b>      | <b>927,046</b>   | <b>662,329</b>   | <b>927,046</b>     |
| <b>NET ASSETS</b>                        | 2   | <b>5,194,083</b> | <b>5,402,784</b>    | <b>5,450,168</b> | <b>5,338,389</b> | <b>5,402,784</b>   |
| <b>COMMUNITY WEALTH/EQUITY</b>           |     |                  |                     |                  |                  |                    |
| Accumulated Surplus/(Deficit)            |     | 5,194,083        | 5,402,784           | 5,448,762        | 5,338,389        | 5,448,762          |
| Reserves                                 |     |                  |                     |                  |                  |                    |
| <b>TOTAL COMMUNITY WEALTH/EQUITY</b>     | 2   | <b>5,181,283</b> | <b>5,402,784</b>    | <b>5,448,762</b> | <b>5,338,389</b> | <b>5,448,762</b>   |

**Table C7: Monthly Budget Statement – Cash Flow**

WC024 Stellenbosch - Table C7 Monthly Budget Statement - Cash Flow - Q2 Second Quarter

| Description                                       | Ref | 2017/18          | Budget Year 2018/19 |                  |                |                  |                  |                 |                |                    |
|---|-----|------------------|---------------------|------------------|----------------|------------------|------------------|-----------------|----------------|--------------------|
|   |     | Audited Outcome  | Original Budget     | Adjusted Budget  | Monthly actual | YearTD actual    | YearTD budget    | YTD variance    | YTD variance % | Full Year Forecast |
| R thousands                                       | 1   |                  |                     |                  |                |                  |                  |                 |                |                    |
| <b>CASH FLOW FROM OPERATING ACTIVITIES</b>        |     |                  |                     |                  |                |                  |                  |                 |                |                    |
| Receipts  |     |                  |                     |                  |                |                  |                  |                 |                |                    |
| Property rates                                    |     | 304,484          | 316,135             | 316,135          | 22,397         | 206,447          | 159,132          | 47,315          | 30%            | 316,135            |
| Service charges                                   |     | 743,404          | 900,261             | 900,261          | 49,144         | 445,369          | 453,713          | (8,343)         | -2%            | 900,261            |
| Other revenue                                     |     | 97,942           | 80,177              | 80,177           | 3,122          | 38,892           | 36,376           | 2,516           | 7%             | 80,177             |
| Government - operating                            |     | 167,293          | 144,700             | 144,700          | 360            | 69,866           | 99,850           | (29,984)        | -30%           | 144,700            |
| Government - capital                              |     | 70,406           | 91,804              | 91,804           | 15,907         | 31,910           | 50,840           | (18,930)        | -37%           | 91,804             |
| Interest  |     | 55,110           | 55,654              | 55,654           | 4,646          | 23,944           | 25,186           | (1,243)         | -5%            | 55,654             |
| Dividends   |     | -                | -                   | -                | -              | -                | -                | -               |                | -                  |
| Payments  |     |                  |                     |                  |                |                  |                  |                 |                |                    |
| Suppliers and employees                           |     | (1,064,431)      | (1,220,988)         | (1,227,369)      | (89,440)       | (542,301)        | (592,039)        | (49,739)        | 8%             | (1,227,369)        |
| Finance charges                                   |     | (18,775)         | (26,477)            | (26,477)         | (8,730)        | (8,730)          | (8,707)          | 23              | 0%             | (26,477)           |
| Transfers and Grants                              |     | (6,261)          | (9,102)             | (9,102)          | -              | (8,104)          | (9,102)          | (998)           | 11%            | (9,102)            |
| <b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>  |     | <b>349,172</b>   | <b>332,164</b>      | <b>325,783</b>   | <b>(2,594)</b> | <b>257,292</b>   | <b>215,248</b>   | <b>(42,044)</b> | <b>-20%</b>    | <b>325,783</b>     |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>       |     |                  |                     |                  |                |                  |                  |                 |                |                    |
| Receipts  |     |                  |                     |                  |                |                  |                  |                 |                |                    |
| Proceeds on disposal of PPE                       |     | 1,407            | -                   | -                | -              | -                | -                | -               |                | -                  |
| Decrease (Increase) in non-current debtors        |     | -                | -                   | -                | -              | -                | -                | -               |                | -                  |
| Decrease (increase) other non-current receivables |     | 3,249            | -                   | -                | -              | -                | -                | -               |                | -                  |
| Decrease (increase) in non-current investments    |     | 69,801           | -                   | -                | 53,339         | (100,632)        | -                | (100,632)       | 0%             | -                  |
| Payments  |     |                  |                     |                  |                |                  |                  |                 |                |                    |
| Capital assets                                    |     | (433,675)        | (528,041)           | (587,748)        | (40,438)       | (147,500)        | (155,374)        | (7,874)         | 5%             | (587,748)          |
| <b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>  |     | <b>(359,218)</b> | <b>(528,041)</b>    | <b>(587,748)</b> | <b>12,901</b>  | <b>(248,132)</b> | <b>(155,374)</b> | <b>92,757</b>   | <b>-60%</b>    | <b>(587,748)</b>   |
| <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>       |     |                  |                     |                  |                |                  |                  |                 |                |                    |
| Receipts  |     |                  |                     |                  |                |                  |                  |                 |                |                    |
| Short term loans                                  |     | -                | -                   | -                | -              | -                | -                | -               |                | -                  |
| Borrowing long term/refinancing                   |     | -                | 160,000             | 160,000          | -              | -                | 160,000          | (160,000)       | -100%          | 160,000            |
| Increase (decrease) in consumer deposits          |     | (124)            | -                   | -                | -              | -                | -                | -               |                | -                  |
| Payments  |     |                  |                     |                  |                |                  |                  |                 |                |                    |
| Repayment of borrowing                            |     | (13,084)         | (15,391)            | (15,391)         | (7,037)        | (7,037)          | (6,546)          | 492             | -8%            | (15,391)           |
| <b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>  |     | <b>(13,208)</b>  | <b>144,609</b>      | <b>144,609</b>   | <b>(7,037)</b> | <b>(7,037)</b>   | <b>153,454</b>   | <b>160,492</b>  | <b>105%</b>    | <b>144,609</b>     |
| <b>NET INCREASE/ (DECREASE) IN CASH HELD</b>      |     | <b>(23,254)</b>  | <b>(51,267)</b>     | <b>(117,356)</b> | <b>3,269</b>   | <b>2,123</b>     | <b>213,328</b>   |                 |                | <b>(117,356)</b>   |
| Cash/cash equivalents at beginning:               |     | 46,317           | 475,000             | 528,766          |                | 528,766          | 528,766          |                 |                | 528,766            |
| Cash/cash equivalents at month/year end:          |     | 23,063           | 423,733             | 411,410          |                | 530,889          | 742,094          |                 |                | 411,410            |



## 11. Supporting Documentation

### Debtors Age Analysis

#### Supporting Table SC3: Monthly Budget Statement - Aged Debtors

WC024 Stellenbosch - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q2 Second Quarter

| Description   | NT Code     | Budget Year 2018/19 |              |              |              |                |             |              |          |       | Actual Bad Debts Written Off against Debtors | Impairment - Bad Debts i.t.o Council Policy |                    |  |
|---|-------------|---------------------|--------------|--------------|--------------|----------------|-------------|--------------|----------|-------|--|---|--------------------|--|
|   |             | 0-30 Days           | 31-60 Days   | 61-90 Days   | 91-120 Days  | 121-150 Dys    | 151-180 Dys | 181 Dys-1 Yr | Over 1Yr | Total |  |   | Total over 90 days |  |
| R thousands   |             |                     |              |              |              |                |             |              |          |       |  |   |                    |  |
| Debtors Age Analysis By Income Source                                   |             |                     |              |              |              |                |             |              |          |       |  |   |                    |  |
| Trade and Other Receivables from Exchange Transactions - Water          | 1200        | 15,854              | 4,613        | 3,936        | 2,041        | 47,295         |             |              |          |       | 73,739                                       | 49,336                                      |                    |  |
| Trade and Other Receivables from Exchange Transactions - Electricity    | 1300        | 26,309              | 818          | 378          | 277          | 5,368          |             |              |          |       | 33,150                                       | 5,645                                       |                    |  |
| Receivables from Non-exchange Transactions - Property Rates             | 1400        | 14,068              | 1,029        | 645          | 512          | 22,369         |             |              |          |       | 38,623                                       | 22,881                                      |                    |  |
| Receivables from Exchange Transactions - Waste Water Management         | 1500        | 5,530               | 545          | 442          | 384          | 14,823         |             |              |          |       | 21,724                                       | 15,207                                      |                    |  |
| Receivables from Exchange Transactions - Waste Management               | 1600        | 3,229               | 653          | 422          | 388          | 16,831         |             |              |          |       | 21,524                                       | 17,220                                      |                    |  |
| Receivables from Exchange Transactions - Property Rental Debtors        | 1700        | 384                 | 190          | 145          | 126          | 7,983          |             |              |          |       | 8,828  | 8,109                                       |                    |  |
| Interest on Arrear Debtor Accounts                                      | 1810        | -                   | -            | -            | -            | -              |             |              |          |       | -  | -   |                    |  |
| Recoverable unauthorised, irregular, fruitless and wasteful expenditure | 1820        | -                   | -            | -            | -            | -              |             |              |          |       | -  | -   |                    |  |
| Other   | 1900        | 276                 | 197          | 200          | 142          | 8,862          |             |              |          |       | 9,677  | 9,004                                       |                    |  |
| <b>Total By Income Source</b>   | <b>2000</b> | <b>65,649</b>       | <b>8,046</b> | <b>6,167</b> | <b>3,870</b> | <b>123,532</b> |             |              |          |       | <b>207,265</b>                               | <b>127,402</b>                              |                    |  |
| 2017/18 - totals only   |             |                     |              |              |              |                |             |              |          |       | -  | -   |                    |  |
| Debtors Age Analysis By Customer Group                                  |             |                     |              |              |              |                |             |              |          |       |  |   |                    |  |
| Organs of State   | 2200        | 2,362               | 345          | 147          | 155          | 1,879          |             |              |          |       | 4,889  | 2,034                                       |                    |  |
| Commercial  | 2300        | 14,824              | 339          | 182          | 121          | 11,709         |             |              |          |       | 27,176                                       | 11,831                                      |                    |  |
| Households  | 2400        | 34,649              | 6,368        | 5,270        | 3,011        | 92,944         |             |              |          |       | 142,242                                      | 95,955                                      |                    |  |
| Other   | 2500        | 13,814              | 994          | 569          | 583          | 16,999         |             |              |          |       | 32,958                                       | 17,582                                      |                    |  |
| <b>Total By Customer Group</b>  | <b>2600</b> | <b>65,649</b>       | <b>8,046</b> | <b>6,167</b> | <b>3,870</b> | <b>123,532</b> |             |              |          |       | <b>207,265</b>                               | <b>127,402</b>                              |                    |  |

### Creditors Age Analysis

#### Supporting Table SC4: Monthly Budget Statement – Aged Creditors

WC024 Stellenbosch - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter

| Description                             | NT Code     | Budget Year 2018/19 |            |            |             |              |              |                   |             |          | Prior year totals for chart (same period) |               |
|---|-------------|---------------------|------------|------------|-------------|--------------|--------------|-------------------|-------------|----------|---|---------------|
|   |             | 0-30 Days           | 31-60 Days | 61-90 Days | 91-120 Days | 121-150 Days | 151-180 Days | 181 Days - 1 Year | Over 1 Year | Total    |   |               |
| R thousands                             |             |                     |            |            |             |              |              |                   |             |          |   |               |
| Creditors Age Analysis By Customer Type |             |                     |            |            |             |              |              |                   |             |          |   |               |
| Bulk Electricity                        | 0100        | -                   |            |            |             |              |              |                   |             |          | -   | -             |
| Bulk Water                              | 0200        | -                   |            |            |             |              |              |                   |             |          | -   | -             |
| PAYE deductions                         | 0300        | 6,220               |            |            |             |              |              |                   |             |          | 6,220                                     | 5,694         |
| VAT (output less input)                 | 0400        | -                   |            |            |             |              |              |                   |             |          | -   | -             |
| Pensions / Retirement deductions        | 0500        | -                   |            |            |             |              |              |                   |             |          | -   | -             |
| Loan repayments                         | 0600        | -                   |            |            |             |              |              |                   |             |          | -   | -             |
| Trade Creditors                         | 0700        | 105,172             |            |            |             |              |              |                   |             |          | 105,172                                   | 63,862        |
| Auditor General                         | 0800        | -                   |            |            |             |              |              |                   |             |          | -   | -             |
| Other                                   | 0900        | -                   |            |            |             |              |              |                   |             |          | -   | -             |
| <b>Total By Customer Type</b>           | <b>1000</b> | <b>111,392</b>      | <b>-</b>   | <b>-</b>   | <b>-</b>    | <b>-</b>     | <b>-</b>     | <b>-</b>          | <b>-</b>    | <b>-</b> | <b>111,392</b>                            | <b>69,556</b> |

## Investments and Borrowings

## Supporting Table SC5: Monthly Budget Statement – Investment Portfolio

WC024 Stellenbosch - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q2 Second Quarter

| Investments by maturity<br>Name of institution & investment ID | Ref | Period of<br>Investment | Type of<br>Investment | Expiry date of investment  | Accrued<br>interest for<br>the month | Yield for the<br>month 1<br>(%) | Market value<br>at beginning<br>of the month | Change in<br>market value | Market value<br>at end of the<br>month |
|--|-----|-------------------------|-----------------------|----------------------------|--------------------------------------|---------------------------------|--|---------------------------|--|
|  |     | Yrs/Months              |                       |                            |                                      |                                 |  |                           |  |
| R thousands  |     |                         |                       |                            |                                      |                                 |  |                           |  |
| <b>Municipality</b>  |     |                         |                       |                            |                                      |                                 |  |                           |  |
| F#0999   |     | 6 month                 | Fixed Deposit         | Wednesday, 10 October 2018 |                                      | 8.0%                            | 0  |                           | 0                                      |
| N#008  |     | 4 month                 | Fixed Deposit         | Wednesday, 18 April 2018   | 57                                   | 6.3%                            | 10,267                                       |                           | 10,325                                 |
| N#013 NEDBANK  |     | 6 month                 | Fixed Deposit         | Wednesday, 2 January 2019  | 209                                  | 8.2%                            | 30,816                                       |                           | 31,024                                 |
| N#015  |     | 12 month                | Fixed Deposit         | Friday, 11 October 2019    | 845                                  | 9.1%                            | 111,465                                      |                           | 112,311                                |
| N#014 - NEDBANK  |     | 12 month                | Fixed Deposit         | Friday, 6 September 2019   | 922                                  | 9.1%                            | 122,484                                      |                           | 123,407                                |
| S#21- STANDARD BANK  |     | Call Account            | Call Account          | Call Account               | 231                                  | 6.5%                            | 40,857                                       |                           | 41,088                                 |
| S#22 - STANDARD BANK   |     | 8 month                 | Fixed Deposit         | Saturday, 4 May 2019       | 210                                  | 8.3%                            | 30,576                                       |                           | 30,787                                 |
| S#23 - STANDARD BANK   |     | 4 month                 | Fixed Deposit         | Monday, 11 February 2019   | 320                                  | 7.8%                            | 50,543                                       |                           | 50,863                                 |
| #450 INVESTEC BANK   |     | 3 month                 | Fixed Deposit         | Tuesday, 1 January 2019    | 654                                  | 7.7%                            | 101,076                                      |                           | 101,730                                |
| New Republic Bank  |     |                         |                       |                            |                                      | 0.0%                            | 171  |                           | 171                                    |
| Municipality sub-total   |     |                         |                       |                            | 3,449                                |                                 | 498,256                                      | -                         | 501,705                                |
| <b>Entities</b>  |     |                         |                       |                            |                                      |                                 |  |                           |  |
| Entities sub-total   |     |                         |                       |                            | -                                    |                                 | -  | -                         | -                                      |
| <b>TOTAL INVESTMENTS AND INTEREST</b>                          | 2   |                         |                       |                            | 3,449                                |                                 | 498,256                                      | -                         | 501,705                                |

## Supporting Table SC6: Monthly Budget Statement – Transfers and grant receipts

WC024 Stellenbosch - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q2 Second Quarter

| Description   | Ref | 2017/18         | Budget Year 2018/19 |                 |                |               |               |              |                |                    |
|---|-----|-----------------|---------------------|-----------------|----------------|---------------|---------------|--------------|----------------|--------------------|
|   |     | Audited Outcome | Original Budget     | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands   |     |                 |                     |                 |                |               |               |              |                |                    |
| <b>RECEIPTS:</b>  |     |                 |                     |                 |                |               |               |              |                |                    |
| <b>Operating Transfers and Grants</b>                           |     |                 |                     |                 |                |               |               |              |                |                    |
| National Government:  | 1,2 | 117,001         | 131,448             | 131,448         | -              | 57,296        | 119,588       | (60,576)     | -50.7%         | 131,448            |
| Local Government Equitable Share                                |     | 110,631         | 124,176             | 124,176         | -              | 51,740        | 112,316       | (60,576)     | -53.9%         | 124,176            |
| EPWP Integrated Grant for Municipalities                        |     | 4,820           | 5,722               | 5,722           | -              | 4,006         | 5,722         |              |                | 5,722              |
| Local Government Financial Management Grant                     |     | 1,550           | 1,550               | 1,550           | -              | 1,550         | 1,550         |              |                | 1,550              |
|   | 3   |                 |                     |                 |                |               |               | -            |                |                    |
| Other transfers and grants [insert description]                 |     |                 |                     |                 |                |               |               | -            |                |                    |
| Provincial Government:  |     | 11,596          | 13,252              | 13,252          | 360            | 8,500         | 9,126         | (371)        | -4.1%          | 13,252             |
| Library Services: Conditional Grant                             |     | 11,045          | 12,210              | 12,210          | -              | 8,140         | 8,140         | -            |                | 12,210             |
| Community Development Workers Operational Support Grant         |     | 56              | 56                  | 56              |                |               | -             | -            |                | 56                 |
| Human Settlements Development Grant                             |     |                 |                     |                 |                |               | -             | -            |                | -                  |
| LG Graduate Internship Grant                                    |     |                 |                     |                 |                |               | -             | -            |                | -                  |
| WC Financial Management Support Grant                           | 4   | 255             | 255                 | 255             |                |               | 255           |              |                | 255                |
| Financial Management Capacity Building Grant                    |     | 240             | 360                 | 360             | 360            | 360           | 360           |              |                | 360                |
| Maintenance and Construction of Transport Infrastructure        |     |                 | 371                 | 371             |                |               | 371           | (371)        | -100.0%        | 371                |
| District Municipality:<br>[insert description]                  |     | -               | -                   | -               | -              | -             | -             | -            |                | -                  |
| Other grant providers:  |     | 1,569           | -                   | -               | -              | -             | -             | -            |                | -                  |
| LG SETA   |     | 1,269           |                     |                 |                |               |               |              |                |                    |
| Arbor Award   |     | 300             |                     |                 |                |               |               |              |                |                    |
| Total Operating Transfers and Grants                            | 5   | 130,166         | 144,700             | 144,700         | 360            | 65,796        | 128,714       | (60,947)     | -47.4%         | 144,700            |
| <b>Capital Transfers and Grants</b>                             |     |                 |                     |                 |                |               |               |              |                |                    |
| National Government:  |     | 43,594          | 40,107              | 40,107          | 14,500         | 27,500        | 28,405        | (905)        | -3.2%          | 40,107             |
| Municipal Infrastructure Grant (MIG)                            |     | 36,358          | 35,107              | 35,107          | 14,500         | 22,500        | 23,405        | (905)        | -3.9%          | 35,107             |
| Integrated National Electrification Programme (Municipal) Grant |     | 7,236           | 5,000               | 5,000           | -              | 5,000         | 5,000         |              |                | 5,000              |
| Other capital transfers [insert description]                    |     |                 |                     |                 |                |               |               | -            |                |                    |
| Provincial Government:  |     | 22,259          | 51,697              | 51,697          | 1,407          | 4,410         | 19,065        | (14,656)     | -76.9%         | 51,697             |
| Human Settlements Development Grant                             |     | 16,663          | 48,094              | 48,094          | 1,407          | 1,407         | 15,462        | (14,056)     | -90.9%         | 48,094             |
| RSEP/ VPUU  |     |                 |                     |                 |                |               | -             | -            |                | -                  |
| Maintenance and Construction of Transport Infrastructure        |     | 2,176           | -                   | -               |                |               | -             | -            |                | -                  |
| Library Services: Conditional Grant                             |     | 2,000           |                     |                 |                |               | -             | -            |                | -                  |
| Integrated Transport Planning                                   |     | 600             | 600                 | 600             |                |               | 600           |              |                | 600                |
| Fire Services Capacity Building Grant                           |     | 820             | 3,003               | 3,003           | -              | 3,003         | 3,003         |              |                | 3,003              |
| District Municipality:<br>[insert description]                  |     | -               | -                   | -               | -              | -             | -             | -            |                | -                  |
| Other grant providers:<br>[insert description]                  |     | -               | -                   | -               | -              | -             | -             | -            |                | -                  |
| Total Capital Transfers and Grants                              | 5   | 65,853          | 91,804              | 91,804          | 15,907         | 31,910        | 47,470        | (15,560)     | -32.8%         | 91,804             |
| <b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>                 | 5   | 196,019         | 236,504             | 236,504         | 16,267         | 97,706        | 176,184       | (76,507)     | -43.4%         | 236,504            |

## Supporting Table SC7 (1) Monthly Budget Statement – transfers and grant expenditure

WC024 Stellenbosch - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q2 Second Quarter

| Description   | Ref | Budget Year 2018/19     |                 |                 |                |               |                |                  |                |                    |
|---|-----|-------------------------|-----------------|-----------------|----------------|---------------|----------------|------------------|----------------|--------------------|
|   |     | 2017/18 Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget  | YTD variance     | YTD variance % | Full Year Forecast |
| R thousands   |     |                         |                 |                 |                |               |                |                  |                |                    |
| <b>EXPENDITURE</b>  |     |                         |                 |                 |                |               |                |                  |                |                    |
| <b>Operating expenditure of Transfers and Grants</b>            |     |                         |                 |                 |                |               |                |                  |                |                    |
| National Government:  |     | 117,001                 | 131,448         | 131,448         | 2,483          | 12,867        | 86,420         | (73,553)         | -85.1%         | 131,448            |
| Local Government Equitable Share                                |     | 110,631                 | 124,176         | 124,176         | 1,794          | 11,704        | 82,784         | (71,080)         | -85.9%         | 124,176            |
| EPWP Integrated Grant for Municipalities                        |     | 4,820                   | 5,722           | 5,722           | 657            | 956           | 2,861          | (1,905)          | -66.6%         | 5,722              |
| Local Government Financial Management Grant                     |     | 1,550                   | 1,550           | 1,550           | 31             | 207           | 775            | (568)            | -73.3%         | 1,550              |
|   |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
|   |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
| Other transfers and grants [insert description]                 |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
| Provincial Government:  |     | 3,386                   | 61,346          | 61,346          | 1,291          | 4,716         | 30,308         | (25,962)         | -85.7%         | 61,346             |
| Library Services: Conditional Grant                             |     | -                       | 12,210          | 12,210          | 1,241          | 4,285         | 6,105          | (1,820)          | -29.8%         | 12,210             |
| Community Development Workers Operational Support Grant         |     | -                       | 56              | 56              | 1              | 8             | 28             | (20)             | -71.6%         | 56                 |
| Human Settlements Development Grant                             |     | 3,116                   | 48,094          | 48,094          | -              | -             | 24,047         | (24,047)         | -100.0%        | 48,094             |
| LG Graduate Internship Grant                                    |     | 15                      | -               | -               | -              | -             | -              | -                | -              | -                  |
| WC Financial Management Support Grant                           |     | 255                     | 255             | 255             | 49             | 53            | 128            | (75)             | -58.8%         | 255                |
| Financial Management Capacity Building Grant                    |     | -                       | 360             | 360             | -              | -             | -              | -                | -              | 360                |
| Maintenance and Construction of Transport Infrastructure        |     | -                       | 371             | 371             | -              | 371           | 186            | -                | -              | 371                |
| Environmental Affairs and Development Planning                  |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
| Spatial Development framework                                   |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
| District Municipality:  |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
|   |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
| [insert description]  |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
| Other grant providers:  |     | 2,145                   | -               | -               | -              | -             | -              | -                | -              | -                  |
| LG SETA   |     | 1,845                   | -               | -               | -              | -             | -              | -                | -              | -                  |
| Arbor Award   |     | 300                     | -               | -               | -              | -             | -              | -                | -              | -                  |
| <b>Total operating expenditure of Transfers and Grants:</b>     |     | <b>122,532</b>          | <b>192,794</b>  | <b>192,794</b>  | <b>3,774</b>   | <b>17,583</b> | <b>116,728</b> | <b>(99,515)</b>  | <b>-85.3%</b>  | <b>192,794</b>     |
| <b>Capital expenditure of Transfers and Grants</b>              |     |                         |                 |                 |                |               |                |                  |                |                    |
| National Government:  |     | 942                     | 40,107          | 40,107          | 3,616          | 20,091        | 21,048         | (957)            | -4.5%          | 40,107             |
| Municipal Infrastructure Grant (MIG)                            |     | -                       | 35,107          | 35,107          | 3,616          | 18,548        | 18,548         | -                | -              | 35,107             |
| Integrated National Electrification Programme (Municipal) Grant |     | -                       | 5,000           | 5,000           | -              | 1,543         | 2,500          | (957)            | -38.3%         | 5,000              |
| SDIF grant  |     | 942                     | -               | -               | -              | -             | -              | -                | -              | -                  |
|   |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
|   |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
| Provincial Government:  |     | 820                     | 51,697          | 51,697          | 2,269          | 8,604         | 24,347         | (15,743)         | -64.7%         | 51,697             |
| Human Settlements Development Grant                             |     | 20,588                  | 48,094          | 48,094          | 2,269          | 8,542         | 24,047         | -                | -              | 48,094             |
| RSEPI/ VPUU   |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
| Maintenance and Construction of Transport Infrastructure        |     | 2,176                   | -               | -               | -              | -             | -              | -                | -              | -                  |
| Library Services: Conditional Grant                             |     | 3,714                   | -               | -               | -              | -             | -              | -                | -              | -                  |
| Integrated Transport Planning                                   |     | 600                     | 600             | 600             | -              | 63            | 300            | -                | -              | 600                |
| Fire Services Capacity Building Grant                           |     | 820                     | 3,003           | 3,003           | -              | -             | -              | -                | -              | 3,003              |
|   |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
|   |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
| District Municipality:  |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
| Human Settlements Development Grant                             |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
| RSEPI/ VPUU   |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
| Other grant providers:  |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
|   |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
|   |     | -                       | -               | -               | -              | -             | -              | -                | -              | -                  |
| <b>Total capital expenditure of Transfers and Grants</b>        |     | <b>1,762</b>            | <b>91,804</b>   | <b>91,804</b>   | <b>5,886</b>   | <b>28,695</b> | <b>45,395</b>  | <b>(16,700)</b>  | <b>-36.8%</b>  | <b>91,804</b>      |
| <b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>                |     | <b>124,295</b>          | <b>284,598</b>  | <b>284,598</b>  | <b>9,660</b>   | <b>46,278</b> | <b>162,122</b> | <b>(116,215)</b> | <b>-71.7%</b>  | <b>284,598</b>     |

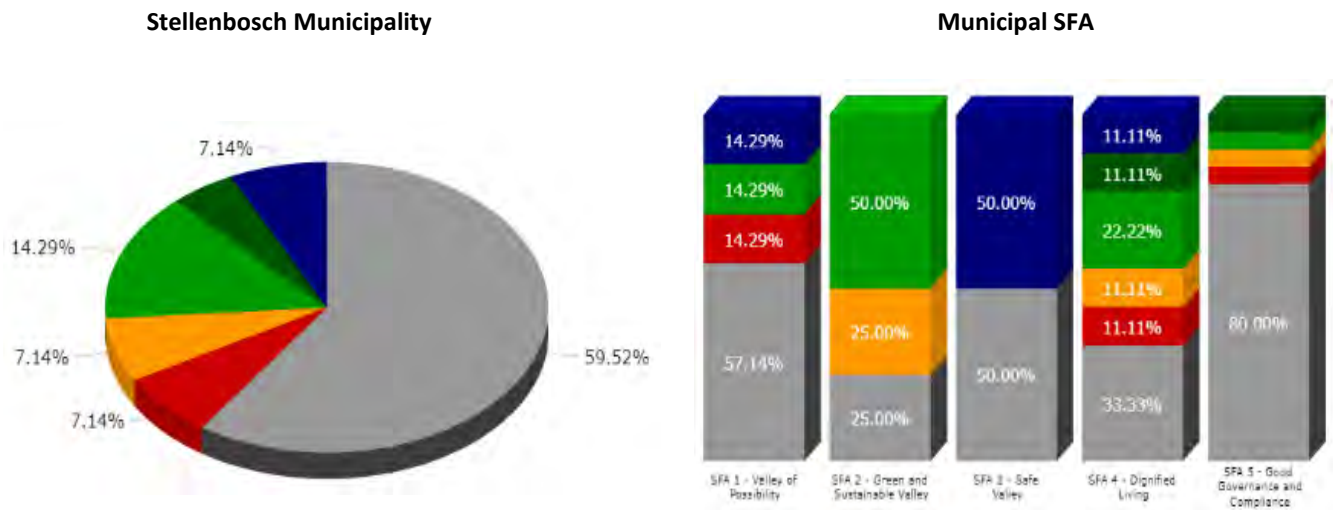
## Supporting Table SC7 (2) Monthly Budget Statement – expenditure against approved roll-overs

WC024 Stellenbosch - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q2 Second Qu

| Description   | Ref | Budget Year 2018/19       |                |               |               | YTD variance<br>% |
|---|-----|---------------------------|----------------|---------------|---------------|-------------------|
|   |     | Approved Rollover 2017/18 | Monthly actual | YearTD actual | YTD variance  |                   |
| R thousands   |     |                           |                |               |               |                   |
| <b>EXPENDITURE</b>  |     |                           |                |               |               |                   |
| <u>Operating expenditure of Approved Roll-overs</u>       |     |                           |                |               |               |                   |
| National Government:                                      |     | -                         | -              | -             | -             |                   |
| Local Government Equitable Share                          |     |                           |                |               |               |                   |
| EPWP Integrated Grant for Municipalities                  |     |                           |                |               |               |                   |
| Local Government Financial Management Grant               |     |                           |                |               |               |                   |
| Other transfers and grants [insert description]           |     |                           |                |               |               |                   |
| Provincial Government:                                    |     | 6,986                     | 20             | 276           | 6,710         | 96.1%             |
| Library Services: Conditional Grant                       |     |                           |                |               |               |                   |
| Human Settlements Development Grant                       |     | 6,986                     | 20             | 276           | 6,710         | 96.1%             |
| LG Graduate Internship Grant                              |     |                           |                |               |               |                   |
| Maintenance and Construction of Transport Infrastructure  |     |                           |                |               |               |                   |
| District Municipality:                                    |     | -                         | -              | -             | -             |                   |
| [insert description]                                      |     |                           |                |               |               |                   |
| Other grant providers:                                    |     | -                         | -              | -             | -             |                   |
| [insert description]                                      |     |                           |                |               |               |                   |
| <b>Total operating expenditure of Approved Roll-overs</b> |     | <b>6,986</b>              | <b>20</b>      | <b>276</b>    | <b>6,710</b>  | <b>96.1%</b>      |
| <u>Capital expenditure of Approved Roll-overs</u>         |     |                           |                |               |               |                   |
| National Government:                                      |     | -                         | -              | -             | -             |                   |
| Municipal Infrastructure Grant (MIG)                      |     |                           |                |               |               |                   |
| Other capital transfers [insert description]              |     |                           |                |               |               |                   |
| Provincial Government:                                    |     | 14,943                    | 6,793          | 11,404        | 3,539         | 23.7%             |
| #REF!   |     | 14,943                    | 6,793          | 11,404        | 3,539         | 23.7%             |
| District Municipality:                                    |     | -                         | -              | -             | -             |                   |
| Other grant providers:                                    |     | -                         | -              | -             | -             |                   |
| <b>Total capital expenditure of Approved Roll-overs</b>   |     | <b>14,943</b>             | <b>6,793</b>   | <b>11,404</b> | <b>3,539</b>  | <b>23.7%</b>      |
| <b>TOTAL EXPENDITURE OF APPROVED ROLL-OVERS</b>           |     | <b>21,929</b>             | <b>6,813</b>   | <b>11,680</b> | <b>10,249</b> | <b>46.7%</b>      |

## 12. Appendix 2: Quarterly Performance Assessment Report, Q2 (01 October – 31 December 2018)

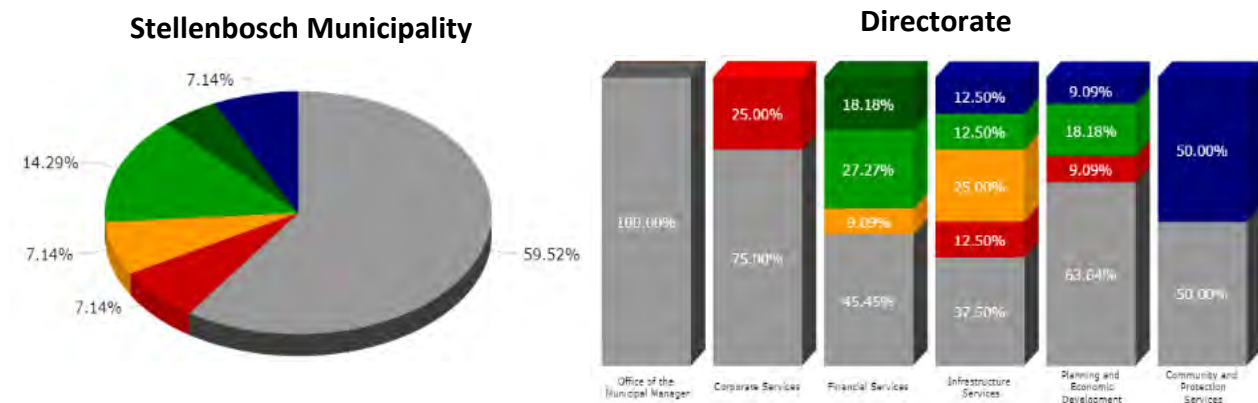
### 12.1 Dashboard summary per Municipal Strategic Focus Area (SFA) for the period 01 October – 31 December 2018.



| Stellenbosch Municipality |                  | Municipal Strategic Focus Areas (SFAs) |                                      |                     |                          |  |
|---------------------------|------------------|--|--------------------------------------|---------------------|--------------------------|--|
|                           |                  | SFA 1 - Valley of Possibility          | SFA 2 - Green and Sustainable Valley | SFA 3 - Safe Valley | SFA 4 - Dignified Living | SFA 5 - Good Governance and Compliance |
| KPI Not Yet Measured      | 25 (59.52%)      | 4 (57.14%)                             | 1 (25.00%)                           | 1 (50.00%)          | 3 (33.33%)               | 16 (80.00%)                            |
| KPI Not Met               | 3 (7.14%)        | 1 (14.29%)                             | -                                    | -                   | 1 (11.11%)               | 1 (5.00%)                              |
| KPI Almost Met            | 3 (7.14%)        | -                                      | 1 (25.00%)                           | -                   | 1 (11.11%)               | 1 (5.00%)                              |
| KPI Met                   | 6 (14.29%)       | 1 (14.29%)                             | 2 (50.00%)                           | -                   | 2 (22.22%)               | 1 (5.00%)                              |
| KPI Well Met              | 2 (4.76%)        | -                                      | -                                    | -                   | 1 (11.11%)               | 1 (5.00%)                              |
| KPI Extremely Well Met    | 3 (7.14%)        | 1 (14.29%)                             | -                                    | 1 (50.00%)          | 1 (11.11%)               | -                                      |
| <b>Total:</b>             | <b>42 (100%)</b> | <b>7 (16.67%)</b>                      | <b>4 (9.52%)</b>                     | <b>2 (4.76%)</b>    | <b>9 (21.43%)</b>        | <b>20 (47.62%)</b>                     |

Table: 1 Overall performance per SFA- 01 October – 31 December 2018

## 12.2 Dashboard summary of the Top Layer Key Performance Indicators per Municipal Directorate 01 October – 31 December 2018.



| Stellenbosch Municipality |                  | Municipal Directorates          |                    |                    |                         |                                 |                                 |
|---------------------------|------------------|---------------------------------|--------------------|--------------------|-------------------------|---------------------------------|---------------------------------|
|                           |                  | Office of the Municipal Manager | Corporate Services | Financial Services | Infrastructure Services | Planning & Economic Development | Community & Protection Services |
| KPI Not Yet Measured      | 25 (59.52%)      | 6 (100.00%)                     | 3 (75.00%)         | 5 (45.45%)         | 3 (37.50%)              | 7 (63.64%)                      | 1 (50.00%)                      |
| KPI Not Met               | 3 (7.14%)        | -                               | 1 (25.00%)         | -                  | 1 (12.50%)              | 1 (9.09%)                       | -                               |
| KPI Almost Met            | 3 (7.14%)        | -                               | -                  | 1 (9.09%)          | 2 (25.00%)              | -                               | -                               |
| KPI Met                   | 6 (14.29%)       | -                               | -                  | 3 (27.27%)         | 1 (12.50%)              | 2 (18.18%)                      | -                               |
| KPI Well Met              | 2 (4.76%)        | -                               | -                  | 2 (18.18%)         | -                       | -                               | -                               |
| KPI Extremely Well Met    | 3 (7.14%)        | -                               | -                  | -                  | 1 (12.50%)              | 1 (9.09%)                       | 1 (50.00%)                      |
| <b>Total:</b>             | <b>42 (100%)</b> | <b>6 (14.29%)</b>               | <b>4 (9.52%)</b>   | <b>11 (26.19%)</b> | <b>8 (19.05%)</b>       | <b>11 (26.19%)</b>              | <b>2 (4.76%)</b>                |

Table: 2 Overall performance per Municipal Directorate- 01 October – 31 December 2018

## 12.3 ACTUAL STRATEGIC PERFORMANCE AND CORRECTIVE MEASURES THAT WILL BE IMPLEMENTED

### 12.3.1 SFA 1 - Valley of Possibility

| SFA 1 - Valley of Possibility |                               |  |  |                     |               |                |                               |        |   |  |                                  |
|-------------------------------|-------------------------------|--|--|---------------------|---------------|----------------|-------------------------------|--------|---|--|----------------------------------|
| Ref                           | IDP Ref                       | Pre-determined Objectives  | KPI  | Unit of Measurement | Annual Target | Revised Target | 01 October – 31 December 2018 |        |   |  |                                  |
|                               |                               |  |  |                     |               |                | Target                        | Actual | R   | Departmental SDBIP Comments  | Departmental Corrective Measures |
| TL1                           | SFA 1 - Valley of Possibility | Create jobs through municipality's local economic development initiatives including capital projects   | Number of Full Time Equivalent's Created as a % of the possible total given the allocated budget | 106                 | 106           | 25             | 153.10                        | B      | More EPWP projects were registered than anticipated during the first half of the 2018/2019 financial year.  |  |                                  |
| TL2                           | SFA 1 - Valley of Possibility | Percentage of land-use applications submitted to the Municipal Planning Tribunal within the prescribed legislated period and within a maximum of 120 days. | Quarterly status report of land-use application submitted to the Municipal Planning Tribunal     | 4                   | 4             | 1              | 0                             | R      | Due to capacity constraints, the status report could not be submitted in accordance with the set target. However, 42% (6 out of the total of 14) of the Land Use Applications were submitted within the prescribed time frame for the second quarter. | The KPI will be revised during January 2019 to measure the percentage of land-use applications submitted to the Municipal Planning Tribunal. |                                  |
| TL3                           | SFA 1 - Valley of Possibility | Number of training opportunities provided to entrepreneurs and SMME's  | Quarterly training events hosted with attendance registers as proof                              | 4                   | 4             | 1              | 1                             | G      |   |  |                                  |
| TL4                           | SFA 1 - Valley of Possibility | Revised SPLUMA compliant SDF in line with the Integrated Development Plan for submission to Council by May   | SDF Amendment submitted to Council by May annually   | 1                   | 1             | 0              | 0                             | N/A    |   |  |                                  |
| TL5                           | SFA 1 - Valley of Possibility | Development and finalisation of design of Kayamandi Town centre into sustainable living units to promote dignified living by June                          | Finalisation of planning and preliminary design submitted to a Committee of Council/Mayco        | 1                   | 1             | 0              | 0                             | N/A    |   |  |                                  |
| TL6                           | SFA 1 - Valley of Possibility | Revised housing pipeline submitted to a Committee of Council/MayCo   | Reviewed the housing pipeline and submit it to a Committee of Council/Mayco by March             | 1                   | 1             | 0              | 0                             | N/A    |   |  |                                  |
| TL7                           | SFA 1 - Valley of Possibility | Develop the Human Settlements Plan (HSP) and Urban Development Strategy for  | Plan submitted to Council  | 1                   | 1             | 0              | 0                             | N/A    |   |  |                                  |



| SFA 1 - Valley of Possibility |         |                           |                               |                     |               |                |                               |        |   |                             |
|-------------------------------|---------|---------------------------|-------------------------------|---------------------|---------------|----------------|-------------------------------|--------|---|-----------------------------|
| Ref                           | IDP Ref | Pre-determined Objectives | KPI                           | Unit of Measurement | Annual Target | Revised Target | 01 October – 31 December 2018 |        |   |                             |
|                               |         |                           |                               |                     |               |                | Target                        | Actual | R | Departmental SDBIP Comments |
|                               |         |                           | submission to Council by June |                     |               |                |                               |        |   |                             |

**Summary of Results: SFA 1 - Valley of Possibility**

|                        |          |
|------------------------|----------|
| KPI Not Yet Measured   | 4        |
| KPI Not Met            | 1        |
| KPI Almost Met         | 0        |
| KPI Met                | 1        |
| KPI Well Met           | 0        |
| KPI Extremely Well Met | 1        |
| <b>Total KPIs</b>      | <b>7</b> |

### 12.3.2 SFA 2 - Green and Sustainable Valley

| SFA 2 - Green and Sustainable Valley |            |                                      |   |  |               |                |                               |        |     |  |                                  |     |              |     |                |      |            |     |                  |     |                |            |  |
|--------------------------------------|------------|--------------------------------------|---|--|---------------|----------------|-------------------------------|--------|-----|--|----------------------------------|-----|--------------|-----|----------------|------|------------|-----|------------------|-----|----------------|------------|--|
| Ref                                  | IDP Ref    | Pre-determined Objectives            | KPI   | Unit of Measurement  | Annual Target | Revised Target | 01 October – 31 December 2018 |        |     |  |                                  |     |              |     |                |      |            |     |                  |     |                |            |  |
|                                      |            |                                      |   |  |               |                | Target                        | Actual | R   | Departmental SDBIP Comments  | Departmental Corrective Measures |     |              |     |                |      |            |     |                  |     |                |            |  |
| TL8                                  |            | SFA 2 - Green and Sustainable Valley | External Audits of Stellenbosch Waste Disposal Facilities (4 quarterly and 1 external audits)   | Number of Audits completed. Reports by external consultant                                   | 5             | 5              | 1                             | 1      | G   | 1 internal audit was conducted for two facilities (Devon Valley Landfill Site and Klappmuts Transfer Station).   |                                  |     |              |     |                |      |            |     |                  |     |                |            |  |
| TL9                                  |            | SFA 2 - Green and Sustainable Valley | Review the Waste Management By-Law and submit it to a Committee of Council/Mayco by June  | Drafted Waste Management By-Law submitted to a Committee of Council/Mayco by June            | 1             | 1              | 0                             | 0      | N/A |  |                                  |     |              |     |                |      |            |     |                  |     |                |            |  |
| TL10                                 |            | SFA 2 - Green and Sustainable Valley | Number of building applications processed within the prescribed/legislated period and reported to a Committee of Council/Mayco                    | Number of building plan applications Status report submitted to a Committee of Council/Mayco | 4             | 4              | 1                             | 1      | G   |  |                                  |     |              |     |                |      |            |     |                  |     |                |            |  |
| TL11                                 |            | SFA 2 - Green and Sustainable Valley | 70% Weighted Average effluent quality achieved in terms of requirements as regulated by the water use license for all Waste Water Treatment Works | % effluent quality as reported on Ignite and using reports from an external laboratory       | 70%           | 70%            | 70%                           | 61%    | O   | <table border="0"> <tr> <td>Stellenbosch WWTW</td> <td>56%</td> </tr> <tr> <td>Raithby WWTW</td> <td>67%</td> </tr> <tr> <td>Klappmuts WWTW</td> <td>100%</td> </tr> <tr> <td>Pniel WWTW</td> <td>44%</td> </tr> <tr> <td>Wemmershoek WWTW</td> <td>33%</td> </tr> <tr> <td><b>Average</b></td> <td><b>61%</b></td> </tr> </table> | Stellenbosch WWTW                | 56% | Raithby WWTW | 67% | Klappmuts WWTW | 100% | Pniel WWTW | 44% | Wemmershoek WWTW | 33% | <b>Average</b> | <b>61%</b> | Inlet screens / belt press at Wemmershoek failed. Emergency repairs were done and improved performance results are expected in January 2019. |
| Stellenbosch WWTW                    | 56%        |                                      |   |  |               |                |                               |        |     |  |                                  |     |              |     |                |      |            |     |                  |     |                |            |  |
| Raithby WWTW                         | 67%        |                                      |   |  |               |                |                               |        |     |  |                                  |     |              |     |                |      |            |     |                  |     |                |            |  |
| Klappmuts WWTW                       | 100%       |                                      |   |  |               |                |                               |        |     |  |                                  |     |              |     |                |      |            |     |                  |     |                |            |  |
| Pniel WWTW                           | 44%        |                                      |   |  |               |                |                               |        |     |  |                                  |     |              |     |                |      |            |     |                  |     |                |            |  |
| Wemmershoek WWTW                     | 33%        |                                      |   |  |               |                |                               |        |     |  |                                  |     |              |     |                |      |            |     |                  |     |                |            |  |
| <b>Average</b>                       | <b>61%</b> |                                      |   |  |               |                |                               |        |     |  |                                  |     |              |     |                |      |            |     |                  |     |                |            |  |

**Summary of Results: SFA 2 - Green and Sustainable Valley**

|                        |          |
|------------------------|----------|
| KPI Not Yet Measured   | 1        |
| KPI Not Met            | 0        |
| KPI Almost Met         | 1        |
| KPI Met                | 2        |
| KPI Well Met           | 0        |
| KPI Extremely Well Met | 0        |
| <b>Total KPIs</b>      | <b>4</b> |

### 12.3.3 SFA 3 - Safe Valley

| SFA 3 - Safe Valley |         |                           |  |   |               |                |                               |        |     |   |                                  |
|---------------------|---------|---------------------------|--|---|---------------|----------------|-------------------------------|--------|-----|---|----------------------------------|
| Ref                 | IDP Ref | Pre-determined Objectives | KPI  | Unit of Measurement   | Annual Target | Revised Target | 01 October – 31 December 2018 |        |     |   |                                  |
|                     |         |                           |  |   |               |                | Target                        | Actual | R   | Departmental SDBIP Comments   | Departmental Corrective Measures |
| TL12                |         | SFA 3 - Safe Valley       | Revised Disaster Management Plan submitted to a Committee of Council/Mayco by June annually            | Revised Plan submitted to a Committee of Council/Mayco by June annually     | 1             | 1              | 0                             | 1      | B   | The Revised Disaster Management Plan was submitted to Council during November 2018. |                                  |
| TL13                |         | SFA 3 - Safe Valley       | Revised the Safety and Security Strategy submitted it to a Committee of Council/Mayco by June annually | Revised Strategy submitted to a Committee of Council/Mayco by June annually | 1             | 1              | 0                             | 0      | N/A |   |                                  |

#### Summary of Results: SFA 3 - Safe Valley

|                        |          |
|------------------------|----------|
| KPI Not Yet Measured   | 1        |
| KPI Not Met            | 0        |
| KPI Almost Met         | 0        |
| KPI Met                | 0        |
| KPI Well Met           | 0        |
| KPI Extremely Well Met | 1        |
| <b>Total KPIs</b>      | <b>2</b> |

## 12.3.4 SFA 4 - Dignified Living

| SFA 4 - Dignified Living |         |                           |  |  |               |                |                               |        |     |   |                                  |
|--------------------------|---------|---------------------------|--|--|---------------|----------------|-------------------------------|--------|-----|---|----------------------------------|
| Ref                      | IDP Ref | Pre-determined Objectives | KPI  | Unit of Measurement  | Annual Target | Revised Target | 01 October – 31 December 2018 |        |     |   |                                  |
|                          |         |                           |  |  |               |                | Target                        | Actual | R   | Departmental SDBIP Comments   | Departmental Corrective Measures |
| TL14                     |         | SFA 4 - Dignified Living  | Number of new sewer connections meeting minimum standards  | Number of waterborne toilets facilities provided by 30 June  | 20            | 20             | 0                             | 0      | N/A |   |                                  |
| TL15                     |         | SFA 4 - Dignified Living  | Land identified for emergency housing  | Report with recommendations submitted to a Committee of Council/Mayco by 30 June   | 1             | 1              | 0                             | 0      | N/A |   |                                  |
| TL17                     |         | SFA 4 - Dignified Living  | Number of units to indigent households for free basic water per month (kiloliter of water)   | Number of households receiving kiloliters of water from municipal infrastructure network per month   | 6             | 6              | 6                             | 6      | G   |   |                                  |
| TL18                     |         | SFA 4 - Dignified Living  | Number of indigent households with access to free basic services (water, electricity, sanitation and solid waste removal)  | Number of indigent account holders receiving free basic water, sanitation, electricity and refuse removal per month i.t.o. the indigent policy of the municipality                   | 6,000         | 6,000          | 6,000                         | 6,642  | G2  |   |                                  |
| TL19                     |         | SFA 4 - Dignified Living  | Number of units to indigent households for free basic electricity per month (kWh)  | Number of indigent households with access to free basic electricity per month i.t.o. the indigent policy of the municipality   | 100           | 100            | 100                           | 100    | G   | Indigent Consumers receive 100 kWh free units for electricity as per the approved Council policy 2018/19. |                                  |
| TL20                     |         | SFA 4 - Dignified Living  | Limit unaccounted for electricity to less than 10% annually $\{(Number\ of\ Electricity\ Units\ Purchased\ and/or\ Generated - Number\ of\ Electricity\ Units\ Sold(incl.\ Free\ basic\ electricity)) / Number\ of\ Electricity\ Units\ Purchased\ and/or\ Generated\} \times 100\}$ | 12 Month moving average used. Losses calculated on the total consumption and purchases of current month plus 11 preceding months as reported on Ignite and using reports from SAMRAS | 9%            | 9%             | 9%                            | 6.03%  | B   | $(535\ 134\ 520kWh - 502\ 858\ 351kWh) / 535\ 134\ 520kWh \times 100 = 6.03\%$                            |                                  |
| TL21                     |         | SFA 4 - Dignified Living  | 90% Weighted Average water quality   | % Average water quality achieved as per micro,   | 90%           | 90%            | 90%                           | 89.70% | O   |   | Department of Water              |

| SFA 4 - Dignified Living |                          |  |  |   |               |                |                               |        |     |                             |  |
|--------------------------|--------------------------|--|--|---|---------------|----------------|-------------------------------|--------|-----|-----------------------------|--|
| Ref                      | IDP Ref                  | Pre-determined Objectives  | KPI  | Unit of Measurement   | Annual Target | Revised Target | 01 October – 31 December 2018 |        |     |                             |  |
|                          |                          |  |  |   |               |                | Target                        | Actual | R   | Departmental SDBIP Comments | Departmental Corrective Measures   |
|                          |                          |  | achieved as per micro, chemical, operational and physical determinants in terms of the Blue Drop requirements regulated by SANS 241 for all Water Treatment Works  | chemical, operational and physical determinants as reported on Ignite and using reports from an external laboratory |               |                |                               |        |     |                             | and Sanitation implemented a new system named, Integrated Regulatory Information System (IRIS), which has been operational since October 2017. The decline in % for the past three months is due to the incorporation of an extra parameter namely Disinfection that weren't part of the original calculation. Disinfection incorporates free chlorine that is not a true reflection of the actual Drinking Water Quality (DWQ) Compliance / Microbial Activity in our system. |
| TL22                     | SFA 4 - Dignified Living | Limit unaccounted water to less than 25% by June annually                      | Percentage of unaccounted for water calculated in terms of standard IWA formula as reported on Ignite. (Unaccounted means unbilled water plus losses)(Quarterly reporting information of the previous qu |   | 20%           | 20%            | 20%                           | 22.80% | R   |                             | The target should have been 25%. Hence, 22% is below the set target. This correction will be submitted to Council with the revised Top Layer SDBIP 2018/2019 during January 2019.  |
| TL23                     | SFA 4 - Dignified Living | Alignment of Municipal and Provincial Government housing waiting lists by June | Aligned Waiting lists submitted to the Director  |   | 1             | 1              | 0                             | 0      | N/A |                             |  |

**Summary of Results: SFA 4 - Dignified Living**

|                        |          |
|------------------------|----------|
| KPI Not Yet Measured   | 3        |
| KPI Not Met            | 1        |
| KPI Almost Met         | 1        |
| KPI Met                | 2        |
| KPI Well Met           | 1        |
| KPI Extremely Well Met | 1        |
| <b>Total KPIs</b>      | <b>9</b> |

### 12.3.5 SFA 5 - Good Governance and Compliance

| Good Governance and Compliance |         |  |   |  |               |                |                               |        |     |  |  |
|--------------------------------|---------|--|---|--|---------------|----------------|-------------------------------|--------|-----|--|--|
| Ref                            | IDP Ref | Pre-determined Objectives              | KPI   | Unit of Measurement  | Annual Target | Revised Target | 01 October – 31 December 2018 |        |     |  |  |
|                                |         |  |   |  |               |                | Target                        | Actual | R   | Departmental SDBIP Comments  | Departmental Corrective Measures   |
| TL16                           |         | SFA 5 - Good Governance and Compliance | Provide consumer accounts iro clean piped water, sanitation/sewerage, electricity and solid waste to formal residential properties which are connected to a municipal infrastructure network as at 30 June annually | Number of consumer accounts iro formal residential properties receiving piped water on a monthly basis   | 24,000        | 24,000         | 24,000                        | 26,630 | G2  |  |  |
| TL24                           |         | SFA 5 - Good Governance and Compliance | Financial viability measured in terms of cost coverage ratio  | Cost coverage as at 30 June annually [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation) | 4             | 4              | 0                             | 0      | N/A |  |  |
| TL25                           |         | SFA 5 - Good Governance and Compliance | Achieve an average payment percentage of 96% by 30 June annually (Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100                    | (Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100  | 96%           | 96%            | 0%                            | 0%     | N/A | (October + November + December 2018) / 3 x 100<br>(157.68% + 144.03% + 96.15%) / 3 = 132.62% |  |
| TL26                           |         | SFA 5 - Good Governance and Compliance | Ensure that the percentage of the Municipality's capital budget spent on capital projects by June annually, in line with the annual target  | % of the Municipality's capital budget spent by 30 June annually {(Total Actual capital Expenditure/Approved Capital Budget) x 100}  | 90%           | 90%            | 30%                           | 25.02% | O   | R147 499 940 / R587 748 280 x 100 = 25.02%   | A Capital Expenditure Forum (CEP) will be established during February 2019 to monitor capital expenditure. |
| TL27                           |         | SFA 5 - Good Governance and Compliance | The percentage of people from employment equity target groups employed (to be appointed) in the three highest levels of management in compliance with the municipality's  | Number of appointments made in the three highest levels of management in compliance with the municipality's approved employment equity plan  | 75%           | 75%            | 0%                            | 0%     | N/A |  |  |



| Good Governance and Compliance |         |  |   |   |               |                |                               |        |     |  |   |
|--------------------------------|---------|--|---|---|---------------|----------------|-------------------------------|--------|-----|--|---|
| Ref                            | IDP Ref | Pre-determined Objectives              | KPI   | Unit of Measurement   | Annual Target | Revised Target | 01 October – 31 December 2018 |        |     |  |   |
|                                |         |  |   |   |               |                | Target                        | Actual | R   | Departmental SDBIP Comments  | Departmental Corrective Measures  |
|                                |         |  | approved employment equity plan   |   |               |                |                               |        |     |  |   |
| TL28                           |         | SFA 5 - Good Governance and Compliance | The percentage of actual payroll budget spent on implementing the municipal Workplace Skills Plan                                   | % of municipality's payroll budget actually spent on implementing its workplace skills plan ((Total Actual Training Expenditure/ 1% of Total Annual payroll Budget) x100) | 0.95%         | 0.95%          | 0%                            | 0%     | N/A |  |   |
| TL31                           |         | SFA 5 - Good Governance and Compliance | Financial Viability measured in terms of Debt Coverage  | (Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)   | 15%           | 15%            | 0%                            | 0%     | N/A |  |   |
| TL32                           |         | SFA 5 - Good Governance and Compliance | Financial Viability measured in terms of Service Debtors  | % of outstanding service debtors (Total outstanding service debtors/ revenue received for services)   | 27%           | 27%            | 0%                            | 0%     | N/A |  |   |
| TL33                           |         | SFA 5 - Good Governance and Compliance | Revise the Risk based audit plan and submit to the Audit Committee by 30 June annually  | Reviewed RBAP submitted to the Audit Committee by 30 June annually  | 1             | 1              | 0                             | 0      | N/A |  |   |
| TL34                           |         | SFA 5 - Good Governance and Compliance | Approved Audit Action Plan by 28 February annually to address the issues raised in the Audit Report for the relevant financial year | Audit action plan developed and approved by 28 February annually  | 1             | 1              | 0                             | 0      | N/A |  |   |
| TL35                           |         | SFA 5 - Good Governance and Compliance | Revise the risk register submitted to the Risk Management Committee by 30 June annually   | Reviewed risk register submitted to the Risk Management Committee by 30 June annually   | 1             | 1              | 0                             | 0      | N/A |  |   |
| TL36                           |         | SFA 5 - Good Governance and Compliance | Revise the ICT Backup Disaster Recovery Plan submitted to the ICT Steering Committee by December annually                           | Reviewed ICT Backup Disaster Recovery Plan submitted to the ICT Steering Committee  | 1             | 1              | 1                             | 0      | R   | The revision of the current plan was done six months ago, hence the due date for the new revision is being moved to 31 March 2019. | This KPI will be reviewed with the ICT Strategy and be submitted to the ICT Steering Committee by the 31 March 2019. The due date for the reviewed plan will be submitted to Council with the revised TL SDBIP during January |

| Good Governance and Compliance |         |  |  |   |               |                |                               |        |     |                             |
|--------------------------------|---------|--|--|---|---------------|----------------|-------------------------------|--------|-----|-----------------------------|
| Ref                            | IDP Ref | Pre-determined Objectives              | KPI  | Unit of Measurement   | Annual Target | Revised Target | 01 October – 31 December 2018 |        |     |                             |
|                                |         |  |  |   |               |                | Target                        | Actual | R   | Departmental SDBIP Comments |
|                                |         |  |  |   |               |                |                               |        |     | 2019.                       |
| TL37                           |         | SFA 5 - Good Governance and Compliance | Revised Strategic ICT Plan submitted to the ICT Steering Committee by 31 May annually  | Reviewed Strategic ICT Plan submitted to the ICT Steering Committee by 31 May annually  | 1             | 1              | 0                             | 0      | N/A |                             |
| TL38                           |         | SFA 5 - Good Governance and Compliance | Compile and submit the draft IDP to Council by 31 March annually   | Draft IDP compiled and submitted to council by 31 March annually  | 1             | 1              | 0                             | 0      | N/A |                             |
| TL39                           |         | SFA 5 - Good Governance and Compliance | Revise the asset management policy by 30 June annually   | Updated policy submitted to the Council annually  | 1             | 1              | 0                             | 0      | N/A |                             |
| TL40                           |         | SFA 5 - Good Governance and Compliance | Implement the Municipal Standard Chart of Accounts.  | Report quarterly on the implementation of MSCOA to a Committee of Council/Mayco   | 4             | 4              | 1                             | 1      | G   |                             |
| TL41                           |         | SFA 5 - Good Governance and Compliance | Development of a Centralised Customer Care strategy submitted to a Committee of Council/Mayco by 28 February                 | Developed strategy submitted to a Committee of Council/Mayco by 28 February   | 1             | 1              | 0                             | 0      | N/A |                             |
| TL42                           |         | SFA 5 - Good Governance and Compliance | Submission of IDP/Budget/SDF time schedule (process plan) to Council by 31 August annually                                   | IDP/Budget/SDF time schedule (process plan)   | 1             | 1              | 0                             | 0      | N/A |                             |
| TL43                           |         | SFA 5 - Good Governance and Compliance | Revise the Electrical Master Plan by June (dependent of SDF approval) submitted to a committee of Council/MayCo              | Review Electrical Master Plan by June (dependent of SDF approval)   | 1             | 1              | 0                             | 0      | N/A |                             |
| TL44                           |         | SFA 5 - Good Governance and Compliance | Curtail domestic and industrial water consumption by 45% measured in terms of the equivalent average consumption of 5 years. | Domestic and industrial water consumption curtailed by 45%, measured in terms of the equivalent average consumption of 5 years from 2010/11 until 2014/15 (Quarterly reporting) | 45%           | 45%            | 0%                            | 0%     | N/A |                             |

**Summary of Results: SFA 5 - Good Governance and Compliance**

|                        |           |
|------------------------|-----------|
| KPI Not Yet Measured   | 16        |
| KPI Not Met            | 1         |
| KPI Almost Met         | 1         |
| KPI Met                | 1         |
| KPI Well Met           | 1         |
| KPI Extremely Well Met | 0         |
| <b>Total KPIs</b>      | <b>20</b> |

12.4 Out of the 42 Key Performance Indicators (KPIs) listed on the Top layer SDBIP 2018/19 (for the 2nd quarter), 25 were not measured, 03 KPIs were not met and 03 were extremely well met.

|                        |           |
|------------------------|-----------|
| KPI Not Yet Measured   | 25        |
| KPI Not Met            | 3         |
| KPI Almost Met         | 3         |
| KPI Met                | 6         |
| KPI Well Met           | 2         |
| KPI Extremely Well Met | 3         |
| <b>Total KPIs</b>      | <b>42</b> |

---

|     |                                     |
|-----|-------------------------------------|
| 7.4 | HUMAN SETTLEMENTS: [CLLR N JINDELA] |
|-----|-------------------------------------|

NONE

|     |                                      |
|-----|--------------------------------------|
| 7.5 | INFRASTRUCTURE: [CLLR J DE VILLIERS] |
|-----|--------------------------------------|

NONE