

# **ADDITIONAL ITEM**

<b>6.5</b>	<b>MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT FOR 2020/2021</b>
------------	---

**Collaborator No:**

**IDP KPA Ref No:**

**Meeting Date:**

**Good Governance and Compliance**

**20 January 2021**

**1. SUBJECT: MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT FOR 2020/2021**

**2. PURPOSE**

To submit the Section 72 report (Mid-year Budget and Performance Assessment Report) to Council.

**3. DELEGATED AUTHORITY**

**FOR NOTICE BY MUNICIPAL COUNCIL**

In terms of Section 54 of the Municipal Finance Management Act (MFMA), 56 of 2003.

**4. EXECUTIVE SUMMARY**

This report provides the progress made by the Municipality in terms of the Service Delivery Budget and Implementation Plan (SDBIP) for the period 1 July 2020 to 31 December 2020.

**5. RECOMMENDATIONS**

- (a) that Council takes note of the report and more specifically the assessment and forecasts contained in the report;
- (b) that Council takes note that an Adjustments Budget will be tabled to Council as a result of the following:
  - i the appropriation of additional allocations received and increased realistically anticipated revenue during the financial year;
  - ii the reprioritization of projects in line with being completed by the communicated cut-off dates to facilitate year- end preparation;
- (c) that Council notes the performance of the Municipality against the set objectives contained in Section 2; and
- (d) that the Accounting Officer attends to ensuring that Directors put the necessary corrective measures in place to ensure that projects are managed proactively in a bid to ensure that Council meets its strategic objectives contained in the Service Delivery and Budget Implementation Plan and to report on same at the end of quarter.

## 6. DISCUSSION / CONTENTS

### 6.1 Background

In terms of the Municipal Finance Management Act (MFMA) Section 72(1) the Accounting Officer of the municipality must by 25 January each year assess:

- (a) the performance of the municipality during the first half of the financial year; taking into account the following:
  - (i) the monthly statements referred to in Section 71 for the first half of the financial year;
  - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
  - (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
- (b) submit a report on such assessment to-
  - (i) the Mayor of the municipality;
  - (ii) the National Treasury; and
  - (iii) the relevant Provincial Treasury

Once the Mayor has considered the section 72 report, it must be submitted to Council by the 31st of January of each year in terms of section 54 (1) (f) of the MFMA.

The statements as referred to in section 71 (1) of the MFMA for the first half of the financial year, specifically the sixth month, is incorporated into the mid-year budget and performance assessment in accordance with section 72 (2) of the MFMA.

As part of the review in terms of Section 72 (3) the Accounting Officer must:

- (a) make recommendations on whether an adjustments budget is necessary; and
- (b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.

### 6.2 Discussion

The Financial Mid-year Performance is reported on in **APPENDIX 1** (Section 1). This report encapsulates the performance of the first six months of the financial year and places emphasis on the positive as well as the areas of concern.

The condensed comparative statement report for operating revenue and operating expenditure for the period ending 31 December 2020 can be found in the budget performance analysis of the attached report. It should however be noted that the following services included in the Operating Revenue relate to actual levied amounts against consumer accounts and not actual cash received:

- Property Rates
- Property Rates-Penalties imposed and collection charges

- Service Charges
  - Electricity
  - Refuse Removal
  - Sewerage
  - Water
- Interest earned - Outstanding Debtors

It is important to note that in the past the following services were levied for the full year and minimal movement were seen for the rest of the financial year:

- Property Rates
- Refuse Removal
- Sewerage

Due to the implementation of mSCOA all services are levied on a monthly basis and consumers must apply if they want annual levies for above services.

An over performance has been noted for property rates revenue due to the change in the interim valuations done during the year which resulted in additional property rates revenue being billed. The budget will be increased with R6 000 000 during the Mid-year adjustment budget process

An under performance is noted for electricity revenue due to the noticeable decline in consumption. The service charge has been adversely affected by the COVID-19 lockdown regulations and its concomitant impact on the economy. The budget will be reduced with R40 000 000 during the Mid-year adjustment budget process.

An under performance is noted for water revenue due to the noticeable decline in billed revenue. The decline is as a result of the utilization of alternative water sources such as water tanks and boreholes as well as the impact the COVID-19 pandemic has had on the local economy. The budget will be reduced with R20 000 000 during the Mid-year adjustment budget process.

An under performance is noted for sanitation revenue due to the noticeable decline in billed revenue. The municipality has re-assessed the sanitation revenue budget as the decline in the industrial waste water charges has negatively affected the revenue stream. The budget will be reduced with R10 000 000 during the Mid-year adjustment budget process.

An under performance is noted for interest earned – external investments. The decline in interest is mainly due to the COVID- 19 pandemic which resulted in the prime interest rate being reduced. This reduction has resulted in a significant decrease in our call accounts and primary bank account interest rates. Furthermore, we have received lower rates on offer from investing institutions than the previous financial year. The budget will be reduced with R15 000 000 during the Mid-year adjustment budget process.

An underperformance is noted for fines, penalties and collection charges. The budget will be reduced with R10 000 000 during the Mid-year Adjustment budget process.

The transfers and subsidies will be increased by R4 179 794 during the Mid-year Adjustment budget process due to the following;

- To account for the unspent grant balances as at 30 June 2020 in respect of the Cape Winelands Disaster Grant (R2 030 541) and the Development Bank of South Africa grant (R1 827 853).
- To account for the R376 000 Discretionary grant allocation from LGSETA.
- To account for the movement of R55 000 from the transfers and subsidies operational to the transfers and subsidies – capital in respect of the Library Services Conditional Grant.
- To account for the correction of a system error to the amount of R1000 in respect of the Financial Management Capacity Building Grant.

An under-performance is noted for employee-related costs. The under-spending is due to vacancies which have not yet been filled. Various advertisements for vacancies have been issued during the last quarter. The expenditure budget for this line item will have to be adjusted downwards with R40 235 278 during the Mid-year adjustment budget process.

An under-performance is noted for materials and bulk purchases. A decline in consumption has been noted, as indicated under Service charges - electricity revenue, which directly impacts the expenditure incurred on bulk purchases. This decline is largely due to the impact of COVID-19 on the local economy. A decline has also been noted for water purchases as alluded to under Service charges – water revenue on page 4 of the Mid-year Budget assessment report. The decline in consumption has necessitated a decrease of R28 000 000 which will be implemented during the Mid-year adjustment budget process.

An under-performance is noted for other materials. The under-performance is skewed as a result of the monthly projections which will be adjusted during the Mid-year adjustment budget process. The expenditure budget for this line item will be adjusted upwards with R1 794 218 during the Mid-year adjustment budget process due to additional procurement needs.

An under-performance is noted for contracted services. The under-performance is mainly due to slow project implementation for which remedial actions are in place. The budget will be increased with R30 800 319 due to unforeseen additional security services received from Engineering Directorate to secure 13 of their sites as well the additional land invasion monitoring at Watergang, Enkanini and Lanquedoc on a 24 hour basis will the funds not be sufficient to render these services until the end of June 2021. Additional funding has also been requested for road maintenance work.

An under-performance is noted for other expenditure. The under-performance is mainly due to seminars, conferences, workshop and events which could not be attended due to the COVID-19 lockdown regulations, the deferment of the operational cost: external audit fees as well as the skewed budget projections on certain items. Remedial actions are in place. Additional funding has however been requested due to operational pressure. The budget will be increased with R6 367 859 during the Mid-year adjustment budget process.

### **Mid-year Non-Financial Performance Assessment**

Non-Financial Mid-year Performance is reported on in **APPENDIX 2** Section 2). It covers the overall performance of the Municipality on the Key Performance Indicators (KPI's) that are assessed in the period from 1 July 2019 to December 2019. The performance of the first six months of the financial year should be assessed and reported on in terms of Section 72 of the MFMA. This assessment must include the measurement of performance, the identification of corrective actions and recommendations for the adjustments of KPI's, if necessary.

**6.3. Financial Implications**

The financial implications of this report will be dealt with in the adjustments budget.

**6.4 Legal Implications**

The recommendations in this report comply with Council's policies and all applicable legislation.

**6.5 Staff Implications**

This report has no staff implications to the Municipality.

**6.6 Previous / Relevant Council Resolutions:**

The previous resolution relevant to this item was made on:

- 34<sup>th</sup> Council meeting, 29<sup>th</sup> January 2020, item 8.2.1.

**6.7 Risk Implications**

None

**6.8 Comments from Senior Management:****6.8.1 Municipal Manager:**

Supported

**ANNEXURES**

**Appendix 1: Financial Mid-year Performance**

**Appendix 2: Mid-year Non-Financial Performance Assessment**

**FOR FURTHER DETAILS CONTACT:**

<b>NAME</b>	<b>Kevin Carolus</b>
<b>POSITION</b>	<b>Chief Financial Officer</b>
<b>DIRECTORATE</b>	<b>Financial Services</b>
<b>CONTACT NUMBERS</b>	<b>021 – 808 8528</b>
<b>E-MAIL ADDRESS</b>	<b>Kevin.Carolus@stellenbosch.gov.za</b>
<b>REPORT DATE</b>	<b>18 January 2021</b>

# APPENDIX 1



**STELLENBOSCH**

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

# **Appendix 1**

# **MID YEAR BUDGET AND PERFORMANCE ASSESSMENT**

## **DECEMBER 2020**



<b>INDEX</b>	<b>PAGE</b>
Purpose	3
Legislative Background	3
Budget Performance Analysis	3 - 16
Progress made on resolving problems identified in the annual Report	18
Recommendations	18
Quality certificate	20
<b>PART A</b>	
Operational Revenue	
Operational Expenditure	
Capital Expenditure	
Employee Related Costs	
Grant allocations: Received	
Grant allocations: Expenditure	
Investments and borrowings	



## BUDGET & FINANCIAL PERFORMANCE OF STELLENBOSCH MUNICIPALITY AS AT 31 DECEMBER 2020

### 1. PURPOSE

The mid-year report is used as a management tool to assess the Municipality's performance and financial position against the approved budget by analyzing trends and patterns for the first six months of the 2020/2021 financial year, with a view of giving effect to the Mayor and Council's oversight role and to recommend the need for an adjustment budget as envisaged by the Municipal Finance Management Act.

### 2. LEGISLATIVE BACKGROUND

In terms of Section 72 (1) (a) of the Local Government Municipal Finance Management Act No. 56 of 2003 (MFMA) the Accounting Officer must by the 25<sup>th</sup> of January of each year assess the performance of the Municipality during the first half of the financial year. A report on such assessment must then be submitted to the Mayor, Provincial Treasury and National Treasury in terms of Section 72 (1) (b) of the Act. Once the Mayor has considered the report in terms of Section 54 (1) (f) of the MFMA, she must table the report with recommendations to Council by 31 January of each year.

### 3. BUDGET PERFORMANCE ANALYSIS

#### 3.1 Overview of Operating Revenue and Expenditure performance for the period July to December 2020.

Description	Adjusted Budget	Year-to-date Budget	Year-to-date Actual	Year-to-date Variance
<b>Revenue By Source</b>				
Property rates	392 239 042	196 119 522	232 726 387	18.67%
Service charges - electricity revenue	707 441 162	353 720 574	288 332 435	-18.49%
Service charges - water revenue	168 720 115	84 360 066	59 513 194	-29.45%
Service charges - sanitation revenue	118 311 571	59 155 782	46 814 139	-20.86%
Service charges - refuse revenue	78 304 939	39 152 472	41 259 677	5.38%
Rental of facilities and equipment	16 292 168	8 146 074	4 634 190	-43.11%
Interest earned - external investments	37 870 453	18 935 232	10 844 113	-42.73%
Interest earned - outstanding debtors	13 281 347	6 640 680	4 778 869	-28.04%
Fines, penalties and forfeits	140 880 961	70 440 486	38 991 383	-44.65%
Licences and permits	5 502 903	2 751 456	2 790 456	1.42%
Agency services	2 930 946	1 465 476	1 521 555	3.83%
Transfers and subsidies	198 258 760	99 129 336	142 392 370	43.64%
Other revenue	39 408 262	19 704 144	11 517 316	-41.55%
Gains on disposal of PPE	-	-	-	
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>1 919 442 629</b>	<b>959 721 300</b>	<b>886 116 085</b>	<b>-7.67%</b>

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

<u>Expenditure</u>	Adjusted Budget	Year-to-date Budget	Year-to-date Actual	Year-to-date Variance
Employee costs	577 905 299	288 952 716	274 300 708	-5.07%
Remuneration of Councillors	21 132 587	10 566 288	9 242 599	-12.53%
Depreciation & asset impairment	205 627 580	102 813 822	126 787	-99.88%
Finance charges	39 348 891	19 674 444	14 575 845	-25.91%
Materials and bulk purchases	523 682 801	262 314 592	214 421 244	-18.26%
Transfers and subsidies	11 072 999	6 784 016	9 182 608	35.36%
Other expenditure	528 384 848	261 362 989	138 065 365	-47.17%
<b>Total Expenditure</b>	<b>1 907 155 005</b>	<b>952 468 867</b>	<b>659 915 155</b>	<b>-30.72%</b>

**Below follows a synopsis of significant revenue and expenditure variances:**

### **Property Rates and Service Charges**

Property rates, service charges refuse and sanitation are billed monthly. However some consumers applied to have their property rates and service charges billed annually.

#### **Property Rates**

The municipality has billed R36 606 865 more property rates than initially anticipated. This is due to the change in the interim valuations done during the year which resulted in additional property rates revenue being billed. The budget will be increased with R6 000 000 during the Mid-year adjustment budget process.

#### **Service charges - electricity revenue**

The municipality has billed R65 388 139 less electricity charges than initially anticipated. The largest under performance relates to the prepaid electricity usage (R17 486 291), Industrial consumption (R14 732 201), low usage during peak times reflected for the time of use tariffs (R24 905 932) and the Commercial users (R6 047 403). The billings reflect a decline of R28 638 538 in comparison with the same period last year. It is evident that this service charge has been adversely affected by the COVID-19 lockdown regulations and its concomitant impact on the economy. The budget will be preliminary reduced with R40 000 000 during the Mid-year adjustment budget process.

#### **Service charges - water revenue**

The municipality has billed R24 846 872 less water charges than initially anticipated. This decline in billings is a result of the decrease in consumption. The categories reflecting the largest underperformance pertains to industrial water (R9 738 131) and the sale of conventional water (R13 287 058). An increase is anticipated over the summer months however it is envisaged that the municipality will not reach its adjusted budget of R168 720 115 if the current trend continues. The billings reflect a decline of R12 900 664 in comparison with the same period last year. It is evident that this service charge has been adversely affected by the COVID-19 lockdown regulations and its concomitant impact on the economy. The budget will be preliminary reduced with R20 000 000 during the Mid-year adjustment budget process.

**Service charges - sanitation revenue**

The municipality has billed R12 341 644 less sanitation charges than initially anticipated. The largest under performance has been noted for the industrial waste water at R11 161 565. When taking into account the average monthly utilisation of the service, the risk exist that the municipality will only realise 79 per cent or R93 638 277 of its adjusted budget amount. This service charge has been adversely affected by the COVID-19 lockdown regulations and its concomitant impact on the economy. The budget will be preliminary reduced with R10 000 000 during the Mid-year adjustment budget process.

**Rental of facilities and equipment**

An under performance was noted for rental on facilities and equipment to the amount of R3 511 884. The variance is mainly due to the housing rental units. The user department indicated that the occupants of the municipal rental units have been subject to affordability testing since October 2019 which resulted in a decline in rentals. The budget will be preliminary reduced with R5 700 000 during the Mid-year adjustment budget process.

**Interest Earned- External Investments**

An under performance was noted for interest earned – external investments to the amount of R8 091 119. The variance is mainly due to the COVID- 19 pandemic which resulted in the prime interest rate being reduced. This reduction has resulted in a significant decrease in our call accounts and primary bank account interest rates. Furthermore, we have received lower rates on offer from investing institutions than the previous financial year. The interest on the investment journal to the amount of R1 245 179 will be processed during January 2021, which will result in an improvement for the next reporting period. The budget will be preliminary reduced with R15 000 000 during the Mid-year adjustment budget process.

**Fines, penalties and forfeits**

An underperformance was noted to the amount of R31 449 103. The recognition of traffic fines in terms of iGRAP 1 will be done on a monthly basis, including journals that need to be processed on the financial system. The budget will however be reduced with R10 000 000 during the Mid-year Adjustment budget process.

**Transfers and subsidies**

The transfers and subsidies will be increased by R4 179 794 during the Mid-year Adjustment budget process due to the following;

- To account for the unspent grant balances as at 30 June 2020 in respect of the Cape Winelands Disaster Grant (R2 030 541) and the Development Bank of South Africa grant (R1 827 853).
- To account for the R376 000 Discretionary grant allocation from LGSETA.

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

- To account for the movement of R55 000 from the transfers and subsidies operational to the transfers and subsidies – capital in respect of the Library Services Conditional Grant.
- To account for the correction of a system error to the amount of R1000 in respect of the Financial Management Capacity Building Grant.

**Other revenue**

An under performance is noted for other revenue to the amount of R8 186 828. The budget will be increased with R4 197 382 during the Mid-year adjustment budget process. The decrease has been necessitated due to the following;

- The sales of goods and rendering of services: Parking Fees  
The underperformance can mainly be attributed to no revenue being recognised in respect of parking fees. This is due to the fact that no parking marshals operated during levels 5-2 of the COVID-19 lockdown regulations. The budget will be reduced with R7 500 000 during the Mid-year adjustment budget process.
- The sales of goods and rendering of services: Development Charges  
The revenue budget will be increased with R11 697 382 due to the change in accounting treatment for development charges. The municipality has previously accounted for Development Charges as Unspent Conditional Grants in terms of GRAP 23, Revenue from non-exchange transactions. The reasoning for this was the notion that Developers Charges would be utilised for the funding of future infrastructure requirements. With the revisiting of our application to GRAP and assessing our comparability and alignment to our neighbouring municipalities this accounting decision was revisited and motivated the need for change. Developers Contributions must be accounted for as Revenue from exchange transactions in terms of GRAP 9. Revenue must be recognised when Development charges are levied and a subsequent transfer done to the CRR for capital investment in municipal infrastructure.

## Operating Expenditure

The expenditure to date reflects an under spending of R292 553 711 when comparing the financial performance of the first six months to the pro-rata budget.

It should be noted that three budget items reflected an under spending when compared to the year-to-date budget and is as follows:

- Employee costs: An under performance of R14 652 008 is noted against the year to date budget projections. The underspending is due to vacancies which have not yet been filled. Various advertisements for vacancies have been issued during the last quarter. The expenditure budget for this line item will have to be preliminary adjusted downwards with R40 235 278 during the Mid-year adjustment budget process.
- Remuneration of Councillors: An underperformance of R1 323 689 is noted against the year to date budget projections. This is largely due to the increase in councilor remuneration which will only be implemented during the end of quarter 3 of the 2020/21 financial year.
- Depreciation and asset impairment: An underperformance of R102 687 036 is noted against the year to date budget projections. The underperformance is skewed as a result of the monthly projections which will be adjusted during the Mid-year adjustment budget process.
- Finance charges: An underperformance of R5 098 599 is noted against the year to date budget projections. The underperformance is skewed as a result of the monthly projections which will be adjusted during the Mid-year adjustment budget process.
- Materials and Bulk purchases: An underperformance of R47 893 348 is noted for materials and bulk purchases. A decline in consumption has been noted, as indicated under Service charges - electricity revenue on page 4 of this report, which directly impacts the expenditure incurred on bulk purchases. This decline is largely due to the impact of COVID-19 on the local economy. Although it is envisaged that the demand for electricity will increase during the winter months, the budget will be preliminary decreased by R25 000 000 during the Mid-year adjustment budget process. A decline has also been noted for water purchases as alluded to under Service charges – water revenue on page 4 of this report. The decline in consumption has necessitated a preliminary decrease of R3 000 000 which will be implemented during the Mid-year adjustment budget process.
- Other materials: An under performance of R9 823 890 is noted against the year to date budget projections. The underperformance is skewed as a result of the monthly projections which will be adjusted during the Mid-year adjustment budget process. The expenditure budget for this line item will be adjusted upwards with

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

R1 794 218 during the Mid-year adjustment budget process due to additional procurement needs.

- Contracted Services: An under performance of R36 585 275 is noted against the year to date budget projections. The underperformance is due to the following;
  - Contractors:Prepaid Electricity Vendors: The user department planned to spend R4 884 672 of the adjusted budget. The year to date actual expenditure incurred amounted to R2 556 663. Orders amounting to R4 399 606 have been loaded on the financial system.
  - Outsourced Services:Refuse Removal (Landfill site): The user department planned to spend R7 200 000 of the adjusted budget. The year to date actual expenditure incurred amounted to R3 658 603. Orders to the amount of R9 621 409 have been loaded on the financial system. Invoices to the amount of R230 920 have been submitted for payment.
  - Contractors:Maintenance of Unspecified Assets (Sewerage Purification Stellenbosch): The user department planned to spend R4 167 228 of the adjusted budget. The year to date actual expenditure incurred amounted to R41 073. Orders to the amount of R8 080 184 have been loaded on the financial system.
  - Outsourced Services: Traffic Fines Management: The user department planned to spend R4 430 808 of the adjusted budget. The year to date actual expenditure incurred amounted to R3 478 575. The user department indicated that due to the COVID-19 lockdown regulations the enforcement of speed control was minimised. Drivers adjusted their driving speed due to the visibility of law enforcement officials. This resulted in less speed fines being issued which had a domino effect on the expenditure incurred to date.

The expenditure budget for this line item will be preliminary adjusted upwards with R30 800 319 due to the following;

- Outsourced Services: Security Services: A budget increase of R10 883 751 has been requested due to unforeseen additional security services received from Engineering Directorate to secure 13 of their sites as well the additional land invasion monitoring at Watergang, Nkanini and Lanquedoc on a 24 hour basis will the funds not be sufficient to render these services until the end of June 2021.
- Contractors:Maintenance of Unspecified Assets: A budget increase of R2 000 000 has been requested to continue with the maintenance of

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

roads. If no funds are allocated it will have an adverse effect on the implementation of maintenance work.

- Transfer Station Klappmuts: Outsourced Services: Refuse Removal: A budget increase of R5 000 000 has been requested for the transport and disposal of waste.
- Transfers and subsidies: An over performance of R2 398 592 is noted against the year to date budget projections. The underperformance is skewed as a result of the monthly projections which will be adjusted during the Mid-year adjustment budget process.
- Other expenditure: An underspending of R123 297 624 against a year to date budget of R261 362 989 has been noted. The underspending is largely due to the following;
  - Seminars, Conferences, Workshops and Events: National  
The user department planned to spend R2 342 718 of the adjusted budget. The year to date actual expenditure incurred amounted to R1 424 690. The user department indicated that due to the COVID-19 lockdown regulations the conferences could not be attended. Plans are however in place to be rolled out for the 2021 calendar year.
  - Operational Cost: External Audit Fees  
The user department planned to spend R3 562 134 of the adjusted budget. The year to date actual expenditure incurred amounted to R1 550 773. The Minister of Finance has issued Government Gazette number 851 which exempts municipalities in terms of S177 (1)(b) of the MFMA. The exemption relates to the adhering to the deadlines for the submission of the Annual Financial Statements, Annual reports and Oversight reports. Due to the municipality opting to take the exemption of 31 October 2020 the spending has been deferred.
  - Operational Cost: Bargaining Council  
The user department planned to spend R 2 194 500 of the adjusted budget. No spending has been incurred to date. The user department indicated that it is an annual payment which is done during the last quarter of the financial year. The year-to-date budget projections will be amended during the Mid-year adjustment budget process.

Various other line items were also identified where additional funds are requested due to operational pressure. This will be addressed in the Mid-Year Adjustments Budget and

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

will result in an envisaged budget increase to the amount of R6 367 859 for other expenditure.

### 3.2 Overview of Capital Budget performance for the period July to December 2020

	Approved Adjustment Budget	Planned	Actuals	Variance (Planned vs Actuals)	Variance (Planned vs Actuals)%
Municipal Manager	40 000	9 500	16 381	6 881	72.43%
Planning & Development	16 367 078	8 283 114	752 338	-7 530 776	-90.92%
Community and Protection Services	48 316 949	19 804 960	9 435 350	-10 369 610	-52.36%
Infrastructure Services	344 670 420	155 512 362	78 505 495	-77 006 867	-49.52%
Strategic & Corporate Services	73 466 511	62 308 443	58 191 231	-4 117 212	-6.61%
Financial Services	850 000	450 000	110 497	-339 503	-75.45%
<b>Grand Total</b>	<b>483 710 959</b>	<b>246 368 379</b>	<b>147 011 293</b>	<b>-99 357 086</b>	<b>-40.33%</b>

Expenditure on the Capital Budget for the six months ended 31 December 2020 is R147 011 293 representing 30% capital spending performance measured against the total capital budget of R613 274 958 which is lower than the spending performance of 33% for the same period in December 2019.

Period	Dec-17	Dec-18	Dec-19	Dec-20
Total Capital Budget	535 057 640	587 748 280	613 274 958	483 710 958
Actual Spending	84 806 586	147 499 939	202 978 608	147 011 293
<b>Spending Performance</b>	<b>15.85%</b>	<b>25.10%</b>	<b>33.10%</b>	<b>30.39%</b>

This spending only represents actual payments, whilst orders for work still in progress amount to R135 179 825. Of concern is the fact that R181 918 075 worth of capital projects have not yet been provisionally committed. The capital budget will have to be adjusted to make the necessary amendments to various projects in order to accelerate progress on the priorities identified.



### **3.3 Financial performance analysis**

#### **3.3.1 Liquidity Analysis- Acid Test Ratio**

The liquidity position of the municipality was 4.37:1 at 31 December 2019 and has regressed to 3.19:1 at 31 December 2020. This indicates that funding could be made available immediately to cover short-term commitments. The municipality is operating above the norm of 2:1.

#### **3.3.2 Financial Performance – Net Operating Surplus Margin**

The municipality's net operating surplus margin has remained stable indicated at 25.92 at 31 December 2019 to 25.53% at 31 December 2019. The positive ratio indicates that the municipality is able to generate a surplus which will assist to contribute towards its capital funding requirements and ensure sustainable service delivery.

#### **3.3.3 Cost Coverage Ratio**

The municipality's cost coverage ratio has decreased from 19 months at 31 December 2019 to 12 months at 31 December 2020. The ratio is above the norm of 1 to 3 months. This ratio indicates the municipality's ability to meet at least its monthly fixed operating commitments from cash and short-term investment without collecting any additional revenue, during that month.

#### **3.3.4 Debtors collection rate**

The debtors collection rate has decreased from 99.64% at 31 December 2019 to 96.95% at 31 December 2020. Cognisance should be taken that the percentages includes the collection of arrear debt. The municipality will continue to enforce strict credit control procedures to ensure an improvement is evident during the next 6 months of the current financial year. It is evident that the COVID-19 pandemic has had an adverse effect on the collection of debt due to the financial strain it has placed on the local economy.

#### **3.3.5 Liability Management**

##### **3.3.5.1 Cost required to service borrowings**

The municipality's cost required to service borrowings has decreased marginally from 4.55% at 31 December 2019 to 4.31% at 31 December 2020. The ratio depicts the borrowing or payment obligation expressed as a percentage of total operating expenditure. The municipality is well below the norm of 6% to 8%.

##### **3.3.5.2 Affordability of total borrowings**

The municipality's affordability of borrowings has decreased from 19.85% at 31 December 2019 to 17.02% year to date. The decline is largely due to the decrease in the budgeted operating revenue of R138 842 339. The municipality is however still well below the norm of 45% and has the capacity to increase funding from borrowings.

## MID YEAR BUDGET AND PERFORMANCE ASSESSMENT

## 3.4 Outstanding Debtors

Below is an analysis of the outstanding consumer debtors as at 31 December 2020 compared to the position as at 31 December 2019:

**Debtors' Age Analysis as at 31 December 2020:**

WC024 Stellenbosch - Supporting Table SC3 Monthly Budget Statement - aged debtors - Mid-Year Assessment													
Description	NT Code	Budget Year 2020/21										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days		
<b>R thousands</b>													
<b>Debtors Age Analysis By Income Source</b>													
Trade and Other Receivables from Exchange Transactions - Water	1200	13 849	3 600	3 977	2 770	78 566	-	-	-	102 762	81 336	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	33 037	1 800	1 978	1 844	11 211	-	-	-	49 871	13 056	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	18 246	1 758	1 520	1 162	29 043	-	-	-	51 730	30 206	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	6 807	937	990	1 000	20 735	-	-	-	30 468	21 734	-	-
Receivables from Exchange Transactions - Waste Management	1600	4 375	670	707	583	23 952	-	-	-	30 287	24 535	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	729	174	177	170	9 073	-	-	-	10 323	9 242	-	-
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	742	309	409	305	9 893	-	-	-	11 659	10 198	-	-
<b>Total By Income Source</b>	<b>2000</b>	<b>77 786</b>	<b>9 248</b>	<b>9 758</b>	<b>7 833</b>	<b>182 473</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>287 099</b>	<b>190 307</b>	<b>-</b>	<b>-</b>
<b>2019/20 - totals only</b>													
<b>Debtors Age Analysis By Customer Group</b>													
Organs of State	2200	4 471	1 593	1 858	1 771	3 374	-	-	-	13 067	5 144	-	-
Commercial	2300	13 462	262	246	267	15 981	-	-	-	30 218	16 247	-	-
Households	2400	46 438	6 584	6 860	4 981	139 927	-	-	-	204 791	144 908	-	-
Other	2500	13 414	810	793	815	23 192	-	-	-	39 024	24 007	-	-
<b>Total By Customer Group</b>	<b>2600</b>	<b>77 786</b>	<b>9 248</b>	<b>9 758</b>	<b>7 833</b>	<b>182 473</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>287 099</b>	<b>190 307</b>	<b>-</b>	<b>-</b>

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

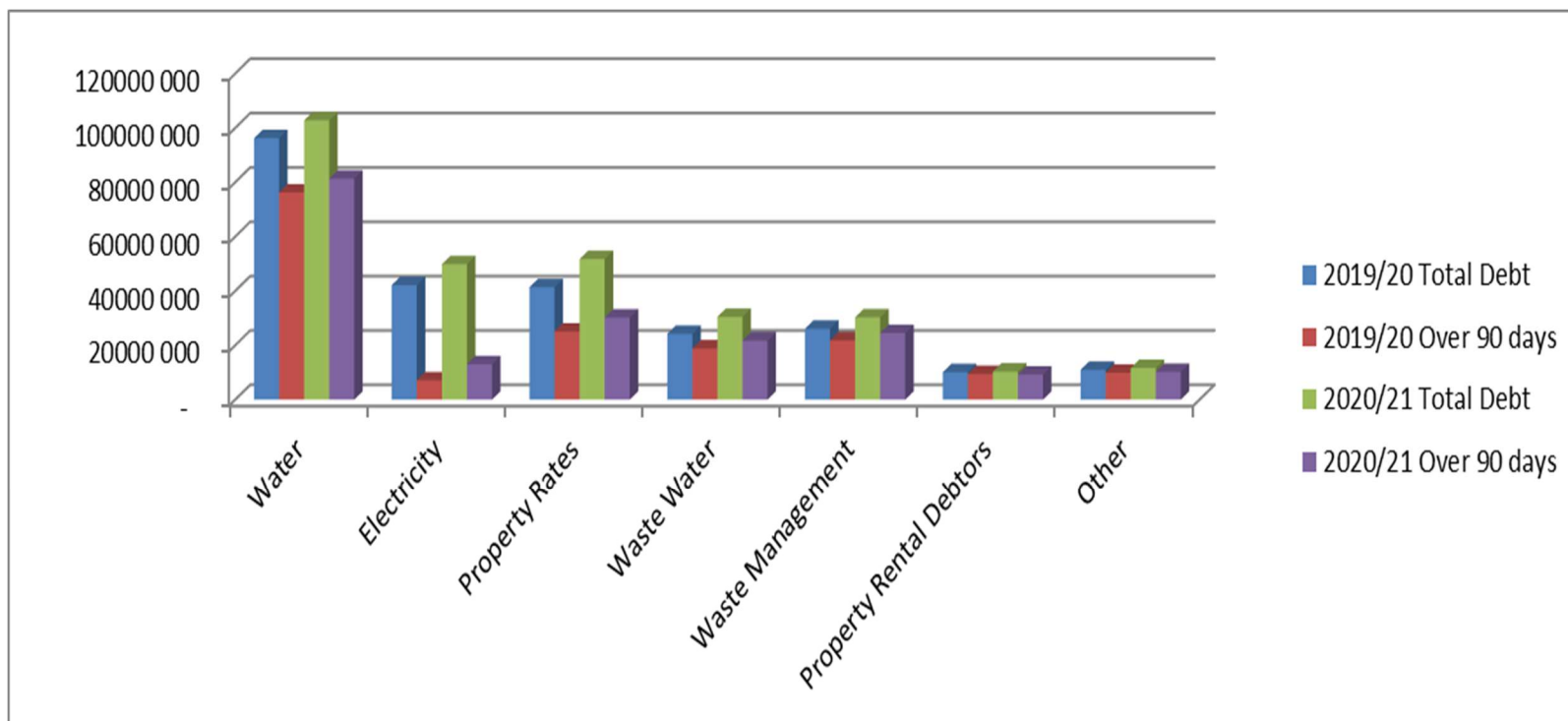
**Debtors' Age Analysis as at 31 December 2019:**

WC024 Stellenbosch - Supporting Table SC3 Monthly Budget Statement - aged debtors - Mid-Year Assessment

Description	NT Code	Budget Year 2019/20									Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total			
<b>R thousands</b>													
<b>Debtors Age Analysis By Income Source</b>													
Trade and Other Receivables from Exchange Transactions - Water	1200	15 537	2 276	2 147	1 534	74 730	-	-	-	96 225	76 265	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	33 171	876	1 022	526	6 590	-	-	-	42 186	7 116	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	14 840	859	658	574	24 483	-	-	-	41 414	25 057	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	4 571	427	366	353	18 485	-	-	-	24 203	18 838	-	-
Receivables from Exchange Transactions - Waste Management	1600	3 406	498	453	425	21 342	-	-	-	26 124	21 767	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	383	151	119	120	9 332	-	-	-	10 105	9 451	-	-
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	692	196	163	274	9 654	-	-	-	10 979	9 927	-	-
<b>Total By Income Source</b>	<b>2000</b>	<b>72 601</b>	<b>5 284</b>	<b>4 930</b>	<b>3 806</b>	<b>164 615</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>251 236</b>	<b>168 421</b>	<b>-</b>	<b>-</b>
<b>2018/19 - totals only</b>										-	-		
<b>Debtors Age Analysis By Customer Group</b>													
Organs of State	2200	2 002	79	42	23	786	-	-	-	2 932	809	-	-
Commercial	2300	13 211	146	92	163	13 389	-	-	-	27 000	13 552	-	-
Households	2400	39 181	4 192	3 781	2 980	130 620	-	-	-	180 754	133 600	-	-
Other	2500	18 207	867	1 015	640	19 821	-	-	-	40 550	20 461	-	-
<b>Total By Customer Group</b>	<b>2600</b>	<b>72 601</b>	<b>5 284</b>	<b>4 930</b>	<b>3 806</b>	<b>164 615</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>251 236</b>	<b>168 421</b>	<b>-</b>	<b>-</b>

The abovementioned data set indicates that consumer debt increased by R35 863 042 from December 2019 to December 2020. The increase is mainly due to the property rates debt increase of R10 315 415. Debtors over 90 days have increased with R21 885 520 over same period. The largest part of the increase in overdue debt relates to electricity (R5 939 941 or 27%)

MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020



## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

## Subsidies and Rebates:

**Number of registered indigent families 31 December 2019: 17 988**

Formal Indigents: 6 941  
 Informal Indigents: 11 047

**Number of registered indigent families 31 December 2020: 17 576**

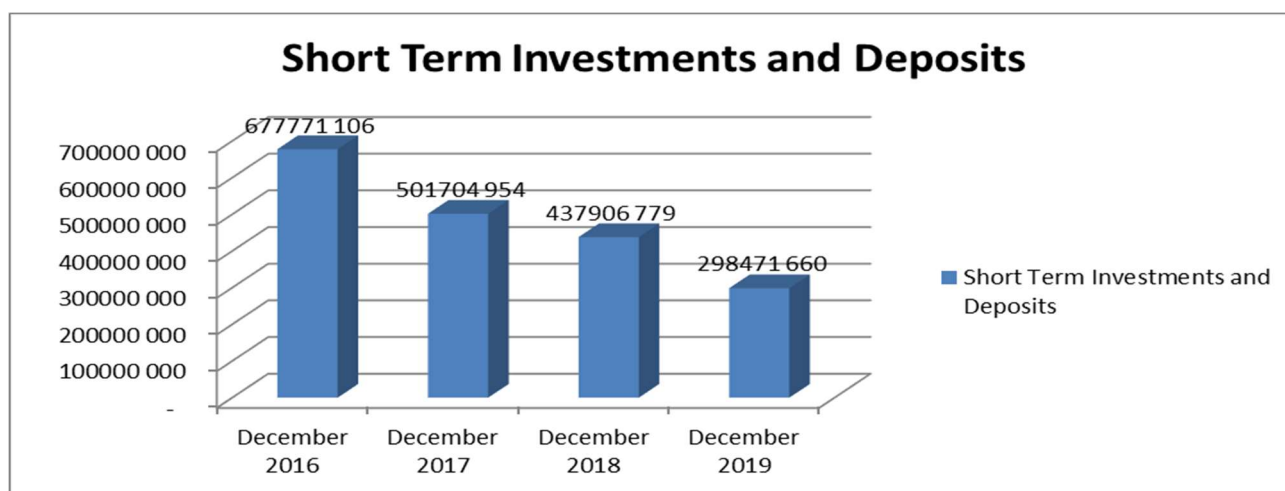
Formal Indigents: 7 174  
 Informal Indigents: 10 402

The informal indigent households have increased by 233 households due to an increase in applications received. The municipality continuously ensures that there is increased community awareness regarding indigent applications and rebates available. An overall decrease of 412 indigent households has been noted from December 2019 to December 2020.

**3.5 Investments**

The investment portfolio decreased from R437 906 779 as at 31 December 2019 to R298 471 660 million at 31 December 2020.

Description	Dec-17	Dec-18	Dec-19	Dec-20	%Decrease
Short Term Investments and Deposits	677 771 106	501 704 954	437 906 779	298 471 660	-31.84%

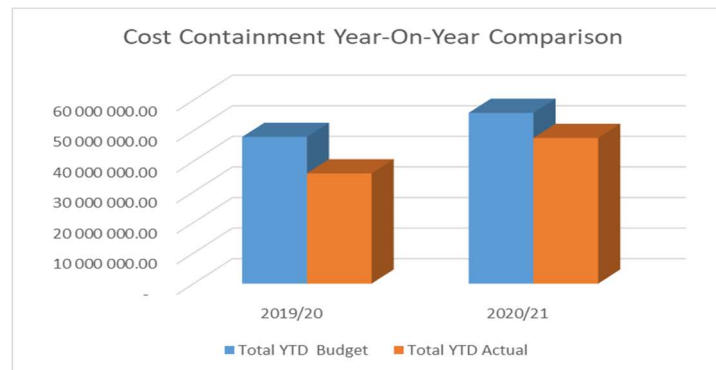


The decline in the investments portfolio is due to the COVID- 19 pandemic which resulted in the prime interest rate being reduced. This reduction has resulted in a significant decrease in our call accounts and primary bank account interest rates. Furthermore, we have received lower rates on offer from investing institutions than the previous financial year.

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

## 3.6 Cost Containment Reporting

Measures	COST CONTAINMENT REPORTING							
	31-Dec-20				31-Dec-19			
	Amended Budget	Total YTD Budget	Total YTD Actual	Saving/ (Over spending)	Amended Budget	Total YTD Budget	Total YTD Actual	Saving/ (Over spending)
Use of consultants	40 566 309.00	19 783 462.00	15 653 373.62	4 130 088.38	51 843 383.00	15 886 403.00	8 344 304.71	7 542 098.29
Vehicles used for political office -bearers	-	-	-	-	-	-	-	-
Accommodation, Travel and Incidental costs	20 969 322.00	10 484 700.00	6 767 267.58	3 717 432.42	18 991 990.00	9 075 873.00	6 871 262.77	2 204 610.23
Sponsorships, events and catering	2 683 816.00	1 342 908.00	884 959.76	457 948.24	3 056 647.00	1 593 604.00	1 157 344.84	436 259.16
Communication	7 795 749.00	4 216 378.00	3 870 435.76	345 942.24	7 349 438.00	3 348 984.00	2 511 057.72	837 926.28
Other related expenditure items	39 957 018.00	19 978 524.00	20 405 100.47	- 426 576.47	36 710 519.00	18 034 240.00	17 133 283.85	900 956.15
<b>Grand Total</b>	<b>111 972 214.00</b>	<b>55 805 972.00</b>	<b>47 581 137.19</b>	<b>8 224 834.81</b>	<b>117 951 977.00</b>	<b>47 939 104.00</b>	<b>36 017 253.89</b>	<b>11 921 850.11</b>



Description	2019/20	2020/21
Total YTD Budget	47 939 104.00	55 805 972.00
Total YTD Actual	36 017 253.89	47 581 137.19

The municipality has implemented the Cost Containment policy as from 1 October 2019. The purpose of the policy is to regulate spending and to implement cost containment measures at Stellenbosch Local Municipality. As depicted above the municipality has achieved a saving of R8 224 835 when compared to the year-to-date budget projections at the end of December 2020. The year-on-year comparison however depicts an increase of R11 563 883 when compared to December 2019. The largest increase can be

MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

attributed to the use of consultants (R7 309 069 or 88%). It should however be noted that the municipality has decreased the overall budget on the cost containment items reflected above by R5 979 763 or 5%.

Item for report	Description	31-Dec-20				31-Dec-19			
		Amended Budget	YTD		Saving/ (Overspending)	Amended Budget	YTD		Saving/ (Overspending)
			Total YTD Budget	Total YTD Actual			Total YTD Budget	Total YTD Actual	
Use of consultants	Business and Advisory:Accounting and Auditing	47 025.00	23 514.00	-	23 514.00	50 000.00	24 996.00	-	24 996.00
	Business and Advisory:Audit Committee	1 093 301.00	546 654.00	141 750.00	404 904.00	954 529.00	384 294.00	166 259.56	218 034.44
	Business and Advisory:Business and Financial Manag	7 019 739.00	3 509 874.00	2 050 471.02	1 459 402.98	12 794 685.00	2 420 969.00	4 287 319.34	1 866 350.34
	Business and Advisory:Commissions and Committees	-	-	-	-	-	60 516.00	-	60 516.00
	Business and Advisory:Communications	8 100.00	4 050.00	-	4 050.00	8 000.00	64 512.00	-	64 512.00
	Business and Advisory:Human Resources	306 274.00	153 138.00	39 930.30	113 207.70	559 627.00	196 505.00	26 652.68	169 852.32
	Business and Advisory:Occupational Health and Safe	52 470.00	26 238.00	-	26 238.00	55 000.00	19 313.00	-	19 313.00
	Business and Advisory:Organisational	315 468.00	157 734.00	-	157 734.00	1 123 292.00	412 445.00	-	412 445.00
	Business and Advisory:Project Management	12 830 859.00	5 630 520.00	6 183 104.38	552 584.38	13 178 439.00	1 776 356.00	295 035.22	1 481 320.78
	Business and Advisory:Research and Advisory	1 290 381.00	645 192.00	33 187.65	612 004.35	1 089 187.00	580 327.00	151 906.89	428 420.11
	Business and Advisory:Qualification Verification	-	-	-	-	-	60 516.00	-	60 516.00
	Business and Advisory:Quality Control	-	-	-	-	-	60 516.00	-	60 516.00
	Business and Advisory:Valuer and Assessors	2 331 000.00	1 165 500.00	1 185 359.33	19 859.33	3 084 315.00	1 083 016.00	846 825.16	236 190.84
	Business and Advisory:Forensic Investigators	725 902.00	362 946.00	-	362 946.00	397 753.00	754 596.00	-	754 596.00
	Infrastructure and Planning:Architectural	16 067.00	8 034.00	5 673.56	2 360.44	17 083.00	5 998.00	17 083.00	11 085.00
	Engineering:Civil	-	-	-	-	-	-	-	-
	Engineering:Structural	4 500 000.00	2 649 996.00	2 761 588.08	111 592.08	6 157 794.00	5 018 892.00	2 990.00	5 015 902.00
	Infrastructure and Planning:Land and Quantity Surv	-	-	-	-	161 809.00	56 817.00	-	56 817.00
	Laboratory Services:Water	1 539 495.00	669 966.00	205 365.77	464 600.23	1 596 000.00	797 982.00	953 056.25	155 074.25
	Legal Cost:Legal Advice and Litigation	8 425 228.00	4 197 610.00	3 045 281.75	1 152 328.25	10 542 070.00	2 070 937.00	1 591 264.44	479 672.56
Legal Cost:Issue of Summons	65 000.00	32 496.00	1 661.78	30 834.22	73 800.00	36 900.00	5 912.17	30 987.83	
Vehicles used for political office -bearers	N/A	-	-	-	-	-	-	-	
Accommodation, Travel and Incidental	Allowance:Travel or Motor Vehicle	457 659.00	228 828.00	-	228 828.00	420 256.00	201 281.00	60 000.00	141 281.00
	Allowance:Travel or Motor Vehicle	173 903.00	86 952.00	-	86 952.00	159 690.00	76 483.00	-	76 483.00
	Allowance:Accommodation, Travel and Incidental	19 887.00	9 942.00	-	9 942.00	18 261.00	8 745.00	68.69	8 676.31
	Allowance:Travel or Motor Vehicle	173 903.00	86 952.00	-	86 952.00	159 690.00	76 483.00	10 000.00	66 483.00
	Allowance:Travel or Motor Vehicle	-	-	-	-	175 683.00	84 143.00	-	84 143.00
	Allowance:Accommodation, Travel and Incidental	-	-	-	-	-	-	-	-
	Allowance:Travel or Motor Vehicle	-	-	-	-	-	-	-	-
	Allowance:Travel or Motor Vehicle	191 319.00	95 658.00	-	95 658.00	175 683.00	84 143.00	-	84 143.00
	Allowance:Accommodation, Travel and Incidental	16 508.00	8 256.00	-	8 256.00	15 158.00	7 259.00	-	7 259.00
	Allowance:Travel or Motor Vehicle	191 319.00	95 658.00	-	95 658.00	175 683.00	84 143.00	69 600.00	14 543.00
	Allowances:Accommodation, Travel and Incidental	374 476.00	187 254.00	9 166.08	178 087.92	291 811.00	139 762.00	73 425.51	66 336.49
	Allowances:Travel or Motor Vehicle	14 398 104.00	7 199 070.00	4 571 311.56	2 627 758.44	12 692 175.00	6 114 615.00	4 603 913.96	1 510 701.04
	Allowances and Service Related Benefits:Travelling	-	-	-	-	-	-	-	-
	Allowances and Service Related Benefits:Travelling	-	-	-	-	-	-	-	-
	Allowances and Service Related Benefits:Travelling	275 783.00	137 892.00	-	137 892.00	260 172.00	122 090.00	107 433.90	14 656.10
	Allowances and Service Related Benefits:Travelling	220 627.00	110 316.00	-	110 316.00	208 138.00	97 672.00	85 946.88	11 725.12
Allowances and Service Related Benefits:Travelling	1 656 281.00	828 138.00	-	828 138.00	1 562 529.00	733 236.00	322 301.28	410 934.72	
Allowances and Service Related Benefits:Travelling	2 794 293.00	1 397 148.00	2 186 789.94	789 641.94	2 636 125.00	1 237 033.00	1 538 572.55	301 539.55	
Operational Cost:Travel Agency and Visa's	19 456.00	9 732.00	-	9 732.00	25 382.00	6 013.00	-	6 013.00	
Travel and Subsistence:Non-employees	5 804.00	2 904.00	-	2 904.00	15 554.00	2 772.00	-	2 772.00	
Sponsorships, events and catering	Contractors:Catering Services	955 860.00	478 926.00	26 305.00	452 621.00	1 127 649.00	705 020.00	286 864.47	418 155.53
	Outsourced Services:Catering Services	1 151 712.00	575 856.00	849 932.60	274 076.60	1 352 245.00	638 098.00	698 393.47	60 295.47
	Advertising, Publicity and Marketing:Gifts and Pro	161 975.00	80 988.00	4 361.08	76 626.92	155 000.00	82 525.00	26 368.45	56 156.55
	Contractors:Event Promoters	252 294.00	126 150.00	-	126 150.00	266 753.00	85 436.00	119 350.00	33 914.00
Communication	Advertising, Publicity and Marketing:Gifts and Pro	161 975.00	80 988.00	4 361.08	76 626.92	155 000.00	82 525.00	26 368.45	56 156.55
	Communication:Cellular Contract (Subscription and	471 510.00	243 258.00	15 206.05	228 051.95	482 443.00	244 080.00	15 213.11	228 866.89
	Communication:Licences (Radio and Television)	31 504.00	15 750.00	-	15 750.00	30 381.00	14 667.00	-	14 667.00
	Communication:Radio and TV Transmissions	2 270 361.00	1 135 176.00	888 942.48	246 233.52	2 137 379.00	1 098 193.00	647 822.65	450 370.35
	Communication:Postage/Stamps/Frinking Machines	2 493 158.00	1 232 586.00	601 636.57	630 949.43	2 322 575.00	899 377.00	483 241.07	416 135.93
	Communication:SMS Bulk Message Service	181 705.00	90 852.00	38 366.31	52 485.69	173 880.00	79 985.00	25 602.02	54 382.98
Other related expenditure items	Communication:Telephone, Fax, Telegraph and Telex	2 347 511.00	1 498 756.00	2 326 284.35	827 528.35	2 202 780.00	1 012 682.00	1 339 178.87	326 496.87
	Entertainment:Senior Management	94 832.00	47 418.00	-	47 418.00	106 992.00	45 908.00	3 176.94	42 731.06
	Entertainment:Total for All Other Councillors	104 709.00	52 356.00	525.61	51 830.39	100 200.00	46 092.00	3 824.45	42 267.55
	Entertainment:Executive Mayor	259 610.00	129 804.00	1 300.00	128 504.00	248 430.00	114 278.00	29 654.41	84 623.59
	Overtime:Non Structured	35 891 131.00	17 945 574.00	17 171 203.16	774 370.84	32 942 931.00	16 241 690.00	14 034 814.04	2 206 875.96
	Overtime:Shift Additional Remuneration	2 026 274.00	1 013 142.00	2 263 874.17	1 250 732.17	1 860 670.00	891 171.00	2 093 597.23	1 202 426.23
	Overtime:Structured	1 580 462.00	790 230.00	968 197.53	177 967.53	1 451 296.00	695 101.00	968 216.78	273 115.78
	<b>Grand Total</b>	<b>111 972 214.00</b>	<b>55 805 972.00</b>	<b>47 581 137.19</b>	<b>8 224 834.81</b>	<b>117 951 977.00</b>	<b>47 939 104.00</b>	<b>36 017 253.89</b>	<b>11 921 850.11</b>

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

**4. PAST YEAR'S ANNUAL REPORT AND PROGRESS ON RESOLVING PROBLEMS IDENTIFIED IN THE ANNUAL REPORT**

The Minister of Finance has issued Government Gazette number 851 which exempts municipalities in terms of S177 (1)(b) of the MFMA. The exemption relates to the adhering to the deadlines for the submission of the Annual Financial Statements, Annual reports and Oversight reports. Due to the municipality opting to take the exemption of 31 October 2020 the compilation of the Annual Report has been deferred to after the audit opinion and audited Annual Financial Statements for the 2019/20 financial year has been concluded.

Areas for improvement as identified during the previous year's audit will be encapsulated in an Audit Finding Action Plan which will address the areas of concern. This plan and the implementation thereof will be monitored by senior management as well as the Audit Committee. The GRAP disclosure checklist in addition to the findings raised in the previous audit will be used to mitigate the risk of recurring audit findings.

**5. RECOMMENDATIONS FROM THE ACCOUNTING OFFICER**

After having assessed the performance of the municipality for the first half of the year (ended 31 December 2020), the following is recommended:

- a) That the Executive Mayor tables this report to Council as the contents indicate the need to approve an adjustment budget.
- b) That the revised projections as contained in this report inform the adjustment budget.

**6. RECOMMENDATIONS FROM THE EXECUTIVE MAYOR**

- a) that Council take note of the report and more specifically the assessment and forecasts contained in the report,
- b) that Council take note that an Adjustments Budget will be tabled to Council as a result of the following:
  - the appropriation of additional allocations received and increased realistically anticipated revenue during the financial year;
  - the reprioritization of projects in line with being completed by the communicated cut-off dates to facilitate year- end preparation;
- c) that Council note the performance of the Municipality against the set objectives contained in Section 2; and
- d) that the Accounting Officer attend to ensuring that Directors put the necessary corrective measures in place to ensure that projects are managed proactively in a



bid to ensure that Council meet its strategic objectives contained in the Service Delivery and Budget Implementation Plan and to report on same at the end of quarter

**QUALITY CERTIFICATE**

I, Geraldine Mettler, the Municipal Manager of Stellenbosch Municipality, hereby **certify** that the mid-year budget and performance assessment for the period 1 July 2020 to December 2020 has been prepared in accordance with Section 72 of the Municipal Finance Management Act and Regulations made under the Act and accordingly submit the required report on the state of Stellenbosch Municipality's performance.

Name: Geraldine Mettler

Municipal Manager of Stellenbosch Municipality - WC024



---

Signature

Date : 18 January 2021

# **MID YEAR BUDGET AND PERFORMANCE ASSESSMENT PART A**

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

## Monthly Budget Statements

Table C1: Monthly Budget Statement Summary

WC024 Stellenbosch - Table C1 Monthly Budget Statement Summary - Mid-Year Assessment									
Description	Budget Year 2020/21								
	2019/20 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<b>Financial Performance</b>									
Property rates	361 912	392 239	392 239	26 639	232 726	196 120	36 607	19%	392 239
Service charges	880 126	1 072 778	1 072 778	47 223	435 919	536 389	(100 469)	-19%	1 072 778
Investment revenue	40 472	37 870	37 870	1 517	10 844	18 935	(8 091)	-43%	37 870
Transfers and subsidies	160 652	178 547	198 259	65 804	142 392	99 129	43 263	44%	198 259
Other own revenue	175 060	218 297	218 297	7 563	64 234	109 148	(44 915)	-41%	218 297
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>1 618 222</b>	<b>1 899 731</b>	<b>1 919 443</b>	<b>148 745</b>	<b>886 116</b>	<b>959 721</b>	<b>(73 605)</b>	<b>-8%</b>	<b>1 919 443</b>
Employee costs	481 583	579 439	577 905	45 436	274 301	288 953	(14 652)	-5%	577 905
Remuneration of Councillors	19 121	21 133	21 133	1 535	9 243	10 566	(1 324)	-13%	21 133
Depreciation & asset impairment	192 334	205 628	205 628	73	127	102 814	(102 687)	-100%	205 628
Finance charges	56 004	39 349	39 349	14 576	14 576	19 674	(5 099)	-26%	39 349
Materials and bulk purchases	475 558	523 902	523 683	33 715	214 421	262 315	(47 893)	-18%	524 720
Transfers and subsidies	10 855	10 069	11 073	102	9 183	6 784	2 399	35%	11 073
Other expenditure	421 001	507 944	528 385	23 138	138 065	261 363	(123 298)	-47%	527 348
<b>Total Expenditure</b>	<b>1 656 456</b>	<b>1 887 463</b>	<b>1 907 155</b>	<b>118 575</b>	<b>659 915</b>	<b>952 469</b>	<b>(292 554)</b>	<b>-31%</b>	<b>1 907 155</b>
<b>Surplus/(Deficit)</b>	<b>(38 234)</b>	<b>12 267</b>	<b>12 288</b>	<b>30 170</b>	<b>226 201</b>	<b>7 252</b>	<b>218 948</b>	<b>3019%</b>	<b>12 288</b>
Transfers and subsidies - capital (monetary allocations)	124 374	113 429	88 514	-	17 532	44 257	(26 725)	-60%	88 514
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>86 141</b>	<b>125 696</b>	<b>100 802</b>	<b>30 170</b>	<b>243 733</b>	<b>51 510</b>	<b>192 223</b>	<b>373%</b>	<b>100 802</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>86 141</b>	<b>125 696</b>	<b>100 802</b>	<b>30 170</b>	<b>243 733</b>	<b>51 510</b>	<b>192 223</b>	<b>373%</b>	<b>100 802</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>405 962</b>	<b>375 750</b>	<b>483 711</b>	<b>26 333</b>	<b>147 011</b>	<b>246 368</b>	<b>(99 357)</b>	<b>-40%</b>	<b>483 711</b>
Capital transfers recognised	124 376	145 341	120 481	12 387	32 343	51 612	(19 268)	-37%	120 481
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	33 365	102 780	108 070	2 767	9 585	50 489	(40 904)	-81%	108 070
Internally generated funds	248 221	127 630	255 160	11 178	105 083	144 267	(39 184)	-27%	255 160
<b>Total sources of capital funds</b>	<b>405 962</b>	<b>375 750</b>	<b>483 711</b>	<b>26 333</b>	<b>147 011</b>	<b>246 368</b>	<b>(99 357)</b>	<b>-40%</b>	<b>483 711</b>
<b>Financial position</b>									
Total current assets	712 097	822 269	939 722		730 432				752 008
Total non current assets	5 700 564	5 507 560	6 253 518		5 847 449				6 255 630
Total current liabilities	407 397	325 826	481 125		208 825				463 312
Total non current liabilities	554 003	601 220	849 515		554 003				849 515
<b>Community wealth/Equity</b>	<b>5 451 262</b>	<b>5 402 784</b>	<b>5 862 600</b>		<b>5 815 053</b>				<b>5 594 007</b>
<b>Cash flows</b>									
Net cash from (used) operating	281 984	328 247	324 800	31 028	179 441	(812 651)	(992 092)	122%	(1 627 520)
Net cash from (used) investing	(314 403)	(375 773)	(483 734)	(27 452)	(213 414)	(246 532)	(33 119)	13%	(483 711)
Net cash from (used) financing	(25 870)	76 469	94 508	(13 822)	(13 371)	(8 271)	5 099	-62%	(8 271)
<b>Cash/cash equivalents at the month/year end</b>	<b>111 202</b>	<b>452 675</b>	<b>359 307</b>	<b>-</b>	<b>376 389</b>	<b>(643 722)</b>	<b>(1 020 111)</b>	<b>158%</b>	<b>(1 695 770)</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	77 786	9 248	9 758	7 833	182 473	-	-	-	287 099
<b>Creditors Age Analysis</b>									
Total Creditors	58 226	-	-	-	-	-	-	-	58 226

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

**Table C2: Monthly Budget Statement – Financial Performance (standard classification)**

WC024 Stellenbosch - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Mid-Year Assessment										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Revenue - Functional</b>										
<b>Governance and administration</b>		<b>488 228</b>	<b>495 016</b>	<b>504 810</b>	<b>51 180</b>	<b>292 314</b>	<b>252 405</b>	<b>39 909</b>	<b>16%</b>	<b>504 810</b>
Executive and council		206	706	706	50	389	353	36	10%	706
Finance and administration		488 022	494 310	504 104	51 130	291 925	252 052	39 873	16%	504 104
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		<b>152 633</b>	<b>257 793</b>	<b>235 529</b>	<b>1 968</b>	<b>63 049</b>	<b>117 764</b>	<b>(54 715)</b>	<b>-46%</b>	<b>235 529</b>
Community and social services		15 697	16 882	13 492	223	4 029	6 746	(2 717)	-40%	13 492
Sport and recreation		2 700	8 915	8 915	0	104	4 458	(4 354)	-98%	8 915
Public safety		125 347	166 187	166 187	1 165	43 671	83 094	(39 422)	-47%	166 187
Housing		8 890	65 809	46 934	580	15 245	23 467	(8 222)	-35%	46 934
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		<b>68 252</b>	<b>23 815</b>	<b>23 815</b>	<b>752</b>	<b>5 906</b>	<b>11 908</b>	<b>(6 002)</b>	<b>-50%</b>	<b>23 815</b>
Planning and development		64 468	11 220	11 220	251	3 024	5 610	(2 586)	-46%	11 220
Road transport		2 942	12 465	12 465	498	2 776	6 232	(3 456)	-55%	12 465
Environmental protection		841	131	131	3	106	65	41	63%	131
<b>Trading services</b>		<b>1 032 011</b>	<b>1 236 429</b>	<b>1 243 696</b>	<b>94 574</b>	<b>542 061</b>	<b>621 848</b>	<b>(79 787)</b>	<b>-13%</b>	<b>1 243 696</b>
Energy sources		593 253	757 248	756 264	40 338	317 954	378 132	(60 178)	-16%	756 264
Water management		196 651	191 604	193 169	15 829	75 143	96 584	(21 441)	-22%	193 169
Waste water management		152 991	177 313	180 766	20 712	82 046	90 383	(8 337)	-9%	180 766
Waste management		89 117	110 265	113 497	17 694	66 918	56 749	10 169	18%	113 497
<b>Other</b>	<b>4</b>	<b>100</b>	<b>107</b>	<b>107</b>	<b>9</b>	<b>55</b>	<b>53</b>	<b>1</b>	<b>2%</b>	<b>107</b>
<b>Total Revenue - Functional</b>	<b>2</b>	<b>1 741 225</b>	<b>2 013 160</b>	<b>2 007 957</b>	<b>148 483</b>	<b>903 385</b>	<b>1 003 978</b>	<b>(100 593)</b>	<b>-10%</b>	<b>2 007 957</b>
<b>Expenditure - Functional</b>										
<b>Governance and administration</b>		<b>222 128</b>	<b>329 110</b>	<b>329 543</b>	<b>19 273</b>	<b>120 091</b>	<b>164 641</b>	<b>(44 550)</b>	<b>-27%</b>	<b>329 543</b>
Executive and council		56 361	56 162	56 162	3 483	21 173	28 081	(6 908)	-25%	56 162
Finance and administration		154 297	258 354	258 787	14 223	94 642	129 263	(34 621)	-27%	258 787
Internal audit		11 470	14 595	14 595	1 567	4 276	7 297	(3 021)	-41%	14 595
<b>Community and public safety</b>		<b>364 662</b>	<b>406 547</b>	<b>405 295</b>	<b>24 940</b>	<b>121 435</b>	<b>201 502</b>	<b>(80 067)</b>	<b>-40%</b>	<b>405 295</b>
Community and social services		33 120	39 532	35 945	2 247	13 443	17 952	(4 509)	-25%	35 945
Sport and recreation		43 759	49 049	49 545	4 221	20 058	24 624	(4 566)	-19%	49 545
Public safety		255 613	281 078	281 081	16 548	76 281	139 572	(63 291)	-45%	281 081
Housing		32 170	36 888	38 724	1 924	11 653	19 355	(7 702)	-40%	38 724
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		<b>170 062</b>	<b>215 381</b>	<b>213 308</b>	<b>9 475</b>	<b>75 400</b>	<b>107 392</b>	<b>(31 992)</b>	<b>-30%</b>	<b>213 308</b>
Planning and development		61 996	89 452	89 545	4 859	41 487	45 509	(4 022)	-9%	89 545
Road transport		91 373	97 635	95 881	3 174	26 778	47 940	(21 162)	-44%	95 881
Environmental protection		16 693	28 294	27 882	1 442	7 135	13 943	(6 809)	-49%	27 882
<b>Trading services</b>		<b>899 456</b>	<b>936 301</b>	<b>958 884</b>	<b>64 887</b>	<b>342 990</b>	<b>478 871</b>	<b>(135 882)</b>	<b>-28%</b>	<b>958 884</b>
Energy sources		507 135	537 272	555 249	34 348	220 647	277 155	(56 508)	-20%	555 249
Water management		129 788	148 325	144 833	13 605	39 173	72 416	(33 243)	-46%	144 833
Waste water management		143 285	145 692	144 094	11 045	47 771	71 946	(24 174)	-34%	144 094
Waste management		119 248	105 013	114 709	5 888	35 398	57 354	(21 956)	-38%	114 709
<b>Other</b>		<b>148</b>	<b>124</b>	<b>124</b>	<b>-</b>	<b>-</b>	<b>62</b>	<b>(62)</b>	<b>-100%</b>	<b>124</b>
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>1 656 456</b>	<b>1 887 463</b>	<b>1 907 155</b>	<b>118 575</b>	<b>659 915</b>	<b>952 469</b>	<b>(292 554)</b>	<b>-31%</b>	<b>1 907 155</b>
<b>Surplus/ (Deficit) for the year</b>		<b>84 768</b>	<b>125 696</b>	<b>100 802</b>	<b>29 907</b>	<b>243 470</b>	<b>51 510</b>	<b>191 960</b>	<b>373%</b>	<b>100 802</b>

Table C2: Monthly Budget Statement – Financial Performance, reflects the operating revenue and operating expenditure in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. The main functions are Governance and Administration; Community and Public safety; Economic and Environmental services; and Trading Services.

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

**Table C3: Monthly Budget Statement – Financial Performance (revenue & expenditure by municipal vote)**

WC024 Stellenbosch - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Mid-Year										
Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>	1									
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		(9 230)	-	-	-	-	-	-	-	-
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		23 949	81 766	62 892	916	19 178	31 446	(12 268)	-39.0%	62 892
Vote 3 - INFRASTRUCTURE SERVICES		1 094 404	1 246 146	1 253 413	95 227	545 038	626 707	(81 669)	-13.0%	1 253 413
Vote 4 - COMMUNITY AND PROTECTION SERVICES		143 439	192 985	189 595	1 509	48 029	94 797	(46 768)	-49.3%	189 595
Vote 5 - CORPORATE SERVICES		(25 053)	4 303	4 376	370	2 111	2 188	(77)	-3.5%	4 376
Vote 6 - FINANCIAL SERVICES		515 086	487 960	497 681	50 723	289 291	248 840	40 451	16.3%	497 681
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>	2	<b>1 742 596</b>	<b>2 013 160</b>	<b>2 007 957</b>	<b>148 745</b>	<b>903 648</b>	<b>1 003 978</b>	<b>(100 330)</b>	<b>-10.0%</b>	<b>2 007 957</b>
<b>Expenditure by Vote</b>	1									
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		29 595	47 884	47 884	2 917	12 922	23 942	(11 020)	-46.0%	47 884
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		69 991	105 954	107 794	5 091	40 048	54 636	(14 588)	-26.7%	107 794
Vote 3 - INFRASTRUCTURE SERVICES		993 246	1 082 795	1 103 623	68 592	374 315	551 240	(176 925)	-32.1%	1 103 623
Vote 4 - COMMUNITY AND PROTECTION SERVICES		374 549	359 246	355 836	25 393	123 457	176 781	(53 324)	-30.2%	355 836
Vote 5 - CORPORATE SERVICES		157 494	181 001	181 434	10 164	66 101	90 709	(24 608)	-27.1%	181 434
Vote 6 - FINANCIAL SERVICES		31 580	110 584	110 584	6 419	43 072	55 161	(12 089)	-21.9%	110 584
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	2	<b>1 656 456</b>	<b>1 887 463</b>	<b>1 907 155</b>	<b>118 575</b>	<b>659 915</b>	<b>952 469</b>	<b>(292 554)</b>	<b>-30.7%</b>	<b>1 907 155</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>86 141</b>	<b>125 696</b>	<b>100 802</b>	<b>30 170</b>	<b>243 733</b>	<b>51 510</b>	<b>192 223</b>	<b>373.2%</b>	<b>100 802</b>

Table C3: Monthly Budget Statement – Financial Performance, reflects the operating revenue and operating expenditure by municipal vote. The municipal directorates are Municipal Manager; Planning Development; Human Settlements; Engineering Services; Community and Protection Services; Corporate Services; and Financial Services. The operating expenditure budget is approved by Council on the municipal vote level.

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

**Table C4: Monthly Budget Statement – Financial Performance (revenue & expenditure)**

WC024 Stellenbosch - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessment										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue By Source</b>										
Property rates		361 912	392 239	392 239	26 639	232 726	196 120	36 607	19%	392 239
Service charges - electricity revenue		562 275	707 441	707 441	25 297	288 332	353 721	(65 388)	-18%	707 441
Service charges - water revenue		171 632	168 720	168 720	9 310	59 513	84 360	(24 847)	-29%	168 720
Service charges - sanitation revenue		83 262	118 312	118 312	7 364	46 814	59 156	(12 342)	-21%	118 312
Service charges - refuse revenue		62 957	78 305	78 305	5 252	41 260	39 152	2 107	5%	78 305
Service charges - other		-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		13 601	16 292	16 292	702	4 634	8 146	(3 512)	-43%	16 292
Interest earned - external investments		40 472	37 870	37 870	1 517	10 844	18 935	(8 091)	-43%	37 870
Interest earned - outstanding debtors		6 954	13 281	13 281	989	4 779	6 641	(1 862)	-28%	13 281
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		99 993	140 881	140 881	609	38 991	70 440	(31 449)	-45%	140 881
Licences and permits		5 725	5 503	5 503	456	2 790	2 751	39	1%	5 503
Agency services		2 664	2 931	2 931	190	1 522	1 465	56	4%	2 931
Transfers and subsidies		160 652	178 547	198 259	65 804	142 392	99 129	43 263	44%	198 259
Other revenue		46 089	39 408	39 408	4 615	11 517	19 704	(8 187)	-42%	39 408
Gains on disposal of PPE		33	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>1 618 222</b>	<b>1 899 731</b>	<b>1 919 443</b>	<b>148 745</b>	<b>886 116</b>	<b>959 721</b>	<b>(73 605)</b>	<b>-8%</b>	<b>1 919 443</b>
<b>Expenditure By Type</b>										
Employee related costs		481 583	579 439	577 905	45 436	274 301	288 953	(14 652)	-5%	577 905
Remuneration of councillors		19 121	21 133	21 133	1 535	9 243	10 566	(1 324)	-13%	21 133
Debt impairment		123 187	74 007	74 007	8	213	37 004	(36 791)	-99%	74 007
Depreciation & asset impairment		192 334	205 628	205 628	73	127	102 814	(102 687)	-100%	205 628
Finance charges		56 004	39 349	39 349	14 576	14 576	19 674	(5 099)	-26%	39 349
Bulk purchases		445 621	482 196	482 196	30 484	203 029	241 098	(38 069)	-16%	482 196
Other materials		29 937	41 706	41 487	3 231	11 393	21 217	(9 824)	-46%	42 524
Contracted services		183 482	245 478	244 685	15 627	83 171	119 756	(36 585)	-31%	243 689
Transfers and subsidies		10 855	10 069	11 073	102	9 183	6 784	2 399	35%	11 073
Other expenditure		114 332	188 459	209 692	7 504	54 682	104 603	(49 921)	-48%	209 651
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>		<b>1 656 456</b>	<b>1 887 463</b>	<b>1 907 155</b>	<b>118 575</b>	<b>659 915</b>	<b>952 469</b>	<b>(292 554)</b>	<b>-31%</b>	<b>1 907 155</b>
<b>Surplus/(Deficit)</b>		<b>(38 234)</b>	<b>12 267</b>	<b>12 288</b>	<b>30 170</b>	<b>226 201</b>	<b>7 252</b>	<b>218 948</b>	<b>0</b>	<b>12 288</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		124 374	113 429	88 514	-	17 532	44 257	(26 725)	(0)	88 514
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>86 141</b>	<b>125 696</b>	<b>100 802</b>	<b>30 170</b>	<b>243 733</b>	<b>51 510</b>			<b>100 802</b>
Taxation		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		<b>86 141</b>	<b>125 696</b>	<b>100 802</b>	<b>30 170</b>	<b>243 733</b>	<b>51 510</b>			<b>100 802</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>86 141</b>	<b>125 696</b>	<b>100 802</b>	<b>30 170</b>	<b>243 733</b>	<b>51 510</b>			<b>100 802</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		<b>86 141</b>	<b>125 696</b>	<b>100 802</b>	<b>30 170</b>	<b>243 733</b>	<b>51 510</b>			<b>100 802</b>

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

**1. Operating Revenue**

The following table shows the actual billed operating revenue per source as per the accrual basis as well as actual direct revenue per source against that planned in the SDBIP at 31 December 2020. It should be noted that the figures relate to billed revenue and not cash collected.

**Operating Revenue by Source:**

Description	Original Budget	Adjustment Budget	YTD budget	YTD actual	YTD variance	YTD variance %	Monthly budget	Monthly actual	MTD variance	MTD variance %
<b>Revenue by Source</b>										
Rental of facilities and equipment	16 292 168	16 292 168	8 146 074	4 634 190	(3 511 884)	-43%	1 357 679	702 442	(655 237)	-48%
Interest earned - external investments	37 870 453	37 870 453	18 935 232	10 844 113	(8 091 119)	-43%	3 155 872	1 516 893	(1 638 979)	-52%
Interest earned - outstanding debtors	13 281 347	13 281 347	6 640 680	4 778 869	(1 861 811)	-28%	1 106 780	989 422	(117 358)	-11%
Fines, penalties and forfeits	140 880 961	140 880 961	70 440 486	38 991 383	(31 449 103)	-45%	11 740 081	609 399	(11 130 682)	-95%
Licences and permits	5 502 903	5 502 903	2 751 456	2 790 456	39 000	1%	458 576	456 292	(2 284)	0%
Agency services	2 930 946	2 930 946	1 465 476	1 521 555	56 079	4%	244 246	189 611	-	-
Transfers and subsidies	178 547 000	198 258 760	99 129 336	142 392 370	43 263 034	44%	16 521 556	65 803 583	49 282 027	298%
Other revenue	39 408 264	39 408 262	19 704 144	11 517 316	(8 186 828)	-42%	3 284 024	4 615 475	1 331 451	41%
Gains on disposal of PPE	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>1 899 730 875</b>	<b>1 919 442 629</b>	<b>959 721 300</b>	<b>886 116 085</b>	<b>(73 605 215)</b>	<b>-8%</b>	<b>159 953 550</b>	<b>148 745 435</b>	<b>-11 153 480</b>	<b>-7%</b>



## **Operating Revenue Variance Report**

The variances between actual operating revenue and the planned operating revenue contained in the SDBIP are explained per revenue source and are as follows:

### **Revenue by Source**

#### **Property Rates and Service Charges**

Property rates and service charges refuse are billed monthly. However some consumers applied to have their property rates and service charges billed annually.

#### **Service charges - water revenue**

The municipality has billed R24 846 872 less water charges than initially anticipated. This decline in billings is a result of the decrease in consumption. The categories reflecting the largest underperformance pertains to industrial water (R9 738 131) and the sale of conventional water (R13 287 058). An increase is anticipated over the summer months however it is envisaged that the municipality will not reach its adjusted budget of R168 720 115 if the current trend continues. The billings reflect a decline of R12 900 664 in comparison with the same period last year. It is evident that this service charge has been adversely affected by the COVID-19 lockdown regulations and its concomitant impact on the economy. It is advisable that the budget be reduced during the Mid-year adjustment budget process.

#### **Service charges - electricity revenue**

The municipality has billed R65 388 139 less electricity charges than initially anticipated. The largest under performance relates to the prepaid electricity usage (R17 486 291), Industrial consumption (R14 732 201), low usage during peak times reflected for the time of use tariffs (R24 905 932) and the Commercial users (R6 047 403). The billings reflect a decline of R28 638 538 in comparison with the same period last year. It is evident that this service charge has been adversely affected by the COVID-19 lockdown regulations and its concomitant impact on the economy. It is advisable that the budget be reduced during the Mid-year adjustment budget process.

#### **Service charges - sanitation revenue**

The municipality has billed R12 341 644 less sanitation charges than initially anticipated. The largest under performance has been noted for the industrial waste water at R11 161 565. When taking into account the average monthly utilisation of the service, the risk exist that the municipality will only realise 79 per cent or R93 638 277 of its adjusted budget amount. This service charge has been adversely affected by the COVID-19 lockdown regulations and its concomitant impact on the economy. It is advisable that the budget be reduced during the Mid-year adjustment budget process.

**Rental on facilities and equipment**

An under performance was noted for rental on facilities and equipment to the amount of R3 511 884. The variance is mainly due to the housing rental units. The user department indicated that the occupants of the municipal rental units have been subject to affordability testing since October 2019 which resulted in a decline in rentals. The budget will be reduced with R5 700 000 during the Mid-year adjustment budget process.

**Interest earned – external investments**

An under performance was noted for interest earned – external investments to the amount of R8 091 119. The variance is mainly due to the Covid- 19 pandemic which resulted in the prime interest rate being reduced. This reduction has resulted in a significant decrease in our call accounts and primary bank account interest rates. Furthermore, we have received lower rates on offer from investing institutions than the previous financial year. The interest on the investment journal to the amount of R1 245 179 will be processed during January 2021, which will result in an improvement for the next reporting period. It is advisable that the budget be reduced during the Mid-year adjustment budget process.

**Interest earned - outstanding debtors**

An underperformance was noted for the interest levied on outstanding debtors to the amount of R1 861 811. Interest on overdue accounts are charged at the South African Reserve Banks prime rate plus one percent and levied on accounts outstanding after the relevant due dates thereof. The decrease in the prime interest rate has a direct correlation to the underperformance. It is advisable that the budget be reduced during the Mid-year adjustment budget process.

**Fines, penalties and forfeits**

An underperformance was noted to the amount of R31 449 103. The recognition of traffic fines in terms of iGRAP 1 will be done on a monthly basis, including journals that need to be processed on the financial system.

**Other revenue**

An under performance is noted for other revenue to the amount of R8 186 828. The under performance is mainly due to no revenue being recognised in respect of parking fees for the period under review as no parking marshalls operated during levels 5-2 of the COVID-19 lockdown regulations. It is advisable that the budget be reduced during the Mid-year adjustment budget process.

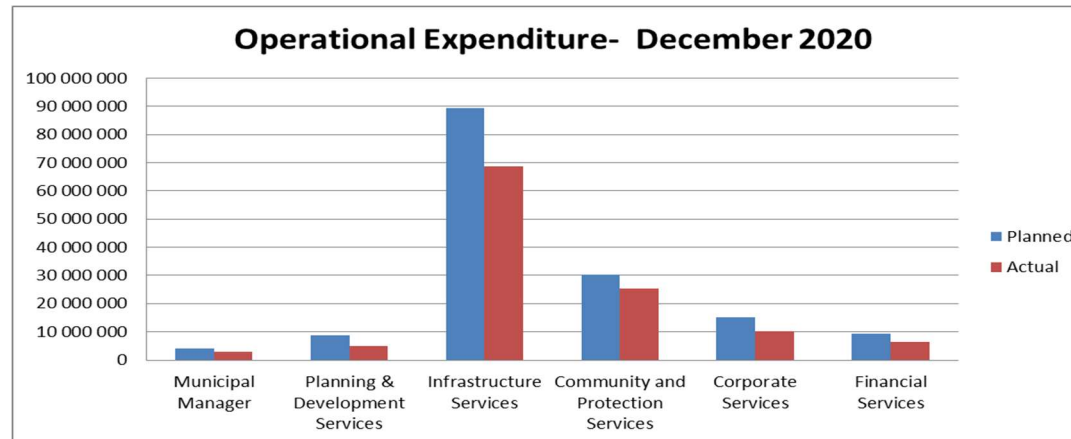
MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2019

2. Operating Expenditure

The following table shows the actual operating expenditure for each Directorate against the planned in the SDBIP as at 31 December 2020.

Operating Expenditure (Per Directorate):

Directorate	Original Budget	Adjusted Budget	Year To Date		December 2020		November Variance (Actual - Plan)	Variance %
			Planned	Actuals	Planned	Actuals		
Municipal Manager	47 883 653	47 883 653	23 941 877	12 922 170	3 990 313	2 917 324	(1 072 989)	-27%
Planning & Development Services	105 524 846	107 793 987	54 635 598	40 048 084	8 859 703	5 090 611	(3 769 092)	-43%
Infrastructure Services	1 082 794 555	1 103 622 771	551 240 308	374 315 211	89 461 700	68 592 074	(20 869 626)	-23%
Community and Protection Services	359 246 177	355 836 322	176 781 134	123 456 690	30 309 147	25 392 557	(4 916 590)	-16%
Corporate Services	181 428 720	181 434 472	90 708 956	66 101 293	15 120 931	10 164 363	(4 956 568)	-33%
Financial Services	110 583 964	110 583 800	55 160 994	43 071 706	9 237 143	6 418 528	(2 818 615)	-31%
<b>TOTALS</b>	<b>1 887 461 915</b>	<b>1 907 155 005</b>	<b>952 468 867</b>	<b>659 915 155</b>	<b>156 978 937</b>	<b>118 575 458</b>	<b>(38 403 479)</b>	<b>-24%</b>



## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

**Operating Expenditure Variance Report**

The variances between actual operating expenditure and planned operating expenditure contained in the SDBIP are explained per item and are as follows:

**2.1 Municipal Manager**

The Municipal Manager directorate planned to spend R23 941 877 of the adjusted budget. The year to date actual expenditure incurred amounted to R12 922 170 which resulted in an underspending of R11 019 707. The items that attributed to the underspending are as follows:

**2.1.1 Operational Cost: External Audit Fees**

The user department planned to spend R3 562 134 of the adjusted budget. The year to date actual expenditure incurred amounted to R1 550 773. The Minister of Finance has issued Government Gazette number 851 which exempts municipalities in terms of S177 (1)(b) of the MFMA. The exemption relates to the adhering to the deadlines for the submission of the Annual Financial Statements, Annual reports and Oversight reports. Due to the municipality opting to take the exemption of 31 October 2020 the spending has been deferred.

**2.2 Planning and Development Services**

The Planning and Development Services directorate planned to spend R54 635 598 of the adjusted budget. The year- to date actual expenditure incurred amounted to R40 048 084 which resulted in an underspending of R14 587 514. The items that attributed to the underspending are as follows:

**2.2.1 Outsourced Services: Professional Staff**

The user department planned to spend R337 500 of the adjusted budget. No spending has been incurred to date. The user department indicated that formal quotations to the amount of R500 000 is in progress.

**2.2.2 Operating Leases: Furniture and Office Equipment**

The user department planned to spend R582 864 of the adjusted budget. The year to date actual expenditure incurred amounted to R226 512. Orders to the amount of R862 753 have been loaded on the financial system. A request has been submitted to the ICT Steering Committee for a lease agreement. Specifications was submitted to the Senior Manager: ICT and the matter served at the ICT Steercom meeting held on 2 December 2020.

### **2.2.3 Business and Advisory: Project Management**

The user department planned to spend R261 670 of the adjusted budget. No spending has been incurred to date. The budget was intended to be used for the service level agreement in respect of the Housing Demand Data Software and Application. The deviation was however referred back by the Bid Adjudication Committee to the ICT Steering committee. Specifications for a formal quotation in respect of the appointment of a service provider to ascertain rental prices for public rental flats (based on a similar premises as that of Social Housing) are being developed.

### **2.2.4 Contractors: Management of Informal Settlements**

The user department planned to spend R954 000 of the adjusted budget. The year to date actual expenditure incurred amounted to R230 634. The service provider for the backyarder survey could not submit an invoice as yet due to the lockdown restrictions that did not allow for the contact or door-to-door surveys. The wendy houses that must be constructed are procured on a needs basis.

### **2.2.5 Operational Cost: Supplier Development Programme**

The user department planned to spend R499 998 of the adjusted budget. No spending has been incurred to date. A budget saving of R264 375 is anticipated. A proposal for improvements to the job seekers database will be submitted. Orders to the amount of R735 625 have been loaded on the financial system.

## **2.3 Community and Protection Services**

The Community and Protection Services directorate planned to spend R176 781 134 of the adjusted budget. The year to date actual expenditure incurred amounted to R123 456 690 which resulted in an underspending of R53 324 444. The items that attributed to the under spending are as follows:

### **2.3.1 Contractors: Maintenance of buildings and facilities: Cemetry: Stellenbosch**

The user department planned to spend R504 324 of the adjusted budget. The year to date actual expenditure incurred amounted to R45 801. Orders to the amount of R208 076 have been loaded on the financial system. The user department indicated that the contractors will only be able to commence work in January 2021.

**2.3.2 Operational Cost:Uniform and Protective Clothing (Fire Services)**

The user department planned to spend R490 002 of the adjusted budget. The year to date actual expenditure incurred amounted to R25 435. The user department indicated that an order to the amount of R158 696 have been loaded on the financial system.

**2.3.3 Outsourced Services:Traffic Fines Management**

The user department planned to spend R4 430 808 of the adjusted budget. The year to date actual expenditure incurred amounted to R3 478 575. The user department indicated that due to the COVID-19 lockdown regulations the enforcement of speed control was minimised. Drivers adjusted their driving speed due to the visibility of law enforcement officials. This resulted in less speed fines being issued which had a concomitant effect on the expenditure incurred.

**2.3.4 Outsourced Services:Drivers Licence Cards**

The user department planned to spend R 728 634 of the adjusted budget. The year to date actual expenditure incurred amounted to R184 443. The user department indicated that the decline in expenditure can be attributed to the COVID-19 lockdown regulations.

**2.3.5 Inventory consumed: Materials and Suppliers (Disaster Management)**

The user department planned to spend R1 300 002 of the adjusted budget. The year to date actual expenditure incurred amounted to R602 366.14. The user department indicated that the utilisation of the materials and supplies are dependant on the occurrence of fire disasters. An increase is anticipated during the summer months. Orders to the value of R574 404 has been loaded on the financial system.

**2.3.6 Contractors: Forestry (Commonage and plantations)**

The user department planned to spend R900 000 of the adjusted budget. No spending has been incurred to date. The user department indicated that the funds have been allocated for the pruning and felling of trees as well as the clearing of alien vegetation. The tree pruning and felling tender is in place and the alien clearing tender is awaiting a date to serve before the Bid Evaluation Committee.

## **2.4 Infrastructure Services**

The Infrastructure Services directorate planned to spend R551 240 308 of the adjusted budget. The year to date actual expenditure incurred amounted to R374 315 221 which resulted in an underspending of R176 925 096. The items that attributed to the under spending are as follows:

### **2.4.1 Electricity:ESKOM**

The user department planned to spend R227 626 890 of the adjusted budget. The year to date actual expenditure incurred amounted to R194 284 300. The user department indicated that the demand for electricity will increase during the winter months. A decline in consumption has been noted as indicated in point 3.2 on page 12 of this report which directly impacts the expenditure incurred on bulk purchases. This decline is largely due to the impact of COVID-19 on the local economy.

### **2.4.2 Operational Cost:Indigent Relief**

The user department planned to spend R10 413 996 of the adjusted budget. The year to date actual expenditure incurred amounted to R1 355 047. The spending relates to the solar electricity provision and Eskom indigent relief customers. The user department indicated that an increase in expenditure will be noted during the ensuing months.

### **2.4.3 Contractors:Prepaid Electricity Vendors**

The user department planned to spend R4 884 672 of the adjusted budget. The year to date actual expenditure incurred amounted to R2 556 663. Orders amounting to R4 399 606 have been loaded on the financial system.

### **2.4.4 Outsourced Services:Refuse Removal (Landfill site)**

The user department planned to spend R7 200 000 of the adjusted budget. The year to date actual expenditure incurred amounted to R3 658 603. Orders to the amount of R9 621 409 have been loaded on the financial system. Invoices to the amount of R230 920 have been submitted for payment.

### **2.4.5 Contractors:Maintenance of Unspecified Assets (Sewerage Purification Stellenbosch)**

The user department planned to spend R4 167 228 of the adjusted budget. The year to date actual expenditure incurred amounted to R41 073. Orders to the amount of R8 080 184 have been loaded on the financial system.

### **2.4.6 Bulk Purchases:Water**

The user department planned to spend R12 499 998 of the adjusted budget. The year to date actual expenditure incurred amounted to R8 744 200. The user department indicated that the reduction in expenditure is directly related to the decline in consumption as stated in point 3.1 on page 12.

## **2.5 Corporate Services**

The Corporate Services directorate planned to spend R90 708 956 of the adjusted budget. The year to date actual expenditure incurred amounted to R66 101 293 which resulted in an underspending of R24 607 663. The items that attributed to the under spending are as follows:

### **2.5.1 Seminars, Conferences, Workshops and Events:Nation**

The user department planned to spend R2 342 718 of the adjusted budget. The year to date actual expenditure incurred amounted to R1 424 690. The user department indicated that due to the COVID-19 lockdown regulations the conferences could not be attended. Plans are however in place to be rolled out for the 2021 calender year. Orders to the amount of R784 388 have been loaded on the financial system.

### **2.5.2 Operational Cost: Bargaining Council**

The user department planned to spend R 2 194 500 of the adjusted budget. No spending has been incurred to date. The user department indicated that it is an annual payment which is done during the last quarter of the financial year. The year-to-date budget projections will be amended during the Mid-year adjustment budget process.

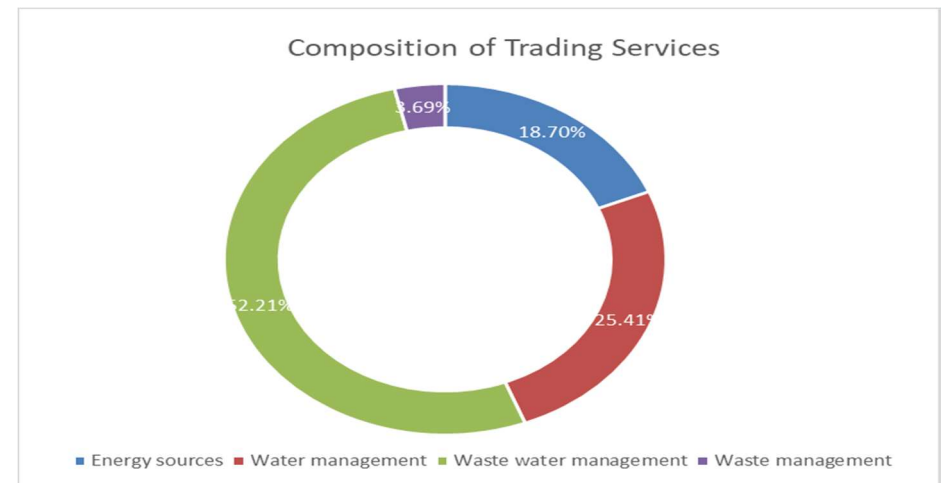
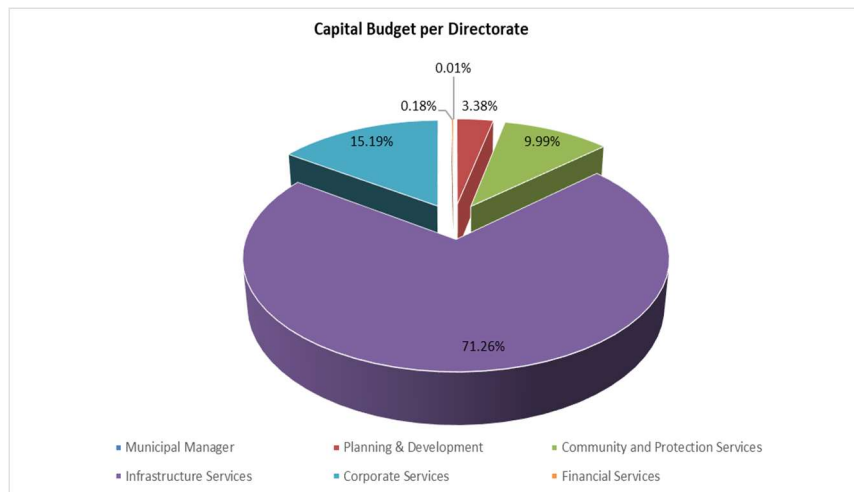


MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

### 3 Capital Expenditure

Stellenbosch municipality vested the majority of the 2020/21 capital budget in trading services (R 210 069 511 or 56.54 per cent of the R483 710 959 capital budget) which is needed to ensure effective service delivery.

The capital budgets for trading services are largely allocated to the investments in waste water management infrastructure (R109 670 000 or 52.21 per cent of the R 210 069 511 trading services capital budget).



## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

The following table shows the actual capital expenditure for each Directorate against that planned in the SDBIP as at 31 December 2020.

Directorate	Amended Budget	Capital Expenditure					Year To Date Actual Spent
		Year To Date Budget	Actual Expenditure	Commitments	Provisional Cost	Actuals + Commitments & Provisional	
<b>Municipal Manager</b>	40 000	9 500	16 381	761	4 348	21 490	40.95%
<b>Planning &amp; Development</b>	16 367 078	8 283 114	752 338	1 759 398	8 295	2 520 031	4.60%
<b>Community and Protection Services</b>	48 316 949	19 804 960	9 435 350	17 807 295	10 428 866	37 677 991	19.53%
<b>Infrastructure Services</b>	344 670 420	155 512 362	78 505 495	109 432 678	8 842 421	192 939 859	22.78%
<b>Corporate Services</b>	73 466 511	62 308 443	58 191 231	6 100 556	315 335	64 607 123	79.21%
<b>Financial Services</b>	850 000	450 000	110 497	39 008	2 499	152 004	13.00%
<b>TOTALS</b>	<b>483 710 959</b>	<b>246 368 379</b>	<b>147 011 293</b>	<b>135 139 695</b>	<b>19 601 764</b>	<b>297 918 498</b>	<b>30.39%</b>

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

**Table C5: Monthly Budget Statement – Capital Expenditure**

Table C5: Monthly Budget Statement – Capital Expenditure consists of three sections:  
Appropriations by vote; Standard classification and funding portion.

WC024 Stellenbosch - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Mid-Year Assessment										
Vote Description	Ref	2019/20			Budget Year 2020/21					
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		35	40	40	1	16	10	7	72%	40
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		2 544	2 000	2 467	-	-	774	(774)	-100%	2 467
Vote 3 - INFRASTRUCTURE SERVICES		60 642	60 880	78 921	10 081	25 849	35 390	(9 541)	-27%	78 921
Vote 4 - COMMUNITY AND PROTECTION SERVICES		8 769	11 690	20 928	1 074	5 130	10 309	(5 178)	-50%	20 928
Vote 5 - CORPORATE SERVICES		1 090	8 100	11 543	853	3 260	6 712	(3 452)	-51%	11 543
Vote 6 - FINANCIAL SERVICES		-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	<b>73 080</b>	<b>82 710</b>	<b>113 899</b>	<b>12 009</b>	<b>34 256</b>	<b>53 194</b>	<b>(18 939)</b>	<b>-36%</b>	<b>113 899</b>
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - OFFICE OF THE MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-
Vote 2 - PLANNING AND DEVELOPMENT SERVICES		6 279	10 311	13 900	219	752	7 509	(6 757)	-90%	13 900
Vote 3 - INFRASTRUCTURE SERVICES		219 470	256 380	265 750	12 788	52 657	120 123	(67 466)	-56%	265 750
Vote 4 - COMMUNITY AND PROTECTION SERVICES		22 687	15 950	27 389	938	4 305	9 496	(5 191)	-55%	27 389
Vote 5 - CORPORATE SERVICES		84 004	9 550	61 924	375	54 931	55 596	(665)	-1%	61 924
Vote 6 - FINANCIAL SERVICES		442	850	850	3	110	450	(340)	-75%	850
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Capital single-year expenditure</b>	4	<b>332 883</b>	<b>293 040</b>	<b>369 812</b>	<b>14 324</b>	<b>112 755</b>	<b>193 174</b>	<b>(80 419)</b>	<b>-42%</b>	<b>369 812</b>
<b>Total Capital Expenditure</b>	3	<b>405 962</b>	<b>375 750</b>	<b>483 711</b>	<b>26 333</b>	<b>147 011</b>	<b>246 368</b>	<b>(99 357)</b>	<b>-40%</b>	<b>483 711</b>
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		<b>85 571</b>	<b>18 540</b>	<b>74 357</b>	<b>1 233</b>	<b>58 318</b>	<b>62 768</b>	<b>(4 450)</b>	<b>-7%</b>	<b>74 357</b>
Executive and council		35	40	40	1	16	10	7	72%	40
Finance and administration		85 536	18 500	74 317	1 232	58 302	62 758	(4 457)	-7%	74 317
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		<b>33 595</b>	<b>34 581</b>	<b>55 173</b>	<b>2 165</b>	<b>8 545</b>	<b>21 926</b>	<b>(13 380)</b>	<b>-61%</b>	<b>55 173</b>
Community and social services		1 705	3 190	4 071	36	733	1 683	(950)	-56%	4 071
Sport and recreation		11 298	14 330	21 761	1 122	5 417	7 450	(2 033)	-27%	21 761
Public safety		17 186	6 700	17 281	788	2 159	6 916	(4 757)	-69%	17 281
Housing		3 405	10 361	12 061	219	236	5 877	(5 641)	-96%	12 061
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		<b>91 027</b>	<b>108 360</b>	<b>109 751</b>	<b>9 765</b>	<b>33 006</b>	<b>51 234</b>	<b>(18 228)</b>	<b>-36%</b>	<b>109 751</b>
Planning and development		23 763	52 540	33 534	1 208	10 075	14 998	(4 923)	-33%	33 534
Road transport		67 264	54 020	72 633	8 490	21 857	34 100	(12 243)	-36%	72 633
Environmental protection		-	1 800	3 584	66	1 074	2 136	(1 062)	-50%	3 584
<b>Trading services</b>		<b>195 769</b>	<b>214 270</b>	<b>244 430</b>	<b>13 170</b>	<b>47 142</b>	<b>110 440</b>	<b>(63 299)</b>	<b>-57%</b>	<b>244 430</b>
Energy sources		45 263	43 475	48 745	1 229	6 960	25 820	(18 860)	-73%	48 745
Water management		21 658	53 380	68 069	3 325	9 715	32 171	(22 456)	-70%	68 069
Waste water management		100 922	109 670	112 748	6 499	24 447	49 489	(25 042)	-51%	112 748
Waste management		27 926	7 745	14 869	2 117	6 020	2 960	3 060	103%	14 869
Other		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	3	<b>405 962</b>	<b>375 750</b>	<b>483 711</b>	<b>26 333</b>	<b>147 011</b>	<b>246 368</b>	<b>(99 357)</b>	<b>-40%</b>	<b>483 711</b>
<b>Funded by:</b>										
National Government		62 677	63 690	59 490	5 545	15 967	25 455	(9 488)	-37%	59 490
Provincial Government		61 699	49 739	29 079	414	7 578	13 360	(5 802)	-43%	29 079
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	31 912	31 912	6 428	8 798	12 777	(3 979)	-31%	31 912
<b>Transfers recognised - capital</b>		<b>124 376</b>	<b>145 341</b>	<b>120 481</b>	<b>12 387</b>	<b>32 343</b>	<b>51 612</b>	<b>(19 268)</b>	<b>-37%</b>	<b>120 481</b>
<b>Public contributions &amp; donations</b>	5	-	-	-	-	-	-	-	-	-
<b>Borrowing</b>	6	33 365	102 780	108 070	2 767	9 585	50 489	(40 904)	-81%	108 070
<b>Internally generated funds</b>		248 221	127 630	255 160	11 178	105 083	144 267	(39 184)	-27%	255 160
<b>Total Capital Funding</b>		<b>405 962</b>	<b>375 750</b>	<b>483 711</b>	<b>26 333</b>	<b>147 011</b>	<b>246 368</b>	<b>(99 357)</b>	<b>-40%</b>	<b>483 711</b>

## **Capital Expenditure Variance Report**

The variances between actual capital expenditure and the planned capital expenditure contained in the SDBIP are explained per directorate and are as follows:

### **3.1 Planning and Development**

The Directorate planned to spend R8 283 114 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R752 338. This resulted in an under performance of R7 530 776. The projects that attributed to the under performance are as follows:

#### **3.1.1 Local Economic Development Hub Jamestown**

The user department planned to spend R230 000 of the adjusted budget. No spending has been incurred to date. The department indicated that the funds will be transferred to the Establishment of Informal Trading Markets: Kayamandi. The Jamestown LED Hub Project must be aligned with Jamestown Phase 1 and 2 Housing Projects, which will realistically only commence during the 2022/2023 financial year. The budget to the amount of R1 500 000 will be removed during the Mid-year adjustment budget process.

#### **3.1.2 Establishment of Informal trading markets Cloetesville**

The user department planned to spend R332 826 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R69 207. Orders to the amount of R369 903 have been loaded on the financial system. The user department indicated that the project will be completed by 31 March 2021. All funds will be spent.

#### **3.1.3 Establishment of Informal trading markets: Groendal**

The user department planned to spend R909 874 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R306 223. Orders to the amount of R774 199 have been loaded on the financial system. The user department indicated that the construction work has been completed. The funds will be paid once confirmation of completion has been obtained from the implementing agent.

#### **3.1.4 Establishment of Informal Trading Sites: Kayamandi**

The user department planned to spend R294 000 of the adjusted budget. No spending has been incurred to date. The department indicated that co-funding has been received to the amount of R2 600 000 and will be brought in during the Mid-year Adjustment budget process. The budget will also be increased with an additional R1 500 000. Reduced scope of works have been obtained and has been submitted to the Bid Specifications Committee on 10 December 2020. Four (4) months construction is anticipated to be completed by 31 May 2021.

**3.1.5 Establishment of Informal trading markets: Klapmuts**

The user department planned to spend R324 614 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R132 913. Orders to the amount of R132 376 have been loaded on the financial system. The user department indicated that the project has been completed and the funds will be paid by mid January 2021.

**3.1.6 Langrug Planning**

The user department planned to spend R500 000 of the adjusted budget. No spending has been incurred to date. The department indicated that a revised funding allocation letter has been received from the Department of Human Settlements. The funding to the amount of R1 000 000 will be utilised by the appointed Non-Government Organisation and will be removed from the municipal budget during the Mid-year Adjustment budget process.

**3.1.7 Kayamandi Town Centre: Planning (+/- 700 units)**

The user department planned to spend R500 000 of the adjusted budget. No spending has been incurred to date. The department indicated that a service provider has been appointed. Funds cannot be paid until the Project feasibility report is approved by the Department of Human Settlements.

**3.1.8 Northern Extention: Feasibility**

The user department planned to spend R1000 000 of the adjusted budget. No spending has been incurred to date. The department indicated that a service provider was appointed by the Bid Adjudication Committee but due to a contractual dispute the contract was cancelled during October 2020. In light of the cancellation of the previous tender and the Supply Chain Management procurement process associated with the new tender, it is therefore requested to reduce the current budgeted funding by R1 500 000 during the adjustment budget process. The user department further requests that this amount of R1 500 000 be rolled over to the 2021/22 financial year.

**3.1.9 La Motte Old Forest Station (±430 services & ±430 units)**

The user department planned to spend R600 000 of the adjusted budget. No spending has been incurred to date. The department indicated that they are liaising with the Department of Human Settlements to assist with the transfer of land. In light of the uncertainty of the transfer of land, the request is that funding be removed from the 2020/21 grant Business Plan. Furthermore, that the amount be roll over funding to the 2022/23 financial year.

### **3.1.10 Enkanini Planning**

The user department planned to spend R2 100 000 of the adjusted budget. No spending has been incurred to date. The department indicated that a revised funding allocation letter has been received from the Department of Human Settlements. The funding of R1 279 000 will be utilised by the appointed Non-Government Organisation. The budget of R4 1279 000 will therefore be reduced during the Mid-year Adjustment budget process.

## **3.2 Community and Protection Services**

The Directorate planned to spend R19 804 960 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R9 441 830. This resulted in an under spending of R10 363 130. The projects that attributed to the under spending are as follows:

### **3.2.1 Major Fire Pumper**

The user department planned to spend R1 400 000 of the adjusted budget. No spending has been incurred to date. Orders of R4 491 570 have been loaded on the financial system. The user department indicated that the vehicle will be delivered during February 2021.

### **3.2.2 Upgrading of Stellenbosch Fire Station**

The user department planned to spend R1 200 000 of the adjusted budget. No spending has been incurred to date. The user department indicated that construction will commence during January 2021 and additional funding is required to complete phase 1 of the project. The budget will be increased with R1 000 000 during the Mid-year adjustment budget process.

### **3.2.3 Install and Upgrade CCTV/ LPR Cameras In WC024**

The user department planned to spend R1 600 000 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R511 179. The user department indicated that orders amounting to R1 132 388 have been loaded on the financial system. An improvement will be noted for the next reporting period.

### **3.2.4 Law Enforcement: Vehicle Fleet**

The user department planned to spend R1 200 000 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R186 853. Orders to the amount of R741 212 have been loaded on the financial system.

### **3.2.5 Urban Forestry: Vehicle Fleet**

The user department planned to spend R1 400 000 of the adjusted budget. No spending has been incurred to date. The user department indicated that delivery of one (1) vehicle has taken place and payment will reflect during the next reporting period. They are currently awaiting the delivery of two (2) vehicles.

### **3.2.6 Replacement of Patrol Vehicles**

The user department planned to spend R1 200 000 of the adjusted budget. No spending has been incurred to date. The user department indicated that the Bid Evaluation Committee is scheduled for 8 December 2020 and the Bid Adjudication Committee is scheduled for 11 December 2020.

## **3.3 Infrastructure Services**

The Directorate planned to spend an amount of R155 512 362 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R74 664 760. This resulted in an under spending of R80 847 602. The projects that attributed to the under spending are as follows:

### **3.3.1 General System Improvements - Franschhoek**

The user department planned to spend R2 000 000 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R533 571. Orders to the amount of R533 901 have been loaded on the financial system.

### **3.3.2 General System Improvements - Stellenbosch**

The user department planned to spend R4 496 732 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R2 508 722. Orders to the amount of R352 428 have been loaded on the financial system. Invoices to the amount of R878 256 have been submitted for payment.

### **3.3.3 Integrated National Electrification Programme (Enkanini)**

The user department planned to spend R7 350 000 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R377 394. The user department indicated that a tender is currently in the process of being awarded.

### **3.3.4 Kwarentyn Sub cables: 11kV 3 core 185mmsq copper cabling, 3.8km**

The user department planned to spend R2 750 000 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R297 845. Orders to the amount of R1 341 708 have been loaded on the financial system. The user department requested the budget to be increased by R1 976 831 during the Mid-year adjustment budget

process. The funds will be utilised to cater for the shortfall pertaining to the Longlands Development.

### **3.3.5 Basic Improvements: Langrug**

The user department planned to spend R1 103 447 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R215 848. The user department indicated that the line item has three (3) projects linked to it as follows;

- Design and construction of emergency road and construction of underground services: The project is at the design development stage. The consultant submitted civil designs for approval on 9 October 2020. The project is currently running behind schedule due to delays with the inputs received.
- Geotechnical study and civil designs on Erf 3229: The project is at the design development stage. The user department has split the procurement process of the project into two phases to expedite expenditure of funds allocated to the project this financial year. The split is as follows;
  - Site rehabilitation of Erf 3229: The tender documents have been completed during December 2020.
  - Procurement of the civil component of the project will be followed once a favourable outcome is received.
- Obtaining of Land Use Rights and Environmental Authorisation on Erf 3229: The land use application has been submitted to the planning department. The environmental checklist report was submitted to the Department of Environment Affairs and Development Planning.

### **3.3.6 Smartie Town**

The user department planned to spend R1 578 533 of the adjusted budget. No spending has been incurred to date. The user department indicated that a contractor has commenced with the external ratification works. The contractor is currently in the process of procuring two (2) mobile homes to be utilised for the decanting of residents. The internal portion of the scope of works will commence in January 2021. This is a multi-year project and will continue in the next financial year. The budget will be reduced with R1 000 000 during the Mid-year adjustment budget process.

### **3.3.7 Upgrading of The Steps/Orlean Lounge**

The user department planned to spend R3 500 000 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R1 663 639. The user department indicated that 12 units have been completed and handed over. Order to the amount of R5 292 882 have been loaded on the financial system. This is a multi-year project and



will continue in the next financial year. The budget will be reduced with R3 000 000 during the Mid-year adjustment budget process.

### **3.3.8 Watergant Farm Upgrading**

The user department planned to spend R1 900 000 of the adjusted budget. No spending has been incurred to date. The user department indicated that tender number B/SM 18/21 for the appointment of a contractor closed on 9 November 2020. The consulting engineer is finalising the technical report for submission to the Bid Evaluation Committee meeting. Expenditure is anticipated to reflect during February 2021 when the contractor has established on site.

### **3.3.9 Bulk Sewer Outfall: Jamestown**

The user department planned to spend R17 235 000 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R5 227 062. Orders amounting to R25 258 747 have been loaded on the financial system. Funding to the amount of R419 507 will be reallocated in alignment with the Integrated Urban Development Grant business plan during the Mid-year adjustment budget process.

### **3.3.10 Franschoek Sewer Network Upgrade**

The user department planned to spend R2 500 000 of the adjusted budget. No spending has been incurred to date. The user department has indicated that a consultant has been appointed and work will commence in January 2021. This multi-year project is currently in the planning phase and will continue in the next financial year. The budget will be reduced with R4 000 000 during the Mid-year adjustment budget process.

### **3.3.11 Sewerpipe Replacement: Dorp Street**

The user department planned to spend R5 500 000 of the adjusted budget. No spending has been incurred to date. The user department indicated the tender process has been put on hold due to insufficient funding.

### **3.3.12 Upgrade of WWTW Wemmershoek**

The user department planned to spend R3 800 000 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R461 806. The user department indicated that invoices to the amount of R117 161 have been submitted for payment. Orders to the amount of R1 076 153 have been loaded on the financial system. This multi-year project is currently in the planning phase and will continue in the next financial year. The budget will be reduced with R12 000 000 during the Mid-year adjustment budget process.

**3.3.13 Upgrade of WWTW: Pniel & Decommissioning of Franschhoek**

The user department planned to spend R21 284 518 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R15 509 848. The user department indicated that invoices to the amount of R851 492 have been submitted for payment Orders amounting to R21 609 342 have been loaded on the financial system. Additional funding is required to complete the project. The budget will be increased with R22 000 000 during the Mid-year adjustment budget process.

**3.3.14 Bulk water supply Klapmuts**

The user department planned to spend R5 063 721 of the adjusted budget. No spending has been incurred to date. The user department indicated that the contractor has been appointed and will commence work during January 2021.

**3.3.15 Bulk water supply pipe and Reservoir: Kayamandi**

The user department planned to spend R8 800 000 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R15 509 848. The user department indicated that improvement in expenditure will be noted during the ensuing months. This multi-year project is currently in the planning phase and will continue in the next financial year. The budget will be reduced with R10 000 000 during the Mid-year adjustment budget process.

**3.3.16 Main road intersection improvements: R44/Helshoogte**

The user department planned to spend R1 850 000 of the adjusted budget. No spending has been incurred to date. The user department indicated that the contractor is in the process of being appointed.

**3.3.17 Taxi Rank: Franschhoek**

The user department planned to spend R3 407 961 of the adjusted budget. No spending has been incurred to date. The user department indicated that consultants and contractors have been appointed. Construction will be accelerated.

**3.3.18 Taxi Rank: Kayamandi**

The user department planned to spend R5 510 000 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R315 319. The user department indicated that consultants and contractors have been appointed. Construction will be accelerated.

### **3.3.19 Taxi Rank: Klapmuts**

The user department planned to spend R2 362 310 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R20 995. The user department indicated that consultants and contractors have been appointed. Construction will be accelerated.

## **3.4 Corporate Services**

The Directorate planned to spend an amount of R62 308 443 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R58 191 231. This resulted in an under spending of R4 117 212. The projects that attributed to the under spending are as follows:

### **3.4.1 Upgrade and Expansion of IT Infrastructure Platforms**

The user department planned to spend R4 000 000 of the adjusted budget. The year-to-date actual expenditure incurred amounted to R2 269 353. The user department indicated that R1 100 000 will be utilised for the procurement of hardware. Orders to the amount of R944 942 have been loaded on the financial system.

### **3.4.2 Upgrading of Stellenbosch Town Hall**

The user department planned to spend R2 650 000 of the adjusted budget. No spending has been incurred to date. Orders to the amount of R2 848 786 have been loaded on the financial system. The budget will be reduced by R273 894 during the Mid-year adjustment budget process due to savings on the project.

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

## 4 Supporting Documentation

## Debtors Age Analysis

## Supporting Table SC3: Monthly Budget Statement - Aged Debtors

WC024 Stellenbosch - Supporting Table SC3 Monthly Budget Statement - aged debtors - Mid-Year Assessment													
Description	NT Code	Budget Year 2020/21										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days		
R thousands													
<b>Debtors Age Analysis By Income Source</b>													
Trade and Other Receivables from Exchange Transactions - Water	1200	13 849	3 600	3 977	2 770	78 566	-	-	-	102 762	81 336	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	33 037	1 800	1 978	1 844	11 211	-	-	-	49 871	13 056	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	18 246	1 758	1 520	1 162	29 043	-	-	-	51 730	30 206	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	6 807	937	990	1 000	20 735	-	-	-	30 468	21 734	-	-
Receivables from Exchange Transactions - Waste Management	1600	4 375	670	707	583	23 952	-	-	-	30 287	24 535	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	729	174	177	170	9 073	-	-	-	10 323	9 242	-	-
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	742	309	409	305	9 893	-	-	-	11 659	10 198	-	-
<b>Total By Income Source</b>	<b>2000</b>	<b>77 786</b>	<b>9 248</b>	<b>9 758</b>	<b>7 833</b>	<b>182 473</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>287 099</b>	<b>190 307</b>	<b>-</b>	<b>-</b>
<b>2019/20 - totals only</b>													
<b>Debtors Age Analysis By Customer Group</b>													
Organs of State	2200	4 471	1 593	1 858	1 771	3 374	-	-	-	13 067	5 144	-	-
Commercial	2300	13 462	262	246	267	15 981	-	-	-	30 218	16 247	-	-
Households	2400	46 438	6 584	6 860	4 981	139 927	-	-	-	204 791	144 908	-	-
Other	2500	13 414	810	793	815	23 192	-	-	-	39 024	24 007	-	-
<b>Total By Customer Group</b>	<b>2600</b>	<b>77 786</b>	<b>9 248</b>	<b>9 758</b>	<b>7 833</b>	<b>182 473</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>287 099</b>	<b>190 307</b>	<b>-</b>	<b>-</b>

## Creditors Age Analysis

WC024 Stellenbosch - Supporting Table SC4 Monthly Budget Statement - aged creditors - Mid-Year Assessment										
Description	NT Code	Budget Year 2020/21								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
R thousands										
<b>Creditors Age Analysis By Customer Type</b>										
Bulk Electricity	0100	32 946	-	-	-	-	-	-	-	32 946
Bulk Water	0200	4 578	-	-	-	-	-	-	-	4 578
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	20 702	-	-	-	-	-	-	-	20 702
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-
<b>Total By Customer Type</b>	<b>1000</b>	<b>58 226</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>58 226</b>

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

## 3 Investments

ACC. NR	BANK	Type/ Period	INTEREST RATE	MATURITY DATE	OPENING BALANCE AS AT 1 JULY 2020	December		TOTAL INVESTMENTS/ WITHDRAWALS	INTEREST CAPITALISED FOR THE MONTH UNDER REVIEW	INTEREST ACCRUED YTD	CLOSING BALANCE YTD
						INVEST	WITHDRAW				
	<b>ABSA BANK</b>										
'9354572592	A#2592	CALL	6.700%	CALL	20 978 743.64			(21 255 268.40)		276 524.75	(0.01)
'2079161942	A#942	FIXED / 6 Mths	6.690%	12-Oct-20	101 411 315.07			(103 299 178.08)		1 887 863.01	0.00
9360655689	A#689	CALL	4.600%				- 50 000 000.00	151 000 000.00	723 019.64	1 882 076.20	152 882 076.20
					122 390 058.71			26 445 553.52	723 019.64	4 046 463.97	152 882 076.20
	<b>FNB</b>										
74877638964	F#8964	FIXED / 5 Mths	4.240%	27-Aug-19				145 000 000.00	522 158.90	589 534.25	145 589 534.25
				28-Aug-19							
				30-Aug-19				145 000 000.00	522 158.90	589 534.25	145 589 534.25
	<b>NEDBANK</b>										
037881123974/...008	N#008	CALL	3.750%	CALL	46 299 984.67			(46 342 726.03)	-	42 741.37	0.01
03/7881123974/...019	N#019	FIXED / 8 MTHS	7.650%	27-Oct-20	123 143 835.62			(126 111 616.44)		2 967 780.82	(0.00)
					169 443 820.28			(172 454 342.47)	-	3 010 522.19	0.01
	<b>STANDARD BANK</b>										
258489367-025	S#025	CALL ACCOUNT	6.750%	CALL ACCOUNT	21 958 157.17			(22 200 686.72)		242 529.65	0.10
258489367-030	S#030	FIXED 9 MNTHS	7.600%	27-Nov-20	82 082 191.78			(84 497 534.25)	-	2 415 342.47	(0.00)
					104 040 348.95			(106 698 220.97)	-	2 657 872.11	0.10
<b>INVESTMENT TOTAL</b>					395 874 227.94			(107 707 009.92)	1 245 178.55	10 304 392.52	298 471 610.55

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

WC024 Stellenbosch - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Mid-Year Assessment									
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
R thousands		Yrs/Months							
<b>Municipality</b>									
N#019-Nedbank		8M	Deposits - Ban	27/11/2020	-	7.65%	(0)	-	(0)
S#025-Standard Bank		CALL ACCOU	Deposits - Ban	CALL ACCOU	-	6.75%	0	-	0
S#030- Standard Bank		9M	Deposits - Ban	27/10/2020	-	7.60%	(0)	-	(0)
A#2592 - ABSA		CALL ACCOU	Deposits - Ban	CALL ACCOU	-	6.70%	(0)	-	(0)
A#942-ABSA		6M	Deposits - Ban	15/05/2020	-	6.69%	0	-	0
N#008 - Nedbank		CALL ACCOU	Deposits - Ban	CALL ACCOU	-	3.75%	(0)	-	(0)
A#689- ABSA		CALL ACCOU	Deposits - Ban	CALL ACCOU	723	4.60%	202 159	(50 000)	152 882
F#8964 - FNB		5M	Deposits - Ban	26/04/2021	522	4.24%	145 067	-	145 590
-		-			-		-	-	-
-		-			-		-	-	-
<b>Municipality sub-total</b>					<b>1 245</b>		<b>347 226</b>	<b>(50 000)</b>	<b>298 472</b>
<b>TOTAL INVESTMENTS AND INTEREST</b>	<b>2</b>				<b>1 245</b>		<b>347 226</b>	<b>(50 000)</b>	<b>298 472</b>

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

**4 Borrowings**

Lending Institution	Balance 1/12/2020	Received December 2020	Interest Capitalised December 2020	Capital Repayments December 2020	Balance 31/12/2020	Percentage	Sinking Funds (R'000)
DBSA @ 9.25%	1 846 984	-	-	1 846 984	(0)	9.25%	
DBSA@ 11.1%	15 969 032	-	-	1 231 065	14 737 966	11.10%	
DBSA@ 10.25%	46 230 654	-	-	2 865 806	43 364 848	10.25%	
DBSA @ 9.74%	78 807 272	-	-	2 586 430	76 220 842	9.74%	
NEBANK @ 9.70%	150 076 499	-	-	5 353 607	144 722 892	9.70%	
	292 930 440	-	-	13 883 892	279 046 548		

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

## 7 Allocations and grant receipts and expenditure

OPERATING & CAPITAL GRANTS	TOTAL 2019/20 INCLUSIVE OF ROLL OVER AMOUNTS	EXPECTED ALLOCATION	UNSPENT CONDITIONAL GRANTS (ROLL OVERS)	CAPITAL DEBTORS	ACCUMULATED ACTUAL RECEIPTS	ACCUMULATED ACTUAL EXPENDITURE	ACTUAL MONTHLY EXPENDITURE	ACTUAL MONTHLY RECEIPTS	UNSPENT CONDITIONAL GRANTS	% OF RECEIPTS SPENT TO DATE	% OF GAZETTED ALLOCATIONS SPENT TO DATE
Unconditional Grant:Equitable Share	170 632 000	170 632 000			133 181 000	15 735 307	922 063	65 769 000	117 445 693	11.81%	9.22%
<b>Grand Total (Unconditional Grants)</b>	<b>170 632 000</b>	<b>170 632 000</b>	-	-	<b>133 181 000</b>	<b>15 735 307</b>	<b>922 063</b>	<b>65 769 000</b>	<b>117 445 693</b>	<b>11.81%</b>	
EPWP Integrated Grant for Municipalities	4 961 000	4 961 000			3 564 000	1 471 110	259 950	2 323 000	2 092 890	41.28%	29.65%
Local Government Financial Management Grant	1 550 000	1 550 000			1 550 000	439 829	112 399	-	1 110 171	28.38%	28.38%
Integrated National Electrification Programme (Municipal) Grant	12 000 000	12 000 000			12 000 000	377 394	-	-	11 622 606	3.14%	3.14%
Integrated Urban Development Grant	47 490 000	47 490 000			24 995 000	15 590 089	5 544 517	7 970 000	9 404 911	62.37%	32.83%
LGSETA Funding	-	-			4 000	-	-	-	4 000	0.00%	0.00%
Community Development Workers Operational Support Grant	93 296	56 000	37 296		-	9 245	-	-	28 051	24.79%	9.91%
Library Services: Conditional Grant	9 650 000	9 650 000			9 650 000	3 971 332	592 286	-	5 678 668	41.15%	41.15%
Human Settlements Development Grant	31 994 416	31 829 000	165 416	19 449 132	14 046 604	12 647 161	920 015	1 500 000	(17 884 273)	0.00%	39.53%
Title Deeds Restoration Grant	1 839 711		1 839 711						1 839 711	0.00%	0.00%
Municipal Accreditation and Capacity Building Grant	238 000	238 000			-	-	-	-	-	0.00%	0.00%
Financial Management Capacity Building Grant	760 097	400 000	360 097		-	-	-	-	360 097	0.00%	0.00%
LG Graduate Internship Grant	73 655		73 655			41 667	7 083	-	31 988	0.00%	56.57%
Maintenance and Construction of Transport Infrastructure	450 000	450 000			-	-	-	-	-	0.00%	0.00%
Regional Socio-Economic Project/violence through urban upgrading (RSEP/VPUL)	4 000 000	4 000 000			4 000 000	-	-	-	4 000 000	0.00%	0.00%
Integrated Transport Planning	600 000	600 000			600 000	-	-	-	600 000	0.00%	0.00%
Safety Initiative Implementation-whole of society approach (WOSA)	440 000	440 000			-	-	-	-	-	0.00%	0.00%
<b>Grand total (Conditional Grants)</b>	<b>116 140 175</b>	<b>113 664 000</b>	<b>2 476 175</b>	<b>19 449 132</b>	<b>70 409 604</b>	<b>34 547 827</b>	<b>7 436 250</b>	<b>11 793 000</b>	<b>18 888 820</b>	<b>47.40%</b>	<b>29.75%</b>

- Please note: The Department of Human Settlements currently owes the municipality an amount of R17 884 273 in respect of the Human Settlement Development Grant (beneficiaries) due to claims which have not yet been honoured. The user department has submitted claims during December 2020 and the Department of Human Settlements has transferred an amount of R7 231 321. Unfortunately clarity could not be obtained as to whether or not the amount pertains solely to grant funding. The amount will be allocated once clarity has been obtained and will reflect in the next reporting period. Obstacles have also been encountered pertaining to the implementation of the capital projects as the transferring department has not provided contracts for some of the gazetted allocations. The municipality could therefore not proceed with implementation which places the spending of the grant at risk. The municipality is liaising with the Department of Human Settlement to resolve the latter. Human Settlement Development Grant disbursements to the amount of R4 118 393 has been transferred into the municipal bank account during December 2019. The funds will be allocated on the financial system during January 2020.



## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

## Supporting Table SC6: Monthly Budget Statement – Transfers and grant receipts

## WC024 Stellenbosch - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Mid-Year Assessment

Description	Ref	2019/20	Budget Year 2020/21							Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
<b>R thousands</b>										
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		143 163	156 315	177 618	68 092	138 295	88 571	49 724	56.1%	177 143
Operational Revenue:General Revenue:Equitable Share		136 177	149 804	170 632	65 769	133 181	85 316	47 865	56.1%	170 632
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		5 227	4 961	5 436	2 323	3 564	2 481	1 083	43.7%	4 961
Local Government Financial Management Grant [Schedule 5B]		1 550	1 550	1 550	-	1 550	775	775	100.0%	1 550
Municipal Disaster Grant [Schedule 5B]		209	-	-	-	-	-	-	-	-
<b>Provincial Government:</b>		17 130	21 791	21 909	-	9 654	10 338	(684)	-6.6%	20 676
Community Development Workers Operational Support Grant		112	56	56	-	-	-	-	-	-
Financial Management Capacity Building Grant		380	400	4 000	-	-	10 338	(10 338)	-100.0%	20 676
Human Settlements Development Grant	4		7 570	7 570	-	-	-	-	-	-
Libraries, Archives and Museums	4	12 454	13 077	9 595	-	9 650	-	9 650	#DIV/0!	-
Local Government Support Grant	4	900	-	-	-	-	-	-	-	-
LGSETA Bursary Fund	4	63	-	-	-	4	-	4	#DIV/0!	-
WC Financial Management Support Grant	4	255	-	-	-	-	-	-	-	-
LG Graduate Internship Grant	4	80	-	-	-	-	-	-	-	-
Maintenance and Construction of Transport Infrastructure	4	384	450	450	-	-	-	-	-	-
Cape Winelands District Grant	4	2 503	-	-	-	-	-	-	-	-
Municipal Accreditation and Capacity Building Grant	4	-	238	238	-	-	-	-	-	-
Waste Water Infrastructure - Maintenance	4	-	-	-	-	-	-	-	-	-
Water Supply Infrastructure - Maintenance		-	-	-	-	-	-	-	-	-
<b>District Municipality:</b>		472	440	440	-	-	220	(220)	-100.0%	440
Safety Initiative Implementation-whole of society approach (WOSA)		472	440	440	-	-	220	(220)	-100.0%	440
<b>Other grant providers:</b>		172	-	-	-	-	-	-	-	-
Public Corporations		172	-	-	-	-	-	-	-	-
<b>Total Operating Transfers and Grants</b>	5	160 938	178 546	199 967	68 092	147 949	99 129	48 820	49.2%	198 259
<b>Capital Transfers and Grants</b>										
<b>National Government:</b>		62 526	63 690	59 490	7 970	36 995	29 745	7 250	24.4%	59 490
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		15 640	16 200	12 000	-	12 000	6 000	6 000	100.0%	12 000
Municipal Infrastructure Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Maintenance and Construction of Transport Infrastructure		-	-	-	-	-	-	-	-	-
Integrated Urban Development Grant		46 886	47 490	47 490	7 970	24 995	23 745	1 250	5.3%	47 490
<b>Provincial Government:</b>		8 836	49 739	29 079	1 500	18 647	14 512	4 134	28.5%	29 024
Human Settlements Development Grant		6 736	45 139	24 424	1 500	14 047	-	14 047	#DIV/0!	-
Integrated Transport Planning		600	600	600	-	600	14 512	(13 912)	-95.9%	29 024
Regional Socio-Economic Project/violence through urban upgrading (RSEP/VPUU)		1 500	4 000	4 000	-	4 000	-	4 000	#DIV/0!	-
Libraries, Archives and Museums		-	-	55	-	-	-	-	-	-
Road Infrastructure		-	-	-	-	-	-	-	-	-
Sports and Recreation		-	-	-	-	-	-	-	-	-
Waste Water Infrastructure		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
All Grants		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
Departmental Agencies and Accounts		-	-	-	-	-	-	-	-	-
<b>Total Capital Transfers and Grants</b>	5	71 362	113 429	88 569	9 470	55 642	44 257	11 384	25.7%	88 514
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	232 300	291 975	288 537	77 562	203 591	143 387	60 204	42.0%	286 773

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

## Supporting Table SC7 (1) Monthly Budget Statement – transfers and grant expenditure

WC024 Stellenbosch - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Mid-Year Assessment										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
<b>National Government:</b>		18 761	156 315	177 618	1 294	17 646	13 907	3 739	26.9%	27 814
Operational Revenue:General Revenue:Equitable Share		11 696	149 804	170 632	922	15 735	10 414	5 321	51.1%	20 828
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		5 117	4 961	5 436	260	1 471	2 718	(1 247)	-45.9%	5 436
Natural Resource Management Project		191	-	-	-	-	-	-	-	-
Local Government Financial Management Grant [Schedule 5B]		1 550	1 550	1 550	112	440	775	(335)	-43.2%	1 550
Municipal Disaster Grant [Schedule 5B]		209	-	-	-	-	-	-	-	-
Municipal Systems Improvement Grant		(2)	-	-	-	-	-	-	-	-
Natural Resource Management Project		-	-	-	-	-	-	-	-	-
<b>Provincial Government:</b>		-	21 791	21 947	1 098	9 040	10 327	(1 287)	-12.5%	20 655
Community Development Workers Operational Support Grant		-	56	94	-	-	-	-	-	-
Financial Management Capacity Building Grant		-	400	4 000	-	-	10 327	(10 327)	-100.0%	20 655
Human Settlements Development Grant		-	7 570	7 570	506	5 124	-	5 124	#DIV/0!	-
Libraries, Archives and Museums		-	13 077	9 595	592	3 917	-	3 917	#DIV/0!	-
Local Government Support Grant		-	-	-	-	-	-	-	-	-
LGSETA Bursary Fund		-	-	-	-	-	-	-	-	-
WC Financial Management Support Grant		-	-	-	-	-	-	-	-	-
LG Graduate Internship Grant		-	-	-	-	-	-	-	-	-
Maintenance and Construction of Transport Infrastructure		-	450	450	-	-	-	-	-	-
Cape Winelands District Grant		-	-	-	-	-	-	-	-	-
Municipal Accreditation and Capacity Building Grant		-	238	238	-	-	-	-	-	-
Waste Water Infrastructure - Maintenance		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure - Maintenance		-	-	-	-	-	-	-	-	-
<b>District Municipality:</b>		472	440	440	-	-	220	(220)	-100.0%	440
Safety Initiative Implementation-whole of society approach (WOSA)		472	440	440	-	-	220	(220)	-100.0%	440
<b>Other grant providers:</b>		235	-	-	-	-	-	-	-	-
Departmental Agencies and Accounts		63	-	-	-	-	-	-	-	-
Public Corporations		172	-	-	-	-	-	-	-	-
<b>Total operating expenditure of Transfers and Grants:</b>		19 468	178 546	200 005	2 392	26 687	24 454	2 232	9.1%	48 909
<b>Capital expenditure of Transfers and Grants</b>										
<b>National Government:</b>		62 049	63 690	59 490	5 545	15 967	25 455	(9 488)	-37.3%	59 490
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		15 163	16 200	12 000	-	377	6 000	(5 623)	-93.7%	12 000
Municipal Infrastructure Grant [Schedule 5B]		46 886	-	-	-	-	-	-	-	-
Maintenance and Construction of Transport Infrastructure		-	-	-	-	-	-	-	-	-
Integrated Urban Development Grant		-	47 490	47 490	5 545	15 590	19 455	(3 865)	-19.9%	47 490
<b>Provincial Government:</b>		65 676	49 739	29 079	414	7 578	13 380	(5 802)	-43.4%	29 079
Libraries, Archives and Museums		-	-	55	-	55	30	25	82.3%	55
Human Settlements Development Grant		65 676	45 139	24 424	414	7 523	13 350	(5 827)	-43.6%	29 024
Integrated Transport Planning		-	600	600	-	-	-	-	-	-
Regional Socio-Economic Project/violence through urban upgrading (RSEP/VPUI)		-	4 000	4 000	-	-	-	-	-	-
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
All Grants		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		151	-	-	-	-	-	-	-	287 072
Departmental Agencies and Accounts		151	-	-	-	-	-	-	-	-
<b>Total capital expenditure of Transfers and Grants</b>		127 877	113 429	88 569	5 959	23 546	38 835	(15 289)	-39.4%	375 641
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		147 345	291 975	288 574	8 351	50 232	63 289	(13 057)	-20.6%	424 550

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

**Supporting Table SC7 (2) Monthly Budget Statement – Expenditure against approved rollovers****WC024 Stellenbosch - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Mid-Year Assessment**

Description	Ref	Budget Year 2020/21				
		Approved Rollover 2019/20	Monthly actual	YearTD actual	YTD variance	YTD variance %
<b>R thousands</b>						
<b>EXPENDITURE</b>						
<b>Operating expenditure of Approved Roll-overs</b>						
<b>National Government:</b>		-	-	-	-	
Operational Revenue:General Revenue:Equitable Share		-	-	-	-	
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		-	-	-	-	
Local Government Financial Management Grant [Schedule 5B]		-	-	-	-	
Natural Resource Management Project		-	-	-	-	
Integrated Urban Development Grant		-	-	-	-	
<b>Provincial Government:</b>		2 311	7	51	(2 260)	-97.8%
Community Development Workers Operational Support Grant		38	-	9	(29)	-75.5%
Financial Management Capacity Building Grant		360	-	-	(360)	-100.0%
Human Settlements Development Grant		-	-	-	-	
LG Graduate Internship Grant		74	7	42	(32)	-43.4%
Title Deeds Resroration Grant		1 840	-	-	(1 840)	-100.0%
<b>District Municipality:</b>		-	-	-	-	
Safety Initiative Implementation-whole of society approach (WOSA)		-	-	-	-	
<b>Other grant providers:</b>		-	-	-	-	
Departmental Agencies and Accounts		-	-	-	-	
Foreign Government and International Organisations		-	-	-	-	
<b>Total operating expenditure of Approved Roll-overs</b>		2 311	7	51	(2 260)	-97.8%
<b>Capital expenditure of Approved Roll-overs</b>						
<b>National Government:</b>		-	-	-	-	
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		-	-	-	-	
Municipal Infrastructure Grant [Schedule 5B]		-	-	-	-	
Maintenance and Construction of Transport Infrastructure		-	-	-	-	
Fire Services Capacity Building Grant		-	-	-	-	
Integrated Urban Development Grant		-	-	-	-	
<b>Provincial Government:</b>		-	-	-	-	
Human Settlements Development Grant		-	-	-	-	
Integrated Transport Planning		-	-	-	-	
Libraries, Archives and Museums		-	-	-	-	
Regional Socio-Economic Project/violence through urban upgrading (RSEP/VPUU)		-	-	-	-	
<b>District Municipality:</b>		-	-	-	-	
All Grants		-	-	-	-	
<b>Other grant providers:</b>		-	-	-	-	
Departmental Agencies and Accounts		-	-	-	-	
Public Corporations		-	-	-	-	
<b>Total capital expenditure of Approved Roll-overs</b>		-	-	-	-	
<b>TOTAL EXPENDITURE OF APPROVED ROLL-OVERS</b>		2 311	7	51	(2 260)	-97.8%

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

**8 Employee related costs**

<b>Employee - Related Costs</b>	<b>Original Budget</b>	<b>Adjustments Budget</b>	<b>Year-to-date Budget</b>	<b>Year-to-date Actual</b>	<b>% Variance</b>	<b>Monthly Budget</b>	<b>Monthly Actual</b>	<b>% Variance</b>
Basic Salary and Wages	339 270 102	337 736 316	168 868 080	164 357 021	-3%	38 900 197	29 198 583	-25%
Bonus	29 815 702	29 815 702	14 907 846	23 866 646	60%	21 000	437 513	1983%
Acting and Post Related Allowances	1 544 833	1 544 833	772 416	234 539	-70%	63 251	38 558	-39%
Non Structured	35 891 131	35 891 131	17 945 574	17 171 203	-4%	2 498 290	3 084 869	23%
Standby Allowance	15 561 395	15 561 395	7 780 704	7 939 024	2%	2 498 290	1 387 883	-44%
Travel or Motor Vehicle	15 586 207	15 586 207	7 793 118	4 571 312	-41%	1 498 290	775 230	-48%
Accommodation, Travel and Incidental	410 871	410 871	205 452	9 166	-96%	800	7 007	776%
Bargaining Council	241 838	241 838	120 942	176 116	46%	23 515	26 058	11%
Cellular and Telephone	1 143 313	1 143 313	571 680	889 816	56%	132 555	150 285	13%
Current Service Cost	7 762 777	7 762 777	3 881 388	3 735 661	0%	857 102	-	-100%
Essential User	732 117	732 117	366 060	369 361	1%	75 000	58 346	-22%
Entertainment	128 048	128 048	64 026	-	0%	-	-	0%
Fire Brigade	2 864 717	2 864 717	1 432 356	1 293 295	-10%	230 000	222 037	-3%
Group Life Insurance	4 252 794	4 252 794	2 126 406	1 944 497	-9%	300 000	380 754	27%
Housing Benefits	3 164 837	3 164 837	1 582 398	1 378 504	-13%	245 000	228 171	-7%
Interest Cost	22 368 457	22 368 457	11 184 228	-	0%	-	-	0%
Leave Gratuity	-	-	-	-	0%	-	-	0%
Leave Pay	2 246 376	2 246 376	1 123 200	1 457 962	30%	72 000	520 686	623%
Long Term Service Awards	1 067 046	1 067 046	533 526	53 014	-90%	-	-	0%
Medical	27 962 039	27 962 039	13 981 032	12 308 668	-12%	2 498 290	2 073 109	-17%
Non-pensionable	914 001	914 001	457 002	40 719	-91%	7 000	7 124	2%
Pension	58 058 040	58 058 040	29 029 026	27 307 464	-6%	4 498 290	5 865 794	30%
Scarcity Allowance	1 643 789	1 643 789	821 904	807 399	-2%	130 000	137 161	6%
Shift Additional Remuneration	2 026 274	2 026 274	1 013 142	2 263 874	123%	390 000	492 895	26%
Structured	1 580 462	1 580 462	790 230	968 198	23%	326 512	144 902	-56%
Unemployment Insurance	3 201 919	3 201 919	1 600 980	1 157 251	-28%	250 142	199 169	-20%
<b>Totals</b>	<b>579 439 085</b>	<b>577 905 299</b>	<b>288 952 716</b>	<b>274 300 708</b>	<b>-5%</b>	<b>55 515 523</b>	<b>45 436 135</b>	<b>-18%</b>

## MID-YEAR BUDGET PERFORMANCE ASSESSMENT FOR DECEMBER 2020

## Councillor Allowances and Employee Benefits

WC024 Stellenbosch - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Mid-Year Assessment										
Summary of Employee and Councillor remuneration	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		12 108	13 710	13 710	1 012	6 101	6 855	(754)	-11%	13 710
Pension and UIF Contributions		559	848	848	-	-	424	(424)	-100%	848
Medical Aid Contributions		215	92	92	-	-	46	(46)	-100%	92
Motor Vehicle Allowance		4 331	4 947	4 947	364	2 187	2 473	(287)	-12%	4 947
Cellphone Allowance		1 754	1 339	1 339	146	877	669	208	31%	1 339
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		155	197	197	13	77	99	(21)	-21%	197
<b>Sub Total - Councillors</b>		<b>19 121</b>	<b>21 133</b>	<b>21 133</b>	<b>1 535</b>	<b>9 243</b>	<b>10 566</b>	<b>(1 324)</b>	<b>-13%</b>	<b>21 133</b>
<b>% increase</b>	4		<b>10.5%</b>	<b>10.5%</b>						<b>10.5%</b>
<b>Senior Managers of the Municipality</b>	3									
Basic Salaries and Wages		5 410	7 532	7 532	398	2 580	3 766	(1 186)	-32%	7 532
Pension and UIF Contributions		179	1 374	1 374	-	-	687	(687)	-100%	1 374
Medical Aid Contributions		24	235	235	-	-	118	(118)	-100%	235
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		430	300	300	-	-	150	(150)	-100%	300
Motor Vehicle Allowance		161	1 188	1 188	-	-	594	(594)	-100%	1 188
Cellphone Allowance		51	132	132	-	-	66	(66)	-100%	132
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		0	61	61	0	0	30	(30)	-100%	61
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	2	21 200	-	-	-	3 736	-	3 736	#DIV/0!	-
<b>Sub Total - Senior Managers of Municipality</b>		<b>27 454</b>	<b>10 822</b>	<b>10 822</b>	<b>398</b>	<b>6 315</b>	<b>5 411</b>	<b>904</b>	<b>17%</b>	<b>10 822</b>
<b>% increase</b>	4		<b>-60.6%</b>	<b>-60.6%</b>						<b>-60.6%</b>
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		316 733	331 738	330 204	28 800	161 777	165 102	(3 325)	-2%	330 204
Pension and UIF Contributions		51 074	59 886	59 886	6 065	28 465	29 943	(1 478)	-5%	59 886
Medical Aid Contributions		23 313	27 727	27 727	2 073	12 309	13 863	(1 555)	-11%	27 727
Overtime		52 117	55 059	55 059	5 111	28 342	27 530	813	3%	55 059
Performance Bonus		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		9 133	14 398	14 398	775	4 571	7 199	(2 628)	-37%	14 398
Cellphone Allowance		1 579	1 011	1 011	150	890	506	384	76%	1 011
Housing Allowances		2 916	3 165	3 165	228	1 379	1 582	(204)	-13%	3 165
Other benefits and allowances		33 204	42 188	42 188	1 315	28 742	21 094	7 648	36%	42 188
Payments in lieu of leave		(2)	2 246	2 246	521	1 458	1 123	335	30%	2 246
Long service awards		6	72	72	-	53	36	17	46%	72
Post-retirement benefit obligations	2	(21 622)	31 126	31 126	-	-	15 563	(15 563)	-100%	31 126
<b>Sub Total - Other Municipal Staff</b>		<b>468 451</b>	<b>568 617</b>	<b>567 083</b>	<b>45 038</b>	<b>267 985</b>	<b>283 542</b>	<b>(15 556)</b>	<b>-5%</b>	<b>567 083</b>
<b>% increase</b>	4		<b>21.4%</b>	<b>21.1%</b>						<b>21.1%</b>
<b>Total Parent Municipality</b>		<b>515 026</b>	<b>600 572</b>	<b>599 038</b>	<b>46 972</b>	<b>283 543</b>	<b>299 519</b>	<b>(15 976)</b>	<b>-5%</b>	<b>599 038</b>

# **APPENDIX 2**



**STELLENBOSCH**

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

## **Appendix 2**

# **Mid-year Performance Assessment Report 2020/21**

**01 July – 31 December 2020**

## TABLE OF CONTENTS

1.	INTRODUCTION .....	3
2.	FINANCIAL PERFORMANCE .....	3
3.	SERVICE DELIVERY PERFORMANCE ANALYSIS .....	3
3.1	CREATING A CULTURE OF PERFORMANCE .....	3
3.1.1	Performance Framework .....	3
3.1.2	Implementation of Performance Management .....	3
3.1.3	Monitoring Performance .....	3
3.2	OVERALL SERVICE DELIVERY PERFORMANCE .....	4
3.2.1	Performance against the National Key Performance Indicators .....	4
3.2.2	Summary performance against the Municipal Strategic Focus Areas .....	6
3.2.3	Summary Performance per Municipal Directorate .....	7
4.	ADJUSTMENT BUDGET .....	8
5.	OUTSTANDING MATTERS ON THE PAST YEAR'S ANNUAL REPORT (2019/20) .....	8
6.	SUMMARY AND CHALLENGES .....	8
7.	ANNEXURES .....	9
7.1	ANNEXURE A — TOP LAYER SDBIP 2020/21 PER MUNICIPAL SFA AND ASSESSMENT OF TARGETS ACHIEVED (MID-YEAR ASSESSMENT) .....	10
a)	SFA 1 - Valley of Possibility .....	10
b)	SFA 2 - Green and Sustainable Valley .....	12
c)	SFA 3 - Safe Valley .....	15
d)	SFA 4 - Dignified Living .....	17
e)	SFA 5 - Good Governance and Compliance .....	20
7.2	ANNEXURE B — PROGRESS MADE WITH THE IMPLEMENTATION OF CORRECTIVE MEASURES OF KPIs NOT MET IN THE TOP LAYER SDBIP FOR 2019/20 .....	25
a)	SFA 1 - Valley of Possibility .....	25
b)	SFA 2 - Green and Sustainable Valley .....	26
c)	SFA 5 - Good Governance and Compliance .....	28

## List of Tables

Table 3:1:	Explanation of colour codes .....	4
Table 3:2:	Municipal Transformation and Institutional Development .....	4
Table 3:3:	Basic Service Delivery .....	5
Table 3:4:	Local Economic Development .....	5
Table 3:5:	Municipal Financial Viability and Management .....	5
Table 3:7:	Good Governance and Public Participation .....	6
Table 3:9:	Summary Performance against the Municipal Strategic Focus Areas- 01 July – 31 December 2020 .....	6
Table 3:10:	Overall Performance per Municipal Directorate- 01 July – 31 December 2020 .....	7



## 1. INTRODUCTION

In terms of Section 72(1)(a) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), the Accounting Officer must by 25 January of each year assess the performance of the municipality during the first half of the financial year. A report on such an assessment must, in terms of Section 72(1)(b) of the MFMA, be submitted to the Mayor, Provincial and National Treasury.

Once the Mayor has considered the report, it must be submitted to Council by 31 January in terms of Section 54 of the MFMA.

The Mid-year Performance Assessment Report and supporting tables of Stellenbosch Municipality is prepared in accordance with MFMA Circular 13 and the Municipal Budget and Reporting Regulations.

## 2. FINANCIAL PERFORMANCE

A report assessing the Municipality's financial performance for the period 01 July- 31 December 2020 will be submitted to Council together with this item.

## 3. SERVICE DELIVERY PERFORMANCE ANALYSIS

### 3.1 CREATING A CULTURE OF PERFORMANCE

#### 3.1.1 Performance Framework

Performance management is prescribed by Chapter 6 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA), and the Local Government: Municipal Planning and Performance Management Regulations, 796 of August 2001. Section 7(1) of the aforementioned regulation states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the responsibilities of the different role players." This framework, *inter alia*, reflects the linkage between the Integrated Development Plan (IDP), Budget, Service Delivery and Budget Implementation Plan (SDBIP) and individual as well as service provider performance.

The Stellenbosch Municipality revised its Performance Management Policy and was submitted to Council for approval in September 2020.

#### 3.1.2 Implementation of Performance Management

The revised IDP 2017/2022 was approved by Council in May 2020. Performance is evaluated by means of a municipal scorecard (the Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP)) at organisational level and through the Departmental SDBIP at departmental level.

The SDBIP is a plan that converts the IDP and Budget into measurable criteria on how, where and when the strategies, objectives and normal business processes of the Municipality is implemented. It also allocates responsibilities to Directorates to deliver services in terms of the IDP and Budget.

The TL SDBIP was prepared and approved by the Executive Mayor on 24 June 2020.

#### 3.1.3 Monitoring Performance

The SDBIP is loaded on an electronic web based system (after approval). The web based system sends automated e-mails to the users of the system as a reminder to all staff responsible for updating their actual performance against Key Performance Indicator (KPI) Targets for the previous month's performance. The actual results against monthly targets set, are discussed at Executive Management level to determine early warning indicators as well as to discuss corrective measures, if needed. The Quarter 1 Performance

Assessment Report 2020/21 (01 July – 30 September 2020) was submitted to the Executive Mayoral Committee and Council for review in October 2020 and thereafter to the Internal Audit Section for auditing.

**Table 3:1: Explanation of colour codes**

Colour	Category	Explanation
	KPI Not Yet Measured	KPI's with no targets or actual results for the selected period
	KPI Not Met	Actual vs. target less than 75%
	KPI Almost Met	Actual vs. target between 75% and 100%
	KPI Met	Actual vs. target 100% achieved
	KPI Well Met	Actual vs. target more than 100% and less than 150% achieved
	KPI Extremely Well Met	Actual vs. target more than 150% achieved

## 3.2 OVERALL SERVICE DELIVERY PERFORMANCE

### 3.2.1 Performance against the National Key Performance Indicators

The following tables indicate the Municipality's performance in terms of the National Key Performance Indicators (NKPIs) required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the National Key Performance Areas (NKPAs).

#### a) Municipal Transformation and Institutional Development

**Table 3:2: Municipal Transformation and Institutional Development**

INDICATOR	ANNUAL TARGET	MUNICIPAL TARGET	MUNICIPAL ACHIEVEMENT
		01 July – 31 December 2020	01 July – 31 December 2020
The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan <i>*The Stellenbosch Municipality use a % to measure this indicator.</i>	75%*	N/A	N/A
The percentage of a municipality's budget actually spent on implementing its workplace skills plan	0.58%	N/A	N/A

## b) Basic Service Delivery

**Table 3:3: Basic Service Delivery**

INDICATOR	ANNUAL TARGET	MUNICIPAL TARGET	MUNICIPAL ACHIEVEMENT
		01 July – 31 December 2020	01 July – 31 December 2020
The percentage of households earning less than R 6 500 per month with access to free basic services <i>(In the case of Stellenbosch Municipality- percentage of registered Indigent households is being reported)</i>	100%	100%	<b>100%</b> (7 174 / 7 174 x 100 =100%)
Percentage of formal households with access to basic level of water	100%	100%	<b>100%</b> (7 174 / 7 174 x 100 =100%)
Percentage of formal households with access to basic level of sanitation	100%	100%	<b>100%</b> (7 174 / 7 174 x 100 =100%)
Percentage of formal households with access to basic level of electricity	100%	100%	<b>100%</b> (5 056 / 7 174 x 100 = 70.47%)
Percentage of formal households with access to basic level solid waste removal	100%	100%	<b>100%</b> (7 174 / 7 174 x 100 =100%)

## c) Local Economic Development

**Table 3:4: Local Economic Development**

INDICATOR	ANNUAL TARGET	MUNICIPAL TARGET	MUNICIPAL ACHIEVEMENT
		01 July – 31 December 2020	01 July – 31 December 2020
The number of jobs created through municipality's local economic development initiatives including capital projects	1 300	900	<b>860</b>

## d) Municipal Financial Viability and Management

**Table 3:5: Municipal Financial Viability and Management**

INDICATOR	ANNUAL TARGET	MUNICIPAL TARGET	MUNICIPAL ACHIEVEMENT
		01 July – 31 December 2020	01 July – 31 December 2020
Debt coverage (Total operating revenue-operating grants received)/ debt service payments due within the year)	15%	N/A	<b>N/A</b>
Service debtors to revenue – (Total outstanding service debtors/ revenue received for services)	27%	N/A	<b>N/A</b>
Cost coverage (Available cash+ investments)/ Monthly fixed operating expenditure	4	N/A	<b>N/A</b>

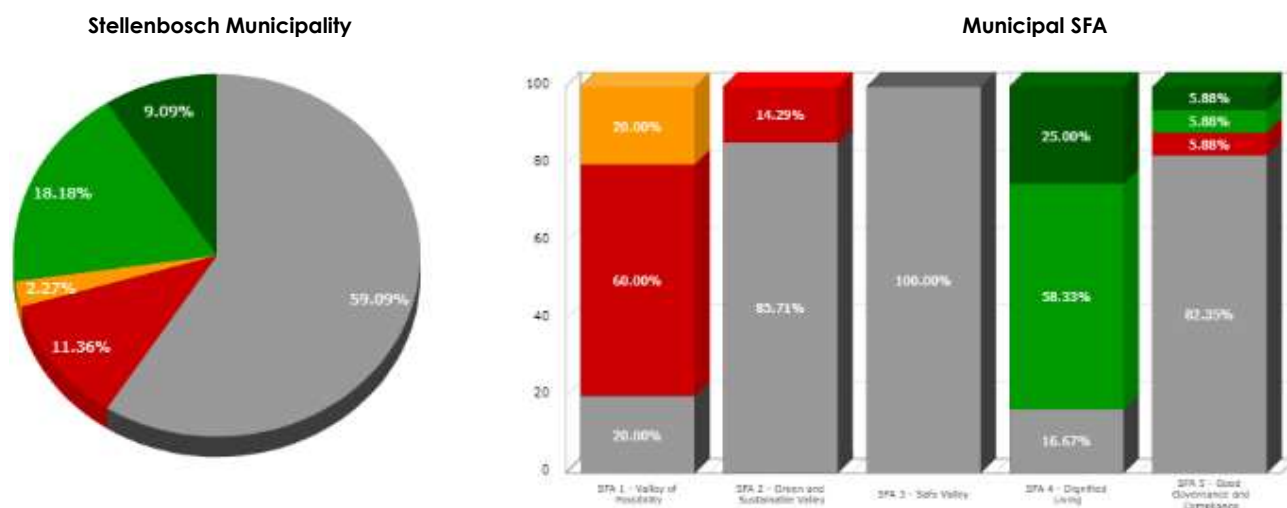
### e) Good Governance and Public Participation

**Table 3:6: Good Governance and Public Participation**

INDICATOR	ANNUAL TARGET	MUNICIPAL TARGET	MUNICIPAL ACHIEVEMENT
		01 July – 31 December 2020	01 July – 31 December 2020
The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	90%	30%	<b>30.39%</b> (R 147 011 293 / R 483 710 958 x 100 = 30.39%)

### 3.2.2 Summary performance against the Municipal Strategic Focus Areas

The graph below illustrates the performance of the Stellenbosch Municipality against the Municipality's Strategic Focus Areas (SFAs), for the period 01 July – 31 December 2020, as derived from the Municipality's Integrated Development Plan (IDP). The graph only indicates the KPIs measured during the first two quarters of the financial year. To date a total of 18 indicators were due for evaluation. The remaining indicators are targeted for quarters 3 and 4 of the financial year.

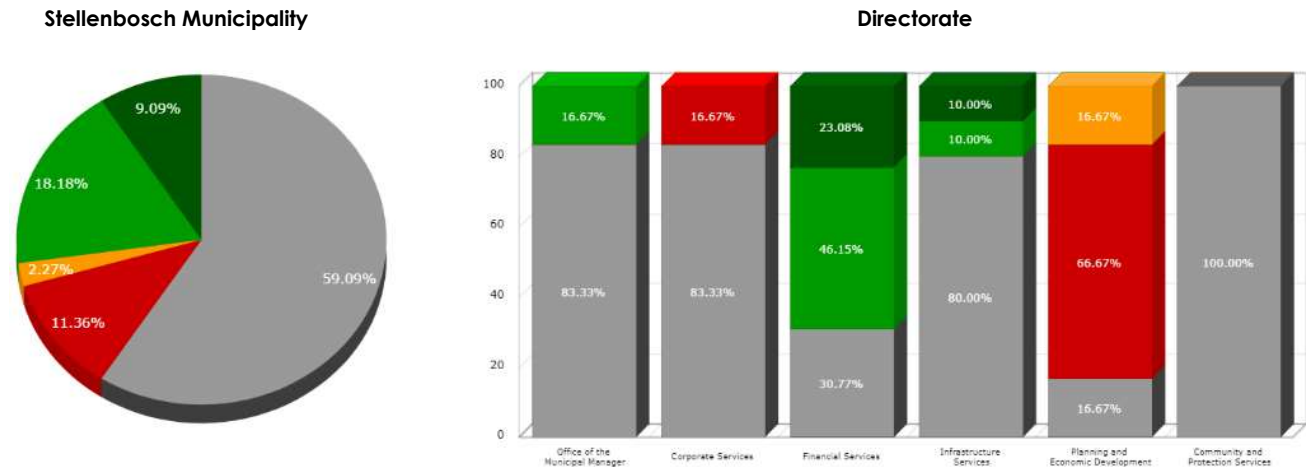


Stellenbosch Municipality		Municipal Strategic Focus Areas (SFAs)				
		SFA 1 - Valley of Possibility	SFA 2 - Green and Sustainable Valley	SFA 3 - Safe Valley	SFA 4 - Dignified Living	SFA 5 - Good Governance and Compliance
KPI Not Yet Measured	26 (59.09%)	1 (20%)	6 (85.71%)	3 (100%)	2 (16.67%)	14 (82.35%)
KPI Not Met	5 (11.36%)	3 (60%)	1 (14.29%)	-	-	1 (5.88%)
KPI Almost Met	1 (2.27%)	1 (20%)	-	-	-	-
KPI Met	8 (18.18%)	-	-	-	7 (58.33%)	1 (5.88%)
KPI Well Met	4 (9.09%)	-	-	-	3 (25%)	1 (5.88%)
KPI Extremely Well Met	-	-	-	-	-	-
<b>Total:</b>	<b>44</b>	<b>5</b>	<b>7</b>	<b>3</b>	<b>12</b>	<b>17</b>
	<b>100%</b>	<b>11.36%</b>	<b>15.91%</b>	<b>6.82%</b>	<b>27.27%</b>	<b>38.64%</b>

**Table 3:7: Summary Performance against the Municipal Strategic Focus Areas- 01 July – 31 December 2020**

### 3.2.3 Summary Performance per Municipal Directorate

The graph below illustrates the performance of the Stellenbosch Municipality against each of the Municipality's Directorates, for the period 01 July- 31 December 2020. The graph only indicates the KPIs measured during the first two quarters of the financial year. To date a total of 18 indicators was due for evaluation. The remaining indicators are targeted for quarters 3 and 4 of the financial year.



Stellenbosch Municipality		Municipal Directorates					
		Office of the Municipal Manager	Corporate Services	Financial Services	Infrastructure Services	Planning & Economic Development	Community & Protection Services
KPI Not Yet Measured	26 (59.09%)	5 (83.33%)	5 (83.33%)	4 (30.77%)	8 (80%)	1 (16.67%)	3 (100%)
KPI Not Met	5 (11.36%)	-	1 (16.67%)	-	-	4 (66.67%)	-
KPI Almost Met	1 (2.27%)	-	-	-	-	1 (16.67%)	-
KPI Met	8 (18.18%)	1 (16.67%)	-	6 (46.15%)	1 (10%)	-	-
KPI Well Met	4 (9.09%)	-	-	3 (23.08%)	1 (10%)	-	-
KPI Extremely Well Met	-	-	-	-	-	-	-
<b>Total:</b>	<b>44</b>	<b>6</b>	<b>6</b>	<b>13</b>	<b>10</b>	<b>6</b>	<b>3</b>
	<b>100%</b>	<b>13.64%</b>	<b>13.64%</b>	<b>29.55%</b>	<b>22.73%</b>	<b>13.64%</b>	<b>6.82%</b>

Table 3:8: Overall Performance per Municipal Directorate- 01 July – 31 December 2020

#### 4. ADJUSTMENT BUDGET

Regulation 23 of the Local Government: Municipal Budget and Reporting Regulations provides, *inter alia*, for the following:

*“An adjustment budget may be tabled in the Municipal Council at any time after the Mid-year Budget and Performance Assessment has been tabled in the Council, but not later than 28 February of each year. Furthermore, except under certain circumstances only one adjustment budget may be tabled in Council during a financial year.”*

A revised Top Layer SDBIP will be submitted with the Adjustments Budget to Council on 27 January 2020 with the necessary motivation where key performance indicators require adjustment / amendment(s) as a result of the Adjustments Budget.

#### 5. OUTSTANDING MATTERS ON THE PAST YEAR’S ANNUAL REPORT (2019/20)

As prescribed in section 72(1)(a)(iii) of the MFMA the Accounting Officer must assess the performance of the municipality in the first 6 months taking into account the past year’s Annual Report, and progress on resolving the problems identified in the Annual Report. Please refer to **Annexure B** for detail regarding progress made with the implementation of corrective measures to address the KPIs which have not been met in the TL SDBIP 2019/20.

#### 6. SUMMARY AND CHALLENGES

**Annexure A** is the unaudited Top Layer SDBIP for the period 01 July – 31 December 2020 of the 2020/21 financial year, which measures the Stellenbosch Municipality’s overall performance per SFA. The report, furthermore, includes the performance comments and corrective measures indicated for targets not achieved.



**GERALDINE METTLER**

**MUNICIPAL MANAGER**

**DATE: 18 JANUARY 2021**

## **7. ANNEXURES**

- Annexure A — Top Layer SDBIP 2020/21 per Municipal SFA and assessment of targets achieved (Mid-year Assessment)**
- Annexure B — Progress made with the implementation of corrective measures of KPIs not met in the Top Layer SDBIP for 2019/20**

## 7.1 ANNEXURE A — TOP LAYER SDBIP 2020/21 PER MUNICIPAL SFA AND ASSESSMENT OF TARGETS ACHIEVED (MID-YEAR ASSESSMENT)

### a) SFA 1 - Valley of Possibility

SFA 1 - Valley of Possibility																
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 July – 30 September 2020			01 October – 31 December 2020			Overall Performance for the period 01 July – 31 December 2020			Overall performance comment	Overall corrective measure
						Target	Actual	R	Target	Actual	R	Target	Actual	R		
TL58	KPI007	The number of jobs created through the Municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Number of job opportunities created through the Municipality's local economic development initiatives including capital projects by 30 June	1 300	1 300	400 (400)	491	G2	900 (900)	860	O	900	860	O	In terms of the EPWP Audit Report 860 jobs were created for the period 01 July – 31 December 2020. Certain projects had started later as a result of the COVID-19 pandemic and therefore more flexibility must be allowed to allocate such jobs in other sectors as identified in the business plan.	The shortfall in jobs created will be made up over the period 01 January – 30 June 2021.
TL59	KPI008	Land-use applications considered by the Municipal Planning Tribunal within 120 days from a complete land-use application	Percentage of land-use applications considered by the Municipal Planning Tribunal within 120 days after a complete land-use application	90%	90%	90%	50%	R	90%	71.42%	O	90.00%	61.53%	R	8 / 13 x 100 = 61.53% Due to the Covid-19 pandemic staff have been off sick and in isolation. Challenges are also being experienced with the switch over from Collaborator to TPAMS. Furthermore, the municipality is experiencing extended internal circulation periods between departments as a result of Covid-19 pandemic.	The appointment of additional capacity will be concluded by 30 June 2021. ICT capabilities will also be improved to allow staff to work more effectively from home. The Municipal Planning Tribunal has scheduled a strategic planning session for the end of January 2021 to reflect on the proceedings of the past year and to identify areas of improvement.



SFA 1 - Valley of Possibility																
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 July – 30 September 2020			01 October – 31 December 2020			Overall Performance for the period 01 July – 31 December 2020			Overall performance comment	Overall corrective measure
						Target	Actual	R	Target	Actual	R	Target	Actual	R		
TL60	KPI009	Training opportunities provided for entrepreneurs and Small, Medium and Micro Enterprises (SMMEs)	Number of quarterly training opportunities provided for entrepreneurs and SMMEs	4	4	1 (1)	1	G	1 (2)	0	R	2	1	R	Target not achieved due to near impossible situation created by the Covid-19 pandemic. Training opportunities targeted were mainly for SMME's - many of who do not have access to reliable internet and computers. Furthermore, face-to-face training opportunities were not an option due to the risk of exposure to both trainers and trainees given the Covid-19 pandemic.	Develop SMME Training schedule per quarter and submit to Senior Manager for approval and funding. The municipality will also explore potential innovative ways of offering training opportunities.
TL61	KPI012	Revised Housing Pipeline (document) submitted to the Mayoral Committee (MayCo)	Number of Revised Housing Pipelines (documents) submitted to the MayCo by 31 March	1	1	0	0	N/A	0	0	N/A	0	0	N/A		
TL62	KPI080	Submission of Tourism Strategic Plan to the Municipal Manager	Number of Tourism Strategic Plans submitted to the Municipal Manager by 30 November	1	1	0	0	N/A	1	0	R	1	0	R	The drafting of the Tourism Strategic Plan commenced prior to the COVID-19 pandemic. In addition, a number of tourism activities were impacted by the plethora of COVID-19 regulations issued. Consequently, the Tourism Strategic Plan needs constant revision before final	The target due date will be revised and submitted to the Municipal Council for consideration and approval during January 2021.

SFA 1 - Valley of Possibility																
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 July – 30 September 2020			01 October – 31 December 2020			Overall Performance for the period 01 July – 31 December 2020			Overall performance comment	Overall corrective measure
						Target	Actual	R	Target	Actual	R	Target	Actual	R		
															submission to the Municipal Manager.	

### Summary of Results: SFA 1 - Valley of Possibility

	KPI Not Yet Measured	1
	KPI Not Met	3
	KPI Almost Met	1
	KPI Met	0
	KPI Well Met	0
	KPI Extremely Well Met	0
	<b>Total KPIs</b>	<b>5</b>

### b) SFA 2 - Green and Sustainable Valley

SFA 2 - Green and Sustainable Valley																
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 July – 30 September 2020			01 October – 31 December 2020			Overall Performance for the period 01 July – 31 December 2020			Overall performance comment	Overall corrective measure
						Target	Actual	R	Target	Actual	R	Target	Actual	R		
TL52	KPI078	Submission of the Revised Facility Management Plan to the MayCo	Number of Revised Facility Management Plans submitted to the MayCo by 31 May	1	1	0	0	N/A	0	0	N/A	0	0	N/A		

## SFA 2 - Green and Sustainable Valley

Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 July – 30 September 2020			01 October – 31 December 2020			Overall Performance for the period 01 July – 31 December 2020			Overall performance comment	Overall corrective measure
						Target	Actual	R	Target	Actual	R	Target	Actual	R		
TL63	KPI018	Building plan applications processed within 30 days	Percentage of building plan applications of <500sqm processed within 30 days after date of receipt	90%	90%	90%	41.07%	R	90%	47.90%	R	90%	46.49%	R	126 / 271 x 100 = 46.49%  Due to the Covid-19 pandemic staff have been off sick and in isolation. Challenges are also being experienced with the switch over from Collaborator to BPAMS. Furthermore, the municipality is experiencing extended internal circulation periods between departments as a result of Covid-19 pandemic.	The appointment of additional capacity will be concluded by 30 June 2021. ICT capacity will also be improved by 30 June 2021. The municipality is currently also working on putting in place systems to improve the internal circulation of applications.
TL64	KPI016	Conduct an external audit of the Stellenbosch Municipality Waste Disposal Facilities	Number of external audits of the Stellenbosch Municipality Waste Disposal Facilities conducted by 30 June	1	1	0	0	N/A	0	0	N/A	0	0	N/A		
TL65	KPI073	Implementation of identified waste minimisation projects	Number of identified waste minimisation projects implemented by 30 June	2	2	0	0	N/A	0	0	N/A	0	0	N/A		
TL66	KPI019	Waste water quality managed and	Percentage waste water quality	80%	80%	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A		

SFA 2 - Green and Sustainable Valley																
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 July – 30 September 2020			01 October – 31 December 2020			Overall Performance for the period 01 July – 31 December 2020			Overall performance comment	Overall corrective measure
						Target	Actual	R	Target	Actual	R	Target	Actual	R		
		measured into the SANS Accreditation physical and micro parameters	compliance as per analysis certificate measured by 30 June													
TL67	KPI081	Reduce organic waste	Percentage of organic waste reduced by 30 June	20%	20%	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A		
TL68	KPI082	Submission of an Integrated Waste Management Plan to the MayCo	Number of Integrated Waste Management Plans submitted to the MayCo by 31 March	1	1	0	0	N/A	0	0	N/A	0	0	N/A		

### Summary of Results: SFA 2 - Green and Sustainable Valley

	KPI Not Yet Measured	6
	KPI Not Met	1
	KPI Almost Met	0
	KPI Met	0
	KPI Well Met	0
	KPI Extremely Well Met	0
	<b>Total KPIs</b>	<b>7</b>

## c) SFA 3 - Safe Valley

SFA 3 - Safe Valley																
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 July – 30 September 2020			01 October – 31 December 2020			Overall Performance for the period 01 July – 31 December 2020			Overall performance comment	Overall corrective measure
						Target	Actual	R	Target	Actual	R	Target	Actual	R		
TL49	KPI025	Revised Disaster Management Plan submitted to the Municipal Manager	Number of Revised Disaster Management Plans submitted to the Municipal Manager by 31 March	1	1	0	0	N/A	0	0	N/A	0	0	N/A		
TL50	KPI026	Revised Safety and Security Strategy submitted to the Municipal Manager	Number of Revised Safety and Security Strategies submitted to the Municipal Manager by 31 March	1	1	0	0	N/A	0	0	N/A	0	0	N/A		
TL51	KPI027	Revised Traffic Management Plan submitted to the Municipal Manager	Number of Revised Traffic Management Plans submitted to the Municipal Manager by 28 February	1	1	0	0	N/A	0	0	N/A	0	0	N/A		

**Summary of Results: SFA 3 - Safe Valley**

KPI Not Yet Measured	3
KPI Not Met	0
KPI Almost Met	0
KPI Met	0
KPI Well Met	0
KPI Extremely Well Met	0
<b>Total KPIs</b>	<b>3</b>

## d) SFA 4 - Dignified Living

SFA 4 - Dignified Living																
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 July – 30 September 2020			01 October – 31 December 2020			Overall Performance for the period 01 July – 31 December 2020			Overall performance comment	Overall corrective measure
						Target	Actual	R	Target	Actual	R	Target	Actual	R		
TL69	KPI037	Provision of waterborne toilet facilities	Number of waterborne toilet facilities provided by 30 June	50	50	0	0	N/A	20 (20)	20	G	20	20	G		
TL70	KPI040	Limit unaccounted electricity to less than 9% annually {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold(incl. Free basic electricity)) / Number of Electricity Units Purchased and/or Generated} x 100}	Percentage average electricity losses measured by 30 June	<9%	<9%	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A		
TL71	KPI041	Water quality managed and measured quarterly into the SANS 241 physical and micro parameters	Percentage water quality level as per analysis certificate measured quarterly	90%	90%	90%	91.70%	G2	90%	92.90%	G2	90%	92.30%	G2		
TL72	KPI042	Limit unaccounted water to less than 25%	Average percentage water losses measured by 30 June	<25%	<25%	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A		

SFA 4 - Dignified Living																
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 July – 30 September 2020			01 October – 31 December 2020			Overall Performance for the period 01 July – 31 December 2020			Overall performance comment	Overall corrective measure
						Target	Actual	R	Target	Actual	R	Target	Actual	R		
TL74	KPI039	Registered indigent formal households with access to free basic water (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage registered indigent formal households with access to free basic water, measured quarterly	100%	100%	100%	100%	G	100%	100%	G	100%	100%	G	7 174 / 7 174 x 100 =100%	
TL75	KPI043	Registered indigent formal households with access to free basic electricity provided by the Municipality (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent formal households with access to free basic electricity provided by the Municipality, measured quarterly	65%	65%	65%	70.40%	G2	65%	70.47%	G2	65%	70.47%	G2	5 056 / 7 174 x 100 = 70.47%	
TL76	KPI044	Registered indigent formal households with access to free basic refuse removal (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent formal households with access to free basic refuse removal, measured quarterly	100%	100%	100%	100%	G	100%	100%	G	100%	100%	G	7 174 / 7 174 x 100 =100%	
TL77	KPI045	Registered indigent formal households with access to free basic sanitation (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent formal households with access to free basic sanitation, measured quarterly	100%	100%	100%	100%	G	100%	100%	G	100%	100%	G	7 174 / 7 174 x 100 =100%	
TL78	KPI074	Formal households with access to water (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to water, measured quarterly	26 500	26 500	26 500	26 302	O	26 500	26 500	G	26 500	26 500	G		



SFA 4 - Dignified Living																
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 July – 30 September 2020			01 October – 31 December 2020			Overall Performance for the period 01 July – 31 December 2020			Overall performance comment	Overall corrective measure
						Target	Actual	R	Target	Actual	R	Target	Actual	R		
TL79	KPI075	Formal households with access to electricity (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to electricity, measured quarterly	24 000	24 000	24 000	26 302	G2	24 000	26 500	G2	24 000	26 500	G2		
TL80	KPI076	Formal households with access to refuse removal (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to refuse removal, measured quarterly	26 500	26 500	26 500	26 302	O	26 500	26 500	G	26 500	26 500	G		
TL81	KPI077	Formal households with access to sanitation (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to sanitation, measured quarterly	26 500	26 500	26 500	26 302	O	26 500	26 500	G	26 500	26 500	G		

### Summary of Results: SFA 4 - Dignified Living

KPI Not Yet Measured	2
KPI Not Met	0
KPI Almost Met	0
KPI Met	7
KPI Well Met	3
KPI Extremely Well Met	0
<b>Total KPIs</b>	<b>12</b>

## e) SFA 5 - Good Governance and Compliance

SFA 5 - Good Governance and Compliance																
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 July – 30 September 2020			01 October – 31 December 2020			Overall Performance for the period 01 July – 31 December 2020			Overall performance comment	Overall corrective measure
						Target	Actual	R	Target	Actual	R	Target	Actual	R		
TL43	KPI058	Employment equity appointments made within the financial year in the three highest levels of management	Percentage of employment equity appointments made within the financial year in the three highest levels of management, measured by 30 June	75%	75%	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A		
TL44	KPI062	Revised Risk-Based Audit Plan (RBAP) submitted to the Audit Committee	Number of Revised RBAPs submitted to the Audit Committee by 30 June	1	1	0	0	N/A	0	0	N/A	0	0	N/A		
TL45	KPI063	Audit Action Plan (AAP) submitted to the Audit Committee	Number of Audit Action Plans submitted to the Audit Committee by 28 February	1	1	0	0	N/A	0	0	N/A	0	0	N/A		
TL46	KPI064	Revised Strategic Risk Register (SRR) submitted to the Risk Management Committee	Number of Revised Strategic Risk Registers submitted to the Risk Management Committee by 30 June	1	1	0	0	N/A	0	0	N/A	0	0	N/A		
TL47	KPI067	Draft Integrated Development Plan (IDP) submitted to Council	Number of Draft IDPs submitted to Council by 31 March	1	1	0	0	N/A	0	0	N/A	0	0	N/A		

SFA 5 - Good Governance and Compliance																
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 July – 30 September 2020			01 October – 31 December 2020			Overall Performance for the period 01 July – 31 December 2020			Overall performance comment	Overall corrective measure
						Target	Actual	R	Target	Actual	R	Target	Actual	R		
TL48	KPI070	IDP / Budget / SDF time schedule (process plan) submitted to Council	Number of IDP / Budget / SDF time schedules (process plan) submitted to Council by 31 August	1	1	1	1	G	0	0	N/A	1	1	G		
TL53	KPI059	The percentage of actual payroll budget spent on implementing the Municipal Workplace Skills Plan (NKPI Proxy- MSA, Reg. S10(f))	Percentage of municipality's payroll budget actually spent on implementing its Workplace Skills Plan ((Total Actual Training Expenditure/ Total Annual payroll Budget) x100), measured by 30 June	0.58%	0.58%	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A		
TL54	KPI065	Revised Information and Communication Technology (ICT) Backup Disaster Recovery Plan submitted to the ICT Steering Committee	Number of Revised ICT Backup Disaster Recovery Plans submitted to the ICT Steering Committee by 31 March	1	1	0	0	N/A	0	0	N/A	0	0	N/A		
TL55	KPI066	Revised Strategic ICT Plan submitted to the ICT Steering Committee	Number of Revised Strategic ICT Plans submitted to the ICT Steering Committee by 31 March	1	1	0	0	N/A	0	0	N/A	0	0	N/A		
TL56	KPI072	Submission of a Draft Smart City Framework to the MayCo	Number of Draft Smart City Frameworks submitted to the MayCo by 31 May	1	1	0	0	N/A	0	0	N/A	0	0	N/A		

SFA 5 - Good Governance and Compliance																
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 July – 30 September 2020			01 October – 31 December 2020			Overall Performance for the period 01 July – 31 December 2020			Overall performance comment	Overall corrective measure
						Target	Actual	R	Target	Actual	R	Target	Actual	R		
TL57	KPI083	Submission of a Cyber-attack Mitigation and Resilience Strategy to the Municipal Manager	Number of a Cyber-attack Mitigation and Resilience Strategies submitted to the Municipal Manager by 30 September	1	1	1	0	R	0	0	N/A	1	0	R	Research is currently being done on the best possible approach to develop a Cyber-attack Mitigation and Resilience Strategy	The draft Cyber-attack Mitigation and Resilience Strategy will be submitted to the Municipal Manager by 31 March 2021. The Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) 2020/21 will also be reviewed in January 2021 to bring it in line with the Performance Plan of the relevant Director.
TL73	KPI071	Revised Electrical Master Plan submitted to Council	Number of Revised Electrical Master Plans submitted to Council by 30 June	1	1	0	0	N/A	0	0	N/A	0	0	N/A		
TL82	KPI055	Financial viability measured in terms of the available cash to cover fixed operating expenditure (NKPI Proxy - MSA, Reg. S10(g)(iii))	Cost coverage as at 30 June annually [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation)	4	4	0	0	N/A	0	0	N/A	0	0	N/A		
TL83	KPI056	Achieve an average payment percentage	(Gross Debtors Opening Balance +	96%	96%	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A		

SFA 5 - Good Governance and Compliance																
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Original Annual Target	Revised Annual Target	01 July – 30 September 2020			01 October – 31 December 2020			Overall Performance for the period 01 July – 31 December 2020			Overall performance comment	Overall corrective measure
						Target	Actual	R	Target	Actual	R	Target	Actual	R		
		of 96% by 30 June (Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100													
TL84	KPI057	Actual expenditure on the approved Capital Budget for the Municipality by 30 June (NKPI - MSA, Reg. S10(c))	Percentage of approved Capital Budget for the Municipality actually spent by 30 June	90%	90%	10%	12.62%	G2	30%	30.39%	G2	30%	30.39%	G2	R 147 011 293 / R 483 710 958 x 100 = 30.39%	
TL85	KPI060	Financial viability measured in terms of the Municipality's ability to meet its service debt obligations (NKPI Proxy - MSA, Reg. S10(g)(i))	Debt coverage ratio ((Total operating revenue - operating grants received) / (Debt service payments due within the year)) measured by 30 June	15%	15%	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A		
TL86	KPI061	Financial viability measured in terms of the outstanding service debtors (NKPI Proxy - MSA, Reg. S10(g)(ii))	Service debtors to revenue ratio - (Total outstanding service debtors / revenue received for services) measured by 30 June	27%	27%	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A		

**Summary of Results: Planning and Economic Development**

KPI Not Yet Measured	14
KPI Not Met	1
KPI Almost Met	0
KPI Met	1
KPI Well Met	1
KPI Extremely Well Met	0
<b>Total KPIs</b>	<b>17</b>

## 7.2 ANNEXURE B — PROGRESS MADE WITH THE IMPLEMENTATION OF CORRECTIVE MEASURES OF KPIS NOT MET IN THE TOP LAYER SDBIP FOR 2019/20

### a) SFA 1 - Valley of Possibility

SFA 1 - VALLEY OF POSSIBILITY												
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2019 to 30 June 2020			Performance comments / Reason(s) for deviation from target (under and over performance)	Improvement Plan(s) to correct deviation from target (under performance)	Progress as at 31 December 2020
							Target	Actual	R			
TL2	KPI008	Land-use applications approved by the Municipal Planning Tribunal within 120 days	Percentage of land-use applications approved by the Municipal Planning Tribunal within 120 days after date of first submission of application	40%	90%	90%	90%	0%	R	0 / 32 x 100 = 0%	Land-use strategy is in place to deal with the land use applications backlog. At the same time the Municipality is dealing with current applications. The implementation of TPAMS will also assist in the improved management of land use applications received. The shift to lockdown level 3 has allowed the Stellenbosch MPT to resume their normal functioning via the virtual MS Teams platform.	Although the Municipality has added management capacity through the appointment of a new Director, a new Senior Manager: Development Management and a new Manager: Land Use Management there is still a lack of capacity at production level. Furthermore, an extensive effort has gone into the working away of backlog land use applications of which only 4 out of 144 remain to be dealt with. The switch over from Collaborator to the TPAMS system is moving ahead but is taking longer than anticipated due to having to sort out process flow issues. Apart from this strategy, monitoring systems have also been put in place to better track decision timeframes. The Municipal Planning Tribunal has also scheduled a strategic planning session for the end of

SFA 1 - VALLEY OF POSSIBILITY												
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2019 to 30 June 2020			Performance comments / Reason(s) for deviation from target (under and over performance)	Improvement Plan(s) to correct deviation from target (under performance)	Progress as at 31 December 2020
							Target	Actual	R			
												January 2021 to reflect on the proceedings of the past year and to identify areas of improvement. On top of this the Covid-19 pandemic has had a negative impact on productivity.

## b) SFA 2 - Green and Sustainable Valley

SFA 2 - GREEN AND SUSTAINABLE VALLEY												
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2019 to 30 June 2020			Performance comments / Reason(s) for deviation from target (under and over performance)	Improvement Plan(s) to correct deviation from target (under performance)	Progress as at 31 December 2020
							Target	Actual	R			
TL6	KPI073	Implementation of identified waste minimisation projects	Number of identified waste minimisation projects implemented by 30 June	New KPI	2	2	2	1	R	1 waste minimisation project was implemented before the National Lockdown Regulations took effect in March 2020.	Waste minimisation projects will resume once the Covid-19 Lockdown Regulations has been lifted.	The municipality has drafted a 3 <sup>rd</sup> Generation Integrated Waste Management Plan (WMP), which will identify waste minimisation projects that need to be implemented over the various financial years. This Draft IWMP is currently out for public comment before being finalised and submitted to Council for consideration and approval. The implementation of identified



SFA 2 - GREEN AND SUSTAINABLE VALLEY												
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2019 to 30 June 2020			Performance comments / Reason(s) for deviation from target (under and over performance)	Improvement Plan(s) to correct deviation from target (under performance)	Progress as at 31 December 2020
							Target	Actual	R			
												waste minimisation projects will be reviewed once the IWMP is in place.
TL7	KPI018	Building plan applications processed within 30 days	Percentage of building plan applications of <500sqm processed within 30 days after date of receipt	76.29%	90%	90%	90%	72.92%	○	625 / 857 x 100 = 72.92%	The appointment of a permanent Manager: Building Development Management could only be made in December 2020. Further production capacity will be added before 30 June 2021. The switch from Collaborator to the BPAMS is ongoing but has taken longer than expected.	The appointment of the Manager: Building Development Management was made in December 2020. The switch from Collaborator to the BPAMS is ongoing but has taken longer than expected. However, the decision has been made to accept only electronic submission of applications as of 15 January 2021. Further production capacity is needed and will hopefully be added before 30 June 2021. A significant effort is currently also being placed on improving the internal circulation of building plan applications so as to speed up decision-making.
TL8	KPI019	Waste water quality managed and measured i.t.o. the SANS Accreditation physical and micro parameters	Percentage waste water quality compliance as per analysis certificate measured by 30 June	72.72%	75%	75%	75%	60.70%	○	60.70% as per analysis certificate.	The Municipality is currently in process of revisiting the design of the Wemmershoek Wastewater Treatment Works due to current design not meeting discharge limits set by the Department of Water Affairs (DWA). The Municipality is also reviewing the Pniel Wastewater	The Municipality is currently in process of revisiting the design of the Wemmershoek Wastewater Treatment Works due to current design not meeting discharge limits set by the Department of Water Affairs (DWA). The Municipality is also reviewing the Pniel Wastewater Treatment

SFA 2 - GREEN AND SUSTAINABLE VALLEY												
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2019 to 30 June 2020			Performance comments / Reason(s) for deviation from target (under and over performance)	Improvement Plan(s) to correct deviation from target (under performance)	Progress as at 31 December 2020
							Target	Actual	R			
											Treatment Works design due to insufficient capacity.	Works design due to insufficient capacity.

### c) SFA 5 - Good Governance and Compliance

SFA 5 - GOOD GOVERNANCE AND COMPLIANCE												
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2019 to 30 June 2020			Performance comments / Reason(s) for deviation from target (under and over performance)	Improvement Plan(s) to correct deviation from target (under performance)	Progress as at 31 December 2020
							Target	Actual	R			
TL26	KPI055	Financial viability measured in terms of the available cash to cover fixed operating expenditure (NKPI Proxy - MSA, Reg. S10(g)(iii))	Cost coverage as at 30 June annually [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation)	4.70	4	4	4	2.47	R		The calculation is based on the financial results in the Interim Financial Statements 2019/20. The final calculation will be performed with the completion of the Annual Financial Statements 2019/20.	Cost Coverage Ratio as at 31 December 2020 is 6.46. In the previous financial year, the municipality did not take up the external loan and financed the capital projects earmarked for loan funding from Internal funds. This had a negative impact on the Cost Coverage Ratio. The external loan will be taken up in the 2020/21 financial year which

## SFA 5 - GOOD GOVERNANCE AND COMPLIANCE

Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2019 to 30 June 2020			Performance comments / Reason(s) for deviation from target (under and over performance)	Improvement Plan(s) to correct deviation from target (under performance)	Progress as at 31 December 2020
							Target	Actual	R			
												will improved the Cost Coverage Ratio.
TL28	KPI057	Actual expenditure on the approved Capital Budget for the Municipality by 30 June (NKPI - MSA, Reg. S10(c))	Percentage of approved Capital Budget for the Municipality actually spent by 30 June	87.53%	90%	90%	90%	61.30%	R	Spending affected by the declaration of a State of National Disaster and consequent National lockdown implemented from 28 March 2020 to date. Projects had to be stopped and could only resume late May and June 2020.	Outstanding invoices are still being processed and will be included in the Annual Financial Statements to be submitted to the Auditor General by 31 August 2020. In addition, tender specifications indicators were developed in the Departmental SDBIP 2020/21 for each Directorate which are aligned to the Demand Management Plan.	During the Mid-Year Adjustment Budget, capital projects were identified that had no progress. If there was also not a tender process in progress, then the budgets were reduced or rolled forward to the next financial year where the projects can be implemented.
TL29	KPI058	Employment equity appointments made within the financial year in the three highest levels of management	Percentage of employment equity appointments made within the financial year in the three highest levels of management, measured by 30 June	33%	75%	75%	75%	66.67%	O	4 / 6 x 100 = 66.67%	Employment Equity targets are considered in every appointment in the municipality. Where candidates from target groups did not apply or did not pass the assessment test they could not be appointed.	Employment equity appointments made as at 31 December 2020 are as follows: 3 / 5 x 100 = 60% Employment Equity targets are considered in every appointment in the municipality. Where candidates from target groups did not apply or did not pass the assessment test they could not be appointed.

## SFA 5 - GOOD GOVERNANCE AND COMPLIANCE

Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2019 to 30 June 2020			Performance comments / Reason(s) for deviation from target (under and over performance)	Improvement Plan(s) to correct deviation from target (under performance)	Progress as at 31 December 2020
							Target	Actual	R			
TL30	KPI059	The percentage of actual payroll budget spent on implementing the Municipal Workplace Skills Plan (NKPI Proxy- MSA, Reg. S10(f))	Percentage of municipality's payroll budget actually spent on implementing its Workplace Skills Plan ((Total Actual Training Expenditure/ Total Annual payroll Budget) x100), measured by 30 June	0.14%	0.85%	0.58%	0.58 %	0.13%	R	R2 262 082.24/ R1 778 283 844 x100 = 0.13%	Due to the National Lockdown regulations, planned training could not commence or continue.  Planned training will resumed in August 2020 in line with the easing of the National Lockdown regulations and taking the measures to prevent the spread of the virus into consideration.	Due to the National Lockdown regulations, planned training could not commence or continue.
TL32	KPI061	Financial viability measured in terms of the outstanding service debtors (NKPI Proxy - MSA, Reg. S10(g)(ii))	Service debtors to revenue ratio - (Total outstanding service debtors / revenue received for services) measured by 30 June	17.82%	27%	27%	27%	16.90%	R		The calculation is based on the financial results in the Interim Financial Statements 2019/20. The final calculation will be performed with the completion of the Annual Financial Statements 2019/20.	The financial viability has increased to 22%, as at 31 December 2020. The National State of Disaster has had an adverse impact on this ratio. The municipality is strictly implementing its Creditors Control and Debt Collection Policy.
TL42	KPI072	Submission of a Draft Smart City Framework to the MayCo	Number of Draft Smart City Frameworks submitted to the MayCo by 31 May	0	1	1	1	0	R	The Draft Smart City Framework has been developed and circulated for input. The framework was also submitted to the management team for input.	Draft Smart City Framework will be submitted to MayCo by 31 May 2021.	The Draft Smart City Framework as well as the draft item was submitted to the Director Corporate Services for consideration.  This should be ready for MayCo submission by 31 May 2021.