



# STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

## STRATEGIC AND CORPORATE SERVICES

### INTEGRATED DEVELOPMENT PLANNING AND PERFORMANCE MANAGEMENT

#### Integrated Development Plan Practitioner

**Requirements:** An appropriate recognised tertiary qualification (B Degree) • Four (4) years relevant experience • Computer literacy (MS Office) • Ability to function within a team, handle pressure and meet deadlines • Good interpersonal skills • Must be willing to attend meetings and workshops after hours • A good spoken and written command in at least two or three Western Cape official languages (Afrikaans, English and Xhosa) • Code EB driver's license

**Responsibilities/Duties:** Compile, update and annually revise the IDP (Integrated Development Plan) • Review and maintain the IDP framework and process plan for the municipality • Arrange strategic work sessions with the Mayoral Committee and Top Management to establish the long term vision and strategy of WC024 which would inform the IDP • Attend IDP Forums and meetings organised by all spheres of government • Ensure IDP is aligned with Performance Management System • Assist in compiling the Annual Report of the municipality

**Job related enquiries:** Jené Bergstedt at (021-808 8064)

**Salary:** R 230 819.99 – R 299 663.16 per annum  
to evaluation)

T11 of a Grade 4 Local Authority (subject

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*In addition to the abovementioned salary, this position offers competitive benefits which include a 13th cheque, medical aid, pension, housing subsidy/allowance and removal costs under certain conditions.*

*Applications, clearly marked, accompanied by a comprehensive CV, a covering letter and the details of contactable referees, may be posted to the Human Resource Management Services at Stellenbosch Municipality, P.O. Box 17, Stellenbosch, 7599. No e-mails or faxes will be accepted.*

*Please note: By applying for this position, the candidate consents to verification checks of qualifications and criminal records. Candidates must be willing to be subjected to a rigorous evaluation process. Certified proof of your qualifications and driver's licence is a requirement for selection and must be attached to your CV. Candidates who do not submit all the supporting documentation as requested, will not be considered for this position. Receipt of applications will not be acknowledged and no supporting documentation will be returned.*

**Closing date:** 21 August 2017 at 12:00



**Stellenbosch Municipality is an Equal Opportunity employer. Candidates from the designated groups, including those with disabilities, are encouraged to apply.**

*If you do not hear from us within ten weeks of the closing date, please regard your application as unsuccessful. For more details on vacancies, visit our website [www.stellenbosch.gov.za](http://www.stellenbosch.gov.za). The Council reserves the right not to make an appointment and to add/amend/change the salary package.*

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