



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2018-05-17

MINUTES

PROTECTION SERVICES COMMITTEE MEETING

2018-05-17 AT 14:00

MINUTES
PROTECTION SERVICES COMMITTEE MEETING
2018-05-17
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PRESENT: Cllr Q Smit: [Chairperson]

COUNCILLORS: DS Arends (from 14:06)
J Hendriks
C Manuel
NE Mcombring (Ms)
N Sinkinya (Ms)

OFFICIALS: Director: Community and Protection Services (G Esau)
Acting Manager: Law Enforcement (N Langenhoven)
Manager: Fire and Disaster Management (W Smith)
Chief: Law Enforcement (C Thorpe)
Head: Traffic Administration (A Royi)
Committee Clerk (B Mgcushe (Ms))
Committee Clerk (N Mbali (Ms))
Interpreter (J Tyatyeka)

1.	OPENING AND WELCOME
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The Chairperson, Cllr Q Smit, welcomed all present.

2.1	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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The Chairperson requested that it be placed on record that the Portfolio Committee meeting originally scheduled for 02 May 2018 did not take place due to the absence of a quorum; hence this rescheduled meeting on 17 May 2018.

Director G Esau and Mr Royi were acknowledged for their interaction with the Provincial Department regarding a possible intervention to address the high accident rate at the R101 Intersection.

2.2	DISCLOSURE OF INTERESTS	(3/6/2/2)
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NONE

3.	APPLICATION FOR LEAVE OF ABSENCE
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NONE

4.1	CONFIRMATION OF THE MINUTES	(3/4/3/5/2/4)
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The minutes of the Protection Services Committee Meeting held on 2018-03-07 were **confirmed as correct.**

4.2	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTION SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS	(3/4/3/5/2/2)
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NONE

5.	REPORTS OFFICIALS: PROTECTION SERVICES: [PC: CLLR Q SMIT]
5.1	NON-DELEGATED MATTERS
5.1.1	APPLICATION FOR EVENT SUPPORT – SASOL SOLAR CHALLENGE

Collaborator No: 585141
IDP KPA Ref No: Safest Valley
Meeting Date: 2 May 2018

1. SUBJECT: APPLICATION FOR EVENT SUPPORT – SASOL SOLAR CHALLENGE

2. PURPOSE

To obtain Council approval for event support to host the Sasol Solar Challenge during September 2018 in Stellenbosch.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The SA Sasol Solar Challenge (SSC) is an eclectic collaborative platform showcasing the advancement of solar technologies and their application demonstrated by academics, budding technological entrepreneurs and renewable energy enthusiasts.

Being SA's sixth bi-annual Solar Challenge and 10th year anniversary since the inaugural 2008 Challenge the 2018 event will set new standards in both local and international Solar Challenge events.

The event traverse the South African country side departing from Tshwane/ Pretoria on the 22nd of September traveling through 14 towns/ cities on route to Challenge Finish line held for the first time in the historic town of Stellenbosch on the **29th September 2018**. This will be the official finish line of the event after which the awards ceremony will be held in Cape Town on 30 September 2018.

PROTECTION SERVICES COMMITTEE MEETING: 2018-05-17: ITEM 5.1.1

RESOLVED

that it be recommended to Council:

that the request for event support for the Sasol Solar Challenge be endorsed in terms of Council's Events Policy.

5.1.2	REVIEW OF FIRE ARMS POLICY
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Collaborator No: 585176
IDP KPA Ref No: Safest valley
Meeting Date: 17 May 2018

1. **SUBJECT: REVIEW OF FIREARMS POLICY**

2. **PURPOSE**

To request Council to re-affirm and approve the Firearms Policy with regard to the issuing, handling and use of firearms for Stellenbosch Municipality officials.

3. **DELEGATED AUTHORITY**

Council.

4. **EXECUTIVE SUMMARY**

The current Firearms policy was approved by Council on 25-10-2012 (Attached as **Annexure A**). It should be noted that since the adoption and approval of the current policy that no amendments were made to the Firearms Control Act, Act 60 of 2000 applicable to Stellenbosch Municipality as an Official Institution.

However, the previous Director: Community and Protection Services has implemented certain measures which required a second interview by the neighbours and also the life partner of the official to be consulted before a competent official would be allowed to be issued with a firearm by the municipality (Attached as **Annexure B**). This was a duplication as the South African Police Services has already conducted interviews in terms of issuing the official with a competency certificate in terms of the Firearms Act.

Therefore the second interview is no longer required by Stellenbosch Municipality as it was never a prerequisite in terms of the Firearms Act, Act 60 of 2000 or the Firearms Policy.

PROTECTION SERVICES COMMITTEE MEETING: 2018-05-17: ITEM 5.1.2

RESOLVED

that it be recommended to Council:

that Council re-affirms the Firearms Policy.

5.1.3	REVIEW OF ACCESS CONTROL AND INTERNAL SECURITY POLICY ON THE PROTECTION OF COUNCIL PROPERTY AND MUNICIPAL STAFF
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Collaborator No: 585179
 IDP KPA Ref No: Safest valley
 Meeting Date: 17 May 2018

1. SUBJECT: REVIEW OF ACCESS CONTROL AND INTERNAL SECURITY POLICY ON THE PROTECTION OF COUNCIL PROPERTY AND MUNICIPAL STAFF

2. PURPOSE

To submit the reviewed Access Control and Internal Security Policy on the protection of Council property and Municipal staff to Council for approval.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

The policy on Access Control and Internal Security on the protection of Council property and Municipal staff was approved by Council on 20 August 2014. The review of the policy is to remain abreast of changing environments and risks when it comes to safety.

The reviewed policy addresses certain shortcomings as suggested in clause 8.1 of the attached policy as it relates to safety and security during Council meetings.

PROTECTION SERVICES COMMITTEE MEETING: 2018-05-17: ITEM 5.1.3

RESOLVED

that it be recommended to Council:

that Council approves the reviewed policy on Access Control and Internal Security on the protection of Council property and Municipal staff.

FOR FURTHER DETAILS CONTACT:

NAME	GERALD ESAU
POSITION	DIRECTOR COMMUNITY & PROTECTION SERVICES
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	X8437
E-MAIL ADDRESS	Gerald.esau@stellenbosch.gov.za
REPORT DATE	15 March 2018

5.1.4	RESERVIST POLICY
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Collaborator No: 580486
 IDP KPA Ref No: Safest valley
 Meeting Date: 17 May 2018

1. SUBJECT: RESERVIST POLICY

2. PURPOSE

To obtain Council's approval for the introduction of a Reservist Policy.
 (Annexure A) for the Fire Services.

3. DELEGATED AUTHORITY

Council.

Legal framework:

Fire Services Act, Act 99 of 1987
 Disaster Management Act, Act 57 of 2002
 Disaster Amendment Act, Act 16 of 2015

4. EXECUTIVE SUMMARY

There is a great need for assistance for non-uniform members of society to assist the fire department in times of major incidents. The demand and requests to offer assistance through volunteering also often exceeds our expectations as the department are inundated with requests for voluntary/reservist work from people from all walks of life and with various skills and knowledge. The establishment of a reserve force, consisting of professional emergency medical practitioners, trained fire fighters and other auxiliary personnel can be seen as an amicable alternative to the manpower shortages that are experienced from time to time, especially during major incidents. It could also assist in overcoming service delivery challenges faced associated with our vast the area of coverage and budget restrictions in terms of requesting (overtime) additional manpower.

The adoption of such policy will undoubtedly strengthen the department's hand in acquiring young energetic reservist; assist in the grooming and securing future professional fire fighters for Stellenbosch municipality and maintaining a state of readiness.

PROTECTION SERVICES COMMITTEE MEETING: 2018-05-17: ITEM 5.1.4

RESOLVED

that it be recommended to Council:

that the draft Reservist Policy be adopted.

5.2	DELEGATED MATTERS
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5.2.1	MONTHLY REPORT FOR FEBRUARY 2018: FIRE & DISASTER
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Collaborator No: 571009

IDP KPA Ref No:

Meeting Date: 2018-05-02

1. **SUBJECT: MONTHLY REPORT FOR FEBRUARY 2018: FIRE & DISASTER**

2. **PURPOSE OF REPORT**

To notify the Committee of the monthly activities that were conducted by the Fire and Disaster services for February 2018 (**see APPENDIX 1**).

3. **DELEGATED AUTHORITY**

For notification by the Portfolio Committee.

4. **EXECUTIVE SUMMARY**

To present the monthly activity report of the Fire And Disaster Services for the month of February 2018 to the Committee for notification.

PROTECTION SERVICES COMMITTEE MEETING: 2018-05-17: ITEM 5.2.1

NOTED

the Monthly Report for February 2018: Fire & Disaster.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	<i>Manager: Fire Services and disaster management</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8771</i>
E-MAIL ADDRESS	wayne.smith@stellenbosch.gov.za
REPORT DATE	<i>8 February 2018</i>

5.2.2	MONTHLY REPORT FOR FEBRUARY 2018: LAW ENFORCEMENT
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Collaborator No: 571033

IDP KPA Ref No:

Meeting Date: 2018-05-02

1. SUBJECT: MONTHLY REPORT FOR FEBRUARY 2018: LAW ENFORCEMENT

2. PURPOSE

To submit a monthly report to the Portfolio Committee on By-law Enforcement statistics for the month of February 2018 (**see APPENDIX 1**).

3. DELEGATED AUTHORITY

For notification by the Portfolio Committee.

4. EXECUTIVE SUMMARY

The report provides an overview of law enforcement activities for the month of February 2018 and highlights of all the various activities which occurred in the mentioned period. It also covers a part of the Festive Season period with the focus on high visibility and special operations by the Law Enforcement department together with SAPS.

PROTECTION SERVICES COMMITTEE MEETING: 2018-05-17: ITEM 5.2.2

NOTED

the Monthly Report for February 2018: Law Enforcement.

5.2.3	MONTHLY REPORT FOR FEBRUARY 2018: TRAFFIC SERVICES
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Collaborator No: 571089

IDP KPA Ref No: Safest Valley

Meeting Date: 2018-05-02

1. SUBJECT: MONTHLY REPORT FOR FEBRUARY 2018: TRAFFIC SERVICES

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period 01 – 28 February 2018 (**APPENDIX 1**).

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street By-law, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE MEETING: 2018-05-17: ITEM 5.2.3

NOTED

the Monthly Report for February 2018: Traffic Services.

6.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

7.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

8.	URGENT MATTERS
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NONE

9.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 14:55.

CHAIRPERSON:

DATE:

Confirmed on **with/without amendments.**