



**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2018-03-06

## **MINUTES**

### **COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES COMMITTEE MEETING**

**2018-03-06 AT 10:00**

**MINUTES**  
**COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES**  
**COMMITTEE MEETING**

**2018-03-06**

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	NONE	

**MINUTES OF THE COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES COMMITTEE MEETING HELD ON 2018-03-06 AT 10:00 IN THE COUNCIL CHAMBER, TOWN HOUSE, PLEIN STREET, STELLENBOSCH**

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**PRESENT:** Cllr AR Frazenburg: [Chairperson: Community Development and Community Services]

**COUNCILLORS:** Bakubaku-Vos (Ms) (from 10:20)  
A Crombie (Ms)  
E Fredericks (Ms)  
MD Oliphant

\*\*\*\*\*  
**OFFICIALS:** Acting Director: Community and Protection Services (A v/d Merwe)  
Manager: Libraries (Ms S Majudith)  
Head: Sport & Facilities (G Abrahams)  
Head: Urban Greening (Ms P Bolton)  
Head: Parks, Rivers and Area Cleaning (Ms N Mohamed)  
Committee Clerk (T Samuels (Ms))  
Interpreter (J Tyatyeka)  
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1.	<b>OPENING AND WELCOME</b>
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The Chairperson, Cllr AR Frazenburg, welcomed all present at the meeting of this Committee. Cllr E Fredericks (Ms) opened the meeting with a prayer.

2.1	<b>COMMUNICATION BY THE CHAIRPERSON</b>	<b>(3/4/3/6)</b>
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NONE

2.2	<b>DISCLOSURE OF INTERESTS</b>	<b>(3/6/2/2)</b>
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NONE

3.	<b>APPLICATION FOR LEAVE OF ABSENCE</b>
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- (1) The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

Chairperson: Parks, Rivers & Area Cleaning, (Cllr N Jindela) – 6 March 2018  
Director: Community and Protection Services: (Mr G Esau) – 6 March 2018

- (2) Permission was granted to Cllr GN Bakubaku-Vos (Ms) to join the meeting later (at 10:20).

4.1	<b>CONFIRMATION OF THE MINUTES</b>	<b>(3/4/3/5/2/4)</b>
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The minutes of the Community Development and Community Services Committee Meeting held on 2017-11-01, were **confirmed as correct.**

4.2	<b>REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS</b>	<b>(3/4/3/5/2/2)</b>
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NONE

5.	<b>COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES: [PC: CLLR AR FRAZENBURG]</b>
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5.1	<b>NON-DELEGATED MATTERS</b>
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NONE

5.2	<b>DELEGATED MATTERS</b>
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5.2.1	<b>MONTHLY REPORTS OF COMMUNITY DEVELOPMENT: OCTOBER 2017 – JANUARY 2018</b>
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Collaborator No: 569831

IDP KPA Ref No: Dignified Living: Municipal Focus Area 21

Meeting Date: 6 March 2018

**1. SUBJECT: MONTHLY REPORTS OF COMMUNITY DEVELOPMENT:  
OCTOBER 2017 – JANUARY 2018**

**2. PURPOSE**

To present to the Portfolio Committee the monthly reports relating to the functioning and activities of the Department: Community Development for the period October 2017 to January 2018.

**3. DELEGATED AUTHORITY**

For information to Portfolio Chairperson and the Municipal Manager

**4. EXECUTIVE SUMMARY**

The Department: Community Development is responsible for service delivery to vulnerable groups. The monthly reports account for the activities and programmes as implemented by the Community Development Department for the above mentioned period.

**COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES COMMITTEE:  
2018-03-06: ITEM 5.2.1**

**NOTED**

the Monthly Report of Community Development for October 2017 to January 2018.

5.2.2	<b>STATUS QUO REPORT ON ALL CEMETERIES IN THE GREATER STELLENBOSCH (WCO24)</b>
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Collaborator No: 571224

IDP KPA Ref No: Strategic Focus Area 2

Meeting Date: 6 March 2018

**1. SUBJECT: STATUS QUO REPORT ON ALL CEMETERIES IN THE GREATER STELLENBOSCH (WC024) IN TERMS OF BURIAL SPACE AND NEW PROPOSED DEVELOPMENT**

**2. PURPOSE**

To inform Council about:

- 2.1 The status quo of all the cemeteries in the Greater Stellenbosch (WC024), in terms of available burial space;
- 2.2 Capital projects for the current financial year (2017/18); and
- 2.3 Development of a new District cemetery.

**3. DELEGATED AUTHORITY**

(FOR INFORMATION TO THE EXECUTIVE MAYOR AND A COMMITTEE OF COUNCIL).

**4. EXECUTIVE SUMMARY**

Since January 2017 up until 30 November 2017 the Department Community Services observed a dramatic increase in the amount of corpses being buried in the Greater Stellenbosch municipal area.

The increase in burial numbers can be linked to a number of reasons such as:

- (a) Expensive transport and burial costs
- (b) Influx of neighbouring towns who experience shortage of burial space/land
- (c) Traditional norms, standards and religious practices
- (d) Abnormal increase in the amount of natural causes of death

**COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES COMMITTEE:  
2018-03-06: ITEM 5.2.2**

**NOTED**

the Status Quo Report on all cemeteries in the Greater Stellenbosch (WCO24).

6.	<b>PARKS, RIVERS AND AREA CLEANING COMMITTEE: [PC: CLLR N JINDELA]</b>
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6.1	<b>NON-DELEGATED MATTERS</b>
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NONE

6.2	<b>DELEGATED MATTERS</b>
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6.2.1	<b>MONTHLY REPORT FOR OCTOBER 2017: PARKS, RIVERS, AREA CLEANING</b>
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Collaborator No: 571456

IDP KPA Ref No:

Meeting Date: 6 March 2018

1. **SUBJECT: MONTHLY REPORT FOR OCTOBER 2017: PARKS, RIVERS, AREA CLEANING**

2. **PURPOSE**

To notify the Committee of the monthly activities (**APPENDIX 1**) that were conducted by the Sections: Urban Greening, Parks and Cemeteries for October 2017.

3. **DELEGATED AUTHORITY**

For notification by the Portfolio committee.

4. **EXECUTIVE SUMMARY**

To present the monthly activity report of the Section: Urban Greening, Parks and Cemeteries for October 2017 to the Committee for notification.

**COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES COMMITTEE:  
2018-03-06: ITEM 6.2.1**

**NOTED**

the monthly report for October 2017: Parks, Rivers, Area Cleaning.

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6.2.2	MONTHLY REPORT FOR NOVEMBER 2017: PARKS, RIVERS, AREA CLEANING
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Collaborator No: 571458

IDP KPA Ref No:

Meeting Date: 6 March 2018

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1. **SUBJECT: MONTHLY REPORT FOR NOVEMBER 2017: PARKS, RIVERS, AREA CLEANING**

2. **PURPOSE**

To notify the Committee of the monthly activities (**APPENDIX 1**) that were conducted by the Sections: Urban Greening, Parks and Cemeteries for November 2017.

3. **DELEGATED AUTHORITY**

For notification by the Portfolio committee.

4. **EXECUTIVE SUMMARY**

To present the monthly activity report of the Section: Urban Greening, Parks and Cemeteries for November 2017 to the Committee for notification.

**COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES COMMITTEE:  
2018-03-06: ITEM 6.2.2**

**NOTED**

the monthly report for November 2017: Parks, Rivers, Area Cleaning.



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6.2.3	MONTHLY REPORT FOR DECEMBER 2017: PARKS, RIVERS, AREA CLEANING
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Collaborator No: 571459

IDP KPA Ref No:

Meeting Date: 6 March 2018

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1. **SUBJECT: MONTHLY REPORT FOR DECEMBER 2017: PARKS, RIVERS, AREA CLEANING**

2. **PURPOSE**

To notify the Committee of the monthly activities (**APPENDIX 1**) that were conducted by the Sections: Urban Greening, Parks and Cemeteries for December 2017.

3. **DELEGATED AUTHORITY**

For notification by the Portfolio committee.

4. **EXECUTIVE SUMMARY**

To present the monthly activity report of the Section: Urban Greening, Parks and Cemeteries for December 2017 to the Committee for notification.

**COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES COMMITTEE:  
2018-03-06: ITEM 6.2.3**

**NOTED**

the monthly report for December 2017: Parks, Rivers, Area Cleaning.

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6.2.4	INSTITUTE OF ENVIRONMENT AND RECREATION MANAGEMENT (IERM) CONVENTION REPORT
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Collaborator No: 571462

IDP KPA Ref No:

Meeting Date: 6 March 2018

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## 1. PURPOSE

To report back on the IERM Convention which Portia Bolton, Head: Urban Greening attended and presented a presentation on winning the Arbor City Awards (ACA) in 2014 and 2017.

## 2. EXECUTIVE SUMMARY

The item reports back on the attendance and presentation done at the annual IERM Convention held in Johannesburg from 11-13 September 2017.

The convention focused on:

- (i) The importance of green infrastructure as a remedy for sustainable living. This focussed on integrating green spaces and engineering practices to ensure the balancing and optimisation of natural resources.
- (ii) The importance of green infrastructure in social cohesion.
- (iii) Play: how planning choices should consider the use of natural features of the landscape; and how important nature is as a part of play for gross motor skills development.
- (iv) Arbor City Awards 2017.

*\*See programme as **APPENDIX 1**.*

**COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES COMMITTEE:  
2018-03-06: ITEM 6.2.4**

## NOTED

the Institute of Environment and Recreation Management (IERM) Convention Report.

7.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

8.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

9.	URGENT MATTERS
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NONE

10.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

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The meeting adjourned at 10:45.

**CHAIRPERSON:** .....

**DATE:** .....

**Confirmed on** ..... **with/without amendments.**