



# STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

*Stellenbosch Municipality strives towards dynamic and effective service delivery to the communities within its area of jurisdiction. As an equal employment employer, we currently have the undermentioned vacancy for a suitably qualified and experienced person.*

## Chief Financial Officer

**(Performance-based term contract of no longer than ten (10) years)**

**Remuneration package:** As determined by the appropriate Government Notice for the Upper Limits of the Total Remuneration Packages for Municipal Managers and Managers that are directly accountable to the Municipal Manager, at the time of appointment. The total cost of employment ranges from the Minimum R973 759/Midpoint R1 145 598 and Maximum R1 317 437.

The appointment will be made in accordance with the provisions of Sections 56 and 57 of the Local Government: Municipal Systems Act (Act No 32 of 2000). The successful candidate will be responsible for the effective management of the Stellenbosch Municipality's financial services (budget, income, expenditure, activity-based costing, supply chain management and asset management) with the establishment, implementation and maintenance of a financial management strategy that achieves the goals of the Integrated Development Plan (IDP) of the Stellenbosch Municipality.

### Work station: Stellenbosch

**Minimum requirements:** • At least a postgraduate qualification (NQR 08) in the area of Accounting, Finance or Economy OR Chartered Accountant (SA) • At least 7 years' appropriate experience at senior and middle management level, of which at least 2 years (preferably 5 years) must have been at senior management level • Sound knowledge of and exposure to local government operations and municipal financial management • Strong visionary and leadership abilities with strategic thinking and decision-making skills • In-depth knowledge of local government legislation and the statutory requirements relating to the post • Core skills as set out in the Local Government: Regulations on Appointment and Conditions of Service of Senior Managers, 17 January 2014 • The incumbent will be in possession of a qualification as prescribed by the Minimum Competency Regulations (CPMF/MFMP) OR the minimum competency levels as prescribed in the Government Gazette No 40593 (Exemption Notice of 3 February 2017) within a period of 18 months from date of appointment in the unit standards for every skills area obtained • Excellent facilitation and communication skills in at least two of the three official languages of the Western Cape • Valid Code B driver's licence.

**Key performance areas:** • Develop, implement and manage strategic goals, policy and procedures in accordance with the strategic goals of the District Municipality • Effectively manage financial services (budget, income, expenditure, activity-based costing, supply chain management and mScoa implementation) with the establishment, implementation and maintenance of a financial management strategy • Be responsible for the effective and efficient management of the Directorate • Advise the accounting officer and co-/senior managers regarding the execution of powers and duties as assigned to them in compliance with the Municipal Financial Management Act • Liaise and interact with individuals, role-players and agencies at senior level at all three levels of government • Assist and support the accounting officer with the roles and responsibilities as delegated by the Chief Financial Officer • Ensure municipal financial viability with the management and monitoring of all income and expenditure of the Stellenbosch Municipality, safeguarding of all assets, discharge of municipal obligations and the proper and committed compliance with the Financial Management Act and other prescripts.

**NB:** Short-listed candidates will be subjected to competency assessments and security vetting. It will be expected of the successful candidate to enter into a service agreement with the Stellenbosch Municipality (for a period of not more than 10 years) and be subject to performance evaluation by means of a signed annual performance agreement and to declare his/her financial interests.

**Direct enquiries to the Municipal Manager,** Ms Geraldine Mettler, tel. (021) 808-8025 or [mm@stellenbosch.gov.za](mailto:mm@stellenbosch.gov.za) Interested persons must please complete the official application form on the webpage at [www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)

The comprehensive CV must be attached to the application form, accompanied by the original certified, true copies of qualification certificates, including a certified declaration of Unit Standards obtained with regard to the Municipal Minimum Competency Qualification, Identity Document and driver's licence and must be handed in at the Stellenbosch Municipality (for attention of the Municipal Manager) or posted to the Municipal Manager, Ms Geraldine Mettler, Stellenbosch Municipality, PO Box 17, Stellenbosch 7599.

**Note:** Late or incomplete applications or applications received via fax and/or electronically will not be taken into consideration.

**Closing date: Monday, 16 July 2018 at 16:30**

By applying, the candidate agrees to being subjected to verification checks in respect of qualifications, credit and criminal records. If you have not been contacted within 3 months of the closing date of the advertisement, please accept that your application was unsuccessful. The Council reserves the right to not make an appointment.