



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

FINANCIAL SERVICES

Meter Reader

Minimum Requirements: Grade 12 Certificate (Senior Certificate) with Accounting • Code EB Drivers Licence

Other Requirements: Demonstrated accuracy • Proven computer proficiency – specialised training will be supplied • Demonstrated ability to function under work and time pressure • Sound health and an excellent attendance record • Well developed interpersonal skills • Excellent language and communication skills in at least 2 of 3 Western Cape official languages (Afrikaans, English and Xhosa), bearing in mind a predominantly Afrikaans and English speaking client base • Willingness and availability to work : outside normal office hours , overtime and under **all weather conditions**

Responsibilities/Duties: Accurate and timeous reading of water- and electricity meters according to time schedules • Responsible use of Council's electronic handheld terminals and vehicles

Job related enquiries: Mr Pieter Wagener- Tel (021-808 8531)

Salary: R 113 333.51- R 147 126.14

T06 of a Grade 4 Municipality (subject to evaluation)

Applications, clearly marked, accompanied by a comprehensive CV, a covering letter and the details of contactable referees, may be posted to the Human Resource Management Services at Stellenbosch Municipality, P.O. Box 17, Stellenbosch, 7599. No e-mails or faxes will be accepted.

Please note: By applying for this position, the candidate consents to verification checks of qualifications and criminal records. Candidates must be willing to be subjected to a rigorous evaluation process. Certified proof of your qualifications and driver's licence (if applicable) is a requirement for selection and must be attached to your CV. Candidates who do not submit all the supporting documentation as requested, will not be considered for this position. Receipt of applications will not be acknowledged and no supporting documentation will be returned.

Closing date: 20 December 2017 @ 12:00



Stellenbosch Municipality is an Equal Opportunity employer. Candidates from the designated groups, including those with disabilities, are encouraged to apply.

If you do not hear from us within ten weeks of the closing date, please regard your application as unsuccessful. For more details on vacancies, visit our website www.stellenbosch.gov.za. The Council reserves the right not to make an appointment and to add/amend/change the salary package.
